REGULAR MEETING OF THE CITY COMMISSION -V2 AGENDA

Tuesday, September 16, 2025 at 4:30 PM MT
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:
President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
Joe Ridl
Russ Murphy

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

2. CONSENT AGENDA

A. Presented by: President Decker
Consideration to approve

B. Presented by: President Decker
Consideration to approve

3. ADMINISTRATION / FINANCE

A. Presented by: Zach Jahner - Baker Boy and President Decker
Consideration to approve Resolution No. _____

B. Presented by: Attorney Wenko and Administrator Dassinger
Consideration to approve second reading and final passage of Ordinance No. 1826

C. Presented by: Attorney Wenko
Consideration to approve second reading and final passage of Ordinance No.1827

D. Presented by: Attorney Wenko
Consideration to approve second reading and final passage of Ordinance No. 1828

E. Presented by: Attorney Wenko
Consideration to approve second and final passage of Ordinance No. 1829

4. PUBLIC WORKS

A.

Presented by: Jacob Waldo

Consideration to approve Agreement

5. **PUBLIC SAFETY - FIRE**
6. **PUBLIC SAFETY - POLICE**
7. **COMMUNITY DEVELOPMENT**

A. Presented by: Senior Engineer Keller

Consideration to approve

B. Presented by: Senior Engineer Keller

C. Presented by: City Planner Birchak

Consideration to approve Resolution No. ____

8. **PUBLIC HEARING – 5:00 PM**

A. Presented by: Deputy Finance Director Greenwood

Consideration to approve first reading of Ordinance No. ___

B. Presented by: City Planner Birchak

Consideration to approve first reading of Ordinance No. __

C. Presented by: City Planner Birchak

Consideration to approve Letter of Recommendation

D. Presented by: Planner Birchak

Consideration to approve Resolution No. ____

E. Presented by: City Planner Birchak

Consideration to approve Resolution No. _____

F. Presented by: Planner Birchak

Consideration to approve Resolution No. ____

9. **PUBLIC COMMENTS**
10. **COMMISSION COMMENTS**
11. **ADJOURNMENT**

Link for viewing Commission Meeting:
Stream Link: https://youtube.com/live/X8fFXT0L6Ew
This link will not be live until approximately 4:25 p.m. on September 16, 2025
Teams Meeting: https://tinyurl.com/mtr57a8j
Teams Meeting ID: 225 441 985 917 **Meeting Passcode:** AU7ng3FK
Teams Phone #: 1-701-506-0320 **Phone Conference ID:** 313 667 479#

Local Phone #: 701-456-7006

Persons who desire to be heard under Section 9 "Public Comments not on Agenda" may call in at (701) 456-7006

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator at (701) 456-7744 by the Friday preceding the meeting.

REGULAR MEETING DICKINSON CITY COMMISSION September 2, 2025

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer, Commissioners Jason Fridrich.

Telephone: Commissioner Joe Ridl

Absent: None

1. PLEDGE OF ALLEGIANCE

Swearing in of Commissioner Russ Murphy

City Administrator Dustin Dassinger swears in the newest Commissioner Russ Murphy. Commissioner Murphy took his seat on the Board of City Commission for a total of 5 votes.

2. ORDER OF BUSINESS

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

To approve the August 19, 2025 meeting as presented but removing the 5:00 p.m. time table.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Robert Baer SECONDED BY: Joe Ridl

A. Approval of Meeting Minutes dated August 19, 2025

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE

A. Official Results of Special Commission Election

City Administrator Dustin Dassinger states the Canvas Board met earlier in the morning and the certified and final results of the special commission election are:
529 votes for Russ Murphy
175 votes for Mathew Rothstein
106 votes for Amanda Wanner
65 votes for Dean Kluver
1 write in vote.
Total votes casted were 876.

B. RFP for Appraisal Services for City Property

City Administrator Dustin Dassinger states the City has three parcels of land for sale. In order to ensure accurate valuation and transparency, staff recommend soliciting professional appraisal services for three identified parcels. The three parcels are Lot 1, Block 1, of the Prairie Meadows Subdivision. Parcel ID # 2999-0100-0100 (13.29 acres located west of the Dickinson Middle School). Lot 2, Block 1, of the Museum Center Addition. Parcel ID # 0791-0100-0200. 46 West Museum Drive (1.16 acres – Armory). Lot 1, Block 1, of the Museum Center Addition. Parcel ID # 0791-0100-0100. 66 West Museum Drive (3.93 acres – Land in which the Dickinson LEC exists). City Staff recommends approval in moving forward with the RFP for appraisal services.

MOTION BY: Robert Baer SECONDED BY: Russ Murphy
To approve RFP for Appraisal Services for City Property

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Safety Sales Tax Discussion

City Administrator Dustin Dassinger states that public safety is one of the most critical responsibilities of local government. The City of Dickinson in partnership with Stark County, provides police, fire, EMS, and emergency management services that are essential to the health, safety, and well-being of our residents and visitors. In recent years, the demand for public safety services has increased, while the costs of personnel, equipment, facilities, and technology have continued to rise. He states the current revenue sources are stretched and do not adequately address long-term operational and capital needs. To ensure sustainable funding for these essential services, staff is presenting for discussion a proposal to establish a dedicated 1 % Public Safety Sales and Use Tax. The revenue allocation would be: 80% to the City of Dickinson for public safety operations and infrastructure and **2**0% to Stark County for public safety operations and infrastructure.

President Scott Decker states if this resolution should pass it would be placed on the June primary ballot in 2026. He states it is ultimately up to the people to decide if this is the direction they want to go as a City. It is increasingly difficult to not only manning the individuals but to keep up with the equipment. The City is anticipating replacing another fire engineer for $1.5 million dollars. These fire engines run for 30 years. President Decker states this is not getting any cheaper to do business. He does expect a hefty increase with the shopping at TJ Max.

Commissioner Jason Fridrich states that a new ambulance is about $350,000.

Commissioner Robert Baer states there needs to be some clarification that this does not include when dispatch of an ambulance to a residence and then to the hospital.

City Administrator Dustin Dassinger states if a resident needs an ambulance, you are still going to be billed for the ambulance. This tax would bring in about $7 million dollars.

President Scott Decker feels that in the future the City will be able to collect off of those passing through the City going to Medora. He states not only does Dickinson responded to a fire, ambulance and others also does Stark County. He states sales tax is not collected on a car sale.

Commissioner Jason Fridrich states that other municipalities have done this around the State and should bring to people and hopefully the City can get it passed and taken some of the pressure off of the budget.

City Administrator Dustin Dassinger states the agriculture, staple groceries, vehicles, medication and other would not be affected by this tax.

City Attorney Christina Wenko will bring a resolution forward at the next commission meeting.

D. ABM Contract Renewals

IT Director Aaron Meyer states this contract serves as a lease renewal for 3 Savin Printers located at the Public Safety Center. This would be for records, fire administration and criminal investigations. This contract is similar to the previous

contracts and it will reduce the overall monthly contract cost by $7.47 or $89.64 Annually.

MOTION BY: Jason Fridrich SECONDED BY: Russ Murphy
To approve the ABM Contract Renewals

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. RFP Bid Award for Immutable Backup Storage

IT Director Aaron Meyer states in the fall of 2024 the City submitted a Grant application to the State of ND to secure federal funding for an immutable backup server storage project. In June 2025 we received notification that we were awarded this project which will receive up to $98,000 of federal funding based on a 70% Federal / 30% Local split. The City went through the RFP process and received 6 bids with 8 different options ranging from $55,813.64 to $625,525.73. The bids were reviewed and one was rejected due to not meeting all the requirements. TrueNAS – Option 2 came in at $113,824.40, which splits to $79,677.08 as Grant Funded with a Local Match of $34,147.32. This is a one-time hardware purchase and 5-year contract.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the award of the bid to TrueNas for Immutable Backup Storage.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

5. PUBLIC WORKS

A. Water Reclamation Facility Manager Job Description

Deputy Public Works Director Jacob Waldo presents a job description for a Water Reclamation Facility Manager position. The role of this position is to provide direct oversight to facility staff and to facilitate the ongoing development of a comprehensive preventative maintenance program to ensure facility equipment and grounds are maintained to the highest standard into the future. He states this position has been vacant for 3 years. It is the recommendation of Public Works staff to return this position to our organization to ensure the continued success of our Water Reclamation Facility.

Commissioner Russ Murphy asks if there are applicants out there for this position.

Director Waldo states someone is going to jump right out and this will be the particular caliber we are looking for. There is no way for accurately speculate the new hire. Getting the individual into this position is going to be very choosey. The internal hiring is minimal.

MOTION BY: Russ Murphy SECONDED BY: Robert Baer
To approve the Water Reclamation Facility Manager Job Description.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

6. PUBLIC SAFETY

A. Fire

No Report

B. Police

No Report

7. COMMUNITY DEVELOPMENT SERVICES

A. 10th Avenue East – Museum Drive to 21st Street East DWR Letter of Support

Engineer and Community Development Director Joshua Skluzacek states the City is in support of the North Dakota Department of Water Resources grant application regarding the 10th Ave. E – Museum Dr. to 21st ST E Project. The project is anticipated to replace approximately 700-lineal feet of 14-inch Asbestos Cement watermain with new 14-inch PVC watermain. The Asbestos Cement watermain have been the second most frequent watermains to break within the City of Dickinson which is why this segment is a priority for the project. The City does plan to submit for a NDDOT Flex Fund.

MOTION BY: Jason Fridrich SECONDED BY: Russ Murphy

To approve the 10th Avenue East – Museum Drive to 21st Street East DWR Letter of Support.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. 5th Street SE Watermain Extension DWR Letter of Support

Engineer and Community Development Director Joshua Skluzacek presents letter of support to the North Dakota Department of Water Resources grant application regarding the 5th St. SE – HWY 22 to 6th Ave. SE Project. The project is anticipated to extend approximately 670-lineal feet of new 8-inch PVC watermain. By extending the infrastructure to connect to 6th Ave. SE, it is our goal to promote new development in the area and to loop our existing watermain infrastructure.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

To approve the 10th Avenue East – Museum Drive to 21st Street East DWR Letter of Support.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Clarifier Gear Box Improvements

Senior Engineer Kris Keller presents a proposal from ClearStream Environmental to provide material & installation for the Drive Gearbox, Safety Stairway, and access plating for both Final Clarifiers located at the Water Reclamation Facility. Engineer Keller states while on-site, the representative was asked to conduct additional inspections on the drive mechanism (Gearbox) for the clarifier arms. The representative indicated the gearbox was in need of a mid-life overhaul. Two options were identified: refurbishment or replacement during the clarifier arm project, as conducting the gearbox maintenance required removal of the dome roof and re-work on the arms. The public works & engineering departments determined that replacement is the preferred alternative due to a material upgrade, improved reliability and project timing. The representative also indicated that improved access for gearbox maintenance was possible with the proposed deck grating. Also, the representative noted the access method the WRF staff used to inspect the clarifier. The representative stated that a significantly safer method was available. The method is a retractable staircase and is included in the proposal. The current method involves the use of a man-basket with a portable crane. While this is an accepted industrial practice, the staircase provides a significant safety improvement over the crane/basket. The proposal includes equipment drawings, operational & maintenance manuals, material, logistics, and installation with coordinated support from WRF staff. The gearbox expected lifetime is 30+ years with suggested maintenance with a mid-life overhaul based on inspection. The contract is for $186,625 on a fixed price basis. This funding for this project will be from Cash on Hand. The City Attorney has reviewed the contract. The City Engineering staff recommends approval.

Commissioner Joe Ridl asks what the difference would be new versus refurbished

Engineer Keller states there would be no warranty on the refurbished one and the new one does have a warranty for craftsmanship and installation as the company will be doing this themselves.

MOTION BY: Joe Ridl SECONDED BY: Russ Murphy
To approve the ClearStream Environmental contract for the clarifier gear box improvement.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Library Expansion – Construction Geotech
Senior Engineer Kris Keller presents to the Commission for their consideration a contract with Braun Intertec to provide construction geotechnical services for library expansion. The geotechnical services include: soil observation & testing, concrete testing, structural steel observations, helical pier/pile observation & testing. These services are essential for verification of proper foundation and structural installation. The amendment will be for $32,827.50 on a time & material basis. This work budgeted and will be funded through private donations and local sales tax. The City Attorney has reviewed this contract. The City Engineering staff recommends approval.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve the Library Expansion contract with Braun Intertec.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Sanitary Manhole Repairs Construction Award
Senior Engineer Kris Keller provides the Commission for their consideration a construction contract with Flatland Excavating, LLC to provide material and construction services for the Sanitary Sewer Manhole Repair for a fixed price of $1,192,437. The bid opening was coordinated electronically by Moore Engineering and took place on August 14, 2025. The engineer's opinion of cost was $1,376,650, representing 13.4% decrease. The net decrease in pricing is the material cost and sanitary system by-pass pumping. The bid award is contingent upon contractor acceptance of terms and condition changes requested by the City Attorney, as attached in the commissioner's packet.

MOTION BY: Joe Ridl SECONDED BY: Jason Fridrich
To approve the Sanitary Manhole Repairs Construction Award to Flatland Excavating, LLC.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

F. Water Reclamation Facility Task Order to Apex Engineering
Senior Engineer Kris Keller presents for consideration an engineering service task order with APEX Engineering, Inc. to perform engineering design, bidding assistance, and construction phase services. WRF IFAS Improvements, WRF Preliminary Treatment Improvements, WRF Biosolids Holding Tank, and Clarifier Improvements. The contract cost is $450,250. This task order falls under the current Master Service Agreement with APEX Engineering, dated January 1, 2018. The city engineering staff recommends approving this proposal.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve the Water Reclamation Facility Task Order with Apex Engineering.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0

Motion declared duly passed

G. Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents the monthly report for the department. He states there were 27 development applications, 8 final plats, 17 lot modifications, 6 application for Dickinson Revitalization Program, 35 development meetings and not all of them came to fruition but most of them do. He states in the Building and Codes Department they are mostly ahead in the year as compared to last. He reviewed several projects. He states in the GIS Department he is working with EagleView to utilize recently approved system upgrades and planning for the future, 2026 imagery flight with 1" pixel sizing. This should be amazing.

Commissioner Robert Baer states this is worth repeating as sometimes the public does not hear everything but it has to do with Highway 22 and 3rd Avenue signal light replacement.

Engineer Josh Skluzacek states the traffic lights currently being suspended are temporary signals similar to permanent traffic signals. The project is awaiting on actual poles to be delivered and they are still in manufacturing. The contractor was asked to restrict activity during morning peak and afternoon peak hours.

President Scott Decker asks about the LiDAR that went over the City and Patterson Lake fly over and is wondering if the recording is available to the public.

Engineer Skluzacek states this is available to the public by request.

8. PUBLIC HEARING – 5:00 P.M.

A. Public Hearing – Scout Energy Well Recommendation

Removed from agenda.

B. Public Hearing – Amendment to Chapter 4

City Administrator Dustin Dassinger presents an amendment to Chapter 4 which is in reference to the bidding deadline for Legacy Square. Currently the bidding deadline is 10/1 and the amendment would move the bidding deadline to 11/15. This would be in order to solidify the dates for the events for the following year.

President Scott Decker opens the public hearing at 5:04 p.m. Hearing no public comments, the public hearing is closed at 5:05 p.m. and the following motion is made.

MOTION BY: Robert Baer SECONDED BY: Russ Murphy
To approve the first reading of Ordinance 1826.

ORDINANCE NO. 1826

AN ORDINANCE AMENDING AND REENACTING ARTICLE 4-48 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO ALCOHOL LICENSES

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Hearing – Amendment to Chapter 6

City Attorney Christina Wenko states the amendment to Chapter 6 clearly states the fine for running at large for a fine of $50. City staff had discovered the code wording was presented in different sections and now it will be easily accessible and easier to follow when reading the code.

President Scott Decker opens the public hearing at 5:06 p.m. Hearing no public comments, the public hearing is closed at 5:07 p.m. and the following motion is made.

MOTION BY: Russ Murphy SECONDED BY: Jason Fridrich
To approve the first reading of Ordinance 1827.

ORDINANCE NO. 1827

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 6-39 DAKOTA, RELATING TO ANIMAL NUISUANCES

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Public Hearing – Amendment to Chapter 58

City Attorney Christina Wenko presents an amendment to Chapter 58. Some of the terminology has changed in the City's Code section and staff would like to revert it back to what the staff is used to. She states Issuance to Warrant back to Failure to Comply is the wording the staff would like to revert back to. There is no code language change, title of code section only.

President Scott Decker opens the public hearing at 5:09 p.m. Hearing no public comments, the public hearing is closed at 5:10 p.m. and the following motion is made.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve the first reading of Ordinance 1828.

ORDINANCE NO. 1828

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-4 DAKOTA, RELATING TO ISSUANCE OF WARRANTS AND FAILURE TO COMPLY NOTICES

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Public Hearing – Amendment to Chapter 58-100

City Attorney Christina Wenko states HB1298 adjusted the fines for speeding violations. This chapter 58-100 change would remove prior fine system and replace it with the current state fine system. Ms. Wenko explains the new current fine system for public knowledge.

President Scott Decker opens the public hearing at 5:13 p.m. Hearing no public comments, the public hearing is closed at 5:14 p.m. and the following motion is made.

MOTION BY: Joe Ridl SECONDED BY: Russ Murphy
To approve the first reading of Ordinance 1829

ORDINANCE NO. 1829

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-100 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO STATUTORY FEES FOR TRAFFIC VIOLATIONS

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

9. PUBLIC COMMENTS NOT ON AGENDA

None

10. COMMISSION COMMENTS

None

11. ADJOURNMENT

MOTION BY: Joe Ridl SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:35 P.M.

DISPOSITION: Roll call vote… Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____

Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: September 16, 2025

CANVASS BOARD MEETING CITY HALL COMMISSION ROOM SEPTEMBER 2, 2025

1. CALL TO ORDER
President Scott Decker called the meeting to order at 1:00 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL
Present were: President Scott Decker, Commissioners Jason Fridrich and Robert Baer, City Administrator Dustin Dassinger, and City Attorney Christina Wenko

Minute Taker: Assistant to City Administrator Rita Binstock

4. **CANVASSING BOARD OATHS**
All five (5) members of the canvassing board stood up, raised their right hand and recited their oaths. Signed by each one and notarized by Rita Binstock.

5. **DETERMINATION OF BALLOTS**
A. City Administrator Dustin Dassinger presented to the Board one (1) set-aside envelope containing an Absentee ballot that was set aside by the Absentee officer due to the signature being questionable on whether the application signature matched the voter affidavit signature on the return envelope.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To **REJECT** the set-aside Absentee Ballot due to a questionable signature.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. City Administrator Dustin Dassinger presented to the Board one (1) set-aside envelope containing an Absentee ballot that had a temporary address of the Oasis Motel. At this time there was no full-time residence.

Commissioner Jason Fridrich questions how they got a ballot and cannot verify the address.

City Attorney Christina Wenko stated that the individual likely went to vote, and the election workers questioned her address and set aside the ballot for that reason. A letter was provided from the Dunn County Sheriff's Department regarding the address. The City had requested the voter prove a permanent residence and at this time. There was no proof of the residence.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To **REJECT** the set-aside Absentee Ballot due to a no permanent address.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Deputy City Administrator Carlson presented to the Board that there was one write-in votes for contest that meet the 10% of the total votes cast. All write-in votes were categorized as scattered for the Special election.

6. **REVIEW THE ABSTRACT OF VOTES CAST AND BALLOT CERTIFICATION**
The Board reviewed the ballot certifications of votes and reconciliation of ballots.

7. **CERTIFY AND SIGN THE ABSTRACT OF VOTES**
City Administrator Dustin Dassinger presented the Board with the Abstract of Votes document for their signatures and the Abstract of Votes was notarized by Rita Binstock.

8. ADJOURNMENT

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 1:15 P.M.

DISPOSITION: Roll call vote… Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____

Rita Binstock, Recording Secretary

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: September 19, 2025

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
Payables Management

Ranges:
Vendor ID: First - Last
Class ID: First - Last
Payment Priority: First - Last
Vendor Name: First - Last

FED TAX CLAS: First - Last
Posting Date: First - Last
Document Number: First - Last

Print Option: DETAIL
Age By: Document Date
Aging Date: 9/1/2025

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Sorted By: Vendor Name
Due Date

*** - Indicates an unposted credit document that has been applied.**

Vendor ID: 4977 **Name:** ADVANTAGE CREDIT BUREAU **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	65674	INV	8/31/2025	8/31/2025	$449.50	CREDIT BUREAU CHECKS		$449.50			
							Due				
Voucher(s): 1						Aged Totals:	$449.50	$449.50	$0.00	$0.00	$0.00

Vendor ID: 5801 **Name:** AERZEN USA CORPORATION **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SEPI-25-004031	INV	7/22/2025	7/22/2025	$729.86	AIR FILTER CARTRIDGES, OIL			$729.86		
							Due				
Voucher(s): 1						Aged Totals:	$729.86	$0.00	$729.86	$0.00	$0.00

Vendor ID: 5458 **Name:** AFFORDABLE TREE SERVICE LLC **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1497	INV	9/2/2025	9/2/2025	$2,100.00	REMOVAL FO 4 TREES/CLEAN		$2,100.00			
							Due				
Voucher(s): 1						Aged Totals:	$2,100.00	$2,100.00	$0.00	$0.00	$0.00

Vendor ID: 5115 **Name:** ALLSTATE PETERBILT OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4603114136	INV	8/28/2025	8/28/2025	$1,060.41	INSPECTION ON PETERBILT 5		$1,060.41			
							Due				
Voucher(s): 1						Aged Totals:	$1,060.41	$1,060.41	$0.00	$0.00	$0.00

Vendor ID: 9771 **Name:** AMAZON CAPITAL SERVICES **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1KRVGQC44WH9	INV	8/25/2025	8/25/2025	$363.68	TIDE, CLOROX		$363.68			
	13NTFG4M7KCR	INV	8/27/2025	8/27/2025	$167.61	ROLL FILM, PAPER TOWELS		$167.61			
	1PCDHGVVJJWN	INV	8/29/2025	8/29/2025	$63.96	LENS CLEANING WIPES		$63.96			
	117TDPXHKL1R	INV	9/1/2025	9/1/2025	$370.76	PROGRAMMING		$370.76			
	1DXMPNRGDYMM	INV	9/2/2025	9/2/2025	$89.91	TACTICAL BELT		$89.91			
	1LRM7GK9FK36	INV	9/2/2025	9/2/2025	$14.99	IPHONE GUARD		$14.99			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	1MJG1QNMDT7V	INV	9/2/2025	9/2/2025	$329.00	LAPTOP SCREEN EXTENDER		$329.00			
	1RR3CKQW6M1K	INV	9/2/2025	9/2/2025	$263.27	COFFEE, KIRKS FIRE INVESTI		$263.27			
								Due			
Voucher(s):	**8**					**Aged Totals:**	**$1,663.18**	**$1,663.18**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6032 **Name:** AUTO VALUE, APH STORE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	416113222	INV	9/2/2025	9/2/2025	$46.99	BUGS B GONE 1 GAL		$46.99			
								Due			
Voucher(s):	**1**					**Aged Totals:**	**$46.99**	**$46.99**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 68 **Name:** B & K ELECTRIC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201343	INV	8/27/2025	8/27/2025	$429.76	10 AMP FUSE		$429.76			
	201344	INV	8/27/2025	8/27/2025	$897.32	10 AMP FUSES, BLACK ST LIT		$897.32			
	201346	INV	8/27/2025	8/27/2025	$255.00	12" ROUND LED		$255.00			
	201347	INV	8/27/2025	8/27/2025	$375.00	LED STREET LIGHT		$375.00			
	201348	INV	9/2/2025	9/2/2025	$100.00	TRAFFIC TECH EMERGENCY S		$100.00			
	201364	INV	9/8/2025	9/8/2025	$750.00	12TH ST W 500 BL LIGHTS		$750.00			
								Due			
Voucher(s):	**6**					**Aged Totals:**	**$2,807.08**	**$2,807.08**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2039240987	INV	8/18/2025	8/18/2025	$98.49	DIP TEEN		$98.49			
	2039239427	INV	8/20/2025	8/20/2025	$446.60	BC		$446.60			
								Due			
Voucher(s):	**2**					**Aged Totals:**	**$545.09**	**$545.09**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6467 **Name:** BARR ENGINEERING CO. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34451069.01-3	INV	8/14/2025	8/14/2025	$8,360.23	202508 MANNS DAM STUDY		$8,360.23			
	34451069.01-4	INV	9/9/2025	9/9/2025	$14,262.11	202508 MANNS DAM		$14,262.11			
	34451070.01-4	INV	9/9/2025	9/9/2025	$39,377.72	202310 QUEEN CITY DAM		$39,377.72			
								Due			
Voucher(s):	**3**					**Aged Totals:**	**$62,000.06**	**$62,000.06**	**$0.00**	**$0.00**	**$0.00**

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Vendor ID: 6096 **Name:** BARTLETT & WEST, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00730105701	INV	9/5/2025	9/5/2025	$233.00	202215 DICKINSON PUBLIC LIE		$233.00			
							Due				
Voucher(s): 1						Aged Totals:	$233.00	$233.00	$0.00	$0.00	$0.00

Vendor ID: 817 **Name:** BECKER, DANA **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	9/10/2025	9/10/2025	$1,176.79	OPEB HLTH BENEFIT -AUGUS		$1,176.79			
							Due				
Voucher(s): 1						Aged Totals:	$1,176.79	$1,176.79	$0.00	$0.00	$0.00

Vendor ID: 4670 **Name:** BEK CONSULTING **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7036	INV	8/5/2025	8/5/2025	$18,882.78	EXTRA WORK FORM		$18,882.78			
	202503 2	INV	8/26/2025	8/26/2025	$1,232,302.09	202503 2025 WATERMAIN REF		$1,232,302.09			
							Due				
Voucher(s): 2						Aged Totals:	$1,251,184.87	$1,251,184.87	$0.00	$0.00	$0.00

Vendor ID: 773 **Name:** BERGER ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	89447	INV	8/21/2025	8/21/2025	$270.00	TROUBLESHOOT GENERATOI		$270.00			
	89490	INV	8/27/2025	8/27/2025	$945.00	DELIVERED POLES		$945.00			
							Due				
Voucher(s): 2						Aged Totals:	$1,215.00	$1,215.00	$0.00	$0.00	$0.00

Vendor ID: 2551 **Name:** BLACKSTONE AUDIO, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2208613	INV	8/25/2025	8/25/2025	$112.47	DIP AV		$112.47			
	2209544	INV	8/29/2025	8/29/2025	$305.82	DIP AV		$305.82			
							Due				
Voucher(s): 2						Aged Totals:	$418.29	$418.29	$0.00	$0.00	$0.00

Vendor ID: 9805 **Name:** BOBCAT OF MANDAN, INC. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12652	INV	8/28/2025	8/28/2025	$359.26	GLASS, DOO WHITBLD		$359.26			
							Due				
Voucher(s): 1						Aged Totals:	$359.26	$359.26	$0.00	$0.00	$0.00

Vendor ID: 6272 **Name:** BOSS OFFICE PRODUCTS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

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	816704-0	INV	8/13/2025	8/13/2025	$89.98	SECURITY, WRISTBANDS		$89.98			
								Due			
Voucher(s):	1					Aged Totals:		$89.98	$89.98	$0.00	$0.00	$0.00

Vendor ID: 5004 **Name:** BOUND TREE MEDICAL LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	85898970	INV	8/27/2025	8/27/2025	$1,123.96	CURAPLEX TRACTION SPLINT		$1,123.96			
								Due			
Voucher(s):	1					Aged Totals:		$1,123.96	$1,123.96	$0.00	$0.00	$0.00

Vendor ID: 4390 **Name:** BRAUN DISTRIBUTING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	396754	INV	8/26/2025	8/26/2025	$1,966.32	CAN LINERS, T TISSUE		$1,966.32			
	39870	INV	8/29/2025	8/29/2025	$29.85	3 5 GAL SPRING WATER		$29.85			
	397977	INV	9/3/2025	9/3/2025	$219.40	CAR/TRUCK WASH, PROLINE		$219.40			
								Due			
Voucher(s):	3					Aged Totals:		$2,215.57	$2,215.57	$0.00	$0.00	$0.00

Vendor ID: 3527 **Name:** BRAUN INTERTEC CORPORATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B441072	INV	9/5/2025	9/5/2025	$6,674.25	202501 2025 ROAD MAINTENA		$6,674.25			
	B441073	INV	9/5/2025	9/5/2025	$23,151.00	202503 2025 WATERMAIN REF		$23,151.00			
	B441074	INV	9/5/2025	9/5/2025	$7,546.00	202509 SIMS STREET		$7,546.00			
								Due			
Voucher(s):	3					Aged Totals:		$37,371.25	$37,371.25	$0.00	$0.00	$0.00

Vendor ID: 592 **Name:** BRAVERA INSURANCE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18300	INV	9/4/2025	9/4/2025	$50.00	NOTARY BOND EFF 090425		$50.00			
								Due			
Voucher(s):	1					Aged Totals:		$50.00	$50.00	$0.00	$0.00	$0.00

Vendor ID: 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0383193	INV	8/20/2025	8/20/2025	$113.12	HYDO ADV PARTS		$113.12			
	09WO0127569	INV	8/27/2025	8/27/2025	$4,613.14	WORK DONE ON UNIT R61		$4,613.14			
	09WO0127646	INV	8/28/2025	8/28/2025	$4,902.52	WORK DONE ON UNIT R1		$4,902.52			
	09PS0384085	INV	9/6/2025	9/6/2025	$1,491.64	END EDGE, EDGE CUTT		$1,491.64			
	09PS0384086	INV	9/6/2025	9/6/2025	$32.44	WASHER HARD, BOLT, WASH		$32.44			

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							Due				
Voucher(s):	5					Aged Totals:	$11,152.86	$11,152.86	$0.00	$0.00	$0.00

Vendor ID: 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-437940	CRM	8/28/2025		($22.00)	RETURN BATTERY CORE		($22.00)			
	2781-437812	INV	8/26/2025	8/26/2025	$196.63	BATTERY-SILVER		$196.63			
	2781-437938	INV	8/28/2025	8/28/2025	$53.76	6 OIL FILTERS		$53.76			
	2781-438307	INV	9/5/2025	9/5/2025	$38.36	TURN SIGNAL FLASHER		$38.36			

							Due				
Voucher(s):	4					Aged Totals:	$266.75	$266.75	$0.00	$0.00	$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	999100808237	INV	8/15/2025	8/15/2025	$116.21	DIP		$116.21			
	999100810252	INV	8/15/2025	8/15/2025	$28.49	DIP		$28.49			
	999100911808	INV	8/25/2025	8/25/2025	$55.48	SLOPE		$55.48			
	999100953281	INV	8/26/2025	8/26/2025	$74.22	DIP		$74.22			

							Due				
Voucher(s):	4					Aged Totals:	$274.40	$274.40	$0.00	$0.00	$0.00

Vendor ID: 2328 **Name:** CHADS AUTOMOTIVE CLINIC INC **Class ID:** 1099 **FED TAX CLAS:** MISC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	82691	INV	9/4/2025	9/4/2025	$138.00	SCAN TEST		$138.00			

							Due				
Voucher(s):	1					Aged Totals:	$138.00	$138.00	$0.00	$0.00	$0.00

Vendor ID: 4721 **Name:** CIVIL SCIENCE INFRASTRUCTURE INC **Class ID:** **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19027	INV	8/15/2025	8/15/2025	$1,265.50	202319 ENT SIGN PLCMT STU		$1,265.50			
	19042	INV	8/15/2025	8/15/2025	$5,368.75	202601 2026 ROAD MAINTENA		$5,368.75			

							Due				
Voucher(s):	2					Aged Totals:	$6,634.25	$6,634.25	$0.00	$0.00	$0.00

Vendor ID: 6591 **Name:** CLEARSTREAM ENVIRONMENTAL, INC **Class ID:** **FED TAX CLAS:** C -CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12012	INV	9/5/2025	9/5/2025	$91,913.20	202419 WRF FINAL CLARIFIER		$91,913.20			

							Due				
Voucher(s):	1					Aged Totals:	$91,913.20	$91,913.20	$0.00	$0.00	

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Vendor ID: 4613 **Name:** COCA COLA BOTTLING CO INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	133748	CRM	8/14/2025		($272.00)	BUSINESS PROMO		($272.00)			
	133671	INV	7/31/2025	7/31/2025	$321.90	DRINKS/SODAS -LEGACY SQL			$321.90		
	133741	INV	8/14/2025	8/14/2025	$118.80	DRINKS/SODAS -LEGACY SQL		$118.80			
	133647	INV	9/4/2025	9/4/2025	$158.40	MISC DRINKS/SODAS -LEGAC		$158.40			
							Due				
Voucher(s): 4						**Aged Totals:**	**$327.10**	**$5.20**	**$321.90**	**$0.00**	**$0.00**

Vendor ID: 9886 **Name:** COLUMN SOFTWARE PBC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6EA305FD-0010	INV	7/1/2025	7/1/2025	$104.88	BIDS/PROPOSALS NOTICES				$104.88	
	6EA305FD-0012	INV	7/1/2025	7/1/2025	$107.92	BIDS/PROPOSALS NOTICES				$107.92	
							Due				
Voucher(s): 2						**Aged Totals:**	**$212.80**	**$0.00**	**$0.00**	**$212.80**	**$0.00**

Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3027600 090125	INV	9/1/2025	9/1/2025	$59.99	MONTHLY PHONE BILLING		$59.99			
	423500 090125	INV	9/1/2025	9/1/2025	$147.70	MONTHLY PHONE BILLING		$147.70			
							Due				
Voucher(s): 2						**Aged Totals:**	**$207.69**	**$207.69**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6157 **Name:** CORE & MAIN LP **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CNV1000010850	INV	8/22/2025	8/22/2025	$35,425.18	FITTINGS		$35,425.18			
	CNV1000010852	INV	8/22/2025	8/22/2025	$3,641.35	FITTINGS		$3,641.35			
							Due				
Voucher(s): 2						**Aged Totals:**	**$39,066.53**	**$39,066.53**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6589 **Name:** CST INDUSTRIES, INC **Class ID:** **FED TAX CLAS:** C-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P000021584	INV	8/22/2025	8/22/2025	$1,600.00	CONTRACT #212226		$1,600.00			
							Due				
Voucher(s): 1						**Aged Totals:**	**$1,600.00**	**$1,600.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5999 **Name:** DAKOTA BUSINESS SOLUTIONS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11489	INV	9/2/2025	9/2/2025	$207.00	ANNUAL MAINTENANCE		$207.00			

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							Due				
Voucher(s):	1					Aged Totals:	$207.00	$207.00	$0.00	$0.00	$0.00

Vendor ID: 5826 **Name:** DAKOTA PRAIRIE REFINNING, LLC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	090925	INV	9/9/2025	9/9/2025	$9,466.73	CONVEYANCE FEES -SOLD T(		$9,466.73			
							Due				
Voucher(s):	1					Aged Totals:	$9,466.73	$9,466.73	$0.00	$0.00	$0.00

Vendor ID: 162 **Name:** DENNYS ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	32061	INV	7/31/2025	7/31/2025	$2,356.12	BUILD 2 SPACE 50A PANEL			$2,356.12		
							Due				
Voucher(s):	1					Aged Totals:	$2,356.12	$0.00	$2,356.12	$0.00	$0.00

Vendor ID: 9828 **Name:** DIAMOND TRUCK EQUIPMENT LLC **Class ID:** 1099 **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	W 548	INV	8/27/2025	8/27/2025	$132.00	INSPECTED & FOUND PIN HOI		$132.00			
							Due				
Voucher(s):	1					Aged Totals:	$132.00	$132.00	$0.00	$0.00	$0.00

Vendor ID: 131 **Name:** DICKINSON CONVENTION BUREAU **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09082025	INV	9/8/2025	9/8/2025	$56,262.35	STATE TREA/OCCU TAX. REC		$56,262.35			
							Due				
Voucher(s):	1					Aged Totals:	$56,262.35	$56,262.35	$0.00	$0.00	$0.00

Vendor ID: 175 **Name:** DICKINSON PARKS & REC **Class ID:** **FED TAX CLAS:** GOVERNMENT NON PROFI

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09082025	INV	9/8/2025	9/8/2025	$34,260.67	STATE TREA/STATE AID RECI		$34,260.67			
							Due				
Voucher(s):	1					Aged Totals:	$34,260.67	$34,260.67	$0.00	$0.00	$0.00

Vendor ID: 5166 **Name:** DICKINSON PARKS & REC (MEMBERS) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3190198	INV	8/27/2025	8/27/2025	$2,352.90	EMPLOYEE MEMBERSHIPS		$2,352.90			
							Due				
Voucher(s):	1					Aged Totals:	$2,352.90	$2,352.90	$0.00	$0.00	$0.00

Vendor ID: 179 **Name:** DICKINSON READY MIX **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	298223	INV	8/22/2025	8/22/2025	$2,618.70	RIVERDALE ROCK		$2,618.70			
	298444	INV	8/25/2025	8/25/2025	$1,881.00	6 SK/4000 PSI TICKETS 20234		$1,881.00			

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	298459	INV	8/26/2025	8/26/2025	$4,204.90	RIVERDALE ROCK		$4,204.90				
								Due				
Voucher(s):	3					Aged Totals:		$8,704.60	$8,704.60	$0.00	$0.00	$0.00

Vendor ID: 192 **Name:** DONS FILTER & FURNACES UNLIMITED **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	056588	INV	9/5/2025	9/5/2025	$803.56	MISC FILTERS		$803.56			
								Due			
Voucher(s):	1					Aged Totals:		$803.56	$803.56	$0.00	$0.00	$0.00

Vendor ID: 5695 **Name:** DOVER PUBLICATIONS, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	93066349	INV	9/2/2025	9/2/2025	$17.50	GIFT SHOP STOCK		$17.50			
								Due			
Voucher(s):	1					Aged Totals:		$17.50	$17.50	$0.00	$0.00	$0.00

Vendor ID: 203 **Name:** EAST END AUTO (POLICE) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19249	INV	8/11/2025	8/11/2025	$50.00	TOWING 1999 PONTIAC PRIX		$50.00			
								Due			
Voucher(s):	1					Aged Totals:		$50.00	$50.00	$0.00	$0.00	$0.00

Vendor ID: 2535 **Name:** ELECTRIC PUMP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	033719	INV	9/5/2025	9/5/2025	$624.00	FLYGT, RING WEAR		$624.00			
								Due			
Voucher(s):	1					Aged Totals:		$624.00	$624.00	$0.00	$0.00	$0.00

Vendor ID: 2758 **Name:** ELECTRONIC COMMUNICATIONS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	107183	INV	9/3/2025	9/3/2025	$462.00	4" MPOWER ROCKER PANEL		$462.00			
	107171	INV	9/9/2025	9/9/2025	$550.00	INSTALLED INTERIOR LIGHTB		$550.00			
								Due			
Voucher(s):	2					Aged Totals:		$1,012.00	$1,012.00	$0.00	$0.00	$0.00

Vendor ID: 181 **Name:** FACTORY MOTOR PARTS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1-11041478	INV	8/26/2025	8/26/2025	$1,720.24	8 BATTERY GC2H 6V 251 AH		$1,720.24			
	206-030081	INV	8/26/2025	8/26/2025	$89.81	DEL 58G		$89.81			
	206-030082	INV	8/26/2025	8/26/2025	$292.56	BATTERY CCA		$292.56			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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	206-030089	INV	8/26/2025	8/26/2025	$102.06	DEL 59PS		$102.06			
	206-030254	INV	9/2/2025	9/2/2025	$94.85	FVP P94R		$94.85			
	206-030281	INV	9/3/2025	9/3/2025	$87.41	BATTERY		$87.41			
							Due				
Voucher(s):	6					Aged Totals:	$2,386.93	$2,386.93	$0.00	$0.00	$0.00

Vendor ID: 1567 **Name:** FASTENAL COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	NDDIC204275	CRM	4/25/2025		($1,064.32)	RETURN 16X20X2 STDWBFLT		($308.13)			
	NDDIC206046	INV	8/22/2025	8/22/2025	$3,892.64	PCCHAIN		$3,892.64			
							Due				
Voucher(s):	2					Aged Totals:	$3,584.51	$3,584.51	$0.00	$0.00	$0.00

Vendor ID: 221 **Name:** FEDERAL EXPRESS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8-968-76373	INV	8/27/2025	8/27/2025	$130.55	SHIPPING OF PACKAGE		$130.55			
							Due				
Voucher(s):	1					Aged Totals:	$130.55	$130.55	$0.00	$0.00	$0.00

Vendor ID: 2606 **Name:** FERGUSON ENTERPRISES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1889381	INV	8/11/2025	8/11/2025	$106.97	CLST REP KIT, SD ST KIT		$106.97			
	1899814	INV	8/13/2025	8/13/2025	$44.59	3.5 CLST REP KIT		$44.59			
							Due				
Voucher(s):	2					Aged Totals:	$151.56	$151.56	$0.00	$0.00	$0.00

Vendor ID: 4084 **Name:** FERGUSON WATERWORKS #2516 **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0531802	INV	8/20/2025	8/20/2025	$25,620.15	MARCO COUP, AFC VLV		$25,620.15			
	0531805	INV	8/21/2025	8/21/2025	$7,907.37	MACRO COUP, VLV BOX		$7,907.37			
	0532120	INV	8/21/2025	8/21/2025	$1,696.80	6 C900 DR 18 PVC GJ BLUE PI		$1,696.80			
	WI009071	INV	8/21/2025	8/21/2025	$51.75	1-1/2 CURB BX COUP		$51.75			
	WI009071-1	INV	8/22/2025	8/22/2025	$10.35	1 1/2 CURB BX COUP		$10.35			
	0531805-1	INV	8/25/2025	8/25/2025	$7,571.16	MARCO COUP		$7,571.16			
							Due				
Voucher(s):	6					Aged Totals:	$42,857.58	$42,857.58	$0.00	$0.00	$0.00

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Vendor ID: 231 **Name:** FISHER SAND & GRAVEL CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	54315	INV	8/31/2025	8/31/2025	$9,067.42	MT TYPE 1 COVER CHIPS		$9,067.42			
							Due				
Voucher(s): 1						Aged Totals:	$9,067.42	$9,067.42	$0.00	$0.00	$0.00

Vendor ID: 5581 **Name:** FISHER SCIENTIFIC COMPANY, LLC **Class ID:** **FED TAX CLAS:** LLC AS C

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3133533	INV	8/21/2025	8/21/2025	$440.56	BUFFER SOL PH		$440.56			
							Due				
Voucher(s): 1						Aged Totals:	$440.56	$440.56	$0.00	$0.00	$0.00

Vendor ID: 5859 **Name:** FORUM COMMUNICATIONS CO. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	I2025.00096158	INV	8/31/2025	8/31/2025	$250.00	ADVERTISING -LEGACY SQ		$250.00			
	I2025.00096159	INV	8/31/2025	8/31/2025	$200.00	ADVERTISING-LEGACY SQ		$200.00			
	MP119154 083125	INV	8/31/2025	8/31/2025	$231.00	ADVERTISING -MUSEUM		$231.00			
							Due				
Voucher(s): 3						Aged Totals:	$681.00	$681.00	$0.00	$0.00	$0.00

Vendor ID: 6588 **Name:** FREIER, TAMRA **Class ID:** 1099 **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WINDOW BROKE	INV	9/1/2025	9/1/2025	$170.30	REIMBURSEMENT FOR RENT/		$170.30			
							Due				
Voucher(s): 1						Aged Totals:	$170.30	$170.30	$0.00	$0.00	$0.00

Vendor ID: 6287 **Name:** FRIES JOEL/ TRACKER MANAGEMENT **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20094	INV	8/26/2025	8/26/2025	$2,436.78	08-15-2025 DICKINSON-SHAKC		$2,436.78			
	20111	INV	8/27/2025	8/27/2025	$2,435.70	08-25-2025 DICKINSON-SHAKC		$2,435.70			
	20167	INV	8/28/2025	8/28/2025	$452.01	VALVE, AXLE VALVE, SHOP SI		$452.01			
							Due				
Voucher(s): 3						Aged Totals:	$5,324.49	$5,324.49	$0.00	$0.00	$0.00

Vendor ID: 668 **Name:** GALLS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	032341356	INV	8/25/2025	8/25/2025	$163.00	THOROGOOD SIDE ZIP BOOT		$163.00			
							Due				
Voucher(s): 1						Aged Totals:	$163.00	$163.00	$0.00	$0.00	

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Vendor ID: 243 **Name:** GEORGES TIRE SHOP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	194629	INV	8/22/2025	8/22/2025	$40.00	FLAT REPAIR R5		$40.00			
	194722	INV	8/25/2025	8/25/2025	$2,472.00	RECAP TIRES		$2,472.00			
	195011	INV	9/3/2025	9/3/2025	$40.00	FLAT REPAIR R65		$40.00			
	195191	INV	9/7/2025	9/7/2025	$30.00	FIXED FLAT E1		$30.00			
							Due				
Voucher(s): 4						Aged Totals:	$2,582.00	$2,582.00	$0.00	$0.00	$0.00

Vendor ID: 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11351797	INV	8/26/2025	8/26/2025	$445.97	CASE, CAP, CHUTE, BLADE, P		$445.97			
							Due				
Voucher(s): 1						Aged Totals:	$445.97	$445.97	$0.00	$0.00	$0.00

Vendor ID: 9747 **Name:** GREEN LANDON **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 08/2025	INV	9/8/2025	9/8/2025	$125.50	MILEAGE FOR AUGUST 2025		$125.50			
							Due				
Voucher(s): 1						Aged Totals:	$125.50	$125.50	$0.00	$0.00	$0.00

Vendor ID: 258 **Name:** HACH COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14633007	INV	8/19/2025	8/19/2025	$470.20	CHEMICALS		$470.20			
	14639703	INV	8/22/2025	8/22/2025	$476.95	CHEMICALS		$476.95			
							Due				
Voucher(s): 2						Aged Totals:	$947.15	$947.15	$0.00	$0.00	$0.00

Vendor ID: 6587 **Name:** HAPPY CAMPER GREENHOUSE **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	082225	INV	8/22/2025	8/22/2025	$7,502.00	HANGING BASKETS, POTTING		$7,502.00			
							Due				
Voucher(s): 1						Aged Totals:	$7,502.00	$7,502.00	$0.00	$0.00	$0.00

Vendor ID: 6210 **Name:** HEART RIVER VOICE **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1386	INV	8/25/2025	8/25/2025	$500.00	ADVERTISING-LEGACY SQ		$500.00			
							Due				
Voucher(s): 1						Aged Totals:	$500.00	$500.00	$0.00	$0.00	

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Vendor ID: 9919 **Name:** HELLMAN & SONS LANDSCAPING LLC **Class ID:** **FED TAX CLAS:** LLC - S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8186	INV	9/3/2025	9/3/2025	$195.00	MOW TRIM BLOW		$195.00			
							Due				
Voucher(s): 1						Aged Totals:	$195.00	$195.00	$0.00	$0.00	$0.00

Vendor ID: 4822 **Name:** HOFF, REBECCA **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RH 090325	INV	9/3/2025	9/3/2025	$22.00	EMPLOYEE EXP-R HOFF		$22.00			
							Due				
Voucher(s): 1						Aged Totals:	$22.00	$22.00	$0.00	$0.00	$0.00

Vendor ID: 5522 **Name:** HUBER TECHNOLOGY INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CD10029348	INV	8/25/2025	8/25/2025	$3,817.61	LOW BEARING ASSEM KIT, RC		$3,817.61			
							Due				
Voucher(s): 1						Aged Totals:	$3,817.61	$3,817.61	$0.00	$0.00	$0.00

Vendor ID: 5447 **Name:** IBS, INC--INDUSTRIAL BOLT & SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	883767-1	INV	8/15/2025	8/15/2025	$250.89	PLATINUM DRILLS		$250.89			
							Due				
Voucher(s): 1						Aged Totals:	$250.89	$250.89	$0.00	$0.00	$0.00

Vendor ID: 5609 **Name:** IDEXX LABORATORIES **Class ID:** **FED TAX CLAS:** C-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3182846675	INV	8/25/2025	8/25/2025	$281.48	VESSELS		$281.48			
							Due				
Voucher(s): 1						Aged Totals:	$281.48	$281.48	$0.00	$0.00	$0.00

Vendor ID: 2255 **Name:** INFORMATION TECHNOLOGY DEPT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP082025.945.0	INV	8/31/2025	8/31/2025	$565.70	AZURE AD PLAN 2, VPN CLIEN		$565.70			
	DP082025.945.7	INV	8/31/2025	8/31/2025	$189.15	WAN ACCESS STATE FIBER C		$189.15			
	TC082025.945.0	INV	8/31/2025	8/31/2025	$25.00	PEXIP VIRTUAL MEETING ROC		$25.00			
	TC082025.945.7	INV	8/31/2025	8/31/2025	$30.02	MISC RECURRING BILLINGS		$30.02			
							Due				
Voucher(s): 4						Aged Totals:	$809.87	$809.87	$0.00	$0.00	$0.00

Vendor ID: 5788 **Name:** INNOVATIVE OFFICE SOLUTIONS LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN4913394	INV	8/21/2025	8/21/2025	$47.65	PAD, BATTERY C PACK		$47.65			
Voucher(s): 1						Aged Totals:	Due $47.65	$47.65	$0.00	$0.00	$0.00

Vendor ID: 293 **Name:** JEROMES DISTRIBUTING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2062783	INV	8/28/2025	8/28/2025	$90.00	10 KANDIYOHI 5 GAL DRINKIN		$90.00			
	2062869	INV	8/29/2025	8/29/2025	$12.75	WATER RENTAL		$12.75			
Voucher(s): 2						Aged Totals:	Due $102.75	$102.75	$0.00	$0.00	$0.00

Vendor ID: 2310 **Name:** JOHNSON CONTROLS FIRE PROTECTION LP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24952350	INV	9/1/2025	9/1/2025	$720.00	ANNUAL INVOICE FOR FIRE M		$720.00			
Voucher(s): 1						Aged Totals:	Due $720.00	$720.00	$0.00	$0.00	$0.00

Vendor ID: 9550 **Name:** JONES ANGELINA **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AJ 082125	INV	8/21/2025	8/21/2025	$62.00	EMPLOYEE EXP-A JONES		$62.00			
Voucher(s): 1						Aged Totals:	Due $62.00	$62.00	$0.00	$0.00	$0.00

Vendor ID: 3112 **Name:** JUST-IN GLASS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	296106	INV	8/15/2025	8/15/2025	$50.00	WINDSHIELD REPAIR		$50.00			
	29318	INV	8/27/2025	8/27/2025	$1,117.60	BACK WINDOW, SHOP SUPPL		$1,117.60			
Voucher(s): 2						Aged Totals:	Due $1,167.60	$1,167.60	$0.00	$0.00	$0.00

Vendor ID: 304 **Name:** KDIX RADIO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	293 083125	INV	8/31/2025	8/31/2025	$200.00	ADVERTISING-LEGACY SQ		$200.00			
Voucher(s): 1						Aged Totals:	Due $200.00	$200.00	$0.00	$0.00	$0.00

Vendor ID: 2837 **Name:** KILLDEER SADDLE CLUB **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	GRANT FUNDS '25	INV	8/20/2025	8/20/2025	$3,500.00	SW REGION GRANT FUNDS 2(		$3,500.00			
Voucher(s): 1						Aged Totals:	Due $3,500.00	$3,500.00	$0.00	$0.00	

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Vendor ID: 5921 **Name:** KIMMERLE, TIFFANY **Class ID:** **FED TAX CLAS:** EMPLOY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TK 082825	INV	8/28/2025	8/28/2025	$135.00	EMPLOYEE EXP- T WHINERY		$135.00			
							Due				
Voucher(s): 1						Aged Totals:	$135.00	$135.00	$0.00	$0.00	$0.00

Vendor ID: 5512 **Name:** KONECRANES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	163033888	INV	8/29/2025	8/29/2025	$502.00	JULY 2025 INSPECTION		$502.00			
							Due				
Voucher(s): 1						Aged Totals:	$502.00	$502.00	$0.00	$0.00	$0.00

Vendor ID: 6586 **Name:** LIFEBLANKET LLC **Class ID:** 1099 **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	25-9683	INV	8/19/2025	8/19/2025	$1,841.00	TRANSFER PAD,LINERS, LIFE		$1,841.00			
	25-9726	INV	8/22/2025	8/22/2025	$804.00	BARRIER SAFE LINERS		$804.00			
							Due				
Voucher(s): 2						Aged Totals:	$2,645.00	$2,645.00	$0.00	$0.00	$0.00

Vendor ID: 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	154050	INV	8/20/2025	8/20/2025	$30.00	CLOTHING ORDERED-A JOHN		$30.00			
	154190	INV	8/26/2025	8/26/2025	$127.00	POLO ORDERED BY H DASSI		$127.00			
	154210	INV	8/27/2025	8/27/2025	$94.00	EMB/ LOGO NAME		$94.00			
	154234	INV	8/28/2025	8/28/2025	$35.00	5 T SHIRTS ORDERED-T CULF		$35.00			
	154424	INV	9/5/2025	9/5/2025	$28.00	CLOTHING ORDERED-RICO N		$28.00			
	154474	INV	9/8/2025	9/8/2025	$115.00	CLOTHING ORDERED -E BRUI		$115.00			
							Due				
Voucher(s): 6						Aged Totals:	$429.00	$429.00	$0.00	$0.00	$0.00

Vendor ID: 5827 **Name:** LUCKY'S XPRESS **Class ID:** 1099 **FED TAX CLAS:** LLC AS PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1029792	INV	8/27/2025	8/27/2025	$100.00	10 CAR WASHES FOR POLICE		$100.00			
							Due				
Voucher(s): 1						Aged Totals:	$100.00	$100.00	$0.00	$0.00	$0.00

Vendor ID: 6590 **Name:** LYNETTE BURDETT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	LB 082825	INV	8/28/2025	8/28/2025	$20.00	EMPLOYEE EXP-L BURDETT		$20.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

		Due				
Voucher(s): 1	Aged Totals:	$20.00	$20.00	$0.00	$0.00	$0.00

Vendor ID: 6192 **Name:** MAC'S HARDWARE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	827114/D	INV	8/26/2025	8/26/2025	$8.20	20 BULK FASTENERS		$8.20			
	827134/D	INV	8/27/2025	8/27/2025	$8.00	HANDLE WIRE BRUSH		$8.00			

		Due				
Voucher(s): 2	Aged Totals:	$16.20	$16.20	$0.00	$0.00	$0.00

Vendor ID: 352 **Name:** MACKOFF KELLOGG LAW FIRM **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 08/25	INV	9/3/2025	9/3/2025	$17,000.00	PROSECUTION -AUGUST 2025		$17,000.00			
	56000-000C 08/25	INV	9/3/2025	9/3/2025	$15,000.00	CITY ATTORNEY CONTRACT (		$15,000.00			

		Due				
Voucher(s): 2	Aged Totals:	$32,000.00	$32,000.00	$0.00	$0.00	$0.00

Vendor ID: 5715 **Name:** MARTIN'S WELDING & REFRIGERATION INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10701	INV	7/1/2025	7/1/2025	$950.36	SERVICE WORK ON HEATER (				$950.36	
	10703	INV	7/1/2025	7/1/2025	$220.00	LOOKED AT BLOWER ASSEMI				$220.00	
	10742	INV	7/1/2025	7/1/2025	$1,328.78	SERVICE WORK ON ERU #2				$1,328.78	
	10776	INV	7/1/2025	7/1/2025	$1,095.00	RECOVERED 73 UNITS-BALEF				$1,095.00	
	11355	INV	7/1/2025	7/1/2025	$1,549.40	SERVICE WORK ON HEATER (				$1,549.40	
	11515	INV	7/16/2025	7/16/2025	$1,934.48	INSTALLED NEW MOTOR			$1,934.48		
	11144	INV	8/1/2025	8/1/2025	$1,426.00	RECOVERED 92 UNITS-BALEF			$1,426.00		
	11686	INV	8/6/2025	8/6/2025	$1,651.00	SERVICE WORK ON THERMO!		$1,651.00			
	11747	INV	8/13/2025	8/13/2025	$7,986.48	INSTALL OF FRESH AIR SYSTI		$7,986.48			
	11798	INV	8/26/2025	8/26/2025	$765.00	RECOVERED 51 UNITS-BALEF		$765.00			
	11812	INV	8/26/2025	8/26/2025	$229.00	SERVICE WORK ON AC AT PU		$229.00			
	11827	INV	8/27/2025	8/27/2025	$206.00	3 WAY CAPACITOR, LABOR/RI		$206.00			
	11845	INV	8/27/2025	8/27/2025	$335.00	SERVICE WORK ON HEAT PUI		$335.00			
	11865	INV	8/28/2025	8/28/2025	$81.00	6 1" FILTERS		$81.00			
	11873	INV	8/29/2025	8/29/2025	$229.00	SERVICE WORK ON ANIMAL F		$229.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

		Due				
Voucher(s): 15	Aged Totals:	$19,986.50	$11,482.48	$3,360.48	$5,143.54	$0.00

Vendor ID: 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	69142	INV	8/19/2025	8/19/2025	$248.91	AJAX, COUPLINGS, NIPPLES,		$248.91			
	69225	INV	8/21/2025	8/21/2025	$206.10	4X8X16 SOLID BLOCKS (90)		$206.10			
	69241	INV	8/21/2025	8/21/2025	$200.46	DUCK GEN PURP, COLOR DU		$200.46			
	69276	INV	8/22/2025	8/22/2025	$72.96	COMPOSITE SHIMS		$72.96			
	69360	INV	8/25/2025	8/25/2025	$10.44	SPRING WATERS		$10.44			
	69430	INV	8/27/2025	8/27/2025	$290.96	WATER, FEBREZE PLUG REFI		$290.96			
	69442	INV	8/27/2025	8/27/2025	$59.98	2 24" AVONDALE PLNTRS		$59.98			
	69491	INV	8/28/2025	8/28/2025	$53.21	STEM LT TRP REFILL, BB FLAI		$53.21			
	69506	INV	8/28/2025	8/28/2025	$27.98	2 12" MUM MULIT COLORED		$27.98			
	69533	INV	8/29/2025	8/29/2025	$6.99	CLASSV 5/8" HITCH PIN		$6.99			
	69745	INV	9/3/2025	9/3/2025	$10.77	2 DUCK GEN PURP TAPE, MA		$10.77			
	69781	INV	9/4/2025	9/4/2025	$25.99	BULLS EYE 1-2-3 PRIMER		$25.99			
	69803	INV	9/4/2025	9/4/2025	$615.23	25LB BAG OIL DRI		$615.23			
	69933	INV	9/8/2025	9/8/2025	$130.37	MISC ITEMS FOR LIBRARY		$130.37			

		Due				
Voucher(s): 14	Aged Totals:	$1,960.35	$1,960.35	$0.00	$0.00	$0.00

Vendor ID: 6400 **Name:** MIDCONTINENT COMMUNICATIONS **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950114908	INV	8/20/2025	8/20/2025	$234.78	MIDCO BUSINESS INTERNET		$234.78			

		Due				
Voucher(s): 1	Aged Totals:	$234.78	$234.78	$0.00	$0.00	$0.00

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	99182	INV	8/20/2025	8/20/2025	$761.29	CABLES, FIXTURES		$761.29			

		Due				
Voucher(s): 1	Aged Totals:	$761.29	$761.29	$0.00	$0.00	$0.00

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	507308346	INV	7/1/2025	7/1/2025	$32.98	BCSD AV				$32.98	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	507345573	INV	7/1/2025	7/1/2025	$12.74	BCSD AV			$12.74	
	507635340	INV	8/22/2025	8/22/2025	$76.48	SLCH AV		$76.48		
	507658633	INV	8/28/2025	8/28/2025	$113.21	DIP AV		$113.21		
	507658635	INV	8/28/2025	8/28/2025	$54.74	DIP CH AV		$54.74		
	507679367	INV	8/31/2025	8/31/2025	$2,005.97	DIGITAL AUDIOBOOK, MOVIE,		$2,005.97		
	507691028	INV	9/3/2025	9/3/2025	$194.18	DIP AV		$194.18		
	507691550	INV	9/3/2025	9/3/2025	$26.99	DIP CH AV		$26.99		
	507691551	INV	9/3/2025	9/3/2025	$125.95	BC AV		$125.95		
							Due			
Voucher(s):	**9**					**Aged Totals:**	**$2,643.24**	**$2,597.52**	**$0.00**	**$45.72**	**$0.00**

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1320276	INV	8/21/2025	8/21/2025	$57.00	CHEMICALS		$57.00			
	1320279	INV	8/21/2025	8/21/2025	$311.92	CHEMICALS		$311.92			
	1320284	INV	8/21/2025	8/21/2025	$155.31	CHEMICALS		$155.31			
	1320641	INV	8/25/2025	8/25/2025	$213.36	CHEMICALS		$213.36			
	1321232	INV	8/27/2025	8/27/2025	$311.92	CHEMICALS		$311.92			
	1321233	INV	8/27/2025	8/27/2025	$155.31	CHEMICALS		$155.31			
	1321234	INV	8/27/2025	8/27/2025	$155.31	CHEMICALS		$155.31			
	1321590	INV	8/29/2025	8/29/2025	$57.00	CHEMICALS		$57.00			
	1322339	INV	9/4/2025	9/4/2025	$122.01	CHEMICALS		$122.01			
	1322343	INV	9/4/2025	9/4/2025	$311.92	CHEMICALS		$311.92			
	1322349	INV	9/4/2025	9/4/2025	$33.30	CHEMICALS		$33.30			
	1322350	INV	9/4/2025	9/4/2025	$155.31	CHEMICALS		$155.31			
	1322614	INV	9/5/2025	9/5/2025	$57.00	CHEMICALS		$57.00			
	1322748	INV	9/8/2025	9/8/2025	$1,142.62	CHEMICALS		$1,142.62			
	1323175	INV	9/10/2025	9/10/2025	$57.00	CHEMICALS		$57.00			
							Due				
Voucher(s):	**15**					**Aged Totals:**	**$3,296.29**	**$3,296.29**	**$0.00**	**$0.00**	**$0.00**

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	303 122 1000 5	INV	8/20/2025	8/20/2025	$24.15	W 3RD AVE STOP LITE BLINK		$24.15			
	292 122 1000 8	INV	8/29/2025	8/29/2025	$43.48	W 2ND ST W 3RD AVE		$43.48			
	351 043 1000 4	INV	8/29/2025	8/29/2025	$40.16	EMERGENCY MGMT 530 FAIR\		$40.16			
	505 122 1000 1	INV	8/29/2025	8/29/2025	$47.60	W 4TH AVE DICKINSON ALLE\		$47.60			
	547 122 1000 1	INV	8/29/2025	8/29/2025	$43.03	ROCKY BUTTE PK PARK TANI		$43.03			
	64712210000 043025	INV	8/29/2025	8/29/2025	$9.17	ROCKY BUTTE PK CHRISTMA\		$9.17			
	89112210003 08/25	INV	8/29/2025	8/29/2025	$2,049.87	MONTHLY ELECTRIC BILLING		$2,049.87			
	993 122 1000 0	INV	8/29/2025	8/29/2025	$40.95	DICKINSON SIGNAL LITES W \		$40.95			

		Due				
Voucher(s): 8	**Aged Totals:**	**$2,298.41**	**$2,298.41**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 425 **Name:** ND LIBRARY ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	02073	INV	9/2/2025	9/2/2025	$225.00	EVENT REGISTRATION		$225.00			

		Due				
Voucher(s): 1	**Aged Totals:**	**$225.00**	**$225.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	401968/1	INV	8/25/2025	8/25/2025	$13.47	WIRE BRUSH MINI BRASS, SH		$13.47			
	K01997/1	INV	8/26/2025	8/26/2025	$4.31	KEY MASTER		$4.31			
	402020/1	INV	8/27/2025	8/27/2025	$24.27	SCRAPER, PAINTERS TOOL		$24.27			
	402049/1	INV	8/28/2025	8/28/2025	$42.28	PNTBRSHS		$42.28			
	402066/1	INV	8/28/2025	8/28/2025	$18.99	PLANT FD ALL PURP 5.5#		$18.99			
	402068/1	INV	8/28/2025	8/28/2025	$7.19	HITCH PIN & CLIP STL BK/SV		$7.19			
	402137/1	INV	9/2/2025	9/2/2025	$35.98	GROOVE JOINT PLIERS, ADJ \		$35.98			
	402168/1	INV	9/3/2025	9/3/2025	$5.39	BUTTON BATTERY SILVER 6P		$5.39			

		Due				
Voucher(s): 8	**Aged Totals:**	**$151.88**	**$151.88**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9941 **Name:** NORTH CENTRAL INTERNATIONAL LLC **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	X204048500:02	INV	8/28/2025	8/28/2025	$204.18	OIL FILTER, SPIN ON		$204.18			

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City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$204.18	$204.18	$0.00	$0.00	$0.00

Vendor ID: 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19059613	INV	8/21/2025	8/21/2025	$200.98	NEW TIRES		$200.98			

			Due				
Voucher(s): 1	Aged Totals:	$200.98	$200.98	$0.00	$0.00	$0.00

Vendor ID: 676 **Name:** ODIN **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24738	INV	9/2/2025	9/2/2025	$21,077.12	POLARIS SUBSCR 070125-063		$21,077.12			
	24741	INV	9/2/2025	9/2/2025	$16.79	STATEWIDE DATABA 070125-(		$16.79			
	24742	INV	9/2/2025	9/2/2025	$393.77	STATEWIDE DATAB 070125-06		$393.77			
	24743	INV	9/2/2025	9/2/2025	$10.50	STATEWIDE DATABA 070125-(		$10.50			
	24744	INV	9/2/2025	9/2/2025	$143.29	STATEWIDE DATABA 070125-(		$143.29			

			Due				
Voucher(s): 5	Aged Totals:	$21,641.47	$21,641.47	$0.00	$0.00	$0.00

Vendor ID: 9970 **Name:** OK TIRE STORE INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24-4307	INV	9/4/2025	9/4/2025	$595.50	NEW TIRES		$595.50			

			Due				
Voucher(s): 1	Aged Totals:	$595.50	$595.50	$0.00	$0.00	$0.00

Vendor ID: 6247 **Name:** ONYX + IVORY LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1058	INV	9/3/2025	9/3/2025	$440.00	MENDING FOR FIRE DEPT		$440.00			

			Due				
Voucher(s): 1	Aged Totals:	$440.00	$440.00	$0.00	$0.00	$0.00

Vendor ID: 5965 **Name:** PARADISE DRY CLEANERS, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202508-BUS45	INV	9/1/2025	9/1/2025	$13.20	SERVICES FOR POLICE DEPT		$13.20			

			Due				
Voucher(s): 1	Aged Totals:	$13.20	$13.20	$0.00	$0.00	$0.00

Vendor ID: 3491 **Name:** PRAIRIE AUTO PARTS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	077720	CRM	8/28/2025		($171.99)	RETURN NEW WATER PUMP		($171.99)			
	076474	INV	8/19/2025	8/19/2025	$66.13	CLASSICAL SECTION MOLDEI		$66.13			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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077493	INV	8/27/2025	8/27/2025	$10.28	BATTERY CABLES	$10.28	
077638	INV	8/28/2025	8/28/2025	$9.66	14 O RINGS	$9.66	
077689	INV	8/28/2025	8/28/2025	$23.98	HALOGEN SEALED BEAMS	$23.98	
077818	INV	8/28/2025	8/28/2025	$16.49	ARMORALL PROT 32 OZ	$16.49	
078206	INV	9/2/2025	9/2/2025	$89.60	22IN TRICO FORCE BLDE (4)	$89.60	
078212	INV	9/2/2025	9/2/2025	$74.98	BUGS B GONE (2)	$74.98	
078331	INV	9/3/2025	9/3/2025	$101.99	DIGITAL BRAKE CONTROL	$101.99	
078454	INV	9/4/2025	9/4/2025	$164.79	COOLANT FILTER	$164.79	
078461	INV	9/4/2025	9/4/2025	$19.59	FLASHER ELECTRO MECH	$19.59	
078462	INV	9/4/2025	9/4/2025	$26.99	BRAKE CONTROL CONNECT	$26.99	
078644	INV	9/5/2025	9/5/2025	$14.48	4 BULBS	$14.48	

		Due				
Voucher(s): 13	**Aged Totals:**	**$446.97**	**$446.97**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9720 **Name:** PRAUS DILLON **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP 090125	INV	9/1/2025	9/1/2025	$250.00	CLOTHING ALLOWANCE		$250.00			

		Due				
Voucher(s): 1	**Aged Totals:**	**$250.00**	**$250.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00421442	INV	8/25/2025	8/25/2025	$4.17	3/8 MQC 3/8 MPT STL		$4.17			

		Due				
Voucher(s): 1	**Aged Totals:**	**$4.17**	**$4.17**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6012A **Name:** QUADIENT LEASING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q1922919	INV	7/2/2025	7/2/2025	$177.51	LEASE PAYMENT				$177.51	

		Due				
Voucher(s): 1	**Aged Totals:**	**$177.51**	**$0.00**	**$0.00**	**$177.51**	**$0.00**

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-27141	INV	8/27/2025	8/27/2025	$219.00	2K #10 WINDOW ENVELOPES		$219.00			

		Due				
Voucher(s): 1	**Aged Totals:**	**$219.00**	**$219.00**	**$0.00**	**$0.00**	

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City of Dickinson

Vendor ID: 9694 **Name:** RMB ENVIROMENTAL LABS, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	M2500213	INV	8/26/2025	8/26/2025	$1,680.00	CHEMICALS		$1,680.00			
							Due				
Voucher(s): 1						Aged Totals:	$1,680.00	$1,680.00	$0.00	$0.00	$0.00

Vendor ID: 9635 **Name:** ROBERTS, WINTON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 08/2025	INV	9/8/2025	9/8/2025	$25.97	MILEAGE FOR AUGUST 2025		$25.97			
							Due				
Voucher(s): 1						Aged Totals:	$25.97	$25.97	$0.00	$0.00	$0.00

Vendor ID: 5450 **Name:** ROCKY PLETAN HANDYMAN SERVICES **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	082825	INV	8/28/2025	8/28/2025	$250.00	MOWING OF GRASS & WEEDS		$250.00			
							Due				
Voucher(s): 1						Aged Totals:	$250.00	$250.00	$0.00	$0.00	$0.00

Vendor ID: 609 **Name:** ROUGHRIDER ELECTRIC COOPERATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	9/1/2025	9/1/2025	$95.00	WEST 94 LIGHTS		$95.00			
	103699001	INV	9/1/2025	9/1/2025	$729.00	1378 10TH AVE E		$729.00			
	103699002	INV	9/1/2025	9/1/2025	$32.00	34-140-096		$32.00			
	103699003	INV	9/1/2025	9/1/2025	$666.00	28-140-096		$666.00			
	103699004	INV	9/1/2025	9/1/2025	$760.00	28-140-096		$760.00			
	103699005	INV	9/1/2025	9/1/2025	$77.00	NORTH TOWER		$77.00			
	103699007	INV	9/1/2025	9/1/2025	$119.00	27-140-096		$119.00			
	103699015	INV	9/1/2025	9/1/2025	$75.00	LAGOON PUMP CELL #4		$75.00			
	103699017	INV	9/1/2025	9/1/2025	$142.00	2301 E VILLARD ST		$142.00			
	103699018	INV	9/1/2025	9/1/2025	$162.00	3101 E VILLARD ST		$162.00			
	103699020	INV	9/1/2025	9/1/2025	$35.00	01-139-096		$35.00			
	103699029	INV	9/1/2025	9/1/2025	$162.00	17-139-095		$162.00			
	103699030	INV	9/1/2025	9/1/2025	$225.00	977 CHESTNUT LN		$225.00			
	103699031	INV	9/1/2025	9/1/2025	$49.00	28-140-096		$49.00			
	103699032	INV	9/1/2025	9/1/2025	$185.00	947 14TH ST E		$185.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

103699035	INV	9/1/2025	9/1/2025	$4,272.00	3389 ENERGY DR	$4,272.00
103699036	INV	9/1/2025	9/1/2025	$35.00	1144 20TH AVE SW	$35.00
103699038	INV	9/1/2025	9/1/2025	$19.00	28-140-096	$19.00
103699039	INV	9/1/2025	9/1/2025	$60.00	27-140-096	$60.00
103699040	INV	9/1/2025	9/1/2025	$73.00	2430 15TH ST W	$73.00
103699045	INV	9/1/2025	9/1/2025	$50.00	140-96-27 TRAFFIC LIGHTS	$50.00
103699046	INV	9/1/2025	9/1/2025	$413.00	3405 PUBLIC WORKS BLVD	$413.00
103699047	INV	9/1/2025	9/1/2025	$3,941.00	3411 PUBLIC WORKS BLVD	$3,941.00
103699048	INV	9/1/2025	9/1/2025	$113.00	FRENCH DRAIN LFT STN-LAG	$113.00
103699049	INV	9/1/2025	9/1/2025	$228.00	W VILLARD	$228.00
103699050	INV	9/1/2025	9/1/2025	$119.64	BYPASS LIGHTS	$119.64
103699051	INV	9/1/2025	9/1/2025	$144.66	BYPASS LIGHTS	$144.66
103699052	INV	9/1/2025	9/1/2025	$166.35	BYPASS LIGHTS	$166.35
103699053	INV	9/1/2025	9/1/2025	$284.43	BYPASS LIGHTS	$284.43
103699055	INV	9/1/2025	9/1/2025	$116.00	ST LT SERVICE	$116.00
103699056	INV	9/1/2025	9/1/2025	$706.00	11470 HWY 10	$706.00
103699057	INV	9/1/2025	9/1/2025	$171.21	3343 21ST ST W	$171.21
103699058	INV	9/1/2025	9/1/2025	$155.00	15TH ST & 30TH AVE W	$155.00
103699059	INV	9/1/2025	9/1/2025	$33.69	BRAUN SUB DIVISION LIGHTS	$33.69
103699060	INV	9/1/2025	9/1/2025	$6,364.24	2475 STATE AVE	$6,364.24
103699061	INV	9/1/2025	9/1/2025	$138.00	11201 21ST STREET SW	$138.00
103699062	INV	9/1/2025	9/1/2025	$144.00	11101 34TH STREET SW	$144.00
103699063	INV	9/1/2025	9/1/2025	$33.00	2477 STATE AVE NORTH	$33.00
103699064	INV	9/1/2025	9/1/2025	$149.00	3450 STATE AVE	$149.00
103699065	INV	9/1/2025	9/1/2025	$513.00	3052 STATE AVE N	$513.00
103699067	INV	9/1/2025	9/1/2025	$177.24	4461 12TH ST W	$177.24
103699068	INV	9/1/2025	9/1/2025	$113.00	1331 WAHL ST	$113.00
103699069	INV	9/1/2025	9/1/2025	$101.00	12TH AVE W & MARILYN WAY	$101.00
103699070	INV	9/1/2025	9/1/2025	$89.00	11TH AVE W & 25TH ST	$89.00

	103699071	INV	9/1/2025	9/1/2025	$66.00	CALVIN DR & KOCH ST		$66.00			
	103699072	INV	9/1/2025	9/1/2025	$39.45	3343 21ST STREET WEST		$39.45			
	103699073	INV	9/1/2025	9/1/2025	$39.36	5TH AVE EAST STREET LIGHT		$39.36			
	103699074	INV	9/1/2025	9/1/2025	$44.13	ST LIGHTS SIMS AND 24TH ST		$44.13			
	103699075	INV	9/1/2025	9/1/2025	$42.96	4TH AVE E & 21ST ST E		$42.96			
	103699076	INV	9/1/2025	9/1/2025	$512.76	139-95-17NW		$512.76			
	103699078	INV	9/1/2025	9/1/2025	$66.09	ST LIGHTS 4TH AVE AND 26TH		$66.09			
	105963000	INV	9/1/2025	9/1/2025	$324.00	34-140-096		$324.00			
	105963001	INV	9/1/2025	9/1/2025	$37.00	SEWER VAULT HYW 10 116TH		$37.00			
	105963002	INV	9/1/2025	9/1/2025	$52.41	4TH AVE EAST & 37TH ST EAS		$52.41			
	105963003	INV	9/1/2025	9/1/2025	$41.03	STREET LIGHTS 10TH AVE SW		$41.03			
	105963004	INV	9/1/2025	9/1/2025	$50.34	STREET LIGHTS PRAIRIE OAK		$50.34			
	105963005	INV	9/1/2025	9/1/2025	$31.53	STREET LIGHTS 23RD ST SW		$31.53			
	105963006	INV	9/1/2025	9/1/2025	$35.00	HWY 10 & 116TH AVE SW		$35.00			
	105963007	INV	9/1/2025	9/1/2025	$104.34	2494 I-94 BUSINESS LOOP E		$104.34			
	105963008	INV	9/1/2025	9/1/2025	$178.59	2495 I-94 BUSINESS LOOP E		$178.59			
	103699079	INV	9/5/2025	9/5/2025	$30.00	STREET LIGHTS 9TH AVE & 14		$30.00			

		Due				
Voucher(s): 61	**Aged Totals:**	**$24,130.45**	**$24,130.45**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 42 **Name:** RUNNINGS SUPPLY INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8343362	INV	8/13/2025	8/13/2025	$17.70	PTO LOCK PIN, BENT HITCH P		$17.70			
	8343715	INV	8/14/2025	8/14/2025	$9.98	FUNNEL QUART		$9.98			
	8347934	INV	8/19/2025	8/19/2025	$8.99	SILICONE SEALANT CLEAR		$8.99			
	8349965	INV	8/22/2025	8/22/2025	$9.99	SIGN METAL SMV		$9.99			
	8350236	INV	8/22/2025	8/22/2025	$17.98	SHIMS COMPOSITE		$17.98			
	8354632	INV	8/27/2025	8/27/2025	$21.98	SAW HACK COMPACT		$21.98			
	8356153	INV	8/29/2025	8/29/2025	$195.99	PUNCH & CHISEL SET, CUT O		$195.99			
	8356369	INV	8/29/2025	8/29/2025	$42.99	PUMP HVY DUTY BARREL W/L		$42.99			
	8356749	INV	8/29/2025	8/29/2025	$24.64	UTILITY KNIFE SIDE SLIDE, RE		$24.64			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	8362030	INV	9/5/2025	9/5/2025	$7.99	STORAGE BOX 40 QT CLEAR		$7.99				
								Due				
Voucher(s):	**10**					**Aged Totals:**		**$358.23**	**$358.23**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4512 **Name:** SANFORD HEALTH OCCUPATIONAL MEDICINE D **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	844731	INV	6/30/2025	6/30/2025	$5,311.00	MISC X RAYS, DOT EXAMS, TE				$5,311.00	
	855447	INV	8/29/2025	8/29/2025	$5,515.00	DRUG ADM, EXAMS, CHEST P		$5,515.00			
	856090	INV	8/29/2025	8/29/2025	$526.00	HS PED FA CPR AED, BLS HCI		$526.00			
								Due			
Voucher(s):	**3**					**Aged Totals:**		**$11,352.00**	**$6,041.00**	**$0.00**	**$5,311.00**	**$0.00**

Vendor ID: 517 **Name:** SERVICE PRINTERS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	70834	INV	8/27/2025	8/27/2025	$36.00	NAME PLATE-MURPHY		$36.00			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$36.00**	**$36.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 520 **Name:** SHERWIN WILLIAMS CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6559-6	INV	8/27/2025	8/27/2025	$81.90	PAINT		$81.90			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$81.90**	**$81.90**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5641 **Name:** SIOUX VALLEY ENVIRONMENTAL INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12367	INV	7/8/2025	7/8/2025	$1,705.00	SODIM HYPOCHLORITE			$1,705.00		
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$1,705.00**	**$0.00**	**$1,705.00**	**$0.00**	**$0.00**

Vendor ID: 2580 **Name:** SOUTHWEST GRAIN(BULK) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SX5 IE8129	INV	8/18/2025	8/18/2025	$1,641.83	534.8 GAL RUBY FIELDMASTE		$1,641.83			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$1,641.83**	**$1,641.83**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 1041 **Name:** SOUTHWEST WATER AUTHORITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV14081	INV	8/26/2025	8/26/2025	$660,976.24	MONTHLY WATER BILLING		$660,976.24			
	00608.00 083125	INV	8/31/2025	8/31/2025	$68.26	MONTHLY CONSUMPTION		$68.26			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due				
Voucher(s):	2					Aged Totals:	$661,044.50	$661,044.50	$0.00	$0.00	$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1306619	INV	8/23/2025	8/23/2025	$117.86	STANDARD SHIPMENTS		$117.86			
	1307866	INV	8/30/2025	8/30/2025	$67.09	STANDARD SHIPPMENT		$67.09			
	1317335	INV	9/6/2025	9/6/2025	$28.60	STANDARD SHIPMENT		$28.60			

							Due				
Voucher(s):	3					Aged Totals:	$213.55	$213.55	$0.00	$0.00	$0.00

Vendor ID: 2232 **Name:** STARK COUNTY AUDITOR **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	08/2025	INV	9/5/2025	9/5/2025	$6,425.25	STARK CO PERMIT REMITT 08		$6,425.25			

							Due				
Voucher(s):	1					Aged Totals:	$6,425.25	$6,425.25	$0.00	$0.00	$0.00

Vendor ID: 540 **Name:** STARK DEVELOPMENT CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SUBSIDY PYMT 09/25	INV	9/8/2025	9/8/2025	$62,500.00	SUBSIDY PAYMENT PER CON		$62,500.00			

							Due				
Voucher(s):	1					Aged Totals:	$62,500.00	$62,500.00	$0.00	$0.00	$0.00

Vendor ID: 543 **Name:** STEFFAN'S SAW & BIKE **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14631	INV	7/1/2025	7/1/2025	$59.98	2 @ $29.99				$59.98	

							Due				
Voucher(s):	1					Aged Totals:	$59.98	$0.00	$0.00	$59.98	$0.00

Vendor ID: 2528 **Name:** STEVENSON FUNERAL HOMES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	082025	INV	8/20/2025	8/20/2025	$4,802.60	REPLACEMENT J DUKART BE		$4,802.60			

							Due				
Voucher(s):	1					Aged Totals:	$4,802.60	$4,802.60	$0.00	$0.00	$0.00

Vendor ID: 537 **Name:** SW DISTRICT HEALTH UNIT/ MEDICAL **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1747	INV	8/13/2025	8/13/2025	$90.00	IMMUNIZATION ADMIN, TDAP '		$90.00			

							Due				
Voucher(s):	1					Aged Totals:	$90.00	$90.00	$0.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 538 **Name:** SW DISTRICT HEALTH UNIT/ WATER SAMPLES **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	008309	INV	8/14/2025	8/14/2025	$375.00	WATER ANALYSIS LS1173-118		$375.00			
	008333	INV	8/21/2025	8/21/2025	$375.00	WATER ANAYLSIS LS 1203-12		$375.00			
							Due				
Voucher(s): 2						Aged Totals:	$750.00	$750.00	$0.00	$0.00	$0.00

Vendor ID: 1884 **Name:** SW VICTIM WITNESS PROGRAM **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AUGUST 2025	INV	9/9/2025	9/9/2025	$1,124.99	AUGUST VICTIM WITNESS FE		$1,124.99			
	JULY 2025	INV	9/9/2025	9/9/2025	$1,075.00	JULY VICTIM WITNESS FEES		$1,075.00			
							Due				
Voucher(s): 2						Aged Totals:	$2,199.99	$2,199.99	$0.00	$0.00	$0.00

Vendor ID: 9871 **Name:** THE GREEN TEAM **Class ID:** **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	499	INV	8/26/2025	8/26/2025	$500.00	MOWING		$500.00			
	505	INV	8/29/2025	8/29/2025	$250.00	MOWING 651 S MAIN		$250.00			
							Due				
Voucher(s): 2						Aged Totals:	$750.00	$750.00	$0.00	$0.00	$0.00

Vendor ID: 561 **Name:** TIGER DISCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00021009	INV	9/3/2025	9/3/2025	$145.42	40.406 GAL UNLEADED GAS		$145.42			
							Due				
Voucher(s): 1						Aged Totals:	$145.42	$145.42	$0.00	$0.00	$0.00

Vendor ID: 3940 **Name:** TITAN MACHINERY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PS0884465-1	INV	9/3/2025	9/3/2025	$3,194.50	CAMERA, SPRING WASHER, H		$3,194.50			
							Due				
Voucher(s): 1						Aged Totals:	$3,194.50	$3,194.50	$0.00	$0.00	$0.00

Vendor ID: 791 **Name:** TOOZ CONSTRUCTION INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	32748	INV	8/27/2025	8/27/2025	$14,170.81	BUILDING REPAIRS -MUSEUM		$14,170.81			
							Due				
Voucher(s): 1						Aged Totals:	$14,170.81	$14,170.81	$0.00	$0.00	$0.00

Vendor ID: 567 **Name:** TOTAL CONTROL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

	TCI 19994	INV	8/13/2025	8/13/2025	$4,500.00	MOLD AIR SAMPLES FROM CI		$4,500.00			
Voucher(s): 1						Aged Totals:	Due $4,500.00	$4,500.00	$0.00	$0.00	$0.00

Vendor ID: 3978 **Name:** TOTAL SAFETY US INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7278581-0001	INV	8/29/2025	8/29/2025	$19.97	CARTRIDGE, MULTI GAS/VAP(		$19.97			
Voucher(s): 1						Aged Totals:	Due $19.97	$19.97	$0.00	$0.00	$0.00

Vendor ID: 4796 **Name:** TRI-ENERGY COOPERATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1173	INV	8/26/2025	8/26/2025	$43.56	12.6 GAL PROPANE		$43.56			
	1217	INV	8/27/2025	8/27/2025	$18.03	4.6 GAL PROPANE		$18.03			
	1233	INV	8/27/2025	8/27/2025	$31.47	9.10 GAL PROPANE		$31.47			
	1274	INV	8/28/2025	8/28/2025	$26.62	7.7 GAL PROPANE		$26.62			
	1495	INV	9/2/2025	9/2/2025	$34.58	10 GAL PROPANE		$34.58			
	1788	INV	9/9/2025	9/9/2025	$35.62	10.3 GAL OF PROPANE		$35.62			
Voucher(s): 6						Aged Totals:	Due $189.88	$189.88	$0.00	$0.00	$0.00

Vendor ID: 3532 **Name:** USABLUEBOOK **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV00798300	INV	8/14/2025	8/14/2025	$223.33	DPD 4 DISPENSER 5 ML		$223.33			
Voucher(s): 1						Aged Totals:	Due $223.33	$223.33	$0.00	$0.00	$0.00

Vendor ID: 4418 **Name:** VESTIS **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550519005	INV	8/20/2025	8/20/2025	$26.91	MATS		$26.91			
	2550519010	INV	8/20/2025	8/20/2025	$166.37	MATS		$166.37			
	2550519011	INV	8/20/2025	8/20/2025	$39.93	MATS		$39.93			
	2550521784	INV	8/27/2025	8/27/2025	$27.40	MATS		$27.40			
	2550521826	INV	8/27/2025	8/27/2025	$50.63	MATS		$50.63			
	2550521841	INV	8/27/2025	8/27/2025	$34.56	MATS		$34.56			
	2550521856	INV	8/27/2025	8/27/2025	$34.11	MATS		$34.11			
	2550521859	INV	8/27/2025	8/27/2025	$78.56	MATS		$78.56			

	2550521861	INV	8/27/2025	8/27/2025	$107.59	MATS		$107.59				
	2550521862	INV	8/27/2025	8/27/2025	$39.93	MATS		$39.93				
	2550522432	INV	8/28/2025	8/28/2025	$17.30	MATS		$17.30				
	2550522455	INV	8/28/2025	8/28/2025	$64.61	MATS		$64.61				
	2550521860	INV	9/2/2025	9/2/2025	$82.82	UNIFORM CLEANING		$82.82				
	2550527540	INV	9/10/2025	9/10/2025	$34.56	MATS		$34.56				
								Due				
Voucher(s):	**14**					**Aged Totals:**		**$805.28**	**$805.28**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 588 **Name:** VIKING GLASS OF ND INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24249	INV	8/26/2025	8/26/2025	$115.66	2 COMPLETE NEW STORMS		$115.66			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$115.66**	**$115.66**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9697 **Name:** VLCM **Class ID:** **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN162330	INV	8/29/2025	8/29/2025	$4,949.55	TERM 1 YR. BACKUP FOR MIC		$4,949.55			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$4,949.55**	**$4,949.55**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9815 **Name:** WAGEWORKS, INC. **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0825-TR116172	INV	8/31/2025	8/31/2025	$132.00	COBRA/DIRECT BILL		$132.00			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$132.00**	**$132.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6059 **Name:** WASTEQUIP, LLC **Class ID:** **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20INV000794196	INV	8/23/2025	8/23/2025	$2,650.00	100 96 GAL LID GEN2		$2,650.00			
								Due			
Voucher(s):	**1**					**Aged Totals:**		**$2,650.00**	**$2,650.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 607 **Name:** WEST DAKOTA OIL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	291124765	INV	8/6/2025	8/6/2025	$24,884.24	#2 CLEAR/DYED/ LEAD FREE		$24,884.24			
	353385	INV	8/29/2025	8/29/2025	$477.75	245 BLUE DEF		$477.75			
								Due			
Voucher(s):	**2**					**Aged Totals:**		**$25,361.99**	**$25,361.99**	**$0.00**	**$0.00**

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 1595 **Name:** WHITE CAP, LP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	50033093117	INV	8/27/2025	8/27/2025	$639.17	GRACO LLV MANIFOLD REPAI		$639.17			
	50033151099	INV	8/29/2025	8/29/2025	$8,218.00	PREMARK WHITE LINE, HAND		$8,218.00			
							Due				
Voucher(s): 2						Aged Totals:	$8,857.17	$8,857.17	$0.00	$0.00	$0.00

Vendor ID: 6369 **Name:** WIDMER ROEL PC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	360558	INV	7/31/2025	7/31/2025	$6,350.50	FINANCIAL STMT AUDIT FOR '			$6,350.50		
							Due				
Voucher(s): 1						Aged Totals:	$6,350.50	$0.00	$6,350.50	$0.00	$0.00

Vendor ID: 1250 **Name:** WILKIE, DAVID **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	082925	INV	8/29/2025	8/29/2025	$29.99	CLOTHING ALLOWANCE 2025		$29.99			
	DW 082925	INV	8/29/2025	8/29/2025	$188.96	CLOTHING ALLOWANCE -2025		$188.96			
							Due				
Voucher(s): 2						Aged Totals:	$218.95	$218.95	$0.00	$0.00	$0.00

Vendor ID: 620 **Name:** WINN CONSTRUCTION INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15835	INV	8/28/2025	8/28/2025	$1,108.98	LABOR & INSTALL MATERIAL		$1,108.98			
							Due				
Voucher(s): 1						Aged Totals:	$1,108.98	$1,108.98	$0.00	$0.00	$0.00

Vendor ID: 3138 **Name:** WITMER PUBLIC SAFETY GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV732361	INV	8/14/2025	8/14/2025	$1,785.24	BOOTS FOR FIRE DEPT		$1,785.24			
							Due				
Voucher(s): 1						Aged Totals:	$1,785.24	$1,785.24	$0.00	$0.00	$0.00

	Vendors	Due	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Vendor Totals:	140	$2,669,594.92	$2,643,820.51	$14,823.86	$10,950.55	$0.00

Please approve the following checks on 09-16-25

Check #	Vendor Name	Amount	Comment
CK#132433	NDBOA	$ 430.00	2 REGISTRATION FOR NDBOA CONFERENCE
CK#132434	DICKINSON PARKS & REC	$ 2,325.30	EMPLOYEE REMOVED FROM MEMBERSHIP...NEW AMT.
CK#132435	BRAVERA WEALTH	$ 33,050.00	REFUND OF DUPLICATE PAYMENT TO GALLAGHER
CK#132436	DCI CREDIT SERVICES	$ 376.61	GARNISHMENT
CK#132437	FLORIDA STATE DISBURSEMENT	$ 161.54	GARNISHMENT/CHILD SUPPORT
CK#132438	JOB SERVICE OF ND	$ 374.56	GARNISHMENT/CHILD SUPPORT
CK#132439	NAVSURFWARENDIV, CRANE	$ 300.00	RENEWAL OF SUBSCRIPTION -PD

AUGUST PAYROLL TRANSACTIONS

8/8/2025

GROSS WAGES	$	754,542.64
NET WAGES	$	528,919.22

TAXES

FEDERAL	$	74,974.37
FICA	$	109,807.16
STATE	$	3,222.75

PENSIONS

DEFINED BENEFIT/EE " OLD PLAN "	$	2,395.12
BRAVERA DC /EE	$	2,654.37
BRAVERA DC/ER	$	2,654.37
NDPERS EE	$	33,048.75
NDPERS ER	$	50,591.82

8/22/2025

GROSS WAGES	$	724,517.08
NET WAGES	$	507,149.39

TAXES

FEDERAL	$	69,628.75
FICA	$	105,383.08
STATE	$	2,824.71

PENSIONS

DEFINED BENEFIT/EE " OLD PLAN "	$	2,397.34
BRAVERA DC/EE	$	2,654.37
BRAVERA DC/ER	$	2,654.37
NDPERS EE	$	33,108.23
NDPERS ER	$	47,808.96

RESOLUTION NO. - 2025

A RESOLUTION PROCLAIMING OCTOBER 1, 2025 AS MANUFACTURING DAY IN DICKINSON

WHEREAS, the City of Dickinson has a strong history as a community supporting manufacturing and the approximately 1,500 stable, sustained jobs that manufacturers provide; and

WHEREAS, manufacturing is a cornerstone of innovation in our economy, and manufacturing firms fund most domestic corporate research and development and the resulting innovations and productivity growth improve our standard of living; and

WHEREAS, manufacturing also drives U.S. exports and is crucial for a strong national defense; and

WHEREAS, many opportunities exist for Dickinson area residents to utilize their skills and talents in manufacturing in order to improve their lives and those of their loved ones; and

WHEREAS, manufacturing diversifies the local economy thereby bringing sustainability to the community; and

WHEREAS; manufacturing is a significant creator of new wealth by means of sales outside of our area and outside of our State; and

WHEREAS; over 1,200 North Dakota companies provide excellent careers in manufacturing for over 26,000 people and are adding new jobs every day;

NOW THEREFORE, I, Scott Decker, President of the Board of City Commissioners of the City of Dickinson, do hereby proclaim October 1, 2025 as MANUFACTURING DAY IN DICKINSON, and encourage all citizens to consider the positive impact of modern manufacturing on their lives and its contribution to the success of Dickinson, Stark County, North Dakota, and the United States of America.

Dated this 16th day of September, 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger
City Administrator

CITY OF Dickinson North Dakota | Administration

To: City Commission

From: City Administrator Dustin Dassinger

Date: 09/10/2025

Subject: Amendment and Re-enactment of section 4-48 – Bidding Deadline Adjustment

Second Reading and Final Passage of Ordinance # 1826

Commissioners,

Currently, Section 4-48 of municipal code requires the deadline for the bidding process to be set prior to October 1st of each year for the Legacy Square Concession License.

City staff recommends amending the bidding process deadline from October 1st to November 15th

Thank You,

Dustin Dassinger

City Administrator

ORDINANCE NO. 1826

AN ORDINANCE AMENDING AND REENACTING ARTICLE 4-48 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO ALCOHOL LICENSES

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Article 4-48 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 4-48. License requirements.

The Board of City Commissioners hereby finds that in order to ensure compliance by all licensees with all applicable Federal, State, and City laws, ordinances, and regulations, and in order to adequately police establishments engaged in the retail sale of alcoholic beverages, and in order to promote the public welfare, it is necessary and proper to limit the number of certain classes of licenses, as provided herein, pursuant to the City's police powers and the authority granted by N.D.C.C. Title 5.

(1) *On-/off-sales license.* The City may grant an on-/off-sale license, which authorizes the licensee to sell beer and/or intoxicating liquor at retail for consumption on and off the licensed premises subject to the following conditions:

a. As of December 31, 2012, a total of 17 on-/off-sale licenses existed within the City limits. No additional on-/off-sale licenses shall be granted until the population of the City reaches an estimated 21,000 people, at which time, the Board of City Commissioners may, but shall not be required to, grant an additional on-/off-sale license, as hereinafter provided pursuant to Section 4-49.

b. 1. The Board of the Board of City Commissioners may grant an additional on-/off-sale license for each incremental population increase of 3,000 people above 21,000 people, as may be determined in the sole discretion of the Board of the Board of City Commissioners from time to time, based upon annexations, household units, census projections, census results, or other methods of estimated population.

2. Any on-/off-sale license which is added to the City by virtue of annexation shall automatically increase the number of on-/off-sale licenses available under Subsection (1)b.1 of this section. Notwithstanding addition of on-/off-sale licenses added by annexation, the City may nevertheless add additional on-/off-sale licenses based upon the requisite population increases, as stated in Subsection (2) of this section.

c. If additional licenses have been granted because of an increase in population, said licenses will be eliminated when the population falls below the population level that authorized the additional license. In addition, if the population of the City falls below 21,000, one on-/off-sale license shall be eliminated from the number

authorized under this section. However, said licenses shall not be eliminated until such time as a license is vacated.

d. The fee for this license shall be set by the City's fee schedule.

e. A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(2) *Lodge or club license.* The City may grant a lodge or club license, which authorizes the licensee to sell beer and/or intoxicating liquor at retail for consumption upon the premises of the licensee, except when permitted by Subsection (4) of this section, primarily for the convenience of the club or lodge members subject to the following conditions:

a. No license shall be transferable to any other owner.

b. Any additional lodge or club license shall be granted only to organizations qualifying as a lodge or club, and then only in the discretion of the Board of City Commissioners.

c. No electronic or mechanical gaming devices or games of chance shall be allowed upon the premises licensed hereunder in any area where minors are allowed to be present.

d. A licensee may apply for a special event permit under Section 4-67.

e. The fee for this license shall be set by the City's fee schedule.

f. A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(3) *Motel or hotel license.* The City may grant a motel or hotel license, which authorizes the licensee to sell beer and/or intoxicating liquor on- and off-sale of the hotel or motel, subject to the following conditions:

a. The room from which such sales are made must be physically attached to and be a part of said hotel or motel.

b. Temporary bars may be used in banquet rooms or other areas for special events such as conventions, dinner meetings, or similar events, all of which must be held within the confines of the hotel or motel; such areas need not be designated in the license.

c. To qualify for the renewal of a hotel or motel on-sale liquor license, the applicant must have maintained an average room occupancy rate of at least 50 percent for the year preceding the application for renewal.

d. There shall be no restrictions as to the number of licenses issued under this subsection (3).

e. The fee for this license shall be set by the City's fee schedule.

f. A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(4) *Restaurant on-sale license.* The City may grant a restaurant on-sale license to any restaurant within City limits, which authorizes the licensee to sell beer and liquor on an on-sale basis only, except when permitted by this Subsection (4), subject to the following terms and conditions:

a. The restaurant shall have sufficient dining area and facilities to adequately serve its patrons, as well as the public generally.

b. The restaurant may have a lounge area or waiting area lounge for patrons waiting to be seated for the purposes of serving alcoholic beverages in conjunction with its restaurant business. Permission for such area should be duly noted on the licensee's license.

c. No electronic or mechanical gaming devices or games of chance shall be allowed upon the premises licensed hereunder unless licensee has a designated bar area upon said premises.

d. A licensee may apply for a special event permit under Section 4-67 or 4-68.

e. Those receipts from the sales of alcoholic beverages hereunder shall not exceed 50 percent of the gross receipts from the sale of all food items and alcoholic beverages combined.

f. All restaurant on-sale license holders shall file with the application for license renewal a sworn statement executed by the licensee and a certified public accountant certifying that gross food sales and liquor sales for the previous calendar year meet the requirements of this section. The Board of City Commissioners may, in its discretion, require the licensee to provide such additional proof of the licensee's compliance with this section as it deems necessary.

g. All sales of alcoholic beverages by restaurant on-sale licensees must be separately receipted to the customer by cash register receipt and clearly identified as sales of liquor, beer or wine on all receipts.

h. In order to qualify for an alcoholic beverage license under this provision, it is necessary that the dining area and other food service facilities be in operation and be open for business.

i. There shall be no restrictions as to the number of licenses issued under this subsection.

j. The fee for this license shall be set by the City's fee schedule.

k. A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(5) *Military club beer and wine license.* The City may grant a military club beer and wine license, to military clubs of the armed forces within City limits, which authorizes the licensee to sell beer and/or wine on an on-sale basis only, subject to the following terms and conditions:

a. For the purposes of this section and others pertaining thereto, the term "armed forces" shall mean the Army, Navy, Air Force, Marine Corps, Space Force, and Coast Guard of the United States of America.

b. A license hereunder shall comply with all of the laws of the State relating to the sale and dispensation of alcoholic beverages.

c. The beer and/or wine license hereunder shall be for the sale of beer and/or wine for consumption on the premises only, to military club members only, and no sales for consumption off the premises.

d. There shall be no restrictions as to the number of licenses issued under this subsection.

e. The fee for this license shall be set by the City's fee schedule.

f. A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(6) *Microbrewery pub license.* The City may grant a microbrewery pub license, which authorizes the licensee to produce and manufacture beer at retail for consumption upon the licensed premises, in accordance with the requirements and limitations of N.D.C.C. § 5-01-14, which are incorporated herein by reference. A microbrewery pub licensee is also subject to the following specifications and restrictions:

a. A microbrewery pub may manufacture on the licensed premises, store, transport, sell to wholesale malt beverage licensees, and export no more than 10,000 barrels of beer per year.

b. A microbrewery pub license will authorize the licensee to sell:

1. Growlers, sold off-sale only; and

2. Beer that has been brewed on the premises of the licensee, which may be sold either on-sale or off-sale.

c. A microbrewery pub licensee may not engage in wholesaling activities. All sales and delivery of beer to any other retail licensed premises may be made only through a wholesale beer licensee. A microbrewery pub licensee must comply with all statutory provisions for taxation under N.D.C.C. § 5-01-14.

d. A microbrewery pub licensee is not precluded from retailing beer it purchases from a wholesaler.

e. Complimentary samples of beer may not be in an amount exceeding 16 ounces per patron.

f. Except as modified in this subsection, a microbrewery pub licensee shall comply with and be subject to all of the remaining qualifications for licensees.

g. There shall be no restrictions as to the number of licenses issued under this subsection.

h. The fee for this license shall be set by the City's fee schedule.

i. A licensee hereunder shall comply with and be subject to all of the remaining provisions of this Code, including this chapter.

(7) *Beer and wine concession license.* The City may grant a beer and wine concession license to the operators of the food and beverage concessions under contract with the

Parks and Recreation District for concession services at Dakota Community Bank and Trust Ballpark — Astoria and Coke Fields, a Dickinson municipal ballpark (ballpark) subject to the following restrictions and conditions:

a. A licensee hereunder shall comply with all of the laws of the State relating to the sale and dispensation of alcoholic beverages.

b. A licensee hereunder may sell wine, tap beer, beer in opened bottles, cans or similar packages.

c. The license hereunder shall be for the sale of beer and wine for consumption on the premises only, and no sales for consumption off the premises shall be made.

d. The license is nontransferable and may be held only by the operators who have been awarded and currently hold a concessions contract, provided the contract permits the sale of beer and wine, and may be held only for the period of the operator's concession contract and shall terminate with the termination of that contract.

e. This license is limited to on-sale service of beer and wine to patrons of the ballpark.

f. The fee for this license shall be set by the City's fee schedule.

g. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(8) *Domestic distillery license.* The City may grant a domestic distillery license, which authorizes the licensee to produce distilled spirits and authorizes the sale of distilled spirits in accordance with the requirements and limitations of N.D.C.C. § 5-01-19, which are incorporated herein by reference. A domestic distillery licensee is also subject to the following restrictions and conditions:

a. A domestic distillery licensee may sell spirits produced by that distillery at on-sale or off-sale, in retail lots, and not for resale, and may sell or direct ship its spirits to persons inside or outside the State in a manner consistent with the laws of the place of the sale or delivery in total quantities not to exceed 25,000 gallons in a calendar year. Direct sales within the State are limited to 2.38 gallons or less per month per person for personal use and not for resale. The packaging for spirits must conform with the labeling requirements set forth in N.D.C.C. § 5-01-16.

b. A domestic distillery licensee may obtain a domestic distillery license and a retailer license allowing the on-premises sale of alcoholic beverages at a restaurant owned by the licensee and located on property contiguous to the domestic distillery. A domestic distillery licensee may also own or operate a winery.

c. A domestic distillery license shall only be issued to a domestic distillery owner or operator who has obtained an annual manufacturing license from the State Tax Commissioner allowing the production of distilled spirits.

d. To the extent the following activities are authorized under N.D.C.C. § 5-01-19(2), the same shall also be authorized within the City:

1. A licensee may dispense free samples of the distilled spirits offered for sale.

2. Special events for which a permit has been obtained from the State Tax Commissioner allowing the domestic distillery to give free samples of its product and to sell its product by the glass or in closed containers at off-premises events are, as a result of such permit, authorized within the City.

3. Participation in Pride of Dakota events for which a special events permit has been obtained from the State Tax Commissioner is, as a result of such permit, authorized within the City.

e. A domestic distillery license authorizes the licensee to sell glassware, distilled spirits literature and accessories, cheese, cheese spreads, and other snack food items.

f. There shall be no restrictions as to the number of licenses issued under this subsection.

g. The fee for this license shall be set by the City's fee schedule.

h. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(9) *Brewer taproom license.* The City may grant a brewer taproom license, which authorizes the licensee to manufacture on the licensed premises, store, transport, sell, and export 25,000 barrels or less of beer annually in accordance with the requirements of N.D.C.C. § 5-01-21, as amended from time to time, which are incorporated herein by reference. A brewer taproom licensee is also subject to the following restrictions and limitations:

a. A licensee may sell malt beverages manufactured on the licensed premises for consumption on the premises of the brewery or a restaurant owned by the licensee and located on property contiguous to the brewery.

b. A brewer taproom licensee may sell beer manufactured on the licensed premises for off-premises consumption in brewery-sealed containers of not less than 12 ounces, growlers, and in brewery-sealed kegs not to exceed 5.16 gallons.

c. A licensee may sell and deliver beer produced by the brewery to licensed beer wholesalers.

d. A brewer taproom licensee shall obtain any brewery license required by the State.

e. Multiple brewer taproom licenses may be issued to the owner or operator of a brewery producing no more than 25,000 barrels of malt beverages annually. Brewer taproom licensees with multiple taprooms must produce beer at each location and the total amount of beer produced at all locations combined may not exceed 25,000 barrels of malt beverages annually.

f. To the extent the following activities are authorized under N.D.C.C. § 5-01-21(2), as amended from time to time, the same shall also be authorized within the City:

1. A licensee may dispense free samples of beer offered for sale. Complimentary samples may not exceed 16 ounces per patron.

2. A licensee may sell and deliver beer produced by the brewery to licensed retailers within the State, subject to the conditions set forth in N.D.C.C. § 5-01-21(2)(f), as amended from time to time.

3. Special events for which a permit has been obtained from the State Tax Commissioner allowing the brewer taproom licensee to give free samples of its beer and to sell its beer by the glass or in enclosed containers at off-premises events are, as a result of such permit, authorized within the City, so long as notice of the special event to which the permit is issued is given to the City Administrator, who shall forward to the Chief of Police, no less than three days before the event is to occur.

g. All sales and delivery of beer to licensed retailers within the State must be made in accordance with N.D.C.C. §§ 5-03-07 and 5-01-21(2)(f). Additional sales may be made through a wholesaler licensed in the State. Beer manufactured on the licensed premises and sold by a brewer taproom licensee directly to the consumer for consumption on or off of the premises are subject to the taxes imposed pursuant to N.D.C.C. § 5-03-07, in addition to any other taxes imposed on brewers and retailers.

h. There shall be no restrictions as to the number of licenses issued under this subsection.

i. The fee for this license shall be set by the City's fee schedule.

j. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(10) *Domestic winery license.* The City may grant a domestic winery license, which authorizes the licensee to operate a domestic winery and to produce and sell wine on-sale and off-sale within the City in accordance with the requirements and limitations of N.D.C.C. § 5-01-17, which are incorporated herein by reference. A domestic winery licensee is also subject to the following restrictions and conditions:

a. A domestic winery license may be issued only to a domestic winery owner or operator who obtains a license from the State Tax Commissioner allowing the production of wine.

b. A domestic winery license authorizes the licensee to sell wine produced by that winery at on-sale or off-sale, in retail lots, and not for resale, and may sell or direct ship its wine to persons inside or outside the State in a manner consistent with the laws of the place of the sale or delivery in total quantities not to exceed 25,000 gallons in a calendar year. In addition, a domestic winery licensee may, if so authorized by a license issued by the State, sell beer on-sale only, provided that such on-sale beer sales shall be incidental to the sale of wine.

c. A domestic winery license authorizes the licensee to sell glassware, wine literature and accessories, cheese, cheese spreads, and other snack food items.

d. Direct sale by licensed wineries.

1. A licensed winery that produces no more than 50,000 gallons of wine per year may sell and deliver, on-site or off-site, the wine produced by the winery directly to licensed retailers. The licensed winery may sell and deliver wine

on-site to a licensed retailer who presents the retailer's license or a photocopy of the license. The winery may deliver the wine off-site if the winery:

(i) Uses the winery's equipment, trucks, and employees to deliver the wine;

(ii) Contracts with a licensed distributor to ship and deliver the wine to the retailer; or

(iii) Contracts with a common carrier to ship and deliver the wine to the retailer directly from the winery or the winery's bonded warehouse.

2. The shipments delivered by a winery's equipment, trucks, and employees in a year may not exceed 4,500 cases. A case may not exceed 2.38 gallons of wine.

3. Individual shipments delivered by common carrier may not exceed three cases per day for each licensed retailer. The shipments delivered by a common carrier in a year may not exceed 4,500 cases. A case may not exceed 2.38 gallons of wine.

e. To the extent the following activities are authorized under N.D.C.C. § 5-01-17(2), the same shall also be authorized within the City:

1. A licensee may dispense free samples on the licensed premises of the wines offered for sale.

2. Special events for which a permit has been obtained by the State Tax Commissioner to give free samples of its product and to sell its wine by the glass or in closed containers at off-premises events are, as a result of such permit, authorized within the City.

3. Participation in Pride of Dakota events, for which a special events permit has been obtained from the State Tax Commissioner is, as a result of such permit, authorized within the City, provided that the incidental sales of on-sale beer allowed by paragraph c above, will not be allowed at the locations where said permits are utilized.

f. A domestic winery license shall not be required for a domestic winery owner or operator possessing a license from the State Tax Commissioner allowing the production of wine and only being present within the City to utilize special event permits issued by the State Tax Commissioner. It is the intent of this exemption to not require licensure by domestic winery owners or operators, if properly licensed elsewhere, where its only presence in the City is to utilize special event permits.

g. There shall be no restrictions as to the number of licenses issued under this subsection.

h. The fee for this license shall be set by the City's fee schedule.

i. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(11) *Beer only on-sale license.* The City may grant a beer only on-sale license, which authorizes a licensee to sell on-sale tap beer, beer in open bottles and cans in similar

packages at retail for consumption upon the leased premises of the licensee subject to the following restrictions and conditions:

a. A licensee hereunder shall comply with all of the laws of the State relating to the sale and dispensation of alcoholic beverages.

b. The license hereunder shall be for the sale of beer for consumption on the premises only, except when permitted by Subsection (11)e of this section, and no sales for consumption off the premises shall be made.

c. A licensee hereunder shall ensure that any alcoholic beverages sold pursuant to this section shall be sold, distributed, and/or dispensed by an authorized employee of the licensee.

d. There shall be no restrictions as to the number of licenses issued under this subsection.

e. A licensee may apply for a restricted special event permit under Section 4-68.

f. The fee for this license shall be set by the City's fee schedule.

g. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(12) *Beer and wine only on-sale license.* The City may grant a beer and wine only on-sale license, which authorizes a licensee to sell on-sale tap beer, beer in open bottles and cans, and/or wine in similar packages at retail for consumption upon the leased premises of the licensee, subject to the following restrictions and conditions:

a. A licensee hereunder shall comply with all of the laws of the State relating to the sale and dispensation of alcoholic beverages.

b. The license hereunder shall be for the sale of beer and/or wine for consumption on the premises only, except when permitted by Subsection (12)c of this section, and no sales for consumption off the premises shall be made.

c. A licensee may obtain a restricted special event permit under Section 4-68.

d. A licensee hereunder shall ensure that any alcoholic beverages sold pursuant to this section shall be sold, distributed, and/or dispensed by an authorized employee of licensee.

e. There shall be no restrictions as to the number of licenses issued under this subsection.

f. The fee for this license shall be set by the City's fee schedule.

g. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(13) *Legacy Square concession license.* The City may grant the Legacy Square concession license to the licensee awarded the license to operate concession services at the City of Dickinson Legacy Town Square, subject to the following restrictions and conditions:

a. This license is limited to on-sale service of beer, wine, liquor as set forth below to patrons of the Legacy Town Square during City sanctioned and sponsored events.

1. Any events occurring at the Legacy Town Square not sponsored and sanctioned by the City will require a special event permit pursuant to Section 4-67.

2. The licensee granted the Legacy Town Square license hereunder shall be given the right of first refusal for any private events occurring at the Legacy Town Square requesting alcohol service. Should the licensee choose not to exercise the right of first refusal, the patron shall have the ability to contract with any licensee qualified to dispense alcoholic beverages pursuant to a special use permit issued by the City.

b. A licensee may sell liquor, wine, and beer in cans. Sales of any of these items in bottles shall not be permitted.

c. The license hereunder shall be for the sale for consumption in the Legacy Town Square Corridor only, and no sales for consumption off the Legacy Town Square Corridor shall be made. For the purposes of this section, the term "Legacy Town Square Corridor" means the defined Legacy Square streets located in the 100 Block of first Ave West and 10 Block of second Street West.

d. This license shall be an annual license that will begin January 1 of every year and end on December 31 of that year with the bidding process occurring prior to December 31.

e. The licensee shall be responsible for ensuring all events conducted pursuant to this license have sufficient security personnel. This would include any private events where the licensee exercised its right of first refusal pursuant to Subsection (13)a.2 of this section.

f. The license is nontransferable and may be held only by a licensee with an on-/off-sale license or a lodge or club license.

g. A licensee hereunder shall comply with all the laws of the State relating to the sale and dispensation of alcoholic beverages.

h. In addition to the bid price paid by the licensee pursuant to Subsection (13)i of this section, the City shall also receive a percentage of gross sales of all alcohol sold at all City sanctioned and sponsored events in an amount to be determined by the City Administrator during the annual bidding process. The licensee shall provide documentation to the City upon the expiration of the annual license term to verify sales for that year.

i. The bidding process for this license shall be as follows:

1. Prior to November 15th of every year, the City shall set a date for the receipt of sealed bids from any interested on-/off-sale licensees and a date and time for a bid opening.

2. The Board of City Commissioners may, in its sole discretion, establish a minimum bid amount, which shall be made known to any and all potential bidders.

3. Interested parties shall submit an application for the license, together with the information required by Section 4-50, or as may otherwise be required for City staff to determine the party's qualifications for the license. Parties failing to submit the required application and information shall have their bids removed from consideration.
4. Interested parties shall further submit to the City a sealed bid for the license.
5. City staff shall review the application and information submitted by all interested parties. Parties who are determined by City staff to be not qualified for a license shall have their bids removed from consideration.
6. Opening of sealed bids shall be held at the time and date set by the City. Parties shall have the opportunity to improve their written bids pursuant to an auction process.
7. City staff shall submit all final, qualified bids to the Board of City Commissioners, together with a recommendation from City staff regarding the award of the bid.
8. At its sole discretion, the Board of City Commissioners may grant the license to the highest responsible bidder.
9. Upon grant of the license from the Board of City Commissioners, the successful party shall immediately pay the full bid price. If the successful party is unable to immediately pay the full bid price, the Board of City Commissioners may offer the license to the next highest bidder or, in the Board of City Commissioners' sole discretion, decline to offer the license to any remaining bidder.
10. The City reserves the right to reject any and all bids, to waive any informalities in the bidding process or any bid received, and to accept any bid which, in sole judgment of the Board of City Commissioners, is in the City's best interest.

j. Except as modified herein, a licensee hereunder shall comply with and be subject to all the remaining provisions of this Code, including this chapter.

(Code 1993, § 4.08.060; Ord. No. 396; Ord. No. 456, § 3-5; Ord. No. 701, § 4; Ord. No. 832, § 4; Ord. No. 969, § 2; Ord. No. 1012, § 1; Ord. No. 1106, § 4; Ord. No. 1113, § 2; Ord. No. 1164, § 1; Ord. No. 699, § 1; Ord. No. 706, § 1; Ord. No. 832, § 3; Ord. No. 1184, § 5; Ord. No. 1232, §§ 2, 3; Ord. No. 1253, § 1; Ord. No. 1298, § 11; Ord. No. 1402, § 1; Ord. No. 1492, § 1; Ord. No. 1589, § 2; Ord. No. 1608, § 2; Ord. No. 1649, § 2; Ord. No. 1654, § 3; Ord. No. 1664, § 3; Ord. No. 1635, § 1; Ord. No. 1733, § 3; Ord. No. 1747, § 1; Ord. No. 1775, § 1(4.08.060), 5-30-2023; Ord. No. 1790, § 1, 12-19-2023)

State law reference(s)—Local regulation of licensees including determining the number of licenses granted, N.D.C.C. § 5-02-09.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date. This Ordinance shall be in full force and effect following its final passage.

Dated this ____ day of September 2025.

CITY OF DICKINSON

By _____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

First Reading: September 2, 2025
Second Reading: September 16, 2025
Final Passage: September 16, 2025

Chapter 4-48 - Code Update

Second Reading and Final Passage of Ordinance # 1826

Presented by: City Administrator Dustin Dassinger

Consideration to Approve

CITY OF Dickinson North Dakota

- Amends and re-enacts Section 4-48
- Amends the bidding process by adjusting the deadline from October 1 to November 15

1. Prior to **November 15th** of every year, the City shall set a date for the receipt of sealed bids from any interested on-/off-sale licensees and a date and time for a bid opening.

CITY OF Dickinson North Dakota

ORDINANCE NO. 1827

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 6-39 DAKOTA, RELATING TO ANIMAL NUISUANCES

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 6-39 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 6-39. When dog or cat is a public nuisance.

Any dog or cat within the City limits is a public nuisance when:

(1) It frightens, annoys, or chases any person or vehicle.

(2) It is more than four months old and does not have a current vaccination or inoculation against rabies.

(3) It is not wearing a collar bearing a City dog or cat license tag or microchipped and rabies vaccination tag verifying up to date vaccination.

(4) It is an unattended animal that exhibits loud and frequent yelping, barking, crying or howling outside of the dwelling that disturbs a reasonable person of ordinary sensibilities.

(5) It damages any property not the property of its owner.

(6) It runs at large upon any right-of-way, public property or upon the private premises of any person other than the owner or keeper of the dog or cat.

Any violation of this section shall be an administrative fee of $50.00.

(Code 1993, § 5.08.002; Ord. No. 857, § 1; Ord. No. 1272, § 10; Ord. No. 1332, § 7; Ord. No. 1764, § 6)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

_____

Dustin Dassinger, City Administrator

First Reading:	September 2, 2025
Second Reading:	September 16, 2025
Final Passage:	September 16, 2025

ORDINANCE NO. 1828

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-4 DAKOTA, RELATING TO ISSUANCE OF WARRANTS AND FAILURE TO COMPLY NOTICES

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 58-4 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-4. Failure to Comply.

In the event any person fails to comply with a traffic citation given to such person or attached to a vehicle, or fails to make appearance pursuant to a summons directing an appearance in the Municipal Court, as the case may be, or if any person fails or refuses to deposit bail as required and within the time permitted by ordinance, the Clerk of the Municipal Court shall secure and issue a warrant for said person's arrest.

(Code 1993, § 23.12.060; Ord. No. 881, § 1)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: September 2, 2025
Second Reading: September 16, 2025
Final Passage: September 16, 2025

ORDINANCE NO. 1829

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-100 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO STATUTORY FEES FOR TRAFFIC VIOLATIONS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 58-100 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-100. - Amounts of statutory fees.

The fees required for a noncriminal disposition pursuant to either Sections 58-96, 58-97, 58-701 shall be as follows:

(1) For a nonmoving violation as defined in N.D.C.C. § 39-06.1-08, a fee of $20.00.

(2) For a moving violation as defined in N.D.C.C. § 39-06.1-09, a fee of $20,00, except for:

a. A violation of N.D.C.C. § 39-10-26, 39-10-26.2, 39-10-41, or 39-10-42 or equivalent municipal ordinance, a fee of $50.00.
b. A violation of N.D.C.C. § 39-10-05 (or equivalent municipal ordinance) involving failure to yield to a pedestrian or N.D.C.C. § 39-10-28(1) or equivalent municipal ordinance, a fee of $50.00.
c. A violation of N.D.C.C. § 39-21-41.2 or equivalent municipal ordinance, a fee of $25.00.
d. A violation of N.D.C.C. § 39-12-02(1), 39-08-23, or 39-08-25 (or equivalent municipal ordinances), a fee of $100.00.
e. A violation of Section 58-95(1)d or equivalent municipal ordinance, a fee of $100.00.
f. A violation of N.D.C.C. § 39-04-37(6) or equivalent municipal ordinance, a fee of $100.00.
g. A violation of N.D.C.C. § 39-10-21.1(2) or equivalent municipal ordinance, a fee of $250.00.
h. A violation of N.D.C.C. § 39-10-59 or equivalent municipal ordinance, a fee of $500.00.
i. A violation of N.D.C.C. § 39-09-01 or equivalent municipal ordinance, a fee of $30.00.
j. A violation of N.D.C.C. § 39-09-01.1 or equivalent municipal ordinance, a fee of $30.00.
k. A violation of N.D.C.C. § 39-10-46.1 or equivalent municipal ordinance, a fee of $100.00.

l. A violation of N.D.C.C. § 39-08-20(1) or equivalent municipal ordinance, $150.00 for a first violation and $300.00 for a second or subsequent violation in three years.
m. A violation of N.D.C.C. § 39-10-24 or 39-10-44 or equivalent municipal ordinance, a fee of $40.00.
n. A violation of N.D.C.C. § 39-10-50.1 or equivalent municipal ordinance, a fee of $50.00.
o. A violation of N.D.C.C. § 39-19-03 or equivalent municipal ordinance, a fee of $50.00.

(3) For a violation of N.D.C.C. § 39-21-44 or 39-10-46 or equivalent municipal ordinance or a rule adopted under that section, a fee of $250.00.

(4) Except as provided in Subsection 6 of this section, for a violation of N.D.C.C. § 39-09-02, or an equivalent ordinance, a fee of twenty dollars, or three dollars for each mile per hour over the limit, whichever is greater. An additional fee of twenty dollars must be assessed for a violation of sixteen miles per hour or more over the limit. :

(5) For a violation of N.D.C.C. § 39-06.2-10.9 or 39-21-46(3) or equivalent municipal ordinance, a fee established as follows:

a. Driving more than 11 hours since the last ten hours off duty, driving after 14 hours on duty since the last ten hours off duty, driving after 60 hours on duty in seven days or 70 hours in eight days, no record of duty status or logbook in possession, failing to retain previous seven-day record of duty status or logbook, or operating a vehicle with four to six out-of-service defects: $100.00;
b. False record of duty status or logbook or operating a vehicle with seven to nine out-of-service defects: $250.00;
c. Operating a vehicle after driver placed out of service, operating a vehicle with ten or more out-of-service defects, or operating a vehicle that has been placed out of service prior to its repair: $500.00; and
d. All other violations of motor carrier safety rules adopted under N.D.C.C. § 39-21-46(3): $50.00.

(6) On a highway on which the speed limit is posted in excess of 65 miles (104.61 kilometers) an hour, for a violation of N.D.C.C. § 39-09-02, or equivalent municipal ordinance, a fee of $20.00 or five dollars for each mile per hour over the limit, whichever is greater. An additional fee of twenty dollars must be assessed for a violation of sixteen miles per hour or more over the speed limit.

(7) For a violation of a school zone speed limit under N.D.C.C. § 39-09-02(1)b or equivalent municipal ordinance, a fee of $40.00 for one through ten miles per hour over the posted speed; and $40.00, plus $1.00 for each additional mile per hour over ten miles per hour over the limit unless a greater fee would be applicable under this section.

(8) For a violation of a highway construction zone speed limit under N.D.C.C. § 39-09-02(2) or equivalent municipal ordinance, a fee of $80.00 for one through ten miles per hour over the posted speed; and $80.00, plus $2.00 for each mile per hour over ten miles per hour over the limit, unless a greater fee would be applicable under this section. The fee in this subsection does not apply to a highway construction zone unless individuals engaged in construction are present at the time and place of the violation and the posted speed limit sign states "Minimum Fee: $80.00."

(9) For a violation of operating a motor vehicle while not being licensed under section 58-701, a fee of one hundred fifty dollars.

(Code 1993, § 23.80.080; Ord. No. 866, § 1; Ord. No. 1202, § 8; Ord. No. 1352, § 1; Ord. No. 1590, § 9; Ord. No. 1679, § 4; Ord. No. 1723, § 8)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect upon final passage.

_____

Scott Decker, President
Board of City Commissioners

ATTEST

_____

Dustin Dassinger, City Administrator

First Reading: September 2, 2025
Second Reading: September 16, 2025
Final Passage: September 16, 2025

SCADA Services Agreement ENETK LLC

Presented by: Deputy Public Works Director, Jake Waldo

Consideration to Approve

CITY OF Dickinson North Dakota

Projected Costs:

Labor	$52,932 - $65,250
Material	$10,000 - $23,000
Software	$66,498.67
Total	$129,430 - $154,748

CITY OF Dickinson North Dakota

ENETK LLC
PLC AUTOMATION & INTEGRATION

09/04/2025

JACOB WALDO
JACOB.WALDO@DICKINSONGOV.COM
7016904164

RE: CITY OF DICKINSON SCADA
DICKINSON ND

Dear Jacob:

Thank you for the opportunity to be involved in the above-referenced project. We are pleased to submit the following proposal. Our proposal is based upon the following documentation:

1) RFP supplied by City of Dickinson "2025_scada_services_rfp.pdf."
2) Attached "Qualifications, Inclusions, and Exclusions."

Please do not hesitate to contact me with any questions or concerns.

Sincerely,
ENETK, LLC

Kyle Merrill

Kyle Merrill, Systems Integrator
KM

Pricing Breakdown

ENETK LLC

Budgetary Costs

Please refer to page 10 of 2025_scada_services_rfp.pdf for original scope of work

Please refer to Enetk SCADA Proposal.pdf detailed breakdown of Costs

Please refer to Qualification 12 for the project timeline & please refer to additional documentation "Enetk Project Milestones City of Dickinson.xlsx" for detailed breakdown of Schedule.

Labor	$52,932.00 - $65,250.00
Material	$10,000 – 23,000
Software	$66,498.67

Qualifications, Inclusions & Exclusions

Qualifications

1. In an effort to alleviate the client's obligation to secure a performance bond in connection with the bid, ENETK LLC is prepared to furnish appropriate financial documentation evidencing the company's fiscal stability and operational capacity. Furthermore, in the event the project results in a financial loss, ENETK LLC remains committed to fulfilling its contractual obligations through to completion.
2. All proposals must be reviewed upon approval to ensure all costs are valid.
3. Based upon normal conditions and working 8 hours per day, 5 days per week (Monday through Friday).
4. Lead time and availability of all parts must be reviewed before ordering any materials on project.
5. If availability affects materials, equivalents need to be chosen by customer.
6. Expedited shipping and freight have not been accounted for in this proposal.
7. Pricing is based on today's commodity rates within 48 hours.
8. The United States Government may be implementing Tariffs that impact some/all of our project material pricing. These Tariffs will impact project pricing immediately upon being implemented. ENETK LLC reserves the right to adjust project pricing to account for the impact of these tariffs if put in place.
9. This project pricing is based on a per skid price.
10. Schedule for completion is based on the following cooperation:
    - All equipment is in final destination.
    - Weather conditions (Cold, Wind, Snow, etc.).
    - Government and/or State officials.
    - Material Procurement.

- Holidays.
- Third Party Operations.

11. **Scope of Work** This scope of work refers to
    a. Design
    b. Integration
    c. Testing
    d. Deployment

12. **Delivery Schedule**
- Work to Commence within 10 Days of acceptance of proposal.
- Anticipated project timeline to take
    - We anticipate the project will be completed 12-16 weeks from the commencement of work.

General Inclusions

1. Coordination with Owner Rep.
2. Material procurement. (We recommend City of Dickinson procure their own software & material on easily obtainable items such as servers, & software, ENETK LLC will help quote and spec this.)
3. Coordination with City employees & progress updates through weekly meetings.
4. Training on Software usage and Development.
5. Adherence to ENETK, LLC, LLC, and City of Dickinson health and safety protocols.
6. Compliance with all applicable codes and regulations, including but not limited to NEC and NDSEB.
7. All NDSEB, state and locally required permits and fees are included within this proposal.

General Exclusions

1. Delivery to customer specified location.
2. Any items not defined in additional Documentation
    a. Enetk Project Milestones City of Dickinson Scada.xlsx
    b. Enetk SCADA Proposal.pdf
    c. 2025_scada_services_rfp.pdf
3. Spare parts or materials.
4. All city, county or state taxes.

Enetk, LLC, Terms and Conditions

These Terms and Conditions govern all transactions between Enetk, LLC and the customer. Exceptions to these terms are only granted in the event that a contractual agreement is signed by both parties which clearly stipulates that such agreement supersedes the terms set forth, or in the case that the original invoice states terms which differ from those terms listed below.

1. Progress Payment. Enetk, LLC, hereinafter ENETK, LLC, shall submit a copy of its bi-monthly Application for Payment and Schedule of Values on or before the first Tuesday of each month and third Tuesday of each month for work performed and materials specific to the job ordered during the previous month. CITY OF DICKINSON shall, within thirty (30) calendar days after approval of an Application for Payment, pay ENETK, LLC the amounts so approved. Progress Payments will apply: 10% Net 30 with project acceptance, 20% Net 30 upon material procurement, 30% Net 30 upon 50% completion, 40% Net 30 to project completion.

Provided ENETK, LLC has received payment for all sums due it under its previously submitted Application(s) for Payment, ENETK, LLC agrees to accompany its current Application for Payment with its own lien waiver to the extent of payment for the period of time covered by the previous Application for Payment.

1. **Final Payment.** Final payment will be made within 30 days after the work called for hereunder has been completed by ENETK, LLC to the satisfaction of CITY OF DICKINSON, ENETK, LLC has submitted its final Application for Payment and all required closeout documents together with any required certificates of insurance for any insurance coverages required to be maintained after the date of final payment.

2. **Performance.** Reasonable time shall be given to ENETK, LLC to complete each phase of the electrical job. However, ENETK, LLC agrees that where a written construction schedule is provided with the acceptance of this Proposal, ENETK, LLC shall pay all overtime costs necessary to complete construction in a timely manner to comply with the written construction schedule. ENETK, LLC does have a limited amount of overtime calculated into the project. If this not adequate to complete the project because of items listed in this sub-part, additional labor units will need to be negotiated.

ENETK, LLC will not perform any electrical work in accordance with this Proposal during the period an invoice has not been paid.

ENETK, LLC shall not be liable for failure to perform if prevented by strikes or other labor disputes, accidents, acts of God, governmental or municipal regulation or interference, shortages of labor or materials, delays in transportation, non-availability of the same from manufacturer or supplier, or other causes beyond ENETK, LLC' control. In no event shall ENETK, LLC be liable for special or consequential damages whatsoever or however caused.

ENETK, LLC must receive written authorization by the individual listed below prior to commencement of work. Any change orders must also be authorized, in writing, by the below listed individual prior to ENETK, LLC commencing said work.

Name: _____ Title: _____

ENETK, LLC carries Workmen's Compensation and Professional Liability Insurance covering its work on this job. CITY OF DICKINSON agrees to notify its insurance company of the commencement of work. Risk of loss due to fire, windstorm, vandalism, or other casualty shall be upon CITY OF DICKINSON.

3. **Materials, Equipment and Warranty.** All material and equipment shall be as warranted by the manufacturer and will be installed in a manner consistent with standard practices at this time. It is agreed that title to all material required (for the purpose of this Proposal) to remain the property of ENETK, LLC until paid in full. It is understood that ENETK, LLC shall have the authorization to enter upon CITY OF DICKINSON's property for the purpose of repossessing material and equipment, whether or not installed, without liability to ENETK, LLC for trespass or any other reason.

ENETK, LLC shall not be responsible for owner-supplied fixtures or equipment due to losses related to theft, vandalism, warranty, or any associated storage expenses. Storage of these items is on location at no extra expense to owner. ENETK, LLC will store the instrumentation up until time of install, under lock and key along with our supplied devices. This Proposal does not include warranty of fixtures and/or equipment supplied and purchased by others.

Warranty on workmanship shall commence from the final electrical inspection date for a maximum period of one (1) year. Warranty or service will not be performed if any payments according to this proposal become past due, including change orders.

4. **Change Orders.** Any deviation, alteration or changes from this Proposal will be executed only on receipt of a written work order. Said charges shall in no way affect or make void this Proposal. Charges for changes or modification to this Proposal will be based per our current 2025 rate schedule. Material shall be charged at ENETK, LLC' list price.

5. **National and Local Codes.** Electrical installation shall meet the National Electrical Code and local building codes. Errors in design by the architect and/or engineer are not the responsibility of ENETK, LLC. Any additional outlets, wiring, fixtures, equipment, etc. not indicated on plans and specifications that are required by other (i.e., Inspectors) shall not be part of this Proposal and will require a change order to execute.

6. **Company Defaults. CITY OF DICKINSON** will be in default if:
   a. Any payment called for under this Proposal and all authorized change orders becomes past due;
   b. Any written agreement made by CITY OF DICKINSON is not promptly performed;
   c. Any conditions warranted by CITY OF DICKINSON prove to be untrue; or
   d. Failure of CITY OF DICKINSON to comply with any of the conditions of this Proposal.

ENETK, LLC' remedies in the event of a company default include, but are not limited to, any or all of the following:

a. Suspend the work and remove its material/equipment from the premises.
b. Remove any ENETK, LLC-supplied material/equipment, whether or not it has been installed and whether or not is has been placed in operation. In this regard, CITY OF DICKINSON agrees that ENETK, LLC may enter upon CITY OF DICKINSON's property for the purpose of repossessing such equipment without liability to ENETK, LLC for trespass or any other reason.
c. Retain all monies paid hereunder, regardless of the stage of completion of the work and bring any appropriate action in court to enforce its rights.

7. **Applicable Law and Venue.** This Proposal is governed by and construed in accordance with the laws of the State of North Dakota. Any action to enforce this Proposal must be adjudicated exclusively in the Southwest District Court, County of Stark, State of North Dakota. Each party consents to the exclusive jurisdiction of such court and waives any claim of lack of jurisdiction or forum non conveniens.

8. **Costs of Enforcement.** In any dispute arising under or relating to this Proposal, the prevailing party shall be entitled to recover the costs of adjudicating such disputes, including but not limited to reasonable legal fees and expenses incurred. For this purpose, the term "prevailing party" shall mean the party whose position is substantially sustained in the settlement or in the final judgment rendered in any litigation.

9. **Entire Agreement.** This Proposal represents the entire agreement between the parties, and it supersedes and cancels prior negotiations, representations, or agreements, either written or oral. This Proposal may be amended only by a written document signed by both parties.

Work will be completed in a effective manner according to standard working practices. Any and all alterations for the above referenced project will be authorized through written authentication and be documented in a company change order; resulting in an increase in the above estimate.

Payment for the above referenced project is due within thirty (30) days of the date on invoice. If payment is not received within fifteen (15) days of written notice, then a 1.5% late fee will be applied. Standard manufacturers' warranties will always apply. Work will be completed in an effective manner according to standard working practices. Any and all alterations for the above referenced project will be authorized through written authentication and be documented in a company change order; resulting in an increase in the above estimate.

ACCEPTANCE OF PROPOSAL

ENETK, LLC requests written authorization prior to performing the work described herein. Written or verbal authorization of this work is an admission that the information stated above, including all terms and conditions, has been examined and is acceptable to owner's conditions, specifications, and prices, and is incorporated into any and all contract agreements.

Signature _____

Name (Printed)

Title _____

Date Accepted _____

PO or AFE# _____

CITY OF Dickinson North Dakota | Public Works

16 September, 2025

RE: SCADA Services Agreement with ENETK

This is an agreement between the City of Dickinson and ENETK LLC to provide a new SCADA system for the City's water and wastewater infrastructure including the Water Reclamation Facility, lift stations, and distribution network. SCADA is a vital piece of our utility infrastructure and provides remote monitoring and control of pumps, valves, and other components. Our current SCADA systems are outdated and have become unreliable.

We were pleased to see a variety of responses to the RFP posted on June 25,2025. The unexpectedly large number of proposals received caused the evaluation and selection of respondents to take longer than expected, and we would like to thank Engineering staff for their assistance in the scoring and interview process for this RFP.

ENETK LLC is headquartered in Dickinson, which will provide a significant reduction in potential downtime for service after the SCADA system is in place.

Below is an itemized estimate of project costs provided by ENETK:

Labor	$52,932 - $65,250
Material	$10,000 - $23,000
Software	$66,498.67
Total	**$129,430 - $154,748**

The agreement has been reviewed by City staff and Attorney Wenko. It is staff recommendation to approve the agreement with ENETK LLC.

Thank you,

Jacob Waldo
Deputy Public Works Director

CITY OF Dickinson North Dakota

ENGINEERING & COMMUNITY DEVELOPMENT

September 16, 2025

North Dakota Department of Water Resources
1200 Memorial Highway
Bismarck, ND 58504-5262

RE: East Broadway Dam – City Commission Letter of Support for Construction

On behalf of the City Commission of Dickinson, I am pleased to express our full support for the North Dakota Department of Water Resources (DWR) grant application for the East Broadway Dam Project, City of Dickinson Project Number 202108.

The requested funding will facilitate the replacement of the East Broadway Dam. The East Broadway Dam is a low-head dam with roller effect safety risks. The dam will be replaced with a rock-riffle structure designed to eliminate the risks caused by the previous structure.

The City of Dickinson greatly values the opportunity to apply for Dams & Emergency Action Plan cost-sharing assistance through the DWR. This program plays a vital role in enabling the City to proactively mitigate risks that could impact our citizens and vital infrastructure.

Sincerely,

Scott Decker
Mayor

East Broadway Dam

Letter of Support for ND DWR

Presented by: Senior Engineer, Kris Keller

Consideration to Approve

CITY OF Dickinson North Dakota

East Broadway Dam Location

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

ENGINEERING MEMORANDUM

September 11, 2025

RE: **EAST BROADWAY DAM ND DWR LETTER OF SUPPORT**

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) cost share application for construction. The letter will authorize the City of Dickinson to submit the project for cost sharing with the DWR. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the cost share. The Dams & Emergency Action Plans of General Water Management cost-share maximum is 75% from the DWR, and 25% from the City of Dickinson.

Based on the current estimates, this application is anticipated to be for **$1,950,000,** and the City of Dickinson cost share is estimated to be $650,000 for a total installed Construction cost of $2,600,000. This letter of support is a new requirement from the DWR in 2025. The City of Dickinson share of the project was included in the 2026 Capital Improvement Plan and funded with GPT.

The City Engineering staff recommends approval.

Repair Location

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering Memorandum

September 11, 2025

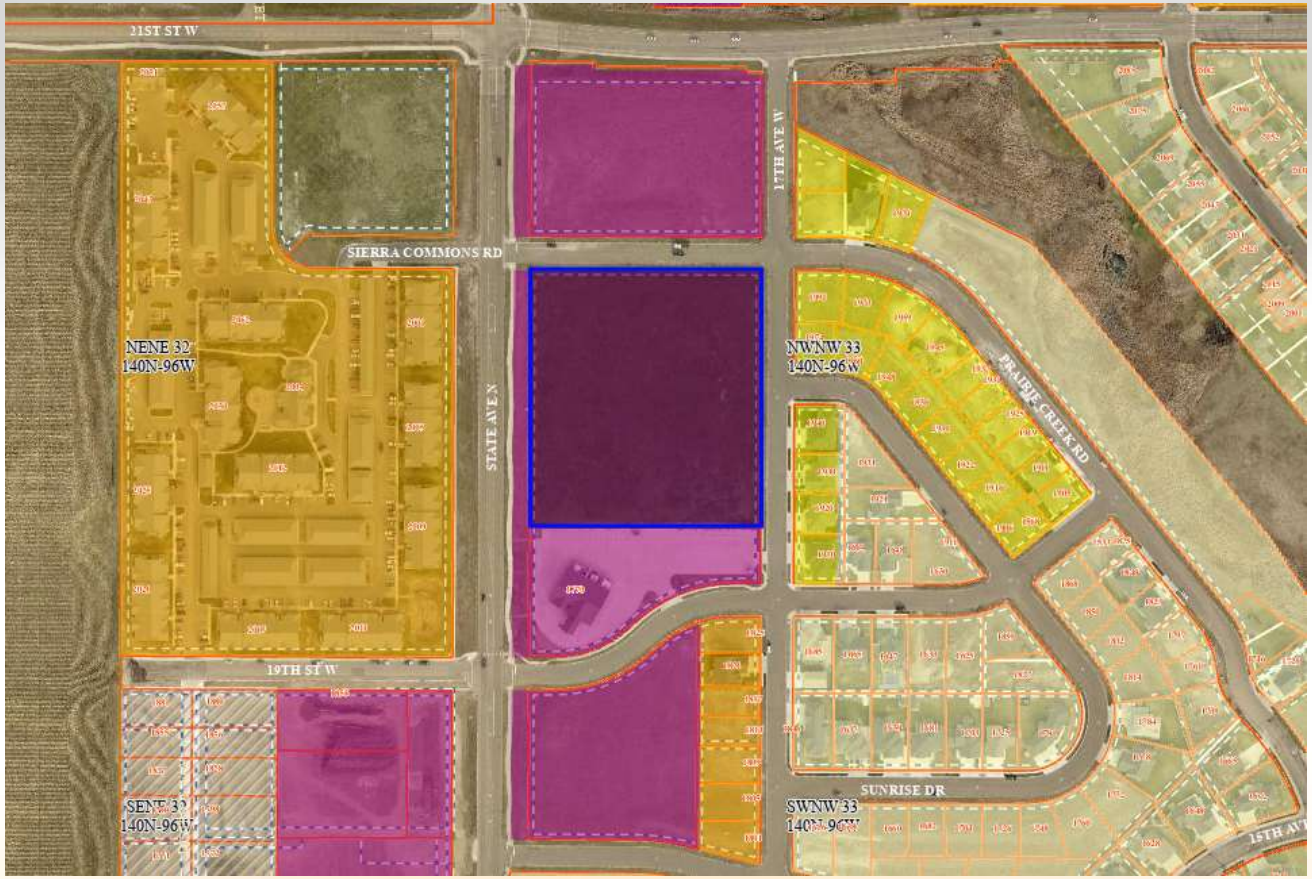
RE: **DICKINSON DRAINAGEWAY EMERGENCY REPAIR**

For your consideration is letter of support for the North Dakota Department of Water Resources (DWR) cost share application for construction. The letter will authorize the City of Dickinson to submit the project for cost sharing with the DWR. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the cost share. The Dams & Emergency Action Plans of General Water Management cost-share maximum is 75% from the DWR, and 25% from the City of Dickinson.

Based on the current estimates, this application is anticipated to be for **$1,950,000,** and the City of Dickinson cost share is estimated to be $650,000 for a total installed Construction cost of $2,600,000. This letter of support is a new requirement from the DWR in 2025. The City of Dickinson share of the project was included in the 2026 Capital Improvement Plan and funded with GPT.

The City Engineering staff recommends approval.

PRAIRIE CREEK THIRD ADDITION FINAL MINOR SUBDIVISION (FLP-008-2025)



CITY OF Dickinson North Dakota

RESOLUTION NO: _____ - 2025

A RESOLUTION APPROVING FINAL PLAT ENTITLED PRAIRIE CREEK THIRD ADDITION FINAL MINOR SUBDIVISION STARK COUNTY, NORTH DAKOTA

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **PRAIRIE CREEK THIRD ADDITION FINAL MINOR SUBDIVISION**

A PARCEL OF LAND LYING IN LOT 1, BLOCK 2, PRAIRIE CREEK SUBDIVISION IN THE CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1, BLOCK 2; THENCE S88°09'23"E ALONG THE NORTH LINE OF SAID LOT 1 A DISTANCE OF 459.21 FEET; THENCE S01°50'37"W ALONG THE WESTERLY RIGHT OF WAY OF 17TH AVENUE WEST A DISTANCE OF 510.00 FEET; THENCE N88°09'23"W A DISTANCE OF 459.37 FEET TO THE EASTERLY RIGHT OF WAY OF STATE AVENUE; THENCE N01°51'40"E ALONG THE EASTERLY RIGHT OF WAY OF STATE AVENUE A DISTANCE OF 510.00 FEET TO THE POINT OF BEGINNING.

SAID LOT 1A CONTAINS 234,235 SQUARE FEET, MORE OR LESS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **PRAIRIE CREEK THIRD ADDITION FINAL MINOR SUBDIVISION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of _____ 2025.

_____
Scott Decker, President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

Prairie Creek Third Addition Final Minor Subdivision Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: September 3, 2025
Re: **FLP-008-2025 Prairie Creek Third Addition Final Minor Subdivision**

APPLICANT
Boyd Lybeck
Dickinson Nevada LLC
PO Box 1896
Chelan, WA, 98816-1896
jakesbd@comcast.net
(206) 387-6534

APPLICANT'S REPRESENTATIVE
Jeremy Wood
Northern Plains Engineering
441 23rd Street West
Dickinson ND 58601
jwood@nplainseng.com
(701) 453-1858

Public Hearing	September 10, 2025	Planning and Zoning Commission
Final Consideration	September 16, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting a final minor subdivision plat for the Prairie Creek Third Addition Subdivision Plat. The proposed subdivision is a replat of Lot 1A of Block 2 of the Prairie Creek Subdivision, located in the NW1/4 of Section 33, Township 140 North, Range 96 West, within the City of Dickinson. This property is approximately 5.37 acres. According to the applicant, the purpose of this subdivision is to divide the property into three smaller lots in order to facilitate the sale and redevelopment of the property.

Staff Recommendation: Staff recommends approval of this plat.

LOCATION

The property is located within the NW1/4 of Section 33, Township 140 North, Range 96 West, City of Dickinson, of the 5th Principal Meridian, Stark County, North Dakota.

CURRENT ZONING	**CC**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/-5.34**
LOTS PROPOSED	**3**

NEARBY ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	CC	Undeveloped
East	R-1; R-2	Undeveloped; Single-Family Residential
South	CC; R-3	Religious meeting place; Undeveloped
West	R-3	Multi-Family Residential

STAFF ANALYSIS

BACKGROUND

The property was previously split through the administrative lot modification process, meaning the existing property is ineligible to utilize the lot modification process again, as per Section 52-1: Definitions, in the City of Dickinson Municipal Code.

CURRENT ORDINANCE REVIEW

The minimum lot size for a lot within the CC zoning district is 12,000 square feet, as outlined in Table 62-162-3b: Summary of Site Development Regulations of the Municipal Code. All three proposed lots exceed this minimum.

The applicant has been informed that the proposed lots shall not install individual approaches onto State Avenue North. Any future developments in the subdivision will either have to install driveway approaches onto the adjacent Prairie Creek Road or 17th Avenue West, or a shared access point conforming to the development standards in the Transportation Master Plan and public access easement will need to be established.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development Staff recommends **approval** of FLP-008-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-008-2025: Prairie Creek Third Addition Final Minor Subdivision** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **FLP-008-2025: Prairie Creek Third Addition Final Minor Subdivision** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

ORDINANCE NO. XXXX

ANNUAL APPROPRIATION AND TAX LEVY

AN ORDINANCE ENTITLED "THE 2026 ANNUAL APPROPRIATION AND TAX LEVY" APPROPRIATING THE SUM OF MONEY NECESSARY TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF DICKINSON, NORTH DAKOTA, AND MAKING THE ANNUAL TAX LEVY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026, INCLUSIVE.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA:

Section 1: GENERAL PURPOSES: There is hereby appropriated the sum of money deemed necessary to defray the expenses and liabilities of the City of Dickinson, North Dakota, for the fiscal year beginning January 1, 2026, and ending December 31, 2026, inclusive, as follows:

GENERAL FUND DEPARTMENTS	TOTAL APPROPRIATIONS
Administration	990,250
Animal Control	335,300
Assessor	685,200
Buildings and Codes	702,200
Buildings & Sites	1,626,500
City Commission	230,200
Community Development Administration	388,200
Contingency	55,000
DMV Branch Office	369,550
Engineering	858,300
Finance	917,700
Fire	3,676,800
Forestry	255,400
Human Resources	415,650
Information Technology	1,262,800
Marketing	219,200
Municipal Court	834,650
Museum Center	906,500
Planning	177,200
Police	9,537,450
Public Works Administration	613,800
Risk Management	160,950
Street Maintenance	2,801,350
Utility Billing	326,350

Contingency Transfers Out	1,356,710
Dickinson Future Fund	25,000
Internal Service Fund	267,700
City Employees' Retirement	593,970
Police Employees' Retirement	459,620
Volunteer Fire Department Retirement	10,420
Total General Fund Expenditures	29,703,210
LIBRARY – EXPENDITURE APPROPRIATIONS	1,450,650
SPECIAL REVENUE FUNDS – EXPENDITURE APPROPRIATIONS	
1% City Sales Tax Fund	14,870,100
½% City Sales Tax Fund	3,750,000
Downtown Streetscape	25,000
Emergency Medical Services	2,660,350
Future Fund	280,000
Highway Distribution Tax Fund	1,100,000
Hospitality Tax Fund	1,873,500
Legacy Square	521,900
Oil Impact Fund	24,792,000
Cemetery Fund	186,750
Total Special Revenue Funds	51,510,250
DEBT SERVICE FUNDS:	
SRF Debt Service Fund	5,700,000
Total Debt Service Funds	5,700,000
OTHER FUNDS:	
Interest Revenue Fund	2,235,000
Internal Service Fund	615,050
Total Other Funds	2,850,050
PROPRIETARY FUND APPROPRIATIONS:	
Solid Waste Fund	8,095,650
Storm Water Fund	285,700
Water Distribution Fund	8,366,150
Waste Water Collection	5,172,700
Wastewater Plant Fund	3,967,750
Total Utility Appropriations	25,887,950

SECTION 2. ANNUAL APPROPRIATION TAX LEVY: Based upon the aforedescribed appropriation there be and is hereby levied upon all taxable property within the City of Dickinson,

North Dakota, subject to taxation, for the fiscal year beginning January 01, 2026 and ending December 31, 2026, inclusive, the following sums of money to-wit:

GENERAL FUND APPROPRIATIONS	
Expenditures	28,346,500
Transfer to Other Funds	1,356,710
TOTAL USES	29,703,210
GENERAL FUND REVENUES, & OTHER SOURCES	
General Fund Levy	$ 4,791,250
Allowances	(273,700)
Other Revenues	21,713,850
Other Sources (Cash on Hand)	3,471,810
TOTAL	$29,703,210
OTHER TAX LEVIES	
Dickinson Airport Authority	634,650
Dickinson Library	634,650
TOTAL OTHER LEVIES	$ 1,269,300

TOTAL GENERAL FUND AND OTHER TAX LEVIES.....$6,060,550

SECTION 3. All Ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. This Ordinance shall be in full force and effect from and after final passage according to law.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

First Reading:	September 16, 2025
Public Hearing:	September 16, 2025
Second Reading, Final Passage:	October 7, 2025

2026 General Fund Budget Recap Comparison of the Expenditures by Department

	2025 Ordinance	2026 Ordinance	Increase (Decrease)	
Administration	866,240	990,250	124,010	14.32%
Animal Control	360,545	335,300	(25,245)	-7.00%
Assessing	797,530	685,200	(112,330)	-14.08%
Buildings and Codes	663,440	702,200	38,760	5.84%
Buildings and Sites	1,961,533	1,626,500	(335,033)	-17.08%
City Commission	195,895	230,200	34,305	17.51%
Community Development Admin	374,065	388,200	14,135	3.78%
Contingency/Reserves & Transfers Out	2,392,947	1,411,710	(981,237)	-41.01%
DMV Branch Office	-	369,550	369,550	100.00%
Engineering	701,445	858,300	156,855	22.36%
Finance	541,165	917,700	376,535	69.58%
Fire	3,364,525	3,676,800	312,275	9.28%
Forestry	244,225	255,400	11,175	4.58%
Human Resources	527,945	415,650	(112,295)	-21.27%
Information Technology	1,119,440	1,262,800	143,360	12.81%
Marketing	219,715	219,200	(515)	-0.23%
Municipal Court	665,230	834,650	169,420	25.47%
Museum	780,925	906,500	125,575	16.08%
Planning	159,810	177,200	17,390	10.88%
Police Department	8,287,860	9,537,450	1,249,590	15.08%
Public Works Administration	553,809	613,800	59,991	10.83%
Risk Management	-	160,950	160,950	100.00%
Street	2,487,140	2,801,350	314,210	12.63%
Utility Billing	290,920	326,350	35,430	12.18%
Totals	27,556,349	29,703,210	2,146,861	7.79%

2026 Budget Recap Comparison of the Total Budget Expenditures by Fund

	2025 Ordinance	2026 Ordinance	Increase (Decrease)	
General Fund	27,556,349	29,703,210	2,146,861	7.79%
Special Revenue Funds				
1% Sales Tax	8,895,770	14,870,100	5,974,330	67.16%
1/2% Sales Tax	3,350,000	3,750,000	400,000	11.94%
Cemetery	90,500	186,750	96,250	106.35%
Downtown Streetscape	50,000	25,000	(25,000)	-50.00%
Emergency Medical Services	3,383,633	2,660,350	(723,283)	-21.38%
Future Fund	280,000	280,000	-	0.00%
Highway Tax	1,486,000	1,100,000	(386,000)	-25.98%
Hospitality Tax	1,084,000	1,873,500	789,500	72.83%
Legacy Square	474,390	521,900	47,510	10.01%
Library	1,378,145	1,450,650	72,505	5.26%
Oil Impact	28,000,000	24,792,000	(3,208,000)	-11.46%
Debt Service Funds				
General Capital Lease	485,000	-	(485,000)	-100.00%
SRF Debt Service	-	5,700,000	5,700,000	100.00%
WRCC Bond	2,080,600	-	(2,080,600)	-100.00%
Enterprise/Proprietary Funds				
Solid Waste	5,329,631	8,095,650	2,766,019	51.90%
Storm Water	227,315	285,700	58,385	25.68%
Waste Water	9,713,700	5,172,700	(4,541,000)	-46.75%
Water Distribution	8,341,758	8,366,150	24,392	0.29%
Water Reclamation Facility	1,189,545	3,967,750	2,778,205	233.55%
Other Funds				
Internal Service (Fleet)	915,958	615,050	(300,908)	-32.85%
Interest Revenue	3,235,000	2,235,000	(1,000,000)	-30.91%
Totals	107,547,294	115,651,460	8,104,166	7.54%

2026 General Fund Balancing

General Fund Revenue	$	12,269,000	
General Fund Expenses	$	29,703,210	
	$	(17,434,210)	
1% Sales Tax Transfer	$	5,000,000	
1/2% Sales Tax Transfer	$	2,500,000	
Hospitality Transfer	$	1,500,000	
Future Fund Transfer	$	280,000	
Highway Tax Transfer	$	1,100,000	
Interest Rev Transfer	$	2,000,000	
Oil Impact Transfer	$	-	
Trails Transfer	$	1,582,400	
	$	(3,471,810)	Over (Under)
Use of Cash on Hand	$	3,471,810	
	$	-	

Personnel Requests 2026

Amounts include wages and employer paid benefits

Department	Position	Amount Requested	Amount Approved	Notes
Building and Codes	Building Inspector II by Internal Promotion - Not backfilled	3,000	3,000	
Building and Grounds	Building Foreman by Internal Promotion - Not backfilled	3,000	3,000	
Community Dev Admin	Reclass of Comm Dev Admin Admin Assistant to technician	4,000	4,000	Grade 11 to Grade 12
Engineering	NEW GIS Tech	82,000	82,000	Grade 14 Step 3
	Reclass (2) Engineering Technician Positions	6,000	6,000	Grade 12 to Grade 14
Fleet (Internal Services)	Mechanic by Internal Promotion - Not backfilled	7,500	7,500	Grade 15
Forestry	NEW Forestry Operator I	76,000	-	Grade 13
Municipal Court	NEW Deputy Clerk of Court I	66,000	66,000	Grade 11
Police	NEW (2) PS Telecommunicator I's - Cost share with Stark County	165,000	165,000	Grade 14
Public Works Admin	New Operations Manager (If not approved in 2025)	122,000	-	Grade 19 Step 3
Risk Management	New Risk Management Generalist	95,500	-	Grade 16
Stormwater	Reclass of Environmental Compliance Specialist to Manager	3,000	3,000	Grade 17 to Grade 19
Water Reclamation Facility	NEW Facility Manager	-	130,300	Grade 19 Step 3
	Total Staff Change Requests	**$ 633,000**	**$ 469,800**	
	By Promotion and Reclass	26,500	26,500	
	NEW Positions	606,500	443,300	

Capital Requests 2026

Department	Description	Amount Requested	Amount Approved	Notes
Animal Control	Repaint and Waterproofing of Interior area of Kennels	5,000	5,000	
Assessing	Disto Laser Measurer Replacement	1,500	1,500	Operating budget
Building & Sites	Zero Turn Mower (Old Unit Transfer to WRF)	20,000	20,000	
	Computer System for Spraying Weeds (2)	10,000	10,000	
	New Lights for B&G Shop and Old Water Shop	12,000	12,000	
	Building Roof Contract Inspection/Duct Cleaning	48,000	48,000	Operating budget/Contract labor
EMS	Type II Ambulance	200,000	-	Possible Dunn Co. purchase
	Ferno Cot	28,000	28,000	
	Ferno Power Load System	28,000	28,000	
	Ferno Power Stair Chair	14,000	14,000	
	Ventilators (2)	76,000	76,000	
	Monitor	55,000	55,000	
Finance	Financial Software Replacement	250,000	250,000	GP EOL in 2029, initial phase placeholder
Fire	New Engine to Replace Engine 2; $1,600,000	500,000	500,000	Set Up Cash Reserve
	Hose & Nozzle Replacement	20,000	20,000	
	Cascade Fill Station for Station 1	60,000	60,000	Fire Special Revenue
	Structural Fire Gear (15 sets)	50,000	50,000	Interest Revenue
Fleet*	Replace Tahoe with Similar Unit for City Pool	60,000	60,000	Cash Reserve
Information Technology	Phone System - 5 Year Renewal/Replacement	200,000	200,000	Vertical Wave hits EOL Spring 2027
	SQL 5 Year Replacement/Upgrades	35,000	35,000	
Legacy Square*	Additional Stage Risers (4)	3,000	3,000	
Museum	South Heart Depot - Remove Deteriorating Wood Platform	12,000	12,000	
Police	Police Interceptor Cars (4)	322,800	322,800	2% equip inflation factor; 8 man crews
	MOS Project Completion	35,000	35,000	
	Rifle-Rated Ballistic Plate Inserts for Patrol Vests	35,000	35,000	PD Reserve
	Axon Interview Room (2nd year of contract)	18,000	18,000	PD Reserve
	Surveillance Van Maintenance/batteries	12,000	12,000	Operating Budget
	CCTV Access in Records (Env Design)	2,000	2,000	Operating Budget/Technology
	Faro	70,000	-	
	Roll Call Room Conference Camera	700	700	Operating Budget/Technology
	Conference Room TV Upgrade	1,000	1,000	Operating Budget/Technology
	CID Camera	800	800	Operating Budget/Technology
	Emergency Egress Door Dispatch (Env Design)	10,000	10,000	Imp Other than Buildings
	Emergency Egress Door Records (Env Design)	10,000	10,000	Imp Other than Buildings
	Increase Cameras - PSC and Safe Transfer Zone (Env Design)	7,500	7,500	Operating Budget/Technology
	Axon Project Reserve + Taser 10 Transition	85,000	85,000	Interest Revenue
	PSC Hallway Revamp	45,000	-	Need more information
	Chair Rotation (50/50 w/ FD for Training Room) 25%/4 year Rotation	10,000	-	Is Fire contributing?
	Building Beautification/Upgrades	5,000	-	Need more information
	Pergola Project	5,000	-	
Risk Management	Vehicle Lease	55,500	-	
Solid Waste - Collections*	Roll Off Truck (R8 Replacement) $300,000 **Lease**	60,000	60,000	
	Container Inventory	60,000	60,000	
Solid Waste - Disposals*	Replacement of Bomag Compactor (R-55) 7-Year $750,000 Lease	107,145	27,500	Budget for Q4
	Chain Link Fencing at Land Fill, approx. 850 ft	45,000	45,000	
Storm Water*	Drone Sprayer for Weeds	50,000	-	RFP for contractor instead
Street	Replacement 924 Loader; 5-Year $270,000 Lease	54,000	54,000	Capital Lease
	32' Gooseneck Tiltbed	38,000	-	
WRF*	Magnum 380 Tractor; 5-Year $525,000 Lease	72,000	245,000	Recommend buyout instead of lease
	Total Capital Requests	**$ 2,903,945**	**$ 2,518,800**	

**Department is not part of the General Fund*

General Fund Revenue

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0000-311-00-00	Taxes / General Property Taxes	$4,400,000.00	$4,515,000.00	$115,000.00	3%
100-0000-311-10-00	General Property Taxes / Delinquent	$25,000.00	$25,000.00	$0.00	0%
100-0000-311-20-00	General Property Taxes / PILOT	$15,000.00	$0.00	($15,000.00)	-100%
100-0000-312-00-00	Taxes / Telecommunications Tax	$43,000.00	$42,000.00	($1,000.00)	-2%
100-0000-312-10-00	Taxes / Regular Electric	$50,000.00	$0.00	($50,000.00)	-100%
100-0000-318-10-00	Franchise Fees / Cable TV Fees	$108,000.00	$110,000.00	$2,000.00	2%
100-0000-319-10-00	Other Taxes / Penalties & Interest	$30,000.00	$10,000.00	($20,000.00)	-67%
100-0000-321-10-00	Business Licenses / Alcoholic Beverages	$130,000.00	$130,000.00	$0.00	0%
100-0000-321-15-00	Business Licences/Retail Tobacco Dealer	$2,500.00	$2,500.00	$0.00	0%
100-0000-321-20-05	Professional Licenses / Plumbers License	$2,000.00	$2,000.00	$0.00	0%
100-0000-321-20-06	Professional Licenses / Public Concrete License	$1,500.00	$1,500.00	$0.00	0%
100-0000-321-20-07	Campground/Mobile Home License	$2,000.00	$1,000.00	($1,000.00)	-50%
100-0000-321-20-09	Professional Licenses / Pawnbrokers License	$50.00	$50.00	$0.00	0%
100-0000-321-20-10	Professional Licenses / Transient Merchants Lic-	$2,400.00	$2,000.00	($400.00)	-17%
100-0000-321-20-11	Professional Licenses / Pesticide License	$250.00	$300.00	$50.00	20%
100-0000-321-20-12	Professional Licenses / Tree Trimming License	$800.00	$800.00	$0.00	0%
100-0000-321-20-13	Professional Licenses / Excavation License	$2,000.00	$2,000.00	$0.00	0%
100-0000-321-20-14	Professional Licenses / Uniform County Permits	$40,000.00	$40,000.00	$0.00	0%
100-0000-321-30-01	Amusement Licenses / Games Of Chance Permit	$3,000.00	$3,000.00	$0.00	0%
100-0000-321-30-02	Amusement Licenses / Carnival & Circus	$100.00	$100.00	$0.00	0%
100-0000-321-30-03	Amusement Licenses / Bicycle License	$10.00	$0.00	($10.00)	-100%
100-0000-321-30-04	Amusement Licenses / Dog & Cat License	$1,200.00	$1,200.00	$0.00	0%
100-0000-321-40-01	Building Structures / Plumber Permit	$7,500.00	$9,000.00	$1,500.00	20%
100-0000-321-40-02	Building Structures / Building Permit	$200,000.00	$300,000.00	$100,000.00	50%
100-0000-321-40-03	Building Structures / Mechanical Permit	$9,000.00	$10,000.00	$1,000.00	11%
100-0000-321-40-04	Building Structures / Sign Permit	$5,000.00	$5,000.00	$0.00	0%
100-0000-321-40-05	Building Structures / Excavation Permit	$6,000.00	$8,000.00	$2,000.00	33%
100-0000-321-40-06	Building Structures / Moving Permit	$100.00	$100.00	$0.00	0%
100-0000-321-40-07	Building Structures / Well Drilling Permit	$200.00	$0.00	($200.00)	-100%
100-0000-321-40-08	Building Structures / Dwelling Cost & Other	$100.00	$0.00	($100.00)	-100%
100-0000-321-40-09	Building Structures / Zoning Petition	$20,000.00	$20,000.00	$0.00	0%
100-0000-321-40-10	Building Structures / Concrete Permit	$10,000.00	$10,000.00	$0.00	0%
100-0000-321-40-11	Building Structures / Stark County Permitting	$60,000.00	$65,000.00	$5,000.00	8%
100-0000-321-50-01	Motor Vehicle Licenses / Taxicab	$100.00	$100.00	$0.00	0%
100-0000-331-00-00	Intergovernmental Revenue/Federal Govt. Grants	$0.00	$0.00	$0.00	0%
100-0000-334-00-00	Intergovernmental Revenue/State Govt. Grants	$0.00	$0.00	$0.00	0%
100-0000-335-10-02	Property Tax / Homestead Credit	$42,500.00	$50,000.00	$7,500.00	18%
100-0000-335-10-03	Property Tax / Mobile Homes & Other	$28,000.00	$28,000.00	$0.00	0%
100-0000-335-30-00	State Aid Distribution / State Aid Distribution	$1,250,000.00	$1,500,000.00	$250,000.00	20%
100-0000-335-50-00	State Aid Distribution / State Gaming Revenue	$20,000.00	$20,000.00	$0.00	0%
100-0000-335-60-00	State Aid Distribution / Cigarette Tax	$45,000.00	$45,000.00	$0.00	0%
100-0000-335-75-00	State Aid Distribution / Special Road & Bridge	$10,000.00	$0.00	($10,000.00)	-100%
100-0000-337-10-00	Local Govt- Revenue / Dispatch Revenue	$384,525.00	$435,200.00	$50,675.00	13%
100-0000-337-12-00	Local Govt- Revenue / Stark County	$5,000.00	$5,000.00	$0.00	0%
100-0000-337-14-00	Local Govt. Revenue / Dickinson Public Schools	$215,000.00	$215,000.00	$0.00	0%
100-0000-337-15-00	Local Govt. Revenue / Dickinson State University	$25,000.00	$25,000.00	$0.00	0%
100-0000-340-10-01	Engineering Department / Prints & Maps	$50.00	$0.00	($50.00)	-100%
100-0000-340-10-02	Engineering Department / Engineering Fees	$0.00	$0.00	$0.00	0%
100-0000-340-10-03	Engineering Department / Plans & Specs	$20,000.00	$20,000.00	$0.00	0%
100-0000-340-10-04	Engineering Department / Other Engineering Service	$100.00	$0.00	($100.00)	-100%
100-0000-340-20-01	Police Department / Police Services	$2,500.00	$2,500.00	$0.00	0%
100-0000-340-20-02	Police Department / Overtime Parking	$5,000.00	$5,000.00	$0.00	0%

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0000-340-20-04	Police Department / Office Fees & Reports	$5,000.00	$5,000.00	$0.00	0%
100-0000-340-20-05	Police Department / Burglar Alarms	$1,300.00	$1,500.00	$200.00	15%
100-0000-340-20-06	Police Department / Animal Impound	$6,000.00	$6,000.00	$0.00	0%
100-0000-340-20-07	Police Department / Handicap Parking	$3,000.00	$2,000.00	($1,000.00)	-33%
100-0000-340-20-08	Police Department/Community Service	$13,000.00	$12,000.00	($1,000.00)	-8%
100-0000-340-30-01	Rents & Royalties / Leases,Easements,Royalties	$50,000.00	$50,000.00	$0.00	0%
100-0000-340-30-03	Rents & Royalties / Land Rent	$0.00	$20,000.00	$20,000.00	100%
100-0000-340-30-04	Rents & Royalties / Armory Rental	$30,000.00	$0.00	($30,000.00)	-100%
100-0000-340-30-06	Rents & Royalties / Other City Property Rent	$500.00	$500.00	$0.00	0%
100-0000-340-40-02	Street Department / Other Street Services	$18,000.00	$15,000.00	($3,000.00)	-17%
100-0000-340-50-01	Finance/Auditor / Administration Fees	$2,500.00	$3,000.00	$500.00	20%
100-0000-340-50-02	Finance/Auditor / Copies / Publications / Codes	$100.00	$100.00	$0.00	0%
100-0000-340-50-03	Finance/Auditor / Street Light Utility	$400,000.00	$395,000.00	($5,000.00)	-1%
100-0000-340-50-04	Finance/Auditor / Storm Water Admin Fees	$47,400.00	$51,000.00	$3,600.00	8%
100-0000-340-50-05	Finance/Auditor / Water Administration Fees	$1,126,343.00	$1,267,450.00	$141,107.00	13%
100-0000-340-50-06	Finance/Auditor / Waste Water Admin Fees	$564,000.00	$423,450.00	($140,550.00)	-25%
100-0000-340-50-07	Finance/Auditor / Solid Waste Admin Fees	$720,461.00	$927,750.00	$207,289.00	29%
100-0000-340-50-10	Finance/Auditor-WWTR Plant Administration Fee	$39,000.00	$413,400.00	$374,400.00	960%
100-0000-340-50-11	Finance/Auditor / Weed Control	$60,000.00	$55,000.00	($5,000.00)	-8%
100-0000-351-10-00	Fines / Municipal Court	$300,000.00	$300,000.00	$0.00	0%
100-0000-352-10-01	Motor Vehicle Dept / Kiosk Revenue	$0.00	$24,000.00	$24,000.00	100%
100-0000-352-10-02	Motor Vehicle Dept / ATM Revenue	$0.00	$500.00	$500.00	100%
100-0000-352-20-01	Motor Vehicle Dept / Gross Daily Receipts	$0.00	$350,000.00	$350,000.00	100%
100-0000-362-10-00	Sale Of Property / Sale Of City Lots	$50,000.00	$50,000.00	$0.00	0%
100-0000-362-20-00	Sale Of Property / Sale Of Equipment	$0.00	$0.00	$0.00	0%
100-0000-363-00-00	Miscellaneous Revenues / Special Assessments	$5,000.00	$5,000.00	$0.00	0%
100-0000-369-00-00	Miscellaneous Revenues / Miscellaneous Revenue	$59,460.00	$60,000.00	$540.00	1%
100-0000-369-00-01	Miscellaneous Revenue - Museum Revenue	$160,000.00	$160,000.00	$0.00	0%
100-0000-369-00-02	Miscellaneous Revenue - Code Enforement Revenue	$300.00	$500.00	$200.00	67%
100-0000-369-00-12	Museum Revenue - Grant Funded Position	$2,000.00	$0.00	($2,000.00)	-100%
100-0000-369-00-50	General Fund - Fire Inspection Fees	$4,500.00	$4,500.00	$0.00	0%
	Total General Fund Revenue	**$10,897,349.00**	**$12,269,000.00**	$1,371,651.00	13%
100-0000-391-20-10	Special Revenue Funds / City Sales Tax II	$4,700,000.00	$5,000,000.00	$300,000.00	6%
100-0000-391-20-11	Special Revenue Funds / City Sales Tax III	$2,500,000.00	$2,500,000.00	$0.00	0%
100-0000-391-20-18	Special Revenue Funds / Future Fund	$280,000.00	$280,000.00	$0.00	0%
100-0000-391-20-19	Special Revenue Funds / Oil Impact Fund	$4,000,000.00	$0.00	($4,000,000.00)	-100%
100-0000-391-20-22	Special Revenue Funds / Hospitality Tax	$1,000,000.00	$1,500,000.00	$500,000.00	50%
100-0000-391-20-42	Transfer In - ARPA	$0.00	$0.00	$0.00	0%
100-0000-391-70-06	Special Revenue Funds / Highway Tax	$1,100,000.00	$1,100,000.00	$0.00	0%
100-0000-391-70-07	Transfer in from Interest Revenue	$2,600,000.00	$2,000,000.00	($600,000.00)	-23%
462-0000-391-20-10	Transfer In - Trails Construction	$0.00	$1,582,400.00	$1,582,400.00	100%
	Total Transfers In	**$16,180,000.00**	**$13,962,400.00**	($2,217,600.00)	-14%
	Total General Fund Revenue	**$27,077,349.00**	**$26,231,400.00**	($845,949.00)	-3%
	Use of Cash on Hand	**$479,000.00**	**$3,471,810.00**	$2,992,810.00	625%
	Total General Fund Expenditures	**$27,556,349.00**	**$29,703,210.00**	$2,146,861.00	8%
	Gain (Loss)	$0.00	$0.00	$0.00	0%

1% Sales & Use Tax

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
210-0000-319-20-00	1% Sales Tax Collections	$7,457,917.00	$7,457,925.00	$8.00	0%
	Total Revenue	**$7,457,917.00**	**$7,457,925.00**	$8.00	0%
210-4400-461-07-30	Imp. Other Than Buildings	$400,000.00	$0.00	($400,000.00)	-100%
210-0000-491-40-66	Transfer Out Annual Streets	$0.00	$0.00	$0.00	0%
210-0000-491-10-00	Transfer Out General Fund	$4,700,000.00	$5,000,000.00	$300,000.00	6%
	Total 50% Share	**$5,100,000.00**	**$5,000,000.00**	($100,000.00)	-2%
210-0000-491-40-62	Transfer Out Trails	$0.00	$0.00	$0.00	0%
210-0000-491-40-60	Transfer Out Sidewalk	$0.00	$100,000.00	$100,000.00	100%
210-0000-491-20-14	Transfer Out Legacy Square	$450,000.00	$250,000.00	($200,000.00)	-44%
210-4400-461-08-00	Subsidies	$60,770.00	$62,500.00	$1,730.00	3%
210-4400-461-07-20	Buildings & Structures	$2,000,000.00	$7,580,000.00	$5,580,000.00	279%
210-4400-461-07-30	Imp. Other Than Buildings	$0.00	$540,600.00	$540,600.00	0%
	Total 30% Share	**$2,510,770.00**	**$8,533,100.00**	$6,022,330.00	240%
210-4400-461-08-01	Subsidies/Job Development	$900,000.00	$950,000.00	$50,000.00	6%
210-4400-461-08-02	Eldercare/Public Transit/Utilities	$265,000.00	$267,000.00	$2,000.00	1%
210-4400-461-07-20	Buildings & Structures	$0.00	$0.00	$0.00	0%
210-4400-461-08-	Subsides/SW Regional Grant	$60,000.00	$60,000.00	$0.00	0%
210-4400-461-08-06	Subsidies/Senior Citizen	$60,000.00	$60,000.00	$0.00	0%
	Total 20% Share	**$1,285,000.00**	**$1,337,000.00**	$52,000.00	4%
	Total Budget	**$8,895,770.00**	**$14,870,100.00**	$5,974,330.00	67%

1/2% Sales & Use Tax

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
211-0000-319-20-00	1/2% Sales Tax Collections	$3,600,000.00	$3,600,000.00	$0.00	0%
	Total Revenue	**$3,600,000.00**	**$3,600,000.00**	$0.00	0%
211-0000-491-10-00	Transfer Out General Fund	$2,500,000.00	$2,500,000.00	$0.00	0%
211-0000-491-20-54	Transfer Out Library	$0.00	$250,000.00	$250,000.00	100%
211-0000-491-30-14	Transfer Out WRCC Bond	$0.00	$0.00	$0.00	0%
211-4400-461-80-50	WRCC Maint. Reserve/Projects	$500,000.00	$0.00	($500,000.00)	-100%
211-4400-461-07-20	Buildings & Structures Park & Rec	$350,000.00	$0.00	($350,000.00)	-100%
211-4400-461-08-00	Park & Rec Subsidy	$0.00	$1,000,000.00	$1,000,000.00	100%
	Total Operating Expenditures	**$3,350,000.00**	**$3,750,000.00**	$400,000.00	12%
	Total Budget	**$3,350,000.00**	**$3,750,000.00**	$400,000.00	12%

Future Fund

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
218-0000-361-10-01	Interest Earned	$0.00	$0.00	$0.00	0%
218-0000-369-00-00	Misc Revenue	$0.00	$0.00	$0.00	0%
218-0000-361-10-00	Transfer In General Fund	$25,000.00	$25,000.00	$0.00	0%
	Total Revenue	**$25,000.00**	**$25,000.00**	$0.00	0%
218-0000-491-10-00	Transfer Out General Fund	$280,000.00	$280,000.00	$0.00	0%
218-0000-491-20-10	Transfer Out 1% Sales Tax	$0.00	$0.00	$0.00	0%
218-9600-800-03-16	Trust Fees	$0.00	$0.00	$0.00	0%
	Total Operating Expenditures	**$280,000.00**	**$280,000.00**	$0.00	0%
	Total Budget	**$280,000.00**	**$280,000.00**	$0.00	0%

Highway Distribution Tax

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
223-0000-335-70-00	Highway Distribution Tax	$1,100,000.00	$1,100,000.00	$0.00	0%
223-0000-335-70-00	Legacy Earnings	$386,000.00	$0.00	($386,000.00)	-100%
	Total Revenue	**$1,486,000.00**	**$1,100,000.00**	($386,000.00)	-26%
223-0000-491-10-00	Transfer Out General Fund	$1,100,000.00	$1,100,000.00	$0.00	0%
223-0000-491-40-66	Transfer Out Annual Streets	$386,000.00	$0.00	($386,000.00)	-100%
	Total Operating Expenditures	**$1,486,000.00**	**$1,100,000.00**	($386,000.00)	-26%
	Total Budget	**$1,486,000.00**	**$1,100,000.00**	($386,000.00)	-26%

Hospitality Tax

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
222-0000-319-31-00	Hospitality Tax Collections	$1,144,425.00	$1,300,000.00	$155,575.00	14%
	Total Revenue	**$1,144,425.00**	**$1,300,000.00**	$155,575.00	14%
222-0000-491-20-14	Transfer Out Legacy Square	$0.00	$250,000.00	$250,000.00	100%
222-0000-491-10-00	Transfer Out General Fund	$1,000,000.00	$1,500,000.00	$500,000.00	50%
222-0000-491-30-14	Transfer Out WRCC Bond	$0.00	$0.00	$0.00	0%
222-0000-519-08-00	Subsidies	$21,500.00	$61,000.00	$39,500.00	184%
222-0000-519-08-03	Chamber of Commerce	$12,500.00	$12,500.00	$0.00	0%
222-0000-519-08-08	CVB Event Grant	$50,000.00	$50,000.00	$0.00	0%
	Total Operating Expenditures	**$1,084,000.00**	**$1,873,500.00**	$789,500.00	73%
222-0000-519-07-30	Imp. Other Than Buildings	$0.00	$0.00	$0.00	0%
222-0000-519-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$1,084,000.00**	**$1,873,500.00**	$789,500.00	73%

Oil Impact

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
219-0000-335-90-01	Oil & Gas Production Tax	$15,000,000.00	$15,000,000.00	$0.00	0%
	Total Revenue	**$15,000,000.00**	**$15,000,000.00**	$0.00	0%
219-0000-491-10-00	Transfer Out General Fund	$4,000,000.00	$0.00	($4,000,000.00)	-100%
219-0000-491-20-14	Transfer Out Legacy Square	$0.00	$0.00	$0.00	0%
219-0000-491-20-15	Transfer Out Cemetery	$0.00	$0.00	$0.00	0%
219-0000-491-30-16	Transfer Out SRF Debt Service	$0.00	$5,700,000.00	$5,700,000.00	100%
219-0000-491-40-66	Transfer Out Annual Streets	$7,500,000.00	$5,000,000.00	($2,500,000.00)	-33%
219-0000-491-60-01	Transfer Out Water Distr.	$0.00	$0.00	$0.00	0%
219-0000-491-60-02	Transfer Out Wastewater	$5,500,000.00	$0.00	($5,500,000.00)	-100%
219-0000-491-60-03	Transfer Out Solid Waste	$0.00	$0.00	$0.00	0%
219-0000-489-80-40	Oil Impact Contingency	$11,000,000.00	$14,092,000.00	$3,092,000.00	28%
	Total Operating Expenditures	**$28,000,000.00**	**$24,792,000.00**	($3,208,000.00)	-11%
219-0000-519-07-20	Buildings and Structures	$0.00	$0.00	$0.00	0%
219-0000-519-07-30	Imp. Other Than Buildings	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$28,000,000.00**	**$24,792,000.00**	($3,208,000.00)	-11%

Interest Revenue

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
707-0000-361-10-01	Interest Income	$1,000,000.00	$1,600,000.00	$600,000.00	60%
	Total Revenue	**$1,000,000.00**	**$1,600,000.00**	$600,000.00	60%
707-0000-491-10-00	Transfer Out General Fund	$2,600,000.00	$2,000,000.00	($600,000.00)	-23%
707-0000-491-20-41	Transfer Out PD Special Revenue	$200,000.00	$85,000.00	($115,000.00)	-58%
707-0000-491-45-72	Transfer Out Library	$285,000.00	$0.00	($285,000.00)	-100%
707-0000-491-20-24	Transfer Out Downtown Streetscape	$0.00	$0.00	$0.00	0%
707-0000-519-07-30	Imp. Other Than Buildings	$150,000.00	$150,000.00	$0.00	0%
	Total Expenditures	**$3,235,000.00**	**$2,235,000.00**	($1,000,000.00)	-31%
	Total Budget	**$3,235,000.00**	**$2,235,000.00**	($1,000,000.00)	-31%

ARPA

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
242-0000-491-26-72	Transfer Out - Ambulance	$0.00	$588,780.00	$588,780.00	100%
242-5800-489-03-22	Contracted Labor	$0.00	$0.00	$0.00	0%
242-5800-489-03-31	Engineering Fees	$0.00	$0.00	$0.00	0%
242-5800-489-07-40	Equipment	$0.00	$0.00	$0.00	0%
242-0000-519-08-00	Subsidies	$825,000.00	$125,000.00	($700,000.00)	-85%
	Total Operating Expenditures	**$825,000.00**	**$713,780.00**	($111,220.00)	-13%
	Total Budget	**$825,000.00**	**$713,780.00**	($111,220.00)	-13%

Trails Construction

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
462-0000-491-10-00	Transfer Out - General Fund	$0.00	$1,582,400.00	$1,582,400.00	100%
	Total Operating Expenditures	**$0.00**	**$1,582,400.00**	$1,582,400.00	100%
	Total Budget	**$0.00**	**$1,582,400.00**	$1,582,400.00	100%

Administration

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0300-410-01-10	Full-Time Employees	$388,905.00	$457,000.00	$68,095.00	18%
100-0300-410-01-30	Overtime	$200.00	$200.00	$0.00	0%
100-0300-410-02-10	Group Insurance	$69,475.00	$103,800.00	$34,325.00	49%
100-0300-410-02-20	FICA/Medicare	$29,575.00	$34,800.00	$5,225.00	18%
100-0300-410-02-40	Employer's Share--DC Plan	$28,889.00	$34,800.00	$5,911.00	20%
100-0300-410-02-50	Unemployment	$1,167.00	$1,300.00	$133.00	11%
100-0300-410-02-60	Workers Compensation	$277.00	$1,100.00	$823.00	297%
100-0300-410-02-90	Other Employee Benefits	$1,602.00	$2,100.00	$498.00	31%
	Total Wage & Benefit Cost	**$520,090.00**	**$635,100.00**	$115,010.00	22%
100-0300-410-03-10	Election Costs	$0.00	$0.00	$0.00	0%
100-0300-410-03-21	Attorney's Fees	$180,000.00	$190,000.00	$10,000.00	6%
100-0300-410-03-22	Contracted Labor	$1,000.00	$1,000.00	$0.00	0%
100-0300-410-03-90	Associations	$30,000.00	$31,500.00	$1,500.00	5%
100-0300-410-04-42	Equipment Maintenance	$0.00	$0.00	$0.00	0%
100-0300-410-05-20	Insurance	$75,500.00	$75,500.00	$0.00	0%
100-0300-410-05-30	Telephone & Radio	$2,000.00	$1,600.00	($400.00)	-20%
100-0300-410-05-40	Advertising	$500.00	$500.00	$0.00	0%
100-0300-410-05-41	Publication Costs	$5,800.00	$0.00	($5,800.00)	-100%
100-0300-410-05-50	Printing Supplies	$500.00	$500.00	$0.00	0%
100-0300-410-05-60	Clothing Allowance	$0.00	$750.00	$750.00	100%
100-0300-410-05-64	Other Services/Computer Cost	$10,200.00	$10,500.00	$300.00	3%
100-0300-410-05-70	Recognition Banquet	$10,000.00	$12,000.00	$2,000.00	20%
100-0300-410-05-71	Tuition Reimbursement	$20,000.00	$20,000.00	$0.00	0%
100-0300-410-05-80	Travel & Seminars	$3,500.00	$4,000.00	$500.00	14%
100-0300-410-06-15	Operating Supplies	$7,000.00	$7,000.00	$0.00	0%
100-0300-410-06-26	Gasoline,Diesel Fuel,Oil	$150.00	$300.00	$150.00	100%
	Total Operating Expenditures	**$346,150.00**	**$355,150.00**	$9,000.00	3%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$866,240.00**	**$990,250.00**	$124,010.00	14%

Animal Control

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1200-423-01-10	Full-Time Employees	$200,739.00	$203,000.00	$2,261.00	1%
100-1200-423-01-30	Overtime	$2,000.00	$2,000.00	$0.00	0%
100-1200-423-02-10	Group Insurance	$56,802.00	$56,900.00	$98.00	0%
100-1200-423-02-20	FICA/Medicare	$15,018.00	$15,500.00	$482.00	3%
100-1200-423-02-40	Employer's Share-DC Plan	$18,178.00	$14,800.00	($3,378.00)	-19%
100-1200-423-02-50	Unemployment	$602.00	$700.00	$98.00	16%
100-1200-423-02-60	Workers Compensation	$2,220.00	$2,200.00	($20.00)	-1%
100-1200-423-02-90	Other Employee Benefits	$2,136.00	$2,200.00	$64.00	3%
	Total Wage & Benefit Cost	**$297,695.00**	**$297,300.00**	($395.00)	0%
100-1200-423-04-42	Animal Control-Equipment	$1,000.00	$2,000.00	$1,000.00	100%
100-1200-423-05-20	Insurance	$1,750.00	$2,300.00	$550.00	31%
100-1200-423-05-50	Printing Supplies	$100.00	$200.00	$100.00	100%
100-1200-423-05-64	Technology	$500.00	$500.00	$0.00	0%
100-1200-423-05-80	Travel and Seminars	$1,000.00	$2,000.00	$1,000.00	100%
100-1200-423-06-15	Operating Supplies	$32,500.00	$20,500.00	($12,000.00)	-37%
100-1200-423-06-20	Vehicle Supplies	$1,000.00	$0.00	($1,000.00)	-100%
100-1200-423-06-26	Gasoline, Diesel Fuel, Oil	$5,000.00	$5,500.00	$500.00	10%
	Total Operating Expenditures	**$42,850.00**	**$33,000.00**	($9,850.00)	-23%
100-1200-423-07-20	Building & Structures	$18,000.00	$5,000.00	($13,000.00)	-72%
100-1200-423-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$18,000.00**	**$5,000.00**	($13,000.00)	-72%
	Total Budget	**$358,545.00**	**$335,300.00**	($23,245.00)	-6%

Assessing

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0600-416-01-10	Full-Time Employees	$401,473.00	$410,000.00	$8,527.00	2%
100-0600-416-01-20	Part-Time Employees	$21,120.00	$21,500.00	$380.00	2%
100-0600-416-01-30	Overtime	$100.00	$100.00	$0.00	0%
100-0600-416-02-10	Group Insurance	$97,439.00	$109,600.00	$12,161.00	12%
100-0600-416-02-20	FICA/Medicare	$30,552.00	$33,000.00	$2,448.00	8%
100-0600-416-02-40	Employer's Share--DC Plan	$34,447.00	$36,500.00	$2,053.00	6%
100-0600-416-02-50	Unemployment	$1,204.00	$1,300.00	$96.00	8%
100-0600-416-02-60	Workers Compensation	$555.00	$600.00	$45.00	8%
100-0600-416-02-90	Other Employee Benefits	$3,204.00	$3,200.00	($4.00)	0%
	Total Wage & Benefit Cost	**$590,094.00**	**$615,800.00**	$25,706.00	4%
100-0600-416-03-22	Contracted Labor	$150,000.00	$10,000.00	($140,000.00)	-93%
100-0600-416-03-90	Associations	$750.00	$800.00	$50.00	7%
100-0600-416-04-42	General Fund-Assessor-Equipment	$250.00	$300.00	$50.00	20%
100-0600-416-05-20	Insurance	$850.00	$900.00	$50.00	6%
100-0600-416-05-30	Telephone & Radio	$1,600.00	$1,600.00	$0.00	0%
100-0600-416-05-40	Advertising	$1,000.00	$200.00	($800.00)	-80%
100-0600-416-05-50	Printing Supplies	$400.00	$400.00	$0.00	0%
100-0600-416-05-60	Clothing Allowance	$0.00	$1,100.00	$1,100.00	100%
100-0600-416-05-64	Technology	$30,000.00	$30,000.00	$0.00	0%
100-0600-416-05-80	Travel & Seminars	$10,000.00	$10,000.00	$0.00	0%
100-0600-416-06-15	Operating Supplies	$12,000.00	$13,500.00	$1,500.00	13%
100-0600-416-06-26	Gasoline,Diesel Fuel,Oil	$1,000.00	$600.00	($400.00)	-40%
	Total Operating Expenditures	**$207,850.00**	**$69,400.00**	($138,450.00)	-67%
100-0600-416-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	100%
	Total Budget	**$797,944.00**	**$685,200.00**	($112,744.00)	-14%

Building and Codes

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1400-563-01-10	Full-Time	$425,635.00	$448,500.00	$22,865.00	5%
100-1400-563-01-20	Part-Time Employees	$0.00	$0.00	$0.00	0%
100-1400-563-01-30	Overtime	$1,500.00	$1,500.00	$0.00	0%
100-1400-563-02-10	Group Insurance	$68,858.00	$80,100.00	$11,242.00	16%
100-1400-563-02-20	FICA/Medicare	$31,949.00	$34,100.00	$2,151.00	7%
100-1400-563-02-40	Employer's Share--DC Plan	$33,799.00	$36,100.00	$2,301.00	7%
100-1400-563-02-50	Unemployment	$1,258.00	$1,300.00	$42.00	3%
100-1400-563-02-60	Workers Compensation	$636.00	$600.00	($36.00)	-6%
100-1400-563-02-90	Other Employee Benefits	$3,205.00	$3,200.00	($5.00)	0%
	Total Wage & Benefit Cost	**$566,840.00**	**$605,400.00**	$38,560.00	7%
100-1400-563-03-12	Board of Adjustment mtgs.	$7,000.00	$7,000.00	$0.00	0%
100-1400-563-03-22	Contracted Labor	$50,000.00	$50,000.00	$0.00	0%
100-1400-563-03-90	Associations	$3,500.00	$2,000.00	($1,500.00)	-43%
100-1400-563-04-42	Equip/Vehicle Maintenance	$2,000.00	$2,000.00	$0.00	0%
100-1400-563-05-20	Insurance	$4,000.00	$4,000.00	$0.00	0%
100-1400-563-05-30	Telephone and Radio	$5,000.00	$4,700.00	($300.00)	-6%
100-1400-563-05-40	Advertising	$100.00	$0.00	($100.00)	-100%
100-1400-563-05-41	Publication Costs	$500.00	$500.00	$0.00	0%
100-1400-563-05-50	Printing Supplies	$3,000.00	$3,000.00	$0.00	0%
100-1400-563-05-60	Clothing Allowance	$0.00	$2,100.00	$2,100.00	100%
100-1400-563-05-64	Technology	$1,500.00	$3,000.00	$1,500.00	100%
100-1400-563-05-80	Travel & Seminars	$7,500.00	$10,000.00	$2,500.00	33%
100-1400-563-06-15	Operating Supplies	$4,500.00	$3,000.00	($1,500.00)	-33%
100-1400-563-06-26	Gasoline, Diesel Fuel, Oil	$5,500.00	$5,500.00	$0.00	0%
	Total Operating Expenditures	**$94,100.00**	**$96,800.00**	$2,700.00	3%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$660,940.00**	**$702,200.00**	$41,260.00	6%

Building and Sites

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0700-417-01-10	Full-Time Employees	$640,821.00	$439,000.00	($201,821.00)	-31%
100-0700-417-01-20	Part-Time Employees	$132,000.00	$99,000.00	($33,000.00)	-25%
100-0700-417-01-30	Overtime	$25,000.00	$22,000.00	($3,000.00)	-12%
100-0700-417-02-10	Group Insurance	$192,465.00	$126,800.00	($65,665.00)	-34%
100-0700-417-02-20	FICA/Medicare	$56,645.00	$42,800.00	($13,845.00)	-24%
100-0700-417-02-40	Employer's Share--DC Plan	$55,889.00	$35,000.00	($20,889.00)	-37%
100-0700-417-02-50	Unemployment	$1,920.00	$1,300.00	($620.00)	-32%
100-0700-417-02-60	Workers Compensation	$10,135.00	$5,900.00	($4,235.00)	-42%
100-0700-417-02-90	Other Employee Benefits	$6,408.00	$3,700.00	($2,708.00)	-42%
	Total Wage & Benefit Cost	**$1,121,283.00**	**$775,500.00**	($345,783.00)	-31%
100-0700-417-03-22	Contracted Labor	$150,000.00	$198,000.00	$48,000.00	32%
100-0700-417-04-10	Electricity	$275,000.00	$250,000.00	($25,000.00)	-9%
100-0700-417-04-24	Grounds Maintenance	$5,000.00	$5,000.00	$0.00	0%
100-0700-417-04-30	Building Repairs	$70,000.00	$80,000.00	$10,000.00	14%
100-0700-417-04-42	Equip/Vehicle Maintenance	$30,000.00	$30,000.00	$0.00	0%
100-0700-417-05-20	Insurance	$45,000.00	$45,000.00	$0.00	0%
100-0700-417-05-30	Telephone & Radio	$3,500.00	$4,000.00	$500.00	14%
100-0700-417-05-40	Advertising	$250.00	$300.00	$50.00	20%
100-0700-417-05-50	Other Services/Printing	$500.00	$500.00	$0.00	0%
100-0700-417-05-60	Clothing Allowance	$0.00	$2,100.00	$2,100.00	100%
100-0700-417-05-64	Technology	$5,000.00	$4,500.00	($500.00)	-10%
100-0700-417-05-80	Travel & Seminars	$1,500.00	$2,100.00	$600.00	40%
100-0700-417-06-14	Janitorial Supplies	$50,000.00	$50,000.00	$0.00	0%
100-0700-417-06-15	Operating Supplies	$40,000.00	$40,000.00	$0.00	0%
100-0700-417-06-20	Vehicle Supplies	$500.00	$0.00	($500.00)	-100%
100-0700-417-06-26	Gasoline, Diesel Fuel,Oil	$25,000.00	$25,000.00	$0.00	0%
100-0700-417-09-10	Chemicals	$40,000.00	$25,000.00	($15,000.00)	-38%
	Total Operating Expenditures	**$741,250.00**	**$761,500.00**	$20,250.00	3%
100-0700-417-07-20	Buildings & Structures	$40,000.00	$12,000.00	($28,000.00)	-70%
100-0700-417-07-30	Imp- Other Than Buildings	$20,000.00	$0.00	($20,000.00)	-100%
100-0700-417-07-40	Equipment	$39,000.00	$30,000.00	($9,000.00)	-23%
	Total Capital Purchases	**$99,000.00**	**$42,000.00**	($57,000.00)	-58%
100-0700-417-10-00	Capital Lease Principal	$0.00	$40,150.00	$40,150.00	100%
100-0700-417-20-00	Capital Lease Interest	$0.00	$7,350.00	$7,350.00	100%
	Total Non-Departmental Expenses	**$0.00**	**$47,500.00**	$47,500.00	100%
	Total Budget	**$1,961,533.00**	**$1,626,500.00**	($335,033.00)	-17%

City Commission

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0100-411-01-20	Part-Time Employees	$99,290.00	$102,300.00	$3,010.00	3%
100-0100-411-01-30	Overtime	$0.00	$5,000.00	$5,000.00	100%
100-0100-411-02-20	FICA/Medicare	$7,670.00	$8,200.00	$530.00	7%
100-0100-411-02-50	Unemployment	$293.00	$300.00	$7.00	2%
100-0100-411-02-60	Workers Compensation	$292.00	$300.00	$8.00	3%
	Total Wage & Benefit Cost	**$107,545.00**	**$116,100.00**	$8,555.00	8%
100-0100-411-03-10	Election Costs	$0.00	$16,000.00	$16,000.00	100%
100-0100-411-03-90	Associations	$5,000.00	$9,500.00	$4,500.00	90%
100-0100-411-05-41	Publication Costs	$20,000.00	$25,000.00	$5,000.00	25%
100-0100-411-05-64	Technology	$100.00	$100.00	$0.00	0%
100-0100-411-05-80	Travel & Seminars	$5,000.00	$7,500.00	$2,500.00	50%
100-0100-411-06-15	Operating Supplies	$750.00	$1,000.00	$250.00	33%
100-0100-411-08-00	City Commission / Subsidies	$57,500.00	$55,000.00	($2,500.00)	-4%
	Total Operating Expenditures	**$88,350.00**	**$114,100.00**	$25,750.00	29%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$195,895.00**	**$230,200.00**	$34,305.00	18%

SUBSIDIES BREAKDOWN

		2025	2026
1% Sales Tax			
Domestic Violence Shelter		$30,000	$32,500
Stark Development		$750,000	$800,000
Stark Devl. City Match Grant		$150,000	$150,000
Public Transit / Eldercare		$250,000	$252,000
Senior Citizen Grant Program		$60,000	$60,000
Southwest Regional Grant Program		$60,000	$60,000
United Way Of Dickinson		$5,770	$6,000
Sunrise Youth Bureau		$22,000	$24,000
	TOTAL	**$1,327,770**	**$1,384,500**
General Fund			
Imagination Library		$10,000	$10,000
Community Action Partnership		$17,500	$15,000
Dickinson City Band		$2,500	$2,500
House of Manna		$12,500	$12,500
Western Wellness Foundation		$15,000	$15,000
	TOTAL	**$57,500**	**$55,000**
Hospitality Tax			
Theodore Roosevelt Symposium		$6,500	$6,500
Chamber of Commerce		$12,500	$12,500
CVB Grant (per municipal code)		$50,000	$50,000
Pegus Fireworks			$50,000
NDLC Spring Conference			$4,500
	TOTAL	**$69,000**	**$123,500**
1/2% Sales Tax			
Park and Rec Projects		$350,000	
WRCC Subsidy		$500,000	$1,500,000
	TOTAL	**$850,000**	**$1,500,000**
ARPA			
Sign on Bonuses PW/PD/PSCC		$50,000	
Fire House Assessment Study		$50,000	
SW Art Gallery & Science Center		$125,000	$125,000
Park & Rec Community Center Improvm.		$100,000	
New Ambulance Service		$500,000	$588,780
	TOTAL	**$825,000**	**$713,780**
		$3,129,270	**$3,776,780**

Community Development

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1600-424-01-10	Full-Time Employees	$277,047.00	$295,800.00	$18,753.00	7%
100-1600-424-01-30	Overtime	$500.00	$500.00	$0.00	0%
100-1600-424-02-10	Group Insurance	$37,647.00	$34,300.00	($3,347.00)	-9%
100-1600-424-02-20	FICA/Medicare	$21,150.00	$22,600.00	$1,450.00	7%
100-1600-424-02-40	Employer's Share-DC Plan	$25,601.00	$25,300.00	($301.00)	-1%
100-1600-424-02-50	Unemployment	$831.00	$900.00	$69.00	8%
100-1600-424-02-60	Workers Compensation	$237.00	$250.00	$13.00	5%
100-1600-424-02-90	Other Employee Benefits	$1,602.00	$1,600.00	($2.00)	0%
	Total Wage & Benefit Cost	**$364,615.00**	**$381,250.00**	$16,635.00	5%
100-1600-424-03-12	Board Meetings	$0.00	$0.00	$0.00	0%
100-1600-424-03-22	Contracted Labor	$0.00	$0.00	$0.00	0%
100-1600-424-03-31	Engineering Fees	$0.00	$0.00	$0.00	0%
100-1600-424-03-90	Associations	$1,000.00	$500.00	($500.00)	-50%
100-1600-424-04-42	Equip/Vehicle Maintenance	$0.00	$0.00	$0.00	0%
100-1600-424-05-20	Insurance	$100.00	$100.00	$0.00	0%
100-1600-424-05-30	Telephone & Radio	$1,100.00	$1,300.00	$200.00	18%
100-1600-424-05-60	Clothing Allowance	$0.00	$450.00	$450.00	100%
100-1600-424-05-64	Technology	$2,000.00	$1,500.00	($500.00)	-25%
100-1600-424-05-80	Travel & Seminars	$2,500.00	$2,200.00	($300.00)	-12%
100-1600-424-06-15	Operating Supplies	$2,000.00	$800.00	($1,200.00)	-60%
100-1600-424-06-26	Gasoline, Diesel Fuel,Oil	$750.00	$100.00	($650.00)	-87%
	Total Operating Expenditures	**$9,450.00**	**$6,950.00**	($2,500.00)	-26%
	Total Budget	**$374,065.00**	**$388,200.00**	$14,135.00	4%

Contingency, Reserves, & Transfers to Other Funds

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0000-489-80-40	Other Expenditures / Contingency	$50,000.00	$50,000.00	$0.00	0%
100-0000-489-80-41	General Fund Bad Debt Expense	$10,000.00	$5,000.00	($5,000.00)	-50%
100-0000-489-80-42	Other Expenditures / Wage Contingency	$25,000.00	$0.00	($25,000.00)	-100%
100-0000-491-20-18	Special Revenue Funds / Dickinson Future Fund	$25,000.00	$25,000.00	$0.00	0%
100-0000-491-20-46	Transfer Out / Ambulance	$500,000.00	$0.00	($500,000.00)	-100%
100-0000-491-30-39	Special Revenue Funds / General Capital Leases	$485,000.00	$0.00	($485,000.00)	-100%
100-0000-491-60-12	Internal Service Funds / Operating Transfer Out	$169,200.00	$267,700.00	$98,500.00	58%
100-0000-491-80-11	Trust Funds / City Employee Retirement	$583,434.00	$593,970.00	$10,536.00	2%
100-0000-491-80-12	Trust Funds / Police Pension Fund	$524,064.00	$459,620.00	($64,444.00)	-12%
100-0000-491-80-13	Trust Funds / Volunteer-Fire Retirement	$21,249.00	$10,420.00	($10,829.00)	-51%
100-0000-491-80-14	Trust Funds / OPEB - Health Insurance	$0.00	$0.00	$0.00	0%
	Total Expenditures	**$2,392,947.00**	**$1,411,710.00**	($981,237.00)	-41%
	Total Budget	**$2,392,947.00**	**$1,411,710.00**	($981,237.00)	-41%

Dickinson Motor Vehicle Branch Office

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1800-428-01-10	Full-Time Employees	$0.00	$246,800.00	$246,800.00	100%
100-1800-428-01-30	Overtime	$0.00	$100.00	$100.00	100%
100-1800-428-02-10	Group Insurance	$0.00	$50,800.00	$50,800.00	100%
100-1800-428-02-20	FICA/Medicare	$0.00	$18,900.00	$18,900.00	100%
100-1800-428-02-40	Retirement	$0.00	$10,100.00	$10,100.00	100%
100-1800-428-02-50	Unemployment	$0.00	$800.00	$800.00	100%
100-1800-428-02-60	Workers Compensation	$0.00	$400.00	$400.00	100%
100-1800-428-02-90	Other Employee Benefits	$0.00	$2,700.00	$2,700.00	100%
	Total Wage & Benefit Cost	**$0.00**	**$330,600.00**	$330,600.00	100%
100-1800-428-03-22	Contracted Labor	$0.00	$20,000.00	$20,000.00	100%
100-1800-428-03-90	Associations	$0.00	$100.00	$100.00	100%
100-1800-428-05-20	Insurance	$0.00	$100.00	$100.00	100%
100-1800-428-05-30	Telephone & Radio	$0.00	$500.00	$500.00	100%
100-1800-428-05-40	Advertising	$0.00	$100.00	$100.00	100%
100-1800-428-05-50	Printing	$0.00	$3,000.00	$3,000.00	100%
100-1800-428-05-60	Clothing Allowance	$0.00	$750.00	$750.00	100%
100-1800-428-05-64	Technology	$0.00	$7,000.00	$7,000.00	100%
100-1800-428-05-80	Travel & Seminars	$0.00	$1,300.00	$1,300.00	100%
100-1800-428-06-15	Operating Supplies	$0.00	$6,000.00	$6,000.00	100%
100-1800-428-06-26	Gasoline, Diesel Fuel,Oil	$0.00	$100.00	$100.00	100%
	Total Operating Expenditures	**$0.00**	**$38,950.00**	$38,950.00	100%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$0.00**	**$369,550.00**	$369,550.00	100%

Engineering

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-2000-430-01-10	Full-Time Employees	$472,900.00	$564,900.00	$92,000.00	19%
100-2000-430-01-20	Part time	$0.00	$0.00	$0.00	0%
100-2000-430-01-30	Overtime	$5,000.00	$5,000.00	$0.00	0%
100-2000-430-02-10	Group Insurance	$64,785.00	$110,900.00	$46,115.00	71%
100-2000-430-02-20	FICA/Medicare	$33,931.00	$43,100.00	$9,169.00	27%
100-2000-430-02-40	Employer's Share-Engineering-DC Plan	$36,644.00	$39,900.00	$3,256.00	9%
100-2000-430-02-50	Unemployment	$1,247.00	$1,700.00	$453.00	36%
100-2000-430-02-60	Workers Compensation	$734.00	$3,200.00	$2,466.00	336%
100-2000-430-02-90	Other Employee Benefits	$3,204.00	$3,700.00	$496.00	15%
	Total Wage & Benefit Cost	**$618,445.00**	**$772,400.00**	$153,955.00	25%
100-2000-430-03-22	Contracted Labor	$20,000.00	$20,000.00	$0.00	0%
100-2000-430-03-90	Associations	$2,000.00	$400.00	($1,600.00)	-80%
100-2000-430-04-42	Equip/Vehicle Maintenance	$2,000.00	$2,000.00	$0.00	0%
100-2000-430-05-20	Insurance	$3,500.00	$3,500.00	$0.00	0%
100-2000-430-05-30	Telephone & Radio	$3,500.00	$3,500.00	$0.00	0%
100-2000-430-05-40	Advertising	$1,500.00	$1,500.00	$0.00	0%
100-2000-430-05-50	Printing Supplies	$1,000.00	$1,000.00	$0.00	0%
100-2000-430-05-60	Clothing Allowance	$0.00	$1,500.00	$1,500.00	100%
100-2000-430-05-64	Technology	$32,000.00	$36,000.00	$4,000.00	13%
100-2000-430-05-80	Travel & Seminars	$5,000.00	$5,000.00	$0.00	0%
100-2000-430-06-15	Operating Supplies	$7,000.00	$7,000.00	$0.00	0%
100-2000-430-06-26	Gasoline, Diesel Fuel,Oil	$5,500.00	$4,500.00	($1,000.00)	-18%
	Total Operating Expenditures	**$83,000.00**	**$85,900.00**	$2,900.00	3%
100-2000-430-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$701,445.00**	**$858,300.00**	$156,855.00	22%

Finance

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0400-414-01-10	Full-Time Employees	$256,475.00	$349,000.00	$92,525.00	36%
100-0400-414-01-30	Overtime-Finance	$250.00	$200.00	($50.00)	-20%
100-0400-414-02-10	Group Insurance-Finance	$62,731.00	$73,000.00	$10,269.00	16%
100-0400-414-02-20	FICA/Medicare-Finance	$19,540.00	$26,600.00	$7,060.00	36%
100-0400-414-02-40	Employer's Share-DC Plan	$23,652.00	$27,800.00	$4,148.00	18%
100-0400-414-02-50	Unemployment-Finance	$770.00	$1,100.00	$330.00	43%
100-0400-414-02-60	Workers Compensation-Finance	$261.00	$400.00	$139.00	53%
100-0400-414-02-90	Other Employee Benefits-Finance	$2,136.00	$2,700.00	$564.00	26%
	Total Wage & Benefit Cost	**$365,815.00**	**$480,800.00**	$114,985.00	31%
100-0400-414-03-11	Board Meetings	$800.00	$800.00	$0.00	0%
100-0400-414-03-22	Contracted Labor-Finance	$8,000.00	$7,500.00	($500.00)	-6%
100-0400-414-03-80	Audit-Finance	$52,000.00	$60,000.00	$8,000.00	15%
100-0400-414-03-90	Associations-Finance	$200.00	$200.00	$0.00	0%
100-0400-414-05-20	Insurance-Finance	$50.00	$50.00	$0.00	0%
100-0400-414-05-30	Telephone & Radio-Finance	$35,000.00	$37,000.00	$2,000.00	6%
100-0400-414-05-40	Advertising-Finance	$1,200.00	$500.00	($700.00)	-58%
100-0400-414-05-50	Printing-Finance	$5,000.00	$3,000.00	($2,000.00)	-40%
100-0400-414-05-60	Clothing Allowance	$0.00	$750.00	$750.00	100%
100-0400-414-05-64	Technology	$35,000.00	$36,000.00	$1,000.00	3%
100-0400-414-05-80	Travel & Seminars-Finance	$2,500.00	$2,500.00	$0.00	0%
100-0400-414-06-15	Operating Supplies-Finance	$5,500.00	$5,500.00	$0.00	0%
100-0400-414-06-16	Postage	$30,000.00	$33,000.00	$3,000.00	10%
100-0400-414-06-26	Gasoline, Diesel Fuel,Oil-Finan	$100.00	$100.00	$0.00	0%
	Total Operating Expenditures	**$175,350.00**	**$186,900.00**	$11,550.00	7%
100-0400-414-07-40	Equipment	$0.00	$250,000.00	$250,000.00	100%
	Total Capital Purchases	**$0.00**	**$250,000.00**	$250,000.00	100%
	Total Budget	**$541,165.00**	**$917,700.00**	$376,535.00	70%

Fire

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1100-421-01-10	Full-Time Employees	$1,862,379.00	$1,930,200.00	$67,821.00	4%
100-1100-421-01-20	Part-Time Employees	$100,000.00	$102,000.00	$2,000.00	2%
100-1100-421-01-30	Overtime	$300,000.00	$300,000.00	$0.00	0%
100-1100-421-02-10	Group Insurance	$302,195.00	$394,900.00	$92,705.00	31%
100-1100-421-02-20	FICA/Medicare	$159,320.00	$178,400.00	$19,080.00	12%
100-1100-421-02-40	Employer Share-DC Plan	$181,525.00	$195,900.00	$14,375.00	8%
100-1100-421-02-50	Unemployment	$5,396.00	$5,800.00	$404.00	7%
100-1100-421-02-60	Workers Compensation	$33,260.00	$34,600.00	$1,340.00	4%
100-1100-421-02-90	Other Employee Benefits	$13,350.00	$13,700.00	$350.00	3%
	Total Wage & Benefit Cost	**$2,957,425.00**	**$3,155,500.00**	$198,075.00	7%
100-1100-421-03-90	Associations	$5,000.00	$7,800.00	$2,800.00	56%
100-1100-421-04-10	Electricity	$3,500.00	$5,000.00	$1,500.00	43%
100-1100-421-04-42	Equipment Maintenance	$30,000.00	$30,000.00	$0.00	0%
100-1100-421-04-45	Apparatus Maintenance	$45,000.00	$60,000.00	$15,000.00	33%
100-1100-421-05-20	Insurance	$35,000.00	$35,000.00	$0.00	0%
100-1100-421-05-30	Telephone & Radio	$25,000.00	$25,000.00	$0.00	0%
100-1100-421-05-40	Advertising	$5,000.00	$5,000.00	$0.00	0%
100-1100-421-05-50	Printing	$1,600.00	$1,500.00	($100.00)	-6%
100-1100-421-05-64	Other Services/ Technology	$10,000.00	$15,000.00	$5,000.00	50%
100-1100-421-05-80	Travel & Seminars	$60,000.00	$75,000.00	$15,000.00	25%
100-1100-421-05-91	Medical	$20,000.00	$20,000.00	$0.00	0%
100-1100-421-06-15	Operating Supplies	$102,000.00	$102,000.00	$0.00	0%
100-1100-421-06-16	Fire Prevention Supplies	$13,000.00	$15,000.00	$2,000.00	15%
100-1100-421-06-25	Uniform Purchasing	$25,000.00	$30,000.00	$5,000.00	20%
100-1100-421-06-26	Gasoline, Diesel Fuel,Oil	$27,000.00	$30,000.00	$3,000.00	11%
	Total Operating Expenditures	**$407,100.00**	**$456,300.00**	$49,200.00	12%
100-1100-421-07-40	Equipment	$0.00	$20,000.00	$20,000.00	100%
	Total Capital Purchases	**$0.00**	**$20,000.00**	$20,000.00	100%
100-1100-421-10-00	Capital Lease Principal	$0.00	$39,100.00	$39,100.00	100%
100-1100-421-20-00	Capital Lease Interest	$0.00	$5,900.00	$5,900.00	100%
	Total Non-Departmental Expenses	**$0.00**	**$45,000.00**	$5,900.00	100%
	Total Budget	**$3,364,525.00**	**$3,676,800.00**	$312,275.00	9%

Forestry

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-3400-454-01-10	Full-Time Employees	$70,260.00	$75,300.00	$5,040.00	7%
100-3400-454-01-20	Part-Time Employees	$33,000.00	$33,600.00	$600.00	2%
100-3400-454-01-30	Overtime	$2,000.00	$2,000.00	$0.00	0%
100-3400-454-02-10	Group Insurance	$20,127.00	$23,500.00	$3,373.00	17%
100-3400-454-02-20	FICA/Medicare	$7,473.00	$8,400.00	$927.00	12%
100-3400-454-02-40	Employer's Share--DC Plan	$5,820.00	$7,000.00	$1,180.00	20%
100-3400-454-02-50	Unemployment	$189.00	$300.00	$111.00	59%
100-3400-454-02-60	Workers Compensation	$2,322.00	$2,400.00	$78.00	3%
100-3400-454-02-90	Other Employee Benefits	$534.00	$600.00	$66.00	12%
	Total Wage & Benefit Cost	**$141,725.00**	**$153,100.00**	$11,375.00	8%
100-3400-454-03-22	Contracted Labor	$40,000.00	$40,000.00	$0.00	0%
100-3400-454-04-42	Equip/Vehicle Maintenance	$2,500.00	$3,500.00	$1,000.00	40%
100-3400-454-05-20	Insurance	$3,000.00	$3,000.00	$0.00	0%
100-3400-454-05-30	Telephone & Radio	$1,000.00	$1,000.00	$0.00	0%
100-3400-454-05-64	Technology	$500.00	$0.00	($500.00)	-100%
100-3400-454-05-80	Travel & Seminars	$1,000.00	$1,000.00	$0.00	0%
100-3400-454-06-15	Operating Supplies	$7,500.00	$7,500.00	$0.00	0%
100-3400-454-05-60	Clothing Allowance	$0.00	$300.00	$300.00	100%
100-3400-454-06-18	Trees & Flowers	$40,000.00	$40,000.00	$0.00	0%
100-3400-454-06-20	Vehicle Supplies	$1,000.00	$0.00	($1,000.00)	-100%
100-3400-454-06-26	Gasoline,Diesel Fuel,Oil	$6,000.00	$6,000.00	$0.00	0%
	Total Operating Expenditures	**$102,500.00**	**$102,300.00**	($200.00)	0%
100-3400-454-07-30	Imp Other than Buildings	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$244,225.00**	**$255,400.00**	$11,175.00	5%

Human Resources

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0800-418-01-10	Full-Time Employees	$319,868.00	$251,400.00	($68,468.00)	-21%
100-0800-418-01-30	Overtime	$200.00	$200.00	$0.00	0%
100-0800-418-02-10	Group Insurance	$64,000.00	$50,250.00	($13,750.00)	-21%
100-0800-418-02-20	FICA/Medicare	$24,378.00	$19,150.00	($5,228.00)	-21%
100-0800-418-02-40	Employer's Share--DC Plan	$29,508.00	$22,600.00	($6,908.00)	-23%
100-0800-418-02-50	Unemployment	$960.00	$800.00	($160.00)	-17%
100-0800-418-02-60	Workers Compensation	$345.00	$300.00	($45.00)	-13%
100-0800-418-02-90	Other Employee Benefits	$2,136.00	$1,600.00	($536.00)	-25%
	Total Wage & Benefit Cost	**$441,395.00**	**$346,300.00**	($95,095.00)	-22%
100-0800-418-03-11	Board Meetings	$1,000.00	$1,500.00	$500.00	50%
100-0800-418-03-21	Attorney's Fees	$25,000.00	$25,000.00	$0.00	0%
100-0800-418-03-22	Contracted Labor	$5,000.00	$5,000.00	$0.00	0%
100-0800-418-03-90	Associations	$1,450.00	$1,000.00	($450.00)	-31%
100-0800-418-05-01	Safety Program	$7,000.00	$0.00	($7,000.00)	-100%
100-0800-418-05-30	Telephone & Radio	$1,400.00	$1,600.00	$200.00	14%
100-0800-418-05-40	Advertising	$250.00	$800.00	$550.00	220%
100-0800-418-05-50	Printing	$500.00	$500.00	$0.00	0%
100-0800-418-05-60	Clothing Allowance	$0.00	$450.00	$450.00	100%
100-0800-418-05-64	Technology	$32,200.00	$21,300.00	($10,900.00)	-34%
100-0800-418-05-66	Employee Training	$5,000.00	$5,000.00	$0.00	0%
100-0800-418-05-80	Travel & Seminars	$6,000.00	$5,600.00	($400.00)	-7%
100-0800-418-06-15	Operating Supplies	$1,500.00	$1,500.00	$0.00	0%
100-0800-418-06-26	Gasoline, Diesel Fuel, Oil	$250.00	$100.00	($150.00)	-60%
	Total Operating Expenditures	**$86,550.00**	**$69,350.00**	($17,200.00)	-20%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$527,945.00**	**$415,650.00**	($112,295.00)	-21%

Information Technology

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0500-415-01-10	Full-Time Employees	$314,266.00	$338,000.00	$23,734.00	8%
100-0500-415-01-30	Overtime	$100.00	$100.00	$0.00	0%
100-0500-415-02-10	Group Insurance	$62,629.00	$73,000.00	$10,371.00	17%
100-0500-415-02-20	FICA/Medicare	$22,390.00	$25,800.00	$3,410.00	15%
100-0500-415-02-40	Employer's Plan-DC Plan	$27,104.00	$31,200.00	$4,096.00	15%
100-0500-415-02-50	Unemployment	$881.00	$1,000.00	$119.00	14%
100-0500-415-02-60	Workers' Compensation	$384.00	$400.00	$16.00	4%
100-0500-415-02-90	Other Employee Benefits	$2,136.00	$2,200.00	$64.00	3%
	Total Wage & Benefit Cost	**$429,890.00**	**$471,700.00**	$41,810.00	10%
100-0500-415-04-42	Property Services / Equip Maint	$0.00	$300.00	$300.00	100%
100-0500-415-05-20	Insurance	$2,200.00	$2,200.00	$0.00	0%
100-0500-415-05-30	Telephone & Radio	$3,075.00	$3,100.00	$25.00	1%
100-0500-415-05-50	Other Services/Printing	$47,000.00	$47,000.00	$0.00	0%
100-0500-415-05-60	Clothing Allowance	$0.00	$600.00	$600.00	100%
100-0500-415-05-64	Technology	$356,200.00	$399,200.00	$43,000.00	12%
100-0500-415-05-65	Network Line Charges	$76,325.00	$91,400.00	$15,075.00	20%
100-0500-415-05-80	Travel & Seminars	$4,500.00	$4,500.00	$0.00	0%
100-0500-415-06-15	Operating Supplies	$3,500.00	$3,500.00	$0.00	0%
100-0500-415-06-26	Gasonline, Diesel Fuel, Oil	$750.00	$800.00	$50.00	7%
100-0500-415-09-50	Supplies	$3,500.00	$3,500.00	$0.00	0%
	Total Operating Expenditures	**$497,050.00**	**$556,100.00**	$59,050.00	12%
100-0500-415-07-40	Equipment	$192,500.00	$235,000.00	$42,500.00	22%
	Total Capital Purchases	**$192,500.00**	**$235,000.00**	$42,500.00	22%
	Total Budget	**$1,119,440.00**	**$1,262,800.00**	$143,360.00	13%

Marketing

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1500-425-01-10	Full-Time	$135,870.00	$147,700.00	$11,830.00	9%
100-1500-425-01-30	Overtime	$2,500.00	$0.00	($2,500.00)	-100%
100-1500-425-02-10	Group Insurance	$28,172.00	$32,100.00	$3,928.00	14%
100-1500-425-02-20	FICA/Medicare	$10,395.00	$11,300.00	$905.00	9%
100-1500-425-02-40	Employer's Share-DC Plan	$12,581.00	$9,800.00	($2,781.00)	-22%
100-1500-425-02-50	Unemployment	$408.00	$500.00	$92.00	23%
100-1500-425-02-60	Workers Compensation	$171.00	$200.00	$29.00	17%
100-1500-425-02-90	Other Employee Benefits	$1,068.00	$1,200.00	$132.00	12%
	Total Wage & Benefit Cost	**$191,165.00**	**$202,800.00**	$11,635.00	6%
100-1500-425-03-22	Contracted Labor	$15,000.00	$5,000.00	($10,000.00)	-67%
100-1500-425-03-90	Associations	$0.00	$500.00	$500.00	100%
100-1500-425-05-20	Insurance	$100.00	$100.00	$0.00	0%
100-1500-425-05-30	Telephone and Radio	$1,700.00	$1,500.00	($200.00)	-12%
100-1500-425-05-40	Marketing & Advertising	$5,000.00	$5,000.00	$0.00	0%
100-1500-425-05-50	Printing Supplies	$0.00	$100.00	$100.00	100%
100-1500-425-05-60	Clothing Allowance	$0.00	$300.00	$300.00	100%
100-1500-425-05-64	Technology	$1,000.00	$300.00	($700.00)	-70%
100-1500-425-05-80	Travel & Seminar	$1,500.00	$1,500.00	$0.00	0%
100-1500-425-06-15	Operating Supplies	$4,000.00	$2,000.00	($2,000.00)	-50%
100-1500-425-06-26	Gasonline	$250.00	$100.00	($150.00)	-60%
	Total Operating Expenditures	**$28,550.00**	**$16,400.00**	($12,150.00)	-43%
100-1500-425-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$219,715.00**	**$219,200.00**	($515.00)	0%

Municipal Court

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0200-412-01-10	Full-Time Employees	$193,061.00	$244,300.00	$51,239.00	27%
100-0200-412-01-20	Part-Time Employees	$12,000.00	$12,200.00	$200.00	2%
100-0200-412-01-30	Overtime	$2,000.00	$200.00	($1,800.00)	-90%
100-0200-412-02-10	Group Insurance	$29,979.00	$66,950.00	$36,971.00	123%
100-0200-412-02-20	FICA/Medicare	$14,700.00	$19,600.00	$4,900.00	33%
100-0200-412-02-40	Employer's Share-DC Plan	$13,503.00	$15,200.00	$1,697.00	13%
100-0200-412-02-50	Unemployment	$439.00	$600.00	$161.00	37%
100-0200-412-02-60	Workers Compensation	$196.00	$300.00	$104.00	53%
100-0200-412-02-90	Other Employee Benefits	$1,602.00	$2,100.00	$498.00	31%
	Total Wage & Benefit Cost	**$267,480.00**	**$361,450.00**	$93,970.00	35%
100-0200-412-03-20	Court Appointed Attorney	$57,000.00	$75,000.00	$18,000.00	32%
100-0200-412-03-21	Attorney Fees	$204,000.00	$250,000.00	$46,000.00	23%
100-0200-412-03-22	Contracted Labor	$20,000.00	$20,000.00	$0.00	0%
100-0200-412-03-28	Prisoner Housing	$100,000.00	$110,000.00	$10,000.00	10%
100-0200-412-03-90	Associations	$200.00	$200.00	$0.00	0%
100-0200-412-05-20	Insurance	$50.00	$100.00	$50.00	100%
100-0200-412-05-30	Telephone & Radio	$0.00	$300.00	$300.00	100%
100-0200-412-05-50	Printing	$3,000.00	$3,000.00	$0.00	0%
100-0200-412-05-60	Clothing Allowance	$0.00	$600.00	$600.00	100%
100-0200-412-05-64	Technology	$1,000.00	$1,000.00	$0.00	0%
100-0200-412-05-80	Travel & Seminars	$500.00	$1,000.00	$500.00	100%
100-0200-412-06-15	Operating Supplies	$12,000.00	$12,000.00	$0.00	0%
	Total Operating Expenditures	**$397,750.00**	**$473,200.00**	$75,450.00	19%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$665,230.00**	**$834,650.00**	$169,420.00	25%

Museum Center

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-3000-450-01-10	Full-Time Employees	$387,754.00	$457,600.00	$69,846.00	18%
100-3000-450-01-20	Part-Time Employees	$51,765.00	$55,000.00	$3,235.00	6%
100-3000-450-01-30	Overtime	$5,200.00	$5,500.00	$300.00	6%
100-3000-450-02-10	Group Insurance	$47,109.00	$87,600.00	$40,491.00	86%
100-3000-450-02-20	FICA/Medicare	$31,575.00	$39,600.00	$8,025.00	25%
100-3000-450-02-40	Employer Share-DC Plan	$34,474.00	$40,800.00	$6,326.00	18%
100-3000-450-02-50	Unemployment	$1,163.00	$1,300.00	$137.00	12%
100-3000-450-02-60	Workers Compensation	$881.00	$1,700.00	$819.00	93%
100-3000-450-02-90	Other Employee Benefits	$3,204.00	$3,700.00	$496.00	15%
	Total Wage & Benefit Cost	**$563,125.00**	**$692,800.00**	$129,675.00	23%
100-3000-450-03-22	Contracted Labor	$13,500.00	$0.00	($13,500.00)	-100%
100-3000-450-03-90	Associations	$850.00	$400.00	($450.00)	-53%
100-3000-450-04-10	Electricity	$22,000.00	$24,000.00	$2,000.00	9%
100-3000-450-04-24	Grounds Maintenance	$1,000.00	$1,000.00	$0.00	0%
100-3000-450-04-30	Building Repairs	$1,000.00	$1,000.00	$0.00	0%
100-3000-450-04-42	Equip/Vehicle Maintenance	$2,500.00	$2,500.00	$0.00	0%
100-3000-450-05-20	Insurance	$7,500.00	$7,500.00	$0.00	0%
100-3000-450-05-21	Insurance - Dinosaur/Artifacts	$6,000.00	$6,000.00	$0.00	0%
100-3000-450-05-30	Telephone & Radio	$1,300.00	$1,300.00	$0.00	0%
100-3000-450-05-40	Advertising	$15,000.00	$15,000.00	$0.00	0%
100-3000-450-05-50	Printing Supplies	$1,500.00	$1,500.00	$0.00	0%
100-3000-450-05-60	Clothing Allowance	$0.00	$1,200.00	$1,200.00	100%
100-3000-450-05-64	Technology	$3,000.00	$3,000.00	$0.00	0%
100-3000-450-05-80	Travel & Seminars	$3,000.00	$2,500.00	($500.00)	-17%
100-3000-450-05-81	Museum Education Supplies	$3,000.00	$2,000.00	($1,000.00)	-33%
100-3000-450-05-82	Special Events	$650.00	$700.00	$50.00	8%
100-3000-450-06-13	Museum Field Work Supplies	$24,000.00	$24,000.00	$0.00	0%
100-3000-450-06-15	Operating Supplies	$15,000.00	$15,500.00	$500.00	3%
100-3000-450-06-16	Exhibit Equipment/Supplies	$20,000.00	$20,000.00	$0.00	0%
100-3000-450-06-17	Collection Management	$13,000.00	$13,000.00	$0.00	0%
100-3000-450-06-18	Museum / Historical Preservation	$5,000.00	$4,400.00	($600.00)	-12%
100-3000-450-06-26	Gasoline,Diesel Fuel,Oil	$2,000.00	$1,700.00	($300.00)	-15%
100-3000-450-09-05	Gift Shop Supplies	$40,000.00	$47,500.00	$7,500.00	19%
100-3000-450-09-06	Museum Sales Tax Expense	$6,000.00	$6,000.00	$0.00	0%
	Total Operating Expenditures	**$206,800.00**	**$201,700.00**	($5,100.00)	-2%
100-3000-450-07-20	Buildings and Structures	$0.00	$12,000.00	$0.00	100%
100-3000-450-07-30	Museum - Imp. Other than Buildings	$0.00	$0.00	$0.00	0%
100-3000-450-07-40	Equipment	$11,000.00	$0.00	$0.00	-100%
	Total Capital Purchases	**$11,000.00**	**$12,000.00**	$1,000.00	9%
	Total Budget	**$780,925.00**	**$906,500.00**	$125,575.00	16%

Planning

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1300-463-01-10	Full-Time Employees	$65,155.00	$69,200.00	$4,045.00	6%
100-1300-463-02-10	Group Insurance	$0.00	$9,400.00	$9,400.00	100%
100-1300-463-02-20	FICA/Medicare	$4,985.00	$5,300.00	$315.00	6%
100-1300-463-02-40	Employer's Share--DC Plan	$6,033.00	$6,400.00	$367.00	6%
100-1300-463-02-50	Unemployment	$196.00	$200.00	$4.00	2%
100-1300-463-02-60	Workers Compensation	$106.00	$100.00	($6.00)	-6%
100-1300-463-02-90	Other Employee Benefits	$535.00	$550.00	$15.00	3%
	Total Wage & Benefit Cost	**$77,010.00**	**$91,150.00**	$14,140.00	18%
100-1300-463-03-12	Board Meetings	$10,800.00	$10,800.00	$0.00	0%
100-1300-463-03-22	Contracted Labor	$66,000.00	$69,000.00	$3,000.00	5%
100-1300-463-03-90	Associations	$1,000.00	$300.00	($700.00)	-70%
100-1300-463-05-20	Insurance	$50.00	$100.00	$50.00	100%
100-1300-463-05-30	Telephone & Radio	$500.00	$500.00	$0.00	0%
100-1300-463-05-40	Advertising	$750.00	$0.00	($750.00)	-100%
100-1300-463-05-41	Publication Costs	$0.00	$800.00	$800.00	100%
100-1300-463-05-50	Printing Supplies	$100.00	$100.00	$0.00	0%
100-1300-463-05-60	Clothing Allowance	$0.00	$150.00	$150.00	100%
100-1300-463-05-64	Technology	$1,000.00	$1,000.00	$0.00	0%
100-1300-463-05-80	Travel & Seminars	$500.00	$1,200.00	$700.00	140%
100-1300-463-06-15	Operating Supplies	$2,000.00	$2,000.00	$0.00	0%
100-1300-463-06-26	Gasoline, Diesel Fuel,Oil	$100.00	$100.00	$0.00	0%
	Total Operating Expenditures	**$82,800.00**	**$86,050.00**	$3,250.00	4%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$159,810.00**	**$177,200.00**	$17,390.00	11%

Police

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1000-420-01-10	Full-Time Employees	$5,327,485.00	$5,921,400.00	$593,915.00	11%
100-1000-420-01-20	Part-Time Employees	$0.00	$0.00	$0.00	0%
100-1000-420-01-30	Overtime	$300,000.00	$350,000.00	$50,000.00	17%
100-1000-420-02-10	Group Insurance	$887,039.00	$1,158,600.00	$271,561.00	31%
100-1000-420-02-20	FICA/Medicare	$396,085.00	$479,750.00	$83,665.00	21%
100-1000-420-02-40	Employer Share-DC Plan	$486,864.00	$531,200.00	$44,336.00	9%
100-1000-420-02-50	Unemployment	$15,777.00	$17,400.00	$1,623.00	10%
100-1000-420-02-60	Workers Compensation	$54,639.00	$57,700.00	$3,061.00	6%
100-1000-420-02-90	Other Employee Benefits	$36,846.00	$38,100.00	$1,254.00	3%
	Total Wage & Benefit Cost	**$7,504,735.00**	**$8,554,150.00**	$1,049,415.00	14%
100-1000-420-03-22	Contracted Labor	$9,500.00	$41,000.00	$31,500.00	332%
100-1000-420-03-90	Associations	$7,000.00	$9,500.00	$2,500.00	36%
100-1000-420-04-42	Equip/Vehicle Maintenance	$35,000.00	$55,000.00	$20,000.00	57%
100-1000-420-05-20	Insurance	$47,000.00	$52,000.00	$5,000.00	11%
100-1000-420-05-30	Telephone & Radio	$31,000.00	$31,000.00	$0.00	0%
100-1000-420-05-40	Advertising	$10,000.00	$5,000.00	($5,000.00)	-50%
100-1000-420-05-50	Printing Expense	$0.00	$300.00	$300.00	100%
100-1000-420-05-60	Clothing Allowance	$0.00	$2,700.00	$2,700.00	100%
100-1000-420-05-64	Technology	$88,000.00	$102,000.00	$14,000.00	16%
100-1000-420-05-80	Travel & Seminars	$65,000.00	$65,000.00	$0.00	0%
100-1000-420-06-15	Operating Supplies	$135,000.00	$147,000.00	$12,000.00	9%
100-1000-420-06-16	SWTT	$10,000.00	$10,000.00	$0.00	0%
100-1000-420-06-20	Vehicle Supplies	$20,000.00	$0.00	($20,000.00)	-100%
100-1000-420-06-26	Gasoline, Diesel Fuel,Oil	$85,000.00	$85,000.00	$0.00	0%
	Total Operating Expenditures	**$542,500.00**	**$605,500.00**	$63,000.00	12%
100-1000-420-07-20	Building & Structures	$5,000.00	$0.00	($5,000.00)	-100%
100-1000-420-07-30	Imp Other than Buildings	$0.00	$20,000.00	$20,000.00	100%
100-1000-420-07-40	Equipment	$235,625.00	$357,800.00	$122,175.00	52%
	Total Capital Purchases	**$240,625.00**	**$377,800.00**	$137,175.00	57%
	Total Budget	**$8,287,860.00**	**$9,537,450.00**	$1,249,590.00	15%

Public Works Administration

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-0900-413-01-10	Full-Time Employees	$363,023.00	$395,700.00	$32,677.00	9%
100-0900-413-01-30	Overtime-Public Works Administration	$500.00	$500.00	$0.00	0%
100-0900-413-02-10	Group Insurance-Public Works	$64,634.00	$85,800.00	$21,166.00	33%
100-0900-413-02-20	FICA/Medicare-Public Works	$27,652.00	$30,100.00	$2,448.00	9%
100-0900-413-02-40	Employer Share-DC Plan	$28,043.00	$30,600.00	$2,557.00	9%
100-0900-413-02-50	Unemployment-Public Works	$1,089.00	$1,100.00	$11.00	1%
100-0900-413-02-60	Workers Compensation-Public Works	$6,132.00	$3,600.00	($2,532.00)	-41%
100-0900-413-02-90	Other Employee Benefits-Public Works	$2,136.00	$2,600.00	$464.00	22%
	Total Wage & Benefit Cost	**$493,209.00**	**$550,000.00**	$56,791.00	12%
100-0900-413-03-90	Associations	$2,000.00	$1,700.00	($300.00)	-15%
100-0900-413-05-30	Telephone and Radio	$1,100.00	$1,800.00	$700.00	64%
100-0900-413-05-50	Printing	$1,500.00	$1,500.00	$0.00	0%
100-0900-413-05-60	Clothing Allowance	$0.00	$900.00	$900.00	100%
100-0900-413-05-64	Technology	$40,000.00	$37,500.00	($2,500.00)	-6%
100-0900-413-05-80	Travel and Seminars	$3,000.00	$6,600.00	$3,600.00	120%
100-0900-413-06-15	Operating Supplies	$6,500.00	$7,000.00	$500.00	8%
100-0900-413-06-16	Postage	$1,000.00	$800.00	($200.00)	-20%
100-0900-413-06-18	Programming and Community	$5,000.00	$5,000.00	$0.00	0%
100-0900-413-06-26	Gasoline, Diesel Fuel, Oil	$500.00	$1,000.00	$500.00	100%
	Total Operating Expenditures	**$60,600.00**	**$63,800.00**	$3,200.00	5%
	Total Budget	**$553,809.00**	**$613,800.00**	$59,991.00	11%

Risk Management

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-1700-427-01-10	Full-Time Employees	$0.00	$94,500.00	$94,500.00	100%
100-1700-427-01-30	Overtime	$0.00	$0.00	$0.00	100%
100-1700-427-02-10	Group Insurance	$0.00	$24,300.00	$24,300.00	100%
100-1700-427-02-20	FICA/Medicare	$0.00	$7,200.00	$7,200.00	100%
100-1700-427-02-40	Employer Share-DC Plan	$0.00	$8,700.00	$8,700.00	100%
100-1700-427-02-50	Unemployment	$0.00	$300.00	$300.00	100%
100-1700-427-02-60	Workers Compensation	$0.00	$100.00	$100.00	100%
100-1700-427-02-90	Other Employee Benefits	$0.00	$600.00	$600.00	100%
	Total Wage & Benefit Cost	**$0.00**	**$135,700.00**	$135,700.00	100%
100-1700-427-03-90	Associations	$0.00	$800.00	$800.00	100%
100-1700-427-04-42	Equipment/Vehicle Maintenance	$0.00	$500.00	$500.00	100%
100-1700-427-05-01	Safety Program	$0.00	$9,000.00	$9,000.00	100%
100-1700-427-05-30	Telephone & Radio	$0.00	$1,100.00	$1,100.00	100%
100-1700-427-05-60	Clothing Allowance	$0.00	$150.00	$150.00	100%
100-1700-427-05-64	Technology	$0.00	$6,600.00	$6,600.00	100%
100-1700-427-05-80	Travel & Seminars	$0.00	$6,000.00	$6,000.00	100%
100-1700-427-06-15	Operating Supplies	$0.00	$800.00	$800.00	100%
100-1700-427-06-26	Gasoline, Diesel Fuel, Oil	$0.00	$300.00	$300.00	100%
	Total Operating Expenditures	**$0.00**	**$25,250.00**	$25,250.00	100%
100-2100-431-07-40	Equipment	$0.00	$0.00	$0.00	100%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	100%
	Total Budget	**$0.00**	**$160,950.00**	$160,950.00	100%

Street

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-2100-431-01-10	Full-Time Employees	$718,369.00	$761,500.00	$43,131.00	6%
100-2100-431-01-20	Part-Time Employees	$46,000.00	$46,900.00	$900.00	2%
100-2100-431-01-30	Overtime	$85,000.00	$85,000.00	$0.00	0%
100-2100-431-02-10	Group Insurance	$146,081.00	$145,500.00	($581.00)	0%
100-2100-431-02-20	FICA/Medicare	$60,305.00	$68,300.00	$7,995.00	13%
100-2100-431-02-40	Employer Share-DC Plan	$66,419.00	$66,000.00	($419.00)	-1%
100-2100-431-02-50	Unemployment	$2,155.00	$2,300.00	$145.00	7%
100-2100-431-02-60	Workers Compensation	$15,169.00	$14,900.00	($269.00)	-2%
100-2100-431-02-90	Other Employee Benefits	$6,942.00	$5,400.00	($1,542.00)	-22%
	Total Wage & Benefit Cost	**$1,146,440.00**	**$1,195,800.00**	$49,360.00	4%
100-2100-431-03-22	Contracted Labor	$140,000.00	$140,000.00	$0.00	0%
100-2100-431-03-30	Street/Electrical Services	$150,000.00	$150,000.00	$0.00	0%
100-2100-431-04-10	Electricity	$425,000.00	$400,000.00	($25,000.00)	-6%
100-2100-431-04-14	Christmas Lighting	$15,000.00	$15,000.00	$0.00	0%
100-2100-431-04-42	Equip/Vehicle Maintenance	$60,000.00	$75,000.00	$15,000.00	25%
100-2100-431-05-20	Insurance	$50,000.00	$50,000.00	$0.00	0%
100-2100-431-05-30	Telephone & Radio	$3,000.00	$2,000.00	($1,000.00)	-33%
100-2100-431-05-60	Clothing Allowance	$4,200.00	$3,800.00	($400.00)	-10%
100-2100-431-05-64	Technology	$11,500.00	$11,000.00	($500.00)	-4%
100-2100-431-05-80	Travel & Seminars	$12,000.00	$4,500.00	($7,500.00)	-63%
100-2100-431-06-15	Operating Supplies	$110,000.00	$125,000.00	$15,000.00	14%
100-2100-431-06-19	Sand & Gravel	$65,000.00	$0.00	($65,000.00)	-100%
100-2100-431-06-20	Vehicle Supplies	$10,000.00	$5,000.00	($5,000.00)	-50%
100-2100-431-06-22	Salt/Deicer	$180,000.00	$250,000.00	$70,000.00	39%
100-2100-431-06-26	Gasoline, Diesel Fuel,Oil	$75,000.00	$75,000.00	$0.00	0%
	Total Operating Expenditures	**$1,310,700.00**	**$1,306,300.00**	($4,400.00)	0%
100-2100-431-07-40	Equipment	$30,000.00	$0.00	($30,000.00)	-100%
	Total Capital Purchases	**$30,000.00**	**$0.00**	($30,000.00)	-100%
100-2100-431-10-00	Capital Lease Principal	$0.00	$253,700.00	$0.00	100%
100-2100-431-20-00	Capital Lease Interest	$0.00	$45,550.00	$0.00	100%
	Total Non-Departmental Expenses	**$0.00**	**$299,250.00**	$0.00	100%
	Total Budget	**$2,487,140.00**	**$2,801,350.00**	$314,210.00	13%

Utility Billing

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
100-8000-419-01-10	Full-Time Employees	$123,962.00	$131,600.00	$7,638.00	6%
100-8000-419-01-30	Overtime	$200.00	$200.00	$0.00	0%
100-8000-419-02-10	Group Insurance	$19,750.00	$20,600.00	$850.00	4%
100-8000-419-02-20	FICA/Medicare	$9,353.00	$9,900.00	$547.00	6%
100-8000-419-02-40	Employer Share-DC Plan	$8,614.00	$9,100.00	$486.00	6%
100-8000-419-02-50	Unemployment	$372.00	$400.00	$28.00	8%
100-8000-419-02-60	Workers Compensation	$131.00	$200.00	$69.00	53%
100-8000-419-02-90	Other Employee Benefits	$1,068.00	$1,200.00	$132.00	12%
	Total Wage & Benefit Cost	**$163,450.00**	**$173,200.00**	$9,750.00	6%
100-8000-419-03-22	Contracted Labor	$125,000.00	$150,000.00	$25,000.00	20%
100-8000-419-05-20	Insurance	$20.00	$50.00	$30.00	150%
100-8000-419-05-50	Printing Supplies	$500.00	$800.00	$300.00	60%
100-8000-419-05-60	Clothing Allowance	$0.00	$300.00	$300.00	100%
100-8000-419-05-64	Technology	$750.00	$800.00	$50.00	7%
100-8000-419-05-80	Travel and Seminars	$200.00	$200.00	$0.00	0%
100-8000-419-06-15	Operating Supplies	$1,000.00	$1,000.00	$0.00	0%
	Total Operating Expenditures	**$127,470.00**	**$153,150.00**	($25,680.00)	-20%
	Total Budget	**$290,920.00**	**$326,350.00**	$35,430.00	12%

Cemetery

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
215-0000-362-30-00	Sale of Grave Sites	$40,000.00	$45,000.00	$5,000.00	13%
215-0000-362-31-00	Mausoleum Vaults	$60,000.00	$65,000.00	$5,000.00	8%
215-0000-391-20-19	Transfer In From Oil Impact	$0.00	$0.00	$0.00	0%
	Total Revenue and Cash	**$100,000.00**	**$110,000.00**	$10,000.00	10%
Expenditures					
215-4800-489-01-10	Full-Time Employees	$0.00	$52,500.00	$52,500.00	100%
215-4800-489-01-20	Part-Time Employees	$0.00	$33,000.00	$33,000.00	100%
215-4800-489-01-30	Overtime	$0.00	$3,000.00	$3,000.00	100%
215-4800-489-02-10	Group Insurance	$0.00	$9,600.00	$9,600.00	100%
215-4800-489-02-20	FICA/Medicare	$0.00	$6,800.00	$6,800.00	100%
215-4800-489-02-40	Employer's Share-Retirement	$0.00	$4,900.00	$4,900.00	100%
215-4800-489-02-50	Unemployment	$0.00	$200.00	$200.00	100%
215-4800-489-02-60	Workers' Compensation	$0.00	$900.00	$900.00	100%
215-4800-489-02-90	Other Employee Benefits	$0.00	$550.00	$550.00	100%
	Total Wage & Benefit Cost	**$0.00**	**$111,450.00**	$111,450.00	100%
215-4800-489-05-60	Clothing Allowance	$0.00	$300.00	$300.00	100%
215-4800-489-06-15	Operating Supplies	$10,500.00	$75,000.00	$64,500.00	614%
	Total Operating Expenditures	**$10,500.00**	**$75,300.00**	$64,800.00	617%
215-4800-489-07-30	Imp- Other Than Buildings	$60,000.00	$0.00	($60,000.00)	-100%
215-4800-489-07-40	Equipment	$20,000.00	$0.00	($20,000.00)	-100%
	Total Capital Purchases	**$80,000.00**	**$0.00**	($80,000.00)	-100%
	Total Budget	**$90,500.00**	**$186,750.00**	$96,250.00	106%
	Revenue Over (Under) Expenditures	**$9,500.00**	**($76,750.00)**	($86,250.00)	

Emergency Medical Services (EMS)

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
246-0000-391-20-42	ARPA Transfer In	$0.00	$588,780.00	$588,780.00	100%
246-0000-391-10-00	City Transfer In	$500,000.00	$0.00	($500,000.00)	-100%
246-0000-337-12-00	Stark County	$600,000.00	$500,000.00	($100,000.00)	-17%
246-0000-334-00-00	State Grants	$0.00	$0.00	$0.00	0%
246-0000-331-00-00	Federal Grants	$0.00	$0.00	$0.00	0%
246-0000-347-60-01	Classroom Registration	$0.00	$4,000.00	$4,000.00	100%
246-0000-369-10-01	Donations	$0.00	$0.00	$0.00	0%
246-0000-381-10-00	Operating Revenue	$0.00	$1,620,000.00	$1,620,000.00	100%
246-0000-369-00-00	Misc	$0.00	$0.00	$0.00	0%
	Total Revenue and Cash	**$1,100,000.00**	**$2,712,780.00**	$1,612,780.00	147%
246-7200-521-01-10	Full-Time Employees	$821,700.00	$1,273,350.00	$451,650.00	55%
246-7200-521-01-20	Part-Time Employees	$0.00	$0.00	$0.00	0%
246-7200-521-01-30	Overtime	$200,000.00	$200,000.00	$0.00	0%
246-7200-521-02-10	Group Insurance	$300,000.00	$223,350.00	($76,650.00)	-26%
246-7200-521-02-20	FICA/Medicare	$150,000.00	$97,400.00	($52,600.00)	-35%
246-7200-521-02-40	Employer's Share-DC Plan	$180,000.00	$126,300.00	($53,700.00)	-30%
246-7200-521-02-50	Unemployment	$5,300.00	$3,800.00	($1,500.00)	-28%
246-7200-521-02-60	Workers Compensation	$30,000.00	$23,600.00	($6,400.00)	-21%
246-7200-521-02-90	Other Employee Benefits	$13,000.00	$9,550.00	($3,450.00)	-27%
	Total Wage & Benefit Cost	**$1,700,000.00**	**$1,957,350.00**	$257,350.00	15%
246-7200-521-03-22	Contracted Labor	$10,000.00	$20,000.00	$10,000.00	100%
246-7200-521-03-90	Associations	$10,000.00	$7,000.00	($3,000.00)	-30%
246-7200-521-04-42	Equipment Maintenance	$70,000.00	$70,000.00	$0.00	0%
246-7200-521-04-45	Apparatus Maintenance	$50,000.00	$50,000.00	$0.00	0%
246-7200-521-05-01	Publice Education	$0.00	$3,000.00	$3,000.00	100%
246-7200-521-05-20	Insurance	$10,000.00	$10,000.00	$0.00	0%
246-7200-521-05-30	Telephone & Radio	$10,000.00	$10,000.00	$0.00	0%
246-7200-521-05-40	Advertising	$1,000.00	$1,000.00	$0.00	0%
246-7200-521-05-50	Printing	$1,000.00	$1,000.00	$0.00	0%
246-7200-521-05-64	Other Services/ Technology	$10,000.00	$15,000.00	$5,000.00	50%
246-7200-521-05-80	Travel & Seminars	$100,000.00	$100,000.00	$0.00	0%
246-7200-521-05-91	Medical	$20,000.00	$15,000.00	($5,000.00)	-25%
246-7200-521-06-15	Operating Supplies	$100,000.00	$100,000.00	$0.00	0%
246-7200-521-06-20	Vehicle Supplies	$0.00	$10,000.00	$10,000.00	100%
246-7200-521-06-25	Uniform Purchasing	$80,000.00	$30,000.00	($50,000.00)	-63%
246-7200-521-06-26	Gasoline, Diesel Fuel,Oil	$60,000.00	$60,000.00	$0.00	0%
	DAAS PURCHASE	$959,633.00	$0.00	($959,633.00)	-100%
	Total Operating Expenditures	**$1,491,633.00**	**$502,000.00**	($989,633.00)	-66%
246-7200-521-07-20	Buildings & Structures	$0.00	$0.00	$0.00	0%
246-7200-521-07-30	Imp. Other Than Buildings	$0.00	$0.00	$0.00	0%
246-7200-521-07-40	Equipment	$192,000.00	$201,000.00	$9,000.00	5%
	Total Capital Purchases	**$192,000.00**	**$201,000.00**	$9,000.00	5%
	Total Budget	**$3,383,633.00**	**$2,660,350.00**	($723,283.00)	-21%
	Revenue Over (Under) Expenditures	**($2,283,633.00)**	**$52,430.00**	$2,336,063.00	-102%

Internal Service (Fleet)

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
612-0000-368-14-00	Gasoline	$150,000.00	$0.00	($150,000.00)	-100%
612-0000-368-15-00	Diesel	$200,000.00	$0.00	($200,000.00)	-100%
612-0000-391-60-01	Transfer In From Water	$19,200.00	$11,100.00	($8,100.00)	-42%
612-0000-391-60-02	Transfer In From Wastewater	$32,000.00	$35,300.00	$3,300.00	10%
612-0000-391-60-03	Transfer In From Refuse	$332,800.00	$295,200.00	($37,600.00)	-11%
612-0000-391-60-04	Transfer In From Storm Water	$12,800.00	$5,750.00	($7,050.00)	-55%
612-0000-391-13-00	Transfer In From General Fund	$169,200.00	$267,700.00	$98,500.00	58%
	Total Revenue and Cash	**$916,000.00**	**$615,050.00**	($300,950.00)	-33%
Expenditures					
612-0000-519-01-10	Salaries / Full-Time Employees	$298,363.00	$319,800.00	$21,437.00	7%
612-0000-519-01-30	Inter Service-Salaries-Overtime	$5,000.00	$5,000.00	$0.00	0%
612-0000-519-02-10	Benefits / Group Insurance	$37,253.00	$66,100.00	$28,847.00	44%
612-0000-519-02-20	Benefits / FICA/Medicare	$23,790.00	$24,400.00	$610.00	3%
612-0000-519-02-40	Benefits / Employer's Share-DC Plan	$28,797.00	$29,500.00	$703.00	2%
612-0000-519-02-50	Benefits / Unemployment	$936.00	$950.00	$14.00	1%
612-0000-519-02-60	Benefits / Workers Compensation	$3,949.00	$4,000.00	$51.00	1%
612-0000-519-02-90	Benefits / Other Employee Benefits	$2,670.00	$2,700.00	$30.00	1%
	Total Wage & Benefit Cost	**$400,758.00**	**$452,450.00**	$51,692.00	11%
612-0000-519-03-22	Professional Services / Contracted Labor	$0.00	$4,500.00	$4,500.00	100%
612-0000-519-04-42	Property Services / Equipment Maintenance	$30,000.00	$30,000.00	$0.00	0%
612-0000-519-05-20	Other Services / Insurance	$9,000.00	$9,000.00	$0.00	0%
612-0000-519-05-30	Other Services / Telephone and Radio	$0.00	$500.00	$500.00	100%
612-0000-519-05-50	Other Services / Printing Supplies	$500.00	$500.00	$0.00	0%
612-0000-519-05-60	Uniform Cleaning	$4,200.00	$1,500.00	($2,700.00)	-64%
612-0000-519-05-64	Other Services / Technology	$8,500.00	$2,800.00	($5,700.00)	-67%
612-0000-519-05-80	Travel & Seminars	$2,000.00	$2,500.00	$500.00	25%
612-0000-519-06-15	General Supplies / Operating Supplies	$75,000.00	$50,000.00	($25,000.00)	-33%
612-0000-519-06-20	General Supplies / Vehicle Supplies	$1,000.00	$0.00	($1,000.00)	-100%
612-0000-519-06-23	General Supplies / Diesel Fuel	$225,000.00	$400.00	($224,600.00)	-100%
612-0000-519-06-26	General Supplies / Gasoline	$160,000.00	$900.00	($159,100.00)	-99%
	Total Operating Expenditures	**$515,200.00**	**$102,600.00**	($412,600.00)	-80%
612-0000-519-07-40	Equipment	$0.00	$60,000.00	$60,000.00	100%
	Total Capital Purchases	**$0.00**	**$60,000.00**	$60,000.00	100%
612-0000-491-80-11	City Employee Pension	$0.00	$0.00	$0.00	0%
612-0000-491-80-14	OPEB - Health Insurance	$0.00	$0.00	$0.00	0%
	Total Transfers Out	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$915,958.00**	**$615,050.00**	($300,908.00)	-33%
	Revenue Over (Under) Expenditures	**$42.00**	**$0.00**	($42.00)	

Legacy Square

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
214-0000-369-00-00	Misc Revenue	$4,000.00	$5,000.00	$1,000.00	25%
214-0000-369-00-01	Donations	$0.00	$0.00	$0.00	0%
214-0000-369-00-02	Wrist Band Sales	$4,000.00	$5,500.00	$1,500.00	38%
214-0000-369-00-03	Vendor Registration Dues	$5,000.00	$8,000.00	$3,000.00	60%
214-0000-369-00-04	Merchandise Sales	$500.00	$100.00	($400.00)	-80%
214-0000-391-20-10	Transfer In From Sales Tax	$450,000.00	$250,000.00	($200,000.00)	-44%
214-0000-391-20-22	Transfer In From Hospitality Tax	$0.00	$250,000.00	$250,000.00	100%
	Total Revenue and Cash	**$463,500.00**	**$518,600.00**	$55,100.00	12%
Expenditures					
214-5800-489-01-10	Full-time Employees	$48,945.00	$0.00	($48,945.00)	-100%
214-5800-489-01-20	Part-time Employees	$20,000.00	$20,400.00	$400.00	2%
214-5800-489-01-30	Overtime	$7,500.00	$7,500.00	$0.00	0%
214-5800-489-02-10	Group Insurance	$8,256.00	$0.00	($8,256.00)	-100%
214-5800-489-02-20	FICA/Medicare	$5,430.00	$2,100.00	($3,330.00)	-61%
214-5800-489-02-40	Employer's Share-Retirement	$4,532.00	$0.00	($4,532.00)	-100%
214-5800-489-02-50	Unemployment	$147.00	$50.00	($97.00)	-66%
214-5800-489-02-60	Workers' Compensation	$845.00	$100.00	($745.00)	-88%
214-5800-489-02-90	Other Employee Benefits	$535.00	$0.00	($535.00)	-100%
	Total Wage & Benefit Cost	**$96,190.00**	**$30,150.00**	($66,040.00)	-69%
214-5800-489-03-22	Contracted Labor	$10,000.00	$6,500.00	($3,500.00)	-35%
214-5800-489-03-23	Event Programming	$300,000.00	$400,000.00	$100,000.00	33%
214-5800-489-05-20	Legacy Square-General- Insurance	$10,000.00	$25,000.00	$15,000.00	150%
214-5800-489-05-30	Telephone and Radio	$1,000.00	$250.00	($750.00)	-75%
214-5800-489-05-40	Marketing & Advertising	$50,250.00	$50,300.00	$50.00	0%
214-5800-489-05-64	Technology	$1,000.00	$1,000.00	$0.00	0%
214-5800-489-05-80	Travel & Seminars	$250.00	$0.00	($250.00)	-100%
214-5800-489-06-15	Operating Supplies	$5,000.00	$5,000.00	$0.00	0%
214-5800-489-06-26	Gasoline, Diesel Fuel, Oil	$200.00	$100.00	($100.00)	-50%
214-5800-489-09-06	Legacy Square Sales Tax Expense	$500.00	$600.00	$100.00	20%
	Total Operating Expenditures	**$378,200.00**	**$488,750.00**	$110,550.00	29%
214-5800-489-07-30	Imp. Other Than Buildings	$0.00	$0.00	$0.00	0%
214-5800-489-07-40	Equipment	$0.00	$3,000.00	$3,000.00	100%
	Total Capital Purchases	**$0.00**	**$3,000.00**	$3,000.00	100%
	Total Budget	**$474,390.00**	**$521,900.00**	$47,510.00	10%
	Revenue Over (Under) Expenditures	**($10,890.00)**	**($3,300.00)**	$7,590.00	

Library

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
254-0000-311-00-00	Property Tax City Levy	$500,000.00	$600,000.00	$100,000.00	20%
254-0000-311-10-00	Property Tax / Delinquent	$5,000.00	$2,500.00	($2,500.00)	-50%
254-0000-311-20-00	Property Tax / PILOT	$1,500.00	$0.00	($1,500.00)	-100%
254-0000-334-00-00	State Government Grants	$0.00	$0.00	$0.00	0%
254-0000-335-10-02	Homestead Credit	$7,500.00	$13,000.00	$5,500.00	73%
254-0000-335-10-03	Mobile Homes & Other	$3,050.00	$3,000.00	($50.00)	-2%
254-0000-335-30-00	State Aid Distribution	$50,000.00	$70,000.00	$20,000.00	40%
254-0000-335-85-00	State Aid to Libraries	$19,700.00	$19,700.00	$0.00	0%
254-0000-338-31-00	Stark County Tax Levy	$325,000.00	$330,000.00	$5,000.00	2%
254-0000-347-60-01	Rural Registration	$1,400.00	$1,250.00	($150.00)	-11%
254-0000-347-60-02	Billings Co. School Distr	$43,000.00	$50,400.00	$7,400.00	17%
254-0000-347-60-04	Billings County	$61,000.00	$67,600.00	$6,600.00	11%
254-0000-347-60-05	Slope County	$37,500.00	$42,000.00	$4,500.00	12%
254-0000-351-20-00	Library Fines	$2,700.00	$2,500.00	($200.00)	-7%
254-0000-369-00-00	Misc Revenue	$4,000.00	$2,500.00	($1,500.00)	-38%
254-0000-369-10-01	Donations	$20,000.00	$10,000.00	($10,000.00)	-50%
254-0000-369-10-02	Copy Machine Revenue	$10,000.00	$9,000.00	($1,000.00)	-10%
254-0000-391-70-07	Transfer In From Interest Revenue	$285,000.00	$0.00	($285,000.00)	-100%
254-0000-391-20-11	Transfer In From 1/2% Sales Tax	$0.00	$250,000.00	$250,000.00	100%
	Total Revenue and Cash	**$1,376,350.00**	**$1,473,450.00**	$97,100.00	7%
254-7000-455-01-10	Full-Time Employees	$619,584.00	$706,600.00	$87,016.00	14%
254-7000-455-01-20	Part-Time Employees	$100,000.00	$102,000.00	$2,000.00	2%
254-7000-455-01-30	Overtime	$1,000.00	$1,000.00	$0.00	0%
254-7000-455-02-10	Group Insurance	$111,193.00	$129,000.00	$17,807.00	16%
254-7000-455-02-20	FICA/Medicare	$51,160.00	$61,900.00	$10,740.00	21%
254-7000-455-02-40	Employer's Share-DC Plan	$57,025.00	$65,200.00	$8,175.00	14%
254-7000-455-02-50	Unemployment	$1,853.00	$2,000.00	$147.00	8%
254-7000-455-02-60	Workers Compensation	$2,256.00	$3,100.00	$844.00	37%
254-7000-455-02-90	Other Employee Benefits	$5,874.00	$6,300.00	$426.00	7%
	Total Wage & Benefit Cost	**$949,945.00**	**$1,077,100.00**	$127,155.00	13%
254-7000-455-03-11	Committee & Board Meetings	$0.00	$9,100.00	$9,100.00	100%
254-7000-455-03-22	Contracted Labor	$5,500.00	$5,500.00	$0.00	0%
254-7000-455-03-90	Associations	$1,200.00	$1,000.00	($200.00)	-17%
254-7000-455-04-10	Electricity	$36,000.00	$34,000.00	($2,000.00)	-6%
254-7000-455-04-23	Custodial - Grounds Mtc.	$8,000.00	$7,000.00	($1,000.00)	-13%
254-7000-455-04-30	Building Repairs	$10,000.00	$10,000.00	$0.00	0%
254-7000-455-04-42	Equip/Vehicle Maintenance	$15,500.00	$11,500.00	($4,000.00)	-26%
254-7000-455-04-43	Library/Equip Rental/Lease	$3,500.00	$3,500.00	$0.00	0%
254-7000-455-05-20	Insurance	$17,000.00	$17,000.00	$0.00	0%
254-7000-455-05-30	Telephone & Radio	$5,000.00	$5,500.00	$500.00	10%
254-7000-455-05-40	Advertising	$6,500.00	$6,500.00	$0.00	0%
254-7000-455-05-50	Printing	$8,000.00	$8,000.00	$0.00	0%
254-7000-455-05-60	Clothing Allowance	$0.00	$1,950.00	$1,950.00	100%
254-7000-455-05-64	Technology	$2,000.00	$2,000.00	$0.00	0%
254-7000-455-05-80	Travel & Seminars	$5,000.00	$5,000.00	$0.00	0%
254-7000-455-06-15	Operating Supplies	$40,000.00	$40,000.00	$0.00	0%
254-7000-455-06-16	Postage	$16,000.00	$18,000.00	$2,000.00	13%
254-7000-455-06-18	Programming	$12,000.00	$12,000.00	$0.00	0%
254-7000-455-06-20	Vehicle Supplies	$0.00	$0.00	$0.00	0%
254-7000-455-06-26	Gasoline	$10,000.00	$7,500.00	($2,500.00)	-25%
254-7000-455-06-40	Books	$55,000.00	$55,000.00	$0.00	0%
254-7000-455-06-41	Periodicals	$9,000.00	$6,500.00	($2,500.00)	-28%
254-7000-455-06-42	Audio Visual Aids	$14,000.00	$14,000.00	$0.00	0%
254-7000-455-06-46	Billings Co- Books/Videos	$16,000.00	$20,000.00	$4,000.00	25%
254-7000-455-06-48	Slope Co- Books/Videos	$10,000.00	$10,000.00	$0.00	0%
254-7000-455-06-64	Digital Media	$63,000.00	$63,000.00	$0.00	0%
	Total Operating Expenditures	**$368,200.00**	**$373,550.00**	$5,350.00	1%
254-7000-455-07-20	Buildings & Structures	$60,000.00	$0.00	($60,000.00)	-100%
254-7000-455-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$60,000.00**	**$0.00**	($60,000.00)	-100%
	Total Budget	**$1,378,145.00**	**$1,450,650.00**	$72,505.00	5%
	Total Revenue Over (Under) Expenditures	**($1,795.00)**	**$22,800.00**	$24,595.00	

Solid Waste

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
603-0000-381-10-01	Utility Billing	$1,750,000.00	$2,000,000.00	$250,000.00	14%
603-0000-381-10-02	Commercial Landfill	$912,000.00	$950,000.00	$38,000.00	4%
603-0000-381-10-03	Gate Receipts	$650,000.00	$700,000.00	$50,000.00	8%
603-0000-381-10-04	UB Commercial Service	$1,750,000.00	$2,050,000.00	$300,000.00	17%
603-0000-381-10-08	Commercial Container Rent	$200,000.00	$225,000.00	$25,000.00	13%
603-0000-382-40-06	Misc Revenue	$175,000.00	$185,000.00	$10,000.00	6%
603-0000-382-40-08	Recycle Income	$70,000.00	$75,000.00	$5,000.00	7%
	Total Revenue	**$5,507,000.00**	**$6,185,000.00**	$678,000.00	12%
	Use of Cash on Hand	$0.00	$1,910,650.00	$1,910,650.00	0%
	Total Revenue and Cash	**$5,507,000.00**	**$8,095,650.00**	$2,588,650.00	47%
	Total Budget	**$5,329,631.00**	**$8,095,650.00**	$2,766,019.00	52%
	Total Revenue Over (Under) Expenditures	**$177,369.00**	**$0.00**	($177,369.00)	-100%

Solid Waste-Collections

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
603-8800-603-01-10	Full-Time Employees	$919,166.00	$576,000.00	($343,166.00)	-37%
603-8800-603-01-20	Part-Time Employees	$25,000.00	$0.00	($25,000.00)	-100%
603-8800-603-01-30	Overtime	$25,000.00	$17,500.00	($7,500.00)	-30%
603-8800-603-02-10	Group Insurance	$169,971.00	$103,200.00	($66,771.00)	-39%
603-8800-603-02-20	FICA/Medicare	$70,090.00	$43,900.00	($26,190.00)	-37%
603-8800-603-02-40	Employer's Share-DC Plan	$77,180.00	$42,000.00	($35,180.00)	-46%
603-8800-603-02-50	Unemployment	$2,758.00	$1,700.00	($1,058.00)	-38%
603-8800-603-02-60	Workers Compensation	$38,111.00	$22,800.00	($15,311.00)	-40%
603-8800-603-02-90	Other Employee Benefits	$8,544.00	$4,800.00	($3,744.00)	-44%
	Total Wage & Benefit Cost	**$1,335,820.00**	**$811,900.00**	($523,920.00)	-39%
603-8800-603-03-15	Solid Waste Fund-Administration Fees	$720,461.00	$927,750.00	$207,289.00	29%
603-8800-603-03-22	Professional Services / Contracted Labor	$12,500.00	$16,000.00	$3,500.00	28%
603-8800-603-03-36	Professional Services / Compost Project	$0.00	$0.00	$0.00	0%
603-8800-603-03-90	Professional Services / Associations	$1,000.00	$600.00	($400.00)	-40%
603-8800-603-04-42	Property Services / Equipment Maintenance	$100,000.00	$140,000.00	$40,000.00	40%
603-8800-603-05-20	Other Services / Insurance	$75,000.00	$75,000.00	$0.00	0%
603-8800-603-05-30	Other Services / Telephone & Radio	$1,000.00	$500.00	($500.00)	-50%
603-8800-603-05-40	Advertising	$17,500.00	$300.00	($17,200.00)	-98%
603-8800-603-05-50	Other Services / Printing	$2,500.00	$1,500.00	($1,000.00)	-40%
603-8800-603-05-60	Other Services / Uniform Cleaning	$4,000.00	$3,000.00	($1,000.00)	-25%
603-8800-603-05-64	Other Services / Technology	$25,000.00	$25,500.00	$500.00	2%
603-8800-603-05-80	Other Services / Travel & Seminars	$5,000.00	$3,000.00	($2,000.00)	-40%
603-8800-603-06-15	General Supplies / Operating Supplies	$30,000.00	$30,000.00	$0.00	0%
603-8800-603-06-20	General Supplies / Vehicle Supplies	$30,000.00	$0.00	($30,000.00)	-100%
603-8800-603-06-26	General Supplies / Gasoline, Diesel Fuel,Oil	$100,000.00	$78,000.00	($22,000.00)	-22%
	Total Operating Expenditures	**$1,123,961.00**	**$1,301,150.00**	$177,189.00	16%
603-8800-603-07-38	Refuse Containers	$60,000.00	$60,000.00	$0.00	0%
603-8800-603-07-40	Equipment	$50,000.00	$60,000.00	$10,000.00	20%
	Total Capital Purchases	**$110,000.00**	**$120,000.00**	$10,000.00	9%
603-0000-491-60-12	Transfer Out - Internal Service Fund	$332,800.00	$295,200.00	($37,600.00)	-13%
603-0000-491-80-11	Transfer Out - City Employee Retirement	$99,457.00	$104,050.00	$4,593.00	4%
603-0000-491-80-14	Transfer Out - OPEB - Health Insurance	$0.00	$0.00	$0.00	0%
	Total Transfers Out	**$432,257.00**	**$399,250.00**	($33,007.00)	-8%
603-0000-226-63-88	Debt Service Principal - Collections	$498,500.00	$560,000.00	$61,500.00	11%
603-8800-603-20-00	Debt Service Interest - Collections	$84,500.00	$81,100.00	($3,400.00)	-4%
	Total Non-departmental Expenditures	**$583,000.00**	**$641,100.00**	$58,100.00	10%
	Total Budget	**$3,585,038.00**	**$3,273,400.00**	($311,638.00)	-9%

Solid Waste-Disposal

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
603-8900-603-01-10	Full-Time Employees	$530,764.00	$725,600.00	$194,836.00	37%
603-8900-603-01-20	Part-Time Employees	$36,000.00	$66,000.00	$30,000.00	83%
603-8900-603-01-30	Overtime	$35,000.00	$50,000.00	$15,000.00	43%
603-8900-603-02-10	Group Insurance	$102,842.00	$184,900.00	$82,058.00	80%
603-8900-603-02-20	FICA/Medicare	$42,725.00	$64,300.00	$21,575.00	50%
603-8900-603-02-40	Employer's Share-DC Plan	$43,806.00	$63,400.00	$19,594.00	45%
603-8900-603-02-50	Unemployment	$1,592.00	$2,200.00	$608.00	38%
603-8900-603-02-60	Workers Compensation	$20,269.00	$27,900.00	$7,631.00	38%
603-8900-603-02-90	Other Employee Benefits	$4,272.00	$5,800.00	$1,528.00	36%
	Total Wage & Benefit Cost	**$817,270.00**	**$1,190,100.00**	$372,830.00	46%
603-8900-603-03-22	Professional Services/Contracted Labor	$135,000.00	$8,000.00	($127,000.00)	-94%
603-8900-603-03-31	Professional Services / Engineering Services	$45,000.00	$170,000.00	$125,000.00	278%
603-8900-603-03-90	Professional Services / Associations	$1,000.00	$300.00	($700.00)	-70%
603-8900-603-04-10	Property Services / Electricity	$135,000.00	$115,000.00	($20,000.00)	-15%
603-8900-603-04-11	Property Services / Water & Sewage	$2,000.00	$1,500.00	($500.00)	-25%
603-8900-603-04-24	Property Services / Grounds Maintenance	$1,000.00	$1,000.00	$0.00	0%
603-8900-603-04-30	Property Services / Building Repairs	$15,000.00	$15,000.00	$0.00	0%
603-8900-603-04-42	Property Services / Equipment Maintenance	$100,000.00	$170,000.00	$70,000.00	70%
603-8900-603-04-43	Property Services / Equipment Rentals	$0.00	$1,000.00	$1,000.00	100%
603-8900-603-05-20	Other Services / Insurance	$30,000.00	$30,000.00	$0.00	0%
603-8900-603-05-30	Other Services / Telephone & Radio	$2,000.00	$500.00	($1,500.00)	-75%
603-8900-603-05-50	Other Services / Printing	$500.00	$1,000.00	$500.00	100%
603-8900-603-05-60	Other Services / Uniform Cleaning	$4,000.00	$3,200.00	($800.00)	-20%
603-8900-603-05-64	Other Services / Computer Cost	$8,000.00	$3,000.00	($5,000.00)	-63%
603-8900-603-05-80	Other Services / Travel & Seminars	$5,000.00	$3,000.00	($2,000.00)	-40%
603-8900-603-06-15	General Supplies / Operating Supplies	$95,000.00	$100,000.00	$5,000.00	5%
603-8900-603-06-16	Disposal Fees	$10,000.00	$0.00	($10,000.00)	-100%
603-8900-603-06-19	Sand & Gravel	$65,000.00	$0.00	($65,000.00)	-100%
603-8900-603-06-20	General Supplies / Vehicle Supplies	$12,000.00	$0.00	($12,000.00)	-100%
603-8900-603-06-21	General Supplies / Propane	$4,500.00	$4,500.00	$0.00	0%
603-8900-603-06-26	General Supplies / Gasoline, Diesel Fuel,Oil	$100,000.00	$100,000.00	$0.00	0%
603-8900-603-09-24	Lab Supplies & Testing Expenses	$0.00	$25,000.00	$25,000.00	100%
	Total Operating Expenditures	**$770,000.00**	**$752,000.00**	($18,000.00)	-2%
603-8900-603-07-30	Imp- Other Than Buildings	$0.00	$2,045,000.00	$2,045,000.00	100%
603-8900-603-07-40	Equipment	$0.00	$27,500.00	$27,500.00	100%
	Total Capital Purchases	**$0.00**	**$2,072,500.00**	$2,072,500.00	100%
603-0000-226-63-89	Debt Service Principal - Disposals	$321,500.00	$272,100.00	($49,400.00)	-15%
603-8900-603-20-00	Debt Service Interest - Disposals	$43,000.00	$59,800.00	$16,800.00	39%
603-8900-603-80-10	Landfill Permit Fees	$2,000.00	$1,000.00	($1,000.00)	-50%
603-8900-603-80-20	Closure & Post-Closure	$217,500.00	$0.00	($217,500.00)	100%
	Total Non-Departmental Expenses	**$584,000.00**	**$332,900.00**	($251,100.00)	-43%
	Total Budget	**$2,171,270.00**	**$4,347,500.00**	$2,176,230.00	100%

Solid Waste-Recycling

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
603-8850-603-01-10	Full-Time Employees	$0.00	$184,000.00	$184,000.00	100%
603-8850-603-01-20	Part-Time Employees	$0.00	$0.00	$0.00	0%
603-8850-603-01-30	Overtime	$0.00	$0.00	$0.00	0%
603-8850-603-02-10	Group Insurance	$0.00	$57,050.00	$57,050.00	100%
603-8850-603-02-20	FICA/Medicare	$0.00	$14,000.00	$14,000.00	100%
603-8850-603-02-40	Employer's Share-DC Plan	$0.00	$14,800.00	$14,800.00	100%
603-8850-603-02-50	Unemployment	$0.00	$600.00	$600.00	100%
603-8850-603-02-60	Workers Compensation	$0.00	$5,200.00	$5,200.00	100%
603-8850-603-02-90	Other Employee Benefits	$0.00	$1,600.00	$1,600.00	100%
	Total Wage & Benefit Cost	**$0.00**	**$277,250.00**	$277,250.00	100%
603-8850-603-03-22	Professional Services/Contracted Labor	$0.00	$115,000.00	$115,000.00	100%
603-8850-603-03-31	Professional Services / Engineering Services	$0.00	$0.00	$0.00	0%
603-8850-603-03-90	Professional Services / Associations	$0.00	$300.00	$300.00	100%
603-8850-603-04-10	Property Services / Electricity	$0.00	$0.00	$0.00	0%
603-8850-603-04-11	Property Services / Water & Sewage	$0.00	$0.00	$0.00	0%
603-8850-603-04-24	Property Services / Grounds Maintenance	$0.00	$0.00	$0.00	0%
603-8850-603-04-30	Property Services / Building Repairs	$0.00	$0.00	$0.00	0%
603-8850-603-04-42	Property Services / Equipment Maintenance	$0.00	$15,000.00	$15,000.00	100%
603-8850-603-04-43	Property Services / Equipment Rentals	$0.00	$0.00	$0.00	0%
603-8850-603-05-20	Other Services / Insurance	$0.00	$10,000.00	$10,000.00	100%
603-8850-603-05-30	Other Services / Telephone & Radio	$0.00	$500.00	$500.00	100%
603-8850-603-05-50	Other Services / Printing	$0.00	$1,000.00	$1,000.00	100%
603-8850-603-05-60	Other Services / Clothing Allowance	$0.00	$900.00	$900.00	100%
603-8850-603-05-64	Other Services / Technology	$0.00	$3,800.00	$3,800.00	100%
603-8850-603-05-80	Other Services / Travel & Seminars	$0.00	$3,000.00	$3,000.00	100%
603-8850-603-06-15	General Supplies / Operating Supplies	$0.00	$1,000.00	$1,000.00	100%
603-8850-603-06-16	Disposal Fees	$0.00	$10,000.00	$10,000.00	100%
603-8850-603-06-18	Programming & Outreach	$0.00	$15,000.00	$15,000.00	100%
603-8850-603-06-21	General Supplies / Propane	$0.00	$0.00	$0.00	0%
603-8850-603-06-26	General Supplies / Gasoline, Diesel Fuel,Oil	$0.00	$22,000.00	$22,000.00	100%
	Total Operating Expenditures	**$0.00**	**$197,500.00**	$197,500.00	100%
603-8900-603-07-30	Imp- Other Than Buildings	$0.00	$0.00	$0.00	0%
603-8900-603-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$0.00**	**$474,750.00**	$474,750.00	100%

Storm Water

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
604-0000-381-10-01	Utility Billing	$320,000.00	$325,000.00	$5,000.00	2%
604-0000-382-40-06	Misc Revenue	$15,000.00	$15,000.00	$0.00	0%
	Total Revenue and Cash	**$335,000.00**	**$340,000.00**	$5,000.00	1%
604-8700-604-01-10	Full-Time Employees	$0.00	$88,400.00	$88,400.00	100%
604-8700-604-01-20	Part-Time Employees	$22,000.00	$22,400.00	$400.00	2%
604-8700-604-01-30	Overtime	$0.00	$0.00	$0.00	0%
604-8700-604-02-10	Group Insurance	$0.00	$23,700.00	$23,700.00	100%
604-8700-604-02-20	FICA/Medicare	$1,565.00	$8,400.00	$6,835.00	437%
604-8700-604-02-40	Employer's Share-DC Plan	$0.00	$8,200.00	$8,200.00	100%
604-8700-604-02-50	Unemployment	$75.00	$300.00	$225.00	300%
604-8700-604-02-60	Workers Compensation	$75.00	$1,000.00	$925.00	1233%
604-8700-604-02-90	Other Employee Benefits	$0.00	$600.00	$600.00	100%
	Total Wage & Benefit Cost	**$23,715.00**	**$153,000.00**	$129,285.00	545%
604-8700-604-03-15	Professional Services / Administration Fees	$47,400.00	$51,000.00	$3,600.00	8%
604-8700-604-03-22	Professional Services / Contracted Labor	$45,000.00	$45,000.00	$0.00	0%
604-8700-604-03-31	Professional Services / Engineering Fees	$6,000.00	$6,000.00	$0.00	0%
604-8700-604-04-10	Property Services / Electricity	$600.00	$700.00	$100.00	17%
604-8700-604-04-42	Property Services / Equip/Vehicle Maintenance	$10,000.00	$10,000.00	$0.00	0%
604-8700-604-05-20	Other Services / Insurance	$4,800.00	$4,800.00	$0.00	0%
604-8700-604-05-30	Other Services / Telephone & Radio	$0.00	$500.00	$500.00	0%
604-8700-604-05-60	Clothing Allowance	$0.00	$150.00	$150.00	0%
604-8700-604-05-64	Other Services / Technology	$0.00	$0.00	$0.00	0%
604-8700-604-05-80	Other Services / Travel & Seminars	$0.00	$300.00	$300.00	100%
604-8700-604-06-15	General Supplies / Operating Supplies	$7,500.00	$5,500.00	($2,000.00)	-27%
604-8700-604-06-18	Public Outreach & Marketing	$0.00	$2,000.00	$2,000.00	100%
604-8700-604-06-20	General Supplies / Vehicle Supplies	$1,000.00	$0.00	($1,000.00)	-100%
604-8700-604-06-26	General Supplies / Gasoline, Diesel Fuel,Oil	$1,000.00	$1,000.00	$0.00	0%
	Total Operating Expenditures	**$123,300.00**	**$126,950.00**	$3,650.00	3%
604-8700-604-07-40	Equipment	$67,500.00	$0.00	($67,500.00)	-100%
	Total Capital Purchases	**$67,500.00**	**$0.00**	($67,500.00)	-100%
604-0000-491-660-12	Transfer Out / Internal Service Fund	$12,800.00	$5,750.00	($7,050.00)	-123%
	Total Transfers Out	**$12,800.00**	**$5,750.00**	($7,050.00)	-123%
	Total Budget	**$227,315.00**	**$285,700.00**	$58,385.00	26%
	Revenue Over (Under) Expenditures	**$198,900.00**	**$54,300.00**	($144,600.00)	

Wastewater

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
602-0000-381-10-05	Consumption	$1,950,000.00	$0.00	($1,950,000.00)	-100%
602-0000-381-10-06	Meter Charges	$1,700,000.00	$1,700,000.00	$0.00	0%
602-0000-381-10-07	Flat Rate - Wells	$6,000.00	$0.00	($6,000.00)	-100%
602-0000-382-20-00	Connection Fees	$100,000.00	$100,000.00	$0.00	0%
602-0000-382-40-06	Other Misc Revenue	$900,000.00	$375,000.00	($525,000.00)	-58%
602-0000-382-40-05	Septage Receiving Station	$65,000.00	$70,000.00	$5,000.00	8%
602-0000-382-40-07	Contracted Base Rate	$0.00	$578,000.00	$578,000.00	100%
602-0000-391-20-19	Transfer In Oil Impact	$5,500,000.00	$0.00	($5,500,000.00)	-100%
	Total Revenue	**$10,221,000.00**	**$2,823,000.00**	($7,398,000.00)	-72%
	Use of Cash on Hand	$0.00	$2,349,700.00	$2,349,700.00	100%
	Total Revenue and Cash	**$10,221,000.00**	**$5,172,700.00**	($5,048,300.00)	-49%
602-8600-602-01-10	Full-Time Employees	$386,143.00	$470,300.00	$84,157.00	22%
602-8600-602-01-20	Part-Time Employees	$22,000.00	$22,400.00	$400.00	2%
602-8600-602-01-30	Overtime	$25,000.00	$30,000.00	$5,000.00	20%
602-8600-602-02-10	Group Insurance	$80,232.00	$116,600.00	$36,368.00	45%
602-8600-602-02-20	FICA/Medicare	$30,755.00	$40,000.00	$9,245.00	30%
602-8600-602-02-40	Employer's Share-DC Plan	$31,812.00	$34,900.00	$3,088.00	10%
602-8600-602-02-50	Unemployment	$1,156.00	$1,400.00	$244.00	21%
602-8600-602-02-60	Workers Compensation	$5,998.00	$7,000.00	$1,002.00	17%
602-8600-602-02-90	Other Employee Benefits	$3,204.00	$3,700.00	$496.00	15%
	Total Wage & Benefit Cost	**$586,300.00**	**$726,300.00**	$140,000.00	24%
602-8600-602-03-15	Wastewater Fund-Administration Fees	$564,000.00	$423,450.00	($140,550.00)	-25%
602-8600-602-03-22	Contracted Labor	$61,000.00	$63,500.00	$2,500.00	4%
602-8600-602-03-30	Professional Services / Electrical Services	$30,000.00	$25,000.00	($5,000.00)	-17%
602-8600-602-03-31	Professional Services / Engineering Fees	$15,000.00	$15,000.00	$0.00	0%
602-8600-602-03-90	Professional Services / Associations	$500.00	$1,000.00	$500.00	100%
602-8600-602-04-10	Property Services / Electricity	$325,000.00	$300,000.00	($25,000.00)	-8%
602-8600-602-04-30	Property Services / Building Repairs	$10,000.00	$8,000.00	($2,000.00)	-20%
602-8600-602-04-42	Property Services / Equip/Vehicle Maintenance	$115,000.00	$85,000.00	($30,000.00)	-26%
602-8600-602-04-43	Property Services / Equipment Rentals/Lease	$2,100.00	$6,500.00	$4,400.00	210%
602-8600-602-05-20	Other Services / Insurance	$50,000.00	$50,000.00	$0.00	0%
602-8600-602-05-60	Clothing Allowance	$1,800.00	$2,400.00	$600.00	33%
602-8600-602-05-64	Other Services / Technology	$16,000.00	$16,000.00	$0.00	0%
602-8600-602-05-80	Other Services / Travel & Seminars	$5,000.00	$4,800.00	($200.00)	-4%
602-8600-602-06-15	General Supplies / Operating Supplies	$40,000.00	$50,000.00	$10,000.00	25%
602-8600-602-06-20	General Supplies / Vehicle Supplies	$10,000.00	$0.00	($10,000.00)	-100%
602-8600-602-06-26	General Supplies / Gasoline, Diesel Fuel,Oil	$15,000.00	$15,000.00	$0.00	0%
602-8600-602-09-10	Inventory Expense / Chemicals	$300,000.00	$300,000.00	$0.00	0%
602-8600-602-09-20	Inventory Expense / Pipes & Fittings	$15,000.00	$15,000.00	$0.00	0%
	Total Operating Expenditures	**$1,575,400.00**	**$1,380,650.00**	($194,750.00)	-12%
602-8600-602-07-30	Imp- Other Than Buildings	$300,000.00	$1,619,000.00	$1,319,000.00	440%
602-8600-602-07-40	Equipment	$67,500.00	$0.00	($67,500.00)	-100%
	Total Capital Purchases	**$367,500.00**	**$1,619,000.00**	$1,251,500.00	341%
602-0000-491-60-05	Transfer Out / WRF	$915,000.00	$1,200,000.00	$285,000.00	31%
602-0000-491-60-12	Transfer Out / Internal Service Fund	$32,000.00	$35,300.00	$3,300.00	10%
602-0000-491-80-14	Transfer Out / OPEB - Health Insurance	$0.00	$0.00	$0.00	0%
	Total Transfers Out	**$947,000.00**	**$1,235,300.00**	$288,300.00	30%
602-0000-226-62-86	Sewer Utility - Principal	$206,000.00	$189,250.00	($16,750.00)	-8%
602-8600-602-20-00	Sewer Utility - Interest	$31,500.00	$22,200.00	($9,300.00)	-30%
602-0000-225-40-10	SRF Debt Service - Principal	$4,650,000.00	$0.00	($4,650,000.00)	-100%
602-8600-602-47-21	SRF Debt Serivce - Interest	$1,100,000.00	$0.00	($1,100,000.00)	-100%
602-8600-602-47-31	SRF Debt Service - Paying Agent Fees	$250,000.00	$0.00	($250,000.00)	-100%
	Total Non-Departmental Expenditures	**$6,237,500.00**	**$211,450.00**	($6,026,050.00)	600%
	Total Budget	**$9,713,700.00**	**$5,172,700.00**	($4,541,000.00)	-47%
	Revenue Over (Under) Expenditures	**$507,300.00**	**$0.00**	($507,300.00)	

Water Distribution

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
601-0000-381-10-05	Consumption	$6,200,000.00	$6,880,000.00	$680,000.00	11%
601-0000-381-10-06	Meter Charges	$1,275,000.00	$1,300,000.00	$25,000.00	2%
601-0000-381-10-07	Flat Rate - Wells	$1,100.00	$1,100.00	$0.00	0%
601-0000-381-20-03	Labor Sales & Service	$750.00	$500.00	($250.00)	-33%
601-0000-382-20-00	Connection Fees	$180,000.00	$200,000.00	$20,000.00	11%
601-0000-382-20-01	Meter Sales & Repairs	$0.00	$1,000.00	$1,000.00	100%
601-0000-382-40-04	Bad Debts Recovered	$12,000.00	$12,000.00	$0.00	0%
601-0000-382-40-05	Water Vendor	$25,000.00	$25,000.00	$0.00	0%
601-0000-382-40-06	Other Misc Revenue	$30,000.00	$30,000.00	$0.00	0%
601-0000-391-20-19	Transfer In Oil Impact	$0.00	$0.00	$0.00	0%
	Total Revenue	**$7,723,850.00**	**$8,449,600.00**	$725,750.00	9%
601-8200-601-01-10	Full-Time Employees	$306,248.00	$264,300.00	($41,948.00)	-14%
601-8200-601-01-20	Part-Time Employees	$0.00	$0.00	$0.00	0%
601-8200-601-01-30	Overtime	$25,000.00	$25,000.00	$0.00	0%
601-8200-601-02-10	Group Insurance	$26,812.00	$11,000.00	($15,812.00)	-59%
601-8200-601-02-20	FICA/Medicare	$23,525.00	$20,100.00	($3,425.00)	-15%
601-8200-601-02-40	Employer's Share-DC Plan	$25,046.00	$21,000.00	($4,046.00)	-16%
601-8200-601-02-50	Unemployment	$916.00	$800.00	($116.00)	-13%
601-8200-601-02-60	Workers Compensation	$4,998.00	$4,000.00	($998.00)	-20%
601-8200-601-02-90	Other Employee Benefits	$2,670.00	$2,200.00	($470.00)	-18%
	Total Wage & Benefit Cost	**$415,215.00**	**$348,400.00**	($66,815.00)	-16%
601-8200-601-03-15	Water Distribution Administration Fees	$1,126,343.00	$1,267,450.00	$141,107.00	13%
601-8200-601-03-22	Professional Services / Contracted Labor	$200,000.00	$200,000.00	$0.00	0%
601-8200-601-03-30	Professional Services/Electrical Services	$2,500.00	$2,500.00	$0.00	0%
601-8200-601-03-31	Professional Services / Engineering Fees	$10,000.00	$10,000.00	$0.00	0%
601-8200-601-03-90	Professional Services / Associations	$500.00	$700.00	$200.00	40%
601-8200-601-04-10	Property Services / Electricity	$135,000.00	$142,000.00	$7,000.00	5%
601-8200-601-04-30	Property Services / Building Repairs	$2,500.00	$2,500.00	$0.00	0%
601-8200-601-04-42	Property Services / Equip/Vehicle Maintenance	$30,000.00	$30,000.00	$0.00	0%
601-8200-601-04-43	Equipment Rentals/Lease	$13,000.00	$13,000.00	$0.00	0%
601-8200-601-05-20	Other Services / Insurance	$35,000.00	$30,000.00	($5,000.00)	-14%
601-8200-601-05-30	Other Services / Telephone & Radio	$15,000.00	$15,000.00	$0.00	0%
601-8200-601-05-50	Other Services / Printing Supplies	$1,000.00	$1,500.00	$500.00	50%
601-8200-601-05-60	Clothing Allowance	$1,500.00	$1,200.00	($300.00)	-20%
601-8200-601-05-64	Other Services / Technology	$45,000.00	$45,000.00	$0.00	0%
601-8200-601-05-80	Other Services / Travel & Seminars	$5,000.00	$4,800.00	($200.00)	-4%
601-8200-601-06-15	General Supplies / Operating Supplies	$43,500.00	$46,000.00	$2,500.00	6%
601-8200-601-06-19	General Supplies / Gravel	$95,000.00	$25,000.00	($70,000.00)	-74%
601-8200-601-06-20	General Supplies / Vehicle Supplies	$2,500.00	$0.00	($2,500.00)	-100%
601-8200-601-06-26	General Supplies / Gasoline, Diesel Fuel,Oil	$35,000.00	$35,000.00	$0.00	0%
601-8200-601-09-20	Inventory Expense / Pipes & Fittings	$65,000.00	$60,000.00	($5,000.00)	-8%
601-8200-601-09-24	Lab Supplies & Testing Expenses	$14,000.00	$15,000.00	$1,000.00	7%
601-8200-601-09-40	Inventory Expense / Meters	$60,000.00	$45,000.00	($15,000.00)	-25%
	Total Operating Expenditures	**$1,937,343.00**	**$1,991,650.00**	$54,307.00	3%
601-8200-601-07-30	Imp- Other Than Buildings	$300,000.00	$300,000.00	$0.00	0%
601-8200-601-07-40	Equipment	$0.00	$0.00	$0.00	0%
	Total Capital Purchases	**$300,000.00**	**$300,000.00**	$0.00	0%
601-0000-491-60-12	Transfer Out / Internal Service Fund	$19,200.00	$11,100.00	($8,100.00)	-42%
601-0000-491-80-14	Transfer Out / OPEB - Health Insurance	$0.00	$0.00	$0.00	0%
	Total Transfers Out	**$19,200.00**	**$11,100.00**	($8,100.00)	-42%
601-8400-601-06-70	Bascule Gates M & O	$15,000.00	$15,000.00	$0.00	0%
601-8400-601-08-01	Water Cost	$5,655,000.00	$5,700,000.00	$45,000.00	1%
	Total Non-Departmental	**$5,670,000.00**	**$5,715,000.00**	$45,000.00	1%
	Total Budget	**$8,341,758.00**	**$8,366,150.00**	$24,392.00	0%
	Revenue Over (Under) Expenditures	**($617,908.00)**	**$83,450.00**	$701,358.00	

Water Reclamation Facility

Account Number	Account Description	2025 Budget	2026 Budget	Variance	% Variance
Revenues					
605-0000-381-10-01	Consumption	$0.00	$2,250,000.00	$2,250,000.00	100%
605-0000-381-10-07	Flat Rate - Wells	$0.00	$6,000.00	$6,000.00	100%
605-0000-381-10-10	Wastewater Reuse	$275,000.00	$500,000.00	$225,000.00	82%
605-0000-382-40-06	Misc Revenue	$0.00	$0.00	$0.00	0%
605-0000-391-60-02	Transfer In from Wastewater	$915,000.00	$1,200,000.00	$285,000.00	31%
	Total Revenue	**$1,190,000.00**	**$3,956,000.00**	$2,766,000.00	232%
	Use of Cash on Hand	$0.00	$0.00	$0.00	0%
	Total Revenue and Cash	**$1,190,000.00**	**$3,956,000.00**	$2,766,000.00	232%
605-8500-605-01-10	Full-Time Employees	$234,332.00	$396,900.00	$162,568.00	69%
605-8500-605-01-20	Part-Time Employees	$0.00	$11,000.00	$11,000.00	100%
605-8500-605-01-30	Overtime	$14,000.00	$14,000.00	$0.00	0%
605-8500-605-02-10	Group Insurance	$37,508.00	$64,950.00	$27,442.00	73%
605-8500-605-02-20	FICA/Medicare	$16,878.00	$30,300.00	$13,422.00	80%
605-8500-605-02-40	Employer's Share-DC Plan	$20,430.00	$33,500.00	$13,070.00	64%
605-8500-605-02-50	Unemployment	$663.00	$1,100.00	$437.00	66%
605-8500-605-02-60	Workers Compensation	$3,998.00	$6,000.00	$2,002.00	50%
605-8500-605-02-90	Other Employee Benefits	$2,136.00	$3,100.00	$964.00	45%
	Total Wage & Benefit Cost	**$329,945.00**	**$560,850.00**	$230,905.00	70%
605-8500-605-03-15	Professional Services/Administration Fees	$39,000.00	$413,400.00	$374,400.00	960%
605-8500-605-03-17	Conveyance Fees	$5,000.00	$15,000.00	$10,000.00	200%
605-8500-605-03-22	Professional Services/Contracted Labor	$70,000.00	$70,000.00	$0.00	0%
605-8500-605-03-31	Wastewater Plant-Engineering Fees	$40,000.00	$10,000.00	($30,000.00)	-75%
605-8500-605-04-10	Property Services/Electricity	$300,000.00	$300,000.00	$0.00	0%
605-8500-605-04-42	Property Services/Equip/Vehicle Maintenance	$120,000.00	$120,500.00	$500.00	0%
605-8500-605-04-43	Equipment Rentals/Lease	$35,500.00	$8,000.00	($27,500.00)	-77%
605-8500-605-05-20	Other Services/Insurance	$25,000.00	$25,000.00	$0.00	0%
605-8500-605-05-30	Other Services/Telephone & Radio	$1,600.00	$2,500.00	$900.00	56%
605-8500-605-05-50	Other Services/Printing	$500.00	$500.00	$0.00	0%
605-8500-605-05-60	Clothing Allowance	$1,500.00	$1,200.00	($300.00)	-20%
605-8500-605-05-64	Wastewater Plant/Technology	$16,000.00	$6,000.00	($10,000.00)	-63%
605-8500-605-05-80	Other Services/Travel & Seminars	$5,000.00	$4,800.00	($200.00)	-4%
605-8500-605-05-85	General Supplies/Chemicals	$30,000.00	$65,000.00	$35,000.00	117%
605-8500-605-06-15	General Supplies/Operating Supplies	$25,000.00	$20,000.00	($5,000.00)	-20%
605-8500-605-06-19	Programming & Outreach	$10,000.00	$0.00	($10,000.00)	-100%
605-8500-605-06-20	General Supplies/Vehicle Supplies	$500.00	$0.00	($500.00)	-100%
605-8500-605-06-26	General Supplies/Gasoline,Diesel Fuel,Oil	$20,000.00	$25,000.00	$5,000.00	25%
605-8500-605-09-10	Inventory Expense/Chemicals	$0.00	$0.00	$0.00	0%
605-8500-605-09-24	General Supplies/Lab Supplies & Testing	$115,000.00	$75,000.00	($40,000.00)	-35%
	Total Operating Expenditures	**$859,600.00**	**$1,161,900.00**	$302,300.00	35%
605-8500-605-07-20	Building & Structures	$0.00	$0.00	$0.00	0%
605-8500-605-07-30	Imp- Other Than Buildings	$0.00	$2,000,000.00	$2,000,000.00	100%
605-8500-605-07-40	Equipment	$0.00	$245,000.00	$245,000.00	100%
	Total Capital Purchases	**$0.00**	**$2,245,000.00**	$2,000,000.00	100%
605-0000-491-60-12	Transfer Out / Internal Service Fund	$0.00	$0.00	$0.00	0%
	Total Transfers Out	**$0.00**	**$0.00**	$0.00	0%
	Total Budget	**$1,189,545.00**	**$3,967,750.00**	$2,778,205.00	234%
	Revenue Over (Under) Expenditures	**$455.00**	**($11,750.00)**	($12,205.00)	

ADMINISTRATION

DIVISION	DESCRIPTION	FEE	
		Issuance	**Annual Renewal**
ALCOHOL/ TOBACCO	On/Off Sale	$185,000 min bid	$3,000
	Lodge or Club License	$3,000	$3,000
	Motel or Hotel License	$3,000	$3,000
	Restaurant On-Sale License	$2,500	$2,500
	Military Club Beer and Wine License	$700	$700
	Microbrewery Pub License	$700	$700
	Beer and Wine Concession License	$550	$550
	Distillery License	$700	$700
	Brewer Taproom License	$2,000	$2,000
	Domestic Winery License		N/A
	Beer Only On-Sale License	$700	$700
	Beer and Wine Only On-Sale License	$1,250	$1,250
	Tobacco	$50	$50
	Annual Renewal Late Fee		$50 each
	Non-Refundable application fee		$500 each
	Annual Renewal Late Fee		$100 per license
	Non-Refundable transfer fee		$500 each
	Special Event Alcohol Permit		$25 per event
	Rush Late Fee (if less than 10 days prior to event)*		$100 each
	**Applications must be received more than 3 days prior to event.*		
	New Owner License Fee	annual fee plus application fee plus prorated amount of current year	
ANIMALS	Abandonment/Surrender Fee		$50 each
	Adoption Fee - Cat		$5 each plus veterinary cost
	Adoption Fee - Dog		$25 each plus veterinary cost
	Animal Code Violation (Article 5.08 and 5.12)		$50 each
	Chipping Fee		$10 each
	Impound Fee - Dogs/Cats		$50 each
	Boarding fees		$10 per day
	Pet License - Dogs/Cats		$25 every 2 years
	Failure to License		$50 each
BUSINESS/ CONTRACTOR LICENSES	Arborist		$100 per year
	Adult Entertainment		$2,000 per year
	Bicycle		$5 lifetime
	Concrete Contractor		$100 per year
	Excavators License		$100 per year
	House Mover		$50 per year
	Junk Dealer		$50 per year
	Pawn Broker		$50 per year
	RV Park/Campground		$250, less $100 if combined w/ mobile home fee
	State, Municipality, & Non-Profit agencies are exempt		
	Mobile Home Tiered Fees		
	3-10 Lots		$100 per year
	11-25 Lots		$150 per year
	26-50 Lots		$200 per year
	More than 50 Lots		$250 per year
	Pesticides-Commercial Applicator		$50 per year
	Pet Daycare Operator		$125 per year
	Plumbers License		$100 per year
	Heating & Air License		$100 per year
	Contractor License		$100 per year
	Taxicab/Chauffeur/Omnibus		$50 per year
GAMING LICENSES	Site Authorization		$100 per year
	Annual Permit		$25 per year
	Single Event Permit		$10 each
OTHER	Circus/Carnival		$50 per day
	Parade/Street Closure		$50 per day
	Non-Alcohol/Street Closure		$50 per day
	Rush Late Fee (if less than 10 days prior to event)*		$100
	**Applications must be received more than 3 days prior to event*		
	Temporary Use Permit		$100 per application
BOARD FEE COMPENSATION	Board of Adjustment		$100 per meeting
	Civil Service Commission		$100 per meeting
	Energy Committee Board		$100 per meeting
	Finance Committee Board		$100 per meeting
	Historic Preservation Board		$100 per meeting
	Library Board		$100 per meeting
	Planning & Zoning Board		$100 per meeting
	Special Assessment Board		$100 per meeting

	Urban Forestry Board	$100 per meeting
	Weed Board	$100 per meeting
	Board members must be present at meeting to receive compensation. Compensation excludes city staff and elected officials.	
MISCELLANEOUS	DVD and CD Copy	$2 each
	Fax	$2 per page
	Microfilm Copies	
	Full size	$1 each
	w/card	$1.50 each
	Xerox Copies	
	8 1/2 x 11 and 8 1/2 x 14	$0.25 per page
	11 x 17	$0.25 per page
	Copies by Mail	$5 min plus charge for copies over 10
	Open Record	$0.25 per sheet, $25 per hour, excluding initial hour
	Plotted Maps	$35 per page
	City-Vehicle Commuter Rate	$1.50 per one-way commute
	NSF Fee	$40 per check

BUILDING AND CODE ENFORCEMENT

DIVISION	DESCRIPTION	FEE
BOARD OF ADJUSTMENT	Board of Adjustment - Variance	$150 per application
	Board of Appeals	$150 per application
BUILDING & CONSTRUCTION PERMITS	Building Permit (based on valuation)	
	Up to $1,000	$50 each
	In excess of $1,000	$60 each
	Each add'l $1000 or fraction up to $200,000	$4 each
	Each add'l $1000 or fraction over $200,000	$5.50 each
	Plan Review	
	Building - Residential	$80 per hour
	Building - Commercial/Industrial	actual plus 10%
	Fire Department	$40 per application
	Engineering Department	$200 per hour for commercial
	Demolition Permit	$75 each
	Energy Certificate	$3 each
	Fence Permit	$60 each
	Fireplace Permit	$35 each
	Moving Permit	$75 each
	Re-Inspection Fee	$200 each
	Sprinkler System (underground)	$25 each
	Uncovered Deck	$100 each
	Water Well Permit	$80 each
MECHANICAL PERMITS	First Unit	$50 each
	Each Additional Unit	$15 each
	Replace Furnace or Water Heater	$35 each
PLUMBING PERMITS	First 16 Fixture units	$120 each
	Each Additional Fixture units	$1
PROPERTY CODE COMPLIANCE	Weed Control	$500 per hour, $500 min
	Lot Mowing	$500 per hour, $500 min
PUBLIC SPACE MANAGEMENT PERMIT	3x3 area or smaller	$50 each year
	Up to 25' storage frontage	$250 each year
	26' - 50' store frontage	$500 each year
	Over 50' store frontage	$750 each year
	Annual Renewal (with no changes)	$200
SIGN PERMITS	Sign Permit (Based on valuation)	
	Plan Review	$80 each
	Up to $1,000	$50 each
	First $1,000	$60 each
	Each additional $1,000 or fraction	$3.50 each

BUILDINGS AND SITES

DIVISION	DESCRIPTION	FEE
CEMETERY	*Prices vary, contact Permitting at City Hall. Initial interment/nameplate included in cost of space.*	
	Buy-back of cemetery lot	
	Will pay price paid if receipts are provided, otherwise:	$25 single $75 side by side
	Forfeiture of Cemetery Lots	$250 each
	Winter Grave Site Prep Fee (Nov. 1 - Apr. 1)	$300 each
	Name Plate Replacement	$50 plus cost of nameplate
	Disinterment (Admin Only)	$100, completed by funeral home
MAUSOLEUM	*Prices vary, contact Permitting at City Hall. Initial interment/nameplate included in cost of space.*	
	Interment/Disinterment of Casket	$300 each
	Interment/Disinterment of Urn	$100 each

	Name Plate Replacement		$50 plus cost of nameplate
LEGACY SQUARE RENTAL	Full Venue Rental (All inclusive- except staffing)		$2,000 per day/event
	Partial Rental (Excluding Childrens' Play Area & Staffing)		$1,000 per day/event
	Pavilion Rental		$150 per day/event
	Kid Zone Rental		$300 per day/event
	Stage Rental		$150 per day/event
	Concourse Rental		$150 per day/event
	Additional Options Available		
	Screen Use		$50 per day/event
	Music/Speakers		$50 per day/event
	Full Sound System with mics		$100 per day/event
	Tables/Chairs		$100 per day/event
	On-Site Staffing		$500 per day/event
	Vending Space		$50 per day/event
	Green Room		included
	Fire Places		$50 per day/event
	Splash Pad		$50 per day/event
	Small Event Vending		$50 per day/event
	Small Event Electrical (if requested)		$25 per day/event
	Non-Refundable Deposit		20% of total fee
	Cancellation Fee		10% of total fee
	LIVE at Legacy Square Concert Vendors		
	Vending (includes electrical)		$100 per day/event
	Refundable Cleaning Deposit		$100 start of season
	All fees to be paid at City Hall. Street closure/permitting is responsibility of patron. Alcohol permitting/licensing responsibility of patron if not a city sponsored event.		
LIBRARY	Copy Charge		
	8 1/2 x 11 letter		$0.15 per page
	81/2 x 14 legal		$0.25 per page
	11 x 17 tabloid		$0.25 per page
	Fax - sending/receiving		$1 per page
	Microfilm Reader/Printer - 8 1/2 x 11		$0.15 per page
	Damaged or lost material		$7 plus replacement cost
	Library Cards (Non-Resident)		
	Individual		$20 per year
	Family		$25 per year
	Temporary		$20 per year
MUSEUM	Admission		
	Adults (17 to 64)		$6 per person
	Seniors (65 and over)		$5 per person
	Children (3-16)		$4 per person
	Children (2 and under)		Free
	Stark County Historical Society Members		Free
	Museum Center Members		Free
	SWND Museum Foundation Members		Free
	School Field Trips (teacher admission free)		$2 per child/chaperone
	Individual Memberships		
	Student (under 18)		$15 per year
	Seniors (65 and over)		$20 per year
	Individual		$25 per year
	Family (One Household)		$50 per year
	Supporter (One Household)		$100 per year
	Business Memberships		
	Business Supporter		$100 per year
	Business Sustaining		$250 per year
	Business Patron		$500 per year
	Business Benefactor		$1,000 per year
	Business Partner		$5,000 year
	Rentals		
	Birthday Parties (up to 10 children)		$100 per event
	Each Additional Child		$5
	Heritage Pavilion Picnic Shelter		$15/hr, $120/day
	Ridgeway Church		$50 per hour
	Photocopies		$0.15 each
	Photographic Reproduction (Black & white reprints: single use, not for distribution)		
	Customized Canvas Gallery Prints		price varies, contact gift shop
	Electronic image on copy paper		$1 each
	New scan or modified scan		$7 each
	Still Image Use/Reproduction Fees	**Business & individuals**	**Non-profits other than museums**
	Broadcast / Video	$15 per image	$10 per image
	Advertisement	$15 per image	$10 per image
	Commercial Display	$15 per image	$10 per image
	Books & Periodicals	$15 per image	$10 per image

	Electronic Published Works (websites, blogs, social media, etc)	$50 per image	$15 if online copying disabled or $30 if NOT disabled

Use fees are waived for in-state newspapers, television stations, state agencies, N.D. municipalities, public schools and non-profit museums and historical societies

ENGINEERING

DIVISION	DESCRIPTION		FEE
PERMITS		**Residential**	**Commercial**
	Concrete Permit (for new construction only)	$150	$500
	Plan/Plat Review	$0	$200 per hour
	Floodplain Development Permit Application	$0	$150
	Re-Review Fee		$100
	Storm Water Permit	$100	$250
	Failure to obtain Storm Water Mgmt. Permit	$250	$1,000
	Non-compliance	$250	$250
	Re-inspection	$200	$200
	Utilities Permits (new construction only)	$100	$500
	Construction Inspection		10% of the bid price
	FIRM Modifications Plan Review/Re-Review		$2,000 per acre, not to exceed $12,000 per review
	Re-Inspection Fee		$200 per inspection
	Oil Well Permits		$1,000 per application
	Utility Crossing Permit (Non Franchise)		$1,000 per application
STREET CLOSURE	For construction (up to 7 days)	**Partial**	**Full**
	Local Street	$50	$100
	Collector Street	$100	$500
	Arterial Street	$250	$1,000
OVERWEIGHT VEHICLES	Trucks & Trailers		
	GW under 105,500, but over-width/over-length		$20 each
	GW 105,501 – 110,000		$30 each
	GW 110,001 – 115,000		$40 each
	GW 115,001 – 120,000		$50 each
	GW 120,001 – 125,000		$60 each
	GW 125,001 – 130,000		$70 each
	GW 130,001 – 135,000		$80 each
	GW 135,001 – 140,000		$90 each
	GW 140,001 – 145,000		$100 each
	GW 145,001 – 150,000		$110 each
	GW over 150,000 (Excess)		$5 per ton per mile
	Workover Rigs & Cranes		
	GW 40,000 – 60,000		$30 each
	GW 60,000-100,000		$40 each
	GW 100,001 – 110,000		$60 each
	GW110,001 – 115,000		$70 each
	GW 115,001 – 120,000		$80 each
	GW 120,001 – 125,000		$90 each
	GW 125,001 – 130,000		$100 each
	GW 130,001 – 135,000		$110 each
	GW 135,001 – 140,000		$120 each
	GW 140,001 – 145,000		$130 each
	GW 145,001 – 150,000		$140 each
	GW over 150,000 (Excess)		$5 per ton per mile
	Earth Moving Equipment (Roaded)		
	GW 0,000 – 70,000		$30 each
	GW 70,001 and over		$50 each
	Drilling Rig Move		$500 per move

GW = Gross Weight. Fees are set by Western Dakota Energy Association and are subject to change.

PLANNING

DIVISION	DESCRIPTION	FEE
	Development Agreement Fee	$500 each
PARK DISTRICT DEVELOPMENT	Residential Development Fees	
	Cash-in-Lieu of Land Payment	
	R-1 Properties	$500 per lot
	R-2 Properties	$0.10 per sq ft
	R-3 Properties	$0.15 per sq ft
	MH Properties	$500 per living unit
	R-2 Properties and R-3 Properties will have a minimum charge of $500	
	Commercial/Industrial Development Fees	
	Off-Site Impact Assessment	
	LC Properties	$500 per acre
	DC Properties	$500 per acre
	CC Properties	$500 per acre
	GC Properties	$500 per acre
	LI Properties	$500 per acre
	GI Properties	$500 per acre
PLATTING	Annexation Application Fee	$5,000 each

	Final Plat Application Fee	$350 each
	Final Plat Recording Fee	
	4 lots or less	$25 each
	Over five lots	$50 each
	Lot Split/Combo Application Fee	$250 each
	Plat Vacation	$250 per application
	Vacate Easement or Street/Alley	$250 per application
	Subdivisions	
	1 to 10 Lots	$500 plus park dist fees
	11 to 25 Lots	$750 plus park dist fees
	26 to 40 Lots	$1,500 plus park dist fees
	More than 40 Lots	$2,000 plus park dist fees
SPECIAL USE	Comp Plan Text/Map Amendment	$750 each
	Crew Camp Housing Special Use Permit	$500 per unit
	Special Use Permit	$350 per application
	Temporary Use Permit	$100 per application
ZONING/ REZONING	Planning Compliance Review	$40 each
	PUD Permit	$1,250 per application
	Rezone Petition	
	Public/Agricultural	$250 per application
	Residential	$350 per application
	Commercial/Industrial	$750 per application
	Zoning Compliance Letter	$100 per hour
	Zoning Compliance Letter - ETZ	$200 each
	Zoning Confirmation Letter	$50 each

PUBLIC SAFETY

DIVISION	DESCRIPTION		FEE
AMBULANCE		**DFD**	**BCBSND**
	Mileage	$23.68 per mile	$22.55
	Basic Life Support Emergency	$1,060.72	$1,010.21
	Basic Life Support Non-Emergency	$662.55	$631.37
	Advanced Life Support Emergency	$1,259.61	$1,199.63
	Advanced Life Support Non-Emergency	$795.55	$757.67
	Advanced Life Support Emergency 2	$1,823.43	$1,736.30
	Specialty Care Transport	$2,454.58	$2,051.98
	Treat No Transport	$600	$598.47
	Lift Assist/Response No Assessment/Treatment	$0	$0
	Event Standby Charge (Basic Life Support)	$140 per hour	N/A
	Event Standby Charge (Advanced Life Support)	$185 per hour	N/A
	Event Standby Charge - 1 Provider	$100 per hour	N/A
	Advanced Life Support Intercept ($5/mile over 50 miles)	$250	N/A
	Flight Crew Transport - First 3 Hours	$450	N/A
	Flight Crew Transport - >3 hours	$125 per hour	N/A
EMERGENCY MEDICAL TRAINING	Heartsaver CPR		$50 per individual
	Heartsaver First Aid		$50 per individual
	Heartsaver FA CPR/AED		$100 per individual
	Emergency Medical Reponder (EMR)		$550 plus testing fees
	Emergency Medical Technician (EMT)		$1,400 plus testing fees
	Advanced Emergency Medical Technician (AEMT)		$1,700 plus testing fees
	Pre-Hospital Trauma Life Support (PHTLS)		$250 per individual
	Advanced Medical Life Support (AMLS)		$250 per individual
	Geriatric Emergencies for EMS		$125 per individual
	Pediatric Emergency Assessment, Recognition, & Stabilization (PEARS)		$125 per individual
	Pediatric Emergency Care		$200 per individual
	Tactical Emergency Casualty Care (TECC, TECC-LEO)		$250 per individual
	Mental Health Resilience Officer (MHRO)		$125 per individual
	Mileage Charge (over 15 miles)		$0.70 per mile
		Initial	**Renewal**
	Basic Life Support for Healthcare Provider	$65 per individual	$35 online/$70 in-class
	Advanced Cardiac Life Support w/ Basic Life Support	$230 per individual	$165 per individual
	Pediatric Advanced Life Support	$230 per individual	$165 per individual
OTHER SERVICES	Course Roster Processing		$6
	Heartsaver CPR Card		$25
	Heartsaver First Aid Card		$25
	Heartsaver Pediatric/Adult CPS/First Aid Card		$25
	Basic Life Support for Healthcare Provider		$10
	Advanced Cardiac Life Support Provider		$15
	Pediatric Advanced Life Support Provider		$15
FIRE	Alarm Response fee		
	Residential		$50 per occurrence
	Commercial		$100 per occurrence
	Fire Report		$0.25 per page
	Locating Records		$25 per hour excluding initial hour

	Postage, Maps, Photos	actual cost
	Fire Suppression System Plan Review	$300 per building
	Fire Plan Review	$100 per application
	Fire Alarm System Review - Per Building	$300 if panel required
	Re-Inspection Fee	$100 each
	Hazardous Materials Spill/Release	
	Fire Apparatus with Personnel	$125 per hour
	Utility Vehicle with Personnel	$85 per hour
	Firework Display permit	$100 per application
	Use of Training Site	
	Per Hour	$50
	Apparatus with personnel	$125 per hour
	FD Instructor	$50 per hour per instructor
POLICE	Accident Report	$7 each
	Alarm Response fee	
	Residential	$50 per occurrence
	Commercial	$100 per occurrence
	Bodycam and Traffic Requests	
	Body Cam CD/DVD Unredacted	$10 plus hourly rate
	Body Cam CD/DVD Redacted	$20 plus hourly rate
	Traffic Cam CD/DVD Unredacted	$10 plus hourly rate
	Traffic Cam CD/DVD Redacted	$20 plus hourly rate
	Body and Traffic Cam	$25 per hour excluding initial hour
	Copy of audio/video evidence	$5 each
	Fingerprints	
	One set	$10
	Each Additional Set	$5
	Impound Vehicle fee	$50 plus towing fee
	Incident Report	$0.25 per sheet, $25 per hour, excluding initial hour

PUBLIC WORKS

DIVISION	DESCRIPTION	FEE
PERSONNEL	Supervisor	$75 per hour
	Foreman	$61 per hour
	Operator	$50 per hour
EQUIPMENT	Genie Lift	$85 per hour
	Scissor Lift	$75 per hour
	Pickup Truck (1 ton or less)	$65 per hour
	Pickup Truck (1 1/4 ton)	$75 per hour
	Loader	$150 per hour
	Snow Plowing - add	$75 per hour
	Snow Blowing - add	$150 per hour
	Motor Grader	$175 per hour
	Snow Plowing - add	$75 per hour
	Asphalt Paver (includes 2 operators)	$210 per hour
	Roller	$110 per hour
	Backhoe	$160 per hour
	Excavator	$200 per hour
	Mini-Excavator	$125 per hour
	Roll-Off Truck	$150 per hour
	Skidsteer	$100 per hour
	Tandem Axle Dump Truck	$125 per hour
	Snow Plowing - add	$75 per hour
	Traffic Attenuator - add	$20 per hour
	Single Axle Dump Truck	$110 per hour
	Snow Plowing - add	$75 per hour
	Sander	$40 per hour plus truck rate & material
	Brine Truck	$25 per hour plus truck rate & material
	Water Truck	$110 per hour plus water
	Service Truck	$140 per hour
	Sewer Jet Truck	$150 per hour
	Striper	$75 per hour plus paint
	Sweeper - Pickup	$175 per hour
	Sweeper - Side Delivery	$110 per hour
	Trailer (Flat Bed)	$20 per hour
	Trencher	$160 per hour
	Vacuum Truck	$225 per hour
	Wood Chipper	$65 per hour
~~**STREET REPAIR**~~	~~Asphalt 4"~~	~~$17.10 per sq ft~~
	~~Asphalt 6"~~	~~$18.40 per sq ft~~
	~~Concrete~~	~~actual cost + 20%~~

	~~Direct Injection Patcher (Includes 2 operators)~~	~~$160 per hour~~
	~~Patching Materials~~	~~actual cost + 20%~~
	~~Pavement Cuts - Asphalt~~	~~$50 per linear ft~~
	~~Pavement Cuts - Concrete~~	~~$75 per linear ft~~
	~~Recycled Asphalt/Concrete~~	~~$25 per ton~~
SIGNAGE	Barricade (Type I)	$10 each/day
	Barricade (Type II)	$15 each/day
	Barricade (Type III)	$20 each/day
	With flashing warning light additional $5.00 each	
	Signs	$10 each/day
	Traffic Cone	$10 each/day
MATERIALS FOR PURCHASE	~~Sold to Government Agencies~~	
	Brine	actual cost plus 30%
	~~Beet 55~~	~~actual cost~~
	Road Oil	actual cost plus 20%
	Road Salt	actual cost plus 30%
	Ice Control Mixed Sand	actual cost plus 30%
	~~Sold to Private Parties~~	
	~~Brine~~	~~actual cost (plus additional $.43 per gallon)~~
	~~Beet 55~~	~~actual cost~~
	~~Road Oil~~	~~actual cost plus 20%~~

SOLID WASTE

DIVISION	DESCRIPTION	FEE
BALER BUILDING FEES	Minimal Disposal Fee	$3 flat fee
	Scale Use (outside use for weighing loads)	$25 each
	Disposal Without Approval	$150 per offense
	Failure to Rescale (exiting out)	Equal to the amount of scale in
	No Tarping Fee (Pickup)	$35 each
	No Tarping Fee (8' to 16' Container)	$50 each
	No Tarping Fee (Greater than 16' Container)	$75 each
	Non-Compliant Loads	$100 per ton
	First Offense	$250
	Second Offense	$500
	Third Offense - revocation of privileges	$1,000
	Asbestos	$150 per ton
	Clean Wood and Trees (Non-Residents)	$30 per ton
	Construction Materials	$60 per ton
	Contaminated Soil (By Approval Only)	$75 per ton
	Dead Animals	$10 small/$25 large
	Household	$60 per ton
	Single Stream Recycling	$0.16 per lb ($313.60/ton)
	Industrial	$75 per ton
	Inert	$30 per ton
	Mattresses	$5 each
	Non-Refrigerated Appliances	$5 each
	Refrigerated Appliances	$20 each
	Oilfield/Pipeline	$185 per ton plus separation policy
	Poly Pipe Culvert/Conduit	$100 per ton
	Sludge (Dewatered Only)	$30 per ton
	Tires	
	Auto	$6 each
	Truck	$20 each
	Tractor	$40 each
	by Ton	$250 per ton
MATERIALS FOR PURCHASE	Compost	$20 per ton
	Crushed Asphalt	$25 per ton
	Crushed Concrete	$25 per ton
	~~Wood Chips/Mulch~~	~~$15 per ton~~
	~~Used Street Chips~~	~~$8 per ton~~
	Asphalt Millings	$25 per ton
RESIDENTIAL COLLECTION/ RECYCLING	Single Family	$21 per month
	Each additional container	$10.50
	Multiple - 2 units	$42 per month
	Multiple - 3 units	$63 per month
	Additional Recycle Container	$10.50 per month
	Requested Rear Load Collection	$20, limited restrictions
	Containers Purchase Price (subject to change)	
	2 yd	$1,011
	3 yd	$1,032
	4 yd	$1,215
	6 yd	$1,454
	8 yd	$1,564

	96 gal	$70
	300 gal	$350
	Extra garbage	$8 per yard
SMALL BUSINESS/ COMMERCIAL	96 Gallon Container	
	Once per week	$21
	Twice per week	$42
	Three times per week	$63
	On-Call	$10.50
	Commercial Roll-off	
	Hauling Fee	$125 each
	Hauling Fee - Roll-off Compactor	$225 each
	Tipping Fee	varies according to material
	Container Rent (daily rate)	$15 per day
	Container Rent without Lid (20 yd)	$100 per month
	Container Rent with Lid (25 yd)	$150 per month
	Container Rent without Lid (30 yd)	$150 per month

Commercial Solid Waste Collection Rates	1.5YD/ 300GAL	2 Yards	3 Yards	4 Yards	6 Yards	8 Yards	6 YD Compactor
Once Per Week	$ 40.08	$ 47.10	$ 63.58	$ 85.84	$ 115.88	$ 156.44	$ 250.30
Twice Per Week	$ 80.17	$ 94.20	$ 127.17	$ 171.67	$ 231.76	$ 312.88	$ 500.60
Three Times Per Week	$ 120.25	$ 141.30	$ 190.75	$ 257.51	$ 347.64	$ 469.32	$ 750.91
Four Times Per Week	$ 160.34	$ 188.39	$ 254.33	$ 343.35	$ 463.52	$ 625.75	$ 1,001.21
Five Times Per Week	N/A	$ 235.49	$ 317.92	$ 429.19	$ 579.40	$ 782.19	$ 1,251.51
Once Per Month	$ 20.04	$ 23.55	$ 31.79	$ 42.92	$ 57.94	$ 78.22	$ 125.15
Twice Per Month	$ 30.06	$ 35.32	$ 47.69	$ 64.38	$ 86.91	$ 117.33	$ 187.73
On Call	$ 20.04	$ 23.55	$ 31.79	$ 42.92	$ 57.94	$ 78.22	$ 125.15
Rent/Month	$ 10.00	$ 15.27	$ 16.13	$ 24.65	$ 27.62	$ 30.82	$ 129.14

UTILITY BILLING

DIVISION	DESCRIPTION	FEE
WATER RATES	Inside City Limits	
	Non-Metered Customer (Well)	$5.50 per month
	Disconnected Meter Base Rate	$5.50 per month
	5/8" Meter	$7.23 per month
	3/4" Meter	$11 per month
	1" Meter	$16.50 per month
	1 1/2" Meter	$31.90 per month
	2" Meter	$53.90 per month
	3" Meter	$83.60 per month
	4" Meter	$143 per month
	6" Meter	$297 per month
	Outside City Limits	
	~~Kilwein 1" meter base rate ($16.50 * 10%)~~	~~$18.15 per month~~
	Residential	Equivalent City Base Rate plus 10%
	Non-Residential	Equivalent City Base Rate plus 35%
	Water Usage Rate	**$7.78 per 1,000 gallons**
	Storm Water	
	Residential	$3.00 per month
	Commercial	$5.00 per month
SEWER RATES	Inside City Limits	
	Residential Non-Metered Customer (Well)	$27.50 per month
	Residential Base Rate	$14.30 per month
	Commercial/Industrial Base Rate	
	Minimum (including non-metered)	$26.40 per month
	1-1/2 inch water meter	$38.50 per month
	2 inch water meter	$50.60 per month
	3 inch water meter	$66.00 per month
	4 inch water meter	$143.00 per month
	6 inch water meter	$330.00 per month
	Outside City Limits	
	Residential	Equivalent City Base Rate plus 10% and costs of chemical pretreatment
	Non-Residential	Equivalent City Base Rate plus 35% and costs of chemical pretreatment
	~~South Heart Base Rate~~	~~$14.30 per EDU (727 EDU=$10,396.10)~~

	~~Dakota Prairie Refining Base Rate~~		~~$17.55 per EDU (2,402 EDU=$42,155.10)~~
	~~Dickinson Rail Terminal~~		~~$17.55 per EDU (86 EDU=$1,509.30)~~
	~~Baker Boy Base Rate~~		~~$17.55 per EDU (55 EDU=$965.25)~~
	~~Martin Construction~~		~~$17.55 per EDU~~
	~~** EDU (Equivalent Domestic Unit) = 5,000 gallons per month*~~		
	Sewer Usage Rate		**$3.00 per 1,000 gallons**
	Residential Summer Usage Cap		5,000 gallons
	Overage Surcharge (contract customers)		$4.00 per 1,000 gallons
	Non-Compliance Surcharge (contract customers)		$4.00 per 1,000 gallons
STREET LIGHT & TRAFFIC SIGNAL	Non-Metered Customer		$3.25 per month
	5/8" Meter		$3.15 per month
	3/4" Meter		$3.15 per month
	1" Meter		$5.25 per month
	1 1/2" Meter		$12.00 per month
	2" Meter		$17.50 per month
	3" Meter		$28.25 per month
	4" Meter		$43.50 per month
	6" Meter		$54.00 per month
MISCELLANEOUS	Meter Check labor service call		$30.00 plus actual cost to replace inventory if applicable
	Utility Bill late fee		1.75% of amount due per month
	Utility Disconnect fee (non-delinquent)		$25 per month
	Utility Re-connect fee (delinquent account)		$100 per month

WATER/SEWER

DIVISION	DESCRIPTION		FEE
BULK WATER	Water Vendor (potable)		$19.00 per 1,000 gallons
WASTEWATER	Camera Inspection		$3.50 per ft (300 ft minimum)
	Domestic Septage Hauler		$60.00 per 1,000 gallons
	~~Irrigation Water (if available)~~		~~$80.00 per 1,000 gallons~~
	~~Reuse Water~~		~~$20.00 per 1,000 gallons~~
	~~Wastewater Operator~~		~~$61 per hour~~
	Wastewater Seeding		$100 per occurrence
	Wastewater Surcharge (non-resident)		
	Biochemical Oxygen Demand (BOD)		$0.04 per lb, surcharge above 200mg/L
	Total Suspended Solids (TSS)		$0.02 per lb, surcharge above 200mg/L
WATER METERS	**Includes cost of meter*	**Flange/Strainer**	**Meter Cost**
	3/4" Meter	N/A	$280
	1" Meter	N/A	$385
	1 1/2" Meter	$223/$839	$935
	2" Meter	$284/$768	$1,100
	3" Meter	$560/$1,239	$3,520
	4" Meter	$894/$2,379	$4,620
	6" Meter	$1,866/$3,249	$8,135
WATER CONNECTION	3/4" Meter and below		$2,500 each
	1" Meter		$3,000 each
	1 1/2" Meter		$3,500 each
	2" Meter		$5,500 each
	3" Meter		$6,700 each
	4" Meter		$8,850 each
	6" Meter		$15,000 each
SEWER CONNECTION	3/4" Meter		$1,800 each
	1" Meter		$1,800 each
	1 1/2" Meter		$3,000 each
	2" Meter		$4,000 each
	3" Meter		$5,000 each
	4" Meter		$7,000 each
	6" Meter and larger		$10,000 each

2026 Proposed Budget

Presented by: Deputy Finance Director, Katie Greenwood

First Reading and Public Hearing Consideration to Approve

CITY OF Dickinson North Dakota

General Fund

- Overall 7.79% increase
- General inflation increase of 3%
- New operation: Dickinson Motor Vehicle Branch Office
- Salaries
  - 3% COLA & 2% merit
  - 15.2% health insurance increase

CITY OF Dickinson North Dakota

2026 General Fund Budget Recap Comparison of the Expenditures by Department

	2025 Ordinance	2026 Ordinance	Increase (Decrease)	
Administration	866,240	990,250	124,010	14.32%
Animal Control	360,545	335,300	(25,245)	-7.00%
Assessing	797,530	685,200	(112,330)	-14.08%
Buildings and Codes	663,440	702,200	38,760	5.84%
Buildings and Sites	1,961,533	1,626,500	(335,033)	-17.08%
City Commission	195,895	230,200	34,305	17.51%
Community Development Admin	374,065	388,200	14,135	3.78%
Contingency/Reserves & Transfers Out	2,392,947	1,411,710	(981,237)	-41.01%
DMV Branch Office	-	369,550	369,550	100.00%
Engineering	701,445	858,300	156,855	22.36%
Finance	541,165	917,700	376,535	69.58%
Fire	3,364,525	3,676,800	312,275	9.28%
Forestry	244,225	255,400	11,175	4.58%
Human Resources	527,945	415,650	(112,295)	-21.27%
Information Technology	1,119,440	1,262,800	143,360	12.81%
Marketing	219,715	219,200	(515)	-0.23%
Municipal Court	665,230	834,650	169,420	25.47%
Museum	780,925	906,500	125,575	16.08%
Planning	159,810	177,200	17,390	10.88%
Police Department	8,287,860	9,537,450	1,249,590	15.08%
Public Works Administration	553,809	613,800	59,991	10.83%
Risk Management	-	160,950	160,950	100.00%
Street	2,487,140	2,801,350	314,210	12.63%
Utility Billing	290,920	326,350	35,430	12.18%
Totals	27,556,349	29,703,210	2,146,861	7.79%

General Fund

- Mill levy increase of 3%
- No transfer from Oil Impact Fund
  - Use cash on hand instead
  - Leave balance in fund for capital projects

2026 General Fund Balancing		
General Fund Revenue	$	12,269,000
General Fund Expenses	$	29,703,210
	$	(17,434,210)
1% Sales Tax Transfer	$	5,000,000
1/2% Sales Tax Transfer	$	2,500,000
Hospitality Transfer	$	1,500,000
Future Fund Transfer	$	280,000
Highway Tax Transfer	$	1,100,000
Interest Rev Transfer	$	2,000,000
Oil Impact Transfer	$	-
Trails Transfer	$	1,582,400
	$	(3,471,810)
Use of Cash on Hand	$	3,471,810
	$	-

CITY OF Dickinson North Dakota

All City Funds

- Overall increase of 7.54%
- General inflation increase of 3%
- Salaries
  - 3% COLA & 2% merit
  - 15.2% health insurance increase
- **Special Revenue Funds**: Library, Museum, & Airport expansion projects
- **Enterprise Funds**: using cash on hand for several projects
- Moved SRF debt from Waste Water to a Debt Service fund

CITY OF Dickinson North Dakota

2026 Budget Recap Comparison of the Total Budget
Expenditures by Fund

	2025 Ordinance	2026 Ordinance	Increase (Decrease)	
General Fund	27,556,349	29,703,210	2,146,861	7.79%
Special Revenue Funds				
1% Sales Tax	8,895,770	14,870,100	5,974,330	67.16%
1/2% Sales Tax	3,350,000	3,750,000	400,000	11.94%
Cemetery	90,500	186,750	96,250	106.35%
Downtown Streetscape	50,000	25,000	(25,000)	-50.00%
Emergency Medical Services	3,383,633	2,660,350	(723,283)	-21.38%
Future Fund	280,000	280,000	-	0.00%
Highway Tax	1,486,000	1,100,000	(386,000)	-25.98%
Hospitality Tax	1,084,000	1,873,500	789,500	72.83%
Legacy Square	474,390	521,900	47,510	10.01%
Library	1,378,145	1,450,650	72,505	5.26%
Oil Impact	28,000,000	24,792,000	(3,208,000)	-11.46%
Debt Service Funds				
General Capital Lease	485,000	-	(485,000)	-100.00%
SRF Debt Service	-	5,700,000	5,700,000	100.00%
WRCC Bond	2,080,600	-	(2,080,600)	-100.00%
Enterprise/Proprietary Funds				
Solid Waste	5,329,631	8,095,650	2,766,019	51.90%
Storm Water	227,315	285,700	58,385	25.68%
Waste Water	9,713,700	5,172,700	(4,541,000)	-46.75%
Water Distribution	8,341,758	8,366,150	24,392	0.29%
Water Reclamation Facility	1,189,545	3,967,750	2,778,205	233.55%
Other Funds				
Internal Service (Fleet)	915,958	615,050	(300,908)	-32.85%
Interest Revenue	3,235,000	2,235,000	(1,000,000)	-30.91%
Totals	107,547,294	115,651,460	8,104,166	7.54%

Personnel Requests

Department	Position	Amount Requested	Amount Approved	Notes
Building and Codes	Building Inspector II by Internal Promotion - Not backfilled	3,000	3,000	
Building and Grounds	Building Foreman by Internal Promotion - Not backfilled	3,000	3,000	
Community Dev Admin	Reclass of Comm Dev Admin Admin Assistant to technician	4,000	4,000	Grade 11 to Grade 12
Engineering	NEW GIS Tech	82,000	82,000	Grade 14 Step 3
	Reclass (2) Engineering Technician Positions	6,000	6,000	Grade 12 to Grade 14
Fleet (Internal Services)	Mechanic by Internal Promotion - Not backfilled	7,500	7,500	Grade 15
Forestry	NEW Forestry Operator I	76,000	-	Grade 13
Municipal Court	NEW Deputy Clerk of Court I	66,000	66,000	Grade 11
Police	NEW (2) PS Telecommunicator I's - Cost share with Stark County	165,000	165,000	Grade 14
Public Works Admin	New Operations Manager (If not approved in 2025)	122,000	-	Grade 19 Step 3
Risk Management	New Risk Management Generalist	95,500	-	Grade 16
Stormwater	Reclass of Environmental Compliance Specialist to Manager	3,000	3,000	Grade 17 to Grade 19
Water Reclamation Facility	NEW Facility Manager	-	130,300	Grade 19 Step 3
	Total Staff Change Requests	**$ 633,000**	**$ 469,800**	
	By Promotion and Reclass	26,500	26,500	
	NEW Positions	606,500	443,300	

CITY OF Dickinson North Dakota

Capital Requests

Department	Description	Amount Requested	Amount Approved
Animal Control	Repaint and Waterproofing of Interior area of Kennels	5,000	5,000
Assessing	Disto Laser Measurer Replacement	1,500	1,500
Building & Sites	Zero Turn Mower (Old Unit Transfer to WRF)	20,000	20,000
	Computer System for Spraying Weeds (2)	10,000	10,000
	New Lights for B&G Shop and Old Water Shop	12,000	12,000
	Building Roof Contract Inspection/Duct Cleaning	48,000	48,000
EMS	Type II Ambulance	200,000	-
	Ferno Cot	28,000	28,000
	Ferno Power Load System	28,000	28,000
	Ferno Power Stair Chair	14,000	14,000
	Ventilators (2)	76,000	76,000
	Monitor	55,000	55,000
Finance	Financial Software Replacement	250,000	250,000
Fire	New Engine to Replace Engine 2; $1,600,000	500,000	500,000
	Hose & Nozzle Replacement	20,000	20,000
	Cascade Fill Station for Station 1	60,000	60,000
	Structural Fire Gear (15 sets)	50,000	50,000
Fleet*	Replace Tahoe with Similar Unit for City Pool	60,000	60,000
Information Technology	Phone System - 5 Year Renewal/Replacement	200,000	200,000
	SQL 5 Year Replacement/Upgrades	35,000	35,000
Legacy Square*	Additional Stage Risers (4)	3,000	3,000
Museum	South Heart Depot - Remove Deteriorating Wood Platform	12,000	12,000

Department	Description	Amount Requested	Amount Approved
Police	Police Interceptor Cars (4)	322,800	322,800
	MOS Project Completion	35,000	35,000
	Rifle-Rated Ballistic Plate Inserts for Patrol Vests	35,000	35,000
	Axon Interview Room (2nd year of contract)	18,000	18,000
	Surveillance Van Maintenance/batteries	12,000	12,000
	CCTV Access in Records (Env Design)	2,000	2,000
	Faro	70,000	-
	Roll Call Room Conference Camera	700	700
	Conference Room TV Upgrade	1,000	1,000
	CID Camera	800	800
	Emergency Egress Door Dispatch (Env Design)	10,000	10,000
	Emergency Egress Door Records (Env Design)	10,000	10,000
	Increase Cameras - PSC and Safe Transfer Zone (Env Design)	7,500	7,500
	Axon Project Reserve + Taser 10 Transition	85,000	85,000
	PSC Hallway Revamp	45,000	-
	Chair Rotation (50/50 w/ FD for Training Room) 25%/4 year Rotation	10,000	-
	Building Beautification/Upgrades	5,000	-
	Pergola Project	5,000	-
Risk Management	Vehicle Lease	55,500	-
Solid Waste - Collections*	Roll Off Truck (R8 Replacement) $300,000 **Lease**	60,000	60,000
	Container Inventory	60,000	60,000
Solid Waste - Disposals*	Replacement of Bomag Compactor (R-55) 7-Year $750,000 Lease	107,145	27,500
	Chain Link Fencing at Land Fill, approx. 850 ft	45,000	45,000
Storm Water*	Drone Sprayer for Weeds	50,000	-
Street	Replacement 924 Loader; 5-Year $270,000 Lease	54,000	54,000
	32' Gooseneck Tiltbed	38,000	-
WRF*	Magnum 380 Tractor; 5-Year $525,000 Lease (approved buyout)	72,000	245,000
	Total Capital Requests	**$ 2,903,945**	**$ 2,518,800**

**Department is not part of the General Fund*

CITY OF Dickinson North Dakota

Subsidy Breakdown

- ARPA must be expended by December 31, 2026
  - Will use remainder to support EMS

	2025	2026
1% Sales Tax		
Domestic Violence Shelter	$30,000	$32,500
Stark Development	$750,000	$800,000
Stark Devl. City Match Grant	$150,000	$150,000
Public Transit / Eldercare	$250,000	$252,000
Senior Citizen Grant Program	$60,000	$60,000
Southwest Regional Grant Program	$60,000	$60,000
United Way Of Dickinson	$5,770	$6,000
Sunrise Youth Bureau	$22,000	$24,000
TOTAL	**$1,327,770**	**$1,384,500**
General Fund		
Imagination Library	$10,000	$10,000
Community Action Partnership	$17,500	$15,000
Dickinson City Band	$2,500	$2,500
House of Manna	$12,500	$12,500
Western Wellness Foundation	$15,000	$15,000
TOTAL	**$57,500**	**$55,000**
Hospitality Tax		
Theodore Roosevelt Symposium	$6,500	$6,500
Chamber of Commerce	$12,500	$12,500
CVB Grant (per municipal code)	$50,000	$50,000
Pegus Fireworks		$50,000
NDLC Spring Conference		$4,500
TOTAL	**$69,000**	**$123,500**
1/2% Sales Tax		
Park and Rec Projects	$350,000	
WRCC Subsidy	$500,000	$1,500,000
TOTAL	**$850,000**	**$1,500,000**
ARPA		
Sign on Bonuses PW/PD/PSCC	$50,000	
Fire House Assessment Study	$50,000	
SW Art Gallery & Science Center	$125,000	$125,000
Park & Rec Community Center Improvm.	$100,000	
Ambulance Service	$500,000	$588,780
TOTAL	**$825,000**	**$713,780**
TOTAL ALL SOURCES	**$3,129,270**	**$3,776,780**

2026 Proposed Fee Schedule

Public Works

Additions & Changes

- Remove Street Repair items
  - Not completed by City

~~Asphalt 4"~~	~~$17.10 per sq ft~~
~~Asphalt 6"~~	~~$18.40 per sq ft~~
~~Concrete~~	~~actual cost + 20%~~
~~Direct Injection Patcher (Includes 2 operators)~~	~~$160 per hour~~
~~Patching Materials~~	~~actual cost + 20%~~
~~Pavement Cuts - Asphalt~~	~~$50 per linear ft~~
~~Pavement Cuts - Concrete~~	~~$75 per linear ft~~
~~Recycled Asphalt/Concrete~~	~~$25 per ton~~

Equipment & Materials	Current	Proposed
Excavator	N/A	$200/hr
Roll-Off Truck	N/A	$150/hr
Wood Chipper	N/A	$65/hr
Sewer Jet Truck	$125/hr	$150/hr
Brine	Actual cost	Actual cost + 30%
Beet 55	Actual cost	Remove
Road Salt	Actual cost	Actual cost + 30%
Ice Control Mixed Sand	Actual cost	Actual cost + 30%

Solid Waste

Additions & Changes

Materials for Purchase	Current	Proposed
Wood Chips/Mulch	$15/ton	Remove
Used Street Chips	$8/ton	Remove
Asphalt Millings	$12.50/ton	$25/ton

Disposal Materials	Current	Proposed
Asbestos	$100/ton	$150/ton
Mattresses	N/A	$5 each
Refrigerated Appliances	$17.50 each	$20 each
Tires (Auto/Truck/Tractor)	$4/$15/$30 each	$6/$20/$40 each

Utility Billing

Water Rate Changes

Outside City Limits	
~~Kilwein 1" meter base rate ($16.50 * 10%)~~	~~$18.15 per month~~
Residential	Equivalent City Base Rate plus 10%
Non-Residential	Equivalent City Base Rate plus 35%

- Updating to replicate Sewer rate structure
- Covered under contract negotiations

Water/Sewer

Wastewater	Current	Proposed
Camera Inspection	$3.50/ft	$3.50/ft (300 ft minimum)
Irrigation Water	$80 per 1,000 gallons	Remove
Reuse Water	$20 per 1,000 gallons	Remove
Wastewater Operator	$61/hr	Remove
Wastewater Seeding	N/A	$100 per occurrence

Water Meter Size	Flange	Strainer	Meter
¾"	N/A	N/A	$280
1"	N/A	N/A	$385
1 ½"	$223	$839	$935
2"	$284	$768	$1,100
3"	$560	$1,239	$3,520
4"	$894	$2,379	$4,620
6"	$1,866	$3,249	$8,135

Questions/Comments?

Thank you!!

CITY OF Dickinson North Dakota

Oil Well Requirements Zoning Text Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
From: City of Dickinson Community Development Services
Date: September 3, 2025
Re: ZTA-005-2025 Section 16 & Section 62 – Oil Well Requirements

OWNER/APPLICANT
Name: City of Dickinson Community Development
Address: 38 1st Street West
City: Dickinson North Dakota 58601

Public Hearing	September 10, 2025	Planning and Zoning Commission
Public Hearing	September 16, 2025	City Commission
Final Consideration	October 7, 2025	City Commission

Community Development staff is requesting approval of a zoning text amendment to Section 16-166 - Conditional use permit, site plan, and Section 16-167 – Inspections, in Chapter 16-Environment, as well as Table 62-162-2. Permitted Uses by Zoning Districts in Section 62-162 – Development Regulations in Chapter 62-Zoning of the Dickinson Municipal Code, to remove the requirement of approval of a conditional use permit and a special use permit for oil wells and resource extraction. The intention of this amendment is to align the Dickinson Municipal Code with the North Dakota Century Code requirements regarding the permitting of oil well drilling.

Staff recommendation: Staff recommends approval of this text amendment.

DRAFT

STAFF ANALYSIS

BACKGROUND

The North Dakota Century Code states in Section 38-08-04: Jurisdiction of commission, that the North Dakota Industrial Commission (NDIC) has final authority over oil drilling activity. Additionally, Section 38-08-01: Declaration of policy, states "*It is hereby declared to be in the public interest to foster, to encourage, and to promote the development, production, and utilization of natural resources of oil and gas in the state*". The NDIC requires that any organization proposing a new oil well must inform the municipality about the proposal prior to approval.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Municipal Code

Section 16-166: Conditional use permit, site plan, requires that any organization looking to drill or operate an oil well within either City limits or Dickinson's Extra-Territorial Zone must obtain a Conditional Use Permit prior to operation. This is one of only two instances where the Municipal Code requires a Conditional Use Permit as opposed to a Special Use Permit; the other instance is in regards the permitting of natural gas drilling. It is the jurisdiction of the NDIC to approve of oil well drilling in the state. Therefore, the City would not have the authority to either approve or deny oil wells. Table 62-162-2. Permitted Uses by Zoning Districts, located in Section 62-162 of the Municipal Code, lists oil wells and resource extraction as uses requiring approval of a Special Use Permit in order to be permitted in the Agricultural and General Industrial zoning districts.

The proposed text amendment removes the requirements for either a Conditional Use Permit or a Special Use Permit and instead requires the entity proposing to drill attend a public hearing in front of City Commission prior to NDIC approval. After this public hearing, the City Commission shall pass a resolution that outlines development requirements, as well as restrictions City staff would like to place on the oil well. This resolution shall be submitted to the NDIC for consideration alongside the oil well application and serves as proof that the organization met with and obtained feedback from the City. This process ensures the City Commission is informed of any potential new wells while not overstepping the authority granted by the Century Code.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends **approval** of ZTA-005-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-005-2025: The Oil Well Requirements Zoning Text Amendment** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **ZTA-005-2025: The Oil Well Requirements Zoning Text Amendment** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

Code Change: Section 16-166 - Conditional use permit, site plan.

Sec. 16-166. - ~~Conditional use permit.~~ Submittal of site plan.

Subsequent to the effective date of the ordinance from which this article is derived, it shall be unlawful and an offense for any person, firm, corporation or association to drill or to maintain and operate any oil, gas, or disposal well within the corporate limits or the extraterritorial zoning jurisdiction of the City, without first ~~having secured a conditional use permit to do so as hereinafter provided.~~ submitting a site plan to City staff containing the following information: (Listed to the right)

~~1) Permit application. Every person, firm, corporation or association hereafter desiring to drill or to maintain and operate any oil, gas or disposal well within the zoning jurisdiction of the City shall file an application therefor in writing upon the form required by the Director of Inspections and signed by the applicant or an agent authorized to sign the same. The applicant shall be required to provide copies of the permit application which has been submitted to the State Industrial Commission with said application. Such application shall specify the quarter section, township, and range, and the location site within the quarter section thereof. The application shall also contain a site plan which must contain the following information: (Listed to the right)~~

~~2) The completed application shall be submitted to the Energy Committee for review. The Energy Committee shall review the application and submit its recommendations to the City Commission prior to the public hearing. The Energy Committee may require the applicant to appear before said Committee to provide additional information or explanation in support of the application.~~

~~3) The City Commission shall hold an official public hearing, giving at least 15 days' notice of said public hearing, the purpose of which public hearing shall be for review and consideration of approving or denying the plan as submitted. The City shall also provide written notice of the public hearing, at least five days prior to the public hearing, to residents or occupants of all occupied buildings within 1,000 feet of the proposed site. Said notice shall be sent by regular mail to the last known address of said residents or occupants. The City Commission shall act on any application within 30 days following the public hearing. All publication and notice requirements contained in Chapter 62 for conditional use permits shall be applicable.~~

~~4) The applicant shall pay, at the time of the application, an application fee in an amount to be determined by the City Commission.~~

~~5) A conditional use permit granted pursuant to this ordinance shall be valid, provided the well proposed to be drilled in the application is completed within one year of the date of Commission approval of said application. If such well is not completed within one year, the conditional use shall be automatically revoked, and the applicant shall have no rights thereunder.~~

The City Commission shall hold an official public hearing, giving at least 15 days' notice of said public hearing, the purpose of which shall be to determine whether any additional reasonable requirements shall be placed on the proposed site as determined by resolution. In regards to the North Dakota Industrial Commission (NDIC) requirements, this resolution shall be considered as proof the applicant has informed the City of the proposal. This resolution shall be shared with the NDIC as part of the applicant's permit application.

a) Written legal description.

b) Scale drawing of the property and appropriate dimensions.

c) Scale, north arrow, date, and legend.

d) Name, address, and telephone number of property owner and applicant.

e) Location and size of existing easements, utilities, and rights-of-way, closest distances to buildings.

f) Location and dimensions of all vehicular entrances, exits, and drives.

g) General drainage system.

h) Size of site.

i) Location of all physical facilities to include proposed wells, structures, portable toilets, and relationship to all buildings within a 660-foot radius.

j) The site plan shall contain a statement describing all pollution prevention equipment to be utilized; it shall be the policy of the City to require blow-out prevention devices on every drilling operation covered hereunder.

k) Location of all mud pits and/or closed systems.

l) General location of tank batteries and size of tank battery site.

m) Any oil, gas or water lines to be utilized.

n) Location of ingress and egress to be utilized by applicant and to include all vehicular entrances, exits and drives.

o) Type of screening devices or construction to be utilized around the pumping site, which screening shall be required to be of such type so as to discourage access, entry, or climbing so as to endanger life and security; all screening shall be required to meet the minimum screening standards of the City zoning code.

p) Adequate proof of insurance.

q) Location of all public streets to be utilized.

CITY OF Dickinson North Dakota

Section 16-167 - Inspections.

"For the purposes of this article, the City, or its authorized representatives, may inspect any well location at any time ~~after issuance of a conditional use permit~~ for the purposes of ~~insuring conformance with the requirements of this article~~ensuring conformance with NDIC requirements. Any applicant ~~for a permit~~ hereunder shall be deemed to have granted the agents of the City the right of entry onto those properties ~~covered by the permit~~ outlined during the public hearing for the purpose of carrying out the inspections as required by the City."

CITY OF Dickinson North Dakota

Code Change: Table 62-162-2. Permitted Uses by Zoning Districts

	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC	GC	LI	GI	P
Industrial Uses													
Oil Wells	~~S~~P											~~S~~P	
Resource extraction	~~S~~P											~~S~~P	

Additionally: Section 16-170 - Zoning.

"Oil, gas, or service wells shall be permitted in all zoning districts as a conditional use only, as provided for in this article and in the City zoning code; provided, however, that the Board of City Commissioners shall have the power to refuse any application for a conditional use permit by reason of the location of the proposed well and the character and value of the permanent improvements already erected on the drilling property in question or adjacent thereto, or because of the use to which the land and surroundings are adapted for civic purposes, or if, for sanitary reasons, the drilling of the well will be a serious disadvantage to the City and its inhabitants as a whole."

CITY OF Dickinson North Dakota

ORDINANCE NO. 2025

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 16 & CHAPTER 62, RELATING TO OIL WELL ESTABLISHMENT, REQUIREMENTS, AND APPROVAL PROCESS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 16-166. Conditional use permit, site plan. of Chapter 16 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 16-166. - ~~Conditional use permit,~~ Submittal of site plan.

Subsequent to the effective date of the ordinance from which this article is derived, it shall be unlawful and an offense for any person, firm, corporation or association to drill or to maintain and operate any oil, gas, or disposal well within the corporate limits or the extraterritorial zoning jurisdiction of the City, without first ~~having secured a conditional use permit to do so as hereinafter provided.~~ submitting a site plan to City staff containing the following information:

~~1) Permit application. Every person, firm, corporation or association hereafter desiring to drill or to maintain and operate any oil, gas or disposal well within the zoning jurisdiction of the City shall file an application therefor in writing upon the form required by the Director of Inspections and signed by the applicant or an agent authorized to sign the same. The applicant shall be required to provide copies of the permit application which has been submitted to the State Industrial Commission with said application. Such application shall specify the quarter section, township, and range, and the location site within the quarter section thereof. The application shall also contain a site plan which must contain the following information:~~

a. Written legal description.
b. Scale drawing of the property and appropriate dimensions.
c. Scale, north arrow, date, and legend.
d. Name, address, and telephone number of property owner and applicant.
e. Location and size of existing easements, utilities, and rights-of-way, closest distances to buildings.
f. Location and dimensions of all vehicular entrances, exits, and drives.
g. General drainage system.
h. Size of site.
i. Location of all physical facilities to include proposed wells, structures, portable toilets, and relationship to all buildings within a 660-foot radius.
j. The site plan shall contain a statement describing all pollution prevention equipment to be utilized; it shall be the policy of the City to require blow-out prevention devices on every drilling operation covered hereunder.
k. Location of all mud pits and/or closed systems.
l. General location of tank batteries and size of tank battery site.
m. Any oil, gas or water lines to be utilized.
n. Location of ingress and egress to be utilized by applicant and to include all vehicular entrances, exits and drives.

o. Type of screening devices or construction to be utilized around the pumping site, which screening shall be required to be of such type so as to discourage access, entry, or climbing so as to endanger life and security; all screening shall be required to meet the minimum screening standards of the City zoning code.
p. Adequate proof of insurance.
q. Location of all public streets to be utilized.

~~2) The completed application shall be submitted to the Energy Committee for review. The Energy Committee shall review the application and submit its recommendations to the City Commission prior to the public hearing. The Energy Committee may require the applicant to appear before said Committee to provide additional information or explanation in support of the application.~~

~~3) The City Commission shall hold an official public hearing, giving at least 15 days' notice of said public hearing, the purpose of which public hearing shall be for review and consideration of approving or denying the plan as submitted. The City shall also provide written notice of the public hearing, at least five days prior to the public hearing, to residents or occupants of all occupied buildings within $1,000 feet of the proposed site. Said notice shall be sent by regular mail to the last known address of said residents or occupants. The City Commission shall act on any application within 30 days following the public hearing. All publication and notice requirements contained in Chapter 62 for conditional use permits shall be applicable.~~

~~4) The applicant shall pay, at the time of the application, an application fee in an amount to be determined by the City Commission.~~

~~5) A conditional use permit granted pursuant to this ordinance shall be valid, provided the well proposed to be drilled in the application is completed within one year of the date of Commission approval of said application. If such well is not completed within one year, the conditional use shall be automatically revoked, and the applicant shall have no rights thereunder.~~

The City Commission shall hold an official public hearing, giving at least 15 days' notice of said public hearing, the purpose of which shall be to determine whether any additional reasonable requirements shall be placed on the proposed site as determined by resolution. In regards to the North Dakota Industrial Commission (NDIC) requirements, this resolution shall be considered as proof the applicant has informed the City of the proposal. This resolution shall be shared with the NDIC as part of the applicant's permit application.

SECTION 2: Section 16-167. Inspections. of Chapter 16 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 16-167. - Inspections.

For the purposes of this article, the City, or its authorized representatives, may inspect any well location at any time ~~after issuance of a conditional use permit~~ for the purposes of ~~insuring conformance with the requirements of this article.~~ ensuring conformance with NDIC requirements. Any applicant ~~for a permit~~ hereunder shall be deemed to have granted the agents of the City the right of entry onto those properties ~~covered by the permit~~ outlined during the public hearing for the purpose of carrying out the inspections as required by the City.

SECTION 3: Table 4-2. Permitted Uses by Zoning Districts., as outlined in Section 62-162. Development Regulations. of Chapter 62 of the Municipal Code of the City of Dickinson, is hereby amended and re-enacted as follows:

Sec. 16-170. – Development regulations.

Table 4-2 Permitted Uses by Zoning Districts

Use Types	**AG**	**RR**	**R-1**	**R-2**	**R-3**	**MH**	**LC**	**CC**	**DC (14)**	**GC**	**LI**	**GI**	**P**	**Add'l Reg.**
Agricultural Uses														
Horticulture	P	P			S		P	P		P	P	P	P	62-466(b)(1)
Crop Production	P	P											P	62-466(b)(1)
Type I Animal Production	P	S												62-466(b)(3
Type II Animal Production	S													
Type III Animal Production	S													
Livestock Sales	S										S	S		
Residential Uses														
Single-Family Detached	P	P	P	P	P	P	S							
Single-Family Attached				P	P	P	S							62-467(2)
Duplex	P			P	P		S							
Townhouse	P			P	P		S		P					62-467(3)
Multiple Family				P	P		S		P					
Downtown Residential									P					62-467(4)
Mobile Home Park						S								62-467(5)
Mobile Home Subdivision						S								62-467(6)
Manufactured Housing Residential	P	P	P	P	P	P	S							

Use Types	**AG**	**RR**	**R-1**	**R-2**	**R-3**	**MH**	**LC**	**CC**	**DC (14)**	**GC**	**LI**	**GI**	**P**	**Add'l Reg.**
Retirement Residential	S		S	P	P		S		S					
Home Occupations	S	S	S	S	S	S			S					62-471(1)
Accessory Structure	P	P	P	P	P	P	P	P	P	P	P	P	P	Note 7
Accessory Dwelling Units Commercial							P	P		P				Note: Subject to approval in accordance with § 62-474(b)
Accessory Dwelling Units Residential	P	P		P	P	P								Note: Subject to approval in accordance with § 62-474(a)
Civic Uses														
Cemetery	P	S	S	S									S	
Clubs	S	S	S	S	S	S	S	P	P	P				62-468(1)
College/ University													P	
Convalescent Services	S	S		S	S	S	P	P	P	P				
Cultural Services		S	S	S	P	P	P	P	P	P	P		P	
Day Care (Family)	P	P	P	P	P	P	P	P	P	P	S			62-131(7)
Day Care (Group)	S	S	S	S	P	S	P	P	P	P	S			62-131(8)
Detention Facilities	S								S	S	S		S	
Emergency Residential	P	P	P	P	P	P	P	P	P	S	S			
Golf Courses (Public)	S	S	S	S	S	S							P	
Government Offices							P	P	P	P	P		P	
Group Care Facility	S	S	S	S	P	S	P	P	P	P				62-468(3)
Group Home	P	P	P	P	P	P	P	P	P	P				62-468(3)

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Group Living Facility					S	S	S	S	S	S				62-468(4)
Guidance Services					P		P	P	P	P	P	P		
Hospitals					S		P	P	P	P	S		S	
Health Care	S	S			S		P	P	P	P	P	P	S	
Libraries (Public)							P	P	P	P			S	
Maintenance Facilities	S	S						S		P	P	P	S	
Park and Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal Facilities							P	P	P	P	P	P	P	
Primary Education	S	P	P	P	P	P	P	P	P	S			P	
Public Assembly							S	S	P	P			P	
Religious Assembly	P	P	P	P	P	P	P	P	P	P	S			
Columbarium Associated with Religious Assembly (Indoor/Outdoor)	S	S	S	S	S	S	S	S	S	S	S			
Safety Services	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education													P	
Sports Facilities, Field, and Arenas (Public)													P	
Utilities	S	S	S	S	S	S	S	P	P	P	P	P	S	
Office Uses														
General Offices	S				S		P	P	P	P	P	P		
Financial Services					S		P	P	P	P	P	P		
Medical Offices					S		P	P	P	P	P	S		
Commercial Uses														
Ag Sales/Services	S							S		P	P	P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Auto Rental/Sales								S	S	P				62-469(3)
Auto Services							S	P	S	P	P	P		62-469(1), (2)
Body Repair								S		P	P	P		62-469(1)
Equipment Rental/Sales										P	P	P		62-469(3)
Equipment Repair										P	P	P		62-469(1)
Veh. Storage (Short-Term)										P	P	P		
Bed and Breakfast	P	S		S	P		P	P	P	P				62-469(4)
Business Support Services							P	P	P	P	P	P		
Business/Trade School								P	P	P	P			
Campground	S					S				S				
Cocktail Lounge								P	P	P				
Commercial Recreation (Indoor)	S						S	P	P	P	P			
Commercial Recreation (Outdoor)	S								S	P	P	P	S	
Communication Service							P	P	P	P	P	P		
Construction Sale/Service								S		P	P	P		
Consumer Service							P	P	P	P	P			
Convenience Storage	S				S	S	S	S		S	P	P		62-469(6)
Crematorium										S	S	P		
Microbrewery pub and distillery								P	P	P				
Food Sales (Convenience)							S	P	P	P	P	P		
Food Sales (Limited)							P	P	P	P				
Food Sales (General)							S	P	P	P				

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Funeral Service					S		P	P		P				
Columbarium (Outdoor)					S		S	S		S				
Limited Retail Services							P	P	P	P				
Gaming Facility								S	S	P				
General Retail Services								P	P	P				
Kennels	P	S								S	P	P		
Laundry Services								S	S	P	P	P		
Liquor Sales		S					P	P	P	P				
Lodging								P	P	P	S			
Personal Improvement					S		P	P	P	P	P	P		
Personal Services					S		P	P	P	P	P	P		
Pet Day Care	P	S	S	S	S		P	P	P	P	P	P		62-476(b)
Pet Services	S						P	P	P	P				
Research Services							P	P	P	P	P	P		
Residential-Commercial							P	P	P	P				
Restaurants (Drive-In)							S	P	S	P	S	S		
Restaurants (General)	P						P	P	P	P	S	S		
Stables	P	S										S		
Surplus Sales	S								S	P	P			
Trade Services	S							P	S	P	P			
Vehicle Storage										S	P			
Veterinary Services	S	S					S	S	S	P	P			
Parking Uses														
Off-Street Parking			S	S	S		S	S	P	P	P	P		
Parking Structure								S	S	S	P			
Industrial Uses														

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Adult Entertainment Center											S	S		Ch. 30, Art. III
Custom Manufacturing								S	S	P	P	P		
Light Industry											P	P		
General Industry												P		
Heavy Industry												S		
Oil Wells	~~S~~P											~~S~~P		16-166
Resource Extraction	~~S~~P											~~S~~P		16-166
Salvage Services and Yards, Junk Yards												P		62-470(a)(1)
Vehicle Storage (Long-term)											P	P		
Warehousing (Open)											P	P		
Warehousing (Closed)									S	P	P	P		
Construction Yards										S	P	P		
Recycling Collection								S		P	P	P		
Recycling Processing											P	P		
Grain Elevators												S		
Petroleum Storage/Sales	S											S		
Stockyards	S											S		
Toxic Gaseous Storage	S											S		Note 9
Dairy Plant										S	S	P		
Transportation Uses														
Aviation	P											P		
Railroad Facilities	S								S	S	P	P		
Truck Terminal										S	S	P		
Transportation Terminal	S							S	S	S	P	P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Miscellaneous Uses														
Communications Tower	S	S	S	S	S	S		S	S		S	S		
Amateur Radio Tower	P	P	P	P	P	P	P	P	P	P	P	P		
Construction Batch Plant											S	P		
WECS	P	P	S	S	S	S	S	S	S	S	S	P		
Landfill (Inert)	S	S										S		
Landfill (Municipal, Industrial or Special Waste)	S												S	
Alternative Energy Production Devices	P	P	S	S	S	S		S	S		S	P		
Motorized Sports	S										S	S		Note 10

*Note: Provisions of Sections 62-471 and 62-472 apply to all use types.

P = Uses Permitted by Right
S = Uses Permitted by Special Permit
Blank = Use Not Permitted

SECTION 4: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 5: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

SECTION 6: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

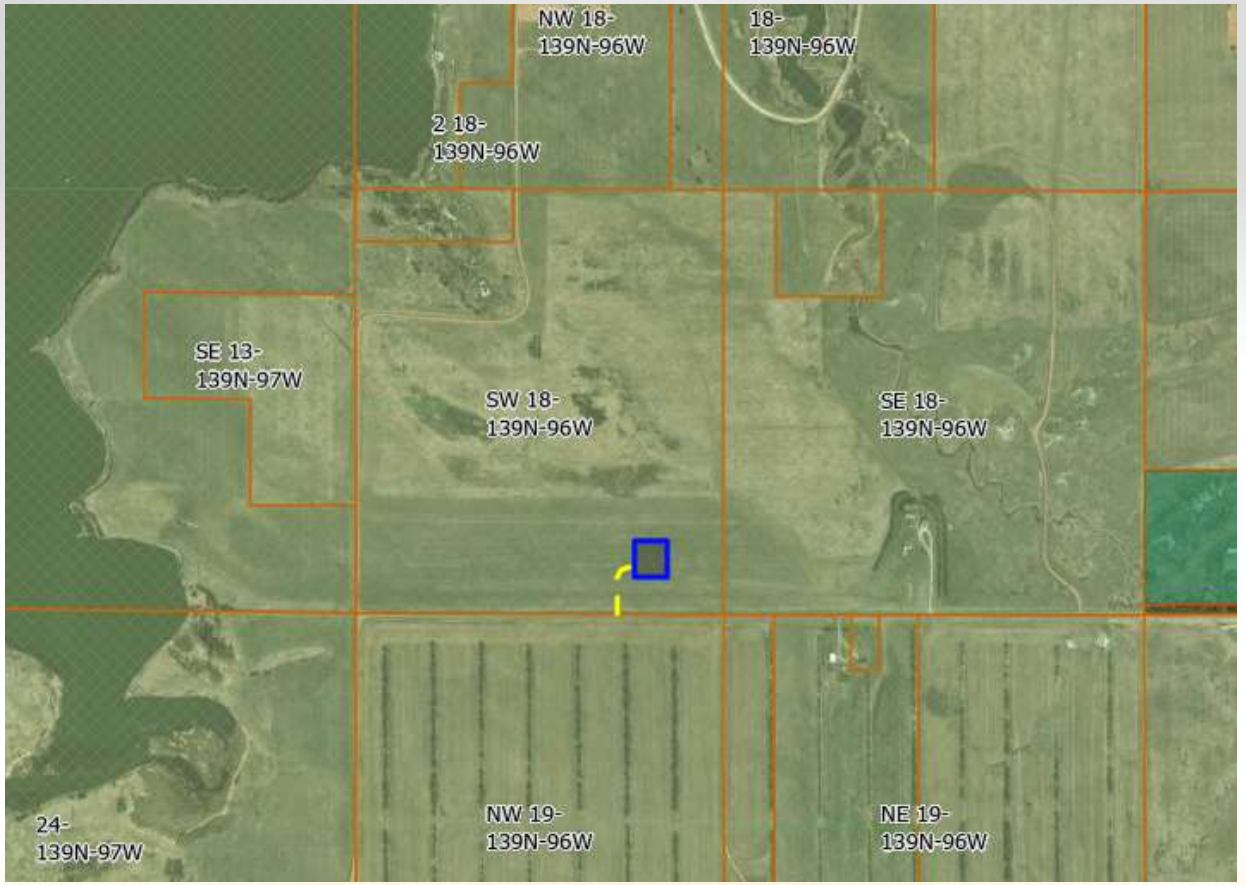
Scott Decker, President
Board of City Commissioners

ATTEST

_____
Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

SCOUT ENERGY OIL WELL RECOMMENDATIONS



CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering & Community Development

September 11, 2025

Scout Energy Management, LLC
4901 LBJ Freeway, Suite #300
Dallas, TX 75244

RE: Scout Energy Oil Well Project – City Commission Letter of Recommendations

The City of Dickinson has been notified of a proposed oil well being drilled 454 feet from the south line and 1900 feet from the west line of Section 18, Township 139 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, within the City of Dickinson's Extra-Territorial Zone (ETZ). The City of Dickinson would like to express support of the project on the condition that the following recommendations are met:

- Utilize sediment track out reduction methods for access onto 39th Street Southwest to limit the impacts of truck traffic;
- Collaboration with the Dickinson Fire Department when emergency response drills are occurring to improve the ability to respond to potential emergencies; and
- Limit truck traffic to only utilize 39th Street West as a dedicated truck route to and from North Dakota Highway 22.

The City of Dickinson acknowledges that the proposed oil well is under the jurisdiction of the North Dakota Industrial Commission. However, the City is looking to foster a positive relationship with the applicant in order to ensure the project remains in the best interest of the residents of Dickinson.

Thank you,

Scott Decker
Mayor

Engineering &
Community Development

WELL LOCATION PLAT

SCOUT ENERGY MANAGEMENT, LLC

4901 LBJ FREEWAY, SUITE #300 DALLAS, TX 75244

TNT 1

454 feet from the south line and 1900 feet from the west line (surface location Section 18)

454 feet from the south line and 1900 feet from the west line (bottom hole target Section 18)

Section 18, T139N, R96W - 5th Principal Meridian

Stark County, North Dakota

Surface Owner at well site - Robert D & Catherine M Gruman

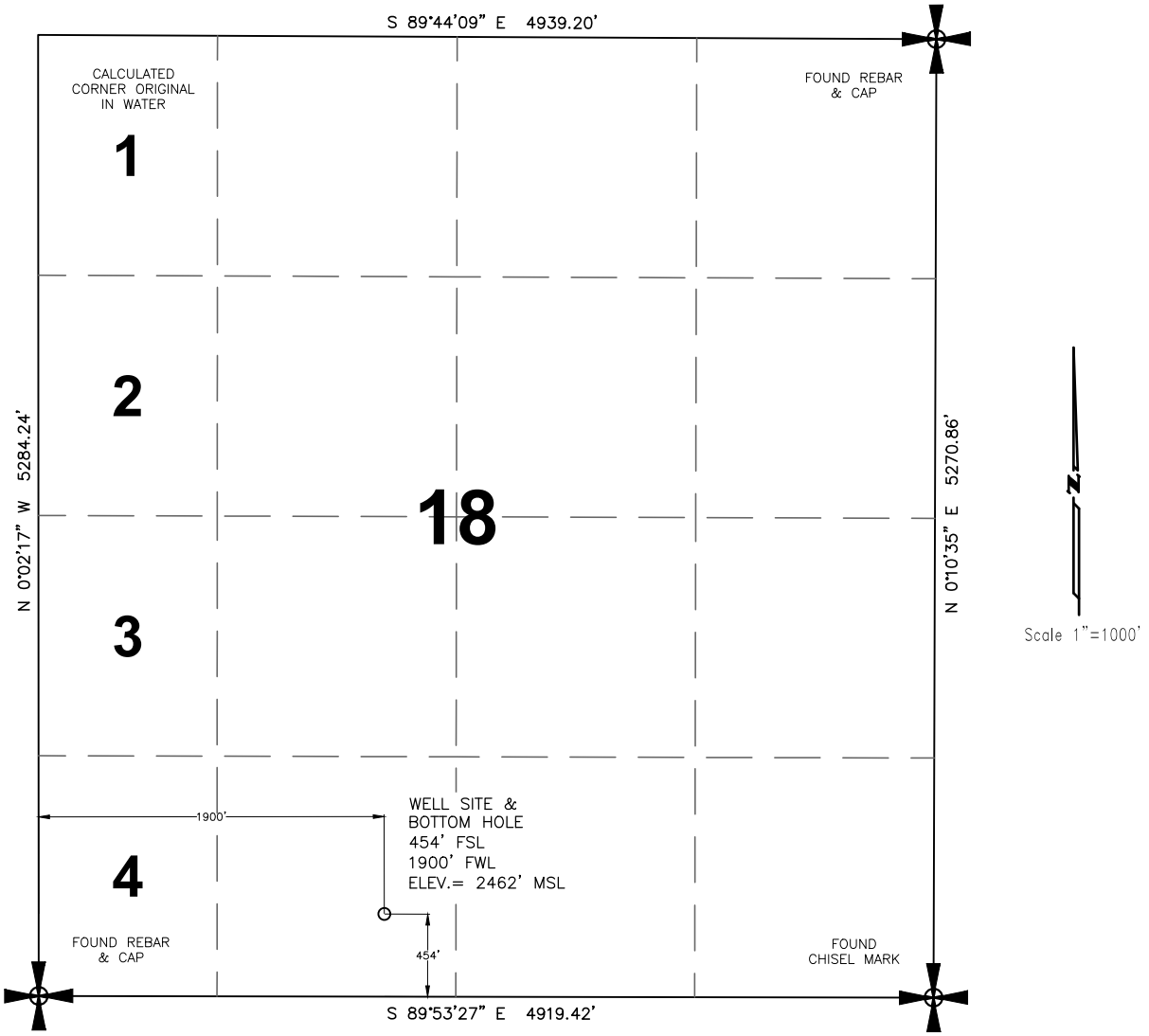
[NAD-83] - Latitude 46°50'53.86" (46.848294°) North - Longitude 102°50'39.17" (102.844215°) West (surface location Section 18)

[NAD-83] - Latitude 46°50'53.86" (46.848294°) North - Longitude 102°50'39.17" (102.844215°) West (bottom hole target Section 18)

[NAD-27] - Latitude 46°50'53.83" (46.848286°) North - Longitude 102°50'37.54" (102.843761°) West (surface location Section 18)

[NAD-27] - Latitude 46°50'53.83" (46.848286°) North - Longitude 102°50'37.54" (102.843761°) West (bottom hole target Section 18)

[derived from N.G.S. O.P.U.S. Solution REF FRAME: NAD_83 (CORS96)(EPOCH:2002.0000)]



NOTE: Drawing is shown based on a local coordinate system. Distances are ground distances, international feet.

NOTE: All land corners are assumed unless otherwise noted. Location shown hereon is a preliminary staked location and is not an as-built.

I, James D. Glasser, Registered Land Surveyor, N.D. No. 5771, do hereby certify that the well plat shown hereon was made by me, or under my direction, and is true and correct to the the best of my knowledge and belief.

JAMES D. GLASSER 04/08/25

Surveyed by N.D.R.L.S. #5771 Date

REGISTERED LAND SURVEYOR
JAMES D. GLASSER
LS - 5771
NORTH DAKOTA

04/22/25
DATE

Vertical Control Datum Used
Sea-Level Datum of NAVD 88
Based on elevation derived from OPUS Solution on GPS Base Station (Base 6) in the NW¼SW¼ of Section 20, T139N, R96W, 5th P.M. located N00°25'23"E a distance of 2,301.66' from the SW corner of said Section 20 being at 2,524.42' Elevation MSL.

HIGHLANDS ENGINEERING & SURVEYING, PLLC
319 24th Street East
Dickinson, ND 58601
701.483.2444 office
701.483.2610 fax
www.highlandseng.com

HIGHLANDS ENGINEERING

PROJECT NO. 251657

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HORIZONTAL SECTION PLAT

SCOUT ENERGY MANAGEMENT, LLC

4901 LBJ FREEWAY, SUITE #300 DALLAS, TX 75244

TNT 1

454 feet from the south line and 1900 feet from the west line (surface location Section 18)

454 feet from the south line and 1900 feet from the west line (bottom hole target Section 18)

Section 18, T139N, R96W - 5th Principal Meridian

Stark County, North Dakota

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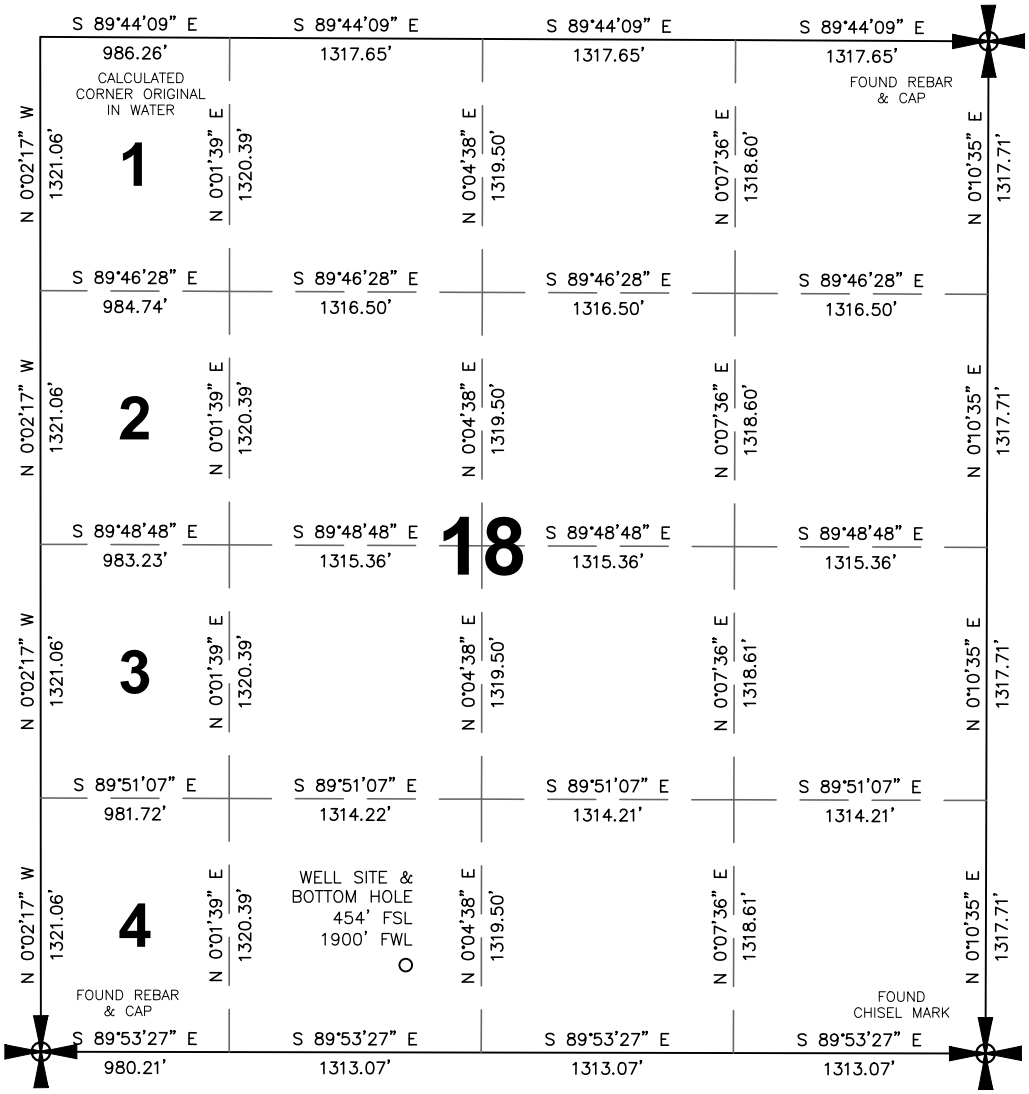

All corners shown on this plat were found in the field during Chord Energy TNT 1 oil well survey on April 4, 2025. Distances to all others are calculated.

I, James D. Glasser, Registered Land Surveyor, N.D. No. 5771, do hereby certify that the well plat shown hereon was made by me, or under my direction, and is true and correct to the the best of my knowledge and belief.

REGISTERED LAND SURVEYOR
JAMES D. GLASSER
LS - 5771
NORTH DAKOTA

04/22/25
DATE

HIGHLANDS ENGINEERING & SURVEYING, PLLC
319 24th Street East
Dickinson, ND 58601
701.483.2444 office
701.483.2610 fax
www.highlandseng.com

NOTE: Drawing is shown based on a local coordinate system. Distances are ground distances, international feet.

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PROJECT NO. 251657

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SCOUT ENERGY MANAGEMENT, LLC

TNT 1

454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian
Stark County, North Dakota

EXISTING SITE ELEVATION	2461.6' MSL
PROPOSED PAD ELEVATION	2461.0' MSL

EXCAVATION (INCLUDES 6" TOPSOIL STRIPPING)	11,245 CY
EMBANKMENT	6,680 CY
PLUS SHRINKAGE (30%)	2,004 CY
	8,684 CY
STOCKPILE TOP SOIL (6")	2,342 CY
ROAD EMBANKMENT OR STOCKPILE FROM PAD	219 CY
DISTURBED AREA FROM PAD AND STOCKPILE	3.63 ACRES

NOTE: REQUIRED EMBANKMENT IS CALCULATED AFTER 6" TOPSOIL IS STRIPPED FROM THE LOCATION.

NOTE: ALL CUT END SLOPES ARE 3:1 AND FILL END SLOPES ARE 3:1

HIGHLANDS ENGINEERING
OFFICE: 701.483.2444
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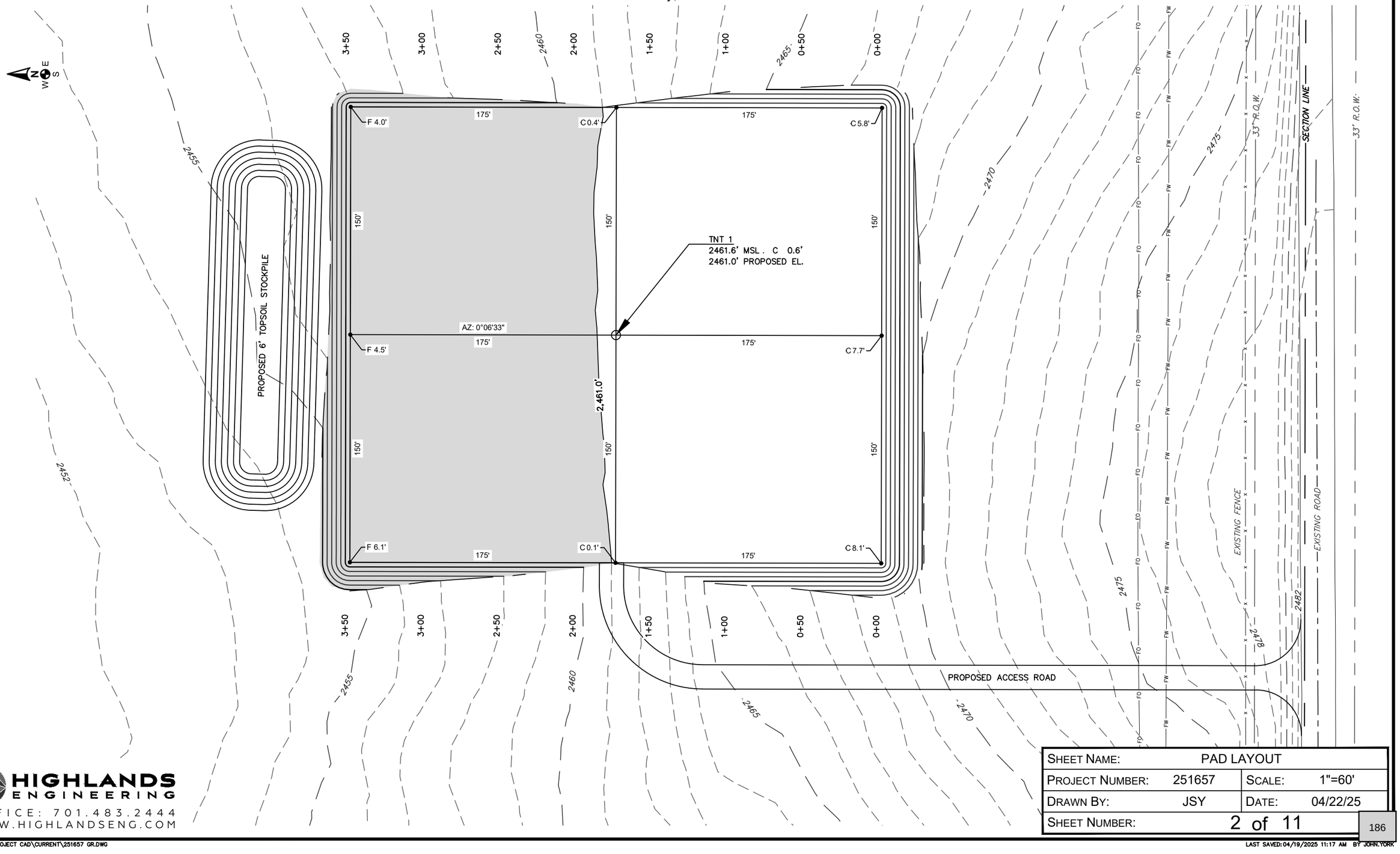
SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
QUANTITIES	04/22/25	JSY	N/A	251657	1 o

SCOUT ENERGY MANAGEMENT, LLC
TNT 1
454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian
Stark County, North Dakota



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PROJECT NUMBER:	251657	SCALE:	1"=60'
DRAWN BY:	JSY	DATE:	04/22/25
SHEET NUMBER:	2 of 11		

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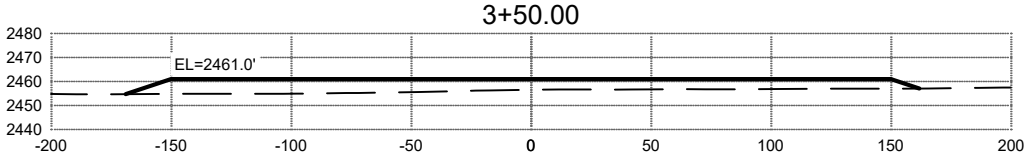
SCOUT ENERGY MANAGEMENT, LLC
TNT 1
454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian
Stark County, North Dakota

3+50.00



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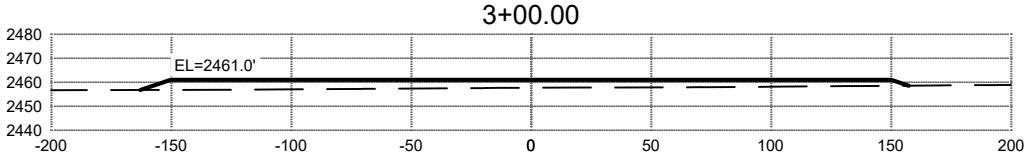

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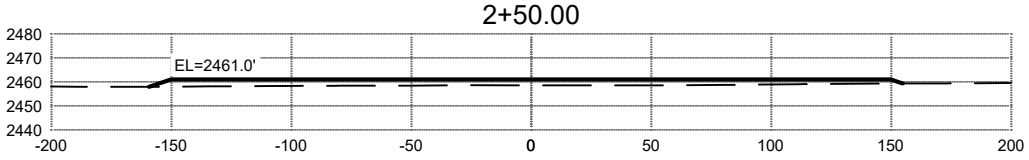

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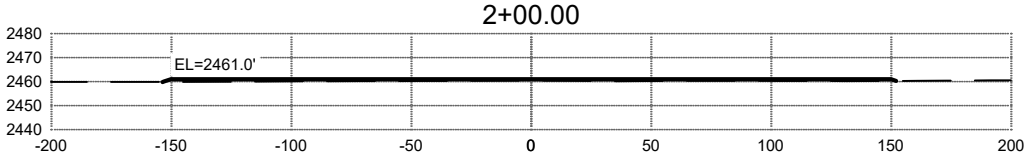

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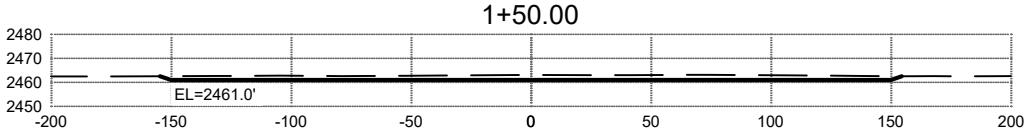

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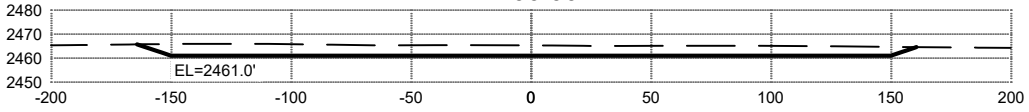

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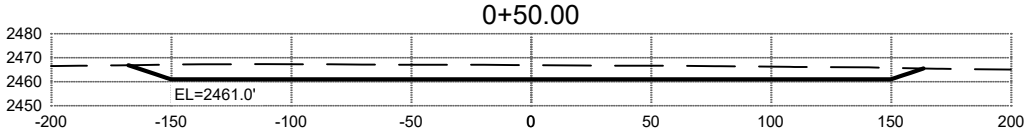

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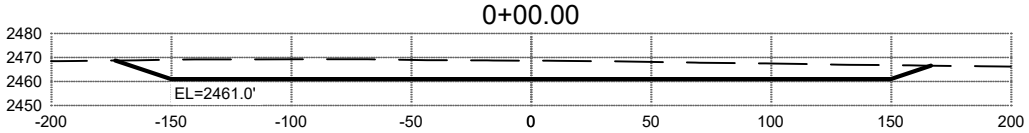

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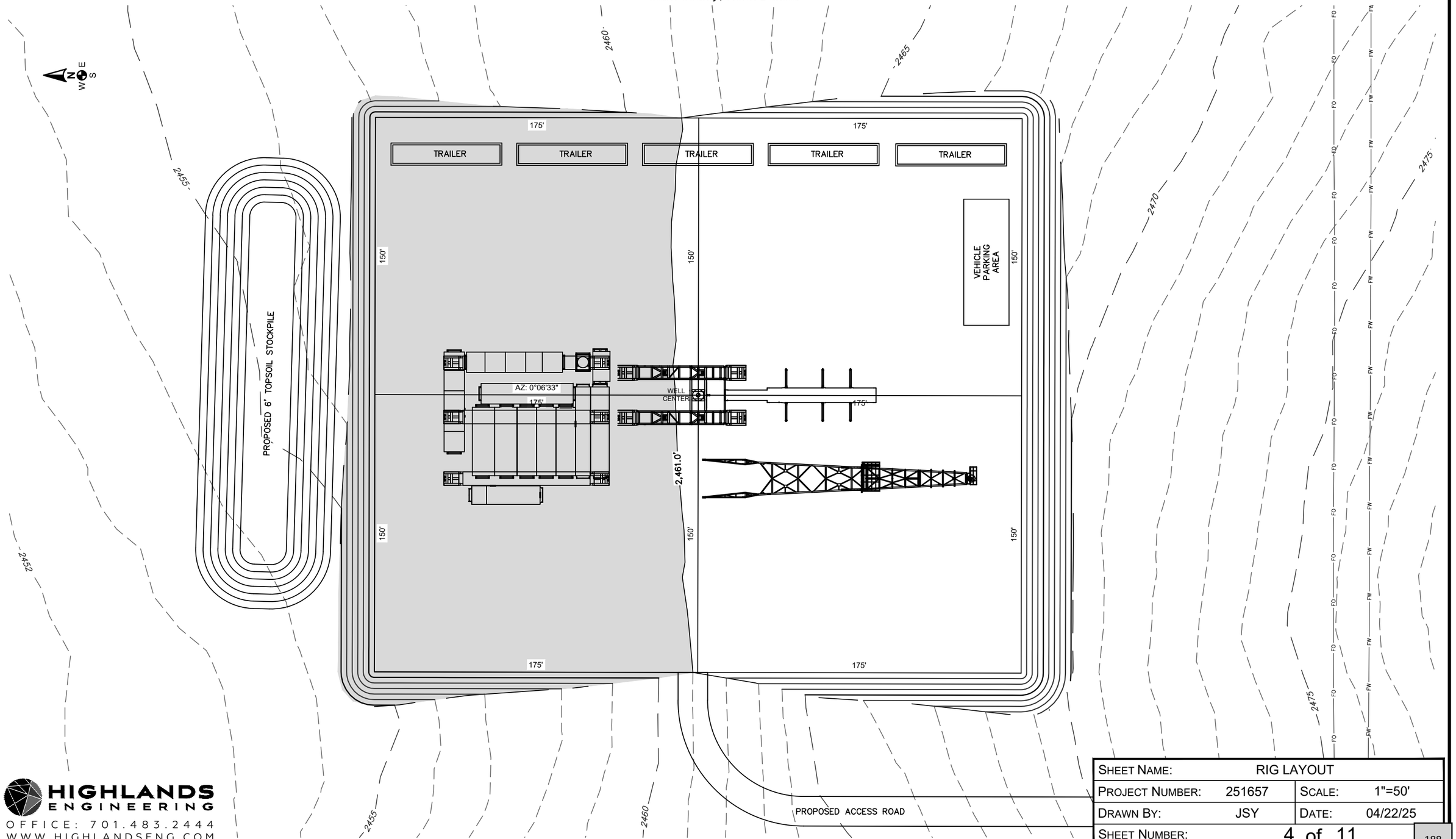
SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
CROSS-SECTIONS	04/22/25	JSY	1"=80'	251657	3 o

SCOUT ENERGY MANAGEMENT, LLC
TNT 1
454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian
Stark County, North Dakota



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SHEET NAME:	RIG LAYOUT		
PROJECT NUMBER:	251657	SCALE:	1"=50'
DRAWN BY:	JSY	DATE:	04/22/25
SHEET NUMBER:	4 of 11		

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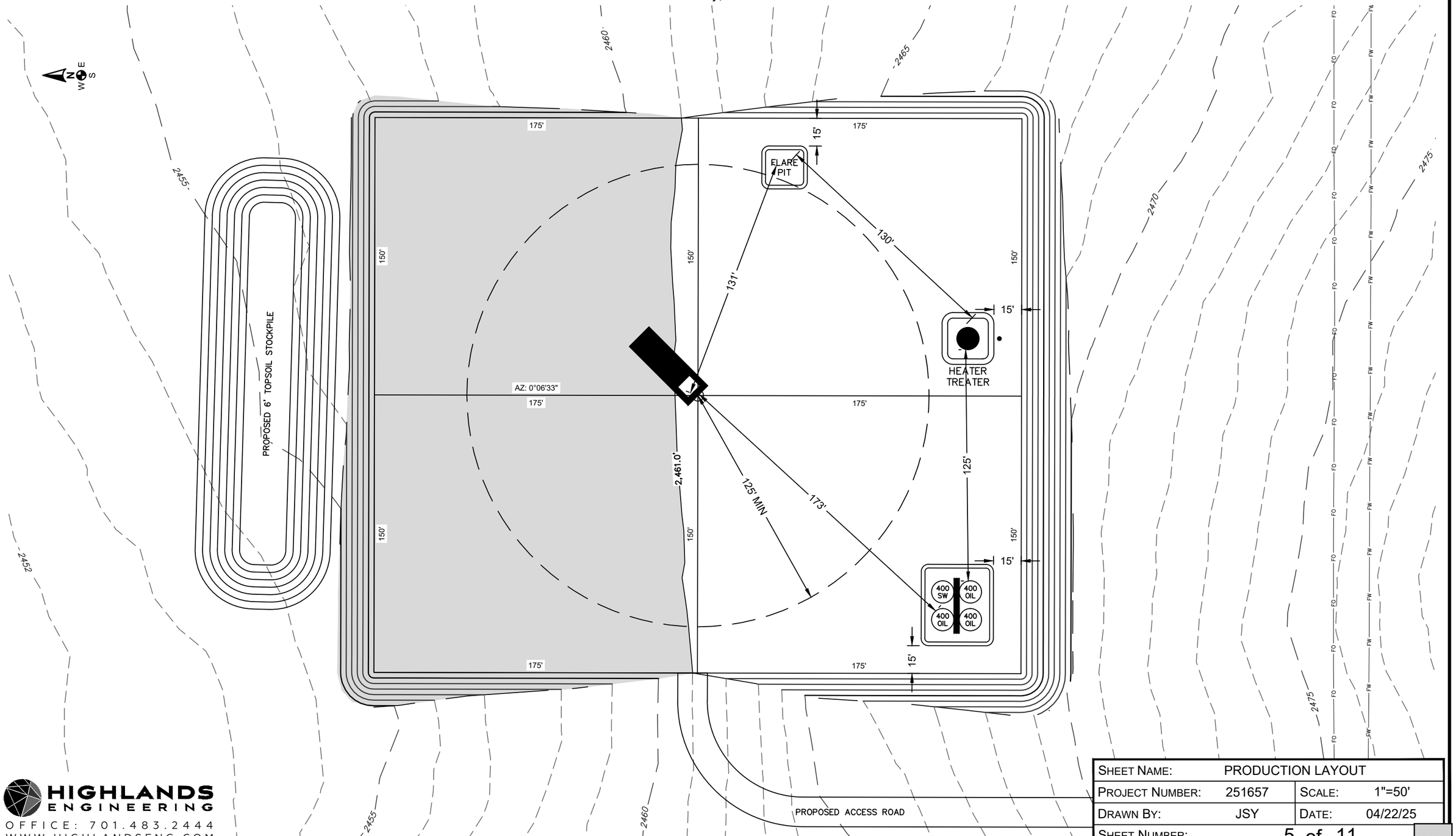
SCOUT ENERGY MANAGEMENT, LLC
TNT 1
454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian
Stark County, North Dakota



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SHEET NAME:	PRODUCTION LAYOUT		
PROJECT NUMBER:	251657	SCALE:	1"=50'
DRAWN BY:	JSY	DATE:	04/22/25
SHEET NUMBER:	5 of 11		

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TNT 1

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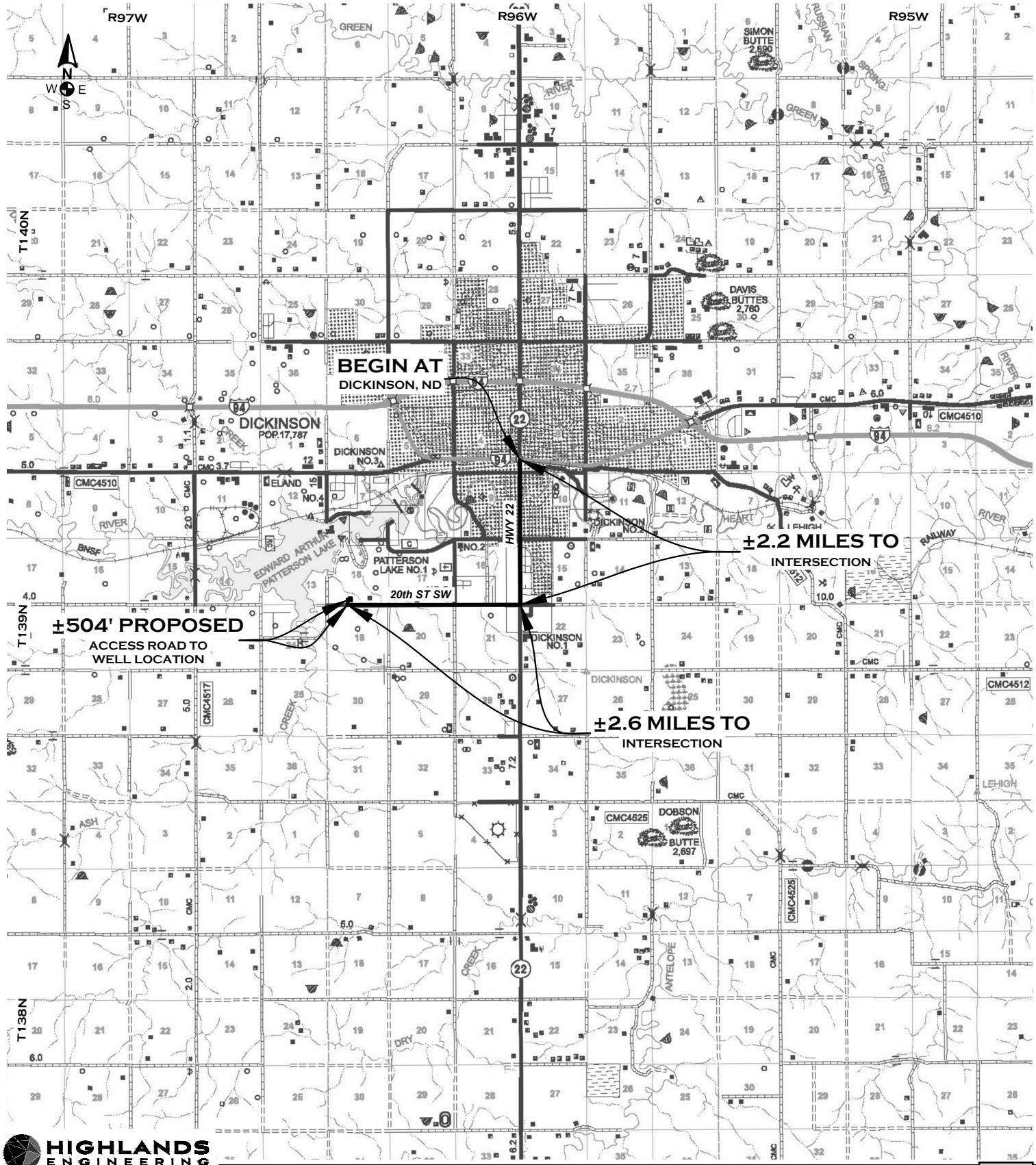
SW1/4 Section 18, T139N, R96W - 5th Principal Meridian

Stark County, North Dakota



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OFFICE: 701.483.2444
WWW.HIGHLANDSENG.COM

SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
COUNTY ACCESS	04/22/25	JSY	1/2"=MILE	251657	6 o

H:\251657\PROJECT CAD\CURRENT\251657 CM.DWG

LAST SAVED: 04/22/2025 9:29 AM BY JOHN.YORK

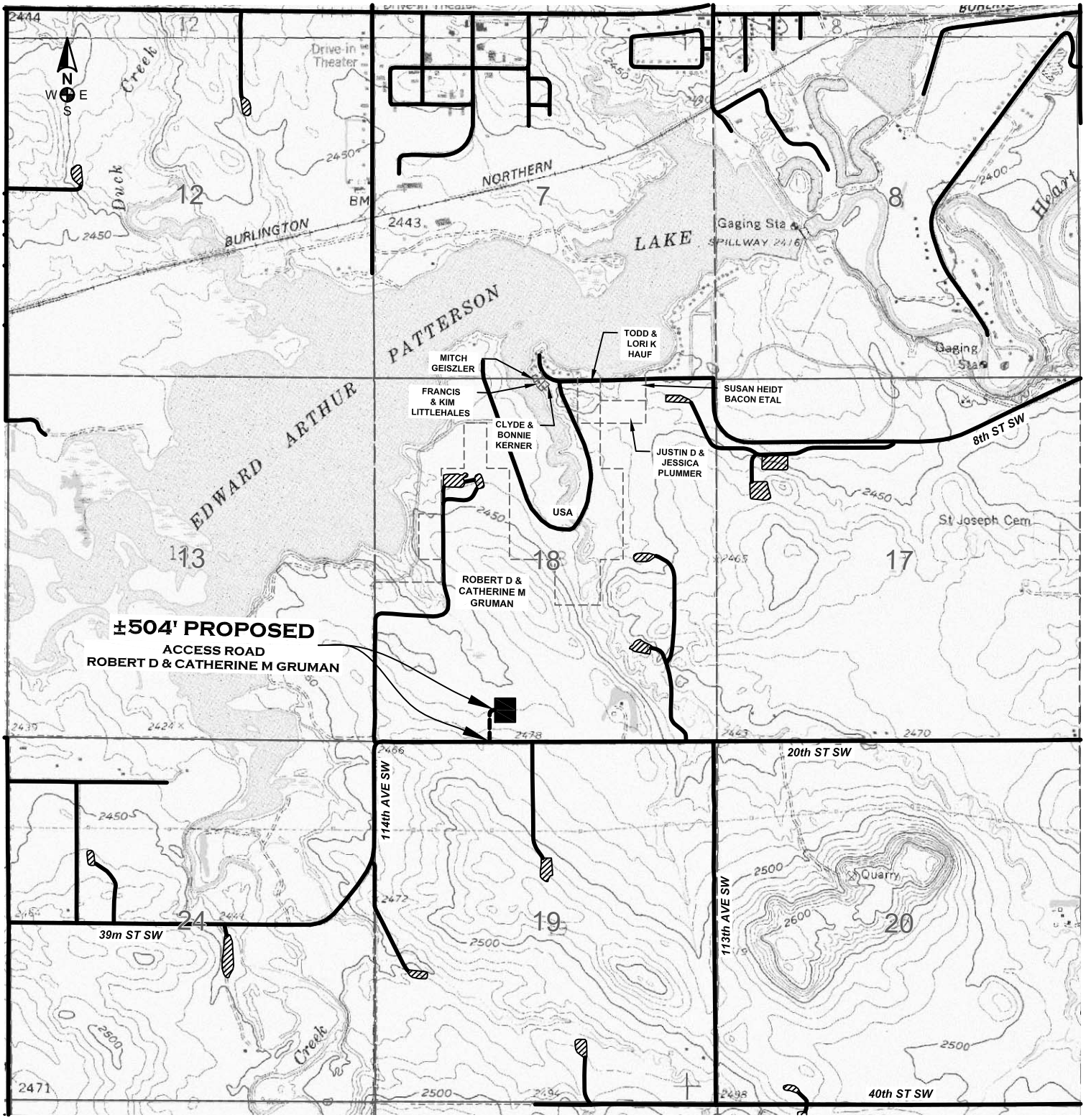
SCOUT ENERGY MANAGEMENT, LLC

TNT 1

454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian

Stark County, North Dakota



LEGEND

PROPOSED ACCESS - - - -

EXISTING ROAD ——

HIGHLANDS ENGINEERING

OFFICE: 701.483.2444

WWW.HIGHLANDSENG.COM

SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
QUAD ACCESS	04/22/25	JSY	1"=2000'	251657	7 o

H: \251657\PROJECT CAD\CURRENT\251657 QM.DWG

LAST SAVED: 04/22/2025 9:13 AM BY JOHN.YORK

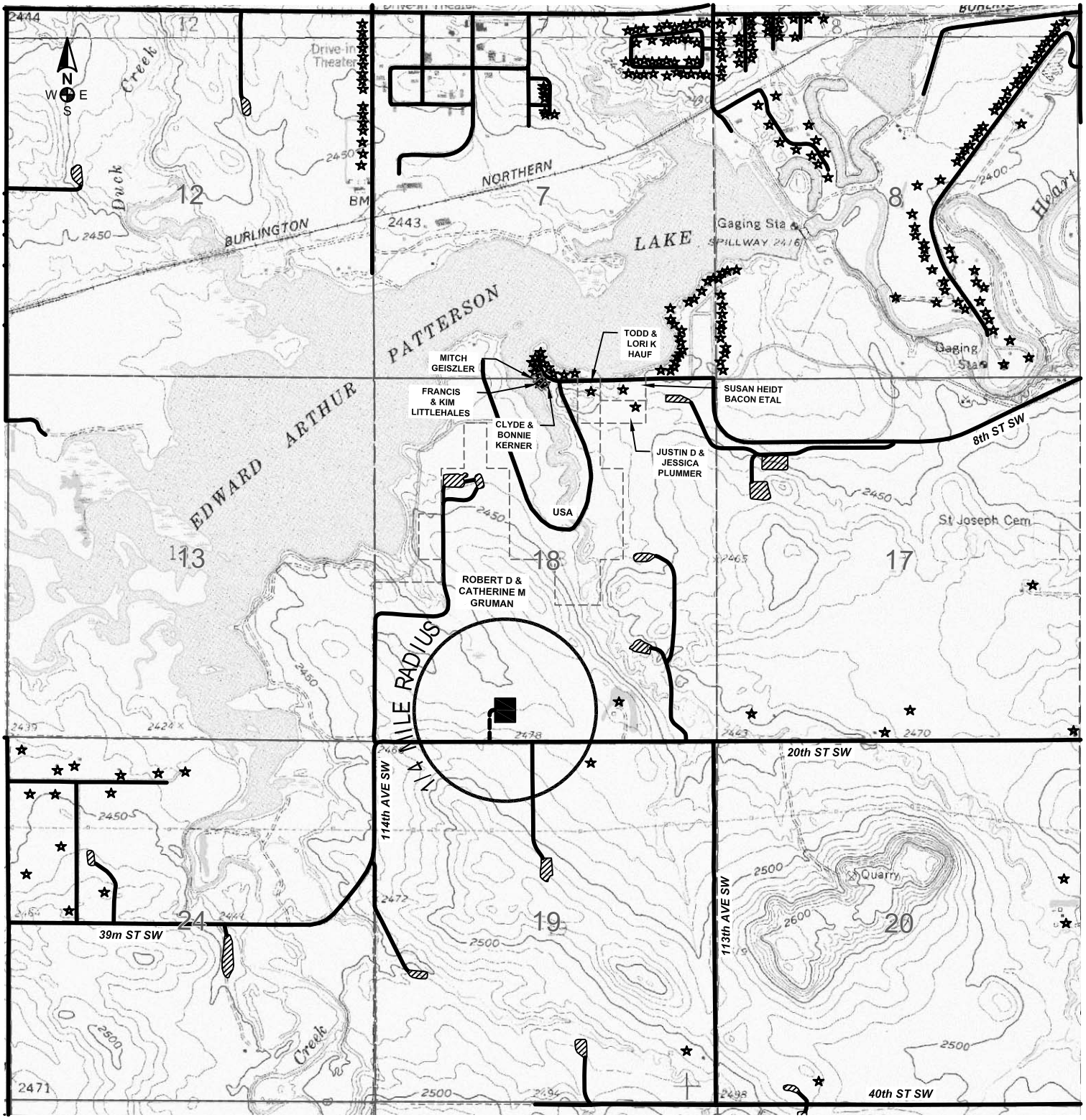
SCOUT ENERGY MANAGEMENT, LLC

TNT 1

454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian

Stark County, North Dakota



NO DWELLINGS ARE LOCATED WITHIN 1/4-MILE OF THE NEAREST PROJECTED WELL HOLE.

LEGEND

- PROPOSED ACCESS
- EXISTING ROAD
- EXISTING DWELLING

HIGHLANDS ENGINEERING

OFFICE: 701.483.2444

WWW.HIGHLANDSENG.COM

SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
DWELLING MAP	04/22/25	JSY	1"=2000'	251657	8 o

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LAST SAVED: 04/22/2025 9:13 AM BY JOHN.YORK

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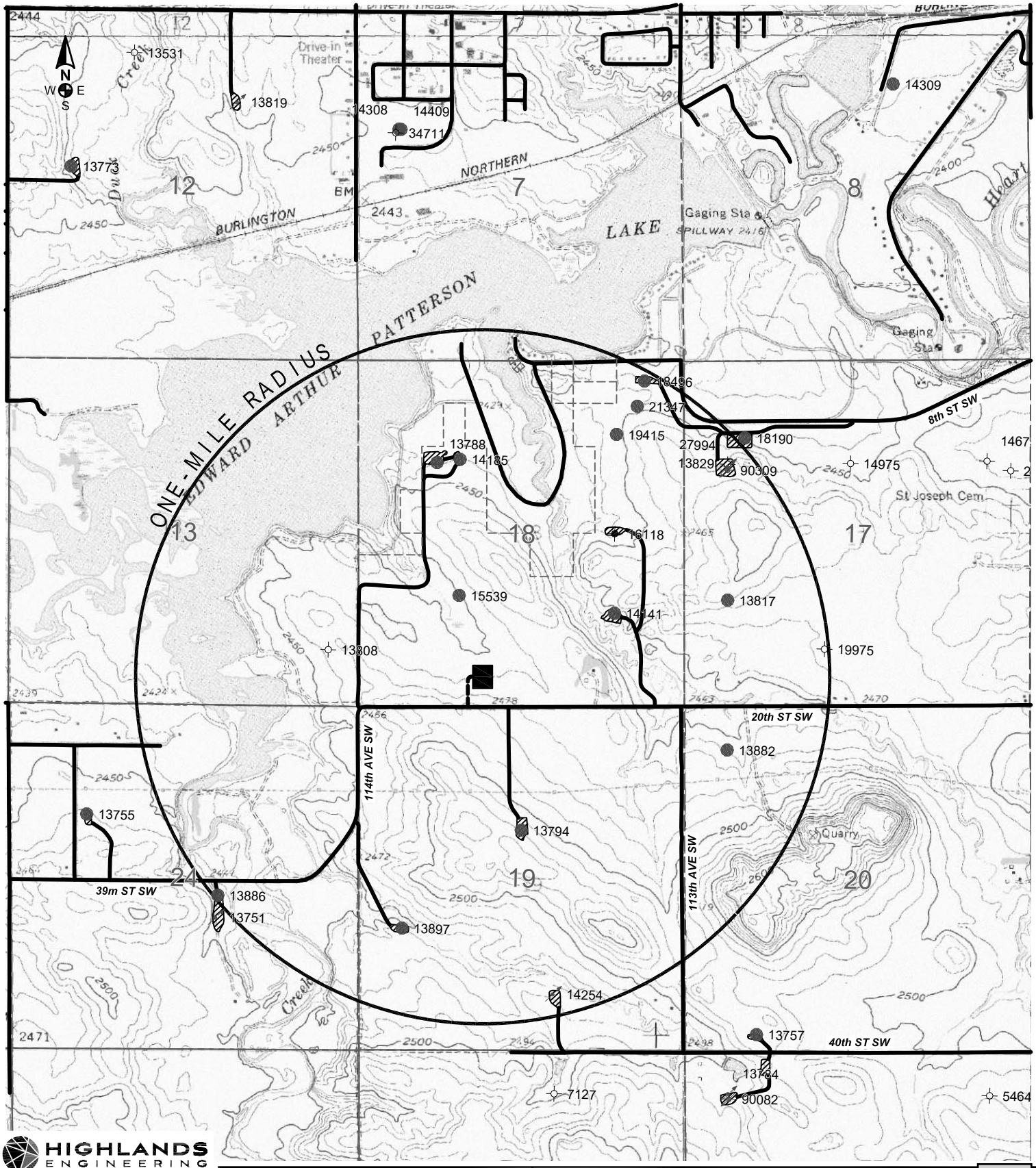
454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian

Stark County, North Dakota



HIGHLANDS ENGINEERING
OFFICE: 701.483.2444
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SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
ONE-MILE RADIUS MAP	04/22/25	JSY	1"=2000'	251657	9 o

H:\251657\PROJECT CAD\CURRENT\251657 QM.DWG

LAST SAVED: 04/22/2025 9:13 AM BY JOHN.YORK

SCOUT ENERGY MANAGEMENT, LLC
TNT 1
454' FSL & 1900' FWL

SW1/4 Section 18, T139N, R96W - 5th Principal Meridian
Stark County, North Dakota

WELLS WITHIN ONE-MILE RADIUS

File	Operator	Well Name	Section	Township	Range	Feet NS	FNSL	Feet EW	FEWL	Status
13788	SCOUT ENERGY MANAGEMENT LLC	PATTERSON LAKE 41-13	18	139	96	1550	N	1200	W	A
13794	SCOUT ENERGY MANAGEMENT LLC	FROEHLICH 1	19	139	96	1880	N	2470	E	A
13808	WESTPORT OIL & GAS COMPANY, L.P.	MOI FEE 44-13	13	139	97	860	S	460	E	DRY
13817	DUNCAN OIL, INC.	ZASTOUPIL 1-17	17	139	96	1620	S	670	W	PNC
13829	DUNCAN OIL, INC.	KESTING 1-17	17	139	96	1570	N	670	W	DRY
13882	ARMSTRONG OPERATING, INC.	GRUMAN 20-2	20	139	96	660	N	660	W	PNC
13886	SCOUT ENERGY MANAGEMENT LLC	ROLLER 1-24	24	139	97	2345	S	2139	E	A
13897	SCOUT ENERGY MANAGEMENT LLC	HATTIE 1	19	139	96	1855	S	660	W	A
14141	WESCO OPERATING, INC.	GRUMAN 18-1	18	139	96	1425	S	1050	E	PA
14185	SCOUT ENERGY MANAGEMENT LLC	GRUMAN 18-2	18	139	96	1500	N	1550	W	A
14254	SCOUT ENERGY MANAGEMENT LLC	VICTOR 1-19	19	139	96	850	S	2000	E	A
15539	KERR-MCGEE OIL & GAS ONSHORE LP	GRUMAN 23-18	18	139	96	1693	S	1530	W	PNC
16118	WESCO OPERATING, INC.	GRUMAN 18-3	18	139	96	2635	S	1045	E	PA
18496	ARMSTRONG OPERATING, INC.	GRUMAN 18-3	18	139	96	300	N	590	E	A
19415	WESCO OPERATING, INC.	GRUMAN 41-18A	18	139	96	1113	N	1016	E	PNC
19975	ARMSTRONG OPERATING, INC.	ZASTOUPIL 1-17	17	139	96	865	S	2140	W	DRY
21347	WESCO OPERATING, INC.	GRUMAN 41-18	18	139	96	684	N	700	E	PA
27994	ARMSTRONG OPERATING, INC.	PLU 12-17	17	139	96	1610	N	670	W	A
90309	ARMSTRONG OPERATING, INC.	PLU WS 12-17	17	139	96	1660	N	670	W	A

Legend

wells

STATUS, WELL_TYPE

- A, AGD
- A, AI
- A, CBM
- A, DF
- A, DFP
- A, GASC
- A, GASD
- A, GASN
- A, OG
- A, SWD
- A, WI
- A, WS
- A,AI
- AB, AI
- AB, DF
- AB, DFP
- AB, GASC
- AB, GASD
- AB, GI
- AB, OG
- AB, SWD
- AB, WI
- AB, WS
- Confidential, Confidential
- DRL, AI
- DRL, GASC
- DRL, GASD
- DRL, OG
- DRL, SWD
- DRL, WI
- DRY, GASC
- DRY, GASD
- DRY, OG
- DRY, ST
- EXP, GASD
- EXP, OG
- EXP, SWD
- EXP, WS
- IA, AI
- IA, CBM
- IA, DF
- IA, DFP
- IA, GASC
- IA, GASD
- IA, OG
- IA, SWD
- IA, WI
- IA, WS
- IA,AI
- LOC, GASC
- LOC, GASD
- LOC, OG
- LOC, SWD
- LOC, WI
- PA, DF
- PA, GASC
- PA, GASD
- PA, GS
- PA, OG
- PA, SWD
- PA, WI
- PA, WS
- PNC, GASD
- PNC, OG
- PNC, SWD
- TA, AI
- TA, GASC
- TA, GASD
- TA, OG
- TA, SWD
- TA, WI
- TA, WS
- TAO, GI
- TAO, OG
- TAO, WI

A = Active, AB = Abandoned, DRL = Drilling, Dry = Dry, EXP = Expired, IA = Inactive, LOC = Location, PA = Producer Abandoned, PNC = Permit Now Cancelled TA – Temporarily Abandoned, TAO – Temporarily Abandoned Observation.

AGD = Acid Gas Disposal, AI = Air Injection, DF = Dump Flood, DFP = Dump Flood Producing, GASN = Nitrogen Gas Well, GASC = Gas Condensate, GASD = Gas Dry, GI – Gas Injection, GS – Gas Storage, OG – Oil or Gas Well, SWD – Salt Water Disposal, WI – Water Injection, WS – Water Supply, ST – Strat Test

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SHEET NAME:	DATE:	DRAWN BY:	SCALE:	PROJ. NO.	SHEET NO.
GIS SYMBOLS	04/22/25	JSY	N/A	251657	11 o

CITY OF Dickinson North Dakota

Planning Memorandum

September 11, 2025

RE: September 16th Commission Meeting

Lot 18 Block 1 Southview Homes 10-foot Easement Vacation

For your consideration is a petition to vacate a 10-foot utility easement located on the south edge of Lot 18 in Block 1 of the Southview Homes Subdivision, located in the SE ¼ of the SW ¼ of Section 10, Township 139N, Range 96W, located within the City of Dickinson. According to the applicant, the purpose of this easement vacation is to construct a garage on the property currently located within the easement.

City planning staff recommends approval of this easement vacation petition.

EQUAL HOUSING OPPORTUNITY

SELLER'S PROPERTY CONDITION STATEMENT

(to be completed by SELLER)

This form is approved by the Badlands Board of Realtors®, Inc. which disclaims any liability arising out of the use or misuse of this form.

Date 2/19/21 Property Address 642 5th AVE SE

The seller authorizes the Brokers or Salespersons to provide the following information to prospective Buyers. **THIS IS NOT A WARRANTY OR GUARANTEE OF ANY KIND BY THE SELLER(S) OR ANY AGENT(S) REPRESENTING ANY PARTY(S) AND IS NOT A SUBSTITUTE FOR INSPECTIONS OR WARRANTIES THE PARTY(S) MAY WISH TO OBTAIN.** Information presented in this form is not intended to be part of any contract between Buyer(s) & Seller(s). BUYER(S) AND SELLER(S) MAY WISH TO OBTAIN PROFESSIONAL ADVICE &/OR INSPECTIONS OF THE PROPERTY.

I. GENERAL INFORMATION

When did you purchase or build the home? 6/26/2017 Have you lived in this home for the past 12 months? ☒ Yes ☐ No

Has the structure been altered? (For example, additions, altered roof lines, changes to load bearing walls.) ☐ Yes ☒ No ☐ Unk

If yes, please specify what was done, when and by whom (owner or contractor) _____

II. STRUCTURAL INFORMATION

Key: Yes No Unk – Unknown N/A – Not Applicable

Yes	No	Unk	N/A	
				Do any of the following property conditions exist or have they existed? Give details to any question answered yes.
				Is there or has there been basement water seepage and/or dampness? Explain amount of frequency and location.
				If yes, explain:
	X			Have waterproofing repairs, if any, been made?
	X			Are there cracked or bulged floors or walls in the basement?
	Ø	X		Are there drain tiles and a sump pump pit?
		X		Is there a sump pump installed and working properly? If yes, where does it drain to?
		X		Are all structures located within the boundaries of the property?
		X		Was the structure moved to this site?
	X			Are there cracks in the driveway, garage floor, sidewalks, patio, retaining walls, or other outside hard surfaced areas?
				If yes, explain:
	X			Does the roof leak? Has there been interior damage from condensation or ice buildup?
	X			Is there damage to the roof or shingles? What repairs, if any, have been made?
		X		Are you aware of dry rot in the building?
				Have you performed work upon the property within the last 5 years which require a building, plumbing, electrical or other permits? ☐ Yes ☒ No Was a permit obtained? ☐ Yes ☐ No
	X			
		X		Was the work approved by an inspector?
	X			Has the property or its improvements been damaged? (i.e. fire, smoke, wind, floods, hail, snow, broken water line)?
				If yes, was the damage repaired?
X				Do rain gutters and downspouts work?
	X			Have damage claims been paid to you by insurance coverage?
X				Are the exterior and interior locks operable? Will keys be provided? ☒ Yes ☐ No
X				Are all the window screens available? Are there damaged screens? ☒ Yes ☐ No
X				Are all the storm windows available?
	X			Are there broken windows or broken seals?
X				Are skylights in working condition? (i.e. no leaks, condensation, or mechanical malfunctioning)?
		X		Is the fireplace, wood burner, chimney, or flue in working order?
		X		Has the fireplace/woodstove/chimney/flue been cleaned? If yes, when?
	X			Are there additional property conditions that have not been described above? (i.e. slanted floors, sticking windows, settling, distorted door frames, sagging ceilings or siding irregularities?

III. WATER & SEWER SYSTEMS

Yes	No	Unk	N/A	
				Do any of the following property conditions exist or have existed? Give details to any question answered yes.
		X		Is there a water well(s) on the property?
		X		What is the source of household water? (city, well, rural)
		X		What is the type of sewer system? (i.e. city, septic tank, drain field)
		X		Is there a sprinkler system and is it in working order?
		X		Do you know the flow rate or capacity of the well? If yes, what is it?
		X		Has the well water been tested? Well test results attached? ☐ Yes ☐ No
				Contaminated Well: Is there a well on the property containing contaminated water?

IV. ENVIRONMENTAL CONDITIONS

Yes	No	Unk	N/A	
				Do any of the following property conditions exist or have they existed? Give details to any question answered yes.
	X			Are there underground storage tanks?
		X		Is urea-formaldehyde foam insulation present?
		X		Are asbestos containing materials present?
		X		Is lead based paint present? If yes, seller agrees to provide purchaser with all available records and reports pertaining to lead based paint/or lead based hazard pertaining to this property.
		X		Has the property been tested for radon?
		X		Is there any fill or expansive soil on the property?
		X		Do you know of drainage or flood conditions?
	X			Are you aware of diseased trees or shrubs?
	X			Are you aware of rodent, animal or insect infestations?
	X			Are there or have there been pets in the property?
X				Will the carpets be professionally cleaned prior to closing/possession of new owner?

Initials _____ Initials _____

V. LAND USE

Yes	No	Unk	NA	
	X			Are you aware of any the following?
	X			Covenants, deed restrictions, or reservations?
	X			Zoning infractions, non-conforming uses, violations of setback requirements?
	X			Encroachments, easements, life estate, right of first refusal, or existing lease?
	X			Homeowners Association that has authority over the property?
	X			Are there shared features with adjoining property such as walls, fences, and/or driveways?
	X			Have you been required to carry Flood Insurance on your home?

VI. INSULATION

Yes	No	Unk	N/A	
	X			Do any of the following property conditions exist or have they existed? Give details to questions answered yes.
	X			Is there insulation in the ceiling, attic, walls, and floors?
				Was insulation added during your ownership? If yes, date installed _____ Where? _____

VII. SYSTEMS/UTILITIES/APPLIANCES

Key: WK – Working, Nw – Not working, Unk – Unknown, NI – Not Included

Wk	Nw	Unk	NI	
			X	Dehumidifier
✓				Ceiling Fan(s)
✓				Bathroom Vent Fan(s)
✓				Dishwasher
✓				Freezer
✓				Garbage Disposal
			X	Microwave Oven
✓				Range
✓				Range Hood
✓				Oven
✓				Refrigerator
✓				Trash Compactor
✓				Washer
✓				Dryer
✓				Central Heating System
✓				Central Air Cooling
			X	Central Vacuum
✓				Air Exchanger
✓				Electrical Systems
✓				Plumbing Systems
✓				Plumbing Fixtures/Mechanisms
			X	Garage Door Openers/Controls
✓				Washer/Dryer Hookups
			X	Attic Fan
			X	Exhaust Fan(s)
			X	Antenna & Cable
			X	Door Bells
✓				Window Treatments

Wk	Nw	Unk	NI	
			X	Satellite Dish
		X		In Drain Tile System
		X		Sump Pump
		X		Electronic Air Purifier
		X		Fire Sprinkler System
		X		Furnace Humidifier
X				Incinerator
		X		Intercom
X				Lawn Sprinkler System
			X	Pool & Equipment
			X	Hot Tub
			X	Sauna
			X	Security System
X				Smoke Detector(s) (Battery)
X				Smoke Detector(s) (Hardwire)
		X		Carbon Monoxide Detector(s)
		X		Solar Collector(s)
X				Supplemental Heater(s)
			X	Wall Air Conditioner(s)
			X	Window Air Conditioner(s)
X				Water Heater(s)
		X		Water Treatment Systems
			X	Wood burning Stove
		X	X	Septic Tank
		X		When Serviced: _____
				By Whom: _____
				Other _____
				Other _____

Comments (specify line number): _____

Is any money owed on the above listed items? (Excluding mortgages) ☐ Yes ☒ No If yes, explain: _____

VIII. ACKNOWLEDGMENTS

The Seller hereby acknowledges that the information provided in this document is true and accurate to the best of Seller's knowledge as of the date listed below. This information is based upon Seller's actual knowledge and, unless specifically stated otherwise in writing, upon the Seller's period of ownership of the property. If any of the information becomes inaccurate after it is delivered to the Buyer and before closing, the Seller shall notify the Buyer and any real estate licensee representing any party to the transaction in writing of such change.

Seller acknowledges receipt of a copy of this document.

Seller: _____ Date: 2/19/21 Seller: _____ Date: _____

AT THE TIME OF CLOSING

☒ No change in property condition. Seller: _____ Date: 6/23/21

☐ Changes are noted and initialed. Seller: _____ Date: _____

The Buyer/Prospective Buyer acknowledges receipt of this Property Condition Statement. Listing Broker and Agents make no representations and are not responsible for any conditions existing in the property. The Buyer acknowledges that Buyer has been advised to verify the information listed in this statement independently. **THE BUYER ACKNOWLEDGES AND UNDERSTANDS THAT THIS DOCUMENT IS NOT INTENDED TO BE A WARRANTY OF ANY KIND OR A SUBSTITUTE FOR ANY INSPECTION OF THE PROPERTY THE BUYER MAY WISH TO OBTAIN.**

Buyer: _____ Date: 4-27-2021 Buyer: _____ Date: _____

☐ Agent/Broker verifies that all the necessary signatures have been obtained and a signed original is available on request.

Off market

Zestimate®

$207,200

3 beds **2** baths **1,134** sqft

642 5th Ave SE, Dickinson, ND 58601

Est. refi payment: $1,035/mo **Refinance your loan**

SingleFamily

Built in 2010

AFFORDABLE HOUSING! 3 Bedroom / 2 Bathroom Home including a bedroom with private bath. The Kitchen is amazing with Hickory Cabinets and lots of them! This Home is move in ready. There is a fenced back yard with a shed. There is room to build a double garage!

This property is off market, which means it's not currently listed for sale or rent on Zillow. This may be different from what's available on other websites or public sources.

^ Hide

Facts & features

Interior

Bedrooms & bathrooms

- Bedrooms: 3
- Bathrooms: 2

Heating

LOT 18 OF BLOCK 1 OF SOUTHVIEW HOMES SUBDIVISION UTILITY EASEMENT VACATION

CITY OF Dickinson North Dakota

RESOLUTION NO. __ - 2025

A RESOLUTION APPROVING VACATION OF A UTILITY EASEMENT WITHIN LOT 18 OF BLOCK 1 OF THE SOUTHVIEW HOMES SUBDIVION, CITY OF DICKINSON, NORTH DAKOTA

WHEREAS, an application for vacation of a certain utility easement has been filed by the adjoining property owner thereof; and

WHEREAS, such application for vacation of a utility easement has been signed by all affected public utility companies reasonably expected to have use of such utility easement, indicating their consent to the vacation of such utility easement; and

WHEREAS, such application for vacation of a utility easement has been signed by the City of Dickinson Engineering Department, the City Engineer having consented to the vacation of such utility easement; and

WHEREAS, the City Engineer, finding the application to be in proper order, and pursuant to Dickinson City Code §52-12, has heretofore caused a Notice of Hearing on such application to be duly published in the official newspaper of the City, such publication occurring on _____; and

WHEREAS, the matter came on regularly to be heard before the Board of City Commissioners on September 16, 2025, a day not less than seven days following the publication of the Notice of Hearing, at 4:30 p.m., or as soon thereafter as the parties could be heard, in accordance with the Notice of Hearing previously published; and

WHEREAS, the Board of City Commissioners duly having heard and considered the matter, and the Commissioners being fully satisfied and having determined that the vacation of the utility easement herein described is in the best interests of the City of Dickinson, and no objection to such vacation having been filed or presented;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. That certain public utility easement within the City of Dickinson is hereby vacated in accordance with state law and the ordinances of the City of Dickinson, such public utility easement being more particularly described as follows and located in the City of Dickinson, Stark County, North Dakota:

   Vacate and remove the ten-foot utility easement located along the south edge of the property legally described as Lot 18 of Block 1 of the Southview Homes Subdivision, located in the SE1/4 of the SW1/4 of Section 10, Township 139 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota.

2. Pursuant to Dickinson City Code 52-12(a)(4), this resolution is passed by no less than a two-thirds majority.

3. A certified copy of this resolution shall be filed for record and duly recorded on the Office of the Stark County Recorder, Stark County, North Dakota.

Dated this ____ day of September 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

STATE OF NORTH DAKOTA)
:ss
COUNTY OF STARK)

On this ____ day of September 2025, before me personally appeared **Scott Decker** and **Dustin Dassinger**, known to me, respectively, as the President of the Board of City Commissioners of the City of Dickinson and the City Administrator of the City of Dickinson, and who executed the within and foregoing document and acknowledged to me that the City of Dickinson executed the same.

_____
Notary Public

CITY OF Dickinson North Dakota

City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

~~Between lots 17&18 of Block One of the Southview Homes Subdivision~~

For the Reason:

to vacate the utility easement for garage construction

10' Easement South Side lot 18 block 1 Southview homes Subdivision.

Kent Slaughter

Signature Line

State of North Dakota)
:ss
County of Stark)

Kent Slaughter being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 26 day of August, 2019.

SYLVIA MILLER
Notary Public
State of North Dakota
My Commission Expires June 26, 2029

_____, Notary Public
Stark County, North Dakota
My Commission Expires: _____

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition
	650th Ave SE Dickinson ND 58601

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

CITY OF Dickinson North Dakota

City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:
~~Between lots 17&18 of Block One of the Southview Homes Subdivision,~~

For the Reason:
to vacate the utility easement for garage construction

10' Easement South Side lot 18 block 1 Southview homes Subdivision.

Signature Line

State of North Dakota)
:ss
County of Stark)

_____, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this _____ day of _____, _____.

_____, Notary Public
Stark County, North Dakota
My Commission Expires: _____

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (~~701-696-2070~~) LUMEN

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

CITY OF Dickinson North Dakota

City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

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For the Reason

to vacate the utility easement for garage construction

10' Easement South Side lot 18 block 1 Southview homes Subdivision.

Signature Line

State of North Dakota)
:ss
County of Stark)

_____, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this _____ day of _____, _____.

_____
Notary Public
Stark County, North Dakota
My Commission Expires _____

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition

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MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

SEILER SPECIAL USE PERMIT (SUP-004-2025)

CITY OF Dickinson North Dakota

Seiler Special Use Permit Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: September 3, 2025
Re: **SUP-004-2025 Seiler Special Use Permit**

APPLICANT
Eric Seiler
GAD Properties LLC
1462 I-94 Business Loop East
Dickinson, ND, 58601-6421
chiro1120@hotmail.com
(701) 590-3309

Public Hearing	September 10, 2025	Planning and Zoning Commission
Final Consideration	September 16, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting a special use permit to operate a medical office within the High Density Residential (R-3) zoning district on a property legally described as Lot 1 in Block 3 of the Hilliard & Manning First Addition Subdivision, and to utilize a property legally described as Lot 11 of Block 4 of the Hilliard & Manning First Addition Subdivision for off-street parking associated with the proposed medical office. Both properties are located in the SW1/4 of the NW1/4 of Section 3, Township 139 North, Range 96 West, within the City of Dickinson. These properties are approximately 0.162 acres. According to the applicant, the purpose of this special use permit is to open and operate a chiropractic medical office within an existing structure.

Staff Recommendation: Staff recommends approval of this special use permit subject to conditions.

LOCATION

The properties are located within the SW1/4 of the NW1/4 of Section 3, Township 139 North, Range 96 West, City of Dickinson, of the 5th Principal Meridian, Stark County, North Dakota.

CURRENT ZONING	**R-3**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/-0.162**
LOTS PROPOSED	**N/A**

NEARBY ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	PUD	St. Joe's Plaza PUD
East	R-3	Single-family residential
South	R-3	Single-family Residential
West	R-3	Single-Family Residential

STAFF ANALYSIS

BACKGROUND

The existing structure at 109 7th Street West was previously utilized as a medical office as a part of the former St. Joseph's Hospital complex. The applicant has indicated there will be a total of four medical professionals working in the facility, and there will be no significant changes to the exterior of the building. Hours of operation shall be limited to normal business hours of 8AM to 5PM on weekdays.

CURRENT ORDINANCE REVIEW

According to Table 62-162-2: Permitted Uses by Zoning Districts, both the medical office use and the off-street parking use are allowed upon obtaining a Special Use Permit in the High Density Residential (R-3) zoning district.

Medical offices have an off-street parking requirement of 3 spaces per staff doctor or dentist, as outlined in Table 62-589-1: Minimum Off-Street Parking Requirements, in Section 62-589: Schedule of off-street parking requirements, in the City's Municipal Code. The applicant is requesting to utilize an existing parking lot located on Lot 11 of Block 4 of the Hilliard and

Manning Addition Subdivision to meet this requirement. Section 62-590(b) outlines the following regulations for nonresidential parking:

1) Off-street parking for nonresidential uses shall be located on the same lot or site as the use, or on a remote lot within 300 feet of that use if the parking site is within a zoning district that either permits the off-street parking use type or allows off-street parking with a special use permit. Control of ownership or use rights to the remote off-street parking must be demonstrated as a condition of approval.
2) Off-site parking spaces may not be separated from the use served by a street right-of-way with a width of more than 80 feet, unless a grade-separated pedestrian walkway is provided by the owner, or unless other traffic control or shuttle bus service is provided by the owner to the remote parking area.
    a. The granting of off-street parking on a separate lot or site shall be based upon one or more of the following findings:
        1. There are restrictions of topography, title, lot design, existing building footprint, or required access that prohibit the parking requirement from being met on the same lot as the principal use;
        2. The applicant has maximized the space available on the lot to accommodate the required parking;
        3. The disabled parking requirement is met on the lot that the principle use is on;
        4. Parking on the remote lot shall not cause a recognizable impact on traffic or adjacent land uses on either the lot that the principal use is on or the remote lot;
        5. Parking on the remote lot shall not adversely affect the public health, safety and welfare; and/or
        6. Parking spaces available on the remote parking lot are not required to satisfy the required parking for any other use.
    b. Parking spaces on a remote parking lot shall be:
        1. Secured by a lease to be in effect as long as the principal use exists; and
        2. Covered by an agreement providing for the maintenance of the parking spaces; and
        3. Posted with permanent signage identifying the principal use that the parking spaces are reserved for.

The off-street parking use is allowed with a Special Use Permit in the R-3 zoning district, according to Table 62-162-2: Permitted Uses by Zoning Districts. Additionally, the 1st Avenue West right-of-way has a width of less than 80 feet, and the proposed remote parking lot is less than 300 feet from 109 7th Street West.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development Staff recommends **approval** of SUP-004-2025 subject to the conditions listed below:

- Operation of the medical office shall be as described in this staff report as well as in the material found in Attachment A; and
- The maximum number of doctors shall be determined by the number of off-street parking spaces provided; and
- The SUP approval shall expire with any change in ownership of the business or property. All subsequent owners of the property shall be required to reapply for SUP approval; and
- All operations and site designs must abide by all relevant City, State, and Federal guidelines; and
- The two lots included this permit may not be sold separately by the applicant. In the event that either lot is sold, this special use permit is considered voided and the facility must cease all operations.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **SUP-004-2025: Seiler Special Use Permit** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **SUP-004-2025: Seiler Special Use Permit** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. _____ - 2025

A RESOLUTION APPROVING A SPECIAL USE PERMIT TO GAD PROPERTIES LLC FOR A MEDICAL FACILITY LOCATED AT 109 7TH ST. WEST, DICKINSON, ND

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to grant discretionary approval for certain uses within zoning districts that have unusual site development or operating characteristics; and

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to establish such conditions and regulations for approval of a special use permit as the Board may deem appropriate; and

WHEREAS, the City has received a request for special use permit from GAD Properties, LLC for a medical facility, which is a discretionary use provided for in the Dickinson City Code; and

WHEREAS, the Dickinson Planning and Zoning Commission has met and heard public testimony regarding this matter, and recommends approval of the special use permit, subject to the conditions noted below;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners for the City of Dickinson, North Dakota, hereby grants a special use permit, as provided in Dickinson City Code §62-55, to the GAD Properties LLC:

Lot 1 in Block of the Hilliard & Manning First Addition Subdivision, located in the SW1/4 of the NW1/4 of Section 3, Township 139 North, Range 96 West, within the City of Dickinson

The Special Use Permit is subject to the following conditions:

1. Operation of the medical office shall be as described in this staff report as well as in the material found in Attachment A of the Staff Report.
2. The SUP approval shall expire with any change in ownership of the business or property. All subsequent owners of the property shall be required to reapply for SUP approval.
3. All operations and site designs must abide by all relevant City, State, and Federal guidelines.
4. The two lots included this permit may not be sold separately by the applicant. In the event that either lot is sold, this special use permit is considered voided and the facility must cease all operations.

Dated this _____ day of _____ 2025.

_____

Scott Decker, President
Board of City Commissioners

ATTEST:

_____

Dustin Dassinger
Dickinson City Administrator

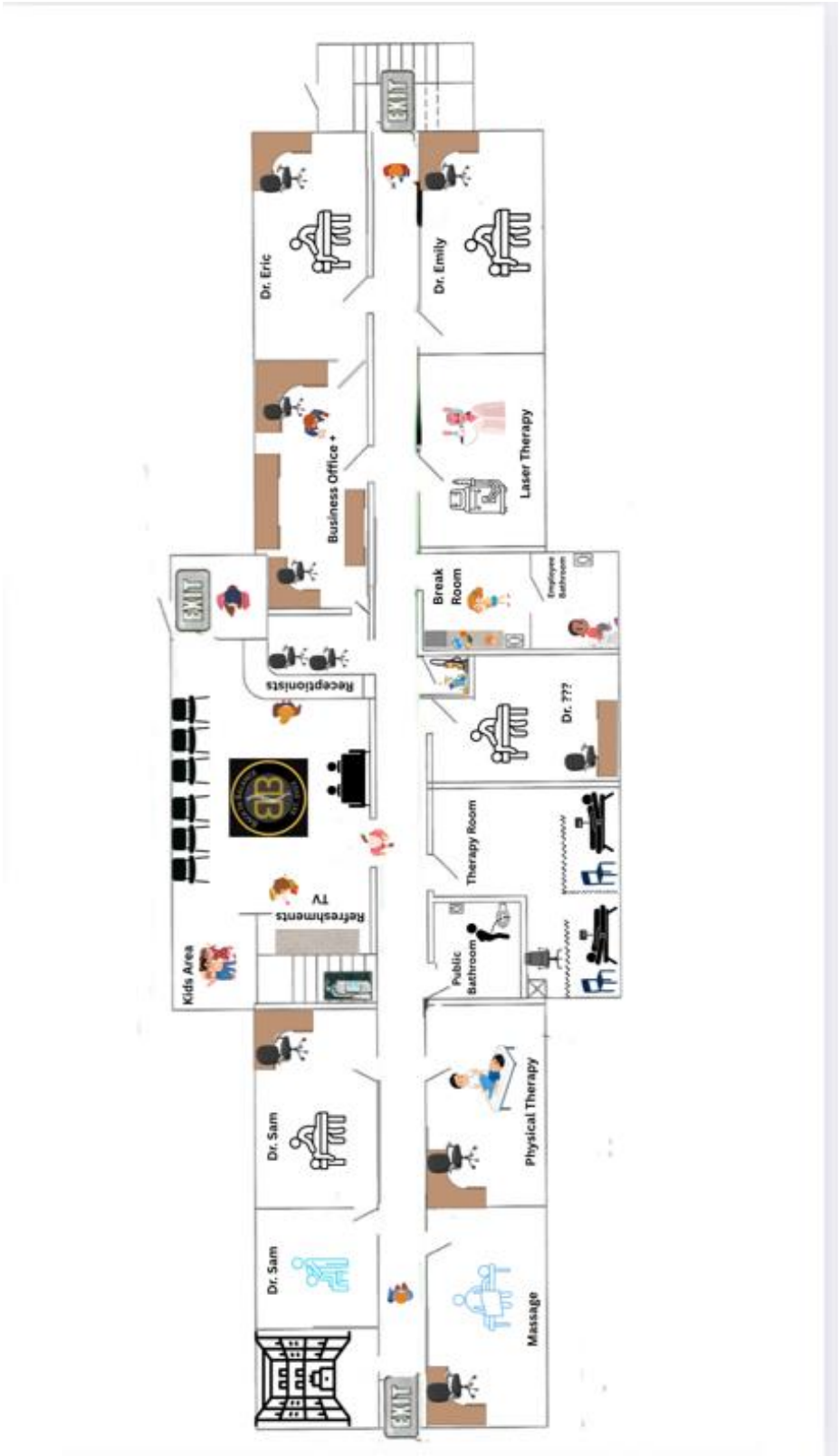
To whom it may concern:

I have a request for a special use permit for the address 109 7th St W, Dickinson, ND 58601 for commercial use to put a Chiropractic clinic/holistic health facility in the previous Dakota Bone and Joint clinic location. This facility will be used for long term use for chiropractic, massage, and PT services. The proposed site plan is to remodel and update the facility for clinic use.

The size of the building will be maintained, set-backs will not change, building will be properly landscaped with new well-manicured plantings. Parking has been addressed and street parking and separate parking lot purchased with the building will provide adequate space to accommodate for patients, staff, and providers. Parking stripes and road width were just addressed by the city and spaces were re-striped.

Drainage will not change since the structure in place is remaining in place. Traffic will not change substantially from current situation due to existing businesses in place right across the street and next door. Non residential traffic will not be directed towards residential areas due to current businesses in place.

This project will have normal business hours, sewer use will not change much due to current structure of business on the same street. This project is consistent with the City of Dickinson Comprehensive plan with it already being an existing clinic in the same location in years past, the building is just being brough back to life.


EXIT
Dr. Eric
Dr. Emily
Business Office +
Laser Therapy
EXIT
Break Room
Employee Bathroom
Receptionists
Dr. ???
Therapy Room
Refreshments
TV
Kids Area
Public Bathroom
Dr. Sam
Physical Therapy
Dr. Sam
Massage
EXIT

From: Dickinson ND
To: Sylvia Miller
Subject: Homeless shelter zoning for Evergreen location
Date: Wednesday, May 14, 2025 12:57:44 AM

Name: Miki Thompson
Email: nateandmiki@gmail.com

Message: Good evening, My name is Miki Thompson and my family and I own a home in the neighborhood just west of The Evergreen facility. I am writing to say that we do not agree with a homeless shelter going in so close to a residential neighborhood. I am concerned about two main things. Home/property values and safety. It is a fact that properties that are within 500-1000ft of these types of shelters lose value just due to being near them. An estimated 7% loss depending on how close. That would be a significant loss of revenue for the city and greatly affect the homeowners in this neighborhood. I also want to point out safety. Our community has worked hard to get the attention of businesses that would benefit its residents. We have great stores like TJ Max, Hobby Lobby, and new restaurants coming into town. Also great businesses like Runnings, Harbor Freight, and Britton Jewelers all within two blocks from this proposed site. Businesses would have to deal with the loitering and panhandling. The intersection of sixth Ave and 21st St is a very busy intersection. Many pedestrians already have issues trying to navigate and cross safely. Adding a homeless population would be highly adding to the danger. Also, when a shelter moves in crime in the area does rise. Trespassing, theft, drug related crimes among other things will rise. The police presence needed would put a strain on our first responders. These opinions come with experience. I grew up in a city in Wa State that moved a homeless shelter in a similar area. Unfortunately, businesses that had been there for 50 years and generations had to move or close down. The neighborhoods near there became very unsafe quickly. I have also seen other cities go from walkable, safe, enjoyable places to unsafe places with businesses closing down, their once beautiful parks overrun with encampments. Is it possible for our community to conquer what little homelessness we have here? Yes. But we cannot put the horse before the cart. We have to have services before a shelter. If you build it they will come and with that we need more mental health services, drug and alcohol rehabilitation services and halfway houses. We need veteran services. We already have trouble housing and feeding our current population. The building might be perfect but the location is not. Thank you for your time. Miki Thompson

From: Dickinson ND
To: Sylvia Miller
Subject: Planning and zoning - Evergreen Building
Date: Wednesday, April 30, 2025 10:32:41 AM

Name: Laura Russ
Email: laurar@gcremn.com

Message: April 30th, 2025 To: City Commission and Zoning Committee 38 1st Street W Dickinson, ND 58601 Subject: Opposition to Proposed Zoning Change for Homeless Shelter Dear Members of the City Commission and Zoning Committee, I am writing on behalf of GC Real Estate Partners and our ownership group to express strong opposition to the proposed rezoning of the property located directly across from our office and within 300 feet of two of our apartment communities, to allow for the development of a homeless shelter. Our greatest concern is for our tenants—many of whom have made their homes in our communities for five, ten, or even more years. These residents have built their lives here, raised families, and created a strong sense of neighborhood. They chose to live in a quiet, residential environment, and this proposed change would dramatically alter that dynamic. We've already received concerns from some residents, and the prospect of a shelter being placed so close to their homes will inevitably lead many to consider moving elsewhere. Even the perception of reduced safety or neighborhood stability can deeply affect someone's comfort in their own home. We believe this proposal risks displacing families and individuals who have been committed members of this community for a long time. In addition, we operate our business office directly across the street from the proposed site. While we are concerned about the potential impacts on our operations, our top priority is still the residents who depend on us to maintain a safe, stable, and welcoming place to live. We recognize and support the city's efforts to address homelessness, but we respectfully ask the Commission and Zoning Committee to reconsider this location. There must be more appropriate sites that can serve those in need without jeopardizing the well-being of long-term community members. Thank you for your time and thoughtful consideration. Sincerely, Laura Russ GC Real Estate Partners

662 21st Street West
Dickinson, ND 58601
September 9, 2025

RECEIVED
SEP 10 2025
FINANCE DEPT.

Dickinson City Commission
38 1st Street West
Dickinson, ND 58601

RE: SUP-002-2025

Dear Mayor Decker and Commissioners Baer, Fridrich, Murphy, and Ridl,

The Special Use Permit submitted by applicant/owner Tracy Tooz and applicant Dakota Gant, executive director at United Way Dickinson, has generated a lot of discussion. As homeowners immediately adjacent to the former Evergreen Assisted Living Facility, this SUP application has raised some questions and a number of concerns.

One concern is the financial sustainability of the proposed facility. The funding for acquisition and development and ongoing operational costs will come entirely from government grants, as shown in the minutes of the Planning and Zoning Commission meeting of May 14, 2025. Grant programs are being decreased or eliminated entirely on a regular basis. As of June 2025, North Dakota has seen funding cuts totaling $100 million. North Dakota lawmakers are also preparing for additional impact from the "big, beautiful bill" currently under consideration in Congress. I have attached supporting documents and noted cuts to programs specifically referenced in this SUP application, including, but not limited to, ARPA, SAMHSA, Medicaid and Medicaid HCBS grants, and Free Through Recovery/Community Connect. These are not ongoing grants. Applications must be resubmitted annually within a certain time frame and funds are not awarded until they are reviewed. The application periods are all closed for 2025, so these funds will not be available for over a year from now. Additionally, I have talked to the North Dakota Housing Finance Agency, who administer the ARPA grant ($1 million cited in the application) and learned that grant will not be awarded until United Way has met certain milestones, as is the case with most of the funding sources.

The largest single source of grant funding in the application is $3.5 million dollars sourced through the Federal Home Loan Bank of Des Moines. In conversation with a relationship manager at that bank, at this time there is no assurance as to how much, if any, funding will be available or when for 2026. The application period for FHLBDM funding has closed for 2025. If the timeline for 2026 follows that of 2025, grant applications will be accepted April 1, 2026 through May 1, 2026, with awards announced December, 2026. This is all contingent on funds availability and United Way's meeting all of the criteria for the grant.

As shown in the Planning and Zoning Commission minutes of June 11, 2025, none of the above mentioned funds have been secured with commitment letters and no timeline was presented for when that might occur.

The application does not include any expenses for ongoing operational costs, such as overhead (taxes, insurance, and utilities), building or yard maintenance, food costs, or even the purchase of the building itself. Insurance requirements alone are, understandably, stringent. Operational costs are not an

allowed usage for grant funds sourced from the Federal Home Loan Bank of Des Moines ($3.5 million) or ARPA ($1 million). The Commission also questioned those expenses, particularly during the first year, prior to any funds being awarded or allocated. All of these expenses will significantly reduce the estimated annual profit cited in the application. The business plan put forth is not complete, viable, or sustainable.

Another concern is the staffing for this facility. A search of CHI St. Alexius, Sanford Health, Heartview, and Sunrise Youth Bureau in Dickinson shows listings of 100+ job openings. This United Way facility will be competing with these facilities and numerous other businesses in Dickinson for clinical, medical, security, maintenance, kitchen, and administrative support, at the very least. I also have concerns about the staffing numbers presented in the application. According to North Dakota regulation and policy for behavioral health treatment, high intensity inpatient (Level 3.5) facilities must provide onsite twenty-four hour per day clinical staffing (document attached). No overnight clinical staff is scheduled or budgeted for in the application. The application projects 32 inpatients at Level 3.5 at full capacity. The North Dakota Department of Health and Human Services Community Connect, which is listed as a funding source in the application, states that a full-time care coordinator can serve 20-25 participants per day (document attached). This business plan does not include staffing in the numbers or of the qualifications required by state regulations. The application proposes 1 overnight staff at half capacity and 2 overnight staff at full capacity. Those numbers are not adequate to provide security and intake staff alone. There is also no medical staffing whatsoever listed in the application. There will be a need for medical staff to administer medication and to handle any medical emergencies twenty-four hours per day. Again, this application is not complete, viable, or sustainable as presented.

All of this leads to the crux of this matter, which is the safety of the Dickinson community. The application references a perimeter fence to provide some security. We have since been told that the plan now is to place a security fence on the north side of the property and to utilize an existing fence to the west as a security measure. Fencing two sides of a four-sided area does not provide security, and the west fence is not on the Evergreen property, but on ours, and is a privacy fence much like what most of you have at your residences. It does not provide a secure barrier between the properties. Dickinson Municipal Code requires a 20-foot landscape barrier between properties when one property has a higher zoning classification. The application does not address that requirement.

The issue of increased traffic has been brought up at Planning and Zoning. According to figures I received from the City Engineering Department, traffic counts at the intersection of Highway 22 and 21st Street West, just one block from the Evergreen building, total 8,490 vehicles per day eastbound from 21st Street West. These are vehicles that pass by the Evergreen building daily. The counts for the rest of the intersection are 6,995 vehicles per day westbound from 21st Street West, 10,455 northbound on Highway 22, and 13,930 southbound on Highway 22. These counts will go up, as will the pedestrian traffic, if this facility goes forward. The pedestrian traffic will increase considerably. We were told at the Planning and Zoning Commission meeting May 14, 2025, that only about 10% of the residents will have motor vehicles. So, 90% of the inpatients, transitional housing residents, and homeless will add to the foot traffic at various times during the day and night. Add to this the motorized vehicles belonging to staff, outpatients, the House of Manna staff and those dropping off or picking up items, and staff from other agencies coming and going to provide services, and the potential for unsafe conditions increases, not only for our neighborhood, but for everyone in Dickinson who finds him/herself on 21st Street West, including emergency vehicles, which use this corridor on a daily basis now that the Public Safety Center is located at 21st Street West and State Avenue. Dickinson hopes to benefit through increased tourism from the opening of the Theodore Roosevelt Presidential Library July, 2026, which will come with increased traffic. Much of that new

traffic will end up on 21st Street West, since it is a main transportation corridor for Dickinson located near restaurants, hotels, and retail businesses. Dickinson can, and will, plan for that contingency, but should the added burden of pedestrian and foot traffic generated by this facility have to be an additional consideration? All of the residents in this facility cannot feasibly be confined 24/7. Dickinson residents and visitors coming from other parts of the state and country will pass by the Evergreen building daily. The image they get of our community should be considered.

We have been told, more than once, that there will be no sex offenders in the property. There is absolutely no way to monitor or to control that in the area designated as a homeless shelter, since no identification is required. That situation can certainly occur, even in a high-barrier access facility. There will be convicted criminals in other parts of the building. Both the application and testimony at the meetings have cited that this facility will provide an alternative to incarceration. Someone who would typically be sentenced to prison or jail will, instead, be housed in this building. In conversation with the Center for Opportunity, Bismarck United Way's homeless shelter, I learned that requirements for admission include a breathalyzer, drug test, and Covid test. Those admitted are searched for weapons, drugs, and alcohol. The only animals allowed are registered service animals. No one is allowed to bring in any bedding, due to concerns about lice and other parasites. Not one of these safety protocols in in place for the Dickinson shelter. The House Rules and Regulations for the homeless shelter, as outlined in the application, state that sobriety is not a prerequisite for entry. Possession of drugs or alcohol is not permitted, but such possession alone is not reason for involuntary exit. Pets are allowed, although there are no provisions for kenneling or grooming. I assume that the animal would be housed in the room with the resident and, depending on the temperament of the animal, could pose a threat to staff, visitors, and other residents, along with the neighborhood, if it is not contained. Testimony at Planning and Zoning indicated that visitors would not be allowed. However, the application states that visitors are, in fact, allowed in common areas between 9:00 a.m. and 9:00 p.m., so there is no way to project how many people will be in the facility at any one time and to, subsequently, provide adequate security. A considerable number of residents will be coming and going at all times, day or night. Once a resident steps foot off the property, there is no supervision, no rules or regulations, no behavioral consequences. Anyone can trespass, panhandle, verbally or physically accost another, or violate any city ordinances. This building is located less than two blocks from Kostelecky Park, so it is conceivable that residents will gravitate there, especially during temperate times of the year. A considerable number of children are present there throughout the day. I have accompanied my great niece there on numerous occasions. Having adult strangers there could certainly make those in the neighborhood uneasy and hesitant to use that area due to safety concerns.

In light of so many recent tragedies, communities across the country, coast to coast, are expending considerable time, energy, and money to make their cities and neighborhoods safer. I am at a loss to understand why anyone would expose any citizen to even the remotest possibility that any neighborhood could become less safe. A sense of neighborhood, knowing that neighbors are watching out for each other, feeling safe gathering in backyards for a neighborhood event, or even just taking a walk around the block are reasons that Dickinson natives return, to raise families in a safe, neighborly environment. They also make for safe neighborhoods for all citizens in any community. This is the Dickinson I want to see preserved. I have been accused, both publicly and privately, of lacking compassion and of behaving in a non-Christian manner, both of which are untrue and unfounded. We have also been accused of NIMBYism. I can assure you that I would be as adamantly opposed to this facility in any other residential neighborhood in Dickinson. I am not opposed to treating alcohol and drug addiction or mental health issues or getting the homeless off the streets or providing a place for those in need to get clothing and supplies. I am opposed to placing this facility in a residential neighborhood, a fact that seems to be overlooked in much of the discussion. We have been told how

necessary this is for Dickinson, but not how this location has to be the be-all and end-all. Opposing this location will not kill this project. It can be located elsewhere. Placing it in this location will forever change the dynamics of this residential neighborhood, which cannot be located elsewhere.

I cannot speak to the demographics of our entire neighborhood, but I can tell you that among the 14 homeowners whose properties are immediately adjacent to the Evergreen building, we have vulnerable populations, including elderly, children, and combat veterans. I am confident that you will find many of the same populations throughout the rest of our neighborhood. These are our families, our friends, our neighbors and fellow veterans. I can't speak for every one of them, but I can advocate on behalf of them and for all of the citizens of Dickinson who will impacted if this facility is allowed to operate at 2143 6th Avenue West. All of the puzzle pieces are interconnected. If any part of the financial sustainability fails, the staffing fails. If the staffing fails, the safety fails. If the safety fails, Dickinson fails. One of our neighbors likened this business plan to a "house of cards." Pull even one of those cards and the house comes down. This business plan is subject to that possibility on so many levels.

We respectfully ask that you deny this Special Use Permit.

Sincerely,

Jackie Miller

Jackie Miller

4/10

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Ryan Ernst		6/4/25
2)	Daisy Heidt	Daisy Heidt	6-4-25
3)	Tyler Halter	Tyler Halter	6/4/25
4)	Michelle Roquet	Michelle Roquet	6-4-25
5)	Herman Ficek		6-4-25
6)	Kelli Swenson		6-4-25
7)	Matthew Ellerkamp		6-5-25
8)	DAN ZIMMERMAN		6-5-25
9)	JoAnna Zimmerman	JoAnna Zimmerman	6-5-25
10)	~~Corydish~~ CoryAsh	Coryash	6-5-25
11)	Barbara Shockey	Barbara Shockey	6-5-25
12)	TRENTON SHOCKEY		6/5/25

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	Name (Please Print)	Signature	Date
1)	Deanna Miller	Deanna Mille	6/5/25
2)	Terri Eberts	Terri Eberts	6/5/25
3)	NORBERT J. KESSEL	Norbert J Kessel	6-5-25
4)	Willard Stickel	Willard Stickel	6-5-25
5)	Kelsey Wilken	Kelsey Wilken	6-5-25
6)	Janet Buck	Janet Buck	6-5-25
7)	Ryan Mackey	Ryan Mackey	6-5-25
8)	Kali Mackey	Kali Mackey	6-5-25
9)	Gage Gellner	Gage Gellner	6-5-25
10)	Madison Gellner		6-5-25
11)	Kenneth C Zach	Ken Zach	6-5-25
12)	Melodi Zach	Melodi Zach	6-5-25

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	Name (Please Print)	Signature	Date
1)	Jim Ernst	Jim Ernst	6-5-25
2)	MARGARET ERNST Margaret Ernst	Margaret Ernst	6-5-25
3)	Elaine Wanner	ELAINE WANNER	6-5-25
4)	Judy Evans	Judy Evans	6-5-25
5)	Cade Bachand		6-5-25
6)	Flora Warner		6-5-25
7)	Krissy Nyke	Kristen Nyke	6-5-25
8)	Michael J. Kiedrowski	Michael J. Kiedrowski	6-5-25
9)	Kathy L. Kiedrowski	Kathy L. Kiedrowski	6-5-25
10)	BRAYDON CLAUDIO	BSClaudio	6-5-25
11)	Julia Lindsay	julia Jindsay	6-5-25
12)	Daniel Claudio		06/05/2025

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Bryan Dvorak	BrynRDvorak	6925
2)	Ernie Hill	EHill	6-9-25
3)	Anthony Castanon		6-10-25
4)			
5)			
6)			
7)			
8)			
9)			
10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Leon Buckhouse	Leon Buckhouse	06-05-2025
2)	Joyce Rivinius	Joyce Rivinius	06-05-2025
3)	DANA RIVINIUS	Dana Rivinius	06/05/2025
4)	Adam Cozzens	Adam A Cozzens	06-5-25
5)	Michael Schneider	Michael Schneider	6-5-25
6)	Julie Schneider	Julie Schneider	6-5-25
7)	Chris Stockwell	Chris	6-10-25
8)			
9)			
10)			
11)			
12)			

COPIES

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Dana Bird	Dana Bird	6-5-25
2)	Glenda Bird	Glenda Bird	6-5-25
3)	Miki Thompson	Miki Thompson	6-5-25
4)	Nathan Thompson	Nathan Thompson	6-5-25
5)	Sandy Tibor	Sandy Tibor	6-5-25
6)	Floyd Klund	Floyd Klund	6-5-25
7)	Anastasia Tibor	Anastasia Tibor	6/5/25
8)	Alec Sickler	Alec Sickler	6/5/25
9)	Dominic Tibor	Dominic Tibor	6/5/25
10)	Alexis Tibor	Alexis Tibor	6/5/25
11)	Christie N. Tibor	Christie N. Tibor	6-5-25
12)	Aaron Tibor	Aaron Tibor	6-5-25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Stephanie Wahl	Steph Wahl	6-5-25
2)	Nikki Wolahn	Nikki Wolahn	6-5-25
3)	Justin Somerard	Justin Somerard	6-5-25
4)	Susan Semerad	Susan Semerad	6-5-25
5)	Jacob LeBaron	Jacob LeBaron	6-5-25
6)	Michell LeBaron	Michell LeBaron	6-5-25
7)	Nathan Navarro	Nathan Navarro	6-5-25
8)	Gamela Navarro	Gamela Navarro	6-5-25
9)	William Jensen	William Jensen	6-5-25
10)	Kailey Brimmer	Kailey Brimmer	6-5-25
11)	Aimee Kovash	Aimee Kovash	6/5/25
12)	Matt Mitchell	Matt Mitchell	6/5/25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Phyllis Sackman	Phyllis Sackman	6-6-25
2)	Loren Sackman	Loren Sackman	6-5-2025
3)	~~Daniel R Galster~~		
4)	Daniel R Galster	Daniel R Galster	6-5-2025
5)	Lori Galster	Lori Galster	6-5-2025
6)	D. Michelle Allerdings	D Michelle Allerdings	6-5-2025
7)	Kendall Allerdings	Kendall Allerdings	6/5/2025
8)	Lynn + Lynette Kent	Lynn Kent	6/5-2025
9)	Lynette Kent	Lynette Kent	6-5-25
10)	DEAN M Lutz	Dean M Lutz	6-5-25
11)	Heidi Medina	Heidi Medina	6/5/25
12)	Jeffrey J Medina	Jeffrey J Medina	6/5/25

Community Petition Opposing
Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Paul Knopik		6/5/25
2)	Brandy Knopik	Brandy Knopik	6/5/25
3)		Sylvie Hovick	6/5/25
4)	Sarah Reis	Sarah Reis	6-5-25
5)	Shyenne Hovick		6.5.25
6)	Carla Shypkoski	Carla Shypkoski	6-5-25
7)	Jayden Ewoniuk		6-5-25
8)	Virgie Horton		6.5.25
9)	Julie Zavalney	Julie Zavalney	6-6-25
10)	Bobbi Jo Helgeson	Bobbi Jo Helgeson	6-6-25
11)	Claudette Franchuk		6/6/25
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Bruce Vigesaa 835 20th St W Dickinson	Bruce Vigesaa	6-6-25
2)	Irene Nelson 835 20th St W Dickinson	Irene Nelson	6-6-25
3)	Stephanie Steffan 860 20th Street West Dickinson ND 58601	Stephanie Steffan	6-6-2025
4)	Gordon Steffan 860 20th Street West Dickinson ND 58601	Gordon V. Steffan	6-6-2025
5)	Alyssa Stebleton 839 9th Ave W Dickinson, ND 58601	Alyssa Stebleton	6-6-2025
6)	Ed Shypkoski 984 23rd St W Dickinson ND 58601	Ed Shypkoski	6-6-2025
7)	Austin Bird 2012 Sierra Commons ND 58601 Dickinson	Austin Bird	6-6-2025
8)	940 23rd St West		6-6-2025
9)	Brayden Bird 931 23rd St W Dickinson	Brayden Bird	6-6-25
10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Whitney Levenberger	Whitney Levenberger	6-6-25
2)	Tobias L. Stroh	Tobias L Stroh	6-6-25
3)	Patrick Cassezza	Patrick Cassezza	6-6-25
4)	Lauren Cassezza	Lauren Cassezza	6-6-25
5)			
6)			
7)			
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10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Signature		Date
1)	Samuel Stockert	Samuel Stockert	6-03-25
2)	Bud Pauley	Bud Pauley	6-3-25
3)	Judy Tibbetts Pauley	Judy Tibbetts Pauley	6.3.25
4)		Brian Ott	6-4-25
5)	Russ Nichols	Russ Nichols	6-4-25
6)		Jonathan Williamson	6-4-25
7)	Melissa Stockert		6-4-2025
8)	Noah Wilhelm	Noah Wilhelm	6-6-2025
9)		McKenzie Wilhelm	6-6-25
10)	Khia Wilhelm	Khia Wilhelm	6/6/25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Signature		Date
1)		Dustin Wilhelm	6-3-2025
2)	Aunilca wilhelm	Aunilca wilhelm	6-3-2025
3)		Keith McCarty	6-3-2025
4)		WESTON PACHL	6/4/25
5)		Bryce Schneider	6-6-25
6)		ALEX MAGNUSON	6-6-25
7)		Jordan Struck	6-6-25
8)		Monica Struck	6-6-25
9)	Cody Rosenboom		6-6-25
10)	Samantha Rosenboom		6-6-25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Derald A. Payn	Derald A. Payne	6/6/2025
2)	Diane Randa	DIANE RANDA	6/7/25
3)	MARIONN FERDERER	Marionn Ferderer	6/7/25
4)	ROBERT Jesch	Robert Jesch	6/7/25
5)	Alexius Miller	Alexius Miller	6/7/25
6)	Nasarita Cramer	Nasarita Cramer	6/7/25
7)	Danielle Schmalenberger	D Schmalenberger	6/9/2025
8)	Roberta ROSS	Roberta Ross	6-9-25
9)	Jeremy Wood	Jery Wood	6-9-25
10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

Signature **Date**

1) Mindy Zimmerman 3746th St SW Dickinson ND 6-7-25
2) Rodney Zimmerman 379 6th St sw Dickinson ND 6-7-25
3) William D Murphy 844-10th Ave W DICKINSON NDAK 6-7-25
4) Sue Roller 584 19th Ave. West; Dickinson, ND 6-9-2
5) John Roller 584 19th Av. W. Dickinson ND 6-9-25
6) [signature] 2079 6th Ave West Dickinson, ND 6-9-25
7) [signature] 2079 6th Ave West Dickinson ND 6-9-25
8) [signature] 2273 3rd Ave West Dickinson ND 6/9/25
9) [signature]
10)

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Bruce Koppinger	Bruce Koppinger	6-4-25
2)	Russell Weber	Russell Weber	6-4-25
3)	Ken Volesky	Kenneth Volesky	6-4-25
4)	Stewart Stenberg	Stewart Stenberg	6-4-25
5)	Judy Stenberg	Judy Stenberg	6-4-25
6)	Tabitha Koppinger	Tabitha	6-4-25
7)	Troy Koppinger		6-4-25
8)	Linda Dvorak	Linda Dvorak	6-4-25
9)	Randy Mischel	Randy	6-4-25
10)	Andrew Braun	Andrew Braun	6-4-25
11)	Jessie Love		6-4-25
12)	Teresa Austin	Teresa Austin	6-4-25

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Johnathon Griffith	Johnathon Griffith	6-4-25
2)	Cassandra V. Weyrauch	Cassandra V. Weyrauch	6-4-25
3)	Moya Doll	Moya Doll	6-4-25
4)	Ryan W. Koffes	Ryan W. Koffes	6-4-25
5)	Linda Mosbrucker	Linda Mosbrucker	
6)	Christa Loker	Christa Loker	6-4-25
7)	Desiree Hart	Desiree Hart	6-4-25
8)	Ashley Meredith	Ashley Meredith	6-4-25
9)	Charles Schmalzbauer		6-4-25
10)	Shelly Koppinger	Shelly Koppinger	6-4-25
11)	Norene Kessel	Norene Kessel	6-5-2025
12)	Tim Kessel	Tim Kessel	6-5-25

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Dee Frank	Dee Frank	6-6-25
2)	Cindy Koffler	Cindy Koffler	6-6-25
3)	DEB WEIR	Deb Weir	6-6-25
4)	Gery Smith	Gery Smith	6-6-25
5)	Kim Takle	Kim Takle	6-6-25
6)	Julie Binstadt	Julie Binstadt	6-6-25
7)	Matt Meyer	Matt Meyer	6-6-25
8)	Robert Klym	Robert Klym	6-7-25
9)	Wanda Klym	Wanda Klym	6-7-25
10)	Brian Alexander	Brian Alexander	6-7-25
11)	Julie Alexander	Julie Alexander	6-7-25
12)	JOAN Murphy	Joan Murphy	6-7-25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Juanita Koppinger	Juanita Koppinger	6-5-25
2)	Janelle Ficek	Janelle Ficek	6-5-25
3)	Dana Wilson	Dana Wilson	6/5/25
4)	Anne Ficek	Anne Ficek	6/5/25
5)	Kaden Ficek		6/5/25
6)	Mikael Steier		6/6/25
7)	Jordan Braun		6/6/25
8)	Cody Hintz		6/6/25
9)	Dion Gefre		6/6/25
10)	Mitch Krebs		6/6/25
11)	Eric Bruner		6/8/25
12)	Marie Bruner	Marie Bruner	6/8/25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Jackie Miller	Jackie Miller	6/5/25
2)	Gene Miller	Gene Miller	6/5/25
3)	Shiloh Cotrey Breaux	Shiloh Cotrey Breaux	6/5/25
4)	CHRIS JAURIGUE	Chris Jaurigue	6-5-25
5)	Mary Fitterer	Mary Fitterer	6-5-25
6)	Cheryl Tibor	Cheryl Tibor	6/5/25
7)	Matthew Kostelecky	Matthew Kostelecky	6/5/2025
8)	Ronald Gillespie		6/5/2025
9)	Brenda Berg	Brenda Berg	6/5/2025
10)	Michael Theesen		6/5/2025
11)	Tony Reep		6/5/25
12)	Amanda Hecker	Amanda Hecker	6/5/25

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Nina Wolfinger	Nina Wolfinger	6-5-25
2)	Tucker Namenuk	Tucker Namenuk	6-5-25
3)	Mary Beth Namenuk	Mary Beth Namenuk	6-5-25
4)	Tim Namenuk	Tim Namenuk	6/5/2025
5)	Jason Bruner	Jason Bruner	6-8-25
6)			
7)			
8)			
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12)			

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Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Chelsey Hanson	Chelsey Hanson	6-3-25
2)	Kira Irons	Kira Irons	6-4-25
3)	Jennifer Ellerkamp	Jennifer Ellerkamp	6/4/25
4)	Lexi Hauck	Lexi Hauck	6/4/25
5)	Katelyn Steiner	Katelyn Steiner	6/4/25
6)	Tara Caudle	Tara Caudle	6/4/25
7)	Pam Kolling	Pam Kolling	6-4-25
8)	Kelsy Birch	Kelsy Birch	6-4-25
9)	Marvin M. Eberts	Marvin M. Eberts	6.4.25
10)	Natashia Cushman	Natashia Cushman	6-4-2025
11)	Elissa Normoyle	Elissa Normoyle	6-9-2025
12)	Jamie Pavratsky	Jamie Pavratsky	6-9-2025

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Johanna Winkels	Johanna Winkels	6/4/25
2)	Heather Badinger	Heather Badinger	6/4/25
3)	Elli Bloom	Elli Bloom	6/4/25
4)	Tiffany Farnsworth	Tiffany Farnsworth	6/9/2025
5)	Arabella Privratsky	Arabella Privratsky	6/9/2025
6)	Jason Privratsky		6-9-25
7)	Jaden Wanner	Jaden Wanner	6-10-25
8)			
9)			
10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Name (Please Print)	Signature	Date
1)	Alyssa Steier	Alyssa Steier	6/4/2025
2)	Justin Steier		6/4/2025
3)	Cyndee Egeness	Cyndee Egeness	6/6/2025
4)	Kay Hovdl	Kay Hovdl	June 6th 2025
5)	Kevin Hovdl	Kevin Hovdl	6-6-25
6)			
7)			
8)			
9)			
10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Signature		Date
1)		Christian Standley	6-5-25
2)		Jim Becker	6-5-25
3)		Jorden Berger	6-5-25
4)		Cindy Hinger	6-5-25
5)		Deb Daby	6-5-25
6)		Tonya Hinge	6-5-25
7)		Robert Robbins	6-5-25
8)		Chris Dolnar	6-5-25
9)		Tamara Schalesky	6-5-25
10)		Nicholas Reed	6-5-25

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Signature		Date
1)		LANGDON GANLEY	6/5/25
2)		Samuel Schleaker	6-05-25
3)		JONATHAN BOSOET	6.6.25
4)		Matthew Crowe	6.6.25
5)		Andy Hamilton	6.6.25
6)		Mark Bradt	6-6-25
7)		Daniell J Snyder	6-6-25
8)		James L. Daigle	6-6-25
9)		Dylan Ridl	6.6.25
10)		Keith Ridl	6.6.25

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Signature		Date
1)	Barry Burgess	643 26th St W	6-9-25
2)	Dolores Fallen	629 26th St W	6-9-25
3)	Richard Fallen	629 26th St W	6-9-25
4)	Carrie Berges	643 26th St. W	6-9-25
5)	Rainy Main	Level 26th St W	6/9/25
6)	Damin Langenbach	Level 26th STW	6.9.25
7)	Julia Ewonius	685-26th St W	6.9.25
8)	Laurence Ewonius	685-26th St. W. Dickinson, ND	6-9-25
9)	Dale M Miller	690 26 st West Dickinson, ND	6.9.25
10)	Levi Tysver	729 26th St West	Dickinson, ND

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6th Ave West.

	Signature		Date
1)	Dorothy Ridl	Dorothy Ridl	6-7-25
2)	Susette Ridl	Susette Ridl	6-7-25
3)	Germaine Curn	Germaine Curn	6/8/25
4)	Laurie Ridl	Laurie Ridl	6-8-25
5)	Kurt Ridl	Kurt Ridl	6-8-25
6)	Laurie Heinert	Laurie Heinert	6-8-25
7)	Kevin Heinert	Kevin Heinert	6-8-25
8)	Bob Curn	Bob Curn	6-8-25
9)		Greg Lefor	6-8-25
10)			

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Signature		Date
1)		Colt Parson	6/7/25
2)		Mohammed	6-9-25
3)		MICHAEL SANDERS	06/09/25
4)	Cheryl Kohler	Cheryl Kohler	6/9/25
5)		GARY KOHLER	6/9/25
6)			
7)			
8)			
9)			
10)			

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Cordell Kolar		6-5-2025
2)	Tammy Jorgenson		6-5-2025
3)	Justin Messer		6-5 2025
4)	Kristy Messer		6/5/2025
5)	Ariel Doll		6/5/2025
6)	Paula Laegering		6-5-25
7)	Tim N. Laegering		6/5/25
8)	Ron Urlacher		6/8/25
9)	LaVonne Goetsch		
10)	LaVonne Goetsch		6-5-25
11)	Eric Bernhardt		6-5-25
12)	Darlene Schmitt		6/5-25

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Miguel Delatorre		6-6-25
2)	Cory Dichman		6-6-25
3)	Chris DeSharo		6-6-25
4)	Cameron Brown		6-7-25
5)	Elaine Lindemann		6-8-25
6)	Linsey Sedler		6.8.25
7)	Michelle Palmer		6-8-25
8)	Katie Krafft		6/8/25
9)	Sam Langsven		6-8-25
10)	Alicia Kenney		6-8-25
11)	Robert Lemardson		6-8-25
12)	Emilio Casarez		6-8-25

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Brandon Jahner	Brandon Jahner	06-05-25
2)	Pete Schmitt	Peter Schmitt	6-5-25
3)	Judy Schoch	Judy Schoch	6-5-25
4)	OSCAR Gonzalez		6-5-25
5)	Jacob Kosmowski		6-5-25
6)	Dale Aman	Dale Aman	6-6-25
7)	Richard Boehme		6-6-25
8)	Kyle Gilbert		6-6-25
9)	David McCorkle	David McCorkle	6-6-25
10)	Richard Wolf		6-6-25
11)	Maira A. Posada		6-6-25
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

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	Name (Please Print)	Signature	Date
1)	Jacob Wohlers		6-8-25
2)	Mike Merlo		6-8-25
3)	Amber Burnett		6.8.25
4)	Abel Kidane		6-8-25
5)	Lindsay Bogner		6-8-25
6)			
7)			
8)			
9)			
10)			
11)			
12)			

Community Petition Opposing Special Use Permit #SUP-002-2025

We, the undersigned residents and stakeholders in Dickinson, respectfully submit this petition to formally oppose the approval of the Special Use Permit #SUP-002-2025, which seeks to authorize the operation of a group living facility including a homeless shelter at former Evergreen Assisted Living Facility, 2143 6[th] Ave West.

	Name (Please Print)	Signature	Date
1)	Neisha Richard	Neisha Richard	06-07-25
2)	Marshall Melchior		06-07-25
3)	Jessica O'Brien	Jessica O'Brien	6-7-25
4)	Allan Richard	Allan Richard	6-7-25
5)	Neil O'Brien	Neil O'Brien	6.7.25
6)	Brendin Monge		6-7-25
7)	Lori Shypkoski	Lori Shypkoski	6-7-25
8)		Dustin Richard	6-7-25
9)			
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	Name (Please Print)	Signature	Date
1)	Eric T. Mines		6.6.25
2)	Tami Mines		6.6.25
3)	Tanner Lewis		6.6.25
4)	Brett Braunagel		6-6-25
5)	Daniel Anderson		6-6-25
6)	Lucas Vernon		6-6-25
7)	Trista Fisher	Trista Fisher	6-6-25
8)	Maranda Dworshak	Maranda Dworshak	6.6.25
9)	Marinna Marsh		6-6-25
(30)	Gabe Dworshak		
10)	Gabe Dworshak	Gabe Dworshak	6-6-25
11)	Maxsonn Marsh		6-6-25
12)	Chris Vernon		6.7.25

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	Name (Please Print)	Signature	Date
1)	Erin Stucksrud	Erin Stucksrud	6-4-25
2)	TeJay Hacket	TeJay Hacket	6-8-25
3)	Noah Barnett	Noah Barnett	6-8-25
4)	Jackie Whaley	Jackie Whaley	6-8-2025
5)	Ryan Baxter	Ryan Baxter	6-9-25
6)	Adrian Stuckey	Adrian Stuckey	6/9/25
7)	Joe Gentilini	Joe Gentilini	6/10/25
8)	John Stuckey	John Stuckey	6/10/25
9)			
10)			
11)			
12)			

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	Name (Please Print)	Signature	Date
1)	Edna Keller	Edna Keller	6-8-25
2)	Sydney Hegge	Sydney Hegge	6-8-25
3)			
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	Signature		Date
1)	Greg Timmerman	1120 North Dr.	6-10-25
2)			
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	Name (Please Print)	Signature	Date
1)	Roberto Volesky	Roberto Volesky	6-5-25
2)			
3)			
4)			
5)			
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8)			
9)			
10)			
11)			
12)			

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	Signature		Date
1)	[signature]	906 29th St. W Dickinson	6/8/25
2)	Duffield Davidson	887 29th St West Dickinson, 58601	6-8-25
3)	[signature]	Carla Donelson 887 29th St W Dickinson ND	6-8-2
4)	[signature]	922 29th st. W Dickinson ND	6-8-25
5)	Kristy Lemaschy	922 29th St. W Dickinson, N	6-8-25
6)	Cody Metzger	906 29th St W Dickinson 5860	6/8/25 6/8/
7)	Crystal Montagner	906 29th St W Dickinson, ND 58	
8)			
9)			
10)			

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Signature **Date**

1) Claud Paivnatsky 929-26th ST West June-9-2025
2) [illegible] 911-26th St. West June 9-2025
3) Helen M. Zibolski 920 26th St. W. June 9-2025
4) Kathy M. Wild 920 26th St W June 9, 2025
5) Audrey Charchenko 708 26th St W June 9, 2025
6) Jay Wanner [illegible], 27th ST W - June 10, 2025
7) _____
8) _____
9) _____
10) _____

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	Signature		Date
1)	605-514-3842		
2)	Krystal Mann	701 26th St W 701.590.9593	6-6-25
3)			
4)			
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	Signature		Date
1)	Joshua L Tysver	729 26th St W	6Jun25
2)	Robert Preston	728 26th St W	6th June 25
3)	Amy Tysver	729 26th St W	9-June 25
4)	Richard Rumpakis	708 26th St W	5-10-25
5)			
6)			
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	Signature	Date
1)	Alex Jacob Veitz	6-8-25
2)	Alexandra K Veitz	6-8-25
3)		6-8-25
4)		6/8/2025
5)		6-8-25
6)		6-8-25
7)		6.8.25
8)		6.8.25
9)		6/8/25
10)		

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	Name (Please Print)	Signature	Date
1)	Sheyenne Haugeberg	Sheyenne Haugeberg	7-11-25
2)	Cheryl Bruner	Cheryl Bruner	8-19-25
3)	Vinetta Wandler	Vinetta Wandler	8-20-25
4)			
5)			
6)			
7)			
8)			
9)			
10)			
11)			
12)			

From: Dickinson ND
To: Sylvia Miller
Subject: United Way Shelter
Date: Tuesday, June 10, 2025 10:56:57 AM

Name: Miki Thompson
Email: nateandmiki@gmail.com

Message: Planning & Zoning Commissioners My name is Miki Thompson. I live on 22nd near the site of the new “temporary” homeless shelter. I attended the last zoning meeting and also the special informational meeting ran by Tracey Tooz and Dakota Gant that was a stipulation in order to get their special use permit approved. I attended the informational meeting with an open mind and to find out more information as to the facility they were bringing into my neighborhood. Unfortunately I was unable to get very many questions answered at that meeting. It was a very eye-opening meeting regarding the thoughts the agencies had about the neighborhood and its residents that they are going to work beside. The hard questions were brought up and unfortunately answered with disdain, contempt, or just plain rudeness. Instead of the reassurance residents sought, we were met with sneering comments and unprofessional attitudes. I personally had to email Dakota with questions because the meeting got out of control many times. I am including those emails in this letter. I can tell you this. This venture will only work if there is respect for the residents and businesses in this neighborhood. The people who already live and work here have the most to lose in this situation. And we do need to acknowledge that homeless shelters have horrible reputations for a reason. The residents do deserve respect and patience. This is their home. We have worked hard to make this a desirable place to live. The agencies and investors involved need to remember that this facility quite literally looks into the backyard of the condos next door. This isn’t a lack of compassion on the residents part. It is them protecting the safety, health, and comfort of the place we live and call home. And that is now that is being threatened. I do not know of any American that would not fight to maintain that! This will change the area forever. We are being railroaded by this, and at the same time being told it is all going to be puppies and rainbows. When we inquire about the cons of this moving to our neighborhood, we are met with rudeness and honestly, gaslighting. The programs that fund this are at risk of being cut by our current presidential administration. Our governor who sent a representative to speak for this facility at the last meeting, just vetoed 35 million dollars for housing assistance. We are being told no tax money is being used. From what I gathered at the meeting ONLY tax money is being used. It is just coming from our income instead of our property. The individuals that work at this facility get to leave and go home at the end of the day. We have to live here. This is not a decision that should be made rashly or taken lightly. Our city should be prepared. Appropriate zoning needs to be implemented to take on a facility like this. Protective ordinances need to be adopted. Unbiased sources regarding home value and crime rates need to be considered. We need to be proactive, not reactive. I believe all this should be in place before any approvals are made. Use Bismarck and Fargo as examples. Both have growing homeless population, numerous different shelters, and yet they are trying to pass ordinances that should have been done before the first shelter was opened. No panhandling/begging on public roads, no camping on public property, and so on. Bismarck’s United Way is closed during the day due to lack of funding. Forcing that population to wander the streets, causing problems with businesses and residents in that area. KFYR just recently did a report on that very fact. The end of the article was a call out for 250 people to donate $2500 each so they can reopen the shelter during the day. This is only one shelter out of the many in Bismarck. Clearly what is being done is not working. So why imitate that here? One of Fargo’s shelters asked for millions of dollars

during the legislative session from the state, so they can be added to the state budget. It was denied, rightly so. We keep hearing that the city will not be contributing to this. Just because they haven't asked for money yet does not mean the city will not be monetarily affected. Traffic, both pedestrian and vehicle will rise greatly. We have no studies being done or data being gathered as to the effect of the facility on this. Those studies should be done before the zoning is approved. If there is no data on that, then it is up to the United Way and investors to do the studies and provide that assurance and mitigated risk. Especially when they are planning to add the House of Manna. There is only one turn directly into the property from 21st. Other than that you have to take the frontage road from Prairie Ave, in front of residential driveways, or enter from 6th Ave. The traffic from donations alone will be a significant increase. Safety improvements would need to be made. I also want to address the Hope's Landing House in the area. It has been used as an example many times that we already have a shelter in the area. Hope's Landing and an emergency United Way homeless shelter are not comparable. Hope's Landing is a charity onto themselves that does run on donations. Their board has the utmost respect for the surrounding neighborhood. They make sure that property is well maintained and clean. They have so much respect for the neighborhood that they built a separate area in the back to conceal the residents that choose to smoke. They operate so well that many of the people living in the area had no idea that Hope's Landing is there. Also a 10 person transitional living in a house should not be compared to a 13 room emergency shelter. Very different. Maybe we can learn a few things from the way Hope's Landing and their board operates. In conclusion, I ask you to be proactive. To set in place appropriate protections for the city, businesses and residents who have no stake in this venture. The hurried nature of this project is concerning. And we all have been advised not to rush into things in our life. We have time to research this, adapt it to our town and area via appropriate zoning. There is no rush. Taking a step back to do more research is in the best interest of the health, safety, and future of our town. Thank you for your consideration and time on reading my thoughts on the matter. I unfortunately am unable to attend this next meeting due to previously scheduled appointments, but hope to watch later that day. Please have a good week and thank you for your service on this board. Miki Thompson Emailed questions to Dakota: Hello Dakota, Miki Thompson here. We met at the meeting on Wednesday morning. I have some follow up questions and some clarification questions about the shelter that were asked, but got overshadowed by other agencies or citizens responding instead. I have several questions and I think listing them off would be convenient for both of us. 1. In the last month of May Bismarck and Williston have had High Risk Sexual Offenders register as homeless and move into their cities. Would this shelter house an individual that is a sexual offender? Does the shelter have policies and security measures ready to implement that would not only protect the neighborhood around the shelter from these individuals but also the women and children already in the facility? 2. Do you have any data showing that a facility like this has improved or eliminated the homelessness in the areas they have been implemented? 3. An older gentleman at the meeting brought up a rise in crime due to shelters moving into neighborhoods, fearful of letting his daughters walk the neighborhood they live in after the shelter moves in. Unfortunately instead of getting a direct answer to that question, he got a rude response by several people. The question remained unanswered and the reassurance he was seeking was not provided. How would the shelter reassure that the residential neighborhood and businesses nearby would not have to deal with a rising crime rate that is associated with temporary shelters? 4. The issue of property value came up of course. I heard many answers to that in the uproar that question caused at the meeting. The one that was most surprising was that home values would not be affected and will not fall.. Do you know of any data showing that home values rise or stay the same after a shelter moves into the neighborhood? 5. A question now from someone who was not able to attend the meeting and

could not hear the recording properly. As you well know some homeless and transient individuals choose that as their lifestyle. So how will the shelter deal with those individuals that will come to only use the services provided, but still remain outside the facility? Will individuals be required to move into transitional housing or recovery after a certain length of stay at the shelter? Also will they be allowed to actively be under the influence and using while at the shelter? Will illegal drugs be allowed in the temporary shelter? (I believe the gentleman in the first row asked a similar question, but the people behind me were trying to talk over the answer and discussion you were having.) 6. Is it confirmed that the House of Manna is moving into part of the facility? Also, if you are informed or not, how will it be assured that dumping will no longer be tolerated. Unfortunately, the outside of the current facility gets filled will trash. People will just about dump anything. We have thrift stores in our neighborhood that are pristine. They make sure their building and grounds are well taken care of and do not tolerate any dumping. How would House of Manna meet that expectation? 7. You mentioned at the planning and zoning meeting pets are going to be welcome. Are licenses and up to date vaccinations going to be required for pet admittance? Where would the residents with dogs go so the pet can do its business? If there is a certain area, will that area be maintained? I thank you once again for the grace you showed at the meeting. It was an eye opening meeting in many ways for me. I look forward to hearing from you soon! Please have a wonderful weekend and blessings to you and your family! Miki Thompson Hello Miki, 1. Regarding High-Risk Sexual Offenders and Violent Offenders: We are absolutely not accepting high-risk sex offenders or high-risk violent offenders into our facility—period. The safety of the women, children, and all residents inside the facility, as well as the safety of the surrounding neighborhood, is our top priority. In addition to strict intake procedures, including background checks and risk assessments, we are designing the facility with separate, secure areas specifically for women and children. These areas will provide privacy, protection, and peace of mind for our most vulnerable residents. We will also have trained security on site 24/7 and a close working relationship with local law enforcement to help ensure everyone's safety both inside and outside the facility. 2. Data on Impact: While no shelter alone can eliminate homelessness, facilities like this are proven to reduce visible homelessness, increase access to services, and improve long-term housing outcomes when paired with supportive services like case management and recovery programs. I can provide examples that show how a facility like this contributes to a healthier, safer community. I would be happy to send those resources over. - Housing First Model: This approach prioritizes providing permanent housing to individuals experiencing homelessness, followed by supportive services. Studies have shown that: Nine out of ten people remain housed a year after receiving Housing First assistance. Housing First can be three times cheaper than criminalization approaches. The model pays for itself within 1.5 years and can reduce homelessness and government reliance, all while getting people back to work. WikipediaWikipedia+5USICH+5National Low Income Housing Coalition+5 UCLA Study: Research by Elior Cohen at UCLA found that targeted housing assistance to people experiencing homelessness: Reduces the probability of committing a crime by 80%. Increases the probability of reporting employment by 24 percentage points. Lowers the number of emergency department visits by 80%. National Low Income Housing Coalition Systematic Review: A comprehensive review of 43 studies concluded that interventions like high-intensity case management, Housing First, and critical time intervention are more effective than usual services in reducing homelessness and improving housing stability. PMC These findings underscore the effectiveness of structured, supportive housing solutions in not only reducing homelessness but also in enhancing overall community well-being. 3. Crime and Safety Concerns: The gentleman who expressed concern about crime and the safety of his daughters in the neighborhood raised a very valid point, and I want to make sure it is answered directly and respectfully. First and foremost, this facility will

not be housing high-risk sexual offenders, violent offenders, murderers, rapists, or individuals who take advantage of others. That is not who this facility is for. We are housing individuals who are already living in our community, many who are quietly struggling with addiction, mental health challenges, or homelessness. These are people who are asking for help, who want to change their lives but may not know how. This facility is for those who voluntarily choose to be part of a structured program, not for individuals forced in by the system or coming from incarceration. Addiction, alcoholism, and behavioral health issues exist on every street in every town, including ours. The difference with this facility is that we are providing support and accountability within a safe, structured, and supervised environment. That includes 24/7 staff, trained security, secure and separate areas for women and children, and regular collaboration with local law enforcement. Rather than causing crime to rise, facilities like this help reduce it, by removing people from unsafe situations and connecting them with real support. This is about creating solutions, not problems. And we are fully committed to making sure this facility is a positive part of the neighborhood it is in. 4. Property Values: This question has come up in many communities, and understandably so. National data shows that well-managed, service-based shelters and housing programs like ours do not decrease surrounding property values—especially when the property is kept clean, well-secured, and the program is responsibly managed. In some cases, values remain stable or even rise due to community investment and improvement in social conditions. I can share specific studies upon request. - Concerns about property values are completely understandable, and I want to be transparent and data-driven in responding to this. Multiple studies have shown that well-managed supportive housing and shelter facilities do not lower property values—and in some cases, property values have actually increased. For example, a study conducted by the NYU Furman Center in New York City found that property values in neighborhoods with supportive housing increased at similar or even greater rates than those without such housing. The key factor was proper management, community engagement, and strong operational standards (Furman Center, 2008). In Minneapolis, a study on affordable and supportive housing developments showed no negative impact on surrounding property values, and in several cases, modest increases were observed in adjacent neighborhoods (Family Housing Fund, 2000). Additionally, a report by Enterprise Community Partners found that investing in affordable and supportive housing often stabilizes and improves neighborhoods, especially when combined with services like job support, addiction treatment, and mental health care (Enterprise Community Partners, 2014). Our facility is being designed with these same principles in mind: it will be clean, well-maintained, secured, and structured with safety and support as top priorities. We believe this project will contribute to a healthier, more stable community—one where fewer people are living on the streets, fewer emergency services are needed, and more individuals are on a path to recovery and independence. 5. Individuals Who Decline Services: Our program is designed to be far more than just a place to sleep—it is built to help individuals take real, lasting steps toward a better life. People coming into this facility are doing so voluntarily. They are not being forced or court-ordered to be here. They have made the choice to seek help, which is a powerful first step. When someone wants to be there, and when they are provided with the right support, the odds of lasting success increase dramatically. We will have clear policies in place that limit the length of stay in emergency shelter, with the goal of moving individuals into transitional housing, treatment programs, or permanent housing as quickly and appropriately as possible. Every person will be connected with a dedicated case manager who will work with them on individualized plans for recovery, stability, and long-term housing. Although we believe in a low-barrier approach to entry—meaning we do not turn people away just because they are struggling—we will not tolerate drug use or illegal activity within the facility. If someone is actively using in a way that puts others at risk, they will be asked to leave and referred to appropriate services. Our focus is on

creating a supportive, structured, and safe environment that respects both the individuals inside and the surrounding community. 6. House of Manna Concerns: Yes, House of Manna is planning to occupy a portion of the new facility. I want to acknowledge that I fully understand the concerns raised about its relocation—particularly around issues like increased traffic, drop-off dumping, or changes to the appearance of the property. These are valid concerns, and I have had open and ongoing conversations with House of Manna's leadership to ensure we are aligned on maintaining the highest standards of cleanliness, order, and respect for the surrounding neighborhood. We will have security cameras and enforcement policies in place to strictly prohibit illegal dumping and to maintain a clean and welcoming exterior. House of Manna, like United Way Dickinson, is committed to being a good neighbor. That said, we also recognize the importance of listening to the community. If, after further evaluation and input from residents, it becomes clear that moving House of Manna into the new facility would not be in the best interest of the surrounding area—due to traffic flow, misuse of donation areas, or any other disruption—then they will remain at their current location. Our priority is to build a facility that lifts the community up, not one that creates added stress or frustration for those who live and work nearby. 7. Pets at the Shelter: Yes, we do plan to allow pets at the facility because we recognize that many individuals experiencing homelessness will not seek shelter if it means leaving their animals behind. However, we will have strict policies in place to ensure that pet ownership is managed responsibly and in full alignment with local laws. All pets will be required to be up to date on vaccinations, licensed, and kept on a leash at all times while on the property. We will follow every pet-related ordinance and law currently in place in our community. In addition, there will be a designated pet area on-site for walking and bathroom needs, and this space will be routinely maintained to ensure cleanliness and safety for all residents and visitors. Our goal is to make the shelter welcoming while maintaining structure, hygiene, and respect for all individuals—both residents and neighbors. In Conclusion: United Way Dickinson is fully committed to building a facility that not only meets the urgent needs of those experiencing homelessness, addiction, and mental health challenges—but also honors and protects the surrounding community. We are not doing this in isolation; we are doing this with the community. If there are ideas, suggestions, or conditions that you believe would strengthen the safety and success of this facility, I genuinely welcome your input. I am fully committed to working hand-in-hand with residents, local leaders, and stakeholders to ensure that this becomes the safest, most effective, and most respected facility of its kind in North Dakota. The need is real, and it is here. But with the right approach, we can be part of a solution that uplifts both the individuals we serve and the neighborhoods we serve within. Please do not hesitate to reach out. I am here, I am listening, and I am ready to work together. Thanks, Dakota Gant Executive Director, United Way Dickinson

Federal funding cuts to North Dakota agencies total $100M so far, analysis shows

Lawmakers also watching state impact of 'big, beautiful bill'

BY: **MICHAEL ACHTERLING AND AMY DALRYMPLE** - JUNE 26, 2025 5:32 PM

At least $100 million in federal grants have been canceled for North Dakota state agencies under the Trump administration so far, according to an analysis presented Thursday to state legislative leaders.

may not be a complete picture of the state impact, but it's the first time such a list has been compiled since the Department

of Government Efficiency began cutting costs.

"It is constantly changing and no guarantee that it is comprehensive," Grant Gader, fiscal analyst for Legislative Council, said during a meeting of the Legislative Management Committee.

Health agencies scramble as North Dakota loses federal grants

Some North Dakota health agencies are trying to adjust to the sudden loss of federal funding. The North Dakota Department of Health and Human Services learned last week it lost about $3.2 million in federal funding for substance-use treatment and mental health programs after block grants were rescinded by a federal agency. In an evening ...

North Dakota Monitor

The state Department of Health and Human Services has seen the bulk of the federal funding cuts with 12 grants that were

.

The agency lost about $69.5 million from the Centers for Disease Control and Prevention that was awarded for the prevention and control of emerging infectious diseases, vaccines for children and grants to address COVID-19 health disparities for underserved populations.

Another $6.3 million in grants to address mental health and substance abuse also was canceled.

Those funding cuts have affected public health agencies and other organizations statewide.

The next largest cut was the loss of about $20 million in that were designated for various North Dakota infrastructure projects. Lawmakers during the session of about $9.7

million to fund wastewater projects in two communities after the grants were canceled.

The analysis, which Gader said comes from federal sources, shows about $8 million has been canceled for various state agencies as of this month, including:

- $4.5 million to the state for digital equity planning and capacity
- $2 million for the University of North Dakota for a school safety grant
- $990,000 for the Department of Environmental Quality for radon awareness, testing and mitigation to reduce radon impacts to low-income homes
- $580,000 to the Department of Agriculture for local food purchase agreements
- $105,000 National Institute of Health grant to UND for an undergraduate training initiative

Gader said his analysis does not include federal grants awarded directly to local agencies.

Also this week, the Budget Section of the Legislature approved spending nearly $190,000 in contingency funds to cover an education-related grant that was no longer available after the funds had been spent.

The dollars were part of Governor's Emergency Education Relief funding authorized by Congress through the COVID-19 stimulus package. It supported initiatives such as the North Dakota Commission on Juvenile Justice and the Teacher Retention and Recruitment Task Force.

The deadline to spend the funds was extended through March, but the state was notified in March that the funds were not available, said Joe Morrissette, director of the Office of Management and Budget.

"We're somewhat of a victim here of the federal Department of Government Efficiency efforts," he said.

Morrissette told lawmakers Thursday that staff tried repeatedly to get in touch with the U.S. Department of Education to inquire about the grant, but they usually received responses that the employee no longer worked at the department.

"So, we have not gotten any resolution from the feds on this and as we get close to the end of the biennium now, we're a little bit stuck in how we handle this," Morrissette said.

Lawmakers on Thursday asked the Office of Management and Budget to also start tracking federal funding cuts. There's a possibility lawmakers could reconvene in a special session to consider state funding to replace lost federal dollars.

"We're going to need a big picture," said Senate Minority Leader Kathy Hogan, D-Fargo.

Hogan also asked legislative staff to research more details about the impact of the funding cuts.

"If you cut $75 million, somebody's going to be impacted by that," Hogan said. "And I don't think we know exactly who that is yet."

Lawmakers also are preparing for a state impact from the "big, beautiful bill" under consideration in Congress.

North Dakota could lose about $1.4 billion in federal Medicaid funding over 10 years, if the U.S. House version of the legislation is signed into law, according to a Legislative Council presented Thursday. Medicaid enrollment in North Dakota would be reduced

by an estimated 18% by 2034, with some of the reduction attributed to mandatory work requirements.

The memo analyzed reports issued on the bill by the Congressional Budget Office and the Kaiser Family Foundation. The analysis does not take into account changes to the bill as it's being

.

The bill as approved by the House also would force states to contribute to a cost-sharing formula for the Supplemental Nutrition Assistance Program beginning in 2028. Under current law, the federal government pays the benefits for the program and states only cover the program's administrative costs.

The North Dakota impact of that legislation is unclear as the details are still being debated. Legislative Council projects that the state would have to pay an additional $18 million every two years to administer the program. However, that doesn't take into account changes to the program that may require additional staff to implement.

Donna Aukland, chief financial officer for the state Department of Health and Human Services, told lawmakers the agency may have to hire additional people or delay other work to accommodate the new eligibility requirements for federal programs.

Lawmakers saved six legislative days of the 80-day limit in case they need to reconvene to address impacts of federal funding cuts.

"This is something we need to keep our eye on," Senate Majority Leader David Hogue, R-Minot, said. "I suspect when the final 'big, beautiful bill' project emerges, there will be more updates."

Mary Steurer contributed to this report.

SUPPORT

North Dakota Legislative Council

Prepared for the Legislative Management
LC# 27.9019.01000
June 2025

PROPOSED FEDERAL FUNDING REDUCTIONS AND RESCISSIONS

This memorandum provides an analysis of the potential impact of proposed funding reductions included in 2025 House of Representatives Bill No. 1, the One Big Beautiful Bill Act, as well as the estimated impact of recent federal funding rescissions on the state of North Dakota.

ONE BIG BEAUTIFUL BILL ACT - SUMMARY

The One Big Beautiful Bill Act is the budget reconciliation bill currently under consideration in Congress. The bill passed the House of Representatives on May 22, 2025. The bill includes various proposals that would reduce federal allocations to states, including changes to entitlement programs and cost-sharing requirements for states. Major provisions of the bill include:

Medicaid Changes

The bill includes significant changes to Medicaid that would reduce federal spending on the program. The Congressional Budget Office estimates that the Medicaid provisions currently in the bill would reduce federal spending by $793 billion over the 10-year period from 2025 through 2034. An analysis of the Congressional Budget Office estimates by the Kaiser Family Foundation indicated North Dakota's share of this reduction would be approximately $1.42 billion, or 12 percent of projected federal Medicaid spending in the state, compared to baseline projections. The provisions currently in the bill are estimated to reduce Medicaid enrollment in North Dakota by 18 percent by 2034, compared to baseline levels. Approximately 45 percent of the funding reduction would be attributable to a mandatory work requirement of 80 hours per month for able-bodied adults aged 19-64 without dependents, beginning December 31, 2026, for Medicaid expansion enrollees.

Additional policy changes reducing federal expenditures and program enrollment include:

- Increased copayments for various services, including cost-sharing of up to $35 per service (up to 5 percent of family income) for adults enrolled in Medicaid Expansion with incomes between 100 percent and 138 percent of the federal poverty level, beginning December 31, 2027;
- Semiannual eligibility determinations, replacing annual determinations, beginning December 31, 2026; and
- A prohibition on Medicaid coverage for undocumented immigrants, beginning October 1, 2026.

Supplemental Nutrition Assistance Program Changes

Under current law, supplemental nutrition assistance program (SNAP) benefits are paid entirely by the federal government, with states only contributing to administrative costs. House of Representatives Bill No. 1 would introduce state cost-sharing for benefits starting in federal fiscal year 2028, with states' shares based on their SNAP payment error rates. The schedule below outlines North Dakota's estimated biennial share of benefit costs by error rate, based on federal fiscal year 2024 benefit costs within the state:

	Biennial State Share of Benefit Costs			
	House Provision		Senate Proposal	
Error Rate	Cost-Share Percentage	Estimated Amount (in Millions)	Cost-Share Percentage	Estimated Amount (in Millions)
0.00-5.99%	5%	$11.1	0%	$0
6.00-7.99%	15%	33.4	5%	11.1
8.00-9.99%	20%	44.6	10%	22.3
10.00% or greater	25%	55.7	15%	33.4

The United States Department of Agriculture publishes annual which outline payment error rates by state. The 2023 national average error rate was 11.68 percent and North Dakota's error rate was 9.51 percent. North Dakota's 10-year average error rate was 5.41 percent. North Dakota's error rates for the last 10 years are as follows:

Year	Overpayment Rate	Underpayment Rate	Payment Error Rate
2023	7.83%	1.68%	9.51%
2022	8.06%	1.45%	9.51%
2021[1]	N/A	N/A	N/A
2020[1]	N/A	N/A	N/A
2019	3.96%	0.96%	4.92%
2018	3.34%	1.18%	4.52%
2017	3.67%	1.26%	4.93%
2016[1]	N/A	N/A	N/A
2015	2.02%	0.71%	2.73%
2014	1.57%	0.16%	1.73%
Average	4.35%	1.06%	5.41%

[1]Data was unavailable in 2016, 2020, and 2021. The United States Department of Agriculture did not report SNAP error rates for fiscal years 2016 due to concerns about data quality in many states. From May 2020 through June 2021, error rate reporting was suspended due to the COVID-19 pandemic.

In addition, the share of administrative expenses covered by states would increase from 50 percent to 75 percent, beginning in federal fiscal year 2028. Based on 2024 administrative expenses, North Dakota's share of administrative costs for the program would increase by $18 million per biennium.

Other provisions reducing federal expenditure and enrollment in the program include work requirements for parents of children over age 6 and adults aged 55 to 65, lowering the tolerance for payment errors from $57 to $0, and prohibiting undocumented immigrants from receiving SNAP benefits.

FEDERAL FUNDING RECISSIONS AND EXPIRATIONS

Department of Health and Human Services Rescissions

In March 2025, 12 grant awards under programs within the Centers for Disease Control and Prevention (CDC), and the Substance Abuse and Mental Health Services Administration (SAMHSA) to the North Dakota Department of Health and Human Services were reported as terminated by Federal Funds Information for States:

Grants	Amount Obligated	Amount Expended	Unliquidated Obligations (Amount Terminated)
CDC Grant Funding			
2019 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (3 grant awards)	$97,389,704	$40,005,564	$57,384,140
Immunization and Vaccines for Children (3 grant awards)	32,088,956	23,556,340	8,532,616
National Initiative to Address COVID-19 Health Disparities Among Populations at High-Risk and Underserved, Including Racial and Ethnic Minority Populations and Rural Communities (1 grant award)	31,278,243	27,671,914	3,606,329
Total CDC Grant Funding	$160,756,903	$91,233,818	$69,523,085
SAMHSA Grant Funding			
Mental Health Block Grant - American Rescue Plan Act (ARPA) (2 grant awards)	$2,603,813	$580,037	$2,023,776
Mental Health Block Grant - COVID-19 Relief (1 grant award)	1,435,102	1,325,019	110,083
Substance Use Block Grant - ARPA (2 grant awards)	5,413,864	1,223,487	4,190,377
Total SAMHSA Grant Funding	$9,452,779	$3,128,543	$6,324,236
Total Grant Funding	$170,209,682	$94,362,361	$75,847,321

Health & Human Services	**Home and Community Based Services (HCBS) Agency Development Grant General Overview**

The North Dakota Department of Health and Human Services (DHHS) is offering **Agency Development Grants** to facilitate the growth and development of businesses that can deliver high quality home and community-based services to qualified individuals living in North Dakota, for the purpose of promoting a person's right to live in the least restrictive setting possible and their ability to live in the place they choose.

Eligibility to Apply

DHHS is seeking proposals from:

- New organizations who intend to enroll to offer one or more of the approved Medicaid-reimbursable HCBS services; or
- Existing organizations who intend to expand into a new Medicaid-reimbursable HCBS service line; or
- Existing organizations who intend to expand an existing Medicaid-reimbursable HCBS service line to new geographies where HCBS-eligible households have a need for services.

Entities can apply for these funds by submitting the ND HCBS Agency Development Grant Application that outlines the services they intend to provide, the counties they intend to serve, and a project budget utilizing the Grant Application and Budget templates. The budget should outline how they will utilize the funds to create and operate or expand as an HCBS Agency.

Funding

DHHS will award grants in amounts up to $50,000 to assist agencies with their enrollment and/or successful operation as a Medicaid-reimbursable HCBS Agency in North Dakota.

Agencies are allowed to apply for multiple grants, based on their expansion plans. DHHS is offering four grant opportunities, to align with four unique HCBS funding sources:

- 1915(i) State Plan Amendment
- HCBS 1915(c) Waiver (QSP)
  - Medicaid State Plan -personal care (MSP-PC)
  - Service Payments to the Elderly and Disabled (SPED)
  - Expanded-Service Payments to the Elderly and Disabled (EX-SPED)
- ID/DD 1915(c) Waiver (DD)
- Autism Spectrum Disorder 1915(c) Waiver (ASD).

Each application will be evaluated separately and awarded based on the feasibility of their plan for providing the identified service(s) to people who receive their service and support from the identified funding source.

Summary

- Maximum funding per application is not to exceed $50,000. Max funding per agency is $200,000 (if approved for four separate grants).
- Grants are one-time only and will not be renewed.
- Funding will be dependent upon availability of dollars.
- Partial awards are possible depending on funding availability. If grantee is awarded a partial amount, the payment tiers will be adjusted based on the amount approved.

Examples of the ways these funds can be utilized by the Grantee:

- Training and professional development
- Staff recruitment or retention costs, including background checks
- Operating costs (for up to 3 months)
- Outreach and marketing activities
- Promotional materials related to the new or expanded services
- Technology costs to support the work of the new or expanding agency
- Furniture and equipment costs, or simple building renovations needed to establish a new HCBS agency or expand services in an existing agency
- Consulting services to help the agency assess and improve business operations (billing, staffing, operations)
- Other allowable items if approved by the State. Funds may not be used for Room and Board.

Payment Tiers

The maximum HCBS Agency Development Grant is $50,000 and is distributed in five tiered payments, based on identified project milestones.

If awardee meets all milestones, the maximum total grant award is $50,000. Specific milestones with dates will be defined in each awardee's contract prior to signing.

Tier 1: $25,000 – Initial payment available upon grant approval for expenses incurred during the term of the contract (if awarded less than $50,000 for total grant amount, the total reimbursement for Tier 1 cannot exceed 50 percent of the total award)

Enrolled Agencies Serving Members:

Upon award, agency can begin to claim reimbursement from the Tier 1 payment for expenses related to enrolling in additional services or expanding service(s) to underserved groups and/or communities. ***Note: payment is for expenses already incurred; funds will not be distributed as an advance. Additional enrollment and/or licensure application(s) may be required and must be completed prior to payment.***

2026 Community Health Improvement Grants
Program Overview, Eligibility Criteria, Applying and Key Dates

The Grants Program

Through the Community Health Improvement Grants program, CommonSpirit Health hospitals annually fund programs and services delivered by collaborating 501(c)3 non-profit organizations, to address one or more significant needs in the hospitals' community health needs assessments and implementation strategies. Community Health Improvement Grants help to improve community health and health equity, and enhance local service systems via restricted charitable contributions for defined projects.

Participating Hospitals

Fully-owned hospitals of participate in this program. A complete list of participating hospitals will be posted on this site closer to the beginning of the application period. Some hospitals located close to one another may collaborate on a single grant process, and not each accept separate proposals. A complete list of participating hospitals will be posted on the before the application period opens.

Grant Award Ranges

Grant awards have minimum and maximum amounts that vary by hospital, within the categories of small grants (up to $19,500) and standard grants (from $20,000 to as much as $150,000).

Each hospital's specific grant funding range will be listed in a document on the and the grant application portal, which will be accessible beginning July 14, 2025. Applications for standard grants require more detailed project information and collaborating partners.

Applicant Eligibility Criteria

1) Applicants must be IRS 501(c)3 non-profit organizations, or have a fiscal agent that is a 501(c)3 organization and capable of administering grant project funds. Applicants must provide an IRS Determination Letter documenting 501(c)3 status and be in good standing.

2) Applicants and partners must have a philosophy and services not inconsistent with the

Proposal Eligibility Criteria

1) **Proposals are for projects that address one or more significant health needs in the hospital's most recent community health needs assessment (CHNA) or implementation strategy**, with sustained project activity over a period of between 9 and 12 months. Prospective applicants should review the CHNA report for the hospital to which they intend to apply. Links to these reports will be posted on the grant website before the application period opens.

2) The program is intended both to support the delivery of services and to strengthen collaborative service systems. Consistent with this aim, proposals for grant projects of $20,000 or more must include collaborating partner organizations other than the granting hospital with distinct, complementary and substantive project roles. Collaborating partner organizations ("partners") can be non-profit, public or private organizations.

Grant Type	Proposal Amount	Proposal includes Applicant and...
Small grant	Up to $19,500	Collaborating partners are encouraged
Standard grant	$20,000 - $150,000	Two or more collaborating partner organizations

Partners may receive a portion of the grant that is awarded to the applicant, for costs of their project activities. This is communicated in the proposal narrative and budget. Distribution of any awarded funds to partners is the responsibility of the applicant (recipient).

3) People and communities to be served are within the hospital's service area and include identified underserved or vulnerable populations, to help address health inequities.

4) People to be served can include members of the community at-large, patients of CommonSpirit Health entities or both. (If any patient Protected Health Information is to be shared in the course of proposed activities, appropriate patient consent procedures and/or Business Associate Agreements may be required of grant recipients to ensure compliance with the Health Insurance Portability and Accountability Act (HIPAA).)

5) Proposals convey how their proposed projects reflect one or more of the following principles: focus on disproportionate unmet health-related needs (advancing health equity); emphasize prevention, including activities that address social determinants of health; contribute to a seamless continuum of care; build community capacity; and demonstrate collaboration.

6) Proposals are for one year periods only. Applicants can apply in subsequent years for similar scopes of work or to conduct different projects, but projects will not be funded for more than four consecutive years.

7) Proposal budgets can include equipment purchases of up to $5,000 and computer equipment up to $2,500, with the total not to exceed 50% of funds requested.

8) Indirect costs of no greater than 10 percent of the total request are allowable. Indirect costs include items such as rent, utilities, telecommunications, insurance, clerical and managerial salaries and benefits.

9) Ineligible proposals include those for unrestricted general operating support, event sponsorships and activities less than 9 months in duration.

10) The grant program does not fund capital projects (e.g., buildings, renovations), lobbying or political campaigns.

Applying

Applicant organizations complete proposals and submit all relevant attachments online, via CommonSpirit Health's grant portal, which will be accessible via the
from **July 14 - September 12, 2025**. The application portal will contain documents listing all application questions and required documents, so that applicants can prepare in advance.

Key Dates

July 14 - September 12, 2025	Grant application period is open. Applicant organizations can apply online.
(on or about) **January 19, 2026**	Applicants are notified of funding decisions.
February - March 2026	Grant agreements are signed, followed by grant award payments.
April 1, 2026	Grant period begins.
November 13, 2026	Mid-year project reports due.
March 31, 2027	Grant period ends.
May 16, 2027	Final project reports due.

Questions and Technical Assistance

- Please direct questions about the program to communitygrants@commonspirit.org.

FHLB DES MOINES

AHP 2025 Implementation Plan

I. Background and Program Summary

The Affordable Housing Program (AHP) regulation (12 C.F.R. pt. 1291) requires the Federal Home Loan Bank Des Moines ("Bank") to implement policy governing the AHP competitive program and its homeownership Down Payment (DP) Products. This AHP Implementation Plan (IP) sets forth the requirements for participants in the AHP and is incorporated by reference into each AHP and DP Agreement (the "Agreement").

On November 20, 2024, the Affordable Housing Advisory Council (Advisory Council or AHAC) reviewed the 2025 IP. Approval of the 2025 IP was provided by the Housing and Community Investment Committee (HCIC) on November 21, 2024, and by the Board of Directors (Board) on December 11, 2024. The 2025 IP will take effect on January 1, 2025.

A. Diversity and Inclusion

The Bank is committed to a culture of diversity and inclusion among the Bank's directors, employees, grant recipients and suppliers. Diversity encompasses many visible characteristics such as race, gender, age and less obvious characteristics like personality style, ability, education, ethnicity, religion, job function, life experience, lifestyle, sexual orientation, geography, regional differences, socioeconomic status, work experience and family situation. The Bank values differences, which enables it to more effectively fulfill its mission, realize its vision, live its values, and achieve its financial goals.

B. Allocation of Funds Between the AHP Competitive Program and Down Payment Products

Upon recommendation from the Advisory Council and approval by the HCIC and Board, the Bank may amend the amount of funds allocated between the AHP Competitive Program and the Down Payment Products.

The amount of funds allocated to the Down Payment Products is listed in Section III.

II. AHP Competitive Program

A. Overview

a) AHP Funding Round. In 2025, the Bank will offer one competitive AHP funding round. The funds will be provided to FHLB Des Moines members (hereinafter "members") in the form of a direct subsidy or as a subsidized advance for affordable housing projects

that meet program ranking, eligibility, and feasibility criteria as determined by the Bank in its sole discretion.

b) Due Date. Competitive program applications, also known as AHP applications, will be submitted through an online application system beginning on Tuesday, April 1, 2025, and are due to the Bank no later than Thursday, May 1, 2025, at 4:30 p.m. Central Standard Time.

c) Application Submission. A Sponsor will partner with a member to submit an AHP application (refer to the definition of "Sponsor" in Section IV: Definitions and Acronyms). The Bank will post important dates to the Bank's website.

d) Alternates. The Board is responsible for approving the highest-ranking AHP applications, plus four alternates. AHP funds will be committed to eligible projects in descending order of rank until all available funds in the round are committed.

B. AHP Limits per Project, per Unit and per Household

The Bank limits each AHP project to a maximum grant amount of $3 million and a maximum AHP subsidy of $150,000 per AHP-eligible unit.

Applicants may submit more than one AHP application per round, however, each applicant's grant request must be for different projects, as determined by the Bank in its sole discretion.

Applications from the same sponsor may be characterized as different projects if they are for different project types, have distinctly different features, or serve different geographies. Projects that are similar except for income targeting, special needs targeting, or AHP subsidy per unit may not represent different grant requests. A previously awarded project that has disbursed some or all of the grant is not eligible to reapply to increase the grant amount to fund units that previously received AHP funds.

In a Homeownership Project, a household may not: (1) receive more than one AHP subsidy award from the same competitive funding round; or (2) receive a competitive AHP subsidy award in conjunction with funds from the Bank's homeownership Down Payment Products. Generally, a household previously awarded AHP funds should not be provided an additional AHP subsidy award until and unless the retention period has expired on the previous award, or the previous award has been recaptured by the Bank.

C. Minimum Eligibility Standards

Projects receiving AHP subsidy pursuant to the Bank's competitive program must, at a minimum, meet the eligibility requirements of this section.

1. General Standards

a) AHP projects already approved in a previous round are not eligible for subsidy awarded under the current AHP funding round

b) AHP applications will be accepted only from a member of the Bank as of the time the application is submitted

c) Members must be in adequate financial condition in order to apply for or be awarded AHP. Federally insured depository members must have a credit capacity of 25% or greater of total assets. All other members must have a credit capacity of 20% or greater of total assets

d) Members must meet Community Support requirements and not be on the Federal Housing Finance Agency's *Suspended Counterparty List* in order to apply for or be awarded AHP

e) A project sponsor must be qualified and able to perform its responsibilities as committed to in the application for AHP subsidy funding the project

f) AHP subsidy must be used exclusively for the purchase, construction, or rehabilitation of affordable homeownership or rental housing. Refer to the definitions of "Homeownership Project" and "Rental Housing" in Section IV. Inpatient drug and alcohol treatment centers, nursing homes, skilled nursing and medical care facilities are not eligible for funding

g) Revolving loan funds and loan pools are not eligible for funding

h) The AHP application must be complete so the Bank is: (1) able to determine that the proposed AHP project meets the eligibility requirements of this section; and (2) may evaluate the application pursuant to the Bank's project feasibility guidelines as adopted in this IP

i) A project, or units in a project, may not be substantially completed, as determined by the Bank, before approval for AHP funds

j) A project must disclose if an AHP request has been made to or approved by another Federal Home Loan Bank(s). The AHP amount from each Federal Home Loan Bank(s) must be listed on the project's Sources of Funds

k) Rental projects must:

- Ensure that at least 20% of the units in the project are occupied by and affordable to very low-income households, which are defined as households who are at or below 50% of the area median income (AMI), adjusted for family size
- Have a physical site identified and must be able to demonstrate, to the satisfaction of the Bank, that the Sponsor-applicant has obtained an enforceable right to use, acquire, or lease the site for the proposed project

l) Homeownership projects that include rehabilitation must have rehabilitation costs of $5,000 or more per AHP unit, not including Developer's Fee or other soft costs. In all cases, cost should appear reasonable to accomplish the scope of rehabilitation described in the AHP application

m) For a Homeownership project including a home purchase, to demonstrate a need for subsidy, a household may not acquire a property under the terms of a cash purchase, or where AHP or other subsidies eliminate the need for a homebuyer mortgage loan

AHP Projects must comply with all laws and regulations in the jurisdiction in which the project is located.

2. Time Limit for AHP Subsidy Use

Project progress toward completion and ongoing compliance with the terms of the AHP Subsidy Agreement will be monitored through Semi-annual Progress Reports.

a) Disbursement of Funds

Within 12 months of the date of application approval, the project must have received a disbursement of all or a portion of the AHP subsidy or must be using the AHP commitment to procure other financing.

If this time limit is not met, the AHP commitment may be canceled.
The Bank, in its sole discretion, may extend the 12-month time limit for disbursement of AHP funds provided that reasonable progress is being made toward obtaining other funding or toward project completion.

b) Project Completion

Within 36 months of application approval, rental and homeownership projects are expected to be complete as defined by the "Project Completion Date," (refer to definition in Section IV).

If the respective time limit is not met, the AHP commitment may be canceled, in which case the member will return to the Bank any AHP funds previously disbursed to the project, if applicable.

The Bank, in its sole discretion, may extend the time limit for project completion. Any extension granted will be limited to the time period necessary to resolve the specific circumstance that caused the project delay. The following are examples of the types of factors the Bank will consider when evaluating such an extension:

- Percentage of the project completed to date
- Timing of other funding application due dates and requirements of other funding sources
- Weather-related construction delays
- Natural disasters or local conditions that cause delay
- Legal requirements or community challenges

3. Prohibited uses of AHP Subsidy

AHP subsidies may not be used to pay for any of the following:

- Prepayment fees imposed by the Bank on a member for a subsidized advance that is prepaid, unless:
  - The project is in financial distress, which cannot be remedied through a project modification pursuant to the AHP regulations;
  - The prepayment of the subsidized advance is necessary to retain the project's affordability and Income Targeting commitments;
  - Subsequent to such prepayment, the project will continue to comply with the terms of the approved AHP application and the AHP regulatory requirements for the duration of the original retention period;
  - Any unused AHP subsidy is returned to the Bank and made available for other AHP projects or households; and
  - The amount of AHP subsidy used for the prepayment fee may not exceed the amount of the member's prepayment fee to the Bank.
- Cancellation fees and penalties imposed by the Bank on a member for a subsidized advance commitment that is canceled.
- Processing fees charged by members for providing AHP direct subsidies to a project.
- Capitalized reserves, periodic deposits to reserve accounts, operating expenses, or supportive services expenses.

4. Counseling Costs/Homebuyer or Homeowner Education/ Financial Literacy Programs

AHP subsidies may be used to pay for counseling costs only where:

- Such costs are incurred in connection with counseling of homebuyers who actually purchase an AHP-assisted unit; and
- The cost of the counseling has not been covered by another funding source, including the member.

Refer to the definition of "Financial Literacy Program" and "Homebuyer or Homeowner Education or Counseling" in Section IV.

Applications that include only the payment of counseling costs, and no or few other costs in connection with the home purchase, will not be eligible for AHP award.

5. Refinancing

A project may use AHP subsidies to refinance an existing single-family or multi-family mortgage loan, provided that the refinancing produces equity proceeds and such equity proceeds up to the amount of the AHP subsidy in the project shall be used only for the purchase, construction, or rehabilitation of housing units meeting the eligibility

State Residential Treatment for Behavioral Health Conditions: Regulation and Policy

NORTH DAKOTA

This summary of state regulations and policy represents only a snapshot at a point in time, is not comprehensive, and should not be taken to constitute legal advice or guidance. State Medicaid requirements are included at the end of this summary.

Types of Facilities

Mental Health (MH): North Dakota does not regulate MH residential treatment facilities.

Substance Use Disorder (SUD): North Dakota regulates Clinically Managed Residential Services, in accordance with ASAM levels of low (3.1) and high-intensity (3.5). Each level corresponds to extent of clinical services delivered per day or week and varies by specification of treatment requirements. North Dakota also regulates alcohol and drug detoxification services in a residential setting as Social Detoxification ASAM Level 3.2-D. No other regulated SUD residential treatment facility types were identified.

Unregulated Facilities: If there are MH residential treatment facilities in North Dakota, they are unregulated.

Approach

Substance Use Disorder (SUD): The North Dakota Department of Human Services (DHS) regulates all SUD residential treatment facilities regardless of funding source.

Processes of Licensure or Certification and Accreditation

Substance Use Disorder (SUD): Facilities require licensure by the DHS for operation.

- Accreditation is not required but proof of accreditation by a nationally recognized body that reviews and certifies providers of drug and alcohol services means that a license will be issued.
- A facility may be provisionally licensed for as long as one year or have a restricted license for no more than 90 days. Unrestricted licensure duration is no longer than 2 years.
- Onsite review is required to obtain an unrestricted license and at least biennially to determine continued compliance with the regulatory standards.

- A Certificate of Need is not required for operation of SUD residential facilities.

Cause-Based Monitoring

Substance Use Disorder (SUD): The DHS performs onsite reviews at licensure renewals and may conduct scheduled or unscheduled visits at other times. A plan of corrective action may be required, and licensure may be suspended or revoked.

Access Requirements

Substance Use Disorder (SUD): Wait-time requirements were not found but all SUD facilities must conform to applicable legal requirements of all governmental and legally authorized agencies under whose authority it operates, to include accessibility, affirmative action, and equal employment opportunity.

Staffing

Substance Use Disorder (SUD): Substance use treatment programs must employ sufficient and qualified staff members to meet the needs of the clients, have a policy regarding verification of staff qualification, maintain documentation regarding volunteers or consultants, maintain personnel files, and have a written employment policy related to nondiscrimination. All residential treatment facilities must provide staff twenty-four hours per day. High-intensity residential treatment facilities must include onsite, twenty-four hour per day clinical staffing by licensed counselors, other clinicians, and other allied health professionals such as counselor aides. Social detoxification facilities must provide: (a) a trained staff member familiar with complications associated with alcohol and other drug use and with community resources awake on all shifts; (b) awake staff twenty-four hours per day to monitor clients' conditions; and (c) staff trained in admission, monitoring skills, including signs and symptoms of alcohol and other drug intoxication and withdrawal as well as appropriate treatment of those conditions, supportive care, basic cardiopulmonary resuscitation technique, assessment, and referral procedures.

Placement

Substance Use Disorder (SUD): Each residential SUD facility must implement written criteria for client admission for each of the program's levels of care based on the DSM and the ASAM patient placement criteria and policies for client admission. A program may not admit a client that does not meet those criteria. Placement criteria for low- and high-intensity residential treatment correspond to ASAM levels 3.1 and 3.5 placement criteria. For social detoxification,

Community Connect FAQs

To help understand Community Connect, we have compiled a comprehensive list of frequently asked questions (FAQs) and answers.

General

How are providers reimbursed?

Community providers will be paid a base rate according to the level of care that is defined by participant needs. There are three levels of care, each level has guidelines for Care Coordinators to follow. The purpose of levels is to provide person-centered services that offer support by adjusting the level of services according to goals and needs. This allows participants to maintain long-term connections with providers of their choice.

All levels of care must include care coordination and recovery services, to include peer support for program participants. Each participant enters the program at a Level 3, which could have a reimbursement rate of $400 per individual, monthly, for providing that level of care. Persons receiving care at level 2 could be reimbursed at a rate of $200 per individual, monthly. Those who are at level 1 care could be reimbursed at a rate of $100, per individual, monthly. In addition to this individual rate, $80 will be issued in the form of performance-based rate enhancement, for all levels of care per individual, monthly. This rate enhancement will be issued when an individual meets three of the four defined outcome measures.

How many participants can a full-time care coordinator serve?

A full-time care coordinator can serve roughly **20-25 participants**; however, this may vary depending on the level of service of the participants assigned to that individual.

Referrals

Discharge and Terminations

660 21st Street West
Dickinson, ND 58601
May 5, 2025

City of Dickinson Planning and Zoning Commission
38 1st Street West
Dickinson, ND 58601

ATTENTION: Natalie Birchak, City Planner
RE: SUP-002-2025

Dear Planning and Zoning Commissioners,

The 14 homeowners who comprise the North Hill Townhouse Unit Owners Association have received notification from the City of Dickinson regarding an application for a Special Use Permit to convert the building that previously housed Evergreen Assisted Living Facility to a group living facility. We have received information from the applicant, United Way of Dickinson, that the plan is to house residents with a variety of disabilities, including mental issues, drug and alcohol addiction, and homelessness. Additionally, United Way plans to provide space for the House of Manna to operate within the building. This proposal has raised concerns from the homeowners, since our property on the east side is adjacent to the Evergreen property and all of our properties are well within 300 feet of the proposed project.

Concerns that have been voiced by homeowners include security, safety, increased noise and traffic, increased crime, decreased property values, and unsightly conditions.

The concerns about security and safety have arisen over the possibility that residents of the facility will be in close proximity to our homes and courtyard when they are outdoors and would have access to our properties, should they so choose, day or night, along with any visitors to the facility. Several of the homes have young children who either live there or visit regularly.

The current building has the capability of housing up to 79 residents. Even if the number of residents doesn't reach the maximum, there is certain to be an increase in traffic, especially with the addition of the House of Manna. There will be an influx of people dropping off items and people coming to pick them up, along with additional residents, visitors, and staff. With an increase in traffic, both motorized and foot, there will necessarily be an increase in the noise level.

An increase in people, both indoors and outdoors, will generate an increase in litter. There will surely be more people outdoors, eating, drinking, smoking, etc., and those activities come with garbage that likely will be left strewn around.

Any or all of these possibilities, or a combination thereof, will result in a decrease in the value of our properties, so we respectfully request that you decline to approve this application.

Sincerely,

Bruce Koppinger

Bruce Koppinger, President
North Hill Townhouse Unit Owners Association

Dickinson City Commissioners:

Hi, Im Cordell Kolar, a resident at North Hills Townhouse Association. Im writing in Regards to the concerns I have with the proposed facility at Evergreen.

First of all I just want to be clear that Im a compassionate person and do care about people that need help. This is all about the WRONG Location for this project. This is a family Neighborhood! Theres children Right beside this facility. My grandchildren play in our courtyard thats maybe 40-50 feet from the Evergreen building but the property itself comes Right to our fence. Now theres Lots of children that play in this courtyard. This is a huge concern. Do you want your children or grandchildren playing Right Next to homeless or addicted people?? Would you want a facility in your back-yard?? Please really think about these two questions as Im guessing the answer is NO!!! Are each of you sworn in to uphold the safety and welfare of the residents of Dickinson? They have already admitted some homeless/addicted will come from outside of Dickinson. This surely would show your more concerned about giving NON Dickinson residents your

oath concerning Safety and Welfare over Dickinson Residents.

Theres so many concerns here. What about the invalid issue. Didnt Bismarck Homeless shelter stop running 24 hrs a day?? Now only operating 12 hrs a day due to financial issues?? What about staffing?? I truly beleive staffing is going to be a huge issue. Theres SO many job openings in Dickinson that I think this is a HUGE SAFETY concern also. What happens if workers quit?? That makes this neighborhood and city less safe. I know Dakota and Tracy paint the rosiest pictures for you and others to see. But please take a look deep down inside. This is the wrong location. We have two schools right in this vicinity also. This is the wrong Location. Was there a concern about the ~~local~~ proposed Location on 12th St. due to Trinity High School?? The two schools here are very close also.

I know you have a lot on your plate and difficult decisions to make. I want to thank you for your service to the community. I truly PRAY that the right decision is made. I hope and PRAY the safety and welfare of the Dickinson residents come first. Please see 3 pics of our Location to Evergreen.

(Pics will be emailed)

Thank You Cordell Kolar

From: Dickinson ND
To: Sylvia Miller
Subject: Homeless shelter
Date: Monday, June 9, 2025 3:56:50 PM

Name: James Ernst
Email: ernstjim@yahoo.com

Message: Dear Planning & Zoning board members, I live two blocks from the Evergreen building. At your upcoming Meeting on Wednesday I'm sure you will be presented information about crime increase when a homeless shelter is located near a residential area. Any increase is unacceptable but the increase around a homeless shelter is staggering. I doubt any of you would want to live close when you hear those numbers. I understand it will house drug addicts and alcoholics also. I've visited friends at Heartview in Bismarck in the past. Heartview does a good job of security and monitoring what comes in. With their level of security even they can't keep drugs and alcohol out of their place. This place won't have anywhere near that level of security. At a similar place in Minot a friend of mine said every time they left the building to go for a walk the drug dealers were there waiting to sell them. They know they have a building full of potential customers. Kostelecky Park is one block away from this place. When the people leave this place where do you think they will be hanging out. This will ruin that Park. We don't need the drug dealers hanging around that Park. I agree there is a need for places for the homeless. Those places have to be located where they won't have the ability to commit crimes. A place where the drug dealers won't be able to hang out waiting to prey on them. The old Evergreen building is not the location for such a place. Thank you for your time.

Dunn County
LEGENDARY

September 2, 2025

City of Dickinson
Board of Commissioners
38 1st Street West
Dickinson, ND 58601

RE: LETTER OF SUPPORT

Dear Members of the Dickinson City Commission:

On behalf of the Dunn County Board of Commissioners, I am writing to express our support for the proposed United Way Supportive Housing facility at the former Evergreen building located at 2143 6th Avenue West in Dickinson. This initiative, led by United Way of Dickinson, addresses a critical regional need for supportive housing and emergency shelter services, and we believe it will have a positive impact not only on Stark County but also on neighboring counties like Dunn County.

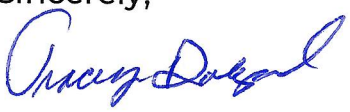
The United Way Supportive Housing project will provide essential resources to vulnerable individuals and families, including homeless care and supportive care focused on alcohol and drug addiction recovery, counseling, and transitional housing. These services will extend to support work release from jail, transitions from rehabilitation back into the workforce, and halfway housing for court-mandated incarceration. By offering trauma-informed, gender-separated housing with on-site wraparound services, the facility aligns with evidence-based models that promote long-term stability, reduce recidivism, and enhance community safety.

Dunn County recognizes the growing challenges of homelessness, mental health issues, substance use disorders, and justice involvement in our region. These issues do not stop at county lines, and Dunn County residents often

seek services in Dickinson due to its proximity and available resources. We see this facility as a vital regional asset that will help alleviate these pressures by providing accessible, structured support. We recognize the shared benefits to our interconnected communities.

We urge the Dickinson City Commission to approve the appeal for this project at your September 16th meeting. This facility represents a compassionate, data-driven solution that will reduce the economic and social costs of homelessness, improve public health outcomes, and foster a safer, more livable region for all.

Sincerely,



Tracey Dolezal, Chairperson
Dunn County Board of Commissioners
205 Owens Street
Manning, ND 58642-9513
E-mail: Tracey.Dolezal@DunnCountyND.gov

GC REAL ESTATE PARTNERS

2068 Prairie Ave #8, Dickinson, ND 58601
Office: 701.483.8020 | Fax: 701.483.6505
www.gcremn.com

Laura Russ
Senior Portfolio Property Manager
2068 Prairie Ave #8
Dickinson, ND 58601
Laurar@gcremn.com
701-483-8020

April 30th, 2025

To:
City Commission and Zoning Committee
38 1st Street W
Dickinson, ND 58601

Subject: Opposition to Proposed Zoning Change for Homeless Shelter

Dear Members of the City Commission and Zoning Committee,

I am writing on behalf of GC Real Estate Partners and our ownership group to express strong opposition to the proposed rezoning of the property located directly across from our office and within 300 feet of two of our apartment communities, to allow for the development of a homeless shelter.

Our greatest concern is for our tenants—many of whom have made their homes in our communities for five, ten, or even more years. These residents have built their lives here, raised families, and created a strong sense of neighborhood. They chose to live in a quiet, residential environment, and this proposed change would dramatically alter that dynamic.

We've already received concerns from some residents, and the prospect of a shelter being placed so close to their homes will inevitably lead many to consider moving elsewhere. Even the perception of reduced safety or neighborhood stability can deeply affect someone's comfort in their own home. We believe this proposal risks displacing families and individuals who have been committed members of this community for a long time.

In addition, we operate our business office directly across the street from the proposed site. While we are concerned about the potential impacts on our operations, our top priority is still the residents who depend on us to maintain a safe, stable, and welcoming place to live.

We recognize and support the city's efforts to address homelessness, but we respectfully ask the Commission and Zoning Committee to reconsider this location. There must be more appropriate sites that can serve those in need without jeopardizing the well-being of long-term community members.

Thank you for your time and thoughtful consideration.

Sincerely,

Laura Russ | Senior Portfolio Property Manager
2068 Prairie Ave #8, Dickinson, ND 58601
Phone: 701.483.8020 | Cell: 701.300.2352
laurar@gcremn.com | www.gcremn.com
REAL ESTATE PARTNERS
An SVN® affiliated office.

From: Dickinson ND
To: Sylvia Miller
Subject: Application for a Special Use Permit (SUP-002-2025)
Date: Saturday, May 10, 2025 8:58:04 AM

Name: Scott Biggs
Email: bmg@ndsupernet.com

Message: May 10, 2025 Natalie Birchak, City Planner Planning and Zoning Commission 38 1st St W Dickinson, ND 58601 Office: 701-456-7812 Email: natalie.birchak.org@dickinsongov.com Re: Application for a Special Use Permit (SUP-002-2025) Dear Natalie & The Planning and Zoning Commission, One has to acknowledge this is indeed a noble idea and likely a much needed project to consider for the Dickinson community. Nevertheless, for numerous reasons and risks, common sense reveals this is simply not the proper neighborhood location, within the city of Dickinson, for this type of a facility. The following is only a partial list, to point out just a few of the concerns for all to ponder: ● 21st Street West is a main transportation artery within the city of Dickinson. At times experiencing a great deal of traffic; including but not limited to Ambulance, Law Enforcement, Fire Department, and Emergency Management vehicles. With existing landscape and/or layout of the streets, and a normal days traffic flow can now be difficult at times to get on and off 21st Street West from various side streets. At certain times of the day, there is currently a lack of easy access to the proposed property being considered in this matter; previously known as Evergreen Assisted Living Facility. Making it somewhat dangerous and difficult to travel in any weather conditions including a nasty North Dakota Winter. Semi-trucks trying to maneuver to get close to the facility for unloading needed supplies into the building has always been a challenge for the best of truck drivers due to limited space and access. This type of facility will need food and supplies too, most likely delivered by trucks. Please understand this property and building is located directly off of a frontage road at a dead end. This frontage road is not conducive to nor was it ever designed for heavy traffic flow or Semi-trucks. This type of facility will indeed increase traffic attempting to get both on and off 21st Street West in this area. Again, traffic cannot flow out of the frontage road on the East end as it dead ends. ● The proposed property being considered in this matter; experienced in the past extremely limited parking for family and friends visiting facility residents. The existing amount of parking will certainly not be adequate for the amount of activity planned and/or for what is currently being proposed regarding this facility. Frontage road parking is not conducive for high volume activity. Not to block the cluster mailbox unit along the South side of the frontage road is also of importance and will become a greater issue with an increase in frontage road parking. ● There is no existing properly fenced in yard or outdoor recreation area for residents of this type of a facility. The existing property is not large enough to create such areas. ● Knowing the proposed plan is to house residents with a variety of unfortunate disabilities, including mental issues, drug and alcohol addiction, and homelessness. Decision makers must honestly ask them self: Would I desire this type of facility located next to my personal home? Decision makers must also honestly ask them self: Would I want my unsupervised minor aged children or any other unsupervised minor aged children, potentially interacting with residents of this facility? Children in the neighborhood and surrounding area can and will be exposed; they will unfortunately become the most vulnerable potential victim to tragedy. This is a busy intersection with numerous pedestrians walking by this property from all directions. With the approval of this application many will become innocently exposed to unforeseen harm. ● Approval of this Application for a Special Use Permit (SUP-002-2025) really means; one would be jeopardizing the safety, security,

wellbeing for all individuals and/or families, living adjacent to the proposed property being considered in this matter. If approved, no human can mitigate all of the potential risks within the neighborhood for this type of a project. I choose to believe and trust for all concerned, common sense should and will rule. Thank you for seriously contemplating the above mentioned items during the decision making process. Sincerely, -Scott- Scott L. Biggs Neighborhood Property Owner ---------- Confidentiality Notice: All information contained in this transmission is confidential, proprietary or privileged and may be subject to protection under the law. The message is intended for the sole use of the individual and/or entity to whom it is addressed. If the reader of this message is not the intended recipient, you are hereby notified that any reading, disclosing, dissemination, distribution, copying, printing, reviewing, forwarding or other use of this message including files or its attachments is strictly prohibited. If you received this transmission in error, please notify the sender immediately by email and delete/destroy the material including files or its attachments and all copies and backups thereof. Unauthorized interception of this e-mail is a violation of federal criminal law. Thank you. ----------

September 8, 2025

Dickinson City Commission
Dickinson, ND

Dear Commissioners,

We, the concerned citizens of Dickinson, are once again writing to strongly oppose the special use permit request for a homeless shelter in our neighborhood. Over 400 residents signed a petition against this project in just a matter of days, demonstrating overwhelming community opposition.

It is important to note that the Dickinson Planning and Zoning Commission already voted 6–1 against this project. That decision was the product of careful deliberation and should be honored by the City Commission. Ignoring such a clear and decisive ruling undermines the integrity of the process.

We also remind you that the applicant previously appealed this decision, then withdrew the appeal, only to wait over three months before attempting to appeal again. This practice creates instability, manipulates the process, and is unfair to the residents who are directly impacted.

Allowing this shelter would set a dangerous precedent, opening the door for similar facilities to be placed in neighborhoods across Dickinson. Other cities in North Dakota, including Williston do not permit homeless shelters in residential neighborhoods, recognizing the risks and challenges these pose to safety and community stability.

The proposed facility itself is deeply flawed. Placing mental health services on one floor, addiction counseling on another, and a 13-bed homeless shelter on the bottom floor is simply not workable. Combining all three high-need services into one building will create safety issues and overwhelm available resources.

Furthermore, funding and staffing for such operations are increasingly difficult to secure in today's environment. Grants are limited, and skilled staffing for these types of services is extremely challenging to find. Without long-term and sustainable resources, this project is not viable.

We must also emphasize the safety concerns. Just weeks ago, there was a shooting at the United Way Homeless Shelter in Bismarck. Incidents like this highlight the real dangers that come with placing such facilities in the middle of residential areas. Adding to this concern, there are schools only a few blocks away from the proposed location. The safety of our

children must be a top priority.

This project also risks falling back on the taxpayers. When funding and staffing inevitably fall short, the burden of sustaining and managing this facility will shift to the citizens of Dickinson, creating long-term financial and safety liabilities.

Additionally, we believe there is a conflict of interest with Dr. Baer being allowed to vote on this matter, given his role as a former executive director involved with these types of organizations. To ensure fairness and transparency, he should not be allowed to vote on this issue.

In conclusion, we ask the City Commission to respect the voice of over 400 people, the 6–1 decision of the Planning and Zoning Commission, and the precedent set by other North Dakota cities, and to deny this special use permit at this location. Our community deserves safety, stability, and thoughtful planning that takes into account both the well-being of residents and the practical realities of managing such a facility.

Sincerely,

Concerned Citizens of Dickinson

Date: 6-4-25
To: City of Dickinson Planning & Zoning Board
Re: Opposition to Special Use Permit SUP-002-2025
United Way Group Living Facility

Hello, my name is Shelly Koppinger and I have lived in the North Hills Townhomes for the last 24 years. I am writing because I am not comfortable with public speaking, but I strongly want to voice my opposition to the location being proposed.

First of all, I want to express how much I do believe in the United Way Organization. My whole working life I was a contributor to United Way at all of my jobs. I even volunteered with helping at United Way events. While I agree with a need for a Group Living Facility such as this is, I STRONGLY DISAGREE WITH THIS LOCATION of the former Evergreen building. I understand that is has been proposed before at other locations and has been denied. Our Townhomes are only 300 or less feet from the proposed building. I believe that this location is the closest yet to residential homes, and those other locations got denied. That this would be acceptable is just not right. I do understand that being there is already an existing building in place, it would maybe easier and tempting, but not acceptable! I also understand that it is a very difficult job to find the correct location for something like this, but there has to be a place not close to residential homes. This is literally Our Backyards!

Along with the safety issues, there is also traffic issues, staffing & funding issues. I understand that the start up is all set and figured out, but there are no guarantees that any of this will continue. It is a know problem to keep staff at any business in Dickinson, even though they would have enough to start. Also as far as the funding goes, at this time in our government cuts, grants and funding are not ever for sure. Eventually it could fall on all of us tax payers in Dickinson.

I'm hoping and trusting that you, as a Board Member will please consider all of our issues and protect us. Please also keep in mind that this is not a matter of all of us not caring about other people who are having troubles in their lives right now – we do care and understand, but THIS LOCATION IS NOT THE RIGHT LOCATION! Please take into account the location. I strongly agree with the community needing this, but not this close to residential homes!

Thank you for taking the time to read my concerns and hopes.

Sincerely,
Shelly Koppinger
Shelly Koppinger

From: Sharyl Prescott <prescottsharyl@gmail.com>
Sent: Saturday, June 7, 2025 1:15 PM
To: Natalie Birchak <Natalie.Birchak@dickinsongov.com>
Subject: SUP - 002-2025

Dear Ms. Birchak,

I am writing as a deeply concerned homeowner of Northern Hills Condos of Dickinson to express strong opposition to the proposed use of the former nursing home facility as a residential center for individuals experiencing homelessness, mental illness, and addiction.

Let me be clear: while many of us in the community support compassionate solutions for vulnerable populations, the placement of such a facility in a residential neighborhood is highly inappropriate and detrimental to the well-being, safety, and stability of local families and homeowners.

Our primary concerns include:

1. Public Safety – Introducing a high-risk population into a neighborhood not equipped to manage such needs raises serious safety concerns. Families with children and elderly residents deserve peace of mind—not uncertainty about who is being housed nearby. The potential for increased crime, loitering, and emergency incidents cannot be dismissed.
2. Property Value Decline – Homeowners have invested heavily in this area, and the presence of such a facility is likely to depress home values and discourage future investment in this neighborhood.
3. Zoning Incompatibility – If I'm not mistaken, the zoning regulations for nursing homes and

mental health institutes are generally different. The proposed use does not appear to align with the area's zoning and contradicts the original intent of the facility. Facilities of this nature belong in properly zoned areas, not nestled among family homes and schools. This sets a concerning precedent for future zoning decisions that ignore residential protections.

4. Impact on Property Values and Quality of Life: Residents have invested in this community with certain expectations. Introducing a high-intensity facility will definitely decrease property values and reduce overall quality of life through increased traffic, noise, potential loitering, and increased neighborhood crime.
5. HOA and Neighborhood Liability Risks – As a landlord in a neighborhood governed by a Homeowners Association (HOA), I must stress the serious concerns this proposal raises for HOA board members and the broader community. In the event that an HOA member is forced to confront a resident of the facility over neighborhood disturbances, several risks arise:
    6.

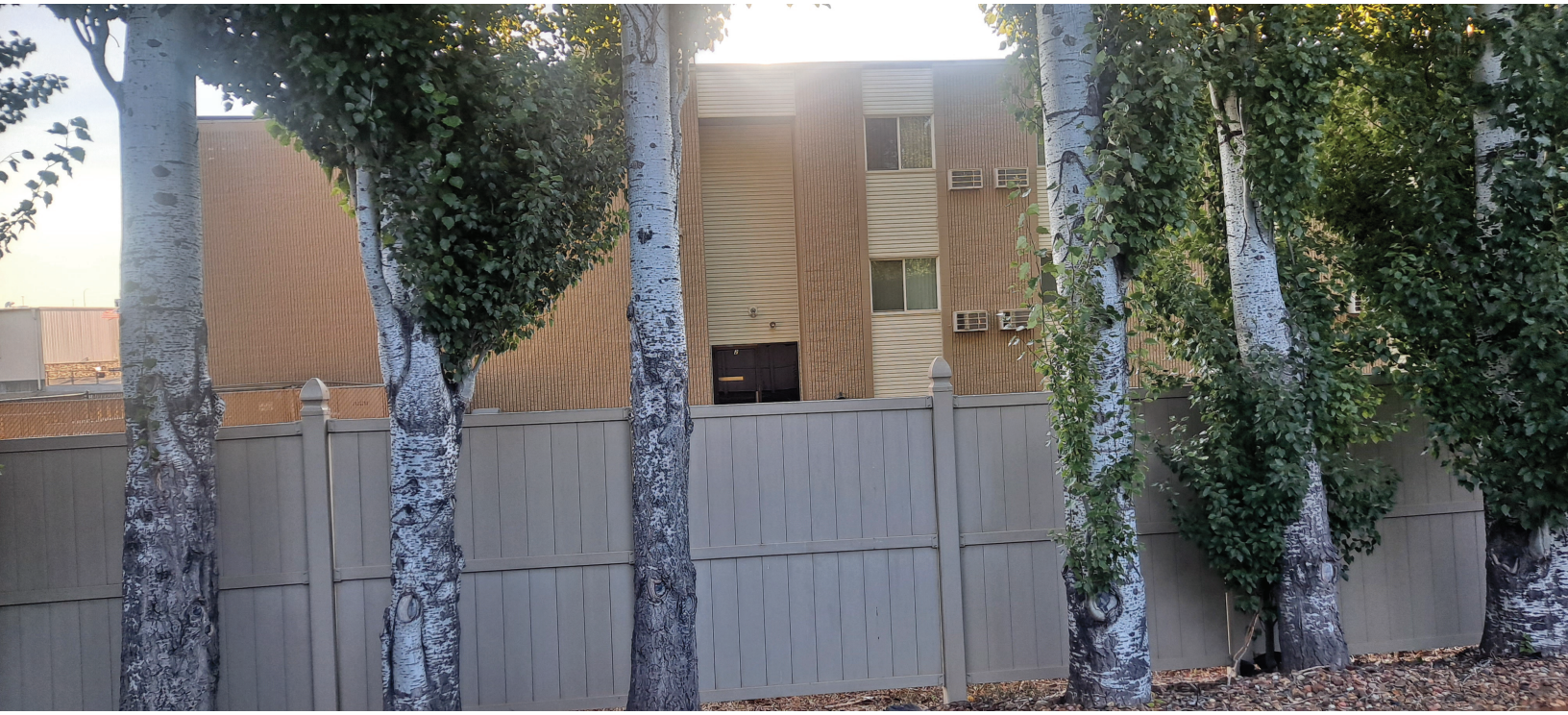
    - Personal safety threats from individuals dealing with mental illness, addiction, or trauma.
    - Legal liability for the HOA if any interaction results in injury, accusation of discrimination, or escalation.
    - Lack of enforcement authority, since the facility would be outside HOA jurisdiction.
    - Damage to community relations if confrontations become frequent or hostile.

7. Expecting untrained, unpaid volunteers to manage this type of risk is unfair, unsafe, and legally irresponsible.

In summary, this plan does not reflect responsible urban planning or respectful community development. I urge you and the City of Dickinson to reject this proposal and seek more appropriate, better-resourced locations that serve those in need without sacrificing the safety and stability of residential neighborhoods.

Thank you for your time and for considering the serious concerns of your constituents. I respectfully request that this matter be brought before the public in an open forum before any further action is taken.

Sincerely,
Sharyl L. Prescott



From: Dickinson ND
To: Sylvia Miller
Subject: Strong Objection to Special Use Permit For Group Living Facility
Date: Tuesday, May 13, 2025 10:52:16 AM

Name: Trevor Ernst
Email: erenhomes@gmail.com

Message: Good Morning, My name is Trevor Ernst and I represent the property owned by MCA Ventures, LLC directly north of the property located at 2143 6th Ave West in Dickinson that is applying for a special use permit to allow a Group Living Facility at that location. I strongly object to the Planning and Zoning Commission allowing a change of zoning or a special use permit in the Community Commercial zoning that that property is currently under. I serve on multiple boards for the City of Dickinson, and at the end of every motion that we make it ends with the phrase "being in the interest of public health, safety, and welfare." I cannot think of a special use permit or change of zoning that goes against that more than thinking of allowing a group living facility at this location. I will provide many examples of how this goes counter to the purpose of the Planning and Zoning Commission. Zoning requirements are put in place to protect all the property owners in an area from every other property owner near it doing something that could harm their property and/or the occupants and residents of those properties. A group living facility should not be allowed at this address. It does exactly the opposite. Research into the impacts of a group living facility points to an approximate property value decrease of around 7% to the properties in the neighborhood impacted by the group living facility. If you apply this to the "neighborhood" within 1 mile of this address it would be a loss of property value to these existing property owners of approximately 8 million dollars and possibly a lot more. Secondly, Prairie Rose Elementary is less than 3/4 of one mile away from this location. Approximately 25% of all public school elementary students within the City of Dickinson go to this school. The City has spent many many millions of dollars to provide a safe and enriching environment at this location to educate these students. Everything that the city, the school system, and the parents of these children are trying to do in safely educating these kids would be undermined by allowing a group living facility this close to this School. Allowing this special use permit is clearly against public health and safety in this instance. Thirdly, There are no Group Living Facility Special Use Permits within the City of Dickinson. The City did not even have a Zoning to allow Group Living Facilities within the City in the past. I contacted Natalie Birchak and she confirmed that there is no Zoning within the City of Dickinson to allow Group Living Facilities. Only recently has the City changed to even allow Planning and Zoning to consider them by issuing a special use permit. This would be a radical and dangerous change of precedence for the Planning and Zoning Commission to consider allowing this special use permit or allowing a change of zoning to allow a Group Living Facility. Every property owner in the CIty of Dickinson bought their property believing they are protected from a Group Living Facility being built or opened next to their property by the existing Zoning of the City of Dickinson. All these property owners rely on the City and the Planning and Zoning Commission to protect them against some exactly like this special use permit. In Closing, I strongly object to the Planning and Zoning Commission allowing a Special Use Permit or changing the Zoning at 2143 6th Avenue West to allow a Group Living Facility at this location. Please protect the residents and property owners of the City of Dickinson by denying this request. Thank you Trevor Ernst

From: Sharyl Prescott <prescottsharyl@gmail.com>
Sent: Saturday, June 7, 2025 1:37 PM
To: Natalie Birchak <Natalie.Birchak@dickinsongov.com>
Subject: I Strongly Oppose the Proposed United Way Facility in Our Neighborhood

Dear Ms. Natalie Birchak,

I am writing to state my complete opposition to the proposed United Way facility near our residential neighborhood. I am deeply alarmed by both the nature of the services being offered and the lack of clarity, transparency, and community input surrounding this proposal.

This facility is not just a shelter — it's a multi-service center for individuals experiencing homelessness, mental health crises, and addiction. While I support the need for services to help vulnerable populations, placing such a facility in a residential area is both reckless and irresponsible.

Here are the key reasons for my opposition:

1.

Unacceptable Proximity to Homes and Families

Placing this facility steps from private homes and shared community spaces places undue risk and stress on the families, retirees, and working individuals who live here. This neighborhood was never intended to serve as an extension of a transitional treatment campus.

2.

Overflow and Loitering Will Affect Residents

If individuals are turned away for failing screenings or arriving outside operating hours, where will they go? Common sense tells us — they will stay close. That means wandering the area, loitering near buildings, garages, and entryways, and potentially causing disturbances. Our homes are not shelters or holding zones.

3.

Safety and Crime Concerns

Facilities that are poorly monitored or loosely structured can become hot spots for drug use, theft, vandalism, or worse. We have worked hard to make this community a safe place — and that safety should not be compromised by a facility that lacks a clearly defined security and oversight plan.

4.

Devaluation of Our Property

The presence of this type of facility — especially without guarantees of safety, transparency, or neighborhood accountability — will very likely lower home values. That is a direct financial loss for residents who have invested in this area in good faith.

5.

Lack of Clear Testing and Entry Requirements

The proposal suggests a low-barrier, open-door policy. If there are no firm requirements for drug or alcohol testing, or if testing is done only once, the safety of everyone nearby is jeopardized. We cannot be expected to simply trust that this facility will regulate itself effectively.

6.

No Community Involvement

This project seems to have been planned with zero input from those it affects most. There have been no community forums, no transparent documentation, and no direct outreach to nearby homeowners. That is unacceptable.

To be clear: I am not opposed to helping people — but this location is the wrong place for a facility of this kind. It is simply not compatible with the surrounding residential area, and no version of the proposal has made that compatibility clear.

I urge you and other city leaders to reject this special permit and to instead explore locations that are more appropriate — locations where services can be offered without placing families, homes, and entire neighborhoods at risk.

Sincerely,

John Prescott

September 10, 2025

To the City Commission:

The United Way request to approve a Special Use permit for the former Evergreen location is NOT an ask for approval of the programs or the project. It is very simply an ask to exempt this particular property from current zoning regulations.

Many of us whose families live and or work near the Evergreen facility have expressed concern regarding the United Way request for a Special Use permit regarding the Evergreen property. Over 400 people have already signed a petition in protest of this proposal. These petitioners have valid concerns regarding the safety of our neighborhoods and residents if this location would be used to house and manage the multiple needs of a rotating clientele that are under different supervisory and accountability requirements.

There has been increased vehicle, bike, and walking traffic on 21st St and its arteries in the past months. The safety of any new residential families, facility staff, permanent or emergency residents or guests at the facility, or for those providing emergency services if this Special Use permit is granted, is also of concern. Without close monitoring and a trained staff available at all times, anyone who uses this busy corridor would be vulnerable to the same easy facility access, trespass, accident, theft, or violence by others. None of the safety backstops suggested by United Way are sufficient or reliable enough to reasonably assure us that United Way could consistently manage and protect their own residents and staff on an ongoing basis, nor could they effectively protect the neighborhood and its surrounds.

Recent demand for law enforcement and medical/ambulance services has increased dramatically in our community. If additional populations are cared for at the Evergreen location, provider services will be further burdened. These providers primarily use 21 street west to respond to calls for assistance – additional travel to and from their outlaying stations 24/7 would mean additional traffic and safety concerns.

Our medical providers have been challenged when attempting to recruit and retain the properly trained medical personnel needed to fill some 100 current vacancies. For United Way to assume they will be able to add the necessary needs-based staff on an ongoing basis to serve a multi-needs population at this location, is both unrealistic and impractical.

Location and safety are the primary issues to consider when evaluating and voting on the merits of granting this Special Use permit. While challenging, it is the responsibility of United Way to research and suggest an alternate and safer location for their purposes. The implementation or success of the programs they represent do not depend upon this specific location.

Pam Kaletsky

Opposing Special Use Permit SUP-002-2025 – United Way Group Living Facility

Bruce Koppinger
President, North Hills Townhouse Association | Resident of Dickinson for most of my life.

To the Dickinson City and Planning & Zoning Board:

My name is Bruce Koppinger, and I reside at 2160 Prairie Avenue. I have lived in this home for over 24 years and currently serve as the President of the North Hills Townhouse Association, representing 14 homeowners who live directly adjacent, less than 300 feet to the proposed site at 2143 6th Avenue West.

I am writing to formally oppose the approval of Special Use Permit SUP-002-2025 for the operation of a group living facility by the United Way at the former Evergreen Assisted Living site.

We do believe that these services are needed—but **this isn't the right location**.

1. Zoning Incompatibility

, Dickinson's zoning ordinance (Section 39.08.050) still requires that proposed uses demonstrate compatibility with surrounding properties, especially when adjacent to residential homes.

The proposed facility would directly border homes in a quiet residential area. That is not compatible use. ***This is the wrong location***

2. Lack of Screening in Homeless Shelter Component (Pages 73–74)

The United Way's own facility guidelines state that only the homeless shelter portion of the project will operate on a "come-as-you-are" basis, meaning:
- No identification is required to stay
- Sobriety is not a requirement for entry or continued stay
- Visitors are allowed daily from 9:00 AM to 9:00 PM
- Pets are permitted, with no outlined behavioral or containment policies

This means that individuals can enter the shelter without ID, background checks, or sobriety, and may bring guests and animals onto the property with little oversight. For a facility located directly next to homes with children, this introduces significant safety concerns.

In contrast, the mental health and substance abuse programs in the same building will require screening and ID. But those safeguards do not apply to the general shelter, where residents may come and go freely.

3. Emergency Response Plan Highlights Inherent Risk (Pages 71–77)

The applicant's own plan includes:
- Protocols for overdose and Narcan administration
- Mental health crisis intervention procedures
- Emergency response coordination with law enforcement
- 24/7 surveillance and staffing

These are critical safety measures—but if this level of intervention is anticipated, why locate the facility next to family homes in the first place?

4. Dickinson Already Provides Shelter Services—None Like This

Dickinson already supports vulnerable populations through:
- The Emergency Shelter on 21st Street West
- Hope's Landing (sober living with screening)
- The Transitional Living Center (with clinical support)

None of these are located near homes, nor do they operate with an open-access model like the one proposed here.

5. Other North Dakota Cities Don't Place Shelters in Neighborhoods

We reviewed zoning and facility placement in Williston, Jamestown, Bismarck, and Minot:
- None place homeless shelters immediately adjacent to residential homes
- Williston has enforced zoning to block such placement
- Bismarck and Minot site their group facilities near services, not neighborhoods

If other North Dakota cities can uphold this standard, so can Dickinson.

6. Property Values Will Be Affected

Research shows that low-barrier, high-turnover shelters can reduce surrounding property values by 5–12.7%.

In North Hills, where homes average around $250,000, that could mean $12,000–$30,000 in lost equity per household. That's not just theoretical—it's real money for working families, retirees, and homeowners who've built their lives here.

Another important factor that must be taken into consideration is the increase in pedestrian and vehicle traffic.

6-2-25

Final Statement

We believe in compassion. We believe in recovery. But placing a partially unsupervised, 60-bed facility within feet of established homes—without community input or appropriate location planning—is not the right answer.

This is about responsible zoning, safety, and preserving the stability of our neighborhoods.

On behalf of the North Hills Townhouse Association, I respectfully urge the Dickinson City Planning and Zoning Commission to deny Special Use Permit SUP-002-2025.

Thank you for your time and thoughtful consideration.

Bruce Koppinger

Sincerely,
Bruce Koppinger
President, North Hills Townhouse Association
2160 Prairie Avenue, Dickinson, ND
24-year resident

From: Dickinson ND
To: Sylvia Miller
Subject: SUP 002 2025 Ordinance #1798
Date: Tuesday, June 10, 2025 2:17:39 PM

Name: Pam Kostelecky
Email: saxpam@yahoo.com

Message: I am not in favor of accepting the Special Use request, project SUP 002-2025. The UW request is predicated on the premise that the property (previously known as Evergreen) could safely and effectively house and safely serve multiple social services (to include House of Manna and the homeless) at this location. It does not address the multiple concerns of citizens residing in the area, or of commercial businesses nearby. Unfortunately, this location does pose multiple safety concerns for the neighborhood adjacent to or near this property, as well as the users of 21st St W and Highway 22. Area residents and users adjacent to or near Evergreen include adults, children, the elderly, pedestrians and four wheel and two-wheel vehicles. Most members of residential areas and commercial entities near to or adjacent to Evergreen object to this Special Use permit because of valid safety issues with regard to their family and/or their property. As a longtime resident and property owner in Dickinson, I have an additional concern, that of the Planning and Zoning Board and the City Commission considering acceptance of a proposal that, in effect, exchanges their commitment to safety for permanent residents of Dickinson for that of commitment to a primarily transient population. This does not have to be an either-or answer, rather a re-evaluation of what might be a more equitable solution other than focusing solely on the Evergreen location. While most of the permanent residents acknowledge and support the basic missions of social services, we also know that the location targeted to house and service these various transient populations may also fall well short of sustained funding, availability of trained personnel, management, maintenance, and oversight. Sustainability for the UW proposal is tenuous at best. In summary, to be consistent in mission, location for such an umbrella proposal should be near medical facilities and services already available or planned for in the community. They should not be located in a facility adjacent to or near an already established residential/commercial area and busy traffic corridor in Dickinson. Thank you for thoughtfully considering probable long term and variable consequences when establishing a precedent for such a facility in a primarily residential area of Dickinson.

From: Dickinson ND
To: Sylvia Miller
Subject: Zoning 2143 6th Ave W
Date: Monday, June 9, 2025 5:08:48 PM

Name: Daisy Heidt
Email: daisyheidt@gmail.com

Message: Myself, my daughter and her children and my son and daughter in law and their child all live in different homes withing 1 1/2 to 2 1/2 blocks away from the old Evergreen building. We have a very nice, safe community there and that is why we live there and purchased homes there. I have seen a lot of research and looked at statistics on what happens to neighborhoods where places like these are put and it is not good. Crime goes up not only residentially but commercially as well along with many other crimes towards people that live in close proximity. Please believe me when I say I completely understand there are people out there that need assistance and I am all for people receiving help but I truly believe putting something like in this particular building is not safe for our citizens and children. There is a park and grade school only a few blocks away and when you have shelters like this that do not have the proper security it attracts drug dealers. This is a proven fact. Please please please do not pass this right now. There needs to be more research done and a good location chosen. I also believe there would need to be restrictions put in place like drug testing, people having to apply for jobs etc. to make something like this good for our community. Again, I believe in helping people but it needs to be done in the correct way. Thank you,

House Rules and Regulations

United Way Dickinson Manna House

1. Introduction

Welcome to United Way Dickinson Manna House. Our mission is to provide safe, inclusive, and low-barrier emergency – long term temporary shelter for individuals experiencing homelessness. These rules are intended to maintain a respectful, secure, and supportive environment for all residents, staff, and visitors.

2. Admission and Accessibility

- Identification is not required for shelter access. Entry is open to anyone in need of a safe place to stay.
- Sobriety is not a prerequisite for entry. Individuals who are under the influence will not be turned away as long as they can maintain safe and respectful behavior.
- Pets are allowed. Owners must control their animals at all times and are responsible for their care and cleanup.
- Couples and families are welcomed and will be kept together whenever feasible, honoring family unity.

3. General Conduct

- Respect others' rights and dignity at all times.
- Any form of violence, threats, intimidation, or harassment will result in disciplinary action.
- Theft or intentional damage to shelter property or others' belongings is not tolerated.
- Verbal abuse, hate speech, and discriminatory remarks are prohibited.

4. Substance Use Policy

- Use or possession of illegal drugs or alcohol is not permitted on shelter property.
- Residents under the influence must behave safely and respectfully.
- Drug paraphernalia and visible substance use are not allowed within the facility.

5. Curfew and Quiet Hours

- Suggested curfew is 10:00 PM. Exceptions require staff approval.
- Quiet hours are 10:00 PM to 7:00 AM to ensure rest and privacy.
- During quiet hours, limit use of electronics and keep conversations low.

6. Guest Policy

- Visitors are allowed in common areas between 9:00 AM and 9:00 PM.
- All guests must sign in and be accompanied by their host.
- No overnight guests are allowed for safety and capacity reasons.

7. Personal Belongings

- Residents are provided with storage for their belongings.
- Valuables should be kept securely. The shelter is not responsible for lost or stolen items.
- Weapons, drugs, alcohol, and other hazardous items are strictly prohibited.

8. Chores and Cleanliness

- Residents must keep their personal and sleeping areas clean.
- Participation in shared cleaning duties is required on a rotating schedule.
- Cleanliness contributes to health, safety, and community well-being.

9. Meals

- Meals are provided daily at designated times:
- - Breakfast: 7:00 AM – 8:00 AM
- - Lunch: 12:00 PM – 1:00 PM
- - Dinner: 6:00 PM – 7:00 PM
- Food must be consumed in designated dining areas.
- Personal food must be stored in designated kitchen spaces only.

10. Health and Safety

- Medical emergencies must be reported to staff immediately.
- Tampering with fire safety equipment is prohibited.
- Smoking is only allowed in designated outdoor areas.
- Emergency exits must remain unobstructed at all times.

11. Confidentiality

- All resident information is confidential and protected.
- Information will only be disclosed with written consent or as required by law.

12. Program Participation

- Supportive services are available, including counseling and employment assistance.
- Participation is encouraged but not mandatory.
- Case managers are available to help residents set and achieve personal goals.

13. Grievance Procedure

- Residents may submit written complaints to staff or the shelter director.
- Grievances will be addressed promptly and respectfully.
- Feedback helps improve shelter operations and services.

14. Consequences of Rule Violations

- Violations may result in warnings, loss of privileges, or dismissal.
- Severe misconduct (violence, weapons, arson) may lead to immediate removal.
- Residents have the right to appeal decisions within 7 days.

15. Acknowledgment

By signing below, I acknowledge that I have read, understand, and agree to follow the House Rules and Regulations while residing at United Way Dickinson Manna House. I understand that violations may result in consequences including possible removal from the shelter.

Resident Name: _____

Signature: _____

Date: _____

September 4, 2025
Dickinson City Commission
Scott Decker, President of City Commission
Dr. Robert Baer, Vice President
Jason Fridrich, Commissioner
Joe Ridl, Commissioner
Russ Murphy, Commissioner
38 1st St W
Dickinson, ND 58601

Re: United Way appeal, relating to Application for a Special Use Permit (SUP-002-2025)

Dear Members of Dickinson City Commission,

One can acknowledge this is perhaps a noble idea and possibly a project for the North Dakota state legislature to consider and discuss in much more detail, as it involves the entire state, not just the city of Dickinson. One may also have compassion for individuals, yet use common sense and wisdom in their decision making and personal interactions. One can also surmise much more comprehensive and extensive conversation should possibly take place; with a great deal more public involvement before the city rushes forward with an approval of this type of a facility project and very likely creates a greater problem.

The public has recently been given information which seems to somewhat mislead one into believing this is simply a "Transitional Facility". Transitional facility is understandably a more politically correct and marketable or palatable name; yet the original (Special Use Permit SUP-002-2025) proposal presented at the two Planning and Zoning meetings included so much more than simply a transitional facility. The understanding was, the proposal included but was not limited to; Inpatient Treatment and Outpatient Treatment for Alcohol Addiction, Inpatient Treatment and Outpatient Treatment for Drug Addiction, Inpatient Treatment and Outpatient Treatment for Mental Health Issues, a Homeless Shelter, and plans to relocate the House of Manna from across town to provide jobs for those individuals living within this facility.

One must focus major attention on the fact that this matter is simply about the overwhelming public concerns related to the proposed physical location of this facility and the negative impact on the overall Public Health, Safety and Welfare for the residents and businesses within the city. This appeal is not about potential real or imagined economic benefits of utilizing the building currently situated on this property. Rather it is all about the type of usage of the actual proposed physical location of the property. For numerous reasons and multiple risks involved, common sense reveals this is simply not the correct or a proper neighborhood location within the city of Dickinson, for this type of a group living facility; involving individuals with mental health problems, drug addiction, alcohol addiction, homelessness issues and possibly including sexual predators..

For City Commission leaders of this community to purposely relocate individuals with mental health problems, drug addiction, alcohol addiction, and homelessness issues; into a

residential area where children live is not good leadership. Families and all residential occupants expect and require protection from the City Commission, not exposure to these known dangers. No one wants to live where they are continuously exposed to the possibility of opening their front door, back door or a garage door and letting someone into their home they do not know.

For City Commission leaders of this community to purposely relocate individuals with mental health problems, drug addiction, alcohol addiction, and homelessness issues; into a neighborhood where many businesses including the Prairie Hills Mall exist is not good leadership. Business owners, occupants, employees and customers require protection from the City Commission, not exposure to these known dangers. No one wants to work or shop where they are not safe.

The number of reasons this is not the proper location; at minimum is equal to the number of individuals including many small children that actually do live on the north side of the City of Dickinson. Whatever that amount is; it is far too many individuals to place at risk. In addition, one must also add to that number the amount of people that often come to the north side of Dickinson for their employment, shopping and services. All such individuals will automatically become vulnerable if this project is approved by the city leaders, for this specific location. If this project is approved in this area, immediately all Grandfathers, Grandmothers, Fathers, Mothers, Sons and Daughters; will consequently and innocently all become targets. Please be encouraged to take everyone into consideration; and how this would affect the majority of residents and stakeholders in the community.

I respectfully submit pertinent information within this letter. Please understand, the following is only a partial list of additional concerns and information for all to consider; as to why this specific property is not the right location for such a group living facility:

● 21st Street West is a main transportation artery within the city of Dickinson. At times experiencing a great deal of traffic; including but not limited to Ambulance, Law Enforcement, Fire Department, and Emergency Management vehicles. With existing landscape and/or layout of the streets, and a normal day's traffic flow can now be difficult at times to get on and off 21st Street West, from various side streets. At certain times of the day, there is currently a lack of easy access to the proposed property being considered in this matter; previously known as Evergreen Assisted Living Facility. Making it somewhat dangerous and difficult to travel in any weather conditions including a nasty North Dakota Winter. Semi-trucks trying to maneuver to get close to the facility for their necessary unloading of needed food and supplies into the building has always been a challenge for the best of truck drivers, due to limited space and access. For Semi-trucks to get as close as possible to the premises, drivers must access this facility via the east/west frontage road and park on the frontage road, as they do not drive onto the actual property. This type of facility will need food and supplies too, most likely delivered by semi-trucks, smaller trucks, vans, etc. Please understand this property and building is located directly off of the frontage road mentioned with a dead end. This frontage road is not conducive to, nor was it ever designed for heavy traffic flow or Semi-trucks. This type of facility will indeed increase traffic attempting to get both on and off 21st Street West in this entire area. Again, traffic cannot flow in or out of the frontage road on the East end as it now dead ends. With any type of

emergency situation that may arise, this community is going to have even greater traffic congestion and very serious problems maneuvering.

● The proposed property being considered in this matter; experienced in the past extremely limited parking for all employees, contractors, service providers, family and friends that were visiting the facility residents. The existing amount of parking will certainly not be adequate for the amount of activity planned and/or for what is currently being proposed regarding this type of a facility. According to United Way original plans also include moving into this facility the House of Manna. Frontage road parking is not conducive for high volume activity. Not to block the cluster mailbox unit along the South side of the frontage road is also of importance and will become a problem with an increase in frontage road parking.

● There is currently no existing security fencing in place and no adequate plan to completely secure the community or fence in this type of group living facility. Although, it has previously been mentioned and acknowledged the need for security and fencing. Will current laws, rules and regulations even allow for the properly needed *Security Fence*? Security fencing should typically stand at least 8 feet tall to provide adequate protection. However, fencing contractors will say the best practices for your fence's height will vary based on your specific situation. Can an 8ft, 10ft, or 12ft security fencing be installed in this location within the city of Dickinson? The one existing fence on the west side of this potential facility property is not a security fence, and is also not constructed on the United Way proposed premises or grounds. For all practical purposes, this fence should not now be considered a part of the overall facility plans as it would not belong to the owner of the proposed location or the United Way group living facility. It has previously been stated; there is a plan to install fence on the north and south sides of this facility property. However, nothing has been mentioned about the east side. Common sense indicates; if constructing security fencing is indeed necessary for this project (which it is); and the plan is to fence only 2 or 3 of 4 sides of the property, the outside public or the surrounding community is not actually protected from danger. As everyone concurs there is a serious need for security with this type of facility project, then there is also likely a need for a locked security fencing on all 4 sides of this type of group living facility; and potentially the need for security guards stationed at each of the premises gates. It has been stated United Way plans to allow some individuals struggling with mental health issues, drug addiction, alcohol addiction and homelessness issues, to randomly and voluntarily enter and/or leave their premises. No one truly knows what is being brought in or out of the premises by the occupants as such occupants are not actually being monitored or searched. We were told the occupants will also not be required to have an ID, so the possibility of sexual predators occupying the facility and in the neighborhood exists. If they can randomly come and go on and off this location premises into the neighborhood; an unlocked, unguarded fence alone will not make the public, local residents and businesses surrounding this group living facility safe and secure.

● Prioritizing the wellbeing and interests of the children in this community is vital. United Way plans to house residents dealing with a variety of problems, including mental health issues, drug and alcohol addiction, and homelessness. It has been mentioned that some of the residents of this facility will be able to come and go at will. United Way has also mentioned; some of their residents may also be evicted from the group living facility for not following

rules, and they will be released directly into the neighborhood for whatever the various reasons. Such evictions and release of individuals happen without any public notice or protections in place for the community; that alone is going to be alarming and difficult to accept for most parents, residents and stakeholders. Decision makers must honestly ask them self: Would I desire this type of facility located next to my personal home or business? Decision makers must also honestly ask them self: Would I want my unsupervised minor aged children or any other unsupervised minor aged children, potentially interacting with residents of this facility? Children in the neighborhood and surrounding area can and will be exposed; they will unfortunately become the most vulnerable potential victim to tragedy. There are two schools and also families that homeschool nearby. There are residential daycare/preschool facilities in the community as well. Children need to be well protected and be able to feel safe in their environment, wherever that may be; in their back yard or the school yard. Common sense alone brings to light; simply protecting all small children in the area must be a city wide objective and a major priority.

● This area already has busy intersections with numerous pedestrians walking by this property from all directions. In the event of approval of this application, with temporary occupants having ability to come and go; also comes additional pedestrian traffic. So many more walking in this area will automatically become innocently exposed to accidents and potential unforeseen harm. The majority of the east and west traffic flow on 21st Street West in this specific area is not normally going to be traveling at a slower 1-5 miles per hour rate of speed; which may be survivable for a pedestrian.

● Approval of this Application for a Special Use Permit (SUP-002-2025) really means; one would be jeopardizing the health, safety, security, wellbeing for all individuals and/or families, living adjacent to, or working in the local neighborhood next to the proposed property being considered in this matter. One would be jeopardizing the health, safety, security, wellbeing for all of the retail and service businesses in this area. One would be jeopardizing the health, safety, security, wellbeing for all schools in this area. In addition, one would be jeopardizing the health, safety, security, wellbeing for all outside visitors and customers coming to this area. If approved, no human can mitigate all of the potential risks within the neighborhood and community for this type of a group living facility project.

● There will be an immediate negative impact upon all small family owned and corporate businesses in the north Dickinson area. All businesses that occupy the Prairie Hills Mall alone become vulnerable due to the proximity of opening this type of group living facility at this proposed location. Most of these businesses will not be properly equipped to deal with all of the issues involved as it relates to individuals experiencing mental health problems, drug addiction, alcohol addiction, homelessness, and who really knows what more issues. Law enforcement personnel are certainly not looking forward to dealing with additional crime or potential negative impact within the community. This type of group living facility placed at this location could very easily overwhelm and devastate the business community and law enforcement.

● A Community Petition Opposing Special Use Permit #SUP-002-2025 briefly circulated in the area; and at the time of the Planning & Zoning Commission meeting held on June 11, 2025; the petition had around 400 signatures in opposition. Obviously, proving there is

strong indication as to the amount of public opposition in the community, for this specific location to be used as a group living facility including a homeless shelter. If the Special Use Permit SUP-002-2025 is approved for this location, there are many legitimate concerns by residents and stakeholders in the community. Concerns relating to the very real possibility of an increase in all types of crime, including but not limited to; increase in drug trafficking, increase in alcohol trafficking, increase in human/child trafficking and exploitation, increase in injuries, increase in attempted murder and an increase in actual numerous types of homicide. Also concerns about increasing the homeless population in the community. All of which could easily be potentially activated and more so encouraged to come to the north side of the City of Dickinson. These are unfortunately real concerns affecting many areas of our nation which have existing group living facilities including homeless shelters. On June 24, 2025 less than two weeks after the Dickinson Planning & Zoning Commission rightfully voted down this Special Use Permit for this property location; there was a shooting involving attempted murder in the city of Bismarck, ND that occurred. Where in Bismarck did this happen? It happened in the 1100 block of South 12th Street, the area United Way's (1140 S 12th St, Bismarck, ND) homeless shelter is located. Here is one media headline: ***"Bismarck PD arrest suspect in downtown shelter shooting"***. That certainly will bring no comfort to anyone including existing residents and stakeholders in Dickinson. How that shooting incident relates to this appeal is extremely significant. Please also understand, the proposed group living facility for Dickinson is not just for local residents of Dickinson. Homeless individuals are not considered a resident of the city they currently occupy. In the Planning & Zoning Commission meeting held on May 14, 2025, a member of the Commission asked a good question regarding room occupancy. The question asked was; "Would this allow individuals from other areas within the state to be brought here, based upon your open room occupancy?" The answer given by Dakota Gant, Executive Director of United Way Dickinson, was essentially: *If we have an open bed available and this individual is struggling with substance abuse, it doesn't matter if they are from a different side of the state we are going to provide services to them.* As previously stated, we have already been told that United Way is not requiring physical Id's from occupants in this facility…so no one realistically knows who the occupants are or where they come from. Does that sound wise, prudent or safe? A real question could be asked; will the opening of this facility also be encouraging or inviting individuals experiencing mental health problems, drug addiction, alcohol addiction, sexual predators, homelessness, and other serious issues from out of state, to relocate to the Dickinson UW facility? Unfortunately, that has certainly been known to happen in many cities and states all over our nation. At the June 11, 2025 Planning & Zoning Commission meeting; extensive statistical truth and proof was presented (by a current resident and landowner in Dickinson) from real studies completed and real statistics gathered, regarding real increases in crime as it relates to these types of group living facilities being established into neighborhoods. If approved, it would appear this facility would potentially and very likely create even a larger problem than the city currently may have; just like the increase in crime experienced throughout every other city within our nation, involving a similar type of group living facility. Realistically, overall results and success of these types of government and privately funded projects located in cities all over the nation has not at all been satisfactorily proven, results are very questionable at best. In fact we are living in a time where funding for many of these types of projects is diminishing because the truth is; desired results are not there.

● Important aspects and pertinent questions related to this project is the overall financial sustainability, as well as the hiring and retaining of necessary professional employees and staff. The City of Dickinson is obviously struggling financially; as an additional one percent sales tax for Public Safety Funding is currently being considered. How ironic it is; that if the City Commission would now approve this Application for a Special Use Permit (SUP-002-2025) they would also knowingly be jeopardizing the Public Health, Safety and Welfare of the residents and businesses within the city. What happens, if/when the United Way grants and financing falls off and they cannot continue to fully fund their project? Right now many Federal Government Programs are being cut, and overall Federal spending across our Nation is being cut. This is very likely just the beginning of funding cuts. Taxpayers and the City of Dickinson should never be forced to financially bail the United Way organization out and is currently not in any position including a financial position to operate this type of a risky venture being proposed. The guarantee for adequate staffing also needs to be properly addressed. The need for multiple 24/7 Security employees located both inside and outside is of utmost concern. Staffing also includes but is not limited to needed:

- Medical Professionals, Counselors and staff related to Alcohol Addiction Treatment.
- Medical Professionals, Counselors and staff related to Drug Addiction Treatment.
- Medical Professionals, Counselors and staff related to Mental Health Treatment.
- Medical Professionals, Counselors and staff related to Homelessness Issues.
- Medical Professionals, Counselors and staff related to Sexual predators.

These are specialized fields of behavioral interest, so having one Medical Professional and/or one Counselor on staff each day (as currently planned and stated) is simply not adequate. All of these employees must be properly trained and hold the proper credentials to deal with all of these serious, separate and specific issues.

● The Dickinson City Commission established a Planning and Zoning Commission for the purpose to consider details involved in these types of matters. If the existing Dickinson City Commission is now willing, easily persuaded or prepared to overrule the decision by the Planning and Zoning Commission which was to protect the health, safety, security and wellbeing of residents, businesses and stakeholders; that would be a serious tragedy for the community. Please be respectfully reminded and note; after two separate Planning & Zoning Commission meetings involving this subject matter, and both included lengthy periods of serious questions and discussion, better informing the Commission and some of the public. The Planning & Zoning Commission (on June 11, 2025) decisively and overwhelmingly opposed and voted down the Special Use Permit SUP-002-2025 for this specifically proposed location. As should be appreciated and respected by the City Commission; the Planning & Zoning Commission members asked good questions on behalf of the "Public at large" and they made a decision. "Public at large" refers to the general population or community as a whole, rather than a specific group within it. The decision resulted in; the majority 6 votes (*approximately 85.7%*) opposing this proposed location for a Special Use Permit SUP-002-2025, and 1 vote (approximately 14.3%) in favor. This was obviously, not a close vote and it should not be overturned easily. One of the NO votes came from a sitting Stark County Commissioner. Please also note; one of the Commission members before he had to leave the May14, 2025 meeting early; voiced his real concerns about this type of facility being located on one of the busiest streets in Dickinson. He clearly indicated that when this matter is voted upon, he would not be in favor or in support of the proposed location for this group living facility. Unfortunately, that Commission member was not in

attendance during the June 11, 2025 meeting when the actual voting took place, so obviously his vote was not recorded; but his viewpoint was made well known on May 14th. The point being; the vote could have very likely been 7 votes opposing this proposed location and 1 vote in favor. Just imagine the final results, when or if all of the public, residents and stakeholders of Dickinson are properly given the information and are truly informed on all of the details and issues involving this type of a group living facility (proposed for this specific location). When We the People are given proper information and true knowledge, it is predictable and understandable how the same percentage of opposition will hold throughout all of the residents and stakeholders of Dickinson; just like it did within the Planning & Zoning Commission (made up of residents and stakeholders of Dickinson). After given the proper facts and all the true details, one can easily project how and why the majority of individuals using their common sense; will think, act, and be opposed to the Special Use Permit SUP-002-2025 for this proposed location.

● It is important to point out; No Special Use Permit has ever been issued in Dickinson for a group living facility.

● This type of group living facility being located in this specific property, in the City of Dickinson will not benefit or enhance the Public Health, Safety and Welfare for the majority of adults or children living within the city. It also will not promote Health, Safety and Welfare for any of the schools or businesses on the north side of Dickinson. Common sense clearly indicates it will not enhance the health, safety and welfare of the public at large (referring to the general population or community as a whole, rather than a specific group within it). There is no way to avoid the facts or that truth.

● There is public concern of an obvious Conflict of Interest issue; as Dr. Robert Baer previously served as Executive Director of United Way Dickinson. It is public understanding; Dr. Baer while serving as Executive Director and working with United Way, was also actively involved with working on preliminary details and the potential submission of this project. Ethically, Dr. Baer must not vote on any City of Dickinson matters relating to this project or the United Way Dickinson.

● It would appear that anyone involved in this specific location decision making process, related to the Special Use Permit; *SUP-002-2025* for the United Way group living facility; and so chooses to approve such location and permit, knowingly and potentially opens themselves up for negligence of their Oath of Office, the formal promise made to the City of Dickinson and to the public at large. This concern was also mentioned by Commission members prior to the vote held during the June 11, 2025 Planning & Zoning Commission meeting. Public officials know they are expected on behalf of citizens in the community, to take their oath seriously; uphold their promise and honor their Oath of Office.

● Knowing in advance the serious potential risks involved, potential harm to residents and stakeholders and all of the public opposition to this type of a group living facility project being positioned at this specific location; if the Special Use Permit were to be approved by the Members of Dickinson City Commission, the City of Dickinson seemingly becomes wide open to an excessive amount of liability exposure. Residents, businesses and stakeholders in Dickinson all need assurances for health, safety, security and wellbeing. You likely will

agree; City government failing to protect their community should not be an option. Many of the crimes, killing and shooting events committed across the nation are continuously attributed to individuals dealing with alcohol addiction issues, drug addiction issues, mental health issues, homelessness issues, and sexual predator issues. With that in mind; you may have read or heard about recent articles by various news media, with the headline; **"*Almost a dozen North Dakota children, teens have disappeared in 17 days*"**. The truth is Human and Child trafficking is a real concern. Unfortunately, the truth is many of the missing children across our nation are never found. With the approval of this application one would be deliberately and knowingly putting children in more danger. We also have many conversations and headlines referring to the National Guard currently going into cities across America helping to clean up the crime issues within these cities. Many if not all of these cities fighting serious crime problems have very similar types of facilities as the one being proposed in this United Way application. Purposely bringing to this neighborhood a greater concentration of individuals struggling with alcohol addiction issues, drug addiction issues, mental health issues, homelessness issues; as well as possible sexual predators; is not prudent, wise, or safe. There is simply nothing about this United Way facility being located in the Evergreen property neighborhood (one of the busiest, most active areas within the city) that will enhance or improve the overall Public Health, Safety and Welfare for the residents and businesses within the city.

I pray common sense and truth prevails and that you as individuals and City Commissioners; approach this matter circumspectly (considering all circumstances and possible consequences) for the good of this City, the residents, businesses, and the surrounding community. Please do emphasize the importance of considering all circumstances before making your decision. Keeping in your thoughts; it is much better for the City and the Public to be safe than sorry! Thank you for seriously contemplating all of the above mentioned during the decision making process.

Sincerely,
Scott Biggs

Confidentiality Notice: All information contained in this transmission is confidential, proprietary or privileged and may be subject to protection under the law. The message is intended for the sole use of the individual and/or entity to whom it is addressed. If the reader of this message is not the intended recipient, you are hereby notified that any reading, disclosing, dissemination, distribution, copying, printing, reviewing, forwarding or other use of this message including files or its attachments is strictly prohibited. If you received this transmission in error, please notify the sender immediately by email and delete/destroy the material including files or its attachments and all copies and backups thereof. Unauthorized interception of this e-mail is a violation of federal criminal law. Thank you.

Operations Summary: Facility Staffing & Functionality by Capacity Level

United Way Dickinson's multi-purpose residential facility is designed to operate with flexibility while maintaining core safety, support, and treatment services. The following outlines how the facility will function under different levels of occupancy and staffing—**maximum capacity**, **half capacity**, and **quarter capacity**—ensuring efficient use of space and resources without compromising client care.

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1. Operations at Maximum Capacity

Occupancy:

- Full use of all 79 rooms (emergency shelter, inpatient treatment, transitional housing)
- Up to 12 clients per treatment group
- All residential wings active (men, women, families)

Staffing Levels:

- Full-time facility director and clinical supervisor on site
- 2–3 licensed addiction counselors
- 4–6 case managers/Care Coordinators for treatment and housing navigation
- 4–6 peer support specialists and/or residential aides (day/evening coverage)
- 2 overnight staff daily
- 4–6 security personnel rotating for 24/7 coverage
- Full kitchen staff (2–3)
- admin support (1–2)

Operations:

- 24/7 security coverage on all floors with at least one staff member in each major zone
- In-person and telehealth services running concurrently

- All programs active: inpatient, outpatient, aftercare, peer support, and shelter intake
- Daily groups, vocational training, case management, and clinical services
- Facility-wide access to commercial kitchen, laundry, House of Manna, and classrooms
- Daily janitorial and meal service, along with security checks and incident response
- Active coordination with police, health providers, and community partners

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2. Operations at Half Capacity

Occupancy:

- Roughly 35–40 rooms in use (priority to emergency shelter, inpatient treatment, families)
- Smaller or fewer treatment groups (6–8 clients)
- Possible temporary closure of low-demand wings

Staffing Levels:

- Director and clinical supervisor remain active
- 1–2 addiction counselors
- 3-5 case managers/Care Coordinators
- 2 peer support specialists/residential aides
- 1 overnight staff per night
- 2–3 rotating security personnel
- 1 kitchen staff and 1 admin staff

Operations:

- Key programs remain operational: emergency shelter, core treatment groups, case management
- Services may be consolidated into fewer hours or shared space
- Facility functions with staggered meal times and group sessions

- Admin and intake hours may be reduced or rotated among staff
- Select offices or wings may be temporarily closed to reduce overhead

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3. Operations at Quarter Capacity

Occupancy:

- 15–20 rooms in use (focused on emergency shelter and urgent treatment cases)
- 1–2 active treatment groups, smaller family population
- Limited wings open for men/women based on referrals

Staffing Levels:

- Part-time or rotating facility director presence
- 1-2 counselor and 2-3 case managers/Care Coordinators
- 1–2 peer support/residential aides covering day/evening shifts
- 1-2 overnight staff (alternating shifts)
- 1 security staff during high-need hours
- Kitchen and admin roles as-needed (may be shared or part-time)

Operations:

- Focus on basic shelter services, urgent treatment, and essential case management
- Group sessions and peer services offered on limited schedules
- Shared services consolidated to reduce operational costs (e.g., kitchen use, laundry hours)
- Increased use of telehealth or mobile services
- Priority given to high-risk individuals (families, detox clients, re-entry)

Facility Use Plan: United Way Dickinson Multi-Purpose Facility

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Overview

This 3-floor, 79-room facility is designed to provide a safe, structured, and trauma-informed environment for individuals and families facing homelessness, addiction, or justice system involvement. Services include:

- Low-barrier emergency shelter
- Inpatient and outpatient drug and alcohol treatment
- Transitional and supportive housing
- Secure, gender-separated living quarters
- Private rooms with individual showers and restrooms
- Access to a commercial kitchen shared by all residents
- A secured, designated space for House of Manna (nonprofit partner)

1st Floor – Emergency Shelter & House of Manna (13 Rooms + Shared Facilities)

This floor serves as the **intake level**, housing the emergency shelter, central kitchen, shared services, and House of Manna.

Emergency Shelter Room Allocation (13 Rooms):

- **5 rooms** for **single men** – secured male-only wing
- **6 rooms** for **women and/or families** – located in a separate, secured corridor
- **2 flexible use rooms** – ADA-accessible or used for overflow, based on gendered need
- **6 rooms** for staff offices

Additional First Floor Features:

- **Commercial kitchen** – accessible to Kitchen staff only
- **Dining Room** - accessible to all residents and program participants
- **Laundry room**

- **Private restrooms/showers in every room**
- **Staff office and intake desk** for 24/7 check-in, safety monitoring, and support
- **Quiet/decompression space**
- **Security station** with visibility of entrances and hallway monitors

House of Manna – Dedicated and Secured Area: Designed to serve the public

- Located in a **designated wing of the 1st floor**, separate from shelter sleeping areas
- Provides **household items, hygiene kits, bedding, and essential supplies** to individuals and families in need
- **Secured with monitored access**—only open during service hours and staffed independently
- Access restricted to clients and community members accompanied or cleared by staff
- Entry and exit monitored via **camera and staff presence** to maintain confidentiality and safety

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2nd Floor – Inpatient Treatment Services (24 Rooms)

Designed as a licensed treatment floor for individuals in structured recovery from substance use disorders.

Room Allocation:

- **10 rooms** for **men in residential/inpatient treatment**
- **10 rooms** for **women in residential/inpatient treatment**, secured from men's wing
- **4 flex rooms** for overflow or staff

Program Features:

- **Private showers in each room**
- Group and individual counseling rooms
- Case management and peer recovery offices
- Secured hallway separation between men's and women's living wings

3rd Floor – Transitional & Supportive Housing / Outpatient Services (42 Rooms)

Supports individuals and families working toward long-term stability and permanent housing, including those in outpatient care.

Room Allocation:

- **10 rooms** for **single men**
- **10 rooms** for **single women**
- **5 rooms** for **women with children or families** (family wing)
- **5 rooms** for **overflow, flexible use, or staff**

Floor Features:

- **All rooms include private bathrooms with showers**
- Family wing has secured access and family-friendly features
- Shared living space, study/workroom, and play area for children
- Life skills classroom (budgeting, parenting, employment readiness)
- Case management and outpatient counselor offices
- Access to 1st floor commercial kitchen for meal prep
- Peer recovery and resident council meeting rooms

Cross-Cutting Features and Design Notes

- **Each room in the facility includes its own private shower and bathroom**
- **Key fob access** is required for entry into gender-specific and staff-only zones
- **Security cameras** are installed in common areas, hallways, and entrances (never in sleeping areas or bathrooms)
- **Trauma-informed design** ensures residents feel safe, respected, and in control of their space
- **Family unity is prioritized**, with no separation of children from parents unless for safety

- **Fire exits, emergency lights, and disaster procedures** are in place throughout the building on each floor.

Licensing & Program Compliance

This facility will meet all required standards for:

- Emergency shelter operations
- Inpatient and outpatient drug/alcohol treatment licensing
- Transitional and supportive housing regulations
- HIPAA and confidentiality for clinical services
- ADA accessibility and building safety codes

Executive Summary: Financial Plan for United Way Dickinson Multi-Purpose Facility

Project Overview United Way Dickinson is launching a multi-purpose residential facility at the former Evergreen building to provide emergency shelter, drug and alcohol treatment, and transitional/supportive housing for men, women, and families. The project will offer 24/7 staffed services and utilize trauma-informed, gender-separated housing. Each room will include a private shower, and the facility features a shared commercial kitchen.

Facility Acquisition and Development The building was secured through a generous angel investor who purchased the property and is leasing it to United Way Dickinson on a 10-year business plan. The organization has the opportunity to purchase the building outright within 3 years.

Startup Capital and Secured Grants To support the project, United Way Dickinson has secured and is eligible for:

- $1 million HOME ARP grant from the State of North Dakota (available upon building and program launch)
- $3.5 million Federal Home Loan Bank of Des Moines grant for development and acquisition
- $640,000 CommonSpirit Health Implementation Grant for operational costs
- Additional federal and state grants to be pursued once operations begin

Program-Based Sustainability United Way Dickinson and partner SWMCCC will ensure financial sustainability through billing for services reimbursed by state and federal programs:

- Free Through Recovery (FTR)
- Community Connect
- 1915(i) Medicaid Case Management
- SUD Voucher, Medicaid, Medicaid Expansion, IHS, and private insurance billing

Projected Annual Revenue from Billable Services (At Capacity):

- Aftercare (in-person): $41,034
- Aftercare (telehealth): $41,034
- Intensive Outpatient Program (IOP): $479,581

- Intensive Inpatient Treatment (3.5): $2,682,207
- Chemical Dependency Evaluations: $32,746
- **Total (core services only):** $3,276,602

These projections reflect conservative billing models for core programming and do not include potential earnings from additional services like peer support, therapy, or drug testing.

Ongoing Grant Funding Opportunities United Way Dickinson is positioned to apply for multiple ongoing state and federal grants, including:

- HUD Continuum of Care (CoC)
- SAMHSA funding streams
- North Dakota Behavioral Health grants
- Emergency Solutions Grants (ESG)
- State Opioid Response (SOR) and 1915(i) Medicaid HCBS funding
- Philanthropic and health system partnerships (e.g., Bush Foundation, BCBS Caring Foundation)

Conclusion With stable funding commitments, a scalable service model, and multiple reimbursement pathways, United Way Dickinson has developed a financially sound and sustainable plan to launch and maintain this vital facility. The combination of startup funding, revenue-generating services, and ongoing grant eligibility ensures both short- and long-term success in meeting the community's most urgent needs.

United Way Dickinson Manna House
Emergency Management Plan

This Emergency Management Plan outlines detailed procedures to ensure the safety and well-being of all residents, staff, and visitors in the event of an emergency. This plan covers fire emergencies, tornadoes, natural disasters such as floods and blizzards, and overdose incidents. The goal is to provide a framework for immediate response, communication, and continuity of care during emergencies.

1. Fire Emergency Procedures

• Fire alarms, extinguishers, and sprinkler systems are installed throughout the facility and are inspected monthly.
• Evacuation maps are posted in all common areas and individual rooms.
• Residents and staff must evacuate immediately through the nearest exit.
• The designated assembly point is the west-side parking lot across the street.
• Fire drills will be conducted monthly.
• Staff are trained in the use of fire extinguishers and will assist residents in evacuation.

2. Tornado and Severe Weather Procedures

• The tornado shelter is located in the facility basement.
• In the event of a tornado warning, all residents and staff are directed to the shelter.
• Emergency kits with flashlights, water, and blankets are stored in the shelter.
• Weather alerts will be monitored by staff through NOAA radios and mobile alerts.
• Tornado drills are conducted quarterly.

3. Other Natural Disasters (Floods, Blizzards)

• The facility will follow local emergency guidance.
• A 72-hour supply of food, water, and medical essentials is maintained on-site.
• A generator provides backup power for essential lighting and heating.
• Shelter-in-place orders will be followed, and staff will update residents on the situation.
• Coordination with local emergency services will be maintained throughout the event.

4. Overdose Response Plan

• All staff are trained in identifying symptoms of overdose (e.g., slow breathing, unresponsiveness).
• Naloxone (Narcan) is available at the front desk and carried by all on-duty staff.
• In the event of suspected overdose:
  - Call 911 immediately.
  - Administer Naloxone if trained to do so.
  - Monitor the resident until emergency services arrive.

- Complete an incident report.

• Harm reduction education and support are offered to residents.

5. Emergency Contacts and Communication

• Emergency contact numbers are posted in every room.
• Each resident's emergency contact is collected upon intake.
• A communication tree system is in place to ensure rapid staff coordination.
• Public information is disseminated via designated media spokesperson if necessary.

6. Staff Roles and Responsibilities

• Shelter Director: Coordinates overall response and communicates with emergency services.
• On-Duty Staff: Leads evacuation/sheltering efforts and conducts headcounts.
• Security: Ensures safe exit and secures building.
• Medical Liaison: Administers first aid and documents incidents.

7. Training and Drills

• Staff receive annual training in emergency response, CPR, and overdose intervention.
• Residents are briefed on emergency procedures at intake.
• Fire drills occur monthly; tornado and overdose drills quarterly.
• Feedback from drills is reviewed and integrated into the plan.

Date: 9-8-25
To: Dickinson City Commissioners
Re: Opposition to Special Use Permit SUP-002-2025
United Way Group Living Facility

Hello, my name is Shelly Koppinger and I have lived in the North Hills Townhomes for the last 24 years. I live less than 300 ft. from the proposed location for this. I am writing to strongly voice my opposition to the location being proposed for this Special Use Permit.

My main objections to the Special Use Permit for this location are the actual LOCATION being VERY close to residential homes and for the SAFETY of this. While I do support United Ways wanting to bring a facility such as this to Dickinson to help people, this is just Not the right location. As I've mentioned, the building is 300 ft. or less from our townhomes. That a facility such as this including a homeless shelter would be allowed next to residential homes with families including children and grandchildren is just Not Acceptable! This location is way closer to residential neighborhoods than United Ways first location attempt and that got turned down. I am against this mostly for the safety of our homes and our families. I personally would never feel totally safe in my yard and I for sure would not feel safe letting my Grandchidren play outside in my backyard. I want each of you to honestly ask yourself if you would be comfortable with having this Group Living Facility (including a Homeless Shelter) in your own backyard, less than 300 ft. from your homes? I am suspecting that your honest answer would be no. Once again, I am not against helping people, but LOCATION for something like this MUST be the main consideration when voting on this. I honestly don't believe that the majority of Dickinson residents know much about what this vote is about. They don't realize that we aren't against the proposal, just the location. When United Way presents this proposal they never once mention that it is close to residential homes. Of course the people will be in favor of it, because it is needed, just NOT at THIS LOCATION or any residential area!! Over the past months, we have done lots of research on homeless shelters and have found that they are not allowed in other ND cities near any residential homes. I really do understand why they think this old Evergreen building would be the place, but it just IS NOT! There are Many residential homes and 2 schools within blocks of this location. Please keep in mind our safety and our neighbors and surrounding businesses safety. I also understand that it is very difficult to find the "right" location for a facility such as this, but I strongly believe that there is one and that they will find it.

Another disturbing consequence of allowing this Special Use Permit at this location would be what it will do to our property values. When anyone living here would decide they want to move, our home values would be quite significantly less than they should be. It would be a hard sell due to being so close to this type of a facility.

Along with my main concerns of Location and Safety, we must take into consideration the issues of traffic, funding and staffing if this were to pass, First of all, 21st St West is already a very heavily traveled street. Especially now with the Fire Department and Police Department located nearby. We are constantly hearing the sirens on this street and they need it to be open. There would be much more foot traffic and car traffic if this were to happen. As far as funding, I understand that United Way has a start up plan in place with most of it depending on grants. In our current economy, we all know that grants are not a for sure thing. Everyday grants are being cut and is out of anyone's control. This could lead to most of the funding to fall back on the City of Dickinson's tax payers, which includes you and I. I don't believe the city residents would be in favor of this part of it. Another very serious factor is staffing a facility like this. We all know how hard it is to find and retain good help for any business in Dickinson right now. If you look around you see help wanted everywhere. This facility would need specialized, trained help which would be even harder to find and retain. Please consider all of these points before you cast your vote. It can't just be an emotional vote because we all know that we have needs in our city for some of these issues, but Location and Safety must the be main considerations.

I'm hoping and trusting that each of you as Dickinson's voted on City Commissioners will consider all of these issues and protect us, your life long residents. As a part of your oath taken I believe it says you will protect and do what is best for the residents of Dickinson. As it stands now, the facility would hold a maximum of up to 60 people and yes those are people who need help, BUT please take into consideration us residents who have lived up in this location for a long time and love it here. Also keep in mind the over 400 residents who have signed our petition against having this Special Use Permit for this Location.

In closing, please keep in mind that this is NOT a matter of us not caring about other people who are having trouble in their lives right now – we really do care & understand. I deeply believe that United Way can find a suitable building in the future for this type of a facility, but NOT in the former Evergreen building, NOT in our backyard, a and NOT in any residential area

Thank you for taking the time to read my concerns and hopes.

Sincerely,

Shelly Koppinger

Shelly Koppinger

662 21st Street West
Dickinson, ND 58601
June 4, 2025

City of Dickinson Planning and Zoning Commission
38 1st Street West
Dickinson, ND 58601

ATTENTION: Natalie Birchak, City Planner
RE: SUP-002-2025

Dear Planning and Zoning Commissioners,

We have attended both the Planning and Zoning Commission meeting on May 14, 2025 and the United Way Community Engagement Meeting on May 28, 2025. A considerable amount of time was allocated at both meetings detailing the need for a group living facility in Dickinson/Southwest North Dakota to include drug and alcohol evaluation and treatment on an inpatient basis, inpatient treatment of those with mental issues, rooms to house the homeless, and space to operate the House of Manna. The issue is not the need for this type of facility. The issue is the above-referenced Special Use Permit application requesting that the facility be allowed to locate at 2143 6th Avenue West, immediately adjacent to a residential area classified as ASFR (Attached Single Family Residence) and in close proximity to a predominantly residential (R-1) neighborhood.

Current city ordinances, as detailed in the Dickinson Municipal Code, and put in place to protect owners and their properties, do not allow this usage pertinent to the current zoning of the property. Additionally, a Special Use Permit has never been granted by the City of Dickinson to allow an exception to city ordinances for a group living facility.

We have heard concerns from our neighborhood, both residential and business, and from residents throughout Dickinson, all stakeholders who will impacted. You have heard our concerns, and we don't feel the need to belabor them. We do ask that everyone address the issue at hand, which is not the need for this facility or what may become of the building if this proposal is denied or where this facility might be located if not here. The issue is the numerous concerns and negative impacts of locating this facility at 2143 6th Avenue West.

We are, regrettably, unable to attend the June 11, 2025 meeting of the Planning and Zoning Commission, but respectfully request that your recommendation to the City Commission be denial of SUP-002-2025.

Sincerely,

Gene Miller

Jackie Miller

I. Executive Summary

United Way Dickinson respectfully presents this proposal to operate an emergency shelter -transitional housing facility, with a drug/ alcohol treatment and diversion program along with the House of Manna at 2143 6th Avenue West. Our goal is to provide structured, recovery-oriented housing and services to individuals experiencing homelessness, substance use disorders, and justice-involvement. This facility will be supervised 24/7 and feature robust wraparound services to stabilize and reintegrate individuals into the community.

* Supportive Housing

II. Purpose and Community Benefit

The proposed facility will:

• Provide accessible drug and alcohol treatment to individuals in need.

- Provide an alternative to incarceration (diversion program).
- Support individuals exiting treatment or homelessness.
- Reduce recidivism through structure and care coordination.
- Improve neighborhood safety by offering housing and supervision instead of unsheltered homelessness.

III. Program Model Overview

The facility will provide:

- Transitional housing and recovery support.
- Behavioral health and substance use counseling.
- Case management and peer mentorship.
- Employment and housing navigation.
- Trauma-informed and harm reduction-based care.

All residents will follow structured recovery or justice-diversion plans, and be subject to drug/alcohol testing, curfews, and house rules.

IV. Community Protection Measures

To ensure positive relations and minimize disruption to the neighborhood, we will implement the following:

A. Privacy Fence Installation

- An 8-10 foot privacy fence will be built around the perimeter of the property.
- This fence will serve to reduce visual disturbances, prevent foot traffic between the property and adjacent homes, and eliminate wind-blown garbage or trespassing.
- The fence will be designed to comply with city codes and maintain neighborhood aesthetics.

B. 24/7 On-Site Staffing and Security

- Trained staff will be present 24/7 for supervision and emergency response.
- All staff are trained in trauma-informed care, de-escalation, and overdose response.
- Security cameras and lighting will be installed at all access points.

C. Waste Management Plan

- Daily cleanup protocols will be enforced.
- Locked garbage and recycling bins will be maintained and serviced regularly to prevent littering or odors.

D. Emergency Management Preparedness

- Evacuation and overdose protocols will be followed and drilled regularly.

* Over Flow Parking Across Street at Southwest District Health. (Staffing)

V. Resident Conduct and Accountability

Residents must:

- Maintain sobriety while participating in treatment-based housing.
- Follow curfews and house rules.
- Avoid disruptive or threatening behavior; violations result in warnings or discharge.
- Engage in case management, support groups, and life skills training.

VI. Partner Agencies and Support Network

United Way Dickinson is collaborating with:

- SWMCCC for diversion and treatment referrals.
- Badlands Human Service Center for behavioral health services.
- Dickinson Job Service ND for employment support.
- SWDHU for vaccinations, smoking and vaping cessation, Ryan white services, TB, Services, Narcan training.

VII. Licensing and Compliance

All staff are certified in:

- CPR/First Aid
- Trauma-Informed Care
- Naloxone (Narcan) administration
- Care Coordination and Peer Support
- Confidentiality (HIPAA & 42 CFR Part 2)

The program will follow all local and state licensing and housing regulations.

UNITED WAY

4/10/2025

Dear City of Dickinson,

I, Dakota Gant, Executive Director of United Way Dickinson, hereby authorize the City of Dickinson or its designated agents to conduct a comprehensive background check as part of the application process for a Special Use Permit currently under consideration

Sincerely,

Dakota Gant

Dakota Gant
Executive Director, United Way Dickinson

135 Sims St. #209 | 701-483-1233 | www.dickinsonunitedway.org

United Way Dickinson Manna House

On-Site Security Plan

1. Purpose

The purpose of this security plan is to ensure the safety and security of all residents, staff, volunteers, and visitors at United Way Dickinson's Manna House. This plan outlines the measures and procedures in place to prevent, respond to, and manage security incidents while supporting the facility's low-barrier, trauma-informed model.

2. Security Personnel

- Manna House will maintain staff presence 24/7, including overnight supervisory coverage.
- A designated staff member will be responsible for safety oversight during each shift.
- If necessary, contracted security professionals may be brought in during peak hours or incidents of increased risk.
- All staff will receive basic de-escalation, crisis intervention, and trauma-informed care training.

3. Access Control

- All entry doors will remain secured and accessible via staff keycard or keypad.
- Guests and new residents must check in at the designated entry point with staff present.
- Identification is not required for residents at check-in, but an internal log is kept to track occupancy and ensure safety.
- Visitors must be pre-approved, sign in at the front desk, and remain in common areas unless otherwise authorized.

4. Surveillance and Lighting

- Security cameras are installed at all entry points, hallways, and common areas.
- Live footage is viewable by staff during their shift in all public areas.
- Exterior lighting will be maintained around all building access points and walkways to discourage loitering and enhance visibility.

5. Incident Reporting and Response

- All security incidents are logged in the facility's Incident Report Log within 24 hours.
- Staff are trained to de-escalate conflicts using trauma-informed practices prior to removal or exclusion of individuals.
- Immediate threats to safety will result in a 911 call and coordination with Dickinson Police Department.
- A staff member will accompany individuals asked to leave the premises and offer resource referrals when possible.

6. Coordination with Law Enforcement and Community Partners

- Manna House maintains open lines of communication with the Dickinson Police Department, Sheriffs Department, Fire Department, and local EMS.
- On site visits by Community Police officers will be encouraged to build positive relationships.
- When criminal activity occurs, law enforcement is contacted immediately.
- Residents will not be criminalized for poverty-related circumstances unless there is imminent risk to others.

7. Resident Safety Monitoring

- Regular headcounts are conducted during intake and curfew hours.
- Hourly wellness checks are conducted overnight, particularly for individuals under the influence or with health concerns.
- Gender-affirming placements are respected, and any roommate concerns are addressed immediately to ensure psychological safety.

8. Emergency Contacts

- Emergency: 911
- Dickinson Police Department
- United Way Dickinson Emergency Line

United Way Dickinson Manna House

Residency - Employment

I, Dakota Gant, have lived in Dickinson, North Dakota on and off since 2006, and have built strong personal and professional connections within the community. My background includes extensive experience in the oilfield industry, having worked in various roles over the years, including several years as a foreman with Wyoming Casing and five years as a Level II NDT Lead Inspector with Lonestar Oilfield Services. Most recently, I began my role with United Way Dickinson on February 1, 2024, and currently serve as the Executive Director. In this position, I am committed to supporting and strengthening our community through collaborative programs and essential services.

UNITED WAY GROUP LIVING FACILITY SPECIAL USE PERMIT (SUP-002-2025)

CITY OF Dickinson North Dakota

Revenue -

Financial Summary – United Way Dickinson & Southwest Multi-County Correction Center (SWMCCC)

Subject: Revenue Projection for Supportive Housing and Program-Based Services

United Way Dickinson, in partnership with Southwest Multi-County Correction Center (SWMCCC), presents the following revenue projections based on supportive housing capacity and program-based reimbursement opportunities. This summary is intended to support financial planning, sustainability goals, and transparency with city and community stakeholders.

Supportive Housing Revenue Projections

United Way Dickinson will operate 30 supportive housing units on the third floor of the former Evergreen building. Residents will be long-term participants in the program and will contribute income-based rent.

The table below outlines projected revenue at quarter, half, and full capacity:

Occupancy Level	Units Occupied	Monthly Rent Revenue	Total Annual Revenue
Quarter Capacity	7	$3,500	$42,000
Half Capacity	15	$7,500	$90,000
Full Capacity	30	$15,000	$180,000

Free Through Recovery / Community Connect Projections

In addition to supportive housing, United Way Dickinson is positioned to generate sustainable revenue through active client participation in **Free Through Recovery (FTR)** and **Community Connect**, both of which reimburse up to $520 per participant, per month. The table below outlines potential monthly and annual revenue based on varying levels of program participation:

Occupancy Level	Clients Served	Monthly Revenue	Annual Revenue
Quarter Capacity	10	$5,200	$62,400

Half Capacity	20	$10,400	$124,800
Full Capacity	40	$20,800	$249,600

This model provides United Way Dickinson with additional sustainable income streams while ensuring essential peer support and care coordination services are accessible to clients on their recovery journey.

Treatment & Recovery Service Revenue (SWMCCC)

SWMCCC will operate the licensed substance use treatment program, offering a full continuum of care. These services are billable through Medicaid, Medicaid Expansion, the SUD Voucher system, private insurance (United Healthcare, Sanford, IHS), and other sources.

The table below outlines projected annual revenue at quarter, half, and full capacity:

Occupancy Level	3.5 Inpatient Treatment	3.1 Inpatient Treatment	2.1 Intensive Outpatient	Aftercare (In-Person)	Aftercare (Telehealth)	Chemical Dependency Evaluations	Total Annual Revenue
Quarter Capacity	$670,551.83	$125,000.00	$119,895.36	$10,258.56	$10,258.56	$8,186.40	$944,150.71
Half Capacity	$1,341,103.66	$250,000.00	$239,790.72	$20,517.12	$20,517.12	$16,372.80	$1,888,301.42
Full Capacity	$2,682,207.32	$500,000.00	$479,581.44	$41,034.24	$41,034.24	$32,745.60	$3,776,602.84

Total Combined Revenue

Occupancy Level	Supportive Housing	FTR/Community Connect	SWMCCC Treatment	Total Annual Revenue
Quarter Capacity	$42,000	$62,400	$944,150.71	$1,048,550.71
Half Capacity	$90,000	$124,800	$1,888,301.42	$2,103,101.42
Full Capacity	$180,000	$249,600	$3,776,602.84	$4,206,202.84

Potential Grant Funding Opportunities

Operating a comprehensive treatment and supportive housing facility opens the door to numerous grant opportunities at both the state and federal levels. These funding sources can further enhance service delivery, cover capital improvements, support staff salaries, and provide ongoing operational support.

Federal Opportunities:

- **SAMHSA Grants** (Substance Abuse and Mental Health Services Administration): Funding for mental health and substance use programs, including Certified Community Behavioral Health Clinics (CCBHC).
- **HUD Continuum of Care (CoC) Program:** Supports permanent supportive housing, transitional housing, and rapid rehousing services.
- **Department of Justice Second Chance Act:** Funds reentry programs for justice-involved individuals.
- **HRSA Health Center Grants:** Support for health care access, including behavioral health in underserved communities.
- **Medicaid 1115 Waivers:** Innovative care delivery models for Medicaid-eligible populations.

State Opportunities (North Dakota):

- **North Dakota Department of Health and Human Services Behavioral Health Division Grants:** Includes State Opioid Response (SOR), PATH (Projects for Assistance in Transition from Homelessness), and Community Connect funding.

- **North Dakota Housing Finance Agency (NDHFA):** Housing development grants and rental assistance resources.
- **Free Through Recovery / Community Connect Reimbursement Programs:** Ongoing per-client funding for case management and peer support.
- **ND Emergency Solutions Grant (ESG):** Support for shelter operations and rapid rehousing.

By leveraging these funding opportunities alongside projected program revenue, United Way Dickinson and SWMCCC can create a financially resilient model that supports long-term recovery, housing stability, and community safety.

Conclusion

These combined services and housing supports form a financially sound foundation for sustainable programming. Revenue streams will come from a mix of rent contributions, state reimbursement programs, and clinical service billing, ensuring long-term viability and a reduced burden on city or emergency services.

Both United Way Dickinson and SWMCCC remain committed to fiscal responsibility, transparency, and high-quality service delivery for vulnerable populations in Dickinson and the surrounding region.

Dakota Gant, Executive Director
United Way Dickinson
5/21/2025

United Way Group Living SUP Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: June 4, 2025
Re: **SUP-002-2025 United Way Group Living Special Use Permit**

OWNER/APPLICANT
Tracy Tooz
4038 3rd Avenue West
Dickinson, ND, 58601
Tracy@toozconstruction.com
(701) 260-4431

APPLICANT
Dakota Gant / United Way
PO Box 501
Dickinson, ND, 58602
dakota.unitedway@gmail.com
(701) 483-1233

Public Hearing	June 11, 2025	Planning and Zoning Commission
Final Action	June 17, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Special Use Permit (SUP) application for a group living facility that would be located on a 1.25-acre property located at 2143 6th Avenue West in the City of Dickinson. The property is zoned Community Commercial (CC).

Staff Recommendation: Approval subject to conditions.

According to Section 62-55 of the City's Municipal Code, a Special Use Permit shall become void after its effective date if the applicant has not carried out development or occupancy during that period.

LOCATION

The property is located within the SE1/4 of the NE1/4 of Section 28, Township 140 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. Currently, the property is legally described as the South 117 feet of Lot 3 and All of Lot 4 in Block 5 of the Lutz's First Addition Subdivision.

CURRENT ZONING	**CC**
FUTURE LAND USE MAP DESIGNATION	**COMMERCIAL**
GROSS SITE ACREAGE	**+/- 1.25**
LOTS PROPOSED	**N/A**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	CC	Undeveloped
East	CC	Southwestern District Health Clinic
South	CC	Car Wash
West	R-2	Residential Uses

STAFF ANALYSIS

BACKGROUND

Group living facilities are an allowed use in Community Commercial (CC) zoning following approval of a Special Use Permit (SUP) by the City Commission. The requirements for an SUP application for a group living facility, as listed in Municipal Code Section 62-468 (4), are as follow:

"1. Information regarding the proposed group living facility operation, which includes, but is not necessarily limited to, the following:

- *a. A complete statement of the types of services to be provided, including a client case management plan as well as the provision of "wrap around" services;*
- *b. Consent to a background investigation of the owner/operator of the facility;*
- *c. A list of required licenses and/or certificates, if any;*
- *d. A list of agencies expected to provide services at the facility;*
- *e. The applicant's history of residency, employment, and business ownership for five years prior to the date of the application;*
- *f. A copy of the facility's house rules and regulations;*
- *g. A copy of the facility's on-site security plan;*
- *h. A copy of the facility's on-site emergency management plan, to include contingencies for fire, tornado, and other natural disaster;*
- *i. Any additional information deemed necessary by Development Services, the Planning and Zoning Commission, and/or the City Commissioner.*

2. No Group Living use may be located within 300 feet of another Group Living use, measured by lot line to lot line, unless such location is otherwise reviewed and approved as a Special Use.
3. If located within 150 feet of a single-family residential zoning district, including overlay districts and/or planned unit developments, all outdoor activity shall be screened from public view and from the view of adjacent properties.
4. Lighting shall be sufficient to provide illumination and clear visibility to all outdoor areas, with minimal shadows or light leaving the property. Lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and of intensity compatible/comparable with the neighborhood.
5. Any permit issued under this Section shall be non-transferrable as to the permit holder and/or the premises to be permitted. A permit holder may not relocate their operation using the same permit. A permit approved at a particular location may not be transferred to a new individual or business.
6. The permit holder shall conduct an annual compliance audit. The results of that annual compliance audit shall be made available to the Community Development Department.
7. The permit holder shall appear annually before the Planning and Zoning Commission for renewal of the permit. In addition to the annual compliance audit, the Community Development Department may require additional information or an annual site inspection prior to renewal.
8. Group living facilities shall comply with all applicable local, state and federal requirements.
9. Group living facilities shall comply with all applicable Uniform Building and Fire Codes, including maximum occupancy restrictions. (Ord. No. 1798 § 9)"

City Community Development staff has requested a complete plan of operations from the applicant, detailing which organizations will be operating within the facility, how the site will be utilized, the number of expected and maximum occupants, traffic impacts and flow, and how the project will be funded initially and continually, as is listed in Section 62-468(4)(a)(9). All required information has been supplied to City staff by the applicant.

Section 62-55(c)(4) requires applicants submit a site plan demonstrating how the site will be utilized. A site plan was submitted at the Planning and Zoning Commission meeting on May 14, 2025 that includes the locations of House of Manna operations and where secure doors separating distinct areas of the facility shall be located.

CURRENT ORDINANCE REVIEW

The property is not located within 300 feet of any group home, group care, or group living facilities. Activities taking place outdoors shall require screening from the residential properties located to the West of the site.

The applicant has indicated the second floor of the facility will be utilized as a group care facility for substance abuse disorder treatment. The proposed treatment facility would be operated by the Southwest Multi-County Correction Center. This use is permitted in CC-zoned districts, however this proposed use must be included in the SUP scope due to the possible overlap of operations. As outlined in Municipal Code Section 62-468(3)(a), this facility must be licensed with the North Dakota Department of Human Services' Behavioral Health Division.

According to the projected revenue sources and projected expenses submitted by the applicant, the facility should be able to operate financially without a loss, whether it is at quarter capacity, half capacity, or full capacity.

COMPATIBILITY WITH LOCAL USES

The lot to the West of the proposed property is zoned Medium-Density Residential (R-2). Opaque screening of the rear elevation of the development is required, and a landscape buffer of 20 feet would be required for any expansions or new construction. The applicant has indicated they will install a privacy fence on the property's perimeter, as indicated on the site plan. The location of existing buildings does not need to be adjusted unless significant reconstruction of said buildings takes place.

The third floor of the facility is identified as transitional housing to support residents who are pursuing permanent housing and financial stability. The facility is located on the western edge of a cluster of CC-zoned properties that house affordable businesses such as thrift stores or fast-food restaurants. These businesses can be accessed by residents of the facility on foot, and these businesses shall serve not only as opportunities to provide affordable goods and services, but they may also provide residents with entry-level job opportunities.

A group living facility may result in an increase in the amount of pedestrian traffic along 21st Street West, particularly at the intersection of 6th Avenue West. Depending on the level of this potential impact, a rapid-rotating flashing beacon (RRFB) may be a possible future improvement to this intersection.

The proposed facility is not within walking distance of other relevant service providers, including the Stark County Roughrider North Human Service Zone, Stark County Social Services, and/or the Stark County Housing Authority. The applicant/permit holder shall be responsible for coordinating transportation.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: The City has received a total of six letters of opposition for this project from surrounding homeowners, property owners, and real estate agencies. These letters cite a possible increase in crime and a decrease in property values as cause for opposition. The applicant submitted a letter of support for the facility from the clinical director of the Southwest Multi-County Correction Center. The City received a call from Louise Neurohr in opposition of the House of Manna moving into this facility due to the limited parking availability and potential traffic congestion.

As per the request of the Planning and Zoning Commission, a public engagement meeting was held by the applicant in the City Commission Chambers on May 28, 2025. During this meeting, the applicant presented the plan of operations for the project in addition to a traffic study. At the meeting, the applicant solicited public questions and comments. Numerous residents both spoke against and in favor of this facility during the meeting.

Staff Recommendation: The City of Dickinson Community Development Staff recommends **approval** of SUP-002-2025, subject to the conditions listed below:

- **Development shall be in accordance with the application materials received by the City of Dickinson as found in Attachment A;**
- **Prior to submittal of a building permit application, the permit holder/developer shall submit an onsite lighting plan for review and approval by the Development Services Department. Lighting shall be sufficient to provide illumination and clear visibility to all outdoor areas, with minimal shadows or light leaving the property. Lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and of intensity compatible/comparable with the neighborhood;**
- **Any permit issued under this section shall be nontransferable as to the permit holder and/or the premises to be permitted. A permit holder may not relocate their operation using the same permit. A permit approved at a particular location may not be transferred to a new individual or business;**
- **The permit holder shall conduct an annual compliance audit. The results of that annual compliance audit shall be made available to the Community Development Department;**
- **For at least one year after final approval of this SUP, the applicant shall appear quarterly in front of the Planning & Zoning Commission to give a status update on the progress made toward operations, including reporting on staffing, grants obtained, and construction progress. The duration of time these quarterly updates will be required can be extended by the Planning and Zoning Commission if a majority of members vote an extension to be necessary. After the first year, the permit holder shall appear annually before the Planning and Zoning Commission for renewal of the permit. In addition to the annual compliance audit, the Community**

Development Department may require additional information or an annual site inspection prior to renewal;

- **Facility operations must be as outlined by the applicant in this Special Use Permit. Significant changes to operations will require an amendment to the SUP;**
- **The Board of City Commissioners may revoke a special use permit should the operation of the use subject to such permit violate the conditions under which the permit was granted. The Planning and Zoning Commissioners may recommend the City Commissioners consider a revocation at any time with a majority vote;**
- **Group living facilities shall comply with all applicable local, State and Federal requirements; and**
- **Group living facilities shall comply with all applicable Uniform Building and Fire Codes, including maximum occupancy restrictions.**

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **SUP-002-2025: United Way Group Living SUP** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **SUP-002-2025: United Way Group Living SUP** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

Visual Staffing and Cost Breakdown by Capacity

Facility Director

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	0.5	$34,999.98	$5,833.33
Half Capacity	1.0	$69,999.96	$5,833.33
Full Capacity	1.0	$69,999.96	$5,833.33

Clinical Supervisor

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	0.5	$31,000.02	$5,166.67
Half Capacity	1.0	$62,000.04	$5,166.67
Full Capacity	1.0	$62,000.04	$5,166.67

Licensed Addiction Counselor

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	1.0	$50,000.00	$4,166.67
Half Capacity	2.0	$100,000.00	$4,166.67
Full Capacity	3.0	$150,000.00	$4,166.67

Case Manager/Care Coordinator

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	3.0	$150,000.00	$4,166.67
Half Capacity	4.0	$200,000.00	$4,166.67
Full Capacity	6.0	$300,000.00	$4,166.67

Peer Support/Residential Aide

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff

Quarter Capacity	2.0	$80,000.00	$3,333.33
Half Capacity	2.0	$80,000.00	$3,333.33
Full Capacity	6.0	$240,000.00	$3,333.33

Overnight Staff

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	1.5	$63,000.00	$3,500.00
Half Capacity	1.0	$42,000.00	$3,500.00
Full Capacity	2.0	$84,000.00	$3,500.00

Security

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	2.0	$72,000.00	$3,000.00
Half Capacity	2.0	$72,000.00	$3,000.00
Full Capacity	5.0	$180,000.00	$3,000.00

Kitchen Staff

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	0.5	$18,000.00	$3,000.00
Half Capacity	1.0	$36,000.00	$3,000.00
Full Capacity	2.5	$90,000.00	$3,000.00

Admin Support

Capacity Level	Staff Count	Annual Cost	Monthly Salary per Staff
Quarter Capacity	0.5	$21,000.00	$3,500.00
Half Capacity	1.0	$42,000.00	$3,500.00
Full Capacity	1.5	$63,000.00	$3,500.00

Total Estimated Annual Operating Cost by Capacity Level

Capacity Level	Total Annual Operating Cost
Quarter Capacity	$520,000.00
Half Capacity	$704,000.00
Full Capacity	$1,239,000.00

$X,XXX.XX represents the average monthly salary per staff in the specified role.

Estimated Annual Profit by Capacity Level

Capacity Level	Estimated Operating Cost	Estimated Annual Profit
Quarter Capacity	$520,000.00	$738,800.71
Half Capacity	$704,000.00	$1,483,601.42
Full Capacity	$1,239,000.00	$2,967,202.84

Facility Revenue, Cost, and Profit Overview by Capacity

Capacity Level	Estimated Revenue	Estimated Operating Cost	Estimated Annual Profit
Quarter Capacity	$1,048,550.71	$520,000.00	$738,800.71
Half Capacity	$2,103,101.42	$704,000.00	$1,483,601.42
Full Capacity	$4,206,202.84	$1,239,000.00	$2,967,202.84

NORTH DAKOTA
COMMERCIAL REAL ESTATE PURCHASE AGREEMENT

I. THE PARTIES. This Commercial Real Estate Purchase Agreement ("Agreement") made on March 24, 20 25 ("Agreement Date"), between:

Tray Tooz or Assignees ("Buyer") with a mailing address of 4038 3rd Ave W, City of Dickinson, State of ND who agrees to buy, and

Evergreen Dickinson LLC ("Seller") with a mailing address of _____, City of _____, State of _____, who agrees to sell and convey real and personal property as described in Sections II & III. Buyer and Seller shall be collectively known as the "Parties."

II. LEGAL DESCRIPTION. The real property along with improvements and fixtures thereon and with all appurtenant rights, privileges, and easements is best described as: (check one)

- ☐ - Industrial Property
- ☐ - Land (only)
- ☒ - Multi-Family with X total residential units
- ☐ - Office Building
- ☐ - Retail Property
- ☐ - Mixed Use Property (any combination of above)
- ☐ - Other: _____

Street Address: 2143 6th Ave W. Dickinson ND 58601

Tax Parcel Information (i.e., "Parcel ID" or "Tax Map & Lot"): 1150-0500-0400

Other Description: S117 Lot 3, All Lot 4, Block 5 Lutz 1st

III. PERSONAL PROPERTY. In addition to the real property described in Section II, the Seller shall include the following personal property: All Furnishings within Structure.

The real property in Section II and any personal property in Section III shall be collectively known as the "Property".

IV. PURCHASE PRICE. The Buyer agrees to purchase the Property by payment of $3,250,000.00 (Three million two hundred Fifty Thousand and 00/ Dollars) as follows: (check one)

☒ - **All Cash Offer**. No loan or financing of any kind is required in order to purchase the Property. Buyer shall provide Seller written third (3rd) party documentation verifying sufficient funds to close no later than June 1st, 2025, at 3:00 ☐ AM ☒PM. Seller shall have three (3) calendar days after the receipt of such documentation to notify Buyer, in writing, if the verification of funds is not acceptable. If Buyer fails to provide such documentation, or if Seller finds such verification of funds is not acceptable, Seller may terminate this Agreement. Failure of Seller to provide Buyer written notice of objection to such verification shall be considered acceptance of verification of funds.

☐ - **Bank Financing**. The Buyer's ability to purchase the Property is contingent upon the Buyer's ability to obtain financing under the following conditions:

a.) **Loan Application**. Buyer agrees, within a reasonable time, to make a good faith loan application with a credible financial institution;
b.) **Contingency**. If Buyer does not reveal a fact of contingency to the lender and this purchase does not record because of such nondisclosure after initial application, the Buyer shall be in default;
c.) **Letter**. On or before _____, 20___ the Buyer will provide the Seller a letter from a credible financial institution verifying a satisfactory credit report, acceptable income, source of down payment, availability of funds to close, and that the loan approval, **☐ is ☐ is not** contingent on the lease, sale, or recording of another property;
d.) **Failure to Produce**. In the event the Buyer fails to produce the aforementioned letter or other acceptable verification by the date above in Section IV(c), this Agreement may be terminated at the election of the Seller with written notice provided to the Buyer within _____ calendar days from the date in Section IV(c);
e.) **Seller's Approval**. Buyer must obtain Seller's approval, in writing, to any change to the letter described in Section IV(c) regarding the financial institution, type of financing, or allocation of closing costs; and
f.) **Fees**. Buyer agrees to pay all fees and satisfy all conditions in a timely manner required by the financial institution for processing the loan application. Buyer agrees the interest rate offered by a lender or the availability of any financing program is not a contingency of this Agreement, so long as Buyer qualifies for the financing herein agreed. The availability of any financing program may change at any time. Any licensed real estate agent hired by either party is not responsible for representations or guarantees as to the availability of any loans, project, and/or property approvals or interest rates.

☐ - **Seller Financing**. Seller agrees to provide financing to the Buyer under the following terms and conditions:

a.) **Loan Amount**: $_____

b.) **Down Payment:** $_____

c.) **Interest Rate** (per annum): ____%

d.) **Term:** ____ ☐ Months ☐ Years

e.) **Documents**: The Buyer shall be required to produce documentation, as required by the Seller, verifying the Buyer's ability to purchase according to the Purchase Price and the terms of the Seller Financing. Therefore, such Seller Financing is contingent upon the Seller's approval of the requested documentation to be provided on or before _____, 20___. The Seller shall have until _____, 20___, to approve the Buyer's documentation. In the event the Buyer fails to obtain Seller's approval, this Agreement shall be terminated with the Buyer's Earnest Money being returned within five (5) calendar days.

V. EARNEST MONEY DEPOSIT. After acceptance by all Parties, the Buyer agrees to make a payment in the amount of $ 20,000 as consideration by April 9th, 2025, at 3:00 ☐ AM ☒ PM ("Earnest Money"). The Earnest Money shall be applied to the Purchase Price at Closing and subject to the Buyer's ability to perform under the terms of this Agreement. Any Earnest Money accepted ☐ **is** ☐ **is not** required to be placed in a separate trust or escrow account in accordance with North Dakota law. The Earnest Money shall be held by The Title Company ("Escrow Agent").

a.) **Return of Deposit.** Unless otherwise specified in this Agreement, in the event any condition of this Agreement is not met and the Buyer has fulfilled any required notice obligation in a timely manner regarding the condition having not been met, the Escrow Money shall be returned in accordance with North Dakota law.

VI. INSPECTION PERIOD. Buyer shall be under no obligation to purchase the Property or otherwise perform under this Agreement unless Buyer determines the Property to be, in all respects, suitable for its intended purposes. The decision as to whether the Property is suitable for its intended purposes shall be the sole decision of Buyer, determined in the absolute discretion of Buyer, with Buyer's decision being final and binding upon both Parties. Buyer shall have until April 9th, 2025, at 3:00 ☐ AM ☒ PM to notify Seller of its termination of this Agreement due to Buyer's determination that the Property is unsuitable for its intended purpose ("Inspection Period"). In the event Buyer elects to terminate this Agreement, Buyer shall provide written notice of termination to Seller prior to the expiration of the Inspection Period. In the event Buyer provides said notice of termination, Seller and any Escrow Agent shall be obligated to return the Escrow Money to the Buyer as provided in Section V hereof, and neither party shall have any further rights or obligations under this Agreement. In the event Buyer does not submit written notice of termination prior to the expiration of the Inspection Period, the Buyer shall be deemed to be satisfied with its inspections of the Property and this contingency shall be deemed to be fulfilled. The Seller, at no expense, shall fully cooperate with Buyer in obtaining any and all approvals required from any Federal, State, or Local Government ("Governmental Approvals") necessary for Buyer to satisfy their needs during the Inspection Period for the suitability of the Property. Said Governmental Approvals shall be

obtained during the Inspection Period unless the Parties agree otherwise. Any additional agreements related to this Section must be done in writing and attached to this Agreement.

VII. SELLER'S DISCLOSURES. In order to meet the Buyer's obligations during the Inspection Period, the Seller shall be required to provide the following documents and records, to the extent they are within the possession or control of the Seller, at the Seller's sole cost and expense:

a.) **Title Commitment.** A title commitment ("Title Commitment") from a title company selected by the Seller to the Buyer's approval ("Title Company"), together with a copy of each instrument, agreement or document listed as an exception to title in such Title Commitment;
b.) **Disclosure Statement**. A disclosure statement of the Property signed and dated by the Seller;
c.) **Other Agreements**. A true and correct copy of all management agreements and contracts affecting the Property;
d.) **Studies and Reports**. All copies in the Seller's possession of studies and/or reports which have previously been performed in connection with or for the Property, including without limitation, environmental reports, soils studies, seismic studies, physical inspection reports, site plans and surveys, and identification of such studies of which the Seller is aware but that are not in their possession;
e.) **Written Notices.** All copies of written notices relating to a violation of a Local, State, or Federal law including, without limitation, environmental laws relating to land use, zoning compliance, or building codes;
f.) **Water Rights**. Water rights and/or water shares used in connection with the Property;
g.) **Copies of Leases**. Copies of all current leases together with any ongoing evictions or legal matters related to the Property; and
h.) **Other Documents.** Any other documents related to the Property that could serve as evidence to adversely affect its value.

Seller shall be required to provide the aforementioned disclosures within 45 calendar days after the Effective Date of this Agreement.

VIII. TITLE. Merchantable title shall be conveyed by Warranty deed, subject to conditions, zoning, restrictions, and easements of record, if any, which do not interfere with or restrict the existing use of the Property.

a.) **Title Insurance.** At the ☒ Seller's expense ☐ Buyer's expense ☐ Shared expense of both Parties, the Seller shall provide the Buyer with a standard owner's policy insuring marketable title in the amount of the Purchase Price. If any matter disclosed by the Title Commitment adversely and materially affects the value of the Premises or Buyer's intended use of the Property, the Buyer shall have the right to terminate this Agreement by giving the Seller written notice within ____ calendar days after copies of the Title Commitment, in accordance with Section VII, are delivered to the Buyer; otherwise, the Buyer's right to terminate this Agreement pursuant to this Section shall be deemed to have been waived. A matter disclosed on the Title Commitment that is in the form of a lien that is liquidated in amount, and

that can be readily discharged, shall not be grounds for termination of this Agreement by Buyer under this Section so long as the Seller discharges such lien(s) at Closing.

IX. SURVEY. The Parties agree that: (check one)

☒ - **Seller's Recorded Surveys are Satisfactory**. The Parties agree that the survey provided in accordance with Section VII from the Seller's records shall be adequate to fulfill the survey obligations of the Buyer. If a survey is not provided by the Seller, a new survey shall be requested and provided to the Buyer at the expense of the Seller.

☐ - **New Survey Requested**. Buyer will, at the ☐ Seller's ☐ Buyer's ☐ Shared expense and within a timeframe allowed to deliver and examine title evidence, obtain a certified survey of the Property from a certified and registered surveyor within the State. If the survey reveals encroachments on the Property or that the improvements encroach on the lands of another, such encroachments will constitute a title defect. The Buyer shall have the right to terminate this Agreement with written notice to the Seller within ____ calendar days of being notified of said title defect.

X. CURE PERIOD. Prior to any claim for default being made, either the Buyer or Seller will have an opportunity to cure any alleged default. If either Buyer or Seller fails to comply with any provision of this Agreement, the other party will deliver written notice to the non-complying party specifying such non-compliance. The non-complying party shall have 7 calendar days after delivery of such notice to cure the non-compliance.

XI. CLOSING. The purchase of the Property shall be closed on June 1st, 2025, at 3:00 ☐ AM ☒ PM or earlier at the office of a title company to be agreed upon by the Parties ("Closing"). Any extension of the Closing must be agreed upon, in writing, by Buyer and Seller. Real estate taxes, rents, dues, fees, and expenses relating to the Property for the year in which the sale is closed shall be paid by the Seller and prorated as of the Closing.

a.) **Closing Costs**. The costs attributed to the Closing of the Property shall be the responsibility of ☐ **Buyer** ☒ **Seller** ☐ **Both Parties**. The fees and costs related to the Closing shall include, but not be limited to, a title search (including the abstract and any owner's title policy), preparation of the deed, transfer taxes, recording fees, and any other costs by the title company that is in standard procedure with conducting the sale of a property.

XII. SALE OF BUYER'S PROPERTY. Performance under this Agreement: (check one)

☒ - **Shall not** be contingent upon the Buyer selling another property.

☐ - **Shall be** contingent upon the Buyer selling another property with a mailing address of _____, City of _____, State of _____, within ____ calendar days from the Effective Date.

XIII. ASSIGNABILITY. This Agreement is: (check one)

☒ - **Assignable**. If this Agreement may be assignable, the Buyer shall deliver a copy of the assignment agreement to the Seller at least 7 calendar days prior to Closing.

☐ - **Not Assignable**.

XIV. NOTICES. All notices shall be in writing and may be delivered by the following acceptable method(s): (check all that apply)

☒ - E-Mail
☐ - Certified Mail (with return receipt)
☐ - Personal Delivery
☒ Other: Jake Anderson anderson@5ilinc.com

Such notices shall be sent to the respective Parties' mailing addresses listed in Section I unless otherwise listed below:

Buyer: _____

Seller: tracyt@tacoconstruction.com

XV. CONVEYANCE. Upon performance by the Buyer of the closing obligations specified herein, the Seller shall convey marketable title of the Property to the Buyer by the deed mentioned in Section VIII, including, but not limited to, oil, gas, and other mineral rights, subject only to building and use restrictions, easements, and restrictions of record, if any.

XVI. ENVIRONMENTAL WARRANTY, DISCLOSURES AND INDEMNIFICATION. To the best of Seller's knowledge, there are no areas of the Property where hazardous substances or hazardous wastes, as such terms are defined by applicable Federal, State, and Local statutes and regulations, have been disposed of, released, or found. No claim has been made against Seller with regard to hazardous substances or wastes as set forth herein, and Seller is not aware that any such claim is current or ever has been threatened. Seller shall inform Buyer, to the best of Seller's knowledge, of any hazardous materials or release of any such materials into the environment, and of the existence of any underground structures or utilities which are or may be present on the Property.

XVII. SELLER'S WARRANTIES, REPRESENTATIONS AND COVENANTS. As an inducement to Buyer to enter into this Agreement and to purchase the Property, Seller warrants, represents, and covenants to Buyer, as follows:

a.) **Authority**. Seller: (i) if an entity, is a lawfully constituted entity, duly organized, validly existing, and in good standing under the laws in the State of North Dakota or another State; (ii) has the authority and power to enter into this Agreement and to consummate the transactions contemplated herein; and (iii) upon execution hereof will be legally obligated to Buyer in accordance with the terms and provisions of this Agreement.

b.) **Title and Characteristics of Property**. Seller, as of the date of execution of this Agreement, owns the Property in fee simple and has marketable and good title of public record and, in fact, the Property at Closing shall have the title status as described in Section VIII of this Agreement.

c.) **Conflicts**. The execution and entry into this Agreement, the execution and delivery of the documents and instruments to be executed and delivered by Seller at the Closing, and the performance by Seller of Seller's duties and obligations under this Agreement and of all other acts necessary and appropriate for the full consummation of the purchase and sale of the Property as contemplated herein, are consistent with and not in violation of, and will not create any adverse condition under any contract, agreement or other instrument to which Seller is a party, or any judicial order or judgment of any nature by which Seller is bound. At Closing, all necessary and appropriate action will have been taken by Seller authorizing and approving the execution of and entry into this Agreement, the execution and delivery by Seller of the documents and instruments to be executed by Seller at Closing, and the performance by Seller of Seller's duties and obligations under this Agreement and of all other acts necessary and appropriate for the consummation of the purchase and sale of the Property as contemplated herein.

d.) **Condemnation**. The Seller has received no notice of, nor is Seller aware of, any pending, threatened or contemplated action by any governmental authority or agency having the power of eminent domain, which might result in any part of the Property being taken by condemnation or conveyed in lieu thereof.

e.) **Litigation**. There is no action, suit or proceeding pending or, to Seller's knowledge, threatened by or against or affecting Seller or the Property, which does or will involve or affect the Property or title thereto. Seller will defend, indemnify, and otherwise hold Buyer harmless from any and all claims of any person due to, arising out of or relating to the Property, including any and all costs, expenses, and attorneys' fees which Buyer may incur as a result of Seller's breach of its warranty hereunder. Seller will, promptly upon receiving any such notice or learning of any such contemplated or threatened action, give Buyer written notice thereof.

f.) **Assessments and Taxes**. No assessments have been made against any portion of the Property which are unpaid (except ad valorem taxes for the current year), whether or not they have become liens, and Seller shall notify Buyer of any such assessments which are brought to Seller's attention after the execution of this Agreement. The Seller will pay or cause to be paid promptly all City, State, and County ad valorem taxes and similar taxes and assessments, all sewer and water charges, and all other governmental charges levied or imposed upon or assessed against the Property which are due on or prior to the Closing.

g.) **Boundaries**. (i) There is no dispute involving or concerning the location of the lines and corners of the Property; (ii) to Seller's knowledge there are no

encroachments on the Property and no portion of the Property is located within any "Special Flood Hazard Area" designated by the United States Department of Housing and Urban Development and/or Federal Emergency Management Agency, or in any area similarly designated by any agency or other governmental authority; and (iii) no portion of the Property is located within a watershed area imposing restrictions upon the use of the Property or any part thereof.

h.) **No Violations**. The Seller has received no notice there are any violations of State or Federal laws, municipal or county ordinances, or other legal regulations or requirements with respect to the Property, including those violations referenced in Paragraph 7 above. The Seller has received no notice (oral or written) that any municipality or governmental or quasi-governmental authority has determined that there are such violations. In the event Seller receives notice of any such violations affecting the Property prior to the Closing, Seller shall promptly notify Buyer thereof, and shall promptly and diligently defend any prosecution thereof and take any and all necessary actions to eliminate said violations.

i.) **Foreign Ownership**. Seller is not a "foreign person" as that term is defined in the U.S. Internal Revenue Code of 1986, as amended, and the regulations promulgated pursuant thereto, and Buyer has no obligation under Section 1445 of the U.S. Internal Revenue Code of 1986, as amended, to withhold and pay over to the U.S. Internal Revenue Service any part of the "amount realized" by Seller in the transaction contemplated hereby (as such term is defined in the regulations issued under said Section 1445).

j.) **Prior Options**. No prior options or rights of first refusal have been granted by Seller to any third parties to purchase or lease any interest in the Property, or any part thereof, which are effective as of the execution date.

k.) **Mechanics and Materialmen**. At Closing, Seller will not be indebted to any contractor, laborer, mechanic, materialmen, architect, or engineer for work, labor, or services performed or rendered, or for materials supplied or furnished, in connection with the Property for which any person could claim a lien against the Property and shall not have done any work on the Property within one-hundred twenty (120) days prior to Closing.

XVIII. BUYER'S WARRANTIES, REPRESENTATIONS AND COVENANTS. Buyer: (i) if an entity, is a lawfully constituted entity, duly organized, validly existing, and in good standing under the laws of North Dakota or another state; (ii) has the authority and power to enter into this Agreement and to consummate the transactions contemplated herein; and (iii) upon execution hereof will be legally obligated to Seller in accordance with the terms and provisions of this Agreement.

a.) **Conflicts**. The execution and entry into this Agreement, the execution and delivery of the documents and instruments to be executed and delivered by Buyer at the Closing, and the performance by Buyer of Buyer's duties and obligations under this Agreement and of all other acts necessary and appropriate for the full consummation of the purchase and sale of the Property as contemplated herein, are consistent with and not in violation of, and will not create any adverse condition under any contract, agreement or other instrument to which Buyer is a party, or any judicial order or judgment of any nature by which Buyer is bound. At Closing, all

necessary and appropriate action will have been taken by Buyer authorizing and approving the execution of and entry into this Agreement, the execution and delivery by Buyer of the documents and instruments to be executed by Buyer at Closing, and the performance by Buyer of Buyer's duties and obligations under this Agreement and of all other acts necessary and appropriate for the consummation of the purchase and sale of the Property as contemplated herein.

XIX. ESCROW AGENT. The Parties authorize the Escrow Agent to receive, deposit, and hold funds and other property in escrow, including Earnest Money, that is subject to collection and disburse them in accordance with the terms of this Agreement. The Parties agree that the Escrow Agent will not be liable to any person for misdelivery of Escrow Money to the Buyer and the Seller, unless the misdelivery is due to the Escrow Agent's willful breach of this Agreement or gross negligence. If the Escrow Agent has doubt as to their duties or obligations under this Agreement, Escrow Agent may, at their sole decision:

a.) **Hold the Escrow Money**. Hold any Escrow Money until the Parties mutually agree to its disbursement or until a court of competent jurisdiction or arbitrator determines the rights of the Parties; or

b.) **Deposit**. Deposit the Escrow Money with the clerk of the court having jurisdiction over the matter and file an action in interpleader. Upon notifying the Parties of such action, Escrow Agent will be released from all liability except for the duty to account for items previously delivered out of escrow. If Escrow Agent is a licensed real estate broker, Escrow Agent will comply with North Dakota law. In any suit in which Escrow Agent interpleads the escrowed items or is made a party because of acting as Escrow Agent hereunder, Escrow Agent will recover reasonable attorneys' fees and costs incurred, with these amounts to be paid from and out of the Escrow Money and charged and awarded as court costs in favor of the prevailing party.

XX. SELLER'S DEFAULT. If the sale and purchase of the Property contemplated by this Agreement is not consummated on account of Seller's default or failure to perform hereunder, Buyer may, at Buyer's option and as its sole remedy, elect to either: (i) specifically enforce the terms hereof; or (ii) demand and be entitled to an immediate refund of the Escrow Money, in which case this Agreement shall terminate in full.

XXI. BUYER'S DEFAULT. If the sale and purchase of the Property contemplated by this Agreement is not consummated on account of Buyer's default hereunder, Seller shall be entitled, as its sole and exclusive remedy hereunder, to receipt of the Escrow Money amount as full and complete liquidated damages for such default of Buyer. The Parties hereby acknowledge that it is impossible to estimate more precisely the damages which might be suffered by Seller upon Buyer's default of this Agreement or any duty arising in connection or relating herewith. Seller's entitlement to and receipt of the Escrow Money is intended not as a penalty, but as full and complete liquidated damages. The right to retain such sums as full liquidated damages is Seller's sole and exclusive remedy in the event of default or failure to perform hereunder by Buyer, and Seller hereby waives and releases any right to (and hereby covenants that it shall not) sue Buyer for any claims, injury, or loss arising from or in connection with this Agreement, including without limitation: (i) for specific

performance of this Agreement; or (ii) to recover any damages in excess of such liquidated damages.

XXII. ATTORNEYS' FEES. In any claim or controversy arising out of or relating to this Agreement, the prevailing party, which for purposes of this provision shall include the Buyer, Seller, and any real estate agent, will be awarded reasonable attorneys' fees, costs, and expenses.

XXIII. DAMAGE TO THE PROPERTY. If the property is damaged, by fire or other casualty, after the Effective Date and before the Closing, the Seller will bear the risk of loss and the Buyer may cancel this Agreement without liability and the Escrow Money shall be returned to the Buyer. Alternatively, the Buyer will have the option of purchasing the Property at the agreed-upon Purchase Price and the Seller will credit the deductible, if any, and transfer to the Buyer at Closing any insurance proceeds or Seller's claim to any insurance proceeds payable for the damage. The Seller will cooperate with and assist the Buyer in collecting any such proceeds. The Seller shall not settle any insurance claim for damage caused by casualty without the consent of the Buyer.

Furthermore, if any part of the Property, after the Effective Date and before the Closing, is taken in condemnation or under the right of eminent domain, or proceedings for such taking are pending or threatened, the Buyer may cancel this Agreement without liability and the Escrow Money will be returned to the Buyer. Alternatively, the Buyer will have the option of purchasing what is left of the Property at the agreed-upon Purchase Price and the Seller will transfer to the Buyer at Closing the proceeds of any award or the Seller's claim to any award payable for the taking. The Seller will cooperate with and assist the Buyer in collecting such an award.

XXIV. OPERATION OF PROPERTY DURING AGREEMENT PERIOD. The Seller will continue to operate the Property and any business conducted on the Property in the manner operated prior to the Agreement and will take no action that would adversely impact the Property, tenants, lender, or business, if any. Any changes, such as renting vacant space, that materially affects the Property or the Buyer's intended use will be permitted only with the Buyer's consent.

XXV. CLOSING PROCEDURE. Unless otherwise agreed or stated herein, the Closing shall be in accordance with the laws located in the State of North Dakota.

a.) **Possession and Occupancy.** The Seller will deliver possession and occupancy of the Property to the Buyer at Closing. The Seller shall provide access to all locks, including keys, remote controls, and any security/access codes, necessary to operate all locks, mailboxes, and security systems.

b.) **Costs.** The Buyer will pay the Buyer's attorneys' fees, taxes, and recording fees on notes, mortgages, and financing statements and recording fees for the deed. The Seller will pay the Seller's attorneys' fees, taxes on the deed, and recording fees for documents needed to cure title defects.

c.) **Documents.** The Seller will provide: the deed, the bill of sale, mechanic's lien affidavit, originals of those assignable service and maintenance contracts that will be

assumed by the Buyer after the Closing, letters to each service contractor from the Seller advising each of them of the sale of the Property, and if applicable, the transfer of its contract, and any assignable warranties or guarantees received or held by the Seller from any manufacturer, contractor, subcontractor, or material supplier in connection with the Property; current copies of the condominium documents, if applicable; assignments of leases and updated rent roll; tenant and lender estoppel letters; tenant subordination, non-disturbance and attornment agreements (SNDA's) required by the Buyer or the Buyer's lender; assignments of permits and licenses; corrective instruments; and letters notifying tenants of the change in ownership/rental agent. If any tenant refuses to execute an estoppel letter, the Seller will certify to the buyer that the lease is correct. If the Seller is an entity, the Seller will deliver a resolution of its Board of Directors authorizing the sale and delivery of the deed and certification by the appropriate party certifying the resolution and setting forth facts showing the conveyance conforms to the requirements of local law. The Seller will transfer security deposits to the Buyer. The Buyer will provide the closing statement, mortgages and notes, security agreements, and financing statements.

d.) **Taxes and Prorations**. The real estate taxes, personal property taxes on any tangible personal property, bond payments assumed by the Buyer, interest, rents (based on actual collected rents), association dues, insurance premiums acceptable to Buyer, and operating expenses will be prorated through the day before Closing. If the amount of taxes for the current year cannot be ascertained, rates for the previous year will be used with due allowance being made for improvements and exemptions. Any tax proration based on an estimate will, at the request of either party, be readjusted upon receipt of the current year's tax bill; this provision will survive the Closing.

e.) **Special Assessment Liens**. Certified, confirmed, and ratified special assessment liens as of the Closing will be paid by the Seller. If a certified, confirmed, and ratified special assessment is payable in installments, the Seller will pay all installments due and payable on or before the Closing, with any installment for any period extending beyond the Closing prorated, and the Buyer will assume all installments that become due and payable after the Closing. The Buyer shall be responsible for all assessments of any kind which become due and owing after the Closing, unless an improvement is substantially completed as of the Closing. If an improvement is substantially completed as of the Closing but has not resulted in a lien before Closing, the Seller will pay an amount of the last estimate of the assessment. This subsection applies to special assessment liens imposed by a public body and does not apply to condominium association special assessments.

XXVI. RECORDING. Buyer and Seller agree that before the recording of the deed can take place, funds provided shall be in one (1) of the following forms: cash, interbank electronic transfer, money order, certified check or cashier's check drawn on a financial institution located in the State of North Dakota, or any above combination that permits the Seller to convert the deposit to cash no later than the next business day.

XXVII. ACCEPTANCE. Seller warrants that Seller is the owner of the Property or has the authority to execute this Agreement. Therefore, by the Seller's authorization below, he/she/they accept the above offer and agrees to sell the Property on the above terms

and conditions and agrees to the agency relationships in accordance with any agreement(s) made with a licensed real estate agent(s). The Seller has read and acknowledges receipt of a copy of this Agreement and authorizes any licensed real estate agent(s) to deliver a signed copy to the Buyer.

Delivery may be in any of the following: (i) hand delivery; (ii) email under the condition that the party transmitting the email receives electronic confirmation that the email was received to the intended recipient; and (iii) by facsimile to the other party or the other party's licensee, but only if the transmitting fax machine prints a confirmation that the transmission was successful.

a.) **Real Estate Agent(s)**. If Buyer or Seller have hired the services of the licensed real estate agent(s) to perform representation on their behalf, he/she/they shall be entitled to payment for their services as outlined in their separate written agreement.

XXVIII. BINDING EFFECT. This Agreement shall be for the benefit of, and be binding upon, the Parties, their heirs, successors, legal representatives, and assigns, which, therefore, constitutes the entire agreement between the Parties. No modification of this Agreement shall be binding unless signed by both Buyer and Seller.

XXIX. SEVERABILITY. In the event any provision or part of this Agreement is found to be invalid or unenforceable, only that particular provision or part so found, and not the entire Agreement, will be inoperative.

XXX. DISCLOSURES. The following disclosures are attached to this Agreement and required to be read and signed by the Parties:

a.) _____
b.) _____
c.) _____
d.) _____

XXXI. DISPUTE RESOLUTION. Buyer and Seller agree to mediate any dispute or claim arising out of this Agreement, or in any resulting transaction, before resorting to arbitration or court action.

a.) **Mediation**. If a dispute arises between or among the Parties, and it is not resolved prior to or after recording, the Parties shall first proceed in good faith to submit the matter to mediation. Costs related to mediation shall be mutually shared between or among the Parties. Unless otherwise agreed in mediation, the Parties retain their rights to proceed to arbitration or litigation.

b.) **Arbitration**. The Parties agree that any dispute or claim in law or equity arising between them out of this Agreement or any resulting transaction, which is not settled through mediation, shall be decided by neutral, binding arbitration. The arbitrator is required to be a retired judge or justice, or an attorney with at least five (5) years of residential real estate law experience, unless the Parties mutually agree to a different arbitrator. Under arbitration, the Parties shall have the right to discovery in accordance with North Dakota law. Judgment upon the

award of the arbitrator(s) may be entered into any court having jurisdiction. Enforcement of this Agreement to arbitrate shall be governed by the Federal Arbitration Act.

c.) **Exclusions.** The following matters shall be excluded from the mediation and arbitration: (i) a judicial or non-judicial foreclosure or other action or proceeding to enforce a deed, mortgage or installment land sale contract as defined in accordance with North Dakota law; (ii) an unlawful detainer action, forcible entry detainer, eviction action, or equivalent; (iii) the filing or enforcement of a mechanic's lien; and (iv) any matter that is within the jurisdiction of probate, small claims, or bankruptcy court. The filing of court action to enable the recording of a notice of pending action, for an order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a waiver or violation of the mediation and arbitration provisions of this Section.

XXXII. TERMS AND CONDITIONS OF OFFER. This is an offer to purchase the Property in accordance with the above-stated terms and conditions of this Agreement. If at least one, but not all, of the Parties initial such pages, a counteroffer is required until an agreement is reached. The Seller has the right to continue to offer the Property for sale and to accept any other offer at any time prior to notification of acceptance. If this offer is accepted and the Buyer subsequently defaults, the Buyer may be responsible for payment of licensed real estate agent(s) compensation. This Agreement and any supplement, addendum, or modification, including any copy, may be signed in two or more counterparts, all of which shall constitute one and the same writing.

XXXIII. GOVERNING LAW. This Agreement shall be interpreted in accordance with the laws in the State of North Dakota ("Governing Law").

XXXIV. OFFER EXPIRATION. This offer to purchase the Property as outlined in this Agreement shall be deemed revoked, and the Earnest Money shall be returned, unless this Agreement is signed by Seller and a copy of this Agreement is personally given to the Buyer by _____, 20____, at ____:____ ☐ AM ☐ PM.

a.) Effective Date. The "Effective Date" of this Agreement is the date on which the last one of the Parties has signed or initialed and delivered this offer or the final counteroffer. Calendar days will be computed without including Saturday, Sunday, or national legal holidays. Any time period ending on a Saturday, Sunday, or national legal holiday will extend until 5:00 p.m. local time of the next business day. Time is of the essence in this Agreement.

XXXV. ADDITIONAL TERMS & CONDITIONS. This contract is Contingent on United way signing rental Agreement by May 21, 2025

XXXVI. ENTIRE AGREEMENT. This Agreement, together with any attached addendums or disclosures, shall supersede any and all other prior understandings and agreements, either oral or in writing, between the Parties with respect to the subject matter hereof and shall constitute the sole and only agreements between the Parties with respect to the said

Property. All prior negotiations and agreements between the Parties with respect to the Property hereof are merged into this Agreement. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party or by anyone acting on behalf of any party which are not embodied in this Agreement, and that any agreement, statement, or promise that is not contained in this Agreement shall not be valid or binding or of any force or effect.

IN WITNESS WHEREOF, the Parties have indicated their acceptance of the terms of this Agreement by their signatures below on the dates indicated.

Seller's Signature: _____ Date: 3/25/25

Print Name: Forrest Westin for Evergreen Dickinson LLC

Seller's Signature: _____ Date: _____

Print Name: _____

Buyer's Signature: _____ Date: 3-24-25

Print Name: Tracy Tozer

Buyer's Signature: _____ Date: _____

Print Name: _____

Agent's Signature: _____ Date: _____

Print Name: _____

Agent's Signature: _____ Date: _____

Print Name: _____

Community Program

A Division of the Southwest Multi-County Correction Center
St. Joe's Plaza 30 7th Street West Suite 1F-120
Dickinson, ND 58601 Telephone: 701-483-0101

At the SWMCCC Community Treatment Program, we currently have 1 full time LCAC, 1 part time LAC, 2 trained and certified Care Coordinators, 2 trained and certified Peer Support Specialists and 1 CSP officer. We are licensed in the state of North Dakota to provide 2.1 and Level 1 ASAM Aftercare.

At the community treatment program we offer a comprehensive set of services designed to support individuals in their recovery and successful reintegration into society. **Chemical dependency services** provide both outpatient treatment for individuals struggling with substance use disorders focusing on education, and relapse prevention. **Peer support** involves trained individuals with lived experience offering mentorship and encouragement throughout recovery. **Cognitive restructuring programming** helps clients recognize and change harmful thought patterns to support better decision-making and emotional regulation. **Anger management** programs teach individuals to identify triggers and develop healthy coping strategies to manage frustration and conflict. **Within My Reach** is a relationship education program that equips clients with skills to build and maintain healthy, stable personal relationships. Additionally, the program offers various **reentry services** tailored to client needs, including housing assistance, employment readiness, life skills training, and continued mental health support to aid in a successful transition back into the community.

Our facility, whole heartedly supports this avenue in utilizing the old Evergreen building, to provide a safe and stable environment for individuals who are suffering with substance abuse disorders. Having the ability for programs to work together, some under the same roof, will make it more possible for those in our community and surrounding area, be more successful and positive members of our society. This new program can offer much of what is needed, especially on this side of the state, in which reentry programs are almost non-existent. What we are currently doing is not working, therefore, something needs to change. By making this change and providing this program the ability to produce a new program, in Dickinson, ND, can provide the change that needs to be done on this side of the state, to make what we are currently doing, work.

Thank you for your time.

Allison Wanner, MS LCAC
Clinical Director

To whom it may concern

We need a homeless shelter here in dickinson. To say that there's no homeless in town would be like saying there's no bars ect in town or grocery stores.

When the churches had the tempary & revoling homeless shelter there was a need & there still is they looked into using the old clinic by great Plains clinic it was turned down as it was 10ft to close to Lincoln School. thats not the case with evergreen. The nearest school is Parie Rose. many blocks away.

To deny help to People who need it is wrong, to Say thats not our Problem is wrong to not have this Service is wrong.

Only by Gods grace are we all not homeless

Do not become Fargo where its one paycheck to becoming homeless.

Dickinson's rents are so high it makes it hard for the aveage person to rent a place.

Grand Forks mission (Homeless shelter) has People using it volenteer hours everyweek to stay there they also had on site help for various things ie bible study, G.e.d. help, Busing help, employment help the Shelter was not totally free.

your denile doesnt make it any less relavent if you have any Questions call me after 7pm or before 7am @ 483 6380

Laurene Garlow

United Way Dickinson – Residential Treatment Living Facility Policy and Procedure Manual

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Program Purpose

The Residential Treatment Living Facility operated by United Way Dickinson provides structured, recovery-focused housing and support for individuals with substance use disorders, particularly those involved in the justice system. The goal is to stabilize individuals in early recovery while equipping them with tools for long-term sobriety and successful reintegration into the community.

Eligibility Criteria

- Must be 18 years or older
- Must be actively participating in a substance use disorder treatment plan
- May be referred by a justice partner, treatment provider, or self-application
- Must agree to program rules and recovery-based expectations

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Admission Process

1. Referral or application with supporting treatment documentation
2. Behavioral health screening and intake interview
3. Review and signing of Resident Agreement and House Rules
4. Assignment of Case Manager and Peer Support Specialist
5. Orientation to facility, expectations, and daily schedule

Program Structure

- 24/7 supervised recovery-based living environment
- Structured daily schedule including treatment sessions, group meetings, chores, and check-ins
- Residents receive individualized recovery plans with milestones and goals

- Residents participate in a continuum of care from outpatient treatment to aftercare

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Required Program Participation

- Attendance at all clinical appointments, including outpatient treatment or therapy
- Minimum 3 peer support or recovery meetings per week (AA/NA/SMART/FTR)
- Weekly meetings with Case Manager and Care Coordinator
- Participation in life skills training and relapse prevention programming
- Random drug and alcohol testing

Resident Conduct Expectations

- Maintain sobriety at all times while in the program
- Follow all house rules and curfews
- Respect other residents and staff
- No possession of weapons, alcohol, drugs, or contraband
- Participate in community responsibilities and chores

Staff Roles and Oversight

- **Licensed Addiction Counselors (LACs):** Oversee clinical care and recovery plans
- **Case Managers:** Support legal, housing, and employment goals
- **Peer Support Specialists:** Offer lived-experience mentorship and accountability
- **Program Coordinators:** Ensure day-to-day safety, schedule adherence, and policy compliance

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Training & Certification Requirements

All staff will be trained and/or certified in:

- Trauma-Informed Care

- Crisis De-escalation
- Overdose Response and Naloxone Administration
- CPR/First Aid
- Harm Reduction
- Confidentiality and HIPAA Compliance
- Certified Peer Support and Care Coordination through ND DHS programs

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Disciplinary Actions and Relapse Protocol

- Immediate response to any confirmed use of alcohol or drugs
- Staff intervention and review with clinical and recovery team
- Possible step-down to emergency shelter or re-entry into treatment depending on behavior and willingness
- Behavior contracts may be issued for non-violent policy violations

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Graduation and Discharge Planning

- Clients will graduate after successfully completing program milestones and sustaining sobriety
- Discharge plans include:
    - Secured permanent housing
    - Employment or education connection
    - Continued outpatient or peer recovery services
    - Warm hand-offs to community support partners

Program Goals

- Support justice-involved individuals in early recovery
- Provide a structured environment for sober living and accountability
- Reduce recidivism and relapse rates through integrated care

- Prepare residents for successful, independent living in the community

NORTH Dakota | Office of the Governor
Be Legendary.™

September 16, 2025

Scott Decker
Jason Fridrich
Robert Baer
Joe Ridl
Russ Murphy
Dickinson City Commission
38 1st St W
Dickinson, ND 58601

Dear Dickinson City Commission:

I write in support of the United Way of Dickinson's proposed care center.

As you know, I am proud to call Dickinson my hometown. It's where our family business is, where I started my family, and where I volunteered in the community, including as a youth baseball coach and on the local fire department. Dickinson is a place where people dream big and don't hesitate to help their neighbors in need.

This proposed facility at the former Evergreen Senior Living Facility is an opportunity to realize big dreams and light the path to recovery and reentry in western North Dakota. This project fits perfectly with the goals of my administration to reduce recidivism and provide services for the people in our communities who need them the most.

Opportunities like this don't come around often. United Way is a willing operator with a location that works, filling a community need. Dickinson is likely to be a model for the state. This project will improve collaboration across the continuum of care, helping people safely get back on their feet, which ultimately saves the taxpayers money by reducing homelessness and incarceration, both of which are costly issues.

Thank you for your consideration of this important project. I ask that you support this proposed care center as we work to make our state a better place for all North Dakotans.

Kelly Armstrong
Governor of North Dakota

North Dakota Catholic Conference

Representing the Diocese of Fargo and the Diocese of Bismarck

103 South Third Street
Suite 10
Bismarck ND 58501
701-223-2519
ndcatholic.org
ndcatholic@ndcatholic.org

September 9, 2025

Via Email and Regular U.S. Mail
Dickinson City Commission
Mayor Scott Decker
Dr. Robert Baer
Mr. Jason Fridrich
Mr. John Odermann
Mr. Joe Ridl

RE: Letter in Support of United Way Treatment Facility in Dickinson

Dear City Commissioners,

I am writing in support of the United Way treatment facility for homelessness and addiction recovery being proposed for location in the former Evergreen Senior Living Community in Dickinson.

There is a serious need for a facility like this in western North Dakota. Currently, homeless people suffering from addiction and mental health issues are already living on the streets and in cheap hotels in Dickinson and elsewhere, so they are already in the community, just not getting the shelter or treatment they need. With a comprehensive care facility like the one being proposed, these people can receive the continuum of care they need and more readily get back onto their feet. This will also benefit the entire community by reducing crime, alleviating homelessness, and saving taxpayers money in the long run.

But more than these practical considerations, caring for the least among us is a Gospel mandate. Jesus describes the Final Judgment of mankind in terms of separating the sheep from the goats (Matt 25:31-42), and teaches, "Whatsoever you do to the least of my brothers, that you do to me." The sheep invited into his heavenly kingdom are those who serve Christ in those who are hungry, thirsty, naked, sick, homeless, and in prison, but the goats are those who ignore those in greatest need and as a result are cast into the darkness. In the end, we will all be judged on how we treated the poor, the marginalized, and the least among us.

While I understand the concerns expressed by residents, the Gospel requires us to serve marginalized people like those the treatment facility is meant to help, despite our fears. Please vote "yes" for the United Way facility in Dickinson.

Sincerely,

David A. Tamisiea, JD, PhD
Executive Director
North Dakota Catholic Conference

United Way Dickinson/SWMCCC Treatment policy and procedure

Program Purpose

United Way Dickinson, in partnership with **Southwest Multi-County Correction Center (SWMCCC)**, provides a full continuum of Drug and Alcohol Treatment Services. This program includes **inpatient residential treatment**, outpatient care, aftercare, and recovery support. Operated by SWMCCC, the program is designed to support long-term recovery through person-centered, evidence-based practices and accountability measures tailored for individuals with substance use disorders.

Service Eligibility

- Individuals 18 years or older
- Diagnosed with a substance use disorder or referred for evaluation
- Willing to engage in a structured treatment and recovery plan
- May be self-referred, referred by court, probation/parole, shelter program, or medical provider

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Program Components

1. **Screening and Assessment**
    - Initial intake and ASAM assessment conducted by a Licensed Addiction Counselor (LAC)
    - Individualized treatment planning based on assessed level of care
2. **Inpatient Residential Treatment (Operated by SWMCCC)**
    - Short-term stabilization and structured residential support for individuals with acute treatment needs
    - 24/7 supervision, therapeutic programming, and recovery planning
    - Daily clinical services including group therapy, individual counseling, and educational workshops

3. **Outpatient Treatment Services**
    - Level I Outpatient: 6–9 hours/week of group and individual counseling
    - Individual Therapy: One-on-one counseling with LAC or mental health provider
    - Group Therapy
    - Family Education and Support (when applicable)
4. **Aftercare Services**
    - Step-down services following primary treatment completion
    - Weekly recovery groups and check-ins
    - Continued support from Care Coordinators and Peer Support Specialists
5. **Medication-Assisted Treatment (MAT) Coordination**
    - Partnership with local MAT providers
    - Treatment plans integrate MAT support and monitoring

Client Responsibilities

- Attend all scheduled treatment sessions and assessments
- Abstain from drug and alcohol use while in the program
- Submit to random drug and alcohol testing
- Participate in assigned recovery activities (e.g., AA/NA, peer support)
- Adhere to individualized treatment and recovery plan goals

Staff Roles and Credentials

- **Licensed Addiction Counselors (LACs):** Provide all clinical services, assessments, and therapy
- **Peer Support Specialists:** Offer recovery coaching and lived-experience mentoring
- **Care Coordinators:** Help clients access resources and coordinate wraparound services

- **Clinical Supervisor (SWMCCC):** Oversees treatment compliance, ethics, and quality assurance

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Training and Certification Requirements

All staff are required to maintain the following:

- LAC licensure (ND DHS Behavioral Health Division)
- Certification in Trauma-Informed Care, Crisis De-escalation, and Harm Reduction
- CPR/First Aid and Naloxone Administration
- HIPAA and confidentiality training
- Peer Support and Care Coordination certification (if applicable)

Confidentiality Policy

- All client information is protected under HIPAA and 42 CFR Part 2
- Information will not be disclosed without written consent or legal obligation
- Staff must complete annual confidentiality and ethics training

---

Discharge and Completion Criteria

- Successful discharge includes meeting treatment goals, sustained sobriety, and aftercare plan in place
- Unsuccessful discharge may occur due to non-compliance, continued substance use without engagement, or safety violations
- Discharge includes referral to other appropriate services or levels of care

---

Program Goals

- Provide accessible and effective treatment for substance use disorders through SWMCCC-led services
- Support long-term recovery through ongoing engagement and education

- Promote harm reduction, wellness, and community reintegration
- Reduce relapse and recidivism through comprehensive recovery planning

June 3, 2025
Natalie Birchak, City Planner
Planning and Zoning Commission
38 1st St W
Dickinson, ND 58601
Office: 701-456-7812
Email: natalie.birchak.org@dickinsongov.com

Re: Application for a Special Use Permit; *SUP-002-2025*

Dear Natalie & The Planning and Zoning Commission,

Having been made aware of additional information, I now find need to write a second time (regarding the request before you related to the Special Use Permit; *SUP-002-2025* to further expand upon my original written communication dated May 10, 2025 (see below).

Please Note:

- There are numerous reasons this is not the proper location for a group living facility. At minimum the number of reasons is equal to the amount of individuals including small children that actually do live on the North side of the City of Dickinson. Unfortunately, I do not have personal access to that exact number…although you may. Whatever that number is, it is far too many individuals to place at risk. All such individuals will become vulnerable if this project is approved, for this specific location. Grandfathers, Grandmothers, Fathers, Mothers, Sons and Daughters will consequently and innocently all become targets.

- No Special Use Permit has ever been issued in Dickinson for a group living facility.

- This group living facility will not benefit or enhance the Public Health, Safety and Welfare for the majority of the adults, children and/or businesses in the City of Dickinson.

- It would appear, that anyone involved in the decision making process related to the Special Use Permit; *SUP-002-2025* for a group living facility; and so chooses to approve such permit, potentially opens themselves up for negligence of their Oath of Office, the formal promise made to the City of Dickinson and to all the people within the community.

Obviously, I must respectfully oppose the approval of a Special Use Permit SUP-002-2025 for the operation of a group living facility, housing residents dealing with a variety of unfortunate situations, including but not limited to; mental health issues, drug addiction issues, alcohol addiction issues, and homelessness issues; at the proposed property being considered in this matter; previously known as Evergreen Assisted Living Facility.

Thank you once again, for seriously contemplating all items mentioned.

Sincerely,

-Scott-

Scott L. Biggs
Neighborhood Property Owner

May 10, 2025
Natalie Birchak, City Planner
Planning and Zoning Commission
38 1st St W
Dickinson, ND 58601
Office: 701-456-7812
Email: natalie.birchak.org@dickinsongov.com

Re: Application for a Special Use Permit (SUP-002-2025)

Dear Natalie & The Planning and Zoning Commission,

One has to acknowledge this is indeed a noble idea and likely a much needed project to consider for the Dickinson community.

Nevertheless, for numerous reasons and risks, common sense reveals this is simply not the proper neighborhood location, within the city of Dickinson, for this type of a facility. The following is only a partial list, to point out just a few of the concerns for all to ponder:

● 21st Street West is a main transportation artery within the city of Dickinson. At times experiencing a great deal of traffic; including but not limited to Ambulance, Law Enforcement, Fire Department, and Emergency Management vehicles. With existing landscape and/or layout of the streets, and a normal days traffic flow can now be difficult at times to get on and off 21st Street West from various side streets. At certain times of the day, there is currently a lack of easy access to the proposed property being considered in this matter; previously known as Evergreen Assisted Living Facility. Making it somewhat dangerous and difficult to travel in any weather conditions including a nasty North Dakota Winter. Semi-trucks trying to maneuver to get close to the facility for unloading needed supplies into the building has always been a challenge for the best of truck drivers due to limited space and access. This type of facility will need food and supplies too, most likely delivered by trucks. Please understand this property and building is located directly off of a frontage road at a dead end. This frontage road is not conducive to nor was it ever designed for heavy traffic flow or Semi-trucks. This type of facility will indeed increase traffic attempting to get both on and off 21st Street West in this area. Again, traffic cannot flow out of the frontage road on the East end as it dead ends.

● The proposed property being considered in this matter; experienced in the past extremely limited parking for family and friends visiting facility residents. The existing amount of parking will certainly not be adequate for the amount of activity planned and/or for what is currently being proposed regarding this facility. Frontage road parking is not conducive for high volume activity. Not to block the cluster mailbox unit along the South side of the frontage road is also of importance and will become a greater issue with an increase in frontage road parking.

● There is no existing properly fenced in yard or outdoor recreation area for residents of this type of a facility. The existing property is not large enough to create such areas.

● Knowing the proposed plan is to house residents with a variety of unfortunate disabilities, including mental issues, drug and alcohol addiction, and homelessness. Decision makers must honestly ask them self: Would I desire this type of facility located next to my personal home? Decision makers must also honestly ask them self: Would I want my unsupervised minor aged children or any other unsupervised minor aged children, potentially interacting with residents of this facility? Children in the neighborhood

and surrounding area can and will be exposed; they will unfortunately become the most vulnerable potential victim to tragedy. This is a busy intersection with numerous pedestrians walking by this property from all directions. With the approval of this application many will become innocently exposed to unforeseen harm.

● Approval of this Application for a Special Use Permit (SUP-002-2025) really means; one would be jeopardizing the safety, security, wellbeing for all individuals and/or families, living adjacent to the proposed property being considered in this matter. If approved, no human can mitigate all of the potential risks within the neighborhood for this type of a project.

I choose to believe and trust for all concerned, common sense should and will rule. Thank you for seriously contemplating the above mentioned items during the decision making process.

Sincerely,

-Scott-

Scott L. Biggs

Neighborhood Property Owner

Confidentiality Notice: All information contained in this transmission is confidential, proprietary or privileged and may be subject to protection under the law. The message is intended for the sole use of the individual and/or entity to whom it is addressed. If the reader of this message is not the intended recipient, you are hereby notified that any reading, disclosing, dissemination, distribution, copying, printing, reviewing, forwarding or other use of this message including files or its attachments is strictly prohibited. If you received this transmission in error, please notify the sender immediately by email and delete/destroy the material including files or its attachments and all copies and backups thereof. Unauthorized interception of this e-mail is a violation of federal criminal law. Thank you.

United Way Dickinson – Supportive Living Program Policy and Procedure Manual

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Program Purpose

The United Way Dickinson Supportive Living Program provides structured transitional housing for individuals who have stabilized from homelessness or treatment but are not yet ready for full independence. The program is designed to foster personal responsibility, life skills, and long-term stability through semi-independent living with oversight and support.

Eligibility Criteria

- Must be at least 18 years old
- Must have completed emergency shelter, treatment, or justice-involved housing phase
- Must be able to maintain basic self-care and household responsibilities
- Must demonstrate commitment to working toward independent living

---

Intake Procedure

1. Referral or self-application with screening by program coordinator
2. In-person interview and assessment
3. Review of program expectations and responsibilities
4. Assignment of a Case Manager and Care Coordinator
5. Completion of intake documents and resident agreement

Program Structure

- Residents live in shared housing units with private or semi-private rooms
- Each resident follows a personalized service plan developed with their Case Manager
- Weekly meetings are held with Care Coordinators or Peer Support Specialists

- Residents are required to participate in life skills classes and peer support groups

---

Resident Responsibilities

- Maintain a clean and safe living environment
- Participate in all scheduled check-ins, classes, and meetings
- Adhere to curfew and house rules
- Submit to regular alcohol and drug testing
- Follow personal goal plan with progress evaluations

Staff Roles & Oversight

- **Case Managers**: Oversee housing plans, service referrals, and progress tracking
- **Care Coordinators**: Provide day-to-day guidance and support for recovery goals
- **Peer Support Specialists**: Offer lived-experience mentorship and emotional support
- **Shelter/Program Coordinators**: Ensure adherence to program guidelines and safety protocols

---

Training & Certifications

All staff involved in the Supportive Living Program will be trained in:

- Trauma-Informed Care
- Crisis De-escalation
- Overdose Response (Naloxone)
- CPR/First Aid
- Harm Reduction Principles
- HIPAA and Confidentiality
- Peer Support and Care Coordination (state-certified)

Conflict Resolution and Grievance Policy

- Residents are encouraged to resolve conflicts peacefully with staff assistance
- Formal grievances must be submitted in writing and reviewed within 5 business days
- Retaliation for filing a grievance is strictly prohibited

Discharge Policy

Residents may be discharged for:

- Acts of violence or repeated rule violations
- Refusal to participate in required services or programming
- Relapse without willingness to reengage in recovery support

Planned discharges will include a formal exit plan and referrals to permanent housing or additional services.

Program Goals

- Support individuals in maintaining sobriety and recovery
- Strengthen independent living skills
- Provide a stepping stone to permanent housing and self-sufficiency
- Foster accountability and personal growth in a supportive, structured setting

Office of the Bishop

Bismarck Diocese

P.O. Box 1575
Bismarck, ND 58502-1575

Phone: 701-223-1347
Fax: 701-223-3693
www.bismarckdiocese.com

September 9, 2025

Dickinson City Commissioners

Esteemed City Commissioners,

Permit me to introduce myself. I am Bishop David D. Kagan, the Roman Catholic Bishop of the Bismarck Diocese which encompasses all of Western North Dakota. The City of Dickinson is one of the four major population centers in the Bismarck Diocese and, as such, has four Catholic Churches, a growing and vibrant Catholic School system, a growing Catholic presence on the DSU campus, and several Catholic priests and Catholic Religious Sisters ministering to all in the City and its environs.

With that background, I appeal to you to approve the proposed comprehensive care facility for the homeless and the addicted. I know that this proposal raises many questions and opinions which is understandable. However, my appeal to you to approve the proposal is based entirely on the truth of the Gospel of Jesus Christ Who clearly teaches in His parable of the Good Samaritan that we are to help and extend ourselves to all and anyone in need, and it is not acceptable to ignore them. It is not good for those in need and it is not good for anyone who can help them and will not do so.

While all of the details of this proposal should be discussed openly, thoroughly and honestly, in the end I ask you to keep the human dignity of those in need as your first priority. Again, the Lord Jesus teaches us that how we treat the least of His brothers and sisters is how we treat Him.

I thank each of you for your kind consideration of my appeal on behalf of the poor and disadvantaged. I shall keep all of you in my prayers that you make a decision that supports the healing and restoration of the broken lives of our brothers and sisters.

Sincerely yours in Christ,

+ David D. Kagan

The Most Reverend David D. Kagan
Bishop of Bismarck

United Way Dickinson – Diversion Program Services Policy and Procedure Manual

---

Program Purpose

The Diversion Program Services at United Way Dickinson aim to provide an alternative to incarceration for justice-involved individuals who would benefit from treatment, case management, and supportive services. This program aligns with North Dakota's House Bill 1425, supporting prosecution-led diversion efforts and the deflection of individuals from the criminal justice system to community-based care.

Eligibility Criteria

- Individuals facing criminal charges or under pretrial supervision
- Referral from a prosecuting attorney, court, or law enforcement agency
- Willingness to participate in treatment, case management, and structured programming
- No charges involving violent crimes, Sex offfenses or significant threats to public safety (case-by-case review)

Referral and Intake Process

1. Legal referral from State's Attorney or court system
2. Screening and behavioral health assessment by United Way staff
3. Coordination with diversion team including probation officers, treatment providers, and legal counsel
4. Development of individualized diversion care plan
5. Signing of agreement outlining program responsibilities and compliance expectations

---

Program Components

- **Case Management:** Weekly meetings with a Case Manager to support housing, employment, legal compliance, and behavioral health goals

- **Behavioral Health Services:** Connection to mental health and substance use treatment
- **Peer Support Services:** Weekly mentorship and accountability from trained Peer Support Specialists
- **Life Skills Education:** Training in budgeting, communication, conflict resolution, and healthy decision-making
- **Employment and Housing Support:** Access to workforce programs and housing navigation services
- **Court Coordination:** Regular progress reporting to court, prosecutor, or probation

---

Participant Responsibilities

- Attend all scheduled treatment and case management sessions
- Abstain from criminal activity and substance use
- Participate in required educational or recovery activities
- Submit to random drug and alcohol testing
- Maintain communication with assigned case manager and legal supervision team

---

Staff Roles

- **Diversion Coordinator:** Oversees program implementation and liaises with the legal system
- **Case Manager:** Guides the client's service plan and coordinates referrals
- **Peer Support Specialist:** Provides mentorship and emotional support based on lived experience
- **Clinical Team (as needed):** Includes Licensed Addiction Counselors and mental health providers

---

Training and Certification

All staff involved in diversion programming must be trained in:

- Trauma-Informed Care and De-escalation
- Criminal justice procedures and confidentiality standards
- Overdose Response (Naloxone)
- HIPAA and 42 CFR Part 2
- Care Coordination and Peer Support Certification (if applicable)

Program Completion and Discharge

- **Successful Completion:** Met all requirements, maintained sobriety, and achieved goals outlined in the diversion plan; court charges may be reduced or dismissed
- **Unsuccessful Discharge:** Due to repeated violations, relapse without re-engagement, or failure to participate in required activities; referred back to court or probation

---

Program Goals

- Provide a community-based alternative to jail or prison
- Address root causes of justice involvement including addiction, trauma, and homelessness
- Support long-term recovery, housing stability, and employment
- Reduce recidivism and promote restorative justice outcomes

Dear Commissioners,

We, the undersigned organizations, write to express our strong support for the proposed **Dickinson Supportive Housing and Homeless Response Center**, which will provide supportive and emergency housing for families with children and adults at the current Evergreen site located at **2143 6th Avenue West in Dickinson**.

We understand that the **zoning changes necessary for this project** to move forward will be considered at your upcoming **City Commission meetings on September 16, 2025**. We urge you to vote in favor of this critical initiative.

This project represents a vital step toward addressing the urgent needs of community members experiencing homelessness or housing instability. Stark County has one of the highest rates of homelessness in North Dakota. In 2023 alone:

- The **Badlands Human Service Center** served **143 individuals** experiencing homelessness.
- **Dickinson Public Schools** identified **80 children** experiencing homelessness throughout the school year.
- The **Domestic Violence and Rape Crisis Center** in Dickinson regularly reaches capacity, forcing staff to turn away women and children due to lack of space.

Supportive housing is a proven intervention that ends homelessness, improves health and well-being, and reduces community costs. It combines deeply affordable, low-barrier housing with tailored support services, making it one of the most effective models available.

The Evergreen site offers a timely and thoughtful opportunity to create **35 units of supportive and emergency housing** with services aimed at:

- Reducing homelessness among children, families, and adults in Dickinson and the surrounding region;
- Increasing access to services that address economic, physical, and behavioral health needs;
- Enhancing safety and livability by expanding affordable housing options; and
- Lowering the economic and social costs of homelessness in our community.

We are encouraged that critical funding has already been secured for the acquisition and rehabilitation of the Evergreen Hotel into the Dickinson Supportive Housing and Homeless Response Center. This project will improve lives and strengthen the overall health, safety, and well-being of our city and region.

We urge you to vote in favor of the zoning change and demonstrate your commitment to solutions that benefit all residents of Dickinson.

Thank you for your leadership and service.

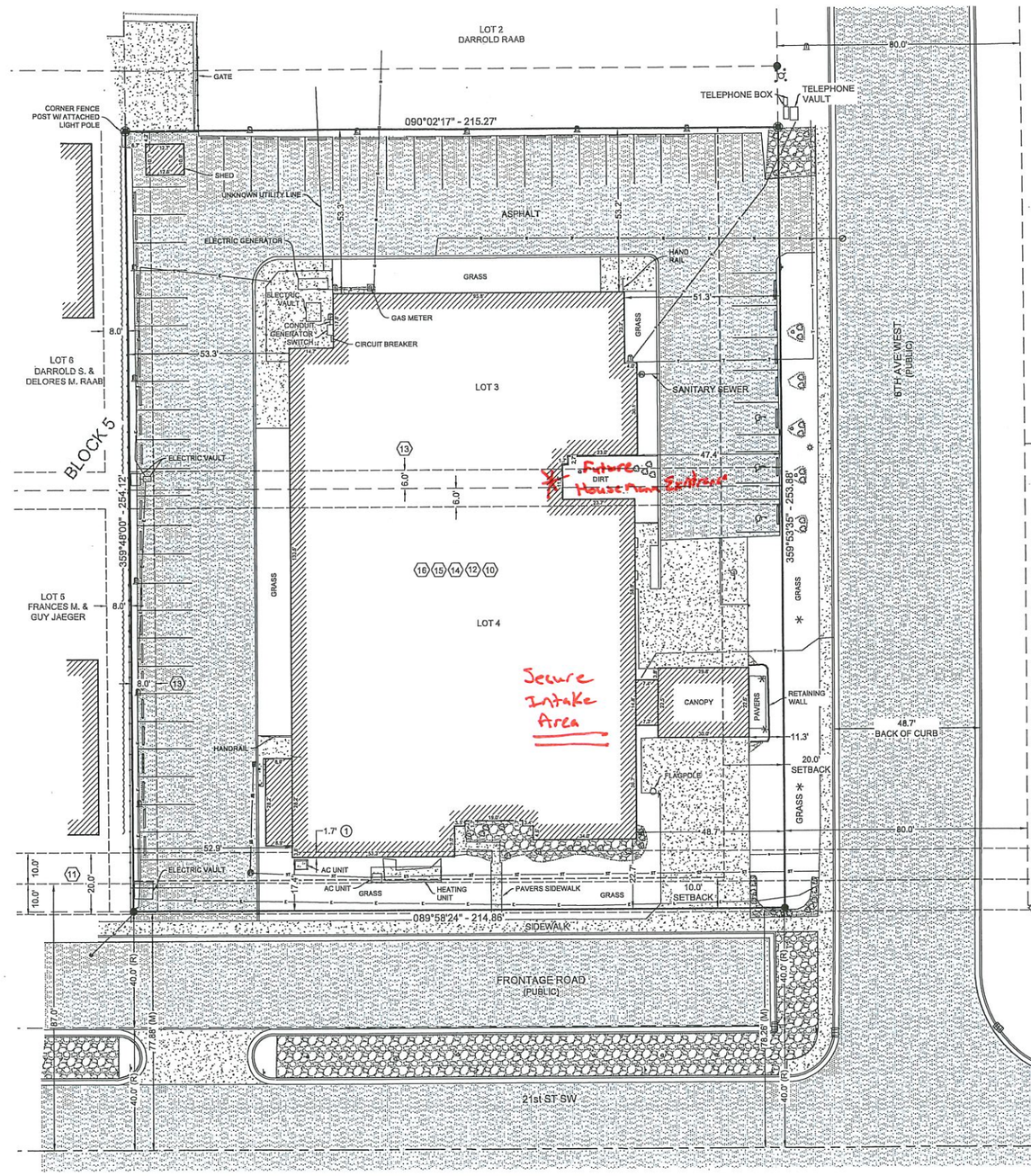
Sincerely,

Chuck Andrus
Shawna Baker
Tori Barnum
Gabrielle Blaine
DeeDee Boehm
Erika Brennan
Isabela Bulgan
Chris Bulgan
Mychal Cook
Melissa Day
Ashley Dutke
Karli Dvorak
Brittney Dvorak
Molly Farstveet
Betty Gianunzio
Melissa Gordon
Emily Gran
Jacy Hansey
Patrick Healy
Shanielle Hopkin
Heather Ingman
Tricia Joern
Suzanne Johnson
Tim Johnson
Jennifer Killian
Alexa Lang
Cheryl Lantz
Brooke LeJeune
Sarah Moe
Ronda Pedersen
Christina Pugh
Nicole Rascon
Brooke Rayfield
Heidi Reiker
Lance Reiter
Mike Riesinger
Mike Rivinius
Jolene Rod
Rosanna Rodriguez
Kristi Schallmo
Channing Spradling
Shae Stober
Tracy Tooz
Nichole Tooz
Allison Wanner
Renae Wanner
Brandon Wanner
Debbie Waugh
Alan Webster
Adam Weishair
Susan Westfall
Wendy Wilson
Paige Worley

<u>Organization Signatories:</u>
ABLE, Inc.
Heartview Foundation
Painted Canyon Counseling Services
ND DHHS Badlands Human Service Center

ALTA/ACSM LAND TITLE SURVEY

THE SOUTH ONE HUNDRED SEVENTEEN FEET (S. 117 FEET) OF LOT THREE (3) AND ALL OF LOT FOUR (4), BLOCK FIVE (5), LUTZ'S FIRST ADDITION TO THE CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA.



56- Parking Spots

Future over Flow Parking Agreement with Southwest District Health

SURVEYORS CERTIFICATE

The undersigned, being a registered surveyor of the State of North Dakota certifies to WALKER & DUNLOP, LLC, FANNIE MAE, its successors and assigns, EVERGREEN DICKINSON, LLC, STEFAN FINANCIAL, and OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY, ITS SUCCESSORS AND ASSIGNS as follows:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6(a)(b), 7(a), 8, 9, 10, 11(a)(b), 13, 16, 20 of Table A thereof. The field work was completed on April 11, 2014.

Date of Plat

William J. Haddick
ND Professional Land Surveyor No. 6294

LEGAL DESCRIPTION:

PER OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY COMMITMENT NO. D116083.
THE LAND REFERRED TO IN THE COMMITMENT IS DESCRIBED AS FOLLOWS:
THE SOUTH ONE HUNDRED SEVENTEEN FEET (S. 117 FEET) OF LOT THREE (3) AND ALL OF LOT FOUR (4), BLOCK FIVE (5), LUTZ'S FIRST ADDITION TO THE CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, RECORDED IN BOOK 4 OF PLATS, PAGE 55, AS DOCUMENT NO. 197418.

RECORD OWNER:

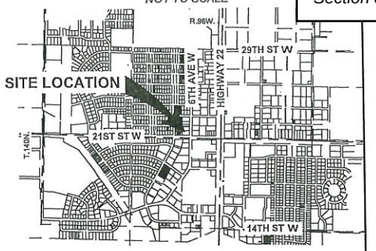
THE ESTATE OR INTEREST IN THE LAND DESCRIBED OR REFERRED TO IN THIS COMMITMENT IS:
FEE SIMPLE
TITLE TO THE FEE SIMPLE ESTATE OR INTEREST IN THE LAND IS AT THE EFFECTIVE DATE VESTED IN: EVERGREEN DICKINSON, LLC
OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY
Commitment Number: D116083
Effective Date: APRIL 4, 2014 at 7:59AM

ALTA/ACSM "TABLE A" ITEMS

1. THE PROPERTY CORNERS HAVE BEEN FOUND AND/OR SET AS SHOWN HEREON.
2. THE ADDRESS FOR THE DESCRIBED PROPERTY IS: 2143 6TH AVENUE WEST, DICKINSON, ND 58601
3. THE LAND AREA IS IN ZONE X, AREAS OF 0.2% ANNUAL CHANCE FLOOD; AREAS OF 1% ANNUAL CHANCE FLOOD WITH AVERAGE DEPTHS OF LESS THAN 1 FOOT OR WITH DRAINAGE AREAS LESS THAN 1 SQUARE MILE; AND AREAS PROTECTED BY LEVEES FROM 1% ANNUAL CHANCE FLOOD. INFORMATION OBTAINED FROM FEMA MAP 38089C0193E, EFFECTIVE DATE OF NOVEMBER 4, 2010.
4. PARCEL CONTAINS 54626 SQUARE FEET OR 1.254 ACRES.
6(a). CURRENT ZONING IS COMMUNITY COMMERCIAL. ZONING ORDINANCE FOUND AT http://www.dickinsongov.com/ ON APRIL 16, 2014.
(b). BUILDING SETBACK REQUIREMENTS: FRONT YARD: 20 FEET. STREET SIDE YARD: 10 FEET. INTERIOR SIDE YARD: 0 FEET. REAR YARD: 0 FEET. MAXIMUM BUILDING COVERAGE: 60%. ZONING ORDINANCE FOUND AT http://www.dickinsongov.com/ ON APRIL 16, 2014.
7(a). EXTERIOR DIMENSIONS OF EXISTING BUILDING AT GROUND LEVEL AS OF APRIL 1ST, 2014.
8. SUBSTANTIAL FEATURES OBSERVED DURING THE SURVEY ARE AS SHOWN HEREON.
9. PARKING LOT CONTAINS 4 HANDICAP SPACES, 4 EXTRA WIDTH SPACES AND 41 STANDARD PARKING SPACES W/ CURB STOPS, PLUS 2 ADDITIONAL STRIPED SPACES.
10(a). NO DIVISION AND/OR PARTY WALLS WERE LOCATED ON PROPERTY.
11(a). UTILITIES WERE LOCATED AND MARKED THROUGH "NORTH DAKOTA ONE CALL" TICKET NUMBER 14020168 (TEL: 800-795-0555) (WEB SITE: WWW.NDONECALL.COM)
(b). UTILITIES WERE SURVEYED PER FOUND EVIDENCE AND AS MARKED BY NORTH DAKOTA ONE CALL AS OF APRIL 11, 2014
13. NAMES OF ADJOINING OWNERS OF PLATTED LANDS FOUND AT http://www.dickinson.gisworkshop.com/# ON APRIL 17, 2014.
16. NO OBSERVED EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS.
20. PLASTIC FENCE APPEARS TO FALL WITHIN THE ADJACENT 8' UTILITY EASEMENT ON THE WEST SIDE OF PARCEL.

VICINITY MAP

NOT TO SCALE



LEGEND

EXISTING	ITEM
	AC LS3214 FOUND
	REBAR FOUND
	SANITARY CLEANOUT
	BOLLARD
	SHRUBS
	ELECTRIC PEDESTAL
	TELEPHONE PEDESTAL
	EVERGREEN
	GAS METER
	SIGN
	LIGHT POLE
	CATCH BASIN
	STORM MANHOLE
	WATER SERVICE VALVE
	HYDRANT
	CURB STOPS
	6" VERTICAL CURB
	WOODEN FENCE
	EASEMENT LINE
	UNDERGROUND GAS LINE
	UNDERGROUND TELEPHONE LINE
	UNDERGROUND ELECTRICAL LINE
	PLASTIC FENCE
	PROPERTY LINE
	UNDERGROUND STORM LINE
	UNDERGROUND WATER LINE
	EDGE OF GRAVEL
	SECTION LINE
	ADJACENT LOT LINE
	SETBACK LINE
	TREE LINE
	EXISTING BUILDING
	GRAVEL SURFACE
	CONCRETE SURFACE
	ASPHALT SURFACE
(R)	RECORD
(M)	MEASURED

SCHEDULE B EASEMENTS & AGREEMENTS

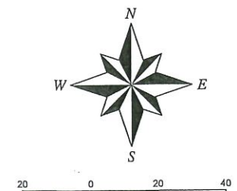
EASEMENT NO.	RECORDATION INFO.	PURPOSE	LOCATION ON SHEET
(10)	BOOK A191 OF MISC., PAGE 525 AS DOCUMENT NO. 199948	DECLARATION OF RESTRICTIVE COVENANTS	ALL OF BLOCK 5
(11)	BOOK A130 OF MISC., PAGE 735 AS DOCUMENT NO. 159312	RIGHT OF WAY EASEMENT	LIES IN AND AFFECTS SAID PROPERTY ALONG THE SOUTH SIDE OF PARCEL; 20' WIDE ELECTRICAL & RELATED SERVICES EASEMENT
(12)	BOOK A135 OF MISC., PAGE 453 AS DOCUMENT NO. 162082	PIPELINE EASEMENT	PIPELINE EASEMENT AFFECTS SAID PROPERTY; LOT 3, BLOCK 5 CANNOT BE SHOWN WITH SPECIFICITY.
(13)	BOOK 4 OF PLATS, PAGE 55 AS DOCUMENT NO. 197418	EASEMENTS AND DEDICATIONS	A 6' UTILITY EASEMENT ALONG THE NORTH LINE OF LOT 4 A 6' UTILITY EASEMENT ALONG THE SOUTH LINE OF LOT 3 A 8' UTILITY EASEMENT ALONG THE WEST LINE OF LOTS 3&4
(14)	BOOK A295, PAGE 12-15 DOCUMENT NO. 278577	ASSUMPTION OF LIABILITIES AGREEMENT	N/A CANNOT BE SHOWN WITH SPECIFICITY
(15)	BOOK A389, PAGE 567-584 DOCUMENT NO. 335707	CONSENT AND ASSUMPTION AGREEMENT	N/A CANNOT BE SHOWN WITH SPECIFICITY
(16)	DOCUMENT NO. 3038687	REAL ESTATE MORTGAGE	N/A CANNOT BE SHOWN WITH SPECIFICITY

NOTES:

(1) POSSIBLE ENCROACHMENT OF THE BUILDING INTO THE RIGHT OF WAY EASEMENT ALONG THE SOUTH END OF THE PROPERTY.

HORIZONTAL DATUM:

LOCAL SITE
WGS 1984
UNITS: US FOOT



Rev'd. May 19, 2014

ALTA SURVEY EVERGREEN DICKINSON, LLC 2614 TELEGRAPH AVE, BERKELEY, CA 94704	SHEET NO. 1 OF 1
KLJ	ALTA/ACSM LAND TITLE SURVEY THE SOUTH 117 FEET OF LOT 3 AND ALL OF LOT 4, BLOCK 5 LUTZ'S FIRST ADDITION CITY OF DICKINSON, NORTH DAKOTA

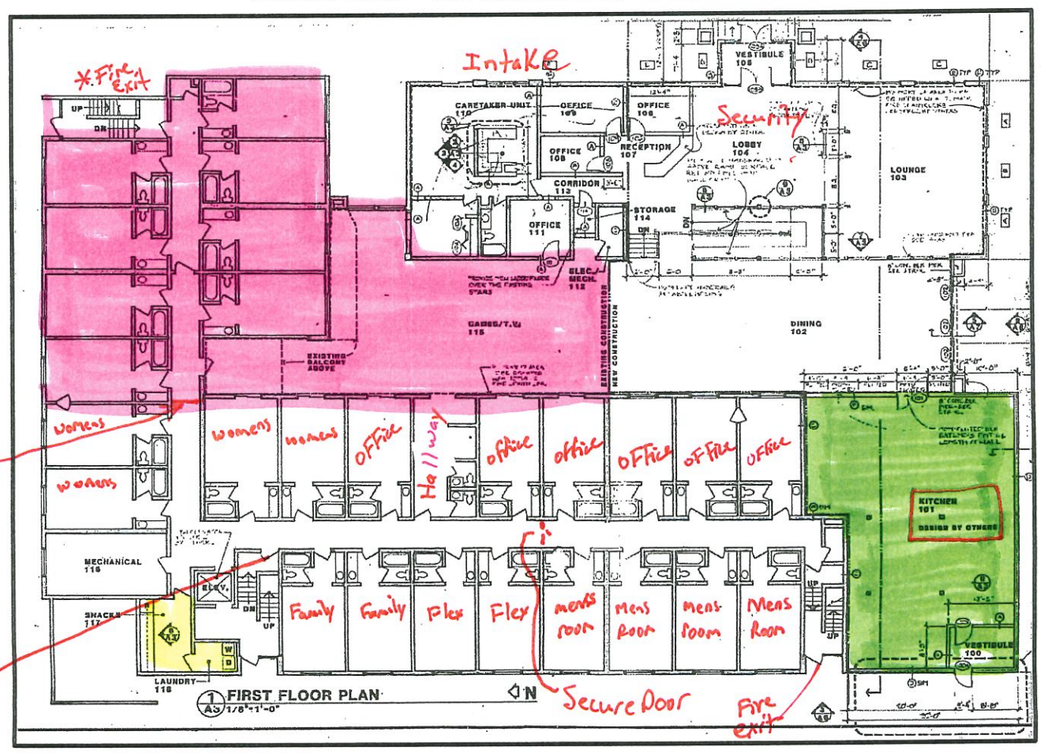
DRWN. BY	CHK'D BY	PROJECT NO.	DATE
REJ	JRJ	3614125	4/25/2014

©KLJ 2014

May 19, 2014 - 8:44am - P:\Private\ND\City\Dickinson\3614125 - Evergreen ALTA Survey\CADD\3614125-EvergreenAlta.dwg

FLOOR PLANS – THE KENSINGTON – FIRST FLOOR

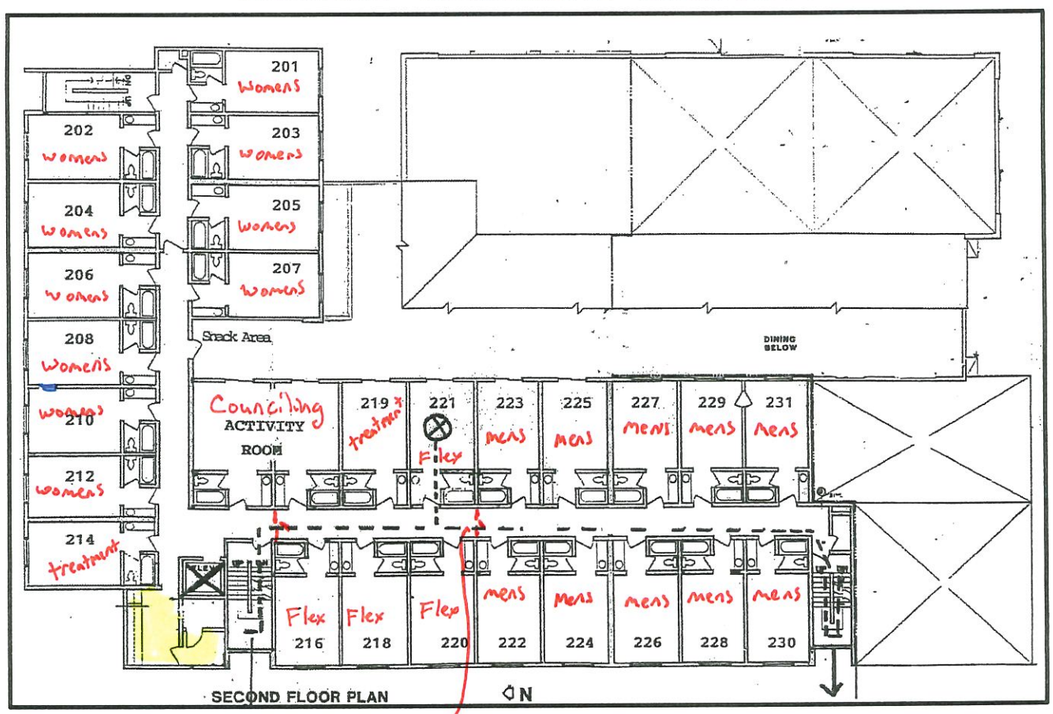
- Pink Proposed House of Mana.
- Green Kitchen
- Yellow Laundry



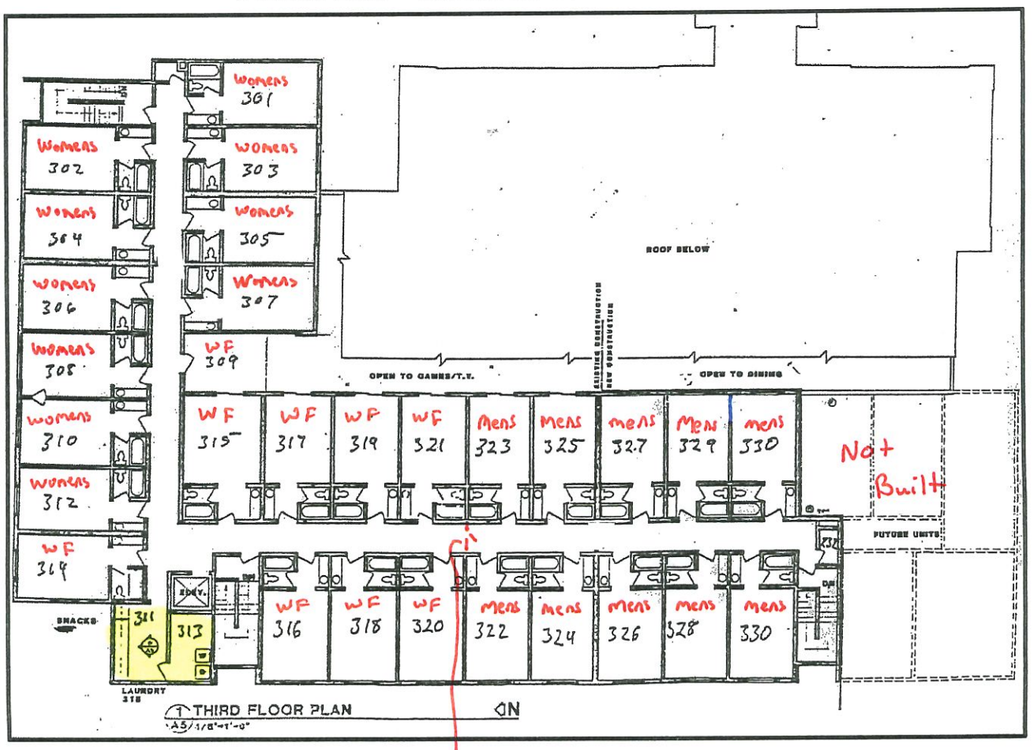
FLOOR PLANS – THE KENSINGTON – SECOND FLOOR

2nd Floor
Inpatient Services

10 – mens Rooms
10 – womens Rooms
4 – Flex
3 – treatment.



FLOOR PLANS – THE KENSINGTON – THIRD FLOOR



Transitional Care -

10 - men

10 - women

5 - Family

5 - Flex

United Way Dickinson Manna House

Low-Barrier Shelter Policies and Procedures

Admission

Policies

- Our goal is to provide emergency shelter – long-term temporary shelter to the most vulnerable people in our community.
- To enter shelter, clients are not required to be sober, compliant with mental health or addiction treatment plans, or to engage in services.
- Gender is self-identified, and clients will be placed with the gender they identify as.

Admission will be denied for the following reasons:

- Client does not meet the basic eligibility criteria for shelter admission (e.g. gender, age, household composition, homeless status);
- Client has a restraining order against them that prohibits admission;
- Client is displaying violent or threatening behavior;
- Client is not ambulatory enough to get in and out of bed on their own, as well as take care of bathroom and hygiene needs independently; or
- Client has an infectious disease or appears to otherwise be ill and poses a threat to themselves and other clients.

Procedures

- During intake, clients will be asked if they have any weapons, drugs, or alcohol to dispose of.
- Clients will sign an "expectations form" acknowledging they understand expectations of behavior, criteria for involuntary exit, and grievance procedures. Expectations will be read aloud to the client.
- Clients denied access to shelter will be referred to other community services.

Client Expectations

Clients are expected to:

- Demonstrate responsibility for themselves, their actions, and their housing plan.

- Abstain from behavior that is disruptive and unacceptable to others. Examples include: verbal, physical, or sexual harassment, threats and/or violent behavior, nudity, possessing weapons, drug dealing, etc.
- Keep bed and common areas clean. Excessive damage to the building may result in involuntary exit from shelter.
- Smoke only in designated areas.
- Attend resident meetings.
- You are responsible for your belongings and may not buy, trade and/or sell your belongings with others.
- Weapons are not allowed in shelter and nothing may be used as a weapon.
- Possession, use, or distribution of alcohol or illegal drugs is not allowed within the shelter.

Involuntary Exit

Policies

- Involuntary exits will be for no longer than one night unless deemed necessary for the health and safety of clients or staff.

- Involuntary exits will occur only as a last resort and in the most serious cases.
- Unless the client poses an immediate threat to the health and safety of other residents and/or staff members, staff will avoid involuntarily exiting clients at night.
- Unless the client poses an immediate threat to the health and safety of other residents and/or staff members, involuntary exits must be approved by a supervisor. During hours that there is no supervisor on site, a supervisor will be on call to approve involuntary exits.
- Client's belongings will be stored for at least five working days after a client is involuntarily exited.

Clients will be exited involuntarily for the following reasons:

- Violence or threatening behavior;
- Behavior that endangers health or safety of the client, residents or staff;
- Theft;
- Destruction of property;
- Client is not able to be ambulatory enough to get in and out of bed on their own, as well as take care of bathroom and hygiene needs independently; or
- Client has an infectious disease or appears to otherwise be ill and poses a threat to themselves and other clients.

Clients will ***not*** be involuntarily exited for the following reasons:

- Not participating in services;
- Not completing a chore; or
- Being under the influence of alcohol and drugs.

Procedures

- Staff will call the police in the case of an immediate threat to the health and safety of other residents and/or staff members.
- Staff will attempt to verbally de-escalate conflicts.
- Clients will be provided with opportunities for cooling off such as going for a walk and coming back into shelter or switching bed locations if feasible.
- Clients may be asked to move beds or rooms in the case of conflicts with other clients.
- Clients not meeting the Client Expectations will be asked to meet with a staff person in private. The staff will outline which of the expectations they feel is not being met. The staff will ask the client what may be needed to help the client achieve the expectation on an

ongoing basis. Whenever possible, staff will coach clients on how to meet the expectations rather than punishing the client (exiting them involuntarily) for not meeting the expectation.

- If a client must be involuntarily exited, clients will be provided with a written copy of the grievance procedures.
- All involuntary exits will be documented in case notes.

Alcohol or Drugs

Policies

- People who experience homelessness, like other members of our community, may be using substances to varying degrees. Everyone is entitled to shelter whether or not they use substances. As a result, admission, discharge, and service restriction policies will not be based on substance use alone.
- Clients that use alcohol or any other substances are welcome to use the shelter so long as the client is independently mobile (can get to their bed on their own) and is able to meet the Client Expectations described above.

Procedures

- Clients that have been observed as going to bed under the influence will be checked in on once per hour by staff, within close enough proximity that breath sounds can be heard or breathing can be seen in the chest.
- Staff will call 911 immediately if a client requests emergency medical assistance, is struggling to breath, has stopped breathing, or does not respond to stimuli such as shouting or touch.
- Clients causing a significant disturbance to other guests while under the influence of alcohol or any other substance will be asked to refrain from doing so and return to their bed and go to sleep. If they are unwilling to do so or incapable of doing so, they may be asked to move or sit in view of staff.
- Clients that become violent while under the influence of alcohol or any other substance will be treated the same as any other guest that engaged in violent behavior.
- If alcohol or drugs are found in shelter, clients will be given the opportunity to dispose of it or leave the shelter for that night. Possession of alcohol or drugs along is not a reason for involuntary exit.