



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, April 01, 2025 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
John Odermann
Joe Ridl

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

Swearing in of Commissioner Fridrich (Enc.)

Presented by: Administrator Dassinger

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 10-2025

Ordinance No: 1817

2. CONSENT AGENDA

A. Approval of Meeting Minutes dated March 18, 2025 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Behavioral Health Summit Sponsorship (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

B. Gaming Site Authorization - Dickinson Charities for Players Sports Bar and Grill; Astoria Bar and Grill and Dickinson Charities (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

C. Gaming Site Authorization - Brotherhood of Saint Anthony (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

D. Public Comments not on Agenda (Enc.)

Presented by: Administrator Dassinger

Consideration to approve Resolution

E. Reclassification - Assistant Library Director (Enc.)

Presented by: Library Director Anguiano

Consideration to approve

F. NDPERS 457 Retirement Plan (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve

G. Recall Election Update (Enc.)

Presented by: Deputy City Administrator Carlson

**H. Coffee with the Mayor and Commissioners - April 9, 2025 at 8:30 a.m. -
Commission Room (Enc.)**

Presented by: Administrator Dassinger

4. PUBLIC WORKS

A. Landfill Loader Bid (Enc.)

Presented by: PW Director Praus

Consideration to approve

B. Front Load Equipment (Enc.)

Presented by: PW Director Praus

Consideration to approve

C. Concrete, Asphalt, Crushing Contract (Enc.)

Presented by: PW Director Praus

Consideration to approve

5. PUBLIC SAFETY - FIRE

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. Downtown Dickinson Drainage Basin BRIC Cost-Share- Request Letter

Presented by: Planner Birchak

Consideration to approve

B. DWR Cost Share Letter of Recommendation for 5th Street SE Project (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

C. DWR Cost Share Letter of recommendation for 10th Avenue East - Museum to 21st Street East Project (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

D. DWR Cost Share Letter of Recommendation for the Northwest Regional Pond Project (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

E. Fairway Drainage Basin BRIC Cost-Share Request Letter (Enc.)

Presented by: Planner Birchak

Consideration to approve

8. PUBLIC HEARING – 5:00 PM

9. PUBLIC COMMENTS NOT ON AGENDA

10. COMMISSION COMMENTS

11. ADJOURNMENT

Link for viewing City Commission Meeting:

<https://www.dickinsongov.com/meetings>

This link will not be live until approximately 4:25 pm on April 1, 2025

Teams Meeting: <https://tinyurl.com/5dmdwk7z>

Teams Meeting ID: 266 025 805 858

Meeting Passcode: 6sW3En29

Teams Phone #: 1-701-506-0320

Phone Conference ID: 439 008 734#

Local Phone #: 701-456-7006

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.



ADMINISTRATION

To: City Commission

From: City Administrator Dustin Dassinger

Date: 3/27/2025

Subject: Oath of Office – Commissioner Fridrich

Commissioners,

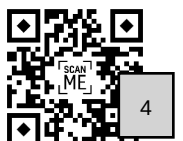
I will be swearing in Commissioner Fridrich at the upcoming Commission Meeting. Commissioner Fridrich will take the “Oath of Office” following the Pledge of Allegiance.

Thank You,

A handwritten signature in black ink, appearing to read "Dustin Dassinger".

Dustin Dassinger

City Administrator



according to the best of my ability, so help me God (under pains and penalties of perjury).

STATE OF NORTH DAKOTA)
)ss.
County of _____)

My Commission Expires _____

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer
 Commissioners Jason Fridrich, John Odermann and Joe Ridl

Telephone: None

Absent: None

1. PLEDGE OF ALLEGIANCE

2. ORDER OF BUSINESS

MOTION BY: John Odermann **SECONDED BY: Jason Fridrich**
To approve the March 18, 2025 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Robert Baer **SECONDED BY: Joe Ridl**

A. Approval of Meeting Minutes dated March 4, 2025

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

4. ADMINISTRATION/FINANCE

A. Planning and Zoning Board Appointment

City Administrator Dustin Dassinger states on 03/12/2025, a committee consisting of City Planner Natalie Birchak, Community Development, Director Joshua Skluzacek, Commissioner Jason Fridrich and myself met to interview two interested candidates for the Planning and Zoning Board. The Committee selected Mathew Rothstein. Administrator Dassinger along with the committee is recommending Mr. Rothstein’s appointment to the Planning and Zoning Board.

MOTION BY: Joe Ridl **SECONDED BY: John Odermann**
To approve the appointment of Mr. Rothstein to the Planning and Zoning Board.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

B. Purchase Parcels from Stark County

City Administrator Dustin Dassinger states Stark County has presented the City with lots that taxes have not been paid on. These lots are mostly taken care of by the City’s Public Works Department. Administrator Dassinger states the Development Team reviewed the parcels and since Public Works are already taking care of these parcels it would be a good idea to purchase them.

MOTION BY: Robert Baer **SECONDED BY: Jason Fridrich**
To approve the purchase of 523 Duppont Street; Parcel #0040-0900-0300 from Stark County for \$21.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

MOTION BY: Jason Fridrich
To approve the purchase of 1608 Painted Canyon; Parcel #1608-0400-0600 from Stark County for \$21. This is a drainage ditch.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: John Odermann SECONDED BY: Robert Baer
To approve the purchase of 1608-0400-1500 from Stark County for \$21. This is a drainage ditch.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: Jason Fridrich SECONDED BY: John Odermann
To approve the purchase of 4000-0700-1101, Sundance Coves from Stark County for \$21.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: John Odermann
SECONDDED BY: Robert Baer

To approve the purchase of 1608-0100-0100, Painted Canyon from Stark County for \$21.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

Commissioner Jason Fridrich states a few years ago a developer came forward for development and the City said they could not split these lots and was supposed to be a green area and handled by the association of the neighborhood. The requirement was to put a sidewalk in from one end to the other and this is why we have them back. At that time there was some interest of adding this to people's backyard.

MOTION BY: Jason Fridrich
To approve the purchase of 1608-0400-1500, Painted Canyon Subdivisions from Stark County for \$21.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Comments not on Agenda

City Administrator Dustin Dassinger presents guidelines for the proposed discussion on public comments not on the agenda. He states the City does appreciate public comments but would also like to promote respectful and productive discussions during commission meetings. He feels the City needs to maintain the integrity and professionalism of commission meetings. He does explain the public comment resolution to include specific guidelines to regular City Commission Meetings and Special City Commission Meetings.

Commissioner Robert Baer would like to extend the time to 5 minutes if the Commissioners feel the need.

City Administrator Dustin Dassinger will be in charge of the timing.

City Commissioner Joe Ridl would like to address the physical address and stating your personal address when presenting. He does have some concerns about this section.

President Scott Decker states he has testified at multiple events and he had to sign in before and had to state why you were there

Commissioner John Odermann states if this is in place then what if you have protection or restraining order out you want. If the person does not state their address a fair compromise to sign in. He is not opposed to them and stating their address at podium.

City Administrator Dustin Dassinger states this topic is going to legislation and has passed on the house side where the individual would have stated their name and address. He proposes to have a sign in prior.

Commissioner John Odermann states the City's hands are tied with century code but need to contact legislatures in regards to this. I would be supportive of the giving to the secretary of the meeting the information. Commissioner Odermann states everything under 2.1 – under 2. Impromptu is subjective if objective behavior. Put in policy and all of sudden that rules with an iron fist up here. Very subjective section.

President Scott Decker would like to see this resolution cleanly written and brought back to the Commission.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

City Administrator Dustin Dassinger is asking for canvassing board approval. He states the Special Election had occurred on March 11th and the canvassing board will be composed of the following members: Commission President (Need a motion for Commission Vice President Dr. Baer to serve as the Canvassing Board President) as President Scott Decker is unavailable, City Administrator, City Attorney Wenko and two Commissioners (excluding Commissioner Fridrich). Administrator Dassinger states as required by law; the board must consist of at least five members. Any individuals who served on the election board during the election are ineligible to serve on the canvassing board for the same election.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

City Attorney Christina Wenko states that obviously this is was something the City had never done before and anytime you do something new it is presented with challenges. Ms. Wenko did want to recognize Linda Carlson because she took the bull by the horns and internalized organized and because of her efforts to go as smoothly as it did. Ms. Wenko states excellent job Ms. Carlson.

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Deputy City Administrator Linda Carlson presents the monthly Financial Report. She states the General Fund was down \$2 million due to expenses. The 1% Sales Tax was \$167,000 lower than 2024; overall within 2 months 2025 is \$136,000 higher. Hospitality Tax is slightly more than 2024; Occupancy Tax is slightly higher than 2024. Oil Impact revenue is \$37,000 lower than 2024. General fund revenue 10% collected; 17% expended.

F. NDPERS 457 Retirement Plan

HR Director Shelly Nameniuk presents the NDPERS 457 plan change. Director Nameniuk states the NDPERS Main Defined Benefit Plan closed to new hires as of 1/1/2025. All new hires are now automatically enrolled in the NDPERS DC2025 plan with a 4% contribution by the employee and a 5.26% contribution by the City. There is a one-time opportunity for new hires to add an additional up to 3% contribution to the DC2025 plan which would require a match by the City of Dickinson. If an employee does not elect that up to 3% contribution with a match within 30 days of hire, they lose that opportunity going forward. We also were given the option to join the NDPERS 457 Retirement Plan as of 1/1/2025 or any time later. Joining this plan would give employees in the DC2025 plan the opportunity to start that up to 3% contribution with employer match at any time in the future. It does not restrict them to the “within 30 days of hire” restriction and they have the opportunity to start and/or stop their 457 if they so choose or have life events that occur throughout their employment where they might be able to contribute later or need to stop later. Ms. Nameniuk feels that adding this NDPERS 457 Plan option for new hires will help with recruitment and retention efforts. Director Nameniuk along with City staff recommend approval. Director Nameniuk states the City has budgeted the max with the assumption that the employee is going to take the additional 3%. She states the City is contributing that amount at this time.

President Scott Decker asks if the cost has been calculated for this plan. He asks if every employee would max out on this how much would it cost the city. He is asking if everyone of the employees takes out the additional 3%.

Director Nameniuk states as a new hire they are thinking about their paycheck and not retirement. With 457 plan they would have that opportunity. Affects everyone from 1/1/2025 and going forward.

Commissioner John Odermann asks if this was discussed with any staff. He doesn’t feel this was communicated clearly and wants to make sure staff truly understands this change.

Director Nameniuk states she has discussed this with the Executive Team and for that reason it was brought forward. No front-line staff have been visited with about this.

Deputy City Administrator Linda Carlson states in the 2025 budget these new positions were figured in with the total amount over and above

Commissioner Joe Ridl asks if the City sees anything negative about doing this.

Director Nameniuk states this is another option for employees to make sure they have the retirement they need. The City is trying to be fair to the employees’ employees and give similar amounts to each plan. She states most of the employees are in main plan. Some did stay with Bravera plan. Not sure if they can switch to the new DC 2025 but waiting on answer.

MOTION BY: John Odermann
To table the NDPERS 457 Retirement Plan.

SECONDED BY: Jason Fridrich

DISPOSITION:

Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

G. HR Monthly Report

HR Director Shelly Nameniuk updates the City Commissioners on the positions for the City that are open, in the process of hiring and those that have been hired.

5. **PUBLIC WORKS**

A. Task Order Agreement with Houston Engineering

Public Works Director Aaron Praus presents a Task Order with Housing Engineering to complete annual monitoring and reporting for solid waste to include the landfill reporting. The total cost of this agreement would be \$63,000 dollars and \$22,000 would be the City’s portion.

MOTION BY: John Odermann
To approve the Task Order Agreement with Houston Engineering

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Contract Agreement with Konecranes

Public Works Director Aaron Praus states On February 10, 2025 the City of Dickinson reviewed bids from 3 vendors to provide inspection, maintenance, and repair services to nineteen overhead cranes and three service trucks. After further review and discussion with the vendors, city staff proceeded with contract negotiations with Konecranes. Dakota Fluid Power has previous provided this service but does not provide the full required details of the inspections and will not perform any additional work that is needed during the inspections. This is an agreement between City of Dickinson and Konecranes to provide inspection, maintenance, and repair services to nineteen overhead cranes and three service trucks. These services are essential for ensuring the safety, reliability, and efficiency of the equipment, and compliance with local and federal regulations. All units will be inspected annually with the exception of the Baler Building crane being inspected monthly due to the nature if its frequent use. Prices for the contract are: 2025 total price is \$12,558.67, 2026 total price is \$13,061.00, and 2027 total price is \$13,583.44. The agreement has been reviewed by City staff and Attorney Wenko. It is staff recommendation to approve the agreement with Konecranes.

MOTION BY: Robert Baer
To approve the contract agreement with Konecranes.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

6. **PUBLIC SAFETY**

A. Fire

1. EMS Fee Schedule

Fire Chief Jeremy Presnell presents a resolution establishing EMS fees for the City’s ambulance services. These fees are based on billable rates of BCBS ND, Medicaid and Medicare rates. Historical analysis of existing EMS. These fees are for services, EMS training fee schedule with CPR and EMS courses. These fees are pretty consistent throughout the state. The city is currently providing CPR courses already.

MOTION BY: John Odermann
To adopt Resolution 08-2025.

SECONDED BY: Robert Baer

RESOLUTION NO. 08-2025
RESOLUTION AMENDING RESOLUTION NO.08-2025 ESTABLISHING FEES
PERTAINING TO THE DICKINSON FIRE DEPARTMENT AMBULANCE
SERVICE

The City of Dickinson hereby adopts the following fees pertaining to the Dickinson Fire Department Ambulance Service owned by the City of Dickinson effective as of April 1st, 2025:

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. EMS Billing Contract

Fire Chief Jeremy Presnell presents an EMS Billing Contract with Quick Med Claims. The City did evaluate three different ones as the City is looking for a third-party biller that charged us percentage rate instead of a flat rate. Quick Med Claims charge 5% of what the City would get paid. Some of the others were charging a flat fee if you collect or not. Quick Med Claims do have dashboard, onboarding process, and they will come in and make sure all people are trained on that. The City is not committed to any number of years and can leave the company upon notification.

MOTION BY: John Odermann

SECONDED BY: Joe Ridl

To approve the EMS Billing Contract with Quick Med Claims.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0

Motion declared duly passed

B. Police

No Report

7. COMMUNITY DEVELOPMENT SERVICES

A. Development Agreement for Dickinson High School Watermain Extension Project

Engineer and Community Development Director Joshua Skluzacek presents a development agreement for Dickinson High School Watermain Extension Project. This would be an extension from Fairway to Empire Road across from Dickinson Public Schools. This project would extend the watermain for a new high school expansion. Director Skluzacek states after construction a watermain easement will be prepared and dedicated to the City of Dickinson.

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve the Development Agreement with Dickinson High School Watermain Extension Project.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0

Motion declared duly passed

B. North Industries Street Project SID Resolution to Reduce the Interest Rate

Engineer and Community Development Director Joshua Skluzacek presents a resolution to modify the previous resolution for North Industries Street and Storm Water project. This was a \$795,000 assessment. The resolution would be for 10 years at 3.7% interest.

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To adopt Resolution #09-2025

RESOLUTION NO. 09 – 2025

A RESOLUTION FOR THE NORTH INDUSTRIES IMPROVEMENTS STREET AND STORMWATER PROJECT SPECIAL IMPROVEMENT DISTRICT NO. 202316-1 DIRECTING THE FILING OF AN ENGINEER'S REPORT REGARDING THE SAME, AND DECLARING THAT IT IS NECESSARY TO MAKE THE IMPROVEMENTS DESCRIBED THEREIN.

DISPOSITION: Roll call vote...Aye 4, Nay 1 (Ridl – based off of a special assessment and location of where this is at), Absent 0

Motion declared duly passed

C. Contract Amendment Braun Intertec for Material Testing

Senior Engineer Kris Keller presents a contract amendment with Braun Intertec for material testing of the east water tank interior. Braun Intertec would complete an interior coating evaluation. This tower was constructed in 2016. Engineer Keller states that a video of the tank inspection in 2023 revealed large sheets of coating separated from the tank. Therefore, Braun will be evaluating the interior for what is happening inside the tank. The cost for this project will be \$6,250 and will be funded through water distribution. The City Attorney has reviewed the contract. Engineering staff recommends approval.

MOTION BY: John Odermann

SECONDED BY: Robert Baer

To approve contract amendment with Braun Intertec for material testing of the east water tank.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Bartlett and West Drone Survey

Senior Engineer Kris Keller presents a Bartlett and West Drone Survey Contract for an inspection of the east water tank. This would be a complete onsite inspection of the interior of the City of Dickinson's East Tank using Bartlett & West's submersible drone. As part of the inspection Bartlett & West will provide copies of the underwater footage and photos taken during inspection, a condition assessment report of the tank interior based upon the drone inspection findings, and attempt to retrieve a sample of the failing interior coating using the submersible drone's grabber. Any samples retrieved will be provided to the City. If the project progresses as anticipated and remains within the scope, we estimate the invoice to be approximately \$5,000 which would be funded through water distribution.

MOTION BY: John Odermann

SECONDED BY: Jason Fridrich

To approve contract with Bartlett and West Drone Survey for material testing of the east water tank.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

8. PUBLIC HEARING – 5:00 P.M.

A. Annual Library Report

Library Director Ian Anguiano presents the 2024 Dickinson Area Public Library report. He states 2024 was the DAPL’s best year ever in terms of patrons through the door, program attendance, and circulation. There were• 76,695 patrons visited and over 6,000 more than 2023. There were 53,194 physical children’s materials circulated in 2024. A massive leap of nearly 10k items over 2023. Director Anguiano had seen a big jump in digital circulation in 2024. The book mobile had more stops in 2024 than ever before with 306 visits across Stark, Slope and Billings County and served over 1,430 patrons across the route. The book mobile traveled 14,000 miles. The library did host 53 sessions of Pre-School Storytime this year and had 956 kids ages 3-5 in attendance. The library hosted 26 sessions of Tiny Tots Storytime this year with 410 kids ages 0-2 in attendance. The S.T.E.A.M. program this year hosted 165 kids ages 6-9 in attendance. A new program to the library is the adding new passes for circulation to the collection. These passes grant free entry for one family. The current passes they have are for the Badlands Dinosaur Museum, Dakota Zoo (Bismarck), ND State Parks, ND Gateway to Science (Bismarck), Pioneer Trails Regional Museum (Bowman) and West River Community Center. Director Anguiano is proud to state there were a total of 22,655 children; 3,403 teens, 12,974 adults and a total of 30,262 people that came to the library in 2024. This was a 16% increase over 2023.

Commissioner Jason Fridrich congratulates Director Anguiano for all his hard work.

B. Public Hearing – Facility Plan Water Main and Lead Service Line Replacement – Phase II DWSRF Loan

Scott Schneider from Apex Engineering prepared a facility plan for phase II of the Facility Plan Water Main and Lead Service Line Replacement. He gives the City a reminder of the State Revolving Fund program. Low interest loans for water, wastewater, etc. funded through EPA, NDDEQ. The drinking water project today would qualify for these loans which are 2% up to 30 years. Facility plan of life of 5 years. He states these projects do include Sims Street and Sims, 2nd Street East to 9th Street East. There are a lot of cast iron water mains yet to be replaced. This replacement is needed. Replacement of lead service line would have a reimbursement of 75%. There are 1,950 cast iron lead service lines. Service to the residents will have temporary water set up so short very short durations.

President Scott Decker opens the public hearing at 5:20 p.m. Hearing no public comments, the public hearing is closed at 5:21 p.m. and the following motion is made.

MOTION BY: Robert Baer SECONDED BY: John Odermann
To approve the Water Main and Lead Service Line Replacement – Phase II
City of Dickinson, ND

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Gate City Bank Dickinson Revitalization Program Award

City Planner Natalie Birchak presents a revitalization program through Gate City Bank in Dickinson for \$1 million dollars. Gate City Bank has approved the City of Dickinson for \$1 million available to residents applying for loans through the Dickinson Revitalization Program in 2025. This program is to assist homeowners with major or minor home renovations in an effort to increase their homes value. This is a on a first come first serve basis. The application is online to complete. Applications start on March 17, 2025 and are accepted until 10/31/2025.

Jocelyn Allen and Stepheny Reger from Gate City Bank state the average loan being utilized is between \$30,000 and \$50,000 dollars with a minimum of \$10,000. This is a renewing program and will be revised each year. It was stated that Fargo has \$3 million dollars. This is for City of Dickinson residents only.

President Scott Decker opens the public hearing at 5:27 p.m.

Ryan Messano states that the banks are behind all the programs in Dickinson. He states the City should be minimizing the contacts with the banks and to disentangle ourselves with banks.

Dave Ouellette states that if it was not for banks, he would not be able to do everything he does in life. He does appreciate banks and they should expand their world in the community. He states he has a different opinion other than Mr. Messanos.

President Scott Decker closes the public hearing at 5:30 p.m.

9. PUBLIC COMMENTS NOT ON AGENDA

Ms. Lorrie Nantt whom lives out in the ETZ area has some questions in regards to the resolution of the public comment section. She states the City does receive public funding from City residents but also the County, State and Federal Government. She states all of the Commissioners have sworn the oath the very first amendment is freedom of speech. City should not be able to restrict all of those if you live six miles out of town or five, somewhere else in stark. Tax payers are allowed to speak. With the signing in – if I come to a city commission to sign in and sometimes, I have to speak. Do I go back outside and sign in. Her concern to address is public record I am concerned about that. May not always like the speech that we hear it is a freedom that we have and should not take lightly. The Commission may not agree or easily insulted or anything like that. The City can put a time limit on that but need to defend the right to speak.

Ms. Jenny Marboe visits the Commission in regards to parking pads and the City ordinances. She states the City has a special working group for 6 months. Her interest in personal reason. The time has come to modify some ordinances. She states she was notified about off street parking in the front of their homes – permits to install my own front yard parking pad. I was informed not to put a pad there. She states her neighbor supposedly was allowed to put a basketball court in their front yard and there has been nothing on this parking pad but a 5th wheel. If she did want to add a parking pad through the alley. I would reiterate have front yard off street parking area. She feels it a necessity changes to parking pads, opposition to parking pad. City ordinances put in place for a reason. Town has a strong sense of tradition and it is a great place to live. Front yard setback is a concerning. Property owner would make their property better to live. Having a parking pad in the front of the yard would be an upgrade. She feels the City should respect individual freedom. She is not convinced about wanting to install front yard setback. This is not a common issue. If everyone wants this why doesn't an ordinance come forward. She feels off street parking is safer. Why cannot have two driveways on their property. City will make modifications and not remain married to the way the things always have been.

Ms. Tonya Yorgensen asks if it is a legal requirement for livestream of the City Commission Meeting. She would like to ask if the City we can stop the livestream. Residents can read the minutes or attend the minutes. One problem that is taking advantage of the livestream. There is one person that does take this livestream. She does not want the live feed to be gone forever but possibly for a time until this has resolved.

Mr. Ryan Messano states what everyone just heard that is exactly what you heard in China and Russia. United States does not have a problem with too much free speech in America. States Ms. Yorgerson doesn't know history. He states the government should fear people. States Ms. Wenko and Mr. Dassinger is a disgrace to Dickinson. Jews control American. State and nation controlled by Israel. Facebook hates white people. Business owner is not a life for women. They are to be mothers.

Ms. Jenna Reddish states she has come before the Commission for herself and the residents of the City of Dickinson who have a direct, vested interest in the goings-on of local government. She has had the acute displeasure of listening to a particularly sinister and unwelcome brand of rhetoric the last several months. She wonders what the goal of such a rhetoric could be. She would like the public to be informed of the movements and operations of those that were elected to steward the tax dollars in accordance with the law and the will of the people within the law and to keep the local government functioning at a high level. She states this Commission has no intention or power to enact this worthless endeavor. His messaging is unwelcoming, unpopular and exhausting. City commission will not be motioning or moving to secede as a sovereign municipality, free to make our own laws, even in direct violation of state or federal law or the constitution for this person's vision to come to fruition. Doing the right thing is more than finding money in a lost wallet. We are not perfect but we are good. We might not always have it all together but together we have it all.

Ms. Jan Murtha states she originally did not plan on participation on public comment section today. I came here because I have been told to free speech. Very much of my neighbors to have them speak their minds as myself. Right to have a taxpayer funded pulpit. Teacher has expectations. Judge set expectations of the decorum courtroom. She states her 10-year-old daughter in and committee members set the expectations of the decorum in those hearings, speak to issues to bills being heard. She has seen committee members curtain discussions when they did not relate to the bills and ask individuals to wrap things up when they took too long. To compare and contrast she joined us here this evening. This body has the ability and predominantly that you set the expectations of the decorum to set this in this room. She does not appreciate the comments from this individual. Ms. Murtha does appreciate the City having this discussion that it has increased community engagement is a silver lining. Time limits seem reasonable. I don't

know about the contact with the community. It is not an issue of free speech to set expectations. At any point in time to ask someone to get to the point right now. When an individual comes up and offers public servants’ duty that is public business. When someone comes up to offer train ticket to public servants that is an insult. You can weight in and ask them not to do that. Ms. Murtha gives a quote from Theodore Roosevelt. She states her free speech does not impair your ability to stand up for the public servants in this community and ask people to be respectful when they come and speak before you.

Mr. Dean Kluver states that no issue that knows no borders, race, current financial status. He visits about hunger and this is not always seen on surface. He said hunger is a real issue in Dickinson. Have strong values and community take care of its own. Reasons for hunger vary but boil down to enough nutritious food due to difficult circumstances. Good news we are a community that doesn’t shy away from these challenges. Resources are crucial but relay on people like us, churches, schools, etc. to continue to work. Today Mr. Kluver is here asking for awareness. He states what hunger looks like in community. As a community we can make a difference to supporting and donating when and what we can. If you know if someone is struggling help one person at a time. It is going to take all of us working together as a community to make sure everyone has access to the food we need. Mr. Kluver visits about Canatopia 3/25 - 3/31/25– local businesses can donate canned goods. And empty bowls program in 3/28/2025 at mall 11-1 p.m. and 4:30 – 7 p.m.

Mr. Dean Kluver states his mother is here in North Dakota and is from Mexico. He states the comments he is hearing are disheartening and then he looks at events that he has held personally and participated in the community I just can’t help to believe these comments are wrong. That someone who is not wanted still wants to be here. Still confusing. Jesus is the king of the Jews.

Commissioner John Odermann thanks Mr. Kluver for doing a good job and thank you for your comments.

Commissioner Joe Ridl states in lieu of public comment from Mr. kluver. I would like to share a little bit from the word of God. Before the way the faith in Christ. kept on protected custody. The law was our guardian until Christ came. Commissioner Ridl reads a bible verse.

10. **COMMISSION COMMENTS**

A. Commissioner Baer - Commissioner Robert Baer states some of the Commissioners will be at the ND League of Cities Conference this week. He would also like to congratulate Administrator Dassinger and the City for receiving the proposal for the 2026 NDLC Conference in Dickinson, ND. Commissioner Baer states the week of April 7th is City Government Week and would like to have coffee with the Commissioners and the public. He states if there was an interest, he would suggest the same as last year. Coffee and Donuts will be on April 9, 2025 at 8:30 – 10:00 a.m.

11. **ADJOURNMENT**

MOTION BY: Jason Fridrich
Adjournment of the meeting was at 7:30 P.M.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: _____ March 18, 2025 _____

Please approve the following checks on 04-01-25

WIRE TRANSFER	STARION BOND SERVICES	10790
CK#130764	FLORIDA STATE DISBURSEMENT	161.54
CK#130765	JOB SERVICE OF NORTH DAKOTA	374.56
CK#130766	WI SCTF	244
CB04012025	COMMERCE BANK CREDIT CARD	18174.64
CK#130005	CONSOLIDATED COMM CORP	7429.43
CK#130006	MONTANA DAKOTA UTILITY	96834.08
CK#130007	PETTY CASH-REVOLVING FUNDS	150
CK#130008	VERIZON WIRELESS	6212.73

* - Indicates an unposted credit document that has been applied.

Vendor ID: 6518		Name: AA TREE SERVICES LLC					Class ID: 1099		FED TAX CLAS: LLC		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	031725	INV	3/17/2025	3/17/2025	\$8,500.00	ELM/SILVER MAPLE TREE REI		\$8,500.00			
							Due				
Voucher(s): 1		Aged Totals:					\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00
Vendor ID: 850		Name: ABM EQUIPMENT & SUPPLY INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0180892	INV	1/1/2025	1/1/2025	\$923.65	FILTER ELEMENT/ CARTRIDGI			\$923.65		
							Due				
Voucher(s): 1		Aged Totals:					\$923.65	\$0.00	\$923.65	\$0.00	\$0.00
Vendor ID: 6161		Name: ADVANCED COLLISION CENTER INC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16204 010125	INV	1/1/2025	1/1/2025	\$3,389.73	WORK DONE ON FORD F150			\$3,389.73		
							Due				
Voucher(s): 1		Aged Totals:					\$3,389.73	\$0.00	\$3,389.73	\$0.00	\$0.00
Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4604202884	INV	3/7/2025	3/7/2025	\$15.71	3" CENTER LED MARKER LAM		\$15.71			
	4604202863	INV	3/10/2025	3/10/2025	\$237.27	LH VMAX MIRROR HEAD W/TC		\$237.27			
	4604203492	INV	3/11/2025	3/11/2025	\$174.44	2 FILTERS		\$174.44			
	4604203497	INV	3/11/2025	3/11/2025	\$15.00	CAP-RADIATOR 16 PSI		\$15.00			
	4604203583	INV	3/12/2025	3/12/2025	\$251.74	2 FILTERS		\$251.74			
							Due				
Voucher(s): 5		Aged Totals:					\$694.16	\$694.16	\$0.00	\$0.00	\$0.00
Vendor ID: 9771		Name: AMAZON CAPITAL SERVICES					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1QJ3VYQG1YCG	CRM	2/23/2025		(\$119.99)	RETURN UTILITY CART ON WI		(\$119.99)			
	1Y3363Y9DR33	INV	1/16/2025	1/16/2025	\$27.99	HEAVY DUTY DRILL BASE TAE			\$27.99		

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1MH9CFG3KJM3	INV	1/21/2025	1/21/2025	\$627.18	ANKER USB ADAPTER, DUO L	\$627.18
1YGY9XPR4FXK	INV	1/27/2025	1/27/2025	\$56.42	AINOPE USB EXTENSION CAB	\$56.42
1C91PGMTYLCM	INV	2/16/2025	2/16/2025	\$800.88	KEYBOARD CASE FOR IPAD, F	\$800.88
1FXLMQNFGQQT	INV	2/18/2025	2/18/2025	\$6,049.00	SMART WHITEBOARD, 75" SM	\$6,049.00
1TTYMK6LWQ6G	INV	2/23/2025	2/23/2025	\$711.19	ULILITY CART ON WHEELS, TI	\$711.19
19Q4HWLWMTNC	INV	2/27/2025	2/27/2025	\$262.32	TRASH BAGS	\$262.32
1C36GXNDCRQM	INV	3/4/2025	3/4/2025	\$184.28	TRASH BAGS	\$184.28
1PQMDFWGLWNX	INV	3/7/2025	3/7/2025	\$394.89	TOWELS, SOAP REFILLS	\$394.89
1RT6DPVNHMXN	INV	3/7/2025	3/7/2025	\$73.40	DISINFECTING WIPES	\$73.40
149YJW3XPJJ1	INV	3/8/2025	3/8/2025	\$241.96	PAPER WIPER PLUS	\$241.96
16H7VQDT44JX	INV	3/14/2025	3/14/2025	\$54.93	GHIRARDELLI CHOCOLATE C/	\$54.93
1K349GN33F1T	INV	3/14/2025	3/14/2025	\$75.74	CARRY ON GARMENT BAG, CI	\$75.74
1NRJ3CVNWXJRX	INV	3/14/2025	3/14/2025	\$849.50	TOILET PAPER	\$849.50
1W791TFV3PHQ	INV	3/14/2025	3/14/2025	\$367.50	PAPER TOWELS	\$367.50
1G9VD6YGHGFJ	INV	3/16/2025	3/16/2025	\$217.64	SPRAY & GLASS CLEANER	\$217.64
1NMF7GF4RCD	INV	3/17/2025	3/17/2025	\$500.00	MULTI PURPOSE CLEANER	\$500.00
1XNF9K3TCD7L	INV	3/17/2025	3/17/2025	\$47.95	OPERATING	\$47.95
1P36XF6NKXLY	INV	3/18/2025	3/18/2025	\$20.00	DIP TN	\$20.00
1XRRF737PFTG	INV	3/18/2025	3/18/2025	\$378.18	COFFEE	\$378.18
11310498708649059	INV	3/21/2025	3/21/2025	\$374.00	HAMMERMILL PRINTER PAPEI	\$374.00

Voucher(s): 22		Aged Totals:		Due					
				\$12,194.96	\$11,483.37	\$711.59	\$0.00	\$0.00	

Vendor ID: 5947	Name: ANGUIANO, IAN	Class ID:	FED TAX CLAS:	EMPLOYEE
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IA 032525	INV	3/25/2025	3/25/2025	\$70.70	EMPLOYEE EX-IAN ANGUIANC		\$70.70			

Voucher(s): 1		Aged Totals:		Due					
				\$70.70	\$70.70	\$0.00	\$0.00	\$0.00	

Vendor ID: 4278	Name: APEX	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20665	INV	2/28/2025	2/28/2025	\$145,000.00	202104 SIMS ST IMPROVEMEN		\$145,000.00			
	20673	INV	2/28/2025	2/28/2025	\$1,240.00	202416 1ST ST E SIMS TO 4TH		\$1,240.00			

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20774	INV	2/28/2025	2/28/2025	\$6,526.50	ON CALL MODELING TASKS	\$6,526.50
20776	INV	2/28/2025	2/28/2025	\$1,345.50	CONTRACTED LABOR	\$1,345.50
20777	INV	2/28/2025	2/28/2025	\$1,863.00	202404 LIFT STATION 7	\$1,863.00
20778	INV	2/28/2025	2/28/2025	\$1,137.00	GENERAL LABOR	\$1,137.00
20780	INV	2/28/2025	2/28/2025	\$5,628.00	202402 2024 WATERMAIN & LE	\$5,628.00
20781	INV	2/28/2025	2/28/2025	\$40,028.50	202503 2025 WATERMAIN & LE	\$40,028.50

Voucher(s):	8	Aged Totals:	Due	\$202,768.50	\$202,768.50	\$0.00	\$0.00	\$0.00
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Vendor ID:	37	Name:	AT&T	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0304912147001 03132	INV	3/13/2025	3/13/2025	\$28.66	MONTHLY PHONE BILLING		\$28.66			

Voucher(s):	1	Aged Totals:	Due	\$28.66	\$28.66	\$0.00	\$0.00	\$0.00
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Vendor ID:	68	Name:	B & K ELECTRIC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201018	INV	3/11/2025	3/11/2025	\$375.00	LIGHTING REPAIRS/LIBRARY		\$375.00			
	201023	INV	3/13/2025	3/13/2025	\$150.00	TRAFFIC TECH-TIME CLOCK F		\$150.00			
	201028	INV	3/13/2025	3/13/2025	\$750.00	LED STREET LIGHT		\$750.00			

Voucher(s):	3	Aged Totals:	Due	\$1,275.00	\$1,275.00	\$0.00	\$0.00	\$0.00
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Vendor ID:	49	Name:	BAKER & TAYLOR CO (GA)	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2038922775	INV	3/4/2025	3/4/2025	\$616.50	DIP		\$616.50			
	2038922776	INV	3/4/2025	3/4/2025	\$308.79	BC		\$308.79			
	2038926783	INV	3/5/2025	3/5/2025	\$23.98	DIP TEEN		\$23.98			
	2038936931	INV	3/11/2025	3/11/2025	\$546.63	DIP TEEN		\$546.63			
	2038943455	INV	3/12/2025	3/12/2025	\$106.76	DIP CH		\$106.76			
	2038946078	INV	3/13/2025	3/13/2025	\$15.89	DIP CH		\$15.89			
	2038946947	INV	3/17/2025	3/17/2025	\$259.23	DIP TEEN		\$259.23			
	2038948907	INV	3/17/2025	3/17/2025	\$89.23	BC		\$89.23			
	2038948921	INV	3/17/2025	3/17/2025	\$114.21	DIP		\$114.21			

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2038949474	INV	3/17/2025	3/17/2025	\$493.29	BC	\$493.29
2038949500	INV	3/17/2025	3/17/2025	\$414.69	DIP	\$414.69

Voucher(s): 11				Aged Totals:		Due					
						\$2,989.20	\$2,989.20	\$0.00	\$0.00	\$0.00	

Vendor ID: 6467		Name: BARR ENGINEERING CO.				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34451050.02-12	INV	3/9/2025	3/9/2025	\$8,876.54	202108 EAST BROADWAY DAM		\$8,876.54			

Voucher(s): 1				Aged Totals:		Due					
						\$8,876.54	\$8,876.54	\$0.00	\$0.00	\$0.00	

Vendor ID: 4670		Name: BEK CONSULTING				Class ID: 1099		FED TAX CLAS:		LLC	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6912	INV	3/3/2025	3/3/2025	\$3,351.50	EXTRA WORK FORM		\$3,351.50			
	202402 7 FINAL	INV	3/20/2025	3/20/2025	\$42,928.96	202402 2024 WATERMAIN REF		\$42,928.96			

Voucher(s): 2				Aged Totals:		Due					
						\$46,280.46	\$46,280.46	\$0.00	\$0.00	\$0.00	

Vendor ID: 773		Name: BERGER ELECTRIC INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	88678	INV	3/12/2025	3/12/2025	\$1,041.08	WIRE 4 PUMPS & PROGRAM L		\$1,041.08			

Voucher(s): 1				Aged Totals:		Due					
						\$1,041.08	\$1,041.08	\$0.00	\$0.00	\$0.00	

Vendor ID: 9859		Name: BISMARCK HOTEL & CONFERENCE CENTER				Class ID:		FED TAX CLAS:		LLC-S	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12907	INV	3/20/2025	3/20/2025	\$218.00	GUEST SERVICES-ROBERT B.		\$218.00			

Voucher(s): 1				Aged Totals:		Due					
						\$218.00	\$218.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 2551		Name: BLACKSTONE AUDIO, INC.				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2190540	INV	3/10/2025	3/10/2025	\$165.15	DIP AV		\$165.15			

Voucher(s): 1				Aged Totals:		Due					
						\$165.15	\$165.15	\$0.00	\$0.00	\$0.00	

Vendor ID: 951		Name: BORDER STATES ELECTRIC SUPPLY				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	930005780	INV	3/12/2025	3/12/2025	\$63.00	OSRA		\$63.00			

Voucher(s): 1				Aged Totals:		Due					
						\$63.00	\$63.00	\$0.00	\$0.00		

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Vendor ID: 5004		Name: BOUND TREE MEDICAL LLC					Class ID: 1099		FED TAX CLAS: LLC-P		Section 2. Item B.	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	85688624	INV	3/6/2025	3/6/2025	\$527.07	IV SOLUTION, SODIUM CHLOF		\$527.07				
	85695899	INV	3/12/2025	3/12/2025	\$477.00	CURAPLEX EMS SHEARS		\$477.00				
	85707191	INV	3/21/2025	3/21/2025	\$27.90	CURAPLEX SHARPS SOLO, C		\$27.90				
Voucher(s): 3							Aged Totals:		Due			
									\$1,031.97	\$1,031.97	\$0.00	\$0.00
										\$0.00	\$0.00	
Vendor ID: 96		Name: BUTLER MACHINERY CO					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	09PS0374735	INV	3/7/2025	3/7/2025	\$160.90	FILTER AS/FILER AIR		\$160.90				
Voucher(s): 1							Aged Totals:		Due			
									\$160.90	\$160.90	\$0.00	\$0.00
										\$0.00	\$0.00	
Vendor ID: 9672		Name: BUZALSKY SAMANTHA					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SB 032525	INV	3/25/2025	3/25/2025	\$35.98	EMPLOYEE EXP-S BUZALSKY		\$35.98				
Voucher(s): 1							Aged Totals:		Due			
									\$35.98	\$35.98	\$0.00	\$0.00
										\$0.00	\$0.00	
Vendor ID: 6515		Name: CANODE BROOKE					Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	BC 031325	INV	3/13/2025	3/13/2025	\$23.00	EMPLOYEE EXP-BROOKE CAN		\$23.00				
Voucher(s): 1							Aged Totals:		Due			
									\$23.00	\$23.00	\$0.00	\$0.00
										\$0.00	\$0.00	
Vendor ID: 5560		Name: CARGILL, INC					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2910757219	INV	3/8/2025	3/8/2025	\$6,785.00	SERVICE PARTS		\$6,785.00				
	2910757218	INV	3/11/2025	3/11/2025	\$3,250.00	TECH SERVICES		\$3,250.00				
Voucher(s): 2							Aged Totals:		Due			
									\$10,035.00	\$10,035.00	\$0.00	\$0.00
										\$0.00	\$0.00	
Vendor ID: 3431		Name: CENGAGE LEARNING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	86899813	INV	2/20/2025	2/20/2025	\$26.24	SLOPE		\$26.24				
	86900019	INV	2/20/2025	2/20/2025	\$74.22	SLOPE		\$74.22				
	86978421	INV	3/6/2025	3/6/2025	\$159.69	DIP		\$159.69				
	86979495	INV	3/6/2025	3/6/2025	\$50.98	SLOPE		\$50.98				

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86987955	INV	3/7/2025	3/7/2025	\$80.22	SLOPE	\$80.22
86988547	INV	3/7/2025	3/7/2025	\$73.47	SLOPE	\$73.47
87010076	INV	3/12/2025	3/12/2025	\$222.90	DIP	\$222.90
87047182	INV	3/19/2025	3/19/2025	\$53.98	SLOPE	\$53.98

Voucher(s): 8	Aged Totals:	Due				
		\$741.70	\$741.70	\$0.00	\$0.00	\$0.00

Vendor ID: 109	Name: CENTRAL MECHANICAL INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20459	INV	3/12/2025	3/12/2025	\$1,558.18	REPLACED MOTOR ASSY		\$1,558.18			

Voucher(s): 1	Aged Totals:	Due				
		\$1,558.18	\$1,558.18	\$0.00	\$0.00	\$0.00

Vendor ID: 4889	Name: CENTRAL SQUARE COMPANIES	Class ID:	FED TAX CLAS: LLC-CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q-210902	INV	3/25/2025	3/25/2025	\$18,982.25	ANNUAL MAINTENANCE FEE		\$18,982.25			

Voucher(s): 1	Aged Totals:	Due				
		\$18,982.25	\$18,982.25	\$0.00	\$0.00	\$0.00

Vendor ID: 9886	Name: COLUMN SOFTWARE PBC	Class ID:	FED TAX CLAS: C CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	904D373C-0001	INV	3/7/2025	3/7/2025	\$36.48	GENERAL PUBLIC NOTICE		\$36.48			

Voucher(s): 1	Aged Totals:	Due				
		\$36.48	\$36.48	\$0.00	\$0.00	\$0.00

Vendor ID: 6157	Name: CORE & MAIN LP	Class ID: 1099	FED TAX CLAS: PARTNERSHIP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CNV1000000256	INV	3/14/2025	3/14/2025	\$1,265.41	SHOP PARTS		\$1,265.41			

Voucher(s): 1	Aged Totals:	Due				
		\$1,265.41	\$1,265.41	\$0.00	\$0.00	\$0.00

Vendor ID: 5125	Name: COVENANT LEGAL GROUP	Class ID: 1099	FED TAX CLAS: ATTORNEY
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4009	INV	3/10/2025	3/10/2025	\$200.00	LEGAL SERVICES-AM Y LEIDH		\$200.00			
	4010	INV	3/10/2025	3/10/2025	\$175.00	LEGAL SERVICES-A LEIDHOLI		\$175.00			
	4011	INV	3/10/2025	3/10/2025	\$262.50	LEGAL SERVICES-JOSE ORD		\$262.50			
	4012	INV	3/10/2025	3/10/2025	\$212.50	LEGAL SERVICES-C BALCOM		\$212.50			
	4013	INV	3/10/2025	3/10/2025	\$37.50	LEGAL SERVICES-V YOUNG		\$37.50			
	4014	INV	3/10/2025	3/10/2025	\$37.50	LEGAL SERVICES-STEVEN DA		\$37.50			

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4015	INV	3/10/2025	3/10/2025	\$275.00	LEGAL SERVICES-T WINFREY	\$275.00
4016	INV	3/10/2025	3/10/2025	\$250.00	LEGAL SERVICES -E SALDANA	\$250.00
4017	INV	3/10/2025	3/10/2025	\$150.00	LEGAL SERVICES-E SALDANA	\$150.00

Voucher(s): 9				Aged Totals:		Due	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 5999		Name: DAKOTA BUSINESS SOLUTIONS				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1429	INV	3/12/2025	3/12/2025	\$2,511.58	1-30-25 STMTS, FOLD & INSEF		\$2,511.58			
	1430	INV	3/12/2025	3/12/2025	\$1,986.72	02-20-25 STMTS, FOLD & INSE		\$1,986.72			

Voucher(s): 2				Aged Totals:		Due	\$4,498.30	\$4,498.30	\$0.00	\$0.00	\$0.00
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Vendor ID: 5070		Name: DECKER, SCOTT J				Class ID:		FED TAX CLAS:		EMPLOYEE/COMMISIONER	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SD 032025	INV	3/20/2025	3/20/2025	\$149.00	EMPLOYEE EXP-SCOTT DECK		\$149.00			

Voucher(s): 1				Aged Totals:		Due	\$149.00	\$149.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 162		Name: DENNYS ELECTRIC INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202308 12	INV	3/5/2025	3/5/2025	\$19,058.88	202308 SUNDANCE COVES LIK		\$19,058.88			

Voucher(s): 1				Aged Totals:		Due	\$19,058.88	\$19,058.88	\$0.00	\$0.00	\$0.00
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Vendor ID: 9828		Name: DIAMOND TRUCK EQUIPMENT LLC				Class ID: 1099		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	W32	INV	3/10/2025	3/10/2025	\$21,474.92	WORK DONE- GARBAGE TRU		\$21,474.92			

Voucher(s): 1				Aged Totals:		Due	\$21,474.92	\$21,474.92	\$0.00	\$0.00	\$0.00
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Vendor ID: 2286		Name: DICKINSON FIRE FIGHTERS ASSOCIATION				Class ID:		FED TAX CLAS:		GOV	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10302024	INV	3/21/2025	3/21/2025	\$450.00	MAR 20TH WITHHOLDINGS		\$450.00			

Voucher(s): 1				Aged Totals:		Due	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 175		Name: DICKINSON PARKS & REC				Class ID:		FED TAX CLAS:		GOVERNMENT NON PROFIT	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2ND QUARTER 2025	INV	3/26/2025	3/26/2025	\$237,500.00	2ND QTRLY PYMT 1/2% & ARP		\$237,500.00			

System: 3/26/2025 4:44:26 PM

User Date: 3/26/2025

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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Voucher(s): 1		Aged Totals:					Due				
							\$237,500.00	\$237,500.00	\$0.00	\$0.00	\$0.00
Vendor ID: 1982		Name: DIRECTMED					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	40519	INV	2/5/2025	2/5/2025	\$50.85	MEDICAL SUPPLIES		\$50.85			
Voucher(s): 1		Aged Totals:					Due				
							\$50.85	\$50.85	\$0.00	\$0.00	\$0.00
Vendor ID: 6521		Name: DO VENTURES, LLC DBA ALL IN EVENTS & CATE					Class ID: 1099		FED TAX CLAS:		INDIVIDUAL SOLE PROP
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2031	INV	3/25/2025	3/25/2025	\$279.90	CATERING FOR CITY EVENT		\$279.90			
Voucher(s): 1		Aged Totals:					Due				
							\$279.90	\$279.90	\$0.00	\$0.00	\$0.00
Vendor ID: 1855		Name: DUKES WELDING & FABRICATION					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	159	INV	3/11/2025	3/11/2025	\$500.14	REPAIR TRL		\$500.14			
Voucher(s): 1		Aged Totals:					Due				
							\$500.14	\$500.14	\$0.00	\$0.00	\$0.00
Vendor ID: 1039		Name: ELDER CARE					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6253	INV	3/14/2025	3/14/2025	\$1,324.60	MONTHLY BILLINGS		\$1,324.60			
	2ND QTRLY 2025	INV	3/26/2025	3/26/2025	\$62,500.00	2ND QTRLY SUBSIDY PER CO		\$62,500.00			
Voucher(s): 2		Aged Totals:					Due				
							\$63,824.60	\$63,824.60	\$0.00	\$0.00	\$0.00
Vendor ID: 2758		Name: ELECTRONIC COMMUNICATIONS INC					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	105186	INV	3/5/2025	3/5/2025	\$610.00	PORTABLE RADIO ANTENNA		\$610.00			
Voucher(s): 1		Aged Totals:					Due				
							\$610.00	\$610.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5451		Name: ETSYSTEMS, INC					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	36155	INV	3/11/2025	3/11/2025	\$354.54	ONSITE LABOR, TE SENSOR		\$354.54			
Voucher(s): 1		Aged Totals:					Due				
							\$354.54	\$354.54	\$0.00	\$0.00	\$0.00
Vendor ID: 6237		Name: EVOQUA WATER TECHNOLOGIES LLC					Class ID:		FED TAX CLAS:		C CORP
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	906942978	INV	3/20/2025	3/20/2025	\$20,252.60	3865 GAL BIOXIDE		\$20,252.60			

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Voucher(s): 1		Aged Totals:		Due		\$20,252.60		\$20,252.60		\$0.00		\$0.00		\$0.00	
Vendor ID: 181		Name: FACTORY MOTOR PARTS		Class ID:		FED TAX CLAS:		S CORP							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	206-024758	INV	3/5/2025	3/5/2025	\$28.25	V-BELT		\$28.25							
	206-024912	INV	3/11/2025	3/11/2025	\$87.41	BATTERY R-31		\$87.41							
	206-024926	INV	3/11/2025	3/11/2025	\$5.07	FUEL FILTER		\$5.07							
	206-024962	INV	3/12/2025	3/12/2025	\$13.52	2 FILTER ASM-OIL		\$13.52							
	206-024964	INV	3/12/2025	3/12/2025	\$4.95	SPARK PLUG F-2		\$4.95							
	206-024978	INV	3/12/2025	3/12/2025	\$44.55	SPARKPLUGS F2 (9)		\$44.55							
	206-025117	INV	3/17/2025	3/17/2025	\$134.77	DEL 31G950T		\$134.77							
Voucher(s): 7		Aged Totals:		Due		\$318.52		\$318.52		\$0.00		\$0.00		\$0.00	
Vendor ID: 2606		Name: FERGUSON ENTERPRISES INC		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	1411430	INV	3/3/2025	3/3/2025	\$63.98	A41A 1.6 CLST KIT LC		\$63.98							
Voucher(s): 1		Aged Totals:		Due		\$63.98		\$63.98		\$0.00		\$0.00		\$0.00	
Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	WI008694	INV	3/12/2025	3/12/2025	\$113.24	2 X 1/8 RUB DI MTR FLG GSKT		\$113.24							
	WI008496-3	INV	3/13/2025	3/13/2025	\$298.06	LF 3/4 BALL CURB ST PE PJ		\$298.06							
	WI008613-1	INV	3/13/2025	3/13/2025	\$340.40	LF 5/8 MTR COUP W/WIRE HO		\$340.40							
	WI008671	INV	3/13/2025	3/13/2025	\$1,372.28	COUP, PE PJ COUP, BALL CUI		\$1,372.28							
	WI008672	INV	3/13/2025	3/13/2025	\$629.46	LF 1 1/4 COMP COUP, NL BV		\$629.46							
Voucher(s): 5		Aged Totals:		Due		\$2,753.44		\$2,753.44		\$0.00		\$0.00		\$0.00	
Vendor ID: 9991		Name: FINK RYAN		Class ID:		FED TAX CLAS:		EMPLOYEE REIMBURSE							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	RF 030825	INV	3/8/2025	3/8/2025	\$36.00	EMPLOYEE EXP-RYAN FINK		\$36.00							
Voucher(s): 1		Aged Totals:		Due		\$36.00		\$36.00		\$0.00		\$0.00		\$0.00	

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Vendor ID: 6516		Name: FRIDRICH DYLAN				Class ID:		FED TAX CLAS:		REIMBURSEMENT	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	OVERPYMENT/SPEC	INV	3/24/2025	3/24/2025	\$500.00	OVERPAYMENT OF SPECIALS		\$500.00			
Voucher(s): 1							Aged Totals:	Due			
								\$500.00	\$500.00	\$0.00	\$0.00
Vendor ID: 6287		Name: FRIES JOEL/ TRACKER MANAGEMENT				Class ID: 1099		FED TAX CLAS:		SOLE PROP/SINGLE LLC	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18943	INV	3/20/2025	3/20/2025	\$2,569.26	03-19-25 DICKINSON-SHAKOP		\$2,569.26			
Voucher(s): 1							Aged Totals:	Due			
								\$2,569.26	\$2,569.26	\$0.00	\$0.00
Vendor ID: 668		Name: GALLS INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	030535933	INV	2/21/2025	2/21/2025	\$236.82	SHIRT, JUMP BOOTS		\$236.82			
	030599469	INV	2/27/2025	2/27/2025	\$193.99	SMOKE LIQUID		\$193.99			
	030652792	INV	3/5/2025	3/5/2025	\$173.94	JUMP BOOTS		\$173.94			
	030663023	INV	3/6/2025	3/6/2025	\$62.94	WOMENS JUMP BOOTS		\$62.94			
	030705157	INV	3/11/2025	3/11/2025	\$301.84	RELEASE BOOTS, JUMP BOOTS		\$301.84			
Voucher(s): 5							Aged Totals:	Due			
								\$969.53	\$969.53	\$0.00	\$0.00
Vendor ID: 243		Name: GEORGES TIRE SHOP INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	189423	INV	3/18/2025	3/18/2025	\$160.00	R9		\$160.00			
	189428	INV	3/18/2025	3/18/2025	\$160.00	R60		\$160.00			
Voucher(s): 2							Aged Totals:	Due			
								\$320.00	\$320.00	\$0.00	\$0.00
Vendor ID: 9817		Name: GWALTERIUS, LLC				Class ID: 1099		FED TAX CLAS:		LLC	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	022025	INV	2/3/2025	2/3/2025	\$14.95	DIP CH BKS		\$14.95			
Voucher(s): 1							Aged Totals:	Due			
								\$14.95	\$14.95	\$0.00	\$0.00
Vendor ID: 258		Name: HACH COMPANY				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14414024	INV	3/14/2025	3/14/2025	\$463.45	CHEMICALS		\$463.45			
	14419550	INV	3/19/2025	3/19/2025	\$79.50	CHEMICALS		\$79.50			

Voucher(s): 2												Aged Totals:		Due		\$542.95		\$542.95		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID:		362		Name:		HAYNES, MELBYE LAW OFFICE PLLC				Class ID:		1099		FED TAX CLAS:		ATTORNEY											
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		31361		INV		3/5/2025		3/5/2025		\$125.00		LEGAL SERVICES-SONIA ALEI				\$125.00											
		31398		INV		3/5/2025		3/5/2025		\$93.75		LEGAL SERVICES-G FRANCO				\$93.75											
		31402		INV		3/5/2025		3/5/2025		\$443.75		LEGAL SERVICES-Y GONZALE				\$443.75											
		31417		INV		3/5/2025		3/5/2025		\$172.92		LEGAL SERVICES-ALICE HYKI				\$172.92											
		31436		INV		3/5/2025		3/5/2025		\$250.00		LEGAL SERVICES-B LEONAR				\$250.00											
		31480		INV		3/5/2025		3/5/2025		\$322.92		LEGAL SERVICES-RAFAEL PI				\$322.92											
		31484		INV		3/5/2025		3/5/2025		\$312.50		LEGAL SERVICES-JORGE RUI				\$312.50											
		31504		INV		3/5/2025		3/5/2025		\$37.50		LEGAL SERVICES-S SORENSE				\$37.50											
		D GRESS 030525		INV		3/5/2025		3/5/2025		\$166.67		LEGAL SERVICES-D GRESS				\$166.67											
		E HERNDANDEZ 0325		INV		3/5/2025		3/5/2025		\$281.25		LEGAL SERVICES-E HERNDAN				\$281.25											
Voucher(s): 10												Aged Totals:		Due		\$2,206.26		\$2,206.26		\$0.00		\$0.00		\$0.00			
Vendor ID:		6210		Name:		HEART RIVER VOICE				Class ID:				FED TAX CLAS:		S CORP											
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		1237		INV		3/23/2025		3/23/2025		\$140.00		ADVERTISING -LIBRARY				\$140.00											
Voucher(s): 1												Aged Totals:		Due		\$140.00		\$140.00		\$0.00		\$0.00		\$0.00			
Vendor ID:		4004		Name:		HIGHLANDS ENGINEERING & SURVEYING PLLC				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		231223-07		INV		3/18/2025		3/18/2025		\$10,165.00		202316 NORTH INDUSTRIES S				\$10,165.00											
		241335-05		INV		3/18/2025		3/18/2025		\$33,450.50		202417 5TH ST SE-3RD AVE W				\$33,450.50											
Voucher(s): 2												Aged Totals:		Due		\$43,615.50		\$43,615.50		\$0.00		\$0.00		\$0.00			
Vendor ID:		5447		Name:		IBS, INC--INDUSTRIAL BOLT & SUPPLY				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		870458-1		INV		3/7/2025		3/7/2025		\$179.36		DRILL BITS				\$179.36											
Voucher(s): 1												Aged Totals:		Due		\$179.36		\$179.36		\$0.00		\$0.00		\$0.00			

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Vendor ID: 2449		Name: INFO USA MARKETING INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10004299785	INV	3/14/2025	3/14/2025	\$395.00	DIP		\$395.00			
Voucher(s): 1							Aged Totals:	Due \$395.00	\$395.00	\$0.00	\$0.00
Vendor ID: 5788		Name: INNOVATIVE OFFICE SOLUTIONS LLC					Class ID: 1099		FED TAX CLAS: LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN4791259	INV	3/17/2025	3/17/2025	\$4.51	FILTERS, COFFEE		\$4.51			
Voucher(s): 1							Aged Totals:	Due \$4.51	\$4.51	\$0.00	\$0.00
Vendor ID: 6493		Name: JE CUSTOMS					Class ID: 1099		FED TAX CLAS: LLC		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	150765	INV	3/3/2025	3/3/2025	\$2,196.16	PARTS		\$2,196.16			
Voucher(s): 1							Aged Totals:	Due \$2,196.16	\$2,196.16	\$0.00	\$0.00
Vendor ID: 293		Name: JEROMES DISTRIBUTING INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	215559	CRM	3/19/2025		(\$66.00)	RETURN 11 KANDIYOHI 5 GAL		(\$66.00)			
	2057334	INV	3/19/2025	3/19/2025	\$187.20	12 KANDIYOHI DRINKING WAT		\$187.20			
	2057405	INV	3/24/2025	3/24/2025	\$96.00	10 KANDIYOHI 5 GAL DRINKIN		\$96.00			
Voucher(s): 3							Aged Totals:	Due \$217.20	\$217.20	\$0.00	\$0.00
Vendor ID: 3112		Name: JUST-IN GLASS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	26504	INV	3/21/2025	3/21/2025	\$50.00	WINDSHIELD REPAIR		\$50.00			
Voucher(s): 1							Aged Totals:	Due \$50.00	\$50.00	\$0.00	\$0.00
Vendor ID: 301		Name: KLJ ENGINEERING LLC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10221371	INV	2/12/2025	2/12/2025	\$479.95	202227 DICKINSON SO CEMET		\$479.95			
Voucher(s): 1							Aged Totals:	Due \$479.95	\$479.95	\$0.00	\$0.00
Vendor ID: 9850		Name: KO SAFETY SERVICES, LLC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	704	INV	3/10/2025	3/10/2025	\$10,184.25	TEMPEST, KIT 3, BAY V2, POW		\$10,184.25			

City of Dickinson

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Voucher(s): 1		Aged Totals:					Due				
							\$10,184.25	\$10,184.25	\$0.00	\$0.00	\$0.00
Vendor ID: 5512		Name: KONECRANES					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	155158144	INV	3/19/2025	3/19/2025	\$1,986.12	RESEAL OF BRIDGE GEARCA:		\$1,986.12			
Voucher(s): 1		Aged Totals:					Due				
							\$1,986.12	\$1,986.12	\$0.00	\$0.00	\$0.00
Vendor ID: 5966		Name: LANDIA, INC					Class ID:		FED TAX CLAS:		C CORP
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SE10561	INV	3/3/2025	3/3/2025	\$3,751.26	AXP-I 500 4.9 HP 360 RPM		\$3,751.26			
Voucher(s): 1		Aged Totals:					Due				
							\$3,751.26	\$3,751.26	\$0.00	\$0.00	\$0.00
Vendor ID: 6101		Name: LANGUAGE LINK					Class ID:		FED TAX CLAS:		S CORP
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	294761	INV	1/1/2025	1/1/2025	\$193.05	INTERPRETER FOR MUNI CO			\$193.05		
Voucher(s): 1		Aged Totals:					Due				
							\$193.05	\$0.00	\$193.05	\$0.00	\$0.00
Vendor ID: 341		Name: LAWSON PRODUCTS INC					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9312266898	INV	2/27/2025	2/27/2025	\$599.55	SILVER & DEMING DRILL BIT		\$599.55			
Voucher(s): 1		Aged Totals:					Due				
							\$599.55	\$599.55	\$0.00	\$0.00	\$0.00
Vendor ID: 1218		Name: LOGO MAGIC INC					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	150289	INV	3/5/2025	3/5/2025	\$198.00	CLOTHING ORDERED-B JOHN		\$198.00			
	150323	INV	3/6/2025	3/6/2025	\$110.00	CLOTHING -TRISTAN MCKEN		\$110.00			
	150511	INV	3/14/2025	3/14/2025	\$112.00	CLOTHING ORDERED-HOOPE		\$112.00			
	150534	INV	3/17/2025	3/17/2025	\$150.00	CLOTHING ORDERED-C WOLF		\$150.00			
	150567	INV	3/18/2025	3/18/2025	\$30.00	3 LOGO EMB PROVIDED		\$30.00			
	150575	INV	3/19/2025	3/19/2025	\$246.00	CLOTHING ORDERED-S RHOE		\$246.00			
	150643	INV	3/21/2025	3/21/2025	\$36.00	2 LOGO, 2 NAME EMB PROVID		\$36.00			
Voucher(s): 7		Aged Totals:					Due				
							\$882.00	\$882.00	\$0.00	\$0.00	\$0.00

City of Dickinson

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Vendor ID: 352		Name: MACKOFF KELLOGG LAW FIRM					Class ID: 1099		FED TAX CLAS: ATTORNEY		Section 2, Item B.	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	55000-000C 030325	INV	3/3/2025	3/3/2025	\$17,000.00	PROSECUTION FOR FEB. 2021		\$17,000.00				
	56000-000C 030325	INV	3/3/2025	3/3/2025	\$15,000.00	CITY ATTORNEY CONTRACT (		\$15,000.00				
Voucher(s): 2							Due Aged Totals:	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5715		Name: MARTIN'S WELDING & REFRIGERATION INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	10806	INV	3/12/2025	3/12/2025	\$1,648.85	SERVICE WORK ON AC-PS		\$1,648.85				
	10829	INV	3/15/2025	3/15/2025	\$6,937.75	SERVICE WORK ON MUA		\$6,937.75				
	10832	INV	3/17/2025	3/17/2025	\$420.00	RECOVERED 28 UNITS-BALEF		\$420.00				
Voucher(s): 3							Due Aged Totals:	\$9,006.60	\$9,006.60	\$0.00	\$0.00	\$0.00
Vendor ID: 359		Name: MATCO TOOLS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	66337	INV	1/7/2025	1/7/2025	\$2,283.80	JAMESTOWN SERVICE CART			\$2,283.80			
	69275	INV	3/18/2025	3/18/2025	\$9.95	HAND TWIST DRILL		\$9.95				
Voucher(s): 2							Due Aged Totals:	\$2,293.75	\$9.95	\$2,283.80	\$0.00	\$0.00
Vendor ID: 5832		Name: MATTHEW BENDER & CO INC.					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	44792999	INV	2/18/2025	2/18/2025	\$32.43	ND CRT RULES ANNO SUPP		\$32.43				
Voucher(s): 1							Due Aged Totals:	\$32.43	\$32.43	\$0.00	\$0.00	\$0.00
Vendor ID: 9780		Name: MCKENNER TRISTEN					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	TM 031725	INV	3/17/2025	3/17/2025	\$75.00	PRESCRIPTION SAFETY GLAS		\$75.00				
Voucher(s): 1							Due Aged Totals:	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6156		Name: MCMAHEN, ERIN					Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	EM 032525	INV	3/25/2025	3/25/2025	\$38.48	EMPLOYEE EXP-E MCMAHEN		\$38.48				
Voucher(s): 1							Due Aged Totals:	\$38.48	\$38.48	\$0.00	\$0.00	

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Vendor ID: 6517		Name: MCR MEDICAL				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12010	INV	3/18/2025	3/18/2025	\$2,834.00	ADULT & FEMALE MANIKIN		\$2,834.00			

Voucher(s): 1		Aged Totals:				Due					
						\$2,834.00		\$2,834.00			
								\$0.00			
								\$0.00			
								\$0.00			

Vendor ID: 4828		Name: MENARDS				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	62267	INV	3/7/2025	3/7/2025	\$214.52	SPLASH, PRO SPRAY PRIMER		\$214.52			
	62454	INV	3/12/2025	3/12/2025	\$51.04	FLAT FILE, REPLACEMENT CH		\$51.04			
	62496	INV	3/13/2025	3/13/2025	\$8.28	SAFETY HASP W/SWVL		\$8.28			
	62653	INV	3/17/2025	3/17/2025	\$10.36	MF DPSKT 3/8DR		\$10.36			
	62660	INV	3/17/2025	3/17/2025	\$75.41	DOUBLE DUTY LITTER, SEAF		\$75.41			
	62742	INV	3/19/2025	3/19/2025	\$141.22	LG BOX, CLEANING SUPPLIES		\$141.22			
	62425	INV	3/21/2025	3/21/2025	\$22.77	BROWN GUTTER, HOLLOW W		\$22.77			
	62471	INV	3/21/2025	3/21/2025	\$55.89	DOWNSPOUTS, ELBOW, DRIL		\$55.89			
	63014	INV	3/25/2025	3/25/2025	\$6.88	SP ANT SHIELD GRAN 3 LB		\$6.88			

Voucher(s): 9		Aged Totals:				Due					
						\$586.37		\$586.37			
								\$0.00			
								\$0.00			
								\$0.00			

Vendor ID: 1732		Name: MIDWEST TAPE				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	506877101	INV	3/12/2025	3/12/2025	\$92.19	DIP CH AV		\$92.19			
	506877102	INV	3/12/2025	3/12/2025	\$174.69	DIP AV		\$174.69			
	506877104	INV	3/12/2025	3/12/2025	\$19.49	DIP CH AV		\$19.49			
	506877724	INV	3/12/2025	3/12/2025	\$48.73	BC AV		\$48.73			
	506910601	INV	3/20/2025	3/20/2025	\$119.96	DIP CH AV		\$119.96			
	506910603	INV	3/20/2025	3/20/2025	\$27.74	DIP AV		\$27.74			
	506910604	INV	3/20/2025	3/20/2025	\$53.97	BC AV		\$53.97			

Voucher(s): 7		Aged Totals:				Due					
						\$536.77		\$536.77			
								\$0.00			
								\$0.00			
								\$0.00			

Vendor ID: 984		Name: MINNESOTA VALLEY TESTING LAB INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1295835	INV	3/7/2025	3/7/2025	\$56.75	CHEMICALS		\$56.75			

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1296161	INV	3/11/2025	3/11/2025	\$825.00	SAMPLING FEE	\$825.00
1296426	INV	3/12/2025	3/12/2025	\$112.81	CHEMICALS	\$112.81
1296436	INV	3/12/2025	3/12/2025	\$269.42	CHEMICALS	\$269.42
1296443	INV	3/12/2025	3/12/2025	\$56.75	CHEMICALS	\$56.75
1296899	INV	3/17/2025	3/17/2025	\$170.86	CHEMICALS	\$170.86
1297356	INV	3/19/2025	3/19/2025	\$269.42	CHEMICALS	\$269.42
1297541	INV	3/20/2025	3/20/2025	\$1,049.12	CHEMICALS	\$1,049.12
1297734	INV	3/21/2025	3/21/2025	\$216.31	CHEMICALS	\$216.31
1297735	INV	3/21/2025	3/21/2025	\$56.75	CHEMICALS	\$56.75
1297743	INV	3/21/2025	3/21/2025	\$112.81	CHEMICALS	\$112.81

Voucher(s): 11		Aged Totals:		Due					
				\$3,196.00	\$3,196.00	\$0.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9858

Name: MOBILE EXTINGUISHER SALES & SERVICE

Class ID: 1099

FED TAX CLAS: LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
128		INV	3/13/2025	3/13/2025	\$274.00	MAINTENANCE/CITYHALL/LEG		\$274.00			
129		INV	3/13/2025	3/13/2025	\$54.00	MAINTENANCE/LIBRARY		\$54.00			
130		INV	3/13/2025	3/13/2025	\$479.00	MAINTENANCE/FIRE STATION		\$479.00			
131		INV	3/13/2025	3/13/2025	\$644.00	MAINTENANCE/PSC/POLICE		\$644.00			
132		INV	3/13/2025	3/13/2025	\$128.00	MAINTENANCE/PSC/FIRE SIDE		\$128.00			
133		INV	3/13/2025	3/13/2025	\$122.00	MAINTENANCE/CVB/ARMORY		\$122.00			
134		INV	3/13/2025	3/13/2025	\$497.00	MAINTENANCE/BUILDING/GRG		\$497.00			
135		INV	3/13/2025	3/13/2025	\$761.00	MAINTENANCE/PW/STREETS		\$761.00			
136		INV	3/13/2025	3/13/2025	\$48.00	MAINTENANCE/PW/STREET S		\$48.00			
137		INV	3/13/2025	3/13/2025	\$18.00	MAINTENANCE/PW OFF/ANIM		\$18.00			
138		INV	3/13/2025	3/13/2025	\$30.00	MAINTENANCE/PW-WATER BI		\$30.00			
139		INV	3/13/2025	3/13/2025	\$42.00	MAINTENANCE/PW-SERVICE I		\$42.00			
140		INV	3/13/2025	3/13/2025	\$236.00	MAINTENANCE-MUSEUM		\$236.00			
141		INV	3/13/2025	3/13/2025	\$232.00	MAINTENANCE/WATER RECL		\$232.00			
142		INV	3/13/2025	3/13/2025	\$187.00	MAINTENANCE/SERVICE/FLEE		\$187.00			
143		INV	3/13/2025	3/13/2025	\$482.00	MAINTENANCE/PW/WATER VI		\$482.00			

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144	INV	3/13/2025	3/13/2025	\$866.00	MAINTENANCE/PW-WATER T/	\$866.00
145	INV	3/13/2025	3/13/2025	\$204.00	MAINTENANCE/BALER BUILD/	\$204.00
146	INV	3/13/2025	3/13/2025	\$641.00	MAINTENANCE/BALER BUILDI	\$641.00

				Due						
Voucher(s):	19	Aged Totals:		\$5,945.00	\$5,945.00	\$0.00	\$0.00	\$0.00		

Vendor ID:	9750	Name:	MOSER HUNTER			Class ID:		FED TAX CLAS:	EMPLOYEE REIMBURSE	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HM 031125	INV	3/11/2025	3/11/2025	\$25.00	EMPLOYEE EXP-HUNTER MO		\$25.00			

				Due						
Voucher(s):	1	Aged Totals:		\$25.00	\$25.00	\$0.00	\$0.00	\$0.00		

Vendor ID:	1172	Name:	NATIONAL REGISTRY OF EMT'S			Class ID:		FED TAX CLAS:	CORP	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1097	INV	3/20/2025	3/20/2025	\$1,125.00	150 PARAMEDIC EMBLEMS		\$1,125.00			

				Due						
Voucher(s):	1	Aged Totals:		\$1,125.00	\$1,125.00	\$0.00	\$0.00	\$0.00		

Vendor ID:	5620	Name:	NAYAX, LLC			Class ID:	1099	FED TAX CLAS:	LLC-P	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV601191190	INV	2/28/2025	2/28/2025	\$26.85	CASHLESS ONLY-TBS		\$26.85			

				Due						
Voucher(s):	1	Aged Totals:		\$26.85	\$26.85	\$0.00	\$0.00	\$0.00		

Vendor ID:	418	Name:	ND CLERKS ASSOCIATION			Class ID:		FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B FINLAYSON 2025	INV	2/10/2025	2/10/2025	\$100.00	2025 MEMBERSHIP DUES		\$100.00			
	H TURNER 2025	INV	2/10/2025	2/10/2025	\$100.00	2025 ND CLERKS MEMBERSH		\$100.00			

				Due						
Voucher(s):	2	Aged Totals:		\$200.00	\$200.00	\$0.00	\$0.00	\$0.00		

Vendor ID:	680	Name:	ND FIREFIGHTERS ASSOCIATION			Class ID:		FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025031414	INV	3/14/2025	3/14/2025	\$30.00	CERTIFICATION RETESTS		\$30.00			
	2025031418	INV	3/14/2025	3/14/2025	\$129.00	4 ACCESS CODES FOR FISDP		\$129.00			

				Due						
Voucher(s):	2	Aged Totals:		\$159.00	\$159.00	\$0.00	\$0.00	\$0.00		

Vendor ID:	424	Name:	ND LEAGUE OF CITIES			Class ID:		FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13519	INV	3/24/2025	3/24/2025	\$1,000.00	2025 SPRING WORKSHOP & T		\$1,000.00			

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Voucher(s): 1		Aged Totals:					Due				
							\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2008		Name: ND ONE CALL INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5024129	INV	2/28/2025	2/28/2025	\$38.75	REG & VOICE CALL OUTS		\$38.75			
Voucher(s): 1		Aged Totals:					Due				
							\$38.75	\$38.75	\$0.00	\$0.00	\$0.00
Vendor ID: 9980		Name: NEFF, DEANNA					Class ID: 1099		FED TAX CLAS: INDIVIDUAL		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	031225	INV	3/12/2025	3/12/2025	\$913.00	WORK HOURS 02-26-03-11 202		\$913.00			
	DF FEB 10TH 2025	INV	3/26/2025	3/26/2025	\$1,496.00	WORK HOURS 03-12-03-25		\$1,496.00			
Voucher(s): 2		Aged Totals:					Due				
							\$2,409.00	\$2,409.00	\$0.00	\$0.00	\$0.00
Vendor ID: 405		Name: NEWBY'S ACE HARDWARE					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	397900/1	INV	3/10/2025	3/10/2025	\$108.93	STIHL BAR & CHAIN OIL, GR S		\$108.93			
	397930/1	INV	3/11/2025	3/11/2025	\$7.62	ANCHOR 10-14X 1LEAD, FAST		\$7.62			
	397932/1	INV	3/11/2025	3/11/2025	\$11.69	RIB PLS ANC KIT 8-10-12		\$11.69			
	397980/1	INV	3/13/2025	3/13/2025	\$8.88	3 WIRE STEEL GALV 16GA 25'		\$8.88			
	398183/1	INV	3/24/2025	3/24/2025	\$137.59	RED ROSIN PAPER, WIRE WH		\$137.59			
Voucher(s): 5		Aged Totals:					Due				
							\$274.71	\$274.71	\$0.00	\$0.00	\$0.00
Vendor ID: 406		Name: NEWMAN SIGNS INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TRFINV059486	INV	3/12/2025	3/12/2025	\$1,427.74	MISC SIGNS FOR CITY OF DKT		\$1,427.74			
Voucher(s): 1		Aged Totals:					Due				
							\$1,427.74	\$1,427.74	\$0.00	\$0.00	\$0.00
Vendor ID: 1660		Name: NFPA					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3221994 L SCHWIND1	INV	3/26/2025	3/26/2025	\$225.00	ANNUAL MEMBERSHIP-L SCH		\$225.00			
Voucher(s): 1		Aged Totals:					Due				
							\$225.00	\$225.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9941		Name: NORTH CENTRAL INTERNATIONAL LLC					Class ID: 1099		FED TAX CLAS: PARTNERSHIP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

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X204046669:01 INV 3/11/2025 3/11/2025 \$273.96 6 FILTER-LUBE OIL \$273.96

Voucher(s): 1		Aged Totals:		Due		\$273.96		\$273.96		\$0.00		\$0.00		\$0.00	
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Vendor ID: 435 Name: NORTHERN IMPROVEMENT CO(DIX) Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B 34057	INV	2/28/2025	2/28/2025	\$650.00	OMEGAMIX 50LB BAG		\$650.00			

Voucher(s): 1		Aged Totals:		Due		\$650.00		\$650.00		\$0.00		\$0.00		\$0.00	
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Vendor ID: 437 Name: NORTHWEST TIRE INC Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15169232	INV	3/11/2025	3/11/2025	\$41.96	TIRE REPAIR		\$41.96			

Voucher(s): 1		Aged Totals:		Due		\$41.96		\$41.96		\$0.00		\$0.00		\$0.00	
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Vendor ID: 9970 Name: OK TIRE STORE INC Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24-1354	INV	3/17/2025	3/17/2025	\$35.00	FLAT REPAIR 24PS02		\$35.00			

Voucher(s): 1		Aged Totals:		Due		\$35.00		\$35.00		\$0.00		\$0.00		\$0.00	
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Vendor ID: 6247 Name: ONYX + IVORY LLC Class ID: 1099 FED TAX CLAS: LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1049	INV	3/13/2025	3/13/2025	\$90.00	TYLER KIENTOPF 9 PATCHES		\$90.00			

Voucher(s): 1		Aged Totals:		Due		\$90.00		\$90.00		\$0.00		\$0.00		\$0.00	
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Vendor ID: 2159 Name: PENWORTHY COMPANY Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0606512	INV	3/12/2025	3/12/2025	\$26.00	OPERATING KITS		\$26.00			

Voucher(s): 1		Aged Totals:		Due		\$26.00		\$26.00		\$0.00		\$0.00		\$0.00	
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Vendor ID: 3491 Name: PRAIRIE AUTO PARTS INC Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	053375	CRM	3/6/2025		(\$95.99)	RETURN 3 4 DR FLEX HANDLE		(\$95.99)			
	045124	INV	1/7/2025	1/7/2025	\$95.99	3 4 DR FLEX HANDLE			\$95.99		
	053078	INV	3/4/2025	3/4/2025	\$148.98	1500 LBS LOW PRO UND		\$148.98			
	053120	INV	3/5/2025	3/5/2025	\$34.28	LED M C LAMP		\$34.28			
	053259	INV	3/5/2025	3/5/2025	\$178.84	AIR FILTERS S-18		\$178.84			

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054096	INV	3/12/2025	3/12/2025	\$33.42	AIR HOSE COUPLERS FEMALI	\$33.42
054109	INV	3/12/2025	3/12/2025	\$56.83	COIL ON PLUG COIL	\$56.83
054259	INV	3/13/2025	3/13/2025	\$511.47	9 COIL ON PLUG COIL	\$511.47
054517	INV	3/14/2025	3/14/2025	\$52.28	INTERIOR DOOR HANDLE	\$52.28
054959	INV	3/18/2025	3/18/2025	\$14.48	DUCK BILL BLUE/RED 20 AMP	\$14.48
055022	INV	3/18/2025	3/18/2025	\$46.30	NAPA GOLD AIR FILTER	\$46.30
055030	INV	3/18/2025	3/18/2025	\$55.98	2 AIR FILTERS	\$55.98
055107	INV	3/19/2025	3/19/2025	\$159.99	SILENTGUARD KIT, BRK PADE	\$159.99

Voucher(s): 13		Aged Totals:		Due					
				\$1,292.85	\$1,196.86	\$95.99	\$0.00	\$0.00	

Vendor ID: 466		Name: PUMP SYSTEMS LLC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00414779	INV	3/6/2025	3/6/2025	\$14.34	GAUGE 100 PSI LIG BRASS		\$14.34			

Voucher(s): 1		Aged Totals:		Due					
				\$14.34	\$14.34	\$0.00	\$0.00	\$0.00	

Vendor ID: 469			Name: QUALITY QUICK PRINT INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-24297	INV	3/12/2025	3/12/2025	\$875.00	2200 SUMMER CAMP FLYERS		\$875.00			
	PC-24464	INV	3/14/2025	3/14/2025	\$135.00	21 CERTIFICATES, DESIGN CH		\$135.00			

Voucher(s): 2		Aged Totals:		Due					
				\$1,010.00	\$1,010.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5420			Name: QUINN, JEFF				Class ID: 1099		FED TAX CLAS: SOLE PROP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	060525 EVENT	INV	3/18/2025	3/18/2025	\$500.00	CONTRACTED LABOR 060525		\$500.00			

Voucher(s): 1		Aged Totals:		Due					
				\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 6519		Name: RCN TECHNOLOGIES				Class ID: 1099		FED TAX CLAS:		LLC-P	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	42494	INV	3/14/2025	3/14/2025	\$213.00	1 YR RENEWAL OF NETCLOUI		\$213.00			

Voucher(s): 1		Aged Totals:		Due					
				\$213.00	\$213.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5915		Name: RED ROCK FORD OF DICKINSON					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

City of Dickinson

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666826/1	INV	1/9/2025	1/9/2025	\$170.50	WORK DONE ON 2019 FORD E		\$170.50
668133/1	INV	3/3/2025	3/3/2025	\$767.70	WORK DONE ON 2023 EXPLOI	\$767.70	
5088664	INV	3/10/2025	3/10/2025	\$33.02	CABLE ASY-HOOD	\$33.02	
5088841	INV	3/13/2025	3/13/2025	\$728.98	MODULE	\$728.98	
5088880	INV	3/14/2025	3/14/2025	\$112.31	INDICATOR ASY, MASK FUEL	\$112.31	

Voucher(s):	5	Aged Totals:	Due	\$1,812.51	\$1,642.01	\$170.50	\$0.00	\$0.00
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Vendor ID: 495		Name: ROUGH RIDER INDUSTRIES				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	88352	INV	3/17/2025	3/17/2025	\$11,440.00	PLASTIC LIDS, 6 YD SLOPE		\$11,440.00			

Voucher(s):	1	Aged Totals:	Due	\$11,440.00	\$11,440.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 6457		Name: ROUGHRIDER SEPTIC, LLC				Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12269	INV	2/26/2025	2/26/2025	\$525.00	SNAKED 4' LINE, CAMERA INS		\$525.00			

Voucher(s):	1	Aged Totals:	Due	\$525.00	\$525.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 496		Name: ROUGHRIDER SPEED CENTER				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	91847	INV	3/19/2025	3/19/2025	\$375.96	75412-01A AMP, SPOOL KIT		\$375.96			

Voucher(s):	1	Aged Totals:	Due	\$375.96	\$375.96	\$0.00	\$0.00	\$0.00
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Vendor ID: 6185			Name: ROY, MICHAEL			Class ID:			FED TAX CLAS:		VOLUNTEER FF	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	MR 031325	INV	3/13/2025	3/13/2025	\$23.00	EMPLOYEE EXP-MICHAEL RO		\$23.00				

Voucher(s):	1	Aged Totals:	Due	\$23.00	\$23.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 42			Name: RUNNINGS SUPPLY INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8203371	INV	3/10/2025	3/10/2025	\$63.98	GRINDING STONES, SCOOP #		\$63.98			
	8204554	INV	3/12/2025	3/12/2025	\$59.98	2 CHAIN HUSQ 18"		\$59.98			
	8204845	INV	3/12/2025	3/12/2025	\$422.84	SOCKET SET, HAMMER, PLIEF		\$422.84			
	8208280	INV	3/17/2025	3/17/2025	\$19.98	4 PK RATCHET STRAP, CAR F		\$19.98			
	8208470	INV	3/17/2025	3/17/2025	\$17.99	GLOVES		\$17.99			

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		8209191	INV	3/18/2025	3/18/2025	\$69.97	SCREWDRIVER 25 PC SET, TR		\$69.97				
		8210968	INV	3/21/2025	3/21/2025	\$72.96	GRIP RITE TOOL BOX MOUNT:		\$72.96				
		8213318	INV	3/24/2025	3/24/2025	\$207.84	CUTOFF WHEEL, ABSORBER		\$207.84				
		8213538	INV	3/24/2025	3/24/2025	\$289.94	CLOTHING FOR WRF		\$289.94				
Voucher(s): 9		Aged Totals:						Due	\$1,225.48	\$1,225.48	\$0.00	\$0.00	\$0.00
Vendor ID: 986		Name: SAFETY-KLEEN						Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	96584029	INV	3/6/2025	3/6/2025	\$285.29	30G PARTS WASHER-SOLVEN		\$285.29					
								Due					
Voucher(s): 1		Aged Totals:						\$285.29	\$285.29	\$0.00	\$0.00	\$0.00	
Vendor ID: 4537		Name: SANFORD BISMARCK CLINIC						Class ID: 1099		FED TAX CLAS: MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	01312025	INV	1/31/2025	1/31/2025	\$752.27	01-31-25 DR ZIMMERMAN		\$752.27					
								Due					
Voucher(s): 1		Aged Totals:						\$752.27	\$752.27	\$0.00	\$0.00	\$0.00	
Vendor ID: 4512		Name: SANFORD HEALTH OCCUPATIONAL MEDICINE D						Class ID: 1099		FED TAX CLAS: MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	824247	INV	3/5/2025	3/5/2025	\$2,561.00	DRUG ADM, DOT EXAMS, LIP I		\$2,561.00					
	818378	INV	3/6/2025	3/6/2025	\$690.00	BLS HCP, HS PED FA CPR AEI		\$690.00					
	824375	INV	3/24/2025	3/24/2025	\$163.50	BLS HCP, HS PED FA CPR AEI		\$163.50					
								Due					
Voucher(s): 3		Aged Totals:						\$3,414.50	\$3,414.50	\$0.00	\$0.00	\$0.00	
Vendor ID: 517		Name: SERVICE PRINTERS						Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	70488	INV	2/28/2025	2/28/2025	\$300.75	2500 #10 REGULAR ENVELOP		\$300.75					
								Due					
Voucher(s): 1		Aged Totals:						\$300.75	\$300.75	\$0.00	\$0.00	\$0.00	
Vendor ID: 9969		Name: SEVERIN, WILLIAM C.						Class ID: 1099		FED TAX CLAS: INDIVIDUAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	030625	INV	3/6/2025	3/6/2025	\$125.00	ALTERNATE JUDGE HOURS		\$125.00					
								Due					
Voucher(s): 1		Aged Totals:						\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	

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Vendor ID: 6476		Name: SOLO TEK, INC				Class ID:		FED TAX CLAS:		S CORP		Section 2: Item B:	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	2201	INV	1/3/2025	1/3/2025	\$1,838.43	REPLACED/CONFIGURED REL			\$1,838.43				
Voucher(s): 1							Aged Totals:		Due				
									\$1,838.43	\$0.00	\$1,838.43	\$0.00	\$0.00
Vendor ID: 9613		Name: SOUTHWEST AREA CTE ACADEMY				Class ID:		FED TAX CLAS:		SCHOOL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	2025 EXPO	INV	3/26/2025	3/26/2025	\$100.00	SPONSORSHIP FOR EXPO		\$100.00					
Voucher(s): 1							Aged Totals:		Due				
									\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2580		Name: SOUTHWEST GRAIN(BULK)				Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	139394	INV	2/6/2025	2/6/2025	\$1,737.21	483.9 GAL DYED DIESEL FUEI		\$1,737.21					
	56100149	INV	2/14/2025	2/14/2025	\$1,532.21	426.8 GAL WINTERMASTER D'		\$1,532.21					
	56100164	INV	2/21/2025	2/21/2025	\$1,727.15	481.1 GAL WINTERMASTER D'		\$1,727.15					
	49000464	INV	2/26/2025	2/26/2025	\$1,407.59	386.7 GAL WINTERMASTER D'		\$1,407.59					
	SX9 IJ4370	INV	3/5/2025	3/5/2025	\$410.40	80 MAXTRON EP GREASE 14 C		\$410.40					
	SX9-IJ4439	INV	3/11/2025	3/11/2025	\$5,673.83	SUPERLUBE TMS, AUTO GOLI		\$5,673.83					
	SX9 IJ4453	INV	3/13/2025	3/13/2025	\$644.40	120 MAXTRON GREASE 120 L		\$644.40					
Voucher(s): 7							Aged Totals:		Due				
									\$13,132.79	\$13,132.79	\$0.00	\$0.00	\$0.00
Vendor ID: 5631		Name: SPEE DEE DELIVERY SERVICE, INC				Class ID:		FED TAX CLAS:		S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	1206177	INV	3/8/2025	3/8/2025	\$68.51	STANDARD SHIPMENT		\$68.51					
	1209359	INV	3/15/2025	3/15/2025	\$50.56	STANDARD SHIPMENT		\$50.56					
Voucher(s): 2							Aged Totals:		Due				
									\$119.07	\$119.07	\$0.00	\$0.00	\$0.00
Vendor ID: 4081		Name: SRF CONSULTING GROUP INC				Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	13839.01-26	INV	2/28/2025	2/28/2025	\$73.35	201816 CROOKED CRANE TR/		\$73.35					
	17220.01-11	INV	2/28/2025	2/28/2025	\$3,485.54	202418 9TH ST W & 5TH AVE \		\$3,485.54					
	17220.02-12	INV	2/28/2025	2/28/2025	\$32,224.92	202415 10TH AVE E-MUSEUM		\$32,224.92					

City of Dickinson

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Voucher(s): 3													Aged Totals:		Due		\$35,783.81		\$35,783.81		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 2232				Name: STARK COUNTY AUDITOR				Class ID:				FED TAX CLAS:																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		032525		INV	3/25/2025	3/25/2025	\$6.00		DICKINSON PARCELS-PURCH				\$6.00															
Voucher(s): 1													Aged Totals:		Due		\$6.00		\$6.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 2230				Name: STARK COUNTY RECORDER				Class ID:				FED TAX CLAS:																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		032525		INV	3/25/2025	3/25/2025	\$120.00		RECORDING FEES-DICKINSON				\$120.00															
Voucher(s): 1													Aged Totals:		Due		\$120.00		\$120.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 540				Name: STARK DEVELOPMENT CORP				Class ID:				FED TAX CLAS:																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		SUBSIDY PYMT 04/25		INV	3/26/2025	3/26/2025	\$62,500.00		MONTHLY SUBSIDY PYMT 202				\$62,500.00															
Voucher(s): 1													Aged Totals:		Due		\$62,500.00		\$62,500.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 6088				Name: STONERIDGE SOFTWARE, LLC				Class ID:				FED TAX CLAS: LLC-S																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		PIV-000099098		INV	3/6/2025	3/6/2025	\$117.50		REVIEW OF FED TAX CAL, DA				\$117.50															
Voucher(s): 1													Aged Totals:		Due		\$117.50		\$117.50		\$0.00		\$0.00		\$0.00			
Vendor ID: 5429				Name: SWEENEY CONTROLS COMPANY				Class ID:				FED TAX CLAS: S CORP																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		STDINV19080		INV	3/10/2025	3/10/2025	\$4,456.20		RADIO TRANSCEIVER				\$4,456.20															
Voucher(s): 1													Aged Totals:		Due		\$4,456.20		\$4,456.20		\$0.00		\$0.00		\$0.00			
Vendor ID: 646				Name: SWMCC-PRISONER HOUSING				Class ID:				FED TAX CLAS:																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		11382		INV	2/28/2025	2/28/2025	\$4,575.00		PRISONER HOUSING -FEB 202				\$4,575.00															
Voucher(s): 1													Aged Totals:		Due		\$4,575.00		\$4,575.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 3940				Name: TITAN MACHINERY				Class ID:				FED TAX CLAS:																
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		SR0041802-1		CRM	3/13/2025		(\$171.00)		RETURN SWITCH				(\$171.00)															
		PS0643694-1		INV	3/10/2025	3/10/2025	\$183.60		2 CASES FILTER, CAB				\$183.60															
41																												

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PS0643549-1	INV	3/13/2025	3/13/2025	\$171.00	SWITCH	\$171.00
PS0653378-1	INV	3/17/2025	3/17/2025	\$183.60	2 CASE	\$183.60
PS0650233-1	INV	3/18/2025	3/18/2025	\$118.90	LATCH, PLATE, SCREW, WAS	\$118.90

Voucher(s): 5				Aged Totals:		Due					
						\$486.10	\$486.10	\$0.00	\$0.00	\$0.00	

Vendor ID: 3978		Name: TOTAL SAFETY US INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7170250-0001	INV	3/12/2025	3/12/2025	\$122.62	SHOP SUPPLIES, CP1 CP9		\$122.62			
	7174224-0001	INV	3/17/2025	3/17/2025	\$97.75	EARMUFFS, HAT		\$97.75			
	7175461-0001	INV	3/18/2025	3/18/2025	\$234.07	D-RING, HARN, LANYARD		\$234.07			

Voucher(s): 3				Aged Totals:		Due					
						\$454.44	\$454.44	\$0.00	\$0.00	\$0.00	

Vendor ID: 6520		Name: TREVOR'S STORY 44				Class ID: 1099		FED TAX CLAS: SOLE PROP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	032525	INV	3/25/2025	3/25/2025	\$1,535.00	GUEST SPEAKER 04-14 & 04-1		\$1,535.00			

Voucher(s): 1				Aged Totals:		Due					
						\$1,535.00	\$1,535.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 9806		Name: TYLER TECHNOLOGIES, INC				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	020-159386	INV	2/28/2025	2/28/2025	\$131.87	PAYMENT PROCESSING SER\		\$131.87			

Voucher(s): 1				Aged Totals:		Due					
						\$131.87	\$131.87	\$0.00	\$0.00	\$0.00	

Vendor ID: 3532		Name: USABBLUEBOOK				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV00652713	INV	3/17/2025	3/17/2025	\$296.68	8" DEEP VAC TUBE HOLDER		\$296.68			

Voucher(s): 1				Aged Totals:		Due					
						\$296.68	\$296.68	\$0.00	\$0.00	\$0.00	

Vendor ID: 586		Name: VAL'S SANITATION				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025-192	INV	3/7/2025	3/7/2025	\$420.00	PORTAJON RENTALS		\$420.00			

Voucher(s): 1				Aged Totals:		Due					
						\$420.00	\$420.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5486		Name: VESSCO, INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

Section 2. Item B.

096607INV2/5/20252/5/2025\$16,211.44DEZURIK, 4" PLUG VALVE\$16,211.44

Voucher(s): 1		Aged Totals:		Due					
				\$16,211.44	\$16,211.44	\$0.00	\$0.00	\$0.00	

Vendor ID: 4418Name: VESTISClass ID:FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550434467	INV	1/30/2025	1/30/2025	\$19.55	MATS		\$19.55			
	2550449171	INV	3/5/2025	3/5/2025	\$79.66	UNIFORM CLEANING		\$79.66			
	2550452030	INV	3/12/2025	3/12/2025	\$27.40	MATS		\$27.40			
	2550452072	INV	3/12/2025	3/12/2025	\$50.63	MATS		\$50.63			
	2550452091	INV	3/12/2025	3/12/2025	\$34.56	MATS		\$34.56			
	2550452106	INV	3/12/2025	3/12/2025	\$26.91	MATS		\$26.91			
	2550452109	INV	3/12/2025	3/12/2025	\$71.92	MATS		\$71.92			
	2550452110	INV	3/12/2025	3/12/2025	\$79.66	UNIFORM CLEANING		\$79.66			
	2550452111	INV	3/12/2025	3/12/2025	\$100.79	MATS, SOAP, GLOVES		\$100.79			
	2550452112	INV	3/12/2025	3/12/2025	\$39.93	MATS		\$39.93			
	2550452695	INV	3/13/2025	3/13/2025	\$19.55	MATS		\$19.55			
	2550452723	INV	3/13/2025	3/13/2025	\$64.61	MATS		\$64.61			
	2550455110	INV	3/19/2025	3/19/2025	\$156.24	MATS, SOAP, GLOVES		\$156.24			

Voucher(s): 13		Aged Totals:		Due					
				\$771.41	\$771.41	\$0.00	\$0.00	\$0.00	

Vendor ID: 607Name: WEST DAKOTA OIL INCClass ID:FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	291104771	INV	3/3/2025	3/3/2025	\$25,019.14	ETHONAL LEAD FREE, #2 CL I		\$25,019.14			
	42042	INV	3/5/2025	3/5/2025	\$69.36	PROPANE FOR FORKLIFT		\$69.36			

Voucher(s): 2		Aged Totals:		Due					
				\$25,088.50	\$25,088.50	\$0.00	\$0.00	\$0.00	

Vendor ID: 1736Name: WEST PLAINS INCClass ID:FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ID00788	INV	3/19/2025	3/19/2025	\$56.43	FILTER, CAB WALLGTOP		\$56.43			

Voucher(s): 1		Aged Totals:		Due					
				\$56.43	\$56.43	\$0.00	\$0.00	\$0.00	

Section 2. Item B.

Vendor ID: 2632		Name: WEST RIVER LODGE #5					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MAR 2025	INV	3/21/2025	3/21/2025	\$1,417.50	MAR 2025 P/R WITHHOLDING		\$1,417.50			
							Due				
Voucher(s): 1		Aged Totals:					\$1,417.50	\$1,417.50	\$0.00	\$0.00	\$0.00
Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	430754	INV	1/30/2025	1/30/2025	\$5,390.31	WORK DONE 2018 COMMAND		\$5,390.31			
							Due				
Voucher(s): 1		Aged Totals:					\$5,390.31	\$5,390.31	\$0.00	\$0.00	\$0.00
Vendor ID: 1595		Name: WHITE CAP, LP					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	50030517733	INV	3/12/2025	3/12/2025	\$9,199.28	5 GAL YELLOW FED SPEC HI I		\$9,199.28			
							Due				
Voucher(s): 1		Aged Totals:					\$9,199.28	\$9,199.28	\$0.00	\$0.00	\$0.00
Vendor ID: 3138		Name: WITMER PUBLIC SAFETY GROUP INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV638988	INV	2/28/2025	2/28/2025	\$681.27	GLOBE MENS SUPREME BOO		\$681.27			
							Due				
Voucher(s): 1		Aged Totals:					\$681.27	\$681.27	\$0.00	\$0.00	\$0.00
						<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:			135		\$1,041,893.54	\$1,032,286.80	\$9,606.74	\$0.00	\$0.00		



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Section 2. Item B.

Visa Purchasing

Billing Period: 03/12/2025 - 03/25/2025
Account Number: XXXX-XXXX-XXXX

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Account Summary

Previous Balance	\$31,742.53
Purchases & Other Charges	\$19,573.00
Cash Advances	\$0.00
Cash Advance Fees	\$0.00
Late Charges	\$0.00
Finance Charges	\$0.00
Credits	\$1,398.36
Payments	\$31,742.53
New Balance	\$18,174.64
Credit Limit	\$120,000.00
Cash Limit	\$120,000.00
Available Credit	\$101,825.36
Disputed Amount	\$0.00
Statement Closing Date	March 25, 2025
Days in Billing Cycle	14

Payment Information

New Balance	\$18,174.64
Minimum Payment Due	\$18,174.64
Payment Due Date	April 01, 2025

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800

Send Billing Inquiries To: COMMERCE BANK
PO BOX 414084
KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/18	03/18		AUTO PAYMENT - THANK YOU!	\$31,742.53 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

Account ID:
Account Number: XXXX-XXXX-XXXX
Payment Due Date: April 01, 2025
New Balance: \$18,174.64
Minimum Payment Due: \$18,174.64

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

800000188386IIII 001817464001817464



Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description		Amount
LEONARD SCHWINDT XXXX-XXXX-XXXX- Credit Limit: \$3,500.00			Purchases & Other Charges \$844.20	Payments & Other Credits \$499.94	Total Activity \$344.26
03/12	03/13	24801975071270793281871	GILLYS AUTO & TIRE CENTE DICKINSON ND		\$35.00
03/15	03/17	24692165074102748612958	INT'L CODE COUNCIL INC 888-422-7233 IL		\$309.00
03/17	03/19	24011345077500067735939	AMAZON RETA* PY2KW9YR3 SEATTLE WA		\$249.97 CR
03/19	03/21	24011345079500077868199	AMAZON RETA* PY2KW9YR3 SEATTLE WA		\$249.97 CR
03/21	03/24	24000975082409405063410	RADISSON HOTEL BISMARC BISMARCK ND CHECK IN DATE: 03-19-25 CONFIRMATION #: 0000000330		\$250.10
03/21	03/24	24000975082409405063469	RADISSON HOTEL BISMARC BISMARCK ND CHECK IN DATE: 03-19-25 CONFIRMATION #: 0000000332		\$250.10
FIRE DEPARTMENT XXXX-XXXX-XXXX- Credit Limit: \$10,000.00			Purchases & Other Charges \$1,017.24	Payments & Other Credits \$0.00	Total Activity \$1,017.24
03/11	03/12	24000975070349802555879	THE UPS STORE 4954 209-7775558 ND		\$15.80
03/12	03/13	24116415071270406007124	VAL*ASTORIA HOTEL & EV DICKINSON ND CHECK IN DATE: 03-11-25 CONFIRMATION #: 199243 NUMBER OF NIGHTS: 1		\$79.00
03/12	03/13	24692165071100063673053	NATIONAL REGISTRY EMT 614-888-4484 OH		\$25.00
03/12	03/13	24193045072006727937767	Paradise Dry Cleaning & LDickinson ND		\$50.75
03/13	03/14	24000975072360103230995	THE UPS STORE 4954 209-7775558 ND		\$21.93
03/17	03/18	24801975076276093491040	FDSOA -1https://wwwAZ		\$95.00
03/18	03/19	24431065078170172033029	DUNHAMS 256 DICKINSON ND		\$154.97
03/20	03/21	24055235080279902767655	RUNNINGS OF DICKINSON DICKINSON ND		\$13.79
03/24	03/25	24011345084100005544021	SP IDENTIFIRE IDENTIFIRESAFL		\$561.00
SHELLY NAMENIUK XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$245.00	Payments & Other Credits \$0.00	Total Activity \$245.00
03/18	03/20	24027625079067475689426	PAYPAL *COLORBLUETE 402-935-7733 CA		\$245.00
FIRE DEPARTMENT 2 XXXX-XXXX-XXXX- Credit Limit: \$2,500.00			Purchases & Other Charges \$286.29	Payments & Other Credits \$0.00	Total Activity \$286.29
03/12	03/17	24027625073067235813783	FIREPENNY 708-995-1241 IL		\$286.29
FINANCE DEPARTMENT XXXX-XXXX-XXXX- Credit Limit: \$25,000.00			Purchases & Other Charges \$396.00	Payments & Other Credits \$0.00	Total Activity \$396.00
03/20	03/24	24000975080403611119209	EVERSPRING INN & SUITE BISMARCK ND CHECK IN DATE: 03-19-25 CONFIRMATION #: 0049767034		\$198.00
03/20	03/24	24000975080403611119225	EVERSPRING INN & SUITE BISMARCK ND CHECK IN DATE: 03-19-25 CONFIRMATION #: 0049767053		\$198.00
JADE PRAUS XXXX-XXXX-XXXX- Credit Limit: \$3,000.00			Purchases & Other Charges \$77.24	Payments & Other Credits \$0.00	Total Activity \$77.24
03/12	03/13	24692165071100194627960	APPLE.COM/BILL 866-712-7753 CA		\$10.99
03/19	03/20	24011345078500094328806	AMAZON RETA* 4F5LM6QK3 WWW.AMAZON.COWA		\$18.80
03/21	03/24	24692165080105473498289	AMAZON MKTPL*6G96P4VS3 Amzn.com/billWA		\$47.45
RENEE NEWTON XXXX-XXXX-XXXX- Credit Limit: \$1,000.00			Purchases & Other Charges \$19.95	Payments & Other Credits \$0.00	Total Activity \$19.95
03/17	03/18	24064665076500016329238	5280 MAG	5280.COM CO	\$19.95
JAYLENE KOVASH XXXX-XXXX-XXXX- Credit Limit: \$1,000.00			Purchases & Other Charges \$7.99	Payments & Other Credits \$0.00	Total Activity \$7.99
03/15	03/17	24692165074100137827948	AMAZON MKTPL*QO9YL7AP3 Amzn.com/billWA		\$7.99

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
GRANT CARLSON XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$615.73	Payments & Other Credits \$0.00	Total Activity \$615.73
03/12	03/13	24011345071500080967689	AMAZON MARK* 609FO2TZ3	AMAZON.COM/MAWA	\$36.21
03/19	03/20	24011345078500079192425	AMAZON RETA* 1K0D19D93	WWW.AMAZON.COWA	\$148.47
03/20	03/21	24011345079500061955622	AMAZON MARK* 1M26A8MH3	AMAZON.COM/MAWA	\$291.07
03/20	03/21	24011345079500110925915	AMAZON RETA* UE7NP9UC3	WWW.AMAZON.COWA	\$139.98
POLICE DEPARTMENT TRAVEL XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$1,893.38	Payments & Other Credits \$239.03	Total Activity \$1,654.35
03/11	03/13	24943005071166039336229	KWIK TRIP #1020	ALBERTVILLE MN	\$29.59
03/13	03/14	24071055072627115527963	ELITE K9 INC 2	270-5545515 KY	\$16.95
03/14	03/17	24943005074167997064446	KWIK TRIP #1020	ALBERTVILLE MN	\$28.96
03/16	03/17	74055235076275357266095	RUNNINGS OF DICKINSON	DICKINSON ND	\$239.03 CR
03/16	03/18	24000975076378300673300	COUNTRY INN & SUITES A	ALBERTVILLE MN CHECK IN DATE: 03-15-25 CONFIRMATION #: 0795723347	\$766.64
03/17	03/19	24943005077169804440071	KWIK TRIP #1020	ALBERTVILLE MN	\$32.85
03/18	03/19	24011345077500085791203	ANIMALSINCVET.COM	320-3983600 MN	\$183.47
03/19	03/21	24943005079171083959613	KWIK TRIP #1020	ALBERTVILLE MN	\$36.07
03/21	03/24	24445005081300562152775	CASEYS #2156	ROCKFORD MN	\$32.21
03/23	03/25	24000975083418601752865	COUNTRY INN & SUITES A	ALBERTVILLE MN CHECK IN DATE: 03-22-25 CONFIRMATION #: 0797120454	\$766.64
LINDA CARLSON XXXX-XXXX-XXXX Credit Limit: \$5,000.00			Purchases & Other Charges \$73.37	Payments & Other Credits \$0.00	Total Activity \$73.37
03/11	03/12	24445005071000943788907	FAMILY FARE 3122	DICKINSON ND	\$19.98
03/11	03/12	24204295070001183819047	Subway 63579	Dickinson ND	\$53.39
MICHAEL HANEL XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$9.00	Payments & Other Credits \$0.00	Total Activity \$9.00
03/20	03/20	24000775079500007539580	PROBOARDS, INC.	PROBOARDS.COMCA	\$9.00
ANIMAL SHELTER XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$195.00	Payments & Other Credits \$0.00	Total Activity \$195.00
03/21	03/24	24247605080300718215888	WEST DAKOTA VETERINARY	DICKINSON ND	\$195.00
MUSEUM XXXX-XXXX-XXXX Credit Limit: \$8,000.00			Purchases & Other Charges \$1,320.00	Payments & Other Credits \$0.00	Total Activity \$1,320.00
03/14	03/17	24492165074500002461123	TEXAS TOY DISTRI FAIRE	FAIRE.COM CA	\$299.07
03/14	03/14	24492165073500011625297	TEDCO TOYS FAIRE	FAIRE.COM CA	\$612.88
03/17	03/18	24692165076101703057827	AMAZON MKTPL*VT97Z40K3	Amzn.com/billWA	\$24.12
03/17	03/18	24000775076500022488899	SHIPPO.COM	GOSHIPPO.COM CA	\$14.81
03/22	03/24	24492165081100011579261	LA LUNA BELLA T FAIRE	FAIRE.COM CA	\$369.12
PURCHASING DEPARTMENT XXXX-XXXX-XXXX Credit Limit: \$10,000.00			Purchases & Other Charges \$1,835.79	Payments & Other Credits \$0.00	Total Activity \$1,835.79
03/11	03/12	24692165070109356725117	Amazon.com*4U4912743	Amzn.com/billWA	\$40.67
03/14	03/17	24692165073102064295702	AMAZON MKTPL*OB32N7723	Amzn.com/billWA	\$17.05
03/15	03/17	24692165074100155027546	AMAZON MKTPL*HX4M889N3	Amzn.com/billWA	\$18.04
03/16	03/17	24692165075100499077750	Amazon.com*ST59410Y3	Amzn.com/billWA	\$59.08
03/16	03/17	24692165075100978067926	Amazon.com*NP2RX94L3	Amzn.com/billWA	\$287.70
03/19	03/20	24692165078103471572936	AMAZON MKTPL*4U5JD2YQ3	Amzn.com/billWA	\$33.13
03/20	03/21	24692165079104510237191	Amazon.com*QV5HT3O93	Amzn.com/billWA	\$292.00
03/21	03/21	24055235080279868387050	WALMART.COM	800-925-6278 AR	\$398.00
03/22	03/24	24692165081105592406618	AMAZON MKTPL*TW8ER8B93	Amzn.com/billWA	\$57.40

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/22	03/24	24692165081105958122932	Amazon.com*4O8KA7J93 Amzn.com/billWA	\$584.00
03/24	03/25	24445005083200165052554	WALMART.COM 8009256278 800-966-6546 AR	\$48.72
DUANE ZASTOUPIL				
XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$300.00	Payments & Other Credits \$0.00
			Total Activity \$300.00	
03/11	03/12	24036295070716938999117	EB *2025 NDDEQ SPRING 801-413-7200 CA	\$300.00
STREET DEPARTMENT				
XXXX-XXXX-XXXX- Credit Limit: \$2,500.00			Purchases & Other Charges \$719.15	Payments & Other Credits \$656.40
			Total Activity \$62.75	
03/19	03/20	24692165078103652776165	LOVE'S #0849 OUTSIDE VALLEY CITY ND	\$62.75
03/19	03/20	24000975078396500602430	EXPRESSWAY SUITES FARG FARGO ND CHECK IN DATE: 03-17-25 CONFIRMATION #: 0000122659	\$218.80
03/19	03/20	24000975078396500602463	EXPRESSWAY SUITES FARG FARGO ND CHECK IN DATE: 03-17-25 CONFIRMATION #: 0000122660	\$218.80
03/19	03/20	74000975078396500602377	EXPRESSWAY SUITES FARG 701-7993760 ND	\$218.80 CR
03/19	03/20	24000975078396500602075	EXPRESSWAY SUITES FARG FARGO ND CHECK IN DATE: 03-17-25 CONFIRMATION #: 0000122722	\$218.80
03/19	03/20	74000975078396500602237	EXPRESSWAY SUITES FARG 701-7993760 ND	\$218.80 CR
03/19	03/20	74000975078396500602112	EXPRESSWAY SUITES FARG 701-7993760 ND	\$218.80 CR
POLICE DEPARTMENT				
XXXX-XXXX-XXXX- Credit Limit: \$30,000.00			Purchases & Other Charges \$1,353.41	Payments & Other Credits \$0.00
			Total Activity \$1,353.41	
03/12	03/14	24692165072101053393123	UNITED 0162468097645UNITED.COM TX NM: AARON/BRANDILYNN TKT: 0162468097645 OARP: DIK SVC: S DARP: DEN FR: SAA2AD DEP: 04-21-25 OARP: DEN SVC: S DARP: PHX FR: SAA2AD DEP: 04-21-25 OARP: PHX SVC: SX DARP: DEN FR: SAA2AD DEP: 04-21-25 OARP: DEN SVC: SO DARP: DIK FR: SAA2AD DEP: 04-21-25	\$547.32
03/18	03/19	24435655077068190067562	GALLS 859-266-7227 KY	\$726.09
03/24	03/25	24793385083005098092070	GDP*National Police CaninWADEL AZ	\$80.00
RACHEL SHUMAKER				
XXXX-XXXX-XXXX- Credit Limit: \$7,500.00			Purchases & Other Charges \$1,570.62	Payments & Other Credits \$0.00
			Total Activity \$1,570.62	
03/17	03/18	24011345077500000327000	FC* RECYCLING ASSOC FLIPCAUSE.COMCA	\$914.30
03/17	03/18	24247605076300659133674	WEST DAKOTA VETERINARY DICKINSON ND	\$27.96
03/20	03/21	24692165079104293321527	AMAZON MKTPL*H14YL98T3 Amzn.com/billWA	\$59.47
03/20	03/21	24692165079104164643934	AMAZON MKTPL*0G9SI6BN3 Amzn.com/billWA	\$60.66
03/21	03/24	24692165080105385695956	AMAZON MKTPL*WB7MX8623 Amzn.com/billWA	\$415.61
03/21	03/24	24692165080105362390134	AMAZON MKTPL*V07XF2F43 Amzn.com/billWA	\$47.16
03/22	03/24	24011345081100058887361	AMAZON RETA* L91SC4BL3 WWW.AMAZON.COWA	\$45.46
CHRISTOPHER KIMMERLE				
XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$273.50	Payments & Other Credits \$0.00
			Total Activity \$273.50	
03/19	03/20	24064665078500015107120	LS BASIN SAFETY CONSUL 701-5728140 ND	\$171.00
03/20	03/21	24000775079500019466012	NDPOA.ORG NDPOA.ORG CA	\$102.50
RACHEL WALDO				
XXXX-XXXX-XXXX- Credit Limit: \$3,000.00			Purchases & Other Charges \$337.27	Payments & Other Credits \$0.00
			Total Activity \$337.27	
03/12	03/13	24445005072400164437607	WM SUPERCENTER #1567 DICKINSON ND	\$20.76
03/18	03/24	24055225080280515001046	SMARTSIGN clover.com NY	\$316.51
AARON MEYER				
XXXX-XXXX-XXXX- Credit Limit: \$40,000.00			Purchases & Other Charges \$1,582.02	Payments & Other Credits \$0.00
			Total Activity \$1,582.02	
03/11	03/12	24692165070109355665637	AMAZON MKTPL*TQ5RA2PU3 Amzn.com/billWA	\$297.00
03/11	03/12	24692165070109473161097	AMAZON MKTPL*A96ZZ48M3 Amzn.com/billWA	\$224.99

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/11	03/12	24692165070109557741533	AMAZON MKTPL*9J33W5NP3 Amzn.com/billWA	\$39.98
03/16	03/17	24164075075105441132751	Staples Inc staples.com MA	\$0.95
03/19	03/20	24692165078103395043832	AMAZON MKTPL*UG4QY06W3 Amzn.com/billWA	\$132.81
03/19	03/19	24692165078102956559061	AMAZON MKTPL*SA1M86Q13 Amzn.com/billWA	\$139.26
03/19	03/20	24116415078278301602074	NEWEGG INC. 800-390-1119 CA	\$599.96
03/20	03/20	24692165079103923147252	AMAZON MKTPL*G87YO50I3 Amzn.com/billWA	\$147.07
JAYDA BORAH XXXX-XXXX-XXXX Credit Limit: \$2,000.00				
			Purchases & Other Charges \$54.59	Payments & Other Credits \$0.00
			Total Activity \$54.59	
03/20	03/21	24445005080400163930800	WM SUPERCENTER #1567 DICKINSON ND	\$54.59
IAN ANGUIANO XXXX-XXXX-XXXX Credit Limit: \$5,000.00				
			Purchases & Other Charges \$923.00	Payments & Other Credits \$0.00
			Total Activity \$923.00	
03/13	03/14	24692165072101189354817	B2B Prime*153F89WG3 Amzn.com/billWA	\$779.00
03/19	03/20	24011345078500085696310	GRAMMARLY CO*JJRBD87 GRAMMARLY.COMCA	\$144.00
SCOTT DECKER XXXX-XXXX-XXXX Credit Limit: \$3,500.00				
			Purchases & Other Charges \$122.31	Payments & Other Credits \$0.00
			Total Activity \$122.31	
03/23	03/24	24717055083870831232396	DELTA AIR Baggage Fee BISMARCK ND	\$35.00
03/23	03/24	24036295082718941977425	UBER *TRIP HELP.UBER.COMCA	\$21.43
03/23	03/24	24036295082712943345061	UBER *TRIP HELP.UBER.COMCA	\$7.00
03/23	03/24	24055235083283021748106	STREETS MARKET-SH7 WASHINGTON DC	\$10.76
03/24	03/25	24036295083718099036890	UBER *TRIP HELP.UBER.COMCA	\$15.59
03/24	03/25	24036295083712100332331	UBER *TRIP HELP.UBER.COMCA	\$5.00
03/24	03/25	24036295083742109783176	UBER *TRIP HELP.UBER.COMCA	\$9.96
03/24	03/25	24036295083714111039947	UBER *TRIP HELP.UBER.COMCA	\$5.00
03/24	03/25	24055235084284080353720	STREETS MARKET-SH7 WASHINGTON DC	\$12.57
RITA BINSTOCK XXXX-XXXX-XXXX Credit Limit: \$4,000.00				
			Purchases & Other Charges \$1,429.96	Payments & Other Credits \$0.00
			Total Activity \$1,429.96	
03/13	03/14	24011345072500118394723	COLUMN PUBLIC NOTICE COLUMN.US DC	\$561.64
03/13	03/14	24011345072500118452919	COLUMN PUBLIC NOTICE COLUMN.US DC	\$345.04
03/13	03/14	24011345073500005519167	COLUMN PUBLIC NOTICE COLUMN.US DC	\$101.84
03/20	03/24	24000975080403611119118	EVERSPRING INN & SUITE BISMARCK ND CHECK IN DATE: 03-19-25 CONFIRMATION #: 0049779763	\$99.00
03/20	03/24	24000975080403611119316	EVERSPRING INN & SUITE BISMARCK ND CHECK IN DATE: 03-19-25 CONFIRMATION #: 0049775150	\$99.00
03/20	03/21	24011345080100012480437	COLUMN PUBLIC NOTICE COLUMN.US DC	\$223.44
CITY LIBRARY XXXX-XXXX-XXXX Credit Limit: \$10,000.00				
			Purchases & Other Charges \$165.87	Payments & Other Credits \$0.00
			Total Activity \$165.87	
03/21	03/24	24692165080105383461914	Amazon.com*8D5SB7XA3 Amzn.com/billWA	\$165.87
BRANDI AARON XXXX-XXXX-XXXX Credit Limit: \$1,000.00				
			Purchases & Other Charges \$19.15	Payments & Other Credits \$0.00
			Total Activity \$19.15	
03/14	03/17	24137465074001645307687	USPS PO 3724000905 DICKINSON ND	\$19.15
SYLVIA MILLER XXXX-XXXX-XXXX Credit Limit: \$750.00				
			Purchases & Other Charges \$50.00	Payments & Other Credits \$0.00
			Total Activity \$50.00	
03/18	03/19	24692165077102834926251	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$30.00
03/23	03/24	24492165083100000715494	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	\$20.00
FIRE DEPARTMENT EMS XXXX-XXXX-XXXX Credit Limit: \$10,000.00				
			Purchases & Other Charges \$829.24	Payments & Other Credits \$0.00
			Total Activity \$829.24	
03/17	03/18	24559305076900014088536	NATL ASSOC OF EMS EDUCATO412-3434775 PA	\$265.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description			Amount
03/19	03/21	24000975079397711190800	CPR SAVERS & FIRST AID 800-4801277 AZ			\$536.80
03/23	03/25	24316055083283167952568	SHELL OIL10089583016 STEELE ND			\$27.44
DANIEL LOCKE XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$946.66	Payments & Other Credits \$0.00	Total Activity \$946.66	
03/17	03/18	24492165076500034842561	DENIOS, INC	DENIOS-US.COMKY		\$906.68
03/21	03/21	24692165080104748885180	AMAZON MKTPL*YN4GC5OE3	Amzn.com/billWA		\$39.98
ROBERT FUHRMAN XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$60.07	Payments & Other Credits \$2.99	Total Activity \$57.08	
03/15	03/17	24692165074100104030344	AMAZON MKTPL*VU0J71AC3	Amzn.com/billWA		\$47.96
03/17	03/18	24692165076101885598457	Kindle Svcs*IL5OO26S3	888-802-3080 WA		\$2.99
03/17	03/18	74692165076101925801635	Kindle Svcs	888-802-3080 WA		\$2.99 CR
03/24	03/25	24011345084100002303124	COLUMN PUBLIC NOTICE	COLUMN.US	DC	\$9.12

Finance Charge Summary

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	0.00%	\$0.00
CASH ADVANCES	\$0.00	0.0340%	12.40%	\$0.00

ADMINISTRATION

To: City Commission

From: City Administrator Dustin Dassinger

Date: 3/27/2025

Subject: Sponsorship Recommendation for the Summit on Behavioral Health in Oil Country.

Commissioners,

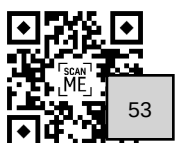
I am recommending that we continue our sponsorship for the Summit on Behavioral Health in Oil Country, which will take place in Dickinson on June 18-19, 2025. Our sponsorship at the "Champion Sponsorship Level" - \$5,000 is consistent with our commitment last year and aligns with our ongoing support for behavioral health initiatives in the region.

Thank You,



Dustin Dassinger

City Administrator





GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

Section 3. Item B.

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Dickinson Charities a Non-Profit Corporation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Players Sports Bar & Grill

Street 2050 1st Ave. E.	City Dickinson	ZIP Code 58601	County Stark
Beginning Date(s) Authorized 7/1/2025	Ending Date(s) Authorized 6/30/2026	Number of Twenty-One tables, if zero, enter "0"	

Specific location where games of chance will be conducted and played at the site (required)

Bar area excluding bathrooms, entrance, north dining room, outdoor, and reserved party & meeting room.

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must throughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☒ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☒ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☒ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☒ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

Section 3. Item B.

License Number ()

Site Owner (Lessor) Players Sports Bar & Grill		Site Name Players Sports Bar & Grill		Site Phone Number 701-483-1733
Site Address 2050 1st Ave E.	City Dickinson	State ND	Zip Code 58601	County Stark
Organization Dickinson Charities a Non-Profit Corporation		Rental Period 7/1/2025 to 6/30/2026		Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		☒ No ☒ Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☒ No ☐ Yes		\$ 0
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 <u> </u> X Rent per Table \$ <u> </u>		☒ No ☐ Yes		\$ 0
Number of Tables with wagers over \$5 <u> </u> X Rent per Table \$ <u> </u>				\$ 0
3. Is Paddlewheels conducted at this site? Number of Tables <u> </u> X Rent per Table \$ <u> </u>		☒ No ☐ Yes		\$ 0
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☒ Jar Bar ☒ Standard Dispensing Device		☐ No ☒ Yes		\$ 325
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u> 6 </u>		☐ No ☒ Yes		\$ 950
Total Monthly Rent				\$ 1275
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title GM	Date 3-10-25
Signature of Lessee 	Title Manager	Date 3/10/25



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

Section 3. Item B.

G - _____ (_____) _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Dickinson Charities a Non-Profit Corporation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Dickinson Charities

Street 1173 3rd Ave. W., Suite 36	City Dickinson	ZIP Code 58601	County Stark
Beginning Date(s) Authorized 7/1/2025	Ending Date(s) Authorized 6/30/2026	Number of Twenty-One tables, if zero, enter "0" 0	

Specific location where games of chance will be conducted and played at the site (required)

Entire offices except bathrooms and exterior hallways.

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

Section 3. Item B.

License Number ()

Site Owner (Lessor) Dickinson Charities		Site Name Dickinson Charities		Site Phone Number 701-483-3562
Site Address 1173 3rd Ave. W., Suite 36	City Dickinson	State ND	Zip Code 58601	County Stark
Organization Dickinson Charities a Non-Profit Corporation	Rental Period 7/1/2025 to 6/30/2026			Monthly Rent Amount
1. Is Bingo going to be conducted at the site? ☒ No ☐ Yes				\$ 0
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts. ☐ No ☐ Yes				
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 ☒ Rent per Table \$ 0				\$ 0
Number of Tables with wagers over \$5 ☒ Rent per Table \$ 0				\$ 0
3. Is Paddlewheels conducted at this site? Number of Tables ☒ Rent per Table \$ 0				\$ 0
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☐ Jar Bar ☐ Standard Dispensing Device				\$ 0
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices 0				\$ 0
Total Monthly Rent				\$ 0

6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☒

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title Board President	Date 3-10-2025
Signature of Lessee 	Title Manager	Date 3-10-2025



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

Section 3. Item B.

G - _____
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

Dickinson Charities a Non-Profit Corporation

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

Astoria Bar & Grill

Street

363 15th St. W.

City

Dickinson

ZIP Code

58601

County

Stark

Beginning Date(s) Authorized

7/1/2025

Ending Date(s) Authorized

6/30/2026

Number of Twenty-One
tables, if zero, enter "0"

1

Specific location where games of chance will be conducted and played at the site (required)

Gaming area (SE corner of bar) excluding bathrooms, hallways, & outdoors.

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|---|--|---|
| ☐ Bingo | ☐ Club Special | ☐ Sports Pools |
| ☐ ELECTRONIC Quick Shot Bingo | ☐ Tip Board | ☒ Twenty-One |
| ☒ Raffles | ☐ Seal Board | ☐ Poker |
| ☐ ELECTRONIC 50/50 Raffle | ☐ Punchboard | ☐ Calcuttas |
| ☐ Pull Tab Jar | ☐ Prize Board | ☐ Paddlewheel with Tickets |
| ☐ Pull Tab Dispensing Device | ☐ Prize Board Dispensing Device | ☐ Paddlewheel Table |
| ☒ ELECTRONIC Pull Tab Device | | |

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT

OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Section 3. Item B.)

Site Owner (Lessor) Astoria Bar & Grill		Site Name Astoria Bar & Grill		Site Phone Number 701-456-5000
Site Address 363 15th St. W.	City Dickinson	State ND	Zip Code 58601	County Stark
Organization Dickinson Charities a Non-Profit Corporation		Rental Period 7/1/2025 to 6/30/2026		Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		☒ No ☐ Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☐ No ☐ Yes		\$ 0
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$5 <u> </u> X Rent per Table \$ <u> </u>		☐ No ☒ Yes		\$ 0
Number of Tables with wagers over \$5 <u>1</u> X Rent per Table \$ <u>300</u>				\$ 300
3. Is Paddlewheels conducted at this site? Number of Tables <u> </u> X Rent per Table \$ <u> </u>		☒ No ☐ Yes		\$ 0
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☐ Jar Bar ☐ Standard Dispensing Device		☐ No ☒ Yes		\$ 0
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>10</u>		☐ No ☒ Yes		\$ 1250
Total Monthly Rent				\$ 1550
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>Kate</i>	Title <i>President</i>	Date <i>MARCH 12 2025</i>
Signature of Lessee <i>Sandra Church</i>	Title <i>Manager</i>	Date <i>3/12/25</i>



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - _____ (Section 3. Item C.)
Site License Number _____
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

BROTHERHOOD OF SAINT ANTHONY

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

BROTHERHOOD OF SAINT ANTHONY

Street

105 1ST ST SE

City

DICKINSON

ZIP Code

58001

County

STARK

Beginning Date(s) Authorized

07-01-25

Ending Date(s) Authorized

06-30-26

Number of Twenty-One
tables, if zero, enter "0"

0

Specific location where games of chance will be conducted and played at the site (required)

BAR & BINGO HALL

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

N/A

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)



Bingo



Club Special



Sports Pools



ELECTRONIC Quick Shot Bingo



Tip Board



Twenty-One



Raffles



Seal Board



Poker



ELECTRONIC 50/50 Raffle



Punchboard



Calcuttas



Pull Tab Jar



Prize Board



Paddlewheel with Tickets



Pull Tab Dispensing Device



Prize Board Dispensing Device



Paddlewheel Table



ELECTRONIC Pull Tab Device

Days of week of gaming operations (if restricted)

MONDAY - SATURDAY

Hours of gaming (if restricted)

12:00PM - 12:30AM

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

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Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

To: City Commission

From: City Administrator Dustin Dassinger

Date: 3/13/25

Subject: Public Comments not on Agenda -Resolution

Commissioners,

On the February 20th, 2025 Commission Meeting guidelines were proposed to promote respectful and productive discussions during commission meetings. As I stated before, I appreciate the public's cooperation and engagement in city affairs. I also believe we need to maintain the integrity and professionalism of commission meetings.

At the February 20th Commission meeting, a discussion occurred between Commissioners, Attorney Wenko and myself regarding the guidelines that were proposed. Feedback from that discussion was used in development of a resolution designed to ensure professional, and orderly public engagement at City of Dickinson Commission Meetings.

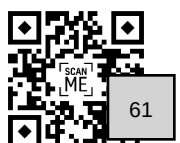
The resolution is attached. (Below is a summary of the resolution):

1. Public Comment Opportunities

- General public comments, apart from public hearings or agenda-specific items, will only be allowed during the designated "Public Comments – Not on the Agenda" portion of regular City Commission meetings.
- Special City Commission Meetings will not include public comment, except for public hearings or agenda-specific items where comments are requested.

2. Eligibility to Speak

- Individuals eligible to speak must meet at least one of the following criteria:
 - (a) Resident of Dickinson or the extra-territorial zoning area of Dickinson.
 - (b) Owner of real property in Dickinson or in the extra-territorial zoning area of Dickinson.
 - (c) Business operator within Dickinson or in the extra-territorial zoning area of Dickinson.



(d) Employee of a business or governmental entity in Dickinson or in the extra-territorial zoning area of Dickinson.

3. Speaking Time & Limitations

- Each speaker is limited to five minutes.
- Time cannot be transferred from one speaker to another.
- Comments must pertain to municipal business.
- Refusal to leave the podium when requested is considered disruptive behavior.

4. Procedural Requirements

- Speakers must state their name, address, and the topic they wish to address.
- Non-residents must provide the address of the Dickinson business they own, work at, or the real property they own.
- Presentations and videos are not allowed during the "Public Comments – Not on the Agenda" portion of the meeting.

Public Meeting Decorum Policy

1. General Decorum Expectations

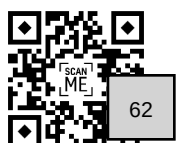
- All attendees and participants must adhere to respectful conduct during City Commission and City committee meetings.
- Disruptive conduct will not be tolerated, as it hinders the efficiency and dignity of public meetings.

2. Prohibited Behaviors

- Refusal to leave the podium when requested.
- Outbursts, shouting, clapping, booing, hissing, or interruptions.
- Actions that disturb or disrupt presenters, discussions, or the orderly conduct of the meeting.
- Physical or verbal altercations.
- Defamatory, abusive, harassing, or unlawful behavior.

3. Enforcement Measures

- The presiding officer may issue a warning for disruptive behavior.
- Continued disruptions may result in the meeting being recessed until order is restored. In severe cases, the presiding officer may direct law enforcement to remove the disruptive individual from the meeting.



This policy is intended to ensure that City Commission Meetings remain structured, efficient, and respectful while allowing meaningful public participation in municipal affairs.

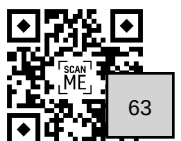
I recommend approval of this resolution.

Thank You,



Dustin Dassinger

City Administrator



Citizen Comment Guideline and Policy

And

Public Meeting Decorum Guideline and Policy

1. Citizen Comments

- 1.1 General public comment and participation, apart from public hearing or comments requested on specific agenda items, will be scheduled for regular City Commission meetings and only during the portions of the meeting designated as “Public Comments – Not on the Agenda” on the City Commission Agenda. Public comment and participation will not be scheduled or permitted during special City Commission Meetings, except for public hearings or comments that are requested on specific agenda items during such meetings.
- 1.2 Only individuals who are (a) residents of, (b) own real property within, (c) operate a business within or (d) an employee of a business or governmental entity operated within, the City of Dickinson or the extra-territorial zoning area of the City of Dickinson, will be permitted to speak during the designated “Public Comment - Not on Agenda” portions of the City Commission meetings.
- 1.3 Each speaker will be limited to five minutes, and the time from one speaker cannot be used by another speaker. **The presiding officer may extend a speaker’s time should the presiding officer, in his/her discretion, determines that further discussion is warranted and appropriate.**
- 1.4 Comments during the “Public Comments – Not on the Agenda” portion of the meeting are limited solely to items that pertain to matters that are within the scope of municipality business. If the speaker refuses to leave the podium, this will be considered disruptive behavior.
- 1.5 Individuals who wish to speak during the “Public Comments – Not on the Agenda” portion of the agenda must state their name, address, and the subject to be addressed. **Individuals who wish to speak shall be required to sign in prior to the meeting and provide their name and address on a City approved sign-up sheet.**
- 1.6 Individuals who are not residents of the City of Dickinson must list the address of the City of Dickinson business he/she operates or is an employee of, or the City of Dickinson real property he/she owns. **Individuals who wish to speak shall be required to sign in prior to the meeting and provide their name and address on a City approved sign-up sheet.**
- 1.7 Presentations and videos will not be allowed during the “Public Comments – Not on the Agenda” portion of the meeting.

2. Public decorum

- 2.1 The following public decorum rules and guidelines shall apply to all attending or participating in meetings of the City Commission and other City committees (including planning

and zoning committee meetings), and violation of these public decorum rules and guidelines will be considered disruptive conduct, adverse to the legitimate government interest of conducting orderly, efficient, effective, and dignified public meetings:

- (A) An individual during the “Public Comments – Not on Agenda” that refuses to leave the podium after being requested to do so because the individual is not within those that may provide public comment (i.e. not a resident or business owner within the City of Dickinson), the individual’s five-minute time allotment has ended.
- (B) Outbursts, shouting, clapping, booing, hissing, interruptions, loud noises, and comments during presentation of any agenda item, discussion by the members of the public body that are meeting.
- (C) Behavior or conduct that disturbs, disrupts, impedes or interrupts presenters of an agenda item, discussion by the members of the public body or the orderly conduct of the meeting.
- (D) Behavior or conduct that creates, provokes or causes disturbances involving unwelcome physical contact or verbal abuse.
- (E) Behavior that is defamatory, abusive, harassing or unlawful.

2.2 If, in the opinion of the presiding officer of the meeting, that any of the above behavior or conduct has occurred or other conduct or behavior that disrupts or impedes the orderly and efficient conduct of the meeting has occurred, the presiding officer may provide a warning indicating the individual’s conduct is considered by the presiding officer to be disruptive conduct and further disruptive conduct by any individual in attendance at the meeting may result in the meeting being recessed until order is restored in the Commission Chambers.

2.3 If, in the opinion of the presiding officer, the disruptive conduct is so severe, the presiding officer may request the sergeant at arms or police officer in attendance to immediately remove the individual from the meeting.

Adopted and Effective: _____, 2025

Assistant Library Director Reclassification

By Library Director Anguiano



Assistant Library Director

Responsibilities:

- Assist in the preparation of the Library's annual budget.
- Ability to manage change positively and communicate those changes to limited-hour staff in actionable ways.
- Regular membership in ODIN user groups relevant to areas of assignment.
- Act as library liaison with ODIN and produce reports on upcoming system changes and ODIN recommendations.

Education and Experience:

- High School Diploma or General Equivalency Diploma (GED).
- Bachelor's degree; American Library Association accredited Master of Library Science preferred.
- Three to five years of progressively responsible library experience.

Grade 17 – Non-Exempt



- The reclassification of the Assistant Library Director Position aligns with the and was approved by City Commission with the 2025 budget.
- City Staff is recommending approval of the job description.

Thank you



ASSISTANT LIBRARY DIRECTOR

POSITION SUMMARY

The Assistant Library Director works with the Library Director to oversee the daily operations of the Dickinson Area Public Library. Requires a clear vision of the future of library services and the ability to inspire and train staff to provide superior customer service.

This position is also responsible for managing one of the Librarian areas of assignment in addition to supervisory duties. Provides assistance to library users and acquires, organizes, manages and distributes library resources to ensure meeting the needs of all library users.

LIBRARIAN AREAS OF ASSIGNMENT:

Collection Development Services	Interlibrary Loan Services
Bookmobile Services	Adult and Public Outreach Services
Children's/Young Adult Services	Technical Services
Circulation Services	Administrative Support

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ESSENTIAL DUTIES AND RESPONSIBILITIES

ESSENTIAL DUTIES (May not include all of the duties performed.)

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- Will fulfill the duties of Librarian in one of the Areas of Assignment
- Assists the Library Director in long range planning, goal setting, and policy development related to library services, personnel, and building issues
- Manages library operations in the absence of the Director.
- Coordinates special projects, as requested.
- Regularly meets with Director in reviewing and implementing library policies, directives, services, procedures, and to exchange information
- Understands and implements library procedures and policies, while safeguarding confidential information.
- Assists in recruitment, evaluation, selection, hiring, and training of new employees.
- Manages and performs annual evaluations of limited hour library employees Library Assistants and Library Pages.
- Assists the Director in the scheduling and supervision of all library staff. In managing day to day operations.
- Acts as library liaison with the Friends of the Dickinson Area Public Library and, in the absence of the Director, attends city leadership meetings, Library Board meetings, and other community meetings as assigned.
- Assists the Library Director in planning and implementing new technology systems to improve library services.
- Resolves customer services problems as needed.
- Coordinates receipt and transfer of books and other items donated to the library.
- Responsible for deselection of adult collections considering established policies for collection development and compliance with State Library standards.
- Serves as the library's representative to the statewide digital collection consortium.

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ASSISTANT LIBRARY DIRECTOR

- Attends ~~the~~ professional workshops, conferences, and training opportunities at the discretion of the Director.
- ~~Participates~~ Participates in the preparation of the ~~library~~ library's annual budget.

Knowledge, Skills And Abilities:

- Knowledge of Library Science principles, practices and techniques;
- Knowledge of supervisory principles including interviewing, training and performance management techniques;
- Knowledge of library cataloging policies and procedures;
- Knowledge of Dewey Decimal classification system;
- Knowledge of library electronic database software packages including the On-line Computer Library Center (OCLC) and Aleph integrated library system;
- Ability to write clear and concise reports and memos;
- Skilled in management, planning, and supervisory skills;
- Good decision-making and leadership skills and the ability to think and respond quickly;
- Ability to interact professionally with personnel and the public;
- Ability to resolve complaints through careful negotiation and flexibility to fulfill the spirit of library policies without causing unwanted client/user dissatisfaction;
- Ability to use a variety of office equipment and related applications;
- Ability to monitor employee performance;
- Ability to prioritize and handle multiple projects and tasks;
- Ability to manage change in a positive manner;
- Ability to instruct library patrons in the use of library materials and resources;
- Ability to function independently within established library policies and goals;
- Ability to work evenings and weekends as needed.

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JUDGEMENT/DECISION MAKING

- ~~Performs tasks and duties in independent manner using established policies and procedures and some innovation. Day to day decisions do not require review by immediate supervisor. Resolves conflicts through the use of tact and diplomacy. Refers exceptions to policy to supervisor.~~

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RELATIONSHIPS

LEADERSHIP

- ~~Manages library operations in the absence of the Director. Assists in recruitment, evaluation, selection, hiring and training of new employees. Assists the Director in the supervision of all library staff. Responsible for a Librarian Area of Assignment within the library.~~

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RELATIONS TO OTHERS

- ~~Regular and substantial contact with others.~~

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ASSISTANT LIBRARY DIRECTOR

~~Acts as library liaison with the Friends of the Library and, in the absence of the Director, attends city leadership meetings, Library Board meetings, Library Foundation meetings, and other community meetings as assigned.~~

~~Regular member of ODIN user groups in areas of assignment.~~

SKILLS/QUALIFICATIONS

Education And Experience:

- High School Diploma or General Equivalency Diploma (GED)
- Bachelor's degree; American Library Association accredited Master of Library Science preferred.
- Three to five years of progressively responsible library experience.

Special Requirements:

- Valid ND Driver's License
- ND Library Media Certification LM03 – Desired
- Regular member of ODIN user groups in areas of assignment.

WORKING CONDITIONS

WORKING ENVIRONMENT

- Work is performed within routine office environment with minimal exposure to hazardous or unpleasant conditions. Physical demands are usually limited to sitting or standing in one location much of the time. Work related travel is minimal.
- Climbing, stooping, reaching, standing, walking, pushing, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Classification: Grade ~~16~~17

FLSA: Non-Exempt

Updated: by HR Torgerson 06/23/2022, updated 2/18/2025 by Library Director Anguiano, HR Nameniuk and reclassify from grade 16 to grade 17 per 2025 Budget

Approved by Commission:

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ASSISTANT LIBRARY DIRECTOR

POSITION SUMMARY

The Assistant Library Director works with the Library Director to oversee the daily operations of the Dickinson Area Public Library. Requires a clear vision of the future of library services and the ability to inspire and train staff to provide superior customer service. This position is also responsible for managing one of the Librarian areas of assignment in addition to supervisory duties. Provides assistance to library users and acquires, organizes, manages and distributes library resources to ensure meeting the needs of all library users.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Will fulfill the duties of Librarian in one of the Areas of Assignment
- Assists the Library Director in long-range planning, goal setting, and policy development related to library services, personnel, and building issues
- Manages library operations in the absence of the Director.
- Coordinates special projects, as requested.
- Regularly meets with Director in reviewing and implementing library policies, directives, services, procedures and to exchange information
- Understands and implements library procedures and policies, while safeguarding confidential information.
- Assists in recruitment, evaluation, selection, hiring, and training of new employees.
- Manages and performs annual evaluations of Library Assistants and Library Pages.
- Assists the Director in managing day to day operations.
- Acts as library liaison with the Friends of the Dickinson Area Public Library and, in the absence of the Director, attends city leadership meetings, Library Board meetings, and other community meetings as assigned.
- Assists the Library Director in planning and implementing new technology systems to improve library services.
- Resolves customer services problems as needed.
- Coordinates receipt and transfer of books and other items donated to the library.
- Responsible for deselection of adult collections considering established policies for collection development and compliance with State Library standards.
- Serves as the library's representative to the statewide digital collection consortium.
- Attends professional workshops, conferences, and training opportunities at the discretion of the Director.
- Participates in the preparation of the library's annual budget.

Knowledge, Skills and Abilities:

- Knowledge of Library Science principles, practices and techniques;
- Knowledge of supervisory principles including interviewing, training and performance management techniques;
- Knowledge of library cataloging policies and procedures;
- Knowledge of Dewey Decimal classification system;

ASSISTANT LIBRARY DIRECTOR

- Knowledge of library electronic database software packages including the On-line Computer Library Center (OCLC) and Aleph integrated library system;
- Ability to write clear and concise reports and memos;
- Skilled in management, planning and supervisory skills;
- Good decision-making and leadership skills and the ability to think and respond quickly;
- Ability to interact professionally with personnel and the public;
- Ability to resolve complaints through careful negotiation and flexibility to fulfill the spirit of library policies without causing unwanted client/user dissatisfaction;
- Ability to use a variety of office equipment and related applications;
- Ability to monitor employee performance;
- Ability to prioritize and handle multiple projects and tasks;
- Ability to manage change in a positive manner;
- Ability to instruct library patrons in the use of library materials and resources;
- Ability to function independently within established library policies and goals;
- Ability to work evenings and weekends as needed.

QUALIFICATIONS

Education And Experience:

- High School Diploma or General Equivalency Diploma (GED)
- Bachelor's degree; American Library Association Accredited Master of Library Science preferred.
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- Valid ND Driver's License
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- Climbing, stooping, reaching, standing, walking, pushing, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Classification: Grade 17

FLSA: Non-Exempt

Updated: by HR Torgerson 06/23/2022, updated 2/18/2025 by Library Director Anguiano, HR Nameniuk and reclassify from grade 16 to grade 17 per 2025 Budget

Approved by Commission:

NDPERS 457 Plan

Presented by: HR Director

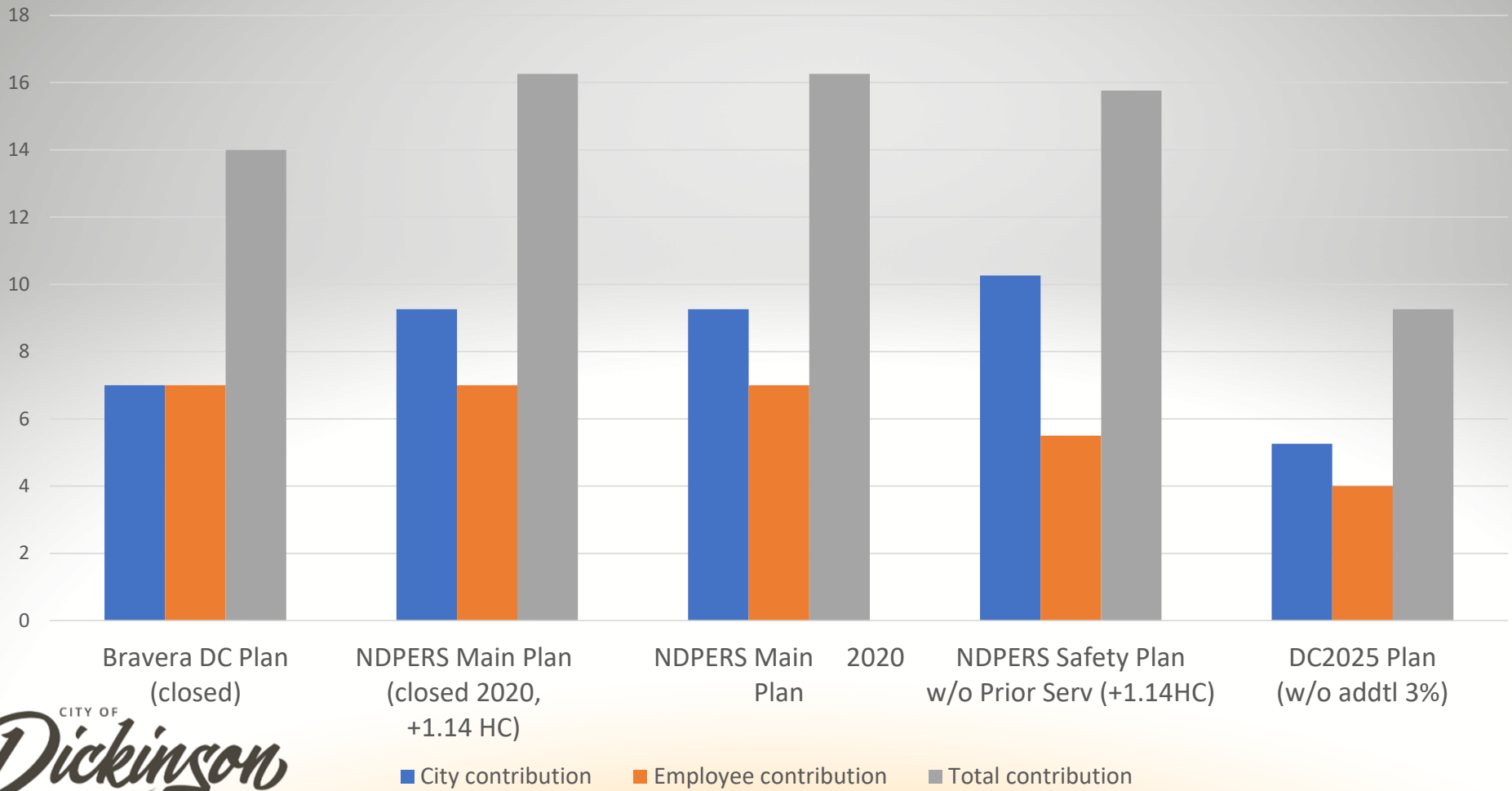


Recap of what changed?

- 1/1/2025 NDPERS Main Defined Benefit Plan closed, new hires now enroll in the NDPERS DC2025 Plan
- New employee required contribution - 4%
- City required contribution - 5.26%
- New employee may elect to increase their retirement savings through one of the following methods:
 - Contribute up to an additional 3% into the DC Plan within the first 30 days of employment. The City will be required to match the additional contribution up to 3%.
 - The employee is not allowed to ever make changes to that contribution after 30 days of employment.
 - If the City chooses to offer the NDPERS 457 Plan, the employee can choose at any time to contribute up to an additional 3% (not limited to the first 30 days of employment) and the City must match the additional contribution up to 3%. Changes can also be made to decrease that additional amount if needed.

- Bravera DC Plan (closed-12 current participants) - Employee=7%; City=7%; **TOTAL=14%**
- NDPERS Main Plan (closed 2020) – Employee=7%; City=8.12% +1.14HC; **TOTAL=16.26%**
- NDPERS Main 2020 Plan – Employee=7%; City=9.26%; **TOTAL=16.26%**
- NDPERS Safety Plan w/o Prior Service– Employee=5.5%; City=9.16% +1.14HC; **TOTAL=15.80%**
- DC2025 Plan – Employee=4%; City=5.26%; **Total=9.26%** (without optional up to 3% and city match within 30 days of hire)

City of Dickinson Retirement Plans



Benefits:

- Recruitment and retention
- Support employee financial wellness
- Offers flexibility and choice to employees in their retirement planning

Questions?

HUMAN RESOURCES

Dear Commissioners,

I am asking that you consider letting us pursue the option to add the NDPERS 457 Plan. Employees hired after 1/1/2025 are automatically enrolled into the DC2025 Plan with PERS. The employee contributes 4% and the city contributes 5.26%. The employee has the option within 30 days to elect an additional up to 3% with the same city match. Whatever the employee elects in those 30 days regarding that additional up to 3%, they can never make changes to that later in their employment. By allowing the NDPERS 457 Plan, the employee will always have the option to put in, or stop that additional election, up to 3% with a city match at any time in their employment or depending on their financial ability at that given time.

It is difficult to compare the plans since we have two plans that are Defined Contribution, and several that are Defined Benefit plans. Defined benefit plans guarantee a specific retirement income based on a formula, such as salary and years of service, while defined contribution plans (like 401(k)s) offer retirement benefits based on contributions and investment performance. In my presentation, I will break down each plan to show you what the employee contributes and what the city contributes.

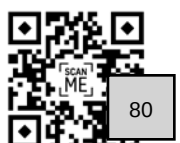
Giving new employees the option to join the NDPERS 457 Plan and have the opportunity to contribute an additional 3% with a city match will

1. help attract and retain staff
2. help support employee financial wellness (financial experts are recommending employees contribute 10-15% including employer contribution; if starting later in life, aiming for 15-20%)
3. offers flexibility and choice to our employees in their retirement planning

City staff recommends that Commission allow us to pursue the opportunity to offer this benefit.

Thank you,

Shelly Nameniuk, SHRM-CP
HR Director



CANVASS BOARD MEETING
CITY HALL COMMISSION ROOM
MARCH 24, 2025

1. CALL TO ORDER

V. President Robert Baer called the meeting to order at 4:08 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present were: Vice President Robert Baer, Commissioners John Odermann and Joe Ridl, City Administrator Dustin Dassinger, and City Attorney Christina Wenko

Minute Taker: Deputy City Administrator Linda Carlson

Telephone: None

Absent: None

4. CANVASSING BOARD OATHS

All five (5) members of the canvassing board plus Deputy City Administrator Carlson stood up, raised their right hand and recited their oaths. Signed by each one and notarized by Greg Beck.

5. DETERMINATION OF BALLOTS

A. Deputy City Administrator Carlson presented to the Board one (1) set-aside envelope containing an Absentee ballot that was set aside by the Absentee officer due to the signature being questionable on whether the application signature matched the voter affidavit signature on the return envelope.

MOTION BY: Dustin Dassinger
SECONDED BY: John Odermann

To **REJECT** the set-aside Absentee Ballot due to a questionable signature.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Deputy City Administrator Carlson presented to the Board that there were no write-in votes for contest that meet the 10% of the total votes cast. All write-in votes were categorized as scattered for the Recall City election.

6. REVIEW THE ABSTRACT OF VOTES CAST AND BALLOT CERTIFICATION

The Board reviewed the ballot certifications of votes and reconciliation of ballots.

7. CERTIFY AND SIGN THE ABSTRACT OF VOTES

Deputy City Administrator Carlson presented the Board with the Abstract of Votes document for their signatures and the Abstract of Votes was notarized by Greg Beck.

8. ADJOURNMENT

MOTION BY: John Odermann
SECONDED BY: Joe Ridl

Adjournment of the meeting was at 4:25 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Linda Carlson, Deputy City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Robert Baer, Vice President
Board of City Commissioners

Date: _____ March 25, 2025_____

For Immediate Release

March 25, 2025

City of Dickinson Holds Canvassing Board Meeting

Dickinson, ND – The City of Dickinson held a special election on Tuesday, March 11, 2025, at the Biesiot Activity Center regarding a recall petition for a City Commission position.

On March 24th, 2025 the City of Dickinson Canvassing Board met, reviewed, and certified the final election results.

The official election results are as follows:

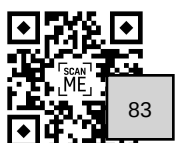
- 626 votes were cast for Jason Fridrich
- 25 votes were cast for write-in candidates

Thank You,



Dustin Dassinger

City Administrator



RECALL ELECTION UPDATE

Presented by: Deputy City Administrator Carlson



Recall Election Expenses:

Ballots	\$ 685.00
Ballot Envelopes	46.50
Publications	50.16
Postage (city bulk rate)	29.67
Election Workers	2,677.50
Food & Beverages (13 people)	424.22
City Security Team	507.69
City Staff	23,292.21
Venue – BAC	150.00
Bravera Suite – BAC	<u>100.00</u>
TOTAL ELECTION COST	<u>\$27,962.95</u>

Recall Election SUMMARY:

March 10th, 2025

Closing of Absentee Ballots – City Hall

43 ballots sent out plus 1 spoiled = 44 ballots

1 ballot was spoiled

39 ballots were returned

3 ballots not returned

1 ballot set-aside for Canvassing Board

March 11th, 2025

Closing of Polling Place – BAC

1 ballot was spoiled

612 ballots registered voters

Recall Election RESULTS:

March 24th, 2025 Canvassing Board met, reviewed, and certified the
Abstract of Votes

The official election results are as follows:

626 votes were cast for Jason Fridrich
25 votes were cast for write-in candidates

651 TOTAL Ballot Count

Coffee

WITH THE MAYOR & COMMISSIONERS

City Commission Room
Dickinson City Hall
38 1st Street West

APRIL 9 • 8:30AM

Free & Open to Public



DickinsonGov.com



REQUEST FOR BID

Equipment:	Waste Handler Wheel Loader
Bid Opening Date & Time	March 17, 2025 at 10:00 AM MDT
Purchaser:	Solid Waste/Recycling Department
Address of bid acceptance and opening:	City of Dickinson Public Works Facility 3411 Public Works Boulevard Dickinson, ND 58601
Contact:	Daniel Locke Solid Waste/Recycling Manager 701-456-7016 daniel.locke@dickinsongov.com
Clarifications, Bid Changes, Waivers and Questions Deadline	March 5, 2025

ADVERTISEMENT FOR PROPOSALS
FOR
SOLID WASTE/RECYCLING DEPARTMENT

WASTE HANDLER WHEEL LOADER

CITY OF DICKINSON
NORTH DAKOTA
FEBRUARY 2025

Sealed proposals will be received by the City of Dickinson, North Dakota at the Public Works Facility, 3411 Public Works Boulevard, Attn: Administrative Assistant, until March 17, 2025 at 10:00 AM MDT, for the purchase of one (1) Waste Handler Wheel Loader, at which time the proposals meeting bid requirements will be opened and read. Any proposal received after this time will be returned, unopened, to the bidder. The proposals will be considered at a subsequent regular meeting of the Dickinson City Commission.

Bids must be submitted on the forms and pursuant to the specifications furnished by the City of Dickinson and in accordance with all terms and conditions contained therein.

All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery. Copies of the bid documents and specifications may be obtained from the Public Works Administrative Assistant at the Public Works Facility, 3411 Public Works Boulevard, 701 456-7979.

Each bid must be accompanied by a Bid Bond or Cashier's Check payable to the City for five percent (5%) of the total amount of the bid. The bond or Cashier's Check will be held as a guarantee of good faith and terms of the bid, if accepted.

The City of Dickinson reserves the right to reject any and all bids, to waive informalities in any bid, to hold bids under consideration for a period of not to exceed sixty (60) days from said date of opening of bids, and to accept the bid that is deemed to be in the best interest of the City of Dickinson.

Dated this 20th day of February, 2025.

CITY OF DICKINSON, NORTH DAKOTA

DUSTIN DASSINGER
CITY ADMINISTRATOR

Published (February 26 and March 5)

BIDDERS INSTRUCTIONS:

- Bids must be submitted on City of Dickinson form only.
- Indicate Make and Model being bid in the space provided.
- Indicate compliance to the specifications on the "YES/NO" space.
- Indicate any deviations from the specifications in the "OFFERED" space.
- Attach "Exception(s) to Bid Conditions and Specifications" if needed.
- Initial in ink EACH page of the specifications, including General Specifications, Specifications of Warranty Coverage, and Detailed Specifications.
- Include Delivery Date on line provided.
- Sign the proposal page in ink.
- Place bid in sealed envelope as described in General Specifications.
- Electronic or Facsimile Bids will not be accepted unless prior written authorization is obtained from the contact person listed on the cover page.
- RETURN THIS ENTIRE BID PACKAGE WITH BID RESPONSE SHEET.
- Bid proposals must be received at the Public Works Facility, 3411 Public Works Boulevard, Attention: Administrative Assistant, Dickinson, ND 58601 prior to the bid opening time. Late proposals will not be considered.

Successful bidder shall provide dealer invoice pricing on all additional equipment options.

Equipment shall be equipped with all advertised standard factory equipment unless otherwise specified, meet Federal Government requirements, and include, but not be limited to the following:

1. Proposals may be rejected if they show additions not called for, conditional or alternate bids, incomplete bids, irregularities of any kind or if they contain a clause in which the bidder reserves the right to accept or reject a contract awarded to them.
2. No proposal will be considered unless accompanied by a bidder's bond or a certified check of the bidder issued by a solvent North Dakota bank in an amount equal to five (5) percent of the bid, made payable to the City of Dickinson, which bond or check will be forfeited to the City of Dickinson should the bidder fail to effect a contract. The Bid Bond or Cashier's Check must be enclosed in a separate sealed envelope attached to the outside of the sealed envelope containing the bid. Any proposal submitted without the bond envelope attached to the outside of the bid envelope shall be returned unopened to the bidder. Each bid must be submitted in a separate envelope and be clearly marked as to which bid is enclosed.
3. The total price is to include all discounts and deductions and is to be less federal excise tax for which exemption certificate will be furnished upon request. Proposals may contain factory or dealer incentives.
4. Purchases by the City of Dickinson are not subject to the North Dakota State Sales Tax for which exemption certificate will be furnished upon request. The City of Dickinson's sales tax exemption number is E-4132.
5. The City of Dickinson reserves the right to waive any of the specifications as is deemed necessary for the best interest of the City of Dickinson or are found not to comply with government regulations.
6. Awards will be made based on the best value offered based upon the City's evaluation of all accepted bids, including any factory or dealer incentives. Clauses requiring specific guarantees to cover parts delivery, total repairs, and resale value may be included. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, delivery terms, and guarantee clauses shall be taken into consideration.
7. The City of Dickinson reserves the right to reject any and all bids, to waive technicalities or informalities in any bid and to hold bids under consideration for a period of not to exceed sixty (60) days from said date of opening of bids, and to accept the bid that is deemed to be in the best interest of the City of Dickinson.
8. All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery.
9. The bidder shall maintain a store or branch within 10 miles of Dickinson staffed with qualified service personnel, with provisions for storing a representative supply of parts for the equipment offered and provisions for securing parts from the manufacturer within a reasonable length of time.
10. The successful bidder must maintain an open charge account for the City of Dickinson for the entire duration the City owns the items purchased.
11. The right is reserved to cancel any and all awards under this letting for the failure to make delivery by the date quoted in the bid.

12. Delivery shall be a maximum of 6 months from the date the City places the order, unless a longer period is approved by the City in writing prior to awarding the bid.
13. The bidder shall submit Detailed Manufacturer's Specifications, sales literature, and warranty details along with this proposal and upon acceptance, same shall become a part of these specifications as if originally contained herein, in so far as they don't conflict with these specifications. In the event of a conflict between the General Specifications, Detailed Manufacturer's Specifications, and the Detailed Specifications, the latter will govern.
14. Where it is not readily determinable to the City as to the accessories included or not included, the bidder shall attach to the proposal a complete statement listing this information.
15. The Detailed Specifications list all items/features desired by the City of Dickinson. In the event that a manufacturer or bidder cannot or will not furnish any items/features as called for by the City, the City will assess a specific value on this item or feature and add this amount to the bid price of the items bid to determine the total cost of the equipment.
16. The successful bidder will be required to provide on the job type training for up to two days to instruct City personnel in proper safe operation, lubrication and maintenance for the new equipment purchased.
17. The unit to be bid under this advertisement shall be a new current production model of the latest design meeting the specifications provided herein. Bidder may bid a new, unused prior-year model upon written pre-approval of the purchasing agent.
18. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid.
19. All components must be new.
20. All major components shall be manufactured by the manufacturer of the equipment. Any deviations must be disclosed as an exception.
21. The successful bidder must furnish operator's manual, parts manual with exploded views and complete service and repair manual for all components. All manuals shall be paper hard copy and on digital media. If on-line manuals are also available, access must be at no cost to the City of Dickinson for the life of the equipment.
22. If applicable, the successful bidder must furnish a USB flash drive containing component information, Equipment Specific information, and configuration files.
23. Equipment must be delivered to the City of Dickinson Public Works Facility at 3411 Public Works Boulevard during normal business hours clean and ready to operate. The successful bidder shall schedule the delivery date and time at least one (1) working day in advance with the contact person listed on the cover page.
24. Equipment must be test driven and all functions must be tested to make sure they work properly, and that there are no fluid leaks. All vendor installed attachments to be

greased/lubricated. Vehicle must pass a final inspection performed by City employees before acceptance.

25. All fluid levels shall be filled to normal operating levels.
26. Fuel and DEF tanks shall be full.
27. A list of all consumables and common wear parts must be provided with the equipment. This must have all filters or other consumable parts listed in a table format listing the part number along with a description of the part and what component or system it is related to.
28. Any irregularities, lack of clarity, requested bid changes, and all questions regarding this bid and the procurement process must be addressed to the contact listed on the cover page no later than the end of the business on the date listed on the cover page. If a bid amendment is required it will normally be issued after this date.

1. Warranty shall be a **TOTAL MACHINE WARRANTY** covering all parts and components. The only exclusions are to be wear items such as those listed in paragraph (3) below.
2. The successful bidder will be fully responsible for the total cost of all repairs (parts and labor) to the equipment for **10,500 hours or a period of 7 years**, from the date of delivery, whichever occurs first. Bidder shall include all warranty details as part of their bid proposal. The successful bidder shall provide their own mechanic and tools for such work as they may desire to do in the field, in the bidder's shop, or in the City of Dickinson Fleet Maintenance Shop if it has space available to accommodate the machine. The City will promptly notify the successful bidder or an authorized agent of their firm when repairs are necessary.
3. The City of Dickinson will assume, at its expense, all costs to repair or replace all parts and components normally consumed in day-to-day operations.
4. Any mileage, zone, or other travel expenses shall be fully covered by warranty.
5. The City of Dickinson will maintain the Waste Handler Wheel Loader in accordance with manufacturer's recommendations.
6. The successful bidder will perform all major periodic inspections and adjustments prescribed in the maintenance schedule, with all costs covered by the bidder.
7. The successful bidder has the right to inspect the Waste Handler Wheel Loader during normal City of Dickinson working hours and make recommendations for repairs, improved maintenance, etc. in keeping with the requirements stated by the manufacturer in the shop manual for the maintenance and repair of the equipment.
8. Specific warranty requirements may appear in the Detailed Specifications.
9. Rules governing repairs and maintenance performed under warranty:
 - a) Costs of transportation of the equipment to and from the repair site will be a part of the dealer cost. Repair parts shall be Original Equipment Manufacturer's.
 - b) Repairs may be made in service departments other than that of the successful bidder or the City of Dickinson; however, the successful bidder and the City of Dickinson must agree to repairs being made in other service departments and the service department chosen must be agreeable to both parties. All costs are to be covered by the successful bidder as if the repairs were completed by the bidder.
10. Each bidder shall guarantee that service response time will not exceed 4 hours from notification of need. The turn-around time for any repairs to this equipment, by the dealer, must be completed within 96 hours (excluding weekends and holidays). Should repairs not be made within four (4) working days after notification by the City of Dickinson, the dealer will be required to pay the City a penalty charge of \$500.00 for each consecutive day over four (4) working days that the repair is not made. In lieu of the penalty charge, the bidder may supply the City of Dickinson with a comparable machine to use at no additional charge.

Specifications of Warranty Coverage

Section 4. Item A.

11. All individual parts orders received from the City for this equipment shall be available to the City within 48 hours of order entry (not including weekends or holidays). In the event that the bidder is not able to satisfy these guarantees, the dealer will be required to pay the City a penalty charge of \$250.00 per day for each day or portion thereof (in excess of the above guarantee) that the parts and/or service is not available to the City.
12. The City of Dickinson shall have the right to sell, lease, trade or otherwise dispose of the equipment; however, if such action is taken, the successful bidder shall not be further bound by the provisions of this contract

SPECIFICATIONS

WASTE HANDLER WHEEL LOADER

General Information:

All equipment and installation by the successful bidder must be complete in every aspect of the following specifications. The painting of all installed components and accessories shall be complete and absolute, including primer. All minor items including, but not limited to, conduit, connectors, tape, paint, fittings, fuses, etc. are the responsibility of the bidder. When specifications do not clearly identify the proper installation or it is obvious there is an error, the contact person listed on the cover page must be contacted for direction. A plan for mounting locations of dealer-mounted components or accessories must be submitted to the City of Dickinson for approval. It shall be the responsibility of the installer to relocate OEM and non-OEM components to accommodate the accessories if required. Frame modifications to accommodate components or accessories are not acceptable. Any systems such as hydraulic or system controls are to be from one common supplier or source. No additional monetary amount will be allowed.

Minimum Bid Specifications

This specification describes the waste handler wheel loader desired by the City of Dickinson. All equipment furnished under this contract shall be new, unused, and the same as the manufacturer's current production model unless pre-approved. Accessories not specifically mentioned but necessary to furnish a complete waste handler wheel loader ready to use shall also be included. The waste handler wheel loader shall conform to the best practices known to the manufacturing trade in design and quality of materials.

Yes	No	Offered
☒	☐	_____

Non-proprietary components shall be used.

☒	☐	_____
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Operational Requirements

The minimum unit operating weight shall be no less than 44,000 lbs. with the heaviest counterweight available.

☒	☐	_____
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ISO Standard full turn tipping load with tire deflection, quick coupler, bucket, and rigid tires shall be no less than 25,000 lbs. without optional counter weight.

☒	☐	_____
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Minimum bucket breakout force with quick coupler of 35,000 lbs.

☒	☐	_____
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Machine shall be equipped with a standard counterweight of not less than 3,000 lbs. and contain a hitch pin.

☒	☐	_____
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Overall loader height shall not exceed 11' 6".

☐	☒	12'2"
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Oil sampling valves must be provided for engine, transmission, and hydraulic systems.

☒	☐	_____
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Engine

	Yes	No	Offered
The engine is to be designed and built by the loader manufacturer and Tier IV Final compliant.	☒	☐	_____
The engine is to be a six cylinder, four cycle turbo charged after cooled model with a direct injected electronically controlled fuel system.	☒	☐	_____
SAE net engine horsepower, of no less than 250 hp @ 1800 RPM	☒	☐	_____
Minimum cubic inch displacement 427 CID (7L)	☒	☐	_____
Engine air cleaner shall be a dual element dry type with a service indicator.	☒	☐	_____
The air intake system shall include a turbine/trash pre-cleaner and air screen.	☒	☐	_____
Fuel system shall have a water separator.	☒	☐	_____
24 volt electric system for starting and operating with a minimum of 115 amp alternator.	☒	☐	_____
Heavy duty electric starter.	☒	☐	_____
Dual 12 volt maintenance free batteries minimum 950 CCA per battery.	☒	☐	_____
Electrical disconnect switch	☒	☐	_____
Jump start receptacle compatible with Caterpillar cables if access to battery terminals is restricted.	☒	☐	_____
Machine shall be equipped with an ether compatible cold weather starting package including an engine coolant heater (1000 watt minimum block type), engine inlet air heater, transmission filter bypass, and fan pump bypass.	☒	☐	_____
Electric fuel priming pump.	☒	☐	_____

Transmission

The transmission and other major power train components such as the axles, shall be designed and manufactured by the equipment manufacturer.	☒	☐	_____
The loader furnished shall be equipped with a single stage single phase torque converter and a planetary type full power shift transmission or a counter shaft type transmission. Must be a four (4) speed forward and three (3) speed in reverse manufactured transmission.	☐	☒	5F, 3R

	Yes	No	Offered
The transmission design and construction shall be capable of speed and direction changes under full speed without deceleration.	☒	☐	_____
Transmission speed and direction controls shall be integral with hydraulic control joystick.	☒	☐	_____
Transmission gear kick-down button shall be integral with hydraulic control joystick.	☒	☐	_____
Transmission shall be electrically controlled.	☒	☐	_____
The operator shall be able to select the highest gear to which the transmission will automatically shift.	☒	☐	_____
The transmission shall have an automatic shift feature that allows for up-shifting 2 through 4 gears and downshifting 4 through 2 gears.	☒	☐	_____
Transmission shall have oil sight gauge and fill spout located on the same side of the machine.	☒	☐	_____
The final drives shall be full floating planetary type.	☒	☐	_____
Front and rear differentials shall be automatically locking by wet friction disk system or manually activated by a foot-controlled switch.	☒	☐	_____

Cooling System

A high ambient heavy-duty cooling system is required. A modular multiple tube radiator system is preferred and must be of the largest capacity available by the loader manufacturer. Must be designed with wide fin spacing (6 fins/inch) for high debris.	☒	☐	_____
The cooling system shall contain an auto reversing fan feature and air intake screens.	☒	☐	_____
The radiator and other cooling cores should be a heavy duty high ambient swing out type or have another easy way to access and clean the radiator.	☒	☐	_____
The radiator shall have a sight gauge to check coolant level.	☒	☐	_____

Hydraulic System

The loader hydraulic system shall have a variable displacement pump with adjustable main relief valve.	☒	☐	_____
Hydraulic system shall be fully filtered and completely sealed.	☒	☐	_____
The loader shall have an adjustable automatic lift kick-out and adjustable automatic bucket positioner.	☒	☐	_____

	Yes	No	Offered
Hydraulic oil cooler.	☒	☐	_____
The hydraulic system shall contain a third valve and hydraulic line group to the front of the lift arms equipped with Pioneer S20-4 fittings. The hydraulic system shall also contain a fourth valve and hydraulic line group to the front of the lift arms equipped with standard fittings to the machine.	☒	☐	_____
Lift arm locking (safety) bar shall be provided.	☒	☐	_____
Fully articulated frame steering.	☒	☐	_____
Machine shall have full hydraulic load sensing steering circuit.	☒	☐	_____
Machine shall have conventional steering.	☒	☐	_____
Machine shall have a joy stick control for boom and tilt functions with an integrated 3 rd and 4 th valve controls.	☒	☐	_____
Reservoir shall have a sight gauge to check fluid level.	☒	☐	_____

Brakes

Machine shall have oil multiple disc type, adjustment free service brakes which are inboard mounted and sealed from water, mud, and dust.	☒	☐	_____
Machine shall be equipped with a left brake pedal having a transmission neutralizer.	☒	☐	_____
Machine shall have an audible alarm and warning light to alert the operator of service brake pressure loss.	☒	☐	_____
Brakes shall meet current regulating for MSHA and OSHA primary, secondary, and parking brake requirements.	☒	☐	_____

Operators Compartment

The cab shall contain factory installed air conditioning, heater and defroster. The cab shall be fully filtered and have a pressurized air circulation system.	☒	☐	_____
The loader shall be equipped with cloth covered adjustable seat and contain an air suspension six-way adjustment system with lumbar support.	☒	☐	_____
Sun visor for front window.	☒	☐	_____
Seat shall include adjustable armrest on left and right.	☒	☐	_____
Rubber floor mats.	☒	☐	_____
Cab shall have AM/FM/USB/MP3 radio.	☒	☐	_____

	Yes	No	Offered
Cab shall be equipped with a 24-volt to 12-volt converter rated at 20 amps continuous for a city band radio. Converter shall be wired through a dedicated circuit breaker.	☒	☐	_____
Cab mounted LED low profile warning strobe light.	☒	☐	_____
Loader shall have a traditional steering wheel or a combination of both steering wheel and joystick steering that shall be adjustable to the operator.	☐	☒	<u>Joy stick only</u>
Padded adjustable wrist rest.	☒	☐	_____
Cab shall have windshield wipers with a washer delivery system for front and rear windows with intermittent front wiper.	☒	☐	_____
The lighting package shall include two front mounted work lights, two front mounted flood lights, two rear mounted work lights, stop lights, tail lights, directional signals with flashers and an interior cab dome light. All lighting shall be LED type lights where applicable.	☒	☐	_____
The loader shall have a monitoring system that provides gauges, tachometer/speedometer and three level warning to provide full time monitoring of key functions. The system shall alert the operator of immediate or impending problems with engine oil pressure, parking brake, brake oil pressure, charging system, hydraulic oil level, hydraulic oil filter, high hydraulic temperature, transmission oil level, transmission oil filter, high transmission temperature, high coolant temperature, primary steering oil pressure, and fuel level.	☒	☐	_____
Loader shall have an automatic ride control system.	☒	☐	_____
Loader shall have a rear-view back-up camera.	☒	☐	_____
Loader shall have a back-up alarm.	☒	☐	_____
Loader shall have a full heated external mirror package.	☒	☐	_____
Loader shall have a full internal mirror package.	☒	☐	_____
Window group sliding, left and right side.	☒	☐	_____
Window cleaning platform.	☒	☐	_____
Electric horn.	☒	☐	_____
A 10# ABC fire extinguisher shall be mounted in the cab or on the exterior platform in a convenient location.	☒	☐	_____

Yes	No	Offered
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Loader Bucket

Loader shall be equipped with a minimum 5 cubic yard (heaped) general purpose bucket including a reversible bolt-on cutting edge, replaceable bolt-on corner guard system and replaceable bolt-on bottom wear strips.

☒	☐	_____
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The bucket shall be attached to the loader with a hydraulic quick coupler arrangement that is compatible with Balderson Horizontal Pin Lock (HPL) coupler and that is compatible with other City of Dickinson attachments and be hydraulically actuated and controlled from the operator's seat.

☒	☐	_____
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Waste Handler Package

Waste handling package shall be designed, manufactured, and installed by equipment manufacturer.

☒	☐	_____
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Complete undercarriage is to be fully sealed and protected from debris. Package is to include axle seal guards, front drive shaft protection, hinged power train and crank case guards, hydraulic tank guard, fuel tank guard, steering cylinder guards, tilt cylinder guard, head light guards, tail light guards, and transmission sight glass guard.

☒	☐	_____
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Power train and crankcase guards shall be a minimum of 3/8" steel plate, hinged, and electrically or hydraulically actuated.

☐	☒	_____
--------------------------	-------------------------------------	-------

Loader shall have steel front and rear fenders, solid waste compatible.

☒	☐	_____
-------------------------------------	--------------------------	-------

Extreme service flex entry and flexible rear access platform step and loader platform shall have hand rails.

☒	☐	_____
-------------------------------------	--------------------------	-------

Heavy duty radiator guard. Must be hinged to provide access to cooling cores.

☒	☐	_____
-------------------------------------	--------------------------	-------

The loader shall be supplied with a factory mounted heavy duty storage box of sufficient size to hold log chains and other items.

☒	☐	_____
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Provide a detailed and graphic brochure on the waste handling package offered.

☒	☐	_____
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Tires

23.5 R25 type L5 bias non-directional, rock, super deep tread for scrap and waste handling with minimum 28 plies.

☒	☐	_____
-------------------------------------	--------------------------	-------

Five (5) piece steel rims.

☒	☐	_____
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Solid waste tires may require axle oscillation stops installed by dealer.

☒	☐	_____
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Trade In

The City of Dickinson wishes to trade a 2016 Caterpillar model 950M wheel loader (R-11; Serial # CAT0950MPEMB02261) in on the new unit. The used loader may be inspected at the City of Dickinson Baler Building located at 3389 Energy Drive during normal working hours.

PROPOSAL
WASTE HANDLER WHEEL LOADER
CITY OF DICKINSON

TO: City of Dickinson
Dickinson, North Dakota

We, the undersigned, agree to furnish the City of Dickinson the following Waste Handler Wheel Loader conforming to the General Specifications, the Detailed Specifications, and the attached Detailed Manufacturer's Specifications at the price listed below:

EQUIPMENT
YEAR 2024 MAKE Caterpillar MODEL 962

ESTIMATED DELIVERY DATE: 30 - 35 Weeks

CASH PURCHASE

Total Cost:	\$ <u>\$ 414,900.00</u>
Trade-in allowance	\$ <u>\$ 95,000.00</u>
Final Cost	\$ <u>\$ 319,900.00</u>

Warranty Details Attached Yes ☒ No ☐

FIRM: Butler Machinery Company
(Please print or type)
ADDRESS: 2803 1-94 Bus loop E
Dickinson, ND, 58601

BY: Derek Northrop

DATE: 3-14-25 SIGNATURE [Signature]



REQUEST FOR BID

Equipment:	Waste Handler Wheel Loader
Bid Opening Date & Time	March 17, 2025 at 10:00 AM MDT
Purchaser:	Solid Waste/Recycling Department
Address of bid acceptance and opening:	City of Dickinson Public Works Facility 3411 Public Works Boulevard Dickinson, ND 58601
Contact:	Daniel Locke Solid Waste/Recycling Manager 701-456-7016 daniel.locke@dickinsongov.com
Clarifications, Bid Changes, Waivers and Questions Deadline	March 5, 2025

ADVERTISEMENT FOR PROPOSALS
FOR
SOLID WASTE/RECYCLING DEPARTMENT

WASTE HANDLER WHEEL LOADER

CITY OF DICKINSON
NORTH DAKOTA
FEBRUARY 2025

Sealed proposals will be received by the City of Dickinson, North Dakota at the Public Works Facility, 3411 Public Works Boulevard, Attn: Administrative Assistant, until March 17, 2025 at 10:00 AM MDT, for the purchase of one (1) Waste Handler Wheel Loader, at which time the proposals meeting bid requirements will be opened and read. Any proposal received after this time will be returned, unopened, to the bidder. The proposals will be considered at a subsequent regular meeting of the Dickinson City Commission.

Bids must be submitted on the forms and pursuant to the specifications furnished by the City of Dickinson and in accordance with all terms and conditions contained therein.

All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery. Copies of the bid documents and specifications may be obtained from the Public Works Administrative Assistant at the Public Works Facility, 3411 Public Works Boulevard, 701 456-7979.

Each bid must be accompanied by a Bid Bond or Cashier's Check payable to the City for five percent (5%) of the total amount of the bid. The bond or Cashier's Check will be held as a guarantee of good faith and terms of the bid, if accepted.

The City of Dickinson reserves the right to reject any and all bids, to waive informalities in any bid, to hold bids under consideration for a period of not to exceed sixty (60) days from said date of opening of bids, and to accept the bid that is deemed to be in the best interest of the City of Dickinson.

Dated this 20th day of February, 2025.

CITY OF DICKINSON, NORTH DAKOTA

DUSTIN DASSINGER
CITY ADMINISTRATOR

Published (February 26 and March 5)

BIDDERS INSTRUCTIONS:

- Bids must be submitted on City of Dickinson form only.
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- Indicate compliance to the specifications on the "YES/NO" space.
- Indicate any deviations from the specifications in the "OFFERED" space.
- Attach "Exception(s) to Bid Conditions and Specifications" if needed.
- Initial in ink EACH page of the specifications, including General Specifications, Specifications of Warranty Coverage, and Detailed Specifications.
- Include Delivery Date on line provided.
- Sign the proposal page in ink.
- Place bid in sealed envelope as described in General Specifications.
- Electronic or Facsimile Bids will not be accepted unless prior written authorization is obtained from the contact person listed on the cover page.
- RETURN THIS ENTIRE BID PACKAGE WITH BID RESPONSE SHEET.
- Bid proposals must be received at the Public Works Facility, 3411 Public Works Boulevard, Attention: Administrative Assistant, Dickinson, ND 58601 prior to the bid opening time. Late proposals will not be considered.

Successful bidder shall provide dealer invoice pricing on all additional equipment options.

Equipment shall be equipped with all advertised standard factory equipment unless otherwise specified, meet Federal Government requirements, and include, but not be limited to the following:

General Specifications

1. Proposals may be rejected if they show additions not called for, conditional or alternate bids, incomplete bids, irregularities of any kind or if they contain a clause in which the bidder reserves the right to accept or reject a contract awarded to them.
2. No proposal will be considered unless accompanied by a bidder's bond or a certified check of the bidder issued by a solvent North Dakota bank in an amount equal to five (5) percent of the bid, made payable to the City of Dickinson, which bond or check will be forfeited to the City of Dickinson should the bidder fail to effect a contract. The Bid Bond or Cashier's Check must be enclosed in a separate sealed envelope attached to the outside of the sealed envelope containing the bid. Any proposal submitted without the bond envelope attached to the outside of the bid envelope shall be returned unopened to the bidder. Each bid must be submitted in a separate envelope and be clearly marked as to which bid is enclosed.
3. The total price is to include all discounts and deductions and is to be less federal excise tax for which exemption certificate will be furnished upon request. Proposals may contain factory or dealer incentives.
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5. The City of Dickinson reserves the right to waive any of the specifications as is deemed necessary for the best interest of the City of Dickinson or are found not to comply with government regulations.
6. Awards will be made based on the best value offered based upon the City's evaluation of all accepted bids, including any factory or dealer incentives. Clauses requiring specific guarantees to cover parts delivery, total repairs, and resale value may be included. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, delivery terms, and guarantee clauses shall be taken into consideration.
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8. All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery.
9. The bidder shall maintain a store or branch within 10 miles of Dickinson staffed with qualified service personnel, with provisions for storing a representative supply of parts for the equipment offered and provisions for securing parts from the manufacturer within a reasonable length of time.
10. The successful bidder must maintain an open charge account for the City of Dickinson for the entire duration the City owns the items purchased.
11. The right is reserved to cancel any and all awards under this letting for the failure to make delivery by the date quoted in the bid.

General Specifications

12. Delivery shall be a maximum of 6 months from the date the City places the order, unless a longer period is approved by the City in writing prior to awarding the bid.
13. The bidder shall submit Detailed Manufacturer's Specifications, sales literature, and warranty details along with this proposal and upon acceptance, same shall become a part of these specifications as if originally contained herein, in so far as they don't conflict with these specifications. In the event of a conflict between the General Specifications, Detailed Manufacturer's Specifications, and the Detailed Specifications, the latter will govern.
14. Where it is not readily determinable to the City as to the accessories included or not included, the bidder shall attach to the proposal a complete statement listing this information.
15. The Detailed Specifications list all items/features desired by the City of Dickinson. In the event that a manufacturer or bidder cannot or will not furnish any items/features as called for by the City, the City will assess a specific value on this item or feature and add this amount to the bid price of the items bid to determine the total cost of the equipment.
16. The successful bidder will be required to provide on the job type training for up to two days to instruct City personnel in proper safe operation, lubrication and maintenance for the new equipment purchased.
17. The unit to be bid under this advertisement shall be a new current production model of the latest design meeting the specifications provided herein. Bidder may bid a new, unused prior-year model upon written pre-approval of the purchasing agent.
18. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid.
19. All components must be new.
20. All major components shall be manufactured by the manufacturer of the equipment. Any deviations must be disclosed as an exception.
21. The successful bidder must furnish operator's manual, parts manual with exploded views and complete service and repair manual for all components. All manuals shall be paper hard copy and on digital media. If on-line manuals are also available, access must be at no cost to the City of Dickinson for the life of the equipment.
22. If applicable, the successful bidder must furnish a USB flash drive containing component information, Equipment Specific information, and configuration files.
23. Equipment must be delivered to the City of Dickinson Public Works Facility at 3411 Public Works Boulevard during normal business hours clean and ready to operate. The successful bidder shall schedule the delivery date and time at least one (1) working day in advance with the contact person listed on the cover page.
24. Equipment must be test driven and all functions must be tested to make sure they work properly, and that there are no fluid leaks. All vendor installed attachments to be

Specifications of Warranty Coverage

1. Warranty shall be a **TOTAL MACHINE WARRANTY** covering all parts and components. The only exclusions are to be wear items such as those listed in paragraph (3) below.
2. The successful bidder will be fully responsible for the total cost of all repairs (parts and labor) to the equipment for **10,500 hours or a period of 7 years**, from the date of delivery, whichever occurs first. Bidder shall include all warranty details as part of their bid proposal. The successful bidder shall provide their own mechanic and tools for such work as they may desire to do in the field, in the bidder's shop, or in the City of Dickinson Fleet Maintenance Shop if it has space available to accommodate the machine. The City will promptly notify the successful bidder or an authorized agent of their firm when repairs are necessary.
3. The City of Dickinson will assume, at its expense, all costs to repair or replace all parts and components normally consumed in day-to-day operations.
4. Any mileage, zone, or other travel expenses shall be fully covered by warranty.
5. The City of Dickinson will maintain the Waste Handler Wheel Loader in accordance with manufacturer's recommendations.
6. The successful bidder will perform all major periodic inspections and adjustments prescribed in the maintenance schedule, with all costs covered by the bidder.
7. The successful bidder has the right to inspect the Waste Handler Wheel Loader during normal City of Dickinson working hours and make recommendations for repairs, improved maintenance, etc. in keeping with the requirements stated by the manufacturer in the shop manual for the maintenance and repair of the equipment.
8. Specific warranty requirements may appear in the Detailed Specifications.
9. Rules governing repairs and maintenance performed under warranty:
 - a) Costs of transportation of the equipment to and from the repair site will be a part of the dealer cost. Repair parts shall be Original Equipment Manufacturer's.
 - b) Repairs may be made in service departments other than that of the successful bidder or the City of Dickinson; however, the successful bidder and the City of Dickinson must agree to repairs being made in other service departments and the service department chosen must be agreeable to both parties. All costs are to be covered by the successful bidder as if the repairs were completed by the bidder.
10. Each bidder shall guarantee that service response time will not exceed 4 hours from notification of need. The turn-around time for any repairs to this equipment, by the dealer, must be completed within 96 hours (excluding weekends and holidays). Should repairs not be made within four (4) working days after notification by the City of Dickinson, the dealer will be required to pay the City a penalty charge of \$500.00 for each consecutive day over four (4) working days that the repair is not made. In lieu of the penalty charge, the bidder may supply the City of Dickinson with a comparable machine to use at no additional charge.

Specifications of Warranty Coverage

11. All individual parts orders received from the City for this equipment shall be available to the City within 48 hours of order entry (not including weekends or holidays). In the event that the bidder is not able to satisfy these guarantees, the dealer will be required to pay the City a penalty charge of \$250.00 per day for each day or portion thereof (in excess of the above guarantee) that the parts and/or service is not available to the City.
12. The City of Dickinson shall have the right to sell, lease, trade or otherwise dispose of the equipment; however, if such action is taken, the successful bidder shall not be further bound by the provisions of this contract

Detailed Specifications

SPECIFICATIONS

WASTE HANDLER WHEEL LOADER

General Information:

All equipment and installation by the successful bidder must be complete in every aspect of the following specifications. The painting of all installed components and accessories shall be complete and absolute, including primer. All minor items including, but not limited to, conduit, connectors, tape, paint, fittings, fuses, etc. are the responsibility of the bidder. When specifications do not clearly identify the proper installation or it is obvious there is an error, the contact person listed on the cover page must be contacted for direction. A plan for mounting locations of dealer-mounted components or accessories must be submitted to the City of Dickinson for approval. It shall be the responsibility of the installer to relocate OEM and non-OEM components to accommodate the accessories if required. Frame modifications to accommodate components or accessories are not acceptable. Any systems such as hydraulic or system controls are to be from one common supplier or source. No additional monetary amount will be allowed.

Minimum Bid Specifications

This specification describes the waste handler wheel loader desired by the City of Dickinson. All equipment furnished under this contract shall be new, unused, and the same as the manufacturer's current production model unless pre-approved. Accessories not specifically mentioned but necessary to furnish a complete waste handler wheel loader ready to use shall also be included. The waste handler wheel loader shall conform to the best practices known to the manufacturing trade in design and quality of materials.

Yes No Offered

☒ ☐ _____

Non-proprietary components shall be used.

☒ ☐ _____

Operational Requirements

The minimum unit operating weight shall be no less than 44,000 lbs. with the heaviest counterweight available.

☒ ☐ _____

ISO Standard full turn tipping load with tire deflection, quick coupler, bucket, and rigid tires shall be no less than 25,000 lbs. without optional counter weight.

☒ ☐ _____

Minimum bucket breakout force with quick coupler of 35,000 lbs.

☒ ☐ _____

Machine shall be equipped with a standard counterweight of not less than 3,000 lbs. and contain a hitch pin.

☒ ☐ _____

Overall loader height shall not exceed 11' 6".

☒ ☐ _____

Oil sampling valves must be provided for engine, transmission, and hydraulic systems.

☒ ☐ _____

Detailed Specifications

Engine

	Yes	No	Offered
The engine is to be designed and built by the loader manufacturer and Tier IV Final compliant.	☒	☐	_____
The engine is to be a six cylinder, four cycle turbo charged after cooled model with a direct injected electronically controlled fuel system.	☒	☐	_____
SAE net engine horsepower, of no less than 250 hp @ 1800 RPM	☐	☒	242 HP
Minimum cubic inch displacement 427 CID (7L)	☐	☒	411 6.7L
Engine air cleaner shall be a dual element dry type with a service indicator.	☒	☐	_____
The air intake system shall include a turbine/trash pre-cleaner and air screen.	☒	☐	_____
Fuel system shall have a water separator.	☒	☐	_____
24 volt electric system for starting and operating with a minimum of 115 amp alternator.	☒	☐	_____
Heavy duty electric starter.	☒	☐	_____
Dual 12 volt maintenance free batteries minimum 950 CCA per battery.	☒	☐	_____
Electrical disconnect switch	☒	☐	_____
Jump start receptacle compatible with Caterpillar cables if access to battery terminals is restricted.	☒	☐	_____
Machine shall be equipped with an ether compatible cold weather starting package including an engine coolant heater (1000 watt minimum block type), engine inlet air heater, transmission filter bypass, and fan pump bypass.	☒	☐	_____
Electric fuel priming pump.	☒	☐	_____

Transmission

The transmission and other major power train components such as the axles, shall be designed and manufactured by the equipment manufacturer.	☒	☐	_____
The loader furnished shall be equipped with a single stage single phase torque converter and a planetary type full power shift transmission or a counter shaft type transmission. Must be a four (4) speed forward and three (3) speed in reverse manufactured transmission.	☒	☐	_____

Detailed Specifications

	Yes	No	Offered
The transmission design and construction shall be capable of speed and direction changes under full speed without deceleration.	☒	☐	_____
Transmission speed and direction controls shall be integral with hydraulic control joystick.	☒	☐	_____
Transmission gear kick-down button shall be integral with hydraulic control joystick.	☒	☐	_____
Transmission shall be electrically controlled.	☒	☐	_____
The operator shall be able to select the highest gear to which the transmission will automatically shift.	☒	☐	_____
The transmission shall have an automatic shift feature that allows for up-shifting 2 through 4 gears and downshifting 4 through 2 gears.	☒	☐	_____
Transmission shall have oil sight gauge and fill spout located on the same side of the machine.	☒	☐	_____
The final drives shall be full floating planetary type.	☒	☐	_____
Front and rear differentials shall be automatically locking by wet friction disk system or manually activated by a foot-controlled switch.	☒	☐	Limited Slip

Cooling System

A high ambient heavy-duty cooling system is required. A modular multiple tube radiator system is preferred and must be of the largest capacity available by the loader manufacturer. Must be designed with wide fin spacing (6 fins/inch) for high debris.	☒	☐	_____
The cooling system shall contain an auto reversing fan feature and air intake screens.	☒	☐	_____
The radiator and other cooling cores should be a heavy duty high ambient swing out type or have another easy way to access and clean the radiator.	☒	☐	_____
The radiator shall have a sight gauge to check coolant level.	☒	☐	_____

Hydraulic System

The loader hydraulic system shall have a variable displacement pump with adjustable main relief valve.	☒	☐	_____
Hydraulic system shall be fully filtered and completely sealed.	☒	☐	_____
The loader shall have an adjustable automatic lift kick-out and adjustable automatic bucket positioner.	☒	☐	_____

Detailed Specifications

	Yes	No	Offered
Hydraulic oil cooler.	☒	☐	_____
The hydraulic system shall contain a third valve and hydraulic line group to the front of the lift arms equipped with Pioneer S20-4 fittings. The hydraulic system shall also contain a fourth valve and hydraulic line group to the front of the lift arms equipped with standard fittings to the machine.	☒	☐	_____
Lift arm locking (safety) bar shall be provided.	☒	☐	_____
Fully articulated frame steering.	☒	☐	_____
Machine shall have full hydraulic load sensing steering circuit.	☒	☐	_____
Machine shall have conventional steering.	☒	☐	_____
Machine shall have a joy stick control for boom and tilt functions with an integrated 3 rd and 4 th valve controls.	☒	☐	_____
Reservoir shall have a sight gauge to check fluid level.	☒	☐	_____

Brakes

Machine shall have oil multiple disc type, adjustment free service brakes which are inboard mounted and sealed from water, mud, and dust.	☒	☒	<u>Outboard</u>
Machine shall be equipped with a left brake pedal having a transmission neutralizer.	☒	☐	_____
Machine shall have an audible alarm and warning light to alert the operator of service brake pressure loss.	☒	☐	_____
Brakes shall meet current regulating for MSHA and OSHA primary, secondary, and parking brake requirements.	☒	☐	_____

Operators Compartment

The cab shall contain factory installed air conditioning, heater and defroster. The cab shall be fully filtered and have a pressurized air circulation system.	☒	☐	_____
The loader shall be equipped with cloth covered adjustable seat and contain an air suspension six-way adjustment system with lumbar support.	☒	☐	_____
Sun visor for front window.	☒	☐	_____
Seat shall include adjustable armrest on left and right.	☒	☐	_____
Rubber floor mats.	☒	☐	_____
Cab shall have AM/FM/USB/MP3 radio.	☒	☐	_____

Detailed Specifications

	Yes	No	Offered
Cab shall be equipped with a 24-volt to 12-volt converter rated at 20 amps continuous for a city band radio. Converter shall be wired through a dedicated circuit breaker.	☒	☐	_____
Cab mounted LED low profile warning strobe light.	☒	☐	_____
Loader shall have a traditional steering wheel or a combination of both steering wheel and joystick steering that shall be adjustable to the operator.	☒	☒	_____
Padded adjustable wrist rest.	☒	☐	_____
Cab shall have windshield wipers with a washer delivery system for front and rear windows with intermittent front wiper.	☒	☐	_____
The lighting package shall include two front mounted work lights, two front mounted flood lights, two rear mounted work lights, stop lights, tail lights, directional signals with flashers and an interior cab dome light. All lighting shall be LED type lights where applicable.	☒	☐	_____
The loader shall have a monitoring system that provides gauges, tachometer/speedometer and three level warning to provide full time monitoring of key functions. The system shall alert the operator of immediate or impending problems with engine oil pressure, parking brake, brake oil pressure, charging system, hydraulic oil level, hydraulic oil filter, high hydraulic temperature, transmission oil level, transmission oil filter, high transmission temperature, high coolant temperature, primary steering oil pressure, and fuel level.	☒	☐	_____
Loader shall have an automatic ride control system.	☒	☐	_____
Loader shall have a rear-view back-up camera.	☒	☐	_____
Loader shall have a back-up alarm.	☒	☐	_____
Loader shall have a full heated external mirror package.	☒	☐	_____
Loader shall have a full internal mirror package.	☒	☐	_____
Window group sliding, left and right side.	☒	☐	_____
Window cleaning platform.	☒	☐	_____
Electric horn.	☒	☐	_____
A 10# ABC fire extinguisher shall be mounted in the cab or on the exterior platform in a convenient location.	☒	☐	_____

Detailed Specifications

Loader Bucket

Loader shall be equipped with a minimum 5 cubic yard (heaped) general purpose bucket including a reversible bolt-on cutting edge, replaceable bolt-on corner guard system and replaceable bolt-on bottom wear strips.

Yes No Offered

☒ ☐ _____

The bucket shall be attached to the loader with a hydraulic quick coupler arrangement that is compatible with Balderson Horizontal Pin Lock (HPL) coupler and that is compatible with other City of Dickinson attachments and be hydraulically actuated and controlled from the operator's seat.

☒ ☐ _____

Waste Handler Package

Waste handling package shall be designed, manufactured, and installed by equipment manufacturer.

☒ ☐ _____

Complete undercarriage is to be fully sealed and protected from debris. Package is to include axle seal guards, front drive shaft protection, hinged power train and crank case guards, hydraulic tank guard, fuel tank guard, steering cylinder guards, tilt cylinder guard, head light guards, tail light guards, and transmission sight glass guard.

☒ ☐ _____

Power train and crankcase guards shall be a minimum of 3/8" steel plate, hinged, and electrically or hydraulically actuated.

☒ ☐ _____

Loader shall have steel front and rear fenders, solid waste compatible.

☒ ☐ _____

Extreme service flex entry and flexible rear access platform step and loader platform shall have hand rails.

☒ ☐ _____

Heavy duty radiator guard. Must be hinged to provide access to cooling cores.

☒ ☐ _____

The loader shall be supplied with a factory mounted heavy duty storage box of sufficient size to hold log chains and other items.

☒ ☐ _____

Provide a detailed and graphic brochure on the waste handling package offered.

☒ ☐ _____

Tires

23.5 R25 type L5 bias non-directional, rock, super deep tread for scrap and waste handling with minimum 28 plies.

☒ ☒ Type text here

Five (5) piece steel rims.

☒ ☐ _____

Solid waste tires may require axle oscillation stops installed by dealer.

☒ ☐ _____

Detailed Specifications

Trade In

The City of Dickinson wishes to trade a 2016 Caterpillar model 950M wheel loader (R-11; Serial # CAT0950MPEMB02261) in on the new unit. The used loader may be inspected at the City of Dickinson Baler Building located at 3389 Energy Drive during normal working hours.

PROPOSAL
WASTE HANDLER WHEEL LOADER
CITY OF DICKINSON

TO: City of Dickinson
Dickinson, North Dakota

We, the undersigned, agree to furnish the City of Dickinson the following Waste Handler Wheel Loader conforming to the General Specifications, the Detailed Specifications, and the attached Detailed Manufacturer's Specifications at the price listed below:

EQUIPMENT
YEAR 2025 MAKE CASE MODEL 921G2 WH

ESTIMATED DELIVERY DATE: 6 to 12 Month Lead Time

CASH PURCHASE

Total Cost:	\$ <u>408,800.00</u>
Trade-in allowance	\$ <u>95,000.00</u>
Final Cost	\$ <u>313,800.00</u>

Warranty Details Attached Yes ☒ No ☐

FIRM: TITAN MACHINERY INC.
(Please print or type)
ADDRESS: 3079 ENERGY DRIVE
DICKINSON, ND 58601
BY: Kyle Ryder
DATE: 03/17/2025 SIGNATURE Kyle Ryder

EXCEPTIONS TO BID CONDITIONS AND SPECIFICATIONS

Cash Purchase Options

- A) Includes: Steering Wheel & Joystick Steering, Tires Requested Installed
- B) Includes: Steering Wheel & Tires Requested Installed
- C) Includes: Steering Wheel & Joystick Steering – City of Dickinson Responsible for Tire Install
- D) Includes: Steering Wheel & City of Dickinson Responsible for Tire Install

Total Cost:

- A) \$440,300.00
- B) \$433,300.00
- C) 408,800.00
- D) 401,800.00

2016 Cat 950M Trade Allowance \$95,000.00

Final Bid Cost:

- A) \$345,300.00
- B) \$338,300.00
- C) \$313,800.00
- D) \$306,800.00



REQUEST FOR BID

Equipment:	Waste Handler Wheel Loader
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DUSTIN DASSINGER
CITY ADMINISTRATOR

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9. The bidder shall maintain a store or branch within 10 miles of Dickinson staffed with qualified service personnel, with provisions for storing a representative supply of parts for the equipment offered and provisions for securing parts from the manufacturer within a reasonable length of time.
10. The successful bidder must maintain an open charge account for the City of Dickinson for the entire duration the City owns the items purchased.
11. The right is reserved to cancel any and all awards under this letting for the failure to make delivery by the date quoted in the bid.

12. Delivery shall be a maximum of 6 months from the date the City places the order, unless a longer period is approved by the City in writing prior to awarding the bid.
13. The bidder shall submit Detailed Manufacturer's Specifications, sales literature, and warranty details along with this proposal and upon acceptance, same shall become a part of these specifications as if originally contained herein, in so far as they don't conflict with these specifications. In the event of a conflict between the General Specifications, Detailed Manufacturer's Specifications, and the Detailed Specifications, the latter will govern.
14. Where it is not readily determinable to the City as to the accessories included or not included, the bidder shall attach to the proposal a complete statement listing this information.
15. The Detailed Specifications list all items/features desired by the City of Dickinson. In the event that a manufacturer or bidder cannot or will not furnish any items/features as called for by the City, the City will assess a specific value on this item or feature and add this amount to the bid price of the items bid to determine the total cost of the equipment.
16. The successful bidder will be required to provide on the job type training for up to two days to instruct City personnel in proper safe operation, lubrication and maintenance for the new equipment purchased.
17. The unit to be bid under this advertisement shall be a new current production model of the latest design meeting the specifications provided herein. Bidder may bid a new, unused prior-year model upon written pre-approval of the purchasing agent.
18. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid.
19. All components must be new.
20. All major components shall be manufactured by the manufacturer of the equipment. Any deviations must be disclosed as an exception.
21. The successful bidder must furnish operator's manual, parts manual with exploded views and complete service and repair manual for all components. All manuals shall be paper hard copy and on digital media. If on-line manuals are also available, access must be at no cost to the City of Dickinson for the life of the equipment.
22. If applicable, the successful bidder must furnish a USB flash drive containing component information, Equipment Specific information, and configuration files.
23. Equipment must be delivered to the City of Dickinson Public Works Facility at 3411 Public Works Boulevard during normal business hours clean and ready to operate. The successful bidder shall schedule the delivery date and time at least one (1) working day in advance with the contact person listed on the cover page.
24. Equipment must be test driven and all functions must be tested to make sure they work properly, and that there are no fluid leaks. All vendor installed attachments to be

greased/lubricated. Vehicle must pass a final inspection performed by City employees before acceptance.

25. All fluid levels shall be filled to normal operating levels.

26. Fuel and DEF tanks shall be full.

27. A list of all consumables and common wear parts must be provided with the equipment. This must have all filters or other consumable parts listed in a table format listing the part number along with a description of the part and what component or system it is related to.

28. Any irregularities, lack of clarity, requested bid changes, and all questions regarding this bid and the procurement process must be addressed to the contact listed on the cover page no later than the end of the business on the date listed on the cover page. If a bid amendment is required it will normally be issued after this date.

Specifications of Warranty Coverage

Section 4. Item A.

1. Warranty shall be a **TOTAL MACHINE WARRANTY** covering all parts and components. The only exclusions are to be wear items such as those listed in paragraph (3) below.
2. The successful bidder will be fully responsible for the total cost of all repairs (parts and labor) to the equipment for **10,500 hours or a period of 7 years**, from the date of delivery, whichever occurs first. Bidder shall include all warranty details as part of their bid proposal. The successful bidder shall provide their own mechanic and tools for such work as they may desire to do in the field, in the bidder's shop, or in the City of Dickinson Fleet Maintenance Shop if it has space available to accommodate the machine. The City will promptly notify the successful bidder or an authorized agent of their firm when repairs are necessary.
3. The City of Dickinson will assume, at its expense, all costs to repair or replace all parts and components normally consumed in day-to-day operations.
4. Any mileage, zone, or other travel expenses shall be fully covered by warranty.
5. The City of Dickinson will maintain the Waste Handler Wheel Loader in accordance with manufacturer's recommendations.
6. The successful bidder will perform all major periodic inspections and adjustments prescribed in the maintenance schedule, with all costs covered by the bidder.
7. The successful bidder has the right to inspect the Waste Handler Wheel Loader during normal City of Dickinson working hours and make recommendations for repairs, improved maintenance, etc. in keeping with the requirements stated by the manufacturer in the shop manual for the maintenance and repair of the equipment.
8. Specific warranty requirements may appear in the Detailed Specifications.
9. Rules governing repairs and maintenance performed under warranty:
 - a) Costs of transportation of the equipment to and from the repair site will be a part of the dealer cost. Repair parts shall be Original Equipment Manufacturer's.
 - b) Repairs may be made in service departments other than that of the successful bidder or the City of Dickinson; however, the successful bidder and the City of Dickinson must agree to repairs being made in other service departments and the service department chosen must be agreeable to both parties. All costs are to be covered by the successful bidder as if the repairs were completed by the bidder.
10. Each bidder shall guarantee that service response time will not exceed 4 hours from notification of need. The turn-around time for any repairs to this equipment, by the dealer, must be completed within 96 hours (excluding weekends and holidays). Should repairs not be made within four (4) working days after notification by the City of Dickinson, the dealer will be required to pay the City a penalty charge of \$500.00 for each consecutive day over four (4) working days that the repair is not made. In lieu of the penalty charge, the bidder may supply the City of Dickinson with a comparable machine to use at no additional charge.

Specifications of Warranty Coverage

Section 4. Item A.

11. All individual parts orders received from the City for this equipment shall be available to the City within 48 hours of order entry (not including weekends or holidays). In the event that the bidder is not able to satisfy these guarantees, the dealer will be required to pay the City a penalty charge of \$250.00 per day for each day or portion thereof (in excess of the above guarantee) that the parts and/or service is not available to the City.
12. The City of Dickinson shall have the right to sell, lease, trade or otherwise dispose of the equipment; however, if such action is taken, the successful bidder shall not be further bound by the provisions of this contract

SPECIFICATIONS**WASTE HANDLER WHEEL LOADER****General Information:**

All equipment and installation by the successful bidder must be complete in every aspect of the following specifications. The painting of all installed components and accessories shall be complete and absolute, including primer. All minor items including, but not limited to, conduit, connectors, tape, paint, fittings, fuses, etc. are the responsibility of the bidder. When specifications do not clearly identify the proper installation or it is obvious there is an error, the contact person listed on the cover page must be contacted for direction. A plan for mounting locations of dealer-mounted components or accessories must be submitted to the City of Dickinson for approval. It shall be the responsibility of the installer to relocate OEM and non-OEM components to accommodate the accessories if required. Frame modifications to accommodate components or accessories are not acceptable. Any systems such as hydraulic or system controls are to be from one common supplier or source. No additional monetary amount will be allowed.

Minimum Bid Specifications

Yes No Offered

This specification describes the waste handler wheel loader desired by the City of Dickinson. All equipment furnished under this contract shall be new, unused, and the same as the manufacturer's current production model unless pre-approved. Accessories not specifically mentioned but necessary to furnish a complete waste handler wheel loader ready to use shall also be included. The waste handler wheel loader shall conform to the best practices known to the manufacturing trade in design and quality of materials.

☒ ☐ _____

Non-proprietary components shall be used.

☒ ☐ _____**Operational Requirements**

The minimum unit operating weight shall be no less than 44,000 lbs. with the heaviest counterweight available.

☒ ☐ 49,130 #

ISO Standard full turn tipping load with tire deflection, quick coupler, bucket, and rigid tires shall be no less than 25,000 lbs. without optional counter weight.

☒ ☐ 29,194 #

Minimum bucket breakout force with quick coupler of 35,000 lbs.

☐ ☒ 31,789 #

Machine shall be equipped with a standard counterweight of not less than 3,000 lbs. and contain a hitch pin.

☒ ☐ _____

Overall loader height shall not exceed 11' 6".

☒ ☐ _____

Oil sampling valves must be provided for engine, transmission, and hydraulic systems.

☒ ☐ _____

Engine

The engine is to be designed and built by the loader manufacturer and Tier IV Final compliant.

Yes ☒ No ☐ Offered _____

The engine is to be a six cylinder, four cycle turbo charged after cooled model with a direct injected electronically controlled fuel system.

☒ ☐ _____

SAE net engine horsepower, of no less than 250 hp @ 1800 RPM

☒ ☐ _____

Minimum cubic inch displacement 427 CID (7L)

☒ ☐ _____

Engine air cleaner shall be a dual element dry type with a service indicator.

☒ ☐ _____

The air intake system shall include a turbine/trash pre-cleaner and air screen.

☒ ☐ _____

Fuel system shall have a water separator.

☒ ☐ _____

24 volt electric system for starting and operating with a minimum of 115 amp alternator.

☒ ☐ _____

Heavy duty electric starter.

☒ ☐ _____

Dual 12 volt maintenance free batteries minimum 950 CCA per battery.

☒ ☐ _____

Electrical disconnect switch

☒ ☐ _____

Jump start receptacle compatible with Caterpillar cables if access to battery terminals is restricted.

☒ ☐ _____

Machine shall be equipped with an ether compatible cold weather starting package including an engine coolant heater (1000 watt minimum block type), engine inlet air heater, transmission filter bypass, and fan pump bypass.

☒ ☐ _____

Electric fuel priming pump.

☒ ☐ _____

Transmission

The transmission and other major power train components such as the axles, shall be designed and manufactured by the equipment manufacturer.

☒ ☐ _____

The loader furnished shall be equipped with a single stage single phase torque converter and a planetary type full power shift transmission or a counter shaft type transmission. Must be a four (4) speed forward and three (3) speed in reverse manufactured transmission.

☒ ☐ _____

	Yes	No	Offered
The transmission design and construction shall be capable of speed and direction changes under full speed without deceleration.	☒	☐	_____
Transmission speed and direction controls shall be integral with hydraulic control joystick.	☒	☐	_____
Transmission gear kick-down button shall be integral with hydraulic control joystick.	☒	☐	_____
Transmission shall be electrically controlled.	☒	☐	_____
The operator shall be able to select the highest gear to which the transmission will automatically shift.	☒	☐	_____
The transmission shall have an automatic shift feature that allows for up-shifting 2 through 4 gears and downshifting 4 through 2 gears.	☒	☐	_____
Transmission shall have oil sight gauge and fill spout located on the same side of the machine.	☒	☐	_____
The final drives shall be full floating planetary type.	☒	☐	_____
Front and rear differentials shall be automatically locking by wet friction disk system or manually activated by a foot-controlled switch.	☒	☐	_____
<u>Cooling System</u>			
A high ambient heavy-duty cooling system is required. A modular multiple tube radiator system is preferred and must be of the largest capacity available by the loader manufacturer. Must be designed with wide fin spacing (6 fins/inch) for high debris.	☒	☐	_____
The cooling system shall contain an auto reversing fan feature and air intake screens.	☒	☐	_____
The radiator and other cooling cores should be a heavy duty high ambient swing out type or have another easy way to access and clean the radiator.	☒	☐	_____
The radiator shall have a sight gauge to check coolant level.	☒	☐	_____
<u>Hydraulic System</u>			
The loader hydraulic system shall have a variable displacement pump with adjustable main relief valve.	☒	☐	_____
Hydraulic system shall be fully filtered and completely sealed.	☒	☐	_____
The loader shall have an adjustable automatic lift kick-out and adjustable automatic bucket positioner.	☒	☐	_____

	Yes	No	Offered
Hydraulic oil cooler.	☒	☐	_____
The hydraulic system shall contain a third valve and hydraulic line group to the front of the lift arms equipped with Pioneer S20-4 fittings. The hydraulic system shall also contain a fourth valve and hydraulic line group to the front of the lift arms equipped with standard fittings to the machine.	☒	☐	_____
Lift arm locking (safety) bar shall be provided.	☒	☐	_____
Fully articulated frame steering.	☒	☐	_____
Machine shall have full hydraulic load sensing steering circuit.	☒	☐	_____
Machine shall have conventional steering.	☒	☐	_____
Machine shall have a joy stick control for boom and tilt functions with an integrated 3 rd and 4 th valve controls.	☒	☐	_____
Reservoir shall have a sight gauge to check fluid level.	☒	☐	_____
<u>Brakes</u>			
Machine shall have oil multiple disc type, adjustment free service brakes which are inboard mounted and sealed from water, mud, and dust.	☒	☐	_____
Machine shall be equipped with a left brake pedal having a transmission neutralizer.	☒	☐	_____
Machine shall have an audible alarm and warning light to alert the operator of service brake pressure loss.	☒	☐	_____
Brakes shall meet current regulating for MSHA and OSHA primary, secondary, and parking brake requirements.	☒	☐	_____
<u>Operators Compartment</u>			
The cab shall contain factory installed air conditioning, heater and defroster. The cab shall be fully filtered and have a pressurized air circulation system.	☒	☐	_____
The loader shall be equipped with cloth covered adjustable seat and contain an air suspension six-way adjustment system with lumbar support.	☒	☐	_____
Sun visor for front window.	☒	☐	_____
Seat shall include adjustable armrest on left and right.	☒	☐	_____
Rubber floor mats.	☒	☐	_____
Cab shall have AM/FM/USB/MP3 radio.	☒	☐	_____

Detailed Specifications

Section 4. Item A.

	Yes	No	Offered
Cab shall be equipped with a 24-volt to 12-volt converter rated at 20 amps continuous for a city band radio. Converter shall be wired through a dedicated circuit breaker.	☒	☐	_____
Cab mounted LED low profile warning strobe light.	☒	☐	_____
Loader shall have a traditional steering wheel or a combination of both steering wheel and joystick steering that shall be adjustable to the operator.	☒	☐	_____
Padded adjustable wrist rest.	☒	☐	_____
Cab shall have windshield wipers with a washer delivery system for front and rear windows with intermittent front wiper.	☒	☐	_____
The lighting package shall include two front mounted work lights, two front mounted flood lights, two rear mounted work lights, stop lights, tail lights, directional signals with flashers and an interior cab dome light. All lighting shall be LED type lights where applicable.	☒	☐	_____
The loader shall have a monitoring system that provides gauges, tachometer/speedometer and three level warning to provide full time monitoring of key functions. The system shall alert the operator of immediate or impending problems with engine oil pressure, parking brake, brake oil pressure, charging system, hydraulic oil level, hydraulic oil filter, high hydraulic temperature, transmission oil level, transmission oil filter, high transmission temperature, high coolant temperature, primary steering oil pressure, and fuel level.	☒	☐	_____
Loader shall have an automatic ride control system.	☒	☐	_____
Loader shall have a rear-view back-up camera.	☒	☐	_____
Loader shall have a back-up alarm.	☒	☐	_____
Loader shall have a full heated external mirror package.	☒	☐	_____
Loader shall have a full internal mirror package.	☒	☐	_____
Window group sliding, left and right side.	☐	☒	<i>opening</i>
Window cleaning platform.	☐	☒	<i>Removed</i>
Electric horn.	☒	☐	_____
A 10# ABC fire extinguisher shall be mounted in the cab or on the exterior platform in a convenient location.	☒	☐	_____

Yes No Offered

Loader Bucket

Loader shall be equipped with a minimum 5 cubic yard (heaped) general purpose bucket including a reversible bolt-on cutting edge, replaceable bolt-on corner guard system and replaceable bolt-on bottom wear strips.

☒ ☐ _____

The bucket shall be attached to the loader with a hydraulic quick coupler arrangement that is compatible with Balderson Horizontal Pin Lock (HPL) coupler and that is compatible with other City of Dickinson attachments and be hydraulically actuated and controlled from the operator's seat.

☒ ☐ _____**Waste Handler Package**

Waste handling package shall be designed, manufactured, and installed by equipment manufacturer.

☒ ☐ _____

Complete undercarriage is to be fully sealed and protected from debris. Package is to include axle seal guards, front drive shaft protection, hinged power train and crank case guards, hydraulic tank guard, fuel tank guard, steering cylinder guards, tilt cylinder guard, head light guards, tail light guards, and transmission sight glass guard.

☒ ☐ _____

Power train and crankcase guards shall be a minimum of 3/8" steel plate, hinged, and electrically or hydraulically actuated.

☒ ☐ _____

Loader shall have steel front and rear fenders, solid waste compatible.

☐ ☒ *see Exceptions*

Extreme service flex entry and flexible rear access platform step and loader platform shall have hand rails.

☒ ☐ _____

Heavy duty radiator guard. Must be hinged to provide access to cooling cores.

☒ ☐ _____

The loader shall be supplied with a factory mounted heavy duty storage box of sufficient size to hold log chains and other items.

☒ ☐ _____

Provide a detailed and graphic brochure on the waste handling package offered.

☒ ☐ _____**Tires**

23.5 R25 type L5 bias non-directional, rock, super deep tread for scrap and waste handling with minimum 28 plies.

☐ ☒ *see Exceptions*

Five (5) piece steel rims.

☒ ☐ _____

Solid waste tires may require axle oscillation stops installed by dealer.

☒ ☐ _____

EXCEPTIONS TO BID CONDITIONS AND SPECIFICATIONS

1. JD 644P HAS 31,789# BREAKOUT FORCE
2. JD 644P HAS SWING OPEN SIDE WINDOWS WITH STOPLATCHES. NOT SLIDING.
3. JD 644P WASTE HANDLER DOES NOT COME WITH STEEL FENDERS. THREADED FACTORY HOLES ARE AVAILABLE TO ACCOMADATE CUSTOM MADE STEEL FENDERS OF THE CITY'S CHOICE AND EXPENSE.
4. JOHN DEERE DOES NOT HAVE AN OPTION OF TIRES PER CITY'S SPECIFICATION. RDO EQUIPMENT WILL SUPPLY 5 PIECE STEEL RIMS AND ACCOMADATE THE CITY OF DICKINSONS PREFERRED TIRE DEALER TO INSTALL CITY PREFERRED TIRES AT THE CITY OF DICKINSONS EXPENSE.
5. DUE TO WASTE HANDLER GUARDING. WINDOW CLEANING PLATFORMS ARE REMOVED.
6. RDO NEEDS TO ORDER NEW MACHINE WITH JD 3 PIECE RIMS AND MICHELIN XHA2 23.5R25 TIRES. IF THE CITY OF DICKINSON OPTIONS TO USE JD 3 PIECES RIMS IN LIEU OF 5 PIECE RIMS, AND KEEP THE MICHELIN XHA2 23.5R25 TIRES, THE PRICE WOULD BE ADDITIONAL \$10,200

RDO WARRANTY DECLARATION:

RDO EQUIPMENT IS OFFERING A FULL WARRANTY AS PER SPECIFICATION FOR 7 YEARS OR 10,500 HOURS. THE WARRANTY INCLUDES TRAVEL TIME, PARTS, LABOR, AND DEDUCTIBLES. THE WARRANTY DOES NOT COVER ABUSE, OR NORMAL WEAR AND TEAR.

THE CITY OF DICKINSON IS REQUIRED TO OIL SAMPLE UNDER JOHN DEERE RECOMMENDATIONS.

Trade In

The City of Dickinson wishes to trade a 2016 Caterpillar model 950M wheel loader (R-11; Serial # CAT0950MPEMB02261) in on the new unit. The used loader may be inspected at the City of Dickinson Baler Building located at 3389 Energy Drive during normal working hours.

PROPOSAL
WASTE HANDLER WHEEL LOADER
CITY OF DICKINSON

TO: City of Dickinson
Dickinson, North Dakota

We, the undersigned, agree to furnish the City of Dickinson the following Waste Handler Wheel Loader conforming to the General Specifications, the Detailed Specifications, and the attached Detailed Manufacturer's Specifications at the price listed below:

EQUIPMENT
YEAR 2025 MAKE Deere MODEL 644 P

ESTIMATED DELIVERY DATE: 8-15-25

CASH PURCHASE

Total Cost:	\$ <u>397,200.⁰⁰</u>
Trade-in allowance	\$ <u>83,000.⁰⁰</u>
Final Cost	\$ <u>314,200.⁰⁰</u>

Warranty Details Attached Yes ☒ No ☐

FIRM: RDO Equipment Co.
(Please print or type)
ADDRESS: 11105 33rd St SW
Dickinson ND 58601

BY: Mark Feland

DATE: 3-17-25 SIGNATURE Mark Feland



REQUEST FOR BID

Equipment:	Waste Handler Wheel Loader
Bid Opening Date & Time	March 17, 2025 at 10:00 AM MDT
Purchaser:	Solid Waste/Recycling Department
Address of bid acceptance and opening:	City of Dickinson Public Works Facility 3411 Public Works Boulevard Dickinson, ND 58601
Contact:	Daniel Locke Solid Waste/Recycling Manager 701-456-7016 daniel.locke@dickinsongov.com
Clarifications, Bid Changes, Waivers and Questions Deadline	March 5, 2025

ADVERTISEMENT FOR PROPOSALS
FOR
SOLID WASTE/RECYCLING DEPARTMENT

WASTE HANDLER WHEEL LOADER

CITY OF DICKINSON
NORTH DAKOTA
FEBRUARY 2025

Sealed proposals will be received by the City of Dickinson, North Dakota at the Public Works Facility, 3411 Public Works Boulevard, Attn: Administrative Assistant, until March 17, 2025 at 10:00 AM MDT, for the purchase of one (1) Waste Handler Wheel Loader, at which time the proposals meeting bid requirements will be opened and read. Any proposal received after this time will be returned, unopened, to the bidder. The proposals will be considered at a subsequent regular meeting of the Dickinson City Commission.

Bids must be submitted on the forms and pursuant to the specifications furnished by the City of Dickinson and in accordance with all terms and conditions contained therein.

All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery. Copies of the bid documents and specifications may be obtained from the Public Works Administrative Assistant at the Public Works Facility, 3411 Public Works Boulevard, 701 456-7979.

Each bid must be accompanied by a Bid Bond or Cashier's Check payable to the City for five percent (5%) of the total amount of the bid. The bond or Cashier's Check will be held as a guarantee of good faith and terms of the bid, if accepted.

The City of Dickinson reserves the right to reject any and all bids, to waive informalities in any bid, to hold bids under consideration for a period of not to exceed sixty (60) days from said date of opening of bids, and to accept the bid that is deemed to be in the best interest of the City of Dickinson.

Dated this 20th day of February, 2025.

CITY OF DICKINSON, NORTH DAKOTA

DUSTIN DASSINGER
CITY ADMINISTRATOR

Published (February 26 and March 5)

BIDDERS INSTRUCTIONS:

- Bids must be submitted on City of Dickinson form only.
- Indicate Make and Model being bid in the space provided.
- Indicate compliance to the specifications on the "YES/NO" space.
- Indicate any deviations from the specifications in the "OFFERED" space.
- Attach "Exception(s) to Bid Conditions and Specifications" if needed.
- Initial in ink EACH page of the specifications, including General Specifications, Specifications of Warranty Coverage, and Detailed Specifications.
- Include Delivery Date on line provided.
- Sign the proposal page in ink.
- Place bid in sealed envelope as described in General Specifications.
- Electronic or Facsimile Bids will not be accepted unless prior written authorization is obtained from the contact person listed on the cover page.
- RETURN THIS ENTIRE BID PACKAGE WITH BID RESPONSE SHEET.
- Bid proposals must be received at the Public Works Facility, 3411 Public Works Boulevard, Attention: Administrative Assistant, Dickinson, ND 58601 prior to the bid opening time. Late proposals will not be considered.

Successful bidder shall provide dealer invoice pricing on all additional equipment options.

Equipment shall be equipped with all advertised standard factory equipment unless otherwise specified, meet Federal Government requirements, and include, but not be limited to the following:

1. Proposals may be rejected if they show additions not called for, conditional or alternate bids, incomplete bids, irregularities of any kind or if they contain a clause in which the bidder reserves the right to accept or reject a contract awarded to them.
2. No proposal will be considered unless accompanied by a bidder's bond or a certified check of the bidder issued by a solvent North Dakota bank in an amount equal to five (5) percent of the bid, made payable to the City of Dickinson, which bond or check will be forfeited to the City of Dickinson should the bidder fail to effect a contract. The Bid Bond or Cashier's Check must be enclosed in a separate sealed envelope attached to the outside of the sealed envelope containing the bid. Any proposal submitted without the bond envelope attached to the outside of the bid envelope shall be returned unopened to the bidder. Each bid must be submitted in a separate envelope and be clearly marked as to which bid is enclosed.
3. The total price is to include all discounts and deductions and is to be less federal excise tax for which exemption certificate will be furnished upon request. Proposals may contain factory or dealer incentives.
4. Purchases by the City of Dickinson are not subject to the North Dakota State Sales Tax for which exemption certificate will be furnished upon request. The City of Dickinson's sales tax exemption number is E-4132.
5. The City of Dickinson reserves the right to waive any of the specifications as is deemed necessary for the best interest of the City of Dickinson or are found not to comply with government regulations.
6. Awards will be made based on the best value offered based upon the City's evaluation of all accepted bids, including any factory or dealer incentives. Clauses requiring specific guarantees to cover parts delivery, total repairs, and resale value may be included. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, delivery terms, and guarantee clauses shall be taken into consideration.
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28. Any irregularities, lack of clarity, requested bid changes, and all questions regarding this bid and the procurement process must be addressed to the contact listed on the cover page no later than the end of the business on the date listed on the cover page. If a bid amendment is required it will normally be issued after this date.

Specifications of Warranty Coverage

Section 4. Item A.

1. Warranty shall be a **TOTAL MACHINE WARRANTY** covering all parts and components. The only exclusions are to be wear items such as those listed in paragraph (3) below.
2. The successful bidder will be fully responsible for the total cost of all repairs (parts and labor) to the equipment for **10,500 hours or a period of 7 years**, from the date of delivery, whichever occurs first. Bidder shall include all warranty details as part of their bid proposal. The successful bidder shall provide their own mechanic and tools for such work as they may desire to do in the field, in the bidder's shop, or in the City of Dickinson Fleet Maintenance Shop if it has space available to accommodate the machine. The City will promptly notify the successful bidder or an authorized agent of their firm when repairs are necessary.
3. The City of Dickinson will assume, at its expense, all costs to repair or replace all parts and components normally consumed in day-to-day operations.
4. Any mileage, zone, or other travel expenses shall be fully covered by warranty.
5. The City of Dickinson will maintain the Waste Handler Wheel Loader in accordance with manufacturer's recommendations.
6. The successful bidder will perform all major periodic inspections and adjustments prescribed in the maintenance schedule, with all costs covered by the bidder.
7. The successful bidder has the right to inspect the Waste Handler Wheel Loader during normal City of Dickinson working hours and make recommendations for repairs, improved maintenance, etc. in keeping with the requirements stated by the manufacturer in the shop manual for the maintenance and repair of the equipment.
8. Specific warranty requirements may appear in the Detailed Specifications.
9. Rules governing repairs and maintenance performed under warranty:
 - a) Costs of transportation of the equipment to and from the repair site will be a part of the dealer cost. Repair parts shall be Original Equipment Manufacturer's.
 - b) Repairs may be made in service departments other than that of the successful bidder or the City of Dickinson; however, the successful bidder and the City of Dickinson must agree to repairs being made in other service departments and the service department chosen must be agreeable to both parties. All costs are to be covered by the successful bidder as if the repairs were completed by the bidder.
10. Each bidder shall guarantee that service response time will not exceed 4 hours from notification of need. The turn-around time for any repairs to this equipment, by the dealer, must be completed within 96 hours (excluding weekends and holidays). Should repairs not be made within four (4) working days after notification by the City of Dickinson, the dealer will be required to pay the City a penalty charge of \$500.00 for each consecutive day over four (4) working days that the repair is not made. In lieu of the penalty charge, the bidder may supply the City of Dickinson with a comparable machine to use at no additional charge.

Specifications of Warranty Coverage

Section 4. Item A.

11. All individual parts orders received from the City for this equipment shall be available to the City within 48 hours of order entry (not including weekends or holidays). In the event that the bidder is not able to satisfy these guarantees, the dealer will be required to pay the City a penalty charge of \$250.00 per day for each day or portion thereof (in excess of the above guarantee) that the parts and/or service is not available to the City.
12. The City of Dickinson shall have the right to sell, lease, trade or otherwise dispose of the equipment; however, if such action is taken, the successful bidder shall not be further bound by the provisions of this contract

SPECIFICATIONS**WASTE HANDLER WHEEL LOADER****General Information:**

All equipment and installation by the successful bidder must be complete in every aspect of the following specifications. The painting of all installed components and accessories shall be complete and absolute, including primer. All minor items including, but not limited to, conduit, connectors, tape, paint, fittings, fuses, etc. are the responsibility of the bidder. When specifications do not clearly identify the proper installation or it is obvious there is an error, the contact person listed on the cover page must be contacted for direction. A plan for mounting locations of dealer-mounted components or accessories must be submitted to the City of Dickinson for approval. It shall be the responsibility of the installer to relocate OEM and non-OEM components to accommodate the accessories if required. Frame modifications to accommodate components or accessories are not acceptable. Any systems such as hydraulic or system controls are to be from one common supplier or source. No additional monetary amount will be allowed.

Minimum Bid Specifications

This specification describes the waste handler wheel loader desired by the City of Dickinson. All equipment furnished under this contract shall be new, unused, and the same as the manufacturer's current production model unless pre-approved. Accessories not specifically mentioned but necessary to furnish a complete waste handler wheel loader ready to use shall also be included. The waste handler wheel loader shall conform to the best practices known to the manufacturing trade in design and quality of materials.

Yes No Offered



Non-proprietary components shall be used.

**Operational Requirements**

The minimum unit operating weight shall be no less than 44,000 lbs. with the heaviest counterweight available.



50,193 #

ISO Standard full turn tipping load with tire deflection, quick coupler, bucket, and rigid tires shall be no less than 25,000 lbs. without optional counter weight.



Minimum bucket breakout force with quick coupler of 35,000 lbs.



34,123 #

Machine shall be equipped with a standard counterweight of not less than 3,000 lbs. and contain a hitch pin.



Overall loader height shall not exceed 11' 6".



Oil sampling valves must be provided for engine, transmission, and hydraulic systems.



Engine

The engine is to be designed and built by the loader manufacturer and Tier IV Final compliant.

Yes ☒ No ☐ Offered _____

The engine is to be a six cylinder, four cycle turbo charged after cooled model with a direct injected electronically controlled fuel system.

☒ ☐ _____

SAE net engine horsepower, of no less than 250 hp @ 1800 RPM

☒ ☐ _____

Minimum cubic inch displacement 427 CID (7L)

☒ ☐ _____

Engine air cleaner shall be a dual element dry type with a service indicator.

☒ ☐ _____

The air intake system shall include a turbine/trash pre-cleaner and air screen.

☒ ☐ _____

Fuel system shall have a water separator.

☒ ☐ _____

24 volt electric system for starting and operating with a minimum of 115 amp alternator.

☒ ☐ _____

Heavy duty electric starter.

☒ ☐ _____

Dual 12 volt maintenance free batteries minimum 950 CCA per battery.

☒ ☐ _____

Electrical disconnect switch

☒ ☐ _____

Jump start receptacle compatible with Caterpillar cables if access to battery terminals is restricted.

☒ ☐ _____

Machine shall be equipped with an ether compatible cold weather starting package including an engine coolant heater (1000 watt minimum block type), engine inlet air heater, transmission filter bypass, and fan pump bypass.

☒ ☐ _____

Electric fuel priming pump.

☒ ☐ _____

Transmission

The transmission and other major power train components such as the axles, shall be designed and manufactured by the equipment manufacturer.

☒ ☐ _____

The loader furnished shall be equipped with a single stage single phase torque converter and a planetary type full power shift transmission or a counter shaft type transmission. Must be a four (4) speed forward and three (3) speed in reverse manufactured transmission.

☒ ☐ _____

	Yes	No	Offered
The transmission design and construction shall be capable of speed and direction changes under full speed without deceleration.	☒	☐	
Transmission speed and direction controls shall be integral with hydraulic control joystick.	☒	☐	
Transmission gear kick-down button shall be integral with hydraulic control joystick.	☒	☐	
Transmission shall be electrically controlled.	☒	☐	
The operator shall be able to select the highest gear to which the transmission will automatically shift.	☒	☐	
The transmission shall have an automatic shift feature that allows for up-shifting 2 through 4 gears and downshifting 4 through 2 gears.	☒	☐	
Transmission shall have oil sight gauge and fill spout located on the same side of the machine.	☒	☐	
The final drives shall be full floating planetary type.	☒	☐	
Front and rear differentials shall be automatically locking by wet friction disk system or manually activated by a foot-controlled switch.	☒	☐	

Cooling System

A high ambient heavy-duty cooling system is required. A modular multiple tube radiator system is preferred and must be of the largest capacity available by the loader manufacturer. Must be designed with wide fin spacing (6 fins/inch) for high debris.	☒	☐	
The cooling system shall contain an auto reversing fan feature and air intake screens.	☒	☐	
The radiator and other cooling cores should be a heavy duty high ambient swing out type or have another easy way to access and clean the radiator.	☒	☐	
The radiator shall have a sight gauge to check coolant level.	☒	☐	

Hydraulic System

The loader hydraulic system shall have a variable displacement pump with adjustable main relief valve.	☒	☐	
Hydraulic system shall be fully filtered and completely sealed.	☒	☐	
The loader shall have an adjustable automatic lift kick-out and adjustable automatic bucket positioner.	☒	☐	

	Yes	No	Offered
Hydraulic oil cooler.	☒	☐	_____
The hydraulic system shall contain a third valve and hydraulic line group to the front of the lift arms equipped with Pioneer S20-4 fittings. The hydraulic system shall also contain a fourth valve and hydraulic line group to the front of the lift arms equipped with standard fittings to the machine.	☒	☐	_____
Lift arm locking (safety) bar shall be provided.	☒	☐	_____
Fully articulated frame steering.	☒	☐	_____
Machine shall have full hydraulic load sensing steering circuit.	☒	☐	_____
Machine shall have conventional steering.	☒	☐	_____
Machine shall have a joy stick control for boom and tilt functions with an integrated 3 rd and 4 th valve controls.	☒	☐	_____
Reservoir shall have a sight gauge to check fluid level.	☒	☐	_____
<u>Brakes</u>			
Machine shall have oil multiple disc type, adjustment free service brakes which are inboard mounted and sealed from water, mud, and dust.	☒	☐	_____
Machine shall be equipped with a left brake pedal having a transmission neutralizer.	☒	☐	_____
Machine shall have an audible alarm and warning light to alert the operator of service brake pressure loss.	☒	☐	_____
Brakes shall meet current regulating for MSHA and OSHA primary, secondary, and parking brake requirements.	☒	☐	_____
<u>Operators Compartment</u>			
The cab shall contain factory installed air conditioning, heater and defroster. The cab shall be fully filtered and have a pressurized air circulation system.	☒	☐	_____
The loader shall be equipped with cloth covered adjustable seat and contain an air suspension six-way adjustment system with lumbar support.	☒	☐	_____
Sun visor for front window.	☒	☐	_____
Seat shall include adjustable armrest on left and right.	☒	☐	_____
Rubber floor mats.	☒	☐	_____
Cab shall have AM/FM/USB/MP3 radio.	☒	☐	_____

Detailed Specifications

Section 4. Item A.

	Yes	No	Offered
Cab shall be equipped with a 24-volt to 12-volt converter rated at 20 amps continuous for a city band radio. Converter shall be wired through a dedicated circuit breaker.	☒	☐	_____
Cab mounted LED low profile warning strobe light.	☒	☐	_____
Loader shall have a traditional steering wheel or a combination of both steering wheel and joystick steering that shall be adjustable to the operator.	☒	☐	_____
Padded adjustable wrist rest.	☒	☐	_____
Cab shall have windshield wipers with a washer delivery system for front and rear windows with intermittent front wiper.	☒	☐	_____
The lighting package shall include two front mounted work lights, two front mounted flood lights, two rear mounted work lights, stop lights, tail lights, directional signals with flashers and an interior cab dome light. All lighting shall be LED type lights where applicable.	☒	☐	_____
The loader shall have a monitoring system that provides gauges, tachometer/speedometer and three level warning to provide full time monitoring of key functions. The system shall alert the operator of immediate or impending problems with engine oil pressure, parking brake, brake oil pressure, charging system, hydraulic oil level, hydraulic oil filter, high hydraulic temperature, transmission oil level, transmission oil filter, high transmission temperature, high coolant temperature, primary steering oil pressure, and fuel level.	☒	☐	_____
Loader shall have an automatic ride control system.	☒	☐	_____
Loader shall have a rear-view back-up camera.	☒	☐	_____
Loader shall have a back-up alarm.	☒	☐	_____
Loader shall have a full heated external mirror package.	☒	☐	_____
Loader shall have a full internal mirror package.	☒	☐	_____
Window group sliding, left and right side.	☐	☒	<u>opening</u>
Window cleaning platform.	☐	☒	<u>Removed</u>
Electric horn.	☒	☐	_____
A 10# ABC fire extinguisher shall be mounted in the cab or on the exterior platform in a convenient location.	☒	☐	_____

Yes	No	Offered
-----	----	---------

Loader Bucket

Loader shall be equipped with a minimum 5 cubic yard (heaped) general purpose bucket including a reversible bolt-on cutting edge, replaceable bolt-on corner guard system and replaceable bolt-on bottom wear strips.

☒☐

The bucket shall be attached to the loader with a hydraulic quick coupler arrangement that is compatible with Balderson Horizontal Pin Lock (HPL) coupler and that is compatible with other City of Dickinson attachments and be hydraulically actuated and controlled from the operator's seat.

☒☐**Waste Handler Package**

Waste handling package shall be designed, manufactured, and installed by equipment manufacturer.

☒☐

Complete undercarriage is to be fully sealed and protected from debris. Package is to include axle seal guards, front drive shaft protection, hinged power train and crank case guards, hydraulic tank guard, fuel tank guard, steering cylinder guards, tilt cylinder guard, head light guards, tail light guards, and transmission sight glass guard.

☒☐

Power train and crankcase guards shall be a minimum of 3/8" steel plate, hinged, and electrically or hydraulically actuated.

☒☐

Loader shall have steel front and rear fenders, solid waste compatible.

☐☒*See exceptions*

Extreme service flex entry and flexible rear access platform step and loader platform shall have hand rails.

☒☐

Heavy duty radiator guard. Must be hinged to provide access to cooling cores.

☒☐

The loader shall be supplied with a factory mounted heavy duty storage box of sufficient size to hold log chains and other items.

☒☐

Provide a detailed and graphic brochure on the waste handling package offered.

☒☐**Tires**

23.5 R25 type L5 bias non-directional, rock, super deep tread for scrap and waste handling with minimum 28 plies.

☐☒*See exceptions*

Five (5) piece steel rims.

☒☐

Solid waste tires may require axle oscillation stops installed by dealer.

☒☐

EXCEPTIONS TO BID CONDITIONS AND SPECIFICATIONS

1. JD 724P HAS 34,123# BREAKOUT FORCE
2. JD 724P HAS SWING OPEN SIDE WINDOWS WITH STOPLATCHES. NOT SLIDING.
3. JD 724P WASTE HANDLER DOES NOT COME WITH STEEL FENDERS. THREADED FACTORY HOLES ARE AVAILABLE TO ACCOMADATE CUSTOM MADE STEEL FENDERS OF THE CITY'S CHOICE AND EXPENSE.
4. JOHN DEERE DOES NOT HAVE AN OPTION OF TIRES PER CITY'S SPECIFICATION. RDO EQUIPMENT WILL SUPPLY 5 PIECE STEEL RIMS AND ACCOMADATE THE CITY OF DICKINSONS PREFERRED TIRE DEALER TO INSTALL CITY PREFERRED TIRES AT THE CITY OF DICKINSONS EXPENSE.
5. DUE TO WASTE HANDLER GUARDING. WINDOW CLEANING PLATFORMS ARE REMOVED.
6. RDO NEEDS TO ORDER NEW MACHINE WITH JD 3 PIECE RIMS AND MICHELIN XHA2 23.5R25 TIRES. IF THE CITY OF DICKINSON OPTIONS TO USE JD 3 PIECES RIMS IN LIEU OF 5 PIECE RIMS, AND KEEP THE MICHELIN XHA2 23.5R25 TIRES, THE PRICE WOULD BE ADDITIONAL \$10,200

RDO WARRANTY DECLARATION:

RDO EQUIPMENT IS OFFERING A FULL WARRANTY AS PER SPECIFICATION FOR 7 YEARS OR 10,500 HOURS. THE WARRANTY INCLUDES TRAVEL TIME, PARTS, LABOR, AND DEDUCTIBLES. THE WARRANTY DOES NOT COVER ABUSE, OR NORMAL WEAR AND TEAR.

THE CITY OF DICKINSON IS REQUIRED TO OIL SAMPLE UNDER JOHN DEERE RECOMMENDATIONS.

Trade In

The City of Dickinson wishes to trade a 2016 Caterpillar model 950M wheel loader (R-11; Serial # CAT0950MPEMB02261) in on the new unit. The used loader may be inspected at the City of Dickinson Baler Building located at 3389 Energy Drive during normal working hours.

PROPOSAL
WASTE HANDLER WHEEL LOADER
CITY OF DICKINSON

TO: City of Dickinson
Dickinson, North Dakota

We, the undersigned, agree to furnish the City of Dickinson the following Waste Handler Wheel Loader conforming to the General Specifications, the Detailed Specifications, and the attached Detailed Manufacturer's Specifications at the price listed below:

EQUIPMENT

YEAR 2025 MAKE Deere MODEL 724 P

ESTIMATED DELIVERY DATE: 8-15-25

CASH PURCHASE

Total Cost:	\$ <u>421,800.⁰⁰</u>
Trade-in allowance	\$ <u>83,000.⁰⁰</u>
Final Cost	\$ <u>338,800.⁰⁰</u>

Warranty Details Attached

Yes ☒ No ☐

FIRM: RDO Equipment Co.
(Please print or type)
ADDRESS: 11105 33rd St SW

Dickinson ND 58601

BY: Mark Feland

DATE: 3-17-25

SIGNATURE [Signature]

RE: Bid Opening for Waste Handler Wheel Loader

Opened on March 17, 2025 at 10:00 A.M. MDT

Present at the opening were: Aaron Praus, Josh Olheiser, Rachel Shumaker, Daniel Locke, Kyle Ryder (Titan Machinery), Derek Northrup (Butler Caterpillar), Mark Feland (RDO Equipment)

Butler Caterpillar bid a 2025 Caterpillar 962 at a base value of \$414,900.00

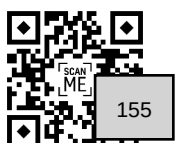
- Offered for Trade-in: \$95,000.00
- Total cost after trade-in: \$319,900.00
- Estimated delivery time of 30-35 Weeks

Titan Machinery bid a 2025 Case 921G2 WH at a base value of \$408,800.00

- Option A includes a steering wheel, joystick steering, and specialty tire installation.
 - Total Cost: \$440,300.00
 - Trade: \$95,000.00
 - Final Cost: \$345,300.00
- Option B includes a steering wheel and specialty tire installation.
 - Total Cost: \$433,300.00
 - Trade: \$95,000.00
 - Final Cost: \$338,300.00
- Option C Includes steering wheel and joystick steering – **City of Dickinson Responsible for Tire Install (estimated at \$20,000)**
 - Total Cost: \$408,800.00
 - Trade: \$95,000.00
 - Final Cost: \$313,800.00
- Option D Includes steering wheel – **City of Dickinson Responsible for Tire Install (estimated at \$20,000)**
 - Total Cost: \$401,800.00
 - Trade: \$95,000.00
 - Final Cost: \$306,800
- Estimated Delivery Time 6-12 Months

RDO bid a 2025 John Deere 644P at a base value of \$397,200.00

- Offered for Trade-in: \$83,000.00
- Total cost after trade-in: \$314,200.00
- Estimated delivery date 8/15/2025



RDO bid a 2025 John Deere 724P at a base value of \$421,800.00

- Offered for Trade-in: \$83,000.00
- Total cost after trade-in: \$338,800.00
- Estimated delivery date 8/15/2025

It is the recommendation of Public Works city staff to purchase the 962 Caterpillar Loader from Butler Machinery for a total cost with a trade-in of \$319,900.00. Variations and exceptions to the bids are attached for each unit bid. The City of Dickinson will be replacing a 2016 Caterpillar 950M Loader that is currently utilized in the waste-handling processes at the landfill. This is a 2025 budgeted equipment purchase of \$400,000 on a 5-year lease.

Thank you,



Daniel Locke

Solid Waste/Recycling Manager



Aaron Praus

Public Works Director

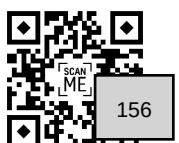
Caterpillar Exceptions to Bid

- Overall height shall not exceed 11' 6". **12' 2"**
- Transmission shall have 4 speeds forward and 3 speeds reverse. **5 speeds forward and 3 speeds reverse.**
- The machine shall have conventional steering. **Comes with joystick steering only.**
- Power train and crankcase guards shall be a minimum of 3/8" steel plate, hinged, and electrically or hydraulically actuated. **Does not offer electronic or hydraulic actuated in this model.**

Case 921G Exceptions to Bid

- SAE net engine horsepower of no less than 250 hp @ 1800 RPM. **242 hp**
- Minimum cubic inch displacement 427 CID (7L). **411 (6.7L)**
- Machine shall have oil multiple disc type, adjustment free service brakes which are inboard mounted and sealed from water, mud, and dust. **Outboard mounted.**

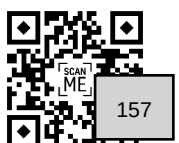
RDO 644P Exceptions to Bid



- Minimum bucket breakout force with quick coupler of 35,000 lbs. Breakout force 31,789 lbs.
- Window group sliding, left and right side. Swing open side windows with stop latches, not sliding.
- Window cleaning platform. Removed.
- Loader shall have steel front and rear fenders, solid waste compatible. Waste handler does not come with steel fenders. Threaded factory holes are available to accommodate custom made steel fenders at the city's expense.
- 23.5 R25 type L5 bias non-directional rock, super deep tread for scrap and waste handling with minimum 28 plies. John Deere does not have an option of tires per city's specification, but will work with the city's preferred tire dealer to install city preferred tires at the City of Dickinson's expense.

RDO 724P Exceptions to Bid

- Minimum bucket breakout force with quick coupler of 35,000 lbs. Breakout force 34,123 lbs.
- Window group sliding, left and right side. Swing open side windows with stop latches, not sliding.
- Window cleaning platform. Removed.
- Loader shall have steel front and rear fenders, solid waste compatible. Waste handler does not come with steel fenders. Threaded factory holes are available to accommodate custom made steel fenders at the city's expense.
- 23.5 R25 type L5 bias non-directional rock, super deep tread for scrap and waste handling with minimum 28 plies. John Deere does not have an option of tires per city's specification, but will work with the city's preferred tire deal to install city preferred tires at the City of Dickinson's expense.



Commission Agenda Memo (Waste Handler Wheel Loader bid)

The City of Dickinson Solid Waste/Recycling Division received 4 bids for the purchase of one (1) Waste Handler Wheel Loader. It is the recommendation of Public Works city staff to purchase the 962 Caterpillar Loader from Butler Machinery for a total cost with trade-in of \$319,900. Variations and exceptions to the bids are attached. The City of Dickinson will be replacing a 2016 Caterpillar 950M Loader that it is currently utilized in the waste handling processes at the landfill. This is a 2025 budgeted equipment purchase of \$400,000 on a 5-year lease.

RE: Bid Opening for Frontload Refuse Collection Truck

Opened on March 17, 2025 at 10:30 A.M. MDT

Present at the opening were: Aaron Praus, Josh Olheiser, Rachel Shumaker, Daniel Locke

One bid was received from Northland Truck Sales. Total cost \$385,650.00; less trade for unit R-53 Frontload Truck for \$62,500.00 and unit R-6 Rearload truck for \$25,000.00; Final cost \$298,150.00

Public Works city staff recommends purchasing the 2025 Peterbilt 520 chassis with a New Way body bid by Northland Truck Sales for a total cost price, after trades, of \$298,150.00. We are currently using other units in our fleet similar to this unit. This unit will replace a 2017 Peterbilt chassis with a New Way front-load body that has met the replacement schedule terms to maintain an efficient equipment fleet. This is a 2025 budgeted capital purchase for the amount of \$390,000 on a 5-year lease.

Thank you,



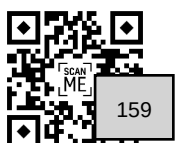
Daniel Locke

Solid Waste/Recycling Manager



Aaron Praus

Public Works Director



Commission Agenda Memo (Frontload Refuse Collection Truck bid)

The City of Dickinson Solid Waste/Recycling Division received 1 bid for the purchase of one (1) Frontload Refuse Collection Truck. It is the recommendation of Public Works city staff to purchase the 2025 Peterbilt 520 chassis with a New Way body from Northland Truck Sales for a total cost with trade-ins of \$298,150. The City of Dickinson will be replacing a 2017 Peterbilt chassis with a New Way front-load body that has met the replacement schedule terms to maintain an efficient equipment fleet. This is a 2025 budgeted equipment purchase of \$390,000 on a 5-year lease.



REQUEST FOR BID

Equipment:	One (1), 28 Cubic Yard, Front/Top Loading Refuse Truck
Bid Opening Date & Time	March 17, 2025 10:30 AM MDT
Purchaser:	Solid Waste/Recycling Department
Address of bid acceptance and opening:	City of Dickinson Public Works Facility 3411 Public Works Boulevard Dickinson, ND 58601
Contact:	Daniel Locke Solid Waste/Recycling Manager 701-456-7016 daniel.locke@dickinsongov.com
Clarifications, Bid Changes, Waivers and Questions Deadline	March 5, 2025

ADVERTISEMENT FOR PROPOSALS
FOR
SOLID WASTE/RECYCLING DEPARTMENT

ONE (1) 28 CUBIC YARD, FRONT/TOP LOADING REFUSE TRUCK

CITY OF DICKINSON
February, 2025

Sealed proposals will be received by the City of Dickinson, North Dakota at the Public Works Facility, Attn: Administrative Assistant, 3411 Public Works Boulevard, until 10:30 AM MDT, March 17, 2025 for the purchase of one (1), 28 Cubic Yard, Front/Top Loading Refuse Truck, at which time the proposals meeting bid requirements will be opened and read. Any proposal received after this time will be returned, unopened, to the bidder. The proposals will be considered at a subsequent regular meeting of the Dickinson City Commission.

Bids must be submitted on the forms and pursuant to the specifications furnished by the City of Dickinson and in accordance with all terms and conditions contained therein.

All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery. Copies of the bid documents and specifications may be obtained from Public Works Administrative Assistant at the Public Works Facility, 3411 Public Works Boulevard, 701 456-7979.

Each bid must be accompanied by a Bid Bond or Cashier's Check payable to the owner for five percent (5%) of the total amount of the bid. The bond or Cashier's Check will be held as a guarantee of good faith and terms of the bid, if accepted.

The City of Dickinson reserves the right to reject any and all bids, to waive informalities in any bid, to hold bids under consideration for a period of not to exceed sixty (60) days from said date of opening of bids, and to accept the bid that is deemed to be in the best interest of the City of Dickinson.

Dated this 20th day of February, 2025.

CITY OF DICKINSON, NORTH DAKOTA

Dustin Dassinger
City Administrator

Published February 26th and March 5th

BIDDERS INSTRUCTIONS:

- Bids must be submitted on City of Dickinson form only.
- Indicate Make and Model being bid in the space provided.
- Indicate compliance to the specifications on the "YES/NO" space.
- Indicate any deviations from the specifications in the "OFFERED" space.
- Attach "Exception(s) to Bid Conditions and Specifications" if needed.
- Initial in ink EACH page of the specifications, including General Specifications, Specifications of Warranty Coverage, and Detailed Specifications.
- Include Delivery Date on line provided.
- Sign the proposal page in ink.
- Place bid in sealed envelope as described in General Specifications.
- Electronic or Facsimile Bids will not be accepted unless prior written authorization is obtained from the contact person listed on the cover page.
- RETURN THIS ENTIRE BID PACKAGE WITH BID RESPONSE SHEET.
- Bid proposals must be received at the Public Works Facility, Attn: Administrative Assistant, 3411 Public Works Boulevard, Dickinson, ND 58601 prior to the bid opening time. Late proposals will not be considered.

Vehicles shall be equipped with all advertised standard factory equipment unless otherwise specified, meet Federal Government requirements, and include, but not be limited to the following:

1. Proposals may be rejected if they show additions not called for, conditional or alternate bids, incomplete bids, irregularities of any kind or if they contain a clause in which the bidder reserves the right to accept or reject a contract awarded to them.
2. No proposal will be considered unless accompanied by a bidder's bond or a certified check of the bidder on a solvent North Dakota bank in an amount equal to five (5) percent of the bid, made payable to the City of Dickinson, which bond or check will be forfeited to the City of Dickinson should the bidder fail to effect a contract. The Bid Bond or Cashier's Check must be enclosed in a separate sealed envelope attached to the outside of the sealed envelope containing the bid. Any proposal submitted without the bond envelope attached to the outside of the bid envelope shall be returned unopened to the bidder. Each bid must be submitted in a separate envelope and be clearly marked as to which bid is enclosed.
3. The total price is to include all discounts and deductions and is to be less federal excise tax for which exemption certificate will be furnished upon request. Proposals may contain factory or dealer incentives.
4. Purchases by the City of Dickinson are not subject to the North Dakota State Sales Tax for which exemption certificate will be furnished upon request. The City of Dickinson's sales tax exemption number is E-4132.
5. The City of Dickinson reserves the right to waive any of the specifications as is deemed necessary for the best interest of the City of Dickinson or are found not to comply with government regulations.
6. Awards will be made based on the best value offered based upon the City's evaluation of all accepted bids, including any factory or dealer incentives. Clauses requiring specific guarantees to cover parts delivery, total repairs, and resale value may be included. The quality of the articles to be supplied, their conformity with the specifications, their suitability to requirements, delivery terms, and guarantee clauses shall be taken into consideration.
7. The City of Dickinson reserves the right to reject any and all bids, to waive technicalities or informalities in any bid and to hold bids under consideration for a period of not to exceed sixty (60) days from said date of opening of bids, and to accept the bid that is deemed to be in the best interest of the City of Dickinson.
8. All proposals will be on the basis of cash payment for the items provided and accepted as stipulated under the bid documents and minimum specifications. Cash payment will be made within sixty (60) days of delivery.
9. The bidder shall maintain a store or branch within 350 miles of Dickinson staffed with qualified service personnel, with provisions for storing a representative supply of parts for the machine offered and provisions for securing parts from the manufacturer within a reasonable length of time.
10. The successful bidder must maintain an open charge account for the City of Dickinson for the entire duration the City owns the items purchased.
11. The right is reserved to cancel any and all awards under this letting for the failure to make delivery by the date quoted in the bid.

12. Delivery shall be a maximum of twelve (12) months from the date the City places the order, unless a longer period is approved by the City in writing prior to awarding the bid.
13. The bidder shall submit Detailed Manufacturer's Specifications, sales literature, and warranty details along with this proposal and upon acceptance, same shall become a part of these specifications as if originally contained herein, in so far as they don't conflict with these specifications. In the event of a conflict between the General Specifications, Detailed Manufacturer's Specifications, and the Detailed Specifications, the latter will govern.
14. Where it is not readily determinable to the City as to the accessories included or not included, the bidder shall attach to the proposal a complete statement listing this information.
15. The Detailed Specifications list all items/features desired by the City of Dickinson. In the event that a manufacturer or bidder cannot or will not furnish any items/features as called for by the City, the City will assess a specific value on this item or feature and add this amount to the bid price of the equipment bid to determine the total cost of the vehicle.
16. The successful bidder will be required to provide on the job type training for up to two days to instruct City personnel in proper safe operation, lubrication and maintenance for the new vehicle/equipment purchased.
17. The unit to be bid under this advertisement shall be a new current production model of the latest design meeting the specifications provided herein. Bidder may bid a new, unused prior-year model upon written pre-approval of the purchasing agent.
18. The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid.
19. All components must be new.
20. The successful bidder must furnish operator's manual, parts manual with exploded views and complete service and repair manual for all components. All manuals shall be paper hard copy and on digital media. If on-line manuals are also available, access must be at no cost to the City of Dickinson for the life of the equipment.
21. Vehicle must be delivered to the City of Dickinson Public Works Facility at 3411 Public Works Boulevard during normal business hours clean and ready to operate. The successful bidder shall schedule the delivery date and time at least one (1) working day in advance with the contact person listed on the cover page.
22. Vehicle/equipment must be test driven and all functions must be tested to make sure they work properly, and that there are no fluid leaks. All vendor installed attachments to be greased/lubricated. Vehicle must pass a final inspection performed by City employees before acceptance.
23. All fluid levels shall be filled to normal operating levels.
24. Fuel and DEF tanks shall be full.

25. A Certificate of Origin shall be delivered to the City at the same time the vehicle is delivered to the City to enable licensing the vehicle as a government vehicle.
26. A list of all consumables and common wear parts must be provided with the vehicle. This must have all filters or other consumable parts listed in a table format listing the part number along with a description of the part and what component or system it is related to.
27. Any irregularities, lack of clarity, requested bid changes, and all questions regarding this bid and the procurement process must be addressed to the contact listed on the cover page no later than the end of the business on the date listed on the cover page. If a bid amendment is required it will normally be issued after this date.

Specifications of Warranty Coverage

Section 4. Item B.

1. The successful bidder will be fully responsible for the total cost of all repairs (parts and labor) to the vehicle as listed in the detailed specifications, from the date of delivery. Bidder shall include all warranty details as part of their bid proposal. The successful bidder shall provide their own mechanic and tools for such work as they may desire to do in the field, in the bidder's shop, or in the City of Dickinson Fleet Maintenance Shop if it has space available to accommodate the vehicle. The City will promptly notify the successful bidder or an authorized agent of their firm when repairs are necessary.
2. The City of Dickinson will assume, at its expense, all costs to repair or replace all parts and components normally consumed in day-to-day operations.
3. Any mileage, zone, or other travel expenses shall be fully covered by warranty.
4. The City of Dickinson will maintain the Front/Top Loading Refuse Truck in accordance with manufacturer's recommendations.
5. The successful bidder will perform all major periodic inspections and adjustments prescribed in the maintenance schedule, with all costs covered by the bidder.
6. The successful bidder has the right to inspect the Front/Top Loading Refuse Truck during normal City of Dickinson working hours and make recommendations for repairs, improved maintenance, etc. in keeping with the requirements stated by the manufacturer in the shop manual for the maintenance and repair of the equipment.
7. Specific warranty requirements may appear in the Detailed Specifications.
8. Rules governing repairs and maintenance performed under warranty:
 - a) Costs of transportation of the vehicle to and from the repair site will be a part of the dealer cost. Repair parts shall be Original Equipment Manufacturer's.
 - b) Repairs may be made in service departments other than that of the successful bidder or the City of Dickinson; however, the successful bidder and the City of Dickinson must agree to repairs being made in other service departments and the service department chosen must be agreeable to both parties. All costs are to be covered by the successful bidder as if the repairs were completed by the bidder.
9. The City of Dickinson shall have the right to sell, lease, trade or otherwise dispose of the vehicle; however, if such action is taken, the successful bidder shall not be further bound by the provisions of this contract.

TANDEM AXLE TILT CAB TRUCK**General Information:**

All equipment and installation by the successful bidder must be complete in every aspect of the following specifications. The painting of all installed components and accessories shall be complete and absolute, including primer. All minor items including, but not limited to, conduit, connectors, tape, paint, fittings, fuses, etc. are the responsibility of the bidder. When specifications do not clearly identify the proper installation or it is obvious there is an error, the contact person listed on the contact page must be contacted for direction. A plan for mounting locations of dealer-mounted components or accessories must be submitted to the City of Dickinson for approval. It shall be the responsibility of the installer to relocate OEM and non-OEM components to accommodate the accessories if required. Frame modifications to accommodate components or accessories are not acceptable. Any systems such as hydraulic or system controls are to be from one common supplier or source. No additional monetary amount will be allowed.

**CURRENT PRODUCTION YEAR, CAB AND CHASSIS TRUCK
MINIMUM BID SPECIFICATIONS**

Yes No Offered

This specification describes the truck chassis that must be supplied to the body manufacturer. The truck chassis manufacturer shall furnish to the body manufacturer the required wheel base and cab to trunion dimensions as specified by the body manufacturer. Truck configuration: refuse service; front/top-loading refuse truck; road surface: rough, maintained, or concrete/asphalt; maximum 5% off-highway terrain; domicile: USA 49 states. Body width for mirrors: 102". Accessories not specifically mentioned but necessary to furnish a complete truck unit ready to use, shall also be included. The truck unit shall conform to the best practices known to the truck trade in design and quality of materials.

☒ ☐ _____**MODEL**

Tilt cab tandem axle cab and chassis, 66,000 GVW.

☒ ☐ _____**ENGINE**

380 hp; minimum of 1250 ft/lb. @ 1400 RPM diesel, Wet sleeve 6 cylinder design, Tier IV final.

☒ ☐ _____

Alternator: 160 Amp or larger.

☒ ☐ _____

Batteries: (3) 12V 2100 CCA with stud posts.

☒ ☐ _____

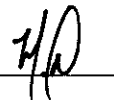
Battery disconnect switch mounted in front of or on battery box.

☒ ☐ _____

Compressor: 18 CFM or larger, gear driven with air intake from clean side of engine air filter.

☒ ☐ _____

Exhaust: Vertical with diffuser.

☒ ☐ _____

	Yes	No	Offered
Heavy duty coolant: Extended life precharged SCA to -30F.	☒	☐	_____
Engine heater: 120V.	☒	☐	_____
Air cleaner: 2 stage high capacity with safety element and restriction indicator. Shall include a pre-cleaner ECG.	☒	☐	_____
Radiator: Maximum cooling capacity. PTO opening in radiator is required by body manufacturer.	☒	☐	_____
Fuel filters: Spin-on Primary, Secondary, and Water separator.	☒	☐	_____
Front crankshaft PTO adapter.	☒	☐	_____
2 speed fan clutch: Shall have a dash mounted manual override switch to allow for continuous operation.	☒	☐	_____

TRANSMISSION

Transmission: Allison HD 4500 RDS Rugged Duty 6 Speed.	☒	☐	_____
Transmission oil cooler.	☒	☐	_____

FRONT AXLE & SUSPENSION

Front axle: Minimum 20,000 lbs.	☒	☐	_____
Front springs: Flat leaf @ 23,000 lbs.	☒	☐	_____
Front heavy-duty shock absorbers.	☒	☐	_____
Dual power steering gear.	☒	☐	_____

REAR AXLE & SUSPENSION

Driver controlled differential lock for both axles.	☒	☐	_____
Driver controlled inter-axle lock.	☒	☐	_____
Rear axle ratio as required for maximum highway speed of 68 MPH.	☒	☐	_____
Rear suspension: Hendrickson HMX-EX 54" or equal. Minimum 46,000 lb.	☒	☐	_____

BRAKE SYSTEM

	Yes	No	Offered
Air dryer: Heated Bendix AD-IS-EP model	☒	☐	_____
All air tank drain valves centrally located.	☒	☐	_____
Drum Brakes Front: 16.5" x 7"	☒	☐	_____
Drum Brakes Rear: 16.5" x 8.625"	☒	☐	_____
Refuse service brakes on steer and drive axles, upsize parking brake.	☒	☐	_____
Dust shields for drum brakes.	☒	☐	_____
Flipper valve to activate front and rear brakes. Needed for refuse service application. Truck does not tow trailers.	☒	☐	_____
Parking brake chambers: Both rear axles.	☒	☐	_____

FRAME

The chassis frame shall be straight frame with full liner. Zinc coated.	☒	☐	_____
Wheelbase: Verify with body manufacturer.	☒	☐	_____
Frame overhang: Verify with body manufacturer.	☒	☐	_____

CHASSIS

Front tow Device: 2 Frame mounted extra heavy-duty tow hooks.	☒	☐	_____
Rear tow Device: 2 Frame mounted extra heavy-duty tow hooks.	☒	☐	_____

FUEL TANKS

Fuel tank: 80 Gallon or Larger. Aluminum. Top of tank should be 5" below top of frame.	☒	☐	_____
Artic wrap on all fuel lines.	☒	☐	_____

SUSPENSION, TIRES & WHEELS

Front wheels: 315/80/R22.5, 20 ply, hub piloted aluminum with Michelin XZUS2 or approved equal	☒	☐	_____
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	Yes	No	Offered
Front oil hubs with oil level window.	☒	☐	_____
Rear wheels: 315/80/R22.5, 20 ply, hub piloted Accuride steel painted white with Michelin XWORKS Z or approved equal.	☒	☐	_____

CAB EXTERIOR

Cab forward design. LH Drive, air assist pump over hydraulic tilt cab.	☒	☐	_____
Fenders: Full coverage fenders with rubber fender flares.	☒	☐	_____
Grab handles: LH/RH. Driver side interior handle should be high visibility.	☒	☐	_____
Horns: Air and electric mounted under cab.	☒	☐	_____
Primary mirrors: Power adjusted, heated, left and right.	☒	☐	_____
Auxiliary mirrors: LH 8"/RH 8" convex mounted above primary mirrors. Heated.	☒	☐	_____
All Glass: Tinted.	☒	☐	_____
Grille: Stainless Steel with bug screen and detachable vinyl winter front.	☒	☐	_____
Dual door stops on both doors.	☒	☐	_____
Full length stainless steel piano type door hinges.	☒	☐	_____
Door windows: Left and right, electrically operated.	☒	☐	_____
Front cab guard with ladder: full height to protect windows.	☒	☐	_____

CAB INTERIOR

Fully insulated and sound deadened.	☒	☐	_____
Interior: Deluxe gray vinyl.	☒	☐	_____
High output heater and defroster with air conditioning.	☒	☐	_____
Driver and passenger seats: Low profile, high back. Mordura or cloth. Bostrom Talladega 915 air ride suspension or equivalent.	☒	☐	_____
Sun visors: LH and RH.	☒	☐	_____
Auxiliary fans: Two fans to be roof mounted center of cab directed toward windshield.	☒	☐	_____

	Yes	No	Offered
Cabin air filter.	☒	☐	_____
Tilt steering column with maximum 16" steering wheel diameter.	☒	☐	_____
Arm Rests. Door mounted. LH & RH	☒	☐	_____
Instrument panel shall have full instrumentation including hour meter, transmission temperature, air filter restriction gauge, fault code display.	☒	☐	_____
Radio: AM/FM with antenna mounted so as not to interfere with cab shield of body. Radio mute while truck is in reverse.	☒	☐	_____
Fused power supply for business band radio: run to dash at center of cab and to cab roof at center of cab.	☒	☐	_____
Additional Switches: (2) in dash, lighted, fused at 15 amps.	☒	☐	_____
Circuit protection: Must have self-resetting circuit breakers.	☒	☐	_____
Windshield wipers with intermittent control and windshield washer.	☒	☐	_____

ELECTRICAL

Turn Signals: Self-canceling with electronic flasher.	☒	☐	_____
Body builder box on rear of frame to include all necessary lighting circuits and other wiring as required by body builder.	☒	☐	_____
All lighting except headlight shall be LED.	☒	☐	_____
Exterior light test: cycle all exterior lights for pre-trip inspection.	☒	☐	_____
Back-up alarm: Constant 107DB.	☒	☐	_____

PAINT

Cab color: Base/Clear, Bright White (Imron L0006EB) or equivalent.	☒	☐	_____
Chassis color: Black. Undercoating where possible.	☒	☐	_____
Wheel hubs: Black.	☒	☐	_____

WARRANTY

Structural components of Cab: 5 year/150,000 miles.

Frame rails, gussets and cross-members: 5 year/unlimited.

Engine – 5 year/150,000 miles

Exhaust after-treatment - 5 year/150,000 miles

Allison transmission – 5 year/unlimited miles

Steer Axle – 5 year/750,000 miles

Tandem drive axles – 3 year/150,000 miles

Yes	No	Offered
☒	☐	_____
☒	☐	_____
☒	☐	_____
☒	☐	_____
☒	☐	_____
☒	☐	_____
☒	☐	_____

**28 CUBIC YARD ½ PACK,
FRONT/TOP LOADING REFUSE COMPACTOR BODY.
WITH SLIDING TOP DOOR**

MINIMUM BID SPECIFICATIONS

This specification describes the refuse body to be mounted on truck chassis. Accessories not specifically mentioned but necessary to furnish a complete unit ready to use, shall also be included. The refuse unit shall conform to the best practices known to the refuse trade in design and quality of materials.

Yes No Offered

**CAPACITY**

The body shall have a capacity, excluding the receiving hopper, of not less than 28 yd³.



The hopper shall have a capacity of twelve (12) cubic yards.

**BODY CONSTRUCTION**

Detailed manufacturers specifications shall include gauge and grade of material used and reinforcement details.



Packer body will have flat hopper floor with curved roof and body sides with overhead loading. Hopper will be designed to properly handle containers from 1-10 cubic yard capacity.



All major wear areas must be a minimum of AR 400 abrasion resistant steel.



Side Access Door: The side access door shall be sliding and located at the front both sides of the body with minimum opening of 27" x 29". Steps and grab handles shall be provided for ease of entry. An electrical interlock shall be provided to disable the pump whenever the side door is open.



Roof Access Ladder: A ladder shall be provided on the rear of the tailgate or passenger side. Lanyard attachment points shall be installed according to Federal specifications and labeled. Steps must be of "non-slip" material.



Sliding Top Door: Hydraulically actuated to cover the hopper.



Hopper sump: Minimum 14" x 6" door on each side of the hopper.



Hopper Sump Drain: 3" drain valve located on the street side and curbside.



Front Head Closure: made of expanded metal.



The body shall be capable of being raised for service. Body props shall be provided.




Yes	No	Offered
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Cab shield shall cover entire cab. Bottom shall angle downward toward hopper.
Top of cab shield shall be covered with heavy grade of expanded metal.

☒	☐	_____
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PACKING MECHANISM

A hydraulically actuated packer shall clear the hopper of material with a maximum cycle time of twenty-six (26) seconds.

☒	☐	_____
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The packer panel shall be provided with bolt-on lugs for the packing cylinders.

☒	☐	_____
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The body front head shall be provided with bolt-on lugs for packing cylinders.

☒	☐	_____
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The packer will be hydraulically actuated by two (2) double acting telescopic cylinders.

☒	☐	_____
-------------------------------------	--------------------------	-------

Packer cylinders shall have spherical bearings on both ends

☒	☐	_____
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Packing force – minimum cylinder compaction force shall be 105,000 lbs.

☒	☐	_____
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TAILGATE

Tailgate must be one piece; top hinged and shall open minimum 4° above horizontal.

☒	☐	_____
-------------------------------------	--------------------------	-------

A heavy-duty rear door seal will be installed across the bottom and 30" up the sides of the tailgate to prevent leakage.

☒	☐	_____
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The tailgate shall be secured in the closed position by means of a fully automatic latching mechanism actuated by a separate control in the cab.

☒	☐	_____
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The tailgate shall be raised and lowered hydraulically by two (2) double acting cylinders. Cylinder design shall also include an orifice fitting in the base port which will prevent the rapid descent of the tailgate in the event of a hydraulic failure.

☒	☐	_____
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LIFT ARMS

The lift arms will be capable of lifting 8,000 lb. gross container and payload.

☒	☐	_____
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Lift arms shall be capable of lifting loaded containers from a truck dock with 10' maximum pocket height.

☒	☐	_____
-------------------------------------	--------------------------	-------

Lift arm cycle time will be approximately 18-20 seconds.

☒	☐	_____
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The lift arms, during the dump cycle must not obstruct or interfere with the opening of the truck cab doors on either side.

☒	☐	_____
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	Yes	No	Offered
The lift arms will be hydraulically actuated by two (2) double acting cylinders	☒	☐	_____
Container Forks: 1-1/2" x 51" grip high tensile, 50,000 PSI forks. This assembly shall include rubber bumpers to reduce impact and prevent damage to containers.	☒	☐	_____
The forks will be hydraulically actuated by two (2) double acting cylinders.	☒	☐	_____
Forks shall be designed to provide the necessary dump angle to assure complete discharge of materials from the refuse containers.	☒	☐	_____
Lift arms shall be brought to a smooth stop in the raised and lowered position by use of cushioned hydraulic arm cylinders.	☒	☐	_____
Heavy duty bolt-on hard rubber arm stops located at the side of the body will cushion and prevent over travel of the lift arms.	☒	☐	_____
Maximum height with the lift arms raised in the full up and forks fully tucked position will be 13'6".	☒	☐	_____

HYDRAULICS

The maximum operating pressure of the system will be 2500 PSI.	☒	☐	_____
The hydraulic pump shall be a front mount, crank shaft driven, single vane pump with electronic over-speed control. The packer panel operation shall be limited to a flow 55 GPM @ 1500 RPM in neutral or foot on brake.	☒	☐	_____
Pump-to-body hard plumbing shall be securely supported and clamped to prevent vibration, abrasion, and excessive noise.	☒	☐	_____
All pressure hoses shall be protected with fabric guard.	☒	☐	_____
The hydraulic oil reservoir shall be a minimum of 45 gallons.	☒	☐	_____
The tank shall include a screened fill pipe and cap, filter breather, clean out cover, shut off valve, oil level sight glass, and temperature gauge.	☒	☐	_____
The hydraulic system shall include a 10-micron return line filter in tank. 140 micron reusable oil strainer in the suction line.	☒	☐	_____
Return filter by-pass monitor with in cab indication.	☒	☐	_____
Hydraulic pump shut down system when the filter is in the bypass mode.	☒	☐	_____
Hydraulic valve blocks will be protected with a steel cover. Valve controls shall be electric over hydraulic valve with in cab controls. <i>Same as your other Front loads.</i>	☐	☒	<i>No steel Cover</i>
All hydraulic circuits shall be provided with quick couplers. Test gauges with matching couplers must be provided.	☒	☐	_____

CONTROLS

Yes No Offered

Arm and fork movement shall be accomplished by an electric over hydraulic, self-centering joystick that returns to the neutral position when released. An arm rest shall be provided for operator comfort. Packer, top door, tailgate raise, and tailgate lock controls shall be air toggle type. Tailgate lock control shall include safety interlock.

☒ ☐ _____

All controls shall be properly labeled and indicate the direction of travel.

☒ ☐ _____

Warning lights to indicate "Tailgate Open", "Top Door Closed", "Arms Above Transit Position", "Low Oil", "Arm and Fork Over Height".

☒ ☐ _____
ELECTRICAL

In-cab control center shall monitor system functions and operation of the truck. The controller shall use solid-state technology. This controller shall communicate with vehicle powertrain. Error codes must be displayed in text format.

☒ ☐ _____

All electrical wiring connectors to be automotive double-seal, with wiring in split convoluted loom. All wiring connections to be soldered with rubber molded covering. Unprotected wiring in any application is unacceptable.

☒ ☐ _____

All switches not manually operated shall be proximity. Mechanical switches are not acceptable.

☒ ☐ _____

All lights shall be recessed into the tailgate. Lights shall have Lexan lenses and shall be shock mounted.

☒ ☐ _____

All lights shall be LED.

☒ ☐ _____

Peterson Multi-function Smart Light System or approved equivalent.

☒ ☐ _____

Dual hopper lights.

☒ ☐ _____

Dual container work lights mounted on the cab guard.

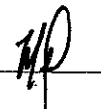
☒ ☐ _____
PAINTING

Body shall be painted to match cab color using industry-accepted process.

☒ ☐ _____

Undercoating shall be provided where possible.

☒ ☐ _____



MISCELLANEOUS

	Yes	No	Offered
Front and Rear mud flaps shall be provided. Mud Flaps to be mounted ahead of and behind tandems.	☒	☐	_____
20 lb. ABC Fire Extinguisher to be mounted on driver side of body, accessible from ground level.	☒	☐	_____
A plastic shovel and bracket shall be mounted to the rear of the packing blade for the sump area cleanout.	☒	☐	_____
Where possible, all pins shall be lubricated with remote grease zerk banks accessible from ground level.	☒	☐	_____
Safety Triangle kit shall be provided in the cab.	☒	☐	_____
Toolbox: Aluminum 18"x18"x36" shall be mounted to the truck chassis.	☒	☐	_____
A color split screen camera monitoring system with cameras monitoring the driver side, passenger side, front, rear and hopper views. Factory installed is preferred. Monitor to be roof mounted toward center of cab. <i>4 camera system, city will do the front facing camera.</i>	☒	☒	_____

WARRANTY

Minimum 24 month complete body warranty covering parts and labor shall take effect on the delivery date to the city.	☒	☐	_____
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TRADE-IN

The City of Dickinson wishes to trade in a 2017 Peterbilt PB320 chassis with a New Way 28 yard front-load compaction body (R-53) and possibly a 2015 Freightliner M2106 chassis with a New Way Cobra 20 yard rear load compaction body (R-6). The City of Dickinson has the right to accept or decline the trade-in offers. The used trucks may be inspected at the City of Dickinson Solid Waste/Recycling Department, located at 3389 Energy Drive, during normal working hours.

PROPOSAL

One (1) 28 Cubic Yard, Front/Top Loading Refuse Truck

CITY OF DICKINSON

TO: City of Dickinson
Dickinson, North Dakota

We, the undersigned, agree to furnish the City of Dickinson the following one (1) 28 Cubic Yard, Front/Top Loading Refuse Truck conforming to the General Specifications, the Detailed Specifications, and the attached Detailed Manufacturer's Specifications at the price listed below:

CHASSIS

YEAR 2025 MAKE Peterbilt MODEL 520

BODY

YEAR 2025 MAKE New Way MODEL 40 FEL Mammoth

Estimated Delivery Date: Approx. 270-330 days ARO

CASH PURCHASE

Total Cost:	\$ <u>385,650⁰⁰</u>
Trade-in allowance Front load (unit R-53)	\$ <u>62,500⁰⁰</u>
Trade-in allowance Rear load (unit R-6)	\$ <u>25,000⁰⁰</u>
Final Cost	\$ <u>298,150⁰⁰</u>

Warranty Details Attached

Yes ☒ No ☐

FIRM: Northland Truck Sales Inc.
(Please print or type)

ADDRESS: 650 2nd Ave. NW
West Fargo ND 58078

BY: Michael Deutschman

DATE: 3-11-25

SIGNATURE [Signature]

CONCRETE AND ASPHALT CRUSHING SERVICES PROPOSAL COVER SHEET

COMPANY NAME: Knife River Corporation - North Central

ADDRESS: 3303 Rock Island Place, Bismarck, ND 58504

CONTACT NAME: Allen Wilson

PHONE: (701) 334-0443

EMAIL: allen.wilson@kniferiver.com

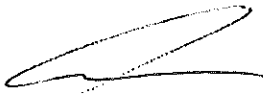
CONTRACTOR LICENSE: 30499- Class A- Expires 3/1/2026

The above-mentioned company hereby proposes to provide Concrete and Asphalt Crushing services to the City of Dickinson, as follows:

Product	Unit	Cost per Unit
Mobilization	Lump Sum	\$ 0.00
Crushed Concrete 1 ¾"	CY	\$ 15.50
Crushed Concrete 1 ¾" - 2"	CY	\$ 15.50
Crushed Asphalt 1 ¼"	CY	\$ 10.45

Experience _____

BY: Andy Cramer- Region President

DATE: 03/20/2025 SIGNATURE 



City of Dickinson is issuing a Request for Proposal (RFP) for contractor assistance in performing Concrete and Asphalt Crushing Services. Proposal details can be found on the City of Dickinson website: www.dickinsongov.com.

Contractor will deliver one (1) original RFP in a sealed envelope to the following address:

**Aaron Praus
Public Works Director-City of Dickinson
CONCRETE AND ASPHALT CRUSHING SERVICES
3411 Public Works Blvd.
Dickinson, ND 58601**

Office hours are 8:00 am to 5:00 pm, Monday through Thursday
And
8:00 am to Noon, Friday.

Proposal Due Date and Time:

9:00 AM MDT Monday March 31, 2025

Proposals received after the above cited date and time will be considered late and are not acceptable.

Questions and inquiries regarding this RFP for Concrete and Asphalt Crushing Services should be directed to:

**Scott Hirning
Street Maintenance Supervisor
3411 Public Works Blvd.
Dickinson, ND, 58601
701-456-7749, 701-690-8742
scott.hirning@dickinsongov.com**

The City reserves the right to reject any and all responses and to request additional information from any and all companies.

I. PURPOSE OF PROPOSAL

This RFP is for Concrete and Asphalt Crushing Services for the City of Dickinson. The City currently has approximately 12,000 tons of concrete chunks and 12,000 tons of asphalt chunks piled at the City of Dickinson Landfill. More material is expected to be delivered to the site prior to and during crushing operations.

The Contractor agrees to perform all services or work set forth below to the satisfaction of the City and shall conform to the highest profession or business standards.

II. PROPOSAL TERMS:

The City of Dickinson requests written proposals for concrete and asphalt crushing services.

Sealed Proposals clearly marked for “**Concrete and Asphalt Crushing Services**” must be mailed or delivered to the Public Works Director at 3411 Public Works Blvd., Dickinson, ND, 58601 by 9:00 pm, MDT, Monday March 31, 2025

Proposals must be executed in accordance with and subject to instructions contained in the Proposal Specifications section of the RFP. The City will review all written proposals that comply with submittal requirements. Basis of award and selection criteria include but are not limited to adherence to submittal requirements, experience and performance records. The City may interview selected firms and will make recommendations for approval by the Board of City Commissioners.

The City of Dickinson reserves the right to accept or reject any proposal or to waive formalities or informalities, and to negotiate the proposal(s) deemed to be in the best interest of the City of Dickinson.

Title VI assures that no persons or group of persons may, on the ground of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding Title VI, refer to the NDDOT External Civil Rights manual at:

<https://www.dickinsongov.com/title-vi-and-non-discrimination-policy-statement>

III. PROPOSAL SPECIFICATIONS

In Order to be deemed Valid, each proposal must meet the following requirements:

1. Each proposal must be signed by an officer of your company who can be held accountable for all representations.
2. Each proposal must be sealed and clearly marked for **“Concrete and Asphalt Crushing Services”**.
3. Each proposal must conform to all requirements and be submitted with the Concrete and Asphalt Crushing Services Proposal Cover Sheet.
4. Written proposals received after 9:00 am, MDT, **Monday March 31, 2025** will not be considered.

Contractors are prohibited from contacting any representatives of the City Commission regarding this request for proposals

IV. SCOPE OF SERVICES:

1. Crushing shall be completed prior to June 1, 2025.
2. Crushing shall be completed on location at the Dickinson Landfill (3880 Lehigh Road).
3. Mobilization shall be one lump sum.
4. Concrete and asphalt shall be crushed to City specifications as listed below and stacked on the Landfill grounds at locations to be specified by the City.
 - a. Concrete shall be crushed into two piles.
 - i. 1 ¾” - 2”
 - ii. 1 ¾” minus
 - b. Asphalt shall be crushed to 1 ¼” minus.
5. Contractor shall remove a minimum of 95% of reinforcing steel, reinforcing mesh, and other metal contained in the concrete.
 - a. Metal removed from the concrete shall be disposed of as follows:
 - i. Placed in roll-off containers provided by the City.
 - ii. Container shall be filled to a maximum of ½ to ¾ full.
 - iii. No dirt shall be placed in container.

- iv. Minimal amounts of concrete clinging to the metal may be allowed.
 - v. All metal must be within the sides of the container.
 - vi. Contractor shall use extreme care to not damage the containers.
 - vii. Contractor shall notify the Solid Waste Facility personnel when a container needs to be emptied, giving as much advance notice as possible.
6. Contractor shall take preventative measures to conform to air quality particulate emissions regulations.
7. Contractor shall restore the surface of the Landfill Facility to the satisfaction of the City after crushing activities are completed.
8. The Contractor may begin crushing activities immediately after award has been made.
9. Payment shall be based on cubic yards of material crushed.
- a. Contractor shall be responsible for measuring the existing piles of crushed material utilizing industry-accepted methods prior to beginning crushing operations and again after crushing is completed. Quantity of crushed material shall be the difference between these two measurements.

V. TERMINATION

City may terminate this Agreement at any time for any reason upon submitting to Contractor written notice of its intention to terminate. Upon receipt of such notice, Contractor shall immediately cease operations unless otherwise directed in the City's termination notice. Contractor shall promptly notify City of costs incurred to date of termination and the City shall pay all such reasonable and supportable costs, less any costs incurred by the City to restore the Landfill Facility to a reasonable condition. The City shall not pay any costs incurred after 11:59 pm on the day of issuance of the written notice. An email to the designated Contractor representative, identified herein, shall be considered written notice.

State of North Dakota

SECRETARY OF STATE



CONTRACTOR LICENSE

NO: 30499

CLASS: A

The undersigned, as Secretary of State of the state of North Dakota and Registrar of Contractors, certifies that **KNIFE RIVER CORPORATION - NORTH CENTRAL** whose address is in SAUK RAPIDS, MN, has filed in this office proper documents for a Contractor License valid until March 1, 2026, and has complied with all requirements of North Dakota Century Code, chapter 43-07.

KNIFE RIVER CORPORATION - NORTH CENTRAL is entitled to bid on and accept contracts as authorized by law under this license without limit as to the value of any single contract project.

Dated: February 7, 2025

A handwritten signature in cursive script, reading "Michael Howe".

Michael Howe
Secretary of State

The North Dakota Secretary of State verifies that:

KNIFE RIVER CORPORATION - NORTH CENTRAL

is the holder of a North Dakota Class A Contractor License
which is in force until March 1, 2026 unless sooner
suspended or revoked as provided by NDCC 43-07.

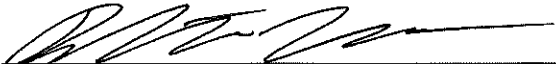
License # 30499

CONCRETE AND ASPHALT CRUSHING SERVICES PROPOSAL COVER SHEETCOMPANY NAME: Fisher Sand & Gravel Co.ADDRESS: 3020 Energy Dr. Dickinson, ND 58601CONTACT NAME: Dalton WolfPHONE: (701) 495 - 1766EMAIL: dwolf@fisherind.comCONTRACTOR LICENSE: Class: A No. 493

The above-mentioned company hereby proposes to provide Concrete and Asphalt Crushing services to the City of Dickinson, as follows:

Product	Unit	Cost per Unit
Mobilization	Lump Sum	\$ 20,000
Crushed Concrete 1 ¾"	CY	\$ 11 ⁶³
Crushed Concrete 1 ¾" - 2"	CY	\$ 11 ⁶³
Crushed Asphalt 1 ¾"	CY	\$ 8 ³⁵

Experience _____

BY: Dalton WolfDATE: 3/27/25 SIGNATURE 



City of Dickinson is issuing a Request for Proposal (RFP) for contractor assistance in performing Concrete and Asphalt Crushing Services. Proposal details can be found on the City of Dickinson website: www.dickinsongov.com.

Contractor will deliver one (1) original RFP in a sealed envelope to the following address:

Aaron Praus
Public Works Director-City of Dickinson
CONCRETE AND ASPHALT CRUSHING SERVICES
3411 Public Works Blvd.
Dickinson, ND 58601

Office hours are 8:00 am to 5:00 pm, Monday through Thursday
And
8:00 am to Noon, Friday.

Proposal Due Date and Time:

9:00 AM MDT Monday March 31, 2025

Proposals received after the above cited date and time will be considered late and are not acceptable.

Questions and inquiries regarding this RFP for Concrete and Asphalt Crushing Services should be directed to:

Scott Hirning
Street Maintenance Supervisor
3411 Public Works Blvd.
Dickinson, ND, 58601
701-456-7749, 701-690-8742
scott.hirning@dickinsongov.com

The City reserves the right to reject any and all responses and to request additional information from any and all companies.

I. PURPOSE OF PROPOSAL

This RFP is for Concrete and Asphalt Crushing Services for the City of Dickinson. The City currently has approximately 12,000 tons of concrete chunks and 12,000 tons of asphalt chunks piled at the City of Dickinson Landfill. More material is expected to be delivered to the site prior to and during crushing operations.

The Contractor agrees to perform all services or work set forth below to the satisfaction of the City and shall conform to the highest profession or business standards.

II. PROPOSAL TERMS:

The City of Dickinson requests written proposals for concrete and asphalt crushing services.

Sealed Proposals clearly marked for “Concrete and Asphalt Crushing Services” must be mailed or delivered to the Public Works Director at 3411 Public Works Blvd., Dickinson, ND, 58601 by 9:00 pm, MDT, Monday March 31, 2025

Proposals must be executed in accordance with and subject to instructions contained in the Proposal Specifications section of the RFP. The City will review all written proposals that comply with submittal requirements. Basis of award and selection criteria include but are not limited to adherence to submittal requirements, experience and performance records. The City may interview selected firms and will make recommendations for approval by the Board of City Commissioners.

The City of Dickinson reserves the right to accept or reject any proposal or to waive formalities or informalities, and to negotiate the proposal(s) deemed to be in the best interest of the City of Dickinson.

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2. Each proposal must be sealed and clearly marked for **“Concrete and Asphalt Crushing Services”**.
3. Each proposal must conform to all requirements and be submitted with the Concrete and Asphalt Crushing Services Proposal Cover Sheet.
4. Written proposals received after 9:00 am, MDT, **Monday March 31, 2025** will not be considered.

Contractors are prohibited from contacting any representatives of the City Commission regarding this request for proposals

IV. SCOPE OF SERVICES:

1. Crushing shall be completed prior to June 1, 2025.
2. Crushing shall be completed on location at the Dickinson Landfill (3880 Lehigh Road).
3. Mobilization shall be one lump sum.
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 - a. Metal removed from the concrete shall be disposed of as follows:
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 - iii. No dirt shall be placed in container.

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 - vii. Contractor shall notify the Solid Waste Facility personnel when a container needs to be emptied, giving as much advance notice as possible.
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- a. Contractor shall be responsible for measuring the existing piles of crushed material utilizing industry-accepted methods prior to beginning crushing operations and again after crushing is completed. Quantity of crushed material shall be the difference between these two measurements.

V. TERMINATION

City may terminate this Agreement at any time for any reason upon submitting to Contractor written notice of its intention to terminate. Upon receipt of such notice, Contractor shall immediately cease operations unless otherwise directed in the City's termination notice. Contractor shall promptly notify City of costs incurred to date of termination and the City shall pay all such reasonable and supportable costs, less any costs incurred by the City to restore the Landfill Facility to a reasonable condition. The City shall not pay any costs incurred after 11:59 pm on the day of issuance of the written notice. An email to the designated Contractor representative, identified herein, shall be considered written notice.

State of North Dakota

SECRETARY OF STATE



CONTRACTOR LICENSE

NO: 493

CLASS: A

The undersigned, as Secretary of State of the state of North Dakota and Registrar of Contractors, certifies that **FISHER SAND & GRAVEL CO.** whose address is in DICKINSON, ND, has filed in this office proper documents for a Contractor License valid until March 1, 2026, and has complied with all requirements of North Dakota Century Code, chapter 43-07.

FISHER SAND & GRAVEL CO. is entitled to bid on and accept contracts as authorized by law under this license without limit as to the value of any single contract project.

Dated: January 30, 2025

A handwritten signature in cursive script that reads "Michael Howe".

Michael Howe
Secretary of State

March 31, 2025

RE: Updated Commission Agenda Memo (Concrete and Asphalt Crushing Services)

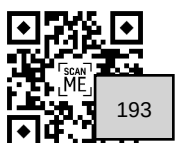
The City of Dickinson Street Division solicited quotes by RFP to provide concrete and asphalt crushing services of our current stockpiles located at the Dickinson Landfill. The stockpiles are estimated at approximately 12,000 tons each. The bid opening was held at 9:00 AM on Monday, March 31, 2025 in which two bids were received. The bids from Fisher Sand and Gravel and Knife River Corporation are attached for review. It is Public Works staff recommendation to offer the services to Fisher Sand and Gravel. This is a time-sensitive agenda item as we have recently allocated our current crushed stockpiles to the North Industries project therefore not leaving us any remaining materials to use throughout the duration of the summer as projects arise.

Thank you,



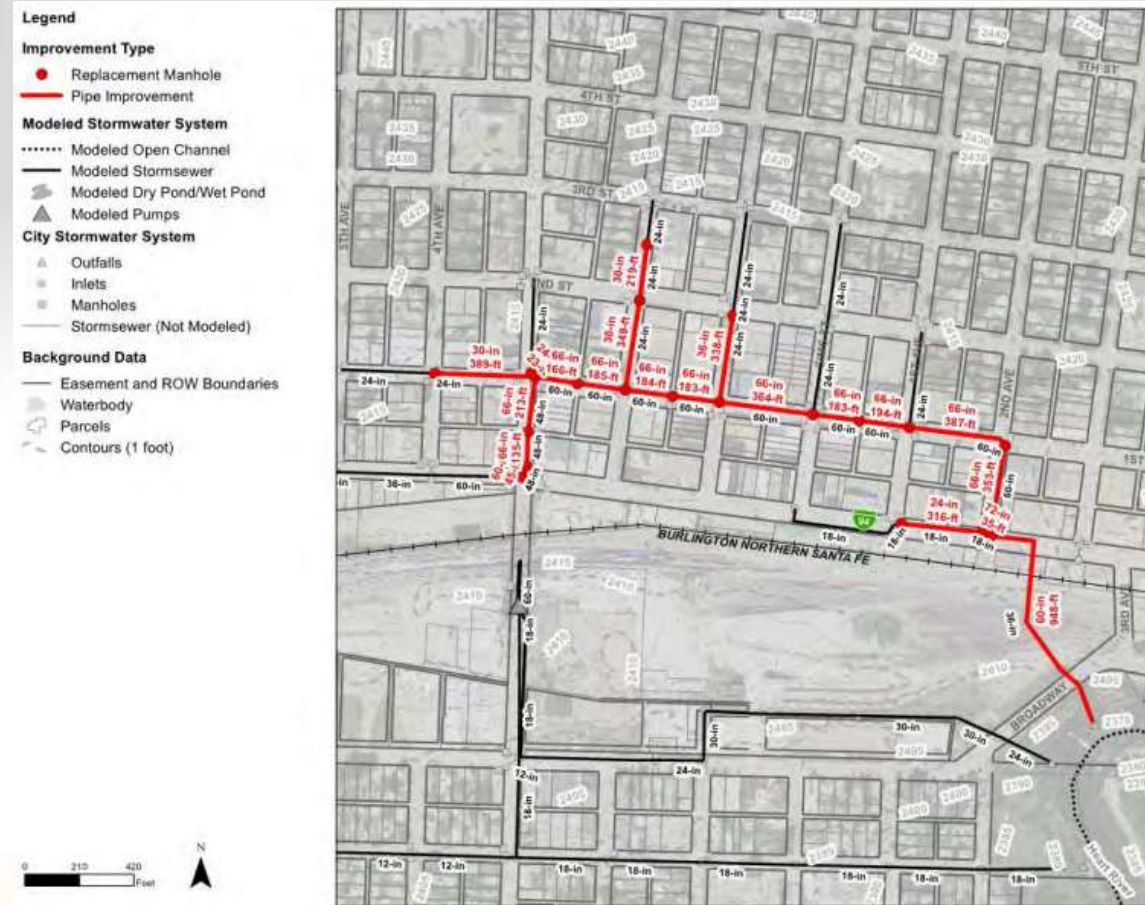
Aaron L. Praus

Public Works Director



Downtown Dickinson Drainageway

Section 7. Item A.





Engineering Memorandum

March 25, 2025

RE: April 1st Commission Meeting

Downtown Stormwater Drainage Basin Retrofits/Upgrades Study BRIC Application Cost Share Letter

For your consideration is a cost share letter for the Building Resilient Infrastructure and Communities (BRIC) Program grant application that serves as a commitment of the City of Dickinson to provide the program's required local matching funds. A portion of the intent of the project is to increase the size of the storm drain system within Downtown Dickinson to limit flooding and better handle 10-year storm events. The project is included in the City of Dickinson's Drainage Master Plan. The maximum federal grant award is 75% from the BRIC Program, and the remaining 25% is local matching funds from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for **\$350,000**, and the City of Dickinson cost share is estimated to be \$87,500. This cost share solely factors in the scoping portion of the project.

The City Engineering staff recommends approval.



April 1, 2025

Justin Messner, Disaster Recovery Chief
ND Department of Emergency Services
P.O. Box 5511
Bismarck, ND 58506-5511

RE: Local Match Letter

Dear Mr. Messner,

As part of the Building Resilient Infrastructure and Communities (BRIC) Program, a local funding match is required. This letter serves as the city of Dickinson, North Dakota's commitment to meet the local matching fund requirements for the **City of Dickinson, North Dakota, Downtown Stormwater Drainage Basin Retrofits/Upgrades Study** BRIC Application. The local matching fund requirement will be provided by the city of Dickinson, North Dakota. Further, all matching requirements set forth in 2 CFR Part 200.306 will be adhered to. No seed funding from another federal entity will be utilized for the local match/cost share of this project.

Per the Federal Emergency Management Agency's requirement, the maximum federal grant award under BRIC is 75 percent of the total project cost in the grant application, which is \$350,000.00, resulting in a local federal cost share not to exceed \$262,500.00. The local cost share would, at a minimum, be \$87,500.00, for this scoping-based grant application.

Your assistance is greatly appreciated.

Sincerely,

Scott Decker
Mayor



Engineering Memorandum

March 25, 2025

RE: April 1st Commission Meeting

5th ST SE – HWY 22 to 6th AVE SE PROJECT ND DWR LETTER OF SUPPORT

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) grant application to authorized the City of Dickinson to submit the project grant application. A portion of the intent of the project is to extend the watermain approximately 670 feet to loop the system to the existing watermain in 6th Ave. SE. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the grant. The municipal water supply cost share maximum is 60% from the DWR, and 40% from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for **\$200,000**, and the City of Dickinson cost share is estimated to be \$100,000. Both construction and construction engineering costs are eligible cost share items. This letters of support is a new requirement from the DWR.

The City Engineering staff recommends approval.

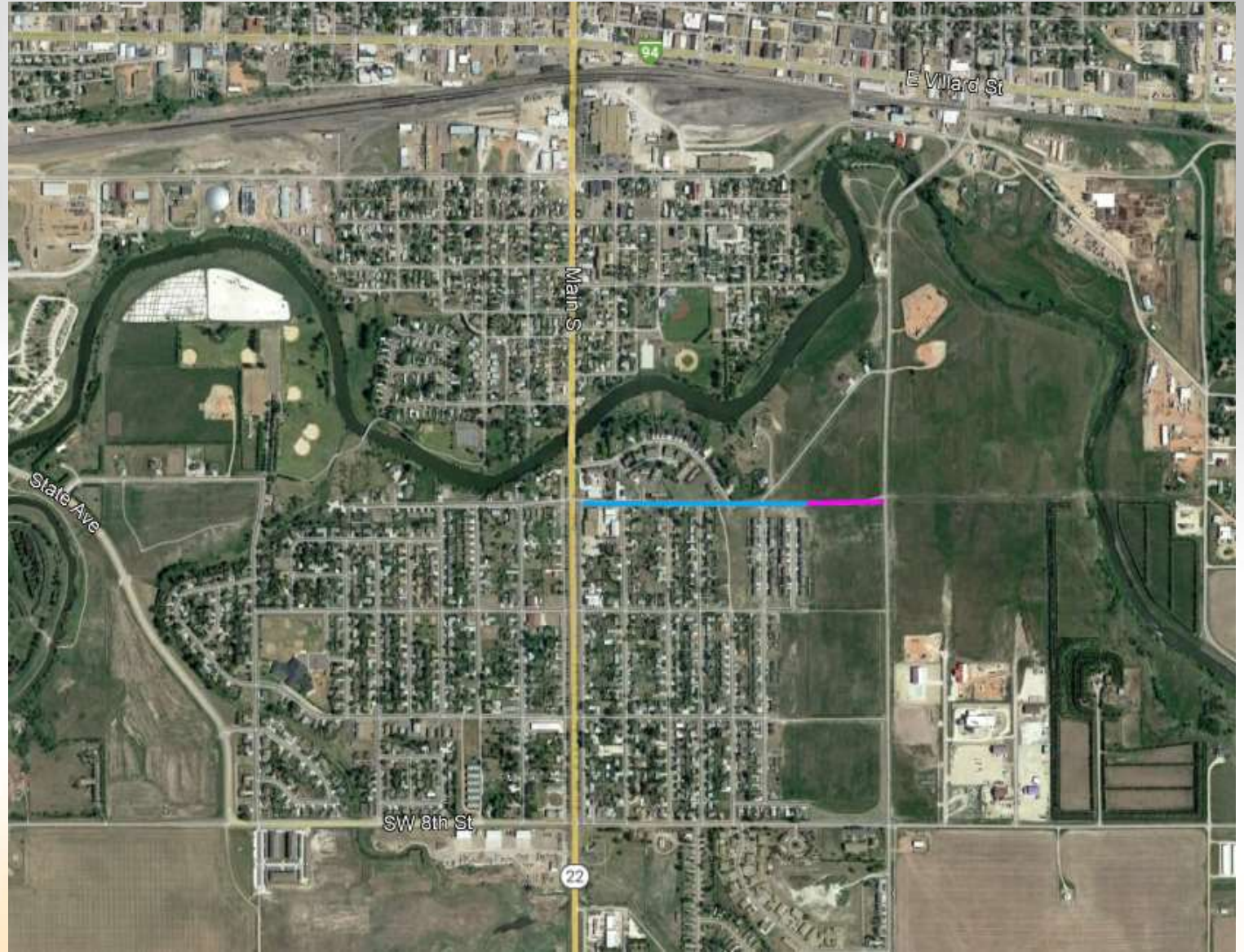


5th St. SE – 3rd Ave. W. to 6th Ave. SE.

Section 7. Item B.

New Construction: MAGENTA

Microsurface/Mill & Overlay: BLUE





Engineering & Community Development

4/1/25

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: 5th ST SE – HWY 22 to 6th AVE SE Project – City Commission Letter of Support

The City of Dickinson is in support of the North Dakota Department of Water Resources (DWR) grant application regarding the 5th St. SE – HWY 22 to 6th Ave. SE Project; City of Dickinson project number 202417. The project is anticipated to extend approximately 700-lineal feet of new 8-inch PVC watermain. By extending the infrastructure to connect to 6th Ave. SE, it is our goal to promote new development in the area.

The City of Dickinson appreciates the opportunity to apply for the municipal water supply grant through the DWR. The grant will allow the City to provide safe and adequate drinking water to our citizens for years to come.

Thank you,

Scott Decker
Mayor



Engineering & Community Development

4/1/25

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: 10th Ave. E – Museum Dr. to 21st ST E Project – City Commission Letter of Support

The City of Dickinson is in support of the North Dakota Department of Water Resources (DWR) grant application regarding the 10th Ave. E – Museum Dr. to 21st ST E Project; City of Dickinson project number 202415. The project is anticipated to replace approximately 720-linear feet of 14-inch Asbestos Cement watermain with new 14-inch PVC watermain. The Asbestos Cement watermain have been the second most frequent watermain to break within the City of Dickinson which is why this segment is a priority for the project.

The City of Dickinson appreciates the opportunity to apply for the municipal water supply grant through the DWR. The grant will allow the City to provide safe and adequate drinking water to our citizens for years to come.

Thank you,

Scott Decker
Mayor



Engineering Memorandum

March 25, 2025

RE: April 1st Commission Meeting

10th AVE E – MUSEUM DR to 21st ST E PROJECT ND DWR LETTER OF SUPPORT

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) grant application to authorized the City of Dickinson to submit the project grant application. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the grant. The municipal water supply cost share maximum is 60% from the DWR, and 40% from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for **\$280,000**, and the City of Dickinson cost share is estimated to be \$180,000. Both construction and construction engineering costs are eligible cost share items. This letters of support is a new requirement from the DWR.

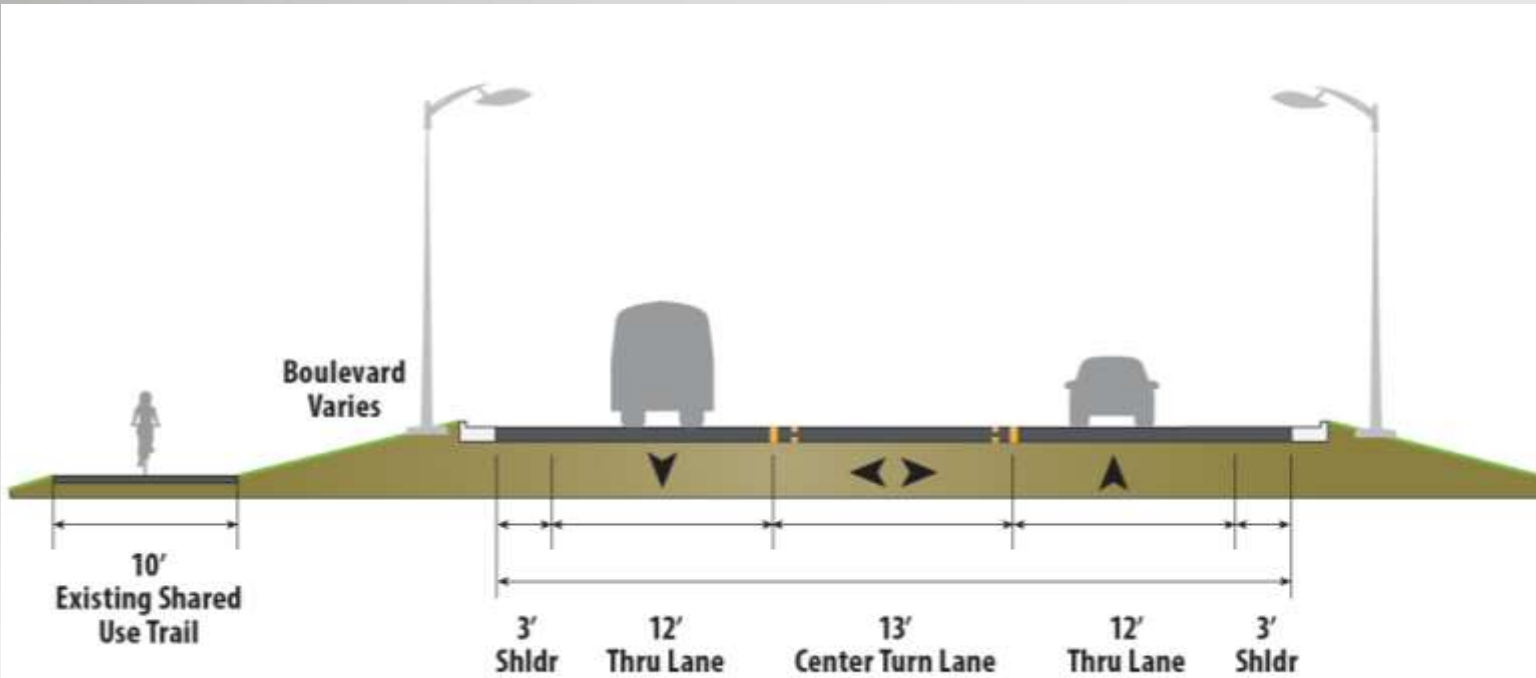
The City Engineering staff recommends approval.



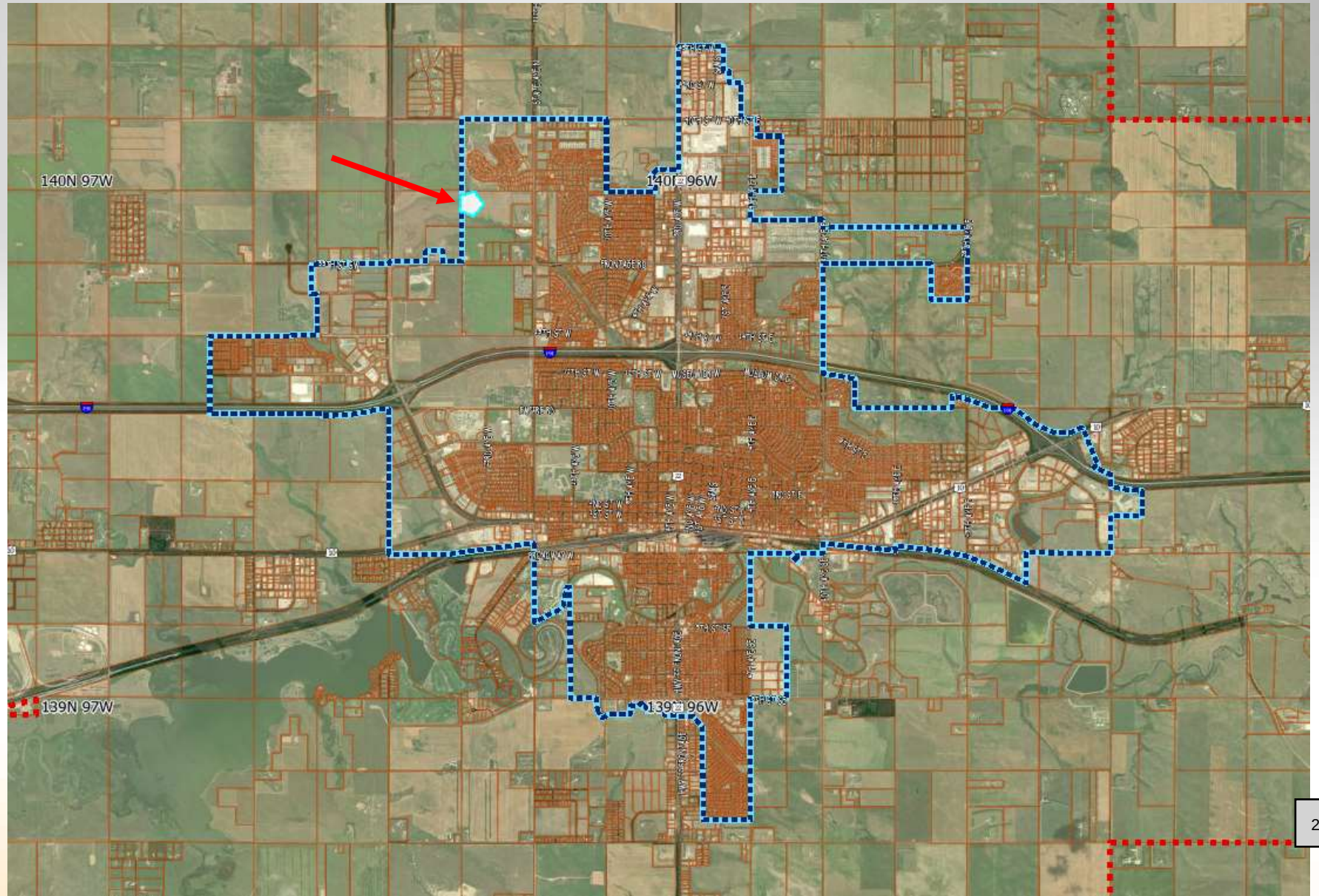
10th Ave. E. – Museum Dr. to 21st St. E.

Section 7. Item C.

Proposed Roadway Profile



Section 7. Item D.





Engineering & Community Development

April 1, 2025

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: Northwest Regional Pond Project – City Commission Letter of Support

The City of Dickinson fully supports the North Dakota Department of Water Resources (DWR) cost share application for the Northwest Regional Pond Project, City project number 202309. The funds will be used to plan improvements which will be aimed to reduce the flood risks along the existing channel while minimizing the impacts on the surrounding properties and environment.

The City of Dickinson values the opportunity to participate in the DWR's Cost Share program. This program will allow the City to develop solutions to mitigate flood risk for our citizens.

Thank you,

Scott Decker
Mayor



Engineering Memorandum

March 26, 2025

RE: April 1st Commission Meeting

NORTHWEST REGIONAL POND PROJECT ND DWR LETTER OF SUPPORT

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) cost share application. The letter will authorize the City of Dickinson to submit the project for cost sharing with the DWR. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the cost share. The municipal cost-share is a maximum of 60% from the DWR, and 40% from the City of Dickinson. Based on the current project needs, we plan to combine the two City projects; Northwest Regional Pond and the Dickinson Drainageway, into one project. If there is a need to separate the projects in the future, we will take that action based on those needs.

Based on the current estimates, this cost-share application for the two combined projects is anticipated to be **\$510,000**, and the City of Dickinson's cost share is estimated to be \$340,000; for a study total of \$850,000. The project study is an eligible cost-share item. This letter of support is a new requirement from the DWR for 2025. The City of Dickinson cost share total was included in the 2025 Capital Improvement Plan and funding by Gross Production Tax (GPT).

The City Engineering staff recommends approval.



April 1, 2025

Justin Messner, Disaster Recovery Chief
ND Department of Emergency Services
P.O. Box 5511
Bismarck, ND 58506-5511

RE: Local Match Letter

Dear Mr. Messner,

As part of the Building Resilient Infrastructure and Communities (BRIC) Program, a local funding match is required. This letter serves as the city of Dickinson, North Dakota's commitment to meet the local matching fund requirements for the **City of Dickinson, North Dakota, Fairway St./State Avenue/8th Avenue West Stormwater Drainage Basin Retrofits/Upgrades Study** BRIC Application. The local matching fund requirement will be provided by the city of Dickinson, North Dakota. Further, all matching requirements set forth in 2 CFR Part 200.306 will be adhered to. No seed funding from another federal entity will be utilized for the local match/cost share of this project.

Per the Federal Emergency Management Agency's requirement, the maximum federal grant award under BRIC is 75 percent of the total project cost in the grant application, which is \$350,727.27, resulting in a local federal cost share not to exceed \$263,045.45. The local cost share would, at a minimum, be \$87,681.82, for this scoping-based grant application.

Your assistance is greatly appreciated.

Sincerely,

Scott Decker
Mayor



Engineering Memorandum

March 25, 2025

RE: April 1st Commission Meeting

**Fairway Street/State Avenue/8th Avenue West Stormwater Drainage Basin Retrofits/Upgrades Study
BRIC Application Cost Share Letter**

For your consideration is a cost share letter for the Building Resilient Infrastructure and Communities (BRIC) Program grant application that serves as a commitment of the City of Dickinson to provide the program's required local matching funds. A portion of the intent of the project is to increase the size of the storm drain system within the Fairway Street/State Avenue/8th Avenue West corridor to better handle 10-year and 100-year storm events. The project is included in the City of Dickinson's Drainage Master Plan. The maximum federal grant award is 75% from the BRIC Program, and the remaining 25% is local matching funds from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for **\$350,727.27**, and the City of Dickinson cost share is estimated to be \$87,681.82. This cost share solely factors in the scoping portion of the project.

The City Engineering staff recommends approval.



Fairway/State Ave Drainageway

Section 7. Item E.

