



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, March 05, 2024 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

City Commissioners:

President: Scott Decker

Vice President: John Odermann

Jason Fridrich

Suzi Sobolik

Robert Baer

CALL TO ORDER

Resolution No: 08-2024

Ordinance No: 1794

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

2. CONSENT AGENDA

A. Approval of Meeting Minutes dated February 20, 2024 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. 2023 Year-End Unaudited Financial Report (Enc.)

Presented by: Deputy City Administrator Carlson

Consideration to approve

B. 2023 Year-End Encumbrances and Amendments (Enc.)

Presented by: Deputy City Administrator Carlson

Consideration to approve Resolution

C. Commission Retreat/Work Session - 4/10, 4/17, 4/24 - 9:00 a.m. to 2:00 p.m.

Presented by: Deputy City Administrator Carlson

D. HR Monthly Report (Enc.)

Presented by: HR Director Nameniuk

4. PUBLIC WORKS

5. PUBLIC SAFETY - FIRE

A. Monthly Fire Department Report (Enc.)

Presented by: Chief Presnell

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. Renaissance Zone Application - (Enc.)

Presented by: Planner Josephson

Consideration to approve Resolution

B. Final Plat - State 9th (Enc.)

Presented by: City Planner Galibert

Consideration to approve Resolution

C. State 9th Addition Future Land Use Map Amendment

Presented by: City Planner Galibert

Consideration to approve second reading and final passage of Ordinance

1792

D. Rezone Request - State 9th Rezone from CC to R-3 (Enc.)

Presented by: City Planner Galibert

**E. Task Order - Highlands Engineering - 5th Street SE Roadway Improvements
(Enc.)**

Presented by: Engineering and Community Development Director Skluzacek
Consideration to approve Task Order

**F. SRF Engineering Services Contract - 9th Street West and 5th Avenue
West (Enc.)**

Presented by: Engineering and Community Development Director Skluzacek
Consideration to approve

G. Task Order - Apex Engineering, Inc. (Enc.)

Presented by: Engineering and Community Development Director Skluzacek
Consideration to approve Task Order

H. Sims Bid Award - BEK Consulting, LLC (Enc.)

Presented by: Engineering and Community Development Director Skluzacek
Consideration to approve

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 PM

A. Heart Saver Hero Award

Presented by: Fire Chief Presnell and Emergency Manager Decker

B. Public Hearing - Right of Way Vacation - Baker Boy (Enc.)

Presented by: City Planner Galibert
Consideration to approve Resolution

C. Public Comments not on Agenda

Presented by: President Decker

9. COMMISSION

10. ADJOURNMENT

Link for viewing City Commission Meeting:
<https://www.dickinsongov.com/meetings>

This link will not be live until approximately 4:30 pm on March 5, 2024

Teams Meeting: <http://tinyurl.com/CCM-03-05-2024-Teams>

Teams Meeting ID: 259 126 257 432 **Meeting Passcode:** WDRbGX

Teams Phone #: 1-701-506-0320 **Phone Conference ID:** 274 846 95#

Local Phone #: 701-456-7006

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.

REGULAR MEETING

DICKINSON CITY COMMISSION

February 20, 2024

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President John Odermann,
Commissioners Jason Fridrich, Suzi Sobolik and Robert Baer

Telephone: None

Absent: None

1. PLEDGE OF ALLEGIANCE

2. ORDER OF BUSINESS

MOTION BY: Robert Baer SECONDED BY: Suzi Sobolik

To approve the February 20, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: John Odermann SECONDED BY: Jason Fridrich

A. Approval of Meeting Minutes dated February 6, 2024.

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE

A. 2023 Uncollectible Accounts Receivable Discharge Report

Deputy City Administrator Linda Carlson presents the 2023 uncollectible accounts receivable discharge report. She states each year the uncollectible accounts mean the collection efforts being exhausted, death or bankruptcy. She states staff has cross referenced the current accounts and presents the final for review. Deputy City Administrator Carlson states the larger receivables are on a payment plan and will continue to make payments. She states the discharge of \$7,678.00 uncollectible accounts receivable balances through June, 2022 is presented.

MOTION BY: Robert Baer SECONDED BY: John Odermann

To approve the discharge of \$7,678.00 uncollectible accounts receivable as of June, 2022.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Monthly Financial Report

Deputy City Administrator Linda Carlson presents the monthly financial report which shows the checking to be slightly down due to annual maintenance being paid at the beginning of the year. The checking account is earning 3.82%. Investments are up. The total for CD's is \$4 million. The 1% sales tax is up at \$490,000. Ms. Carlson discussed the Hospitality and Occupancy Tax along with Oil Impact Revenue.

MOTION BY: Suzi Sobolik
To approve the Monthly Financial Report as presented.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

5. PUBLIC WORKS

A. Urban Forestry Committee Members – Appointment and Reappointment

City Forester Blake Johnson presents for consideration of appointment and reappointment of the Urban Forestry Committee Members. He states the committee meets two times per year. The committee is being rebuilt on consistency and establishing relationship. He states the City is looking at rebuilding over the next three years.

MOTION BY: John Odermann
To approve Jacob Zettel and Craig Pearson to three-year terms.

SECONDED BY: Suzi Sobolik

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

Commissioner John Odermann feels the other should be appointed to 1- and 2-year terms then all would be staggered.

MOTION BY: Suzi Sobolik
To approve Ty Nordby and Kurt Froehlich to one-year terms. Also, to appointment Nute Bishop and Chris Augustin to two-year terms.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

City Attorney Christina Wenko states the code does provide that initially the individuals be appointed to 1, 2 and 3 years. She feels the Commission is in compliance.

Forester Johnson is requesting one Commissioner be on the committee also. Commissioner John Odermann volunteered.

B. Bid Openings

1. Book Mobile

Public Works Director Aaron Praus presents two bids for the Dickinson Library Book Mobile. He states after extensive research he is recommending a Summit Bodyworks bid a 2025 Freightliner M2 106 chassis in the amount of \$506,050. He states the estimated delivery time of February 3, 2025. He states this unit will be replacing the current 2009 Thomas Built Bookmobile. This is a 2024 budgeted equipment purchase of \$300,000 with an additional reserve of \$206,000 as of December 2023. The City has also applied for the ND Clean Diesel grant to provide approximately 25% reimbursement of the purchase. This is the second time this book mobile was bid out. Director Praus states if the City does receive the grant, it would be around \$130,000.

Commissioner Robert Baer questions if any counties will be helping the city pay for the bus. He does have a problem that people in the City do not receive any services with the book mobile. He feels that if the City is going to use tax payer’s funds to pay for the book mobile that he would like to see it stop at places in the City.

Deputy City Administrator Linda Carlson states the county has put away a certain amount for their books to be coming to their counties. The counties included are Stark, Slope and Billings. Ms. Carlson states the bus does not stop in the city. The book mobile is to support the SW region and the library is open 6 days a week for people to come to the library.

Commissioner John Odermann does like where Commissioner Baer’s head is at and he will bring this issue up to the library board at the next meeting. He states that maybe the book mobile will be able to stop at those places in the City. He would like to see some financial commitment from the counties as well.

MOTION BY: Suzi Sobolik
SECONDED BY: John Odermann
To approve the purchase of the book mobile from Summit Bodyworks bid a 2025 Freightliner M2 106 chassis in the amount of \$506,050.

DISPOSITION: Roll call vote...Aye 4, Nay 1 (Baer), Absent 0
Motion declared duly passed

2. Roll Off Truck for Solid Waste and Recycling

Public Works Director Aaron Praus presents one bid for the roll off truck and feels there was only one bid due to the shortage of supply and issues of Covid. The bid was received by Northland Truck Sales bid a 2024 Freightliner 114SD Plus with an Ampliroll body for a total cost of \$249,990. It is the recommendation of Public Works city staff to purchase the 2024 Freightliner 114SD Plus chassis with an Ampliroll body bid by Northland Truck Sales for a total cost price of \$249,990, which is the only bid received. Director Praus states the City already has three of these in the fleet. Mr. Praus did reach out to Minot and Fargo for bids.

MOTION BY: Robert Baer
To approve the purchase of the 2024 Freightliner 114SD Plus an Ampliroll body for \$249,900 from Northland Truck Sales.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. Compact Loader for Buildings and Grounds

Public Works Director Aaron Praus presents Compact Loader Quotes opened on February 12, 2024 at 11:00 A.M. MST. The following bids were presented:

Titan Machinery bid a 2024 Case 221F V2 HS at a total cost of \$115,000

Butler Caterpillar bid a 2024 Caterpillar 906 at a total cost of \$118,100

RDO Equipment bid a 2024 John Deere 244P at a total cost of \$128,800

Titan Machinery bid a 2024 Case 221F V2 HS with a snowblower attachment at a total cost of \$121,800. Director Praus states the bid specifications did not require a snowblower attachment as part of the bid, therefore eliminating this bid. Director Praus states it is the recommendation of Public Works city staff to purchase the 2024 Case 221F V2 HS from Titan. The machinery for a total cost price of \$115,000, which is the lowest bid received. They feel that the purchase of this unit will be of the best interests to the City of Dickinson and will fit into our operations to perform the necessary duties. Additionally, we plan to purchase a double auger snowblower from SkidPro in the amount of \$15,931.

This is the only company that we found to provide a double auger blower for a unit of this size. The total for both units is \$130,931. This is a 2024 budgeted capital purchase for the amount of \$100,000.00 on a 5-year lease. Although we are over budget on this purchase, thus far we are under budget by \$40,319 in all other capital purchases made for year 2024. The loader can be delivered in this March.

MOTION BY: Jason Fridrich
To approve the purchase the 2024 Case 221F V2 HS from Titan along with the SkidPro snowblower.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Works Monthly Reports

Public Works Director Aaron Praus reminds the community of the City’s services. He discusses the water usage application. This application is now linked it to the Dickinson Works application. There were 76 service requests for the month. He states forestry is quite busy with tree removals. Director Praus states building and grounds discusses the Ventrac Unit which is used for mowing and snow removal which can be used on side slopes. There were 79 work orders. He states solid waste has been working through the alleys to try eliminating trash. Director Praus states the City was voted best garbage

services for 2024. They have been baling as much as possible. There were 5 water breaks in January, 130 OT hours in water, 44 hours of OT in street in regards in to snow and ice control. He introduces Dennis Fields which is a new employee in the street department.

6. PUBLIC SAFETY

A. Fire Department

Reports:

None

B. Police Department

1. IT Dispatch Contract

Police Chief Joe Cianni presents an IT dispatch contract with Stark County. This contract would be for IT services with computer hardware, software and IT would provide full services to the dispatch center. All the equipment in the dispatch area is owned by Stark County and the City takes care of it and mans it. Chief Cianni states the IT support assorted with dispatch has traditionally been the responsibility of Stark County accomplished through private vendors. The cost for the County would be \$5,000 annually for services rendered.

MOTION BY: John Odermann

SECONDED BY: Robert Baer

To approve the IT Dispatch contract between the City and Stark County.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. SW Narcotics Drug Task Force Year End Report

Police Chief Joe Cianni introduces SW Narcotics Drug Task Force Chris Kimmerle and Travis Holding Eagle.

Mr. Travis Holding states they had recovered two actual meth labs in the City and this was a pretty unique challenge as they do not see a whole lot of them anymore. He states the Fire Department had helped them out quite a bit. He states the overall seizing of drugs are up. This is due to a continued cooperation and ties with the Southern border. These have ties into Mexico itself. He states the main item they continue to see is over doses as they had 17 last year and 3 fatalities. These were three fatal overdoses in 2024 and close to 10 that required hospitalization. Travis Holding Eagle states fentanyl is a large issue in the community. He states when they were fully staffed last year, they were able to investigate cases that were significantly larger than in the past. At this time, they are finding 10-15 pills at a time. These gentlemen are working in conjunction with Bismarck, MT and others and seizing several criminals. Mr. Holding Eagle states that the number of pills coming through the post office are large amounts. Fentanyl and Meth in the area is outstanding. Since they are not fully staffed it is difficult to maintain. He states that when they do seize a package there is normally a large number of drugs in it. Mr. Holding Eagle states the fentanyl and meth in the area is astounding. He states pills are upward from \$30-\$80 dollars a pill in the Dickinson area. He states when the task force is not fully staffed it is

very difficult. He states they are looking for people who have five years of experience and not an entry level career. He states they have had some turnover the last few years and filling positions is difficult and having other priorities in agencies takes people away. Money is not really an issue. The hospital is not required to report the overdoses.

Mr. Chris Kimmerle thanks the Commission and the community for all their support. He states meth is most of what they seize most of now. He states this is a physical addiction and if they don't get the pills, they really get sick. This originally starts with a doctor's prescription and then they need more and more after the prescription is completed. Mr. Kimmerle states some people are using 10 pills a day. This is when they see the rise in crime and especially in property. He states they run into a lot of hurdles like HIPPA laws and there are a lot of people that go to the hospital and the task force does not get notified and some people are getting Narcan and doing it themselves.

President Scott Decker states the community needs to be more on watch especially what is going through the post office.

Commissioner John Odermann states the drug people are preying on desperate people. Once you get hooked, people can't function.

The Commissioners thank Mr. Kimmerle and Mr. Holding Eagles for their service.

7. COMMUNITY DEVELOPMENT SERVICES

A. Engineering and Community Development Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents the monthly report to include the transportation and master plan update which is continuing to make progress. He states Planning and Zoning will meet on the second Wednesday of each month starting in March. Director Skluzacek discusses projects such as the light poles in Legacy Square parking lot have arrived, Sundance Coves lighting and the traffic signal study which continue to make progress. The City has met with DPS and THS last week. Patterson Lake meeting is scheduled soon. He states the Project Engineer position has been difficult to fill.

Commissioner Robert Baer asks when the 3rd Avenue West Signal Study will come before the Commission so that it can be discussed as there are many concerns.

Director Skluzacek states the intent is to gather feedback. He states if the Commission would like to discuss this item they can discuss this evening, write a feedback or email to Director Skluzacek.

Commissioner John Odermann states the whole process is when those signal lights were put in and there is not less traffic now then there was before. He is struggling the way the DOT is handing this situation and it is obvious that they do not live in in this community and utilize those streets and are not dropping kids off. He states the ideas the DOT have

threw out for the plans on the streets makes no sense. Commissioner Odermann has the same concerns as Commissioner Baer. He wonders to what extent can the City say no.

City Attorney Christina Wenko states the ND House bill states the State has to consult with the City should they want to make changes with the traffic signals. Ms. Wenko's opinion is that the City should gather information and relay it to the DOT. She states there is federal funding and federal requirements. She feels the City needs to get the information before making any decisions on this item. The City needs to let the State know the concerns of the citizens.

President Scott Decker does not like that the Federal are holding funding over the City's head while people are in danger.

Commissioner John Odermann wonders how the City will be impacted on future projects if the City says no. What kind of financial standpoint is the City talking about?

City Attorney Christina Wenko states the State and Federal funding that is the most significant question is what the City needs to ask themselves. If not consistent with the State what are the legal and financial ramifications. She asks can they revoke any funds for projects. This could be for projects in the next 5 to 10 years. It is a good thing to get all the answers with this study.

Mr. Jeff Ficek of SW Patriots states he has been receiving a lot of feedback on this issue. He is hoping a representative from the City could come and explain the process that the City is in. He has not gotten any positive feedback on this change. These are all negative feedback comments. He states if the State is not going to pay attention there is not much the City can do.

Commissioner John Odermann states there could be another traffic study. Could be looking at different options.

Commissioner Jason Fridrich questions what the cost would be to the City to maintain these lights and a reason as to why they wouldn't maintain them. He states one kid's life is worth more than \$600,000.

Director Skluzacek states his obligation is to the health and safety of the public. His #1 importance in every intersection of the City. This study did not meet the DOT requirements.

President Scott Decker states the traffic lights have been up for 40-50 years and there is less traffic now. The city has gotten a lot bigger and faster traffic is moving up and down that street. He states St. Patrick's and Berg Elementary and the Chamber of Commerce is the biggest concern. They also want to remove the signal light on Broadway. He is concerned about traffic coming out of TMI and Fisher's. These organizations were unaware that they were going to be affected until recently.

Commissioner John Odermann states the people in Washington are running those guidelines and have not been in Dickinson, ND. The City is going to make a decision because we get free money. It is good that the City gets money from State and Federal but the city is giving up control if they accept money. It is terrible if the State and Federal are going to hold funds from us for future projects. If the answer is yes, then we need to get State Legislatures involved in this as this is not okay.

President Scott Decker states that he does not believe this is not how the USDOT wants to go.

Resident Jeff Ficek states that where his son was run over on Villard is a concern. He states is a dangerous spot and this was where a light was removed. He states the Commission is right on the mark with being concerned of the removal of traffic signals. He states the statistics are for the federal and not for Dickinson, ND.

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Public Comments not on Agenda

Resident Dean Kluver questions the cost of the book mobile. He is concerned about this amount and that it is not for individuals to use. Mr. Kluver states St. Benedicts has a new transport vehicle with a hoist and the cost of this vehicle was \$120,000. This is a brand-new vehicle. He is concerned that the cost of the book mobile is and that is hauling books around for a half million dollars. He is a bit concerned and confused. Mr. Kluver states that most people have iPad and Kindles and having something that is still tangle and have a hard copy that this is something of the old style.

Commissioner John Odermann states the circulation through the book mobile has at least stayed steady. Commissioner Odermann is biased as when he was growing up and being a rural ranch kid and to check out books was special. He states it was a nice oasis of entertainment once a month to get something new. Commissioner Odermann states that internet is not always reliable and high-speed internet is not an option for many of those people. Having a book mobile is an opportunity for families where high-speed internet is not an option.

9. COMMISSION

Commissioner John Odermann states the Youth Commission will be conducting a survey of students with various high schools to include home schoolers. This survey will be from grades 9-12. This survey will be asking the students what they would like to see in the community. He feels that this would be good to use for the youth in area.

ADJOURNMENT

MOTION BY: Suzi Sobolik

SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 6:00 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: _____ March 5, 2024

Please approve these manual checks on 03-05-2024

CK#126828	MESSERLI & KRAMER P.A.	248.82
CB030424	COMMERCE BANK CC	\$14,822.45

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
 Payables Management

Section 2. Item B.

Ranges:
 Vendor ID: First - Last
 Class ID: First - Last
 Payment Priority: First - Last
 Vendor Name: First - Last

FED TAX CLAS: First - Last
 Posting Date: First - Last
 Document Number: First - Last

Print Option: DETAIL
 Age By: Document Date
 Aging Date: 2/28/2024

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
 Sorted By: Vendor Name
 Due Date

* - Indicates an unposted credit document that has been applied.

Vendor ID: 2085		Name: ADVANCED BUSINESS METHODS					Class ID:		FED TAX CLAS:		
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.	AR1759961	INV	2/23/2024	2/23/2024	\$3,286.46	CONTRACT		\$3,286.46			
							Due				
Voucher(s):	1	Aged Totals:					\$3,286.46	\$3,286.46	\$0.00	\$0.00	\$0.00

Vendor ID: 9714		Name: ADVENTUREKEEN					Class ID: 1099		FED TAX CLAS: LLC-P		
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.	JA4692205	INV	2/27/2024	2/27/2024	\$134.10	GIFT SHOP STOCK		\$134.10			
							Due				
Voucher(s):	1	Aged Totals:					\$134.10	\$134.10	\$0.00	\$0.00	\$0.00

Vendor ID: 4806		Name: ALEX AIR APPARATUS 2 LLC					Class ID:		FED TAX CLAS:		
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.	7857	INV	2/9/2024	2/9/2024	\$407.08	QUARTERLY COMPRESSOR A		\$407.08			
							Due				
Voucher(s):	1	Aged Totals:					\$407.08	\$407.08	\$0.00	\$0.00	\$0.00

Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.	4603110347	INV	2/12/2024	2/12/2024	\$688.73	WORK DONE ON UNIT R47		\$688.73			
	4604186519	INV	2/20/2024	2/20/2024	\$876.37	PETERBILT 08-14 320 , PARTS		\$876.37			
	4604186840	INV	2/26/2024	2/26/2024	\$852.00	PETERBILT 08-14 320, PARTS		\$852.00			
							Due				
Voucher(s):	3	Aged Totals:					\$2,417.10	\$2,417.10	\$0.00	\$0.00	\$0.00

Vendor ID: 2063		Name: APCO INSTITUTE					Class ID:		FED TAX CLAS:		
Voucher/	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Payment No.	1069694	INV	2/14/2024	2/14/2024	\$510.00	COMMUNICATIONS TRAINING		\$510.00			
							Due				
Voucher(s):	1	Aged Totals:					\$510.00	\$510.00	\$0.00	\$0.00	\$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL
 City of Dickinson

Section 2. Item B.

Vendor ID: 4418		Name: ARAMARK UNIFORM & CAREER APPAREL GROU					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2550260954	122023	INV	1/1/2024	1/1/2024	\$40.12	MATS		\$40.12			
	2550263888	122723	INV	1/1/2024	1/1/2024	\$40.12	MATS		\$40.12			
	2550267585		INV	1/4/2024	1/4/2024	\$23.21	MATS		\$23.21			
	2550269782		INV	1/10/2024	1/10/2024	\$40.12	MATS		\$40.12			
	2550275253		INV	1/24/2024	1/24/2024	\$40.12	MATS		\$40.12			
	2550284567		INV	2/14/2024	2/14/2024	\$30.13	MATS	\$30.13				
	2550284606		INV	2/14/2024	2/14/2024	\$52.38	MATS	\$52.38				
	2550284629		INV	2/14/2024	2/14/2024	\$38.28	MATS	\$38.28				
	2550284652		INV	2/14/2024	2/14/2024	\$58.21	MATS	\$58.21				
	2550284654		INV	2/14/2024	2/14/2024	\$78.96	UNIFORM CLEANING	\$78.96				
	2550284655		INV	2/14/2024	2/14/2024	\$100.15	MATS	\$100.15				
	2550284656		INV	2/14/2024	2/14/2024	\$45.03	MATS	\$45.03				
	2550285456		INV	2/15/2024	2/15/2024	\$25.59	MATS	\$25.59				
	2550285483		INV	2/15/2024	2/15/2024	\$72.08	MATS	\$72.08				
	2550287683		INV	2/21/2024	2/21/2024	\$78.96	UNIFORM CLEANING	\$78.96				
	2550287684		INV	2/21/2024	2/21/2024	\$149.22	MATS	\$149.22				
	2550287685		INV	2/21/2024	2/21/2024	\$45.03	MATS	\$45.03				
							Due					
Voucher(s): 17		Aged Totals:					\$957.71	\$774.02	\$183.69	\$0.00	\$0.00	

Vendor ID: 37		Name: AT&T					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0304912147001	02132	INV	2/13/2024	2/13/2024	\$28.65	MONTHLY PHONE BILLING	\$28.65				
							Due					
Voucher(s): 1		Aged Totals:					\$28.65	\$28.65	\$0.00	\$0.00	\$0.00	

Vendor ID: 9819		Name: BAGLEY VICTORIA					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	VB 02202024		INV	2/20/2024	2/20/2024	\$323.90	EMPLOYEE EXP-VIC BAGLEY	\$323.90				
							Due					
Voucher(s): 1		Aged Totals:					\$323.90	\$323.90	\$0.00	\$0.00	\$0.00	

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Vendor ID: 49		Name: BAKER & TAYLOR CO (GA)					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2038071335	INV	1/30/2024	1/30/2024	\$38.75	SLOPE CHILDRENS BOOKS		\$38.75				
	2038074499	INV	1/30/2024	1/30/2024	\$119.12	DIP CH		\$119.12				
	2038078501	INV	2/1/2024	2/1/2024	\$650.29	DIP		\$650.29				
	2038078502	INV	2/1/2024	2/1/2024	\$458.89	BC		\$458.89				
	2038086076	INV	2/6/2024	2/6/2024	\$20.34	DIP CH		\$20.34				
	2038095700	INV	2/9/2024	2/9/2024	\$11.03	SLOPE CHILDRENS BOOKS		\$11.03				
	2038099128	INV	2/13/2024	2/13/2024	\$102.70	BC		\$102.70				
	2038099138	INV	2/13/2024	2/13/2024	\$51.97	DIP CH		\$51.97				
	2038099265	INV	2/13/2024	2/13/2024	\$106.67	DIP		\$106.67				
	2038108852	INV	2/16/2024	2/16/2024	\$635.48	DIP		\$635.48				
	2038108851	INV	2/19/2024	2/19/2024	\$472.35	BC		\$472.35				
							Due					
Voucher(s): 11		Aged Totals:						\$2,667.59	\$2,667.59	\$0.00	\$0.00	\$0.00

Vendor ID: 6203		Name: BALCO UNIFORM - POLICE ACCOUNT					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	78021-1	INV	2/13/2024	2/13/2024	\$155.30	MAUSER		\$155.30			
	78200-1	INV	2/13/2024	2/13/2024	\$442.59	FEBRUARY 2024 E		\$442.59			
	78200-2	INV	2/16/2024	2/16/2024	\$74.00	FEBRUARY 2024 E		\$74.00			
	78021-2	INV	2/19/2024	2/19/2024	\$267.00	MAUSER		\$267.00			
	78216-1	INV	2/20/2024	2/20/2024	\$28.80	MILLER UNIFORMS		\$28.80			
	78275-1	INV	2/20/2024	2/20/2024	\$276.00	HOLSTERS		\$276.00			
	78200-3	INV	2/21/2024	2/21/2024	\$29.99	FEBRUARY 2024 E		\$29.99			
	77911-1	INV	2/22/2024	2/22/2024	\$291.70	KINTO ORDER		\$291.70			
	78082-1	INV	2/22/2024	2/22/2024	\$80.90	MAUSER		\$80.90			
	78216-2	INV	2/22/2024	2/22/2024	\$134.00	MILLER UNIFORMS		\$134.00			
	78217-1	INV	2/22/2024	2/22/2024	\$134.00	1 STOCK & 1 MAUSER		\$134.00			
	77828-4	INV	2/23/2024	2/23/2024	\$239.00	JANUARY 2024 EQ		\$239.00			
	78216-3	INV	2/27/2024	2/27/2024	\$192.30	MILLER UNIFORMS		\$192.30			

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							Due				
Voucher(s): 13		Aged Totals:					\$2,345.58	\$2,345.58	\$0.00	\$0.00	\$0.00
Vendor ID: 6217		Name: BECK GREG			Class ID:			FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	GB 022624	INV	2/26/2024	2/26/2024	\$73.50	EMPLOYEE EXP-GREG BECK		\$73.50			
Voucher(s): 1		Aged Totals:					\$73.50	\$73.50	\$0.00	\$0.00	\$0.00
Vendor ID: 4670		Name: BEK CONSULTING			Class ID: 1099			FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6401	INV	1/19/2024	1/19/2024	\$3,990.00	EXTRA WORK FORM			\$3,990.00		
	6402	INV	1/22/2024	1/22/2024	\$2,870.00	EXTRA WORK FORM			\$2,870.00		
Voucher(s): 2		Aged Totals:					\$6,860.00	\$0.00	\$6,860.00	\$0.00	\$0.00
Vendor ID: 773		Name: BERGER ELECTRIC INC			Class ID:			FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86745	INV	2/13/2024	2/13/2024	\$85.00	TROUBLESHOOT LIFT STATIC		\$85.00			
	86746	INV	2/13/2024	2/13/2024	\$95.00	CHANGE OUT PARAMETERS (\$95.00			
Voucher(s): 2		Aged Totals:					\$180.00	\$180.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3453		Name: BIERSCHBACH EQUIP & SUPPLY			Class ID:			FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	068885	CRM	2/14/2024		(\$67.00)	RETURNED BITS		(\$67.00)			
	068886	INV	2/14/2024	2/14/2024	\$50.00	RENTAL DEWALT SDS MAX H,		\$50.00			
	SO037067	INV	2/14/2024	2/14/2024	\$100.50	MAX HIGH IMPACT		\$100.50			
Voucher(s): 3		Aged Totals:					\$83.50	\$83.50	\$0.00	\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC			Class ID:			FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	263547	INV	2/2/2024	2/2/2024	\$694.46	OTR REPAIR COST		\$694.46			
Voucher(s): 1		Aged Totals:					\$694.46	\$694.46	\$0.00	\$0.00	\$0.00
Vendor ID: 4390		Name: BRAUN DISTRIBUTING			Class ID:			FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34388	INV	2/15/2024	2/15/2024	\$29.85	3 5 GAL WATERS		\$29.85			
	34460	INV	2/22/2024	2/22/2024	\$19.90	2 5 GAL SPRING WATERS		\$19.90			

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Voucher(s): 2		Due			
	Aged Totals:	<u>\$49.75</u>	<u>\$49.75</u>	<u>\$0.00</u>	<u>\$0.00</u>

Vendor ID: 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0353854	INV	2/10/2024	2/10/2024	\$98.35	10W30 DEO 5 GAL		\$98.35			

Voucher(s): 1		Due			
	Aged Totals:	<u>\$98.35</u>	<u>\$98.35</u>	<u>\$0.00</u>	<u>\$0.00</u>

Vendor ID: 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-412689	CRM	2/27/2024		(\$22.00)	RETURN BATTERY CORE		(\$22.00)			
	2781-411909	INV	2/9/2024	2/9/2024	\$140.78	GAS MAGNUM 60		\$140.78			
	2781-411916	INV	2/9/2024	2/9/2024	\$77.88	12 BRAKLEEN NON CHRLORI		\$77.88			
	2781-412241	INV	2/16/2024	2/16/2024	\$6.23	ENGINE OIL FILTER		\$6.23			
	2781-412643	INV	2/26/2024	2/26/2024	\$223.92	SHOP TOWELS, SHOP TOWEI		\$223.92			
	2781-412686	INV	2/27/2024	2/27/2024	\$18.99	HEADLAMP HALOGEN		\$18.99			
	2781-412687	INV	2/27/2024	2/27/2024	\$189.50	BATTERY GOLD		\$189.50			

Voucher(s): 7		Due			
	Aged Totals:	<u>\$635.30</u>	<u>\$635.30</u>	<u>\$0.00</u>	<u>\$0.00</u>

Vendor ID: 9577 **Name:** CASE ELECTRIC LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2081	INV	2/23/2024	2/23/2024	\$448.86	BALLASTS, LABOR		\$448.86			
	2082	INV	2/23/2024	2/23/2024	\$108.00	JOURNEYMAN LABOR HOURS		\$108.00			

Voucher(s): 2		Due			
	Aged Totals:	<u>\$556.86</u>	<u>\$556.86</u>	<u>\$0.00</u>	<u>\$0.00</u>

Vendor ID: 4275 **Name:** CDW GOVERNMENT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	NS03248	INV	1/1/2024	1/1/2024	\$129.38	ADOBE ACROBAT PRO FOR T			\$129.38		

Voucher(s): 1		Due			
	Aged Totals:	<u>\$129.38</u>	<u>\$0.00</u>	<u>\$129.38</u>	<u>\$0.00</u>

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	83854988	INV	2/9/2024	2/9/2024	\$100.46	SLOPE		\$100.46			
	83855579	INV	2/9/2024	2/9/2024	\$47.98	SLOPE		\$47.98			

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83856058	INV	2/9/2024	2/9/2024	\$53.23	DIP	\$53.23
83932475	INV	2/20/2024	2/20/2024	\$77.97	DIP	\$77.97
83940115	INV	2/21/2024	2/21/2024	\$71.97	SLOPE BOOKS	\$71.97

Voucher(s): 5	Aged Totals:	<u>Due</u>	\$351.61	\$351.61	\$0.00	\$0.00	\$0.00
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Vendor ID: 113 **Name:** CHARBONNEAU CAR CENTER **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	204584	INV	2/8/2024	2/8/2024	\$281.29	HINGE FRONT DOOR, MIRROF		\$281.29			
	57445	INV	2/13/2024	2/13/2024	\$1,898.00	WORK DONE ON UNIT W52		\$1,898.00			
	58001	INV	2/27/2024	2/27/2024	\$1,259.99	INSTALL TONNEAU COVER		\$1,259.99			

Voucher(s): 3	Aged Totals:	<u>Due</u>	\$3,439.28	\$3,439.28	\$0.00	\$0.00	\$0.00
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Vendor ID: 6424 **Name:** CLYDE ARMORY, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20528	INV	2/16/2024	2/16/2024	\$5,420.00	DANIEL DEFENSE DDM4 V7S !		\$5,420.00			

Voucher(s): 1	Aged Totals:	<u>Due</u>	\$5,420.00	\$5,420.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 4683 **Name:** COLDSRING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1269552	INV	2/5/2024	2/5/2024	\$453.00	CF-1 CRYPT FRONT		\$453.00			
	2174496	INV	2/21/2024	2/21/2024	\$335.00	NS-3 ROSE NICHE FRONT		\$335.00			

Voucher(s): 2	Aged Totals:	<u>Due</u>	\$788.00	\$788.00	\$0.00	\$0.00	\$0.00
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Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3027600 020124	INV	2/1/2024	2/1/2024	\$60.90	MONTHLY PHONE BILLING		\$60.90			

Voucher(s): 1	Aged Totals:	<u>Due</u>	\$60.90	\$60.90	\$0.00	\$0.00	\$0.00
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Vendor ID: 3986 **Name:** CUMMINS SALES AND SERVICE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CG-17220	INV	2/7/2024	2/7/2024	\$649.28	MUSEUM GEN		\$649.28			

Voucher(s): 1	Aged Totals:	<u>Due</u>	\$649.28	\$649.28	\$0.00	\$0.00	\$0.00
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Vendor ID: 5977		Name: D&J EQUIPMENT SALES & SERVICE, LLC				Class ID:		FED TAX CLAS: LLC -S			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6279	INV	2/15/2024	2/15/2024	\$30,192.98	VEHICLE LIFTS & GARGE ASS		\$30,192.98			
							Due				
Voucher(s): 1						Aged Totals:	\$30,192.98	\$30,192.98	\$0.00	\$0.00	\$0.00
Vendor ID: 142		Name: DACOTAH PAPER CO				Class ID:		FED TAX CLAS:			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	43490	INV	2/12/2024	2/12/2024	\$66.31	CLNR BOWL HOSP		\$66.31			
	46727	INV	2/19/2024	2/19/2024	\$78.79	CLEANING SUPPLIES		\$78.79			
							Due				
Voucher(s): 2						Aged Totals:	\$145.10	\$145.10	\$0.00	\$0.00	\$0.00
Vendor ID: 5999		Name: DAKOTA BUSINESS SOLUTIONS				Class ID:		FED TAX CLAS: S CORP			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9034	INV	2/20/2024	2/20/2024	\$88.99	PINWHEEL TAPES		\$88.99			
							Due				
Voucher(s): 1						Aged Totals:	\$88.99	\$88.99	\$0.00	\$0.00	\$0.00
Vendor ID: 147		Name: DAKOTA FILTER SUPPLY				Class ID:		FED TAX CLAS:			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	100355	INV	2/23/2024	2/23/2024	\$135.56	MISC FILTERS		\$135.56			
							Due				
Voucher(s): 1						Aged Totals:	\$135.56	\$135.56	\$0.00	\$0.00	\$0.00
Vendor ID: 2506		Name: DAN'S BODY SHOP				Class ID: 1099		FED TAX CLAS: SOLE PROP			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	212096	INV	2/13/2024	2/13/2024	\$1,977.35	FRONT BUMPER FIXED UNIT E		\$1,977.35			
							Due				
Voucher(s): 1						Aged Totals:	\$1,977.35	\$1,977.35	\$0.00	\$0.00	\$0.00
Vendor ID: 9646		Name: DASSINGER HUNTER				Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HD 02262024	INV	2/26/2024	2/26/2024	\$479.50	EMPL EXP-HUNTER DASSINGI		\$479.50			
							Due				
Voucher(s): 1						Aged Totals:	\$479.50	\$479.50	\$0.00	\$0.00	\$0.00
Vendor ID: 5074		Name: DEAN KLUVER PAINTING				Class ID:		FED TAX CLAS:			
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	011724	INV	2/19/2024	2/19/2024	\$12,000.00	PAINTING DONE @ PSC		\$12,000.00			

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Voucher(s): 1		Due			
	Aged Totals:	\$12,000.00	\$12,000.00	\$0.00	\$0.00

Vendor ID: 2286 **Name:** DICKINSON FIRE FIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:** GOV

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12212022	INV	2/22/2024	2/22/2024	\$430.00	FEB 20TH WITHHOLDINGS		\$430.00			

Voucher(s): 1		Due			
	Aged Totals:	\$430.00	\$430.00	\$0.00	\$0.00

Vendor ID: 1636 **Name:** DICKINSON POLICE ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6517	INV	2/22/2024	2/22/2024	\$203.73	REIMBURSEMENT FOR LUNCI		\$203.73			

Voucher(s): 1		Due			
	Aged Totals:	\$203.73	\$203.73	\$0.00	\$0.00

Vendor ID: 167 **Name:** DICKINSON TR AIRPORT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO TAX 02/24	INV	2/22/2024	2/22/2024	\$135,582.33	STARK CO TAX DISTR RECD F		\$135,582.33			

Voucher(s): 1		Due			
	Aged Totals:	\$135,582.33	\$135,582.33	\$0.00	\$0.00

Vendor ID: 192 **Name:** DONS FILTER & FURNACES UNLIMITED **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	055444	INV	2/13/2024	2/13/2024	\$740.85	MISC FILTERS		\$740.85			
	055467	INV	2/26/2024	2/26/2024	\$700.56	MISC FILTERS FOR CITY OF D		\$700.56			
	055471	INV	2/26/2024	2/26/2024	\$160.20	12 MISC FILTERS		\$160.20			

Voucher(s): 3		Due			
	Aged Totals:	\$1,601.61	\$1,601.61	\$0.00	\$0.00

Vendor ID: 824 **Name:** DTE INC-DICKINSON TRUCK EQUIP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	022452	INV	2/7/2024	2/7/2024	\$3,550.57	NEW DECKED DRAWER SYST		\$3,550.57			
	022554	INV	2/15/2024	2/15/2024	\$1,984.32	CARGO GLIDE, FREIGHT		\$1,984.32			

Voucher(s): 2		Due			
	Aged Totals:	\$5,534.89	\$5,534.89	\$0.00	\$0.00

Vendor ID: 3272 **Name:** DUDA-PARSONS, PHYLLIS **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P DP 022624	INV	2/26/2024	2/26/2024	\$15.00	EMPLOYEE EXP-P DUDA-PAR.		\$15.00			

Voucher(s): 1		Due			
	Aged Totals:	\$15.00	\$15.00	\$0.00	\$0.00

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Vendor ID: 9662		Name: EAGLE ENGRAVING, INC					Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	2023-9381	INV	1/1/2024	1/1/2024	\$105.95	50 S&W MOURNING BANDS			\$105.95			
							Due					
Voucher(s): 1							Aged Totals:	\$105.95	\$0.00	\$105.95	\$0.00	\$0.00
Vendor ID: 1039		Name: ELDER CARE					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6013	INV	2/20/2024	2/20/2024	\$1,238.96	MONTHLY EXPENSES		\$1,238.96				
							Due					
Voucher(s): 1							Aged Totals:	\$1,238.96	\$1,238.96	\$0.00	\$0.00	\$0.00
Vendor ID: 2758		Name: ELECTRONIC COMMUNICATIONS INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	100873	INV	2/16/2024	2/16/2024	\$1,530.00	RFMAX GPS, WIFI ANT, CLIPS.		\$1,530.00				
							Due					
Voucher(s): 1							Aged Totals:	\$1,530.00	\$1,530.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2437		Name: ESRI INC					Class ID:		FED TAX CLAS: CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	94664538	INV	2/13/2024	2/13/2024	\$12,960.00	ARCGIS ENTERPRISE MOBILE		\$12,960.00				
							Due					
Voucher(s): 1							Aged Totals:	\$12,960.00	\$12,960.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5451		Name: ETSYSTEMS, INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	33818	INV	2/4/2024	2/4/2024	\$2,554.00	WORK DONE @DKN LIB/ARMC		\$2,554.00				
							Due					
Voucher(s): 1							Aged Totals:	\$2,554.00	\$2,554.00	\$0.00	\$0.00	\$0.00
Vendor ID: 1567		Name: FASTENAL COMPANY					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	NDDIC197620	INV	1/30/2024	1/30/2024	\$717.60	S/S HCS/ FHN		\$717.60				
	NDDIC197851	INV	2/13/2024	2/13/2024	\$101.79	3/4"X7" WDGEXPANCHR		\$101.79				
							Due					
Voucher(s): 2							Aged Totals:	\$819.39	\$819.39	\$0.00	\$0.00	\$0.00
Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	0484336	INV	2/12/2024	2/12/2024	\$136.94	COP GSKT F/FLR CONN/ PIPE		\$136.94				
	W1007995	INV	2/13/2024	2/13/2024	\$412.36	SS UBS STFBR OEM ADPT		\$412.36				

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

Voucher(s): 2		Due			
	Aged Totals:	\$549.30	\$549.30	\$0.00	\$0.00

Vendor ID: 3116 **Name:** FERRELLGAS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4502323 021124	INV	2/11/2024	2/11/2024	\$637.26	FUEL SURCHARGE FEE, GAS		\$637.26			

Voucher(s): 1		Due			
	Aged Totals:	\$637.26	\$637.26	\$0.00	\$0.00

Vendor ID: 4476 **Name:** FLAGSHOOTER LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	240213002	INV	2/13/2024	2/13/2024	\$662.00	FLAGSHOOTER TOOL FLAGS		\$662.00			

Voucher(s): 1		Due			
	Aged Totals:	\$662.00	\$662.00	\$0.00	\$0.00

Vendor ID: 6113 **Name:** FLEETMIND SOLUTIONS INC. **Class ID:** **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10110	INV	2/2/2024	2/2/2024	\$1,015.00	FEB FEE, FLEETLINK SW RMS		\$1,015.00			
	10156	INV	2/2/2024	2/2/2024	\$435.03	FEB-MO DATA PLAN W/VERIZ		\$435.03			

Voucher(s): 2		Due			
	Aged Totals:	\$1,450.03	\$1,450.03	\$0.00	\$0.00

Vendor ID: 5795 **Name:** FORCE AMERICA DISTRIBUTING LLC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN060-1028878	INV	2/14/2024	2/14/2024	\$208.74	GPM REPAIR KIT ACE PUMP F		\$208.74			
	IN200-1047317	INV	2/15/2024	2/15/2024	\$44.01	CABLE, SERIAL, MALE TO FEM		\$44.01			
	IN060-1028892	INV	2/16/2024	2/16/2024	\$1,081.65	140 GPM ACE PUMP HEAD FO		\$1,081.65			
	IN200-1047319	INV	2/16/2024	2/16/2024	\$45.53	CABLE, SERIAL, MALE TO FEM		\$45.53			

Voucher(s): 4		Due			
	Aged Totals:	\$1,379.93	\$1,379.93	\$0.00	\$0.00

Vendor ID: 5859 **Name:** FORUM COMMUNICATIONS CO. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	I2023.00091424	INV	1/1/2024	1/1/2024	\$36.48	202216 BALER BUILDING EXP/			\$36.48		
	I2024.00008262	INV	1/31/2024	1/31/2024	\$92.72	ADVERTISING SW/R		\$92.72			
	I2024.00008263	INV	1/31/2024	1/31/2024	\$89.68	ADVERTISEMENT FOR PROPC		\$89.68			
	I2024.00008264	INV	1/31/2024	1/31/2024	\$92.72	ADVERTISING COMPACT WHE		\$92.72			
	6EA305FD-0001	INV	2/15/2024	2/15/2024	\$113.00	BIDS/PROPOSALS NOTICES		\$113.00			
	929A254D-0001	INV	2/22/2024	2/22/2024	\$26.01	GENERAL PUBLIC NOTICE		\$26.01			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

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FSE011ED-0002 INV 2/26/2024 2/26/2024 \$18.83 ADVERTISING HIST PRES COI \$18.83

Voucher(s): 7		Due				
	Aged Totals:	\$469.44	\$432.96	\$36.48	\$0.00	\$0.00

Vendor ID: 6287	Name: FRIES JOEL/ TRACKER MANAGEMENT	Class ID: 1099	FED TAX CLAS: SOLE PROP/SINGLE LLC
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16365	INV	2/7/2024	2/7/2024	\$2,476.96	02-06-24 DICKINSON-SHAKOP		\$2,476.96			
	16434	INV	2/21/2024	2/21/2024	\$2,522.32	02-15-24 DICKINSON-SHAKOP		\$2,522.32			

Voucher(s): 2		Due				
	Aged Totals:	\$4,999.28	\$4,999.28	\$0.00	\$0.00	\$0.00

Vendor ID: 668	Name: GALLS INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	027047675	INV	2/9/2024	2/9/2024	\$48.60	TRU MENS CLASSIC COTTON		\$48.60			
	027129091	INV	2/19/2024	2/19/2024	\$84.72	TRU MENS CLASSIC COTTON		\$84.72			
	027135427	INV	2/19/2024	2/19/2024	\$28.23	TRU MENS CLASSIC COTTON		\$28.23			

Voucher(s): 3		Due				
	Aged Totals:	\$161.55	\$161.55	\$0.00	\$0.00	\$0.00

Vendor ID: 243	Name: GEORGES TIRE SHOP INC	Class ID:	FED TAX CLAS:
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	176602	INV	2/16/2024	2/16/2024	\$828.00	4 235 85R16 TIRES		\$828.00			

Voucher(s): 1		Due				
	Aged Totals:	\$828.00	\$828.00	\$0.00	\$0.00	\$0.00

Vendor ID: 6082	Name: GOOSENECK IMPLEMENT	Class ID:	FED TAX CLAS: S CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11024198	INV	2/13/2024	2/13/2024	\$1,017.23	UNIVERSAL DRIVESHAFT, PIN		\$1,017.23			
	11024885	INV	2/15/2024	2/15/2024	\$108.91	TIRE & WHEEL ASSEMBLY, BL		\$108.91			

Voucher(s): 2		Due				
	Aged Totals:	\$1,126.14	\$1,126.14	\$0.00	\$0.00	\$0.00

Vendor ID: 9817	Name: GWALTERIUS, LLC	Class ID: 1099	FED TAX CLAS: LLC
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0224	INV	2/12/2024	2/12/2024	\$29.95	1 CHILDREN BOOK		\$29.95			
	0324	INV	2/12/2024	2/12/2024	\$59.90	BILLINGS CO SCHOOL DISTRI		\$59.90			
	0424	INV	2/14/2024	2/14/2024	\$546.00	GIFT SHOP STOCK-MUSEUM		\$546.00			

Voucher(s): 3		Due				
	Aged Totals:	\$635.85	\$635.85	\$0.00	\$0.00	\$0.00

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Vendor ID: 362		Name: HAYNES, MELBYE LAW OFFICE PLLC					Class ID: 1099		FED TAX CLAS: ATTORNEY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	A LEIDHOLM 020524	INV	2/5/2024	2/5/2024	\$239.58	LEGAL SERVICES-AMY LEIDHOLM		\$239.58			
	B SCHONER 020524	INV	2/5/2024	2/5/2024	\$312.50	LEGAL SERVICES-B SCHONER		\$312.50			
	C CRAFTON 020524	INV	2/5/2024	2/5/2024	\$193.75	LEGAL SERVICES-C CRAFTON		\$193.75			
	D JANKE 020524	INV	2/5/2024	2/5/2024	\$272.92	LEGAL SERVICES-DYLON JANKE		\$272.92			
	J DUNCAN 020524	INV	2/5/2024	2/5/2024	\$943.75	LEGAL SERVICES-JAYD DUNCAN		\$943.75			
	K TRAQUAIR 020524	INV	2/5/2024	2/5/2024	\$487.50	LEGAL SERVICES-IAN TRAQUAIR		\$487.50			
	K WAGNER 020524	INV	2/5/2024	2/5/2024	\$343.75	LEGAL SERVICES-KEN WAGNER		\$343.75			
	S ASHBY 020524	INV	2/5/2024	2/5/2024	\$187.50	LEGAL SERVICES-SCOTT ASHBY		\$187.50			
	T HUFF 020524	INV	2/5/2024	2/5/2024	\$187.50	LEGAL SERVICES-TYLER HUFF		\$187.50			
	W MARTINEZ 020524	INV	2/5/2024	2/5/2024	\$145.83	LEGAL SERVICES-WILL MARTINEZ		\$145.83			
							Due				
Voucher(s): 10		Aged Totals:					\$3,314.58	\$3,314.58	\$0.00	\$0.00	\$0.00
Vendor ID: 6210		Name: HEART RIVER VOICE					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11-8684	INV	2/20/2024	2/20/2024	\$140.00	ADVERTISING -LIBRARY		\$140.00			
							Due				
Voucher(s): 1		Aged Totals:					\$140.00	\$140.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5922		Name: INFORMATIONAL DATA TECHNOLOGIES					Class ID: 1099		FED TAX CLAS: LLC - P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	127868	INV	2/19/2024	2/19/2024	\$300.00	ANNUAL AIRETIME FOR SOAP		\$300.00			
							Due				
Voucher(s): 1		Aged Totals:					\$300.00	\$300.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5788		Name: INNOVATIVE OFFICE SOLUTIONS LLC					Class ID: 1099		FED TAX CLAS: LLC-P		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN4391042	INV	1/1/2024	1/1/2024	\$17.46	PEN, PEARL, FINE, COFFEE, F			\$17.46		
	IN4410494	INV	1/1/2024	1/1/2024	\$83.96	MISC CLEANING PRODUCTS			\$83.96		
	4466199	INV	2/19/2024	2/19/2024	\$36.41	TOWEL, ROLL, 2 PLY		\$36.41			
	4471883	INV	2/26/2024	2/26/2024	\$43.89	BOWL, ULTRA, RIBBON, CALC		\$43.89			
							Due				
Voucher(s): 4		Aged Totals:					\$181.72	\$80.30	\$101.42	\$0.00	\$0.00

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Vendor ID: 6493		Name: JE CUSTOMS					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	149622	INV	2/26/2024	2/26/2024	\$1,480.00	BODY LABOR GUTTING UNIT :		\$1,480.00				
							Due					
Voucher(s): 1							Aged Totals:	\$1,480.00	\$1,480.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2310		Name: JOHNSON CONTROLS FIRE PROTECTION LP					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	51637261	INV	2/5/2024	2/5/2024	\$1,527.02	BUILDING REPAIRS-JOACHIM		\$1,527.02				
	1	INV	2/27/2024	2/27/2024	\$1,553.00	FIRE DETECTION SENSOR MA		\$1,553.00				
							Due					
Voucher(s): 2							Aged Totals:	\$3,080.02	\$3,080.02	\$0.00	\$0.00	\$0.00
Vendor ID: 341		Name: LAWSON PRODUCTS INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	9311279984	INV	2/7/2024	2/7/2024	\$795.36	FUEL LINE HOSE ROLL, CLAM		\$795.36				
	9311279985	INV	2/7/2024	2/7/2024	\$70.50	100 FT 22 GA WHITE HOOK UF		\$70.50				
	9311313089	INV	2/20/2024	2/20/2024	\$100.42	5 EA 3/8X2 INSULFORMST		\$100.42				
							Due					
Voucher(s): 3							Aged Totals:	\$966.28	\$966.28	\$0.00	\$0.00	\$0.00
Vendor ID: 9510		Name: LINDE GAS & EQUIPMENT INC					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	41267269	INV	2/22/2024	2/22/2024	\$38.17	INDUSTRIAL ACETYLENE, CYL		\$38.17				
							Due					
Voucher(s): 1							Aged Totals:	\$38.17	\$38.17	\$0.00	\$0.00	\$0.00
Vendor ID: 1218		Name: LOGO MAGIC INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	140323	INV	2/13/2024	2/13/2024	\$300.00	CLOTHING ORDERED-SETH C		\$300.00				
	140326	INV	2/13/2024	2/13/2024	\$100.00	CLOTHING ORDERED-B PAZO		\$100.00				
	140352	INV	2/14/2024	2/14/2024	\$203.00	CLOTHING ORDERED-TIM OD		\$203.00				
	140502	INV	2/21/2024	2/21/2024	\$260.00	JACKET ORDERED-JACOB W/		\$260.00				
	140510	INV	2/21/2024	2/21/2024	\$271.00	CLOTHING ORDERED- T NAMI		\$271.00				
							Due					
Voucher(s): 5							Aged Totals:	\$1,134.00	\$1,134.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6192		Name: MAC'S HARDWARE					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

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C27325/D	INV	2/13/2024	2/13/2024	\$12.84	CARROAGE.ZP BOLTS, NUTS	\$12.84
C27482/D	INV	2/14/2024	2/14/2024	\$11.60	NUTS, LOCK NYLON INSERT	\$11.60
C27564/D	INV	2/15/2024	2/15/2024	\$23.80	NUTS, BOLTS, WASHERS	\$23.80

Voucher(s):	3	Aged Totals:	<u>Due</u>	\$48.24	\$48.24	\$0.00	\$0.00	\$0.00
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Vendor ID:	5715	Name:	MARTIN'S WELDING & REFRIGERATION INC	Class ID:		FED TAX CLAS:	S CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
46912		INV	1/22/2024	1/22/2024	\$432.00	32 RECOVERED UNITS-BALEF			\$432.00		
46975		INV	1/22/2024	1/22/2024	\$1,529.29	SERVICE WORK ON A/C SRV I			\$1,529.29		
46938		INV	1/30/2024	1/30/2024	\$1,473.06	SERVICE WORK-2 ROOFTOP I		\$1,473.06			
46952		INV	1/31/2024	1/31/2024	\$427.00	SERVICE WORK ON A/C CITY		\$427.00			
46985		INV	2/2/2024	2/2/2024	\$4,148.76	SERVICE WORK BOILER PUM		\$4,148.76			
46986		INV	2/2/2024	2/2/2024	\$7,632.68	SERVICE WORK-HEAT SYS-AI		\$7,632.68			
47020		INV	2/8/2024	2/8/2024	\$400.00	SERVICE WORK ON FURNANE		\$400.00			
47065		INV	2/15/2024	2/15/2024	\$656.80	20 CRYOTECH GLY COL		\$656.80			

Voucher(s):	8	Aged Totals:	<u>Due</u>	\$16,699.59	\$14,738.30	\$1,961.29	\$0.00	\$0.00
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Vendor ID:	6181	Name:	MDS TECHNOLOGIES, INC	Class ID:		FED TAX CLAS:	C CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
24718		INV	2/14/2024	2/14/2024	\$500.00	202318 2023 PAVEMENT MGM		\$500.00			

Voucher(s):	1	Aged Totals:	<u>Due</u>	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00
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Vendor ID:	4828	Name:	MENARDS	Class ID:		FED TAX CLAS:	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
42400		INV	2/1/2024	2/1/2024	\$96.99	SC PRIVACY SATURN LVR CO		\$96.99			
42585		INV	2/5/2024	2/5/2024	\$24.98	3/8" HOLE SAW ARBOR, FILTE		\$24.98			
42637		INV	2/6/2024	2/6/2024	\$493.42	53" 9 DRAWER TOOL CABNT,		\$493.42			
42761		INV	2/9/2024	2/9/2024	\$73.92	6' BLACK HD CORD COVER		\$73.92			
42873		INV	2/12/2024	2/12/2024	\$52.36	ETHERNET, CURVE TV TILT, S		\$52.36			
42970		INV	2/14/2024	2/14/2024	\$41.45	RP CONCRETE MORTA, TROV		\$41.45			
43014		INV	2/15/2024	2/15/2024	\$50.94	IAMS PH ADLT ORG, WHISKA		\$50.94			
43026		INV	2/15/2024	2/15/2024	\$110.06	VINYL TUBIN, ARBOR SYSTEM		\$110.06			

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43213	INV	2/20/2024	2/20/2024	\$56.86	ADAPTER, PW GUN 16" LANCI	\$56.86
43223	INV	2/20/2024	2/20/2024	\$33.96	2 2X12-8' #2&BTR FIR	\$33.96
43249	INV	2/21/2024	2/21/2024	\$65.22	CRESTRIDGE, ARC KITCH W/	\$65.22
43263	INV	2/21/2024	2/21/2024	\$43.72	FLEX TAILPIEC, BASKET, STR.	\$43.72
43277	INV	2/21/2024	2/21/2024	\$74.06	FIP BRASS, ELBOW, ADAPT, V	\$74.06
43324	INV	2/22/2024	2/22/2024	\$36.97	30X48 CDLS 2" FW OAK	\$36.97
43352	INV	2/23/2024	2/23/2024	\$186.68	SHOP SUPPLIES	\$186.68
43359	INV	2/23/2024	2/23/2024	\$46.50	HEAT SHRINK, FOAM TAPE, C	\$46.50
43467	INV	2/26/2024	2/26/2024	\$279.92	4 AREA D2D 6000L CCT BRZ	\$279.92
43574	INV	2/28/2024	2/28/2024	\$57.40	GARAGE DOOR LUBE, ADDITI	\$57.40
43578	INV	2/28/2024	2/28/2024	\$98.90	MYRIDE GRAB-A-RAG, SIMPLE	\$98.90

Voucher(s): 19	Aged Totals:	<u>Due</u>			
		\$1,924.31	\$1,924.31	\$0.00	\$0.00

Vendor ID: 6400 **Name:** MIDCONTINENT COMMUNICATIONS **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22267580113831	INV	1/27/2024	1/27/2024	\$246.78	MIDCO BUSINESS INTERNET			\$246.78		

Voucher(s): 1	Aged Totals:	<u>Due</u>			
		\$246.78	\$0.00	\$246.78	\$0.00

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	94595	INV	2/6/2024	2/6/2024	\$131.85	3 893LM REMOTES		\$131.85			
	94666	INV	2/12/2024	2/12/2024	\$150.00	LABOR TO FIX WIRINGFOR MK		\$150.00			

Voucher(s): 2	Aged Totals:	<u>Due</u>			
		\$281.85	\$281.85	\$0.00	\$0.00

Vendor ID: 5645 **Name:** MIDWEST LABORATORIES, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1171039	INV	2/2/2024	2/2/2024	\$88.75	CHEMICALS		\$88.75			

Voucher(s): 1	Aged Totals:	<u>Due</u>			
		\$88.75	\$88.75	\$0.00	\$0.00

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	505029346	INV	2/9/2024	2/9/2024	\$197.18	DIP AV		\$197.18			
	505029348	INV	2/9/2024	2/9/2024	\$93.69	DIP CH AV		\$93.69			

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505029349	INV	2/9/2024	2/9/2024	\$150.69	BC AV		\$150.69
505061170	INV	2/15/2024	2/15/2024	\$123.68	DIP AV		\$123.68
505061171	INV	2/15/2024	2/15/2024	\$48.72	DIP CH AV		\$48.72
505061172	INV	2/15/2024	2/15/2024	\$76.45	BC AV		\$76.45

Voucher(s): 6		Due				
Aged Totals:		\$690.41	\$690.41	\$0.00	\$0.00	\$0.00

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1236258	INV	1/19/2024	1/19/2024	\$106.30	CHEMICALS			\$106.30		
	1236265	INV	1/19/2024	1/19/2024	\$254.80	CHEMICALS			\$254.80		
	1239836	INV	2/15/2024	2/15/2024	\$157.60	CHEMICALS		\$157.60			
	1239843	INV	2/15/2024	2/15/2024	\$254.80	CHEMICALS		\$254.80			
	1239848	INV	2/15/2024	2/15/2024	\$49.00	CHEMICALS		\$49.00			
	1240135	INV	2/19/2024	2/19/2024	\$106.30	CHEMICALS		\$106.30			
	1240591	INV	2/21/2024	2/21/2024	\$106.30	CHEMICALS		\$106.30			
	1240592	INV	2/21/2024	2/21/2024	\$49.00	CHEMICALS		\$49.00			
	1240757	INV	2/22/2024	2/22/2024	\$254.80	CHEMICALS		\$254.80			
	1240758	INV	2/22/2024	2/22/2024	\$106.30	CHEMICALS		\$106.30			

Voucher(s): 10		Due				
Aged Totals:		\$1,445.20	\$1,084.10	\$361.10	\$0.00	\$0.00

Vendor ID: 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	392 122 1000 7	INV	1/31/2024	1/31/2024	\$0.84	240 1/2 W 2ND ST (N OF BANK		\$0.84			
	578 063 0720 3	INV	1/31/2024	1/31/2024	\$21.91	222 2ND ST W		\$21.91			
	236 829 4289 3	INV	2/2/2024	2/2/2024	\$94.61	1150 STATE AVE STREET LIGI		\$94.61			
	411 633 3532 0	INV	2/2/2024	2/2/2024	\$145.43	1340 1/2 W VILLARD ST		\$145.43			
	115 654 8615 3	INV	2/6/2024	2/6/2024	\$293.45	1685 1/2 W 19TH ST		\$293.45			
	192 439 3720 8	INV	2/6/2024	2/6/2024	\$74.46	1791 21ST ST E		\$74.46			
	53871	INV	2/6/2024	2/6/2024	\$350.02	REPAIR STREET LIGHT		\$350.02			
	824 718 6909 7	INV	2/6/2024	2/6/2024	\$109.43	676 12TH ST W		\$109.43			
	849 981 1089 8	INV	2/6/2024	2/6/2024	\$26.11	1851 15TH ST W		\$26.11			

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006 522 1000 6	INV	2/8/2024	2/8/2024	\$168.62	620 W BROADWAY WATER VE	\$168.62
080 727 4399 3	INV	2/8/2024	2/8/2024	\$94.71	481 1/2 RIVER DR	\$94.71
163 633 4305 0	INV	2/8/2024	2/8/2024	\$231.76	500 EAST BROADWAY (GEN)	\$231.76
365 814 2853 3	INV	2/8/2024	2/8/2024	\$1,071.97	11470 HIGHWAY 10	\$1,071.97
528 381 4575 4	INV	2/8/2024	2/8/2024	\$224.58	615 W BROADWAY (GEN)	\$224.58
582 795 8573 9	INV	2/8/2024	2/8/2024	\$48.11	103 SE 3RD ST (GEN)	\$48.11
63519672388	INV	2/8/2024	2/8/2024	\$48.88	W BROADWAY #7 (GEN)	\$48.88
946 088 8119 2	INV	2/8/2024	2/8/2024	\$153.81	811 W BROADWAY BLG B WA	\$153.81
87599896864	INV	2/9/2024	2/9/2024	\$182.16	625 W BROADWAY (GEN)	\$182.16
024 722 1000 0	INV	2/12/2024	2/12/2024	\$199.05	901 LIVESTOCK LN	\$199.05
253 968 2546 2	INV	2/12/2024	2/12/2024	\$4,536.32	485 10TH AVE SE	\$4,536.32
254 588 3855 1	INV	2/12/2024	2/12/2024	\$21,152.52	10816 38TH ST SW	\$21,152.52
585 822 1000 9	INV	2/12/2024	2/12/2024	\$248.86	1795 E VILLARD ST	\$248.86
634 715 6883 0 09/19	INV	2/12/2024	2/12/2024	\$97.76	366 1/2 SE 8TH ST	\$97.76
690 913 1000 8	INV	2/12/2024	2/12/2024	\$54.63	1591 SW 8TH ST	\$54.63
860 043 1000 8	INV	2/12/2024	2/12/2024	\$41.65	611 6TH AVE SE	\$41.65
960 043 1000 7	INV	2/12/2024	2/12/2024	\$38.73	SW 8TH ST	\$38.73
04982210009 0224	INV	2/13/2024	2/13/2024	\$17,100.60	615 W BROADWAY ST COMM	\$17,100.60
131 032 1000 4	INV	2/13/2024	2/13/2024	\$206.59	601E 4TH AV WATER TOWER	\$206.59
14982210008 0224	INV	2/13/2024	2/13/2024	\$847.45	615 W BROADWAY ST WHITE	\$847.45
190 502 4626 3	INV	2/13/2024	2/13/2024	\$648.45	3411 PUBLIC WORKS BLVD	\$648.45
253 707 7071 8	INV	2/13/2024	2/13/2024	\$78.34	981 E VILLARD ST FEED #1	\$78.34
264 295 4416 1	INV	2/13/2024	2/13/2024	\$162.00	498 1/2 W VILLARD ST	\$162.00
292 514 6934 1	INV	2/13/2024	2/13/2024	\$162.32	38 W 1ST ST GEN	\$162.32
310 672 9512 6	INV	2/13/2024	2/13/2024	\$123.19	801 1/2 E VILLARD ST	\$123.19
325 323 1000 3	INV	2/13/2024	2/13/2024	\$3,997.30	3389 ENERGY CENTER DR	\$3,997.30
355 032 1000 3	INV	2/13/2024	2/13/2024	\$1,112.66	450 10TH AVE E 3 UND WATEI	\$1,112.66
421 922 1000 5	INV	2/13/2024	2/13/2024	\$35.00	E VILLARD ST CROSSWALK LI	\$35.00
423 887 3732 4	INV	2/13/2024	2/13/2024	\$69.75	398 1/2 W VILLARD ST	\$69.75

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482 775 9172 2	INV	2/13/2024	2/13/2024	\$285.37	3405 PUBLIC WORKS BLVD	\$285.37
497 240 6791 0	INV	2/13/2024	2/13/2024	\$5.98	22 1/2 E 3RD ST	\$5.98
505 039 8216 2	INV	2/13/2024	2/13/2024	\$309.50	1788 I94 BUSINESS LOOP E	\$309.50
513 939 3150 9	INV	2/13/2024	2/13/2024	\$82.35	11 1/2 4TH AVE E	\$82.35
516 822 1000 3	INV	2/13/2024	2/13/2024	\$1,600.80	25 2ND AVE W	\$1,600.80
582 020 9108 6	INV	2/13/2024	2/13/2024	\$134.86	104 1/2 W VILLARD ST	\$134.86
677 822 1000 8	INV	2/13/2024	2/13/2024	\$74.79	SIMS ST DOWNTOWN PARK	\$74.79
681 038 0090 7	INV	2/13/2024	2/13/2024	\$112.74	3405 PUBLIC WORKS BLVD (G	\$112.74
71736003253 0224	INV	2/13/2024	2/13/2024	\$119.29	3411 PUBLIC WORKS BLVD BF	\$119.29
728 198 3772 4	INV	2/13/2024	2/13/2024	\$149.08	950 1/2 W VILLARD ST	\$149.08
773 690 7663 1	INV	2/13/2024	2/13/2024	\$862.55	122 1ST AVE W	\$862.55
829 968 3952 6	INV	2/13/2024	2/13/2024	\$3,017.92	38 1ST ST W	\$3,017.92
913 822 1000 2	INV	2/13/2024	2/13/2024	\$208.07	6 LIFT STAT	\$208.07
944 610 0636 6	INV	2/13/2024	2/13/2024	\$154.41	991 E VILLARD ST FEED #2	\$154.41
947 822 1000 2	INV	2/13/2024	2/13/2024	\$46.60	SIMS ST TRAFFIC LIGHT	\$46.60
955 293 0051 9	INV	2/13/2024	2/13/2024	\$89.12	28 1/2 2ND AVE E	\$89.12
995 822 1000 3	INV	2/13/2024	2/13/2024	\$26.51	233 W VILLARD ST	\$26.51
069 243 1000 3	INV	2/15/2024	2/15/2024	\$135.16	229 E MUSEUM DR POST PAR	\$135.16
120 132 1000 5	INV	2/15/2024	2/15/2024	\$31.05	E 10TH ST	\$31.05
179 575 1883 4	INV	2/15/2024	2/15/2024	\$896.48	188 E MUSEUM DR APT B	\$896.48
274 132 1000 9	INV	2/15/2024	2/15/2024	\$103.51	200 E MUSEUM DR PRARIE OL	\$103.51
284 132 1000 7	INV	2/15/2024	2/15/2024	\$162.02	W 12TH ST ST LITES 3RD AVE	\$162.02
298 563 1000 7	INV	2/15/2024	2/15/2024	\$174.53	611 10TH AVE E	\$174.53
474 132 1000 7	INV	2/15/2024	2/15/2024	\$317.99	198 E MUSEUM DR APT A	\$317.99
529 279 6569 0	INV	2/15/2024	2/15/2024	\$73.81	2115 E 10TH AVE	\$73.81
574 132 1000 6	INV	2/15/2024	2/15/2024	\$349.39	188 MUSEUM DR E	\$349.39
612 823 1000 4	INV	2/15/2024	2/15/2024	\$57.71	209 R MUSEUM DR	\$57.71
674 132 1000 5	INV	2/15/2024	2/15/2024	\$1,655.16	46 W MUSEUM DR	\$1,655.16
800 132 1000 2	INV	2/15/2024	2/15/2024	\$36.48	E 10TH ST FIRE SIREN CEMET	\$36.48

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900 132 1000 1	INV	2/15/2024	2/15/2024	\$31.05	E 10TH ST CEMETARY	\$31.05
968 373 1000 0	INV	2/15/2024	2/15/2024	\$558.23	LIFT STATION 1071 SIMS ST	\$558.23
198 874 5490 8	INV	2/21/2024	2/21/2024	\$102.30	2884 FAIRWAY ST	\$102.30
256 583 1000 5	INV	2/21/2024	2/21/2024	\$131.26	2601 STATES BL STREET LIGHT	\$131.26
260 043 1000 4	INV	2/21/2024	2/21/2024	\$39.37	2006 FAIRWAY ST	\$39.37
597 333 1000 3	INV	2/21/2024	2/21/2024	\$199.01	2001 FAIRWAY ST REC CENTE	\$199.01
61946591668 0224	INV	2/21/2024	2/21/2024	\$168.16	801 STATE AVE TRAFFIC SIGN	\$168.16
640 322 1000 3	INV	2/21/2024	2/21/2024	\$63.91	W VILLARD ST STOP LIGHTS	\$63.91
755 153 1000 3	INV	2/21/2024	2/21/2024	\$219.23	2171 EMPIRE ROAD	\$219.23
755 573 1000 2	INV	2/21/2024	2/21/2024	\$203.91	2433 1/2 W 4TH ST	\$203.91
802 463 1000 9	INV	2/21/2024	2/21/2024	\$460.75	2693 FAIRWAY ST	\$460.75
855 153 1000 2	INV	2/21/2024	2/21/2024	\$156.69	451 W 23RD AVE	\$156.69

Voucher(s): 79		Due				
	Aged Totals:	\$67,861.13	\$67,861.13	\$0.00	\$0.00	\$0.00

Vendor ID: 5748 **Name:** MORTON SALT, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5402994517	INV	2/14/2024	2/14/2024	\$7,973.48	22.24 BULK SOLAR WHI SALT		\$7,973.48			
	5402997294	INV	2/17/2024	2/17/2024	\$7,908.96	22.06 BULK SOLAR WH SALT		\$7,908.96			

Voucher(s): 2		Due				
	Aged Totals:	\$15,882.44	\$15,882.44	\$0.00	\$0.00	\$0.00

Vendor ID: 1844 **Name:** MOTION INDUSTRIES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ND55-00626895	INV	2/21/2024	2/21/2024	\$571.95	ELECTRIC MOTORS		\$571.95			

Voucher(s): 1		Due				
	Aged Totals:	\$571.95	\$571.95	\$0.00	\$0.00	\$0.00

Vendor ID: 3956 **Name:** MULTIMEDIA SALES & MARKETING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1059715	INV	2/5/2024	2/5/2024	\$245.00	ADVERTISUBG FOR LIBRARY		\$245.00			

Voucher(s): 1		Due				
	Aged Totals:	\$245.00	\$245.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4414 **Name:** NAMENIUK, SHELLY **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

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SN 022624 INV 2/26/2024 2/26/2024 \$109.38 EMPLOYEE EXP-S NAMENIUK \$109.38

Voucher(s): 1	Aged Totals:	Due								
		\$109.38	\$109.38	\$0.00	\$0.00	\$0.00				

Vendor ID: 9821 **Name:** NATIONAL STORMWATER CENTER **Class ID:** 1099 **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	NPDES-WEB03305	INV	1/31/2024	1/31/2024	\$1,548.00	EVENT REGISTRATION CSI MI		\$1,548.00			

Voucher(s): 1	Aged Totals:	Due								
		\$1,548.00	\$1,548.00	\$0.00	\$0.00	\$0.00				

Vendor ID: 418 **Name:** ND CLERKS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2024 ND CLERK'S AS	INV	2/8/2024	2/8/2024	\$100.00	2024 ND CLERK'S ASSOCIATC		\$100.00			

Voucher(s): 1	Aged Totals:	Due								
		\$100.00	\$100.00	\$0.00	\$0.00	\$0.00				

Vendor ID: 6254 **Name:** ND DEPT OF ENVIROMENTAL QUALITY **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	#OPCERT-3221	INV	2/15/2024	2/15/2024	\$50.00	ND OPERATOR EXAM FEES IN		\$50.00			

Voucher(s): 1	Aged Totals:	Due								
		\$50.00	\$50.00	\$0.00	\$0.00	\$0.00				

Vendor ID: 680 **Name:** ND FIREFIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2024020909	INV	2/9/2024	2/9/2024	\$10.00	RETEST FIREFIGHTER		\$10.00			

Voucher(s): 1	Aged Totals:	Due								
		\$10.00	\$10.00	\$0.00	\$0.00	\$0.00				

Vendor ID: 3890 **Name:** ND LIVING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00000767	INV	2/27/2024	2/27/2024	\$1,075.00	ADVERTISING -MUSEUM CEN		\$1,075.00			

Voucher(s): 1	Aged Totals:	Due								
		\$1,075.00	\$1,075.00	\$0.00	\$0.00	\$0.00				

Vendor ID: 2008 **Name:** ND ONE CALL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4014123	INV	1/31/2024	1/31/2024	\$46.50	REG & VOICE CALL OUT TICKI		\$46.50			

Voucher(s): 1	Aged Totals:	Due								
		\$46.50	\$46.50	\$0.00	\$0.00	\$0.00				

Vendor ID: 2594 **Name:** NDBOA **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2024 B DUKART	INV	2/2/2024	2/2/2024	\$50.00	2024 ANN MEMBERSHIP- B DL		\$50.00			

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2024 CHRISTINA WEI	INV	2/2/2024	2/2/2024	\$50.00	2024 ANN MEMBERSHIP-C WE	\$50.00
2024 L SCHWINDT	INV	2/2/2024	2/2/2024	\$50.00	2024 ANN MEMBERSHIP-SCHV	\$50.00
2024 T STEWART	INV	2/2/2024	2/2/2024	\$50.00	2024 ANN MEMBERSHIP-T STE	\$50.00
2024 TERRY STEFFE	INV	2/2/2024	2/2/2024	\$50.00	2024 ANN MEMBERSHIP-T STE	\$50.00
B DUKART 2024	INV	2/2/2024	2/2/2024	\$215.00	MEMBER REGISTRATION FOR	\$215.00
L SCHWINDT 2024	INV	2/2/2024	2/2/2024	\$215.00	MEMBER REGISTRATION FOA	\$215.00

Voucher(s): 7	Aged Totals:	Due			
		\$680.00	\$680.00	\$0.00	\$0.00

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	388897/1	INV	2/5/2024	2/5/2024	\$3.59	COMM SWITCH SP 15A ALM		\$3.59			
	388985/1	INV	2/7/2024	2/7/2024	\$9.58	CORD BUNGEE 32" HVY DTY		\$9.58			
	388994/1	INV	2/8/2024	2/8/2024	\$3.59	CHUCK KEY 1/4-5/32 PLT		\$3.59			
	389066/1	INV	2/12/2024	2/12/2024	\$116.99	GRN BEAM CROSSLN LSR 40		\$116.99			
	389133/1	INV	2/15/2024	2/15/2024	\$7.53	ES8 ESP KEY BLANK		\$7.53			
	389157/1	INV	2/15/2024	2/15/2024	\$127.74	PLIERS HEX JAW, KNEELING I		\$127.74			
	389182/1	INV	2/16/2024	2/16/2024	\$24.29	CM RTCHNG SCRDRV/W BITS		\$24.29			
	389229/1	INV	2/20/2024	2/20/2024	\$105.16	MISC FILTERS		\$105.16			
	389249/1	INV	2/21/2024	2/21/2024	\$8.98	CAP 2" SLIP SCH 40, CONDUIT		\$8.98			
	389278/1	INV	2/22/2024	2/22/2024	\$42.56	CYLINDER PROPANE, SCREW		\$42.56			
	389291/1	INV	2/22/2024	2/22/2024	\$75.37	HACKSAW, CEMENT, TEES, E		\$75.37			
	389365/1	INV	2/26/2024	2/26/2024	\$57.51	DOWEL RMNWD, CLK ALEX FI		\$57.51			

Voucher(s): 12	Aged Totals:	Due			
		\$582.89	\$582.89	\$0.00	\$0.00

Vendor ID: 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2279372	INV	2/13/2024	2/13/2024	\$182.69	NEW TIRE PD27		\$182.69			
	2279376	INV	2/13/2024	2/13/2024	\$39.89	TIRE PATCH FOR UNIT PD29		\$39.89			

Voucher(s): 2	Aged Totals:	Due			
		\$222.58	\$222.58	\$0.00	\$0.00

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Vendor ID: 3390		Name: O'REILLY AUTO PARTS					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1865-286181	INV	1/31/2024	1/31/2024	\$24.10	ELECT TAPE, HEAT SHRINK		\$24.10				
	1865-287679	INV	2/9/2024	2/9/2024	\$179.59	BATTERY, CORE CHG, WORK		\$179.59				
							Due					
Voucher(s): 2							Aged Totals:	\$203.69	\$203.69	\$0.00	\$0.00	\$0.00

Vendor ID: 6247		Name: ONYX + IVORY LLC					Class ID: 1099		FED TAX CLAS: LLC			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	1017	INV	2/5/2024	2/5/2024	\$40.00	MENDING FOR FIRE DEPT		\$40.00				
							Due					
Voucher(s): 1							Aged Totals:	\$40.00	\$40.00	\$0.00	\$0.00	\$0.00

Vendor ID: 90		Name: POST BOARD					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	13491	INV	2/15/2024	2/15/2024	\$150.00	1 PSYCH EVAL		\$150.00				
	13502	INV	2/26/2024	2/26/2024	\$150.00	1 PSYCH EVAL		\$150.00				
							Due					
Voucher(s): 2							Aged Totals:	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00

Vendor ID: 3491		Name: PRAIRIE AUTO PARTS INC					Class ID:		FED TAX CLAS:			
Voucher/							Writeoff					
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	997716	INV	2/6/2024	2/6/2024	\$12.99	12IN EXACTFIT-REA		\$12.99				
	997784	INV	2/6/2024	2/6/2024	\$876.45	MISC TOOLS FOR FIRE DEPT		\$876.45				
	998486	INV	2/12/2024	2/12/2024	\$59.99	SHOP SOCKET SET		\$59.99				
	998627	INV	2/13/2024	2/13/2024	\$27.89	STRAP WRNCH 12 HNDL		\$27.89				
	999001	INV	2/15/2024	2/15/2024	\$33.47	V-BELT		\$33.47				
	999013	INV	2/15/2024	2/15/2024	\$26.02	2 AIR FILTERS		\$26.02				
	000199	INV	2/24/2024	2/24/2024	\$723.94	18MO WTY BAT, CORE DEPOS		\$723.94				
							Due					
Voucher(s): 7							Aged Totals:	\$1,760.75	\$1,760.75	\$0.00	\$0.00	\$0.00

Vendor ID: 466		Name: PUMP SYSTEMS LLC					Class ID:		FED TAX CLAS:		
Voucher/							Writeoff				
Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00402369	INV	2/9/2024	2/9/2024	\$4.81	GASKET 1.5" BUNA QC		\$4.81			
	00402409	INV	2/13/2024	2/13/2024	\$91.93	STREET ELBOW, EL 2 90 T304		\$91.93			
	00402411	INV	2/13/2024	2/13/2024	\$773.74	TRIGGER GUN, DUAL WAND		\$773.74			

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00402447	INV	2/14/2024	2/14/2024	\$21.98	BUSHING 2.5"X2" SOC X FPT	\$21.98
00402516	INV	2/16/2024	2/16/2024	\$411.27	ORING, SPRAY TIP, NOZZLE, I	\$411.27

Voucher(s): 5		Due				
	Aged Totals:	\$1,303.73	\$1,303.73	\$0.00	\$0.00	\$0.00

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-17917	INV	2/7/2024	2/7/2024	\$2,500.00	GMC TRUCK VINYL #8 & #9		\$2,500.00			
	PC-18130	INV	2/12/2024	2/12/2024	\$80.00	4 TRUCK TAGS		\$80.00			
	PC-18197	INV	2/19/2024	2/19/2024	\$80.00	50 BCARDS-C FREEMAN, NAM		\$80.00			

Voucher(s): 3		Due				
	Aged Totals:	\$2,660.00	\$2,660.00	\$0.00	\$0.00	\$0.00

Vendor ID: 2433 **Name:** RADISSON HOTEL BISMARCK **Class ID:** **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	537315	INV	2/27/2024	2/27/2024	\$99.80	GUEST SERVICES-TRAVIS TH		\$99.80			

Voucher(s): 1		Due				
	Aged Totals:	\$99.80	\$99.80	\$0.00	\$0.00	\$0.00

Vendor ID: 4911 **Name:** RAMSEY LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	02262024	INV	2/26/2024	2/26/2024	\$859.00	ALTER JUDGE HOURS		\$859.00			

Voucher(s): 1		Due				
	Aged Totals:	\$859.00	\$859.00	\$0.00	\$0.00	\$0.00

Vendor ID: 477 **Name:** RAYS AUTO ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	573661	INV	2/16/2024	2/16/2024	\$97.46	CVB EMERGENCY EXIT SIGNS		\$97.46			

Voucher(s): 1		Due				
	Aged Totals:	\$97.46	\$97.46	\$0.00	\$0.00	\$0.00

Vendor ID: 5915 **Name:** RED ROCK FORD OF DICKINSON **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5071894	CRM	2/27/2024		(\$505.12)	RETURN 3 SEAT BELT ASY SF		(\$505.12)			
	5071163	INV	2/12/2024	2/12/2024	\$505.12	SEAT BELT ASY SPRODS (3)		\$505.12			
	658693/1	INV	2/15/2024	2/15/2024	\$730.30	WORK DONE ON UNIT W-5		\$730.30			
	658695/1	INV	2/16/2024	2/16/2024	\$730.30	WORK DONE ON UNIT W-9		\$730.30			

Voucher(s): 4		Due				
	Aged Totals:	\$1,460.60	\$1,460.60	\$0.00	\$0.00	\$0.00

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Vendor ID: 9694		Name: RMB ENVIROMENTAL LABS, INC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	E000195 110923	INV	1/1/2024	1/1/2024	\$925.00	ETC CHRONIC FATHEAD MINN			\$925.00		
							Due				
Voucher(s): 1		Aged Totals:					\$925.00	\$0.00	\$925.00	\$0.00	\$0.00
Vendor ID: 5879		Name: ROUTEWARE INC					Class ID:		FED TAX CLAS: FOREIGN ENTITY		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	028239	INV	2/15/2024	2/15/2024	\$8,019.12	RECOLLECT COLLECTION		\$8,019.12			
							Due				
Voucher(s): 1		Aged Totals:					\$8,019.12	\$8,019.12	\$0.00	\$0.00	\$0.00
Vendor ID: 497		Name: RUDY'S LOCK & KEY LLC					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	62959	INV	2/13/2023	2/13/2023	\$135.00	OR USCAD ENTRANCE LEVEF					\$135.00
							Due				
Voucher(s): 1		Aged Totals:					\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
Vendor ID: 42		Name: RUNNINGS SUPPLY INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7873847	INV	2/13/2024	2/13/2024	\$56.45	MASONRY BIT, DRILL BIT 3/4"		\$56.45			
	7873994	INV	2/13/2024	2/13/2024	\$14.45	CHAIN, #20 2/0 TWIST MACHIN		\$14.45			
	7874999	INV	2/15/2024	2/15/2024	\$27.98	2 PC KIT PROPANE, LIGHTER		\$27.98			
	7875140	INV	2/15/2024	2/15/2024	\$25.98	2 GRAFFITTI REMOVER AERO		\$25.98			
	7875426	INV	2/15/2024	2/15/2024	\$161.94	PIPE WRENCH, PRY BAR, WR		\$161.94			
	7878939	INV	2/21/2024	2/21/2024	\$12.95	CAP 2" PVC SCH 40 SLIP		\$12.95			
	7878955	INV	2/21/2024	2/21/2024	\$49.95	5 MAGPUL PIC RAIL 5 SLOT MI		\$49.95			
	7879878	INV	2/22/2024	2/22/2024	\$21.99	SAFETY VALVE 1/4" 200 PSI		\$21.99			
	7880181	INV	2/23/2024	2/23/2024	\$43.98	SAFETY VALVE 1/4" 200 PSI		\$43.98			
	7882339	INV	2/26/2024	2/26/2024	\$40.38	NUTS, BOLTS, SANDING 1/4 S		\$40.38			
							Due				
Voucher(s): 10		Aged Totals:					\$456.05	\$456.05	\$0.00	\$0.00	\$0.00
Vendor ID: 505		Name: SANITATION PRODUCTS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	88237	INV	2/26/2024	2/26/2024	\$9,273.25	PRO STRIP BROOM, SIDE BRC		\$9,273.25			

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Voucher(s): 1						Aged Totals:		Due				
								\$9,273.25	\$9,273.25	\$0.00	\$0.00	\$0.00

Vendor ID: 5824 **Name:** SCHOOL SPECIALTY, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	208133732028	INV	2/16/2024	2/16/2024	\$485.86	QUARTET BLACK FRAME WHI		\$485.86			

Voucher(s): 1						Aged Totals:		Due				
								\$485.86	\$485.86	\$0.00	\$0.00	\$0.00

Vendor ID: 517 **Name:** SERVICE PRINTERS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	69809	INV	1/31/2024	1/31/2024	\$81.60	100 TWO YEAR PET LICENSE		\$81.60			
	69819	INV	1/31/2024	1/31/2024	\$60.80	150 AWARDS SHEETS		\$60.80			

Voucher(s): 2						Aged Totals:		Due				
								\$142.40	\$142.40	\$0.00	\$0.00	\$0.00

Vendor ID: 1224 **Name:** SETCO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	233349	INV	2/15/2024	2/15/2024	\$2,510.90	2PC SINGLE SLOT BLADE, PL		\$2,510.90			

Voucher(s): 1						Aged Totals:		Due				
								\$2,510.90	\$2,510.90	\$0.00	\$0.00	\$0.00

Vendor ID: 6162 **Name:** SHRED ND LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15686	INV	2/15/2024	2/15/2024	\$53.75	165 GAL DEFENDER 2475 ST /		\$53.75			

Voucher(s): 1						Aged Totals:		Due				
								\$53.75	\$53.75	\$0.00	\$0.00	\$0.00

Vendor ID: 2889 **Name:** SLEEP INN SUITES MINOT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	71332227	INV	2/25/2024	2/25/2024	\$96.30	GUEST SERVICES-PRESNELL		\$96.30			
	71355146	INV	2/25/2024	2/25/2024	\$686.15	GUEST SERVICES-FF BROWN		\$686.15			
	71355147	INV	2/25/2024	2/25/2024	\$593.10	GUEST SERVICES-FF JONES		\$593.10			

Voucher(s): 3						Aged Totals:		Due				
								\$1,375.55	\$1,375.55	\$0.00	\$0.00	\$0.00

Vendor ID: 2580 **Name:** SOUTHWEST GRAIN(BULK) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SX9 IJ0466	INV	2/9/2024	2/9/2024	\$791.45	55 GAL SUPERLUBE TMS 10W		\$791.45			
	SX5-IE4819	INV	2/14/2024	2/14/2024	\$1,832.66	517.7 GAL WINTERMASTER D'		\$1,832.66			
	SX9-IJ0585	INV	2/21/2024	2/21/2024	\$27,634.60	WINTERMASTER CLEAR + UN		\$27,634.60			

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Voucher(s):	3		Due			
Aged Totals:			\$30,258.71	\$30,258.71	\$0.00	\$0.00

Vendor ID: 1041 **Name:** SOUTHWEST WATER AUTHORITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV13746	INV	1/31/2024	1/31/2024	\$405.34	ELECT COSTS-DECEMBER		\$405.34			

Voucher(s):	1		Due			
Aged Totals:			\$405.34	\$405.34	\$0.00	\$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	973050	INV	2/10/2024	2/10/2024	\$46.99	SHIPPING OF PACKAGE		\$46.99			
	975994	INV	2/17/2024	2/17/2024	\$46.99	STANDARD SHIPMENTS		\$46.99			

Voucher(s):	2		Due			
Aged Totals:			\$93.98	\$93.98	\$0.00	\$0.00

Vendor ID: 4927 **Name:** ST JOSEPHS HOSPITAL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22024	INV	2/7/2024	2/7/2024	\$160.00	JANUARY 2024 INVOICES		\$160.00			

Voucher(s):	1		Due			
Aged Totals:			\$160.00	\$160.00	\$0.00	\$0.00

Vendor ID: 5994 **Name:** STALKER RADAR **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	433175	INV	2/12/2024	2/12/2024	\$1,444.00	8' & 20'ANTENNA CABLE		\$1,444.00			

Voucher(s):	1		Due			
Aged Totals:			\$1,444.00	\$1,444.00	\$0.00	\$0.00

Vendor ID: 9618 **Name:** STEWART TIFFANY **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TS 022024	INV	2/20/2024	2/20/2024	\$323.90	EMPLOYEE EXP-TIFFANY STE		\$323.90			

Voucher(s):	1		Due			
Aged Totals:			\$323.90	\$323.90	\$0.00	\$0.00

Vendor ID: 537 **Name:** SW DISTRICT HEALTH UNIT/ MEDICAL **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1722	INV	2/13/2024	2/13/2024	\$262.00	MISC VACCINES GIVEN		\$262.00			
	OPIOID SETTLE 02/24	INV	2/28/2024	2/28/2024	\$7,003.68	OPIOID SETTLEMENTS		\$7,003.68			

Voucher(s):	2		Due			
Aged Totals:			\$7,265.68	\$7,265.68	\$0.00	\$0.00

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Vendor ID: 538		Name: SW DISTRICT HEALTH UNIT/ WATER SAMPLES					Class ID: 1099		FED TAX CLAS: MEDICAL			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	005406	INV	2/6/2024	2/6/2024	\$375.00	LS #79-92M 108		\$375.00				
	005430	INV	2/8/2024	2/8/2024	\$375.00	LS #148-162		\$375.00				
							Due					
Voucher(s): 2							Aged Totals:	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00
Vendor ID: 646		Name: SWMCC-PRISONER HOUSING					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	01312024	INV	1/31/2024	1/31/2024	\$9,423.27	PRISONER HOUSING 0131202		\$9,423.27				
							Due					
Voucher(s): 1							Aged Totals:	\$9,423.27	\$9,423.27	\$0.00	\$0.00	\$0.00
Vendor ID: 4165		Name: TECH SALES CO.					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	327830	INV	2/20/2024	2/20/2024	\$5,036.00	ISCO GLS SAMPLER, HARNES		\$5,036.00				
							Due					
Voucher(s): 1							Aged Totals:	\$5,036.00	\$5,036.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4870		Name: THIELEN, TRAVIS					Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	TT 022824	INV	2/28/2024	2/28/2024	\$61.00	EMPLOYEE EXP-TRAVIS THIEI		\$61.00				
							Due					
Voucher(s): 1							Aged Totals:	\$61.00	\$61.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3978		Name: TOTAL SAFETY US INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6965952-0001	INV	2/6/2024	2/6/2024	\$271.74	FIRST AID KIT INSIDE, EXT, AE		\$271.74				
	6966884-0001	INV	2/8/2024	2/8/2024	\$13.46	BRACKET, VEHICLE, 5LB, REC		\$13.46				
	6970332-0001	INV	2/14/2024	2/14/2024	\$75.76	EARPLUG, CORDLESS, INDVL		\$75.76				
							Due					
Voucher(s): 3							Aged Totals:	\$360.96	\$360.96	\$0.00	\$0.00	\$0.00
Vendor ID: 6066		Name: VOGEL LAW FIRM, LTD					Class ID: 1099		FED TAX CLAS: ATTORNEY			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	800075	INV	2/7/2024	2/7/2024	\$140.00	PROFESSIONAL SERVICES RI		\$140.00				
							Due					
Voucher(s): 1							Aged Totals:	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9818		Name: WEEKS CHRISTINA					Class ID:		FED TAX CLAS: EMPLOYEE REIMBURSE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

CW 02202024 INV 2/20/2024 2/20/2024 \$323.90 EMPLOYEE EXP-CHRISTINA V \$323.90

						Due					
Voucher(s):	1					Aged Totals:	\$323.90	\$323.90	\$0.00	\$0.00	\$0.00

Vendor ID: 607 **Name:** WEST DAKOTA OIL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	342125	INV	2/15/2024	2/15/2024	\$339.30	174 DEF		\$339.30			

						Due					
Voucher(s):	1					Aged Totals:	\$339.30	\$339.30	\$0.00	\$0.00	\$0.00

Vendor ID: 2632 **Name:** WEST RIVER LODGE #5 **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	FEB 2024	INV	2/22/2024	2/22/2024	\$1,225.00	FEB 2024 P/R WITHHOLDING		\$1,225.00			

						Due					
Voucher(s):	1					Aged Totals:	\$1,225.00	\$1,225.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4299 **Name:** WESTLIE TRUCK CENTER OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	428813	INV	2/19/2024	2/19/2024	\$351.68	WORK DONE ON 2023 FREIGH		\$351.68			
	619340	INV	2/23/2024	2/23/2024	\$4,062.56	WORK DONE ON ENGINE 1 (FI		\$4,062.56			
	619901	INV	2/26/2024	2/26/2024	\$81.15	SW-RCKR, WO		\$81.15			

						Due					
Voucher(s):	3					Aged Totals:	\$4,495.39	\$4,495.39	\$0.00	\$0.00	\$0.00

Vendor ID: 1595 **Name:** WHITE CAP, LP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	50025446337	INV	2/12/2024	2/12/2024	\$37,536.00	RIADSAVER 221 W/O BOX CR		\$37,536.00			
	50025578894	INV	2/22/2024	2/22/2024	\$29,689.20	24"X3'WHITE LINE 15 LF/BOX		\$29,689.20			

						Due					
Voucher(s):	2					Aged Totals:	\$67,225.20	\$67,225.20	\$0.00	\$0.00	\$0.00

Vendor ID: 9634 **Name:** WOWTOYZ, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	87728	INV	2/13/2024	2/13/2024	\$337.78	GIFT SHOP STOCK		\$337.78			

						Due					
Voucher(s):	1					Aged Totals:	\$337.78	\$337.78	\$0.00	\$0.00	\$0.00

Vendor ID: 9820 **Name:** YOUNG SALISA **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SY 022024	INV	2/20/2024	2/20/2024	\$106.49	EMT COURSE MATERIAL REIN		\$106.49			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

		<u>Due</u>				
<u>Voucher(s)</u>						
1	Aged Totals:	\$106.49	\$106.49	\$0.00	\$0.00	\$0.00
Vendor Totals:		<u>128</u>	<u>\$537,125.04</u>	<u>\$526,078.95</u>	<u>\$10,911.09</u>	<u>\$0.00</u>
						<u>\$135.00</u>



COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 414084
 KANSAS CITY MO 64141-4084

COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 846451
 KANSAS CITY MO 64184-6451

CITY OF DICKINSON
 LINDA CARLSON
 38 1ST ST W
 DICKINSON ND 58601-510638

**0000000

Account ID
 Account Number
 Payment Due Date MAR 04, 2024
 Amount Due \$14,822.45
 Current Balance \$14,822.45
 Amount Enclosed \$

To ensure your payment is posted promptly,
 please submit all payments to:
 PO BOX 846451
 KANSAS CITY, MO 64184-6451

Section 2. Item B.

800000188386IIII 001482245001482245

Please detach and return with your payment

ACCOUNT MESSAGES

Visa Purchasing

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE.
 IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

CORPORATE ACCOUNT ACTIVITY

CITY OF DICKINSON				TOTAL CORPORATE ACTIVITY
				\$36,718.57
Post Date	Tran Date	Reference Number	Transaction Description	Amount
02-19	02-19		AUTO PAYMENT - THANK YOU!	\$36,718.57CR

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	00.00%	\$0.00
CASH ADVANCES	\$0.00	0.0370%	13.40%	\$0.00

For Customer Service Call: 1-800-892-7104 Outside the U.S., Call: 1-402-691-7800	Account ID		Account Summary	
	Account Number		Previous Balance	\$36,718.57
			Purchases & Other Charges	\$14,832.76
	Statement Date		Payment Due Date	Cash Advances
FEB 26, 2024		MAR 04, 2024	Cash Advance Fees	\$0.00
Credit Limit		Available Credit	Late Charges	\$0.00
\$120,000.00		\$105,177.55	Finance Charges	\$0.00
Amount Due		Disputed Amount	Credits	\$10.31
\$14,822.45		\$0.00	Payments	\$36,718.57
			New Balance	\$14,822.45
Send Billing Inquiries To: COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141				

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
DARNYL MALKOWSKI		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$92.21	\$0.00	\$0.00	\$92.21
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-15	02-13	24445004046001116979914	FAMILY FARE 3123 DICKINSON ND		28.96
02-19	02-15	24269794047500544589359	DUNN BROTHERS COFFEE - 20DICKINSON ND		63.25

CARDHOLDER ACTIVITY					
LEONARD SCHWINDT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$2,314.75	\$0.00	\$0.00	\$2,314.75
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-19	02-16	24692164047106402540691	LOVE'S #0849 OUTSIDE VALLEY CITY ND		41.88
02-19	02-16	24941664047838000083017	HOLIDAY STATIONS 3810 CLEARWATER MN		31.27
02-19	02-16	24692164048106992531059	MARRIOTT MINNEAPOLIS N BROOKLYN PARKMN		747.20
			CHECK IN DATE:02-11-24 CONFIRMATION #:28783 NUMBER OF NIGHTS:05		
02-19	02-16	24692164048106992531182	MARRIOTT MINNEAPOLIS N BROOKLYN PARKMN		747.20
			CHECK IN DATE:02-11-24 CONFIRMATION #:28847 NUMBER OF NIGHTS:05		
02-19	02-16	24692164048106992531240	MARRIOTT MINNEAPOLIS N BROOKLYN PARKMN		747.20
			CHECK IN DATE:02-11-24 CONFIRMATION #:28866 NUMBER OF NIGHTS:05		

CARDHOLDER ACTIVITY					
FIRE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,056.11	\$0.00	\$0.00	\$1,056.11
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-13	02-12	24445004044400187333583	WM SUPERCENTER #1567 DICKINSON ND		198.00
02-15	02-14	24692164045104773020254	AMZN Mktp US*RB7PZ27X1 Amzn.com/billWA		21.98
02-15	02-14	24435654045762126633297	GALLS 859-266-7227 KY		25.47
02-22	02-20	24013394052002331102991	EAGLE ENGRAVING INC 630-3771056 IL		443.61
02-23	02-20	24492154053852230144735	PAYPAL *BADGEWALLET 402-935-7733 NY		90.00
02-23	02-22	24692164053100694038093	NATIONAL REGISTRY EMT 614-888-4484 OH		25.00
02-26	02-23	24692164054101495906131	NATIONAL REGISTRY EMT 614-888-4484 OH		25.00
02-26	02-23	24941664055838008110316	GAS STOP MINOT ND		48.05
02-26	02-26	24692164057103724386561	B2B Prime*RW3XO9TS1 Amzn.com/billWA		179.00

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
SHELLY NAMENIUK					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,893.09	\$0.00	\$0.00	\$1,893.09
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-14	02-12	24121574044510031204401	W2,1099,1095 EFILING 616-5744360 MI	976.05	
02-15	02-13	24121574045510031438214	W2,1099,1095 EFILING 616-5744360 MI	4.05	
02-23	02-22	24793384053002114569081	ETSY, INC. 718-8557955 NY	4.99	
02-23	02-22	24492164054000002268476	NEOGOV HTTPSWWW.NEOGCA	125.00	
02-26	02-22	24071054054627103600835	AVIDWEB TECHNOLOGIES I 888-8562239 IL	238.00	
02-26	02-23	24000774054000008639002	CC* NSPE JOB BOARD HTTPSNAYLOR.CMD	545.00	

CARDHOLDER ACTIVITY					
RITA BINSTOCK					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$21.97	\$0.00	\$0.00	\$21.97
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-22	02-20	24445004053000880889192	FAMILY FARE 3122 DICKINSON ND	21.97	

CARDHOLDER ACTIVITY					
JADE PRAUS					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$218.79	\$0.00	\$0.32	\$218.47
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-13	02-12	24692164043103096540842	APPLE.COM/BILL 866-712-7753 CA	10.99	
02-23	02-22	24445004053200126681722	WALMART.COM 8009666546 800-966-6546 AR	97.18	
02-23	02-22	2422638405409100787277	WAL-MART #1567 DICKINSON ND	110.62	
02-26	02-22	74445004053300807807912	WALMART.COM 8009666546 BENTONVILLE AR	0.32CR	

CARDHOLDER ACTIVITY					
RENEE NEWTON					
		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$247.00	\$0.00	\$0.00	\$247.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-16	02-16	24692164047105734502338	AMERLIBASSOC ECOMMERCE 866-746-7252 IL	247.00	

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
GRANT CARLSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$558.97	\$0.00	\$0.00	\$558.97
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-14	02-13	24692164045104120376797	Amazon.com*RI6HM6N82 Amzn.com/billWA		77.05
02-15	02-14	24692164045104636773248	Amazon.com*RB0YD5KC1 Amzn.com/billWA		330.71
02-19	02-17	24692164048106853887004	AMZN Mktp US*RI5TY5LG1 Amzn.com/billWA		151.21

CARDHOLDER ACTIVITY					
MICHAEL HANEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$58.95	\$0.00	\$0.00	\$58.95
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-19	02-16	24275394047900017514622	EPOLICESUPPLY.COM 800-7890000 MA		49.95
02-20	02-20	24492164051000006304874	PROBOARDS, INC. HTTPSPROBOARDCA		9.00

CARDHOLDER ACTIVITY					
TRAVIS HOLDING EAGLE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$29.12	\$0.00	\$0.00	\$29.12
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-26	02-23	24445004055400196337142	WM SUPERCENTER #1567 DICKINSON ND		9.20
02-26	02-23	24226384055091001845857	WAL-MART #1567 DICKINSON ND		19.92

CARDHOLDER ACTIVITY					
ANIMAL SHELTER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$51.73	\$0.00	\$0.00	\$51.73
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-15	02-14	24941664046838008035283	GAS STOP MINOT ND		38.74
02-22	02-21	24055234053207788701395	RUNNINGS OF DICKINSON DICKINSON ND		12.99

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
GREG BECK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$357.00	\$0.00	\$0.00	\$357.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-22	02-20	24755424052160527756306	BISMARCK HOTEL AND CONFER801-8152336 ND	357.00	

CARDHOLDER ACTIVITY					
MUSEUM		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$541.20	\$0.00	\$0.00	\$541.20
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-16	02-14	24896304046021654838627	GEO 513-3363100 OH	541.20	

CARDHOLDER ACTIVITY					
AARON PRAUS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$900.00	\$0.00	\$0.00	\$900.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-19	02-17	24906414048193811518484	SMK'SURVEYMONKEY.COM 971-2311154 CA	900.00	

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,540.63	\$0.00	\$0.00	\$1,540.63
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-13	02-12	24692164043103142214384	AMZN Mktp US*RB67Q8YU2 Amzn.com/billWA	271.11	
02-13	02-12	24692164043103234973970	AMZN Mktp US*RI20FOX60 Amzn.com/billWA	34.08	
02-14	02-13	24055234044083203423887	WALMART.COM 800-966-6546 AR	56.40	
02-16	02-15	24431064046083351650277	AMAZON.COM*RI1J36GK2 SEATTLE WA	99.00	
02-16	02-16	24692164047105747529914	AMZN Mktp US*RI25X1WH0 Amzn.com/billWA	51.08	
02-19	02-16	24692164047106249187359	Amazon.com*RI8SK0HM2 Amzn.com/billWA	74.32	
02-19	02-16	24692164047106287853771	AMZN Mktp US*RI3ZB1FU1 Amzn.com/billWA	41.85	
02-19	02-16	24692164047106314995736	AMZN Mktp US*RI3FD1FJ1 Amzn.com/billWA	129.00	
02-19	02-16	24692164047106329686643	AMZN Mktp US*RI8NU3FD1 Amzn.com/billWA	10.91	
02-19	02-16	24108384048400760000245	SHOPLET.COM clover.com FL	161.86	

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
PURCHASING DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$1,540.63	\$0.00	\$0.00	\$1,540.63
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-20	02-19	24692164050108621678652	AMZN Mktp US*RI0780WO2 Amzn.com/billWA		39.99
02-20	02-19	24692164050108722355507	Amazon.com*RW6FZ1MU0 Amzn.com/billWA		43.49
02-21	02-20	24692164051109263211447	AMZN Mktp US*RW6KX0F62 Amzn.com/billWA		52.64
02-21	02-20	24692164051109420489787	AMZN Mktp US*RI4PE9H61 Amzn.com/billWA		378.64
02-22	02-21	24690294052017024518362	SHOPKEEP.COM 800-820-9814 NY		20.00
02-26	02-23	24692164054101744035468	AMZN Mktp US*RZ8H65LF0 Amzn.com/billWA		13.70
02-26	02-23	24108384055400767000313	SHOPLET.COM clover.com FL		54.32
02-26	02-24	24692164055102218654593	Amazon.com*RW0QO9GK1 Amzn.com/billWA		8.24

CARDHOLDER ACTIVITY					
LORETTA MARSHIK		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$30.00	\$0.00	\$0.00	\$30.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-19	02-18	24692164049108013102216	NDRIN *ND RECRDS COPY 701-364-1280 ND		30.00

CARDHOLDER ACTIVITY					
MATT HANSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$24.00	\$0.00	\$0.00	\$24.00
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-26	02-22	24323004054207444700023	RUDY'S LOCK AND KEY LLC DICKINSON ND		24.00

CARDHOLDER ACTIVITY					
DAVID WILKIE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$18.40	\$0.00	\$0.00	\$18.40
Post Date	Tran Date	Reference Number	Transaction Description		Amount
02-23	02-22	24137464054001444755224	USPS PO 3724000905 DICKINSON ND		18.40

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
POLICE DEPARTMENT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$372.41	\$0.00	\$0.00	\$372.41
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-13	02-08	24755424044150447230426	HAMPTON INNS 320-7634265 MN CHECK IN DATE:02-07-24 CONFIRMATION #:52304118	15.10	
02-15	02-14	24744004045900010200047	MULLIGANS CATERING 701-2901727 ND	302.62	
02-16	02-15	24022684046900011301944	SHRED ND 701-6905480 ND	54.69	

CARDHOLDER ACTIVITY					
RACHEL SHUMAKER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$630.17	\$0.00	\$9.99	\$620.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-16	02-15	74692164046105288206175	AMZN Mktp US Amzn.com/billWA	9.99CR	
02-19	02-16	24431064047083734947373	AMZN MKTP US*RW91B4CD0 SEATTLE WA	62.00	
02-26	02-22	24270764054036000236318	MYSTIC LAKE CASINO HOTEL PRIOR LAKE MN CHECK IN DATE:04-01-24 CONFIRMATION #:6706813 NUMBER OF NIGHTS:01	568.17	

CARDHOLDER ACTIVITY					
DENVER FOWLER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$20.11	\$0.00	\$0.00	\$20.11
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-16	02-15	24204294046001656771042	eBay O*22-11180-22359 408-3766151 CA	20.11	

CARDHOLDER ACTIVITY					
ADRIAN KREBS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$41.50	\$0.00	\$0.00	\$41.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-16	02-14	24801974046726553432454	DICKINSON MOTOR VEHICLE DICKINSON ND	25.50	
02-16	02-15	24801974046726699432483	MUNICIPAY*SERVICE FEE 877-590-5097 ME	3.00	

Statement Date	FEB 26, 2024	Account Number	
Credit Limit	\$120,000	Payment Due Date	MAR 04, 2024
Cash Advance Balance	\$0.00	Amount Due	\$14,822.45
Available Credit	\$105,177.55	New Balance	\$14,822.45
CITY OF DICKINSON Account ID 8000-0018-8386			

CARDHOLDER ACTIVITY					
ADRIAN KREBS		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$41.50	\$0.00	\$0.00	\$41.50
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-22	02-20	24801974052726493555688	DICKINSON MOTOR VEHICLE DICKINSON ND	10.00	
02-22	02-21	24801974052726933555710	MUNICIPAY*SERVICE FEE 877-590-5097 ME	3.00	

CARDHOLDER ACTIVITY					
CHRISTOPHER KIMMERLE		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$50.00	\$0.00	\$0.00	\$50.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-16	02-15	24000774046000006460972	NDPOA.ORG HTTPSWWW.NDPOCA	50.00	

CARDHOLDER ACTIVITY					
RACHEL WALDO		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$15.47	\$0.00	\$0.00	\$15.47
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-20	02-19	24692164050108784506922	AMZN Mktp US*RW7F555B0 Amzn.com/billWA	15.47	

CARDHOLDER ACTIVITY					
AARON MEYER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
		\$3,749.18	\$0.00	\$0.00	\$3,749.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-14	02-13	24011344044000032614114	WWW.UI.COM WWW.UI.COM NY	212.00	
02-15	02-14	24692164045104463388391	AMZN Mktp US*RI6IE8DB0 Amzn.com/billWA	439.00	
02-16	02-15	24692164046105486914559	AMZN Mktp US*RB6IY7RT1 Amzn.com/billWA	598.30	
02-19	02-16	24692164047106288458331	AMZN Mktp US*RW70I7O00 Amzn.com/billWA	846.31	
02-19	02-16	24692164047106292387740	Amazon.com*RW1SD1O60 Amzn.com/billWA	80.90	
02-20	02-19	24116414050083720644714	NEWEGG MARKETPLACE 800-390-1119 CA	21.99	
02-26	02-24	24692164055102215107678	AMZN Mktp US*RZ28523I0 Amzn.com/billWA	10.69	
02-26	02-24	24692164055102761454698	GoToCom*LogMelnPro goto.com MA	1,539.99	

2023 Year-End Unaudited Financial Report

Consideration to Approve



General Fund Budget

	2023	2023		
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Expended</u>
<u>General Fund</u>	\$ 24,668,606	\$ 21,996,672	\$ 2,671,934	89.17%

General Fund Revenue vs. Expenses

	2023	2023	Increase	%
	<u>Revenue</u>	<u>Expense</u>	<u>(Decrease)</u>	<u>Difference</u>
<u>General Fund</u>	\$ 21,996,671	\$ 21,996,672	\$ (0)	100.00%

Special Revenue Budget

	2023	2023		
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Expended</u>
<i>Special Revenue Funds</i>				
1% Sales Tax	\$ 8,334,500	\$ 7,245,671	\$ 1,088,829	86.94%
1/2% Sales Tax	\$ 4,645,337	\$ 5,397,656	\$ (752,319)	116.20%
Legacy Square Fund	\$ 214,691	\$ 146,992	\$ 67,699	68.47%
Cemetery Fund	\$ 109,937	\$ 897,388	\$ (787,451)	816.27%
Future Fund	\$ 300,000	\$ 302,064	\$ (2,064)	100.69%
Oil Impact Fund	\$ 24,228,417	\$ 18,107,504	\$ 6,120,913	74.74%
Hospitality Tax	\$ 1,535,000	\$ 921,176	\$ 613,824	60.01%
Highway Tax	\$ 1,400,000	\$ 1,400,000	\$ -	100.00%
Urban Forestry	\$ 50,000	\$ -	\$ 50,000	0.00%
Library	\$ 1,375,747	\$ 1,267,737	\$ 108,010	92.15%

Special Revenue Fund Revenue vs. Expenses

	2023	2023	Increase	%
	<u>Revenue</u>	<u>Expense</u>	<u>(Decrease)</u>	<u>Difference</u>
<i>Special Revenue Funds</i>				
1% Sales Tax	\$ 8,013,623	\$ 7,245,671	\$ 767,952	90.42%
1/2% Sales Tax	\$ 3,296,804	\$ 5,397,656	\$ (2,100,852)	163.72%
Legacy Square Fund	\$ 415,092	\$ 268,100	\$ 146,992	64.59%
Cemetery Fund	\$ 882,416	\$ 897,388	\$ (14,972)	101.70%
Future Fund	\$ 446,986.80	\$ 302,063.50	\$ 144,923	67.58%
Oil Impact Fund	\$ 15,575,300	\$ 18,107,504	\$ (2,532,204)	116.26%
Hospitality Tax	\$ 1,070,278	\$ 921,176	\$ 149,102	86.07%
Highway Tax	\$ 1,528,308	\$ 1,400,000	\$ 128,308	91.60%
Urban Forestry	\$ -	\$ -	\$ -	0.00%
Library	\$ 1,287,782	\$ 1,267,737	\$ 20,045	98.44%

Debt Service Budget

	2023	2023		
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Expended</u>
<u>Debt Service Funds</u>				
WRCC Revenue Bond	\$ 1,435,000	\$ 1,431,255	\$ 3,745	99.74%
General Capital Lease Fund	\$ 400,000	\$ 326,534	\$ 73,466	81.63%

Debt Service Fund Revenue vs. Expenses

	2023	2023	Increase	%
	<u>Revenue</u>	<u>Expense</u>	<u>(Decrease)</u>	<u>Difference</u>
<i>Debt Service Funds</i>				
WRCC Revenue Bond	\$ 1,451,000	\$ 1,431,255	\$ 19,745	98.64%
General Capital Lease Fund	\$ 326,534	\$ 326,534	\$ -	100.00%

Other Budgeted Funds

	2023	2023		
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Expended</u>
<u>Other Funds</u>				
Interest Revenue Fund	\$ 1,200,000	\$ 972,906	\$ 227,094	81.08%
Development Impact Fees	\$ -	\$ 1,209,716	\$ (1,209,716)	
Internal Service(Fleet)	\$ 1,074,063	\$ 907,669	\$ 166,394	84.51%

Other Budgeted Funds Revenue vs. Expenses

	2023	2023	Increase	%
	<u>Revenue</u>	<u>Expense</u>	<u>(Decrease)</u>	<u>Difference</u>
<u>Other Funds</u>				
Interest Revenue Fund	\$ 3,102,283	\$ 972,906	\$ 2,129,377	31.36%
Development Impact Fees	\$ 292,178	\$ 1,209,716	\$ (917,539)	414.03%
Internal Service(Fleet)	\$ 1,177,683	\$ 907,669	\$ 270,014	77.07%

Enterprise Fund Budget

	2023	2023		
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Expended</u>
<u>Enterprise/Proprietary Funds</u>				
Water	\$ 7,701,362	\$ 7,955,164	\$ (253,802)	103.30%
Sewer	\$ 9,216,034	\$ 8,640,612	\$ 575,422	93.76%
Solid Waste	\$ 5,649,079	\$ 4,741,111	\$ 907,968	83.93%
Storm Water	\$ 125,011	\$ 277,092	\$ (152,081)	221.65%
Wastewater Plant	\$ 1,898,807	\$ 1,270,653	\$ 628,154	66.92%

Enterprise Fund Revenue vs. Expenses

	2023	2023	Increase	%
	<u>Revenue</u>	<u>Expense</u>	<u>(Decrease)</u>	<u>Difference</u>
<i>Enterprise/Proprietary Funds</i>				
Water	\$ 7,045,630	\$ 7,955,164	\$ (909,534)	112.91%
Sewer	\$ 8,561,937	\$ 8,640,612	\$ (78,675)	100.92%
Solid Waste	\$ 5,769,933	\$ 4,741,111	\$ 1,028,822	82.17%
Storm Water	\$ 333,519	\$ 277,092	\$ 56,427	83.08%
Wastewater Plant	\$ 1,820,637	\$ 1,270,653	\$ 549,984	69.79%



Financial Report
For the Period Ending
December 31st, 2023

From: *Samantha Buzalsky, Accountant*

Budget Summary1
Schedule of Fund Activity.....3

2023 Budget Recap

YE 2023

	2023 Budget	2023 Actual	Variance	% Expended
<u>General Fund</u>	\$ 24,668,606	\$ 21,996,672	\$ 2,671,934	89.17%
<u>Special Revenue Funds</u>				
1% Sales Tax	\$ 8,334,500	\$ 7,245,671	\$ 1,088,829	86.94%
1/2% Sales Tax	\$ 4,645,337	\$ 5,397,656	\$ (752,319)	116.20%
Legacy Square Fund	\$ 214,691	\$ 146,992	\$ 67,699	68.47%
Cemetery Fund	\$ 109,937	\$ 897,388	\$ (787,451)	816.27%
Future Fund	\$ 300,000	\$ 302,064	\$ (2,064)	100.69%
Oil Impact Fund	\$ 24,228,417	\$ 18,107,504	\$ 6,120,913	74.74%
Hospitality Tax	\$ 1,535,000	\$ 921,176	\$ 613,824	60.01%
Highway Tax	\$ 1,400,000	\$ 1,400,000	\$ -	100.00%
Urban Forestry/Downtown Streetscape	\$ 50,000	\$ -	\$ 50,000	0.00%
Library	\$ 1,375,747	\$ 1,267,737	\$ 108,010	92.15%
<u>Debt Service Funds</u>				
WRCC Revenue Bond	\$ 1,435,000	\$ 1,431,255	\$ 3,745	99.74%
General Capital Lease Fund	\$ 400,000	\$ 326,534	\$ 73,466	81.63%
<u>Other Funds</u>				
Interest Revenue Fund	\$ 1,200,000	\$ 972,906	\$ 227,094	81.08%
Development Impact Fees	\$ -	\$ 1,209,716	\$ (1,209,716)	
Internal Service(Fleet)	\$ 1,074,063	\$ 907,669	\$ 166,394	84.51%
<u>Enterprise/Proprietary Funds</u>				
Water	\$ 7,701,362	\$ 7,955,164	\$ (253,802)	103.30%
Sewer	\$ 9,216,034	\$ 8,640,612	\$ 575,422	93.76%
Solid Waste	\$ 5,649,079	\$ 4,741,111	\$ 907,968	83.93%
Storm Water	\$ 125,011	\$ 277,092	\$ (152,081)	221.65%
Wastewater Plant	\$ 1,898,807	\$ 1,270,653	\$ 628,154	66.92%
<u>Totals</u>	\$ 95,561,591	\$ 85,415,570	\$ 10,146,021	89.38%

2023 Budget Recap

YE 2023

	2023 <u>Revenue</u>	2023 <u>Expense</u>	Increase <u>(Decrease)</u>	% <u>Increase</u>
<u>General Fund</u>	\$ 21,996,671	\$ 21,996,672	\$ (0)	100.00%
<u>Special Revenue Funds</u>				
1% Sales Tax	\$ 8,013,623	\$ 7,245,671	\$ 767,952	90.42%
1/2% Sales Tax	\$ 3,296,804	\$ 5,397,656	\$ (2,100,852)	163.72%
Legacy Square Fund	\$ 415,092	\$ 268,100	\$ 146,992	64.59%
Cemetery Fund	\$ 882,416	\$ 897,388	\$ (14,972)	101.70%
Future Fund	\$ 446,986.80	\$ 302,063.50	\$ 144,923	67.58%
Oil Impact Fund	\$ 15,575,300	\$ 18,107,504	\$ (2,532,204)	116.26%
Hospitality Tax	\$ 1,070,278	\$ 921,176	\$ 149,102	86.07%
Highway Tax	\$ 1,528,308	\$ 1,400,000	\$ 128,308	91.60%
Urban Forestry/Downtown Streetscape	\$ -	\$ -	\$ -	0.00%
Library	\$ 1,287,782	\$ 1,267,737	\$ 20,045	98.44%
<u>Debt Service Funds</u>				
WRCC Revenue Bond	\$ 1,451,000	\$ 1,431,255	\$ 19,745	98.64%
General Capital Lease Fund	\$ 326,534	\$ 326,534	\$ -	100.00%
<u>Other Funds</u>				
Interest Revenue Fund	\$ 3,102,283	\$ 972,906	\$ 2,129,377	31.36%
Development Impact Fees	\$ 292,178	\$ 1,209,716	\$ (917,539)	414.03%
Internal Service(Fleet)	\$ 1,177,683	\$ 907,669	\$ 270,014	77.07%
<u>Enterprise/Proprietary Funds</u>				
Water	\$ 7,045,630	\$ 7,955,164	\$ (909,534)	112.91%
Sewer	\$ 8,561,937	\$ 8,640,612	\$ (78,675)	100.92%
Solid Waste	\$ 5,769,933	\$ 4,741,111	\$ 1,028,822	82.17%
Storm Water	\$ 333,519	\$ 277,092	\$ 56,427	83.08%
Wastewater Plant	\$ 1,820,637	\$ 1,270,653	\$ 549,984	69.79%
<u>Totals</u>	84,394,594	85,536,678	(1,142,084)	101.35%

City of Dickinson, North Dakota
 Schedule of Fund Activity
 For Fiscal Year Ended December 31, 2023

FUNDS	Fund Balance 1/1/2023	Revenues And Other Sources	-Transfer- In	-Transfer- Out	Expenditures And Other Uses	Fund Balance 12/31/2023
General Fund:	\$ 8,193,215	\$ 12,956,488	\$ 9,040,183	\$ 1,757,827	\$ 20,238,845	\$ 8,193,214
Special Revenue Funds:						
Downtown Improvement District	\$ 72,840	\$ -	\$ -	\$ -	\$ 72,840	\$ -
Civil Asset Forfeiture Fund	\$ 91,950	\$ (89,186)	\$ -	\$ -	\$ 2,763	\$ 0
1% City Sales Tax	\$ 12,801,409	\$ 8,013,623	\$ -	\$ 5,070,000	\$ 2,175,671	\$ 13,569,361
1/2% City Sales Tax	\$ 4,739,568	\$ 3,296,804	\$ -	\$ 3,930,499	\$ 1,467,157	\$ 2,638,716
Legacy Square Fund	\$ 0	\$ 50,401	\$ 364,691	\$ -	\$ 268,100	\$ 146,992
Cemetery	\$ 46,035	\$ 112,805	\$ 769,611	\$ -	\$ 897,388	\$ 31,064
Historic Preservation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Youth Commission	\$ 2,015	\$ 505	\$ -	\$ -	\$ 943	\$ 1,577
Future Fund	\$ 3,322,680	\$ 409,277	\$ 37,710	\$ 280,000	\$ 22,064	\$ 3,467,603
Oil & Gas Production	\$ 28,388,795	\$ 15,575,300	\$ -	\$ 10,118,168	\$ 7,989,336	\$ 25,856,591
Hospitality Tax	\$ 1,054,102	\$ 1,070,278	\$ -	\$ 811,184	\$ 109,992	\$ 1,203,205
Highway Tax	\$ -	\$ 1,528,308	\$ -	\$ 1,400,000	\$ -	\$ 128,308
Downtown Streetscape/Urban Forestry	\$ 56,228	\$ -	\$ -	\$ -	\$ -	\$ 56,228
Wastewater Backup Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PD Special Revenue/Grant Fund	\$ 167,768	\$ 222,508	\$ -	\$ -	\$ 91,829	\$ 298,448
Federal Grants - ARPA	\$ 2,686,179	\$ -	\$ -	\$ 11,000	\$ 229,297	\$ 2,445,882
Fire Special Revenue	\$ 438,279	\$ 357,221	\$ -	\$ -	\$ 326,317	\$ 469,182
Museum Special Revenue	\$ 28,276	\$ 29,344	\$ -	\$ -	\$ 33,098	\$ 24,522
Library	\$ 597,171	\$ 1,132,283	\$ 155,500	\$ -	\$ 1,267,737	\$ 617,216
Total Special Revenue Funds	\$ 58,501,240	\$ 31,709,471	\$ 1,327,511	\$ 21,620,851	\$ 14,954,531	\$ 50,954,893
Debt Service Funds:						
2002 Rev Bond (Community Center)	\$ 2,334,879	\$ 1,000	\$ 1,450,000	\$ -	\$ 1,431,255	\$ 2,354,624
2014 Water/Sales Tax Rev Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Capital Leases	\$ 0	\$ -	\$ 326,534	\$ -	\$ 326,534	\$ 0
Total Debt Service Funds	\$ 2,209,879	\$ 1,000	\$ 1,776,534	\$ -	\$ 1,757,789	\$ 2,354,624
Capital Projects Funds:						
Building Construction	\$ 73,596	\$ -	\$ -	\$ -	\$ 66,402	\$ 7,194
Impact Fee Capital Projects	\$ 1,371,548	\$ 292,178	\$ -	\$ 1,154,674	\$ 55,042	\$ 454,010
Sidewalk Construction	\$ 289,043	\$ 42,679	\$ 100,000	\$ -	\$ 153,276	\$ 278,446
Trails Construction	\$ 1,672,279	\$ -	\$ -	\$ -	\$ 85,140	\$ 1,587,138
Urban Street Projects	\$ (72,039)	\$ -	\$ 79,822	\$ -	\$ 7,783	\$ 0
Annual Street Projects	\$ 661,480	\$ 524,862	\$ 6,950,000	\$ 79,822	\$ 6,080,239	\$ 1,976,281
Total Capital Projects	\$ 3,405,758	\$ 859,719	\$ 7,129,823	\$ 1,234,496	\$ 6,447,883	\$ 4,303,069
Internal Service Fund:						
Fleet	\$ (2,628)	\$ 464,943	\$ 712,740	\$ 94,704	\$ 812,965	\$ 267,386
Enterprise Funds:						
Water Distribution	\$ 29,383,434	\$ 7,045,630	\$ -	\$ 18,384	\$ 7,936,780	\$ 28,473,899
Wastewater	\$ 2,085,215	\$ 4,082,187	\$ 4,479,750	\$ 1,553,919	\$ 7,086,693	\$ 2,006,540
Solid Waste Utility	\$ 3,299,748	\$ 5,769,933	\$ -	\$ 408,850	\$ 4,332,261	\$ 4,328,571
Storm Water	\$ 1,384,542	\$ 333,519	\$ -	\$ 13,361	\$ 263,731	\$ 1,440,969
Wastewater Treatment Plant	\$ 37,393,798	\$ 318,397	\$ 1,502,240	\$ 10,807	\$ 1,259,846	\$ 37,943,781
Total Enterprise Funds	\$ 74,567,865	\$ 17,549,666	\$ 5,981,990	\$ 2,005,321	\$ 20,879,311	\$ 74,193,761
Trust and Agency Funds:						
Pension Trust:						
City Pension	\$ 6,994,104	\$ 1,099,594	\$ 1,404,022	\$ -	\$ 2,235,774	\$ 7,261,946
Police Pension	\$ 6,286,623	\$ 873,093	\$ 572,716	\$ -	\$ 740,818	\$ 6,991,614
Volunteer Fire Dept.	\$ 358,415	\$ 47,373	\$ 28,387	\$ 10,700	\$ 31,900	\$ 391,575
OPFB	\$ 621,272	\$ 18,962	\$ 116,983	\$ -	\$ 36,362	\$ 720,855
Total Pension Trust Funds	\$ 14,260,414	\$ 2,039,023	\$ 2,122,108	\$ 10,700	\$ 3,044,855	\$ 15,365,990
Agency:						
NSF Checks-Recovery	\$ (1,035)	\$ 645	\$ -	\$ -	\$ 745	\$ (1,135)
Suspense	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ (0)
General Transit	\$ (108,237)	\$ 945,619	\$ -	\$ 731,083	\$ -	\$ 106,299
Insurance Transit	\$ 3,058	\$ -	\$ -	\$ 3,058	\$ -	\$ 0
Interest Revenue	\$ (1,652,656)	\$ 3,102,283	\$ -	\$ 645,210	\$ 327,696	\$ 476,720
Occupancy Tax	\$ 47,795	\$ 412,192	\$ -	\$ -	\$ 400,388	\$ 59,599
Emergency Shelter Grant	\$ -	\$ 223,140	\$ -	\$ -	\$ 223,140	\$ -
SWNTF Transit	\$ -	\$ 11,275	\$ -	\$ -	\$ 19,987	\$ (8,712)
Total Agency Funds	\$ (1,711,076)	\$ 4,695,153	\$ -	\$ 1,379,351	\$ 971,956	\$ 632,771
Total Trust and Agency Funds	\$ 12,549,338	\$ 6,734,176	\$ 2,122,108	\$ 1,390,051	\$ 4,016,810	\$ 15,998,761
Total All Funds	\$ 159,026,083	\$ 70,275,463	\$ 28,090,889	\$ 28,103,250	\$ 69,108,133	\$ 156,265,709

2023 Amendments and Encumbrances

Presented by: Deputy City Administrator, Carlson

Consideration to Approve Resolution



Buildings and Codes

- **Description: Contracted Labor**
- **Amount: \$100,000**
- **Reason: Budget in 2023 will be carried forward for property demo projects slated for 2024**

Community Development Engineering

- **Description: Contracted Labor**
- **Amount: \$75,000**
- **Reason: Prairie Hydrogen Facility will require design review services and the Comprehensive / Transportation Master Plan will continue in 2024 for design manual creation, specification and ordinance updates.**

Community Development Engineering...Continued

- **Description: Technology**
- **Amount: \$10,000**
- **Reason: Budget in 2023 will be carried forward to purchase computer office suite for the new Project Engineer position.**

Community Development Engineering...Continued

- **Description: Advertising**
- **Amount: \$1,400**
- **Reason: Comprehensive and Transportation Master Plan to be completed in 2024 and will require some advertising that will benefit the community.**

Information Technology

- **Description: Door Controller Project**
- **Amount: \$13,500**
- **Reason: Remainder of these funds to add hardware on buildings such as Museum and Library exterior for basic badge access.**

Information Technology

- **Description: Municode Project**
- **Amount: \$29,000**
- **Reason: Finishing the project from 2023 to 2024. Finalizing the Code Conversion/Review process.**

Information Technology

- **Description: Technology**
- **Amount: \$2,500**
- **Reason: Microsoft Desktop Licensing. Licensing was ordered late 2023 but not billed out until 2024 through credit card.**

Museum

- **Description: Technology**
- **Amount: \$1,864**
- **Reason: To fund purchase/installation of improved point of sale system (Shopify) that was started in 2023.**

Museum

- **Description: Building Repairs**
- **Amount: \$11,000**
- **Reason: Continue repairs and painting buildings in the Prairie Outpost Park. Also, to undertake an engineering assessment of the Ukrainian Orthodox Church pursuant to possible relocation in the Prairie Outpost Park.**

RESOLUTION NO: - 2024



To: City Commission
From: Finance Staff
Date: March 1, 2024
RE: Budget Amendments and Encumbrances

2023 Budget Amendments:

Expenditures:

No amendments are being requested in 2023

2023 Encumbrances:

Buildings and Codes	Contracted Labor <i>For property demo projects slated for 2024</i>	\$ 100,000.00
Engineering	Contracted Labor <i>Prairie Hydrogen Project/Comprehensive & Transportation Master Plan</i>	\$ 75,000.00
	Technology <i>New position, Project Engineer, computer office suite</i>	\$ 10,000.00
	Advertising <i>Comprehensive & Transportation Master Plan</i>	\$ 1,400.00
Information Technology	Equipment <i>Door Controller Project</i>	\$ 13,500.00
	<i>Municode Project</i>	\$ 29,000.00
	Technology <i>Microsoft Desktop Licensing</i>	\$ 2,500.00
Museum	Technology <i>Completion of security cameras & upgrade in Prairie Out Post Park</i>	\$ 1,864.00
	Building Repairs <i>Ukrainian Church Assessment & paint & repairs to buildings in the park</i>	\$ 11,000.00

An encumbrance is a reservation of the prior year's appropriation for a specific item. Encumbrances are used for unfulfilled purchase commitments that are used for specific projects, contracted purchases, or services budgeted in one year, but used in the next year.

Staff is recommending approval of the 2023 budget amendment and encumbrances for the 2024 budget year as presented

Dated this 5th Day of March, 2024

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
City Administrator

Human Resources

Hiring Journal



Req #	Hiring Journal - February										Updated on 2/27/2024
		Date opened:	Date closed:	# of days position is/was open:	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:		
	Position									Hired:	
316	Police Officer (5 openings)	9/19/2023	12/12/2023	84	25	8	6	11	0	Hired Jaidynn Claxton	
333	Police Officer	12/12/2023	1/18/2024	37	14	2	1	4	0	2 in background	
352	Police Officer	2/2/2024	2/14/2024	12	8	2		6		Interview Stage	
334	Lateral Police Officer	12/12/2023	until filled		10	1	0	3	0	Hired Derek Miller, 1 in background	
337	Records Clerk	12/20/2023	1/10/2024	21	42	22	13	7	0	Hired Blayne Rieger	
357	Animal Control Officer	2/14/2024	2/25/2024	11	19	11		8	0	Interview Stage	
342	Property and Evidence Specialist	1/16/2024	2/6/2024	21	23	13	2	8	0	Promoted Brandi Aaron	
341	Public Safety Telecommunicator I	1/12/2024	1/26/2024	14	30	1			0	Background Stage	
344	Public Safety Telecommunicator II	1/16/2024	2/6/2024	21	6					Interview Stage	
351	Fleet Shop Technician	1/31/2024	Until Filled		3					Interview Stage	
348	Solid Waste Operator	1/30/2024	2/13/2024	14	10					Interview Stage	
322	Part-Time Fire Fighter	10/16/2023	10/24/2023	8	5	0	0	5	0	Background Stage	
359	Fire Fighter	2/15/2024	2/22/2024	7	13					Interview Stage	
350	Limited Hour Library Page	1/26/2024	2/5/2024	10	34	20	1	13	0	Background Stage	
362	Project Engineer	2/22/2024	Until Filled		0						
336	Engineering Tech	12/15/2023	1/18/2024	34	5	0	0	5		Offer Declined - REOPEN	
363	Engineering Tech	2/27/2024	Until Filled		0						
345	Seasonal Paleontology Assistant	1/17/2024	2/7/2024	21	25						
347	Museum Center Volunteer - GENERAL	1/29/2024	Until Filled		0						
346	Museum Center Volunteer - HISTORY	1/29/2024	Until Filled		1						
355	Administrative Assistant Public Works	2/13/2024	2/20/2024	7	37	27	0	10	0	Interview Stage	
354	Utility Operator	2/12/2024	2/26/2024	14	11					Interview Stage	
361	Seasonal Buildings & Grounds	2/22/2024	Until Filled		8						



Req #	Hiring Journal - February										Updated on 2/27/2024
Req #	Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:	
316	Police Officer (5 openings)	9/19/2023	12/12/2023	84	25	8	6	11	0	Hired Jaidynn Claxton	
333	Police Officer	12/12/2023	1/18/2024	37	14	2	1	4	0	2 in background	
352	Police Officer	2/2/2024	2/14/2024	12	8	2		6		Interview Stage	
334	Lateral Police Officer	12/12/2023	until filled		10	1	0	3	0	Hired Derek Miller, 1 in background	
337	Records Clerk	12/20/2023	1/10/2024	21	42	22	13	7	0	Hired Blayne Rieger	
357	Animal Control Officer	2/14/2024	2/25/2024	11	19	11		8	0	Interview Stage	
342	Property and Evidence Specialist	1/16/2024	2/6/2024	21	23	13	2	8	0	Promoted Brandi Aaron	
341	Public Safety Telecommunicator I	1/12/2024	1/26/2024	14	30	1			0	Background Stage	
344	Public Safety Telecommunicator II	1/16/2024	2/6/2024	21	6					Interview Stage	
351	Fleet Shop Technician	1/31/2024	Until Filled		3					Interview Stage	
348	Solid Waste Operator	1/30/2024	2/13/2024	14	10					Interview Stage	
322	Part-Time Fire Fighter	10/16/2023	10/24/2023	8	5	0	0	5	0	Background Stage	
359	Fire Fighter	2/15/2024	2/22/2024	7	13					Interview Stage	
350	Limited Hour Library Page	1/26/2024	2/5/2024	10	34	20	1	13	0	Background Stage	
362	Project Engineer	2/22/2024	Until Filled		0						
336	Engineering Tech	12/15/2023	1/18/2024	34	5	0	0	5		Offer Declined - REOPEN	
363	Engineering Tech	2/27/2024	Until Filled		0						
345	Seasonal Paleontology Assistant	1/17/2024	2/7/2024	21	25						
347	Museum Center Volunteer - GENERAL	1/29/2024	Until Filled		0						
346	Museum Center Volunteer - HISTORY	1/29/2024	Until Filled		1						
355	Administrative Assistant Public Works	2/13/2024	2/20/2024	7	37	27	0	10	0	Interview Stage	
354	Utility Operator	2/12/2024	2/26/2024	14	11					Interview Stage	
361	Seasonal Buildings & Grounds	2/22/2024	Until Filled		8						

Section 3. Item D.



FEBRUARY REPORT FIRE DEPARTMENT

OUR SERVICES



FIRE SUPPRESSION

The City of Dickinson Fire Department is an ISO Class 3.



EMERGENCY MEDICAL

The City of Dickinson Fire Department operates as BLS non-transport QRU.



FIRE PREVENTION

The City of Dickinson Fire Department provides Fire Prevention and Public Education Services.



REGIONAL RESPONSE

The City of Dickinson Fire Department responds regionally for Haz-Mat, Structural Collapse and Confined Space.

OVERVIEW

148

**CALLS FOR
SERVICE**

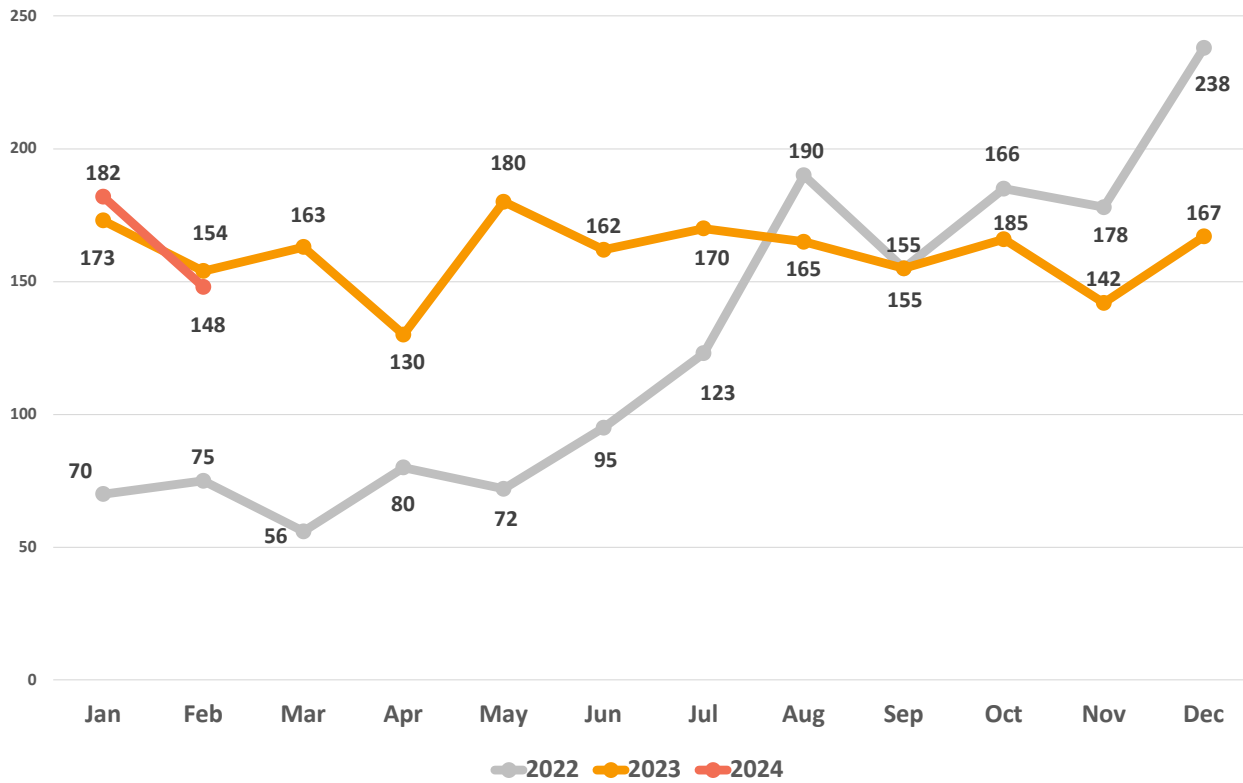
330

YEAR-TO-DATE

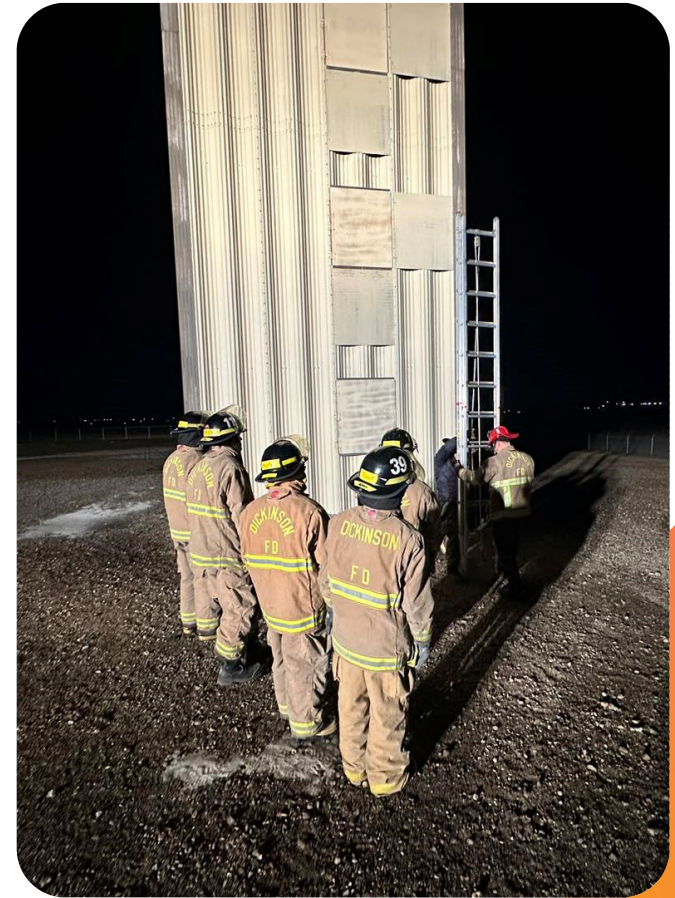
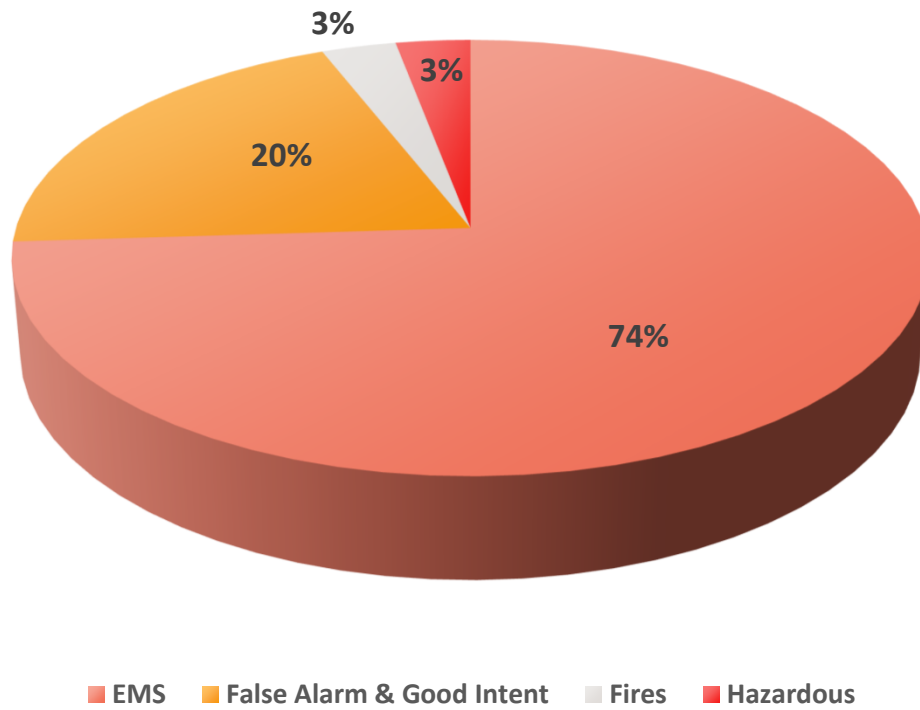
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INCREASE FROM 2022

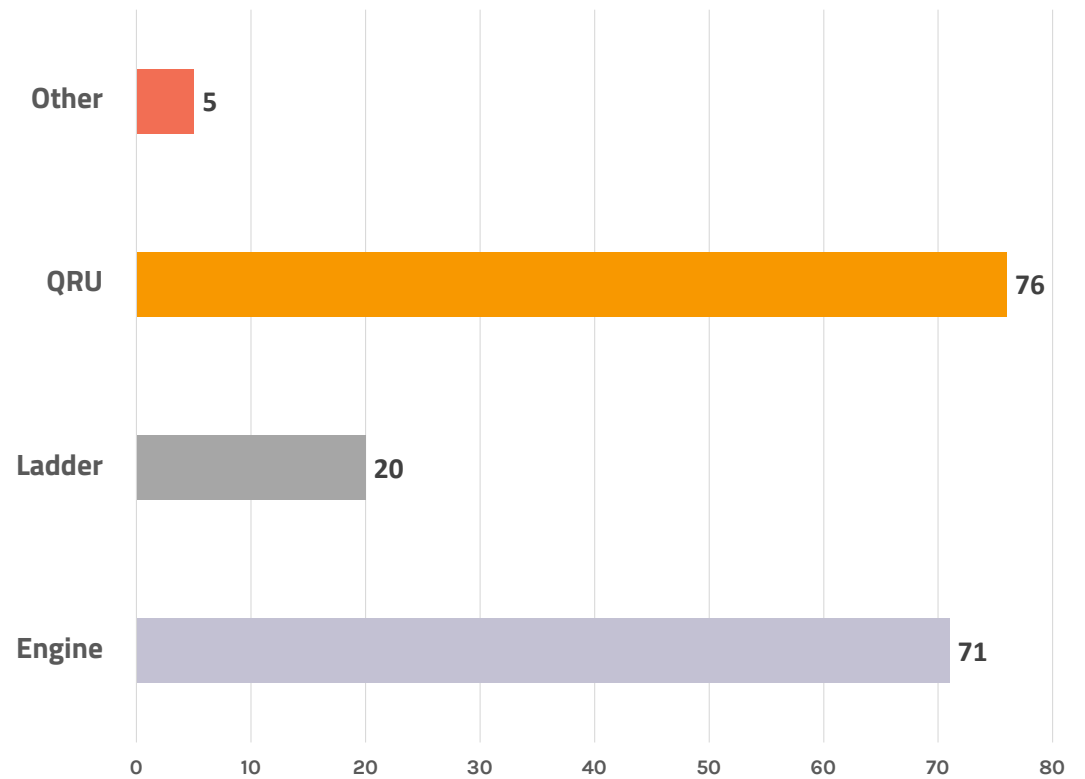
CALLS BY MONTH



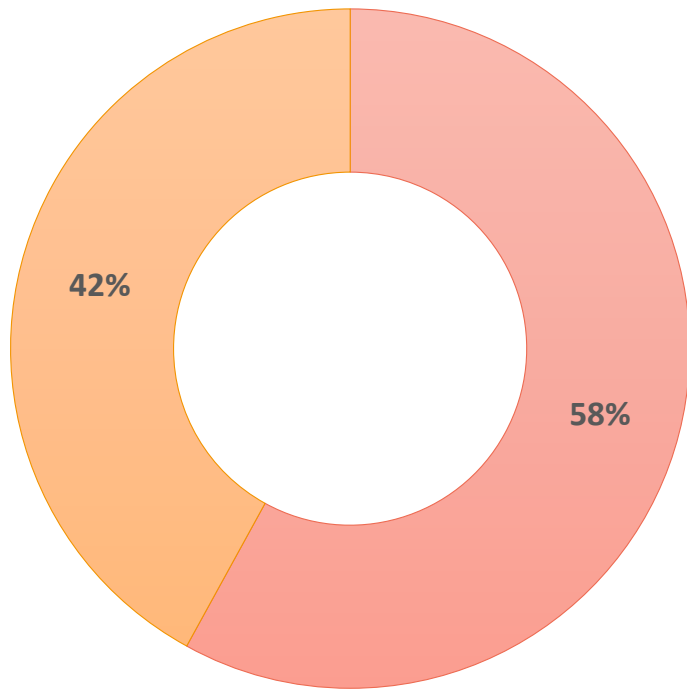
CALL TYPES



CALLS BY APPARATUS

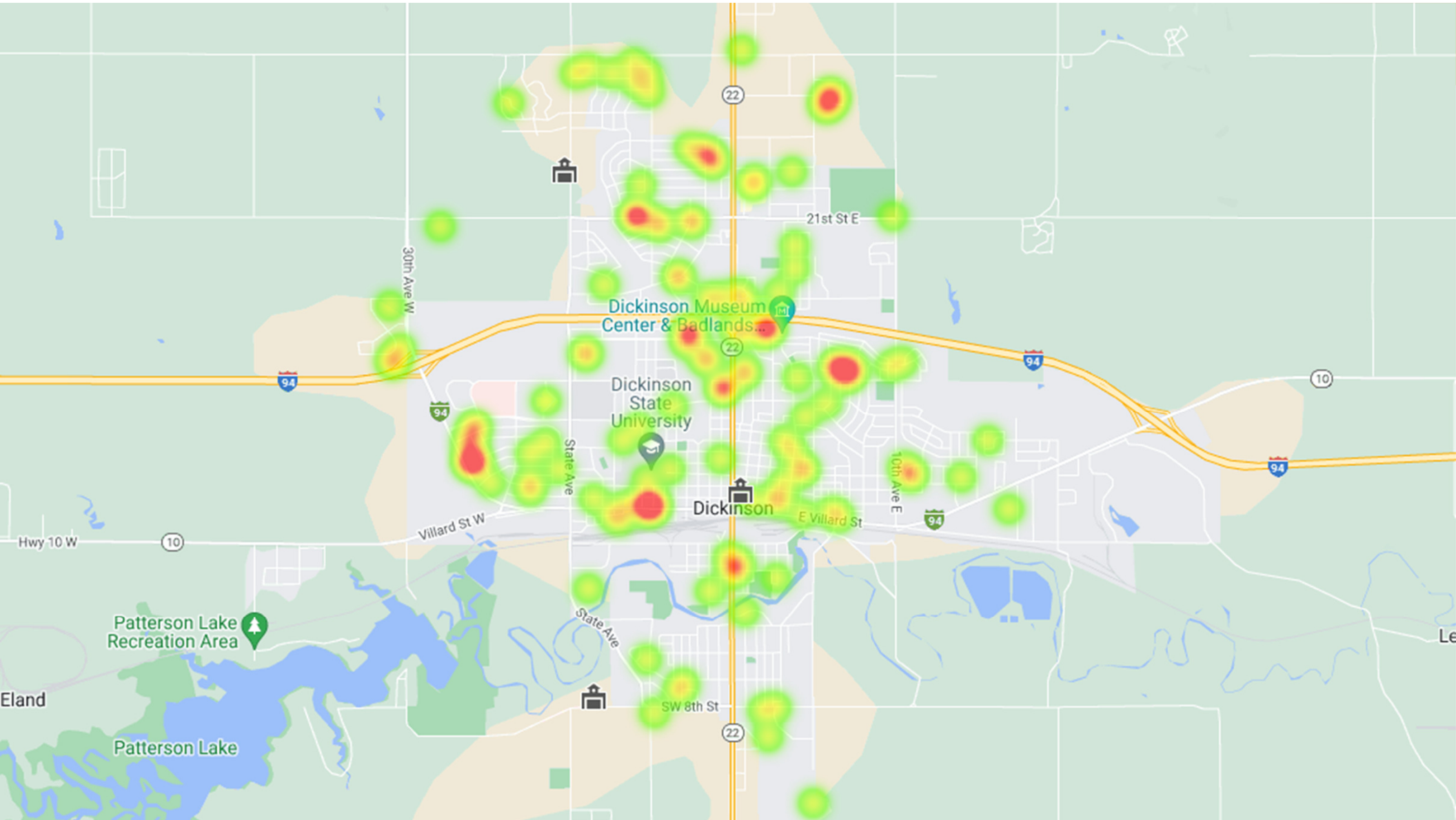


CALLS BY STATION

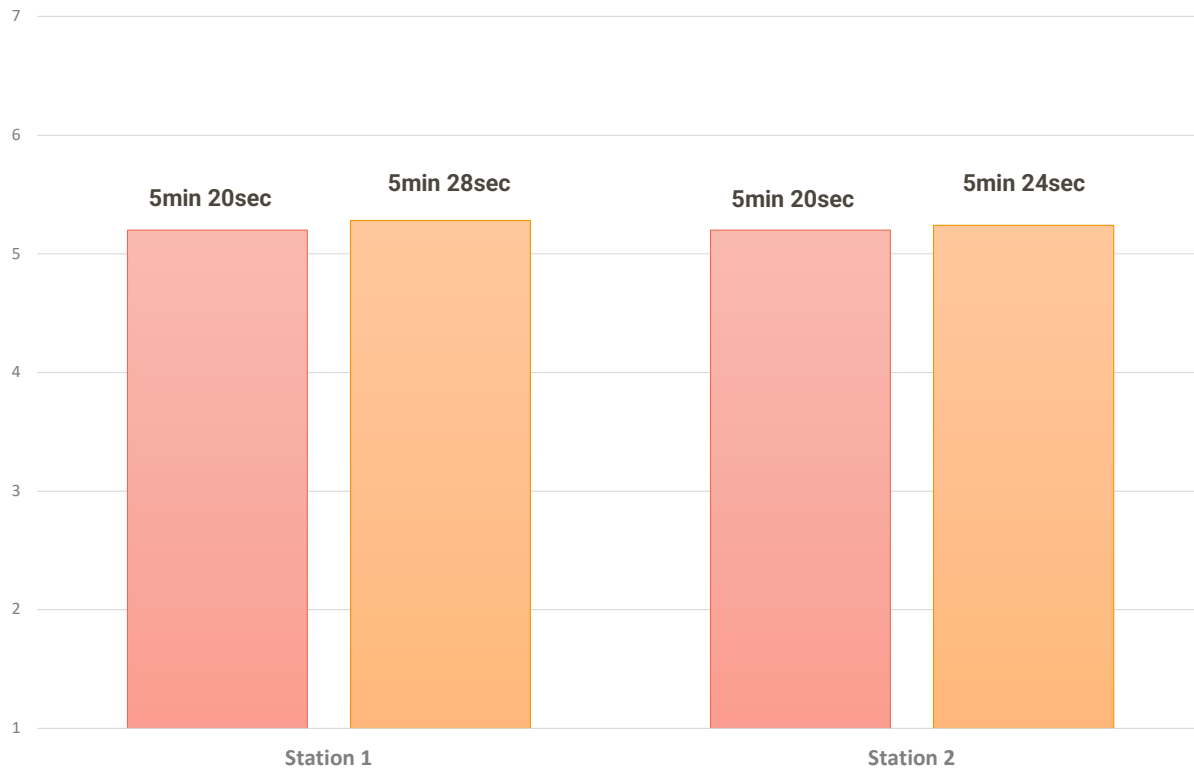


■ Station 1 ■ Station 2

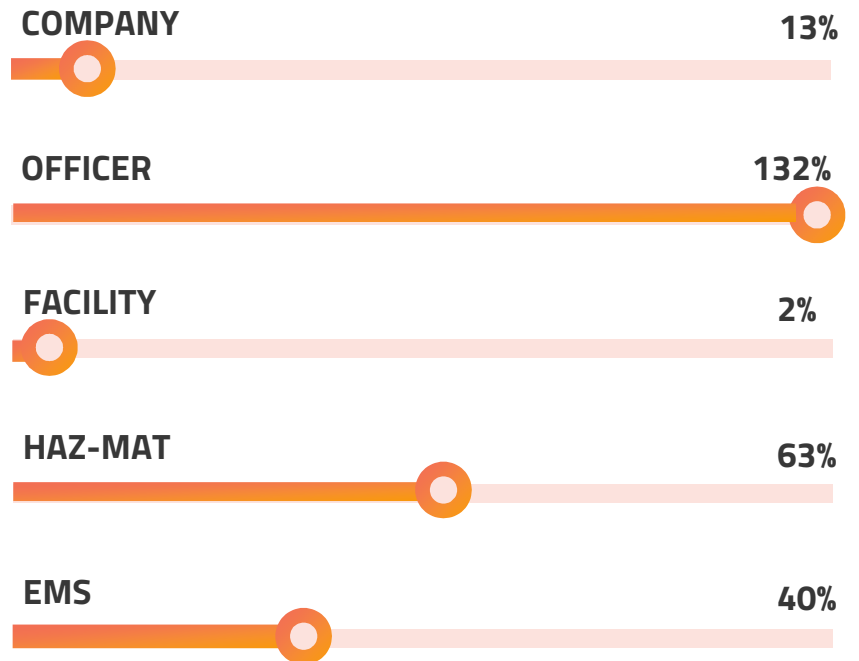




RESPONSE TIMES



TRAINING HOURS



FIRE PREVENTION



152

Routine Inspections



17

Prevention Activities



3

Certificate of Occupancy



QUESTIONS?

RENAISSANCE ZONE PROJECT (REN-001-2024) MILLCO DICKINSON LLC





446 18th St. West
Dickinson, ND 58601



ADMINISTRATION

March 1, 2024

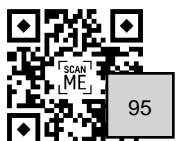
Renaissance Zone Application

RENAISSANCE ZONE APPLICATION (REN-001-2024) – A request for a Renaissance Zone Project at a property with at address of 446 18th Street West and legally described as Lots 4 & 5, Block 2, 2nd Replat of Prairie Hills 1st Addition Subdivision.

Both the Planning and Zoning Commission and City Development staff recommend approval.

Steven Josephson

City/County Planner



RENAISSANCE ZONE PROJECT APPLICATION
NORTH DAKOTA DEPARTMENT OF COMMERCE
DIVISION OF COMMUNITY SERVICES
SFN 59291 (06/23)

To receive Division of Community Services' (DCS) approval on zone projects, the following information must be submitted to DCS.

1. Type of project
 Business Residential Utility Infrastructure Project (UIP)

2. If this is a UIP, project is the applicant a Renaissance Zone project? Yes No

a. To be considered a Renaissance Zone project, the project would need to take place in the Renaissance Zone and be a utility company.

b. If this is a property owner affected by a UIP not participating in a Renaissance Zone project, is the property owner in the Renaissance Zone? Yes No

3. Applicant Information

Name of applicant(s) or business name
 Millico Dickinson LLC // 5215 Old Orchard Rd. Suite 130. Skokie, IL, 60077 // 312-377-7800

If business, type of entity (Provide a copy of the Certificate of Good Standing from Tax Department)

Address and renaissance zone block number as it appears in the development plan property listings.

Address 446 18th Street	City Dickinson	Renaissance Zone Block 41
----------------------------	-------------------	------------------------------

4. For residential projects provide evidence that the home purchased is the taxpayer's primary residence.

5. Project Type

a. Purchase (to include new construction)

b. Purchase with major improvements

c. Lease

i. What type of lease?
 New Expansion Continuation of a Lease Leasehold Improvement

If this an expansion, what is the additional square feet of the expansion? _____

ii. If it is a lease project, does it involve the relocation of a business from one location in the city to the Renaissance Zone or from one zone property to another zone property? Yes No

d. Rehabilitation

i. Commercial 50% or more of the true and full value
 Or

ii. Commercial 75% or more of the true and full value
 Or

iii. Residential 20% of the true and full value

iv. Current true and full value \$ 2,642,400.00

v. For rehabilitation projects, provide a description of the work and the estimated costs.

Work to be done	Estimated Cost
See budget attached	\$ 2,205,000.00

vi. What is the term (in months) sought for benefits related to this project? 60 months

6. Does this project involve historical preservation or renovation? Yes No

a. For projects that involve historical preservation or renovation, but are not part of a rehabilitation project, provide a description of the work and the estimated costs. **A letter of approval from the Historical Society is required to claim any historical tax credits either on a rehabilitation project or renovation.**

b. Information for historical properties may be obtained by contacting the Historical Society at (701) 328- 2666.

7. For projects other than the purchase (includes new construction) or rehabilitation of a single-family home and historical preservation and renovation, describe how the overall benefit(s) of the project to the community meets or exceeds the financial and tax benefit to the businesses or investor.

To our understanding, the subject property has been vacant for over 5 years.

Millco Dickinson LLC's redevelopment will bring 2 national retailers to Dickinson who will generate significant revenue and in turn significant sales tax. By filling this vacancy, we will be benefiting the tax base of the community while also adding a needed shopping alternative for citizens of Dickinson.

8. Provide the estimated state and local tax benefit to the taxpayer for five years (applies to all projects).

Total State tax benefit for five years \$ 50,000.00
 Total Property tax benefit for five years \$ 152,500.00
 Total Non-participating owner tax credit \$

9. Zone Authority and City Documentation:

Date of approval or conditional approval

Provide a copy of minutes or other supporting documentation that indicates the formal approval by the approving entity.

10. Identify from the Development Plan the specific criteria used to approve the project

- The subject property is within the renaissance zone.
- The redevelopment will enhance the community by creating jobs, generating tax dollars and giving the citizens of Dickinson more shopping options.
- The total cost of the project will easily cover 50% of the true value of the property. The hard costs alone total more than \$2.2M (see budget attached)

11. Evidence that the taxpayer is current on state taxes. **(Taxpayers can contact the Office of State Tax Commissioner to receive a Certificate of Good Standing. This request must indicate that it is for a Renaissance Zone Project.)** See Appendix E.

Letter of Good Standing Attached? Yes No

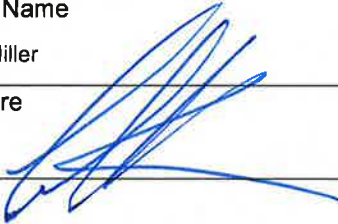
12. Expected date of occupancy or project completion 10/01/2024

NOTE: The DCS reserves the right to reject a zone-approved project or to continue negotiating its approval. When a project is approved by the DCS, the local zone authority will be notified in writing.

If after a project is approved and the property changes hands or a replacement project is approved during the five-year exemption period, the DCS does not need to approve the transfer or the replacement project. The zone authority, however, must notify the DCS of the change and provide the applicable information about the new homeowners, business, and/or investor. The zone authority must also notify the DCS if any other change occurs in the status of the business or investor tax would affect the exemption approved.

Once the project is completed, DCS must be informed by email, Fax or letter of the exact date of completion, and project number before the final letter of approval can be issued.

On historical Renovations/rehabilitations documentation from the Historical Society approving the final restorations must be submitted to DCS prior a final letter of approval can be issued.

Printed Name Robert Miller	Title Managing Partner
Signature 	Date 12/27/2023

CITY OF
DICKINSON
 North Dakota

Planning Staff Report

To: Planning and Zoning Commission
From: City of Dickinson Development Team
Date: February 14, 2024
Re: REN-001-2024 Millco Dickinson LLC

APPLICANT

Millco Dickinson LLC
 5215 Old Orchard Road Suite 130
 Skokie IL 60077

Public Hearings:	February 21, 2024	Planning and Zoning Commission
	March 5, 2024	City Commission

EXECUTIVE SUMMARY

The applicant is requesting a five-year real estate tax exemption and a maximum five-year income tax exemption for a commercial rehabilitation project on Block 41 of the City of Dickinson's Renaissance Zone. Millco Dickinson LLC intends to renovate an existing vacant building located at 446 18th Street West legally described as Lots 4 and 5, Block 2 of the 2nd Replat of Prairie Hills 1st Addition Subdivision within the City of Dickinson. The vacant 37,785 square foot will be converted into two separate retail units

City Development Team staff has reviewed the request and recommends approval of the proposed Renaissance Zone rehabilitation project.

PROJECT DESCRIPTION

Millco Dickinson LLC has submitted a completed application and is in compliance with application requirements.

The applicant estimates the project investment amount is \$2,205,000. According to the applicant, the following improvements are required:

- Removal and replacement of two non-operational and collapsed sanitary sewer lines;
- Asbestos removal;
- Installation of a demising wall separating the existing 37,785 square foot space into two separate retail spaces;
- The separation of all utilities between the two separate retail spaces;
- The separation of the existing fire suppression system between the two separate retail spaces;
- The separation and improvement of fixtures, ceilings HVAC units and interior ductwork;
- The creation of two new facades, sales floors, and store fronts; and
- Improving and updating the parking lot.

The City of Dickinson City Assessor indicates the current true and full value of the property is \$2,642,400.

ANALYSIS AND FINDINGS OF FACT

Staff of the North Dakota Department of Commerce have confirmed this project is considered an allowable Renaissance Zone project.

According to the City of Dickinson’s Renaissance Zone Development Plan, as amended effective January 2024, the site of the project is located within the City’s Renaissance Zone, and it is listed in Plan’s Property Inventory.

The proposed project is consistent with the following goals of the City’s Renaissance Zone Plan:

To gain at least 3 improved structures or new businesses in the Renaissance Zone a year.

This is the first Renaissance Zone project submitted to the City in 2024.

The proposed project is consistent with the following objective of the City Renaissance Zone Plan:

Foster a culture of progressiveness and change while recognizing the traditions and history of the area.

In Chapter IV of the Development Plan “Selection of Projects in the Zone”, item 1.b. appears as follows:

b. To be considered an eligible zoned rehabilitation project, a commercial property owner must invest at least 50% of the full and true values of the property.

Half of the full and true value of the property is \$1,321,200. The estimated project cost of \$2,205,000 exceeds 50 percent of the full and true value of the property.

The proposed project is consistent with Policy 1.1. of Chapter 3 of the City of Dickinson Comprehensive Plan, which states the City shall actively promote the Renaissance Zone. The project is also consistent with Comprehensive Plan Policy 1.4 of Chapter 3, which states the City shall provide technical assistance with Renaissance Zone applications.

PUBLIC INPUT

No public input was received prior to writing this staff report.

Attachments:

- Attachment “A” Application Materials

MOTIONS:

*****Approval*****

I move the City of Dickinson Planning and Zoning Commission recommend Approval of REN-001-2024 The Millco Renaissance Zone Rehabilitation project as being consistent with City of Dickinson Renaissance Zone Development Plan, as well as being the compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare. (AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

I move the Dickinson Planning and Zoning Commission recommend Denial of The Millco Renaissance Zone Rehabilitation project as NOT being consistent with City of Dickinson Renaissance Zone Development Plan, as Not being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare.

ATTACHMENT A – APPLICATION MATERIALS

ATTACHMENT B – AGENCY COMMENTS

Description of Project

The property currently consists of a vacant 37,785 square foot former Supermarket. The property has been vacant for over 5 years. While the existing roof and mechanicals are in decent condition, the property will need to be remediated from minor asbestos, the approximate 52,000 square foot parking lot will need to be improved and updated including grinding, saw cutting and crack filling existing pot holes and seal coating and striping. Two 75' sanitary and sewer lines that were servicing the property are currently non-operational and collapsed and will need to be removed and replaced.

The contract purchaser currently has procured 2 national tenants to lease and occupy the entire 37,785 square feet for an initial period of 10 years with the potential to continue their respective tenancies by exercising pre-negotiated lease renewal options. The current 37,785 square foot space will be sub-divided into a 17,540 square foot space located on the north end of the property and a contiguous 20,245 square foot space located on the south end of the property. All utilities including gas, water, sanitary and sewer as well as the existing fire suppression system will need to be sub-divided to meter two separate tenants in the building. Both spaces will be fully improved and separately demised including new facades, store fronts, sales floors, fixtures, ceilings, HVAC units and interior ductwork.

446 18th Street W, Dickinson, ND - July 30, 2022



446 18th St. West
Dickinson, ND 58601



December 22, 2023

Ref: L2028866688

ROBERT MILLER
5215 OLD ORCHARD RD STE 130
SKOKIE IL 60077-1098

RE: Renaissance Zone Certificate Of Good Standing, State Income And Sales Taxes Only
MILLCO DICKINSON, LLC

This letter is evidence of good standing as required by the North Dakota Division of Community Services for purposes of obtaining final approval of a renaissance zone project.

As of the date of this letter, the records in the North Dakota Office of State Tax Commissioner do not show probable cause to believe that any income taxes (including income tax withheld from wages) or sales and use taxes are due and owing to the State of North Dakota by the following taxpayer:

Taxpayer's Name: ROBERT MILLER
SSN or FEIN: ***-**-2642
MILLCO DICKINSON, LLC
93-4073210

This letter must be submitted (as part of the zone project application) to the local zone authority for the renaissance zone in which the proposed zone project will be located. Please keep a copy of this letter for your records.

Liliya Montgomery

Liliya Montgomery
Supervisor, Individual Income Tax and Withholding
Phone: 701-328-1296
Email: lmontgomery@nd.gov

Dickinson, ND
Construction Budget:

		Hard Costs
Tenant #1 Build-out	\$ (500,000.00)	\$ (2,205,000.00)
Tenant #2 Build-out	\$ (150,000.00)	
Roof	\$ (350,000.00)	
parking lot	\$ (165,000.00)	
Demising Walls	\$ (100,000.00)	
Utility Separation	\$ (145,000.00)	
Electricity	\$ (55,000.00)	
Exterior Wall Pack	\$ (17,500.00)	
Sanitary	\$ (51,000.00)	
Sewer	\$ (21,000.00)	
Plumbing	\$ (12,500.00)	
Interior Demo	\$ (145,000.00)	
EPA Remediation	\$ (95,000.00)	
Floor leveling	\$ (37,500.00)	
Fire Suppression Update	\$ (35,000.00)	
Façade/storefront	\$ (231,000.00)	
Compactor	\$ (35,000.00)	
Compactor Pad	\$ (12,500.00)	
Bollards	\$ (12,000.00)	
Trash Enclosure	\$ (35,000.00)	
Total Construction Costs	\$ (2,205,000.00)	

GC
Millco Investments Co.



Robert Miller
Managing Member

RESOLUTION NO. - 2024

A RESOLUTION APPROVING A RENAISSANCE ZONE APPLICATION BY
MILLCO DICKINSON, LLC

WHEREAS, the City of Dickinson recognizes the need to encourage investment within a defined geographic area of its jurisdiction that needs to be revitalized; and

WHEREAS, the Renaissance Zone Act (North Dakota Century Code §40-63) authorizes cities to establish Renaissance Zones; and

WHEREAS, the City of Dickinson has established such a Renaissance Zone and adopted a Renaissance Zone Development Plan; and

WHEREAS, the City of Dickinson has received a Renaissance Zone application from Millco Dickinson, LLC for a commercial project to renovate approximately 37,785 square feet of the second floor of an existing commercial building located at 446 18th Street, Dickinson, ND and legally described as Lots 4 and 5, Block 2 of the 2nd Replat of Prairie Hills 1st Addition Subdivision within the City of Dickinson; and

WHEREAS, the Renaissance Zone application appear to be in good order and in compliance with the requirements of state law regarding Renaissance Zone projects, and further in compliance with the City of Dickinson’s Renaissance Zone Development Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the Renaissance Zone application of Millco Dickinson, LLC for that commercial project located at 446 18th Street, Dickinson, North Dakota, is hereby approved.

Dated this ____ day of March, 2024.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger, City Administrator

FLP-001-2024 Final Major Plat State 9th Addition





Transmittal Letter

To: Matthew Galibert – City Planner
City of Dickinson
38 1st Street West
Dickinson, ND 58601

From: Andrew Schrank, PE
Highlands Engineering
319 24th Street East
Dickinson, ND 58601
701.483.2444
schrank@highlandseng.com

Date: January 24, 2024

Re: Major Final Plat Application – State 9th Addition

Message: Enclosed you will find the following Major Final Plat application documents for the above referenced project being submitted for consideration:

- Pre-submittal Meeting Letter
- Legal Description of the Property (included, below)
- Written Statement of Project Purpose (included, below)
- Written Statement of Changes Since Preliminary Plat Approval (included, below)
- Warranty Deed for the Property
- Current Preliminary Plat Drawing with Aerial Image Showing Current Site and Surrounding Land Uses and Buildings
- Final Plat Drawing
- Sketch of Proposed Improvements
- Subdivision Plat Closure Report

Legal Description of Property

A PARCEL OF LAND BEING LOTS FOUR (4), FIVE (5), AND SIX (6), BLOCK ONE (1), STATE EIGHTH ADDITION IN SECTION SEVEN (5), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT FOUR (4), SAID POINT BEING A FOUND REBAR AND CAP LS-3595; THENCE N 89°55'39" E ALONG THE NORTH LINE OF SAID LOT FOUR (4), A DISTANCE OF 170.03 FEET TO A FOUND REBAR AT THE NORTHWEST CORNER OF SAID LOT FIVE (5); THENCE S 89°59'58" E ALONG THE NORTH LINE OF SAID LOT FIVE (5), A DISTANCE OF 169.95 FEET TO A FOUND REBAR AT THE NORTHWEST CORNER OF SAID LOT SIX (6); THENCE N 89°58'06" E ALONG THE NORTH LINE OF SAID LOT SIX (6), A DISTANCE OF 170.00 FEET TO A FOUND REBAR AT THE NORTHEAST CORNER OF SAID LOT SIX (6); THENCE S 00°08'54" E ALONG THE EAST LINE OF SAID SECTION SIX (6), A DISTANCE OF 263.25 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID LOT SIX (6); THENCE S 89°52'32" W ALONG THE SOUTH LINE OF SAID LOT SIX (6), A DISTANCE OF 169.97 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID LOT FIVE (5); THENCE S 89°51'32" W ALONG THE SOUTHERN LINES OF SAID LOT FIVE (5) AND SAID LOT FOUR (4), A DISTANCE OF 254.72 FEET TO A SET REBAR AND CAP LS-5466 AT THE BEGINNING OF A CURVE CONCAVE TO THE SOUTH HAVING A RADIUS OF 783.00 FEET; THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 6°14'56" AN ARC LENGTH OF 85.40 FEET TO A SET REBAR AND CAP LS-5466 AT THE SOUTHWEST CORNER OF SAID LOT FOUR (4); THENCE N 00°09'43" W ALONG THE WEST LINE OF SAID LOT FOUR (4), A DISTANCE OF 268.91 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 3.09 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

Project Purpose

This proposed plat of State 9th Addition is the replat of Lots 4-6. Block 1, State 8th Addition within the corporate limits of the City of Dickinson. This property currently includes three commercial lots that are each ±1-acre in area. In general, this replat subdivides the southern ±109-feet of these lots into five (5) residential lots leaving three (3) smaller commercial lots on the northern portion of this Plat.

Based on the owner’s market analysis, they have found that the desire for commercial property in the Dickinson area is for smaller commercial lots rather than the currently platted ±1-acre lots within this site. They have also found that a demand exists for additional residential property in the States Addition area. Therefore, this FLUM amendment will decrease the commercial property within these three (3) lots to ±0.6-acres each by creating five (5), ±0.25-acre lots along the southern ±109-feet of this site. The proposed zoning for these lots is High Density Residential (R3), although it is anticipated that these lots will contain either duplexes or single-family residences. The R3 zoning designation will decrease the required setbacks and buffer yards between these lots and the adjacent commercial zoning to maximize the buildable area within these residential lots.

The five southern residential lots will gain access from the existing 8th Street W public right-of-way. These driveways will be constructed at the time of development of these residences. Sidewalks will also be provided along the north side of the 8th Street W right-of-way along the south side of this development when these residences are constructed as required by current City Ordinances and Policy.

Sidewalk already exists along the south side of the Fairway Street right-of-way on the north side of this development. This sidewalk will remain or will be replaced if required to complete other improvements as part of this development. Shared driveways are proposed for the northern three commercial lots to help limit the number of access points required onto Fairway Street while providing sufficient ingress/egress for these lots. These proposed access points are generally shown by the enclosed sketch of proposed site improvements, and these locations will be enforced by the non-access lines depicted on the proposed plat drawing. As shown, a right-in/right-out driveway is proposed at the property line between Lots 2 and 3. Left turns will be restricted at this driveway by the existing raised median. A new left turn lane within the existing Fairway Street Median is proposed to provide access to the property line between Lots 1 and 2. This access will line up with the entrance to the hospital to the north. A similar left turn lane was added for this hospital entrance when it was constructed. These proposed access points and this added left turn lane are critical to the success of this commercial development and are key to the creation of market demand for these lots.

Existing 6" water service and 6" sanitary sewer service lines are stubbed to the southern edge of the existing three (3) lots from the existing 8" mains within 8th Street W. A 12" water main and 8" sanitary sewer main are also present within Fairway Street. These existing utilities are shown on the preliminary plat drawing.

New water and sewer service line connections will be required for the proposed Lots 5 and 7, Block 1, State 9th Addition. Furthermore, if any multi-family residences are constructed in these southern residential lots, additional water and sanitary sewer service lines will be required for each additional unit if the units are to have separate ownership. Additional service lines to the residential lots from the existing mains in 8th Street W will be constructed by the future developer at the time of building permit application for the residence since the number of service lines required is currently unknown.

The three (3) commercial lots on the north side of this development will require new water and sanitary sewer service lines. These service lines will be connected to the existing mains in Fairway Street and stubbed to these lots by the current owner/developer. These connections will require some patching of Fairway Street, which will be minimized as much as feasible. These service lines are generally shown by the enclosed sketch of proposed site improvements.

Site drainage will be routed to the adjoining roadways to match existing runoff patterns to the extent feasible. Since this site has a total area less than 5-acres, pre-vs-post development runoff analysis and stormwater detention are not required as indicated by City Ordinance 38.14.240.

To maximize the buildable area within this property, the existing 10-foot-wide utility easement on the west edge of this property is proposed to be reduced to a 6-foot width by the plat drawing. The owner has had verbal discussions with utility companies, and they are verbally agreeable to this easement vacation since there is another 10-foot utility easement within the property directly west of this site. The owner is working to obtain signatures of approval from each of these utility companies as required by the vacation process and will have this completed prior to final plat application.

The applicant does not own or intend to purchase any additional surrounding land at this time. Neighboring property owners have not been informed of this plan to date. This application has been prepared in accordance with local, state, and federal regulations.

Changes since Preliminary Plat Approval

The only change to the plat since the preliminary plat approval is the extension of the non-access line to the northeast corner of the subdivision to prevent a third access into this site. This was a condition of the preliminary plat approval which has been met by this change.

Your consideration of this request is greatly appreciated. Feel free to contact me for any additional information or questions regarding this submittal. Thank You!



Andrew Schrank, PE, CFM
Highlands Engineering



State 9th Addition major plat staff report

To: City of Dickinson City Commission
From: City of Dickinson Community Development Services
Date: February 28, 2024
Re: FLP-001-2024 State 9th Addition Major Plat

OWNER/APPLICANT

Venture Commercial, LLC
 P.O. Box 1316
 Dickinson, ND, 58601
 Venturehomesnd.aaron@gmail.com
 701 290 1298

APPLICANT’S REPRESENTATIVE

Andrew Schrank
 Highlands Engineering
 319 24th Street East
 Schrank@highlandseng.com
 701 483 2444

Public Hearing	January 17, 2024	Planning and Zoning Commission
Public Reading	February 21, 2024	Planning and Zoning Commission
Final Consideration	March 5, 2024	City Commission

EXECUTIVE SUMMARY

The associated preliminary plat, PLP-001-2024, was unanimously approved by Planning & Zoning on 1/17/24. No changes were proposed. The applicant and the Park District Board have agreed to cash in lieu of dedication. This reading is for final approval of this major plat petition.

Current Plat Legal Description

To consider a Preliminary Plat for State 9th Addition being the replat of Lots 4, 5, and 6, Block 1 of State 8th Addition, in Section 5, T139N, R96W, City of Dickinson, Stark County, North Dakota.

Request

The applicant seeks to re-plat the three existing commercial lots into eight lots. Three of the proposed lots would front onto Fairway Street and would accommodate commercial development. The remaining five lots would access 8th Street West. The proposed lots located on the north side of 8th Street West would be rezoned from Community Commercial (CC) to High Density Residential (R-3) with lots intended to accommodate 5-10 residential units with front yard lines along 8th Street W. The preliminary plat map is included in the attachments and is

exhibited by Appendix A. Additionally, a four-foot wide existing public utility easement is to be vacated upon City Commission approval, as a separate petition, and is exhibited on the face of this plat.

LOCATION

The property proposed for this rezone is legally described as Lots 4, 5, and 6, Block 1, State 8th Addition in Section 5, Township One Hundred Thirty-Nine North (T139N), Range Ninety-Six West (R96W), City of Dickinson, Stark County, North Dakota. Said parcel contains approximately 3.09 acres.



CURRENT ZONING	CC
FUTURE LAND USE MAP DESIGNATION	Commercial
GROSS SITE ACREAGE	3.09 acres
LOTS PROPOSED	8

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	PUD	Hospital, medical services
East	CC	Undeveloped commercial
South	R-2	Developed residential neighborhood

Compliance with Zoning and Subdivision Regulations:

Approval of this plat would result in legal conformity with both Chapter 34 Subdivision and Chapter 39 Zoning.

Staff Recommendation: City of Dickinson Community Development Services staff recommends approval of this request with the following condition:

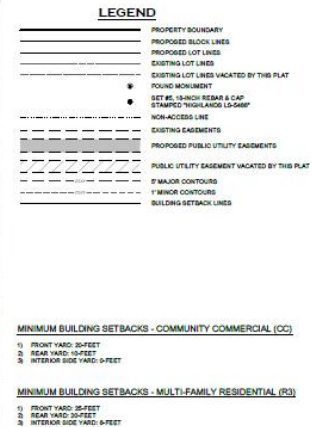
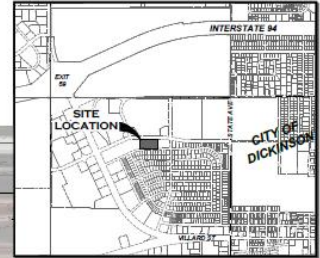
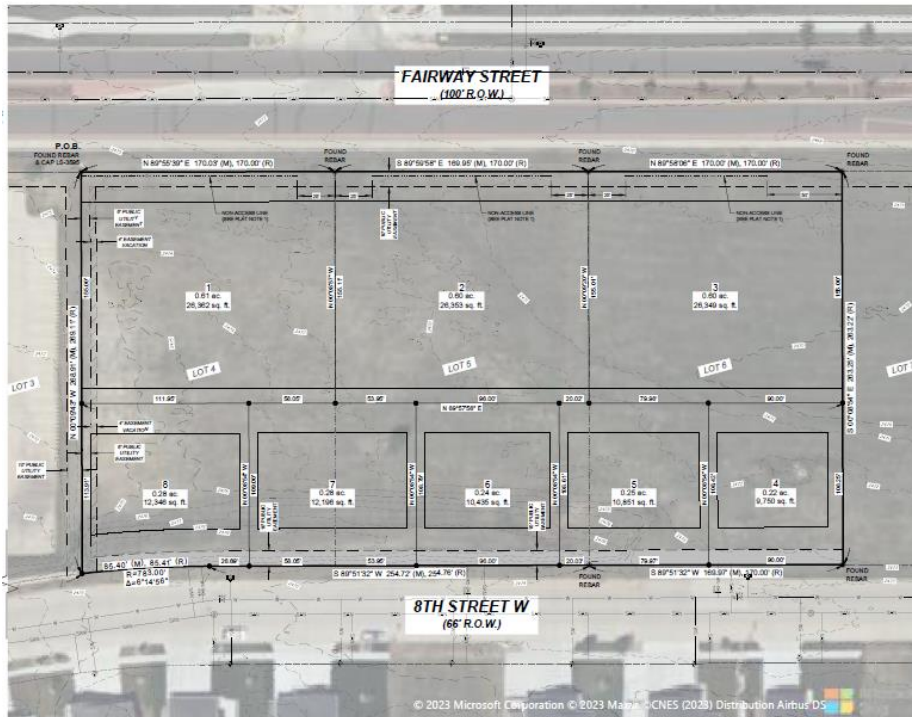
1. The proposed major plat will not be recorded prior to approval of the associated petition to vacate a 4-foot utility easement.

Public Input: As of the date of this report, City staff has not received any public comments.

APPENDICES

Appendix A – Preliminary Plat (Cropped)

STATE 9TH ADDITION
BEING THE REPLAT OF LOTS 4, 5, AND 6, BLOCK 1 OF STATE EIGHTH ADDITION
SECTION 5, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA



Appendix B – Zoning Map



MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-001-2024 State 9th Addition** as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

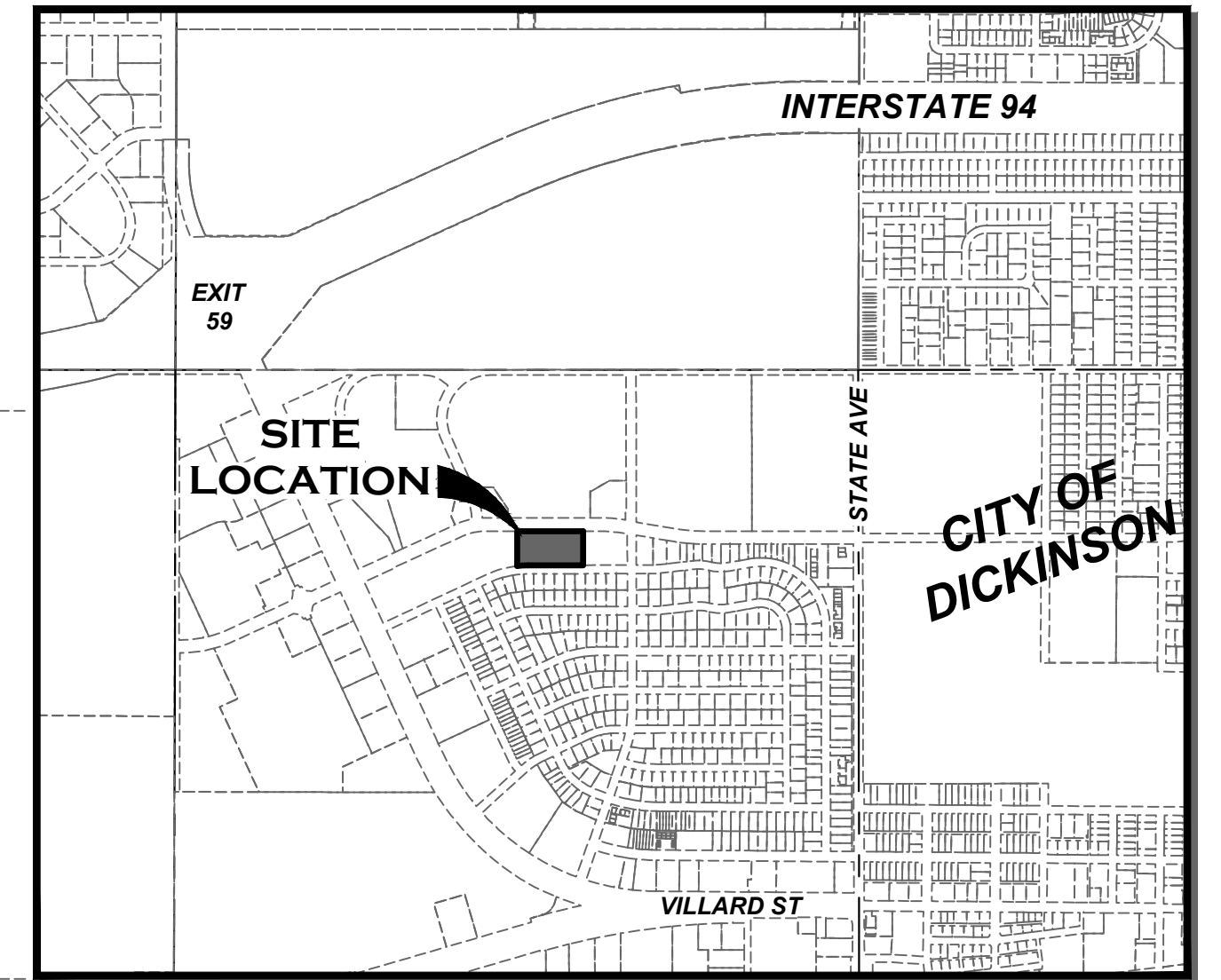
1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLP-001-2024 State 9th Addition** as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

STATE 9TH ADDITION

BEING THE REPLAT OF LOTS 4, 5, AND 6, BLOCK 1 OF STATE EIGHTH ADDITON
SECTION 5, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA



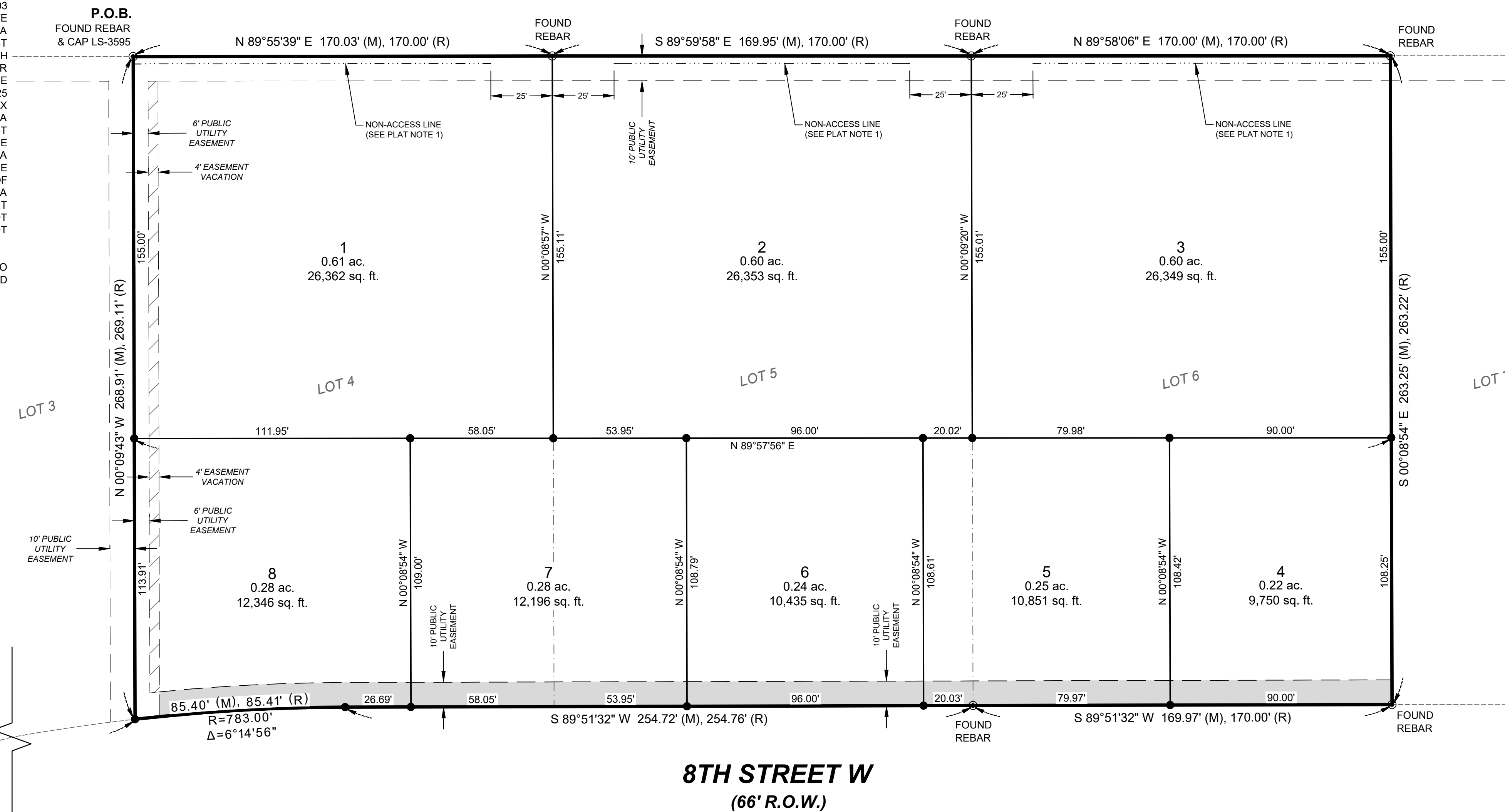
VICINITY MAP
N
(1" = 1/4 MILE)

LEGAL DESCRIPTION

A PARCEL OF LAND BEING LOTS FOUR (4), FIVE (5), AND SIX (6), BLOCK ONE (1), STATE EIGHTH ADDITION IN SECTION FIVE (5), TOWNSHIP ONE HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT FOUR (4), SAID POINT BEING A FOUND REBAR AND CAP LS-3595; THENCE N 89°55'39" E ALONG THE NORTH LINE OF SAID LOT FOUR (4), A DISTANCE OF 170.03 FEET TO A FOUND REBAR AT THE NORTHWEST CORNER OF SAID LOT FIVE (5); THENCE S 89°59'58" E ALONG THE NORTH LINE OF SAID LOT FIVE (5), A DISTANCE OF 169.95 FEET TO A FOUND REBAR AT THE NORTHWEST CORNER OF SAID LOT SIX (6); THENCE N 89°58'06" E ALONG THE NORTH LINE OF SAID LOT SIX (6), A DISTANCE OF 170.00 FEET TO A FOUND REBAR AT THE NORTHEAST CORNER OF SAID LOT SIX (6); THENCE S 00°08'54" E ALONG THE EAST LINE OF SAID SECTION SIX (6), A DISTANCE OF 263.25 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID LOT SIX (6); THENCE S 89°51'32" W ALONG THE SOUTH LINE OF SAID LOT SIX (6), A DISTANCE OF 169.97 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID LOT FIVE (5); THENCE S 89°51'32" W ALONG THE SOUTHERN LINES OF SAID LOT FIVE (5) AND SAID LOT FOUR (4), A DISTANCE OF 254.72 FEET TO A SET REBAR AND CAP LS-5466 AT THE BEGINNING OF A CURVE CONCAVE TO THE SOUTH HAVING A RADIUS OF 783.00 FEET; THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 6°14'56" AN ARC LENGTH OF 85.40 FEET TO A SET REBAR AND CAP LS-5466 AT THE SOUTHWEST CORNER OF SAID LOT FOUR (4); THENCE N 00°09'43" W ALONG THE WEST LINE OF SAID LOT FOUR (4), A DISTANCE OF 268.91 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 3.09 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.



PROPRIETOR'S CERTIFICATE

I, AARON GRINSTEINER, AUTHORIZED REPRESENTATIVE OF VENTURE COMMERCIAL, LLC, RESIDING AT 4566 WEST RIDGE DRIVE, DICKINSON, ND 58601, THE OWNER AND PROPRIETOR OF PROPERTY LYING IN LOTS FOUR (4), FIVE (5), AND SIX (6), BLOCK ONE (1) OF STATE EIGHTH ADDITION LOCATED IN SECTION FIVE (5), TOWNSHIP ONE-HUNDRED THIRTY-NINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W) OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, ON THIS PLAT SHOWN HEREON AND DESCRIBED IN THE SURVEYOR'S CERTIFICATE, DO HEREBY DECLARE THAT I HAVE CAUSED THE SAME TO BE SURVEYED AS SHOWN ON THE ACCOMPANYING PLAT, AND DO HEREBY DEDICATE ALL EASEMENTS AND PUBLIC RIGHT OF WAY AS SHOWN TO PUBLIC USE FOREVER.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

AARON GRINSTEINER - VENTURE COMMERCIAL, LLC

STATE OF _____ }
COUNTY OF _____ } SS

ON THIS _____ DAY OF _____, 20____, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED AARON GRINSTEINER, TO ME KNOWN TO BE THE SAME PERSON DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

MY COMMISSION EXPIRES: _____
NOTARY PUBLIC _____
RESIDING AT COUNTY OF _____ STATE OF _____

SURVEYOR'S CERTIFICATE

I, KC HOMISTON, REGISTERED PROFESSIONAL LAND SURVEYOR, LS-5466, FOR HIGHLANDS ENGINEERING AND SURVEYING, PLLC, RESIDING AT 319 24TH STREET EAST, DICKINSON, N.D., DO HEREBY CERTIFY THAT THE STATE 9TH ADDITION PLAT SHOWN HEREON IS A CORRECT REPRESENTATION OF THE SURVEY, THAT ALL DISTANCES ARE CORRECT, MONUMENTS ARE PLACED IN THE GROUND AS SHOWN, THAT THE OUTSIDE BOUNDARY LINES ARE CORRECTLY DESIGNATED ON THE PLAT AND WAS MADE BY ME, OR UNDER MY DIRECTION, AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:

KC HOMISTON, LS-5466

STATE OF _____ }
COUNTY OF _____ } SS

ON THIS _____ DAY OF _____, 20____, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED KC HOMISTON, TO ME KNOWN TO BE THE SAME PERSONS DESCRIBED IN AND THAT EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND SEVERALLY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

MY COMMISSION EXPIRES: _____
NOTARY PUBLIC _____
RESIDING AT COUNTY OF _____ STATE OF _____

CITY OF DICKINSON COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____
SIGNATURE: _____ DATE: _____

CITY ENGINEER APPROVAL

PRINTED NAME: _____ TITLE: _____
SIGNATURE: _____ DATE: _____

CITY PLANNING COMMISSION APPROVAL

PRINTED NAME: _____ TITLE: _____
SIGNATURE: _____ DATE: _____

PLAT NOTES

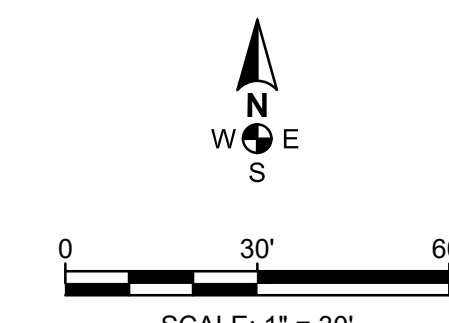
- NO VEHICULAR ACCESS TO OR FROM THESE LOTS SHALL BE ALLOWED ACROSS THE NON-ACCESS LINES AS DEPICTED.
- THE EXISTING UTILITY EASEMENT ALONG THE PROPERTY LINE BETWEEN LOTS FIVE (5) AND SIX (6), BLOCK ONE (1) SHOWN BY THE PLAT OF STATE EIGHTH ADDITION WAS PREVIOUSLY VACATED AS DOCUMENTED BY STARK COUNTY DOCUMENT NUMBER 3092281.

SURVEY NOTES

- DISTANCES SHOWN ARE MEASURED GROUND DISTANCES. INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM WITH A GPS OBSERVATION POINT WITH LATITUDE N46°5'142.38099" / LONGITUDE W102°47'24.24924" WITH BEARINGS BASED ON NORTH AT THIS LOCATION.
- DATE OF LATEST FIELD WORK: NOVEMBER 6, 2023

LEGEND

- PROPERTY BOUNDARY
- PROPOSED BLOCK LINES
- PROPOSED LOT LINES
- EXISTING LOT LINES
- EXISTING LOT LINES VACATED BY THIS PLAT
- FOUND MONUMENT
- SET #5, 18-INCH REBAR & CAP STAMPED "HIGHLANDS LS-5466"
- UN-MONUMENTED REFERENCE POINT
- NON-ACCESS LINE
- EXISTING EASEMENTS
- PUBLIC UTILITY EASEMENT VACATED BY THIS PLAT
- PROPOSED PUBLIC UTILITY EASEMENTS



HIGHLANDS ENGINEERING

319 24TH STREET EAST, DICKINSON, ND 58601
OFFICE: 701.483.2444 | WWW.HIGHLANDSENG.COM

PROJECT NUMBER:	231222	SCALE:	1"=30'
DRAWN BY:	AWS	DATE:	01/24/24



To: City of Dickinson Planning and Zoning
From: Benjamin Rae
Executive Director, Dickinson Parks
Date: February 13, 2024
RE: State 9th Addition Rezone Request

Article 34.50(5) of the Dickinson City Code gives the Board of Park Commissioners the authority and sole discretion to determine whether to accept 7% of land as park dedication or cash in lieu of land on approval of a plat or zoning designation. Venture Homes is requesting a replat of 55,578 sqft of State 9th Addition to the R-3 designation which equates to either a dedication of 0.089 acres or cash in lieu of land in the amount of \$8,336.70.

The Board of Park Commissioners met at their regularly scheduled meeting on February 12, 2024 to consider this request. Aaron Grinsteinner was in attendance representing the developer.

The Board of Park Commissioners approved the acceptance of cash in lieu of park land dedication in a 5-0 vote.

Sincerely,

A handwritten signature in black ink that reads "Benjamin Rae". The signature is fluid and cursive, with the first name "Benjamin" and the last name "Rae" clearly visible.

Benjamin Rae
Executive Director, Dickinson Parks and Recreation

RESOLUTION NO: _____ - 2024

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
THE STATE 9TH ADDITION
STARK COUNTY, NORTH DAKOTA.**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **THE STATE 9TH ADDITION**

A PARCEL OF LAND BEING LOTS FOUR (4), FIVE (5), AND SIX (6), BLOCK ONE (1), STATE EIGHTH ADDITION IN SECTION SEVEN (5), TOWNSHIP ONE HUNDRED THIRTYNINE NORTH (T139N), RANGE NINETY-SIX WEST (R96W), OF THE FIFTH PRINCIPAL MERIDIAN (5TH P.M.), CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID LOT FOUR (4), SAID POINT BEING A FOUND REBAR AND CAP LS-3595; THENCE N 89°55'39" E ALONG THE NORTH LINE OF SAID LOT FOUR (4), A DISTANCE OF 170.03 FEET TO A FOUND REBAR AT THE NORTHWEST CORNER OF SAID LOT FIVE (5); THENCE S 89°59'58" E ALONG THE NORTH LINE OF SAID LOT FIVE (5), A DISTANCE OF 169.95 FEET TO A FOUND REBAR AT THE NORTHWEST CORNER OF SAID LOT SIX (6); THENCE N 89°58'06" E ALONG THE NORTH LINE OF SAID LOT SIX (6), A DISTANCE OF 170.00 FEET TO A FOUND REBAR AT THE NORTHEAST CORNER OF SAID LOT SIX (6); THENCE S 00°08'54" E ALONG THE EAST LINE OF SAID SECTION SIX (6), A DISTANCE OF 263.25 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID LOT SIX (6); THENCE S 89°52'32" W ALONG THE SOUTH LINE OF SAID LOT SIX (6), A DISTANCE OF 169.97 FEET TO A FOUND REBAR AT THE SOUTHEAST CORNER OF SAID LOT FIVE (5); THENCE S 89°51'32" W ALONG THE SOUTHERN LINES OF SAID LOT FIVE (5) AND SAID LOT FOUR (4), A DISTANCE OF 254.72 FEET TO A SET REBAR AND CAP LS-5466 AT THE BEGINNING OF A CURVE CONCAVE TO THE SOUTH HAVING A RADIUS OF 783.00 FEET; THENCE WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 6°14'56" AN ARC LENGTH OF 85.40 FEET TO A SET REBAR AND CAP LS-5466 AT THE SOUTHWEST CORNER OF SAID LOT FOUR (4); THENCE N 00°09'43" W ALONG THE WEST LINE OF SAID LOT FOUR (4), A DISTANCE OF 268.91 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 3.09 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **STATE 9TH ADDITION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of _____, 2024.

Scott Decker, President
Board of City Commission

ATTEST:

Dustin Dassinger, City Administrator

STATE 9TH ADDITION

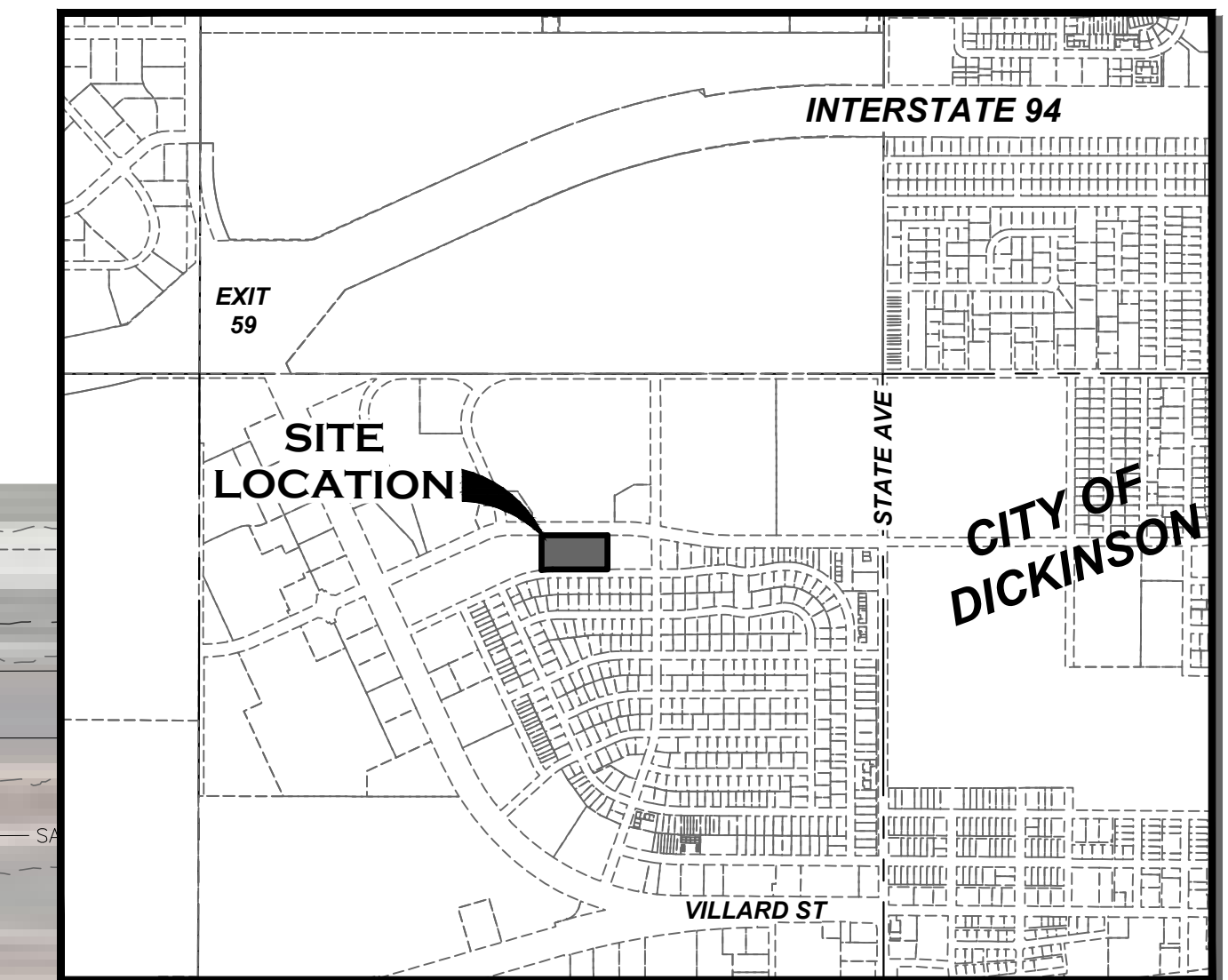
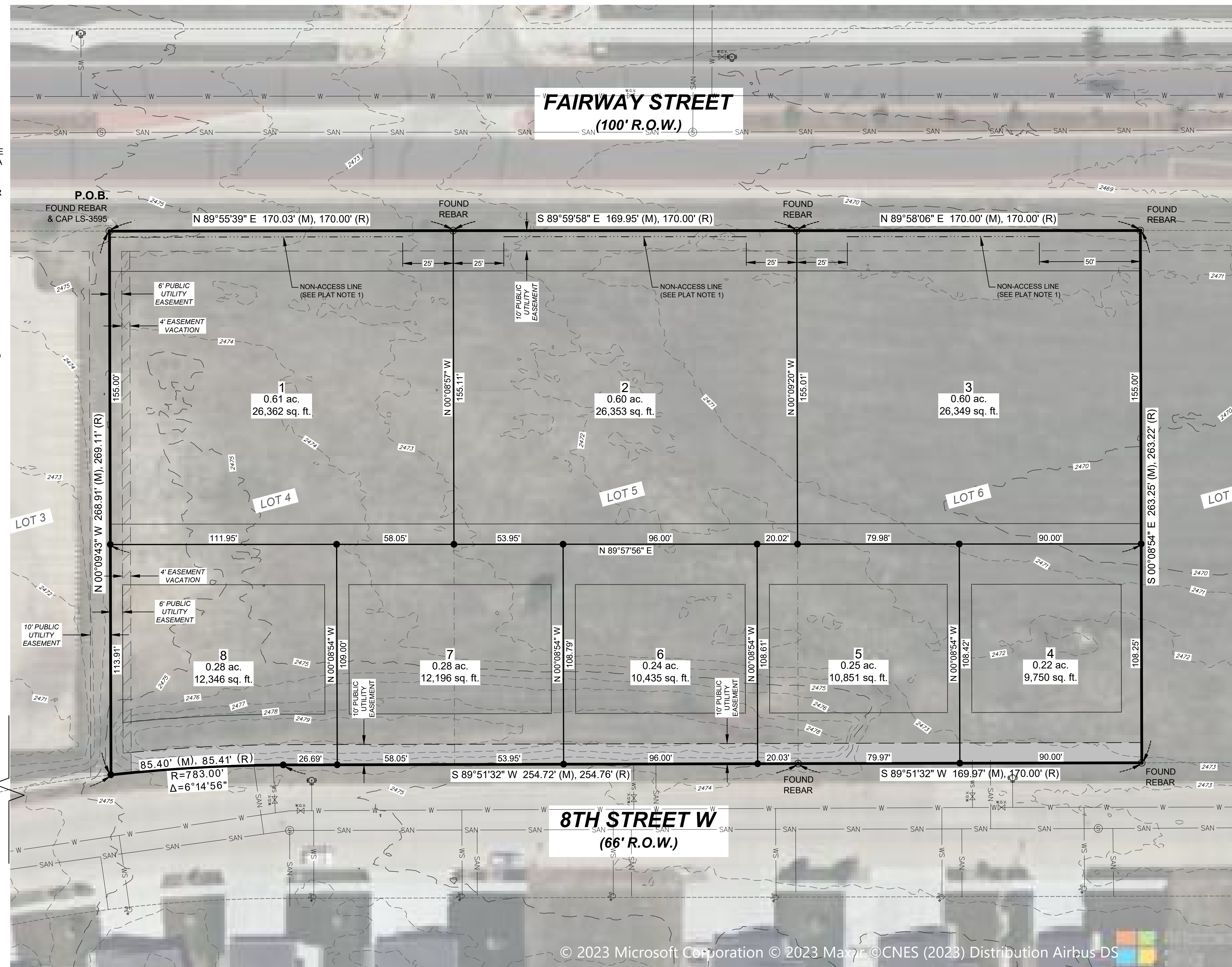
BEING THE REPLAT OF LOTS 4, 5, AND 6, BLOCK 1 OF STATE EIGHTH ADDITON
SECTION 5, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

LEGAL DESCRIPTION

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VICINITY MAP
N
(1" = 1/4 MILE)

LEGEND

- PROPERTY BOUNDARY
- PROPOSED BLOCK LINES
- PROPOSED LOT LINES
- - - EXISTING LOT LINES
- - - EXISTING LOT LINES VACATED BY THIS PLAT
- FOUND MONUMENT
- SET #5, 18-INCH REBAR & CAP STAMPED "HIGHLANDS LS-5466"
- - - NON-ACCESS LINE
- - - EXISTING EASEMENTS
- ▨ PROPOSED PUBLIC UTILITY EASEMENTS
- ▨ PUBLIC UTILITY EASEMENT VACATED BY THIS PLAT
- - - 5' MAJOR CONTOURS
- - - 1' MINOR CONTOURS
- - - BUILDING SETBACK LINES

MINIMUM BUILDING SETBACKS - COMMUNITY COMMERCIAL (CC)

- 1) FRONT YARD: 20-FEET
- 2) REAR YARD: 10-FEET
- 3) INTERIOR SIDE YARD: 0-FEET

MINIMUM BUILDING SETBACKS - MULTI-FAMILY RESIDENTIAL (R3)

- 1) FRONT YARD: 25-FEET
- 2) REAR YARD: 20-FEET
- 3) INTERIOR SIDE YARD: 6-FEET

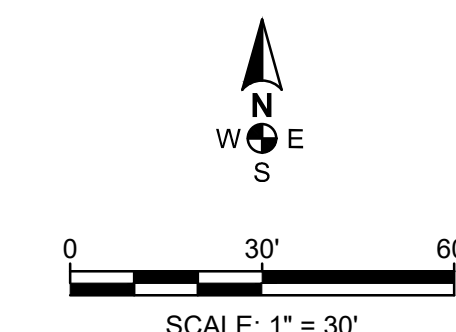
PLAT NOTES

- 1) NO VEHICULAR ACCESS TO OR FROM THESE LOTS SHALL BE ALLOWED ACROSS THE NON-ACCESS LINES AS DEPICTED.
- 2) THE EXISTING UTILITY EASEMENT ALONG THE PROPERTY LINE BETWEEN LOTS FIVE (5) AND SIX (6), BLOCK ONE (1) SHOW BY THE PLAT OF STATE EIGHTH ADDITION WAS PREVIOUSLY VACATED AS DOCUMENTED BY STARK COUNTY DOCUMENT NUMBER 3092281.

SURVEY NOTES

- 1) DISTANCES SHOWN ARE MEASURED GROUND DISTANCES, INTERNATIONAL FOOT, DERIVED FROM A LOCAL COORDINATE SYSTEM WITH A GPS OBSERVATION POINT WITH LAT: N46°51'42.38099" / LONG: W102°47'24.24924" WITH BEARINGS BASED ON NORTH AT THIS LOCATION.
- 2) DATE OF LATEST FIELD WORK: NOVEMBER 6, 2023

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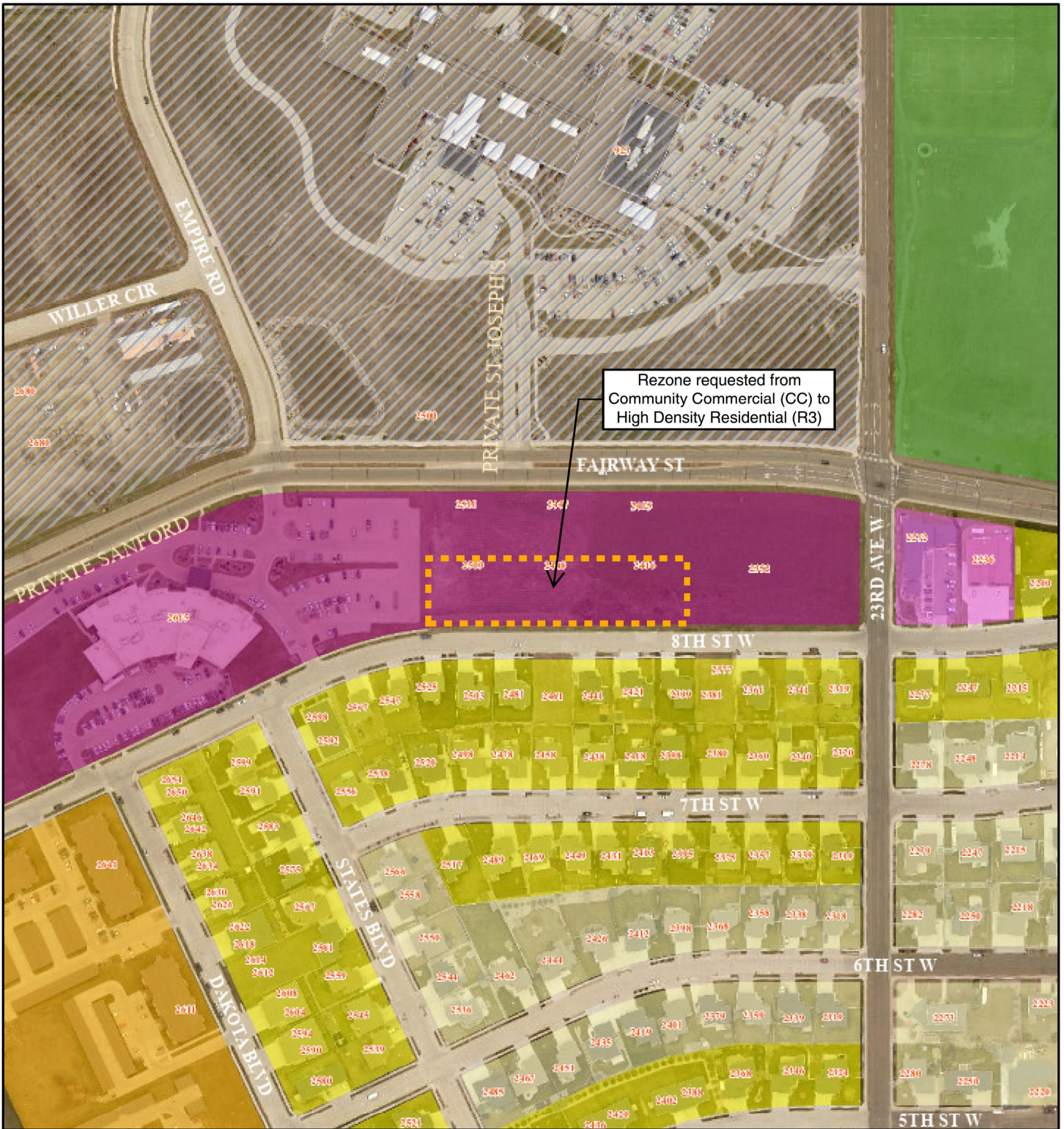


HIGHLANDS ENGINEERING

319 24TH STREET EAST, DICKINSON, ND 58601
OFFICE: 701.483.2444 | WWW.HIGHLANDSENG.COM

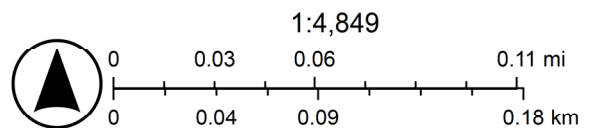
PROJECT NUMBER: 231222	SCALE: 1"=30'
DRAWN BY: AWS	DATE: 11/27/23

Dickinson Zoning Information Map



11/27/2023

- House Numbers
- Public Street Names 8K
- Private Street Names
- Dickinson Zoning
 - Planned Unit Development - PUD
 - Community Commercial - CC
 - Limited Commercial - LC
 - Low Density Residential - R1
 - Medium Density Residential - R2
- High Density Residential - R3
- Public - P
- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations
- 1.2m Resolution Metadata



Dickinson Engineering Department, Engineering & Planning, Maxar

FLM-001-2024

Future Land Use Map Amendment

Commercial to Residential





State 9th FLUM Amendment Staff Report

To: City of Dickinson Board of Commissioners
From: City of Dickinson Community Development Services
Date: February 28, 2024
Re: FLM-001-2024 State 9th Addition FLUM Amendment

OWNER/APPLICANT

Venture Commercial, LLC
 P.O. Box 1316
 Dickinson, ND, 58601
 Venturehomesnd.aaron@gmail.com
 701 290 1298

APPLICANT'S REPRESENTATIVE

Andrew Schrank
 Highlands Engineering
 319 24th Street East
 Schrank@highlandseng.com
 701 483 2444

Public Hearing	January 17, 2024	Planning and Zoning Commission
Public Reading	February 20, 2024	City Commission
Final Consideration	March 5, 2024	City Commission

Legal Property Description Based on Current Plat

To consider a zoning map amendment for portions of Lots 4, 5, and 6, Block 1 of State 8th Addition Subdivision, as shown in this staff report, from CC to R-3 in Section 5, T139N, R96W, of the 5th Principal Median, City of Dickinson, Stark County, North Dakota.

Request

To amend the Future Land Use Map (FLUM) for Lots 4-8 of the proposed State 9th Addition Subdivision, which is a pending re-plat of State 8th Addition. The applicant seeks to retain the Commercial FLUM designation along the north of the property whilst amending the south portion to Residential, along 8th Street W on the south face of the block.

Staff Recommendation

Approval

A companion request to rezone the subject properties from Community Commercial (CC) to High Density Residential (R-3) (REZ -001-2024) is also scheduled for public hearing at this Planning and Zoning Commission meeting. Final approval of REZ-001-2024 is contingent upon final approval of the proposed Future Land Use Map amendment.

A companion request for a preliminary plat of the proposed State 9th Addition Subdivision, as previously referenced in this document, is also scheduled for public hearing at this Planning and Zoning Commission meeting.

LOCATION

The property to be rezoned corresponds to lots of a pending major plat application, PLP-001-2024. If approved, the property being rezoned would be described as Lots 4-8, Block 1, of the proposed State 9th Addition Subdivision. The proposed lots to be rezoned total approximately 1.2 acres. This property is located immediately to the north side of 8th Street West and adjacent to the Sanford West Dickinson Clinic. It is situated approximately 350 ft west of 23rd Ave W and 1,150 ft east of the I-94 West Business Loop.



CURRENT ZONING	CC
FUTURE LAND USE MAP DESIGNATION	Commercial
GROSS SITE ACREAGE	1.2 acres
LOTS PROPOSED	8

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	CC / PUD	Undeveloped commercial / Hospital, medical services
East	CC	Undeveloped commercial
South	R-2	Developed residential neighborhood
West	CC	Medical clinic

STAFF ANALYSIS

Staff has determined that the FLUM designations set forth by the Comprehensive Plan for this property in this area are generally positive. Approval of FLM-001-2024 and its companion applications is necessary to achieve residential development along the 8th Street W local road.

The adjacent medical offices and hospital contribute to a barrier effect in terms of development. The associated parking lots span considerable land area, which affects the viability of surrounding development. However, this neighborhood provides additional amenities which may eventually overcome this effect. Approving applications such as this, where the solutions are directionally correct in following the Comprehensive Plan’s goals, may increase the likelihood of positive local development. For example, residential, hospitality, and retail development synergize with recreational and social amenities such as West River Community Center and Rocky Butte Park. However, those offers must overcome negative development pressures such as long blocks and nearby land dedicated extensively to unnecessary buffer yards and parking allocation.

Approval of this request would serve to improve the FLUM because it improves the probability for the original intent of the FLUM to be realized.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with Local Uses

In contrast to the current zoning map, FLUM compatibility can only be understood in a general sense. There are no issues of incompatibility, as the request would not result in any overt or abstract land use conflicts or transportation planning constraints.

Currently, this property is zoned for Community Commercial, which is the most compatible commercial zone for the subject property. However, the FLUM designation is Commercial, permitting all commercial zoning districts, even if GC would be incompatible. An amendment to designate residential zoning for this location on the FLUM would prevent any possibility for comparatively noisome commercial development as no residential zoning district is seen as conflicting with other residential district types. In a sense, a FLUM amendment would decrease the likelihood for large parking lots and outdoor equipment storage while enabling possibilities for the provision of additional housing stock. While CC development at this location would be generally compatible, other commercial districts would not. All residential zoning types, however, fit the character and pattern of the neighborhood at the location.

Compliance with the Comprehensive Plan

Policy 1.3.4 of the Chapter 4 Land Use of the City of Dickinson Comprehensive Plan states the following:

The City shall review FLUM amendments applications and shall take into consideration and record as findings of fact in an ordinance that approves a requested Future Land Use Map Amendment the following factors:

- Impact to the FLUM.
- Consistency with comprehensive plan policies and all other city plans.
- Availability of city infrastructure to serve the property in which the FLUM amendment is requested.
- Location of the property in relation to planned thoroughfares and the availability and cost to the City to provide infrastructure.
- Compatibility of the requested future land use designation in relation to abutting or adjacent future land use designations.

- Extent to which the requested future land use designation establishes or reinforces an urban sprawl pattern of development as opposed to an orderly, compact form of development.
- Whether the first two phases of the Capital Improvement Program include programmed improvements in the area where the FLUM amendment is proposed.
- Short-term and long-term fiscal impacts to the City of approving the FLUM amendment.

Staff has reviewed the applicant's responses to Policy 1.3.4, and staff concurs with those responses. Therefore, staff finds the request in compliance with the Comprehensive Plan.

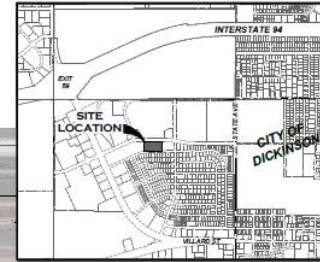
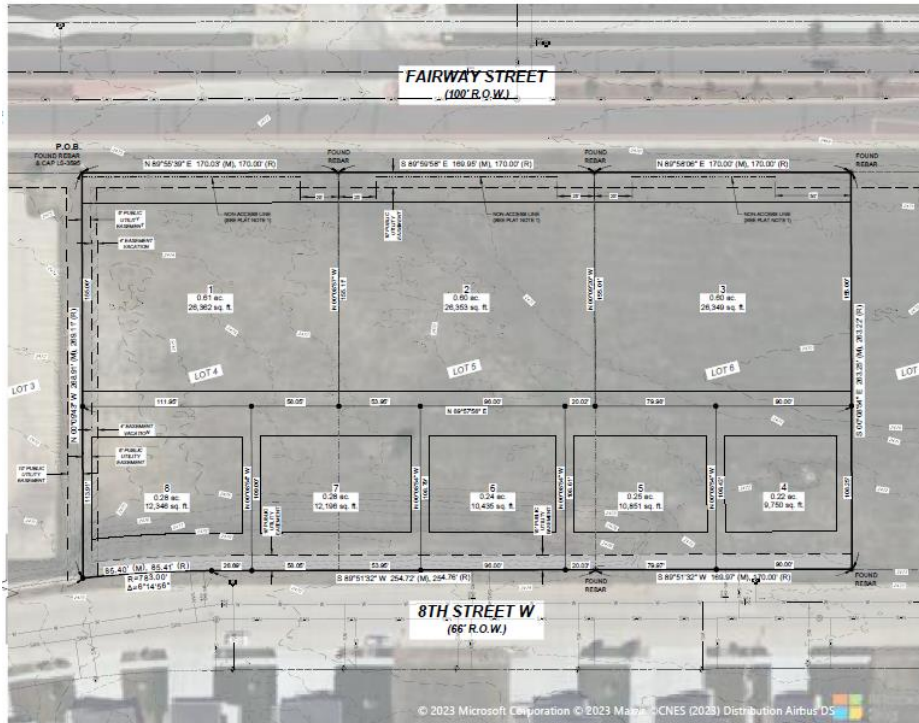
Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends approval of FLM-001-2024

APPENDICES

Appendix A – Preliminary Plat (Cropped)

STATE 9TH ADDITION
BEING THE REPLAT OF LOTS 4, 5, AND 6, BLOCK 1 OF STATE EIGHTH ADDITION
SECTION 5, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA



LEGEND

- PROPERTY BOUNDARY
- PROPOSED BLOCK LINES
- PROPOSED LOT LINES
- EXISTING LOT LINES
- EXISTING LOT LINES VACATED BY THIS PLAT
- FOUND MONUMENT
- SET #5, 18-INCH REBAR & CAP STAMPED 'NORTHLAND L&S&P'
- NON-ACCESS LINE
- EXISTING EASEMENTS
- PROPOSED PUBLIC UTILITY EASEMENTS
- PUBLIC UTILITY EASEMENT VACATED BY THIS PLAT
- MAJOR CONTOURS
- MINOR CONTOURS
- BUILDING SETBACK LINES

MINIMUM BUILDING SETBACKS - COMMUNITY COMMERCIAL (CC)

- 1. FRONT YARD: 10-FOOT
- 2. REAR YARD: 10-FOOT
- 3. INTERIOR SIDE YARD: 6-FOOT

MINIMUM BUILDING SETBACKS - MULTI-FAMILY RESIDENTIAL (R3)

- 1. FRONT YARD: 10-FOOT
- 2. REAR YARD: 10-FOOT
- 3. INTERIOR SIDE YARD: 6-FOOT

Appendix B – Zoning Map



Zoning Classification

- Planned Unit Development - PUD
- Community Commercial - CC
- Downtown Commercial - DC
- General Commercial - GC
- Limited Commercial - LC
- General Industrial - GI
- Limited Industrial - LI
- Low Density Residential - R1
- Medium Density Residential - R2
- High Density Residential - R3
- Rural Residential - RR
- Mobile Home - MH
- Public - P
- Agricultural - AG

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLM-001-2024** as being compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **FLM-001-2024** as NOT being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare."*



Transmittal Letter

To: Matthew Galibert – City Planner
City of Dickinson
38 1st Street West
Dickinson, ND 58601

From: Andrew Schrank, PE
Highlands Engineering
319 24th Street East
Dickinson, ND 58601
701.483.2444
schrank@highlandseng.com

Date: November 30, 2023

Re: FLUM Application – State 9th Addition

Message: Enclosed you will find the following FLUM application documents for the above referenced project being submitted for consideration at the January 17th Planning and Zoning Meeting:

- Pre-submittal Meeting Letter
- Narrative (included, below) of the Project Description
- Written Statement (included, below) per Policy 1.3.3. of the Comprehensive Plan
- Legal Descriptions (included, below) for the Proposed FLUM Designations
- Warranty Deed for the Property
- Map of Proposed FLUM Changes
- Map of Proposed Zoning Changes
- Current Preliminary Plat Drawing with Aerial Image Showing Current Site and Surrounding Land Uses/Buildings

FLUM Requested Change

The applicant is requesting a change from Commercial to Residential for the area described by this application.

office 701 483 2444
fax 701 483 2610

email info@highlandseng.com
web www.highlandseng.com

Highlands Engineering & Surveying, PLLC
319 24th Street East | Dickinson, ND 58601

Legal Description of Proposed FLUM Changes

The legal description provided is the future legal description that would be effective after the proposed final plat for State 9th Addition is recorded. This description is desired rather than the current metes and bounds descriptions to ensure that it matches final boundaries shown by this plat even if minor lot line changes are requested or required during the final plat approval process over the next few months. It is acceptable to the applicant if the City needs to make this FLUM approval contingent on the Final Plat approval.

- Lots 4-8, Block 1, State 9th Addition to the City of Dickinson, Stark County, ND

Project Description

This FLUM amendment will allow for the subsequent zone change request and subdivision plat for State 9th Addition, which is the replat of Lots 4-6, Block 1, State 8th Addition. As part of this development, the applicant desires to decrease the commercial area within this property by creating new residential development along the southern ±109-feet of these lots as shown by the enclosed FLUM. The owner also plans to subdivide this property as shown by the enclosed preliminary plat drawings for State 9th Addition.

Based on the owner’s market analysis, they have found that the desire for commercial property in the Dickinson area is for smaller commercial lots rather than the currently platted ±1-acre lots within this site. They have also found that a demand exists for additional residential property in the States Addition area. Therefore, this FLUM amendment will decrease the commercial property within these three (3) lots to ±0.6-acres each by creating five (5), ±0.25-acre lots along the southern ±109-feet of this site. The proposed zoning for these lots is High Density Residential (R3), although it is anticipated that these lots will contain either duplexes or single-family residences. The R3 zoning designation will decrease the required setbacks and buffer yards between these lots and the adjacent commercial zoning to maximize the buildable area within these residential lots.

Written Statement per Policy 1.3.3. of the City’s Comprehensive Plan

Impact to the Future Land Use Map (FLUM)

This application would revise the FLUM from Commercial to Residential within the proposed Lots 4-8, Block 1, State 9th Addition as shown by the enclosed FLUM Changes map.

Consistency with the Comprehensive Plan policies and all other City plans

This application is consistent with the current Comprehensive Plan policies. Approving this FLUM amendment will allow for the subsequent zone change and subdivision plat applications to be consistent with the City’s ordinances if these applications are approved as proposed.

Availability of city infrastructure to serve the property in which the Future Land Use Map amendment is requested

Existing 6” water service and 6” sanitary sewer service lines are stubbed to the southern edge of the existing three (3) lots from the existing 8” mains within 8th Street W. A 12” water main and 8” sanitary sewer main are also present within Fairway Street. These existing utilities are shown on the preliminary plat drawing.

New water and sewer service line connections will be required for the proposed Lots 5 and 7, Block 1, State 9th Addition. Furthermore, if any multi-family residences are constructed in these southern residential lots, additional water and sanitary sewer service lines will be required for each additional unit if the units are to have separate ownership. Additional service lines to the residential lots from the existing mains in 8th Street W will be constructed by the future developer at the time of building permit application for the residence since the number of service lines required is currently unknown.

The three (3) commercial lots on the north side of this development will require new water and sanitary sewer service lines. These service lines will be connected to the existing mains in Fairway Street and stubbed to these lots by the current owner/developer. These connections will require some patching of Fairway Street, which will be minimized as much as feasible.

Location of the property in relation to planned thoroughfares and the availability and cost to the City to provide infrastructure

As discussed previously, additional water and sanitary sewer service lines will be required to serve these lots. However, this cost will be paid by the future developer. A left turn lane in the median of Fairway Street is also proposed by the developer to provide improved access to the commercial lots on the north side of this property. Again, if this turn lane is allowed by the City, the full cost would be paid by the current owner/developer.

No other off-site infrastructure improvements are proposed for this development. Therefore, this proposal will have no cost to the City since it is located along existing thoroughfares and infrastructure.

Compatibility of the requested future land use designation in relation to abutting or adjacent future land use designations

The proposed FLUM change will replace the existing commercial designation with a residential designation. With the existing residential designations and residential development located directly south of this property, this change will be consistent with abutting designations to the south.

Extent to which the future land use designation establishes or reinforces an urban sprawl pattern of development as opposed to an orderly, compact form of development

Based on the developer’s market analysis for this property, it was found that this area has remained undeveloped since it was platted in 2011 due, at least in part, to the limited market for 1-acre commercial property. They also found that there is a demand for additional housing within this State Addition area. By reducing the size of the commercial lots and adding additional residential lots, the developer can meet these market needs within a largely developed area of Dickinson. This proposal will help promote infill development within the City in an area with public infrastructure already in place.

Whether the first two phase of the Capital Improvement Program include programmed improvements in the area where the Future Land Use Map amendment is proposed

A water storage tank on the NW side of Dickinson and new transmission line along the West I-94 Business Loop was proposed to increase the available water flow to this area as part of the Comprehensive Plan Planning Period 1 (2013-2016). These improvements have been completed.

A proposed trail along Fairway Street north of this property was proposed as part of Comprehensive Plan Phase 2 (2016-2017). This trial has been constructed.

No other required improvements were found in our analysis of the comprehensive plan.

Short-term and long-term fiscal impacts to the City of approving the Future Land Use Map amendment

This proposal will not have any increased short-term or long-term costs to the City. The public infrastructure to serve this development is already in-place, and any increase in infrastructure usage or demand created by this development will be negligible in comparison to the previously planned commercial designation.

The City will benefit from this proposal as development of this property will create additional property tax, and potentially additional sales tax from the commercial areas. The developer already has commitments from parties interested in purchasing and building within these lots if this request is approved. Therefore, it is anticipated that the additional property tax revenues could be generated within 1-2 years of the approval of this request.

Your consideration of this request is greatly appreciated. Feel free to contact me for any additional information or questions regarding this submittal. Thank You!



Andrew Schrank, PE, CFM
Highlands Engineering

ORDINANCE NO. 1792

AN ORDINANCE AMENDING THE FUTURE LAND USE MAP

WHEREAS, the City of Dickinson has adopted its Comprehensive Plan and Transportation Plan; and

WHEREAS, the Comprehensive Plan and Transportation Plan contains a Future Land Use Map, along with procedures to amend the Future Land Use Map; and

WHEREAS, the City has received an application to amend the Future Land Use Map; and

WHEREAS, in amending the Future Land Use Map, the Board of City Commissioners has taken into consideration the following:

- Impact to the Future Land Use Map;
- Consistency with the Comprehensive Plan policies and all other City plans;
- Availability of city infrastructure to serve the property in which the Future Land Use Map amendment is requested;
- Location of the property in relation to planned thoroughfares and the availability and cost to the City to provide infrastructure;
- Compatibility of the requested future land use designation in relation to abutting or adjacent future land use designations;
- Extent to which the requested future land use designation establishes or reinforces an urban sprawl pattern of development as opposed to an orderly, compact form of development;
- Whether the first two phases of the Capital Improvement Program include programmed improvements in the area where the Future Land Use Map amendment is proposed; and
- Short-term and long-term fiscal impacts to the City of approving the Future Land Use Map amendment;

NOW, THEREFORE, BE IT ORDAINED by the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

Section 1: An amendment to the Future Land Use Map of the City of Dickinson is hereby approved as follows

1. To reclassify the following legally-described property from a future land use designation of Commercial to Residential:

Lots 4-8, Block 1, State 9th Addition to the City of Dickinson, Stark County, ND

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger
Dickinson City Administrator

First Reading: January 23, 2024
Second Reading: February 6, 2024
Final Passage: February 6, 2024



State 9th Rezone CC to R-3 staff report

To: City of Dickinson Board of Commissioners
From: City of Dickinson Community Development Services
Date: February 28, 2024
Re: REZ-001-2024 State 9th Addition Rezone CC to R-3

OWNER/APPLICANT

Venture Commercial, LLC
 P.O. Box 1316
 Dickinson, ND, 58601
 Venturehomesnd.aaron@gmail.com
 701 290 1298

APPLICANT'S REPRESENTATIVE

Andrew Schrank
 Highlands Engineering
 319 24th Street East
 Schrank@highlandseng.com
 701 483 2444

Public Hearing	January 17, 2024	Planning and Zoning Commission
Public Reading	January 23, 2024	City Commission
Final Consideration	March 5, 2024	City Commission

EXECUTIVE SUMMARY

Legal Property Description Based on Current Plat

To consider a zoning map amendment for the southern portions of Lots 4, 5, and 6, Block 1 of State 8th Addition Subdivision in Section 5, T139N, R96W, City of Dickinson, Stark County, North Dakota. The rezone will be from Community Commercial (CC) to High Density Residential (R-3).

Request

To rezone Lots 4-8 of the proposed State 9th Addition, which correspond to a pending re-plat of State 8th Addition. The applicant seeks to retain CC zoning classification along the north of the property while rezoning the south portion to R-3, along 8th Street W on the south face of the block.

Staff Recommendation

Approval

A companion request for a Future Land Use Map Amendment for the subject properties from Commercial to Residential (FLM -001-2024) is also scheduled for public hearing at this Planning and Zoning Commission meeting. Final approval of REZ-001-2024 is contingent upon final approval of the proposed Future Land Use Map amendment.

A companion request for a preliminary plat of the proposed State 9th Addition Subdivision, as previously referenced in this document, is also scheduled for public hearing at this Planning and Zoning Commission meeting (PLP-001-2024).

LOCATION

The property to be rezoned corresponds to lots of a pending major plat application, PLP-001-2024. If approved, the property being rezoned would be described as Lots 4-8, Block 1, State 9th Addition. The proposed lots in PLP-001-2024 to be rezoned total approximately 1.2 acres. This property is located on the north side of 8th Street West, and east of Sanford West Dickinson Clinic. It is situated approximately 350 ft west of 23rd Ave W and 1,150 ft east of the I-94 West Business Loop.



CURRENT ZONING	CC
FUTURE LAND USE MAP DESIGNATION	Commercial
GROSS SITE ACREAGE	1.2 acres
LOTS PROPOSED	8

NEARBY ZONING & LAND USE		
Direction	Zoning	Land Use
North	CC	Undeveloped commercial
East	CC	Undeveloped commercial
South	R-2	Developed residential neighborhood
West	CC	Medical clinic

STAFF ANALYSIS

Approval of REZ-001-2024 and the proposed State 9th Addition Subdivision may positively contribute to furthering policies adopted by the Comprehensive Plan. Particularly, the zoning map amendment encourages infill development opportunities, commercial diversification, and improved housing supply.

The lots proposed for rezoning are north of 8th Street W and are zoned Community Commercial. The proposed rezoning, as well as the companion re-plat application, provides an opportunity to infill with residential purposes along 8th Street W by conveying the property such that the CC lots front Fairway Street to the north and the R-3 lots front 8th Street W toward the south.

Approval of this and companion applications may result in 5-10 additional housing units along already-developed infrastructure. This area is served by a minor arterial and a collector street which can each accommodate increase residential and commercial activity along their corridors. Furthermore, the subject property is located near trails and parks, sharing in the human-interest

COMPATIBILITY AND RECOMMENDATIONS

Compatibility with Local Uses

The surrounding properties, generally, are zoned CC and R-2. R-3 development regulations, as established by Table 4-2 in the City of Dickinson municipal code, are compatible at this location. Generally, R-3 development is highly compatible with nearby CC and R-2 zoning and serves as a transition between those two zoning districts. In terms of average daily miles traveled, it is often favorable to zone R-3 within the vicinity of a minor arterial or collector road (it is still generally ok to locate R-3 properties within interior neighborhoods, depending on the context).

City Planning staff has concluded that this rezone and accompanying plat contribute to improving compatibility of the area.¹ According to the dimensions of the associated preliminary plat, only single-family detached and duplexes would be permitted following approval of this petition.²

Compliance with Zoning and Subdivision Regulations

If all companion applications are approved, rezoning Lots 4-8, Block 1, State 9th Addition as exhibited by PLP/FLP-001-2024 will result in compliance with local regulations and vision statements of the Comprehensive Plan.

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends approval of this rezone petition.

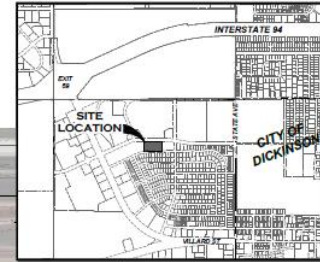
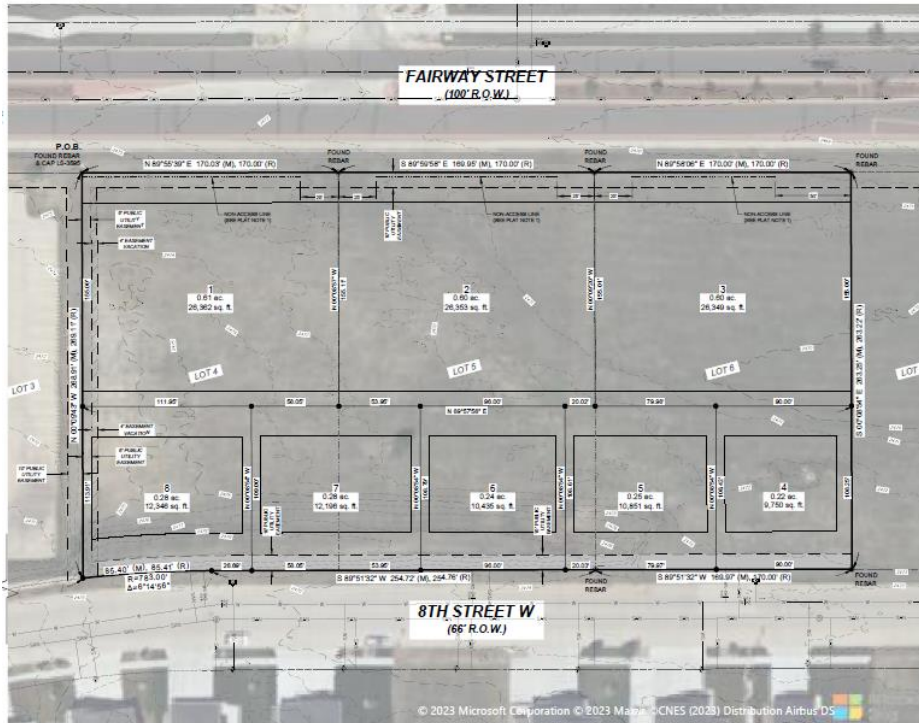
¹ Future compatibility also depends on the nature of site plans and development, even when best-case scenario zoning and platting are adopted.

² All residential structures listed by Chapter 39 would be compatible - including apartments. The limiting factor in this case is the dimension of the lots, rather than the character of the surrounding development.

APPENDICES

Appendix A – Preliminary Plat (Cropped)

STATE 9TH ADDITION
BEING THE REPLAT OF LOTS 4, 5, AND 6, BLOCK 1 OF STATE EIGHTH ADDITION
SECTION 5, T139N, R96W, OF THE 5TH PRINCIPAL MERIDIAN
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA



LEGEND

- PROPERTY BOUNDARY
- PROPOSED BLOCK LINES
- PROPOSED LOT LINES
- EXISTING LOT LINES
- EXISTING LOT LINES VACATED BY THIS PLAT
- FOUND MONUMENT
- SET #5, 18-INCH REBAR & CAP STAMPED 'HIGHLAND L&S&P'
- NON-ACCESS LINE
- EXISTING EASEMENTS
- PROPOSED PUBLIC UTILITY EASEMENTS
- PUBLIC UTILITY EASEMENT VACATED BY THIS PLAT
- MAJOR CONTOURS
- MINOR CONTOURS
- BUILDING SETBACK LINES

MINIMUM BUILDING SETBACKS - COMMUNITY COMMERCIAL (CC)

- 1. FRONT YARD: 10-FEET
- 2. REAR YARD: 10-FEET
- 3. INTERIOR SIDE YARD: 6-FEET

MINIMUM BUILDING SETBACKS - MULTI-FAMILY RESIDENTIAL (R3)

- 1. FRONT YARD: 10-FEET
- 2. REAR YARD: 10-FEET
- 3. INTERIOR SIDE YARD: 6-FEET

Appendix B – Zoning Map



Zoning Classification

- Planned Unit Development - PUD
- Community Commercial - CC
- Downtown Commercial - DC
- General Commercial - GC
- Limited Commercial - LC
- General Industrial - GI
- Limited Industrial - LI
- Low Density Residential - R1
- Medium Density Residential - R2
- High Density Residential - R3
- Rural Residential - RR
- Mobile Home - MH
- Public - P
- Agricultural - AG

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-001-2024** as being compliant with the City of Dickinson Comprehensive Plan, as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

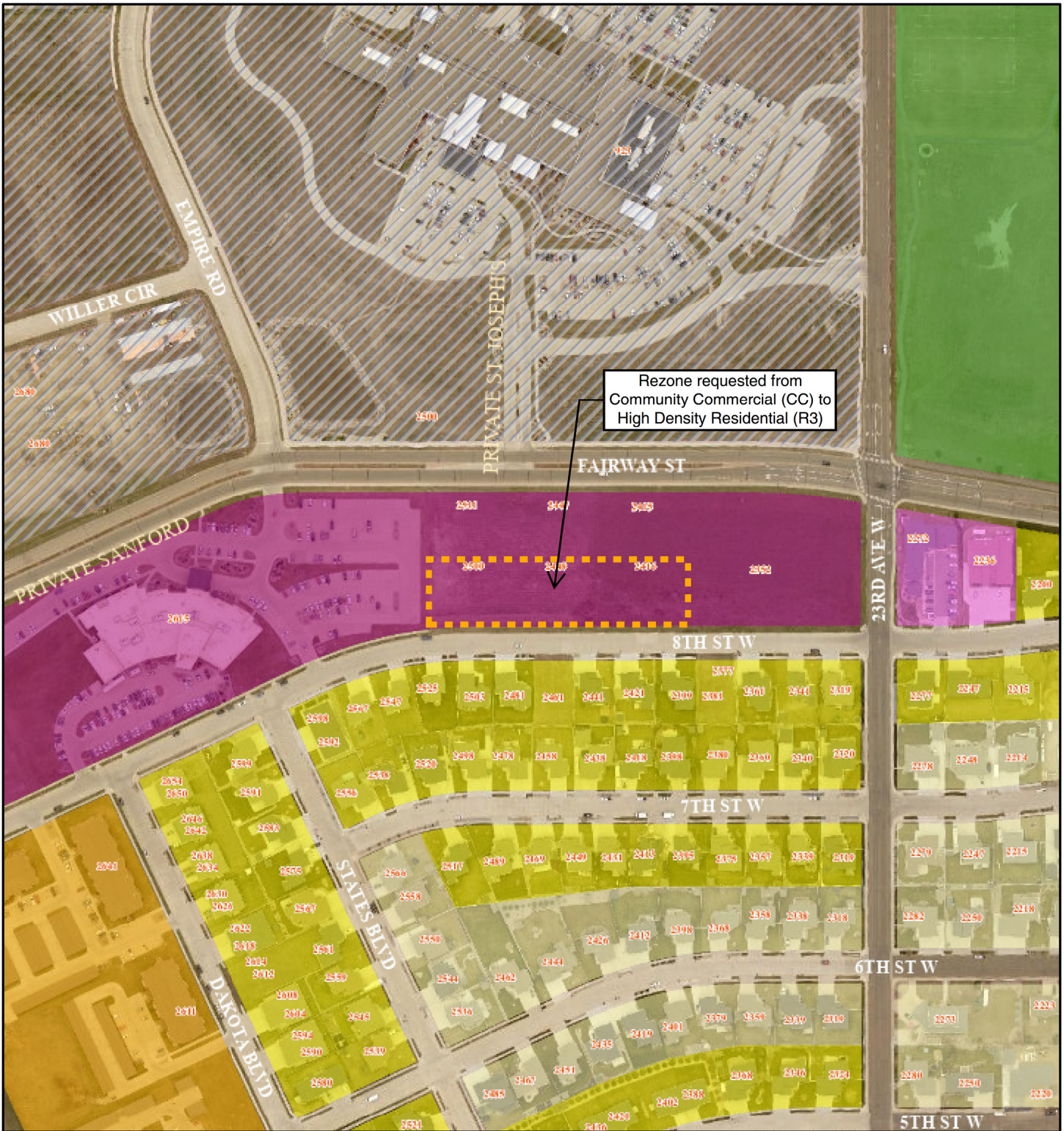
1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-001-2024** as NOT being compliant with the City of Dickinson Comprehensive Plan, as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

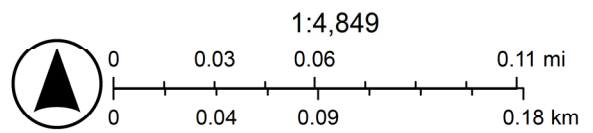
Dickinson Zoning Information Map

Section 7. Item D.



11/27/2023

- House Numbers
- Public Street Names 8K
- Private Street Names
- Dickinson Zoning
 - Planned Unit Development - PUD
 - Community Commercial - CC
 - Limited Commercial - LC
 - Low Density Residential - R1
 - Medium Density Residential - R2
- High Density Residential - R3
- Public - P
- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations
- 1.2m Resolution Metadata



Dickinson Engineering Department, Engineering & Planning, Maxar

REZ-001-2024

Lots 4-8, Block 1, State 9th Addition Community Commercial (CC) to High-Density Residential (R-3)





Transmittal Letter

To: Matthew Galibert – City Planner
City of Dickinson
38 1st Street West
Dickinson, ND 58601

From: Andrew Schrank, PE
Highlands Engineering
319 24th Street East
Dickinson, ND 58601
701.483.2444
schrank@highlandseng.com

Date: November 30, 2023

Re: Rezone Application – State 9th Addition

Message: Enclosed you will find the following Rezone application documents for the above referenced project being submitted for consideration at the January 17th Planning and Zoning Meeting:

- Pre-submittal Meeting Letter
- Narrative (included, below) of the Purpose Statement for the Zone Change
- Legal Descriptions (included, below) for the Proposed Zoning
- Warranty Deed for the Property
- Map of Proposed Zoning Changes
- Current Preliminary Plat Drawing with Aerial Image Showing Current Site and Surrounding Land Uses/Buildings

Rezoning Request

The applicant is requesting a change from Community Commercial (CC) to High Density Residential (R3) for the area described by this application.

office 701 483 2444
fax 701 483 2610

email info@highlandseng.com
web www.highlandseng.com

Highlands Engineering & Surveying, PLLC
319 24th Street East | Dickinson, ND 58601

Legal Description of Proposed Zoning Designations

The legal description provided is the future legal description that would be effective after the proposed final plat for State 9th Addition is recorded. This description is desired rather than the current metes and bounds descriptions to ensure that it matches final boundaries shown by this plat even if minor lot line changes are requested or required during the final plat approval process over the next few months. It is acceptable to the applicant if the City needs to make this rezoning approval contingent on the Final Plat approval.

- Lots 4-8, Block 1, State 9th Addition to the City of Dickinson, Stark County, ND

Purpose Statement

Based on the owner’s market analysis, they have found that the desire for commercial property in the Dickinson area is for smaller commercial lots rather than the currently platted ±1-acre lots within this site. They have also found that a demand exists for additional residential property in the States Addition area. Therefore, this FLUM amendment will decrease the commercial property within these three (3) lots to ±0.6-acres each by creating five (5), ±0.25-acre lots along the southern ±109-feet of this site. The proposed zoning for these lots is High Density Residential (R3), although it is anticipated that these lots will contain either duplexes or single-family residences. The R3 zoning designation will decrease the required setbacks and buffer yards between these lots and the adjacent commercial zoning to maximize the buildable area within these residential lots.

Your consideration of this request is greatly appreciated. Feel free to contact me for any additional information or questions regarding this submittal. Thank You!



Andrew Schrank, PE, CFM
Highlands Engineering

ORDINANCE NO. 1793

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 39.04.006, designating the area and boundaries of the “CC” and “R3” zoning districts within the municipality jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Community Commercial (CC) to High Density Residential (R3) described as follows:

Lots 4-8, Block 1, State 9th Addition to the City of Dickinson, Stark County, ND

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: January 23, 2024
Second Reading: February 6, 2024
Final Passage: February 6, 2024

This is Task Order No. **241335-01**, consisting of **4** pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated **January 10, 2018** ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: **March 5, 2024**
- b. Owner: **City of Dickinson, ND**
- c. Engineer: **Highlands Engineering & Surveying, PLLC**
- d. Specific Project (title): **5th Street SE – S Main Ave to 6th Ave SE Design and Bidding**
- e. Specific Project (description): The general scope of the project is to provide Survey, Environmental Documentation, and Design Engineering services for the above referenced project. The project scope is assumed to consist of a mill and overlay or microsurfacing west of Highlands Ave, and urban 40-foot-wide road construction with city utilities east of Highlands Avenue. Funding is anticipated to include FHWA Urban Roads Program funding for the paving improvements, and a combination of Local and State Water Commission (SWC) funding for the underground utility improvements.

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

set forth in Part 1—Basic Services of Exhibit A, “Engineer’s Services for Task Order,” modified for this specific Task Order, and attached to and incorporated as part of this Task Order.
- B. Resident Project Representative (RPR) Services

If the scope of services established in Paragraph 2.A above includes RPR services, then Exhibit D of the Agreement is expressly incorporated in this Task Order by reference.
- ~~C. Designing to a Construction Cost Limit

Under this Task Order Engineer will design to a Construction Cost Limit, subject to the terms of Paragraph 5.02 of the Agreement and of Exhibit F to the Agreement. Exhibit F is expressly incorporated by reference. The Construction Cost Limit is \$[]. The bidding or negotiating contingency to be added to the Construction Cost Limit is [] percent.~~

D. Other Services

Engineer shall also provide the following services: **N/A**

E. All of the services included above comprise Basic Services for purposes of Engineer’s compensation under this Task Order.

3. Additional Services

A. Additional Services that may be authorized or necessary under this Task Order are: **N/A**

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- a) Provide geotechnical recommendations and reports for engineer’s use in design.
- b) Provide previous design plans, pavement conditions reports, and any other pertinent information for the project limits.
- c) Provide design and environmental documentation review and approvals as required by FHWA.
- d) Attend public input meeting to discuss the proposed improvements.
- e) Secure project funding.

5. Task Order Schedule

The parties shall meet the following schedule:

TASKS AND MILESTONES		2024						
		March	April	May	June	July	August	
Contract Award and Commencement	3/5/24	◆						
Site Survey and Data Collection	4/5/24	■	◆					
NEPA Environmental Documentation	7/5/24	■					◆	
- Class I Cultural Resource Inventory		■						
- Aquatic Resource Delineation		■						
- Public Involvement				■				
- Draft Environmental Document	6/7/24		■		◆			
- Final Environmental Document	7/5/24				■		◆	
Traffic Operations Study	6/21/24		■			◆		
Construction Plans, Specifications, & Estimate	8/16/24		■					◆
- 90% PS&E	7/26/24		■				◆	
- Final PS&E, Certifications, and Permits	8/16/24					■		◆
Project Management	8/16/24	■						◆

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as follows:
 - 1. Payments to the Engineer will be based on standard hourly rates as defined by **Method B** of **Exhibit C** with a total project fee not to exceed **\$123,067** as summarized by **Attachment 1 – Summary of Estimated Fees**.
 - 2. Engineer may alter the distribution of compensation between individual phases of the work to be consistent with services actually rendered, but the total estimated compensation amount will not be exceeded unless approved in writing by Owner.
 - 3. The portion of the amounts billed for Engineer’s services will be based on the applicable Standard Rates for the cumulative hours charged to the Project during the billing period by Engineer’s employees plus Reimbursable Expenses.

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

None

8. Other Modifications to Agreement and Exhibits:

None

9. Attachments:

Attachment 1 – Summary of Estimated Fees

10. Other Documents Incorporated by Reference:

None

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is **March 5, 2024**.

OWNER:
By: _____
Print Name: _____
Title: _____
Date Signed: _____

ENGINEER:
By: _____
Print Name: KC Homiston, PE/LS
Title: Principal
Date Signed: _____

Engineer License or Firm's Certificate No. (if required):
State of: North Dakota – COCP #805

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:
Highlands Engineering
319 24th Street East
Dickinson, ND 58601

DESIGNATED REPRESENTATIVE
(Paragraph 8.04):

Title: _____
Phone Number: _____
E-Mail Address: _____

DESIGNATED REPRESENTATIVE
(Paragraph 8.04):
Andrew Schrank, PE
Title: Project Manager
Phone Number: 701-483-2444
E-Mail Address: schrank@highlandseng.com

This is **EXHIBIT A**, consisting of **3** pages, referred to in and part of **Task Order 241335-01**.

Engineer's Services for Task Order

PART 1—BASIC SERVICES

A1.01 *Site Survey and Data Collection*

A. As Basic Services, Engineer shall:

1. Research the necessary boundary and easement documents affecting the property
2. Submit a one-call locate request to locate utilities within and adjacent to the site
3. Collect locations, size, and elevations of water, sanitary sewer, storm sewer, and street public infrastructure within and around the site
4. Establish site survey control
5. Collect topographic data for the site and immediately surrounding areas
6. Complete a survey of the pavement, sidewalk, curb and gutter, and signage
7. Complete a field analysis of the existing general pavement condition

A1.02 *SWC Grant Application*

A. As Basic Services, Engineer shall:

1. Assist the City in the completion of a grant application to the SWC for consideration of funding for the water improvements required as part of this project.

A1.03 *Environmental Documentation*

A. As Basic Services, Engineer shall:

1. Complete a Class I Cultural Resource Inventory
2. Provide an Aquatic Resource Delineation for the project area
3. Prepare and send Solicitation of Views letters to appropriate entities
4. Prepare, schedule, and coordinate a public input meeting to discuss the project scope
5. Incorporate public comments into a public involvement report including a summary of how comments were addressed, if applicable
6. Complete Endangered Species Analysis based on the project scope.

7. Prepare a Project Concept Report, assumed to be a Documented CATEX (DCE), for review and approval by the NDDOT Local Government Division and FHWA

A1.04 *Traffic Operations Study*

A. As Basic Services, Engineer shall:

1. Review and collect existing traffic counts and information at major intersections (i.e. S Main Ave/5th Street SE, River DR/5th Street SE, and River DR/6th Ave SE)
2. Utilize traffic data to determine projected traffic and ESAL's for the project area. Provide ESAL's to City's geotechnical consultant to be utilized for their pavement analysis.
3. Provide a traffic operations study of this corridor in accordance with the NDDOT Traffic Operations Manual

A1.05 *Plans, Specifications, and Estimate*

A. As Basic Services, Engineer shall:

1. Prepare Plan Drawings, Specifications, and Construction Cost Estimates.
 - a. Plans will incorporate mill and overlay or microsurfacing west of Highlands Ave, and new 40-foot-wide urban roadway and utility construction east of Highlands Avenue. ADA improvements are included at all intersections.
 - b. Plans will generally follow NDDOT format.
 - c. Prepare hydrologic and hydraulic analysis of stormwater conveyance through the new portion of the roadway east of Highlands Ave.
 - d. Specifications will generally follow the current NDDOT Specifications. Changes that may be appropriate will be addressed by Plan Notes or Supplemental Specifications.
 - e. Cost estimates are assumed to be provided at $\pm 20\%$, 50%, 90%, and final completion of this project phase.
2. Coordinate with NDDOT as necessary for project bidding and addendum.

A1.06 *Project Management*

A. As Basic Services, Engineer shall:

1. Manage and coordinate the work completed by Engineer's project team.
2. Attend up to one meeting per month with the City to discuss the project progress and address project questions.
3. Provide bi-weekly progress reports to the City with a brief summary of project progress.

4. Coordinate with the NDDOT Local Government Division for project review and approval.
5. Internal staff and document management.



319 24th Street East | Dickinson, ND 58601 | 701.483.2444
www.highlandseng.com

SUMMARY OF ESTIMATED FEES
5th Street SE - S Main Ave to 6th Ave SE

HOURLY RATES												
Employee Classifications	Administration		Engineering					Surveying			Material Testing	
	Principal	P.M./Engineer VI	Engineer V	Engineer IV	Engineer III	Engineer II	Engineer I	Survey Manager	2-Person Crew	1-Person Crew	Field Technician	Asphalt Lab
Hourly Rates	\$190 / hour	\$188 / hour	\$173 / hour	\$156 / hour	\$121 / hour	\$96 / hour	\$83 / hour	\$170 / hour	\$282 / hour	\$158 / hour	\$100 / hour	\$115 / hour

SUMMARY OF ESTIMATED PROJECT FEES																												
Project Phase	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Hours	Fee	Expenses ¹	Total Fees		
1.1 Site Survey and Data Collection	1	\$ 190	8	\$ 1,504	12	\$ 2,076		\$ -		\$ -		\$ -		\$ -	4	\$ 680	20	\$ 5,640		\$ -		\$ -		\$ -		\$ -	\$ -	\$ 10,090
1.2 SWC Grant Application	1	\$ 190	12	\$ 2,256	3	\$ 519		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 2,965	
1.3 Environmental Documentation	7	\$ 1,330	105	\$ 19,740	40	\$ 6,920		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ 7,000	\$ 34,990	
1.3a Cultural Resource Study		\$ -	3	\$ 564		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ 3,500	\$ 4,064	
1.3b Aquatic Resource Study		\$ -	3	\$ 564		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ 3,500	\$ 4,064	
1.3c Public Involvement	2	\$ 380	24	\$ 4,512	10	\$ 1,730		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 6,622	
1.3d Environmental Document	5	\$ 950	75	\$ 14,100	30	\$ 5,190		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20,240	
1.4 Traffic Operations Study	2	\$ 380	40	\$ 7,520	8	\$ 1,384		\$ -	48	\$ 5,808		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 15,092	
1.5 Plans, Specifications, & Estimate	10	\$ 1,900	80	\$ 15,040	130	\$ 22,490	100	\$ 15,600		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 55,030	
1.6 Project Management	6	\$ 1,140	20	\$ 3,760		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 4,900	
Project Totals	34	\$ 6,460	370	\$ 69,560	233	\$ 40,309	100	\$ 15,600	48	\$ 5,808	0	\$ -	0	\$ -	4	\$ 680	20	\$ 5,640	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 14,000	\$ 123,067

Notes:
¹ Expenses include subconsultant fees.

ENGINEERING MEMORANDUM

February 29, 2024

RE: March 5th Commission Meeting

5th ST. SE – 3rd AVE. W. to 6th AVE. SE - TASK ORDER AWARD TO HIGHLANDS ENGINEERING & SURVEYING, PLLC

For your consideration is a task order with Highlands Engineering & Surveying, PLLC to perform engineering services for 5th Street Southeast from 3rd Avenue West to 6th Avenue Southeast project for an hourly not to exceed amount as specified in the task order. This task order is in reference to the proposal received through a request for proposal where six proposal were received. Highlands Engineering & Surveying, PLLC was scored the highest and awarded the project. The City Attorney has reviewed this task order, and has no comments. This phase of the project is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, field surveying and data collection, field studies (wetlands, cultural resources, public engagement, and environmental documents), a traffic operations study, and plans and specifications. This project was initially scoped and submitted to the North Dakota Department of Transportation (NDDOT) for Federal Highway Administration financial aid for the project (80.93% federally funded and approved for 2027 in the State Transportation Improvement Plan).

The western portion of this (the existing pavement) was initially scoped to be a microsurface project. After reviewing the 2023 pavement management plan data, which was recently delivered to the City of Dickinson, it shows the existing pavement to require a mill and overlay by 2027 or 2028. Therefore, we plan to work with the NDDOT to modify the scope of work from the microsurfacing of the existing pavement to a mill and overlay.

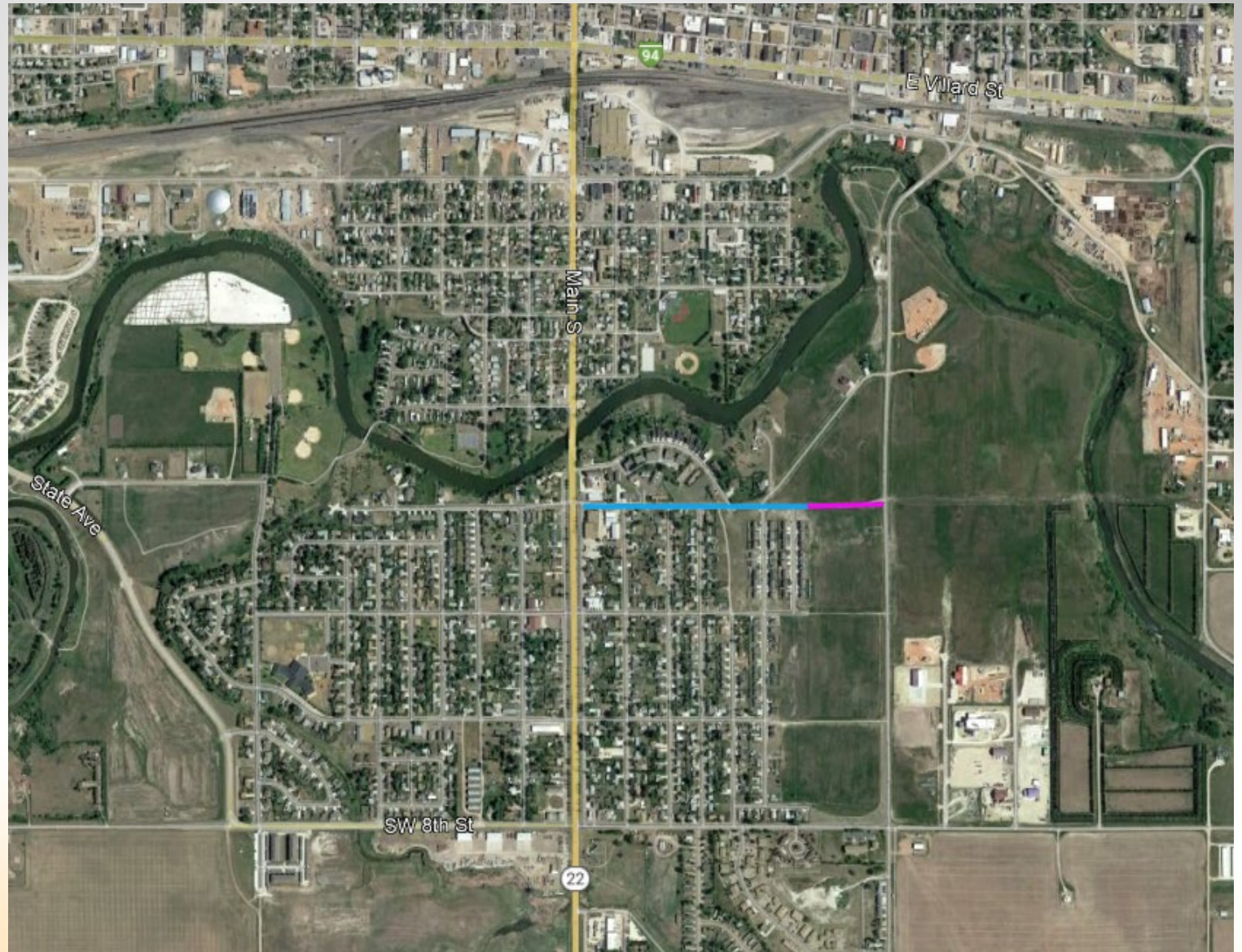
The city engineering staff recommends approval.



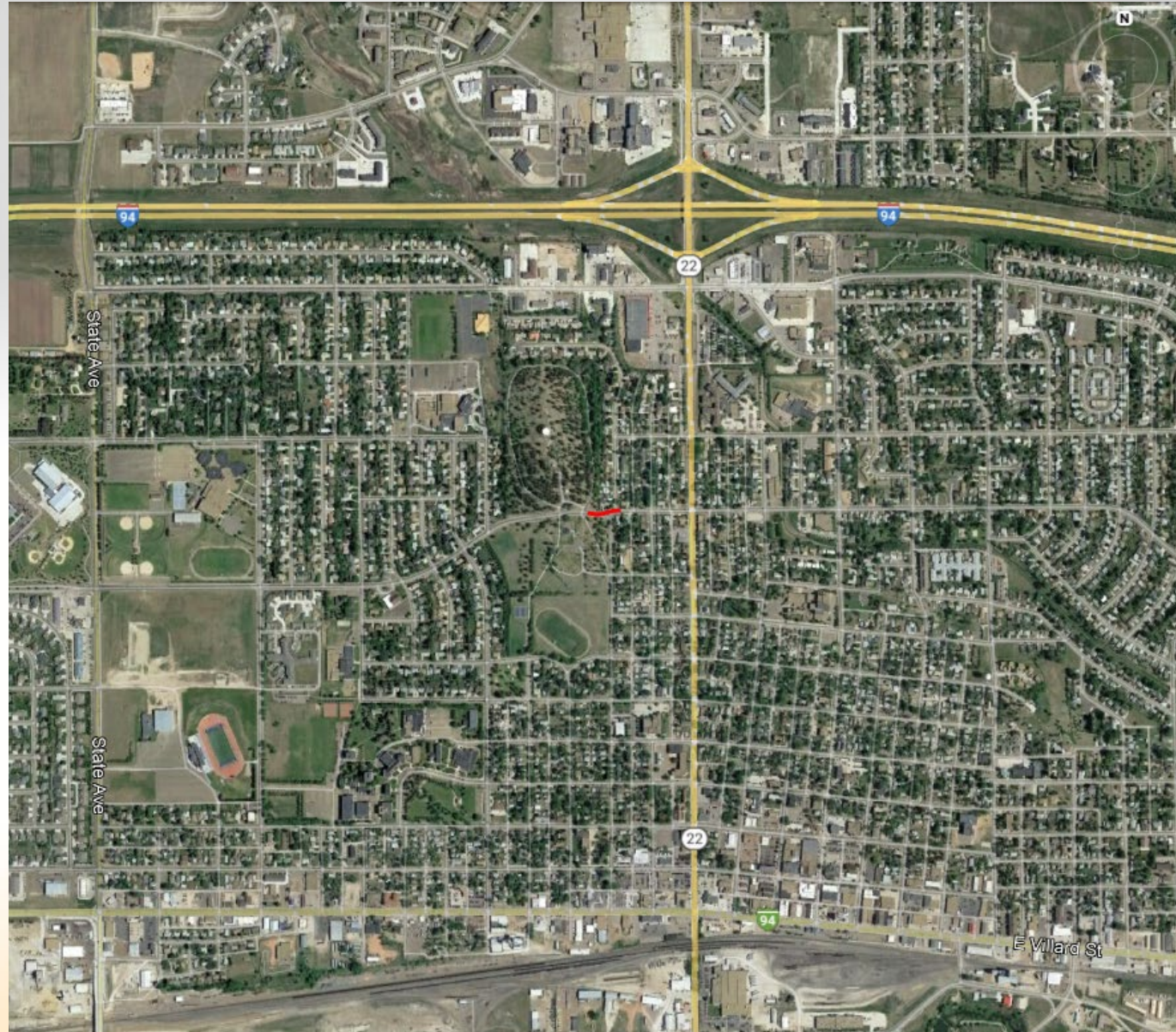
5th St. SE – 3rd Ave. W. to 6th Ave. SE.

New Construction: MAGENTA

Microsurface/Mill & Overlay: BLUE



9th St. W. & 5th Ave. W. Intersection





ENGINEERING MEMORANDUM

February 26, 2024

RE: March 5th Commission Meeting

9th ST. W. AND 5th AVE. W INTERSECTION CONTRACT AWARD TO SRF CONSULTING GROUP, INC.

For your consideration is a task order with SRF Consulting Group, Inc. to perform engineering services for the 9th Street West and 5th Avenue West Intersection project for an hourly rate not to exceed amount as specified in the contract. This contract is in reference to the proposal received through a request for proposal where five proposal were received. SRF Consulting Group, Inc. was scored the highest and awarded the project. The City Attorney has reviewed this contract, and has no comments. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, preliminary design, public involvement, and traffic operations. The traffic operations report will include up to three concept alternatives for the intersection to address driver behavior, pedestrian crossing, and other safety issues at the intersection. Following this report, the city engineering staff will recommend a concept to further mature through engineering plans and other required documents.

The city engineering staff recommends approval.





SRF 17220.PP

February 27, 2024

Joshua Skluzacek
City Engineer
City of Dickinson
38 1st St W
Dickinson, ND 58601

Subject: Proposal for Professional Services for City of Dickinson Project #202418 9th St. W & 5th Ave. W. Intersection

Dear Joshua Skluzacek:

Based on your request, SRF Consulting Group, Inc. (SRF) is pleased to submit this proposal to provide professional services for the 9th St. W and 5th Ave W intersection analysis.

Scope of Services

We propose to carry out the work (“Scope of Services”), set forth in Attachment B, attached hereto and incorporated into this Agreement. We propose to carry out the services described as follows:

- Project Management
- Preliminary Design
- Public Involvement
- Traffic Operations

Assumptions

Task:

1. Project Management – Will utilize virtual meetings to discuss the project and alternatives.
2. Preliminary Design – Assumes 3 concept alternatives at 9th and 5th with concept level estimates.
3. Public Involvement – Assumes Jerad Daul and Ryan Schuehle attendance for the field walk. Public Involvement would include up to 2 landowner discussions on the proposed alternatives.
4. Traffic Operations – Assumes utilizing Synchro/Sim Traffic software.

Schedule

We will complete this work within a mutually agreed-upon time schedule.

Joshua Skluzacek
City of Dickinson

February 27, 2024
Page 2

Basis of Payment/Budget

We propose to be reimbursed for our services on an hourly basis for the actual time expended. Other direct project expenses such as printing, supplies, reproduction, etc., will be billed at cost and mileage will be billed at the current allowable IRS rate for business miles. Invoices are submitted on a monthly basis for work performed during the previous month. Payment is due within 35 days.

Based on our understanding of the project and our scope of services, we estimate the cost of our services to be \$42,985.23, which includes both time and expenses.

Changes in the Scope of Services

It is understood that if the scope or extent of work changes, the cost will be adjusted accordingly. Before any out-of-scope work is initiated, however, we will submit a budget request for the new work and will not begin work until we receive authorization from you.

Standard Terms and Conditions

The attached Standard Terms and Conditions (Attachment A), and Scope of Services (Attachment B), together with this proposal for professional services, constitute the entire agreement between the Client and SRF and supersede all prior written or oral understandings. This agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Acceptance/Notice to Proceed

A signed copy of this proposal, mailed or emailed to our office, will serve as acceptance of this proposal and our notice to proceed. The email address is jdaul@srfconsulting.com.

We appreciate your consideration of this proposal and look forward to working with you on this project. Please feel free to contact us if you have any questions or need additional information.

Sincerely,

SRF CONSULTING GROUP, INC.

Jerad Daul, PE
Senior Project Manager

Scott Harmstead, MPA, AICP
Director

JD

Attachment: Dickinson_9th and 5th_ScopeOfWork.pdf
cc: Scott Harmstead SRF Consulting Group, Inc.

Joshua Skluzacek
City of Dickinson

February 27, 2024
Page 3

Approved: City of Dickinson

(signature)

Name _____

Title _____

Date _____

This cost proposal is valid for a period of 90 days. SRF reserves the right to adjust its cost estimate after 90 days from the date of this proposal.

Document2

STANDARD TERMS AND CONDITIONS

The Standard Terms and Conditions together with the attached Proposal for Professional Services constitute the entire Agreement between the CLIENT and SRF Consulting Group, Inc. ("SRF") and supersede all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

1. STANDARD OF CARE

- a. The standard of care for all professional services performed or furnished by SRF under this Agreement will be the care and skill ordinarily used in the profession practicing under similar circumstances. SRF makes no warranties, expressed or implied, under the Agreement or otherwise, in connection with SRF's service.
- b. The CLIENT shall be responsible for, and SRF may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to SRF pursuant to this Agreement. SRF may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.

2. INDEPENDENT CONTRACTOR

All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and SRF and not for the benefit of any other party. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or SRF. SRF's services under this Agreement are being performed solely for the CLIENT's benefit, and no other entity shall have any claims against SRF because of this Agreement or the performance or nonperformance of services hereunder.

3. PAYMENT TO SRF

Invoices will be prepared in accordance with SRF's standard invoicing practices and will be submitted to the CLIENT by SRF monthly, unless otherwise agreed. Invoices are due and payable within thirty-five (35) days of receipt. If the CLIENT fails to make any payment due SRF for services and expenses within forty-five (45) days after receipt of SRF's invoice thereafter, the amounts due SRF will be increased at the rate of 1-1/2% per month (or the maximum rate of interest permitted by law, if less). In addition, SRF may, after giving seven days written notice to the CLIENT, suspend services under this Agreement until SRF has been paid in full of amounts due for services, expenses, and other related charges.

4. OPINION OF PROBABLE CONSTRUCTION COST

Any opinions of costs prepared by SRF represent its judgment as a design professional and are furnished for the general guidance of the CLIENT. Since SRF has no control over the cost of labor, materials, market condition, or competitive bidding, SRF does not guarantee the accuracy of such cost opinions as compared to contractor or supplier bids or actual cost to the CLIENT.

5. INSURANCE

SRF will maintain insurance coverage for Workers' Compensation, General Liability, Automobile Liability and Professional Liability and will provide certificates of insurance to the CLIENT upon request.

6. INDEMNIFICATION AND ALLOCATION OF RISK

To the fullest extent permitted by law, SRF agrees to indemnify and hold harmless the CLIENT, their officers, directors and employees against all damages, liabilities or costs (including reasonable attorneys' fees and defense costs) to the extent caused by SRF's negligent acts under this Agreement and that of its subconsultants or anyone for whom SRF is legally liable.

7. TERMINATION OF AGREEMENT

Either party may at any time, upon seven days prior written notice to the other party, terminate this Agreement. Upon such termination, the CLIENT shall pay to SRF all amounts owing to SRF under this Agreement, for all work performed up to the effective date of termination.

8. OWNERSHIP AND REUSE OF DOCUMENTS

All documents prepared or furnished by SRF pursuant to this Agreement are instruments of service, and SRF shall retain an ownership and property interest therein. Reuse of any such documents by the CLIENT shall be at CLIENT's sole risk; and the CLIENT agrees to indemnify, and hold SRF harmless from all claims, damages, and expenses including attorney's fees arising out of such reuse of documents by the CLIENT or by others acting through the CLIENT.

9. FORCE MAJEURE

SRF shall not be liable for any loss or damage due to failure or delay in rendering any service called for under this Agreement resulting from any cause beyond SRF's reasonable control.

10. ASSIGNMENT

Neither party shall assign its rights, interests or obligations under this Agreement without the express written consent of the other party.

11. BINDING EFFECT

This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors, and assigns.

12. SEVERABILITY AND WAIVER OF PROVISIONS

Any provisions or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the CLIENT and SRF, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

13. SURVIVAL

All provisions of this Agreement regarding Ownership of Documents and Reuse of Documents, Electronic Media provisions, Indemnification and Allocation of Risk, and Dispute Resolution shall remain in effect.

14. DISPUTE RESOLUTION

CLIENT and SRF agree to use their best efforts to resolve amicably any dispute. In the event that a dispute cannot be resolved, the parties may seek any available remedies under North Dakota law.

15. CONTROLLING LAW

The laws of the state of North Dakota govern this Agreement. Legal proceedings, if any, shall be brought in a court of competent jurisdiction in the county where the Project is located.

16. SITE SAFETY

SRF shall not at any time supervise, direct, control or have authority over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety and security precautions and programs in connection with the work performed by any Contractor for the Project, nor for any failure of any Contractor to comply with laws and regulations applicable to such Contractor's work, since these are solely the Contractor's rights and responsibilities. SRF shall not be responsible for the acts or omissions of any Contractor or Owner, or any of their agents or employees, or of any other persons (except SRF's own employees and consultants), furnishing or performing any work for the Project, except as specifically outlined in SRF's scope of services.

SRF Consulting Group, Inc.

Work Tasks and Person-Hour Estimates

Client: City of Dickinson
Project: Project # 202418 9th Street West & 5th Avenue West Intersection



17220.PP

Subconsultants:

TASK NO.	SUMMARY OF TASKS
1.0	Project Management
2.0	Preliminary Design
3.0	Public Involvement
4.0	Traffic Operations

Project Overview:

9th St. W. and 5th Ave. W. intersection is an offset intersection with none of the legs aligning which making it difficult to navigate during slippery conditions. This project consists of concept alternatives and a traffic operations report to determine corrective measures to improve safety and mobility to all users.

SRF Consulting Group, Inc.

Work Tasks and Person-Hour Estimates

Client: City of Dickinson
 Project: Project # 202418 9th Street West & 5th Avenue West Intersection



17220.PP

Subconsultants: 0

TASK NO.	TASK DESCRIPTION	PROF. VIII-VII	PROF. VI	PROF. V	PROF. IV	PROF. III	PROF. II	PROF. I	TECH.	SUPPORT	TOTALS	EST. FEE
1.0	Project Management <u>Assumptions:</u> All meetings will be conducted virtually											
1.1	Project Setup	-	10	-	-	-	-	-	-	10	20	\$3,349.04
1.2	Task 1 - General Day-to-Day Project Management and Administration (24 Weeks)	2	36	-	-	-	-	-	-	6	44	\$8,226.45
1.3	Meetings (1 half hour meeting per month with half hour of prep)	-	6	-	6	-	-	-	-	-	12	\$2,119.03
	SUBTOTAL - TASK 1	2	52	0	6	0	0	0	0	16	76	\$13,694.52
2.0	Preliminary Design <u>Assumptions:</u> Assumes 3 concept alternatives at 9th and 5th with concept level estimates											
2.1	Preliminary Concepts	-	12	-	48	-	-	-	6	-	66	\$10,942.22
	SUBTOTAL - TASK 2	0	12	0	48	0	0	0	6	0	66	\$10,942.22
3.0	Public Involvement <u>Assumptions:</u> Field walk would include Jerad D and Ryan S Public Involvement would include up to 2 landowner discussion on the proposed alternatives											
3.1	Field Walk	-	8	-	8	-	-	-	-	-	16	\$2,825.37
3.2	Public Involvement (2 separate meetings)	-	16	-	16	-	-	-	-	-	32	\$5,650.74
	SUBTOTAL - TASK 3	0	24	0	24	0	0	0	0	0	48	\$8,476.11
4.0	Traffic Operations <u>Assumptions:</u> Utilize Synchro/SimTraffic											
4.1	Collect 13 hour intersection turning movement counts on a weekday at the intersection.	-	-	-	-	-	12	-	-	-	12	\$1,534.47
4.2	Complete a crash analysis at the intersection for the last 5 years	-	1	-	-	-	4	-	-	-	5	\$703.30
4.3	Complete an intersection capacity analysis for the existing conditions using Synchro/SimTraffic	-	1	-	-	-	3	-	-	-	4	\$575.43
4.4	Identify a background growth rate based on future traffic forecasts and historical background growth.	-	1	-	-	-	1	-	-	-	2	\$319.68
4.5	Develop alternatives for the intersection to address driver behavior, pedestrian crossing, and other safety issues.	-	4	-	-	-	4	-	-	-	8	\$1,278.72
4.6	Complete a future build year analysis for up to 3 intersection configuration scenarios	-	2	-	-	-	5	-	-	-	7	\$1,022.98
4.7	Develop a traffic operations report summarizing the results of the study.	-	6	-	-	-	16	-	-	-	22	\$3,196.81
	SUBTOTAL - TASK 4	0	15	0	0	0	45	0	0	0	60	\$8,631.38

**SUGGESTED FORM OF
TASK ORDER**

Section 7. Item G.

This is Task Order No. 2024-1, consisting of 3 pages.

Task Order 2024-1 – 1st St West (Sims Street to 4th Ave E)

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 1, 2018 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: March 5, 2024
- b. Owner: City of Dickinson
- c. Engineer: Apex Engineering Group, Inc.
- d. Specific Project (title): 1st St West (Sims Street to 4th Ave E)
- e. Specific Project (description): Street Reconstruction

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:
 - ✓ the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:
 - Study and Report Services (Exhibit A, Paragraph A1.01)
 - Preliminary Design Phase (Exhibit A, Paragraph A1.02)
- B. Other Services

Engineer shall also provide the following services: None
- C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

- A. Additional Services that may be authorized or necessary under this Task Order are:
 - ✓ those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following: None

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule: **See Attachment 1**

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
2. a. Study and Report Phase (A1.01)	\$62,000	
Preliminary Engineering Phase (A1.02)		
b. Other Services (see A1.08, and 2.B above)	\$0	
TOTAL COMPENSATION (lines 1.a-c)	\$62,000	Lump Sum
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: None

8. Other Modifications to Agreement and Exhibits: None

9. Attachments: Attachment 1 – Scope of Services Phase 1 - Survey, Field Studies & Storm Pipe Condition Review

10. Other Documents Incorporated by Reference: None

11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is March 5, 2024.

OWNER:
By: _____

ENGINEER:
By: Scott M. Schneider

Print Name: _____

Print Name: Scott M. Schneider

Title: _____

Title: Vice President

Engineer License or Firm's
Certificate No. (if required): _____
State of: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Derek Anderson

Title: _____

Title: Project Manager

Address: _____

Address: 600 South 2nd St – Suite 145
Bismarck ND 58504

E-Mail
Address: _____

E-Mail
Address: Derek.Anderson@apexenggroup.com

Phone: _____

Phone: 701-224-3108



Water | Transportation | Municipal | Facilities

**ATTACHMENT 1
SCOPE OF SERVICES
PHASE 1 – SURVEY, FIELD STUDIES & STORM PIPE CONDITION REVIEW**

**1st St East – Sims St to 4th Ave W
City of Dickinson
March 5, 2024**

PROJECT DESCRIPTION – PHASE 1

Apex Engineering Group will complete the preliminary survey, field studies and initial pipe condition review assessment along 1st St East between Sims Street and 4th Ave West. The outfall to the Heart River will also be surveyed and assessed as part of this scope of services.

This exhibit describes the scope of work and responsibilities required to complete the engineering services for this project.

COST PROPOSAL SUMMARY = \$62,000

1.0 PROJECT MANAGEMENT

Apex will be responsible for the overall coordination of work completed by the consultant team. Apex will manage the project schedule and budget, work assignments, internal coordination meetings, and coordination with the City of Dickinson. Bi-weekly updates will be submitted to the City of Dickinson. Meetings with the City of Dickinson representatives will be held to discuss planning issues, scheduling, progress, and upcoming work.

2.0 PRELIMINARY SURVEY

Apex will obtain the required survey needed to complete project design with the project corridor. This includes topographic field survey (including above and below ground features and utilities), boundary survey and additional survey needed to verify right of way boundaries. CADD editing of the ground survey will be completed to use for the contract plan documents. The limits of this survey will encompass Sims St to 4th Ave W within the right of way. Side streets and alley ways will be surveyed 50 feet back from the right of way line. Building corners, door thresholds and parking lots will be surveyed if deemed necessary for the design of the project.

Apex will survey trunk storm sewer structures (sizes and inverts) along the project corridor and to the Heart River outfall near Broadway. Apex will verify and document pipe sizes and inverts, emphasizing the pipe size reduction and configuration from Villard Street to the outfall.

3.0 STORM SEWER CONDITION ASSESSMENT

Apex will assist the City of Dickinson in televising the storm trunk line and outfall along the project. Apex will then review the televised video provided by the City of Dickinson to determine the existing storm sewer system's condition, size, and alignment. A memo summarizing the size and condition of the pipe and structures will be submitted to the City of Dickinson.

Apex will research and review storm sewer record drawings along 1st Street to the Heart River outfall.

4.0 FIELD STUDIES

Apex will prepare one Aquatic Resource Delineation Report in accordance with the USACE Minimum Standards, 1987 Wetland Delineation Manual, Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Great Plains Region, USACE RGL 05-05, and the NDDOT Design Manual, identifying all wetlands or waters that occur within the study area, as well as tree/shrub survey results. This includes the field work to obtain the aquatic resource and other boundaries surveyed using a sub-meter precision GPS unit. Apex will collect Ordinary High Water Mark (OHWM) and drainage locations in areas where applicable.

CITY OF DICKINSON TASKS

- Televising the Storm Sewer trunkline from Sims Street to the Heart River outfall
- Asbuilt Drawings

TASKS NOT INCLUDED IN THIS SCOPE OF WORK

- Cultural Review and Consultation
- Environmental Documentation
- H&H Design
- Preliminary Design
- Final Design

ENGINEERING MEMORANDUM

February 29, 2024

RE: March 5th Commission Meeting

1st ST. E. – SIMS ST to 4th AVE. E. TASK ORDER AWARD TO APEX ENGINEERING GROUP, INC.

For your consideration is a task order with APEX Engineering Group, Inc. to perform engineering services for 1st Street East from Sims to 4th Avenue East project for a lump sum not to exceed amount as specified in the task order. This task order is in reference to the proposal received through a request for proposal where three proposal were received. APEX Engineering Group, Inc. was scored the highest and awarded the project. The City Attorney has reviewed this task order, and has no comments. This phase of the project is to be paid for using Gross Production Tax (GPT).

Included in the scope of work are the following tasks: project management, field surveying, existing storm sewer condition assessment, field studies (wetlands, aquatic resources) and report. This initial phase of the project will be utilized to understand the greater project scope of work for the future street repairs, street lighting needs, and the storm water main and outfall to the Heart River condition. Future phases will be defined as a task order amendment.

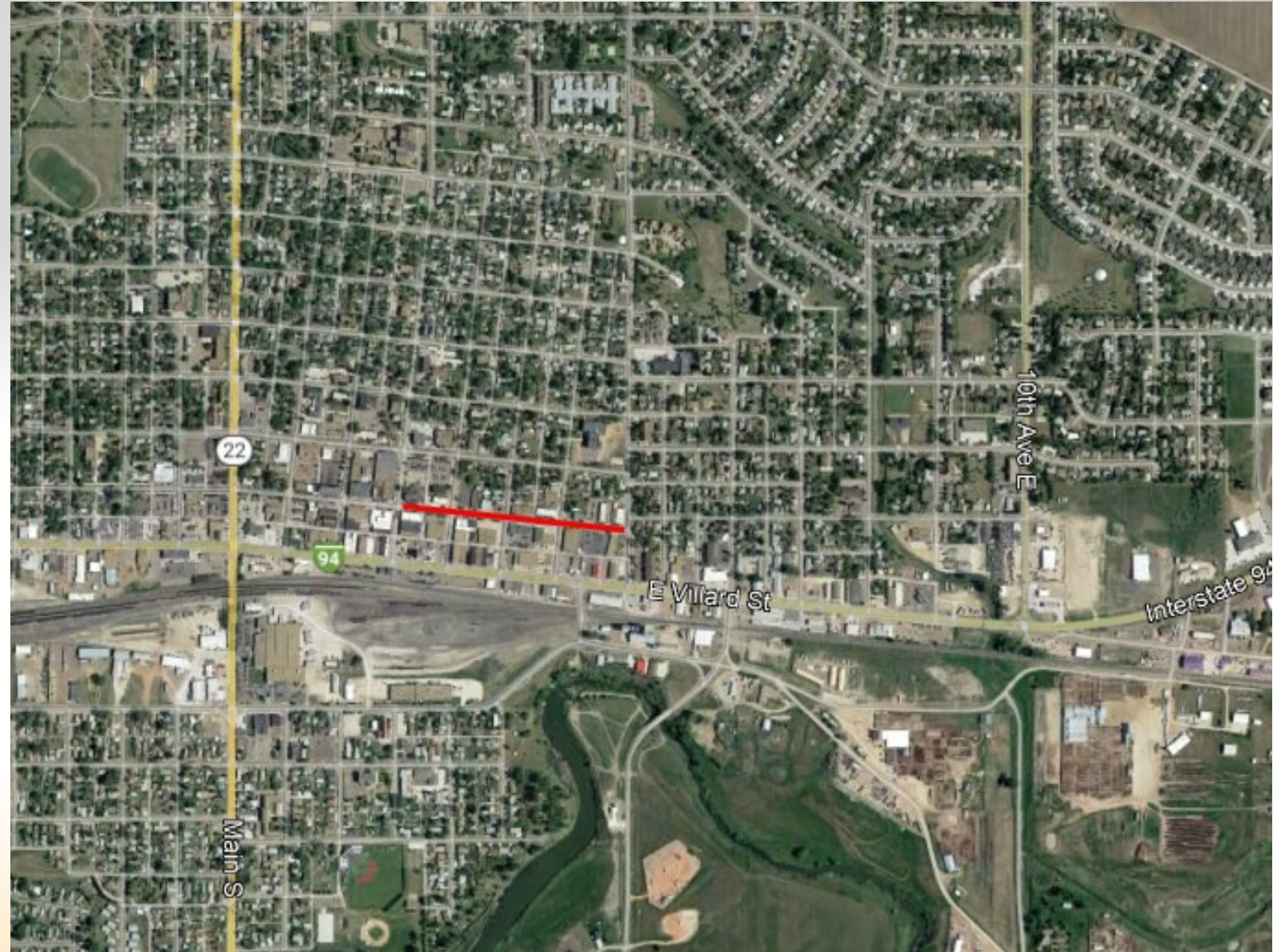
The storm water main and outfall to the Heart River was noted as a Tier 1 problem with high priority in the Dickinson Drainage Master Plan (DDMP) dated May 2016. Ensuring this Tier 1 problem is appropriately scoped and solutions prepared before further maturing the street improvement portion of the 1st St. E. project is essential. The City of Dickinson engineering staff has submitted this storm water main and outfall project to North Dakota Emergency Services as a possible option for funding through the Federal Emergency Management Agency Hazard Mitigation Funding. We anticipate hearing back by the end of March 2024 if we are to receive any funding.

The city engineering staff recommends approval.



1st St. E. – Sims to 4th Ave. E.

Section 7. Item G.



Bid Tabulation

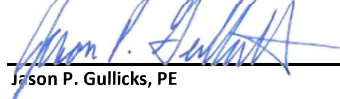
Sims Street Improvements Phase 2

City of Dickinson Project No. 202104

February 28, 2024 | 10:00 AM MT | Dickinson City Hall

No.	Item	Quantity	Unit	Engineer's Estimate		BEK Consulting	
				Unit Price	Extended Price	Unit Price	Extended Price
1	GENERAL CONDITIONS	LSUM	1	\$130,000.00	\$ 130,000.00	\$150,750.00	\$ 150,750.00
2	MOBILIZATION	LSUM	1	\$350,000.00	\$ 350,000.00	\$528,500.00	\$ 528,500.00
3	CLEARING & GRUBBING	LSUM	1	\$15,000.00	\$ 15,000.00	\$9,000.00	\$ 9,000.00
4	TRAFFIC CONTROL	LSUM	1	\$20,000.00	\$ 20,000.00	\$39,000.00	\$ 39,000.00
5	REMOVAL OF CONCRETE DRIVEWAY / SIDEWALK	SY	2,219	\$25.00	\$ 55,475.00	\$16.00	\$ 35,504.00
6	REMOVAL OF CURB & GUTTER	LF	3396	\$8.00	\$ 27,168.00	\$7.00	\$ 23,772.00
7	REMOVAL OF BITUMINOUS SURFACING	SY	8518	\$20.00	\$ 170,360.00	\$13.00	\$ 110,734.00
8	REMOVAL OF CONCRETE PAVEMENT	SY	1227	\$25.00	\$ 30,675.00	\$18.00	\$ 22,086.00
9	MILLING PAVEMENT SURFACE	SY	2319	\$5.00	\$ 11,595.00	\$6.00	\$ 13,914.00
10	REMOVAL OF AC WATERMAIN PIPE	LF	526	\$60.00	\$ 31,560.00	\$65.00	\$ 34,190.00
11	RIPRAP	TON	104	\$200.00	\$ 20,800.00	\$220.00	\$ 22,880.00
12	OUTLET GRADING	LSUM	1	\$15,000.00	\$ 15,000.00	\$9,000.00	\$ 9,000.00
13	STORM SEWER PIPE - 15IN RCP	LF	523	\$165.00	\$ 86,295.00	\$180.00	\$ 94,140.00
14	STORM SEWER PIPE - 18IN RCP	LF	125	\$160.00	\$ 20,000.00	\$185.00	\$ 23,125.00
15	STORM SEWER PIPE - 24IN RCP	LF	459	\$180.00	\$ 82,620.00	\$215.00	\$ 98,685.00
16	STORM SEWER PIPE - 30IN RCP	LF	118	\$240.00	\$ 28,320.00	\$265.00	\$ 31,270.00
17	STORM SEWER PIPE - 36IN RCP	LF	439	\$285.00	\$ 125,115.00	\$325.00	\$ 142,675.00
18	STORM SEWER PIPE ARCH - 29IN X 18IN RCP	LF	30	\$425.00	\$ 12,750.00	\$280.00	\$ 8,400.00
19	STORM SEWER PIPE ARCH - 36IN X 23IN RCP	LF	46	\$450.00	\$ 20,700.00	\$360.00	\$ 16,560.00
20	STORM SEWER PIPE ARCH - 51IN X 31IN RCP	LF	148	\$500.00	\$ 74,000.00	\$485.00	\$ 71,780.00
21	STORM SEWER PIPE ARCH - 58IN X 36IN RCP	LF	11	\$550.00	\$ 6,050.00	\$860.00	\$ 9,460.00
22	FLARED END SECTION ARCH 58IN X 36IN RCP	EA	1	\$5,500.00	\$ 5,500.00	\$5,500.00	\$ 5,500.00
23	MANHOLE 48IN	EA	2	\$8,500.00	\$ 17,000.00	\$8,200.00	\$ 16,400.00
24	MANHOLE 60IN	EA	8	\$10,000.00	\$ 80,000.00	\$12,500.00	\$ 100,000.00
25	MANHOLE 72IN	EA	2	\$13,000.00	\$ 26,000.00	\$15,000.00	\$ 30,000.00
26	INLET-8'X7' RCB	EA	1	\$20,000.00	\$ 20,000.00	\$29,000.00	\$ 29,000.00
27	INLET-TYPE 2	EA	5	\$6,000.00	\$ 30,000.00	\$5,000.00	\$ 25,000.00
28	INLET-TYPE 2 DOUBLE	EA	9	\$8,000.00	\$ 72,000.00	\$8,800.00	\$ 79,200.00
29	INLET-TYPE 2 TRIPLE	EA	5	\$10,000.00	\$ 50,000.00	\$13,000.00	\$ 65,000.00
30	INLET SLOTTED DRAIN 15IN	LF	60	\$175.00	\$ 10,500.00	\$400.00	\$ 24,000.00
31	INLET-MOUNTABLE CURB TYPE B	EA	4	\$6,000.00	\$ 24,000.00	\$6,000.00	\$ 24,000.00
32	WATER SERVICE LINE 1IN	LF	372	\$50.00	\$ 18,600.00	\$110.00	\$ 40,920.00
33	WATERMAIN 4IN PVC	LF	58	\$120.00	\$ 6,960.00	\$135.00	\$ 7,830.00
34	WATERMAIN 6IN PVC	LF	149	\$140.00	\$ 20,860.00	\$150.00	\$ 22,350.00
35	WATERMAIN 8IN PVC	LF	1492	\$170.00	\$ 253,640.00	\$160.00	\$ 238,720.00
36	WATERMAIN 10IN PVC	LF	479	\$185.00	\$ 88,615.00	\$175.00	\$ 83,825.00
37	WATERMAIN 12IN PVC	LF	53	\$215.00	\$ 11,395.00	\$210.00	\$ 11,130.00
38	ALL FITTINGS	LBS	8765	\$10.00	\$ 87,650.00	\$11.00	\$ 96,415.00
39	CURB STOP & BOX 1IN	EA	19	\$1,000.00	\$ 19,000.00	\$1,000.00	\$ 19,000.00
40	GATE VALVE & BOX 4IN	EA	2	\$4,000.00	\$ 8,000.00	\$4,200.00	\$ 8,400.00
41	GATE VALVE & BOX 6IN	EA	8	\$5,000.00	\$ 40,000.00	\$4,600.00	\$ 36,800.00
42	GATE VALVE & BOX 8IN	EA	9	\$7,500.00	\$ 67,500.00	\$5,800.00	\$ 52,200.00
43	GATE VALVE & BOX 10IN	EA	2	\$8,000.00	\$ 16,000.00	\$8,200.00	\$ 16,400.00
44	GATE VALVE & BOX 12IN	EA	1	\$8,500.00	\$ 8,500.00	\$9,500.00	\$ 9,500.00
45	6IN HYDRANT	EA	6	\$10,000.00	\$ 60,000.00	\$10,700.00	\$ 64,200.00
46	WATER SERVICE CONNECTION 1IN	EA	19	\$1,000.00	\$ 19,000.00	\$1,000.00	\$ 19,000.00
47	WATER SERVICE CONNECTION 1-1/2"	EA	1	\$1,500.00	\$ 1,500.00	\$1,100.00	\$ 1,100.00
48	SEWER SERVICE RECONNECTION	EA	13	\$500.00	\$ 6,500.00	\$980.00	\$ 12,740.00
49	6IN SEWER SERVICE PIPE	LF	292	\$150.00	\$ 43,800.00	\$160.00	\$ 46,720.00
50	8IN SANITARY SEWER PIPE	LF	209	\$175.00	\$ 36,575.00	\$200.00	\$ 41,800.00
51	10IN SANITARY SEWER PIPE	LF	1106	\$200.00	\$ 221,200.00	\$210.00	\$ 232,260.00
52	12IN SANITARY SEWER PIPE	LF	787	\$225.00	\$ 177,075.00	\$220.00	\$ 173,140.00
53	SEWER MAIN RECONNECTION	EA	6	\$500.00	\$ 3,000.00	\$5,500.00	\$ 33,000.00
54	8IN X 6IN SEWER CONNECTION	EA	1	\$300.00	\$ 300.00	\$1,000.00	\$ 1,000.00
55	10IN X 6IN SEWER CONNECTION	EA	8	\$325.00	\$ 2,600.00	\$1,500.00	\$ 12,000.00
56	SANITARY SEWER SERVICE CROSSING	EA	10	\$2,000.00	\$ 20,000.00	\$2,000.00	\$ 20,000.00
57	REGRADE SEWER SERVICE	LF	100	\$120.00	\$ 12,000.00	\$250.00	\$ 25,000.00
58	SEWER MANHOLE	EA	11	\$20,000.00	\$ 220,000.00	\$12,000.00	\$ 132,000.00
59	WATER CHECK VALVE 10IN	EA	1	\$7,000.00	\$ 7,000.00	\$21,000.00	\$ 21,000.00
60	CONNECTION TO EXISTING MH	EA	1	\$7,500.00	\$ 7,500.00	\$7,500.00	\$ 7,500.00
61	MANHOLE CASTING TO GRADE	EA	3	\$2,500.00	\$ 7,500.00	\$2,200.00	\$ 6,600.00
62	GATE VALVE BOX TO GRADE	EA	3	\$1,500.00	\$ 4,500.00	\$1,200.00	\$ 3,600.00
63	REMOVAL OF CHAIN LINK FENCE	LF	341	\$15.00	\$ 5,115.00	\$10.00	\$ 3,410.00
64	FENCE CHAIN LINK	LF	329	\$50.00	\$ 16,450.00	\$100.00	\$ 32,900.00
65	TEMPORARY FENCE	LF	53	\$25.00	\$ 1,325.00	\$60.00	\$ 3,180.00
66	TEMPORARY CROP COVER	SY	1536	\$3.00	\$ 4,608.00	\$1.00	\$ 1,536.00
67	HYDRAULIC MULCH	SY	1536	\$5.00	\$ 7,680.00	\$4.00	\$ 6,144.00
68	SEEDING CLASS I	SY	1536	\$5.00	\$ 7,680.00	\$2.00	\$ 3,072.00
69	TOPSOIL-IMPORTED	CY	21	\$50.00	\$ 1,050.00	\$65.00	\$ 1,365.00
70	INLET PROTECTION-SPECIAL TEMPORARY	EA	5	\$300.00	\$ 1,500.00	\$250.00	\$ 1,250.00
71	FIBER ROLLS 12IN	LF	150	\$20.00	\$ 3,000.00	\$7.00	\$ 1,050.00
72	COMMON EXCAVATION-WASTE	CY	2403	\$15.00	\$ 36,045.00	\$30.00	\$ 72,090.00
73	SUBGRADE PREPARATION-12IN	SY	10622	\$10.00	\$ 106,220.00	\$5.00	\$ 53,110.00
74	AGGREGATE BASE COURSE CL 5	TON	4920	\$80.00	\$ 393,600.00	\$75.00	\$ 369,000.00
75	ASPHALT PAVEMENT (SUPERPAVE FAA 45)	TON	2330	\$130.00	\$ 302,900.00	\$155.00	\$ 361,150.00
76	ASPHALT CEMENT (PG58H-34)	TON	140	\$1,200.00	\$ 168,000.00	\$634.00	\$ 88,760.00
77	ASPHALT PAVEMENT REPAIR	SY	72	\$350.00	\$ 25,200.00	\$325.00	\$ 23,400.00
78	GEOSYNTHETIC MATERIAL TYPE G	SY	10622	\$5.00	\$ 53,110.00	\$3.00	\$ 31,866.00
79	CURB & GUTTER-TYPE I	LF	3364	\$55.00	\$ 185,020.00	\$54.00	\$ 181,656.00
80	VALLEY GUTTER	SY	179	\$120.00	\$ 21,480.00	\$186.00	\$ 33,294.00
81	CURB-TYPE I	LF	85	\$45.00	\$ 3,825.00	\$48.00	\$ 4,080.00
82	SIDEWALK CONCRETE 4IN	SY	1376	\$100.00	\$ 137,600.00	\$138.00	\$ 189,888.00
83	DRIVEWAY CONCRETE 8IN	SY	962	\$150.00	\$ 144,300.00	\$166.00	\$ 159,692.00
84	PIGMENTED IMPRINTED CONCRETE	SY	31	\$250.00	\$ 7,750.00	\$180.00	\$ 5,580.00
85	DETECTABLE WARNING PANELS	SF	176	\$50.00	\$ 8,800.00	\$36.00	\$ 6,336.00
86	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	135	\$30.00	\$ 4,050.00	\$35.00	\$ 4,725.00
87	FLAT SHEET FOR SIGNS-TYPE IV REFL SHEETING	SF	84	\$30.00	\$ 2,520.00	\$35.00	\$ 2,940.00
88	STEEL GALV POSTS-TELESCOPING PERFORATED TUBE	LF	277	\$25.00	\$ 6,925.00	\$18.00	\$ 4,986.00
89	PREFORMED THERMO PLASTIC PVMT MK MESSAGE	SF	32	\$45.00	\$ 1,440.00	\$55.00	\$ 1,760.00
90	PREFORMED PATTERNED PVMT MK 4IN LINE-GROOVED	LF	720	\$7.50	\$ 5,400.00	\$10.00	\$ 7,200.00
91	PREFORMED PATTERNED PVMT MK 6IN LINE-GROOVED	LF	536	\$15.00	\$ 8,040.00	\$14.00	\$ 7,504.00
92	PREFORMED PATTERNED PVMT MK 8IN LINE-GROOVED	LF	110	\$20.00	\$ 2,200.00	\$20.00	\$ 2,200.00
93	PREFORMED PATTERNED PVMT MK 24IN LINE-GROOVED	LF	194	\$30.00	\$ 5,820.00	\$55.00	\$ 10,670.00
94	LIGHTING SYSTEM A	EA	1	\$175,000.00	\$ 175,000.00	\$260,000.00	\$ 260,000.00
95	4IN SEWER SERVICE PIPE	LF	51	\$150.00	\$ 7,650.00	\$155.00	\$ 7,905.00
96	10IN X 4IN SEWER CONNECTION	EA	1	\$320.00	\$ 320.00	\$1,200.00	\$ 1,200.00
97	10IN X 8IN SEWER CONNECTION	EA	1	\$350.00	\$ 350.00	\$1,700.00	\$ 1,700.00
98	12IN X 4IN SEWER CONNECTION	EA	1	\$400.00	\$ 400.00	\$1,550.00	\$ 1,550.00
				Total Bid	\$ 5,027,626.00	Total Bid	\$ 5,337,824.00

Certification: I certify the above bid tabulation for the bids opened on Wednesday, February 28, 2024 at 10:00 AM MT at Dickinson City Hall, 38 1st Street West, Dickinson, ND.


Jason P. Gullicks, PE

02/28/2024
Date



Water | Transportation | Municipal | Facilities

Bid Opening - Sign In Sheet

Sims Street Improvements Phase 2
 City of Dickinson Project No. 202104

February 28, 2024 | 10:00 AM MT | Dickinson City Hall

Apex Project No. 20.107.0162

Name	Company/Agency	Phone	Email
Colob Weisgarber	Apex Eng Group	701-460-7597	colob.weisgarber@apexenggroup.com
Jason Gullicks	Apex Engineering Group	701-323-3953	jason.gullicks@apexenggroup.com
John Ford	Core & Main	701-371-8970	John.Ford@coreandmain.com
Aaron Praus	City of Dickinson	701-590-5482	aaron.praus@dickinson.gov
Lorrie Kern	BEK	(701) 690-1185	Lorrie@bekweb.com
Scott Schneider	Apex Engineering Group	701-264-3926	Scott.Schneider@apexenggroup.com
Matt Galibert	City of Dickinson	701-504-8197	Matthew.Galibert@dickinson.gov
Jerry Scherr	City of Dickinson	701-260-3727	jerry.scherr@dickinson.gov
Josh Skluzavich	City of Dickinson	701-690-2326	josh.skluzavich@dickinson.gov
Dustin Passinger	City of Dickinson	701-260-1402	dustin.classinger@dickinson.gov

Section 7. Item H.

Bid Opening

Sims Street Improvements Phase 2

City of Dickinson Project No. 202104

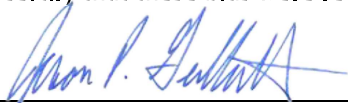
February 28, 2024 | 10:00 AM MT | Dickinson City Hall

Apex Project No. 20.107.0162

Prime Plan Holders	Addenda 1 Acknowledged	Separate Bid Security Envelope		Bid Envelope				Bid Amount
		5% Bid Bond	ND Contractor License Valid Before 2/18/2024	Subcontractor/Supplier List (00410)	Qualification Statement (00420)	MBE/WBE Subcontractor Solicitation Information Form	Certification Regarding Debarment, Suspension, and Other Responsibility Matters Form	
BEK Consulting	X	X	X	X	X	X	X	\$5,337,824.00
Central Specialties								
Crow River Construction								
Mike Coleman Construction								
Engineer's Estimate								\$5,027,626.00

Certification:

I certify that these bids were received and opened on Wednesday, February 28, 2024 at 10:00 AM MT at Dickinson City Hall, 38 1st Street West, Dickinson, ND.


 Jason P. Gullicks, PE

02/28/2024
 Date

ENGINEERING MEMORANDUM

February 29, 2024

RE: March 5th Commission Meeting

SIMS – 9th ST. E. to I-94 RIGHT-OF-WAY – BID AWARD TO BEK CONSULTING, LLC

For your consideration is a bid award for the Sims project from 9th Street East to the I-94 southern right-of-way limits. The bid opening took place at City Hall on Wednesday February 28, 2024 where one bid was received. The engineer's opinion of probable cost was \$5,027,626.00, and the total bid was **\$5,337,824.00** – a difference of approximately 6 percent. The key differences were noted to be in the General Conditions and Mobilization bid items which equated to approximately \$200,000. The bid award is contingent upon a final review from the North Dakota Department of Environmental Quality.

Key attributes to the project include:

- Mill and overlay from 9th St. E. to the southern right-of-way limit of 10th Ave. E.
- The remainder of the route will be a full re-construct of the street, storm sewer, sanitary sewer, and water main
- New storm water outfall across from Osborn Dr.
- Storm water open channel sediment removal to be completed by the City of Dickinson Public Works staff
- New storm sewer, sanitary sewer, and water main stubs for the future Museum needs, Law Enforcement Center, and future Armory property needs

The construction is planned to be completed during the 2024 construction season. The project was budget in the 2024 capital improvement project plan with the following funding sources; Gross Production Tax, State Revolving Fund Loan, and State Water Commission Grant for the watermain replacement.

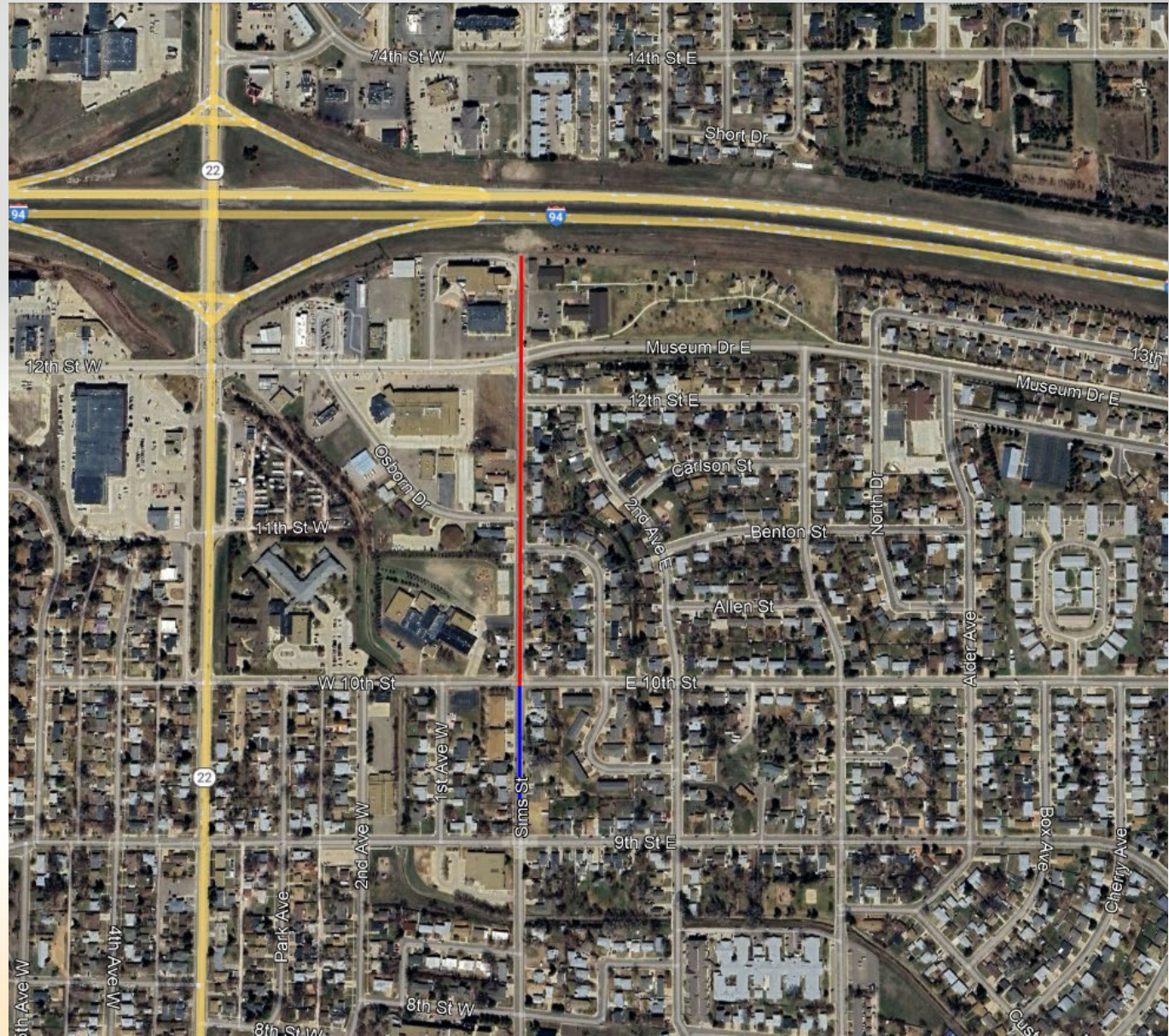
The city engineering staff recommends approval.



Sims - 9th St. E. to Museum Dr.

Project limits includes the right-of-way to I-94

- RED = Reconstruction
- BLUE = Mill & Overlay





City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

The remaining portion of 1st St Southwest between 48th Ave SW and GTA Drive

For the Reason:

Planned expansion of the facility to the north.

Handwritten signature of Guy M. Moos, Pres.

Signature Line

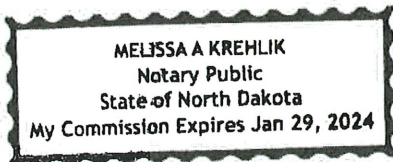
State of North Dakota)

:ss

County of Stark)

Guy M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 15 day of November, 2023



Handwritten signature of Melissa A. Krehlik

Notary Public

Stark County, North Dakota

My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners (add more pages if needed)

Handwritten signature: Moos Enterprises, LLP, Guy M. Moos, Partner

Address, Lot, Block and Addition

All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2 Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

Southwest Water Authority



City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:
The remaining portion of 1st St Southwest between 48th Ave SW and GTA Drive

For the Reason:
Planned expansion of the facility to the north.

Jay M. Moos, Pres.
Signature Line

State of North Dakota)
County of Stark)

Cathy M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.
Subscribed and sworn to before me this 15 day of November, 2023

MELISSA A KREHLIK
Notary Public
State of North Dakota
My Commission Expires Jan 29, 2024

Melissa A. Krehlik, Notary Public
Stark County, North Dakota
My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners
(add more pages if needed)
Jay M. Moos, Partner
Moos Enterprises, LLP

Address, Lot, Block and Addition
All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2
Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

Ryan Berger
MDU (Gas Department)

[Signature]
MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

Southwest Water Authority



City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

The remaining portion of 1st St Southwest between 48th Ave SW and GTA Drive

For the Reason:

Planned expansion of the facility to the north.

Handwritten signature of Guy M. Moos, Partner
Signature Line

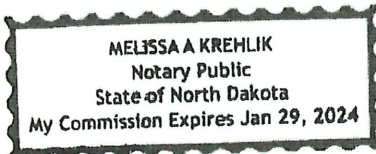
State of North Dakota)

:ss

County of Stark)

Guy M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 15 day of November, 2023



Handwritten signature of Melissa A. Krehlik, Notary Public
Stark County, North Dakota
My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners
(add more pages if needed)

Moos Enterprises, LLP
Handwritten signature of Guy M. Moos, Partner

Address, Lot, Block and Addition

All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2
Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

Handwritten signature in red ink
Century Link (701-690-2079)

MDU (Electric Department)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

Southwest Water Authority

*CENTURYLINK DOES HAVE A CABLE ALONG THE SOUTH SIDE OF 1ST ST AND IF IT IS IN THE



City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

The remaining portion of 1st St Southwest between 48th Ave SW and GTA Drive

For the Reason:

Planned expansion of the facility to the north.

Mary M. Moos, Pres.
Signature Line

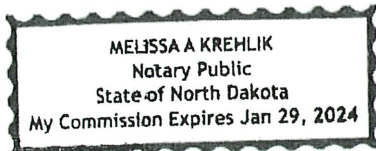
State of North Dakota)

:ss

County of Stark)

Cory M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 15 day of November, 2023



Melissa A. Krehlik
Notary Public

Stark County, North Dakota
My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners
(add more pages if needed)

Moos Enterprises, LLP
Mary M. Moos, Partner

Address, Lot, Block and Addition

All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2
Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Shawn Olson
Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

Southwest Water Authority



City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

The remaining portion of 1st St Southwest between 48th Ave SW and GTA Drive

For the Reason:

Planned expansion of the facility to the north.

Handwritten signature of May M. Moos, Pres.
Signature Line

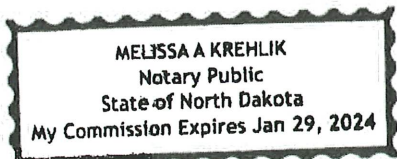
State of North Dakota)

:ss

County of Stark)

May M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 15 day of November, 2023



Handwritten signature of Melissa A. Krehlik, Notary Public
Stark County, North Dakota
My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners
(add more pages if needed)

Handwritten signature: Moos Enterprises, LLP
May M. Moos, Partner

Address, Lot, Block and Addition

All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2
Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Handwritten signature: Tony A Praus

Handwritten signature: Tony A Praus

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

Southwest Water Authority



City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

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For the Reason:

Planned expansion of the facility to the north.

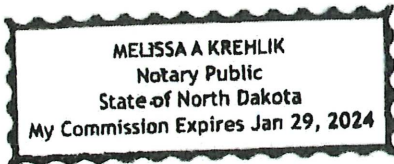
Gay M. Moos, Pres.
Signature Line

State of North Dakota)

County of Stark) :ss

Gay M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 15 day of November, 2023



Melissa A. Krehlik
Notary Public
Stark County, North Dakota
My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners
(add more pages if needed)

Moos Enterprises, LLP
Gay M. Moos, Partner

Address, Lot, Block and Addition

All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2
Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Randy Acosta
Midcontinent Communications

City of Dickinson

Southwest Water Authority



City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: \$250.00

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The remaining portion of 1st St Southwest between 48th Ave SW and GTA Drive

For the Reason:

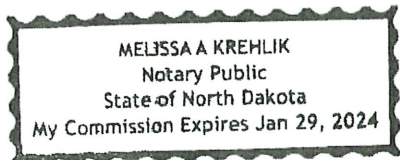
Planned expansion of the facility to the north.

Handwritten signature of Guy M. Moos, Pres.
Signature Line

State of North Dakota)
County of Stark)

Guy M. Moos, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 15 day of November, 2023



Handwritten signature of Melissa A. Krehlik, Notary Public
Stark County, North Dakota
My Commission Expires: 1/29/24

Signatures of Adjoining Property Owners
(add more pages if needed)

Handwritten signature: Guy M. Moos, Partner
M Moos Enterprises, LLP

Address, Lot, Block and Addition

All of Lot 7, West 100' of lot 6 & West 100' of Lot 8, Block 2
Dickinson Industries Replat

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

Handwritten signature of Southwest Water Authority Manager/CEO

From: [Steve Josephson](#)
To: [Curtis Freeman](#)
Cc: [Al Heiser](#)
Subject: RE: Petition for Vacation - Remainder of 1st Street SW
Date: Tuesday, January 2, 2024 1:59:52 PM
Attachments: [image002.png](#)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Curtis,

Stark County Planning and Zoning has no comment on the proposed petition for vacation.

Steve

From: Curtis Freeman <Curtis.Freeman@kljeng.com>
Sent: Tuesday, January 2, 2024 9:44 AM
To: Al Heiser <AHeiser@starkcountynd.gov>; Steve Josephson <SJosephson@starkcountynd.gov>
Subject: RE: Petition for Vacation - Remainder of 1st Street SW

Guys,

Happy New Year!

Following up on this as I did not receive any comments back.

Thanks

Curtis Freeman

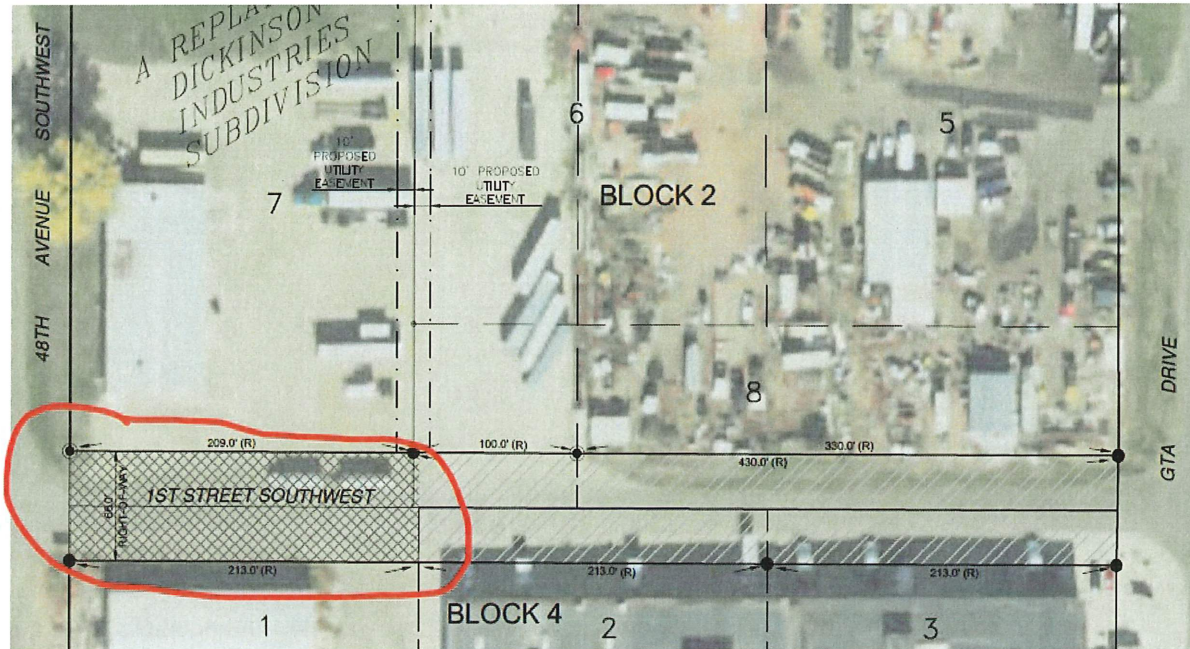


701-456-3160 **Direct**
701-260-2294 **Cell**
677 27th Avenue East
Dickinson, ND 58601
kljeng.com

From: Curtis Freeman
Sent: Tuesday, November 21, 2023 8:12 PM
To: ike.kuntz@mdu.com; Pulkrabek, Cody <Cody.Pulkrabek@lumen.com>; Jason Bentz <jbentz@roughriderelectric.com>; randy.heaton@midco.com; tony@consolidated.com; jmurray@swwater.com; Al Heiser (aheiser@starkcountynd.gov) <aheiser@starkcountynd.gov>; Steve Josephson - Stark County (SJosephson@starkcountynd.gov) <sjosephson@starkcountynd.gov>
Subject: Petition for Vacation - Remainder of 1st Street SW

All,

Baker Boy is requesting to vacate the remainder of 1st Street Southwest between GTA Drive and 48th Ave SW to allow for future expansion of the facility. The east 426 feet was vacated last spring/early summer. Attached is the petition for vacation and a map showing the new proposed vacation area which will be the west 213 feet of 1st Street Southwest. I've also included a screen shot below showing the areas circled in red.



If you have any questions, please let me know.

Curtis Freeman



701-456-3160 Direct
701-260-2294 Cell
677 27th Avenue East
Dickinson, ND 58601
kljeng.com

VAC-001-2024

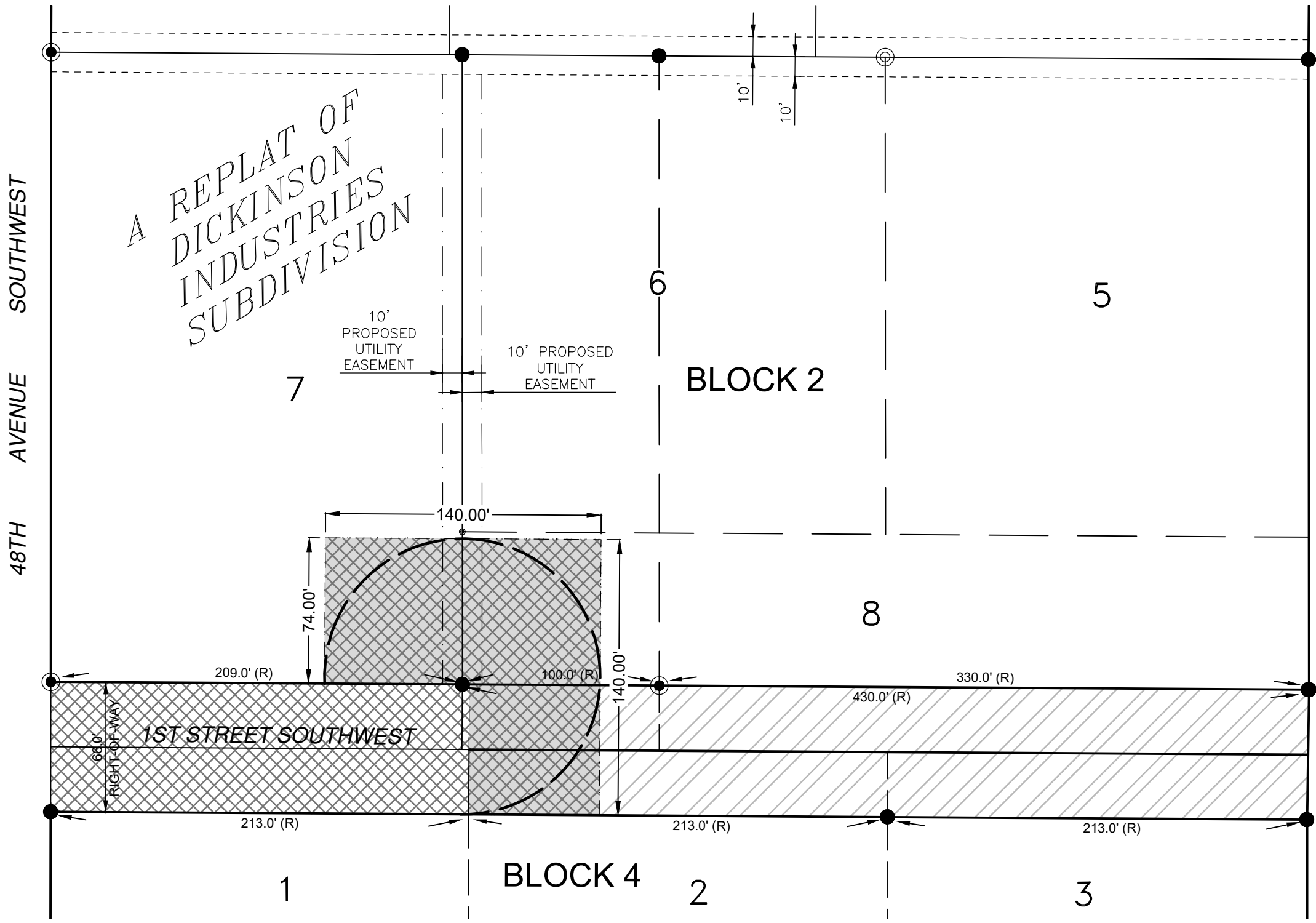
Baker Boy Right-of-Way Vacation



STREET VACATION

1ST STREET SOUTHWEST

LOCATED IN A REPLAT OF DICKINSON INDUSTRIES SUBDIVISION IN THE W1/2 OF SEC. 7-T139N-R96W,
STARK COUNTY, DICKINSON, NORTH DAKOTA



DESCRIPTION

A PORTION OF 1ST STREET SOUTHWEST LOCATED ADJACENT TO LOT 7 AND LOT 8, BLOCK 2 AND LOT 1, BLOCK 4 OF A REPLAT OF DICKINSON INDUSTRIES SUBDIVISION RECORDED IN DOCUMENT NUMBER 193650 OF THE STARK COUNTY RECORDER'S OFFICE, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE REMAINING WEST 213 FEET OF A 66 FOOT WIDE RIGHT-OF-WAY KNOWN AS 1ST STREET SOUTHWEST BETWEEN GTA DRIVE AND 48TH AVENUE SOUTHWEST.

SAID PORTION OF LAND CONTAINS 0.32 ACRES.



LEGEND

- VACATION AREA
- PROPOSED LOT LINE
- VACATED STREET (DOC. NO. 3174612)
- ACCESS EASEMENT (TO BE VACATED)





Right-of-Way Vacation
Staff Report

To: City of Dickinson Board of Commissioners
 From: City of Dickinson Community Development Services
 Date: February 26, 2023
 Re: VAC-001-2024 Baker Boy Right-of-Way Vacation

OWNER/APPLICANT

Guy M. Moos
 Moos Enterprises, LLP

Public Hearing	February 14, 2024	Planning and Zoning Commission
Final Approval	March 5, 2024	City Commission

EXECUTIVE SUMMARY

Description: To consider a request to vacate the remainder of a dedicated right-of-way legally described as dedicated public right-of-way along all of Lot 7, West 100' of Lot 6, & West 100' of Lot 8, Block 2, A Replat of Dickinson Industries Subdivision, in the W1/2 of Section 7, Township 139 North, Range 96 West, Stark County, North Dakota.

This request is to vacate the remainder public right-of-way east of 48th Ave SW, for roughly 210 feet toward the east, along 1st Street SW. Additionally, the applicant is vacating an access easement displayed as a cul-de-sac. The purpose for this request is to further improve operations as the applicant deems fit at the Baker Boy industrial facility. Further information is provided in the attachments; see: Transmittal Letter.

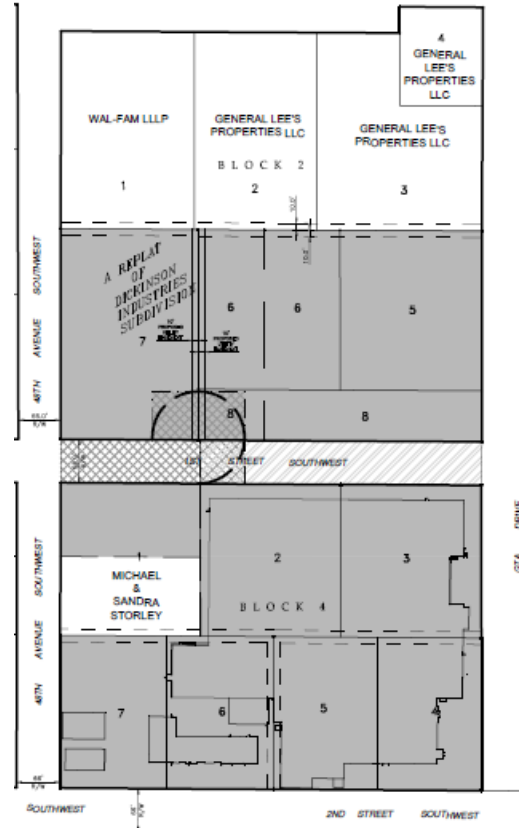
No comments have been received by City of Dickinson staff as of the date of this report.

LOCATION

Legal Description

Dedicated public right-of-way along all of Lot 7, West 100' of Lot 6, & West 100' of Lot 8, Block 2, A Replat of Dickinson Industries Subdivision, in the W1/2 of Section 7, Township 139 North, Range 96 West, Stark County, North Dakota.

General Location



STAFF CONCLUSIONS

Municipal Code Compliance:

The lots exhibited constitute a common development owned by Baker Boy. No lot will, therefore, be functionally landlocked and no neighboring property owner is anticipated to be affected. Staff has reviewed the right-of-way vacation process and finds this request to be in compliance of the City of Dickinson municipal code Chapters 33, 34, and 39 – Streets, Subdivision, and Zoning.

Fulfillment of this development, as proposed by the applicant and submitted documents, would be in compliance with the following sections and all other

applicable municipal codes:

Section 39.09.006 Off-Street Parking Design Standards

Entrances and Exits

Section 39.09.007 Off-Street Loading

Loading Requirement

Recommendation: City of Dickinson Community Development Services staff recommends approval of VAC-001-2024 as compliant to the City of Dickinson municipal code.

*****Approval*****

I move the City of Dickinson Planning and Zoning Commission recommend Approval of **VAC-001-2024** as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare.

(AND) the following additional requirements (**IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE**):

1. _____;
2. _____.

*****Denial*****

I move the Dickinson Planning and Zoning Commission recommend Denial of **VAC-001-2024** as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare.

RESOLUTION NO. ____ - 2024

**A RESOLUTION APPROVING VACATION OF A STREET WITHIN THE
EXTRATERRITORIAL ZONE OF THE CITY OF DICKINSON, NORTH
DAKOTA**

WHEREAS, an application for vacation of a certain street has been filed by the adjoining property owner thereof; and

WHEREAS, such application for vacation of a street has been signed by all affected public utility companies reasonably expected to have use of such street, indicating their consent to the vacation of such street and the utility easements contained therein; and

WHEREAS, such application for vacation of a street has been signed by the City of Dickinson Engineering Department, the City Engineer having consented to the vacation of such street; and

WHEREAS, the City Engineer, finding the application to be in property order, and pursuant to Dickinson City Code §34.120, has heretofore caused a Notice of Hearing on such application to be duly published in the official newspaper of the City, such publication occurring on _____; and

WHEREAS, the matter was heard before the Board of City Commissioners at its regular meeting on _____, a day not less than seven days following the publication of the Notice of Hearing, at 5:00 p.m., or as soon thereafter as the parties could be heard, in accordance with the Notice of Hearing previously published; and

WHEREAS, the Board of City Commissioners duly having heard and considered the matter, and the Commissioners being fully satisfied and having determined that the vacation of the street herein described is in the best interests of the City of Dickinson, and no objection to such vacation having been filed or presented;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. That certain street within the City of Dickinson is hereby vacated in accordance with state law and the ordinances of the City of Dickinson, such street being more particularly described as follows:

A PORTION OF 1ST STREET SOUTHWEST LOCATED ADJACENT TO LOT 7 AND LOT 8, BLOCK 2 AND LOT 1, BLOCK 4 OF A REPLAT OF DICKINSON INDUSTRIES SUBDIVISION RECORDED IN DOCUMENT NUMBER 193650 OF THE STARK COUNTY RECORDER'S OFFICE, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THE REMAINING WEST 213 FEET OF A 66 FOOT WIDE
RIGHT-OF-WAY KNOWN AS 1ST STREET SOUTHWEST
BETWEEN GTA DRIVE AND 48TH AVENUE SOUTHWEST.

SAID PORTION OF LAND CONTAINS 0.32 ACRES

- 2. Pursuant to Dickinson City Code 34.120(4), this resolution is passed by no less than a two-thirds majority.
- 3. A certified copy of this resolution shall be filed for record and duly recorded on the Office of the Stark County Recorder, Stark County, North Dakota.

Dated this ____ day of _____, 2024.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
Dickinson City Administrator