



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, January 21, 2025 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
John Odermann
Joe Ridl

CALL TO ORDER

ROLL CALL

Resolution No: 03-2025

Ordinance No: 1817

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

2. CONSENT AGENDA

A. Approval of Meeting Minutes dated January 7, 2025 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. City Boards/Committee Appointments (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

B. Stark County Emergency Relief Fund (Enc.)

Presented by: Director of Emergency Services Decker

C. Legacy 7 Liquor LLC Transfer - 1005 East Villard in Dickinson, ND (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

D. Legacy 7 Liquor LLC Transfer - 450 12th Street West in Dickinson, ND (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

E. Reschedule of City Commission Meeting on February 18, 2025

Presented by: Administrator Dassinger

Consideration to approve

F. Election Officers (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

G. Board of Equalization Meeting Date in April

Presented by: Assessor Hirschfeld

Consideration to approve

H. Monthly Financial Report (Enc.)

Presented by: Deputy City Administrator Carlson

I. HR Monthly Report (Enc.)

Presented by: HR Generalist Torgerson

4. PUBLIC WORKS

A. Durapatcher Equipment Approval (Enc.)

Presented by: Public Works Director Praus

Consideration to approve

B. Asphalt Crack Sealer Equipment Purchase (Enc.)

Presented by: Public Works Director Praus

Consideration to approve

C. Land Lease Randy Hondl Renewal (Enc.)

Presented by: Public Works Director Praus

Consideration to approve

D. ND State Water Commission/City of Dickinson Contract Amendment (Enc.)

Presented by: Public Works Director Praus

Consideration to approve

E. Reclassification Forester Job Description

Presented by: Deputy Public Works Director Waldo

Consideration to approve

F. Public Works Quarterly Report (Enc.)

Presented by: Deputy Public Works Director Waldo

5. PUBLIC SAFETY - FIRE

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. FLM-002-2020 North Energy Center Residential FLUM Amendment (Enc.)

Presented by: City Planner Birchak

Consideration to approve second reading and final passage of Ordinance No. 1815

B. REZ-003-2020 North Energy Center Residential Rezone (Enc.)

Presented by: City Planner Birchak

Consideration to approve second reading and final passage of Ordinance No. 1816

C. Final Plat - North Energy Center Residential (Enc.)

Presented by: City Planner Birchak

Consideration to approve Resolution No. ____

D. Renaissance Zone - Landis-Midwest Therapy (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve Resolution No. _____

8. PUBLIC HEARING – 5:00 PM

A. Giving Heart Day Proclamation (Enc.)

Presented by: President Decker

Consideration to approve

B. Public Hearing - Dickinson Recodification (Enc.)

Presented by: Attorney Wenko

Consideration to approve second reading and final passage of Ordinance No. 1814

C. Resume back to City Business

Presented by: President Decker

9. PUBLIC COMMENTS NOT ON AGENDA

10. COMMISSION

A. Ports-to-Plains Alliance Washington DC Fly-in - March 24-27, 2025

Presented by: President Decker

11. ADJOURNMENT

Link for viewing Commission Meeting:

<https://www.dickinsongov.com/meetings>

This link will not be live until approximately 4:25 p.m. on January 21, 2025

Teams Meeting: <https://tinyurl.com/CCM-01-21-2025-Teams>

Meeting ID: 246 556 333 913 | Meeting Passcode: CDyiX4

Teams Phone #: +1 701-506-0320 | Local Phone #: 701-456-7006

Phone Conference ID: 218 663 411#

Persons who desire to be heard under Section 9 "Public Comments not on Agenda" may call in at (701) 456-7006.

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.

REGULAR MEETING

DICKINSON CITY COMMISSION

JANUARY 7, 2025

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer
Commissioners Jason Fridrich, John Odermann and Joe Ridl

Telephone: None

Absent: None

1. PLEDGE OF ALLEGIANCE**2. ORDER OF BUSINESS**

MOTION BY: Robert Baer

SECONDED BY: Jason Fridrich

To approve the January 7, 2025 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

A. MOTION BY: John Odermann

SECONDED BY: Joe Ridl

B. Approval of Meeting Minutes dated December 17, 2024 and December 18, 2024

C. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE**A. Annual Actuarial Services Agreement with Gallagher**

Deputy City Administrator Linda Carlson presents a service agreement which is from 1/1/2025 until 12/31/2025. This pension benefit statement is for all active employees. The standard individual calculations for the benefit will remain at \$350 per employee.

MOTION BY: Robert Baer

SECONDED BY: John Odermann

To approve the Annual Actuarial Services Agreement with Gallagher.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Public Comments Section

Deputy City Administrator Linda Carlson stated during the work session the Commission had discussed moving the public comment section in the regular agenda. Ms. Carlson presents the following: She states Item # 8 on the Commission Agenda is currently: Public Hearing and Public Comments not on Agenda. Staff recommendation to the Commission would change the Agenda Order as follows: Item 8# Public Hearings. Ms. Carlson states This would be held at the current 5:00 PM time slot, such items would include but not limited to: Pre-arranged Presentations, Swearing in of Officers and Oaths, Code Amendments, and others. After Public Hearing section – then Commission would go back into the remaining City Business items. The Public Comment Section would be Item #9 on the Agenda – Where public can comment on items NOT on the Agenda. There could be a time limit set if the Commissioners wish. Then follow with #10 Commission – any comments from Commissioners and then #11 Adjournment.

Commissioner John Odermann does like the change. He wants to be respectful of City staff, family and individuals to conduct formal business. He states public comment is open ended and out of respect for various departments he would like to see the public comment section changed.

B. 2025 Road Maintenance SID 202501-2

Engineer and Community Development Director Joshua Skluzacek presents the 2025 Road Maintenance SID 202501-2. The resolution that this includes is 47-2024 which now has changes to not include curb and gutter within the special improvement district. Also, the interest rate is listed at 3.7%. This intent is to modify and remove curb and gutter and the interest rate to 3.7%. Director Skluzacek states new letters will be sent to the home owners.

MOTION BY: Robert Baer
Adopt Resolution No. 02-2025.

SECONDED BY: Jason Fridrich

RESOLUTION NO. 02-2025

A RESOLUTION FOR THE 2025 ROAD MAINTENANCE PROJECT SPECIAL IMPROVEMENT DISTRICT NO. 202501-2 DIRECTING THE FILING OF AN ENGINEER’S REPORT REGARDING THE SAME, AND DECLARING THAT IT IS NECESSARY TO MAKE THE IMPROVEMENTS DESCRIBED THEREIN.

DISPOSITION: Roll call vote...Aye 3, Nay 1 (Ridl), Absent1
Motion declared duly passed

C. Highway 22 Traffic Signal Maintenance Agreement with NDDOT

Engineer and Community Development Director Joshua Skluzacek presents a highway 22 traffic signal maintenance agreement with NDDOT for a cost participation and maintenance agreement for highway 22. The cost participation is \$0 dollars for the project to the City of Dickinson. This agreement would be for intersection traffic cameras to allow emergency service vehicles through. These costs are accounted for in the 2025 Capital Improvement Program budget for this project. Engineering staff recommend approval.

MOTION BY: Jason Fridrich
To approve Highway 22 Traffic Signal Maintenance Agreement with NDDOT.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Kleinwaechter

Attorney Sandra Kuntz is appealing a compliant that was filed on August 15, 2024. She states the issues at 900 block of 1st Street East is outside storage, parking restrictions, nuisance. She states this issue has been brought to the city staff. She was told they have the right to park for 48 hours. Vehicles consistently being stored on the public street. She feels this area should be screened. If it can’t be visible on the public right away then can’t be parking on the right away. She states this is inconsistent. She shows pictures of what it looks like every day and Ms. Kuntz states her client is out of patience waiting and continuing of violation of the city ordinance. It is unlawful to deposit rubbish, fluids, etc. on the street and this is also consistent of what you find. Misunderstanding by city staff, right to park for 48 hours that trumps the zoning ordinances. She is hoping to have figured on how to remedy this issue Ms. Kuntz states her and her client asked the city to enforce the city’s own zoning ordinance. Residents should not be able to expand beyond four corners of your own property. This is an ongoing situation and they are looking for guidance. There is no right to park for 48 hours. Ms. Kuntz presents several solutions to clarify the zoning ordinance. Outdoor storage four corners of your lot and screened. Outdoor storage may not be visible by public right away. The code needs to be enforced. She states this situation is not unique to 900 block of 1st Street East. This problem is around the community. Ms. Kuntz and her client are asking to change and clarify.

Commissioner John Odermann questions what the word storage means and what defines what is being as he is trying to see both sides. If that vehicle is overnight that would be

stored. Vehicle is affectively being stored if overnight beyond business hours. He is concerned of the violation of the yellow no parking.

Ms. Kuntz states the ordinance identifies what your zoning requires of commercial businesses and then it has supplemental regulation. Part of commercial district regulations.

City Attorney Christina Wenko states the definition of storage is within the code. What it means logically but not a specific definition.

Deputy Police Chief Matt Hanson visits about the 900-block 1st street east – 1 parking citation issued there, statistics – 21 calls on 900 block.

Commissioner Robert Baer questions on how this differs from residential from housing on one side and apartment complex on other side.

City Attorney Christina Wenko states zoning designation for that area and look at what the code would provide. Look at particular zoning designation is and what parking requirements are for that zoning designation.

Schwindt – building official – apartment against residential – required parking for off-street of apartment. They could park on street.

Commissioner John Odermann questions why only 1 citation. Hard to believe with 17 calls for service only 1 citation.

Deputy Police Chief Hanson states that are a valid question. He had jumped into this problem. Scene looked like a lot of storage overnight and started working. It is larger than just writing tickets. Worked with ownership with Schmidt transmission. Effectively can tow, realistically not solving problems. Working with ownership. Situation has greatly improved. North side does stay free and clear. Working with Remington Schmidt, vehicles are waiting for pickup. Typically, officers will go there and try to remedy this thing, they hang tickets on people dropping off vehicles. August 2024 seeing improvements. Tried to get a meeting together with Kleinwaechter, Schmidt etc. and Mr. Kleinwaechter resisted.

Commissioner John Odermann would like to see some resolution of this.

Attorney Kuntz states they are in violation, then enforce it.

Commissioner Jason Fridrich states this has been a problem for 22 straight years.

Commissioner Joe Ridl clearly, we have ordinances, nuisance and safety, if this has been going on and city staff has been notified how come it has never been addressed. Why is the city picking and choosing?

Building Official Leonard Schwindt states this building was built in 1957 – building does not conform to current set back. Customer parking – parking on street or storage – look at storage on residential 72 hours. Create ordinance to put campers on the street. Customer's parking. Not have seen any work on parking lot. Vehicles are coming and going. A lot of these vehicles are not there for more than three days. There is 48 hours is parking – after that time then it is storage. Private property is 72 hours.

Mr. Remington Schmidt states these are older photos. Maybe 6 or 8 vehicles on our side of the side. Fully operable vehicles to pick up. We don't have storage on the street to be worked on. If there is a vehicle dropped off to be worked on. It is picked up. If after hours the customer drops it off. We do tell customers not to park on yellow line. What more to touch on with things but are working on this problem. Try to average 6-10 vehicles a day in and out of the shop.

Mr. Anthony Kleinwaechter states there have been 27 vehicles on the street. Employees store vehicles on the street. Block my driveway. Completely worse over the past two years.

Attorney Sandy Kuntz questions why entire vacated alley is not available for them to put vehicles pending service.

D. Public Hearing – REZ-003-2020 North Energy Center Residential Rezone

City Planner Natalie Birchak presents a rezoning of a property located in the City’s Extra-Territorial Zone (ETZ), located in the East ½ of the East ½ of the Southwest ¼ of Section 16, Township 140 N, Range 96 W. The North Energy Center Residential Subdivision plat had been recorded with the Stark County Recorder’s Office in 2020. Planning staff determined the North Energy Center Residential minor plat was never brought before City Commission for final approval. Staff also determined public hearings on this item, as well as the following related items, were held before the City’s Planning & Zoning Commission on September 15th, 2020.

President Scott Decker opens the public hearing at 6:03 p.m.

Resident Tracy Tooze states this item had been lost during transition of old City Planner and new City Planner. The public hearing is closed at 6:04 p.m. and the following motion is made.

MOTION BY: Jason Fridrich

SECONDED BY: Joe Ridl

To approve first reading of Ordinance 1816.

ORDINANCE NO. 1816

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Dickinson State University

Mr. Ty Orton whom is the Interim President for Dickinson State University visits about the ag building and arena update. The building is going to have 900 seats. The Ag building is classroom. DSU is planning on moving into this building in August, 2025. Potential renovations projects for DSU - \$48.5 million for updated facilities. There will be new programs such as a Master in athletic training. The plan is to tear down Selke but it is getting to the end of the life. 2025 spring semester has over 1400+ students. DSU has 220 employees and summer camp hosting 1000+ students. Residence hall are full. Mr. Orton reports there are 300 kids on campus and 800 kids living in apartments/housing. Renovations for DSU are the AG/TECH renovations; Woods Hall project. Cost about \$8,000 dollars a year to go to DSU. Events coming up TR Symposium; DSU homecoming 100 years of football celebration October 7-11; DSU give away – November 4, DSU HY Yuletyme – December 13. DSU gaming is at Final Final and Bernie’s Esquire. Thank you to the Commission. President search is open. Numerous people applying. Search closing in march. Hopefully on site 7/1/2025.

F. Dave Beaudoin Presentation

Mr. Dave Beaudoin states the condition of our solar system and sun is our main motivator. Changing time. Reviews the solar cycle. How we position ourselves in a time of change. The earth hasn’t been in a grand solar minimum for over 350 years. The nation has come to a stage of where the poles have flipped. Temperature goes down as the cycles change. Expect war. When the solar cycle changes, we get these changes, morality goes down, socialization goes down, economy goes down. Mr. Beaudoin states we are in a time of change where things are not going to flourish. Main concern is that we cannot be ready for cold weather in this grand solar minimum. In a 2028 we will be in a famine. We need to look at and be prepared for it.

President Scott Decker states the City has been working with emergency manager to beef up our electricity. It is all about the dollars. The City has petitioned multiple times to the State for different things. President Decker states Mr. Beaudoin needs to bring those ideas

to the legislatures. We have petitioned for backup systems and that is not one of their priorities at this time. President Scott Decker appreciates Mr. Beaudoin for bringing this forward to us. President Decker feels that the Governor at this time is concerned about the electrical grid.

G. Public Comments Not on Agenda

Mr. Ryan Messano states the society has become feminine. Everyone is free to make their own decisions. War and pandemics and climate changes are forcing us further into debt. Love of money is the root of all evil. Rights come before business. Plan on their way for WWII. This will be war on white America.

9. COMMISSION

None

ADJOURNMENT

MOTION BY: Robert Baer

SECONDED BY: Joe Ridl

Adjournment of the meeting was at 7:20 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: _____ January 21, 2025 _____

Please approve the following checks on 01-21-25

CK#129982	FLORIDA STATE DISBURSEMENT UNIT	161.54
CK#129983	JOB SERVICE NORTH DAKOTA	374.56
CK#129984	WI SCTF	244
CK#129985	CENTRAL DAKOTA FORENSIC NURSE	14692.71
CK#129986	DENNY'S ELECTRIC INC	5973.02
CK#129987	DURACLEAN CLEANING SERVICE	1100
CB#01202025	COMMERCE BANK CREDIT CARD	27616

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
 Payables Management

Section 2. Item B.

Ranges:
 Vendor ID: First - Last
 Class ID: First - Last
 Payment Priority: First - Last
 Vendor Name: First - Last

FED TAX CLAS: First - Last
 Posting Date: First - Last
 Document Number: First - Last

Print Option: DETAIL
 Age By: Document Date
 Aging Date: 1/15/2025

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
 Sorted By: Vendor Name
 Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 9942		Name: A-1 SANITATION & EXC					Class ID: 1099		FED TAX CLAS: LLC/SOLE PROP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	724189	INV	1/9/2025	1/9/2025	\$180.00	CLEANED OUT SEPTIC TANK		\$180.00				
							Due					
Voucher(s): 1		Aged Totals:						\$180.00	\$180.00	\$0.00	\$0.00	\$0.00

Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4604199899	INV	1/6/2025	1/6/2025	\$219.24	4 FILTERS		\$219.24				
	4604200466	INV	1/9/2025	1/9/2025	\$11.22	2 EA GASKET-AXLE SHAFT, SI		\$11.22				
	4604200597	INV	1/9/2025	1/9/2025	\$251.74	4 GASKET-AXLE SHAFT, 2 FIL		\$251.74				
	4604200618	INV	1/9/2025	1/9/2025	\$110.02	2 SEAL WHEELS		\$110.02				
							Due					
Voucher(s): 4		Aged Totals:						\$592.22	\$592.22	\$0.00	\$0.00	\$0.00

Vendor ID: 9771		Name: AMAZON CAPITAL SERVICES					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1KDYRCYN1N9L-1	CRM	12/31/2024		(\$463.84)	RETURN BLACK SHOE SHINE		(\$463.84)			
	1QJPWJDD3MDF-1	CRM	12/31/2024		(\$399.50)	RETURN HUMAN BODY MODE		(\$399.50)			
	11H9PKLKPJLK	INV	12/31/2024	12/31/2024	\$399.50	HUMAN BODY ANATOMICAL M		\$399.50			
	13T33QWNPXT7-1	INV	12/31/2024	12/31/2024	\$60.17	CLEAR PVC BINDING COVERS		\$60.17			
	1FYV9RCV1GH7-1	INV	12/31/2024	12/31/2024	\$185.78	DISHWASHER PODS, FOIL		\$185.78			
	1RR1PY6TPM49-1	INV	12/31/2024	12/31/2024	\$123.84	BINDING COILS		\$123.84			
	1VRQCJTLQ6VK-1	INV	12/31/2024	12/31/2024	\$125.21	PAPER CLIPS, PRINTER PAPE		\$125.21			
	1XC9HH3L9JMH	INV	1/8/2025	1/8/2025	\$69.99	UTILITY SERVICE CART		\$69.99			
	1HH9MNV61N6T	INV	1/12/2025	1/12/2025	\$88.98	CHRISTMAS TREE STORAGE		\$88.98			
	1CVMTHD4GWY7	INV	1/13/2025	1/13/2025	\$5.99	UTILITY KNIFE BLADES, UTILI		\$5.99			
	1KYMXXCCGFYT	INV	1/13/2025	1/13/2025	\$105.18	DISHWASHER CLEANER, COF		\$105.18			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

1VJFX946GG3F INV 1/13/2025 1/13/2025 \$52.24 BANKERS BOX 12 STORAGE E \$52.24

Voucher(s): 12		Due			
	Aged Totals:	\$353.54	\$353.54	\$0.00	\$0.00

Vendor ID: 4278 **Name:** APEX **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
20331		INV	12/31/2024	12/31/2024	\$4,650.00	202416 1ST ST E -SIMS TO 4TH		\$4,650.00			
20357		INV	12/31/2024	12/31/2024	\$52,500.00	202104 SIMS ST IMPROVEMEN		\$52,500.00			
20391		INV	12/31/2024	12/31/2024	\$3,003.00	ON CALL MODELING TASKS		\$3,003.00			
20392		INV	12/31/2024	12/31/2024	\$520.00	GENERAL PLAN REVIEW		\$520.00			
20393		INV	12/31/2024	12/31/2024	\$674.00	GENERAL PLANNING & MODE		\$674.00			
20394		INV	12/31/2024	12/31/2024	\$2,832.00	202404 DIK-LIFT STATION 7		\$2,832.00			
20395		INV	12/31/2024	12/31/2024	\$5,953.50	DWR WATER ASSET CAPITAL		\$5,953.50			
20396		INV	12/31/2024	12/31/2024	\$7,561.00	202402 2024 WATERMAIN & LE		\$7,561.00			
20397		INV	12/31/2024	12/31/2024	\$30,920.50	202503 2025 WATERMAIN & LE		\$30,920.50			

Voucher(s): 9		Due			
	Aged Totals:	\$108,614.00	\$108,614.00	\$0.00	\$0.00

Vendor ID: 5932 **Name:** AXON ENTERPRISE, INC **Class ID:** **FED TAX CLAS:** C- CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INUS311557	INV	1/1/2025	1/1/2025	\$40,000.00	AXON INTERVIEW-INSTALLAT		\$40,000.00			

Voucher(s): 1		Due			
	Aged Totals:	\$40,000.00	\$40,000.00	\$0.00	\$0.00

Vendor ID: 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2038774852	INV	12/26/2024	12/26/2024	\$64.28	DIP CH		\$64.28			
	2038782244	INV	12/27/2024	12/27/2024	\$69.66	DIP		\$69.66			

Voucher(s): 2		Due			
	Aged Totals:	\$133.94	\$133.94	\$0.00	\$0.00

Vendor ID: 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	81782	INV	1/8/2025	1/8/2025	\$1,759.30	M2 CONCEALABLE CARRIER,		\$1,759.30			

Voucher(s): 1		Due			
	Aged Totals:	\$1,759.30	\$1,759.30	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 6467		Name: BARR ENGINEERING CO.					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	34451050.02-10	INV	12/27/2024	12/27/2024	\$864.00	202108 EAST BROADWAY DAM		\$864.00				
							Due					
Voucher(s): 1							Aged Totals:	\$864.00	\$864.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6096		Name: BARTLETT & WEST, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	00730101256	INV	1/10/2025	1/10/2025	\$185.00	202215 LIBRARY EXPANSION		\$185.00				
	00730101257	INV	1/10/2025	1/10/2025	\$16,859.50	202215 LIBRARY EXPANSION		\$16,859.50				
							Due					
Voucher(s): 2							Aged Totals:	\$17,044.50	\$17,044.50	\$0.00	\$0.00	\$0.00
Vendor ID: 817		Name: BECKER, DANA					Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	HEALTH INS PREMIU	INV	1/15/2025	1/15/2025	\$2,042.52	OPEB INSURANCE PREMIUM		\$2,042.52				
							Due					
Voucher(s): 1							Aged Totals:	\$2,042.52	\$2,042.52	\$0.00	\$0.00	\$0.00
Vendor ID: 773		Name: BERGER ELECTRIC INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	88331	INV	11/19/2024	11/19/2024	\$684.00	INSTALL 3 120 VOLT DUPLEX I			\$684.00			
	88239	INV	12/18/2024	12/18/2024	\$1,050.01	WIRE PARTS WASHER IN MEC		\$1,050.01				
	88332	INV	12/31/2024	12/31/2024	\$4,372.00	LIGHTS		\$4,372.00				
	88330	INV	1/8/2025	1/8/2025	\$234.00	LAMPS		\$234.00				
							Due					
Voucher(s): 4							Aged Totals:	\$6,340.01	\$5,656.01	\$684.00	\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	20671	INV	1/7/2025	1/7/2025	\$140.00	TIRES		\$140.00				
							Due					
Voucher(s): 1							Aged Totals:	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9967		Name: BISMARCK HAMPTON INN & SUITES					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1735894326	INV	1/3/2025	1/3/2025	\$164.00	GUEST SERVICES-ROBERT B.		\$164.00				
							Due					
Voucher(s): 1							Aged Totals:	\$164.00	\$164.00	\$0.00	\$0.00	\$0.00

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Vendor ID: 951		Name: BORDER STATES ELECTRIC SUPPLY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	929653397	INV	1/6/2025	1/6/2025	\$88.80	OSRA		\$88.80				
							Due					
Voucher(s): 1							Aged Totals:	\$88.80	\$88.80	\$0.00	\$0.00	\$0.00
Vendor ID: 4390		Name: BRAUN DISTRIBUTING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	37055	INV	1/9/2024	1/9/2024	\$29.85	3 5 GAL SPRING WATERS					\$29.85	
	36344	INV	1/2/2025	1/2/2025	\$7.90	2 5 GAL SPRING WATERS		\$7.90				
	379641	INV	1/7/2025	1/7/2025	\$451.62	78 CASES OF NESTLE PURELI		\$451.62				
							Due					
Voucher(s): 3							Aged Totals:	\$489.37	\$459.52	\$0.00	\$0.00	\$29.85
Vendor ID: 592		Name: BRAVERA INSURANCE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	17261	INV	1/7/2025	1/7/2025	\$2,136.00	ADD 2024 FIRE TRUCK		\$2,136.00				
							Due					
Voucher(s): 1							Aged Totals:	\$2,136.00	\$2,136.00	\$0.00	\$0.00	\$0.00
Vendor ID: 34		Name: BRAVERA WEALTH					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2025 VOLUN FIRE	INV	1/13/2025	1/13/2025	\$21,249.00	2025 VOLUN FIRE BUDGET CC		\$21,249.00				
	BUDGETED CON 202	INV	1/13/2025	1/13/2025	\$583,434.00	2025 CITY RETIREMENT BUDC		\$583,434.00				
	POLICE PENSION BU	INV	1/13/2025	1/13/2025	\$524,064.00	2025 POLICE BUDGETED CON		\$524,064.00				
	2025 VOLU FIRE BUD	INV	1/15/2025	1/15/2025	\$99,457.00	2025 FIRE BUGETED CONTRIE		\$99,457.00				
							Due					
Voucher(s): 4							Aged Totals:	\$1,228,204.00	\$1,228,204.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9802		Name: BRIGHTLY SOFTWARE, INC.					Class ID:		FED TAX CLAS: C COPR			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	259781	INV	11/4/2024	11/4/2024	\$32,998.79	ASSET ESSENTIALS ENT				\$32,998.79		
							Due					
Voucher(s): 1							Aged Totals:	\$32,998.79	\$0.00	\$0.00	\$32,998.79	\$0.00
Vendor ID: 1432		Name: BROWN, DAN					Class ID:		FED TAX CLAS: EMPLOYEE/RETIREE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	HEALTH INS PREMIU	INV	1/15/2025	1/15/2025	\$401.37	OPEB INSURANCE PREMIUM		\$401.37				

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Voucher(s): 1	Aged Totals:	Due	\$401.37	\$401.37	\$0.00	\$0.00	\$0.00
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Vendor ID: 9574 **Name:** BURNS & McDONNELL ENGINEERING Co. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	165820-11	INV	12/31/2024	12/31/2024	\$101,472.49	202216 BALER BUILDING EXP/		\$101,472.49			

Voucher(s): 1	Aged Totals:	Due	\$101,472.49	\$101,472.49	\$0.00	\$0.00	\$0.00
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Vendor ID: 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0368976	INV	11/7/2024	11/7/2024	\$211.19	SIGNAL LIGHT S-31				\$211.19	
	09QO0123895	INV	12/28/2024	12/28/2024	\$2,210.58	WORK DONE ON CAT UNIT RE		\$2,210.58			
	09PS0371473	INV	12/31/2024	12/31/2024	\$134.21	ELEMENT, FILTER		\$134.21			
	09WO0124054	INV	1/4/2025	1/4/2025	\$1,946.43	WORK DONE ON CAT UNIT R-		\$1,946.43			
	09PS0371815	INV	1/8/2025	1/8/2025	\$301.06	END BITS		\$301.06			

Voucher(s): 5	Aged Totals:	Due	\$4,803.47	\$4,592.28	\$0.00	\$211.19	\$0.00
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Vendor ID: 9672 **Name:** BUZALSKY SAMANTHA **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REIMBURSEMENT 12	INV	12/31/2024	12/31/2024	\$570.79	TUITION REIMBURSMENT		\$570.79			

Voucher(s): 1	Aged Totals:	Due	\$570.79	\$570.79	\$0.00	\$0.00	\$0.00
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Vendor ID: 9721 **Name:** CAPITAL INDUSTRIES LLC/CAP-IT-ALL **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7253	INV	12/31/2024	12/31/2024	\$77.00	MENDING FOR POLICE DEPT		\$77.00			

Voucher(s): 1	Aged Totals:	Due	\$77.00	\$77.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-426442	INV	1/6/2025	1/6/2025	\$53.76	6 OIL FILTERS		\$53.76			
	2781-426677	INV	1/10/2025	1/10/2025	\$15.74	ATF CONDITIONER		\$15.74			

Voucher(s): 2	Aged Totals:	Due	\$69.50	\$69.50	\$0.00	\$0.00	\$0.00
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Vendor ID: 9577 **Name:** CASE ELECTRIC LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2302	INV	1/8/2025	1/8/2025	\$458.50	CHG BAD LIGHTS		\$458.50			

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Voucher(s): 1		Due			
	Aged Totals:	\$458.50	\$458.50	\$0.00	\$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86148738	INV	1/7/2025	1/7/2025	\$113.21	DIP		\$113.21			
	86174110	INV	1/8/2025	1/8/2025	\$104.21	SLOPE		\$104.21			
	86191144	INV	1/9/2025	1/9/2025	\$51.73	SLOPE		\$51.73			
	86191698	INV	1/9/2025	1/9/2025	\$51.73	DIP		\$51.73			

Voucher(s): 4		Due			
	Aged Totals:	\$320.88	\$320.88	\$0.00	\$0.00

Vendor ID: 4889 **Name:** CENTRAL SQUARE COMPANIES **Class ID:** **FED TAX CLAS:** LLC-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	425490	INV	1/1/2025	1/1/2025	\$47,930.75	FIELD OPS SUBSCRIPTION		\$47,930.75			

Voucher(s): 1		Due			
	Aged Totals:	\$47,930.75	\$47,930.75	\$0.00	\$0.00

Vendor ID: 113 **Name:** CHARBONNEAU CAR CENTER **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	68206	INV	12/27/2024	12/27/2024	\$76.50	WHEEL-LABOR		\$76.50			

Voucher(s): 1		Due			
	Aged Totals:	\$76.50	\$76.50	\$0.00	\$0.00

Vendor ID: 1859 **Name:** CHI ST ALEXIUS MEDICAL CENTER **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	23824	INV	12/31/2024	12/31/2024	\$1,095.75	EAP QUARTERLY SERVICES		\$1,095.75			

Voucher(s): 1		Due			
	Aged Totals:	\$1,095.75	\$1,095.75	\$0.00	\$0.00

Vendor ID: 502 **Name:** CHI ST. ALEXIUS HEALTH DICKINSON MEDICAL C **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CFS #24-11602	INV	1/5/2025	1/5/2025	\$170.00	LEGAL BLOOD DRAW FOR PD		\$170.00			

Voucher(s): 1		Due			
	Aged Totals:	\$170.00	\$170.00	\$0.00	\$0.00

Vendor ID: 9641 **Name:** CIVICPLUS LLC **Class ID:** **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	324767	INV	1/8/2025	1/8/2025	\$5,559.75	PRINTED COPIES, PREM BUN		\$5,559.75			
	323006	INV	1/9/2025	1/9/2025	\$6,725.25	MUNICODE MEETINGS		\$6,725.25			

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324773	INV	1/9/2025	1/9/2025	\$13,206.86	SPECIALTY SUB SITE ANNUAL	\$13,206.86
326842	INV	1/10/2025	1/10/2025	\$13,650.00	EMERGENCY & MASS NOTIFIK	\$13,650.00

				Due					
Voucher(s): 4	Aged Totals:				\$39,141.86	\$39,141.86	\$0.00	\$0.00	\$0.00

Vendor ID: 6302 **Name:** COLLABORATIVE SUMMER LIBRARY PROGRAM **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	310145	INV	12/16/2024	12/16/2024	\$214.96	SRP SUPPLIES		\$214.96			

				Due					
Voucher(s): 1	Aged Totals:				\$214.96	\$214.96	\$0.00	\$0.00	\$0.00

Vendor ID: 126 **Name:** COMMUNITY ACTION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	'25 SUBSIDY	INV	1/9/2025	1/9/2025	\$17,500.00	2025 SUBSIDY FUNDS		\$17,500.00			

				Due					
Voucher(s): 1	Aged Totals:				\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$0.00

Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	134924	INV	12/30/2024	12/30/2024	\$300.00	VERTICAL EDGE ADAPTER		\$300.00			
	2716800 010125	INV	1/1/2025	1/1/2025	\$4,238.48	MONTHLY PHONE BILLING		\$4,238.48			
	423500 010125	INV	1/1/2025	1/1/2025	\$147.98	MONTHLY PHONE BILLING		\$147.98			

				Due					
Voucher(s): 3	Aged Totals:				\$4,686.46	\$4,686.46	\$0.00	\$0.00	\$0.00

Vendor ID: 5125 **Name:** COVENANT LEGAL GROUP **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3914	INV	12/31/2024	12/31/2024	\$240.00	LEGAL SERVICES-K FULLER		\$240.00			
	3915	INV	12/31/2024	12/31/2024	\$112.50	LEGAL SERVICES		\$112.50			
	3916	INV	12/31/2024	12/31/2024	\$125.00	LEGAL SERVICES-M KLEPPEF		\$125.00			
	3917	INV	12/31/2024	12/31/2024	\$175.00	LEGAL SERVICES-S WHORTO		\$175.00			
	3918	INV	12/31/2024	12/31/2024	\$375.00	LEGAL SERVICES-M MCHARD		\$375.00			
	3919	INV	12/31/2024	12/31/2024	\$250.00	LEGAL SERVICES-S MCGILLIS		\$250.00			
	3920	INV	12/31/2024	12/31/2024	\$287.50	LEGAL SERVICES-S WHORTO		\$287.50			
	3921	INV	12/31/2024	12/31/2024	\$50.00	LEGAL SERVICES-K GRIFFIN		\$50.00			
	3922	INV	12/31/2024	12/31/2024	\$212.50	LEGAL SERVICES-S WHORTO		\$212.50			
	3923	INV	12/31/2024	12/31/2024	\$225.00	LEGAL SERVICES-C BALCOM		\$225.00			

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3924	INV	12/31/2024	12/31/2024	\$187.50	LEGAL SERVICES-C URBAN	\$187.50
3926	INV	12/31/2024	12/31/2024	\$100.00	LEGAL SERVICES-N HAVERLL	\$100.00
3927	INV	12/31/2024	12/31/2024	\$400.00	LEGAL SERVICES-V YOUNG	\$400.00
3928	INV	12/31/2024	12/31/2024	\$237.50	LEGAL SERVICES-D DECKER	\$237.50
3929	INV	12/31/2024	12/31/2024	\$250.00	LEGAL SERVICES-L GILLIAM	\$250.00
3930	INV	12/31/2024	12/31/2024	\$137.50	LEGAL SERVICES-T HENDRIX	\$137.50
3931	INV	12/31/2024	12/31/2024	\$200.00	LEGAL SERVICES-D BENSON	\$200.00
3932	INV	12/31/2024	12/31/2024	\$250.00	LEGAL SERVICES-A LEIDHOLI	\$250.00
3933	INV	12/31/2024	12/31/2024	\$112.50	LEGAL SERVICES-A LEIDHOLI	\$112.50
3936	INV	12/31/2024	12/31/2024	\$287.50	LEGAL SERVICES-MARCUS LE	\$287.50
3937	INV	12/31/2024	12/31/2024	\$212.50	LEGALS SERVICES-STEVEN C	\$212.50
3938	INV	12/31/2024	12/31/2024	\$225.00	LEGAL SERVICES- CHARLE KI	\$225.00
3939	INV	12/31/2024	12/31/2024	\$162.50	LEGAL SERVICES-JOSE ORDL	\$162.50
3913	INV	1/13/2025	1/13/2025	\$400.00	LEGAL SERVICES-MICHAEL R	\$400.00
3940	INV	1/14/2025	1/14/2025	\$212.50	LEGAL SERVICES-DELSON BE	\$212.50

Voucher(s): 25	Aged Totals:	Due	\$5,427.50	\$5,427.50	\$0.00	\$0.00	\$0.00
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Vendor ID: 149 Name: DAKOTA PUMP & CONTROL CO Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	50010	INV	12/31/2024	12/31/2024	\$350.00	WORK DONE AS IT WAS SURC		\$350.00			
	50011	INV	12/31/2024	12/31/2024	\$17,623.34	COMPLETE NEW PUMP		\$17,623.34			
	50093	INV	12/31/2024	12/31/2024	\$2,710.00	TROUBLESHOOT MIXER ISSU		\$2,710.00			

Voucher(s): 3	Aged Totals:	Due	\$20,683.34	\$20,683.34	\$0.00	\$0.00	\$0.00
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Vendor ID: 3938 Name: DAKOTA SIGNWERKS Class ID: 1099 FED TAX CLAS: MISC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	122562	INV	12/26/2024	12/26/2024	\$40.00	2" WHITE DECALS		\$40.00			

Voucher(s): 1	Aged Totals:	Due	\$40.00	\$40.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 1051 Name: DAKOTA TOOL AND MACHINE Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

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75743	INV	1/8/2025	1/8/2025	\$308.00	REPAIR SHAFT FOR SEALS	\$308.00
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Voucher(s): 1		Aged Totals:	Due	\$308.00	\$308.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 9966 **Name:** DEM PROPERTIES **Class ID:** **FED TAX CLAS:** ONE TIME

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REFUND 010925	INV	1/9/2025	1/9/2025	\$246.96	REFUND ON SPECIAL ASSES		\$246.96			

Voucher(s): 1		Aged Totals:	Due	\$246.96	\$246.96	\$0.00	\$0.00	\$0.00
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Vendor ID: 9616 **Name:** DEPT of HEALTH and HUMAN SERVICES **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1025_2025	INV	1/9/2025	1/9/2025	\$75.00	TRAINING INSTITUTION FEE		\$75.00			

Voucher(s): 1		Aged Totals:	Due	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 1011 **Name:** DICKINSON AREA BUILDERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3269	INV	12/24/2024	12/24/2024	\$625.00	MEMBERSHIPS-AFFILIATE ME		\$625.00			

Voucher(s): 1		Aged Totals:	Due	\$625.00	\$625.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 110 **Name:** DICKINSON AREA CHAMBER OF COMMERCE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	29967	INV	1/2/2025	1/2/2025	\$12,500.00	2025 SUBSIDY		\$12,500.00			

Voucher(s): 1		Aged Totals:	Due	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 4829 **Name:** DICKINSON CITY BAND **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 SUBSIDY	INV	1/2/2025	1/2/2025	\$2,500.00	2025 SUBSIDY		\$2,500.00			

Voucher(s): 1		Aged Totals:	Due	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 175 **Name:** DICKINSON PARKS & REC **Class ID:** **FED TAX CLAS:** GOVERNMENT NON PROFIT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1ST QUARTER 2025	INV	1/8/2025	1/8/2025	\$237,500.00	1ST QUARTER SUBSIDY, 1/2%		\$237,500.00			

Voucher(s): 1		Aged Totals:	Due	\$237,500.00	\$237,500.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 5166 **Name:** DICKINSON PARKS & REC (MEMBERS) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3190198	INV	1/15/2025	1/15/2025	\$2,397.29	EMPLOYEE MEMBERSHIPS		\$2,397.29			

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Voucher(s): 1	Aged Totals:	Due	\$2,397.29	\$2,397.29	\$0.00	\$0.00	\$0.00
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Vendor ID: 1586 **Name:** DICKINSON STATE UNIVERSITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 SUBSIDY	INV	1/8/2025	1/8/2025	\$6,500.00	2025 SUBSIDY		\$6,500.00			

Voucher(s): 1	Aged Totals:	Due	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 167 **Name:** DICKINSON TR AIRPORT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO TAX 1224	INV	1/14/2025	1/14/2025	\$164,957.93	STARK CO TAX DISTR FOR DE		\$164,957.93			

Voucher(s): 1	Aged Totals:	Due	\$164,957.93	\$164,957.93	\$0.00	\$0.00	\$0.00
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Vendor ID: 1982 **Name:** DIRECTMED **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	40387	INV	5/12/2024	5/12/2024	\$546.29	MEDICAL SUPPLIES					\$546.29
	40383	INV	12/13/2024	12/13/2024	\$158.19	MEDICAL SUPPLIES FOR POLI			\$158.19		
	40386	INV	12/13/2024	12/13/2024	\$531.25	MEDICAL SUPPLIES FOR SOLI			\$531.25		

Voucher(s): 3	Aged Totals:	Due	\$1,235.73	\$0.00	\$689.44	\$0.00	\$546.29
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Vendor ID: 190 **Name:** DOMESTIC VIOLENCE & RAPE CENTER **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 SUBSIDY	INV	1/6/2025	1/6/2025	\$30,000.00	2025 SUBSIDY		\$30,000.00			

Voucher(s): 1	Aged Totals:	Due	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 1039 **Name:** ELDER CARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1ST QUARTER 2025	INV	1/8/2025	1/8/2025	\$62,500.00	1ST QUARTER SUBSIDY		\$62,500.00			

Voucher(s): 1	Aged Totals:	Due	\$62,500.00	\$62,500.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 2758 **Name:** ELECTRONIC COMMUNICATIONS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	104051	INV	11/26/2024	11/26/2024	\$25.00	RADIO PROGRAMMING FEE			\$25.00		

Voucher(s): 1	Aged Totals:	Due	\$25.00	\$0.00	\$25.00	\$0.00	\$0.00
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Vendor ID: 181		Name: FACTORY MOTOR PARTS					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	206-022786	CRM	1/3/2025		(\$18.00)	RETURN MEDIUM BATTERY C		(\$18.00)			
	206-022910	INV	1/8/2025	1/8/2025	\$79.20	2 COIL ASY IGNITION-PD17		\$79.20			
							Due				
Voucher(s): 2		Aged Totals:					\$61.20	\$61.20	\$0.00	\$0.00	\$0.00
Vendor ID: 2606		Name: FERGUSON ENTERPRISES INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1254454	INV	1/8/2025	1/8/2025	\$53.96	BR LIQ FILL, HEX BUSH		\$53.96			
							Due				
Voucher(s): 1		Aged Totals:					\$53.96	\$53.96	\$0.00	\$0.00	\$0.00
Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WI008496-2	INV	1/6/2025	1/6/2025	\$114.76	BALL CURB, PE COUP, REP LI		\$114.76			
							Due				
Voucher(s): 1		Aged Totals:					\$114.76	\$114.76	\$0.00	\$0.00	\$0.00
Vendor ID: 5795		Name: FORCE AMERICA DISTRIBUTING LLC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN200-2002411	INV	12/16/2024	12/16/2024	\$897.00	10MB FLAT DATA PALN US W/		\$897.00			
							Due				
Voucher(s): 1		Aged Totals:					\$897.00	\$897.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5859		Name: FORUM COMMUNICATIONS CO.					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	I2025.00034709	INV	12/31/2024	12/31/2024	\$120.00	CHRISTMAS EVENTS ADVERT		\$120.00			
	MP119154 123124	INV	12/31/2024	12/31/2024	\$66.00	ADVERTISING FOR MUSEUM		\$66.00			
	MP148685 123124	INV	12/31/2024	12/31/2024	\$165.00	ADVERTISING FOR LIBRARY		\$165.00			
							Due				
Voucher(s): 3		Aged Totals:					\$351.00	\$351.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5629		Name: FOWLER, DENVER					Class ID:		FED TAX CLAS: EMPLOYEE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DF 123124	INV	12/31/2024	12/31/2024	\$835.01	EMPLOYEE EXP-DENVER FOV		\$835.01			
							Due				
Voucher(s): 1		Aged Totals:					\$835.01	\$835.01	\$0.00	\$0.00	\$0.00
Vendor ID: 6287		Name: FRIES JOEL/ TRACKER MANAGEMENT					Class ID: 1099		FED TAX CLAS: SOLE PROP/SINGLE LLC		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

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18485	INV	1/5/2025	1/5/2025	\$2,391.42	01-02-25 DICKINSON-SHAKOP	\$2,391.42
18486	INV	1/5/2025	1/5/2025	\$2,385.59	12-27-24 DICKINSON-SHAKOP	\$2,385.59
18524	INV	1/13/2025	1/13/2025	\$2,403.95	01-10-25 DICKINSON-SHAKOP	\$2,403.95

Voucher(s):	3	Aged Totals:	<u>Due</u>	\$7,180.96	\$7,180.96	\$0.00	\$0.00	\$0.00
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Vendor ID: 668 **Name:** GALLS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	030000483	INV	12/23/2024	12/23/2024	\$324.97	2 CHIEF S/S SHIRTS		\$324.97			
	030015637	INV	12/26/2024	12/26/2024	\$904.90	JUMP BOOTS, QUICK RELEAS		\$904.90			

Voucher(s):	2	Aged Totals:	<u>Due</u>	\$1,229.87	\$1,229.87	\$0.00	\$0.00	\$0.00
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Vendor ID: 9733 **Name:** GEIGER MASON **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REIMBURSEMENT 12	INV	12/31/2024	12/31/2024	\$956.20	TUTION REIMBURSEMENT		\$956.20			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$956.20	\$956.20	\$0.00	\$0.00	\$0.00
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Vendor ID: 241 **Name:** GENERAL STEEL & SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	29393	INV	1/8/2025	1/8/2025	\$103.91	COUPLERS, PLUG, HOSE		\$103.91			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$103.91	\$103.91	\$0.00	\$0.00	\$0.00
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Vendor ID: 243 **Name:** GEORGES TIRE SHOP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	186631	INV	12/16/2024	12/16/2024	\$140.00	4 TIRES R47		\$140.00			
	186323	INV	1/8/2025	1/8/2025	\$307.00	TIRE , ORING		\$307.00			

Voucher(s):	2	Aged Totals:	<u>Due</u>	\$447.00	\$447.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11216298	INV	1/2/2025	1/2/2025	\$869.32	2 BRUSHES		\$869.32			
	11216929	INV	1/6/2025	1/6/2025	\$114.98	ROLLER CHAIN		\$114.98			
	11217202	INV	1/6/2025	1/6/2025	\$203.95	LAMP ASSBLY, ROLLER CHAI		\$203.95			
	11217728	INV	1/8/2025	1/8/2025	\$39.66	ELBOW FITT-R-8		\$39.66			

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Voucher(s): 4	Due				
	Aged Totals:	\$1,227.91	\$1,227.91	\$0.00	\$0.00

Vendor ID: 9747 **Name:** GREEN LANDON **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 12/24	INV	12/31/2024	12/31/2024	\$98.22	MILEAGE FOR DEC 2024		\$98.22			

Voucher(s): 1	Due				
	Aged Totals:	\$98.22	\$98.22	\$0.00	\$0.00

Vendor ID: 362 **Name:** HAYNES, MELBYE LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	30958	INV	12/31/2024	12/31/2024	\$218.75	LEGAL SERVICES-SONIA ALEI		\$218.75			
	30969	INV	12/31/2024	12/31/2024	\$156.25	LEGAL SERVICES-CIARA BEN		\$156.25			
	30970	INV	12/31/2024	12/31/2024	\$93.75	LEGAL SERVICES-JUDY BENT		\$93.75			
	30972	INV	12/31/2024	12/31/2024	\$695.83	LEGAL SERVICES-JAMES BES		\$695.83			
	30984	INV	12/31/2024	12/31/2024	\$125.00	LEGAL SERVICES-SHANICE C		\$125.00			
	30985	INV	12/31/2024	12/31/2024	\$187.50	LEGAL SERVICES-M DECKER		\$187.50			
	30991	INV	12/31/2024	12/31/2024	\$270.84	LEGAL SERVICES-DAMIAN DC		\$270.84			
	30996	INV	12/31/2024	12/31/2024	\$427.10	LEGAL SERVICES-J ELLEXSOI		\$427.10			
	31002	INV	12/31/2024	12/31/2024	\$437.50	LEGAL SERVICES-G FRANCO		\$437.50			
	31004	INV	12/31/2024	12/31/2024	\$331.25	LEGAL SERVICES-KATHY FRE		\$331.25			
	31008	INV	12/31/2024	12/31/2024	\$281.25	LEGAL SERVICES-CONNIE GC		\$281.25			
	31009	INV	12/31/2024	12/31/2024	\$145.83	LEGAL SERVICES-DYLLAN GC		\$145.83			
	31010	INV	12/31/2024	12/31/2024	\$237.50	LEGAL SERVICES-Y GONZALE		\$237.50			
	31013	INV	12/31/2024	12/31/2024	\$463.36	LEGAL SERVICES-G GUZMAN		\$463.36			
	31017	INV	12/31/2024	12/31/2024	\$395.83	LEGAL SERVICES-SARA HASL		\$395.83			
	31021	INV	12/31/2024	12/31/2024	\$447.92	LEGAL SERVICES-JUSTIN HILI		\$447.92			
	31022	INV	12/31/2024	12/31/2024	\$93.75	LEGAL SERVICES-A HODGE		\$93.75			
	31026	INV	12/31/2024	12/31/2024	\$218.75	LEGAL SERVICES-ALICE HYKI		\$218.75			
	31033	INV	12/31/2024	12/31/2024	\$489.58	LEGAL SERVICES-SARA JOLE		\$489.58			
	31044	INV	12/31/2024	12/31/2024	\$145.83	LEGAL SERVICES-J LAMBERT		\$145.83			
	31049	INV	12/31/2024	12/31/2024	\$31.25	LEGAL SERVICES-LARRY LINI		\$31.25			
	31065	INV	12/31/2024	12/31/2024	\$241.66	LEGAL SERVICES-A MACSTE\		\$241.66			

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31082	INV	12/31/2024	12/31/2024	\$200.00	LEGAL SERVICES-C OLSON	\$200.00
31085	INV	12/31/2024	12/31/2024	\$62.50	LEGAL SERVICES-J PELTON	\$62.50
31090	INV	12/31/2024	12/31/2024	\$93.75	LEGAL SERVICES	\$93.75
31106	INV	12/31/2024	12/31/2024	\$135.42	LEGAL SERVICES- J SCHMIDT	\$135.42
31107	INV	12/31/2024	12/31/2024	\$135.42	LEGAL SERVICES-C SCHNEID	\$135.42
31109	INV	12/31/2024	12/31/2024	\$125.00	LEGAL SERVICES-R SEARS	\$125.00
31111	INV	12/31/2024	12/31/2024	\$266.67	LEGAL SERVICES-KEVIN SINC	\$266.67
31114	INV	12/31/2024	12/31/2024	\$318.75	LEGAL SERVICES-S SORENSE	\$318.75
31117	INV	12/31/2024	12/31/2024	\$187.50	LEGAL SERVICES-T SPANGLE	\$187.50
31120	INV	12/31/2024	12/31/2024	\$208.33	LEGAL SERVICES-S STOCKEF	\$208.33
31129	INV	12/31/2024	12/31/2024	\$325.00	LEGAL SERVICES-A USMAN	\$325.00
31131	INV	12/31/2024	12/31/2024	\$583.34	LEGAL SERVICES-S WANOUS	\$583.34
31135	INV	12/31/2024	12/31/2024	\$375.01	LEGAL SERVICES-ROBERT W	\$375.01
31136	INV	12/31/2024	12/31/2024	\$458.34	LEGAL SERVICES-D WILLIAMS	\$458.34
C KRAMER 12/24	INV	12/31/2024	12/31/2024	\$93.75	LEGAL SERVICES-C KRAMER	\$93.75
D GRESS 12/24	INV	12/31/2024	12/31/2024	\$93.75	LEGAL SERVICES-DEVON GRI	\$93.75
S HABERMANN 12/24	INV	12/31/2024	12/31/2024	\$197.91	LEGAL SERVICES-S HABERMA	\$197.91
31005	INV	1/8/2025	1/8/2025	\$287.50	LEGAL SERVICES-K FROEHLI	\$287.50
31006	INV	1/8/2025	1/8/2025	\$343.75	LEGAL SERVICES-JOHN GACH	\$343.75
31035	INV	1/8/2025	1/8/2025	\$250.00	LEGAL SERVICES-EPIFANI JO	\$250.00
31094	INV	1/8/2025	1/8/2025	\$541.67	LEGAL SERVICES-MYA RAMO	\$541.67
31123	INV	1/8/2025	1/8/2025	\$218.75	LEGAL SERVICES-W SULLIVA	\$218.75
JOE PINTO 010825	INV	1/8/2025	1/8/2025	\$125.00	LEGAL SERVICES-JOSE PINTO	\$125.00

Voucher(s): 45	Aged Totals:	Due			
		\$11,763.39	\$11,763.39	\$0.00	\$0.00
				\$0.00	

Vendor ID: TEMP000549 **Name:** HOME SPECIALISTS GROUP LLC **Class ID:** **FED TAX CLAS:**

Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	UTPAY533	INV	1/6/2025	1/6/2025	\$97.75	Utility Account: 1026980.002		\$97.75			

Voucher(s): 1	Aged Totals:	Due			
		\$97.75	\$97.75	\$0.00	\$0.00

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Vendor ID: 5551		Name: HORIZON CABLE SERVICE INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	057881-06	INV	1/7/2025	1/7/2025	\$316.80	PULL TEST 52.8 TON		\$316.80				
							Due					
Voucher(s): 1							Aged Totals:	\$316.80	\$316.80	\$0.00	\$0.00	\$0.00
Vendor ID: 2778		Name: HOUSTON ENGINEERING INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	74637	INV	12/31/2024	12/31/2024	\$2,533.75	SOLID WASTE UTILITY TASK /		\$2,533.75				
							Due					
Voucher(s): 1							Aged Totals:	\$2,533.75	\$2,533.75	\$0.00	\$0.00	\$0.00
Vendor ID: 2255		Name: INFORMATION TECHNOLOGY DEPT					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	DP122024.945.0	INV	12/31/2024	12/31/2024	\$677.10	SSL VPN CLIENT, AZURE AD F		\$677.10				
	TC122024.945.0	INV	12/31/2024	12/31/2024	\$16.75	PEXIP VIRTUAL MEETING ROC		\$16.75				
							Due					
Voucher(s): 2							Aged Totals:	\$693.85	\$693.85	\$0.00	\$0.00	\$0.00
Vendor ID: 5788		Name: INNOVATIVE OFFICE SOLUTIONS LLC					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4732410	INV	1/6/2025	1/6/2025	\$11.89	PAD, ERASER, ORIG, 6/PK		\$11.89				
							Due					
Voucher(s): 1							Aged Totals:	\$11.89	\$11.89	\$0.00	\$0.00	\$0.00
Vendor ID: 293		Name: JEROMES DISTRIBUTING INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2054879	INV	12/31/2024	12/31/2024	\$12.75	WATER RENTAL		\$12.75				
	2055166	INV	1/9/2025	1/9/2025	\$96.00	10 KANDIYOHI 5 GAL WATER/I		\$96.00				
							Due					
Voucher(s): 2							Aged Totals:	\$108.75	\$108.75	\$0.00	\$0.00	\$0.00
Vendor ID: 3125		Name: JK EXCAVATION & CONSTRUCTION INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2367	INV	1/30/2025	1/30/2025	\$3,000.00	REPAIR WATER LEAK BY BAD		\$3,000.00				
							Due					
Voucher(s): 1							Aged Totals:	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2310		Name: JOHNSON CONTROLS FIRE PROTECTION LP					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	24374300	INV	10/1/2024	10/1/2024	\$660.00	ANNUAL INSPECTION-ANIMAL					\$660.00	

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24494002 INV 1/1/2025 1/1/2025 \$10,640.80 ANNUAL INSPECTION \$10,640.80

Voucher(s): 2		Aged Totals:	Due	\$11,300.80	\$10,640.80	\$0.00	\$0.00	\$660.00
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Vendor ID: 9879 **Name:** KBJM 1400 AM **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7706 123124	INV	12/31/2024	12/31/2024	\$188.00	ADVERTISING FOR LEGACY S		\$188.00			

Voucher(s): 1		Aged Totals:	Due	\$188.00	\$188.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 4955 **Name:** KILWEIN RYAN/RLK ENTERPRISE **Class ID:** 1099 **FED TAX CLAS:** MISC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2772	INV	12/31/2024	12/31/2024	\$2,790.00	WATER DAMAGE DEMO, MOV		\$2,790.00			

Voucher(s): 1		Aged Totals:	Due	\$2,790.00	\$2,790.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 3525 **Name:** KIRSCHENHEITER, DEB **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INSPECTIONS FOR '2	INV	12/31/2024	12/31/2024	\$89.78	FINAL INSPECTION 010124-12'		\$89.78			

Voucher(s): 1		Aged Totals:	Due	\$89.78	\$89.78	\$0.00	\$0.00	\$0.00
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Vendor ID: 301 **Name:** KLJ ENGINEERING LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10219201	INV	12/20/2024	12/20/2024	\$17,633.50	202401 2024 ROAD MAINTENA		\$17,633.50			
	10219202	INV	12/20/2024	12/20/2024	\$193.50	202408 PUBLIC SFTY FAC		\$193.50			
	10219202A	INV	12/20/2024	12/20/2024	\$2,383.00	202216 BALER/REC CTR BLDC		\$2,383.00			
	10219202B	INV	12/20/2024	12/20/2024	\$756.00	SUPP NDDOT URBAN/REGION		\$756.00			
	10219202C	INV	12/20/2024	12/20/2024	\$1,032.00	MISC SUPPORT SERVICES		\$1,032.00			
	10219202D	INV	12/20/2024	12/20/2024	\$1,731.50	202216 EPA CMTY CHGE GRA		\$1,731.50			
	10219220	INV	12/20/2024	12/20/2024	\$4,113.00	202110 STATE AVE HEART RI		\$4,113.00			
	10219221	INV	12/20/2024	12/20/2024	\$28,788.00	202501 2025 ROAD MAINTENA		\$28,788.00			

Voucher(s): 8		Aged Totals:	Due	\$56,630.50	\$56,630.50	\$0.00	\$0.00	\$0.00
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Vendor ID: 2890 **Name:** L-TRON CORPORATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	685960	INV	1/7/2025	1/7/2025	\$2,802.87	DOCKING STATION		\$2,802.87			

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						Due					
Voucher(s): 1						Aged Totals:	\$2,802.87	\$2,802.87	\$0.00	\$0.00	\$0.00

Vendor ID: 6101 **Name:** LANGUAGE LINK **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	289524	INV	1/1/2025	1/1/2025	\$38.85	INTERPRETER FOR MUNI COL		\$38.85			

						Due					
Voucher(s): 1						Aged Totals:	\$38.85	\$38.85	\$0.00	\$0.00	\$0.00

Vendor ID: 9510 **Name:** LINDE GAS & EQUIPMENT INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	46935197	INV	12/18/2024	12/18/2024	\$154.19	WELDING SUPPLIES		\$154.19			
	47055748	INV	12/22/2024	12/22/2024	\$50.27	WELDING SUPPLIES		\$50.27			
	47306874	INV	1/4/2025	1/4/2025	\$19.99	OXYGEN USP AD		\$19.99			
	47322814	INV	1/7/2025	1/7/2025	\$513.23	WELDING SUPPLIES		\$513.23			
	47322815	INV	1/7/2025	1/7/2025	\$140.66	OXYGEN, ACETYLENE #2		\$140.66			

						Due					
Voucher(s): 5						Aged Totals:	\$878.34	\$878.34	\$0.00	\$0.00	\$0.00

Vendor ID: 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	148570	INV	1/23/2024	1/23/2024	\$17.00	FLIP UPS ORDERED-AVERY D					\$17.00
	148637	INV	12/31/2024	12/31/2024	\$147.00	CLOTHING ORDERED-A NGUE		\$147.00			
	148639	INV	12/31/2024	12/31/2024	\$182.00	CLOTHING ORDERED-D WALV		\$182.00			
	148641	INV	12/31/2024	12/31/2024	\$233.00	SHIRTS, FLIP UP ORDERED-N		\$233.00			
	148673	INV	12/31/2024	12/31/2024	\$301.00	CLOTHING ORDERED-G GALS		\$301.00			
	148718	INV	1/3/2025	1/3/2025	\$240.00	CLOTHING ORDERED-D DVOF		\$240.00			
	148722	INV	1/3/2025	1/3/2025	\$108.00	CLOTHING ORDERED-K LEGG		\$108.00			
	148814	INV	1/7/2025	1/7/2025	\$210.00	CLOTHING ORDERED-R SHUM		\$210.00			
	148816	INV	1/7/2025	1/7/2025	\$268.00	CLOTHING ORDERED-C DELA		\$268.00			
	148822	INV	1/7/2025	1/7/2025	\$300.00	CLOTHING ORDERED-J WALD		\$300.00			
	148874	INV	1/8/2025	1/8/2025	\$130.00	T-SHIRTS HEATED-J SOLANO		\$130.00			
	148889	INV	1/8/2025	1/8/2025	\$213.00	CLOTHING ORDERED-C HEIDI		\$213.00			

						Due					
Voucher(s): 12						Aged Totals:	\$2,349.00	\$2,332.00	\$0.00	\$0.00	\$0.00

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Vendor ID: 6192		Name: MAC'S HARDWARE					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	C63880/D	CRM	1/7/2025		(\$6.60)	RETURN BOLTS, NUTS, WASHERS		(\$6.60)				
	C63243/D	INV	12/30/2024	12/30/2024	\$8.99	ICE SCOOP		\$8.99				
	C63840/D	INV	1/7/2025	1/7/2025	\$46.20	GR 8 BOLTS, NUTS, WASHERS		\$46.20				
	C63876/D	INV	1/7/2025	1/7/2025	\$6.60	GR 8 BOLTS, NUTS, WASHERS		\$6.60				
	C63881/D	INV	1/7/2025	1/7/2025	\$14.91	BOLTS, NUTS, WASHERS		\$14.91				
							Due					
Voucher(s): 5		Aged Totals:					\$70.10	\$70.10	\$0.00	\$0.00	\$0.00	
Vendor ID: 357		Name: MANNS PLUMBING & HEATING					Class ID: 1099		FED TAX CLAS: SOLE PROP/SINGLE LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	22331	INV	12/22/2024	12/22/2024	\$592.98	STOP BALVES BAD & NEED TR		\$592.98				
	22390	INV	12/30/2024	12/30/2024	\$310.00	WORK DONE @ DKN PUBLIC I		\$310.00				
							Due					
Voucher(s): 2		Aged Totals:					\$902.98	\$902.98	\$0.00	\$0.00	\$0.00	
Vendor ID: 4828		Name: MENARDS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	56767	INV	11/5/2024	11/5/2024	\$2.58	2 SUPER MAGNETIC CATCH 2				\$2.58		
	57158	INV	11/13/2024	11/13/2024	\$374.16	8" REL CABLE TIE, ICICLES, LE				\$374.16		
	58228	INV	12/5/2024	12/5/2024	\$18.42	RND POPLAR DOWELS			\$18.42			
	59385	INV	12/31/2024	12/31/2024	\$175.96	30"X72"STEEL END FRAME (4)		\$175.96				
	59465	INV	1/2/2025	1/2/2025	\$140.71	SHELF, 5 GAL JUG, FUNNEL, M		\$140.71				
	59475	INV	1/2/2025	1/2/2025	\$85.86	27 GALLON TOTE, 50 GAL TOT		\$85.86				
	59500	INV	1/3/2025	1/3/2025	\$284.22	TIDE, GAIN, BATTERIES, REFI		\$284.22				
	59503	INV	1/3/2025	1/3/2025	\$23.76	DOOR CHAIN, HEAVY DTY CLC		\$23.76				
	59689	INV	1/7/2025	1/7/2025	\$47.08	COMMAND SAWTOOTH, POST		\$47.08				
	59805	INV	1/9/2025	1/9/2025	\$59.56	WINDSHIELD WASH, BRACKE		\$59.56				
	59997	INV	1/13/2025	1/13/2025	\$8.99	60" JAW MOP HANDLE		\$8.99				
	60017	INV	1/13/2025	1/13/2025	\$51.94	ULTRA INT PAINT		\$51.94				
							Due					
Voucher(s): 12		Aged Totals:					\$1,273.24	\$878.08	\$18.42	\$376.74	\$0.00	

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Vendor ID: 6400		Name: MIDCONTINENT COMMUNICATIONS					Class ID: 1099		FED TAX CLAS: PARTNER			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	22267580114468	INV	12/27/2024	12/27/2024	\$113.39	BUSINESS INTERNET 100		\$113.39				
							Due					
Voucher(s): 1							Aged Totals:	\$113.39	\$113.39	\$0.00	\$0.00	\$0.00
Vendor ID: 5645		Name: MIDWEST LABORATORIES, INC					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1217812	INV	1/3/2025	1/3/2025	\$68.25	LAB SUPPLIES		\$68.25				
							Due					
Voucher(s): 1							Aged Totals:	\$68.25	\$68.25	\$0.00	\$0.00	\$0.00
Vendor ID: 1732		Name: MIDWEST TAPE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	506430226	INV	12/4/2024	12/4/2024	\$18.74	BC AV			\$18.74			
	506554669	INV	12/31/2024	12/31/2024	\$3,373.38	DIGITAL AUDIOBOOK, EBOOK		\$3,373.38				
							Due					
Voucher(s): 2							Aged Totals:	\$3,392.12	\$3,373.38	\$18.74	\$0.00	\$0.00
Vendor ID: 984		Name: MINNESOTA VALLEY TESTING LAB INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1288241	INV	1/6/2025	1/6/2025	\$254.80	CHEMICALS		\$254.80				
	1288586	INV	1/8/2025	1/8/2025	\$96.30	CHEMICALS		\$96.30				
	1288587	INV	1/8/2025	1/8/2025	\$96.30	CHEMICALS		\$96.30				
	1288588	INV	1/8/2025	1/8/2025	\$244.80	CHEMICALS		\$244.80				
	1288589	INV	1/8/2025	1/8/2025	\$49.00	CHEMICALS		\$49.00				
							Due					
Voucher(s): 5							Aged Totals:	\$741.20	\$741.20	\$0.00	\$0.00	\$0.00
Vendor ID: 380		Name: MONTANA-DAKOTA UTILITY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	26089768530 1224	INV	12/26/2024	12/26/2024	\$255.97	99 1/2 E 2ND ST CHRISTMAS L		\$255.97				
	292 122 1000 8	INV	1/2/2025	1/2/2025	\$60.99	W 2ND ST W 3RD AVE		\$60.99				
	351 043 1000 4	INV	1/2/2025	1/2/2025	\$49.69	EMERGENCY MGMT 530 FAIR		\$49.69				
	505 122 1000 1	INV	1/2/2025	1/2/2025	\$53.08	W 4TH AVE DICKINSON ALLEY		\$53.08				
	547 122 1000 1	INV	1/2/2025	1/2/2025	\$127.60	ROCKY BUTTE PK PARK TAN		\$127.60				
	60522210008	INV	1/2/2025	1/2/2025	\$41.50	W VILLARD ST BLK LIGHTS		\$41.50				

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Account Number	Type	Start Date	End Date	Amount	Description	Amount
64712210000	INV	1/2/2025	1/2/2025	\$20.54	ROCKY BUTTE PK CHRISTMA	\$20.54
89112210003	INV	1/2/2025	1/2/2025	\$2,503.47	139 3RD ST W	\$2,503.47
993 122 1000 0	INV	1/2/2025	1/2/2025	\$52.56	DICKINSON SIGNAL LITES W €	\$52.56
303 122 1000 5	INV	1/3/2025	1/3/2025	\$40.25	W 3RD AVE STOP LITE BLINK	\$40.25
40432210009	INV	1/6/2025	1/6/2025	\$392.35	W 14TH ST LIFT STATION SIM	\$392.35
41432210007	INV	1/6/2025	1/6/2025	\$61.29	2100 3RD ST W HIGHWAY 22 €	\$61.29
83243529704	INV	1/6/2025	1/6/2025	\$60.42	1400 3RD AVE E TRAFFIC SIGI	\$60.42
55254047396	INV	1/9/2025	1/9/2025	\$138.26	1820 1/2 YELLOWSTONE DR	\$138.26
011 522 1000 9	INV	1/10/2025	1/10/2025	\$1,966.29	615 W BROADWAY ST ST DEF	\$1,966.29
034 433 6592 3	INV	1/10/2025	1/10/2025	\$150.90	38 1/2S STATE A	\$150.90
05295310006	INV	1/10/2025	1/10/2025	\$48.67	1587 GRASSLANDS DR	\$48.67
076 608 6751 1	INV	1/10/2025	1/10/2025	\$272.24	2ND ST SW & STATE AVE FEE	\$272.24
106 127 1790 9	INV	1/10/2025	1/10/2025	\$2,353.61	2475 STATE AVE N MAIN BUILI	\$2,353.61
111 522 1000 8	INV	1/10/2025	1/10/2025	\$155.51	635 W BROADWAY WHSE	\$155.51
15658310006	INV	1/10/2025	1/10/2025	\$63.95	1201 W 3RD AV SPRINKLER S	\$63.95
190 522 1000 2	INV	1/10/2025	1/10/2025	\$164.49	387 S STATE AVE LIFT STATIC	\$164.49
195 422 1000 0	INV	1/10/2025	1/10/2025	\$44.87	W 20TH ST W 19TH ST SIREN	\$44.87
224 153 1000 6	INV	1/10/2025	1/10/2025	\$90.82	2103 W VILLARD ST ST LITES	\$90.82
241 900 7363 5	INV	1/10/2025	1/10/2025	\$370.46	2015 1/2 WAHL ST	\$370.46
253 522 1000 6	INV	1/10/2025	1/10/2025	\$327.20	103 3RD ST SE LIFT STATION	\$327.20
341 522 1000 0	INV	1/10/2025	1/10/2025	\$1,614.13	500 E BROADWAY LIFT STATIK	\$1,614.13
36581428533 11025	INV	1/10/2025	1/10/2025	\$1,861.48	11470 HIGHWAY 10	\$1,861.48
400 523 8047 0	INV	1/10/2025	1/10/2025	\$751.67	140 6TH AVE SE	\$751.67
402 622 1000 4	INV	1/10/2025	1/10/2025	\$1,038.54	300 5TH ST SW 5 LIFT STATIO	\$1,038.54
421 622 1000 1	INV	1/10/2025	1/10/2025	\$268.12	S MAIN LIFT STATION	\$268.12
42732210002	INV	1/10/2025	1/10/2025	\$3,848.93	989 15TH ST W LIFT 12 STATIK	\$3,848.93
474 349 8466 3	INV	1/10/2025	1/10/2025	\$64.03	122 1ST ST W DECORATIVE LI	\$64.03
49532210009	INV	1/10/2025	1/10/2025	\$140.51	W 13TH ST	\$140.51
499 653 0566 4	INV	1/10/2025	1/10/2025	\$2,867.33	2486 W VILLARD ST	\$2,867.33

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511 522 1000 4	INV	1/10/2025	1/10/2025	\$240.56	W BROADWAY #7 SEWER LIF	\$240.56
53524310009	INV	1/10/2025	1/10/2025	\$172.42	STREET LIGHT CONTROL 133	\$172.42
542 688 9300 2	INV	1/10/2025	1/10/2025	\$5,505.04	811 W BROADWAY BLDG A	\$5,505.04
656 522 1000 9	INV	1/10/2025	1/10/2025	\$164.89	DICKINSON 2ND AV L STA 3 S'	\$164.89
675 522 1000 6	INV	1/10/2025	1/10/2025	\$41.59	DICKINSON SIGNAL LITES SO	\$41.59
677 807 9292 4	INV	1/10/2025	1/10/2025	\$225.86	1520 STATE AVE	\$225.86
711 522 1000 2	INV	1/10/2025	1/10/2025	\$60.60	W 3RD AVE STORM PUMP TM	\$60.60
742 043 1000 2	INV	1/10/2025	1/10/2025	\$191.69	1099 W BROADWAY	\$191.69
75612251993	INV	1/10/2025	1/10/2025	\$109.31	2999 W 21ST ST TRAFFIC SIGI	\$109.31
81932210008	INV	1/10/2025	1/10/2025	\$57.92	W 3RD AVE W 15TH ST LIGHT	\$57.92
842 043 1000 1	INV	1/10/2025	1/10/2025	\$239.49	458 E BROADWAY ST	\$239.49
901 522 1000 2	INV	1/10/2025	1/10/2025	\$232.04	625 W BROADWAY ST	\$232.04
92800947225	INV	1/10/2025	1/10/2025	\$453.37	2475 STATE AVE N GENERAT	\$453.37
982 386 9285 3	INV	1/10/2025	1/10/2025	\$229.97	2300 W 21ST ST	\$229.97

Voucher(s): 49	Aged Totals:	Due			
		\$30,246.47	\$30,246.47	\$0.00	\$0.00

Vendor ID: 9868 **Name:** MOORE ENGINEERING, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	41726	INV	12/26/2024	12/26/2024	\$1,730.00	202423 SANITARY SEWER MA		\$1,730.00			

Voucher(s): 1	Aged Totals:	Due			
		\$1,730.00	\$1,730.00	\$0.00	\$0.00

Vendor ID: 5748 **Name:** MORTON SALT, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5403255534	INV	1/2/2025	1/2/2025	\$8,326.55	22.78 BULK SOLAR WHITE SAI		\$8,326.55			
	5403260347	INV	1/5/2025	1/5/2025	\$8,308.27	22.73 BULK SOLAR WHITE SAI		\$8,308.27			
	5403273445	INV	1/9/2025	1/9/2025	\$8,275.37	22.64 BULK SOLAR WHITE SAI		\$8,275.37			

Voucher(s): 3	Aged Totals:	Due			
		\$24,910.19	\$24,910.19	\$0.00	\$0.00

Vendor ID: 4414 **Name:** NAMENIUK, SHELLY **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SN 123124	INV	12/31/2024	12/31/2024	\$467.51	EMPLOYEE EXP-SHELLY NAM		\$467.51			

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Voucher(s): 1	Aged Totals:	Due				
		\$467.51	\$467.51	\$0.00	\$0.00	\$0.00

Vendor ID: 6254 **Name:** ND DEPT OF ENVIROMENTAL QUALITY **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	#OPCERT-4223	INV	1/13/2025	1/13/2025	\$50.00	ND OPERATOR EXAM FEES		\$50.00			

Voucher(s): 1	Aged Totals:	Due				
		\$50.00	\$50.00	\$0.00	\$0.00	\$0.00

Vendor ID: 2008 **Name:** ND ONE CALL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4124128	INV	12/31/2024	12/31/2024	\$51.40	REG & VOICE CALL OUT TICKI		\$51.40			

Voucher(s): 1	Aged Totals:	Due				
		\$51.40	\$51.40	\$0.00	\$0.00	\$0.00

Vendor ID: 5780 **Name:** NELSON AUTO CENTER, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	F S127	INV	1/2/2025	1/2/2025	\$45,707.35	NEW 2025 FORD FOR PD S127		\$45,707.35			
	F S128	INV	1/2/2025	1/2/2025	\$45,707.35	NEW 2025 FORD FOR PD S128		\$45,707.35			

Voucher(s): 2	Aged Totals:	Due				
		\$91,414.70	\$91,414.70	\$0.00	\$0.00	\$0.00

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	395899/1	INV	12/3/2024	12/3/2024	\$6.53	SCREW EYE, CABLE TIES, RO			\$6.53		
	396364/1	INV	12/26/2024	12/26/2024	\$30.58	FLEX SEAL OFFWHT BRT, TPC		\$30.58			
	396434/1	INV	12/31/2024	12/31/2024	\$19.33	12 CARABINER HOOKS 2 1/2"		\$19.33			
	396473/1	INV	1/2/2025	1/2/2025	\$1.22	FASTENER BY UNITS		\$1.22			
	396521/1	INV	1/6/2025	1/6/2025	\$32.36	CM 2 CYCLE OIL FS 6.4 OZ		\$32.36			
	396538/1	INV	1/6/2025	1/6/2025	\$33.29	STUDSENSOR ONESTEP		\$33.29			
	396585/1	INV	1/8/2025	1/8/2025	\$26.09	CORD SASH COTTON		\$26.09			

Voucher(s): 7	Aged Totals:	Due				
		\$149.40	\$142.87	\$6.53	\$0.00	\$0.00

Vendor ID: 9941 **Name:** NORTH CENTRAL INTERNATIONAL LLC **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	X204045837:01	INV	1/6/2025	1/6/2025	\$376.72	NANONET LUBE FILTER, FILT		\$376.72			

Voucher(s): 1	Aged Totals:	Due				
		\$376.72	\$376.72	\$0.00	\$0.00	\$0.00

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Vendor ID: 435		Name: NORTHERN IMPROVEMENT CO(DIX)					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	202401 5	INV	11/8/2024	11/8/2024	\$165,075.04	202401 20024 ROAD MAINTEN.				\$165,075.04		
							Due					
Voucher(s): 1							Aged Totals:	\$165,075.04	\$0.00	\$0.00	\$165,075.04	\$0.00
Vendor ID: 437		Name: NORTHWEST TIRE INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2285480	INV	12/30/2024	12/30/2024	\$39.89	TIRE REPAIR		\$39.89				
							Due					
Voucher(s): 1							Aged Totals:	\$39.89	\$39.89	\$0.00	\$0.00	\$0.00
Vendor ID: 3390		Name: O'REILLY AUTO PARTS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1865-3525941	INV	1/3/2025	1/3/2025	\$18.64	4 WASHER FLUID		\$18.64				
	1865-354107	INV	1/10/2025	1/10/2025	\$17.84	1 CABIN FILTER		\$17.84				
	1865-354109	INV	1/10/2025	1/10/2025	\$4.79	3PK PAPER		\$4.79				
							Due					
Voucher(s): 3							Aged Totals:	\$41.27	\$41.27	\$0.00	\$0.00	\$0.00
Vendor ID: 4123		Name: OFFICE OF THE ADJUTANT GENERAL					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	000754	INV	1/1/2025	1/1/2025	\$4,800.00	LETS TERMINALS		\$4,800.00				
							Due					
Voucher(s): 1							Aged Totals:	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5965		Name: PARADISE DRY CLEANERS, LLC					Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	55428	INV	1/2/2025	1/2/2025	\$54.81	COMMERICAL WASH & FOLD		\$54.81				
							Due					
Voucher(s): 1							Aged Totals:	\$54.81	\$54.81	\$0.00	\$0.00	\$0.00
Vendor ID: 9778		Name: PELICAN CHEMICALS. INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	769717	INV	1/7/2025	1/7/2025	\$14,881.23	HOT BRINE ADDITIVE		\$14,881.23				
							Due					
Voucher(s): 1							Aged Totals:	\$14,881.23	\$14,881.23	\$0.00	\$0.00	\$0.00
Vendor ID: 6342		Name: PLASTICPLACE					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	INV935289	INV	1/6/2025	1/6/2025	\$751.80	TRASH BAGS, SIMPLEHUMAN		\$751.80				

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Voucher(s): 1	Aged Totals:	Due			
		\$751.80	\$751.80	\$0.00	\$0.00

Vendor ID: 6258 **Name:** POWELL LAW PC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
4882		INV	12/27/2024	12/27/2024	\$375.00	LEGAL SERVICES-DANA GILBI		\$375.00			
4883		INV	12/27/2024	12/27/2024	\$375.00	LEGAL SERVICES-DANA GILBI		\$375.00			
4884		INV	12/27/2024	12/27/2024	\$375.00	LEGAL SERVICES-DANA GILBI		\$375.00			
4886		INV	12/29/2024	12/29/2024	\$500.00	LEGAL SERVICES-MICHAEL D		\$500.00			
4887		INV	12/29/2024	12/29/2024	\$500.00	LEGAL SERVICES-AUSTIN MA		\$500.00			
4888		INV	12/29/2024	12/29/2024	\$500.00	LEGAL SERVICES-AUSTIN MA		\$500.00			
4889		INV	12/29/2024	12/29/2024	\$500.00	LEGAL SERVICES-S ZAWODN		\$500.00			
4890		INV	12/29/2024	12/29/2024	\$562.50	LEGAL SERVICES-S LANCAST		\$562.50			
4891		INV	12/29/2024	12/29/2024	\$562.50	LEGAL SERVICES-MICHAEL D		\$562.50			
4892		INV	12/29/2024	12/29/2024	\$625.00	LEGAL SERVICES-WILLIAM KE		\$625.00			
4893		INV	12/29/2024	12/29/2024	\$337.50	LEGAL SERVICES-RAMIRO FL		\$337.50			
4894		INV	12/29/2024	12/29/2024	\$312.50	LEGAL SERVICES-CAYLEE MII		\$312.50			
4895		INV	12/29/2024	12/29/2024	\$625.00	LEGAL SERVICES-JESS RAMII		\$625.00			
4896		INV	12/29/2024	12/29/2024	\$400.00	LEGAL SERVICES-LUCY TOUC		\$400.00			
4897		INV	12/29/2024	12/29/2024	\$437.50	LEGAL SERVICES-ALEX ZEIGL		\$437.50			
4898		INV	12/29/2024	12/29/2024	\$437.50	LEGAL SERVICES-ALEX ZEIGL		\$437.50			
4899		INV	12/29/2024	12/29/2024	\$562.50	LEGAL SERVICES-STERLING I		\$562.50			
4900		INV	12/29/2024	12/29/2024	\$250.00	LEGAL SERVICES-K CUNNING		\$250.00			
4901		INV	12/29/2024	12/29/2024	\$187.50	LEGAL SERVICES-K CUNNING		\$187.50			
4903		INV	12/31/2024	12/31/2024	\$525.00	LEGAL SERVICES-DYLAN POL		\$525.00			

Voucher(s): 20	Aged Totals:	Due			
		\$8,950.00	\$8,950.00	\$0.00	\$0.00

Vendor ID: 3491 **Name:** PRAIRIE AUTO PARTS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	044753	CRM	1/3/2025		(\$27.00)	RETURN CORE DEPOSIT		(\$27.00)			
	043715	INV	12/24/2024	12/24/2024	\$318.97	BATTERY JUMPER CABLE, TC		\$318.97			
	044060	INV	12/28/2024	12/28/2024	\$97.98	ALLOY SP ANCH SHACKLE		\$97.98			

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044602	INV	1/2/2025	1/2/2025	\$16.99	PLIERS SET SNAP RING	\$16.99
044881	INV	1/6/2025	1/6/2025	\$21.58	HI PWR V BELTS	\$21.58
045012	INV	1/6/2025	1/6/2025	\$9.99	JB WELD	\$9.99
045337	INV	1/8/2025	1/8/2025	\$138.35	OIL SEAL	\$138.35
045413	INV	1/8/2025	1/8/2025	\$14.98	RING TERMINAL	\$14.98
045596	INV	1/10/2025	1/10/2025	\$14.49	ATF SHOP	\$14.49

Voucher(s): 9						Aged Totals:	<u>Due</u>				
						\$606.33	\$606.33	\$0.00	\$0.00	\$0.00	

Vendor ID: 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00413424	INV	1/8/2025	1/8/2025	\$37.11	ORING BST		\$37.11			

Voucher(s): 1						Aged Totals:	<u>Due</u>				
						\$37.11	\$37.11	\$0.00	\$0.00	\$0.00	

Vendor ID: 6012 **Name:** QUADIENT - POSTAGE FUNDING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	255157 013125	INV	1/3/2025	1/3/2025	\$300.00	POSTAGE		\$300.00			

Voucher(s): 1						Aged Totals:	<u>Due</u>				
						\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 6012A **Name:** QUADIENT LEASING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q1660968	INV	1/2/2025	1/2/2025	\$177.51	LEASE PAYMENT 020225-0501		\$177.51			
	Q1660983	INV	1/2/2025	1/2/2025	\$1,077.33	LEASE PAYMENT 020225-0501		\$1,077.33			

Voucher(s): 2						Aged Totals:	<u>Due</u>				
						\$1,254.84	\$1,254.84	\$0.00	\$0.00	\$0.00	

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	23291	INV	12/24/2024	12/24/2024	\$1,250.00	GMC TRUCK VINYL INCLUDES		\$1,250.00			
	PC-23145	INV	12/31/2024	12/31/2024	\$70.00	2 CODED STAMPS		\$70.00			

Voucher(s): 2						Aged Totals:	<u>Due</u>				
						\$1,320.00	\$1,320.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 4911 **Name:** RAMSEY LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	123124	INV	12/31/2024	12/31/2024	\$285.00	ALTERN JUDGE HOURS FOR I		\$285.00			

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Voucher(s): 1	Aged Totals:	Due			
		\$285.00	\$285.00	\$0.00	\$0.00

Vendor ID: 5915	Name: RED ROCK FORD OF DICKINSON	Class ID:	FED TAX CLAS: S CORP								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5084930	INV	12/20/2024	12/20/2024	\$16.92	4 BOLTS-FLANGED HEX		\$16.92			
	666722/1	INV	1/7/2025	1/7/2025	\$255.75	WORK DONE ON F-550 2015		\$255.75			

Voucher(s): 2	Aged Totals:	Due			
		\$272.67	\$272.67	\$0.00	\$0.00

Vendor ID: 9635	Name: ROBERTS, WINTON	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 12/24	INV	12/31/2024	12/31/2024	\$96.75	MILEAGE FOR 12/24		\$96.75			

Voucher(s): 1	Aged Totals:	Due			
		\$96.75	\$96.75	\$0.00	\$0.00

Vendor ID: 609	Name: ROUGHRIDER ELECTRIC COOPERATIVE	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	1/1/2025	1/1/2025	\$126.00	WEST 94 LIGHTS		\$126.00			
	103699001	INV	1/1/2025	1/1/2025	\$868.00	10 EAST PUMP STN		\$868.00			
	103699002	INV	1/1/2025	1/1/2025	\$33.00	ST PAT'S CEMETARY		\$33.00			
	103699003	INV	1/1/2025	1/1/2025	\$666.00	150W SODIUM LT		\$666.00			
	103699004	INV	1/1/2025	1/1/2025	\$760.00	250W SODIUM LT		\$760.00			
	103699005	INV	1/1/2025	1/1/2025	\$280.00	NORTH TOWER		\$280.00			
	103699007	INV	1/1/2025	1/1/2025	\$155.00	HWY 22 ST LITE		\$155.00			
	103699015	INV	1/1/2025	1/1/2025	\$75.00	LAGOON PUMP CELL #4		\$75.00			
	103699017	INV	1/1/2025	1/1/2025	\$96.00	LIFT STN #16		\$96.00			
	103699018	INV	1/1/2025	1/1/2025	\$144.00	LIFT STN #17		\$144.00			
	103699020	INV	1/1/2025	1/1/2025	\$38.00	E 94 LIGHTS		\$38.00			
	103699029	INV	1/1/2025	1/1/2025	\$466.00	NEW LANDFILL		\$466.00			
	103699030	INV	1/1/2025	1/1/2025	\$989.00	LIFT STN #14		\$989.00			
	103699031	INV	1/1/2025	1/1/2025	\$58.00	FLASHING BECN HYW 22		\$58.00			
	103699032	INV	1/1/2025	1/1/2025	\$958.00	947 14TH ST E		\$958.00			
	103699035	INV	1/1/2025	1/1/2025	\$4,441.00	BALER BLDG		\$4,441.00			
	103699036	INV	1/1/2025	1/1/2025	\$30.00	CEMETARY		\$30.00			

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Item ID	Type	Start Date	End Date	Amount	Description	Balance
103699038	INV	1/1/2025	1/1/2025	\$19.00	DICKINSON PLC ST LITE	\$19.00
103699039	INV	1/1/2025	1/1/2025	\$65.00	WALMART TRFC CTRL DV	\$65.00
103699040	INV	1/1/2025	1/1/2025	\$97.00	STATE AVE WATER PUMP	\$97.00
103699044	INV	1/1/2025	1/1/2025	\$30.00	TRAFFIC LTS-HWY 22 & 34TH	\$30.00
103699045	INV	1/1/2025	1/1/2025	\$113.00	ND 22 & 34TH ST SW	\$113.00
103699046	INV	1/1/2025	1/1/2025	\$364.00	CITY ANIMAL SHELTER	\$364.00
103699047	INV	1/1/2025	1/1/2025	\$3,997.00	PUBLIC WORKS BLDG	\$3,997.00
103699048	INV	1/1/2025	1/1/2025	\$99.00	FRENCH DRAIN LFT STN-LAGI	\$99.00
103699049	INV	1/1/2025	1/1/2025	\$308.00	STLT CIRCUIT	\$308.00
103699050	INV	1/1/2025	1/1/2025	\$162.47	BYPASS LIGHTS	\$162.47
103699051	INV	1/1/2025	1/1/2025	\$189.94	BYPASS LIGHTS	\$189.94
103699052	INV	1/1/2025	1/1/2025	\$229.84	BYPASS LIGHTS	\$229.84
103699053	INV	1/1/2025	1/1/2025	\$394.64	BYPASS LIGHTS	\$394.64
103699055	INV	1/1/2025	1/1/2025	\$175.00	ST LT SERVICE	\$175.00
103699056	INV	1/1/2025	1/1/2025	\$2,662.00	HWY 10 PUMP STN	\$2,662.00
103699057	INV	1/1/2025	1/1/2025	\$462.77	NORTHWEST TOWER	\$462.77
103699058	INV	1/1/2025	1/1/2025	\$218.00	15TH ST & 30TH AVE W	\$218.00
103699059	INV	1/1/2025	1/1/2025	\$39.32	BRAUN SUB DIVISION LIGHTS	\$39.32
103699060	INV	1/1/2025	1/1/2025	\$4,768.48	PUBLIC SAFETY CENTER	\$4,768.48
103699061	INV	1/1/2025	1/1/2025	\$188.00	LIGHTS STATES & 21ST ST	\$188.00
103699062	INV	1/1/2025	1/1/2025	\$200.00	40TH ST LIGHTS	\$200.00
103699063	INV	1/1/2025	1/1/2025	\$33.00	LIGHTS EAST OF DPSB	\$33.00
103699064	INV	1/1/2025	1/1/2025	\$209.00	LIGHTS STATES ST & WAHL	\$209.00
103699065	INV	1/1/2025	1/1/2025	\$958.00	STATE BOOSTER PUMP STAT	\$958.00
103699067	INV	1/1/2025	1/1/2025	\$254.45	STREET LIGHTS IN WESTRIDC	\$254.45
103699068	INV	1/1/2025	1/1/2025	\$153.00	STEPHANIE DR & WAHL ST	\$153.00
103699069	INV	1/1/2025	1/1/2025	\$137.00	STREET LIGHTS 12TH AVE W	\$137.00
103699070	INV	1/1/2025	1/1/2025	\$123.00	STREET LIGHTS 11TH AVE W	\$123.00
103699071	INV	1/1/2025	1/1/2025	\$136.00	ST LIGHTS CALVIN DR & KOCI	\$136.00

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103699072	INV	1/1/2025	1/1/2025	\$38.82	ALERT SIREN	\$38.82
103699073	INV	1/1/2025	1/1/2025	\$44.62	5TH AVE EAST STREET LIGHT	\$44.62
103699074	INV	1/1/2025	1/1/2025	\$50.24	ST LIGHTS SIMS AND 24TH ST	\$50.24
103699075	INV	1/1/2025	1/1/2025	\$30.00	4TH AVE E & 21ST ST E	\$30.00
103699076	INV	1/1/2025	1/1/2025	\$208.38	PHASE 3 LANDFILL	\$208.38
103699078	INV	1/1/2025	1/1/2025	\$94.51	ST LIGHTS 4TH AVE AND 26TH	\$94.51
105963000	INV	1/1/2025	1/1/2025	\$324.00	NRIDGE ST LITE	\$324.00
105963001	INV	1/1/2025	1/1/2025	\$32.00	SEWER VAULT HYW 10 116TH	\$32.00
105963002	INV	1/1/2025	1/1/2025	\$62.93	4TH AVE EAST & 37TH ST EAST	\$62.93
105963003	INV	1/1/2025	1/1/2025	\$39.07	STREET LIGHTS 10TH AVE SW	\$39.07
105963004	INV	1/1/2025	1/1/2025	\$59.57	STREET LIGHTS PRAIRIE OAK	\$59.57
105963005	INV	1/1/2025	1/1/2025	\$32.35	STREET LIGHTS 23RD ST SW	\$32.35
105963006	INV	1/1/2025	1/1/2025	\$30.00	HWY 10 & 116TH AVE SW	\$30.00
105963007	INV	1/1/2025	1/1/2025	\$140.71	2494 I-94 BUSINESS LOOP E	\$140.71
105963008	INV	1/1/2025	1/1/2025	\$255.79	2495 I-94 BUSINESS LOOP E	\$255.79

Voucher(s): 61				Aged Totals:		Due				
						\$28,411.90	\$28,411.90	\$0.00	\$0.00	\$0.00

Vendor ID: 496		Name: ROUGHRIDER SPEED CENTER				Class ID:		FED TAX CLAS:			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	91737	INV	1/9/2025	1/9/2025	\$109.99	WEATHERTEC		\$109.99			

Voucher(s): 1				Aged Totals:		Due				
						\$109.99	\$109.99	\$0.00	\$0.00	\$0.00

Vendor ID: 6436		Name: RUGGED DEPOT				Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	83413	INV	1/3/2025	1/3/2025	\$9,304.68	WIN11 PRO, INTEL CORE, KEY		\$9,304.68			

Voucher(s): 1				Aged Totals:		Due				
						\$9,304.68	\$9,304.68	\$0.00	\$0.00	\$0.00

Vendor ID: 42		Name: RUNNINGS SUPPLY INC				Class ID:		FED TAX CLAS:			
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8162484	INV	1/6/2025	1/6/2025	\$11.94	HOOKS SCREW IN UTILITY BL		\$11.94			
	8162506	INV	1/6/2025	1/6/2025	\$77.98	MOTOMIX GALLON (2)		\$77.98			
	8163478	INV	1/7/2025	1/7/2025	\$19.55	5 ADHESIVE MD PICTURE STF		\$19.55			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
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8163817	INV	1/8/2025	1/8/2025	\$290.29	COPPER TUBING, VALVE BALI	\$290.29
8163865	INV	1/8/2025	1/8/2025	\$17.56	HANDLE AXE WEDGE PACK, E	\$17.56
8164829	INV	1/9/2025	1/9/2025	\$51.92	PRESSURE PIPE	\$51.92
8165142	INV	1/10/2025	1/10/2025	\$14.38	COMPRESSION PIPE	\$14.38
8167368	INV	1/13/2025	1/13/2025	\$21.99	YAKTRAX WALKER TRACTION	\$21.99

Voucher(s): 8	Aged Totals:					Due				
						\$505.61	\$505.61	\$0.00	\$0.00	\$0.00

Vendor ID: 4512 **Name:** SANFORD HEALTH OCCUPATIONAL MEDICINE D **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	814454	INV	12/31/2024	12/31/2024	\$4,105.00	DRUG ADM, COLLECTIONS, P.		\$4,105.00			

Voucher(s): 1	Aged Totals:					Due				
						\$4,105.00	\$4,105.00	\$0.00	\$0.00	\$0.00

Vendor ID: 641 **Name:** SCHMIDT REPAIR INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10915	INV	1/8/2025	1/8/2025	\$1,023.15	LABOR, SERVICE TRUCK, 80M		\$1,023.15			
	10916	INV	1/8/2025	1/8/2025	\$1,056.98	ANTI FREEZE LEAK, DRAINED		\$1,056.98			

Voucher(s): 2	Aged Totals:					Due				
						\$2,080.13	\$2,080.13	\$0.00	\$0.00	\$0.00

Vendor ID: 517 **Name:** SERVICE PRINTERS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	70424	INV	12/27/2024	12/27/2024	\$285.00	BUS CARDS-WHINERY, PRIEV		\$285.00			

Voucher(s): 1	Aged Totals:					Due				
						\$285.00	\$285.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9528 **Name:** SIGN SOLUTIONS **Class ID:** **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	415461	INV	1/2/2025	1/2/2025	\$197.56	BAND IT COOL TOOL		\$197.56			

Voucher(s): 1	Aged Totals:					Due				
						\$197.56	\$197.56	\$0.00	\$0.00	\$0.00

Vendor ID: 9965 **Name:** SIMPLER GIFTS PRESS **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	123024	INV	12/30/2024	12/30/2024	\$73.50	GIFT SHOP STOCK		\$73.50			

Voucher(s): 1	Aged Totals:					Due				
						\$73.50	\$73.50	\$0.00	\$0.00	\$0.00

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Vendor ID: 5641		Name: SIOUX VALLEY ENVIRONMENTAL INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	12147	INV	11/14/2024	11/14/2024	\$1,705.00	CHEMICALS				\$1,705.00		
Voucher(s): 1							Aged Totals:		Due			
							\$1,705.00	\$0.00	\$0.00	\$1,705.00	\$0.00	
Vendor ID: 3302		Name: SLOPE AREA RIFLE & PISTOL CLUB					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2357	INV	1/10/2025	1/10/2025	\$1,500.00	2025 RANGE USAGE FEE		\$1,500.00				
Voucher(s): 1							Aged Totals:		Due			
							\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 3912		Name: SMART COMPUTERS & CONSULTING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	27008	INV	1/6/2025	1/6/2025	\$8.00	TRIPP LITE 6FT USB HIGH SPE		\$8.00				
Voucher(s): 1							Aged Totals:		Due			
							\$8.00	\$8.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 9667		Name: SOFTCHOICE CORPORATION					Class ID:		FED TAX CLAS: C CORP/ EXEMPT 5			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	91527727	INV	1/9/2025	1/9/2025	\$2,535.20	CCAL BRIDGE SUB PLATFORM		\$2,535.20				
Voucher(s): 1							Aged Totals:		Due			
							\$2,535.20	\$2,535.20	\$0.00	\$0.00	\$0.00	
Vendor ID: 2580		Name: SOUTHWEST GRAIN(BULK)					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SX5-IE6671	INV	12/3/2024	12/3/2024	\$1,216.48	WINTERMASTER DYED AG 73			\$1,216.48			
	493855	INV	12/18/2024	12/18/2024	\$1,892.34	550.1 GAL WINTERMASTER D'		\$1,892.34				
	493876	INV	12/27/2024	12/27/2024	\$2,091.52	608 GAL WINTERMASTER DYE		\$2,091.52				
	SX9 IJ3817	INV	12/30/2024	12/30/2024	\$702.90	55 GAL AUTO GOLD SYN BLD		\$702.90				
	SX9 IJ3879	INV	1/7/2025	1/7/2025	\$26,850.00	5K EA WINTERMASTER/UNLE.		\$26,850.00				
	SX9 IJ3915	INV	1/9/2025	1/9/2025	\$680.35	55 GAL INDOL		\$680.35				
Voucher(s): 6							Aged Totals:		Due			
							\$33,433.59	\$32,217.11	\$1,216.48	\$0.00	\$0.00	
Vendor ID: 9779		Name: SOUTHWEST NARCOTICS TASK FORCE					Class ID:		FED TAX CLAS: CITY ENTITY			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SFR Q3 2024	INV	1/13/2025	1/13/2025	\$12,282.41	AG LOTTERY GRANT SFR Q3:		\$12,282.41				

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Voucher(s): 1		Due			
Aged Totals:		\$12,282.41	\$12,282.41	\$0.00	\$0.00

Vendor ID: 1041 **Name:** SOUTHWEST WATER AUTHORITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	04578.00 123124	INV	12/31/2024	12/31/2024	\$74.10	MONTHLY CONSUMPTION		\$74.10			
	04923.00 123124	INV	12/31/2024	12/31/2024	\$162.81	MONTHLY CONSUMPTION		\$162.81			
	INV13962	INV	12/31/2024	12/31/2024	\$830.92	ELECTRICAL COSTS -NOV, M/		\$830.92			

Voucher(s): 3		Due			
Aged Totals:		\$1,067.83	\$1,067.83	\$0.00	\$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1162065	INV	12/28/2024	12/28/2024	\$39.64	WEEKLY SERVICE CHG, FUEL		\$39.64			

Voucher(s): 1		Due			
Aged Totals:		\$39.64	\$39.64	\$0.00	\$0.00

Vendor ID: 4081 **Name:** SRF CONSULTING GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17220.01-9	INV	12/31/2024	12/31/2024	\$5,870.09	202418 9TH ST W & 5TH AVE		\$5,870.09			
	17220.02-10	INV	12/31/2024	12/31/2024	\$16,151.80	202415 10TH AV E E-MUSEUM		\$16,151.80			

Voucher(s): 2		Due			
Aged Totals:		\$22,021.89	\$22,021.89	\$0.00	\$0.00

Vendor ID: 5994 **Name:** STALKER RADAR **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	450412	INV	1/7/2025	1/7/2025	\$1,653.00	FOOT ANTENNA CABLE, KIT, I		\$1,653.00			

Voucher(s): 1		Due			
Aged Totals:		\$1,653.00	\$1,653.00	\$0.00	\$0.00

Vendor ID: 2232 **Name:** STARK COUNTY AUDITOR **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12312024	INV	12/31/2024	12/31/2024	\$235.20	STARK CO PERMIT REMITT -1		\$235.20			

Voucher(s): 1		Due			
Aged Totals:		\$235.20	\$235.20	\$0.00	\$0.00

Vendor ID: 540 **Name:** STARK DEVELOPMENT CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1ST QU SUBSIDY	INV	1/8/2025	1/8/2025	\$187,500.00	1ST QUARTER SUBSIDY		\$187,500.00			

Voucher(s): 1		Due			
Aged Totals:		\$187,500.00	\$187,500.00	\$0.00	\$0.00

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Vendor ID: 3115		Name: SUPER VACUUM MANUFACTURING CO INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	133021	INV	1/10/2025	1/10/2025	\$28.00	CONICAL RUBBER FOOT		\$28.00				
							Due					
Voucher(s): 1							Aged Totals:	\$28.00	\$28.00	\$0.00	\$0.00	\$0.00
Vendor ID: 533		Name: SW CRIME CONFERENCE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	01142025	INV	1/14/2025	1/14/2025	\$150.00	46 OFFICERS FOR SW CRIME		\$150.00				
							Due					
Voucher(s): 1							Aged Totals:	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00
Vendor ID: 538		Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES					Class ID: 1099		FED TAX CLAS: MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	007367	INV	1/7/2025	1/7/2025	\$400.00	LAB SLIPS		\$400.00				
							Due					
Voucher(s): 1							Aged Totals:	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00
Vendor ID: 1884		Name: SW VICTIM WITNESS PROGRAM					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	NOV 2024	INV	12/31/2024	12/31/2024	\$775.00	VICTIM WITNESS FEE -NOV 2024		\$775.00				
							Due					
Voucher(s): 1							Aged Totals:	\$775.00	\$775.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9862		Name: THE PETTING ZOO, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1307190	INV	6/7/2024	6/7/2024	\$93.00	GIFT SHOP STOCK					\$93.00	
							Due					
Voucher(s): 1							Aged Totals:	\$93.00	\$0.00	\$0.00	\$0.00	\$93.00
Vendor ID: 3978		Name: TOTAL SAFETY US INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	7115295-0001	INV	12/30/2024	12/30/2024	\$214.25	TAPE, SCOTCHLITE, SIGN ALL		\$214.25				
	7116746-0001	INV	12/31/2024	12/31/2024	\$90.00	FIT TESTING		\$90.00				
							Due					
Voucher(s): 2							Aged Totals:	\$304.25	\$304.25	\$0.00	\$0.00	\$0.00
Vendor ID: 4796		Name: TRI-ENERGY COOPERATIVE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1062	INV	1/8/2025	1/8/2025	\$13.14	3.80 PROPANE		\$13.14				

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Voucher(s): 1	Aged Totals:	Due				
		\$13.14	\$13.14	\$0.00	\$0.00	\$0.00

Vendor ID: 9806 **Name:** TYLER TECHNOLOGIES, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	020-158032	INV	12/31/2024	12/31/2024	\$139.26	PAYMENT PROCESSING SER		\$139.26			

Voucher(s): 1	Aged Totals:	Due				
		\$139.26	\$139.26	\$0.00	\$0.00	\$0.00

Vendor ID: 127 **Name:** VERIZON WIRELESS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	586846039-00001	INV	1/15/2025	1/15/2025	\$6,538.62	MONTHLY PHONE BILLING		\$6,538.62			

Voucher(s): 1	Aged Totals:	Due				
		\$6,538.62	\$6,538.62	\$0.00	\$0.00	\$0.00

Vendor ID: 4418 **Name:** VESTIS **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550398045	INV	11/6/2024	11/6/2024	\$115.33	MATS				\$115.33	
	2550418767	INV	12/25/2024	12/25/2024	\$74.99	UNIFORM CLEANING		\$74.99			
	2550418769	INV	12/25/2024	12/25/2024	\$39.93	MATS		\$39.93			
	2550420603	INV	12/31/2024	12/31/2024	\$26.91	MATS		\$26.91			
	2550421620	INV	1/1/2025	1/1/2025	\$27.40	MATS		\$27.40			
	2550421663	INV	1/1/2025	1/1/2025	\$50.63	MATS		\$50.63			
	2550421697	INV	1/1/2025	1/1/2025	\$99.68	MATS,SOAP, MOP HANDLE		\$99.68			
	2550421698	INV	1/1/2025	1/1/2025	\$64.94	MATS		\$64.94			
	2550421700	INV	1/1/2025	1/1/2025	\$39.93	MATS		\$39.93			
	2550422622	INV	1/2/2025	1/2/2025	\$17.30	MATS		\$17.30			
	2550422652	INV	1/2/2025	1/2/2025	\$64.61	MATS		\$64.61			
	2550423882	INV	1/7/2025	1/7/2025	\$26.91	MATS		\$26.91			
	2550424666	INV	1/8/2025	1/8/2025	\$155.13	MATS, SOAP, HANDLE		\$155.13			
	2550424668	INV	1/8/2025	1/8/2025	\$39.93	MATS		\$39.93			

Voucher(s): 14	Aged Totals:	Due				
		\$843.62	\$728.29	\$0.00	\$115.33	\$0.00

Vendor ID: 6066 **Name:** VOGEL LAW FIRM, LTD **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	811808	INV	12/20/2024	12/20/2024	\$595.00	PROFESSIONAL SRV THRU 11		\$595.00			

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Voucher(s): 1		Aged Totals:	<u>Due</u>		
			\$595.00	\$595.00	\$0.00 \$0.00 \$0.00

Vendor ID: 9815 **Name:** WAGEWORKS, INC. **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1224	INV	12/31/2024	12/31/2024	\$192.00	COBRA/DIRECT BILL		\$192.00			

Voucher(s): 1		Aged Totals:	<u>Due</u>		
			\$192.00	\$192.00	\$0.00 \$0.00 \$0.00

Vendor ID: 607 **Name:** WEST DAKOTA OIL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	348785	INV	1/3/2025	1/3/2025	\$273.00	140 DEF		\$273.00			
	349086	INV	1/7/2025	1/7/2025	\$656.00	400 GAL PROPANE		\$656.00			

Voucher(s): 2		Aged Totals:	<u>Due</u>		
			\$929.00	\$929.00	\$0.00 \$0.00 \$0.00

Vendor ID: 5923 **Name:** WESTERN DAKOTA ENERGY ASSOCIATION **Class ID:** **FED TAX CLAS:** OTHER

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20414	INV	1/3/2025	1/3/2025	\$109.40	2024 ANNUAL MEETING HOTE		\$109.40			

Voucher(s): 1		Aged Totals:	<u>Due</u>		
			\$109.40	\$109.40	\$0.00 \$0.00 \$0.00

Vendor ID: 4299 **Name:** WESTLIE TRUCK CENTER OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	627171	INV	12/26/2024	12/26/2024	\$173.39	SENSOR -COOLANT		\$173.39			
	627464	INV	1/9/2025	1/9/2025	\$73.75	POWER STERING FILTER-R9		\$73.75			

Voucher(s): 2		Aged Totals:	<u>Due</u>		
			\$247.14	\$247.14	\$0.00 \$0.00 \$0.00

Vendor ID: 1595 **Name:** WHITE CAP, LP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	50029706314	INV	1/6/2025	1/6/2025	\$17,598.00	ROADSAVER 221 W/O BOX CF		\$17,598.00			

Voucher(s): 1		Aged Totals:	<u>Due</u>		
			\$17,598.00	\$17,598.00	\$0.00 \$0.00 \$0.00

Vendor ID: 3138 **Name:** WITMER PUBLIC SAFETY GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV604060	INV	12/31/2024	12/31/2024	\$1,425.67	CAIRNS TFS NEW YORKER W		\$1,425.67			
	INV604175	INV	12/31/2024	12/31/2024	\$62.25	LEATHER FRONTS DECALS		\$62.25			
	INV606142	INV	12/31/2024	12/31/2024	\$74.83	LEATHER FRONTS DECALS		\$74.83			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

INV606710	INV	1/7/2025	1/7/2025	\$1,458.24	GLOBE MENS BOOTS, BATTEI	\$1,458.24
INV608062	INV	1/9/2025	1/9/2025	\$712.04	GLOVE CRAFTERS FIRE HOG	\$712.04

Voucher(s): 5	Aged Totals:	<u>Due</u>	\$3,733.03	\$3,733.03	\$0.00	\$0.00	\$0.00
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Vendor ID: 2557 **Name:** WORKFORCE SAFETY & INSURANCE **Class ID:** **FED TAX CLAS:** GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
51391	123124	INV	12/31/2024	12/31/2024	\$100,219.14	PREMIUM, SAFETY DISC, PRE		\$100,219.14			

Voucher(s): 1	Aged Totals:	<u>Due</u>	\$100,219.14	\$100,219.14	\$0.00	\$0.00	\$0.00
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	<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:	152	\$3,114,495.48	\$2,910,008.64	\$2,658.61	\$200,482.09	\$1,346.14



Commerce Bank[®]
Member FDIC

Challenge Accepted.™

Section 2. Item B.

Visa Purchasing

Billing Period: 12/27/2024 - 01/13/2025
Account Number: XXXX-XXXX-XXX)

Page 1 of 6

Account Summary

Previous Balance	\$38,594.34
Purchases & Other Charges	\$27,728.69
Cash Advances	\$0.00
Cash Advance Fees	\$0.00
Late Charges	\$0.00
Finance Charges	\$0.00
Credits	\$112.69
Payments	\$38,594.34
New Balance	\$27,616.00
Credit Limit	\$120,000.00
Cash Limit	\$120,000.00
Available Credit	\$92,384.00
Disputed Amount	\$0.00
Statement Closing Date	January 13, 2025
Days in Billing Cycle	18

Payment Information

New Balance	\$27,616.00
Minimum Payment Due	\$27,616.00
Payment Due Date	January 20, 2025

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800

Send Billing Inquiries To: **COMMERCE BANK**
PO BOX 414084
KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
01/02	01/02		AUTO PAYMENT - THANK YOU!	\$38,594.34 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

Account ID:
Account Number: XXXX-XXXX-XXXX
Payment Due Date: January 20, 2025
New Balance: \$27,616.00
Minimum Payment Due: \$27,616.00

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

800000188386IIII 002761600002761600



Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
FIRE DEPARTMENT				
XXXX-XXXX-XXXX- Credit Limit: \$10,000.00				
			Purchases & Other Charges \$922.05	Payments & Other Credits \$18.71
				Total Activity \$903.34
12/30	12/31	24445004366400197449825	WM SUPERCENTER #1567 DICKINSON ND	\$317.08
01/01	01/02	24445005001100192211174	ACI*COLUMBIASHERNSP 251-981-3771 AL	\$350.00
01/08	01/09	74036295008742421023555	ADOBE *ADOBE 4085366000 CA	\$18.71 CR
01/08	01/09	24941665008089965238980	BLAUER MANUFACTURING 800-225-6715 MA	\$254.97
SHELLY NAMENIUK				
XXXX-XXXX-XXXX- Credit Limit: \$5,000.00				
			Purchases & Other Charges \$558.62	Payments & Other Credits \$0.00
				Total Activity \$558.62
01/02	01/03	24000775003500000896053	STRATEGIC GOV RESOURCE WWW.GOVERNMENTX	\$499.00
01/02	01/03	24445005002100170040776	WALMART.COM 8009256278 800-966-6546 AR	\$59.62
FIRE DEPARTMENT 2				
XXXX-XXXX-XXXX- Credit Limit: \$2,500.00				
			Purchases & Other Charges \$507.05	Payments & Other Credits \$0.00
				Total Activity \$507.05
12/30	12/31	24692164365102396381857	IN *CAVES BISMARCK ND	\$19.99
12/31	01/02	24687205001030024815202	SUPER VAC 800-525-5224 CO	\$28.00
01/06	01/07	24226385007005703159629	WAL-MART #1567 DICKINSON ND	\$459.06
FINANCE DEPARTMENT				
XXXX-XXXX-XXXX- Credit Limit: \$25,000.00				
			Purchases & Other Charges \$295.05	Payments & Other Credits \$0.00
				Total Activity \$295.05
01/02	01/03	24027625002878286570635	PAYFLOW/PAYPAL 888-883-9770 NE	\$295.05
JADE PRAUS				
XXXX-XXXX-XXXX- Credit Limit: \$3,000.00				
			Purchases & Other Charges \$472.59	Payments & Other Credits \$0.00
				Total Activity \$472.59
12/26	12/30	24789304362921200412577	OTC BRANDS *OTC BRANDS 800-2280475 NE	\$261.60
12/30	12/31	24055234365197748348143	WALMART.COM 800-925-6278 AR	\$200.00
01/12	01/13	24692165012102858267697	APPLE.COM/BILL 866-712-7753 CA	\$10.99
RENEE NEWTON				
XXXX-XXXX-XXXX- Credit Limit: \$1,000.00				
			Purchases & Other Charges \$15.05	Payments & Other Credits \$0.00
				Total Activity \$15.05
01/02	01/03	24137465003001477423160	USPS PO 3724000905 DICKINSON ND	\$15.05
POLICE DEPARTMENT TRAVEL				
XXXX-XXXX-XXXX- Credit Limit: \$2,500.00				
			Purchases & Other Charges \$198.00	Payments & Other Credits \$0.00
				Total Activity \$198.00
01/07	01/09	24755425008160086020419	HAMPTON INNS ABERDEEN SD CHECK IN DATE: 01-05-25 CONFIRMATION #: 96548631	\$198.00
LINDA CARLSON				
XXXX-XXXX-XXXX- Credit Limit: \$5,000.00				
			Purchases & Other Charges \$13.64	Payments & Other Credits \$0.00
				Total Activity \$13.64
01/07	01/08	24137465008001324268672	USPS PO 3724000905 DICKINSON ND	\$13.64
MICHAEL HANEL				
XXXX-XXXX-XXXX- Credit Limit: \$2,500.00				
			Purchases & Other Charges \$1,385.95	Payments & Other Credits \$0.00
				Total Activity \$1,385.95
12/26	12/27	24492164362500002283125	GDIT FAA 34ECXRM FAADRONEZONE-VA	\$10.00
01/03	01/06	24121575004510126048007	AXON 800-9782737 AZ	\$975.00
01/04	01/06	24011345004000045754977	BUZZSPROUT* INVOICE 70 WWW.BUZZSPROUFL	\$12.00
01/07	01/08	24275395007900012390379	EPOLICESUPPLY.COM 800-7890000 MA	\$89.95
01/09	01/10	24116415009712599453810	YOURMEMBERSHIP 727-827-0046 FL	\$299.00
TRAVIS HOLDING EAGLE				
XXXX-XXXX-XXXX- Credit Limit: \$5,000.00				
			Purchases & Other Charges \$348.78	Payments & Other Credits \$0.00
				Total Activity \$348.78
12/31	12/31	24116414366714200492625	TACTICALGEAR.COM 636-680-8051 MO	\$348.78

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
ANIMAL SHELTER				
XXXX-XXXX-XXXX				
Credit Limit: \$2,500.00				
			Purchases & Other Charges	Payments & Other Credits
			\$81.12	\$0.00
			Total Activity	
			\$81.12	
01/03	01/06	24137465004100382638273	MENARDS DICKINSON ND DICKINSON ND	\$3.56
01/03	01/06	24137465004100382638356	MENARDS DICKINSON ND DICKINSON ND	\$10.17
01/03	01/06	24137465004100382638430	MENARDS DICKINSON ND DICKINSON ND	\$33.09
01/09	01/10	24445005010400166303828	WM SUPERCENTER #1567 DICKINSON ND	\$34.30
GREG BECK				
XXXX-XXXX-XXXX				
Credit Limit: \$4,000.00				
			Purchases & Other Charges	Payments & Other Credits
			\$967.96	\$0.00
			Total Activity	
			\$967.96	
12/26	12/27	24692164361108836275058	AMZN Mktp US*ZE75M2IM2 Amzn.com/billWA	\$171.96
12/28	12/30	24692164363100232527537	AMAZON MKTPL*ZE2CZ5QI0 Amzn.com/billWA	\$796.00
ROBERT FUHRMAN				
XXXX-XXXX-XXXX				
Credit Limit: \$5,000.00				
			Purchases & Other Charges	Payments & Other Credits
			\$413.62	\$0.00
			Total Activity	
			\$413.62	
12/29	12/30	24906414364217943145241	ANC*ANCESTRY.COM 800-2623787 UT	\$229.00
01/02	01/03	24011345002000050462252	SHOPIFY* 313538478 HTTPSSHOPIFY.IL	\$103.59
01/06	01/07	24231685006747002876687	CONSOLIDATED TELCOM 701-483-4000 ND	\$6.03
01/07	01/08	24000775008500001012937	OMEKA.NET OMEKA.NET VA	\$75.00
PURCHASING DEPARTMENT				
XXXX-XXXX-XXXX				
Credit Limit: \$10,000.00				
			Purchases & Other Charges	Payments & Other Credits
			\$1,320.43	\$0.00
			Total Activity	
			\$1,320.43	
01/03	01/06	24692165004105651425115	AMZN Mktp US*ZD24X90Z2 Amzn.com/billWA	\$18.53
01/04	01/06	24692165004106250243271	Amazon.com*ZP2R13NT1 Amzn.com/billWA	\$20.99
01/04	01/06	24692165004106304259869	AMAZON MKTPL*ZP3H14DU0 Amzn.com/billWA	\$16.51
01/06	01/07	24692165006108027160505	AMAZON MKTPL*ZP7HF2MP1 Amzn.com/billWA	\$86.74
01/07	01/08	24692165007108665051635	AMZN Mktp US*ZD1P37Y92 Amzn.com/billWA	\$222.13
01/10	01/13	24692165010101400526925	Amazon.com*Z59CT05I2 Amzn.com/billWA	\$27.26
01/10	01/13	24692165010101339874149	AMZN Mktp US*ZD6AB1DP0 Amzn.com/billWA	\$16.04
01/10	01/13	24692165010101013690720	AMAZON MKTPL*ZD53L7FM1 Amzn.com/billWA	\$16.69
01/12	01/13	24692165012102733727931	Amazon.com*Z536F7K42 Amzn.com/billWA	\$265.60
01/12	01/13	24692165012102837743602	Amazon.com*Z520B7KW2 Amzn.com/billWA	\$486.39
01/12	01/13	24692165012103047283405	Amazon.com*ZD06H3GL1 Amzn.com/billWA	\$143.55
DUANE ZASTOUIL				
XXXX-XXXX-XXXX				
Credit Limit: \$5,000.00				
			Purchases & Other Charges	Payments & Other Credits
			\$1,732.35	\$0.00
			Total Activity	
			\$1,732.35	
12/27	12/30	24121574363510123964725	INSTRUMART 800-8844967 VT	\$1,732.35
PD TRAVEL 3				
XXXX-XXXX-XXXX				
Credit Limit: \$2,500.00				
			Purchases & Other Charges	Payments & Other Credits
			\$33.20	\$0.00
			Total Activity	
			\$33.20	
01/12	01/13	24943005013130071659634	CENEX- ZIP TRIP #75 MILES CITY MT	\$33.20
TRAVIS LEINTZ				
XXXX-XXXX-XXXX				
Credit Limit: \$2,500.00				
			Purchases & Other Charges	Payments & Other Credits
			\$185.00	\$0.00
			Total Activity	
			\$185.00	
01/02	01/03	24492155003068803058636	TLO TRANSUNION 561-988-4200 FL	\$185.00
CINDY THRONBURG				
XXXX-XXXX-XXXX				
Credit Limit: \$3,000.00				
			Purchases & Other Charges	Payments & Other Credits
			\$2,215.09	\$0.00
			Total Activity	
			\$2,215.09	
12/31	01/03	24325455002900016503164	DEMCO INC 800-9624463 WI	\$1,020.80
01/09	01/13	24325455010900017412902	DEMCO INC 800-9624463 WI	\$1,194.29
POLICE DEPARTMENT				
XXXX-XXXX-XXXX				
Credit Limit: \$30,000.00				
			Purchases & Other Charges	Payments & Other Credits
			\$4,851.50	\$93.98
			Total Activity	
			\$4,757.52	
01/02	01/03	74692165002104562135878	AMAZON MKTPLACE PMTS Amzn.com/billWA	\$93.98 CR
01/02	01/03	24489935003001076866286	LEADSONLINE LLC 972-361-0900 TX	\$3,771.00
01/03	01/06	24692165003104967272023	AMAZON MKTPL*ZD6F81JY2 Amzn.com/billWA	\$83.98

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount	
01/03	01/06	24692165003104960790369	AMAZON MKTPL*ZE3MI6YW1 Amzn.com/billWA	\$11.14	
01/04	01/06	24692165004106098810273	AMAZON MKTPL*ZP7UV3N41 Amzn.com/billWA	\$544.53	
01/06	01/07	24692165006108224196187	AMZN Mktp US*ZP1V77HO1 Amzn.com/billWA	\$440.85	
RACHEL SHUMAKER					
XXXX-XXXX-XXXX Credit Limit: \$7,500.00			Purchases & Other Charges \$400.00	Payments & Other Credits \$0.00	Total Activity \$400.00
12/30	12/31	24036294365712155852961	EB *2025 ND SOLID WAST 801-413-7200 CA	\$200.00	
12/30	12/31	24036294365714168177550	EB *2025 ND SOLID WAST 801-413-7200 CA	\$200.00	
DENVER FOWLER					
XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$50.63	Payments & Other Credits \$0.00	Total Activity \$50.63
01/07	01/08	24445005008400157084035	WM SUPERCENTER #1567 DICKINSON ND	\$50.63	
JOSHUA SKLUZACEK					
XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$124.52	Payments & Other Credits \$0.00	Total Activity \$124.52
01/06	01/08	24198805007500381336227	APA SAN JOSE IL	\$124.52	
RACHEL WALDO					
XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$239.72	Payments & Other Credits \$0.00	Total Activity \$239.72
12/30	12/31	24692164365101909352595	AMAZON MKTPL*ZP4F748S2 Amzn.com/billWA	\$214.77	
12/30	12/31	24692164365101897123560	AMAZON MKTPL*ZE0792XL1 Amzn.com/billWA	\$24.95	
AARON MEYER					
XXXX-XXXX-XXXX Credit Limit: \$40,000.00			Purchases & Other Charges \$7,009.55	Payments & Other Credits \$0.00	Total Activity \$7,009.55
01/01	01/02	24011345001500019329816	UBIQUITI INC. UI.COM NY	\$29.00	
01/02	01/02	24011345002500008869532	WASABI TECHNOLOGIES WASABI.COM MA	\$903.16	
01/03	01/06	24755425004130046728546	NETSUPPORT INC 770-2054456 GA	\$1,144.72	
01/04	01/06	24692165004106307672217	AMAZON MKTPL*ZD1KQ9XW2 Amzn.com/billWA	\$19.58	
01/04	01/06	24692165004106307346424	AMAZON MKTPL*ZP4LD43S1 Amzn.com/billWA	\$5.86	
01/04	01/06	24164075005105441246077	Staples Inc staples.com MA	\$327.57	
01/08	01/09	24692165008109691944545	AMAZON MKTPL*Z523S83D2 Amzn.com/billWA	\$33.15	
01/09	01/09	24692165009100097982766	AMAZON MKTPL*Z52O34AR2 Amzn.com/billWA	\$29.59	
01/09	01/09	24692165009100096878171	AMAZON MKTPL*Z57NU1AN2 Amzn.com/billWA	\$29.99	
01/09	01/10	24011345009500038109472	WWW.UI.COM WWW.UI.COM NY	\$512.00	
01/09	01/10	24692165009100556005679	AMZN Mktp US*ZD3DI2HLO Amzn.com/billWA	\$42.78	
01/09	01/10	24011345009500037366339	WWW.UI.COM WWW.UI.COM NY	\$312.00	
01/10	01/13	24692165010100992642025	AMZN Mktp US*ZD8IG2FE1 Amzn.com/billWA	\$237.80	
01/10	01/13	24692165010101002424461	AMAZON MKTPL*ZD13W0QL0 Amzn.com/billWA	\$18.88	
01/11	01/13	24164075012105441192967	Staples Inc staples.com MA	\$2,169.36	
01/11	01/13	24692165011101952164850	Amazon.com*ZD54T1KC0 Amzn.com/billWA	\$15.14	
01/12	01/13	24692165012103045575877	AMAZON MKTPL*Z56QO79C2 Amzn.com/billWA	\$1,178.97	
JAYDA BORAH					
XXXX-XXXX-XXXX Credit Limit: \$2,000.00			Purchases & Other Charges \$30.00	Payments & Other Credits \$0.00	Total Activity \$30.00
12/26	12/27	24793384361000405403033	FACEBK *Q3JTWEU762 650-5434800 CA	\$30.00	
RITA BINSTOCK					
XXXX-XXXX-XXXX Credit Limit: \$4,000.00			Purchases & Other Charges \$42.92	Payments & Other Credits \$0.00	Total Activity \$42.92
01/07	01/08	24011345008500002575626	COLUMN PUBLIC NOTICE COLUMN.US DC	\$12.92	
01/10	01/13	24692165010101527245748	NDRIN-ND LAND RECORDS 701-364-1280 ND	\$30.00	
BRANDI AARON					
XXXX-XXXX-XXXX Credit Limit: \$1,000.00			Purchases & Other Charges \$19.30	Payments & Other Credits \$0.00	Total Activity \$19.30
12/26	12/27	24137464362001462539358	USPS PO 3724000905 DICKINSON ND	\$19.30	

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
FIRE DEPARTMENT EMS				
XXXX-XXXX-XXXX- Credit Limit: \$10,000.00			Purchases & Other Charges \$2,322.04	Payments & Other Credits \$0.00
				Total Activity \$2,322.04
12/26	12/27	24036294361742541626880	JONES & BARTLETT LEARNING800-832-0034 MA	\$32.25
12/30	12/31	24717054366873661379445	DELTA AIR 0062293454670800-2211212 CA NM: KIENTOPF/TYLERE TKT: 0062293454670 OARP: BIS SVC: T DARP: MSP DEP: 02-05-25 OARP: MSP SVC: T DARP: GRR DEP: 02-05-25 OARP: GRR SVC: TX DARP: MSP DEP: 02-05-25 OARP: MSP SVC: TO DARP: BIS DEP: 02-05-25	\$529.57
12/31	01/02	24081625001018014782384	BOUND TREE MEDICAL LLC 800-2827904 OH	\$1,070.31
12/31	01/02	24036294366714297382369	TEACHERSPAYTEACHERS.COM 646-588-0910 CA	\$30.10
01/03	01/06	24081625005018014846565	BOUND TREE MEDICAL LLC 800-2827904 OH	\$9.81
01/08	01/08	24793385008000797583059	ND EMS Association Bismarck ND	\$650.00
CHAD TORMASCHY				
XXXX-XXXX-XXXX- Credit Limit: \$10,000.00			Purchases & Other Charges \$552.99	Payments & Other Credits \$0.00
				Total Activity \$552.99
12/27	12/27	24692164362109035298114	AMAZON MKTPL*ZE1BK2GY0 Amzn.com/billWA	\$21.99
01/07	01/08	24116415007714319133716	TANK DEPOT 866-926-5603 TX	\$335.93
01/08	01/09	24204295008001674308044	eBay O*06-12559-58056 408-3766151 CA	\$84.89
01/08	01/09	24204295008001757826052	eBay O*04-12563-02564 408-3766151 CA	\$76.32
01/09	01/10	24204295009002435771073	eBay O*12-12557-90377 408-3766151 CA	\$13.97
01/09	01/10	24692165009100575172922	AMAZON MKTPL*ZD9JP6HV0 Amzn.com/billWA	\$19.89
JOEL WALTERS				
XXXX-XXXX-XXXX- Credit Limit: \$30,000.00			Purchases & Other Charges \$419.97	Payments & Other Credits \$0.00
				Total Activity \$419.97
01/03	01/06	24692165003105031137555	AMZN Mktpl US*ZE5VR4YM1 Amzn.com/billWA	\$199.99
01/05	01/06	24692165005106849627298	AMAZON MKTPL*ZP49P1930 Amzn.com/billWA	\$219.98

Finance Charge Summary

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	0.00%	\$0.00
CASH ADVANCES	\$0.00	0.0350%	12.65%	\$0.00

City Boards/ Committees With Member Terms Expiring

Presented by: City Administrator Dassinger



City Boards/ Committees With Member Terms Expiring as of 12-31-2024

Planning and Zoning

- Troy Bosch – Does not desire reappointment

Board of Adjustments/ Weed Board/ Board of Appeals

- Troy Bosch – Does not desire reappointment
- Trevor Ernst – Does desire reappointment



City Boards/ Committees With Member Terms Expiring as of 12-31-2024

Civil Service Commission

- Lisa Giese – Does desire reappointment

Urban Forestry Committee

- Ty Nordby – Does desire reappointment
- Kurt Froehlich – Does desire reappointment



Legacy 7 Liquor LLC Transfer 1005 East Villard

Presented by: City Administrator Dassinger



Class A Liquor License Transfer Lucky's Liquor East

- Transfer from:
 - Steve Ludwig
 - Tim Lantz
- Transfer To:
 - Todd Tooz
 - Mike Staudinger
- Background Check Completed



Legacy 7 Liquor LLC Transfer 450 12th Street West

Presented by: City Administrator Dassinger



Class A Liquor License Transfer Lucky's Liquor

- Transfer from:
 - Steve Ludwig
 - Tim Lantz
- Transfer To:
 - Todd Tooz
 - Mike Staudinger
- Background Check Completed



City Boards/Committees
With Member terms expiring as of 12-31-2024
(All are Three year terms)

Planning and Zoning

Troy Bosch – does not desire reappointment

Board of Adjustments/Weed Board/Board of Appeals

Troy Bosch - does not desire appointment

Trevor Ernst - does desire appointment

Civil Service Commission

Lisa Giese – does desire appointment

Urban Forestry Committee

Ty Nordby – does desire appointment

Kurt Froehlich – does desire appointment



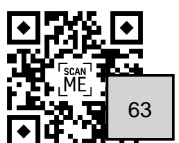
ADMINISTRATION

January 15, 2025

Ty Nordby and Kurt Froelich have recently completed an initial term of one year for the Urban Forestry Committee. Both members have brought years of experience and expertise related to tree planting, tree health, and tree care to the Committee. Their efforts and input are extremely valuable to the success of the City of Dickinson Urban Forestry Program. It is recommended that Ty Nordby and Kurt Froelich each be renewed as members of the Urban Forestry Committee for a Term of three (3) years.

Thank you,

Blake
City Forester



Urban Forestry Committee

Reappointment of Members (3 Year Term)

- **Ty Nordby**-*Stark & Billings Soil Conservation District*
- **Kurt Froelich**- *Stark-Billings County NDSU Extension*



Stark County Emergency Relief Fund

CONTENTS

1. PURPOSE OF THE EMERGENCY RELIEF FUND
2. EMERGENCY RELIEF FUNDING REQUEST PROCEDURE
3. EMERGENCY RELIEF FUND PURPOSE: EMERGENCY DISPLACEMENT ASSISTANCE
4. BENEFIT ALLOTMENT FOR EMERGENCY DISPLACEMENT
5. EMERGENCY RELIEF FUND PURPOSE: INITIAL OPERATION OF EMERGENCY SHELTERS
6. BENEFIT ALLOTMENT FOR TEMPORARY EMERGENCY SHELTER

Purpose

Taking into consideration recent and past events across Stark County and the State of North Dakota, Stark County Emergency Services recognizes the need to support residents during times of crisis when a formal disaster declaration is not in place. Following the core principle of emergency services to keep people safe and minimize the damage caused by emergencies, the Stark County Emergency Relief Fund has been established with clear guidelines to provide timely assistance to those in need.

This fund is designed to help residents within Stark County's borders during unforeseen hardships caused by localized emergencies. It aims to bridge the gap between immediate needs and formal aid processes, ensuring that the community remains resilient and supported when traditional disaster declarations are not activated.

By proactively addressing potential gaps in aid, the fund reinforces Stark County Emergency Services commitment to safeguarding the welfare of its citizens during challenging times.

Alayna Decker
Stark County Director of Emergency Services

The procedure for securing contributions from all city and Stark County commissions is outlined as follows:

- **Initial Request:** Emergency Management will approach each incorporated city within Stark County and the County Commission with a request for an initial contribution as follows:
 - City of Dickinson: \$5000 (Max of \$15,000)
 - Stark County Commission: \$5000 (Max of \$15,000)

- **Initial Three-Year Funding Window:** Funding requests will continue for three consecutive years per entity at the above-mentioned rates, or until the account balance reaches a maximum of \$30,000. After this initial phase, further contributions will only be sought if the fund’s balance falls to \$5,000 or below. No entity will be asked to contribute more than three years’ worth of funding at their mentioned rate in the initial three-year window. Additional funding may be contributed but not guaranteed.

- **Additional Funding Requests:** Should the account reach an amount of \$5,000 or below, emergency services may request additional contributions from City and County commissions. Additional contribution requests shall not exceed the three-year contribution maximum outlined per entity.

- **Outside contributions:** Should entities donate to the fund; the funds shall be added but not exceed the designated max holdings indicated. Should the fund contain the max amount, any additional donation requests will be recommended to other contributions or recommended to other agencies coordinating with the temporary shelter.

- **Maximum Account holdings:** Account shall not exceed \$30,000.

- **Purpose of Funding:** Contributions will be directed into a rollover account, used exclusively for the purposes detailed in the emergency relief fund guidelines. This includes providing temporary aid during emergencies when no disaster declaration is in place.

- **Ongoing Monitoring:** Emergency Management will track the fund’s usage and balance. Reports on fund utilization may be shared yearly with contributing entities.

The Emergency Relief Fund is established to support the initial operation of temporary emergency shelters within Stark County during events that pose significant threats to safety and life. Funding is available for temporary shelters opened in coordination with emergency services to ensure the safety of Stark County residents.

In terms of days, "temporary" generally refers to a period lasting for a short, defined time, usually considered to be a few days to a couple of weeks, depending on the context, and not intended to be ongoing or long-term; essentially, a brief duration that ends at a specific point in time.

- **Limited duration:** A temporary period is explicitly stated to last for a set number of days, not indefinitely.
- **Specific end date:** There is a clear end date for the temporary period.
- **Short-term need:** Temporary usually refers to situations where a short-term need needs to be filled.

Purpose of Initial Allotment:

The fund provides an initial monetary allotment to supply critical resources for individuals entering the temporary shelter. This includes:

- Food and water
- Toiletries
- Emergency clothing needs

Purchasing:

Purchases made with funds should be made in coordination with emergency management staff to prevent misuse of funds.

Conditions for Funding:

- **Coordination:** The temporary shelter must operate in collaboration with emergency services to qualify for funding.
- **Pre-Determined Timeline:** A clear and pre-approved operational timeframe must be established for the temporary shelter.
- **Resource Use:** The initial allotment is strictly for starting resources to address immediate needs.

Sustainability and Additional Requests:

Shelters must seek additional support through community contributions and partnerships after the initial funding.

If all resources are exhausted, shelters may apply for an additional contribution. This request must include written justification and will not exceed a pre-determined maximum amount.

Initial allotment:

An initial contribution of \$1000 will be allocated. This initial allotment is for the beginning operations of the temporary emergency shelter operations when additional resources are still being procured. These funds are to be used to gather food, water, toiletries, and emergency clothing. These funds are only to be used for residents coming into the emergency shelter and not those who are operating the shelter. Purchases made **must** be made by shelter staff in coordination with shelter residence to procure needs.

Additional Funding:

Additional Funding is not guaranteed and is subject to funding available within the disaster relief fund.

Should the temporary shelter exhaust all available resources through funding and community contributions, an additional request can be made for additional funding. This amount will be determined by the number of individuals occupying the temporary shelter at the time of the request. Documentation **must** be provided to prove individuals occupying the shelter. A maximum amount that a temporary shelter can receive in addition to the initial allotment of \$1000 is \$4,000, making the grand total a temporary shelter can receive during their operational period \$5,000.

Should the temporary shelter close and reopen they cannot receive funding allotments for at least **30 days** after their original predetermined closing date. An exception to this time frame may occur if an additional event before the 30-day period occurs, and emergency management staff have determined an additional threat to life, and coordination with the temporary shelter occurs.

The decision to provide additional funding will be made at the discretion of emergency management staff and is **not** guaranteed.

Purchase Tracking

Purchases made with provided funding must have documentation provided by the end of the operational period. Failure to provide documentation will disqualify the organization from future funding.

Left Over Funds

Should a temporary shelter have funds left over by the end of the operational period, those funds **must** be returned to Emergency Management staff to be utilized for other/future temporary shelter operations. Funding shall not be given directly to individuals to use for personal use after the shelter operation. Any funds kept after an operational period will make the shelter organization unqualified for future funding.

INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: ISABELL CHADWICK
SUBJECT: LEGACY 7 LIQUOR LLC (LUCKYS LIQUOR)
DATE: 01/08/2025

BACKGROUND INVESTIGATION:

Michael Staudinger
Todd Tooz

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

NO CRIMINAL RECORDS FOUND

Michelle Tooz
01/10

CITY OF DICKINSON
Renewal of Liquor License

For Year 2025

- Application for:
- Commercial On/Off-Sale (\$3,000)
 - Lodge or Club (\$3,000)
 - Motel or Hotel (\$3,000)
 - Restaurant On-Sale (\$2,500)
 - Military Club Beer and Wine (\$700)
 - Microbrewery Pub (\$700)
 - Beer and Wine Concession Licenses (\$550)
 - Distillery License (\$700)
 - Brewer Taproom License (\$2,000)
 - Domestic Winery License (N/A)
 - Beer Only On-Sale License (\$700)
 - Beer and Wine Only On-Sale License (\$1,250)
 - Sunday Permit (All on-sale establishments must check Sunday Permit. Optional only for off sale establishments. See paragraph 5, below)

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the city of any changes in the information contained in this application. The undersigned further acknowledges that this is a renewal of a license previously granted to the licensee, and that the undersigned is bound by all of the representations and statements made in the previous liquor license applications.

1. NAME OF BUSINESS ESTABLISHMENT: Lucky's Liquor
MAILING ADDRESS: 1005 East Villard, Dickinson, ND 58601 TELEPHONE NUMBER _____

2. PROPOSED LICENSEE: (Please complete either "a" or "b" below)
(a) **Individual:**
Name: _____ Male: _____ Female: _____
Address: _____
Date of Birth: _____ Social Security No: _____
Driver's License Number: _____

(b) **LL Corporation:**
Name of Corporation: Legacy 7 Liquor, LLC
Date of Incorporation: 06/15 State of Incorporation: ND
Names and addresses, DOB, SS# and Drivers License # of officers, directors and proposed managers: _____

Percent _____

Has the layout of the licensed premises changed since last license renewal? Yes _____ No

4. GENERAL:
(a) In your initial application for liquor license from the City of Dickinson, you responded to certain questions (please refer to Appendix A on the reverse side of this application), if there has been any change in the response to any of these questions, state each change: _____
N/A

I certify that there have been no changes to the responses to the questioned listed in Appendix A Yes
(b) If renewal of license, has your business/establishment failed an alcohol compliance check(s) managed by Law Enforcement in the past year?
No *Yes _____
*If yes, how many & date(s): _____

(c) Have you or any employee associated with your licensed premises been cited for allowing a Minor on Premises, Sale of an Alcoholic Beverage to a Minor or Dispensing Alcohol to a Minor within the past year? No *Yes _____ *If yes, When and where did the violation occur? _____

(d) By signing below, the undersigned promises and agrees to abide by and obey all applicable laws of the state and all applicable ordinances of the city relating to the operation of your licensed premises and any activities conducted thereon.

(c) By signing below, the undersigned expressly consents that any police officer of the city or any person or persons duly authorized by City ordinance or state or federal law, may enter upon the premises described in this application at any reasonable hour of the day or night, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of any of the laws of the state or of any of the ordinances of the city whether they pertain specifically to the sale of alcoholic beverages or not. Such access shall be permitted for such purposes without the necessity of a search warrant.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

Dated this 6th day of January, 2025.

APPLICANT (individual)

uc
CORPORATION:

By: [Signature]

Partner
(President)

By: _____ (Secretary)

DRIVING ABSTRACT OLN: _____ For State(s): _____

NCIC

CWIS

BCI

For State(s): _____

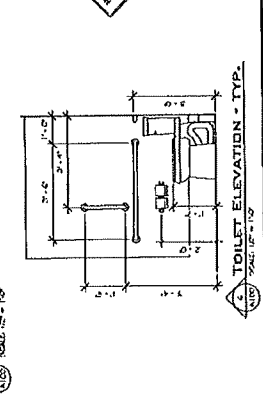
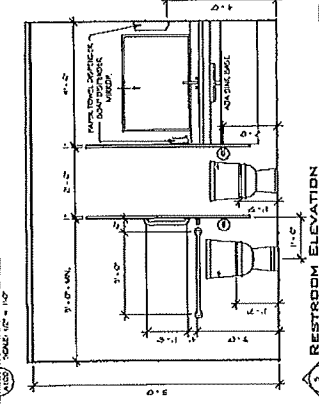
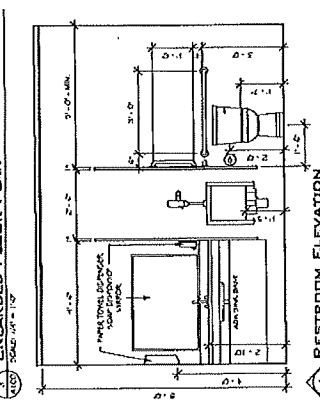
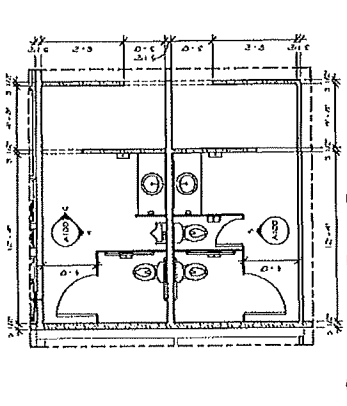
GT ARCHITECTURE
 401 WEST VILLARD STREET, SUITE 400
 DUNSMITH, NORTH DAKOTA 58501
 WWW.GTARCHITECTURE.COM
 PH:701-484-8444

DESIGN DRAWINGS
 THESE DRAWINGS ARE THE PROPERTY OF GT ARCHITECTURE. NO PART OF THESE DRAWINGS IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF GT ARCHITECTURE.

LUCKY'S EAST
 BUILDING ADDITION & REMODEL
 100 WEST VILLARD STREET, DICKINSON, ND 58601

REVISIONS
 SHEETS: 100-00
 DATE: 06-10-10
 DRAWN BY: JBY
 CHECKED BY: JBY

ATTN
 FLOOR PLAN

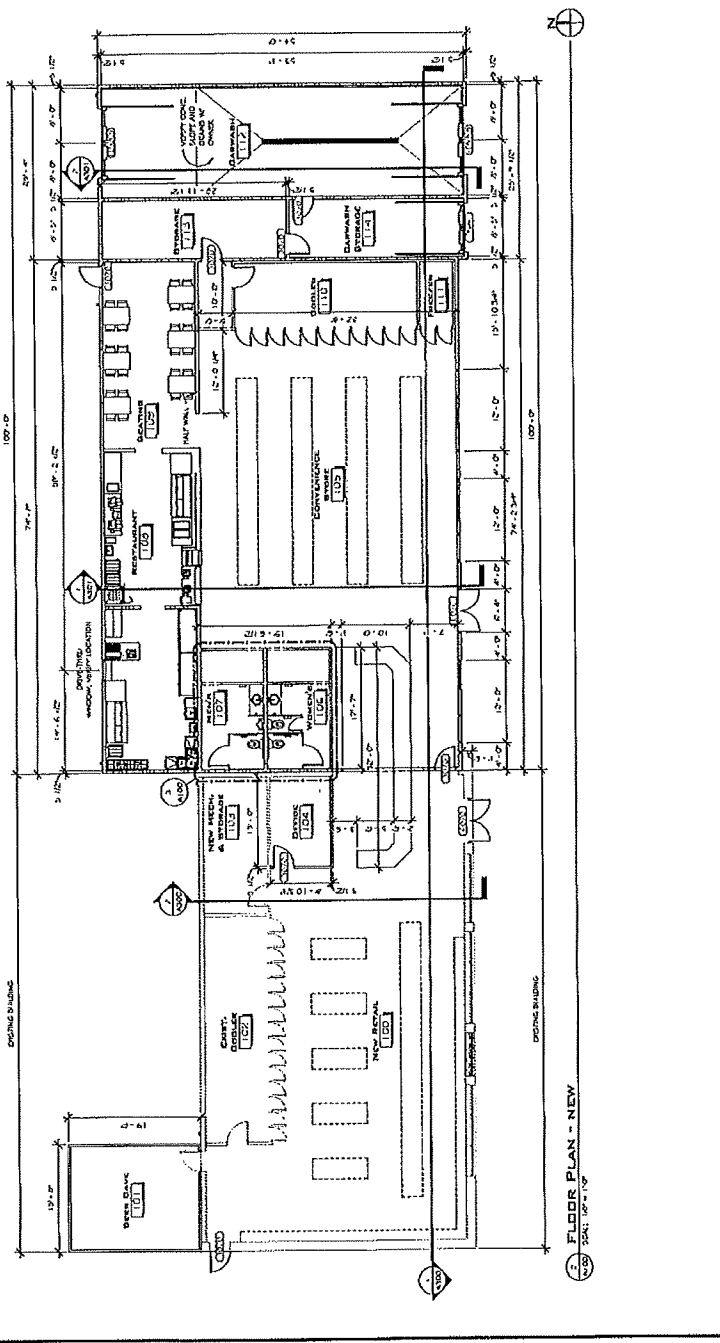
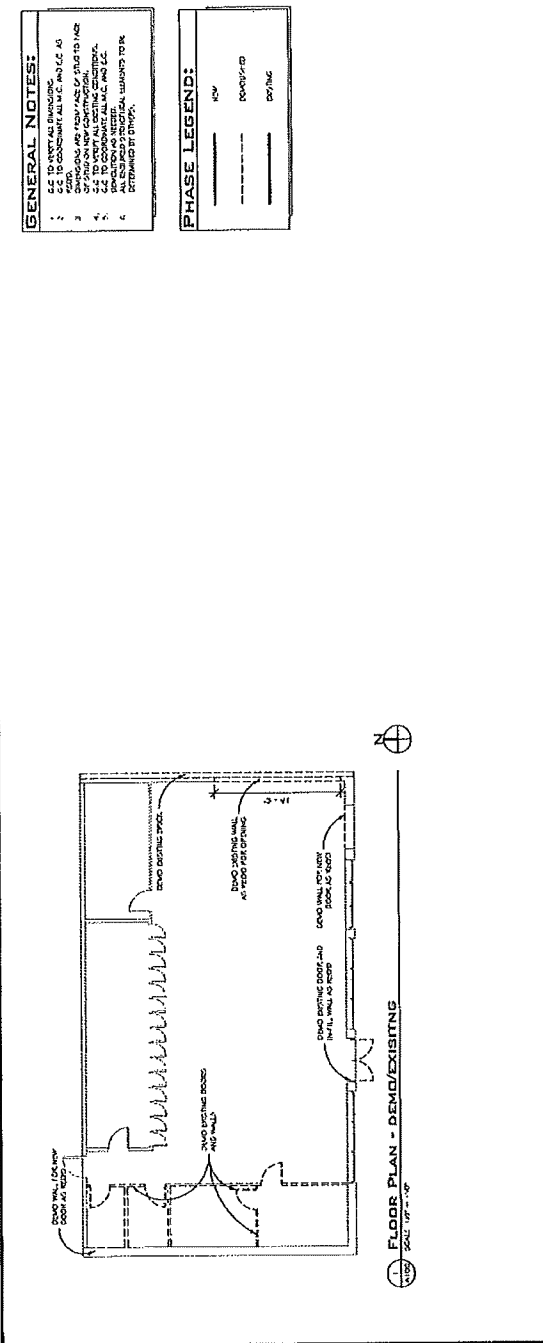


GENERAL NOTES:

- SEE TO VERIFY ALL DIMENSIONS.
- SEE TO VERIFY ALL FINISHES.
- CONSTRUCTION OF ALL WORK SHALL BE IN ACCORDANCE WITH THE 2009 INTERNATIONAL RESIDENTIAL CODE.
- SEE TO VERIFY ALL EXISTING CONDITIONS.
- SEE TO VERIFY ALL EXISTING UTILITIES.
- SEE TO VERIFY ALL EXISTING STRUCTURE.
- SEE TO VERIFY ALL EXISTING MATERIALS.
- SEE TO VERIFY ALL EXISTING WORK.
- SEE TO VERIFY ALL EXISTING WORK.
- SEE TO VERIFY ALL EXISTING WORK.

PHASE LEGEND:

---	NEW
---	DEMOLISHED
---	EXISTING



INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: ISABELL CHADWICK
SUBJECT: LEGACY 7 LIQUOR LLC (LUCKYS LIQUOR)
DATE: 01/08/2025

BACKGROUND INVESTIGATION:

Michael Staudinger
Todd Tooz

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

NO CRIMINAL RECORDS FOUND

JMC-100
01/10

CITY OF DICKINSON
Renewal of Liquor License

For Year 2025

- Application for: Commercial On/Off-Sale (\$3,000)
 Lodge or Club (\$3,000)
 Motel or Hotel (\$3,000)
 Restaurant On-Sale (\$2,500)
 Military Club Beer and Wine (\$700)
 Microbrewery Pub (\$700)
 Beer and Wine Concession Licenses (\$550)
 Distillery License (\$700)
 Brewer Taproom License (\$2,000)
 Domestic Winery License (N/A)
 Beer Only On-Sale License (\$700)
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 Sunday Permit (All on-sale establishments must check Sunday Permit.
Optional only for off sale establishments. See paragraph 5, below)

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the city of any changes in the information contained in this application. The undersigned further acknowledges that this is a renewal of a license previously granted to the licensee, and that the undersigned is bound by all of the representations and statements made in the previous liquor license applications.

1. NAME OF BUSINESS ESTABLISHMENT: Lucky's Liquor
MAILING ADDRESS: 450 12th St W TELEPHONE NUMBER: 701-483-5724
Dickinson, ND 58601

2. PROPOSED LICENSEE: (Please complete either "a" or "b" below)
(a) **Individual:**

Name: _____ Male: _____ Female: _____
Address: _____
Date of Birth: _____ Social Security No: _____
Driver's License Number: _____

(b) **LLC Corporation:**
Name of Corporation: Legacy 7 Liquor, LLC
Date of Incorporation: 06/2015 State of Incorporation: ND

Pe

licensed premises, which is where you plan to mix and/or dispense alcohol. Has the layout of the licensed premises changed since last license renewal? Yes ___ No .

4. GENERAL:

(a) In your initial application for liquor license from the City of Dickinson, you responded to certain questions (please refer to Appendix A on the reverse side of this application), if there has been any change in the response to any of these questions, state each change: _____
N/A

I certify that there have been no changes to the responses to the questioned listed in Appendix A Yes

(b) If renewal of license, has your business/establishment failed an alcohol compliance check(s) managed by Law Enforcement in the past year?
No *Yes _____
*If yes, how many & date(s): _____

(c) Have you or any employee associated with your licensed premises been cited for allowing a Minor on Premises, Sale of an Alcoholic Beverage to a Minor or Dispensing Alcohol to a Minor within the past year? No *Yes _____ *If yes, When and where did the violation occur? _____

(d) By signing below, the undersigned promises and agrees to abide by and obey all applicable laws of the state and all applicable ordinances of the city relating to the operation of your licensed premises and any activities conducted thereon.

(c) By signing below, the undersigned expressly consents that any police officer of the city or any person or persons duly authorized by City ordinance or state or federal law, may enter upon the premises described in this application at any reasonable hour of the day or night, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of any of the laws of the state or of any of the ordinances of the city whether they pertain specifically to the sale of alcoholic beverages or not. Such access shall be permitted for such purposes without the necessity of a search warrant.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

Dated this 6th day of January, 2025.

APPLICANT (individual)

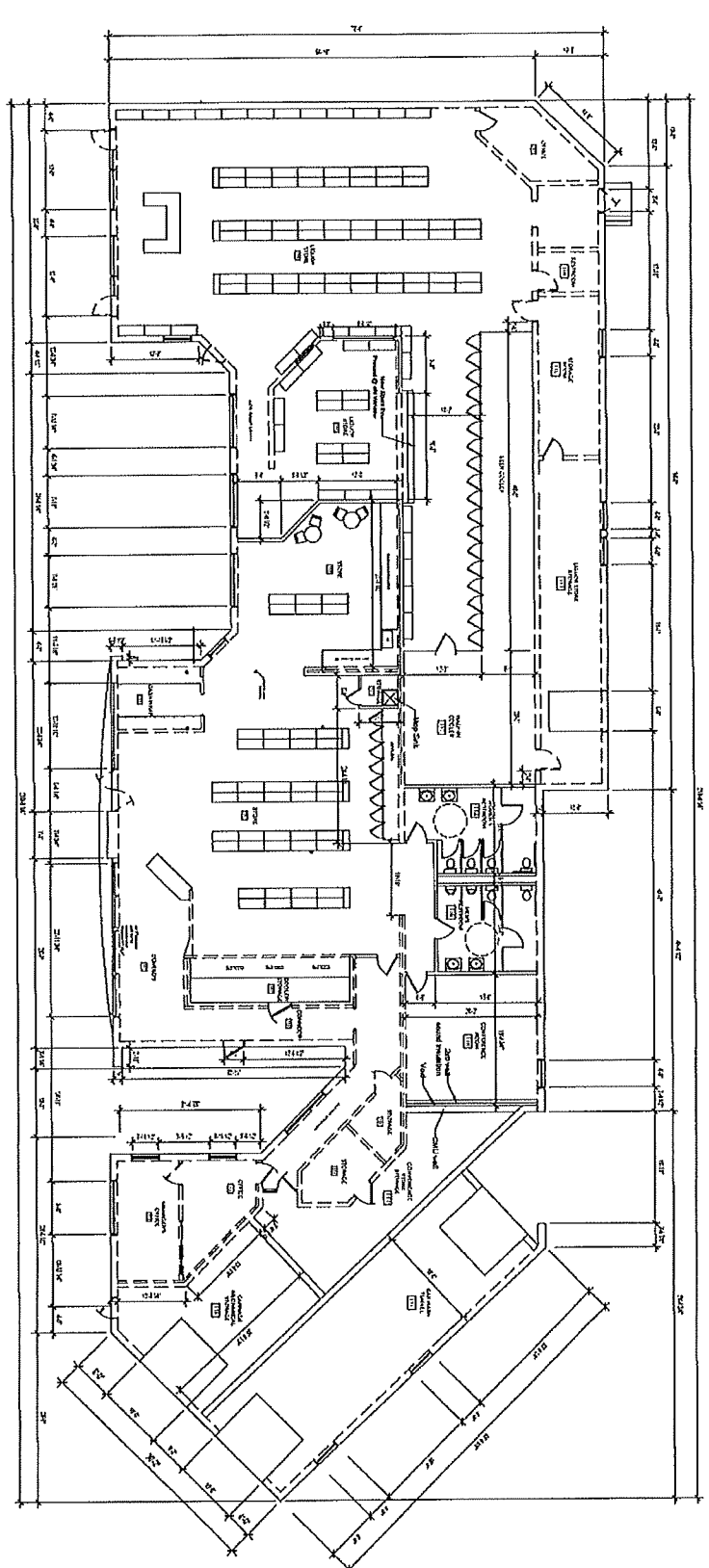
LLC
CORPORATION:
By: [Signature]

Partner
(President) By: _____ (Secretary)

DRIVING ABSTRACT OLN: _____ For State(s); _____

NCIC
 CWIS
 BCI

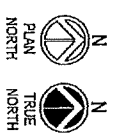
For State(s): _____



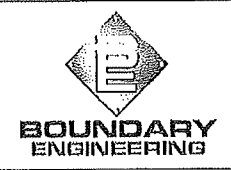
1 PROPOSED FLOOR LAYOUT
SCALE: 1/8" = 1'-0"

FINISHES SCHEDULE

FLOORING BY CONTRACTOR TO BE DETERMINED BY OWNER.
 WALLS TO BE PAINTED WITH A LIGHT COLOR.
 BATHROOM ACACIA CABINETS TO BE DETERMINED BY OWNER.
 RECEPT WALL FINISH TO BE DETERMINED BY OWNER.
 WALL PANELS TO BE DETERMINED BY OWNER.
 AND OTHER FINISHES TO BE DETERMINED BY OWNER.
 INTERIOR FLOORING TO BE DETERMINED BY OWNER.
 CEILING FINISHES TO BE DETERMINED BY OWNER.
 SCHEDULED FINISHES SUBJECTIVE TO SET CONTRACTOR'S TO BE DETERMINED.



<p>DJ TESORO BUILDING REMODEL</p>	
<p>PROJECT AND LOCATION: DICKINSON, MD. 20801</p>	
DESIGNED: SDH	
DRAFTSMAN: SDH	
CREATED:	1/19/2016
REVISED: 2/19/16, 3/22/16, 3/31/16	
<p>SHEET DESCRIPTION: COOLER LAYOUT INSIDE TUNNEL</p>	
<p>DRAWING SCALE: 1/8" = 1'-0"</p>	
<p>SHEET # A-800</p>	



Recall Election Officers

Presented by: DCA Linda Carlson

Consideration to Approve



Recall Election Officers

Inspector in Charge: Serves as the polling place supervisor. Oversees the other Inspectors, judges and clerks.

Linda Steve – A city resident and who has background experience in Polling Places and Elections. Has verbally accepted the position and will be paid \$21/hour.

Absentee Officer: Verifies absentee applications, sends out absentee ballots along with required envelopes. Receives ballots in the mail and validates the signatures and that the applicant is a qualified elector of precinct and has not voted in the election.

Peggy Meduna – A city resident who has many years of being an Absentee Officer for many elections. Has verbally accepted the position and will be paid \$21/hour.



Staff is recommending approval of both positions.

JOE HIRSCHFELD
CITY ASSESSOR
ASSESSING

Joe.Hirschfeld@dickinsongov.com
Tel: 701.456.7744 O: 701.456.7735



Memorandum

DATE: 01/16/2025

TO: Dustin Dassinger -City Administrator
Linda Carlson - Deputy City Administrator

FROM: Joe Hirschfeld - Dickinson City Assessor

SUBJECT: Board of Equalization Meeting Date

Century Code dictates that North Dakota Cities must hold their Board of Equalization (BOE) meeting within the first 15 days of April. The Assessing Department is asking for a meeting to be held the second week of April, providing additional time for property owners to meet with Staff if they have questions about their property value. Tuesday April 8th through Thursday April 10th are the preferred dates, allowing Monday April 7th as a day of preparation. This would then leave the regularly scheduled meeting on April 15th as a day for any minor follow-ups to be finalized.

A motion to **set the Board of Equalization meeting to: April ____, 2025**, would be an acceptable motion.

As an update preceding the BOE meeting, there are currently 37 commercial sales, all from 2024, indicating a sales ratio of 83%, suggesting that an increase is necessary.

2024 residential sales currently number 272 with a ratio of 84.5%, and another City-wide increase to residential properties is expected.

As always, if you have any questions, please feel free to contact me.

Sincerely,

Joe Hirschfeld
City Assessor

Monthly Financial Report

Presented by: Deputy City Administrator Carlson



Treasurer's Report as of December 31st, 2024

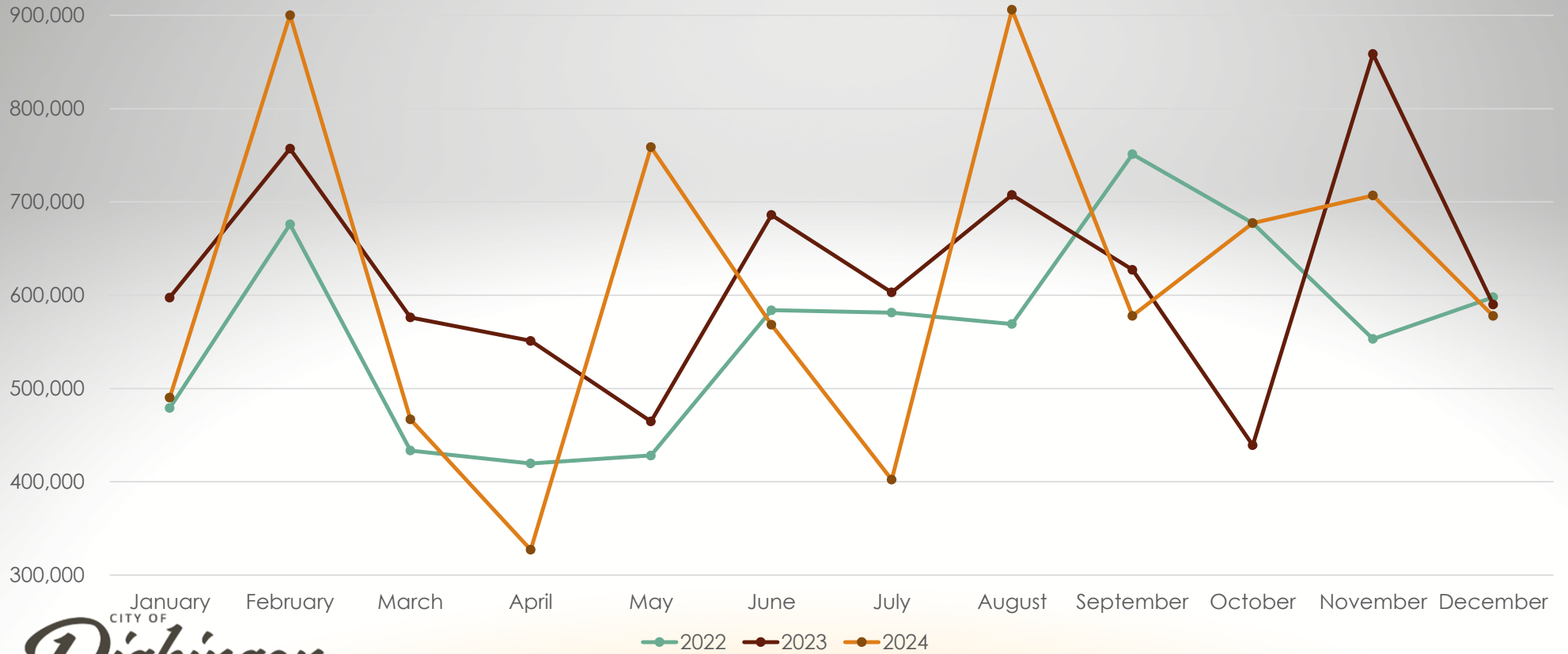
➤ General Checking	\$ 128,998
➤ Demand Deposit	\$ 45,000,000
➤ Money Market	\$ 6,885,191
➤ <u>Certificate of Deposit's</u>	<u>\$ 10,900,000</u>
➤ Cash Total	\$ 62,914,189

➤ This includes Restricted and Committed funds.

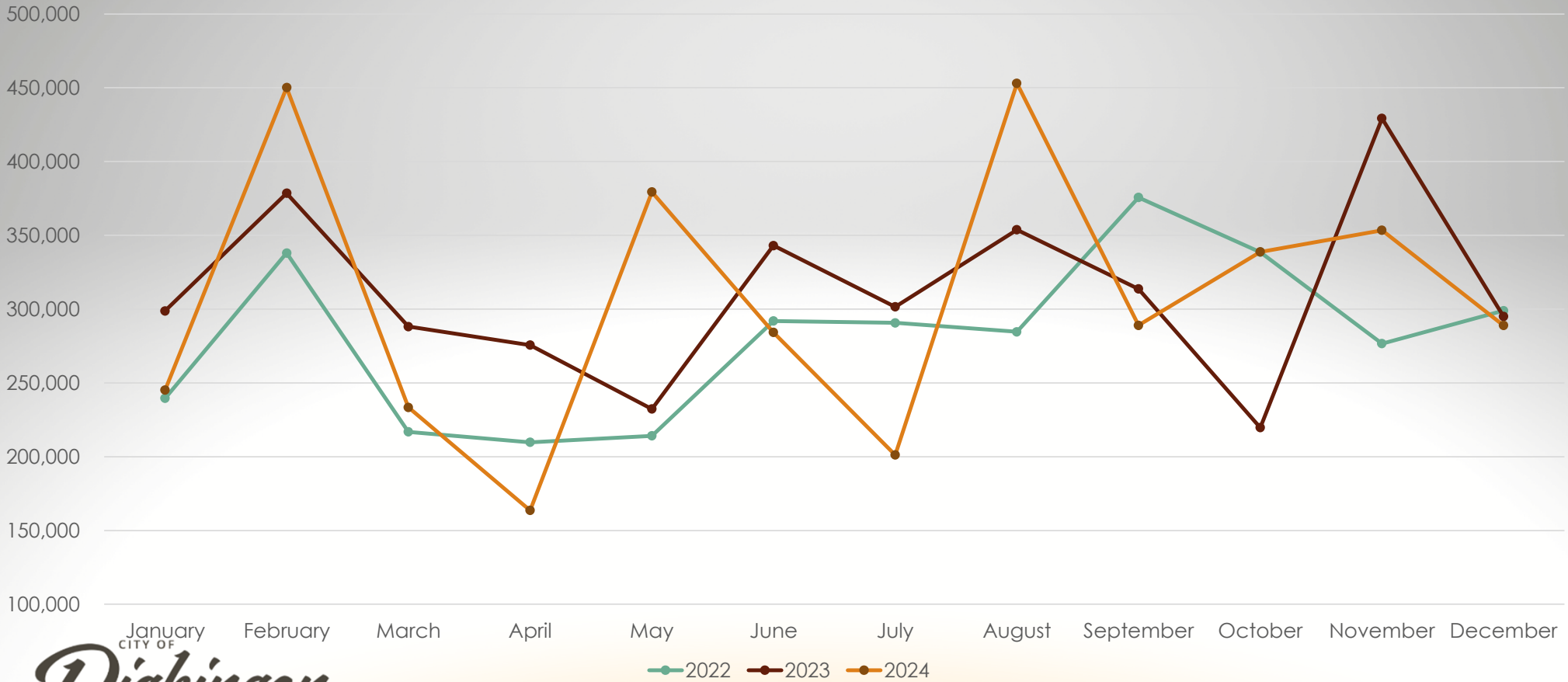
Investments as of December 31st, 2024

➤ Future Fund	\$ 7,112,885
➤ CMA	\$ 14,668,357
➤ City Pension	\$ 7,467,253
➤ Police Pension	\$ 7,615,006
➤ Volunteer Fire Pension	\$ 425,160
➤ OPEB	<u>\$ 213,650</u>
➤ Total	\$ 37,502,311

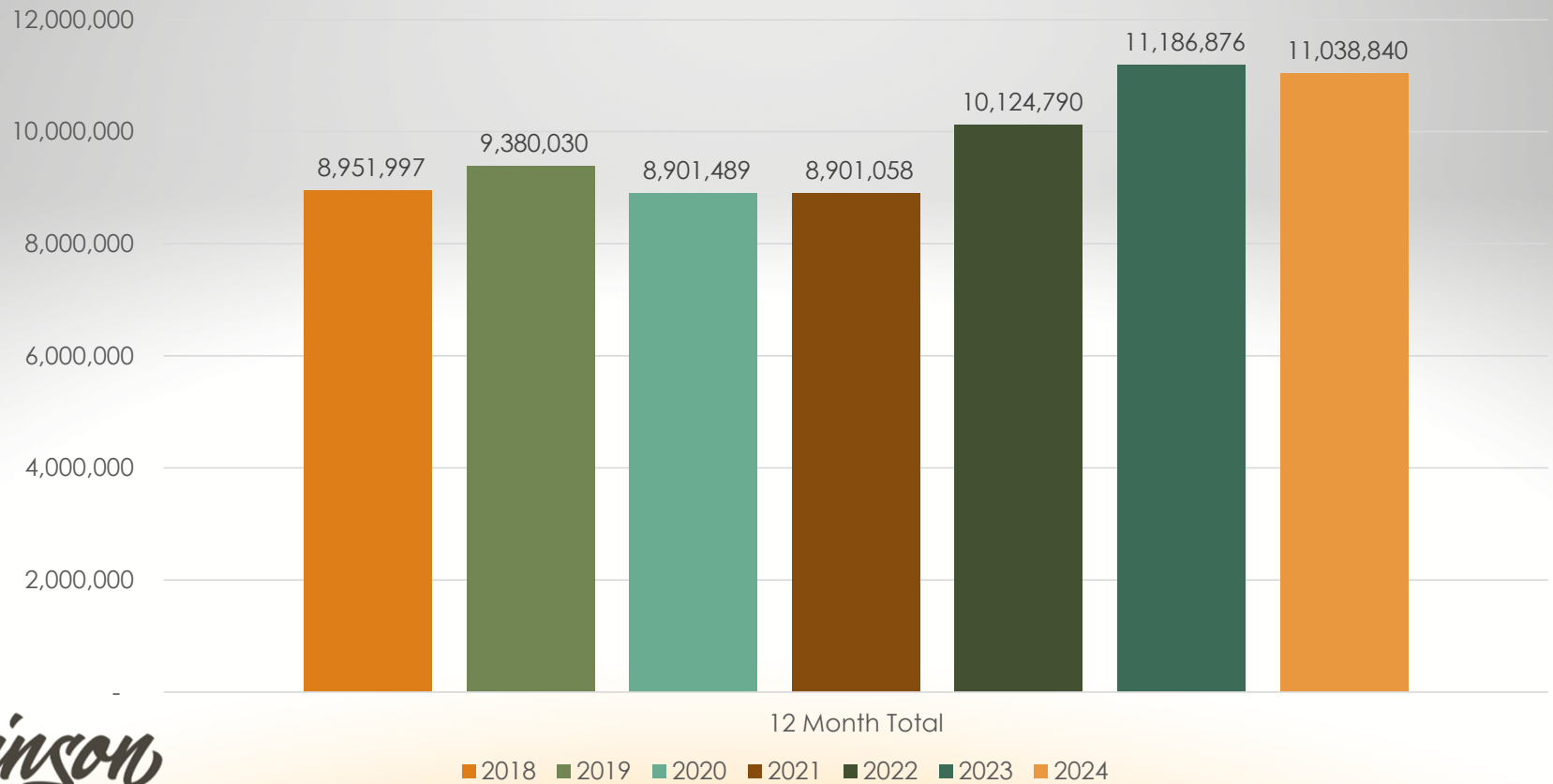
1% Sales Tax Monthly Breakdown



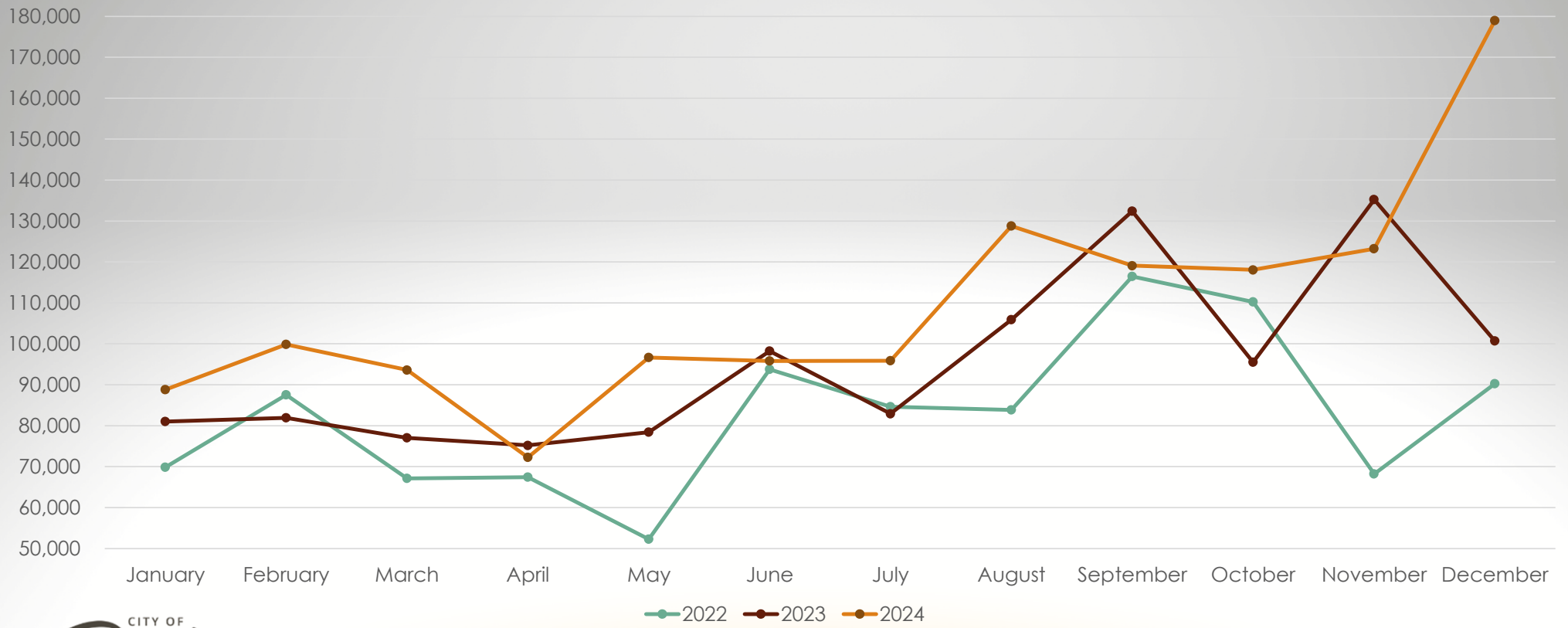
1/2% Sales Tax Monthly Breakdown



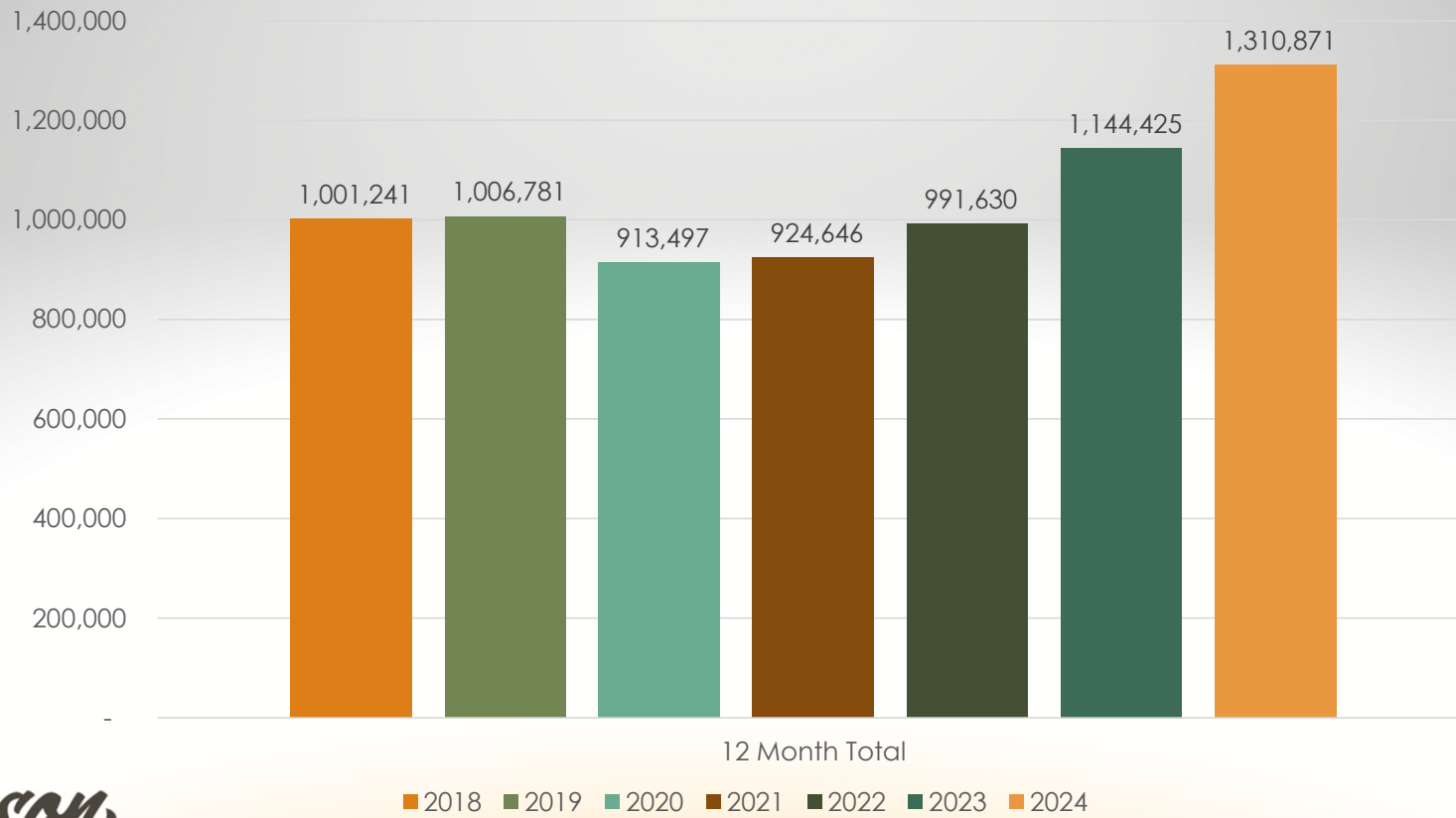
Sales Tax Comparison



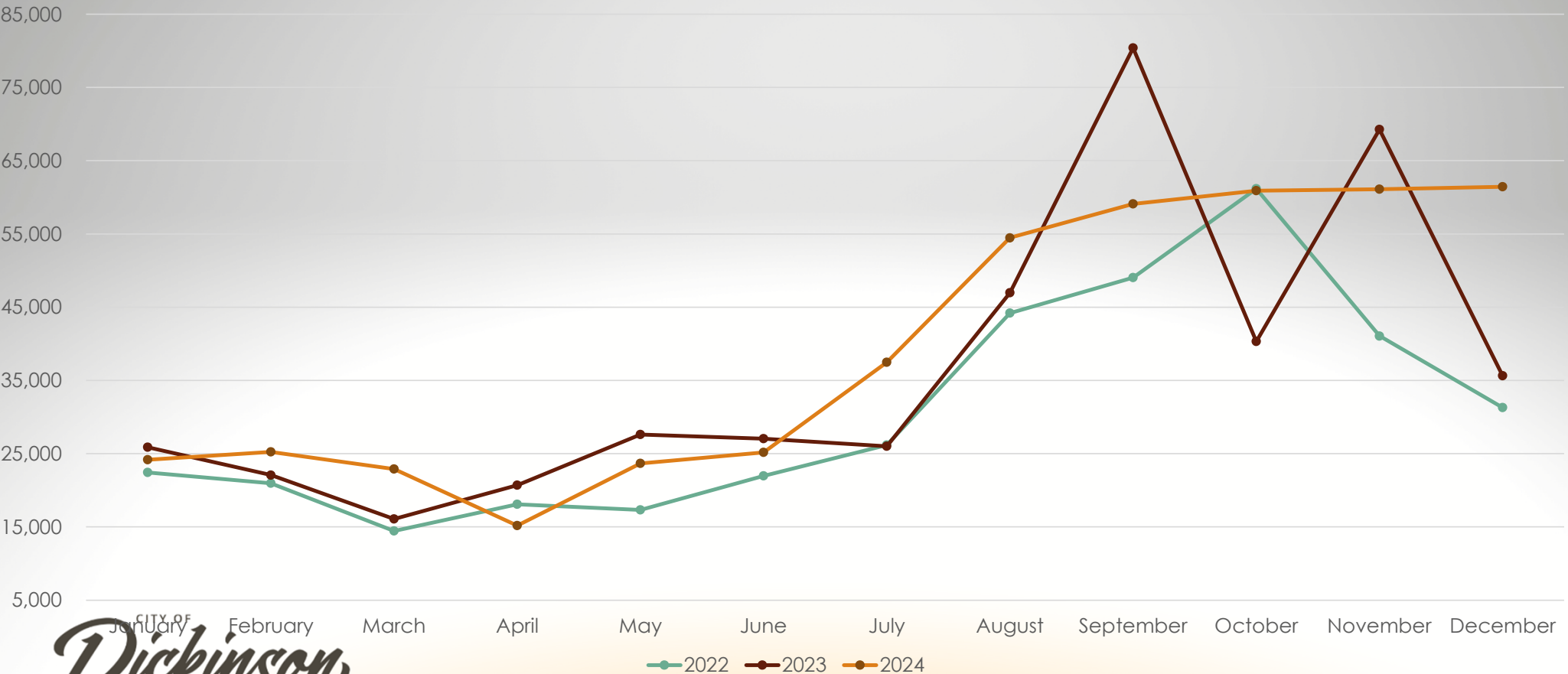
Hospitality Tax Monthly Breakdown



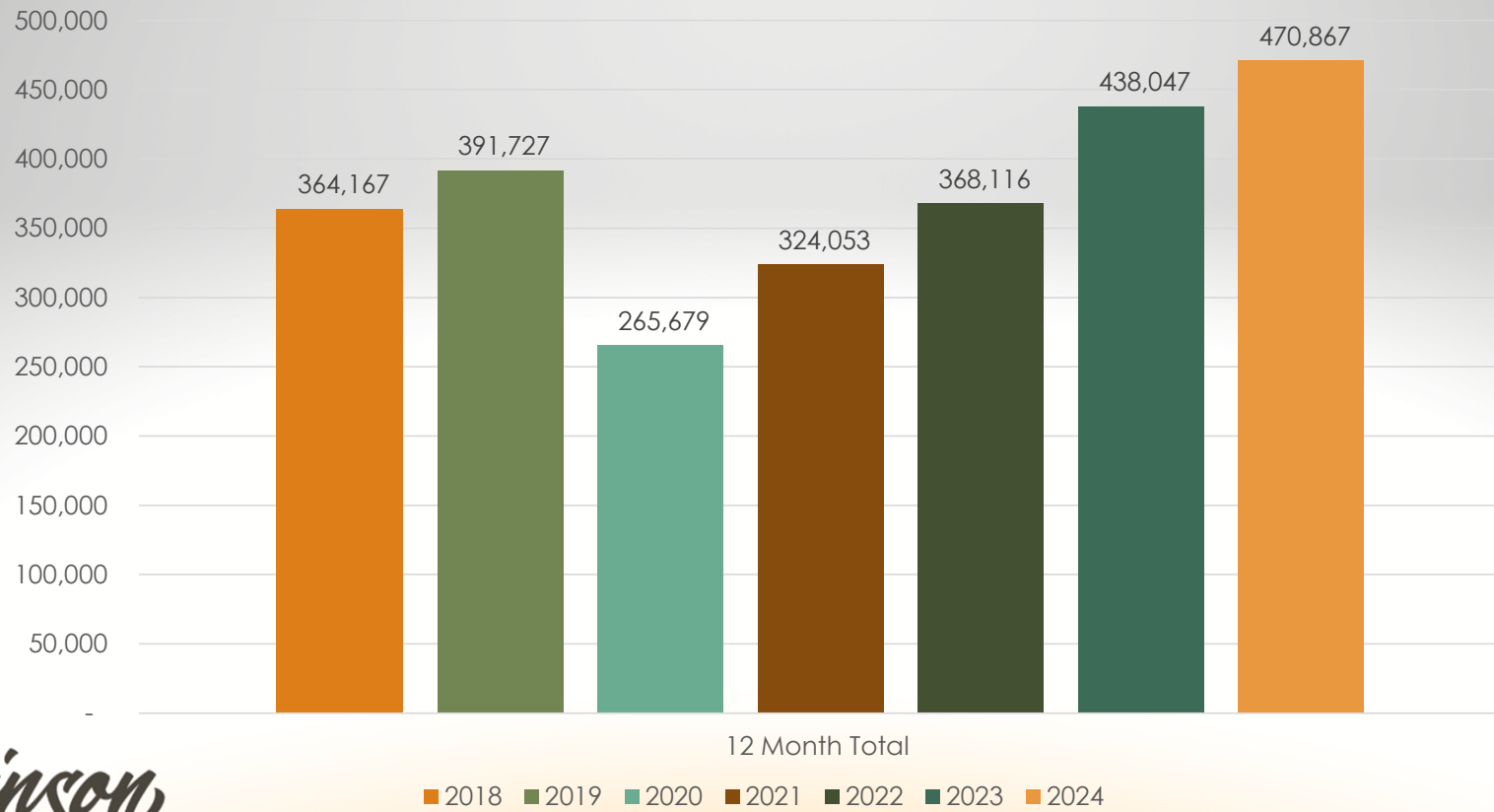
Hospitality Tax Comparison



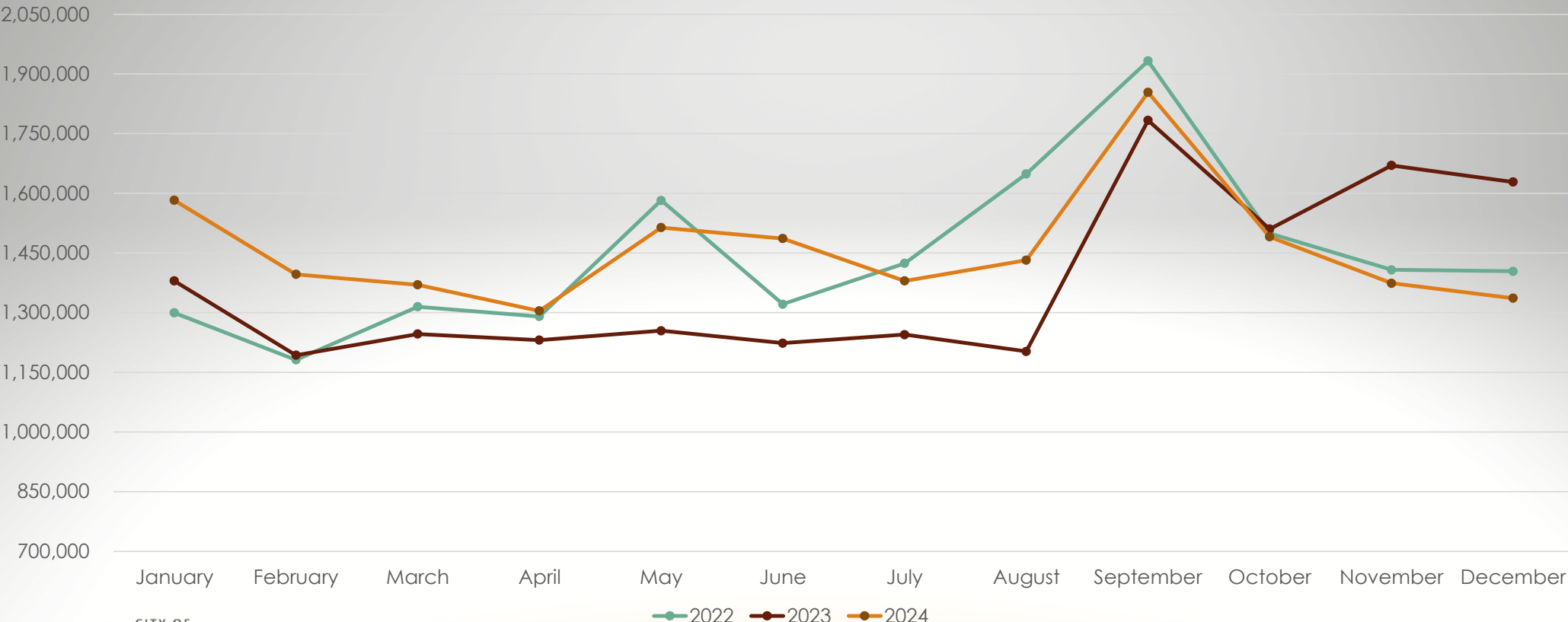
Occupancy Tax Monthly Breakdown



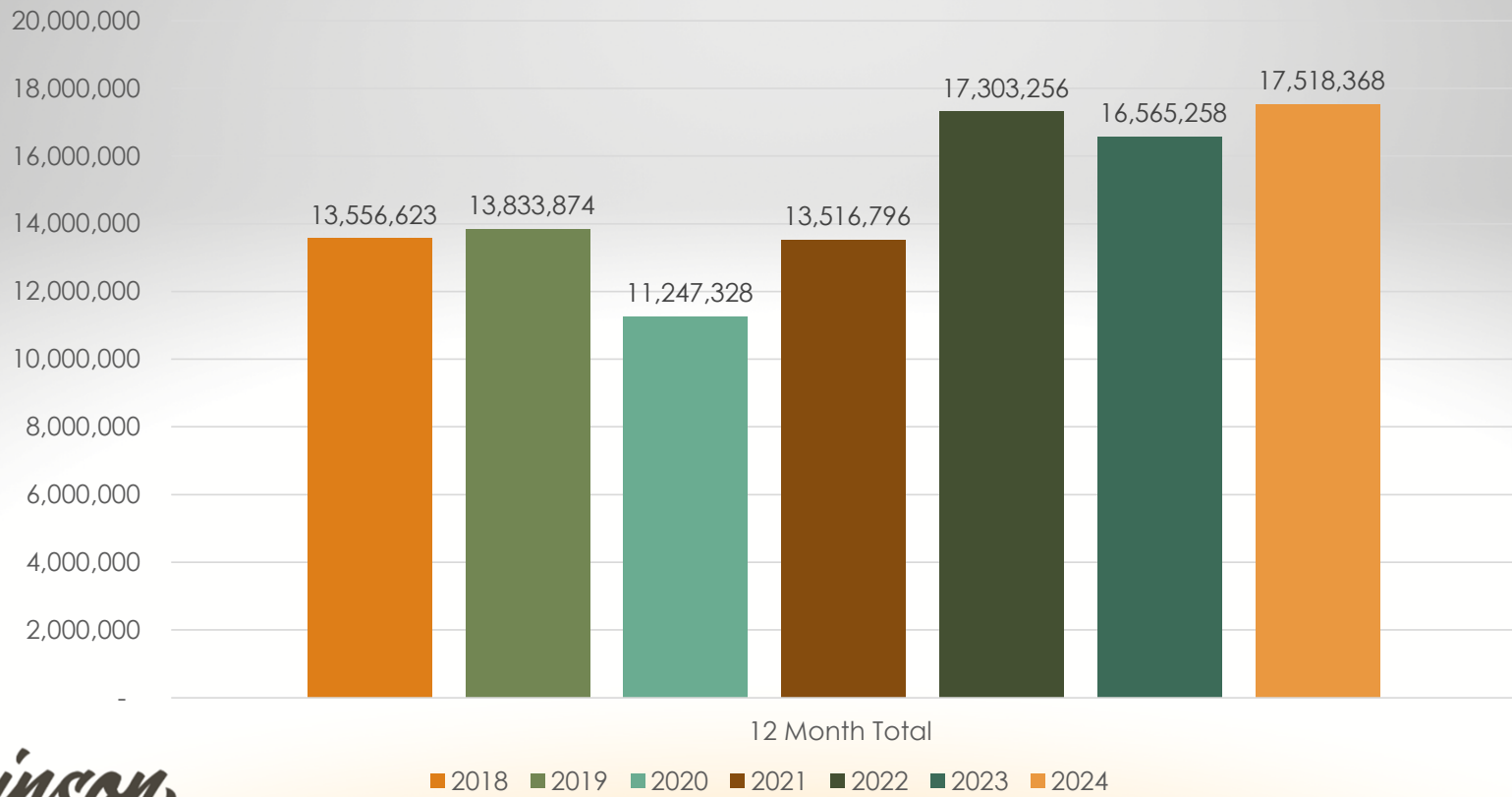
Occupancy Tax Comparison



Oil Impact Revenue Monthly Breakdown

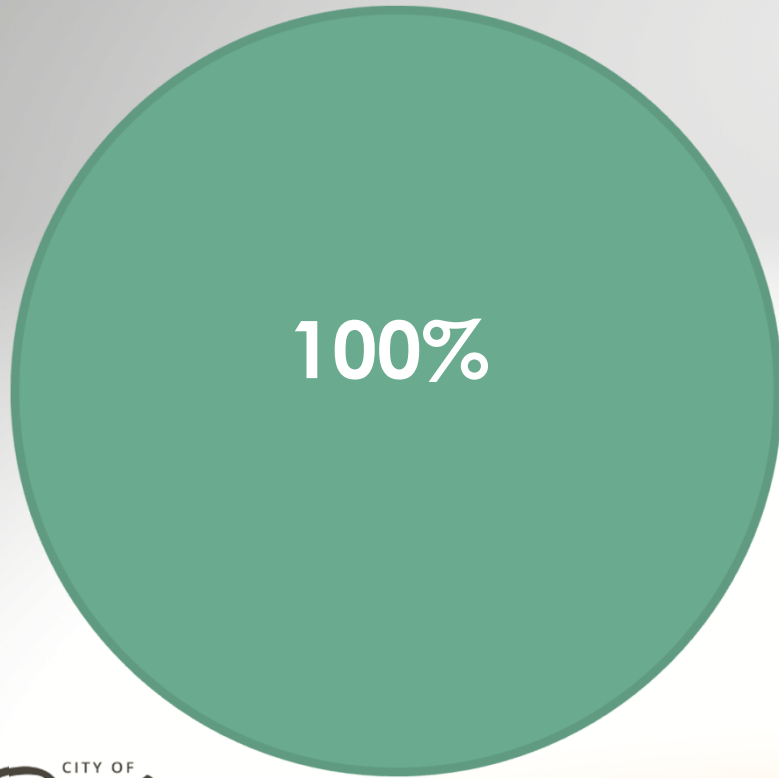


Oil Impact Comparison



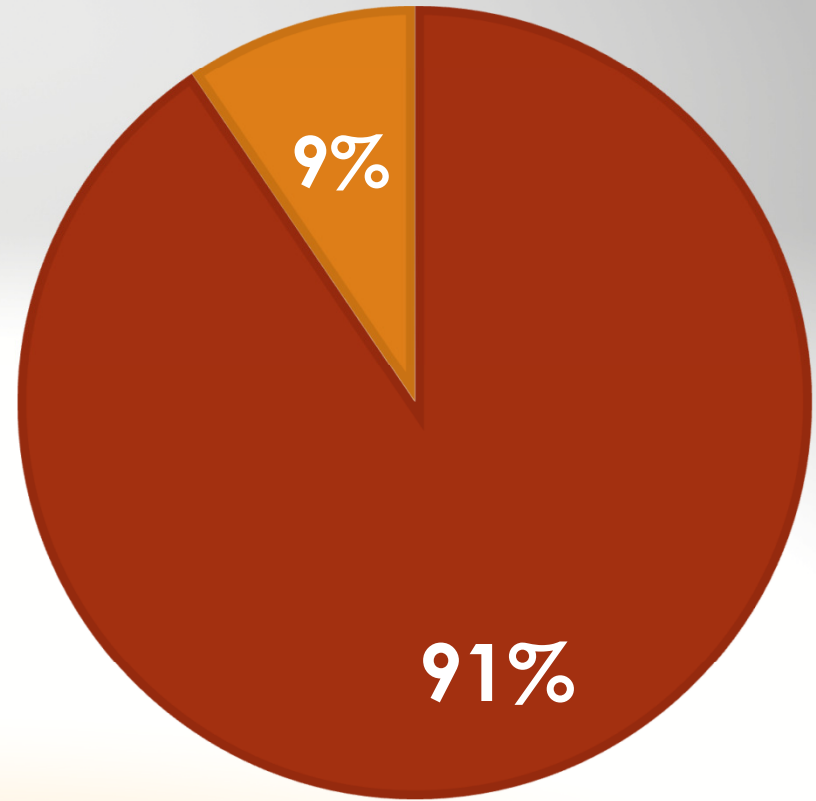
GENERAL FUND REVENUE

■ Collected ■ Remaining



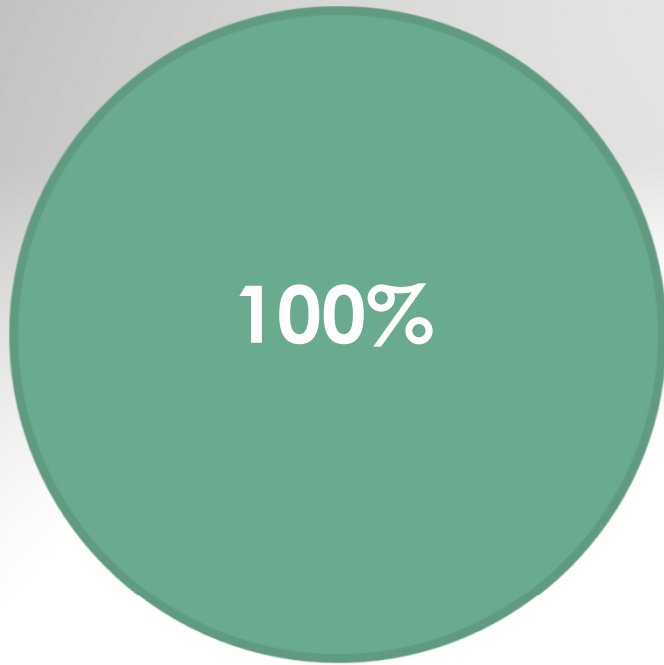
GENERAL FUND EXPENSES

■ Expended ■ Remaining



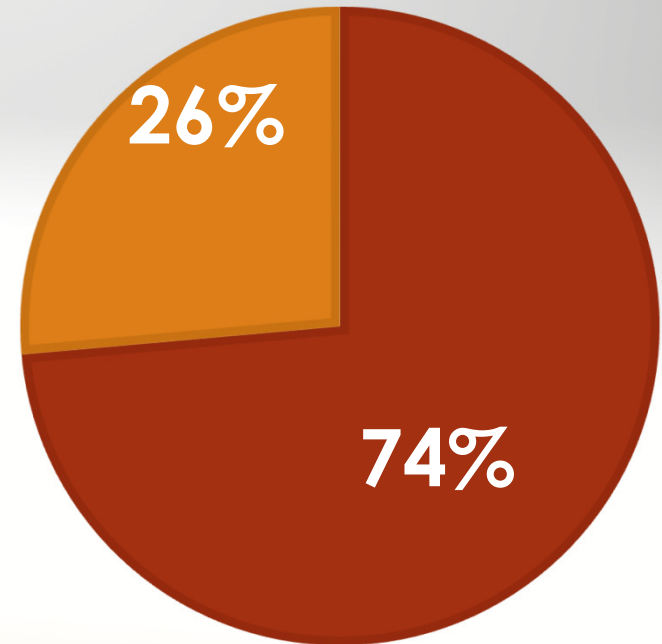
UTILITY REVENUE

■ Collected ■ Remaining



ENTERPRISE FUND EXPENSES

■ Expended ■ Remaining





Financial Report
 For the Period Ending
 December 31st, 2024

From: *Samantha Buzalsky, Finance Specialist*

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Note: State Tax Revenue numbers are based on when they were received from the ND State Treasurer’s Office

2024 Budget Recap

12/31/2024

	2024 Budget	2024 Actual	Variance	% Expended
<u>General Fund</u>	\$ 27,025,495	\$ 24,461,349	\$ 2,564,146	90.51%
<u>Special Revenue Funds</u>				
1% Sales Tax	\$ 10,884,500	\$ 7,257,158	\$ 3,627,342	66.67%
1/2% Sales Tax	\$ 5,225,000	\$ 5,225,000	\$ 0	100.00%
Legacy Square Fund	\$ 563,250	\$ 494,417	\$ 68,833	87.78%
Cemetery Fund	\$ 149,000	\$ 110,253	\$ 38,747	74.00%
Future Fund	\$ 300,000	\$ 302,605	\$ (2,605)	100.87%
Oil Impact Fund	\$ 29,254,976	\$ 29,379,490	\$ (124,514)	100.43%
Hospitality Tax	\$ 1,084,000	\$ 1,170,111	\$ (86,111)	107.94%
Highway Tax	\$ 1,300,000	\$ 1,300,000	\$ 0	100.00%
Urban Forestry/Downtown Streetscape	\$ 50,000	\$ -	\$ 50,000	0.00%
Ambulance		\$ 285,183		
Library	\$ 1,695,743	\$ 1,275,057	\$ 420,686	75.19%
Interest Revenue Fund	\$ 1,100,000	\$ 952,367	\$ 147,633	86.58%
<u>Debt Service Funds</u>				
WRCC Revenue Bond	\$ 1,435,000	\$ 1,425,695	\$ 9,305	99.35%
General Capital Lease Fund	\$ 400,000	\$ 436,272	\$ (36,272)	109.07%
<u>Enterprise/Proprietary Funds</u>				
Water	\$ 7,956,317	\$ 7,984,900	\$ (28,583)	100.36%
Sewer	\$ 9,575,755	\$ 4,212,848	\$ 5,362,907	43.99%
Solid Waste	\$ 5,892,753	\$ 4,551,030	\$ 1,341,723	77.23%
Storm Water	\$ 114,230	\$ 158,366	\$ (44,136)	138.64%
Wastewater Plant	\$ 1,128,381	\$ 1,232,880	\$ (104,499)	109.26%
Fleet (Internal Service)	\$ 1,270,831	\$ 948,720	\$ 322,111	74.65%
<u>Totals</u>	106,405,231	93,163,701	13,526,713	87.56%

City of Dickinson, North Dakota
 Schedule of Fund Activity
 As of December 31st, 2024

FUNDS	Fund Balance 1/1/2024	Revenues And Other Sources	-Transfer- In	-Transfer- Out	Expenditures And Other Uses	Fund Balance 12/31/2024
General Fund:	\$ 8,107,071	\$ 11,698,939	\$ 14,780,000	\$ 1,888,199	\$ 22,573,150	\$ 10,124,661
Special Revenue Funds:						
1% City Sales Tax	\$ 13,569,361	\$ 6,869,056	\$ -	\$ 5,650,000	\$ 1,607,158	\$ 13,181,259
1/2% City Sales Tax	\$ 2,638,716	\$ 3,434,528	\$ -	\$ 3,950,000	\$ 1,275,000	\$ 848,244
Legacy Square Fund	\$ 147,492	\$ 22,697	\$ 650,000	\$ -	\$ 494,417	\$ 325,772
Cemetery	\$ 31,064	\$ 119,410	\$ -	\$ -	\$ 110,253	\$ 40,220
Youth Commission	\$ 1,577	\$ 39	\$ -	\$ -	\$ 519	\$ 1,097
Future Fund	\$ 3,467,603	\$ 249,431	\$ -	\$ 280,000	\$ 22,605	\$ 3,414,429
Oil & Gas Production	\$ 25,856,591	\$ 20,336,942	\$ -	\$ 17,211,617	\$ 16,142,477	\$ 12,839,439
Hospitality Tax	\$ 1,203,205	\$ 1,222,088	\$ -	\$ 1,000,000	\$ 170,111	\$ 1,255,181
Highway Tax	\$ (5,598)	\$ 1,137,834	\$ -	\$ 1,300,000	\$ -	\$ (167,764)
Downtown Streetscape	\$ 56,228	\$ -	\$ 50,000	\$ -	\$ -	\$ 106,228
PD Special Revenue/Grant Fund	\$ 298,448	\$ 139,126	\$ -	\$ -	\$ 47,409	\$ 390,164
Federal Grants - ARPA	\$ 2,445,882	\$ -	\$ -	\$ 1,200,000	\$ 304,665	\$ 941,217
Fire Special Revenue	\$ 469,182	\$ 461,299	\$ -	\$ -	\$ 314,446	\$ 616,035
Ambulance Special Revenue	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 285,183	\$ 2,114,817
Museum Special Revenue	\$ 24,522	\$ 6,980	\$ -	\$ -	\$ 15,406	\$ 16,095
Library	\$ 617,216	\$ 1,115,536	\$ -	\$ -	\$ 1,275,057	\$ 457,695
Total Special Revenue Funds	\$ 50,821,488	\$ 36,314,966	\$ 1,900,000	\$ 30,591,617	\$ 22,064,708	\$ 36,380,129
Debt Service Funds:						
Community Center Revenue Bond	\$ 2,354,624	\$ -	\$ 1,450,000	\$ -	\$ 1,535,344	\$ 2,269,280
General Capital Leases	\$ -	\$ 369,275	\$ 400,000	\$ -	\$ 805,547	\$ (36,272)
Total Debt Service Funds	\$ 2,354,624	\$ 369,275	\$ 1,850,000	\$ -	\$ 2,340,891	\$ 2,233,008
Capital Projects Funds:						
Building Construction	\$ 7,194	\$ -	\$ -	\$ -	\$ 5,820	\$ 1,374
Impact Fee Capital Projects	\$ 454,010	\$ 235,217	\$ -	\$ -	\$ 331,230	\$ 357,996
Sidewalk Construction	\$ 278,446	\$ 39,933	\$ -	\$ -	\$ 96,304	\$ 222,074
Trails Construction	\$ 1,587,138	\$ -	\$ -	\$ -	\$ 1,847	\$ 1,585,292
Annual Street Projects	\$ 1,976,281	\$ 536,355	\$ 8,000,000	\$ -	\$ 6,440,174	\$ 4,072,463
Total Capital Projects	\$ 4,303,069	\$ 811,505	\$ 8,000,000	\$ -	\$ 6,875,375	\$ 6,239,199
Internal Service Fund:						
Fleet	\$ 267,386	\$ 312,309	\$ 856,080	\$ -	\$ 948,720	\$ 487,055
Enterprise Funds:						
Water Distribution	\$ 29,532,285	\$ 7,408,221	\$ -	\$ 20,880	\$ 7,964,020	\$ 28,955,606
Wastewater	\$ 1,731,676	\$ 4,062,410	\$ 5,211,617	\$ 891,891	\$ 7,541,227	\$ 2,572,586
Solid Waste Utility	\$ 2,673,659	\$ 6,046,042	\$ -	\$ 441,587	\$ 4,640,372	\$ 3,637,742
Storm Water	\$ 1,445,370	\$ 335,546	\$ -	\$ 17,400	\$ 140,966	\$ 1,622,550
Wastewater Treatment Plant	\$ 37,943,781	\$ 519,303	\$ 828,381	\$ -	\$ 1,232,880	\$ 38,058,586
Total Enterprise Funds	\$ 74,193,761	\$ 18,371,522	\$ 6,039,998	\$ 1,371,758	\$ 21,519,465	\$ 74,847,070
Trust and Agency Funds:						
Pension Trust:						
City Pension	\$ 7,261,946	\$ 1,559,264	\$ 630,183	\$ -	\$ 1,876,457	\$ 7,574,936
Police Pension	\$ 6,991,614	\$ 785,132	\$ 524,064	\$ -	\$ 633,012	\$ 7,667,798
Volunteer Fire Dept.	\$ 391,575	\$ 53,818	\$ 21,249	\$ -	\$ 39,029	\$ 427,613
OPEB	\$ 720,855	\$ 9,204	\$ -	\$ -	\$ 33,275	\$ 696,783
Total Pension Trust Funds	\$ 15,365,990	\$ 2,407,417	\$ 1,175,496	\$ -	\$ 2,581,773	\$ 16,367,130
Agency:						
NSF Checks-Recovery	\$ (1,135)	\$ 50	\$ -	\$ -	\$ -	\$ (1,085)
Suspense	\$ 9,559	\$ -	\$ -	\$ -	\$ 205,255	\$ (195,696)
General Transit	\$ 106,299	\$ 988,080	\$ -	\$ -	\$ 900,022	\$ 194,356
Interest Revenue	\$ 476,451	\$ 2,545,786	\$ -	\$ 750,000	\$ 202,367	\$ 2,069,870
Occupancy Tax	\$ 59,599	\$ 444,464	\$ -	\$ -	\$ 503,981	\$ 81
Emergency Shelter Grant	\$ -	\$ 323,005	\$ -	\$ -	\$ 323,005	\$ -
SWNTF Transit	\$ (8,712)	\$ 26,052	\$ -	\$ -	\$ 18,540	\$ (1,200)
Total Agency Funds	\$ 632,771	\$ 4,327,436	\$ -	\$ 750,000	\$ 2,153,170	\$ 2,066,327
Total Trust and Agency Funds	\$ 15,998,761	\$ 6,734,853	\$ 1,175,496	\$ 750,000	\$ 4,734,943	\$ 18,433,457
Total All Funds	\$ 156,265,709	\$ 74,613,369	\$ 34,601,574	\$ 34,601,574	\$ 81,057,252	\$ 148,744,578

City of Dickinson

12/31/2024	Occupancy Tax Total Collections (Paid to CVB)		Sales Tax Revenue Monthly Breakdown					
	Occupancy Tax		1% Sales Tax		1/2% Sales Tax		Hospitality Tax	
	2023	2024	2023	2024	2023	2024	2023	2024
January	25,873	24,170	597,446	490,171	298,723	245,085	80,993	88,784
February	22,081	25,243	757,033	900,175	378,517	450,088	81,937	99,849
March	16,097	22,895	576,217	466,764	288,109	233,382	77,037	93,600
April	20,706	15,177	551,078	327,069	275,539	163,534	75,191	72,256
May	27,617	23,675	464,675	758,666	232,338	379,333	78,429	96,639
June	27,036	25,171	686,093	568,198	343,047	284,099	98,201	95,785
July	26,015	37,477	602,935	402,293	301,468	201,147	82,918	95,858
August	46,969	54,476	707,353	905,929	353,676	452,964	105,902	128,769
September	80,411	59,112	627,308	577,910	313,654	288,955	132,380	119,075
October	40,325	60,919	439,305	677,393	219,652	338,696	95,499	118,060
November	69,271	61,116	858,479	706,865	429,239	353,433	135,220	123,234
December	35,647	61,436	589,994	577,793	294,997	288,897	100,718	178,963
Total	438,047	470,867	7,457,917	7,359,227	3,728,959	3,679,613	1,144,425	1,310,871

	Intergovernmental Revenues							
	State Aid Distribution		Highway Distribution Tax		Oil Impact Revenue		Other Misc. Revenue Intergovernmental	
	2023	2024	2023	2024	2023	2024	2023	2024
January	189,768	173,974	123,168	120,921	1,379,453	1,582,335	-	-
February	226,505	262,961	111,303	108,532	1,192,840	1,396,215	-	-
March	184,004	181,844	86,510	93,317	1,246,296	1,369,677	4,332	-
April	176,214	127,143	105,233	94,096	1,230,965	1,304,302	-	-
May	180,327	245,132	99,875	97,576	1,254,441	1,513,616	4,424	-
June	223,438	205,687	96,104	93,719	1,223,107	1,486,384	25,651	19,030
July	217,702	164,498	113,233	116,419	1,244,544	1,379,645	5,114	-
August	239,196	266,684	74,660	88,616	1,202,366	1,431,833	-	-
September	234,047	213,864	101,199	95,845	1,783,432	1,853,803	-	-
October	197,963	224,734	111,324	110,575	1,509,862	1,490,675	-	-
November	258,158	243,573	100,894	105,424	1,669,712	1,373,758	-	-
December	218,608	193,019	518,354	133,713	1,628,239	1,336,125	24,381	22,058
Total	2,545,930	2,503,113	1,641,858	1,258,752	16,565,258	17,518,368	63,902	41,088

1% Sales Tax

12/31/2024	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	369,381	503,405	576,989	443,415	479,035	597,446	490,171	(107,275)
February	629,177	590,900	615,580	393,184	675,922	757,033	900,175	143,142
March	417,722	417,702	345,175	449,633	433,558	576,217	466,764	(109,453)
April	324,713	394,368	505,251	485,343	419,590	551,078	327,069	(224,010)
May	549,810	543,423	505,989	514,562	428,195	464,675	758,666	293,991
June	455,476	487,623	324,748	353,963	583,886	686,093	568,198	(117,895)
July	401,647	425,959	584,979	607,274	581,266	602,935	402,293	(200,642)
August	664,241	765,145	527,075	568,420	569,164	707,353	905,929	198,576
September	517,500	517,822	494,819	523,865	751,171	627,308	577,910	(49,398)
October	473,116	568,820	490,122	512,572	677,176	439,305	677,393	238,088
November	609,032	600,086	472,033	447,706	553,059	858,479	706,865	(151,614)
December	556,185	438,099	491,566	634,101	597,838	589,994	577,793	(12,201)
Totals	5,967,998	6,253,353	5,934,326	5,934,039	6,749,860	7,457,917	7,359,227	(98,690)

1/2% Sales Tax

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	184,690	251,703	288,495	221,707	239,517	298,723	245,085	(53,638)
February	314,588	295,450	307,790	196,592	337,961	378,517	450,088	71,571
March	208,861	208,851	172,588	224,817	216,779	288,109	233,382	(54,727)
April	162,356	197,184	252,626	242,671	209,795	275,539	163,534	(112,005)
May	274,905	271,711	252,994	257,281	214,097	232,338	379,333	146,996
June	227,738	243,812	162,374	176,981	291,943	343,047	284,099	(58,947)
July	200,823	212,980	292,490	303,637	290,633	301,468	201,147	(100,321)
August	332,120	382,573	263,538	284,210	284,582	353,676	452,964	99,288
September	258,750	258,911	247,409	261,933	375,585	313,654	288,955	(24,699)
October	236,558	284,410	245,061	256,286	338,588	219,652	338,696	119,044
November	304,516	300,043	236,016	223,853	276,530	429,239	353,433	(75,807)
December	278,092	219,050	245,783	317,051	298,919	294,997	288,897	(6,100)
Totals	2,983,999	3,126,677	2,967,163	2,967,019	3,374,930	3,728,959	3,679,613	(49,346)

Total 1.5% Sales Tax

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	554,071	755,108	865,484	665,122	718,552	896,169	735,256	(160,913)
February	943,765	886,350	923,369	589,775	1,013,883	1,135,550	1,350,263	214,713
March	626,583	626,552	517,763	674,450	650,337	864,326	700,146	(164,180)
April	487,069	591,552	757,877	728,014	629,384	826,618	490,603	(336,014)
May	824,715	815,134	758,983	771,843	642,292	697,013	1,138,000	440,987
June	683,214	731,435	487,122	530,944	875,829	1,029,140	852,297	(176,842)
July	602,470	638,939	877,469	910,911	871,899	904,403	603,440	(300,963)
August	996,361	1,147,718	790,613	852,630	853,747	1,061,029	1,358,893	297,864
September	776,250	776,733	742,228	785,798	1,126,756	940,962	866,865	(74,097)
October	709,674	853,230	735,183	768,859	1,015,764	658,957	1,016,089	357,132
November	913,547	900,130	708,049	671,559	829,589	1,287,718	1,060,298	(227,420)
December	834,277	657,149	737,349	951,152	896,757	884,991	866,690	(18,301)
Totals	8,951,997	9,380,030	8,901,489	8,901,058	10,124,790	11,186,876	11,038,840	(148,035)

Oil Impact Fund Revenue

12/31/2024

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	860,742	1,088,021	1,173,219	906,718	1,299,165	1,379,453	1,582,335	202,882
February	882,817	938,136	1,221,034	974,729	1,181,038	1,192,840	1,396,215	203,375
March	949,318	1,061,228	1,143,847	999,254	1,314,748	1,246,296	1,369,677	123,381
April	805,930	1,047,392	1,016,645	991,918	1,290,101	1,230,965	1,304,302	73,336
May	876,208	1,120,384	792,116	1,086,395	1,582,042	1,254,441	1,513,616	259,175
June	1,099,144	1,212,734	622,710	1,071,391	1,321,182	1,223,107	1,486,384	263,277
July	1,243,935	1,182,092	623,428	1,106,206	1,423,884	1,244,544	1,379,645	135,101
August	1,198,710	1,112,773	739,585	1,119,185	1,648,644	1,202,366	1,431,833	229,467
September	1,656,623	1,559,227	1,219,797	1,590,051	1,932,473	1,783,432	1,853,803	70,370
October	1,263,925	1,191,095	907,805	1,174,502	1,498,774	1,509,862	1,490,675	(19,187)
November	1,362,972	1,152,480	896,826	1,205,340	1,407,431	1,669,712	1,373,758	(295,955)
December	1,356,298	1,168,313	890,316	1,291,108	1,403,773	1,628,239	1,336,125	(292,114)
Totals	13,556,623	13,833,874	11,247,328	13,516,796	17,303,256	16,565,258	17,518,368	953,110

Hospitality Tax

12/31/2024

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	62,202	81,122	82,427	69,011	69,822	80,993	88,784	7,791
February	92,503	80,320	84,166	49,803	87,549	81,937	99,849	17,912
March	65,519	71,329	63,859	60,667	67,154	77,037	93,600	16,564
April	50,319	59,212	78,972	70,912	67,428	75,191	72,256	(2,935)
May	84,613	92,634	63,745	72,352	52,278	78,429	96,639	18,209
June	91,483	76,960	41,043	52,463	93,769	98,201	95,785	(2,416)
July	65,073	70,675	82,172	96,721	84,616	82,918	95,858	12,939
August	106,837	104,979	88,496	86,150	83,828	105,902	128,769	22,867
September	99,110	91,084	77,004	110,621	116,475	132,380	119,075	(13,305)
October	81,064	106,436	92,454	91,040	110,248	95,499	118,060	22,561
November	108,769	99,662	76,605	72,803	68,209	135,220	123,234	(11,986)
December	93,749	72,367	82,554	92,104	90,254	100,718	178,963	78,245
Totals	1,001,241	1,006,781	913,497	924,646	991,630	1,144,425	1,310,871	166,446

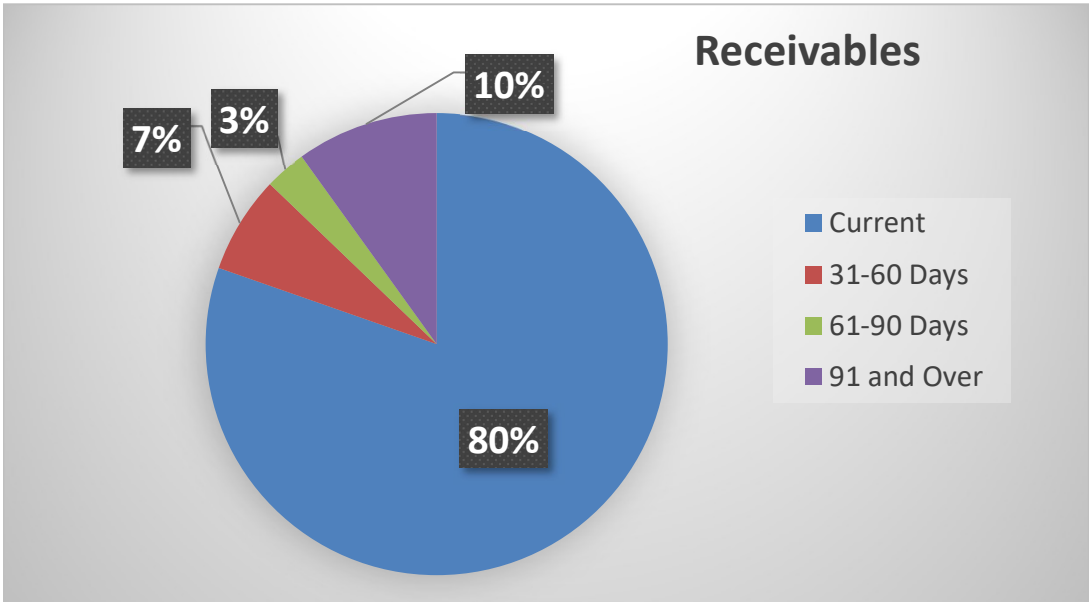
Occupancy Tax

	2018	2019	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
January	14,504	23,827	23,209	19,645	22,427	25,873	24,170	(1,703)
February	25,752	19,796	22,931	14,115	20,959	22,081	25,243	3,162
March	12,234	20,971	11,847	9,806	14,433	16,097	22,895	6,797
April	14,283	24,396	22,041	14,038	18,074	20,706	15,177	(5,529)
May	24,654	23,073	19,237	16,205	17,314	27,617	23,675	(3,942)
June	30,921	25,315	12,864	12,547	21,977	27,036	25,171	(1,865)
July	19,871	37,101	12,496	26,474	26,169	26,015	37,477	11,463
August	40,414	37,844	27,268	50,105	44,182	46,969	54,476	7,507
September	48,211	44,207	28,500	43,337	49,032	80,411	59,112	(21,299)
October	41,598	63,262	33,627	37,659	61,186	40,325	60,919	20,594
November	50,014	47,438	29,306	52,810	41,071	69,271	61,116	(8,156)
December	41,713	24,498	22,353	27,311	31,290	35,647	61,436	25,789
Totals	364,167	391,727	265,679	324,053	368,116	438,047	470,867	32,820

Aged Trial Balance Summary 12/31/2024

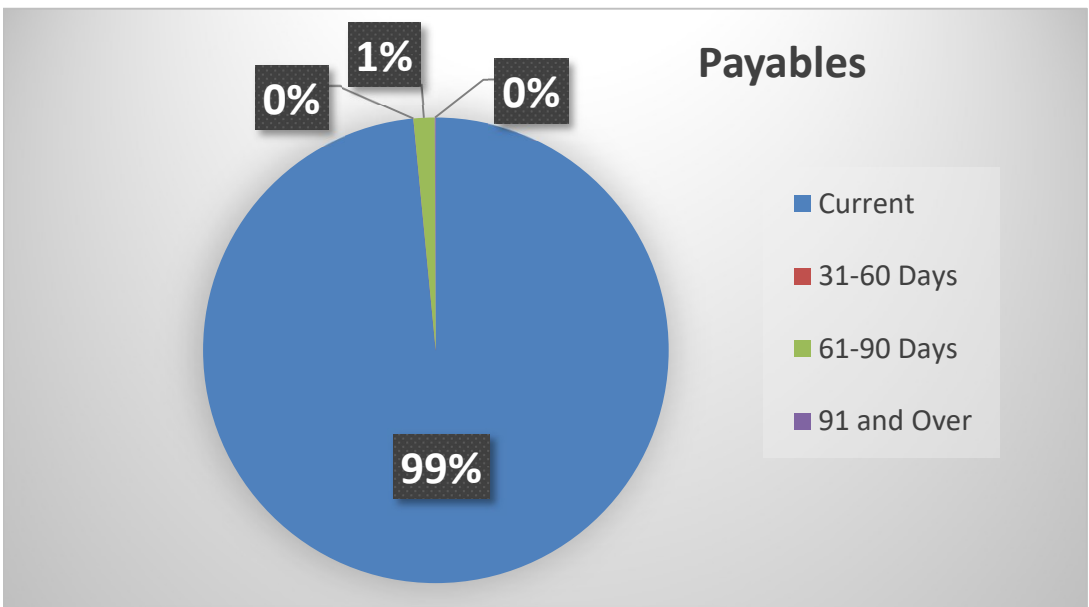
Accounts Receivable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
\$299,180	\$25,396	\$10,796	\$36,957	\$372,330



Accounts Payable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
\$2,275,288	\$69	\$33,651	\$1,867	\$2,310,874



Utility Revenue Summary
12/31/2024

	2020	2021	2022	2023	2024	Increase (Decrease) over prior year
<u>Water</u>						
Consumption	\$ 5,736,440	\$ 6,082,613	\$ 5,357,972	\$ 5,346,827	\$ 5,994,452	\$ 647,625
Meter Charges	\$ 1,138,511	\$ 1,146,953	\$ 1,154,095	\$ 1,142,569	\$ 1,149,669	\$ 7,100
Flat Rate Wells	\$ 1,140	\$ 1,141	\$ 1,080	\$ 1,070	\$ 1,055	\$ (15)
Labor Sales & Service	\$ 405	\$ 360	\$ 360	\$ 510	\$ 645	\$ 135
Connection Fees	\$ 149,035	\$ 172,079	\$ 158,153	\$ 187,700	\$ 197,750	\$ 10,050
Bad Debts Recovered	\$ -	\$ -	\$ 9,078	\$ 18,333	\$ 14,570	\$ (3,763)
Water Vendor	\$ -	\$ -	\$ 30,621	\$ 23,386	\$ 23,750	\$ 364
Other Misc Reveue	\$ -	\$ -	\$ 41,581	\$ 26,855	\$ 26,049	\$ (806)
<u>Sewer</u>						
Consumption	\$ 1,462,721	\$ 1,433,404	\$ 1,348,383	\$ 1,329,525	\$ 1,462,799	\$ 133,274
Meter Charges	\$ 1,525,480	\$ 1,534,287	\$ 1,543,413	\$ 1,527,970	\$ 1,537,038	\$ 9,068
Flat Rate Wells	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,352	\$ 5,277	\$ (75)
Septage Receiving Station	\$ -	\$ -	\$ 31,992	\$ 64,116	\$ 68,045	\$ 3,929
Connection Fees	\$ 99,450	\$ 91,550	\$ 81,800	\$ 236,750	\$ 94,387	\$ (142,363)
Other Misc Reveue	\$ -	\$ -	\$ 836,442	\$ 827,031	\$ 889,464	\$ 62,433
<u>Solid Waste</u>						
Utility Billing	\$ 1,533,977	\$ 1,569,909	\$ 1,576,222	\$ 1,585,175	\$ 1,916,324	\$ 331,149
Commercial Landfill	\$ 934,278	\$ 812,800	\$ 1,007,974	\$ 848,730	\$ 922,888	\$ 74,158
Gate Receipts	\$ 421,411	\$ 448,321	\$ 539,687	\$ 684,955	\$ 687,096	\$ 2,141
UB Commercial Service	\$ 1,474,946	\$ 1,462,181	\$ 1,484,111	\$ 1,646,760	\$ 2,021,679	\$ 374,919
Commercial Container Rent	\$ 182,735	\$ 220,795	\$ 177,291	\$ 220,416	\$ 217,578	\$ (2,838)
Recycle Income	\$ -	\$ -	\$ 136,052	\$ 71,322	\$ 97,828	\$ 26,506
Other Misc Reveue	\$ -	\$ -	\$ 175,707	\$ 175,758	\$ 182,341	\$ 6,583
<u>General Fund</u>						
Street Light Utility	\$ 355,910	\$ 391,843	\$ 394,167	\$ 389,410	\$ 391,558	\$ 2,148
<u>Storm Water</u>						
Utility Billing	\$ 314,276	\$ 316,190	\$ 317,917	\$ 314,553	\$ 316,618	\$ 2,065
Other Misc Reveue				\$ 14,154	\$ 9,998	\$ (4,156)
<u>Waste Water Treatment Plant</u>						
Wastewater Reuse	\$ 108,071	\$ 305,141	\$ 257,474	\$ 240,795	\$ 467,436	\$ 226,641
Total	\$ 15,336,115	\$ 15,689,825	\$ 16,409,499	\$ 16,689,227	\$ 18,228,858	\$ 1,539,631

Note: A portion of January billing gets moved back to December of prior year based on audit requirements
 2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year
 2/3 of consumption, but none of the base charges billed on January 30th get moved back to prior year

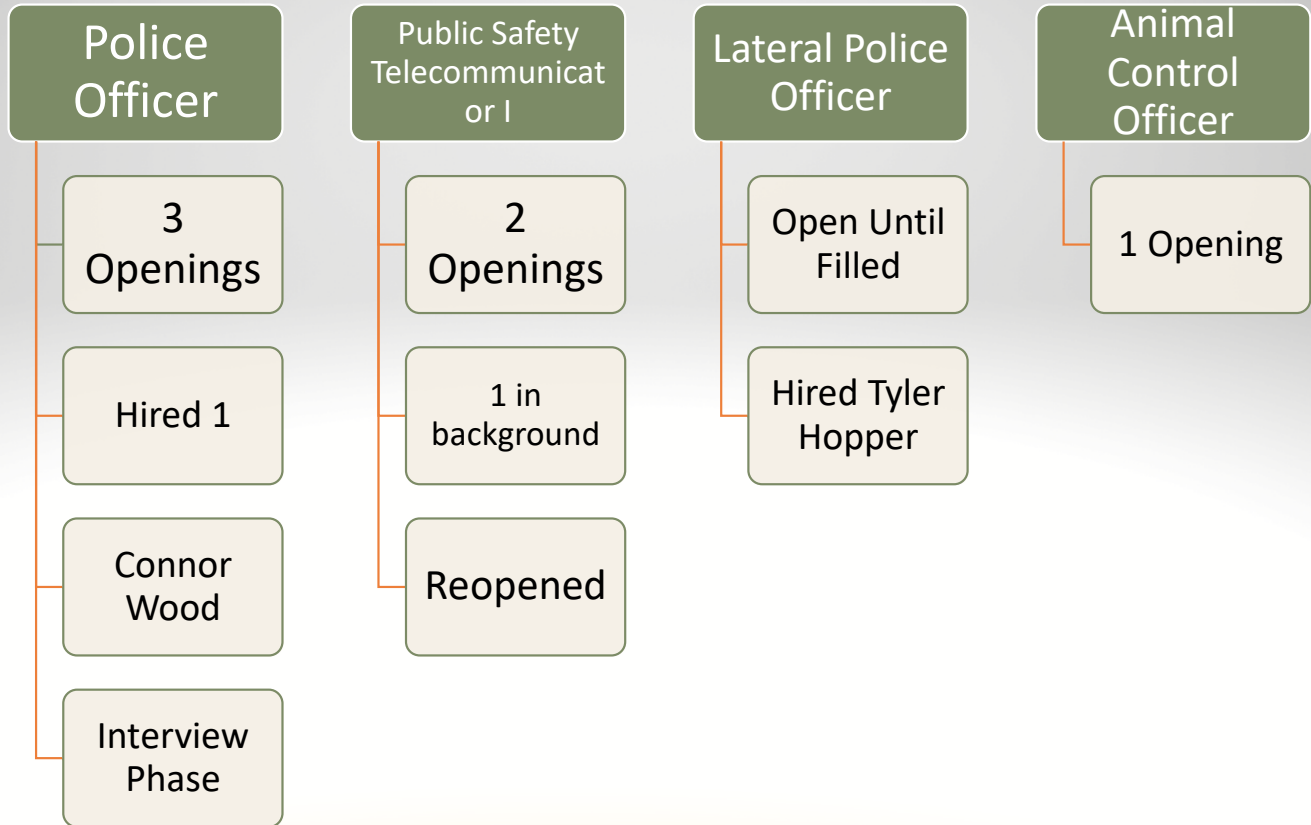
Human Resources

Hiring Journal

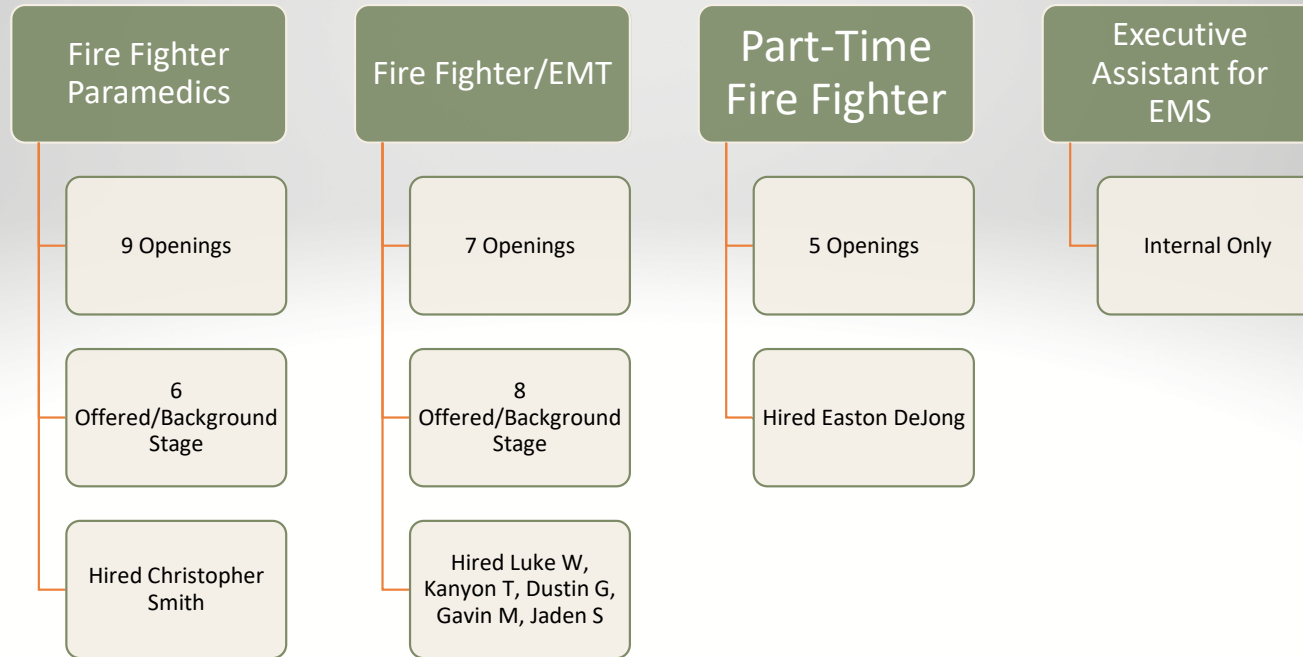
Presented by: HR Generalist



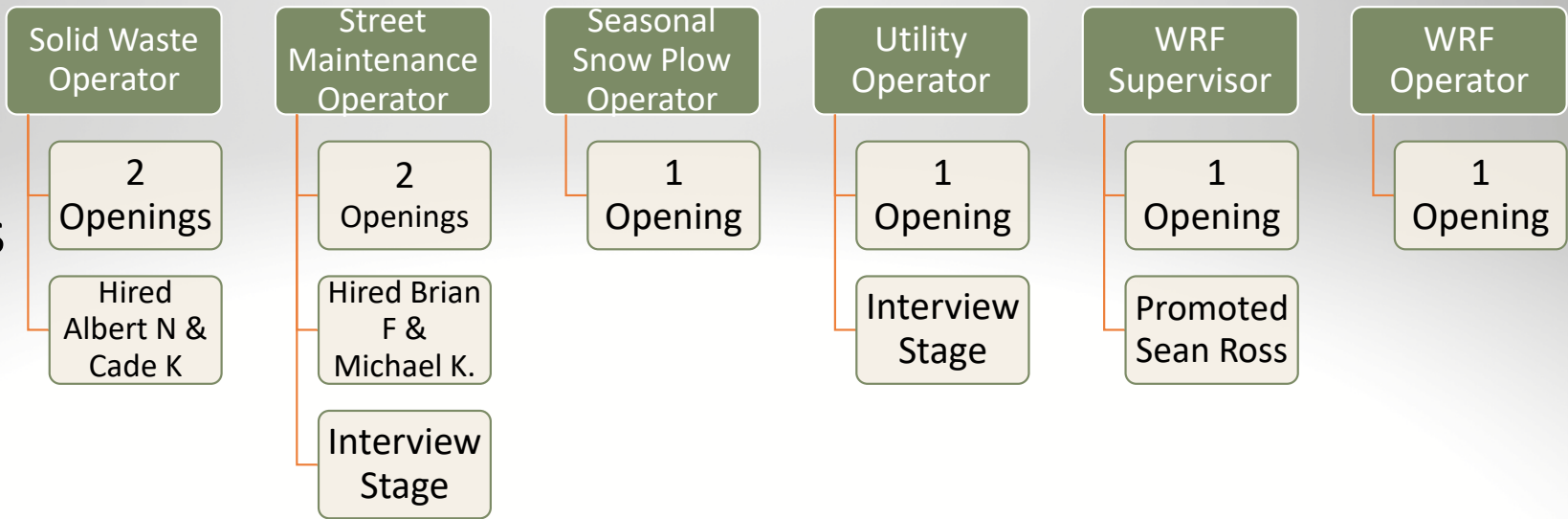
Police Department



Fire Department



Public Works



Community
Development
/Engineering

Construction
Project Manager

1 Opening

No Offers
Made

Project Engineer

1 Opening

No Offers
Made



Museum

Seasonal Paleontology Assistant

1 Opening

Questions?

Req #	Hiring Journal - January										Updated on 1/14/2025
	Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:	
397	Police Officer (4 Openings)	8/22/2024	10/6/2024	45	19	0	5	14	0	Hired Connor Wood	
422	Police Officer (3 Openings)	12/11/2024	1/4/2025	24	6	6		3		Interview Stage	
410	Lateral Police Officer (3 Openings)	10/4/2024	Until Filled		2	0	1	1		Hired Tyler Hopper	
418	Public Safety Telecommunicator I (2 Openings)	11/20/2024	12/4/2024	14	9	2				1 in background	
426	Public Safety Telecommunicator I (2 Openings)	1/7/2025	1/21/2025	14							
428	Animal Control Officer	1/9/2025	1/23/2025	14							
412	Solid Waste Operator (2 Openings)	10/30/2024	11/13/2024	14	6	0	3	3	0	Hired Albert Nguea	
421	Solid Waste Operator (1 opening)	12/2/2024	12/16/2024	14	11	1			1	Hired Cade Kaster	
419	Utility Operator	12/2/2024	Until Filled		2	0	0	2	0	No Offers made - still open	
415	Water Reclamation Facility Supervisor	11/8/2024	11/29/2024	21	2	1		1		Promoted Sean Ross	
423	Water Reclamation Facility Operator	1/7/2025	1/28/2025	21							
347	Museum Center Volunteer - GENERAL	1/29/2024	Until Filled		2						
346	Museum Center Volunteer - HISTORY	1/29/2024	Until Filled		2		1	1			
360	Museum Center Volunteer - Paleo Collections	3/20/2024	Until Filled		4	1		2			
429	Seasonal Paleontology Assistant	1/13/2025	2/10/2025	28							
406	Fire Fighter/EMT (7 Openings)	9/18/2024	1/7/2025	111	28	1	2	20	0	8 - Offer/Background Stage Promoted Gavin Morel & Dustin Gomez Hired Luke Woodside, Canyon Taylor, Brawnsen Walter	
404	Fire Figher Paramedic (9 Openings)	9/10/2024	Until Filled		6	2	1	3	1	6 - Offer/Background Stage Hired Christopher Smith	
407	Part-Time Fire Fighter (5 Openings)	9/19/2024	10/19/2024	30	7	2	3	2	0	Hired Easton DeJong	
427	Exectuive Assistant for EMS (INTERNAL ONLY)	1/9/2025	1/14/2025	5							
414	Construction Project Manager	11/8/2024	12/8/2024	30	16	9				No Offers Made	
416	Project Engineer	11/8/2024	12/8/2024	30	12	7	0	5	0	No Offers Made	

Section 3. Item I.

January 14, 2025

RE: Dura-patcher Purchase

The City of Dickinson Public Works Street Division is planning to purchase a Cimline Dura Patcher to replace our current 2006 Duraco Dura Patcher with approximately 6,000 hours. This unit is similar to our current machine and we have a parts inventory on hand. The old unit will be sold at a future City surplus auction.

A proposal was prepared for the City of Dickinson by the Swanston Equipment, utilizing the Sourcewell contract for purchasing. Sourcewell is a competitive contract solution that solicits purchasing quotes nationally. Sourcewell is recognized and used by several government agencies throughout North Dakota for purchasing equipment.

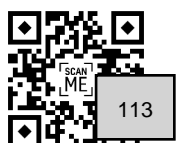
Public Works staff recommends the purchase of the Cimline Dura Patcher from Swanston Equipment in the amount of \$100,065 utilizing the Sourcewell contract. This capital purchase item was approved in the 2025 budget for the amount of \$115,000 on a 5-year lease.

Thank you,



Aaron Praus

Public Works Director



QUOTE



Swanston Equipment

DATE: DECEMBER 17, 2024

3450 W. Main Ave, Fargo, ND 58103
 Phone 701-293-7325 Fax 701-293-9468
 www.swanston.com

EXPIRATION DATE DECEMBER 31, 2024

TO Dickinson Public works
 3411 Public Works Boulevard
 Dickinson, ND 58601

SALESPERSON	PAYMENT TERMS	DUE DATE
Randy Hoovestol	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	P2 Durapatcher <ul style="list-style-type: none"> Emulsion Capacity (US gallons) 300 Aggregate Capacity N/A Engine 74HP IT4 Diesel Heating Method (overnight) Electric Blanket Heat Rating (watts) 2 x 1500 W Tank Insulation R 15 Blower 450 CFM at 1500 RPM, 10 PSI GVWR (lbs) 10,400 GAWR (lbs) 2 x 6000 Axles/ Suspension 2 (leaf spring) Brake Type Electric Clean Out 15 gallons Fuel Capacity 18 gallons Trailer Construction 2" x 6" x 1/4" rectangular tube Drain Valve 3 in. Temperature Gauge 5 in. Dimensions (l x w x h) 194" x 96" x 91" 30"x60" Shipping Weight lbs. 5,560 Operator training Sourcewell Contract # 080521	Sourcewell Price	\$98,865.00
	Freight and Predelivery		\$1,200.00

	Delivery to Dickinson Included		
			<i>Sales tax not included</i>
		TOTAL	\$100,065.00

Quotation prepared by: Randy Hoovestol

This is a quotation on the goods named, subject to the conditions noted below: Sales Tax and Delivery Not Included

To accept this quotation, sign here and return: _____

January 14, 2025

RE: Crack Sealer Purchase

The City of Dickinson Public Works Street Division is planning to purchase a Cimline Crack Sealer to replace our current 2013 Crafcoc with 1,350 hours. This unit has a larger material capacity and a lower profile compares to our current machine. The lower profile will increase visibility around the machine and provide a lower loading height for materials providing better ergonomics to employees. The old unit will be traded in on this new purchase.

A proposal was prepared for the City of Dickinson by the Swanston Equipment, utilizing the Sourcwell contract for purchasing. Sourcwell is a competitive contract solution that solicits purchasing quotes nationally. Sourcwell is recognized and used by several government agencies throughout North Dakota for purchasing equipment.

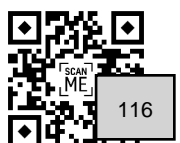
Public Works staff recommends the purchase of the Cimline Crack Sealer from Swanston Equipment in the amount of \$65,522.50 after trade utilizing the Sourcwell contract. This capital purchase item was approved in the 2025 budget for the amount of \$75,000 on a 5-year lease.

Thank you,



Aaron Praus

Public Works Director



QUOTE



Swanston Equipment

DATE: DECEMBER 17, 2024

3450 W. Main Ave, Fargo, ND 58103
 Phone 701-293-7325 Fax 701-293-9468
 www.swanston.com

EXPIRATION DATE DECEMBER 31, 2024

TO Dickinson Public works
 3411 Public Works Boulevard
 Dickinson, ND 58601

SALESPERSON	PAYMENT TERMS	DUE DATE
Randy Hoovestol	Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Cimline M2 Melter <ul style="list-style-type: none"> • 230 Gallon Capacity • 25HP Diesel Engine • 290,000 BTU (Diesel burner) • Material Pump - 20 GPM • GVWR-6670lbs • GAWR-7000lbs • Tandem Axle • Electric Brakes • Dual loading doors • 33 Gallon fuel tank • 33 gallon hydraulic fluid • 30 gallon heat transfer oil • Dimensions: 170x79x92 • Shipping Weight - 4750 lbs Sourcewell Contract # 080521	Sourcewell Price	\$73,822.50
	Freight and PDI		\$1,700.00
	Delivery to Dickinson Included		
Option	Trade: 2013 Crafco SS125D with 1353 hours	(\$10,000)	(\$10,000)
			<i>Sales tax not included</i>
TOTAL			\$65,522.50

Quotation prepared by: Randy Hoovestol

This is a quotation on the goods named, subject to the conditions noted below: Sales Tax and Delivery Not Included

To accept this quotation, sign here and return: _____

January 14, 2025

RE: Land Lease Renewal with Randy Hondl

This is an agreement between the City of Dickinson and Randy Hondl to lease a portion of property within the following description for farming purposes:

NW1/4 of Section 16, Township 139 North, Range 96 West of the 5th P.M., Stark County, North Dakota, comprising of approximately 111 acres

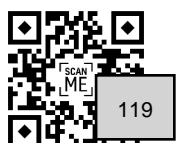
The annual rent for this property is \$40.00/acre (total \$ 4,440.00) for the term of 1-year effective February 10, 2025. The Landlord reserves the right to cancel, terminate, or modify this lease at any time during the term hereof, if in the judgement of the Board of City Commissioners of the City of Dickinson, the leased premises, or a portion thereof, are needed or required for municipal or other public purposes.

The agreement has been reviewed by Public Works staff and Attorney Wenko. It is staff recommendation to approve the farm lease agreement with Randy Hondl.

Thank you,



Aaron L. Praus
Public Works Director



**CITY OF DICKINSON
FARM LEASE**

THIS AGREEMENT is made and entered into on the date stated herein, by and between the Landlord and Tenant, as stated herein.

Date: _____

Landlord: City of Dickinson
38 1st Street West
Dickinson, ND 58601

Tenant: Randy Hondl
3949 112th Avenue SW
Dickinson, ND 58601

Property Legal Description:

That part of the NW1/4 of Section 16, Township 139 North, Range 96 West of the 5th P.M., Stark County, North Dakota,

EXCLUDING that portion of the premises behind used and utilized by the City of Dickinson, Stark County, North Dakota, as depository of rubbish and garbage and that portion of the premises described as Lot 1, Block 1, Fireguard Subdivision and Cemetery Subdivision, and

EXCLUDING that portion of the premises commencing at the northeast corner of the NW1/4 of Section 16, T139N-R96W; thence South 01° 37' 18" west along the east boundary line of said NW1/4 for 40.00 feet to a point on the south Right-of-Way line of 8th Street SW, said point also being the northwest corner of Southpark 1st Addition of the City of Dickinson, Stark County, North Dakota; thence continuing South 01° 37' 18" West along the west boundary line of said Southpark 1st Addition for 597.30 feet to the southwest corner of said Southpark 1st Addition of the City of Dickinson, Stark County, North Dakota; thence South 61° 00' 13" West for 176.76 feet; thence North 29° 00' 22" West for 258.60 feet to the P.C. (Point of Curvature) of a curve to the Right having a radius of 475.00 feet; thence along said curve to the Right (the chord of which bears North 13° 52' 04" West, 248.09 feet) an arc length of 251.00 feet to the P.T. (Point of Tangency) of said curve to the Right; thence North 01° 16' 13" East for 225.75 feet to a point on the south Right-of-Way line of 8th Street SW; thence South 88° 22' 28" East along said south Right-of-Way line for 351.50 feet to the Point of Beginning. Said tract of land containing 4.58 Acres, more or less, and also known as Southpark Third Addition, City of Dickinson, Stark County, North Dakota.

Said premises under this lease comprises approximately 111 acres.

Number of Acres: 111

Annual rent: \$40.00 per acre Total Annual Rent: \$4,440

Rental Term From: February 10th, 2025 to: February 9th, 2026

1. **Real Property Lease.** For and in consideration of the rents and covenants provided for herein, to be paid, kept and performed by Tenant, Landlord does hereby lease to Tenant the above stated real property (hereinafter, the “Leased Premises”), for agricultural purposes.

2. **Rental Term.** The term of this Lease shall be for the Rental Term stated herein, unless terminated earlier pursuant to the provisions of this Agreement. On or before the end of the Rental Term, the parties hereto shall enter into negotiations for any renewals or extensions of the Lease; provided, however, that neither Landlord nor Tenant shall be bound to renew or extend this Lease. Tenant will, at the termination of this Lease, peacefully surrender possession of the Leased Premises to Landlord, and shall immediately and upon demand remove any and all hay and other personal property owned by Tenant.

3. **Rental Amount.** Tenant hereby agrees to pay as rent for use of the Leased Premises the sum stated herein. Such payment shall be due on or before February 10th of the Lease Year.

4. **Permitted Uses.** The Leased Premises shall be used by Tenant only for purposes of raising crops, and for no other purpose. Tenant hereby agrees to get approval from Landlord for crop selection, prior to planting, and to provide a report of the crop yield to Landlord prior to December 31st of each Lease year. Tenant also agrees that no crops will be sold for human consumption.

5. **Government Payments.** All government payments that may be allocated to the Leased Premises during the term of the Lease, whether for participation in any agricultural program or by way of relief from crop failure or disaster, or otherwise, shall go to Tenant.

6. **Inspection.** Landlord shall have the right to enter the Leased Premises for the purpose of inspecting the same or taking samples at any time, so long as the same shall not unreasonably interfere with the use of the Leased Premises by Tenant.

7. **Hold Harmless Provision.** Tenant agrees to indemnify and hold Landlord harmless from any and all claims, liabilities, losses, damages or expenses resulting from Tenant’s occupation and use of the Leased Premises, specifically including, without limitation, any claim, liability, loss, damage, or expense arising from: (a) by reason of the injury to person or property, from whatever cause, while in or on the Leased Premises, or in any way connected with the Leased Premises or personal property in or on the Leased Premises, including any liability or any injury to the person or personal property of Tenant, his agents, officers, or employees; (b) by reason of any work performed on the Leased Premises or materials furnished to the Leased Premises at the insistence of Tenant, his agents, officers, or employees; (c) by reason of Tenant’s failure to perform any provision of this Lease or to comply with any requirement imposed upon Tenant, or imposed upon the Leased Premises, by any duly authorized governmental agency or political subdivision; (d) because of Tenant’s failure or inability to pay as such shall become due any obligations incurred

by Tenant in the agricultural or any other operations to be conducted by Tenant on the Leased Premises.

8. **Mineral Development.** Landlord reserves all mineral rights it may have upon the Leased Premises, as well as the right of ingress and egress for the purpose of exploring for, mining and removing oil, gas, coal, gravel, or other minerals lying in, on, or under the Leased Premises, or to the lease said rights to any person and grant the right of ingress and egress therein. Landlord shall further have the right to permit the location of such machinery and equipment as may be necessary for mineral exploration or development.

9. **Seismic Damages.** All oil and gas exploration or seismographic payments received with respect to the Leased Premises for crop damages received shall go to Tenant.

10. **Landlord's Lien.** Landlord hereby reserves, and Tenant hereby grants to Landlord, a lien upon all crops raised on the Leased Premises in order to secure the timely performance of all covenants and agreements herein contained.

11. **Liens against Tenant.** Tenant shall not permit any lien to attach to growing crops, the Leased Premises, or any improvement thereon.

12. **Assignment and Subletting.** This Lease may not be assigned, nor any portion of the Leased Premises be sublet, without the prior written authorization and consent of Landlord. Landlord may sell or assign the Leased Premises freely, subject only to the terms of this Lease.

13. **Default.** Tenant's failure to fulfill any condition or term of this Lease, or to pay the rent when due, shall be a material default. Upon such material default, Landlord shall be entitled to reenter and take possession of the Leased Premises, without the same working any forfeiture of the rents to be paid hereunder or a waiver of any of the covenants, terms, or conditions of this Lease to be performed by Tenant, nor working any forfeiture of any other remedies available to Landlord under law. In the event of such default, Tenant agrees to peaceably surrender his possession of the Leased Premises immediately and upon demand. A waiver by Landlord of any default or breach hereunder on the part of Tenant shall not be construed to be a continuing waiver of such default or breach, nor a waiver in a manner of a default of breach subsequently occurring.

14. **Termination for Municipal Purposes.** Landlord reserves the right to cancel, terminate, or modify this Lease at any time during the term hereof, if in the judgement of the Board of City Commissioners of the City of Dickinson, the Leased Premises, or a portion thereof, are needed or required for municipal or other public purposes.

Specifically, the parties acknowledge and agree that the City will dedicate and lease a portion of the Leased Premises to another party or parties for the purposes of a pipe lay-down yard and outside storage facility.

Landlord shall reimburse Tenant for damages or loss to crops due to termination of part or all of the Lease pursuant to this paragraph. However, there shall be no reimbursement to Tenant

in the event that the location of the proposed lay-down yard does not interfere with the farming operations of Tenant.

15. **Binding Effect.** This Lease shall be binding on, and shall inure to the benefit of, the parties hereto and their respective administrators, representatives, successors, and assigns.

16. **Governing Law.** This Lease shall be governed by the North Dakota law and any question arising hereunder shall be construed or determined according to such law.

17. **Entire Agreement.** This Lease contains the entire agreement between and among the parties hereto, and supersedes all prior and contemporaneous discussions, negotiations, understandings and agreements, whether oral or written, express or implied, between or among them relating to the subject matter of this Lease. This Lease may not be amended orally, nor shall any purported oral amendment (even if accompanied by partial or complete performance in accordance therewith) be of any legal force or effect or constitute an amendment of this Lease, but rather this Lease may be amended only by an agreement in writing signed by the parties.

18. **Time is of the Essence.** Time is of the essence with respect to the performance of any and all provisions of this Lease.

(signatures begin on next page)

TENANT

By: _____

By: _____

STATE OF NORTH DAKOTA)
)ss
COUNTY OF STARK)

On this _____ day of _____, 20____, before me personally appeared _____ and _____, known to me to be the persons are described herein and who executed the within and foregoing instrument and acknowledged to me that they executed the same.

Notary Public
Stark County, North Dakota

January 14, 2025

RE: Contract Amendment with the ND State Water Commission

This is an amendment to the recently approved contract between the North Dakota State Water Commission (Tenant) and the City of Dickinson to lease property from the City of Dickinson through the duration of the expansion of the Southwest Water Treatment Facility. After further review by the ND State Water Commission, they presented two additional changes as follows:

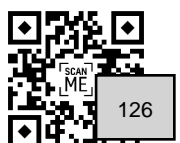
- **Section 5: Use of Leased Property**
 - The said property is used for staging equipment only. No fueling or maintenance of tenant's vehicles and equipment is allowed on leased property.
- **Section 17: Hazardous Substances**
 - Hazardous substances are not allowed to be stored on leased property.
 - Tenant is responsible for any cleanup from leaks, spills, or discharge of their equipment on leased property.

Public Works staff and Attorney Wenko have reviewed the suggested changes and staff recommends approval.

Thank you,



Aaron L. Praus
Public Works Director



LAND LEASE AGREEMENT

THIS LAND LEASE AGREEMENT (the "Lease") is made effective as of this 5th day of November, 2024 (the "Effective Date"), by and between City of Dickinson, hereinafter referred to as "Landlord" and State of North Dakota, by and through the North Dakota State Water Commission, hereinafter referred to as "Tenant".

WITNESSETH:

WHEREAS, Landlord is the owner of the real estate located in Dickinson, North Dakota, as shown on the attached Exhibit A;

WHEREAS, Landlord desires to let to Tenant and Tenant desires to rent from Landlord said real estate;

NOW THEREFORE, the parties to this Lease agree as follows:

1. THE LEASED PROPERTY. In consideration of the obligation of Tenant to pay rent as herein provided, and in consideration of the other terms, provisions, and covenants hereof, Landlord demises and leases to Tenant, and Tenant hereby takes from Landlord, the real estate as shown on Exhibit A (the "Leased Property").

2. THE TERM OF THE LEASE. Landlord leases to Tenant and Tenant takes from Landlord the Leased Property for a term commencing on January 1, 2025 (the "Commencement Date") and terminating on December 31, 2027. There are two properties covered under this lease with different allowable time of use limitations.

- a) The parcel described as Lot 2, Block 1, Broadway Addition is restricted to only be available from May 1st through September 30th during any particular year. Between October 1st and April 30th, there shall be no equipment or materials on the property.
- b) The area to the east of the project site, within the parcel described as Parcel A, Lot 3, Auditor's Plat #7 has no time of use limitations and may be used year-round during the term of this agreement.

3. TAXES AND ASSESSMENTS.

(a) Payment of Real Estate Taxes. Landlord is responsible for payment of all real estate taxes lawfully levied against the Leased Property during the term of this Lease.

(b) Assessments. Landlord is responsible for the payment of any installments of special assessments against the Leased Property which become due and payable during the term of this Lease.

4. RENT. Tenant covenants and agrees to pay Landlord as rental for said Leased Property the sum of \$15,000 per year. The first rental payment is due and payable on January 1, 2025, and thereafter on the first day of January of each year during the Term.

If the Lease is terminated prior to the end of the Term, Landlord will refund to Tenant any unused rental payment for each full month remaining in the Term for which rent has been paid.

5. USE OF THE LEASED PROPERTY. The Leased Property shall be used for staging equipment

related to the upgrade of the Southwest Water Treatment plant. Tenant shall, at its own cost and expense, obtain any and all licenses and permits necessary for such use. Tenant's operations and use at the Leased Property will be in compliance with all applicable federal, state and local statutes, laws, ordinances, rules and regulations.

6. REPAIRS AND MAINTENANCE. Tenant will provide and pay for all repairs and maintenance to the Leased Property. Landlord has no obligation for any repairs or maintenance.

7. COVENANT AGAINST WASTE. Throughout the term of this Lease, Tenant shall take good care of the Leased Property and keep it free from waste. Tenant shall keep the Leased Property in good condition. Upon termination of the Lease, Tenant will restore the Leased Property to the same or better condition as it was immediately preceding the Commencement Date.

8. ALTERATIONS AND IMPROVEMENTS. Tenant shall not make alterations, additions, or improvements to the Leased Property without the written consent of the Landlord, except for the following agreed to improvements:

- (a) Tenant shall furnish and install a gate at the property access point connecting the property to Broadway Street. The gate is to remain in place after the project is complete and becomes property of the City of Dickinson.
- (b) Tenant shall furnish, install and maintain in good operating condition, items to protect the storm drain from activity on the property. Landlord to approve the items installed to protect.

9. SIGNS. Tenant shall have the right, during the existence of this Lease, to attach fixtures and structures or signs in or upon the Leased Property. Said fixtures and structures or signs so placed in or upon or attached to said Leased Property shall be and shall remain the property of the Tenant and shall be removed or otherwise disposed of by Tenant upon termination of this Lease. Tenant shall be responsible for promptly repairing any damage caused by the removal.

10. UTILITIES. Tenant agrees that the Leased Property is unimproved, and Tenant will not have access to utilities.

11. CASUALTY. In the event that a substantial portion of the Leased Property should be damaged or destroyed by fire or other casualty so that it is no longer fit for the permitted use, the Lease shall terminate.

12. INSURANCE AND INDEMNIFICATION.

(a) The Landlord recognizes and understands that Tenant is self-insured through the North Dakota Risk Management Fund and its liability is limited as a matter of law under N.D.C.C. ch. 32-12.2. Notwithstanding the foregoing, Tenant agrees to require any contractor using the property to obtain the following insurance coverage:

(b) Liability Insurance. During the term of this Lease, Tenant shall carry and maintain the following insurance and any other insurance required by applicable law:

- 1. Commercial General Liability insurance against claims for any personal injury, bodily injury and property damage, including death, in, on or about the Leased Property, which insurance shall afford protection to limits of not less than \$2,000,000 per occurrence and \$2,000,000 aggregate, and a per location aggregate shall apply.

2. Automobile Liability Insurance covering all owned, non-owned and hired automobiles with a limit of not be less than \$1,000,000 per occurrence.

3. Worker's Compensation Insurance as required by law and Employers Liability insurance with not less than \$1,000,000 in per occurrence limits.

4. Limits can be satisfied with a combination of primary and excess limits. Landlord shall be named as an additional insured on the Commercial General Liability Insurance. All such insurance shall contain a waiver of subrogation in favor of Landlord and Tenant's insurance shall be primary and non-contributory to Landlord's insurance policies. All such insurance shall be procured from a reputable insurance company, or companies authorized to do business in the state where the Leased Property is located with insurance companies receiving not less than an "A-" rating in Best's insurance reports. All such insurance shall provide that the insurance coverage may not be cancelled or non-renewed except upon thirty (30) days prior written notice to Landlord. Upon execution of this Lease, Tenant shall deliver a copy of a certificate of insurance to Landlord, which certificate discloses the existence of the insurance coverage required by this Section 12(a). Renewal certificates are to be provided to the Landlord prior to the expiration of the required insurance policies.

(b) Property Insurance. Tenant shall insure Tenant's property located on the Leased Property at Tenant's discretion. Tenant acknowledges and agrees that Landlord is not insuring Tenant's property and Landlord is not responsible for Tenant's property. Tenant's contractors are responsible for insuring their own equipment.

(c) Indemnification. Tenant agrees to require any contractor it hires, to indemnify Landlord and any person or organization related to Landlord, and to hold all of them harmless from any liabilities, damages, costs, and/or expenses, including costs of litigation and reasonable attorneys' fees, including costs of litigation and reasonable attorney's fees incurred in enforcement of the obligation of the Tenant under this Paragraph 12, which they incur as a result of claims made against them by any third parties as a result of any acts or omissions of Tenant, its employees, or its agents. Landlord is responsible for claims against Landlord for contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct.

13. CONDEMNATION CLAUSE. If the Leased Property is taken or ingress and egress is prevented for any public or quasi-public use under any law, ordinance, or regulation, or by right of eminent domain or by private purchase in lieu thereof, Tenant at its option may terminate this Lease. Landlord shall then immediately refund to Tenant any rent paid in advance by Tenant which covers time periods after the date on which the Lease is terminated.

14. THE COVENANT OF QUIET ENJOYMENT. So long as Tenant duly pays the rent required by this Lease and performs all of the covenants and provisions hereof, Landlord covenants that Tenant shall and may responsibly, hold and enjoy the Leased Property for the term aforesaid, except as otherwise provided in this Lease.

15. EVENTS OF DEFAULT BY THE TENANT. The following events shall be deemed to be events of default by Tenant under this Lease:

(a) Tenant shall fail to pay any installment of rent when due and owing, and such failure shall continue for a period of ten (10) days after Tenant receives a written notice of nonpayment from Landlord.

(b) Tenant shall fail to comply with any term, provision, or covenant of this Lease, other than the payment of rent.

(c) Tenant shall become insolvent, or shall make a transfer in fraud of creditors, or shall make an assignment for the benefit of creditors.

16. RE-ENTRY. Upon occurrence of any such events of default by Tenant, Landlord shall have the choice to re-enter, take possession, and re-let the Leased Property for the benefit of Tenant, terminate the Lease, or exercise any rights available to Landlord at law or in equity.

17. HAZARDOUS SUBSTANCES.

(a) Definitions. For purposes of this Lease, "Hazardous Substance" means hazardous waste, toxic substances, polychlorinated biphenyls, or asbestos or related materials, and also includes but is not limited to substances defined as "hazardous substances" or "toxic substances" in the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sec. 9061, et seq., or the Hazardous Materials Transportation Act, 49 U.S.C. Sec. 5101, et seq., as well as all substances or materials defined as hazardous under the laws of the State of North Dakota. The term "Hazardous Substances" as used in this Lease also includes petroleum, including crude oil or any fraction thereof, natural gas, natural gas liquids, liquified natural gas, synthetic gas usable for fuel, or mixtures of the foregoing, PCBs, asbestos, urea formaldehyde or related substances.

(b) Warranties Pertaining to Hazardous Substances. Tenant warrants that during the entire time Tenant has possession of the Leased Property, Tenant shall not bring any Hazardous Substances on to the Leased Property.

(c) Indemnification. Tenant hereby agrees to require any contractor it hires, to indemnify and hold Landlord harmless against and in respect of any and all losses, suits, obligations, fines, damages, judgments, injuries, administrative orders, consent agreements and orders, penalties, actions, causes of action, notices of potential responsibility or requests for response from government agencies, response costs, charges, costs, and expenses, including without limitation reasonable attorneys' fees and reasonable consultants' fees, and including costs and expenses (including reasonable attorney's fees) incurred in enforcing the Tenant's obligation under this Paragraph 17, claims, including but not limited to claims arising out of the release or threat of release of hazardous substances, loss of life, injury to persons, property, or business, environmental contamination or damages to natural resources or to water supplies, whether based on tort, contract, implied or express warranty, statute, regulations, common law, or otherwise, which:

(i) arises out of or is related to the presence on, remediation of, or the actual, alleged or threatened release to or from any of the Leased Property of any hazardous substances or which resulted from occurrences during Tenant's possession of the Leased Property; or

(ii) arises out of noncompliance by Tenant with the warranties set forth in Paragraphs 17(b)(i) and 17(b)(ii).

18. RENTAL PAYMENT AND NOTICE.

(a) All rent and other payments required to be made by Tenant to Landlord hereunder shall be mailed or delivered to Landlord at the address set forth below or to such other address as Landlord may specify from time to time by written notice.

City of Dickinson
38 1st Street West
Dickinson, ND 58601

(b) All notices from either party must be mailed certified or registered mail, return receipt requested, to the address set forth below, or to such other address as the party shall specify from time to time by written notice:

LANDLORD: City of Dickinson
38 1st Street West
Dickinson, ND 58601

TENANT: State of North Dakota
Attn: Dept. of Water Resources, SWPP
1200 Memorial Highway
Bismarck, ND 58504

19. TERMINATION OF LEASE.

Tenant has no obligation under this Lease for the initial or succeeding terms if the North Dakota Legislature fails to appropriate to Tenant sufficient funds to defray the full rental costs. Tenant, without any liability, may terminate this Lease by providing thirty (30) days' written notice, if its legislative appropriations are reduced or if its authority to spend its appropriations is reduced or limited by law or by reductions in federal or other grant funds to a point Tenant, in its sole discretion, deems insufficient to pay the full rental cost for the remainder of the term of this Lease. During the term of this Lease or any renewal or extension, Tenant may terminate this Lease by providing thirty (30) days' written notice to Landlord.

During the Term of this Lease or any renewal or extension, Tenant may terminate this Lease by providing thirty (30) days' written notice to Landlord if Landlord fails to comply with any of its obligations under this Lease or if Tenant determines it must relocate to comply with the Americans With Disabilities Act of 1990 or any rules adopted under the act, or with any other state or federal law or rules.

20. ASSIGNMENT, MORTGAGE OR SUBLEASE. Tenant shall not assign, mortgage, pledge, or encumber this Lease or sublet the Leased Property in whole or in part, nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing by Landlord in each instance.

21. APPLICABLE LAW AND VENUE. This Lease is governed by and construed in accordance with the laws of the state of North Dakota. Any action to enforce this Lease must be adjudicated exclusively in the state District Court of Stark, North Dakota. Each party consents to the exclusive jurisdiction of such court and waives any claim of lack of jurisdiction or for an inconvenient forum.

22. ALTERNATIVE DISPUTE RESOLUTION – JURY TRIAL. By entering this Lease, Tenant does not agree to binding arbitration, mediation, or any other form of mandatory Alternative Dispute Resolution. The Parties may enforce the rights and remedies in judicial proceedings. Tenant does not waive any right to a jury trial.

23. SURVIVAL OF REPRESENTATIONS, WARRANTIES, AGREEMENTS AND CLAIMS. All representations, warranties and agreements made in connection with this Lease will survive the termination of the Lease. The parties will therefore be able to pursue claims related to those representations, warranties, and agreements after the termination of this Lease, unless those claims are barred by the applicable statutes of limitation. Similarly, any claims that the parties have against each other

that arise out of actions or omissions that take place while this Lease is in effect will survive the termination of this Lease. This means that those claims may be pursued by the parties even after the termination of this Lease, unless they are barred by the applicable statutes of limitation.

24. DEFINITIONS. Words of gender used in this Lease shall be held and construed to include any other gender, and words in the singular shall be held to include the plural unless the context otherwise requires.

25. BINDING EFFECT. The terms, provisions, covenants, and conditions contained in this Lease shall apply to, inure to the benefit of, and be binding upon the parties hereto, upon their assigns, and upon their respective successors in interest and legal representatives, except as otherwise herein expressly provided.

26. NO WAIVER. If either party to this Lease fails to insist upon strict performance of any obligation under this Lease, that failure will not result in a waiver of that party's right to demand strict performance in the future. This will still be the case no matter how long the failure to insist upon strict performance continues.

27. ENTIRE AGREEMENT. This Lease, the exhibits to it, and the other documents required in connection with the Lease, set out the entire agreement between the parties regarding the Leased Property, and the other matters set out in this Lease and said other documents. The parties agree that there are no other oral or written understandings or agreements between them regarding these matters.

28. INTERPRETATION. This Lease will be interpreted in a fair and neutral manner, without favoring one party over the other. No provision of this Lease will be interpreted for or against any party because the provision was drafted by that party or its legal representative.

29. AMENDMENT, MODIFICATION, OR WAIVER. No amendment, modification, or waiver of any provision of this Lease will be effective unless it is made in writing, unless it is signed by the parties to be bound by it, and unless it clearly specifies the extent and nature of the amendment, modification, or waiver.

30. SEVERABILITY. If any provision of this Lease is held to be invalid or unenforceable under any applicable law, that holding will not affect the validity or enforceability of the rest of the Lease. Also, any provisions of this Lease held to be invalid or unenforceable will not be completely invalidated but will instead be considered amended to the extent necessary to remove the cause of the invalidity and unenforceability.

31. HEADINGS AND CAPTIONS. The headings and captions of the paragraphs and sections of this Lease are inserted for convenience of reference only, and do not constitute part of the Lease.

32. CONFIDENTIALITY. Landlord shall not use or disclose any information it receives from Tenant under this Lease that Tenant has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Lease or as authorized in advance by Tenant. Tenant shall not disclose any information it receives from Landlord that Tenant has previously identified as confidential and that Tenant determines in its sole discretion is protected from mandatory public disclosure under a specific exception to the North Dakota public records law, N.D.C.C. ch. 44-04. The duty of Tenant and Landlord to maintain confidentiality of information under this section continues beyond the Term of this Lease.

33. COMPLIANCE WITH PUBLIC RECORDS LAWS.

Under the North Dakota public records law and subject to the Confidentiality clause of this Lease, certain records may be open to the public upon request.

Public records may include: (a) records Tenant receives from Landlord under this Lease, (b) records obtained by either Party under this Lease, and (c) records generated by either Party under this Lease.

Landlord agrees to contact Tenant immediately upon receiving a request for information under the public records law and to comply with Tenant's instructions on how to respond to such request.

33. STATE AUDIT. Pursuant to N.D.C.C. § 54-10-19, all records, regardless of physical form, and the accounting practices and procedures of Landlord relevant to this Lease are subject to examination by the North Dakota State Auditor, the Auditor's designee, or Federal auditors, if required. Landlord shall maintain these records for at least three (3) years following completion of this Lease and be able to provide them upon reasonable notice. Tenant, State Auditor, or Auditor's designee shall provide reasonable notice to Landlord prior to conducting examination.

34. EXECUTION. This Lease may be executed in any number of identical counterparts by email (pdf) or third-party contract execution service (such as, for example, Adobe® e-Sign or DocuSign®), each of which for all intents and purposes shall be deemed an original, and all of which together shall constitute one instrument. Delivery of executed counterparts by email or other electronic transmission shall be as effective as delivery of originally executed counterparts.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

LANDLORD:

TENANT:

City of Dickinson

State of North Dakota

By: 
Its: President of City Commission

By: Justin Froseth
Its: SWPP Project Manager

LAND LEASE AGREEMENT

THIS LAND LEASE AGREEMENT (the “Lease”) is made effective as of this __ day of __, 2025 (the “Effective Date”), by and between City of Dickinson, hereinafter referred to as “Landlord” and State of North Dakota, by and through the North Dakota State Water Commission, hereinafter referred to as “Tenant”.

WITNESSETH:

WHEREAS, Landlord is the owner of the real estate located in Dickinson, North Dakota, as shown on the attached Exhibit A;

WHEREAS, Landlord desires to let to Tenant and Tenant desires to rent from Landlord said real estate;

NOW THEREFORE, the parties to this Lease agree as follows:

1. **THE LEASED PROPERTY.** In consideration of the obligation of Tenant to pay rent as herein provided, and in consideration of the other terms, provisions, and covenants hereof, Landlord demises and leases to Tenant, and Tenant hereby takes from Landlord, the real estate as shown on Exhibit A (the “Leased Property”).

2. **THE TERM OF THE LEASE.** Landlord leases to Tenant and Tenant takes from Landlord the Leased Property for a term commencing on January 1, 2025 (the “Commencement Date”) and terminating on December 31, 2027. There are two properties covered under this lease with different allowable time of use limitations.

- a) The parcel described as Lot 2, Block 1, Broadway Addition is restricted to only be available from May 1st through September 30th during any particular year. Between October 1st and April 30th, there shall be no equipment or materials on the property.
- b) The area to the east of the project site, within the parcel described as Parcel A, Lot 3, Auditor’s Plat #7 has no time of use limitations and may be used year-round during the term of this agreement.

3. **TAXES AND ASSESSMENTS.**

(a) **Payment of Real Estate Taxes.** Landlord is responsible for payment of all real estate taxes lawfully levied against the Leased Property during the term of this Lease.

(b) **Assessments.** Landlord is responsible for the payment of any installments of special assessments against the Leased Property which become due and payable during the term of this Lease.

4. **RENT.** Tenant covenants and agrees to pay Landlord as rental for said Leased Property the sum of \$15,000 per year. The first rental payment is due and payable on January 1, 2025, and thereafter on the first day of January of each year during the Term.

If the Lease is terminated prior to the end of the Term, Landlord will refund to Tenant any unused rental payment for each full month remaining in the Term for which rent has been paid.

5. **USE OF THE LEASED PROPERTY.** The Leased Property shall be used for staging equipment

related to the upgrade of the Southwest Water Treatment plant. Tenant shall, at its own cost and expense, obtain any and all licenses and permits necessary for such use. Tenant's operations and use at the Leased Property will be in compliance with all applicable federal, state and local statutes, laws, ordinances, rules and regulations. Tenant specifically agrees that it will not, and will prohibit its contractors from, onsite fueling of any vehicles or equipment or conducting any vehicle or equipment maintenance on the Leased Property.

6. REPAIRS AND MAINTENANCE. Tenant will provide and pay for all repairs and maintenance to the Leased Property. Landlord has no obligation for any repairs or maintenance.

7. COVENANT AGAINST WASTE. Throughout the term of this Lease, Tenant shall take good care of the Leased Property and keep it free from waste. Tenant shall keep the Leased Property in good condition. Upon termination of the Lease, Tenant will restore the Leased Property to the same or better condition as it was immediately preceding the Commencement Date.

8. ALTERATIONS AND IMPROVEMENTS. Tenant shall not make alterations, additions, or improvements to the Leased Property without the written consent of the Landlord, except for the following agreed to improvements:

- (a) Tenant shall furnish and install a gate at the property access point connecting the property to Broadway Street. The gate is to remain in place after the project is complete and becomes property of the City of Dickinson.
- (b) Tenant shall furnish, install and maintain in good operating condition, items to protect the storm drain from activity on the property. Landlord to approve the items installed to protect.

9. SIGNS. Tenant shall have the right, during the existence of this Lease, to attach fixtures and structures or signs in or upon the Leased Property. Said fixtures and structures or signs so placed in or upon or attached to said Leased Property shall be and shall remain the property of the Tenant and shall be removed or otherwise disposed of by Tenant upon termination of this Lease. Tenant shall be responsible for promptly repairing any damage caused by the removal.

10. UTILITIES. Tenant agrees that the Leased Property is unimproved, and Tenant will not have access to utilities.

11. CASUALTY. In the event that a substantial portion of the Leased Property should be damaged or destroyed by fire or other casualty so that it is no longer fit for the permitted use, the Lease shall terminate.

12. INSURANCE AND INDEMNIFICATION.

(a) The Landlord recognizes and understands that Tenant is self-insured through the North Dakota Risk Management Fund and its liability is limited as a matter of law under N.D.C.C. ch. 32-12.2. Notwithstanding the foregoing, Tenant agrees to require any contractor using the property to obtain the following insurance coverage:

(b) Liability Insurance. During the term of this Lease, Tenant's contractors shall carry and maintain the following insurance and any other insurance required by applicable law:

- 1. Commercial General Liability insurance against claims for any personal injury, bodily

injury and property damage, including death, in, on or about the Leased Property, which insurance shall afford protection to limits of not less than \$2,000,000 per occurrence and \$2,000,000 aggregate, and a per location aggregate shall apply.

2. Automobile Liability Insurance covering all owned, non-owned and hired automobiles with a limit of not be less than \$1,000,000 per occurrence.

3. Worker's Compensation Insurance as required by law and Employers Liability insurance with not less than \$1,000,000 in per occurrence limits.

4. Limits can be satisfied with a combination of primary and excess limits. Landlord shall be named as an additional insured on the Commercial General Liability Insurance. All such insurance shall contain a waiver of subrogation in favor of Landlord and Tenant's insurance shall be primary and non-contributory to Landlord's insurance policies. All such insurance shall be procured from a reputable insurance company, or companies authorized to do business in the state where the Leased Property is located with insurance companies receiving not less than an "A-" rating in Best's insurance reports. All such insurance shall provide that the insurance coverage may not be cancelled or non-renewed except upon thirty (30) days prior written notice to Landlord. Upon execution of this Lease, Tenant shall deliver a copy of a certificate of insurance to Landlord, which certificate discloses the existence of the insurance coverage required by this Section 12(a). Renewal certificates are to be provided to the Landlord prior to the expiration of the required insurance policies.

(b) Property Insurance. Tenant shall insure Tenant's property located on the Leased Property at Tenant's discretion. Tenant acknowledges and agrees that Landlord is not insuring Tenant's property and Landlord is not responsible for Tenant's property. Tenant's contractors are responsible for insuring their own equipment.

(c) Indemnification. Each party agrees to assume its own liability.

13. CONDEMNATION CLAUSE. If the Leased Property is taken or ingress and egress is prevented for any public or quasi-public use under any law, ordinance, or regulation, or by right of eminent domain or by private purchase in lieu thereof, Tenant at its option may terminate this Lease. Landlord shall then immediately refund to Tenant any rent paid in advance by Tenant which covers time periods after the date on which the Lease is terminated.

14. THE COVENANT OF QUIET ENJOYMENT. So long as Tenant duly pays the rent required by this Lease and performs all of the covenants and provisions hereof, Landlord covenants that Tenant shall and may responsibly, hold and enjoy the Leased Property for the term aforesaid, except as otherwise provided in this Lease.

15. EVENTS OF DEFAULT BY THE TENANT. The following events shall be deemed to be events of default by Tenant under this Lease:

(a) Tenant shall fail to pay any installment of rent when due and owing, and such failure shall continue for a period of ten (10) days after Tenant receives a written notice of nonpayment from Landlord.

(b) Tenant shall fail to comply with any term, provision, or covenant of this Lease, other than the payment of rent.

(c) Tenant shall become insolvent, or shall make a transfer in fraud of creditors, or shall make an assignment for the benefit of creditors.

16. RE-ENTRY. Upon occurrence of any such events of default by Tenant, Landlord shall have the choice to re-enter, take possession, and re-let the Leased Property for the benefit of Tenant, terminate the Lease, or exercise any rights available to Landlord at law or in equity.

17. HAZARDOUS SUBSTANCES.

(a) Definitions. For purposes of this Lease, “Hazardous Substance” means hazardous waste, toxic substances, polychlorinated biphenyls, or asbestos or related materials, and also includes but is not limited to substances defined as “hazardous substances” or “toxic substances” in the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sec. 9061, et seq., or the Hazardous Materials Transportation Act, 49 U.S.C. Sec. 5101, et seq., as well as all substances or materials defined as hazardous under the laws of the State of North Dakota. The term “Hazardous Substances” as used in this Lease also includes petroleum, including crude oil or any fraction thereof, natural gas, natural gas liquids, liquified natural gas, synthetic gas usable for fuel, or mixtures of the foregoing, PCBs, asbestos, urea formaldehyde or related substances.

(b) Warranties Pertaining to Hazardous Substances. Tenant warrants that during the entire time Tenant has possession of the Leased Property, Tenant shall not bring any Hazardous Substances on to the Leased Property. Any petroleum product, including without limitation, gasoline, diesel, and motor oil, that is contained entirely within Tenant’s or Tenant’s contractor’s vehicles or equipment that are parked on the Leased Property may be allowed on the Leased Property, provided, however, that Tenant shall be responsible for any leaks, spills, or discharges of such Hazardous Substances from any of Tenant’s or Tenant’s contractor’s vehicles and/or equipment.

18. RENTAL PAYMENT AND NOTICE.

(a) All rent and other payments required to be made by Tenant to Landlord hereunder shall be mailed or delivered to Landlord at the address set forth below or to such other address as Landlord may specify from time to time by written notice.

City of Dickinson
38 1st Street West
Dickinson, ND 58601

(b) All notices from either party must be mailed certified or registered mail, return receipt requested, to the address set forth below, or to such other address as the party shall specify from time to time by written notice:

LANDLORD: City of Dickinson
38 1st Street West
Dickinson, ND 58601

TENANT: State of North Dakota
Attn: Dept. of Water Resources, SWPP
1200 Memorial Highway
Bismarck, ND 58504

19. TERMINATION OF LEASE.

Tenant has no obligation under this Lease for the initial or succeeding terms if the North Dakota Legislature fails to appropriate to Tenant sufficient funds to defray the full rental costs. Tenant, without any liability, may terminate this Lease by providing thirty (30) days' written notice, if its legislative appropriations are reduced or if its authority to spend its appropriations is reduced or limited by law or by reductions in federal or other grant funds to a point Tenant, in its sole discretion, deems insufficient to pay the full rental cost for the remainder of the term of this Lease. During the term of this Lease or any renewal or extension, Tenant may terminate this Lease by providing thirty (30) days' written notice to Landlord.

During the Term of this Lease or any renewal or extension, Tenant may terminate this Lease by providing thirty (30) days' written notice to Landlord if Landlord fails to comply with any of its obligations under this Lease or if Tenant determines it must relocate to comply with the Americans With Disabilities Act of 1990 or any rules adopted under the act, or with any other state or federal law or rules.

20. ASSIGNMENT, MORTGAGE OR SUBLEASE. Tenant shall not assign, mortgage, pledge, or encumber this Lease or sublet the Leased Property in whole or in part, nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing by Landlord in each instance.

21. APPLICABLE LAW AND VENUE. This Lease is governed by and construed in accordance with the laws of the state of North Dakota. Any action to enforce this Lease must be adjudicated exclusively in the state District Court of Stark, North Dakota. Each party consents to the exclusive jurisdiction of such court and waives any claim of lack of jurisdiction or for an inconvenient forum.

22. ALTERNATIVE DISPUTE RESOLUTION – JURY TRIAL By entering this Lease, Tenant does not agree to binding arbitration, mediation, or any other form of mandatory Alternative Dispute Resolution. The Parties may enforce the rights and remedies in judicial proceedings. Tenant does not waive any right to a jury trial.

23. SURVIVAL OF REPRESENTATIONS, WARRANTIES, AGREEMENTS AND CLAIMS. All representations, warranties and agreements made in connection with this Lease will survive the termination of the Lease. The parties will therefore be able to pursue claims related to those representations, warranties, and agreements after the termination of this Lease, unless those claims are barred by the applicable statutes of limitation. Similarly, any claims that the parties have against each other that arise out of actions or omissions that take place while this Lease is in effect will survive the termination of this Lease. This means that those claims may be pursued by the parties even after the termination of this Lease, unless they are barred by the applicable statutes of limitation.

24. DEFINITIONS. Words of gender used in this Lease shall be held and construed to include any other gender, and words in the singular shall be held to include the plural unless the context otherwise requires.

25. BINDING EFFECT. The terms, provisions, covenants, and conditions contained in this Lease shall apply to, inure to the benefit of, and be binding upon the parties hereto, upon their assigns, and upon their respective successors in interest and legal representatives, except as otherwise herein expressly provided.

26. NO WAIVER. If either party to this Lease fails to insist upon strict performance of any obligation under this Lease, that failure will not result in a waiver of that party's right to demand strict performance in the future. This will still be the case no matter how long the failure to insist upon strict performance continues.

27. ENTIRE AGREEMENT. This Lease, the exhibits to it, and the other documents required in connection with the Lease, set out the entire agreement between the parties regarding the Leased Property, and the other matters set out in this Lease and said other documents. The parties agree that there are no other oral or written understandings or agreements between them regarding these matters.

28. INTERPRETATION. This Lease will be interpreted in a fair and neutral manner, without favoring one party over the other. No provision of this Lease will be interpreted for or against any party because the provision was drafted by that party or its legal representative.

29. AMENDMENT, MODIFICATION, OR WAIVER. No amendment, modification, or waiver of any provision of this Lease will be effective unless it is made in writing, unless it is signed by the parties to be bound by it, and unless it clearly specifies the extent and nature of the amendment, modification, or waiver.

30. SEVERABILITY. If any provision of this Lease is held to be invalid or unenforceable under any applicable law, that holding will not affect the validity or enforceability of the rest of the Lease. Also, any provisions of this Lease held to be invalid or unenforceable will not be completely invalidated but will instead be considered amended to the extent necessary to remove the cause of the invalidity and unenforceability.

31. HEADINGS AND CAPTIONS. The headings and captions of the paragraphs and sections of this Lease are inserted for convenience of reference only, and do not constitute part of the Lease.

32. CONFIDENTIALITY. Landlord shall not use or disclose any information it receives from Tenant under this Lease that Tenant has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Lease or as authorized in advance by Tenant. Tenant shall not disclose any information it receives from Landlord that Tenant has previously identified as confidential and that Tenant determines in its sole discretion is protected from mandatory public disclosure under a specific exception to the North Dakota public records law, N.D.C.C. ch. 44-04. The duty of Tenant and Landlord to maintain confidentiality of information under this section continues beyond the Term of this Lease.

33. COMPLIANCE WITH PUBLIC RECORDS LAWS. Under the North Dakota public records law and subject to the Confidentiality clause of this Lease, certain records may be open to the public upon request.

Public records may include: (a) records Tenant receives from Landlord under this Lease, (b) records obtained by either Party under this Lease, and (c) records generated by either Party under this Lease.

Landlord agrees to contact Tenant immediately upon receiving a request for information under the public records law and to comply with Tenant's instructions on how to respond to such request.

33. STATE AUDIT. Pursuant to N.D.C.C. § 54-10-19, all records, regardless of physical form, and the accounting practices and procedures of Landlord relevant to this Lease are subject to examination by the North Dakota State Auditor, the Auditor's designee, or Federal auditors, if required. Landlord shall maintain these records for at least three (3) years following completion of this Lease and be able to provide them upon reasonable notice. Tenant, State Auditor, or Auditor's designee shall provide reasonable notice to Landlord prior to conducting examination.

34. EXECUTION. This Lease may be executed in any number of identical counterparts by email

(pdf) or third-party contract execution service (such as, for example, Adobe® e-Sign or DocuSign®), each of which for all intents and purposes shall be deemed an original, and all of which together shall constitute one instrument. Delivery of executed counterparts by email or other electronic transmission shall be as effective as delivery of originally executed counterparts.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

LANDLORD:

TENANT:

City of Dickinson

State of North Dakota

By: _____
Its: President of City Commission

By: _____
Its: _____

LAND LEASE AGREEMENT

THIS LAND LEASE AGREEMENT (the “Lease”) is made effective as of this __ day of __, 202⁵⁴ (the “Effective Date”), by and between City of Dickinson, hereinafter referred to as “Landlord” and State of North Dakota, by and through the North Dakota State Water Commission, hereinafter referred to as “Tenant”.

WITNESSETH:

WHEREAS, Landlord is the owner of the real estate located in Dickinson, North Dakota, as shown on the attached Exhibit A;

WHEREAS, Landlord desires to let to Tenant and Tenant desires to rent from Landlord said real estate;

NOW THEREFORE, the parties to this Lease agree as follows:

1. **THE LEASED PROPERTY.** In consideration of the obligation of Tenant to pay rent as herein provided, and in consideration of the other terms, provisions, and covenants hereof, Landlord demises and leases to Tenant, and Tenant hereby takes from Landlord, the real estate as shown on Exhibit A (the “Leased Property”).

2. **THE TERM OF THE LEASE.** Landlord leases to Tenant and Tenant takes from Landlord the Leased Property for a term commencing on January 1, 2025 (the “Commencement Date”) and terminating on December 31, 2027. There are two properties covered under this lease with different allowable time of use limitations.

- a) The parcel described as Lot 2, Block 1, Broadway Addition is restricted to only be available from May 1st through September 30th during any particular year. Between October 1st and April 30th, there shall be no equipment or materials on the property.
- b) The area to the east of the project site, within the parcel described as Parcel A, Lot 3, Auditor’s Plat #7 has no time of use limitations and may be used year-round during the term of this agreement.

3. **TAXES AND ASSESSMENTS.**

(a) **Payment of Real Estate Taxes.** Landlord is responsible for payment of all real estate taxes lawfully levied against the Leased Property during the term of this Lease.

(b) **Assessments.** Landlord is responsible for the payment of any installments of special assessments against the Leased Property which become due and payable during the term of this Lease.

4. **RENT.** Tenant covenants and agrees to pay Landlord as rental for said Leased Property the sum of \$15,000 per year. The first rental payment is due and payable on January 1, 2025, and thereafter on the first day of January of each year during the Term.

If the Lease is terminated prior to the end of the Term, Landlord will refund to Tenant any unused rental payment for each full month remaining in the Term for which rent has been paid.

5. **USE OF THE LEASED PROPERTY.** The Leased Property shall be used for staging equipment

related to the upgrade of the Southwest Water Treatment plant. Tenant shall, at its own cost and expense, obtain any and all licenses and permits necessary for such use. Tenant's operations and use at the Leased Property will be in compliance with all applicable federal, state and local statutes, laws, ordinances, rules and regulations. Tenant specifically agrees that it will not, and will prohibit its contractors from, onsite fueling of any vehicles or equipment or conducting any vehicle or equipment maintenance on the Leased Property.

6. REPAIRS AND MAINTENANCE. Tenant will provide and pay for all repairs and maintenance to the Leased Property. Landlord has no obligation for any repairs or maintenance.

7. COVENANT AGAINST WASTE. Throughout the term of this Lease, Tenant shall take good care of the Leased Property and keep it free from waste. Tenant shall keep the Leased Property in good condition. Upon termination of the Lease, Tenant will restore the Leased Property to the same or better condition as it was immediately preceding the Commencement Date.

8. ALTERATIONS AND IMPROVEMENTS. Tenant shall not make alterations, additions, or improvements to the Leased Property without the written consent of the Landlord, except for the following agreed to improvements:

- (a) Tenant shall furnish and install a gate at the property access point connecting the property to Broadway Street. The gate is to remain in place after the project is complete and becomes property of the City of Dickinson.
- (b) Tenant shall furnish, install and maintain in good operating condition, items to protect the storm drain from activity on the property. Landlord to approve the items installed to protect.

9. SIGNS. Tenant shall have the right, during the existence of this Lease, to attach fixtures and structures or signs in or upon the Leased Property. Said fixtures and structures or signs so placed in or upon or attached to said Leased Property shall be and shall remain the property of the Tenant and shall be removed or otherwise disposed of by Tenant upon termination of this Lease. Tenant shall be responsible for promptly repairing any damage caused by the removal.

10. UTILITIES. Tenant agrees that the Leased Property is unimproved, and Tenant will not have access to utilities.

11. CASUALTY. In the event that a substantial portion of the Leased Property should be damaged or destroyed by fire or other casualty so that it is no longer fit for the permitted use, the Lease shall terminate.

12. INSURANCE AND INDEMNIFICATION.

(a) The Landlord recognizes and understands that Tenant is self-insured through the North Dakota Risk Management Fund and its liability is limited as a matter of law under N.D.C.C. ch. 32-12.2. Notwithstanding the foregoing, Tenant agrees to require any contractor using the property to obtain the following insurance coverage:

(b) Liability Insurance. During the term of this Lease, Tenant's contractors shall carry and maintain the following insurance and any other insurance required by applicable law:

- 1. Commercial General Liability insurance against claims for any personal injury, bodily

injury and property damage, including death, in, on or about the Leased Property, which insurance shall afford protection to limits of not less than \$2,000,000 per occurrence and \$2,000,000 aggregate, and a per location aggregate shall apply.

2. Automobile Liability Insurance covering all owned, non-owned and hired automobiles with a limit of not be less than \$1,000,000 per occurrence.

3. Worker’s Compensation Insurance as required by law and Employers Liability insurance with not less than \$1,000,000 in per occurrence limits.

4. Limits can be satisfied with a combination of primary and excess limits. Landlord shall be named as an additional insured on the Commercial General Liability Insurance. All such insurance shall contain a waiver of subrogation in favor of Landlord and Tenant’s insurance shall be primary and non-contributory to Landlord’s insurance policies. All such insurance shall be procured from a reputable insurance company, or companies authorized to do business in the state where the Leased Property is located with insurance companies receiving not less than an “A-” rating in Best’s insurance reports. All such insurance shall provide that the insurance coverage may not be cancelled or non-renewed except upon thirty (30) days prior written notice to Landlord. Upon execution of this Lease, Tenant shall deliver a copy of a certificate of insurance to Landlord, which certificate discloses the existence of the insurance coverage required by this Section 12(a). Renewal certificates are to be provided to the Landlord prior to the expiration of the required insurance policies.

(b) Property Insurance. Tenant shall insure Tenant’s property located on the Leased Property at Tenant’s discretion. Tenant acknowledges and agrees that Landlord is not insuring Tenant’s property and Landlord is not responsible for Tenant’s property. Tenant’s contractors are responsible for insuring their own equipment.

(c) Indemnification. Each party agrees to assume its own liability.

13. CONDEMNATION CLAUSE. If the Leased Property is taken or ingress and egress is prevented for any public or quasi-public use under any law, ordinance, or regulation, or by right of eminent domain or by private purchase in lieu thereof, Tenant at its option may terminate this Lease. Landlord shall then immediately refund to Tenant any rent paid in advance by Tenant which covers time periods after the date on which the Lease is terminated.

14. THE COVENANT OF QUIET ENJOYMENT. So long as Tenant duly pays the rent required by this Lease and performs all of the covenants and provisions hereof, Landlord covenants that Tenant shall and may responsibly, hold and enjoy the Leased Property for the term aforesaid, except as otherwise provided in this Lease.

15. EVENTS OF DEFAULT BY THE TENANT. The following events shall be deemed to be events of default by Tenant under this Lease:

(a) Tenant shall fail to pay any installment of rent when due and owing, and such failure shall continue for a period of ten (10) days after Tenant receives a written notice of nonpayment from Landlord.

(b) Tenant shall fail to comply with any term, provision, or covenant of this Lease, other than the payment of rent.

(c) Tenant shall become insolvent, or shall make a transfer in fraud of creditors, or shall make an assignment for the benefit of creditors.

16. RE-ENTRY. Upon occurrence of any such events of default by Tenant, Landlord shall have the choice to re-enter, take possession, and re-let the Leased Property for the benefit of Tenant, terminate the Lease, or exercise any rights available to Landlord at law or in equity.

17. HAZARDOUS SUBSTANCES.

(a) Definitions. For purposes of this Lease, "Hazardous Substance" means hazardous waste, toxic substances, polychlorinated biphenyls, or asbestos or related materials, and also includes but is not limited to substances defined as "hazardous substances" or "toxic substances" in the Comprehensive Environmental Response Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sec. 9061, et seq., or the Hazardous Materials Transportation Act, 49 U.S.C. Sec. 5101, et seq., as well as all substances or materials defined as hazardous under the laws of the State of North Dakota. The term "Hazardous Substances" as used in this Lease also includes petroleum, including crude oil or any fraction thereof, natural gas, natural gas liquids, liquified natural gas, synthetic gas usable for fuel, or mixtures of the foregoing, PCBs, asbestos, urea formaldehyde or related substances.

(b) Warranties Pertaining to Hazardous Substances. Tenant warrants that during the entire time Tenant has possession of the Leased Property, Tenant shall not bring any Hazardous Substances on to the Leased Property. Any petroleum product, including without limitation, gasoline, diesel, and motor oil, that is contained entirely within Tenant's or Tenant's contractor's vehicles or equipment that are parked on the Leased Property may be allowed on the Leased Property, provided, however, that Tenant shall be responsible for any leaks, spills, or discharges of such Hazardous Substances from any of Tenant's or Tenant's contractor's vehicles and/or equipment.

18. RENTAL PAYMENT AND NOTICE.

(a) All rent and other payments required to be made by Tenant to Landlord hereunder shall be mailed or delivered to Landlord at the address set forth below or to such other address as Landlord may specify from time to time by written notice.

City of Dickinson
38 1st Street West
Dickinson, ND 58601

(b) All notices from either party must be mailed certified or registered mail, return receipt requested, to the address set forth below, or to such other address as the party shall specify from time to time by written notice:

LANDLORD: City of Dickinson
38 1st Street West
Dickinson, ND 58601

TENANT: State of North Dakota
Attn: Dept. of Water Resources, SWPP
1200 Memorial Highway
Bismarck, ND 58504

19. TERMINATION OF LEASE.

Tenant has no obligation under this Lease for the initial or succeeding terms if the North Dakota Legislature fails to appropriate to Tenant sufficient funds to defray the full rental costs. Tenant, without any liability, may terminate this Lease by providing thirty (30) days' written notice, if its legislative appropriations are reduced or if its authority to spend its appropriations is reduced or limited by law or by reductions in federal or other grant funds to a point Tenant, in its sole discretion, deems insufficient to pay the full rental cost for the remainder of the term of this Lease. During the term of this Lease or any renewal or extension, Tenant may terminate this Lease by providing thirty (30) days' written notice to Landlord.

During the Term of this Lease or any renewal or extension, Tenant may terminate this Lease by providing thirty (30) days' written notice to Landlord if Landlord fails to comply with any of its obligations under this Lease or if Tenant determines it must relocate to comply with the Americans With Disabilities Act of 1990 or any rules adopted under the act, or with any other state or federal law or rules.

20. ASSIGNMENT, MORTGAGE OR SUBLEASE. Tenant shall not assign, mortgage, pledge, or encumber this Lease or sublet the Leased Property in whole or in part, nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing by Landlord in each instance.

21. APPLICABLE LAW AND VENUE. This Lease is governed by and construed in accordance with the laws of the state of North Dakota. Any action to enforce this Lease must be adjudicated exclusively in the state District Court of Stark, North Dakota. Each party consents to the exclusive jurisdiction of such court and waives any claim of lack of jurisdiction or for an inconvenient forum.

22. ALTERNATIVE DISPUTE RESOLUTION – JURY TRIAL By entering this Lease, Tenant does not agree to binding arbitration, mediation, or any other form of mandatory Alternative Dispute Resolution. The Parties may enforce the rights and remedies in judicial proceedings. Tenant does not waive any right to a jury trial.

23. SURVIVAL OF REPRESENTATIONS, WARRANTIES, AGREEMENTS AND CLAIMS. All representations, warranties and agreements made in connection with this Lease will survive the termination of the Lease. The parties will therefore be able to pursue claims related to those representations, warranties, and agreements after the termination of this Lease, unless those claims are barred by the applicable statutes of limitation. Similarly, any claims that the parties have against each other that arise out of actions or omissions that take place while this Lease is in effect will survive the termination of this Lease. This means that those claims may be pursued by the parties even after the termination of this Lease, unless they are barred by the applicable statutes of limitation.

24. DEFINITIONS. Words of gender used in this Lease shall be held and construed to include any other gender, and words in the singular shall be held to include the plural unless the context otherwise requires.

25. BINDING EFFECT. The terms, provisions, covenants, and conditions contained in this Lease shall apply to, inure to the benefit of, and be binding upon the parties hereto, upon their assigns, and upon their respective successors in interest and legal representatives, except as otherwise herein expressly provided.

26. NO WAIVER. If either party to this Lease fails to insist upon strict performance of any obligation under this Lease, that failure will not result in a waiver of that party's right to demand strict performance in the future. This will still be the case no matter how long the failure to insist upon strict performance continues.

27. ENTIRE AGREEMENT. This Lease, the exhibits to it, and the other documents required in connection with the Lease, set out the entire agreement between the parties regarding the Leased Property, and the other matters set out in this Lease and said other documents. The parties agree that there are no other oral or written understandings or agreements between them regarding these matters.

28. INTERPRETATION. This Lease will be interpreted in a fair and neutral manner, without favoring one party over the other. No provision of this Lease will be interpreted for or against any party because the provision was drafted by that party or its legal representative.

29. AMENDMENT, MODIFICATION, OR WAIVER. No amendment, modification, or waiver of any provision of this Lease will be effective unless it is made in writing, unless it is signed by the parties to be bound by it, and unless it clearly specifies the extent and nature of the amendment, modification, or waiver.

30. SEVERABILITY. If any provision of this Lease is held to be invalid or unenforceable under any applicable law, that holding will not affect the validity or enforceability of the rest of the Lease. Also, any provisions of this Lease held to be invalid or unenforceable will not be completely invalidated but will instead be considered amended to the extent necessary to remove the cause of the invalidity and unenforceability.

31. HEADINGS AND CAPTIONS. The headings and captions of the paragraphs and sections of this Lease are inserted for convenience of reference only, and do not constitute part of the Lease.

32. ~~CONFIDENTIALITY.~~ Landlord shall not use or disclose any information it receives from Tenant under this Lease that Tenant has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Lease or as authorized in advance by Tenant. Tenant shall not disclose any information it receives from Landlord that Tenant has previously identified as confidential and that Tenant determines in its sole discretion is protected from mandatory public disclosure under a specific exception to the North Dakota public records law, N.D.C.C. ch. 44-04. The duty of Tenant and Landlord to maintain confidentiality of information under this section continues beyond the Term of this Lease.

33. COMPLIANCE WITH PUBLIC RECORDS LAWS. Under the North Dakota public records law and subject to the Confidentiality clause of this Lease, certain records may be open to the public upon request.

Public records may include: (a) records Tenant receives from Landlord under this Lease, (b) records obtained by either Party under this Lease, and (c) records generated by either Party under this Lease.

Landlord agrees to contact Tenant immediately upon receiving a request for information under the public records law and to comply with Tenant's instructions on how to respond to such request.

33. STATE AUDIT. Pursuant to N.D.C.C. § 54-10-19, all records, regardless of physical form, and the accounting practices and procedures of Landlord relevant to this Lease are subject to examination by the North Dakota State Auditor, the Auditor's designee, or Federal auditors, if required. Landlord shall maintain these records for at least three (3) years following completion of this Lease and be able to provide them upon reasonable notice. Tenant, State Auditor, or Auditor's designee shall provide reasonable notice to Landlord prior to conducting examination.

34. EXECUTION. This Lease may be executed in any number of identical counterparts by email

(pdf) or third-party contract execution service (such as, for example, Adobe® e-Sign or DocuSign®), each of which for all intents and purposes shall be deemed an original, and all of which together shall constitute one instrument. Delivery of executed counterparts by email or other electronic transmission shall be as effective as delivery of originally executed counterparts.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

LANDLORD:

TENANT:

City of Dickinson

State of North Dakota

By: _____
Its: President of City Commission

By: _____
Its: _____



PUBLIC WORKS

January 14, 2025

RE: Reclassification Forester Job Description

The City of Dickinson Public Works Department is planning to reclassify the City Forester position from Grade 15 to Grade 17. This reclassification was approved with the 2025 budget.

The City Forester is responsible for the operation and oversight of the City's Urban Forestry Program. This position works closely with residents and other agencies to resolve tree-related concerns around our city and enforce ordinances and policies regarding forestry, and assists with personnel related issues for the Division. The position requires an associates degree in Urban Forestry and 3 years of increasingly responsible experience.

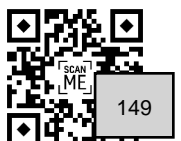
Public Works and Human Resources staff recommend approval of these changes.

Thank you,

A handwritten signature in black ink, appearing to read "J. Waldo".

Jake Waldo

Deputy Public Works Director



CITY FORESTER

POSITION SUMMARY

Responsible for the oversight of the operation and maintenance of the city's Forestry division. Performs administrative support, ~~lead-management~~ and technical work in grounds maintenance, care of trees, shrubs and other plant materials on City and Park District properties. Works with City Forestry Committee to develop and implement goals and objectives for forestry program according to the community needs.

RESPONSIBILITIES

Essential Duties:

- ~~Participates in~~ Oversees forestry, landscape and grounds maintenance activities on City properties and right of ways.
- ~~Develops objectives, policies, and procedures for maintenance of Urban Forestry within the general scope of Public Works Department goals and plans.~~
- Assigns daily work of Forestry personnel and monitors performance.
- ~~Assists with personnel issues such as hiring, training, performance reviews, and discipline.~~
- ~~Instructs and trains seasonal Forestry staff on planting, pruning, disease detection and treatment of trees.~~
- Assists in preparing bid specifications; soliciting quotations from vendors; approving purchases; ensuring purchases meet departmental specifications and requirements.
- Works with City Forestry Committee to develop City Forestry Programs. ~~Assists in preparation of budget.~~ Prepares program and project proposals for City Forestry Committee.
- Inspects trees and shrubs for disease infestation and other structural defects. Recommends and/or conducts treatment, pruning and removal of public trees when necessary.
- Represents the City and Park & Recreation District regarding forestry program.
- ~~Investigates complaints regarding hazardous private trees and enforces removal as necessary.~~
- Reviews and oversees landscape and planting plans for City properties.
- Plans and conducts community workshops on forestry and horticulture subjects.
- Enforces Forestry ordinances. Recommends amendments to City Forestry ordinances as necessary. Issues permits for tree planting and removal.
- Tasks are multiple and diverse with some interrelationship across processes. Handles some unrelated functions.
- ~~Work requires the direct application of a variety of procedures, policies and/or precedents. Oversees the and monitors the maintenance, and repair of assigned facilities, vehicles, tools, machinery and equipment.~~
- ~~May monitor budget activity but not solely responsible for budget and expenditure authority. Assists with Forestry budget development and monitors expenditure activity.~~
- Assesses and recommends capital replacement needs.

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CITY FORESTER

~~Assists with personnel issues such as hiring, training, performance reviews, and discipline.~~
~~May be assigned to assist other Public Works departments Divisions as required and assist with snow removal.~~

- ~~Assists with personnel issues such as hiring, training, performance reviews, and discipline.~~
- Other duties of similar nature as assigned.

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Knowledge, Skills and Abilities:

- Knowledge of urban forestry and arboricultural principles and practices as applied to planting, care and maintenance of trees;
- Knowledge of horticultural practices and design principles;
- Ability to use and care for tools and equipment used in tree care and maintenance and landscaping projects;
- Knowledge of tree diseases, infestations and corrective treatment;
- Knowledge of tree species and ability to identify trees and shrubs growing in our area;
- Ability to diagnose tree and shrub problems and diseases and proper care procedures;
- Ability to plan, organize, lead and evaluate the work of personnel;
- Skills in public speaking;
- Ability to use hand and power tools;
- Ability to maintain files and records;
- Ability to exercise independent judgement in day-to-day operations;
- Ability to use a variety of office equipment and related applications;
- Skilled in communicating effectively orally and in writing;
- Knowledge and ability to maintain weed control and grounds maintenance;
- ~~May be assigned to assist other Public Works departments and assist with snow removal.~~

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RELATIONSHIPS

Leadership/Supervisory Responsibilities:

- ~~Supervises seasonal staff which includes some human resource responsibilities. Confers with supervisor about human resources and operational issues.~~

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SKILLS

Education and Experience:

- Associates Degree in Urban Forestry or closely related field; Bachelor's degree preferred.
- ~~Three~~Two years of increasingly responsible experience in Urban Forestry, and Grounds Maintenance or related field.
- ~~Or~~ the equivalent combination of education and experience sufficient to successfully perform the essential duties of this position.

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Special Requirements (required at hire):

- Valid Driver's License

CITY FORESTER

- North Dakota Class A Commercial Driver’s License with tanker and air brake endorsements – restriction 7 (not authorized for tractor-trailer) is acceptable – (required within 6 months of hire);
- Forklift/NDSC Lift Truck Certification
- Aerial Lift Certification

Environment:

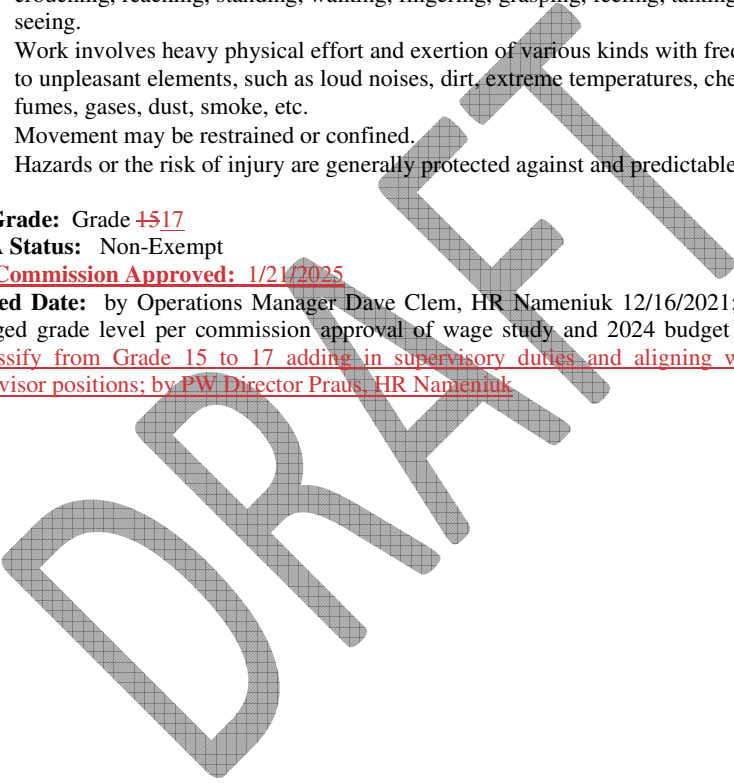
- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, fingering, grasping, feeling, talking, hearing and seeing.
- Work involves heavy physical effort and exertion of various kinds with frequent exposure to unpleasant elements, such as loud noises, dirt, extreme temperatures, chemicals, fumes, gases, dust, smoke, etc.
- Movement may be restrained or confined.
- Hazards or the risk of injury are generally protected against and predictable.

Pay Grade: Grade ~~15~~17

FLSA Status: Non-Exempt

City Commission Approved: 1/21/2025

Revised Date: by Operations Manager Dave Clem, HR Nameniuk 12/16/2021; 12/21/2023 – Changed grade level per commission approval of wage study and 2024 budget SN: 1/13/25
Reclassify from Grade 15 to 17 adding in supervisory duties and aligning with other PW Supervisor positions; by PW Director Praus, HR Nameniuk



CITY FORESTER

POSITION SUMMARY

Responsible for the oversight of the operation and maintenance of the city's Forestry division. Performs administrative support, management and technical work in grounds maintenance, care of trees, shrubs and other plant materials on City and Park District properties. Works with City Forestry Committee to develop and implement goals and objectives for forestry program according to the community needs.

RESPONSIBILITIES

Essential Duties:

- Oversees forestry, landscape and grounds maintenance activities on City properties and right of ways.
- Develops objectives, policies, and procedures for maintenance of Urban Forestry within the general scope of Public Works Department goals and plans.
- Assigns daily work of Forestry personnel and monitors performance.
- Assists with personnel issues such as hiring, training, performance reviews, and discipline.
- Instructs and trains Forestry staff on planting, pruning, disease detection and treatment of trees.
- Assists in preparing bid specifications; soliciting quotations from vendors; approving purchases; ensuring purchases meet departmental specifications and requirements.
- Works with City Forestry Committee to develop City Forestry Programs. Prepares program and project proposals for City Forestry Committee.
- Inspects trees and shrubs for disease infestation and other structural defects. Recommends and/or conducts treatment, pruning and removal of public trees when necessary.
- Represents the City and Park & Recreation District regarding forestry program.
- Investigates complaints regarding hazardous private trees and enforces removal as necessary.
- Reviews and oversees landscape and planting plans for City properties.
- Plans and conducts community workshops on forestry and horticulture subjects.
- Enforces Forestry ordinances. Recommends amendments to City Forestry ordinances as necessary. Issues permits for tree planting and removal.
- Tasks are multiple and diverse with some interrelationship across processes. Handles some unrelated functions.
- Oversees and monitors the, maintenance, and repair of assigned facilities, vehicles, tools, machinery and equipment.
- Assists with Forestry budget development and monitors expenditure activity.
- Assesses and recommends capital replacement needs.
- Assists other Public Works Divisions as required
- Other duties of similar nature as assigned.

CITY FORESTER

Knowledge, Skills and Abilities:

- Knowledge of urban forestry and arboricultural principles and practices as applied to planting, care and maintenance of trees;
- Knowledge of horticultural practices and design principles;
- Ability to use and care for tools and equipment used in tree care and maintenance and landscaping projects;
- Knowledge of tree diseases, infestations and corrective treatment;
- Knowledge of tree species and ability to identify trees and shrubs growing in our area;
- Ability to diagnose tree and shrub problems and diseases and proper care procedures;
- Ability to plan, organize, lead and evaluate the work of personnel;
- Skills in public speaking;
- Ability to use hand and power tools;
- Ability to maintain files and records;
- Ability to exercise independent judgement in day-to-day operations;
- Ability to use a variety of office equipment and related applications;
- Skilled in communicating effectively orally and in writing;
- Knowledge and ability to maintain weed control and grounds maintenance;

SKILLS

Education and Experience:

- Associates Degree in Urban Forestry or closely related field; Bachelor's degree preferred.
- Three years of increasingly responsible experience in Urban Forestry, and Grounds Maintenance or related field.
- Or the equivalent combination of education and experience sufficient to successfully perform the essential duties of this position.

Special Requirements (required at hire):

- Valid Driver's License
- North Dakota Class A Commercial Driver's License with tanker and air brake endorsements – restriction 7 (not authorized for tractor-trailer) is acceptable – (required within 6 months of hire);
- NDSC Lift Truck Certification
- Aerial Lift Certification

Environment:

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, fingering, grasping, feeling, talking, hearing and seeing.
- Work involves heavy physical effort and exertion of various kinds with frequent exposure to unpleasant elements, such as loud noises, dirt, extreme temperatures, chemicals, fumes, gases, dust, smoke, etc.
- Movement may be restrained or confined.
- Hazards or the risk of injury are generally protected against and predictable.

CITY FORESTER

Pay Grade: Grade 17

FLSA Status: Non-Exempt

City Commission Approved: 1/21/2025

Revised Date: by Operations Manager Dave Clem, HR Nameniuk 12/16/2021; 12/21/2023 – Changed grade level per commission approval of wage study and 2024 budget SN, 1/13/25
Reclassify from Grade 15 to 17 adding in supervisory duties and aligning with other PW Supervisor positions; by PW Director Praus, HR Nameniuk

DRAFT

Public Works



Dura-Patcher Equipment Approval

Presented by: Public Works Director, Aaron Praus

Consideration to Approve



Purchase of new Cimline Dura-Patcher

- Replace 2006 Duraco Dura-Patcher
- Units are functionally similar with parts inventory on hand
- 2006 unit to be sold at auction
- Will be purchased under Sourcewell contract
- Total cost \$100,065.00 on a 5-year lease



Asphalt Crack Sealer Equipment Purchase

Presented by: Public Works Director, Aaron Praus

Consideration to Approve



Purchase of new Cimline Crack Sealer

- Replace 2013 Crafcro Crack Sealer
- Larger material capacity with lower profile
- 2013 unit to be traded in as part of purchase
- Will be purchased under Sourcewell contract
- Total cost \$65,522.50 after trade on a 5-year lease



Land Lease Renewal

Presented by: Public Works Director, Aaron Praus

Consideration to Approve



Lease Agreement Renewal – Randy Hondl

- NW1/4 of Section 16, Township 139 N, Range 96 West of the 5th PM
- 111 acres @ \$40.00/acre
- 1 year term



ND State Water Commission Contract Amendment

Presented by: Public Works Director, Aaron Praus

Consideration to Approve



Amendment to Recently Signed Contract

- **Section 5: Use of Leased Property**

- The said property is used for staging equipment only. No fueling or maintenance of tenant's vehicles and equipment is allowed on leased property.

- **Section 17: Hazardous Substances**

- Hazardous substances are not allowed to be stored on leased property.
- Tenant is responsible for any cleanup from leaks, spills, or discharge of their equipment on leased property.

Reclassification Request City Forester

Presented by: Deputy Public Works Director, Jake Waldo

Consideration to Approve



Reclassification from Grade 15 to Grade 17

- Responsible for operation and oversight of the City's Urban Forestry Program
- Develops objectives, policies, and procedures for maintenance of Urban Forestry
- Works closely with residents to resolve tree-related concerns
- Assists with personnel related issues within division
- Requires Associates Degree in Urban Forestry and at least 3 years increasingly responsible experience
- Approved in 2025 budget





Works

2024 4th QUARTER REPORT

OUR SERVICES



Sewer & Stormwater



Street Maintenance



Fleet Maintenance



Buildings & Grounds



Drinking Water



**Wastewater
Treatment/Reuse
Water**



**Garbage/Recycling
Collection**



Forestry

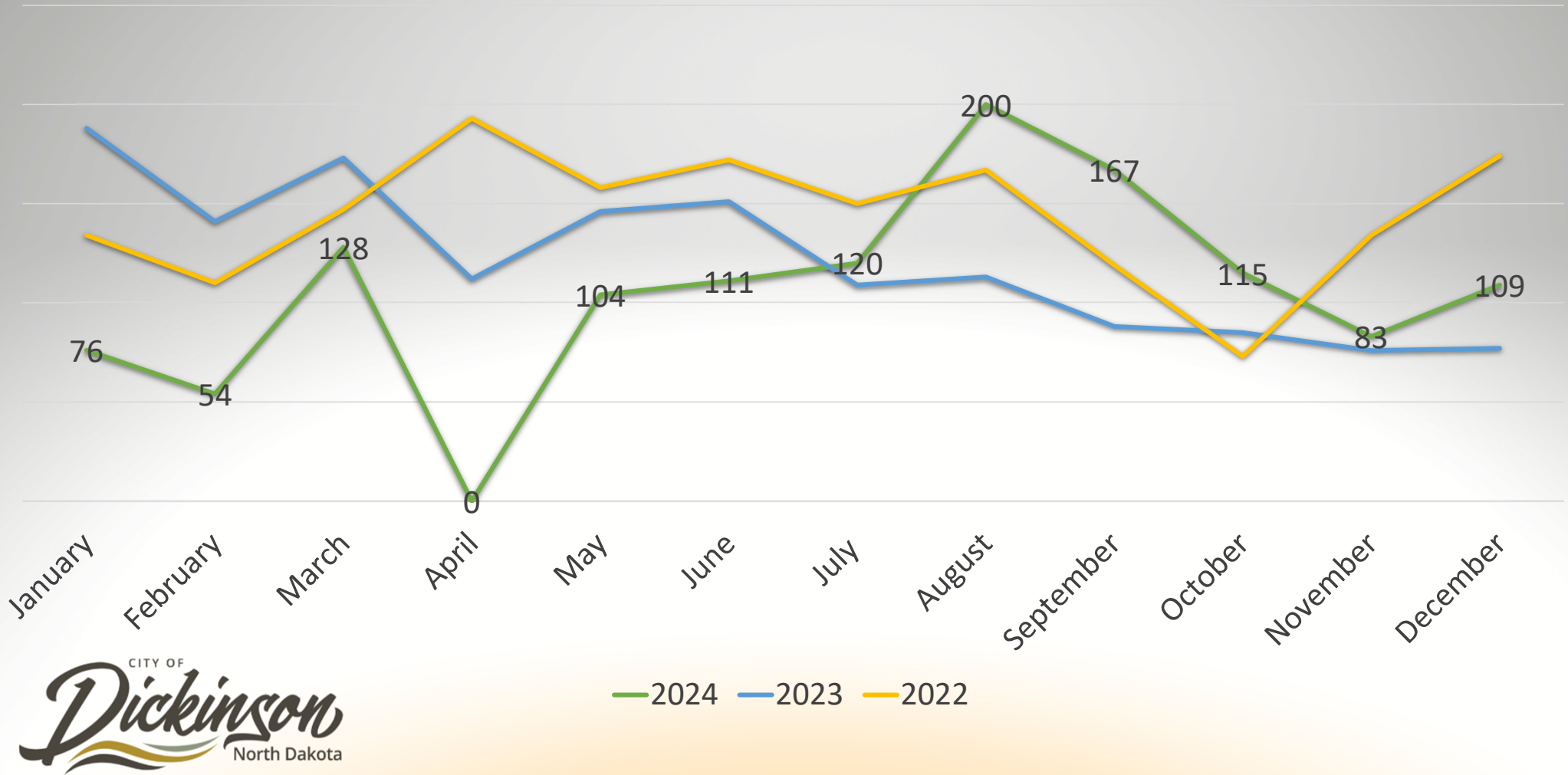


Regional Landfill

DICKINSONWORKS October-November-December



Overview - Service Requests



— 2024 — 2023 — 2022

Forestry

4th Quarter Forestry Statistics

Street Tree Maintenance

Trimmed 104 trees

Dutch Elm Disease Management

Tree Contractors removed 8 DED trees

Residential Visits

Conducted 7 residential site visits providing information and advice

Special Assessments

Completed 1 special assessment for 2 hazardous DED trees

Other Activities

- Responded to 3 high wind events
- Scheduled Urban Forestry & Beautification meetings
- Solicited quotes from local nurseries for city beautification

Forestry

4th Quarter Forestry Statistics

Collaboration

Street Division

Removed
vegetation for
new sidewalk
at Memorial
Park

Parks & Rec

Debris cleanup
at golf course
& Rocky Butte

Buildings & Grounds

- Fall landscaping & trimming at PSC
- Snow removal and cleanup at PSC and around the City as directed

Forestry – October



Forestry – November

Forestry assisted with clean-up after various strong wind events in November.



Forestry – December



Stump removal using new stump grinder

Buildings and Grounds



4TH QUARTER



- 12 MAINTENANCE RESPONSES
- SET UP CHRISTMAS DECORATIONS
- 8 NAMEPLATES ATTACHED AT MAUSOLEUM
- 1-GRAVESITE OPTIONS ASSISTANCE
- PROVIDED TRAINING ON NEW SNOW REMOVAL EQUIPMENT
- WORKED WITH ELECTRIANS ON LIGHT REPLACEMENTS
- REMOVED BEVERAGE MACHINE FROM PSC
- ENHANCED STORAGE AREA AT B&G SITE FOR CHEMICAL & SUPPLY STORAGE

Buildings and Grounds

Matthew operates robot mower
along Heart River Golf Course
Dike--October

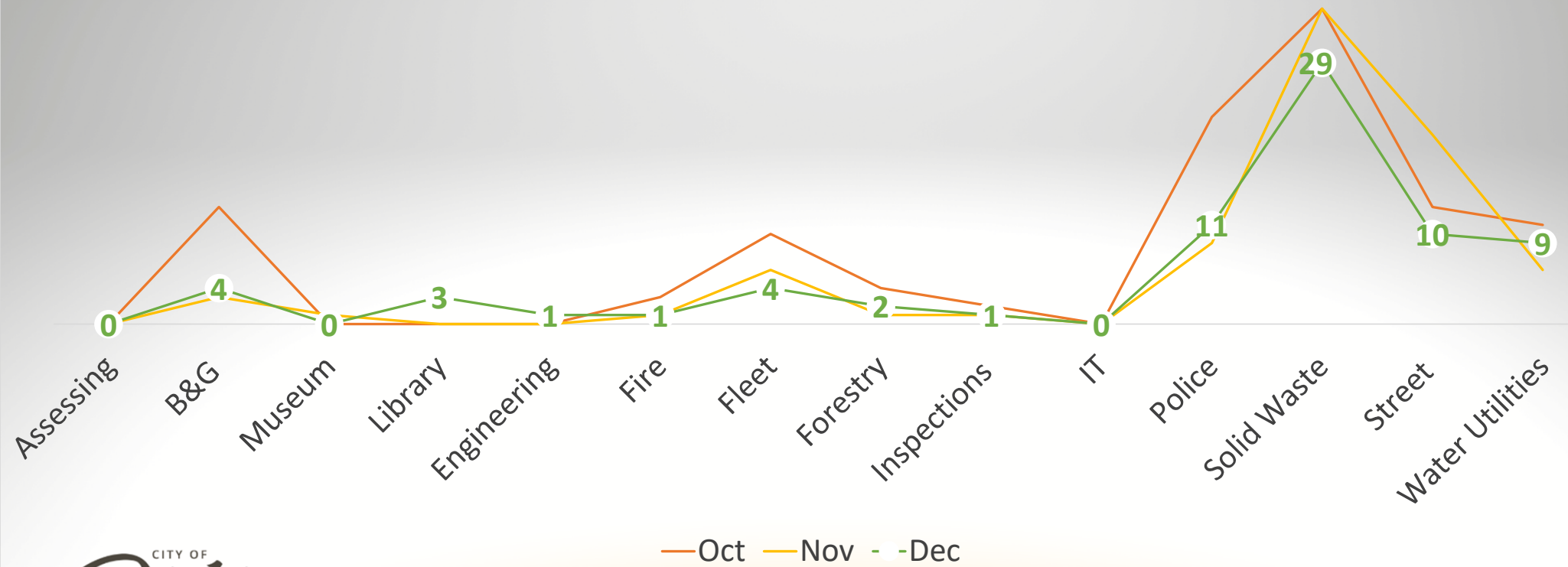


Buildings and Grounds

Buildings & Grounds with the help of the Street Division set up the tree at Legacy Square



FLEET WORK ORDERS OCT-NOV-DEC



4th Quarter total: 273

Overview – Fleet Work Orders

SOLID WASTE

STREET

POLICE

WATER UTILITIES

FLEET

BUILDINGS &
GROUNDS

99

44

43

26

20

20

FORESTRY

FIRE

INSPECTIONS

LIBRARY

MUSEUM

ENGINEERING

7

5

4

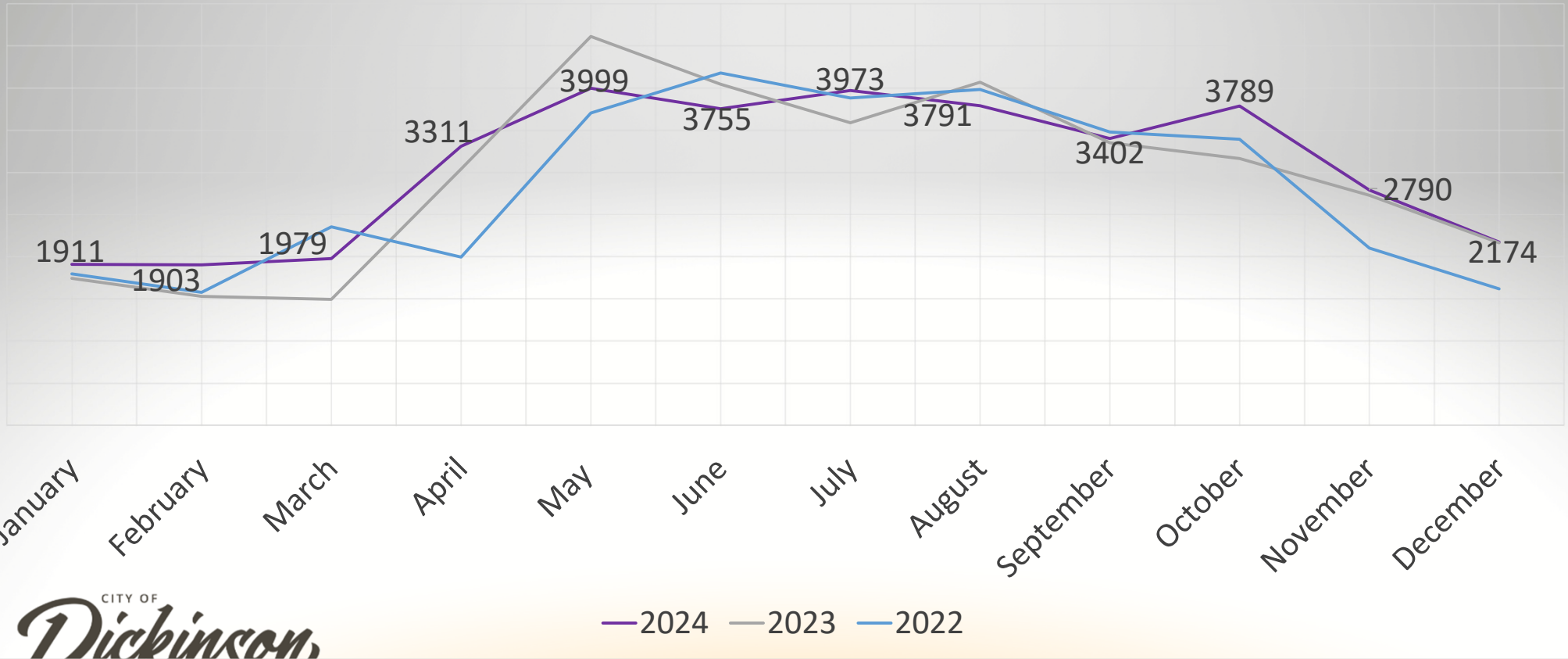
3

1

1

Solid Waste

2024 Scale Transactions

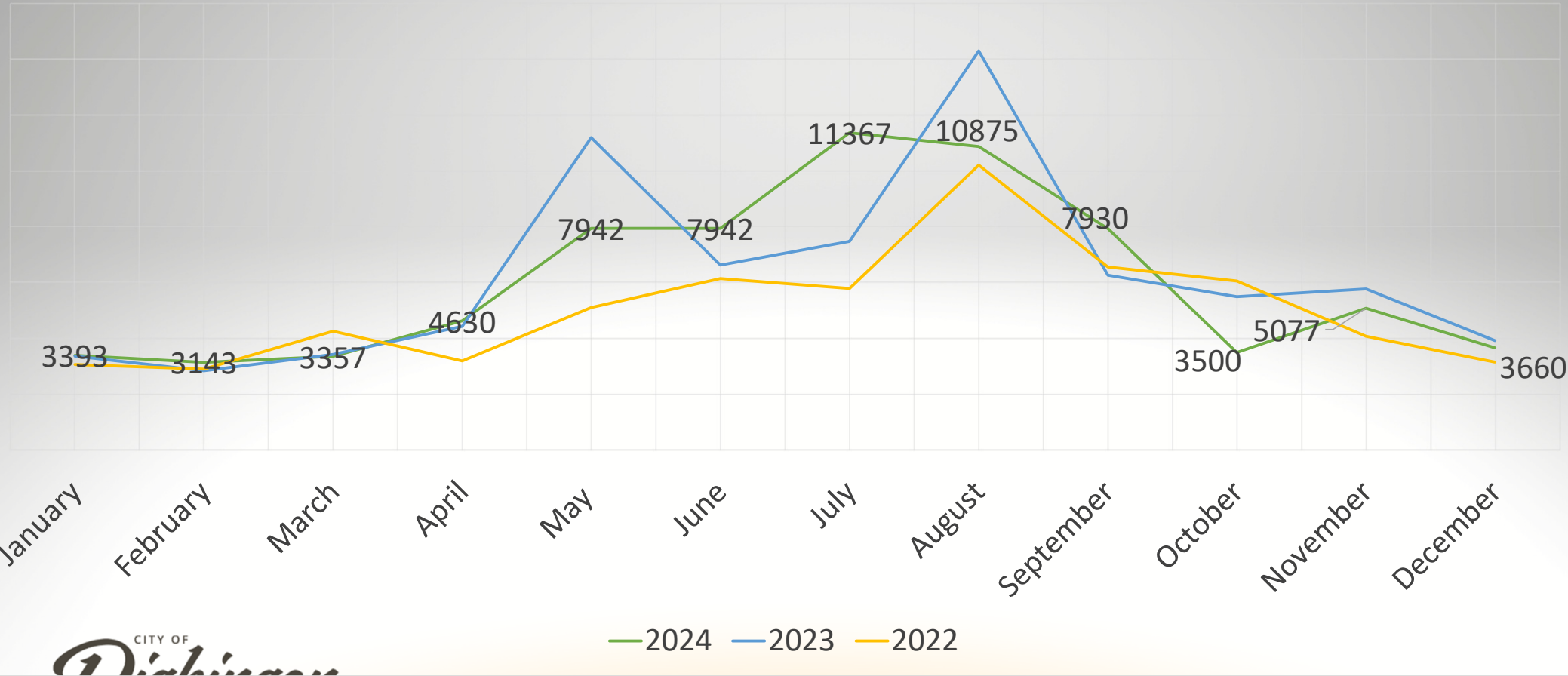


Solid Waste



The annual visible emissions testing was performed on the air curtain incinerator by Environmental Compliance Specialist, Leah Upchurch.

2024 LANDFILL TONNAGES



Total for Year: 72,816 tons

Streets

OCTOBER 2024

THERMO STRIPE-\$29,689.20

YELLOW PAINT-325 GAL.

WHITE PAINT-150 GAL.

NOVEMBER 2024

TOTAL BRINE-18,718.3 GAL.

APPLIED ON 860.8 SURFACE MILES

ROAD SALT-488.2 LBS

SWEEPINGS-17,22.3 YARDS

DECEMBER 2024

TOTAL BRINE-81528 GAL.

APPLIED ON 3,242 SURFACE MILES

ROAD SALT-58,370 LBS

Streets



Streets removing tree debris



Streets helping forestry with city trees

Water Utilities

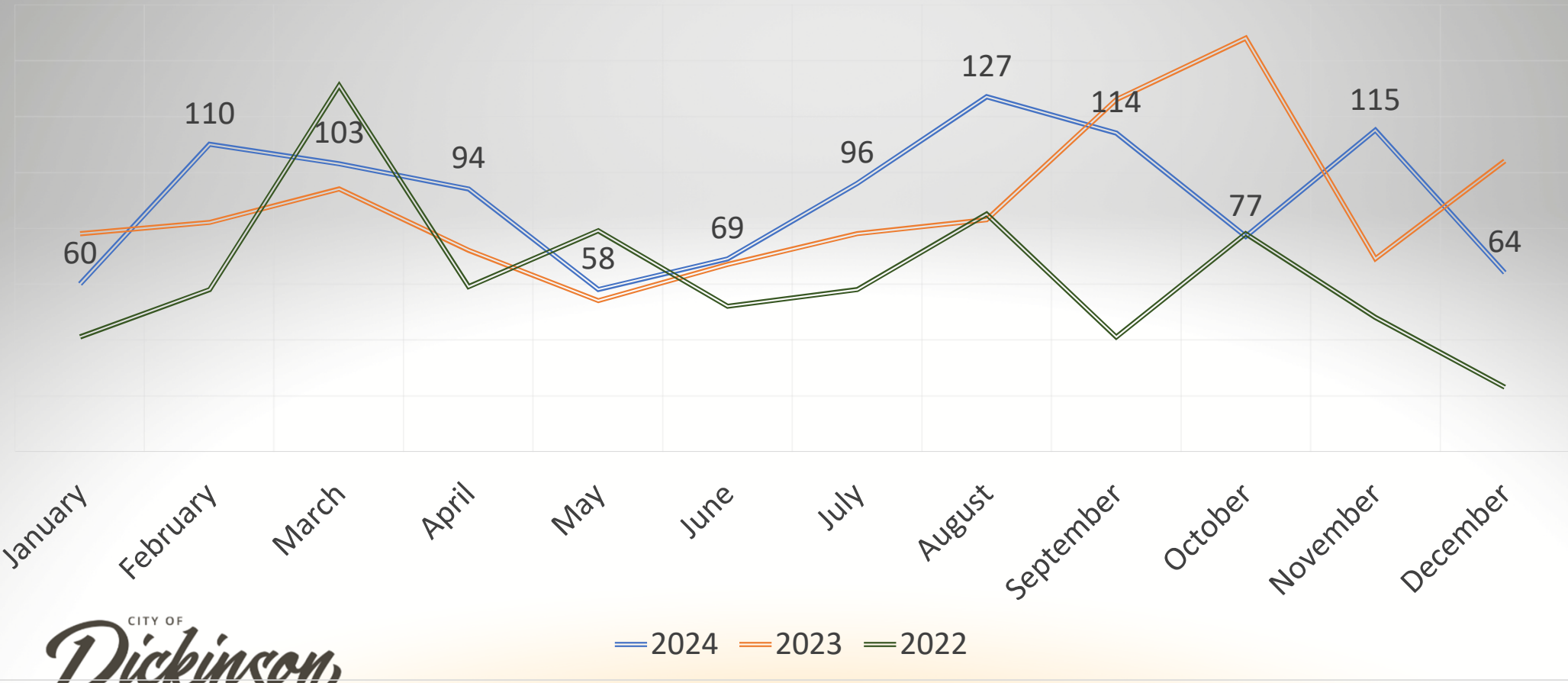
The City's service line inventory was completed by the October 16th deadline.



4TH QUARTER

- UPGRADED 92 REGISTERS
- UPGRADED 6 METERS
- REPAIRED 5 HYDRANTS
- 86 TURN OFFS/TURN ONS
- 1 WATER BREAK
- 16 CURBSTOPS REPAIRS
- HYDRANT WINTERIZATION DONE
- 2ND ROUND OF UCMR5 SAMPLING

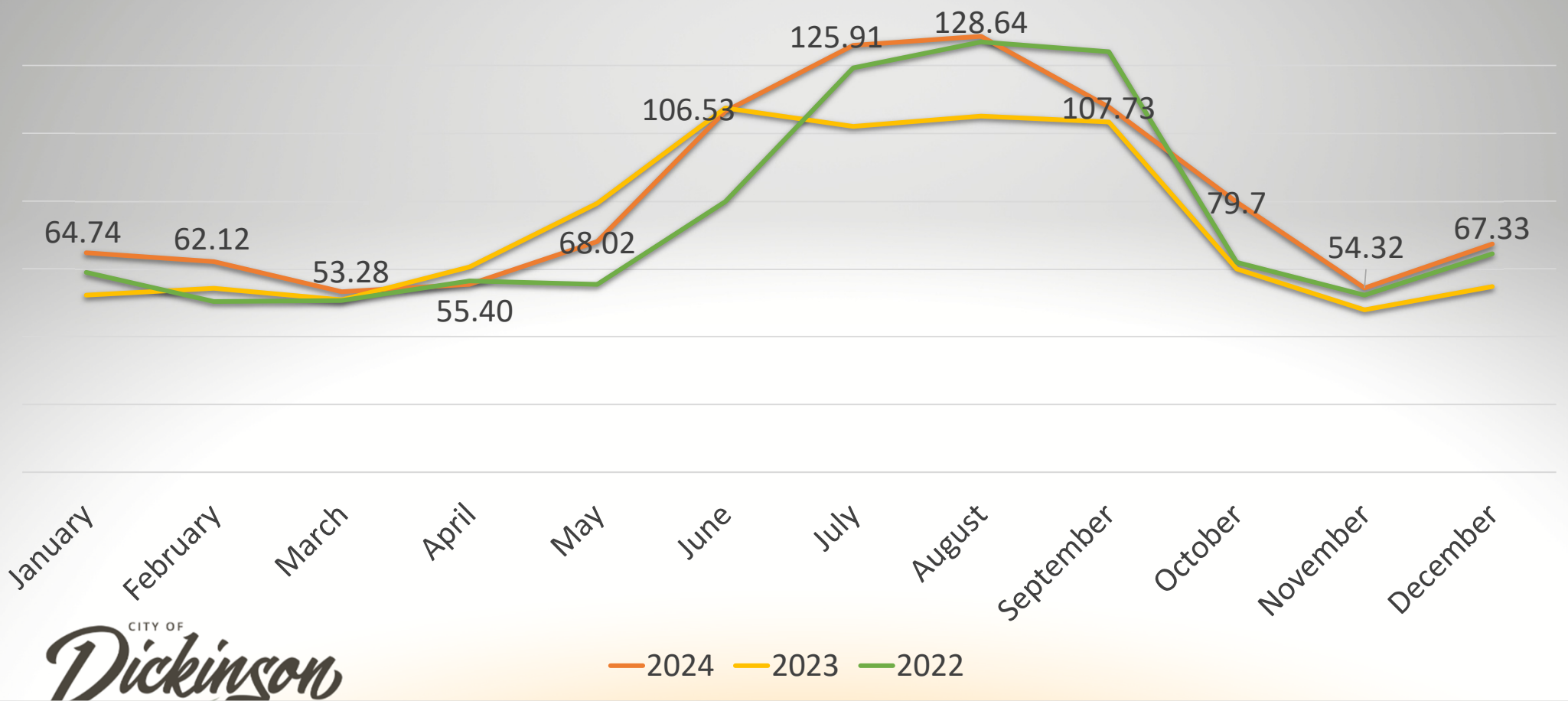
UTILITY BILLING WORK ORDERS



— 2024 — 2023 — 2022

Year to Date Total: 1,087

Southwest Water Authority



— 2024 — 2023 — 2022

Year to date: 973.72

Sewer

- 7-PUMP PULLS DUE TO RAGS
- 1-PUMP PULL DUE TO METAL
- 20-WET WELLS CLEANED



Stormwater Maintenance

OCT-NOV-DEC

WORKED ON 2 RETENTION PONDS

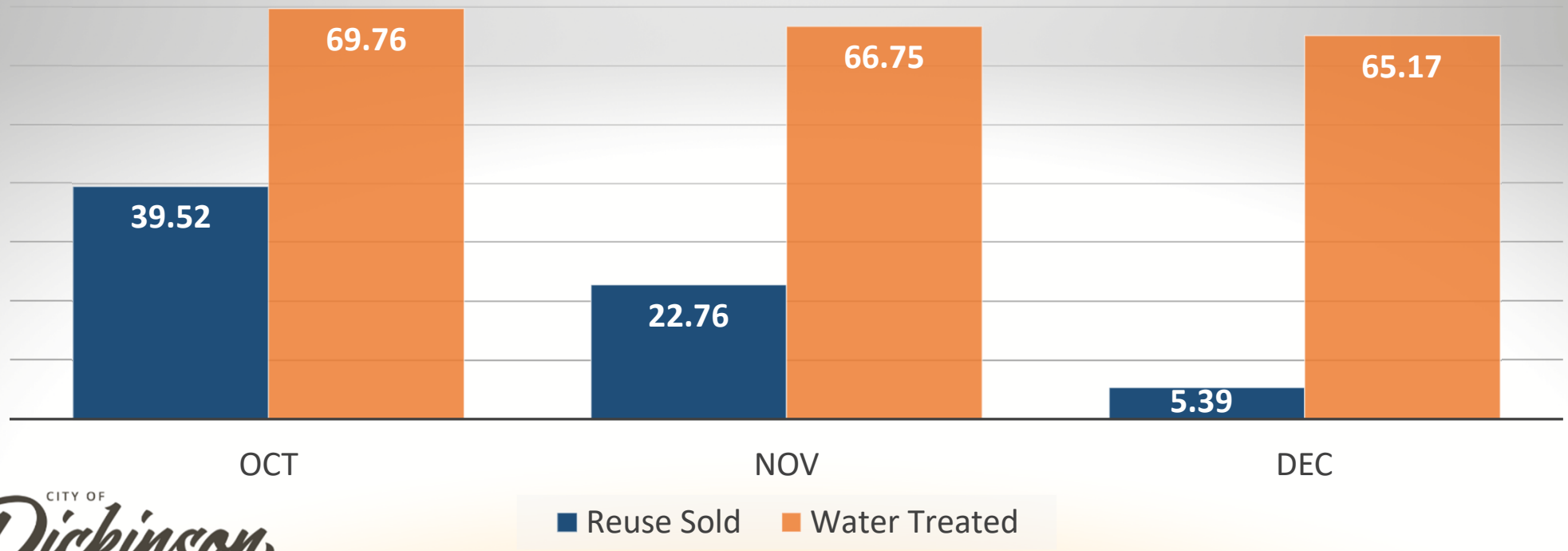
FINISHED DRAINAGE DITCH WITH PIPE EXTENSION

RESPONDED TO FOUR SPILLS

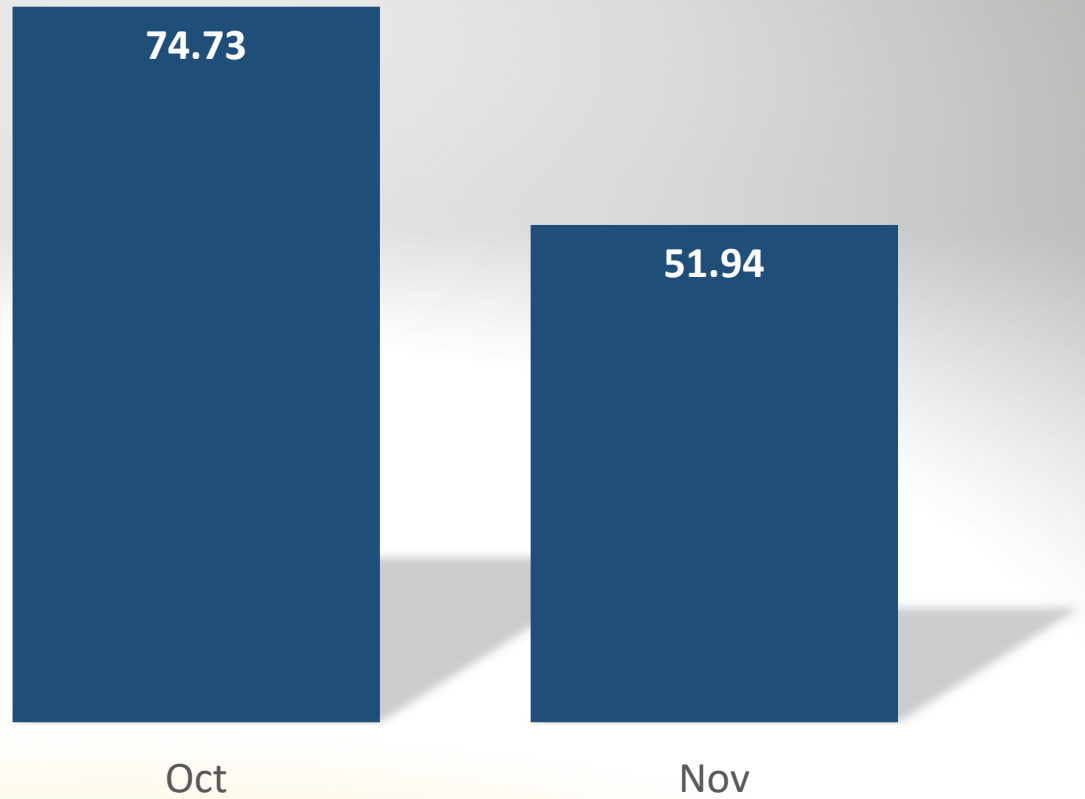


Water Reclamation

WATER RECLAMATION FACILITY (MG)



WRF - LAND APPLIED SLUDGE (MG)



Water Reclamation Facility



Water Reclamation Facility

Cleaning UV rack by removing all the old glass sleeves; sleeves were packaged up along with all old and burnt out bulbs to be sent in for recycling at Trojan.



New Faces at Public Works



Albert Nguea
Solid Waste Operator



Brian Fuimaono
Street Maintenance Operator



Public Outreach

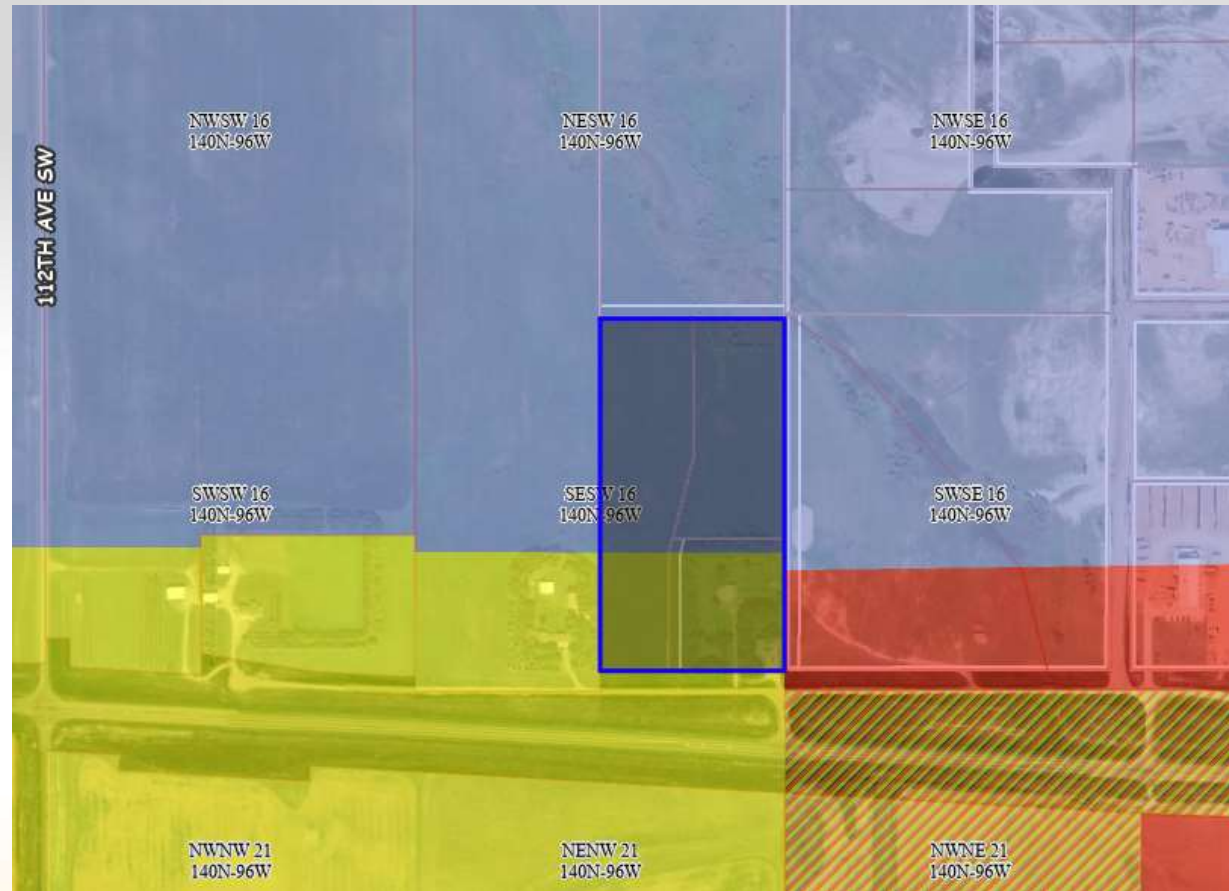




QUESTIONS?

NORTH ENERGY CENTER RESIDENTIAL FLUM AMENDMENT (FLM-002-2020)

Section 7. Item A.



To: Josh Skluzacek, City Engineer and Community Development Director
From: Natalie Birchak, City Planner
RE: North Energy Center Residential Plat, Rezone, and FLUM Amendment

December 30th, 2024

Recently, City Planning staff was contacted regarding zoning on a property within the City's Extra-Territorial Zone (ETZ), located in the East ½ of the East ½ of the Southwest ¼ of Section 16, Township 140 N, Range 96 W. The North Energy Center Residential Subdivision plat had been recorded with the Stark County Recorder's Office in 2020. Planning staff determined the North Energy Center Residential minor plat was never brought before City Commission for final approval. Staff also determined public hearings on this item, as well as the following related items, were held before the City's Planning & Zoning Commission on September 15th, 2020:

- A Future Land Use Map (FLUM) amendment from INDUSTRIAL to RESIDENTIAL for the same property; and
- A zoning map amendment from Limited Industrial (LI) to Rural Residential (RR) for the same property.

Both the Planning & Zoning Commission and staff recommended approval of all three requests. None of these items were scheduled for action before the City Commission.

City staff contacted the current property owner and, based upon the owner's response, staff is bringing all three requests before City Commission for final approval. The first readings for the FLUM Amendment and Zoning Map Amendment are scheduled for the January 7th, 2025 Commission meeting. City staff anticipates the second hearing for the FLUM Amendment and the Zoning Map Amendment will be held at the January 21st, 2025 Commission meeting. Approval of the proposed North Energy Center Residential Subdivision will be scheduled for the January 21st, 2025 meeting.



City Hall – 99 2nd Street East, Dickinson, ND 58601
Phone: 701.456.7812 Facsimile: 701.456.7723

TO: Planning and City Commissions
FROM: Walter J. Hadley Planning Director
DATE: September 8, 2020

PROJECT: Future Land use Amendment from Industrial to Residential for all of Block 1, of the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.
Zone Change Request from Industrial to Rural Residential for all of Block 1, of the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.
Preliminary Final Plat for the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.

OWNER/Applicant:
KLJ/Applicant
Dickinson Energy Park, LLC/owner
555 HWY 1804 NE
Bismarck, ND 58503-6228

PUBLIC HEARING: September 16, 2020 Planning and Zoning Commission
Final Approval: October 20, 2020 City Commission

PROJECT SUMMARY

The developer, wants to propose an adjusted Flume designation for a portion of the existing homesite and proposed other two lots to residential (19.74 acres) while leaving the area to the north 20 acres in an Industrial designation.

The property is 39.74 acres in size and will allow the current owner to sell the existing homesite and create a few other rural homesites while keeping the northern portion of the property in the industrial zoning classification. The applicant owns the property to the north and east and should provide a buffer easement of 50' of non-industrial use, to provide a buffer to the proposed and existing residential uses.

The owner proposed the current designation changes to industrial back in 2013 but the Comprehensive plan has not predicted today's demand for industrial property in the north county area. Staff will need to relook and once again ask for funding for a restudy for our Future Land Use Map designations throughout the city/etz to update with our current needs and demands.

City staff is recommending approval of the Flume/Zone Change/and Preliminary/Final Plat for Dickinson Energy Center Residential Subdivision as presented except staff feels strongly that the applicant address the following items brought up by agency review of this proposal:

1. Weeds be sprayed and removed from all the property within this proposal and any land owned by the owner adjacent to the site per the Stark County Weed Department.
2. A 50' buffer/setback be established on the west side of Lot 1 & 2 Block 1, and the north side of Lot 2 & 3 Block 1, between the existing industrial designated lots and the proposed residential lots. These conditions would be added to the Final Plat motion only.

Staff supports the applicants Flume and Zone change requests as presented with adherence to the proposed conditions of approval will be a great addition to the ETZ.

ANALYSIS/FINDINGS

The previously approved land use changes have not developed in the last 7 years and it appears our philosophy is to encourage most of the industrial and commercial development closer to or within the city of Dickinson at this time.

Request - The request is for a Future Land Use Amendment to Residential, a zone change to RR, and a preliminary/final plat, all three of these requests are separate applications that will need individual motions for each from the Planning Commission as a formal recommendation to the City Commission for final action.

Location - The subject property is generally located north of 33rd Street SW (truck route), to the North portion of the City of Dickinson ETZ.

Recommendation - Staff recommends approval of the Flume Amendment, Zone Change, and Preliminary/Final Plat as submitted subject to the recommended conditions.

Project Description -The current Flume designation is Industrial and the proposed single-family development wouldn't be an allowable use.

Existing surrounding uses include Residential to the west, Agricultural to the south, and Industrial to the east.

Compliance with Zoning and Subdivision Regulations - The property is proposed to be zoned RR, and is Industrial currently. In addition to all applicable regulations in the City's Municipal Code, development shall be in substantial conformance to the conditions approved for the final plat prior to any building permits/certificates of occupancy being issued for any of the 4 proposed lots. A Multi-Party Construction and Funding Agreement and a Development Agreement shall be required prior to the application being placed on City Commission agenda for final approval.

Compliance with Dickinson Comprehensive Plan - The property is designated as Industrial as changed by the owner in 2013 on the Future Land Use Map of the City of Dickinson Comprehensive Plan . It appears that changing it back would seem to better fit the future land use trends In that portion of the ETZ. Further study is desired by staff for our entire Future Land Use Designations in the near future.

Access/Internal EMS Circulation -The proposed ingress/egress for the residential properties seems adequate and is approved by Stark County. The access for the Industrial Block 2 will be cleaned up and provided from the east industrial properties owned by the applicant.

Utilities-The site is currently served by existing utilities and no changes are planned at this time.

Storm Water -The applicant shall not be required to provide a stormwater plan at this time, but will be required to incorporate it into the overall plan as development occurs onsite and designs approved as part of the final plat/development process.

Parks – The developer will not need to pay park fees.

Development Agreement (DA) or Multi-Party Construction and Funding Agreement (MPA) – N/A at this time.

All contacted agencies involved in this development did not have any comments to address immediately except the Stark County Weed Board will require the entire area to be sprayed for weeds as they are present on the site and adjoining properties owned by the applicant.

Recommended Preliminary Plat Conditions:

1. The applicant shall provide current proposed HOA documents that address what they are responsible for and who will construct the proposed private drive and the easement road to the industrial property in Block 2.
2. The applicant shall provide a mailbox cluster site approved by the post office for the proposed development.
3. The applicant shall submit the final plat to the county recorder for their review and concurrence prior to the city commission review.
4. The applicant shall provide temporary 911 addresses for each site that is being constructed prior to all of the public infrastructure being completed for the development.
5. Applicant shall obtain an approach permit from Stark County for the proposed private drive.
6. The applicant shall require a minimum of a 50' wide buffer (easement/deed restriction) on the east and north property lines of all residential lots so when the industrial properties develop it will mitigate impact on residential properties.

PUBLIC INPUT

As of the date of this report, City staff has not received any public comment on this request.

STAFF RECOMMENDATIONS

Staff Recommends approval of the Future Land Use Change from Industrial to Residential for the proposed development.

Staff Recommends approval of the proposed Zone Change from Industrial to Rural Residential Single for Block 1 of the proposed development.

Staff recommends approval of the Dickinson Energy Park Residential Subdivision Preliminary/Final Plat request. Staff also is recommending that items 1 through 6 above be conditioned in the proposed Plat only.

Attachments:

- Attachment "A" Application Materials

MOTIONS:

Motion #1

Future Land Use Amendment Request

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the proposed Future Land Use Amendment from Industrial to Residential, as depicted in Attachment A, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

1. _____;
2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Future Land Use Amendment application: Industrial to Residential as depicted in Attachment A, as **NOT** meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Rezoning application from Industrial to Rural Residential

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the Rezoning application: For all of Block 1, Proposed North Energy Park Residential Subdivision, E ½ E ½ SW ¼ of Section 16, Township 140 North, Range 96 West, Stark County North Dakota as depicted in Attachment A, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

- 1. _____;
- 2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Rezoning application: Block 1, Proposed North Energy Park Residential Subdivision as depicted in Attachment A, as **NOT** meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Final Plat-North Energy Park Residential Subdivision
*****Approval with Conditions *****

Motion #3

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the Preliminary/Final Plat for North Energy Park Residential Subdivision, as depicted in Attachment A, **with conditions**, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

- 1. _____;
- 2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Preliminary/Final Plat for the North Energy Park Residential Subdivision as depicted in Attachment A, as NOT meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

ATTACHMENT A

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE FUTURE LAND USE MAP

WHEREAS, the City of Dickinson has adopted its Comprehensive Plan and Transportation Plan; and

WHEREAS, the Comprehensive Plan and Transportation Plan contains a Future Land Use Map, along with procedures to amend the Future Land Use Map; and

WHEREAS, the City has received an application to amend the Future Land Use Map; and

WHEREAS, in amending the Future Land Use Map, the Board of City Commissioners has taken into consideration the following:

- Impact to the Future Land Use Map;
- Consistency with the Comprehensive Plan policies and all other City plans;
- Availability of city infrastructure to serve the property in which the Future Land Use Map amendment is requested;
- Location of the property in relation to planned thoroughfares and the availability and cost to the City to provide infrastructure;
- Compatibility of the requested future land use designation in relation to abutting or adjacent future land use designations;
- Extent to which the requested future land use designation establishes or reinforces an urban sprawl pattern of development as opposed to an orderly, compact form of development;
- Whether the first two phases of the Capital Improvement Program include programmed improvements in the area where the Future Land Use Map amendment is proposed; and
- Short-term and long-term fiscal impacts to the City of approving the Future Land Use Map amendment;

NOW, THEREFORE, BE IT ORDAINED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

Section 1: An amendment to the Future Land Use Map of the City of Dickinson is hereby approved as follows

1. To reclassify the following legally-described property from a future land use designation of Industrial to Residential:

A portion of land located in the Southwest Quarter (SW1/4) of Section 16, Township 140 North, Range 96 West of the 5th Principal Meridian, Stark County, North Dakota, Recorded as Document Number 3115728, now platted as North Energy Residential Subdivision, as shown on this Plat described as follows:

The East Half of the East Half of the Southwest Quarter (E1/2E1/2SW1/4) of said Section 16. Said Tract contains 39.77 acres, more or less.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger
Dickinson City Administrator

First Reading:
Second Reading:
Final Passage:

To: Josh Skluzacek, City Engineer and Community Development Director
From: Natalie Birchak, City Planner
RE: North Energy Center Residential Plat, Rezone, and FLUM Amendment

December 30th, 2024

Recently, City Planning staff was contacted regarding zoning on a property within the City's Extra-Territorial Zone (ETZ), located in the East ½ of the East ½ of the Southwest ¼ of Section 16, Township 140 N, Range 96 W. The North Energy Center Residential Subdivision plat had been recorded with the Stark County Recorder's Office in 2020. Planning staff determined the North Energy Center Residential minor plat was never brought before City Commission for final approval. Staff also determined public hearings on this item, as well as the following related items, were held before the City's Planning & Zoning Commission on September 15th, 2020:

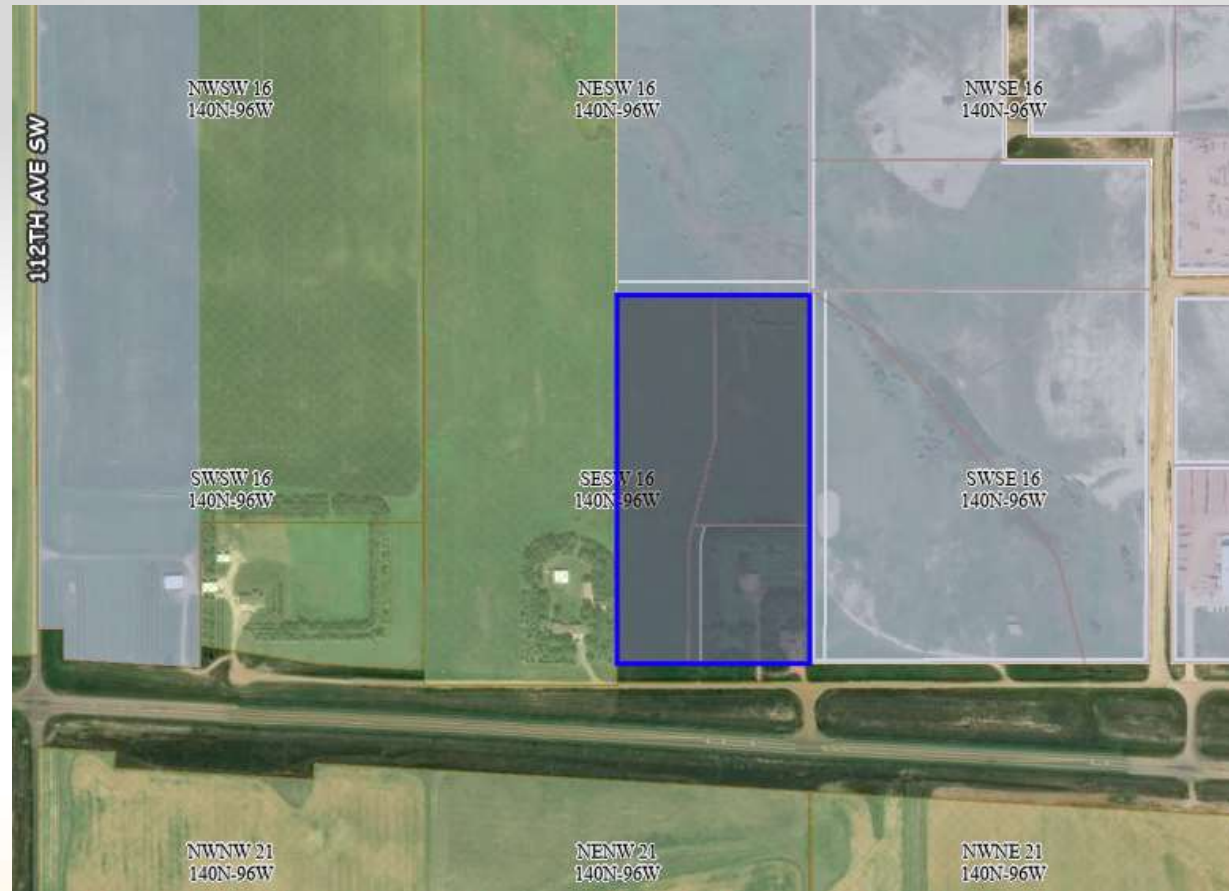
- A Future Land Use Map (FLUM) amendment from INDUSTRIAL to RESIDENTIAL for the same property; and
- A zoning map amendment from Limited Industrial (LI) to Rural Residential (RR) for the same property.

Both the Planning & Zoning Commission and staff recommended approval of all three requests. None of these items were scheduled for action before the City Commission.

City staff contacted the current property owner and, based upon the owner's response, staff is bringing all three requests before City Commission for final approval. The first readings for the FLUM Amendment and Zoning Map Amendment are scheduled for the January 7th, 2025 Commission meeting. City staff anticipates the second hearing for the FLUM Amendment and the Zoning Map Amendment will be held at the January 21st, 2025 Commission meeting. Approval of the proposed North Energy Center Residential Subdivision will be scheduled for the January 21st, 2025 meeting.

NORTH ENERGY CENTER RESIDENTIAL REZON PETITION (RZN-003-2020)

Section 7. Item B.





City Hall – 99 2nd Street East, Dickinson, ND 58601
Phone: 701.456.7812 Facsimile: 701.456.7723

TO: Planning and City Commissions
FROM: Walter J. Hadley Planning Director
DATE: September 8, 2020

PROJECT: Future Land use Amendment from Industrial to Residential for all of Block 1, of the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.
Zone Change Request from Industrial to Rural Residential for all of Block 1, of the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.
Preliminary Final Plat for the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.

OWNER/Applicant:
KLJ/Applicant
Dickinson Energy Park, LLC/owner
555 HWY 1804 NE
Bismarck, ND 58503-6228

PUBLIC HEARING: September 16, 2020 Planning and Zoning Commission
Final Approval: October 20, 2020 City Commission

PROJECT SUMMARY

The developer, wants to propose an adjusted Flume designation for a portion of the existing homesite and proposed other two lots to residential (19.74 acres) while leaving the area to the north 20 acres in an Industrial designation.

The property is 39.74 acres in size and will allow the current owner to sell the existing homesite and create a few other rural homesites while keeping the northern portion of the property in the industrial zoning classification. The applicant owns the property to the north and east and should provide a buffer easement of 50' of non-industrial use, to provide a buffer to the proposed and existing residential uses.

The owner proposed the current designation changes to industrial back in 2013 but the Comprehensive plan has not predicted today's demand for industrial property in the north county area. Staff will need to relook and once again ask for funding for a restudy for our Future Land Use Map designations throughout the city/etz to update with our current needs and demands.

City staff is recommending approval of the Flume/Zone Change/and Preliminary/Final Plat for Dickinson Energy Center Residential Subdivision as presented except staff feels strongly that the applicant address the following items brought up by agency review of this proposal:

1. Weeds be sprayed and removed from all the property within this proposal and any land owned by the owner adjacent to the site per the Stark County Weed Department.
2. A 50' buffer/setback be established on the west side of Lot 1 & 2 Block 1, and the north side of Lot 2 & 3 Block 1, between the existing industrial designated lots and the proposed residential lots. These conditions would be added to the Final Plat motion only.

Staff supports the applicants Flume and Zone change requests as presented with adherence to the proposed conditions of approval will be a great addition to the ETZ.

ANALYSIS/FINDINGS

The previously approved land use changes have not developed in the last 7 years and it appears our philosophy is to encourage most of the industrial and commercial development closer to or within the city of Dickinson at this time.

Request - The request is for a Future Land Use Amendment to Residential, a zone change to RR, and a preliminary/final plat, all three of these requests are separate applications that will need individual motions for each from the Planning Commission as a formal recommendation to the City Commission for final action.

Location - The subject property is generally located north of 33rd Street SW (truck route), to the North portion of the City of Dickinson ETZ.

Recommendation - Staff recommends approval of the Flume Amendment, Zone Change, and Preliminary/Final Plat as submitted subject to the recommended conditions.

Project Description -The current Flume designation is Industrial and the proposed single-family development wouldn't be an allowable use.

Existing surrounding uses include Residential to the west, Agricultural to the south, and Industrial to the east.

Compliance with Zoning and Subdivision Regulations - The property is proposed to be zoned RR, and is Industrial currently. In addition to all applicable regulations in the City's Municipal Code, development shall be in substantial conformance to the conditions approved for the final plat prior to any building permits/certificates of occupancy being issued for any of the 4 proposed lots. A Multi-Party Construction and Funding Agreement and a Development Agreement shall be required prior to the application being placed on City Commission agenda for final approval.

Compliance with Dickinson Comprehensive Plan - The property is designated as Industrial as changed by the owner in 2013 on the Future Land Use Map of the City of Dickinson Comprehensive Plan . It appears that changing it back would seem to better fit the future land use trends In that portion of the ETZ. Further study is desired by staff for our entire Future Land Use Designations in the near future.

Access/Internal EMS Circulation -The proposed ingress/egress for the residential properties seems adequate and is approved by Stark County. The access for the Industrial Block 2 will be cleaned up and provided from the east industrial properties owned by the applicant.

Utilities-The site is currently served by existing utilities and no changes are planned at this time.

Storm Water -The applicant shall not be required to provide a stormwater plan at this time, but will be required to incorporate it into the overall plan as development occurs onsite and designs approved as part of the final plat/development process.

Parks – The developer will not need to pay park fees.

Development Agreement (DA) or Multi-Party Construction and Funding Agreement (MPA) – N/A at this time.

All contacted agencies involved in this development did not have any comments to address immediately except the Stark County Weed Board will require the entire area to be sprayed for weeds as they are present on the site and adjoining properties owned by the applicant.

Recommended Preliminary Plat Conditions:

1. The applicant shall provide current proposed HOA documents that address what they are responsible for and who will construct the proposed private drive and the easement road to the industrial property in Block 2.
2. The applicant shall provide a mailbox cluster site approved by the post office for the proposed development.
3. The applicant shall submit the final plat to the county recorder for their review and concurrence prior to the city commission review.
4. The applicant shall provide temporary 911 addresses for each site that is being constructed prior to all of the public infrastructure being completed for the development.
5. Applicant shall obtain an approach permit from Stark County for the proposed private drive.
6. The applicant shall require a minimum of a 50' wide buffer (easement/deed restriction) on the east and north property lines of all residential lots so when the industrial properties develop it will mitigate impact on residential properties.

PUBLIC INPUT

As of the date of this report, City staff has not received any public comment on this request.

STAFF RECOMMENDATIONS

Staff Recommends approval of the Future Land Use Change from Industrial to Residential for the proposed development.

Staff Recommends approval of the proposed Zone Change from Industrial to Rural Residential Single for Block 1 of the proposed development.

Staff recommends approval of the Dickinson Energy Park Residential Subdivision Preliminary/Final Plat request. Staff also is recommending that items 1 through 6 above be conditioned in the proposed Plat only.

Attachments:

- Attachment "A" Application Materials

MOTIONS:

Motion #1

Future Land Use Amendment Request

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the proposed Future Land Use Amendment from Industrial to Residential, as depicted in Attachment A, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

1. _____;
2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Future Land Use Amendment application: Industrial to Residential as depicted in Attachment A, as **NOT** meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Rezoning application from Industrial to Rural Residential

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the Rezoning application: For all of Block 1, Proposed North Energy Park Residential Subdivision, E ½ E ½ SW ¼ of Section 16, Township 140 North, Range 96 West, Stark County North Dakota as depicted in Attachment A, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

- 1. _____;
- 2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Rezoning application: Block 1, Proposed North Energy Park Residential Subdivision as depicted in Attachment A, as **NOT** meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Final Plat-North Energy Park Residential Subdivision
*****Approval with Conditions*****

Motion #3

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the Preliminary/Final Plat for North Energy Park Residential Subdivision, as depicted in Attachment A, **with conditions**, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

- 1. _____;
- 2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Preliminary/Final Plat for the North Energy Park Residential Subdivision as depicted in Attachment A, as NOT meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

ATTACHMENT A

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “I” and “RR” zoning districts within the extraterritorial zone jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Industrial (I) to Rural Residential (RR) described as follows:

A portion of land located in the Southwest Quarter (SW1/4) of Section 16, Township 140 North, Range 96 West of the 5th Principal Meridian, Stark County, North Dakota, Recorded as Document Number 3115728, now platted as North Energy Residential Subdivision, as shown on this Plat described as follows:

The East Half of the East Half of the Southwest Quarter (E1/2E1/2SW1/4) of said Section 16.

Said Tract contains 39.77 acres, more or less.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

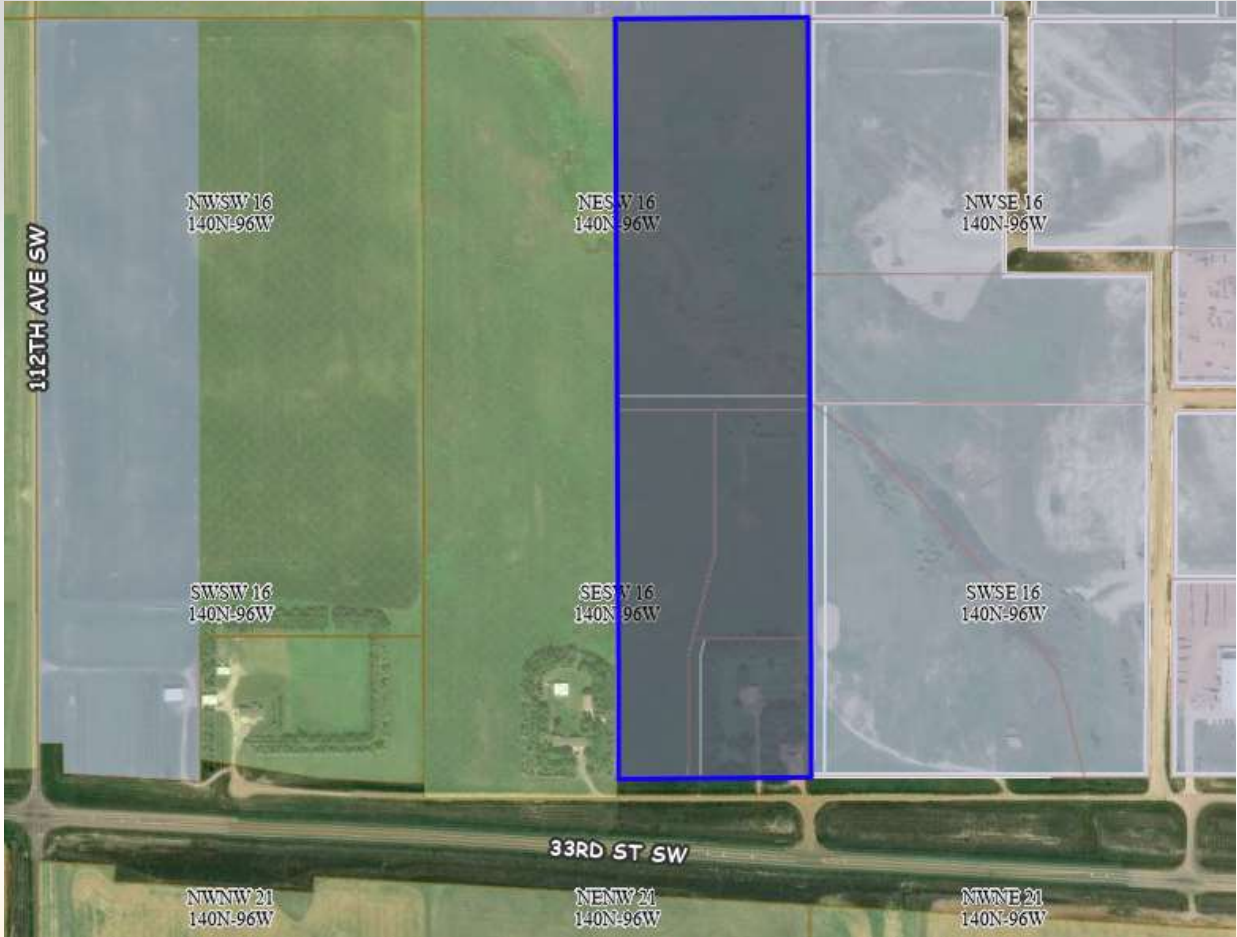
ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

NORTH ENERGY CENTER RESIDENTIAL FINAL MINOR PLAT (FLP-008-2020)

Section 7. Item C.



To: Josh Skluzacek, City Engineer and Community Development Director
From: Natalie Birchak, City Planner
RE: North Energy Center Residential Plat, Rezone, and FLUM Amendment

December 30th, 2024

Recently, City Planning staff was contacted regarding zoning on a property within the City's Extra-Territorial Zone (ETZ), located in the East ½ of the East ½ of the Southwest ¼ of Section 16, Township 140 N, Range 96 W. The North Energy Center Residential Subdivision plat had been recorded with the Stark County Recorder's Office in 2020. Planning staff determined the North Energy Center Residential minor plat was never brought before City Commission for final approval. Staff also determined public hearings on this item, as well as the following related items, were held before the City's Planning & Zoning Commission on September 15th, 2020:

- A Future Land Use Map (FLUM) amendment from INDUSTRIAL to RESIDENTIAL for the same property; and
- A zoning map amendment from Limited Industrial (LI) to Rural Residential (RR) for the same property.

Both the Planning & Zoning Commission and staff recommended approval of all three requests. None of these items were scheduled for action before the City Commission.

City staff contacted the current property owner and, based upon the owner's response, staff is bringing all three requests before City Commission for final approval. The first readings for the FLUM Amendment and Zoning Map Amendment are scheduled for the January 7th, 2025 Commission meeting. City staff anticipates the second hearing for the FLUM Amendment and the Zoning Map Amendment will be held at the January 21st, 2025 Commission meeting. Approval of the proposed North Energy Center Residential Subdivision will be scheduled for the January 21st, 2025 meeting.



City Hall – 99 2nd Street East, Dickinson, ND 58601
Phone: 701.456.7812 Facsimile: 701.456.7723

TO: Planning and City Commissions
FROM: Walter J. Hadley Planning Director
DATE: September 8, 2020

PROJECT: **Future Land use Amendment** from Industrial to Residential for all of Block 1, of the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.
Zone Change Request from Industrial to Rural Residential for all of Block 1, of the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.
Preliminary Final Plat for the proposed North Energy Center Residential Subdivision located in the E ½, E ½, SW ¼, of Section 16, Township 140 North, Range 96 West, Stark County North Dakota.

OWNER/Applicant:
KLJ/Applicant
Dickinson Energy Park, LLC/owner
555 HWY 1804 NE
Bismarck, ND 58503-6228

PUBLIC HEARING: September 16, 2020 Planning and Zoning Commission
Final Approval: October 20, 2020 City Commission

PROJECT SUMMARY

The developer, wants to propose an adjusted Flume designation for a portion of the existing homesite and proposed other two lots to residential (19.74 acres) while leaving the area to the north 20 acres in an Industrial designation.

The property is 39.74 acres in size and will allow the current owner to sell the existing homesite and create a few other rural homesites while keeping the northern portion of the property in the industrial zoning classification. The applicant owns the property to the north and east and should provide a buffer easement of 50' of non-industrial use, to provide a buffer to the proposed and existing residential uses.

The owner proposed the current designation changes to industrial back in 2013 but the Comprehensive plan has not predicted today's demand for industrial property in the north county area. Staff will need to relook and once again ask for funding for a restudy for our Future Land Use Map designations throughout the city/etz to update with our current needs and demands.

City staff is recommending approval of the Flume/Zone Change/and Preliminary/Final Plat for Dickinson Energy Center Residential Subdivision as presented except staff feels strongly that the applicant address the following items brought up by agency review of this proposal:

1. Weeds be sprayed and removed from all the property within this proposal and any land owned by the owner adjacent to the site per the Stark County Weed Department.
2. A 50' buffer/setback be established on the west side of Lot 1 & 2 Block 1, and the north side of Lot 2 & 3 Block 1, between the existing industrial designated lots and the proposed residential lots. These conditions would be added to the Final Plat motion only.

Staff supports the applicants Flume and Zone change requests as presented with adherence to the proposed conditions of approval will be a great addition to the ETZ.

ANALYSIS/FINDINGS

The previously approved land use changes have not developed in the last 7 years and it appears our philosophy is to encourage most of the industrial and commercial development closer to or within the city of Dickinson at this time.

Request - The request is for a Future Land Use Amendment to Residential, a zone change to RR, and a preliminary/final plat, all three of these requests are separate applications that will need individual motions for each from the Planning Commission as a formal recommendation to the City Commission for final action.

Location - The subject property is generally located north of 33rd Street SW (truck route), to the North portion of the City of Dickinson ETZ.

Recommendation - Staff recommends approval of the Flume Amendment, Zone Change, and Preliminary/Final Plat as submitted subject to the recommended conditions.

Project Description -The current Flume designation is Industrial and the proposed single-family development wouldn't be an allowable use.

Existing surrounding uses include Residential to the west, Agricultural to the south, and Industrial to the east.

Compliance with Zoning and Subdivision Regulations - The property is proposed to be zoned RR, and is Industrial currently. In addition to all applicable regulations in the City's Municipal Code, development shall be in substantial conformance to the conditions approved for the final plat prior to any building permits/certificates of occupancy being issued for any of the 4 proposed lots. A Multi-Party Construction and Funding Agreement and a Development Agreement shall be required prior to the application being placed on City Commission agenda for final approval.

Compliance with Dickinson Comprehensive Plan - The property is designated as Industrial as changed by the owner in 2013 on the Future Land Use Map of the City of Dickinson Comprehensive Plan . It appears that changing it back would seem to better fit the future land use trends In that portion of the ETZ. Further study is desired by staff for our entire Future Land Use Designations in the near future.

Access/Internal EMS Circulation -The proposed ingress/egress for the residential properties seems adequate and is approved by Stark County. The access for the Industrial Block 2 will be cleaned up and provided from the east industrial properties owned by the applicant.

Utilities-The site is currently served by existing utilities and no changes are planned at this time.

Storm Water -The applicant shall not be required to provide a stormwater plan at this time, but will be required to incorporate it into the overall plan as development occurs onsite and designs approved as part of the final plat/development process.

Parks – The developer will not need to pay park fees.

Development Agreement (DA) or Multi-Party Construction and Funding Agreement (MPA) – N/A at this time.

All contacted agencies involved in this development did not have any comments to address immediately except the Stark County Weed Board will require the entire area to be sprayed for weeds as they are present on the site and adjoining properties owned by the applicant.

Recommended Preliminary Plat Conditions:

1. The applicant shall provide current proposed HOA documents that address what they are responsible for and who will construct the proposed private drive and the easement road to the industrial property in Block 2.
2. The applicant shall provide a mailbox cluster site approved by the post office for the proposed development.
3. The applicant shall submit the final plat to the county recorder for their review and concurrence prior to the city commission review.
4. The applicant shall provide temporary 911 addresses for each site that is being constructed prior to all of the public infrastructure being completed for the development.
5. Applicant shall obtain an approach permit from Stark County for the proposed private drive.
6. The applicant shall require a minimum of a 50' wide buffer (easement/deed restriction) on the east and north property lines of all residential lots so when the industrial properties develop it will mitigate impact on residential properties.

PUBLIC INPUT

As of the date of this report, City staff has not received any public comment on this request.

STAFF RECOMMENDATIONS

Staff Recommends approval of the Future Land Use Change from Industrial to Residential for the proposed development.

Staff Recommends approval of the proposed Zone Change from Industrial to Rural Residential Single for Block 1 of the proposed development.

Staff recommends approval of the Dickinson Energy Park Residential Subdivision Preliminary/Final Plat request. Staff also is recommending that items 1 through 6 above be conditioned in the proposed Plat only.

Attachments:

- Attachment "A" Application Materials

MOTIONS:

Motion #1

Future Land Use Amendment Request

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the proposed Future Land Use Amendment from Industrial to Residential, as depicted in Attachment A, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (***IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE***):

1. _____;
2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Future Land Use Amendment application: Industrial to Residential as depicted in Attachment A, as **NOT** meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Rezone application from Industrial to Rural Residential

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the Rezoning application: For all of Block 1, Proposed North Energy Park Residential Subdivision, E ½ E ½ SW ¼ of Section 16, Township 140 North, Range 96 West, Stark County North Dakota as depicted in Attachment A, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

- 1. _____;
- 2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Rezoning application: Block 1, Proposed North Energy Park Residential Subdivision as depicted in Attachment A, as **NOT** meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Final Plat-North Energy Park Residential Subdivision
*****Approval with Conditions *****

Motion #3

I move the City of Dickinson Planning and Zoning Commission recommend **Approval** of the Preliminary/Final Plat for North Energy Park Residential Subdivision, as depicted in Attachment A, **with conditions**, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

- 1. _____;
- 2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the Preliminary/Final Plat for the North Energy Park Residential Subdivision as depicted in Attachment A, as NOT meeting all the requirements of the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

ATTACHMENT A

RESOLUTION NO: _____ - 2025

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
NORTH ENERGY CENTER RESIDENTIAL SUBDIVISION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **NORTH ENERGY CENTER RESIDENTIAL SUBDIVISION**

A portion of land located in the Southwest Quarter (SW1/4) of Section 16, Township 140 North, Range 96 West of the 5th Principal Meridian, Stark County, North Dakota, Recorded as Document Number 3115728, now platted as North Energy Residential Subdivision, as shown on this Plat described as follows:

The East Half of the East Half of the Southwest Quarter (E1/2E1/2SW1/4) of said Section 16.

Said Tract contains 39.77 acres, more or less.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **NORTH ENERGY CENTER RESIDENTIAL SUBDIVISION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of January 2025.

Scott Decker, President
Board of City Commission

ATTEST:

Dustin Dassinger, City Administrator



To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Services Department
Date: December 31, 2025
Re: REN-001-2025 Jessica Landis Purchase with Rehabilitation Renaissance Zone Project

APPLICANT

Jessica Landis
257 1st Street East
Dickinson ND 58601
Phone: 701-260-77598
jesslandis.21@gmail.com

Table with 3 columns: Event (Public Hearing, Final Consideration), Date (January 8, 2025, January 21, 2025), and Commission (Planning and Zoning Commission, City Commission)

EXECUTIVE SUMMARY

Location

The subject property is located at 257 1st Street East in the City of Dickinson, and it is legally described as Lots 10, 11, and 12, Block 9, Original Plat.

Request

The applicant is requesting a five-year real estate tax exemption and a five-year income tax exemption for a purchase with new construction project on Block 3 of the City of Dickinson's Renaissance Zone. The applicant describes her project as follows:

- purchase a property with a 5,200 square foot building;
convert 2,600 square feet of the existing building into office space;
update the existing electrical HVAC systems; and
relocate her existing business to that location.

The applicant has submitted a completed application and is compliant with application requirements.

The applicant estimates the project investment amount is \$710,000. The anticipated cost of improvements is approximately \$170,000

The City of Dickinson City Assessor indicates the current true and full value of the property is \$366,900.

The applicant estimates the total property tax benefit for five years would be \$27,400.

Community Development Staff recommends APPROVAL.

LOCATION

The subject property has an address of 257 1st Street East and it is legally described as Lots 10, 11, and 12, Block 9, Original Plat. The subject lot is zoned General Commercial (GC). The proposed office is a permitted use in the GC zoning district. The subject lot is also located in the Corridor Overlay District.

CURRENT ZONING	General Commercial
FUTURE LAND USE MAP DESIGNATION	COMMERCIAL
GROSS SITE ACREAGE	0.24
LOTS PROPOSED	n/a

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	General Commercial	Retail use
East	General Commercial	Retail use
South	General Commercial	Retail use
West	General Commercial	Retail use

STAFF ANALYSIS

Staff of the North Dakota Department of Commerce have reviewed this project and have confirmed this is considered an allowable Renaissance Zone project.

According to the City of Dickinson's Renaissance Zone Development Plan, as amended effective January 2024, the site of the project is located within the City's Renaissance Zone, and it is listed in the Plan's Property Inventory.

The proposed project is consistent with the following goals of the City's Renaissance Zone Plan:

To gain at least 3 improved structures or new businesses in the Renaissance Zone a year.

This is the third Renaissance Zone project submitted to the City in 2024.

The proposed project is consistent with the following objective of the City Renaissance Zone Plan:

Foster a culture of progressiveness and change while recognizing the traditions and history of the area.

Chapter VI of the Development Plan "Renaissance Zone Project Selection Minimum Criteria" contains the following :

- To be eligible for a purchase exemption as defined by State law, a property purchased within the Zone must need rehabilitation as identified by the City and the new owner must commit to improving the property.

According to the Property Inventory found in Attachment D of the City's Renaissance Zone Development Plan, the property is identified as a potential project site. Additionally, the applicant has committed to spend approximately \$170,000 to renovate the existing building.

Consistency with the Comprehensive Plan

The proposed project is consistent with Policy 1.1. of Chapter 3 of the City of Dickinson Comprehensive Plan, which states the City shall actively promote the Renaissance Zone. The project is also consistent with Comprehensive Plan Policy 1.4 of Chapter 3, which states the City shall provide technical assistance with Renaissance Zone applications.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends **approval** of this renaissance zone project petition.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend Approval of **REN-001-2025 The Jessica Landis Purchase with Rehabilitation** project as being consistent with City of Dickinson Renaissance Zone Development Plan, as well as being the compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare."*

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **REN-001-2025 The Jessica Landis Purchase with Rehabilitation** project as NOT being consistent with City of Dickinson Renaissance Zone Development Plan, as Not being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. ____ - 2025

**A RESOLUTION APPROVING A RENAISSANCE ZONE APPLICATION BY
JESSICA LANDIS**

WHEREAS, the City of Dickinson recognizes the need to encourage investment within a defined geographic area of its jurisdiction that needs to be revitalized; and

WHEREAS, the Renaissance Zone Act (North Dakota Century Code §40-63) authorizes cities to establish Renaissance Zones; and

WHEREAS, the City of Dickinson has established such a Renaissance Zone and adopted a Renaissance Zone Development Plan; and

WHEREAS, the City of Dickinson has received a Renaissance Zone application from Jessica Landis for a commercial project to purchase and improve Lots 10, 11, and 12, Block 9, Original Plat, in the City of Dickinson (257 1st Street East); and

WHEREAS, the Renaissance Zone application appear to be in good order and in compliance with the requirements of state law regarding Renaissance Zone projects, and further in compliance with the City of Dickinson’s Renaissance Zone Development Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the Renaissance Zone application of Jessica Landis for that commercial project located on Lots 10, 11, and 12, Block 9, Original Plat, in the City of Dickinson (257 1st Street East) in the City of Dickinson, North Dakota, is hereby approved.

Dated this ____ day of _____ 2025.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger, City Administrator



PROCLAMATION

GIVING HEARTS DAY

City of Dickinson Proclaims February 13, 2025 Giving Hearts Day

WHEREAS, the goals of Giving Hearts Day are to raise awareness for the charitable non-profit sector and its organizations in North Dakota and northwest Minnesota, to promote online giving, volunteerism, the donation of goods, and to provide donors with the opportunity to multiply the results of their giving; and

WHEREAS, Giving Hearts Day is a powerful example of the private sector providing assistance to charitable, non-profit organizations that offer vital services to improve the quality of life for many members of our community; and

WHEREAS, the charitable, non-profit sector supports individuals and families with quality programs, materials and funds that promote, encourage, and sustain independence and self-sufficiency; and

WHEREAS, in order to provide these benefits, charities need ongoing funds, volunteers, and goods to continue providing long-term, sustainable services to our residents in need; and

WHEREAS, these charities have demonstrated a need for collaboration and resources, and have joined together for this 24-hour fundraising event that is dedicated to inspiring online donations for charities at givingheartsday.org;

NOW, THEREFORE, DO I, Scott Decker, President of City Commission of the City of Dickinson, hereby proclaim February 13, 2025, as Giving Hearts Day in Dickinson, ND and call upon public officials, business and community leaders, and all Dickinson residents to observe this day with appropriate activities and programs; recognize charitable non-profits, their staffs and volunteers, who provide essential services to our community; and support Giving Hearts Day by volunteering or providing financial support to local charities in Dickinson, ND and across North Dakota and northwest Minnesota at givingheartsday.org.

City of Dickinson Proclaims February 13, 2025 as “Giving Hearts Day”

In witness whereof, I have hereunto set my hand and caused this seal to be fixed.

City Commission President

Attest: City Administrator

Date: January 21, 2025

ORDINANCE NO.

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF DICKINSON, NORTH DAKOTA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DICKINSON, NORTH DAKOTA:

Section 1. The Code entitled "Code of Ordinances, City of Dickinson, North Dakota," published by CivicPlus, LLC, consisting of chapters 1 through 62, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before August 20, 2024, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereto that is a misdemeanor shall be punished by a fine not exceeding \$1,500.00 and imprisonment not to exceed 30 days, or by both such fine and imprisonment. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereto that is an infraction shall be punished by a fine not exceeding \$1,000.00. Except as otherwise provided by law or ordinance: (i) With respect to violations of the Code that are continuous with respect to time, each day the violation continues is a separate offense. (ii) As to other violations, each act is a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the city may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after August 20, 2024, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This Ordinance shall be in full force and effect following its final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

Greetings, Below is the information for the Washington D.C. Fly to visit our Congressional Delegations. I hope you will consider attending on behalf of the Theodore Roosevelt Expressway Association. Let me know!!

Cal

Cal Klewin
Executive Director
Theodore Roosevelt Expressway Association
Cell: 701.523.6171
P.O. Box 1306
Williston, ND 58802-1306
cal@trexpressway.com