



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, August 18, 2026 at 4:30 PM MT
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

President: Scott Decker
Vice President: Jason Fridrich
Robert Baer
Joe Ridl
Russ Murphy

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 36-2026

Ordinance No: 1865

2. CONSENT AGENDA

A. Approval of City Commission Meeting Minutes dated August 4, 2026

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Chapter 6 - Code Violations - (Enc.)

Presented by: Attorney Wenko

Consideration to approve second reading and final passage of Ordinance No. 1864

B. OpenGov Contract - Public Service Platform (Enc.)

Presented by: IT Director Meyer

Consideration to approve

C. MOU with Park District for Equipment Usage (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

D. Monthly Financial Report (Enc.)

Presented by: Deputy Finance Director Greenwood

E. HR Monthly Report (Enc.)

Presented by: HR Director Nameniuk

4. PUBLIC WORKS

5. PUBLIC SAFETY - FIRE

A. Woody's Fire Recognition (Enc.)

Presented by: Fire Chief Presnell

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. Development Incentives Resolution (Enc.)

Presented by: Planner Birchak

Consideration to approve Resolution No. _____

B. 202701 - 2027 Road Maintenance SID Resolution to Determine Protests (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Resolution No. _____

C. 202703-2027 Watermain Replacement SID Resolution (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Resolution No. _____

D. Monthly Report (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

8. PUBLIC HEARING – 5:00 PM

A. ZTA-007-2026 Stormwater Ordinance Update (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve first reading of Ordinance No. _____

9. PUBLIC COMMENTS

10. COMMISSION COMMENTS

11. ADJOURNMENT

Link for viewing City Commission Meeting:

Stream Link: <https://youtube.com/live/2JE0cUySulw>

This link will not be live until approximately 4:25 PM MT on August 18, 2026.

Teams Meeting: <https://tinyurl.com/CCM08182026>

Teams Meeting ID: 284 825 506 564 52

Teams Phone #: 1-701-506-0320

Meeting Passcode: K5fn3a8f

Phone Conference ID: 346 251

957#

**Persons who desire to be heard under Section 9 "Public Comments not on Agenda"
may call in at (701) 456-7006**

***Persons desiring to attend the meeting who require special accommodations are asked
to contact the City Administrator at (701) 456-7744 by the Friday preceding the meeting.***

REGULAR MEETING

DICKINSON CITY COMMISSION

August 4, 2026

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Jason Fridrich,
Commissioners Robert Baer, and Russ Murphy.

Telephone: None

Absent: None

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS

MOTION BY: Russ Murphy

SECONDED BY: Jason Fridrich

To approve the August 4, 2026 meeting.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: Russ Murphy

A. Approval of the City Commission Meeting Minutes dated July 21, 2026

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE

A. Chapter 6 – Code Violations – Animal Penalties

City Attorney Christina Wenko presents a chapter 6 code amendment which is an amendment to Section 6-8. She states this would updates the penalty to be consistent with the penalties for a Class B misdemeanor. Any violation of or failure to comply with any of the provisions of this chapter is punishable by a fine not exceeding \$1,500.00 or by imprisonment of not more than 30 days, or both, in the discretion of the court, unless otherwise stated. Attorney Wenko presents this for a second reading and no changes from the first reading.

MOTION BY: Russ Murphy

SECONDED BY: Jason Fridrich

To approve second reading and final passage of Ordinance No. 1863.

ORDINANCE NO. 1863
AN ORDINANCE AMENDING AND RE-ENACTING SECTION 6-8 OF
CHAPTER 6 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON,
NORTH DAKOTA, RELATING TO PENALTIES

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Joint Power Agreement – Dickinson Parks and Recreation Report

Administrator Dustin Dassinger states the City of Dickinson and the Dickinson Parks and Recreation District have negotiated a Joint Powers Agreement to authorize a land exchange that will support the construction of a new City fire station. The City of Dickinson owns Lot 17, Block 1 Riverfront Estates. Parcel ID # 0664 0100 1700. This land will be conveyed to the Dickinson Parks and Recreation District. Dickinson Parks and Recreation District owns Lot 27, Block 3, Washington 4th Addition. Parcel ID # 0230 0300 2700. A portion of this Lot identified as Lot 27A, Block 3 of Washington 4th Addition will be conveyed to the City of Dickinson. The Joint Powers Agreement has been approved by the Dickinson Parks and Recreation District. City Administration recommends approval.

MOTION BY: Robert Baer
To approve Resolution No. 33-2026

SECONDED BY: Jason Fridrich

RESOLUTION NO. 33 2026
**A RESOLUTION ADOPTING A JOINT POWERS AGREEMENT WITH
DICKINSON PARKS AND RECREATION DISTRICT**

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Class A Liquor License – HouseRecker 2026 Proof LLC (The House of Booze)

City Administrator Dustin Dassinger presents a Commercial On/ Off Sale Liquor License was applied for by House Recker 2026 Proof LLC. DBA The House of Booze, located at 1173 3rd Avenue West. The House of Booze was recently sold to a new ownership group. A background check was completed. City Administration recommends approval.

Commissioner Robert Baer asked about the star on the application and wanted more information.

City Administrator Dustin Dassinger states that it took some work and time to get the LLC in order to do a background check on the owners. All individuals are of age.

MOTION BY: Jason Fridrich
To approve the Class A Liquor License Transfer to HouseRecker 2026 Proof LLC (The House of Booze)

SECONDED BY: Russ Murphy

DISPOSITION: Roll call vote...Aye 4, Nay 1 (Baer), Absent 0
Motion declared duly passed

D. Gaming Site Authorization for Benevolent and Protective Order of Elks Lodge #1137

Deputy City Administrator Linda Carlson presents the Gaming Site Authorization for Benevolent and Protective Order of Elks Lodge #1137. This was tabled from the last Commission meeting. She states the site is located at 501 Elks Drive. The effective dates of October 1, 2026 – June 30, 2027. Gaming Operations will be held Tuesday – Saturday 4 PM – 12 AM. Elks Lodge will have Electronic Pull Tab Device and Pull-Tab Dispensing Device. City Administration recommends approval.

MOTION BY: Russ Murphy
To approve the Gaming Site Authorization for Benevolent and Protective Order of Elks Lodge #1137.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Tax Levy for 2027 Budget

Deputy Finance Director Katie Greenwood presents the 2026 budget for preliminary fund for general fund tax levy. Director Greenwood states the estimated 2026 taxable value: \$167,948,951 with the Mill levy request: \$6,560,883; • General fund (31.06 mills) = \$5,217,291; • Airport (4 mills) = \$671,796; Library (4 mills) = \$671,796. She states the House Bill the City has asked for a 3% increase and she feels the City needs to catch up. The City has not asked for an increase for 9 years in a row and she feels the City should get back to where the City needs to be.

Commissioner Russ Murphy states with the cap of new construction what does Ms. Greenwood feel the amount of the 2026 valuation is for new construction over last year. This new cap is over a year old and that wasn't assessed in the prior year. Commissioner Murphy would like to see what the component is.

Director Greenwood adds in the new value but takes off the old values, adds 3% over the previous years. She will be bringing the computation sheet to the next City commission meeting with the financial report.

Commissioner Jason Fridrich states the City will be adding less than 1 mill over 2026. He is curious to what other cities are compared to their budgets. He is sure the City of Dickinson is at the lower end.

Director Greenwood states the first reading and public hearing of the 2027 budget will be on September 15, 2026.

MOTION BY: Jason Fridrich
To approve the Tax Levy Statement.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

F. Amendment to Purchase Agreement with Stark County

City Administrator Dustin Dassinger states the City of Dickinson and Stark County entered into a Purchase Agreement in March 2026 for the sale of City-owned property. The parties have negotiated an amendment to the Agreement to modify the purchase price while leaving all other terms unchanged.

- The purchase price will be amended to \$2,210,000.
- The County will pay the City \$2,210,000 for the property in accordance with the terms of the Purchase Agreement.
- All other provisions, terms, and conditions of the original Purchase Agreement will remain unchanged and continue in full force and effect.

City Administration recommends approval.

MOTION BY: Russ Murphy
To approve the Amendment to the Purchase Agreement with Stark County.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. PUBLIC WORKS

1. No Report

5. PUBLIC SAFETY

Fire

1. No Report

Police

A. Police Department

1. **Quarterly Report** – Lt. Brandon Stockie presents the quarterly report for the Dickinson Police Department. He states there were 4,090 non-emergency calls for

service in the second quarter 2026. There was a total of 14,502 calls. There were 218 accidents for second quarter with the highest being property accidents. There were 1,260 traffic stops with 481 citations and 447 warnings and 172 arrests with 60 of them being alcohol related. 193 cases assigned to Crimination Investigations. The animal shelter had 460 calls for service with the 230 impounded. Lt. Stockie reviews several of the community outreach activities. He updates the promotions of Corporal Finlayson and Corporal Johnson. Andreyia Little was promoted to Public Safety Communications Manager for dispatch.

6. **COMMUNITY DEVELOPMENT SERVICES**

1. 2026-2027 DWSRF Loan Bond Resolution

Engineering and Communities Development Director Josh Skluzacek presents for the Commission consideration a Drinking Water State Revolving Fund (DWSRF) Loan resolution with the North Dakota Public Finance Authority to borrow up to \$6,000,000 for watermain replacement related work for the 2026 through the 2027 construction seasons at 1.5% interest rate and a 0.5% interest administrative fee (total interest rate of 2.0%) for 20-year duration. Due to the reduced scope of work for the 2027 Watermain Replacement project, we anticipate utilizing this loan for the 2028 construction season as well. Eligible bid items for the construction, construction engineering, and preliminary engineering can be funded with this loan. The DWSRF loan was included with the 2026 capital improvement project budget. Director Skluzacek states the city engineering and finance staff recommends approval.

MOTION BY: Jasons Fridrich
To approve Resolution No. 35-2026

SECONDED BY: Joe Ridl

RESOLUTION NO. 35-2026
\$6,000,000
CITY OF DICKINSON, NORTH DAKOTA
SALES TAX REVENUE BOND, SERIES 2026
WATER MAIN REPLACEMENT
(DRINKING WATER STATE REVOLVING FUND)

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

7. **PUBLIC HEARING – 5:00 P.M.**

A. Public Hearing – Chapter 6 - Code Violations

City Attorney Christina Wenko presents a chapter 6 code amendment which is an amendment to Section 6-39. This change would remove unattended language from the code. This would allow the city to cite animal owners for nuisance noise violation when the animal is loud, frequent yelping, barking, crying or howling outside of the dwelling.

President Scott Decker opens the public hearing at 5:03 p.m. Hearing no public comments the hearing was closed at 5:04 p.m. and the following motion was made.

MOTION BY: Jason Fridrich
To approve first reading of Ordinance No. 1864.

SECONDED BY: Russ Murphy

ORDINANCE NO. 1864
**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 6-39 OF
CHAPTER 6 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON,
NORTH DAKOTA, RELATING TO ANIMAL NUISANCE**

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Public Hearing –Civil Service Commission Appointment

City Administrator Dustin Dassinger presents for appointment from the City Commission two Civil Service Commissioners. He states interviews were conducted and he is presenting Benjamin Boyll and Andrew Marquardt for appointment. These two gentleman would serve three-year terms.

Mr. Andrew Marquardt came from Appleton, Wisconsin and he is a UND graduate with Political Science. He is currently working as the Parts Manager at Dan Porter Motors and have been living in Dickinson for 11 years.

Mr. Benjamin Boyll is a 4th generation farm in Hettinger County.. He has been a paramedic for 18 years. He does own a boot business and is very supportive of Dickinson. He would like to give back to the community and to serve on the Civil Service Commission.

8. PUBLIC COMMENTS NOT ON AGENDA
None

9. COMMISSION COMMENTS

President Scott Decker would like to reiterate the fantastic job the City did when Woody’s was on fire. He would like to thank all the business and the people whom came out to help. Also, thanks to the ones whom donated items, time and helped out. Fantastic job to all public servants here in Dickinson and the surrounding fire departments, rural fire departments as it really goes to show what kind of community we live in. Fantastic job. He states it is something to see whenever a business was called to help out they came right away and put their knowledge to work to figure things out. Thanks to the surrounding businesses to assist and shut down for a day or two and to all the citizens in the area for willing to evacuate.

President Scott Decker invites everyone out for National Night Out happening this evening at Legacy Square.

11. ADJOURNMENT

MOTION BY: Joe Ridl

SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:15 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: August 18, 2026

Section 2. Item B.

Ranges:
Vendor ID: First - Last
Class ID: First - Last
Payment Priority: First - Last
Vendor Name: First - Last

FED TAX CLAS:
Posting Date: First - Last
Document Number: First - Last

Print Option:
Age By: DETAIL
Aging Date: Document Date
8/1/2026

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Sorted By: Vendor Name
Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 3610		Name: 3RD AVENUE FLORAL & GREENHOUSE				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1000140348	INV	7/30/2026	7/30/2026	\$270.17	2 OUTDOOR PLANTERS		\$270.17			
							Due				
Voucher(s): 1		Aged Totals:					\$270.17	\$270.17	\$0.00	\$0.00	\$0.00
Vendor ID: 6649		Name: ABOUT THE FIT LLC				Class ID:		FED TAX CLAS: LLC-C			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	72826	INV	7/28/2026	7/28/2026	\$195.00	MENDING FOR POLICE DEPT		\$195.00			
							Due				
Voucher(s): 1		Aged Totals:					\$195.00	\$195.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4977		Name: ADVANTAGE CREDIT BUREAU				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	68375 073126	INV	7/31/2026	7/31/2026	\$308.00	CREDIT BUREAU CHECKS		\$308.00			
							Due				
Voucher(s): 1		Aged Totals:					\$308.00	\$308.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5458		Name: AFFORDABLE TREE SERVICE LLC				Class ID: 1099		FED TAX CLAS: SOLE PROP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1731	INV	7/28/2026	7/28/2026	\$3,500.00	202601 2026 ROAD MAINTENA		\$3,500.00			
	1750	INV	8/5/2026	8/5/2026	\$2,300.00	202605 2026 WATERMAIN REF		\$2,300.00			
							Due				
Voucher(s): 2		Aged Totals:					\$5,800.00	\$5,800.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9771		Name: AMAZON CAPITAL SERVICES				Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16GM713FGNP3	INV	7/29/2026	7/29/2026	\$16.99	MENS FULL ZIP HOODIE		\$16.99			
	1XX33CTRCPTP	INV	7/30/2026	7/30/2026	\$153.88	MISC SUPPLIES		\$153.88			
	1Y7H7XWHTQ94	INV	7/31/2026	7/31/2026	\$246.91	GARMESE 2TB EXTERNAL		\$246.91			
	1LW1DJDKCTNY	INV	8/2/2026	8/2/2026	\$398.46	DIPCH BOOKS		\$398.46			
	16C9DP4VPTDR	INV	8/3/2026	8/3/2026	\$35.00	REFLECTIVE TAPE GREEN 1"		\$35.00			

City of Dickinson

Section 2. Item B.

16WH4KHTMWKC	INV	8/3/2026	8/3/2026	\$161.51	SHOE POLISH, BRUSHES & S	\$161.51
1MVKRKDGG14D	INV	8/3/2026	8/3/2026	\$8.25	DIPCH BKS	\$8.25
1XNPCFLL4C7W	INV	8/5/2026	8/5/2026	\$36.04	PAPER BOWLS	\$36.04
19XPGL1CMHGF	INV	8/7/2026	8/7/2026	\$714.14	COLORED FOLDERS	\$714.14
1H7M766VNTGD	INV	8/7/2026	8/7/2026	\$84.01	ALUMINUM FOIL ROLL, FILES	\$84.01

Voucher(s): 10		Aged Totals:		Due					
				\$1,855.19	\$1,855.19	\$0.00	\$0.00	\$0.00	

Vendor ID: 4557			Name: AMERICAN ENGINEERING TESTING INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PJI-090381	INV	7/1/2026	7/1/2026	\$3,574.30	202216 BALER BLG EXPANSIC			\$3,574.30		

Voucher(s): 1		Aged Totals:		Due					
				\$3,574.30	\$0.00	\$3,574.30	\$0.00	\$0.00	

Vendor ID: 6736			Name: ANTHONY MAUSER			Class ID:			FED TAX CLAS: EMPLOYEE REIMBURSE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AM 081126	INV	8/11/2026	8/11/2026	\$247.00	EMPLOYEE EXP-A MAUSER		\$247.00			

Voucher(s): 1		Aged Totals:		Due					
				\$247.00	\$247.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 4278			Name: APEX			Class ID:			FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24418	INV	7/31/2026	7/31/2026	\$940.00	PROFESSIONAL SERVICES		\$940.00			
	24441	INV	7/31/2026	7/31/2026	\$21,056.00	202703 2027 WATERMAIN REF		\$21,056.00			
	24506	INV	7/31/2026	7/31/2026	\$5,610.00	202517 WRF IFAS IMPROVEME		\$5,610.00			
	24523	INV	7/31/2026	7/31/2026	\$1,000.00	202509 SIMS ST IMPROVEMEN		\$1,000.00			
	24525	INV	7/31/2026	7/31/2026	\$2,329.50	PROFESSIONAL SERVICES		\$2,329.50			
	24438	INV	8/1/2026	8/1/2026	\$140,000.00	202605 2026 UTILITY & ST IMP		\$140,000.00			
	24439	INV	8/1/2026	8/1/2026	\$8,767.00	202503 2025 WATERMAIN & LE		\$8,767.00			
	24440	INV	8/1/2026	8/1/2026	\$4,388.00	202513 LEAD SERVICE LINE R		\$4,388.00			

Voucher(s): 8		Aged Totals:		Due					
				\$184,090.50	\$184,090.50	\$0.00	\$0.00	\$0.00	

Vendor ID: 68			Name: B & K ELECTRIC				Class ID:		FED TAX CLAS:		C-CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	201975	INV	7/29/2026	7/29/2026	\$212.50	25 4' LED TUBE		\$212.50				

City of Dickinson

Section 2. Item B.

201977	INV	7/29/2026	7/29/2026	\$150.00	LIGHTING REPAIRS	\$150.00
201984	INV	8/10/2026	8/10/2026	\$168.60	POLE MOUNT	\$168.60
201987	INV	8/10/2026	8/10/2026	\$100.00	EMERGENCY FLASH RECALL	\$100.00
201988	INV	8/10/2026	8/10/2026	\$1,901.75	FLASHER REPLACED	\$1,901.75
201989	INV	8/10/2026	8/10/2026	\$2,153.75	BLK ST LIGHT REPAIRS	\$2,153.75

Voucher(s): 6		Aged Totals:		Due					
				\$4,686.60	\$4,686.60	\$0.00	\$0.00	\$0.00	

Vendor ID:	6204	Name:	BALCO UNIFORM - FIRE ACCOUNT			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	88770-1	INV	7/22/2026	7/22/2026	\$1,164.75	CLOTHING FOR FIRE DEPT		\$1,164.75			
	88772-1	INV	7/22/2026	7/22/2026	\$1,303.25	CLOTHING FOR EMS DEPT		\$1,303.25			
	88822-1	INV	8/4/2026	8/4/2026	\$203.50	CLOTHING FOR FIRE DEPT		\$203.50			
	88943-1	INV	8/4/2026	8/4/2026	\$151.25	CLOTHING FOR FIRE DEPT		\$151.25			

Voucher(s): 4		Aged Totals:		Due					
				\$2,822.75	\$2,822.75	\$0.00	\$0.00	\$0.00	

Vendor ID:	6203	Name:	BALCO UNIFORM - POLICE ACCOUNT			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	88976-1	INV	7/31/2026	7/31/2026	\$241.20	CLOTHING FOR POLICE DEPT		\$241.20			

Voucher(s): 1		Aged Totals:		Due					
				\$241.20	\$241.20	\$0.00	\$0.00	\$0.00	

Vendor ID:	6467	Name:	BARR ENGINEERING CO.			Class ID:	FED TAX CLAS:	C CORP		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34451069.01-13	INV	8/3/2026	8/3/2026	\$9,881.00	202508 MANN'S DAM		\$9,881.00			

Voucher(s): 1		Aged Totals:		Due					
				\$9,881.00	\$9,881.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	6096	Name:	BARTLETT & WEST, INC			Class ID:	FED TAX CLAS:	S CORP		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00730111770	INV	7/31/2026	7/31/2026	\$682.50	202215 LIBRARY EXPANSION		\$682.50			
	00730111685	INV	8/7/2026	8/7/2026	\$10,288.70	202512 EAST WATER TANK IN		\$10,288.70			
	00730111686	INV	8/7/2026	8/7/2026	\$21,000.00	202617 REUSE WATER LINE E		\$21,000.00			

Voucher(s): 3		Aged Totals:		Due					
				\$31,971.20	\$31,971.20	\$0.00	\$0.00	\$0.00	

Section 2. Item B.

Vendor ID: 773		Name: BERGER ELECTRIC INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	90864	INV	7/22/2026	7/22/2026	\$375.00	RECEPTACLE		\$375.00			
	90917	INV	7/30/2026	7/30/2026	\$416.20	REPAIR LIGHT		\$416.20			
	90945	INV	8/5/2026	8/5/2026	\$234.00	LAMPS		\$234.00			
Voucher(s): 3							Aged Totals:		Due		
									\$1,025.20	\$1,025.20	\$0.00
										\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22651	INV	7/24/2026	7/24/2026	\$200.00	JULY MO TIRE SURVEY		\$200.00			
	22673	INV	7/30/2026	7/30/2026	\$1,913.26	NEW TIRES-R60		\$1,913.26			
Voucher(s): 2							Aged Totals:		Due		
									\$2,113.26	\$2,113.26	\$0.00
										\$0.00	\$0.00
Vendor ID: 2551		Name: BLACKSTONE AUDIO, INC.					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2240574	INV	7/22/2026	7/22/2026	\$164.66	DIP AV		\$164.66			
Voucher(s): 1							Aged Totals:		Due		
									\$164.66	\$164.66	\$0.00
										\$0.00	\$0.00
Vendor ID: 6717		Name: BLUE 42 SPORTS GRILLE & BAR					Class ID:		FED TAX CLAS: S-CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2602	INV	7/2/2026	7/2/2026	\$2,174.69	NIGHT RANGER HOSPITALITY		\$2,174.69			
	2605	INV	8/7/2026	8/7/2026	\$2,024.27	RANDY HOUSER HOSPITALIT		\$2,024.27			
Voucher(s): 2							Aged Totals:		Due		
									\$4,198.96	\$4,198.96	\$0.00
										\$0.00	\$0.00
Vendor ID: 78		Name: BOSCH LUMBER CO					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	K35833/1	INV	7/30/2026	7/30/2026	\$87.04	202419 WRF PHASE II		\$87.04			
Voucher(s): 1							Aged Totals:		Due		
									\$87.04	\$87.04	\$0.00
										\$0.00	\$0.00
Vendor ID: 6272		Name: BOSS OFFICE PRODUCTS					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	883519-0	INV	7/28/2026	7/28/2026	\$109.95	FILE, EXP, LTR 5.25 RED		\$109.95			
	872480-0	INV	8/3/2026	8/3/2026	\$959.92	FOLDERS, CLASF, DIV.FSTNR		\$959.92			

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Voucher(s): 2		Aged Totals:					Due				
							\$1,069.87	\$1,069.87	\$0.00	\$0.00	\$0.00
Vendor ID: 5004		Name: BOUND TREE MEDICAL LLC					Class ID:		FED TAX CLAS: LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86299396	INV	7/30/2026	7/30/2026	\$411.82	MISC SUPPLIES FOR EMS DEI		\$411.82			
Voucher(s): 1		Aged Totals:					Due				
							\$411.82	\$411.82	\$0.00	\$0.00	\$0.00
Vendor ID: 1465		Name: BRADY MARTZ PLLC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	923154	INV	8/5/2026	8/5/2026	\$26,250.00	AUDIT OF FINANICAL STMTS 1		\$26,250.00			
Voucher(s): 1		Aged Totals:					Due				
							\$26,250.00	\$26,250.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4390		Name: BRAUN DISTRIBUTING					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	421198	INV	7/27/2026	7/27/2026	\$322.28	CAR/TRUCK WASH BETCO 5 C		\$322.28			
	41150	INV	7/29/2026	7/29/2026	\$59.70	6 5 GAL SPRING WATER		\$59.70			
	420882	INV	7/29/2026	7/29/2026	\$598.70	CAN LINERS, MULTI FOLD TOI		\$598.70			
	420189-2	INV	7/30/2026	7/30/2026	\$335.70	MISC CHIPS		\$335.70			
	420545	INV	7/30/2026	7/30/2026	\$713.30	MISC SUPPLIES FOR PW		\$713.30			
	28575	INV	8/1/2026	8/1/2026	\$38.00	6 16LBS ICE/LEGACY SQUARE		\$38.00			
	421971	INV	8/3/2026	8/3/2026	\$64.06	FOOD TRAY, MISC ITEMS		\$64.06			
	40625	INV	8/6/2026	8/6/2026	\$29.85	3 5 GAL SPRING WATER		\$29.85			
Voucher(s): 8		Aged Totals:					Due				
							\$2,161.59	\$2,161.59	\$0.00	\$0.00	\$0.00
Vendor ID: 3527		Name: BRAUN INTERTEC CORPORATION					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN1019439	INV	6/26/2026	6/26/2026	\$2,182.50	202701 2027 ROAD MAINTENA			\$2,182.50		
Voucher(s): 1		Aged Totals:					Due				
							\$2,182.50	\$0.00	\$2,182.50	\$0.00	\$0.00
Vendor ID: 6598		Name: BRAWNSON WALTER					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BW 07282026	INV	7/28/2026	7/28/2026	\$387.60	EMPLOYEE EXP-B WALTER		\$387.60			
	BW 072826	INV	7/28/2026	7/28/2026	\$100.00	EMPLOYEE REIM-B WALTER		\$100.00			

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Voucher(s): 2		Aged Totals:		Due		\$487.60		\$487.60		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 6558		Name: BROWN KEVIN		Class ID:		FED TAX CLAS:		EMPLOYEE REIMBURSE									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	KB 07282026	INV	7/28/2026	7/28/2026	\$387.60	EMPLOYEE EXP-KEVIN BROW		\$387.60									
	KB 072826	INV	7/28/2026	7/28/2026	\$100.00	EMPLOYEE EXP REIM-K BROV		\$100.00									
Voucher(s): 2		Aged Totals:		Due		\$487.60		\$487.60		\$0.00		\$0.00		\$0.00			
Vendor ID: 96		Name: BUTLER MACHINERY CO		Class ID:		FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	09PS0400062	INV	7/24/2026	7/24/2026	\$1,620.64	BOLT ON SKID SHOE, NUTS		\$1,620.64									
	09PS0400707	INV	8/5/2026	8/5/2026	\$145.20	CAT EXT APP GRS 2, S		\$145.20									
	09PS0400708 080526	INV	8/5/2026	8/5/2026	\$28.80	BOLTS, NUTS		\$28.80									
	09PS0400709 0826	INV	8/5/2026	8/5/2026	\$36.05	FILTERS		\$36.05									
	09PS0400966	INV	8/8/2026	8/8/2026	\$472.46	80W90 5 GAL		\$472.46									
Voucher(s): 5		Aged Totals:		Due		\$2,303.15		\$2,303.15		\$0.00		\$0.00		\$0.00			
Vendor ID: 3431		Name: CENGAGE LEARNING		Class ID:		FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	999102938618	INV	7/15/2026	7/15/2026	\$25.50	SLOPE		\$25.50									
	999102970095	INV	7/28/2026	7/28/2026	\$57.00	DIP		\$57.00									
	999102972716	INV	7/29/2026	7/29/2026	\$102.00	SLOPE		\$102.00									
Voucher(s): 3		Aged Totals:		Due		\$184.50		\$184.50		\$0.00		\$0.00		\$0.00			
Vendor ID: 4721		Name: CIVIL SCIENCE INFRASTRUCTURE INC		Class ID:		FED TAX CLAS:		CORPORATION									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	21440	INV	8/10/2026	8/10/2026	\$8,667.75	202614 VARIOUS INTERSECTI		\$8,667.75									
	21451	INV	8/11/2026	8/11/2026	\$22,689.08	202105 4TH & 5TH E/26TH AVE		\$22,689.08									
	21452	INV	8/11/2026	8/11/2026	\$79,066.36	202601 2026 ROAD MAINTENA		\$79,066.36									
Voucher(s): 3		Aged Totals:		Due		\$110,423.19		\$110,423.19		\$0.00		\$0.00		\$0.00			
Vendor ID: 4613		Name: COCA COLA BOTTLING CO INC		Class ID:		FED TAX CLAS:											
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	135564	INV	7/2/2026	7/2/2026	\$68.20	MISC COKE PRODUCTS		\$68.20									

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135629	INV	7/16/2026	7/16/2026	\$85.60	MISC COKE PRODUCTS	\$85.60
135644	INV	7/20/2026	7/20/2026	\$171.20	MISC COKE PRODUCTS	\$171.20
135678	INV	7/28/2026	7/28/2026	\$127.30	MISC COKE PRODUCTS	\$127.30

Voucher(s): 4				Aged Totals:		Due				
						\$452.30	\$452.30	\$0.00	\$0.00	\$0.00

Vendor ID: 4683	Name: COLDSPRING				Class ID:		FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RI 2565889	INV	7/23/2026	7/23/2026	\$399.67	NS-3 ROSE NICHE FRONT		\$399.67			
	RI 2568947	INV	7/30/2026	7/30/2026	\$399.67	NS-1 ROSE NICHE FRONT		\$399.67			
	RI 2570747	INV	8/4/2026	8/4/2026	\$399.67	NS-1 ROSE NICHE FRONT		\$399.67			
	RI 2570748	INV	8/4/2026	8/4/2026	\$399.67	ND-1 ROSE NICHE FRONT		\$399.67			

Voucher(s): 4				Aged Totals:		Due				
						\$1,598.68	\$1,598.68	\$0.00	\$0.00	\$0.00

Vendor ID: 128	Name: CONSOLIDATED COMM CORP				Class ID:		FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2716800 080126	INV	8/1/2026	8/1/2026	\$3,240.00	MONTHLY PHONE BILLING		\$3,240.00			
	423500 080126	INV	8/1/2026	8/1/2026	\$289.38	MONTHLY PHONE BILLING		\$289.38			
	423600 080126	INV	8/1/2026	8/1/2026	\$3,247.96	MONTHLY PHONE BILLING		\$3,247.96			

Voucher(s): 3				Aged Totals:		Due				
						\$6,777.34	\$6,777.34	\$0.00	\$0.00	\$0.00

Vendor ID: 4514	Name: CORDOVA CONSTRUCTION				Class ID:		FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3680	INV	7/30/2026	7/30/2026	\$878.00	CUT & DEMO ASPHALT		\$878.00			
	3681	INV	7/30/2026	7/30/2026	\$4,462.00	EMERG WATER LINE REPAIR		\$4,462.00			
	3682	INV	7/31/2026	7/31/2026	\$3,968.00	REMOVE ASPHALT		\$3,968.00			
	3683	INV	7/31/2026	7/31/2026	\$1,227.00	CUT & REMOVE SIDEWALK SE		\$1,227.00			
	3684	INV	7/31/2026	7/31/2026	\$2,870.00	REMOVE ASPHALT		\$2,870.00			

Voucher(s): 5				Aged Totals:		Due				
						\$13,405.00	\$13,405.00	\$0.00	\$0.00	\$0.00

Vendor ID: 5125	Name: COVENANT LEGAL GROUP				Class ID: 1099		FED TAX CLAS:	ATTORNEY		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4624	INV	8/5/2026	8/5/2026	\$150.00	LEGAL SERVICES-T HENDRIX		\$150.00			

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Voucher(s): 1		Aged Totals:					Due				
							\$150.00	\$150.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5999		Name: DAKOTA BUSINESS SOLUTIONS					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1699	INV	8/3/2026	8/3/2026	\$2,098.68	07/20/26 WATER STMTS.		\$2,098.68			
Voucher(s): 1		Aged Totals:					Due				
							\$2,098.68	\$2,098.68	\$0.00	\$0.00	\$0.00
Vendor ID: 5826		Name: DAKOTA PRAIRIE REFINING, LLC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	07312026	INV	7/31/2026	7/31/2026	\$2,587.79	CONVEYANCE FEE -JULY 2026		\$2,587.79			
Voucher(s): 1		Aged Totals:					Due				
							\$2,587.79	\$2,587.79	\$0.00	\$0.00	\$0.00
Vendor ID: 1735		Name: DAKOTA SPORTS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	148458	INV	8/11/2026	8/11/2026	\$55.00	OIL KIT		\$55.00			
Voucher(s): 1		Aged Totals:					Due				
							\$55.00	\$55.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6661		Name: DICKINSON HARDWARE LLC - PINE CREEK PART					Class ID:		FED TAX CLAS: C-CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	408235/12	INV	7/29/2026	7/29/2026	\$166.35	GRILL BRUSH STNL STL		\$166.35			
	408236/12	INV	7/29/2026	7/29/2026	\$13.66	2 FUEL BUTANE RONSON		\$13.66			
	408240/12	INV	7/29/2026	7/29/2026	\$14.39	WIRE CONN AQ/OR BG/25		\$14.39			
	408257/12	INV	7/30/2026	7/30/2026	\$5.38	NIPPLES BLACK, 1X2		\$5.38			
	408311/12	INV	8/3/2026	8/3/2026	\$0.40	2 EA FASTENER BY UNIT		\$0.40			
	408326/12	INV	8/4/2026	8/4/2026	\$16.99	OSCLTNG SPRNKLR		\$16.99			
	408328/12	INV	8/4/2026	8/4/2026	\$26.99	DW DRILL BLKGLD SET 20PC		\$26.99			
	408352/12	INV	8/5/2026	8/5/2026	\$56.77	OSCLTNG SPRNKLR, HOSE N		\$56.77			
	408354/12	INV	8/5/2026	8/5/2026	\$26.99	MASONRY CUT OFF DISC 4"		\$26.99			
	408407/12	INV	8/7/2026	8/7/2026	\$6.10	SCRW COM W/NUT		\$6.10			
Voucher(s): 10		Aged Totals:					Due				
							\$334.02	\$334.02	\$0.00	\$0.00	\$0.00
Vendor ID: 5166		Name: DICKINSON PARKS & REC (MEMBERS)					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3190198	INV	8/7/2026	8/7/2026	\$2,366.56	EMPLOYEE MEMBERSHIPS		\$2,366.56			

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Voucher(s): 1		Aged Totals:		Due		\$2,366.56		\$2,366.56		\$0.00		\$0.00		\$0.00	
Vendor ID: 179		Name: DICKINSON READY MIX		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	308379	INV	7/27/2026	7/27/2026	\$364.39	15.59 TN 1 3/4" RIVERDALE RC		\$364.39							
	308619	INV	7/29/2026	7/29/2026	\$1,067.84	15.04 TN 1 3/4" RIVERDALE RC		\$1,067.84							
Voucher(s): 2		Aged Totals:		Due		\$1,432.23		\$1,432.23		\$0.00		\$0.00		\$0.00	
Vendor ID: 1982		Name: DIRECTMED		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	42359	INV	7/13/2026	7/13/2026	\$917.00	MEDICAL SUPPLIES		\$917.00							
Voucher(s): 1		Aged Totals:		Due		\$917.00		\$917.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 6256		Name: DUNN COUNTY HISTORICAL SOCIETY		Class ID:		FED TAX CLAS:		501(C)(3) CORPOR.							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	2026 GRANT FUNDS	INV	8/6/2026	8/6/2026	\$1,050.00	SW REGIONAL GRANT FUNDS		\$1,050.00							
Voucher(s): 1		Aged Totals:		Due		\$1,050.00		\$1,050.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 200		Name: DURACLEAN CLEANING SERVICE		Class ID: 1099		FED TAX CLAS:		MISC							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	1266875	INV	7/6/2026	7/6/2026	\$1,251.25	CLEAN CARPETS FIRE DEPT		\$1,251.25							
Voucher(s): 1		Aged Totals:		Due		\$1,251.25		\$1,251.25		\$0.00		\$0.00		\$0.00	
Vendor ID: 3567		Name: EGGERS ELECTRIC MOTOR CO		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	229351	INV	7/31/2026	7/31/2026	\$855.00	REPAIR PUMP		\$855.00							
Voucher(s): 1		Aged Totals:		Due		\$855.00		\$855.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 4329		Name: ELAINE DVORAK		Class ID:		FED TAX CLAS:		EMPLOYEE							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	6683-39	INV	7/29/2026	7/29/2026	\$54.00	ROLLS, COOKIES FOR MEETING		\$54.00							
Voucher(s): 1		Aged Totals:		Due		\$54.00		\$54.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 6669		Name: ENETK, LLC		Class ID:		FED TAX CLAS:		C CORP							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				

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INV-435347252	INV	4/30/2026	4/30/2026	\$15,608.75	SYSTEM INTEGRATOR					
INV-435347253	INV	4/30/2026	4/30/2026	\$5,397.50	SYSTEM INTEGRATOR					\$5,397.50
INV-435347254	INV	4/30/2026	4/30/2026	\$115.00	AUTOMATION TECHNICIAN III					\$115.00
INV-435347255	INV	4/30/2026	4/30/2026	\$2,415.00	SR SYSTEM INTEGRATOR					\$2,415.00
INV-435347256	INV	4/30/2026	4/30/2026	\$1,985.00	SR SYSTEM INTEGRATOR					\$1,985.00
INV-435348184	INV	7/31/2026	7/31/2026	\$12,266.25	SYSTEM INTEGRATOR			\$12,266.25		
INV-435348198	INV	7/31/2026	7/31/2026	\$682.50	JOURNEYMAN ELECTRICIAN			\$682.50		
INV-435348200	INV	7/31/2026	7/31/2026	\$5,265.00	SYSTEM INTEGRATOR			\$5,265.00		

		Due					
Voucher(s):	8	Aged Totals:	\$43,735.00	\$18,213.75	\$0.00	\$0.00	\$25,521.25

Vendor ID:	181	Name: FACTORY MOTOR PARTS				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	206-039845	CRM	7/22/2026		(\$22.00)	RETURN LG BATTERY CORE		(\$22.00)			
	206-040176	CRM	8/3/2026		(\$9.00)	RETURN MED BATTERY CORP		(\$9.00)			
	206-039996	INV	7/28/2026	7/28/2026	\$129.49	DEL 65GHR		\$129.49			
	206-040003	INV	7/28/2026	7/28/2026	\$25.75	V-BELT		\$25.75			

		Due					
Voucher(s):	4	Aged Totals:	\$124.24	\$124.24	\$0.00	\$0.00	\$0.00

Vendor ID:	1567	Name: FASTENAL COMPANY				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	NDDIC211122	CRM	7/28/2026		(\$297.35)	RETURN MERV 8 SELF FILTE		(\$297.35)			
	NDDIC211123	CRM	7/28/2026		(\$197.20)	RETURN 24 MERV 8 FILTERS		(\$197.20)			
	NDDIC211117	INV	7/28/2026	7/28/2026	\$946.23	MISC FILTERS		\$946.23			

		Due					
Voucher(s):	3	Aged Totals:	\$451.68	\$451.68	\$0.00	\$0.00	\$0.00

Vendor ID:	2606	Name: FERGUSON ENTERPRISES INC				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2892148	INV	7/28/2026	7/28/2026	\$203.06	2 PVC COUPL, CLNR, CMNT		\$203.06			

		Due					
Voucher(s):	1	Aged Totals:	\$203.06	\$203.06	\$0.00	\$0.00	\$0.00

Vendor ID:	4084	Name: FERGUSON WATERWORKS #2516				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0556630-1	INV	7/8/2026	7/8/2026	\$362.76	LF BRZ 2 MTR FLG KIT PR		\$362.76			

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4:28:00 PM

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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WI009435	INV	7/8/2026	7/8/2026	\$86.40	1 1/2 CI CURB BX PLUG	\$86.40
0559350	INV	7/24/2026	7/24/2026	\$9,783.73	RESTRAINER, NUT/BLT SET, F	\$9,783.73
				Due		
Voucher(s): 3		Aged Totals:		\$10,232.89	\$10,232.89	\$0.00 \$0.00 \$0.00
Vendor ID: 231		Name: FISHER SAND & GRAVEL CO		Class ID:		FED TAX CLAS: S CORP
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description Writeoff Amount Current Period 31 - 60 Days 61 - 90 Days 91 and Over
	71154	CRM	6/10/2026		(\$3,354.23)	RETURN MT TYPE 1 COVER C (\$3,354.23)
	73043	INV	6/30/2026	6/30/2026	\$11,909.14	MT TYPE 1 COVER CHIPS \$11,909.14
				Due		
Voucher(s): 2		Aged Totals:		\$8,554.91	(\$3,354.23)	\$11,909.14 \$0.00 \$0.00
Vendor ID: 5795		Name: FORCE AMERICA DISTRIBUTING LLC		Class ID:		FED TAX CLAS: C CORP
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description Writeoff Amount Current Period 31 - 60 Days 61 - 90 Days 91 and Over
	IN200-2014542	INV	7/29/2026	7/29/2026	\$897.00	10MB FLAT DATA PLAN US W/ \$897.00
				Due		
Voucher(s): 1		Aged Totals:		\$897.00	\$897.00	\$0.00 \$0.00 \$0.00
Vendor ID: 5859		Name: FORUM COMMUNICATIONS CO.		Class ID:		FED TAX CLAS: S CORP
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description Writeoff Amount Current Period 31 - 60 Days 61 - 90 Days 91 and Over
	177836786 0726	INV	7/30/2026	7/30/2026	\$262.09	SUBSCRIPTION FOR BALER B \$262.09
	I2026.00008875	INV	7/31/2026	7/31/2026	\$250.00	ADVERTISING -LEGACY SQUA \$250.00
	I2026.00008876	INV	7/31/2026	7/31/2026	\$250.00	ADVERTISING-LEGACY SQUA \$250.00
	I2026.00008877	INV	7/31/2026	7/31/2026	\$250.00	ADVERTISING-LEGACY SQUA \$250.00
	I2026.00008878	INV	7/31/2026	7/31/2026	\$200.00	ADVERTISING-LEGACY SQUA \$200.00
	MP119154 073126	INV	7/31/2026	7/31/2026	\$111.00	ADVERTISING -MUSEUM \$111.00
				Due		
Voucher(s): 6		Aged Totals:		\$1,323.09	\$1,323.09	\$0.00 \$0.00 \$0.00
Vendor ID: 4468		Name: FRIDRICH, JUSTIN		Class ID:		FED TAX CLAS: EMPLOYEE
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description Writeoff Amount Current Period 31 - 60 Days 61 - 90 Days 91 and Over
	JF 080526	INV	8/5/2026	8/5/2026	\$72.43	EMPLOYEE EXP-J FRIDRICH \$72.43
				Due		
Voucher(s): 1		Aged Totals:		\$72.43	\$72.43	\$0.00 \$0.00 \$0.00
Vendor ID: 235		Name: FRONTIER PRECISION		Class ID:		FED TAX CLAS:
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description Writeoff Amount Current Period 31 - 60 Days 61 - 90 Days 91 and Over
	INV354748	INV	7/28/2026	7/28/2026	\$436.50	GPS LICENSE \$436.50

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Voucher(s): 1		Aged Totals:		Due		\$436.50		\$436.50		\$0.00		\$0.00		\$0.00	
Vendor ID: 243		Name: GEORGES TIRE SHOP INC		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	204381	INV	7/24/2026	7/24/2026	\$137.00	NEW TIRE		\$137.00							
	204394	INV	7/24/2026	7/24/2026	\$40.00	FLAT REPAIR R64		\$40.00							
	204545	INV	7/29/2026	7/29/2026	\$50.00	WIDE BASE FLAT R-9		\$50.00							
	204828	INV	8/5/2026	8/5/2026	\$40.00	FIX FLAT UNIT R-9		\$40.00							
								Due							
Voucher(s): 4		Aged Totals:		\$267.00		\$267.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 4268		Name: H M CRAGG CO		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	CD99030753	INV	7/23/2026	7/23/2026	\$2,911.90	FUEL WATER SEPARATOR, M		\$2,911.90							
	CD99030840	INV	7/24/2026	7/24/2026	\$803.00	OIL QUARTS, ENV FEE, MATEI		\$803.00							
	CD99031397	INV	7/31/2026	7/31/2026	\$412.59	OIL, SHOP SUPPLIES		\$412.59							
	CD99031702	INV	8/6/2026	8/6/2026	\$1,187.31	HEATER BLOCK, GOV DRIVEF		\$1,187.31							
								Due							
Voucher(s): 4		Aged Totals:		\$5,314.80		\$5,314.80		\$0.00		\$0.00		\$0.00			
Vendor ID: 258		Name: HACH COMPANY		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	15116953	INV	8/6/2026	8/6/2026	\$305.12	CHEMICALS		\$305.12							
								Due							
Voucher(s): 1		Aged Totals:		\$305.12		\$305.12		\$0.00		\$0.00		\$0.00			
Vendor ID: 6587		Name: HAPPY CAMPER GREENHOUSE		Class ID:		FED TAX CLAS:		INDIVIDUAL							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	080526	INV	8/5/2026	8/5/2026	\$7,144.00	MISC HANGING BASKETS, FEI		\$7,144.00							
								Due							
Voucher(s): 1		Aged Totals:		\$7,144.00		\$7,144.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 6625		Name: HARRIS AMERICAN COMPANY		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	1072825	INV	7/29/2026	7/29/2026	\$1,990.46	FILTER, AIR ELEMENTS, OIL		\$1,990.46							
								Due							
Voucher(s): 1		Aged Totals:		\$1,990.46		\$1,990.46		\$0.00		\$0.00		\$0.00			

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Vendor ID: 1633		Name: HAWKINS INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7502125	INV	7/17/2026	7/17/2026	\$12,267.30	250 GA NRT AQUA HAWK		\$12,267.30			

Voucher(s): 1		Aged Totals:					Due				
							\$12,267.30	\$12,267.30	\$0.00	\$0.00	\$0.00

Vendor ID: 9724		Name: HAWTHORN SUITES by WYNDHAM DICKINSON				Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14300	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14301	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14302	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14303	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14304	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14305	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14306	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14380	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14382	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14383	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14384	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	17388	INV	7/15/2026	7/15/2026	\$209.98	ROOM CHARGE		\$209.98			
	14385	INV	7/22/2026	7/22/2026	\$209.98	ROOM CHARGE		\$209.98			
	14386	INV	7/22/2026	7/22/2026	\$209.98	ROOM CHARGE		\$209.98			
	14387	INV	7/22/2026	7/22/2026	\$209.98	ROOM CHARGE		\$209.98			
	14564	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14566	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14567	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14569	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14570	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14571	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14573	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			
	14574	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE		\$209.98			

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14575	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98
14576	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98
14577	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98
14578	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98
14579	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98
14580	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98
14581	INV	8/6/2026	8/6/2026	\$209.98	ROOM CHARGE	\$209.98

Voucher(s):	30	Aged Totals:	Due					
			\$6,299.40	\$6,299.40	\$0.00	\$0.00	\$0.00	

Vendor ID: 9919Name: HELLMAN & SONS LANDSCAPING LLCClass ID:FED TAX CLAS: LLC - S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9291	INV	8/3/2026	8/3/2026	\$390.00	MOW, TRIM @ LIBRARY		\$390.00			

Voucher(s):	1	Aged Totals:	Due					
			\$390.00	\$390.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5870Name: HEREDIA-NIEVES, YOELClass ID:FED TAX CLAS: EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	YHN 073126	INV	7/31/2026	7/31/2026	\$103.60	EMPLOYEE EXP-YOEL H NIEV		\$103.60			

Voucher(s):	1	Aged Totals:	Due					
			\$103.60	\$103.60	\$0.00	\$0.00	\$0.00	

Vendor ID: 6301Name: HETTINGER AREA CHAMBER OF COMMERCEClass ID:FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026 GRANT FUNDS	INV	8/12/2026	8/12/2026	\$1,000.00	2026 SW REGIONAL GRANT F		\$1,000.00			

Voucher(s):	1	Aged Totals:	Due					
			\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 4004Name: HIGHLANDS ENGINEERING & SURVEYING PLLCClass ID:FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	241335-12	INV	8/3/2026	8/3/2026	\$33,869.75	202417 5TH ST SE 3RD AVE W		\$33,869.75			
	261958-02	INV	8/3/2026	8/3/2026	\$13,773.00	202319 ENTRANCE SIGNS		\$13,773.00			
	261960-02	INV	8/3/2026	8/3/2026	\$10,620.00	202610 23RD AVE W -8TH AV		\$10,620.00			
	261961-02	INV	8/3/2026	8/3/2026	\$12,302.00	202611 STATE AVE - 13TH AVE		\$12,302.00			

Voucher(s):	4	Aged Totals:	Due					
			\$70,564.75	\$70,564.75	\$0.00	\$0.00	\$0.00	

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Vendor ID: 9906		Name: HIRSHFIELDS INC					Class ID:		FED TAX CLAS:		C CORP		Section 2. Item B.	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	44091486	INV	8/7/2026	8/7/2026	\$675.00	ENNIS FLINT WB FAST DRY W		\$675.00						
							Due							
Voucher(s): 1		Aged Totals:		\$675.00		\$675.00		\$0.00		\$0.00		\$0.00		
Vendor ID: 2778		Name: HOUSTON ENGINEERING INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	83074	INV	7/27/2026	7/27/2026	\$23,952.50	202613 EMERGENCY INERT LI		\$23,952.50						
							Due							
Voucher(s): 1		Aged Totals:		\$23,952.50		\$23,952.50		\$0.00		\$0.00		\$0.00		
Vendor ID: 5522		Name: HUBER TECHNOLOGY INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	CD10031363	INV	7/31/2026	7/31/2026	\$6,211.41	LOWER BEARING ASSE KIT, F		\$6,211.41						
							Due							
Voucher(s): 1		Aged Totals:		\$6,211.41		\$6,211.41		\$0.00		\$0.00		\$0.00		
Vendor ID: 6722		Name: ICON ARCHITECTURAL GROUP LLC					Class ID:		FED TAX CLAS:		LLL-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	20260206	INV	7/31/2026	7/31/2026	\$32,199.75	202409 FIRE STATION EVALU#		\$32,199.75						
							Due							
Voucher(s): 1		Aged Totals:		\$32,199.75		\$32,199.75		\$0.00		\$0.00		\$0.00		
Vendor ID: 2255		Name: INFORMATION TECHNOLOGY DEPT					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	DP072026.945.0	INV	7/31/2026	7/31/2026	\$641.95	AZURE AD PLAN 2, VPN CLIE#		\$641.95						
	DP072026.945.7	INV	7/31/2026	7/31/2026	\$189.15	WAN ACCESS STATE FIBER C		\$189.15						
							Due							
Voucher(s): 2		Aged Totals:		\$831.10		\$831.10		\$0.00		\$0.00		\$0.00		
Vendor ID: 6613		Name: INGRAM LIBRARY SERVICES, LLC					Class ID:		FED TAX CLAS:		C - CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	98052709	INV	7/22/2026	7/22/2026	\$9.16	DIP CH		\$9.16						
	98052710	INV	7/22/2026	7/22/2026	\$120.44	DIP		\$120.44						
	98052711	INV	7/22/2026	7/22/2026	\$99.07	BC		\$99.07						
	98065335	INV	7/23/2026	7/23/2026	\$35.84	DIP		\$35.84						
	98065336	INV	7/23/2026	7/23/2026	\$9.72	BC		\$9.72						
	98065337	INV	7/23/2026	7/23/2026	\$55.41	DIP		\$55.41						

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98065338	INV	7/23/2026	7/23/2026	\$117.36	BC	\$117.36
98065339	INV	7/23/2026	7/23/2026	\$56.08	DIP	\$56.08
98065340	INV	7/23/2026	7/23/2026	\$54.25	BC	\$54.25
98065341	INV	7/23/2026	7/23/2026	\$390.08	DIP	\$390.08
98065342	INV	7/23/2026	7/23/2026	\$183.77	BC	\$183.77
98099311	INV	7/24/2026	7/24/2026	\$109.26	DIP	\$109.26
98099312	INV	7/24/2026	7/24/2026	\$51.85	BC	\$51.85
98099313	INV	7/24/2026	7/24/2026	\$272.73	DIP	\$272.73
98099314	INV	7/24/2026	7/24/2026	\$97.12	BC	\$97.12
98198884	INV	7/29/2026	7/29/2026	\$15.24	DIP CH	\$15.24
98198885	INV	7/29/2026	7/29/2026	\$37.57	BC	\$37.57
98198886	INV	7/29/2026	7/29/2026	\$93.58	DIP	\$93.58
98198887	INV	7/29/2026	7/29/2026	\$123.72	BC	\$123.72
98198888	INV	7/29/2026	7/29/2026	\$18.17	DIP	\$18.17
98198889	INV	7/29/2026	7/29/2026	\$12.09	BC	\$12.09
98198890	INV	7/29/2026	7/29/2026	\$199.20	DIP CH	\$199.20
98359815	INV	8/5/2026	8/5/2026	\$18.03	BC	\$18.03
98359816	INV	8/5/2026	8/5/2026	\$18.02	DIP	\$18.02
98359817	INV	8/5/2026	8/5/2026	\$760.30	DIP	\$760.30
98359818	INV	8/5/2026	8/5/2026	\$552.39	BC	\$552.39

				Due						
Voucher(s):	26	Aged Totals:		\$3,510.45	\$3,510.45	\$0.00	\$0.00	\$0.00		

		Name: JE DUNN CONSTRUCTION CO				Class ID:		FED TAX CLAS:		
Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
202215 12	INV	7/31/2026	7/31/2026	\$154,590.00	202215 LIBRARY ADDITION		\$154,590.00			

				Due						
Voucher(s):	1	Aged Totals:		\$154,590.00	\$154,590.00	\$0.00	\$0.00	\$0.00		

Name: JEROMES DISTRIBUTING INC						Class ID:		FED TAX CLAS:		S CORP	
Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
2073908	INV	8/3/2026	8/3/2026	\$12.75	WATER COOLER, COLD		\$12.75				

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Voucher(s): 1		Aged Totals:		Due					
				\$12.75	\$12.75	\$0.00	\$0.00	\$0.00	

Vendor ID:	3112	Name:	JUST-IN GLASS			Class ID:	FED TAX CLAS: S CORP		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	31410	INV	1/15/2026	1/15/2026	\$897.36	WINDSHIELD UNIT R40					\$897.36
	34328	INV	7/29/2026	7/29/2026	\$50.00	REPAIRED LEAK- WINDSHIEL		\$50.00			
	34404	INV	8/3/2026	8/3/2026	\$50.00	WINDSHIELD REPAIR-CP-6		\$50.00			

Voucher(s): 3		Aged Totals:		Due					
				\$997.36	\$100.00	\$0.00	\$0.00	\$897.36	

Vendor ID:	304	Name:	KDIX RADIO			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	29302207	INV	7/16/2026	7/16/2026	\$204.00	ADVERTISING -LEGACY SQUA		\$204.00			
	29304007	INV	7/23/2026	7/23/2026	\$204.00	ADVERTISING-LEGACY SQUA		\$204.00			
	29306007	INV	8/7/2026	8/7/2026	\$204.00	ADVERTISING-LEGACY SQUA		\$204.00			

Voucher(s): 3		Aged Totals:		Due					
				\$612.00	\$612.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	301	Name:	KLJ ENGINEERING LLC			Class ID:	FED TAX CLAS: S CORP		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6297	INV	1/1/2026	1/1/2026	\$9,227.65	202408 PUB TRAINING/PLANN					\$9,227.65
	12085	INV	2/5/2026	2/5/2026	\$401.47	MISC SUPPORT					\$401.47
	12331	INV	2/10/2026	2/10/2026	\$15,639.00	202501 2025 ROAD MAINTENA					\$15,639.00
	10223114	INV	4/15/2026	4/15/2026	\$1,415.08	MISC SUPPORT SERVICES					\$1,415.08

Voucher(s): 4		Aged Totals:		Due					
				\$26,683.20	\$0.00	\$0.00	\$0.00	\$26,683.20	

Vendor ID:	1218	Name:	LOGO MAGIC INC			Class ID:	FED TAX CLAS:		
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	161388	INV	7/14/2026	7/14/2026	\$300.00	CLOTHING ORDERED-J GRAN		\$300.00			
	161459	INV	7/16/2026	7/16/2026	\$298.00	CLOTHING ORDERED-B MIDDI		\$298.00			
	161547	INV	7/21/2026	7/21/2026	\$117.00	CLOTHING ALLOWANCE-C JO		\$117.00			
	161548	INV	7/21/2026	7/21/2026	\$26.00	CLOTHING ALLOWANCE-C KA		\$26.00			
	161645	INV	7/27/2026	7/27/2026	\$42.00	CLOTHING ORDERED-M LAPP		\$42.00			
	161670	INV	7/28/2026	7/28/2026	\$99.00	CLOTHING ORDERED-D BURK		\$99.00			
	161671	INV	7/28/2026	7/28/2026	\$150.00	CLOTHING ORDERED-A HARF		\$150.00			

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161672	INV	7/28/2026	7/28/2026	\$34.00	CLOTHING ORDERED- M LAPF	\$34.00
161716	INV	7/30/2026	7/30/2026	\$148.00	CLOTHING ORDERED-A HARF	\$148.00
161730	INV	7/30/2026	7/30/2026	\$80.00	CLOTHING ORDERED-J REIS	\$80.00
161731	INV	7/30/2026	7/30/2026	\$288.00	CLOTHING ORDERED-J OLHE	\$288.00
161750	INV	7/31/2026	7/31/2026	\$300.00	CLOTHING ORDERED-D MCGA	\$300.00
161779	INV	8/3/2026	8/3/2026	\$117.00	CLOTHING ORDERED-L GREE	\$117.00
161805	INV	8/4/2026	8/4/2026	\$20.00	CLOTHING ORDERED-J REIS	\$20.00
161855	INV	8/7/2026	8/7/2026	\$1,890.00	GIFT SHOP STOCK-MUSEUM	\$1,890.00

Voucher(s): 15		Aged Totals:		Due					
				\$3,909.00	\$3,909.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 4343		Name: M&T FIRE AND SAFETY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16755	INV	8/5/2026	8/5/2026	\$270.23	SHOULDER HARNESS-ENGINE		\$270.23			

Voucher(s): 1		Aged Totals:		Due					
				\$270.23	\$270.23	\$0.00	\$0.00	\$0.00	

Vendor ID: 352			Name: MACKOFF KELLOGG LAW FIRM				Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 073126	INV	7/31/2026	7/31/2026	\$17,000.00	PROSECUTION-JULY		\$17,000.00			
	56000-000C 073126	INV	7/31/2026	7/31/2026	\$15,000.00	CITY ATTORNEY CONTRACT-		\$15,000.00			

Voucher(s): 2		Aged Totals:		Due					
				\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5715			Name: MARTIN'S WELDING & REFRIGERATION INC				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	13866	INV	7/8/2026	7/8/2026	\$4,739.38	SERVICE WORK ON MUA UNIT		\$4,739.38				
	13952	INV	7/24/2026	7/24/2026	\$1,100.00	SERVICE WORK ON A/C FIRE		\$1,100.00				
	13980	INV	7/28/2026	7/28/2026	\$235.00	SERVICE WORK ON HEAT PUM		\$235.00				
	14077	INV	8/7/2026	8/7/2026	\$4,344.48	REPLACED COMPRESSOR-CH		\$4,344.48				

Voucher(s): 4		Aged Totals:		Due					
				\$10,418.86	\$10,418.86	\$0.00	\$0.00	\$0.00	

Vendor ID: 9673		Name: MELLING & ROSELAND LAW, PC				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	923765	INV	8/5/2026	8/5/2026	\$675.00	LEGAL SERVICES-Y NADEAU		\$675.00			

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Voucher(s): 1		Aged Totals:		Due							
				\$675.00		\$675.00		\$0.00		\$0.00	
Vendor ID: 4828		Name: MENARDS		Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	82138	INV	7/16/2026	7/16/2026	\$8.47	3/4 MGH X 3/4 NY ADAP, UNIOI		\$8.47			
	82611	INV	7/27/2026	7/27/2026	\$69.83	SIMPLE GREEN, FEBREZE PLI		\$69.83			
	82631	INV	7/27/2026	7/27/2026	\$91.96	10" NOFLAT UNIV UTILITY		\$91.96			
	82672	INV	7/28/2026	7/28/2026	\$119.60	20 BRAKE PARTS CLEANER		\$119.60			
	82724	INV	7/29/2026	7/29/2026	\$17.94	PL LANDSCP BLOCK ADH 100.		\$17.94			
	82773	INV	7/30/2026	7/30/2026	\$70.32	ROTOR TOOL, ADAPTERS, BL		\$70.32			
	82781	INV	7/30/2026	7/30/2026	\$17.71	FLY SWATTER,FLY TRAPSTIK		\$17.71			
	82981	INV	8/3/2026	8/3/2026	\$200.79	4" SNAP COUPLERS, ADAPTE		\$200.79			
	83009	INV	8/4/2026	8/4/2026	\$78.98	X HOSE PRO, MULTI PIN		\$78.98			
	83013	INV	8/4/2026	8/4/2026	\$39.71	UNION PVC, ADAP, ELEC TAPI		\$39.71			
	83016	INV	8/4/2026	8/4/2026	\$4.99	1/2" SOC UNION PVC 80		\$4.99			
	83031	INV	8/4/2026	8/4/2026	\$9.98	2 1/2" SOC UNION PVC 80		\$9.98			
	83058	INV	8/5/2026	8/5/2026	\$11.28	WATERWELD EPOXY		\$11.28			
	83068	INV	8/5/2026	8/5/2026	\$25.58	2 INSERT COUPLINGS		\$25.58			
	83085	INV	8/5/2026	8/5/2026	\$19.99	HOSE CLAMPS		\$19.99			
	83114	INV	8/6/2026	8/6/2026	\$43.18	TURBO NOZZLES		\$43.18			
	83137	INV	8/6/2026	8/6/2026	\$64.91	WHITE PV TRIM		\$64.91			
	83146	INV	8/6/2026	8/6/2026	\$23.94	BLOW OFF 152A DUSTER (3)		\$23.94			
	83198	INV	8/7/2026	8/7/2026	\$213.12	WINDSHIELD WASH, MOUSE (		\$213.12			
	83307	INV	8/10/2026	8/10/2026	\$11.97	3 GLASS BRISTLE BRUSHES		\$11.97			
	83380	INV	8/11/2026	8/11/2026	\$23.44	SIMPLE GREEN, SPRKL BONU		\$23.44			
Voucher(s): 21		Aged Totals:		Due							
				\$1,167.69		\$1,167.69		\$0.00		\$0.00	
Vendor ID: 370		Name: MIDWEST DOORS INC		Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	101796	INV	7/15/2026	7/15/2026	\$725.88	#10 J BRACKETS, WALL BUTT		\$725.88			
	102019	INV	8/6/2026	8/6/2026	\$1,227.12	STORM SHIELD SEAL CONCR		\$1,227.12			

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Voucher(s): 2		Aged Totals:		Due							
				\$1,953.00		\$1,953.00		\$0.00		\$0.00	

Vendor ID:	1732	Name:	MIDWEST TAPE				Class ID:	FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	508944915	INV	5/31/2026	5/31/2026	\$1,926.48	DIGITAL AUDIOBOOK, MOVIE,				\$1,926.48	
	509172532	INV	7/22/2026	7/22/2026	\$198.72	DIP AV		\$198.72			
	509172534	INV	7/22/2026	7/22/2026	\$29.99	BC AV		\$29.99			
	509206760	INV	7/29/2026	7/29/2026	\$154.45	DIP AV		\$154.45			
	509220900	INV	7/31/2026	7/31/2026	\$1,893.42	DIGITAL AUDIOBOOK, COMICS		\$1,893.42			

Voucher(s): 5		Aged Totals:		Due							
				\$4,203.06		\$2,276.58		\$0.00		\$1,926.48	

Vendor ID:	984	Name:	MINNESOTA VALLEY TESTING LAB INC				Class ID:	FED TAX CLAS:			
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1357596	INV	5/14/2026	5/14/2026	\$311.92	CHEMICALS				\$311.92	
	1357616	INV	5/14/2026	5/14/2026	\$213.36	CHEMICALS				\$213.36	
	1357618	INV	5/14/2026	5/14/2026	\$57.00	CHEMICALS				\$57.00	
	1357626	INV	5/14/2026	5/14/2026	\$311.92	CHEMICALS				\$311.92	
	1357631	INV	5/14/2026	5/14/2026	\$155.31	CHEMICALS				\$155.31	
	1358572	INV	5/20/2026	5/20/2026	\$155.31	CHEMICALS				\$155.31	
	1358577	INV	5/20/2026	5/20/2026	\$311.92	CHEMICALS				\$311.92	
	1358581	INV	5/20/2026	5/20/2026	\$155.31	CHEMICALS				\$155.31	
	1359429	INV	5/27/2026	5/27/2026	\$57.00	CHEMICALS				\$57.00	
	1359781	INV	5/28/2026	5/28/2026	\$57.00	CHEMICALS				\$57.00	
	1359961	INV	5/29/2026	5/29/2026	\$122.01	CHEMICALS				\$122.01	
	1360129	INV	6/1/2026	6/1/2026	\$311.92	CHEMICALS				\$311.92	
	1360134	INV	6/1/2026	6/1/2026	\$33.30	B.O.D.				\$33.30	
	1360135	INV	6/1/2026	6/1/2026	\$155.31	CHEMICALS				\$155.31	
	1360629	INV	6/3/2026	6/3/2026	\$141.31	CHEMICALS			\$141.31		
	1360630	INV	6/3/2026	6/3/2026	\$311.92	CHEMICALS			\$311.92		
	1360632	INV	6/3/2026	6/3/2026	\$155.31	CHEMICALS			\$155.31		
	1360789	INV	6/4/2026	6/4/2026	\$57.00	CHEMICALS			\$57.00		

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1361994	INV	6/11/2026	6/11/2026	\$57.00	CHEMICALS	\$57.00
1361996	INV	6/11/2026	6/11/2026	\$213.36	CHEMICALS	\$213.36
1362003	INV	6/11/2026	6/11/2026	\$311.92	CHEMICALS	\$311.92
1362177	INV	6/12/2026	6/12/2026	\$155.31	CHEMICALS	\$155.31
1362902	INV	6/17/2026	6/17/2026	\$155.31	CHEMICALS	\$155.31
1362903	INV	6/17/2026	6/17/2026	\$57.00	CHEMICALS	\$57.00
1362913	INV	6/17/2026	6/17/2026	\$311.92	CHEMICALS	\$311.92
1363118	INV	6/18/2026	6/18/2026	\$155.31	CHEMICALS	\$155.31
1364059	INV	6/24/2026	6/24/2026	\$57.00	CHEMICALS	\$57.00
1364061	INV	6/24/2026	6/24/2026	\$155.31	CHEMICALS	\$155.31
1364063	INV	6/24/2026	6/24/2026	\$155.31	CHEMICALS	\$155.31
1364527	INV	6/26/2026	6/26/2026	\$311.92	CHEMICALS	\$311.92
1364884	INV	6/30/2026	6/30/2026	\$57.00	CHEMICALS	\$57.00
1365189	INV	7/1/2026	7/1/2026	\$155.31	CHEMICALS	\$155.31
1365190	INV	7/1/2026	7/1/2026	\$311.92	CHEMICALS	\$311.92
1365193	INV	7/1/2026	7/1/2026	\$155.31	CHEMICALS	\$155.31
1369276	INV	7/29/2026	7/29/2026	\$297.92	CHEMICALS	\$297.92
1369277	INV	7/29/2026	7/29/2026	\$155.31	CHEMICALS	\$155.31
1369278	INV	7/29/2026	7/29/2026	\$57.00	CHEMICALS	\$57.00
1369290	INV	7/29/2026	7/29/2026	\$155.31	CHEMICALS	\$155.31
1370414	INV	8/5/2026	8/5/2026	\$155.31	CHEMICALS	\$155.31
1370415	INV	8/5/2026	8/5/2026	\$57.00	CHEMICALS	\$57.00
1370416	INV	8/5/2026	8/5/2026	\$311.92	CHEMICALS	\$311.92
1370516	INV	8/6/2026	8/6/2026	\$1,142.62	CHEMICALS	\$1,142.62
1370737	INV	8/7/2026	8/7/2026	\$155.31	CHEMICALS	\$155.31
1371384	INV	8/12/2026	8/12/2026	\$57.00	CHEMICALS	\$57.00

Voucher(s): 44							Aged Totals:		Due				
									\$8,395.04	\$2,544.70	\$3,441.75	\$2,408.59	\$0.00
Vendor ID: 6737		Name: MONROE TRUCK EQUIPMENT, INC					Class ID:		FED TAX CLAS: C CORP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and	31	

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5521702INV7/30/20267/30/2026\$549.58KNIFE 8MM 8 MM GERIPPT\$549.58

Voucher(s): 1		Aged Totals:		Due					
				\$549.58	\$549.58	\$0.00	\$0.00	\$0.00	

Vendor ID: 380Name: MONTANA-DAKOTA UTILITYClass ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	60522210008	INV	7/31/2026	7/31/2026	\$35.59	W VILLARD ST BLK LIGHTS		\$35.59			
	89112210003 0826	INV	8/3/2026	8/3/2026	\$2,614.74	MONTHLY BILLING-LIBRARY		\$2,614.74			
	404 322 1000 9	INV	8/4/2026	8/4/2026	\$240.41	LS 11 1307 SIMS (GAS/ELEC)		\$240.41			
	41432210007	INV	8/4/2026	8/4/2026	\$57.04	2100 3RD ST W HIGHWAY 22 S		\$57.04			
	83243529704	INV	8/4/2026	8/4/2026	\$55.35	1400 3RD AVE E TRAFFIC SIGI		\$55.35			
	05295310006	INV	8/6/2026	8/6/2026	\$29.47	1587 GRASSLANDS DR		\$29.47			
	15658310006	INV	8/6/2026	8/6/2026	\$76.99	1201 W 3RD AV SPRINKLER S		\$76.99			
	42732210002	INV	8/6/2026	8/6/2026	\$2,190.71	LS 12 989 15TH ST W (GAS/EL		\$2,190.71			
	49532210009	INV	8/6/2026	8/6/2026	\$143.37	LS 10 672 12TH ST W (GAS/EL		\$143.37			
	53524310009	INV	8/6/2026	8/6/2026	\$81.90	STREET LIGHT CONTROL 133		\$81.90			
	75612251993	INV	8/6/2026	8/6/2026	\$62.05	2999 W 21ST ST TRAFFIC SIGI		\$62.05			
	81932210008	INV	8/6/2026	8/6/2026	\$50.97	W 3RD AVE W 15TH ST LIGHT		\$50.97			
	92800947225	INV	8/6/2026	8/6/2026	\$456.63	2475 STATE AVE N GENERATO		\$456.63			

Voucher(s): 13		Aged Totals:		Due					
				\$6,095.22	\$6,095.22	\$0.00	\$0.00	\$0.00	

Vendor ID: 4722Name: ND DEPT OF TRANSPORTATION-BISMARCKClass ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202233 07242026	INV	7/24/2026	7/24/2026	\$329,070.97	202233 I94 HIGHWAY 10 & 228		\$329,070.97			
	202233 07242026A	INV	7/24/2026	7/24/2026	\$115,222.41	202233 I94 HIGHWAY 10 & 228		\$115,222.41			
	202233 072426	INV	7/24/2026	7/24/2026	\$28,377.43	202233 I94 HIGHWAY 10 & 228		\$28,377.43			

Voucher(s): 3		Aged Totals:		Due					
				\$472,670.81	\$472,670.81	\$0.00	\$0.00	\$0.00	

Vendor ID: 2008Name: ND ONE CALL INCClass ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6074115	INV	7/31/2026	7/31/2026	\$840.90	REG & VOICE CALL OUT TICKI		\$840.90			

Voucher(s): 1		Aged Totals:		Due					
				\$840.90	\$840.90	\$0.00	\$0.00		

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Vendor ID: 6057		Name: NORTH DAKOTA DEPARTMENT OF COMMERCE				Class ID:		FED TAX CLAS:		STATE G	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	080326DIC	INV	8/6/2026	8/6/2026	\$200.00	8 MHIP INSIGNIAS		\$200.00			
Voucher(s): 1							Aged Totals:		Due		
									\$200.00	\$200.00	\$0.00
									\$0.00	\$0.00	\$0.00
Vendor ID: 2599		Name: NORTHERN BOTTLING CO (MINOT)				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3051792	INV	8/12/2026	8/12/2026	\$588.04	MISC BEVERAGES -LEGACY S		\$588.04			
Voucher(s): 1							Aged Totals:		Due		
									\$588.04	\$588.04	\$0.00
									\$0.00	\$0.00	\$0.00
Vendor ID: 435		Name: NORTHERN IMPROVEMENT CO(DIX)				Class ID:		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202105 1	INV	7/24/2026	7/24/2026	\$465,936.69	202105 4TH ST, 5TH ST, 26TH		\$465,936.69			
	202601 3	INV	7/27/2026	7/27/2026	\$1,015,056.45	202601 2026 ROAD MAINTENA		\$1,015,056.45			
Voucher(s): 2							Aged Totals:		Due		
									\$1,480,993.14	\$1,480,993.14	\$0.00
									\$0.00	\$0.00	\$0.00
Vendor ID: 6701		Name: NORTHERN PLAINS ENGINEERING				Class ID:		FED TAX CLAS:		S-CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3787	INV	7/31/2026	7/31/2026	\$10,790.00	202605 2026 WATERMAIN REF		\$10,790.00			
	3795	INV	8/11/2026	8/11/2026	\$31,057.50	202618 4TH AVE SE ROADWA		\$31,057.50			
Voucher(s): 2							Aged Totals:		Due		
									\$41,847.50	\$41,847.50	\$0.00
									\$0.00	\$0.00	\$0.00
Vendor ID: 437		Name: NORTHWEST TIRE INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15182410	INV	7/29/2026	7/29/2026	\$413.14	2 AXLE ALIGNMENT R-62		\$413.14			
	15182420	INV	7/29/2026	7/29/2026	\$650.88	2 AXLE ALIGNMENT, ROTATE		\$650.88			
	19065576	INV	7/31/2026	7/31/2026	\$42.45	TIRE REPAIR POLICE36		\$42.45			
	2295260	INV	7/31/2026	7/31/2026	\$345.97	P255/60R18		\$345.97			
	2295267	INV	7/31/2026	7/31/2026	\$75.85	LABOR TO R&R 4 TPMS SENS		\$75.85			
Voucher(s): 5							Aged Totals:		Due		
									\$1,528.29	\$1,528.29	\$0.00
									\$0.00	\$0.00	\$0.00
Vendor ID: 6732		Name: NOVASPECT, INC				Class ID: 1099		FED TAX CLAS:		S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CD10040540	INV	7/31/2026	7/31/2026	\$2,470.00	LANDFILL FLOWMETER		\$2,470.00			

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Voucher(s): 1		Aged Totals:					Due				
							\$2,470.00	\$2,470.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6093		Name: NUTRIEN AG SOLUTIONS, INC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	903753915	INV	7/21/2026	7/21/2026	\$2,694.00	CHEMICALS		\$2,694.00			
Voucher(s): 1		Aged Totals:					Due				
							\$2,694.00	\$2,694.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3390		Name: O'REILLY AUTO PARTS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1865-472257	INV	7/27/2026	7/27/2026	\$45.99	BUGS B GONE		\$45.99			
	1865-472599	INV	7/28/2026	7/28/2026	\$60.58	SEALED BEAM (2)		\$60.58			
Voucher(s): 2		Aged Totals:					Due				
							\$106.57	\$106.57	\$0.00	\$0.00	\$0.00
Vendor ID: 9970		Name: OK TIRE STORE INC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24-8833	INV	7/30/2026	7/30/2026	\$67.50	INSTALL TPMS SENSOR X4 CF		\$67.50			
Voucher(s): 1		Aged Totals:					Due				
							\$67.50	\$67.50	\$0.00	\$0.00	\$0.00
Vendor ID: 2131		Name: OLYMPIC SALES INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16797	INV	7/31/2026	7/31/2026	\$464.48	FRONTLOAD JYD FLUID LOW		\$464.48			
	16805	INV	8/4/2026	8/4/2026	\$464.51	FRONTLOAD HYD FLUID LOW		\$464.51			
Voucher(s): 2		Aged Totals:					Due				
							\$928.99	\$928.99	\$0.00	\$0.00	\$0.00
Vendor ID: 5965		Name: PARADISE DRY CLEANERS, LLC					Class ID: 1099		FED TAX CLAS: LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1378	INV	8/3/2026	8/3/2026	\$40.00	CLEANING 4 PCS- POLICE DEI		\$40.00			
Voucher(s): 1		Aged Totals:					Due				
							\$40.00	\$40.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6690		Name: PENN CARE, INC.					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	#M175594	INV	7/21/2026	7/21/2026	\$6,297.00	VIDEO LARYNGOSCOPE		\$6,297.00			
Voucher(s): 1		Aged Totals:					Due				
							\$6,297.00	\$6,297.00	\$0.00	\$0.00	\$0.00

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Vendor ID: 6612			Name: PEPPERBALL			Class ID: 1099			FED TAX CLAS: P-PARTN		
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Voucher/											
Payment No.											
Doc Number											
Type											
Doc Date											
Due Date											
Doc Amount											
Description											
Writeoff											
Amount											
Current Period											
31 - 60 Days											
61 - 90 Days											
91 and Over											
0109561-IN											
INV											
7/24/2026											
7/24/2026											
\$1,687.55											
VKS PRO KIT, INERT,											
\$1,687.55											

Voucher(s): 1		Aged Totals:				Due					
						\$1,687.55	\$1,687.55	\$0.00	\$0.00	\$0.00	

Vendor ID: 2280			Name: POWERPLAN OIB				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	W3216808	INV	6/23/2026	6/23/2026	\$697.95	MOTOR GRADER			\$697.95		
	W3231108	INV	7/23/2026	7/23/2026	\$1,751.67	MOTOR GRADER		\$1,751.67			

Voucher(s): 2		Aged Totals:				Due					
						\$2,449.62	\$1,751.67	\$697.95	\$0.00	\$0.00	

Vendor ID: 3491			Name: PRAIRIE AUTO PARTS INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	119997	INV	7/27/2026	7/27/2026	\$93.98	SEA FOAM BUGS- B- GONE (2		\$93.98				
	120495	INV	7/30/2026	7/30/2026	\$25.98	2 CIRCUITS		\$25.98				
	121290	INV	8/5/2026	8/5/2026	\$12.49	GP SCREWS		\$12.49				
	121647	INV	8/7/2026	8/7/2026	\$56.94	6 OIL DRY		\$56.94				
	121918	INV	8/10/2026	8/10/2026	\$13.49	RAIN X VISION BLADE		\$13.49				

Voucher(s): 5		Aged Totals:				Due					
						\$202.88	\$202.88	\$0.00	\$0.00	\$0.00	

Vendor ID: 6711			Name: PRAIRIE SCALE SYSTEMS, INC				Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JW-101802	INV	7/22/2026	7/22/2026	\$150.00	INDICATOR RENTAL FOR LAN		\$150.00			

Voucher(s): 1		Aged Totals:				Due					
						\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 6354		Name: PRESNELL JEREMY				Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JP 080726	INV	8/7/2026	8/7/2026	\$67.00	EMPLOYEE EXP-J PRESNELL		\$67.00			
	JP 081026	INV	8/10/2026	8/10/2026	\$40.00	EMPLOYEE EXP-J PRESNELL		\$40.00			

Voucher(s): 2		Aged Totals:				Due					
						\$107.00	\$107.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 466			Name: PUMP SYSTEMS LLC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	00431813	INV	7/22/2026	7/22/2026	\$677.85	WEAR RING, GASKET		\$677.85				

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00431981	INV	7/27/2026	7/27/2026	\$178.78	MNPT ALUM, DUST CAP, BL M	\$178.78
00432129	INV	7/29/2026	7/29/2026	\$178.78	CLAMPS, HB ALUM, COUPLIN	\$178.78
00432143	INV	7/29/2026	7/29/2026	\$2.86	O RING CORD STOCK	\$2.86
00432156	INV	7/29/2026	7/29/2026	\$2,328.49	HOSE UREF	\$2,328.49
00432389	INV	8/4/2026	8/4/2026	\$466.89	VALVES, NOZZLES, HOSES	\$466.89

Voucher(s): 6				Aged Totals:		Due				
						\$3,833.65	\$3,833.65	\$0.00	\$0.00	\$0.00

Vendor ID: 6012			Name: QUADIENT - POSTAGE FUNDING				Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8121 2775 072826	INV	7/28/2026	7/28/2026	\$1,800.00	POSTAGE -LIBRARY		\$1,800.00			

Voucher(s): 1				Aged Totals:		Due				
						\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6012A			Name: QUADIENT LEASING				Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q2432896	INV	7/1/2026	7/1/2026	\$177.51	LEASE PAYMENT 080226-1101			\$177.51		

Voucher(s): 1				Aged Totals:		Due				
						\$177.51	\$0.00	\$177.51	\$0.00	\$0.00

Vendor ID: 469			Name: QUALITY QUICK PRINT INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-31187	INV	7/6/2026	7/6/2026	\$1,750.00	500 CUBE SQISHY		\$1,750.00			
	PC-32077	INV	7/30/2026	7/30/2026	\$95.00	ACRYLIC PLAQUE-RETIRE DA		\$95.00			
	PC-32063	INV	7/31/2026	7/31/2026	\$550.00	MISC BUSINESS CARDS -FIRE		\$550.00			

Voucher(s): 3				Aged Totals:		Due				
						\$2,395.00	\$2,395.00	\$0.00	\$0.00	\$0.00

Vendor ID: 5444			Name: QUALITY XTERMINATORS				Class ID: 1099		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17953	INV	7/22/2026	7/22/2026	\$285.00	INSIDE SPRAY -PESTS CONTF		\$285.00			
	17954	INV	7/22/2026	7/22/2026	\$130.00	INSIDE SPRAY-PEST CONTRC		\$130.00			

Voucher(s): 2				Aged Totals:		Due				
						\$415.00	\$415.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6620			Name: QUICK MED CLAIMS LLC				Class ID:		FED TAX CLAS: LLC-C		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	622003151	INV	7/31/2026	7/31/2026	\$6,731.36	GROUND TRIPS/REVENUE		\$6,731.36			

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Voucher(s): 1		Aged Totals:					Due				
							\$6,731.36	\$6,731.36	\$0.00	\$0.00	\$0.00
Vendor ID: 4911		Name: RAMSEY LAW OFFICE PLLC					Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	081226	INV	8/12/2026	8/12/2026	\$1,462.50	ALTER JUDGE HOURS		\$1,462.50			
Voucher(s): 1		Aged Totals:					Due				
							\$1,462.50	\$1,462.50	\$0.00	\$0.00	\$0.00
Vendor ID: 477		Name: RAYS AUTO ELECTRIC INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	580858	INV	7/29/2026	7/29/2026	\$194.58	REBUILD SM BODY FORD STA		\$194.58			
Voucher(s): 1		Aged Totals:					Due				
							\$194.58	\$194.58	\$0.00	\$0.00	\$0.00
Vendor ID: 5915		Name: RED ROCK FORD OF DICKINSON					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	681894	INV	7/23/2026	7/23/2026	\$1,396.68	REMOVED & REPLACED DEF I		\$1,396.68			
	5109900	INV	8/6/2026	8/6/2026	\$76.11	COVER -WHEEL		\$76.11			
Voucher(s): 2		Aged Totals:					Due				
							\$1,472.79	\$1,472.79	\$0.00	\$0.00	\$0.00
Vendor ID: 481		Name: REITER WELDING INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15904	INV	7/27/2026	7/27/2026	\$875.00	REPAIR QUICK HITCH ON CAT		\$875.00			
Voucher(s): 1		Aged Totals:					Due				
							\$875.00	\$875.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5848		Name: RHODE, JARED					Class ID:		FED TAX CLAS: EMPLOYEE		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JR 080726	INV	7/31/2026	7/31/2026	\$67.00	EMPLOYEE EXP-JARED RHOC		\$67.00			
	JR080726	INV	8/7/2026	8/7/2026	\$40.00	EMPLOYEE EXP-JARED RHOC		\$40.00			
Voucher(s): 2		Aged Totals:					Due				
							\$107.00	\$107.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4955		Name: RLK ENTERPRISES					Class ID: 1099		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5242	INV	8/2/2026	8/2/2026	\$250.00	PW CONFERENCE RM		\$250.00			
Voucher(s): 1		Aged Totals:					Due				
							\$250.00	\$250.00	\$0.00	\$0.00	\$0.00

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Vendor ID: 5450		Name: ROCKY PLETAN HANDYMAN SERVICES					Class ID: 1099		FED TAX CLAS: SOLE PR		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	081226	INV	8/12/2026	8/12/2026	\$250.00	MOWING 651 SO MAIN		\$250.00			
Voucher(s): 1							Aged Totals:		Due		
									\$250.00	\$250.00	\$0.00
Vendor ID: 609		Name: ROUGHRIDER ELECTRIC COOPERATIVE					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	8/1/2026	8/1/2026	\$66.00	WEST 94 LIGHTS		\$66.00			
	103699001	INV	8/1/2026	8/1/2026	\$708.00	10TH AVE E PUMP 1378 10TH		\$708.00			
	103699002	INV	8/1/2026	8/1/2026	\$35.00	34-140-096		\$35.00			
	103699003	INV	8/1/2026	8/1/2026	\$930.00	28-140-096		\$930.00			
	103699004	INV	8/1/2026	8/1/2026	\$960.00	28-140-096		\$960.00			
	103699005	INV	8/1/2026	8/1/2026	\$54.00	NORTH TANK 25 26TH AVE E		\$54.00			
	103699007	INV	8/1/2026	8/1/2026	\$45.00	27-140-096		\$45.00			
	103699015	INV	8/1/2026	8/1/2026	\$75.00	LAGOON PUMP CELL #4		\$75.00			
	103699017	INV	8/1/2026	8/1/2026	\$106.00	LS 16 2301 VILLARD ST E		\$106.00			
	103699018	INV	8/1/2026	8/1/2026	\$114.00	LS 17 3101 VILLARD ST E		\$114.00			
	103699020	INV	8/1/2026	8/1/2026	\$40.00	01-139-096		\$40.00			
	103699029	INV	8/1/2026	8/1/2026	\$136.00	17-139-095		\$136.00			
	103699030	INV	8/1/2026	8/1/2026	\$225.00	LS 14 977 21ST ST E		\$225.00			
	103699031	INV	8/1/2026	8/1/2026	\$52.00	28-140-096		\$52.00			
	103699032	INV	8/1/2026	8/1/2026	\$140.00	947 14TH ST E		\$140.00			
	103699035	INV	8/1/2026	8/1/2026	\$4,085.00	3389 ENERGY DR		\$4,085.00			
	103699036	INV	8/1/2026	8/1/2026	\$41.00	1144 20TH AVE SW		\$41.00			
	103699038	INV	8/1/2026	8/1/2026	\$30.00	28-140-096		\$30.00			
	103699039	INV	8/1/2026	8/1/2026	\$65.00	27-140-096		\$65.00			
	103699040	INV	8/1/2026	8/1/2026	\$98.00	STATE AVE TANK 1789 15TH :		\$98.00			
	103699045	INV	8/1/2026	8/1/2026	\$87.00	140-96-27 TRAFFIC LIGHTS		\$87.00			
	103699046	INV	8/1/2026	8/1/2026	\$447.00	3405 PUBLIC WORKS BLVD		\$447.00			
	103699047	INV	8/1/2026	8/1/2026	\$4,268.00	3411 PUBLIC WORKS BLVD		\$4,268.00			

City of Dickinson						
103699048	INV	8/1/2026	8/1/2026	\$113.00	FRENCH DRAIN LFT STN-LAGI	\$113.00
103699049	INV	8/1/2026	8/1/2026	\$178.00	W VILLARD	\$178.00
103699050	INV	8/1/2026	8/1/2026	\$117.84	BYPASS LIGHTS	\$117.84
103699051	INV	8/1/2026	8/1/2026	\$142.86	BYPASS LIGHTS	\$142.86
103699052	INV	8/1/2026	8/1/2026	\$167.60	BYPASS LIGHTS	\$167.60
103699053	INV	8/1/2026	8/1/2026	\$275.27	BYPASS LIGHTS	\$275.27
103699055	INV	8/1/2026	8/1/2026	\$115.00	ST LT SERVICE	\$115.00
103699056	INV	8/1/2026	8/1/2026	\$823.00	LS 21 11470 HWY 10	\$823.00
103699057	INV	8/1/2026	8/1/2026	\$57.70	NW TANK 3343 21ST ST W	\$57.70
103699058	INV	8/1/2026	8/1/2026	\$156.00	15TH ST & 30TH AVE W	\$156.00
103699059	INV	8/1/2026	8/1/2026	\$38.30	BRAUN SUB DIVISION LIGHTS	\$38.30
103699060	INV	8/1/2026	8/1/2026	\$7,292.08	2475 STATE AVE	\$7,292.08
103699061	INV	8/1/2026	8/1/2026	\$136.00	11201 21ST STREET SW	\$136.00
103699062	INV	8/1/2026	8/1/2026	\$142.00	11101 34TH STREET SW	\$142.00
103699063	INV	8/1/2026	8/1/2026	\$39.00	2477 STATE AVE NORTH	\$39.00
103699064	INV	8/1/2026	8/1/2026	\$144.00	3450 STATE AVE	\$144.00
103699065	INV	8/1/2026	8/1/2026	\$601.00	STATE AVE BOOSTER 3052 S	\$601.00
103699067	INV	8/1/2026	8/1/2026	\$174.29	4461 12TH ST W	\$174.29
103699068	INV	8/1/2026	8/1/2026	\$111.00	1331 WAHL ST	\$111.00
103699069	INV	8/1/2026	8/1/2026	\$100.00	12TH AVE W & MARILYN WAY	\$100.00
103699070	INV	8/1/2026	8/1/2026	\$91.00	11TH AVE W & 25TH ST	\$91.00
103699071	INV	8/1/2026	8/1/2026	\$101.00	CALVIN DR & KOCH ST	\$101.00
103699072	INV	8/1/2026	8/1/2026	\$45.19	3343 21ST STREET WEST	\$45.19
103699073	INV	8/1/2026	8/1/2026	\$43.63	5TH AVE EAST STREET LIGHT	\$43.63
103699074	INV	8/1/2026	8/1/2026	\$45.09	ST LIGHTS SIMS AND 24TH ST	\$45.09
103699075	INV	8/1/2026	8/1/2026	\$50.04	4TH AVE E & 21ST ST E	\$50.04
103699076	INV	8/1/2026	8/1/2026	\$310.88	139-95-17NW	\$310.88
103699078	INV	8/1/2026	8/1/2026	\$75.55	ST LIGHTS 4TH AVE AND 26TH	\$75.55
105963000	INV	8/1/2026	8/1/2026	\$165.00	34-140-096	\$165.00

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105963001	INV	8/1/2026	8/1/2026	\$43.00	SEWER VAULT HWY 10 116TH	\$43.00
105963002	INV	8/1/2026	8/1/2026	\$55.86	4TH AVE EAST & 37TH ST EAST	\$55.86
105963003	INV	8/1/2026	8/1/2026	\$45.63	STREET LIGHTS 10TH AVE SW	\$45.63
105963004	INV	8/1/2026	8/1/2026	\$54.21	STREET LIGHTS PRAIRIE OAK	\$54.21
105963005	INV	8/1/2026	8/1/2026	\$36.46	STREET LIGHTS 23RD ST SW	\$36.46
105963006	INV	8/1/2026	8/1/2026	\$40.00	SEWER VAULT HWY 10 & 116TH	\$40.00
105963007	INV	8/1/2026	8/1/2026	\$103.87	2494 I-94 BUSINESS LOOP E	\$103.87
105963008	INV	8/1/2026	8/1/2026	\$173.32	2495 I-94 BUSINESS LOOP E	\$173.32
103699080	INV	8/4/2026	8/4/2026	\$57.89	STREET LIGHTS 9TH AVE E	\$57.89
103699081	INV	8/4/2026	8/4/2026	\$37.62	STREET LIGHTS ATASCOSIPAS	\$37.62
103699082	INV	8/4/2026	8/4/2026	\$36.36	ST LIGHTS NORTH ATASCOSIPAS	\$36.36
103699083	INV	8/4/2026	8/4/2026	\$57.80	STREET LIGHTS 14TH ST E	\$57.80
103699084	INV	8/4/2026	8/4/2026	\$48.68	STREET LIGHTS BADLANDS C	\$48.68
103699085	INV	8/4/2026	8/4/2026	\$41.11	STREET LIGHTS SIMS ST	\$41.11
103699086	INV	8/4/2026	8/4/2026	\$45.77	STREET LIGHT EATON DR	\$45.77
103699087	INV	8/4/2026	8/4/2026	\$38.98	STREET LIGHTS 19TH ST E	\$38.98
103699088	INV	8/4/2026	8/4/2026	\$45.86	STREET LIGHTS 17TH ST E	\$45.86
103699089	INV	8/4/2026	8/4/2026	\$36.26	STREET LIGHTS 10TH AVE E	\$36.26
103699090	INV	8/4/2026	8/4/2026	\$42.57	STREET LIGHTS 10TH AVE 17TH	\$42.57
103699091	INV	8/4/2026	8/4/2026	\$40.24	448 21ST ST W STREET LIGHT	\$40.24
103699092	INV	8/4/2026	8/4/2026	\$108.00	TEMP SERVICE BAYLOR BUILDING	\$108.00

Voucher(s): 73		Aged Totals:		Due					
				\$25,847.81	\$25,847.81	\$0.00	\$0.00	\$0.00	

Vendor ID: 496		Name: ROUGHRIDER SPEED CENTER					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	92715	INV	8/6/2026	8/6/2026	\$259.91	AMP RESEARCH		\$259.91			

Voucher(s): 1		Aged Totals:		Due					
				\$259.91	\$259.91	\$0.00	\$0.00	\$0.00	

Vendor ID: 6185		Name: ROY, MICHAEL				Class ID:		FED TAX CLAS:		VOLUNTEER FF	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MR 081026	INV	8/10/2026	8/10/2026	\$76.00	EMPLOYEE EXP-MICHAEL ROY		\$76.00			

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Voucher(s): 1		Aged Totals:		Due							
				\$76.00		\$76.00		\$0.00		\$0.00	
Vendor ID: 497		Name: RUDY'S LOCK & KEY LLC		Class ID:		FED TAX CLAS:		S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2656	INV	8/7/2026	8/7/2026	\$40.00	KEY BAK (2)		\$40.00			
Voucher(s): 1		Aged Totals:		Due							
				\$40.00		\$40.00		\$0.00		\$0.00	
Vendor ID: 42		Name: RUNNINGS SUPPLY INC		Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8627259	CRM	7/27/2026		(\$7.99)	RETURN RAIN CAP		(\$7.99)			
	8627216	INV	7/27/2026	7/27/2026	\$37.97	RAIN CAP, TAPE MEASURE		\$37.97			
	8627263	INV	7/27/2026	7/27/2026	\$213.99	RECIP SAW, BLADE KIT		\$213.99			
	8628879	INV	7/29/2026	7/29/2026	\$95.88	CLOROX WIPES, FOOD FOR C		\$95.88			
	8628916	INV	7/29/2026	7/29/2026	\$99.97	FITTINGS, UTILITY JUG, COUP		\$99.97			
	8628935	INV	7/29/2026	7/29/2026	\$25.98	SPATULA SFT TOUCH, STAINL		\$25.98			
	8628939	INV	7/29/2026	7/29/2026	\$5.96	TEFLON TAPE		\$5.96			
	8629668	INV	7/30/2026	7/30/2026	\$99.63	SCRW STAR DECK PLUS, BOL		\$99.63			
	8631560	INV	8/1/2026	8/1/2026	\$119.96	CLOTHING- J REIS		\$119.96			
	8633271	INV	8/3/2026	8/3/2026	\$419.99	PRESSURE WASHER #3400		\$419.99			
	8633766	INV	8/4/2026	8/4/2026	\$35.39	PTO LOCK PINS		\$35.39			
	8635063	INV	8/5/2026	8/5/2026	\$34.99	BATTERY, LAWN & GARDEN		\$34.99			
	8635782	INV	8/6/2026	8/6/2026	\$14.99	FOOT PLATE REMOVAL JACK:		\$14.99			
Voucher(s): 13		Aged Totals:		Due							
				\$1,196.71		\$1,196.71		\$0.00		\$0.00	
Vendor ID: 986		Name: SAFETY-KLEEN		Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	100081334	INV	6/26/2026	6/26/2026	\$308.22	30G PARTS WASHER-SOLVEN			\$308.22		
Voucher(s): 1		Aged Totals:		Due							
				\$308.22		\$0.00		\$308.22		\$0.00	
Vendor ID: 5910		Name: SANFORD HEALTH		Class ID: 1099		FED TAX CLAS:		501 (C) (3)			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CI00043781	INV	7/31/2026	7/31/2026	\$845.25	JUNE 2026 SERVICES		\$845.25			

Voucher(s): 1						Aged Totals:		Due				
								\$845.25	\$845.25	\$0.00	\$0.00	\$0.00
Vendor ID: 4512		Name: SANFORD HEALTH OCCUPATIONAL MEDICINE D				Class ID: 1099		FED TAX CLAS: MEDICAL				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	916572	INV	7/31/2026	7/31/2026	\$2,424.00	DOT, DRUG ADM, COLLECTIO		\$2,424.00				
Voucher(s): 1						Aged Totals:		Due				
								\$2,424.00	\$2,424.00	\$0.00	\$0.00	\$0.00
Vendor ID: 506		Name: SAX MOTOR CO INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2024567	INV	8/3/2026	8/3/2026	\$197.40	LAMP		\$197.40				
	2024770	INV	8/11/2026	8/11/2026	\$212.00	MAT		\$212.00				
Voucher(s): 2						Aged Totals:		Due				
								\$409.40	\$409.40	\$0.00	\$0.00	\$0.00
Vendor ID: 641		Name: SCHMIDT REPAIR INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	20043	INV	7/29/2026	7/29/2026	\$1,010.86	WORK DONE ON ENGINE 1		\$1,010.86				
	20044	INV	7/29/2026	7/29/2026	\$1,354.23	WORK DONE ON TOWER 2		\$1,354.23				
Voucher(s): 2						Aged Totals:		Due				
								\$2,365.09	\$2,365.09	\$0.00	\$0.00	\$0.00
Vendor ID: 517		Name: SERVICE PRINTERS				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	71317	INV	6/30/2026	6/30/2026	\$677.50	1355 2025 DRINKING WATER F			\$677.50			
	71383	INV	7/31/2026	7/31/2026	\$72.00	NAME PLATE-FRIDRICH & BAE		\$72.00				
Voucher(s): 2						Aged Totals:		Due				
								\$749.50	\$72.00	\$677.50	\$0.00	\$0.00
Vendor ID: 520		Name: SHERWIN WILLIAMS CO				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	94027113540826	INV	8/5/2026	8/5/2026	\$119.85	PAINT		\$119.85				
Voucher(s): 1						Aged Totals:		Due				
								\$119.85	\$119.85	\$0.00	\$0.00	\$0.00
Vendor ID: 6162		Name: SHRED ND LLC				Class ID: 1099		FED TAX CLAS: LLC-SOLE PROP				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	20669	INV	7/30/2026	7/30/2026	\$53.75	165 GAL DEFENDER SERIES		\$53.75				
Voucher(s): 1						Aged Totals:		Due				
								\$53.75	\$53.75	\$0.00	\$0.00	

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Vendor ID: 9528		Name: SIGN SOLUTIONS				Class ID:		FED TAX CLAS:		LLC-S		Section 2. Item B.
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	424533	INV	7/23/2026	7/23/2026	\$5,379.85	BAND IT BRACKETS, TELESP/		\$5,379.85				
							Due					
Voucher(s): 1		Aged Totals:		\$5,379.85		\$5,379.85		\$0.00		\$0.00		
Vendor ID: 5126		Name: SM FENCING & ENERGY SERV INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	202433	INV	7/15/2026	7/15/2026	\$1,622.46	WORK DONE @ LANDFILL		\$1,622.46				
							Due					
Voucher(s): 1		Aged Totals:		\$1,622.46		\$1,622.46		\$0.00		\$0.00		
Vendor ID: 2580		Name: SOUTHWEST GRAIN(BULK)				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	SX5-IE9977	INV	7/6/2026	7/6/2026	\$2,419.02	580.1 RUBY FIELDMASTER AG		\$2,419.02				
	SX5-IF0086	INV	7/15/2026	7/15/2026	\$2,683.28	640.4 GAL RUBY FIELDMASTE		\$2,683.28				
	SX5-IF0149	INV	7/22/2026	7/22/2026	\$1,917.06	430.8 GAL RUBY FIELDMASTE		\$1,917.06				
	596000380	INV	7/28/2026	7/28/2026	\$2,137.23	455.7 GAL RUBY FIELDMASTE		\$2,137.23				
	SX9 IJ9165	INV	7/30/2026	7/30/2026	\$211.60	40 #2 MOLYPLEX GREASE		\$211.60				
	596000390	INV	8/4/2026	8/4/2026	\$2,234.44	482.6 GAL RUBY FIELDMASTE		\$2,234.44				
							Due					
Voucher(s): 6		Aged Totals:		\$11,602.63		\$11,602.63		\$0.00		\$0.00		
Vendor ID: 1041		Name: SOUTHWEST WATER AUTHORITY				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	04578.00 073126	INV	7/31/2026	7/31/2026	\$81.26	MONTHLY CONSUMPTION		\$81.26				
	04923.00 073126	INV	7/31/2026	7/31/2026	\$173.73	MONTHLY CONSUMPTION		\$173.73				
	INV14289	INV	7/31/2026	7/31/2026	\$507.54	ELECTRICAL COSTS -JUNE 20		\$507.54				
							Due					
Voucher(s): 3		Aged Totals:		\$762.53		\$762.53		\$0.00		\$0.00		
Vendor ID: 5631		Name: SPEE DEE DELIVERY SERVICE, INC				Class ID:		FED TAX CLAS:		S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1517381	INV	8/1/2026	8/1/2026	\$30.61	STANDARD SHIPMENT		\$30.61				
	1525697	INV	8/8/2026	8/8/2026	\$57.93	STANDARD SHIPMENT		\$57.93				
							Due					
Voucher(s): 2		Aged Totals:		\$88.54		\$88.54		\$0.00		\$0.00		

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Vendor ID: 9872		Name: SPOTTERS AERIAL, LLC				Class ID:		FED TAX CLAS:		LLC-C	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	230634	INV	7/10/2026	7/10/2026	\$7,917.03	WRF DRAINAGE, MILEAGE		\$7,917.03			
							Due				
Voucher(s): 1		Aged Totals:					\$7,917.03	\$7,917.03	\$0.00	\$0.00	\$0.00
Vendor ID: 4081		Name: SRF CONSULTING GROUP INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17220.01-18 063026	INV	6/30/2026	6/30/2026	\$24.89	202418 9TH ST W & 5TH AVE			\$24.89		
	17220.02-23 063026	INV	6/30/2026	6/30/2026	\$164.41	202415 10TH AVE E MUSEUM I			\$164.41		
							Due				
Voucher(s): 2		Aged Totals:					\$189.30	\$0.00	\$189.30	\$0.00	\$0.00
Vendor ID: 2232		Name: STARK COUNTY AUDITOR				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	081026	INV	8/10/2026	8/10/2026	\$3,237.90	STARK CO PERMIT REMITTAN		\$3,237.90			
							Due				
Voucher(s): 1		Aged Totals:					\$3,237.90	\$3,237.90	\$0.00	\$0.00	\$0.00
Vendor ID: 5640		Name: SUTPHEN TOWERS				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1040449	INV	7/17/2026	7/17/2026	\$467.69	JACK LOCK CYLINDER, FITTIN		\$467.69			
							Due				
Voucher(s): 1		Aged Totals:					\$467.69	\$467.69	\$0.00	\$0.00	\$0.00
Vendor ID: 537		Name: SW DISTRICT HEALTH UNIT/ MEDICAL				Class ID: 1099		FED TAX CLAS:		MEDICAL	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CVS TR 080326	INV	8/3/2026	8/3/2026	\$1,455.13	OPIOID SETTLEMENT FUND		\$1,455.13			
	TEVA TR 080326	INV	8/3/2026	8/3/2026	\$742.69	OPIOID SETTLEMENT FUND		\$742.69			
	WILMING TR 080326	INV	8/3/2026	8/3/2026	\$3,073.52	OPIOID SETTLEMENT FUND		\$3,073.52			
	ALLERGAN TR 081026	INV	8/10/2026	8/10/2026	\$821.71	ALLERGAN TR OPIOID SETTLE		\$821.71			
							Due				
Voucher(s): 4		Aged Totals:					\$6,093.05	\$6,093.05	\$0.00	\$0.00	\$0.00
Vendor ID: 538		Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES				Class ID: 1099		FED TAX CLAS:		MEDICAL	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	009370	INV	7/23/2026	7/23/2026	\$30.00	LAB SLIP #908		\$30.00			
	009383	INV	7/28/2026	7/28/2026	\$450.00	LAB SLIPS #951-#965		\$450.00			

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Voucher(s): 2		Aged Totals:		Due		\$480.00		\$480.00		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 646		Name: SWMCC-PRISONER HOUSING		Class ID:		FED TAX CLAS:											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	11923	INV	7/31/2026	7/31/2026	\$5,360.00	PRISONER HOUSING-JULY 20.		\$5,360.00									
Voucher(s): 1		Aged Totals:		Due		\$5,360.00		\$5,360.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 554		Name: TAYLOR NURSERY		Class ID: 1099		FED TAX CLAS: MISC											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	6177	INV	8/6/2026	8/6/2026	\$885.00	MISC TREES FOR CITY OF DK		\$885.00									
Voucher(s): 1		Aged Totals:		Due		\$885.00		\$885.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 9661		Name: THE WRAP by SAFE RESTRAINTS		Class ID:		FED TAX CLAS: S CORP											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	PP07072026DPD	INV	7/7/2026	7/7/2026	\$6,548.48	4 WRAP RESTRAINT W/HELM		\$6,548.48									
Voucher(s): 1		Aged Totals:		Due		\$6,548.48		\$6,548.48		\$0.00		\$0.00		\$0.00			
Vendor ID: 3940		Name: TITAN MACHINERY		Class ID:		FED TAX CLAS:											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	PS1272543-1	INV	8/4/2026	8/4/2026	\$44.20	HOLDER R-3		\$44.20									
Voucher(s): 1		Aged Totals:		Due		\$44.20		\$44.20		\$0.00		\$0.00		\$0.00			
Vendor ID: 3978		Name: TOTAL SAFETY US INC		Class ID:		FED TAX CLAS:											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	7450117-0001	INV	7/28/2026	7/28/2026	\$47.24	GLOVES, HAT, IC IMPACT UTIL		\$47.24									
Voucher(s): 1		Aged Totals:		Due		\$47.24		\$47.24		\$0.00		\$0.00		\$0.00			
Vendor ID: 6287		Name: TRACKER MANAGEMENT		Class ID: 1099		FED TAX CLAS: SOLE PROP/SINGLE LLC											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	22728	INV	7/7/2026	7/7/2026	\$2,782.38	07/30/26 DICKINSON-SHAKOPI		\$2,782.38									
	22674	INV	7/24/2026	7/24/2026	\$2,743.72	07/24/26 DICKINSON-SHAKOPI		\$2,743.72									
Voucher(s): 2		Aged Totals:		Due		\$5,526.10		\$5,526.10		\$0.00		\$0.00		\$0.00			
Vendor ID: 5849		Name: TRIBOLD PALEONTOLOGY, INC		Class ID:		FED TAX CLAS: S CORP											
Voucher/						Writeoff											
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over						
	20261072	INV	7/31/2026	7/31/2026	\$183.15	GIFT SHOP SUPPLIES		\$183.15									

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AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

		Due				
Voucher(s):	1	Aged Totals:	\$183.15	\$183.15	\$0.00	\$0.00

Vendor ID: 586			Name: VAL'S SANITATION				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026-641	INV	7/19/2026	7/19/2026	\$260.00	PORTAJON RENTALS		\$260.00			
	2026-710	INV	8/2/2026	8/2/2026	\$1,440.00	PORTAJON RENTALS FOR LEI		\$1,440.00			

		Due					
Voucher(s):	2	Aged Totals:	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4418		Name: VESTIS				Class ID:		FED TAX CLAS:		C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550647161	INV	7/8/2026	7/8/2026	\$65.46	SOAP,SHOP TOWELS		\$65.46			
	2550649829	INV	7/15/2026	7/15/2026	\$65.46	SOAP, SHOP TOWELS		\$65.46			
	2550652486	INV	7/22/2026	7/22/2026	\$65.46	SOAP, SHOP TOWELS		\$65.46			
	2550652488	INV	7/22/2026	7/22/2026	\$176.44	MATS		\$176.44			
	2550655090	INV	7/29/2026	7/29/2026	\$42.04	MATS		\$42.04			
	2550655147	INV	7/29/2026	7/29/2026	\$50.00	MATS		\$50.00			
	2550655154	INV	7/29/2026	7/29/2026	\$49.21	mats		\$49.21			
	2550655156	INV	7/29/2026	7/29/2026	\$84.00	MATS		\$84.00			
	2550655157	INV	7/29/2026	7/29/2026	\$65.46	MATS		\$65.46			
	2550655158	INV	7/29/2026	7/29/2026	\$52.98	MATS		\$52.98			
	2550655937	INV	7/30/2026	7/30/2026	\$29.92	MATS		\$29.92			
	2550655968	INV	7/30/2026	7/30/2026	\$87.70	MATS		\$87.70			
	2550657819	INV	8/5/2026	8/5/2026	\$49.21	MATS		\$49.21			
	2550657822	INV	8/5/2026	8/5/2026	\$66.09	SOAP, SHOP TOWELS		\$66.09			
	2550657823	INV	8/5/2026	8/5/2026	\$52.98	MATS		\$52.98			
	2550657824	INV	8/5/2026	8/5/2026	\$176.44	MATS		\$176.44			
	2550658732	INV	8/10/2026	8/10/2026	\$67.43	MATS		\$67.43			

		Due					
Voucher(s):	17	Aged Totals:	\$1,246.28	\$1,246.28	\$0.00	\$0.00	\$0.00

[illegible]

Section 2. Item B.

365365	INV	7/15/2026	7/15/2026	\$649.21	442 GAL PROPANE	\$649.21
365847	INV	7/17/2026	7/17/2026	\$28.44	335 GAL #2 DYED DIESEL	\$28.44
365607	INV	7/30/2026	7/30/2026	\$46.47	34 GAL PROPANE	\$46.47
51076	INV	7/30/2026	7/30/2026	\$42.84	20# & 30# PROPANE BOTTLES	\$42.84
51115	INV	7/31/2026	7/31/2026	\$82.25	56 GAL PROPANE FOR GENERATOR	\$82.25
365840	INV	8/4/2026	8/4/2026	\$36.72	20# PROPANE	\$36.72
365906	INV	8/6/2026	8/6/2026	\$102.00	4 PROPANE -FORKLIFT	\$102.00

Voucher(s):	7	Aged Totals:	Due					
			\$987.93	\$987.93	\$0.00	\$0.00	\$0.00	

Vendor ID: 1736		Name: WEST PLAINS INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WD43581	INV	6/29/2026	6/29/2026	\$10,627.67	WORK DONE ON UNIT WR-5			\$10,627.67		

Voucher(s):	1	Aged Totals:	Due					
			\$10,627.67	\$0.00	\$10,627.67	\$0.00	\$0.00	

Vendor ID: 4299		Name: WESTLIE TRUCK CENTER OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	639941	INV	8/4/2026	8/4/2026	\$9.37	UNION-PTC		\$9.37			
	640078	INV	8/10/2026	8/10/2026	\$169.32	CUSHION-SE		\$169.32			

Voucher(s):	2	Aged Totals:	Due					
			\$178.69	\$178.69	\$0.00	\$0.00	\$0.00	

Vendor ID: 620		Name: WINN CONSTRUCTION INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16635	INV	8/10/2026	8/10/2026	\$2,389.00	202607 2026 SIDEWALK PROJ		\$2,389.00			
	16638	INV	8/10/2026	8/10/2026	\$4,478.98	202607 2026 SIDEWALK PROJ		\$4,478.98			
	16639	INV	8/10/2026	8/10/2026	\$1,137.36	202607 2026 SIDEWALK PROJ		\$1,137.36			
	16641	INV	8/10/2026	8/10/2026	\$3,286.20	202607 2026 SIDEWALK PROJ		\$3,286.20			

Voucher(s):	4	Aged Totals:	Due					
			\$11,291.54	\$11,291.54	\$0.00	\$0.00	\$0.00	

Vendor ID: 3138		Name: WITMER PUBLIC SAFETY GROUP INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV935416	INV	7/29/2026	7/29/2026	\$2,406.51	7 CAIRNS 880 CHICAGO, BOUI		\$2,406.51			
	INV938154	INV	8/4/2026	8/4/2026	\$319.45	JUMP SIDE BOOTS		\$319.45			

Section 2. Item B.

Voucher(s): 2		Aged Totals:		Due					
				\$2,725.96	\$2,725.96	\$0.00	\$0.00	\$0.00	

Vendor ID:	9726	Name:	WOMEN EMPOWERING WOMEN			Class ID:	1099	FED TAX CLAS:	NONPROFIT ORG
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026 GRANT FUNDS	INV	8/3/2026	8/3/2026	\$2,500.00	2026 SW REG GRANT FUNDS		\$2,500.00			

Voucher(s): 1		Aged Totals:		Due					
				\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	

Vendor ID:	6648	Name:	YES LLC ELECTRICAL SERVICE			Class ID:		FED TAX CLAS:	C-CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV-435348185	INV	7/31/2026	7/31/2026	\$810.00	JOURNEYMAN ELECTRICIAN		\$810.00			
	INV-435348196	INV	7/31/2026	7/31/2026	\$145.00	JOURNEYMAN ELECTRICIAN		\$145.00			
	INV-435348197	INV	7/31/2026	7/31/2026	\$2,675.00	REWIRE		\$2,675.00			
	INV-435348201	INV	7/31/2026	7/31/2026	\$105.00	JOURNEYMAN ELECTRICAN		\$105.00			

Voucher(s): 4		Aged Totals:		Due					
				\$3,735.00	\$3,735.00	\$0.00	\$0.00	\$0.00	

		<u>Vendors</u>	<u>Due</u>	<u>Current Period</u>	<u>31 - 60 Days</u>	<u>61 - 90 Days</u>	<u>91 and Over</u>
Vendor Totals:		159	\$3,088,426.02	\$2,997,203.30	\$33,785.84	\$4,335.07	\$53,101.81



Visa Purchasing

Billing Period: 07/28/2026 - 08/11/2026

Account Number: XXXX-XXXX-XXXX

Page 1 of 8

Account Summary

Previous Balance	\$25,027.91
Purchases & Other Charges	\$25,717.82
Cash Advances	\$0.00
Cash Advance Fees	\$0.00
Late Charges	\$0.00
Finance Charges	\$0.00
Credits	\$37.32
Payments	\$25,027.91
New Balance	\$25,680.50

Credit Limit	\$120,000.00
Cash Limit	\$120,000.00
Available Credit	\$94,319.50
Disputed Amount	\$0.00
Statement Closing Date	August 11, 2026
Days in Billing Cycle	15

Payment Information

New Balance	\$25,680.50
Minimum Payment Due	\$25,680.50
Payment Due Date	August 18, 2026

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800

Send Billing Inquiries To: COMMERCE BANK
PO BOX 414084
KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/03	08/03		AUTO PAYMENT - THANK YOU!	\$25,027.91 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

Account ID:
Account Number: XXXX-XXXX-XXXX
Payment Due Date: August 18, 2026
New Balance: \$25,680.50
Minimum Payment Due: \$25,680.50

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description		Amount
FIRE DEPARTMENT XXXX-XXXX-XXXX Credit Limit: \$10,000.00			Purchases & Other Charges \$3,646.15	Payments & Other Credits \$0.00	Total Activity \$3,646.15
07/27	07/28	24793386208002902593078	FireNuggets Inc	Walnut Creek CA	\$100.00
07/27	07/28	24064666209100003153259	LADDERCO* LADDER CO	LADDERCOLEATHGA	\$1,779.99
07/30	08/03	24943006213478109948610	CENEX-PARKLAND USA CORP	TOWER CITY ND	\$66.14
07/31	08/03	24064666213100003120112	BLINK	JOINBLINK.COMMA	\$36.00
08/01	08/03	24000976214168002761672	RADISSON HOTEL BISMARC	BISMARCK ND	\$113.50
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000640		
08/02	08/03	24003296214000195490787	STAMART_01224	BISMARCK ND	\$66.44
08/02	08/04	24000976215172011396107	RADISSON HOTEL BISMARC	BISMARCK ND	\$227.00
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000653		
08/02	08/04	24000976215172011396206	RADISSON HOTEL BISMARC	BISMARCK ND	\$227.00
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000654		
08/02	08/04	24000976215172011396164	RADISSON HOTEL BISMARC	BISMARCK ND	\$227.00
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000655		
08/02	08/04	24000976215172011396123	RADISSON HOTEL BISMARC	BISMARCK ND	\$227.00
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000663		
08/02	08/04	24000976215172011396842	RADISSON HOTEL BISMARC	BISMARCK ND	\$227.00
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000664		
08/02	08/04	24000976215172011396412	RADISSON HOTEL BISMARC	BISMARCK ND	\$227.00
			CHECK IN DATE: 07-31-26		
			CONFIRMATION #: 0000000679		
08/07	08/10	24316056220851575481818	SHELL OIL10083962018	JAMESTOWN ND	\$49.10
08/08	08/10	24943006221483017182294	CENEX-TOWN & COUNTRY	COOPERSTOWN ND	\$35.60
08/08	08/10	24943006221483018688034	CENEX-ZIP TRIP #61	GRAFTON ND	\$37.38
FIRE DEPARTMENT 2 XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$181.99	Payments & Other Credits \$0.00	Total Activity \$181.99
07/28	07/30	24137466211001706143411	TRACTOR SUPPLY CO #1824	DICKINSON ND	\$17.99
07/28	07/29	24011346210100033969336	SP TAYLORSTINS	TAYLORSTINS.CMO	\$164.00
FINANCE DEPARTMENT XXXX-XXXX-XXXX Credit Limit: \$25,000.00			Purchases & Other Charges \$573.15	Payments & Other Credits \$0.00	Total Activity \$573.15
07/29	07/30	24064666210100053810649	TRAINCEL WEBINAR	WWW.TRAINCEL.CA	\$249.00
08/03	08/04	24027626215878266828483	PAYFLOW/PAYPAL	888-883-9770 NE	\$324.15
JADE JAYNES XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$420.63	Payments & Other Credits \$0.00	Total Activity \$420.63
08/04	08/07	24789306218187501571617	OTC BRANDS *OTC BRANDS	800-2280475 NE	\$145.81
08/04	08/06	24445006217200342636482	WALMART.COM 8009256278	800-966-6546 AR	\$206.50
08/05	08/06	24692166217402159737179	AMAZON MKTPL*560DQ2T52	Amzn.com/billWA	\$8.05
08/06	08/06	24011346218100010989887	AMAZON RETA* 561NX4112	WWW.AMAZON.COWA	\$47.68
08/09	08/10	24011346221100027955280	AMAZON RETA* 5624J2UD1	WWW.AMAZON.COWA	\$12.59
RENEE NEWTON XXXX-XXXX-XXXX Credit Limit: \$1,000.00			Purchases & Other Charges \$13.20	Payments & Other Credits \$0.00	Total Activity \$13.20
08/05	08/06	24692166217403080664193	Amazon.com*5620F2PZ0	Amzn.com/billWA	\$13.20
GRANT CARLSON XXXX-XXXX-XXXX Credit Limit: \$5,000.00			Purchases & Other Charges \$476.90	Payments & Other Credits \$13.74	Total Activity \$463.16
08/01	08/03	24011346213100056105401	AMAZON RETA* 5N6887QY1	WWW.AMAZON.COWA	\$202.31
08/02	08/03	24011346214100088220979	AMAZON RETA* 5N17J3KZ2	WWW.AMAZON.COWA	\$27.96

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
08/02	08/03	24011346214100078339300	AMAZON RETA* 5N0VC5S60 WWW.AMAZON.COWA	\$42.41
08/04	08/06	24011346217100127101138	AMAZON RETA* 5N6887QY1 SEATTLE WA	\$13.74 CR
08/05	08/06	24011346217100132343063	AMAZON RETA* 5653C11Y0 WWW.AMAZON.COWA	\$204.22
POLICE DEPARTMENT TRAVEL				
XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$65.32	Payments & Other Credits \$0.00
			Total Activity \$65.32	
07/30	07/31	24692166211406950196432	EXXON RED CARPET WEST WEST FARGO ND	\$65.32
POLICE DEPT TRAVEL 2				
XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$170.01	Payments & Other Credits \$0.00
			Total Activity \$170.01	
08/03	08/05	24137466216100314904761	MENARDS DICKINSON ND DICKINSON ND	\$117.78
08/10	08/11	24692166222302831974682	LOVE'S #0849 OUTSIDE VALLEY CITY ND	\$52.23
MICHAEL HANEL				
XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$460.86	Payments & Other Credits \$0.00
			Total Activity \$460.86	
07/28	07/29	24011346210100037723515	SP US PEACEKEEPER USPEACEKEEPERCA	\$171.47
08/04	08/04	24011346216100076186339	BUZZSPROUT INV9125083 BUZZSPROUT.COFL	\$22.00
08/07	08/10	24027626219067383356547	NORTH AMERICAN RESCUE 864-675-9800 SC	\$267.39
ANIMAL SHELTER				
XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$754.08	Payments & Other Credits \$0.00
			Total Activity \$754.08	
07/27	07/29	24137466209100332570221	MENARDS DICKINSON ND DICKINSON ND	\$62.84
08/05	08/06	24013126217000255799808	WEST DAKOTA VETERINARY DICKINSON ND	\$433.36
08/09	08/10	24692166221301090468627	CHEWY.COM 800-672-4399 FL	\$257.88
PURCHASING DEPARTMENT				
XXXX-XXXX-XXXX Credit Limit: \$10,000.00			Purchases & Other Charges \$2,062.58	Payments & Other Credits \$0.00
			Total Activity \$2,062.58	
07/28	07/29	24692166209404731498569	AMAZON MKTPL*SP74W0BO3 Amzn.com/billWA	\$1,083.14
07/30	07/31	24445006211200312019145	WALMART.COM 8009256278 800-966-6546 AR	\$18.97
08/01	08/03	24027626213067141296767	PP*PP* FS TECHSMIT 402-935-7733 CA	\$15.25
08/03	08/04	24027626215067205490932	PAYPAL *JOTFORM 402-935-7733 CA	\$348.00
08/05	08/06	24692166217402176672698	Amazon.com*563LM8AE0 Amzn.com/billWA	\$574.70
08/09	08/10	24692166221301051395744	AMAZON MKTPL*564Y889Y2 Amzn.com/billWA	\$22.52
DUANE ZASTOUIL				
XXXX-XXXX-XXXX Credit Limit: \$5,000.00			Purchases & Other Charges \$300.00	Payments & Other Credits \$0.00
			Total Activity \$300.00	
08/05	08/06	24036296217744122311776	EB *2026 APWA WINTER M 801-413-7200 CA	\$300.00
MATT HANSON				
XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$19.36	Payments & Other Credits \$0.00
			Total Activity \$19.36	
08/04	08/05	24445006217001043178059	FAMILY FARE 3122 DICKINSON ND	\$19.36
TRAVIS LEINTZ				
XXXX-XXXX-XXXX Credit Limit: \$2,500.00			Purchases & Other Charges \$1,443.67	Payments & Other Credits \$0.00
			Total Activity \$1,443.67	
08/03	08/05	24323006216343081205131	CLOVERDALE FOODS CO MANDAN ND	\$135.00
08/03	08/04	24445006216400220752911	WM SUPERCENTER #1534 BISMARCK ND	\$36.07
08/03	08/04	24492156216285027163585	TLO TRANSUNION 561-988-4200 FL	\$175.00
08/05	08/06	24431066218481069149730	TRI-TECH FORENSICS INC 800-438-7884 NC	\$398.60
08/06	08/07	24492166219100005118079	B2G, LLC* O #217199 BLUETOOGOLD.COWA	\$699.00
CINDY THRONBURG				
XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$209.00	Payments & Other Credits \$0.00
			Total Activity \$209.00	
08/07	08/10	24493986220242031867530	U OF M ACCT REC OL 2 612-624-0929 MN	\$209.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
POLICE DEPARTMENT XXXX-XXXX-XXXX- Credit Limit: \$30,000.00			Purchases & Other Charges \$836.29	Payments & Other Credits \$17.44	Total Activity \$818.85
07/31	08/03	24755426213262132326367	DOUBLETREE HOTELS 701-5510120 ND CHECK IN DATE: 07-26-26 CONFIRMATION #: 84159178		\$611.80
08/01	08/03	24692166213408449615434	AMAZON MKTPL*5N04A2540 Amzn.com/billWA		\$31.96
08/06	08/11	74755426222262198235217	DAYS INNS/DAYSTOP 701-6638686 ND CHECK IN DATE: 08-05-26 CONFIRMATION #: 1		\$17.44 CR
08/06	08/07	24755426218262186889489	DAYS INNS/DAYSTOP 701-6638686 ND CHECK IN DATE: 08-05-26 CONFIRMATION #: 1		\$172.44
08/07	08/10	24692166219404865374816	Amazon.com*563SZ0QR2 Amzn.com/billWA		\$20.09
RACHEL SHUMAKER XXXX-XXXX-XXXX- Credit Limit: \$15,000.00			Purchases & Other Charges \$445.66	Payments & Other Credits \$0.00	Total Activity \$445.66
07/28	07/29	24692166209404623105165	AMAZON MKTPL*MK41K45W3 Amzn.com/billWA		\$317.90
08/07	08/10	24943006220482610141740	PIZZA HUT 042470 DICKINSON ND		\$127.76
DENVER FOWLER XXXX-XXXX-XXXX- Credit Limit: \$3,000.00			Purchases & Other Charges \$1,579.93	Payments & Other Credits \$0.00	Total Activity \$1,579.93
07/29	07/30	24692166211406107580652	EXXON HAVRE #1244 HAVRE MT		\$61.52
07/29	07/30	24692166211406107580710	EXXON HAVRE #1244 HAVRE MT		\$75.36
07/29	07/30	24034546210006658273862	CONOCO - EMPORIUM FOOD & HAVRE MT		\$104.00
07/29	07/30	24081196211027761591318	WAL-MART #4247 HAVRE MT		\$395.56
08/01	08/03	24692166214409481672928	EXXON HAVRE #1244 HAVRE MT		\$62.34
08/05	08/07	24692166218403509754848	EXXON HAVRE #1244 HAVRE MT		\$68.62
08/05	08/06	24793386217001832261219	eBay O*02-15006-05757 800-4563229 CA		\$40.36
08/05	08/06	24034546217001087294434	CONOCO - EMPORIUM FOOD & HAVRE MT		\$80.00
08/05	08/06	24793386217001877189218	eBay O*23-14968-93252 800-4563229 CA		\$21.23
08/05	08/06	24081196218028122599571	WAL-MART #4247 HAVRE MT		\$430.16
08/05	08/06	24226386218028126467729	WAL-MART #4247 HAVRE MT		\$64.54
08/08	08/10	24692166220406068594907	EXXON HAVRE #1244 HAVRE MT		\$41.78
08/09	08/11	24034546222002301194387	CONOCO - EZZIE HAVRE B/P HAVRE MT		\$50.95
08/09	08/10	24445006222400239709870	WM SUPERCENTER #4247 HAVRE MT		\$65.51
08/10	08/11	24226386223028429476495	WAL-MART #4247 HAVRE MT		\$18.00
RACHEL WALDO XXXX-XXXX-XXXX Credit Limit: \$3,000.00			Purchases & Other Charges \$89.23	Payments & Other Credits \$0.00	Total Activity \$89.23
08/01	08/03	24011346213100102362717	AMAZON RETA* 5N9J285D0 WWW.AMAZON.COWA		\$29.19
08/01	08/03	24011346213100102442998	AMAZON RETA* 5N6JW05G0 WWW.AMAZON.COWA		\$60.04
AARON MEYER XXXX-XXXX-XXXX- Credit Limit: \$40,000.00			Purchases & Other Charges \$2,782.01	Payments & Other Credits \$0.00	Total Activity \$2,782.01
07/29	07/30	24011346210100131680454	WWW.UI.COM WWW.UI.COM NY		\$219.09
07/29	07/30	24027626211067947221623	PAYPAL *NATIONALPEN 402-935-7733 CA		\$580.02
07/29	08/03	24431066212477696239957	STAPLS0239122265000001 800-333-3330 CT		\$332.78
07/29	08/03	24431066212477696240872	STAPLS0239122265000001 800-333-3330 CT		\$77.19
07/31	08/03	24011346212100121360230	WWW.UI.COM WWW.UI.COM NY		\$1,254.10
08/01	08/03	24011346213100139785260	UBIQUITI INC. UI.COM NY		\$29.00
08/06	08/07	24492166218100067180877	OPENAI *CHATGPT SUBSCR OPENAI.COM CA		\$239.87
08/07	08/10	24431066221483222064751	STAPLS0239122265000001 800-333-3330 CT		\$49.96
DEB KIRSCHENHEITER XXXX-XXXX-XXXX- Credit Limit: \$1,000.00			Purchases & Other Charges \$99.00	Payments & Other Credits \$0.00	Total Activity \$99.00
07/28	07/29	24692166209405049341433	NDRIN-ND LAND RECORDS 701-364-1280 ND		\$1.00
07/28	07/29	24692166209405055199675	NDRIN-ND LAND RECORDS 701-364-1280 ND		\$1.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
07/28	07/29	24692166209405049144464	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$4.00
07/28	07/29	24692166209405055874582	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$7.00
07/28	07/29	24692166209405055874632	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$5.00
07/28	07/29	24692166209405055199717	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$7.00
07/28	07/29	24692166209405055665360	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$2.00
07/28	07/29	24692166209405055665428	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$7.00
07/29	07/30	24692166210405968390566	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$1.00
07/30	07/31	24692166211406906069196	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$2.00
08/04	08/05	24692166216401823291218	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$1.00
08/04	08/05	24692166216401832383287	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$1.00
08/04	08/05	24692166216401823291226	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$3.00
08/04	08/05	24692166216401821809714	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$3.00
08/04	08/05	24692166216401828670416	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$8.00
08/04	08/05	24692166216401818195846	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$9.00
08/04	08/05	24692166216401822321537	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$7.00
08/10	08/11	24692166222302853201543	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$5.00
08/10	08/11	24692166222302855714931	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$6.00
08/10	08/11	24692166222302855715011	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$6.00
08/10	08/11	24692166222302853840704	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$5.00
08/10	08/11	24692166222302847586025	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$8.00
IAN ANGUIANO					
XXXX-XXXX-XXXX			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$5,000.00			\$79.83	\$0.00	\$79.83
08/05	08/06	24011346217100131868003	AMAZON RETA* 561VV0120	WWW.AMAZON.COWA	\$19.87
08/07	08/07	24692166219404184036583	AMAZON MKTPL*5663Q0BF0	Amzn.com/biliWA	\$59.96
STEVEN CLAWSON					
XXXX-XXXX-XXXX			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$3,000.00			\$302.41	\$0.00	\$302.41
07/29	07/30	24034546210006649307688	CONOCO - EMPORIUM FOOD & HAVRE	MT	\$16.00
07/29	07/30	24692166210406010311618	EXXON HAVRE #1244	HAVRE MT	\$47.98
07/30	07/30	24793386210002547056073	North 40 Outfitters	Havre MT	\$9.46
08/01	08/03	24692166213408997091228	EXXON HAVRE #1244	HAVRE MT	\$84.24
08/05	08/06	24692166217403063651175	EXXON HAVRE #1244	HAVRE MT	\$43.44
08/05	08/06	24034546217001128265500	CONOCO - EMPORIUM FOOD & HAVRE	MT	\$16.00
08/05	08/07	24034546218001273426377	CONOCO - EZZIE HAVRE B/P HAVRE	MT	\$14.00
08/10	08/11	24692166223300036558531	EXXON HAVRE #1244	HAVRE MT	\$71.29
BRANDI AARON					
XXXX-XXXX-XXXX			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$1,000.00			\$8.27	\$0.00	\$8.27
07/27	07/28	24137466208300903184185	USPS.COM CLICKNSHIP	800-344-7779 DC	\$8.27
SYLVIA MILLER					
XXXX-XXXX-XXXX			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$1,500.00			\$446.23	\$0.00	\$446.23
07/29	07/30	24692166210405505669845	UND-EXTENDED LEARNING-	701-777-4814 ND	\$150.00
07/29	07/30	24692166210405505669894	UND-EXTENDED LEARNING-	701-777-4814 ND	\$150.00
07/30	08/03	24137466212100368084662	MENARDS DICKINSON ND	DICKINSON ND	\$53.23
07/31	08/03	24801976213843577005968	MUNICIPAY(M3)*SERVICE FE	PORTLAND ME	\$3.00
07/31	08/03	24801976213843590055958	STARK COUNTY	DICKINSON ND	\$70.00
08/06	08/07	24492166219100006167232	OPENAI *CHATGPT SUBSCR	OPENAI.COM CA	\$20.00
JEREMY MOSER					
XXXX-XXXX-XXXX			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$500.00			\$127.92	\$0.00	\$127.92
08/03	08/04	24755426215262156165293	BRAUN DISTRIBUTING	DICKINSON ND	\$127.92
FIRE DEPARTMENT EMS					
XXXX-XXXX-XXXX			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$20,000.00			\$1,207.42	\$6.14	\$1,201.28
07/28	07/29	24793386209000720578072	FireNuggets Inc	Walnut Creek CA	\$100.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
07/28	07/29	24692166209404568668854	BSC-STUDENT FINANCE 701-224-2451 ND	\$136.35
07/28	07/29	24692166209404568668847	BSC-STUDENT FINANCE 701-224-2451 ND	\$2.35
07/29	07/30	24692166210405558767454	UPS*29876DA57E6 800-811-1648 GA	\$15.75
07/29	07/30	24013396210006712016609	ALABAMA FIRE COLLEGE 800-2412467 AL	\$125.00
07/29	07/30	74036296210742926931932	JONES & BARTLETT LEARNING8008320034 MA	\$6.14 CR
07/30	07/31	24692166211406374723589	NATIONAL REGISTRY EMT 614-888-4484 OH	\$175.00
07/30	07/31	24000976211153301472067	THE UPS STORE 4954 209-7775558 ND	\$17.63
07/30	07/31	24013396211006958016130	ALABAMA FIRE COLLEGE 800-2412467 AL	\$125.00
07/31	08/03	24036296212718353317640	JONES & BARTLETT LEARNING800-832-0034 MA	\$92.34
07/31	08/03	24755426213162136976383	BEST WESTERN PLUS FARGO 701-2822143 ND CHECK IN DATE: 07-30-26 CONFIRMATION #: 461289	\$99.00
07/31	08/03	24755426213162136976391	BEST WESTERN PLUS FARGO 701-2822143 ND CHECK IN DATE: 07-30-26 CONFIRMATION #: 461288	\$99.00
08/07	08/10	24943006220482589591214	HOLIDAY INN BISMARCK 7017518240 ND CHECK IN DATE: 08-05-26 NUMBER OF NIGHTS: 2 CONFIRMATION #: 2190133427017518240	\$220.00
REBECCA NEEDHAM XXXX-XXXX-XXXX- Credit Limit: \$1,500.00			Purchases & Other Charges \$193.16	Payments & Other Credits \$0.00
			Total Activity \$193.16	
07/27	07/28	24692166208403537366575	Amazon.com*8C72X3923 Amzn.com/billWA	\$6.99
07/27	07/28	24692166208403545326207	Amazon.com*8567R0ZW3 Amzn.com/billWA	\$57.65
07/27	07/29	24325456209900018114886	DEMCO INC 800-9624463 WI	\$128.52
ROBERT FUHRMAN XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$7.19	Payments & Other Credits \$0.00
			Total Activity \$7.19	
08/05	08/06	24231686217848332174596	CONSOLIDATED TELCOM SARAH@CONSOLID	\$7.19
MUSEUM XXXX-XXXX-XXXX- Credit Limit: \$8,000.00			Purchases & Other Charges \$3,026.67	Payments & Other Credits \$0.00
			Total Activity \$3,026.67	
07/28	07/29	24445006210400215138478	WM SUPERCENTER #1567 DICKINSON ND	\$15.88
07/29	07/30	24755426210292106721189	REXTOOTH STUDIOS 406-5991747 MT	\$140.45
07/31	08/03	24081196213027855206037	WAL-MART #1567 DICKINSON ND	\$4.64
07/31	08/03	24333226212842283016390	SILVER STREAK INDUSTRIES 480-894-9528 AZ	\$940.00
08/01	08/03	24793386213000401074213	Toysmith Faire 800-2088926 CA	\$144.00
08/02	08/03	24793386214000400021214	Warmies Lavende Faire 800-2088926 CA	\$362.64
08/03	08/04	24323006215342972012730	THE WURST SHOP IN DICKIN DICKINSON ND	\$93.08
08/03	08/04	24011346215100151050062	SHIPPO.COM GOSHIPPO.COM CA	\$5.83
08/03	08/04	24445006216400220764635	WM SUPERCENTER #1567 DICKINSON ND	\$16.59
08/04	08/05	24445006217400214838683	WM SUPERCENTER #1567 DICKINSON ND	\$22.98
08/06	08/07	24445006219400219026696	WM SUPERCENTER #1567 DICKINSON ND	\$84.26
08/08	08/10	24801976221852490316022	DICKINSON HARDWARE DICKINSON ND	\$48.58
08/10	08/11	24692166222302755299090	SQ *THE GIRL WITH THE TRIMANDAN ND	\$306.00
08/10	08/11	24793386222000338525211	GeoCentral Faire 800-2088926 CA	\$841.74
CARTER FONG XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$1,634.76	Payments & Other Credits \$0.00
			Total Activity \$1,634.76	
07/28	07/29	24445006210400215139047	WM SUPERCENTER #1567 DICKINSON ND	\$73.04
07/29	07/30	24445006211400217708012	WM SUPERCENTER #1567 DICKINSON ND	\$9.20
08/03	08/04	24692166215400876046967	IN *CUSTOM DATA, INC 701-2902063 ND	\$500.00
08/03	08/04	24692166215400876046975	IN *CUSTOM DATA, INC 701-2902063 ND	\$180.00
08/04	08/05	24431066217480451005832	SWANK MOTION PICTURES IN clover.com MO	\$565.00
08/07	08/10	24692166220405546089449	TST*PHAT FISH BREWING - Dickinson ND	\$307.52
RITA BINSTOCK XXXX-XXXX-XXXX- Credit Limit: \$4,000.00			Purchases & Other Charges \$1,586.32	Payments & Other Credits \$0.00
			Total Activity \$1,586.32	
07/27	07/28	24055236209838105000679	ELKHORN QUARTERS LODGING 7016234444 ND	\$129.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			CHECK IN DATE: 07-27-26 CONFIRMATION #: 0235937016234444	NUMBER OF NIGHTS: 1
07/28	07/29	24445006210400215139534	WM SUPERCENTER #1567 DICKINSON ND	\$184.83
07/28	07/29	24427336209730260576727	CASH WISE #3044 DICKINSON ND	\$16.71
07/29	07/30	24183106210900011126118	BAKER BOY INC 701-4561501 ND	\$70.54
07/30	08/03	24692166212407328286961	QDOBA 2906 DICKINSON ND	\$340.00
07/30	07/31	24011346212100007755701	COLUMN PUBLIC NOTICE COLUMN.US DC	\$363.88
07/30	07/31	24011346212100007914159	COLUMN PUBLIC NOTICE COLUMN.US DC	\$481.36
CHAD TORMASCHY XXXX-XXXX-XXXX- Credit Limit: \$10,000.00			Purchases & Other Charges \$468.62	Payments & Other Credits \$0.00 Total Activity \$468.62
07/31	07/31	24692166212407194878925	DKC*DIGI KEY CORP 800-344-4539 MN	\$330.42
08/10	08/11	24801976222854373103237	WALLWORK TRUCK CENTER DI DICKINSON ND	\$138.20

Finance Charge Summary

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	0.00%	\$0.00
CASH ADVANCES	\$0.00	0.0320%	11.65%	\$0.00

Please approve the following **MANUAL** checks on 8/18/2026

Check #	Vendor Name	Amount	Comment
CK#135858	SOUTHWEST WATER AUTHORITY	\$ 769,415.57	MONTHLY BILLING
CK#135739	176 KEYS DUELING PIANOS SHOW	\$ 2,290.00	11-13-26 EMPLOYEE EVENT
CK#135740	MONTANA DAKOTA UTILITIES	\$ 88,612.28	MONTHLY ELECTRICAL BILLINGS
CK#135741	MONTANA DAKOTA UTILITIES	\$ 56,294.00	PROJECT #202320 COSTS
CK#135880	ND FIRE PREVENTION ASSOCIATION	\$ 100.00	MICHAEL ROY REGISTRATION
CK#135881	BISON CASH	\$ 68.50	GARNISHMENT/PAYROLL W/H
CK#135882	FLORIDA STATE DISBURSEMENT	\$ 161.54	GARNISHMENT/CHILD SUPPORT
CK#135883	JOB SERVICE OF NORTH DAKOTA	\$ 500.02	GARNISHMENT
CK#135884	MONTANA CSSD SDU	\$ 767.99	GARNISHMENT/CHILD SUPPORT
CK#135885	WELLS FARGO BANK	\$ 657.80	P/R GARNISHMENT
CK#135886	SAX MOTOR CO	\$ 29,630.00	PURCHASE 2026 CHEVY TRAILBLAZER
CK#135887	DEEP BLUE SOMETHING	\$ 5,000.00	CONCERT 08/13/26 -OPENING ARTIST
CK#135888	SUNSHINE DOWN PRODUCTIONS	\$ 15,000.00	CONCERT 08/13/26 MAIN ARTIST
CB08182026	COMMERCE BANK CREDIT CARD	\$ 25,680.50	BI-MONTHLY EMPLOYEES CREDIT CARD STATEMENTS

PAYROLL TRANSACTIONS

7/10/2026

<u>GROSS WAGES</u>	\$	784,342.51
<u>NET WAGES</u>	\$	561,155.05

TAXES

FEDERAL	\$	67,547.02
FICA	\$	114,637.16
STATE	\$	3,576.73

PENSIONS

DEFINED BENEFIT/EE " OLD PLAN "	\$	1,969.73
BRAVERA DC /EE	\$	2,492.63
BRAVERA DC/ER	\$	2,492.63
NDPERS EE	\$	36,449.26
NDPERS ER	\$	55,290.67

HEALTH PREMIUM

EMPLOYEE	\$	23,574.04
EMPLOYER	\$	145,101.89

7/24/2026

<u>GROSS WAGES</u>	\$	772,242.10
<u>NET WAGES</u>	\$	555,131.86

TAXES

FEDERAL	\$	64,005.60
FICA	\$	112,860.86
STATE	\$	3,245.87

PENSIONS

DEFINED BENEFIT/EE " OLD PLAN "	\$	1,778.21
BRAVERA DC/EE	\$	2,468.25
BRAVERA DC/ER	\$	2,468.25
NDPERS EE	\$	34,818.44
NDPERS ER	\$	52,625.71

HEALTH PREMIUM

EMPLOYEE	\$	23,757.76
EMPLOYER	\$	145,485.50

Section 6-39 Update – Nuisance

Presented by: City Attorney Christina M. Wenko

Consideration to Approve



- Amends Section 6-39
- Removes “unattended” language from the Code
- Allows City to cite animal owners for nuisance noise violations when owner is in presence of animal

It is an ~~unattended~~ animal that exhibits loud and frequent yelping, barking, crying or howling outside of the dwelling that disturbs a reasonable person of ordinary sensibilities.

ORDINANCE NO. 2026

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 6-39 OF CHAPTER 6 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO ANIMAL NUISANCE

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 6-39 of Chapter 6 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Section 6-39. – When dog or cat is a public nuisance.

Any dog or cat within the City limits is a public nuisance when:

- (1) It frightens, annoys, or chases any person or vehicle.
- (2) It is more than four months old and does not have a current vaccination or inoculation against rabies.
- (3) It is not wearing a collar bearing a City dog or cat license tag or microchipped and rabies vaccination tag verifying up to date vaccination.
- (4) It is an animal that exhibits loud and frequent yelping, barking, crying or howling outside of the dwelling that disturbs a reasonable person of ordinary sensibilities.
- (5) It damages any property not the property of its owner.
- (6) It runs at large upon any right-of-way, public property or upon the private premises of any person other than the owner or keeper of the dog or cat.

Any violation of this section shall be an administrative fee of \$50.00

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

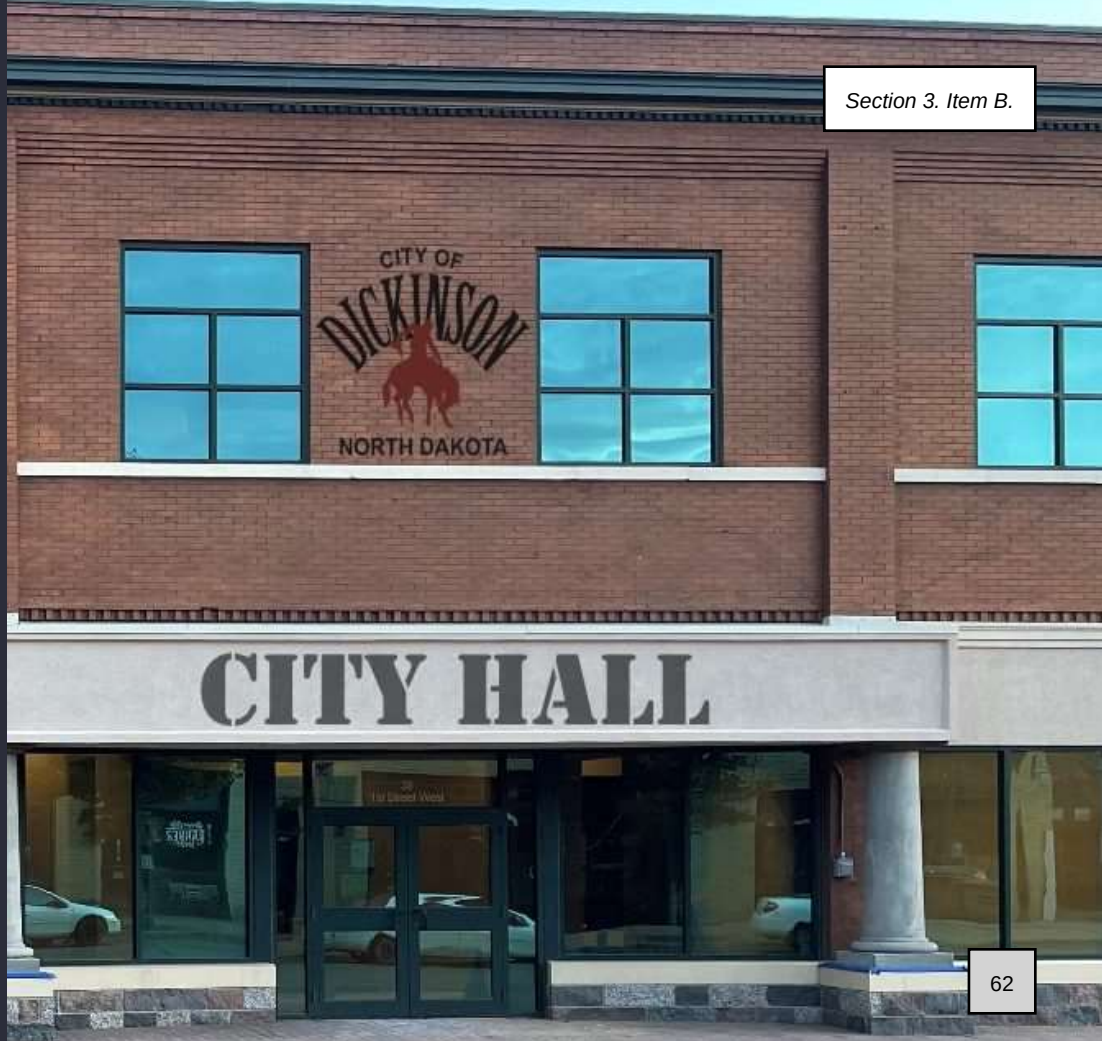
ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

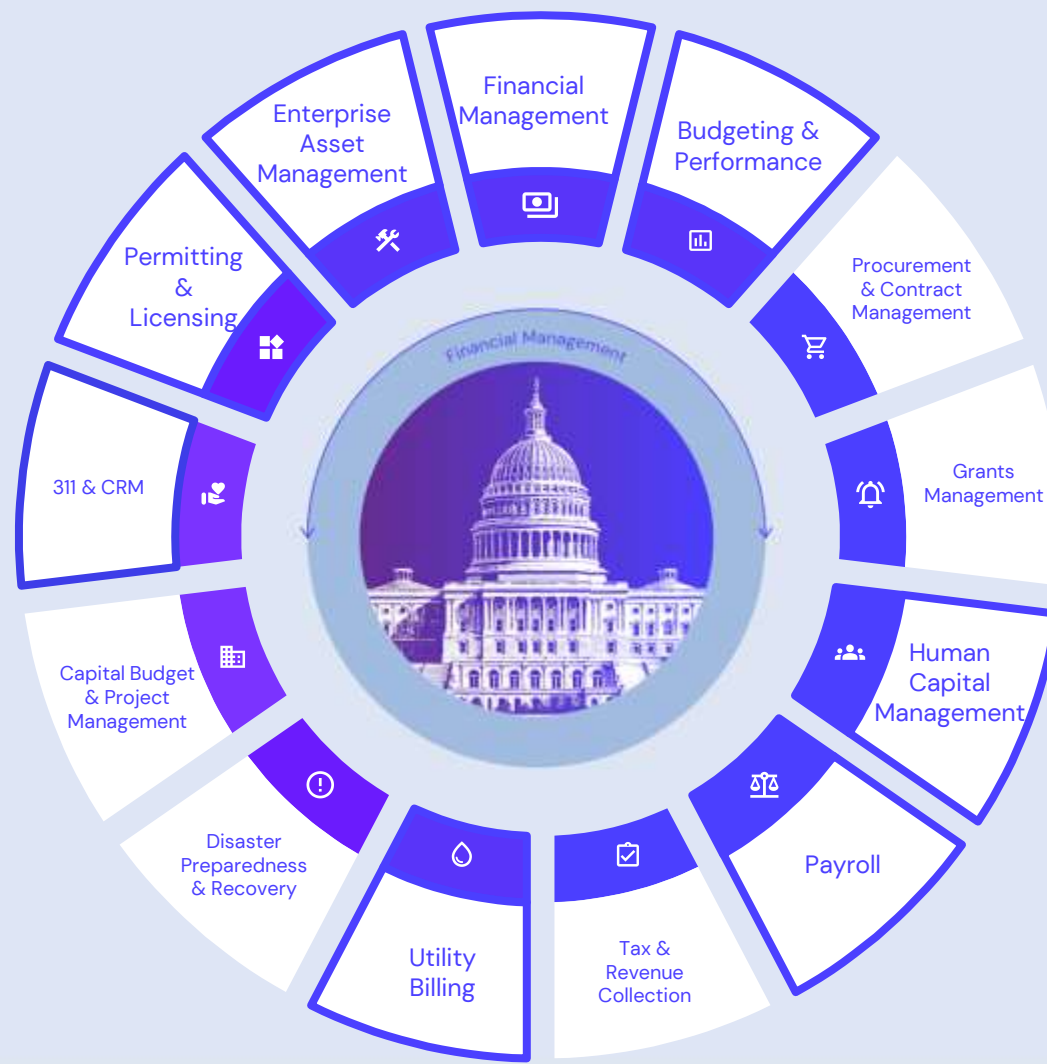
City of Dickinson ND

OpenGov Public Service Platform



Section 3. Item B.

Public Service Platform

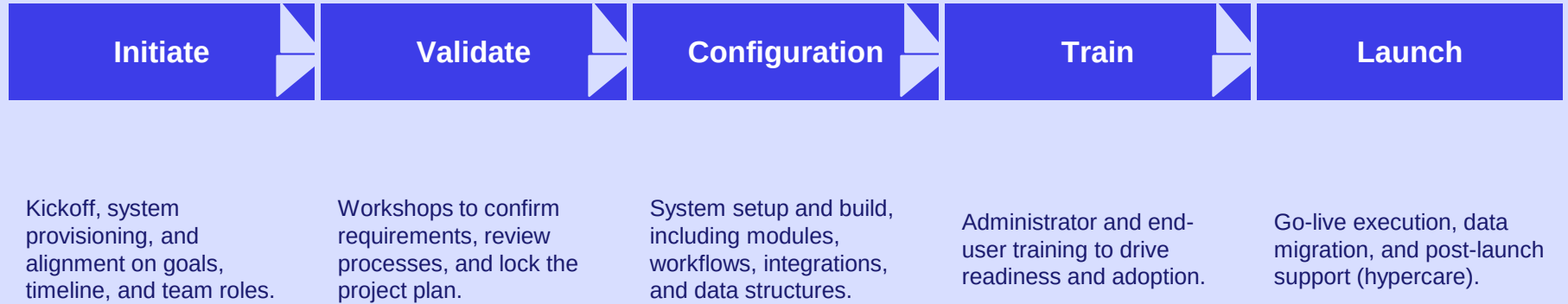


Dickinson + OpenGov Partnership– Sourcwell Pricing – Unlimited Users & Assist AI

Section 3. Item B.

OpenGov Public Service Platform Proposal Dickinson, ND					
Subscription Year	Products	Months	Software	Professional Services	Annual Total
October 1, 2026–December 31, 2026	Financials, Budgeting, Utility Billing, Human Capital Management	3	\$38,238.07	\$237,371.56	\$275,609.63
January 1, 2027–December 31, 2027	311, Financials, Budgeting, Utility Billing, Human Capital Management, Permitting & Licencing, Enterprise Asset Management	12	\$306,605.10	\$183,459.42	\$490,064.52
January 1, 2028–December 31, 2028	311, Financials, Budgeting, Utility Billing, Human Capital Management, Permitting & Licencing, Enterprise Asset Management	12	\$321,935.37		\$321,935.37
January 1, 2029–December 31, 2029	311, Financials, Budgeting, Utility Billing, Human Capital Management, Permitting & Licencing, Enterprise Asset Management	12	\$338,032.17		\$338,032.17
January 1, 2030–December 31, 2030	311, Financials, Budgeting, Utility Billing, Human Capital Management, Permitting & Licencing, Enterprise Asset Management	12	\$354,933.72		\$354,933.72
January 1, 2031–December 31, 2031	311, Financials, Budgeting, Utility Billing, Human Capital Management, Permitting & Licencing, Enterprise Asset Management	12	\$372,680.43		\$372,680.43

What to Expect



Administration

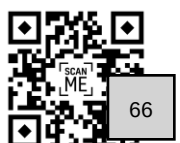
August 18, 2026

City Commissioners

The City is planning a comprehensive modernization of its core operations through migration to OpenGov's Public Service Platform. This initiative will replace our core financial system, modernize citizen-facing permitting and licensing services, improve internal asset management processes, and introduce 311 services and enhanced citizen portals to increase transparency, auditability, accountability, and operational efficiency. The total proposed contract cost is approximately \$2.15 million through 2031, including about \$1.73 million in software subscriptions and \$420,831 in professional implementation services. Costs begin at \$275,610 for the final three months of 2026, with an additional \$490,065 in 2027 during the primary implementation period, and range from approximately \$321,935 to \$372,680 annually from 2028 through 2031.

Thank you,

IT Director Aaron Meyer





Statement of Work

Expert Services

City of Dickinson, ND

Creation Date: 7/22/2026
SoW Expiration Date: 10/22/2026
Document Number: PS-12416.ES.1
Created by: A.C. Long

Introduction

This Statement of Work (SOW) outlines the terms and scope of OpenGov Expert Services to be provided by OpenGov to City of Dickinson, ND (the "Customer") pursuant to the applicable Order Form. The objective of this SOW is to define the engagement framework and responsibilities of both parties to ensure the successful execution of the expert services.

1. Scope of Services

1. Service Overview:

- 1.1. Expert services for the operation, monitoring, and optimization of Enterprise Resource Planning (ERP) Solutions.
- 1.2. Access to OpenGov Professional Services resources for post-implementation activities (e.g. training, consulting, configuration, or staff augmentation).
- 1.3. Optimize is the premium expert services level offering a more comprehensive volume of service packages.
- 1.4. OpenGov will perform the work under this SOW remotely unless on-site activities are explicitly selected in the annual plan.
- 1.5. If on-site activities are selected, the Customer is responsible for paying travel expenses as incurred on a quarterly basis. If applicable, the not to exceed amount for the quoted expenses will be included on the Project Charter.
- 1.6. OpenGov will use personnel and resources located across the United States, and may also include OpenGov-trained implementation partners to support the delivery of services.

2. Key Activities:

- 2.1. Annual planning session within the first 30 days of the contract year to define the activities to be completed that year and resources allocated to those activities.
- 2.2. The Project Charter is defined as the annual plan of activities, tasks, assignments, timeline, and milestones to be performed by OpenGov and Customer within the contract year.
- 2.3. Creation of a Project Charter between OpenGov and Customer outlining the agreed upon expert services for that year. Once the Project Charter timeline is mutually agreed upon, any changes will require a Change Order per Section 6.

3. Timeline

- 3.1. Expert Services are delivered annually per the Order Form, with a contract year potentially shorter than twelve months if specified on the Order Form.

4. OpenGov Responsibilities

- 4.1. Assign qualified personnel to perform the agreed upon activities.
- 4.2. Ensure timely and professional execution of deliverables as outlined in the Project Charter.

- 4.3. Maintain clear and regular communication with the Customer as needed for planning and execution of agreed upon activities.
- 4.4. In the event of requested changes to the Project Charter, a change order will be drafted and sent to Customer for signature.
- 5. **Customer Responsibilities**
 - 5.1. Assist OpenGov in coordinating and attend the annual planning session within the first 30 days of a new subscription term.
 - 5.2. Provide access to the relevant personnel, systems, and data per activities defined in the Project Charter.
 - 5.3. Review and approve deliverables within a timely manner as outlined in the Project Charter.
 - 5.4. Designate a point of contact for ongoing communication and decision-making.
 - 5.5. Submit a change order request if changes to the Project Charter are needed.
- 6. **Change Order Process**
 - 6.1. Any change to the scope as outlined in the Project Charter must be agreed to in writing by both Customer and OpenGov, and documented via a Change Order.
 - 6.2. Verbal agreement is not binding on OpenGov or Customer.
 - 6.3. A Change Order is defined as work that is added to or deleted from the original scope of this SOW.

OPENGOV | PROFESSIONAL SERVICES

STATEMENT OF WORK

City of Dickinson, ND

PREPARED FOR

City of Dickinson, ND

Enterprise Resource Planning (ERP) Solutions Financial Management (General Ledger, Accounts Payable, Requisitions, Cash Receipts, Bank Reconciliation, Accounts Receivable, Purchase Cards, Fixed Assets, Budgeting & Performance, Financial Reporting), Human Capital Management, Utility Billing, Payroll

Permitting & Licensing Solutions: Building Permits & Inspections, Planning & Zoning Approvals, Code Enforcement, Business Licensing, Public Works Permits

Enterprise Asset Management Solutions Water Distribution, Transportation, Walkability, Signals, Stormwater, Parks and Recreation, Facilities, Wastewater Collection / Sanitary Sewer, Water Distribution, Wastewater Treatment Plant

Government App Builder 311 Request Management

PREPARED BY

OpenGov, Inc.

Professional Services

Document Number	PS-12416.2
Issue Date	8/7/2026
Valid Through	11/7/2026
Author	Emily Scheckel

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1. Project Summary

1.1 Project Scope and Understanding

This Statement of Work ("SOW") outlines the Professional Services OpenGov will provide to City of Dickinson, ND ("Customer") under the applicable Order Form. Professional Services or technical requirements not explicitly listed in this SOW are considered out of scope. Any changes to scope will follow the Change Order procedures defined in [Section 1.7 Modifications](#).

1.2 Exhibits

The following exhibits are incorporated by reference and are part of this SOW:

- [Exhibit 1: Implementation Activities](#)
- [Exhibit 2: Technical Requirements](#)

1.3 OpenGov Responsibilities

OpenGov will provide a framework for planning, communication, progress tracking, and coordination for activities in Exhibit 1. In collaboration with Customer, OpenGov will develop and maintain the Project Plan. The "Project Plan" is a detailed, living document that defines how the project will be executed, including tasks, timelines, milestones, and team assignments. OpenGov will monitor progress against the Project Plan, coordinate adjustments to tasks and schedules as needed, and conduct status meetings as agreed to by the parties. OpenGov will provide weekly status reports, a Project Charter, and a RAID register (Risks, Actions, Issues, and Decisions). The "Project Charter" is a high-level document outlining the project's purpose, goals, key stakeholders, success criteria, and major milestones.

1.4 Customer Responsibilities

The Customer will appoint a primary point of contact with authority to make binding decisions ("Customer's Project Manager"). This person will coordinate internal resources, assign subject matter experts ("SMEs"), and oversee implementation. Responsibilities include attending status meetings, making timely decisions, providing requested information, escalating issues internally, and collaborating on the Project Plan and Change Order process, if applicable.

Customer acknowledges that the success of this project is contingent on its full participation. Customer must provide data within ten (10) business days of the project kick off meeting, and as requested throughout the project, maintain consistent data formats and access throughout the project, and allocate the necessary Customer resources and time to support deliverables and meet agreed-upon timelines.

Any failure by Customer to meet its responsibilities under this SOW (each, a “Customer Delay”) will automatically suspend the affected obligations of OpenGov for the duration of the Customer Delay and for a reasonable restart period thereafter. All affected milestones, delivery dates, and service-level commitments will be extended on a day-for-day basis (or as otherwise reasonably necessary) to account for the Customer Delay, and may result in an adjustment of the fees if OpenGov incurs additional time, materials, or other costs as a result. Under no circumstances will any consequence of a Customer Delay constitute a breach by OpenGov of this SOW or of the Agreement, nor will OpenGov be liable for any failure to meet a performance obligation that is caused, in whole or in part, by a Customer Delay.

As part of this project, the Customer is responsible for testing all applicable workflows, automations, integrations, and configurations as part of this Statement of Work.

1.5 Estimated Schedule

The estimated project duration by phase is provided in [Exhibit 1: Implementation Activities](#). The specific timeline, including order of delivery of the product(s), will be determined during the project planning activities in the Initiate Phase.

Services are estimated to begin within two (2) weeks and no later than four (4) weeks from contract signature. OpenGov reserves the right to adjust the schedule based on the availability of Customer or OpenGov resources, and the timeliness of deliverables provided by the Customer.

1.6 Acceptance Procedure

OpenGov will submit completed deliverables to the Customer’s Project Manager for review. Within five (5) business days of receipt, the Customer’s Project Manager will either provide written acceptance or a list of requested revisions. In the event there are requested revisions, the subsequent review period for acceptance will follow the same timeline until final acceptance. If Customer does not respond within this period, the deliverable will be deemed accepted. Once a deliverable is accepted, any requested changes will require a paid Change Order as outlined in [Section 1.7 Modifications](#).

Acceptance milestones and review timelines will be tracked in the Project Plan. Both parties acknowledge that delays in task completion or unresolved issues may impact the project timeline. If OpenGov determines in good faith that Customer is not fulfilling its responsibilities under this SOW, OpenGov may place services on hold following a minimum of five (5) business days’ written notice. The notice will specify the actions needed to progress the project. During the hold period, OpenGov may reallocate resources without penalty and will not be responsible for resulting delays.

1.7 Modifications

The fees and estimated timeline are based on the scope and assumptions in this SOW. If either party determines that a change to the scope is necessary, the parties will collaborate to define the required modification, which may result in fee adjustments based on OpenGov's standard rates. All modifications must be documented in a written Change Order and signed by both parties ("Change Order"). Examples of changes include revisions to the project timeline, deliverables, or resource allocation.

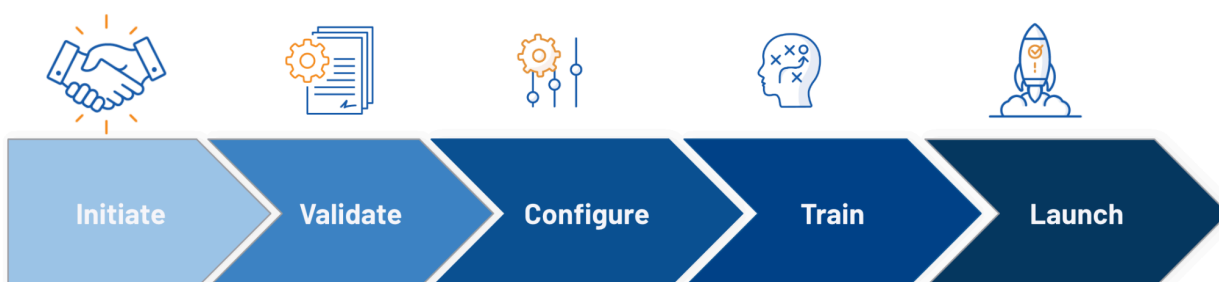
1.8 Communication and Escalation Procedure

OpenGov and Customer agree to maintain regular communication in alignment with the Project Plan to ensure progress, resolve questions promptly, and minimize risk. Both parties will raise any issues or concerns in a timely manner. If challenges are not resolved through standard project discussions, Customer and OpenGov Project Managers will escalate to their respective executive leadership teams to jointly determine a resolution and align on a path to successful implementation.

2. Implementation Methodology

2.1 Implementation Methodology

Each implementation is structured around these phases. Deliverables, sign-offs, and completion criteria are aligned to the relevant phase. The specific timeline, including order of delivery of the product(s), will be determined during the project planning activities in the Initiate Phase.



Phase	Activities	Completion Criteria
Initiate	OpenGov provisions access and performs initial system set	- Project Plan delivered - Project Charter delivered
Validate	OpenGov works with the Customer to confirm requirements and review initial configurations.	- Validation Workshops completed - Solution Blueprint drafted
Configure	OpenGov completes system configuration as outlined in this SOW.	Configuration Sign off
Train	OpenGov provides training to system administrators and/or end users, as applicable.	- Training plan executed - User Acceptance Testing completed
Launch	OpenGov provides post-go-live support and transitions the Customer to OpenGov's Customer Success Team.	- Go-Live completed - Customer Success hand-off - Project Closure

2.2 Delivery Model

OpenGov will perform services under this SOW in a hybrid delivery model combining remote and onsite services. For onsite services, customers must provide a suitable workspace, including a conference room with attendee capacity, non-public wi-fi, and AV equipment.

Product	Onsite Services In Scope	Not to Exceed Travel Expenses
Enterprise Resource Planning (ERP) Financial Management	Three (3) Onsites	\$14,400
Utility Billing	One (1) Onsite	\$2,400
Human Capital Management	Zero (0) Onsites	\$0
Enterprise Asset Management	Two (2)	\$5,600

OpenGov may use a combination of OpenGov personnel and OpenGov-trained implementation partners to deliver the services described in this SOW.

Exhibit 1: Implementation Activities

Enterprise Resource Planning (ERP)

Use Cases

The following ERP use cases provides a high-level overview of how this solution is intended to be used:

- Financial Management (General Ledger, Accounts Payable, Requisitions, Cash Receipts, Bank Reconciliation, Accounts Receivable, Purchase Cards, Fixed Assets, Budgeting & Performance, Financial Reporting), Human Capital Management, Utility Billing, Payroll

Estimated Project Duration

The estimated duration of this ERP project is 6-18 months including the following assumptions:

- Initiate: 2-4 weeks
- Validate: 3-10 weeks
- Configure: 4-16 Weeks
- Train: 4-10 Weeks
- Launch: 4-8 Weeks

Implementation Requirements and Configuration

The following Implementation Requirements and Configuration section of the SOW provides a description of how the solution will be configured by OpenGov. Any items listed as “no” are outside of the scope of this implementation.

Financial Management Advanced Professional Services Package			
Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: - Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. - Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes	Customer will: - Identify functional business owners and SMEs to attend. - Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. - Review and confirm the Project Plan and Project Charter.

			Completion Criteria: - Customer sign-off on the receipt of the Project Plan and Project Charter. - Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshops	OpenGov will: - Conduct a two-day onsite validation workshop focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during workshops, to guide the Configure Phase.	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. - Review the Solution Blueprint Completion Criteria: - Completion of the Validation Workshops.
Chart of Accounts	OpenGov will: - Configure Chart of Account settings. - Create the Chart of Accounts format in Excel prior to upload into the application. - Provide up to twelve (12) hours of working sessions on Chart of Accounts. - Review the final Chart of Accounts with the Customer before upload. - Perform one (1) upload of the final Chart of Accounts into the application.	Yes ▾	Customer will: - Provide current Chart of Accounts and transactional data in CSV or Excel format. - Review and complete Chart of Accounts mappings. Assumptions: - Customer's Chart of Accounts must comply with the OpenGov software's technical requirements. - Following the sign-off of the Chart of Accounts as configured in OpenGov, the Customer retains ownership to future changes, updates, and addition of new codes. Completion Criteria:

			Customer sign-off that the Chart of Accounts has been configured.
General Ledger	OpenGov will: - Configure General Ledger settings. - Provide up to five (5) hours of working sessions covering: - Configuration Review - Process walkthroughs	Yes ▾	Customer will: - Provide all current imported Journal Entries. - Provide account access details. - Validate data and reports. Completion Criteria: - Customer sign-off that the General Ledger has been configured.
Accounts Payable	OpenGov will: - Configure Accounts Payable settings and Consolidated Cash. - Import vendors. - Provide up to eight (8) hours of working sessions covering: - Configuration Review - Process walkthroughs	Yes ▾	Customer will: - Provide a bank account listing. - Provide a vendor listing. - Define user access levels and approval workflows. - Provide examples of recent invoices. - Provide a voided check copy - Provide MICR, ACH, and positive pay specifications from Customer's bank. - Attend all working sessions. - Test checks, ACH file, and positive pay file with bank for accuracy. - Validate data and review, test, and sign-off on configuration. Completion Criteria: - Customer sign-off that the Accounts Payable has been configured.
Requisitions	OpenGov will: - Configure Requisitions settings. - Provide up to eight (8) hours of working sessions covering: - Configuration Review - Process Walkthroughs	Yes ▾	Customer will: - Provide Requisition approval workflow and Departments. - Provide a purchasing policy. - Provide examples of recent Purchase Orders. Completion Criteria: - Customer sign-off that the Requisitions has been configured.
Cash Receipts	OpenGov will: - Configure Cash Receipts settings. - Provide up to five (5) hours of	Yes ▾	Customer will: Provide Receipt Categories and Receipt Groups.

	working sessions covering: ○ Configuration Review ○ Process Walkthroughs		● Provide Tender Types. ● Provide examples of current receipts. Completion Criteria: ● Customer sign-off that the Cash Receipts have been configured.
Accounts Receivables	OpenGov will: ● Configure Accounts Receivables settings. ● Import list of customers. ● Provide up to four (4) hours of working sessions covering: ○ Configuration Review ○ Process Walkthroughs	Yes ▾	Customer will: ● Provide a list of customers. ● Provide AR accounts with Balances Completion Criteria: ● Customer sign-off that the Accounts Receivable has been configured.
Fixed Assets	OpenGov will: ● Configure Fixed Assets settings. ● Provide up to six (6) hours of working sessions covering: ○ Configuration Review ○ Process Walkthroughs	Yes ▾	Customer will: ● Provide Fixed Assets data as of the end of prior FY (or last audited date) in CSV or Excel format. ● Populate the Fixed Assets upload template. Completion Criteria: ● Customer sign-off that the Fixed Assets has been configured.
Purchase Cards	OpenGov will: ● Configure Purchase Cards settings. ● Provide up to five (5) hours of working sessions covering: ○ Configuration Review ○ Process Walkthroughs	Yes ▾	Customer will: ● Complete Categories and Cardholders template. ● Provide Purchase Cards output report from Customer's bank. Completion Criteria: ● Customer sign-off that the Purchase Cards have been configured.
Platform Reporting & Analytics	OpenGov will: ● Configure "Standard Datasets" in the platform following the go-live of the General Ledger and Accounts Payable modules. ● Set up one (1) view per Standard Dataset. ● Configure the following Standard Reports: ○ Budget vs Actuals	Yes ▾	Customer will: ● Set up additional views beyond those listed as included in Standard Reports ● Review, test, and sign off on configuration ● Configure the reports to account for all funds, departments, and other segments. ● Be responsible for making any desired adjustments to reports.

	- Monthly Statement of Revenues & Expenditures - Balance Sheet		Completion Criteria: Customer sign-off that the Standard Reports have been configured.
Custom Reporting Support	OpenGov will: Provide up to fifteen (15) hours of reporting support prior to project completion. These hours can be allocated to OpenGov for creating additional reports for Customer, or training and support to Customer on report creation.	Yes ▾	Customer will: - Provide example(s) of reports that are needed. Assumptions: - Custom Reports must comply with the OpenGov software's technical requirements. This may result in a different format or combination of reports to deliver the Customer's desired report. Completion Criteria: - Delivery of the Custom Reporting Support as defined in the Project Plan.
Data Migration	OpenGov will: - Extract up to Five (5) years of General Ledger Journal Entry detail and Accounts Payable Invoice detail history and vendors as well as fixed assets using a copy of Customer's legacy system database. - This includes one (1) year of current year to date (YTD) and the rest of the years of historical data. - Transform the Customer's data into OpenGov's field requirements. - Load cutover data up to two (2) times, including: - One (1) mock cutover - One (1) go-live cutover	Yes ▾	Customer will: - Provide copies of the legacy system database as needed. - Populate data templates provided by OpenGov where OpenGov is not able to transform data. - Validate all data and reports prior to providing to OpenGov. - Validate the data once it is loaded to Financial Management. - Assist OpenGov in transforming data errors. - Provide sign-off confirming agreement with OpenGov that the data is accurate and complete. Assumptions: - Customer's Trial Balance is in balance by Fund at the start of the implementation. - Customer's subsidiary ledgers are reconciled to the General Ledger. - In the event that the Customer cannot provide database access or extract unfiltered data to delimited file(s), the

			Customer is responsible for providing transformed and read-to-load data in the OpenGov provided data templates. This means that the Customer will assume responsibility for any data mapping and required transformations. Completion Criteria: Customer sign-off that the Data Migration has been completed.
Bank Reconciliation	OpenGov will: - Configure Bank Reconciliation settings. - Provide up to four (4) hours of working sessions covering: - Configuration Review - Process Walkthrough(s)	Yes ▾	Customer will: - Provide a .pdf version of the Bank Statement used to complete their last reconciliation. - Customer will provide a bank reconciliation report in Excel format showing the last balanced reconciliation. - Customer will provide a list of outstanding checks in .csv or Excel format. Assumptions: - The Customer is current on Bank Reconciliations by the Financial Management project go-live date. If Bank Reconciliations are not current, the Change Order process will be followed. Completion Criteria: - Customer sign-off that the Bank Reconciliation has been configured.
Single Sign On (SSO)	OpenGov will: Implement identity provider initiated SSO for Microsoft ADFS, Microsoft Azure AD, or Okta.	Yes ▾	Customer will: - Complete the SSO enablement form. - Provide the information from the identity provided required to establish SAML or HTTPS certification. - Add OpenGov as a new application in Customer's identity provider. Completion Criteria: - Customer sign-off on the Integration

Training	OpenGov will: • Deliver a two-day onsite training for Administrator and End Users. The training agenda will be agreed upon between Project Managers before the training dates. Topics may include: ○ Chart of Accounts ○ Journal Entries ○ Reports and Inquiries ○ Import/Export Data ○ Vendor Records ○ Customer Records ○ Requisition Workflow ○ Invoice Approval Workflow ○ Pay Invoices ○ Cash Receipt Deposits ○ Add Invoice to Customer Acct. ○ Bank Rec for One bank ○ Fixed Assets ○ Depreciation ○ Purchase Card Transactions ○ Reporting ○ End User Reports and Inquiries ○ End User Requisition Workflow ○ End User Invoice Approval Workflow	Yes ▾	Customer will: • Identify participants for each relevant training session. Completion Criteria: • Trainings have been delivered.
User Acceptance Testing	OpenGov will: • Provide up to a two week (2-week) test period following training for the customer to review all configurations and workflows. • Provide a weekly meeting to review executed scenarios, pass/fail findings, and any documented issues. • Support re-testing of resolved issues and regression testing of resolved issues to ensure fixes do not negatively impact existing workflows. • Update Solution Blueprint to reflect the decisions made in the Train Phase.	Yes ▾	Customer will: • Execute testing within the two-week test period. • Record pass/fail and document issues with sufficient detail for resolution. • Re-test resolved issues to confirm resolution and perform regression testing to confirm existing workflows continue to function as expected. Completion Criteria: • Testing period signed off by the customer.

Launch Event	OpenGov will : • Share a Launch Readiness Planning checklist four (4) weeks before the Launch event. • Provide a two-day onsite Launch Event with a final load and validation of Launch data.	Yes ▾	Customer will: • Ensure the Launch Readiness Checklist is complete prior to one (1) week before Launch. • Coordinate Launch activities with OpenGov. Completion Criteria: • Completion of Launch data load and validation.
Hyperadopt	OpenGov will: • Deliver up to forty (40) hours over four (4) weeks of Hyperadopt post-launch remote sessions to provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: • Resolve issues with OpenGov guidance. Completion Criteria: • Hyperadopt sessions are completed according to the project plan.
Project Transition	OpenGov will: • Prior to project closure, OpenGov will: ○ Facilitate a transition meeting with Customer Success. ○ Deliver the final Solution Blueprint document. ○ Provide a Post Deployment Score Survey link. ○ Provide Project closure sign off form.	Yes ▾	Customer will: • Complete the Post Deployment Score Survey prior to project closure. Completion Criteria: • Project sign off is completed.

Budgeting & Performance Advanced Professional Services Package			
Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: - Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. - Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes ▾	Customer will: - Attend sessions - Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. - Review and confirm the Project Plan and Project Charter. Completion Criteria: - Customer sign-off on the receipt of the Project Plan and Project Charter. - Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshop	OpenGov will: - Conduct a remote Validation Workshop focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during the workshop, to guide the Configure Phase.	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. Completion Criteria: - Completion of the Validation Workshop.
Budget Configuration	OpenGov will Configure one (1) Operating Budget instance and one (1) Capital Budget instance based on the outcome of the	Yes ▾	Customer will: Attend the Configuration Review Workshop to determine any

	Validation Workshop. ● Provide one (1) remote Configuration Review Workshop to evaluate the preliminary design, make adjustments, and confirm the final design for the Operating and Capital Budget. ● Create the remaining budget proposals and worksheets following the confirmed final design.		misalignment with business objectives to be corrected ● Confirming the final design. Completion Criteria: ● Customer sign-off on the Operating Budget and Capital Budget have been configured.
Workforce Planning	OpenGov will ● Configure one Workforce Plan linked to the Operating Budget instance. ● Configure cost elements based on the Customer's position calculations and tables. ● Provide up to three (3) hours of guidance on the Position Upload Template.	Yes ▾	Customer will: ● Provide existing position calculations and tables. ● Populate the Position Upload Template and upload into OpenGov. ● Maintain the Workforce Plan once configured. Completion Criteria: ● Customer sign-off on the Workforce Plan has been configured.
Budget Reporting	OpenGov will: ● Establish one (1) Operating Budget export and one (1) Capital Budget export and corresponding Dataset View to enable Reporting. ● Configure the following Reports: ○ Budget versus Actual Report ○ Budget Validation Report ○ Capital Project Five Year Forecast Report ● Configure one (1) dashboard story using the above reports.	Yes ▾	Customer will: ● Validate and sign off on Reports. ● Create saved views by fund, department, etc. as needed. ● Set up additional Reports as needed Completion Criteria: ● Customer sign-off that reports have been configured.
Online Budget Book	OpenGov will: ● Create four (4) templates and apply the customer's branding: ○ Fund ○ Department ○ Capital Project ○ Generic (Multi-Use) ● Create project and department pages from the finalized templates. ● Create three (3) Online Budget Book reports and add saved views to the	Yes ▾	Customer will: ● Provide logo and branding colors. ● Confirm finalized templates before department and project pages are created. ● Create all additional reports, saved views, templates, and pages, as desired. ● Add all content including: ○ Narrative ○ Report saved views

	project and department pages: ○ Department Report ○ Project Report ○ FTE report ● Provide up to three (3) hours of training and guidance on Online Budget Book configuration including: ○ Create pages from templates ○ Add content, Report saved views and Import Excel data		○ Excel Imports ○ Images ○ Other data ● Validate and sign off on the department and project pages. Completion Criteria: ● Customer sign-off that the project and department pages have been created.
Training	OpenGov will: ● Deliver up to ten (10) hours of remote Administrator and Department End User training. The training agenda will be agreed upon between Project Managers before the training dates. Topics may include: ○ Data Manager ○ Chart of Accounts ○ Reports ○ Budgets ○ Workforce Plans ○ Online Budget Book ○ Entering Budget Requests	Yes ▾	Customer will: ● Identify participants for each relevant training session. Completion Criteria: ● Trainings have been delivered.
User Acceptance Testing	OpenGov will: ● Provide up to a two week (2-week) test period following training for the customer to review all configurations and workflows. ● Provide a weekly meeting to review executed scenarios, pass/fail findings, and any documented issues. ● Support re-testing of resolved issues and regression testing of resolved issues to ensure fixes do not negatively impact existing workflows. ● Update Solution Blueprint to reflect the decisions made in the Train Phase.	Yes ▾	Customer will: ● Execute testing within the two-week test period. ● Record pass/fail and document issues with sufficient detail for resolution. ● Re-test resolved issues to confirm resolution and perform regression testing to confirm existing workflows continue to function as expected. Completion Criteria: ● Testing period signed off by the customer.
Launch Event	OpenGov will :	Yes ▾	Customer will:

	- Share a Launch Readiness Planning checklist two (2) weeks before the Launch event. - Move into hyperadopt after the completion of the checklist.		- Ensure the Launch Readiness Checklist is complete prior to one (1) week before Hyperadopt. Completion Criteria: - Completion of the launch readiness checklist.
Hyperadopt	OpenGov will: Deliver up to eight (8) hours over two (2) weeks of Hyperadopt post-launch remote sessions to provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: - Attend sessions - Resolve issues with OpenGov guidance. Completion Criteria: - Hyperadopt sessions are completed according to the project plan.
Project Transition	OpenGov will: - Prior to project closure, OpenGov will: - Facilitate a transition meeting with Customer Success. - Deliver the final Solution Blueprint document. - Provide a Post Deployment Score Survey link. - Provide Project closure sign off form.	Yes ▾	Customer will: - Attend sessions - Complete the Post Deployment Score Survey prior to project closure. - Sign off on project closure. Completion Criteria: - Project sign off is completed.

Human Capital Management Professional Services Package

Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: - Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. - Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes ▾	Customer will: - Attend sessions - Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities.

			- Review and confirm the Project Plan and Project Charter. Completion Criteria: - Customer sign-off on the receipt of the Project Plan and Project Charter. - Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshops	OpenGov will: - Conduct remote validation workshops focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during workshops, to guide the Configure Phase.	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. Completion Criteria: - Completion of the Validation Workshops.
Human Resources Information System	OpenGov will: - Configure Core HR including: - Employee Directory & Profile - Organization Management - Position Management - Role-based dashboards - Document management - Compliance + audit trail - Integrations to OpenGov Financial Management + Budgeting & Performance + OpenGov Payroll - Configure Organization & Position including: - Org chart & department hierarchy configuration	Yes ▾	Customer will: - Provide existing org structure, position inventory, classification codes, and bargaining unit data. Completion Criteria: - Customer sign-off that the Human Resources Information System module is configured.

	○ Position control & vacancy tracking ○ Headcount metrics (actual vs budgeted) ○ Onboarding & offboarding workflows ○ Personnel Action workflows ● Configure Leave including: ○ Leave requests & approvals ○ Leave accrual policies ○ FMLA tracking ○ Life events ○ Leave balance management ● Configure Health, Safety, & Compliance including: ○ Workers' comp (incident / claim tracking) ○ Workers' Comp Rate Structure ○ Grievance ○ FLSA ○ I-9 verification ○ EEO reporting ○ Accommodation ● Configure Reporting & Analytics including: ○ Report builder ○ Timesheet register ○ Overtime analysis ○ Comp time ○ Attendance summary ○ Personnel actions ○ EEO-4 report ○ HRBP dashboard ● Configure Manager Dashboard ● Configure Employee Self-Service including: ○ My timesheet ○ My leave ○ My benefits ○ My schedule ○ My documents ○ My requests ○ My expenses ○ Accommodations ○ Internal applications ○ W-4 / Tax Elections		
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	○ Direct Deposit / Payment Destination ● Configure Time Capture including: ○ Timesheets ○ Holiday Calendar ○ Shift differential rules ○ Break Compliance ● Configure Basic Benefits including: ○ Benefits enrollment ○ Employee Self-Service ○ Pension Plans ○ Retirement enrollment ○ Contribution management		
Payroll	OpenGov will: ● Configure Calculation Engine including: ○ 7-phase gross-to-net ○ Federal tax (IRS 2025) ○ FICA (Social Security + Medicare + 0.9% surtax) ○ 50 states + DC income tax ○ 650+ local jurisdictions ○ Multi-jurisdiction non-resident handling ● Configure FLSA & Special Pay including: ○ FLSA overtime (1.5x, 2x, 8th-hour rule) ○ Regular Rate of Pay (RROP) ○ FLSA 7(k) public-safety ○ Holiday pay ○ Shift differential application ● Configure Deductions & Garnishments including: ○ Pre-tax + post-tax deductions ○ Garnishments – 8-level priority waterfall (CCPA compliant) ○ Tax levies ○ Federal student loan ● Configure Pay Run Lifecycle including: ○ Regular pay runs ○ Off-cycle / supplemental ○ Retroactive pay ○ Void & reissue ○ Provisional / preview	Yes ▾	Customer will: ● Review, Test, and Sign off on configuration. ● Attend all working sessions. Completion Criteria: ● Customer sign-off that the Payroll module is configured

	○ Approvals + segregation of duties ● Configure Payment Output including: ○ ACH/NACHA file generation ○ Paper warrants ○ Split pay ○ Positive Pay file ○ Multiple bank accounts per employee ● Configure Tax Compliance and Filing including: ○ 941 + 941-X ○ W-2 + W-3 ○ State + local filings ○ W-2c amendments ○ 1099-R ● Configure Reporting including: ○ Payroll Register ○ Cash Requirement ○ AP invoice extract ○ GL postings ○ Quarterly Processing ○ State retirement reports ● Configure Self Service Portal including: ○ Pay stubs ○ W-2 download ○ W-4 elections ○ Direct deposit changes ○ YTD balances ○ Accrual balances ● Configure Audit & Security including: ○ Hash-based evidence per calculation ○ Full audit trail ○ PII encryption (AES-256-GCM) ○ RBAC + SOD		
Workforce Management	OpenGov will: ● Configure Advanced Time Intelligence including: ○ Multi-rate / rotating / bargaining-unit-specific shift differential	Yes	Customer will: ● Provide onboarding task inventory, required forms, IT notification contacts, and file retention policies. Completion Criteria:

	○ Advanced timesheet (multi-job, project codes) ○ Time clock hardware integration ● Configure Scheduling including: ○ Schedule building ○ Shift patterns ○ Rotation ○ Schedule groups ○ Coverage tracking ○ Full web clock + clock in / clock out ● Configure Compliance Enforcement including: ○ Geofencing ○ State-specific work-rule enforcement ○ Real-time exception alerts ● Configure Workforce Planning including: ○ Headcount planning ○ Succession planning ○ Budget modeling ○ Workforce analytics ○ Position forecasting ● Configure Advanced Position Control ● First-Responder Scheduling		● Customer sign-off that the Workforce Management module is configured.
Benefits Administration	OpenGov will: ● Configure Specialist Compliance including: ○ COBRA + retiree health notices ○ ACA 1094-C / 1095-C reporting ○ Continuation premium tracking ○ HIPAA compliance ● Configure Carrier Operations including: ○ EDI 834 carrier exchange ○ Carrier API / file adapters ○ Per-carrier mapping & companion-guide profiles ○ Reject / replay workflows ● Configure External Broker including: ● Configure Specialized Pension Administration including:	Yes ▾	Customer will: ● Provide current benefit plan documents, carrier contact information, EDI and COBRA vendor specifications, FMLA policies, and deduction rules. Completion Criteria: ● Customer sign-off that the Benefits Administration module is configured.

	○ Service credit calculation ○ Pension case lifecycle ○ Active to Retirement transition ○ Beneficiary / survivor / disability case management ○ 401(a) / 403(b) / governmental 457(b) plan operations ○ Governmental plan correction (EPCRS) ● Configure Actuarial & Audit ● Configure Advanced Benefits Operations including: ○ Total Compensation Statements ○ Advanced benefits reporting ○ Period-specific deduction selection ○ Arrears tracking ○ FSA / HSA notices ○ Vendor bill reconciliation		
Talent Acquisition	OpenGov will: ● Configure Requisition and Approval ● Configure Job Distribution ● Configure Applicant Tracking System (ATS) & Pipeline including: ○ Candidate pipeline ○ ATS ○ ATS screening ○ Civil service exam ○ Talent pool ● Configure Selection including: ○ Interview management ○ Background check integration ○ Offer management ● Configure Onboarding including: ○ Pre-hire checklists ○ New hire portal ○ I-9, W-4, direct deposit collection ○ IT equipment notifications ○ Offboarding ● Configure AI & Automation including: ○ OG Assist for recruiting ○ Resume screening ○ Workflow automation	Yes ▾	Customer will: ● Provide existing requisition approval matrix, position requirements, and job announcement formats. ● Confirm external job board subscriptions and background check vendor. Completion Criteria: ● Customer sign-off that the Talent Acquisition module is configured.

Talent Development	OpenGov will: ● Configure Performance Management including: ○ Performance review ○ Review cycle management ○ Multiple concurrent cycles ○ Probationary review ● Configure Goals & Development Plans including: ○ Goals ○ Goal progress tracking ○ Development plans ○ Work plans ● Configure Learning & Certifications including: ○ Course catalog ○ Enrollment ○ Attendance tracking ○ Training history ○ Certifications & licenses with expiry alerts ● Configure Career Growth including: ○ Career development ○ Career paths ○ Skill gap analysis ○ Internal mobility ● Configure Succession including: ○ Succession planning ○ Talent reviews ○ High-potential identification	Yes ▾	Customer will: ● Provide existing evaluation form templates, review cycle schedule, job classification list, probationary period policies, training catalog, certification and license types, required training schedules, and consortium training program details. Completion Criteria: ● Customer sign-off that the Talent Development module is configured.
Training	OpenGov will: ● Provide up to twenty-five (25) hours of remote Administrator training. The training agenda will be agreed upon between Project Managers before the training dates. Topics may include: ○ System configuration ○ Role and permission management ○ Reporting and dashboards ○ Integration and data management ● Provide up to twenty (20) hours of remote End User training. The training agenda will be agreed upon between Project Managers before	Yes ▾	Customer will: ● Identify the relevant participants to attend each training session. Completion Criteria ● Training has been conducted.

	the training dates. Topics may include: ○ Employee self-service ■ Time entry and approvals ■ Benefits enrollment ■ Performance evaluation workflows.		
Launch Event	OpenGov will : ● Share a Launch Readiness Planning checklist two (2) weeks before the Launch event. ● Provide a remote a two-day onsite a two-day onsite Launch Event after the completion of the checklist.	Yes ▾	Customer will: ● Ensure the Launch Readiness Checklist is complete prior to one (1) week before Hyperadopt. Completion Criteria: ● Completion of the launch readiness checklist.
Hyperadopt	OpenGov will: ● Deliver up to eight (8) hours over two (2) weeks of Hyperadopt post-launch remote sessions to provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: ● Attend sessions ● Resolve issues with OpenGov guidance. Completion Criteria: ● Hyperadopt sessions are completed according to the project plan.

Utility Billing Standard Professional Services Package

Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: ● Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. ● Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes ▾	Customer will: ● Attend sessions ● Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. ● Review and confirm the Project Plan and Project Charter.

			Completion Criteria: - Customer sign-off on the receipt of the Project Plan and Project Charter. - Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshops	OpenGov will: - Conduct remote validation workshops focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during workshops, to guide the Configure Phase.	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. Completion Criteria: - Completion of the Validation Workshops.
Utility Billing Configuration	OpenGov will: - Evaluate current Rate tables and Services Codes (as functions in Financial Management) and provide a recommendation for configuration. - Build crosswalks for the following functions: - Account numbers - Service Code table - Class Code table - Meters - Rate table - Configure Utility Billing settings - Complete one (1) parallel billing for a subset of data for each rate/service code type. - Complete one (1) parallel billing end-to-end for each billing cycle: - Monthly billing cycle 1 of each month - Monthly billing cycle 2 of each month	Yes ▾	Customer will: - Provide lists of all Rates, Service Codes. - Review, Test, and Sign off on configuration. - Review, Test and Sign off on all test parallel billings. - Attend all working sessions. - Provide access to utility billing data. - Provide a billing register, utility billing trial balance, and any additional reports needed for validation. Completion Criteria: - Customer sign-off on configuration

	○ Insert additional billing cycles ● Provide up to six (6) hours of working sessions following each parallel billing to cover: ○ The parallel billing results ○ Recommended configuration adjustments ○ How to validate the configuration ● Complete cutover conversion as agreed upon in the project plan and previous parallel billing ● Provide up to sixteen (16) hours of working sessions to cover: ○ Configuration Review ○ Process Walkthrough(s)		
Reporting	OpenGov will: ● Deliver reports requested by Customer and defined in the project charter, as supported with current software functionality	Yes ▾	Customer will: ● Validate delivered reports ● Own the creation of additional reports outside of those listed ● Own modifications to delivered reports. General Assumptions: ● OpenGov may deliver report in a different format or as a combination of reports Completion Criteria: ● Customer sign-off that available reports have been validated.
Data Migration	OpenGov will: ● Set up a secure SFTP site for data transfer purposes. ● Validate the following reports provided by the Customer: ○ Billing register ○ Utility billing trial balance ○ AR customer balance by service code ○ Additional reports needed for validation ● Transform the Customer's data into OpenGov's field requirements. ● Upload the following data provided by the Customer into OpenGov Financial Management:	Yes ▾	Customer will: ● Upload a copy of their database to the secure SFTP site or provide direct access to the database ● Be responsible for their data and populate data templates provided by OpenGov, where applicable. ● Validate all data and reports prior to providing to OpenGov. ● Validate the data once it has been loaded to OpenGov Financials. ● Assist OpenGov in transforming data errors. ● Provide sign-off confirming agreement with OpenGov that the data is accurate and complete.

	○ AR service account balances ○ AR Open Invoices ● Transform data errors with Customer's assistance. ● Produce and communicate errors where data, for example, is missing or does not fit segment length. ● Load cutover data up to two (2) times, including: ○ One (1) mock cutover (parallel billing) ○ One (1) go-live cutover		General Assumptions: ● In the event that OpenGov cannot access the Customer's legacy database, the Customer is responsible for providing the data to be used in the data migration. ● The Customer is able to provide attachment data for OpenGov to load. Completion Criteria: ● Customer sign-off on the Data Migration.
Training	OpenGov will: ● Provide up to ten (10) hours of training. The training agenda will be agreed upon between Project Managers before the training dates. Topics may include: ○ Cash Receipt Deposits ○ Add Invoice to Customer Account ○ Meter Read Processing ○ Utility Billing Customers and Rates ○ Billing Register and Adjustments ○ Billing Data to Processor ○ Cutoff Notices, Door Hangers ○ Receiving monies ○ Online Portal ○ Export UB General Ledger impact	Yes ▾	Customer will: ● Identify participants for each relevant training session. Completion Criteria: ● Trainings have been delivered.
User Acceptance Testing	OpenGov will: ● Provide up to a two week (2-week) test period following training for the customer to review all configurations and workflows. ● Provide a weekly meeting to review executed scenarios, pass/fail findings, and any documented issues. ● Support re-testing of resolved issues and regression testing of resolved issues to ensure fixes do not negatively impact existing workflows.	Yes ▾	Customer will: ● Execute testing within the two-week test period. ● Record pass/fail and document issues with sufficient detail for resolution. ● Re-test resolved issues to confirm resolution and perform regression testing to confirm existing workflows continue to function as expected.

	Update Solution Blueprint to reflect the decisions made in the Train Phase.		Completion Criteria: Testing period signed off by the customer.
Launch Event	OpenGov will : - Share a Launch Readiness Planning checklist two (2) weeks before the Launch event. - Provide a two-day onsite Launch Event after the completion of the checklist..	Yes ▾	Customer will: - Ensure the Launch Readiness Checklist is complete prior to one (1) week before Hyperadopt. Completion Criteria: - Completion of the launch readiness checklist.
Hyperadopt	OpenGov will: Deliver up to fifty (50) hours of hyperadopt services for a maximum of one billing cycle until each billing cycle is complete, whichever comes first. Hyperadopt post-launch remote sessions provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: - Attend sessions - Resolve issues with OpenGov guidance. Completion Criteria: - Hyperadopt sessions are completed according to the project plan.
Project Transition	OpenGov will: - Prior to project closure, OpenGov will: - Facilitate a transition meeting with Customer Success. - Deliver the final Solution Blueprint document. - Provide a Post Deployment Score Survey link. - Provide Project closure sign off form.	Yes ▾	Customer will: - Attend sessions - Complete the Post Deployment Score Survey prior to project closure. - Sign off on project closure. Completion Criteria: - Project sign off is completed.

Permitting & Licensing

Use Cases

The following Permitting & Licensing use cases provides a high-level overview of how this solution is intended to be used:

- Building Permits & Inspections, Planning & Zoning Approvals, Code Enforcement, Business Licensing, Public Works Permits

Estimated Project Duration

The estimated duration of this Permitting & Licensing project is 6-11 months including the following assumptions:

- Initiate 2-4 weeks
- Validate: 4-8 weeks
- Configure: 8-16 Weeks
- Train: 4-8 Weeks
- Launch: 2 Weeks

Implementation Requirements and Configuration

The following Implementation Requirements and Configuration section of the SOW provides a description of how the solution will be configured by OpenGov. Any items listed as “no” are outside of the scope of this implementation.

Permitting & Licensing Standard Professional Services Package			
Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: • Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. • Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes ▾	Customer will: • Attend sessions • Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. • Review and confirm the Project Plan and Project Charter. Completion Criteria: • Customer sign-off on the receipt of the Project Plan and Project Charter.

			Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshops	OpenGov will: - Conduct remote validation workshops focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during workshops, to guide the Configure Phase.	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. Completion Criteria: - Completion of the Validation Workshops.
Master Address Table	OpenGov will: - Provide a mapping template of available fields to be utilized by the Customer to map MAT information. - Provide technical requirements. - Import the customer provided MAT file.	Yes ▾	Customer will: - Provide the MAT file and complete the mapping template. - Validate the imported locations in Permitting & Licensing User Interface. Completion Criteria: - Customer Sign-off that the Master Address Table has been configured.
Record Types Configuration	OpenGov will: - Configure up to five (5) Standard Record Types (listed below) including: - Up to 100 form fields per Record Type - Up to 10 workflow steps per Record Type - Up to 100 fees per Record Type - Up to five documents per Record Type. Building & Inspection Services Record Types: - Residential Building Permit	Yes ▾	Customer will: - Review configuration and workflows during the scheduled Configuration workshop(s) and identify any misalignment with business objectives to be corrected. Assumptions: - Record types with additional fields, steps, fees, or documents will require additional configuration services and will be subject to additional cost based on assessed complexity through the Change

	Planning and Zoning Record Types: 2. Conditional Use Permit Code Enforcement Record Types: 3. Code Complaint 4. Code Case Public Works Record Types: 5. Right of Way Permit Business Licensing Record Types: 6. Business License • Facilitate a Configuration Review session to evaluate the initial configuration and identify any misalignment with business objectives to be corrected. • Complete one (1) round of revisions for each template based on changes identified by the Customer during the Configuration Review. • Update the Solution Blueprint to reflect the decisions made in the Configuration Phase		Order process. Completion Criteria: • Customer sign-off on the system readiness to move into the train phase.
ESRI ArcGIS Server Integration	OpenGov will: • Integrate with the Customer's ArcGIS public API endpoint.	Yes ▾	Customer will: • Provide public API endpoint. Completion Criteria: • Customer sign-off on the Esri Integration
GIS Flag Integration	OpenGov will: • Provide a template file to be utilized by the Customer to populate GIS Flag information. • Import the populated template file after acceptance. • Enable the GIS Flag Integration.	Yes ▾	Customer will: • Populate and validate the flag template file. • Provide a publicly accessible GIS REST Service of the desired GIS Flag polygon layers and parcel layer that includes a linking field. Completion Criteria: • Customer sign-off on the GIS flag Integration

Accounting and Finance Export	OpenGov will: Provide an export of financial data, based on the Customer's provided format, to the Customer's FTPS as often as nightly.	Yes ▾	Customer will: - Provide designated email address(es) where the nightly export will be sent - Agree upon all required OpenGov specifications prior to export. Completion Criteria: - Customer sign-off on the accounting and finance Integration
Autofill Integration	OpenGov will: Provide up to three (3) Autofills using source data from OpenGov, WA, MA, CT, NC, MI, RI, CA, MN, AR State Contractor Database, or provided by the Customer.	Yes ▾	Customer will: - Provide the source data, if applicable, and agree upon specifications prior to upload. Completion Criteria: - Customer sign-off on the autofill Integration
Stripe Payment Processing Set-Up	OpenGov will: - Provide instructions and guidance to set up a Stripe Connected Account and validate connection via native Stripe payment processing integration. - Provide Stripe payment testing instructions and guidance.	Yes ▾	Customer will: - Create Stripe Connected Account according to OpenGov instructions and complete all required setup. - Test Stripe credit card payments in advance of the Launch phase. Assumptions: - Stripe is the only native payment processor supported by OpenGov. Any other payment-processing needs that involve third-party processors, gateways, or custom payment integrations are out of scope. Any such requirements will require a separate feasibility evaluation and may be handled as a future enhancement or separate project. Completion Criteria: - Customer sign-off on the Integration
Single Sign On (SSO)	OpenGov will:	Yes ▾	Customer will: Complete the SSO enablement form.

	Implement identity provider initiated SSO for Microsoft ADFS, Microsoft Azure AD, or Okta.		- Provide the information from the identity provided required to establish SAML or HTTPS certification. - Add OpenGov as a new application in Customer's identity provider. Completion Criteria: - Customer sign-off on the Integration
Standard Data Migration	OpenGov will: - Perform one (1) historic data migration from a single source system using flat files provided by and mapped by the customer. - Set up historical record types, historical data will be migrated prior to the initial data load. - Provide a report of unmatched locations - Provide instructions for customer validation of data migration. - Provide up to one (1) initial load, two (2) format changes, and one (1) final load allowing for necessary edits to be made during the testing and validation process.	Yes ▾	Customer will: - Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. - Configure Record Types to align with the Project Plan's Go Live and cutover to ensure the - Sign off on data load. Assumptions: - Data must be provided via flat file. If only a Database Back Up is provided, additional data migration services will be subject to an additional cost based on assessed complexity through the Change order Process. - Data Migration does not include: more than 250,000 historical records, cleansing of corrupt data, creation or linking of applicant accounts, integration of historical fees and payments into workflow or financial reports, logs of permit changes, migration of data into the workflow, permit attachments, import of contractor database, or hierarchical relationships between records. - Data Migration encompasses all records from the legacy system. Completion Criteria: - Customer sign-off on the initial test load, up to two format change(s), and the final load.

Standard Document Migration	OpenGov will: • Migrate documents attached to either migrated permits or locations provided through a Master Address Table (MAT) integration.	Yes ▾	Customer will: • Provide OpenGov with confirmation that the Document Migration has been completed Assumptions: • Document Migration does not exceed 1TB Completion Criteria: • Customer sign-off on the initial test load and the final load.
Training	• Provide up to twenty five (25) hours of remote Administrator and End User Training . The training agenda will be agreed upon between Project Managers before the training dates. Topics may include: ○ Public Portal ○ Employee App Settings ○ Create/Edit record Types ○ Manage inboxes/tasks ○ Take payments ○ Conduct inspections ○ Create records	Yes ▾	Customer will: • Identify the relevant participants to attend each training session. Completion Criteria • Training has been conducted.
User Acceptance Testing	OpenGov will: • Provide up to a two week (2-week) test period following training for the customer to review all configurations and workflows. • Provide a weekly meeting to review executed scenarios, pass/fail findings, and any documented issues. • Support re-testing of resolved issues and regression testing of resolved issues to ensure fixes do not negatively impact existing workflows. • Update Solution Blueprint to reflect the decisions made in the Train Phase.	Yes ▾	Customer will: • Execute testing within the two-week test period. • Record pass/fail and document issues with sufficient detail for resolution. • Re-test resolved issues to confirm resolution and perform regression testing to confirm existing workflows continue to function as expected. Completion Criteria: • Testing period signed off by the customer.
Launch Event	OpenGov will :	Yes ▾	Customer will:

	• Share a Launch Readiness Planning checklist two (2) weeks before the Launch event. • Move into hyperadopt after the completion of the checklist.		• Ensure the Launch Readiness Checklist is complete prior to one (1) week before Hyperadopt. Completion Criteria: • Completion of the launch readiness checklist.
Hyperadopt	OpenGov will: • Deliver up to eight (8) hours over two (2) weeks of Hyperadopt post-launch remote sessions to provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: • Attend sessions • Resolve issues with OpenGov guidance. Completion Criteria: • Hyperadopt sessions are completed according to the project plan.
Project Transition	OpenGov will: • Prior to project closure, OpenGov will: ○ Facilitate a transition meeting with Customer Success. ○ Deliver the final Solution Blueprint document. ○ Provide a Post Deployment Score Survey link. ○ Provide Project closure sign off form.	Yes ▾	Customer will: • Attend sessions • Complete the Post Deployment Score Survey prior to project closure. • Sign off on project closure. Completion Criteria: • Project sign off is completed.

Enterprise Asset Management

Use Cases

The following Enterprise Asset Management use cases provides a high-level overview of how this solution is intended to be used:

- Water Distribution, Transportation, Walkability, Signals, Stormwater, Parks and Recreation, Facilities, Wastewater Collection / Sanitary Sewer, Water Distribution, Wastewater Treatment Plant

Estimated Project Duration

The estimated duration of this Enterprise Asset Management project is fourteen (14) months.

Implementation Requirements and Configuration

The following Implementation Requirements and Configuration section of the SOW provides a description of how the solution will be configured by OpenGov. Any items listed as “no” are outside of the scope of this implementation.

Enterprise Asset Management Professional Services Package			
Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: • Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. • Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes	Customer will: • Attend sessions • Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. • Review and confirm the Project Plan and Project Charter. Completion Criteria: • Customer sign-off on the receipt of the Project Plan and Project Charter. • Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshop	OpenGov will:	Yes	Customer will:

	- Conduct a remote thirty two (32) hour validation workshop focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during workshops, to guide the Configure Phase.		- Identify functional business owners and SMEs to attend sessions. Completion Criteria: - Completion of the Validation Workshops.
Asset Types and Workflow Configuration	OpenGov will: - Enable the out-of-the-box asset types for the following Domains: Water Distribution, Transportation, Walkability, Signals, Stormwater, Parks and Recreation, Facilities, Wastewater Collection / Sanitary Sewer, Water Distribution, Wastewater Treatment Plant - Implement the standard configuration for each of the above Domains: - Up to ten (10) custom fields and up to two (2) custom layouts per asset type. - Up to thirty (30) custom fields and up to ten (10) custom layouts to be utilized in any of the shared areas of the system, such as Tasks - Provide Up to twenty (20) automations - Provide Up to twenty (20) preventative maintenance plans	Yes -	Customer will: - Assign EAM administrator role and responsibilities to at least one Customer team member. - Own configuration updates within the sandbox environment after the configuration phase is complete. Assumptions: - Standard fields, layouts, automations, and preventative maintenance plan configuration services by domain represent an upper limit of OpenGov configurations completed during the configuration phase. - Domains with additional fields, layouts, automations, and preventative maintenance plans will require additional configuration services and will be subject to additional cost based on assessed complexity through the Change Order process. Completion Criteria: - Delivery of the sandbox environment to Customer.

Configuration Review Workshops	- Conduct up to eight (8) configuration review workshops, following the initial system configuration, focused on: - Demonstrating the functional environment - Identifying misalignment with defined business objectives. - Implementing necessary corrections and adjustments required to move into the Train Phase. - Update Solution Blueprint to reflect the decisions made in the Configuration Phase	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. - Review configuration and workflows during the workshops and identify any misalignment with business objectives to be corrected. - Sign off on the system readiness to move into the train phase. Completion Criteria: - Sign off on system readiness to enter the Train Phase.
Esri GIS Integration	Provide up to two (2) remote sessions for Customer technical GIS staff to configure Esri Feature Services for the bidirectional GIS integration and authentication.	Yes ▾	Customer will: - Make and maintain the connection to the Customer's Esri GIS instance. Assumptions: - OpenGov EAM can integrate with one Esri instance. Completion Criteria:
Standard Data Import: Resources, Libraries, and Users/Roles	OpenGov will: - OpenGov will provide template documents for data population. Once populated by Customer staff, OpenGov will load the data into Customer sandbox or production OpenGov Asset Management environment. Data loads may include data such as: - Parent level asset records, Asset location (spatial x/y) attributes, - Parent level resource (Labor, Equipment Material, Vendor) records, - Resource Rate (Labor, Equipment, Material) records, and - Standard system libraries	Yes ▾	Customer will: - Provide startup data in OpenGov provided templates by agreed upon due date determined during validation phase. Assumptions: - Standard Data import does not include work history, total cost history, condition inspection data, requests, attachments etc which require a data conversion. Completion Criteria: - Start up date is loaded.

	Provide one (1) sandbox and one (1) production data load service through standard import/export functionality.		
Data Conversion	OpenGov will: - Provide up to one (1) data conversion service from one (1) source system, Brightly, for the following data types: assets, work history, total cost history, inspections, requests,, and attachments for up to 250,000 records and 50 asset types including: - A review of historical data with recommendations for OpenGov best fit. - A field map workshop to identify where and how historical data will appear in OpenGov. - One (1) test conversion to facilitate data conversion validation and testing. - One (1) revision of the field map used for the test conversion service. - One (1) production conversion service utilizing the final, approved field map.	Yes ▾	Customer will: - Provide conversion data requested within the timeline dictated in the Customer Responsibilities section of this SOW Assumptions: - All data must be accessible to OpenGov from a SQL DB, SQL View, Access DB, or Comma Delimited Files. Exclusions: - Child records and associated child level attributes - Resources
Single Sign On (SSO)	OpenGov will: Implement identity provider initiated SSO for Microsoft ADFS, Microsoft Azure AD, or Okta.	Yes ▾	Customer will: - Complete the SSO enablement form. - Provide the information from the identity provided required to establish SAML or HTTPS certification. - Add OpenGov as a new application in Customer's identity provider. Completion Criteria: - Customer sign-off on the Integration
Training	OpenGov will: Provide up to twenty four (24) hours of remote training sessions. The training agenda will be agreed	Yes ▾	Customer will: Identify the relevant participants to attend each training session.

	upon between Project Managers before the training dates. Topics may include: ○ System Overview ○ Asset Builder ○ Preventative Maintenance Plans ○ Advanced Inspections, Asset Condition Manager, Asset Risk and Scenario Builder ○ Internal Requests ○ Advanced Material Management ● Deliver up two(2) - three (3)-day (3-day) onsite Train the Trainer Event. The training agenda to be agreed upon between project managers before the training dates. Topics may include: ○ Request Management ○ Work Management ○ Asset Management ○ Resource Management ○ Mobile ○ Fleet Management ○ Administrator Settings		Completion Criteria ● Training has been conducted.
User Acceptance Testing	OpenGov will: ● Provide up to a two week (2-week) test period following training for the customer to review all configurations and workflows. ● Provide a weekly meeting to review executed scenarios, pass/fail findings, and any documented issues. ● Support re-testing of resolved issues and regression testing of resolved issues to ensure fixes do not negatively impact existing workflows. ● Update Solution Blueprint to reflect the decisions made in the Train	Yes ▾	Customer will: ● Execute testing within the two-week test period. ● Record pass/fail and document issues with sufficient detail for resolution. ● Re-test resolved issues to confirm resolution and perform regression testing to confirm existing workflows continue to function as expected. Completion Criteria:

	Phase.		Testing period signed off by the customer.
Launch Event	OpenGov will : - Share a Launch Readiness Planning checklist four (4) weeks before the Launch event. - Following the completion of the Launch readiness planning checklist, execute the Launch event with a final data load and cut over to production.	Yes ▾	Customer will: - Ensure the Launch Readiness Checklist is complete prior to one (1) week before Launch. - Coordinate Launch activities with OpenGov. Completion Criteria: - Completion of Launch event.
Hyperadopt	OpenGov will: Deliver up to twelve (12) over two (2) weeks of Hyperadopt post-launch remote sessions to provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: - Attend sessions - Resolve issues with OpenGov guidance. Completion Criteria: - Hyperadopt sessions are completed according to the project plan.
Project Transition	OpenGov will: - Prior to project closure, OpenGov will: - Facilitate a transition meeting with Customer Success. - Deliver the final Solution Blueprint document. - Provide a Post Deployment Score Survey link. - Provide Project closure sign off form.	Yes ▾	Customer will: - Attend sessions - Complete the Post Deployment Score Survey prior to project closure. - Sign off on project closure. Completion Criteria: - Project sign off is completed.

Government App Builder

Use Cases

The following Government App Builder use cases provides a high-level overview of how this solution is intended to be used:

- 311 Request Management

Estimated Project Duration

The estimated duration of this Enterprise Asset Management project is 1-2 months including the following assumptions:

- Initiate: 1-2 weeks
- Validate: 1-2 weeks
- Configure: 2-4 Weeks
- Train: 1-2 Weeks
- Launch: 1-2 Weeks

Implementation Requirements and Configuration

The following Implementation Requirements and Configuration section of the SOW provides a description of how the solution will be configured by OpenGov. Any items listed as “no” are outside of the scope of this implementation.

311 Request Management Standard Professional Services Package			
Deliverable Name	Description	In Scope	Assumptions
Project Initiation	OpenGov will: • Conduct a Project Kick-Off Session to verify project deliverables, required customer data formats, and desired business outcomes. • Prepare the Project Plan and Project Charter following the Project Kick-off session.	Yes	Customer will: • Attend sessions • Deliver applicable data and documentation required for the Validate Phase in accordance with timeliness established under Customer Responsibilities. • Review and confirm the Project Plan and Project Charter. Completion Criteria:

			- Customer sign-off on the receipt of the Project Plan and Project Charter. - Customer has provided all required data in a format defined by Exhibit 2: Technical Requirements.
Validation Workshop	OpenGov will: - Conduct a remote four (4) hour validation workshop focused on: - Validating functional requirements for all modules in scope. - Recommending best practice configuration to align to Customer's business objectives. - Identifying risks and proposing mitigation strategies. - Draft the Solution Blueprint document, reflective of information gathered during workshops, to guide the Configure Phase.	Yes ▾	Customer will: - Identify functional business owners and SMEs to attend sessions. Completion Criteria: - Completion of the Validation Workshops.
Request/Issue Catalog	OpenGov will: - Define catalog taxonomy and metadata; configure categories, subcategories, and article templates - Provide enablement on ongoing content governance.	Yes ▾	Customer will: - Supply existing catalog lists and knowledge content; designate content owners - Review layouts and content structure; approve final catalog and initial article set. Assumptions: - Content writing and localization are Customer responsibilities unless otherwise contracted. - External website CMS updates (outside of the 311 portal) are out of scope. Completion Criteria:

			- Request/Issue catalog configured and linked to intake workflows. - Initial knowledge base articles published. - Governance approach documented.
Geofencing	OpenGov will: - Configure geofencing within the CRM to identify constituents, cases, and related records within approved geographic boundaries, including point-and-radius, street segment, polygon, ward, neighborhood, and other City GIS/service-area layers. - Enable authorized users to preview impacted records and use geofenced audiences for workflows such as water main breaks, emergency notifications, service disruptions, and targeted community outreach. - Integrate geofencing with the City's approved GIS and address data sources, with validation during testing; geofencing accuracy depends on source data quality, and real-time tracking, advanced spatial analytics, and custom GIS development are out of scope unless separately scoped.	Yes ▾	Completion Criteria: Geofencing has been configured.
Service Request Intake & Form (Web & Browser Accessible Mobile)	OpenGov will: Configure one (1) generic intake form including: data tables, fields, validations, conditional logic,	Yes ▾	Customer will: Provide field-level requirements, current scripts, categories, and mandatory data elements.

	attachments, and layouts. - Implement address capture and geocoding using standard capabilities and/or GIS integration when in scope. - Conduct review sessions and iterate to finalize.		- Participate in reviews; provide consolidated feedback. - Validate permissions, logic, and layouts for internal and resident users - Approve final configurations. Assumptions: - Designs leverage standard form capabilities and controls; custom web or native mobile apps are out of scope unless explicitly stated - Public site branding assets provided by Customer. Completion Criteria: - Forms/tables configured and tested - Address capture/geocoding validated (if in scope). - Required data capture confirmed - Customer approval received.
Workflow, Triage & Routing	OpenGov will: - Configure one (1) workflow with routing rules, ownership groups, task states, reassignment, and collaboration steps. - Implement prioritization logic and triage forms. - Document workflows and test with Customer.	Yes ▾	Customer will: - Provide current process maps, ownership matrices, and escalation criteria. - Participate in testing and refinement; approve final logic. Assumptions: - Automation will use standard workflow options; custom code is out of scope unless listed. - Location-based routing requires GIS layers and data provided by Customer. Completion Criteria:

			- Workflows live with routing functioning. - Ownership groups and queues configured. - Approval received from Customer.
SLAs, Notifications & Escalation	OpenGov will: - Configure one (1) SLA timers across all request types (acknowledgment, first response, resolution), indicators, and dashboards. - Set up resident communications (email/SMS when in scope) and status updates - Configure escalations to supervisors and leadership.	Yes ▾	Customer will: - Provide SLA definitions per category and business hours/holiday calendars. - Approve notification templates and escalation paths. - Validate end-to-end SLA behavior. Assumptions: - SMS/email providers and associated fees are Customer responsibilities unless otherwise contracted. - Two-way messaging outside of standard capabilities may require a Change Order. Completion Criteria: *SLAs operational with monitoring in dashboards - Notifications and escalations tested - Customer approval received.
Integration with OpenGov Enterprise Asset Management (EAM)	OpenGov will: Enable bi-directional sync so 311 Request Management requests can create EAM work orders when criteria are met, and status updates in EAM reflect back to 311 and the public status page where appropriate.	Yes ▾	Customer Responsibilities: - Provide or confirm EAM environment details, credentials, and test data; confirm asset/address cross-walks. - Validate mapping, status cross-reference, and acceptance criteria. - Coordinate with any internal EAM administrators for endpoint access/windows.

	- Define decision rules for work-order creation (e.g., by category/high-alert flag). - Map fields between 311 Request Management and EAM (request ID, category, asset/location, status codes, dates). - Implement API-based integration or agreed method; handle error validation and retries. - Configure read-backs of EAM status/progress for resident-friendly display on the status page. - Provide technical runbook and data-mapping documentation.		Boundaries & Assumptions - Scope is limited to OpenGov 311 Request Management ↔ OpenGov EAM integration; other third-party systems are out of scope. - Integration follows standard, supported API capabilities; custom EAM extensions are excluded. Completion Criteria: - End-to-end tests demonstrate work-order creation and status synchronization; integration documentation delivered; stakeholder approval received.
Reporting & Dashboards	OpenGov will: - Configure one (1) reporting dashboard, filters, and visualizations for up to ten (10) fixed widgets. - Provide enablement on managing report parameters and publishing.	Yes ▾	Customer will: - Define KPIs and reporting needs; provide examples of internal and public reporting. - Review layouts and logic; test exports; designate owners for ongoing reporting. Assumptions: - Reports rely on data available in configured tables or approved imports/integrations. - Complex, custom templates outside of standard exports may require a Change Order.

			Completion Criteria: • Reports and dashboards live with accurate data. • Permissions verified; export formats tested • Customer approval received.
Configuration Review Workshops	• Conduct up to four (4) configuration review workshops, following the initial system configuration, focused on: ○ Demonstrating the functional environment ○ Identifying misalignment with defined business objectives. ○ Implementing necessary corrections and adjustments required to move into the Train Phase. • Update Solution Blueprint to reflect the decisions made in the Configuration Phase	Yes ▾	Customer will: • Identify functional business owners and SMEs to attend sessions. • Review configuration and workflows during the workshops and identify any misalignment with business objectives to be corrected. • Sign off on the system readiness to move into the train phase. Completion Criteria: • Sign off on system readiness to enter the Train Phase.
Single Sign On (SSO)	OpenGov will: • Implement identity provider initiated SSO for Microsoft ADFS, Microsoft Azure AD, or Okta.	Yes ▾	Customer will: • Complete the SSO enablement form. • Provide the information from the identity provided required to establish SAML or HTTPS certification. • Add OpenGov as a new application in Customer's identity provider. Completion Criteria: • Customer sign-off on the Integration
Training	OpenGov will: • Provide up to four (4) hours of remote training sessions. The training agenda will be agreed upon between Project Managers before the training dates. Topics may include:	Yes ▾	Customer will: • Identify the relevant participants to attend each training session. Completion Criteria • Training has been conducted.

	○ Form edits ○ Report creation ○ Workflow adjustments ○ SLA configuration ○ Permission controls ● Deliver up to four (4) Train the Trainer Event. The training agenda to be agreed upon between project managers before the training dates. Topics may include: ○ Practice exercises ○ Understanding of responsibilities ○ Quick reference guides		
Public/User-Facing Collateral	OpenGov will: ● Draft how-to guides with screenshots and FAQs; deliver PDF and web-optimized formats. ● Review drafts with Customer for accuracy; finalize collateral.	Yes ▾	Customer will: ● Review and provide feedback; approve final content; handle distribution and any localization. Assumptions: ● Content reflects current forms and processes at go-live. ● Accessibility/translation needs identified by Customer. Completion Criteria: ● Guides finalized and approved; published via Customer channels.
User Acceptance Testing	OpenGov will: ● Provide up to a two week (2-week) test period following training for the customer to review all configurations and workflows. ● Provide a weekly meeting to	Yes ▾	Customer will: ● Execute testing within the two-week test period. ● Record pass/fail and document issues with sufficient detail for resolution.

	review executed scenarios, pass/fail findings, and any documented issues. - Support re-testing of resolved issues and regression testing of resolved issues to ensure fixes do not negatively impact existing workflows. - Update Solution Blueprint to reflect the decisions made in the Train Phase.		- Re-test resolved issues to confirm resolution and perform regression testing to confirm existing workflows continue to function as expected. Completion Criteria: - Testing period signed off by the customer.
Launch Event	OpenGov will : - Share a Launch Readiness Planning checklist four (4) weeks before the Launch event. - Following the completion of the Launch readiness planning checklist, execute the Launch event with a final data load and cut over to production.	Yes ▾	Customer will: - Ensure the Launch Readiness Checklist is complete prior to one (1) week before Launch. - Coordinate Launch activities with OpenGov. Completion Criteria: - Completion of Launch event.
Hyperadopt	OpenGov will: Deliver up to twelve (12) twelve (12) sixteen (16) hours over two (2) weeks of Hyperadopt post-launch remote sessions to provide assistance as needed, reinforce workflows, and encourage adoption across the solution.	Yes ▾	Customer will: - Attend sessions - Resolve issues with OpenGov guidance. Completion Criteria: - Hyperadopt sessions are completed according to the project plan.
Project Transition	OpenGov will: - Prior to project closure, OpenGov will: - Facilitate a transition meeting with Customer Success. - Deliver the final Solution Blueprint document. - Provide a Post Deployment Score Survey link.	Yes ▾	Customer will: - Attend sessions - Complete the Post Deployment Score Survey prior to project closure. - Sign off on project closure. Completion Criteria: - Project sign off is completed.

	○ Provide Project closure sign off form.		
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Exhibit 2: Technical Requirements

General

Hardware/Solution	Technical Requirements
Computers, tablets or other user devices	Access to the internet; Google Chrome is the recommended browser for optimal performance.
General Requirement	The Customer is responsible for providing clean data. OpenGov will not cleanse, clean up, or correct Customer data for import.
SSO	SAML or HTTPS certificate, Whitelist OpenGov in Customer VPN or firewall

ERP - Financial Management

Hardware/Solution	Technical Requirements
Printer	MICR ink compatible
Check Stock	Blank, 8 1/2" x 11", check at the bottom
Cash Drawers	MMF Cash Drawer - Value Line or MMP Cash Drawer - Advantage
Receipt Printer	Model options: Ithaca 9000 - Thermal Printer, Epson T20III - Thermal, Thermal/inkjet, Epson TM-H6000IV
Thermal Paper	Compatible with receipt printer
Scanner (Optional)	Twain driver scanner
Chart of Accounts	- Flat file .csv, .xls, .xlsx with headers - Active Accounts and Accounts with activity in the years of data being loaded into OpenGov.
Vendor Listing	- Flat file .csv, .xls, .xlsx with headers
Customer Listing	- Flat file .csv, .xls, .xlsx with headers
Trial Balance	- Flat file .csv, .xls, .xlsx with headers 3-5 Years of Data

Current Budget	- Flat file .csv, .xls, .xlsx with headers
Unpaid Invoice Report	- Flat file .csv, .xls, .xlsx with headers
Calendar YTD 1099 totals by vendor and tax payment type	- Flat file .csv, .xls, .xlsx with headers
Fixed Assets Data	- Flat file .csv, .xls, .xlsx with headers
Bank Statement	.pdf
Bank Reconciliation Report	- Flat file .csv, .xls, .xlsx with headers
Outstanding Checks and Deposits List	- Flat file .csv, .xls, .xlsx with headers
AR Customer Balance by Service Code	- Flat file .csv, .xls, .xlsx with headers

ERP - Budgeting & Planning

Hardware/Solution	Technical Requirements
Financial Data Files (Transactional Export)	- Flat file .csv, .xls, .xlsx with headers 3-5 Years of Data
Financial Data Files (Summary Revenue and Expense Export)	PDF export
Current Budget	- Flat file .csv, .xls, .xlsx with headers - Operating Budget
Personnel Calculations and Tables	PDF, Word, csv, .xls, .xlsx with headers
Logo Image	.jpg or .png format - Transparent
Branding Guidelines	Hex codes

ERP - Payroll

Hardware/Solution	Technical Requirements
Employee Master File	• csv, .xls, .xlsx with headers
ACH / Direct Deposit	• ACH banking credentials and file format requirements for direct deposit processing (NACHA format).

ERP - Human Capital Management

Hardware/Solution	Technical Requirements
Identity Provider	• Microsoft ADFS, Microsoft Azure AD, or Okta required for SSO integration. Identity provider metadata (XML) must be available prior to SSO configuration.
Background Check Integration	• Third-party background check vendor must provide API credentials or supported integration method prior to Recruiting configuration
COBRA Third-Party Vendor	• COBRA vendor must provide file exchange specifications prior to Benefits configuration
Benefit's Carrier EDI	• Health carrier EDI enrollment exchange specifications must be provided prior to Benefits configuration.
Worker's Compensation Vendor	• If integrating with a third-party WC vendor, API or file transfer specs must be provided prior to Payroll configuration.

Government App Builder

Hardware/Solution	Technical Requirements
Flat file integrations	• Customer must: ○ Provide OpenGov with the export file (a delimited file) from the external system ○ Automate the export and/or import of data into and out of the external system.
API Integrations	• Customer is responsible for: ○ Fees associated with purchasing the external system ○ Providing OpenGov with access to the API and/or access to technical staff from that vendor.

	○ Access to a test instance of the third party API including a URL, authentication credentials, and relevant documentation. ○ Changes to scope resulting from a change in the third-party vendor's API. ○ Testing expected workflows and data in both test and production environments ● To display a location on a map, the third party system must be able to provide location data via their API, as shapes or coordinates. Text addresses are limited to populating address fields.
Data Migration	● All data must be accessible to OpenGov in Excel or CSV format ● Maximum historical record count: 500

Permitting & Licensing

Hardware/Solution	Technical Requirements
Address data	● All addresses must have a unique ID ● Flat file, .csv, .xls, .xlsx, .txt with headers ● Parcels and address points recommended ● Recommended source data: Esri GIS, Alternative source options include: Assessor's database, E911
ESRI ArcGIS	● A single publicly-accessible secure ESRI REST API URL
ArcGIS Flags	● Polygon Layer(s) via ESRI REST API URL, Polylines and points are not supported ● Flags will be populated via the same Publicly-accessible secure ESRI REST API URL as provided for the ESRI ArcGIS integration.
Autofill	● External source data: flat file, .csv, .xls, .xlsx, .txt with headers
Permits/Applications	● Forms, workflows, fee structures and output documents must be provided in PDF, Word, .csv, .xls, .xlsx with headers
Historical Data	● Flat file, .csv, .xlsx with headers ● Record type and status mapping using OpenGov template
Historical Documents	● Flat file, .csv, .xlsx with headers ● One row per document. All rows must be tied back to the MAT's unique ID field and have a file path or publicly accessible URL.

	• Special characters, outside of the following list, are not supported and will be removed from file names upon migration to OpenGov. ○ Alphanumeric characters ■ A-z ■ A-Z ■ 0-9 ○ Special characters ■ Exclamation point (!) ■ Hyphen (-) ■ Underscore (_) ■ Period (.) ■ Asterisk (*) ■ Single quote (') ■ Open parenthesis ((■ Close parenthesis ())
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Enterprise Asset Management

Hardware/Solution	Technical Requirements
Esri GIS	• For any asset types that are geoconnected (i.e., tied to Esri feature services), users must authenticate using a valid Esri identity in order to create, update, or delete those assets.
Data conversions	• All data must be accessible to OpenGov from a SQL DB, SQL View, Access DB or Comma Delimited Files.



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Leesburg, VA20175 USA

Cage Code: 7QV38
UEI Number Y7D5MXRU2839
DUNS# 080431574
Federal Tax ID: 81-3911287
Business Size: Small Business

Date: 8/10/2026, 5:05 PM

Phone: 571 707-4130
Fax: 571-291-4119
Email: opengov@vertosoft.com

Vertosoft Contact: Carly Moore
Phone: (540) 998-8361
Email: carly.moore@vertosoft.com

Vertosoft Quote for OpenGov - City of Dickinson, ND

Contract: Sourcwell: 060624-VTO

Quote #: Q-27102
Expires On: 8/21/2026

Ship To
City of Dickinson, ND
Aaron Meyer
aaron.meyer@dickinsongov.com

Quote For:
Name:
Company: City of Dickinson, ND
Email:
Phone:

PAYMENT TERMS	DELIVERY METHOD	PAYMENT METHOD	VERTOSOFT CUST ID	SUPPLIER REF
Net 30	Electronic	Check/ACH/Credit Card		

Overall POP Start Date: 10/1/2026
Overall POP End Date: 12/31/2031

Term 1 10/1/2026 - 12/31/2026

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
OG-TWLC-B2040M-AR-3Y	Additional Human Capital Managment Bundle User License (50-499 FTEs) - Between \$20-40 Million - 3Y	225.00	\$39.52	\$8,891.53
OG-TWEC-B2040M-AR-3Y	Financials Expert Services: Optimize - Between \$20-40 Million - 3Y	1.00	\$4,623.80	\$4,623.80
OG-TWLB-B2040M-AR-3Y	Human Capital Management Bundle Base Subscription (Up to 50 FTEs) - Between \$20-40 Million - 3Y	1.00	\$4,786.58	\$4,786.58
OG-TWIS-B2040M-AR-3Y	OpenGov Financial Management and Budgeting - Between \$20-40 Million - 3Y	1.00	\$10,849.18	\$10,849.18
OG-TWHR-B2040M-AR-3Y	Utility Billing Base Subscription - Between \$20-40 Million - 3Y	1.00	\$4,901.28	\$4,901.28

PART #	DESCRIPTION	QTY	UNIT PRICE	Section 3. Item B.	
OG-TWHP-B2040M-AR-3Y	Utility Billing: Additional Service Area - Sewer - Between \$20-40 Million - 3Y	1.00	\$735.33		\$735.33
OG-TWHS-B2040M-AR-3Y	Utility Billing: Additional Service Area - Water - Between \$20-40 Million - 3Y	1.00	\$3,450.37		\$3,450.37
OG-PSBG-B2040M-OT-0Y	Professional Services Deployment - Prepaid - Between \$20-40 Million - 0Y	459.00	\$98.69		\$45,298.71
OG-TWJB-B2040M-OT-0Y	Utility Billing Implementation Services Package - Standard - Between \$20-40 Million - 0Y Prepaid	1.00	\$34,142.05		\$34,142.05
OG-TWIZ-B2040M-OT-0Y	Financial Management and Budgeting Implementation Services Package - Advanced - Between \$20-40 Million - 0Y Prepaid	1.00	\$135,530.80		\$135,530.80
OG-Travel-Expense-Reimb	OpenGov - designed for reimbursable travel expenditures. **Estimate expense	22,400.00	\$1.00		\$22,400.00
Term 1 TOTAL:					\$275,609.63

Term 2

1/1/2027 - 12/31/2027

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
OG-TWLC-B2040M-AR-3Y	Additional Human Capital Managment Bundle User License (50-499 FTEs) - Between \$20-40 Million - 3Y	225.00	\$165.98	\$37,344.44
OG-TWHX-B2040M-AR-3Y	Asset Management Base Bundle - Between \$20-40 Million - 3Y	1.00	\$13,573.04	\$13,573.04
OG-SWCV-B2040M-AR-3Y	Autofill Interface - Between \$20-40 Million - 3Y	2.00	\$1,258.11	\$2,516.21
OG-SWCU-B2040M-AR-3Y	Contractor License Verification - Between \$20-40 Million - 3Y	1.00	\$1,996.12	\$1,996.12
OG-TWAW-B2040M-AR-3Y	Facilities Domain - Between \$20-40 Million - 3Y	1.00	\$7,589.79	\$7,589.79
OG-TWEC-B2040M-AR-3Y	Financials Expert Services: Optimize - Between \$20-40 Million - 3Y	1.00	\$19,419.95	\$19,419.95
OG-TWLB-B2040M-AR-3Y	Human Capital Management Bundle Base Subscription (Up to 50 FTEs) - Between \$20-40 Million - 3Y	1.00	\$20,103.62	\$20,103.62
OG-TWNV-B2040M-AR-3Y	OpenGov 311 - Between \$20-40 Million - 3Y	1.00	\$8,163.05	\$8,163.05
OG-TWIS-B2040M-AR-3Y	OpenGov Financial Management and Budgeting - Between \$20-40 Million - 3Y	1.00	\$45,566.61	\$45,566.61
OG-TWER-B2040M-AR-3Y	Permitting and Licensing - Business Licenses Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$15,394.86	\$15,394.86
OG-TWHY-B2040M-AR-3Y	Permitting and Licensing - Community Development Bundle - Between \$20-40 Million - 3Y	1.00	\$32,824.30	\$32,824.30
OG-TWET-B2040M-AR-3Y	Permitting and Licensing - Public Works Permits Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$15,394.86	\$15,394.86

PART #	DESCRIPTION	QTY	UNIT PRICE	Section 3. Item B.	
OG-TWBA-B2040M-AR-3Y	Signal Domain - Between \$20-40 Million - 3Y	1.00	\$6,266.43		\$6,266.43
OG-TWBB-B2040M-AR-3Y	Stormwater Domain - Between \$20-40 Million - 3Y	1.00	\$6,781.18		\$6,781.18
OG-TWBC-B2040M-AR-3Y	Transportation Domain - Between \$20-40 Million - 3Y	1.00	\$7,589.79		\$7,589.79
OG-TWHR-B2040M-AR-3Y	Utility Billing Base Subscription - Between \$20-40 Million - 3Y	1.00	\$20,585.39		\$20,585.39
OG-TWHP-B2040M-AR-3Y	Utility Billing: Additional Service Area - Sewer - Between \$20-40 Million - 3Y	1.00	\$3,088.37		\$3,088.37
OG-TWHS-B2040M-AR-3Y	Utility Billing: Additional Service Area - Water - Between \$20-40 Million - 3Y	1.00	\$14,491.51		\$14,491.51
OG-TWBD-B2040M-AR-3Y	Walkability Domain - Between \$20-40 Million - 3Y	1.00	\$6,459.71		\$6,459.71
OG-TWAZ-B2040M-AR-3Y	Wastewater Collection - Between \$20-40 Million - 3Y	1.00	\$6,781.18		\$6,781.18
OG-TWBE-B2040M-AR-3Y	Wastewater Treatment Domain - Between \$20-40 Million - 3Y	1.00	\$7,589.79		\$7,589.79
OG-TWBF-B2040M-AR-3Y	Water Distribution Domain - Between \$20-40 Million - 3Y	1.00	\$7,084.90		\$7,084.90
OG-PSBG-B2040M-OT-0Y	Professional Services Deployment - Prepaid - Between \$20-40 Million - 0Y	700.00	\$191.28		\$133,896.42
OG-TWJN-B2040M-OT-0Y	Permitting and Licensing Implementation Services Package - Standard - Between \$20-40 Million - 0Y prepaid	1.00	\$49,563.00		\$49,563.00
OG-PSBG-B2040M-OT-0Y	Professional Services Deployment - Prepaid - Between \$20-40 Million - 0Y	50.00	\$0.00		\$0.00
Term 2 TOTAL:					\$490,064.52

Term 3

1/1/2028 - 12/31/2028

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
OG-TWLC-B2040M-AR-3Y	Additional Human Capital Managment Bundle User License (50-499 FTEs) - Between \$20-40 Million - 3Y	225.00	\$174.27	\$39,211.67
OG-TWHX-B2040M-AR-3Y	Asset Management Base Bundle - Between \$20-40 Million - 3Y	1.00	\$14,251.69	\$14,251.69
OG-SWCV-B2040M-AR-3Y	Autofill Interface - Between \$20-40 Million - 3Y	2.00	\$1,321.01	\$2,642.02
OG-SWCU-B2040M-AR-3Y	Contractor License Verification - Between \$20-40 Million - 3Y	1.00	\$2,095.92	\$2,095.92
OG-TWAW-B2040M-AR-3Y	Facilities Domain - Between \$20-40 Million - 3Y	1.00	\$7,969.28	\$7,969.28
OG-TWEC-B2040M-AR-3Y	Financials Expert Services: Optimize - Between \$20-40 Million - 3Y	1.00	\$20,390.94	\$20,390.94

Section 3. Item B.				
PART #	DESCRIPTION	QTY	UNIT PRICE	
OG-TWLB-B2040M-AR-3Y	Human Capital Management Bundle Base Subscription (Up to 50 FTEs) - Between \$20-40 Million - 3Y	1.00	\$21,108.80	\$21,108.80
OG-TWNV-B2040M-AR-3Y	OpenGov 311 - Between \$20-40 Million - 3Y	1.00	\$8,571.21	\$8,571.21
OG-TWIS-B2040M-AR-3Y	OpenGov Financial Management and Budgeting - Between \$20-40 Million - 3Y	1.00	\$47,844.94	\$47,844.94
OG-TWER-B2040M-AR-3Y	Permitting and Licensing - Business Licenses Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$16,164.60	\$16,164.60
OG-TWHY-B2040M-AR-3Y	Permitting and Licensing - Community Development Bundle - Between \$20-40 Million - 3Y	1.00	\$34,465.54	\$34,465.54
OG-TWET-B2040M-AR-3Y	Permitting and Licensing - Public Works Permits Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$16,164.60	\$16,164.60
OG-TWBA-B2040M-AR-3Y	Signal Domain - Between \$20-40 Million - 3Y	1.00	\$6,579.75	\$6,579.75
OG-TWBB-B2040M-AR-3Y	Stormwater Domain - Between \$20-40 Million - 3Y	1.00	\$7,120.24	\$7,120.24
OG-TWBC-B2040M-AR-3Y	Transportation Domain - Between \$20-40 Million - 3Y	1.00	\$7,969.28	\$7,969.28
OG-TWHR-B2040M-AR-3Y	Utility Billing Base Subscription - Between \$20-40 Million - 3Y	1.00	\$21,614.66	\$21,614.66
OG-TWHP-B2040M-AR-3Y	Utility Billing: Additional Service Area - Sewer - Between \$20-40 Million - 3Y	1.00	\$3,242.78	\$3,242.78
OG-TWHS-B2040M-AR-3Y	Utility Billing: Additional Service Area - Water - Between \$20-40 Million - 3Y	1.00	\$15,216.09	\$15,216.09
OG-TWBD-B2040M-AR-3Y	Walkability Domain - Between \$20-40 Million - 3Y	1.00	\$6,782.69	\$6,782.69
OG-TWAZ-B2040M-AR-3Y	Wastewater Collection - Between \$20-40 Million - 3Y	1.00	\$7,120.24	\$7,120.24
OG-TWBE-B2040M-AR-3Y	Wastewater Treatment Domain - Between \$20-40 Million - 3Y	1.00	\$7,969.28	\$7,969.28
OG-TWBF-B2040M-AR-3Y	Water Distribution Domain - Between \$20-40 Million - 3Y	1.00	\$7,439.15	\$7,439.15
Term 3 TOTAL:				\$321,935.37

Term 4

1/1/2029 - 12/31/2029

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
OG-TWLC-B2040M-AR-3Y	Additional Human Capital Managment Bundle User License (50-499 FTEs) - Between \$20-40 Million - 3Y	225.00	\$182.99	\$41,172.25
OG-TWHX-B2040M-AR-3Y	Asset Management Base Bundle - Between \$20-40 Million - 3Y	1.00	\$14,964.28	\$14,964.28
OG-SWCV-B2040M-AR-3Y	Autofill Interface - Between \$20-40 Million - 3Y	2.00	\$1,387.07	\$2,774.13

PART #	DESCRIPTION	QTY	UNIT PRICE	Section 3. Item B.
OG-SWCU-B2040M-AR-3Y	Contractor License Verification - Between \$20-40 Million - 3Y	1.00	\$2,200.72	\$2,200.72
OG-TWAW-B2040M-AR-3Y	Facilities Domain - Between \$20-40 Million - 3Y	1.00	\$8,367.75	\$8,367.75
OG-TWEC-B2040M-AR-3Y	Financials Expert Services: Optimize - Between \$20-40 Million - 3Y	1.00	\$21,410.49	\$21,410.49
OG-TWLB-B2040M-AR-3Y	Human Capital Management Bundle Base Subscription (Up to 50 FTEs) - Between \$20-40 Million - 3Y	1.00	\$22,164.24	\$22,164.24
OG-TWNV-B2040M-AR-3Y	OpenGov 311 - Between \$20-40 Million - 3Y	1.00	\$8,999.77	\$8,999.77
OG-TWIS-B2040M-AR-3Y	OpenGov Financial Management and Budgeting - Between \$20-40 Million - 3Y	1.00	\$50,237.22	\$50,237.22
OG-TWER-B2040M-AR-3Y	Permitting and Licensing - Business Licenses Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$16,972.83	\$16,972.83
OG-TWHY-B2040M-AR-3Y	Permitting and Licensing - Community Development Bundle - Between \$20-40 Million - 3Y	1.00	\$36,188.78	\$36,188.78
OG-TWET-B2040M-AR-3Y	Permitting and Licensing - Public Works Permits Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$16,972.83	\$16,972.83
OG-TWBA-B2040M-AR-3Y	Signal Domain - Between \$20-40 Million - 3Y	1.00	\$6,908.74	\$6,908.74
OG-TWBB-B2040M-AR-3Y	Stormwater Domain - Between \$20-40 Million - 3Y	1.00	\$7,476.25	\$7,476.25
OG-TWBC-B2040M-AR-3Y	Transportation Domain - Between \$20-40 Million - 3Y	1.00	\$8,367.75	\$8,367.75
OG-TWHR-B2040M-AR-3Y	Utility Billing Base Subscription - Between \$20-40 Million - 3Y	1.00	\$22,695.40	\$22,695.40
OG-TWHP-B2040M-AR-3Y	Utility Billing: Additional Service Area - Sewer - Between \$20-40 Million - 3Y	1.00	\$3,404.92	\$3,404.92
OG-TWHS-B2040M-AR-3Y	Utility Billing: Additional Service Area - Water - Between \$20-40 Million - 3Y	1.00	\$15,976.89	\$15,976.89
OG-TWBD-B2040M-AR-3Y	Walkability Domain - Between \$20-40 Million - 3Y	1.00	\$7,121.83	\$7,121.83
OG-TWAZ-B2040M-AR-3Y	Wastewater Collection - Between \$20-40 Million - 3Y	1.00	\$7,476.25	\$7,476.25
OG-TWBE-B2040M-AR-3Y	Wastewater Treatment Domain - Between \$20-40 Million - 3Y	1.00	\$8,367.75	\$8,367.75
OG-TWBF-B2040M-AR-3Y	Water Distribution Domain - Between \$20-40 Million - 3Y	1.00	\$7,811.10	\$7,811.10
Term 4 TOTAL:				\$338,032.17

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
OG-TWLC-B2040M-AR-3Y	Additional Human Capital Managment Bundle User License (50-499 FTEs) - Between \$20-40 Million - 3Y	225.00	\$192.14	\$43,230.86
OG-TWHX-B2040M-AR-3Y	Asset Management Base Bundle - Between \$20-40 Million - 3Y	1.00	\$15,712.49	\$15,712.49
OG-SWCV-B2040M-AR-3Y	Autofill Interface - Between \$20-40 Million - 3Y	2.00	\$1,456.42	\$2,912.83
OG-SWCU-B2040M-AR-3Y	Contractor License Verification - Between \$20-40 Million - 3Y	1.00	\$2,310.76	\$2,310.76
OG-TWAW-B2040M-AR-3Y	Facilities Domain - Between \$20-40 Million - 3Y	1.00	\$8,786.13	\$8,786.13
OG-TWEC-B2040M-AR-3Y	Financials Expert Services: Optimize - Between \$20-40 Million - 3Y	1.00	\$22,481.01	\$22,481.01
OG-TWLB-B2040M-AR-3Y	Human Capital Management Bundle Base Subscription (Up to 50 FTEs) - Between \$20-40 Million - 3Y	1.00	\$23,272.45	\$23,272.45
OG-TWNV-B2040M-AR-3Y	OpenGov 311 - Between \$20-40 Million - 3Y	1.00	\$9,449.76	\$9,449.76
OG-TWIS-B2040M-AR-3Y	OpenGov Financial Management and Budgeting - Between \$20-40 Million - 3Y	1.00	\$52,749.04	\$52,749.04
OG-TWER-B2040M-AR-3Y	Permitting and Licensing - Business Licenses Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$17,821.47	\$17,821.47
OG-TWHY-B2040M-AR-3Y	Permitting and Licensing - Community Development Bundle - Between \$20-40 Million - 3Y	1.00	\$37,998.25	\$37,998.25
OG-TWET-B2040M-AR-3Y	Permitting and Licensing - Public Works Permits Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$17,821.47	\$17,821.47
OG-TWBA-B2040M-AR-3Y	Signal Domain - Between \$20-40 Million - 3Y	1.00	\$7,254.17	\$7,254.17
OG-TWBB-B2040M-AR-3Y	Stormwater Domain - Between \$20-40 Million - 3Y	1.00	\$7,850.06	\$7,850.06
OG-TWBC-B2040M-AR-3Y	Transportation Domain - Between \$20-40 Million - 3Y	1.00	\$8,786.13	\$8,786.13
OG-TWHR-B2040M-AR-3Y	Utility Billing Base Subscription - Between \$20-40 Million - 3Y	1.00	\$23,830.17	\$23,830.17
OG-TWHP-B2040M-AR-3Y	Utility Billing: Additional Service Area - Sewer - Between \$20-40 Million - 3Y	1.00	\$3,575.17	\$3,575.17
OG-TWHS-B2040M-AR-3Y	Utility Billing: Additional Service Area - Water - Between \$20-40 Million - 3Y	1.00	\$16,775.73	\$16,775.73
OG-TWBD-B2040M-AR-3Y	Walkability Domain - Between \$20-40 Million - 3Y	1.00	\$7,477.92	\$7,477.92
OG-TWAZ-B2040M-AR-3Y	Wastewater Collection - Between \$20-40 Million - 3Y	1.00	\$7,850.06	\$7,850.06
OG-TWBE-B2040M-AR-3Y	Wastewater Treatment Domain - Between \$20-40 Million - 3Y	1.00	\$8,786.13	\$8,786.13

PART #	DESCRIPTION	QTY	UNIT PRICE	Section 3. Item B.
OG-TWBF-B2040M-AR-3Y	Water Distribution Domain - Between \$20-40 Million - 3Y	1.00	\$8,201.66	\$8,201.66
Term 5 TOTAL:				\$354,933.72

Term 6

1/1/2031 - 12/31/2031

PART #	DESCRIPTION	QTY	UNIT PRICE	EXTENDED
OG-TWLC-B2040M-AR-3Y	Additional Human Capital Managment Bundle User License (50-499 FTEs) - Between \$20-40 Million - 3Y	225.00	\$201.74	\$45,392.40
OG-TWHX-B2040M-AR-3Y	Asset Management Base Bundle - Between \$20-40 Million - 3Y	1.00	\$16,498.12	\$16,498.12
OG-SWCV-B2040M-AR-3Y	Autofill Interface - Between \$20-40 Million - 3Y	2.00	\$1,529.24	\$3,058.47
OG-SWCU-B2040M-AR-3Y	Contractor License Verification - Between \$20-40 Million - 3Y	1.00	\$2,426.29	\$2,426.29
OG-TWAW-B2040M-AR-3Y	Facilities Domain - Between \$20-40 Million - 3Y	1.00	\$9,225.44	\$9,225.44
OG-TWEC-B2040M-AR-3Y	Financials Expert Services: Optimize - Between \$20-40 Million - 3Y	1.00	\$23,605.07	\$23,605.07
OG-TWLB-B2040M-AR-3Y	Human Capital Management Bundle Base Subscription (Up to 50 FTEs) - Between \$20-40 Million - 3Y	1.00	\$24,436.07	\$24,436.07
OG-TWNV-B2040M-AR-3Y	OpenGov 311 - Between \$20-40 Million - 3Y	1.00	\$9,922.24	\$9,922.24
OG-TWIS-B2040M-AR-3Y	OpenGov Financial Management and Budgeting - Between \$20-40 Million - 3Y	1.00	\$55,386.50	\$55,386.50
OG-TWER-B2040M-AR-3Y	Permitting and Licensing - Business Licenses Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$18,712.54	\$18,712.54
OG-TWHY-B2040M-AR-3Y	Permitting and Licensing - Community Development Bundle - Between \$20-40 Million - 3Y	1.00	\$39,898.18	\$39,898.18
OG-TWET-B2040M-AR-3Y	Permitting and Licensing - Public Works Permits Additional Service Area - Between \$20-40 Million - 3Y	1.00	\$18,712.54	\$18,712.54
OG-TWBA-B2040M-AR-3Y	Signal Domain - Between \$20-40 Million - 3Y	1.00	\$7,616.88	\$7,616.88
OG-TWBB-B2040M-AR-3Y	Stormwater Domain - Between \$20-40 Million - 3Y	1.00	\$8,242.57	\$8,242.57
OG-TWBC-B2040M-AR-3Y	Transportation Domain - Between \$20-40 Million - 3Y	1.00	\$9,225.44	\$9,225.44
OG-TWHR-B2040M-AR-3Y	Utility Billing Base Subscription - Between \$20-40 Million - 3Y	1.00	\$25,021.67	\$25,021.67
OG-TWHP-B2040M-AR-3Y	Utility Billing: Additional Service Area - Sewer - Between \$20-40 Million - 3Y	1.00	\$3,753.93	\$3,753.93
OG-TWHS-B2040M-AR-3Y	Utility Billing: Additional Service Area - Water - Between \$20-40 Million - 3Y	1.00	\$17,614.52	\$17,614.52

		Section 3. Item B.		
PART #	DESCRIPTION	QTY	UNIT PR	
OG-TWBD-B2040M-AR-3Y	Walkability Domain - Between \$20-40 Million - 3Y	1.00	\$7,851.81	\$7,851.81
OG-TWAZ-B2040M-AR-3Y	Wastewater Collection - Between \$20-40 Million - 3Y	1.00	\$8,242.57	\$8,242.57
OG-TWBE-B2040M-AR-3Y	Wastewater Treatment Domain - Between \$20-40 Million - 3Y	1.00	\$9,225.44	\$9,225.44
OG-TWBF-B2040M-AR-3Y	Water Distribution Domain - Between \$20-40 Million - 3Y	1.00	\$8,611.74	\$8,611.74
Term 6 TOTAL:				\$372,680.43

Grand Total: \$2,153,255.84

Annual invoices will be delivered by the start of each consecutive annual period. Payment of invoices shall be annually in advance. Any Professional Services shall be performed pursuant to the attached Statement of Work, if any.

Quote Terms

By purchasing the products and services described in this order form, the Customer is expressly agreeing to the End User Agreement published at <https://www.vertosoft.com/terms-and-conditions-opengov>

Taxes: Sales tax shall be added at the time of an invoice, unless a copy of a valid tax exemption or resale certificate is provided.

Credit Card Orders: Additional fees may apply if paying by credit card.

All Purchase Orders must include: End User Name, Phone Number, Email Address, Purchase Order Number, Government Contract Number or Our Quote Number, Bill-To and Ship-To Address (Cannot ship to a PO Box), Period of Performance (if applicable), and a Signature of a duly Authorized Representative.

By signing this quote you are confirming to move forward with purchasing and invoicing NET 30 from date of signature

Signature: _____

Name: _____

Title: _____

Date: _____

Administration

To: City Commission

From: City Administrator Dustin Dassinger

Date: 8/11/2026

Subject: Dickinson Parks & Recreation MOU – Equipment Use

Commissioners,

The MOU establishes a formal agreement allowing the Dickinson Parks and Recreation District to use designated City-owned equipment for official District purposes. The agreement clarifies ownership, permitted use, operator requirements, maintenance responsibilities, and safety expectations.

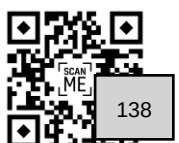
- The agreement is effective August 3, 2026, through December 31, 2046, unless terminated earlier in accordance with the agreement.
- The City retains ownership of all equipment made available to the District.
- Equipment may only be used for official District business by authorized District employees.
- District operators must be properly licensed, trained, and qualified to safely operate the equipment and must meet applicable legal and insurance requirements.
- The District is responsible for supervising its employees and ensuring equipment is not operated by individuals who are impaired, unlicensed, or otherwise ineligible.
- The City is responsible for ensuring equipment is properly registered, reasonably maintained, and reasonably believed to be safe for its intended use, including scheduled maintenance and manufacturer recalls.

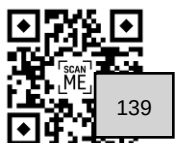
City Administration recommends approval.

Thank You,



Dustin Dassinger





MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("Agreement") is made and entered into on this 3rd day of August, 2026, by and between **DICKINSON PARKS AND RECREATION DISTRICT** ("District") and the **CITY OF DICKINSON** ("City").

WHEREAS, the City is authorized to enter into contracts pursuant to N.D.C.C. § 40-05.1-06;

WHEREAS, the District is authorized to enter into contracts pursuant to N.D.C.C. § 40-49-04;

WHEREAS, the City owns certain equipment that may periodically be available for use by the District;

WHEREAS, the Parties now wish to memorialize the District's permitted use of certain City-owned equipment and set forth the obligations of each Party; and

NOW, THEREFORE, in consideration of the mutual terms, covenants, promises, and conditions set forth herein, it is agreed by and between the City and the District as follows:

1. Purpose. The purpose of this Agreement is to establish the terms under which the City may allow the District to use designated City-owned equipment for official District purposes.

2. Term. This Agreement shall be effective on August 3rd, 2026, and shall continue until December 31st, 2046, unless terminated in writing prior to the expiration of the initial term or any renewal term by mutual agreement of the Parties, or terminated by either Party in accordance with Section 11 (Termination) of this Agreement.

3. City Equipment. This Agreement applies to all City-owned equipment approved by the City for District use ("City Equipment"). City retains ownership to all City Equipment.

4. Use. City Equipment may be used only for official District business, by an authorized District operator, and in accordance with this Agreement, applicable law, manufacturer requirements, insurance requirements, written District policies, and written City policies provided to District.

5. Authorized Operators. The District shall ensure that each District operator of City Equipment is a District employee, holds a valid license appropriate for the equipment, has received training reasonably necessary to operate the equipment safely, and meets applicable legal and insurer requirements. The District shall not knowingly permit a District operator to operate City Equipment while impaired, unlicensed, medically unable to drive safely, or otherwise ineligible to operate the equipment. The District will be responsible for supervising and directing its employees while they operate City Equipment.

6. Condition of City Equipment. The City will ensure the City Equipment is properly registered, reasonably maintained, and reasonably believed to be safe for its intended use. The City shall be responsible for scheduled maintenance, manufacturer recalls, registration, ordinary

wear and tear, preexisting damage, mechanical failure not caused by District use, and any other known defects. The City shall disclose any known material operating limitations or safety concerns to District prior to District use.

7. Requested Use of City Equipment. The District's Executive Director or designated supervisors may contact the City's Administrator or designated supervisors to request use of City Equipment. The City's Administrator or designated supervisors may approve, deny, condition, or revoke a request based on equipment availability, operational needs, or any other reasonable considerations. City approval shall not be unreasonably withheld.

8. Costs for Use of City Equipment. The District shall be responsible for expenses directly resulting from its use of City Equipment including fuel, parking, traffic or parking citations, and any extraordinary cleaning required. The City shall remain responsible for all normal ownership and maintenance expenses.

9. No Third Party Rights. This Agreement is entered into for the sole benefit of the City and the District. It shall confer no benefits or rights, direct or indirect, on any third person. No person or entity other than the parties themselves may rely upon or enforce any provision of this Agreement. The decision to assert or waive any provision of this Agreement is solely that of each Party.

10. Compliance with Law. The Parties to this Agreement shall comply with all applicable federal, state, and local laws, rules, and regulations in carrying out the terms and conditions of this Agreement. Each Party shall be responsible for complying with all relevant safety laws and regulations and for taking all necessary safety precautions during the term of this Agreement.

11. Termination. Either Party may terminate this Agreement, with or without cause, by giving the other Party 90 days prior written notice of termination.

12. Force Majeure. Neither Party will be held responsible for delay or default caused by fire, riot, terrorism, pandemic, acts of God, or war if the event was not foreseeable through the exercise of reasonable diligence by the affected Party, the event is beyond the Party's reasonable control, and the affected Party gives notice to the other Party promptly upon occurrence of the event causing the delay or default or that is reasonably expected to cause a delay or default.

13. Indemnification. The City and District each agree assume its own liability for any and all claims of any nature including all costs, expenses, and attorneys' fees which may in any manner result from or arise out of this Agreement.

14. Insurance. At its sole expense, the City shall procure and maintain insurance covering City Equipment. Such insurance shall remain in full force and effect for the duration of this Agreement. Any and all claims, losses, damages, liabilities, costs, or expenses arising out of or relating to the activities performed under this Agreement shall be submitted to and governed by the City's insurance policy.

If City Equipment is damaged while it is in the District's possession, custody, or control pursuant to this Agreement, the District shall be responsible for the applicable insurance deductible for repair or replacement of the City Equipment.

The District shall promptly report any damage or potential claim and shall cooperate with the City and insurer in the investigation of the claim.

15. Notice. All notices or other communications required under this Agreement must be given by registered or certified mail and are complete on the date postmarked when addressed to the Parties at the following addresses, or by email complete on the date sent:

TO CITY:

City Administrator
City of Dickinson
38 1st St. W
Dickinson, ND 58601
Dustin.dassinger@dickinsongov.com

TO DISTRICT:

Executive Director
Dickinson Parks and Recreation District
2004 Fairway St.
Dickinson, ND 58601
brae@dickinsonparks.org

16. Independent Entity. None of the provisions of this Agreement create nor shall be deemed or construed to create any relationship between the Parties hereto other than that of independent entities contracting with each other for the purposes outlined in this Agreement. Neither of the Parties, nor any of their respective elected officials, directors, or employees, shall be construed to be the agent, employee, or representative of the other.

17. Assignment. Neither Party may assign nor otherwise transfer or delegate any right or duty without the other Party's express written consent.

18. Merger and Modification. This Agreement constitutes the entire agreement between the Parties. There are no understandings, agreements, or representations, oral or written, not specified within this Agreement. This Agreement may not be modified, supplemented, or amended, in any manner, except by written agreement signed by both Parties.

19. Severability. If any term of this Agreement is declared to be illegal or unenforceable by a court having competent jurisdiction, the validity of the remaining terms is unaffected and, if

possible, the rights and obligations of the Parties are to be construed and enforced as if this Agreement did not contain the illegal or unenforceable term.

20. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of North Dakota.

21. Effectiveness of Contract. This Agreement is not effective until fully executed by both Parties. If no start date is specified, the most recent date of the signatures of the Parties shall be deemed the Effective Date.

CITY OF DICKINSON

By: _____

Scott Decker

Mayor, City of Dickinson

Date: _____

**DICKINSON PARKS AND RECREATION
DISTRICT**

By: Tim Daniel

Tim Daniel

President, Park District

Date: 8-3-2026

ATTEST:

City Clerk

Monthly Financial Report

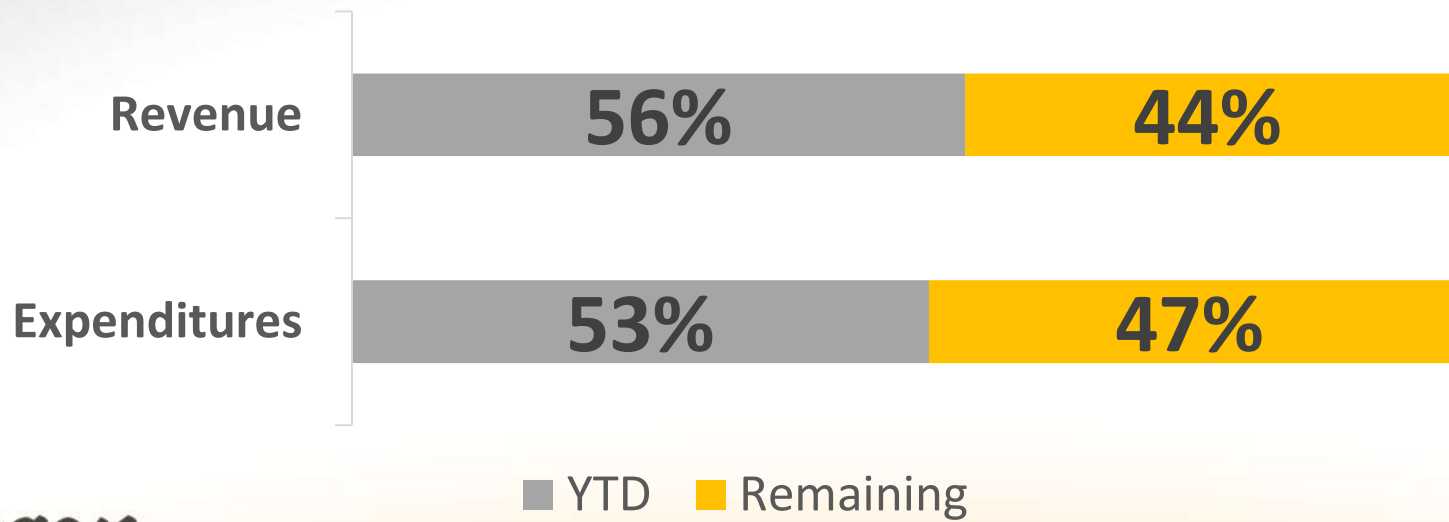
Presented by: Deputy Finance Director, Greenwood

July 2026



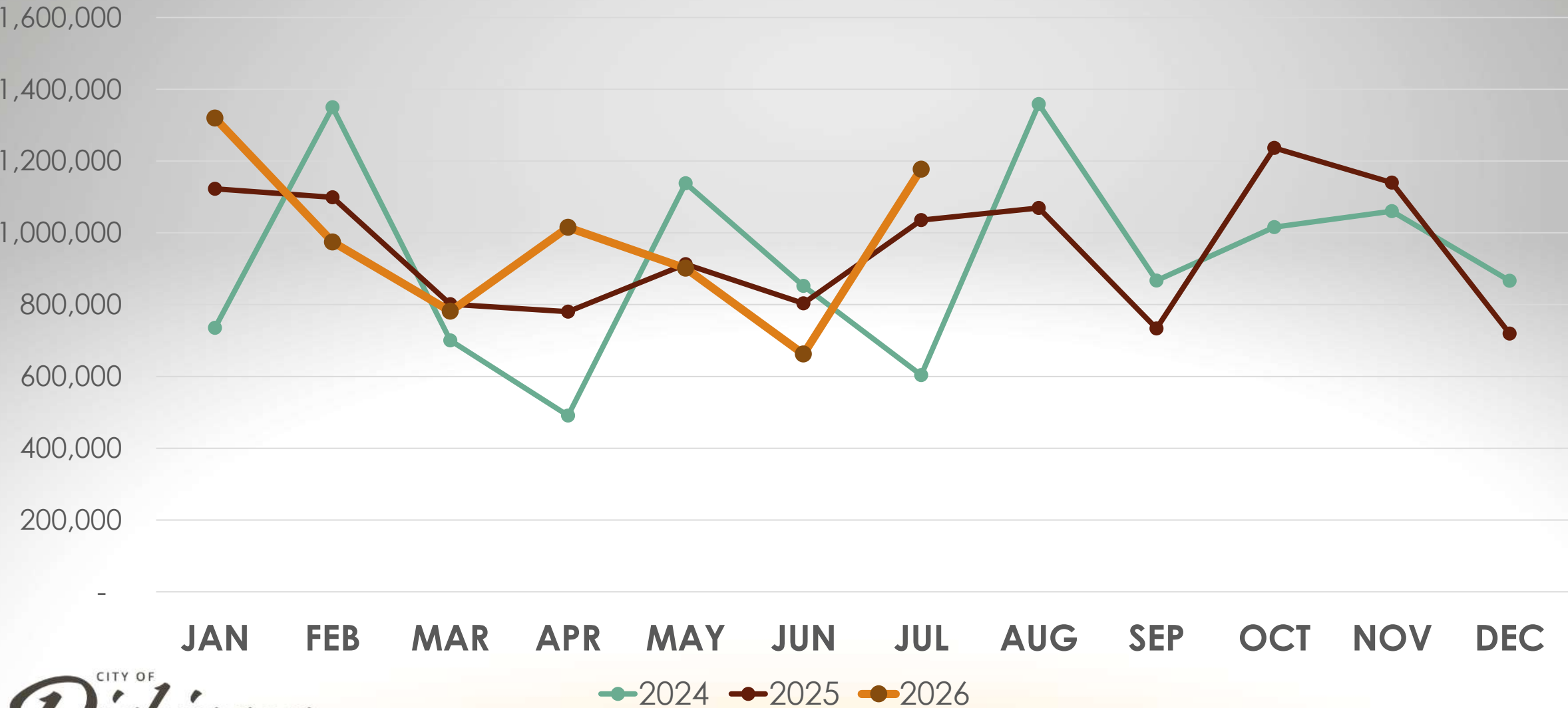
General Fund

FUNDS	Fund Balance 1/1/2026	Revenues & Other Sources	Transfers In	Transfers Out	Expenditures & Other Uses	Fund Balance 7/31/2026
<u>General Fund:</u>	\$ 6,805,715	\$ 8,806,226	\$ 7,772,408	\$ 1,384,310	\$14,219,508	\$ 7,780,532



1 ½% Sales Tax Monthly Breakdown

Section 3. Item D.



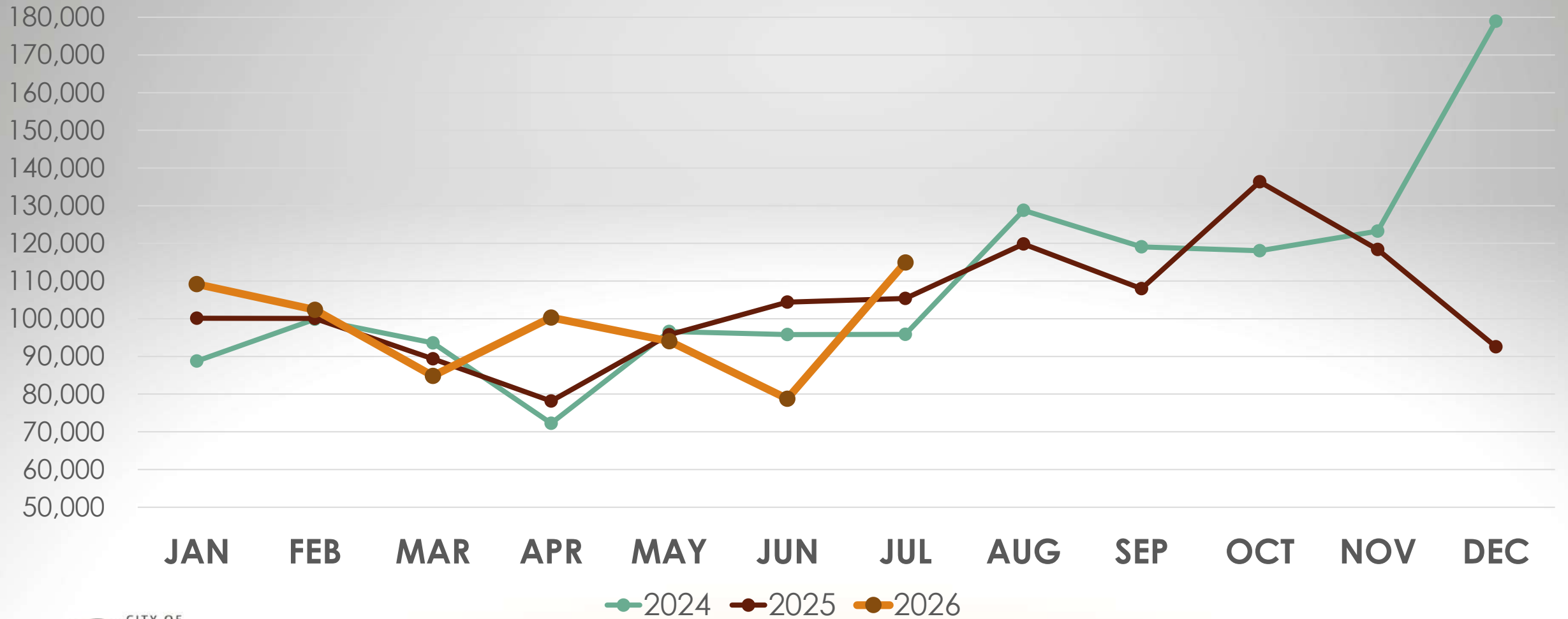
YTD Sales Tax Comparison

Section 3. Item D.

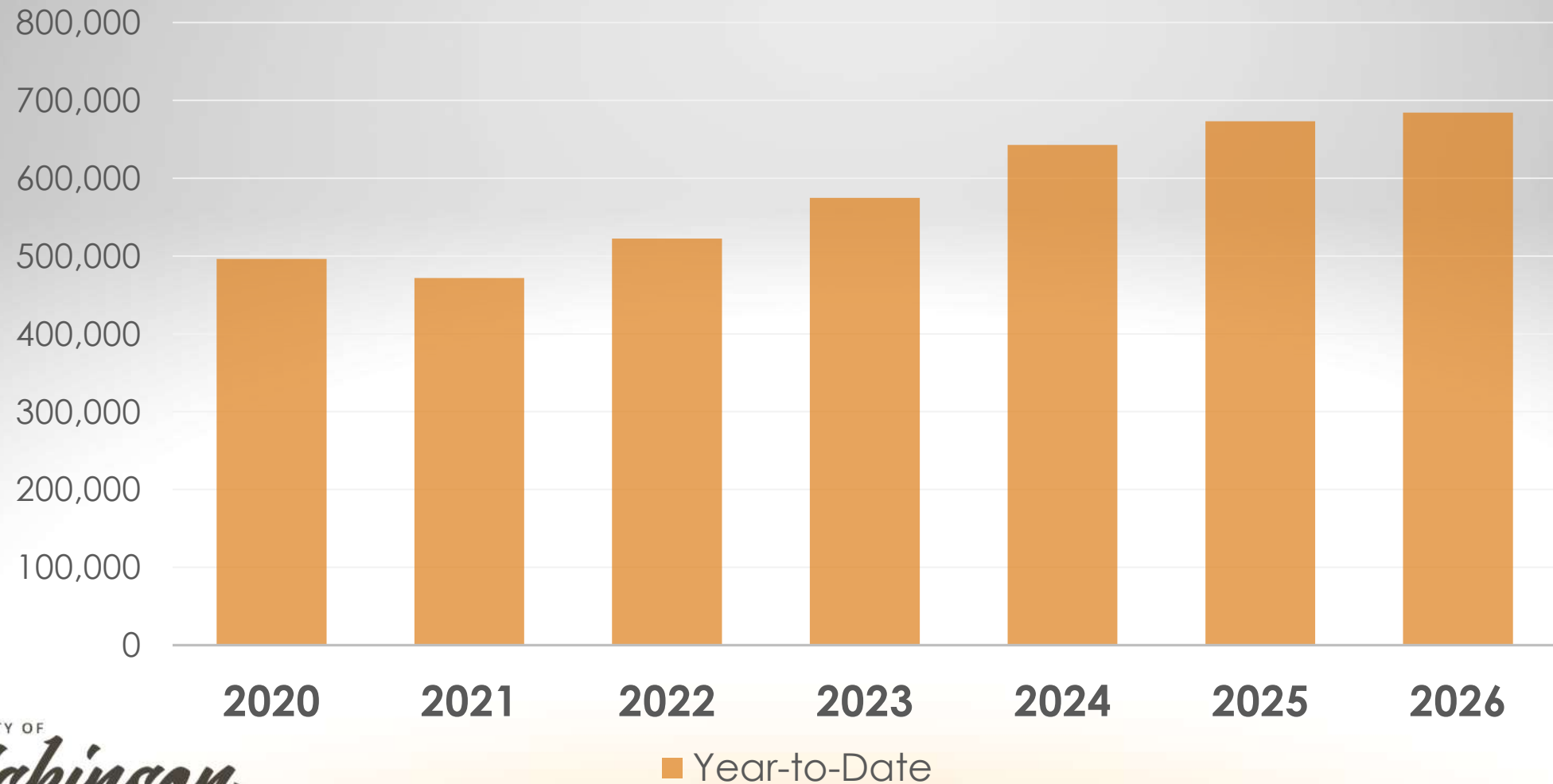


Hospitality Tax Monthly Breakdown

Section 3. Item D.

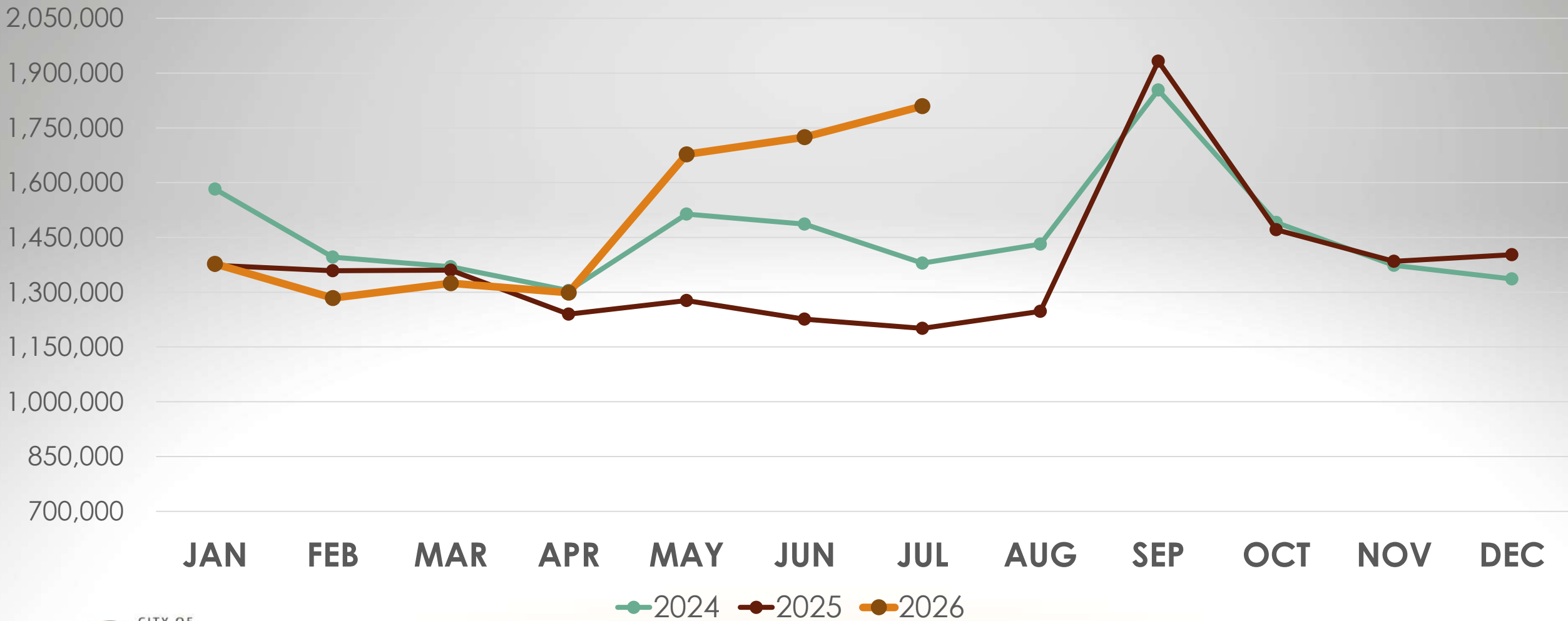


YTD Hospitality Tax Comparison

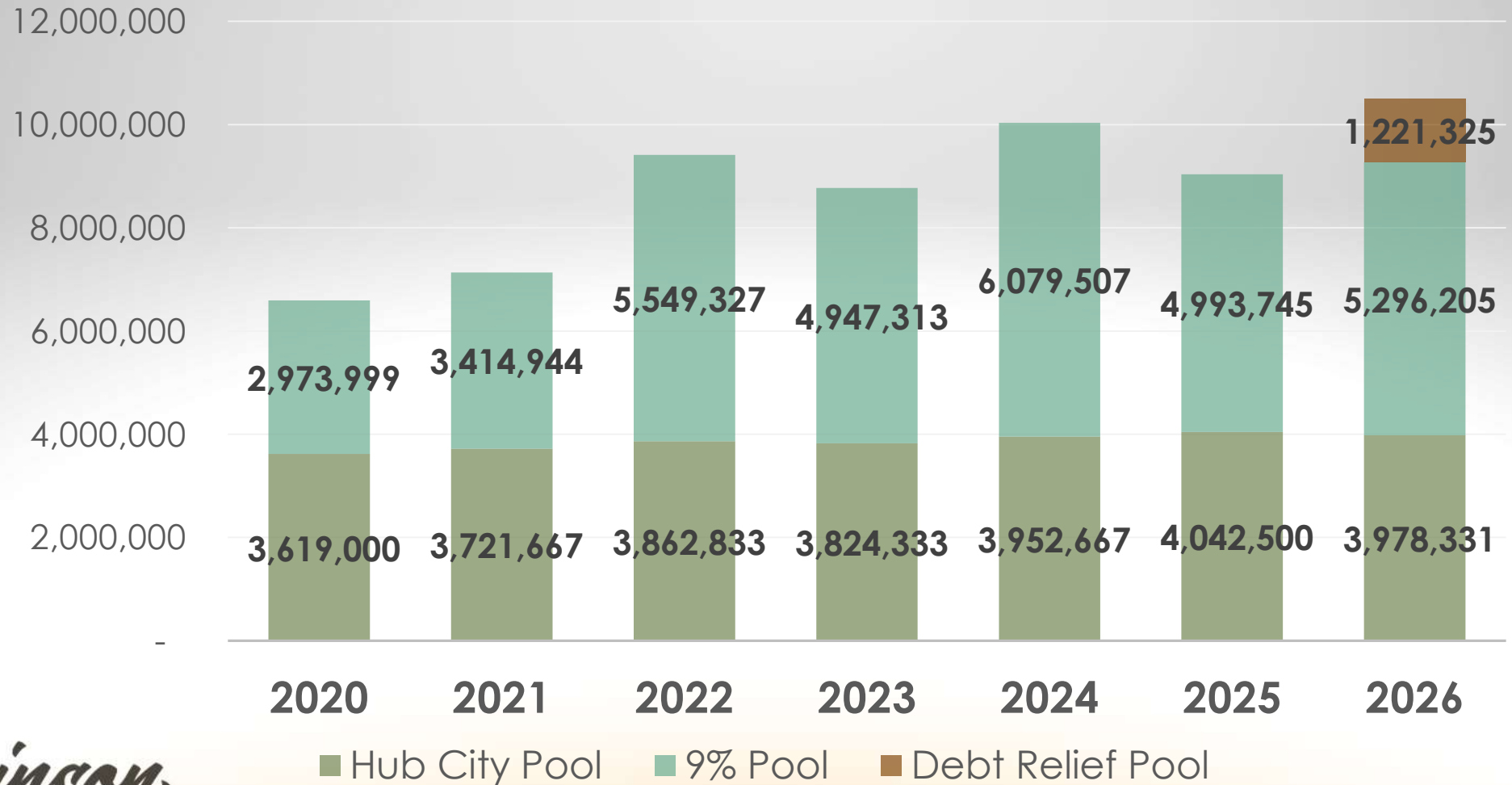


Oil Impact Monthly Breakdown

Section 3. Item D.

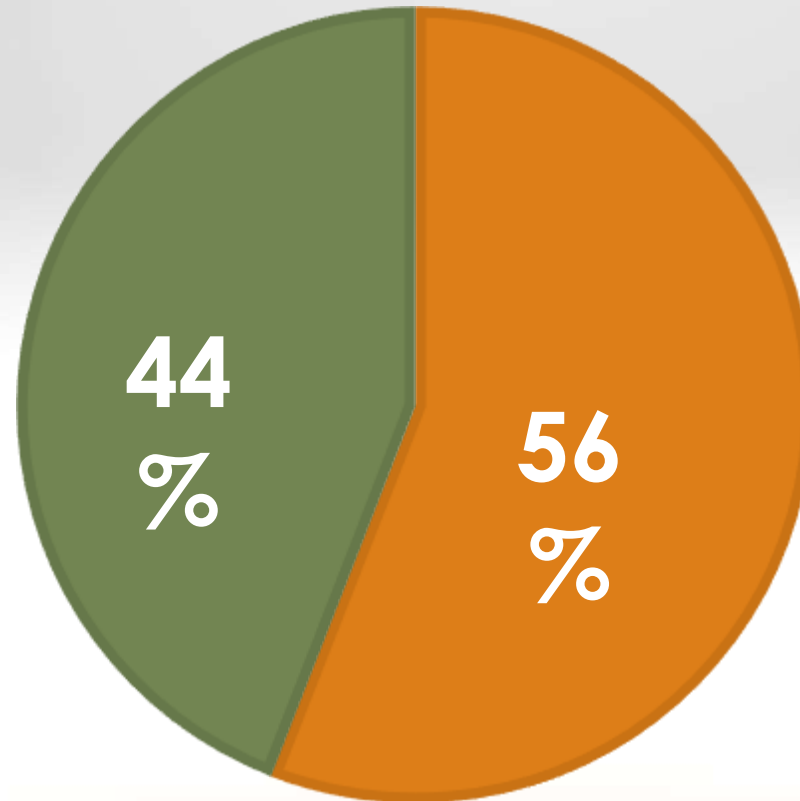


YTD Oil Impact Comparison

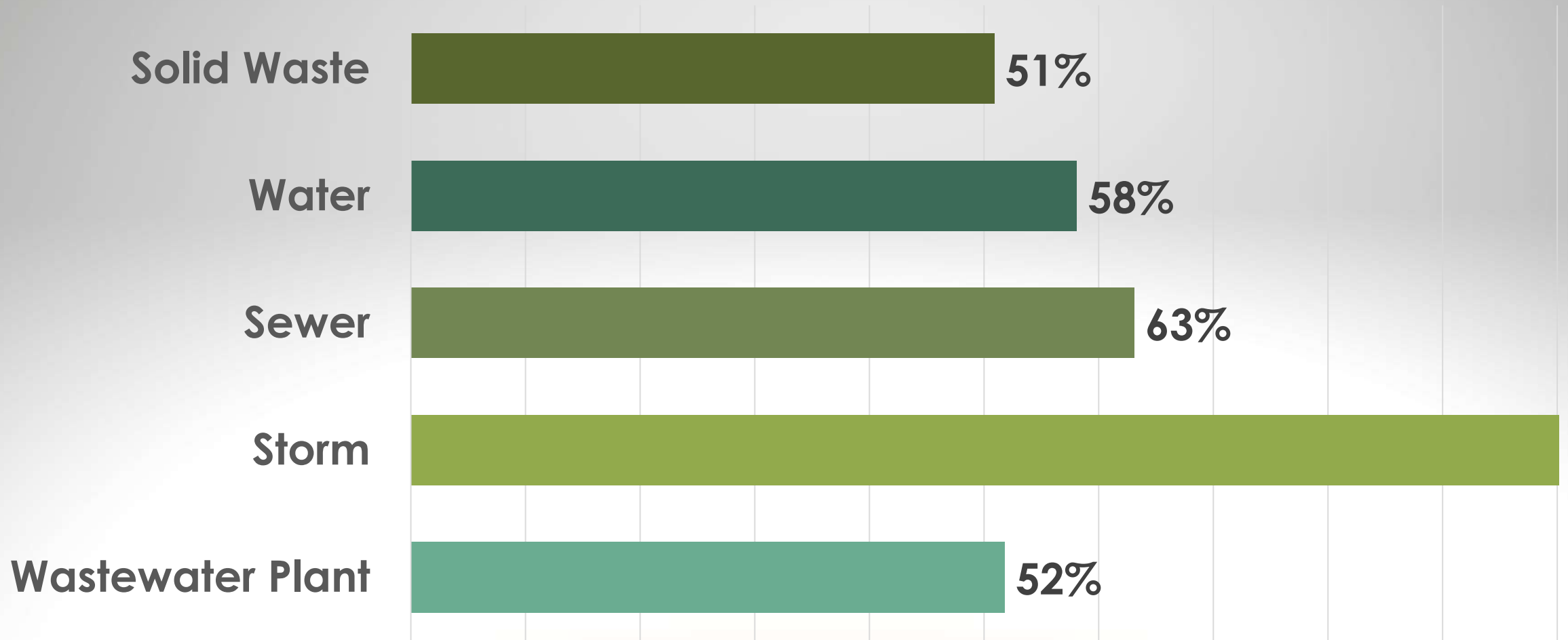


UTILITY REVENUE

■ Collected ■ Remaining



Enterprise Funds - Expended



Questions?

Thank you!



Financial Report
For the Period Ending
July 31st, 2026

- 1. Budget Summary*
- 2. Statement of Fund Activity*
- 3. State Tax/Intergovernmental Revenues*
- 4. Aged Payables & Receivables Summary*
- 5. Utility Revenue Summary*

Note: *State Tax Revenue numbers are based on when they were received from the ND State Treasurer's Office*

2026 Budget Expenditures Recap

7/31/2026

	2026 Budget	2026 Actual	Variance	% Expended
General Fund*	29,058,610	15,283,518	13,775,092	52.6%
Special Revenue Funds				
1% Sales Tax	14,870,100	9,236,821	5,633,279	62.1%
1/2% Sales Tax	3,750,000	2,375,000	1,375,000	63.3%
Legacy Square Fund	521,900	420,811	101,089	80.6%
Cemetery Fund	186,750	81,750	105,000	43.8%
Future Fund	280,000	154,222	125,778	55.1%
Oil Impact Fund	24,792,000	17,795,602	6,996,398	71.8%
Hospitality Tax	1,873,500	948,500	925,000	50.6%
Highway Tax	1,100,000	550,000	550,000	50.0%
Urban Forestry/Downtown Streetscape	25,000	-	25,000	0.0%
EMS*	2,575,350	1,324,508	1,250,842	51.4%
Library*	1,441,650	835,044	606,606	57.9%
Interest Revenue Fund	2,235,000	1,107,299	1,127,701	49.5%
Debt Service Funds				
SRF Debt Service	5,700,000	-	5,700,000	0.0%
Enterprise/Proprietary Funds*				
Water	8,315,050	4,831,971	3,483,079	58.1%
Sewer	3,917,400	2,470,695	1,446,705	63.1%
Solid Waste	7,475,450	3,808,267	3,667,183	50.9%
Storm Water	276,450	387,799	(111,349)	140.3%
Wastewater Plant	3,932,250	2,035,152	1,897,098	51.8%
Fleet (Internal Service)	1,505,450	868,994	636,456	57.7%
Totals	113,831,910	64,515,953	49,315,957	56.7%

*Not including interfund transfers

City of Dickinson, North Dakota

Section 3. Item D.

Schedule of Fund Activity As of July 31 2026

FUNDS	Fund Balance 1/1/2026	Revenues And Other Sources	Transfer In	Transfer Out	Expenditures And Other Uses	Fund Balance 7/31/2026
Total General Fund:	\$6,805,715	\$8,806,226	\$7,772,408	\$1,384,310	\$14,219,508	\$7,780,532
<u>Special Revenue Funds</u>						
1% City Sales Tax	\$16,179,690	\$3,674,867	\$0	\$8,305,000	\$931,821	\$10,617,736
1/2% City Sales Tax	\$2,663,233	\$1,837,434	\$0	\$1,250,000	\$1,125,000	\$2,125,666
Legacy Square Fund	\$146,912	\$15,862	\$250,000	\$0	\$420,811	(\$8,037)
Cemetery	\$270,703	\$123,312	\$0	\$0	\$81,750	\$312,264
Youth Commission	\$438	\$5,000	\$0	\$0	\$783	\$4,656
Future Fund	\$6,764,083	\$15,163	\$0	\$140,000	\$14,222	\$6,625,024
Oil & Gas Production	\$9,437,253	\$8,229,567	\$0	\$17,790,000	\$5,602	(\$128,781)
Hospitality Tax	\$1,699,661	\$575,273	\$0	\$875,000	\$73,500	\$1,326,434
Highway Tax	\$149,878	\$696,736	\$0	\$550,000	\$0	\$296,614
Downtown Streetscape	\$56,228	\$0	\$0	\$0	\$0	\$56,228
PD Special Revenue/Grant Fund	\$656,685	\$37,425	\$0	\$0	\$240,792	\$453,319
Federal Grants - ARPA	\$636,431	\$0	\$0	\$0	\$125,043	\$511,388
Fire Special Revenue	\$847,859	\$22,498	\$0	\$0	\$32,865	\$837,492
EMS Special Revenue	-	\$1,184,693	\$0	\$42,500	\$1,324,508	(\$182,315)
Museum Special Revenue	\$37,080	(\$9,787)	\$0	\$0	\$14,013	\$13,280
Library	\$138,407	\$1,127,004	\$0	\$4,500	\$835,044	\$425,867
Total Special Revenue Funds:	\$39,684,540	\$17,535,049	\$250,000	\$28,957,000	\$5,225,753	\$23,286,836
<u>Debt Service Funds</u>						
SRF Debt Service	-	\$0	\$0	\$0	\$0	\$0
Total Debt Service Funds:	\$0	\$0	\$0	\$0	\$0	\$0
<u>Capital Projects Funds</u>						
Impact Fee Capital Projects	\$503,651	\$202,050	\$0	\$0	\$0	\$705,701
Sidewalk Construction	\$55,797	\$33,684	\$100,000	\$0	\$82,754	\$106,727
Trails Construction	\$1,582,408	\$0	\$0	\$1,582,408	\$0	\$0
Annual Street Projects	\$3,874,796	\$680,754	\$11,750,000	\$0	\$6,529,680	\$9,775,870
General Capital Projects	-	\$846,802	\$11,155,000	\$0	\$8,865,059	\$3,136,743
Total Capital Projects Funds:	\$6,016,652	\$1,763,290	\$23,005,000	\$1,582,408	\$15,477,492	\$13,725,042
<u>Enterprise Funds</u>						
Water Distribution 600	\$626,216	\$0	\$0	\$0	\$0	\$626,216
Water Distribution 601	\$45,566,425	\$4,410,840	\$220,000	\$25,550	\$4,831,971	\$45,339,743
Wastewater	\$14,196,514	\$1,531,904	\$5,000,000	\$627,650	\$2,470,695	\$17,630,073
Solid Waste Utility	\$6,286,721	\$3,939,950	\$0	\$414,150	\$3,704,217	\$6,108,304
Storm Water	\$3,041,779	\$222,705	\$245,000	\$4,625	\$387,799	\$3,117,060
Wastewater Treatment Plant	\$38,245,991	\$1,428,839	\$600,000	\$5,017,500	\$2,035,152	\$33,222,179
Total Enterprise Funds:	\$107,963,645	\$11,534,238	\$6,065,000	\$6,089,475	\$13,429,833	\$106,043,575
<u>Internal Service Funds</u>						
Fleet	\$337,993	\$0	\$752,725	\$0	\$868,994	\$221,724
Total Internal Service Funds:	\$337,993	\$0	\$752,725	\$0	\$868,994	\$221,724

Trust and Agency Funds:

Section 3. Item D.

Agency Funds

NSF Checks-Recovery	(\$1,454)	(\$443)	\$0	\$0	\$0	(\$1,896)
Suspense	-	\$0	\$0	\$0	\$0	\$0
Motor Vehicle in Transit	\$332,078	\$6,833,332	\$0	\$0	\$6,965,726	\$199,683
General Transit	\$83,598	\$2,025,443	\$0	\$0	\$2,066,171	\$42,870
Interest Revenue	\$2,605,981	\$947,450	\$0	\$1,000,000	\$107,299	\$2,446,132
Occupancy Tax	\$37,150	\$164,659	\$0	\$0	\$201,809	(\$0)
Emergency Shelter Grant	\$15,065	\$166,298	\$0	\$0	\$181,363	\$0
SWNTF Transit	(\$1,389)	\$118,688	\$0	\$0	\$117,299	\$0
Total Agency Funds:	\$3,071,030	\$10,255,427	\$0	\$1,000,000	\$9,639,668	\$2,686,789

Pension Trust Funds

City Pension	\$7,967,267	\$914,758	\$698,020	\$0	\$1,233,959	\$8,346,085
Police Pension	\$8,427,075	\$685,020	\$459,620	\$0	\$444,559	\$9,127,156
Volunteer Fire Dept	\$480,413	\$36,947	\$10,420	\$0	\$17,242	\$510,538
OPEB	\$689,500	\$1,235	\$0	\$0	\$6,756	\$683,980
Total Pension Trust Funds:	\$17,564,255	\$1,637,960	\$1,168,060	\$0	\$1,702,515	\$18,667,760
Total Trust and Agency Funds	\$20,635,285	\$11,893,387	\$1,168,060	\$1,000,000	\$11,342,183	\$21,354,549

Total All Funds:	\$181,443,830	\$51,532,189	\$39,013,193	\$39,013,193	\$60,563,764	\$172,412,256
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SALES TAX REVENUES

1% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	576,989	443,415	479,035	597,446	490,171	748,670	879,932	131,262
February	615,580	393,184	675,922	757,033	900,175	732,809	649,665	(83,144)
March	345,175	449,633	433,558	576,217	466,764	533,945	521,021	(12,924)
April	505,251	485,343	419,590	551,078	327,069	520,186	676,747	156,561
May	505,989	514,562	428,195	464,675	758,666	608,598	600,850	(7,748)
June	324,748	353,963	583,886	686,093	568,198	535,617	441,380	(94,237)
July	584,979	607,274	581,266	602,935	402,293	690,245	785,203	94,958
August	527,075	568,420	569,164	707,353	905,929	712,799		(712,799)
September	494,819	523,865	751,171	627,308	577,910	489,081		(489,081)
October	490,122	512,572	677,176	439,305	677,393	824,382		(824,382)
November	472,033	447,706	553,059	858,479	706,865	760,122		(760,122)
December	491,566	634,101	597,838	589,994	577,793	479,617		(479,617)
Totals	5,934,326	5,934,039	6,749,860	7,457,917	7,359,227	7,636,071	4,554,799	(3,081,272)

1/2% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	288,495	221,707	239,517	298,723	245,085	374,335	439,966	65,631
February	307,790	196,592	337,961	378,517	450,088	366,405	324,833	(41,572)
March	172,588	224,817	216,779	288,109	233,382	266,972	260,511	(6,461)
April	252,626	242,671	209,795	275,539	163,534	260,093	338,374	78,281
May	252,994	257,281	214,097	232,338	379,333	304,299	300,425	(3,874)
June	162,374	176,981	291,943	343,047	284,099	267,808	220,690	(47,118)
July	292,490	303,637	290,633	301,468	201,147	345,122	392,602	47,480
August	263,538	284,210	284,582	353,676	452,964	356,399		(356,399)
September	247,409	261,933	375,585	313,654	288,955	244,540		(244,540)
October	245,061	256,286	338,588	219,652	338,696	412,191		(412,191)
November	236,016	223,853	276,530	429,239	353,433	380,061		(380,061)
December	245,783	317,051	298,919	294,997	288,897	239,808		(239,808)
Totals	2,967,163	2,967,019	3,374,930	3,728,959	3,679,613	3,818,034	2,277,400	(1,540,634)

Total 1 1/2% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	865,484	665,122	718,552	896,169	735,256	1,123,005	1,319,897	196,892
February	923,369	589,775	1,013,883	1,135,550	1,350,263	1,099,214	974,498	(124,716)
March	517,763	674,450	650,337	864,326	700,146	800,917	781,532	(19,385)
April	757,877	728,014	629,384	826,618	490,603	780,279	1,015,121	234,842
May	758,983	771,843	642,292	697,013	1,138,000	912,897	901,276	(11,621)
June	487,122	530,944	875,829	1,029,140	852,297	803,425	662,070	(141,355)
July	877,469	910,911	871,899	904,403	603,440	1,035,367	1,177,805	142,438
August	790,613	852,630	853,747	1,061,029	1,358,893	1,069,198		(1,069,198)
September	742,228	785,798	1,126,756	940,962	866,865	733,621		(733,621)
October	735,183	768,859	1,015,764	658,957	1,016,089	1,236,573		(1,236,573)
November	708,049	671,559	829,589	1,287,718	1,060,298	1,140,184		(1,140,184)
December	737,349	951,152	896,757	884,991	866,690	719,425		(719,425)
Totals	8,901,489	8,901,058	10,124,790	11,186,876	11,038,840	11,454,104	6,832,199	(4,621,906)

STATE TAX REVENUES

Hospitality Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	82,427	69,011	69,822	80,993	88,784	100,152	109,186	9,034
February	84,166	49,803	87,549	81,937	99,849	100,097	102,370	2,273
March	63,859	60,667	67,154	77,037	93,600	89,347	84,837	(4,510)
April	78,972	70,912	67,428	75,191	72,256	78,154	100,345	22,191
May	63,745	72,352	52,278	78,429	96,639	95,740	94,022	(1,718)
June	41,043	52,463	93,769	98,201	95,785	104,383	78,758	(25,625)
July	82,172	96,721	84,616	82,918	95,858	105,394	114,942	9,548
August	88,496	86,150	83,828	105,902	128,769	119,849		(119,849)
September	77,004	110,621	116,475	132,380	119,075	108,000		(108,000)
October	92,454	91,040	110,248	95,499	118,060	136,334		(136,334)
November	76,605	72,803	68,209	135,220	123,234	118,358		(118,358)
December	82,554	92,104	90,254	100,718	178,963	92,573		(92,573)
Totals	913,497	924,646	991,630	1,144,425	1,310,871	1,248,381	684,460	(563,921)

Occupancy Tax

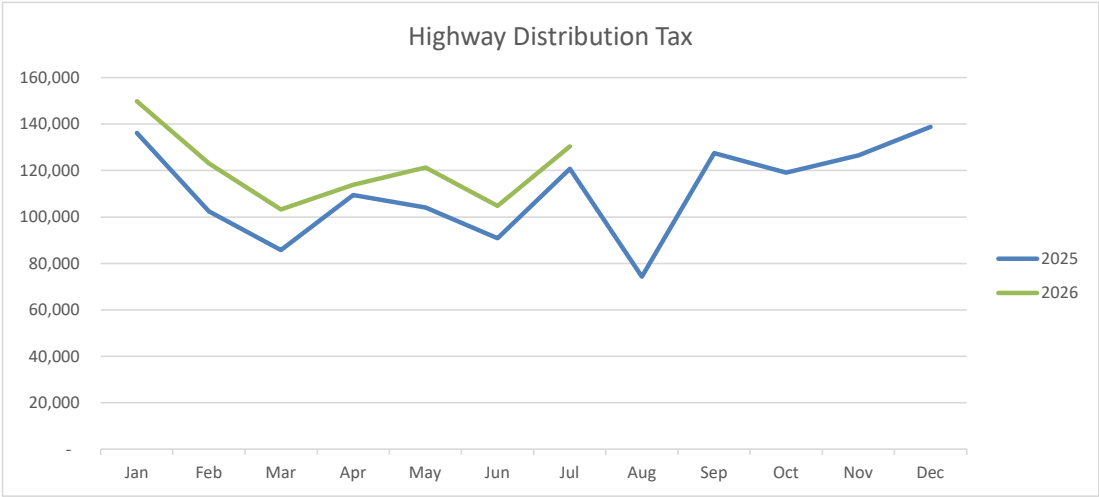
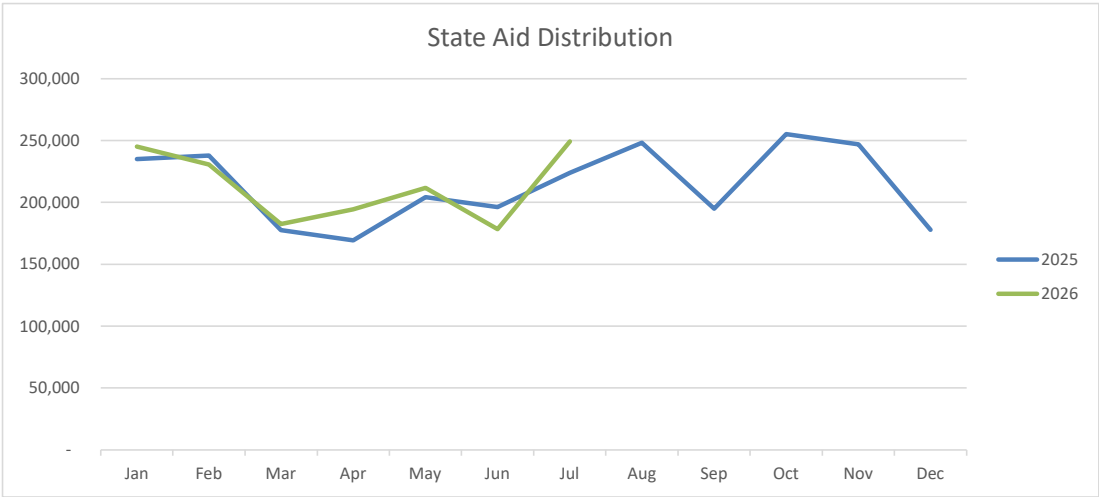
	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	23,209	19,645	22,427	25,873	24,170	26,461	28,006	1,545
February	22,931	14,115	20,959	22,081	25,243	27,075	23,436	(3,639)
March	11,847	9,806	14,433	16,097	22,895	22,512	16,644	(5,868)
April	22,041	14,038	18,074	20,706	15,177	12,809	21,203	8,394
May	19,237	16,205	17,314	27,617	23,675	26,052	21,391	(4,661)
June	12,864	12,547	21,977	27,036	25,171	33,032	21,668	(11,364)
July	12,496	26,474	26,169	26,015	37,477	28,244	33,138	4,894
August	27,268	50,105	44,182	46,969	54,476	56,545		(56,545)
September	28,500	43,337	49,032	80,411	59,112	54,665		(54,665)
October	33,627	37,659	61,186	40,325	60,919	46,405		(46,405)
November	29,306	52,810	41,071	69,271	61,116	65,525		(65,525)
December	22,353	27,311	31,290	35,647	61,436	37,337		(37,337)
Totals	265,679	324,053	368,116	438,047	470,867	436,661	165,486	(271,175)

Oil Impact Fund

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	1,173,219	906,718	1,299,165	1,379,453	1,582,335	1,373,620	1,377,625	4,005
February	1,221,034	974,729	1,181,038	1,192,840	1,396,215	1,358,749	1,283,771	(74,978)
March	1,143,847	999,254	1,314,748	1,246,296	1,369,677	1,360,173	1,324,503	(35,670)
April	1,016,645	991,918	1,290,101	1,230,965	1,304,302	1,239,637	1,298,598	58,961
May	792,116	1,086,395	1,582,042	1,254,441	1,513,616	1,277,099	1,677,677	400,578
June	622,710	1,071,391	1,321,182	1,223,107	1,486,384	1,225,899	1,724,329	498,430
July	623,428	1,106,206	1,423,884	1,244,544	1,379,645	1,201,068	1,809,358	608,290
August	739,585	1,119,185	1,648,644	1,202,366	1,431,833	1,247,344		(1,247,344)
September	1,219,797	1,590,051	1,932,473	1,783,432	1,853,803	1,932,637		(1,932,637)
October	907,805	1,174,502	1,498,774	1,509,862	1,490,675	1,471,042		(1,471,042)
November	896,826	1,205,340	1,407,431	1,669,712	1,373,758	1,384,546		(1,384,546)
December	890,316	1,291,108	1,403,773	1,628,239	1,336,125	1,402,366		(1,402,366)
Totals	11,247,328	13,516,796	17,303,256	16,565,258	17,518,368	16,474,181	10,495,861	(5,978,320)

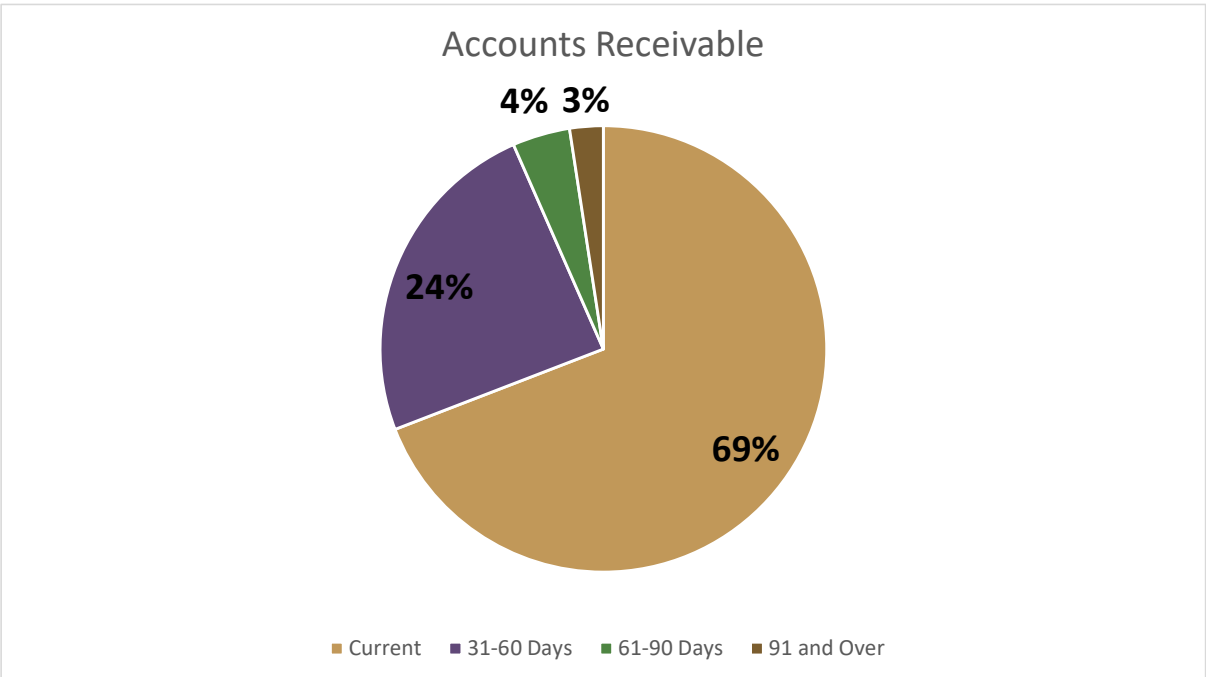
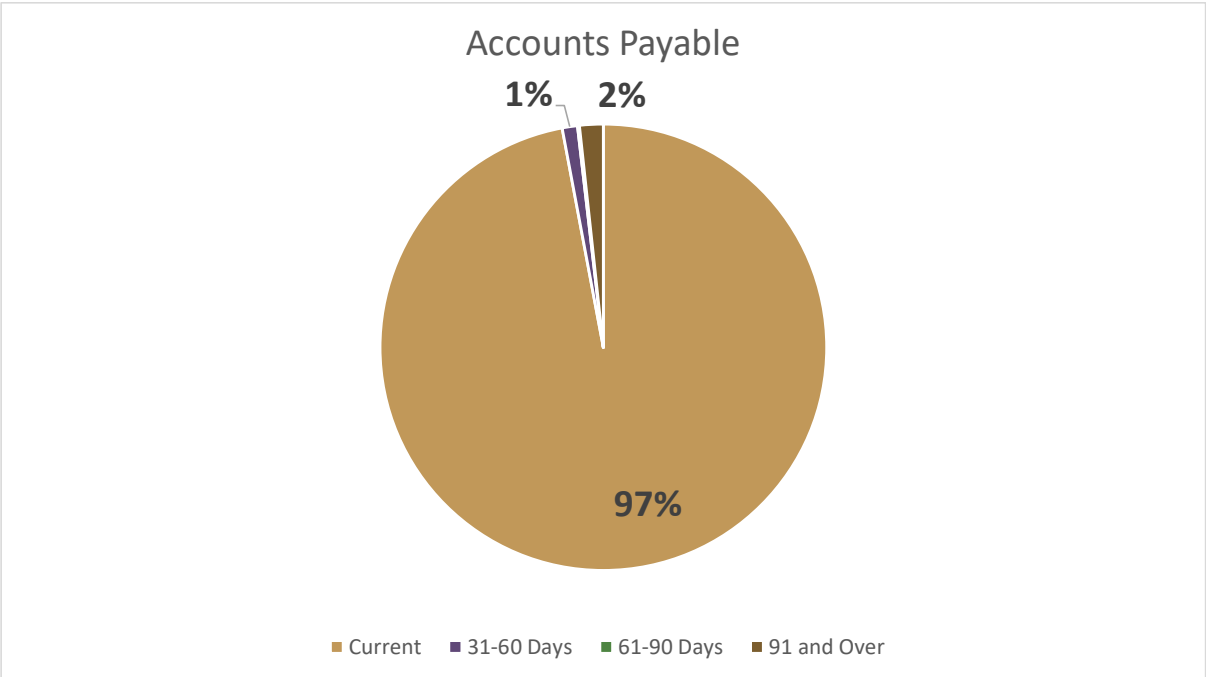
INTERGOVERNMENTAL REVENUES

State Aid Distribution			Highway Distribution Tax			Other Misc Revenue		
	2025	2026		2025	2026		2025	2026
Jan	235,055	245,186	Jan	136,267	149,878	Jan	-	10,893
Feb	237,726	230,631	Feb	102,390	123,193	Feb	-	11,836
Mar	177,705	182,479	Mar	85,818	103,282	Mar	-	9,460
Apr	169,302	194,559	Apr	109,403	113,793	Apr	-	10,786
May	204,365	211,572	May	104,082	121,316	May	11,138	11,433
Jun	196,280	178,324	Jun	90,901	104,752	Jun	17,316	26,405
Jul	223,790	249,201	Jul	120,795	130,399	Jul	-	11,402
Aug	248,266		Aug	74,369		Aug	418,007	
Sep	194,922		Sep	127,526		Sep	10,154	
Oct	255,102		Oct	119,125		Oct	11,082	
Nov	246,852		Nov	126,477		Nov	11,579	
Dec	177,862		Dec	138,769		Dec	29,369	
Totals	2,567,227	1,491,952	Totals	1,335,921	846,613	Totals	508,645	92,215



Aged Trial Balance Summary 7/31/2026

Summary	Current		31-60 Days		61-90 Days		91 and Over		Total
Accounts Payable	\$	2,997,203	\$	33,786	\$	4,335	\$	53,102	\$ 3,088,426
Accounts Receivable	\$	361,786	\$	126,988	\$	21,791	\$	12,685	\$ 523,250



Utility Revenue Summary

Thru 7/31/2026

	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
Water						
Consumption	5,357,972	5,346,827	5,994,452	6,463,960	3,377,364	(3,086,596)
Meter Charges	1,154,095	1,142,569	1,149,669	1,274,553	738,579	(535,975)
Flat Rate Wells	1,080	1,070	1,055	1,047	590	(457)
Labor Sales & Service	360	510	645	794	180	(614)
Connection Fees	158,153	187,700	197,750	178,025	93,625	(84,400)
Meter Sales & Repairs	-	-	-	1,926	1,209	(717)
Bad Debts Recovered	9,078	18,333	14,570	14,404	8,922	(5,482)
Water Vendor	30,621	23,386	23,750	28,428	17,683	(10,744)
Other Misc Revenue	41,581	26,855	26,049	41,488	159,398	117,911
Sewer						
Consumption	1,348,383	1,329,525	1,462,799	2,037,362	51,038	(1,986,324)
Meter Charges	1,543,413	1,527,970	1,537,038	1,704,088	988,411	(715,677)
Flat Rate Wells	5,400	5,352	5,277	5,234	394	(4,840)
Connection Fees	81,800	236,750	94,387	149,500	48,300	(101,200)
Septage Receiving Station	31,992	64,116	68,045	55,049	26,829	(28,220)
Other Misc Revenue	836,442	827,031	889,464	271,029	128,672	(142,358)
Contracted Base Rate	-	-	-	480,433	288,260	(192,173)
Solid Waste						
Utility Billing	1,576,222	1,585,175	1,916,324	1,931,086	1,126,333	(804,754)
Commercial Landfill	1,007,974	848,730	922,888	915,857	536,428	(379,429)
Gate Receipts	539,687	684,955	687,096	827,225	507,543	(319,681)
UB Commercial Service	1,484,111	1,646,760	2,021,679	2,143,469	1,336,678	(806,791)
Commercial Container Rent	177,291	220,416	217,578	265,106	139,195	(125,911)
Other Misc Revenue	175,707	175,758	182,341	191,115	98,533	(92,583)
Recycle Income	136,052	71,322	97,828	617,853	195,298	(422,555)
General Fund						
Street Light Utility	394,167	389,410	391,558	394,422	228,686	(165,736)
Storm Water						
Utility Billing	317,917	314,553	316,618	318,834	184,834	(134,000)
Other Misc Revenue	-	14,154	9,998	6,878	3,900	(2,978)
Waste Water Treatment Plant						
Consumption	-	-	-	231,814	1,224,248	992,433
Flat Rate Wells	-	-	-	-	2,558	2,558
Wastewater Reuse	257,474	240,795	467,436	354,430	202,034	(152,396)
Other Misc Revenue	-	-	-	50,000	-	(50,000)
Total	16,666,973	16,930,023	18,696,294	20,955,408	11,715,722	(9,239,687)

Note: A portion of January billing gets moved back to December of prior year based on audit requirements.

2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year.

2/3 of consumption billed on January 30th get moved back to prior year.

Req #	Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
534	Police Officer (Lateral or Entry Level) (5 Openings)	3/3/2026	8/6/2026	156	25	11	7	6	1	Interview Stage
577	Corporal Police Officer (INTERNAL ONLY)	7/16/2026	7/26/2026	10	3	0	0	3		Interview Stage
580	Public Safety Telecommunicator I (3 Openings)	7/28/2026	8/25/2026	28						
584	Public Safety Telecommunicator II (INTERNAL ONLY)	8/3/2026	8/31/2026	28						
549	Fire Fighter/Paramedic	4/23/2026	Until Filled		1	0	0	1	0	Creating Roster - 1 - Background Stage
576	EMS Lieutenant (INTERNAL ONLY)	7/6/2026	7/13/2026	7	6	0	0	6	0	Promoted Evan Schaible, Elizabeth Zook, Tyler Stovall
575	Fire Fighter/EMT (2 Openings)	7/6/2026	7/16/2026	10	16	0	2	14		2 - Background Stage
578	Part-Time Assessing Office Assistant	7/16/2026	7/30/2026	14	11	0	2	9	1	Offer Declined
582	Buildings & Grounds Operator	7/29/2026	Until Filled		3	0	0	2		Interview Stage
573	Public Works Director	6/26/2026	7/24/2026	28	13	5	0	8		Interview Stage
586	Water Reclamation Facility Operator	8/4/2026	8/18/2026	14						
566	Solid Waste Operator	6/17/2026	7/1/2026	14	4	0	0	4		Promoted Dawson Baisch
581	Solid Waste Operator	7/24/2026	8/7/2026	14	4	0	1	3		Interview Stage
545	Street Maintenance Operator (3 Openings)	4/13/2026	8/6/2026	115	31	5	10	16	0	Hired Henry Evens - 2 - Background Stage
558	Building Inspector II	5/13/2026	Until Filled		1	1	0	0	0	Interview Stage
574	Engineering/Community Development Coordinator	7/16/2026	7/26/2026	10	5	0	3	2	0	Background Stage
587	Executive Asst to Com Devel Dir (INTERNAL ONLY)	8/5/2026	8/10/2026	5	1	0	0	1		Interview Stage
583	Limited Hour Library Building Service Worker	7/29/2026	8/5/2026	7	1	0	1	0	0	No Interviews - Position Closed
572	Librarian (Teen & Young Adult)	6/25/2026	7/16/2026	21	15	5	1	9	0	Background Stage
579	Multimedia and Computer Support Specialist	7/20/2026	8/3/2026	14	12	2	1	9		Interview Stage
585	Title and Registration Technician	7/29/2026	8/9/2026	11	7	1	0	6	0	Interview Stage
565	Civil Service Commisison (2 Vacancies)	5/27/2026	7/30/2026	64	2	0	0	2		Appointed - Benjamin Boyll & Andrew Marquardt

Human Resources

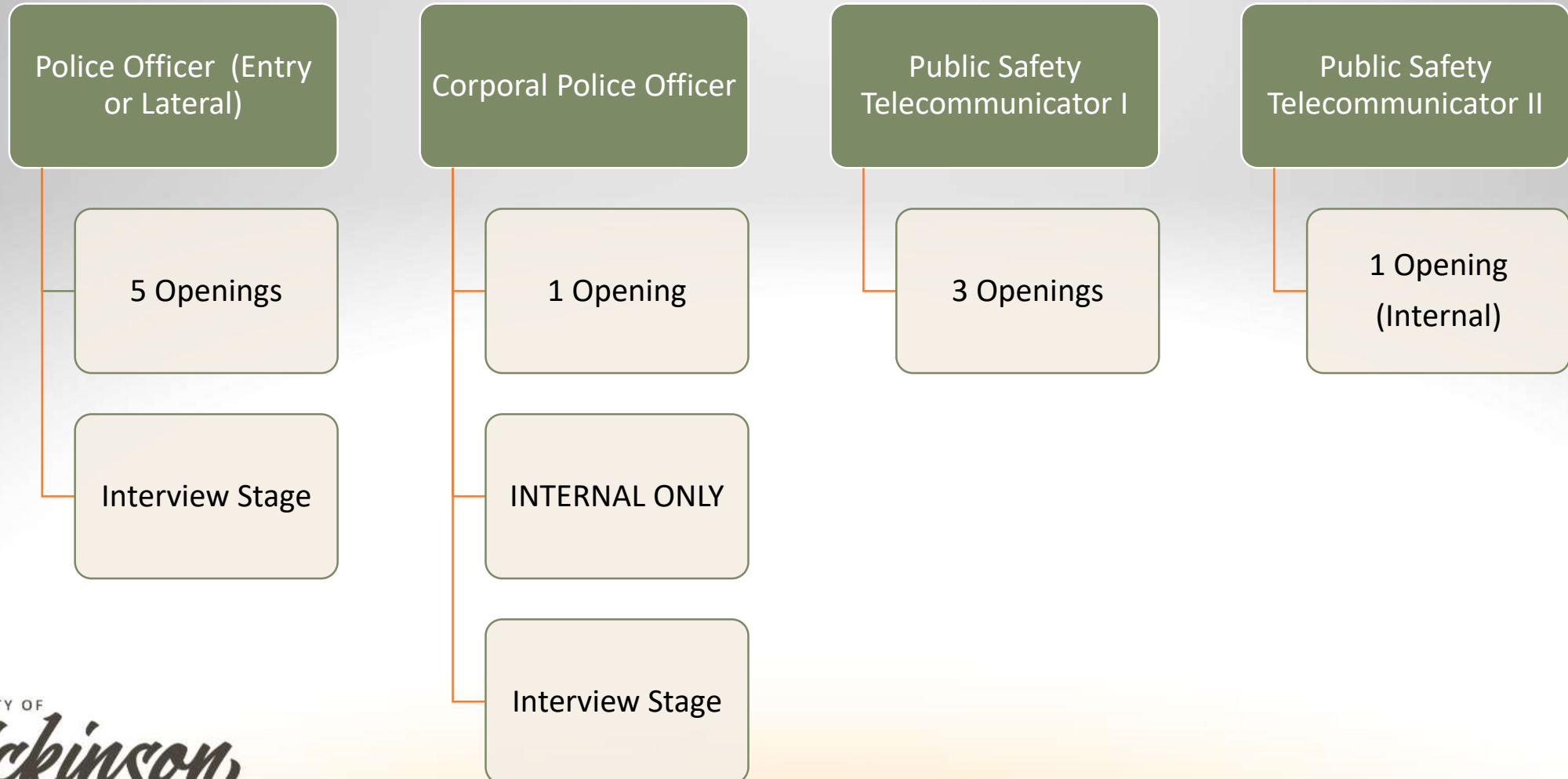
Hiring Journal

Presented by: HR Shelly Nameniuk

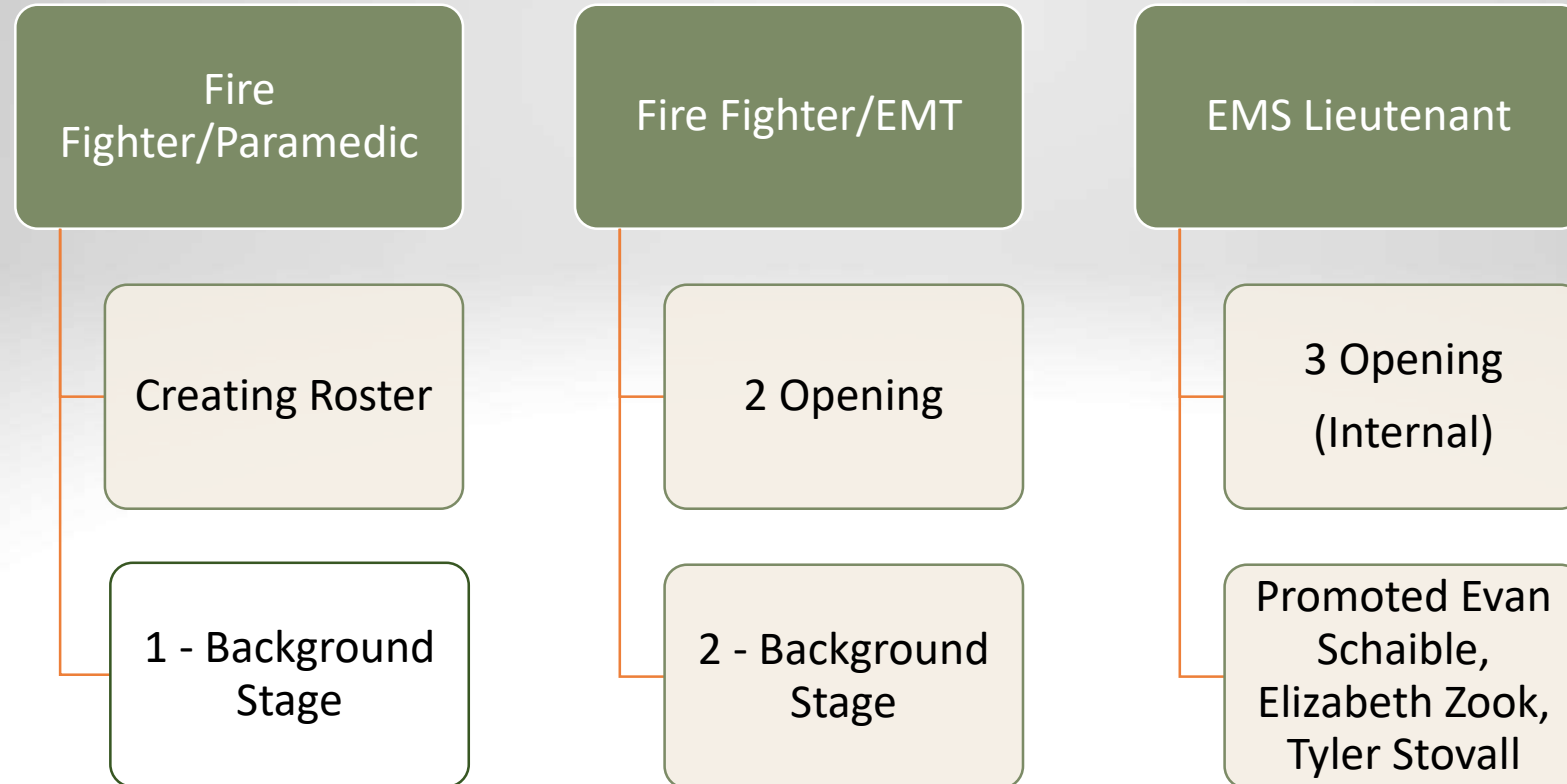
Updated as of August 11th, 2026



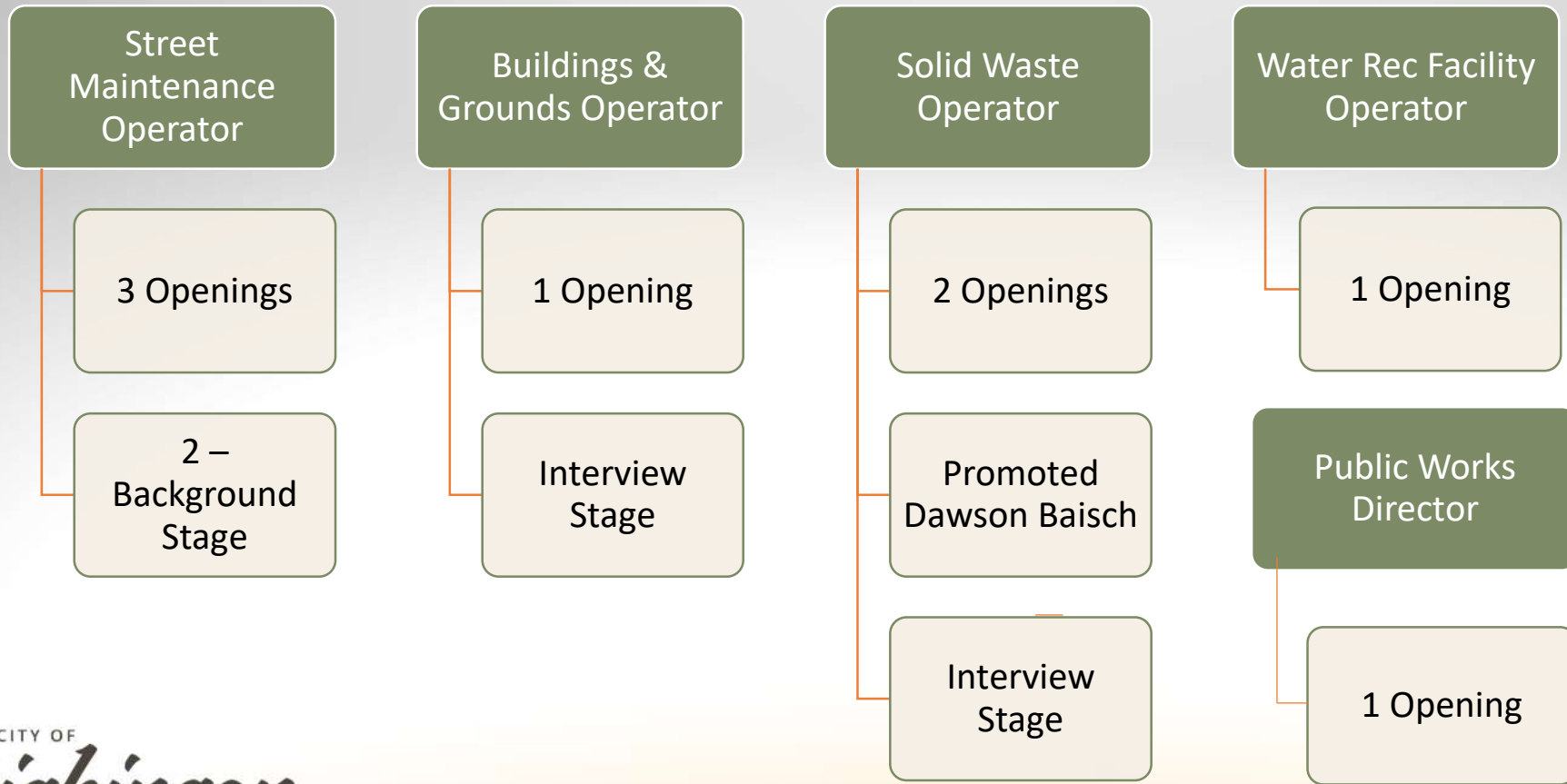
Police Department



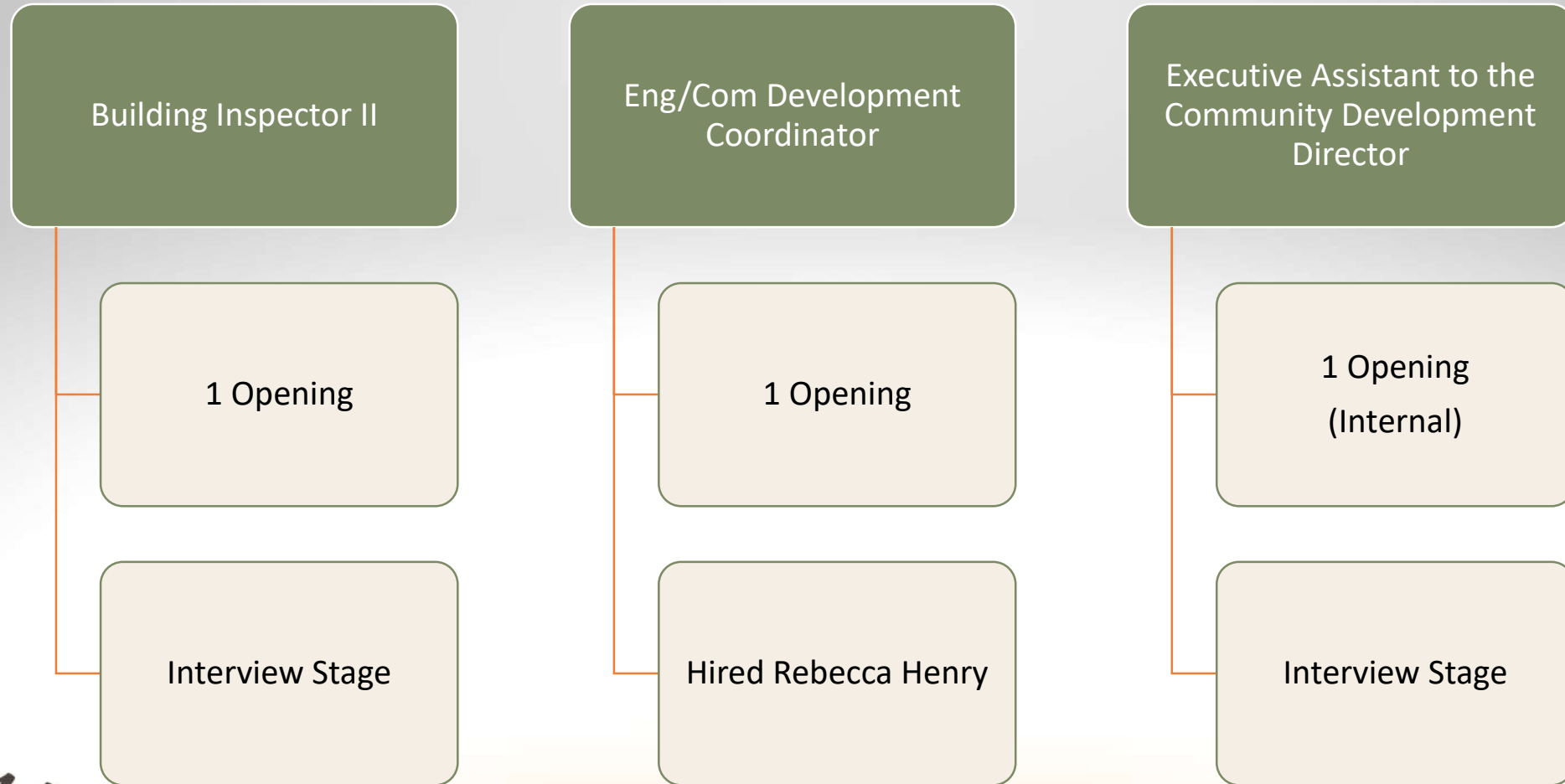
Fire Department



Public Works

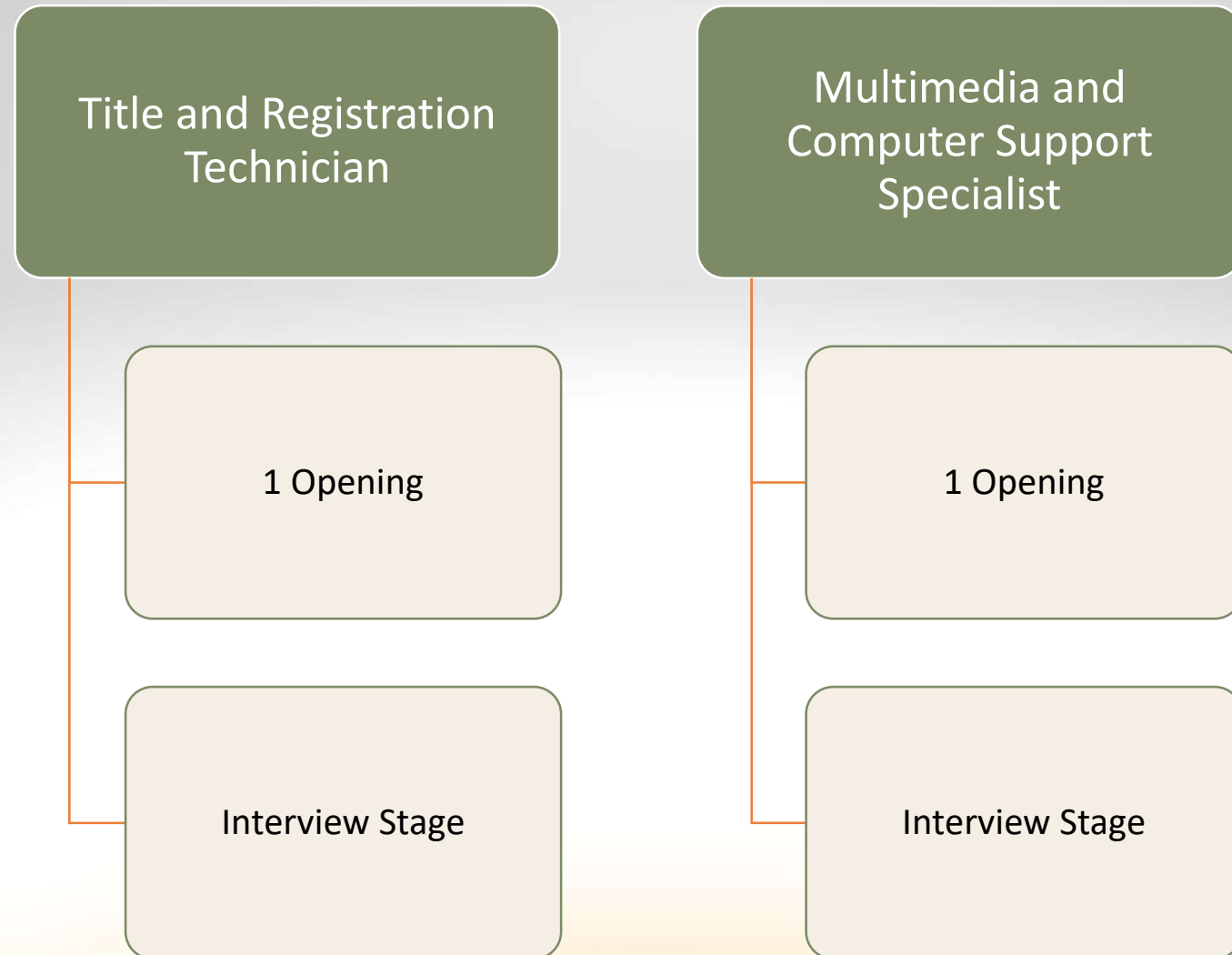


Engineering/Community Development



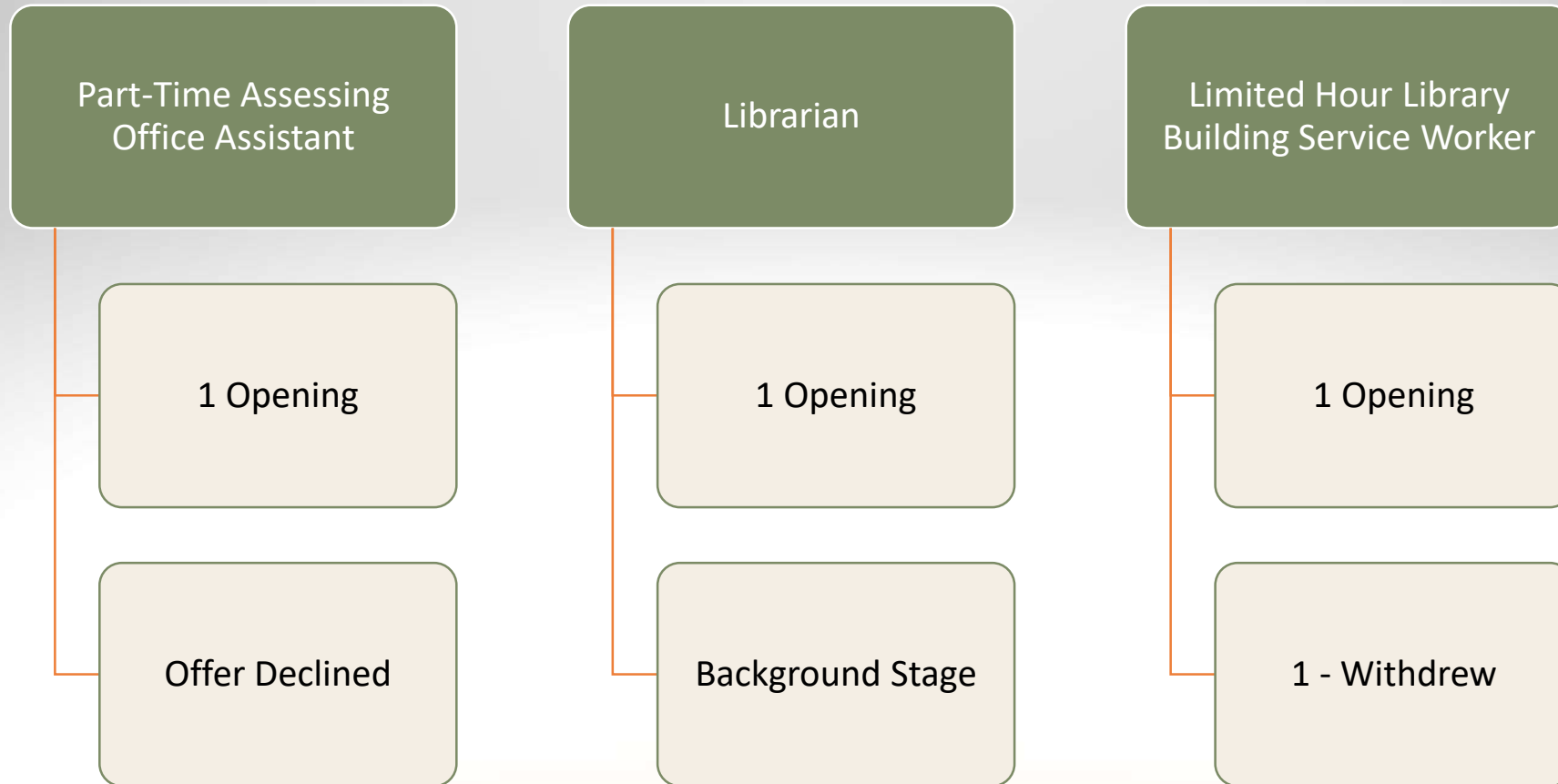
Motor Vehicle/IT

Section 3. Item E.



Library/Assessing

Section 3. Item E.



City Board Vacancies

Section 3. Item E.





Questions?

Woody's Fire Recognition

Presented by: Fire Chief Jeremy Presnell



CERTIFICATE OF APPRECIATION



PRESENTED WITH SINCERE GRATITUDE TO

IN RECOGNITION OF YOUR GENEROSITY AND SUPPORT DURING THE WOODY'S FEED & GRAIN FIRE.
YOUR WILLINGNESS TO STEP FORWARD DURING A MAJOR EMERGENCY PROVIDED MEANINGFUL
SUPPORT TO OUR FIREFIGHTERS AND THE MANY AGENCIES WORKING ALONGSIDE US.

**YOUR ACTIONS REFLECTED THE VERY BEST OF OUR COMMUNITY
AND MAKE A LASTING DIFFERENCE.**

MAYOR SCOTT DECKER
CITY OF DICKINSON



CHIEF JEREMY PRESNELL
DICKINSON FIRE DEPARTMENT

- Family Dollar
- Butler Machinery
- Papa John's
- West Dakota Oil
- Winn Construction
- Southwest Water
- Cash Wise Foods
- Martin's Welding
- Pop's Soda Shack
- Donut Hole
- ConocoPhillips
- Coca-Cola
- O5 Motorsports
- Braun Distributing
- Fastenal
- Baker Boy
- Paragon
- Faith Expressions
- Border States
- Spur Bar
- East End Auto
- Ariel Solution Services
- CENEX
- Marathon Refinery
- Robertson Metal Recycling
- Val's Sanitation
- Charbonneau
- Aspen Pavelich Photography
- Heiser Motors
- Sax Motors (Aric Mines)
- Daily Perks

THANK YOU!

August 13, 2026

RE: Residential Development Financial Assistance

The intention of this memo is to define an outline for future residential development financial incentive.

Objective of this Policy:

Promote future residential development of properties that require no new City of Dickinson funded infrastructure investments.

Facts:

- Typical residential building permit fee for home value of \$400,000 is \$2,000
- Sewer and water (1" meter) connection fees are \$1,800 and \$3,000, respectively.
- Actual cost of a 1" water meter is \$320 for the City
- Typical residential building total fees for home value of \$400,000 = \$7,000
- Refer to the Stop Light Map prepared as part of the Transportation Master Plan and Comprehensive Plan
 - All properties that are GREEN with the property use of residential
 - All properties in YELLOW currently zoned residential
 - Rezoning a property into any residential district would not meet criteria

As part of a development agreement to accompany future plats for residential developments with properties located in GREEN on the Stop Light Map, no building permit or connection fees will be paid to the City of Dickinson for the lots within the residential development.

A development agreement will include a sunset period for the residential building permit fee waiver. This period is assumed to be a 2-3 years depending on the number of lots and residential units associated with the development.

Additionally, Community Development staff is proposing a resolution which allows for a tax exemption of up to \$150,000 of the True and Full value of any new single-family, condominium, or townhouse construction completed and owner-occupied for the first time beginning at the time of resolution adoption. This resolution is in compliance with North Dakota Century Code 57-02-08(35).

RESOLUTION NO: _____ - 2026

**A RESOLUTION APPROVING INCENTIVES FOR
RESIDENTIAL INFILL DEVELOPMENT IN THE CITY
OF DICKINSON**

WHEREAS, Section 57-02-08(35) of the North Dakota Century Code provides for the exemption of up to one hundred fifty thousand dollars of the True and Full value of all new single-family and condominium and townhouse residential property, exclusive of the land on which it is situated, from taxation for the two taxable years after the taxable year in which construction is completed and the residence is owned and occupied for the first time is all of certain enumerated conditions are met; and

WHEREAS, the exemption is to be implemented by resolution of the Board of City Commissioners; and

WHEREAS, the Board of City Commissioners of the City of Dickinson, North Dakota, deems it to be in the best interests of the City to implement the authority granted in order to provide incentive for the payment of special assessments and for the construction of new dwelling units creating commerce in the local community.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that up to one hundred fifty thousand dollars of the True and Full value of all new single-family and condominium and townhouse residential property, exclusive of the land on which it is situated, including modular housing as defined in the current International Building Code; and excluding property located in a Tax Increment Funding District, or, during the same time, receiving exemption from any other item under NDCC 57-02-08, shall be exempt from taxation for the first two taxable years after the taxable year in which construction is completed and the residence is “owner occupied” for the first time if the following conditions are met:

- a) Special assessments and taxes on the property upon which the residence is situated are not delinquent; and
- b) The owner will need to contact the City Assessor’s Office to advise when construction is completed. Failure to do so will result in the loss of the exemption.

BE IT FURTHER RESOLVED, that this resolution shall be effective for taxable years beginning after December 31, 2026 and is ineffective after December 31, 2027. Application forms shall be available at the office of the City Assessor. Approval of all applications shall be acted upon by the Dickinson City Commission.

Dated this _____ day of July 2026.

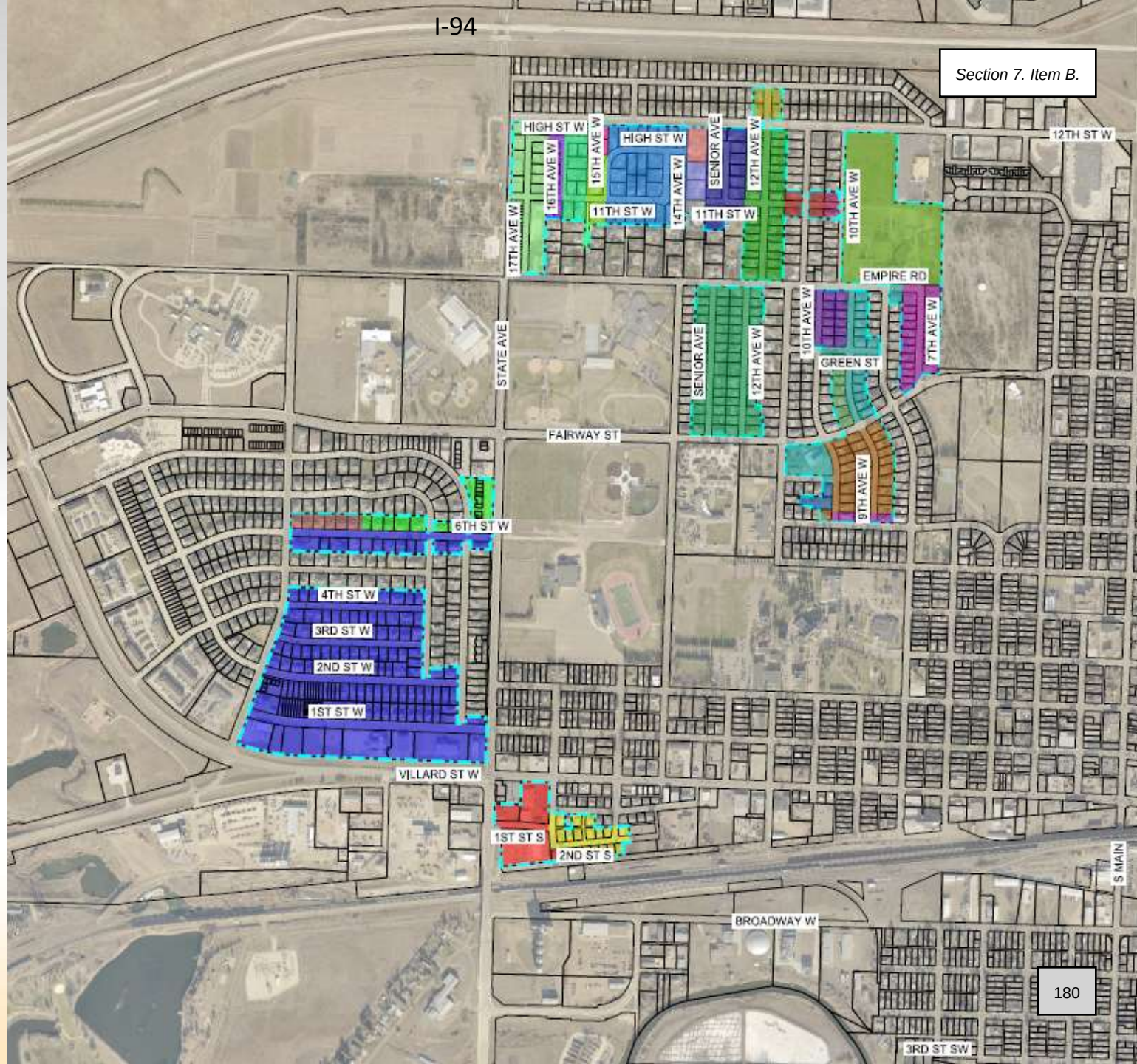
Scott Decker, President
Board of City Commission

ATTEST:

Dustin Dassinger, City Administrator

2027 Road Maintenance Project

LEGEND	
	SID (SPECIAL IMPROVEMENT DISTRICT) BOUNDARY
	STATE ADDITION
	STATE SECOND ADDITION
	AUDITOR'S PLAT NO. 5
	WEST END ADDITION
	OBRIGKEWITSCH OUTLOT NO. 1
	RIVERSIDE ADDITION
	YOUNG'S 4TH ADDITION
	HAAG'S 2ND ADDITION
	BERNHARDT ADDITION
	HALSTEAD KORTE ADDITION
	UNPLATTED 33
	EMPIRE ESTATES ADDITION
	EMPIRE ESTATES SECOND ADDITION
	COUNTRY LANE ADDITION
	SUNSET DRIVE ADDITION
	PORTER-JOHNSON SUBDIVISION
	PARK PLACE ADDITION
	NUHAVEN ADDITION
	HAAG'S ADDITION
	NUHAVEN 2ND ADDITION
	GOLF COURSE SUBDIVISION NO. 1
	GOLF COURSE SUBDIVISION NO. 2
	GOLF COURSE SUBDIVISION NO. 3
	REPLAT OF BLOCK 11 (GOLF COURSE SUBDIVISION NO. 3)
	REPLAT OF BLOCK 14 (GOLF COURSE SUBDIVISION NO. 3)
	GOLF COURSE SUBDIVISION NO. 4
	AUDITOR'S PLAT NO. 3 (REPLAT LOT 1)
	AUDITOR'S PLAT NO. 3



Memorandum

Date: 10/31/2024
Author: Josh Skluzacek

RE: Concrete Repair and Removal Standard Operating Procedure for Projects

Remarks

The following guidelines are used for determining concrete replacements in projects where concrete improvements are assessed back to the adjacent landowner. Concrete meeting any of the following conditions is to be marked for replacement. These standards are intended to follow ASTM D6433 when determining the types and severity of distresses

- Distress Types Requiring Replacement
 - Cracking
 - Uncontrolled cracks that have separated by more than 0.25-inches or have a horizontal offset of greater than 0.5-inches. Additionally, cracks that are starting to experience chipping along the length of the cracks.
 - Concrete has multiple cracks, including a single longitudinal separating crack.
 - A minimum of 2 five-foot-long panels may left in place between panels that are designated for removal
 - A route and seal of all cracks being less than defined above shall be utilized. Five or more cracks in a single segment of curb and gutter is to be replaced. Three or more cracks in a single panel of sidewalk is to be replaced.
 - Spalling and Pop-outs
 - Concrete with 25% or more spalling/scaling.
 - Pop-outs that cover more than 25% of the surface and result in an uneven surface or are extremely unsightly.
 - Spalling and pop-outs greater than 0.25-inches deep and 9-square inches or more shall be repaired. No vertical face spall repairs are allowed.
 - If the spalling and pop-out depth is great than 1/3 of the concrete thickness, the concrete shall be replaced and not repaired.
 - Damaged (Blow up, Corner Break, Divided Slab, Faulting)
 - Damaged concrete that has any deficiencies listed above shall be removed.
 - Use engineering judgement to determine if curb and gutter with minor snowplow damage without drainage concerns may be left in place. In general



curb and gutter having a "snow plow chip greater than .5" deep or over 18 square inches in area shall be replaced.

- ADA Compliance
 - Sidewalk panels with greater than 0.25-inch vertical edge is considered a tripping hazard; typically, the panel that has settled is replaced.
 - If pedestrian ramp is not present at an intersection, ADA ramps shall be installed. Two sidewalk panels are typically removed for the ramp on a relatively flat grade. Use engineering judgment and follow ADA guidelines in areas with steep grades.
 - If pedestrian ramps are present, ramps are left in place if in good condition and do not otherwise warrant replacement.
 - If the sidewalk or driveway has more than a 2% cross slope section should be replaced. This may not be economically possible or require going off the Right of Way. Use judgement to validity.
- Drainage Issues
 - Concrete that is settled and holding water or causing a lack of drainage flow on the pavement.
 - Curb and gutter radii where new valley gutters are proposed.
 - Sidewalk and curb & gutter where trench drains are required.
 - Concrete that has had elevations impacted by tree roots.
- Designed Changes to Curb and Gutter
 - If there is a grade change required to provide positive drainage or improve a vertical or horizontal curve, these changes are not to be special assessed to the property owners.

Note: In some instances, there may be longer stretches of concrete replacement with one sidewalk panel or curb section that is questionable. In these cases, use engineering judgement to determine if the entire length should be replaced. i.e. saving segments of 5-feet or less should be considered from a constructability standpoint.

August 13, 2026

RE: August 18th City Commission Meeting

2027 ROAD MAINTENANCE PROJECT SID PROTEST DETERMINATION – 202701-1

For your consideration is a resolution to determine the protests for the 2027 Road Maintenance project (City Project Number 202701) Special Improvement District (SID) number 202701-1. The resolution to establish the SID was approved at the July 7, 2026 City Commission meeting. The SID and paving portion of the project will be paid for with the road maintenance project funds which are included in the 2027 capital improvement project budget. The interest rate is proposed to be 4.1% which was the average daily 10-year Treasury Yield interest rate for the month of September 2025.

The protest period for the project, as required by North Dakota Century Code, ended at 5:00 PM Mountain Time on Wednesday August 12, 2026. A total number and overall percental of the protests are provided below. These protests did not meet the statutory requirement to bar the City of Dickinson from proceeding with the special improvement project.

- Total Area of Protests = 2.94 Acres
- Total Area in the SID = 154.50 Acres
- Area Percentage = 1.9%
- Total Number of Protests = 13
- Total Properties in the SID = 508
- Properties Percentage = 2.5%

The project benefits are listed below:

- The streets, curb and gutter, and sidewalks need repairs. Several of the sidewalks are not ADA compliant. These improvements will ensure safe pedestrian walkability and access throughout the neighborhood. The street improvements will extend the life expectancy of the roadways and will reduce maintenance costs for the City of Dickinson. Further explanation of the benefits of the project are noted in the PER.

Construction for this project is scheduled for the summer of 2027, with the bid opening anticipated for Fall/Winter 2026. The preliminary opinion of construction cost for the street improvement portion of the project that will be included in the Special Improvement District is \$1,060,050.00 as specified in the PER vs. the total project cost estimate for this scope of work being \$8,490,589.51. The assessment amount for each property will be included in property taxes and paid back over 10 years at an interest rate of 4.1%. Those who pay their assessments in full by October 1, 2028, will not be charged interest or penalties.

If this resolution is approved by the City Commission, engineering staff will proceed with finalizing the project plans and specification, and the project will be put out to bid.

The City Engineering staff recommends approval.

2027 Road Maintenance Project

When is the project planned to occur?

The project is planned to occur during the 2027 construction season. The contractor will determine the schedule after the project is bid. Construction will likely occur between the months of May and November.

Why is there both an informational meeting and public hearing for this project?

The purpose of the information meeting is to educate the public on the proposed project and answer questions. The public hearing is being held during a commission meeting at the conclusion of the protest period to publicly determine the sufficiency of the protest.

How is the interest rate determined?

The interest rate is set based on the 10 Year Treasure Note daily average for September 2025.

How long will this project last?

The project is estimated to be completed in 4-7 months.

Can I park on the street during construction?

Street parking will be allowed during most of construction. The contractor will install "No Parking" signs and notify the adjacent landowners when parking will not be allowed.

Can I park in my driveway during construction?

Absolutely, the only exception would be during the time the driveway and/or adjacent curb and gutter is being replaced and is curing.

How long does it take for concrete to cure before I can drive on it?

Please allow concrete to cure for 7 days prior to driving on it.

Can I add additional concrete improvements to the project and include the associated costs with my assessment?

Absolutely, landowners are allowed to add additional concrete improvements within the right of way to the project. The engineer would prepare an Additional Work Acknowledgement Form for landowner approval prior to completing the work.

Can I add replacing my driveway beyond the right of way to this project?

Unfortunately, concrete improvements beyond the right of way cannot be added to this project. Landowners would need to coordinate those improvements on their own.

Can I complete my own concrete work?

Absolutely, landowners are allowed to complete concrete improvements prior to the project contractor arriving at their property to begin work. Please be aware that prior to beginning private concrete work within the right of way, landowners are required to obtain a Right of Way Concrete Permit, the work must be completed by a City Licensed Contractor, and the work must be coordinated with the City, and their consultant. Coordination between your contractor and the city can be done at the same time as the Right of Way Concrete Permit.

Would I be assessed for concrete which I have completed on my own?

Landowners would only be assessed for the actual concrete improvements completed adjacent to their property by the project contractor.

Can the project contractor skip my property if I have intentions of completing the concrete improvements at a later date?

Unfortunately, the improvements must be completed ahead of time, or the Contractor will complete improvements as planned to prevent project delays.

What should I do if I have questions or concerns with the proposed concrete improvements?

If you have any questions or concerns related to the road maintenance project, feel free to contact the City. They may also pass your questions or concerns along to their consultant in charge of the project.

Will emergency services be affected by the project?

Emergency services will be informed about the proposed project. While access will be maintained, it's advisable to be extra cautious when emergency vehicles are navigating the area.

How can I stay updated on the progress of the project once construction starts?

You can stay informed about the project's progress through the City's social media posts or by reaching out to the city engineering department who will pass your message along to the project consultant who will respond to you with an update.

Will there be any changes to garbage collection or mail delivery during the project?

Garbage collection and mail delivery will generally proceed as usual, with minimal disruptions. The contractor will be informed of the city garbage routes and are to work around the schedule to keep service on its regular schedule.

RESOLUTION NO. – 2026

A RESOLUTION DETERMINING WRITTEN PROTESTS TO THE 2027 ROAD MAINTENANCE PROJECT SPECIAL IMPROVEMENT DISTRICT NO. 202701-1 DIRECTING THE FILING OF AN ENGINEER’S REPORT REGARDING THE SAME, AND DECLARING THAT IT IS NECESSARY TO MAKE THE IMPROVEMENTS DESCRIBED THEREIN.

WHEREAS, on the 18th day of August, 2026, the Board of City Commissioners of the City of Dickinson adopted Resolution No. 30-2026, creating the 2027 Road Maintenance Project Special Improvement District No. 202701-1; and

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. The City of Dickinson hereby creates the 2027 Road Maintenance Project Special Improvement District No. 202701-1. Such special assessment improvement district shall include the following:

- LOTS 1-4 AND LOTS 7-12, BLOCK 3, WEST END ADDITION
- LOTS 5-8, BLOCK 4, WEST END ADDITION
- LOTS 1-12, BLOCK 5, WEST END ADDITION
- LOTS 11 & 12, BLOCK 4, GOLF COURSE SUBDIVISION #1
- LOT 15, BLOCK 5, GOLF COURSE SUBDIVISION #1
- LOT 1, BLOCK 8, GOLF COURSE SUBDIVISION #1 PLUS PORTION VACATED STREET PER DOC. 175259 AND DOC. 3185551
- LOTS 2-10, BLOCK 8, GOLF COURSE SUBDIVISION #1
- LOTS 1-13, BLOCK 9, GOLF COURSE SUBDIVISION #1
- LOT 1, 11, & LOT 12 LESS W7' BLOCK 3, GOLF COURSE SUBDIVISION #2
- LOTS 1-10, 13-20, BLOCK 4, GOLF COURSE SUBDIVISION #2
- LOTS 16-25, BLOCK 5, GOLF COURSE SUBDIVISION #2
- BLOCK 7, GOLF COURSE SUBDIVISION #3
- LOT 24, BLOCK 9, GOLF COURSE SUBDIVISION #3
- LOT 1 & LOTS 6-12, BLOCK 10, GOLF COURSE SUBDIVISION #3
- LOTS 1-7 & LOT 15, BLOCK 11, GOLF COURSE SUBDIVISION #3, REPLAT BLOCK 11
- LOTS 6-12, BLOCK 13, GOLF COURSE SUBDIVISION #3
- LOTS 1-18, BLOCK 14, GOLF COURSE SUBDIVISION #3, REPLAT BLOCK 14
- LOT 14, 15, 18, 22-25 & 28 BLOCK 15, GOLF COURSE SUBDIVISION #4 REPLAT
- W120' LOT 16, BLOCK 15, REPLAT GOLF COURSE SUBDIVISION #4
- S70' W25' LOT 10, ALL LOT 17, BLOCK 15, REPLAT GOLF COURSE SUBDIVISION #4
- LOT 19, S105' LOT 20 & REAR 105' X 43' LOT 7, BLOCK 15, REPLAT GOLF COURSE SUBDIVISION #4
- N56.2' LOT 20, ALL LOT 21 & N56.2' OF THE W43' LOT 7, BLOCK 15, REPLAT GOLF COURSE SUBDIVISION #4
- LOT 26, & W20' S60' LOT 3, BLOCK 15, REPLAT GOLF COURSE SUBDIVISION #4
- W20' LOT 2, W20' N10' LOT 3, ALL LOT 27, BLOCK 15, REPLAT GOLF COURSE SUBDIVISION #4
- LOT 1-34, BLOCK 16, GOLF REPLAT GOLF COURSE SUBDIVISION #4
- LOTS 1-17, BLOCK 17, REPLAT GOLF COURSE SUBDIVISION #4
- LOTS 2 & 3 LESS 400' X 577.5' NE CORNER, AUDITOR'S PLAT #3
- LOT 6, BLOCK 1, AUDITOR'S PLAT #3, REPLAT LOT 1
- LOT 1, BLOCK 2, AUDITOR'S PLAT #3, REPLAT LOT 1
- 2.30 ACRES LOT 1, AUDITOR'S PLAT #5
- S1/2 LOT 1 LESS W7' & LESS SE CORNER & LESS PARCEL NUMBER 8-3 NDDOT HIGHWAY RIGHT OF WAY, AUDITOR'S PLAT #5
- SE CORNER LOT 1, AUDITOR'S PLAT #5
- LOT 2 LESS S30' & LESS W7' & LESS PARCEL NUMBER 8-4 NDDOT HIGHWAY RIGHT OF WAY, AUDITOR'S PLAT #5

LOT 8, BLOCK 1, HAAG'S ADDITION
LOT 1, BLOCK 2, HAAG'S ADDITION
N72' LOT 1, BLOCK 3, HAAG'S ADDITION
LOT 8, BLOCK 4, HAAG'S ADDITION
LOTS 1-20, BLOCK 1, HAAG'S 2ND ADDITION
LOTS 1-16, BLOCK 2, HAAG'S 2ND ADDITION
LOTS 1-3, BLOCK 3, HAAG'S 2ND ADDITION
LOTS 1-5, BLOCK 4, HAAG'S 2ND ADDITION
LOT 1, BLOCK 5, HAAG'S 2ND ADDITION
LOTS 1-8, BLOCK 1, NUHAVEN ADDITION
LOTS 1-8, BLOCK 2, NUHAVEN ADDITION
LOTS 1-8, BLOCK 3, NUHAVEN ADDITION
LOTS 1-8, BLOCK 4, NUHAVEN ADDITION
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BLOCK 1, EMPIRE ESTATES 2ND
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LOT 3 PLUS E8' LOT 4, BLOCK 25, STATE ADDITION
LOT 4A IN LOTS 4 & 5, BLOCK 25, STATE ADDITION
LOT 5A IN LOTS 5 & 6, BLOCK 25, STATE ADDITION
LOT 7A IN LOTS 6 & 7, BLOCK 25, STATE ADDITION
LOT 8A IN LOTS 7 & 8, BLOCK 25, STATE ADDITION
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LOTS 1 & 24, BLOCK 2, STATE 2ND ADDITION, REPLAT LOTS 1-11, BLOCK 22, STATE
ADDITION
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ADDITION
E12' LOT 7, ALL LOT 8, BLOCK 3, STATE 2ND ADDITION, REPLAT LOTS 1-11, BLOCK 22,
STATE ADDITION
LOTS 9-12, BLOCK 3, STATE 2ND ADDITION, REPLAT LOTS 1-11, BLOCK 22, STATE
ADDITION
LOTS 8-13, BLOCK 3, STATE 3RD ADDITION
LOT 1, BLOCK 1, PLUS S15' N286.64' LOT 7, SE1/4 SW1/4 33-140-96, COUNTRY LANE
ADDN, REPLAT PORTION LOT 7, SUBDIVISION SE1/4 SW1/4 33-140-96
LOT 1, BLOCK 1, SUNSET DRIVE ADDITION
LOT 2, BLOCK 1, SUNSET DRIVE ADDITION AND N20' LOT 7, SE1/4 SW1/4, UNPLATTED
33-140-96

2. Pursuant to N.D.C.C. § 40-22-19, the Board of City Commissioners hereby directs the advertisement of bids for the 2027 Road Maintenance Project.
3. Pursuant to NDCC 40-22-10, the Board of City Commissioners hereby directed its municipal engineering consultant to prepare a report as to the general nature, purpose, and feasibility of the proposed improvement and an estimate of the probable cost of the improvement, including: (1) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC Section 40-22-19; and (2) a separate statement of all other items of estimated cost not included under subsection (1) which are anticipated to be included in the cost of the improvement under NDCC Sections 40-23-05 and 40-23.1-04. Such engineer’s report has been received by the City and is hereby approved.
4. Pursuant to N.D.C.C. § 40-22-09 and 40-22-16, the Board of City Commissioners also hereby finds that total of the present and likely future benefits of the project exceed the total cost of the project. The portion of the benefits of the project received by the City and the general public at large is 87% and the portion that specifically benefits the property in the district is 13%.
5. Pursuant to N.D.C.C. § 40-22-18, the City of Dickinson received 13 protests for a total of 1.9% of the total area within the special improvement district being protested.
6. Pursuant to N.D.C.C. § 40-22-19, the Board of City Commissioners also hereby finds the proposed assessments for each lot and parcel are necessary to pay that parcel’s just proportion of the total cost of such work, finding that such proposed assessments do not exceed the benefits to each lot, and recommending said assessments to the City Commission for approval.
7. The Board of City Commissioners hereby declares that it is necessary to make the improvements described in the engineer’s report. The engineer’s report and a map of the City showing the proposed improvement district is attached hereto and incorporated herein by reference.
8. The Board of City Commissioners hereby declares the interest rate for this proposed improvement district to be 4.1%, and the term of payment for the proposed improvement district to be 10 years.

Dated this ____ day of August, 2026.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
Dickinson City Administrator

Preliminary Engineering Report

2027 WATERMAIN REPLACEMENT PROJECT

SPECIAL IMPROVEMENT DISTRICTS No. 202703-01



Preliminary Engineering Report

2027 WATERMAIN REPLACEMENT PROJECT

SPECIAL IMPROVEMENT DISTRICTS 202703-01

City of Dickinson Project No. CIP 202703

Apex Project Number 25.107.0241

CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of North Dakota.



James Kiedrowski
Typed or Printed Name

PE-10763
License Number

August 2026
Apex Engineering Group, Inc.
204 Sims St. – Suite 201
Dickinson, ND 58601

1.01 PROJECT BACKGROUND

This Special Improvement District (SID) 202703-01 is proposed to be constructed as part of the 2027 Watermain Replacement Project identified as City of Dickinson Project Number 202703. The project is included in the City's 2027 budget.

1.02 PROPOSED PROJECT IMPROVEMENTS AND PROJECT LIMITS

The 2027 Improvement Project will be constructed on the following streets:

- 202703-01
 - 2nd Avenue W – 2nd Street W to 3rd Street W
 - 2nd Avenue W – 6th Street W to 7th Street W
 - 1st Avenue E – 2nd Street E to 3rd Street E

In summary, the project will include watermain replacements in areas where existing pipes are Cast Iron, along with lead service line replacements to improve water quality and system reliability. Sewer spot repairs will be completed to address localized defects and prepare the system for future sewer relining by the city. Storm sewer improvements may also be included as part of the downtown drainage improvements. In addition, the project will include concrete improvements such as sidewalk and ADA-compliant ramps, as well as an asphalt mill and overlay or full pavement reconstructs to the roadway surface. Together, these upgrades will enhance utility performance, extend infrastructure life, and improve safety and accessibility for residents.

1.03 PROJECT JUSTIFICATION

The proposed SID will replace deteriorating driveways and sidewalks as well as correct deficiencies on pedestrian facilities where practical. The street maintenance portion of the project will correct poor drainage along curb and gutter sections that have settled and deteriorated and upgrade pavement conditions.

Creating the SID is in accordance with the City's Special Assessment Policy (see Appendix A). The policy was approved (Resolution 29-2026) by the City Commission on July 7, 2026. The Policy gives the City authority to assess for constructing sidewalks and driveway aprons in conjunction with street maintenance projects. The costs associated with repair and replacement of curb, gutter and accessibility ramps will be funded under the pavement maintenance budget.

1.03.1 SANITARY AND STORM SEWER IMPROVEMENTS

The project will include targeted sewer main spot repairs to address isolated sections of deteriorated or damaged sewer pipe within the project area. These repairs are necessary to prevent blockages, reduce inflow and infiltration, and ensure reliable sewer service for nearby residents. Completing these spot repairs will help stabilize the system and extend the life of the existing infrastructure, allowing the city to efficiently plan for future comprehensive sewer relining. By addressing the most critical issues in advance, the City can minimize disruptions,

improve service performance, and ultimately reduce long-term maintenance costs for the community.

Also included in this project is a storm sewer improvement on 2nd Avenue West between 2nd Street West and 3rd Street West. These improvements are being done in conjunction with the Dickinson Downtown Drainage project and will include an upsizing of the storm main, new inlets and new manholes. The purpose of including just this section in the 2027 Watermain Replacement Project is to ensure all underground utilities are up to date before construction of a new roadway above.

1.04 SCHEDULE AND OPINION OF COST

Construction is scheduled for summer of 2027, with the bid opening anticipated for November 2026. The preliminary opinion of construction cost for the utility and street improvement portion of the project that will be included in the Special Improvement District is shown in Appendix B while specific parcel assessments for the SID are shown in Appendix C.

1.05 SID MAPS AND ESTIMATED SPECIAL ASSESSMENTS

The proposed SID boundary for the district is shown in Appendix C, along with detailed information for each district. Appendix C includes an overall layout identifying the related subdivisions and adjacent streets, as well as preliminary plan-view drawings illustrating the proposed improvements for each parcel based on field observations or anticipated areas of utility improvements. Preliminary SID assessment tables summarizing the improvements and estimated costs for each parcel are also provided in Appendix C.

APPENDIX A
CITY OF DICKINSON SPECIAL ASSESSMENT POLICY

Special Assessment Policy

City of Dickinson, ND

Approved: July 7, 2026

Effective: July 7, 2026

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1.0 INTRODUCTION

1.1 PREFACE

Chapter 40 of the North Dakota Century Code authorizes cities in North Dakota to use special assessments as a method to fund public improvements, such as water supply systems, sewer systems, streets, flood protection, sidewalks, trees, storm sewers. According to N.D.C.C. 40-22-01.2, cities with a population exceeding 10,000 population shall adopt written policies which will be applied for cost allocation among properties benefitting by a special assessment project. This special assessment policy is intended to provide guidance to the City of Dickinson (City) Staff, Special Assessment Commission, and City Commission. In accordance with the N.D.C.C., the City will levy and apportion special assessments in a reasonable, equitable manner consistent with the procedural process and substantive case law governing the levy and apportionment of the special assessment as determined by the North Dakota Supreme Court.

The City utilizes special assessments as a method to pay for public improvements that affect benefiting properties. Improvements in the public right-of-way and dedicated public easements are considered public improvements if they meet the City's design standards. The costs of the improvements are allocated to the parcels/lots that benefit from these improvements.

1.2 PURPOSE AND RESPONSIBILITIES

The City recognizes that each and every special assessment district and the properties therein can have unique facts and circumstances and the methodologies set forth herein is intended to provide guidance to the City of Dickinson Staff, Special Assessment Commission, and City Commission.

1.3 USE OF THE SPECIAL ASSESSMENT POLICY

The special assessment policy is intended to be used for standardization of special improvement district creation and scope of work and cost allocation. As a result, the City of Dickinson Staff, Special Assessment Commission, and City Commission may deviate from this Special Assessment Policy if the facts and/or circumstances warrant such departures.

The project special assessment scopes of work that are included in the special assessments to the parcel/lot owners are: sidewalks along the parcel/lot frontage – both new and repair and/or replacements, driveway approaches to the right-of-way limits – both new and repair and/or replacements. Sidewalks and driveway approaches that are required to be removed and replacement due to the replacement of existing underground infrastructure is to be included. Settlements and/or heaves in sidewalks and driveway approaches are included in the special assessments.

The project special assessment scopes of work that are not included in the special assessments to the parcel/lot owners are: Americans with Disabilities Act (ADA) pedestrian ramps – including the required sloping to catch grade to the sidewalks and/or driveway approaches, where new

engineering attributes are being added such as: new storm drain mains and inlets, new water mains and appurtenances, new sanitary sewer mains and appurtenances.

Typically, projects eligible for Federal Highway Administration urban funding and/or urban regional funding have not utilized special assessments to the parcel/lot owners. These are roadways classified with as Collector, Minor Arterial, and Principal Arterial.

Where at the discretion of the City Engineer, some Collector streets that include large percentages of residential uses may be eligible to include the special assessments to the parcel/lot owner as described above.

Also, where at the discretion of the City Engineer, sidewalk installation is not feasible or deemed a sidewalk to nowhere are not to be mandated to be installed.

1.4 PROCEDURES

This special assessment policy is not intended to limit innovation or creativity, particularly when such efforts result in more efficient solutions. Departure from the required standards shall be determined by the City Engineer on a per project basis.

1. Interest Rate Determination
 - a. For all special assessment districts proposed for the following year's construction season, the average daily 10-year Treasury Yield interest rate for the month of September shall be calculated.
2. Order of Steps / Tasks
 - a. Project Engineering Report – N.D.C.C.
 - i. Benefits section to be reviewed by City Attorney annually
 - b. SID Project Engineering Report Determination at Special Assessment Commission - N.D.C.C.
 - i. Not a public hearing
 - c. Project Frequently Asked Questions document – Optional, but City typically prepares and delivers this.
 - d. Resolution to begin protest period at City Commission – N.D.C.C.
 - i. Not a public hearing
 - e. Legal advertisement for protest period – N.D.C.C.
 - f. SID letter with parcel/lot estimate – N.D.C.C.
 - g. SID Public Engagement Meeting – Optional, but the City provides this.
 - h. SID Public Hearing to Determine Protests at City Commission – N.D.C.C.
 - i. SID Protest Information – Parcel ID and Parcel/Lot acreage and totals
 - i. If SID is approved, the City Engineer is authorized to proceed with finalizing the project plans and specifications, and the project will be put out to bid.
 - j. SID Post Construction Actuals letter – Optional, but the City provides this.
 - k. SID Assessment Certification to Stark County – N.D.C.C.

- i. Due by October each year. The City of Dickinson must provide the prior year's construction season assessment certification by October of the following year after construction has concluded.

1.5 **BENEFITS**

The special assessment for each parcel/lot may not exceed the amount of benefit received by that particular parcel/lot.

Utility System Improvements

There are many benefits to a publicly operated water system for an urban community. The water treatment and distribution systems ensure a consistent, reliable supply of potable water to residential, commercial, and industrial properties, meeting the diverse needs of the population. The system is centrally maintained by municipal authorities, who are responsible for inspections, repairs, and upgrades, ensuring water quality and reducing the burden on individual property owners. Water distribution systems are designed to handle varying demand levels, making them scalable to accommodate population growth and future urban development. Additionally, they enhance public health and safety by providing a clean and safe water supply, crucial for drinking, sanitation, and fire protection services. A water distribution system thus increases property values and supports the economic growth of a community by offering dependable and long-term access to clean water, which is essential for both daily life and business operations.

The alternative to a municipal water distribution system is the use of individual wells. However, individual wells pose several challenges, particularly in urban areas. Wells require significant space for installation, making them impractical in densely populated neighborhoods. Moreover, the quality and quantity of water from individual wells can vary depending on local groundwater conditions, often requiring additional filtration systems or treatment to ensure safe drinking water. Wells also place the maintenance responsibility entirely on property owners, including costs related to water testing, pump maintenance, and potential repairs. Given these limitations, individual wells are not a practical solution within city limits, but they can be used as a cost benchmark for quantifying the expenses property owners would face in the absence of a water distribution system.

Owning and maintaining a well system over 25 years comes with a variety of expenses. These include:

- Installation Costs
- Pumping and Routine Maintenance
- Repairs and Component Replacement
- Electricity Costs
- System Failure or Well Replacement

The capital and maintenance costs of a well system would cost at least \$30,000 and upwards to \$100,000 depending on many variables.

A failed water main system can cause significant damage to properties, potentially resulting in structural damage and loss of personal belongings. It is important to note that the water distribution system costs within the Special Improvement District are not being assessed to property owners which further increases the benefits to the property owners.

Roadway Paving and Incidentals

Roadway pavement is essential to ensuring safe and efficient transportation within urban communities. A well-maintained paved road network improves vehicle and pedestrian safety by providing a smooth, stable surface that reduces the risk of accidents and vehicle damage caused by uneven or unpaved roads. Proper pavement also improves traffic flow, reducing congestion and travel time for residents and businesses, thereby enhancing overall quality of life. Additionally, paved roads are more durable and resilient to weather conditions, preventing issues like erosion, dust, and water pooling, which can degrade unpaved surfaces over time and lead to costly repairs.

Unpaved roads, while potentially less costly to install initially, are impractical in urban environments due to their high long-term maintenance costs, susceptibility to weather damage, and poor durability under heavy traffic. Unpaved roads require frequent grading to remain passable, and they deteriorate quickly in adverse weather, leading to erosion, dust, and potholes. These factors not only increase ongoing maintenance costs but also result in poor road conditions that can negatively impact property values, vehicle repair costs, and public safety. While unpaved roads are not a practical solution for urban areas, they serve as the only feasible alternative for comparison in evaluating the costs and benefits of paved road improvements within urban improvement districts. Unpaved roadways do not meet the International Fire Code within urban areas.

Unpaved roads require significant ongoing maintenance to keep them functional. Over a 25-year period, the costs of maintaining an unpaved roadway include regular grading, dust control, erosion management, and resurfacing. Below is a breakdown of key expenses: Initial Installation, Costs, Routine Maintenance, Grading, Dust Control, Resurfacing, Vehicle Damage, and Safety Implications. Additional costs to consider are related to delay time to the average use of the roadway.

Pavement preservation is a proactive approach that involves a series of low-cost, preventative maintenance treatments aimed at protecting our roadway network, extending pavement life, and meeting the needs of our citizens. While no pavement lasts forever, the timely application of these treatments can significantly extend the lifespan of the pavement, resulting in substantial cost savings.

The following pavement rehabilitation strategy is from the City of Dickinson’s 2023 Pavement Management Report (MDS Technologies, Inc., February 1, 2024):

Rehabilitation Programs and Budget Analysis

Effective management of a pavement network involves understanding how pavements deteriorate over time and applying appropriate maintenance and rehabilitation treatments at critical times in the life of a pavement to minimize the long-term cost of maintaining the network at a desirable condition level. The concept of pavement management is illustrated in Figure 4 below. Figure 4 shows that pavements typically do not deteriorate linearly. A pavement may experience only a 40 percent drop in quality over the first 70 percent of its life. During this time the life of a pavement may be extended significantly through the periodic application of relatively low-cost maintenance treatments. This is represented by the “shark-fin” shaped curve in the upper-right of the figure.

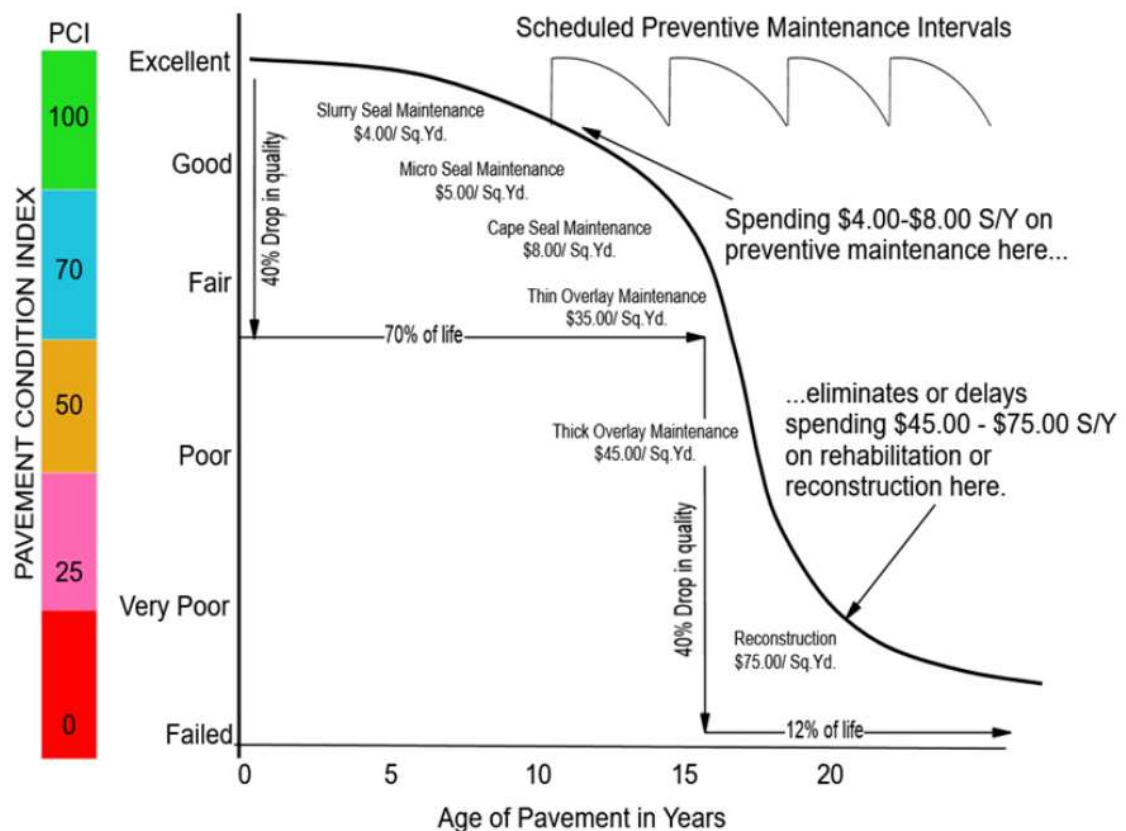


Figure 4: Pavement Management Concept and Effect of Timely Maintenance

A failed roadway system not only requires costly repairs but also lead to indirect expenses for road users, including vehicle damage, increased fuel consumption, and more frequent maintenance needs. By implementing timely pavement preservation projects, smoother road surfaces are maintained, reducing these additional costs for the adjacent landowners. The pavement within the Special Improvement District existed prior to this project. However, the

improvements are necessary due to required water system improvements. It is important to note that the surface costs within the Special Improvement District are not being assessed to property owners which further increases the benefits to the property owners.

APPENDIX B

OPINION OF PROBABLE CONSTRUCTION COST



OPINION OF PROBABLE COSTS

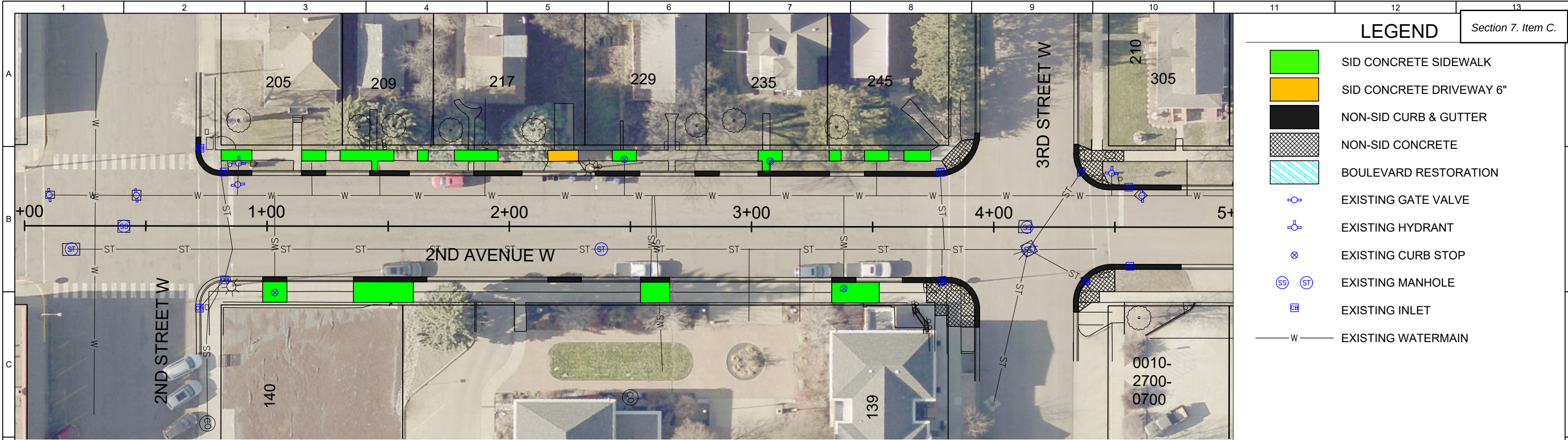
Project: 2027 Watermain Replacement Project City of Dickinson			Basis for Estimate		Sheet 1 of 1
Location: Dickinson, North Dakota			☐ No Design Completed		
Date Prep: August 5, 2026			☒ Preliminary Design		
Project No. 25.107.0241			☐ Final Design		
			Estimator: JSK		
Item No.	Description	Unit Measurement	Per Unit	No. Units	Total
1	GENERAL CONDITIONS	LS	\$ 77,000.00	1	\$ 77,000.00
2	MOBILIZATION	LS	\$ 121,000.00	1	\$ 121,000.00
3	TRAFFIC CONTROL	LS	\$ 20,000.00	1	\$ 20,000.00
4	EROSION CONTROL	LS	\$ 20,000.00	1	\$ 20,000.00
5	INLET PROTECTION-SPECIAL TEMPORARY	EA	\$ 230.00	12	\$ 2,760.00
6	TEMPORARY WATER SERVICE	LS	\$ 60,000.00	1	\$ 60,000.00
7	REMOVE HYDRANT	EA	\$ 1,000.00	4	\$ 4,000.00
8	REMOVE AND SALVAGE GV (ALL SIZES)	EA	\$ 1,000.00	5	\$ 5,000.00
9	REMOVAL OF BITUMINOUS SURFACING	SY	\$ 7.40	4,661	\$ 34,491.40
10	REMOVAL OF CONCRETE (ALL TYPES)	SY	\$ 15.00	635	\$ 9,525.00
11	REMOVAL OF CURB & GUTTER	LF	\$ 10.50	1,314	\$ 13,797.00
12	ROCK EXCAVATION	CY	\$ 84.00	40	\$ 3,360.00
13	EXPLORATORY EXC. WATER SERV.	EA	\$ 2,940.00	3	\$ 8,820.00
14	REGRADE SEWER SERVICE	LF	\$ 200.00	60	\$ 12,000.00
15	SANITARY SEWER MAIN CROSSING	EA	\$ 3,780.00	1	\$ 3,780.00
16	SANITARY SEWER SERVICE CROSSING	EA	\$ 1,365.00	18	\$ 24,570.00
17	STORM SEWER CROSSING	EA	\$ 14,175.00	2	\$ 28,350.00
18	STORM SEWER PIPE - 15IN RCP	LF	\$ 130.00	145	\$ 18,850.00
19	STORM SEWER PIPE - 18IN RCP	LF	\$ 200.00	109	\$ 21,800.00
20	STORM SEWER PIPE - 30IN RCP	LF	\$ 300.00	64	\$ 19,200.00
21	STORM SEWER PIPE - 36IN RCP	LF	\$ 330.00	91	\$ 30,030.00
22	STORM SEWER PIPE - 48IN RCP	LF	\$ 360.00	214	\$ 77,040.00
23	MANHOLE 72IN	EA	\$ 18,000.00	2	\$ 36,000.00
24	MANHOLE 96IN	EA	\$ 20,000.00	1	\$ 20,000.00
25	INLET - TYPE 2	EA	\$ 7,000.00	4	\$ 28,000.00
26	INLET - TYPE 2 DOUBLE	EA	\$ 9,345.00	3	\$ 28,035.00
27	8" PVC (C900) WATERMAIN	LF	\$ 131.00	1,030	\$ 134,930.00
28	6" PVC (C900) WATERMAIN	LF	\$ 121.00	75	\$ 9,075.00
29	8" GATE VALVE & BOX	EA	\$ 7,560.00	6	\$ 45,360.00
30	6" GATE VALVE & BOX	EA	\$ 5,250.00	5	\$ 26,250.00
31	1" POLY SERVICE LINE	LF	\$ 89.00	962	\$ 85,618.00
32	1" CURB STOP & BOX	EA	\$ 1,050.00	30	\$ 31,500.00
33	6" STANDARD HYDRANT	EA	\$ 10,500.00	4	\$ 42,000.00
34	8" SLEEVE	EA	\$ 9,450.00	6	\$ 56,700.00
35	8" SADDLE & CORP	EA	\$ 1,129.00	30	\$ 33,870.00
36	WATER MAIN CONNECTION (ALL SIZES)	EA	\$ 8,190.00	6	\$ 49,140.00
37	FITTINGS (MJ TO MJ)	LB	\$ 11.60	3,315	\$ 38,454.00
38	TYPE A-LEAD SERVICE REPLACEMENT	EA	\$ 5,775.00	33	\$ 190,575.00
39	TYPE B-LEAD SERVICE REPLACEMENT	EA	\$ 8,400.00	14	\$ 117,600.00
40	TYPE C-LEAD SERVICE REPLACEMENT	EA	\$ 11,025.00	14	\$ 154,350.00
41	SUBGRADE PREPARATION 12 IN	SY	\$ 8.00	4,661	\$ 37,288.00
42	GEOSYNTHETIC MATERIAL TYPE G	SY	\$ 4.20	4,661	\$ 19,576.20
43	GEOTEXTILE FABRIC TYPE R1	SY	\$ 4.00	4,661	\$ 18,644.00
44	AGGREGATE BASE COURSE - CL5	TON	\$ 83.00	1,457	\$ 120,931.00
45	HMA OVERLAY (SUPERPAVE FAA 43)	TON	\$ 220.00	1,036	\$ 227,920.00
46	ASPHALT CEMENT (PG58H-34)	TON	\$ 800.00	63	\$ 50,400.00
47	CURB & GUTTER	LF	\$ 69.30	1,314	\$ 91,060.20
48	CURB-TYPE I	LF	\$ 69.30	60	\$ 4,158.00
49	CONCRETE SIDEWALK (4")	SY	\$ 150.00	407	\$ 61,050.00
50	CONCRETE DRIVEWAY (6")	SY	\$ 190.00	161	\$ 30,590.00
51	DETECTABLE WARNING PANELS	SF	\$ 35.00	80	\$ 2,800.00
52	ADJUST MANHOLE	EA	\$ 1,470.00	4	\$ 5,880.00
53	ADJUST GATE VALVE	EA	\$ 1,155.00	11	\$ 12,705.00
54	SEEDING - LUMP SUM	LS	\$ 50,000.00	1	\$ 50,000.00
				Subtotal	\$ 2,475,832.80
				Contingency (6%)	\$ 148,567.20
				Total	\$ 2,624,400.00

APPENDIX C

SID NO. 202703-01 DISTRICT MAP, PLAN DRAWINGS AND ASSESSMENT TABLE



REVISIONS <table><thead><tr><th>Issue #</th><th>Description</th><th>Date</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td></tr></tbody></table>			Issue #	Description	Date													CITY OF <i>Dickinson</i> North Dakota 2027 WATERMAIN REPLACEMENT PROJECT SPECIAL IMPROVEMENT DISTRICT 202703-01 DISTRICT MAP		Apex Engineering Group Bismarck - Detroit Lakes - Dickinson - Fargo - St. Cloud 204 Sims Street, Suite # 201 Dickinson, North Dakota 58601 Office: 701-264-3939 www.apexenggroup.com		Project #: 25.107.0241 Date: August 2026 Drawn By: JSK Checked By: JSK Approved By: SS		Sheet: SID 206	
Issue #	Description	Date																							



Section 7. Item C.

LEGEND

SID CONCRETE SIDEWALK

SID CONCRETE DRIVEWAY 6"

NON-SID CURB & GUTTER

NON-SID CONCRETE

BOULEVARD RESTORATION

EXISTING GATE VALVE

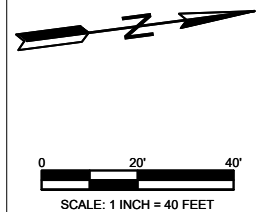
EXISTING HYDRANT

EXISTING CURB STOP

EXISTING MANHOLE

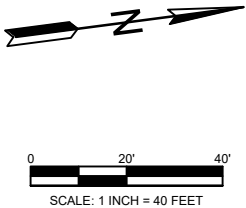
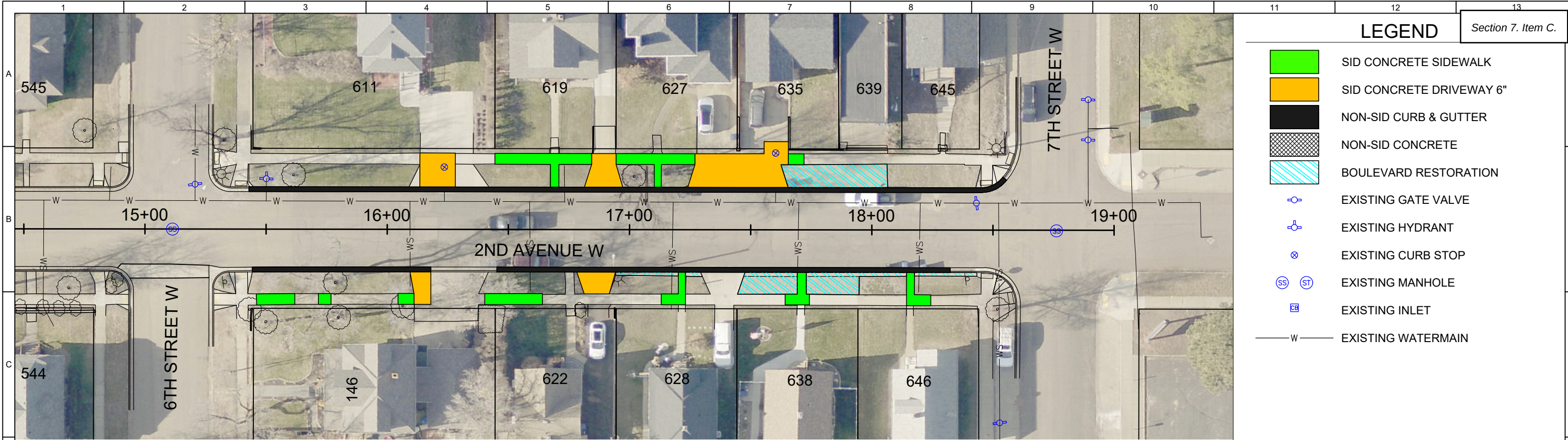
EXISTING INLET

EXISTING WATERMAIN



PRELIMINARY
NOT FOR
CONSTRUCTION

REVISIONS			CITY OF Dickinson North Dakota	2027 WATERMAIN REPLACEMENT PROJECT SPECIAL IMPROVEMENT DISTRICT 202703-01 2ND AVENUE W	Apex Engineering Group	Bismarck - Detroit Lakes - Dickinson - Fargo - St. Cloud 204 Sims Street, Suite # 201 Dickinson, North Dakota 58601 Office: 701-264-3939 www.apexenggroup.com	Project #: 25.107.0241 Date: August 2026 Drawn By: CK Checked By: JSK Approved By: SS	Sheet: SID-1
Issue #	Description	Date						
								207



**PRELIMINARY
NOT FOR
CONSTRUCTION**

REVISIONS		
Issue #	Description	Date



2027 WATERMAIN REPLACEMENT
PROJECT
SPECIAL IMPROVEMENT
DISTRICT 202703-01
2ND AVENUE W



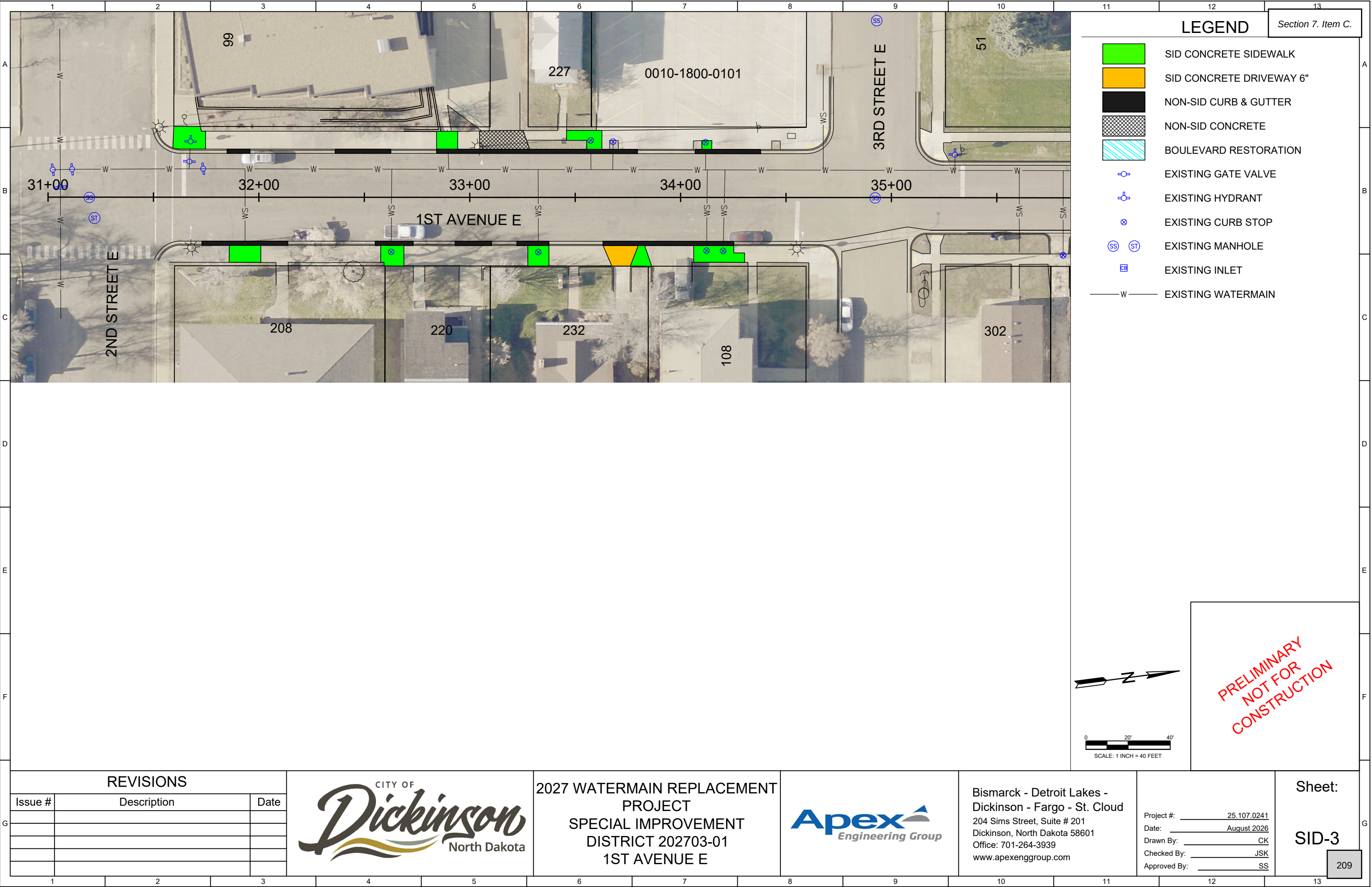
Bismarck - Detroit Lakes -
Dickinson - Fargo - St. Cloud
204 Sims Street, Suite # 201
Dickinson, North Dakota 58601
Office: 701-264-3939
www.apexenggroup.com

Project #: 25.107.0241
Date: August 2026
Drawn By: CK
Checked By: JSK
Approved By: SS

Sheet:

SID-2

208



City of Dickinson - 2027 Watermain Replacemetn Project
SID No. 202703-01

PARCEL ID	PLAT NAME	OWNER	HOUSE #	STREET	Legal Description	Removal of Concrete (SY)	Concrete Sidewalk 4" (SY)	Concrete Driveway 6" (SY)	TOTAL ASSESSMENT BY PARCEL
0010-1500-1100	DICKINSON ORIGINAL PLAT	VASQUEZ, ERIKA P.	205	2ND AVENUE W	LOTS 11 & 12, BLOCK 15, ORIGINAL PLAT	11.3	11.3	-	\$ 1,864.50
0010-1500-1000	DICKINSON ORIGINAL PLAT	VASQUEZ, ERIKA P.	209	2ND AVENUE W	S1/2 LOT 9, ALL LOT 10, BLOCK 15, ORIGINAL PLAT	14.5	14.5	-	\$ 2,392.50
0010-1500-0700	DICKINSON ORIGINAL PLAT	HOME SPECIALISTS GROUP, LLC	217	2ND AVENUE W	LOTS 7 & 8, N1/2 LOT 9, BLOCK 15, ORIGINAL PLAT	15.3	9.0	6.3	\$ 2,776.50
0010-1500-0500	DICKINSON ORIGINAL PLAT	B. P. MARSH RENTALS, LLC	229	2ND AVENUE W	LOTS 5 & 6, BLOCK 15, ORIGINAL PLAT	5.0	5.0	-	\$ 825.00
0010-1500-0300	DICKINSON ORIGINAL PLAT	WEINBERGER, FLORENCE W.	235	2ND AVENUE W	LOTS 3 & 4, BLOCK 15, ORIGINAL PLAT	6.4	6.4	-	\$ 1,056.00
0010-1500-0100	DICKINSON ORIGINAL PLAT	VANOSDOL, HALEY	245	2ND AVENUE W	LOTS 1 & 2, BLOCK 15, ORIGINAL PLAT	12.9	12.9	-	\$ 2,128.50
0010-1600-1300	DICKINSON ORIGINAL PLAT	DICKINSON PUBLIC LIBRARY FOUNDATION			W98' LOTS 13-15, BLOCK 16, ORIGINAL PLAT	28.8	28.8	-	\$ 4,752.00
0010-1600-1600	DICKINSON ORIGINAL PLAT	CITY OF DICKINSON	139	3RD STREET W	LOTS 16 - 24, BLOCK 16, ORIGINAL PLAT	33.8	33.8	-	\$ 5,577.00
0060-0200-0500	HILLIARD & MANNING FIRST	HERMANSON, COREY & KAYLEE	611	2ND AVENUE W	LOTS 5 & 6, BLOCK 2, HILLIARD & MANNING ADDITION	22.8	-	22.8	\$ 4,674.00
0060-0200-0400	HILLIARD & MANNING FIRST	PRCHAL, CHRISTOPHER R.	619	2ND AVENUE W	LOT 4, BLOCK 2, HILLIARD & MANNING ADDITION	42.2	23.6	18.6	\$ 7,707.00
0060-0200-0300	HILLIARD & MANNING FIRST	CARLSON, JANELLE	627	2ND AVENUE W	LOT 3, BLOCK 2, HILLIARD & MANNING ADDITION	47.9	19.3	28.6	\$ 9,047.50
0060-0200-0200	HILLIARD & MANNING FIRST	SCHWARTZ, JERRY D CONSTRUCTION LLC	635	2ND AVENUE W	5' X 70' & S13' LOT 1, ALL LOT 2, BLOCK 2, HILLIARD & MANNING ADDITION	63.4	3.2	36.6	\$ 8,385.00
0060-0200-0201	HILLIARD & MANNING FIRST	SCHWARTZ, JERRY D CONSTRUCTION LLC	639	2ND AVENUE W	5' X 70' & S13' LOT 1, ALL LOT 2, BLOCK 2, HILLIARD & MANNING	21.4	-	-	\$ 321.00
0060-0200-0101	HILLIARD & MANNING FIRST	SCHWARTZ, JERRY D CONSTRUCTION LLC	645	2ND AVENUE W	N37' LOT 1 LESS SE 5' X 70', BLOCK 2, HILLIARD & MANNING ADDITION	-	-	-	\$ -
0060-0300-0700	HILLIARD & MANNING FIRST	SWANSON, BRYAN & RUDIE	146	6TH STREET W	LOTS 7 & 8, BLOCK 3, HILLIARD & MANNING ADDITION	27.2	16.1	11.1	\$ 4,932.00
0060-0300-0900	HILLIARD & MANNING FIRST	SADOWSKY, ALAN G. & REBECCA	622	2ND AVENUE W	LOT 9, BLOCK 3, HILLIARD & MANNING ADDITION	23.0	9.7	13.3	\$ 4,327.00
0060-0300-1000	HILLIARD & MANNING FIRST	LAMPL, KARL EMMANUEL	628	2ND AVENUE W	LOT 10, BLOCK 3, HILLIARD & MANNING ADDITION	13.5	7.9	-	\$ 1,387.50
0060-0300-1100	HILLIARD & MANNING FIRST	LONG, LEVI L. & KATHERINE A.	638	2ND AVENUE W	LOT 11, BLOCK 3, HILLIARD & MANNING ADDITION	16.9	8.7	-	\$ 1,558.50
0060-0300-1202	HILLIARD & MANNING FIRST	RENES, MICHAEL	646	2ND AVENUE W	W88.5' LOT 12, BLOCK 3, HILLIARD & MANNING ADDITION	16.8	8.3	-	\$ 1,497.00
0010-1800-1900	DICKINSON ORIGINAL PLAT	SOUTHWEST ART GALLERY AND SCIENCE CENTER	99	2ND STREET E	LOTS 19-24, BLOCK 18, ORIGINAL PLAT	27.0	27.0	-	\$ 4,455.00
0010-1800-0103	DICKINSON ORIGINAL PLAT	WHITE, CAROLYN TRUE BRIGHT	227	1ST AVENUE E	S30' LOTS 1-5, S30' E7' LOT 6, BLOCK 18, ORIGINAL PLAT	7.1	7.1	-	\$ 1,171.50
0010-1800-0101	DICKINSON ORIGINAL PLAT	CITY OF DICKINSON		1ST AVENUE E	N102' LOTS 1-5, LOT 6 LESS E7' S30', BLOCK 18, ORIGINAL PLAT	7.1	7.1	-	\$ 1,171.50
0010-1900-1300	DICKINSON ORIGINAL PLAT	RODAKOWSKI, NOEL R.	208	1ST AVENUE E	LOTS 13-16, BLOCK 19, ORIGINAL PLAT	15.3	15.3	-	\$ 2,524.50
0010-1900-1700	DICKINSON ORIGINAL PLAT	CARPENTER, PATRICIA	220	1ST AVENUE E	LOTS 17 & 18, BLOCK 19, ORIGINAL PLAT	9.6	9.6	-	\$ 1,584.00
0010-1900-1900	DICKINSON ORIGINAL PLAT	J. & D. SCHWARTZ REV LIVING TRT	232	1ST AVENUE E	LOTS 19-21, BLOCK 19, ORIGINAL PLAT	31.6	17.9	13.7	\$ 5,762.00
0010-1900-2200	DICKINSON ORIGINAL PLAT	FMJ PROPERTIES LLC	108	3RD STREET E	LOTS 22-24, BLOCK 19, ORIGINAL PLAT	19.3	19.3	-	\$ 3,184.50
Total Assessment Items:						540.1	321.8	151.0	\$ 85,061.50

2027 Watermain Replacement Project

LEGEND

SPECIAL IMPROVEMENT DISTRICT (SID) BOUNDARY

TAX PARCEL

DICKINSON ORIGINAL PLAT

HILLIARD & MANNING FIRST



Engineering Memorandum

August 13, 2026

RE: August 18th Commission Meeting

2027 WATERMAIN REPLACEMENT PROJECT SID CREATION – 202703-1

For your consideration is a Preliminary Engineering Report (PER) for the 2027 Watermain Replacement project (City Project Number 202703) Special Improvement District (SID) number 202703-1. The SID and paving portion of the project will be paid for with multiple funding sources which are included in the 2027 capital improvement project budget. The interest rate is proposed to be 4.1% which was the average daily 10-year Treasury Yield interest rate for the month of September 2025.

The 2027 Watermain Replacement Project is planned to be constructed to replace concrete curb and gutter, sidewalk and accessibility ramp construction, asphalt patching in areas of need, and an asphalt mill and overlay. The proposed SID will also replace deteriorating driveway approaches and sidewalks as well as correct deficiencies on pedestrian facilities where practical within the right-of-way.

The project benefits are listed below:

- The streets, curb and gutter, and sidewalks need repairs. Several of the sidewalks are not ADA compliant. These improvements will ensure safe pedestrian walkability and access throughout the neighborhood. The street improvements will extend the life expectancy of the roadways and will reduce maintenance costs for the City of Dickinson. Further explanation of the benefits of the project are noted in the PER.
- Approximately 3 blocks of watermain are 6-inch cast iron watermain. These mains are the most frequent material to break. The mains are often corroded, filled with mineral deposits, cause water color issues, and lack sufficient flow to meet fire flow requirements.
- There are multiple lead services lines that will be replaced from the watermain all the way to the meter in the building and will be paid for 100% by the City of Dickinson. The lead service lines replacements will ensure safe drinking water.

Construction for this project is scheduled for the summer of 2027, with the bidding anticipated for late fall or early winter of 2026. The preliminary opinion of construction cost for the street improvement portion of the project that will be included in the Special Improvement District is \$85,061.50 as specified in the PER vs. the total project cost estimate (including construction engineering services) for this project being \$2,624,400.00. The assessment amount for each property will be included in property taxes and paid back over 10 years at an interest rate of 4.1%. Those who pay their assessments in full by October 1, 2028, will not be charged interest or penalties.

The City Engineering staff recommends approval.



RESOLUTION NO. _____ – 2027

A RESOLUTION FOR THE 2027 WATER REPLACEMENT PROJECT SPECIAL IMPROVEMENT DISTRICT NO. 202703-1 DIRECTING THE FILING OF AN ENGINEER’S REPORT REGARDING THE SAME, AND DECLARING THAT IT IS NECESSARY TO MAKE THE IMPROVEMENTS DESCRIBED THEREIN.

WHEREAS, the Board of City Commissioners of the City of Dickinson has considered the creation of a special assessment improvement district for certain street improvements in various subdivisions within the city limits of the City of Dickinson.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. The City of Dickinson hereby creates the 2027 Water Replacement Project Special Improvement District No. 202703-1, and set the interest rate to be 4.1% for a 10-year period. Such special assessment improvement district shall include the following:
2. Pursuant to NDCC 40-22-10, the Board of City Commissioners hereby directs its municipal engineering consultant to prepare a report as to the general nature, purpose, and feasibility of the proposed improvement and an estimate of the probable cost of the improvement, including: (1) a separate statement of the estimated cost of the work for which proposals must be advertised under NDCC Section 40-22-19; and (2) a separate statement of all other items of estimated cost not included under subsection (1) which are anticipated to be included in the cost of the improvement under NDCC Sections 40-23-05 and 40-23.1-04. Such engineer’s report has been received by the City and is hereby approved.
3. Pursuant to N.D.C.C. § 40-22-09 and 40-22-16, the Board of City Commissioners also hereby finds that total of the present and likely future benefits of the project exceed the total cost of the project. The portion of the benefits of the project received by the City and the general public at large is 87% and the portion that specifically benefits the property in the district is 3%.
4. Pursuant to N.D.C.C. § 40-22-09 and 40-22-16, the Board of City Commissioners also hereby finds the proposed assessments for each lot and parcel are necessary to pay that parcel’s just proportion of the total cost of such work, finding that such proposed assessments do not exceed the benefits to each lot, and recommending said assessments to the City Commission for approval
5. The Board of City Commissioners hereby declares that it is necessary to make the improvements described in the engineer’s report. The engineer’s report and a map of the City showing the proposed improvement district is attached hereto and incorporated herein by reference.

Dated this _____ day of August, 2026.

 Scott Decker, President
 Board of City Commissioners

ATTEST:

 Dustin Dassinger
 Dickinson City Administrator

Memorandum

Date: 10/31/2024
Author: Josh Skluzacek

RE: Concrete Repair and Removal Standard Operating Procedure for Projects

Remarks

The following guidelines are used for determining concrete replacements in projects where concrete improvements are assessed back to the adjacent landowner. Concrete meeting any of the following conditions is to be marked for replacement. These standards are intended to follow ASTM D6433 when determining the types and severity of distresses

- Distress Types Requiring Replacement
 - Cracking
 - Uncontrolled cracks that have separated by more than 0.25-inches or have a horizontal offset of greater than 0.5-inches. Additionally, cracks that are starting to experience chipping along the length of the cracks.
 - Concrete has multiple cracks, including a single longitudinal separating crack.
 - A minimum of 2 five-foot-long panels may left in place between panels that are designated for removal
 - A route and seal of all cracks being less than defined above shall be utilized. Five or more cracks in a single segment of curb and gutter is to be replaced. Three or more cracks in a single panel of sidewalk is to be replaced.
 - Spalling and Pop-outs
 - Concrete with 25% or more spalling/scaling.
 - Pop-outs that cover more than 25% of the surface and result in an uneven surface or are extremely unsightly.
 - Spalling and pop-outs greater than 0.25-inches deep and 9-square inches or more shall be repaired. No vertical face spall repairs are allowed.
 - If the spalling and pop-out depth is great than 1/3 of the concrete thickness, the concrete shall be replaced and not repaired.
 - Damaged (Blow up, Corner Break, Divided Slab, Faulting)
 - Damaged concrete that has any deficiencies listed above shall be removed.
 - Use engineering judgement to determine if curb and gutter with minor snowplow damage without drainage concerns may be left in place. In general



curb and gutter having a "snow plow chip greater than .5" deep or over 18 square inches in area shall be replaced.

- ADA Compliance
 - Sidewalk panels with greater than 0.25-inch vertical edge is considered a tripping hazard; typically, the panel that has settled is replaced.
 - If pedestrian ramp is not present at an intersection, ADA ramps shall be installed. Two sidewalk panels are typically removed for the ramp on a relatively flat grade. Use engineering judgment and follow ADA guidelines in areas with steep grades.
 - If pedestrian ramps are present, ramps are left in place if in good condition and do not otherwise warrant replacement.
 - If the sidewalk or driveway has more than a 2% cross slope section should be replaced. This may not be economically possible or require going off the Right of Way. Use judgement to validity.
- Drainage Issues
 - Concrete that is settled and holding water or causing a lack of drainage flow on the pavement.
 - Curb and gutter radii where new valley gutters are proposed.
 - Sidewalk and curb & gutter where trench drains are required.
 - Concrete that has had elevations impacted by tree roots.
- Designed Changes to Curb and Gutter
 - If there is a grade change required to provide positive drainage or improve a vertical or horizontal curve, these changes are not to be special assessed to the property owners.

Note: In some instances, there may be longer stretches of concrete replacement with one sidewalk panel or curb section that is questionable. In these cases, use engineering judgement to determine if the entire length should be replaced. i.e. saving segments of 5-feet or less should be considered from a constructability standpoint.

Engineering & Community Development

Presented by: Joshua Skluzacek – Engineer/Community Development Director
Tuesday August 18, 2026

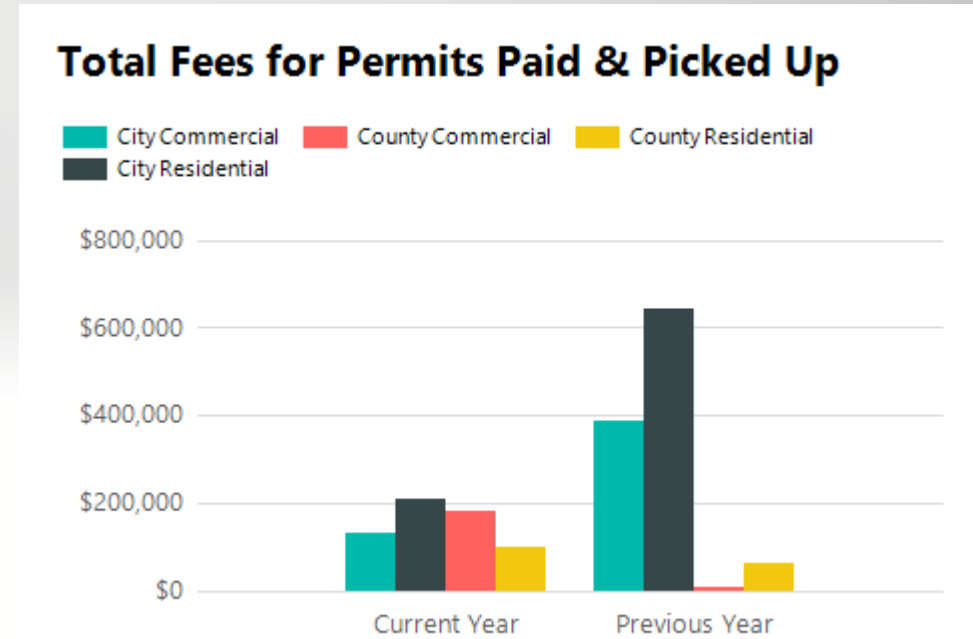
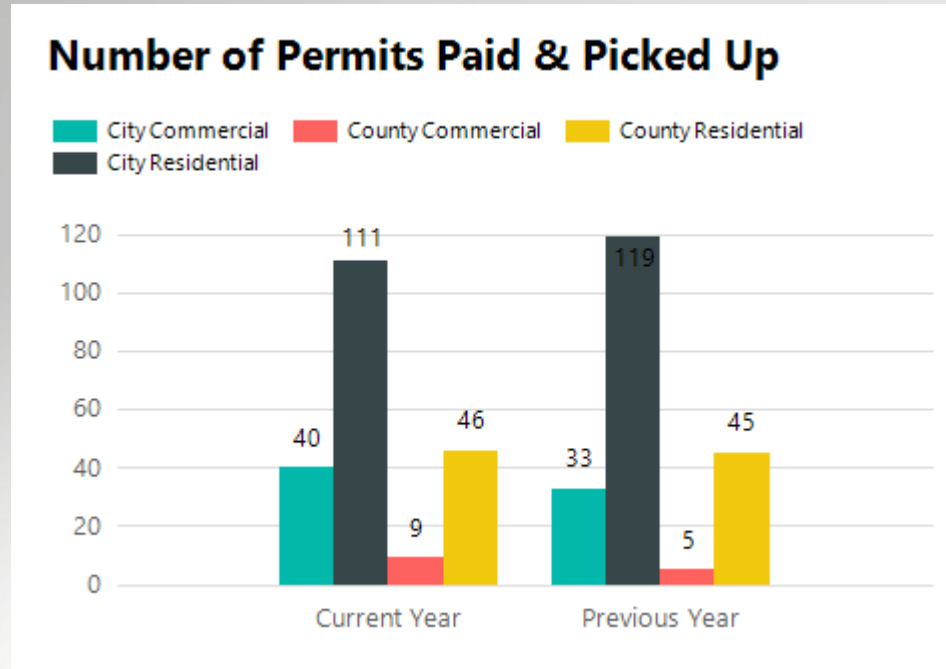
City Commission Monthly Report



Planning

- The City of Dickinson has received a total of 24 development applications in 2026, including:
 - 6 Preliminary Plats for a Major Subdivision
 - 3 Final Plats for a Major Subdivision and 1 Final Plat for a Minor Subdivision
 - 4 Zoning Map Amendment request
 - 7 Zoning Text Amendments
 - 3 Special Use Permits
 - 3 Gate City Bank Revitalization Program Submittal
- 39 development meetings have been held with potential applicants in 2026 so far
- City staff has reviewed 8 total irregular plats in 2026 so far

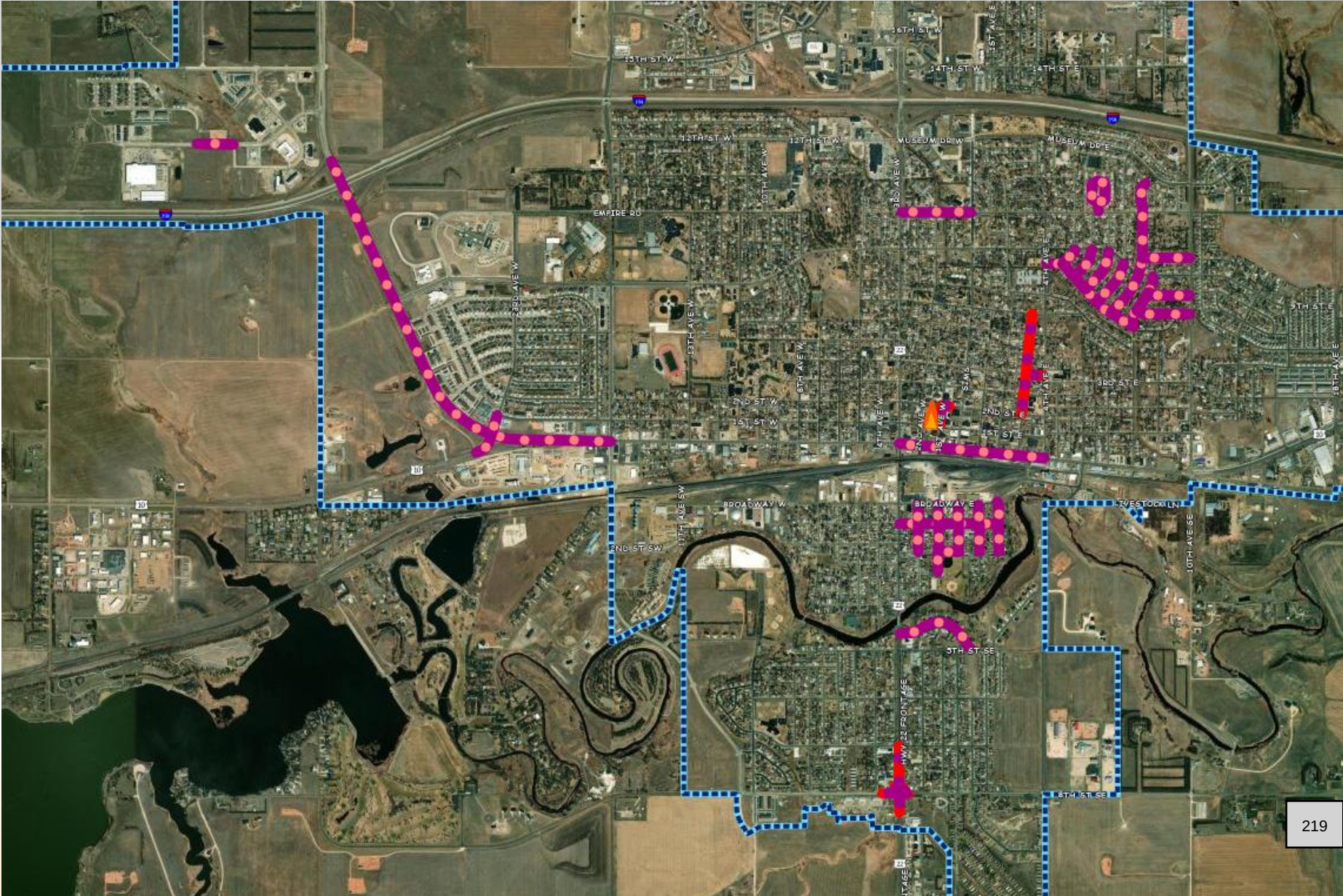
Buildings & Codes



Date Range reported through August 11, 2026

Date Range reported through
August 13, 2026

Engineering



Scan for More Information
from the NDDOT



Engineering

HOW ROUNDABOUTS WORK

- ✓ Yield to traffic in the circle
- ✓ Reduce speed for safety
- ✓ Keep an eye out for your exit
- ✓ Use turn signal as per NDCC 39-

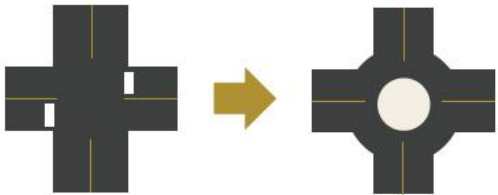
*10-16



WHY ROUNDABOUTS ARE SAFER

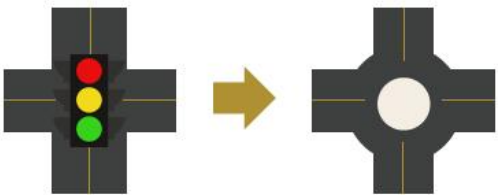
- ✓ Reduced risk of crashes
- ✓ Slower speeds
- ✓ No power required
- ✓ One-way traffic

TWO WAY STOP → ROUNDABOUT



82%
REDUCTION IN
SEVERE CRASHES

SIGNAL INTERSECTION → ROUNDABOUT



78%
REDUCTION IN
SEVERE CRASHES

BENEFITS FOR THE COMMUNITY

- Better Traffic Flow
 - Less congestion
- Lower Maintenance Costs
 - No signals to maintain
- Eco - Friendly
 - Fewer vehicles come to a complete stop



Date Range reported through
August 13, 2026

Engineering

Section 7. Item D.

Project Name	Project Manager	Progress	Start	End
EXECUTION				
WRF IFAS IMPROVEMENTS	GM	0%	7/17/2026	10/30/2026
MUSEUM EXPANSION	GM	8%	5/19/2026	7/16/2027
BALER BUILDING EXPANSION	GM	10%	5/4/2026	10/29/2027
I-94 WBL & ROUNDABOUTS	JS	40%	4/20/2026	10/16/2026
EAST WATER TANK INTERIOR COATING	GM	50%	5/25/2026	9/25/2026
WRF HVAC CONTROLS	DM	75%	9/2/2025	9/25/2026
2026 SIDEWALK PROGRAM	GM	80%	5/4/2026	10/16/2026
2026 UTILITY & STREET	JS	80%	4/20/2026	9/18/2026
WRF FINAL CLARIFIER IMPROVEMENTS	GM	85%	9/2/2025	8/28/2026
2026 ROAD MAINTENANCE	JS	90%	4/20/2026	8/28/2026
MANHOLE REPAIR	GM	95%	3/30/2026	8/7/2026
DHS WATERMAIN EXTENSION	JS	95%	8/15/2025	10/30/2026
4TH ST E, 5TH ST E, & 26TH AVE E	JS	99%	5/25/2026	7/24/2026
5TH ST SW - 3RD AVE W to 6TH AVE E	JS	99%	4/20/2026	7/24/2026
LIBRARY EXPANSION	KK	99%	9/1/2025	7/15/2026

Date Range reported through
August 13, 2026

Engineering

Project Name	Project Manager	Progress	Start	End
PRELIMINARY/DESIGN ENGINEERING				
WRF BIOSOLIDS HOLDING TANK UPGRADES	JS	2%	9/2/2025	10/30/2026
FIRE STATION 1A	JS	10%	5/19/2026	4/30/2027
9TH ST W & 5TH AVE W	JS	30%	2/6/2024	12/31/2027
H2S MITIGATION	JS	40%	8/27/2025	10/12/2026
MANNS DAM MITIGATION	KK	40%	1/31/2025	4/30/2027
EMPIRE RD - 23rd AVE W to 8th AVE W	JS	50%	1/7/2026	11/20/2026
FAIRWAY ST - STATE AVE to 13th	JS	50%	1/7/2026	11/20/2026
NW REGIONAL FLOOD CONTROL	JS	50%	8/6/2025	9/25/2026
LIFT 7 UPDATES	KK	50%	6/24/2025	11/20/2026
VARIOUS INTERSECTION	JS	60%	1/21/2026	11/20/2026
VARIOUS ROADWAY STRUCTURE REPAIR	JS	60%	3/3/2026	11/20/2026
2027 WATERMAIN REPLACEMENT	JS	80%	1/21/2026	11/20/2026

Project Name	Project Manager	Progress	Start	End
PRELIMINARY/DESIGN ENGINEERING				
DOWNTOWN DRAINAGE IMPROVEMENTS	JS	80%	8/19/2025	9/18/2026
WRF PRELIMINARY TREATMENT IMPROVEMENTS	KK	80%	9/2/2025	10/30/2026
2027 ROAD MAINTENANCE	JS	85%	1/5/2026	11/20/2026
QUEEN CITY DAM EAP & RISK ASSESSMENT	KK	99%	1/31/2025	8/7/2026
ENTRANCE SIGNS	DM	99%	9/26/2023	8/28/2026
EAST BROADWAY DAM	KK	100%	11/27/2023	5/29/2026
21st ST W _ STATE AVE to 3rd AVE W	JS	100%	3/3/2025	3/20/2026
10TH AVE E - VILLARD TO MUSEUM DR	JS	100%	2/6/2024	12/4/2024
10TH AVE E - MUSEUM DR to 21ST ST E	JS	100%	2/6/2024	8/22/2025

Geographic Information System (GIS)

Section 7. Item D.

- Added new plots for Dickinson South Cemetery Second with GIS ID assigned and integrated into V cemetery Plot data.
- Updating documentation for various web apps used by the public and employees.
- Started to reconcile various Lidar datasets to be used for a published terrain surface elevation layer and digital surface model for 3D scenes.
- Continued updates and quality control for current GIS data & software.



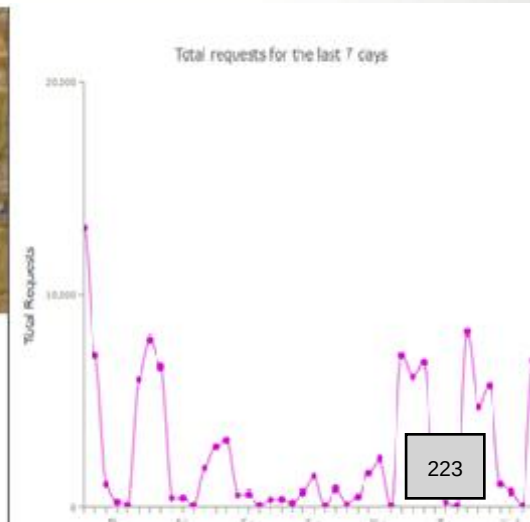
Web map
Dickinson Land Information Map
Information about Tax parcels,
Zoning, and other features.



Web map
Dickinson Street Information Map
Map Showing various street
designations for the City of
Dickinson,ND



Web map
Dickinson Utility Information Map
Utility locate layers for the City of
Dickinson, ND



Thank you!

QUESTIONS AND COMMENTS ARE WELCOME



www.DickinsonGov.com



Stormwater Ordinance Update (ZTA-007-2026)

Presented by: City Planner, Natalie Birchak



Section 60-150. – Purpose and policy.

This title sets forth uniform requirements for stormwater management systems within city limits and areas of the City's extraterritorial jurisdiction as outlined in the Stormwater Design Manual (SWDM). It is the intent of the Board of City Commissioners that the requirements and standards contained in this ordinance comply with all applicable state and federal laws. In the event of any conflict between the provisions of this ordinance and the provisions of an erosion control, or floodplain ordinance, or other regulations adopted by the City, County, State or Federal authorities, the more restrictive standard prevails.

The objectives of this title are:

1. To promote, preserve, and enhance the natural resources within the City of Dickinson, its extraterritorial jurisdiction and watersheds;
2. To protect and promote the health, safety, and welfare of the people and property through effective stormwater management practices;
3. To protect the City's natural resources from adverse impacts caused by development or other activities;
4. To allow for land development, land disturbing, or other activities that may adversely and potentially irreversibly impact stormwater quality and environmentally sensitive lands related to property within the City of Dickinson, the extraterritorial jurisdiction and watersheds while controlling runoff and protecting property;

Section 60-150. – Purpose and policy. (Cont.)

5. To regulate land development, land disturbing, or other activities that may have an adverse impact to stormwater quality and quantity;
6. To minimize conflicts and encourage compatibility between land disturbing and development activities and environmentally sensitive issues (i.e. land, water, habitat, etc.);
7. To require detailed review standards and procedures for land development activities proposed throughout the City, and its extraterritorial jurisdiction, thereby achieving a balance between urban growth and development, and the protection of water quality; and
8. To provide for adequate stormwater system analysis and appropriate stormwater system design as necessary to protect public and private property, water quality, and existing natural resources. This title establishes and provides for the following stormwater management criteria:
 - a. The regulation of development through the issuance of stormwater management permits and through the enforcement of general stormwater drainage requirements throughout the City as they relate to managing stormwater volumes, rates of runoff, flow duration, and their subsequent impacts to downstream property and stormwater management facilities.
 - b. The regulation of, and the establishment of criteria for, existing public underground storm sewers, existing artificial and natural open channel drainage systems, existing stormwater detention and retention ponds, and existing private stormwater drainage systems discharging into the public system.
 - c. Penalties for violating the provisions of this ordinance, and the orders, rules, regulations and permits issued hereunder. (Ord. No. 1282 § 2.)

Section 60-151. – Definitions. (Additions & Major Changes)

City means the Board of City Commissioners, the City Administrator, and any designees.

Development means any of the following activities:

- a. Structural development, including construction of a new building or other structure;
- b. Expansion or alteration of an existing structure that results in an increase in the ground surface dimensions of the building or structure;
- c. Land disturbing activities that result in land disturbance of one or more acres; or
- d. Creation or expansion of impervious surfaces (such as pouring new concrete parking lots, driveways, or roadways) that alter the natural flow of stormwater runoff.

Municipal Separate Storm Sewer System (MS4) means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to state law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under state law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management Agency under section 208 of the CWA that discharges to waters of the United States;

- Designed or used for collecting or conveying stormwater;
- Which is not a combined sewer; and
- Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

Section 60-151. – Definitions. (Additions & Major Changes)

Public Storm Sewer System means a system of conveyances designed or used for collecting or conveying stormwater, owned or operated by the City and included in the City's Municipal Separate Storm Sewer System (MS4). The public storm sewer system consists of both open and enclosed drainage systems (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that are owned or operated by the City and are designed to collect and convey stormwater; and discharge, either directly to an MS4 owned or operated by another public body, or to other receiving waters.

Redevelopment means any construction, alteration or improvement on a previously developed site that creates new impervious surfaces that does not violate the definition of Construction Activities listed above, does not violate the maximum impervious coverage allowed as per Table 62-162-3a – Summary of Site Development Regulations or the site's existing stormwater management plan, and does not alter the natural flow of stormwater runoff.

Section 60-152. – Illicit discharge into stormwater system.

It shall be unlawful for any person to discharge, deposit, dump or drain, or cause to be discharged, deposited, dumped or drained any liquid, solid or material which may degrade stormwater quality and/or is prohibited by city, state or federal regulations or policies into the stormwater system. For the purposes of this chapter, illicit discharges do not include the following, unless information is available to indicate otherwise: Water line flushing, landscape and lawn irrigation water, agricultural irrigation water, diverted stream flows, rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, springs, water from crawl space pumps, footing drains, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, street wash water, stormwater runoff, and discharges or flows from firefighting activities. (Ord. No. 1282 § 2.)

Section 60-153. – Application.

A proposed Stormwater Management Plan shall be filed with the City Engineer when the definition of construction activities is met. If an existing stormwater management plan exists for the property, a new stormwater management plan will not be required if the engineering requirements are met for the proposed development as defined above. The application shall include a description of the location upon which the approval is requested, verification that the proposed use is permitted in the underlying zoning district, and adequate evidence showing the proposed use will conform to the standards set forth in this article and the City of Dickinson Stormwater Design Manual. Applicable fees as set forth in the city fee schedule shall be paid prior to commencement of any construction activities. Exemptions to the requirements of this section include:

- 1) Any part of a fully developed subdivision with streets, curbs, and gutters for which a plat was approved and recorded with the County Recorder on or before June 10, 2003;
- 2) Construction activities associated with a building permit approved on or before September 1, 2026;
- 3) Installation of a fence, sign, telephone, and electric poles and other kinds of posts or poles;

Section 60-153. – Application. (Cont.)

- 4) Construction of a standalone single-family dwelling is exempt from filing a stormwater management plan, but must provide erosion control measures while under construction;
- 5) Emergency work to protect life, limb, or property;
- 6) The Planning and Zoning Commission may waive any requirement of this article upon making a finding that compliance with the requirement will involve an unnecessary hardship, and the waiver of such requirement will not adversely affect the standards and requirements put forth in Sections 16-104 and 16-105. The City may require as a condition of the waiver such dedication or construction or agreement to dedicate or construct as may be necessary to adequately meet said standards and requirements; or
- 7) All Stormwater Management Plans that have been approved by the City of Dickinson prior to (DATE OF ADOPTION BY THE CITY COMMISSION IN 2026) shall be considered approved with no revisions required.

Section 60-154. – Operation and maintenance considerations.

All stormwater management facilities shall be designed to minimize the need for maintenance, to provide access for maintenance purposes, and to be structurally sound. All stormwater management facilities shall have a plan of operation and maintenance that assures continued effective removal of pollutants carried in stormwater runoff. It shall be the responsibility of the applicant to obtain or provide any necessary easements or other property interests to allow access to the stormwater management facilities for inspection and maintenance purposes. (Ord. No. 1282 § 2)

Section 60-155. – Mandatory compliance with other city codes.

In addition to this article, the applicant is responsible for adhering to the requirements of all city codes, including but not limited to the following:

1. Zoning regulations;
2. The city's Flood Damage Prevention Ordinance, ordinance number 1404, Chapter 20; and
3. Regulations governing the subdivision of land.

(Ord. No. 1282 § 2.)

Section 60-156. – Stormwater management program scope.

Section 8. Item A.

Every application for a building permit, subdivision approval, or a permit to allow construction and/or land disturbing activities must comply with the provisions of this Article and the Stormwater Design Manual (SWDM) prior to permit issuance or approval.

The City Engineer may waive any requirement of this title upon making a finding that compliance with the requirement will involve an unnecessary hardship, and the waiver of such requirement will not adversely affect the standards and requirements put forth in Chapter 60-160 to 60-190. The City may require as a condition of the waiver, such dedication or construction, or agreement to dedicate or construct, as may be necessary to adequately meet the said standards and requirements.

The City of Dickinson is a designated Municipal Separate Storm Sewer System (MS4) under the Environmental Protection Agency's Stormwater Phase II Final Rule published on December 8, 1999 and is regulated under the North Dakota Pollutant Discharge Elimination System (NDPDES) by the North Dakota Department of Environmental Quality. To demonstrate compliance with the requirements of the MS4 General Permit, all development activities within the City's zoning jurisdiction must comply with the provisions contained herein related to construction stormwater management permits.

Section 60-157. – Contents of stormwater design manual (SWDM).

Section 8. Item A.

The edition of the SWDM enforced at the time the permit is applied for is the governing document for engineering standards that shall be followed. The City Engineer has the authority to amend the SWDM according to their professional judgment at their discretion.

Section 60-158. – Conditions.

A Stormwater Management Plan may be approved subject to compliance with the SWDM and with conditions deemed reasonable and necessary by the City to ensure that the requirements contained in this article are met. Such conditions may, among other matters, limit the size, kind or character of the proposed development, require the construction of structures, drainage facilities, storage basins and other facilities, require replacement of vegetation, establish required monitoring procedures, stage the work over time, require alteration of the site design to insure buffering, require the acquisition of certain lands or easements, and require the conveyance to the City of Dickinson or other public entity of certain lands or interests therein. The City may specify special requirements for specific watersheds within the City. The nature of these requirements will be subject to the unique environmental and natural resource environment of each sub watershed.

Section 60-159. – Stormwater management construction permits.

Any person proposing construction activities for development or redevelopment as defined in Section 60-151 shall submit the associated Stormwater Pollution Prevention Plan (SWPPP) for review as part of the building permit application, subdivision application, or permit application to allow construction and/or land disturbing activities. Submittals shall meet NDPDES requirements.

Section 60-160. – Emergency suspension of permits.

The City may for cause order the suspension of the stormwater management permit and/or building permit of a person, contractor, developer or parcel owner when it appears to the City that an actual or threatened discharge presents or may present an imminent or substantial danger to the health or welfare of persons downstream, substantial danger to the environment, or a violation of any permit conditions imposed by this article. If any person is notified of the suspension order and/or a person fails to comply voluntarily with the suspension order, the City shall commence whatever steps are necessary to obtain compliance, including judicial proceedings. The City may reinstate the stormwater management permit and/or building permit upon proof of compliance with all permit conditions.

The City may order the emergency suspension of a stormwater management permit and/or building permit pursuant to the emergency provisions of this section, the City shall serve notice on the permittee personally or by registered or certified mail before or after actually suspending activity depending on the individual situation. If any person is notified of the suspension order and/or a person fails to comply voluntarily with the suspension order, the City shall commence whatever steps are necessary to obtain compliance, including judicial proceedings.

Any applicant dissatisfied with an order the City issued pursuant to this section may request a hearing before the Board of City Commissioners by filing a written request for a hearing with the City, within fifteen (15) days of receipt of the order. The hearing must be held within thirty (30) days of receipt of the request, or as subject to the current meeting schedule, whereupon the Board of City Commissioners may affirm, modify or rescind the order. A request for a hearing filed pursuant to this section does not stay the order while the hearing is pending. (Ord. No. 1282 § 2)

Section 60-161. – Revocation of a permit.

A stormwater management permit may be revoked following notice and an opportunity for a hearing in accordance with Sections 38.14.150.3 and 38.14.150.4. In the event a stormwater management permit is revoked, all associated construction activity must cease. The City may revoke a stormwater management permit for cause, including but not limited to if upon permitted site there is:

1. One or more violation of any terms or conditions of the stormwater management permit;
2. False statements on any required reports;
3. Obtaining a permit by misrepresentation or failure to disclose fully all relevant facts; or
4. Any other violation of this title or related ordinance.

(Ord. No. 1282 § 2; Ord No. 1369 §1)

Section 60-162. – Notification.

Whenever the City finds that any person has violated or is violating this title, stormwater management permit and/or its conditions, or any prohibition, limitation or requirement contained herein, the City shall serve upon such person a written notice stating the nature of the violation. Within the time period specified, a plan for the satisfactory correction thereof must be submitted to the City. (Ord. No. 1282 § 2)

Section 60-163. – Hearing.

If the violation is not corrected by timely compliance, the City may order any permittee who causes or allows a violation to a stormwater management permit to show cause before the Board of City Commissioners why the order of the City should not be upheld. A notice of hearing must be served on the permittee specifying the time and place of a hearing to be held by the Board Commission regarding the order of the City, and directing the permittee to show cause before the Board Commission why the order of the City should not be upheld. The notice must be served personally or by registered or certified mail postmarked at least ten (10) days before the hearing. The evidence submitted at the hearing shall be considered by the city which shall then uphold, modify or rescind the order of the city. An appeal of the city's decision may be taken according to law.

If any person commences any land disturbing activities which result in increased stormwater quantity or stormwater quality degradation into the City stormwater management system contrary to the provisions of this title, federal or state requirements or any order of the City, the City Attorney may, following the authorization of such action by the Board of City Commissioners, commence legal action for appropriate legal and/or equitable relief. (Ord. No. 1282 § 2; Ord No. 1369 §1)

Section 60-164. – Penalty.

Any person who is found to have violated an order of the Board of City Commissioners made in accordance with this title, or who has failed to comply with any provision of this title and the orders, rules, regulations and permits issued hereunder, is guilty of a misdemeanor. Any violation of this section shall be a class B misdemeanor. Each day such violation continues shall be considered a separate offense. (Ord. No. 1282 § 2)

Section 60-165. – Costs of damage.

Any person violating any of the provisions of this title or who initiates an activity which causes a deposit, obstruction, or damage or other impairment to the City's stormwater management system is liable to the City for any expense, loss, or damage caused by the violation or the discharge. The City may bill the person violating this title for the costs for any cleaning, repair or replacement work caused by the violation of stormwater discharge. (Ord. No. 1282 § 2)

Section 60-166. – Falsifying information.

Any person who knowingly makes any false statements, representations, or certification in any applicable record, report, plan, or other document filed or required to be maintained pursuant to this title, or stormwater management permit, or who knowingly falsifies, tampers with, or knowingly renders inaccurate any monitoring devices or method required under this chapter, shall be guilty of a misdemeanor. Any violation of this section shall be a class B misdemeanor. Each day such violation continues shall be considered a separate offense. (Ord. No. 1282 § 2)

Comments? Questions?



Stormwater Update Text Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
 From: City of Dickinson Community Development Services
 Date: August 5, 2026
 Re: ZTA-007-2026 Section 50 – Stormwater Update

APPLICANT

Name: City of Dickinson Community
 Development
 Address: 38 1st Street West
 City: Dickinson North Dakota 58601

Public Hearing	August 12, 2026	Planning and Zoning Commission
Public Hearing	August 18, 2026	City Commission
Final Consideration	September 1, 2026	City Commission

Community Development staff is requesting approval of a text amendment to repeal Article III. – “Stormwater Management”, of Chapter 16 – Environment, and to add Article VI. – “Stormwater Management”, to Chapter 60 – Utilities, of the City of Dickinson Municipal Code regarding updates to the City’s stormwater management requirements and the establishment of a stormwater design manual (SWDM).

Staff recommendation: Staff recommends approval of these text amendments.

The proposed ordinance repealing Sections 16-84 through 16-111 and enacting Sections 60-150 through 60-167 to update the existing stormwater regulations, is included with this staff report.

STAFF ANALYSIS

BACKGROUND

The stormwater ordinance currently in place was established in 2000, prior to the City entering the National Pollutant Discharge Elimination System (NPDES) Program. In 2017, at the request of the City Commission, Community Development staff began researching stormwater management policies utilized by other communities in North Dakota. This research was conducted to compare the existing stormwater management regulations in the City of Dickinson's Municipal Code with policies in place in other communities. After this research was completed in 2024, Community Development staff began the process of revising the stormwater management regulations and drafting an ordinance to amend the Municipal Code. In June of 2026, Community Development staff presented a final draft of the stormwater management update ordinance to the Planning and Zoning Commission.

During the research and review process, Community Development staff determined the existing ordinance does not meet the Municipal Separate Storm Sewer System (MS4) permit requirements or the federal guidelines put in place by the Clean Water Act.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Municipal Code

The stormwater management regulations are currently located in Chapter 16 – Environment, of the Dickinson Municipal Code. The proposed ordinance relocates the stormwater management regulations from Chapter 16 to Chapter 60 – Utilities, to ensure stormwater regulations are located in the same chapter as all utility regulations.

The ordinance updates the definitions section of the existing regulations to update and modernize any wording, as well as to include definitions for stormwater maintenance facilities. The ordinance also brings the ordinance into compliance with federal regulations and the MS4 permit. Additionally, the proposed ordinance clarifies that any violations of the ordinance or falsification of information shall be charged with a misdemeanor.

The proposed ordinance establishes an official stormwater design manual (SWDM) that standardizes stormwater management design throughout the City. The SWDM shall be adopted by resolution and can be amended by Community Development staff without requiring an ordinance to be brought forward. This will allow the City to more easily amend design standards as state and federal standards are updated moving forward. The SWDM would only impact properties within Dickinson city limits, areas in the Extra-Territorial Zone (ETZ) within the Rural

Reserve future land use designation in the Future Land Use Map (FLUM), and properties in the ETZ located in a watershed area that has potential to flow storm water into city limits.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Community Development staff reached out to the developers and engineering firms operating in the City of Dickinson to receive feedback on the proposed ordinance update on July 22, 2026.

The Certified Floodplain Manager with Interstate Engineering reached out with comments and concerns regarding the specifications outlined in the SWDM. These comments have been included in the meeting packet. These comments shall be reviewed and incorporated into the SWDM prior to final adoption of the manual.

City staff received comments from Highlands Engineering on August 4, 2026, with feedback on the ordinance. The comments received were incorporated into the proposed ordinance.

Staff Recommendation: The City Development Team staff recommends **approval** of ZTA-007-2026.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-007-2026: The Stormwater Ordinance Update Text Amendment** as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend denial of **ZTA-007-2026: The Stormwater Ordinance Update Text Amendment** as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. 2026

**AN ORDINANCE REPEALING ARTICLE III OF CHAPTER 16, AND
ENACTING ARTICLE VI OF CHAPTER 60, RELATING TO THE
STORMWATER ORDINANCE**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF
DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Article III. – Stormwater Management, containing Section 16-84 through Section 16-111 of Chapter 16. – Environment, is hereby repealed.

SECTION 2: Article VI. – Stormwater Management, containing Section 60-150 through Section 60-166, of Chapter 62 of the Municipal Code of the City of Dickinson, is hereby enacted as follows:

ARTICLE VI. - STORMWATER MANAGEMENT

Sec. 60-150. – Purpose and policy.

This title sets forth uniform requirements for stormwater management systems within city limits and areas of the City’s extraterritorial jurisdiction as outlined in the Stormwater Design Manual (SWDM). It is the intent of the Board of City Commissioners that the requirements and standards contained in this ordinance comply with all applicable state and federal laws. In the event of any conflict between the provisions of this ordinance and the provisions of an erosion control, or floodplain ordinance, or other regulations adopted by the City, County, State or Federal authorities, the more restrictive standard prevails.

The objectives of this title are:

1. To promote, preserve, and enhance the natural resources within the City of Dickinson, its extraterritorial jurisdiction and watersheds;
2. To protect and promote the health, safety, and welfare of the people and property through effective stormwater management practices;
3. To protect the City’s natural resources from adverse impacts caused by development or other activities;
4. To allow for land development, land disturbing, or other activities that may adversely and potentially irreversibly impact stormwater quality and environmentally sensitive lands related to property within the City of Dickinson, the extraterritorial jurisdiction and watersheds while controlling runoff and protecting property;
5. To regulate land development, land disturbing, or other activities that may have an adverse impact to stormwater quality and quantity;
6. To minimize conflicts and encourage compatibility between land disturbing and development activities and environmentally sensitive issues (i.e. land, water, habitat, etc.);

7. To require detailed review standards and procedures for land development activities proposed throughout the City, and its extraterritorial jurisdiction, thereby achieving a balance between urban growth and development, and the protection of water quality; and
8. To provide for adequate stormwater system analysis and appropriate stormwater system design as necessary to protect public and private property, water quality, and existing natural resources. This title establishes and provides for the following stormwater management criteria:
 - a. The regulation of development through the issuance of stormwater management permits and through the enforcement of general stormwater drainage requirements throughout the City as they relate to managing stormwater volumes, rates of runoff, flow duration, and their subsequent impacts to downstream property and stormwater management facilities.
 - b. The regulation of, and the establishment of criteria for, existing public underground storm sewers, existing artificial and natural open channel drainage systems, existing stormwater detention and retention ponds, and existing private stormwater drainage systems discharging into the public system.
 - c. Penalties for violating the provisions of this ordinance, and the orders, rules, regulations and permits issued hereunder. (Ord. No. 1282 § 2.)

Sec. 60-151. – Definitions.

For the purpose of this ordinance and title, the following terms, phrases, and words, and their derivatives, shall have the meaning as stated in this section. Words used in the present tense include the future tense. Words in plural number include the singular number, and words in the singular number include the plural number. The word “shall” is mandatory and the word “may” is permissive.

Agricultural land use means the use of land for planting, growing, cultivating and harvesting crops for human or livestock consumption and pasturing or yarding of livestock.

Applicant means any person wishing to obtain a building permit, special use permit, zoning change, or subdivision approval, that requires a mandatory stormwater management permit.

Approval means recognition that the project has addressed the applicable requirements to be issued a mandatory stormwater management permit.

Best management practice means a schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce increases in runoff rates and/or the pollution of downstream waters.

Catchment means the area of a development or redevelopment project that collects stormwater to a discrete Point of Discharge or Point of Analysis.

Certification Report means the required analysis documenting that the facilities identified in an approved Stormwater Management Plan have been constructed and function as intended. A Certification Report is a required submittal prior to project closeout.

City means the Board of City Commissioners, the City Administrator, and any designees.

Common plan of development or sale means a contiguous area where multiple separate and distinct construction activities are planned to occur at different times on different schedules under one plan, e.g., a housing development of five ¼ - acre lots (40 CFR 122.26(b)(15)(i)).

Conditional approval means the issuance of a mandatory stormwater permit on the stipulation that additional materials and/or actions occur in the future to document and confirm the submitted and reviewed application materials.

Control measure means a practice or combination of practices to control erosion and attendant pollution.

Construction means any site under development which lacks vegetative or permanent cover.

Construction activities are as defined in 40 CFR part 122.26(b)(14)(x) and (b)(15). This includes a disturbance to the land that results in a change in topography, existing soil cover (both vegetative and non-vegetative), or the existing soil topography that may result in accelerated stormwater runoff, leading to soil erosion and movement of sediment into surface waters or drainage systems. Examples of construction activity may include clearing, grading, filling and excavating. Construction activity includes the disturbance of less than one acre of total land area that is part of a larger common plan of development or sale if the larger common plan will ultimately disturb one (1) acre or more. Construction activity does not include routine maintenance that is performed to maintain the original line and grade, hydraulic capacity, or original purpose of the facility

Construction plans mean engineered drawings detailing the size and character of post-construction stormwater management facilities and site development.

Construction stormwater management means the implementation of appropriate temporary BMPs to minimize soil sediment or pollutants carried in runoff from construction activities. Also included is the management of run-on and runoff of stormwater from the construction activities.

Conveyance structure means a pipe, open channel, or other facility that transports runoff from one location to another.

Detention facility means a natural or manmade structure, including constructed stormwater wetlands, for the temporary storage of runoff which may contain a pool of water, or may be dry during times of no runoff.

Developer means a person, firm, corporation, sole proprietorship, partnership, federal or state agency or political subdivision thereof engaged in a land disturbance and/or land development activity.

Development means any of the following activities:

- a. Structural development, including construction of a new building or other structure;
- b. Expansion or alteration of an existing structure that results in an increase in the ground surface dimensions of the building or structure;
- c. Land disturbing activities that result in land disturbance of one or more acres; or
- d. Creation or expansion of impervious surfaces (such as pouring new concrete parking lots, driveways, or roadways) that alter the natural flow of stormwater runoff.

EPA means the United States Environmental Protection Agency.

Erosion means any process that wears away at the surface of the land by the action of water, wind, ice, or gravity. Erosion can be accelerated by the activities of man and nature.

Erosion and Sediment Control Plan means a written description and site map containing best management practices designed to meet the requirements of this ordinance. A plan that conforms to the State of North Dakota Stormwater Pollution and Prevention Plan Permit requirements can also be used.

Extra-Territorial Jurisdiction means the zoning or subdivision jurisdiction of the City, but outside its corporate limits.

Excavation means any act by which organic matter, earth, sand, gravel, rock or any other similar material is cut into, dug, quarried, uncovered, removed, displaced, relocated or spread and shall include the resulting conditions.

Fill means any act by which earth, sand, gravel, rock or any other material is deposited, placed, replaced, pushed, dumped, pulled, transported, or moved to a new location and shall include the resulting conditions.

Hydric soils mean soils that formed under conditions of saturation, flooding, or ponding long enough during the growing season to develop anaerobic conditions in the upper part.

Illicit discharge means any discharge to, or seepage into the City's MS4 that is not composed entirely of stormwater or uncontaminated groundwater except discharges pursuant to an NDPDES permit. Examples include, and are not limited to, construction material discharges, discharging of sanitary sewers and runoff of spilled chemicals, fuels or lubricants. Exceptions to illicit discharges are included in the City's MS4 General Permit.

Impervious surface means any land cover that prevents rain, or melting snow, from soaking into the ground, such as roofs (including overhangs), streets, sidewalks, patios, driveways, and parking lots. For the purposes of this SWDSM, all road, driveway or parking surfaces, shall be considered impervious. Any surface with a curve number greater than or equal to 95 are to be considered as impervious surfaces.

Land disturbing activities means any land alterations or disturbances that may result in soil erosion, sedimentation, or change in runoff including, but not limited to, removal of ground cover,

grading, excavating, and filling of land, but not including agricultural land uses such as planting, growing, cultivating and harvesting of crops, growing and tending of gardens, and harvesting trees.

Landowner means any person holding title to or having an ownership interest in land.

Land user means any person operating, leasing, renting, or having made other arrangements with a landowner by which the landowner authorizes use of their land.

Municipal Separate Storm Sewer System (MS4) means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned or operated by a state, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to state law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under state law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management Agency under section 208 of the CWA that discharges to waters of the United States;

- Designed or used for collecting or conveying stormwater;
- Which is not a combined sewer; and
- Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

Multiple-purpose facility means an urban stormwater facility that fulfills multiple functions, such as enhancement of runoff quality, erosion control, wildlife habitat, or public recreation, in addition to its primary purpose of conveying or controlling runoff.

North Dakota Pollution Discharge Elimination System (NDPDES) Permit means any permit or requirement enforced by the North Dakota Department of Environmental Quality pursuant to the Clean Water Act as amended for the purposes of regulating stormwater discharge.

Notice of Termination (NOT) means a notification to the City and/or NDDEQ of one of the following criteria has been met: final stabilization has been successfully established; transfer of ownership of the responsibility for the site and its discharges has been legally transferred to another operator; or alternative permitting for the facility has been obtained for an individual National Pollution Discharge Elimination System permit to replace the general permit coverage.

On-site post-construction facility (BMP) means a permanent stormwater facility provided to serve only the project area and no significant areas outside of the project boundaries. On-site facilities shall be sized to include the existing condition runoff flows from areas up gradient of the development boundary that flow onto the development under the existing condition.

Outfall means the point where a municipal separate storm sewer system discharges from a pipe, ditch, or other discrete conveyance to receiving waters, or other municipal separate storm sewer systems. It does not include diffuse runoff or conveyances, which connect segments of the same stream or other water systems

Occupant means any person using a lot, parcel of land, or premises connected to and discharging stormwater into the stormwater system of the City.

Permanent development means any buildings, structures, parking lots, roads, landscaping and related features constructed as part of a development project approved under a stormwater management permit, that will remain after development is constructed.

Permanent facilities mean any natural or constructed features of a stormwater system including, but is not limited to storm sewers, infiltration areas, detention/retention areas, channels, streets, and similar features, that will remain after development is constructed.

Permittee means any person who has received a stormwater management permit from the City.

Person means any developer, individual, firm, corporation, partnership, franchise, association, owner, occupant of property, or agency - public or private.

Pervious surface means any land cover that permits absorption of stormwater or snow melt into the ground. Any surface with a curve number less than 95 are to be considered as pervious surfaces.

Planning Commission means an appointed Commission of the Dickinson City Commission, which is tasked with addressing land use in accordance with Chapter 44.

Point of Analysis means the location where runoff from development or redevelopment will be evaluated for compliance with the requirements of Chapter 60-150 of the City Municipal Code and this SWDSM. In general, this will be the location where post developed flow rates must meet the existing conditions rates and water quality BMPs have been provided. The Point of Analysis may be located downstream of the Point of Discharge(s). The Point of Analysis will be determined by the City Engineer. In practicality, there may be more than one Point of Analysis for a project.

Point of discharge means a location where stormwater discharges from development or redevelopment areas into the Public Storm Sewer System or other receiving waters. In practicality, there may be more than one point of discharge on a site or for a project.

Post-construction facilities or post-construction BMP means permanent structural and non-structural best management practices to mitigate adverse impacts to stormwater quality and water quantity which are part of any natural or constructed stormwater system that require periodic or minimal maintenance to retain their operational capabilities. This includes, and is not limited to, storm sewers, infiltration areas, detention areas, channels, streets, etc.

Post-construction stormwater management means the implementation of appropriate permanent BMPs to address the stormwater quantity, quality, and conveyance for new and redevelopment projects.

Private drainage channel means a drainage channel on privately-owned land or easements which eventually discharges into a public drainage channel, public storm sewer or public right of way.

Private storm sewer means a storm sewer on privately owned land or easements.

Private storm sewer system means a system of conveyances designed or used for collecting or conveying stormwater on privately-owned land or easements which eventually discharges into the Public Storm Sewer System. The private storm sewer system consists of both open and enclosed drainage systems (including roads with drainage systems, parking lots, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that are owned and operated by private entities.

Public drainage channel means a drainage channel located on public property or easements that collects and conveys stormwater.

Public storm sewer means a storm sewer located entirely on publicly owned land or easements.

Public Storm Sewer System means a system of conveyances designed or used for collecting or conveying stormwater, owned or operated by the City and included in the City's Municipal Separate Storm Sewer System (MS4). The public storm sewer system consists of both open and enclosed drainage systems (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that are owned or operated by the City and are designed to collect and convey stormwater; and discharge, either directly to an MS4 owned or operated by another public body, or to other receiving waters.

Redevelopment means any construction, alteration or improvement on a previously developed site that creates new impervious surfaces that does not violate the definition of Construction Activities listed above, does not violate the maximum impervious coverage allowed as per Table 62-162-3a – Summary of Site Development Regulations or the site's existing stormwater management plan, and does not alter the natural flow of stormwater runoff.

Regional detention means an area which temporarily stores stormwater from more than one source.

Regional flood means a flood that is representative of large floods known to have occurred generally in the state and recently characteristic of what can be expected to occur on an average frequency in the magnitude of a one hundred (100) year recurrence interval. It is also referred to as the base flood.

Runoff means rainfall, snowmelt, dewatering or irrigation water flowing over the ground surface and into open channels, underground storm sewers, and detention or retention ponds.

Sediment means solid or organic material that, in suspension, may be transported by air, water, gravity, or ice, and deposited at another location.

Site means the entire area included in the legal description of the parcel or other land division on which land development or land disturbing activity is proposed in a permit application.

Stabilized means the use of practices that prevents exposed soil from eroding. Temporary stabilization (i.e. mulching, erosion control blankets) can be used on exposed soils where construction has ceased and will not resume for the duration specified by the associated NDPDES permit. Final stabilization is when all soil disturbing activities are complete and a uniform,

perennial vegetative cover with a density of native background cover meeting the minimum percentage specified by the associated NDPDES permit has been established, or equivalent permanent erosion measures (like riprap) are in place.

Standard specifications mean the edition of the “Standard Specifications for Dickinson, North Dakota” in place at the time of permit application available from the office of the City Engineer.

State means the State of North Dakota.

Storm sewer means a pipe or conduit for carrying stormwater, surface runoff, street and wash waters, and drainage, excluding sewage and industrial wastes.

Stormwater Design Manual (SWDM) means a design and standards manual, as adopted and amended by the City of Dickinson, that contains the principal standards and design criteria for complying with the City’s stormwater management program. The Manual details criteria for hydrologic evaluations, the design of stormwater management system facility components, water quality protection standards, and requirements for easements and rights-of-way. The Manual also contains a discussion of operation and maintenance requirements, standard forms to be used, and standard construction details adopted by the City.

Stormwater detention means temporary storage of stormwater runoff in ponds, parking lots, depressed grassy areas, roof tops, buried underground tanks, and other similar features, for future or controlled release that is used to delay and attenuate flow.

Stormwater management system means physical facilities that collect, store, convey, and treat stormwater runoff in urban areas. These facilities normally include detention and retention facilities, streets, storm sewers, inlets, open channels, and special structures, such as inlets, manholes, and energy dissipaters that are located within public right-of-way or easements dedicated to the City of Dickinson.

Stormwater management criteria mean specific guidance provided to the designer to carry out stormwater management policies.

Stormwater Management Plan (SWMP) means a written document detailing the stormwater runoff characteristics for a defined area and the management of that runoff to mitigate adverse impact to stormwater quality and quantity. A Stormwater Management Plan is a required submittal for a Post-Construction Stormwater Management Permit.

Stormwater permit means a permit allowing land development and land disturbing activities so as to protect the Public Storm Sewer System such that development or redevelopment activities are in conformance with the MS4 General Permit.

Stormwater Pollution Prevention Plan (SWPPP) means a site-specific plan required for Construction Stormwater Permits that addresses all pollutants and their sources, including sources of sediment associated with construction, construction site erosion, and all other activities associated with construction activity and controlled through the implementation of Best Management Practices (BMPs).

Stormwater retention means permanent stormwater storage designed to eliminate subsequent surface discharge. Ponds are the most common types of retention storage.

Sub-catchment means a smaller area of the hierarchical pattern of drainage from a catchment. For mandatory stormwater permits, sub-catchments are used to define unique drainage areas inside of the project catchment.

Sub-watershed means a smaller area of the hierarchical pattern of drainage from a watershed. An area of land where all surface water is tributary to a larger drainage system.

Unpolluted water means any water of quality equal to or better than the effluent criteria in effect, or water that would not cause a violation of receiving water quality standards.

Urban area means land associated with, or part of, a defined city or town.

User means any person who benefits from and/or is regulated by City stormwater management policies and facilities.

User fee means a fee levied on users of a public stormwater management system for the user's proportionate share of the cost of operation and maintenance or replacement of such works.

Watershed means the land area that drains water to a particular stream, river, or lake. It is a land feature that can be identified by tracing a line along the highest elevations between two areas on a map, often a ridge.

Waters of the State means any and all surface waters that are contained in or flow in or through the state of North Dakota as defined in NDCC 61-28-02. This definition includes all water courses, even if they are usually dry.

Watershed Stormwater Master Plan means a stormwater management plan that characterizes and address runoff from a defined drainage area and makes recommendations for the implementation of regional facilities, or BMPs, to address peak flow and water quality compliance and/or regional drainage and conveyance systems. Watershed Stormwater Master Plans that are adopted by the City Commission are planning documents that provide drainage area specific refinements to stormwater management performance requirements and design standards.

Waterway means any channel, open ditch, or river which carries natural flows or stormwater.

Wetlands mean areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. (Reference: Definition of wetlands as used by the USACE and EPA since the 1970s for regulatory purposes: <https://www.epa.gov/cwa-404/section-404-clean-water-act-how-wetlands-are-defined-and-identified>)

Sec. 60-152. – Illicit discharge into stormwater system.

It shall be unlawful for any person to discharge, deposit, dump or drain, or cause to be discharged, deposited, dumped or drained any liquid, solid or material which may degrade stormwater quality and/or is prohibited by city, state or federal regulations or policies into the stormwater system. For the purposes of this chapter, illicit discharges do not include the following, unless information is available to indicate otherwise: Water line flushing, landscape and lawn irrigation water, agricultural irrigation water, diverted stream flows, rising ground waters, uncontaminated ground water infiltration (as defined at 40 CFR 35.2005(20)), uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, springs, water from crawl space pumps, footing drains, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, street wash water, stormwater runoff, and discharges or flows from firefighting activities. (Ord. No. 1282 § 2.)

Sec. 60-153. – Application.

A proposed Stormwater Management Plan shall be filed with the City Engineer when the definition of construction activities is met. If an existing stormwater management plan exists for the property, a new stormwater management plan will not be required if the engineering requirements are met for the proposed development as defined above. The application shall include a description of the location upon which the approval is requested, verification that the proposed use is permitted in the underlying zoning district, and adequate evidence showing the proposed use will conform to the standards set forth in this article and the City of Dickinson Stormwater Design Manual. Applicable fees as set forth in the city fee schedule shall be paid prior to commencement of any construction activities. Exemptions to the requirements of this section include:

- 1) Any part of a fully developed subdivision with streets, curbs, and gutters for which a plat was approved and recorded with the County Recorder on or before June 10, 2003;
- 2) Construction activities associated with a building permit approved on or before September 1, 2026;
- 3) Installation of a fence, sign, telephone, and electric poles and other kinds of posts or poles;
- 4) Construction of a standalone single-family dwelling is exempt from filing a stormwater management plan, but must provide erosion control measures while under construction;
- 5) Emergency work to protect life, limb, or property;
- 6) The Planning and Zoning Commission may waive any requirement of this article upon making a finding that compliance with the requirement will involve an unnecessary hardship, and the waiver of such requirement will not adversely affect the standards and requirements put forth in Sections 16-104 and 16-105. The City may require as a condition of the waiver such dedication or construction or agreement to dedicate or construct as may be necessary to adequately meet said standards and requirements; or

- 7) All Stormwater Management Plans that have been approved by the City of Dickinson prior to (DATE OF ADOPTION BY THE CITY COMMISSION IN 2026) shall be considered approved with no revisions required.

Sec. 60-154. – Operation and maintenance considerations.

All stormwater management facilities shall be designed to minimize the need for maintenance, to provide access for maintenance purposes, and to be structurally sound. All stormwater management facilities shall have a plan of operation and maintenance that assures continued effective removal of pollutants carried in stormwater runoff. It shall be the responsibility of the applicant to obtain or provide any necessary easements or other property interests to allow access to the stormwater management facilities for inspection and maintenance purposes. (Ord. No. 1282 § 2)

Sec. 60-155. – Mandatory compliance with other city codes.

In addition to this article, the applicant is responsible for adhering to the requirements of all city codes, including but not limited to the following:

1. Zoning regulations;
 2. The city's Flood Damage Prevention Ordinance, ordinance number 1404, Chapter 20; and
 3. Regulations governing the subdivision of land.
- (Ord. No. 1282 § 2.)

Sec. 60-156. – Stormwater management program scope.

Every application for a building permit, subdivision approval, or a permit to allow construction and/or land disturbing activities must comply with the provisions of this Article and the Stormwater Design Manual (SWDM) prior to permit issuance or approval.

The City Engineer may waive any requirement of this title upon making a finding that compliance with the requirement will involve an unnecessary hardship, and the waiver of such requirement will not adversely affect the standards and requirements put forth in Chapter 60-160 to 60-190. The City may require as a condition of the waiver, such dedication or construction, or agreement to dedicate or construct, as may be necessary to adequately meet the said standards and requirements.

The City of Dickinson is a designated Municipal Separate Storm Sewer System (MS4) under the Environmental Protection Agency's Stormwater Phase II Final Rule published on December 8, 1999 and is regulated under the North Dakota Pollutant Discharge Elimination System (NDPDES) by the North Dakota Department of Environmental Quality. To demonstrate compliance with the requirements of the MS4 General Permit, all development activities within the City's zoning jurisdiction must comply with the provisions contained herein related to construction stormwater management permits.

Sec. 60-157. – Contents of stormwater design manual (SWDM).

The edition of the SWDM enforced at the time the permit is applied for is the governing document for engineering standards that shall be followed. The City Engineer has the authority to amend the SWDM according to their professional judgment at their discretion.

Sec. 60-158. – Conditions.

A Stormwater Management Plan may be approved subject to compliance with the SWDM and with conditions deemed reasonable and necessary by the City to ensure that the requirements contained in this article are met. Such conditions may, among other matters, limit the size, kind or character of the proposed development, require the construction of structures, drainage facilities, storage basins and other facilities, require replacement of vegetation, establish required monitoring procedures, stage the work over time, require alteration of the site design to insure buffering, require the acquisition of certain lands or easements, and require the conveyance to the City of Dickinson or other public entity of certain lands or interests therein. The City may specify special requirements for specific watersheds within the City. The nature of these requirements will be subject to the unique environmental and natural resource environment of each sub watershed.

Sec. 60-159. – Stormwater management construction permits.

Any person proposing construction activities for development or redevelopment as defined in Section 60-151 shall submit the associated Stormwater Pollution Prevention Plan (SWPPP) for review as part of the building permit application, subdivision application, or permit application to allow construction and/or land disturbing activities. Submittals shall meet NDPDES requirements.

Sec. 60-160. – Emergency suspension of permits.

The City may for cause order the suspension of the stormwater management permit and/or building permit of a person, contractor, developer or parcel owner when it appears to the City that an actual or threatened discharge presents or may present an imminent or substantial danger to the health or welfare of persons downstream, substantial danger to the environment, or a violation of any permit conditions imposed by this article. If any person is notified of the suspension order and/or a person fails to comply voluntarily with the suspension order, the City shall commence whatever steps are necessary to obtain compliance, including judicial proceedings. The City may reinstate the stormwater management permit and/or building permit upon proof of compliance with all permit conditions.

The City may order the emergency suspension of a stormwater management permit and/or building permit pursuant to the emergency provisions of this section, the City shall serve notice on the permittee personally or by registered or certified mail before or after actually suspending activity depending on the individual situation. If any person is notified of the suspension order

and/or a person fails to comply voluntarily with the suspension order, the City shall commence whatever steps are necessary to obtain compliance, including judicial proceedings.

Any applicant dissatisfied with an order the City issued pursuant to this section may request a hearing before the Board of City Commissioners by filing a written request for a hearing with the City, within fifteen (15) days of receipt of the order. The hearing must be held within thirty (30) days of receipt of the request, or as subject to the current meeting schedule, whereupon the Board of City Commissioners may affirm, modify or rescind the order. A request for a hearing filed pursuant to this section does not stay the order while the hearing is pending. (Ord. No. 1282 § 2)

Sec. 60-161. – Revocation of a permit.

A stormwater management permit may be revoked following notice and an opportunity for a hearing in accordance with Sections 38.14.150.3 and 38.14.150.4. In the event a stormwater management permit is revoked, all associated construction activity must cease. The City may revoke a stormwater management permit for cause, including but not limited to if upon permitted site there is:

1. One or more violation of any terms or conditions of the stormwater management permit;
 2. False statements on any required reports;
 3. Obtaining a permit by misrepresentation or failure to disclose fully all relevant facts; or
 4. Any other violation of this title or related ordinance.
- (Ord. No. 1282 § 2; Ord No. 1369 §1)

Sec. 60-162. – Notification.

Whenever the City finds that any person has violated or is violating this title, stormwater management permit and/or its conditions, or any prohibition, limitation or requirement contained herein, the City shall serve upon such person a written notice stating the nature of the violation. Within the time period specified, a plan for the satisfactory correction thereof must be submitted to the City. (Ord. No. 1282 § 2)

Sec. 60-163. – Hearing.

If the violation is not corrected by timely compliance, the City may order any permittee who causes or allows a violation to a stormwater management permit to show cause before the Board of City Commissioners why the order of the City should not be upheld. A notice of hearing must be served on the permittee specifying the time and place of a hearing to be held by the Board Commission regarding the order of the City, and directing the permittee to show cause before the Board Commission why the order of the City should not be upheld. The notice must be served personally or by registered or certified mail postmarked at least ten (10) days before the hearing. The evidence submitted at the hearing shall be considered by the city which shall then uphold,

modify or rescind the order of the city. An appeal of the city's decision may be taken according to law.

If any person commences any land disturbing activities which result in increased stormwater quantity or stormwater quality degradation into the City stormwater management system contrary to the provisions of this title, federal or state requirements or any order of the City, the City Attorney may, following the authorization of such action by the Board of City Commissioners, commence legal action for appropriate legal and/or equitable relief. (Ord. No. 1282 § 2; Ord No. 1369 §1)

Sec. 60-164. – Penalty.

Any person who is found to have violated an order of the Board of City Commissioners made in accordance with this title, or who has failed to comply with any provision of this title and the orders, rules, regulations and permits issued hereunder, is guilty of a misdemeanor. Any violation of this section shall be a class B misdemeanor. Each day such violation continues shall be considered a separate offense. (Ord. No. 1282 § 2)

Sec. 60-165. – Costs of damage.

Any person violating any of the provisions of this title or who initiates an activity which causes a deposit, obstruction, or damage or other impairment to the City's stormwater management system is liable to the City for any expense, loss, or damage caused by the violation or the discharge. The City may bill the person violating this title for the costs for any cleaning, repair or replacement work caused by the violation of stormwater discharge. (Ord. No. 1282 § 2)

Sec. 60-166. – Falsifying information.

Any person who knowingly makes any false statements, representations, or certification in any applicable record, report, plan, or other document filed or required to be maintained pursuant to this title, or stormwater management permit, or who knowingly falsifies, tampers with, or knowingly renders inaccurate any monitoring devices or method required under this chapter, shall be guilty of a misdemeanor. Any violation of this section shall be a class B misdemeanor. Each day such violation continues shall be considered a separate offense. (Ord. No. 1282 § 2)

SECTION 3: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 4: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

SECTION 5: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026

Second Reading: _____, 2026

Final Passage: _____, 2026

DRAFT