



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, September 03, 2024 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
John Odermann
Joe Ridl

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 38-2024

Ordinance No: 1810

2. CONSENT AGENDA

A. Approval of Meeting Minutes dated August 20, 2024 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Class A Liquor License Transfer for DYC (Enc.)

Presented by: Police Chief Cianni

Consideration to approve

B. Gaming Site Authorization - Dickinson Youth Activities (Enc.)

Presented by: Police Chief Cianni

Consideration to approve

C. Tobacco License - DYC (Enc.)

Presented by: Police Chief Cianni

Consideration to approve

D. Vision West Thank You Note

Presented by: City Administrator Dassinger

4. PUBLIC WORKS

A. Demcom Contract (Enc.)

Presented by: PW Director Praus

Consideration to approve

5. PUBLIC SAFETY - FIRE

A. Job Description - EMS - Firefighter Paramedic (Enc.)

Presented by: Chief Presnell

Consideration to approve Job Description

B. Job Description - EMS Executive Assistant (Enc.)

Presented by: Chief Presnell

Consideration to approve Job Description

C. Job Description - EMS - Educator - (Enc.)

Presented by: Chief Presnell

Consideration to approve job description

D. EMS Division Chief Introduction

Presented by: Chief Presnell

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. Chapter 39 - Zoning Text Amendment - Fence Permit (Enc.)

Presented by: Building Official Schwindt

Consideration to approve second reading and final passage of Ordinance No.1808

B. Chapter 39 - Zoning Text Amendment - Accessory Structures - (Enc.)

Presented by: Building Official Schwindt

Consideration to second reading and final passage of Ordinance No.1809

C. GT Architecture Design Services - Museum (Enc.)

Presented by: Project Engineer Keller & Museum Director Fuhrman

Consideration to approve

D. Vizion Signs - Entrance Signs - Contract Amendment (Enc.)

Presented by: Project Engineer Keller

Consideration to approve

E. Rezone Request - Russ Heiser (Enc.)

Presented by: City/County Planner Josephson

*Consideration to approve second reading and final passage of Ordinance
No.1807*

F. Barr Engineering Contract Amendment - E. Broadway Dam (Enc.)

Presented by: Project Engineer Keller

Consideration to approve

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 PM

A. United Way Funding Request for Environmental Study (Enc.)

Presented by: Joe Gruhlke

B. Appeal - Paige Woolery (Enc.)

Presented by: Attorney Wenko

C. Public Comments not on Agenda

Presented by: President Decker

9. COMMISSION

10. ADJOURNMENT

Link for viewing City Commission Meeting:

<https://www.dickinsongov.com/meetings>

This link will not be live until approximately 4:25 pm on September 3, 2024.

Teams Meeting: <https://tinyurl.com/CCM-09-03-2024-Teams>

Teams Meeting ID: 271 954 129 210

Meeting Passcode: XUGUuc

Teams Phone #: 1-701-506-0320

Phone Conference ID: 982 270 496#

Local Phone #: 701-456-7006

**Persons who desire to be heard under Section 8 "Public Comments not on Agenda"
may call in at (701) 456-7006 at 5:00 p.m.**

***Persons desiring to attend the meeting who require special accommodations are asked
to contact the City Administrator by the Friday preceding the meeting.***

REGULAR MEETING

DICKINSON CITY COMMISSION

AUGUST 20, 2024

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer,
Commissioners Jason Fridrich, John Odermann and Joe Ridl

Telephone: None

Absent: None

1. PLEDGE OF ALLEGIANCE

2. ORDER OF BUSINESS

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To approve the August 20, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: John Odermann

A. Approval of Meeting Minutes dated August 6, 2024

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE

A. Storage Area Network (SAN) Replica RFP

IT Director Aaron Meyer states the City of Dickinson was notified that the City was awarded grants to build out a Storage Area Network (SAN) Replica. The Grand award amount allows us to utilize \$104,000 of Federal funding and \$5,915 of State funding to apply towards with project. In July 2024, we advertised the bid project and received a single bid from Vaske Computer Inc for a total project cost of \$149,900. IT staff is requesting that the City Commission approve the bid award to Vaske Computer Inc allowing the City to move forward with the project where we will utilize approximately \$40,000 of our IT Capital dollars as the local match.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the Storage Area Network Replica RFP bid of Vaske Computer Inc. for \$149,900.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Public Hearing – Chapter 29 Code Amendment – Drug and Alcohol
Risk Management Specialist Greg Beck presents a Chapter 29 code update in regards to the Drug and Alcohol policy. He states he has not received any comments and there have been no changes from the first reading.

MOTION BY: John Odermann
To approve second reading and final passage of Ordinance 1805.

SECONDED BY: Joe Ridl

ORDINANCE NO. 1805

AN ORDINANCE AMENDING AND RE-ENACTING SECTION TWENTY-NINE (29) OF THE CITY CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING THE CITY’S DRUG AND ALCOHOL POLICY

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Hearing – Chapter 29 Code Amendment – Probationary Period
HR Coordinator Shelly Nameniuk presents a Chapter 29 code amendment that pertains to the probationary period. She states this is the second reading with no changes from the first reading.

MOTION BY: Robert Baer
To approve second reading and final passage of Ordinance 1806.

SECONDED BY: Joe Ridl

ORDINANCE NO. 1806

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 29.08.04060 – 15.22 OF CHAPTER 29 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO PROBATIONARY PERIOD FOR EMPLOYEES

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Class A Liquor License Transfer for DYC
Police Chief Joe Cianni presents a liquor license transfer which includes tobacco and gaming license associated with the Rock Bar. He states the sale is in progress but it is not completed. The Rock has a Class A liquor license, gaming and tobacco. Chief Cianni states a background has been completed with no issues. He states Dickinson Youth Activities Charities has broken up into different DYAs, holding and operating. The gaming side of this license will be operating through Dickinson Youth Activities, the building will be handled through holding, license is tobacco and alcohol through operating. Local ownership. Dickinson youth activities operating at a class A limited liquor license.

Commissioner John Odermann states he understands the structure is the same board and representations for all the board and activities. Commissioner Odermann has heartburn as the landlord is the tenant and owner and who is the watchman. Potentially opening big can of worms allowing gaming entity to buy a bar. If the Dickinson Youth Activities board is the same board that is being organized to operate the other two entities. Commissioner Odermann question does the City have a situation going through transfer ownership and accepting new owners every year because of board members and do background every year.

Police Chief Cianni states yes. They will have to apply and renewal each year and doing that background regardless.

Commissioner John Odermann states this is not a transfer but we have more owners coming and going. Concern I have is from a market standard competitive of allowing this type of entity and compete to buy bars against a private bar owner how are you going to outbid a bar that has a gaming revenue. Impact on a free market and bar business and how this looks going forward if we approve this. If the City allows this what prevents charities from other municipalities buying bars and owning bars. And what prevents setting up other operating entities under conglomerate. DYA has been a positive good operator in Dickinson and a great background and isn't about them what prevents a charity from setting up other entities to skirt around the limit of 2 liquor licenses. We need a statute to prevent this or could a gaming entity set up several LLC and buy basically every bar in the community and pushing out other gaming entities and securing the turf and impossible to have any others entering into the playing field. Nothing about DYA Commissioner Odermann feels they have been a good actor a great advocate for Dickinson sports but I really worry about what kind of precedence this sets and how this impacts Dickinson business activity.

Police Chief Cianni did do some review and AG's Office does not show any thing prohibit activities. Minot facilities have been purchased by charities. He feels DYA are trying to separate the building, liquor and activities but all points are concern but fox in charge of the hen house.

Commissioner John Odermann states there no intent either but a really slippery slope in terms the rest of the alcohol. DYA has sites at other bars but this makes them not a partner but competitor. Unfair competitor and use gaming funds for operations. Taking into consideration heavily. They can use up to 60% of gaming funds for operations.

President Scott Decker states the challenge is what the state allows.

City Attorney Christina Wenko states there is new legislation that went into effect 2023 limits municipalities require proceeds that remain in community. Home rule discretion that liquor licenses that are going to allow. Requirements of license applicants that ordinance provides. Noting that says you have to and nothing that says you can't. Decision on what you think is appropriate. License are based on requirements in that section. All

background has completed and passed. Whether you chose to approve it that is your decision.

Commissioner Robert Baer feels they should not own an establishment that a minor cannot go into, a private organization gaming for youth activities. Adult organization that is for children owning a bar and going gambling and selling cigarettes, morally wrong message to sending children. That is why they took cigarette and beer ads out of sports. But we are having a youth activity. What prevents the Boy Scouts or Girl Scouts own a bar. I think there are other means that are to raise money other than buying a bar. Church group from buying the bar. Wrong message to send our youth. Not morally right.

President Scott Decker does agree with what you are getting at. These organizations will openly take gambling money. There are tons of organizations that take gambling money. There are 20 organizations that are willing to take DYA gambling funds. I understand why they have to do what they are doing. Not the last one we are going to see. If individuals are looking to deny, what basis does it violate the law.

Commissioner John Odermann states this is the first one and this is a precedence setting decision on how many more we see. Totally see the reason behind it. This is precedence setting decision that sets the standards of our economy for Dickinson to come. No basis to deny.

City Attorney Christina Wenko states take a look at what the code requires and application requires. Commission has not denied a license in her tenure. May revoke a license. Should you proceed with granting this license and some reason there is a concern or violation or report from gaming division of a violation. That could bring that before us for revocation. She states the entity is responsible for the license and not compliance and license.

President Scott Decker states this would be like Walmart and Cash Wise.

Commissioner John Odermann states those entities do not own a gaming license.

Commissioner Jason Fridrich states this is good conversation. He is struggling with this idea as well. Personally, he has sat on board for Dickinson Youth, Hockey Club, seller of the bar very well. This is just a tough one for Commissioner Fridrich because if the City goes down the road of approving this opens the door. He states if the City denies then they kill a sale for local business. Really struggling with this one a lot. He doesn't like where this is going. He states as a previous bar owner, they were charity in my bar and great people and operators. Commissioner Fridrich doesn't know if he feels comfortable with charities owning a bar. Struggle with this one. If this was happening in his bar days, he would worry for bar rent for tables then they could have a competitive advantage bar. They don't need the money to run bar as they have gaming and use the gaming to keep the lights on. Struggle for me to get behind this one. Commissioner Fridrich sates is it okay for Minot to come to Dickinson and then take back all the money back to Minot.

Police Chief Joe Cianni states in previous liquor license taking action, back in oil boom when the City had a lot of calls for service certain bars and visit location during renewal and if continued issues with bars, then this was noted.

Mr. Terry Dvorak who is a board member for DYA for a couple of different times and gaming side. Going into this as sitting on the board. He states what the Commission is not seeing is other charitable gaming are starting up all the time. Trying to protect our own investment. He states DYA are trying to protect has been in place and helped out 20 organizations. We know what this can turn into. It is happening in other towns. DYA are trying to protect what we give these children continually. We understand and looked at this ultimately to protect this investment. Mr. Dvorak states Dickinson Youth Activities has 6 sites at this time.

Commissioner John Odermann does understand what Dickinson Youth Actives are doing is to protect that investment and now maybe put other sites at risk when open up outside entities to purchase bar and move into that bar and that opens up that possibility. What prevents us to stand on to prevent other charities in other community to do the same thing.

Ms. Roxanne Ficek states that 40% has to go to trust. There are 30 bars in state of ND have boughten bars. They are trying to protect the community. People have been intown looking at bars. Others are coming and we are just trying to protect community. Director of gaming stated to Ms. Ficek that if you want to be standing in five years you want to buy bars. Dickinson Youth Activities are not in the bar business to be in the bar business but to protect their charity.

Commissioner Jason Fridrich states the City has a chance to stop it and we set policy not to allow it.

Ms. Ficek states that the gaming sites did not see that the last law that got passed. Anyone can be considered local if they have an office in your town.

Commissioner John Odermann states that the City denied an application not long ago because they did not do anything for Dickinson.

Commissioner Jason Fridrich states this is bad, bad precedence.

Commissioner John Odermann questions why did you chose to go down this road instead of building a separate entity to buy the bar. It is conglomerate and separate entity it is the same board members. Not as arm's length.

Mr. Dvorak states the board members are are elected. They have sat down and talked to the other bar owners. He states they are not going to be in competition with them. Protecting current investment that the Dickinson Youth Activities have.

Ms. Roxanne Ficek states she has spoken with other bar owners and feel that after a visit they have agreed that this going to be ok as we are not going to undercut them. The intent of charitable gaming and there are charities that do not want the same things.

President Scott Decker states that he does not have anything against Dickinson Youth Activities but what if Grand Forks set up an LLC and come in a single entity and apply for a license with us and you know what you are doing what.

Commissioner Jason Fridrich states nothing but 100% in the past the organization wonderful and do a lot for the community.

Mr. Terry Dvorak states the board members are local with good individuals on the board and upstanding. He states they are in a relationship with these other entities and don't want to upset them.

President Scott Decker questions on how the City fix in upcoming legislative session. He states the biggest change operating within the city or within the 30-mile radiation. To have charitable gaming within a radius.

Commissioner John Odermann states if the City approve this tonight and a change in legislative session and now Dickinson Youth Activities has to find someone to purchase the bar.

City Attorney Christina Wenko states the Commission should ponder suggestions and obviously if Commissioners feel additional information is needed to sit down with this group and before maybe make a decision. Get additional questions answered if you want.

MOTION BY: Joe Ridl
To table the Liquor License Transfer for the Rock.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Gaming Site Authorization – Dickinson Youth Activities

MOTION BY: John Odermann
To table the Gaming Site Authorization for Dickinson Youth Activities.

SECONDED BY: Jason Fridrich

The motion was rescinded and the following motion was made.

MOTION BY: John Odermann
 To approve a temporary gaming license for Dickinson Youth Activities for the Rock.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

F. Tobacco License

MOTION BY: John Odermann
To table the Tobacco License item for DYA until September 3, 2024 Commission Meeting.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

G. Monthly Financial Report

Deputy City Administrator Linda Carlson presents the monthly financial report. As of the end of July there was no real major changes except for the sales tax is down for July. These are the sales for the month of May. She states this drop in sales tax has been seen in other cities across the State. Hospitality tax is pretty even for the past three months. Occupancy is up by 11% and oil impact is up by 14.37%. Revenue shows to be ahead of schedule and expenses show slightly under budget.

MOTION BY: John Odermann
To approve the monthly financial report.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

H. HR Monthly Report

HR Coordinator Shelly Nameniuk updates the commissioners on the open positions as of date. Police Officers, there are several positions open along with several positions open in the Public Works Department. At this time the City is taking applications for the Deputy Finance Director. There are limited hour library page openings.

5. PUBLIC WORKS
A. No Report

6. PUBLIC SAFETY
A. Fire
1. No report
B. Police

1. Public Safety Answering Point (Dispatch Center) – Advisory Board Commission Member

Police Chief Joe Cianni states part of the Dispatch Joint Powers Agreement signed with the county is that since the County is paying a little more money for services that a committee needs to be established for a Public Safety Advisory Group. This group will

meet quarterly. Chief Cianni is asking for a City Commissioner to be representative. This committee could be instrumental with the ambulance transfer. Commissioner Joe Ridl volunteers for this position.

7. COMMUNITY DEVELOPMENT SERVICES

A. 5th Street SE Task Order Amendment to Highlands Engineering

Engineer and Community Development Director Joshua Skluzacek presents a task order for a noise analysis for 5th Street SE from Highway 22 to 6th Avenue SE. The total cost of the task order is \$31,900. This task will be paid for by GPT. This is a requirement for the new construction segment of existing mill and overlay. Director Skluzacek is working to get this project funded through the Highway Department.

MOTION BY: John Odermann
 To approve the 5th Street SE Task Order Amendment with Highlands Engineering,

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Job Description – Construction Project Manager

Engineer and Community Development Director Joshua Skluzacek presents a Construction Project Manager as a reclassification from a former Chief Engineering Tech. This position is vacant as of date. The focus for this reclassification would be to build the Leadership Team. The reclassification would raise the grade from 15 to 19.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the Construction Project Manager Job Description.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Job Description – Senior Engineer

Engineer and Community Development Director Joshua Skluzacek presents a reclassification of the Assistant City Engineer to a Senior Engineer. This reclassification would be to focus on building the Leadership Team. The reclassification would be to raise the grade from a 19 to a grade 22. This would require 6 years minimum experience with 2 years of supervisor responsibility.

MOTION BY: John Odermann
To approve the Senior Engineer Job Description.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Renaissance Zone Application

Engineer and Community Development Director Joshua Skluzacek presents a Renaissance Zone request for new construction of Block 40 which is near the Prairie Hills Mall. He states Pizza Hut is purchasing a 1.2-acre lot to develop with a new restaurant. The total project investment is \$1.5 million dollars and the current City of Dickinson Assessor true and full value is \$180,000 for the lot. Ultimately use the exemption for up to 8 years of property taxes. This would be a dine in restaurant and possibly an outdoor mini golf.

MOTION BY: John Odermann
Adopt Resolution No. 36-2024.

SECONDED BY: Robert Baer

RESOLUTION NO. 36-2024
A RESOLUTION APPROVING A RENAISSANCE ZONE
APPLICATION BY SEVEN K HUTS LLC DBA PIZZA HUT

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Rezoning Request – Wood Acres Subdivision

Engineer and Community Development Director Joshua Skluzacek presents a 20-acre lot located in the ETZ for rezoning from AG to RR. This was approved by P&Z. The intentions of this rezone are to split the 20 acres into 5 acre lots. Adjacent lots to this area are also RR therefore not introducing anything unique to this area.

MOTION BY: Joe Ridl
SECONDED BY: Jason Fridrich
To approve second reading and final passage of Ordinance 1799.

ORDINANCE NO. 1799
AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING
AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND
WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON,
NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

F. Final Plat – Wood Acres Subdivision

Engineer and Community Development Director Joshua Skluzacek presents a Woods Acres Subdivision final plat. The applicant is requesting that the City consider a final major subdivision plat of the Wood Acres Subdivision located within the City of Dickinson’s Extra Territorial Zone. The applicant intends to subdivide the existing parcel into three lots for residential purposes. The final plat shall include a note that the proposed North/South Right-of-Way shall be dedicated to the City for 25 years; After 25 years, the

property owners within the subdivision may request a vacation of the Right-of-Way; and the above referenced Right-of-Way is reduced from 50 feet to 33 feet.

MOTION BY: Robert Baer
Adopt Resolution No. 37-2023.

SECONDED BY: Joe Ridl

RESOLUTION NO. 37-2023
A RESOLUTION APPROVING FINAL PLAT ENTITLED
WOOD MAJOR SUBDIVISION
STARK COUNTY, NORTH DAKOTA

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

G. Engineering and Community Development Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents his monthly Engineering and Community Development report. He discusses the onboarding of the new City Planner. There were 32 pre-application meetings in 2024. The September Planning and Zoning meeting includes 7 agenda items. Planner Skluzacek reviews the ongoing projects and progress of those projects. Mr. Skluzacek states the work on the 15th Street is being worked on getting on the subcontractor for the pavement. He states there is nothing definitive as of date but hopefully mid-September.

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Public Transit Grant

Executive Director Colleen Rodakowski of Public Transit states she received a State Grant of \$200,000 with a \$50,000-dollar matching fund. She states that she would like to use this money for an architectural drawing of an expansion of 9,000 square feet of the Public Transit building. She is asking the City to approve \$50,000 dollars support for the architect drawing. She states her #1 trip is employment for work. She states the architectural drawing would be for 9,000 square feet to include auto storage, wash bay, training room, break room and others.

Deputy City Administrator Linda Carlson states funding could either come from the 30% of the 1% sales tax as this is economic development or from the interest revenue funding source from the cash accounts. She would go with the interest revenue.

MOTION BY: Joe Ridl
SECONDED BY: John Odermann
To approve the \$50,000 towards the architectural drawing for the Public Transit Building and use the interest revenue funding source from cash accounts to pay for the \$50,000.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Public Hearing – Rezone Request – Russ Heiser

City/County Steven Josephson presents a rezoning request for Russ Heiser. He states this property would be rezoned from medium density residential to general commercial. The adjacent properties are all general commercial. Planning and Zoning along with City staff recommend approval of the proposed rezoning request. He states Mr. Heiser visited about storage units, shop condos, etc.

President Scott Decker opens the public hearing at 5:34 p.m. Hearing no public comments, he closes the public hearing at 5:36 p.m. and the following motion is made.

MOTION BY: Jason Fridrich
To approve first reading of Ordinance 1807.

SECONDED BY: John Odermann

ORDINANCE NO.

1807

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION:

Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Hearing – Chapter 39 – Zoning Text Amendment - Fence Permit

Building Inspector Blaine Dukart presents a Chapter 39 zoning text amendment to obtain a fence permit. He states this is to add a section that a fence permit is required in order to erect any size fence in the City of Dickinson. He states the Building Department is generally in charge of the fence permits and regulations. Inspector Dukart states some of the verbiage was missing in the code. P&Z Commission along with City staff recommend approval.

City Attorney Christina Wenko states the City has required a fence permit for some time but nothing identified in the code that there was a fence permit required. The permit is required so the City can monitor when fences go up. She states this was a policy prior and not in the code. The point of these changes is for the public to easily understand that these exist.

President Scott Decker states fences are put up without a permit and then they obscure people’s views while they are driving

Commissioner John Odermann states that in practice the City required a fence permit but the requirement of a fence permit was not in the code. Commissioner Odermann states that the current code does not require a fence permit. He states the City is telling residence that they need a permit to erect a fence but our code does not state that. He is questioning why we would be telling residence this and it’s not in the code. He does not know how the City can enforce an unwritten policy.

Commissioner Jason Fridrich states the City has been requiring fence permits for years.

Commissioner Robert Baer states that all of a sudden, a fence is erected. Do residents go out and get fences and larger complexes you all of sudden see a fence around them. Does this code get enforced? He states people go to Menards and purchase a fenced and up it goes.

Building Inspector Dukart states this is regulated by Code Enforcement so it meets safety requirements, etc.

City Attorney Wenko states the City is trying to correct this. She states it is probably in the fee schedule to get a permit. She states the issue was recognized and the issue is being addressed.

President Scott Decker opens the public hearing up at 5:43 p.m.

Mr. David Steinbach states that he has lived at his residence for more than 40 year and there is a fourth neighbor that moved next door to him and has put up a fence. He states this fence has destroyed his yard. The neighbor put up a solid fence and now he doesn't get any air in his backyard and this fence is truly a snow fence. He states he lives at the bottom of the hill and when the water runs it comes into his back yard. He states no one considers what will happen once they put up a fence. He states that when a dog is fenced into a backyard and can't see out, he begins to bark. He states he used to get along with his neighbors but now that there is a solid backyard fence, he doesn't even know his neighbors.

Mr. David Schwartz states he put up a fence two years ago and he is wondering if he needed a fence permit. He did obtain one but truly didn't need one.

City Attorney Christina Wenko states getting a fence permit is a matter of policy. The City wants to do the right thing in the end. Ms. Wenko thanks Mr. Schwartz for doing the right thing in getting a fence permit prior to erecting one.

Mr. David Schwartz states he has a corner lot and has restricted heights because of the view in the front yard. He is wondering if this change to the ordinance will change anything he has currently.

President Scott Decker closes the public hearing at 5:50 p.m.

Commissioner John Odermann states that the City staff should not be telling citizens that something is required if the code does not require it. If there is a fee or price for the permit. It is not in the code then don't say it is required.

City/County Planner Steven Josephson states that in 2012 people were building fences 6' high and then people couldn't see others riding bike and backing up. He states the code

states 4’ in the front yard and shorter in a triangle. He states at that time the City Planner did go to the City Commission and ask for them to create a fence permit and a fee for it. He states the City would need to go back and review the minutes for this implementation. Mr. Josephson’s recollection states the employees did bring this before the City Commission and that the city was going to implement a fence permit.

Commissioner John Odermann states all he is saying up to this point this permit was not required so we need to make sure that something is required and up to date in the code.

Planner Josephson states if a permit is adopted you should amend the zoning ordinance. We put a fence up and our contractors were aware that we needed a fence permit.

MOTION BY: John Odermann
To approve first reading of Ordinance 1808.

SECONDED BY: Jason Fridrich

ORDINANCE NO. 1808
AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.07.005 OF ARTICLE 39, RELATING TO FENCING REGULATIONS

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Public Hearing – Chapter 39 – Zoning Text Amendment – Accessory Structures
Building Inspector Blaine Dukart presents a zoning text amendment in regard to accessory detached structures. This change was approved by the Planning and Zoning. This change is for allowable accessory buildings shall be limited to a maximum of one thousand eight hundred feet (1,800) and for a maximum of three (3) detached structures for the first one acre or less. The total area of all accessory buildings may be increased by seventy feet 70’ for each additional tenth (.10) acre of land above one acre.

President Scott Decker opens the public hearing at 5:56 p.m. Hearing no public comments, the hearing is closed at 5:57 p.m. and the following motion is made.

MOTION BY: Robert Baer
To approve first reading of Ordinance 1809.

SECONDED BY: Jason Fridrich

ORDINANCE NO. 1809
AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.04.005 OF ARTICLE 39, RELATING TO DEVELOPMENT REGULATIONS

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Public Comments not on Agenda

Mr. Seth Helgeson has many questions for City Attorney Christina Wenko. He asks if the City of Dickinson is a Home Rule Charter and President Scott Decker answer yes, the City of Dickinson is Home Rule charter. Mr. Helgeson asks if we follow the home rule charter. Ms. Wenko answers yes. Mr. Helgeson states three commissioners were recalled and the Home Rule Charter states there is a need of 15% of signatures for a recall.

City Attorney Christina Wenko states in conjunction of AG's office and Secretary of State is determined to have different requirements for recall petition. The AG's office is determining which rule would apply AG office raised the question home rule city has constitutional authority to change constitution authority for recall election. Ms. Wenko has asked for an AG's opinion. If AG gives opinion that cannot amend constitution requirement the city is not required to proceed. Hoping to get an expedited response but if the AG's office tells us this the case and the city cannot do that situation could call this entire process. Discussion with the AG's Office and Secretary of State she made the determination we needed to follow Secretary of State of requirement of ND century code. She states if the City cannot meet those filing requirement in order to be in compliance with century code the City need to meet remanent. The City is not changing to be in compliance to meet necessary requirement we are going to follow the century code.

President Scott Decker states Ms. Wenko is basing her decision upon century code.

Mr. Helgeson states why not have home rule charter if you are not going to follow it.

Commissioner John Odermann states the City might follow the 15% but awaiting AG's office of 25%.

Mr. Robert Tuttle states the City is the only one in conflict is state statute. If not state in home rule charter, fall back on AG's office opinion. He states Ms. Wenko wants this issue to go to court. He states the City of Dickinson cannot restrict, hinder to make it more difficult to make this process. He states the City is raising the bar to make it more difficult. He states there are two violations and Ms. Wenko knows that and Mr. Tuttle knows that.

Ms. Wenko states it is the recommendation came from the AG's office. The AG's office raised the question can home rule city amend the requirement. This is an issue to all municipalities for the state. The City is seeking clarification from AG to make sure the City is in compliance. In discussion with AG office, they suggested that there could be a constitutional issue that should be addressed. Ms. Wenko contacted them to make sure we were in compliance.

Mr. Helgeson states the City is just picking and choosing the codes you want to follow.

Mr. David Steinbach states that in the June meeting he had a couple of questions ad he is asking if we advertise and he does not see the minutes in the paper copy of the newspaper on Wednesdays. He states that he cannot read the online minutes as he does not have a

computer. Mr. Steinbach also asks the Commissioners if they like paying double taxes for the same thing. He states the street replacement and repair curb and gutter and these are the property owner's responsibility. He states curb and gutter are part of the street. He states his property is within the sidewalk. He states every time he fills gas, he pays for road repair. The city gets revenue from state for roads. If he has to pay for curb and gutter it should be part of the City as they are getting paid for road repaired. You can calculate how much for the street, curb and gutter and sidewalk, every set of plots drawing you have all the detail. Why does a person have to pay double taxation for something?

President Scott Decker states gas tax does not necessarily come back to fix street. The funds are spread out for the city for roadway.

9. COMMISSION

No comments.

ADJOURNMENT

MOTION BY: John Odermann

SECONDED BY: Joe Ridl

Adjournment of the meeting was at 7:05 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: September 3, 2024

Please Approve the following Manual Checks

CK#128542	PRINCIPAL LIFE INSURANCE CO	\$17,268.38
CK#128463	CENTRAL DAKOTA FORENSIC NURSE	\$7,761.56
CK#128591	WI SCTF	\$244.00
CK#128592	DOGZ EVENTS, LLC	\$3,750.00
CK#128593	MOSEMAN DONALD E	\$1,200.00
CK#128594	MYSTICAL MINDS LLC	\$ 1,500.00
CK#128595	NIGHTLIFE SOUND & LIGHTING	\$ 14,100.00
CK#128596	BAESLER MITCH	\$ 1,500.00
CK#128597	SCHIFF, JERRELL S.-VOIDED-LOST CK	\$ 1,000.00
CK#128598	CONSOLIDATED COMM CORP	\$ 3,173.35
CK#128599	SCHIFF, JERRELL S.	\$ 1,000.00
CB09022024	COMMERCE BANK CREDIT CARD	\$ 18,307.13
CK#128600	BROMANTICS	\$6,314.97

PAYROLL TRANSACTIONS FROM PAY DATE 8/09/2024

<u>GROSS WAGES</u>	\$	629,465.55
<u>NET WAGES</u>	\$	449,814.30

TAXES

FEDERAL	\$	49,308.22
FICA	\$	91,566.56
STATE	\$	2,063.09

PENSIONS

DEFINED BENEFIT - EE		
DC-A EE	\$	2,794.69
DC-A ER	\$	2,794.69
NDPERS EE	\$	29,883.21
NDPERS ER	\$	44,937.29

PAYROLL TRANSACTIONS FROM PAY DATE 8/23/2024

<u>GROSS WAGES</u>	\$	629,978.79
<u>NET WAGES</u>	\$	450,007.45

TAXES

FEDERAL	\$	49,438.99
FICA	\$	91,706.98
STATE	\$	2,128.97

PENSIONS

DEFINED BENEFIT - EE		
DC-A EE	\$	2,721.21

DC-A ER	\$	2,721.21
NDPERS EE	\$	30,129.40
NDPERS ER	\$	45,261.22

* - Indicates an unposted credit document that has been applied.

Vendor ID: 5458		Name: AFFORDABLE TREE SERVICE LLC					Class ID: 1099		FED TAX CLAS: SOLE PROP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1249	INV	8/22/2024	8/22/2024	\$1,500.00	WORK DONE ON TREES, COL		\$1,500.00			
	1250	INV	8/22/2024	8/22/2024	\$4,800.00	REMOVAL 2 TREES & STUMPS		\$4,800.00			
							Due				
Voucher(s): 2		Aged Totals:					\$6,300.00	\$6,300.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4603111369	INV	8/9/2024	8/9/2024	\$4,150.12	WORK DONE ON UNIT R53		\$4,150.12			
							Due				
Voucher(s): 1		Aged Totals:					\$4,150.12	\$4,150.12	\$0.00	\$0.00	\$0.00
Vendor ID: 9771		Name: AMAZON CAPITAL SERVICES					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14YLJDGLC6N1	CRM	8/13/2024		(\$78.06)	REFUND 2 BUNN COFFEE POT		(\$78.06)			
	1L1HGPG49GPN	INV	7/31/2024	7/31/2024	\$61.04	BUNN COFFEE POT DECANTE		\$61.04			
	1WX99KRJVMG4	INV	8/5/2024	8/5/2024	\$227.34	6 HAMMERMILL PRINTER PAP		\$227.34			
	1Y9M4YQQ1XF7	INV	8/6/2024	8/6/2024	\$197.83	DIP AV		\$197.83			
	19W4YXHRC46N	INV	8/9/2024	8/9/2024	\$264.75	DIP		\$264.75			
	11218276296545805	INV	8/16/2024	8/16/2024	\$210.45	PROGRAMMING		\$210.45			
	11392343986961819	INV	8/18/2024	8/18/2024	\$77.18	BOOKS FOR LIBRARY		\$77.18			
	11425028572050617	INV	8/20/2024	8/20/2024	\$1,095.73	PROGRAMMING		\$1,095.73			
	11425774823922607	INV	8/20/2024	8/20/2024	\$344.16	PROGRAMMING		\$344.16			
	11453494526304231	INV	8/20/2024	8/20/2024	\$15.98	PROGRAMMING		\$15.98			
	11453989659087420	INV	8/20/2024	8/20/2024	\$9.61	PROGRAMMING		\$9.61			
	1QF7C94CC4YT	INV	8/22/2024	8/22/2024	\$246.68	DIP		\$246.68			
	11416676171997867	INV	8/23/2024	8/23/2024	\$331.50	PROGRAMMING		\$331.50			

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11460695873083406 INV 8/23/2024 8/23/2024 \$79.95 PROGRAMMING \$79.95

Voucher(s): 14		Aged Totals:		Due																			
				\$3,084.14		\$3,084.14		\$0.00		\$0.00		\$0.00											
Vendor ID: 37		Name: AT&T				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over	
		0304912147001 0824		INV		8/13/2024		8/13/2024		\$28.29		MONTHLY PHONE BILLING				\$28.29							

Voucher(s): 1		Aged Totals:					Due				
							\$28.29	\$28.29	\$0.00	\$0.00	\$0.00
Vendor ID: 6032		Name: AUTO VALUE, APH STORE					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	416100715	INV	8/13/2024	8/13/2024	\$167.92	25LB ABSORBENT FLOOR		\$167.92			
	416100839	INV	8/16/2024	8/16/2024	\$22.96	2 40 A FEMALE MAXI LOW, 2 3		\$22.96			
	416101064	INV	8/23/2024	8/23/2024	\$117.74	BLADE FUSE, MAG 1 PRO FOF		\$117.74			

Voucher(s): 3		Aged Totals:		Due									
				\$308.62		\$308.62		\$0.00		\$0.00		\$0.00	
Vendor ID: 4751		Name: AVERS-DAVIS, HEATHER				Class ID:				FED TAX CLAS:		EMPLOYEE	
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
		HAD 081624	INV	8/16/2024	8/16/2024	\$55.00	EMPLOYEE EXP-H AVERS-DA'		\$55.00				

Voucher(s): 1						Aged Totals:		Due							
								\$55.00		\$55.00		\$0.00		\$0.00	
Vendor ID: 68				Name: B & K ELECTRIC				Class ID:				FED TAX CLAS:			
Voucher/								Writeoff							
Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Amount	
		200607		INV		8/14/2024		8/14/2024		\$215.00		EXIT 61 STREET LIGHT HANGI		\$215.00	
		200613		INV		8/15/2024		8/15/2024		\$834.60		10 AMP FUSE, INLINE FUSE H		\$834.60	

Voucher(s): 2		Aged Totals:					Due				
							\$1,049.60	\$1,049.60	\$0.00	\$0.00	\$0.00
Vendor ID: 49		Name: BAKER & TAYLOR CO (GA)					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2038454079	INV	7/30/2024	7/30/2024	\$17.53	BC		\$17.53			
	2038454203	INV	7/30/2024	7/30/2024	\$53.99	DIP		\$53.99			
	2038454553	INV	7/30/2024	7/30/2024	\$616.81	DIP CH		\$616.81			
	2038457270	INV	8/1/2024	8/1/2024	\$435.67	BC		\$435.67			
	2038457272	INV	8/1/2024	8/1/2024	\$536.79	DIP		\$536.79			

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2038468065	INV	8/5/2024	8/5/2024	\$19.45	DIP TEEN	\$19.45
2038468769	INV	8/5/2024	8/5/2024	\$11.60	SLOPE CHILDRENS	\$11.60
2038472141	INV	8/7/2024	8/7/2024	\$571.20	SLOPE CHILDRENS	\$571.20
2038479256	INV	8/12/2024	8/12/2024	\$581.76	DIP CH	\$581.76
2038481658	INV	8/12/2024	8/12/2024	\$91.21	BC	\$91.21
2038481699	INV	8/12/2024	8/12/2024	\$71.44	DIP	\$71.44
2038482283	INV	8/12/2024	8/12/2024	\$31.69	DIP	\$31.69
2038482441	INV	8/13/2024	8/13/2024	\$605.79	TEEN	\$605.79
2038485055	INV	8/14/2024	8/14/2024	\$406.30	TEEN	\$406.30
2038492103	INV	8/19/2024	8/19/2024	\$604.14	DIP	\$604.14
2038492115	INV	8/19/2024	8/19/2024	\$428.71	BC	\$428.71

Voucher(s):	16	Aged Totals:	Due						
			\$5,084.08	\$5,084.08	\$0.00	\$0.00	\$0.00		

Vendor ID: 9895		Name: BALANCING PROFESSIONALS INC				Class ID:		FED TAX CLAS: LLC-S			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B8749TM1	INV	8/9/2024	8/9/2024	\$469.00	SYSTEMS TESTING & BALANC		\$469.00			

Voucher(s):	1	Aged Totals:	Due						
			\$469.00	\$469.00	\$0.00	\$0.00	\$0.00		

Vendor ID: 6203		Name: BALCO UNIFORM - POLICE ACCOUNT					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	80518	INV	8/22/2024	8/22/2024	\$104.40	MID-RIDE UNIVERSAL BELT LC		\$104.40			

Voucher(s):	1	Aged Totals:	Due						
			\$104.40	\$104.40	\$0.00	\$0.00	\$0.00		

Vendor ID: 5833		Name: BARTLETT & WEST INC				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00730098483	INV	8/9/2024	8/9/2024	\$22,367.75	202215 DICKINSON PUBLIC LI		\$22,367.75			

Voucher(s):	1	Aged Totals:	Due						
			\$22,367.75	\$22,367.75	\$0.00	\$0.00	\$0.00		

Vendor ID: 4670		Name: BEK CONSULTING					Class ID: 1099		FED TAX CLAS: LLC		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6602	INV	7/1/2024	7/1/2024	\$23,119.26	EXTRA WORK FORM 1			\$23,119.26		
	6603	INV	7/2/2024	7/2/2024	\$3,310.77	EXTRA WORK FORM			\$3,310.77		
	202402 3	INV	8/27/2024	8/27/2024	\$901,012.00	202402 2024 WATERMAIN REF		\$901,012.00			24

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Voucher(s): 3		Aged Totals:					Due					
							\$927,442.03	\$901,012.00	\$26,430.03	\$0.00	\$0.00	
Vendor ID: 2340		Name: BELFIELD PARKS & REC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2024 GRANT FUNDS	INV	8/28/2024	8/28/2024	\$5,000.00	2024 GRANT FUNDS		\$5,000.00				
Voucher(s): 1		Aged Totals:					Due					
							\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 773		Name: BERGER ELECTRIC INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	87629	INV	8/14/2024	8/14/2024	\$1,583.00	PROVIDE & INSTALL LIGHT/SV		\$1,583.00				
	87639	INV	8/14/2024	8/14/2024	\$192.31	DEMO RECETPACLE & ADD O		\$192.31				
Voucher(s): 2		Aged Totals:					Due					
							\$1,775.31	\$1,775.31	\$0.00	\$0.00	\$0.00	
Vendor ID: 5996		Name: BIG HORN TIRE, INC					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	19995	INV	8/19/2024	8/19/2024	\$50.00	REINFORCE PATCH REPAIR		\$50.00				
	19998	INV	8/20/2024	8/20/2024	\$1,829.44	TIRES FOR FRONT LOAD TRU		\$1,829.44				
Voucher(s): 2		Aged Totals:					Due					
							\$1,879.44	\$1,879.44	\$0.00	\$0.00	\$0.00	
Vendor ID: 72		Name: BOESPFLUG TRAILERS & FEED INC					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	104329	INV	8/14/2024	8/14/2024	\$39.18	SHACKLE LINK, BUSHINGS, B		\$39.18				
	104343	INV	8/14/2024	8/14/2024	\$180.73	TAIL LITE, SHACKLE BOLT, BL		\$180.73				
	104385	INV	8/16/2024	8/16/2024	\$32.00	LED CLR/MRKR AMBER HARD		\$32.00				
Voucher(s): 3		Aged Totals:					Due					
							\$251.91	\$251.91	\$0.00	\$0.00	\$0.00	
Vendor ID: 6272		Name: BOSS OFFICE PRODUCTS					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	644279-0	INV	8/16/2024	8/16/2024	\$41.97	REST, PHONE, SOFTALKII, BK		\$41.97				
	646268-0	INV	8/26/2024	8/26/2024	\$8.76	4 FINE SILVER SHARPIE		\$8.76				
Voucher(s): 2		Aged Totals:					Due					
							\$50.73	\$50.73	\$0.00	\$0.00	\$0.00	
Vendor ID: 4390		Name: BRAUN DISTRIBUTING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

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369891	INV	8/14/2024	8/14/2024	\$9.80	SPRING WATERS	\$9.80
37780	INV	8/22/2024	8/22/2024	\$51.80	4 5 GAL SPRING WATER	\$51.80

Voucher(s): 2	Aged Totals:	Due				
		\$61.60	\$61.60	\$0.00	\$0.00	\$0.00

Vendor ID: 592			Name: BRAVERA INSURANCE				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16865	INV	8/27/2024	8/27/2024	\$1,518.00	ADD FIRE TRUCK #6544		\$1,518.00			

Voucher(s): 1	Aged Totals:	Due				
		\$1,518.00	\$1,518.00	\$0.00	\$0.00	\$0.00

Vendor ID: 96			Name: BUTLER MACHINERY CO				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0364483	INV	8/15/2024	8/15/2024	\$330.47	LATCH, PANEL, CM TRIM, SEA		\$330.47			
	09PS0364484	INV	8/15/2024	8/15/2024	\$13.07	BOLT		\$13.07			
	09PS0364579	INV	8/16/2024	8/16/2024	\$70.84	ELEMENT AS		\$70.84			

Voucher(s): 3	Aged Totals:	Due				
		\$414.38	\$414.38	\$0.00	\$0.00	\$0.00

Vendor ID: 610			Name: CARQUEST AUTO PARTS STORES				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2781-420207	INV	8/12/2024	8/12/2024	\$289.30	SHOP TOWELS, ENGINE OIL F		\$289.30				
	2781-420235	INV	8/13/2024	8/13/2024	\$458.22	2 BATTERIES, CORE RETURN		\$458.22				
	2781-420347	INV	8/15/2024	8/15/2024	\$255.04	BATTERY, CORE RETURN		\$255.04				
	2781-420377	INV	8/16/2024	8/16/2024	\$166.20	BLOWER MOTOR		\$166.20				
	2781-420462	INV	8/19/2024	8/19/2024	\$9.38	PLASTICWELD EPOXY 1		\$9.38				
	2781-420643	INV	8/22/2024	8/22/2024	\$83.04	OIL FILTER LD 1 EACH (12)		\$83.04				
	2781-420669	INV	8/22/2024	8/22/2024	\$143.68	2 AIR FILTERS		\$143.68				

Voucher(s): 7	Aged Totals:	Due				
		\$1,404.86	\$1,404.86	\$0.00	\$0.00	\$0.00

Vendor ID: 9577			Name: CASE ELECTRIC LLC			Class ID: 1099			FED TAX CLAS: LLC		
Voucher/ Payment No.											
Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
2204		INV	8/21/2024	8/21/2024	\$216.00	APPRENTICE LABOR HOURS-		\$216.00			

Voucher(s): 1	Aged Totals:	Due				
		\$216.00	\$216.00	\$0.00	\$0.00	\$0.00

Vendor ID: 3431		Name: CENGAGE LEARNING					Class ID:		FED TAX CLAS:			Section 2. Item B.
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	84763164	INV	8/6/2024	8/6/2024	\$170.19	DIP		\$170.19				
	84777124	INV	8/8/2024	8/8/2024	\$132.70	SLOPE		\$132.70				
	84781647	INV	8/9/2024	8/9/2024	\$51.73	SLOPE		\$51.73				
	84782483	INV	8/9/2024	8/9/2024	\$82.47	DIP		\$82.47				
	84871365	INV	8/20/2024	8/20/2024	\$54.73	DIP		\$54.73				
Voucher(s): 5							Aged Totals:		Due \$491.82 \$491.82 \$0.00 \$0.00 \$0.00			
Vendor ID: 4683		Name: COLDSPRING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2252613	INV	7/31/2024	7/31/2024	\$567.00	CF-3 ROE CRYPT FRONT		\$567.00				
	2252708	INV	7/31/2024	7/31/2024	\$453.00	CF-1CRYPT FRONT		\$453.00				
	2254698	INV	8/5/2024	8/5/2024	\$453.00	CF-1CRYPT FRONT		\$453.00				
	2257107	INV	8/8/2024	8/8/2024	\$453.00	CF-1 CRYPT FRONT		\$453.00				
Voucher(s): 4							Aged Totals:		Due \$1,926.00 \$1,926.00 \$0.00 \$0.00 \$0.00			
Vendor ID: 128		Name: CONSOLIDATED COMM CORP					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	3027600 080124	INV	8/1/2024	8/1/2024	\$59.99	MONTHLY PHONE BILLING		\$59.99				
Voucher(s): 1							Aged Totals:		Due \$59.99 \$59.99 \$0.00 \$0.00 \$0.00			
Vendor ID: 6157		Name: CORE & MAIN LP					Class ID: 1099		FED TAX CLAS:		PARTNERSHIP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	V466726	INV	8/19/2024	8/19/2024	\$6,800.60	4 SDR21 PR200 YELOMINE PIF		\$6,800.60				
	V466847	INV	8/19/2024	8/19/2024	\$224.06	4 PVC S80 MALE ADPT 836-04		\$224.06				
Voucher(s): 2							Aged Totals:		Due \$7,024.66 \$7,024.66 \$0.00 \$0.00 \$0.00			
Vendor ID: 9902		Name: CROSSER ALEX					Class ID: 1099		FED TAX CLAS:		LLC - MEDICAL SERVIC	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	175	INV	8/10/2024	8/10/2024	\$700.00	7 2 HR INTENSIVE SESSIONS		\$700.00				
Voucher(s): 1							Aged Totals:		Due \$700.00 \$700.00 \$0.00 \$0.00 \$0.00			

Section 2. Item B.

Vendor ID: 142		Name: DACOTAH PAPER CO				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	54420	INV	8/12/2024	8/12/2024	\$180.22	LINER CAN REPRO BLK		\$180.22			
	57905	INV	8/19/2024	8/19/2024	\$42.67	CLNR FLOOR DAMP MOP CON		\$42.67			
							Due				
Voucher(s): 2		Aged Totals:					\$222.89	\$222.89	\$0.00	\$0.00	\$0.00
Vendor ID: 5074		Name: DEAN KLUVER PAINTING				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1340	INV	8/19/2024	8/19/2024	\$1,250.00	DRYWALL REPAIR & PAINTING		\$1,250.00			
							Due				
Voucher(s): 1		Aged Totals:					\$1,250.00	\$1,250.00	\$0.00	\$0.00	\$0.00
Vendor ID: 162		Name: DENNYS ELECTRIC INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202308 10	INV	8/23/2024	8/23/2024	\$42,001.69	202308 SUNDANCE COVE LIGI		\$42,001.69			
							Due				
Voucher(s): 1		Aged Totals:					\$42,001.69	\$42,001.69	\$0.00	\$0.00	\$0.00
Vendor ID: 2286		Name: DICKINSON FIRE FIGHTERS ASSOCIATION				Class ID:		FED TAX CLAS:		GOV	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12212022	INV	8/26/2024	8/26/2024	\$450.00	AUG 20TH WITHHOLDINGS		\$450.00			
							Due				
Voucher(s): 1		Aged Totals:					\$450.00	\$450.00	\$0.00	\$0.00	\$0.00
Vendor ID: 182		Name: DICKINSON TIRE INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1-GS184561	INV	8/13/2024	8/13/2024	\$771.00	TIRES FOR '23 FORD EXPLOR		\$771.00			
	1-GS184587	INV	8/13/2024	8/13/2024	\$419.44	FLAT TIRE REPAIR		\$419.44			
	1-184625	INV	8/15/2024	8/15/2024	\$257.40	2 225/75R15 WEST LAKE		\$257.40			
							Due				
Voucher(s): 3		Aged Totals:					\$1,447.84	\$1,447.84	\$0.00	\$0.00	\$0.00
Vendor ID: 167		Name: DICKINSON TR AIRPORT				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO TAX-AUG	INV	8/27/2024	8/27/2024	\$334.31	STARK CO TAX DIST RECD-AL		\$334.31			
							Due				
Voucher(s): 1		Aged Totals:					\$334.31	\$334.31	\$0.00	\$0.00	\$0.00
Vendor ID: 9837		Name: EAPC ARCHITECTS ENGINEERS				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

Section 2. Item B.

57643	INV	7/8/2024	7/8/2024	\$1,440.00	202409 FIRE STATION EVALUATION	\$1,440.00
57923	INV	8/2/2024	8/2/2024	\$45,360.00	202409 FIRE STATION EVALUATION	\$45,360.00

Voucher(s):	2	Aged Totals:	Due						
			\$46,800.00	\$45,360.00	\$1,440.00	\$0.00	\$0.00		

Vendor ID: 203		Name: EAST END AUTO (POLICE)					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18211	INV	7/25/2024	7/25/2024	\$50.00	TOWING 2011 KIA OPTIMA			\$50.00		

Voucher(s):	1	Aged Totals:	Due						
			\$50.00	\$0.00	\$50.00	\$0.00	\$0.00		

Vendor ID: 6501			Name: EBELHAR ROBERT			Class ID:			FED TAX CLAS:		EMPLOYEE	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	RE 080924	INV	8/9/2024	8/9/2024	\$88.44	EMPLOYEE EXP-ROBERT EBE		\$88.44				
	RE 082024	INV	8/20/2024	8/20/2024	\$71.02	EMPLOYEE EXP-ROBERT EBE		\$71.02				
	RE 082024A	INV	8/20/2024	8/20/2024	\$49.58	EMPLOYEE EXP-ROBERT EBE		\$49.58				

Voucher(s):	3	Aged Totals:	Due						
			\$209.04	\$209.04	\$0.00	\$0.00	\$0.00		

Vendor ID: 2535		Name: ELECTRIC PUMP				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	025288	INV	8/13/2024	8/13/2024	\$3,206.11	KIT, REPAIR BASIC, OIL, GROM		\$3,206.11			

Voucher(s):	1	Aged Totals:	Due						
			\$3,206.11	\$3,206.11	\$0.00	\$0.00	\$0.00		

Vendor ID: 5451		Name: ETSYSTEMS, INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34726	INV	7/2/2024	7/2/2024	\$74.00	IN OFFICE PROGRAMMING			\$74.00		

Voucher(s):	1	Aged Totals:	Due						
			\$74.00	\$0.00	\$74.00	\$0.00	\$0.00		

Vendor ID: 9844		Name: FAIMAN TRUCKING, LLC				Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1138	INV	8/20/2024	8/20/2024	\$2,500.00	HAULING OF ROLL-OFF CONT		\$2,500.00			

Voucher(s):	1	Aged Totals:	Due						
			\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00		

Vendor ID: 9786		Name: FATH THOMAS				Class ID: 1099		FED TAX CLAS: FINANCE COMMITTEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	071224 MEETING	INV	8/20/2024	8/20/2024	\$100.00	SPECIAL FINANCE COMM MEE		\$100.00			

Section 2. Item B.

Voucher(s): 1												Aged Totals:		Due		\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
Vendor ID: 221		Name: FEDERAL EXPRESS					Class ID:			FED TAX CLAS:										
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	8-589-98935	INV	8/14/2024	8/14/2024	\$61.22	SHIPPING OF PACKAGE		\$61.22												
Voucher(s): 1												Aged Totals:		Due		\$61.22	\$61.22	\$0.00	\$0.00	\$0.00
Vendor ID: 2606		Name: FERGUSON ENTERPRISES INC					Class ID:			FED TAX CLAS:										
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	0745713	INV	7/29/2024	7/29/2024	\$411.56	HUNTER ROTOR 1-25-04 STD		\$411.56												
	0776155	INV	8/13/2024	8/13/2024	\$89.99	WATERSENTRY PLUS FLTR LI		\$89.99												
Voucher(s): 2												Aged Totals:		Due		\$501.55	\$501.55	\$0.00	\$0.00	\$0.00
Vendor ID: 5462		Name: FICEK JEFFREY/RON'S RURAL BACKHOE SERVIC					Class ID: 1099			FED TAX CLAS:		SOLE PROP/SINGLE LLC								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	297088	INV	8/1/2024	8/1/2024	\$3,750.00	REBURIALS		\$3,750.00												
Voucher(s): 1												Aged Totals:		Due		\$3,750.00	\$3,750.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5859		Name: FORUM COMMUNICATIONS CO.					Class ID:			FED TAX CLAS:		S CORP								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	MP148685 073124	INV	7/31/2024	7/31/2024	\$160.00	ADVERTISING -LIBRARY		\$160.00												
Voucher(s): 1												Aged Totals:		Due		\$160.00	\$160.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6287		Name: FRIES JOEL/ TRACKER MANAGEMENT					Class ID: 1099			FED TAX CLAS:		SOLE PROP/SINGLE LLC								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	17597	INV	8/16/2024	8/16/2024	\$2,434.84	08-13-24 DICKINSON-SHAKOP		\$2,434.84												
	17656	INV	8/25/2024	8/25/2024	\$2,431.38	08-22-24 DICKINSON-SHAKOP		\$2,431.38												
Voucher(s): 2												Aged Totals:		Due		\$4,866.22	\$4,866.22	\$0.00	\$0.00	\$0.00
Vendor ID: 6082		Name: GOOSENECK IMPLEMENT					Class ID:			FED TAX CLAS:		S CORP								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	11076865	INV	5/20/2024	5/20/2024	\$131.77	6 BLADES					\$131.77									
	1131479	INV	8/5/2024	8/5/2024	\$283.32	12 BLADES		\$283.32												
	11150363	INV	8/27/2024	8/27/2024	\$375.88	GASKETS, PISTON RINGS, SE		\$375.88												

Section 2. Item B.

Voucher(s): 3		Aged Totals:		Due		\$790.97		\$659.20		\$0.00		\$0.00		Section 2. Item B.		\$131.77	
Vendor ID: 3361		Name:		GOVERNMENT FINANCE OFFICERS ASSOC		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		CARLSON 10/24-09/24	INV	8/27/2024	8/27/2024	\$190.00	MEMBERSHIP-LINDA CARLSO		\$190.00								
Voucher(s): 1		Aged Totals:		Due		\$190.00		\$190.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 9894		Name:		HAMANN EILEEN		Class ID:		FED TAX CLAS:		CEMETERY REIMBURSE							
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		REIMBURSEMENT	INV	8/16/2024	8/16/2024	\$110.00	REIMBURSEMENT CLAIM		\$110.00								
Voucher(s): 1		Aged Totals:		Due		\$110.00		\$110.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 4271		Name:		HIRSCHFELD, JOSEPH		Class ID:		FED TAX CLAS:		EMPLOYEE							
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		JH 081924	INV	8/19/2024	8/19/2024	\$563.89	EMPLOYEE EXP-JOE HIRSCHI		\$563.89								
Voucher(s): 1		Aged Totals:		Due		\$563.89		\$563.89		\$0.00		\$0.00		\$0.00			
Vendor ID: 2572		Name:		HOTSY EQUIPMENT COMPANY		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		SI032840	INV	8/13/2024	8/13/2024	\$1,163.00	POWERSHINE, BREAKOUT, R		\$1,163.00								
Voucher(s): 1		Aged Totals:		Due		\$1,163.00		\$1,163.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 2778		Name:		HOUSTON ENGINEERING INC		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		72283	INV	8/16/2024	8/16/2024	\$67,935.29	202313 CELL 3B-5 EAST SIDE '		\$67,935.29								
Voucher(s): 1		Aged Totals:		Due		\$67,935.29		\$67,935.29		\$0.00		\$0.00		\$0.00			
Vendor ID: 4284		Name:		HUTZ'S WELDING SERVICE & REPAIR LLC		Class ID: 1099		FED TAX CLAS:									
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		27448	INV	8/14/2024	8/14/2024	\$1,564.94	REPAIR LOCK PIN FOR BUCKE		\$1,564.94								
Voucher(s): 1		Aged Totals:		Due		\$1,564.94		\$1,564.94		\$0.00		\$0.00		\$0.00			
Vendor ID: 9617		Name:		I-DEAL TRAILERS, LLC		Class ID: 1099		FED TAX CLAS:		LLC							
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over					
		10188	INV	8/20/2024	8/20/2024	\$12,800.00	2025 LOADTRAIL BUMPER TR		\$12,800.00								

System: 8/28/2024
User Date: 8/28/2024

9:35:16 AM

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
City of Dickinson

Page: 11
User ID: Marlease

Section 2. Item B.

Voucher(s): 1

Aged Totals:

Due

\$12,800.00

\$12,800.00

\$0.00

\$0.00

\$0.00

Vendor ID: 5788

Name: INNOVATIVE OFFICE SOLUTIONS LLC

Class ID: 1099

FED TAX CLAS: LLC-P

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

4608982

INV

8/12/2024

8/12/2024

\$28.57

TRIGGER, GN, PRPS, 9 7/8", R

\$28.57

4614985

INV

8/19/2024

8/19/2024

\$251.25

PLATE, PENS, CALC

\$251.25

Voucher(s): 2

Aged Totals:

Due

\$279.82

\$279.82

\$0.00

\$0.00

\$0.00

Vendor ID: 9904

Name: INTEGRATED MECHANICAL SOLUTIONS, LLC

Class ID: 1099

FED TAX CLAS: LLC-P

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

60265-1

INV

8/22/2024

8/22/2024

\$587.88

PRIME PLT SC M8A

\$587.88

Voucher(s): 1

Aged Totals:

Due

\$587.88

\$587.88

\$0.00

\$0.00

\$0.00

Vendor ID: 5222

Name: JB'S WINDOW CLEANING

Class ID:

FED TAX CLAS: SOLE PROP

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

813

INV

8/5/2024

8/5/2024

\$1,900.00

INTERIOR PW BUILDING

\$1,900.00

Voucher(s): 1

Aged Totals:

Due

\$1,900.00

\$1,900.00

\$0.00

\$0.00

\$0.00

Vendor ID: 304

Name: KDIX RADIO

Class ID:

FED TAX CLAS:

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

081924

INV

8/19/2024

8/19/2024

\$2,154.00

ADVERTISING-LIBRARY 9124-I

\$2,154.00

Voucher(s): 1

Aged Totals:

Due

\$2,154.00

\$2,154.00

\$0.00

\$0.00

\$0.00

Vendor ID: 3525

Name: KIRSCHENHEITER, DEB

Class ID:

FED TAX CLAS: EMPLOYEE

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

DK 082024

INV

8/20/2024

8/20/2024

\$262.35

EMP EXP-DEB KIRSCHENHEIT

\$262.35

Voucher(s): 1

Aged Totals:

Due

\$262.35

\$262.35

\$0.00

\$0.00

\$0.00

Vendor ID: 9901

Name: KLEINHOLZ ROBERT

Class ID:

FED TAX CLAS: EMPLOYEE REIMBURSE

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

POST LICENSE 08/24

INV

8/22/2024

8/22/2024

\$25.00

POST LICENSE TESTING FEE

\$25.00

Voucher(s): 1

Aged Totals:

Due

\$25.00

\$25.00

\$0.00

\$0.00

\$0.00

Vendor ID: 5575

Name: KUBIK, BOGNER, RIDL, SELINGER

Class ID: 1099

FED TAX CLAS: ATTORNEY

Voucher/
Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff
Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

LACORA MAYS 0824

INV

8/21/2024

8/21/2024

\$125.00

LEGAL SERVICES-LACORA M/

\$125.00

32

Voucher(s): 1		Aged Totals:					Due				
							\$125.00 \$125.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 341		Name: LAWSON PRODUCTS INC					Class ID: FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9311764460	INV	8/14/2024	8/14/2024	\$1,157.24	HOSE CLAMP, SEALS, ADAPT		\$1,157.24			
Voucher(s): 1		Aged Totals:					Due				
							\$1,157.24 \$1,157.24 \$0.00 \$0.00 \$0.00				
Vendor ID: 9510		Name: LINDE GAS & EQUIPMENT INC					Class ID: FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	44681854	INV	8/21/2024	8/21/2024	\$19.71	LENS		\$19.71			
	44681855	INV	8/21/2024	8/21/2024	\$9.01	OXYGEN USP AE		\$9.01			
Voucher(s): 2		Aged Totals:					Due				
							\$28.72 \$28.72 \$0.00 \$0.00 \$0.00				
Vendor ID: 1218		Name: LOGO MAGIC INC					Class ID: FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	144775	INV	8/15/2024	8/15/2024	\$120.00	CLOTHING ORDERED-KRIS LE		\$120.00			
	144849	INV	8/20/2024	8/20/2024	\$363.00	2500 3/4" TYVEK WRISTBANDS		\$363.00			
	144880	INV	8/21/2024	8/21/2024	\$16.00	LOGO, NAME ORDERED-JARE		\$16.00			
	144884	INV	8/21/2024	8/21/2024	\$30.00	CLOTHING ALLOWANCE-L LAI		\$30.00			
Voucher(s): 4		Aged Totals:					Due				
							\$529.00 \$529.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 9896		Name: LYM KAROLINA					Class ID: 1099 FED TAX CLAS: INDIVIDUAL				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1	INV	8/15/2024	8/15/2024	\$100.00	SPANISH INTERPRETER 4 HR		\$100.00			
Voucher(s): 1		Aged Totals:					Due				
							\$100.00 \$100.00 \$0.00 \$0.00 \$0.00				
Vendor ID: 9905		Name: M-B COMPANIES INC					Class ID: FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	284768	INV	8/12/2024	8/12/2024	\$61.08	50 NUT 2-P 8425.22 SMA		\$61.08			
Voucher(s): 1		Aged Totals:					Due				
							\$61.08 \$61.08 \$0.00 \$0.00 \$0.00				
Vendor ID: 6192		Name: MAC'S HARDWARE					Class ID: FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	C48433/D	INV	8/13/2024	8/13/2024	\$52.69	GR 8 BOLTS, NUTS, WASHERS		\$52.69			

System: 8/28/2024		9:35:16 AM		AGED TRIAL BALANCE WITH OPTIONS - DETAIL							Page: 13	
User Date: 8/28/2024		City of Dickinson										User ID: Marlease
												Section 2. Item B.
	C49762/D	INV	8/23/2024	8/23/2024	\$509.87	MISC TOOLS, ETC-TOWER 2 F				\$509.87		
	C49859/D	INV	8/24/2024	8/24/2024	\$35.66	BULK FASTENERS, DR MGNT				\$35.66		
	C49870/D	INV	8/24/2024	8/24/2024	\$38.99	SE MFNRX AXKR EL,NYL LCK				\$38.99		
Voucher(s): 4		Aged Totals:				Due		\$637.21	\$637.21	\$0.00	\$0.00	\$0.00
Vendor ID: 6163		Name: MACQUEEN EQUIPMENT, LLC				Class ID: 1099		FED TAX CLAS:		LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	E00214	INV	5/14/2024	5/14/2024	\$34,627.46	NEW PIERCE VELOCITY 100' F					\$34,627.46	
	W06277	INV	8/9/2024	8/9/2024	\$359.37	INTAKE VALVE SWIVELS, REF		\$359.37				
	P11388	INV	8/14/2024	8/14/2024	\$17,430.13	MISC ITEMS FOR FIRE DEPT		\$17,430.13				
	P11416	INV	8/20/2024	8/20/2024	\$2,149.19	WORK DONE ON TOWER 2		\$2,149.19				
Voucher(s): 4		Aged Totals:				Due		\$54,566.15	\$19,938.69	\$0.00	\$0.00	\$34,627.46
Vendor ID: 6300		Name: MANNING CEMETARY				Class ID: 1099		FED TAX CLAS:		OTHER		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	GRANT FUNDS 2024	INV	8/20/2024	8/20/2024	\$200.00	GRANT FUNDS FOR 2024		\$200.00				
Voucher(s): 1		Aged Totals:				Due		\$200.00	\$200.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5715		Name: MARTIN'S WELDING & REFRIGERATION INC				Class ID:		FED TAX CLAS:		S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	47941	INV	7/18/2024	7/18/2024	\$150.00	SERVICE CHECK ON A/C			\$150.00			
	47906	INV	7/24/2024	7/24/2024	\$462.98	INSTALLED 2 BEARINGS IN 1S			\$462.98			
	47959	INV	7/29/2024	7/29/2024	\$621.00	RECOVERED 46 UNITS-BALEF		\$621.00				
	48033	INV	8/5/2024	8/5/2024	\$125.14	WORK ON ICE MACHINE		\$125.14				
	48113	INV	8/12/2024	8/12/2024	\$486.00	RECOVERED 36 UNITS-BALEF		\$486.00				
	48135	INV	8/13/2024	8/13/2024	\$1,003.77	REPLACED BLOWER MOTOR		\$1,003.77				
Voucher(s): 6		Aged Totals:				Due		\$2,848.89	\$2,235.91	\$612.98	\$0.00	\$0.00
Vendor ID: 5832		Name: MATTHEW BENDER & CO INC.				Class ID:		FED TAX CLAS:		C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	42233941	INV	8/8/2024	8/8/2024	\$28.58	ND CRT RULES ANNO 08/24 S		\$28.58				
Voucher(s): 1		Aged Totals:				Due		\$28.58	\$28.58	\$0.00	\$0.00	
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Vendor ID: 4828		Name: MENARDS				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	51448	INV	7/24/2024	7/24/2024	\$206.46	CHILLER 60QT WHLD COOLEF			\$206.46		
	51839	INV	8/1/2024	8/1/2024	\$1.74	8-32 X 3/8 PH FL MS SS		\$1.74			
	51853	INV	8/1/2024	8/1/2024	\$6.78	2 OD LARGE HOOKS		\$6.78			
	52043	INV	8/5/2024	8/5/2024	\$47.12	BRAKE CLEANER, GARAGE D		\$47.12			
	52051	INV	8/5/2024	8/5/2024	\$214.44	VULKEM 45 SSL LMESTN300Z		\$214.44			
	52143	INV	8/6/2024	8/6/2024	\$94.14	RED LOCK COR, ELBOWS, CC		\$94.14			
	52196	INV	8/7/2024	8/7/2024	\$198.00	2 FOUNDATIONS 1H KITCHEN		\$198.00			
	52485	INV	8/13/2024	8/13/2024	\$220.26	VULKEM 45 SSL LMESTN300Z		\$220.26			
	52506	INV	8/13/2024	8/13/2024	\$4.76	4 1/2" 90DEG BLACK ELBOWS		\$4.76			
	52525	INV	8/14/2024	8/14/2024	\$6.47	PERFORMAX FLAPPER		\$6.47			
	52527	INV	8/14/2024	8/14/2024	\$8.40	4"HARDTOP ADJUST POP UP,		\$8.40			
	52549	INV	8/14/2024	8/14/2024	\$23.89	HAND & NAIL BRUSH, PLEDGE		\$23.89			
	52621	INV	8/15/2024	8/15/2024	\$13.47	PB ENTRY TYLO KNOB		\$13.47			
	52657	INV	8/16/2024	8/16/2024	\$51.34	WASHER FLUID		\$51.34			
	52808	INV	8/19/2024	8/19/2024	\$304.66	DECK STAR, CAULK, QUALITY		\$304.66			
	52871	INV	8/20/2024	8/20/2024	\$17.94	2 SP ANT SHIELD GRAN 3 LB		\$17.94			
	52881	INV	8/20/2024	8/20/2024	\$100.83	ALL PURPOSE PAIL, SCREWS		\$100.83			
	52887	INV	8/20/2024	8/20/2024	\$12.40	H-D BUNGEE 48"X3/8" (5)		\$12.40			

Voucher(s): 18		Aged Totals:				Due					
						\$1,533.10		\$1,326.64	\$206.46	\$0.00	\$0.00

Vendor ID: 6400		Name: MIDCONTINENT COMMUNICATIONS				Class ID: 1099		FED TAX CLAS: PARTNERSHIP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950114227	INV	8/20/2024	8/20/2024	\$90.08	BUSINESS INTERNET		\$90.08			

Voucher(s): 1		Aged Totals:				Due					
						\$90.08		\$90.08	\$0.00	\$0.00	\$0.00

Vendor ID: 1732		Name: MIDWEST TAPE				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	505877219	INV	8/8/2024	8/8/2024	\$375.63	DIP CH AV		\$375.63			
	505877330	INV	8/8/2024	8/8/2024	\$140.19	DIP AV		\$140.19			

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505877332	INV	8/8/2024	8/8/2024	\$122.95	BC AV	\$122.95
505877333	INV	8/8/2024	8/8/2024	\$94.46	SLOPE CHILDRENS AV	\$94.46
505909007	INV	8/15/2024	8/15/2024	\$118.46	DIP CH AV	\$118.46
505909008	INV	8/15/2024	8/15/2024	\$254.18	DIP AV	\$254.18
505909009	INV	8/15/2024	8/15/2024	\$168.43	DIP CH AV	\$168.43
505909131	INV	8/15/2024	8/15/2024	\$100.46	BC AV	\$100.46
505909132	INV	8/15/2024	8/15/2024	\$200.14	SLOPE CHILDRENS AV	\$200.14
505942306	INV	8/22/2024	8/22/2024	\$68.98	DIP AV	\$68.98
505942308	INV	8/22/2024	8/22/2024	\$49.46	DIP CH AV	\$49.46

Voucher(s): 11				Aged Totals:		Due				
						\$1,693.34	\$1,693.34	\$0.00	\$0.00	\$0.00

Vendor ID: 984			Name: MINNESOTA VALLEY TESTING LAB INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1266479	INV	8/15/2024	8/15/2024	\$145.00	CHEMICALS		\$145.00			
	1266482	INV	8/15/2024	8/15/2024	\$135.00	CHEMICALS		\$135.00			
	1266483	INV	8/15/2024	8/15/2024	\$283.50	CHEMICALS		\$283.50			

Voucher(s): 3				Aged Totals:		Due				
						\$563.50	\$563.50	\$0.00	\$0.00	\$0.00

Vendor ID: 4944			Name: MINOT DAILY NEWS				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	52 WEEKS 091325	INV	8/21/2024	8/21/2024	\$286.00	SUBSCRIPTION FOR MINOT D		\$286.00			

Voucher(s): 1				Aged Totals:		Due				
						\$286.00	\$286.00	\$0.00	\$0.00	\$0.00

Vendor ID: 380			Name: MONTANA-DAKOTA UTILITY				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	392 122 1000 7	INV	8/1/2024	8/1/2024	\$0.75	240 1/2 W 2ND ST (N OF BANK		\$0.75			
	57806307203 0724	INV	8/1/2024	8/1/2024	\$11.94	222 2ND ST W		\$11.94			
	89112210003 080224	INV	8/2/2024	8/2/2024	\$2,721.64	139 3RD ST W		\$2,721.64			
	236 829 4289 3	INV	8/5/2024	8/5/2024	\$53.46	1150 STATE AVE STREET LIGI		\$53.46			
	411 633 3532 0	INV	8/5/2024	8/5/2024	\$96.55	1340 1/2 W VILLARD ST		\$96.55			
	115 654 8615 3	INV	8/7/2024	8/7/2024	\$181.05	1685 1/2 W 19TH ST		\$181.05			
	192 439 3720 8	INV	8/7/2024	8/7/2024	\$64.61	1791 21ST ST E		\$64.61			36

City of Dickinson						
824 718 6909 7	INV	8/7/2024	8/7/2024	\$69.82	676 12TH ST W	\$69.82
849 981 1089 8	INV	8/7/2024	8/7/2024	\$16.14	1851 15TH ST W	\$16.14
006 522 1000 6	INV	8/9/2024	8/9/2024	\$64.18	620 W BROADWAY WATER VE	\$64.18
080 727 4399 3	INV	8/9/2024	8/9/2024	\$41.17	481 1/2 RIVER DR	\$41.17
163 633 4305 0	INV	8/9/2024	8/9/2024	\$233.44	500 EAST BROADWAY (GEN)	\$233.44
365 814 2853 3	INV	8/9/2024	8/9/2024	\$27.19	11470 HIGHWAY 10	\$27.19
528 381 4575 4	INV	8/9/2024	8/9/2024	\$227.79	615 W BROADWAY (GEN)	\$227.79
582 020 9108 6	INV	8/9/2024	8/9/2024	\$86.50	104 1/2 W VILLARD ST	\$86.50
582 795 8573 9	INV	8/9/2024	8/9/2024	\$48.70	103 SE 3RD ST (GEN)	\$48.70
63519672388	INV	8/9/2024	8/9/2024	\$49.70	W BROADWAY #7 (GEN)	\$49.70
87599896864	INV	8/9/2024	8/9/2024	\$184.77	625 W BROADWAY (GEN)	\$184.77
946 088 8119 2	INV	8/9/2024	8/9/2024	\$177.70	811 W BROADWAY BLG B WA	\$177.70
024 722 1000 0	INV	8/13/2024	8/13/2024	\$226.91	901 LIVESTOCK LN	\$226.91
253 968 2546 2	INV	8/13/2024	8/13/2024	\$2,956.48	485 10TH AVE SE	\$2,956.48
254 588 3855 1	INV	8/13/2024	8/13/2024	\$24,056.12	10816 38TH ST SW	\$24,056.12
585 822 1000 9	INV	8/13/2024	8/13/2024	\$275.62	1795 E VILLARD ST	\$275.62
634 715 6883 0 09/19	INV	8/13/2024	8/13/2024	\$59.77	366 1/2 SE 8TH ST	\$59.77
690 913 1000 8	INV	8/13/2024	8/13/2024	\$61.53	1591 SW 8TH ST	\$61.53
860 043 1000 8	INV	8/13/2024	8/13/2024	\$44.89	611 6TH AVE SE	\$44.89
913 822 1000 2	INV	8/13/2024	8/13/2024	\$221.26	6 LIFT STAT	\$221.26
960 043 1000 7	INV	8/13/2024	8/13/2024	\$42.23	SW 8TH ST	\$42.23
131 032 1000 4	INV	8/15/2024	8/15/2024	\$117.63	601E 4TH AV WATER TOWER	\$117.63
190 502 4626 3	INV	8/15/2024	8/15/2024	\$116.25	3411 PUBLIC WORKS BLVD	\$116.25
253 707 7071 8	INV	8/15/2024	8/15/2024	\$49.47	981 E VILLARD ST FEED #1	\$49.47
264 295 4416 1	INV	8/15/2024	8/15/2024	\$103.46	498 1/2 W VILLARD ST	\$103.46
292 514 6934 1	INV	8/15/2024	8/15/2024	\$166.25	38 W 1ST ST GEN	\$166.25
310 672 9512 6	INV	8/15/2024	8/15/2024	\$81.04	801 1/2 E VILLARD ST	\$81.04
325 323 1000 3	INV	8/15/2024	8/15/2024	\$193.80	3389 ENERGY CENTER DR	\$193.80
369 922 1000 9	INV	8/15/2024	8/15/2024	\$318.88	E 8TH AVE EAST	\$318.88

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City of Dickinson									
421 922 1000 5	INV	8/15/2024	8/15/2024	\$37.51	E VILLARD ST CROSSWALK LI			\$37.51	
423 887 3732 4	INV	8/15/2024	8/15/2024	\$63.34	398 1/2 W VILLARD ST			\$63.34	
482 775 9172 2	INV	8/15/2024	8/15/2024	\$40.52	3405 PUBLIC WORKS BLVD			\$40.52	
497 240 6791 0	INV	8/15/2024	8/15/2024	\$3.73	22 1/2 E 3RD ST			\$3.73	
505 039 8216 2	INV	8/15/2024	8/15/2024	\$196.49	1788 I94 BUSINESS LOOP E			\$196.49	
513 939 3150 9	INV	8/15/2024	8/15/2024	\$55.36	11 1/2 4TH AVE E			\$55.36	
516 822 1000 3	INV	8/15/2024	8/15/2024	\$1,163.81	25 2ND AVE W			\$1,163.81	
677 822 1000 8	INV	8/15/2024	8/15/2024	\$56.92	SIMS ST DOWNTOWN PARK			\$56.92	
681 038 0090 7	INV	8/15/2024	8/15/2024	\$120.57	3405 PUBLIC WORKS BLVD (G			\$120.57	
728 198 3772 4	INV	8/15/2024	8/15/2024	\$94.39	950 1/2 W VILLARD ST			\$94.39	
773 690 7663 1	INV	8/15/2024	8/15/2024	\$831.66	122 1ST AVE W			\$831.66	
829 968 3952 6	INV	8/15/2024	8/15/2024	\$3,579.79	38 1ST ST W			\$3,579.79	
944 610 0636 6	INV	8/15/2024	8/15/2024	\$99.20	991 E VILLARD ST FEED #2			\$99.20	
947 822 1000 2	INV	8/15/2024	8/15/2024	\$50.69	SIMS ST TRAFFIC LIGHT			\$50.69	
955 293 0051 9	INV	8/15/2024	8/15/2024	\$55.54	28 1/2 2ND AVE E			\$55.54	
995 822 1000 3	INV	8/15/2024	8/15/2024	\$5.72	233 W VILLARD ST			\$5.72	
355 032 1000 3	INV	8/16/2024	8/16/2024	\$1,315.16	450 10TH AVE E 3 UND WATEI			\$1,315.16	
069 243 1000 3	INV	8/19/2024	8/19/2024	\$124.10	229 E MUSEUM DR POST PAR			\$124.10	
120 132 1000 5	INV	8/19/2024	8/19/2024	\$38.71	E 10TH ST			\$38.71	
179 575 1883 4	INV	8/19/2024	8/19/2024	\$834.41	188 E MUSEUM DR APT B			\$834.41	
274 132 1000 9	INV	8/19/2024	8/19/2024	\$109.17	200 E MUSEUM DR PRARIE OL			\$109.17	
284 132 1000 7	INV	8/19/2024	8/19/2024	\$140.10	W 12TH ST ST LITES 3RD AVE			\$140.10	
298 563 1000 7	INV	8/19/2024	8/19/2024	\$110.27	611 10TH AVE E			\$110.27	
474 132 1000 7	INV	8/19/2024	8/19/2024	\$507.44	198 E MUSEUM DR APT A			\$507.44	
529 279 6569 0	INV	8/19/2024	8/19/2024	\$81.57	2115 10TH AVE W			\$81.57	
574 132 1000 6	INV	8/19/2024	8/19/2024	\$103.70	188 MUSEUM DR E			\$103.70	
612 823 1000 4	INV	8/19/2024	8/19/2024	\$105.34	209 R MUSEUM DR			\$105.34	
674 132 1000 5	INV	8/19/2024	8/19/2024	\$1,039.84	46 W MUSEUM DR			\$1,039.84	
800 132 1000 2	INV	8/19/2024	8/19/2024	\$40.14	E 10TH ST FIRE SIREN CEMET			\$40.14	

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900 132 1000 1	INV	8/19/2024	8/19/2024	\$34.50	E 10TH ST CEMETARY	\$34.50
968 373 1000 0	INV	8/19/2024	8/19/2024	\$347.20	LIFT STATION 1071 SIMS ST	\$347.20
198 874 5490 8	INV	8/22/2024	8/22/2024	\$84.43	2884 FAIRWAY ST	\$84.43
256 583 1000 5	INV	8/22/2024	8/22/2024	\$82.64	2601 STATE BL	\$82.64
260 043 1000 4	INV	8/22/2024	8/22/2024	\$40.37	2006 FAIRWAY ST	\$40.37
597 333 1000 3	INV	8/22/2024	8/22/2024	\$116.55	2001 FAIRWAY ST REC CENTE	\$116.55
640 322 1000 3	INV	8/22/2024	8/22/2024	\$51.25	W VILLARD ST STOP LIGHTS :	\$51.25
755 153 1000 3	INV	8/22/2024	8/22/2024	\$118.33	2171 EMPIRE DR	\$118.33
755 573 1000 2	INV	8/22/2024	8/22/2024	\$131.92	2433 1/2 4TH ST W	\$131.92
802 463 1000 9	INV	8/22/2024	8/22/2024	\$282.10	2693 FAIRWAY ST	\$282.10
855 153 1000 2	INV	8/22/2024	8/22/2024	\$100.71	451 23RD AVE E	\$100.71

Voucher(s): 76		Aged Totals:		Due					
				\$45,843.88	\$45,843.88	\$0.00	\$0.00	\$0.00	

Vendor ID: 9868	Name: MOORE ENGINEERING, INC	Class ID:	FED TAX CLAS: S CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	40096	INV	8/26/2024	8/26/2024	\$11,644.10	202414 10TH AVE E-VILLARD-I		\$11,644.10			
	40103	INV	8/26/2024	8/26/2024	\$13,125.00	202423 SANITARY SEWER MA		\$13,125.00			

Voucher(s): 2		Aged Totals:		Due					
				\$24,769.10	\$24,769.10	\$0.00	\$0.00	\$0.00	

Vendor ID: 5040	Name: MTI DISTRIBUTING INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1438580-02	INV	8/1/2024	8/1/2024	\$132.34	2 BLADES		\$132.34			

Voucher(s): 1		Aged Totals:		Due					
				\$132.34	\$132.34	\$0.00	\$0.00	\$0.00	

Vendor ID: 5011	Name: ND POST BOARD	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	082624	INV	8/26/2024	8/26/2024	\$75.00	TESTING FEES FOR 3 OFFICE		\$75.00			

Voucher(s): 1		Aged Totals:		Due					
				\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 2594	Name: NDBOA	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2024 MBMSH V BAGL	INV	8/19/2024	8/19/2024	\$50.00	2024 MEMBERSHIP-VIC BAGL		\$50.00			
	REGIS-B DUKART	INV	8/19/2024	8/19/2024	\$215.00	REGISTRATION-BLAINE DUKA		\$215.00			

City of Dickinson

Section 2. Item B.

REGIS-TERRY STEFF	INV	8/19/2024	8/19/2024	\$215.00	REGISTRATION-TERRY STEFF	\$215.00
REGIS-V BAGLEY	INV	8/19/2024	8/19/2024	\$110.00	REGISTRATION- VIC BAGLEY	\$110.00
REGIST-C WEEKS	INV	8/19/2024	8/19/2024	\$110.00	REGISTR-CHRISTINA WEEKS	\$110.00
REGIST-T STEWART	INV	8/19/2024	8/19/2024	\$110.00	REGISTRATION-TIFFANY STE	\$110.00

Voucher(s): 6				Aged Totals:		Due				
						\$810.00	\$810.00	\$0.00	\$0.00	\$0.00

Vendor ID: 3098	Name: NELSON INTERNATIONAL				Class ID:		FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	X104043957:01	CRM	8/13/2024		(\$60.00)	RETURN BAT, GRP, BATTERY		(\$60.00)			
	X104043951:01	INV	8/12/2024	8/12/2024	\$345.00	BAT, GRP, BATTERY, GROUP		\$345.00			

Voucher(s): 2				Aged Totals:		Due				
						\$285.00	\$285.00	\$0.00	\$0.00	\$0.00

Vendor ID: 405	Name: NEWBY'S ACE HARDWARE				Class ID:		FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	392411/1	INV	7/1/2024	7/1/2024	\$24.27	20 MULE TEAM BORAX 65 OZ			\$24.27		
	393290/1	INV	8/6/2024	8/6/2024	\$12.58	CAULK BACKR RODS		\$12.58			
	393306/1	INV	8/7/2024	8/7/2024	\$15.29	CONTRACTOR BAG 55G 15PK		\$15.29			
	393462/1	INV	8/13/2024	8/13/2024	\$6.29	GRAPHITE DRY LUBE SPRAY		\$6.29			
	393466/1	INV	8/14/2024	8/14/2024	\$40.48	HANDLE TAPR, FLOOR SQUEI		\$40.48			
	393468/1	INV	8/14/2024	8/14/2024	\$23.18	CAULK SAVE, BACKR ROD, CX		\$23.18			
	393488/1	INV	8/14/2024	8/14/2024	\$37.13	COUPLE INSERT POLY, ADAP		\$37.13			
	393496/1	INV	8/14/2024	8/14/2024	\$79.99	2XL UNIV DOUBLE SHOULDEF		\$79.99			
	393515/1	INV	8/15/2024	8/15/2024	\$36.86	CORD SASH COTTON, BUNGE		\$36.86			
	393650/1	INV	8/21/2024	8/21/2024	\$15.29	CLOSER PNEU 11-1/4 WHT		\$15.29			
	393652/1	INV	8/21/2024	8/21/2024	\$67.49	FLEXZLA SWVL HOSE		\$67.49			
	393669/1	INV	8/22/2024	8/22/2024	\$7.19	HASP SWVL STPL 4-1/2 ZN		\$7.19			
	393691/1	INV	8/22/2024	8/22/2024	\$2,861.75	MISC ITEMS-TOWER 2 FIRE DI		\$2,861.75			
	393692/1	INV	8/22/2024	8/22/2024	\$249.99	IMP WRENCH/RING KIT 20V		\$249.99			

Voucher(s): 14				Aged Totals:		Due				
						\$3,477.78	\$3,453.51	\$24.27	\$0.00	\$0.00

Section 2. Item B.

Vendor ID: 437		Name: NORTHWEST TIRE INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2282818	INV	8/13/2024	8/13/2024	\$127.30	ADVNC E TRAILER EXPRESS		\$127.30			
	19053385	INV	8/14/2024	8/14/2024	\$39.89	FLAT TIRE REPAIR		\$39.89			
	2282851	INV	8/14/2024	8/14/2024	\$39.89	FLAT REPAIR		\$39.89			
	2282888	INV	8/15/2024	8/15/2024	\$106.49	BASIC INSTALL, TRAILER		\$106.49			
	15163925	INV	8/16/2024	8/16/2024	\$48.95	4.38 " BRASS TRUCK VALVE		\$48.95			
	15163928	INV	8/16/2024	8/16/2024	\$55.92	FLAT REPAIR, TIRE PATCH, SI		\$55.92			
	15163960	INV	8/19/2024	8/19/2024	\$54.52	FLAT REPAIR, TIRE PATCH, SI		\$54.52			
	19053534	INV	8/22/2024	8/22/2024	\$39.89	FLAT REPAIR-PASS		\$39.89			
	2283052	INV	8/23/2024	8/23/2024	\$60.00	4 MOUNT/DISMOUNT		\$60.00			
Voucher(s): 9							Due				
Aged Totals:							\$572.85	\$572.85	\$0.00	\$0.00	\$0.00
Vendor ID: 3390		Name: O'REILLY AUTO PARTS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1865-324250	INV	8/11/2024	8/11/2024	\$20.97	3 CLEANING WIPES		\$20.97			
Voucher(s): 1							Due				
Aged Totals:							\$20.97	\$20.97	\$0.00	\$0.00	\$0.00
Vendor ID: 2131		Name: OLYMPIC SALES INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14546	INV	5/15/2024	5/15/2024	\$258.98	PARTS FOR SP INDUSTRIES, I					\$258.98
Voucher(s): 1							Due				
Aged Totals:							\$258.98	\$0.00	\$0.00	\$0.00	\$258.98
Vendor ID: 9655		Name: PATRIOT FIRE & SAFETY					Class ID:		FED TAX CLAS:		S CORP
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2593	INV	8/13/2024	8/13/2024	\$820.25	AUTO CHARGE 12-091-170-12		\$820.25			
Voucher(s): 1							Due				
Aged Totals:							\$820.25	\$820.25	\$0.00	\$0.00	\$0.00
Vendor ID: 5992		Name: PETERS, TAYLOR					Class ID:		FED TAX CLAS:		EMPLOYEE
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TP 081324	INV	8/13/2024	8/13/2024	\$199.96	CLOTHING ALLOWANCE-SUIT		\$199.96			
Voucher(s): 1							Due				
Aged Totals:							\$199.96	\$199.96	\$0.00	\$0.00	\$0.00

Section 2. Item B.

Vendor ID: 3491		Name: PRAIRIE AUTO PARTS INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	024895	INV	8/12/2024	8/12/2024	\$29.98	2 22IN EXACTFITBLAD		\$29.98			
	025255	INV	8/14/2024	8/14/2024	\$69.27	3 HI POWER IND V-BELTS		\$69.27			
	026042	INV	8/20/2024	8/20/2024	\$52.06	SURF CONDITIONING DS		\$52.06			
	027081	INV	8/27/2024	8/27/2024	\$97.95	SHOP TOOLS, HEX NUT/WASH		\$97.95			
							Due				
Voucher(s): 4		Aged Totals:					\$249.26	\$249.26	\$0.00	\$0.00	\$0.00

Vendor ID: 9903		Name: PUMP and METER SERVICE, INC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1010379	INV	6/10/2024	6/10/2024	\$6,024.37	DEF METER SPATCO, FREIGH				\$6,024.37	
							Due				
Voucher(s): 1		Aged Totals:					\$6,024.37	\$0.00	\$0.00	\$6,024.37	\$0.00

Vendor ID: 466		Name: PUMP SYSTEMS LLC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00409320	INV	8/14/2024	8/14/2024	\$430.20	SHAFT SEAL CRN 10/15/20 HC		\$430.20			
	00409353	INV	8/15/2024	8/15/2024	\$20.55	BLK BUSHING, PIPE PVC, CPL		\$20.55			
	00409375	INV	8/15/2024	8/15/2024	\$6.50	DUST PLUG 3" & 4" ALUM		\$6.50			
	00409383	INV	8/15/2024	8/15/2024	\$7.57	CAP 3 PVC		\$7.57			
	00409589	INV	8/22/2024	8/22/2024	\$26.42	3/8 MNPT SWIVEL STEM, CUT		\$26.42			
							Due				
Voucher(s): 5		Aged Totals:					\$491.24	\$491.24	\$0.00	\$0.00	\$0.00

Vendor ID: 469		Name: QUALITY QUICK PRINT INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-21029	INV	8/13/2024	8/13/2024	\$40.00	STAMP (246-7200-521-)		\$40.00			
	PC-21136	INV	8/13/2024	8/13/2024	\$30.00	15 SENIOR BINGO POSTERS		\$30.00			
	PC-21143	INV	8/14/2024	8/14/2024	\$196.00	14 ANNUAL REPORTS		\$196.00			
	PC-21311	INV	8/20/2024	8/20/2024	\$45.00	50 LIVE PAINTING & MUSIC PC		\$45.00			
	21440	INV	8/22/2024	8/22/2024	\$65.00	BUSINESS CARDS-TYLER KIE		\$65.00			
							Due				
Voucher(s): 5		Aged Totals:					\$376.00	\$376.00	\$0.00	\$0.00	\$0.00

Vendor ID: 5444		Name: QUALITY XTERMINATORS					Class ID: 1099		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

System: 8/28/2024
User Date: 8/28/2024

9:35:16 AM

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

Page: 22
User ID: Marlease

City of Dickinson

16340INV7/25/20247/25/2024\$70.00OUTSIDE SPRAY-WASPS\$70.00

16409INV8/7/20248/7/2024\$80.00MOUSE BAITING\$80.00

16421INV8/16/20248/16/2024\$110.00XTERMINATING INSIDE SPRA`\$110.00

16422INV8/16/20248/16/2024\$285.00XTERMINATING INSIDE SPRA`\$285.00

16423INV8/16/20248/16/2024\$110.00XTERMINATING INSIDE SPRA`\$110.00

16436INV8/22/20248/22/2024\$140.00XTERMINATING -OUTSIDE SPI\$140.00

Voucher(s): 6

Aged Totals:

Due

\$795.00\$725.00\$70.00\$0.00\$0.00

Vendor ID: 4946

Name: QUEST ENGINEERING INC

Class ID:

FED TAX CLAS:

Voucher/

Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

E18982-001

INV

8/20/2024

8/20/2024

\$393.71

MALE PIPE SWIVEL, FEMALE `

\$393.71

Voucher(s): 1

Aged Totals:

Due

\$393.71\$393.71\$0.00\$0.00\$0.00

Vendor ID: 6445

Name: RADWELL INTERNATIONAL, INC

Class ID:

FED TAX CLAS:

LLC-S

Voucher/

Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

34682256

INV

8/16/2024

8/16/2024

\$980.07

SCHNEIDER ELECTRIC

\$980.07

Voucher(s): 1

Aged Totals:

Due

\$980.07\$980.07\$0.00\$0.00\$0.00

Vendor ID: 4911

Name: RAMSEY LAW OFFICE PLLC

Class ID: 1099

FED TAX CLAS:

ATTORNEY

Voucher/

Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

082024

INV

8/20/2024

8/20/2024

\$955.00

ALTERN JUDGE HOURS FOR (

\$955.00

Voucher(s): 1

Aged Totals:

Due

\$955.00\$955.00\$0.00\$0.00\$0.00

Vendor ID: 5915

Name: RED ROCK FORD OF DICKINSON

Class ID:

FED TAX CLAS:

S CORP

Voucher/

Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

5079392

INV

8/22/2024

8/22/2024

\$41.42

ELEMENT ASY-AIR CLEANER

\$41.42

5079486

INV

8/23/2024

8/23/2024

\$179.33

SHIELD-ENGINE CO

\$179.33

Voucher(s): 2

Aged Totals:

Due

\$220.75\$220.75\$0.00\$0.00\$0.00

Vendor ID: 9694

Name: RMB ENVIROMENTAL LABS, INC

Class ID:

FED TAX CLAS:

S CORP

Voucher/

Payment No.

Doc Number

Type

Doc Date

Due Date

Doc Amount

Description

Writeoff Amount

Current Period

31 - 60 Days

61 - 90 Days

91 and Over

E000387

INV

8/26/2024

8/26/2024

\$510.00

LAB SUPPLIES/TESTINGS

\$510.00

Voucher(s): 1

Aged Totals:

Due

\$510.00\$510.00\$0.00\$0.00

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Section 2. Item B.

Vendor ID: 5450		Name: ROCKY PLETAN HANDYMAN SERVICES					Class ID: 1099		FED TAX CLAS:		SOLE PR	
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
		127 4TH ST W 0824	INV	8/21/2024	8/21/2024	\$250.00	MOWING OF GRASS & WEEDS		\$250.00			
								Due				
Voucher(s): 1		Aged Totals:					\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 495		Name: ROUGH RIDER INDUSTRIES					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
		8382	INV	8/20/2024	8/20/2024	\$4,115.00	FLUSH BOOKCASE,WORK TAI		\$4,115.00			
								Due				
Voucher(s): 1		Aged Totals:					\$4,115.00	\$4,115.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 6185		Name: ROY, MICHAEL					Class ID:		FED TAX CLAS:		VOLUNTEER FF	
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
		MR 07252024	INV	7/25/2024	7/25/2024	\$308.54	EMPLOYEE EXPENSE-MICHAEL			\$308.54		
								Due				
Voucher(s): 1		Aged Totals:					\$308.54	\$0.00	\$308.54	\$0.00	\$0.00	
Vendor ID: 42		Name: RUNNINGS SUPPLY INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.		Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
		8033645	INV	8/7/2024	8/7/2024	\$8.99	GLOVE M NOBLE BUFFALO LC		\$8.99			
		8034117	INV	8/7/2024	8/7/2024	\$40.98	HAMMER ENGINEER, GLOVES		\$40.98			
		8038161	INV	8/12/2024	8/12/2024	\$10.58	ENGINE OIL		\$10.58			
		8038980	INV	8/13/2024	8/13/2024	\$42.75	HARROW TEETH-WILRICH, PII		\$42.75			
		8039314	INV	8/13/2024	8/13/2024	\$66.13	WASHERS FLAT, BULK, NUTS		\$66.13			
		8039626	INV	8/14/2024	8/14/2024	\$21.99	GREASE GUN PISTOL GRIP W		\$21.99			
		8040599	INV	8/15/2024	8/15/2024	\$20.07	SCREW FLAT HEAD, IRONS C		\$20.07			
		8040622	INV	8/15/2024	8/15/2024	\$8.99	XL-HWH SD W/NEO 12-14X1-1,		\$8.99			
		8044476	INV	8/20/2024	8/20/2024	\$4.99	STAPLES9/16" HD 1250 PK		\$4.99			
		8044483	INV	8/20/2024	8/20/2024	\$53.75	CONCRETE SEALANT GRAY, (		\$53.75			
		8046456	INV	8/22/2024	8/22/2024	\$29.49	HILLMAN BULK BIN PRODUCT		\$29.49			
		8049655	INV	8/26/2024	8/26/2024	\$5.34	HILLMAN BULK BIN PRODUCT		\$5.34			
								Due				
Voucher(s): 12		Aged Totals:					\$314.05	\$314.05	\$0.00	\$0.00	\$0.00	

Vendor ID: 505		Name: SANITATION PRODUCTS				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

Section 2. Item B.

90149 INV 8/12/2024 8/12/2024 \$576.80 FAN ASSEMBLY \$576.80

Voucher(s): 1		Aged Totals:		Due					
				\$576.80	\$576.80	\$0.00	\$0.00	\$0.00	

Vendor ID: 506 Name: SAX MOTOR CO INC Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2009337	INV	8/21/2024	8/21/2024	\$206.66	LATCH		\$206.66			

Voucher(s): 1		Aged Totals:		Due					
				\$206.66	\$206.66	\$0.00	\$0.00	\$0.00	

Vendor ID: 6386 Name: SCHROEDER ALEX Class ID: FED TAX CLAS: EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AS 082724	INV	8/27/2024	8/27/2024	\$192.50	EMPLOYEE EXP-ALEX SCHRC		\$192.50			

Voucher(s): 1		Aged Totals:		Due					
				\$192.50	\$192.50	\$0.00	\$0.00	\$0.00	

Vendor ID: 520 Name: SHERWIN WILLIAMS CO Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6505-6	INV	8/19/2024	8/19/2024	\$151.07	SFTY YLW, JUMBO UF 1/2 2 P		\$151.07			
	0557-7	INV	8/21/2024	8/21/2024	\$138.69	PAINT FOR SAFETY LINES ON		\$138.69			

Voucher(s): 2		Aged Totals:		Due					
				\$289.76	\$289.76	\$0.00	\$0.00	\$0.00	

Vendor ID: 9519 Name: SIMNIONIW TRACY Class ID: FED TAX CLAS: EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TS 081624	INV	8/16/2024	8/16/2024	\$55.00	EMP EXP-TRACY SIMNIONIW		\$55.00			

Voucher(s): 1		Aged Totals:		Due					
				\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 9873 Name: SKYZONE IMAGERY, LLC Class ID: 1099 FED TAX CLAS: LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2406	INV	8/19/2024	8/19/2024	\$312.50	LEGACY SQUARE EVENT 081		\$312.50			

Voucher(s): 1		Aged Totals:		Due					
				\$312.50	\$312.50	\$0.00	\$0.00	\$0.00	

Vendor ID: 2580 Name: SOUTHWEST GRAIN(BULK) Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SC1 IH5644	INV	8/12/2024	8/12/2024	\$100.60	20 LBS NON IRRIGATED SEED		\$100.60			
	SX9 IJ2584	INV	8/14/2024	8/14/2024	\$28,308.99	4401 GAL UNLEADED, 5K ROA		\$28,308.99			

Voucher(s): 2		Aged Totals:		Due					
				\$28,409.59	\$28,409.59	\$0.00	\$0.00		

Section 2. Item B.

Vendor ID: 5631		Name: SPEE DEE DELIVERY SERVICE, INC					Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1072213	INV	8/3/2024	8/3/2024	\$46.89	STANDARD SHIPMENT		\$46.89				
	1082403	INV	8/10/2024	8/10/2024	\$27.91	STANDARD SHIPMENT		\$27.91				
	1084382	INV	8/17/2024	8/17/2024	\$31.24	STANDARD SHIPMENT		\$31.24				
Voucher(s): 3							Aged Totals:		Due			
									\$106.04	\$106.04	\$0.00	\$0.00
Vendor ID: 6033		Name: SUNSET LAW ENFORCEMENT, LLC					Class ID:		FED TAX CLAS:		LLC AS C	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0010598	INV	8/13/2024	8/13/2024	\$1,341.50	50 HORN 308 WIN168 GR ELD		\$1,341.50				
	0010599	INV	8/13/2024	8/13/2024	\$8,845.10	MISC AMMO FOR POLICE DEP		\$8,845.10				
Voucher(s): 2							Aged Totals:		Due			
									\$10,186.60	\$10,186.60	\$0.00	\$0.00
Vendor ID: 646		Name: SWMCC-PRISONER HOUSING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	11146	INV	7/31/2024	7/31/2024	\$8,925.00	PRISONER HOUSING -JULY 2024		\$8,925.00				
Voucher(s): 1							Aged Totals:		Due			
									\$8,925.00	\$8,925.00	\$0.00	\$0.00
Vendor ID: 9871		Name: THE GREEN TEAM					Class ID:		FED TAX CLAS:		LLC-S	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	211	INV	8/14/2024	8/14/2024	\$2,132.50	MOWING 8.53 ACRES HOLM E		\$2,132.50				
	219	INV	8/18/2024	8/18/2024	\$2,132.50	SPRAYING 8.53 ACRES HOLM		\$2,132.50				
	221	INV	8/20/2024	8/20/2024	\$250.00	MOWING 605 5TH AVE SE 08/1		\$250.00				
Voucher(s): 3							Aged Totals:		Due			
									\$4,515.00	\$4,515.00	\$0.00	\$0.00
Vendor ID: 3978		Name: TOTAL SAFETY US INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	7050499-0001	INV	8/12/2024	8/12/2024	\$69.60	GLOVES, 20 OZ, BLUE KNIT, D		\$69.60				
Voucher(s): 1							Aged Totals:		Due			
									\$69.60	\$69.60	\$0.00	\$0.00
Vendor ID: 4796		Name: TRI-ENERGY COOPERATIVE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	3787	INV	8/20/2024	8/20/2024	\$20.75	6 GAL PROPANE		\$20.75				
	3875	INV	8/21/2024	8/21/2024	\$22.13	6.4 GAL PROPANE		\$22.13				

City of Dickinson

Section 2. Item B.

Voucher(s): 2		Aged Totals:					Due		\$42.88		\$42.88		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 3532		Name: USABUEBOOK					Class ID:					FED TAX CLAS:		C CORP						
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	INV00452020	INV	8/13/2024	8/13/2024	\$2,517.87	SUBMERS CAGED LEVEL TRA		\$2,517.87												
	INV00453895	INV	8/14/2024	8/14/2024	\$117.38	DPD 4 DISPENSER 25 ML 100		\$117.38												
Voucher(s): 2		Aged Totals:					Due		\$2,635.25		\$2,635.25		\$0.00		\$0.00		\$0.00			
Vendor ID: 4418		Name: VESTIS					Class ID:					FED TAX CLAS:		C CORP						
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	2550357127	INV	8/1/2024	8/1/2024	\$17.30	MATS		\$17.30												
	2550359301	INV	8/7/2024	8/7/2024	\$40.12	MATS		\$40.12												
	2550362156	INV	8/14/2024	8/14/2024	\$25.85	MATS		\$25.85												
	2550362195	INV	8/14/2024	8/14/2024	\$47.75	MATS		\$47.75												
	2550362217	INV	8/14/2024	8/14/2024	\$32.60	MATS		\$32.60												
	2550362233	INV	8/14/2024	8/14/2024	\$50.90	MATS		\$50.90												
	2550362234	INV	8/14/2024	8/14/2024	\$80.91	UNIFORM CLEANING		\$80.91												
	2550362235	INV	8/14/2024	8/14/2024	\$115.33	MATS, DISPENSER, SOAP		\$115.33												
	2550362236	INV	8/14/2024	8/14/2024	\$37.67	MATS		\$37.67												
	2550363010	INV	8/15/2024	8/15/2024	\$17.30	MATS		\$17.30												
	2550363043	INV	8/15/2024	8/15/2024	\$60.95	MATS		\$60.95												
	2550365238	INV	8/21/2024	8/21/2024	\$104.91	UNIFORM CLEANING		\$104.91												
	2550365239	INV	8/21/2024	8/21/2024	\$170.78	MATS, DISPENSER, SOAP		\$170.78												
	2550365240	INV	8/21/2024	8/21/2024	\$40.12	MATS		\$40.12												
Voucher(s): 14		Aged Totals:					Due		\$842.49		\$842.49		\$0.00		\$0.00		\$0.00			
Vendor ID: 6066		Name: VOGEL LAW FIRM, LTD					Class ID: 1099					FED TAX CLAS:		ATTORNEY						
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over									
	807139	INV	8/13/2024	8/13/2024	\$167.50	PROFESSIONAL SERVICES-07		\$167.50												
Voucher(s): 1		Aged Totals:					Due		\$167.50		\$167.50		\$0.00		\$0.00		\$0.00			

Section 2. Item B.

Vendor ID: 607		Name: WEST DAKOTA OIL INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	346054	INV	7/31/2024	7/31/2024	\$127.78	87 GAL PROPANE		\$127.78			
	346217	INV	8/8/2024	8/8/2024	\$70.50	48 GAL PROPANE		\$70.50			
	38543	INV	8/14/2024	8/14/2024	\$102.00	4 PROPANE BOTTLES 33#		\$102.00			
	38554	INV	8/14/2024	8/14/2024	\$44.06	30 PROPANE BOTTLE PER GA		\$44.06			
	346069	INV	8/15/2024	8/15/2024	\$390.00	200 DEF		\$390.00			
	38661	INV	8/21/2024	8/21/2024	\$57.13	PROPANE		\$57.13			
	38706	INV	8/23/2024	8/23/2024	\$54.94	PROPANE		\$54.94			
Voucher(s): 7							Aged Totals:		Due		
									\$846.41	\$846.41	\$0.00
										\$0.00	\$0.00
Vendor ID: 2632		Name: WEST RIVER LODGE #5					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AUG 2024	INV	8/26/2024	8/26/2024	\$1,155.00	AUG 2024 P/R WITHHOLDING		\$1,155.00			
Voucher(s): 1							Aged Totals:		Due		
									\$1,155.00	\$1,155.00	\$0.00
										\$0.00	\$0.00
Vendor ID: 9842		Name: WESTERN HOSE LLC					Class ID: 1099		FED TAX CLAS: LLC		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	123	INV	8/12/2024	8/12/2024	\$184.96	FS6402-1212,FF08-12M-ORB, 1		\$184.96			
Voucher(s): 1							Aged Totals:		Due		
									\$184.96	\$184.96	\$0.00
										\$0.00	\$0.00
Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CM624031	CRM	8/22/2024		(\$848.11)	RETURN AIR DRYER		(\$848.11)			
	623709	INV	8/12/2024	8/12/2024	\$116.26	LATCH-HOOK		\$116.26			
	624031	INV	8/22/2024	8/22/2024	\$898.11	AIR DRYER		\$898.11			
	624036	INV	8/22/2024	8/22/2024	\$108.11	RECEIVER		\$108.11			
	624111	INV	8/26/2024	8/26/2024	\$74.23	BELTS		\$74.23			
Voucher(s): 5							Aged Totals:		Due		
									\$348.60	\$348.60	\$0.00
										\$0.00	\$0.00
Vendor ID: 6369		Name: WIDMER ROEL PC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	356091	INV	7/31/2024	7/31/2024	\$29,942.21	AUDIT 2023 FINAN STMTS, TR		\$29,942.21			

City of Dickinson

Section 2. Item B.

Voucher(s): 1		Aged Totals:		Due					
				\$29,942.21	\$29,942.21	\$0.00	\$0.00	\$0.00	

Vendor ID: 3138	Name: WITMER PUBLIC SAFETY GROUP INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	527198	INV	8/15/2024	8/15/2024	\$168.31	PAC BOLT CUTTER KIT, MAG I		\$168.31			

Voucher(s): 1		Aged Totals:		Due					
				\$168.31	\$168.31	\$0.00	\$0.00	\$0.00	

	<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:	123	\$1,439,405.39	\$1,369,146.53	\$29,216.28	\$6,024.37	\$35,018.21



Commerce Bank

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-510638

*00000000

Account ID

Account Number

Payment Due Date SEP 02, 2024

Amount Due \$18,307.13

Current Balance \$18,307.13

Amount Enclosed \$

To ensure your payment is posted promptly,
please submit all payments to:
PO BOX 846451
KANSAS CITY, MO 64184-6451

8000001883861111 001830713001830713

Please detach and return with your payment

ACCOUNT MESSAGES

Visa Purchasing

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.
IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Previously announced statement changes will not take effect on August 1, 2024,
but will be implemented soon. The new Commerce Bank Card statements will feature the same
important information - including transactions, balances, and due dates - presented in a
new, easy-to-read layout. For enhanced security, the full account number will now be masked,
displaying only the last four digits.

CORPORATE ACCOUNT ACTIVITY

CITY OF DICKINSON

TOTAL CORPORATE ACTIVITY

\$46,489.75

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-19	08-19		AUTO PAYMENT - THANK YOU!	\$46,489.75CR

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

For Customer Service Call:

1-800-892-7104

Outside the U.S., Call:

1-402-691-7800

Account ID

Account Summary

Previous Balance \$46,489.75

Purchases & Other Charges \$18,494.77

Cash Advances \$0.00

Cash Advance Fees \$0.00

Late Charges \$0.00

Finance Charges \$0.00

Credits \$187.64

Payments \$46,489.75

New Balance \$18,307.13

Send Billing Inquiries To:

COMMERCE BANK
PO BOX 414084
KANSAS CITY MO 64141

Statement Date Payment Due Date

AUG 26, 2024 SEP 02, 2024

Credit Limit Available Credit

\$120,000.00 \$101,692.87

Amount Due Disputed Amount

\$18,307.13 \$0.00

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY				
FIRE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS
		\$1,104.31	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$1,104.31
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-20	08-19	24116414232712161476415	BADGEANDWALLET.COM 914-236-1260 NY	146.00
08-20	08-19	24000774233000003018560	ISFSI.ORG WWW.ISFSI.ORGVA	550.00
08-20	08-19	240007742330000005170302	ISFSI.ORG WWW.ISFSI.ORGVA	135.00
08-21	08-20	24000974233185601864394	THE UPS STORE 4954 209-7775558 ND	29.12
08-23	08-22	24116414235744584214468	BADGEANDWALLET.COM 914-236-1260 NY	191.00
08-23	08-22	24445004236400198395017	WM SUPERCENTER #1567 DICKINSON ND	53.19

CARDHOLDER ACTIVITY				
SHELLY NAMENIUK		PURCHASES	CASH ADVANCES	CREDITS
		\$474.00	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$474.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-15	08-14	24492164227000027592977	NEOGOV HTTPSWWW.NEOGCA	125.00
08-15	08-14	24116414227742348095710	YOURMEMBERSHIP 727-827-0046 FL	199.00
08-15	08-14	24005944227300686462958	GOVERNMENT FINANCE OFFIC CHICAGO IL	150.00

CARDHOLDER ACTIVITY				
FIRE DEPARTMENT 2		PURCHASES	CASH ADVANCES	CREDITS
		\$429.41	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$429.41
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24492164226000039391179	FIRELINE, INC. WWW.FIRELINEIGA	429.41

CARDHOLDER ACTIVITY				
JADE PRAUS		PURCHASES	CASH ADVANCES	CREDITS
		\$387.84	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$387.84
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-13	08-12	24692164225106578464548	APPLE.COM/BILL 866-712-7753 CA	10.99
08-16	08-14	24789304228153501713529	OTC BRANDS *800-875-8480800-2280475 NE	226.95
08-26	08-23	24011344236000104724013	CANVA* I04252-60915407 HTTPSCANVA.CODE	149.90

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY				
JOSEPH CIANNI		PURCHASES	CASH ADVANCES	CREDITS
		\$162.65	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$162.65
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-13	08-12	24692164225106803529917	Amazon.com*RM4L34U72 Amzn.com/billWA	162.65

CARDHOLDER ACTIVITY				
MICHAEL HANEL		PURCHASES	CASH ADVANCES	CREDITS
		\$159.00	\$0.00	\$69.89
				TOTAL ACTIVITY
				\$89.11
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-16	08-15	74055224228059605106522	ANIMAL CARE EQUIPMENT & BROOMFIELD CO	69.89CR
08-20	08-20	24000774233000005342315	PROBOARDS, INC. HTTPSPROBOARDCA	9.00
08-26	08-22	24750764236900010800092	DAKOTA 911 CONFERENCE INC605-7182911 SD	150.00

CARDHOLDER ACTIVITY				
ANIMAL SHELTER		PURCHASES	CASH ADVANCES	CREDITS
		\$56.71	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$56.71
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-22	08-21	24445004235400197313442	WM SUPERCENTER #1567 DICKINSON ND	16.08
08-26	08-23	24034544236005144500974	MARATHON PETRO208819 JAMESTOWN ND	40.63

CARDHOLDER ACTIVITY				
GREG BECK		PURCHASES	CASH ADVANCES	CREDITS
		\$82.77	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$82.77
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24692164226107354270348	AMAZON MKTPL*RM6XR3U80 Amzn.com/billWA	40.20
08-14	08-13	24692164226107768432641	AMAZON MKTPL*RM2I689C1 Amzn.com/billWA	42.57

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
MUSEUM			PURCHASES	CASH ADVANCES	CREDITS
			\$2,446.32	\$0.00	\$0.00
					\$2,446.32
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-14	08-13	24011344227000016372894	COLOR MINTED HTTPSCOLORMINCO		556.25
08-15	08-14	24755424227282278494653	ATLAS SCREENPRINTING 352-3734975 FL		332.03
08-20	08-19	24755424232272325845885	ATLAS SCREENPRINTING 352-3734975 FL		1,168.22
08-26	08-23	24492164237000000169189	GEOCENTRAL FAIRE HTTPSWWW.FAIRCA		301.34
08-26	08-24	24492164237000013191113	TOYSMITH FAIRE HTTPSWWW.FAIRCA		88.48

CARDHOLDER ACTIVITY					
ROBERT FUHRMAN			PURCHASES	CASH ADVANCES	CREDITS
			\$646.05	\$0.00	\$0.00
					\$646.05
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-22	08-20	24198804234433202541866	PAYPAL *BAGSUNLIMIT SAN JOSE NY		526.05
08-23	08-21	24198804235433227136246	PAYPAL *BAGSUNLIMIT SAN JOSE NY		120.00

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT			PURCHASES	CASH ADVANCES	CREDITS
			\$1,555.42	\$0.00	\$0.00
					\$1,555.42
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-13	08-12	24692164225106606961416	WALMART.COM 800-925-6278 AR		60.52
08-15	08-14	24692164227108444804491	Amazon.com*RU2PS6OZO Amzn.com/billWA		5.80
08-15	08-14	24692164227108494070514	AMAZON MKTPL*RU9E41JW2 Amzn.com/billWA		470.71
08-19	08-16	24692164229109724626172	AMZN Mktpl US*RU3C23351 Amzn.com/billWA		28.74
08-19	08-16	24692164229100163415896	Amazon.com*RU2KB2TV1 Amzn.com/billWA		61.59
08-19	08-16	24692164229100349294975	AMZN Mktpl US*RU1DK2QG2 Amzn.com/billWA		27.39
08-19	08-17	24692164230100943426178	AMAZON MKTPL*RU0CU61Y0 Amzn.com/billWA		457.30
08-19	08-18	24692164231102086994920	AMAZON MKTPL*R47GX2CJ2 Amzn.com/billWA		61.11
08-20	08-19	24055234232063199315166	WALMART.COM 800-925-6278 AR		44.61
08-22	08-21	24011344234000076731527	AMAZON RETA* R42NB0M52 WWW.AMAZON.COWA		5.44
08-26	08-23	24692164236105909154593	AMZN Mktpl US*R47M64K62 Amzn.com/billWA		85.19
08-26	08-23	24108384237003765002066	SHOPLET.COM clover.com FL		247.02

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY				
MATT HANSON		PURCHASES	CASH ADVANCES	CREDITS
		\$2,207.39	\$0.00	\$0.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24692164226107696082153	LOVE'S #0849 OUTSIDE VALLEY CITY ND	45.53
08-19	08-16	24943004230038279296747	HOLIDAY INN FARGO FARGO ND	1,594.50
		CHECK IN DATE:08-13-24	NUMBER OF NIGHTS:03	
		CONFIRMATION #:15699288		
08-19	08-16	24316054230061162946784	SHELL OIL10083966019 BISMARCK ND	36.72
08-19	08-16	24445004230300561981359	CASEYS #3366 FARGO ND	35.75
08-20	08-19	24692164232102856249660	IN TROPHY HOUSE 218-8469442 MN	173.89
08-26	08-23	24829134236300814624074	THE EMBLEM AUTHORITY 800-438-4285 NC	321.00

CARDHOLDER ACTIVITY				
PD TRAVEL 3		PURCHASES	CASH ADVANCES	CREDITS
		\$103.54	\$0.00	\$0.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24692164226107440632659	LOVE'S #0353 OUTSIDE FARGO ND	55.80
08-19	08-16	24801974230060971215291	PETRO GAS FARGO ND	47.74

CARDHOLDER ACTIVITY				
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS
		\$684.80	\$0.00	\$23.51
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-20	08-13	74755424232262277067856	CLARION HOTEL AND CONVENTMINOT ND	23.51CR
08-19	08-16	24435654229014789046534	GALLS 859-266-7227 KY	74.95
08-19	08-16	24943004230038279297372	HOLIDAY INN FARGO 7014995322 ND	425.20
		CHECK IN DATE:08-12-24	NUMBER OF NIGHTS:04	
		CONFIRMATION #:2291105587014995322		
08-22	08-21	24492164235000011236821	LEAS.TRAINING HTTPSLEAS.TRAND	129.00
08-23	08-21	24022684235900010003468	SHRED ND 701-6905480 ND	55.65

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY

		PURCHASES		CASH ADVANCES	CREDITS	TOTAL ACTIVITY
RACHEL SHUMAKER		\$79.06		\$0.00	\$0.00	\$79.06
Post Date	Tran Date	Reference Number	Transaction Description			Amount
08-19	08-16	24943004230038331085443	PIZZA HUT 033427 DICKINSON ND			79.06

CARDHOLDER ACTIVITY

DENVER FOWLER			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$1,096.41	\$0.00	\$0.00	\$1,096.41
Post Date	Tran Date	Reference Number	Transaction Description			Amount
08-14	08-13	24137464226300718607688	TIRE RAMA 302 GA	GLASGOW	MT	25.00
08-14	08-13	24116414227057972828769	DAIRY QUEEN #17329	GLASGOW	MT	11.28
08-15	08-13	24231684227058247278879	ALBERTSONS 3433	GLASGOW	MT	134.04
08-19	08-17	24034544230003778389281	CONOCO - EZZIES WHOLESALHINSDALE	MT		53.11
08-19	08-17	24231684231062220175940	ALBERTSONS #2013	MALTA	MT	8.97
08-19	08-17	24231684231062220175957	ALBERTSONS #2013	MALTA	MT	293.68
08-19	08-18	24034544231003957277330	CONOCO - EZZIES WHOLESALHINSDALE	MT		51.92
08-22	08-20	24116414234064931004855	VAL*COTTONWOOD INN & S	GLASGOW	MT	5.00
		CHECK IN DATE:01-25-24	NUMBER OF NIGHTS:99			
		CONFIRMATION #:539882				
08-22	08-20	24943004235040977333256	CENEX-AGLAND CO-OP	WOLF POINT	MT	37.44
08-22	08-21	24034544234004609259004	CONOCO - EZZIES MIDTOWN	GLASGOW	MT	45.52
08-26	08-23	24116414237067702051689	DAIRY QUEEN #17329	GLASGOW	MT	9.48
08-26	08-23	24116414237067943010973	VAL*COTTONWOOD INN & S	GLASGOW	MT	10.00
		CHECK IN DATE:01-25-24	NUMBER OF NIGHTS:99			
		CONFIRMATION #:540157				
08-26	08-23	24231684237068051398224	ALBERTSONS 3433	GLASGOW	MT	380.68
08-26	08-23	24034544237005350518503	CONOCO - EZZIES WESTEND	GLASGOW	MT	30.29

CARDHOLDER ACTIVITY

		PURCHASES		CASH ADVANCES	CREDITS	TOTAL ACTIVITY
SCOTT HIRNING		\$130.75		\$0.00	\$0.00	\$130.75
Post Date	Tran Date	Reference Number	Transaction Description			Amount
08-13	08-11	24943004226035677237592	CENEX-AGLAND CO-OP GLASGOW MT			130.75

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY

JOEL WALTERS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$984.80	\$0.00	\$0.00	\$984.80
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-14	08-13	24204294226000217938068	FACEBK *L5AHE7YN22 650-5434800 CA	275.00	
08-14	08-13	24445004227400204348217	WM SUPERCENTER #1567 DICKINSON ND	201.48	
08-15	08-14	24744004227900016800030	HOUSE OF BOOZE DICKINSON ND	21.29	
08-16	08-15	24000974228157102746922	THE GRUB TUB DICKINSON ND	128.49	
08-19	08-16	24137464229100321214196	TST* PLAYERS SPORTS BAR & DICKINSON ND	187.91	
08-22	08-21	24204294234000309376060	FACEBK *5KHKV6UN22 650-5434800 CA	128.25	
08-22	08-21	24445004235400197322435	WM SUPERCENTER #1567 DICKINSON ND	42.38	

CARDHOLDER ACTIVITY

ADRIAN KREBS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$51.00	\$0.00	\$0.00	\$51.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-23	08-21	24801974235066236103466	DICKINSON MOTOR VEHICLE DICKINSON ND	48.00	
08-23	08-21	24801974235066236153230	MUNICIPAL(M3)*SERVICE FE SCARBOROUGH ME	3.00	

CARDHOLDER ACTIVITY

AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,701.16	\$0.00	\$0.00	\$2,701.16
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-13	08-12	24011344226000000205648	FLIPPER DEVICES HTTPSSHOP.FLIDE	353.00	
08-13	08-12	24431064226035768925959	NEWBYS ACE HDWE DICKINSON ND	39.98	
08-13	08-13	24011344226000025630754	AMAZON MARK* RM7B89RR2 HTTPSAMAZON.CWA	81.98	
08-14	08-13	24692164226107123232827	AMAZON MKTPL*RM5KK0DZ1 Amzn.com/billWA	19.38	
08-14	08-13	24692164226107125701399	AMAZON MKTPL*RM2VP99N0 Amzn.com/billWA	44.32	
08-15	08-14	24116414227067172547283	PP*FASTSPRING 402-935-7733 CA	12.60	
08-15	08-14	24692164227108439077053	AMAZON MKTPL*RU5IY2O60 Amzn.com/billWA	44.97	
08-19	08-16	24116414229060369030153	NEWEGG MARKETPLACE 800-390-1119 CA	359.96	
08-19	08-17	24692164230100460025007	AMAZON MKTPL*RU5TB6EV1 Amzn.com/billWA	44.50	
08-19	08-17	24164074231105441213316	Staples Inc staples.com MA	4.95	
08-21	08-20	24692164233103370079954	AMAZON MKTPL*RU3OI79W1 Amzn.com/billWA	374.95	
08-21	08-20	24431064233040139182760	AMAZON.COM*R40FP2EP2 SEATTLE WA	11.88	
08-21	08-20	24692164233103712854262	AMAZON MKTPL*RU21H4750 Amzn.com/billWA	4.96	
08-21	08-20	24431064234040479159385	NEWBYS ACE HDWE DICKINSON ND	31.01	

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,701.16	\$0.00	\$0.00	\$2,701.16
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-26	08-22	24198804238433299018030	PAYPAL *CREALITY3DT 15013452132 CA		823.47
08-26	08-23	24692164236106133826287	AMAZON MKTPL*R49S027U2 Amzn.com/billWA		131.92
08-26	08-23	24692164236106144120597	AMZN Mkt US*R47KP20H1 Amzn.com/billWA		62.85
08-26	08-23	24164074236105441241908	Staples Inc staples.com MA		30.42
08-26	08-24	24164074238105441214655	Staples Inc staples.com MA		209.08
08-26	08-24	24164074238105441214663	Staples Inc staples.com MA		14.98

CARDHOLDER ACTIVITY					
DEB KIRSCHENHEITER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,064.41	\$0.00	\$0.00	\$1,064.41
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-19	08-18	24755424232732326429914	AMERICINN FORT PIERRE SD		186.78
		CHECK IN DATE:08-17-24			
		CONFIRMATION #:21644172			
08-23	08-22	24755424236162361252847	HILTON HOTELS 605-3411878 SD		185.71
		CHECK IN DATE:08-22-24			
		CONFIRMATION #:22276838			
08-23	08-22	24943004236041584001723	CROWNE PLAZA KEARNEY NE		691.92
		CHECK IN DATE:08-18-24	NUMBER OF NIGHTS:04		
		CONFIRMATION #:349675			

CARDHOLDER ACTIVITY					
MIKHAYLA BLISS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$206.59	\$0.00	\$0.00	\$206.59
Post Date	Tran Date	Reference Number	Transaction Description		Amount
08-16	08-15	24427334228730266993829	CASH WISE #3044 DICKINSON ND		162.21
08-16	08-15	24692164229109613196048	TST*BLUE 42 SPORTS GRILL Dickinson ND		44.38



Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY				
JAYDA BORAH		PURCHASES	CASH ADVANCES	CREDITS
		\$204.57	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$204.57
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-22	08-20	24789304234188000668560	FUN EXPRESS 800-2280122 NE	204.57

CARDHOLDER ACTIVITY				
RITA BINSTOCK		PURCHASES	CASH ADVANCES	CREDITS
		\$898.32	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$898.32
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-13	08-12	24011344226000014697806	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	587.48
08-13	08-12	24011344226000014601675	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	260.68
08-14	08-13	24011344226000075330909	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	50.16

CARDHOLDER ACTIVITY				
STEVEN CLAWSON		PURCHASES	CASH ADVANCES	CREDITS
		\$338.08	\$0.00	\$0.00
				TOTAL ACTIVITY
				\$338.08
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-19	08-15	24943004230038075263594	CENEX-FARMERS UNION OIL CIRCLE MT	55.71
08-19	08-15	24445004230001015288595	FAMILY FARE QUICK STOP 31DICKINSON ND	58.83
08-19	08-16	24034544229003479281277	CONOCO - EZZIES WESTEND GLASGOW MT	35.51
08-19	08-17	24427334230730264530942	REYNOLDS MARKET GLA GLASGOW MT	25.00
08-19	08-17	24943004232039220233241	CENEX-AGLAND CO-OP GLASGOW MT	37.61
08-19	08-18	24034544231003959287980	CONOCO - EZZIES WHOLESALAHINSDALE MT	40.79
08-26	08-23	24137464236300783668274	TIRE RAMA 302 GA GLASGOW MT	25.00
08-26	08-23	24427334236730273112165	REYNOLDS MARKET GLA GLASGOW MT	22.50
08-26	08-24	24034544237005350518545	CONOCO - EZZIES WESTEND GLASGOW MT	37.13

Statement Date	AUG 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	SEP 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$18,307.13
Available Credit	\$101,692.87	New Balance	\$18,307.13
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY				
BRANDI AARON		PURCHASES	CASH ADVANCES	CREDITS
		\$24.75	\$0.00	\$0.00
				\$24.75
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-20	08-19	24137464233001514649632	USPS PO 3724000905 DICKINSON ND	24.75

CARDHOLDER ACTIVITY				
SYLVIA MILLER		PURCHASES	CASH ADVANCES	CREDITS
		\$160.72	\$0.00	\$94.24
				\$66.48
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24011344227000016883692	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	130.72
08-19	08-18	24692164231102061316701	NDRIN-ND LAND RECORDS 701-364-1280 ND	30.00
08-22	08-20	24011344234000060978514	COLUMN PUBLIC NOTICE HTTPSCOLUMN.UDC	94.24CR

CARDHOLDER ACTIVITY				
JEREMY MOSER		PURCHASES	CASH ADVANCES	CREDITS
		\$53.94	\$0.00	\$0.00
				\$53.94
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	24445004227400204362630	WM SUPERCENTER #1567 DICKINSON ND	53.94

The Rock Bar License Transfers

Presented by: Police Chief J. Cianni

Consideration to Approve



The Rock Bar

113 1st St. West

License/Ownership Transfer

- Class A Liquor
- Gaming
- Tobacco

The Rock Bar

113 1st St. West

Dickinson Youth Activities (DYA) Conglomerate

- Dickinson Youth Activities
- Dickinson Youth Activities Holdings, LLC
- Dickinson Youth Activities Operating, Inc.



The Rock Bar

113 1st St. West

Dickinson Youth Activities Conglomerate

- Local Ownership
 - President
 - Vice
 - Treasurer
 - Secretary
 - Board Members (x3)



Liquor License

The Rock Bar
113 1st ST. West

Dickinson Youth Activities Operating

- Class A Limited Liquor License



Gaming License

The Rock Bar
113 1st ST. West

Dickinson Youth Activities

- Bingo
- Twenty-One
- Sports Pools
- Paddlewheel Table
- Calcuttas
- Raffles
- Pull Tabs
- Jar, Dispensing & Electronic



Tobacco License

The Rock Bar
113 1st ST. West

Dickinson Youth Activities Operating



INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: BLAYNE RIEGER
SUBJECT: DYA OPERATING INC.
DATE: 08/08/2024

BACKGROUND INVESTIGATION:

CHAD GROLL
DERIN SEIBEL
BROCK WANNER
RYAN CALLAHAN
MATTHEW HEINZ
CHAD MILLER
ROXANNE FICEK

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

CITY OF DICKINSON

INITIAL APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

For Year 2024

- Application for:
- ☒ Commercial On/Off-Sale (\$3,000)
 - ☐ Lodge or Club (\$3,000)
 - ☐ Motel or Hotel (\$3,000)
 - ☐ Restaurant On-Sale (\$2,500)
 - ☐ Military Club Beer and Wine (\$700)
 - ☐ Microbrewery Pub (\$700)
 - ☐ Beer and Wine Concession Licenses (\$550)
 - ☐ Distillery License (\$700)
 - ☐ Brewer Taproom License (\$2,000)
 - ☐ Domestic Winery License (N/A)
 - ☐ Beer Only On-Sale License (\$700)
 - ☐ Beer and Wine Only On-Sale License (\$1,250)
 - ☐ Sunday Permit (All on-sale establishments must check Sunday Permit. ---)
 - ☐ Optional only for off sale establishments. See paragraph 5, below)

NOTE: In addition to said fees, each applicant for a new license or a transfer of a license shall, at the time of submission of the application for such issuance or transfer, pay the sum of an application fee and an issuance fee or transfer fee as a non-refundable application or transfer fee.

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the City of any changes in the information contained in this application.

1. BUSINESS INFORMATION:

Business Name: DYA Operating, Inc. (DBA The Rock)
 Mailing Address: PO Box 1455, Dickinson, ND 58601
 Street Address: 41 1st Ave W, Dickinson, ND 58601
 Phone Number: 701-483-6047

2. PROPOSED LICENSEE INFORMATION (please complete either 2.a. or 2.b. as appropriate)

a. Individual or Partnership:

Name(s): _____
 Address: _____
 City/State/Zip: Dickinson, ND 58601
 Telephone: _____
 Email: _____
 Birth Date(s): ____/____/____ ____/____/____
 Social Security # _____ Driver's License # _____
 Please Attach - Occupation Record for Last Five Years

US Citizen: Y / N

b. Corporation:

Name of Corporation: DYA Operating, Inc.
 Date of Incorporation: 8/2/2024 State of Incorporation: North Dakota
 Web Address: N/A
 (Attach copy of Certificate of Incorporation) See Attached
 (Attach list of each officer, director, and proposed manager indicating address, email address, citizenship status, and percentage of stock ownership in corporation.) See Attachment

3. LOCATION INFORMATION:

Legal description of business location: Lot: 1 Block: 2
 Addition or Subdivision: Original Plat

Property/Building Owner Information (If different than applicant)
Name: DYA Holdings, LLC
Mailing Address: PO Box 1455
City, State, Zip: Dickinson, ND 58601
Telephone: 701-483-6047
Em:
Zon
Present Occupancy: The Rock
Are Taxes Current? Y / N (Please attach verification from Stark County)

Please attach a comprehensive site drawing, including, but not limited to: layout of the building(s) and how they lay on the property, the extent of the area(s) in the building in which alcoholic beverages will be sold and/or served, and building and property dimensions. Alcoholic beverages will be sold and / or served on the main floor only. See attached pic of site drawing.

4. **GENERAL:**
- a. Name and contact information for person responsible for complying with all city ordinances and state law, on behalf of this license.
Name: Roxanne Ficek (General Manager)
Mailing Address:
City/State/
Telephone: 701-483-6047
 - b. _____, residency, employment, and business ownership for the five years leading up to the date of this application. See Attachment
 - c. Have you ever been engaged in the sale or distribution of alcoholic beverages prior to this application? If so, give date and type of business and address: No
 - d. Have you ever had a liquor license rejected by any municipality, state or federal authority? (Y / N) If yes, give details: NA
 - e. Have you ever been convicted or any violation of any law of the United State or the state of North Dakota, or local ordinance governing the manufacture, sale, distribution or possession of alcoholic beverages? (Y / N) If yes, give date(s) and details: NA
 - f. Have you ever had a liquor license for the sale of intoxicating liquor revoked or suspended for any violation or any state law or local ordinance? (Y / N) If yes, give date(s) and details: NA
 - g. Have you ever been indicted or convicted of a crime either in North Dakota or elsewhere? (Y / N) If yes, give date(s) and details: NA
 - h. Attach list of names and contact information of all persons, silent, or otherwise, interested in any manner in said business, or who will have charge, management, or control of the establishment for which license is requested: See Attachment
 - i. Has any person, other than applicant, any right, title, or interest in the leasehold, or in the furniture, fixtures, or equipment in the premises for which license is requested? DYA Holdings
(Y / N) If yes, attach list of names and contact information. See Attachment
 - j. Have you any agreement or understanding or intention to have any agreement or understanding with any person, partnership or corporation to obtain for any other, or transfer to any other person this license, or to

obtain it for any other than the specific use of the applicant? (Y / N) If yes, please give details:

NA

- k. Have you interest whatsoever, directly or indirectly, in any other liquor or alcoholic beverage establishment either wholesale or retail in North Dakota or any another state?
(Y / N) If yes, attach list of business names and addresses of establishments.
- l. Have you or any licensees listed on this application been convicted of a Felony or any other alcohol related violation of criminal or traffic law? No X *Yes _____
*If yes, please provide date, location (State & City) and description of the offense: NA
- m. Will you be engaged in any other form of business other than that to be covered by this license? (Y / N) If yes, please attach description of other business, including employer if that applies. Dickinson Youth Activities, Inc. will conduct charitable gaming at this location pending sight authorization.
- n. The applicant hereby does expressly consent that any person(s) duly authorized by the city of Dickinson may enter upon the premises described in this application at any reasonable hour of the day or night including all hours in which the establishment is occupied, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of laws of the state of North Dakota or ordinances of the city of Dickinson regardless whether said laws pertain to the sales of alcoholic beverages. Such access shall be permitted without necessity of a search warrant.
- o. Applicant acknowledges that this license, if granted includes the ability to open business on Sunday and therefore the business must collect and submit to the state of North Dakota the Hospitality Tax (Restaurant and Lodging)
- p. Applicant acknowledges that if this is an application for a restaurant related license, at least 50% of sales of the business must be in the form of prepared food.
- q. The applicant hereby acknowledges that if this license is idle for more than six months in any 12 month period, the City will revoke said license and offer it for public sale.
- r. The applicant hereby acknowledges that this license is not transferable nor may the ownership change by more than 25% without prior approval of the city of Dickinson.
- s. Please attach the names and contact information of three local business references.
- t. The applicant hereby acknowledges that by signing this application he/she/they admit that the information contained in this application is true and accurate to the best of their knowledge.
- u. The applicant hereby acknowledges that they shall cooperate to the fullest extent in obtaining a complete background investigation concerning any persons involved with the individual applicant or the applicant's organization.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

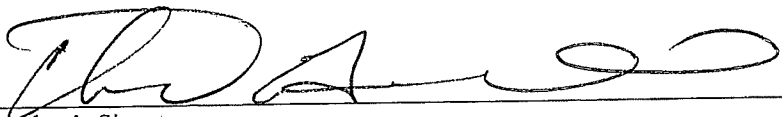
Dated this 6 day of August, 2024

Individual or Partnership Application:

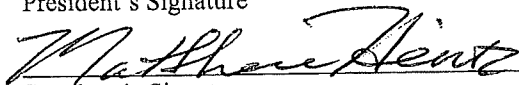
N/A
Applicant Signature(s)

N/A
Applicant Signature(s)

Corporation:



President's Signature



Secretary's Signature

Rita Binstock

From: Roxanne Ficek <rficekisa2015@gmail.com>
Sent: Wednesday, August 7, 2024 10:27 AM
To: Rita Binstock
Subject: Llc

Holding side owns the building
Operation owns the liquor

I think that is how i said it but 100% correct now Sent from my iPhone



GAMING SITE AUTHORIZATION
ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

Section 3. Item B.

G - _____

Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

DICKINSON YOUTH ACTIVITIES

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

THE ROCK

Street

113 1ST STREET WEST

City

DICKINSON

ZIP Code

58601

County

STARK

Beginning Date(s) Authorized

Ending Date(s) Authorized

JUNE 30TH 2025

Number of Twenty-One
tables, if zero, enter "0"

2

Specific location where games of chance will be conducted and played at the site (required)

EAST ROOM

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|---|--|---|
| ☒ Bingo | ☐ Club Special | ☒ Sports Pools |
| ☐ ELECTRONIC Quick Shot Bingo | ☐ Tip Board | ☒ Twenty-One |
| ☒ Raffles | ☐ Seal Board | ☐ Poker |
| ☐ ELECTRONIC 50/50 Raffle | ☐ Punchboard | ☒ Calcuttas |
| ☒ Pull Tab Jar | ☐ Prize Board | ☐ Paddlewheel with Tickets |
| ☒ Pull Tab Dispensing Device | ☐ Prize Board Dispensing Device | ☒ Paddlewheel Table |
| ☒ ELECTRONIC Pull Tab Device | | |

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Section 3. Item B.)

Site Owner (Lessor) DYA LLC		Site Name The Rock		Site Phone Number 701-483-7625
Site Address 113 1st st W	City Dickinson	State ND	Zip Code 58601	County Stark
Organization Dickinson Youth Activities INC		Rental Period to June 30, 2029		Monthly Rent Amount
1. Is Bingo going to be conducted at the site?		☐ No ☒ Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		☐ No ☐ Yes		\$
2. Is Twenty-One conducted at this site? Number of Tables with wagers up to \$ <u> </u> X Rent per Table \$ <u> </u>		☐ No ☒ Yes		\$
Number of Tables with wagers over \$ <u>2</u> X Rent per Table \$ <u>0</u>				\$ 0
3. Is Paddlewheels conducted at this site? Number of Tables <u>1</u> X Rent per Table \$ <u>0</u>		☐ No ☒ Yes		\$ 0
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☒ Jar Bar ☒ Standard Dispensing Device		☐ No ☒ Yes		\$
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices <u>10</u>		☐ No ☒ Yes		\$ 0
Total Monthly Rent				\$ 0
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance. The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor 	Title President	Date 8-6-2024
Signature of Lessee Roxanne Ferrell	Title Gaming Manager	Date 8-5-2024

CITY OF DICKINSON

Application for Business and/or Occupation License

Date: 2024

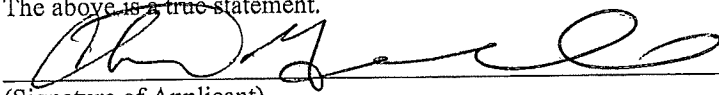
Section 3. Item C.

Application for: _____ Carnival (\$50/day plus \$100,000 Liability Insurance) Event date: _____
_____ Circus (\$50/day plus \$100,000 Liability Insurance) Event date: _____
_____ Housemover (\$50/annual plus \$5,000 bond and Liability Insurance)
_____ Pawnbroker (\$50/annual)
_____ Junk Dealer (\$50/annual)
_____ Arborist (\$100/annual plus \$150,000 Aggregate Liability Insurance)
X _____ Tobacco Dealer (\$50/annual) Location of Sale: _____
_____ Adult Entertainment (\$2,000/annual)

1. Name of Applicant (Individual or Firm): DYA Operating, Inc (DBA The Rock)
Birth Date: _____ Social Security Number: _____
Residence Address: _____ Phone Number: 701-483-6047
Business Address: 41 1st Ave W, Dickinson, ND 58601 Cell Number: N/A
Email Address: dyai2014@ndsupernet.com
Mailing address (if not the same as business): PO Box 1455, Dickinson, ND 58601
2. Location of Business Records (if not the same as business): 41 1st Ave W, Dickinson, ND 58601
3. This application is for: New Business _____ If change of ownership, give name of previous
Renewal of License _____ owner: KLF Kathy Fisher
Change of Ownership X
Change of Address _____
Date business started: 8/2/2024
4. If bond is required, give name of bonding company and address: NA
5. If you employ an auditor or bookkeeping firm, give name and address of firm: Dan Dasovick, Kovash& Dasovick PC
148 1st St W, Dickinson, ND 58601
6. List locations of businesses outside Dickinson in which license fee(s) was/were paid to other cities, towns or counties:

Name of Town or City	Name of Job	Amount
<u>NA</u>		

(continue list on back if necessary)
7. List name of partners or of officers of the business and their titles:
See Attached
8. The above is a true statement.


(Signature of Applicant)

President
(Official Title)

** The records of all concerns doing business must comply with City and State requirements.

Scott and City Commissioners,
Thank you so much for the
City's generous sponsorship of our
4th Annual Behavioral Health Summit.
Your contribution helped make it
possible for over 130 professionals
and community leaders to receive
education on mental health, addiction,
and suicide.

In appreciation,
Alex Nelson
Administrator

Recycling Agreement with Dem-Con Material Recovery, LLC

Presented by: Aaron Praus, Public Works Director

Consideration to Approve



-  **Provide processing, baling, and marketing services for recycling materials**
-  3 year agreement
-  Rate: \$80.00/ton for the first year starting October 1, 2024
 -  \$3.00/ton increase for each year thereafter
-  80% revenue share

August 27, 2024

RE: Recycling Services Agreement with Dem-Con Materials Recovery, LLC

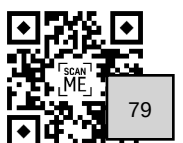
This is an agreement between the City of Dickinson and Dem-Con Materials Recovery, LLC (DCMRF) to provide processing, baling, and marketing services for recycling materials delivered to DCMRF. This is a new agreement for 3 years utilizing the same language as previous contracts with DCMRF with the exception of not receiving baled materials for processing. The contract rate has increased to \$80.00/ton for the first year starting October 1, 2024 and an additional \$3.00/ton increase for each year thereafter. This contract does include an 80% revenue share returned to the City of Dickinson based on current market values of recycled goods.

The agreement has been reviewed by City staff and Attorney Wenko. It is staff recommendation to approve the agreement with Dem-Con Materials Recovery, LLC.

Thank you,



Aaron L. Praus
Public Works Director



Recycling Services Agreement

THIS RECYCLING SERVICES AGREEMENT (the “Agreement”) is effective as of October 1, 2024 (the “Effective Date”) and is entered into by and between Dem-Con Materials Recovery, LLC (“DCMRF”), a Minnesota corporation with an office located at 13161 Dem-Con Drive, Shakopee, MN 55379, and with City of Dickinson (the “Customer”), a Municipality with an office at 38 1st Street West, Dickinson, ND 58601.

WHEREAS, DCMRF has a recycling facility located at 13161 Dem-Con Drive, Shakopee, Minnesota, 55379 (the “Facility”) for the processing, recycling, and marketing of commercial and residential recyclable materials; and

WHEREAS, DCMRF is fully licensed, permitted, and insured to provide the above-described services; and

WHEREAS, the Customer desires to engage DCMRF to perform such services, pursuant to the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants and agreements contained herein, the parties hereby agree as follows:

- 1. Services:** The Customer hereby engages DCMRF to perform the recycling services described in Exhibit A attached hereto (the “Services”). All Services will be performed at the Facility.
- 2. Acceptable and Unacceptable Materials:** A current list of the materials accepted for Services is attached herein as Exhibit B which may be modified from time to time at the sole discretion of DCMRF (collectively, “Recyclable Materials”). DCMRF will provide reasonable notice of any changes to the list of acceptable Recyclable Materials from time to time. Baled Recyclable Materials are Unacceptable Materials unless approved in writing by DCMRF. Any Recyclable Materials delivered to the Facility in baled form must have a density less than thirty (30) pounds per cubic foot for bales from a single-ram baler and less than twenty-five (25) pounds per cubic foot for bales from a two-ram baler (collectively, “Bale Specifications”). Recyclable Materials cannot be stored outside by Customer, contain excessive moisture, or be rotten or otherwise degraded. The materials not accepted at the Facility for recycling are also listed herein in Exhibit B. Removal and clean-up of any unacceptable materials are the Customer’s responsibility and shall be at the Customer’s sole cost and expense. Upon notification by DCMRF, the Customer shall have two (2) business days to remove any unacceptable materials from the Premises. If the Customer fails to adequately remove such unacceptable materials within such period, DCMRF shall be entitled to remove the unacceptable materials or cause them to be removed at the Customer’s expense.
- 3. Fees:** The applicable fees for the Services selected by the Customer are as set forth in Exhibit A attached hereto (the “Fees”). Any baled Recyclable Materials delivered to the Facility from the Customer may be charged a 20% surcharge on the Fees at the sole discretion of DCMRF. The Fees were developed assuming that the Customer will deliver all Recyclable Materials collected by the Customer that require processing to the DCMRF for the applicable Services. If the amount of Recyclable Materials delivered to the Facility over a two (2) consecutive month period for such Services is less than 80% of the estimated volume stated herein, DCMRF reserves the right to adjust the Fees, as applicable.

- 4. Marketing Services; Recyclable Revenue Sharing:** As set forth in Exhibit A, all Services provided by DCMRF hereunder include Marketing Services (as defined therein), which include the sale of the Customer's Recyclable Materials to a third party once they have been recycled. DCMRF has sole discretion to determine the terms of such sales. Notwithstanding the foregoing DCMRF shall not agree to terms that obligate or otherwise make Customer liable for any damages resulting from such sale by DCMRF to a third party. DCMRF will share the revenues received from such sales with the Customer (the "Recyclable Revenue Sharing") in an amount equal to 80% of the Average Commodity Revenue (ACR), as described in Exhibit C, and 20% of the ACR will be retained by DCMRF.
- 5. Payment Terms and Conditions:** DCMRF shall generate monthly invoices on the tenth (10th) of each month. Payments to DCMRF shall be due to DCMRF within thirty (30) days of the invoice date. Invoices will indicate both the amount of Fees owed by the Customer to DCMRF, and the amount of any Recyclable Revenue Sharing payments owed by DCMRF to the Customer. Such amounts will be netted out to determine the amount which DCMRF owes to Customer or the amount of which the Customer owes to DCMRF in a given month, as applicable, and shall be reflected in each invoice. For example, if the amount of Recyclable Revenue Sharing owed to the Customer is \$85/ton and the applicable Fee is \$80/ton, the Customer would be paid \$5/ton (\$85 - \$80 = \$5). The Customer is responsible for any applicable taxes associated with performance of the Services, excluding taxes based on DCMRF's net income.
- 6. Rules and Policies:** DCMRF will provide the Customer with copies of any written policies that the Customer or its personnel are required to comply with in order to receive Services hereunder, including any applicable on-site policies, building security procedures and general health and safety practices and procedures.
- 7. Limited Warranty:** DCMRF warrants and represents that it shall perform the Services (i) using personnel of suitable skill, experience and qualifications, (ii) in a professional and workmanlike manner, and (iii) in a manner consistent with commercially reasonable industry standards for similar services (collectively, the "Limited Warranty"). If the Customer reasonably believes in good faith that any Service provided hereunder does not conform to such Limited Warranty, it shall notify DCMRF in writing within ten (10) days of such Service being performed, or such claim is waived. The Customer shall take all reasonable action to mitigate damages and provide DCMRF a reasonable opportunity to cure any nonconformance. If DCMRF agrees that the Service performed did not conform to the Limited Warranty, it will make commercially reasonable efforts to cure the non-conformance. Any cure provided by DCMRF shall be the Customer's sole and exclusive remedy with respect to breach of the Limited Warranty. OTHER THAN THE EXPRESS LIMITED WARRANTY PROVIDED IN THIS SECTION 7, DCMRF MAKES NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, REGARDING THIS AGREEMENT OR THE SERVICES. ALL OTHER WARRANTIES, INCLUDING WARRANTIES AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COURSE OF DEALING OR THAT PARTICULAR RESULTS WILL BE OBTAINED, ARE EXPRESSLY WAIVED AND DISCLAIMED.
- 8. Indemnification:**

- a. **Indemnity.** DCMRF agrees to indemnify, hold harmless, and defend the Customer, its affiliates, officers, directors, shareholders, employees, and agents from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorney's fees), arising out of any third party claim, suit, action or proceeding ("Action") resulting from (i) bodily injury or death of any person, or (ii) damage to real or tangible personal property, in either case, to the extent caused by a party's breach of this Agreement or any negligent act or omission or willful misconduct of such party or its personnel.
- b. **Procedure.** The party seeking indemnification hereunder shall promptly notify the indemnifying party in writing of any Action and cooperate with the indemnifying party at the indemnifying party's sole cost and expense. Unless otherwise directed by the party seeking indemnification, the indemnifying party shall immediately take control of the defense and investigation of such Action and shall employ counsel of its choice to handle and defend the same, at the indemnifying party's sole cost and expense. The indemnifying party shall not settle any Action in a manner that affects the rights of the indemnified party without the indemnified party's prior written consent, which shall not be unreasonably withheld or delayed. The indemnified party's failure to perform and notify the indemnifying party shall not relieve the indemnifying party of its obligations under this Section 8 except to the extent that the indemnifying party can demonstrate that it has been materially prejudiced as a result of such failure. The indemnified party may participate in and observe the proceedings at its own cost and expense.
- c. **Survival.** The provisions of this Section shall survive the termination of the Agreement with respect to any claim, action, or proceeding relating to actions or omissions alleged to have occurred during the Term for a period of one (1) year following the termination of this Agreement.

9. LIMITATIONS OF LIABILITY: EXCEPT AS SET FORTH IN SECTION 8, IN NO EVENT WILL EITHER PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES IN CONNECTION WITH THIS AGREEMENT OR THE SERVICES, EVEN IF INFORMED IN ADVANCE OF THE POSSIBILITY OF SUCH DAMAGES, INCLUDING WITHOUT LIMITATION, LOSS OF MATERIALS, DELAY IN COMPLETION OR DELIVERY OF THE SERVICES, LOST PROFITS OR GOODWILL. NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, DCMRF'S MAXIMUM LIABILITY ARISING FROM OR IN RELATION TO THIS AGREEMENT AND THE SERVICES TO ANY PARTY, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, SHALL BE LIMITED TO THE AGGREGATE AMOUNT OF FEES PAID OR PAYABLE TO DCMRF IN THE SIX (6) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO ANY CLAIM (EXCLUDING THE AMOUNT ANY RECYCLABLE REVENUE SHARING AMOUNTS PAID OR PAYABLE TO THE CUSTOMER DURING SUCH PERIOD). THE PARTIES AGREE THAT THE DISCLAIMERS, REMEDIES AND LIMITATIONS IN THIS AGREEMENT ARE REASONABLE IN LIGHT OF THE NATURE OF THE SERVICES, PRICING, RELATIONSHIP BETWEEN THE PARTIES AND ARE AN AGREED UPON ALLOCATION OF RISK.

10. Term: Unless earlier terminated in accordance with Section 11 of this Agreement, the initial term of the Agreement shall be for a period of three (3) years, commencing on the Effective Date, which shall be October 1, 2024 (the "Initial Term"). The Agreement shall automatically renew

thereafter for successive terms of one (1) year each (each a "Renewal Term") (the Initial Term plus any Renewal Term collectively referred to herein as the "Term"), unless either party gives written notice of termination to the other party as provided herein at least ninety (90) days' prior to the expiration of the Initial Term or the then current Renewal Term, as applicable.

11. Termination:

- a. Either party may terminate this Agreement in the event of a material default hereunder by the other party, which default has not been cured within thirty (30) calendar days after written notice thereof by the non-defaulting party to the defaulting party specifying the nature of such default.
- b. If either party fails to pay any sums when due hereunder more than two (2) times during the Term hereof, the non-defaulting party may terminate the Agreement immediately upon written notice to the defaulting party.
- c. If a party: (i) does not pay its debts as they become due; or (ii) admits in writing its inability to pay its debts; or (iii) becomes insolvent; or (iv) makes a general arrangement or assignment for the benefit of creditors; or (v) undertakes any action or other proceedings seeking relief as a debtor or otherwise under any law relating to bankruptcy, insolvency, reorganization, or relief of debtors or any such action or proceedings is brought against it; or (vi) seeks appointment of a receiver, liquidator, trustee, custodian or similar official for it or for all or any substantial part of its property or such a receiver, trustee, custodian, or similar official is appointed, whether sought by it or not, in addition to any other remedies available to it at law or otherwise, the other party may immediately terminate this Agreement by giving written notice to such party.
- d. Within thirty (30) days following the effective date of termination of this Agreement, the parties shall compensate each for any outstanding fees or amounts owed to each other. No provisions of this Agreement will survive termination of this Agreement, except where expressly noted herein and except for the obligations set forth in Sections 9, 11, 12, 13 and 14-22 which shall survive the termination of this Agreement indefinitely.
- e. If Customer upon ninety (90) day's written notice, informs DCMRF that funding from federal, North Dakota state, or other sources is not obtained and continued at levels sufficient to allow for purchase of the services or supplies in the indicated quantities or term; or rules are modified or interpreted in a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by the Agreement; or if any license, permit, or certificate required by law or rule, or by the terms of this Agreement, is for any reason denied, revoked, suspended, or not renewed; then the Agreement may be terminated.

12. Force Majeure: If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, pandemics,

orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased.

13. Confidential Information.

- a. Non-disclosure and Non-Use. Each party ("Receiving Party") agrees to maintain in confidence all Confidential Information of the other party ("Disclosing Party") supplied to and/or learned by Receiving Party in the course of DCMRF providing the Services hereunder. For purposes of this Agreement, "Confidential Information" means any non-public information of the Disclosing Party or which the Disclosing Party holds in confidence for others, including, without limitation, information relating to business plans and operations, products, product development, marketing, pricing, customers, suppliers, employees, data, computer records, programs, processes, and security. Each Receiving Party shall protect the Confidential Information of the Disclosing Party using at least the same degree of care, but no less than a reasonable degree of care, as it uses to protect its own information of a similar nature. Receiving Party shall not use the Disclosing Party's Confidential Information for any purpose other to carry out its obligations under this Agreement, and shall not disclose it to any third party except to the extent such other party has a need to know the same in connection with the performance of this Agreement and such other party is bound by confidentiality obligations that are as protective as those of this Section.
- b. Exceptions and Permitted Disclosures. Notwithstanding anything to the contrary, "Confidential Information" does not include information (a) that is or becomes available within public domain other than as a result of a breach of this Section 13 by Receiving Party; (b) is or becomes known to the Receiving Party as a result of disclosure from a party (other than the Disclosing Party) not known or reasonably believed to owe a confidentiality obligation to the Disclosing Party; (c) is independently developed by Receiving Party without reference to the Disclosing Party's Confidential Information. Notwithstanding the above limits on non-disclosure of Confidential Information, each party may disclose Confidential Information pursuant to a legal obligation; provided, however, that the Receiving Party shall promptly notify the Disclosing Party of any such obligation and cooperate if legally permissible, at Disclosing Party's expense, with Disclosing Party's efforts to seek a protective order or otherwise protect its Confidential Information. DCMRF understands that Customer is a governmental entity subject to the open records laws of the State of North Dakota, N.D.C.C Ch. 44-04, generally; as such DCMRF acknowledges that the legal requirements of North Dakota state law will be applicable to Customer's receipt, retention and sharing of any information between the parties.
- c. Return of Confidential Information. Upon Disclosing Party's request, Receiving Party shall promptly return to the Disclosing Party or destroy the Confidential Information of the Disclosing Party and all copies thereof, provided that neither party shall be required to return or destroy Confidential Information of the party that has been electronically archived or that is kept in accordance with such party's internal record retention policies.
- d. Survival. This Section 13 (Confidentiality) shall survive the termination of this Agreement.

- 14. Relationship of the Parties:** It is understood and agreed that DCMRF and the Customer are at all times acting strictly as independent contractors in the fulfillment of their obligations under this Agreement. Nothing in this Agreement is intended, and nothing shall be construed to create, an employer/employee relationship, partnership, or joint venture relationship between the parties, or to allow either party to exercise control or direction over the manner or method by which the other party performs services under this Agreement.
- 15. Entire Agreement:** This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Agreement. This Agreement supersedes any prior written or oral agreements between the parties regarding the subject matter hereof.
- 16. Severability:** If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.
- 17. Amendment:** This Agreement may be modified or amended in writing by mutual agreement between parties, if the amendment is signed by all the parties, or authorized representative of each party, obligated under this Agreement.
- 18. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. "Notwithstanding the foregoing, the parties agree that City shall not waive any right or immunity to which it is entitled under North Dakota law."
- 19. Notice:** All notices, requests, demands and other communications hereunder (including notices of all asserted claims or liabilities) shall be in writing and shall be either delivered personally, or mailed by certified U.S. Mail, postage prepaid, return receipt requested, or sent by reputable overnight courier to the addresses herein designated or such other address as may be designated in writing by notice given in the manner provided herein, and shall be effective upon personal delivery thereof or upon receipt if sent by certified mail or 24 hours after deposit with an overnight courier.
- | | |
|---------------------|--|
| If to the Customer: | City of Dickinson
38 1 st Street West
Dickinson, ND 58601
Attn: Aaron Praus, Public Works Director |
| If to DCMRF: | Dem-Con Materials Recovery, LLC
13161 Dem-Con Drive
Shakopee, MN 55349
Attn: Bill Keegan, P.E., President |
- 20. Waiver:** Except as otherwise provided herein, neither party's waiver of any default or failure to enforce, the observance and performance of any term or condition of this Agreement at any time shall in any way affect, limit, or waive such party's right thereafter to enforce or compel strict compliance herewith and with every such term and condition. No course of dealings

between the parties, no waiver by either party, and no refusal or neglect of either party to exercise any right hereunder or to enforce compliance with the terms of this Agreement shall constitute a waiver of any provision herein with respect to any prior or subsequent breach, actions or omissions hereunder, unless such waiver is expressed in writing and signed by the waiving party.

21. Counterparts: This Agreement may be executed simultaneously in one or more counterparts, and may be delivered electronically or by facsimile, each of which together shall be deemed an original, and all of which together shall constitute one and the same instrument.

22. Audits: All records, regardless of physical form, and the accounting practices and procedures of DCMRF relevant to this Agreement specifically with the City of Dickinson are subject to audit by CITY or its auditors. DCMRF shall maintain all of these records for at least three (3) years following completion of this Agreement and be able to provide them at any reasonable time.

(signatures follow)

IN WITNESS WHEREOF, the parties hereto have caused this Recycling Services Agreement to be executed by their duly authorized representatives as of the date first above written.

City of Dickinson

By:	_____	_____
	Scott Decker	Date
	Mayor, City of Dickinson	

Dem-Con Materials Recovery, LLC

By:	_____	_____
	Bill Keegan, P.E	Date
	President	

Exhibit A

Services and Fees

Service	Fee
X Option A: Processing, Baling and Marketing. The Customer delivers to the Facility Recyclable Materials to be sorted and recycled. Once the weight of the materials has been determined, DCMRF sorts the Recyclable Materials by type, bales them, and delivers them to end markets for recycling ("Full Processing Services").	<u>\$80.00</u> per ton – Year 1 <u>\$83.00</u> per ton – Year 2 <u>\$86.00</u> per ton – Year 3 <u>\$3.00/ton annual increase for any Renewal Terms beyond Year 3</u>
☐ Option B: Baling and Marketing. In the event the Customer delivers Recyclable Materials to the facility which have already been separated ("Source Separated"), DCMRF will weigh such materials, bale them and perform marketing services ("Baling and Marketing Services").	\$_____ per ton
☐ Option C: Marketing Only. Customer delivers Recyclable Material to DCMRF's Facility which are Source Separated and baled, and DCMRF will perform the Marketing ("Marketing Services"). DCMRF reserves the right to determine whether the materials are adequately prepared for recycling end markets.	\$_____ per ton

Regardless of which of the above options Customer chooses, DCMRF will be solely responsible for selling or having sold such materials to end markets. DCMRF has discretion to determine the terms upon which the Recycled Materials will be sold, subject to the terms and conditions of this Agreement.

Full Processing Services, Baling and Marketing Services, or Marketing Services, as applicable, are hereinafter collectively defined as the "Services" under the Agreement.

Exhibit B

RECYCLABLE MATERIALS ACCEPTED FOR PROCESSING

<u>PAPER & BOXES</u>	<u>PLASTICS</u>	<u>CANS & GLASS</u>	<u>CARTONS</u>
NEWSPAPER & INSERTS	CONTAINERS LABELED  PETE	ALUMINUM CANS and FOOD & BEVERAGE CONTAINERS	ASEPTIC & GABLE TOP CONTAINERS (Milk, Juice Boxes, Broth and Other Liquid Containers)
TELEPHONE & SOFTCOVER BOOKS	CONATINERS LABELED  HDPE	GLASS FOOD & BEVERAGE CONTAINERS (Brown, Clear & Green)	
CARDBOARD (Non-Waxed)	CONTAINERS LABELED  PP	AEROSOL CANS (Empty)	
BROWN PAPER GROCERY BAGS		METAL HOUSEHOLD ITEMS (Kitchenware ie. Pots & Pans)	
MAIL, CATALOGS & MAGAZINES		STEEL FOOD CANS	
OFFICE/SCHOOL PAPER (All Colors)			
PIZZA DELIVERY BOXES (Empty)			
PAPERBOARD (Dry Food Boxes, Beverage Cases)			

MATERIALS NOT ACCEPTED FOR PROCESSING

BALED RECYCLABLES	PLASTIC FILM (Wraps, Tarps, Juice Pouches)	BATTERIES
AUTO GLASS, WINDOW GLASS, MIRROR GLASS, CERAMICS & PORCELAIN	DIAPERS	COAT HANGERS
SHREDDED PAPER	ALL OTHER MATERIALS NOT LISTED AS ACCEPTBLE MATERIALS	WAXED CARDBOARD
FOOD WASTE	PAPER TOWELS, NAPKINS, PLATES & TISSUES SOILED WITH FOOD	COMPOSTABLE PLASTICS – PLA #7
HAZARDOUS CHEMICAL CONTAINERS AND MOTOR OIL CONTAINERS	STYROFOAM & PACKING PEANUTS	GARDEN HOSES
GLASSWARE NOT USED TO CONTAIN PRODUCTS (Cookware, Drinking Glasses, Vases)	SYRINGES, NEEDLES, & OTHER MEDICAL WASTE	CHRISTMAS LIGHTS/EXTENSION CORDS
MATERIALS STORED OUTSIDE	WET OR ROTTEN MATERIALS	MIXED MUNICIPAL SOLID WASTE

Exhibit C

Composition and Commodity Value:

1. **Composition:** It shall be initially assumed that the composition of Recyclable Materials provided by the Customer is based on the average composition of Recyclable Materials delivered to the Facility by Customer based on historical sorts of Customers Recyclable Materials. However, DCMRF may perform, at the sole discretion of DCMRF, periodic audits and material sorts on the Customer's incoming Recyclable Materials to verify the composition of the Recyclable Materials. DCMRF will allow access to the Customer to witness the material sort and will provide the Customer with the results of the analysis. Based on the composition results of the material sort from Customers Recyclable Materials, DCMRF may revise the composition percentages used to calculate the Average Commodity Revenue ("ACR") paid to the Customer.

2. **Commodity Value:** The value for each component in the Recyclable Materials (the "Commodity Value") is as set forth below shall be calculated as follows:

a. **Fiber:** Fiber pricing shall be based on the "PPI" High Side pricing set forth in the first published issue of the month of *RISI PPI Pulp and Paper Week*, for the category set forth below, first published Regional Average prices for the Midwest (Chicago) Region. Prices shall be effective on the tenth (10) day of the month through the 9th day of the following month, and shall be applied for the month of delivery. If *RISI PPI Pulp and Paper Week* is no longer reflective of prevailing market conditions or if an alternative publication more accurately reflects such market conditions, then either party may propose to use any such alternative publication(s) or alternate method to determine the price for Wastepaper. The other party's consent, which shall not be unreasonably withheld, to the use of such alternate publication or method shall be required. Prices are:

Cardboard	PPI High Side OCC #11 Corrugated Containers
Mixed Paper	PPI High Side Mixed Paper #54

b. **Plastics:** Pricing for Plastics shall be based on the actual delivered price per ton received by DCMRF less freight paid by DCMRF for the plastics during the month of delivery, or previous point of sale if no deliveries were made that month. The Customer will have the ability to audit the records and sales receipt of the commodity sales at the DCMRF offices on a periodic basis to verify receipts. Access to the DCMRF sales receipts and Facility will not be reasonably withheld by DCMRF and will be during normal business hours Monday through Friday.

c. **Aluminum Cans:** Pricing for Aluminum Cans (UBC) shall be based on the actual delivered price per ton received by DCMRF less freight paid by DCMRF for the Aluminum during the month of delivery, or previous point of sale if no deliveries were made that month. The Customer will have the ability to audit the records and sales receipt of the commodity sales at the DCMRF offices on a periodic basis to verify receipts. Access to the DCMRF sales receipts and Facility will not be reasonably withheld by DCMRF and will be during normal business hours Monday through Friday.

d. **Steel Cans:** Pricing for Steel Cans shall be based on the actual delivered price per ton received by DCMRF less freight paid by DCMRF for the Steel Cans during the month of delivery, or previous point of sale if no deliveries were made that month. The Customer will have the ability to audit the records and sales receipt of the commodity sales at the DCMRF offices on a periodic basis to verify receipts. Access to the DCMRF sales receipts and Facility will not be reasonably withheld by DCMRF and will be during normal business hours Monday through Friday.

e. **Steel Scrap:** Pricing for Steel Scrap shall be based on the actual delivered price per ton received by DCMRF less freight paid by DCMRF for the Steel Scrap during the month of delivery, or previous point of sale if no deliveries were made that month. The Customer will have the ability to audit the records and sales receipt of the commodity sales at the DCMRF offices on a periodic basis to verify receipts. Access to the DCMRF sales receipts and Facility will not be reasonably withheld by DCMRF and will be during normal business hours Monday through Friday.

f. **Mixed Cullet:** Pricing for Mixed Cullet shall be based on the actual delivered price per ton received by DCMRF less freight paid by DCMRF for the Mixed Cullet during the month of delivery, or previous point of sale if no deliveries were made that month. The Customer will have the ability to audit the records and sales receipt of the commodity sales at the DCMRF offices on a periodic basis to verify receipts. Access to the DCMRF sales receipts and Facility will not be reasonably withheld by DCMRF and will be during normal business hours Monday through Friday

g. **Non-Recyclable Residue:** Non-Recyclable Residue will be disposed of at an MPCA approved disposal facility at a cost to the Customer. The cost to the Customer will be calculated by taking a negative commodity value, at the market rate per ton for disposal, and multiplying by the percentage of non-recyclable residue in the Recyclable Materials to get a weighted average cost per ton delivered.

h. **Average Commodity Revenue (ACR):** The table below is an example of the ACR calculation per ton of delivered Recyclable Materials. The ACR will be calculated using a weighted average which accounts for the percentage of each commodity within the Recyclable Materials and the value of each commodity. The ACR is then determined by adding the individual value of each of the commodities.

Commodity	Percent of Total	Commodity Value (\$/ton)	Weighted Average (\$/ton)
OCC	12.50%	\$105.00	\$13.13
ONP #8	49.50%	\$55.00	\$27.23
Mixed Paper	5.70%	\$50.00	\$2.85
Aluminum	0.80%	\$1,360.00	\$10.88
Steel	0.20%	\$190.00	\$0.38
Steel Cans	1.80%	\$211.21	\$3.98
Plastic-PET #1	2.00%	\$320.00	\$6.40
Plastic-HDPE #2 – Natural	0.90%	\$750.00	\$6.75
Plastic-HDPE #2 – Colored	0.80%	\$510.00	\$4.08
Plastic-#5	0.80%	\$60.00	\$0.48
Plastic-Mixed Rigids	0.50%	\$200.00	\$1.00
Glass	18.00%	\$0.00	\$0.00
Aseptic Containers	0.00%	\$90.00	\$0.00
Film	0.00%	\$1.00	\$0.00
Residual	6.50%	-\$65.00	-\$4.23
	100.00%	ACR (\$/ton):	\$72.93
		Revenue Share:	80%
		Rebate to Customer (\$/ton):	\$58.34

The Recyclable Materials Rebate will be paid to the Customer as a percentage of the ACR. For example, if the ACR is \$72.93/ton and the Customer has an 80% revenue sharing agreement, the Rebate to the Customer would be \$58.34 per ton for the Recyclable Materials as shown above.

EMS Division Job Descriptions



EMS Educator

Grade FP1

Position Summary

The EMS Educator is responsible for planning, developing, and delivering comprehensive Emergency Medical Services (EMS) training programs for fire department personnel. This position ensures that all EMS training meets state and national standards and keeps personnel updated on pre-hospital emergency care's latest practices, protocols, and technologies. The EMS Educator will collaborate with the Training Captain to assess training needs, create curricula, and coordinate certifications and continuing education opportunities.



Fire Fighter Paramedic

Grade FP1



Position Summary

The Firefighter Paramedic is responsible for delivering advanced emergency medical care as a paramedic and performing firefighting duties when required. This role involves responding to various medical emergencies, providing life-saving interventions, and ensuring the safety and well-being of patients. In addition, the Firefighter Paramedic supports fire suppression and hazardous materials response and participates in fire prevention activities. Working in a dynamic, high-pressure environment, the position requires a strong focus on EMS functions with integrated fire department duties.

- Additional certifications to be obtained within one (1) year of hire: ProBoard and/or IFSAC Hazardous Materials Awareness and Operations, Fire Fighter I, BlueCard Command Certification.

Executive Assistant for EMS

Grade 13

Position Summary

The Executive Assistant for EMS plays a pivotal role in ensuring the efficient operation of the department by providing high-level administrative support to executive leadership and fire department personnel. This position demands strong independent judgment and the ability to effectively plan, prioritize, and manage various tasks in a fast-paced environment. Exceptional communication skills, both oral and written, are essential for success. The role involves close coordination with various city departments, fire and EMS agencies.

- Requires High School Diploma or General Equivalency Degree (G.E.D)
- Associate's Degree or higher preferred.
- Minimum of 3 years' experience providing administrative support at a high level.
- Experience in an EMS or Fire Department setting is preferred.





QUESTIONS?

FIREFIGHTER PARAMEDIC

POSITION SUMMARY

The Firefighter Paramedic is responsible for delivering advanced emergency medical care as a paramedic and performing firefighting duties when required. This role involves responding to various medical emergencies, providing life-saving interventions, and ensuring the safety and well-being of patients. In addition, the Firefighter Paramedic supports fire suppression and hazardous materials response and participates in fire prevention activities. Working in a dynamic, high-pressure environment, the position requires a strong focus on EMS functions with integrated fire department duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential Duties:

- Respond to emergency medical calls, providing advanced life support (ALS) or basic life support (BLS), depending on certification level.
- Conduct initial and ongoing patient assessments, develop treatment plans, and administer appropriate medical interventions based on patient needs.
- Perform critical care procedures, including cardiac monitoring, defibrillation, airway management, IV therapy, medication administration, and trauma care.
- Ensure timely and accurate documentation of patient assessments, treatments, and outcomes in pre-hospital medical reports.
- Stabilize and transport patients safely to medical facilities, ensuring ongoing care during transit.
- Maintain medical equipment and supplies, ensuring all necessary tools are available and in working condition for emergency response.
- Act as lead paramedic on scene, coordinating with other responders to manage patient care and logistics.
- Assist EMTs and other medical personnel in patient care, packaging, and transport when needed.
- Provide training and mentorship to fellow team members in EMS best practices and protocols.
- Perform fire suppression duties as part of a firefighting crew, including extinguishing fires, conducting search and rescue operations, and mitigating hazardous materials incidents.
- Assist with vehicle extrication and technical rescue operations during emergency response situations.
- Participate in fire prevention activities, such as conducting inspections to ensure compliance with fire codes and standards.
- Collaborate with other firefighters and paramedics in high-stress, emergency environments to ensure the safety of all involved.
- Engage in ongoing EMS and firefighting training programs to maintain required certifications and stay current with industry standards.
- Perform routine maintenance and inspections of firefighting apparatus, EMS equipment, and fire department facilities.
- Participate in regular testing of hydrants and other fire safety systems in collaboration with city utilities.
- Accurately complete all reports related to patient care, incidents, and fire suppression activities.

FIREFIGHTER PARAMEDIC

- Participate in community outreach and public education initiatives playing a vital role in building trust and educating the community on safety practices.
- Ensure that patient information and medical records are handled with strict confidentiality and in compliance with HIPAA standards.

Knowledge, Skills and Abilities (position requirements at entry):

- In-depth knowledge of advanced life support (ALS) procedures, medical protocols, and EMS systems.
- Ability to administer emergency medical care, including trauma management, advanced airway techniques, cardiac interventions, and medication administration.
- Strong understanding of patient care documentation requirements and medical terminology.
- Familiarity with firefighting tactics, equipment, and the Incident Command System (ICS).
- Knowledge of hazardous materials response, fire suppression strategies, and rescue operations.
- Ability to communicate effectively with patients, team members, and the public, both in high-pressure situations and routine interactions.
- Proficient in using communication equipment, such as radios and dispatch systems.
- Technical Proficiency:
- Skilled in the use of EMS equipment, including cardiac monitors, defibrillators, suction units, and trauma tools.
- Proficient in maintaining and troubleshooting fire and EMS equipment to ensure operational readiness.
- Ability to quickly assess emergency situations and make sound decisions under pressure. Strong critical thinking skills to determine the best course of action during patient care and fire suppression.

QUALIFICATIONS

Education and Experience:

- High School Diploma or General Equivalency Diploma (G.E.D.).
- Associate's Degree or higher preferred.

Special Requirements:

- Valid ND Driver's License.
- Nationally Registered Paramedic (NRP).
- North Dakota Paramedic Licensure (must be obtained upon hire if from out-of-state).
- Required certifications: AHA BLS CPR, AHA ACLS, AHA PALS, NAEMT PHTLS, NAEMT AMLS.
- NIMS/ICS certifications: ICS 100, 200, 700, 800.
- Additional certifications to be obtained within one (1) year of hire: ProBoard and/or IFSAC Hazardous Materials Awareness and Operations, Fire Fighter I, BlueCard Command Certification.

WORKING CONDITIONS

- Physical requirements: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.

FIREFIGHTER PARAMEDIC

- May be subjected to hazardous conditions including but not limited to: fumes, odors, dusts, gases, chemicals, poor ventilation, body fluids, extreme temperatures, inadequate lighting, work space restrictions, intense noises, and travel.
- Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.
- Work involves episodes of strenuous physical activity, routine exposure to the threat of physical harm including the threat of loss of life, exposure to hazardous substances, unpleasant working conditions such as adverse weather conditions or the extreme risk of accident or ill health. Threats are difficult to identify or protect against.

Classification: Grade FP1

FLSA: Non-Exempt

Created and updated to new format: 8/22/2024

Updated:

Approved by City Commission:

DRAFT

EXECUTIVE ASSISTANT FOR EMS

POSITION SUMMARY

The Executive Assistant for EMS plays a pivotal role in ensuring the efficient operation of the department by providing high-level administrative support to executive leadership and fire department personnel. This position demands strong independent judgment and the ability to effectively plan, prioritize, and manage various tasks in a fast-paced environment. Exceptional communication skills, both oral and written, are essential for success. The role involves close coordination with various city departments, fire and EMS agencies.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential Duties:

- Provide comprehensive administrative support to all fire department staff including scheduling, correspondence, and records maintenance.
- Assist in the preparation and development of presentation materials.
- Attend command staff and departmental meetings, prepare agendas, record minutes, and offer support to fire and EMS boards, committees, and city staff.
- Receive, direct, and screen public inquiries, including media communication during high-risk incidents.
- Assist department leadership in preparing the annual city budget.
- Maintain, update, and organize filing systems for department records.
- Draft and prepare various documents, such as correspondence, memos, reports, and spreadsheets.
- Track project funding, monitor expenditures, and ensure accurate financial documentation.
- Handle mail distribution, including mass mailings.
- Support the contract bidding process by preparing bid tabulation worksheets and other related documents.
- Uphold confidentiality standards and ensure compliance with HIPAA regulations.
- Manage, maintain, and safeguard official documents for committees, departments, and political agency contracts.
- Process accounting information related to accounts payable, receivable, permits, licenses, and other financial transactions.
- Handle multiple, diverse tasks with a need to coordinate processes across departments.
- Perform similar duties as assigned, demonstrating flexibility in managing related functions.

Knowledge, Skills, and Abilities:

- Strong communication skills to effectively interact with employees, vendors, contractors, and the public in person, by phone, email, or letter.
- Ability to follow complex oral and written instructions with attention to detail.
- Familiarity with department-specific terminology and software applications.
- Strong organizational skills to maintain accurate records and manage files.
- Proficiency in Microsoft Office Suite, including advanced functions in Excel and Word to effectively prepare spreadsheets, reports, and track expenditures.

EXECUTIVE ASSISTANT FOR EMS

- Competence in public safety software, word processing, and database/spreadsheet programs, with advanced proficiency in Microsoft Office.
- Ability to troubleshoot office equipment and resolve minor technical issues.
- Proven ability to handle confidential information with tact, discretion, and professionalism.
- Strong problem-solving skills, including defining problems, collecting data, and drawing valid conclusions.
- Ability to independently manage tasks and projects with minimal supervision.
- Capacity to analyze and interpret business publications, professional journals, technical procedures, and governmental regulations.

QUALIFICATIONS

Education and Experience:

- Requires High School Diploma or General Equivalency Degree (G.E.D)
- Associate's Degree or higher preferred.
- Minimum of 3 years' experience providing administrative support at a high level.
- Experience in an EMS or Fire Department setting is preferred.

Special Requirements (position requirements at entry):

- Valid Driver's License

WORKING CONDITIONS

- Positions in this class typically require sitting, stooping, kneeling, reaching, standing, walking, typing, grasping, talking, hearing, seeing, and repetitive motions.
- Sedentary Work: Exerting up to 50 pounds of force occasionally and/or a negligible amount of force frequently. Sedentary work involves sitting and working at a computer most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.
- Work-related travel is minimal.

Classification: Grade 13

FLSA: Non-Exempt

Created and updated to new format: 08/22/2024

Updated: Approved by City Commission:

POSITION SUMMARY

The EMS Educator is responsible for planning, developing, and delivering comprehensive Emergency Medical Services (EMS) training programs for fire department personnel. This position ensures that all EMS training meets state and national standards and keeps personnel updated on pre-hospital emergency care's latest practices, protocols, and technologies. The EMS Educator will collaborate with the Training Captain to assess training needs, create curricula, and coordinate certifications and continuing education opportunities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential Duties:

- Develop and deliver EMS training programs, including initial, recertification, and continuing education, to meet the National Registry and State of North Dakota requirements.
- Ensure compliance with state and national EMS standards and protocols.
- Assess and adapt training programs based on department needs.
- Coordinate with external instructors and agencies for specialized training.
- Maintain accurate records of training, certifications, and evaluations.
- Assist in developing EMS protocols and procedures with the Division Chief of EMS.
- Stay updated on EMS advancements and integrate them into training.
- Respond to emergency medical calls, providing ALS or BLS care as needed.
- Perform patient assessments, develop treatment plans, and administer medical interventions.
- Ensure accurate documentation of patient care in medical reports.
- Maintain and inspect medical equipment and supplies for readiness.
- Assist with fire suppression, rescue operations, and fire prevention activities.
- Engage in ongoing training to maintain certifications and industry standards.
- Perform routine maintenance of firefighting and EMS equipment.
- Collaborate with other firefighters and paramedics in high-stress emergencies.

Knowledge, Skills, and Abilities (position requirements at entry):

- Strong instructional, organizational, and communication skills for delivering EMS education and training.
- In-depth knowledge of state and national EMS standards, protocols, and regulations.
- Ability to assess training needs and develop curricula that meet the department's requirements.
- Expertise in advanced life support (ALS) procedures, medical protocols, and EMS systems.
- Ability to administer emergency medical care, including trauma management, advanced airway techniques, cardiac interventions, and medication administration.
- Strong understanding of patient care documentation requirements and medical terminology.
- Familiarity with firefighting tactics, equipment, and the Incident Command System (ICS).
- Knowledge of hazardous materials response, fire suppression strategies, and rescue operations.

- Proficient in using and maintaining EMS equipment, including cardiac monitors, defibrillators, suction units, and trauma tools.
- Ability to quickly assess emergencies and make sound decisions under pressure.
- Ability to communicate effectively with patients, team members, and the public in high-pressure situations and routine interactions.
- Skilled in maintaining and troubleshooting fire and EMS equipment to ensure operational readiness.
- Strong critical thinking skills to determine the best course of action during patient care and fire suppression.
- Ability to work collaboratively with department personnel and external agencies.

QUALIFICATIONS

Education and Experience:

- High School Diploma or General Equivalency Diploma (G.E.D.)
- Associate degree or Bachelor's degree in Emergency Medical Services Administration – EMS Education preferred.
- Minimum of two (2) years' experience as an EMS Instructor.

Special Requirements:

- Valid ND Driver's License.
- Advanced Emergency Medical Technician (AEMT) with Nationally Registered Paramedic (NRP)-Preferred (NRP to be obtained within 2 years of hire if AEMT).
- North Dakota AEMT or Paramedic Licensure (must be obtained upon hire if from out-of-state).
- Minimum of 2 years of experience in EMS, with a preference for experience in a fire-based EMS system.
- NAEMSE Instructor Level I or ND EMS Instructor/Coordinator.
- Required certifications: AHA BLS CPR, AHA BLS Instructor.
- NIMS/ICS certifications: ICS 100, 200, 700, 800.
- Additional certifications to be obtained within one (1) year of hire: AHA ACLS, AHA PALS, NAEMT PHTLS, NAEMT AMLS.
- Additional certifications to be obtained within one (1) year of hire: ProBoard and/or IFSAC Hazardous Materials Awareness and Operations, Fire Fighter I, and BlueCard Command Certification.

WORKING CONDITIONS

- Physical requirements: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, driving, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- May be subjected to hazardous conditions including but not limited to fumes, odors, dust, gases, chemicals, poor ventilation, body fluids, extreme temperatures, inadequate lighting, work space restrictions, intense noises, and travel.

EMS Educator

Section 5. Item C.

- Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
- Work involves episodes of strenuous physical activity, routine exposure to the threat of bodily harm, including loss of life, exposure to hazardous substances, unpleasant working conditions such as adverse weather conditions, or the extreme risk of accident or ill health. Threats are challenging to identify or protect against.

Classification and History:

Classification: FP1

FLSA: Non-Exempt

Created: 08/23/2024

Approved by City Commission: 09/XX/2024

DRAFT

STAFF REPORT

To: Planning and Zoning Commission
From: City of Dickinson Community Development Team
Date: August 14, 2024
Re: **ZTA-003-2024 Chapter 39 – Fence Permit**

APPLICANT

Name: City of Dickinson Community Development
Address: 38 1st Street West
City: Dickinson ND 58601

Public Hearing	August 14, 2024	Planning and Zoning Commission
Public Hearing	August 20, 2024	City Commission
Final	September 3,	City
Consideration	2024	Commission

EXECUTIVE SUMMARY

City of Dickinson Community Development staff recommends approval of the proposed Chapter 39 – Fence Permit Text Amendment

CONTEXT

Background – City staff would like to clarify the need for fence permits within section 39.07.005 Fence Regulations.

Analysis - The primary features of the proposed amendments are as follow:

- Add section A. permit required
 - No fence shall be erected, moved, added to, or structurally altered without a fence permit obtained from the City.
- Update section D. to Building Official or his/her designee
 - Current code lists planning director
 - Building Department has historically been in charge of fence matters

Attachment A includes the proposed zoning ordinance text amendments.

PUBLIC INPUT

As of the date of this report, City staff has not received any public comments.

STAFF FINDINGS – Fence permit currently required through 39.12.006 which states that no building or other structure shall be erected, moved, added to, or structurally altered without a permit therefore, issued by the Building Official.

City staff feels it will be beneficial to citizens of Dickinson to have this clearly listed with the fence regulations as well.

Based upon those findings, staff would recommend approval of this amendment.

Attachments:

- A – Proposed Zoning Ordinance Text Amendments. (proposed changes highlighted)

Section 39.07.005 Fence Regulations

a. Permit Required

No fence shall be erected, moved, added to, or structurally altered without a fence permit obtained from the City.

b. Location Restriction

Unless otherwise provided by this title or other sections of the Dickinson Municipal Code, no fence shall be built on any lot or tract outside the surveyed lot lines, or tract outside the surveyed lot lines.

c. Sight Obstruction

No solid fence permitted or required by this title or other sections of the Dickinson Municipal Code shall be built in any manner which creates a traffic hazard or obstructs visibility. Vision clearance zones set forth by Section 39.07.002(d) shall be maintained.

d. Residential Fences

Fences constructed within residential districts or on land used for residential purposes are subject to the following provisions.

1. Height: The maximum height of a fence within a required front yard or street side yard setback shall be four feet. The maximum height for any fence outside of a required front yard shall be 6.5 feet. Fences on corner and double frontage lots must have a front yard and street setback, as determined by the Building Official or his/her designee.
2. Materials: Fences shall be constructed of wood, chain-link, PVC / resin, stone or masonry materials only. Barbed wire and / or electrified fences are not permitted, and are defined as any fence that includes in its material barbs, razors, electric current or other features specifically designed to injure or abrade an individual or animal who attempts to negotiate the fence.

e. Other Fences

Fences constructed in commercial and industrial districts are subject to the following special provisions.

1. The maximum height of a fence for any permitted use in any nonresidential zoning district shall be 6.5 feet.
2. Civic Uses in Residential Districts: The maximum height of fences installed as part of Primary and Secondary Educational Facilities or Park and Recreation Use Types within Residential Zoning Districts shall be eight feet.
3. The Board of Adjustment may approve greater fence heights on a case-by-case basis if it concludes that such permission furthers the health, safety, and welfare of the residents of the City of Dickinson.
4. Barbed wire may be used in the construction of perimeter security fencing in an industrial district or for municipal facilities provided that the bottom strand of the wire shall be at least six feet above ground level. Barbed wire may be constructed for agricultural purposes in an AG District. Electrified fences are permitted only within the AG zoning district.

f. Existing Fences

Any existing fence lawfully built before the effective date of this Ordinance may remain in place without change. Any replacement or change of such fence shall meet the requirements of this section. (Ord. No. 1171 § 1. Ord. No. 1604§ 9)

MOTIONS:

*****Approval*****

I move the City of Dickinson Planning and Zoning Commission recommend Approval of the proposed Chapter 39 – Fence Permit zoning text amendments as being compliant with the City of Dickinson Comprehensive Plan and consistent with Chapter 39 of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the proposed Chapter 39 – Fence Permit zoning text amendments as NOT as being compliant with either the City of Dickinson Comprehensive Plan and not being consistent with the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

Section 7. Item A.

ZONING TEXT AMENDMENT-FENCE REGULATIONS

Presented by: Building Official – Leonard Schwindt

(ZTA 003 2024)
Consideration to Approve



ORDINANCE NO. 2024**AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.07.005 OF ARTICLE 39, RELATING TO FENCING REGULATIONS**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 39.07.005 of Article 39 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 39.07.005 Fence Regulations**a. Permit Required**

No fence shall be erected, moved, added to, or structurally altered without a fence permit obtained from the City.

b. Location Restriction

Unless otherwise provided by this title or other sections of the Dickinson Municipal Code, no fence shall be built on any lot or tract outside the surveyed lot lines, or tract outside the surveyed lot lines.

c. Sight Obstruction

No solid fence permitted or required by this title or other sections of the Dickinson Municipal Code shall be built in any manner which creates a traffic hazard or obstructs visibility. Vision clearance zones set forth by Section 39.07.002(d) shall be maintained.

d. Residential Fences

Fences constructed within residential districts or on land used for residential purposes are subject to the following provisions.

1. **Height:** The maximum height of a fence within a required front yard or street side yard setback shall be four feet. The maximum height for any fence outside of a required front yard shall be 6.5 feet. Fences on corner and double frontage lots must have a front yard and street setback, as determined by the Building Official or his/her designee.
2. **Materials:** Fences shall be constructed of wood, chain-link, PVC / resin, stone or masonry materials only. Barbed wire and / or electrified fences are not permitted, and are defined as any fence that includes in its material barbs, razors, electric current or other features specifically designed to injure or abrade an individual or animal who attempts to negotiate the fence.

e. Other Fences

Fences constructed in commercial and industrial districts are subject to the following special provisions.

1. The maximum height of a fence for any permitted use in any nonresidential zoning district shall be 6.5 feet.
2. **Civic Uses in Residential Districts:** The maximum height of fences installed as part of Primary and Secondary Educational Facilities or Park and Recreation Use Types within Residential Zoning Districts shall be eight feet.
3. The Board of Adjustment may approve greater fence heights on a case-by-case basis if it concludes that such permission furthers the health, safety, and welfare of the residents of the City of Dickinson.
4. Barbed wire may be used in the construction of perimeter security fencing in an

industrial district or for municipal facilities provided that the bottom strand of the wire shall be at least six feet above ground level. Barbed wire may be constructed for agricultural purposes in an AG District. Electrified fences are permitted only within the AG zoning district.

f. Existing Fences

Any existing fence lawfully built before the effective date of this Ordinance may remain in place without change. Any replacement or change of such fence shall meet the requirements of this section. (Ord. No. 1171 § 1. Ord. No. 1604§ 9)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2024
Second Reading: _____, 2024
Final Passage: _____, 2024

ORDINANCE NO. 2024**AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.07.005 OF ARTICLE 39, RELATING TO FENCING REGULATIONS**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 39.07.005 of Article 39 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 39.07.005 Fence Regulations**a. Permit Required**

No fence shall be erected, moved, added to, or structurally altered without a fence permit obtained from the City.

a.b. Location Restriction

Unless otherwise provided by this title or other sections of the Dickinson Municipal Code, no fence shall be built on any lot or tract outside the surveyed lot lines, or tract outside the surveyed lot lines.

b.c. Sight Obstruction

No solid fence permitted or required by this title or other sections of the Dickinson Municipal Code shall be built in any manner which creates a traffic hazard or obstructs visibility. Vision clearance zones set forth by Section 39.07.002(d) shall be maintained.

c.d. Residential Fences

Fences constructed within residential districts or on land used for residential purposes are subject to the following provisions.

1. Height: The maximum height of a fence within a required front yard or street side yard setback shall be four feet. The maximum height for any fence outside of a required front yard shall be 6.5 feet. Fences on corner and double frontage lots must have a front yard and street setback, as determined by the ~~Planning Director~~Building Official or his/her designee.
2. Materials: Fences shall be constructed of wood, chain-link, PVC / resin, stone or masonry materials only. Barbed wire and / or electrified fences are not permitted, and are defined as any fence that includes in its material barbs, razors, electric current or other features specifically designed to injure or abrade an individual or animal who attempts to negotiate the fence.

d.e. Other Fences

Fences constructed in commercial and industrial districts are subject to the following special provisions.

1. The maximum height of a fence for any permitted use in any nonresidential zoning district shall be 6.5 feet.
2. Civic Uses in Residential Districts: The maximum height of fences installed as part of Primary and Secondary Educational Facilities or Park and Recreation Use Types within Residential Zoning Districts shall be eight feet.
3. The Board of Adjustment may approve greater fence heights on a case-by-case basis if it concludes that such permission furthers the health, safety, and welfare of the residents of the City of Dickinson.

4. Barbed wire may be used in the construction of perimeter security fencing in an industrial district or for municipal facilities provided that the bottom strand of the wire shall be at least six feet above ground level. Barbed wire may be constructed for agricultural purposes in an AG District. Electrified fences are permitted only within the AG zoning district.

e.f. Existing Fences

Any existing fence lawfully built before the effective date of this Ordinance may remain in place without change. Any replacement or change of such fence shall meet the requirements of this section. (Ord. No. 1171 § 1. Ord. No. 1604§ 9)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: August 20, 2024
Second Reading: September 3, 2024
Final Passage: September 3, 2024

STAFF REPORT

To: Planning and Zoning Commission
From: City of Dickinson Community Development Team
Date: August 14, 2024
Re: **ZTA-002-2024 Chapter 39 – Accessory Structures**

APPLICANT

Name: City of Dickinson Community Development
 Address: 38 1st Street West
 City: Dickinson ND 58601

Public Hearing	August 14, 2024	Planning and Zoning Commission
Public Hearing	August 20, 2024	City Commission
Final	September 3,	City
Consideration	2024	Commission

EXECUTIVE SUMMARY

City of Dickinson Community Development staff recommends approval of the proposed Chapter 39 – Accessory Structures Text Amendment

CONTEXT

Background – March 11, 2024 – Building Official for the City of Dickinson requested that the Board of Adjustment consider a change in the allowable size of detached structures. Many detached structures exceeding the current allowable 1200 sq. ft. have been approved by the board.

Analysis - The primary features of the proposed amendments are as follow:

- Update allowable detached structure size to 1800 sq. ft.
 - Current code allows 1200 sq. ft.
- Update total area to be increased by 350 sq. ft. for each additional half acre of land area above one acre
 - Current code allows a 250 sq. ft. increase for each additional half acre of land area above one acre

Attachment A includes the proposed zoning ordinance text amendments.

PUBLIC INPUT

As of the date of this report, City staff has not received any public comments.

STAFF FINDINGS - Staff finds that the 1800 sq. ft. has been historically approved by the City of Dickinson Board of Adjustment

Based upon those finding, staff would recommend approval of this amendment.

Attachments:

- A – Proposed Zoning Ordinance Text Amendments. (proposed change highlighted – Note 7)
-

Section 39.04.005 Development Regulations

For each Zoning District: Purposes are set forth in Table 4-1, Permitted Uses are set forth in Table 4-2, and Site Development Regulations are presented in Table 4-3.

Supplemental Regulations may affect specific land uses or development regulations in each zoning district. The applicable Supplemental Regulations are noted in Table 4-2. (Ord. No. 1171 § 1.)

Table 4-1 Purposes of Zoning District

Symbol	Title	Purpose
AG	Agricultural District	The AG District provides for and preserves the agricultural and rural use of land, while accommodating very low density residential development generally associated with agricultural uses. This district is designed to maintain complete agricultural uses within the Dickinson extra-territorial jurisdiction.
RR	Rural Residential	This district provides for the rural residential use of land, accommodating very low and low density residential environments. The district's regulations assure that density is developed consistent with: land use policies of the Dickinson Comprehensive Plan regarding rural subdivision; levels of infrastructure; and environmentally sensitive development practices. The district also accommodates developments that merge urban living with rural life.
R-1	Low-Density Residential	This district is intended to provide for low-density residential neighborhoods, characterized by single-family dwellings on relatively large lots with supporting community facilities and urban services. Its regulations are intended to

		minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.
R-2	Medium-Density Residential	This district is intended to provide for medium-density residential neighborhoods, characterized by single-family dwellings on small to moderately sized lots and low-density, multiple-family development. It adapts to both established and developing neighborhoods, as well as transitional areas between single-family and multi-family neighborhoods. Its regulations are intended to minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.
R-3	High-Density Residential	This district is intended to provide locations primarily for multiple-family housing, with supporting and appropriate community facilities. It also permits some non-residential uses such as offices through a special permit procedure, to permit the development of mixed use neighborhoods.
MH	Mobile Home Residential	This district recognizes that mobile home development, properly planned, can provide important opportunities for affordable housing. It provides opportunities for mobile home development within planned parks or subdivision, along with the supporting services necessary to create quality residential neighborhoods.
LC	Limited Commercial	This district reserves appropriately located area for office development and a limited variety of low-impact commercial facilities which serve the needs of residents of surrounding residential communities. The commercial and office uses permitted are compatible with nearby residential areas. Development regulations are designed to ensure compatibility in size, scale, and landscaping with nearby residences.
CC	Community Commercial	This district is intended for commercial facilities which serve the needs of markets ranging from several neighborhoods to the overall region. While allowed commercial and office uses are generally compatible with nearby residential areas, traffic and operating characteristics may have more negative effects on residential neighborhoods than those permitted in the LC District. CC Districts are appropriate at major intersections, at the junction of several neighborhoods, or at substantial commercial sub-centers. Outdoor storage shall be limited and screened.

DC	Downtown Commercial District	This district is intended to provide appropriate development regulations for Downtown Dickinson. Mixed uses are permitted within the DC District and are encouraged in multi-story structures. The grouping of uses is designed to strengthen the town center's role as a center for trade, service, and civic life.
GC	General Commercial	This district accommodates a variety of commercial uses, some of which have significant traffic or visual effect. These districts may include commercial uses which are oriented to services, including automotive services, rather than retail activities. These uses may create land use conflicts with adjacent residential areas, requiring provision of adequate buffering. This district is most appropriately located along major arterial streets or in areas that can be adequately buffered from residential districts.
LI	Limited Industrial	This district is intended to reserve sites appropriate for the location of industrial uses with relatively limited environmental effects. The district is designed to provide appropriate space and regulations to encourage good quality industrial development, while assuring that facilities are served with adequate parking and loading facilities.
GI	General Industrial	This district is intended to accommodate a wide variety of industrial uses, some of which may have significant external effects. These uses may have operating characteristics that create conflicts with lower-intensity surrounding land uses. The district provides the reservation of land for these activities and includes buffering requirements to reduce incompatibility.
P	Public	This district accommodates substantial public institutions or uses. It sets aside areas for conservation, public recreation, and full access public facilities.

ZONING DISTRICT REGULATIONS

Table 4-2 Permitted Uses by Zoning Districts

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Agricultural Uses														
Horticulture	P	P			S		P	P		P	P	P	P	39.06. 002a
Crop Production	P	P											P	39.06. 002a
Type I Animal Production	P	S												39.06. 002c
Type II Animal Production	S													
Type III Animal Production	S													
Livestock Sales	S										S	S		
Residential Uses														
Single-Family Detached	P	P	P	P	P	P	S							
Single-Family Attached				P	P	P	S							39.06. 003b
Duplex	P			P	P		S							
Townhouse	P			P	P		S		P					39.06. 003c
Multiple Family				P	P		S		P					
Downtown Residential									P					39.06. 003d
Mobile Home Park						S								39.06. 003e
Mobile Home Subdivision						S								39.06. 003f
Manufactured Housing Residential	P	P	P	P	P	P	S							
Retirement Residential	S		S	P	P		S		S					
Home Occupations	S	S	S	S	S	S			S					39.06. 008a
Accessory Structure	P	P	P	P	P	P	P	P	P	P	P	P	P	Note 8
Accessory Dwelling Units Commercial							P	P		P				Note: Subject to approval in Accordan ce with Section 39.06.010 B

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Accessory Dwelling Units Residential	P	P		P	P	P								Note: Subject to approval in Accordance with Section 39.06.010 A
Civic Uses														
Cemetery	P	S	S	S									S	
Clubs	S	S	S	S	S	S	S	P	P	P				39.06.004a
College/ University													P	
Convalescent Services	S	S		S	S	S	P	P	P	P				
Cultural Services		S	S	S	P	P	P	P	P	P	P		P	
Day Care (Family)	P	P	P	P	P	P	P	P	P	P	S			39.03.005g
Day Care (Group)	S	S	S	S	P	S	P	P	P	P	S			39.03.005h
Detention Facilities	S								S	S	S		S	
Emergency Residential	P	P	P	P	P	P	P	P	P	S	S			
Golf Courses (Public)	S	S	S	S	S	S							P	
Government Offices							P	P	P	P	P		P	
Group Care Facility	S	S	S	S	P	S	P	P	P	P				36.06.004c
Group Home	P	P	P	P	P	P	P	P	P	P				36.06.004c
Group Living Facility					S	S	S	S	S	S				36.06.004
Guidance Services					P		P	P	P	P	P	P		
Hospitals					S		P	P	P	P	S		S	
Health Care	S	S			S		P	P	P	P	P	P	S	
Libraries (Public)							P	P	P	P			S	
Maintenance Facilities	S	S						S		P	P	P	S	
Park and Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal Facilities							P	P	P	P	P	P	P	

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Primary Education	S	P	P	P	P	P	P	P	P	S			P	
Public Assembly							S	S	P	P			P	
Religious Assembly	P	P	P	P	P	P	P	P	P	P	S			
Columbarium Associated with Religious Assembly (Indoor/Outdoor)	S	S	S	S	S	S	S	S	S	S	S			
Safety Services	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education													P	
Sports Facilities, Field, and Arenas (Public)													P	
Utilities	S	S	S	S	S	S	S	P	P	P	P	P	S	
Office Uses														
General Offices	S				S		P	P	P	P	P	P		
Financial Services					S		P	P	P	P	P	P		
Medical Offices					S		P	P	P	P	P	S		
Commercial Uses														
Ag Sales/Services	S							S		P	P	P		
Auto Rental/Sales								S	S	P				39.06.005c
Auto Services							S	P	S	P	P	P		39.06.005a,b
Body Repair								S		P	P	P		39.06.005a
Equipment Rental/Sales										P	P	P		39.06.005c
Equipment Repair										P	P	P		39.06.005a
Veh. Storage (Short-Term)										P	P	P		
Bed and Breakfast	P	S		S	P		P	P	P	P				39.06.005d
Business Support Services							P	P	P	P	P	P		
Business/Trade School								P	P	P	P			
Campground	S					S				S				

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Cocktail Lounge								P	P	P				
Commercial Recreation (Indoor)	S						S	P	P	P	P			
Commercial Recreation (Outdoor)	S								S	P	P	P	S	
Communication Service							P	P	P	P	P	P		
Construction Sale/Service								S		P	P	P		
Consumer Service							P	P	P	P	P			
Convenience Storage	S				S	S	S	S		S	P	P		39.06. 005f
Crematorium										S	S	P		
Microbrewery pub and distillery								P	P	P				
Food Sales (Convenience)							S	P	P	P	P	P		
Food Sales (Limited)							P	P	P	P				
Food Sales (General)							S	P	P	P				
Funeral Service					S		P	P		P				
Columbarium (Outdoor)					S		S	S		S				
Limited Retail Services							P	P	P	P				
Gaming Facility								S	S	P				
General Retail Services								P	P	P				
Kennels	P	S								S	P	P		
Laundry Services								S	S	P	P	P		
Liquor Sales		S					P	P	P	P				
Lodging								P	P	P	S			
Personal Improvement					S		P	P	P	P	P	P		
Personal Services					S		P	P	P	P	P	P		
Pet Day Care	P	S	S	S	S		P	P	P	P	P	P		39.03.0 19y
Pet Services	S						P	P	P	P				
Research Services							P	P	P	P	P	P		
Residential- Commercial							P	P	P	P				

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Restaurants (Drive-In)							S	P	S	P	S	S		
Restaurants (General)	P						P	P	P	P	S	S		
Stables	P	S										S		
Surplus Sales	S								S	P	P			
Trade Services	S							P	S	P	P			
Vehicle Storage										S	P			
Veterinary Services	S	S					S	S	S	P	P			
Parking Uses														
Off-Street Parking			S	S	S		S	S	P	P	P	P		
Parking Structure								S	S	S	P			
Industrial Uses														
Adult Entertainment Center											S	S		Ch.3
Custom Manufacturing								S	S	P	P	P		
Light Industry											P	P		
General Industry												P		
Heavy Industry												S		
Oil Wells	S											S		
Resource Extraction	S											S		
Salvage Services and Yards, Junk Yards												P		39.06. 006a
Vehicle Storage (Long-term)											P	P		
Warehousing (Open)											P	P		
Warehousing (Closed)									S	P	P	P		
Construction Yards										S	P	P		
Recycling Collection								S		P	P	P		
Recycling Processing											P	P		
Grain Elevators												S		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Petroleum Storage/Sales	S											S		
Stockyards	S											S		
Toxic Gaseous Storage	S											S		Note 9
Dairy Plant										S	S	P		
Transportation Uses														
Aviation	P											P		
Railroad Facilities	S								S	S	P	P		
Truck Terminal										S	S	P		
Transportation Terminal	S							S	S	S	P	P		
Miscellaneous Uses														
Communications Tower	S	S	S	S	S	S		S	S		S	S		
Amateur Radio Tower	P	P	P	P	P	P	P	P	P	P	P	P		
Construction Batch Plant											S	P		
WECS	P	P	S	S	S	S	S	S	S	S	S	P		
Landfill (Inert)	S	S										S		
Landfill (Municipal, Industrial or Special Waste)	S												S	
Alternative Energy Production Devices	P	P	S	S	S	S		S	S		S	P		
Motorized Sports	S										S	S		Note 10

*Note: Provisions of Sections 39.06.008 through 39.06.009 apply to all use types

P = Uses Permitted by Right
S = Uses Permitted by Special Permit
Blank = Use Not Permitted

ZONING DISTRICT REGULATIONS

Table 4-3a Summary of Site Development Regulations

Regulator	AG	RR	R-1	R-2	R-3*
Minimum Lot Area (square feet)	5 acres	1 Acre	7,500	7,000	7,000

		(Note 1)*			
Minimum Lot Width (feet)	300	100			
Single-Family Detached			60	50	50
Single-Family Attached			45	45	45
Other Residential			60	75 (Note 3)	75 (Note 3)
Site Area per Housing Unit (square feet)					
Single-Family Detached	5 Acres	1 Acre	7,500	7,000	7,000
Single-Family Attached				4,000	4,000
Duplex				10,000	10,000
Townhouse or multi-family up to 4 units				7,000 for the first unit and 3,000 thereafter (Note 6)	7,000 for the first unit and 3,000 thereafter
Each additional multi-family unit over 4 units					7,000 for the first unit, 3,000 for the next three units and 1,000 thereafter
Retirement Residential	(Note 10)		(Note 10)	(Note 10)	(Note 10)
Front Yard Arterial Streets	50	40	25	25	25
Other Streets	50	40	25	25	25
Street Side Yard	15	15	15	15	15
Interior Side Yard	15	15	6	6 (Note 2)	6 (Note 2)
Rear Yard	50	25	20	20 (Note 5)	20 (Note 5)
Maximum Height (feet)		40	40	SUP in excess of 65 feet	60
Maximum Building Coverage	NA	25%	40%	60%	70%
Maximum Impervious Coverage	NA	35%	50%	65%	75%
Floor Area Ratio	NA	NA	NA	NA	

- Notes Accompanying This Table Appear after Table 4-3c

ZONING DISTRICT REGULATIONS

Table 4-3b Summary of Site Development Regulations

Regulator	MH	LC*	CC*	DC	GC*
Minimum Lot Area (square feet)		5,000	12,000	None	12,000
Minimum Lot Width (feet)		50	100	NA	100
Site Area per Housing Unit (square feet)		Same as R-3	NA	500	NA
Minimum Yards (feet)					
Front Yard		20	20	0	20
Street Side Yard		20	10	0	10
Interior Side Yard		10	0	0	0
Rear Yard		20	0	0	0
Maximum Height (feet)		40	40	SUP in excess of 65 feet	60
Maximum Building Coverage		50%	60%	100%	70%
Maximum Impervious Coverage		70% (Note 10)	80%	100% (Note 10)	90%

*Uses in the R-3, LC, CC, GC, LI, and GI Districts are subject to landscape and screening provisions contained in Article 39.08

ZONING DISTRICT REGULATIONS

Table 4-3c Summary of Site Development Regulations

Regulator	LI*	GI*	P* (Note 15, Note 16)
Minimum Lot Area (square feet)	10,000	10,000	N/A
Minimum Lot Width (feet)	100	100	N/A
Site Area per Housing Unit (square feet)	N/A	N/A	N/A
Minimum Yards (feet)			
Front Yard	20	20	None except when abutting a residential zoning district; in which case the front yard setback to a building or parking area shall be the required setback of the abutting residential district
Street Side Yard	20	20	None except when abutting a residential zoning district; in which case the side yard setback to a building or parking area is 10 feet. The required side yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Interior Side Yard	10	10	None except when abutting a residential zoning

			district; in which case the side yard setback to a building or parking area is 10 feet. The required side yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Rear Yard	20	20	None except when abutting a residential zoning district; in which case the rear yard setback to a building or parking area is 10 feet. The required rear yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Maximum Height (feet)	SUP in excess of 60 feet	SUP in excess of 60 feet	45 feet if abutting a zoning district with a maximum height of 45 feet or less. If the abutting zoning district allows buildings taller than 45 feet, the height of the abutting zone may be applied in the Public zoning district. If a setback of 100 feet can be provided the building height may be a maximum of 65 feet. Building heights greater than 65 feet require approval of a Special Use Permit.
Maximum Building Coverage	70%	85%	70%
Maximum Impervious Coverage	90%	100%	90%
Floor Area Ratio	1.0	2.0	

*Uses in the R-3, LC, CC, GC, LI, GI and P Districts are subject to landscape and screening provisions contained in Article 39.08

ZONING DISTRICT REGULATIONS

Notes to Preceding Pages: Tables 4-2 and 4-3

Note 1:

Rural Residential development situated within one of the designated rural development areas of the Comprehensive Plan may occur on minimum lot sizes below 1.0 acres, if such development is approved by the City as a Conservation Subdivision, designed in conformance with the Comprehensive Plan, to ensure compatible installation of infrastructure and sanitary waste collection systems in the future.

Note 2:

Six feet for single-story construction, one foot for each 4 feet for any building over 24 feet in height. See Section 39.06.003 for supplemental regulations governing single-family attached and townhouse residential use types.

Note 3:

See Section 39.06.003 for supplemental regulations regarding modifications of lot width for townhouse residential use type.

Note 4:

Height limit for residential structures. 65 feet for other permitted uses.

Note 5:

Setback ten feet for single-story construction, five feet for each additional story.

Note 6:

The 3,000 square feet per townhouse unit applies for up to 10 units in townhouse developments in the R-2 district.

Note 7:

All allowable accessory buildings to a residence shall be limited to a maximum of one thousand eight hundred feet (1,800) and for a maximum of three (3) detached structures for the first one acre or less. The total area of all accessory buildings may be increased by 350 square feet for each additional half (.5) acre of land area above one acre, but in no case shall the total exceed 30 percent lot coverage. Accessory buildings shall include the following: barns, stable, storage buildings, and detached personal vehicle garages.

Note 8:

Toxic Gaseous Storage: Storage facilities of toxic gaseous, materials, tanks/or bulk facilities shall not be built within (2) two miles of any residential subdivision or within (1) mile of any building for human occupancy generally, unless approved by a special use permit after a finding that storage will not pose a potential public health hazard.

Note 9:

- (1) Adequate direct road access to the site is provided with such access designed to minimize traffic congestion; and
- (2) Sufficient off-street parking areas are provided in conformance with Article 39.09, Table 9-1; and
- (3) The site is located at least one (1) mile from any residentially zoned area.

Note 10:

Density for Retirement Residential is 7,000 square feet for 4 units and 1,000 square feet for each additional unit.

Note 11:

Attached garages shall not exceed the total square footage and height of the residence.

Note 12:

Detached structures shall not exceed the height of fifteen (15) feet or the height of the primary residence, whichever is less, unless the detached structure is setback from the side and rear property line a minimum of two (2) horizontal feet for every one (1) foot in height exceeding the maximum height of the structure in residential districts.

Note 13:

Accessory structures larger than two hundred and fifty (250) square feet shall be constructed with similar materials of the primary residence or building in residential and commercial zoning districts.

Note 14:

Residential Use in multi-story structures in the DC zoning district, as well as family and group cares, emergency residential, group care, group home, religious assembly, and bed and breakfast uses will be located in the floor or floors above commercial uses.

Note 15:

In addition to the off street parking requirements in Article 39.09, parking and loading areas in the P zoning district abutting or directly across the street from a residential zoning district shall be set back the minimum front yard setback of the adjacent residential district.

Note 16:

All service, repair, processing or storage on property abutting or across the street from a residential zoning district shall be contained wholly within an enclosed building unless screened from residential zoning by a site-obstructing fence or wall

MOTIONS:

*****Approval*****

I move the City of Dickinson Planning and Zoning Commission recommend Approval of the proposed Chapter 39 – Accessory Structures zoning text amendments as being compliant with the City of Dickinson Comprehensive Plan and consistent with Chapter 39 of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

***** Denial *****

I move the Dickinson Planning and Zoning Commission recommend Denial of the proposed Chapter 39 – Accessory Structures zoning text amendments as NOT as being compliant with either the City of Dickinson Comprehensive Plan and not being consistent with the Dickinson Municipal Code and being contrary to interest of the public health, safety and welfare.

ZONING TEXT AMENDMENT- ACCESSORY

Presented by: Building Official – Leonard Schwindt

Consideration to Approve

BUILDINGS



ORDINANCE NO. 2024

AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.04.005 OF ARTICLE 39, RELATING TO DEVELOPMENT REGULATIONS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 39.04.005 of Article 39 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 39.04.005 Development Regulations

For each Zoning District: Purposes are set forth in Table 4-1, Permitted Uses are set forth in Table 4-2, and Site Development Regulations are presented in Table 4-3. Supplemental Regulations may affect specific land uses or development regulations in each zoning district. The applicable Supplemental Regulations are noted in Table 4-2. (Ord. No. 1171 § 1.)

Table 4-1 Purposes of Zoning District

Symbol	Title	Purpose
AG	Agricultural District	The AG District provides for and preserves the agricultural and rural use of land, while accommodating very low density residential development generally associated with agricultural uses. This district is designed to maintain complete agricultural uses within the Dickinson extra-territorial jurisdiction.
RR	Rural Residential	This district provides for the rural residential use of land, accommodating very low and low density residential environments. The district’s regulations assure that density is developed consistent with: land use policies of the Dickinson Comprehensive Plan regarding rural subdivision; levels of infrastructure; and environmentally sensitive development practices. The district also accommodates developments that merge urban living with rural life.
R-1	Low-Density Residential	This district is intended to provide for low-density residential neighborhoods, characterized by single-family dwellings on relatively large lots with supporting community facilities and urban services. Its regulations are intended to minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.
R-2	Medium-Density Residential	This district is intended to provide for medium-density residential neighborhoods, characterized

		by single-family dwellings on small to moderately sized lots and low-density, multiple-family development. It adapts to both established and developing neighborhoods, as well as transitional areas between single-family and multi-family neighborhoods. Its regulations are intended to minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.
R-3	High-Density Residential	This district is intended to provide locations primarily for multiple-family housing, with supporting and appropriate community facilities. It also permits some non-residential uses such as offices through a special permit procedure, to permit the development of mixed use neighborhoods.
MH	Mobile Home Residential	This district recognizes that mobile home development, properly planned, can provide important opportunities for affordable housing. It provides opportunities for mobile home development within planned parks or subdivision, along with the supporting services necessary to create quality residential neighborhoods.
LC	Limited Commercial	This district reserves appropriately located area for office development and a limited variety of low-impact commercial facilities which serve the needs of residents of surrounding residential communities. The commercial and office uses permitted are compatible with nearby residential areas. Development regulations are designed to ensure compatibility in size, scale, and landscaping with nearby residences.
CC	Community Commercial	This district is intended for commercial facilities which serve the needs of markets ranging from several neighborhoods to the overall region. While allowed commercial and office uses are generally compatible with nearby residential areas, traffic and operating characteristics may have more negative effects on residential neighborhoods than those permitted in the LC District. CC Districts are appropriate at major intersections, at the junction of several neighborhoods, or at substantial commercial sub-centers. Outdoor storage shall be limited and screened.

DC	Downtown Commercial District	This district is intended to provide appropriate development regulations for Downtown Dickinson. Mixed uses are permitted within the DC District and are encouraged in multi-story structures. The grouping of uses is designed to strengthen the town center's role as a center for trade, service, and civic life.
GC	General Commercial	This district accommodates a variety of commercial uses, some of which have significant traffic or visual effect. These districts may include commercial uses which are oriented to services, including automotive services, rather than retail activities. These uses may create land use conflicts with adjacent residential areas, requiring provision of adequate buffering. This district is most appropriately located along major arterial streets or in areas that can be adequately buffered from residential districts.
LI	Limited Industrial	This district is intended to reserve sites appropriate for the location of industrial uses with relatively limited environmental effects. The district is designed to provide appropriate space and regulations to encourage good quality industrial development, while assuring that facilities are served with adequate parking and loading facilities.
GI	General Industrial	This district is intended to accommodate a wide variety of industrial uses, some of which may have significant external effects. These uses may have operating characteristics that create conflicts with lower-intensity surrounding land uses. The district provides the reservation of land for these activities and includes buffering requirements to reduce incompatibility.
P	Public	This district accommodates substantial public institutions or uses. It sets aside areas for conservation, public recreation, and full access public facilities.

ZONING DISTRICT REGULATIONS

Table 4-2 Permitted Uses by Zoning Districts

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Agricultural Uses														
Horticulture	P	P			S		P	P		P	P	P	P	39.06. 002a
Crop Production	P	P											P	39.06. 002a
Type I Animal Production	P	S												39.06. 002c
Type II Animal Production	S													
Type III Animal Production	S													
Livestock Sales	S										S	S		
Residential Uses														
Single-Family Detached	P	P	P	P	P	P	S							
Single-Family Attached				P	P	P	S							39.06. 003b
Duplex	P			P	P		S							
Townhouse	P			P	P		S		P					39.06. 003c
Multiple Family				P	P		S		P					
Downtown Residential									P					39.06. 003d
Mobile Home Park						S								39.06. 003e
Mobile Home Subdivision						S								39.06. 003f
Manufactured Housing Residential	P	P	P	P	P	P	S							
Retirement Residential	S		S	P	P		S		S					
Home Occupations	S	S	S	S	S	S			S					39.06. 008a
Accessory Structure	P	P	P	P	P	P	P	P	P	P	P	P	P	Note 8
Accessory Dwelling Units Commercial							P	P		P				Note: Subject to approval in

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
														Accordan ce with Section 39.06.010 B
Accessory Dwelling Units Residential	P	P		P	P	P								Note: Subject to approval in Accordan ce with Section 39.06.010 A
Civic Uses														
Cemetery	P	S	S	S									S	
Clubs	S	S	S	S	S	S	S	P	P	P				39.06. 004a
College/ University													P	
Convalescent Services	S	S		S	S	S	P	P	P	P				
Cultural Services		S	S	S	P	P	P	P	P	P	P		P	
Day Care (Family)	P	P	P	P	P	P	P	P	P	P	S			39.03. 005g
Day Care (Group)	S	S	S	S	P	S	P	P	P	P	S			39.03. 005h
Detention Facilities	S								S	S	S		S	
Emergency Residential	P	P	P	P	P	P	P	P	P	S	S			
Golf Courses (Public)	S	S	S	S	S	S							P	
Government Offices							P	P	P	P	P		P	
Group Care Facility	S	S	S	S	P	S	P	P	P	P				36.06. 004c
Group Home	P	P	P	P	P	P	P	P	P	P				36.06. 004c
Group Living Facility					S	S	S	S	S	S				36.06. 004
Guidance Services					P		P	P	P	P	P	P		
Hospitals					S		P	P	P	P	S		S	
Health Care	S	S			S		P	P	P	P	P	P	S	

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Libraries (Public)							P	P	P	P			S	
Maintenance Facilities	S	S						S		P	P	P	S	
Park and Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal Facilities							P	P	P	P	P	P	P	
Primary Education	S	P	P	P	P	P	P	P	P	S			P	
Public Assembly							S	S	P	P			P	
Religious Assembly	P	P	P	P	P	P	P	P	P	P	S			
Columbarium Associated with Religious Assembly (Indoor/Outdoor)	S	S	S	S	S	S	S	S	S	S	S			
Safety Services	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education													P	
Sports Facilities, Field, and Arenas (Public)													P	
Utilities	S	S	S	S	S	S	S	P	P	P	P	P	S	
Office Uses														
General Offices	S				S		P	P	P	P	P	P		
Financial Services					S		P	P	P	P	P	P		
Medical Offices					S		P	P	P	P	P	S		
Commercial Uses														
Ag Sales/Services	S							S		P	P	P		
Auto Rental/Sales								S	S	P				39.06. 005c
Auto Services							S	P	S	P	P	P		39.06. 005a,b
Body Repair								S		P	P	P		39.06. 005a

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Equipment Rental/Sales										P	P	P		39.06.005c
Equipment Repair										P	P	P		39.06.005a
Veh. Storage (Short-Term)										P	P	P		
Bed and Breakfast	P	S		S	P		P	P	P	P				39.06.005d
Business Support Services							P	P	P	P	P	P		
Business/Trade School								P	P	P	P			
Campground	S					S				S				
Cocktail Lounge								P	P	P				
Commercial Recreation (Indoor)	S						S	P	P	P	P			
Commercial Recreation (Outdoor)	S								S	P	P	P	S	
Communication Service							P	P	P	P	P	P		
Construction Sale/Service								S		P	P	P		
Consumer Service							P	P	P	P	P			
Convenience Storage	S				S	S	S	S		S	P	P		39.06.005f
Crematorium										S	S	P		
Microbrewery pub and distillery								P	P	P				
Food Sales (Convenience)							S	P	P	P	P	P		
Food Sales (Limited)							P	P	P	P				
Food Sales (General)							S	P	P	P				
Funeral Service					S		P	P		P				
Columbarium (Outdoor)					S		S	S		S				
Limited Retail Services							P	P	P	P				
Gaming Facility								S	S	P				

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
General Retail Services								P	P	P				
Kennels	P	S								S	P	P		
Laundry Services								S	S	P	P	P		
Liquor Sales		S					P	P	P	P				
Lodging								P	P	P	S			
Personal Improvement					S		P	P	P	P	P	P		
Personal Services					S		P	P	P	P	P	P		
Pet Day Care	P	S	S	S	S		P	P	P	P	P	P		39.03.0 19y
Pet Services	S						P	P	P	P				
Research Services							P	P	P	P	P	P		
Residential- Commercial							P	P	P	P				
Restaurants (Drive-In)							S	P	S	P	S	S		
Restaurants (General)	P						P	P	P	P	S	S		
Stables	P	S										S		
Surplus Sales	S								S	P	P			
Trade Services	S							P	S	P	P			
Vehicle Storage										S	P			
Veterinary Services	S	S					S	S	S	P	P			
Parking Uses														
Off-Street Parking			S	S	S		S	S	P	P	P	P		
Parking Structure								S	S	S	P			
Industrial Uses														
Adult Entertainment Center											S	S		Ch.3
Custom Manufacturing								S	S	P	P	P		
Light Industry											P	P		
General Industry												P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Heavy Industry												S		
Oil Wells	S											S		
Resource Extraction	S											S		
Salvage Services and Yards, Junk Yards												P		39.06. 006a
Vehicle Storage (Long-term)											P	P		
Warehousing (Open)											P	P		
Warehousing (Closed)									S	P	P	P		
Construction Yards										S	P	P		
Recycling Collection								S		P	P	P		
Recycling Processing											P	P		
Grain Elevators												S		
Petroleum Storage/Sales	S											S		
Stockyards	S											S		
Toxic Gaseous Storage	S											S		Note 9
Dairy Plant										S	S	P		
Transportation Uses														
Aviation	P											P		
Railroad Facilities	S								S	S	P	P		
Truck Terminal										S	S	P		
Transportation Terminal	S							S	S	S	P	P		
Miscellaneous Uses														
Communications Tower	S	S	S	S	S	S		S	S		S	S		
Amateur Radio Tower	P	P	P	P	P	P	P	P	P	P	P	P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Construction Batch Plant											S	P		
WECS	P	P	S	S	S	S	S	S	S	S	S	P		
Landfill (Inert)	S	S										S		
Landfill (Municipal, Industrial or Special Waste)	S												S	
Alternative Energy Production Devices	P	P	S	S	S	S		S	S		S	P		
Motorized Sports	S										S	S		Note 10

*Note: Provisions of Sections 39.06.008 through 39.06.009 apply to all use types

P = Uses Permitted by Right
S = Uses Permitted by Special Permit
Blank = Use Not Permitted

ZONING DISTRICT REGULATIONS

Table 4-3a Summary of Site Development Regulations

Regulator	AG	RR	R-1	R-2	R-3*
Minimum Lot Area (square feet)	5 acres	1 Acre (Note 1)*	7,500	7,000	7,000
Minimum Lot Width (feet)	300	100			
Single-Family Detached			60	50	50
Single-Family Attached			45	45	45
Other Residential			60	75 (Note 3)	75 (Note 3)
Site Area per Housing Unit (square feet)					
Single-Family Detached	5 Acres	1 Acre	7,500	7,000	7,000
Single-Family Attached				4,000	4,000
Duplex				10,000	10,000
Townhouse or multi-family up to 4 units				7,000 for the first unit and 3,000 thereafter	7,000 for the first unit and

				(Note 6)	3,000 thereafter
Each additional multi-family unit over 4 units					7,000 for the first unit, 3,000 for the next three units and 1,000 thereafter
Retirement Residential	(Note 10)		(Note 10)	(Note 10)	(Note 10)
Front Yard Arterial Streets	50	40	25	25	25
Other Streets	50	40	25	25	25
Street Side Yard	15	15	15	15	15
Interior Side Yard	15	15	6	6 (Note 2)	6 (Note 2)
Rear Yard	50	25	20	20 (Note 5)	20 (Note 5)
Maximum Height (feet)		40	40	SUP in excess of 65 feet	60
Maximum Building Coverage	NA	25%	40%	60%	70%
Maximum Impervious Coverage	NA	35%	50%	65%	75%
Floor Area Ratio	NA	NA	NA	NA	

- Notes Accompanying This Table Appear after Table 4-3c

ZONING DISTRICT REGULATIONS

Table 4-3b Summary of Site Development Regulations

Regulator	MH	LC*	CC*	DC	GC*
Minimum Lot Area (square feet)		5,000	12,000	None	12,000
Minimum Lot Width (feet)		50	100	NA	100
Site Area per Housing Unit (square feet)		Same as R-3	NA	500	NA
Minimum Yards (feet)					
Front Yard		20	20	0	20
Street Side Yard		20	10	0	10
Interior Side Yard		10	0	0	0
Rear Yard		20	0	0	0
Maximum Height (feet)		40	40	SUP in excess of 65 feet	60

Maximum Building Coverage		50%	60%	100%	70%
Maximum Impervious Coverage		70% (Note 10)	80%	100% (Note 10)	90%

*Uses in the R-3, LC, CC, GC, LI, and GI Districts are subject to landscape and screening provisions contained in Article 39.08

ZONING DISTRICT REGULATIONS

Table 4-3c Summary of Site Development Regulations

Regulator	LI*	GI*	P* (Note 15, Note 16)
Minimum Lot Area (square feet)	10,000	10,000	N/A
Minimum Lot Width (feet)	100	100	N/A
Site Area per Housing Unit (square feet)	N/A	N/A	N/A
Minimum Yards (feet)			
Front Yard	20	20	None except when abutting a residential zoning district; in which case the front yard setback to a building or parking area shall be the required setback of the abutting residential district
Street Side Yard	20	20	None except when abutting a residential zoning district; in which case the side yard setback to a building or parking area is 10 feet. The required side yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Interior Side Yard	10	10	None except when abutting a residential zoning district; in which case the side yard setback to a building or parking area is 10 feet. The required side yard setback shall be increased by one-half foot for each foot that the

			structure exceeds 20 feet in height.
Rear Yard	20	20	None except when abutting a residential zoning district; in which case the rear yard setback to a building or parking area is 10 feet. The required rear yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Maximum Height (feet)	SUP in excess of 60 feet	SUP in excess of 60 feet	45 feet if abutting a zoning district with a maximum height of 45 feet or less. If the abutting zoning district allows buildings taller than 45 feet, the height of the abutting zone may be applied in the Public zoning district. If a setback of 100 feet can be provided the building height may be a maximum of 65 feet. Building heights greater than 65 feet require approval of a Special Use Permit.
Maximum Building Coverage	70%	85%	70%
Maximum Impervious Coverage	90%	100%	90%
Floor Area Ratio	1.0	2.0	

*Uses in the R-3, LC, CC, GC, LI, GI and P Districts are subject to landscape and screening provisions contained in Article 39.08

ZONING DISTRICT REGULATIONS

Notes to Preceding Pages: Tables 4-2 and 4-3

Note 1:

Rural Residential development situated within one of the designated rural development areas of the Comprehensive Plan may occur on minimum lot sizes below 1.0 acres, if such development is approved by the City as a Conservation Subdivision, designed in conformance with the

Comprehensive Plan, to ensure compatible installation of infrastructure and sanitary waste collection systems in the future.

Note 2:

Six feet for single-story construction, one foot for each 4 feet for any building over 24 feet in height. See Section 39.06.003 for supplemental regulations governing single-family attached and townhouse residential use types.

Note 3:

See Section 39.06.003 for supplemental regulations regarding modifications of lot width for townhouse residential use type.

Note 4:

Height limit for residential structures. 65 feet for other permitted uses.

Note 5:

Setback ten feet for single-story construction, five feet for each additional story.

Note 6:

The 3,000 square feet per townhouse unit applies for up to 10 units in townhouse developments in the R-2 district.

Note 7:

All allowable accessory buildings to a residence shall be limited to a maximum of one thousand eight hundred feet (1,800) and for a maximum of three (3) detached structures for the first one acre or less. The total area of all accessory buildings may be increased by 350 square feet for each additional half (.5) acre of land area above one acre, but in no case shall the total exceed 30 percent lot coverage. Accessory buildings shall include the following: barns, stable, storage buildings, and detached personal vehicle garages.

Note 8:

Toxic Gaseous Storage: Storage facilities of toxic gaseous, materials, tanks/or bulk facilities shall not be built within (2) two miles of any residential subdivision or within (1) mile of any building for human occupancy generally, unless approved by a special use permit after a finding that storage will not pose a potential public health hazard.

Note 9:

- (1) Adequate direct road access to the site is provided with such access designed to minimize traffic congestion; and
- (2) Sufficient off-street parking areas are provided in conformance with Article 39.09, Table 9-1; and
- (3) The site is located at least one (1) mile from any residentially zoned area.

Note 10:

Density for Retirement Residential is 7,000 square feet for 4 units and 1,000 square feet for each additional unit.

Note 11:

Attached garages shall not exceed the total square footage and height of the residence.

Note 12:

Detached structures shall not exceed the height of fifteen (15) feet or the height of the primary residence, whichever is less, unless the detached structure is setback from the side and rear property line a minimum of two (2) horizontal feet for every one (1) foot in height exceeding the maximum height of the structure in residential districts.

Note 13:

Accessory structures larger than two hundred and fifty (250) square feet shall be constructed with similar materials of the primary residence or building in residential and commercial zoning districts.

Note 14:

Residential Use in multi-story structures in the DC zoning district, as well as family and group cares, emergency residential, group care, group home, religious assembly, and bed and breakfast uses will be located in the floor or floors above commercial uses.

Note 15:

In addition to the off street parking requirements in Article 39.09, parking and loading areas in the P zoning district abutting or directly across the street from a residential zoning district shall be set back the minimum front yard setback of the adjacent residential district.

Note 16:

All service, repair, processing or storage on property abutting or across the street from a residential zoning district shall be contained wholly within an enclosed building unless screened from residential zoning by a site-obstructing fence or wall. (Ord. No. 1171 § 1; Ord. No. 1205, § 1; Ord. 1225 § 2; Ord. 1235 § 1 & 2; Ord. 1244 § 3, Ord. 1423 § 4; Ord. 1437 § 4; Ord. 1475 § 1. Ord. 1604 § 3. Ord. No. 1610 § 3, Ord. No. 1643 § 1, Ord. No. 1650 § 3; Ord. No. 1706 § 3; Ord. No. 1707 § 3; Ord. 1727 § 3; Ord. 1742 § 4; Ord. 1798 § 8)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2024
Second Reading: _____, 2024

Final Passage: _____, 2024

ORDINANCE NO. 20241809

AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 39.04.005 OF ARTICLE 39, RELATING TO DEVELOPMENT REGULATIONS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 39.04.005 of Article 39 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 39.04.005 Development Regulations

For each Zoning District: Purposes are set forth in Table 4-1, Permitted Uses are set forth in Table 4-2, and Site Development Regulations are presented in Table 4-3. Supplemental Regulations may affect specific land uses or development regulations in each zoning district. The applicable Supplemental Regulations are noted in Table 4-2. (Ord. No. 1171 § 1.)

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R-1	Low-Density Residential	This district is intended to provide for low-density residential neighborhoods, characterized by single-family dwellings on relatively large lots with supporting community facilities and urban services. Its regulations are intended to minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.
R-2	Medium-Density Residential	This district is intended to provide for medium-density residential neighborhoods, characterized

		by single-family dwellings on small to moderately sized lots and low-density, multiple-family development. It adapts to both established and developing neighborhoods, as well as transitional areas between single-family and multi-family neighborhoods. Its regulations are intended to minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.
R-3	High-Density Residential	This district is intended to provide locations primarily for multiple-family housing, with supporting and appropriate community facilities. It also permits some non-residential uses such as offices through a special permit procedure, to permit the development of mixed use neighborhoods.
MH	Mobile Home Residential	This district recognizes that mobile home development, properly planned, can provide important opportunities for affordable housing. It provides opportunities for mobile home development within planned parks or subdivision, along with the supporting services necessary to create quality residential neighborhoods.
LC	Limited Commercial	This district reserves appropriately located area for office development and a limited variety of low-impact commercial facilities which serve the needs of residents of surrounding residential communities. The commercial and office uses permitted are compatible with nearby residential areas. Development regulations are designed to ensure compatibility in size, scale, and landscaping with nearby residences.
CC	Community Commercial	This district is intended for commercial facilities which serve the needs of markets ranging from several neighborhoods to the overall region. While allowed commercial and office uses are generally compatible with nearby residential areas, traffic and operating characteristics may have more negative effects on residential neighborhoods than those permitted in the LC District. CC Districts are appropriate at major intersections, at the junction of several neighborhoods, or at substantial commercial sub-centers. Outdoor storage shall be limited and screened.

DC	Downtown Commercial District	This district is intended to provide appropriate development regulations for Downtown Dickinson. Mixed uses are permitted within the DC District and are encouraged in multi-story structures. The grouping of uses is designed to strengthen the town center's role as a center for trade, service, and civic life.
GC	General Commercial	This district accommodates a variety of commercial uses, some of which have significant traffic or visual effect. These districts may include commercial uses which are oriented to services, including automotive services, rather than retail activities. These uses may create land use conflicts with adjacent residential areas, requiring provision of adequate buffering. This district is most appropriately located along major arterial streets or in areas that can be adequately buffered from residential districts.
LI	Limited Industrial	This district is intended to reserve sites appropriate for the location of industrial uses with relatively limited environmental effects. The district is designed to provide appropriate space and regulations to encourage good quality industrial development, while assuring that facilities are served with adequate parking and loading facilities.
GI	General Industrial	This district is intended to accommodate a wide variety of industrial uses, some of which may have significant external effects. These uses may have operating characteristics that create conflicts with lower-intensity surrounding land uses. The district provides the reservation of land for these activities and includes buffering requirements to reduce incompatibility.
P	Public	This district accommodates substantial public institutions or uses. It sets aside areas for conservation, public recreation, and full access public facilities.

ZONING DISTRICT REGULATIONS

Table 4-2 Permitted Uses by Zoning Districts

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Agricultural Uses														
Horticulture	P	P			S		P	P		P	P	P	P	39.06.002a
Crop Production	P	P											P	39.06.002a
Type I Animal Production	P	S												39.06.002c
Type II Animal Production	S													
Type III Animal Production	S													
Livestock Sales	S										S	S		
Residential Uses														
Single-Family Detached	P	P	P	P	P	P	S							
Single-Family Attached				P	P	P	S							39.06.003b
Duplex	P			P	P		S							
Townhouse	P			P	P		S		P					39.06.003c
Multiple Family				P	P		S		P					
Downtown Residential									P					39.06.003d
Mobile Home Park						S								39.06.003e
Mobile Home Subdivision						S								39.06.003f
Manufactured Housing Residential	P	P	P	P	P	P	S							
Retirement Residential	S		S	P	P		S		S					
Home Occupations	S	S	S	S	S	S			S					39.06.008a
Accessory Structure	P	P	P	P	P	P	P	P	P	P	P	P	P	Note-8 7
Accessory Dwelling Units Commercial							P	P		P				Note: Subject to approval in

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
														Accordan ce with Section 39.06.010 B
Accessory Dwelling Units Residential	P	P		P	P	P								Note: Subject to approval in Accordan ce with Section 39.06.010 A
Civic Uses														
Cemetery	P	S	S	S									S	
Clubs	S	S	S	S	S	S	S	P	P	P				39.06. 004a
College/ University													P	
Convalescent Services	S	S		S	S	S	P	P	P	P				
Cultural Services		S	S	S	P	P	P	P	P	P	P		P	
Day Care (Family)	P	P	P	P	P	P	P	P	P	P	S			39.03. 005g
Day Care (Group)	S	S	S	S	P	S	P	P	P	P	S			39.03. 005h
Detention Facilities	S								S	S	S		S	
Emergency Residential	P	P	P	P	P	P	P	P	P	S	S			
Golf Courses (Public)	S	S	S	S	S	S							P	
Government Offices							P	P	P	P	P		P	
Group Care Facility	S	S	S	S	P	S	P	P	P	P				36.06. 004c
Group Home	P	P	P	P	P	P	P	P	P	P				36.06. 004c
Group Living Facility					S	S	S	S	S	S				36.06. 004
Guidance Services					P		P	P	P	P	P	P		
Hospitals					S		P	P	P	P	S		S	
Health Care	S	S			S		P	P	P	P	P	P	S	

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Libraries (Public)							P	P	P	P			S	
Maintenance Facilities	S	S						S		P	P	P	S	
Park and Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal Facilities							P	P	P	P	P	P	P	
Primary Education	S	P	P	P	P	P	P	P	P	S			P	
Public Assembly							S	S	P	P			P	
Religious Assembly	P	P	P	P	P	P	P	P	P	P	S			
Columbarium Associated with Religious Assembly (Indoor/Outdoor)	S	S	S	S	S	S	S	S	S	S	S			
Safety Services	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education													P	
Sports Facilities, Field, and Arenas (Public)													P	
Utilities	S	S	S	S	S	S	S	P	P	P	P	P	S	
Office Uses														
General Offices	S				S		P	P	P	P	P	P		
Financial Services					S		P	P	P	P	P	P		
Medical Offices					S		P	P	P	P	P	S		
Commercial Uses														
Ag Sales/Services	S							S		P	P	P		
Auto Rental/Sales								S	S	P				39.06. 005c
Auto Services							S	P	S	P	P	P		39.06. 005a,b
Body Repair								S		P	P	P		39.06. 005a

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Equipment Rental/Sales										P	P	P		39.06.005c
Equipment Repair										P	P	P		39.06.005a
Veh. Storage (Short-Term)										P	P	P		
Bed and Breakfast	P	S		S	P		P	P	P	P				39.06.005d
Business Support Services							P	P	P	P	P	P		
Business/Trade School								P	P	P	P			
Campground	S					S				S				
Cocktail Lounge								P	P	P				
Commercial Recreation (Indoor)	S						S	P	P	P	P			
Commercial Recreation (Outdoor)	S								S	P	P	P	S	
Communication Service							P	P	P	P	P	P		
Construction Sale/Service								S		P	P	P		
Consumer Service							P	P	P	P	P			
Convenience Storage	S				S	S	S	S		S	P	P		39.06.005f
Crematorium										S	S	P		
Microbrewery pub and distillery								P	P	P				
Food Sales (Convenience)							S	P	P	P	P	P		
Food Sales (Limited)							P	P	P	P				
Food Sales (General)							S	P	P	P				
Funeral Service					S		P	P		P				
Columbarium (Outdoor)					S		S	S		S				
Limited Retail Services							P	P	P	P				
Gaming Facility								S	S	P				

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
General Retail Services								P	P	P				
Kennels	P	S								S	P	P		
Laundry Services								S	S	P	P	P		
Liquor Sales		S					P	P	P	P				
Lodging								P	P	P	S			
Personal Improvement					S		P	P	P	P	P	P		
Personal Services					S		P	P	P	P	P	P		
Pet Day Care	P	S	S	S	S		P	P	P	P	P	P		39.03.0 19y
Pet Services	S						P	P	P	P				
Research Services							P	P	P	P	P	P		
Residential- Commercial							P	P	P	P				
Restaurants (Drive-In)							S	P	S	P	S	S		
Restaurants (General)	P						P	P	P	P	S	S		
Stables	P	S										S		
Surplus Sales	S								S	P	P			
Trade Services	S							P	S	P	P			
Vehicle Storage										S	P			
Veterinary Services	S	S					S	S	S	P	P			
Parking Uses														
Off-Street Parking			S	S	S		S	S	P	P	P	P		
Parking Structure								S	S	S	P			
Industrial Uses														
Adult Entertainment Center											S	S		Ch.3
Custom Manufacturing								S	S	P	P	P		
Light Industry											P	P		
General Industry												P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Heavy Industry												S		
Oil Wells	S											S		
Resource Extraction	S											S		
Salvage Services and Yards, Junk Yards												P		39.06. 006a
Vehicle Storage (Long-term)											P	P		
Warehousing (Open)											P	P		
Warehousing (Closed)									S	P	P	P		
Construction Yards										S	P	P		
Recycling Collection								S		P	P	P		
Recycling Processing											P	P		
Grain Elevators												S		
Petroleum Storage/Sales	S											S		
Stockyards	S											S		
Toxic Gaseous Storage	S											S		Note 9
Dairy Plant										S	S	P		
Transportation Uses														
Aviation	P											P		
Railroad Facilities	S								S	S	P	P		
Truck Terminal										S	S	P		
Transportation Terminal	S							S	S	S	P	P		
Miscellaneous Uses														
Communications Tower	S	S	S	S	S	S		S	S		S	S		
Amateur Radio Tower	P	P	P	P	P	P	P	P	P	P	P	P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Construction Batch Plant											S	P		
WECS	P	P	S	S	S	S	S	S	S	S	S	P		
Landfill (Inert)	S	S										S		
Landfill (Municipal, Industrial or Special Waste)	S												S	
Alternative Energy Production Devices	P	P	S	S	S	S		S	S		S	P		
Motorized Sports	S										S	S		Note 10

*Note: Provisions of Sections 39.06.008 through 39.06.009 apply to all use types

P = Uses Permitted by Right
S = Uses Permitted by Special Permit
Blank = Use Not Permitted

ZONING DISTRICT REGULATIONS

Table 4-3a Summary of Site Development Regulations

Regulator	AG	RR	R-1	R-2	R-3*
Minimum Lot Area (square feet)	5 acres	1 Acre (Note 1)*	7,500	7,000	7,000
Minimum Lot Width (feet)	300	100			
Single-Family Detached			60	50	50
Single-Family Attached			45	45	45
Other Residential			60	75 (Note 3)	75 (Note 3)
Site Area per Housing Unit (square feet)					
Single-Family Detached	5 Acres	1 Acre	7,500	7,000	7,000
Single-Family Attached				4,000	4,000
Duplex				10,000	10,000
Townhouse or multi-family up to 4 units				7,000 for the first unit and 3,000 thereafter	7,000 for the first unit and

				(Note 6)	3,000 thereafter
Each additional multi-family unit over 4 units					7,000 for the first unit, 3,000 for the next three units and 1,000 thereafter
Retirement Residential	(Note 10)		(Note 10)	(Note 10)	(Note 10)
Front Yard Arterial Streets	50	40	25	25	25
Other Streets	50	40	25	25	25
Street Side Yard	15	15	15	15	15
Interior Side Yard	15	15	6	6 (Note 2)	6 (Note 2)
Rear Yard	50	25	20	20 (Note 5)	20 (Note 5)
Maximum Height (feet)		40	40	SUP in excess of 65 feet	60
Maximum Building Coverage	NA	25%	40%	60%	70%
Maximum Impervious Coverage	NA	35%	50%	65%	75%
Floor Area Ratio	NA	NA	NA	NA	

- Notes Accompanying This Table Appear after Table 4-3c

ZONING DISTRICT REGULATIONS

Table 4-3b Summary of Site Development Regulations

Regulator	MH	LC*	CC*	DC	GC*
Minimum Lot Area (square feet)		5,000	12,000	None	12,000
Minimum Lot Width (feet)		50	100	NA	100
Site Area per Housing Unit (square feet)		Same as R-3	NA	500	NA
Minimum Yards (feet)					
Front Yard		20	20	0	20
Street Side Yard		20	10	0	10
Interior Side Yard		10	0	0	0
Rear Yard		20	0	0	0
Maximum Height (feet)		40	40	SUP in excess of 65 feet	60

Maximum Building Coverage		50%	60%	100%	70%
Maximum Impervious Coverage		70% (Note 10)	80%	100% (Note 10)	90%

*Uses in the R-3, LC, CC, GC, LI, and GI Districts are subject to landscape and screening provisions contained in Article 39.08

ZONING DISTRICT REGULATIONS

Table 4-3c Summary of Site Development Regulations

Regulator	LI*	GI*	P* (Note 15, Note 16)
Minimum Lot Area (square feet)	10,000	10,000	N/A
Minimum Lot Width (feet)	100	100	N/A
Site Area per Housing Unit (square feet)	N/A	N/A	N/A
Minimum Yards (feet)			
Front Yard	20	20	None except when abutting a residential zoning district; in which case the front yard setback to a building or parking area shall be the required setback of the abutting residential district
Street Side Yard	20	20	None except when abutting a residential zoning district; in which case the side yard setback to a building or parking area is 10 feet. The required side yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Interior Side Yard	10	10	None except when abutting a residential zoning district; in which case the side yard setback to a building or parking area is 10 feet. The required side yard setback shall be increased by one-half foot for each foot that the

			structure exceeds 20 feet in height.
Rear Yard	20	20	None except when abutting a residential zoning district; in which case the rear yard setback to a building or parking area is 10 feet. The required rear yard setback shall be increased by one-half foot for each foot that the structure exceeds 20 feet in height.
Maximum Height (feet)	SUP in excess of 60 feet	SUP in excess of 60 feet	45 feet if abutting a zoning district with a maximum height of 45 feet or less. If the abutting zoning district allows buildings taller than 45 feet, the height of the abutting zone may be applied in the Public zoning district. If a setback of 100 feet can be provided the building height may be a maximum of 65 feet. Building heights greater than 65 feet require approval of a Special Use Permit.
Maximum Building Coverage	70%	85%	70%
Maximum Impervious Coverage	90%	100%	90%
Floor Area Ratio	1.0	2.0	

*Uses in the R-3, LC, CC, GC, LI, GI and P Districts are subject to landscape and screening provisions contained in Article 39.08

ZONING DISTRICT REGULATIONS

Notes to Preceding Pages: Tables 4-2 and 4-3

Note 1:

Rural Residential development situated within one of the designated rural development areas of the Comprehensive Plan may occur on minimum lot sizes below 1.0 acres, if such development is approved by the City as a Conservation Subdivision, designed in conformance with the

Comprehensive Plan, to ensure compatible installation of infrastructure and sanitary waste collection systems in the future.

Note 2:

Six feet for single-story construction, one foot for each 4 feet for any building over 24 feet in height. See Section 39.06.003 for supplemental regulations governing single-family attached and townhouse residential use types.

Note 3:

See Section 39.06.003 for supplemental regulations regarding modifications of lot width for townhouse residential use type.

Note 4:

Height limit for residential structures. 65 feet for other permitted uses.

Note 5:

Setback ten feet for single-story construction, five feet for each additional story.

Note 6:

The 3,000 square feet per townhouse unit applies for up to 10 units in townhouse developments in the R-2 district.

Note 7:

All allowable accessory buildings to a residence shall be limited to a maximum of one thousand ~~two-eight~~ hundred feet (1, ~~200~~800) and for a maximum of three (3) detached structures for the first one acre or less. The total area of all accessory buildings may be increased by ~~250-70~~ square feet for each additional ~~half-one-tenth (1/10-5)~~ acre of land area above one acre, ~~but in no case shall the total exceed 30 percent lot coverage~~. Accessory buildings shall include the following: barns, stable, storage buildings, and detached personal vehicle garages.

Note 8:

Toxic Gaseous Storage: Storage facilities of toxic gaseous, materials, tanks/or bulk facilities shall not be built within (2) two miles of any residential subdivision or within (1) mile of any building for human occupancy generally, unless approved by a special use permit after a finding that storage will not pose a potential public health hazard.

Note 9:

- (1) Adequate direct road access to the site is provided with such access designed to minimize traffic congestion; and
- (2) Sufficient off-street parking areas are provided in conformance with Article 39.09, Table 9-1; and
- (3) The site is located at least one (1) mile from any residentially zoned area.

Note 10:

Density for Retirement Residential is 7,000 square feet for 4 units and 1,000 square feet for each additional unit.

Note 11:

Attached garages shall not exceed the total square footage and height of the residence.

Note 12:

Detached structures shall not exceed the height of fifteen (15) feet or the height of the primary residence, whichever is less, unless the detached structure is setback from the side and rear property line a minimum of two (2) horizontal feet for every one (1) foot in height exceeding the maximum height of the structure in residential districts.

Note 13:

Accessory structures larger than two hundred and fifty (250) square feet shall be constructed with similar materials of the primary residence or building in residential and commercial zoning districts.

Note 14:

Residential Use in multi-story structures in the DC zoning district, as well as family and group cares, emergency residential, group care, group home, religious assembly, and bed and breakfast uses will be located in the floor or floors above commercial uses.

Note 15:

In addition to the off street parking requirements in Article 39.09, parking and loading areas in the P zoning district abutting or directly across the street from a residential zoning district shall be set back the minimum front yard setback of the adjacent residential district.

Note 16:

All service, repair, processing or storage on property abutting or across the street from a residential zoning district shall be contained wholly within an enclosed building unless screened from residential zoning by a site-obstructing fence or wall. (Ord. No. 1171 § 1; Ord. No. 1205, § 1; Ord. 1225 § 2; Ord. 1235 § 1 & 2; Ord. 1244 § 3, Ord. 1423 § 4; Ord. 1437 § 4; Ord. 1475 § 1. Ord. 1604 § 3. Ord. No. 1610 § 3, Ord. No. 1643 § 1, Ord. No. 1650 § 3; Ord. No. 1706 § 3; Ord. No. 1707 § 3; Ord. 1727 § 3; Ord. 1742 § 4; Ord. 1798 § 8)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: August 20,_____, 2024
Second Reading: September 3,_____, 2024

Final Passage: September 3, 2024



Engineering Memorandum

August 27, 2024

RE: September, 2024 Commission Meeting

Design Services Contract Amendment – Museum Expansion – GT Architecture

For your consideration is design service contract amendment with GT Architecture. The contract amendment is for preliminary design for the expansion and other upgrades, such as ADA restrooms, to the facility and included the addition of Civil, Structural, Mechanical, & Electrical engineering. The submitted contract for the design services is **\$199,000** on a Lump Sum basis.

The City Attorney has reviewed the contract.

The city engineering staff recommends approving this proposal.



Museum Expansion GT Architecture Contract Amendment

Presented by: Project Engineer – Kris Keller

Consideration to Approve



Vicinity Map – Dickinson Museum Expansion

Section 7. Item C.





AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Dickinson Museum Center Expansion

AGREEMENT INFORMATION:
Date: 03/14/2023

AMENDMENT INFORMATION:
Amendment Number: 001
Date: 08/23/2024

OWNER: *(name and address)*
City Of Dickinson
38 1st Street West
Dickinson, ND 58601

ARCHITECT: *(name and address)*
GT Architecture
401 West Villard Street Suite 206
Dickinson, ND 58601

The Owner and Architect amend the Agreement as follows:

Addition of Civil, Structural, Mechanical and Electrical Engineering to provide Schematic Design Phase Services for the project. Design work to include items listed in yellow on the attachment to this document.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

A lump sum fee not to exceed \$153,000 to provide Schematic Design Phase Services for Architectural, Structural, Mechanical and Electrical Engineers. These fees are based off a total project cost of 6 million dollars with a 9,000 sf Paleo Storage Facility and Laboratory, 2,000 sf community room and existing restroom upgrades. Any change in scope would incur additional design fees. Civil Engineering for a lump sum fee not to exceed \$46,000.00.

Schedule Adjustment:

SIGNATURES:

GT Architecture

ARCHITECT *(Firm name)*

Jared Twogood
SIGNATURE

Jared Twogood, Owner

PRINTED NAME AND TITLE

08/23/24

DATE

City Of Dickinson

OWNER *(Firm name)*

SIGNATURE

Scott Decker, Mayor

PRINTED NAME AND TITLE

DATE

Dino & Joachim Renovations

RESTROOMS**NOTES - UPGRADES**

Dino Museum	Revise layout for ADA access, replace/add fixtures as needed, update floor & wall finishes, both buildings
Joachim Museum	Reconfigure current employee restroom with ADA compliant Family Restroom

MISC. UPGRADES - DINO

Handicap Ramp	Evaluate for current ADA compatibility, revise as needed
Sandpits - Electrical Outlets	Relocate demolished enclosure wall's electric outlets
Sandpits - Flooring	New floor covering in bare cement areas
Laboratory	Replace demolished windows with 80"+ glass panel sliding doors for large specimen gallery access
Gift Shop - Sales Station	Install new sales station to accommodate two staff - match millwork to built-in gallery cases
Gift Shop - Sales Display	Upright, wall-mounted lockable display cabinets (2), millwork to match built-in gallery cases
Gift Shop - Flooring	Carpet squares
Gallery	Install fill-in walls at south and east sides of sandpit overviews - walls to provide backing for display cases
Conference Room	Dress-off shortened wall, new floor covering

MISC. UPGRADES - JOACHIM

Gallery Emergency Exit	Update door weather-proofing - Viking Glass
Windows Osborn Gallery	Fill-in window opening, cover exterior with black glass to retain window 'look' - Viking Glass
Restroom - West	Covert to collections storage/access via west wall into current collections storage - planned negative storage
Restroom - East	Convert to ADA Family Restroom, reconfigure entranceway to eliminate 90-degree turn at door
First Floor storage - Overhead door	Connector to new wing? Emergency exit?
First Floor Storage - north employee door	Fill-in obsolete opening
Second Floor Storage	Fill-in drop stairway opening with joists and flooring

DEMOLITION - Dino Museum

Sandpit enclosures	Opens floor space for improved exhibits and enhanced visibility of exhibits
NOTE - Sandpit enclosures	Dress-off scars from removed enclosure walls
Lab windows, wall beneath & cabinets	Larger opening provides better Lab viewability and easy access to exhibit hall via moveable transparent doors
NOTE-Lab Window removal	Dress-off scars from removed cabinetry
Gift Shop sales counter	To be replaced with more efficient sales station
Conference Room partition	To provide more space, better kitchenette access

DEMOLITION - JOACHIM MUSEUM

Gallery South	Remove large unused sliding wood door, open up display space
Windows Osborn Gallery	Remove inefficient windows to fill-in to eliminate southern exposure (UV light)
Restroom - West	All fixtures - space to convert to collections storage
Restroom - East	All fixtures pursuant to reconfiguration as a Family Restroom
First Floor storage - west wall	Remove 'kitchen' counter installation (antiquated, unused and food prep cannot be in collections storage)
First Floor Storage - north employee door	Redunant with double door install; doorway cement in poor condition - fill in opening
Second Floor Storage	Eliminate drop stairway access to 2nd floor (to be replaced with joists and flooring)

Museum Expansion GT Architecture Contract Amendment

Presented by: Project Engineer – Kris Keller

Consideration to Approve



Vicinity Map – Dickinson Museum Expansion

Section 7. Item C.





Engineering Memorandum

August 27, 2024

RE: September, 2024 Commission Meeting

Design Services Contract Amendment – Entrance Signs - 202319– Vizion Signs

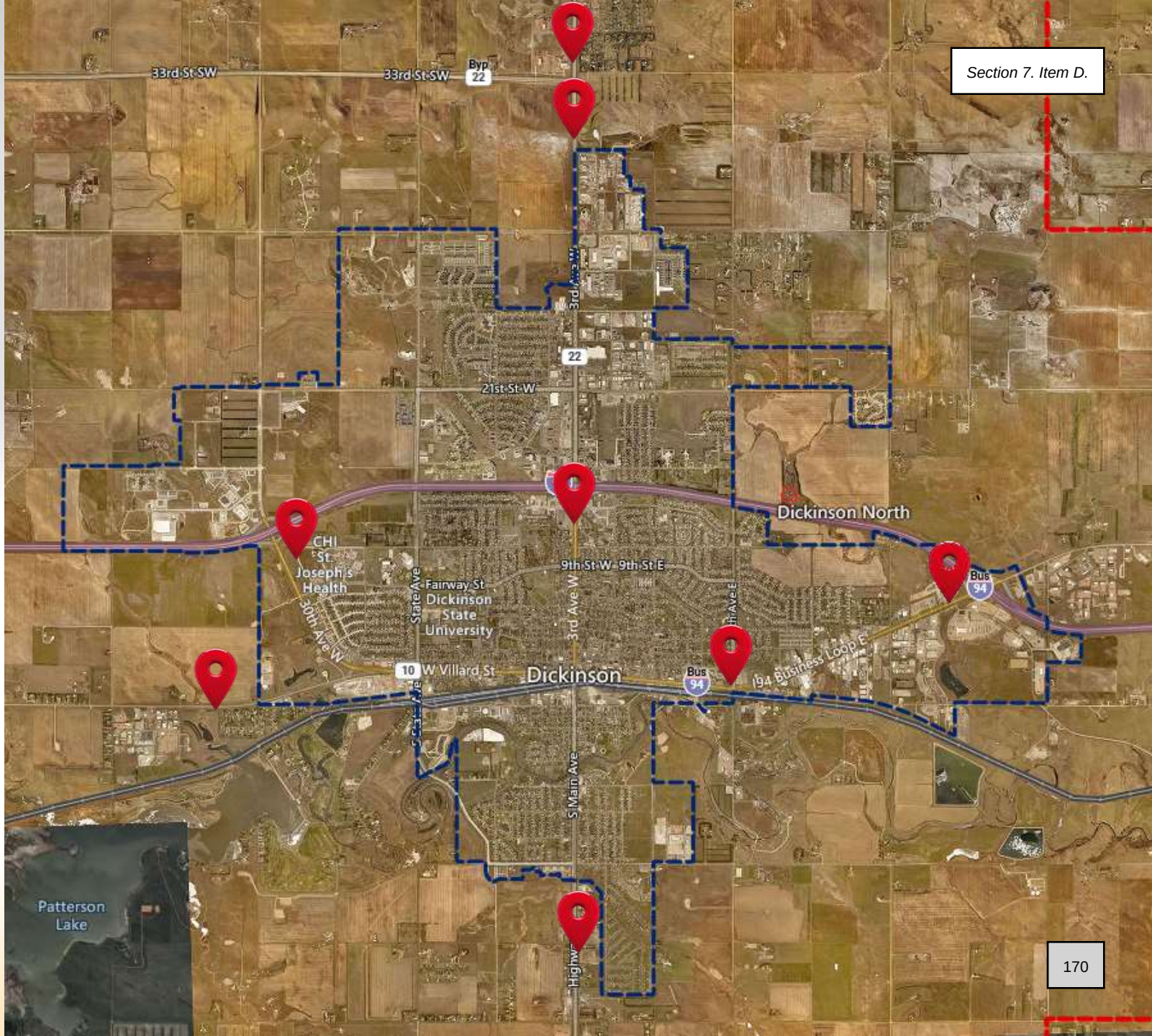
For your consideration is design service contract amendment with Vizion Signs. The contract is for design renderings of potential Welcome to Dickinson signage within the planned round-a-bouts scheduled for installation. These renderings will be used as part of the permit submittal to the ND DOT. The submitted contract for the design services is **\$1,200** on a Lump Sum basis.

The City Attorney has been sent the contract for review.

The city engineering staff recommends approving this proposal.



Potential Entrance Vicinity Map



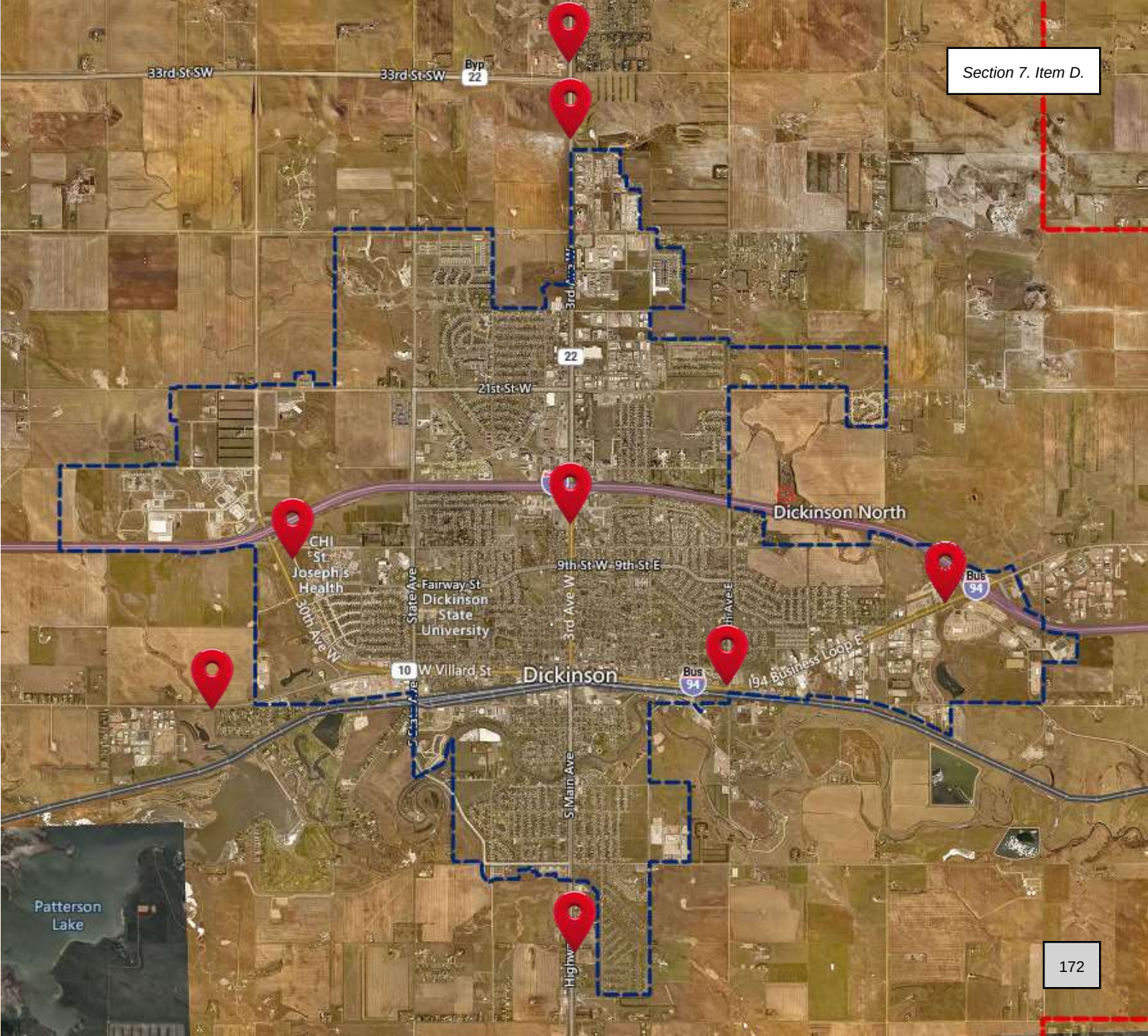
Entrance Signs Vizion Signs

Presented by: Project Engineer – Kris Keller

Consideration to Approve



Potential Entrance Vicinity Map



Section 7. Item D.

RUSS HEISER REZONE R2 TO GC

Section 7. Item E.



RUSS HEISER REZONE R2 TO GC (FLUM)

Section 7. Item E.



Section 7. Item E.



RUSS HEISER REZONE R2-GC (REZ-006-2024)

Presented by: City/County Planner - Steve Josephson

Consideration to Approve



RUSS HEISER REZONE R2 TO GC

Section 7. Item E.





heiser ZONING MAP AMENDMENT REQUEST

To: City of Dickinson Planning & Zoning Commission
From: City of Dickinson Community Services
Date: August 7, 2024
Re: REZ-006-2024 Zoning Map Amendment

OWNER/APPLICANT
Russ Heiser
2147 7th Street West
Dickinson, ND, 58601
Russheiser@ndsupernet.com
701 260-8287

Public Hearing	August 14, 2024	Planning and Zoning Commission
Public Hearing	August 20, 2024	City Commission
Final Action	September 3, 2024	City Commission

To consider a zoning map amendment from Medium Density Residential (R2) to General Commercial for 1.46 acres located within the City of Dickinson. The property is located at 213 & 263 15th Avenue East and it is legally described as Lots 3 & 4, Block 3, of Fisher East Side Second Subdivision.

Staff recommendation: Approval

CURRENT ZONING	R2
FUTURE LAND USE MAP DESIGNATION	COMMERCIAL
GROSS SITE ACREAGE	+/-1.46
LOTS PROPOSED	Two

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	R2	Undeveloped
East	GC	Undeveloped
South	R2	Undeveloped
West	R1	Single-family residences

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with Local Uses, Compliance with The Zoning Ordinance and Consistency with the Comprehensive Plan

The subject lots are designated on the Future Land Use Map, as found the Land Use chapter of the Dickinson 2035: Roadmap to the Future Comprehensive Plan that was adopted in 2013, as COMMERCIAL. According to Policy 1.3.2 of the Land Use chapter, the current R2 zoning is not consistent with the COMMERCIAL FLUM designation. The proposal to rezone the lots to GC, according to Policy 1.3.2, is consistent with the COMMERCIAL FLUM designation. In accordance with Policy 2.11 of the Land Use chapter, the applicant intends to contact the five property owners on the adjacent R1 zoned lots to the west.

Rezoning the subject property to GC is comparable to the zoning pattern on the east side off 15th Avenue East as well as with the general pattern in the vicinity. Although the adjacent property to the south of the subject lots is currently zoned R2, it's FLUM designation is also COMMERCIAL. As of the time of this staff report, no comments from the adjacent property owner to the south have been received City Community Development staff.

According to Table 8-1: Required Landscape Depth, as found in Article 39.08: Landscaping and Screening Standards in the City of Dickinson Zoning Ordinance, 10-feet of landscaping will be required along 15th Avenue East and along Carroll Street. A list of landscaping materials and installation standards are also found in Article 39.08.

According to Section 39.08.005: Bufferyard Provisions, as found in the City of Dickinson Zoning Ordinance, whomever owns, develops and/or operates uses on the subject lots will be required to install and maintain a 30-foot-wide landscaped buffer-yard along the western and southern portions of the subject lots. According to Section 39.08.006: Screening Standards, a six-foot

opaque barrier shall be provided that visually screens the development on the subject lots from the adjacently zoned properties to the west and to the south.

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Community Development Team staff recommends approval of REZ-006-2024.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-006-2024** as being consistent with the City of Dickinson Comprehensive Plan and as being compliant with the City of Dickinson Zoning Ordinance and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-006-2024** as NOT being consistent with the City of Dickinson Comprehensive Plan and as not being compliant with the City of Dickinson Zoning Ordinance and as being contrary to interest of the public health, safety and welfare."*

ATTACHMENTS

ORDINANCE NO. 1807

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE EXTRATERRITORIAL ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “R2” and “GC” zoning districts within the extraterritorial zone jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Medium Density Residential (R2) to General Commercial (GC) described as follows:

Lots 3 and 4, Block 3 of Fisher East Side Addition, Second Subdivision, City of Dickinson, Stark County, North Dakota

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: August 20, 2024
Second Reading: September 3, 2024
Final Passage: September 3, 2024



Engineering Memorandum

August 27, 2024

RE: September, 2024 Commission Meeting

Design Services Contract Amendment – East Broadway Dam – Barr Engineering

For your consideration is design service contract amendment with Barr Engineering. The contract amendment is for appraisal services for an additional parcel of land east of the proposed project. The parcel of land is TRACT 1, BLOCK 1, RIVERFRONT ESTATES. The submitted contract for the additional services is **\$4,000** on a Lump Sum basis.

The City Attorney is reviewing the contract.

The city engineering staff recommends approving this proposal.



East Broadway Dam

Section 7. Item F.



N →

East Broadway Dam



Sample title for slide

Presented by: Person's Name

Consideration to Approve



Sample Content

To whom it may concern with the City of Dickinson,

As you all know, the United Way is in the early stages of starting a homeless shelter. We are requesting help from the City, for funds to conduct an environmental study on the Dickinson Inn. The amount requested is \$10,000. This study is expected to take six months to complete. If all goes well with the results of the study, the hotel can be purchased, and we can move on to the next step in getting the shelter opened.

Thank you!



Joe Gruhlke

President of the United Way board



Staff Report

Section 8. Item B.

To: Board of Adjustment
From: City of Dickinson Development Team
Date: {8/12/2024}
Re: Front Yard Parking Setback Variance

Owner/APPLICANT

Applicant
 Philip Worley
 972 Dell Avenue
 Dickinson, ND 58601

Public Hearings: {8/12/2024} Board of Adjustment

REQUEST

- A. Request:** To allow parking within the front yard setback (outside of the permitted driveway) which is not allowable per City of Dickinson Municipal Code.
- B. Project Address/Legal Description/Area:** 972 Dell Avenue-Lot 4 Block 5 Washington Addition.
- C. Project Description:** Unpermitted Parking Pad for front yard setback parking

STAFF REVIEW AND RECOMMENDATIONS

- A. Compatibility with Local Uses:** Section 39.09.008 Parking of Certain Vehicles – Homeowner installed a concrete parking pad in the front yard setback and right-of-way without a permit and without a property locate.
- B. Compliance with Zoning and Subdivision Regulations:** Location of Parking: 2. Parking of personal vehicles is permitted on a paved driveway (outside of an enclosed structure/garage) within the front yard setback but shall in no case encroach upon the public right-of-way.
- C. Public Input:** No Public comment at the time of this report.
- D. Staff Recommendation:** Staff recommends Denial of Parking Pad Permit and removal within 20 days of this meeting.

Table I: Current Zoning and Use

ZONING	R1
FUTURE LAND USE MAP DESIGNATION	R1
GROSS SITE ACREAGE	.198 Acres

Table II: Current Adjacent Land Use/Zoning

Direction	Zoning	Land Use
North	R1	Residential
East	R1	Residential
South	R1	Residential
West	R1	Residential

Attachments:

- Provided in packet

MOTIONS:

Approval

*“I move the City of Dickinson Board of Adjustment recommend Approval of (**Front Yard Setback Parking Variance**), subject to the conditions above, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare “*

(AND) the following additional requirements (IF THE BOARD OF ADJUSTMENT RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____
2. _____

*****Denial*****

*"I move the Dickinson Board of Adjustment recommend Denial of (**Front Yard Setback Parking Variance**) petition as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

- 1. Property Owner to remove concrete pad within 20 days of this denial.***

**ATTACHMENT A –
APPLICATION MATERIALS**





Monday, August 12, 2024 at 7:30 AM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

Chairman: Shawn Soehren
Vice Chairman: Trevor Ernst
Troy Bosch
Pat Bren
Bruce Burke

CALL TO ORDER

ROLL CALL

OPENING CREMONIES

PLEDGE OF ALLEGIANCE

1. MEETING MINUTES 7-8-2024

A. MEETING MINUTES

Motion made by Bruce Burke, Seconded by Trevor Ernst.

Voting Yea: Trevor Ernst, Pat Bren, Bruce Burke, Shawn Soehren

2. REGULAR AGENDA:

A. 1420 3RD AVENUE EAST

-To consider a variance Request to reduce the required rear yard setback of 20 feet on an R1 zoned lot to 12 feet.

There was no one in the audience to speak on this property. Building Inspector Blaine Dukart stated that in the past the rear yard setback is a 20 foot minimum. Engineer Community Development Director Joshua Skluzacek stated that the applicant did come in for a pre-application meeting wanting to add onto his house, he was already not in compliance if he added onto the house. He told him that he could subdivide the lots, since he owns more than one of the lots behind his house. Chairman Shawn Soehren stated that normally we would table this agenda if the applicant was not present. Board Member Bruce Burke motioned to table this property. Board Member Pat Bren seconded motion to table this agenda.

Voting Yea: Trevor Ernst, Pat Bren, Bruce Burke, Shawn Soehren

B. 972 DELL AVENUE

-To consider a variance to allow parking within the front yard setback (outside of the permitted driveway) which is not allowed per City of Dickinson Municipal Code.

Phillip and Page Worley are in the audience to discuss their property at 972 Dell Avenue. In 2021, the City came and put in a curb/gutter and approach, which caused a little water run off into the road. Around this time, Mr. Worley explained they were looking at pouring their patio, because the approach was put in he poured the concrete in the front. He talked to Al Schoch, owner of Schoch Construction asked him if he needed a permit to pour the concrete in the front Mr. Schoch said they did not need a permit, shortly after the concrete was poured, they found out the concrete was not allowed. Mrs. Worley stated that they have parked in that spot for the last 9 years, the people before even parked there. After the approach was put in, she assumed they could pour the concrete. Chairman Shawn Soehren asked Mr. Dukart if the City did put in the approach. Mr. Dukart stated that in 2021 they were doing work over in that area of town but there was no directive to put in an approach at this property. Chairman Soehren stated that this would be a second driveway on your property and typically there is only one driveway per property. Mr. Skluzacek stated that there is really no where that states that you cannot have two driveways, but if you add up the widths it will exceed what is allowable. We try to work with the individuals to reduce the multiple driveways. Mr. Soehren asked if they left the gravel as it would have been fine or since they poured the concrete did that draw more attention? Mr. Dukart stated that the concrete made it more noticeable. A little over two years ago is when we implemented the parking pad permits so people were not just making a driveway where ever. There are exceptions for two driveways if you are on a corner lot, depending on the size. A parking pad permit is designed to park on the side of the garage, not in the front yard setback. If the parking pad was allowed at this property, it would have had to be poured all the way to the back. Unfortunately, in this case, there probably is no room on either side of the house for a vehicle to be parked. The landscape requirement is the first fifteen feet which is required landscape and than after that should be organic. Mr. Ernst stated that he thinks having to pull the permit would have eliminated this.

Krista Bryan, member from the audience and a neighbor. Mrs. Bryan lives at 670 Den Avenue stated that the curb approach is very misleading and it is a common occurrence that people are parking in those areas. Mr. Al Schoch, from the audience, stated he did not know he needed a permit to pour this concrete. He does not know how the approach was put in by the City. There has to be a reason that curb approach was put in. Mr. Worley does not have enough room to put another vehicle. The City needs to look at how you can add off street parking for cleaning streets, if people have somewhere else to park, it would save a lot. Mr. Ernst asked how did the city get to look at where the pavers were put in. Mrs. Worley stated that they got a letter after the inspector came to look at the concrete. Mr. Dukart stated that the pavers are not allowed in that right of way. Mrs. Worley stated that she was told by an inspector that sent them the letter. Chairman Soehren stated that this is not really an issue with concrete as it is with them parking there. Mr. Dukart agreed and stated which is 35 percent of the first 15 feet. The main problem is it is poured in the right of way. Mr. Soehren stated but we are granting them the variance to park within the front yard, is what the question is about. This is not really about the concrete, but they are not allowed to park there but they poured the concrete where they cannot park. Mr. Dukart agreed and stated that we would be setting a precedent for them to be parking in front yard setback. There are many letters that go out all the time from code enforcement. Mr. Soehren asked Attorney Wenko if this is denied, do they have the right to go to the City Commission. Attorney Wenko stated that she believes they could. Board Member Bruce Burke stated that there was no permit and it could have stopped all of this. He understands how misleading the curb approach being put in but we would be setting a precedence if we allow this. Mr. Bren motioned to Deny this variance. Mr. Ernst Seconded this motion.

Motion made by Pat Bren, Seconded by Trevor Ernst.

Voting Nay: Trevor Ernst, Pat Bren, Bruce Burke, Shawn Soehren

3. OTHER BUSINESS

4. ADJOURNMENT

Link for viewing Board of Adjustment Meeting:

<https://www.dickinsongov.com/meetings>

This link will not be live until approximately 7:30 AM MT, August 12, 2024.

Teams Meeting: <https://tinyurl.com/BOA-08-12-2024-Teams>

Teams Meeting ID: 240 095 039 641 **Meeting Passcode:** zAVmJt

Teams Phone #: 1-701-506-0320

Phone Conference ID: 240 095 039 641

Section 8. Item B.

Local Phone #: 701-456-7006

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.

Prepared By:

X Nicole Snyder

Nicole Snyder

Approved By:

X Blaine Dukart

Blaine Dukart