



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, January 09, 2024 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

City Commissioners:

President: Scott Decker

Vice President: John Odermann

Jason Fridrich

Suzi Sobolik

Robert Baer

CALL TO ORDER

Resolution No: 01-2024

Ordinance No: 1791

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

2. CONSENT AGENDA

A. Approval of Meeting Minutes dated December 19, 2023 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Giving Hearts Proclamation (Enc.)

Presented by: President Decker

Consideration to approve

B. City Boards/Committees Appointments (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

C. 2024 Legacy Square Liquor License Approval (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

D. Public Works Director Position

Presented by: Administrator Dassinger

Consideration to approve

E. State of the State Address - January 23, 2024 at 10:00 a.m. - Dorothy Stickney Auditorium

State of the City Address - February 1, 2024 at 11:30 a.m. - Astoria Hotel and Event Center

Presented by: Administrator Dassinger

F. Property and Evidence Technician Job Description (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve

4. PUBLIC WORKS

5. PUBLIC SAFETY - FIRE

A. Monthly Fire Department Report (Enc.)

Presented by: Chief Presnell

6. PUBLIC SAFETY - POLICE

A. Back the Blue Grant (Enc.)

Presented by: Chief Cianni

Consideration to approve

B. Resiliency Grant Application (Enc.)

Presented by: Chief Cianni

Consideration to approve

C. Report - Liquor and Tobacco License Failures

Presented by: Chief Cianni

7. COMMUNITY DEVELOPMENT

A. Renaissance Zone Development Plan Amendments (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve

B. 2024 Road Maintenance SID District #202401-1 (Enc.)

Presented by: Engineer Marshik

Consideration to approve Resolution

C. 2024 Road Maintenance SID District 202401-2 (Enc.)

Presented by: Engineer Marshik

Consideration to approve Resolution

D. KLJ - Public Safety Center Task Order (Enc.)

Presented by: Engineering and Community Development Director Skluzacek

Consideration to approve Task Order

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 PM

A. Public Hearing - Rezone Request - Highway Department Addition (Enc.)

Presented by: City Planner Galibert

Consideration for first reading of Ordinance. No. _____

B. Public Comments not on Agenda

Presented by: President Decker

9. COMMISSION

10. ADJOURNMENT

Link for viewing City Commission Meeting:

<https://www.dickinsongov.com/meetings>

This link will not be live until approximately 4:25 pm on January 9, 2023

Teams Meeting: <http://tinyurl.com/CCM-01-09-2024-Teams>

Teams Meeting ID: 247 911 435 716

Meeting Passcode: yLzWeS

Teams Phone # +1 701-506-0320

Phone Conference ID: 805 811 207#

Local Phone #: 701-456-7006

**Persons who desire to be heard under Section 8 "Public Comments not on Agenda"
may call in at (701) 456-7006 at 5:00 p.m.**

***Persons desiring to attend the meeting who require special accommodations are asked
to contact the City Administrator by the Friday preceding the meeting.***

REGULAR MEETING

DICKINSON CITY COMMISSION

December 19, 2023

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President John Odermann,
Commissioners Jason Fridrich, Robert Baer and Suzi Sobolik

Telephone: None

Absent: None

1. PLEDGE OF ALLEGIANCE**2. ORDER OF BUSINESS**

MOTION BY: Suzi Sobolik SECONDED BY: Robert Baer

To approve the December 19, 2023, Order of Business as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: John Odermann SECONDED BY: Jason Fridrich

A. Approval of Meeting Minutes dated December 5, 2023.**B. Approval of Accounts Payable, Commerce Bank and Checkbook**

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE**A. City Administrator Contract**

President Scott Decker states the Commissioners voted at the last Commission meeting to give Administrator Dustin Dassinger a 6% increase in his pay.

MOTION BY: Robert Baer SECONDED BY: Suzi Sobolik

To approve a 6% increase to Administrator Dustin Dassinger' s salary in 2024.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Vacation carryover of City Administrator

President Scott Decker states there has been a request from City Administrator Dustin Dassinger to carry over a portion of his vacation that is over the city's limit of 240 hours that he was unable to use for the year of 2024.

MOTION BY: Suzi Sobolik SECONDED BY: John Odermann

To approve the carry over hours of vacation over 240 hours into the year of 2024.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Beer Only On-Sale Liquor License

City Administrator Dustin Dassinger states Island Cuisine would like to apply for a beer only liquor license. They are located at 30 7th Street West A-1. Administrator Dassinger states a background check was completed and the city recommends approval.

MOTION BY: John Odermann SECONDED BY: Robert Baer

To approve Beer Only Liquor License for Island Cuisine.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0

Motion declared duly passed

D. Beer and Wine Only On Sale Liquor License – Battle Bunker

City Administrator Dustin Dassinger states Bunker Battle would like to apply for a beer and wine only on sale liquor license. They are located at 30 7th Street West LL34 Administrator Dassinger states a background check was completed and the city recommends approval. This is a gaming store.

MOTION BY: Jason Fridrich
 SECONDED BY: Suzi Sobolik
 To approve Beer Only Liquor License for Island Cuisine.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

E. Class A Liquor License Reinstate – Army’s West

City Administrator Dustin Dassinger states Army’s West would like to reinstate their 2023 liquor license. Currently Final Final has a city license but not a state license. Administrator Dassinger states with the delay in the background checks Army’s would like to reinstate their 2023 liquor license. Army’s would continue to hold the license until the transaction happens at the State level. This is the recommendation after a visit with the State. Army’s West liquor license will be reinstated until the State approval of Final/Final State Liquor License.

Attorney Jordan Selinger states that Mike Armstrong owns Army’s West. The sale transaction is still moving forward but with the out of state owners there has been a delay in this transaction. The State says it could be 2-3 weeks yet. The city is requesting having Army’s license reinstated with the contingency with State approval of Final/Final.

MOTION BY: Suzi Sobolik
 SECONDED BY: Jason Fridrich
 To approve the reinstatement of Army’s West liquor license for 2023.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

F. Tobacco License Renewal – Army’s West

City Administrator Dustin Dassinger states Army’s West would like to reinstate their 2023 Tobacco License.

MOTION BY: John Odermann
 SECONDED BY: Suzi Sobolik
 To approve the reinstatement of Army’s West tobacco license for 2023.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

G. Class A. Liquor License Renewal for 2024 – Army’s West

City Administrator Dustin Dassinger states Army’s West would like to renew their liquor license for 2024. This license would be terminated immediately upon State approval of Final/Final. This application was reviewed and a background complete and the city recommends approval.

MOTION BY: John Odermann
 SECONDED BY: Jason Fridrich
 To approve the renewal of Army’s West Liquor License for 2024.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
 Motion declared duly passed

H. Tobacco License Renewal 2024 – Army’s West

City Administrator Dustin Dassinger states Army’s West would like to renew their tobacco license for 2024. This license would be terminated immediately upon State approval of Final/Final. This application was reviewed and the city recommends approval.

MOTION BY: John Odermann
SECONDED BY: Robert Baer
To approve the renewal of Army’s West tobacco license for 2024.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

I. Class A Liquor License Renewal – Final Final
City Administrator Dustin Dassinger presents a 2024 Class A Liquor License renewal for Final/Final. He states City staff has reviewed the application and a background check has been completed. This license is contingent upon notification of State approval.

MOTION BY: John Odermann
SECONDED BY: Suzi Sobolik
To approve the renewal of Final Final Class A Liquor License for 2024 contingent upon State approval.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

J. Tobacco License Renewal – Final Final
City Administrator Dustin Dassinger presents a renewal license for tobacco for Final Final for 2024.

MOTION BY: Suzi Sobolik
SECONDED BY: Jason Fridrich
To approve the renewal of Final Final Class tobacco license for 2024 contingent upon State approval.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

K. City Boards/ Committees Appointments/Reappointments
City Administrator Dustin Dassinger states several boards with committee members are expiring at the end of 2023. He has reviewed the appointments and some that do not desire to be reappointed.

MOTION BY: Jason Fridrich
SECONDED BY: Suzi Sobolik
To approve the reappointment of Megan Lindquist to the Civil Service Board for another three-year term.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: Jason Fridrich
SECONDED BY: John Odermann
To approve the reappointment of Shawn Soehren to the Board of Adjustment for another three-year term.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: Robert Baer
SECONDED BY: Suzi Sobolik
To table the appointment of Jon Frantsvog for another five-year term on the Airport Board. The city will bring this back on the next Commission Meeting.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: Robert Baer
To approve the reappointment of Shawn Soehren to the Airport Board for another five-year term.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

L. January, 2024 Commission Meeting Discussion

City Administrator Dustin Dassinger visits about changing the January, 2024 commission meetings to a different date as the first one is the 2nd of January. He states moving these dates to the 9th and 23rd would allow city staff to gather information for the meetings.

MOTION BY: Robert Baer
To approve the changing of the January, 2024 meeting dates to January 9, 2024 and January 23, 2024.

SECONDED BY: Jason Fridrich

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

M. Fiber Contract

IT Director Aaron Meyer states in order to better support the city’s wireless infrastructure network, the city is working on adding a dedicated fiber line to the NW Water Tank on States Ave. This connectivity would serve to eliminate connectivity issues experienced during weather events both rain and snow. The NW Water Tank site serves as a central hub for the West Lift Station Septage Receiving Station as well as many of our intersections throughout the city. Similar to our other fiber contracts, this contract would be reevaluated/renewed every 5 years.

MOTION BY: Suzi Sobolik
To approve the fiber contract for the NW water tank.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

N. Vanguard Appraisals Contract Renewal

Deputy City Assessor Deb asks for approval on three contracts from Vanguard. She states the City Attorney has reviewed the contracts. These contracts would be for six years. This would provide an overall cost. The first contract is for annual achieving of assessing data. The second contract adds a pictometry model and the third is to add an additional user to the program. There is an opt out clause which we would have the option of terminating the agreement upon notice to the other party.

MOTION BY: Suzi Sobolik
To approve the Vanguard annual archive contract for six years.

SECONDED BY: Jason Fridrich

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: John Odermann
To approve the Vanguard contract with the addition of a pictometry model for six years.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

MOTION BY: Robert Baer
To approve the Vanguard contract to add on another user for six years.

SECONDED BY: Suzi Sobolik

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0

Motion declared duly passed

O. Monthly Financial Report

Deputy City Administrator Linda Carlson presents the monthly Financial Report. Ms. Carlson states the total cash on hand is around the same amount as last month. The current interest rate did rise at 3.71%. There were no changes to the investments. The sales tax is up this month but no explanation for this. This is the largest amount the City has seen over the past 7 years and is up over a million dollars. Ms. Carlson did call the State Treasurers Office and they did say there was an increase in online sales. Hospitality and Occupancy tax was also up for November. Oil Impact revenue was down slightly. She discusses revenue and expenses.

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

To approve the monthly Financial Report.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0

P. 2024 Annual Fee Schedule

Interim Public Works Director Aaron Praus presents recommended proposals to the fee structure for 2024 for solid waste fees. He states it is the recommendation to increase the solid waste fee for 2024 for single family of \$21 from \$19. Each additional container would be \$10.50 increase and with multiple units it would increase. Also proposing a 10% rate increase for commercial solid waste collections. Household tipping fees and construction fees at the landfill will go from \$55 dollars a ton to \$60 a ton. All these increases would start in 2024.

Deputy City Administrator Linda Carlson states these are the only changes for 2024.

MOTION BY: Jason Fridrich

SECONDED BY: Suzi Sobolik

Adopt Resolution No. 38-2023.

RESOLUTION NO. 38-2023

A RESOLUTION AMENDING CITY OF DICKINSON FEE SCHEDULE

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

Q. HR Monthly Report

HR Director Shelly Nameniuk presents the monthly HR report. Ms. Nameniuk reviews the open positions and promotions.

Deputy City Administrator Linda Carlson states the Library Director position has been approved by the HR system but the Library Director position has to be approved by the Library Board first and then approved by City Commission.

5. PUBLIC WORKS

A. Monthly Public Works Report

Deputy Public Works Director Aaron Praus presents the monthly Public Works report. He reviews services provided by Public Works. He informs the Commissioners the city will be ready to start selling Dickinson South Cemetery plots tomorrow for \$900 and \$1,000 per lot. He reviewed October request for services. He states the Forestry Beautification meeting will be held in March, 2024. He updates the Commissioners on happenings in the Public Works Department along with new staff. He also states the City received a \$1,500 grant from MDU for ECO community to help support the Kids Camp.

6. PUBLIC SAFETY

A. Fire Department

Reports:

1. None

President Scott Decker opens the public hearing at 5:01 p.m. Hearing no public comment, the hearing was closed at 5:02 p.m. and the following motion was made.

MOTION BY: Suzi Sobolik

SECONDED BY: Robert Baer

To approve second reading and final passage of Ordinance No. 1790.

ORDINANCE NO. 17960

AN ORDINANCE AMENDING AND REENACTING ARTICLE 4.08.06 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO THE LEGACY SQUARE CONCESSION LICENSE

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Public Hearing – 2024 Road Maintenance SID District 202401-1

Engineering and Community Development Director Joshua Skluzacek presents the 2024 Road Maintenance SID project. He states the City has gone through the SID process as City Ordinance and Century Code. He has received no feedback or protest in this district.

President Scott Decker opens the public hearing at 5:04 p.m.

Arlan Hofland of 690 9th Avenue SW questions why the homeowner would have to pay for the curb. He does understand why the home owner would have to pay for the sidewalk and city would pay for the pavement but the home owner would be assessed the curb, gutter and sidewalk. He is questioning why the homeowner is responsible for this as the city is normally runs the curb and gutter. He states this special seems to be high. Mr. Hofland questions who determines which sections of his sidewalk need to be replaced. He states that there is section of the sidewalks have no cracks and it is supposed to be replaced and he questions why would he have to pave for this. He would like to be shown why this area would need to be replaced. He states there are a lot of people in this area that have these concerns.

Commissioner John Odermann states that the city has done this in coordinate for standards practice since 2019. The cost of the pavement is picked up and the city is allowing the concrete cost to the residents. ADA needs to be in compliance.

President Scott Decker states that instead of assessing the street cost to the resident it came to the determination that the City would pay for the street and the resident would pay for curb, sidewalk and gutter.

Commissioner Jason Fridrich states in the past the City had paid for the sidewalks, curb and gutter and now the streets the City pay. He questions why the City would replace sidewalk that is not bad. If the sidewalk is broken or missing then they need to be replaced. The homeowner has the right to have the property reviewed by staff and maybe mud jacked instead of replacing the sidewalk. Commissioner Fridrich states the homeowner can also hire their own contractor. Every municipality sidewalk curb and gutter are the homeowner's responsibility.

Engineering and Community Development Director Joshua Skluzacek states that maybe the ADA compliance does not need to be paid by the homeowner. Also, if the panels are raised then the City will look for that and for ADA. He states normally the sidewalk is to be ADA compliant.

Commissioner John Odermann states that the City has heard these complains in the past years. Property owners do not feel that their sidewalks are in need to be replaced. He does feel KLJ does go out and review the sidewalks. They will have them replaced if they are not in compliance but Commissioner Odermann does look at some sidewalks and he doesn't think they need to be replaced. Commissioner Odermann feels this needs to be rereviewed and put on as a timeline as this puts KLJ in a bad spot and property owner in a bad spot.

Commissioner Jason Fridrich questions why the front of a resident’s house needs to be ADA compliant.

Resident Carolyn True Bright White states that everything Mr. Hofland has stated is point on with the issues and the issues are limitless. She states she represents the group on the other side of the highway open the Southside and this property has already been assessed and received the bills on their tax statement. She states this assessment has opened up wounds for many of the residents. She states many residents have come before to discuss the issues but they have not been heard. She states this is such a huge, huge problem about special assessments. She states residents have come to the City for help and answers and have not received any. She states residents try and hire other contractors to do their sidewalk and they will not get into this mess. She questions why the residents were not able to see the protest letters from the south side.

Commissioner John Odermann states that when a resident hires a private contractor, they do not want to do the work as they are afraid there is some red tape or the city has to do the work.

Carolyn True Bright White states that when you ask the City’s advice for other bids this is not trusty advice.

President Scott Decker closes the public hearing at 5:30 p.m.

MOTION BY: Suzi Sobolik
SECONDED BY: John Odermann
To table the 2024 Road Maintenance SID District 202401-1.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

Commissioner John Odermann states these issues were brought up last year. He does feel like the same conversation was had and he doesn’t know if any of the changes have taken place of what the Commissioners talked about. He states if the residents have private contracts the they do not want to do the work the City should get involved and find out for whatever reason they do not want to the work for residents. Commissioner Odermann would like to know the reasons private contractors are not doing work for the residents.

President Scott Decker needs to have more information to get better options for what is best for individuals. The process itself to what Commissioner Fridrich states is what exactly meets the standards of what the concrete needs to come forward. Could some sidewalks be mud jacked to level it out?

C. Public Hearing – 2024 Road Maintenance SID District 202401-2

MOTION BY: Suzi Sobolik
SECONDED BY: John Odermann
To table the 2024 Road Maintenance SID District 202401-2.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Public Comments not on Agenda

None

9. COMMISSION

No discussion.

ADJOURNMENT

MOTION BY: Suzi Sobolik
SECONDED BY: Jason Fridrich
Adjournment of the meeting was at 6:30 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: January 9, 2023

Please Approve the following Manual Checks on 01-09-2024

CK#126125	MESSERLI & KRAMER	332.51
CK#126151	CONSOLIDATED	2988.45
CK#126155	DICKINSON FIRE DEPT	460
CK#126158	DICKINSON THEODORE ROOSEV AIRPORT	44000
CK#126257	VERIZON	8308.73
CK#126220	PRINCIPAL	16450.63
CK#126261	WEST RIVER LODGE #5	1330
CK#126270	CDW	1682.54
CK#126271	DAKOTA BUSINESS SOLUTIONS	6373.79
CB010224	COMMERCE BANK CREDIT CARD	47703.62
CK#126272	UNITED STATES TREASURY-VOIDED	169.57
CK#?	MACKOFF KELLOGG LAW FIRM	28,500.00



COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 414084
 KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 846451
 KANSAS CITY MO 64184-6451

CITY OF DICKINSON
 LINDA CARLSON
 38 1ST ST W
 DICKINSON ND 58601-510638

**00000000

Account ID
 Account Number
 Payment Due Date JAN 02, 2024
 Amount Due \$47,703.62
 Current Balance \$47,703.62

Amount Enclosed \$

To ensure your payment is posted promptly,
 please submit all payments to:
 PO BOX 846451
 KANSAS CITY, MO 64184-6451

Section 2. Item B.

800000188386IIII 004770362004770362

Please detach and return with your payment

ACCOUNT MESSAGES

Visa Purchasing

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.
 IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

CORPORATE ACCOUNT ACTIVITY				
CITY OF DICKINSON			TOTAL CORPORATE ACTIVITY	
			\$31,637.89	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-18	12-18		AUTO PAYMENT - THANK YOU!	\$31,637.89CR

FINANCE CHARGE SUMMARY				
	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

For Customer Service Call: 1-800-892-7104 Outside the U.S., Call: 1-402-691-7800	Account ID		Account Summary	
	Account Number		Previous Balance	\$31,637.89
			Purchases & Other Charges	\$52,657.24
	Statement Date	Payment Due Date	Cash Advances	\$0.00
Send Billing Inquiries To: COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141	DEC 26, 2023	JAN 02, 2024	Cash Advance Fees	\$0.00
	Credit Limit	Available Credit	Late Charges	\$0.00
	\$120,000.00	\$72,296.38	Finance Charges	\$0.00
	Amount Due	Disputed Amount	Credits	\$4,953.62
	\$47,703.62	\$0.00	Payments	\$31,637.89
			New Balance	\$47,703.62

Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY						
LEONARD SCHWINDT						
			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$230.00	\$0.00	\$0.00	\$230.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12-14	12-14	24692163348100608675615	INT'L CODE COUNCIL INC 888-422-7233 IL		230.00	

CARDHOLDER ACTIVITY						
FIRE DEPARTMENT						
			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$132.85	\$0.00	\$0.00	\$132.85
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12-18	12-13	24692163349101988485756	QDOBA 2906 DICKINSON ND		132.85	

CARDHOLDER ACTIVITY						
GARY ZUROFF						
			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$156.56	\$0.00	\$0.00	\$156.56
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12-18	12-16	24492153350743943169006	SHUTTERFLY, INC. 650-610-5200 CA		156.56	

CARDHOLDER ACTIVITY						
SHELLY NAMENIUK						
			PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
			\$31.96	\$0.00	\$0.00	\$31.96
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
12-26	12-22	24427333356730271812226	CASH WISE #3044 DICKINSON ND		31.96	

Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
FIRE DEPARTMENT 2		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,058.81	\$0.00	\$0.00	\$1,058.81
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-14	12-13	24755423347273474268782	DONUT HOLE DICKINSON ND	41.98	
12-21	12-20	24275393354900014271134	AVOBUS EQUIPMENT LLC 800-6743655 NC	1,016.83	

CARDHOLDER ACTIVITY					
RITA BINSTOCK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$243.10	\$0.00	\$0.00	\$243.10
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-14	12-13	24003223348754001423217	EXXON WEST DAKOTA OIL CO.DICKINSON ND	120.00	
12-18	12-14	24198803349349920605896	PAYPAL *THERESA.WOLLMA 4029357733 CA	30.00	
12-18	12-14	24455013349141002846538	WAL-MART #1567 DICKINSON ND	54.12	
12-19	12-18	24003223353754001368786	EXXON WEST DAKOTA OIL CO.DICKINSON ND	38.98	

CARDHOLDER ACTIVITY					
JADE PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$353.07	\$0.00	\$0.00	\$353.07
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-13	12-12	24692163346109555698316	APPLE.COM/BILL 866-712-7753 CA	10.99	
12-14	12-13	24692163347109914843628	AMZN Mktpl US*1L99W2T53 Amzn.com/billWA	102.21	
12-18	12-17	24692163351101071648547	AMZN Mktpl US*TM8ZW11X2 Amzn.com/billWA	36.41	
12-22	12-21	24055233355083183401585	WALMART.COM 800-966-6546 AR	84.85	
12-22	12-21	24445003355200176018228	WALMART.COM 8009666546 800-966-6546 AR	97.63	
12-22	12-21	24445003355200176018301	WALMART.COM 8009666546 800-966-6546 AR	20.98	

CARDHOLDER ACTIVITY					
JAYLENE KOVASH		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$0.00	\$0.00	\$243.75	\$243.75CR
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-14	12-14	74692163348100622168014	ULINE *SHIP SUPPLIES 800-295-5510 WI	243.75CR	

Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY					
JOSEPH GIANNI		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,436.95	\$0.00	\$0.00	\$1,436.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-15	12-14	24801973348690559045982	IACP 703-647-7279 VA	190.00	
12-20	12-20	24692163354103214395496	AMZN Mktp US*Z46D83FX3 Amzn.com/billWA	1,246.95	

CARDHOLDER ACTIVITY					
LINDA CARLSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$825.35	\$0.00	\$0.00	\$825.35
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-26	12-22	24143553356286051300029	GREENSHADES SOFTWARE 888-255-3815 FL	825.35	

CARDHOLDER ACTIVITY					
MICHAEL HANEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$318.95	\$0.00	\$0.00	\$318.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-18	12-15	24275393349900012617799	EPOLICESUPPLY.COM 800-7890000 MA	309.95	
12-20	12-20	24492163354000007201273	PROBOARDS, INC. HTTPSPROBOARDCA	9.00	

CARDHOLDER ACTIVITY					
TRAVIS HOLDING EAGLE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$10,425.60	\$0.00	\$0.00	\$10,425.60
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-18	12-15	24692163349102074091185	AMZN Mktp US*FJ27E6TV3 Amzn.com/billWA	360.42	
12-18	12-16	24692163350102483280516	AMZN Mktp US*JT11K2BT3 Amzn.com/billWA	30.22	
12-20	12-19	24692163353102830325581	AMZN Mktp US*R98L23NY3 Amzn.com/billWA	14.70	
12-20	12-19	24692163353102855548992	AMZN Mktp US*941WJ5U33 Amzn.com/billWA	525.00	
12-20	12-19	24692163353102855764268	Amazon.com*J62XC89A3 Amzn.com/billWA	216.23	
12-20	12-19	24692163353102858655158	AMZN Mktp US*OE34V6XF3 Amzn.com/billWA	79.70	
12-21	12-20	24692163354103775530523	Amazon.com*613FZ3Y63 Amzn.com/billWA	199.99	
12-21	12-20	24692163354103784428677	Amazon.com*4H7DS8LT3 Amzn.com/billWA	560.02	

Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY				
TRAVIS HOLDING EAGLE				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$10,425.60	\$0.00	\$0.00	\$10,425.60
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-21	12-20	24692163354103787531857	Amazon.com*000HQ72O3 Amzn.com/billWA	219.42
12-21	12-20	24399003354503607013768	BESTBUYCOM806889804159 888BESTBUY MN	8,219.90

CARDHOLDER ACTIVITY				
ANIMAL SHELTER				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$1,439.40	\$0.00	\$0.00	\$1,439.40
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-13	12-12	24492163346000052645870	SP MAX & NEO HTTPSMAXANDNEAZ	359.88
12-15	12-14	24226383348360829904496	WAL-MART #1567 DICKINSON ND	278.54
12-20	12-19	24692163353102818678795	CHEWY.COM 800-672-4399 FL	130.15
12-20	12-20	24692163354103183216632	CHEWY.COM 800-672-4399 FL	670.83

CARDHOLDER ACTIVITY				
GREG BECK				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$715.00	\$0.00	\$0.00	\$715.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-12	12-11	24692163345108595831532	IN 'NORTH DAKOTA SAFETY C701-2236372 ND	465.00
12-14	12-13	24240983348600190507769	FMCSA D&A CLEARINGHOUSE 202-366-0928 DC	250.00

CARDHOLDER ACTIVITY				
MUSEUM				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$308.05	\$0.00	\$0.00	\$308.05
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-13	12-12	24137463346100526351322	GAYLORD BROS INC N. SYRACUSE NY	61.98
12-18	12-15	24137463349100520247093	GAYLORD BROS INC N. SYRACUSE NY	246.07



Statement Date	DEC 26, 2023	Account Number	
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Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON			
Account ID			
8000-0018-8386			

CARDHOLDER ACTIVITY				
ROBERT FUHRMAN				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$208.95	\$0.00	\$0.00	\$208.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-12	12-11	24717053346643460319828	THE DICKINSON PRESS 701-2258111 ND	9.99
12-14	12-13	24692163347109838023679	AMZN Mktp US*5R3T27PP3 Amzn.com/billWA	26.99
12-14	12-13	24692163347100325636735	AMZN Mktp US*L17F460N3 Amzn.com/billWA	91.98
12-14	12-14	24692163348100623593454	AMZN Mktp US*EH6FQ6133 Amzn.com/billWA	79.99

CARDHOLDER ACTIVITY				
PURCHASING DEPARTMENT				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$5,111.44	\$0.00	\$0.00	\$5,111.44
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-12	12-11	24692163345107966783769	AMZN Mktp US*GZ7Q55HI3 Amzn.com/billWA	167.65
12-13	12-12	24692163346109352245535	AMZN Mktp US*JC3Y93LI3 Amzn.com/billWA	92.26
12-14	12-13	24692163347100081853839	AMZN Mktp US*XE8YQ72L3 Amzn.com/billWA	27.99
12-14	12-13	24692163347100093374766	AMZN Mktp US*2883K68P3 Amzn.com/billWA	273.99
12-14	12-13	24692163347100356272087	AMZN Mktp US*756UC6ZB3 Amzn.com/billWA	40.76
12-14	12-13	24431063347083348556247	AMAZON.COM*O19JX5E03 SEATTLE WA	38.30
12-15	12-14	24692163348101015149053	AMZN Mktp US*132HG50H3 Amzn.com/billWA	35.49
12-15	12-14	24692163348101138865247	AMZN Mktp US*WU28K0MW3 Amzn.com/billWA	1,351.56
12-15	12-14	24108383348083743708628	SHOPLET.COM 800-757-3015 FL	170.97
12-18	12-15	24692163349102162487022	AMZN Mktp US*EJ5230QW3 Amzn.com/billWA	515.18
12-18	12-16	24692163350102701513847	AMZN Mktp US*XW77T2143 Amzn.com/billWA	39.96
12-18	12-17	24431063351083341638615	AMZN MKTP US*RU4FU5U43 SEATTLE WA	21.44
12-18	12-17	24692163352101255247214	AMZN Mktp US*T50U27O63 Amzn.com/billWA	301.44
12-18	12-18	24692163352101301897749	AMZN Mktp US*NN67B0OJ3 Amzn.com/billWA	43.28
12-19	12-18	24692163352101982192980	AMZN Mktp US*MH2H97RN3 Amzn.com/billWA	72.89
12-20	12-19	24692163353102695511754	AMZN Mktp US*AK9988IL3 Amzn.com/billWA	318.95
12-21	12-20	24692163354103570649080	AMZN Mktp US*DX89U4HX3 Amzn.com/billWA	550.99
12-21	12-20	24692163354103814709674	AMZN Mktp US*Z49ZS6XU3 Amzn.com/billWA	65.57
12-22	12-21	2469216335510479232372	AMZN Mktp US*YH0Q59NX3 Amzn.com/billWA	37.28
12-22	12-21	24690293355017028142900	SHOPKEEP.COM 800-820-9814 NY	20.00
12-22	12-21	24755423356133569194582	ACTISYS CORPORATION 510-4908024 CA	151.00
12-26	12-22	24692163356105502739077	AMZN Mktp US*BT2V379P3 Amzn.com/billWA	6.51
12-26	12-22	24692163356105509916850	AMZN Mktp US*7S3A058Q3 Amzn.com/billWA	34.99
12-26	12-22	2401134335600034315144	WWW.AMAZON* 111-389567 WWW.AMAZON.COWA	129.98
12-26	12-22	24692163356105623965130	AMZN Mktp US*YZ3P50BZ3 Amzn.com/billWA	73.00
12-26	12-22	24692163356105656937253	AMZN Mktp US*3B32Y7PV3 Amzn.com/billWA	36.29
12-26	12-22	24692163356105679328324	AMZN Mktp US*997K178M3 Amzn.com/billWA	83.88
12-26	12-22	24431063356083741624574	AMZN MKTP US*FT6I26213 SEATTLE WA	92.70
12-26	12-22	2405523335608323407559	WALMART.COM 800-966-6546 AR	72.39



Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$5,111.44	\$0.00	\$0.00	\$5,111.44
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-26	12-23	24692163357106092103285	AMZN Mktp US*5U5KO83A3 Amzn.com/billWA	244.75	

CARDHOLDER ACTIVITY					
LORETTA MARSHIK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$103.57	\$0.00	\$0.00	\$103.57
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-19	12-18	24204293352002801434056	Upwork -649480672REF 650-8534100 CA	103.57	

CARDHOLDER ACTIVITY					
MATT HANSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,181.25	\$0.00	\$107.70	\$1,073.55
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-12	12-11	24492153345717123653078	SPARTAN ARMOR SYSTEMS 520-396-3335 AZ	527.05	
12-13	12-12	24492163346715243934302	BATTERY JUNCTION 860-581-4540 CT	205.20	
12-13	12-12	74055233346722751169671	BEST WESTERN INN & SUITE 7015728800 ND	107.70CR	
12-15	12-14	24934873348027011557704	J&N TACTICAL 320-236-8228 MN	183.00	
12-21	12-19	24121573354510010828721	AXON 800-9782737 AZ	266.00	

CARDHOLDER ACTIVITY					
DAVID WILKIE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$22.80	\$0.00	\$0.00	\$22.80
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-14	12-13	24137463348001665128307	USPS KIOSK 3724009550 DICKINSON ND	22.80	

Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
TRAVIS LEINTZ		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$339.80	\$0.00	\$0.00	\$339.80
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-18	12-15	24435653350200087900075	TRITECH FORENSICS 910-457-6600 NC		339.80

CARDHOLDER ACTIVITY					
CINDY THRONBURG		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,042.76	\$0.00	\$0.00	\$2,042.76
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-13	12-11	24325453346900017907430	DEMCO INC 800-9624463 WI		1,768.76
12-18	12-16	24692163351100929464578	QDOBA 2906 DICKINSON ND		274.00

CARDHOLDER ACTIVITY					
LEE SKABO		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$716.40	\$0.00	\$150.00	\$566.40
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-12	12-11	24055223345400896000021	ND WEED CONTROL ASSOCIAT 701-220-7908 ND		391.40
12-15	12-14	24692163348100878403078	NDSU-EXT PEST PRO 701-231-7180 ND		125.00
12-15	12-14	24692163348100878403086	NDSU-EXT PEST PRO 701-231-7180 ND		200.00
12-18	12-16	74692163350102809882347	NDSU-EXT PEST PRO 701-231-7180 ND		150.00CR

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$14,161.82	\$0.00	\$64.99	\$14,096.83
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-12	12-12	24692163346108753561052	WEST MARINE #400 800-937-2628 CA		599.99
12-15	12-15	24492163349000014587266	STICKER MULE STICKERMULE.CNY		349.50
12-18	12-16	24692163350102483008545	WEST MARINE #400 800-937-2628 CA		11,196.00
12-18	12-17	74435653351762566028136	GALLS 8592667227 KY		64.99CR
12-19	12-18	24492163352000044001621	KAROLINALYMPHOTOGRAPHY WWW.KAROLINALND		300.00
12-20	12-19	24744003353900010615937	GLENDALE PARADE STORE LLC800-6535515 TX		100.75



Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$14,161.82	\$0.00	\$64.99	\$14,096.83
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-21	12-20	24435653354762306463074	GALLS 859-266-7227 KY	710.30	
12-21	12-20	24435653354762546466804	GALLS 859-266-7227 KY	905.28	

CARDHOLDER ACTIVITY					
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$474.95	\$0.00	\$0.00	\$474.95
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-13	12-13	24692163347109617048376	GIH*GLOBALINDUSTRIALEQ 800-645-2986 FL	310.89	
12-19	12-18	24247603352300705145078	WEST DAKOTA VETERINARY DICKINSON ND	123.07	
12-26	12-22	24692163356105498320742	AMZN Mktp US*0462K4E13 Amzn.com/billWA	40.99	

CARDHOLDER ACTIVITY					
DENVER FOWLER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$316.43	\$0.00	\$0.00	\$316.43
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-13	12-12	24204293346001706857071	eBay O*11-10921-05938 408-3766151 CA	34.05	
12-20	12-19	74875303353000945017075	eBay O*05-10956-72386 LONDON	256.78	
12-20	12-19	74875303353000945031076	eBay O*05-10956-72385 LONDON	22.80	
12-20	12-20	74875303353000945017075	INTERNATIONAL SERVICE FEE	2.57	
12-20	12-20	74875303353000945031076	INTERNATIONAL SERVICE FEE	0.23	

CARDHOLDER ACTIVITY					
SCOTT HIRNING		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$150.00	\$0.00	\$0.00	\$150.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-15	12-14	24692163348100878415643	NORTH DAKOTA STATE UNI 701-231-8782 ND	150.00	



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Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY

JOSHUA SKLUZACEK				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$84.69	\$0.00	\$0.00	\$84.69
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-21	12-19	24427333354710032145571	CHICK-FIL-A #04600 BISMARCK ND	22.83
12-26	12-22	24692163356105503316552	AMZN Mktg US*241NP0EI3 Amzn.com/billWA	61.86

CARDHOLDER ACTIVITY

JOEL WALTERS				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$100.78	\$0.00	\$0.00	\$100.78
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-22	12-21	24692163355104639034974	FACEBK *RBNYTUPN22 fb.me/ads CA	100.78

CARDHOLDER ACTIVITY

ADRIAN KREBS				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$180.00	\$0.00	\$0.00	\$180.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-14	12-12	24639233347900011000048	SOLAR/FLUIDALL 402-4675221 NE	180.00

CARDHOLDER ACTIVITY

CHRISTOPHER KIMMERLE				
	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	\$4,919.95	\$0.00	\$4,219.95	\$700.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount
12-14	12-13	24116413347067461001288	PAYPAL *TAPRACTACT 402-935-7733 WA	700.00
12-21	12-20	24399003354503592011975	BESTBUYCOM806888823399 888BESTBUY MN	4,219.95
12-21	12-20	74399003354503592051745	BESTBUYCOM806888823399 RICHFIELD MN	4,219.95CR



Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
RACHEL WALDO		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$206.12	\$0.00	\$0.00	\$206.12
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-12	12-11	24692163345108444199131	AMZN Mktp US*H68485G63 Amzn.com/billWA	75.71	
12-26	12-22	24431063356083340354573	AMAZON.COM*DM0JX5PF3 SEATTLE WA	130.41	

CARDHOLDER ACTIVITY					
AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$3,636.17	\$0.00	\$64.02	\$3,572.15
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-12	12-11	24011343345000040100914	WWW.UI.COM WWW.UI.COM NY	574.00	
12-13	12-12	24399003346503387051278	BESTBUYCOM806872930467 888BESTBUY MN	89.00	
12-13	12-12	24492153347852432395380	PAYPAL *PROVANTAGE 800-336-1166 OH	64.02	
12-13	12-12	24492153347852432619581	PAYPAL *PROVANTAGE 800-336-1166 OH	59.32	
12-14	12-13	74492153347852462778591	PAYPAL *PROVANTAGE 8003361166 OH	64.02CR	
12-18	12-16	24692163351100391283597	DNH*GODADDY.COM 480-505-8855 AZ	199.98	
12-19	12-18	24116413352083726228824	NEWEGG INC. 800-390-1119 CA	74.99	
12-20	12-19	24011343353000052691494	WWW.UI.COM WWW.UI.COM NY	191.00	
12-26	12-22	24164073356105500715608	Staples Inc staples.com MA	2,199.98	
12-26	12-24	24164073358105068804131	Staples Inc staples.com MA	183.88	

CARDHOLDER ACTIVITY					
JAYDA BORAH		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$63.75	\$0.00	\$0.00	\$63.75
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
12-14	12-13	24226383348091003802970	WAL-MART #1567 DICKINSON ND	24.97	
12-14	12-13	24445003348400208956417	WM SUPERCENTER #1567 DICKINSON ND	38.78	



Statement Date	DEC 26, 2023	Account Number	
Credit Limit	\$120,000	Payment Due Date	JAN 02, 2024
Cash Advance Balance	\$0.00	Amount Due	\$47,703.62
Available Credit	\$72,296.38	New Balance	\$47,703.62
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
CITY LIBRARY		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$959.96	\$0.00	\$103.21	\$856.75
Post Date	Tran Date	Reference Number	Transaction Description		Amount
12-22	12-20	24137463355100513199443	MENARDS WILLISTON ND 715-876-6378 ND		959.96
12-26	12-20	74137463355100558626834	MENARDS WILLISTON ND WILLISTON ND		103.21CR

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
 Payables Management

Section 2. Item B.

Ranges:
 Vendor ID: First - Last
 Class ID: First - Last
 Payment Priority: First - Last
 Vendor Name: First - Last

FED TAX CLAS: First - Last
 Posting Date: First - Last
 Document Number: First - Last

Print Option: DETAIL
 Age By: Document Date
 Aging Date: 1/3/2024

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
 Sorted By: Vendor Name
 Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 2085		Name: ADVANCED BUSINESS METHODS					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	AR1740332	INV	12/22/2023	12/22/2023	\$3,286.46	CONTRACT		\$3,286.46				
							Due					
Voucher(s): 1							Aged Totals:	\$3,286.46	\$3,286.46	\$0.00	\$0.00	\$0.00
Vendor ID: 6161		Name: ADVANCED COLLISION CENTER					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	16019	INV	12/12/2023	12/12/2023	\$975.48	WORK DONE ON 22 FORD PO		\$975.48				
							Due					
Voucher(s): 1							Aged Totals:	\$975.48	\$975.48	\$0.00	\$0.00	\$0.00
Vendor ID: 4206		Name: AED EVERYWHERE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	26322	INV	11/27/2023	11/27/2023	\$113.00	PHYSIO CONTROL REDI PAK /			\$113.00			
							Due					
Voucher(s): 1							Aged Totals:	\$113.00	\$0.00	\$113.00	\$0.00	\$0.00
Vendor ID: 4806		Name: ALEX AIR APPARATUS 2 LLC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	7638	INV	12/6/2023	12/6/2023	\$311.04	QUALITY TEST ON TWO COMI		\$311.04				
							Due					
Voucher(s): 1							Aged Totals:	\$311.04	\$311.04	\$0.00	\$0.00	\$0.00
Vendor ID: 9798		Name: ALL SAFE INDUSTRIES, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	09829	INV	12/13/2023	12/13/2023	\$3,231.29	IDENTIFINDER SPECTROSCO		\$3,231.29				
							Due					
Voucher(s): 1							Aged Totals:	\$3,231.29	\$3,231.29	\$0.00	\$0.00	\$0.00
Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	4603110092	INV	12/13/2023	12/13/2023	\$1,547.98	WORK DONE ON PETERBILT :		\$1,547.98				
	4604183572	INV	12/14/2023	12/14/2023	\$12.60	CLIP		\$12.60				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

4604184253 INV 12/28/2023 12/28/2023 \$17.96 STT LAMP \$17.96

						Due					
Voucher(s): 3						Aged Totals:	\$1,578.54	\$1,578.54	\$0.00	\$0.00	\$0.00

Vendor ID: 4557 **Name:** AMERICAN ENGINEERING TESTING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	172279	INV	12/29/2023	12/29/2023	\$9,135.00	202402 2024 WATERMAIN & LE		\$9,135.00			
	172326	INV	12/29/2023	12/29/2023	\$8,805.00	202104 SIMS STREET PHASE		\$8,805.00			
	172335	INV	12/29/2023	12/29/2023	\$20,700.00	202401 2024 ROAD MAINTENA		\$20,700.00			

						Due					
Voucher(s): 3						Aged Totals:	\$38,640.00	\$38,640.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4418 **Name:** ARAMARK UNIFORM & CAREER APPAREL GROU **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550254905	INV	12/6/2023	12/6/2023	\$141.83	MATS		\$141.83			
	2550255728	INV	12/7/2023	12/7/2023	\$321.34	MATS		\$321.34			
	2550257702	INV	12/13/2023	12/13/2023	\$50.43	MATS		\$50.43			
	2550257709	INV	12/13/2023	12/13/2023	\$106.01	MATS		\$106.01			
	2550257730	INV	12/13/2023	12/13/2023	\$69.40	UNIFORM CLEANING		\$69.40			
	2550257731	INV	12/13/2023	12/13/2023	\$190.90	MATS		\$190.90			
	2550260348	INV	12/20/2023	12/20/2023	\$34.23	MATS		\$34.23			
	2550260912	INV	12/20/2023	12/20/2023	\$27.15	MATS		\$27.15			
	2550260963	INV	12/20/2023	12/20/2023	\$69.40	UNIFORM CLEANING		\$69.40			
	2550260964	INV	12/20/2023	12/20/2023	\$141.83	MATS		\$141.83			
	2550263897	INV	12/27/2023	12/27/2023	\$69.40	UNIFORM CLEANING		\$69.40			

						Due					
Voucher(s): 11						Aged Totals:	\$1,221.92	\$1,221.92	\$0.00	\$0.00	\$0.00

Vendor ID: 37 **Name:** AT&T **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0304912147001 1223	INV	12/13/2023	12/13/2023	\$28.19	MONTHLY PHONE BILLING		\$28.19			

						Due					
Voucher(s): 1						Aged Totals:	\$28.19	\$28.19	\$0.00	\$0.00	\$0.00

Vendor ID: 6032 **Name:** AUTO VALUE, APH STORE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

416091692	INV	12/6/2023	12/6/2023	\$27.99	WRENCH SHOP	\$27.99
416091901	INV	12/12/2023	12/12/2023	\$91.61	VARIABLE PIN SPANNER	\$91.61
416091863	INV	12/13/2023	12/13/2023	\$15.99	WATERPROOF ON/OFF	\$15.99
416091908	INV	12/14/2023	12/14/2023	\$161.64	BRAKE CLEANER	\$161.64

Voucher(s): 4	Aged Totals:	Due				
		\$297.23	\$297.23	\$0.00	\$0.00	\$0.00

Vendor ID: 68 **Name:** B & K ELECTRIC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	200164	INV	12/12/2023	12/12/2023	\$5,435.00	LED STREET LIGHTS		\$5,435.00			
	200167	INV	12/14/2023	12/14/2023	\$2,011.13	LED STREET LIGHTS		\$2,011.13			
	200190	INV	12/22/2023	12/22/2023	\$2,738.50	LED STREET LIGHTS		\$2,738.50			

Voucher(s): 3	Aged Totals:	Due				
		\$10,184.63	\$10,184.63	\$0.00	\$0.00	\$0.00

Vendor ID: 9797 **Name:** BAESLER MITCH **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TUITION REIMBU 12/2	INV	12/20/2023	12/20/2023	\$1,500.00	TUITION REIMBURSEMENT		\$1,500.00			

Voucher(s): 1	Aged Totals:	Due				
		\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00

Vendor ID: 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2037963994	INV	11/29/2023	11/29/2023	\$18.17	SLOPE CHILDRENS			\$18.17		
	2037975194	INV	12/4/2023	12/4/2023	\$515.57	BILLINGS COUNTY		\$515.57			
	2037977770	INV	12/4/2023	12/4/2023	\$33.66	DIP		\$33.66			
	2037977766	INV	12/5/2023	12/5/2023	\$435.03	DIP CH		\$435.03			
	2037979985	INV	12/5/2023	12/5/2023	\$18.22	SLOPE CHILDRENS		\$18.22			
	2037979783	INV	12/6/2023	12/6/2023	\$206.05	DIP CH		\$206.05			
	2037984214	INV	12/7/2023	12/7/2023	\$91.07	BC		\$91.07			
	2037998223	INV	12/15/2023	12/15/2023	\$239.19	DIP CH		\$239.19			
	2037999749	INV	12/19/2023	12/19/2023	\$23.97	DIP CH		\$23.97			
	2038001258	INV	12/19/2023	12/19/2023	\$32.27	DIP CH		\$32.27			
	2038001835	INV	12/19/2023	12/19/2023	\$30.29	BC 2023		\$30.29			
	2038001940	INV	12/19/2023	12/19/2023	\$50.48	BILLINGS COUNTY SCHOOL D		\$50.48			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Voucher(s): 12	Aged Totals:	Due	\$1,693.97	\$1,675.80	\$18.17	\$0.00	\$0.00
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Vendor ID: 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12177	CRM	12/18/2023		(\$133.00)	RETURN ITEMS FOR POLICE I		(\$133.00)			
	77368-1	INV	12/12/2023	12/12/2023	\$33.90	NAME BAR, NAME BAR HOLDE		\$33.90			
	77422	INV	12/12/2023	12/12/2023	\$43.35	MARKSMANSHIP BAR		\$43.35			
	77557	INV	12/12/2023	12/12/2023	\$43.20	CLOTHING FOR POLICE DEPT		\$43.20			
	77543	INV	12/15/2023	12/15/2023	\$72.05	SLANTED HASH MARKS		\$72.05			
	77713-1	INV	12/22/2023	12/22/2023	\$508.40	MISC ITEMS FOR POLICE DEP		\$508.40			
	76969-2	INV	12/28/2023	12/28/2023	\$71.00	CLOTHING FOR POLICE DEPT		\$71.00			

Voucher(s): 7	Aged Totals:	Due	\$638.90	\$638.90	\$0.00	\$0.00	\$0.00
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Vendor ID: 744 **Name:** BARES, LARRY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BOA MEETINGS 2023	INV	1/3/2024	1/3/2024	\$800.00	BOARD OF ADJUSTMENT MEE		\$800.00			

Voucher(s): 1	Aged Totals:	Due	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 4670 **Name:** BEK CONSULTING **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6351	INV	11/20/2023	11/20/2023	\$2,392.00	EXTRA WORK FORM			\$2,392.00		

Voucher(s): 1	Aged Totals:	Due	\$2,392.00	\$0.00	\$2,392.00	\$0.00	\$0.00
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Vendor ID: 773 **Name:** BERGER ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86328	INV	12/6/2023	12/6/2023	\$531.25	TROUBLESHOOT VFD/PUMP		\$531.25			
	86329	INV	12/6/2023	12/6/2023	\$85.00	TROUBLESHOOT STREET LIG		\$85.00			
	86393	INV	12/14/2023	12/14/2023	\$17,386.00	DOOR ACCESS		\$17,386.00			
	86394	INV	12/14/2023	12/14/2023	\$2,901.32	PULL CABLING FOR NEW CAF		\$2,901.32			
	86437	INV	12/18/2023	12/18/2023	\$1,847.33	SAFE OFF POLE		\$1,847.33			
	86457	INV	12/19/2023	12/19/2023	\$777.75	TROUBLESHOOT HEATERS		\$777.75			
	86493	INV	12/19/2023	12/19/2023	\$1,886.22	T/S CHRISTMAS LIGHTS DOW		\$1,886.22			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

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Voucher(s): 7	Aged Totals:	Due				
		\$25,414.87	\$25,414.87	\$0.00	\$0.00	\$0.00

Vendor ID: 4213 **Name:** BEST FRIENDS MENTORING PROGRAM **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SUBSIDY PYMT 0102	INV	1/2/2024	1/2/2024	\$15,000.00	SUBSIDY PAYMENT		\$15,000.00			

Voucher(s): 1	Aged Totals:	Due				
		\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00

Vendor ID: 5996 **Name:** BIG HORN TIRE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18878	INV	12/7/2023	12/7/2023	\$48.00	FLAT REPAIR UNIT R#9		\$48.00			
	18910	INV	12/12/2023	12/12/2023	\$50.00	PATCH REPAIR		\$50.00			
	18938	INV	12/15/2023	12/15/2023	\$28.00	TIRE LABOR		\$28.00			
	18964	INV	12/22/2023	12/22/2023	\$325.00	NEW TIRES		\$325.00			
	18967	INV	12/22/2023	12/22/2023	\$250.00	ND FLEET SURVEY		\$250.00			

Voucher(s): 5	Aged Totals:	Due				
		\$701.00	\$701.00	\$0.00	\$0.00	\$0.00

Vendor ID: 2551 **Name:** BLACKSTONE AUDIO, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2133787	INV	12/20/2023	12/20/2023	\$282.00	DIP AV		\$282.00			

Voucher(s): 1	Aged Totals:	Due				
		\$282.00	\$282.00	\$0.00	\$0.00	\$0.00

Vendor ID: 951 **Name:** BORDER STATES ELECTRIC SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	919292032	CRM	1/16/2020		(\$263.62)	RETURN LED MODULE LATCH		(\$263.62)			
	927450738	CRM	11/29/2023		(\$23.27)	RETURN OSRA ELC BAL FL		(\$23.27)			
	919391120	INV	2/3/2020	2/3/2020	\$48.60	OSRA 32W M BPN					\$48.60
	927433074	INV	11/27/2023	11/27/2023	\$23.27	OSRA ELC BAL FL			\$23.27		
	927476051	INV	12/4/2023	12/4/2023	\$84.60	OSRA FL T8 32W M BPN		\$84.60			
	927542287	INV	12/14/2023	12/14/2023	\$174.24	LTF KLDR0005		\$174.24			

Voucher(s): 6	Aged Totals:	Due				
		\$43.82	(\$28.05)	\$23.27	\$0.00	\$48.60

Vendor ID: 6315 **Name:** BOSCH TROY **Class ID:** **FED TAX CLAS:** COMMITTEE MEMBER

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P & Z MEETINGS 202	INV	1/3/2023	1/3/2023	\$700.00	PLANNING & ZONING MEETIN					\$700.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Voucher(s): 1	Aged Totals:	Due				
		\$700.00	\$0.00	\$0.00	\$0.00	\$700.00

Vendor ID: 6272	Name: BOSS OFFICE PRODUCTS	Class ID:	FED TAX CLAS:	S CORP							
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.							Amount				
	593911-0	INV	12/18/2023	12/18/2023	\$59.99	CHAIRMAT		\$59.99			
	594371-0	INV	12/19/2023	12/19/2023	\$44.99	JACET, FILE, FLAT, LTR		\$44.99			

Voucher(s): 2	Aged Totals:	Due				
		\$104.98	\$104.98	\$0.00	\$0.00	\$0.00

Vendor ID: 4390	Name: BRAUN DISTRIBUTING	Class ID:	FED TAX CLAS:								
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.							Amount				
	352007	INV	12/13/2023	12/13/2023	\$40.47	1K FORK HEAVYWEIGHT		\$40.47			
	34762	INV	12/14/2023	12/14/2023	\$19.90	2 5 GAL SPRING WATERS		\$19.90			
	352121	INV	12/14/2023	12/14/2023	\$45.89	3 ICE MOUNTAIN		\$45.89			
	34771	INV	12/21/2023	12/21/2023	\$45.80	4 5 GAL SPRING WATERS		\$45.80			

Voucher(s): 4	Aged Totals:	Due				
		\$152.06	\$152.06	\$0.00	\$0.00	\$0.00

Vendor ID: 34	Name: BRAVERA WEALTH	Class ID:	FED TAX CLAS:	C CORP							
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.							Amount				
	1428 120823	INV	12/8/2023	12/8/2023	\$62.00	\$50.00 FLAT RATE + 6 PAPER		\$62.00			
	CITY PORTION 01/2024	INV	1/3/2024	1/3/2024	\$630,183.00	CITY PORTION DEFINED BENEFIT		\$630,183.00			
	PD DEFINED 01/2024	INV	1/3/2024	1/3/2024	\$524,064.00	PD DEFINED BENEFIT CONTR		\$524,064.00			
	VOL FIVE DEFIN 01/2024	INV	1/3/2024	1/3/2024	\$21,249.00	VOL FIRE DEFINED BENEFIT		\$21,249.00			

Voucher(s): 4	Aged Totals:	Due				
		\$1,175,558.00	\$1,175,558.00	\$0.00	\$0.00	\$0.00

Vendor ID: 2396	Name: BREN, PAT	Class ID:	FED TAX CLAS:								
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.							Amount				
	BOA MEETINGS 2023	INV	1/3/2024	1/3/2024	\$800.00	BOARD OF ADJUSTMENT MEETINGS		\$800.00			

Voucher(s): 1	Aged Totals:	Due				
		\$800.00	\$800.00	\$0.00	\$0.00	\$0.00

Vendor ID: 3423	Name: BULLINGER, SCOTT	Class ID:	FED TAX CLAS:								
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.							Amount				
	P & Z MEETINGS 2023	INV	1/3/2023	1/3/2023	\$1,100.00	PLANNING & ZONING MEETINGS					\$1,100.00

Voucher(s): 1	Aged Totals:	Due				
		\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 4657	Name: BURKE, BRUCE	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BOA MEETINGS 2023	INV	1/3/2024	1/3/2024	\$900.00	BOARD OF ADJUSTMENT MEE		\$900.00			

Voucher(s): 1	Aged Totals:	<u>Due</u>			
		\$900.00	\$900.00	\$0.00	\$0.00

Vendor ID: 96	Name: BUTLER MACHINERY CO	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09CS0031604	CRM	12/15/2023		(\$1,264.75)	RETURN HOSES BK		(\$1,264.75)			
	09PS0350421	INV	12/7/2023	12/7/2023	\$49.54	6 EA BOLTS, NUTS		\$49.54			
	09PS0350738	INV	12/13/2023	12/13/2023	\$106.27	25 EA BOLTS, NUTS & WASHE		\$106.27			
	09PS0350739	INV	12/13/2023	12/13/2023	\$1,518.80	COUPLINGS, HOSES, SEALS, I		\$1,518.80			
	02WO0264431	INV	12/15/2023	12/15/2023	\$2,153.58	WORK DONE ON UNIT R-1		\$2,153.58			
	09PS0350888	INV	12/15/2023	12/15/2023	\$88.85	SLEEVES		\$88.85			
	09PS0350889	INV	12/15/2023	12/15/2023	\$263.81	HOSE BK		\$263.81			
	09PS0351101	INV	12/20/2023	12/20/2023	\$382.28	FILTER, ELEMENTS		\$382.28			
	09PS0351176	INV	12/21/2023	12/21/2023	\$382.34	BATTERY		\$382.34			

Voucher(s): 9	Aged Totals:	<u>Due</u>			
		\$3,680.72	\$3,680.72	\$0.00	\$0.00

Vendor ID: 6279	Name: C&J SAYLES INC	Class ID:	FED TAX CLAS: C CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39783	INV	12/13/2023	12/13/2023	\$1,245.72	GIFT SHOP STOCK -MUSEUM		\$1,245.72			

Voucher(s): 1	Aged Totals:	<u>Due</u>			
		\$1,245.72	\$1,245.72	\$0.00	\$0.00

Vendor ID: 9721	Name: CAP-IT-ALL LLC	Class ID: 1099	FED TAX CLAS: LLC
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7154	INV	12/31/2023	12/31/2023	\$291.00	MENDING FOR POLICE DEPT		\$291.00			

Voucher(s): 1	Aged Totals:	<u>Due</u>			
		\$291.00	\$291.00	\$0.00	\$0.00

Vendor ID: 610	Name: CARQUEST AUTO PARTS STORES	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-409375	INV	12/14/2023	12/14/2023	\$64.88	BRK PAD FRONTLINE PD		\$64.88			
	2781-409424	INV	12/15/2023	12/15/2023	\$17.09	GAS CAP		\$17.09			
	2781-409534	INV	12/19/2023	12/19/2023	\$208.02	GAS MAG TRUCK SHK		\$208.02			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

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2781-409544	INV	12/19/2023	12/19/2023	\$313.77	BRAKE PADS, PAINTED ROTC	\$313.77
2781-409638	INV	12/21/2023	12/21/2023	\$101.44	SERP BELT, POLY RIB	\$101.44
2781-409687	INV	12/22/2023	12/22/2023	\$145.31	PAINTED ROTOR, BRAKE PAC	\$145.31
2781-409817	INV	12/28/2023	12/28/2023	\$154.63	BRAKE PADS, PAINTED ROTC	\$154.63
2781-409818	INV	12/28/2023	12/28/2023	\$137.19	BATTERY GOLD, RETURN CO	\$137.19
2781-409909	INV	12/29/2023	12/29/2023	\$295.15	BRAKE PADS, BRAKE ROTOR	\$295.15

Voucher(s): 9						Due
					Aged Totals:	\$1,437.48 \$1,437.48 \$0.00 \$0.00 \$0.00

Vendor ID: 6297 **Name:** CC STEEL, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2447-REV	INV	11/28/2023	11/28/2023	\$35,000.00	BIOSOLIDS TANK REPAIRS			\$35,000.00		

Voucher(s): 1						Due
					Aged Totals:	\$35,000.00 \$0.00 \$35,000.00 \$0.00 \$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	83046767	INV	12/8/2023	12/8/2023	\$75.72	BC		\$75.72			
	83047405	INV	12/8/2023	12/8/2023	\$47.98	BC		\$47.98			
	83047802	INV	12/8/2023	12/8/2023	\$54.73	DIP		\$54.73			

Voucher(s): 3						Due
					Aged Totals:	\$178.43 \$178.43 \$0.00 \$0.00 \$0.00

Vendor ID: 4889 **Name:** CENTRAL SQUARE COMPANIES **Class ID:** **FED TAX CLAS:** LLC-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	398949	INV	1/1/2024	1/1/2024	\$45,144.29	CONTRACT		\$45,144.29			

Voucher(s): 1						Due
					Aged Totals:	\$45,144.29 \$45,144.29 \$0.00 \$0.00 \$0.00

Vendor ID: 2407 **Name:** CENTRAL STATES WIRE PRODUCTS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0000069063	INV	12/22/2023	12/22/2023	\$45,017.55	11 GA GALV HT RD 22 CARRS		\$45,017.55			

Voucher(s): 1						Due
					Aged Totals:	\$45,017.55 \$45,017.55 \$0.00 \$0.00 \$0.00

Vendor ID: 5223 **Name:** CHI ST. JOSEPH'S HEALTH **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	112023	INV	11/9/2023	11/9/2023	\$160.00	DPD 23-8957 2023-38737			\$160.00		

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							Due					
Voucher(s):	1						Aged Totals:	\$160.00	\$0.00	\$160.00	\$0.00	\$0.00
Vendor ID:	4683	Name: COLDSPRING					Class ID:	FED TAX CLAS:				
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	2142982	INV	12/6/2023	12/6/2023	\$335.00	NS-1 ROSE NICHE FRONT		\$335.00				
							Due					
Voucher(s):	1						Aged Totals:	\$335.00	\$335.00	\$0.00	\$0.00	\$0.00
Vendor ID:	4207	Name: COLLIERS SECURITIES LLC					Class ID:	1099	FED TAX CLAS: LLC-P			
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	123123	INV	12/31/2023	12/31/2023	\$300.00	CONTINUING DISCLOSURE SE		\$300.00				
							Due					
Voucher(s):	1						Aged Totals:	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
Vendor ID:	5806	Name: COMMUNICO LLC					Class ID:		FED TAX CLAS: LLC AS C			
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	COM12111	INV	11/19/2023	11/19/2023	\$3,000.00	IMPLEMENTATION FEE			\$3,000.00			
							Due					
Voucher(s):	1						Aged Totals:	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00
Vendor ID:	128	Name: CONSOLIDATED COMM CORP					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	3027600 120123	INV	12/1/2023	12/1/2023	\$45.99	MONTHLY PHONE BILLING			\$45.99			
							Due					
Voucher(s):	1						Aged Totals:	\$45.99	\$0.00	\$45.99	\$0.00	\$0.00
Vendor ID:	147	Name: DAKOTA FILTER SUPPLY					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	4788	INV	12/19/2023	12/19/2023	\$160.93	MISC FILTERS		\$160.93				
							Due					
Voucher(s):	1						Aged Totals:	\$160.93	\$160.93	\$0.00	\$0.00	\$0.00
Vendor ID:	9705	Name: DAKOTA OUTDOOR ADVERTISING					Class ID:	1099	FED TAX CLAS: LLC-P			
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	25901	INV	12/25/2023	12/25/2023	\$99.00	NETWORK-DICKINSON		\$99.00				
							Due					
Voucher(s):	1						Aged Totals:	\$99.00	\$99.00	\$0.00	\$0.00	\$0.00
Vendor ID:	5074	Name: DEAN KLUVER PAINTING					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount					
	122023	INV	12/20/2023	12/20/2023	\$1,500.00	ROLL CALL ROOM & ACCENT		\$1,500.00				

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						Due					
Voucher(s): 1						Aged Totals:	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9639 **Name:** DECKER VAL **Class ID:** 1099 **FED TAX CLAS:** P&Z BOARD MEMBER

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P & Z MEETINGS 202	INV	1/3/2023	1/3/2023	\$1,100.00	PLANNING & ZONING MEETIN					\$1,100.00

						Due					
Voucher(s): 1						Aged Totals:	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00

Vendor ID: 162 **Name:** DENNYS ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202308 2	INV	12/8/2023	12/8/2023	\$8,643.72	202308 SUNDANCE COVE LIGI		\$8,643.72			

						Due					
Voucher(s): 1						Aged Totals:	\$8,643.72	\$8,643.72	\$0.00	\$0.00	\$0.00

Vendor ID: 1011 **Name:** DICKINSON AREA BUILDERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3034	INV	12/21/2023	12/21/2023	\$625.00	MEMBERSHIP DUES		\$625.00			

						Due					
Voucher(s): 1						Aged Totals:	\$625.00	\$625.00	\$0.00	\$0.00	\$0.00

Vendor ID: 110 **Name:** DICKINSON AREA CHAMBER OF COMMERCE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SUBSIDY PYMT 0102	INV	1/2/2024	1/2/2024	\$12,500.00	SUBSIDY PAYMENT		\$12,500.00			

						Due					
Voucher(s): 1						Aged Totals:	\$12,500.00	\$12,500.00	\$0.00	\$0.00	\$0.00

Vendor ID: 182 **Name:** DICKINSON TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1-GS180317	INV	12/14/2023	12/14/2023	\$34.00	FT FLAT REPAIR		\$34.00			

						Due					
Voucher(s): 1						Aged Totals:	\$34.00	\$34.00	\$0.00	\$0.00	\$0.00

Vendor ID: 1982 **Name:** DIRECTMED **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39238	INV	12/5/2023	12/5/2023	\$48.94	MEDICAL SUPPLIES		\$48.94			
	39239	INV	12/5/2023	12/5/2023	\$194.71	MEDICAL SUPPLIES		\$194.71			

						Due					
Voucher(s): 2						Aged Totals:	\$243.65	\$243.65	\$0.00	\$0.00	\$0.00

Vendor ID: 192 **Name:** DONS FILTER & FURNACES UNLIMITED **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	055321	INV	12/18/2023	12/18/2023	\$731.98	MISC FILTERS		\$731.98			

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 City of Dickinson

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055323	INV	12/19/2023	12/19/2023	\$135.72	12 FILTERS	\$135.72
055324	INV	12/20/2023	12/20/2023	\$245.95	INDUCE MOTOR	\$245.95

Voucher(s): 3	Aged Totals:	<u>Due</u>				
		\$1,113.65	\$1,113.65	\$0.00	\$0.00	\$0.00

Vendor ID: 1039 **Name:** ELDER CARE **Class ID:** **FED TAX CLAS:**

<u>Voucher/</u> <u>Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff</u> <u>Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	5968	INV	11/30/2023	11/30/2023	\$809.25	MONTHLY BILLINGS			\$809.25		

Voucher(s): 1	Aged Totals:	<u>Due</u>				
		\$809.25	\$0.00	\$809.25	\$0.00	\$0.00

Vendor ID: 2535 **Name:** ELECTRIC PUMP **Class ID:** **FED TAX CLAS:**

<u>Voucher/</u> <u>Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff</u> <u>Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	0077161	INV	12/7/2023	12/7/2023	\$8,700.13	BACK ORDERED ITEM		\$8,700.13			

Voucher(s): 1	Aged Totals:	<u>Due</u>				
		\$8,700.13	\$8,700.13	\$0.00	\$0.00	\$0.00

Vendor ID: 2758 **Name:** ELECTRONIC COMMUNICATIONS INC **Class ID:** **FED TAX CLAS:**

<u>Voucher/</u> <u>Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff</u> <u>Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	96169	INV	12/4/2023	12/4/2023	\$375.00	RADIO PROGRAMMING FEE		\$375.00			
	96293	INV	12/19/2023	12/19/2023	\$50.00	4 RADIOS		\$50.00			

Voucher(s): 2	Aged Totals:	<u>Due</u>				
		\$425.00	\$425.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9799 **Name:** EPG COMPANIES INC. **Class ID:** **FED TAX CLAS:** S CORP

<u>Voucher/</u> <u>Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff</u> <u>Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	63930	INV	11/27/2023	11/27/2023	\$13,593.22	SUREPUMP PATENTED, 5" WI			\$13,593.22		

Voucher(s): 1	Aged Totals:	<u>Due</u>				
		\$13,593.22	\$0.00	\$13,593.22	\$0.00	\$0.00

Vendor ID: 2740 **Name:** ERNST, TREVOR **Class ID:** **FED TAX CLAS:**

<u>Voucher/</u> <u>Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff</u> <u>Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	BOA MEETINGS 2023	INV	1/3/2024	1/3/2024	\$1,000.00	BOARD OF ADJUSTMENT MEE		\$1,000.00			

Voucher(s): 1	Aged Totals:	<u>Due</u>				
		\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4084 **Name:** FERGUSON WATERWORKS #2516 **Class ID:** **FED TAX CLAS:**

<u>Voucher/</u> <u>Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff</u> <u>Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	0464884	INV	9/20/2023	9/20/2023	\$5,005.67	PACER B/O KIT POST, FIRE H'					\$5,005.67
	0468366	INV	12/20/2023	12/20/2023	\$1,000.00	MY360 REMOTE TRAINING		\$1,000.00			

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W1007935 INV 12/26/2023 12/26/2023 \$1,541.00 LF BRZ 3/4 MIP X FIP MTR COL \$1,541.00

Voucher(s): 3		Due			
	Aged Totals:	\$7,546.67	\$2,541.00	\$0.00	\$5,005.67

Vendor ID: 5972 **Name:** FIRE & POLICE SELECTION, INCF **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21337	INV	12/15/2023	12/15/2023	\$1,298.50	OFFICER TESTINGS		\$1,298.50			

Voucher(s): 1		Due			
	Aged Totals:	\$1,298.50	\$1,298.50	\$0.00	\$0.00

Vendor ID: 6113 **Name:** FLEETMIND SOLUTIONS INC. **Class ID:** **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9810	INV	12/20/2023	12/20/2023	\$1,015.00	DEC FLEETLINK, RMS, LICENS		\$1,015.00			
	9857	INV	12/20/2023	12/20/2023	\$435.03	DEC MONTHLY DATA PLAN W		\$435.03			

Voucher(s): 2		Due			
	Aged Totals:	\$1,450.03	\$1,450.03	\$0.00	\$0.00

Vendor ID: 5859 **Name:** FORUM COMMUNICATIONS CO. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	274980-1	INV	11/6/2023	11/6/2023	\$16.72	202409 FIRE STATION EVALUA			\$16.72		
	275341-1	INV	11/7/2023	11/7/2023	\$15.96	2024808 PUBLIC SAFETY			\$15.96		
	278798-1	INV	11/20/2023	11/20/2023	\$72.96	NOTICE OF PUBLIC HEARING			\$72.96		
	279513-1	INV	11/22/2023	11/22/2023	\$82.08	202401 2024 ROAD MAINTENA			\$82.08		
	279516-1	INV	11/22/2023	11/22/2023	\$57.76	202401 2024 ROAD MAINTENA			\$57.76		
	I2023.00099678	INV	11/30/2023	11/30/2023	\$360.00	ADVERTISING -CHRISTMAS E'			\$360.00		
	283142-1	INV	12/8/2023	12/8/2023	\$115.52	202402 WATERMAIN & LEAD L		\$115.52			
	283807-1	INV	12/12/2023	12/12/2023	\$188.48	SPECIAL MEETINGS		\$188.48			
	283819-1	INV	12/12/2023	12/12/2023	\$413.44	REG CITY COMM MEETING		\$413.44			

Voucher(s): 9		Due			
	Aged Totals:	\$1,322.92	\$717.44	\$605.48	\$0.00

Vendor ID: 4893 **Name:** FOUR SEASONS NURSERY LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6598	INV	12/18/2023	12/18/2023	\$4,500.00	FREIGHT FOR FORESTRY ITE		\$4,500.00			

Voucher(s): 1		Due			
	Aged Totals:	\$4,500.00	\$4,500.00	\$0.00	\$0.00

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Vendor ID: 5968	Name: FRANCHUK, DEAN	Class ID:	FED TAX CLAS: P&Z MEM								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P & Z MEETINGS 2023	INV	1/3/2023	1/3/2023	\$1,100.00	PLANNING & ZONING MEETING					\$1,100.00

Voucher(s): 1	Aged Totals:	Due	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00
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Vendor ID: 5140	Name: FRIDRICH, JASON	Class ID:	FED TAX CLAS: COMMISSIONER								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2023 P & Z MEETINGS	INV	1/3/2023	1/3/2023	\$900.00	PLANNING & ZONING MEETING					\$900.00

Voucher(s): 1	Aged Totals:	Due	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
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Vendor ID: 668	Name: GALLS INC	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	OR24943768	INV	10/18/2023	10/18/2023	\$129.98	CLOTHING FOR POLICE DEPT				\$129.98	
	OR25063921	INV	11/1/2023	11/1/2023	\$179.96	GLOVES FOR POLICE DEPT				\$179.96	

Voucher(s): 2	Aged Totals:	Due	\$309.94	\$0.00	\$0.00	\$309.94	\$0.00
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Vendor ID: 241	Name: GENERAL STEEL & SUPPLY	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19792	INV	12/8/2023	12/8/2023	\$44.41	30" JIMMY BAR		\$44.41			
	19826	INV	12/11/2023	12/11/2023	\$88.95	CUTOFF WHEELS		\$88.95			

Voucher(s): 2	Aged Totals:	Due	\$133.36	\$133.36	\$0.00	\$0.00	\$0.00
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Vendor ID: 6082	Name: GOOSENECK IMPLEMENT	Class ID:	FED TAX CLAS: S CORP								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11004423	INV	12/12/2023	12/12/2023	\$1,545.53	BUSHING		\$1,545.53			

Voucher(s): 1	Aged Totals:	Due	\$1,545.53	\$1,545.53	\$0.00	\$0.00	\$0.00
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Vendor ID: 248	Name: GRAND FORKS FIRE EQUIPMENT	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39747	INV	12/26/2023	12/26/2023	\$285.97	CARTRIDGES, ADVANTAGE, C		\$285.97			

Voucher(s): 1	Aged Totals:	Due	\$285.97	\$285.97	\$0.00	\$0.00	\$0.00
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Vendor ID: 258	Name: HACH COMPANY	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13842778	INV	12/6/2023	12/6/2023	\$512.50	CHEMICALS		\$512.50			

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13849414	INV	12/13/2023	12/13/2023	\$66.79	CHEMICALS	\$66.79
13860671	INV	12/21/2023	12/21/2023	\$4,524.00	CHEMICALS	\$4,524.00

				Due				
Voucher(s):	3	Aged Totals:		\$5,103.29	\$5,103.29	\$0.00	\$0.00	\$0.00

Vendor ID: 4550 **Name:** HANSON, MATT **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REIMBURSE 2023 SE	INV	12/19/2023	12/19/2023	\$1,500.00	TUITION REIMBURSEMENT		\$1,500.00			

				Due				
Voucher(s):	1	Aged Totals:		\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9638 **Name:** HAUGEN RICHARD **Class ID:** 1099 **FED TAX CLAS:** P&Z BOARD MEMBER

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P & Z MEETINGS 2023	INV	1/3/2023	1/3/2023	\$1,000.00	PLANNING & ZONING MEETING					\$1,000.00

				Due				
Voucher(s):	1	Aged Totals:		\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00

Vendor ID: 2572 **Name:** HOTSY EQUIPMENT COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SI030512	INV	12/7/2023	12/7/2023	\$93.00	RIPPER 11 5 GAL		\$93.00			

				Due				
Voucher(s):	1	Aged Totals:		\$93.00	\$93.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6176 **Name:** INTERNATIONAL BUSINESS INFO TECHN **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	002566	INV	1/1/2024	1/1/2024	\$1,575.71	ANNUAL IT SUPPORT		\$1,575.71			

				Due				
Voucher(s):	1	Aged Totals:		\$1,575.71	\$1,575.71	\$0.00	\$0.00	\$0.00

Vendor ID: 9795 **Name:** INTERNATIONAL CODE COUNCIL, INC **Class ID:** **FED TAX CLAS:** C CORP EXEMPT 5

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	80605937	INV	12/20/2023	12/20/2023	\$2,700.00	REGISTRATION FOR CONFER		\$2,700.00			

				Due				
Voucher(s):	1	Aged Totals:		\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4381 **Name:** J & J OPERATING LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	S201248	INV	12/22/2023	12/22/2023	\$86.46	BRAKE SHOE KIT		\$86.46			

				Due				
Voucher(s):	1	Aged Totals:		\$86.46	\$86.46	\$0.00	\$0.00	\$0.00

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Vendor ID: 293		Name: JEROMES DISTRIBUTING INC					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2042677	INV	12/12/2023	12/12/2023	\$75.60	6 KANDIYOHI 5 GAL WATERS		\$75.60				
	2043054	INV	12/27/2023	12/27/2023	\$76.80	8 KANDIYOHI 5 GAL WATERS.		\$76.80				
							Due					
Voucher(s): 2		Aged Totals:						\$152.40	\$152.40	\$0.00	\$0.00	\$0.00
Vendor ID: 9640		Name: JOHANSEN AARON					Class ID: 1099		FED TAX CLAS: P&Z BOARD MEMBER			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	P & Z MEETINGS 202	INV	1/3/2023	1/3/2023	\$900.00	PLANNING & ZONING MEETIN					\$900.00	
							Due					
Voucher(s): 1		Aged Totals:						\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
Vendor ID: 3246		Name: KADRMAS, JOMARIE					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	P & Z MEETINGS 202	INV	1/3/2023	1/3/2023	\$600.00	PLANNING & ZONING MEETIN					\$600.00	
							Due					
Voucher(s): 1		Aged Totals:						\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
Vendor ID: 341		Name: LAWSON PRODUCTS INC					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	9311155986	INV	12/15/2023	12/15/2023	\$711.68	SUPER SET SOLDER TUBE, H		\$711.68				
	9311166584	INV	12/20/2023	12/20/2023	\$192.97	HARDFLEX BAND SAW BLD		\$192.97				
							Due					
Voucher(s): 2		Aged Totals:						\$904.65	\$904.65	\$0.00	\$0.00	\$0.00
Vendor ID: 9510		Name: LINDE GAS & EQUIPMENT INC					Class ID:		FED TAX CLAS: C CORP			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	40007795	INV	12/16/2023	12/16/2023	\$123.12	SHOP SUPPLIES		\$123.12				
	40043378	INV	12/20/2023	12/20/2023	\$35.20	OXYGEN USP AD		\$35.20				
							Due					
Voucher(s): 2		Aged Totals:						\$158.32	\$158.32	\$0.00	\$0.00	\$0.00
Vendor ID: 1218		Name: LOGO MAGIC INC					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	136681	INV	10/9/2023	10/9/2023	\$15.00	EMB PROVIDED				\$15.00		
	137332	INV	10/27/2023	10/27/2023	\$17.00	REMOVE NAME, EMB PROVID				\$17.00		
	138335	INV	12/1/2023	12/1/2023	\$32.00	CLOTHING ORDERED-JARED			\$32.00			
	138511	INV	12/5/2023	12/5/2023	\$49.00	CLOTHING ORDERED-T MCKE		\$49.00				

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138771	INV	12/14/2023	12/14/2023	\$244.00	CLOTHING ORDERED-LIZ OKE	\$244.00
138802	INV	12/14/2023	12/14/2023	\$150.00	CLOTHING ORDERED-T THIEL	\$150.00
138807	INV	12/14/2023	12/14/2023	\$168.00	CLOTHING ORDERED-A PAUL	\$168.00
138815	INV	12/14/2023	12/14/2023	\$164.00	CLOTHING ORDERED - A PAU	\$164.00
138825	INV	12/14/2023	12/14/2023	\$138.00	CLOTHING ORDERED-D WALV	\$138.00
138860	INV	12/15/2023	12/15/2023	\$16.00	EMB CHIEF JACKET	\$16.00
139000	INV	12/20/2023	12/20/2023	\$66.00	CLOTHING ORDERED-B MIDDI	\$66.00
139016	INV	12/20/2023	12/20/2023	\$64.00	CLOTHING ORDERED-C WOLF	\$64.00
139168	INV	12/27/2023	12/27/2023	\$2,610.50	MISC ITEMS FOR POLICE DEP	\$2,610.50
139198	INV	12/29/2023	12/29/2023	\$248.24	300 BRAVO PEN-BLACK BARR	\$248.24

Voucher(s): 14	Aged Totals:	Due				
		\$3,981.74	\$3,917.74	\$32.00	\$32.00	\$0.00

Vendor ID: 6192 **Name:** MAC'S HARDWARE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	C21946/D	INV	12/18/2023	12/18/2023	\$19.91	SOCKET TRAY 3/8 IN DRIVE S.		\$19.91			

Voucher(s): 1	Aged Totals:	Due				
		\$19.91	\$19.91	\$0.00	\$0.00	\$0.00

Vendor ID: 5715 **Name:** MARTIN'S WELDING & REFRIGERATION INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	46572	INV	11/21/2023	11/21/2023	\$545.58	WORK DONE ON PUMP BEAR			\$545.58		
	46617	INV	12/1/2023	12/1/2023	\$567.00	RECOVERED 42 UNITS			\$567.00		
	46633	INV	12/4/2023	12/4/2023	\$3,603.49	WORK DONE ON HEATER @ L		\$3,603.49			

Voucher(s): 3	Aged Totals:	Due				
		\$4,716.07	\$3,603.49	\$1,112.58	\$0.00	\$0.00

Vendor ID: 5832 **Name:** MATTHEW BENDER & CO INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39661008	INV	12/12/2023	12/12/2023	\$81.60	ND CENTURY CODE		\$81.60			
	39661016	INV	12/12/2023	12/12/2023	\$81.60	ND CENTURY CODE		\$81.60			

Voucher(s): 2	Aged Totals:	Due				
		\$163.20	\$163.20	\$0.00	\$0.00	\$0.00

Vendor ID: 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	39753	INV	12/4/2023	12/4/2023	\$10.99	STRAP WRENCH		\$10.99			

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39863	INV	12/6/2023	12/6/2023	\$10.23	100Z CAULK GUN, POWER GF	\$10.23
39896 120623	INV	12/6/2023	12/6/2023	\$389.94	6 400 CT LED MINI WHITE LIGHT	\$389.94
39929	INV	12/7/2023	12/7/2023	\$4.38	GREAT STUFF GAPS & CRACK	\$4.38
39954	INV	12/7/2023	12/7/2023	\$46.85	4 SPLASH -35 ULTIMATE PUR	\$46.85
40047	INV	12/9/2023	12/9/2023	\$508.41	PALEO SUPPLIES-LAB	\$508.41
40129	INV	12/11/2023	12/11/2023	\$17.25	SANTEEN, ROUND FG BL COV	\$17.25
40145	INV	12/11/2023	12/11/2023	\$61.94	DURACLN INT PAINT	\$61.94
40257	INV	12/13/2023	12/13/2023	\$41.55	DECOR, TOGGLE, DECOR PL	\$41.55
40258	INV	12/13/2023	12/13/2023	\$87.97	TEC WALL BASE ADHESIVE, F	\$87.97
40451	INV	12/18/2023	12/18/2023	\$29.90	5 GAL BAG STRAINER 2 PK	\$29.90
40459	INV	12/18/2023	12/18/2023	\$19.92	LP TANK EXCHANGE	\$19.92
40466	INV	12/18/2023	12/18/2023	\$19.92	LP TANK EXCHANGE	\$19.92
40515	INV	12/19/2023	12/19/2023	\$20.86	BREAKER, TOGGLE, BLANK P	\$20.86
40554	INV	12/20/2023	12/20/2023	\$18.99	WM HOSE 72"	\$18.99
40590	INV	12/21/2023	12/21/2023	\$29.99	2A CHARGER/MAINTAINER	\$29.99
40802	INV	12/27/2023	12/27/2023	\$86.95	MOP BUCKET, COTTON MOP 1	\$86.95
40803	INV	12/27/2023	12/27/2023	\$22.96	FLOOR SCRUB, ZEP FAT505 C	\$22.96
40853	INV	12/28/2023	12/28/2023	\$26.97	ZEP FAST 505 CLEANER GAL	\$26.97
40865	INV	12/28/2023	12/28/2023	\$68.44	MISC SUPPLIES FOR FIRE DE	\$68.44

Voucher(s): 20	Due
	Aged Totals:
	\$1,524.41 \$1,524.41 \$0.00 \$0.00 \$0.00

Vendor ID: 6400 **Name:** MIDCONTINENT COMMUNICATIONS **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22267580113718	INV	11/27/2023	11/27/2023	\$429.40	MIDCO BUSINESS INTERNET			\$429.40		
	22239950113763	INV	12/20/2023	12/20/2023	\$240.09	MIDCO BUSINESS INTERNET		\$240.09			

Voucher(s): 2	Due
	Aged Totals:
	\$669.49 \$240.09 \$429.40 \$0.00 \$0.00

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	94108	INV	12/15/2023	12/15/2023	\$83.90	LANDFILL DOOR REMOTES		\$83.90			

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Voucher(s): 1	Aged Totals:	Due			
		\$83.90	\$83.90	\$0.00	\$0.00

Vendor ID: 5645 **Name:** MIDWEST LABORATORIES, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1162155	INV	12/4/2023	12/4/2023	\$399.00	CHEMICALS		\$399.00			

Voucher(s): 1	Aged Totals:	Due			
		\$399.00	\$399.00	\$0.00	\$0.00

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	504783642	INV	12/14/2023	12/14/2023	\$57.73	DIP CH AV		\$57.73			
	504860319	INV	12/31/2023	12/31/2023	\$2,227.95	DIGIAL AUDIOBOOK, EBOOK, I		\$2,227.95			

Voucher(s): 2	Aged Totals:	Due			
		\$2,285.68	\$2,285.68	\$0.00	\$0.00

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1229403	INV	12/1/2023	12/1/2023	\$102.08	CHEMICALS			\$102.08		
	1229408	INV	12/1/2023	12/1/2023	\$102.08	CHEMICALS			\$102.08		
	1230213	INV	12/7/2023	12/7/2023	\$242.66	CHEMICALS		\$242.66			
	1230220	INV	12/7/2023	12/7/2023	\$102.08	CHEMICALS		\$102.08			
	1230222	INV	12/7/2023	12/7/2023	\$46.20	CHEMICALS		\$46.20			
	1230227	INV	12/7/2023	12/7/2023	\$242.66	CHEMICALS		\$242.66			
	1230229	INV	12/7/2023	12/7/2023	\$102.08	CHEMICALS		\$102.08			
	1231258	INV	12/13/2023	12/13/2023	\$102.08	CHEMICALS		\$102.08			
	1231267	INV	12/13/2023	12/13/2023	\$296.12	CHEMICALS		\$296.12			
	1231445	INV	12/14/2023	12/14/2023	\$102.08	CHEMICALS		\$102.08			
	1231959	INV	12/19/2023	12/19/2023	\$46.20	CHEMICALS		\$46.20			
	1231967	INV	12/19/2023	12/19/2023	\$46.20	CHEMICALS		\$46.20			
	1232364	INV	12/20/2023	12/20/2023	\$242.66	CHEMICALS		\$242.66			
	123359	INV	12/20/2023	12/20/2023	\$102.08	CHEMICALS		\$102.08			
	1232828	INV	12/22/2023	12/22/2023	\$101.09	CHEMICALS		\$101.09			

Voucher(s): 15	Aged Totals:	Due			
		\$1,978.35	\$1,774.19	\$204.16	\$0.00

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 City of Dickinson

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Vendor ID: 380		Name: MONTANA-DAKOTA UTILITY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	53399	INV	12/6/2023	12/6/2023	\$368.06	REPLACE STREET LIGHT HEA		\$368.06			
	365 814 2853 3	INV	12/7/2023	12/7/2023	\$408.79	11470 HIGHWAY 10		\$408.79			
	253 968 2546 2	INV	12/11/2023	12/11/2023	\$3,972.97	485 10TH AVE SE		\$3,972.97			
	254 588 3855 1	INV	12/11/2023	12/11/2023	\$22,697.00	10816 38TH ST SW		\$22,697.00			
	585 822 1000 9	INV	12/11/2023	12/11/2023	\$259.39	1795 E VILLARD ST		\$259.39			
	690 913 1000 8	INV	12/11/2023	12/11/2023	\$55.99	1591 SW 8TH ST		\$55.99			
	860 043 1000 8	INV	12/11/2023	12/11/2023	\$42.71	611 6TH AVE SE		\$42.71			
	913 822 1000 2	INV	12/11/2023	12/11/2023	\$180.67	6 LIFT STAT		\$180.67			
	960 043 1000 7	INV	12/11/2023	12/11/2023	\$39.81	SW 8TH ST		\$39.81			
	04982210009 121223	INV	12/12/2023	12/12/2023	\$17,413.77	615 W BROADWAY		\$17,413.77			
	14982210008 121223	INV	12/12/2023	12/12/2023	\$888.88	615 W BROADWAY		\$888.88			
	13103210004 12/2023	INV	12/13/2023	12/13/2023	\$128.59	601 E 4TH AVE WATER TOWE		\$128.59			
	17324462112 121323	INV	12/13/2023	12/13/2023	\$11.00	128 1/2 S1ST ST W		\$11.00			
	253 707 7071 8	INV	12/13/2023	12/13/2023	\$82.63	981 E VILLARD ST FEED #1		\$82.63			
	264 295 4416 1	INV	12/13/2023	12/13/2023	\$178.53	498 1/2 W VILLARD ST		\$178.53			
	292 514 6934 1	INV	12/13/2023	12/13/2023	\$146.23	38 W 1ST ST GEN		\$146.23			
	355 032 1000 3	INV	12/13/2023	12/13/2023	\$908.40	450 10TH AVE E 3 UND WATEI		\$908.40			
	423 887 3732 4	INV	12/13/2023	12/13/2023	\$73.85	398 1/2 W VILLARD ST		\$73.85			
	505 039 8216 2	INV	12/13/2023	12/13/2023	\$343.38	1788 I94 BUSINESS LOOP E		\$343.38			
	58202091086 121323	INV	12/13/2023	12/13/2023	\$167.61	104 1/2 W VILLARD ST		\$167.61			
	669 686 2342 2	INV	12/13/2023	12/13/2023	\$4.00	117 1ST AVE E CHRISTMAS LI		\$4.00			
	71736003253 121323	INV	12/13/2023	12/13/2023	\$91.11	3411 PW BLVD		\$91.11			
	728 198 3772 4	INV	12/13/2023	12/13/2023	\$164.76	950 1/2 W VILLARD ST		\$164.76			
	944 610 0636 6	INV	12/13/2023	12/13/2023	\$171.40	991 E VILLARD ST FEED #2		\$171.40			
	955 293 0051 9	INV	12/13/2023	12/13/2023	\$109.43	28 1/2 2ND AVE E		\$109.43			
	069 243 1000 3	INV	12/15/2023	12/15/2023	\$153.49	229 E MUSEUM DR POST PAR		\$153.49			
	120 132 1000 5	INV	12/15/2023	12/15/2023	\$33.35	E 10TH ST		\$33.35			

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179 575 1883 4	INV	12/15/2023	12/15/2023	\$892.19	188 E MUSEUM DR APT B	\$892.19
274 132 1000 9	INV	12/15/2023	12/15/2023	\$107.45	200 E MUSEUM DR PRARIE OL	\$107.45
284 132 1000 7	INV	12/15/2023	12/15/2023	\$173.74	W 12TH ST ST LITES 3RD AVE	\$173.74
298 563 1000 7	INV	12/15/2023	12/15/2023	\$197.04	611 10TH AVE E	\$197.04
474 132 1000 7	INV	12/15/2023	12/15/2023	\$302.78	198 E MUSEUM DR APT A	\$302.78
529 279 6569 0	INV	12/15/2023	12/15/2023	\$67.86	2115 E 10TH AVE	\$67.86
574 132 1000 6	INV	12/15/2023	12/15/2023	\$315.67	188 MUSEUM DR E	\$315.67
612 823 1000 4	INV	12/15/2023	12/15/2023	\$63.76	209 R MUSEUM DR	\$63.76
674 132 1000 5	INV	12/15/2023	12/15/2023	\$1,288.25	46 W MUSEUM DR	\$1,288.25
800 132 1000 2	INV	12/15/2023	12/15/2023	\$39.18	E 10TH ST FIRE SIREN CEMET	\$39.18
900 132 1000 1	INV	12/15/2023	12/15/2023	\$33.35	E 10TH ST CEMETARY	\$33.35
968 373 1000 0	INV	12/15/2023	12/15/2023	\$612.03	LIFT STATION 1071 SIMS ST	\$612.03
198 874 5490 8	INV	12/19/2023	12/19/2023	\$120.20	2884 FAIRWAY ST	\$120.20
256 583 1000 5	INV	12/19/2023	12/19/2023	\$137.87	2601 STATES BL STREET LIGH	\$137.87
260 043 1000 4	INV	12/19/2023	12/19/2023	\$42.07	2006 FAIRWAY ST	\$42.07
597 333 1000 3	INV	12/19/2023	12/19/2023	\$226.48	2001 FAIRWAY ST REC CENTE	\$226.48
61946591668 121923	INV	12/19/2023	12/19/2023	\$185.70	801 STATE AVE	\$185.70
640 322 1000 3	INV	12/19/2023	12/19/2023	\$68.42	W VILLARD ST STOP LIGHTS :	\$68.42
755 153 1000 3	INV	12/19/2023	12/19/2023	\$245.91	2171 EMPIRE ROAD	\$245.91
755 573 1000 2	INV	12/19/2023	12/19/2023	\$211.08	2433 1/2 W 4TH ST	\$211.08
802 463 1000 9	INV	12/19/2023	12/19/2023	\$534.52	2693 FAIRWAY ST	\$534.52
855 153 1000 2	INV	12/19/2023	12/19/2023	\$182.72	451 W 23RD AVE	\$182.72
26089768530 122123	INV	12/21/2023	12/21/2023	\$115.84	99 1/2 E 2ND ST CHRISTMAS L	\$115.84

Voucher(s): 50			Due				
Aged Totals:			\$55,259.91	\$55,259.91	\$0.00	\$0.00	\$0.00

Vendor ID: 5748 **Name:** MORTON SALT, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
5402932906		INV	12/6/2023	12/6/2023	\$8,245.96	358.52 BULK SOLAR SALT		\$8,245.96			
5402934908		INV	12/10/2023	12/10/2023	\$8,152.74	358.52 BULK SOLAR SALT		\$8,152.74			

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Voucher(s): 2	Aged Totals:	Due				
		\$16,398.70	\$16,398.70	\$0.00	\$0.00	\$0.00

Vendor ID: 6254 **Name:** ND DEPT OF ENVIROMENTAL QUALITY **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202306.601400	INV	6/30/2023	6/30/2023	\$503.16	MISC ACIDS					\$503.16
	#OPCERT-3017	INV	12/19/2023	12/19/2023	\$50.00	ND OPERATOR EXAM FEES		\$50.00			
	#OPCERT-3018	INV	12/19/2023	12/19/2023	\$50.00	ND OPERATOR EXAM FEES		\$50.00			
	#OPCERT-2978	INV	12/20/2023	12/20/2023	\$50.00	ND OPERATOR EXAM FEES		\$50.00			

Voucher(s): 4	Aged Totals:	Due				
		\$653.16	\$150.00	\$0.00	\$0.00	\$503.16

Vendor ID: 680 **Name:** ND FIREFIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2023120103	INV	12/1/2023	12/1/2023	\$10.00	CERTIFICATION RETEST			\$10.00		

Voucher(s): 1	Aged Totals:	Due				
		\$10.00	\$0.00	\$10.00	\$0.00	\$0.00

Vendor ID: 424 **Name:** ND LEAGUE OF CITIES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11374	INV	6/26/2023	6/26/2023	\$17,190.00	CITY DUES (20K-29,999)					\$17,190.00

Voucher(s): 1	Aged Totals:	Due				
		\$17,190.00	\$0.00	\$0.00	\$0.00	\$17,190.00

Vendor ID: 2008 **Name:** ND ONE CALL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3114124	INV	11/30/2023	11/30/2023	\$184.25	REG & VOICE CALL OUTS			\$184.25		

Voucher(s): 1	Aged Totals:	Due				
		\$184.25	\$0.00	\$184.25	\$0.00	\$0.00

Vendor ID: 758 **Name:** ND WATER USERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	607	INV	11/13/2023	11/13/2023	\$1,200.00	MEMBERSHIP DUES			\$1,200.00		

Voucher(s): 1	Aged Totals:	Due				
		\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00

Vendor ID: 3098 **Name:** NELSON INTERNATIONAL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	X104040867:01	INV	12/12/2023	12/12/2023	\$385.29	FILTER, LUBE OIL		\$385.29			
	X104041039:01	INV	12/20/2023	12/20/2023	\$195.00	BAT, GRP, BATTERY, GROUP		\$195.00			

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Voucher(s): 2	Aged Totals:	Due				
		\$580.29	\$580.29	\$0.00	\$0.00	\$0.00

Vendor ID: 405	Name: NEWBY'S ACE HARDWARE	Class ID:	FED TAX CLAS:							
Voucher/		Writeoff								
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	387811/1	INV	12/14/2023	12/14/2023	\$84.25	SAW BLADE, BRAKE CLEANER	\$84.25			
	387888/1	INV	12/18/2023	12/18/2023	\$33.48	FASTBACK UTIL KNF SET, TA	\$33.48			
	388106/1	INV	12/28/2023	12/28/2023	\$59.99	TORCH HEAD TRIGR PRO ACI	\$59.99			
Voucher(s): 3	Aged Totals:	Due								
		\$177.72	\$177.72	\$0.00	\$0.00	\$0.00				

Vendor ID: 435	Name: NORTHERN IMPROVEMENT CO(DIX)	Class ID:	FED TAX CLAS:	S CORP						
Voucher/		Writeoff								
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B 31623	INV	11/30/2023	11/30/2023	\$630.00	OMEGAMIX 50LB BAG		\$630.00		
	202227 2 FINAL	INV	12/12/2023	12/12/2023	\$15,356.16	202227 SOUTH CEMETERY	\$15,356.16			
Voucher(s): 2	Aged Totals:	Due								
		\$15,986.16	\$15,356.16	\$630.00	\$0.00	\$0.00				

Vendor ID: 437	Name: NORTHWEST TIRE INC	Class ID:	FED TAX CLAS:							
Voucher/		Writeoff								
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19049674	INV	12/20/2023	12/20/2023	\$703.96	BASIC INSTALL PKG	\$703.96			
Voucher(s): 1	Aged Totals:	Due								
		\$703.96	\$703.96	\$0.00	\$0.00	\$0.00				

Vendor ID: 2131	Name: OLYMPIC SALES INC	Class ID:	FED TAX CLAS:							
Voucher/		Writeoff								
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14315	INV	12/5/2023	12/5/2023	\$1,591.23	FRONT LOAD HOPPER HYD C	\$1,591.23			
	14344	INV	12/13/2023	12/13/2023	\$655.29	O'BRAIN DIABLO ROTARY SE/	\$655.29			
Voucher(s): 2	Aged Totals:	Due								
		\$2,246.52	\$2,246.52	\$0.00	\$0.00	\$0.00				

Vendor ID: 9778	Name: PELICAN CHEMICALS. INC	Class ID:	FED TAX CLAS:	S CORP						
Voucher/		Writeoff								
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	769040	INV	12/8/2023	12/8/2023	\$14,949.40	HOT SALT BRINE	\$14,949.40			
	769065	INV	12/13/2023	12/13/2023	\$14,859.70	HOT SALT BRINE	\$14,859.70			
Voucher(s): 2	Aged Totals:	Due								
		\$29,809.10	\$29,809.10	\$0.00	\$0.00	\$0.00				

Vendor ID: 90	Name: POST BOARD	Class ID:	FED TAX CLAS:							
Voucher/		Writeoff								
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13340	INV	12/28/2023	12/28/2023	\$150.00	1 PSYCH EVAL	\$150.00			

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13341	INV	12/28/2023	12/28/2023	\$150.00	1 PSYCH EVAL	\$150.00
010324	INV	1/3/2024	1/3/2024	\$90.00	LICENSING OF NEW OFFICER	\$90.00

Voucher(s): 3	Aged Totals:	Due				
		\$390.00	\$390.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6258	Name: POWELL LAW PC	Class ID:	FED TAX CLAS: S CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
4645	INV	12/21/2023	12/21/2023	\$562.50	LEGAL SERVICES-Z RICHARD	\$562.50					
4649	INV	12/21/2023	12/21/2023	\$312.50	LEGAL SERVICES-N AXTMAN	\$312.50					
4650	INV	12/21/2023	12/21/2023	\$437.50	LEGAL SERVICES-A CRUZ	\$437.50					
4651	INV	12/21/2023	12/21/2023	\$1,062.50	LEGAL SERVICES-L MILLER	\$1,062.50					
4652	INV	12/21/2023	12/21/2023	\$375.00	LEGAL SERVICES-M DECKER	\$375.00					
4653	INV	12/21/2023	12/21/2023	\$250.00	LEGAL SERVICES-D GRESS	\$250.00					
4654	INV	12/21/2023	12/21/2023	\$1,000.00	LEGAL SERVICES-M DECKER	\$1,000.00					
4655	INV	12/21/2023	12/21/2023	\$875.00	LEGAL SERVICES-J SCHWAR	\$875.00					
4656	INV	12/21/2023	12/21/2023	\$500.00	LEGAL SERVICES-A BAKER	\$500.00					
4657	INV	12/21/2023	12/21/2023	\$500.00	LEGAL SERVICES-RYAN HOFF	\$500.00					
4658	INV	12/21/2023	12/21/2023	\$500.00	LEGAL SERVICES-A CRUZ	\$500.00					
4659	INV	12/21/2023	12/21/2023	\$250.00	LEGAL SERVICES-D JANKE	\$250.00					
4660	INV	12/21/2023	12/21/2023	\$500.00	LEGAL SERVICES-KYLE ADOL	\$500.00					
4661	INV	12/21/2023	12/21/2023	\$562.50	LEGAL SERVICES-J OLSON	\$562.50					
4662	INV	12/21/2023	12/21/2023	\$562.50	LEGAL SERVICES-J MANZO	\$562.50					
4663	INV	12/21/2023	12/21/2023	\$687.50	LEGAL SERVICES-N WHITE	\$687.50					
4664	INV	12/21/2023	12/21/2023	\$125.00	LEGAL SERVICES-B MPEZENI	\$125.00					
4665	INV	12/21/2023	12/21/2023	\$375.00	LEGAL SERVICES-W SULLIVA	\$375.00					
4666	INV	12/21/2023	12/21/2023	\$187.50	LEGAL SERVICES-S YEVEYEV	\$187.50					

Voucher(s): 19	Aged Totals:	Due				
		\$9,625.00	\$9,625.00	\$0.00	\$0.00	\$0.00

Vendor ID: 3491	Name: PRAIRIE AUTO PARTS INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
988982	INV	12/4/2023	12/4/2023	\$64.00	OIL DRY	\$64.00					
991000	INV	12/19/2023	12/19/2023	\$14.87	LICENSE PLATE LIG	\$14.87					

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991155	INV	12/20/2023	12/20/2023	\$14.87	NIGHT LENS		\$14.87
992124	INV	12/28/2023	12/28/2023	\$183.90	MISC ITEMS UNIT 12		\$183.90
992130	INV	12/28/2023	12/28/2023	\$38.99	SUPPORT		\$38.99
992224	INV	12/28/2023	12/28/2023	\$16.99	ROSIN CORE SODLER		\$16.99

Voucher(s): 6 **Aged Totals:**

	Due				
	\$333.62	\$333.62	\$0.00	\$0.00	\$0.00

Vendor ID: 2113 **Name:** PRAUS, AARON **Class ID:** **FED TAX CLAS:** EMPLOYEE

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	AP 122723	INV	12/27/2023	12/27/2023	\$98.99	EMPLOYEE EXP-AARON PRAL		\$98.99			

Voucher(s): 1 **Aged Totals:**

	Due				
	\$98.99	\$98.99	\$0.00	\$0.00	\$0.00

Vendor ID: 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	00400940	INV	12/12/2023	12/12/2023	\$17.77	BUNG 2 POLY.EPDM		\$17.77			
	00401044	INV	12/14/2023	12/14/2023	\$20.40	1.5X1.5 MNPT		\$20.40			
	00401055	INV	12/15/2023	12/15/2023	\$68.59	FIRE NOZZLE WASHDOWN		\$68.59			
	00401143	INV	12/19/2023	12/19/2023	\$224.00	50' HOSE 4000 PSI		\$224.00			

Voucher(s): 4 **Aged Totals:**

	Due				
	\$330.76	\$330.76	\$0.00	\$0.00	\$0.00

Vendor ID: 6012 **Name:** QUADIENT - POSTAGE FUNDING **Class ID:** **FED TAX CLAS:** C CORP

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	2775 122823	INV	12/28/2023	12/28/2023	\$1,000.00	POSTAGE-LIBRARY		\$1,000.00			

Voucher(s): 1 **Aged Totals:**

	Due				
	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6012A **Name:** QUADIENT LEASING **Class ID:** **FED TAX CLAS:** C CORP

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	Q1117720	INV	12/21/2023	12/21/2023	\$1,783.95	LEASE PAYMENT		\$1,783.95			

Voucher(s): 1 **Aged Totals:**

	Due				
	\$1,783.95	\$1,783.95	\$0.00	\$0.00	\$0.00

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

<u>Voucher/ Payment No.</u>	<u>Doc Number</u>	<u>Type</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Doc Amount</u>	<u>Description</u>	<u>Writeoff Amount</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
	PC-16977	INV	11/29/2023	11/29/2023	\$192.00	SMALL NAME TAGS, ACCT TA			\$192.00		

17409	INV	12/14/2023	12/14/2023	\$90.00	CHIEFS AWARD-LASER ENGR		\$90.00
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PC-17358	INV	12/19/2023	12/19/2023	\$95.00	A/P DATER STAMP	\$95.00
PC-17285	INV	12/20/2023	12/20/2023	\$559.00	POSTER PRINTS, FOAM BOAF	\$559.00

				Due		
Voucher(s): 4	Aged Totals:			\$936.00	\$744.00	\$192.00
				\$0.00	\$0.00	\$0.00

Vendor ID: 4946 **Name:** QUEST ENGINEERING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00415089	INV	12/19/2023	12/19/2023	\$133.82	FTG, KRIMP, 1/2 HOSE		\$133.82			
	00415829	INV	12/28/2023	12/28/2023	\$108.42	FTG, KRIMP, 3/8 HOSEX 3/8 SL		\$108.42			

				Due		
Voucher(s): 2	Aged Totals:			\$242.24	\$242.24	\$0.00
				\$0.00	\$0.00	\$0.00

Vendor ID: 2433 **Name:** RADISSON HOTEL BISMARCK **Class ID:** **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	115326	INV	11/30/2023	11/30/2023	\$128.50	GUEST SERVICES-T THIELEN			\$128.50		

				Due		
Voucher(s): 1	Aged Totals:			\$128.50	\$0.00	\$128.50
				\$0.00	\$0.00	\$0.00

Vendor ID: 4911 **Name:** RAMSEY LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	122723	INV	12/27/2023	12/27/2023	\$400.00	ALTER JUDGE HOURS		\$400.00			

				Due		
Voucher(s): 1	Aged Totals:			\$400.00	\$400.00	\$0.00
				\$0.00	\$0.00	\$0.00

Vendor ID: 477 **Name:** RAYS AUTO ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	573230	INV	12/27/2023	12/27/2023	\$129.99	BATTERIES -24LTV		\$129.99			

				Due		
Voucher(s): 1	Aged Totals:			\$129.99	\$129.99	\$0.00
				\$0.00	\$0.00	\$0.00

Vendor ID: 5915 **Name:** RED ROCK FORD OF DICKINSON **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	656518/1	INV	10/11/2023	10/11/2023	\$147.40	WORK DONE ON 2022 FORD F				\$147.40	
	5068394	INV	12/8/2023	12/8/2023	\$52.88	PUMP ASY WATER		\$52.88			
	5068395	INV	12/8/2023	12/8/2023	\$127.41	SHAFT-FRONT AXLE		\$127.41			
	5068508	INV	12/12/2023	12/12/2023	\$35.76	EXPANSION, SCREW & SPRIN		\$35.76			
	5068629	INV	12/14/2023	12/14/2023	\$27.54	SWITCH WINDOW		\$27.54			
	5068663 1	INV	12/14/2023	12/14/2023	\$201.40	ROTOR ASY - BRAKE		\$201.40			

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Voucher(s): 6	Aged Totals:	Due	\$592.39	\$444.99	\$0.00	\$147.40	\$0.00
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Vendor ID: 497	Name: RUDY'S LOCK & KEY LLC	Class ID:	FED TAX CLAS: S CORP								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	62601	INV	12/7/2023	12/7/2023	\$252.00	12 PADLOCKS		\$252.00			
	62661	INV	12/19/2023	12/19/2023	\$44.00	11 KEY CUT		\$44.00			

Voucher(s): 2	Aged Totals:	Due	\$296.00	\$296.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 42	Name: RUNNINGS SUPPLY INC	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7822548	INV	12/7/2023	12/7/2023	\$45.52	PRESSURE PIPE		\$45.52			
	7823308	INV	12/8/2023	12/8/2023	\$107.41	ICE MELT, ARMORALL PROTE		\$107.41			
	7825957	INV	12/11/2023	12/11/2023	\$29.97	COMMAND POSTER HANG ST		\$29.97			
	7828017	INV	12/14/2023	12/14/2023	\$97.95	HEX BIT SOCKET, CHAIN, BAT		\$97.95			
	7828448	INV	12/14/2023	12/14/2023	\$10.14	BAKING SODA		\$10.14			
	7828605	INV	12/14/2023	12/14/2023	\$128.92	ICE MELT, LOBBY BROOM		\$128.92			
	7828918	INV	12/15/2023	12/15/2023	\$129.90	MAGPUL PMAG G2 MOE 30RD		\$129.90			
	7831721	INV	12/18/2023	12/18/2023	\$42.44	TELESCOPE, MAGNETIC TOO		\$42.44			
	7833601	INV	12/20/2023	12/20/2023	\$564.63	MISC ITEMS FOR W71		\$564.63			
	7835040	INV	12/21/2023	12/21/2023	\$5.99	SPRAY PAINTERS TOUCH GLC		\$5.99			
	7839962	INV	12/27/2023	12/27/2023	\$2,399.96	4 BX FED AE 223 REM 55GR		\$2,399.96			
	7840098	INV	12/27/2023	12/27/2023	\$66.15	GRADE 5 BULK BOLTS, NUTS,		\$66.15			

Voucher(s): 12	Aged Totals:	Due	\$3,628.98	\$3,628.98	\$0.00	\$0.00	\$0.00
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Vendor ID: 986	Name: SAFETY-KLEEN	Class ID:	FED TAX CLAS:								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1210627	INV	12/13/2023	12/13/2023	\$287.61	CHEMICALS		\$287.61			

Voucher(s): 1	Aged Totals:	Due	\$287.61	\$287.61	\$0.00	\$0.00	\$0.00
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Vendor ID: 944	Name: SAUL'S TREE SERVICE	Class ID: 1099	FED TAX CLAS: SOLE PROP								
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	362523	INV	12/26/2023	12/26/2023	\$5,700.00	TREE REMOVAL FOR FOREST		\$5,700.00			

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							Due						
Voucher(s): 1							Aged Totals:		\$5,700.00	\$5,700.00	\$0.00	\$0.00	\$0.00
Vendor ID: 641		Name: SCHMIDT REPAIR INC				Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	10565	INV	12/13/2023	12/13/2023	\$624.64	WORK DONE ON UNIT E1		\$624.64					
	10566	INV	12/13/2023	12/13/2023	\$704.81	WORK DONE ON UNIT #E2		\$704.81					
							Due						
Voucher(s): 2							Aged Totals:		\$1,329.45	\$1,329.45	\$0.00	\$0.00	\$0.00
Vendor ID: 5824		Name: SCHOOL SPECIALTY, INC.				Class ID:		FED TAX CLAS:		C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	208133547211	INV	12/16/2023	12/16/2023	\$213.58	MISC ITEMS FOR PW		\$213.58					
							Due						
Voucher(s): 1							Aged Totals:		\$213.58	\$213.58	\$0.00	\$0.00	\$0.00
Vendor ID: 9637		Name: SCHWAB MIKE				Class ID: 1099		FED TAX CLAS:		P&Z BOARD MEMBER			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	P & Z MEETINGS 202	INV	1/3/2023	1/3/2023	\$900.00	PLANNING & ZONING MEETIN					\$900.00		
							Due						
Voucher(s): 1							Aged Totals:		\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
Vendor ID: 517		Name: SERVICE PRINTERS				Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	69706	INV	11/30/2023	11/30/2023	\$665.00	MISC BUSINESS CARDS FOR I			\$665.00				
	69707	INV	11/30/2023	11/30/2023	\$760.00	MISC BUSINESS CARDS FOR I			\$760.00				
	69717	INV	11/30/2023	11/30/2023	\$605.35	2500 SW VEHICLE INSPECTIO			\$605.35				
							Due						
Voucher(s): 3							Aged Totals:		\$2,030.35	\$0.00	\$2,030.35	\$0.00	\$0.00
Vendor ID: 4750		Name: SNAP-ON INDUSTRIAL				Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	ARV-56225530	INV	2/9/2023	2/9/2023	\$52.64	DRILL BITS					\$52.64		
	ARV-56281957	INV	2/14/2023	2/14/2023	\$5.03	DRILL BITS					\$5.03		
							Due						
Voucher(s): 2							Aged Totals:		\$57.67	\$0.00	\$0.00	\$0.00	\$57.67
Vendor ID: 2422		Name: SOEHREN, SHAWN				Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over		
	BOA MEETINGS 2023	INV	1/3/2024	1/3/2024	\$800.00	BOARD OF ADJUSTMENT MEE		\$800.00					

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Voucher(s): 1	Aged Totals:	Due				
		\$800.00	\$800.00	\$0.00	\$0.00	\$0.00

Vendor ID: 2580 **Name:** SOUTHWEST GRAIN(BULK) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	493114	INV	12/6/2023	12/6/2023	\$1,716.50	430.2 GAL WINTERMASTER D'		\$1,716.50			
	SX9 II9915	INV	12/8/2023	12/8/2023	\$368.80	MAXTRON EP GREASE		\$368.80			
	SX9 II9936	INV	12/11/2023	12/11/2023	\$9,051.41	INDOLM SUPERLUBE		\$9,051.41			
	493136	INV	12/13/2023	12/13/2023	\$1,367.28	422 GAL RUBY FIELDMASTER		\$1,367.28			
	SX9 II9989	INV	12/14/2023	12/14/2023	\$28,574.00	WINTERMASTER DYED		\$28,574.00			
	SX9 IJ0013	INV	12/18/2023	12/18/2023	\$652.85	INDOL ISO		\$652.85			

Voucher(s): 6	Aged Totals:	Due				
		\$41,730.84	\$41,730.84	\$0.00	\$0.00	\$0.00

Vendor ID: 1041 **Name:** SOUTHWEST WATER AUTHORITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV13732	INV	12/31/2023	12/31/2023	\$322,121.54	MONTHLY WATER BILLING		\$322,121.54			

Voucher(s): 1	Aged Totals:	Due				
		\$322,121.54	\$322,121.54	\$0.00	\$0.00	\$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	926405	INV	12/2/2023	12/2/2023	\$46.47	STANDARD SHIPMENT			\$46.47		
	935981	INV	12/9/2023	12/9/2023	\$46.99	STANDARD SHIPMENTS		\$46.99			
	938604	INV	12/16/2023	12/16/2023	\$46.37	STANDARD SHIPMENTS		\$46.37			

Voucher(s): 3	Aged Totals:	Due				
		\$139.83	\$93.36	\$46.47	\$0.00	\$0.00

Vendor ID: 2232 **Name:** STARK COUNTY AUDITOR **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09,11,12 PERMIT 2023	INV	12/31/2023	12/31/2023	\$1,300.05	STARK CO PERMIT REMIT 09		\$1,300.05			

Voucher(s): 1	Aged Totals:	Due				
		\$1,300.05	\$1,300.05	\$0.00	\$0.00	\$0.00

Vendor ID: 543 **Name:** STEFFAN'S SAW & BIKE **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14568	INV	12/12/2023	12/12/2023	\$36.99	TRANSPORT		\$36.99			

Voucher(s): 1	Aged Totals:	Due				
		\$36.99	\$36.99	\$0.00	\$0.00	\$0.00

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Vendor ID: 6088		Name: STONERIDGE SOFTWARE, LLC					Class ID:		FED TAX CLAS: LLC-S		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	000078688	INV	12/13/2023	12/13/2023	\$880.00	GP SUPPORT		\$880.00			
Aged Totals:							Due				
Voucher(s): 1							\$880.00	\$880.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3048		Name: SURE SIGN, ROBINSON, KURT					Class ID: 1099		FED TAX CLAS: SOLE PROP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15758	INV	12/19/2023	12/19/2023	\$440.00	INSTALL ANIMAL CONTROL, R		\$440.00			
Aged Totals:							Due				
Voucher(s): 1							\$440.00	\$440.00	\$0.00	\$0.00	\$0.00
Vendor ID: 537		Name: SW DISTRICT HEALTH UNIT/ MEDICAL					Class ID: 1099		FED TAX CLAS: MEDICAL		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1714	INV	12/6/2023	12/6/2023	\$559.00	IMMUNIZATION, HEP B VACC		\$559.00			
	1715	INV	12/12/2023	12/12/2023	\$262.00	IMMUNIZATION,		\$262.00			
Aged Totals:							Due				
Voucher(s): 2							\$821.00	\$821.00	\$0.00	\$0.00	\$0.00
Vendor ID: 538		Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES					Class ID: 1099		FED TAX CLAS: MEDICAL		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	005193	INV	12/13/2023	12/13/2023	\$375.00	LS#1738-1752		\$375.00			
Aged Totals:							Due				
Voucher(s): 1							\$375.00	\$375.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4870		Name: THIELEN, TRAVIS					Class ID:		FED TAX CLAS: EMPLOYEE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TT 121923	INV	12/19/2023	12/19/2023	\$47.50	EMPLOYEE EXP-T THIELEN		\$47.50			
Aged Totals:							Due				
Voucher(s): 1							\$47.50	\$47.50	\$0.00	\$0.00	\$0.00
Vendor ID: 3940		Name: TITAN MACHINERY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19068351	INV	11/27/2023	11/27/2023	\$381.40	FILTER ELEMENT			\$381.40		
Aged Totals:							Due				
Voucher(s): 1							\$381.40	\$0.00	\$381.40	\$0.00	\$0.00
Vendor ID: 3978		Name: TOTAL SAFETY US INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6941332-0001	INV	12/6/2023	12/6/2023	\$90.00	FIT TESTING		\$90.00			
	6930044-0001	INV	12/19/2023	12/19/2023	\$3,000.00	GRANT 22		\$3,000.00			

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6946670-0001 INV 12/19/2023 12/19/2023 \$22.00 5LB FIRE EXTINGUISHER SER \$22.00

Voucher(s): 3		Aged Totals:	Due	\$3,112.00	\$3,112.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 6287 **Name:** TRACKER MANAGEMENT **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16120	INV	12/20/2023	12/20/2023	\$2,664.77	12/14/23 DICKINSON-SHAKOPI		\$2,664.77			
	16158	INV	12/26/2023	12/26/2023	\$2,475.88	12/21/23 DICKINSON-SHAKOPI		\$2,475.88			

Voucher(s): 2		Aged Totals:	Due	\$5,140.65	\$5,140.65	\$0.00	\$0.00	\$0.00
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Vendor ID: 5539 **Name:** TRAVELING LANTERN THEATRE COMPANY **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	062124	PERFORMAN INV	12/20/2023	12/20/2023	\$495.00	QUEST FOR THE KAKAPO		\$495.00			

Voucher(s): 1		Aged Totals:	Due	\$495.00	\$495.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 4796 **Name:** TRI-ENERGY COOPERATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	215	INV	12/18/2023	12/18/2023	\$7.61	PROPANE GALLONS		\$7.61			

Voucher(s): 1		Aged Totals:	Due	\$7.61	\$7.61	\$0.00	\$0.00	\$0.00
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Vendor ID: 9796 **Name:** TROPHY HOUSE **Class ID:** 1099 **FED TAX CLAS:** LLC -P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0260916	INV	12/11/2023	12/11/2023	\$453.07	MISC ITEMS FOR POLICE DEP		\$453.07			

Voucher(s): 1		Aged Totals:	Due	\$453.07	\$453.07	\$0.00	\$0.00	\$0.00
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Vendor ID: 4268 **Name:** TWENTERPRISES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	68336	INV	12/7/2023	12/7/2023	\$217.50	LABOR INDUSTRIAL GENERA		\$217.50			

Voucher(s): 1		Aged Totals:	Due	\$217.50	\$217.50	\$0.00	\$0.00	\$0.00
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Vendor ID: 3532 **Name:** USABBLUEBOOK **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00226008	INV	12/19/2023	12/19/2023	\$883.19	LEVEL TRANSMITTER		\$883.19			

Voucher(s): 1		Aged Totals:	Due	\$883.19	\$883.19	\$0.00	\$0.00	\$0.00
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Vendor ID: 586		Name: VAL'S SANITATION					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2023-1112	INV	12/21/2023	12/21/2023	\$390.00	PORTAJON RENTALS		\$390.00			
Aged Totals:							Due				
							\$390.00	\$390.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6284		Name: VELOCITY EHS					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	296097	INV	1/1/2024	1/1/2024	\$5,285.17	HQ, CHEMICAL MANAGEMENT		\$5,285.17			
Aged Totals:							Due				
							\$5,285.17	\$5,285.17	\$0.00	\$0.00	\$0.00
Vendor ID: 6059		Name: WASTEQUIP, LLC					Class ID:		FED TAX CLAS: CORPORATION		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20INV000492044	INV	12/13/2023	12/13/2023	\$35,589.84	96 GAL UNIVERSAL		\$35,589.84			
Aged Totals:							Due				
							\$35,589.84	\$35,589.84	\$0.00	\$0.00	\$0.00
Vendor ID: 607		Name: WEST DAKOTA OIL INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	341051	INV	12/8/2023	12/8/2023	\$477.00	300 GAL PROPANE		\$477.00			
	35246	INV	12/19/2023	12/19/2023	\$102.00	4 PROPANE BOTTLES		\$102.00			
	341189	INV	12/28/2023	12/28/2023	\$277.97	DIESEL		\$277.97			
Aged Totals:							Due				
							\$856.97	\$856.97	\$0.00	\$0.00	\$0.00
Vendor ID: 1415		Name: WEST DAKOTA VETERINARY CLINIC INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	251815	INV	12/29/2023	12/29/2023	\$51.90	K9 NORMAN PILLS		\$51.90			
Aged Totals:							Due				
							\$51.90	\$51.90	\$0.00	\$0.00	\$0.00
Vendor ID: 1736		Name: WEST PLAINS INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ID88165	INV	10/3/2023	10/3/2023	\$28.95	OIL FILL CA					\$28.95
	ID89453	INV	12/6/2023	12/6/2023	\$9.87	GASKET, TUBE, O RINGS		\$9.87			
Aged Totals:							Due				
							\$38.82	\$9.87	\$0.00	\$0.00	\$28.95
Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

CM18201	CRM	12/12/2023		(\$25.78)	RETURN MIRROR SWITCH		(\$25.78)			
618201	INV	12/11/2023	12/11/2023	\$25.78	MIRROR SWITCH		\$25.78			
618263	INV	12/12/2023	12/12/2023	\$34.18	MASTER DIS S-71		\$34.18			

				Due						
Voucher(s):	3			Aged Totals:	\$34.18	\$34.18	\$0.00	\$0.00	\$0.00	\$0.00

Vendor ID: 3138 **Name:** WITMER PUBLIC SAFETY GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	370978	INV	12/5/2023	12/5/2023	\$349.08	NDIRF BLOCK SOFT SHELL JA		\$349.08			
	370979	INV	12/5/2023	12/5/2023	\$213.40	SHIELD COLOR BLOCK SOFT		\$213.40			
	SO336877	INV	12/27/2023	12/27/2023	\$196.29	CHARACTERS OR MEDALLION		\$196.29			

				Due						
Voucher(s):	3			Aged Totals:	\$758.77	\$758.77	\$0.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9634 **Name:** WOWTOYZ, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86788	INV	11/28/2023	11/28/2023	\$298.55	GIFT SHOP STOCK			\$298.55		

				Due						
Voucher(s):	1			Aged Totals:	\$298.55	\$0.00	\$298.55	\$0.00	\$0.00	\$0.00

Vendor ID: 9588 **Name:** XTREME INSTALLATIONS **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	767	INV	12/19/2023	12/19/2023	\$212.50	REWIRE BROKEN SENSOR		\$212.50			

				Due						
Voucher(s):	1			Aged Totals:	\$212.50	\$212.50	\$0.00	\$0.00	\$0.00	\$0.00

				<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:				153	\$2,118,756.33	\$2,024,492.90	\$62,640.04	\$489.34	\$31,134.05

CITY OF DICKINSON, NORTH DAKOTA PROCLAMATION

*Giving Hearts Day Proclamation
Dickinson, North Dakota*

IN OBSERVANCE OF GIVING HEARTS DAY IN DICKINSON, ND.

Whereas, in 2008, Giving Hearts Day was created by the Dakota Medical Foundation and the Impact Foundation as the first one-day “virtual” fundraising event of its kind in the region; and

Whereas, the goals of Giving Hearts Day are to raise awareness of the charitable nonprofit sector and its organizations in North Dakota and western Minnesota, to assist the organizations in better telling their mission stories, to promote online giving, and to provide donors the opportunity to multiply the results of their giving; and

Whereas, this 24-hour online fundraising event is dedicated to inspiring online donations for charities at givingheartsday.org; and

Whereas, Giving Hearts Day is powerful because it inspires so many to give for the first time or to contribute to newly-discovered charities; and

Whereas, the charitable nonprofit sector provides much needed services that improve the quality of life for so many in our community; and

Whereas, the charitable nonprofit sector supports individuals and families with quality programs, materials and funds that promote and encourage self-sufficiency; and

Whereas, all of the above listed benefits serve to strengthen the fiber of our community and make it richer for all residents; and

Whereas, in order to provide these benefits, charities who provide these services need ongoing funds in order to provide long term sustainable services for our residents in need; and

Whereas, these charities have demonstrated a need for collaboration and resources, and have joined together for this one day online fundraiser;

***Now, Therefore, I, Scott Decker, President of Dickinson, ND, do hereby declare
February 8, 2024 GIVING HEARTS DAY IN DICKINSON, ND.***

and call upon public officials, business and community leaders, and educators, and encourage all Dickinson citizens to observe this day with appropriate ceremonies, activities and programs in order to:

1. Recognize the charitable nonprofit sector, and their staff and volunteers, who provide essential services that improve the quality of life for our citizens,
2. Acknowledge that the charitable nonprofit sector is beneficial in Dickinson and southwest North Dakota, because it improves life outcomes and strengthens our communities,
3. Promote the support of the charitable nonprofit sector that equips our citizens with the tools needed to lead safe, healthy and productive lives, and
4. Support Giving Hearts Day and take action by volunteering or making financial donations to local charities in Dickinson and southwest North Dakota at givingheartsday.org.



City Commission President

Attest: City Administrator

Date: _____

City Boards/Committees
With Member terms expiring as of 12-31-2023
(All are Three year terms)

Planning and Zoning

Scott Bullinger - desires reappointment

Dickinson Municipal Airport Authority - (Five Year Term)

Jon Frantsvog - desires reappointment

SW Water Authority – Dickinson Representative (Four Year Term) – 1/7/2024

Jason Bentz - does not desire appointment

Commission Meeting Memo:

01/02/24

To: City Commissioners

Subject: City Boards/ Committees

Dear Commissioners,

As we begin a new year, I would like to provide an update on the status of city boards and committees with an expiration date of 12-31-2023.

1. Planning and Zoning Board:

- Scott Bullinger has expressed a keen interest in being reappointed to the Planning and Zoning Board. His continued dedication and valuable insights make him a strong candidate for reappointment.

2. Dickinson Municipal Airport Authority:

- Jon Frantsvog has conveyed his desire for reappointment to the Dickinson Municipal Airport Authority. Jon's expertise and commitment have significantly contributed to the authority's success.

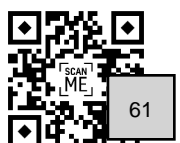
3. Southwest Water Authority:

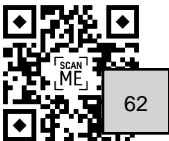
- Jason Bentz has communicated that he does not wish to be considered for reappointment to the Southwest Water Authority. We appreciate Jason's past contributions and will begin the process of identifying a suitable replacement for the vacant position.

I recommend that we proceed with reappointing Scott Bullinger and Jon Frantsvog based on their positive impact and commitment to their respective roles. Additionally, we will begin the search for a qualified candidate to fill the upcoming vacancy on the Southwest Water Authority.

Thank You,

Dustin Dassinger
City Administrator





Commission Meeting Memo:

01/02/24

To: City Commissioners

Subject: Legacy Square Concession Liquor License 2024

Commissioners,

We received one bid for the 2024 Concession Liquor License for Legacy Square. The bid was from the Spur Bar for the minimum bid amount of \$3000.00. The bid did come in the morning of December 28th prior to the bid opening time established, but was past the 5 pm deadline of December 27th.

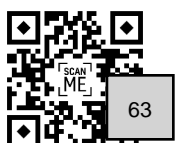
As part of the bid requirements, it was indicated that the city reserves the right to reject any and all bids, to waive any informalities in the bidding process or any bids received, and to accept any bid which, in the sole judgment of the Board of City Commissioners, is in the city's best interest.

City staff recommends approval of the bid to the Spur Bar.

Thank You,

Dustin Dassinger

City Administrator



12/27/23

JK3S, LLC

DBA Spur Bar

JK3S, LLC would like to bid \$3,000 for the 2024 Legacy Square Concession License.

Jason Rodakowski

A handwritten signature in black ink, appearing to read 'JR', is written below the name Jason Rodakowski.

INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI
FROM: REBECCA HOFF
SUBJECT: SPUR BAR AND LOUNGE
DATE: 01/04/2024

BACKGROUND INVESTIGATION:

STEPHEN HOERNER
JASON RODAKOWSKI
SCOTT BULLINGER
SCOTT HECKER
KEITH SCHWINDT
MARY JACOBSON

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

- ND Courts
- City of Dickinson contacts
- NCIC
- CJIS

This search revealed the following criminal history:

MARY JACOBSON DUI 2/7/22
SCOTT HECKER 2001 RECKLESS DRIVING, 2004 LOUD PARTY

Commission Meeting Memo:
01/02/24

To: City Commissioners

Subject: State of the City & State of the State

Dear Commissioners,

I would like to inform you of two important upcoming events that will provide valuable insights into our community and state:

1. State of the City Address:

- Date: February 1st
- Time: 11:30 am
- Location: Astoria
- Details: The State of the City Address will provide an overview of the current status and future initiatives for our city.

2. State of the State Address:

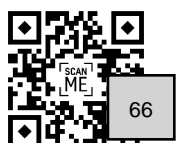
- Date: January 23rd
- Time: 10:00 am
- Location: Dorothy Stickney Auditorium, Dickinson State University
- Details: The State of the State Address, held at the Dorothy Stickney Auditorium, will cover statewide matters and initiatives for 2024.

If you are interested in attending either of these events, please contact Rita to coordinate your attendance

Thank You,

Dustin Dassinger

City Administrator

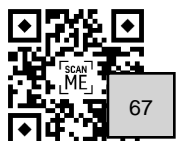


Re: Property and Evidence Specialist

The Property and Evidence Specialist is a civilian support position that will work with all operations divisions within the police department and also with records division. They will manage and oversee the evidence processing system, and will be responsible for technical preparations, redactions and distribution of all audio and video evidence. This position will also provide aid to the records division as needed and will report to the Criminal Investigations Sergeant. This 2024 budgeted position will be non-sworn, non-exempt and placed in Grade 13 on the General Government Wage Scale. City staff recommends approval.

Thank you,

*Shelly Nameniuk
HR Director*



PROPERTY AND EVIDENCE SPECIALIST

POSITION SUMMARY

This is a civilian support position which works unilaterally with all police operations divisions as well as the police records division. The position is primarily tasked with managing and overseeing the departments evidence processing system which includes all aspects of evidence intake, categorization, storage, distribution and recording of physical and forensic evidence. This position is also responsible for technical preparations, redactions and distribution of all audio and video evidence created through the Axon framework, interview room recording system(s), the PSAP center audio logging system and city-wide intersection camera system. Further collateral responsibilities include providing aid to the police records division as needed or prescribed. This position will report to the Criminal Investigations Sergeant.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Receives, records, labels and stores property and evidence; ensures chain-of-custody procedures are followed; Maintains strict inventory and record of all evidence processed.
- Maintains evidence in evidence vault or other storage areas.
- Processes lab requests and returns.
- Assures all mandatory state reporting forms are complete, true and accurate.
- Testifies in court trials to validate the chain-of-custody of evidence.
- Prepares evidence for court exhibits.
- Participates in regular and unannounced evidence system audits.
- Conducts quarterly audits of money, firearms, and narcotics.
- Provides evidentiary copies and/or redacted copies of evidence to investigators, court personnel, prosecutors, defense attorneys, and for fulfillment of open records requests as required.
- Monitors all transactions of evidence.
- Collects DNA samples from and fingerprints sex offenders
- Assists in registration and auditing of sex offender files and documentation.
- Maintains and inventories all investigative technology as needed.
- Conducts the technical preparation of video tasks, such as by creating working copies, integrity verification, write protection, organization of files and playback optimization. Tracks case dispositions and purges property and evidence in accordance with NDCC.
- Performs other duties of a similar nature or level.

Knowledge, Skills, And Abilities (position requirements at entry):

- Basic applied mathematical principles (addition, subtraction, multiplication, division)
- Spelling, grammar and English composition;
- Basic computer skills
- Basic organizational skills and record keeping practices;
- Understanding of the basic elements of criminal investigations, chain-of-custody laws, and the Judicial process;
- Knowledge of evidence storage and security principles and procedures;
- Ability to use a variety of office equipment and related applications;

PROPERTY AND EVIDENCE SPECIALIST

- Ability to communicate effectively both verbally and in writing, with emphasis on customer service;
- Ability to establish and maintain effective and harmonious working relationships with co-workers and supervisors.
- Effective analytical and listening skills;
- Ability to maintain a high degree of confidentiality;
- Excellent prioritization, time management and organization skills.

Education and Experience:

- High School Diploma or GED Equivalent; Associates Degree (AA/AAS) Preferred.
- Two years' experience in inventory management, cataloging, accounting and/or records management with an emphasis on experience within the criminal justice system.
- Or an equivalent combination of education and work experience sufficient to successfully perform the essential duties of the job.

Special Requirements: (position requirements at entry):

- Valid Driver's License.
- Must pass a criminal background check with no criminal convictions for theft or drug related offenses.
- Ability to obtain NEXTest & NCIC certification and maintain access authority required for the use of criminal justice computer programs and equipment. Buccal swab certification within 30 days of employment.

WORKING CONDITIONS

- Working conditions involve some exposure to moderate risk of accidents and require following basic safety precautions. Physical demands include moderate physical activity that includes prolonged standing and/or walking. Work may require routine travel.
- Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.
- Positions in this class typically require: climbing, balancing, stooping, kneeling, lifting, crouching, reaching, standing, walking, driving, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Some exposure to unpleasant conditions; Works directly with sex offenders (one-on-one) during registration, collecting fingerprints and buccal swabs; Handling of narcotics, firearms and biohazards associated with some forms of evidence.
- Position may require some travel within the city and occasional after hours and weekend work.

Classification: Grade 13

FLSA: Non-Exempt

Created and reviewed: Chief Cianni, HR Nameniuk 1/4/2024

Approved by City Commission:



DECEMBER REPORT FIRE DEPARTMENT

OUR SERVICES



FIRE SUPPRESSION

The City of Dickinson Fire Department is an ISO Class 3.



EMERGENCY MEDICAL

The City of Dickinson Fire Department operates as BLS non-transport QRU.



FIRE PREVENTION

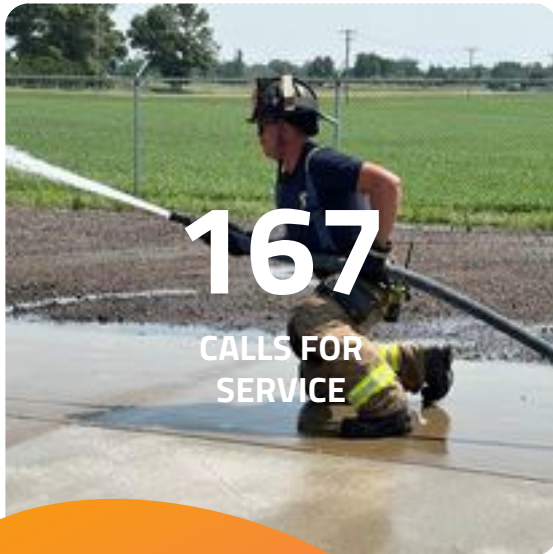
The City of Dickinson Fire Department provides Fire Prevention and Public Education Services.



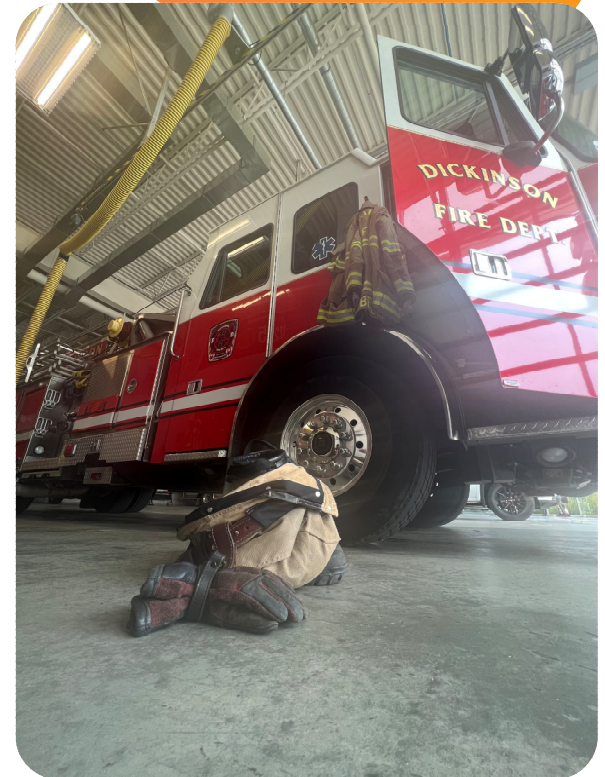
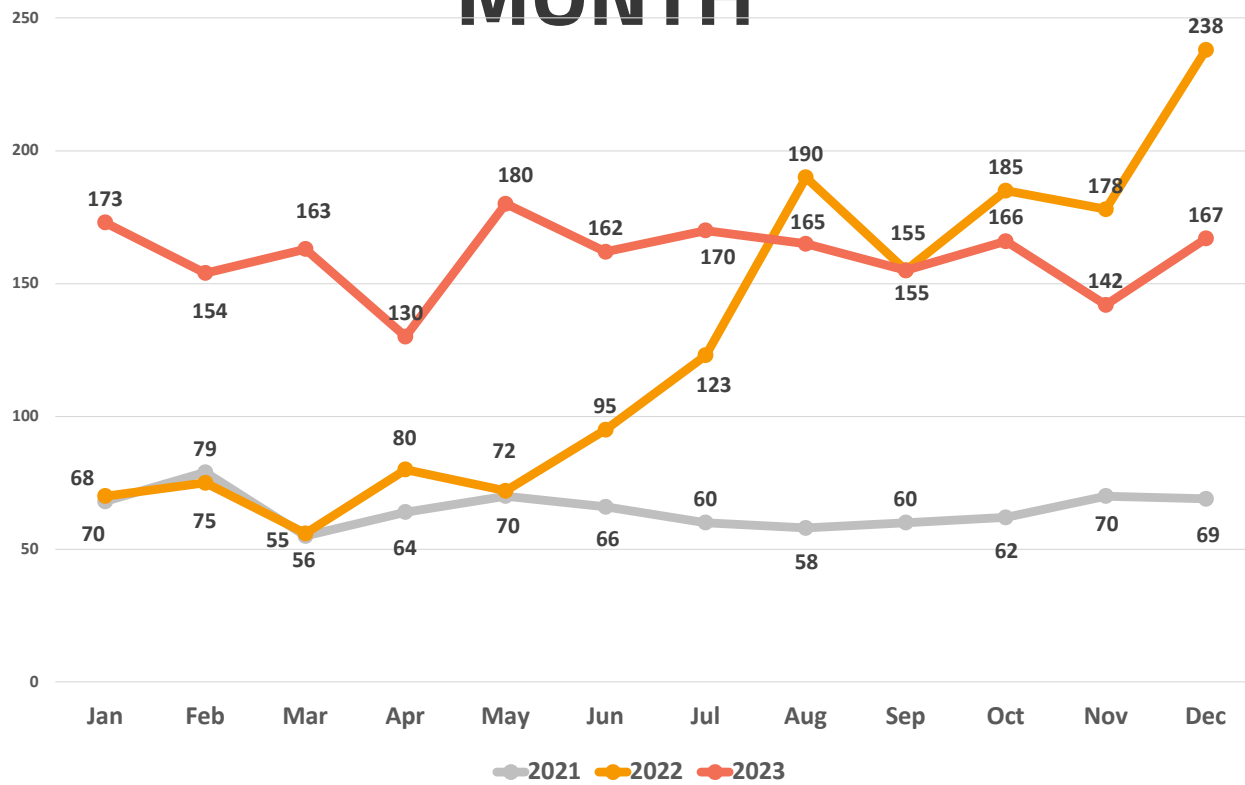
REGIONAL RESPONSE

The City of Dickinson Fire Department responds regionally for Haz-Mat, Structural Collapse and Confined Space.

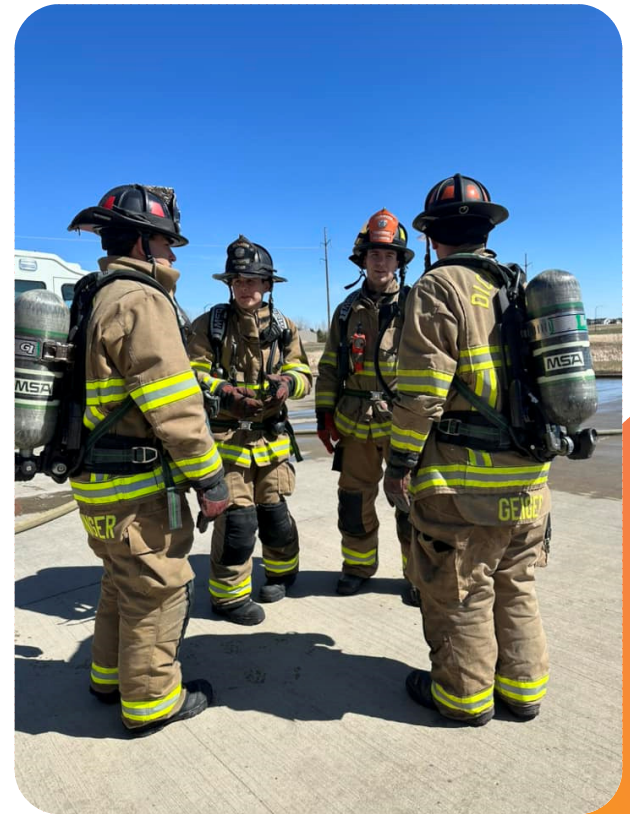
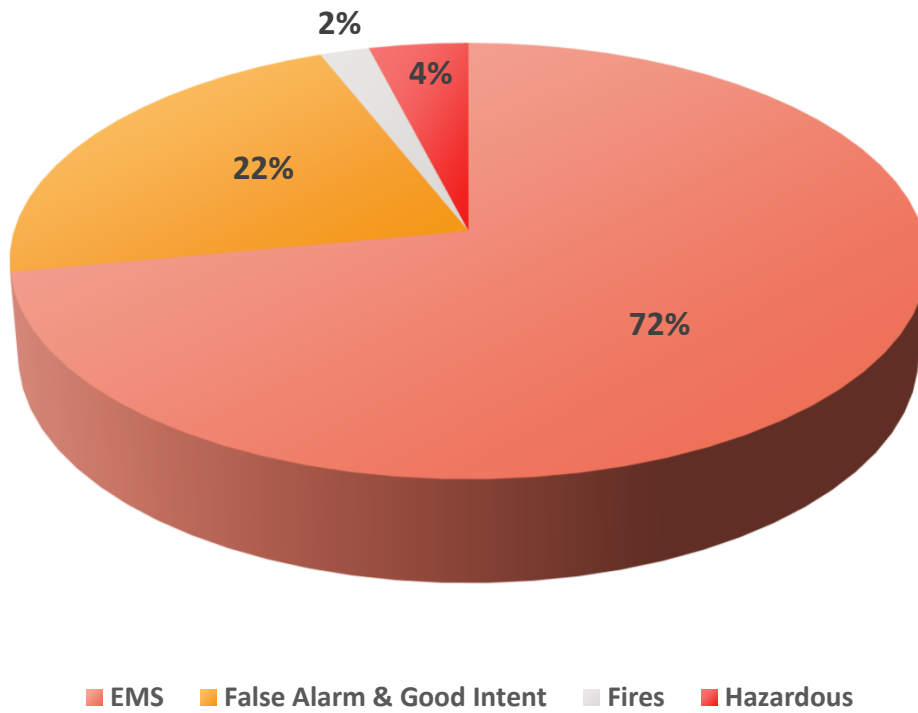
OVERVIEW



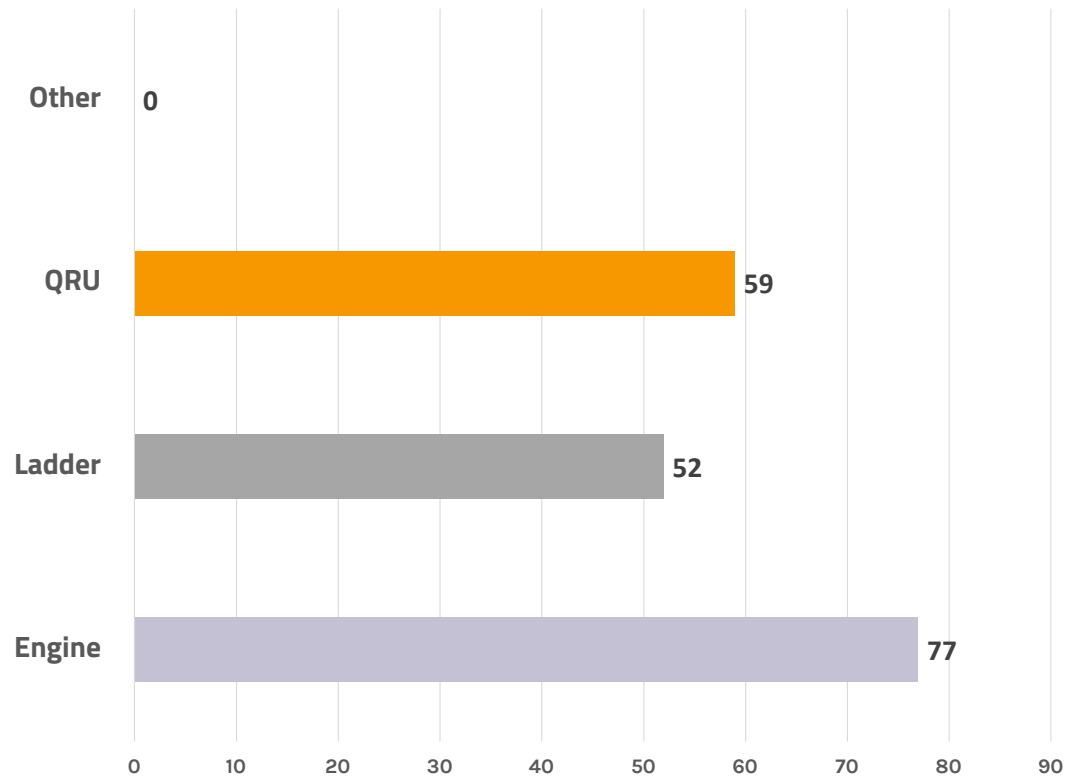
CALLS BY MONTH



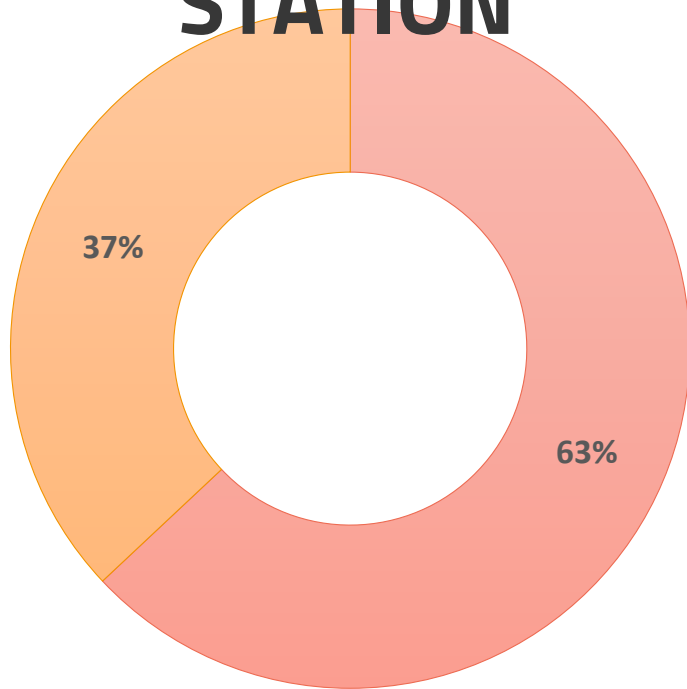
CALL TYPES



CALLS BY APPARATUS

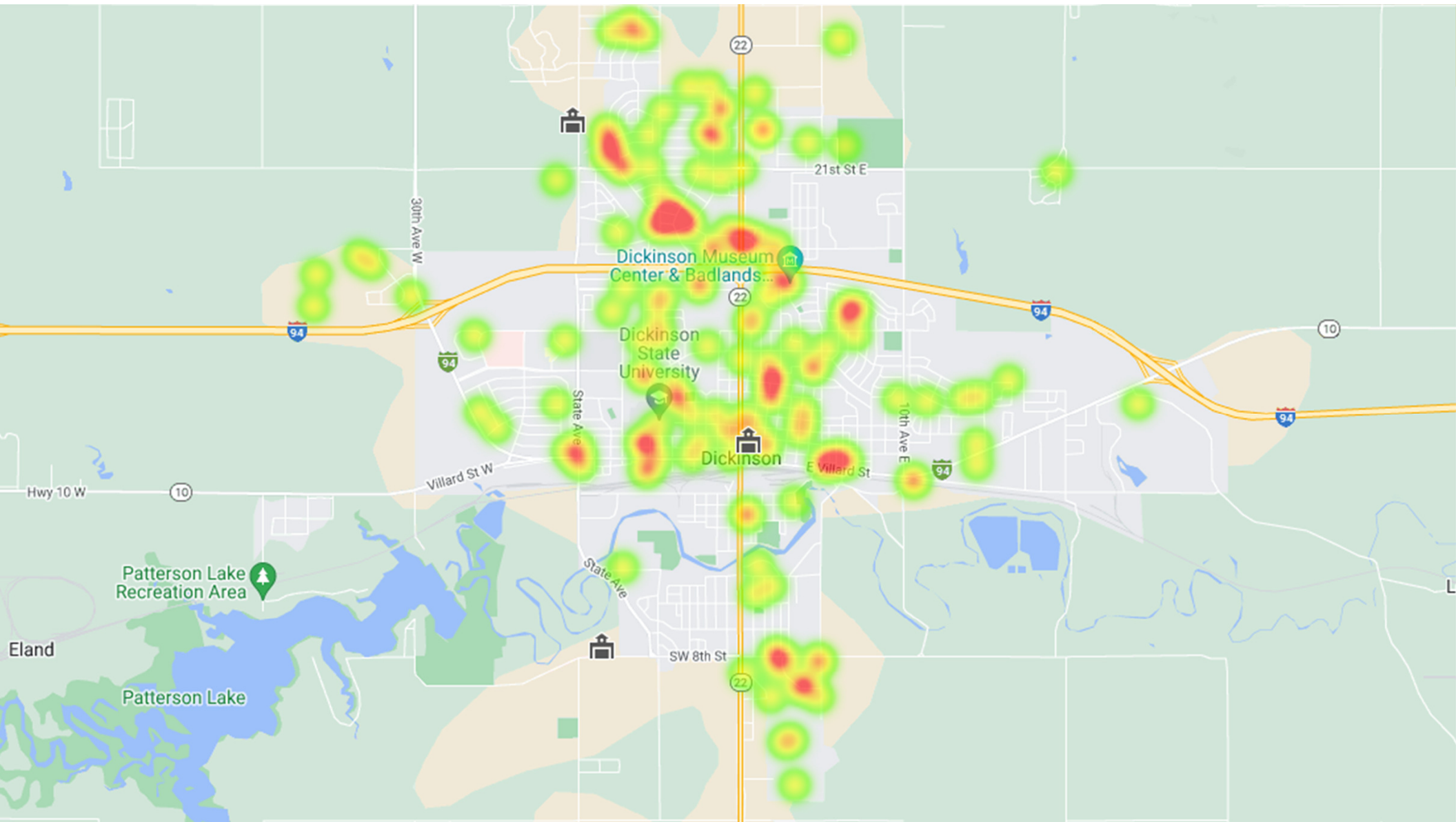


CALLS BY STATION



■ Station 1 ■ Station 2



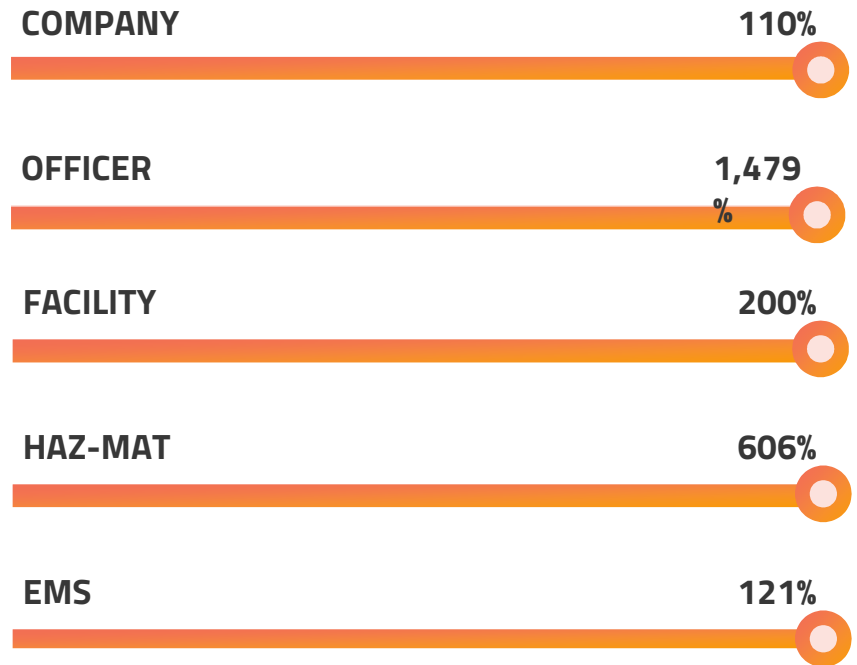


RESPONSE TIMES





TRAINING HOURS





120

Routine Inspections



59

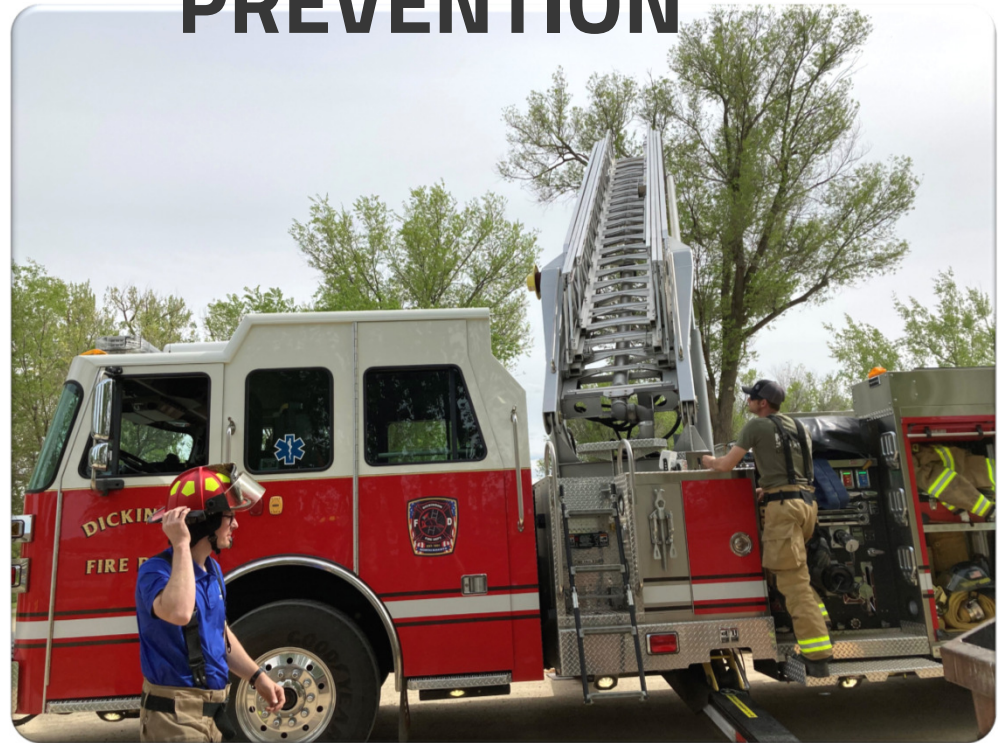
Prevention Activities



2

Certificate of Occupancy

FIRE PREVENTION



QUESTIONS?



DICKINSON POLICE DEPARTMENT

Chief Joseph R. Cianni

Section 6. Item A.

2475 State Avenue North
Dickinson, ND 58601

701.456.7759

www.dickinsonpd.com

December 28th, 2023

President Decker & Commissioners,

The North Dakota Legislature appropriated \$3.5 million for the Back the Blue grants for local law enforcement and correctional officers. Of that amount, \$750,000 was for agencies with less than 10 officers. Based on those amounts, agencies with 10 or less officers as of June 1, 2023, received \$2,885 per officer. Agencies with more than 10 officers as of June 1, 2023, received \$1,419 per officer.

The Dickinson Police Department has received a total of \$61,742 from the Back the Blue legislative appropriations. These funds are to be used exclusively for recruitment and retention bonuses or for training/educational reimbursements to new recruits. The funds cannot be used to supplant existing local appropriations related to recruitment and/or retention and must be expended by March of 2025. It was recommended the Chief or Sheriff bring their distribution plan to their governing boards for consideration and for the governing board to approve the appropriation of the funds as presented by the Chief or Sheriff.

Due to the restrictive nature of how the funds must be spent, I am recommending a holistic, equitable approach geared specifically toward retention, i.e. retention bonuses. Each sworn staff member of the Dickinson Police Department who did not receive a sign-on bonus when they were hired will be paid an equal share of the fund balance in one lump sum distribution. Although I am appreciative of the funds and the spirit of this House Bill, I wish the legislators would have solicited more input related to discretionary distribution options from North Dakota Chiefs, Sheriffs and correctional professionals.

Respectfully,

Chief Joe Cianni

**Sixty-eighth Legislative Assembly of North Dakota
In Regular Session Commencing Tuesday, January 3, 2023**

HOUSE BILL NO. 1307
(Representatives Roers Jones, Lefor, Mock, O'Brien, Pyle)
(Senators Meyer, Patten, J. Roers, K. Roers)

AN ACT to provide an appropriation to the attorney general for a back the blue grant program; and to provide for a report.

BE IT ENACTED BY THE LEGISLATIVE ASSEMBLY OF NORTH DAKOTA:

SECTION 1. APPROPRIATION - ATTORNEY GENERAL - BACK THE BLUE GRANT PROGRAM - ONE-TIME FUNDING - REPORT TO SIXTY-NINTH LEGISLATIVE ASSEMBLY. There is appropriated out of any moneys in the general fund in the state treasury, not otherwise appropriated, the sum of \$3,500,000, or so much of the sum as may be necessary, to the attorney general for the purpose of providing back the blue grants to assist local law enforcement agencies with workforce recruitment and retention, for the biennium beginning July 1, 2023, and ending June 30, 2025. The attorney general shall provide grants to each city and county law enforcement agency in the state based on the proportional number of licensed peace officers and correctional officers employed by the city or county law enforcement agency compared to the total number of licensed peace officers and correctional officers employed by all city and county law enforcement agencies. Of the funding available under this program, a sum of at least \$750,000 must be granted to local law enforcement agencies employing ten or fewer employees working in a law enforcement capacity. Funding appropriated in this section may be used for providing hiring and retention bonuses to new and current law enforcement and correctional officers and providing tuition and fee payments on behalf of law enforcement trainees. This funding is considered a one-time funding item. Law enforcement agencies receiving funding under this section shall report to the attorney general regarding the use and effectiveness of the funding. The attorney general shall report to the sixty-ninth legislative assembly regarding the use and effectiveness of grant funds and the number of grants provided pursuant to this section.



DICKINSON POLICE DEPARTMENT

Chief Joseph R. Cianni

2475 State Avenue North
Dickinson, ND 58601

701.456.7759

www.dickinsonpd.com

January 5, 2024

North Dakota Legislature approved an appropriation to the Office of Attorney General to fund grant awards for providing law enforcement resiliency programs. Funding provided under this Act must be used to defray administrative, therapeutic, training, and outreach related costs of providing mental health and wellness support services to current and retired correctional and law enforcement personnel.

The Dickinson Police Department has applied for and was successful in securing a resiliency-based grant in the amount of \$49,999.80. The monies will be used to fund significantly discounted family memberships for all sworn staff of the Dickinson Police Department and their eligible dependents to the West River Community Center for a 5-year period. The intent is to enter into a contract (attached) with Dickinson Parks and Recreation. A one-time payment of \$50,000 to Parks and Recreation will fund 49 transferrable family memberships to the West River Community Center for 5-year term.

I believe this will have a lasting positive impact on overall officer/family wellness while aiding in recruitment and retention. A copy of the resiliency grant along with the related contractual agreement with Dickinson Parks and Recreation is included.

Thank You!

Chief Joe Cianni

MEMORANDUM OF UNDERSTANDING

**CITY OF DICKINSON & DICKINSON PARKS AND RECREATION
West River Community Center Membership Agreement**

This Agreement is entered into this second week of January, 2024 between the **CITY OF DICKINSON**, a municipal corporation (“DICKINSON”) and **DICKINSON PARKS AND RECREATION** (“DICKINSON PARKS”) regarding the establishment of a sworn police officer deferred payment program related to family membership with the West River Community Center.

WHEREAS, DICKINSON and DICKINSON PARKS recognize the challenges related to recruitment and retention of qualified law enforcement officers serving the community. DICKINSON and DICKINSON PARKS further recognize the challenges of physical and mental wellness faced by those following a career path in law enforcement resonating through their entire family nucleus.

WHEREAS, DICKINSON and DICKINSON PARKS recognize the significant resource to overall health and wellness the West River Community Center can provide through family membership; And, when this resource is accentuated through deferred membership fees, it becomes a significant recruitment and retention tool promoting a holistic family approach to general wellness while promoting the support structure.

WHEREAS, DICKINSON PARKS recognizes the overall wellness, recruitment and retention benefits created by offering long-term family memberships to the West River Community Center to all sworn Dickinson police officers at no cost to the officer accomplished through a one-time discounted subsidy payment.

WHEREAS DICKINSON PARKS agree to accept a one-time payment from DICKINSON of \$50,000 securing (49) subsidized full family memberships to the West River Community Center extending over a 5-year period under the terms and conditions set forth herein.

NOW, THEREFORE, IT IS HEREBY Stipulated and agreed as follows:

1. Term: (5) Years- This Agreement shall be effective upon execution and shall expire on January 31, 2029.
2. Scope of Membership: (49) transferrable West River Community Center full family memberships (2-Adults + all eligible dependents).

3. Membership Benefit Eligibility: Every current and future sworn police officer employed by the Dickinson Police Department, their spouse and all eligible dependents throughout the terms of this contract.

4. Dickinson Payment to Dickinson Parks: DICKINSON agrees to a one-time payment of \$50,000 ("Cash Payment") to DICKINSON PARKS for (49) fully transferrable family memberships to the West River Community Center expiring January 31, 2029. Cash Payment shall be due on or before February 5, 2024.

5. Amendment: This Agreement may not be amended orally, nor shall any oral amendment (even if accompanied by partial or complete performance in accordance therewith) be of any legal force or effect or constitute an amendment of this Agreement, but rather this Agreement may be amended only by an agreement in writing signed by the Parties.

6. Binding Effect: This Agreement shall be binding on, and shall inure to the benefit of, the Parties hereto and their respective administrators, representatives, successors, and assigns.

DICKINSON PARKS AND RECREATION

By: _____

Printed Name _____

Executive Director
Dickinson Parks and Recreation

Date: _____

CITY OF DICKINSON

By: _____

Printed Name: Scott Decker
President
Board of City Commissioners

Date: _____



Drew H. Wrigley
ATTORNEY GENERAL

STATE OF NORTH DAKOTA
OFFICE OF ATTORNEY GENERAL
www.attorneygeneral.nd.gov
(701) 328-2210

January 4, 2024

Chief Joe Cianni
Dickinson Police Department
2475 State Ave N
Dickinson, ND 58601

Dear Chief Cianni,

Your agency has been awarded \$49,999.80 in Law Enforcement Resiliency grant funds for the calendar year 2024 to be used towards your agency's approved project.

To accept this award, please review, complete, sign, and return the enclosed documents (listed below) to the Office of Attorney General by Friday, January 26, 2024:

1. Grant Award and Acceptance
2. Budget Detail
3. Non-Supplanting Certification
4. Contact Information Document
5. Certified Conditions
6. A copy of your agencies most recent audit

**Be sure to retain a copy of the above documents for your grant file.*

Please carefully review all the award documents. Reimbursements will only be paid via electronic funds transfer. Funds will not be reimbursed until these forms have been completed, signed, and returned to the Office of Attorney General at:

ND Office of Attorney General
Grants Management Division
Attention: Tayler Ann Faul
600 E. Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040

You may also choose to email the signed forms to: tfaul@nd.gov

Please take note of the following information contained in the award documents:

- Your project period is January 1, 2024 - December 31, 2024.
- The total amount of the funds awarded have been inserted on the Grant Award and Acceptance Form.

- Projects are required to commence within 60 days of the scheduled beginning date.
- The Budget Summary has been completed, and any expenditure not in compliance with this Budget Summary will be considered unallowable and will not be reimbursed without prior approval.
- Please be sure to review the Special Condition/Funding Restriction Section to determine if special conditions and/or funding restrictions are attached to the grant award.
- The certified conditions in this document need to be reviewed and followed to stay in compliance with state regulations. The project director, authorized official, and fiscal officer must sign this certification indicating that they have read, understood, and agreed to abide by all the conditions pertaining to the administration of this grant award.
- There is no match requirement for this grant.

Reimbursements will be issued following the submission and approval of subrecipient's Summary Financial Reports (SFR).

We look forward to working with you on this project. If you have any questions or require additional information, please call me at (701) 328-5535.

Sincerely,



TaylerAnn Faul
Grants/Contracts Officer

TF/gb

cc: Fiscal Officer

Enclosures: Grant Award and Acceptance
Budget Detail
Non-Supplanting Certification
Contact Information Document
Certified Conditions

GRANT AWARD AND ACCEPTANCE – Law Enforcement Resiliency Grant
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

Subgrantee City of Dickinson	Grant Number RS25005
Implementing Agency Dickinson Police Department	Make Check Payable To
Authorized Official Scott Decker	Title Mayor
Project Director Joe Cianni	Title Chief of Police
Fiscal Officer Matthew Hanson	Title Deputy Chief
Project Period 1/1/2024 – 12/31/2024	

BUDGET SUMMARY

ITEM	BUDGET	SOURCE OF FUNDS	PERCENTAGE
Personnel Salary			
Personnel Fringe			
Supplies		Total	100%
Rent			
Communications			
Consultants/Contracts	\$49,999.80		
Equipment Rent/Lease			
Other Costs			
Travel/Training			
		SPECIAL CONDITIONS	
		FUNDING DETAIL	
		A detailed list of funded items is attached. Requests for reimbursement will be approved based on this list.	
Total	\$49,999.80		

The terms and conditions of this grant are outlined above and on the attached pages.

Date Awarded December 29, 2023	Signature of Attorney General or Designee <i>Sarah Couture</i>	Printed Name and Title Sarah Couture, Grants Supervisor
-----------------------------------	---	--

ACCEPTANCE

The subgrantee and implementing agencies accept this grant and promise to comply with all conditions and terms that apply to it. The project director and fiscal officer agree to submit timely financial and progress reports as set forth.

Date Accepted	Signature of Authorized Official	Print Name and Title <i>SCOTT DECKER - MAYOR</i>
Date Accepted <i>01/05/2024</i>	Signature of Project Director <i>Joe Cianni</i>	Print Name and Title <i>JOE CIANNI - CHIEF</i>
Date Accepted <i>01/05/2024</i>	Signature of Fiscal Officer <i>Matthew Hanson</i>	Print Name and Title <i>MATT HANSON - DEP. CHIEF</i>

Grant # RS25005



BUDGET DETAIL
 Law Enforcement Resiliency Grant
 Office of Attorney General

Recipient: City of Dickinson
 Implementing Agency: Dickinson PD
 Contact Name (P.D.): Joe Cianni
 Email (P.D.): joe.cianni@dickinsongov.com
 Phone Number (P.D.): 701-456-7765

2024 Request Detail					Approved	Denied	2024 Approved Budget				
Personnel/OT & Fringe							Personnel/OT & Fringe				
Total Personnel/OT & Fringe Requested \$ -							Total Personnel/OT & Fringe Awarded \$ -				
Operating							Operating				
Item	Qty	Unit	\$/Unit	Total			Item	Qty	Unit	\$/Unit	Total
Consultants/Contracts							Consultants/Contracts				
WRCC Family	60	months	833.33	\$ 49,999.80	x		WRCC Family	60.00	months	833.33	\$ 49,999.80
Total Consultants/Contracts				\$ 49,999.80			Total Consultants/Contracts				\$ 49,999.80
Total Operating Requested \$ 49,999.80							Total Operating Awarded \$ 49,999.80				
Total Request				\$ 49,999.80			Total Award				\$ 49,999.80

Signature		Date	
Authorized Official			
Signature	<i>Joe Cianni</i>	Date	01/05/2024
Project Director			
Signature	<i>[Signature]</i>	Date	01/05/2024
Fiscal Officer			



NON-SUPLANTING CERTIFICATION
Law Enforcement Resiliency Grant
OFFICE OF ATTORNEY GENERAL

Non-Supplanting Certification

We certify that:

- Grant funds received do not supplant existing funds from program activities (personnel, operating or equipment) and do not replace those funds which have been appropriated for the same purpose.
- Use of these grant funds will not supplant our General Fund Budget.
- If a position is fully funded by grant funds, each FTE is exclusively dedicated to the grant activities and a position description is on file.
- If a position is partially funded, it is dedicated to that extent to grant activities.
- The grant position(s), if fully funded, would be terminated if the funding were not available.
- The position(s), if partially funded by the grant, would have hours reduced accordingly, if funding were not available.

Certified By:

Signature of Authorized Official	Print Name and Title <i>SCOTT DECKER - MAYOR</i>	Date Accepted
Signature of Project Director <i>[Signature]</i>	Print Name and Title <i>JOE CIANNI - CHIEF</i>	Date Accepted <i>01/05/2024</i>
Signature of Fiscal Officer <i>[Signature]</i>	Print Name and Title <i>MATT HANSON - DEP. CHIEF</i>	Date Accepted <i>01/05/2024</i>



CONTACT INFORMATION
Law Enforcement Resiliency Grant
OFFICE OF ATTORNEY GENERAL

CONTACT INFORMATION

PLEASE COMPLETE AND RETURN WITH AWARD DOCUMENTS

Subgrantee: Receives/passes through funding. Reimbursements will be mail to this location. Must be a city or county.

Subgrantee Name (City/County)	Telephone	Email	Fax
City of Dickinson	701.456.7787	samantha.buzalsky@dickinsongov.com	701.456.7723

Subgrantee Mailing Address	City, State, Zip
38 1st St. West	Dickinson, ND 58601

Contact Name	Telephone	Email
Samantha Buzalsky	701.456.7787	samantha.buzalsky@dickinsongov.com

Implementing Agency & Project Director: Manages day-to-day activities of the project/grant

Implementing Agency
Dickinson Police Department

Mailing Address	City, State, Zip
2475 State Ave North	Dickinson, ND 58601

Project Director & Title	Telephone	Email
Joe Cianni- Chief of Police	701.456.7765	joe.cianni@dickinsongov.com

Fiscal Officer: Responsible for grant budgets, submits requests for reimbursement (SFR's). (May be the same as the project director)

Fiscal Officer	Title & Agency	Telephone	Email
Matthew Hanson- Deputy Chief	Dickinson Police Department	701.456.7854	matthew.hanson@dickinsongov.com

Person completing SFR (if not Fiscal Officer)	Title & Agency	Telephone	Email
Same			

Mailing Address	City, State, Zip
2475 State Ave North	Dickinson, ND 58601



**CERTIFIED CONDITIONS
LAW ENFORCEMENT RESILIENCY GRANT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL (NDOAG)**

I. INTRODUCTION

Subgrantee

Subgrantees are state agencies, units of local government (such as a city or county), other general-purpose political subdivisions of a state, or Indian Tribes.

Implementing Agency

The implementing agency has direct responsibility for carrying out the activities of the grant.

Authorized Official

The authorized official must have the legal authority to commit the subgrantee to a contract or other agreement. Examples are the mayor, city auditor, county auditor, or director of a state agency. Overall responsibility for the administration of the project rests with this individual.

Project Director

The project director has direct responsibility for implementation of the project activities. This person will prepare and submit all progress reports as required by the North Dakota Office of Attorney General (NDOAG).

Fiscal Officer

The fiscal officer prepares and submits all financial reports as required by the NDOAG and has responsibility for the financial administration of the project.

II. PROJECT COMMENCEMENT

Project spending/committing of funds

This grant period is 12 months – January 1, 2024, to December 31, 2024.

Final reimbursement requests must be submitted to the NDOAG by **February 28, 2025**.

Failure to Commence Project

If a project will not commence operation within 60 days of the beginning project date, the project director will report, in writing, the steps taken to initiate the project, the reasons for the delay, and the expected starting date. Failure to submit this report when required may result in cancellation of the grant.

III. COOPERATION

Subgrantee and implementing agency agree to work with local, state, and federal criminal justice agencies in the performance of the project.

IV. THIRD-PARTY PARTICIPATION

No contract or agreement may be entered into by the subgrantee and implementing agency for execution of project activities or provision of services for a grant project, unless the contract or agreement was part of the original grant award or is approved in advance by the NDOAG (exception: purchase of supplies, or standard commercial or maintenance services). Any contract or agreement entered into shall provide that the subgrantee and implementing agency retain ultimate control and responsibility for the grant project and that the contractor shall be bound by these conditions and any other requirements applicable to the subgrantee and implementing agency in the conduct of the project.

V. WRITTEN APPROVAL REQUIRED FOR CHANGES

Subgrantee and implementing agency must obtain prior written authorization from the NDOAG for major project changes including:

- A. Changes of substance in project activities, designs, or research plans as set forth in the approved application
- B. Changes in the project director or key professional personnel identified in the approved application
- C. Changes in the approved project budget as specified under financial conditions
- D. Grant extensions – no extensions will be allowed
- E. Any training programs being hosted by the subgrantee

VI. PROGRESS REPORTS

Purpose

Subgrantees must submit Progress Reports to the NDOAG. Progress Reports have the following purposes:

- A. To determine if the subgrantee operated the project as agreed;
- B. To determine the outcome of the project;
- C. To develop data for planning
- D. To help other agencies which might undertake a similar project; and
- E. To present information to the legislature.

Progress Report Requirements

- A. Data and narrative showing the progress on meeting the project’s goals and objectives;
- B. Project activities linked to the specific objectives of the project period; and
- C. Problems encountered.

Due Dates

Subgrantees must submit quarterly Progress Reports. Reports are to be based on that period’s activities. There will be a total of four reports due during the grant period. Progress Reports are due at the end of the month following the reporting period as follows:

<u>Quarter End Date</u>	<u>Report Due</u>
March 31	April 30, 2024
June 30	July 31, 2024
September 30	October 31, 2024
December 31	January 31, 2025

Failure to Submit the Progress Report

The NDOAG will not reimburse expenditures if any Progress Report is outstanding. Failure to submit the Progress Reports will result in the suspension of processing new or continuation projects. Reimbursement requests will not be processed until the Progress Report is received.

VII. FINANCIAL MANAGEMENT

Supplanting

Grant funds received cannot be used to supplant existing funds from program activities (personnel, operating and/or equipment) and do not replace those funds which have been appropriated for the same purpose.

Accounting Requirements and Procedures

Subgrantee and implementing agency agree to establish financial accounting procedures to assure proper disbursement and accounting for all grant funds and required non-federal matching funds. All conditions, which apply to grant funds, apply to match funds. These procedures should include timely recording and documentation of receipts and expenditures. At a minimum, your accounting system must:

- A. Separately account for the receipt of grant funds and matching funds under each grant awarded; and
- B. Separately account for expenditures under each subgrant, even though it may be a project that is receiving continuation funding. Total costs and receipts must be identifiable under each grant award.

Cash Match (if applicable)

The applicant assures that matching funds are non-federal dollars. All subgrantees must

maintain records, which clearly show the source, the amount, and the timing of all matching contributions.

Pre-Agreement Costs

The NDOAG reimburses only for goods or services purchased during the grant period. Expenditures or costs incurred prior to the "beginning date" listed on the Grant Award and Acceptance will not be allowed without prior approval.

Budget Deviation

All expenditures of the project must be in accordance with the detailed Budget Summary of the Grant Award and Acceptance. The NDOAG will not reimburse expenses, which are not in the approved budget. Requests to purchase items that are not in accordance with the detailed Budget Summary must be made in writing, **prior to the purchase**, to the NDOAG and will be considered on a case-by-case basis.

Unexpended Funds

Funds not expended for the specific purposes or conditions of the grant during the grant period will be considered turnback funds, and will not be reimbursable to the subgrantee.

Reimbursement

The NDOAG reimburses a portion of actual expenses (based on your award) on a monthly or quarterly basis. Reimbursements must be done either monthly or quarterly and followed through the same schedule the entire grant period. Tracking will be done to note late reimbursements. The Summary Financial Report and Expenditure Report must be used to report all grant expenditures. These forms, along with supporting documentation, should be submitted to the North Dakota Office of Attorney General (NDOAG) within 30 days following the end of the reporting period. All reimbursements are subject to additional questions from the grant staff and can be denied if enough documentation is not available.

Personnel and Overtime Expenditures:

Documentation required: Hourly rates, check stubs or payroll ledgers, itemization of withholding amounts and benefits paid, and supporting calculations of wages paid (timesheets shall be reviewed during audits).

Travel Related Costs: (meals, lodging, transportation, mileage, etc.)

Documentation required: Sufficient detail including destination, purpose of travel, dates, and supervisor approval. Travel expenses will be reimbursed at the local or state rates, when available. For out of state travel, GSA rates will prevail.

To receive reimbursement for meals you must document departure and arrival times and you must travel a minimum of four (4) hours, which cover the following time frames:

- Breakfast – leave on or before 7:00 am
- Lunch – 11:00 am – 1:00 pm
- Dinner – 5:00 pm – 7:00 pm

Contracts, Leases, and Agreements:

Documentation required: Consultant and contractual services, leases, and agreements must be supported by bids and/or sole source documentation, copies of written contracts stating the services to be provided, rate of compensation, and length of time over which the services will be provided. Payments must be supported by invoices providing details on the services provided and when these services were provided.

Supplies, Equipment, All Other Costs:

Documentation required: Itemized invoices, bids and/or sole source documentation if required per state procurement guidelines

Audit Requirements

Subgrantees must provide a copy of audit reports to the NDOAG annually.

VIII. INSPECTION OF RECORDS

Retention of Records

Subgrantees must retain project files and financial records for three years following the completion of the grant project or date of last audit performed by our office, whichever is later.

Records Inspection

Subgrantee and implementing agency give the North Dakota Office of Attorney General or its representative's permission to audit and inspect any records, objects, or premises pertaining to this grant and to evaluate and monitor the project at any reasonable time.

Monitoring

Program monitoring involves the ongoing collection of information to determine if programs are operating according to plan. Monitoring also provides ongoing information on program implementation and functioning. It is our policy that the Office of Attorney General or its representatives will monitor your program on an annual basis via telephone, desk review, or on-site visit.

IX. PROCUREMENT

Guidelines

Subgrantees should follow their agencies rules and guidelines for procurement when acquiring needed commodities and/or services. It is recommended that documentation supporting the required procurement process be kept in the subgrantee's grant file.

If allowed, subgrantees may want to consider purchasing commodities and/or services available via ND State Bid Contracts. State contracted items can be reviewed on the State Procurement Website at: <https://apps.nd.gov/csd/spo/services/bidder/listCurrentContracts.do> .

X. EQUIPMENT

Ownership of Equipment

Subgrantees and implementing agencies shall exercise due care in the maintenance, protection, and preservation of such property during the period of project use. Equipment acquired under a grant shall be managed in accordance with your respective laws and procedures. Title to equipment acquired under a grant will vest in the subgrantee and implementing agency.

Disposition

When equipment is no longer needed for criminal justice purposes, the subgrantee must contact the NDOAG for disposition instructions.

XI. APPLICABLE LAWS AND REGULATIONS

The subgrantee and implementing agency shall abide by all state laws and regulations as may be applicable to the project and as stipulated in the conditions issued by the Office of Attorney General.



CERTIFIED CONDITIONS
LAW ENFORCEMENT RESILIENCY GRANT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL (NDOAG)

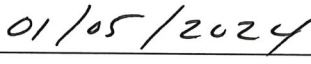
I certify that the project proposed in this application meets all the requirements of the Human Trafficking Grant Program, that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with all state laws, regulations, and guidelines. The undersigned has reviewed the above-certified conditions and agree that the applicable conditions above will be followed.

Signature of Authorized Official

Date



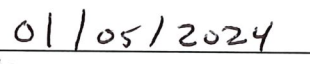
Signature of Project Director



Date



Signature of Fiscal Officer



Date

Please make a copy for your records and return the original with the other required award and acceptance documents to ND Office of Attorney General.

456 15th St W
Unit C

COMPLIANCE CHECKS
Southwestern District Health Unit

Section 6. Item C.

Fail

Proprietor

County

License Number

Black Market Vapes
Dickinson ND 58601

Stark

TR-1003297

456 15th Street W, Unit C
Inspection Date 12/19/03

Tobacco Specialist Initials AL

Time 10:50 am/pm

Inspector characteristics

Age 17 Male Female

Inspector Initials AL

Status of Business Inspection

Store located Unable to locate ___ Unable to inspect ___ Closed/Out of Business ___
Don't sell Tobacco ___ Other ___

Purchase Attempt made at

Gas station ___ Convenience w Gas ___ Convenience w/o Gas ___ Bar ___ Deli ___
Supermarket ___ Restaurant ___ Vape Shop Other ___

Were you successful at purchasing tobacco: yes no ___

Sales clerk ask for: Age NO ID NO

Cost of Tobacco: \$ 24.50

Salesclerk characteristics

Age ___ Male Female ___ Name ___

Type of tobacco requested

Marlboro			Vape Pen	Liquid Nicotine
Camel				<input checked="" type="checkbox"/>
Copenhagen				
Skoal				
Grizzly				

Other _____

Tobacco attempt was

Requested from clerk behind counter
 Self-service/open shelves or racks

Was a No-Sale sign posted

Yes ___ No ___

Tobacco Smoke or Ash Trays Present

Yes ___ No

COMPLIANCE CHECKS

Southwestern District Health Unit

Proprietor

THE PIT STOP

386 21st St West
Dickinson, ND 58601

County

STARK

License Number

TR-03540

Inspection Date 12/19/23

Time 6:00 am/pm

Tobacco Specialist Initials AL

Law Enforcement 449

Inspector characteristics

Age 17 Male Female

Inspector Initials AL

Status of Business Inspection

Store located Unable to locate Unable to inspect Closed/Out of Business

Don't sell Tobacco Other

Purchase Attempt made at

Gas station Convenience w Gas Convenience w/o Gas Bar Deli

Supermarket Restaurant Vape Shop Other

Were you successful at purchasing tobacco: yes no

Sales clerk ask for: Age ID

Cost of Tobacco: \$ 8.00

Salesclerk characteristics

Age Male Female

Name

Type of tobacco requested

		Vape Pen	Liq. Nicotine
Marlboro	<input checked="" type="checkbox"/>		
Camel			
Copenhagen			
Skoal			
Grizzly			

Other

Tobacco attempt was

Requested from clerk behind counter

Self-service/open shelves or racks

Was a No-Sale sign posted

Yes No

Tobacco Smoke or Ash Trays Present

Yes No

COMPLIANCE CHECKS
Southwestern District Health Unit

Section 6. Item C.

Fail

Proprietor

Cenex/Villard
Dickinson ND 58601

County

Stark

License Number

TR-02858

Inspection Date

12/19/23

Tobacco Specialist Initials

AR 419

Time 9:50 am/pm

Inspector characteristics

Age 17 Male ___ Female X

Inspector Initials AL

Status of Business Inspection

Store located Unable to locate ___ Unable to inspect ___ Closed/Out of Business ___
Don't sell Tobacco ___ Other _____

Purchase Attempt made at

Gas station Convenience w Gas ___ Convenience w/o Gas ___ Bar ___ Deli ___
Supermarket ___ Restaurant ___ Vape Shop ___ Other ___

Were you successful at purchasing tobacco: yes X no ___

Sales clerk ask for: Age X ID

Cost of Tobacco: \$ 8.

Salesclerk characteristics

Age ___ Male X Female ___ Name _____

Type of tobacco requested

Marlboro	X		Vape Pen	Liquid Nicotine
Camel				
Copenhagen				
Skoal				
Grizzly				

Other _____

Tobacco attempt was

Requested from clerk behind counter
 Self-service/open shelves or racks

Was a No-Sale sign posted

Yes No ___

Tobacco Smoke or Ash Trays Present

Yes ___ No

FAIL

ALCOHOL COMPLIANCE CHECKS
Southwestern District Health Unit

Proprietor Astoria Bare Grill County Stark License Number 02198
Inspection Date 12/19/23 Specialist /Officer Initials FW
Time 8:09 am/pm

Salesclerk characteristics
Age 30 Male Female Name N/A

Status of Business Inspection
Store located Unable to locate Unable to inspect Closed/Out of Business
Don't sell Alcohol Other

Purchase Attempt made at
Convenience w Gas Bar Liquor store
Supermarket Restaurant

Were you successful at purchasing alcohol: yes no
Sales clerk ask for: Age ID
Cost of Alcohol: \$ 7.00

Inspector characteristics
Age 19 Male Female Initials FW

Type of Alcohol requested

<u>Tall Bosch</u>			
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Alcohol attempt was
 Requested from clerk behind counter
 Self-service/open shelves or racks

Was a No-Sale sign posted
Yes No

CITY OF

DICKINSON

North Dakota

Planning Staff Report

To: Planning and Zoning Commission
From: City of Dickinson Development Team
Date: December 13, 2023
Re: Renaissance Zone Development Plan Amendments

APPLICANT

Name: City of Dickinson Development Services
Address: 38 1st Street West
City: Dickinson ND 58601

Public Hearing:	December 20, 2023	Planning and Zoning Commission
Final Consideration	January 2, 2023	City Commission

EXECUTIVE SUMMARY

City Development Services staff recommends approval of the following changes to the Renaissance Development Plan:

- Increasing the tax exemption period for residential rehabilitation projects from five years to eight years;
- Increasing the benefit period for commercial projects to eight years if the investment amount is least 75% of the current true and full value;
- Allowing properties that had previously received Renaissance Zone benefits additional benefits after 30 years have lapsed from the completion of the initial project; and
- Allowing for two exceptions, or “islands”, to the primary contiguous zone.

CONTEXT

A. Background – During the 2023 session of the North Dakota State Legislature approved several amendments to Chapter 40-63 Renaissance Zone of the North Dakota Century Code. Among those changes are the following:

- Increasing the tax exemption period for residential rehabilitation projects from five years to eight years;
- Increasing the benefit period for commercial projects to eight years if the investment amount is least 75% of the current true and full value;
- Allowing properties that had previously received Renaissance Zone benefits additional benefits after 30 years have lapsed from the completion of the initial project; and
- Allowing for two exceptions, or “islands”, to the primary contiguous zone.

CITY OF

DICKINSON

North Dakota

| Planning

Those changes were signed into law by the governor.

Staff of the North Dakota Division of Community Services advised City Development Services staff that cities need to amend their local Renaissance Zone Development plans before impending the recent changes to Chapter 40-63 of the N.D.C.C.

On October 18, 2023, Development Services staff briefed the Planning and Zoning Commission on the State Renaissance Zone program changes. Staff was directed by the Planning and Zoning Commission to go forward with amendments

- B. Major Issues** – According to State Community Services staff the changes Chapter 40-63 N.D.C.C. were based upon input the State received from cities participating in the Renaissance Zone program.

Increasing the tax exemption period for residential rehabilitation projects from five years to eight years could serve to increase the number of residential rehabilitation projects.

Approval of the proposed amendments could potentially expand the number of Renaissance Zone projects within the City, and, in some instances, the amount of investment in commercial projects.

Approval of the proposed amendments would allow the redevelopment or expansion of completed Renaissance Zone projects 30 years after completion. This could allow for those properties to become commercially competitive in an economy that has changed since the original project has been completed.

Approval of the proposed amendments would also allow the City to amend its current Renaissance Zone to designate a second noncontiguous “island”.

PUBLIC INPUT

As of the date of this report, City staff has not received any public comments.

ANALYSIS AND DISCUSSION

Development Team staff recommends approval of the amendments to the City of Dickinson Renaissance Zone Development based upon the following findings:

The proposed amendments are consistent with the following policies found in **Chapter 3 –Local Economy and Economic Dickinson 2035: Roadmap to the Future Comprehensive Plan:**

- Policy 1.3-The City shall actively promote the Renaissance Zone, and determine if the city and investment community are interested in establishing a Renaissance Fund Organization (RFO). The purpose of a RFO is to raise funds to be used to make investments (e.g. equity investments, loans, guarantees, commitments for funding, etc.) in Renaissance Zone properties; and
- Policy 1.3. – The City should consider providing financial (fee waivers, revolving loan, grants, etc.) and/or regulatory incentives to increase participation in the Renaissance Zone program.

The proposed amendments are consistent with the following Renaissance Zone Mission as found in the **Renaissance Zone Development Plan:**

The mission of the zone is to create opportunity, encouragement, and support to property owners and leases of properties in the Dickinson Renaissance Zone with the anticipation that business climate and the attractiveness of zone buildings is greatly improved.

Attachments:

- A - Proposed Text Amendments

MOTIONS:

*****Approval*****

I move the City of Dickinson Planning and Zoning Commission recommend Approval of the amendments to the City of Dickinson Renaissance Zone as being compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare. (AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

1. _____;
2. _____.

*****Denial*****

I move the Dickinson Planning and Zoning Commission recommend Denial of the City Renaissance Zone Development Plan amendments as NOT being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare.



CITY OF

DICKINSON

North Dakota

| Planning

ATTACHMENT A – PROPOSED TEXT AMENDMENTS**VI. RENAISSANCE ZONE PROJECT SELECTION MINIMUM CRITERIA**

As part of the 2004 Renaissance Zone Development Plan minimum criteria were established for assessing the appropriateness of proposed zone projects. Listed below are those criteria.

- The project meets one of the objectives listed in the Goals and Objectives of the **Renaissance Zone Development Plan**.
- To be considered an eligible zone rehabilitation project, a **residential property owner** must invest at least 20% of the full and true value of the property. The City may grant an exemption of up to eight years for residential rehabilitation projects.
- To be considered an eligible zone rehabilitation project, a **commercial property owner** must invest at least 50% of the full and true value of the property. The City may grant an exemption of up to five years if the investment is at least 50% of the full and true value of the property. To receive a benefit exceeding five years, a rehabilitation project must exceed 75% of the current true and full value of a commercial or commercial residential project. The maximum number of years of an exemption is eight years.
- Any property within the zone, which is in good condition may qualify for an exemption if they improve the property value by at least 20%, unless the project involves restoring the original front by removing a modern false front of a building. In that case, the project may be considered eligible for an exemption as it may meet one the objectives of the Zone.
- Properties that have received previous Renaissance Zone benefits may be eligible for additional benefits after 30 years have elapsed from the completion of the initial project.
- To be eligible for a purchase exemption as defined by State law, a property purchased within the Zone must need rehabilitation as identified by the City and the new owner must commit to improving the property.
- Leased business space may qualify as a Renaissance Zone project if the lease meets the Goals and Objectives of **the Renaissance Zone Plan**.

VII. ADDITIONS TO THE RENAISSANCE ZONE

Section 40-63-03 of the North Dakota Century Code states that a renaissance zone shall not be more than thirty-four square blocks, except in a city with a population of greater than five thousand the renaissance zone may exceed thirty-four square blocks at the rate of one additional block for each additional five thousand population to a maximum size of forty-nine blocks. Population is based upon the most recent federal decennial census or federal census estimate. Additionally, Section 40-63-03 of the North Dakota Century Code allows for two exceptions, or “islands”, to the primary contiguous zone. Each island can be up to three contiguous blocks. The total blocks contained in these exemptions is counted in the City’s total block number.

ATTACHMENT B – AGENCY COMMENTS



Re: City Renaissance Zone Development Plan amendments

Amendments to Chapter VI of the City of Dickinson Renaissance Development Plan regarding the exemption period for residential rehabilitation projects and commercial projects, the percentage of investment for commercial projects, and ability of properties that previously received Renaissance Zone benefits to become eligible for additional benefits.

Both the Planning and Zoning Commission and Development staff recommend approval.

MOTIONS:

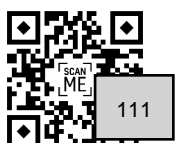
*****Approval*****

I move the City of Dickinson Planning and Zoning Commission recommend Approval of the amendments to the City of Dickinson Renaissance Zone Development Plan as being compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare. (AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE)**:

1. _____
_____;
2. _____
_____.

*****Denial*****

I move the Dickinson Planning and Zoning Commission recommend Denial of the City Renaissance Zone Development Plan amendments as NOT being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare.



ENGINEERING MEMORANDUM

January 3, 2024

RE: January 6, 2024 Engineering Agenda Item Memo

During the December 19th Commission Meeting, an issue arose regarding the language used in the agenda for the Public Hearings concerning the two SID's. Specifically, the term "consideration for approval" was noted by staff to remain on the agenda, leading to confusion.

It's important to clarify that the intention of these Public Hearings was to facilitate public engagement, providing individuals with an opportunity to communicate with the Commission about the respective projects. The primary objective was to allow residents a platform to voice their perspectives before the December 29th deadline to determine protests against the SID for their specific areas.

In an attempt to avoid future misunderstandings, staff will continue to thoroughly review agendas prior to upcoming meetings and communicate questions pertaining to the content of the agenda.

Resolution Determining the Protests of 2024 Road Maintenance SID 202401-1

For your consideration is a Resolution Determining the Protests of the 2024 Road Maintenance Special Improvement District 202401-1. This district was established in November with approval by this board of Resolution 33-2023.

The protest period for the project, as required by the North Dakota Century Code, ended on December 29, 2023, with a total of 0 protests received, accounting for 0.0% of the properties. These protests did not meet the statutory requirement to bar the City from proceeding with the special improvement project.

The total project cost is estimated to be \$2.2 million, which will be funded through a combination of special assessments and City funds. The assessment amount will be included in property taxes and paid back over 10 years at an interest rate of 5.9%. Those who pay their assessments in full by October 1, 2025, will not be charged interest or penalties.

Resolution Determining the Protests of 2024 Road Maintenance SID 202401-2

For your consideration is a Resolution Determining the Protests of the 2024 Road Maintenance Special Improvement District 202401-2. This district was established in November with approval by this board of Resolution 34-2023.

The protest period for the project, as required by the North Dakota Century Code, ended on December 29, 2023, with a total of 14 protests received, accounting for 22.4% of the properties. These protests did not meet the statutory requirement to bar the City from proceeding with the special improvement project.



The total project cost is estimated to be \$2.2 million, which will be funded through a combination of special assessments and City funds. The assessment amount will be included in property taxes and paid back over 10 years at an interest rate of 5.9%. Those who pay their assessments in full by October 1, 2025, will not be charged interest or penalties.

2024 Road Maintenance SID

District #202401-1

Section 7. Item B.

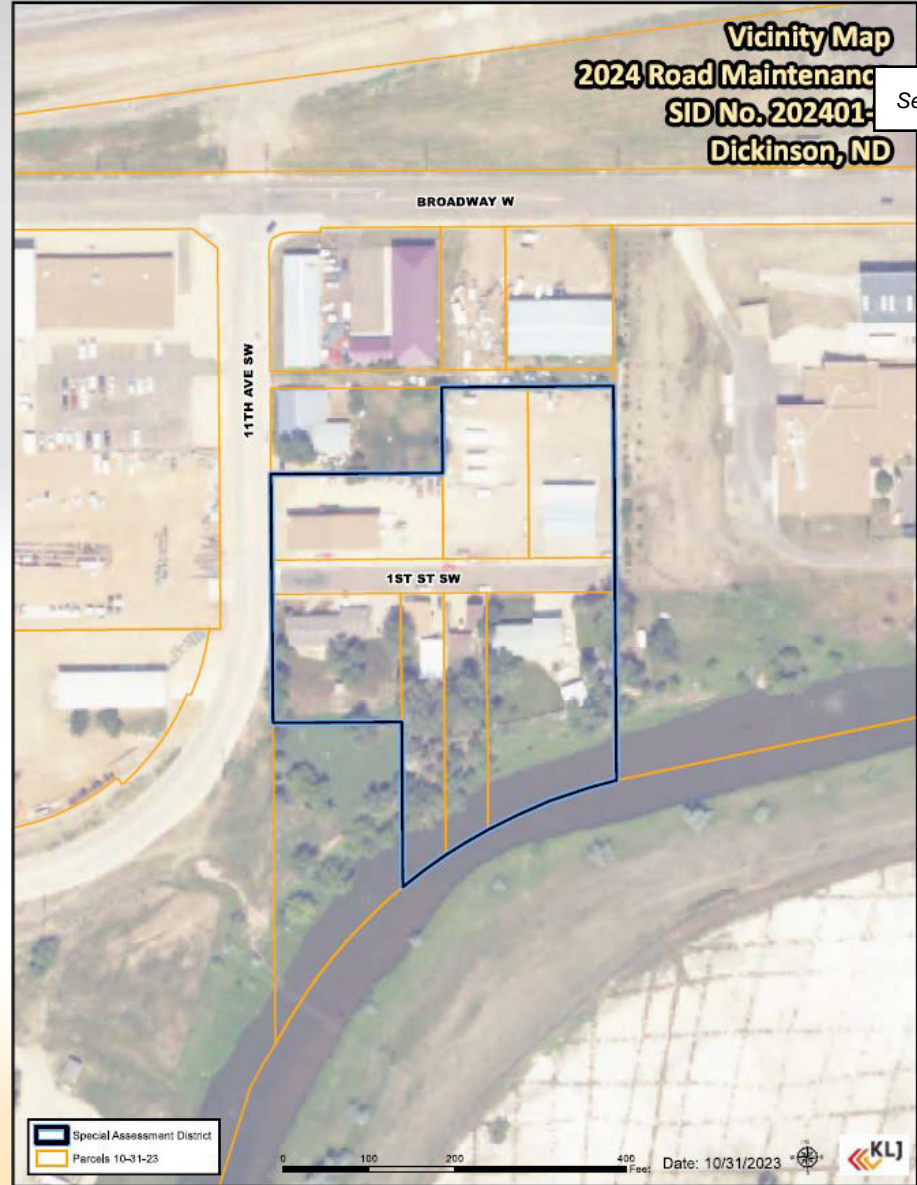
Presented by: Engineer Marshik
Consideration to Approve



SID No. 202401-1

No Parcels protested out
of 7 parcels

0.0% protested by area



Vicinity Map
2024 Road Maintenance
SID No. 202401-1
Dickinson, ND

Section 7. Item B.

2024 Road Maintenance SID

District #202401-2

Presented by: Engineer Marshik

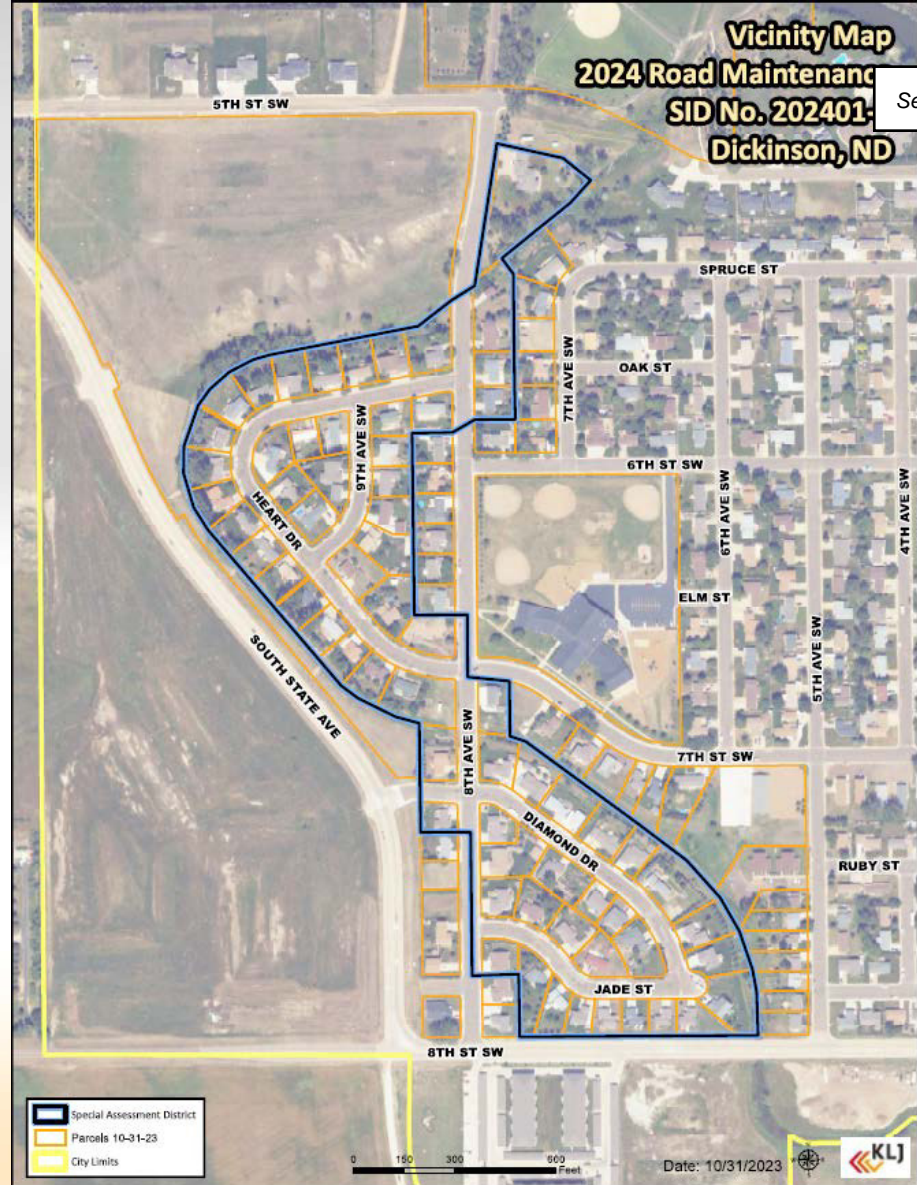
Consideration to Approve



SID No. 202401-2

14 Parcels protested out of
67 parcels

22.4% protested by area



Vicinity Map
2024 Road Maintenance
SID No. 202401-
Dickinson, ND

Section 7. Item B.

RESOLUTION NO. -2024

A RESOLUTION DETERMINING THE PROTESTS OF THE 2024 ROAD MAINTENANCE SPECIAL IMPROVEMENT DISTRICT NO. 202401-1 AND DIRECTION TO ADVERTISE FOR BIDS.

WHEREAS, the Board of City Commissioners of the City of Dickinson has considered the creation of a special assessment improvement district for certain road improvements in Polensky Subdivision, within the city limits of the City of Dickinson;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

- 1. The City of Dickinson created the 2024 Road Maintenance Special Improvement District No. 202401-1. Such special assessment improvement district shall include the following:

E200' LOT 3, BLOCK 1, POLENSKY SUBDIVISION
 LOT 4, BLOCK 1, POLENSKY SUBDIVISION
 LOT 5, BLOCK 1, POLENSKY SUBDIVISION (except W150' S375').

- 2. Pursuant to NDCC 40-22-10, the Board of City Commissioners directed its municipal engineering consultant to prepare a report as to the general nature, purpose, and feasibility of the proposed improvement and an estimate of the probable cost of the improvement, including: (1) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC Section 40-22-19; and (2) a separate statement of all other items of estimated cost not included under subsection (1) which are anticipated to be included in the cost of the improvement under NDCC Sections 40-23-05 and 40-23.1-04. Such engineer's report was received by the City and was approved.

- 3. The Board of City Commissioners declared that it was necessary to make the improvements described in the engineer's report.

- 4. The protest period for the 2024 Road Maintenance Special Improvement District No. 202401-1 ended on Friday, December 29, 2023.

- 5. The City received 0 protests for a total of 0.0% protests of the total number of properties.

- 6. Pursuant to N.D.C.C. § 40-22-18 protests need to be received from a majority of the area of the property included within the improvement district. The protests received in this improvement district did not meet the statutory requirement to bar the City from proceeding with the special improvement project.

- 7. Pursuant to N.D.C.C. § 40-22-19, the Board of City Commissioners hereby directs the advertisement of bids for the Sundance Coves Lighting Special Improvement District.

Dated this 6th day of January, 2024.

Scott Decker, President
 Board of City Commissioners

ATTEST:

Dustin Dassinger
 Dickinson City Administrator

2024 Road Maintenance SID

District #202401-1

Presented by: Engineer Marshik

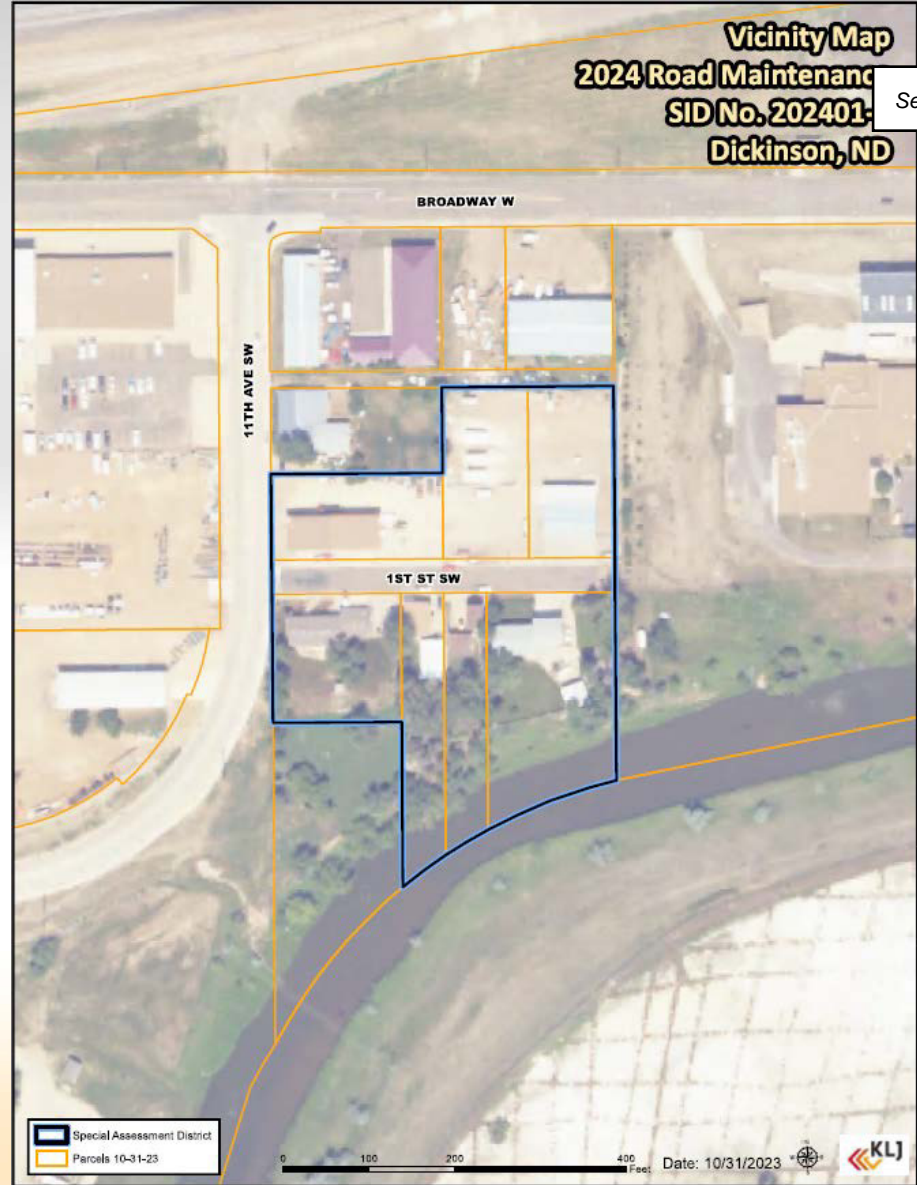
Consideration to Approve



SID No. 202401-1

No Parcels protested out
of 7 parcels

0.0% protested by area



Vicinity Map
2024 Road Maintenance
SID No. 202401-1
Dickinson, ND

Section 7. Item C.

2024 Road Maintenance SID

District #202401-2

Section 7. Item C.

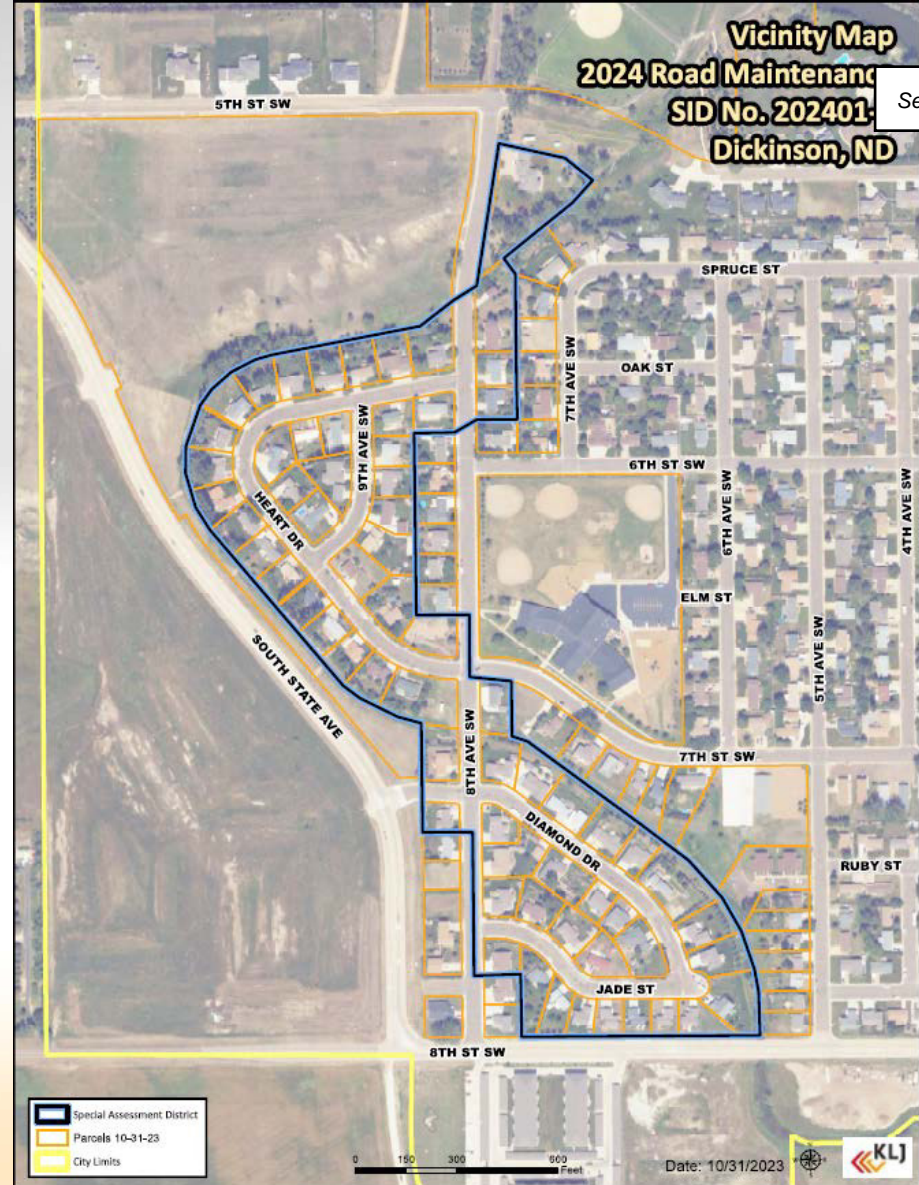
Presented by: Engineer Marshik
Consideration to Approve



SID No. 202401-2

14 Parcels protested out of
67 parcels

22.4% protested by area



Vicinity Map
2024 Road Maintenance
SID No. 202401-2
Dickinson, ND

Section 7. Item C.

ENGINEERING MEMORANDUM

January 3, 2024

RE: January 6, 2024 Engineering Agenda Item Memo

During the December 19th Commission Meeting, an issue arose regarding the language used in the agenda for the Public Hearings concerning the two SID's. Specifically, the term "consideration for approval" was noted by staff to remain on the agenda, leading to confusion.

It's important to clarify that the intention of these Public Hearings was to facilitate public engagement, providing individuals with an opportunity to communicate with the Commission about the respective projects. The primary objective was to allow residents a platform to voice their perspectives before the December 29th deadline to determine protests against the SID for their specific areas.

In an attempt to avoid future misunderstandings, staff will continue to thoroughly review agendas prior to upcoming meetings and communicate questions pertaining to the content of the agenda.

Resolution Determining the Protests of 2024 Road Maintenance SID 202401-1

For your consideration is a Resolution Determining the Protests of the 2024 Road Maintenance Special Improvement District 202401-1. This district was established in November with approval by this board of Resolution 33-2023.

The protest period for the project, as required by the North Dakota Century Code, ended on December 29, 2023, with a total of 0 protests received, accounting for 0.0% of the properties. These protests did not meet the statutory requirement to bar the City from proceeding with the special improvement project.

The total project cost is estimated to be \$2.2 million, which will be funded through a combination of special assessments and City funds. The assessment amount will be included in property taxes and paid back over 10 years at an interest rate of 5.9%. Those who pay their assessments in full by October 1, 2025, will not be charged interest or penalties.

Resolution Determining the Protests of 2024 Road Maintenance SID 202401-2

For your consideration is a Resolution Determining the Protests of the 2024 Road Maintenance Special Improvement District 202401-2. This district was established in November with approval by this board of Resolution 34-2023.

The protest period for the project, as required by the North Dakota Century Code, ended on December 29, 2023, with a total of 14 protests received, accounting for 22.4% of the properties. These protests did not meet the statutory requirement to bar the City from proceeding with the special improvement project.



The total project cost is estimated to be \$2.2 million, which will be funded through a combination of special assessments and City funds. The assessment amount will be included in property taxes and paid back over 10 years at an interest rate of 5.9%. Those who pay their assessments in full by October 1, 2025, will not be charged interest or penalties.

RESOLUTION NO. -2024

A RESOLUTION DETERMINING THE PROTESTS OF THE 2024 ROAD MAINTENANCE SPECIAL IMPROVEMENT DISTRICT NO. 202401-2 AND DIRECTION TO ADVERTISE FOR BIDS.

WHEREAS, the Board of City Commissioners of the City of Dickinson has considered the creation of a special assessment improvement district for certain road improvements in MJB Subdivision, Heart River Third Subdivision, and Heart River Fourth Subdivision, within the city limits of the City of Dickinson;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

- 1. The City of Dickinson created the 2024 Road Maintenance Special Improvement District No. 202401-2. Such special assessment improvement district shall include the following:

LOTS 3-5, BLOCK 1, MJB SUBDIVISION

LOTS 22-25, BLOCK 11, HEART RIVER THIRD SUBDIVISION
WEST PART LOT 7, BLOCK 17, HEART RIVER THIRD SUBDIVISION
BLOCK 18, HEART RIVER THIRD SUBDIVISION (except LOTS 2-7)
BLOCK 19, HEART RIVER THIRD SUBDIVISION
BLOCK 20, HEART RIVER THIRD SUBDIVISION

BLOCK 20, HEART RIVER FOURTH SUBDIVISION
LOTS 1-11 & 13-20, BLOCK 21, HEART RIVER FOURTH SUBDIVISION
BLOCK 24, HEART RIVER FOURTH SUBDIVISION
LOT 6, BLOCK 25, HEART RIVER FOURTH SUBDIVISION

2. Pursuant to NDCC 40-22-10, the Board of City Commissioners directed its municipal engineering consultant to prepare a report as to the general nature, purpose, and feasibility of the proposed improvement and an estimate of the probable cost of the improvement, including: (1) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC Section 40-22-19; and (2) a separate statement of all other items of estimated cost not included under subsection (1) which are anticipated to be included in the cost of the improvement under NDCC Sections 40-23-05 and 40-23.1-04. Such engineer’s report was received by the City and was approved.

3. The Board of City Commissioners declared that it was necessary to make the improvements described in the engineer’s report.

4. The protest period for the 2024 Road Maintenance Special Improvement District No. 202401-2 ended on Friday, December 29, 2023.

5. The City received 14 protests for a total of 22.4% protests of the total number of properties.

6. Pursuant to N.D.C.C. § 40-22-18 protests need to be received from a majority of the area of the property included within the improvement district. The protests received in this improvement district did not meet the statutory requirement to bar the City from proceeding with the special improvement project.

7. Pursuant to N.D.C.C. § 40-22-19, the Board of City Commissioners hereby directs the advertisement of bids for the Sundance Coves Lighting Special Improvement District.

Dated this 6th day of January, 2024.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
Dickinson City Administrator

ENGINEERING MEMORANDUM

January 5, 2023

RE: January 9th Commission Meeting

PUBLIC SAFETY TRAINING CENTER TASK ORDER AWARD TO KLJ ENGINEERING LLC

For your consideration is a task order with KLJ Engineering LLC to perform engineering services for the Public Safety Training Center project for an hourly rate not to exceed amount as specified in the task order. This task order is in reference to the proposal received through a request for proposal where two proposal were received. KLJ Engineering LLC was scored the highest and awarded the project. The City Attorney has reviewed this task order, and has no comments.

Included in the scope of work are the following phases; topographic survey, preliminary design, and final design. The engineering and design will include the site plan, grading plan, public and private utility plan, National Environmental Policy Act documentation, and a Class I North Dakota State Historical Preservation Office study of previously recorded sites. It is anticipated we will not be required to complete the full scope of environmental and archeological evaluations and documentation, but the scope of work and fee estimate included in the task order assume worst case and include the entire scope to be completed. If these scopes of work are not required, the fees will not be charged.

The site will include; a fire department burn tower, police department indoor shooting range, a running track, a parking lot, and a possible future office/training room building. The intent of the site selection is providing a joint use opportunity with the North Dakota National Guard Readiness Center. Discussions with the North Dakota National Guard have been ongoing since the summer of 2023 regarding our future plans for the Public Safety Training Center, and they are supportive of the project.

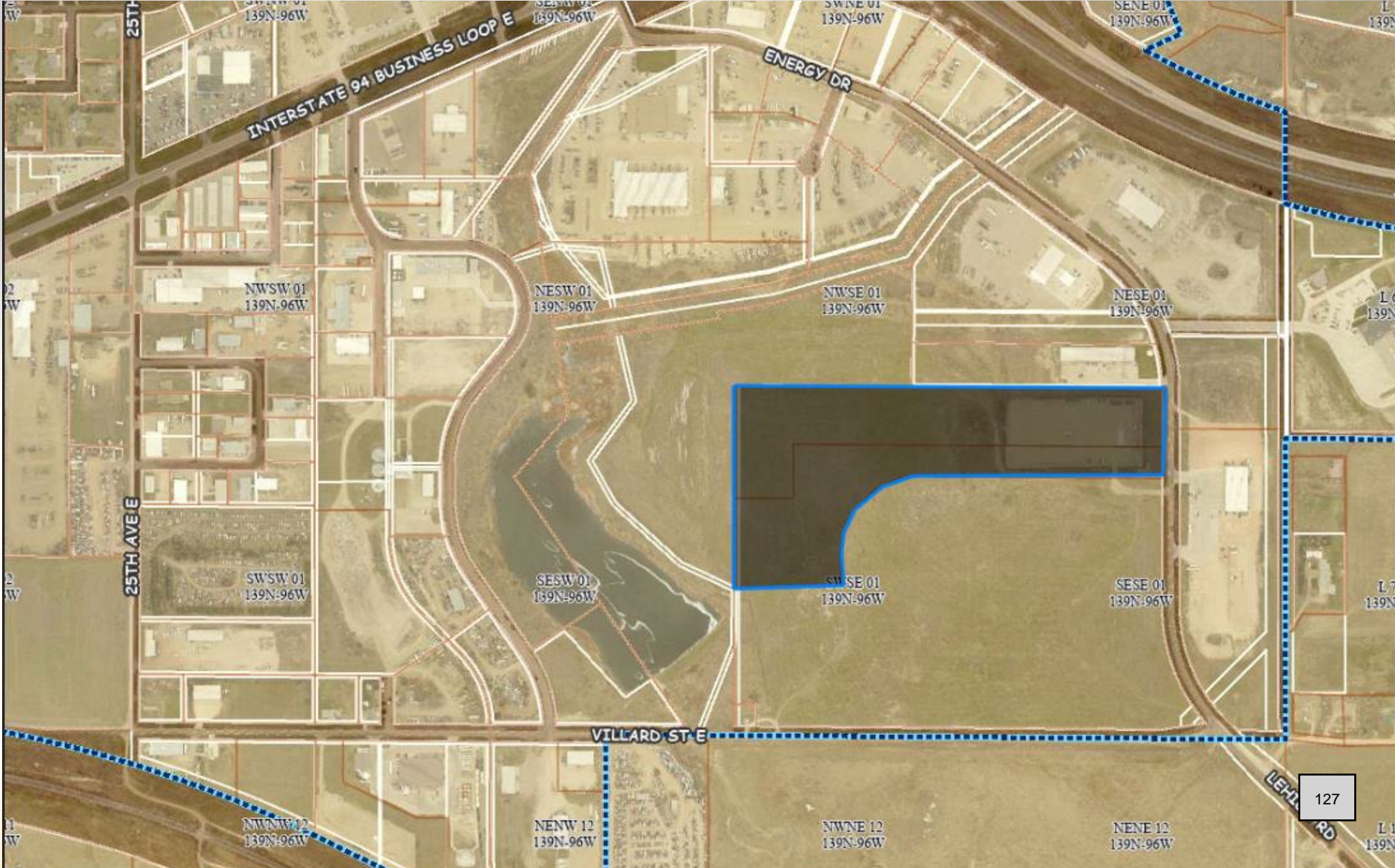
Final plans are scheduled to be completed for June 28, 2024. Preliminary plans with a site improvement cost estimate will be required prior to the March 2024 Department of Defense Local Defense Community Cooperation grant. This grant requires the environmental and archeological surveys to be completed for the project area which have been included in this scope of work.

The city engineering staff recommends approval.



PUBLIC SAFETY TRAINING CENTER

Section 7. Item D.



This is City of Dickinson Task Order No. 2304-01818, consisting of 3 pages.

Task Order: City of Dickinson Public Safety Training Center

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 22, 2018 and amended October 23, 2019 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: December 4, 2023
- b. Owner: City of Dickinson, North Dakota
- c. Engineer: KLJ Engineering LLC
- d. Specific Project (title): Public Safety Training Center (City of Dickinson No. 202408)
- e. Specific Project (description): Professional Services consisting of Topographic Survey, Preliminary Design Phase, and Final Design Phase services associated with the City of Dickinson Public Safety Training Center

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

Set forth in Part 1—Basic Services of Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.

3. Additional Services

- A. Additional Services that may be authorized or necessary under this Task Order are:

Set forth as Additional Services in Part 2—Additional Services, of Exhibit A, "Engineer's Services for Task Order," modified for this specific Task Order, and attached to and incorporated as part of this Task Order.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B.

5. Task Order Schedule

Refer to Exhibit A for the project schedule.

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)*		
a. Topographic Survey Phase (A1.02)	\$8,000.00	Hourly Rates
b. Preliminary Design Phase (A1.03)	\$27,500.00	Hourly Rates
c. Final Design Phase (A1.05)	\$64,000.00	Hourly Rates
TOTAL COMPENSATION (lines 1.a-c)	\$99,500.00	Hourly Rates
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly Rates

*Will not be exceeded without Owner’s written approval.

Compensation items and totals based in whole or in part on Hourly Rates are estimates only. Estimated totals included in the breakdown by phases incorporate Engineer’s labor, overhead, profit, reimbursable expenses (if any), and Consultants’ charges, if any. Engineer may alter the distribution of compensation between individual phases (line items) to be consistent with services actually rendered, but shall not exceed the total compensation amount unless approved in writing by the Owner.

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: None

8. Other Modifications to Agreement and Exhibits: None

9. Attachments: Exhibit A – Engineer’s Services for Task Order

10. Other Documents Incorporated by Reference:

- A. January 22, 2018 Agreement between Owner and Engineer for Professional Services, Task Order Edition
- B. October 23, 2019 Amendment No. 1 to Owner-Engineer Agreement (extending term through January 2025)

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is December 4, 2023.

OWNER: City of Dickinson, North Dakota

ENGINEER: KLJ Engineering LLC

By: _____

By: _____

Print Name: Scott Decker

Print Name: _____

Title: President of City Commission

Title: _____

Engineer License or Firm's
Certificate No. (if required): 061-C
State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: James Kiedrowski

Title: _____

Title: Project Manager

Address: _____

Address: 677 27th Ave E
Dickinson, ND 58601

E-Mail
Address: _____

E-Mail
Address: james.kiedrowski@kljeng.com

Phone: _____

Phone: 701-456-3101

Task Order Form

This is **EXHIBIT A**, consisting of **15** pages, referred to in and part of the **Task Order No. 2304-01818** dated December 4, 2023

**Engineer's Services For Task Order
Public Safety Training Center Site Plan – Dickinson, ND – 2304-01818**

The Agreement is supplemented to include the following agreement of the parties.

PART 1 – BASIC SERVICES

Project Location:

The property (Property or Site) for which Engineer's services are being provided is approximately 25-acres and described as the North & NW, and Center portions of Lot 1, Block 1 Energy Center 3rd Addition. **Refer to Exhibit A.1.**

Project Understanding:

KLJ has been selected to complete topographic survey and civil site design for the Public Safety Training Center (PSTC), which is to be located on the City of Dickinson (Owner) owned property located west of Energy Drive and North of East Villard in east Dickinson. The new PSTC facility is expected to contain a prefabricated indoor shooting range burn tower, parking lot, concrete or asphalt surfaced 3-lane outdoor running track, and a future office/training building with space for a future expansion. Structure footprints for the indoor shooting range and burn tower will be provided by the Owner.

The owner of the adjacent property to the south (Developer) intends to replat the South portion of Lot 1, Block 1 which will include approximately 2,400 feet of 80-foot-wide public right of way adjacent to the south side of the Center Portion of Lot 1, Block 1 which will extend to Villard St E to the south and Energy Drive the east as shown on Exhibit A.1. The Developer will also provide a stormwater masterplan for their development and construct a paved public roadway within the 80-foot right of way. The new public street will include City of Dickinson watermain and sanitary sewer which will to serve the PSTC Property.

The City of Dickinson intends to fund the PSTC project through a Department of Defense (DOD) Community Cooperation Grant administered through the North Dakota Department of Transportation (NDDOT). NEPA CATEX documentation is required for the Site and the entire Developer constructed public roadway. The Engineer's Opinion of Probable Construction Cost will be used as the basis of the requested grant amount.

Parking improvements will be designed to accommodate personnel who will be training at the facility. Vehicular access to the proposed parking lot will occur through at least one driveway connection to the Developer constructed public roadway. Water and sanitary sewer services will be designed for the future office/training building which will connect to the City watermain and sanitary sewer within the Developer constructed public roadway.

It is assumed that stormwater runoff from the Site will be directed generally westward and will be accommodated by a new stormwater detention system(s) which will discharge to the existing drainage way to the west of the Property

Engineer's scope of services described herein include the layout, grading, and utility service plans for the PSTC Site in addition to construction details and technical specifications. Construction documents for the public roadway to be constructed by the Developer are not included.

Project Schedule:

City approval (execution) of Agreement (1/9/24)

Topographic Survey Phase: Two weeks after execution of Agreement (approx. 1/9/24 - 1/19/24)

Project Commencement (Kickoff) Meeting: Two weeks after execution of Agreement (1/22/24)

Preliminary Design: Seven weeks from Project Commencement (approx. 1/22/24 – 3/8/24)

- Environmental Checklist Preparation and submittal to EPA for NEPA Determination (assuming CATEX): 2/09/2024 – 3/08/2024
- Receive confirmation from EPA on NEPA documentation requirements (assuming CATEX): 3/29/2024

Final Design: Fourteen weeks from acceptance of Preliminary Design (approx. 3/11/24 – 6/14/24)

- NEPA CATEX documentation: Twelve weeks to complete (approx. 4/1/24 – 6/21/24)

City Review & Revisions: one week from acceptance of Construction Documents (approx. 6/17/24 – 6/21/24)

Final Bid Docs: June 28, 2024

NEPA CATEX review/determination: July 2024

Parties:

Owner – City of Dickinson

Engineer – KLJ Engineering LLC

Constructor - TBD - Shall be synonymous with Construction Manager at Risk (CMAR) or Contractor in this document

Developer - Dickinson Energy Park, LLC

Engineer shall provide Basic Services as set forth below.

A1.01 Study and Report Phase (Not Included)**A1.02 Topographic Survey Phase**

A. Owner shall:

1. Provide current title report and supporting documents.

B. Engineer shall provide:

1. Topographic Survey

- a. Provide boundary survey of the Property (North & NW, and Center portions of Lot 1, Block 1, Energy Center 3rd Addition).
- b. Setting any missing property corners is not included.
- c. Provide topographic field survey to locate utilities, clearly marked property corners, and surface features such as buildings, fences, trees, roadways, sidewalks, curb and gutter, etc.
- d. Identify and map existing recorded easements and rights-of-way on the property found within the Owner provided title work. The Owner assumes all risk of ownership discrepancies and conflicts with easements or encumbrances not included in the title work to be provided by the Owner.

- e. Identify utilities on base map based on information provided by utility owners and located by ND One Call.
 - f. Prepare base map of existing conditions of proposed development site.
- C. Engineer's services under the Topographic Survey Phase will be considered complete on the date when the topographic survey basemap has been delivered to Owner.

A1.03 Preliminary Design Phase

A. Owner shall:

1. Provide Architectural, Mechanical, Electrical, Structural, and other applicable contact information and client site requirements.
2. Provide concept drawings including an initial site layout.
3. Furnish the services of geotechnical consultants/engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluation of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and recommendations on pavement sections, slope stability, drain fields, ground water elevations, percolation rates, retaining walls, utility trenches, and other construction considerations appropriate for the site, based on geotechnical sampling for design. Coordination with the geotechnical engineer and/or preparation of exhibits or other documents for use by the Owner in obtaining the services of a geotechnical consultant may be performed by the Engineer as an Additional Service. The Engineer assumes no responsibility for assumptions made with regard to the services of the geotechnical consultant/engineer or lack of a geotechnical investigation.
4. Furnish the services of an environmental and/or abatement companies to determine, specify, and mediate any contaminated soils or hazardous materials, if necessary.
5. Provide a copy of the budget for the cost of the Work for the Engineer's use in the design and coordination of the project.

B. Engineer shall:

C. Concept Development

1. Prepare up to two (2) conceptual drawing(s) of the proposed site plan depicting locations of access, parking, utility services, and building as provided by Owner.
2. Furnish to the Owner two (2) conceptual site plan(s) for review.
3. The Owner shall select one (1) conceptual site plan(s) to be further refined.
4. Attend up to three (3) meeting(s) with Owner or other external parties.
5. Revise the conceptual site plan once per comments from Owner.

6. Prepare one (1) preliminary Engineer's Opinion of Probable Construction Cost
- D. Complete the Office of Local Defense Community Cooperation (OLDCC) National Environmental Policy Act (NEPA) environmental checklist and submit on behalf of the Owner to the Environmental Protection Agency for determination of level NEPA review required for the project.
1. Cultural Resource Study
 - a. Class I Literature Review
 - 1) A Class I Literature Review of the North Dakota State Historic Preservation Office (NDSHPO) site and manuscript files will be prepared prior to the start of any fieldwork. Data collected from this review will provide an overview of previously conducted cultural resource work within the project area, including all previously recorded site locations. If required, shape files may be provided to the NDSHPO in order to facilitate development of the project so as to avoid unnecessary impacts to previously documented cultural resources.
 - b. Engineer's fee does not include submittal or review fees, formal evaluation (testing) of any sites, mitigation measures or data recovery excavations of cultural resources, site monitoring of construction, assisting with in the field physical demarcation of sites, legal testimony arising out of litigation regarding project decisions, Environmental Assessment (EA), Environmental Impact Statement (EIS), tribal consultant services or public meetings.
 2. Wetland Delineation Study:
 - a. Conduct one (1) site visit to examine the Site for presence of any hydrophytic vegetation, hydric soils, or wetland hydrology indicators which may suggest the presence of wetlands.
 - b. Office aquatic resource delineation of the area as pictured on **Exhibit A.1** in accordance with the 1987 wetland delineation manual and US Army Corps of Engineers (USACE) regional supplementary information for the Great Plains Region.
 - c. It is assumed that no aquatic resources are located on the Site.
 - d. The proposed scope of work for the aquatic resource delineation is as follows:
 - 1) Project Initiation; Assemble National Wetland Inventory (NWI) Maps, aerial photography, soil survey data, and quad maps for the proposed project area.
 - 2) Prepare a memorandum of findings for the office aquatic resource delineation.
 - e. Deliverables:
 - 1) Deliver to the Owner Memorandum of on significant findings.
 - f. Engineer's fee under the Preliminary Design Phase does not include any Legal testimony; USFWS Right-of-Way or Conditional Use Permit for impacts to wetland basins under easement; National Environmental Policy Act (NEPA) documentation; field delineation of aquatic resources, preparation and submittal to USACE for a

Jurisdictional Determination, development of wetland mitigation plans; or Mitigation site monitoring. These services are available as an Additional Service if required.

- g. Modification or additions or any new environmental laws, regulations, or policies that significantly change the services to be performed shall be treated as Additional Services.

E. Marketing Exhibit or Graphical Rendering (*Not Included*)

F. Engineer's services under the Preliminary Design Phase will be considered complete on the date when the revised conceptual site plan has been delivered to Owner.

A1.04 Entitlements Phase (*Not Included*)

A1.05 Final Design Phase

A. After acceptance by Owner of the Preliminary Design Phase documents and any other deliverables and indication of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, and upon authorization from Owner, Engineer shall provide:

B. Detailed Site Design

1. Develop site existing conditions and removals plan
2. Develop site grading design
 - a. Detailed grading plans including building floor elevations and spot elevations and slopes to indicate specific construction grading requirements (e.g., doorway entries, sidewalks, curb ramps, steps, and drainage flow).
3. Develop Site Layout
 - a. Design roadway/access/parking geometrics
 - b. Design layout of buildings, future building expansions areas, and running track
 - c. Design curb and gutter elevations for parking and roadways
 - d. Design sidewalks for site and proposed buildings

C. Utility Design

1. Design sanitary sewer collection system
 - a. Design includes one (1) 8-inch sanitary sewer line with manholes from the City sanitary sewer main within the Developer constructed future public roadway onto the Property and one 4-inch service line from the 8-inch line to within 5' of the building.
 - b. If necessary, sewer ejector pump, grease interceptor, or sand/oil separator designs are to be completed by the Owner's mechanical engineering consultant.

2. Design water service and fire protection line to the building.
 - a. Design includes one (1) fire suppression service line from City water main within the Developer constructed public roadway to within 5' of building and one (1) domestic water service line connection(s) from the fire suppression service line to within 5' of the building.
 - b. It is assumed that up to two (2) on-site hydrants will be necessary.
 - c. Engineer assumes existing water source has adequate capacity and pressure, and that the Owner's mechanical engineering consultant will design internal fire suppression system, if necessary.
 - 1) Scope of services does not include hydraulic analysis or water modeling to determine flow capacity in the existing public or private water distribution system.
 - 2) Flow and pressure testing is not included.
 - d. It is assumed that water meters, backflow preventers, and fire pumps or storage; if necessary, will be housed in a building and be part of the building design provided by the Owner.
3. The Owner's mechanical engineering consultant is to provide water and sewer service line and fire protection line sizes and locations within the building to the Engineer within seven (7) days of the Engineer's request.

D. Stormwater Management Plan & Design

1. Develop Stormwater Management Plan per final layout and in accordance with the governing City of Dickinson requirements.
2. Document the existing condition and developed drainage patterns and flow rates for the required storm events (2, 10 and 100-year, 24-hour).
3. Design stormwater facilities for proposed site in accordance with governing requirements.
 - a. It is assumed that one (1) on-site stormwater detention facility, including drainage inlets and storm sewer pipes, will be required to mitigate increased runoff to public right-of-way and adjacent properties.
4. Scope does not include design of any drain tile for the buildings or retaining walls. However, allowances will be made for connecting the drain tile system to the storm sewer if requested.
5. Scope does not include post-construction or as-constructed stormwater analysis or certification.

E. Landscape Plan (*Not included*)

1. It is assumed that Landscape Plan is not required. If necessary, Landscape Plans can be provided as an Additional Service.

- F. Site Lighting Plan *(Not Included)*
- G. Structural Design *(Not Included)*
- H. Retaining Wall Design *(Not Included)*
- I. Fencing Plan *(Not Included)*
- J. Erosion Control Plan
 - 1. Prepare erosion control plan for the site per applicable City of Dickinson requirements.
- K. NEPA Documentation
 - 1. Prepare a NEPA analysis as determined by EPA for the project. It is assumed a categorical exclusion (CATEX) will need to be prepared in accordance with 40 CFR 1501.4. A supplementary environmental report will be added to the CATEX to provide further explanation of impacts to each resource. All field studies will be incorporated as part of this analysis (i.e. wetland delineation, cultural resource analysts, etc.) It is assumed there is only two alternatives to analyze (no build and a build alternative).
 - 2. Submit one (1) electronic copy of the Draft CATEX and Environmental Report to the City of Dickinson for review and comment. KLJ will incorporate comments received into the Draft CATEX and Environmental Report and submit electronic copies of the Draft CATEX and Environmental Report for review/comment on behalf of Owner to EPA.
 - 3. Compliance with the Endangered Species Act (ESA)
 - a. A letter report will be prepared to document compliance with the ESA. The letter report will make affect determinations to species from the proposed development. The letter report will not be sent to the United States Fish and Wildlife Service (USFWS) for their concurrence as the Engineer is not a designated representative of FEMA for Section 7 Consultation. Should FEMA designate the Engineer as their representative, the letter report would be sent to USFWS for concurrence.
- L. Permitting
 - 1. The following permits will likely be necessary for this construction project. The Engineer's services do not include applying for or obtaining these permits. The Engineer will refer the Owner or Constructor to the appropriate section(s) of the design plans, if applicable, to aid the Owner or Constructor in the permit applications.
 - a. North Dakota Department of Health North Dakota Pollutant Discharge Elimination System (NDPDES) Construction Erosion Control Permit.
 - 1) The Owner or Constructor shall be responsible for completing the Notice of Intent (NOI) and developing the Stormwater Pollution Prevention Plan (SWPPP) as required by the Federal, State and local government. It is the responsibility of the Owner/Constructor to ensure compliance and to modify the SWPPP for actual schedule and construction methods.

b. City Permits

- 1) The Owner or Constructor shall obtain the necessary permits which may include, but are not limited to:
 - a) Traffic, Grading, Excavation, Erosion and Sediment Control, Concrete, Right-of-Way, Approach, Street Tree, Water, Sewer, Building, Fire Sprinkler, Plumbing, Lawn Sprinkler, Water Meter, etc.
 - 2) City shall bill permit fees directly to the Owner or Constructor.
- c. It is assumed that no floodplains, aquatic resources, endangered species, or cultural resources are located on the site and services regarding these permits are not included. If the Owner is aware of the need for such permits the Engineer can complete this work as an Additional Service.

M. Specifications

1. Technical specifications will refer to the latest edition of the standard construction specifications in effect for the governing jurisdiction (Standard Technical Specifications and Standard Detail Drawings for Municipal Public Works Improvements) with plan notes/special provisions as necessary.
2. Procedural and contractual forms (front end documents) will be prepared using EJDCD format documents.
 - a. Front end documents which contain dates for bidding and construction completion such as the Ad for Bids, Construction Agreement, and Bid Form will be drafted for content but may require revision if schedules for bidding and construction are unknown at the date of final deliverable.

N. Traffic Study or Analysis

1. Provide a traffic study meeting local requirements and addressing traffic operational and safety issues, if any. The following tasks will be performed to complete the traffic study:
 - a. Trip Generation - Trip Generation assumptions will be based on data in the Institute of Transportation Engineers' (ITE's) Trip Generation Manual, 11th Edition. The origins and destinations of site-generated traffic will be estimated based on distribution of traffic to the South and East, which will be provided by the City. Trip Generation will be determined only for the Site.
2. Report - KLJ will prepare a Trip Generation Report that documents the methodology and the results from the study.
3. Assumptions:
 - a. Scope does not include any design of traffic signals or other improvements within the public right-of-way.
 - b. Trip Generation and Distribution will be provided for am and pm peak hours only.

- c. Scope does not include traffic operations (capacity and warrant analysis) or safety analysis.

O. Engineer's Opinion of Probable Construction Cost

1. Provide one (1) updated Opinion of Probable Cost at the end of the Final Design Phase
2. Opinions of cost shall only be for the materials covered by the Engineer's design.
3. Revisions to the engineer's opinion of cost in excess of the amounts stated herein shall be completed as an Additional Service.

P. Review Agency (City of Dickinson) Coordination

1. Prepare necessary documents indicated in the above scope to be submitted for the City of Dickinson's Site Plan Approval process.
2. Coordinate with the Fire Marshall to determine necessary fire hydrant spacing and/or fire vehicle access to the building.
3. Coordinate with the City of Dickinson Public Works Department in regard to water, sanitary sewer, and storm sewer utility connections.
4. Coordinate with the North Dakota Department of Environmental Quality Municipal Facilities regarding water and sanitary sewer services.

Q. Owner Coordination

1. It is assumed that the Engineer will host or attend up to a total of three (3) one-hour meetings with the Owner or other external parties during the final design phase (1 meeting every other month). The Engineer will attend those meetings deemed appropriate for their scope of services either in person or through a telephone or video conference.
 - a. The Engineer will be available to attend additional meetings as an Additional Service.
2. Provide written progress reports to Owner every two weeks to identify: what was completed in the previous period, what is anticipated to be completed in the next period, issues or concerns for the City of Dickinson, deliverables/milestones achieved during the previous period, budget management and the estimated accrual of Engineer's services for the previous period.
3. At Engineer's request, the Owner shall furnish within seven (7) days or in the shortest timeframe possible, detailed layouts showing connections, clearances, sizes, and other information on equipment designed, specified or furnished by Others.

R. Deliverables

1. Construction drawings and appropriate details for the above tasks identified in this Phase.
2. Stormwater Management Plan

3. Special Provisions and/or Technical Specifications
 4. Engineer's Opinion of Probable Construction Cost
- S. Other Items to be Noted
1. Owner will be responsible for securing designs of electrical, gas, telecommunication and any other utilities not described as part of Engineer's services. If the designs and associated AutoCAD files of these utilities are provided to the Engineer, they will be shown on the Engineer's plans, if requested.
 2. Engineer's fee assumes that a geothermal heating and cooling system will not be utilized for this site or that if such a system is utilized it will not limit the Engineer's options for the design of site elements within the Engineer's services. If it is determined that a geothermal system component will affect the Engineer's design, these additional design services will be performed at the Engineer's standard hourly rate unless an agreement has been reached between the parties for other methods of payment.
 3. Engineer's fee does not include submittal, review, recording, permit, system development, or other fees. These fees are to be paid by Owner.
 4. Scope does not include drafting, reviewing, obtaining, or recording any easements, common use agreements, or developer's agreements unless specifically stated above.
 5. Engineer assumes that no major revisions will be made to the site plan after the Owner acceptance of the Preliminary Design documents.
 6. Owner shall provide the Engineer any restrictions to Constructor working hours, availability of the Site, or project phasing to be included in the plan notes.
 7. Plan Notes/Special Provisions and bid forms will require Constructor(s) to provide all required materials testing.
 8. The number of prime construction contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is one (1).
- T. Engineer's services under the Final Design phase will be considered complete on the date when the above deliverables have been submitted to the City of Dickinson for approval.

A1.06 Bidding Phase (Not Included)

A1.07 Construction Phase - Surveying (Not Included)

A1.08 Construction Phase - Observation (Not Included)

A1.09 Post-Construction Phase (Not Included)

PART 2 – ADDITIONAL SERVICES**A2.01 Additional Services Requiring Owner's Authorization**

- A. If requested or authorized by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below. Engineer shall proceed with such Additional Services with the understanding that the Engineer will be paid hourly for such services at the Engineer's standard hourly rates unless an agreement has been reached between the parties for other methods of payment. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice from Owner.
1. Services in addition to those defined under Basic Services including but not limited to: study and report phase services, marketing exhibits or graphical rendering, detailed traffic impact studies, permitting, permit application materials, requests for zoning change or any deviation or variance from local standards or zoning regulations, or any entitlements services such as lot modifications, platting, easements, etc.
 2. Design services in addition to those defined under Basic Services including but not limited to: lighting, fencing, landscape, stormwater treatment or sediment removal systems, structural design including but not limited to foundations and retaining walls, mechanical engineering services or pumping systems, geotechnical engineering or services to aid in the completion of their recommendations, or design of offsite improvements.
 3. Preparation for, and attendance at, a public presentation, meeting or hearing other than specified under Basic Services.
 4. Preparation or revision of construction documents or design changes after the final design phase or during construction.
 5. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 6. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
 7. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, character of construction, method of financing, or Owner's schedule or coordination causing unreasonable delay in the orderly and sequential progress of the Engineer's services; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.

8. Services associated with advertisement or solicitation for bids, quotes, or proposals, responding to Constructor bid questions, attendance of bid openings, tabulation of bids, analysis of suitability of any Constructor, procurement or review of construction agreements, etc., except as specified under Basic Services.
9. Services associated with administration or observation of work constructed by any Constructor including but not limited to: attendance of pre-construction or construction progress meetings, shop drawing or material test review, review of applications for payment, observance and documentation of Constructor's work, issuance or review of construction change orders, field orders, or work change directives, or making recommendation to Owner regarding acceptability of work performed by any Constructor, except as specified under Basic Services.
10. Redesign or rebidding services requested to meet the Owner's construction budget after approval of the Final Design phase of the Project.
11. Services resulting from Owner's or Constructor's request to modify previously approved deliverables or to evaluate additional alternative solutions beyond those agreed to under Basic Services.
12. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
13. Services resulting from conflicting direction from the Owner or from multiple representatives of the Owner.
14. Services provided beyond the dates specified in the Engineer's original schedule.
15. Services required to provide copies of drawings, reports, specifications and other necessary information to the Owner and other consultants in a format other than AutoCad, PDF, or paper copy or to other consultants in a format other than PDF or paper copy.
16. Providing renderings, models or electronic grading files or releases for Owner's or Constructor's use, including services in support of building information modeling or civil integrated management, other than specified under Basic Services.
17. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of financial feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, rate schedules, and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing, and assisting Owner in obtaining process licensing; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed or furnished by Owner.
18. Furnishing services of Consultants for other than provided under Basic Services.
19. Providing data or services that were to be provided by the Owner, Architect, or Constructor.
20. Services attributable to more prime construction Constructors than specified under Basic Services.

21. Services to arrange for performance of construction services for Owner by Constructors other than the principal prime Constructor, and administering Owner's contract for such services.
22. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner, or Constructor; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.
23. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner, or Constructor for the Work or a portion thereof other than provided under Basic Services.
24. Assistance in connection with Bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services or making revisions to drawings for "or equal" items or bid negotiations.
25. Preparing conformed Construction Contract Documents that incorporate and integrate the content of Addenda and any amendments negotiated by Owner and Constructor.
26. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Constructor.
27. Modifying final approved design or digital files as may be required for Owner's, or Constructor's use during construction.
28. Preparing Record Drawings showing appropriate record information based on Project annotated record documents received from Constructor, and furnishing such Record Drawings to Owner other than provided under Basic Services.
29. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
30. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Constructor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
31. Preparation of operation, maintenance, or staffing manuals.
32. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).
33. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.
34. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.

35. Preparing to serve or serving as a consultant or witness for Owner or Constructor in any litigation, arbitration, claim, dispute resolution, or other legal or administrative proceeding involving the Project.
36. Providing construction surveys and staking to enable Constructor to perform its work; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys (except as agreed to under Basic Services).
37. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner, or Constructor.
38. Extensive services required during any correction period, or with respect to monitoring Constructor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
39. Other services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 Additional Services Not Requiring Owner's Authorization

- A. Engineer shall advise Owner that the Engineer is performing or furnishing the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance authorization from Owner. Engineer shall proceed with such Additional Services with the understanding that the Engineer will be paid hourly for such services at the Engineer's standard hourly rates unless an agreement has been reached between the parties for other methods of payment. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice from Owner.
 1. Attending meetings requested by Owner, or Constructor in addition to those specified as Basic Services.
 2. Services in connection with work change directives and change orders to reflect changes requested by Owner, or Constructor.
 3. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; services after beginning the Bidding Phase of the Construction Documents in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
 4. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 5. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the

progress schedule involving services beyond normal working hours, or (f) default by Constructor.

6. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Work by Owner prior to Substantial Completion.
7. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Constructor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
8. Services during the Construction Phase rendered after the original date for completion of the Work referred to in this Agreement.
9. Reviewing a Shop Drawing more than two (2) times, as a result of repeated inadequate submissions by Constructor.
10. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Constructor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, state, or local safety authorities for similar construction sites.

This is **EXHIBIT B**, consisting of **3** pages, referred to in and part of the **Task Order No. 2304-01818** dated December 4, 2023.

Owner's Responsibilities

Article 2 of the Agreement is supplemented to include the following responsibilities specifically associated with this Task Order.

B2.01 *Specific Responsibilities*

A. Owner shall:

1. Provide Engineer with all criteria and full information as to Owner's requirements for the Specific Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.
2. Furnish to Engineer any other available information pertinent to the Specific Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.
3. Following Engineer's assessment of initially-available Specific Project information and data and upon Engineer's request, obtain, furnish, or otherwise make available (if necessary through title searches, or retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services. Such additional information or data would generally include the following:
 - a. Property descriptions.
 - b. Zoning, deed, and other land use restrictions.
 - c. Utility and topographic mapping and surveys.
 - d. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
 - e. Explorations and tests of subsurface conditions at or adjacent to the Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.
 - f. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Specific Project, the Site, and adjacent areas.

Exhibit B – Owner's Responsibilities

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- g. Data or consultations as required for the Project but not otherwise identified in this Agreement.
4. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
5. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:
 - a. Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
 - b. Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests.
 - c. Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the money paid.
6. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.
7. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by Engineer and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
8. Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructibility review.
9. If Owner designates a construction manager or an individual or entity other than, or in addition to, Engineer to represent Owner at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.
10. If more than one prime contract is to be awarded for the Work designed or specified by Engineer, other work is to be performed at or adjacent to the Site by others or by employees of Owner, or if Owner arranges to have work performed at the Site by utility owners, then Owner shall coordinate such work unless Owner designates an individual or entity to have authority and responsibility for coordinating the activities among the various prime Contractors and others performing work. In such case Owner shall define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of

Exhibit B– Owner's Responsibilities

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Engineer as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.

11. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.
12. Examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
13. Inform Engineer regarding any need for assistance in evaluating the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A.
14. Advise Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Project.
15. Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for Owner so that Engineer may assist Owner in collating the various cost categories which comprise Total Project Costs.
16. Perform the responsibilities identified in Part 1 of Exhibit A.
17. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A as required.

Exhibit B– Owner's Responsibilities

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This is **EXHIBIT K**, consisting of [] pages, referred to in and part of the **Task Order No. 2304-01818 – Task Order Edition** dated December 4, 2023.

Amendment To Task Order No. 2304-01818

1. Background Data:

- a. Effective Date of Task Order:
- b. Owner:
- c. Engineer:
- d. Specific Project:

2. Description of Modifications

[Include the following paragraphs that are applicable and delete those not applicable to this amendment. Refer to paragraph numbers used in the Agreement or a previous amendment for clarity with respect to the modifications to be made. Use paragraph numbers in this document for ease of reference herein and in future correspondence or amendments.]

- a. Engineer shall perform the following Additional Services: []
- b. The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous amendments, if any, is modified as follows: []
- c. The responsibilities of Owner with respect to the Task Order are modified as follows: []
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation: []
- e. The schedule for rendering services under this Task Order is modified as follows: []
- f. Other portions of the Task Order (including previous amendments, if any) are modified as follows: []

[List other Attachments, if any]

3. Task Order Summary (Reference only)

- a. Original Task Order amount: \$ []
- b. Net change for prior amendments: \$ []
- c. This amendment amount: \$ []
- d. Adjusted Task Order amount: \$ []

The foregoing Task Order Summary is for reference only and does not alter the terms of the Task Order, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

OWNER:

ENGINEER:

By: _____

By: _____

Title: _____

Title: _____

Date
Signed: _____

Date
Signed: _____



STAFF REPORT

To: City of Dickinson Board of City Commissioners
From: City of Dickinson Planning
Date: December 11, 2023
Re: **REZ-006-2023 Highway Department Addition Rezone**

OWNER/APPLICANT

State of North Dakota Department of Transportation
 1700 3rd Ave W Suite 101
 Dickinson ND 58601
 rrayhorn@nd.gov
 701 483-2444

APPLICANT’S REPRESENTATIVE

Andrew Schrank
 Highlands Engineering
 319 24th Street East
 schrank@highlandseng.com
 701 483 2444

Public Hearing	December 20, 2023	Planning and Zoning Commission
Public Hearing	January 9, 2023	City Commission
Final Consideration	January 23, 2023	City Commission

EXECUTIVE SUMMARY

Legal Description: To consider a petition to rezone Block 1, Highway Department Addition located in the northwest quarter of Section 34, Township 140 North, Range 96 West, 5th Principal Meridian, City of Dickinson, Stark County, North Dakota, from Community Commercial (CC) to Public (P). The site consists of +/- 17.71 acres. This property is located within the City of Dickinson.

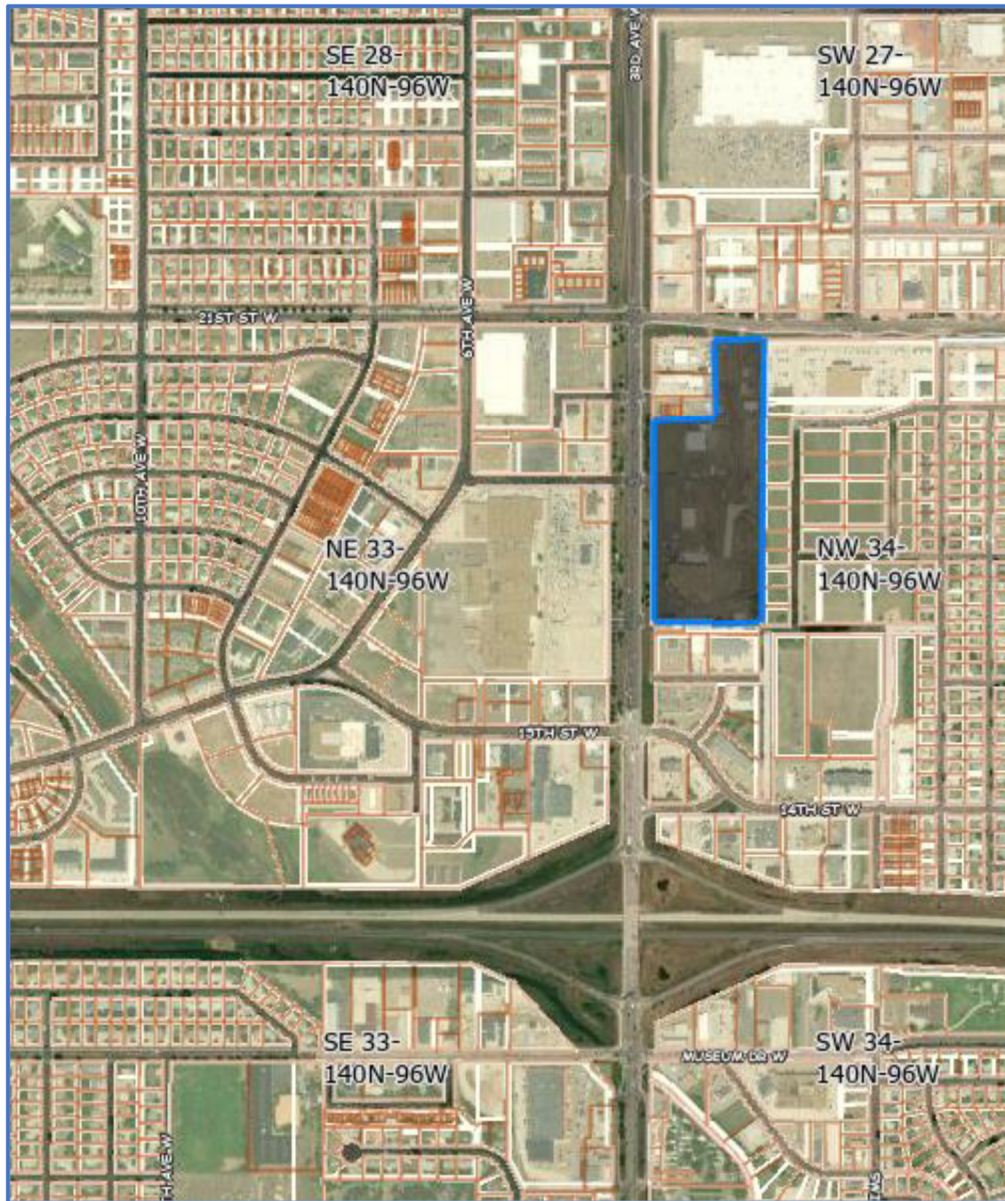
Request: The subject parcel is currently zoned CC, which does not permit maintenance facilities or equipment repair. Approval of a rezone to the P zoning district allows this land use upon approval of a Special Use Permit. The applicant concurrently seeks approval of a companion Special Use Permit (SUP) for this purpose.

Public Comments: None.

Staff Recommendation: Approval.

LOCATION

The property proposed for this rezone is legally described as Block 1 of the Highway Department Addition, and is located within the northwest quarter of Section 34, Township 140 North, Range 96 West, 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. The subject parcel is generally located on 3rd Avenue W / Highway 22, opposite from Prairie Hills Mall.



CURRENT ZONING	GC
FUTURE LAND USE MAP DESIGNATION	Public/Civic
GROSS SITE ACREAGE	17.71 acres
LOTS PROPOSED	N/A

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use

North	GC and CC	Varied large-lot commercial and office services
East	R-3, R-1, R-2	Undeveloped residential
South	CC	Retail, hospitality, commercial services
West	CC, 3 rd Avenue corridor	Prairie Hills Mall, retail, restaurants (drive-through & general), financial services

STAFF ANALYSIS

The Public zoning district typically includes land uses which serve the community at large and are generally beneficial to all residents. The majority of publicly zoned lands in Dickinson are designated for recreation use and daily access by the community. However, in some cases, such as with the wastewater treatment plant on Broadway Street and the bus barn located on 40th Street E, Public zoning is used to enable relatively industrial land uses when it is in service to the entire community.

The NDDOT operations at the subject parcel are demonstrably non-commercial in nature and serve the public good. The applicant seeks relief from the Community Commercial development requirements being the city developed around the subject property over time and the property owner has stated no intentions to relocate operations in the future. While the proposed uses will retain an industrial aspect, city staff is confident that the applicant is willing and capable of satisfying both the Public zoning requirements and the Corridor Overlay Requirements promulgated along 3rd Avenue W.

Staff’s review of the applicant's intentions for this petition and the associated Special Use Permit request suggests that approval of the applicant’s petitions and future operations are unlikely to change current community development conditions. Those current conditions are described below in **Compatibility with Local Uses**.

(Regarding the companion SUP request for a maintenance facility)

A proposed maintenance facility will be located near the geometric center of the property (Appendix A). According to the applicant’s Transmittal Letter, “[t]he proposed storage building [(maintenance facility)] will allow a space to park some trucks indoors where they will not be visible,” “[t]he proposed project will not affect existing traffic patterns.” Additional details are provided within the staff report for the adjoining Special Use Permit, SUP-005-2023.

STAFF REVIEW AND RECOMMENDATIONS

Compatibility with Local Uses: The uses on this parcel appear to be in mild but long-term conflict with adjacent local uses. Most notably, the development to the east of the property is undeveloped residential. A combination of the industrial appearance of the NDDOT property and a lack of street connections from the east side of the property to 14th Street E may be contributing to a lack of residential development interest in this area (see Appendix B).

Compliance with Zoning and Subdivision Regulations: If approved, the subject parcel will comply with requirements as set forth by Articles 39 Zoning and 34 Subdivision.

Public Input: As of the date of this report, City staff has not received any public comments.

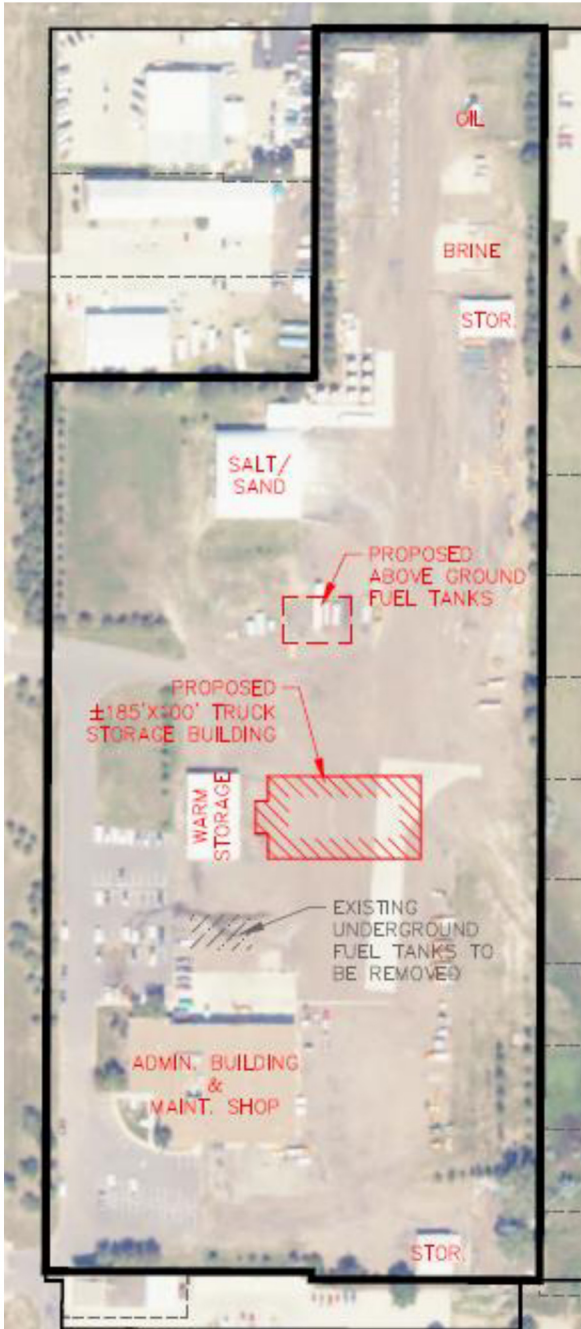
Staff Recommendation: The City Development Team staff recommends **approval** of this rezone petition.



Matthew Galibert, City Planner

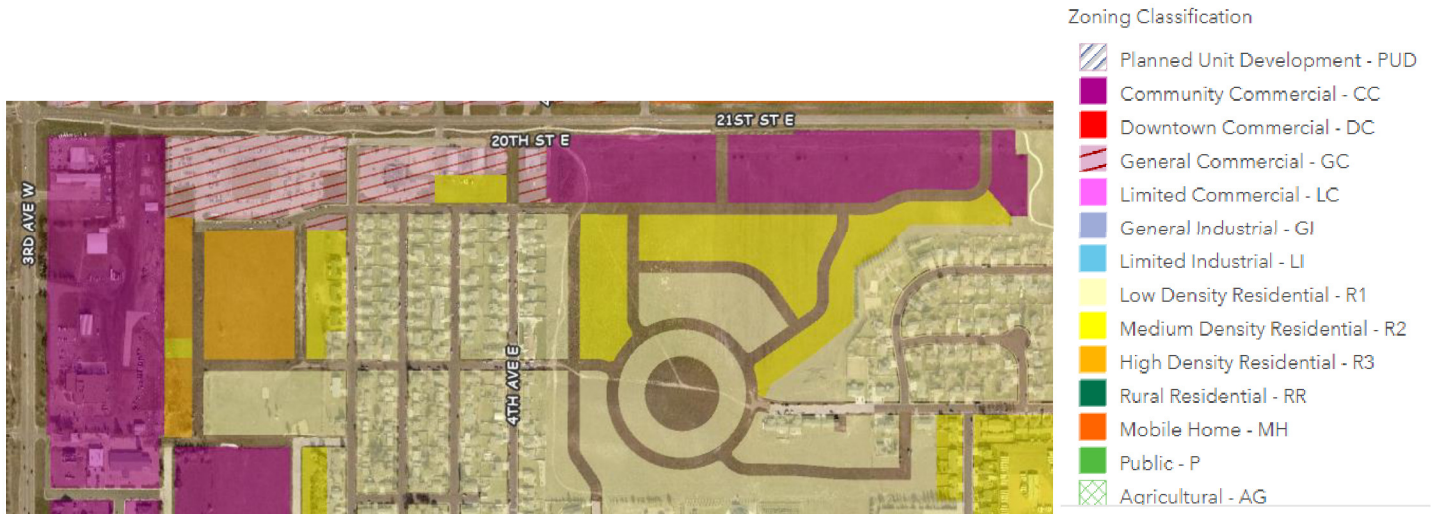
APPENDICES

Appendix A – Site Sketch



A) Site plan submitted by applicant (cropped).

Appendix B – Adjacent Zoning Districts



B) Current zoning map including the subject property and undeveloped residential land.

MOTIONS:

*****Approval*****

*“I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-006-2023 Block 1 of Highway Department Addition Rezone** from GC to P as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare “*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*“I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-006-2023 Block 1 of Highway Department Addition Rezone** from GC to P as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare.”*

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “CC” and “P” zoning districts within the municipality jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a 17.7 acre parcel from Community Commercial (CC) to Public (P) described as follows:

Lot 1, Block 1, Highway Department Addition, located within the NW¼ Section 34, Township 140N, Range 96W of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2024
Second Reading: _____, 2024
Final Passage: _____, 2024