



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, October 20, 2026 at 4:30 PM MT
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

President: Scott Decker
Vice President: Jason Fridrich
Robert Baer
Joe Ridl
Russ Murphy

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 43-2026

Ordinance No: 1870

2. CONSENT AGENDA

A. Approval of City Commission Meeting Minutes dated October 6, 2026

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Dissolution of the Sick Bank Leave

Presented by: HR Director Nameniuk

Consideration to approve Resolution No. ____

B. Monthly Financial Report (Enc.)

Presented by: Deputy Finance Director Greenwood

C. HR Monthly Report (Enc.)

Presented by: HR Director Nameniuk

4. PUBLIC WORKS

A. Right-of-Way Snow Removal Services (Enc.)

Presented by: PW Director Clemow

Consideration to approve RFP

B. Agricultural Land Lease (Enc.)

Presented by: PW Director Clemow

Consideration to approve Lease Agreement

5. PUBLIC SAFETY - FIRE

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. FLP-006-2026 Taplands Addition Final Major Plat (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Resolution No. __

B. FLP-007-2026 Heart River Sixth Final Major Plat (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Resolution No. __

C. FLP-008-2026 Zowie Heights Addition Final Major Plat (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Resolution No. __

D. FLM-001-2026 Zowie Heights Addition FLUM Amendment (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve second reading and final passage of Ordinance No. 1867

E. REZ-005-2026 Zowie Heights Addition Rezone (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve second reading and final passage Ordinance No. 1868

F. ANX-001-2026 Zowie Heights Addition Annexation (Enc.)

Presented by: City/Planner Josephson

Consideration of approval of Second Reading of Ordinance No. 1869

G. FLP-008-2026 Zowie Heights Development Agreement (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Development Agreement__

H. Manns Dam Contract Amendment with Barr Engineering (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Contract

I. Irregular Plat of 3A (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Resolution No _____

8. PUBLIC HEARING – 5:00 PM

A. Public Hearing - SUP-004-2026 Bright Start Daycare SUP (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve Resolution No. _____

B. Public Hearing - SUP-005-2026 Fresh Fire Salsa SUP (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve Resolution No. _____

C. Public Hearing - Taplands Easement Vacation (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration of approval of Resolution No. _____

D. Public Hearing - Repealing the Sick Leave Bank (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve first reading of Ordinance No. _____

E. Public Hearing - Repealing the Medical Spending Account (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve first reading of Ordinance No. _____

F. Public Hearing - Enacting Short Term and Long Term Disability Benefits (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve first reading of Ordinance No. _____

G. Public Hearing - Adopting Sick Leave Donations for Family Medical Leave (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve first reading of Ordinance No. _____

9. PUBLIC COMMENTS

10. COMMISSION COMMENTS

A. Executive Session - Administrator Dassinger's Contract

11. ADJOURNMENT

Link for viewing City Commission Meeting:

Stream Link: https://youtube.com/live/xhUhv_mToo4

This link will not be live until approximately 4:25 PM MT on October 20, 2026.

Teams Meeting:

Teams Meeting ID: 257 044 313 954 79

Meeting

Passcode: uq7qx36b

Teams Phone #: 1-701-506-0320

Phone Conference ID: 634

826 939#

Local Phone #: 701-456-7006

**Persons who desire to be heard under Section 9 "Public Comments not on Agenda"
may call in at (701) 456-7006**

***Persons desiring to attend the meeting who require special accommodations are asked
to contact the City Administrator at (701) 456-7744 by the Friday preceding the meeting.***



Visa Purchasing

Billing Period: 09/12/2026 - 09/25/2026
Account Number: XXXX-XXXX-XXXX-6764
Page 1 of 8

Account Summary

Previous Balance	\$37,504.33
Purchases & Other Charges	\$32,917.09
Cash Advances	\$0.00
Cash Advance Fees	\$0.00
Late Charges	\$0.00
Finance Charges	\$0.00
Credits	\$186.15
Payments	\$37,504.33
New Balance	\$32,730.94

Credit Limit	\$120,000.00
Cash Limit	\$120,000.00
Available Credit	\$87,269.06
Disputed Amount	\$131.44
Statement Closing Date	September 25, 2026
Days in Billing Cycle	14

Payment Information

New Balance	\$32,730.94
Minimum Payment Due	\$32,599.50
Payment Due Date	October 02, 2026

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800

Send Billing Inquiries To:	COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141
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Important Messages

****ATTENTION**** YOUR ACCOUNT IS IN DISPUTE FOR \$131.44. THIS AMOUNT HAS NOT BEEN INCLUDED IN THE FINANCE CHARGE OR MINIMUM PAYMENT CALCULATION.

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
09/18	09/18		AUTO PAYMENT - THANK YOU!	\$37,504.33 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

Account ID: 8000-0018-8386
Account Number: XXXX-XXXX-XXXX-6764
Payment Due Date: October 02, 2026
New Balance: \$32,730.94
Minimum Payment Due: \$32,599.50

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

800000188386IIII 003273094003259950

Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description		Amount
DARNYL MALKOWSKI 0000-0153-1680					
XXXX-XXXX-XXXX-1860			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$99.75	\$0.00	\$99.75
09/22	09/24	24316056266905823646070	SHELL OIL10089583016	STEELE ND	\$38.00
09/24	09/25	24692166267400494380886	EXXON JAMESTOWN I-94	JAMESTOWN ND	\$61.75
FIRE DEPARTMENT 0000-0150-5080					
XXXX-XXXX-XXXX-6112			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$10,000.00			\$59.00	\$0.00	\$59.00
09/15	09/16	24116416258742764381005	VISME	877-576-1924 MD	\$59.00
SHELLY NAMENIUK 0000-0574-8587					
XXXX-XXXX-XXXX-4539			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$5,000.00			\$498.00	\$0.00	\$498.00
09/24	09/25	24116416267712237011470	JOBTARGET	860-440-0635 CT	\$498.00
FIRE DEPARTMENT 2 0000-0153-1714					
XXXX-XXXX-XXXX-7749			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$249.85	\$0.00	\$249.85
09/16	09/17	24011346259100166141473	SP FIRE SAFETY USA	FIRESAFETYUSAMN	\$249.85
FINANCE DEPARTMENT 0000-0150-5049					
XXXX-XXXX-XXXX-6832			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$25,000.00			\$125.00	\$0.00	\$125.00
09/15	09/16	24692166258401688006809	SQ *WESTERN DAKOTA ENERGY	gosq.com ND	\$125.00
JADE JAYNES 0000-5510-1935					
XXXX-XXXX-XXXX-9286			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$3,000.00			\$543.79	\$0.00	\$543.79
09/12	09/14	24692166255408737995273	APPLE.COM/BILL	866-712-7753 CA	\$11.99
09/14	09/14	24692166257400258117336	AMAZON MKTPL*5L6OS75Q2	Amzn.com/billWA	\$69.98
09/15	09/16	24692166258401941813835	AMAZON MKTPL*5L66C19L2	Amzn.com/billWA	\$59.28
09/17	09/18	24692166260403164210018	AMAZON MKTPL*5R5GH64W0	Amzn.com/billWA	\$8.89
09/18	09/18	24692166261403998652970	AMAZON MKTPL*5R2Y74SI1	Amzn.com/billWA	\$35.36
09/23	09/24	24445006266200268107948	WALMART.COM 8009256278	800-966-6546 AR	\$192.59
09/23	09/24	24055236266906116380594	WALMART.COM	800-925-6278 AR	\$1.24
09/23	09/24	24055236266906116218620	WALMART.COM	800-925-6278 AR	\$16.10
09/25	09/25	24692166268400628135262	AMAZON MKTPL*5X41L07P1	Amzn.com/billWA	\$148.36
RENEE NEWTON 0000-5510-1950					
XXXX-XXXX-XXXX-9302			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$1,000.00			\$359.82	\$0.00	\$359.82
09/16	09/17	24692166259402355173582	Amazon.com*5L2DC4RL0	Amzn.com/billWA	\$359.82
GRANT CARLSON 0000-6611-8886					
XXXX-XXXX-XXXX-8950			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$5,000.00			\$749.46	\$19.25	\$730.21
09/12	09/14	24011346255100069337131	AMAZON RETA* 5L8KK0S81	WWW.AMAZON.COWA	\$318.00
09/19	09/21	24011346262100091439542	AMAZON RETA* 5R61K3IT1	WWW.AMAZON.COWA	\$345.14
09/23	09/23	24011346266100026920851	AMAZON RETA* 5X74S7FQ0	WWW.AMAZON.COWA	\$86.32
09/23	09/25	24011346267100159351519	AMAZON RETA* 5R61K3IT1	SEATTLE WA	\$19.25 CR
JOSEPH CIANNI 0000-0153-1656					
XXXX-XXXX-XXXX-1410			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$189.00	\$0.00	\$189.00
09/21	09/22	24027626264067895651678	PAYPAL *C3TACTICAL	402-935-7733 CA	\$189.00
MICHAEL HANEL 0001-0004-0559					
XXXX-XXXX-XXXX-1126			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$429.95	\$0.00	\$429.95
09/14	09/15	24275396257900013262937	EPOLICESUPPLY.COM	800-7890000 MA	\$329.95
09/23	09/25	24207856267168600957939	NATIONAL ANIMAL CARE AND	913-7681319 CA	\$100.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
ANIMAL SHELTER 0001-1296-6130					
XXXX-XXXX-XXXX-2966			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$1,147.86	\$0.00	\$1,147.86
09/14	09/15	24492166257100065354658	SP MAX NEO	MAXANDNEO.COMAZ	\$447.86
09/20	09/21	24692166263406561300420	CHEWY.COM	800-672-4399 FL	\$316.66
09/23	09/24	24013126266000284180442	WEST DAKOTA VETERINARY	DICKINSON ND	\$383.34
PURCHASING DEPARTMENT 0001-3525-0710					
XXXX-XXXX-XXXX-7033			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$10,000.00			\$577.23	\$0.00	\$577.23
09/12	09/14	24692166255408391337127	Amazon.com*5L2L38JO2	Amzn.com/billWA	\$69.99
09/12	09/14	24692166255408613590115	AMAZON MKTPL*5L1DL6TT2	Amzn.com/billWA	\$10.90
09/12	09/14	24692166255408627377228	AMAZON MKTPL*5L21L4221	Amzn.com/billWA	\$11.23
09/19	09/21	24692166262405133620126	AMAZON MKTPL*5R2BL91K2	Amzn.com/billWA	\$9.95
09/19	09/21	24692166262405750288785	AMAZON MKTPL*5R7LK7Y71	Amzn.com/billWA	\$25.90
09/21	09/22	24055236264903701190498	WALMART.COM	800-925-6278 AR	\$298.00
09/23	09/24	24055236266906038414877	WALMART.COM	800-925-6278 AR	\$115.31
09/23	09/23	24692166266408726255108	AMAZON MKTPL*5X64O6XI1	Amzn.com/billWA	\$35.95
DUANE ZASTOUPIL 0001-5434-7546					
XXXX-XXXX-XXXX-1029			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$5,000.00			\$163.00	\$0.00	\$163.00
09/16	09/17	24009586259300853470590	WEF MAIN	703-684-2400 VA	\$163.00
MATT HANSON 0001-6508-5614					
XXXX-XXXX-XXXX-4887			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$696.17	\$0.00	\$696.17
09/16	09/16	24692166259402118042371	AMAZON MKTPL*5L7SH9992	Amzn.com/billWA	\$189.00
09/18	09/21	24692166261404572323145	AMAZON MKTPL*5R2M72060	Amzn.com/billWA	\$389.95
09/22	09/22	24692166265407885750686	AMAZON MKTPL*5X4JG8E01	Amzn.com/billWA	\$117.22
TRAVIS LEINTZ 0001-7741-1394					
XXXX-XXXX-XXXX-8650			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$260.00	\$0.00	\$260.00
09/16	09/17	24445006259300722016815	PY *PM2 LLC	701-371-9322 ND	\$85.00
09/17	09/18	24692166260403580834839	SQ *FUNDAMENTALS FIRST	K9gosq.com CO	\$175.00
POLICE DEPARTMENT 0000-0150-5007					
XXXX-XXXX-XXXX-3168			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$30,000.00			\$2,197.07	\$0.00	\$2,197.07
09/16	09/17	24692166259402803063351	IN *ND POST	701-3285500 ND	\$25.00
09/18	09/21	24692166261404272675042	AMAZON MKTPL*5R3O30AX0	Amzn.com/billWA	\$130.69
09/21	09/22	24027626264067899284211	NORTH AMERICAN RESCUE	864-675-9800 SC	\$2,041.38
RACHEL SHUMAKER 0001-9258-6378					
XXXX-XXXX-XXXX-8315			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$15,000.00			\$372.35	\$0.00	\$372.35
09/17	09/18	24906416260267351342806	BWY*SWANA 800 467 9262	800-4679262 MD	\$325.00
09/24	09/25	24692166267400494380191	EXXON JAMESTOWN I-94	JAMESTOWN ND	\$47.35
DENVER FOWLER 0000-9338-8569					
XXXX-XXXX-XXXX-7909			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$3,000.00			\$806.91	\$0.00	\$806.91
09/18	09/21	24035966261507698216974	EBAY O*14-15177-14832	DL-EBAY-FISERCA	\$481.91
09/18	09/21	24011346262100071576602	SP REVOPOINT GLOBAL IN	REVOPOINT3D.CDE	\$325.00
AARON MEYER 0000-0375-0213					
XXXX-XXXX-XXXX-9108			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$40,000.00			\$8,486.57	\$0.00	\$8,486.57
09/10	09/14	24137466254100406213843	MENARDS DICKINSON ND	DICKINSON ND	\$76.00
09/11	09/14	24027626254067245472314	PAYPAL *HP.COMSTORE	866-625-3906 TN	\$341.85
09/12	09/14	24692166255408627160871	AMAZON MKTPL*5L4OB6TC2	Amzn.com/billWA	\$301.87
09/14	09/18	24431066260506900055923	STAPLES INC	8003333330 CT	\$76.29
09/16	09/17	24692166259402832813909	AMAZON MKTPL*5R2WW2OJO	Amzn.com/billWA	\$2,179.99

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
09/16	09/17	24692166259402578849992	AMAZON MKTPL*5L1806W12 Amzn.com/billWA	\$99.99
09/19	09/21	24692166262405740814377	AMAZON MKTPL*5R7F62XC2 Amzn.com/billWA	\$34.19
09/19	09/21	24692166262405064583566	AMAZON MKTPL*5R2IS8P70 Amzn.com/billWA	\$1,403.53
09/19	09/21	24692166262405123145035	AMAZON MKTPL*5R8PY6GJ0 Amzn.com/billWA	\$104.17
09/19	09/21	24692166262405131187136	Amazon.com*5R5NB5G00 Amzn.com/billWA	\$38.32
09/20	09/21	24692166263406016350269	AMAZON MKTPL*5R82L1HB0 Amzn.com/billWA	\$274.99
09/21	09/22	24793386264003302008213	CompTIA, Inc. Downers Grove IL	\$1,293.00
09/22	09/23	24692166265408407857660	Amazon.com*5X9TY9CV0 Amzn.com/billWA	\$894.22
09/22	09/23	24692166265408243635387	AMAZON MKTPL*5R0CA0YP0 Amzn.com/billWA	\$131.86
09/23	09/24	24108296266100060701143	WWW.UI.COM WWW.UI.COM NY	\$586.40
09/24	09/25	24692166267400100783119	AMAZON MKTPL*5X4NZ4150 Amzn.com/billWA	\$649.90
DEB KIRSCHENHEITER 0000-6918-4083				
XXXX-XXXX-XXXX-5978			Purchases & Other Charges	Payments & Other Credits
Credit Limit: \$1,000.00			\$72.00	\$0.00
			Total Activity	
			\$72.00	
09/11	09/14	24692166254408079727624	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$30.00
09/14	09/15	24692166257400949603264	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$3.00
09/15	09/16	24692166258401883788219	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$1.00
09/15	09/16	24692166258401883788250	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$1.00
09/15	09/16	24692166258401884429680	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$14.00
09/15	09/16	24692166258401880348082	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$2.00
09/15	09/16	24692166258401880348132	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$3.00
09/21	09/22	24692166264407661812818	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$7.00
09/22	09/23	24692166265408579082048	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$3.00
09/22	09/23	24692166265408580099304	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$2.00
09/22	09/23	24692166265408580457171	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$6.00
JAYDA BORAH 0002-1066-8018				
XXXX-XXXX-XXXX-3106			Purchases & Other Charges	Payments & Other Credits
Credit Limit: \$2,000.00			\$52.00	\$0.00
			Total Activity	
			\$52.00	
09/17	09/18	24692166260403748758771	IN *GS PUBLISHING, LLC 701-5842900 ND	\$52.00
IAN ANGUIANO 0002-2732-7087				
XXXX-XXXX-XXXX-4168			Purchases & Other Charges	Payments & Other Credits
Credit Limit: \$5,000.00			\$938.16	\$0.00
			Total Activity	
			\$938.16	
09/10	09/14	24445006255001116514282	FAMILY FARE 3123 DICKINSON ND	\$23.96
09/17	09/17	24793386260001197519215	ND Library Association Bismarck ND	\$300.00
09/22	09/24	24943006266510523103749	HYATT HOUSE MINOT 7018387300 ND	\$243.10
			CHECK IN DATE: 10-07-26 NUMBER OF NIGHTS: 1	
			CONFIRMATION #: 19441087757018387300	
09/22	09/24	24943006266510523103756	HYATT HOUSE MINOT 7018387300 ND	\$243.10
			CHECK IN DATE: 10-07-26 NUMBER OF NIGHTS: 1	
			CONFIRMATION #: 19421108267018387300	
09/22	09/23	24717056266132664497936	AMERICAN LIBRARY ASSOCIAT312-9446780 IL	\$128.00
BRANDI AARON 0002-3155-0062				
XXXX-XXXX-XXXX-5570			Purchases & Other Charges	Payments & Other Credits
Credit Limit: \$1,000.00			\$7.63	\$0.00
			Total Activity	
			\$7.63	
09/21	09/22	24137466265600221669407	USPS.COM CLICKNSHIP 800-344-7779 DC	\$7.63
FIRE DEPARTMENT EMS 0002-4113-7025				
XXXX-XXXX-XXXX-5974			Purchases & Other Charges	Payments & Other Credits
Credit Limit: \$20,000.00			\$5,601.15	\$111.90
			Total Activity	
			\$5,489.25	
09/02	09/16	74000976258399207179798	RADISSON HOTEL BISMARC 701-2556000 ND	\$12.10 CR
09/04	09/21	74755426261172582803367	DOUBLETREE HOTELS 701-5510120 ND	\$60.50 CR
			CHECK IN DATE: 08-30-26	
			CONFIRMATION #: 92541977	
09/14	09/15	24445006258400386399811	WM SUPERCENTER #1567 DICKINSON ND	\$238.93
09/14	09/15	24240986258600194497216	CLIA LABORATORY PROGRAM 888-291-7289 MD	\$248.00
09/14	09/15	74083426257100036724599	SP MASTERYOURMEDICS BRANDON MB	\$57.00
09/15	09/15	74083426257100036724599	INTERNATIONAL SERVICE FEE	\$0.57
09/15	09/17	74445006259400767682391	WM SUPERCENTER #1567 DICKINSON ND	\$39.30 CR
09/15	09/16	24036296258716785037674	JONES & BARTLETT LEARNING800-832-0034 MA	\$1,477.31

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
09/15	09/17	24445006259400715352290	WM SUPERCENTER #1567 DICKINSON ND	\$36.90
09/16	09/17	24036296259712942597212	JONES & BARTLETT LEARNING800-832-0034 MA	\$3,469.37
09/16	09/17	24069276259100084040021	RES* DAYSINNWNWYN RESERVATIONS.FL CHECK IN DATE: 09-16-26 CONFIRMATION #: ch3722g8qz15xb1ufs6	\$29.99
09/23	09/24	24000976266443701761936	THE UPS STORE 4954 209-7775558 ND	\$43.08
BRANDON STOCKIE 0002-4301-1517 XXXX-XXXX-XXXX-6630 Credit Limit: \$2,500.00			Purchases & Other Charges \$220.00	Payments & Other Credits \$0.00 Total Activity \$220.00
09/14	09/17	24692166259402328435365	FAIRFIELD INN & SUITES JAMESTOWN ND CHECK IN DATE: 09-12-26 CONFIRMATION #: 100359	\$220.00
ROBERT FUHRMAN 0000-6420-7467 XXXX-XXXX-XXXX-7460 Credit Limit: \$5,000.00			Purchases & Other Charges \$261.34	Payments & Other Credits \$0.00 Total Activity \$261.34
09/19	09/21	24692166262405750758761	AMAZON MKTPL*5R4A79XP2 Amzn.com/billWA	\$96.48
09/24	09/24	24108296267100012487220	SHOPIFY* 594115479 SHOPIFY.COM NY	\$164.86
MUSEUM 0000-5687-7889 XXXX-XXXX-XXXX-0043 Credit Limit: \$8,000.00			Purchases & Other Charges \$149.18	Payments & Other Credits \$0.00 Total Activity \$149.18
09/23	09/24	24755426266272667926644	ATLAS SCREEN PRINTING 352-3772637 FL	\$149.18
JOSHUA SKLUZACEK 0001-9499-4596 XXXX-XXXX-XXXX-8707 Credit Limit: \$3,000.00			Purchases & Other Charges \$30.00	Payments & Other Credits \$0.00 Total Activity \$30.00
09/18	09/21	24692166261404762066132	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$30.00
ROBERT EBELHAR 0002-5761-1665 XXXX-XXXX-XXXX-6955 Credit Limit: \$2,000.00			Purchases & Other Charges \$63.80	Payments & Other Credits \$0.00 Total Activity \$63.80
09/16	09/17	24692166259402212229650	AMAZON MKTPL*5L2319U72 Amzn.com/billWA	\$63.80
EMS 1 0002-5866-6528 XXXX-XXXX-XXXX-8072 Credit Limit: \$2,500.00			Purchases & Other Charges \$73.39	Payments & Other Credits \$0.00 Total Activity \$73.39
09/24	09/25	24692166267400494380910	EXXON JAMESTOWN I-94 JAMESTOWN ND	\$73.39
CARTER FONG 0002-5916-0745 XXXX-XXXX-XXXX-1590 Credit Limit: \$5,000.00			Purchases & Other Charges \$3,594.26	Payments & Other Credits \$0.00 Total Activity \$3,594.26
09/15	09/17	24445006259400715357737	WM SUPERCENTER #1567 DICKINSON ND	\$89.19
09/16	09/17	24137466259501002042590	TST* BLUE 42 SPORTS GRILLDICKINSON ND	\$1,746.70
09/16	09/18	24943006260506878229176	PIZZA HUT 042470 DICKINSON ND	\$62.09
09/17	09/18	24801976261899747144765	DICKINSON HARDWARE DICKINSON ND	\$21.28
09/21	09/22	24431066265509619005820	SWANK MOTION PICTURES IN clover.com MO	\$565.00
09/21	09/22	24028206264900016088786	NORTH DAKOTA ASSOCIATION 701-6676419 ND	\$1,110.00
RITA BINSTOCK 0000-4914-5485 XXXX-XXXX-XXXX-0994 Credit Limit: \$4,000.00			Purchases & Other Charges \$1,566.77	Payments & Other Credits \$0.00 Total Activity \$1,566.77
09/14	09/15	24108296257100050579682	COLUMN PUBLIC NOTICE COLUMN.US DC	\$433.30
09/14	09/15	24108296257100050639890	COLUMN PUBLIC NOTICE COLUMN.US DC	\$393.25
09/21	09/22	2410829626510000773203	COLUMN PUBLIC NOTICE COLUMN.US DC	\$481.36
09/22	09/23	24108296266100000661134	COLUMN PUBLIC NOTICE COLUMN.US DC	\$258.86
CHAD TORMASCHY 0002-4230-8484 XXXX-XXXX-XXXX-8922 Credit Limit: \$10,000.00			Purchases & Other Charges \$1,374.94	Payments & Other Credits \$55.00 Total Activity \$1,319.94
09/15	09/16	24755426259152594763030	SOUTHPOINTE RADIATOR 734-9411460 MI	\$570.00
09/17	09/18	24793386260003657771229	eBay O*14-15171-41317 800-4563229 CA	\$69.94
09/23	09/24	24421146266900013171428	WHEEL 1 626-3631666 CA	\$735.00
09/24	09/25	74793386267003415839225	eBay O*14-15171-41317 800-4563229 CA	\$55.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description			Amount
FIRE PREVENTION 0002-8169-8241						
XXXX-XXXX-XXXX-0464			Purchases & Other Charges	Payments & Other Credits	Total Activity	
Credit Limit: \$5,000.00			\$353.45	\$0.00	\$353.45	
09/21	09/22	24275396264900012355048	POSITIVE PROMOTIONS WEB P800-6352666 NY			\$353.45
BRITANI BOHACEK 0002-8664-8704						
XXXX-XXXX-XXXX-8480			Purchases & Other Charges	Payments & Other Credits	Total Activity	
Credit Limit: \$1,000.00			\$548.24	\$0.00	\$548.24	
09/16	09/17	24108296260100004398812	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$149.26	
09/16	09/17	24108296260100003879432	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$28.35	
09/18	09/21	24108296262100005846924	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$362.73	
09/24	09/25	24137466268001689578353	USPS PO 3724000905	DICKINSON ND	\$7.90	

Finance Charge Summary

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	0.00%	\$0.00
CASH ADVANCES	\$0.00	0.0320%	11.65%	\$0.00

Please approve the following MANUAL checks on 10/20/2026

Check #	Vendor Name	Amount	Comment
136339	BRAVERA WEALTH	\$ 110,000.00	2026 EMPLOYEE PENSION PLAN FUNDING
136396	FLATLAND ENTERPRISE LLC	\$ 143,416.42	FINAL PYMNT PROJECT 202423
ACHCOMMERCE092526	COMMERCE BANK STATEMENT	\$ 32,730.94	ACH AUTO PAYMENT

PAYROLL TRANSACTIONS

9/4/2026

GROSS WAGES \$ 700,581.88

NET WAGES \$ 498,547.48

TAXES

FEDERAL \$ 158,792.32

STATE \$ 2,785.87

PENSIONS

DEFINED BENEFIT/EE OLD PLAN \$ 1,767.67

BRAVERA DC /EE \$ 2,468.25

BRAVERA DC/ER \$ 2,468.25

NDPERS EE \$ 34,255.82

NDPERS EMPLOYER \$ 51,860.87

HEALTH PREMIUM

EMPLOYEE \$ 23,615.28

EMPLOYER \$ 145,627.98

9/18/2026

GROSS WAGES \$ 722,747.90

NET WAGES \$ 515,718.65

TAXES

FEDERAL \$ 163,900.74

STATE \$ 2,955.93

PENSIONS

DEFINED BENEFIT/EE OLD PLAN \$ 1,787.33

BRAVERA DC/EE \$ 2,502.05

BRAVERA DC/ER \$ 2,502.05

NDPERS EE \$ 35,410.65

NDPERS EMPLOYER \$ 53,979.67

HEALTH PREMIUM

EMPLOYEE \$ 22,916.57

EMPLOYER \$ 142,999.48

Section 2. Item B.

Ranges:

Vendor ID: First - Last

Class ID: First - Last

Payment Priority: First - Last

Vendor Name: First - Last

FED TAX CLAS: First - Last

Posting Date: First - Last

Document Number: First - Last

Print Option: DETAIL

Age By: Document Date

Aging Date: 10/1/2026

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info

Sorted By: Vendor Name
Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 5975		Name: AARON, BRANDI					Class ID:		FED TAX CLAS:		EMPLOYEE	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	LEAS 2026 CONF	INV	10/13/2026	10/13/2026	\$62.00	LEAS 2026 CONFERENCE		\$62.00				
							Due					
Voucher(s): 1		Aged Totals:					\$62.00	\$62.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 2085		Name: ADVANCED BUSINESS METHODS					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	AR2112787A	INV	10/14/2026	10/14/2026	\$8.00	REMAINING BALANCE		\$8.00				
							Due					
Voucher(s): 1		Aged Totals:					\$8.00	\$8.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 6531		Name: ADVANCED WELDING SOLUTIONS, LLC					Class ID:		FED TAX CLAS:		LLC - S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	9591	INV	10/6/2026	10/6/2026	\$1,700.00	BASKET REPLACEMENT		\$1,700.00				
							Due					
Voucher(s): 1		Aged Totals:					\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 4977		Name: ADVANTAGE CREDIT BUREAU					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	68951	INV	9/30/2026	9/30/2026	\$382.50	PRE-HIRES		\$382.50				
							Due					
Voucher(s): 1		Aged Totals:					\$382.50	\$382.50	\$0.00	\$0.00	\$0.00	
Vendor ID: 5458		Name: AFFORDABLE TREE SERVICE LLC					Class ID: 1099		FED TAX CLAS:		SOLE PROP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1813	INV	10/9/2026	10/9/2026	\$1,650.00	622 4TH AVE W/ TREE REMOV		\$1,650.00				
							Due					
Voucher(s): 1		Aged Totals:					\$1,650.00	\$1,650.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4604226378	CRM	9/30/2026		(\$58.99)	PARTS CREDIT		(\$58.99)				
	4604226718	CRM	10/7/2026		(\$302.96)	UNIT R48/ U BOLT		(\$302.96)				
	4604225644	INV	9/17/2026	9/17/2026	\$149.72	PARTS		\$149.72				

Section 2. Item B.

4604225823	INV	9/17/2026	9/17/2026	\$82.23	PARTS	\$82.23
4604225835	INV	9/21/2026	9/21/2026	\$149.72	PARTS	\$149.72
4604225739	INV	9/25/2026	9/25/2026	\$634.40	PARTS	\$634.40
4604225947	INV	9/25/2026	9/25/2026	\$507.63	PARTS	\$507.63
4604226314	INV	10/1/2026	10/1/2026	\$131.72	UNIT R53/ BRK CHMBER S-CA	\$131.72
4604226657	INV	10/6/2026	10/6/2026	\$253.56	UNIT R60 & R63/ SENSOR	\$253.56
4604226184	INV	10/7/2026	10/7/2026	\$302.96	UNIT R48/ U BOLT	\$302.96
4604226641	INV	10/8/2026	10/8/2026	\$160.76	SUPPLIES	\$160.76
4604226659	INV	10/8/2026	10/8/2026	\$84.52	SUPPLIES	\$84.52
4604226668	INV	10/8/2026	10/8/2026	\$261.38	SUPPLIES	\$261.38

Voucher(s): 13		Aged Totals:		Due				
				\$2,356.65	\$2,356.65	\$0.00	\$0.00	\$0.00

Vendor ID: 9771	Name: AMAZON CAPITAL SERVICES	Class ID:	FED TAX CLAS: C CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1X9K-1MNQ-4WLH	INV	9/29/2026	9/29/2026	\$530.50	SUPPLIES		\$530.50			
	112-7721051-3465816	INV	9/30/2026	9/30/2026	\$66.60	SUPPLIES		\$66.60			
	1PVL-RG6T-CMLX	INV	9/30/2026	9/30/2026	\$322.64	SUPPLIES		\$322.64			
	13JX-JPVJ-MRGP	INV	10/1/2026	10/1/2026	\$219.88	SUPPLIES		\$219.88			
	1VNX-RGVD-FDMW	INV	10/1/2026	10/1/2026	\$297.47			\$297.47			
	19QV-9DY4-V4RD	INV	10/2/2026	10/2/2026	\$169.17	SUPPLIES		\$169.17			
	1YTX-XTY6-T9PL	INV	10/2/2026	10/2/2026	\$22.49	SUPPLIES		\$22.49			
	11X3-PG17-LP66	INV	10/4/2026	10/4/2026	\$236.46			\$236.46			
	1CTT-6FKW-Q7FL	INV	10/4/2026	10/4/2026	\$39.99	SUPPLIES		\$39.99			
	1YL4-RT63-YR4F	INV	10/4/2026	10/4/2026	\$255.22			\$255.22			
	1HFY-WLQN-7XKC	INV	10/5/2026	10/5/2026	\$69.90	SUPPLIES		\$69.90			
	1KGY-7JPQ-HRVN	INV	10/5/2026	10/5/2026	\$42.99	SUPPLIES		\$42.99			
	1JN1-446P-164T	INV	10/8/2026	10/8/2026	\$60.77	CHILDRENS BOOKS		\$60.77			
	16N4-VXK1-4QY1	INV	10/12/2026	10/12/2026	\$75.91	SUPPLIES		\$75.91			
	1D9V-3YDN-4TJF	INV	10/12/2026	10/12/2026	\$11.99	SUPPLIES		\$11.99			
	1GNT-M63H-3WV3	INV	10/12/2026	10/12/2026	\$181.75	SUPPLIES		\$181.75			

Section 2. Item B.

Voucher(s): 16		Aged Totals:		Due		\$2,603.73		\$2,603.73		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 4278		Name: APEX		Class ID:		FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	23959	INV	5/31/2026	5/31/2026	\$7,750.00	202516 WRD BIOSOLIDS HLDC					\$7,750.00						
	24896	INV	9/30/2026	9/30/2026	\$11,938.81	202515 H2S GAS MITIGATION		\$11,938.81									
	24913	INV	9/30/2026	9/30/2026	\$2,103.70	HWY22-MUSEUM DR TRAFFIC		\$2,103.70									
	24920	INV	9/30/2026	9/30/2026	\$1,395.00	ON-CALL MODELING TASKS		\$1,395.00									
	24922	INV	9/30/2026	9/30/2026	\$902.00	GENERAL PLANNING & MODE		\$902.00									
	24924	INV	9/30/2026	9/30/2026	\$80,000.00	202605 WATERMAIN REPLACE		\$80,000.00									
	24925	INV	9/30/2026	9/30/2026	\$8,745.50	202503 LEAD SERVICE LINE		\$8,745.50									
	24926	INV	9/30/2026	9/30/2026	\$5,740.00	202513 LEAD SERVICE LINE		\$5,740.00									
	24927	INV	9/30/2026	9/30/2026	\$35,395.50	202309 NW REGIONAL POND		\$35,395.50									
	24928	INV	9/30/2026	9/30/2026	\$39,993.50	202703 2027 WATERMAIN		\$39,993.50									
	24965	INV	9/30/2026	9/30/2026	\$20,954.00	202521 DOWNTOWN DRAINAC		\$20,954.00									
	25024	INV	9/30/2026	9/30/2026	\$507.63	202509 SIMS STREET/ FINAL		\$507.63									
Voucher(s): 12		Aged Totals:		Due		\$215,425.64		\$207,675.64		\$0.00		\$0.00		\$7,750.00			
Vendor ID: 68		Name: B & K ELECTRIC		Class ID:		FED TAX CLAS:		C-CORP									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	202076	INV	9/25/2026	9/25/2026	\$256.45	I94N&3RD NO POWER TRAFFI		\$256.45									
	202079	INV	9/25/2026	9/25/2026	\$414.00	30TH AVE W		\$414.00									
	202081	INV	9/25/2026	9/25/2026	\$886.10	3RD&9TH PED WALK SIGN		\$886.10									
	202086	INV	10/1/2026	10/1/2026	\$150.00	21ST&3RD GREEN LIGHT OUT		\$150.00									
Voucher(s): 4		Aged Totals:		Due		\$1,706.55		\$1,706.55		\$0.00		\$0.00		\$0.00			
Vendor ID: 6203		Name: BALCO UNIFORM - POLICE ACCOUNT		Class ID:		FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	12541	CRM	10/7/2026		(\$115.00)	SWATT BATTLE BELT		(\$115.00)									
	89680	INV	9/16/2026	9/16/2026	\$3,270.00	SWATT BATTLE BELTS/ POU		\$3,270.00									
	88123-5	INV	10/1/2026	10/1/2026	\$72.36	SUPPLIES		\$72.36									
	89705-1	INV	10/1/2026	10/1/2026	\$505.00	UNIFORM PANTS		\$505.00									

16

City of Dickinson

Section 2. Item B.

Voucher(s): 4												Aged Totals:		Due		\$3,732.36		\$3,732.36		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 6467				Name: BARR ENGINEERING CO.				Class ID:				FED TAX CLAS: C CORP															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		34451070.01-13		INV	10/1/2026	10/1/2026	\$254.00	202310 QUEEN CITY DAM EAP				\$254.00															
		34451050.02-26		INV	10/8/2026	10/8/2026	\$1,495.50	202108 EAST BROADWAY DAM				\$1,495.50															
Voucher(s): 2												Aged Totals:		Due		\$1,749.50		\$1,749.50		\$0.00		\$0.00		\$0.00			
Vendor ID: 6096				Name: BARTLETT & WEST, INC				Class ID:				FED TAX CLAS: S CORP															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		00730111104		INV	7/2/2026	7/2/2026	\$6,311.07	202215 LIBRARY EXPANSION										\$6,311.07									
		00730112278		INV	9/4/2026	9/4/2026	\$334.00	202215 LIBRARY EXPANSION				\$334.00															
		00730112824		INV	10/2/2026	10/2/2026	\$240.00	202215 LIBRARY EXPANSION				\$240.00															
		00730112835		INV	10/9/2026	10/9/2026	\$1,102.96	202512 E WATER TANK COATING				\$1,102.96															
		00730112836		INV	10/9/2026	10/9/2026	\$16,500.00	202617 REUSE WATER LINE E				\$16,500.00															
Voucher(s): 5												Aged Totals:		Due		\$24,488.03		\$18,176.96		\$0.00		\$0.00		\$6,311.07			
Vendor ID: 817				Name: BECKER, DANA				Class ID:				FED TAX CLAS: EMPLOYEE															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		10.5.26		INV	10/5/2026	10/5/2026	\$486.82	OPEB/ NOVEMBER PREMIUM				\$486.82															
Voucher(s): 1												Aged Totals:		Due		\$486.82		\$486.82		\$0.00		\$0.00		\$0.00			
Vendor ID: 4670				Name: BEK CONSULTING				Class ID: 1099				FED TAX CLAS: LLC															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		202605 5		INV	9/29/2026	9/29/2026	\$1,532,552.65	202605 UTILITY/STREET IMPROV				\$1,532,552.65															
		7488		INV	9/29/2026	9/29/2026	\$4,370.00	8TH ST& HWY 22 CURB STOP				\$4,370.00															
		7489A		INV	9/29/2026	9/29/2026	\$14,036.15	3346 CALVIN DR/ SPECIALS				\$14,036.15															
Voucher(s): 3												Aged Totals:		Due		\$1,550,958.80		\$1,550,958.80		\$0.00		\$0.00		\$0.00			
Vendor ID: 773				Name: BERGER ELECTRIC INC				Class ID:				FED TAX CLAS:															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		91140		INV	9/18/2026	9/18/2026	\$150.00	LIFT STATION 5				\$150.00															
		91141		INV	9/18/2026	9/18/2026	\$350.00	WRF TRANSFER PUMP				\$350.00															
		91166		INV	9/24/2026	9/24/2026	\$16,682.00	KEY READER/ CAMERA WORK				\$16,682.00															
		91191		INV	9/24/2026	9/24/2026	\$2,052.88	FLUK PROCESS METER				\$2,052.88															

17

City of Dickinson

Section 2. Item B.

91192	INV	9/24/2026	9/24/2026	\$420.00	LIFT STATION 2	\$420.00
91193	INV	9/24/2026	9/24/2026	\$4,846.19	LIFT STATION 4	\$4,846.19
91194	INV	9/24/2026	9/24/2026	\$200.00	WRF/ VFD IN UV BLDG	\$200.00
91211	INV	9/24/2026	9/24/2026	\$2,051.48	LIFT STATION 4	\$2,051.48

Voucher(s): 8				Aged Totals:		Due					
						\$26,752.55	\$26,752.55	\$0.00	\$0.00	\$0.00	

Vendor ID:	5996	Name:	BIG HORN TIRE, INC				Class ID:		FED TAX CLAS:	S CORP	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22830	INV	9/17/2026	9/17/2026	\$1,924.21			\$1,924.21			
	22889	INV	10/2/2026	10/2/2026	\$112.35	UNIT R64		\$112.35			
	22896	INV	10/6/2026	10/6/2026	\$1,855.90	UNIT R62		\$1,855.90			

Voucher(s): 3				Aged Totals:		Due					
						\$3,892.46	\$3,892.46	\$0.00	\$0.00	\$0.00	

Vendor ID:	9967	Name:	BISMARCK HAMPTON INN & SUITES				Class ID:		FED TAX CLAS:	S CORP	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	54053647	INV	10/9/2026	10/9/2026	\$1,040.00	SMITH 5 NGIHTS		\$1,040.00			

Voucher(s): 1				Aged Totals:		Due					
						\$1,040.00	\$1,040.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	9805	Name:	BOBCAT OF MANDAN, INC.				Class ID:		FED TAX CLAS:	S CORP	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15544	INV	9/30/2026	9/30/2026	\$108.58	SUPPLIES		\$108.58			

Voucher(s): 1				Aged Totals:		Due					
						\$108.58	\$108.58	\$0.00	\$0.00	\$0.00	

Vendor ID:	951	Name:	BORDER STATES ELECTRIC SUPPLY				Class ID:		FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	933228373	INV	9/29/2026	9/29/2026	\$432.66	SUPPLIES		\$432.66			

Voucher(s): 1				Aged Totals:		Due					
						\$432.66	\$432.66	\$0.00	\$0.00	\$0.00	

Vendor ID:	6272	Name:	BOSS OFFICE PRODUCTS				Class ID:		FED TAX CLAS:	S CORP	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	897742-0	INV	10/6/2026	10/6/2026	\$456.00	SUPPLIES		\$456.00			

Voucher(s): 1				Aged Totals:		Due					
						\$456.00	\$456.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	5004	Name:	BOUND TREE MEDICAL LLC				Class ID:		FED TAX CLAS:	LLC-P	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86378996	INV	10/2/2026	10/2/2026	\$1,579.26	SUPPLIES		\$1,579.26			

Section 2. Item B.

Voucher(s): 1		Aged Totals:					Due				
							\$1,579.26	\$1,579.26	\$0.00	\$0.00	\$0.00
Vendor ID: 1465		Name: BRADY MARTZ PLLC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	928931	INV	10/12/2026	10/12/2026	\$21,000.00	PROGRESS BILLING/ 2024 AUI		\$21,000.00			
Voucher(s): 1		Aged Totals:					Due				
							\$21,000.00	\$21,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4390		Name: BRAUN DISTRIBUTING					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	426505	INV	9/30/2026	9/30/2026	\$457.62	WATER		\$457.62			
	41428	INV	10/7/2026	10/7/2026	\$25.90	WATER		\$25.90			
	41436	INV	10/7/2026	10/7/2026	\$75.65	WATER		\$75.65			
	41465	INV	10/8/2026	10/8/2026	\$35.85	WATER		\$35.85			
Voucher(s): 4		Aged Totals:					Due				
							\$595.02	\$595.02	\$0.00	\$0.00	\$0.00
Vendor ID: 6758		Name: BUFFALO & ERIE COUNTY PUBLIC LIBRARY					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ILL260029	INV	9/8/2026	9/8/2026	\$139.96	BOOKS		\$139.96			
Voucher(s): 1		Aged Totals:					Due				
							\$139.96	\$139.96	\$0.00	\$0.00	\$0.00
Vendor ID: 96		Name: BUTLER MACHINERY CO					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0404237	INV	10/9/2026	10/9/2026	\$17.37	SHOP SUPPLIES		\$17.37			
	09PS0404291	INV	10/10/2026	10/10/2026	\$34,468.50	CUTTING EDGE		\$34,468.50			
	09PS0404366	INV	10/13/2026	10/13/2026	\$384.99	UNIT WR11		\$384.99			
Voucher(s): 3		Aged Totals:					Due				
							\$34,870.86	\$34,870.86	\$0.00	\$0.00	\$0.00
Vendor ID: 610		Name: CARQUEST AUTO PARTS STORES					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	700644	INV	10/6/2026	10/6/2026	\$109.80	LANDFILL/ VNYL ELECT TP		\$109.80			
Voucher(s): 1		Aged Totals:					Due				
							\$109.80	\$109.80	\$0.00	\$0.00	\$0.00
Vendor ID: 3431		Name: CENGAGE LEARNING					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	999103595618	INV	9/25/2026	9/25/2026	\$102.00	BOOKS		\$102.00			

Section 2. Item B.

Voucher(s): 1												Aged Totals:		Due		\$102.00		\$102.00		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 6042				Name: CENTRAL DAKOTA FORENSIC NURSE EXAMINEF				Class ID:				FED TAX CLAS:				C CORP											
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		SANE AUG 2026		INV	10/7/2026	10/7/2026	\$7,532.68	SANE/ AUGUST SFR REIMBUF				\$7,532.68															
Voucher(s): 1												Aged Totals:		Due		\$7,532.68		\$7,532.68		\$0.00		\$0.00		\$0.00			
Vendor ID: 113				Name: CHARBONNEAU CAR CENTER				Class ID:				FED TAX CLAS:															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		224141		INV	10/12/2026	10/12/2026	\$26.32	UNIT B1/ BOOT STEERING GE				\$26.32															
Voucher(s): 1												Aged Totals:		Due		\$26.32		\$26.32		\$0.00		\$0.00		\$0.00			
Vendor ID: 1859				Name: CHI ST ALEXIUS MEDICAL CENTER				Class ID: 1099				FED TAX CLAS:				MEDICAL											
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		26654		INV	10/2/2026	10/2/2026	\$1,193.15	EAP QUARTERLY SERVICES (				\$1,193.15															
Voucher(s): 1												Aged Totals:		Due		\$1,193.15		\$1,193.15		\$0.00		\$0.00		\$0.00			
Vendor ID: 4721				Name: CIVIL SCIENCE INFRASTRUCTURE INC				Class ID:				FED TAX CLAS:				CORPORATION											
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		21835		INV	10/12/2026	10/12/2026	\$33,112.51	202601 2026 ROAD MAINTENA				\$33,112.51															
		21836		INV	10/12/2026	10/12/2026	\$1,184.50	202105 4TH ST E-5TH ST E IMF				\$1,184.50															
00176976		21838		INV CRM	10/12/2026	10/12/2026	\$4,752.00	202701 2027 ROAD MAINTENA				\$4,752.00 (\$2,888.75)															
		21838A		INV	10/13/2026	10/13/2026	\$604.00	202701 ROAD MAINTENANCE				\$604.00															
Voucher(s): 4												Aged Totals:		Due		\$36,764.26		\$36,764.26		\$0.00		\$0.00		\$0.00			
Vendor ID: 128				Name: CONSOLIDATED COMM CORP				Class ID:				FED TAX CLAS:															
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		423600 100126		INV	10/9/2026	10/9/2026	\$3,229.27	OCTOBER				\$3,229.27															
Voucher(s): 1												Aged Totals:		Due		\$3,229.27		\$3,229.27		\$0.00		\$0.00		\$0.00			
Vendor ID: 5999				Name: DAKOTA BUSINESS SOLUTIONS				Class ID:				FED TAX CLAS:				S CORP											
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over									
		1732		INV	9/17/2026	9/17/2026	\$1,995.34	8.30.26 WATER STATEMENTS				\$1,995.34															
		13296		INV	9/24/2026	9/24/2026	\$394.00	INK				\$394.00															
Voucher(s): 2												Aged Totals:		Due		\$2,389.34		\$2,389.34		\$0.00		\$0.00		\$0.00			

20

Section 2. Item B.

Vendor ID: 5826		Name: DAKOTA PRAIRIE REFINING, LLC					Class ID:		FED TAX CLAS:		C CORP		Section 2. Item B.	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	09302026	INV	10/1/2026	10/1/2026	\$2,173.87	SEPT GOLF COURSE CONVEY		\$2,173.87						
							Due							
Voucher(s): 1		Aged Totals:					\$2,173.87	\$2,173.87	\$0.00	\$0.00	\$0.00			
Vendor ID: 149		Name: DAKOTA PUMP & CONTROL CO					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	52042	INV	9/30/2026	9/30/2026	\$651.99	STEADY BUSHING		\$651.99						
							Due							
Voucher(s): 1		Aged Totals:					\$651.99	\$651.99	\$0.00	\$0.00	\$0.00			
Vendor ID: 6606		Name: DELORME LAW OFFICE, PLLC					Class ID:		FED TAX CLAS:		S-CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	2542	INV	9/21/2026	9/21/2026	\$570.00	LEGAL/ TEDFORD		\$570.00						
	2543	INV	9/21/2026	9/21/2026	\$390.74	LEGAL/ SULLIVAN		\$390.74						
	2544	INV	9/21/2026	9/21/2026	\$825.00	LEGAL/ MCCA		\$825.00						
	2545	INV	9/21/2026	9/21/2026	\$990.00	LEGAL/ FARRAR		\$990.00						
	2546	INV	9/21/2026	9/21/2026	\$870.00	LEGAL/ DIAZ		\$870.00						
							Due							
Voucher(s): 5		Aged Totals:					\$3,645.74	\$3,645.74	\$0.00	\$0.00	\$0.00			
Vendor ID: 6661		Name: DICKINSON HARDWARE LLC - PINE CREEK PART					Class ID:		FED TAX CLAS:		C-CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	409307/12	INV	9/23/2026	9/23/2026	\$61.16	SUPPLIES		\$61.16						
	409417/12	INV	9/29/2026	9/29/2026	\$31.48	SUPPLIES		\$31.48						
	409432/12	INV	9/30/2026	9/30/2026	\$8.99	SUPPLIES		\$8.99						
	409449/12	INV	10/1/2026	10/1/2026	\$12.59	SUPPLIES		\$12.59						
	409510/12	INV	10/5/2026	10/5/2026	\$8.99	SUPPLIES		\$8.99						
	409560/12	INV	10/7/2026	10/7/2026	\$31.49	SUPPLIES		\$31.49						
							Due							
Voucher(s): 6		Aged Totals:					\$154.70	\$154.70	\$0.00	\$0.00	\$0.00			
Vendor ID: 175		Name: DICKINSON PARKS & REC					Class ID:		FED TAX CLAS:		GOVERNMENT NON PROFIT			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	4TH QTR 2026	INV	10/1/2026	10/1/2026	\$375,000.00	4TH QTR SUBSIDY PYMNT		\$375,000.00						
							Due							
Voucher(s): 1		Aged Totals:					\$375,000.00	\$375,000.00	\$0.00	\$0.00	\$0.00			

21

Section 2. Item B.

Vendor ID: 179		Name: DICKINSON READY MIX					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	311752	INV	9/29/2026	9/29/2026	\$284.75	CDF4/ KLJ SPEC		\$284.75			
	311802	INV	10/1/2026	10/1/2026	\$303.17	RIVERDALE ROCK		\$303.17			
	311808	INV	10/1/2026	10/1/2026	\$245.60	ROPE TAR/ GROUT		\$245.60			
Voucher(s): 3							Due				
Aged Totals:							\$833.52	\$833.52	\$0.00	\$0.00	\$0.00
Vendor ID: 1982		Name: DIRECTMED					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	42636	INV	9/18/2026	9/18/2026	\$387.22	FANNY PACKS		\$387.22			
	42670	INV	9/28/2026	9/28/2026	\$717.62	SUPPLIES		\$717.62			
Voucher(s): 2							Due				
Aged Totals:							\$1,104.84	\$1,104.84	\$0.00	\$0.00	\$0.00
Vendor ID: 6580		Name: DOMINGUEZ JUAN CARLOS					Class ID:		FED TAX CLAS: LLC S		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10.12.26	INV	9/23/2026	9/23/2026	\$227.00	SANCHEZ & GUDINO		\$227.00			
Voucher(s): 1							Due				
Aged Totals:							\$227.00	\$227.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6525		Name: DUKES WELDING LLC					Class ID:		FED TAX CLAS: LLC -S		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1035	INV	10/2/2026	10/2/2026	\$60.00	REPAIR TOOL		\$60.00			
Voucher(s): 1							Due				
Aged Totals:							\$60.00	\$60.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3567		Name: EGGERS ELECTRIC MOTOR CO					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	229757	INV	9/18/2026	9/18/2026	\$4,234.27	SUPPLIES		\$4,234.27			
Voucher(s): 1							Due				
Aged Totals:							\$4,234.27	\$4,234.27	\$0.00	\$0.00	\$0.00
Vendor ID: 1039		Name: ELDER CARE					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4TH QTR 2026	INV	10/1/2026	10/1/2026	\$63,000.00	4TH QTR SUBSIDY PYMNT		\$63,000.00			
Voucher(s): 1							Due				
Aged Totals:							\$63,000.00	\$63,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2758		Name: ELECTRONIC COMMUNICATIONS INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	111537	INV	9/4/2026	9/4/2026	\$17,893.00	UNIT 47/ 2026 EXPED MAX		\$17,893.00			

Section 2. Item B.

112197

INV

10/8/2026

10/8/2026

\$270.00

PORTABLE RADIO BATTERY

\$270.00

Voucher(s): 2		Aged Totals:		Due					
				\$18,163.00	\$18,163.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 6669

Name: ENETK, LLC

Class ID:

FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV-435348921	INV	9/30/2026	9/30/2026	\$20,448.29	SCADA		\$20,448.29			

Voucher(s): 1		Aged Totals:		Due					
				\$20,448.29	\$20,448.29	\$0.00	\$0.00	\$0.00	

Vendor ID: 6237

Name: EVOQUA WATER TECHNOLOGIES LLC

Class ID:

FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AM00067777	INV	10/12/2026	10/12/2026	\$20,867.00	BIOXIDE		\$20,867.00			
	AM00067778	INV	10/12/2026	10/12/2026	\$626.01	CHEMICAL		\$626.01			

Voucher(s): 2		Aged Totals:		Due					
				\$21,493.01	\$21,493.01	\$0.00	\$0.00	\$0.00	

Vendor ID: 1567

Name: FASTENAL COMPANY

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	NDDIC212279	INV	10/1/2026	10/1/2026	\$420.48	FILTERS		\$420.48			

Voucher(s): 1		Aged Totals:		Due					
				\$420.48	\$420.48	\$0.00	\$0.00	\$0.00	

Vendor ID: 221

Name: FEDERAL EXPRESS

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9-464-97658	INV	9/16/2026	9/16/2026	\$226.29	SHIPPING		\$226.29			
	9-473-95059	INV	9/23/2026	9/23/2026	\$226.29	SHIPPING		\$226.29			
	9-474-06537	INV	9/23/2026	9/23/2026	\$35.14	SHIPPING		\$35.14			

Voucher(s): 3		Aged Totals:		Due					
				\$487.72	\$487.72	\$0.00	\$0.00	\$0.00	

Vendor ID: 2606

Name: FERGUSON ENTERPRISES INC

Class ID:

FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3059466	INV	9/28/2026	9/28/2026	\$395.53	SUPPLIES		\$395.53			
	3075565	INV	9/28/2026	9/28/2026	\$7.59	SUPPLIES		\$7.59			
	3078320	INV	9/28/2026	9/28/2026	\$169.00	SUPPLIES		\$169.00			
	3079936	INV	9/29/2026	9/29/2026	\$39.99	SUPPLIES		\$39.99			
	3097879	INV	10/5/2026	10/5/2026	\$7.27	LEGACY SQUARE/ SINK CONN		\$7.27			

Voucher(s): 5		Aged Totals:		Due					
				\$619.38	\$619.38	\$0.00	\$0.00	\$0.00	

Section 2. Item B.

Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516					Class ID:		FED TAX CLAS: C CORP		Section 2. Item B.	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0561524-2	INV	9/16/2026	9/16/2026	\$2,251.75	SUPPLIES		\$2,251.75				
	0561524-3	INV	9/29/2026	9/29/2026	\$65,925.53	SUPPLIES		\$65,925.53				
	0566714	INV	9/30/2026	9/30/2026	\$3,135.11	SUPPLIES		\$3,135.11				
	WI009564	INV	9/30/2026	9/30/2026	\$2,468.77	SUPPLIES		\$2,468.77				
	0567345	INV	10/1/2026	10/1/2026	\$329.27	SUPPLIES		\$329.27				
	0567342	INV	10/5/2026	10/5/2026	\$2,036.62	SUPPLIES		\$2,036.62				
Voucher(s): 6							Aged Totals:		Due			
									\$76,147.05	\$76,147.05	\$0.00	\$0.00
Vendor ID: 6760		Name: FINISH LINE PROMOTIONS					Class ID:		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2026 SW GRANT	INV	10/12/2026	10/12/2026	\$5,000.00	SW GRANT		\$5,000.00				
Voucher(s): 1							Aged Totals:		Due			
									\$5,000.00	\$5,000.00	\$0.00	\$0.00
Vendor ID: 6720		Name: FON TUNE ALTERATIONS LLC					Class ID:		FED TAX CLAS: S-CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	MONTH OF AUG&SEF	INV	9/30/2026	9/30/2026	\$218.00	ALTERTIONS/ MULTIPLE OFFI		\$218.00				
Voucher(s): 1							Aged Totals:		Due			
									\$218.00	\$218.00	\$0.00	\$0.00
Vendor ID: 5859		Name: FORUM COMMUNICATIONS CO.					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	I2026.00010267	INV	9/30/2026	9/30/2026	\$108.75	DOUBLE DATE JUNE CALEND		\$108.75				
	I2026.00010268	INV	9/30/2026	9/30/2026	\$108.75	DOUBLE DATE JULY CALEND/		\$108.75				
	I2026.00010269	INV	9/30/2026	9/30/2026	\$108.75	DOUBLE DATE AUG CALEND		\$108.75				
	I2026.00010270	INV	9/30/2026	9/30/2026	\$145.00	TRIPLE NOV CALENDAR AD		\$145.00				
	I2026.00010271	INV	9/30/2026	9/30/2026	\$600.00	DIGITAL CALENDAR AD		\$600.00				
Voucher(s): 5							Aged Totals:		Due			
									\$1,071.25	\$1,071.25	\$0.00	\$0.00
Vendor ID: 241		Name: GENERAL STEEL & SUPPLY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	45476	INV	9/30/2026	9/30/2026	\$11.27	UNIT R55		\$11.27				
	45659	INV	10/5/2026	10/5/2026	\$29.82	LANDFILL/ COUPLING INK		\$29.82				
Voucher(s): 2							Aged Totals:		Due			
									\$41.09	\$41.09	\$0.00	\$0.00

24

Section 2. Item B.

Vendor ID: 243		Name: GEORGES TIRE SHOP INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	205784	INV	9/1/2026	9/1/2026	\$40.00	SERVICE		\$40.00			
	206645	INV	9/28/2026	9/28/2026	\$40.00	SERVICE		\$40.00			
	206705	INV	9/30/2026	9/30/2026	\$40.00	SERVICE		\$40.00			
Voucher(s): 3							Aged Totals:	Due			
								\$120.00	\$120.00	\$0.00	\$0.00
Vendor ID: 6082		Name: GOOSENECK IMPLEMENT					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11569633	INV	9/30/2026	9/30/2026	\$98.68	SUPPLIES		\$98.68			
	11576751	INV	10/13/2026	10/13/2026	\$8.29	UNIT B62		\$8.29			
Voucher(s): 2							Aged Totals:	Due			
								\$106.97	\$106.97	\$0.00	\$0.00
Vendor ID: 6759		Name: HAMPTON INN & SUITES (GFHIS,LLC)					Class ID:		FED TAX CLAS: LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1790959332	INV	9/18/2026	9/18/2026	\$570.00	BAER 3 NIGHTS SEPT 15 CHE		\$570.00			
Voucher(s): 1							Aged Totals:	Due			
								\$570.00	\$570.00	\$0.00	\$0.00
Vendor ID: 1633		Name: HAWKINS INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7581120	INV	9/28/2026	9/28/2026	\$12,292.80	250 GA NRT		\$12,292.80			
Voucher(s): 1							Aged Totals:	Due			
								\$12,292.80	\$12,292.80	\$0.00	\$0.00
Vendor ID: 362		Name: HAYNES, MELBYE LAW OFFICE PLLC					Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	35078	INV	10/5/2026	10/5/2026	\$450.00	LEGAL/ LAMBERT		\$450.00			
	35131	INV	10/5/2026	10/5/2026	\$675.00	LEGAL/ SMITH		\$675.00			
	35153	INV	10/5/2026	10/5/2026	\$187.50	LEGAL/ VALENCIA		\$187.50			
	35154	INV	10/5/2026	10/5/2026	\$607.50	LEGAL/ TASSEL		\$607.50			
	65081	INV	10/5/2026	10/5/2026	\$662.50	LEGAL/ LAUCKNER		\$662.50			
Voucher(s): 5							Aged Totals:	Due			
								\$2,582.50	\$2,582.50	\$0.00	\$0.00
Vendor ID: 6210		Name: HEART RIVER VOICE					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1742	INV	9/28/2026	9/28/2026	\$105.00	1/4 INSIDE 12 MONTH RATE		\$105.00			

Section 2. Item B.

													Section 2. Item B.	
Voucher(s): 1		Aged Totals:					Due							
							\$105.00		\$105.00		\$0.00		\$0.00	
Vendor ID: 9919		Name: HELLMAN & SONS LANDSCAPING LLC					Class ID:		FED TAX CLAS:		LLC - S			
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		9430	INV	10/2/2026	10/2/2026	\$400.00	MOW/TRIM/FERTILIZE		\$400.00					
Voucher(s): 1		Aged Totals:					Due							
							\$400.00		\$400.00		\$0.00		\$0.00	
Vendor ID: 6522		Name: HIGHROAD PARTNERS HR SOLUTIONS, LLC					Class ID:		FED TAX CLAS:		S-CORP			
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		3051	INV	10/1/2026	10/1/2026	\$2,000.00	HR CONSULTING/ EMP HANDL		\$2,000.00					
Voucher(s): 1		Aged Totals:					Due							
							\$2,000.00		\$2,000.00		\$0.00		\$0.00	
Vendor ID: 2572		Name: HOTSY EQUIPMENT COMPANY					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		SI039691	INV	10/6/2026	10/6/2026	\$996.00	ASPHALT & TAR REMOVER		\$996.00					
Voucher(s): 1		Aged Totals:					Due							
							\$996.00		\$996.00		\$0.00		\$0.00	
Vendor ID: 5522		Name: HUBER TECHNOLOGY INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		CD10031709	INV	9/21/2026	9/21/2026	\$5,543.00			\$5,543.00					
Voucher(s): 1		Aged Totals:					Due							
							\$5,543.00		\$5,543.00		\$0.00		\$0.00	
Vendor ID: 5447		Name: IBS, INC--INDUSTRIAL BOLT & SUPPLY					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		917896-1	INV	9/18/2026	9/18/2026	\$240.36	SUPPLIES		\$240.36					
Voucher(s): 1		Aged Totals:					Due							
							\$240.36		\$240.36		\$0.00		\$0.00	
Vendor ID: 6722		Name: ICON ARCHITECTURAL GROUP LLC					Class ID:		FED TAX CLAS:		LLC-P			
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		20260272	INV	9/30/2026	9/30/2026	\$76,234.69	202409 FIRE STATION EVAL		\$76,234.69					
Voucher(s): 1		Aged Totals:					Due							
							\$76,234.69		\$76,234.69		\$0.00		\$0.00	
Vendor ID: 2255		Name: INFORMATION TECHNOLOGY DEPT					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
		DP092026.945.0	INV	9/30/2026	9/30/2026	\$831.10	DATA PROCESSING/ SEPT202		\$831.10					
Voucher(s): 1		Aged Totals:					Due							
							\$831.10		\$831.10		\$0.00		\$0.00	
													26	

Section 2. Item B.

Vendor ID: 6613		Name: INGRAM LIBRARY SERVICES, LLC					Class ID:		FED TAX CLAS:		C - CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	99615194	INV	9/25/2026	9/25/2026	\$16.42	SUPPLIES		\$16.42				
	99615195	INV	9/25/2026	9/25/2026	\$29.88	SUPPLIES		\$29.88				
	99615196	INV	9/25/2026	9/25/2026	\$36.35	SUPPLIES		\$36.35				
	99615197	INV	9/25/2026	9/25/2026	\$19.12	SUPPLIES		\$19.12				
	99615198	INV	9/25/2026	9/25/2026	\$111.77	SUPPLIES		\$111.77				
	99720881	INV	9/30/2026	9/30/2026	\$21.26	BOOKS		\$21.26				
	99720882	INV	9/30/2026	9/30/2026	\$16.37	BOOKS		\$16.37				
	99720883	INV	9/30/2026	9/30/2026	\$185.42	CHILDRENS BOOKS		\$185.42				
	99888584	INV	10/7/2026	10/7/2026	\$33.67	BOOKS		\$33.67				
	99888585	INV	10/7/2026	10/7/2026	\$38.49	BOOKS		\$38.49				
	99888586	INV	10/7/2026	10/7/2026	\$661.66	BOOKS		\$661.66				
	99888587	INV	10/7/2026	10/7/2026	\$341.58	BOOKS		\$341.58				
Voucher(s): 12		Aged Totals:					Due					
							\$1,511.99	\$1,511.99	\$0.00	\$0.00	\$0.00	
Vendor ID: 5788		Name: INNOVATIVE OFFICE SOLUTIONS LLC					Class ID:		FED TAX CLAS:		LLC-P	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	IN5168752	INV	7/30/2026	7/30/2026	\$247.44	SUPPLIES				\$247.44		
	IN5175482	INV	8/11/2026	8/11/2026	\$9.54	SUPPLIES			\$9.54			
Voucher(s): 2		Aged Totals:					Due					
							\$256.98	\$0.00	\$9.54	\$247.44	\$0.00	
Vendor ID: 5622		Name: INTOXIMETERS, INC					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	826252	INV	10/8/2026	10/8/2026	\$165.00	DRYGAS		\$165.00				
Voucher(s): 1		Aged Totals:					Due					
							\$165.00	\$165.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 5185		Name: IRON WORKS INC					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	27235	INV	8/31/2026	8/31/2026	\$5,425.40	15TH ST LIFT STATION			\$5,425.40			
Voucher(s): 1		Aged Totals:					Due					
							\$5,425.40	\$0.00	\$5,425.40	\$0.00	\$0.00	
Vendor ID: 5043		Name: JE DUNN CONSTRUCTION CO					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

Section 2. Item B.

26005300003 INV 9/30/2026 9/30/2026 \$235,066.00 202320 MUSEUM EXPANSION \$235,066.00

Voucher(s): 1		Aged Totals:		Due					
				\$235,066.00	\$235,066.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 293 Name: JEROMES DISTRIBUTING INC Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2075691	CRM	9/21/2026		(\$255.00)	BILLING ERROR WATER COOI		(\$255.00)			
	215125	CRM	9/10/2026		(\$60.00)	5GAL DEPOSIT RETURN		(\$60.00)			
	215131	CRM	9/28/2026		(\$60.00)	DEPOSIT RETURN 5GAL		(\$60.00)			
	2074983	INV	8/31/2026	8/31/2026	\$12.75	WATER RENTAL			\$12.75		
	2075323	INV	9/10/2026	9/10/2026	\$156.00	5GAL DRINKING WATER		\$156.00			
	2075327	INV	9/10/2026	9/10/2026	\$84.00	WATER COOLER/ 5GAL WATE		\$84.00			
	2075887	INV	9/28/2026	9/28/2026	\$156.00	WATER		\$156.00			

Voucher(s): 7		Aged Totals:		Due					
				\$33.75	\$21.00	\$12.75	\$0.00	\$0.00	

Vendor ID: 294 Name: JOB SERVICE NORTH DAKOTA Class ID: FED TAX CLAS: GOV AGENCY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	GARNISH 10.02.26	INV	10/2/2026	10/2/2026	\$500.02	10.02.26 PAYROLL WITHHOLD		\$500.02			

Voucher(s): 1		Aged Totals:		Due					
				\$500.02	\$500.02	\$0.00	\$0.00	\$0.00	

Vendor ID: 3112 Name: JUST-IN GLASS LLC Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	35353	INV	9/24/2026	9/24/2026	\$341.01	UNIT B67		\$341.01			

Voucher(s): 1		Aged Totals:		Due					
				\$341.01	\$341.01	\$0.00	\$0.00	\$0.00	

Vendor ID: 6761 Name: KAMINSKY, SULLENBERGER & ASSOCIATES, INC Class ID: 1099 FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026-15-02	INV	10/16/2026	10/16/2026	\$1,380.00	FTO COURSE		\$1,380.00			

Voucher(s): 1		Aged Totals:		Due					
				\$1,380.00	\$1,380.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 304 Name: KDIX RADIO Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	29301609	INV	10/13/2026	10/13/2026	\$204.00	3RD AVE W REPAIR COMMER		\$204.00			

Voucher(s): 1		Aged Totals:		Due					
				\$204.00	\$204.00	\$0.00	\$0.00		

Vendor ID: 301 Name: KLJ ENGINEERING LLC Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
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City of Dickinson

Section 2. Item B.

22375	INV	10/12/2026	10/12/2026	\$13,209.00	202233 WATERMAIN SPECIF	\$13,209.00
22376	INV	10/12/2026	10/12/2026	\$10,496.29	GRANT DEVELOPMENT SERV	\$10,496.29

Voucher(s): 2				Aged Totals:		Due					
						\$23,705.29	\$23,705.29	\$0.00	\$0.00	\$0.00	

Vendor ID: 6101		Name: LANGUAGE LINK				Class ID:		FED TAX CLAS: LLC AS P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	343260	INV	10/1/2026	10/1/2026	\$11.05	SERVICES/ SPANISH		\$11.05			

Voucher(s): 1				Aged Totals:		Due					
						\$11.05	\$11.05	\$0.00	\$0.00	\$0.00	

Vendor ID: 9510		Name: LINDE GAS & EQUIPMENT INC				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	52550639	INV	10/8/2026	10/8/2026	\$34.70	GLOVES		\$34.70			

Voucher(s): 1				Aged Totals:		Due					
						\$34.70	\$34.70	\$0.00	\$0.00	\$0.00	

Vendor ID: 1218		Name: LOGO MAGIC INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	162995	INV	9/30/2026	9/30/2026	\$18.00	UNIFORM/TILLEN		\$18.00			
	163042	INV	10/2/2026	10/2/2026	\$18.00	UNIFORM/TILLEN		\$18.00			
	163077	INV	10/5/2026	10/5/2026	\$64.00	CLOTHING ALLOWANCE		\$64.00			
	163170	INV	10/8/2026	10/8/2026	\$18.00	UNIFORM/ S PETERSON		\$18.00			

Voucher(s): 4				Aged Totals:		Due					
						\$118.00	\$118.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 352		Name: MACKOFF KELLOGG LAW FIRM				Class ID: 1099		FED TAX CLAS: ATTORNEY			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 093026	INV	9/30/2026	9/30/2026	\$17,000.00	SEPTEMBER PROSECUTION F		\$17,000.00			
	56000-000C 093026	INV	9/30/2026	9/30/2026	\$15,000.00	SEPTEMBER CITY ATTORNEY		\$15,000.00			

Voucher(s): 2				Aged Totals:		Due					
						\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 2484		Name: MALKOWSKI, DARNYL				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026 LEAS CONF	INV	10/13/2026	10/13/2026	\$62.00	LEAS 2026 CONFERENCE		\$62.00			

Voucher(s): 1				Aged Totals:		Due					
						\$62.00	\$62.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5832		Name: MATTHEW BENDER & CO INC.				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5026429X	INV	8/18/2026	8/18/2026	\$33.43	ND COURT RULES 8/26 SUPPI		\$33.43			

City of Dickinson

Section 2. Item B.

Voucher(s): 1		Aged Totals:		Due		\$33.43		\$0.00		\$33.43		\$0.00		Section 2. Item B.	
Vendor ID: 6495		Name: MCGAHUEY DOUG		Class ID:		FED TAX CLAS:		EMPLOYEE REIMBURSE							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	9.30.26	INV	9/30/2026	9/30/2026	\$145.00	RX SAFETY GLASSES/REIMBL		\$145.00							
Voucher(s): 1		Aged Totals:		Due		\$145.00		\$145.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 4828		Name: MENARDS		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	85326	INV	9/22/2026	9/22/2026	\$42.97	SUPPLIES		\$42.97							
	85328	INV	9/22/2026	9/22/2026	\$39.31	SUPPLIES		\$39.31							
	85341	INV	9/22/2026	9/22/2026	\$91.84	SUPPLIES		\$91.84							
	85588	INV	9/28/2026	9/28/2026	\$15.05	SUPPLIES		\$15.05							
	85643	INV	9/29/2026	9/29/2026	\$14.00	SUPPLIES		\$14.00							
	85658	INV	9/29/2026	9/29/2026	\$31.88	SUPPLIES		\$31.88							
	85703	INV	9/30/2026	9/30/2026	\$88.72	SUPPLIES		\$88.72							
	85706	INV	9/30/2026	9/30/2026	\$53.26	SUPPLIES		\$53.26							
	85769	INV	10/1/2026	10/1/2026	\$34.97	SUPPLIES		\$34.97							
	85653	INV	10/2/2026	10/2/2026	\$157.22	SUPPLIES		\$157.22							
	85788	INV	10/2/2026	10/2/2026	\$59.73	SUPPLIES		\$59.73							
	85826	INV	10/2/2026	10/2/2026	\$259.00	SUPPLIES		\$259.00							
	85921	INV	10/5/2026	10/5/2026	\$23.88	SUPPLIES		\$23.88							
	86106	INV	10/9/2026	10/9/2026	\$8.22	SUPPLIES		\$8.22							
Voucher(s): 14		Aged Totals:		Due		\$920.05		\$920.05		\$0.00		\$0.00		\$0.00	
Vendor ID: 6400		Name: MIDCONTINENT COMMUNICATIONS		Class ID:		FED TAX CLAS:		PARTNERSHIP							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	22239950115865	INV	9/20/2026	9/20/2026	\$115.65	546 9TH ST W BUSINESS INTE		\$115.65							
	22267580115883	INV	9/20/2026	9/20/2026	\$115.65	25 25TH ST E BUSINESS INTE		\$115.65							
Voucher(s): 2		Aged Totals:		Due		\$231.30		\$231.30		\$0.00		\$0.00		\$0.00	
Vendor ID: 1732		Name: MIDWEST TAPE		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	509499521	INV	9/30/2026	9/30/2026	\$1,787.59	SUPPLIES		\$1,787.59							

30

Section 2. Item B.

509496284	INV	10/1/2026	10/1/2026	\$71.97	DIP AV	\$71.97
509496286	INV	10/1/2026	10/1/2026	\$22.49	BC AV	\$22.49

Voucher(s): 3	Aged Totals:	Due				
		\$1,882.05	\$1,882.05	\$0.00	\$0.00	\$0.00

Vendor ID: 984			Name: MINNESOTA VALLEY TESTING LAB INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1374090	INV	8/28/2026	8/28/2026	\$155.31	SUPPLIES			\$155.31		
	1375938	INV	9/10/2026	9/10/2026	\$57.00	CHEMICALS		\$57.00			
	1375946	INV	9/10/2026	9/10/2026	\$33.30	CHEMICALS		\$33.30			
	1376096	INV	9/11/2026	9/11/2026	\$311.92	CHEMICALS		\$311.92			
	1376098	INV	9/11/2026	9/11/2026	\$122.01	CHEMICALS		\$122.01			
	1379188	INV	10/1/2026	10/1/2026	\$155.31	CHEMICALS		\$155.31			
	1379193	INV	10/1/2026	10/1/2026	\$311.92	CHEMICALS		\$311.92			
	1379351	INV	10/1/2026	10/1/2026	\$155.31	SUPPLIES		\$155.31			
	1380220	INV	10/8/2026	10/8/2026	\$297.92	CHEMICALS		\$297.92			
	1380222	INV	10/8/2026	10/8/2026	\$141.31	CHEMICAL		\$141.31			
	1380227	INV	10/8/2026	10/8/2026	\$155.31	CHEMICALS		\$155.31			
	1380351	INV	10/9/2026	10/9/2026	\$57.00	CHEMICALS		\$57.00			

Voucher(s): 12	Aged Totals:	Due				
		\$1,953.62	\$1,798.31	\$155.31	\$0.00	\$0.00

Vendor ID: 6763			Name: MINOT LODGING ASSOCIATES, LLC				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
		96470365	INV	9/29/2026	9/29/2026	\$130.00	MOSER/ 1 NIGHT SEPT 29		\$130.00			

Voucher(s): 1	Aged Totals:	Due				
		\$130.00	\$130.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9791			Name: MINOT PUBLIC LIBRARY				Class ID:		FED TAX CLAS:		GOVERNMENT	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	THE DIRT 2ND INVOI	INV	9/23/2026	9/23/2026	\$32.50	BOOK		\$32.50				

Voucher(s): 1	Aged Totals:	Due				
		\$32.50	\$32.50	\$0.00	\$0.00	\$0.00

Vendor ID: 6762			Name: MOCON PACIFIC, INCORPORATED				Class ID: 1099		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	26-152.1	INV	10/13/2026	10/13/2026	\$2,850.00	PORTRUDING TAP REMOVAL		\$2,850.00			31

City of Dickinson

Section 2. Item B.

Voucher(s): 1		Aged Totals:					Due				
							\$2,850.00	\$2,850.00	\$0.00	\$0.00	\$0.00
Vendor ID: 380		Name: MONTANA-DAKOTA UTILITY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	292 122 1000 8	INV	10/1/2026	10/1/2026	\$73.80	W 2ND ST W 3RD AV TRAFFIC		\$73.80			
	351 043 1000 4	INV	10/1/2026	10/1/2026	\$56.77	530 FAIRWAY ST		\$56.77			
	505 122 1000 1	INV	10/1/2026	10/1/2026	\$73.87	W 4TH AV		\$73.87			
	547 122 1000 1	INV	10/1/2026	10/1/2026	\$61.71	ROCKY BUTTE PK PARK TANP		\$61.71			
	993 122 1000 0	INV	10/1/2026	10/1/2026	\$74.44	W 9TH ST		\$74.44			
	891 122 1000 3 OCT 2	INV	10/2/2026	10/2/2026	\$2,961.69			\$2,961.69			
Voucher(s): 6		Aged Totals:					Due				
							\$3,302.28	\$3,302.28	\$0.00	\$0.00	\$0.00
Vendor ID: 9868		Name: MOORE ENGINEERING, INC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SIN013153	INV	10/9/2026	10/9/2026	\$7,131.00	202414 MILL & OVERLAY		\$7,131.00			
	SIN013158	INV	10/9/2026	10/9/2026	\$10,649.15	202423 SAN SEWER MANHOLI		\$10,649.15			
Voucher(s): 2		Aged Totals:					Due				
							\$17,780.15	\$17,780.15	\$0.00	\$0.00	\$0.00
Vendor ID: 6168		Name: MOTION PICTURE LICENSING CORPORATION					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	504483940	INV	9/30/2026	9/30/2026	\$455.48	MPLC LICENSE NOV 26-NOV 2		\$455.48			
Voucher(s): 1		Aged Totals:					Due				
							\$455.48	\$455.48	\$0.00	\$0.00	\$0.00
Vendor ID: 9930		Name: MSA SAFETY SALES, LLC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	965914806	INV	9/23/2026	9/23/2026	\$600.00	SUPPLIES		\$600.00			
	965944645	INV	10/7/2026	10/7/2026	\$2,708.00	ANNUAL FEE/ MONITORS		\$2,708.00			
Voucher(s): 2		Aged Totals:					Due				
							\$3,308.00	\$3,308.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4414		Name: NAMENIUK, SHELLY					Class ID:		FED TAX CLAS: EMPLOYEE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10012026	INV	10/1/2026	10/1/2026	\$79.77	CLOTHING ALLOWANCE		\$79.77			
Voucher(s): 1		Aged Totals:					Due				
							\$79.77	\$79.77	\$0.00	\$0.00	
Vendor ID: 9788		Name: ND DEPT of EMERGENCY SERVICES					Class ID:		FED TAX CLAS: GOVERNMENT AGENCY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

Section 2. Item B.

001828 INV 10/1/2026 10/1/2026 \$4,800.00 LETS TERMINALS \$4,800.00

Voucher(s): 1		Aged Totals:		Due					
				\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	6254	Name:	ND DEPT OF ENVIROMENTAL QUALITY			Class ID:	FED TAX CLAS: STATE GOVERNMENT		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202608.601400	INV	8/31/2026	8/31/2026	\$367.10	TESTING			\$367.10		

Voucher(s): 1		Aged Totals:		Due					
				\$367.10	\$0.00	\$367.10	\$0.00	\$0.00	

Vendor ID:	680	Name:	ND FIREFIGHTERS ASSOCIATION			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2027 DUES	INV	10/5/2026	10/5/2026	\$100.00	ANNUAL DUES FOR 2027		\$100.00			

Voucher(s): 1		Aged Totals:		Due					
				\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	2008	Name:	ND ONE CALL INC			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6094116	INV	9/30/2026	9/30/2026	\$631.20	SERVICES		\$631.20			

Voucher(s): 1		Aged Totals:		Due					
				\$631.20	\$631.20	\$0.00	\$0.00	\$0.00	

Vendor ID:	2668	Name:	NDAAO			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ND202 AG CLASS/CH	INV	10/5/2026	10/5/2026	\$190.00	CHRIS DICKINSON REGISTRA		\$190.00			

Voucher(s): 1		Aged Totals:		Due					
				\$190.00	\$190.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	9980	Name:	NEFF, DEANNA			Class ID:	1099	FED TAX CLAS:	INDIVIDUAL	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SEPT 10 - SEPT 29	INV	10/5/2026	10/5/2026	\$2,277.00	9/10/26-9/29/26 99HOURS WOF		\$2,277.00			
	SEPT 30 - OCT 12	INV	10/12/2026	10/12/2026	\$1,437.50	SEPT 30 - OCT 12		\$1,437.50			

Voucher(s): 2		Aged Totals:		Due					
				\$3,714.50	\$3,714.50	\$0.00	\$0.00	\$0.00	

Vendor ID:	406	Name:	NEWMAN SIGNS INC			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	426729	INV	9/23/2026	9/23/2026	\$73.86	SIGNAGE		\$73.86			
	427034	INV	9/29/2026	9/29/2026	\$70.33	SIGNAGE		\$70.33			

Voucher(s): 2		Aged Totals:		Due					
				\$144.19	\$144.19	\$0.00	\$0.00		

Vendor ID:	3235	Name:	NORTH DAKOTA LIVING			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
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Section 2. Item B.

00002183 INV 10/12/2026 10/12/2026 \$1,110.00 OCT 2026 1/2 PAGE \$1,110.00

Voucher(s): 1		Aged Totals:		Due					
				\$1,110.00		\$1,110.00		\$0.00	
						\$0.00		\$0.00	

Vendor ID: 435 Name: NORTHERN IMPROVEMENT CO(DIX) Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202601 PYMNT 5	INV	9/21/2026	9/21/2026	\$1,202,018.07	202601 2026 ROAD MAINTENA		\$1,202,018.07			

Voucher(s): 1		Aged Totals:		Due					
				\$1,202,018.07		\$1,202,018.07		\$0.00	
						\$0.00		\$0.00	

Vendor ID: 437 Name: NORTHWEST TIRE INC Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15184539	INV	10/9/2026	10/9/2026	\$228.82	UNIT S68		\$228.82			
	15184574	INV	10/9/2026	10/9/2026	\$57.21	UNIT S52		\$57.21			
	15184601	INV	10/12/2026	10/12/2026	\$1,066.14	UNIT S55		\$1,066.14			

Voucher(s): 3		Aged Totals:		Due					
				\$1,352.17		\$1,352.17		\$0.00	
						\$0.00		\$0.00	

Vendor ID: 9970 Name: OK TIRE STORE INC Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24-9551	INV	9/29/2026	9/29/2026	\$15.00	PD 2019 INTERCEPTOR		\$15.00			

Voucher(s): 1		Aged Totals:		Due					
				\$15.00		\$15.00		\$0.00	
						\$0.00		\$0.00	

Vendor ID: 6690 Name: PENN CARE, INC. Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	M177628	INV	8/12/2026	8/12/2026	\$525.10	SUPPLIES			\$525.10		
	M180062.01	INV	9/15/2026	9/15/2026	\$256.85	SUPPLIES		\$256.85			
	M181255	INV	9/16/2026	9/16/2026	\$325.20	SUPPLIES		\$325.20			
	M182438	INV	9/28/2026	9/28/2026	\$341.64	SUPPLIES		\$341.64			
	M182613	INV	9/29/2026	9/29/2026	\$216.66	SUPPLIES		\$216.66			
	M175634.01	INV	9/30/2026	9/30/2026	\$49.30	SUPPLIES		\$49.30			
	M182711	INV	9/30/2026	9/30/2026	\$584.85	SUPPLIES		\$584.85			
	M183010	INV	10/3/2026	10/3/2026	\$385.00	SUPPLIES		\$385.00			

Voucher(s): 8		Aged Totals:		Due					
				\$2,684.60		\$2,159.50		\$525.10	
						\$0.00		\$0.00	

Vendor ID: 2159 Name: PENWORTHY COMPANY Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0125315	INV	9/30/2026	9/30/2026	\$20.00	STEAM BAG REPLACEMENT		\$20.00			

City of Dickinson

Section 2. Item B.

Voucher(s): 1		Aged Totals:		Due					
				\$20.00	\$20.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 3491	Name: PRAIRIE AUTO PARTS INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	129720	CRM	10/12/2026		(\$14.00)	CORE CREDIT		(\$14.00)			
	129818	CRM	10/12/2026		(\$52.90)	CREDIT		(\$52.90)			
	128356	INV	9/30/2026	9/30/2026	\$65.80	SUPPLIES		\$65.80			
	128357	INV	9/30/2026	9/30/2026	\$264.99	UNIT W4		\$264.99			
	128374	INV	9/30/2026	9/30/2026	\$49.48	SUPPLIES		\$49.48			
	128375	INV	9/30/2026	9/30/2026	\$23.51	UNIT W4		\$23.51			
	129120	INV	10/6/2026	10/6/2026	\$81.90	HD ANTIFREEZE		\$81.90			
	129301	INV	10/7/2026	10/7/2026	\$4.53	ENGINE 2		\$4.53			
	129337	INV	10/8/2026	10/8/2026	\$52.90	SUPPLIES		\$52.90			
	129475	INV	10/9/2026	10/9/2026	\$154.05	SUPPLIES		\$154.05			
	129617	INV	10/9/2026	10/9/2026	\$118.56	SUPPLIES		\$118.56			
	129721	INV	10/12/2026	10/12/2026	\$58.99	SUPPLIES		\$58.99			
	129866	INV	10/13/2026	10/13/2026	\$24.69	SUPPLIES		\$24.69			

Voucher(s): 13		Aged Totals:		Due					
				\$832.50	\$832.50	\$0.00	\$0.00	\$0.00	

Vendor ID: 6711	Name: PRAIRIE SCALE SYSTEMS, INC	Class ID:	FED TAX CLAS: S CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JW-101836	INV	9/24/2026	9/24/2026	\$150.00	LANDFILL SCALE INDICATOR		\$150.00			

Voucher(s): 1		Aged Totals:		Due					
				\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 6028	Name: PRECISE FLEET MANAGEMENT	Class ID:	FED TAX CLAS: LLC-S
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN200-2015809	INV	9/29/2026	9/29/2026	\$897.00	AUG 2026 SUBSCRIPTION		\$897.00			

Voucher(s): 1		Aged Totals:		Due					
				\$897.00	\$897.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 466	Name: PUMP SYSTEMS LLC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00434344	INV	9/29/2026	9/29/2026	\$203.96	SUPPLIES		\$203.96			
	00434393	INV	9/30/2026	9/30/2026	\$25.19	SUPPLIES		\$25.19			
	00434447	INV	10/1/2026	10/1/2026	\$218.43	SUPPLIES		\$218.43			

Section 2. Item B.

00434513 INV 10/5/2026 10/5/2026 \$25.61 UNIT R20 \$25.61

Voucher(s): 4		Aged Totals:		Due					
				\$473.19	\$473.19	\$0.00	\$0.00	\$0.00	

Vendor ID: 6012 Name: QUADIENT - POSTAGE FUNDING Class ID: FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8121 2775 092026	INV	9/30/2026	9/30/2026	\$1,000.00	DICKINSON AREA LIBRARY/PC		\$1,000.00			

Voucher(s): 1		Aged Totals:		Due					
				\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 6620 Name: QUICK MED CLAIMS LLC Class ID: FED TAX CLAS: LLC-C

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	622003925	INV	9/30/2026	9/30/2026	\$7,339.85	GROUND TRIPS/ 5% RATE		\$7,339.85			

Voucher(s): 1		Aged Totals:		Due					
				\$7,339.85	\$7,339.85	\$0.00	\$0.00	\$0.00	

Vendor ID: 6285 Name: RAMSEY GARY D. Class ID: FED TAX CLAS: EMPLOYEE REIMB

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	101226	INV	10/12/2026	10/12/2026	\$255.73	ND MUNI JUDGE SEMINAR		\$255.73			

Voucher(s): 1		Aged Totals:		Due					
				\$255.73	\$255.73	\$0.00	\$0.00	\$0.00	

Vendor ID: 4911 Name: RAMSEY LAW OFFICE PLLC Class ID: 1099 FED TAX CLAS: ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	101226	INV	10/12/2026	10/12/2026	\$1,200.00	101226		\$1,200.00			

Voucher(s): 1		Aged Totals:		Due					
				\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5915 Name: RED ROCK FORD OF DICKINSON Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	683442	INV	9/30/2026	9/30/2026	\$564.95	2024 EXPEDITION/ POWER ST		\$564.95			
	5112159	INV	10/2/2026	10/2/2026	\$253.06	UNIT W4		\$253.06			
	5112384	INV	10/7/2026	10/7/2026	\$218.71	UNIT S42		\$218.71			

Voucher(s): 3		Aged Totals:		Due					
				\$1,036.72	\$1,036.72	\$0.00	\$0.00	\$0.00	

Vendor ID: 6434 Name: REINER DILLON Class ID: FED TAX CLAS: EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BOOT ALLOWANCE	INV	10/1/2026	10/1/2026	\$179.95	CLOTHING ALLOWANCE/ BOC		\$179.95			

Voucher(s): 1		Aged Totals:		Due					
				\$179.95	\$179.95	\$0.00	\$0.00		

Vendor ID: 9783 Name: RITZ HOSPITALITY MAGAZINE Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
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User Date: 10/14/2026

City of Dickinson

Section 2. Item B.

17414

INV

9/29/2026

9/29/2026

\$566.00

5 COPIES H47 SFA

\$566.00

Section 2. Item B.

Voucher(s): 1

Aged Totals:

Due

\$566.00

\$566.00

\$0.00

\$0.00

\$0.00

Vendor ID: 609

Name: ROUGHRIDER ELECTRIC COOPERATIVE

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	10/1/2026	10/1/2026	\$88.00	WEST 94 LIGHTS		\$88.00			
	103699001	INV	10/1/2026	10/1/2026	\$636.00	10TH AVE E PUMP 1378 10TH		\$636.00			
	103699002	INV	10/1/2026	10/1/2026	\$35.00	34-140-096		\$35.00			
	103699003	INV	10/1/2026	10/1/2026	\$930.00	28-140-096		\$930.00			
	103699004	INV	10/1/2026	10/1/2026	\$960.00	28-140-096		\$960.00			
	103699005	INV	10/1/2026	10/1/2026	\$46.00	NORTH TANK 25 26TH AVE E		\$46.00			
	103699007	INV	10/1/2026	10/1/2026	\$167.00	27-140-096		\$167.00			
	103699015	INV	10/1/2026	10/1/2026	\$75.00	LAGOON PUMP CELL #4		\$75.00			
	103699017	INV	10/1/2026	10/1/2026	\$111.00	LS 16 2301 VILLARD ST E		\$111.00			
	103699018	INV	10/1/2026	10/1/2026	\$117.00	LS 17 3101 VILLARD ST E		\$117.00			
	103699020	INV	10/1/2026	10/1/2026	\$42.00	01-139-096		\$42.00			
	103699029	INV	10/1/2026	10/1/2026	\$129.00	17-139-095		\$129.00			
	103699030	INV	10/1/2026	10/1/2026	\$278.00	LS 14 977 21ST ST E		\$278.00			
	103699031	INV	10/1/2026	10/1/2026	\$58.00	28-140-096		\$58.00			
	103699032	INV	10/1/2026	10/1/2026	\$148.00	947 14TH ST E		\$148.00			
	103699035	INV	10/1/2026	10/1/2026	\$3,653.00	3389 ENERGY DR		\$3,653.00			
	103699036	INV	10/1/2026	10/1/2026	\$41.00	1144 20TH AVE SW		\$41.00			
	103699038	INV	10/1/2026	10/1/2026	\$30.00	28-140-096		\$30.00			
	103699039	INV	10/1/2026	10/1/2026	\$69.00	27-140-096		\$69.00			
	103699040	INV	10/1/2026	10/1/2026	\$79.00	STATE AVE TANK 1789 15TH		\$79.00			
	103699045	INV	10/1/2026	10/1/2026	\$97.00	140-96-27 TRAFFIC LIGHTS		\$97.00			
	103699046	INV	10/1/2026	10/1/2026	\$404.00	3405 PUBLIC WORKS BLVD		\$404.00			
	103699047	INV	10/1/2026	10/1/2026	\$4,001.00	3411 PUBLIC WORKS BLVD		\$4,001.00			
	103699048	INV	10/1/2026	10/1/2026	\$113.00	FRENCH DRAIN LFT STN-LAG		\$113.00			
	103699049	INV	10/1/2026	10/1/2026	\$337.00	W VILLARD		\$337.00			
	103699050	INV	10/1/2026	10/1/2026	\$63.81	BYPASS LIGHTS		\$63.81			

37

City of Dickinson

Section 2. Item B.

103699051	INV	10/1/2026	10/1/2026	\$175.17	BYPASS LIGHTS	\$175.17
103699052	INV	10/1/2026	10/1/2026	\$210.57	BYPASS LIGHTS	\$210.57
103699053	INV	10/1/2026	10/1/2026	\$348.31	BYPASS LIGHTS	\$348.31
103699055	INV	10/1/2026	10/1/2026	\$140.00	ST LT SERVICE	\$140.00
103699056	INV	10/1/2026	10/1/2026	\$782.00	LS 21 11470 HWY 10	\$782.00
103699057	INV	10/1/2026	10/1/2026	\$60.03	NW TANK 3343 21ST ST W	\$60.03
103699058	INV	10/1/2026	10/1/2026	\$193.00	15TH ST & 30TH AVE W	\$193.00
103699059	INV	10/1/2026	10/1/2026	\$39.37	BRAUN SUB DIVISION LIGHTS	\$39.37
103699060	INV	10/1/2026	10/1/2026	\$5,913.72	2475 STATE AVE	\$5,913.72
103699061	INV	10/1/2026	10/1/2026	\$168.00	11201 21ST STREET SW	\$168.00
103699062	INV	10/1/2026	10/1/2026	\$176.00	11101 34TH STREET SW	\$176.00
103699063	INV	10/1/2026	10/1/2026	\$38.00	2477 STATE AVE NORTH	\$38.00
103699064	INV	10/1/2026	10/1/2026	\$181.00	3450 STATE AVE	\$181.00
103699065	INV	10/1/2026	10/1/2026	\$530.00	STATE AVE BOOSTER 3052 S`	\$530.00
103699067	INV	10/1/2026	10/1/2026	\$215.91	4461 12TH ST W	\$215.91
103699068	INV	10/1/2026	10/1/2026	\$137.00	1331 WAHL ST	\$137.00
103699069	INV	10/1/2026	10/1/2026	\$122.00	12TH AVE W & MARILYN WAY	\$122.00
103699070	INV	10/1/2026	10/1/2026	\$112.00	11TH AVE W & 25TH ST	\$112.00
103699071	INV	10/1/2026	10/1/2026	\$123.00	CALVIN DR & KOCH ST	\$123.00
103699072	INV	10/1/2026	10/1/2026	\$44.89	3343 21ST STREET WEST	\$44.89
103699073	INV	10/1/2026	10/1/2026	\$46.93	5TH AVE EAST STREET LIGHT	\$46.93
103699074	INV	10/1/2026	10/1/2026	\$48.00	ST LIGHTS SIMS AND 24TH ST	\$48.00
103699075	INV	10/1/2026	10/1/2026	\$55.27	4TH AVE E & 21ST ST E	\$55.27
103699076	INV	10/1/2026	10/1/2026	\$732.20	139-95-17NW	\$732.20
103699078	INV	10/1/2026	10/1/2026	\$81.95	ST LIGHTS 4TH AVE AND 26TH	\$81.95
105963000	INV	10/1/2026	10/1/2026	\$165.00	34-140-096	\$165.00
105963001	INV	10/1/2026	10/1/2026	\$42.00	SEWER VAULT HWY 10 116TH	\$42.00
105963002	INV	10/1/2026	10/1/2026	\$62.65	4TH AVE EAST & 37TH ST EAST	\$62.65
105963003	INV	10/1/2026	10/1/2026	\$47.47	STREET LIGHTS 10TH AVE SV	\$47.47
105963004	INV	10/1/2026	10/1/2026	\$61.58	STREET LIGHTS PRAIRIE OAK	\$61.58

City of Dickinson											
Section 2. Item B.											
105963005	INV	10/1/2026	10/1/2026	\$36.84	STREET LIGHTS 23RD ST SW				\$36.84		
105963006	INV	10/1/2026	10/1/2026	\$40.00	SEWER VAULT HWY 10 & 116`				\$40.00		
105963007	INV	10/1/2026	10/1/2026	\$126.67	2494 I-94 BUSINESS LOOP E				\$126.67		
105963008	INV	10/1/2026	10/1/2026	\$219.01	2495 I-94 BUSINESS LOOP E				\$219.01		
103699080	INV	10/4/2026	10/4/2026	\$66.04	STREET LIGHTS 9TH AVE E				\$66.04		
103699081	INV	10/4/2026	10/4/2026	\$38.69	STREET LIGHTS ATASCOSIPA				\$38.69		
103699082	INV	10/4/2026	10/4/2026	\$36.75	ST LIGHTS NORTH ATASCOSI				\$36.75		
103699083	INV	10/4/2026	10/4/2026	\$65.65	STREET LIGHTS 14TH ST E				\$65.65		
103699084	INV	10/4/2026	10/4/2026	\$53.43	STREET LIGHTS BADLANDS C				\$53.43		
103699085	INV	10/4/2026	10/4/2026	\$43.34	STREET LIGHTS SIMS ST				\$43.34		
103699086	INV	10/4/2026	10/4/2026	\$49.36	STREET LIGHT EATON DR				\$49.36		
103699087	INV	10/4/2026	10/4/2026	\$39.95	STREET LIGHTS 19TH ST E				\$39.95		
103699088	INV	10/4/2026	10/4/2026	\$49.65	STREET LIGHTS 17TH ST E				\$49.65		
103699089	INV	10/4/2026	10/4/2026	\$36.75	STREET LIGHTS 10TH AVE E				\$36.75		
103699090	INV	10/4/2026	10/4/2026	\$45.09	STREET LIGHTS 10TH AVE 17				\$45.09		
103699091	INV	10/4/2026	10/4/2026	\$41.50	448 21ST ST W STREET LIGHT				\$41.50		
103699092	INV	10/4/2026	10/4/2026	\$81.00	TEMP SERVICE BAYLOR BUIL				\$81.00		

Voucher(s): 73		Aged Totals:					Due				
							\$24,830.55	\$24,830.55	\$0.00	\$0.00	\$0.00
Vendor ID: 42		Name: RUNNINGS SUPPLY INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8672592	INV	9/23/2026	9/23/2026	\$167.96	SUPPLIES		\$167.96			
	8673569	INV	9/24/2026	9/24/2026	\$45.98	SUPPLIES		\$45.98			
	8677713	INV	9/30/2026	9/30/2026	\$10.99	SUPPLIES		\$10.99			
	8677761	INV	9/30/2026	9/30/2026	\$106.72	SUPPLIES		\$106.72			
	8678360	INV	10/1/2026	10/1/2026	\$89.58	SUPPLIES		\$89.58			
	8678414	INV	10/1/2026	10/1/2026	\$679.92	SUPPLIES		\$679.92			
	8678834	INV	10/1/2026	10/1/2026	\$15.97	SUPPLIES		\$15.97			
	8681424	INV	10/5/2026	10/5/2026	\$16.99	SUPPLIES		\$16.99			
	8687380	INV	10/12/2026	10/12/2026	\$36.97	SUPPLIES		\$36.97			
Voucher(s): 9		Aged Totals:					Due				
							\$1,171.08	\$1,171.08	\$0.00	\$0.00	\$0.00

39

Section 2. Item B.

Vendor ID: 505		Name: SANITATION PRODUCTS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	98519	INV	10/5/2026	10/5/2026	\$657.34	SUPPLIES		\$657.34			
	98541	INV	10/6/2026	10/6/2026	\$240.20	SUPPLIES		\$240.20			
	98542	INV	10/6/2026	10/6/2026	\$776.40	SUPPLIES		\$776.40			
Voucher(s): 3							Aged Totals:		Due		
									\$1,673.94	\$1,673.94	\$0.00
										\$0.00	\$0.00
Vendor ID: 641		Name: SCHMIDT REPAIR INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20157	INV	10/1/2026	10/1/2026	\$250.99	REPLACE COOLANT HOSE		\$250.99			
Voucher(s): 1							Aged Totals:		Due		
									\$250.99	\$250.99	\$0.00
										\$0.00	\$0.00
Vendor ID: 6700		Name: SISTERS' CHOCOLATES					Class ID: 1099		FED TAX CLAS:		I-INDIVIDUAL
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	923014	INV	9/30/2026	9/30/2026	\$24.00	DINOSAUR PACKAGES		\$24.00			
Voucher(s): 1							Aged Totals:		Due		
									\$24.00	\$24.00	\$0.00
										\$0.00	\$0.00
Vendor ID: 2580		Name: SOUTHWEST GRAIN(BULK)					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	56101307	INV	9/10/2026	9/10/2026	\$2,670.00	RUBY FIELDMASTER/DYED		\$2,670.00			
	56101334	INV	9/16/2026	9/16/2026	\$1,934.06	RUBY FIELDMASTER/DYED		\$1,934.06			
	SX9 IJ9888	INV	9/21/2026	9/21/2026	\$94.00	R41/ FUEL HOSE		\$94.00			
	SX9 IJ9889	INV	9/21/2026	9/21/2026	\$94.00	R59/ FUEL HOSE		\$94.00			
	56101357	INV	9/22/2026	9/22/2026	\$3,347.06	RUBY FIELDMASTER/DYED		\$3,347.06			
	140150	INV	9/30/2026	9/30/2026	\$2,470.80	DYED FUEL		\$2,470.80			
	SX9 IJ9992	INV	10/1/2026	10/1/2026	\$125.00	MAXTRON EP GREASE		\$125.00			
Voucher(s): 7							Aged Totals:		Due		
									\$10,734.92	\$10,734.92	\$0.00
										\$0.00	\$0.00
Vendor ID: 4458		Name: SOUTHWEST MULTI-COUNTY CORRECTION CEN					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11989	INV	9/30/2026	9/30/2026	\$8,616.72	SEPTEMBER/ DETENTION		\$8,616.72			
Voucher(s): 1							Aged Totals:		Due		
									\$8,616.72	\$8,616.72	\$0.00
										\$0.00	\$0.00
Vendor ID: 1041		Name: SOUTHWEST WATER AUTHORITY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

Section 2. Item B.

Voucher(s): 2		Aged Totals:		Due		\$270.46		\$270.46		\$0.00		\$0.00		\$0.00	
Vendor ID: 5631		Name:		SPEE DEE DELIVERY SERVICE, INC		Class ID:		FED TAX CLAS:		S CORP					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	1555047	INV	10/3/2026	10/3/2026	\$30.33	SHIPPING		\$30.33							
Voucher(s): 1		Aged Totals:		Due		\$30.33		\$30.33		\$0.00		\$0.00		\$0.00	
Vendor ID: 4081		Name:		SRF CONSULTING GROUP INC		Class ID:		FED TAX CLAS:							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	19516.00-3	INV	9/30/2026	9/30/2026	\$3,112.22	202615 ROADWAY STRUCTUF		\$3,112.22							
Voucher(s): 1		Aged Totals:		Due		\$3,112.22		\$3,112.22		\$0.00		\$0.00		\$0.00	
Vendor ID: 3376		Name:		STANDARD INSURANCE COMPANY		Class ID:		FED TAX CLAS:		C CORP					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	NOV 26 VISION	INV	10/6/2026	10/6/2026	\$2,055.88	POLICY 160-764316 NOVEMBE		\$2,055.88							
Voucher(s): 1		Aged Totals:		Due		\$2,055.88		\$2,055.88		\$0.00		\$0.00		\$0.00	
Vendor ID: 2232		Name:		STARK COUNTY AUDITOR		Class ID:		FED TAX CLAS:							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	093026	INV	9/30/2026	9/30/2026	\$3,860.85	SEPTEMBER PERMITTING		\$3,860.85							
Voucher(s): 1		Aged Totals:		Due		\$3,860.85		\$3,860.85		\$0.00		\$0.00		\$0.00	
Vendor ID: 540		Name:		STARK DEVELOPMENT CORP		Class ID:		FED TAX CLAS:							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	4TH QTR 2026	INV	10/1/2026	10/1/2026	\$200,000.00	2026 4TH QTR SUBSIDY PYMM		\$200,000.00							
	101326	INV	10/13/2026	10/13/2026	\$50,000.00	SUBSIDY/ UPON REQUEST		\$50,000.00							
Voucher(s): 2		Aged Totals:		Due		\$250,000.00		\$250,000.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 1574		Name:		STATE HISTORICAL SOCIETY OF ND		Class ID:		FED TAX CLAS:							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	12852	INV	10/8/2026	10/8/2026	\$156.00	MICROFILM DUPLICATION		\$156.00							
Voucher(s): 1		Aged Totals:		Due		\$156.00		\$156.00		\$0.00		\$0.00			
Vendor ID: 543		Name:		STEFFAN'S SAW & BIKE		Class ID: 1099		FED TAX CLAS:		SOLE PROP					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				

41

City of Dickinson											
092826 INV 9/28/2026 9/28/2026 \$114.99 DRIVE SHAFT \$114.99											
Section 2. Item B.											
Voucher(s): 1								Due			
Aged Totals:								\$114.99	\$114.99	\$0.00	\$0.00
Vendor ID: 538 Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES Class ID: 1099 FED TAX CLAS: MEDICAL											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IVC9627	INV	9/24/2026	9/24/2026	\$450.00	TESTING		\$450.00			
Voucher(s): 1								Due			
Aged Totals:								\$450.00	\$450.00	\$0.00	\$0.00
Vendor ID: 1884 Name: SW VICTIM WITNESS PROGRAM Class ID: FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AUG 2026	INV	10/7/2026	10/7/2026	\$894.60	2026 AUGUST MONTH END		\$894.60			
	SEPT 2026	INV	10/7/2026	10/7/2026	\$845.00	2026 SEPTEMBER MONTH EN		\$845.00			
Voucher(s): 2								Due			
Aged Totals:								\$1,739.60	\$1,739.60	\$0.00	\$0.00
Vendor ID: 3940 Name: TITAN MACHINERY Class ID: FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PS1362928-1	INV	9/21/2026	9/21/2026	\$511.00	SUPPLIES		\$511.00			
	PS1356679-1	INV	9/28/2026	9/28/2026	\$544.94	FILTERS		\$544.94			
	PS1369145-1	INV	9/28/2026	9/28/2026	\$162.72	TANK LOCK		\$162.72			
	SO0399139-1	INV	10/13/2026	10/13/2026	\$4,068.34	SERVICE TO GENIE		\$4,068.34			
Voucher(s): 4								Due			
Aged Totals:								\$5,287.00	\$5,287.00	\$0.00	\$0.00
Vendor ID: 6614 Name: TODAY CASH Class ID: FED TAX CLAS: NA											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	OCT 2 PAYROLL	INV	10/2/2026	10/2/2026	\$353.23	REFERENCE#4444330/ OCT 2		\$353.23			
Voucher(s): 1								Due			
Aged Totals:								\$353.23	\$353.23	\$0.00	\$0.00
Vendor ID: 3978 Name: TOTAL SAFETY US INC Class ID: FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7482326-0001	INV	9/25/2026	9/25/2026	\$42.77	SUPPLIES		\$42.77			
	7484706-0001	INV	9/30/2026	9/30/2026	\$66.00	SAFETY GLASSES/ HANEL		\$66.00			
	7485411-0001	INV	9/30/2026	9/30/2026	\$59.80	SUPPLIES		\$59.80			
	7489924	INV	10/8/2026	10/8/2026	\$42.04	SUPPLIES		\$42.04			
Voucher(s): 4								Due			
Aged Totals:								\$210.61	\$210.61	\$0.00	\$0.00

Section 2. Item B.

Vendor ID: 6287		Name: TRACKER MANAGEMENT					Class ID: 1099		FED TAX CLAS:		SOLE PR	
Section 2. Item B.												
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	23422	INV	9/14/2026	9/14/2026	\$3,013.29	MATERIAL TRANSFER/ 9.29.26		\$3,013.29				
	23260	INV	9/15/2026	9/15/2026	\$170.90	WASH/ 9.10.26		\$170.90				
	23323	INV	9/21/2026	9/21/2026	\$2,992.34	MATERIAL TRANSFER 9.26.26		\$2,992.34				
	23497	INV	10/8/2026	10/8/2026	\$3,142.85	MATERIAL TRANSFER OCT 6		\$3,142.85				
Voucher(s): 4							Due					
Aged Totals:							\$9,319.38	\$9,319.38	\$0.00	\$0.00	\$0.00	
Vendor ID: 5849		Name: TRIBOLD PALEONTOLOGY, INC					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	20261088	INV	9/28/2026	9/28/2026	\$308.85	GIFT SHOP SUPPLIES		\$308.85				
Voucher(s): 1							Due					
Aged Totals:							\$308.85	\$308.85	\$0.00	\$0.00	\$0.00	
Vendor ID: 4268		Name: TWENTERPRISES					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	CD99034883	INV	9/30/2026	9/30/2026	\$456.12	SUPPLIES		\$456.12				
	CD99034971	INV	9/30/2026	9/30/2026	\$1,389.94	SUPPLIES		\$1,389.94				
	CD99034973	INV	9/30/2026	9/30/2026	\$710.00	SUPPLIES		\$710.00				
	CD99035077	INV	10/2/2026	10/2/2026	\$2,291.12	SUPPLIES		\$2,291.12				
Voucher(s): 4							Due					
Aged Totals:							\$4,847.18	\$4,847.18	\$0.00	\$0.00	\$0.00	
Vendor ID: 6716		Name: UNIVERUS WASTE & RECYCLING INC					Class ID:		FED TAX CLAS:		C-CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	PSI000501	INV	10/1/2026	10/1/2026	\$1,071.35	FLEETLINK MONTHLY		\$1,071.35				
	PSI000502	INV	10/1/2026	10/1/2026	\$459.15	FLEETLINK MONTHLY		\$459.15				
Voucher(s): 2							Due					
Aged Totals:							\$1,530.50	\$1,530.50	\$0.00	\$0.00	\$0.00	
Vendor ID: 3532		Name: USABBLUEBOOK					Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	INV01165180	INV	9/17/2026	9/17/2026	\$216.36	HYDRANT OIL		\$216.36				
	INV01169254	INV	9/22/2026	9/22/2026	\$351.27	SUPPLIES		\$351.27				
Voucher(s): 2							Due					
Aged Totals:							\$567.63	\$567.63	\$0.00	\$0.00	\$0.00	
Vendor ID: 4418		Name: VESTIS					Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

43

Section 2. Item B.

2550673649	INV	9/16/2026	9/16/2026	\$174.70	SERVICE SEPT 16	\$174.70
2550676297	INV	9/23/2026	9/23/2026	\$69.45	SERVICE SEPT 23	\$69.45
2550676299	INV	9/23/2026	9/23/2026	\$112.39	SERVICE SEPT 23	\$112.39
2550678949	INV	9/30/2026	9/30/2026	\$49.58	SERVICE SEPT 30	\$49.58
2550678952	INV	9/30/2026	9/30/2026	\$69.94	SERVICE SEPT 30	\$69.94
2550678953	INV	9/30/2026	9/30/2026	\$53.32	SERVICE SEPT 30	\$53.32
2550678954	INV	9/30/2026	9/30/2026	\$176.28	SERVICE SEPT 30	\$176.28
2550680306	INV	10/5/2026	10/5/2026	\$67.97	SERVICE OCT 5	\$67.97
2550681550	INV	10/7/2026	10/7/2026	\$49.58	SERVICE OCT 7	\$49.58
2550681553	INV	10/7/2026	10/7/2026	\$69.94	SERVICE OCT 7	\$69.94
2550681555	INV	10/7/2026	10/7/2026	\$113.39	SERVICE OCT 7	\$113.39

Voucher(s): 11	Aged Totals:	Due				
		\$1,006.54	\$1,006.54	\$0.00	\$0.00	\$0.00

Vendor ID: 588	Name: VIKING GLASS OF ND INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	110076	INV	9/23/2026	9/23/2026	\$165.00	PSC FRONT DOOR		\$165.00			

Voucher(s): 1	Aged Totals:	Due				
		\$165.00	\$165.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6063	Name: VIRTRA, INC	Class ID:	FED TAX CLAS: C CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	237882	INV	9/29/2026	9/29/2026	\$5,863.00	VIRTRA 2026		\$5,863.00			

Voucher(s): 1	Aged Totals:	Due				
		\$5,863.00	\$5,863.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6712	Name: WELLS FARGO BANK N.A.	Class ID:	FED TAX CLAS: P/R GARNISHMENT
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P/R GARNISH 10.02	INV	10/2/2026	10/2/2026	\$657.80	REFERENCE 45-2026-CV-0005		\$657.80			

Voucher(s): 1	Aged Totals:	Due				
		\$657.80	\$657.80	\$0.00	\$0.00	\$0.00

Vendor ID: 607	Name: WEST DAKOTA OIL INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	291170996	INV	9/9/2026	9/9/2026	\$45,217.85	FUEL		\$45,217.85			
	52013	INV	10/1/2026	10/1/2026	\$332.50	BLUE DEF		\$332.50			

Voucher(s): 2	Aged Totals:	Due				
		\$45,550.35	\$45,550.35	\$0.00	\$0.00	\$0.00

Section 2. Item B.

Vendor ID: 1415		Name: WEST DAKOTA VETERINARY CLINIC INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	325075	INV	9/22/2026	9/22/2026	\$103.10	SERVICES		\$103.10			
							Due				
Voucher(s): 1		Aged Totals:					\$103.10	\$103.10	\$0.00	\$0.00	\$0.00
Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CM641495	CRM	10/7/2026		(\$240.80)	UNIT R64		(\$240.80)			
	434434	INV	9/25/2026	9/25/2026	\$235.20	UNIT R5/ AIR LEAK		\$235.20			
	641399	INV	10/2/2026	10/2/2026	\$79.38	UNIT R9		\$79.38			
	641495	INV	10/6/2026	10/6/2026	\$240.80	UNIT R60		\$240.80			
							Due				
Voucher(s): 4		Aged Totals:					\$314.58	\$314.58	\$0.00	\$0.00	\$0.00
Vendor ID: 620		Name: WINN CONSTRUCTION INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16636	INV	8/10/2026	8/10/2026	\$11,367.18	202607 2026 SIDEWALK PROJ			\$11,367.18		
	16637	INV	8/10/2026	8/10/2026	\$382.02	202607 2026 SIDEWALK PROJ			\$382.02		
	16640	INV	8/10/2026	8/10/2026	\$7,585.54	202607 2026 SIDEWALK PROJ			\$7,585.54		
	16831	INV	9/25/2026	9/25/2026	\$3,820.75	202607 SIDEWALK PROGRAM		\$3,820.75			
	16848	INV	9/30/2026	9/30/2026	\$77,305.17	HWY 22/MUSEUM DR INTERSE		\$77,305.17			
							Due				
Voucher(s): 5		Aged Totals:					\$100,460.66	\$81,125.92	\$19,334.74	\$0.00	\$0.00
Vendor ID: 6648		Name: YES LLC ELECTRICAL SERVICE					Class ID:		FED TAX CLAS:		C-CORP
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV-435348922	INV	9/30/2026	9/30/2026	\$4,735.54	SERVICE		\$4,735.54			
	INV-435348927	INV	9/30/2026	9/30/2026	\$10,307.50	202419 WRF CLARIFIER		\$10,307.50			
							Due				
Voucher(s): 2		Aged Totals:					\$15,043.04	\$15,043.04	\$0.00	\$0.00	\$0.00
						Vendors	Due	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Vendor Totals:						156	\$4,712,419.94	\$4,672,248.06	\$25,863.37	\$247.44	\$14,061.07

CITY OF DICKINSON

COMMISSION MEMORANDUM

TO: Board of City Commissioners

FROM: Shelly Nameniuk, Human Resources Director

SUBJECT: Proposed Changes to Sick Leave and Disability Benefits

DATE: 10/20/2026

Human Resources is presenting a coordinated set of proposed employee benefit changes intended to provide employer-paid short-term and long-term disability coverage, discontinue the Sick Leave Bank for employees' own illnesses and injuries, and retain a sick leave donation program for qualifying medical needs for family member.

The proposed changes would preserve employees' existing sick leave accruals and 25% termination payout. The City is also proposing to redirect the existing employer-funded medical Flexible Spending Account (FSA) benefit resource toward disability coverage.

Agenda Items

1. Resolution – Dissolution of the Sick Leave Bank

Authorize dissolution of the Sick Leave Bank and authorize the City Administrator and HR Director to distribute the remaining bank hours to current members who have not drawn hours from the bank, consistent with the proposed resolution.

2. Ordinance (Public Hearing) – Repealing the Sick Leave Bank

Remove the existing Sick Leave Bank provisions from Chapter 42 to reflect the discontinuation of the program for employees' own illnesses and injuries.

3. Ordinance (Public Hearing) – Repealing the Employer-Paid Medical Flexible Spending Account

Repeal the existing Chapter 42 provision for the employer-paid medical FSA as part of the proposed redirection of employer-funded benefit resources toward disability insurance.

4. Ordinance (Public Hearing) – Enacting Short-Term and Long-Term Disability Benefits

Establish Chapter 42 provisions recognizing employer-paid short-term and long-term disability benefits for regular full-time employees. Under the current Pacific Life proposal, STD provides 60% of base salary for up to 13 weeks, and LTD provides 60% of base salary for longer-term qualifying disabilities, subject to plan limits and provisions.

The current estimated combined annual premium is approximately **\$108,285**, or approximately \$449 per eligible employee based on 241 estimated eligible employees. Final costs and coverage are subject to the insurance contract and enrollment.

5. Ordinance (Public Hearing) – Adopting Sick Leave Donations for Family Medical Leave

Amend and re-enact Section 42-144 to establish a voluntary sick leave donation program for employees who need additional paid leave to care for an immediate family member with a qualifying serious health condition under FMLA. The proposed ordinance establishes eligibility requirements, donation limits, and Human Resources administration.

Requested Commission Action

Consider the resolution and ordinances in the order presented. These actions are intended to work together to establish the proposed disability benefits, remove the existing Sick Leave Bank and employer-paid FSA code provisions, and retain a defined family-care sick leave donation program.

Proposed Employee Benefit Changes

City of Dickinson | Board of City Commissioners



Purpose: Replace the employee's own-illness Sick Leave Bank benefit with employer-paid disability coverage while retaining accrued sick leave and a family-care donation program.

Proposed changes — subject to Commission action and final plan terms

What Is Changing?

Four related actions to align the City Code with the proposed benefit structure.

1. Dissolve the Sick Leave Bank

End SLB benefits for employees' own illness or injury; distribute remaining hours under the proposed resolution.

2. Repeal the employer-paid FSA

Remove the existing Chapter 42 provision as employer-funded resources are redirected.

3. Establish employer-paid STD/LTD

Provide income protection for qualifying disabilities, subject to policy limits and terms.

4. Retain family-care donations

Allow voluntary sick leave donations for qualifying FMLA family-care needs.

Accrued sick leave and the existing 25% termination payout remain unchanged under the proposal.

Proposed Disability Coverage

Based on the current Pacific Life proposal.

Short-Term Disability (STD)

60% of base salary
Maximum \$2,000 per week
Up to 13 weeks
0-day elimination for injury; 7 days for sickness

Long-Term Disability (LTD)

60% of base salary
Maximum \$6,000 per month
Begins after applicable elimination period
Longer-term qualifying disability, subject to plan terms

Estimated combined annual premium: \$108,285 | About \$449 per eligible employee (241 estimated lives)

Funding & Implementation Considerations

Redirect existing benefit resource

The City proposes redirecting the employer-paid FSA contribution toward STD/LTD; confirm the current contribution and final premium.

Sick leave choices

The City is considering allowing employees to preserve sick leave or use it to supplement disability benefits up to regular base wages. No cap to sick leave accrual will remain.

Commission Actions Requested

Agenda items are presented in the requested order.

1

Resolution

Authorize dissolution of the Sick Leave Bank and distribution of remaining hours under the proposed resolution.

2

Ordinance — Public Hearing

Repeal the Sick Leave Bank provisions.

3

Ordinance — Public Hearing

Repeal the employer-paid medical FSA provision.

4

Ordinance — Public Hearing

Enact employer-paid short-term and long-term disability benefits.

5

Ordinance — Public Hearing

Adopt sick leave donations for family medical leave.

All actions are subject to Commission consideration and final insurance terms.

RESOLUTION NO. _____ - 2026

A RESOLUTION REGARDING THE DISSOLUTION OF THE SICK LEAVE BANK

WHEREAS, Section 42-120 of the Dickinson Municipal Code establishes the Sick Leave Bank for City employees; and

WHEREAS, Section 42-120((b)(1) states as follows: *Sick Leave Bank administration*. Sick Leave Bank administration will be conducted by Human Resources and other designees as determined by the City Administrator.

WHEREAS, Section 42-120(6) states as follows: *Dissolution of the Sick Leave Bank*. In the event the SLB is dissolved, the Sick Leave Bank Administrators shall determine the terms under which the SLB may be dissolved and will establish guidelines for distribution of remaining balances.

WHEREAS, the City has determined that it is in the best interest of its employees to dissolve the Sick Leave Bank and adopt a new ordinance that will allow employees to voluntarily donate accrued sick leave to city employees who need additional paid leave to care for an immediate family member with a serious health condition that qualifies for leave under the Family and Medical Leave Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson, hereby authorizes the dissolution of the Sick Leave Bank.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of City Commissioners of the City of Dickinson, hereby authorizes the City Administrator and HR Director to divide up the remaining hours in the Sick Leave Bank to the employees who are currently members and have not drawn any hours from the Sick Leave Bank.

Dated this ____ day of _____, 2026.

Scott Decker, Mayor
Board of City Commissioners

ATTEST:

Dustin Dassinger
City Auditor



*Financial Report
For the Period Ending
September 30th, 2026*

- 1. Budget Summary*
- 2. Statement of Fund Activity*
- 3. State Tax/Intergovernmental Revenues*
- 4. Aged Payables & Receivables Summary*
- 5. Utility Revenue Summary*

Note: *State Tax Revenue numbers are based on when they were received from the ND State Treasurer's Office*

2026 Budget Expenditures Recap

9/30/2026

	2026 Budget	2026 Actual	Variance	% Expended
General Fund*	29,058,610	19,104,515	9,954,095	65.7%
Special Revenue Funds				
1% Sales Tax	14,870,100	10,570,943	4,299,157	71.1%
1/2% Sales Tax	3,750,000	3,000,000	750,000	80.0%
Legacy Square Fund	521,900	491,788	30,112	94.2%
Cemetery Fund	186,750	109,511	77,239	58.6%
Future Fund	280,000	224,222	55,778	80.1%
Oil Impact Fund	24,792,000	23,516,506	1,275,494	94.9%
Hospitality Tax	1,873,500	1,386,000	487,500	74.0%
Highway Tax	1,100,000	825,000	275,000	75.0%
Urban Forestry/Downtown Streetscape	25,000	-	25,000	0.0%
EMS*	2,575,350	1,703,406	871,944	66.1%
Library*	1,441,650	1,061,819	379,831	73.7%
Interest Revenue Fund	2,235,000	1,608,266	626,734	72.0%
Debt Service Funds				
SRF Debt Service	5,700,000	-	5,700,000	0.0%
Enterprise/Proprietary Funds*				
Water	8,315,050	7,120,062	1,194,988	85.6%
Sewer	3,917,400	3,804,975	112,425	97.1%
Solid Waste	7,475,450	6,003,274	1,472,176	80.3%
Storm Water	276,450	450,982	(174,532)	163.1%
Wastewater Plant	3,932,250	2,639,251	1,292,999	67.1%
Fleet (Internal Service)	1,505,450	1,132,390	373,060	75.2%
Totals	113,831,910	84,752,910	29,079,000	74.5%

*Not including interfund transfers

City of Dickinson, North Dakota

Section 3. Item B.

Schedule of Fund Activity As of September 30 2026

FUNDS	Fund Balance 1/1/2026	Revenues And Other Sources	Transfer In	Transfer Out	Expenditures And Other Uses	Fund Balance 9/30/2026
Total General Fund:	\$6,805,715	\$10,679,449	\$10,867,408	\$1,544,460	\$18,040,505	\$8,767,607
<u>Special Revenue Funds</u>						
1% City Sales Tax	\$16,179,690	\$5,127,929	\$0	\$9,617,500	\$953,443	\$10,736,675
1/2% City Sales Tax	\$2,663,233	\$2,563,964	\$0	\$1,875,000	\$1,125,000	\$2,227,197
Legacy Square Fund	\$146,912	\$23,791	\$375,000	\$0	\$491,788	\$53,915
Cemetery	\$270,703	\$149,432	\$0	\$0	\$109,511	\$310,624
Youth Commission	\$438	\$5,000	\$0	\$0	\$1,521	\$3,917
Future Fund	\$6,764,083	(\$128,108)	\$0	\$210,000	\$14,222	\$6,411,753
Oil & Gas Production	\$9,437,253	\$11,377,039	\$0	\$23,510,904	\$5,602	(\$2,702,213)
Hospitality Tax	\$1,699,661	\$854,056	\$0	\$1,312,500	\$73,500	\$1,167,717
Highway Tax	\$149,878	\$934,756	\$0	\$825,000	\$0	\$259,634
Downtown Streetscape	\$56,228	\$0	\$0	\$0	\$0	\$56,228
PD Special Revenue/Grant Fund	\$656,685	\$74,814	\$0	\$0	\$264,196	\$467,303
Federal Grants - ARPA	\$636,431	\$0	\$0	\$0	\$125,043	\$511,388
Fire Special Revenue	\$847,859	\$51,378	\$0	\$0	\$271,198	\$628,039
EMS Special Revenue	-	\$1,540,523	\$0	\$63,750	\$1,703,406	(\$226,633)
Museum Special Revenue	\$37,080	(\$4,862)	\$0	\$0	\$15,013	\$17,204
Library	\$138,407	\$1,168,119	\$0	\$6,750	\$1,061,819	\$237,957
Total Special Revenue Funds:	\$39,684,540	\$23,737,831	\$375,000	\$37,421,404	\$6,215,262	\$20,160,704
<u>Debt Service Funds</u>						
SRF Debt Service	-	\$0	\$0	\$0	\$0	\$0
Total Debt Service Funds:	\$0	\$0	\$0	\$0	\$0	\$0
<u>Capital Projects Funds</u>						
Impact Fee Capital Projects	\$503,651	\$222,473	\$0	\$0	\$0	\$726,124
Sidewalk Construction	\$55,797	\$34,212	\$100,000	\$0	\$141,490	\$48,519
Trails Construction	\$1,582,408	\$0	\$0	\$1,582,408	\$0	\$0
Annual Street Projects	\$3,874,796	\$971,847	\$11,750,000	\$0	\$9,156,186	\$7,440,456
General Capital Projects	-	\$1,117,686	\$11,155,000	\$0	\$13,686,805	(\$1,414,119)
Total Capital Projects Funds:	\$6,016,652	\$2,346,217	\$23,005,000	\$1,582,408	\$22,984,481	\$6,800,981
<u>Enterprise Funds</u>						
Water Distribution 600	\$626,216	\$0	\$0	\$0	\$0	\$626,216
Water Distribution 601	\$45,566,425	\$6,708,411	\$511,755	\$38,325	\$7,120,062	\$45,628,204
Wastewater	\$14,196,514	\$2,062,030	\$7,678,849	\$941,475	\$3,804,975	\$19,190,943
Solid Waste Utility	\$6,286,721	\$5,212,127	\$152,800	\$569,200	\$5,899,224	\$5,183,224
Storm Water	\$3,041,779	\$323,468	\$245,000	\$6,938	\$450,982	\$3,152,327
Wastewater Treatment Plant	\$38,245,991	\$1,985,672	\$3,497,500	\$5,026,250	\$2,639,251	\$36,063,663
Total Enterprise Funds:	\$107,963,645	\$16,291,709	\$12,085,904	\$6,582,188	\$19,914,494	\$109,844,576
<u>Internal Service Funds</u>						
Fleet	\$337,993	\$191	\$1,129,088	\$0	\$1,132,390	\$334,881
Total Internal Service Funds:	\$337,993	\$191	\$1,129,088	\$0	\$1,132,390	\$334,881

Trust and Agency Funds:

Section 3. Item B.

Agency Funds

NSF Checks-Recovery	(\$1,454)	(\$880)	\$0	\$0	\$0	(\$2,334)
Suspense	-	\$0	\$0	\$0	\$0	\$0
Motor Vehicle in Transit	\$332,078	\$8,813,673	\$0	\$0	\$8,901,192	\$244,558
General Transit	\$83,598	\$2,448,226	\$0	\$0	\$2,494,225	\$37,599
Interest Revenue	\$2,605,981	\$943,275	\$0	\$1,500,000	\$108,266	\$1,940,990
Occupancy Tax	\$37,150	\$311,581	\$0	\$0	\$348,731	(\$0)
Emergency Shelter Grant	\$15,065	\$177,959	\$0	\$0	\$193,025	\$0
SWNTF Transit	(\$1,389)	\$118,688	\$0	\$0	\$117,299	\$0
Total Agency Funds:	\$3,071,030	\$12,812,522	\$0	\$1,500,000	\$12,162,738	\$2,220,814

Pension Trust Funds

City Pension	\$7,967,267	\$944,404	\$698,020	\$0	\$1,395,348	\$8,214,343
Police Pension	\$8,427,075	\$720,302	\$459,620	\$0	\$488,350	\$9,118,647
Volunteer Fire Dept	\$480,413	\$57,202	\$10,420	\$0	\$48,565	\$499,469
OPEB	\$689,500	(\$2,372)	\$0	\$0	\$7,913	\$679,216
Total Pension Trust Funds:	\$17,564,255	\$1,719,536	\$1,168,060	\$0	\$1,940,176	\$18,511,675
Total Trust and Agency Funds	\$20,635,285	\$14,532,059	\$1,168,060	\$1,500,000	\$14,102,914	\$20,732,489

Total All Funds:	\$181,443,830	\$67,587,455	\$48,630,459	\$48,630,459	\$82,390,047	\$166,641,238
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SALES TAX REVENUES

1% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	576,989	443,415	479,035	597,446	490,171	748,670	879,932	131,262
February	615,580	393,184	675,922	757,033	900,175	732,809	649,665	(83,144)
March	345,175	449,633	433,558	576,217	466,764	533,945	521,021	(12,924)
April	505,251	485,343	419,590	551,078	327,069	520,186	676,747	156,561
May	505,989	514,562	428,195	464,675	758,666	608,598	600,850	(7,748)
June	324,748	353,963	583,886	686,093	568,198	535,617	441,380	(94,237)
July	584,979	607,274	581,266	602,935	402,293	690,245	785,203	94,958
August	527,075	568,420	569,164	707,353	905,929	712,799	756,373	43,574
September	494,819	523,865	751,171	627,308	577,910	489,081	696,688	207,607
October	490,122	512,572	677,176	439,305	677,393	824,382		(824,382)
November	472,033	447,706	553,059	858,479	706,865	760,122		(760,122)
December	491,566	634,101	597,838	589,994	577,793	479,617		(479,617)
Totals	5,934,326	5,934,039	6,749,860	7,457,917	7,359,227	7,636,071	6,007,860	(1,628,211)

1/2% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	288,495	221,707	239,517	298,723	245,085	374,335	439,966	65,631
February	307,790	196,592	337,961	378,517	450,088	366,405	324,833	(41,572)
March	172,588	224,817	216,779	288,109	233,382	266,972	260,511	(6,461)
April	252,626	242,671	209,795	275,539	163,534	260,093	338,374	78,281
May	252,994	257,281	214,097	232,338	379,333	304,299	300,425	(3,874)
June	162,374	176,981	291,943	343,047	284,099	267,808	220,690	(47,118)
July	292,490	303,637	290,633	301,468	201,147	345,122	392,602	47,480
August	263,538	284,210	284,582	353,676	452,964	356,399	378,187	21,788
September	247,409	261,933	375,585	313,654	288,955	244,540	348,344	103,804
October	245,061	256,286	338,588	219,652	338,696	412,191		(412,191)
November	236,016	223,853	276,530	429,239	353,433	380,061		(380,061)
December	245,783	317,051	298,919	294,997	288,897	239,808		(239,808)
Totals	2,967,163	2,967,019	3,374,930	3,728,959	3,679,613	3,818,034	3,003,930	(814,103)

Total 1 1/2% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	865,484	665,122	718,552	896,169	735,256	1,123,005	1,319,897	196,892
February	923,369	589,775	1,013,883	1,135,550	1,350,263	1,099,214	974,498	(124,716)
March	517,763	674,450	650,337	864,326	700,146	800,917	781,532	(19,385)
April	757,877	728,014	629,384	826,618	490,603	780,279	1,015,121	234,842
May	758,983	771,843	642,292	697,013	1,138,000	912,897	901,276	(11,621)
June	487,122	530,944	875,829	1,029,140	852,297	803,425	662,070	(141,355)
July	877,469	910,911	871,899	904,403	603,440	1,035,367	1,177,805	142,438
August	790,613	852,630	853,747	1,061,029	1,358,893	1,069,198	1,134,560	65,362
September	742,228	785,798	1,126,756	940,962	866,865	733,621	1,045,032	311,411
October	735,183	768,859	1,015,764	658,957	1,016,089	1,236,573		(1,236,573)
November	708,049	671,559	829,589	1,287,718	1,060,298	1,140,184		(1,140,184)
December	737,349	951,152	896,757	884,991	866,690	719,425		(719,425)
Totals	8,901,489	8,901,058	10,124,790	11,186,876	11,038,840	11,454,104	9,011,790	(2,442,314)

STATE TAX REVENUES

Hospitality Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	82,427	69,011	69,822	80,993	88,784	100,152	109,186	9,034
February	84,166	49,803	87,549	81,937	99,849	100,097	102,370	2,273
March	63,859	60,667	67,154	77,037	93,600	89,347	84,837	(4,510)
April	78,972	70,912	67,428	75,191	72,256	78,154	100,345	22,191
May	63,745	72,352	52,278	78,429	96,639	95,740	94,022	(1,718)
June	41,043	52,463	93,769	98,201	95,785	104,383	78,758	(25,625)
July	82,172	96,721	84,616	82,918	95,858	105,394	114,942	9,548
August	88,496	86,150	83,828	105,902	128,769	119,849	150,255	30,406
September	77,004	110,621	116,475	132,380	119,075	108,000	128,527	20,527
October	92,454	91,040	110,248	95,499	118,060	136,334		(136,334)
November	76,605	72,803	68,209	135,220	123,234	118,358		(118,358)
December	82,554	92,104	90,254	100,718	178,963	92,573		(92,573)
Totals	913,497	924,646	991,630	1,144,425	1,310,871	1,248,381	963,242	(285,139)

Occupancy Tax

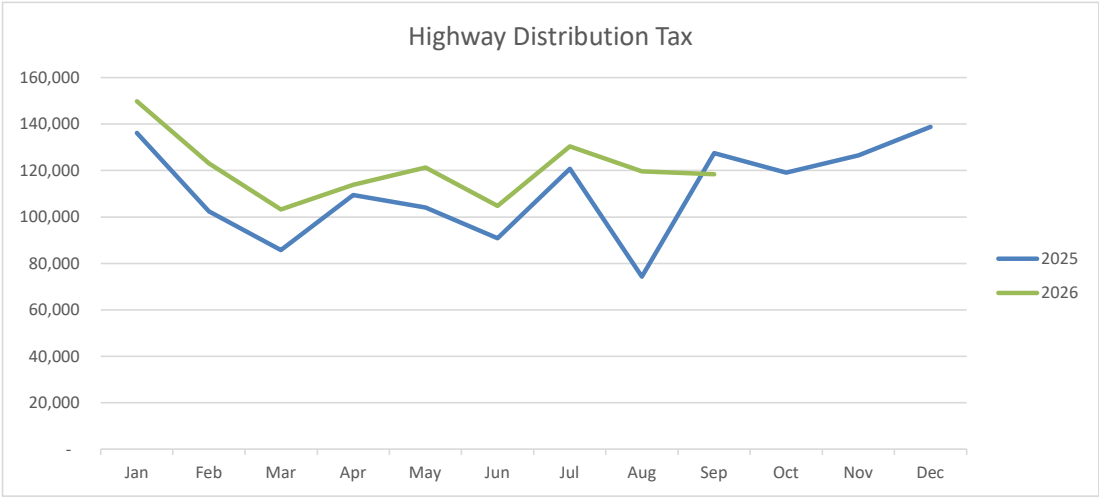
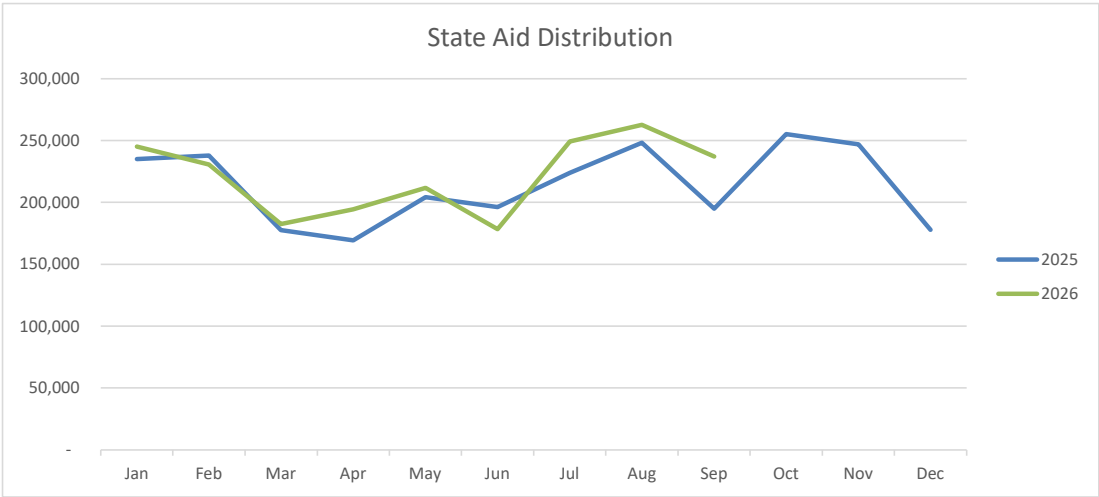
	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	23,209	19,645	22,427	25,873	24,170	26,461	28,006	1,545
February	22,931	14,115	20,959	22,081	25,243	27,075	23,436	(3,639)
March	11,847	9,806	14,433	16,097	22,895	22,512	16,644	(5,868)
April	22,041	14,038	18,074	20,706	15,177	12,809	21,203	8,394
May	19,237	16,205	17,314	27,617	23,675	26,052	21,391	(4,661)
June	12,864	12,547	21,977	27,036	25,171	33,032	21,668	(11,364)
July	12,496	26,474	26,169	26,015	37,477	28,244	33,138	4,894
August	27,268	50,105	44,182	46,969	54,476	56,545	81,219	24,674
September	28,500	43,337	49,032	80,411	59,112	54,665	66,442	11,777
October	33,627	37,659	61,186	40,325	60,919	46,405		(46,405)
November	29,306	52,810	41,071	69,271	61,116	65,525		(65,525)
December	22,353	27,311	31,290	35,647	61,436	37,337		(37,337)
Totals	265,679	324,053	368,116	438,047	470,867	436,661	313,147	(123,514)

Oil Impact Fund

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	1,173,219	906,718	1,299,165	1,379,453	1,582,335	1,373,620	1,377,625	4,005
February	1,221,034	974,729	1,181,038	1,192,840	1,396,215	1,358,749	1,283,771	(74,978)
March	1,143,847	999,254	1,314,748	1,246,296	1,369,677	1,360,173	1,324,503	(35,670)
April	1,016,645	991,918	1,290,101	1,230,965	1,304,302	1,239,637	1,298,598	58,961
May	792,116	1,086,395	1,582,042	1,254,441	1,513,616	1,277,099	1,677,677	400,578
June	622,710	1,071,391	1,321,182	1,223,107	1,486,384	1,225,899	1,724,329	498,430
July	623,428	1,106,206	1,423,884	1,244,544	1,379,645	1,201,068	1,809,358	608,290
August	739,585	1,119,185	1,648,644	1,202,366	1,431,833	1,247,344	1,632,967	385,623
September	1,219,797	1,590,051	1,932,473	1,783,432	1,853,803	1,932,637	1,863,455	(69,182)
October	907,805	1,174,502	1,498,774	1,509,862	1,490,675	1,471,042		(1,471,042)
November	896,826	1,205,340	1,407,431	1,669,712	1,373,758	1,384,546		(1,384,546)
December	890,316	1,291,108	1,403,773	1,628,239	1,336,125	1,402,366		(1,402,366)
Totals	11,247,328	13,516,796	17,303,256	16,565,258	17,518,368	16,474,181	13,992,283	(2,481,898)

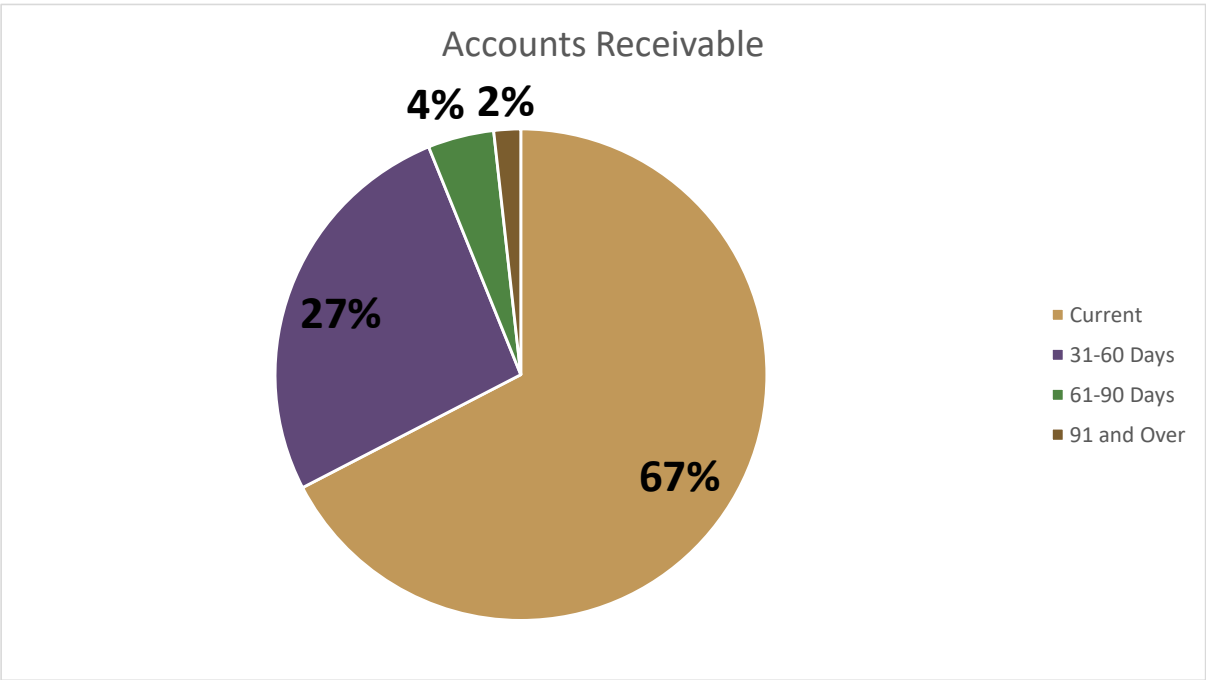
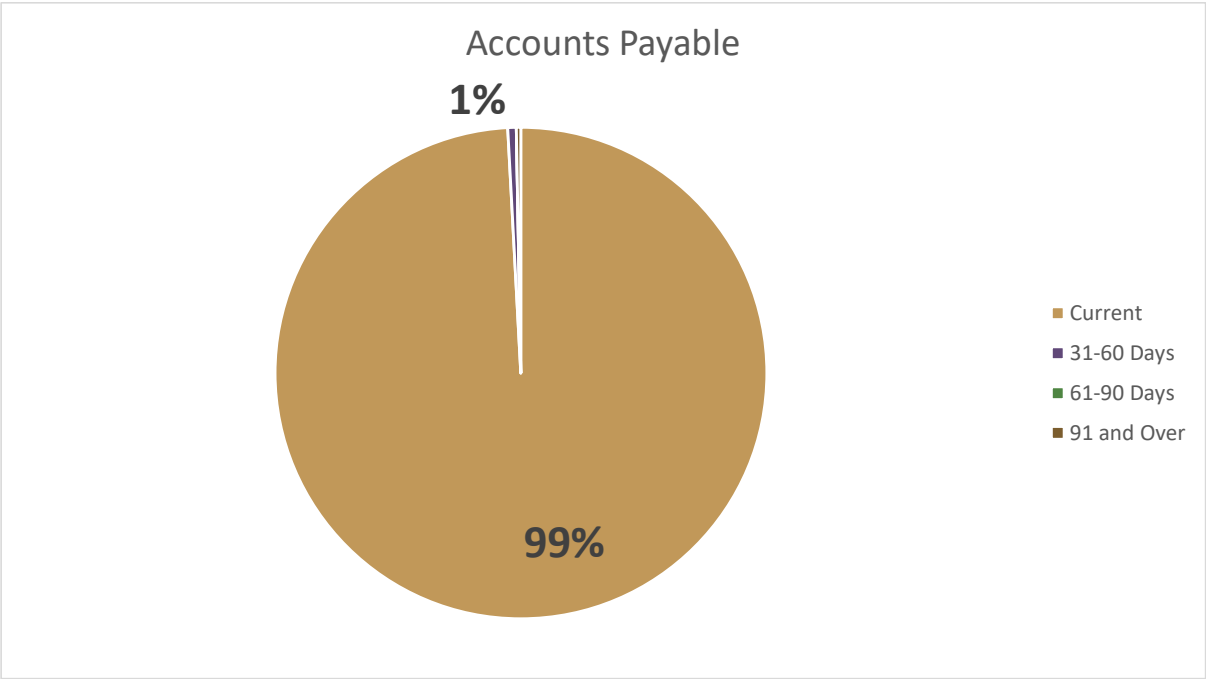
INTERGOVERNMENTAL REVENUES

State Aid Distribution			Highway Distribution Tax			Other Misc Revenue		
	2025	2026		2025	2026		2025	2026
Jan	235,055	245,186	Jan	136,267	149,878	Jan	-	10,893
Feb	237,726	230,631	Feb	102,390	123,193	Feb	-	11,836
Mar	177,705	182,479	Mar	85,818	103,282	Mar	-	9,460
Apr	169,302	194,559	Apr	109,403	113,793	Apr	-	10,786
May	204,365	211,572	May	104,082	121,316	May	11,138	11,433
Jun	196,280	178,324	Jun	90,901	104,752	Jun	17,316	26,405
Jul	223,790	249,201	Jul	120,795	130,399	Jul	-	11,402
Aug	248,266	262,729	Aug	74,369	119,571	Aug	418,007	12,568
Sep	194,922	237,167	Sep	127,526	118,450	Sep	10,154	11,339
Oct	255,102		Oct	119,125		Oct	11,082	
Nov	246,852		Nov	126,477		Nov	11,579	
Dec	177,862		Dec	138,769		Dec	29,369	
Totals	2,567,227	1,991,848	Totals	1,335,921	1,084,634	Totals	508,645	116,123



Aged Trial Balance Summary 9/30/2026

Summary	Current		31-60 Days		61-90 Days		91 and Over		Total
Accounts Payable	\$	4,672,248	\$	25,863	\$	247	\$	14,061	\$ 4,712,420
Accounts Receivable	\$	536,546	\$	210,674	\$	34,585	\$	14,180	\$ 795,985



Utility Revenue Summary

Thru 9/30/2026

	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
Water						
Consumption	5,357,972	5,346,827	5,994,452	6,463,960	5,390,724	(1,073,236)
Meter Charges	1,154,095	1,142,569	1,149,669	1,274,553	956,544	(318,009)
Flat Rate Wells	1,080	1,070	1,055	1,047	755	(292)
Labor Sales & Service	360	510	645	794	180	(614)
Connection Fees	158,153	187,700	197,750	178,025	137,125	(40,900)
Meter Sales & Repairs	-	-	-	1,926	1,209	(717)
Bad Debts Recovered	9,078	18,333	14,570	14,404	10,375	(4,029)
Water Vendor	30,621	23,386	23,750	28,428	22,248	(6,179)
Other Misc Revenue	41,581	26,855	26,049	41,488	175,961	134,473
Sewer						
Consumption	1,348,383	1,329,525	1,462,799	2,037,362	50,971	(1,986,390)
Meter Charges	1,543,413	1,527,970	1,537,038	1,704,088	1,278,008	(426,081)
Flat Rate Wells	5,400	5,352	5,277	5,234	394	(4,840)
Connection Fees	81,800	236,750	94,387	149,500	73,500	(76,000)
Septage Receiving Station	31,992	64,116	68,045	55,049	32,870	(22,179)
Other Misc Revenue	836,442	827,031	889,464	271,029	192,797	(78,232)
Contracted Base Rate	-	-	-	480,433	433,490	(46,943)
Solid Waste						
Utility Billing	1,576,222	1,585,175	1,916,324	1,931,086	1,457,949	(473,137)
Commercial Landfill	1,007,974	848,730	922,888	915,857	694,894	(220,963)
Gate Receipts	539,687	684,955	687,096	827,225	687,042	(140,183)
UB Commercial Service	1,484,111	1,646,760	2,021,679	2,143,469	1,821,423	(322,047)
Commercial Container Rent	177,291	220,416	217,578	265,106	178,692	(86,414)
Other Misc Revenue	175,707	175,758	182,341	191,115	2,148	(188,968)
Recycle Income	136,052	71,322	97,828	617,853	127,313	(490,540)
General Fund						
Street Light Utility	394,167	389,410	391,558	394,422	295,996	(98,426)
Storm Water						
Utility Billing	317,917	314,553	316,618	318,834	239,196	(79,638)
Other Misc Revenue	-	14,154	9,998	6,878	14,238	7,360
Waste Water Treatment Plant						
Consumption	-	-	-	231,814	1,728,355	1,496,541
Flat Rate Wells	-	-	-	-	3,383	3,383
Wastewater Reuse	257,474	240,795	467,436	354,430	253,935	(100,495)
Other Misc Revenue	-	-	-	50,000	-	(50,000)
Total	16,666,973	16,930,023	18,696,294	20,955,408	16,261,713	(4,693,695)

Note: A portion of January billing gets moved back to December of prior year based on audit requirements.

2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year.

2/3 of consumption billed on January 30th get moved back to prior year.

Monthly Financial Report

Presented by: Deputy Finance Director, Greenwood

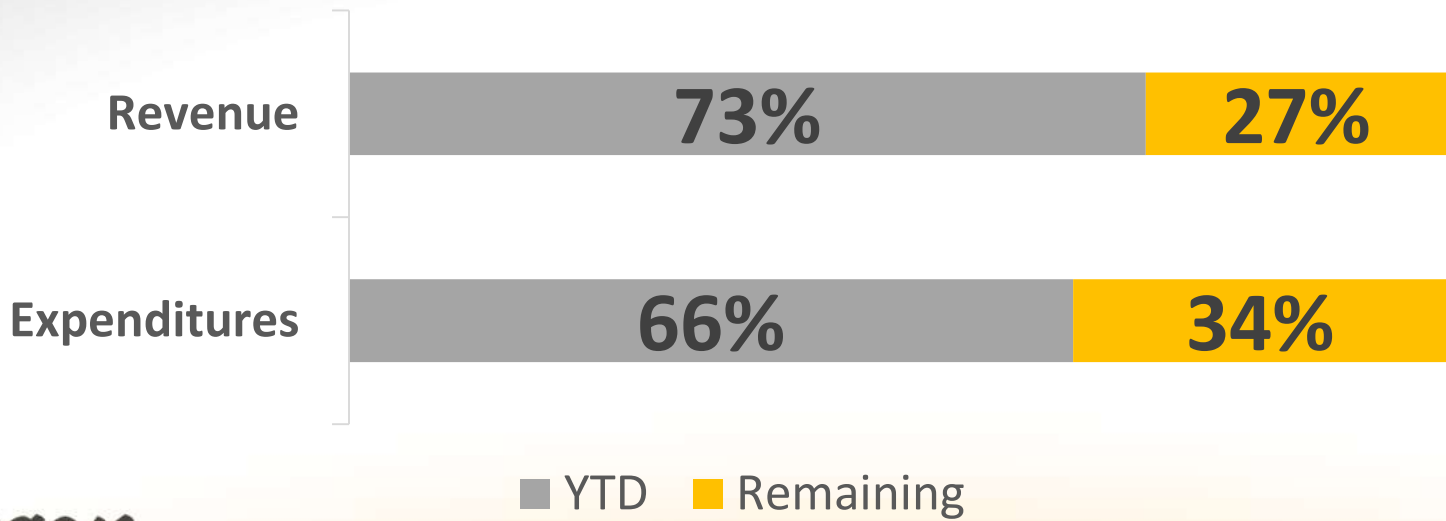
September 2026



General Fund

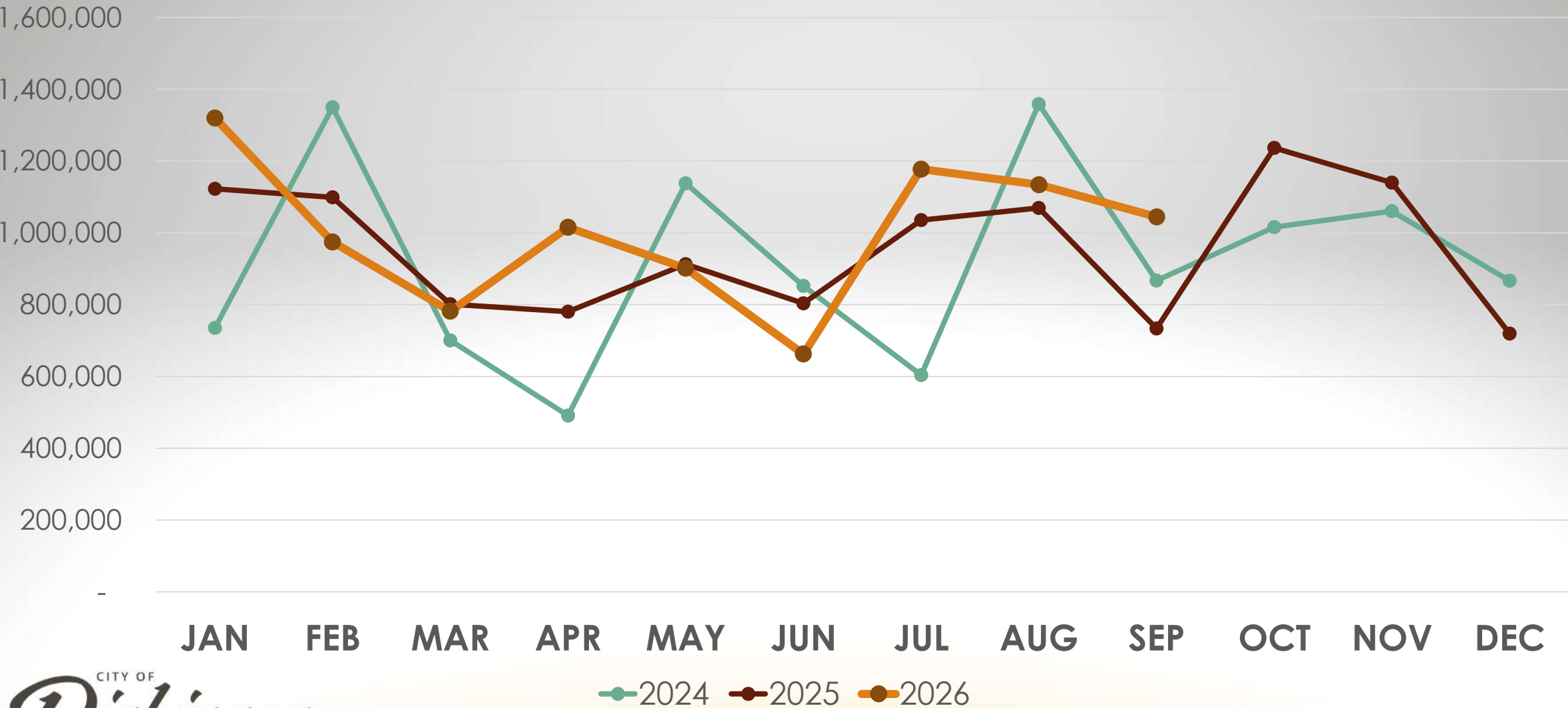
Section 3. Item B.

FUNDS	Fund Balance 1/1/2026	Revenues & Other Sources	Transfers In	Transfers Out	Expenditures & Other Uses	Fund Balance 9/30/2026
<u>General Fund:</u>	\$ 6,805,715	\$ 10,679,449	\$ 10,867,408	\$ 1,544,460	\$18,040,505	\$ 8,767,607



1 ½% Sales Tax Monthly Breakdown

Section 3. Item B.

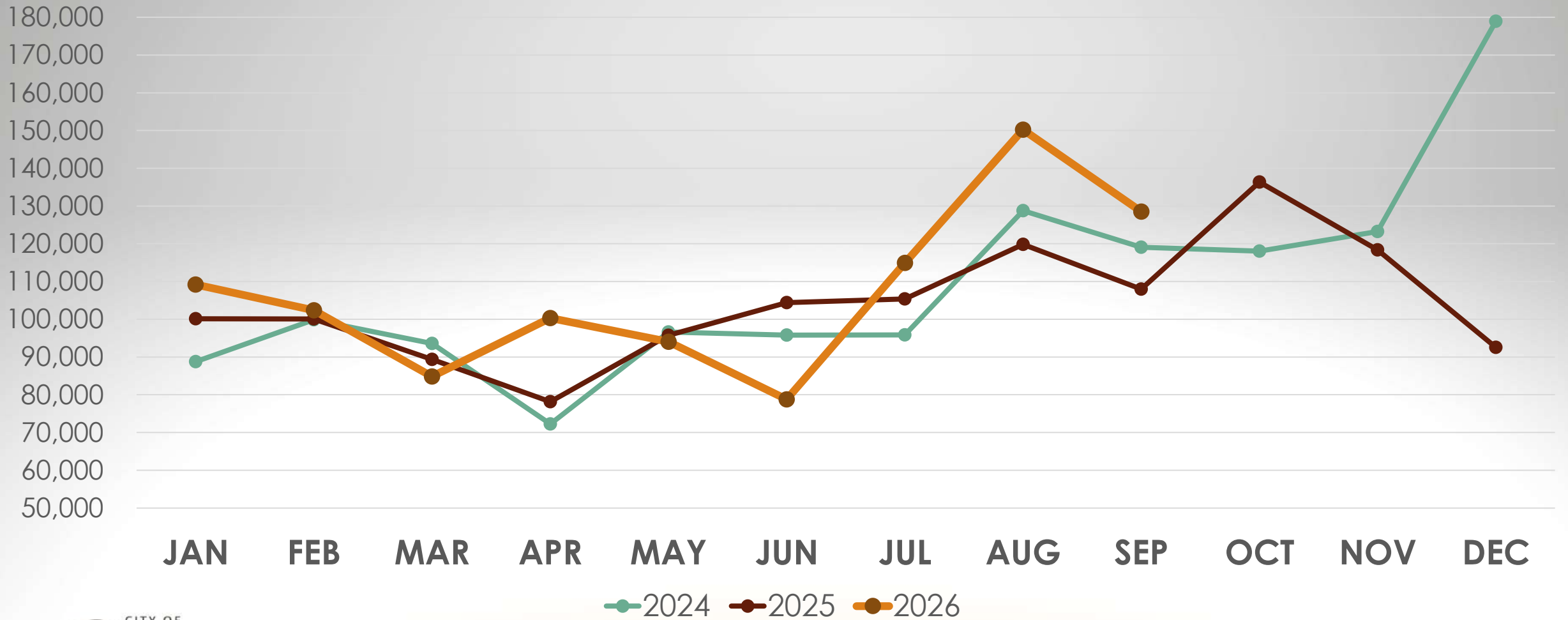


YTD Sales Tax Comparison

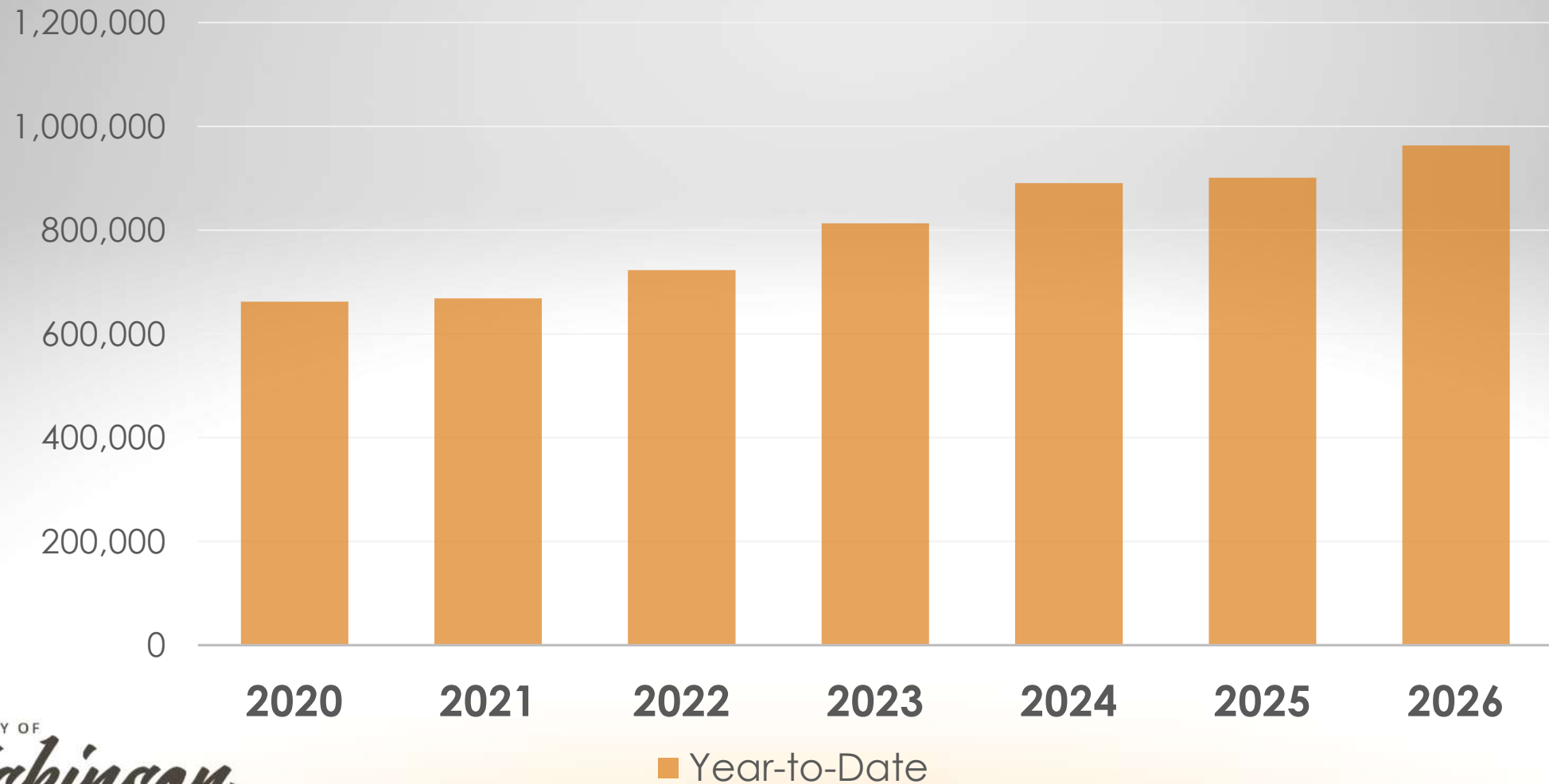


Hospitality Tax Monthly Breakdown

Section 3. Item B.

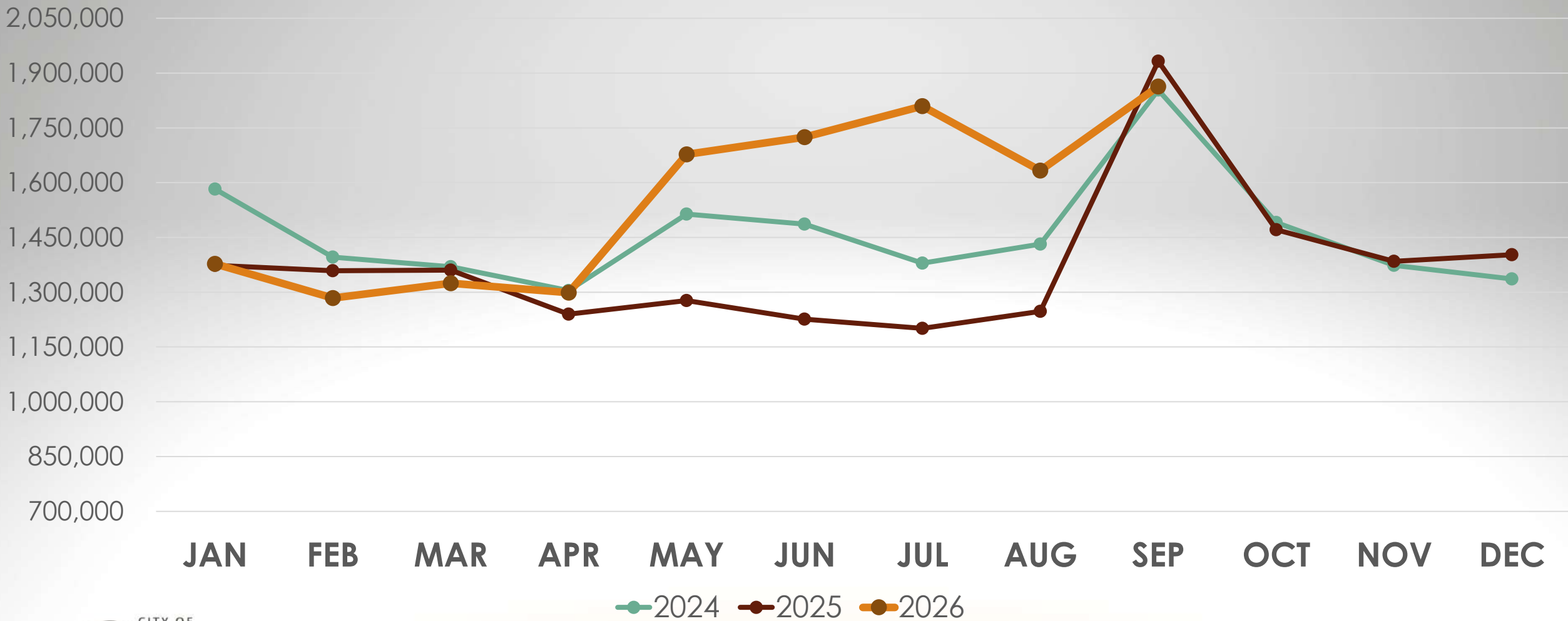


YTD Hospitality Tax Comparison

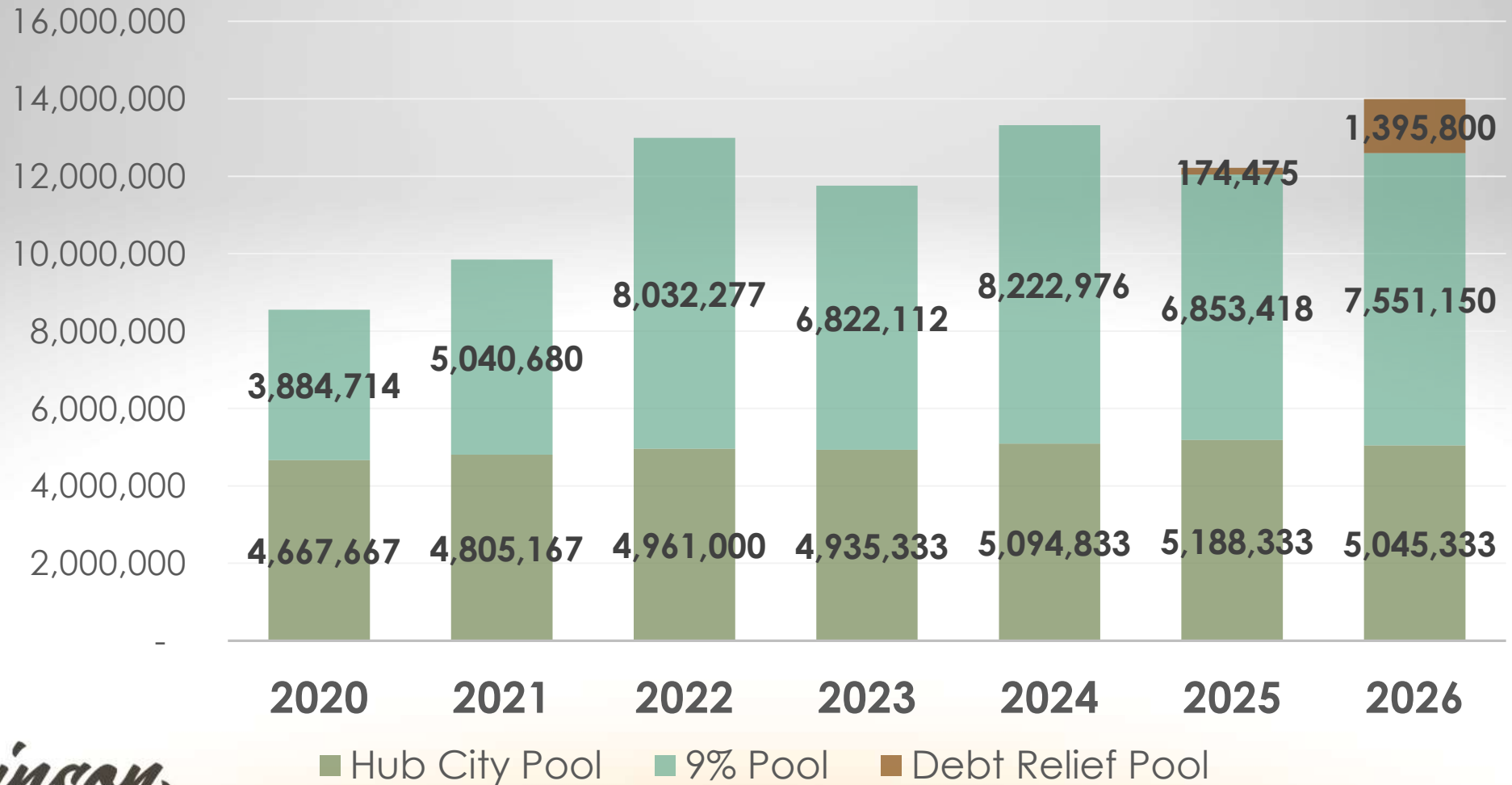


Oil Impact Monthly Breakdown

Section 3. Item B.

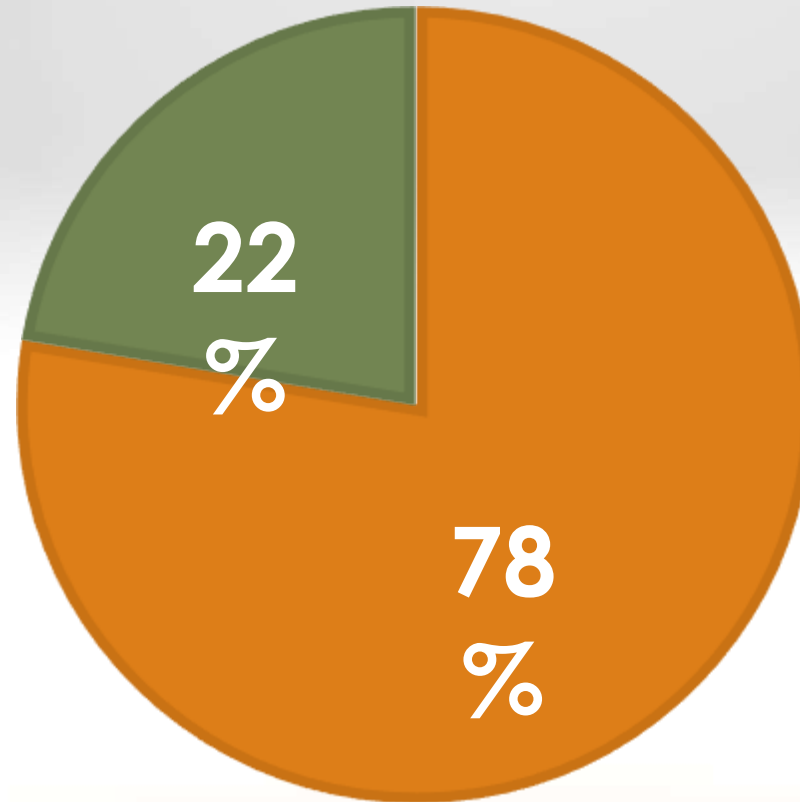


YTD Oil Impact Comparison

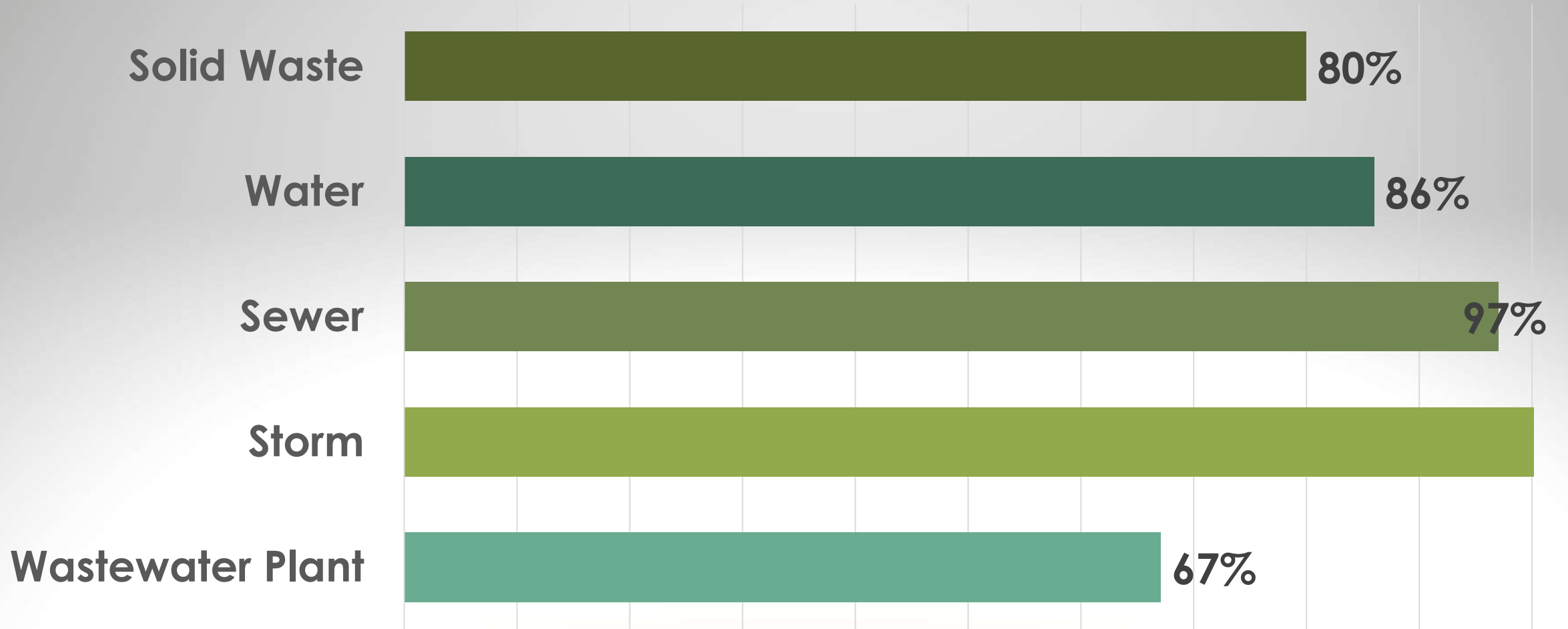


UTILITY REVENUE

■ Collected ■ Remaining



Enterprise Funds - Expended



Questions?

Thank you!

Human Resources

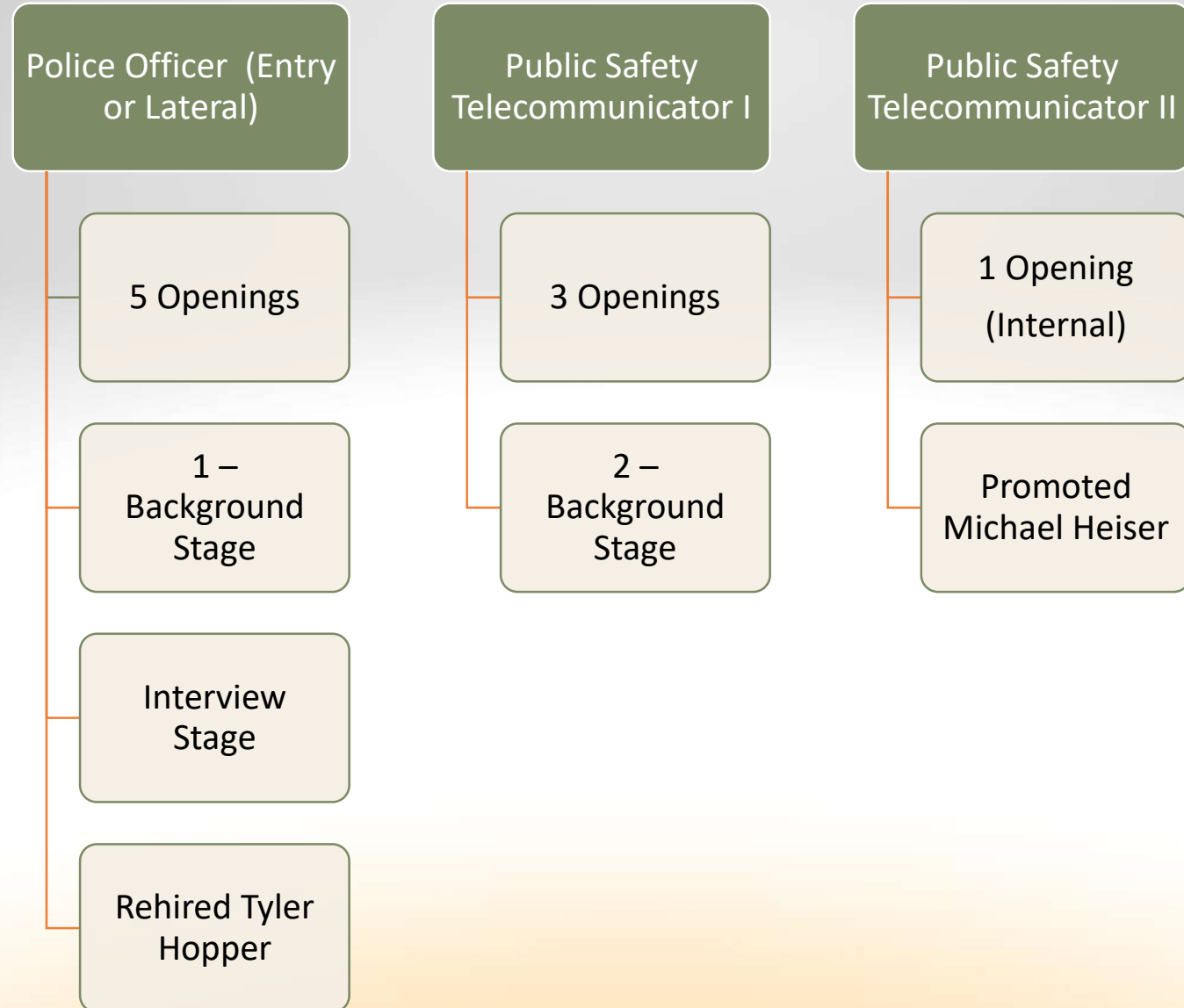
Hiring Journal

Presented by: HR Shelly Nameniuk

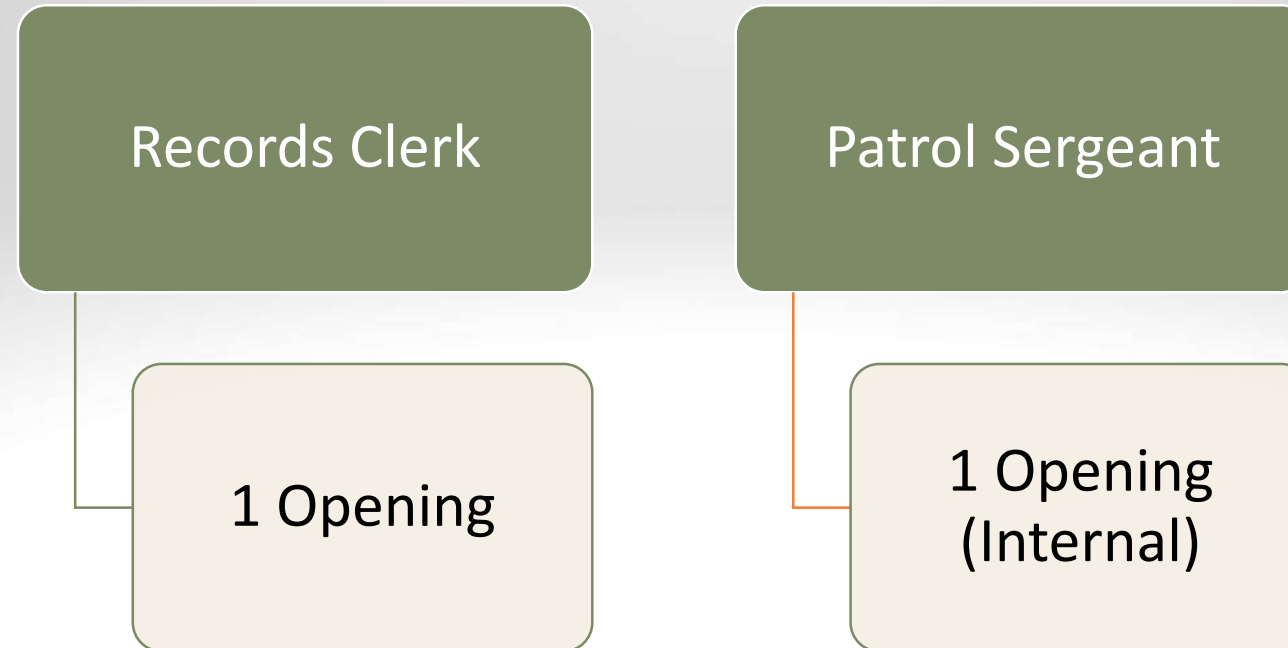
Updated as of October 13th, 2026



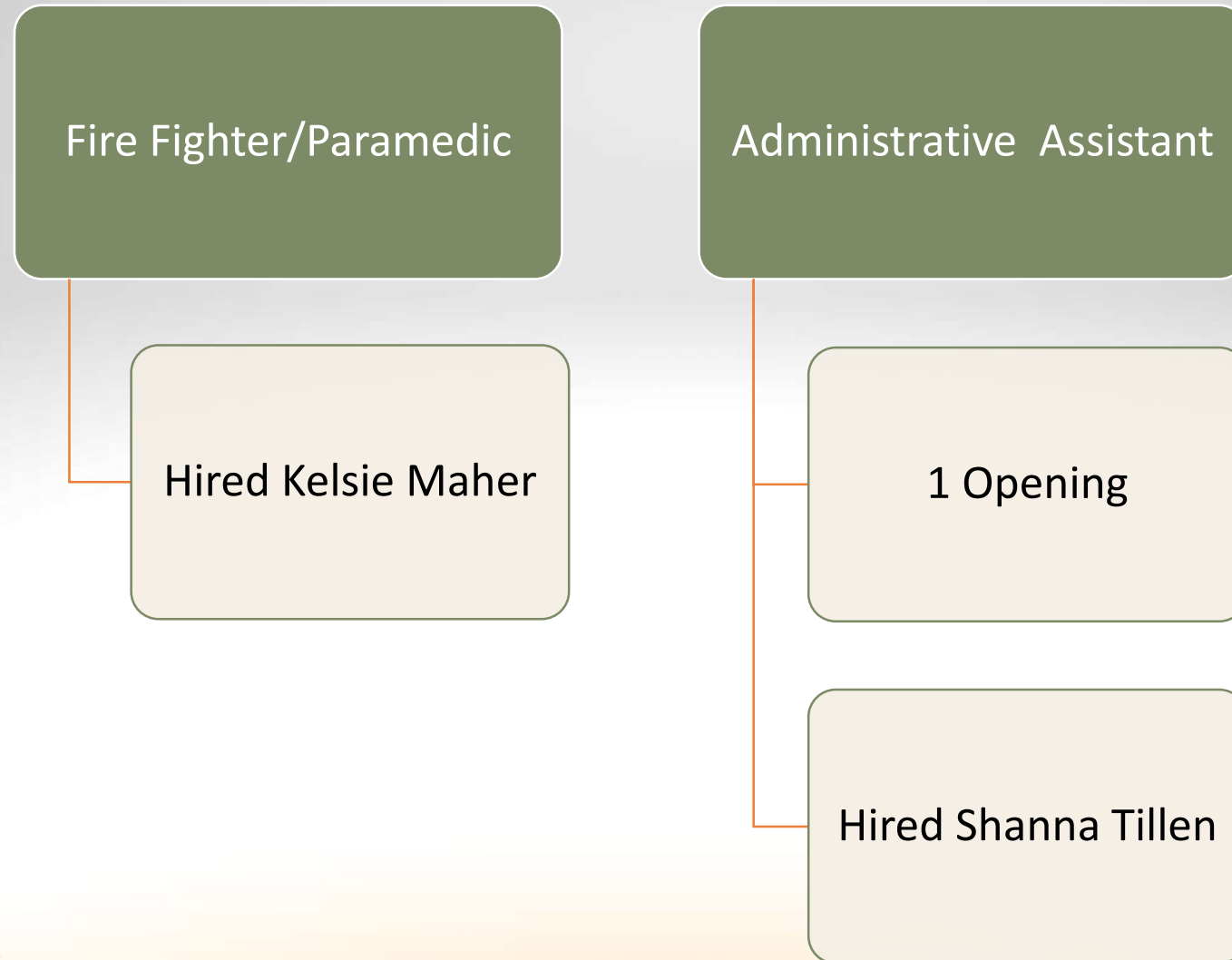
Police Department



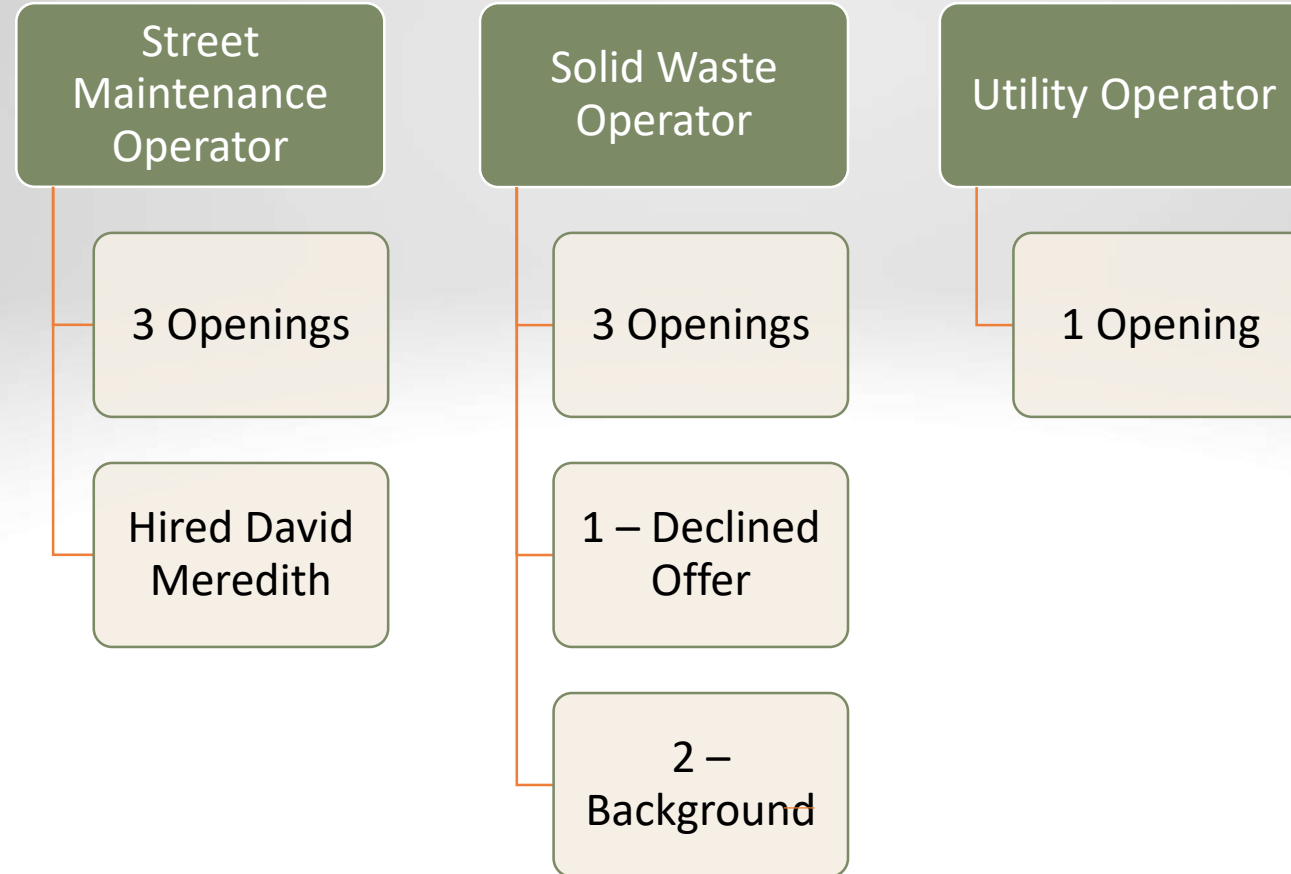
Police Department



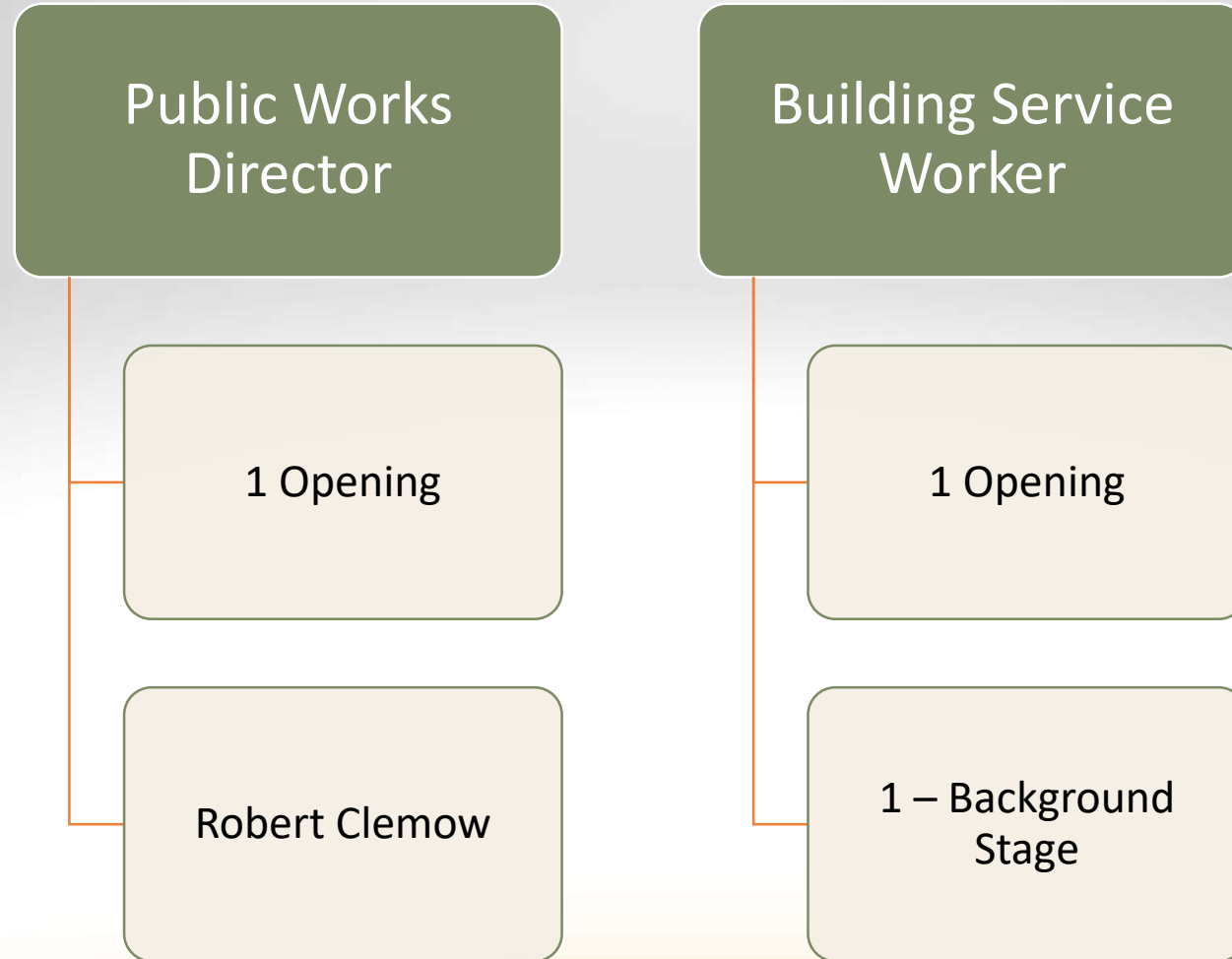
Fire Department



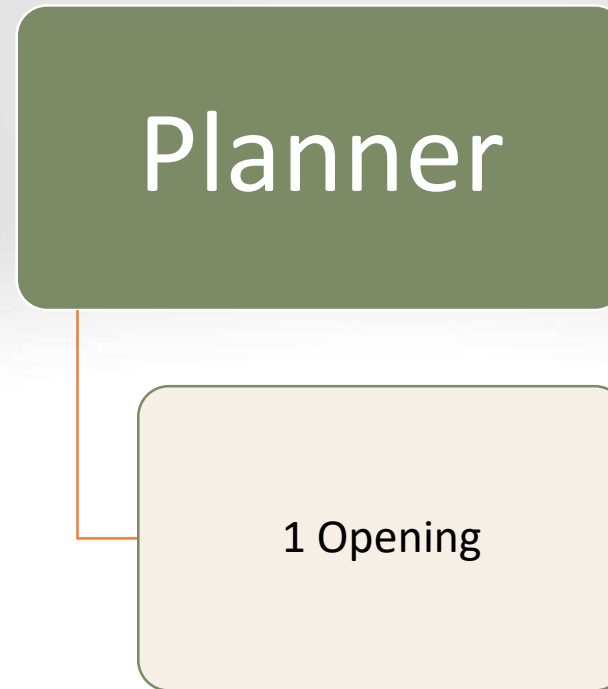
Public Works



Public Works



Engineering/Community Development

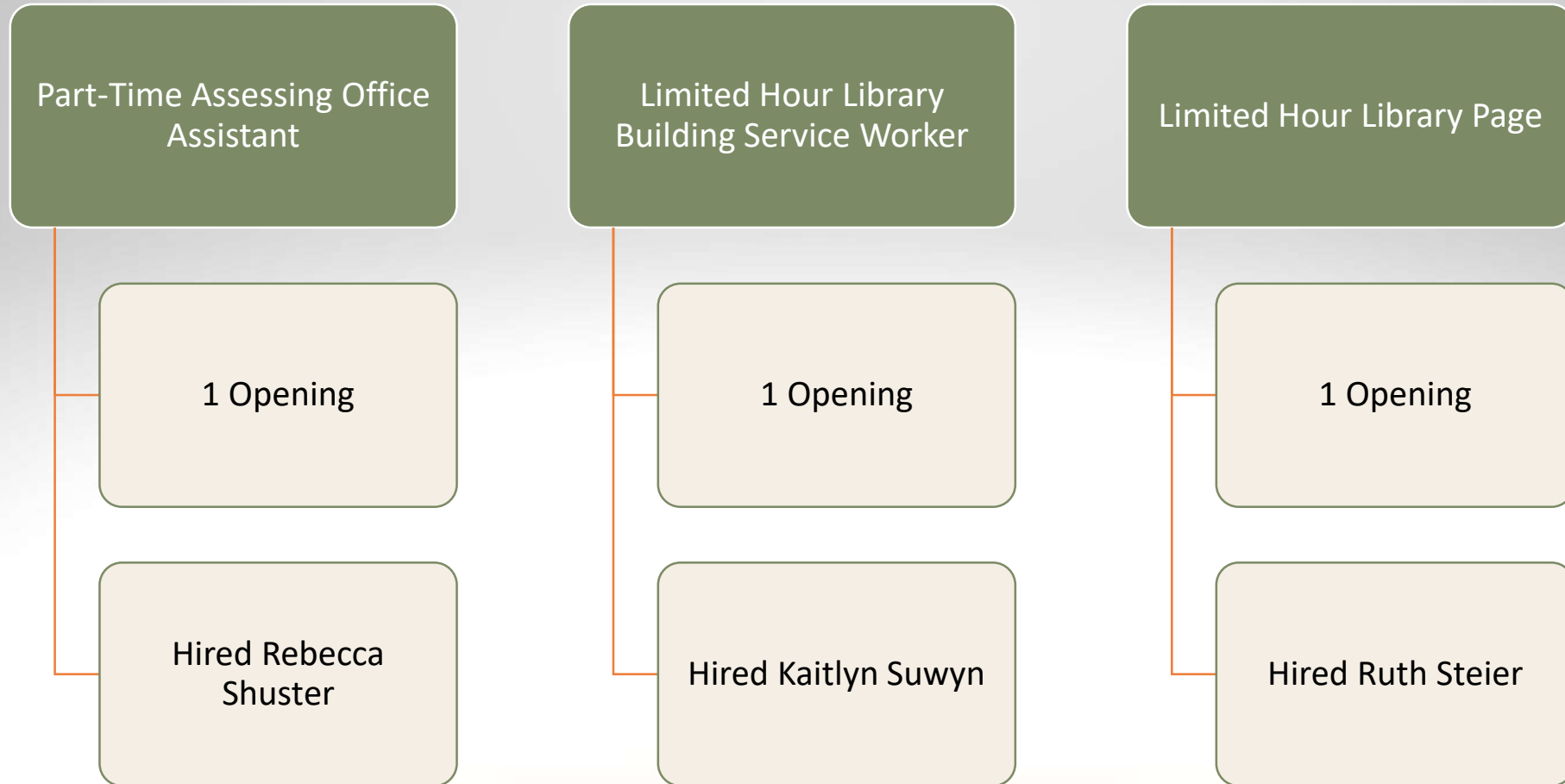


Motor Vehicle/Museum

Section 3. Item C.



Library/Assessing



Marketing

Marketing & Events Coordinator

1 Opening (Internal)

Hired Maci Wehri



Questions?

Req #	Position	Date opened:	Date closed:	# of days position is/was open:	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
534	Police Officer (Lateral or Entry Level) (5 Openings)	3/3/2026	8/6/2026	156	36	14	9	12	1	Rehired Tyler Hopper - 1 - Background
598	Police Officer (Lateral or Entry Level) (4 Openings)	9/23/2026	10/7/2026	14	10	4	1	5		Interview Stage
605	Patrol Sergeant (Internal Only)	10/12/2026	11/2/2026	21						
580	Public Safety Telecommunicator I (3 Openings)	7/28/2026	8/25/2026	28	21	12	2	7	1	2 - Background Stage
584	Public Safety Telecommunicator II (INTERNAL ONLY)	8/3/2026	8/31/2026	28	4	0	0	4	0	Pormoted Michael Heiser
604	Records Clerk	10/13/2026	11/3/2026	21						
549	Fire Fighter/Paramedic	4/23/2026	9/4/2026	134	2	0	0	2	0	Kelsie Maher PT ot FT
591	Administrative Assistant - Fire Department	8/19/2026	8/24/2026	5	31	17	1	13	0	Hired Shanna Tillen
593	Part-Time Assessing Office Assistant	8/25/2026	9/4/2026	10	9	3	0	6	0	Hired Rebecca Shuster
597	Buildings Service Worker - Public Works	9/16/2026	9/23/2026	7	14	3	2	9	0	Background Stage
573	Public Works Director	6/26/2026	7/24/2026	28	13	5	0	8	0	Hired Robert Clemow
545	Street Maintenance Operator (2 Openings)	4/13/2026	8/6/2026	115	31	5	10	16	0	Hired David Meredith
600	Street Maintenance Operator (2 Openings)	10/7/2026	10/28/2026	21						
594	Solid Waste Operator (3 Openings)	9/16/2026	9/30/2026	14	11				1	2 - Background, 1 - Declined Offer
601	Utility Operator	10/1/2026	10/15/2026	14						
588	Limited Hour Library Building Service Worker	8/13/2026	8/28/2026	15	3	0	0	3	0	Hired Kaitlyn Suwyn
589	Limited Hour Library Page	8/13/2026	8/28/2026	15	28	21	2	5	0	Hired Ruth Steier
592	Title and Registration Technician	8/21/2026	8/27/2026	6	8	0	1	7	0	Hired Courtney Smith
595	Museum Gift Shop Coordinator	9/1/2026	9/22/2026	21	26	21	1	4	0	Hired Samantha Ficek
596	Marketing and Events Coordinator (INTERNAL ONLY)	8/31/2026	9/11/2026	11	1	0	0	1		Hired Maci Wehri

Administration

October 20, 2026

City Commissioners:

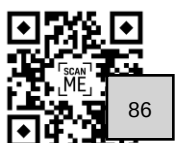
Right of Way Snow Removal Services

On September 15, 2026 we posted a Request for Proposal for snow removal services. We had an open discussion meeting on September 30 to answer any questions or concerns prior to the proposal opening on Oct 7, 2026.

On Oct. 7 we had four local companies submit proposals and all were accepted as to meet the criteria written in the RFP. Please see attached proposals from Tooz Construction, Rock Solid Express, Baranko Brothers Inc and Schwartz.

With all four bids being accepted and contracts approved through our legal department we would ask the commission to approve these contracts for the 2026-2027 snow removal season.

Presented by Rob Clemow-Publics Works Director



SNOW REMOVAL AGREEMENT

2026-2027 Winter Season

This Agreement is made this _____ day of _____, 2026, by and between the City of Dickinson, a Municipal Corporation duly organized under the laws of the State of North Dakota and having a usual place of business at 3411 Public Works Boulevard, Dickinson, ND 58601, hereinafter referred to as “City,” and

Name: _____

Company Name

Address: _____

Street Address and Mailing Address

City State and Zip

Hereinafter referred to as the “Contractor.”

I. PRIMARY TERMS AND CONDITIONS

- A. **Intent:** It is the intent of City not to award a contract to any bidder who does not furnish evidence, satisfactory to City, that Contractor has the ability and experience to perform this type of work.
- B. **On-call Services:** This Agreement is for on-call right of way snow removal services (“Services”) only and shall not guarantee any minimum amount of Services requested. Contractor shall have no claim for loss of anticipated profits due to Services not being requested by City.
- C. **Entire Agreement:** This Agreement, including Exhibits A and B, the City’s 2026-27 Right of Way Snow Removal Services Request for Proposal (“RFP”), all City-issued addenda to that RFP, and Contractor’s accepted proposal, constitutes the entire integrated agreement between the parties. These documents are incorporated herein by reference. This Agreement supersedes all prior agreements and negotiations, whether written or oral, and may be modified only by a written document executed by both parties.

- C. **Entire Agreement continued:** In the event of a conflict, a later written amendment signed by both parties shall control, followed by this Agreement, the RFP as modified by its addenda, Exhibit B, and Contractor's accepted proposal. Exhibit A shall establish the accepted equipment and hourly rates. No exception in Contractor's proposal shall modify the RFP or this Agreement unless expressly accepted in a written amendment signed by both parties.
- D. **Independent Contractor:** Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of City. Contractor, and not City, shall be liable for payment of their wages, benefits, and all taxes with respect thereto, and shall comply with all applicable federal, state, and local laws, regulations, codes, rules, and ordinances with respect to (a) the hiring, employment, compensation, health, and safety of employees and (b) the environment. Contractor agrees that City shall not be liable for any loss of or damage to Contractor's materials or equipment.
- E. **Assignment and Subcontracting:** Contractor shall not assign this Agreement, any part thereof, or the right to receive compensation hereunder without City's prior written consent. No part of the Services covered by this Agreement shall be subcontracted without City's prior written approval.
- F. **Default and Remedies:** If Contractor fails to perform the Services as required by this Agreement or otherwise defaults under this Agreement, City may, in its sole discretion and in addition to any other rights at law or in equity, (1) send notice of default to Contractor and demand strict performance; (2) cancel this Agreement by notice to Contractor; or (3) cure the default without notice to Contractor and deduct the cost to cure and any direct and consequential damages from any payment due to Contractor at the time of default or coming due thereafter. If no further payments are due, Contractor shall immediately, on presentation of City's invoice, reimburse City for the cost of curing the default and such direct or consequential damages.
- G. **Miscellaneous:** No failure of City to enforce the terms of this Agreement shall constitute a waiver of any contractual right. This Agreement may only be modified by a writing signed by City and Contractor. The rights and duties arising under this Agreement shall be governed by North Dakota law. If any action is brought to enforce this Agreement, the prevailing party may recover its reasonable attorneys' fees and costs from the other party.
- H. **Severability:** If any term of this Agreement or application thereof is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the legality and enforceability of the remaining terms shall not be affected unless one or both parties would be substantially or materially prejudiced.
- I. **Equipment:** Equipment to be used in providing the Services and the accepted hourly rate for each piece of equipment are identified in Exhibit A, attached hereto.

II. LICENSE

Contractor represents and warrants that it is properly licensed by the State of North Dakota to engage in the Services identified in this Agreement.

III. INSURANCE

- A. During the term of this Agreement, Contractor shall comply with the minimum insurance provisions set forth below. The insurance shall be maintained by Contractor at its expense, and certificates thereof shall be presented to City in form and content satisfactory to City before commencement of Services. The insurance requirements are as follows:
 - i. Workers' Compensation in accordance with the laws of the State of North Dakota;
 - ii. Employer's liability in an amount not less than \$1,000,000.00;
 - iii. Comprehensive general liability with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - iv. Comprehensive liability covering all vehicles and equipment operated under this Agreement with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - v. Excess liability (umbrella) insurance with limits of at least \$2,000,000.00.
- B. City shall be named as an additional insured on all policies except Workers' Compensation.
- C. In the event Contractor fails to obtain and maintain any insurance coverage required under this Agreement, the Agreement shall be terminated.

IV. INDEMNIFICATION

- A. Contractor assumes the entire responsibility and liability for, and agrees to pay, indemnify, defend, and hold harmless City and its respective principals, agents, affiliates, directors, managers, and employees (collectively, the "Indemnified Parties") from and against any loss, expense, liability, damage, or cost (including, without limitation, judgments, attorneys' fees and costs, court costs, and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to or death of any person or on account of damage to property including, but not limited to, damage to buildings, curbs, parking blocks, islands, sidewalks, light poles, signs, landscaping, paving, including the loss of use thereof, or any other claim arising out of, in connection with, or as a consequence of the performance of, or the failure to perform, the Services by Contractor, its agents, employees, or anyone for whose acts Contractor may be liable with respect to the Services. Contractor, for itself and its agents, employees, subcontractors, and any party claiming through any of them, also waives all right of recovery, claim, action, or cause of action against the Indemnified Parties for any matters described in the preceding sentence. This indemnity shall not be limited by any limitation on amount or type of damages, compensation, or benefits payable by contract or by any federal or state law.
- B. In case of suits or claims for damages, City may withhold such portions of any payments due hereunder as may be considered necessary to cover said suits and claims until they have been settled and satisfactory evidence to that effect has been furnished to City.

- C. Contractor shall notify City of any damage caused by Contractor or its employees within twenty-four (24) hours of the occurrence. The immediate notification requirements of Section VIII.10 also apply to damage occurring during snow plowing. Contractor shall repair any documented damage once the snow has melted and the area is entirely visible.
- D. City will forward any damage claims to Contractor as they are received. Contractor shall repair any property damage as soon as possible the following spring and report its completion to City.

V. TERM OF CONTRACT

This Agreement shall be in force from the date it is accepted and signed by both parties and shall terminate at 11:59 p.m. on May 31, 2027. The on-call snow removal service season shall run from October 21, 2026, through May 31, 2027.

VI. TERMINATION

City may terminate this Agreement at any time for any reason upon submitting to Contractor written notice of its intention to terminate. Upon receipt of such notice, Contractor shall immediately cease to incur expenses pursuant to this Agreement unless otherwise directed in City's termination notice. Contractor shall promptly notify City of costs incurred to the date of termination, and City shall pay all such reasonable and supportable costs. City shall not pay any costs incurred after 11:59 p.m. on the day of issuance of the written notice. An email to the designated Contractor representative identified in Section X shall be considered written notice.

VII. PAYMENT

- A. City's liability hereunder shall be limited to amounts due Contractor for Services actually rendered.
- B. Contractor shall invoice City at 3411 Public Works Boulevard, Dickinson, ND 58601, on a per-storm basis.
- C. Upon receipt of a correct itemized invoice, payment will normally be made upon approval at a normally scheduled meeting of the City Commission, held on the first and third Tuesday of each month.
- D. City shall pay Contractor for Services in accordance with the contracted rates in Exhibit A. The rate for each piece of equipment shall include Contractor providing the equipment, operator, insurance, repairs, chains, fuel, oil, lubricants, tires, cutting edges, supervision, and all other costs related to operation of the equipment.
- E. Contractor may include a maximum of one-half (½) hour per day for completion of pre-trip inspection and warm-up of the equipment.
- F. All contract prices shall continue in effect, unchanged, throughout the duration of this Agreement.

VIII. SCOPE OF SERVICES

Contractor agrees to perform the Services set forth below to the satisfaction of City and shall conform to the highest professional or business standards.

1. Contractor shall be available any hour of the day, seven (7) days a week, including all holidays, throughout the service season identified in Section V.
2. Contractor must begin plowing the designated area within twelve (12) hours after notification is received. Contractor shall supply City with a list of contacts who will be available to receive notification.
3. Contractor will be notified by City when to begin and end plowing.
4. City will designate areas to be plowed. City may also furnish a sequence of plowing which must be adhered to unless Contractor submits and has approved a request to alter the plowing sequence.
5. Depending on the severity of the storm, the Public Works Director or their designee may direct that some or all plows focus on keeping the center of each road open. If instructed, Contractor shall maintain this method until otherwise advised.
6. Other than when directed to open and maintain single lanes, the general standard for acceptable work shall be for Contractor to plow snow to the maximum extent possible to the side of the street, leaving no windrows in intersections. Exhibit B provides supplementary operator guidelines.
7. Contractor shall extend proper courtesy to all citizens and refer them to the Public Works Department when demands are unreasonable.
8. Contractor, during the progress of work, may be required to work continuously throughout the day and/or night.
9. Contractor shall ensure that none of its operators are under the influence of alcohol or drugs. Any operator suspected of being under the influence may be required to be tested. If an operator is found to be under the influence, that operator must be removed from service immediately.
10. During the course of snow plowing, Contractor shall immediately notify City when any of the following occurs:
 - a. An injury to any person.
 - b. Damage to vehicles or property.
 - c. A breakdown of equipment.
 - d. A street cannot be plowed, reporting the reason or reasons.
 - e. A zone or route has been completed.
 - f. A member of the public has a complaint that cannot be resolved.

11. Any Contractor found in violation of the immediate notification requirements in Section VIII.10 shall be subject to immediate dismissal from service under this Agreement.
12. In the event of breakdowns, Contractor must immediately notify the Public Works Director or their designee. Equipment down over fifteen (15) minutes will be removed from the clock and will receive credit only for hours worked.
13. All work in fulfillment of City's snow removal policy shall be performed to the approval of the Public Works Director or their designee. The Public Works Director or their designee shall evaluate the following criteria in determining whether Services have been performed to an acceptable level:
 - a. All streets shall be cleaned to their full paved width and all intersections shall be cleaned.
 - b. Streets shall generally be plowed from the center to the curb or edge of pavement.
 - c. Snow from intersections shall be plowed parallel to the curbs so that no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.
 - d. Plowing shall be at a speed that is just sufficient to move the snow, not at a speed which is unsafe or excessive.
 - e. Plow equipment shall not turn around in private driveways.
 - f. Blocked Streets - If parked cars or other obstructions block a street, every effort shall be made to attempt to bypass the blockage. If unable to bypass the blockage, Contractor shall immediately notify City. If the blockage can be removed within a reasonable time, Contractor will be expected to then plow the street.
 - g. Contractor shall exercise due caution when plowing areas that were chip sealed the previous season.
 - h. Snow shall not be piled so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City.
 - i. Snow shall not be piled so as to obstruct a driver's view of traffic at intersections.
 - j. Contractor's operators shall familiarize themselves with the standards and provisions of the City of Dickinson Winter Operations Plan, which will be discussed at the required Winter Operations meeting.
 - k. Contractor shall carry a City-provided AVL unit that must be plugged into a 12V auxiliary power outlet at all times during City snow removal operations.
 - l. Contractor shall take all necessary precautions for the safety and prevention of damage, injury, or loss.
 - m. Contractor shall be responsible for the maintenance of practicable convenience to traffic and shall take all precautions for property in or about the work. The convenience of the general public shall be provided for in an adequate and satisfactory manner.

14. Contractor and its employees shall attend the required Winter Operations meeting at the Public Works Facility, 3411 Public Works Boulevard, Dickinson, ND 58601. City shall provide the meeting date and time to accepted proposers.

IX. EQUIPMENT

- A. Contractor assumes all responsibility for the maintenance and repair of equipment used in performance of this Agreement, including operators, insurance, repairs, chains, fuel, oil, lubricants, tires, cutting edges, supervision, and all other costs related to operation of the equipment.
- B. All equipment must be in good working condition, prepared for work, and have chains available for use if needed and as determined by the Public Works Director or their designee.
- C. City may, at its election, under certain emergency conditions as determined by City, furnish Contractor with fuel, oil, windshield wiper blades, and cutting edges, and will deduct the same from the final bill due Contractor at City's cost plus ten (10) percent for overhead. City must approve these requests in advance.
- D. All equipment must be equipped with adequate warning and flashing lights to ensure the vehicle conforms to North Dakota Century Code.
- E. City reserves the right to inspect all equipment before it is engaged in provision of Services and at any time during Contractor's performance. Any equipment judged by the Public Works Director or their designee to be inadequate to perform properly will be disallowed or removed from service.
- F. All plows must be reversible, with the exception of loader buckets.
- G. Equipment used for City snow removal operations shall have an operable 12V auxiliary power outlet for the City-provided AVL unit required by Section VIII.13.k.

X. NOTICE AND DESIGNATED CONTACTS

This information sheet provides a single source for routine and emergency communication between Contractor and City. Contractor shall notify City of any change in notification phone numbers or email addresses. Contractor shall identify contacts available to receive City notifications throughout the service season.

CONTRACTOR

General Contact and Designated Representative for Written Notices

Name: _____ Title: _____
Phone: _____ Cell: _____
Email: _____

Accounts Receivable

Name: _____ Title: _____
Phone: _____ Cell: _____
Email: _____

Primary Supervisory Contact

Name: _____ Title: _____
Phone: _____ Cell: _____
Email: _____

Additional Contact

Name: _____ Title: _____
Phone: _____ Cell: _____
Email: _____

Additional Contact

Name: _____ Title: _____
Phone: _____ Cell: _____
Email: _____

X. NOTICE AND DESIGNATED CONTACTS CONTINUED

CITY OF DICKINSON

General Contact

Name: Kristopher Keller Title: Interim Public Works Director

Phone: 701-456-7979 Cell: _____

Email: _____

Accounts Payable

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Primary Supervisory Contact for Snow Operations

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

City mailing address: 3411 Public Works Boulevard, Dickinson, ND 58601.

The Public Works Director or their designee shall exercise the direction and approval authority assigned to that position under this Agreement.

IN WITNESS WHEREOF, the parties below certify that they are authorized to enter into this Agreement. By their signatures they agree to all terms of this Agreement.

For the Contractor:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

For the City:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

EXHIBIT A
Equipment and Contracted Hourly Rates



PUBLIC WORKS

Company Officer : Glenn Baranko

Title : President

Date : October 7th , 2026

Signature :

PROPOSAL COVER SHEET

COMPANY NAME Baranko Brothers, Inc.ADDRESS PO Box 820 3048 HWY 22 N, Dickinson ND 58602CONTACT NAME Cody IdsoPHONE 701-483-5868

The above-mentioned company hereby proposes to provide Snow Removal services to the City of Dickinson, as follows:

Equipment Type	Moldboard Width	Hourly Rate
CAT 160 / JD 872	16'	\$275.00
Snow Plow, Wing , Pusher		\$25.00
Tire Chains Per Pair		\$12.00
Komatsu 380 Loader		\$200.00
Komatsu 430 Loader		\$220.00
Komatsu 470 Loader		\$240.00
CAT 246-299 Skidsteer		\$170.00



EXHIBIT B**General Guidelines for Snow Plow Operators**

These guidelines supplement Section VIII and the City of Dickinson Winter Operations Plan discussed at the required meeting. City directions under Section VIII govern assigned areas, plowing sequence, and temporary single-lane operations. In the event of a conflict, Section I.C governs.

1. Perform a pre-trip inspection every day.
2. Clean your equipment at the end of each day, including salt and sand, windows, and cab interior.
3. Always use your strobe light and all head, tail, and work lights.
4. When plowing snow to both curbs, plow one-half of the street to each side.
5. Windrow snow close to the curb, but do not allow snow to fall on the curb.
6. If there is a boulevard between the curb and sidewalk, plow snow onto the boulevard within the public right of way.
7. Square the plow at driveways to leave as little snow as possible, no more than six (6) inches high, in the driveway.
 - a. If a driveway is multiple lanes wide, keep at least one lane as clear as possible without wasting time.
 - b. Under normal circumstances, do not back up to remove more snow from the driveway.
8. If you come to a section of street two hundred (200) or more feet long that has a maximum of two (2) driveways on one side and several driveways on the other, plow the entire street to the side with fewer driveways and clean the driveways.
9. Do not drive or push snow on private property.
10. When plowing bridges, do not push snow over the edge onto roads below.
11. When plowing the first street of an intersection, carry as much snow through the intersection as possible. When plowing the cross street, complete the intersection cleanup. Do not leave windrows in the completed intersection.
12. Snow from intersections shall be plowed parallel to the curbs so no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.

EXHIBIT B**General Guidelines for Snow Plow Operators**

13. Do not push snow onto the body of vehicles. Keep the amount of snow against the wheels to a minimum.
14. If a street is very narrow after plowing due to vehicles parked on both sides, try to carry snow beyond the parked vehicles and deposit it where it will not hinder traffic.
15. Beware of manholes and water valves that project above the pavement. If you hit one, make sure the cover is in place and immediately report the incident to the Public Works Department.
16. Do not push or tow vehicles without your supervisor's permission. You and your employer are responsible for any damages you cause.
17. Do not take time trying to clean the street to bare pavement. Remove as much packed snow as possible without slowing down the operation.
18. Be safe.
 - a. Watch your speed.
 - b. Watch for obstacles, including vehicles, pedestrians, and upset citizens.
 - c. Drive defensively. Be tolerant and patient with other drivers and pedestrians.
 - d. Get plenty of rest. If you need a break, ask your supervisor. If you are too tired to continue, notify your supervisor and stop operating until adequately rested.
19. Keep the City-provided AVL unit plugged into the equipment's 12V auxiliary power outlet at all times during City snow removal operations.
20. Do not pile snow so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City. Do not obstruct a driver's view of traffic at intersections.
21. Immediately report injuries, vehicle or property damage, equipment breakdowns, streets that cannot be plowed, completed zones or routes, and unresolved public complaints to City as required by Section VIII.10.

SNOW REMOVAL AGREEMENT

2026-2027 Winter Season

This Agreement is made this _____ day of _____, 2026, by and between the City of Dickinson, a Municipal Corporation duly organized under the laws of the State of North Dakota and having a usual place of business at 3411 Public Works Boulevard, Dickinson, ND 58601, hereinafter referred to as “City,” and

Name: _____

Company Name

Address: _____

Street Address and Mailing Address

City State and Zip

Hereinafter referred to as the “Contractor.”

I. PRIMARY TERMS AND CONDITIONS

- A. **Intent:** It is the intent of City not to award a contract to any bidder who does not furnish evidence, satisfactory to City, that Contractor has the ability and experience to perform this type of work.
- B. **On-call Services:** This Agreement is for on-call right of way snow removal services (“Services”) only and shall not guarantee any minimum amount of Services requested. Contractor shall have no claim for loss of anticipated profits due to Services not being requested by City.
- C. **Entire Agreement:** This Agreement, including Exhibits A and B, the City’s 2026-27 Right of Way Snow Removal Services Request for Proposal (“RFP”), all City-issued addenda to that RFP, and Contractor’s accepted proposal, constitutes the entire integrated agreement between the parties. These documents are incorporated herein by reference. This Agreement supersedes all prior agreements and negotiations, whether written or oral, and may be modified only by a written document executed by both parties.

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- D. **Independent Contractor:** Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of City. Contractor, and not City, shall be liable for payment of their wages, benefits, and all taxes with respect thereto, and shall comply with all applicable federal, state, and local laws, regulations, codes, rules, and ordinances with respect to (a) the hiring, employment, compensation, health, and safety of employees and (b) the environment. Contractor agrees that City shall not be liable for any loss of or damage to Contractor's materials or equipment.
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- H. **Severability:** If any term of this Agreement or application thereof is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the legality and enforceability of the remaining terms shall not be affected unless one or both parties would be substantially or materially prejudiced.
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II. LICENSE

Contractor represents and warrants that it is properly licensed by the State of North Dakota to engage in the Services identified in this Agreement.

III. INSURANCE

- A. During the term of this Agreement, Contractor shall comply with the minimum insurance provisions set forth below. The insurance shall be maintained by Contractor at its expense, and certificates thereof shall be presented to City in form and content satisfactory to City before commencement of Services. The insurance requirements are as follows:
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 - iii. Comprehensive general liability with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - iv. Comprehensive liability covering all vehicles and equipment operated under this Agreement with limits of at least \$1,000,000.00 combined single limit each occurrence;
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IV. INDEMNIFICATION

- A. Contractor assumes the entire responsibility and liability for, and agrees to pay, indemnify, defend, and hold harmless City and its respective principals, agents, affiliates, directors, managers, and employees (collectively, the "Indemnified Parties") from and against any loss, expense, liability, damage, or cost (including, without limitation, judgments, attorneys' fees and costs, court costs, and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to or death of any person or on account of damage to property including, but not limited to, damage to buildings, curbs, parking blocks, islands, sidewalks, light poles, signs, landscaping, paving, including the loss of use thereof, or any other claim arising out of, in connection with, or as a consequence of the performance of, or the failure to perform, the Services by Contractor, its agents, employees, or anyone for whose acts Contractor may be liable with respect to the Services. Contractor, for itself and its agents, employees, subcontractors, and any party claiming through any of them, also waives all right of recovery, claim, action, or cause of action against the Indemnified Parties for any matters described in the preceding sentence. This indemnity shall not be limited by any limitation on amount or type of damages, compensation, or benefits payable by contract or by any federal or state law.
- B. In case of suits or claims for damages, City may withhold such portions of any payments due hereunder as may be considered necessary to cover said suits and claims until they have been settled and satisfactory evidence to that effect has been furnished to City.

- C. Contractor shall notify City of any damage caused by Contractor or its employees within twenty-four (24) hours of the occurrence. The immediate notification requirements of Section VIII.10 also apply to damage occurring during snow plowing. Contractor shall repair any documented damage once the snow has melted and the area is entirely visible.
- D. City will forward any damage claims to Contractor as they are received. Contractor shall repair any property damage as soon as possible the following spring and report its completion to City.

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This Agreement shall be in force from the date it is accepted and signed by both parties and shall terminate at 11:59 p.m. on May 31, 2027. The on-call snow removal service season shall run from October 21, 2026, through May 31, 2027.

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City may terminate this Agreement at any time for any reason upon submitting to Contractor written notice of its intention to terminate. Upon receipt of such notice, Contractor shall immediately cease to incur expenses pursuant to this Agreement unless otherwise directed in City's termination notice. Contractor shall promptly notify City of costs incurred to the date of termination, and City shall pay all such reasonable and supportable costs. City shall not pay any costs incurred after 11:59 p.m. on the day of issuance of the written notice. An email to the designated Contractor representative identified in Section X shall be considered written notice.

VII. PAYMENT

- A. City's liability hereunder shall be limited to amounts due Contractor for Services actually rendered.
- B. Contractor shall invoice City at 3411 Public Works Boulevard, Dickinson, ND 58601, on a per-storm basis.
- C. Upon receipt of a correct itemized invoice, payment will normally be made upon approval at a normally scheduled meeting of the City Commission, held on the first and third Tuesday of each month.
- D. City shall pay Contractor for Services in accordance with the contracted rates in Exhibit A. The rate for each piece of equipment shall include Contractor providing the equipment, operator, insurance, repairs, chains, fuel, oil, lubricants, tires, cutting edges, supervision, and all other costs related to operation of the equipment.
- E. Contractor may include a maximum of one-half (½) hour per day for completion of pre-trip inspection and warm-up of the equipment.
- F. All contract prices shall continue in effect, unchanged, throughout the duration of this Agreement.

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Contractor agrees to perform the Services set forth below to the satisfaction of City and shall conform to the highest professional or business standards.

1. Contractor shall be available any hour of the day, seven (7) days a week, including all holidays, throughout the service season identified in Section V.
2. Contractor must begin plowing the designated area within twelve (12) hours after notification is received. Contractor shall supply City with a list of contacts who will be available to receive notification.
3. Contractor will be notified by City when to begin and end plowing.
4. City will designate areas to be plowed. City may also furnish a sequence of plowing which must be adhered to unless Contractor submits and has approved a request to alter the plowing sequence.
5. Depending on the severity of the storm, the Public Works Director or their designee may direct that some or all plows focus on keeping the center of each road open. If instructed, Contractor shall maintain this method until otherwise advised.
6. Other than when directed to open and maintain single lanes, the general standard for acceptable work shall be for Contractor to plow snow to the maximum extent possible to the side of the street, leaving no windrows in intersections. Exhibit B provides supplementary operator guidelines.
7. Contractor shall extend proper courtesy to all citizens and refer them to the Public Works Department when demands are unreasonable.
8. Contractor, during the progress of work, may be required to work continuously throughout the day and/or night.
9. Contractor shall ensure that none of its operators are under the influence of alcohol or drugs. Any operator suspected of being under the influence may be required to be tested. If an operator is found to be under the influence, that operator must be removed from service immediately.
10. During the course of snow plowing, Contractor shall immediately notify City when any of the following occurs:
 - a. An injury to any person.
 - b. Damage to vehicles or property.
 - c. A breakdown of equipment.
 - d. A street cannot be plowed, reporting the reason or reasons.
 - e. A zone or route has been completed.
 - f. A member of the public has a complaint that cannot be resolved.

11. Any Contractor found in violation of the immediate notification requirements in Section VIII.10 shall be subject to immediate dismissal from service under this Agreement.
12. In the event of breakdowns, Contractor must immediately notify the Public Works Director or their designee. Equipment down over fifteen (15) minutes will be removed from the clock and will receive credit only for hours worked.
13. All work in fulfillment of City's snow removal policy shall be performed to the approval of the Public Works Director or their designee. The Public Works Director or their designee shall evaluate the following criteria in determining whether Services have been performed to an acceptable level:
 - a. All streets shall be cleaned to their full paved width and all intersections shall be cleaned.
 - b. Streets shall generally be plowed from the center to the curb or edge of pavement.
 - c. Snow from intersections shall be plowed parallel to the curbs so that no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.
 - d. Plowing shall be at a speed that is just sufficient to move the snow, not at a speed which is unsafe or excessive.
 - e. Plow equipment shall not turn around in private driveways.
 - f. Blocked Streets - If parked cars or other obstructions block a street, every effort shall be made to attempt to bypass the blockage. If unable to bypass the blockage, Contractor shall immediately notify City. If the blockage can be removed within a reasonable time, Contractor will be expected to then plow the street.
 - g. Contractor shall exercise due caution when plowing areas that were chip sealed the previous season.
 - h. Snow shall not be piled so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City.
 - i. Snow shall not be piled so as to obstruct a driver's view of traffic at intersections.
 - j. Contractor's operators shall familiarize themselves with the standards and provisions of the City of Dickinson Winter Operations Plan, which will be discussed at the required Winter Operations meeting.
 - k. Contractor shall carry a City-provided AVL unit that must be plugged into a 12V auxiliary power outlet at all times during City snow removal operations.
 - l. Contractor shall take all necessary precautions for the safety and prevention of damage, injury, or loss.
 - m. Contractor shall be responsible for the maintenance of practicable convenience to traffic and shall take all precautions for property in or about the work. The convenience of the general public shall be provided for in an adequate and satisfactory manner.

14. Contractor and its employees shall attend the required Winter Operations meeting at the Public Works Facility, 3411 Public Works Boulevard, Dickinson, ND 58601. City shall provide the meeting date and time to accepted proposers.

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- A. Contractor assumes all responsibility for the maintenance and repair of equipment used in performance of this Agreement, including operators, insurance, repairs, chains, fuel, oil, lubricants, tires, cutting edges, supervision, and all other costs related to operation of the equipment.
- B. All equipment must be in good working condition, prepared for work, and have chains available for use if needed and as determined by the Public Works Director or their designee.
- C. City may, at its election, under certain emergency conditions as determined by City, furnish Contractor with fuel, oil, windshield wiper blades, and cutting edges, and will deduct the same from the final bill due Contractor at City's cost plus ten (10) percent for overhead. City must approve these requests in advance.
- D. All equipment must be equipped with adequate warning and flashing lights to ensure the vehicle conforms to North Dakota Century Code.
- E. City reserves the right to inspect all equipment before it is engaged in provision of Services and at any time during Contractor's performance. Any equipment judged by the Public Works Director or their designee to be inadequate to perform properly will be disallowed or removed from service.
- F. All plows must be reversible, with the exception of loader buckets.
- G. Equipment used for City snow removal operations shall have an operable 12V auxiliary power outlet for the City-provided AVL unit required by Section VIII.13.k.

X. NOTICE AND DESIGNATED CONTACTS

This information sheet provides a single source for routine and emergency communication between Contractor and City. Contractor shall notify City of any change in notification phone numbers or email addresses. Contractor shall identify contacts available to receive City notifications throughout the service season.

CONTRACTOR

General Contact and Designated Representative for Written Notices

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Accounts Receivable

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Primary Supervisory Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Additional Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Additional Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

X. NOTICE AND DESIGNATED CONTACTS CONTINUED

CITY OF DICKINSON

General Contact

Name: Kristopher Keller Title: Interim Public Works Director

Phone: 701-456-7979 Cell: _____

Email: _____

Accounts Payable

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Primary Supervisory Contact for Snow Operations

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

City mailing address: 3411 Public Works Boulevard, Dickinson, ND 58601.

The Public Works Director or their designee shall exercise the direction and approval authority assigned to that position under this Agreement.

IN WITNESS WHEREOF, the parties below certify that they are authorized to enter into this Agreement. By their signatures they agree to all terms of this Agreement.

For the Contractor:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

For the City:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

EXHIBIT A
Equipment and Contracted Hourly Rates

EDWARD H. SCHWARTZ CONSTRUCTION

2026–2027 CITY OF DICKINSON WINTER SNOW RATES

Rates effective October 7, 2026 • Valid through June 30, 2027

EQUIPMENT & HOURLY RATES

Equipment	Description	Hourly Rate	Available
LOADER 1	280 to 320 Komatsu loaders	\$188.00	2
LOADER 2	380 to 470 Komatsu loaders	\$275.50	4
SNOW BLOWER	Komatsu loader with blower attachment	\$333.00	2
BLADE	CAT motorgraders – 14 ft moldboard width	\$253.00	3
PICKUP	Pickups / trailers – hourly	\$150.00	10
PLOW PICKUP	Pickup with plow and sander	\$180.00	3
PLOW TRUCK	End dump with plow	\$219.00	3
DUMP TRAILER	Pull-behind dump trailer	\$163.00	1
TRANSPORT	With lowboy	\$225.00	2
TRUCKING	Side dump to haul out snow	\$200.00	6
SKIDSTEER	Skidsteer	\$150.50	6
TORO	Toro GrandStand Multi Force stand-behind	\$120.00	1
LOADER W/BLOWER	MT55 Bobcat with blower	\$131.00	1
SNOW BLOWER	Walk-behind snow blower	\$110.00	6
BLOWER	Walk-behind hand blower	\$110.00	2
ATTACHMENTS	Alternate attachments on equipment – add per hour	\$20.00	—

LABOR RATES

Classification	Description	Hourly Rate
LABOR RATE	Laborers / Operators	\$90.00
LABOR RATE	Foreman	\$105.00

MATERIAL RATES

Material	Unit / Description	Rate
SAND	Washed sand – per ton	\$20.00
SAND / SALT	Sand / salt mix – per cubic yard	\$69.00
SALT	Per pound	\$0.30
DE-ICER	Ice melt – per pound	\$1.10

*The above rates are hourly except where noted otherwise in description.

EHSC Signature: Jodi Olsonawski

Printed: Jodi Olsonawski

Title: Secretary of Corporation

Date: 10/08/2026

The Earth Moves with Schwartz Construction

EXHIBIT B**General Guidelines for Snow Plow Operators**

These guidelines supplement Section VIII and the City of Dickinson Winter Operations Plan discussed at the required meeting. City directions under Section VIII govern assigned areas, plowing sequence, and temporary single-lane operations. In the event of a conflict, Section I.C governs.

1. Perform a pre-trip inspection every day.
2. Clean your equipment at the end of each day, including salt and sand, windows, and cab interior.
3. Always use your strobe light and all head, tail, and work lights.
4. When plowing snow to both curbs, plow one-half of the street to each side.
5. Windrow snow close to the curb, but do not allow snow to fall on the curb.
6. If there is a boulevard between the curb and sidewalk, plow snow onto the boulevard within the public right of way.
7. Square the plow at driveways to leave as little snow as possible, no more than six (6) inches high, in the driveway.
 - a. If a driveway is multiple lanes wide, keep at least one lane as clear as possible without wasting time.
 - b. Under normal circumstances, do not back up to remove more snow from the driveway.
8. If you come to a section of street two hundred (200) or more feet long that has a maximum of two (2) driveways on one side and several driveways on the other, plow the entire street to the side with fewer driveways and clean the driveways.
9. Do not drive or push snow on private property.
10. When plowing bridges, do not push snow over the edge onto roads below.
11. When plowing the first street of an intersection, carry as much snow through the intersection as possible. When plowing the cross street, complete the intersection cleanup. Do not leave windrows in the completed intersection.
12. Snow from intersections shall be plowed parallel to the curbs so no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.

EXHIBIT B**General Guidelines for Snow Plow Operators**

13. Do not push snow onto the body of vehicles. Keep the amount of snow against the wheels to a minimum.
14. If a street is very narrow after plowing due to vehicles parked on both sides, try to carry snow beyond the parked vehicles and deposit it where it will not hinder traffic.
15. Beware of manholes and water valves that project above the pavement. If you hit one, make sure the cover is in place and immediately report the incident to the Public Works Department.
16. Do not push or tow vehicles without your supervisor's permission. You and your employer are responsible for any damages you cause.
17. Do not take time trying to clean the street to bare pavement. Remove as much packed snow as possible without slowing down the operation.
18. Be safe.
 - a. Watch your speed.
 - b. Watch for obstacles, including vehicles, pedestrians, and upset citizens.
 - c. Drive defensively. Be tolerant and patient with other drivers and pedestrians.
 - d. Get plenty of rest. If you need a break, ask your supervisor. If you are too tired to continue, notify your supervisor and stop operating until adequately rested.
19. Keep the City-provided AVL unit plugged into the equipment's 12V auxiliary power outlet at all times during City snow removal operations.
20. Do not pile snow so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City. Do not obstruct a driver's view of traffic at intersections.
21. Immediately report injuries, vehicle or property damage, equipment breakdowns, streets that cannot be plowed, completed zones or routes, and unresolved public complaints to City as required by Section VIII.10.

SNOW REMOVAL AGREEMENT
2026-2027 Winter Season

This Agreement is made this _____ day of _____, 2026, by and between the City of Dickinson, a Municipal Corporation duly organized under the laws of the State of North Dakota and having a usual place of business at 3411 Public Works Boulevard, Dickinson, ND 58601, hereinafter referred to as “City,” and

Name: _____

Company Name

Address: _____

Street Address and Mailing Address

City State and Zip

Hereinafter referred to as the “Contractor.”

I. PRIMARY TERMS AND CONDITIONS

- A. **Intent:** It is the intent of City not to award a contract to any bidder who does not furnish evidence, satisfactory to City, that Contractor has the ability and experience to perform this type of work.
- B. **On-call Services:** This Agreement is for on-call right of way snow removal services (“Services”) only and shall not guarantee any minimum amount of Services requested. Contractor shall have no claim for loss of anticipated profits due to Services not being requested by City.
- C. **Entire Agreement:** This Agreement, including Exhibits A and B, the City’s 2026-27 Right of Way Snow Removal Services Request for Proposal (“RFP”), all City-issued addenda to that RFP, and Contractor’s accepted proposal, constitutes the entire integrated agreement between the parties. These documents are incorporated herein by reference. This Agreement supersedes all prior agreements and negotiations, whether written or oral, and may be modified only by a written document executed by both parties.

- C. **Entire Agreement continued:** In the event of a conflict, a later written amendment signed by both parties shall control, followed by this Agreement, the RFP as modified by its addenda, Exhibit B, and Contractor's accepted proposal. Exhibit A shall establish the accepted equipment and hourly rates. No exception in Contractor's proposal shall modify the RFP or this Agreement unless expressly accepted in a written amendment signed by both parties.
- D. **Independent Contractor:** Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of City. Contractor, and not City, shall be liable for payment of their wages, benefits, and all taxes with respect thereto, and shall comply with all applicable federal, state, and local laws, regulations, codes, rules, and ordinances with respect to (a) the hiring, employment, compensation, health, and safety of employees and (b) the environment. Contractor agrees that City shall not be liable for any loss of or damage to Contractor's materials or equipment.
- E. **Assignment and Subcontracting:** Contractor shall not assign this Agreement, any part thereof, or the right to receive compensation hereunder without City's prior written consent. No part of the Services covered by this Agreement shall be subcontracted without City's prior written approval.
- F. **Default and Remedies:** If Contractor fails to perform the Services as required by this Agreement or otherwise defaults under this Agreement, City may, in its sole discretion and in addition to any other rights at law or in equity, (1) send notice of default to Contractor and demand strict performance; (2) cancel this Agreement by notice to Contractor; or (3) cure the default without notice to Contractor and deduct the cost to cure and any direct and consequential damages from any payment due to Contractor at the time of default or coming due thereafter. If no further payments are due, Contractor shall immediately, on presentation of City's invoice, reimburse City for the cost of curing the default and such direct or consequential damages.
- G. **Miscellaneous:** No failure of City to enforce the terms of this Agreement shall constitute a waiver of any contractual right. This Agreement may only be modified by a writing signed by City and Contractor. The rights and duties arising under this Agreement shall be governed by North Dakota law. If any action is brought to enforce this Agreement, the prevailing party may recover its reasonable attorneys' fees and costs from the other party.
- H. **Severability:** If any term of this Agreement or application thereof is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the legality and enforceability of the remaining terms shall not be affected unless one or both parties would be substantially or materially prejudiced.
- I. **Equipment:** Equipment to be used in providing the Services and the accepted hourly rate for each piece of equipment are identified in Exhibit A, attached hereto.

II. LICENSE

Contractor represents and warrants that it is properly licensed by the State of North Dakota to engage in the Services identified in this Agreement.

III. INSURANCE

- A. During the term of this Agreement, Contractor shall comply with the minimum insurance provisions set forth below. The insurance shall be maintained by Contractor at its expense, and certificates thereof shall be presented to City in form and content satisfactory to City before commencement of Services. The insurance requirements are as follows:
 - i. Workers' Compensation in accordance with the laws of the State of North Dakota;
 - ii. Employer's liability in an amount not less than \$1,000,000.00;
 - iii. Comprehensive general liability with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - iv. Comprehensive liability covering all vehicles and equipment operated under this Agreement with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - v. Excess liability (umbrella) insurance with limits of at least \$2,000,000.00.
- B. City shall be named as an additional insured on all policies except Workers' Compensation.
- C. In the event Contractor fails to obtain and maintain any insurance coverage required under this Agreement, the Agreement shall be terminated.

IV. INDEMNIFICATION

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 Email: _____

Additional Contact

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 Phone: _____ Cell: _____
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Additional Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

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CITY OF DICKINSON

General Contact

Name: Kristopher Keller Title: Interim Public Works Director

Phone: 701-456-7979 Cell: _____

Email: _____

Accounts Payable

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Primary Supervisory Contact for Snow Operations

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

City mailing address: 3411 Public Works Boulevard, Dickinson, ND 58601.

The Public Works Director or their designee shall exercise the direction and approval authority assigned to that position under this Agreement.

IN WITNESS WHEREOF, the parties below certify that they are authorized to enter into this Agreement. By their signatures they agree to all terms of this Agreement.

For the Contractor:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

For the City:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

EXHIBIT A
Equipment and Contracted Hourly Rates

PROPOSAL COVER SHEET

COMPANY NAME Rock Solid Express
 ADDRESS 51 South 3rd Ave West Dickinson ND
 CONTACT NAME ^{1st} Dayton Getz ^{2nd} Brooke Armstrong
 PHONE 701-690-5075 701-260-7995

The above-mentioned company hereby proposes to provide Snow Removal services to the City of Dickinson, as follows:

Equipment Type	Moldboard Width	Hourly Rate
821 w/ Henke	14'	235.00 hr
924 w/ plow	14'	235.00 hr
Sem w/ sidedump		190.00 hr
Dump trucks		165.00 hr



Oct 6, 2026



EXHIBIT B**General Guidelines for Snow Plow Operators**

These guidelines supplement Section VIII and the City of Dickinson Winter Operations Plan discussed at the required meeting. City directions under Section VIII govern assigned areas, plowing sequence, and temporary single-lane operations. In the event of a conflict, Section I.C governs.

1. Perform a pre-trip inspection every day.
2. Clean your equipment at the end of each day, including salt and sand, windows, and cab interior.
3. Always use your strobe light and all head, tail, and work lights.
4. When plowing snow to both curbs, plow one-half of the street to each side.
5. Windrow snow close to the curb, but do not allow snow to fall on the curb.
6. If there is a boulevard between the curb and sidewalk, plow snow onto the boulevard within the public right of way.
7. Square the plow at driveways to leave as little snow as possible, no more than six (6) inches high, in the driveway.
 - a. If a driveway is multiple lanes wide, keep at least one lane as clear as possible without wasting time.
 - b. Under normal circumstances, do not back up to remove more snow from the driveway.
8. If you come to a section of street two hundred (200) or more feet long that has a maximum of two (2) driveways on one side and several driveways on the other, plow the entire street to the side with fewer driveways and clean the driveways.
9. Do not drive or push snow on private property.
10. When plowing bridges, do not push snow over the edge onto roads below.
11. When plowing the first street of an intersection, carry as much snow through the intersection as possible. When plowing the cross street, complete the intersection cleanup. Do not leave windrows in the completed intersection.
12. Snow from intersections shall be plowed parallel to the curbs so no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.

EXHIBIT B**General Guidelines for Snow Plow Operators**

13. Do not push snow onto the body of vehicles. Keep the amount of snow against the wheels to a minimum.
14. If a street is very narrow after plowing due to vehicles parked on both sides, try to carry snow beyond the parked vehicles and deposit it where it will not hinder traffic.
15. Beware of manholes and water valves that project above the pavement. If you hit one, make sure the cover is in place and immediately report the incident to the Public Works Department.
16. Do not push or tow vehicles without your supervisor's permission. You and your employer are responsible for any damages you cause.
17. Do not take time trying to clean the street to bare pavement. Remove as much packed snow as possible without slowing down the operation.
18. Be safe.
 - a. Watch your speed.
 - b. Watch for obstacles, including vehicles, pedestrians, and upset citizens.
 - c. Drive defensively. Be tolerant and patient with other drivers and pedestrians.
 - d. Get plenty of rest. If you need a break, ask your supervisor. If you are too tired to continue, notify your supervisor and stop operating until adequately rested.
19. Keep the City-provided AVL unit plugged into the equipment's 12V auxiliary power outlet at all times during City snow removal operations.
20. Do not pile snow so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City. Do not obstruct a driver's view of traffic at intersections.
21. Immediately report injuries, vehicle or property damage, equipment breakdowns, streets that cannot be plowed, completed zones or routes, and unresolved public complaints to City as required by Section VIII.10.

SNOW REMOVAL AGREEMENT

2026-2027 Winter Season

This Agreement is made this _____ day of _____, 2026, by and between the City of Dickinson, a Municipal Corporation duly organized under the laws of the State of North Dakota and having a usual place of business at 3411 Public Works Boulevard, Dickinson, ND 58601, hereinafter referred to as “City,” and

Name: _____

Company Name

Address: _____

Street Address and Mailing Address

City State and Zip

Hereinafter referred to as the “Contractor.”

I. PRIMARY TERMS AND CONDITIONS

- A. **Intent:** It is the intent of City not to award a contract to any bidder who does not furnish evidence, satisfactory to City, that Contractor has the ability and experience to perform this type of work.

- B. **On-call Services:** This Agreement is for on-call right of way snow removal services (“Services”) only and shall not guarantee any minimum amount of Services requested. Contractor shall have no claim for loss of anticipated profits due to Services not being requested by City.

- C. **Entire Agreement:** This Agreement, including Exhibits A and B, the City’s 2026-27 Right of Way Snow Removal Services Request for Proposal (“RFP”), all City-issued addenda to that RFP, and Contractor’s accepted proposal, constitutes the entire integrated agreement between the parties. These documents are incorporated herein by reference. This Agreement supersedes all prior agreements and negotiations, whether written or oral, and may be modified only by a written document executed by both parties.

- C. **Entire Agreement continued:** In the event of a conflict, a later written amendment signed by both parties shall control, followed by this Agreement, the RFP as modified by its addenda, Exhibit B, and Contractor's accepted proposal. Exhibit A shall establish the accepted equipment and hourly rates. No exception in Contractor's proposal shall modify the RFP or this Agreement unless expressly accepted in a written amendment signed by both parties.
- D. **Independent Contractor:** Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of City. Contractor, and not City, shall be liable for payment of their wages, benefits, and all taxes with respect thereto, and shall comply with all applicable federal, state, and local laws, regulations, codes, rules, and ordinances with respect to (a) the hiring, employment, compensation, health, and safety of employees and (b) the environment. Contractor agrees that City shall not be liable for any loss of or damage to Contractor's materials or equipment.
- E. **Assignment and Subcontracting:** Contractor shall not assign this Agreement, any part thereof, or the right to receive compensation hereunder without City's prior written consent. No part of the Services covered by this Agreement shall be subcontracted without City's prior written approval.
- F. **Default and Remedies:** If Contractor fails to perform the Services as required by this Agreement or otherwise defaults under this Agreement, City may, in its sole discretion and in addition to any other rights at law or in equity, (1) send notice of default to Contractor and demand strict performance; (2) cancel this Agreement by notice to Contractor; or (3) cure the default without notice to Contractor and deduct the cost to cure and any direct and consequential damages from any payment due to Contractor at the time of default or coming due thereafter. If no further payments are due, Contractor shall immediately, on presentation of City's invoice, reimburse City for the cost of curing the default and such direct or consequential damages.
- G. **Miscellaneous:** No failure of City to enforce the terms of this Agreement shall constitute a waiver of any contractual right. This Agreement may only be modified by a writing signed by City and Contractor. The rights and duties arising under this Agreement shall be governed by North Dakota law. If any action is brought to enforce this Agreement, the prevailing party may recover its reasonable attorneys' fees and costs from the other party.
- H. **Severability:** If any term of this Agreement or application thereof is held invalid, illegal, or unenforceable by a court of competent jurisdiction, the legality and enforceability of the remaining terms shall not be affected unless one or both parties would be substantially or materially prejudiced.
- I. **Equipment:** Equipment to be used in providing the Services and the accepted hourly rate for each piece of equipment are identified in Exhibit A, attached hereto.

II. LICENSE

Contractor represents and warrants that it is properly licensed by the State of North Dakota to engage in the Services identified in this Agreement.

III. INSURANCE

- A. During the term of this Agreement, Contractor shall comply with the minimum insurance provisions set forth below. The insurance shall be maintained by Contractor at its expense, and certificates thereof shall be presented to City in form and content satisfactory to City before commencement of Services. The insurance requirements are as follows:
 - i. Workers' Compensation in accordance with the laws of the State of North Dakota;
 - ii. Employer's liability in an amount not less than \$1,000,000.00;
 - iii. Comprehensive general liability with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - iv. Comprehensive liability covering all vehicles and equipment operated under this Agreement with limits of at least \$1,000,000.00 combined single limit each occurrence;
 - v. Excess liability (umbrella) insurance with limits of at least \$2,000,000.00.
- B. City shall be named as an additional insured on all policies except Workers' Compensation.
- C. In the event Contractor fails to obtain and maintain any insurance coverage required under this Agreement, the Agreement shall be terminated.

IV. INDEMNIFICATION

- A. Contractor assumes the entire responsibility and liability for, and agrees to pay, indemnify, defend, and hold harmless City and its respective principals, agents, affiliates, directors, managers, and employees (collectively, the "Indemnified Parties") from and against any loss, expense, liability, damage, or cost (including, without limitation, judgments, attorneys' fees and costs, court costs, and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to or death of any person or on account of damage to property including, but not limited to, damage to buildings, curbs, parking blocks, islands, sidewalks, light poles, signs, landscaping, paving, including the loss of use thereof, or any other claim arising out of, in connection with, or as a consequence of the performance of, or the failure to perform, the Services by Contractor, its agents, employees, or anyone for whose acts Contractor may be liable with respect to the Services. Contractor, for itself and its agents, employees, subcontractors, and any party claiming through any of them, also waives all right of recovery, claim, action, or cause of action against the Indemnified Parties for any matters described in the preceding sentence. This indemnity shall not be limited by any limitation on amount or type of damages, compensation, or benefits payable by contract or by any federal or state law.
- B. In case of suits or claims for damages, City may withhold such portions of any payments due hereunder as may be considered necessary to cover said suits and claims until they have been settled and satisfactory evidence to that effect has been furnished to City.

- C. Contractor shall notify City of any damage caused by Contractor or its employees within twenty-four (24) hours of the occurrence. The immediate notification requirements of Section VIII.10 also apply to damage occurring during snow plowing. Contractor shall repair any documented damage once the snow has melted and the area is entirely visible.
- D. City will forward any damage claims to Contractor as they are received. Contractor shall repair any property damage as soon as possible the following spring and report its completion to City.

V. TERM OF CONTRACT

This Agreement shall be in force from the date it is accepted and signed by both parties and shall terminate at 11:59 p.m. on May 31, 2027. The on-call snow removal service season shall run from October 21, 2026, through May 31, 2027.

VI. TERMINATION

City may terminate this Agreement at any time for any reason upon submitting to Contractor written notice of its intention to terminate. Upon receipt of such notice, Contractor shall immediately cease to incur expenses pursuant to this Agreement unless otherwise directed in City's termination notice. Contractor shall promptly notify City of costs incurred to the date of termination, and City shall pay all such reasonable and supportable costs. City shall not pay any costs incurred after 11:59 p.m. on the day of issuance of the written notice. An email to the designated Contractor representative identified in Section X shall be considered written notice.

VII. PAYMENT

- A. City's liability hereunder shall be limited to amounts due Contractor for Services actually rendered.
- B. Contractor shall invoice City at 3411 Public Works Boulevard, Dickinson, ND 58601, on a per-storm basis.
- C. Upon receipt of a correct itemized invoice, payment will normally be made upon approval at a normally scheduled meeting of the City Commission, held on the first and third Tuesday of each month.
- D. City shall pay Contractor for Services in accordance with the contracted rates in Exhibit A. The rate for each piece of equipment shall include Contractor providing the equipment, operator, insurance, repairs, chains, fuel, oil, lubricants, tires, cutting edges, supervision, and all other costs related to operation of the equipment.
- E. Contractor may include a maximum of one-half (½) hour per day for completion of pre-trip inspection and warm-up of the equipment.
- F. All contract prices shall continue in effect, unchanged, throughout the duration of this Agreement.

VIII. SCOPE OF SERVICES

Contractor agrees to perform the Services set forth below to the satisfaction of City and shall conform to the highest professional or business standards.

1. Contractor shall be available any hour of the day, seven (7) days a week, including all holidays, throughout the service season identified in Section V.
2. Contractor must begin plowing the designated area within twelve (12) hours after notification is received. Contractor shall supply City with a list of contacts who will be available to receive notification.
3. Contractor will be notified by City when to begin and end plowing.
4. City will designate areas to be plowed. City may also furnish a sequence of plowing which must be adhered to unless Contractor submits and has approved a request to alter the plowing sequence.
5. Depending on the severity of the storm, the Public Works Director or their designee may direct that some or all plows focus on keeping the center of each road open. If instructed, Contractor shall maintain this method until otherwise advised.
6. Other than when directed to open and maintain single lanes, the general standard for acceptable work shall be for Contractor to plow snow to the maximum extent possible to the side of the street, leaving no windrows in intersections. Exhibit B provides supplementary operator guidelines.
7. Contractor shall extend proper courtesy to all citizens and refer them to the Public Works Department when demands are unreasonable.
8. Contractor, during the progress of work, may be required to work continuously throughout the day and/or night.
9. Contractor shall ensure that none of its operators are under the influence of alcohol or drugs. Any operator suspected of being under the influence may be required to be tested. If an operator is found to be under the influence, that operator must be removed from service immediately.
10. During the course of snow plowing, Contractor shall immediately notify City when any of the following occurs:
 - a. An injury to any person.
 - b. Damage to vehicles or property.
 - c. A breakdown of equipment.
 - d. A street cannot be plowed, reporting the reason or reasons.
 - e. A zone or route has been completed.
 - f. A member of the public has a complaint that cannot be resolved.

11. Any Contractor found in violation of the immediate notification requirements in Section VIII.10 shall be subject to immediate dismissal from service under this Agreement.
12. In the event of breakdowns, Contractor must immediately notify the Public Works Director or their designee. Equipment down over fifteen (15) minutes will be removed from the clock and will receive credit only for hours worked.
13. All work in fulfillment of City's snow removal policy shall be performed to the approval of the Public Works Director or their designee. The Public Works Director or their designee shall evaluate the following criteria in determining whether Services have been performed to an acceptable level:
 - a. All streets shall be cleaned to their full paved width and all intersections shall be cleaned.
 - b. Streets shall generally be plowed from the center to the curb or edge of pavement.
 - c. Snow from intersections shall be plowed parallel to the curbs so that no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.
 - d. Plowing shall be at a speed that is just sufficient to move the snow, not at a speed which is unsafe or excessive.
 - e. Plow equipment shall not turn around in private driveways.
 - f. Blocked Streets - If parked cars or other obstructions block a street, every effort shall be made to attempt to bypass the blockage. If unable to bypass the blockage, Contractor shall immediately notify City. If the blockage can be removed within a reasonable time, Contractor will be expected to then plow the street.
 - g. Contractor shall exercise due caution when plowing areas that were chip sealed the previous season.
 - h. Snow shall not be piled so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City.
 - i. Snow shall not be piled so as to obstruct a driver's view of traffic at intersections.
 - j. Contractor's operators shall familiarize themselves with the standards and provisions of the City of Dickinson Winter Operations Plan, which will be discussed at the required Winter Operations meeting.
 - k. Contractor shall carry a City-provided AVL unit that must be plugged into a 12V auxiliary power outlet at all times during City snow removal operations.
 - l. Contractor shall take all necessary precautions for the safety and prevention of damage, injury, or loss.
 - m. Contractor shall be responsible for the maintenance of practicable convenience to traffic and shall take all precautions for property in or about the work. The convenience of the general public shall be provided for in an adequate and satisfactory manner.

14. Contractor and its employees shall attend the required Winter Operations meeting at the Public Works Facility, 3411 Public Works Boulevard, Dickinson, ND 58601. City shall provide the meeting date and time to accepted proposers.

IX. EQUIPMENT

- A. Contractor assumes all responsibility for the maintenance and repair of equipment used in performance of this Agreement, including operators, insurance, repairs, chains, fuel, oil, lubricants, tires, cutting edges, supervision, and all other costs related to operation of the equipment.
- B. All equipment must be in good working condition, prepared for work, and have chains available for use if needed and as determined by the Public Works Director or their designee.
- C. City may, at its election, under certain emergency conditions as determined by City, furnish Contractor with fuel, oil, windshield wiper blades, and cutting edges, and will deduct the same from the final bill due Contractor at City's cost plus ten (10) percent for overhead. City must approve these requests in advance.
- D. All equipment must be equipped with adequate warning and flashing lights to ensure the vehicle conforms to North Dakota Century Code.
- E. City reserves the right to inspect all equipment before it is engaged in provision of Services and at any time during Contractor's performance. Any equipment judged by the Public Works Director or their designee to be inadequate to perform properly will be disallowed or removed from service.
- F. All plows must be reversible, with the exception of loader buckets.
- G. Equipment used for City snow removal operations shall have an operable 12V auxiliary power outlet for the City-provided AVL unit required by Section VIII.13.k.

X. NOTICE AND DESIGNATED CONTACTS

This information sheet provides a single source for routine and emergency communication between Contractor and City. Contractor shall notify City of any change in notification phone numbers or email addresses. Contractor shall identify contacts available to receive City notifications throughout the service season.

CONTRACTOR

General Contact and Designated Representative for Written Notices

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Accounts Receivable

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Primary Supervisory Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Additional Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

Additional Contact

Name: _____ Title: _____
 Phone: _____ Cell: _____
 Email: _____

X. NOTICE AND DESIGNATED CONTACTS CONTINUED

CITY OF DICKINSON

General Contact

Name: Kristopher Keller Title: Interim Public Works Director

Phone: 701-456-7979 Cell: _____

Email: _____

Accounts Payable

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Primary Supervisory Contact for Snow Operations

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

Additional Contact

Name: _____ Title: _____

Phone: _____ Cell: _____

Email: _____

City mailing address: 3411 Public Works Boulevard, Dickinson, ND 58601.

The Public Works Director or their designee shall exercise the direction and approval authority assigned to that position under this Agreement.

IN WITNESS WHEREOF, the parties below certify that they are authorized to enter into this Agreement. By their signatures they agree to all terms of this Agreement.

For the Contractor:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

For the City:

_____	_____
Signed	Date
_____	_____
Printed Name	Title

EXHIBIT A
Equipment and Contracted Hourly Rates

PROPOSAL COVER SHEET

COMPANY NAME Tooz Construction
 ADDRESS 4038 3rd Ave West Dickinson ND 58601
 CONTACT NAME Sawyer Tooz, James Donivant
 PHONE 701 590 6760, 701 690 1675

The above-mentioned company hereby proposes to provide Snow Removal services to the City of Dickinson, as follows:

Equipment Type	Moldboard Width	Hourly Rate
Blade 872 w/wing	16'	265 ⁰⁰
Loader 624	12'	235 ⁰⁰
Dump Truck	18' cy Box	150 ⁰⁰



EXHIBIT B**General Guidelines for Snow Plow Operators**

These guidelines supplement Section VIII and the City of Dickinson Winter Operations Plan discussed at the required meeting. City directions under Section VIII govern assigned areas, plowing sequence, and temporary single-lane operations. In the event of a conflict, Section I.C governs.

1. Perform a pre-trip inspection every day.
2. Clean your equipment at the end of each day, including salt and sand, windows, and cab interior.
3. Always use your strobe light and all head, tail, and work lights.
4. When plowing snow to both curbs, plow one-half of the street to each side.
5. Windrow snow close to the curb, but do not allow snow to fall on the curb.
6. If there is a boulevard between the curb and sidewalk, plow snow onto the boulevard within the public right of way.
7. Square the plow at driveways to leave as little snow as possible, no more than six (6) inches high, in the driveway.
 - a. If a driveway is multiple lanes wide, keep at least one lane as clear as possible without wasting time.
 - b. Under normal circumstances, do not back up to remove more snow from the driveway.
8. If you come to a section of street two hundred (200) or more feet long that has a maximum of two (2) driveways on one side and several driveways on the other, plow the entire street to the side with fewer driveways and clean the driveways.
9. Do not drive or push snow on private property.
10. When plowing bridges, do not push snow over the edge onto roads below.
11. When plowing the first street of an intersection, carry as much snow through the intersection as possible. When plowing the cross street, complete the intersection cleanup. Do not leave windrows in the completed intersection.
12. Snow from intersections shall be plowed parallel to the curbs so no snow remains in the intersection. Intersection corners must be curved and snow deposited on tangent sections of streets beyond the curved radii.

EXHIBIT B**General Guidelines for Snow Plow Operators**

13. Do not push snow onto the body of vehicles. Keep the amount of snow against the wheels to a minimum.
14. If a street is very narrow after plowing due to vehicles parked on both sides, try to carry snow beyond the parked vehicles and deposit it where it will not hinder traffic.
15. Beware of manholes and water valves that project above the pavement. If you hit one, make sure the cover is in place and immediately report the incident to the Public Works Department.
16. Do not push or tow vehicles without your supervisor's permission. You and your employer are responsible for any damages you cause.
17. Do not take time trying to clean the street to bare pavement. Remove as much packed snow as possible without slowing down the operation.
18. Be safe.
 - a. Watch your speed.
 - b. Watch for obstacles, including vehicles, pedestrians, and upset citizens.
 - c. Drive defensively. Be tolerant and patient with other drivers and pedestrians.
 - d. Get plenty of rest. If you need a break, ask your supervisor. If you are too tired to continue, notify your supervisor and stop operating until adequately rested.
19. Keep the City-provided AVL unit plugged into the equipment's 12V auxiliary power outlet at all times during City snow removal operations.
20. Do not pile snow so as to obstruct the view of or access to any fire hydrant or mailbox unless specifically authorized by City. Do not obstruct a driver's view of traffic at intersections.
21. Immediately report injuries, vehicle or property damage, equipment breakdowns, streets that cannot be plowed, completed zones or routes, and unresolved public complaints to City as required by Section VIII.10.

Land Lease south of the Fire Training Center

Section 4. Item B.



- 111 Acre land lease
- Rental amount \$50.00 per acre
- Rental Term 1 year lease
- Lease was reviewed by legal.



ADMINISTRATION

October 20, 2026

City Commissioners:

Agricultural Land Lease

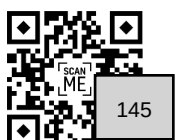
Agricultural 1 year lease of property South of the Fire Training facility. The 111 acre leased area includes the NW Quarter of Section 16, Township 139 N, Range 96 and west of the 5th Principal Meridian as shown in appendix A.

We advertised and solicited request for proposal starting September 23, 2026, with the bids being opened on October 14, 2026.

The lease has met the legal requirements as directed by the city of Dickinson legal department.

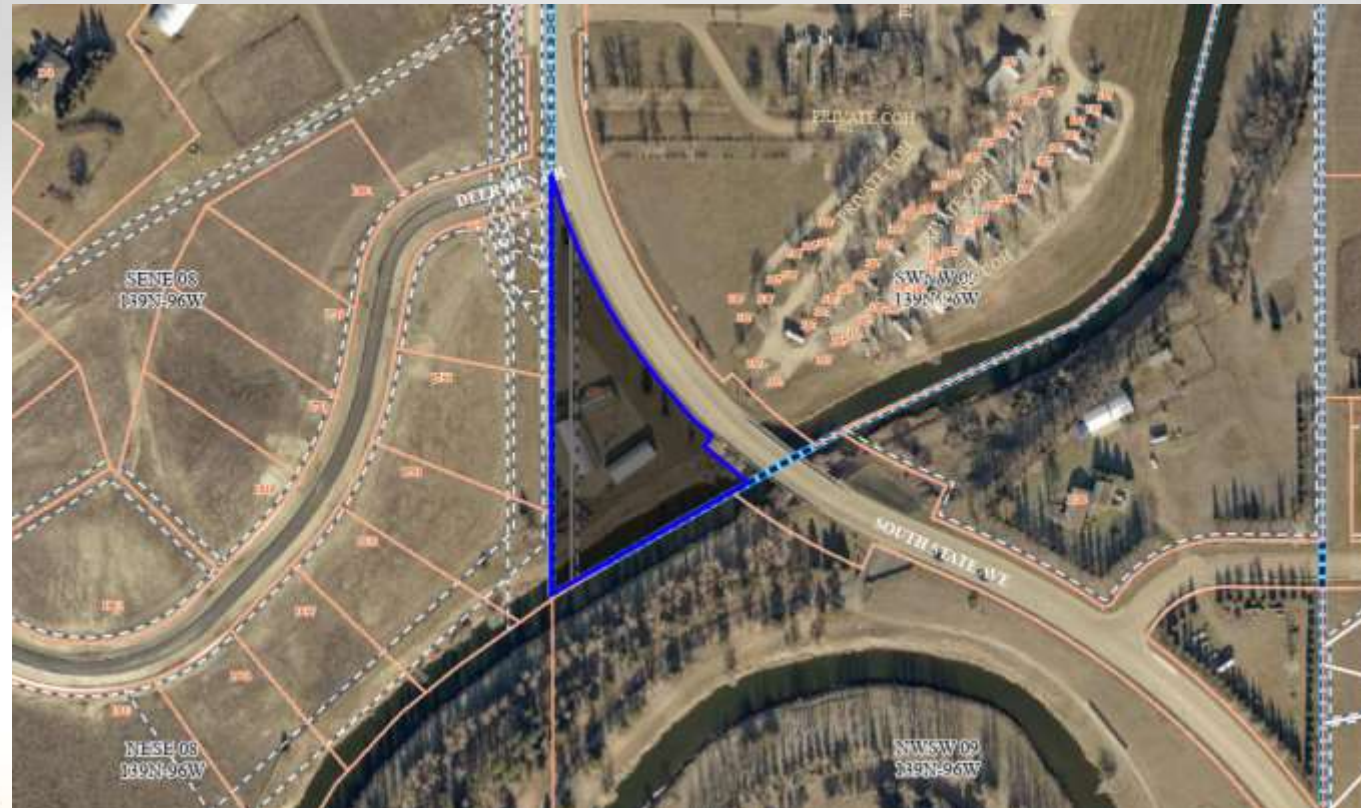
The highest bid was Randy Hondl at \$50.00 an acre covering 111 acres. At this time we would like to ask for approval of this lease.

Presented by Rob Clemow-Publics Works Director



TAPLANDS ADDITION FINAL MAJOR SUBDIVISION (FLP-006-2026)

Section 7. Item A.



TAPLANDS ADDITION FINAL MAJOR SUBDIVISION (FLP-006-2026)

Section 7. Item A.



TAPLANDS ADDITION

**BEING THE REPLAT OF A PORTION OF LOT 1, BLOCK 1 OF GREEN ACRES ADDITION
IN THE SW¹/₄NW¹/₄ OF SECTION 9, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA**

LEGAL DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF LOT 1, BLOCK 1 OF GREEN ACRES ADDITION TO THE CITY OF DICKINSON, STARK COUNTY, ND, BEING LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW¹/₄NW¹/₄) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.) BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER (NW¼) OF SAID SECTION NINE (9) BEING A LARGE BLM BRASS CAP, THENCE N 00°07'14" W ALONG THE WEST LINE OF SAID NORTHWEST QUARTER (NW¼), A DISTANCE OF 118.38 FEET TO THE POINT OF BEGINNING AT THE CENTER OF THE HEART RIVER; THENCE CONTINUING N 00°07'14" W ALONG SAID WEST LINE, A DISTANCE OF 613.94 FEET TO A SET REBAR AND CAP LS-5466; THENCE N 89°52'46" E A DISTANCE OF 33.00 FEET TO A SET REBAR AND CAP LS-5468 ON THE WEST RIGHT-OF-WAY LINE OF STATE AVENUE ALSO BEING THE BEGINNING OF A CURVE CONCAVE TO THE NORTHEAST HAVING A RADIUS OF 994.80 FEET, THENCE SOUTHEASTERLY ALONG SAID RIGHT-OF-WAY LINE AND ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 24°31'24" TO A POINT OF TANGENCY, A DISTANCE OF 181.00 FEET TO A SET REBAR AND CAP LS-5434/44/48 W CONTINUING ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 20.00 FEET TO A SET REBAR AND CAP LS-5466 AT THE BEGINNING OF A CURVE CONCAVE TO THE NORTHEAST HAVING A RADIUS OF 1014.80 FEET, THENCE SOUTHEASTERLY ALONG SAID RIGHT-OF-WAY LINE AND ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 5°43'31", A DISTANCE OF 101.40 FEET TO A POINT ON THE CENTERLINE OF THE HEART RIVER, THENCE ALONG SAID RIVER CENTERLINE S 89°59'59" W, A DISTANCE OF 378.86 FEET TO THE POINT OF BEGINNING.

SAID PARCEL DESCRIBED CONTAINS 2.28 ACRES, MORE OR LESS, IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES, SURVEYS. SAID PARCEL DESCRIBED INCLUDES NAVIGABLE WATER BODY SOVEREIGN LANDS OWNED BY THE STATE OF NORTH DAKOTA WITHIN THE ORDINARY HIGH WATER MARK OF THE HEART RIVER IN ACCORDANCE WITH NORTH DAKOTA CENTURY CODE §61-33.

SURVEYOR'S CERTIFICATE

I, KC HOMISTON, REGISTERED PROFESSIONAL LAND SURVEYOR, LS-5466, FOR HIGHLANDS ENGINEERING AND SURVEYING, PLLC, RESIDING AT 319 24TH STREET EAST, DICKINSON, N.D. DO HEREBY CERTIFY THAT THE APLANS ADDITION PLAT SHOWN HEREON IS A CORRECT REPRESENTATION OF THE SURVEY, THAT ALL DISTANCES ARE CORRECT, MONUMENTS ARE PLACED IN THE GROUND AS SHOWN, THAT THE OUTSIDE BOUNDARY LINES ARE CORRECTLY DESIGNATED ON THE PLAT AND WAS MADE BY ME, OR UNDER MY DIRECTION, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

KC HOMISTON, LS-5466

PROPRIETOR'S CERTIFICATE

WE, 701 TAPLANDS, LLC, WHOSE ADDRESS IS 1261 47TH AVE W, DICKINSON, ND 58601, OWNERS AND PROPRIETORS OF THE PROPERTY DESCRIBED BY THIS PLAT DOCUMENT, DO HEREBY DECLARE THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AS SHOWN ON THE ACCOMPANYING PLAT, AND DO HEREBY DEDICATE ALL UTILITY EASEMENTS AS SHOWN TO PUBLIC USE FOREVER AND DESIRE TO VACATE PUBLIC RIGHT OF WAY AND EASEMENTS AS DESCRIBED BY THIS PLAT.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

SIGNATURE: _____
BEAU SNEED - TREASURER

STATE OF _____ }
SS

COUNTY OF _____ }

ON THIS _____ DAY OF _____, 20____, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED BEAU SNEED, TO ME KNOWN TO BE THE SAME PERSONS DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES:

RESIDING AT COUNTY OF _____

STATE OF _____

CITY OF DICKINSON COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

CITY ENGINEER APPROVAL

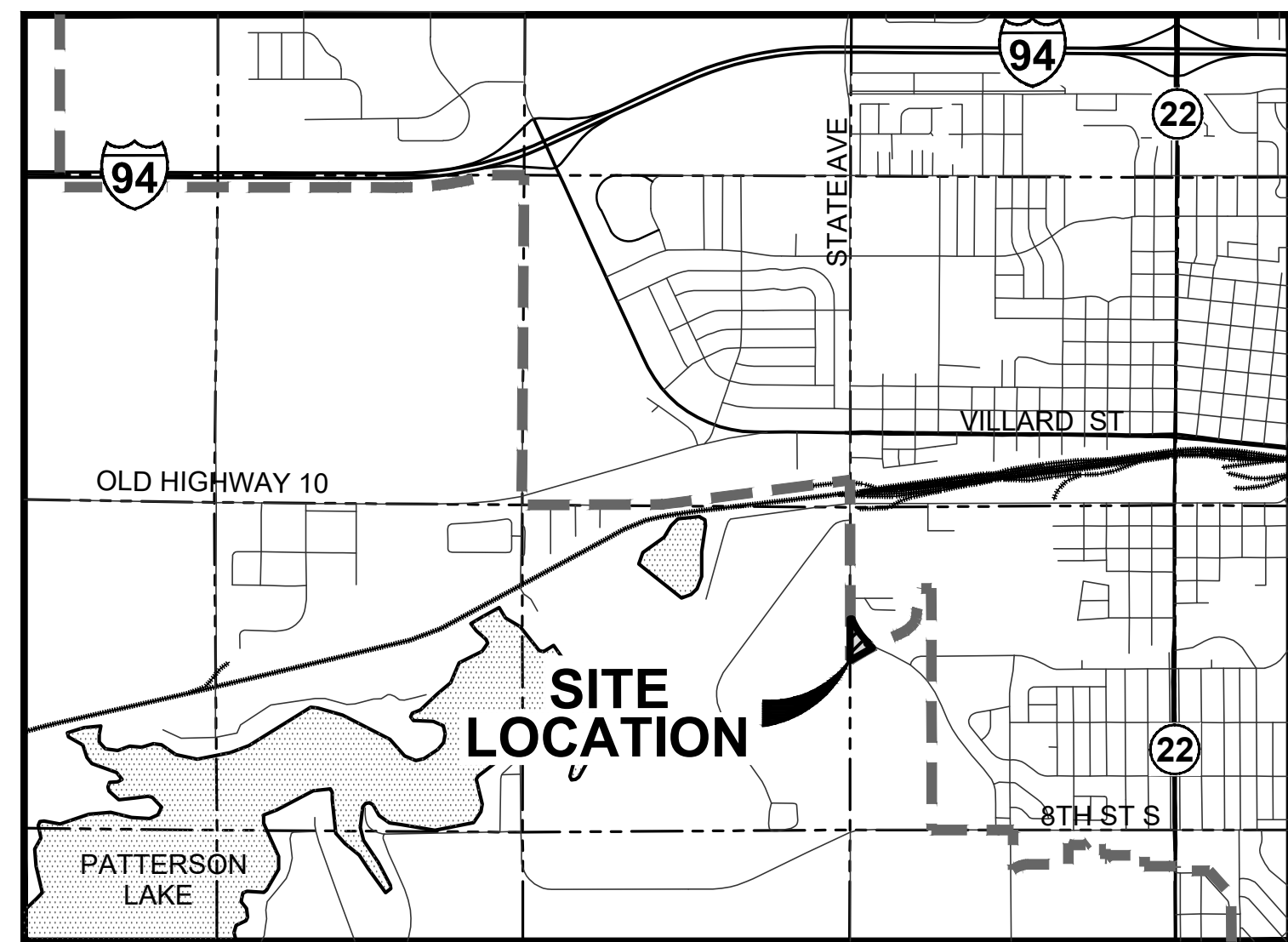
PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

CITY PLANNING AND ZONING COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____



VICINITY MAP
(1" = 1/2 MILE)

PLAT NOTES

- 1) A PORTION OF THIS SUBDIVISION IS LOCATED WITHIN THE 1% ANNUAL CHANCE FLOOD AREA AS DEPICTED BY ZONE "AE" OF THE EFFECTIVE FEMA FLOOD INSURANCE RATE MAP (FIRM) NUMBER 38089C0431F WITH AN EFFECTIVE DATE OF AUGUST 28, 2024.

SURVEY NOTES

- 1) DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, SURVEYED IN A LOCAL COORDINATE SYSTEM HAVING A CENTRAL MERIDIAN DERIVED FROM A REBAR AND CAP WITH LATITUDE: 46°51'42.38098" / LONGITUDE: 102°47'24.24924" AND ELEVATION 2426.93'. BEARINGS ARE BASED ON TRUE NORTH AT THIS LOCATION.
- 2) VERTICAL DATUM: NAVD 88, GEOID 03
- 3) DATE OF FIELD WORK: MARCH, 2026

LEGEND

	SUBDIVISION BOUNDARY
	EXISTING LOT LINES
	SECTION LINE
	QUARTER LINE
	EXISTING EASEMENT LINES
	PROPOSED PUBLIC UTILITY EASEMENT
	EXISTING R.O.W. CENTERLINE
	FOUND MONUMENT
	SET #5, 18-INCH REBAR & CAP STAMPED "HIGHLANDS LS-5466"
	UNMONUMENTED REFERENCE POINT
	5' MAJOR CONTOURS
	1' MINOR CONTOURS
	SPECIAL FLOOD HAZARD AREA REGULATORY FLOODWAY
	SPECIAL FLOOD HAZARD AREA 'ZONE AE' 100-YEAR FLOODPLAIN
	WATER BODY
	RIGHT-OF-WAY VACATED BY THIS PLAT
	PUBLIC UTILITY EASEMENT VACATED BY THIS PLAT

ABBREVIATIONS

R.O.W.	RIGHT-OF-WAY
AC.	ACRE
P.O.C.	POINT OF COMMENCEMENT
P.O.B.	POINT OF BEGINNING



319 24TH STREET EAST, DICKINSON, ND 58601
OFFICE: 701.483.2444 | WWW.HIGHLANDSENG.COM

PROJECT NUMBER: 261980	SCALE: 1"=40'
DRAWN BY: AWS	DATE: 08/20/26



Taplands Addition Final Major Subdivision Staff Report

To: City of Dickinson Planning and Zoning Commissioners
 From: City of Dickinson Community Development Services
 Date: October 7, 2026
 Re: FLP-006-2026 Taplands Addition Preliminary Major Subdivision

APPLICANT

Beau Sneed
 701 Taplands, LLC
 1261 47th Avenue West
 Dickinson, ND, 58601

APPLICANT'S REPRESENTATIVE

Andrew Schrank
 Highlands Engineering
 319 24th Street East
 Dickinson ND 58601

Public Hearing	October 14, 2026	Planning and Zoning Commission
Final Consideration	October 20, 2026	City Commission

The applicant is requesting approval of the Taplands Addition preliminary major subdivision, being a replat of a portion of Lot 1 of Block 1 of the Green Acres Addition Subdivision, located in the SW ¼ of the NW ¼ of Section 9, Township 139 North, Range 96 West, in the City of Dickinson. According to the applicant, the purpose of this subdivision is to dedicate a portion of property as right-of-way and vacate existing right-of-way. The site is zoned Limited Commercial (LC). The site consists of +/- 2.28 acres.

Staff recommendation: Staff recommends **approval** of this final major subdivision.

LOCATION

The property is generally located to the south of South State Avenue and is currently legally described as a portion of Lot 1 of Block 1 of the Green Acres Addition Subdivision, located in the SW ¼ of the NW ¼ of Section 9, Township 139 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, in the City of Dickinson.

CURRENT ZONING	LC
FUTURE LAND USE MAP DESIGNATION	COMMERCIAL
GROSS SITE ACREAGE	+/- 2.28 acres
LOTS PROPOSED	1

ADJACENT ZONING & LAND USE		
Direction	Zoning	Land Use
North	MH, AG	Mobile home park; stables
East	MH, RR	Mobile home park; single-family residential
South	R-1	Undeveloped
West	RR	Undeveloped

According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) panel 38089-C0431F, effective August 28, 2026, a portion of the proposed subdivision appears to be located within the National Flood Insurance Program's (NFIP) Special Flood Hazard Area (SFHA). According to the proposed plat, no development is proposed within the SFHA.

CONSISTENCY, COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility and Compliance with The Municipal Code

A major subdivision plat is defined in Section 52-1 of the City Subdivision chapter as a subdivision that does not meet at least one of the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure;
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear or side of the subject tract or any adjacent property;
- Does not violate any local, State or federally adopted law, ordinance, regulation, plan or policy; and

- Consists of four lots or less.

The proposed Taplands Addition Subdivision consists of one lot and involves the dedication of right-of-way at the intersection of South State Avenue and Deer Run Drive. Therefore, the proposed subdivision does not meet the above requirements and is classified as a major subdivision.

The site is located in the Limited Commercial (LC) zoning district. According to Table 62-162-3b: Summary of Site Development Regulations in the Municipal Code, the minimum lot size for the LC zoning district is 5,000 square feet. The proposed lot is 2.28 acres.

A portion of the proposed subdivision plat is located within the NFIP SFHA. That area falls within the City's Floodplain/Floodway (FP/FW) Overlay District. Currently, no new development is proposed within the FP/FW Overlay District. Redevelopment within the proposed subdivision that includes the area within the SFHA would need to adhere to both FP/FW Overlay District and NFIP requirements.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of FLP-006-2026.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-006-2026: The Taplands Addition Final Major Subdivision** as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLP-006-2026: The Taplands Addition Final Major Subdivision** as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

RESOLUTION NO: - 2026

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
TAPLANDS ADDITION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **TAPLANDS ADDITION**

A PARCEL OF LAND BEING A PORTION OF LOT 1, BLOCK 1 OF GREEN ACRES ADDITION TO THE CITY OF DICKINSON, STARK COUNTY, ND, BEING LOCATED IN THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (SW14NW14) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.) BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER (NW14) OF SAID SECTION NINE (9) BEING A FOUND BLM BRASS CAP; THENCE N 00°07'14" W ALONG THE WEST LINE OF SAID NORTHWEST QUARTER (NW14), A DISTANCE OF 118.38 FEET TO THE POINT OF BEGINNING AT THE CENTER OF THE HEART RIVER; THENCE CONTINUING N 00°07'14" W ALONG SAID WEST LINE, A DISTANCE OF 613.94 FEET TO A SET REBAR AND CAP LS-5466; THENCE N 89°52'46" E A DISTANCE OF 33.00 FEET TO A SET REBAR AND CAP LS-5466 ON THE WEST RIGHT-OF-WAY LINE OF STATE AVENUE ALSO BEING THE BEGINNING OF A CURVE CONCAVE TO THE NORTHEAST HAVING A RADIUS OF 994.80 FEET; THENCE SOUTHEASTERLY ALONG SAID RIGHT-OF-WAY LINE AND ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 24°06'59", A DISTANCE OF 418.72 FEET TO A SET REBAR AND CAP LS-5466; THENCE S 43°44'48" W CONTINUING ALONG SAID RIGHT-OF-WAY LINE, A DISTANCE OF 20.00 FEET TO A SET REBAR AND CAP LS-5466 AT THE BEGINNING OF A CURVE CONCAVE TO THE NORTHEAST HAVING A RADIUS OF 1014.80 FEET; THENCE SOUTHEASTERLY ALONG SAID RIGHT-OF-WAY LINE AND ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 5°43'31", A DISTANCE OF 101.40 FEET TO A POINT ON THE CENTERLINE OF THE HEART RIVER; THENCE ALONG SAID RIVER CENTERLINE S 59°59'59" W, A DISTANCE OF 378.86 FEET TO THE POINT OF BEGINNING.

SAID PARCEL DESCRIBED CONTAINS 2.28 ACRES, MORE OR LESS, IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES, SURVEYS. SAID PARCEL INCLUDES NAVIGABLE WATER BODY SOVEREIGN LANDS OWNED BY THE STATE OF NORTH DAKOTA WITHIN THE ORDINARY HIGH WATER MARK IN ACCORDANCE WITH NORTH DAKOTA CENTURY CODE §61-33.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **TAPLANDS ADDITION**, Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of October 2026.

Scott Decker, President
Board of City Commission

ATTEST:

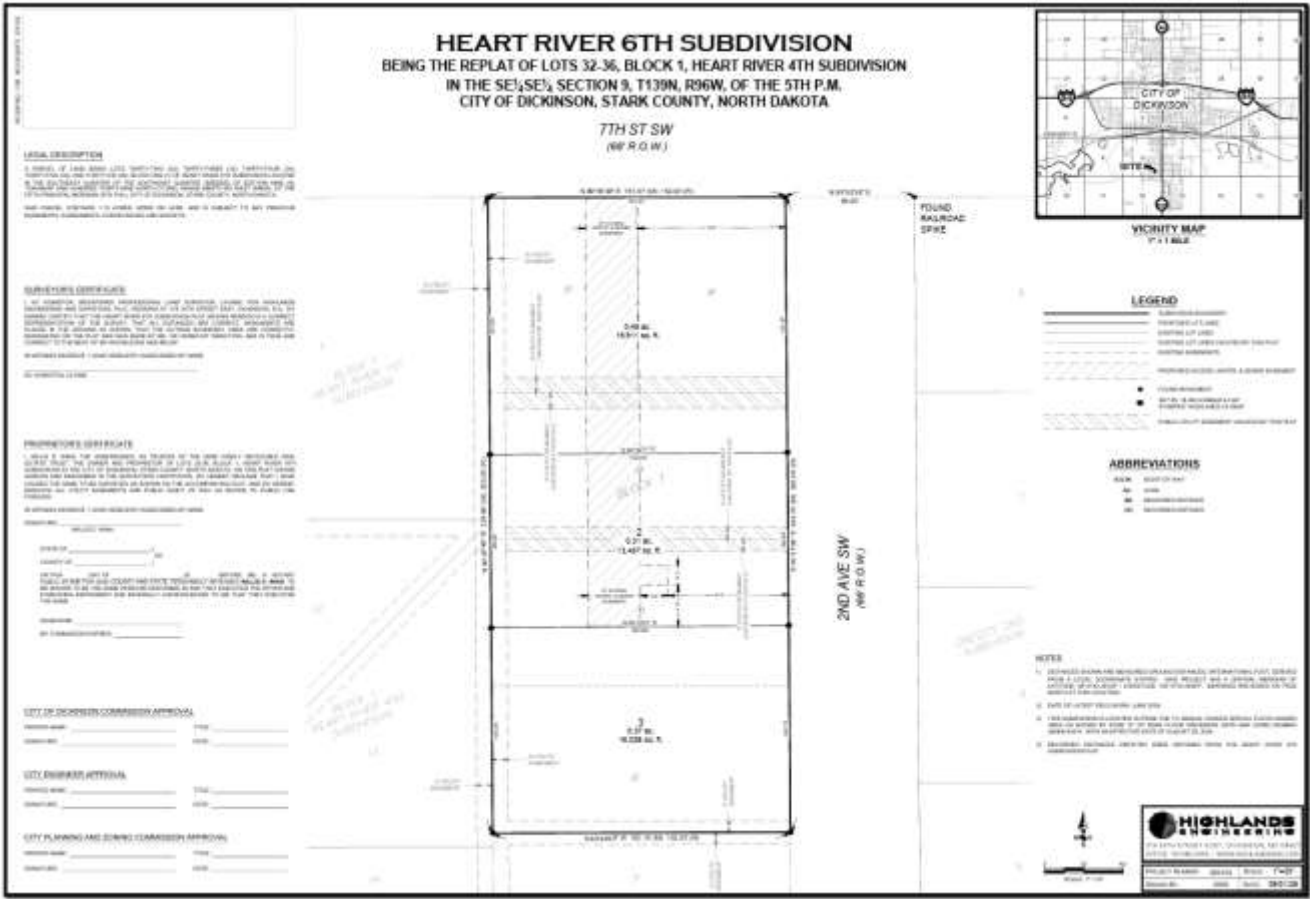
Dustin Dassinger, City Administrator

HEART RIVER 6TH FINAL MINOR SUBDIVISION (REZ-007-2025)



HEART RIVER 6TH FINAL MINOR SUBDIVISION (REZ-007-2025)

Section 7. Item B.





Heart River 6th Addition Final Minor Subdivision Staff Report

To: City of Dickinson Planning and Zoning Commissioners
 From: City of Dickinson Community Development Services
 Date: October 7, 2026
 Re: FLP-007-2026 Heart River 6th Addition Preliminary Major Subdivision

APPLICANT

Winn Family Revocable
 Real Estate Trust
 1872 7th Street West
 Dickinson, ND, 58601

APPLICANT'S REPRESENTATIVE

Andrew Schrank
 Highlands Engineering
 319 24th Street East
 Dickinson ND 58601

Public Hearing	October 14, 2026	Planning and Zoning Commission
Final Consideration	October 20, 2026	City Commission

The applicant is requesting approval of the Heart River 6th Addition preliminary major subdivision, being a replat of Lots 32-36 of Block 1 of the Heart River 4th Addition Subdivision, located in the SE ¼ of the SE ¼ of Section 9, Township 139 North, Range 96 West, in the City of Dickinson. According to the applicant, the purpose of this subdivision is to reconfigure the lot lines to allow for the construction of two four-unit and one three-unit multi-family residential buildings. The site is zoned Medium Density Residential (R-2). The site consists of +/- 1.13 acres.

Staff recommendation: Staff recommends **approval** of this final major subdivision.

LOCATION

The property is generally located to the south of South State Avenue and is currently legally described as a portion of Lot 1 of Block 1 of the Green Acres Addition Subdivision, located in the SW ¼ of the NW ¼ of Section 9, Township 139 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, in the City of Dickinson.

CURRENT ZONING	R-2
FUTURE LAND USE MAP DESIGNATION	HIGH DENSITY RESIDENTIAL
GROSS SITE ACREAGE	+/- 1.13 acres
LOTS PROPOSED	3

ADJACENT ZONING & LAND USE		
Direction	Zoning	Land Use
North	R-1	Single-family residential
East	R-1	Single-family residential
South	R-1	Quonset storage structures
West	R-2; R-1	Multi-family residential; single-family residential

CONSISTENCY, COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility and Compliance with The Municipal Code

A major subdivision plat is defined in Section 52-1 of the City Subdivision chapter as a subdivision that does not meet at least one of the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure;
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear or side of the subject tract or any adjacent property;
- Does not violate any local, State or federally adopted law, ordinance, regulation, plan or policy; and
- Consists of four lots or less.

The proposed Heart River 6th Addition Subdivision consists of three lots and does not involve the construction of 2nd Avenue SW. Therefore, the proposed subdivision meets the above requirements and is classified as a minor subdivision.

The site is located in the Medium Density Residential (R-2) zoning district. According to Table 62-162-3b: Summary of Site Development Regulations in the Municipal Code, the minimum lot size is 13,000 square feet for three-unit multifamily residences and 16,000 square feet for four-unit multifamily residences. The proposed lots meet these requirements for the respective proposed uses.

The property owner is looking to construct the proposed multifamily residences without constructing 2nd Avenue SW. A shared access point for the three proposed lots onto 7th Street SW shall be required as part of any building permit issued on the three proposed lots. The proposed subdivision establishes a shared access easement on the property.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of FLP-007-2026.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-007-2026: The Heart River 6th Addition Final Major Subdivision** as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLP-007-2026: The Heart River 6th Addition Final Major Subdivision** as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

RESERVED FOR RECORDER'S OFFICE

HEART RIVER 6TH SUBDIVISION

BEING THE REPLAT OF LOTS 32-36, BLOCK 1, HEART RIVER 4TH SUBDIVISION
IN THE SE $\frac{1}{4}$ SE $\frac{1}{4}$ SECTION 9, T139N, R96W, OF THE 5TH P.M.
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

7TH ST SW
(66' R.O.W.)

LEGAL DESCRIPTION

A PARCEL OF LAND BEING LOTS THIRTY-TWO (32), THIRTY-THREE (33), THIRTY-FOUR (34), THIRTY-FIVE (35), AND THIRTY-SIX (36), BLOCK ONE (1) OF HEART RIVER 4TH SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE $\frac{1}{4}$ SE $\frac{1}{4}$) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA.

SAID PARCEL CONTAINS 1.13 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

SURVEYOR'S CERTIFICATE

I, KC HOMISTON, REGISTERED PROFESSIONAL LAND SURVEYOR, LS-5466, FOR HIGHLANDS ENGINEERING AND SURVEYING, PLLC, RESIDING AT 319 24TH STREET EAST, DICKINSON, N.D., DO HEREBY CERTIFY THAT THE HEART RIVER 6TH SUBDIVISION PLAT SHOWN HEREON IS A CORRECT REPRESENTATION OF THE SURVEY, THAT ALL DISTANCES ARE CORRECT, MONUMENTS ARE PLACED IN THE GROUND AS SHOWN, THAT THE OUTSIDE BOUNDARY LINES ARE CORRECTLY DESIGNATED ON THE PLAT AND WAS MADE BY ME, OR UNDER MY DIRECTION, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

KC HOMISTON, LS-5466

PROPRIETOR'S CERTIFICATE

I, WILLIS D. WINN, THE UNDERSIGNED, AS TRUSTEE OF THE WINN FAMILY REVOCABLE REAL ESTATE TRUST, THE OWNER AND PROPRIETOR OF LOTS 32-36, BLOCK 1, HEART RIVER 4TH SUBDIVISION IN THE CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, ON THIS PLAT SHOWN HEREON AND DESCRIBED IN THE SURVEYOR'S CERTIFICATE, DO HEREBY DECLARE THAT I HAVE CAUSED THE SAME TO BE SURVEYED AS SHOWN ON THE ACCOMPANYING PLAT, AND DO HEREBY DEDICATE ALL UTILITY EASEMENTS AND PUBLIC RIGHT OF WAY AS SHOWN TO PUBLIC USE FOREVER.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

SIGNATURE: _____
WILLIS D. WINN

STATE OF _____ }
COUNTY OF _____ } SS

ON THIS _____ DAY OF _____, 20____, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED WILLIS D. WINN, TO ME KNOWN TO BE THE SAME PERSONS DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

SIGNATURE: _____

MY COMMISSION EXPIRES: _____

CITY OF DICKINSON COMMISSION APPROVAL

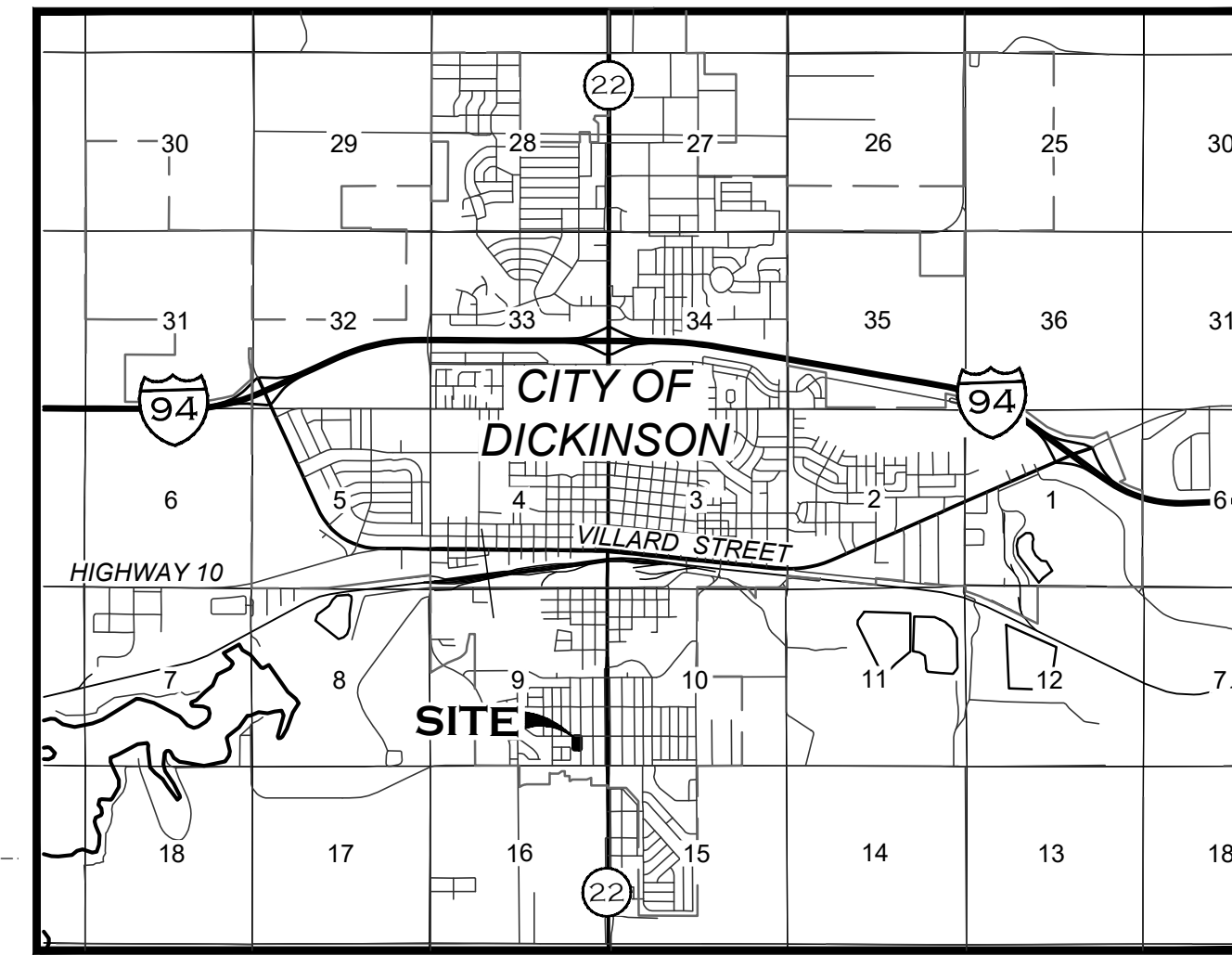
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SIGNATURE: _____ DATE: _____

CITY ENGINEER APPROVAL

PRINTED NAME: _____ TITLE: _____
SIGNATURE: _____ DATE: _____

CITY PLANNING AND ZONING COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____
SIGNATURE: _____ DATE: _____



VICINITY MAP
1" = 1 MILE

LEGEND

- SUBDIVISION BOUNDARY
- PROPOSED LOT LINES
- EXISTING LOT LINES
- EXISTING LOT LINES VACATED BY THIS PLAT
- EXISTING EASEMENTS
- PROPOSED PUBLIC UTILITY EASEMENT
- PROPOSED ACCESS EASEMENT
- FOUND MONUMENT
- SET #5, 18-INCH REBAR & CAP STAMPED "HIGHLANDS LS-5466"
- PUBLIC UTILITY EASEMENT VACATED BY THIS PLAT

ABBREVIATIONS

- | | |
|--------|-------------------|
| R.O.W. | RIGHT-OF-WAY |
| AC. | ACRE |
| (M) | MEASURED DISTANCE |
| (R) | RECORDED DISTANCE |

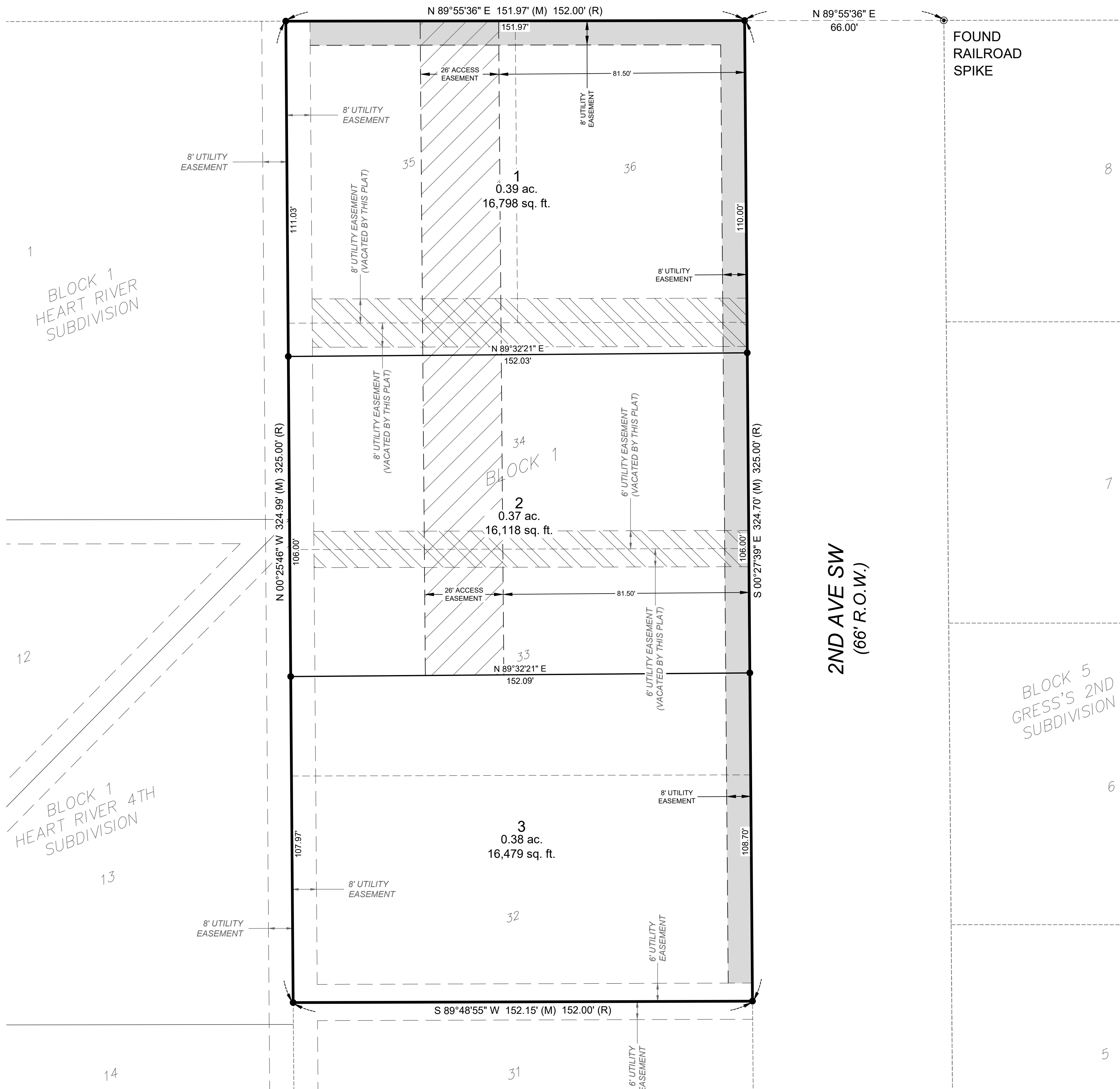
NOTES

- DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM. SAID PROJECT HAS A CENTRAL MERIDIAN OF LATITUDE: 46°51'42.38124" / LONGITUDE: 102°47'24.24987". BEARINGS ARE BASED ON TRUE NORTH AT THIS LOCATION.
- DATE OF LATEST FIELD WORK: JUNE 2026
- THIS SUBDIVISION IS LOCATED OUTSIDE THE 1% ANNUAL CHANCE SPECIAL FLOOD HAZARD AREA AS SHOWN BY ZONE "X" OF FEMA FLOOD INSURANCE RATE MAP (FIRM) NUMBER 38089C0431F, WITH AN EFFECTIVE DATE OF AUGUST 28, 2024.
- RECORDED DISTANCES DEPICTED WERE OBTAINED FROM THE HEART RIVER 4TH SUBDIVISION PLAT.
- THE PROPOSED ACCESS EASEMENT SHALL ALLOW FOR VEHICULAR AND PEDESTRIAN ACCESS BETWEEN THE LOTS OF THIS SUBDIVISION. THIS ACCESS SHALL BE PRIVATELY MAINTAINED BY THE PROPERTY OWNERS AS INDICATED BY THE DEVELOPMENT AGREEMENT FOR THIS SUBDIVISION.



0 20' 40'
SCALE: 1" = 20'

HIGHLANDS ENGINEERING 319 24TH STREET EAST, DICKINSON, ND 58601 OFFICE: 701.483.2444 WWW.HIGHLANDSENG.COM	
PROJECT NUMBER: 262103	SCALE: 1"=20'
DRAWN BY: AWS	DATE: 10/08/26



RESOLUTION NO: _____ - 2026

**A RESOLUTION APPROVING FINAL
MINOR PLAT ENTITLED
HEART RIVER SIXTH SUBDIVISION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **HEART RIVER SIXTH SUBDIVISION**:

PARCEL OF LAND BEING LOTS THIRTY-TWO (32), THIRTY-THREE (33), THIRTY-FOUR (34), THIRTY-FIVE (35), AND THIRTY-SIX (36), BLOCK ONE (1) OF HEART RIVER 4TH SUBDIVISION LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER (SE14SE14) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA.

SAID PARCEL CONTAINS 1.13 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **HEART RIVER SIXTH SUBDIVISION**, Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of October 2026.

Scott Decker, President
Board of City Commission

ATTEST:

Dustin Dassinger, City Administrator



Zowie Heights Addition Final Major Subdivision Staff Report

To: City of Dickinson Planning and Zoning Commissioners
 From: City of Dickinson Community Development Services
 Date: October 7, 2026
 Re: FLP-008-2026 Zowie Heights Addition Final Major Subdivision

APPLICANT

Jason Tormaschy
 2845 10th Avenue East
 Dickinson, ND, 58601

APPLICANT'S REPRESENTATIVE

Nick Jensen
 Western Edge Surveying, PLLC
 1175 Lincoln Street
 Dickinson ND 58601

Public Hearing	October 14, 2026	Planning and Zoning Commission
Final Consideration	October 20, 2026	City Commission

The applicant is requesting approval of the Zowie Heights Addition final major subdivision, being a portion of the SE ¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson's Extra-Territorial Zone (ETZ). According to the applicant, the purpose of this subdivision is to dedicate portions of the lot as right-of-way for 4th Avenue East and 10th Avenue East, as well as to establish a one 8.745-acre lot to the east that would continue to be utilized as a primary residence as well as three 10-acre lots to the west to be further subdivided by a future developer. The site is zoned Agricultural (AG). The site consists of +/- 40.01 acres.

Staff recommendation: Staff recommends **approval** of this final major subdivision contingent on the approval of the associated FLM-001-2026, REZ-005-2026, ANX-001-2026, and the associated development agreement.

LOCATION

The property is generally located to the east of 4th Avenue East and is currently legally described as a portion of the SE ¼ of Section 27, Township 140 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, in the City of Dickinson's Extra-Territorial Zone (ETZ).

CURRENT ZONING	AG
FUTURE LAND USE MAP DESIGNATION	RURAL RESERVE
GROSS SITE ACREAGE	+/- 40.01 acres
LOTS PROPOSED	4

ADJACENT ZONING & LAND USE		
Direction	Zoning	Land Use
North	PUD, AG	Residential planned unit development; undeveloped
East	AG, RR	Single-family residential; undeveloped
South	AG	Undeveloped; oil well
West	GC	Commercial

CONSISTENCY, COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility and Compliance with The Municipal Code

A major subdivision plat is defined in Section 52-1 of the City Subdivision chapter as a subdivision that does not meet at least one of the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure;
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear or side of the subject tract or any adjacent property;
- Does not violate any local, State or federally adopted law, ordinance, regulation, plan or policy; and
- Consists of four lots or less.

The proposed Zowie Heights Addition Subdivision consists of four lots and involves the dedication of right-of-way along 4th Avenue East and 10th Avenue East. Therefore, the proposed subdivision does not meet the above requirements and is classified as a major subdivision.

The site is located in the Agricultural (AG) zoning district. The proposed subdivision divides the existing parcel into three 10-acre parcels (Lots 1-3, Block 1) to the west, and one 8.745-acre parcel to the east (Lot 4, Block 1). According to Table 62-162-3a: Summary of Site Development Regulations in the Municipal Code, the minimum lot size for the AG zoning district is 10 acres. The proposed Lot 4 of Block 1 does not meet the 10-acre lot size minimum. The property owner obtained a variance for Lot 4 at the October 12th, 2026 Board of Adjustment (BOA) meeting to permit the minimum lot size reduction.

The site is located in the Rural Reserve category of the future land use map (FLUM). The Rural Reserve category does not allow for lots to rezone into either the AG or Rural Residential (RR) zoning districts.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of FLP-008-2026 contingent on the approval of the associated FLM-001-2026, REZ-005-2026, ANX-001-2026, the associated development agreement, and the property owner obtaining a minimum lot size variance from the Board of Adjustment.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-008-2026: The Zowie Heights Addition Final Major Subdivision** as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLP-008-2026: The Zowie Heights Addition Final Major Subdivision** as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ZOWIE HEIGHTS ADDITION FINAL MAJOR SUBDIVISION (FLP-008-2026)

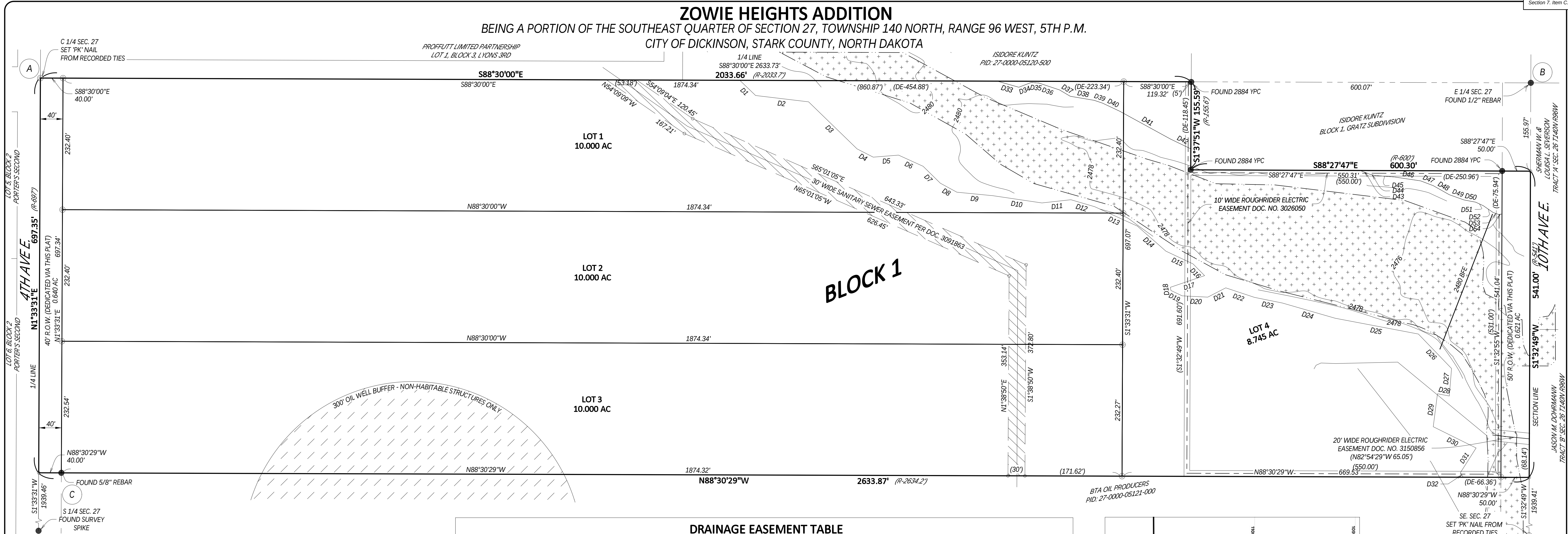


ZOWIE HEIGHTS ADDITION FINAL MAJOR SUBDIVISION (FLP-008-2026)



Section 7. Item C.





CITY OF DICKINSON COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

CITY ENGINEER APPROVAL

PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

CITY PLANNING AND ZONING COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____

STARK COUNTY COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

DRAWN BY: NRJ	SHEET: 1 OF 1
PROJECT NO: 26-008	DATE: 9/2/26
WESTERN EDGE SURVEYING, PLLC	
P.O. BOX 168 DICKINSON, ND 58601 PHONE: (701) 505-8209	
WWW.WESTERNEDGESURVEYING.COM	

RESOLUTION NO: _____ - 2026

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
ZOWIE HEIGHTS SUBDIVISION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **ZOWIE HEIGHTS SUBDIVISION**:

PER WARRANTY DEED RECORDED IN BOOK 237, PAGE 97, AND CHECKED AGAINST DOCUMENT NO. 3157672 STARK COUNTY, NORTH DAKOTA A TRACT OF LAND SITUATED IN THE SOUTHEAST 1/4 OF SECTION 27, TOWNSHIP 140 NORTH, RANGE 96 WEST OF THE 5TH PRINCIPAL MERIDIAN, STARK COUNTY, NORTH DAKOTA AS DESCRIBED AS FOLLOWS: COMMENCING AT THE CENTER 1/4 CORNER OF THE ABOVE SAID SECTION 27, THE POINT OF BEGINNING, THENCE ON A BEARING OF NORTH 89 DEGREES 57 MINUTES 30 SECONDS EAST ON AND ALONG THE 1/4 LINE A DISTANCE OF 2033.7 FEET, THENCE ON A BEARING OF SOUTH ON AND ALONG THE BOUNDARY OF A PREVIOUSLY DEEDED TRACT A DISTANCE OF 155.6 FEET, THENCE ON A BEARING OF EAST ON AND ALONG THE BOUNDARY OF A PREVIOUSLY DEEDED TRACT A DISTANCE OF 600 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 27, THENCE ON A BEARING OF SOUTH ON AND ALONG THE EAST LINE OF SAID SECTION 27 A DISTANCE OF 541 FEET, THENCE ON A BEARING OF SOUTH 89 DEGREES 57 MINUTES 10 SECONDS WEST A DISTANCE OF 2634.2 FEET TO A POINT ON THE 1/4 LINE, THENCE ON A BEARING OF NORTH ON AND ALONG THE 1/4 LINE A DISTANCE OF 697 FEET TO THE POINT OF BEGINNING.

SAID TRACT NOW PLATTED AS ZOWIE HEIGHTS SUBDIVISION CONTAINS 40.006 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS AGREEMENTS, EASEMENTS, CONVEYANCES, AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **ZOWIE HEIGHTS SUBDIVISION**, Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of October 2026.

Scott Decker, President
Board of City Commission

ATTEST:

Dustin Dassinger, City Administrator



Zowie Heights Future Land Use Map Amendment Staff Report

To: City of Dickinson Planning and Zoning Commission
 From: City of Dickinson Community Development
 Date: September 2, 2026
 Re: FLM-001-2026 Zowie Heights Future Land Use Map Amendment

APPLICANT

Jason Tormaschy
 2845 10th Avenue East
 Dickinson, ND, 58601

APPLICANT'S REPRESENTATIVE

Nick Jensen
 Western Edge Surveying, PLLC
 1175 Lincoln Street
 Dickinson ND 58601

Public Hearing	September 9, 2026	Planning and Zoning Commission
Public Hearing	October 6, 2026	City Commission
Final Consideration	October 20, 2026	City Commission

To consider a Future Land Use Map amendment for a 30-acre property located in the SE ¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson's Extra-Territorial Zone (ETZ). The subject property is legally described as Lots 1, 2, and 3, Block 1 of the Zowie Heights Addition Subdivision. The applicant seeks to rezone the subject lots from Agricultural (AG) to General Commercial (GC) and to annex the property.

The applicant seeks to change the Future Land Use Map designation of the subject lots from Agricultural category and the Rural Reserve overlay district into the Commercial category.

Staff recommendation: Staff recommends **approval** of this future land use map amendment contingent on the approval of the associated REZ-005-2026, PLP-005-2026, ANX-001-2026, and the associated development agreement.

The companion Zowie Heights Addition preliminary major subdivision is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (PLP-005-2026).

The companion Zowie Heights rezone request is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (REZ-005-2026).

The companion Zowie Heights annexation is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (ANX-001-2026).

LOCATION

The property is generally located to the east of 4th Avenue East, and is legally described as Lots 1, 2, and 3, Block 1 of the proposed Zowie Heights Addition Subdivision, located in the SE ¼ of Section 27, Township 140 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, in the City of Dickinson's Extra-Territorial Zone (ETZ).

CURRENT ZONING	AG
FUTURE LAND USE MAP DESIGNATION	AGRICULTURAL/RURAL RESERVE
GROSS SITE ACREAGE	+/- 30.00 acres
LOTS PROPOSED	N/A

ZONING & LAND USE IN THE GENERAL VICINITY		
Direction	Zoning	Land Use
North	PUD, AG, RR	Residential planned unit development; undeveloped
East	AG, RR	Single-family residential; undeveloped
South	AG, MH, GC	Undeveloped; oil well; mobile home park
West	GC	Commercial

STAFF ANALYSIS

BACKGROUND

When the FLUM was adopted in October 2025 as part of the Direction 2050: Dickinson Transportation Master Plan and Comprehensive Plan Update, the subject property was placed in the Agricultural and Rural Reserve categories. According to Chapter 4 Land Use of the Comprehensive Plan, the FLUM designations were determined as follows:

- City planner input on general mapping strategies as well as the location of specific FLUM designations;
- Public comment received on specific FLUM designations;

- Existing land use pattern;
- Development trends;
- Land use compatibility; and
- Preferred future development of existing properties.

These factors are listed on page 110 of Chapter 4 Land Use of the Comprehensive Plan.

CONSISTENCY, COMPATIBILITY, AND RECOMMENDATIONS

Consistency with Comprehensive Plan

The site is located in the Agricultural Category with the Rural Reserve overlay category on the future land use map (FLUM). According to Table 5-2. Zoning District Compatibility with Future Land Use Categories, the General Commercial (GC) zoning district is not permitted in the Agricultural category of the FLUM. The GC zoning district is permitted in the Commercial category of the FLUM.

The subject property is located in the Rural Reserve category in the Dickinson future land use map (FLUM). According to page 77 of the 2050 Comprehensive Plan Update, properties located in the Rural Reserve category are reserved for future annexations. As mentioned in the previous section of this staff report, the proposed annexation (ANX-001-2026) is also scheduled for public hearing at this September 9, 2026 meeting. City staff reviewed the annexations request and recommends approval as the request meets the requirements outlined in the 2050 Comprehensive Plan Update.

Policy 1.3.4 of the Chapter 4 Land Use of the City of Dickinson Comprehensive Plan states the following:

The City shall review FLUM amendments applications and shall take into consideration and record as findings of fact in an ordinance that approves a requested Future Land Use Map Amendment the following factors:

- *Impact to the FLUM.*
- *Consistency with comprehensive plan policies and all other city plans.*
- *Availability of city infrastructure to serve the property in which the FLUM amendment is requested.*
- *Location of the property in relation to planned thoroughfares and the availability and cost to the City to provide infrastructure.*
- *Compatibility of the requested future land use designation in relation to abutting or adjacent future land use designations.*

- *Extent to which the requested future land use designation establishes or reinforces an urban sprawl pattern of development as opposed to an orderly, compact form of development.*
- *Whether the first two phases of the Capital Improvement Program include programmed improvements in the area where the FLUM amendment is proposed.*
- *Short-term and long-term fiscal impacts to the City of approving the FLUM amendment.*

Staff finds the following:

- Properties within the general vicinity are developed with commercial uses and high-density residential uses.
- Approval of the request to amend the subject property from AGRICULTURAL/RURAL SERVICE should not result in uses that would be incompatible with the emerging development pattern in the general vicinity.
- The adjacent property to the south is located within the Rural Reserve area, and that property is currently developed with an oil well. The current use on the adjacent property limits its ability
- Approval of the proposed amendment would be consistent with the adjacent FLUM categories. The proposed Commercial category would be contiguous with the existing commercial developments to the west of the subject property.

Compatibility with Local Uses

The applicant has indicated they are intending to utilize the property for future commercial development. The site is currently zoned AG. If the FLUM is approved, the proposed rezoning from AG to GC would permit the following commercial uses:

- Auto rental/sales/services;
- Equipment rental/sales/repair;
- Business support services
- Business/trade school;
- Communication service;
- Construction sale/service;
- Food sales;
- Gaming facility;
- General retail services;
- Personal improvement/services; and
- Research services.

STAFF RECOMMENDATIONS

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of FLM-001-2026 contingent upon the approval of PLP-005-2026, REZ-005-2026, ANX-001-2026, and the associated development agreement.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLM-001-2026: The Zowie Heights Future Land Use Map Amendment** as being consistent with the City of Dickinson Comprehensive Plan, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend denial of **FLM-001-2026: The Zowie Heights Future Land Use Map Amendment** as NOT being consistent with the City of Dickinson Comprehensive Plan, NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

ZOWIE HEIGHTS ADDITION FUTURE LAND USE MAP AMENDMENT (FLM-001-2026)

Section 7. Item D.



ZOWIE HEIGHTS ADDITION FUTURE LAND USE MAP AMENDMENT (FLM-001-2026)

Section 7. Item D.



ORDINANCE NO. _____**AN ORDINANCE AMENDING THE FUTURE LAND USE MAP**

WHEREAS, the City of Dickinson has adopted its Comprehensive Plan and Transportation Plan; and

WHEREAS, the Comprehensive Plan and Transportation Plan contains a Future Land Use Map, along with procedures to amend the Future Land Use Map; and

WHEREAS, the City has received an application to amend the Future Land Use Map; and

WHEREAS, in amending the Future Land Use Map, the Board of City Commissioners has taken into consideration the following:

- Impact to the Future Land Use Map;
- Consistency with the Comprehensive Plan policies and all other City plans;
- Availability of city infrastructure to serve the property in which the Future Land Use Map amendment is requested;
- Location of the property in relation to planned thoroughfares and the availability and cost to the City to provide infrastructure;
- Compatibility of the requested future land use designation in relation to abutting or adjacent future land use designations;
- Extent to which the requested future land use designation establishes or reinforces an urban sprawl pattern of development as opposed to an orderly, compact form of development;
- Whether the first two phases of the Capital Improvement Program include programmed improvements in the area where the Future Land Use Map amendment is proposed; and
- Short-term and long-term fiscal impacts to the City of approving the Future Land Use Map amendment;

NOW, THEREFORE, BE IT ORDAINED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

Section 1: An amendment to the Future Land Use Map of the City of Dickinson is hereby approved as follows

1. To reclassify the following legally-described property from a future land use designation of Agricultural to Commercial:

Lots 1, 2, & 3 of Block 1 of the Zowie Heights Addition, being a portion of the SE¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson's Extraterritorial Zone (ETZ), Stark County, North Dakota

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger
Dickinson City Administrator

First Reading:
Second Reading:
Final Passage:

ZOWIE HEIGHTS ADDITION REZONING REQUEST (REZ-005-2026)

Section 7. Item E.





Zowie Heights Addition Zoning Map Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
 From: City of Dickinson Community Development Services
 Date: September 2, 2026
 Re: REZ-005-2026 Zowie Heights Addition Zoning Map Amendment

APPLICANT

Jason Tormaschy
 2845 10th Avenue East
 Dickinson, ND, 58601

APPLICANT'S REPRESENTATIVE

Nick Jensen
 Western Edge Surveying, PLLC
 1175 Lincoln Street
 Dickinson ND 58601

Public Hearing	September 9, 2026	Planning and Zoning Commission
Public Hearing	October 6, 2026	City Commission
Final Consideration	October 20, 2026	City Commission

The applicant is requesting approval of a Zoning Map Amendment from Agricultural (AG) to General Commercial (GC) for Lots 1, 2, and 3 of Block 1 of the proposed Zowie Heights Addition Subdivision, being a portion of the SE ¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson's Extra-Territorial Zone (ETZ). According to the applicant, the purpose of this rezone is to allow for future commercial development in the future. The site consists of +/- 30.00 acres.

Staff recommendation: Staff recommends **approval** of this zooming map amendment contingent on approval of the associated PLP-005-2026, FLM-001-2026, ANX-001-2026, and the associated development agreement.

The companion Zowie Heights Addition preliminary major subdivision is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (PLP-005-2026).

The companion Zowie Heights future land use map amendment is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (FLM-001-2026).

The companion Zowie Heights annexation is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (ANX-001-2026).

LOCATION

The property is generally located to the east of 4th Avenue East and is legally described as Lots 1, 2, and 3, Block 1 of the proposed Zowie Heights Addition Subdivision, located in the SE ¼ of Section 27, Township 140 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, in the City of Dickinson's Extra-Territorial Zone (ETZ).

CURRENT ZONING	AG
FUTURE LAND USE MAP DESIGNATION	AGRICULTURAL
GROSS SITE ACREAGE	+/- 30.00 acres
LOTS PROPOSED	N/A

ADJACENT ZONING & LAND USE		
Direction	Zoning	Land Use
North	PUD, AG	Residential planned unit development; undeveloped
East	AG, RR	Single-family residential; undeveloped
South	AG	Undeveloped; oil well
West	GC	Commercial

CONSISTENCY, COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Consistency with the Comprehensive Plan

The site is located in the Agricultural Category with the Rural Reserve overlay category on the future land use map (FLUM). According to Table 5-2. Zoning District Compatibility with Future Land Use Categories, the General Commercial (GC) zoning district is not permitted in the Agricultural category of the FLUM. The Rural Reserve overlay category does not allow for lots to rezone into either the AG or Rural Residential (RR) zoning districts. The property owner has submitted a companion FLUM amendment application to the Commercial category to allow for the proposed rezone (FLM-001-2026).

Compatibility

The proposed rezoning is comparable to and compatible with the existing GC zoning districts of the adjacent properties to the west of a property, and the proposed rezoning is comparable to and compatible with the development pattern in the general vicinity.

Compliance with The Municipal Code

The proposed Lots 1, 2, and 3 of Block 1 of the Zowie Heights Addition Subdivision are each approximately 10 acres. According to Table 62-162-3a: Summary of Site Development Regulations in the Municipal Code, the minimum lot size for lots in the GC zoning district is 12,000 square feet. The proposed lots meet the minimum lot size requirement of the GC zoning district.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of REZ-005-2026 contingent on the approval of PLP-005-2026, FLM-001-2025, ANX-001-2026, and the associated development agreement.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-005-2026: The Zowie Heights Zoning Map Amendment** as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-005-2026: The Zowie Heights Zoning Map Amendment** as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 62-159 and 62-162, designating the area and boundaries of the “AG” and “GC” zoning districts within the extraterritorial zone jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone parcels from Agricultural (AG) to General Commercial (GC) described as follows:

Lots 1, 2, & 3 of Block 1 of the Zowie Heights Addition, being a portion of the SE¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson’s Extraterritorial Zone (ETZ), Stark County, North Dakota

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

ZOWIE HEIGHTS ADDITION ANNEXATION REQUEST (ANX-001-2026)





Zowie Heights Addition Annexation Request Staff Report

To: City of Dickinson Planning and Zoning Commission
 From: City of Dickinson Community Development
 Date: September 2, 2026
 Re: ANX-001-2026 Zowie Heights Addition Annexation Request

APPLICANT

Jason Tormaschy
 2845 10th Avenue East
 Dickinson, ND, 58601

APPLICANT'S REPRESENTATIVE

Nick Jensen
 Western Edge Surveying, PLLC
 1175 Lincoln Street
 Dickinson ND 58601

Public Hearing	September 9, 2026	Planning and Zoning Commission
Final Consideration	October 6, 2026	City Commission

To consider an annexation request for a 30-acre property legally described as Lot 1, Block 1 of the Zowie Heights Addition Subdivision, located in the SE ¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson's Extra-Territorial Zone (ETZ). The applicant seeks to amend the future land use map (FLUM) from the Agricultural to Commercial designation, and to rezone the subject lots from Agricultural (AG) to General Commercial (GC).

Staff recommendation: Staff recommends **approval** of this annexation request contingent on the approval of the associated REZ-005-2026, PLP-005-2026, FLM-001-2026, and the associated development agreement.

The companion Zowie Heights Addition preliminary major subdivision is scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (PLP-005-2026).

The companion Zowie Heights rezone request is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (REZ-005-2026).

The companion Zowie Heights future land use map amendment is also scheduled for public hearing at the September 9, 2026 Planning and Zoning Commission meeting (FLM-001-2026).

LOCATION

The property is generally located to the east of 4th Avenue East and is legally described as Lot 1, Block 1 of the proposed Zowie Heights Addition Subdivision, located in the SE ¼ of Section 27, Township 140 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, in the City of Dickinson's Extra-Territorial Zone (ETZ).

CURRENT ZONING	AG
FUTURE LAND USE MAP DESIGNATION	AGRICULTURAL/RURAL RESERVE
GROSS SITE ACREAGE	+/- 30.00 acres
LOTS PROPOSED	N/A

ZONING & LAND USE IN THE GENERAL VICINITY		
Direction	Zoning	Land Use
North	PUD, AG, RR	Residential planned unit development; undeveloped
East	AG, RR	Single-family residential; undeveloped
South	AG, MH, GC	Undeveloped; mobile home park
West	GC	Commercial

STAFF ANALYSIS

BACKGROUND

The subject property is located in the Rural Reserve category in the Dickinson future land use map (FLUM). According to page 77 of the 2050 Comprehensive Plan Update, properties located in the Rural Reserve category are reserved for future annexations. The proposed annexation meets the requirements outlined in the 2050 Comprehensive Plan Update.

CONSISTENCY, COMPATIBILITY, AND RECOMMENDATIONS

Consistency with Comprehensive Plan

Policy 1.4 of the Chapter 4 Land Use of the City of Dickinson Comprehensive Plan states that all annexation requests must address the following questions:

- 1) Any and all City infrastructure (water, sewer and roads) that will need to be extended to the annexation site.

- 2) Any and all new or enlarged City infrastructure facility that will be needed to extend City services to the annexation site.
- 3) A master plan for the annexation site, including the approximate area of each proposed general land use type, the density of planned residential uses and the intensity of planned non-residential uses.
- 4) The estimated water demand of the planned development of the annexation site.
- 5) The estimated peak hour traffic that will be generated from the planned development of the annexation site.
- 6) An evaluation of City Police and Fire Department's ability to safely provide service to the annexation site.
- 7) When applicable, the cost of providing urban services to existing rural development.
- 8) A cost estimate, prepared by a licensed engineer, of the cost of providing or extending urban services specified in above.

The proposed subdivision is expected to be further developed in the future. At this time, the property owner has not submitted a master plan for the property to the City. Community Development staff does not have major concerns with water, sanitary sewer, and stormwater capacity for the property.

Community Development staff is proposing a development agreement with the property owner that runs with the land, which shall require the property owner to submit a master plan prior to the approval of any development applications or building permits.

Compatibility with Local Uses

Lot 1, Block 1 of the proposed Zowie Heights Addition preliminary major subdivision is 30 acres. The property owner is requesting to rezone the property into the General Commercial (GC) zoning district. According to Table 62-162-3b: Summary of Site Development Regulations, the minimum lot size for the GC zoning district is 12,000 square feet. Factoring in an estimated ten (10) percent of the lot to be dedicated as public right-of-way, the property owner may be able to subdivide the lot into approximately 96 total lots.

STAFF RECOMMENDATIONS

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of ANX-001-2026 contingent on the approval of PLP-005-2026, FLM-001-2026, REZ-005-2026, and the associated development agreement.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ANX-001-2026: The Zowie Heights Addition Annexation Request** as being consistent with the City of Dickinson Comprehensive Plan, meeting all the requirements of the Dickinson Municipal Code, and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend denial of **ANX-001-2026: The Zowie Heights Addition Annexation Request** as NOT being consistent with the City of Dickinson Comprehensive Plan, NOT meeting all the requirements of the Dickinson Municipal Code, and as being contrary to interest of the public health, safety and welfare."*

ORDINANCE NO. _____ 2026

AN ORDINANCE EXTENDING THE BOUNDARIES OF THE CITY OF DICKINSON, NORTH DAKOTA, AND ANNEXING CERTAIN TRACTS OF LAND ADJACENT TO THE BOUNDARIES OF THE PRESENT CITY LIMITS

WHEREAS, the City of Dickinson has received a written petition to annex to the city limits certain real property contiguous to the City of Dickinson; and

WHEREAS, such petition is signed by the not less than three-fourths in assessed value of the property of the territory proposed to be annexed, which such territory is contiguous or adjacent to the incorporated municipality of the City of Dickinson and is not embraced within the limits thereof; and

WHEREAS, NDCC §40-51.2-07 permits annexation by ordinance of the governing body upon receipt of such a petition; and

WHEREAS, the Board of City Commissioners of the City of Dickinson, North Dakota, desires to annex the property to the City of Dickinson for the following reasons: The territory is contiguous to the City of Dickinson, and its proposed annexation will contribute to and facilitate the orderly growth and development of both the City and the territory proposed to be annexed; annexation will encourage natural and well-ordered development of the City of Dickinson and the territory proposed to be annexed; annexation will extend municipal government to areas which form a part of the whole community of Dickinson; annexation will simplify government structure in the area of the City of Dickinson; annexation will recognize the interrelationship and interdependence between the City of Dickinson and areas contiguous or adjacent thereto; annexation will contribute to the proper and orderly layout, design and construction of streets, gutters, sidewalks, water mains, sanitary and storm water sewers and drainage facilities, both within the City and within the territory proposed to be annexed; and annexation will provide and facilitate the proper overall planning and zoning of land, and subdivision of lands in the City and the territory proposed to be annexed in a manner most conducive to the welfare of the City and the territory proposed to be annexed;

THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: The following real property, situated, lying and being in the Stark County, State of North Dakota, is hereby annexed to the city limits of the City of Dickinson:

Lots 1, 2, and 3 of Block 1 of the Zowie Heights Addition, being a portion of the SE¼ of Section 27, Township 140 North, Range 96 West, in the City of Dickinson's Extraterritorial Zone (ETZ), Stark County, North Dakota

Section 2: A notice of the presentation of the petition and the City Commission's consideration of this ordinance shall be given by one publication in the official newspaper of the City.

Section 3: A notice of the time and place of the presentation of the petition and the City Commission's consideration of this ordinance shall be mailed, by certified mail, to the owner

of each parcel of real property within the area described herein at the person’s last-known mailing address. The notice is not required to be sent to any owner of real property who signed the petition requesting annexation. The City shall also mail, by certified mail, the notice described herein to the governing body of Stark County, North Dakota, as a county directly affected by the land area petitioned to be annexed.

Section 4: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 5: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 6: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading:
Second Reading:
Final Passage:

ZOWIE HEIGHTS ADDITION DEVELOPMENT AGREEMENT





DEVELOPMENT AGREEMENT

THIS AGREEMENT (the Agreement), made on the ____ day of _____, 20____
("Effective Date") between the City of Dickinson, a political subdivision, hereinafter called "the CITY", and the
OWNER as identified herein;

OWNER Name and Address: Jason Tormaschy
2845 10th Avenue E
Dickinson, ND 58601

For the following described property:

LOTS ONE (1), TWO (2), AND THREE (3) OF BLOCK ONE (1) OF ZOWIE HEIGHTS ADDITION SUBDIVISION TO THE CITY
OF DICKINSON, STARK COUNTY, ND.

SAID PARCELS CONTAIN 30.00 ACRES, MORE OR LESS, AND ARE SUBJECT TO ANY PREVIOUS EASEMENTS,
AGREEMENTS, CONVEYANCES AND SURVEYS.

Also referred to herein as "**Zowie Heights Addition**";

Also referred to herein as the "**Subject Property**";

RECITALS

WHEREAS, OWNER is the fee owner of the Subject Property, located in the City of Dickinson, Stark County, North Dakota, legally described as provided above; and

WHEREAS, OWNER and the CITY agree that the Subject Property will be improved and developed pursuant to the terms of this Agreement and all applicable City ordinances and regulations;

NOW THEREFORE, in mutual consideration of the promises, covenants and agreements of the parties contained herein, the parties hereby agree as follows:

1. Annexation of Property. The Subject Property shall be annexed into the City of Dickinson at the time of recording of this agreement and associated ordinance. Remedies contained in this Agreement shall be in addition to those otherwise provided by law to the CITY for other violations of the City of Dickinson Municipal Code.

2. Master Plan – Infrastructure Requirement Acknowledgement. OWNER is responsible for addressing the questions associated with annexation proposals as outlined below prior to the approval of any further permits and/or development applications. Responses to the following questions shall be provided by any future developers or applicants for any further permits:

- 1) Any and all City infrastructure (water, sewer and roads) that will need to be extended to the annexation site.
- 2) Any and all new or enlarged City infrastructure facility that will be needed to extend City services to the annexation site.
- 3) A master plan for the annexation site, including the approximate area of each proposed general land use type, the density of planned residential uses and the intensity of planned non-residential uses.
- 4) The estimated water demand of the planned development of the annexation site.
- 5) The estimated peak hour traffic that will be generated from the planned development of the annexation site.
- 6) An evaluation of City Police and Fire Department's ability to safely provide service to the annexation site.
- 7) When applicable, the cost of providing urban services to existing rural development.
- 8) A cost estimate, prepared by a licensed engineer, of the cost of providing or extending urban services specified in above.

3. City Engineer Approval Required. No improvements within the Subject Property shall be made unless and until necessary plans and specifications therefore have been submitted to and approved by the City Engineer in accordance with the City of Dickinson Municipal Code for the Subject property covered by such plans and specifications to include all State of North Dakota permits from the North Dakota Department of Environmental Quality and/or the North Dakota Department of Transportation.

4. Establishment of Easement. OWNER or any future owners shall indicate if any easements or public right-of-way dedications will be required in a submitted development master plan.

5. **Permits and/or Development Applications.** CITY recommends OWNER schedules a development meeting once a master plan has been initiated. It is the responsibility of the OWNER to get all permits and/or development applications submitted, reviewed, and approved prior to any form of development or construction taking place on the Subject Property.

6. **Agreement Runs with the Land.** This Agreement shall be binding on, and shall inure to the benefit of, the parties hereto and their respective heirs, administrators, representatives, successors, and assigns. This Agreement shall run with the land and shall be recorded with the Office of the Stark County Recorder against the Subject Property. All obligations, promises and covenants of OWNER contained herein shall similarly be binding upon purchasers of lots within the Subject Property.

7. **Severability.** In the event that any provision of this Agreement shall be held invalid, illegal or unenforceable by any court of competent jurisdiction, such holding shall pertain only to such section and shall not invalidate or render unenforceable any other section or provision of this Agreement.

8. **Non-waiver.** Each right, power or remedy conferred upon the CITY or OWNER by this Agreement is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, or available to the CITY or OWNER at law or in equity, or under any other agreement. Each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the CITY or OWNER and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy. If either party waives in writing any default or nonperformance by the other party, such waiver shall be deemed to apply only to such event and shall not waive any other prior or subsequent default.

9. **Governing Law – Venue.** This Agreement shall be governed by and construed according to the laws of the State of North Dakota. The parties hereby stipulate and agree that the District Court, Southwest Judicial District, State of North Dakota, shall have personal jurisdiction over the parties hereto, and that such District Court, Southwest Judicial District, State of North Dakota, is the appropriate and proper venue for resolving any dispute under this Agreement.

10. **Entire Agreement.** This Agreement contains the entire agreement between and among the parties hereto, and supersedes all prior and contemporaneous discussions, negotiations, understandings, and agreements, whether oral or written, express or implied, between or among them relating to the subject matter of this Agreement. This Agreement may not be amended orally, nor shall any purported oral amendment (even if accompanied by partial or complete performance in accordance therewith) be of any legal force or effect or constitute an amendment of this Agreement, but rather this Agreement may be amended only by an agreement in writing signed by the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

CITY OF DICKINSON

By: _____

Title: President of the Board of City Commissioners

Signature: _____

ATTEST:

By: _____

Title: City Administrator

Signature: _____

STATE OF NORTH DAKOTA)
) ss
COUNTY OF STARK)

On this _____ day of _____, 20____, before me personally
appeared _____ and _____
known to me to be, respectively, the President of the Board of City Commissioners and the City Administrator of the
City of Dickinson, the persons who are described herein and who executed the within and foregoing instrument and
acknowledged to me that the City of Dickinson executed the same.

Notary Public
Stark County, North Dakota

OWNER – Jason H. Tormaschy and Lisa Tormaschy

By: _____

Title: _____

Signature: _____

STATE OF _____)
) ss
COUNTY OF _____)

By: _____

Title: _____

Signature: _____

STATE OF _____)
) ss
COUNTY OF _____)

On this _____ day of _____, 20____, before me personally appeared _____, the **OWNER** described herein, known to me, and who executed the within and foregoing document and acknowledged to me that such entity executed the same.

October 15, 2026

RE: Zowie Heights Addition Development Meeting

Community Development staff is proposing a development agreement with Jason Tormaschy (OWNER) to require any future developments to answer the questions associated with the annexation process in the Dickinson Comprehensive Plan.

This development agreement shall apply to Lots 1-3, Block 1, of the Zowie Heights Addition Subdivision. The property owner is requesting a zoning map amendment from the Agricultural (AG) zoning district to the General Commercial (GC) zoning district. The purpose of this development agreement is to ensure the City's infrastructure has the appropriate capacity to serve any proposed uses or further subdivision.

Community Development staff recommends approval of this development agreement.

DRAFT

10/9/2026

Mr. Joshua Skluzacek
Engineering and Community Development Director
City of Dickinson Engineering Department
38 1st Street West
Dickinson, ND 58601

Re: Manns Dam Modification Project – Final Design Scope, Schedule, and Budget

Dear Mr. Skluzacek:

We are excited for the opportunity to continue working with you on the Manns Dam Modification project. We were previously contracted by the City to complete an alternatives analysis of four options to replace the dam and then complete a 30% design of the selected alternative as well as an effort to value engineer the alternative based on recent bids for the East Broadway Dam. The city indicated to us it wanted to identify the lowest cost option to address the recirculating current “reverse roller” associated with low head dams and the poor condition at Mann’s Dam. This work was completed from spring 2025 through summer 2026. Through this process, the City selected the alternative of keeping the existing dam in place and stabilizing the dam and eliminating the reverse roller effect using rock wedges upstream and downstream of the dam.

This letter presents our scope, schedule, and fee estimate to take the project through final design and permitting. This scope assumes the rock wedge alternative will continue to be advanced along with the western slope stabilization and the replacement of the Heart River golf cart/pedestrian bridge. This scope does not include bidding or construction services; however, these services could be contracted separately at a later date in time.

1 Scope

1.1 Project Management

This task will consist of kicking off this phase of the project, managing the scope, schedule, and budget of the project, and meetings and other communications with the City.

We will provide a bi-weekly progress report that includes summary of milestone progress, actions completed the prior period, actions to be performed during the next period, budget summary, and a list of action items. We will also coordinate a monthly milestone meeting with the City throughout the duration of the project. The monthly meeting will be utilized to review and discuss the actions from the bi-weekly reports.

We assume the project will take 10 months from notice to proceed. All deliverables in the tasks below will be provided in electronic Word and pdf formats and shared via email or OneDrive depending on file size. We assume meetings will be held virtually using Microsoft Teams and there will be no additional public input meetings.

Deliverables: Biweekly updates for up to 10 months; Up to 10 monthly check-in meetings with City staff

1.2 Field Investigations and Data Collection

1.2.1 Wetland Delineation

The includes preparation and review of US Fish and Wildlife Service (USFWS) National Wetland Inventory (NWI) maps, aerial photography, U.S. Department of Agriculture soil survey data, and U.S. Geological Survey 7.5-minute quadrangle maps for the project(s) prior to fieldwork, to help identify potential aquatic resources.

Barr staff will conduct field surveys delineating either wetland or waterbody features within the project area. Wetland delineations will follow standard delineation (Level 2 – Onsite Inspection) methods defined in the 1987 USACE Manual and Great Plains Region Regional Supplement. Wetland boundaries will be spatially recorded with a sub -meter GPS unit in the field.

The scope will include documentation of each wetland feature. This typically involves a wetland and corresponding upland sample point where crews will document soils, hydrology, and vegetation at each location, using standard USACE wetland determination forms. Representative photos will also be collected for each delineated feature. Additionally, field staff may be unable to examine soils in certain situations (due to the proximity of potentially buried utilities, exposed bedrock, etc.). Staff will use their best professional judgment in delineating those affected wetland features. Any wetland feature identified on the NWI dataset will be investigated and documented with a wetland determination form in all cases. As part of the delineation effort, each wetland will be classified using both Cowardin and Circular 39, along with jurisdictional status. Waterbody/stream features with a defined bed and bank and evidence of flow will also be delineated in the field if present. These features will be mapped based on the Ordinary High-Water Mark (OHWM), using the standard protocol recommended by the USACE. Water bodies with an OHWM less than 6 feet wide will be mapped along the centerline. These features will also be documented with representative photos.

Barr will prepare a draft Wetland and Waterbody Delineation Report. A draft report will be submitted to City of Dickinson staff for review.

Deliverables: Wetland Delineation Report; GIS shapefile of delineated aquatic resources

1.2.2 Geotechnical Investigations

Recommended geotechnical investigations have been developed for the bridge replacement, sheet pile wall (as part of the rock riffle spillway), and the soil nail wall. Boring locations for the relevant design aspects can be found in **Figure 1**. All borings will be drilled utilizing air rotary methods (or alternative methods approved by the engineer). The boring for the bridge replacement will also provide channel bed information to be used for the scour analysis around the bridge abutments. Information for the bridge design will be supplemented by the previously completed borings at each abutment by Braun Intertec (Braun 2024). Three borings will be completed at the top of slope for information to construct the soil nail wall.

Table 1 **Planned borings for geotechnical investigation**

Boring	Depth	Location
SB-1	80	Center Pier
SB-2	50	Soil Nail Wall North
SB-3	50	Soil Nail Wall Middle
SB-4	50	Soil Nail Wall South

Standard Penetration Tests (SPT) will be conducted at 2.5-foot intervals to a depth of 15 feet below ground surface (BGS) in SB-1 and then at 5-foot intervals to the total depth. SPT in SB-2, -3, and -4 will be conducted at 5-foot intervals for the entire depth. We assume we will also collect one channel bed sample for testing if the channel bed is exposed at the time of the geotechnical investigation.

Laboratory testing for samples will include moisture content, density, Atterberg limits, particle size (thru the No. 200 sieve), hydrometer grain size analysis, unconfined compressive strength, triaxial Unconsolidated Undrained (UU) tests, direct shear, standard Proctor dry density, consolidation, and collapse potential. Corrosion potential will also be determined through pH, chlorate/sulfate tests, and resistivity testing.

Deliverables:

- *Geotechnical Data Report (GDR) including boring logs and laboratory test results.*



Figure 1 Planned geotechnical boring locations shown in red.

1.2.3 Site Survey

Barr will subcontract to Civil Science to perform additional topographic, property boundary, and tree survey now that full project extents have been defined. The dam structure outlines and elevations, top and bottom of wooden retaining wall and channel cross sections were previously surveyed by Civil Science during the earlier project phases.

Additional survey items will include general ground topography in the project area, with a focus around the existing golf cart/pedestrian bridge, golf cart paths, and golf course features (tees, greens, sand traps), the western slope, utility locations, and other existing features around the dam site including the downstream channel and banks that may be impacted by the rock wedge. Survey will also include survey of any existing trees 6" in diameter or greater at chest height, including tree location and diameter.

The survey will also include a property boundary survey of property lines within the project area, making sure to capture the northern and western property boundaries at 684 Palm Beach Road.

Deliverables: Record of Survey map, survey points, and updated existing conditions basemap including additional survey data collected by Civil Science

1.3 Final Design

This job will consist of detailed design of the proposed rock wedges and any necessary dam modifications, slope stabilization, drawdown structure, and golf cart bridge replacement, including preparation of Issued for Bidding Plans, Specifications, and Engineer's Estimate of Probable Construction Cost. The rock wedge design identified in the value engineering process will continue to be advanced, without significant changes. We will prepare submittals for the City to review at 65%, 95%, and final Issued for Bidding. Detailed Design and Bidding Documents consists of the following:

1.3.1 Hydraulic Modeling

We will finalize the 2D hydraulic modeling that was started in the previous phase of the project, reflecting the final configuration to be constructed and inform design in the next phases. It will also be used to determine proposed water velocities, and those velocities will be used to appropriately size the rock used for the rock wedge and riprap bank stabilization. The model will also aid in determining the slope of the downstream rock wedge. The objective is to design the wedge as steep as feasible so that it mitigates the reverse roller but also minimizes the volume of rock used.

With the replacement of the bridge and changes to the abutments and the addition of a central pier, the results from the 2D hydraulic evaluation (water depth and velocities) will be used along with the bridge geometry and the average bed sediment size (obtained from channel bed sampling) as input data for a scour assessment that will be conducted using the FHWA Hydraulic Toolbox to inform scour protection at the bridge.

Additionally, a 1D hydraulic model (based on the effective FEMA model) will be developed for the final design to inform floodway permitting and confirm there is "no-rise" in river levels upstream of the dam for regulatory and permitting purposes since the NDDWR does not currently accept 2D models for no rise demonstration.

The hydraulic design will also be used to develop information to share with the Contractor to aid in the design of water management during construction of the project.

A hydraulic memo will be prepared to document the 2D modeling work that was done to inform design. A second hydraulic memo will be prepared to document the 1D modeling work to support Floodway and No Rise Permitting.

Deliverables: Hydraulic memo summarizing 2D modeling and scour analysis to inform design; Hydraulic memo summarizing 1D modeling to support floodway and no rise permitting

1.3.2 Geotechnical Analysis

All analyses will include corrosion considerations for the concrete of the bridge piles, and the anchors in the soil nail wall. A scour analysis of the river bed will also be completed to determine the effects of the bridge piers.

Analyses for the soil nail wall will include:

- Stability Analyses including internal stability and global stability

- Strength Limit States (Geotechnical and Structural)
 - Pullout resistance
 - Nail tensile resistance
 - Facing bending/flexural resistance
 - Facing punching shear resistance
 - Facing headed stud resistance
- Service Limit States (Deformations)
 - Wall lateral and vertical displacements
 - Lateral squeeze (if applicable)
- Drainage and Drainage Details
- Constructability evaluation

Bridge Abutments and Pier analyses will include:

- Nominal bearing resistance, type of pile, and size of pile group required to provide adequate support, with consideration of how nominal bearing pile resistance will be determined in the field.
- Group interaction.
- Pile quantity estimation and estimated pile penetration required to meet nominal axial resistance.
- Minimum pile penetration necessary to satisfy the requirements caused by uplift, scour, down drag, settlement, liquefaction, and lateral loads.
- Foundation deflection to meet the established movement and associated structure performance criteria.
- Pile foundation nominal structural resistance.
- Pile drivability to confirm that acceptable driving stresses and blow counts can be achieved at the nominal bearing resistance, and at the estimated resistance to reach the minimum tip elevation with an available driving system.

Deliverables: Geotechnical Design Report or Memorandum to inform and document the project design

1.3.3 Structural Design and Bridge Selection

This will include the structural design of the reinforced concrete abutments and pier to support a pre-engineered bridge structure (similar to bridge structure identified during feasibility) utilized for pedestrian and golf cart traffic over the Heart River.

Deliverables: Structural analysis for abutments and pier based on pre-engineered bridge/performance specifications to inform design

1.3.4 Design Drawings

Detailed design of the pedestrian/golf cart bridge, rock wedge and bank/channel stabilization, control of water approach, western slope stabilization, low level drawdown structure, and site restoration will be completed. We will prepare Drawings for use in permitting, bidding, and construction. Drawings will be prepared using AutoCAD Civil3D in compliance with Barr's CAD standards. Drawings will be issued at 65%, 95%, and Issued for Bidding. The 95% Drawings will be used in permit applications. We assume the final planset will include approximately 20 sheets. Three (3) virtual review meetings will be held at 65%, 95%, and IFB. The Issued for Bidding Drawings will be signed and stamped by a Professional Engineer licensed in the state of North Dakota.

Deliverables: PDF of Drawings at 65% complete, 95% complete, and Issued for Bidding; Three (3) virtual design review meetings.

1.3.5 Specifications

Specifications will be completed in accordance with the standards set forth by the Construction Specifications Institute (CSI). City Standards and Specifications will be followed as applicable. Specifications will be issued at 65%, 95%, and Issued for Bidding. We will also prepare the “front end” contracting documents (Division 00 Specifications including bid form) with input from the City. The “front end” contracting documents will be based upon EJCDC standard documents. The Issued for Bidding Specifications will be signed and stamped by a Professional Engineer licensed in the state of North Dakota.

Deliverables: Word and PDF of Specifications at 65% complete, 95% complete, and Issued for Bidding.

1.3.6 Cost Estimates

We will prepare Engineer’s Opinion of Probable Construction Costs for the project at 65% complete, 95% complete, and Issued for Bidding. The range of costs will be in conformance with ASTM E2516 for the level of design complete at the time of the estimate.

Deliverables: Engineer’s Opinion of Probable Construction Costs at 65% complete, 95% complete, and Issued for Bidding.

1.4 Permitting

Barr will prepare and submit permit applications, on the City’s behalf, for the following permits/approvals:

- North Dakota DWR Dam Construction Permit
- State of North Dakota Water Use Permit
- State of North Dakota Floodway No Rise Certification
- State of North Dakota Sovereign Lands Permit
- State of North Dakota Dam Removal Notification Form
- USACE 404 Permit

It is assumed the 95% Plans will be used for permit applications, and any permit fees will be paid by the City. Additionally, while the new dam safety standards indicate a NDDWR dam construction permit may not be required as Mann’s Dam is a low head dam that is storing ~35 acre-ft of water below the crest of the dam, our experience with the East Broadway Dam project is that the NDDWR may still ask to review the project plans. We have included some time to coordinate with the NDDWR, but we assume a complete dam design/modification report will not be needed for this effort.

1.4.1 Section 106 Compliance

Because the project will require a permit from the USACE under Section 404 of the Clean Waters Act, the project must also comply with Section 106 of the National Historic Preservation Act, which requires federal agencies to determine the effects of their projects on cultural resources (archaeological sites and historic structures) more than 50 years old. Mann’s Dam was constructed in the 1930s, possibly by the Works Progress Administration (WPA). Therefore, it must be evaluated and inventoried for historical significance in order for the USACE to issue the Section 404 permit, and before the dam’s removal. In addition, the grading and bridge replacement activities that will occur as part of the project also have the potential to affect buried archaeological sites, if any are present within the project footprint.

As a result, Barr will complete a Class III cultural resources review and inventory of the project area. This will include completing a file review and background research at the North Dakota State Historic Preservation Office in Bismarck, to obtain data on any previously identified cultural resources as well as previously completed cultural resource surveys relevant to the project area. The inventory will be confined to the areas of proposed disturbance related to the project. This Class III will include intensive photography and documentation of Mann's Dam, as well as an archaeological survey within the limits of construction. The archaeological survey will include visual inspection and the excavation of up to four shovel test units within the project area, to a depth no greater than 1 meter. Following completion of the field survey, Barr will prepare a Class III report of investigations which will be limited to standard Class III-level inventory documentation only. We anticipate having to document Mann's Dam as a new cultural resource within the Class III report. The Class III report should be submitted to the USACE with the Section 404 permit application, to demonstrate compliance with Section 106.

Because a portion of the project is located on land owned by the U.S. Bureau of Reclamation (USBR), prior to initiating the Class III inventory, Barr will be required to obtain an Archaeological Resources Protection Act (ARPA) permit from the USBR. Barr will apply for this permit following notice to proceed, in order to have it on hand by the time of the Class III inventory. Barr has no control over the time in which USBR will review and issue the permit; however, we assume a reasonable timeframe (i.e., 30 days).

Assumptions: Barr has made the following assumptions:

- Investigations will be limited to the current project footprint.
- Archaeological investigations will be limited to visual inspection and up to four shovel test units excavated to a maximum depth of approximately one meter.
- No significant archaeological sites or historic structures requiring data recovery, mitigation, or long-term monitoring will be encountered.
- USACE's Section 106 finding of effect will be "no historic properties affected".
- Evaluation, data recovery, mitigation measures, memoranda of agreement, programmatic agreements, or historic property treatment plans are not included.
- Barr's scope includes preparation of one draft and one revised Class III report to address agency comments.
- The USACE will serve as the lead federal agency in completing Section 106 compliance including Native American consultation and coordination with Tribes.

Deliverables: *Permitting packages for up to 6 anticipated permits.*

1.5 Right of Way Services

Mann's Dam is located on property owned by the City of Dickinson. However, a portion of the land on the west side of the river where the dam removal and slope stabilization will take place is owned by the USBR. We assume that the City of Dickinson and Dickinson Parks and Recreation staff will lead the coordination of agreements with the USBR for access and construction, including any necessary modifications to existing agreements between the entities. We assume Barr's effort will include assisting

the city on developing one exhibit plan based on the design plan set to facilitate these conversations and agreements, but that easements and legal descriptions are not necessary for the proposed work on USBR property given the existing agreements between the City and USBR.

It is also possible that the rock wedge option will result in impacts on the private property downstream of Manns Dam at 684 Palm Beach Road. Through the design process, we will try to steepen the downstream rock wedge as much as allowable to minimize downstream impacts and possibly reduce the need for any easements on the downstream private property. However, we are assuming development of one easement figure and legal description for impacts to this private property. We assume the city will handle an appraisal, if needed, along with the coordination and execution of the easement.

Deliverables: *Development of one exhibit or plan to support city led conversations with the USBR and development of/revisions to existing agreements as it relates to project access, construction, and long-term O&M of the proposed project. One easement figure and legal description for the necessary easement on the private property downstream of Manns Dam.*

1.6 Cost Share and Grant Funding Support

Barr understands that pursuing NDDWR cost share funding, cost share with other stakeholders (e.g. Dickinson Parks and Recreation, USBR), and other possible grants will be necessary to support the construction of the proposed repair. We include up to:

- 20 hours to identify possible grant and funding opportunities beyond the NDDWR and stakeholder cost-shares
- 20 hours attending meetings with agencies, stakeholders, or other grant funding organizations to support project funding pursuits
- 40 hours to help support the City of Dickinson on the development of necessary technical information or graphics, cost estimates, or other supporting documentation needed to pursue additional funding opportunities

Deliverables: *Up to 80 hours to support identification of possible grant funds, attend meetings related to cost share or grant funding, and development of cost-share and grant funding materials to support applications*

2 Schedule

We have assumed we will receive Notice to Proceed on this project by October 20, 2026; if notice to proceed is later than listed, the schedule will shift accordingly. The anticipated schedule to complete the various Jobs and Tasks identified in Section 1.0 of this document are summarized in Table 1.

Table 1 Anticipated Schedule

Milestone	Approximate Date
Notice to Proceed	October 20, 2026
Field Data Collection (Survey, Geotech and Cultural Resources/Section 106)	December 31, 2026
65% Design Complete	March 31, 2027
95% Design Complete	June 30, 2027
Field Data Collection (Wetland Delineation) ¹	May 31, 2027
Permit Applications Submitted	June 30, 2027
Issued for Bidding Documents	August 31, 2027

¹ – North Dakota Growing Season April 15 – September 15 without special approval

3 Budget and Funding

Barr's estimated fees are \$424,550. We will bill you on a time and expense basis to be invoiced monthly. The estimated budget is presented in Table 2.

Table 2 Estimated Budget

Project Name: Manns Dam Final Design

Client Name: City of Dickinson

Date: 10/9/2026

Approved by:

	Labor Hours	Labor Costs	Expenses	Sub-Contractor Total	Project Total
Project Management					
Biweekly Update (10 months)	20.0	\$ 4,410	\$ -	\$ -	\$ 4,410
Monthly check-in meetings (10 months)	40.0	\$ 8,925	\$ -	\$ -	\$ 8,925
Invoicing (10 months)	24.0	\$ 4,368	\$ -	\$ -	\$ 4,368
Other PM tasks	50.0	\$ 11,130	\$ -	\$ -	\$ 11,130
	134.0	\$ 28,833	\$ -	\$ -	\$ 28,833
Field Investigations					
Wetland Delineation & Reporting	69.0	\$ 10,080	\$ 574.60	\$ -	\$ 10,655
Geotechnical Investigations & Reporting	97.0	\$ 14,620	\$ 1,555.00	\$ 47,300	\$ 63,475
Site Survey & Existing Basemap Update	21.0	\$ 3,465	\$ -	\$ 14,685	\$ 18,150
	187.0	\$ 28,166	\$ 2,130	\$ 61,985	\$ 92,280
Final Design					
2D Hydraulic Modeling & Scour Analysis (65% 95% Final)	99.0	\$ 16,274	\$ -	\$ -	\$ 16,274
1D Hydraulic Modeling No Rise (65%)	38.0	\$ 6,680	\$ -	\$ -	\$ 6,680
Hydraulic Memos (2D & 1D/NoRise)	62.0	\$ 10,839	\$ -	\$ -	\$ 10,839
Geotechnical Analysis	212.0	\$ 33,996	\$ -	\$ -	\$ 33,996
Structural Design and Bridge Selection	70.0	\$ 11,624	\$ -	\$ -	\$ 11,624
Drawdown Structure	96.0	\$ 15,026	\$ -	\$ -	\$ 15,026
Design Drawings 65%	238.0	\$ 38,507	\$ -	\$ -	\$ 38,507
Design Drawings 95%	228.0	\$ 36,522	\$ -	\$ -	\$ 36,522
Design Drawings IFB	94.0	\$ 15,158	\$ -	\$ -	\$ 15,158
Specifications 65%	35.0	\$ 6,406	\$ -	\$ -	\$ 6,406
Specifications 95%	43.0	\$ 7,844	\$ -	\$ -	\$ 7,844
Specifications IFB	15.0	\$ 2,830	\$ -	\$ -	\$ 2,830
Front End Documents	27.0	\$ 4,757	\$ -	\$ -	\$ 4,757
Cost Estimate 65%	23.0	\$ 3,980	\$ -	\$ -	\$ 3,980
Cost Estimate 95%	12.0	\$ 2,153	\$ -	\$ -	\$ 2,153
Cost Estimate IFB	11.0	\$ 2,032	\$ -	\$ -	\$ 2,032
Design Review Meetings (65%, 95%, IFB, Virtual)	39.0	\$ 7,781	\$ -	\$ -	\$ 7,781
	1342.0	\$ 222,409	\$ -	\$ -	\$ 222,409
Permitting					
ND Dam Construction Permit	25.0	\$ 4,731	\$ -	\$ -	\$ 4,731
ND Water Use Permit	29.0	\$ 5,272	\$ -	\$ -	\$ 5,272
ND Floodway Review and No Rise Permit	69.0	\$ 12,456	\$ -	\$ -	\$ 12,456
ND Sovereign Lands Permit	29.0	\$ 5,272	\$ -	\$ -	\$ 5,272
ND Dam Removal Form	29.0	\$ 5,272	\$ -	\$ -	\$ 5,272
ND Wetland Delineation	15.0	\$ 2,846	\$ -	\$ -	\$ 2,846
USACE 404 Permit	37.0	\$ 6,659	\$ -	\$ -	\$ 6,659
Cultural Resource Review and Pedestrian Inventory (incl ARPA permit and dam documentation)	114.0	\$ 17,257	\$ 1,732.00	\$ -	\$ 18,989
	347.0	\$ 59,764	\$ 1,732	\$ -	\$ 61,496
Right of Way Services					
Agreement Support Exhibit	22.0	\$ 3,864	\$ -	\$ -	\$ 3,864
	22.0	\$ 3,864	\$ -	\$ -	\$ 3,864
Grant Funding Support					
NDDWR Cost Share, Other Stakeholder Cost Share, and Other Grant Support	80.0	\$ 15,667	\$ -	\$ -	\$ 15,667
	80.0	\$ 15,667	\$ -	\$ -	\$ 15,667
Project Totals (Fees)		\$ 358,704	\$ 3,862	\$ 61,985	\$ 424,550
Project Totals (Hours)	2112.0				

Mr. Joshua Skluzacek
10/9/2026
M
Page 12

We look forward to working with you on this project. Please contact Jon Ausdemore or Jen Koehler regarding any questions.

Sincerely,



Jon Ausdemore, PE
Vice President, Principal in Charge



Jen Koehler, PE
Project Manager

10/9/2026

Mr. Joshua Skluzacek
Engineering and Community Development Director
City of Dickinson Engineering Department
38 1st Street West
Dickinson, ND 58601

Re: Agreement for Manns Dam Modification Project – Final Design

Dear Mr. Skluzacek:

Thank you for retaining us. We will do our best to justify your expression of confidence in us. This letter, together with our Standard Terms as previously modified (attached) sets forth the Agreement between the City of Dickinson (Client) and Barr Engineering Co., its affiliates and subsidiaries (Barr) regarding Manns Dam Modification Project – Final Design.

The scope of professional consulting services Barr will provide includes the final design and permitting as outlined in the attached along with the anticipated schedule and budget.

This Agreement will be effective for the duration of the services or until August 31, 2027, whichever comes first unless terminated earlier by either Client or Barr. Barr's Proposal, if any, is not a part of this Agreement except as specifically indicated or referred to in this letter Agreement. Barr will commence work upon receipt of a copy of this letter signed by Client. The schedule for the services is outlined in the attached.

Barr will inform the Client of progress by biweekly emails.

For the services provided, Client will pay Barr according to the attached Standard Terms (as modified). Barr will bill Client monthly.

Barr understand you have the authority to direct us. Barr will direct communications to you at the address on this letter. Direction should be provided to me or Jennifer Koehler at 4300 MarketPoint Drive, Minneapolis, MN 55435.

During the term of this Agreement, Barr agrees to maintain with a company or companies lawfully authorized to do business in the jurisdiction in which the project is located, the type of insurance and policy limits as set forth below (USD):

Workers' Compensation and Employers' Liability

- | | |
|----------------|-----------------------------------|
| 1. Coverage A: | Per State Statute |
| 2. Coverage B: | \$500,000 Each Accident |
| | \$500,000 Disease – Policy Limit |
| | \$500,000 Disease – Each Employee |

Commercial General Liability

- | | |
|----------------|-------------------|
| 1. \$2,000,000 | General Aggregate |
|----------------|-------------------|

2. \$2,000,000 Products – Completed Operations Aggregate
3. \$1,000,000 Each Occurrence
4. \$1,000,000 Personal Injury

Commercial Automobile Liability

1. \$1,000,000 Combined Single Limit Bodily Injury and Property Damage

The Commercial Automobile Liability shall provide coverage for the following automobiles:

1. All Owned Automobiles
2. All Non-Owned Automobiles
3. All Hired Automobiles

Umbrella Liability

1. \$10,000,000 Each Claim
\$10,000,000 Annual Aggregate
2. The Umbrella Liability provides excess limits for the Commercial General Liability, Employers' Liability, and Commercial Automobile Liability policies.

Professional and Pollution Incident Liability

Professional Liability insurance including Pollution Incident Liability coverage with limits of not less than \$5,000,000 Per Claim / \$5,000,000 Annual Aggregate.

Certificates of Insurance

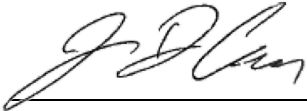
Certificates of Insurance will be provided upon request.

Barr and Client waive all rights, including their insurers' subrogation rights, against each other, their subcontractors, agents, and employees, and the other consultants, separate contractors, and their subcontractors, agents, and employees for losses or damages covered by their respective property or casualty insurance, commercial general liability, or Builder's Risk insurance. This waiver of subrogation is effective notwithstanding any duty of indemnity.

If this Agreement is satisfactory, please sign the enclosed copy of this letter in the space provided, and return it to Barr. This Agreement will be open for acceptance until Click or tap to enter a date., unless earlier withdrawn by us.

Sincerely yours,

BARR ENGINEERING CO.



Jon Auesdemore, PE
Its Vice President

Accepted this _____ day of _____, 20____

CITY OF DICKINSON

By _____

Its _____

Attachments

Standard Terms—Professional Services (As modified)

Fee Schedule

Manns Dam Modification Project – Final Design Scope, Schedule, and Budget Proposal Letter (dated 10/9/2026)

Engineering Memorandum

October 12, 2026

RE: October 20th City Commission Meeting

202808 - MANNS DAMN CONTRACT AMENDMENT TO BARR ENGINEERING CO.

For your consideration is contract amendment with Barr Engineering Co. (Barr) to perform final engineering, permitting, and funding support for the Manns Dam project for the amount specified in the contract of **\$424,550.00**. The intent of the project is to prepare the engineering documents for a rock wedge addition to the existing dam, slope stability improvements, and a new golf cart/pedestrian bridge. The original project contract for the feasibility study scope of work was approved at the February 20, 2025 City Commission meeting. The City Attorney has reviewed the contract amendment with no comments.

The primary scopes of work included in the contract are: project management, wetland delineation, site survey, geotechnical investigation and analysis, hydraulic modeling, structural design and bridge selection, engineering drawings and specifications, cost estimates, permitting, right-of-way services, and construction funding support.

The project is expected to be bid ready by August 2027. The project has been approved for two North Dakota Department of Water Resources (ND DWR) cost share grants for this scope of work. One for technical scopes of work at 75% cost share eligibility not to exceed \$198,424, and the other for the recreation scopes of work at 40% cost share eligibility not to exceed \$54,821. The feasibility study was also funded by a grant through the ND DWR. The City of Dickinson share of the costs will be funded with through Gross Production Tax.

The City Engineering staff recommends approval.



IRREGULAR PLAT OF LOT 3A, BLOCK 1, MUSEUM CENTER ADDITION



October 15, 2026

RE: Irregular Plat of Lot 3A, Block 1, Museum Center Addition

Community Development staff is requesting approval of the Irregular Plat of Lot 3A, which is a lot modification of Lots 3, 4 and 5 of Block 1 of the Museum Center Addition Subdivision. The proposed lot modification was drafted by Highlands Engineering.

The purpose of this lot modification is to combine the three (3) lots containing the Dickinson Museum Center into one (1) lot as part of the Dickinson Museum Expansion project. This lot modification removes the existing lot lines the proposed building expansions would be built over, allowing the Dickinson Museum Expansion project to proceed with construction. This lot modification meets the lot modification criteria outlined in Section 52-1: Definitions, in Chapter 52: Subdivisions, of the Dickinson Municipal Code.

Community Development staff recommends approval of this lot modification.

DRAFT

BRIGHT START DAYCARE SPECIAL USE PERMIT (SUP-004-2026)





Bright Start Daycare Special Use Permit Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: October 14, 2026
Re: **SUP-004-2026 Bright Start Daycare Special Use Permit**

APPLICANT

Marta Munoz
 Bright Start LLC
 832 3rd Avenue W
 Dickinson, ND, 58601

Public Hearing	October 14, 2026	Planning and Zoning Commission
Final Consideration	October 20, 2026	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Special Use Permit (SUP) application for a home-based group daycare business. The business would be located in a primary residence on a 12,210-square-foot parcel at 832 3rd Avenue W in the City of Dickinson. The property is zoned Medium Density Residential (R-2).

Staff Recommendation: Staff recommends approval of this special use permit subject to conditions.

LOCATION

The properties are located within the NW1/4 of the NW1/4 of Section 3, Township 139 North, Range 96 West, City of Dickinson, of the 5th Principal Meridian, Stark County, North Dakota. The property is legally described as the North 92 feet of Lot 5, Block 2, South Dickinson Subdivision.

CURRENT ZONING	R-2
FUTURE LAND USE MAP DESIGNATION	LOW DENSITY RESIDENTIAL
GROSS SITE ACREAGE	+/- 0.29
LOTS PROPOSED	N/A

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	R-2	Single-family residential; multi-family residential
East	R-1	Single-family residential
South	R-2	Single-family residential; undeveloped
West	R-3; R-1	Multi-family residential; single-family residential

STAFF ANALYSIS

BACKGROUND

The applicant previously obtained a Special Use Permit (SUP) for a day care business at the subject property in September of 2021. However, operations of the business ceased in 2024. According to Section 62-55(g)(1) of the Dickinson Municipal Code, an SUP is voided if the operations do not occupy the property for two (2) years. The applicant is reapplying for a new SUP for the group day care use.

There is an existing single-family residence located at 832 3rd Avenue W. The applicant has indicated there will be no significant changes to the exterior of the residence, and it will continue to be residential in appearance. Hours of operation shall be limited to normal business hours of 6AM to 6PM Monday through Friday. Customers must utilize the alleyway for pick-up and drop-off to limit traffic impacts to 3rd Avenue W.

CURRENT ORDINANCE REVIEW

The proposed home-based occupation is located within a R-2-zoned district. Per Table 62-162-2: Permitted Uses by Zoning Districts, in the City Municipal Code, group day care uses are allowed in R-2 zoning upon obtaining a Special Use Permit, which is subject to a public hearing before the City Planning and Zoning Commission and approval by the City Commission.

The applicant has submitted a site plan demonstrating that all business operations would be limited to the first floor of the residence. Additionally, all outdoor play areas are screened with a six-foot privacy fence. This conforms with the regulations outlined in Sec. 62-471: Accessory uses, in the City's Municipal Code.

The applicant has indicated they will have a tenant living on the property. This tenant shall be an employee of the daycare.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public comments regarding this proposal.

Staff Recommendation: City of Dickinson Community Development Staff recommends **approval** of SUP-004-2026 subject to the conditions listed below:

- Hours of operation shall be limited to 6:00 a.m. to 6:00 p.m. Mondays through Fridays.
- The maximum number of children shall be limited to 12 children at any one time.
- Any tenants living on the property shall be employees of the daycare.
- Operation of the group day care use shall be as described in this staff report as well as in the material found in Attachment A.
- The SUP approval shall expire with any change in ownership. All subsequent owners of the property shall be required to reapply for SUP approval.
- Operation of the group day care use shall comply with all applicable City, County, State and Federal regulations.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **SUP-004-2026: Bright Start Group Day Care Special Use Permit** as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend denial of **SUP-004-2026: Bright Start Group Day Care Special Use Permit** as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. _____ - 2026

A RESOLUTION APPROVING A SPECIAL USE PERMIT TO BRIGHT START LLC FOR A GROUP DAYCARE BUSINESS LOCATED AT 832 3RD AVENUE WEST, DICKINSON, ND

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to grant discretionary approval for certain uses within zoning districts that have unusual site development or operating characteristics; and

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to establish such conditions and regulations for approval of a special use permit as the Board may deem appropriate; and

WHEREAS, the City has received a request for a special use permit from Bright Start LLC for a group daycare, which is a discretionary use provided for in the Dickinson City Code; and

WHEREAS, the Dickinson Planning and Zoning Commission has met and heard public testimony regarding this matter, and recommends approval of the special use permit, subject to the conditions noted below;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners for the City of Dickinson, North Dakota, hereby grants a special use permit, as provided in Dickinson City Code §62-55, to Bright Start LLC:

The Special Use Permit is subject to the following conditions:

1. Hours of operation shall be limited to 6:00 a.m. to 6:00 p.m. Mondays through Fridays.
2. The maximum number of children shall be limited to 12 children at any one time.
3. Any tenants living on the property shall be employees of the daycare.
4. Operation of the group day care use shall be as described in this staff report as well as in the material found in Attachment A in the Staff Report.
5. The SUP approval shall expire with any change in ownership. All subsequent owners of the property shall be required to reapply for SUP approval.
6. Operation of the group day care use shall comply with all applicable City, County, State and Federal regulations.

Dated this _____ day of _____ 2026.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
Dickinson City Administrator

FRESH FIRE SALSA SPECIAL USE PERMIT (SUP-005-2026)





Fresh Fire Salsa Special Use Permit Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: October 14, 2026
Re: **SUP-005-2026 Fresh Fire Salsa Special Use Permit**

APPLICANT

Lori Henriquez
 Fresh Fire Salsa
 14 2nd Avenue SE
 Dickinson, ND, 58601

Public Hearing	October 14, 2026	Planning and Zoning Commission
Final Consideration	October 20, 2026	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Special Use Permit (SUP) application for a home-based salsa making and storage business. The business would be located in a commercialized kitchen of a primary residence on a 5,520-square-foot parcel at 14 2nd Avenue SE in the City of Dickinson. The property is zoned Medium Density Residential (R-2).

Staff Recommendation: Staff recommends approval of this Special Use Permit subject to conditions.

LOCATION

The properties are located within the NW1/4 of the NW1/4 of Section 10, Township 139 North, Range 96 West, City of Dickinson, of the 5th Principal Meridian, Stark County, North Dakota. The property is legally described as the North 92 feet of Lot 5, Block 2, South Dickinson Subdivision.

CURRENT ZONING	R-2
FUTURE LAND USE MAP DESIGNATION	LOW DENSITY RESIDENTIAL
GROSS SITE ACREAGE	+/- 0.13
LOTS PROPOSED	N/A

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	GC	Commercial
East	R-2	Single-family residential; undeveloped; religious assembly
South	R-2	Single-family residential; undeveloped
West	R-2; GC	Single-family residential; commercial

STAFF ANALYSIS

BACKGROUND

There is an existing single-family residence located at 14 2nd Avenue SE. The applicant has indicated there will be no significant changes to the exterior of the residence, and it will continue to be residential in appearance. Hours of operation shall be limited to normal business hours of 8AM to 5PM Monday through Sunday. Customers will not be picking up products at the property. Supplies will be delivered to the property once a week.

CURRENT ORDINANCE REVIEW

The proposed home-based occupation is located within a R-2-zoned district. Per Table 62-162-2: Permitted Uses by Zoning Districts, in the City Municipal Code, home-based business/home occupations are allowed in R-2 zoning upon obtaining a Special Use Permit, which is subject to a public hearing before the City Planning and Zoning Commission and approval by the City Commission.

The applicant has submitted a site plan demonstrating that all business operations would be limited to a roughly 223.9-square-foot basement kitchen. This 223.9-square-foot section of the house is less than 30 percent of the building's 2,200-square-foot total floor area. This conforms with the regulations outlined in Sec. 62-471: Accessory uses, in the City's Municipal Code.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public comments regarding this proposal.

Staff Recommendation: City of Dickinson Community Development Staff recommends **approval** of SUP-005-2026 subject to the conditions listed below:

- Hours of operation shall be limited to 8:00 a.m. to 5:00 p.m. Mondays through Sundays.
- Supply deliveries to the property shall be limited to once a week.
- Operation of the home-based business/home occupation shall be as described in this staff report as well as in the material found in Attachment A.
- The SUP approval shall expire with any change in ownership. All subsequent owners of the property shall be required to reapply for SUP approval.
- Operation of the home-based business/home occupation shall comply with all applicable City, County, State and Federal regulations.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **SUP-005-2026: Fresh Fire Salsa Special Use Permit** as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend denial of **SUP-005-2026: Fresh Fire Salsa Special Use Permit** as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. _____ - 2026

A RESOLUTION APPROVING A SPECIAL USE PERMIT TO LORI HENRIQUEZ/FRESH FIRE SALSA FOR A HOME BASED SALSA BUSINESS LOCATED AT 14 2ND AVENUE SE, DICKINSON, ND

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to grant discretionary approval for certain uses within zoning districts that have unusual site development or operating characteristics; and

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to establish such conditions and regulations for approval of a special use permit as the Board may deem appropriate; and

WHEREAS, the City has received a request for a special use permit from Lori Henriquez/Fresh Fire Salsa for a home based salsa business, which is a discretionary use provided for in the Dickinson City Code; and

WHEREAS, the Dickinson Planning and Zoning Commission has met and heard public testimony regarding this matter, and recommends approval of the special use permit, subject to the conditions noted below;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners for the City of Dickinson, North Dakota, hereby grants a special use permit, as provided in Dickinson City Code §62-55, to Lori Henriquez/Fresh Fire Salsa:

The Special Use Permit is subject to the following conditions:

1. Hours of operation shall be limited to 8:00 a.m. to 5:00 p.m. Mondays through Sundays.
2. Supply deliveries to the property shall be limited to once a week.
3. Operation of the home-based business/home occupation shall be as described in this staff report as well as in the material found in Attachment A in the Staff Report.
4. The SUP approval shall expire with any change in ownership. All subsequent owners of the property shall be required to reapply for SUP approval.
5. Operation of the home-based business/home occupation shall comply with all applicable City, County, State and Federal regulations.

Dated this _____ day of _____ 2026.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
Dickinson City Administrator

TAPLANDS ADDITION UTILITY EASEMENT & ROW VACATION



October 15, 2026

RE: Taplands Utility Easement and Right-of-Way Vacation

The applicant is requesting approval of a Right of Way and Utility Easement Vacation petition for the 33-foot right-of-way and 10-foot utility easement located on the west side of the proposed Taplands Addition Subdivision.

The purpose of this easement and ROW vacation is to allow for additional building space for the applicant. Additionally, this easement and right-of-way vacation allows the applicant to have an additional approach onto Deer Run Drive in order to reduce traffic onto South State Avenue. This easement vacation meets the criteria outlined in Section 52-12: Vacation of Easements, in Chapter 52: Subdivisions, in the Dickinson Municipal Code.

Community Development staff recommends approval of this easement and right-of-way vacation.

DRAFT

RESOLUTION NO. - 2026

A RESOLUTION APPROVING VACATION OF A TEN FOOT UTILITY EASEMENT AND THIRTY-THREE FOOT RIGHT OF WAY ON LOT 1, BLOCK 1, OF THE GREEN ACRES ADDITION SUBDIVISION IN THE W1/2 OF SECTION 9, TOWNSHIP 139 NORTH, RANGE 96 WEST, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

WHEREAS, an application for vacation of a certain utility easement has been filed by the adjoining property owner thereof; and

WHEREAS, such application for vacation of a utility easement and right-of-way has been signed by all affected public utility companies reasonably expected to have use of such utility easement, indicating their consent to the vacation of such utility easement; and

WHEREAS, such application for vacation of a utility easement and right-of-way has been signed by the City of Dickinson Engineering Department, the City Engineer having consented to the vacation of such utility easement; and

WHEREAS, the City Engineer, finding the application to be in proper order, and pursuant to Dickinson City Code §52-12, has heretofore caused a Notice of Hearing on such application to be duly published in the official newspaper of the City, such publication occurring on _____.

WHEREAS, the matter came on regularly to be heard before the Board of City Commissioners on _____, a day not less than seven days following the publication of the Notice of Hearing, at 4:30 p.m., or as soon thereafter as the parties could be heard, in accordance with the Notice of Hearing previously published; and

WHEREAS, the Board of City Commissioners duly having heard and considered the matter, and the Commissioners being fully satisfied and having determined that the vacation of the utility easement herein described is in the best interests of the City of Dickinson, and no objection to such vacation having been filed or presented;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. That certain public utility easement within the City of Dickinson is hereby vacated in accordance with state law and the ordinances of the City of Dickinson, such public utility easement being more particularly described as follows and located in Stark County, North Dakota:

Vacate and remove the ten (10) foot utility easement and the thirty-three (33) foot right-of-way on the west side of the property legally described as Lot 1 of Block 1 of the Taplands Addition Subdivision, located in the SW¼ of the NW¼ of Section 9, Township 139 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota.

3. Pursuant to Dickinson City Code 52-12(a)(4), this resolution is passed by no less than a two-thirds majority.
4. A certified copy of this resolution shall be filed for record and duly recorded on the Office of the Stark County Recorder, Stark County, North Dakota.

Dated this ____ day of January 2026.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger, City Administrator

STATE OF NORTH DAKOTA)
 :SS
COUNTY OF STARK)

On this ____ day of October 2026, before me personally appeared **Scott Decker** and **Dustin Dassinger**, known to me, respectively, as the President of the Board of City Commissioners of the City of Dickinson and the City Administrator of the City of Dickinson, and who executed the within and foregoing document and acknowledged to me that the City of Dickinson executed the same.

Notary Public

ORDINANCE NO. 2026**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 42-120 OF THE DICKINSON MUNICIPAL CODE, RELATING TO SPECIAL BENEFIT TO RETIRING PUBLIC SAFETY EMPLOYEES**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 42-120 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 42-120. Special benefit to retiring public safety employees.

(a) Retiring, full-time, sworn police officers who meet the requirements listed in this subsection will receive their service weapon as part of the service award recognition process upon retirement. In order to be eligible to receive their service weapon, the retiring officer must:

- (1) Have completed a minimum of 20 years of service with the Police Department; and
- (2) Be terminating employment with the Police Department under favorable conditions; and
- (3) Ensure that the appropriate federal firearms paperwork identifying the owner of the weapon is completed prior to actually receiving the weapon. For the purposes of this subsection, leaving under unfavorable conditions means that the City is terminating employment for cause for violation of policy, procedure or law, or termination is for medical reasons of a psychological nature.

(b) Upon retirement, a member of the City Fire Department, whether volunteer or full-time, will receive their helmet mounted to a presentation plaque in appreciation of their service to the community. To qualify, a member must have completed a minimum of ten years of service and be at least 55 years of age or completed 20 years of service with the City Fire Department.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026

Second Reading: _____, 2026

Final Passage: _____, 2026

Proposed Employee Benefit Changes

City of Dickinson | Board of City Commissioners



Purpose: Replace the employee's own-illness Sick Leave Bank benefit with employer-paid disability coverage while retaining accrued sick leave and a family-care donation program.

Proposed changes — subject to Commission action and final plan terms

What Is Changing?

Four related actions to align the City Code with the proposed benefit structure.

1. Dissolve the Sick Leave Bank

End SLB benefits for employees' own illness or injury; distribute remaining hours under the proposed resolution.

2. Repeal the employer-paid FSA

Remove the existing Chapter 42 provision as employer-funded resources are redirected.

3. Establish employer-paid STD/LTD

Provide income protection for qualifying disabilities, subject to policy limits and terms.

4. Retain family-care donations

Allow voluntary sick leave donations for qualifying FMLA family-care needs.

Accrued sick leave and the existing 25% termination payout remain unchanged under the proposal.

Proposed Disability Coverage

Based on the current Pacific Life proposal.

Short-Term Disability (STD)

60% of base salary
Maximum \$2,000 per week
Up to 13 weeks
0-day elimination for injury; 7 days for sickness

Long-Term Disability (LTD)

60% of base salary
Maximum \$6,000 per month
Begins after applicable elimination period
Longer-term qualifying disability, subject to plan terms

Estimated combined annual premium: \$108,285 | About \$449 per eligible employee (241 estimated lives)

Funding & Implementation Considerations

Redirect existing benefit resource

The City proposes redirecting the employer-paid FSA contribution toward STD/LTD; confirm the current contribution and final premium.

Sick leave choices

The City is considering allowing employees to preserve sick leave or use it to supplement disability benefits up to regular base wages. No cap to sick leave accrual will remain.

Commission Actions Requested

Agenda items are presented in the requested order.

1**Resolution**

Authorize dissolution of the Sick Leave Bank and distribution of remaining hours under the proposed resolution.

2**Ordinance — Public Hearing**

Repeal the Sick Leave Bank provisions.

3**Ordinance — Public Hearing**

Repeal the employer-paid medical FSA provision.

4**Ordinance — Public Hearing**

Enact employer-paid short-term and long-term disability benefits.

5**Ordinance — Public Hearing**

Adopt sick leave donations for family medical leave.

All actions are subject to Commission consideration and final insurance terms.

CITY OF DICKINSON

COMMISSION MEMORANDUM

TO: Board of City Commissioners

FROM: Shelly Nameniuk, Human Resources Director

SUBJECT: Proposed Changes to Sick Leave and Disability Benefits

DATE: 10/20/2026

Human Resources is presenting a coordinated set of proposed employee benefit changes intended to provide employer-paid short-term and long-term disability coverage, discontinue the Sick Leave Bank for employees' own illnesses and injuries, and retain a sick leave donation program for qualifying medical needs for family member.

The proposed changes would preserve employees' existing sick leave accruals and 25% termination payout. The City is also proposing to redirect the existing employer-funded medical Flexible Spending Account (FSA) benefit resource toward disability coverage.

Agenda Items

1. Resolution – Dissolution of the Sick Leave Bank

Authorize dissolution of the Sick Leave Bank and authorize the City Administrator and HR Director to distribute the remaining bank hours to current members who have not drawn hours from the bank, consistent with the proposed resolution.

2. Ordinance (Public Hearing) – Repealing the Sick Leave Bank

Remove the existing Sick Leave Bank provisions from Chapter 42 to reflect the discontinuation of the program for employees' own illnesses and injuries.

3. Ordinance (Public Hearing) – Repealing the Employer-Paid Medical Flexible Spending Account

Repeal the existing Chapter 42 provision for the employer-paid medical FSA as part of the proposed redirection of employer-funded benefit resources toward disability insurance.

4. Ordinance (Public Hearing) – Enacting Short-Term and Long-Term Disability Benefits

Establish Chapter 42 provisions recognizing employer-paid short-term and long-term disability benefits for regular full-time employees. Under the current Pacific Life proposal, STD provides 60% of base salary for up to 13 weeks, and LTD provides 60% of base salary for longer-term qualifying disabilities, subject to plan limits and provisions.

The current estimated combined annual premium is approximately **\$108,285**, or approximately \$449 per eligible employee based on 241 estimated eligible employees. Final costs and coverage are subject to the insurance contract and enrollment.

5. Ordinance (Public Hearing) – Adopting Sick Leave Donations for Family Medical Leave

Amend and re-enact Section 42-144 to establish a voluntary sick leave donation program for employees who need additional paid leave to care for an immediate family member with a qualifying serious health condition under FMLA. The proposed ordinance establishes eligibility requirements, donation limits, and Human Resources administration.

Requested Commission Action

Consider the resolution and ordinances in the order presented. These actions are intended to work together to establish the proposed disability benefits, remove the existing Sick Leave Bank and employer-paid FSA code provisions, and retain a defined family-care sick leave donation program.

ORDINANCE NO. 2026

AN ORDINANCE REPEALING SECTION 42-112 OF CHAPTER 42 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO EMPLOYER PAID MEDICAL FLEXIBLE SPENDING ACCOUNT

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 42-112 is hereby amended and re-enacted as follows:

Sec. 42-112. Employer paid medical flexible spending account. - REPEALED

(Code 1993, § 29.08.04080(18.7); Ord. No. 1709, § 4; Ord. No. 1777, § 1, 7-18-2023; Ord. No. 2023, § 1, 6-12-2023)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

ORDINANCE NO. 2026

AN ORDINANCE ENACTING SECTION 42-122 OF CHAPTER 42 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO SHORT-TERM AND LONG-TERM DISABILITY BENEFITS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 42-122 is hereby enacted as follows:

Sec. 42-122. Short-term and long-term disability benefits.

The City offers its regular, full-time employees short-term and long-term disability benefits with the City paying the full cost of the benefits for each employee. **Section 2:** Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

ORDINANCE NO. 2026

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 42-144 OF THE DICKINSON MUNICIPAL CODE, RELATING TO SICK LEAVE DONATIONS FOR FAMILY MEDICAL LEAVE

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 42-144 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 42-144. Sick leave benefits.

(a) *Benefits for regular full-time employees.* Employees who are eligible for full benefits (see Section 42-40) shall accrue sick leave at a rate of 3.7 hours of sick leave per pay period, over 26 pay periods annually.

(b) *Benefits for regular part-time employees.*

(1) For regular part-time employees, sick leave accruals during the initial year of employment will be based on the estimated weekly hours the employee was hired to work. The average hours worked in a week will be compared to the 40 hours worked by a full-time employee and a percentage of benefit will be determined from that comparison. After the first year, the percentage of benefit will be based on the average of the actual weekly hours the employee worked in the previous year.

(2) Allocation of accruals and benefits for regular part-time employees:

Qualifying Hours	Percent of Full Benefit
Average weekly hours 20	50 percent of full benefit
Average weekly hours 24	60 percent of full benefit
Average weekly hours 28	70 percent of full benefit
Average weekly hours 32	80 percent of full benefit
Average weekly hours 36	90 percent of full benefit

(3) *Suspension of accrual for employees on leave of absence without pay.* Employees on leaves of absence without pay or suspensions without pay who are absent for a full pay period do not accrue sick leave benefits.

(4) *Accrual and availability of sick leave.* An employee's accrual of sick leave shall begin upon their first hour of work, and may be used as it is earned, subject to the other requirements of this section.

(5) *Rules and allowances of sick leave carry-over.* Sick leave benefits not used during the calendar year in which they are earned may be carried over and used during the succeeding calendar years. There is no limit to the number of sick leave hours employees may accumulate.

- (6) *Sick leave rate of pay.* Sick leave benefits shall be paid to non-terminating employees at the employee's regular rate of pay at the time the leave is taken. In the case of accumulated sick leave paid to a terminating employee, refer to Section 42-144.
- (7) *Rules for reporting off work due to sickness.*
- a. An employee absent from work due to illness or disability shall notify their department head or a designee before scheduled to work, or as soon as reasonably possible if an emergency situation exists, and indicate the expected length of absence. Failure to report an illness in a timely manner may be cause to consider the absence as unauthorized and without pay.
 - b. Use of sick leave is allowed only for:
 1. Personal illness, injury or medical care appointments.
 2. To care for an immediate family member when medical care is necessary.
 Immediate family members are those persons listed in Section 42-41.
 - c. When abuse is suspected as defined in Section 42-144, the City Administrator or appropriate department head may require a medical doctor's written statement to verify that a legitimate illness exists. A medical doctor's written statement may be required for any absence lasting more than four consecutive days.
- (8) *Minimum charge to sick leave.* Fire suppression personnel with a 207(k) work period exemption will receive a leave reduction of 16 hours for any request of a minimum of 16 hours and a maximum of 24 hours. All other leave requests will be deducted at actual hours.
- (9) *Rules affecting abuse of sick leave.* Use of sick leave benefits is permitted for the reasons listed in Section 42-144. Use of sick leave for other than authorized purposes shall be deemed abuse of sick leave. Sick leave benefits are intended to protect an employee's earnings in the event of an illness, injury or authorized event. Abuse of sick leave benefits will not be tolerated and may prevent an employee from receiving pay increases or lead to disciplinary action.
- (10) *Benefit pay-out to terminating employee.* It is the policy of the City that upon termination of employment employees shall be eligible for the payment of accrued sick leave at the rate of one-fourth of the employee's hourly wage at the time of separation for each hour of accrued sick leave.
- (11) *Benefits available to employee claiming on-the-job injury.* The ultimate goal for the City is a no lost time rule, which means when feasible as determined by the City, the City will make accommodations for workers injured on the job making it possible for them to work while injured. It is possible the work assignment will be different from the employee's normal job assignment. During such assignment, the employee will be compensated at the employee's normal rate of pay. However, if a Workers' Compensation claim is approved for an on the job injury, which includes time lost from work and the employee had any hours charged to their accrued sick leave balance for the period before the claim was approved, the leave charged will be credited back to the employee's sick leave accrual balance for the time covered by the Workers' Compensation benefits for the initial period. If an employee is collecting benefits from

an approved Workers' Compensation claim, the employee may use any available leave to supplement payments from Workers' Compensation up to the employee's regular rate of pay, based on a standard work week for the employee.

(c) *Sick Leave Donations for Family Medical Leave.* Employees may voluntarily donate accrued sick leave to another regular full-time or regular part-time City employee who needs additional paid leave to care for an immediate family member with a serious health condition as defined under the Family and Medical Leave Act (FMLA).

1. *Eligibility.* An employee requesting donated sick leave must have exhausted, or be expected to exhaust, their available accrued sick leave, vacation leave, personal leave, and floating holiday before donated sick leave may be used.
2. *Donation Request.* Requests for donated sick leave shall be submitted to Human Resources. Human Resources will administer the donation process and determine whether the request meets the requirements of this section.
3. *Donation Limits.*
 - i. A regular full-time employee may receive no more than 80 hours of donated sick leave for any one qualifying request.
 - ii. A regular part-time employee may receive donated sick leave up to the equivalent of two weeks of the employee's average scheduled hours for any one qualifying request.
 - iii. An employee may receive donated sick leave for multiple qualifying requests during their employment, subject to the limits established for each request.
 - iv. An employee may not donate sick leave if the donation would cause the donating employee's sick leave balance to fall below 160 hours.
4. *Donation Value.* The value of donated sick leave will be determined using the donating employee's regular hourly rate of pay and converted to an equivalent number of sick leave hours for the receiving employee based on the receiving employee's regular hourly rate of pay. Human Resources shall establish procedures for administering the conversion and recording donated sick leave.
5. *Voluntary Donations.* Donations are voluntary. No employee shall be required to donate sick leave, and an employee's decision not to donate shall not affect the employee's employment or benefits.
6. *Use of Donated Leave.* Donated sick leave may be used only for the approved qualifying absence to care for an immediate family member with a qualifying serious health condition. Donated sick leave may not be used for the employee's own illness, injury, or disability.
7. *Administration.* Human Resources shall establish procedures necessary to administer sick leave donations, including requesting donations, verifying eligibility, calculating and recording donated leave, and maintaining appropriate records.

(Code 1958, § 9-24; Code 1993, § 29.08.04090(19.2); Ord. No. 376; Ord. No. 675, § 1; Ord. No. 967, §§ 7, 8; Ord. No. 1028, § 2; Ord. No. 1053, § 2; Ord. No. 1163, § 5; Ord. No. 1201, § 4; Ord. No. 1224, § 3, 10; Ord. No. 1307, § 11, 12; Ord. No. 1308, § 4; Ord. No. 1339, § 5-10; Ord. No. 1499, § 1-2; Ord. No. 1533, § 4; Ord. No. 1637, § 1; Ord. No. 1660, § 5; Ord. No. 1670, §§ 2, 3; Ord. No. 1709, § 5; Ord. No. 1767, § 1(19.2), 1-24-2023)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
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