



REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, November 04, 2025 at 4:30 PM MT
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:

President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
Joe Ridl
Russ Murphy

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 48-2025

Ordinance No: 1839

2. CONSENT AGENDA

A. Approval of City Commission Meeting Minutes dated October 21, 2025 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. RFP Approval for Appraisal Service (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

B. Finance Committee Bylaw Changes (Enc.)

Presented by: Deputy City Administrator

Consideration to approve Resolution No. ____

C. Chapter 36-25 - Blighted Structure Penalty (Enc.)

Presented by: City Attorney Wenko

*Consideration to approve second reading and final passage of Ordinance No.
1836*

D. Chapter 62-65 - Permit Penalty (Enc.)

Presented by: City Attorney Wenko

Consideration to approve second reading and final passage of Ordinance No. 1837

E. Chapter 8 - International Property Maintenance Code Penalty (Enc.)

Presented by: City Attorney Wenko

Consideration to approve second reading and final passage of Ordinance No. 1838

4. PUBLIC WORKS

5. PUBLIC SAFETY - FIRE

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. Chapter 16 - Environment (Enc.)

Presented by: Planner Birchak

Consideration to approve second reading and final passage of Ordinance No. 1835

B. Baler Building Bank of North Dakota Loan (Enc.)

Presented by: Senior Engineer Keller

Consideration to approve Resolution No. _____

C. Engineering and Community Development Administrative Assistant Job Description (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

D. Engineering Technician Job Description (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

E. GIS Technician Job Description (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

F. Sims - 2nd Street E to 9th Street E SRF Loan for Approval (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Resolution No. _____

8. PUBLIC HEARING – 5:00 PM

A. Swearing in of Youth Commission

Presented by: President Decker

B. Public Hearing - Chapter 6 Ordinance Amendment (Enc.)

Presented by: Attorney Wenko

Consideration to approve first reading of Ordinance No. _____

9. PUBLIC COMMENTS NOT ON AGENDA

10. COMMISSION COMMENTS

11. ADJOURNMENT

Link for viewing Commission Meeting:

Stream Link: <https://youtube.com/live/AirdMXAhUNY>

This link will not be live until approximately 4:25 PM MT on November 4, 2025.

Teams Meeting: <https://tinyurl.com/4zmj8v8a>

Teams Meeting ID: 267 902 050 627 9

Teams Phone #: 1-701-506-0320

Local Phone #: 701-456-7006

Meeting Passcode: gy7JD69z

Phone Conference ID: 992 806 701#

**Persons who desire to be heard under Section 9 "Public Comments not on Agenda"
may call in at (701) 456-7006**

***Persons desiring to attend the meeting who require special accommodations are asked
to contact the City Administrator by the Friday preceding the meeting.***

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer,
 Commissioners Jason Fridrich and Russ Murphy.

Telephone: None

Absent: Commissioner Joe Ridl

PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS

MOTION BY: Robert Baer SECONDED BY: Russ Murphy
To approve the October 21, 2025 meeting as presented.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
 Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Russ Murphy SECONDED BY: Jason Fridrich
A. Approval of the City Commission Meeting Minutes dated October 7, 2025
B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
 Motion declared duly passed

3. ADMINISTRATION/FINANCE

A. 2025 AR Write Offs and Property Assessments

Deputy City Administrator Linda Carlson presents the 2025 AR Write Offs and Property Assessments. She states the total write offs for accounts receivable are \$9,281.13 which includes accidents from 2023. The City has gone through a 2-year collection and now this has become bad debt. She states properties will be assessed and this is due to uncollected mowing and weed control.

Commissioner Jason Fridrich questions that the people in the accidents did not have insurance. This amount should have gotten reported to the credit report for collections. He does not understand how having insurance and the insurance is not paying the City.

Deputy City Administrator Linda Carlson states the City went through insurance company when reports come through the Police Department. She states Public Works puts up street signs and have to put up street poles and this is also a charge. The City does not get much information off of the reports but some of them have no insurance and it is on customer.

Commissioner Russ Murphy questions that there is no recourse against these individuals at all. He questions whether the City can do before this to get more information.

Deputy City Administrator Carlson states the collection effort is exhausted and last step is to give letter from attorney. We would get about 40% from a collection agency and

they would have to do the skip trace and efforts used before we have not gotten anything back. They do the same thing we do. Called insurance company and don't wait for customer. Collections is a very small amount and usually accidents on street poles.

City Attorney Christina Wenko states an agreement signed by city to accept payment from insurance company. Declaratory judgement against insurance for not full payment. Every situation fact dependent. You may get a judgment but collecting on judgement is very difficult. They have no assets, cannot be located, and then try a challenge to do anything at this point.

MOTION BY: Jason Fridrich

SECONDED BY: Robert Baer

To approve the 2025 Account Receivable, Write Offs and Property Assessments.

DISPOSITION:

Roll call vote...Aye 4, Nay 0, Absent 1

Motion declared duly passed

B. Monthly Financial Report

Deputy Finance Director Katie Greenwood presents the monthly financial report to include the increased general fund to \$11.7 million dollars. She states the one percent sales tax shows an increase overall over 2024. Hospitality tax down compared to last year. Oil impact is \$1.9 million collection which is the largest payment that we have had in the past 7 years in one month. General fund ahead on revenue and under expenses; enterprise fund is ahead on revenue and right on track for expenses. October payment we are back down to \$1.2 million dollars for oil impact will come in under for the year. She states the City will be close to \$15 million which is the City's projection. The City is hoping to see some revenue from TJ Maxx and Hobby Lobby.

C. HR Monthly Report

HR Director Shelly Nameniuk presents the monthly HR Report to include, Police Officer have five openings; Public Safety Telecommunicator have two open positions. Fire Department has three Paramedics, two part time Paramedics and 2 parttime Fire Fighters. She states are several positions open in the Public Works Department to include the Street Department, Solid Waste Operators, Solid Waste Foreman, Scale, Utility Operator and others. The Library has one open position. City Assessor one position open. The Motor Vehicle Department Branch Manager position has been filled. There is one Finance Senior Account position open.

Deputy Police Chief Matt Hanson states there are five Police Officer positions open and 2 in background. He states that all five people did not show up for the testing.

4.

PUBLIC WORKS

No Report

5.

PUBLIC SAFETY

A. Fire

No Report

B. Police – Police Department Quarterly Report

Deputy Police Chief Matt Hanson presents the quarterly Police Report which has been the three busiest months. There were 546 citations, 695 warnings, 1618 traffic stops with 1 fatality on the Sunday of Labor Day. This was an ATV accident which took a life. There were 11 injury accidents with 6 resulted in arrests. There was a total of 510 arrests which is a slight increase. Mr. Hanson reports there were 49 callouts; 300 behavioral health, training 636 post hours; 249 non post and total of 885 total hours. Records Division had 66 fingerprints; 59 sex offender, 140 warrants; 485 calls for service animal control; 251

Chief Hanson states there is a link on the Police Departments website. Easiest as possible to move those animals to new homes.

6. COMMUNITY DEVELOPMENT SERVICES

A. MSA Amendment and Order Form Eagleview Letter of Support

Engineer and Community Development Director Joshua Skluzacek presents for the Commission consideration is an amendment to the master service agreement signed in 2021, and an order form with Pictometry International Corp. DBA EagleView. The benefits of having a MSA versus providing a contract for each change to our system are; consistent terms and conditions regardless of the type of change to the contract. Upgraded imagery acquisition equipment will allow us to get higher resolution imagery (1" vs 3") for our next scheduled flight in 2026 at the same price as previously agreed upon. Adding another flight to the order for 2029, extends the savings to that flight as well. The City Engineering staff recommends approval.

MOTION BY: Jason Fridrich

SECONDED BY: Russ Murphy

To approve MSA Amendment and Order Form Eagleview Letter of Support.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

B. Rezoning Request – Stockert First Rezone

City Planner Natalie Birchak presents an applicant requesting a final plat for the Stockert Third Addition Major Subdivision Plat. The proposed subdivision is a replat of Lots 1-3 of Block 2 of Stockert's First Subdivision, and all of Stockert's Second Subdivision, located in W1/2 of Section 22, Township 139 North, Range 96 West, of the 5th Principal Meridian, within the City of Dickinson's Extra-Territorial Zone. The proposed subdivision is +/- 8.27 acres. According to the applicant, the purpose of this subdivision is to combine the existing commercial lots in order to construct an additional commercial building. The property is a replat of Lots 1-3 of Block 2 of Stockert's First Subdivision and all of Stockert's Second Subdivision, located within the W1/2 of Section 22, Township 139 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, located within the City of Dickinson's Extra-Territorial Zone. Staff have not received any comments and recommends approval dependent on contingency of approving the final plat.

MOTION BY: Russ Murphy

SECONDED BY: Robert Baer

To approve second reading and final passage of Ordinance 1832.

ORDINANCE NO. 1832

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

C. Final Plat – Stockert 3rd Final Subdivision

City Planner Natalie Birchak presents a request to approve of a zoning map amendment from Low Density Residential (R1) to General Commercial (GC) for Lot 3 of Block 2 of the Stockert’s First Addition Subdivision, located within the City of Dickinson’s Extra-Territorial Zone. The purpose of this rezoning is to conform with the zoning pattern of the properties to the west prior to replatting the property into one lot. Staff recommends approval of this rezoning request contingent upon final approval of the Stockert’s 3rd Addition Subdivision. The property is legally described as Lot 3, Block 2, of Stockert’s First Addition Subdivision, located within the W1/2 of Section 22, Township 139 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, located within the City of Dickinson’s Extra-Territorial Zone.

MOTION BY: Jason Fridrich
To approve Resolution 43-2025.

SECONDED BY: Russ Murphy

RESOLUTION NO: 43 - 2025
A RESOLUTION APPROVING FINAL PLAT ENTITLED
STOCKERT’S THIRD SUBDIVISION
STARK COUNTY, NORTH DAKOTA

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

D. Transportation Master Plan and Comprehensive Plan Presentation

City Planner Natalie Birchak presents the transportation master plan and comprehensive plan that the City has been working on since 2023. This was previously presented on the October 7, 2025 commission meeting. The City is now looking for a resolution to accept this document to move forward. This plan will be used to include in ordinances in the future.

MOTION BY: Robert Baer
To approve Resolution 44-2025.

SECONDED BY: Russ Murphy

RESOLUTION NO: 44 - 2025
A RESOLUTION OF THE DICKINSON BOARD OF CITY
COMMISSIONERS ADOPTING THE COMPREHENSIVE
PLAN AND MASTER TRANSPORTATION PLAN

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

E. Chapter 52 – Zoning Text Amendment – Lot Modification Requirements

City Planner Natalie Birchak states the Community Development staff is requesting approval of a zoning text amendment to Section 52-1. – Definitions, and Section 52-4. – Procedure, in Chapter 52-Subdivision of the Dickinson Municipal Code, to include a requirement that implements a maximum lot size for lot combinations, prevents the administrative lot modification process from being utilized in conjunction with a rezone request, and requires the City Planner signature for any lot modification. The intent of this

amendment is to prevent the administrative lot modification process from significantly altering the characteristics of surrounding areas.

MOTION BY: Jason Fridrich
To approve second reading and final passage of Ordinance 1833 with moving the time to six months.

SECONDED BY: Russ Murphy

ORDINANCE NO. 1833

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 52, RELATING TO LOT MODIFICATION DEFINITIONS AND PROCEDURE

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

F. Chapter 62 – Zoning Text Amendment – Vehicle Storage and Auto Services

City Planner Natalie Birchak states the Community Development staff is requesting approval of a zoning text amendment to Section 62-10 - Definitions, Table 62-162-2. Permitted Uses by Zoning Districts in Section 62-162 – Development Regulations, and Section 62-462 - Commercial uses in Chapter 62-Zoning of the Dickinson Municipal Code, to clarify the classification and design standards of outdoor storage and vehicle storage in relation to the auto services use. The intention of this amendment is to clearly define the standards the City of Dickinson utilizes regarding vehicles related to the auto services use. Staff recommends approval of this text amendment. Ms. Birchak states they did receive 11 phone calls of what the amendment changes or what it does. There were 2 calls opposed to the change of the amendment.

MOTION BY: Jason Fridrich
To approve second reading and final passage of Ordinance 1834.

SECONDED BY: Russ Murphy

ORDINANCE NO. 1834

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO AUTO SERVICES SCREENING REQUIREMENTS, AND OUTDOOR AND VEHICLE STORAGE DEFINITIONS

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

G. 2025 Watermain Replacement SRF Loan Resolution for Authorized Representative

Engineer and Community Development Director Joshua Skluzacek presents for the Commissioners consideration is resolution to authorize Katie Greenwood – Deputy Finance Director as an authorized individual on behalf of the City of Dickinson to execute the Drinking Water State Revolving Fund (DWSRF) State Revolving Fund (CWSRF) Loan through the North Dakota Department of Environmental Quality. The total DWSRF loan amount request is of **\$1,591,00**. The DWSRF loan is intended to be used for the cast iron watermain and service line replacements within the project. The remaining loan balance carries an interest rate of 2.0%.

MOTION BY: Russ Murphy
To approve Resolution 45-2025.

SECONDED BY: Robert Baer

RESOLUTION NO: 45 - 2025

Resolution authorizing filing of application with the North Dakota Department of Environmental Quality for a loan under the Clean Water Act and/or the Safe Drinking Water Act.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

H. Lead Service Line Replacement SRF Loan Resolution for Authorized Representative.

Engineer and Community Development Director Joshua Skluzacek presents a resolution to authorize Katie Greenwood – Deputy Finance Director as an authorized individual on behalf of the City of Dickinson to execute the Drinking Water State Revolving Fund (DWSRF) Loan through the North Dakota Department of Environmental Quality. The loan details are listed below. The total DWSRF loan amount requested is of **\$2,000,000** which is intended to be used for the water main replacements for the project. The remaining loan balance carries an interest rate of 0.5%. The loan includes 75% loan forgiveness for lead service line replacements only. The City Engineering and Public Works staff recommends approval.

MOTION BY: Jason Fridrich
To approve Resolution 46-2025.

SECONDED BY: Robert Baer

RESOLUTION NO: 46- 2025
Resolution authorizing filing of application with the North Dakota Department of Environmental Quality for a loan under the Clean Water Act and/or the Safe Drinking Water Act.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

I. Sims – 2nd Street East to 9th Street East RF Loan Resolution for Authorized Representative.

Engineer and Community Development Director Joshua Skluzacek presents a resolution to authorize Katie Greenwood – Deputy Finance Director as an authorized individual on behalf of the City of Dickinson to execute the Drinking Water State Revolving Fund (DWSRF) and Clean Water State Revolving Fund (CWSRF) Loan through the North Dakota Department of Environmental Quality. The loan details are listed below. The total DWSRF loan amount request is of **\$1,000,00** and CWSRF loan amount requested is of **\$1,000,000**. The DWSRF loan is intended to be used for the approximate 2,150 lineal fee of cast iron watermain and service line replacements within the project. The CWSRF loan is intended to be used for the storm sewer upsizing and extension from 2nd St E to 5th St E and the three sanitary sewer spot repairs and approximate 2,535 lineal feet of sanitary sewer main re-lining within the project. The remaining loan balance carries an interest rate of 2.0%. The City Engineering and Public Works staff recommends approval.

MOTION BY: Russ Murphy
To approve Resolution 47-2025.

SECONDED BY: Jason Fridrich

RESOLUTION NO: 47- 2025
Resolution authorizing filing of application with the North Dakota Department of Environmental Quality for a loan under the Clean Water Act and/or the Safe Drinking Water Act.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

7. PUBLIC HEARING – 5:00 P.M.
A. Dickinson State University Update

DSU President Scott Molander states he is the 14th President of Dickinson State University and he is on his 120th day of his position. He states this is his first presentation and hopefully not the last. He states the fall enrollment is down at 1,374. He states the indoor

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

D. Public Hearing – Chapter 62-65 – Permit Penalty

City Attorney Christina Wenko presents a Chapter 62-65 amendment which amends and re-enacts Section 62-65 which clearly states the penalty for a violation of permit regulations and adds the following language: Any violation of this section shall be a class B misdemeanor. Attorney Wenko states staff recommend approval.

President Scott Decker opens the public hearing at 5:17 p.m. Hearing no public comments, the hearing is closed at 5:18 p.m. and the following motion is made.

MOTION BY: Russ Murphy
To approve first reading of Ordinance 1837.

SECONDED BY: Jason Fridrich

ORDINANCE NO. 1837

**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 62-65
DAKOTA, RELATING TO PENALTIES FOR VIOLATIONS FOR PERMIT
VIOLATIONS**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

E. Public Hearing – Chapter 8 – International Property Maintenance Code Penalty

City Attorney Christina Wenko presents a Chapter 8 International Property Maintenance Code Penalty ordinance change which amends and re-enacts Section 8-195. This clearly states the penalty for a violation of the International Property Maintenance Code and adds the following language: Any violation of any provision of the International Property Maintenance Code shall be a class B misdemeanor.

President Scott Decker opens the public hearing at 5:19p.m. Hearing no public comments, the hearing is closed at 5:20 p.m. and the following motion is made.

MOTION BY: Robert Baer
To approve first reading of Ordinance 1838.

SECONDED BY: Russ Murphy

ORDINANCE NO. 1838

**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 8-195
DAKOTA, RELATING TO PENALTIES FOR VIOLATIONS OF THE
INTERNATIONAL PROPERTY MAINTENANCE CODE**

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

9. PUBLIC COMMENTS NOT ON AGENDA

None

10. COMMISSION COMMENTS

None

11. ADJOURNMENT

MOTION BY: Jason Fridrich
Adjournment of the meeting was at 5:40 P.M.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1

Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: November 4, 2025

* - Indicates an unposted credit document that has been applied.

Vendor ID: 2085		Name: ADVANCED BUSINESS METHODS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AR1978048	INV	10/16/2025	10/16/2025	\$3,862.48	CONTRACT		\$3,862.48			
	AR1983034	INV	10/23/2025	10/23/2025	\$3,207.93	CONTRACT		\$3,207.93			
							Due				
Voucher(s): 2		Aged Totals:					\$7,070.41	\$7,070.41	\$0.00	\$0.00	\$0.00
Vendor ID: 5115		Name: ALLSTATE PETERBILT OF DICKINSON					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4604211997	INV	10/20/2025	10/20/2025	\$136.74	SLACK ADJUSTER -UNIT R-63		\$136.74			
							Due				
Voucher(s): 1		Aged Totals:					\$136.74	\$136.74	\$0.00	\$0.00	\$0.00
Vendor ID: 9771		Name: AMAZON CAPITAL SERVICES					Class ID:		FED TAX CLAS:	C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1R6Q69KT9CFP	CRM	8/19/2025		(\$2.62)	RETURN DIPTN BOOK ORDEF		(\$2.62)			
	1W7JVJVG1CXY	CRM	9/23/2025		(\$11.54)	RETURN -DIPTN BOOKS		(\$11.54)			
	1CWV9N4Y37CV	INV	4/24/2025	4/24/2025	\$39.86	UNDERSTANDING ANATOMY ;					\$39.86
	1WN79NQN6MPF	INV	8/18/2025	8/18/2025	\$10.04	MEAD MEMO/SUBJECT NOTEI			\$10.04		
	1WHJWL41PVTK	INV	8/19/2025	8/19/2025	\$404.01	HIGHLIGHTERS, NOTEBOOKS			\$404.01		
	161M79L77M3J	INV	9/5/2025	9/5/2025	\$30.77	STEP STOOL		\$30.77			
	1L7WF1K16DDH	INV	9/12/2025	9/12/2025	\$52.96	FLYING INSECT TRAPS		\$52.96			
	1MK3QJMDLJ47	INV	9/13/2025	9/13/2025	\$509.45	DIPTN BOOKS		\$509.45			
	1VWHX6RYKY93	INV	9/13/2025	9/13/2025	\$556.78	DIPTN BOOKS		\$556.78			
	17D3LXPGPLVT	INV	9/14/2025	9/14/2025	\$393.59	DIPTN BOOKS		\$393.59			
	1RRW746CYH79	INV	10/9/2025	10/9/2025	\$97.95	FILE FOLDERS, PRINTER PAP		\$97.95			
	11JLTV CJ3PDT	INV	10/14/2025	10/14/2025	\$694.74	MISC ITEMS FOR FIRE DEPT/E		\$694.74			
	11YGMQLXYMK6	INV	10/14/2025	10/14/2025	\$82.37	SAMSILL DURABLE .5" BINDEF		\$82.37			

Section 2. Item B.

11357488815967447	INV	10/15/2025	10/15/2025	\$382.06	BATTERIES, COPY PAPER	\$382.06
1DKY6QJH4T76	INV	10/15/2025	10/15/2025	\$68.91	8 2026 DESK CALENDARS	\$68.91
11V4RL796J4C	INV	10/16/2025	10/16/2025	\$468.92	DIPCH. BOOKS	\$468.92
1R6GYQCT6MPJ	INV	10/16/2025	10/16/2025	\$21.96	TOILET BOWL CLEANER	\$21.96
13CJ3616N1XK	INV	10/17/2025	10/17/2025	\$960.55	BOOT ZIPPER INSERTS, CHO	\$960.55
1FYF3WV44N4P	INV	10/19/2025	10/19/2025	\$438.34	DIPCH. BOOKS	\$438.34
1C3QLYGF4HK7	INV	10/20/2025	10/20/2025	\$79.64	RETURN ADDRESS LABELS	\$79.64
14WCPF7DM4M3	INV	10/21/2025	10/21/2025	\$17.88	OUTER AIR FILTER	\$17.88
1CGK3F9KM1Y1	INV	10/21/2025	10/21/2025	\$142.91	2 PK FLAG SPREADER	\$142.91
1WXNMCT9H7WL	INV	10/21/2025	10/21/2025	\$353.93	BULK CANDY PACK	\$353.93
1GRRV34CXHG6	INV	10/22/2025	10/22/2025	\$129.48	HALF FOLD TOILET SEAT COV	\$129.48
1MMLWLP49LV9	INV	10/23/2025	10/23/2025	\$144.43	12 CUP COMMERCIAL COFFEI	\$144.43
1HHFMMGNNHR1	INV	10/24/2025	10/24/2025	\$129.90	FACIAL TISSUES	\$129.90
1LNHMKGYNWGH	INV	10/26/2025	10/26/2025	\$34.99	PACKAGING TAPE	\$34.99
11MFWRGCGNLFH	INV	10/28/2025	10/28/2025	\$13.74	DIPCH BKS	\$13.74

Voucher(s): 28		Aged Totals:		Due					
				\$6,246.00	\$5,792.09	\$414.05	\$0.00	\$39.86	

Vendor ID: 2063			Name: APCO INSTITUTE				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1204023	INV	10/27/2025	10/27/2025	\$1,012.00	GROUP MEMBERSHIP		\$1,012.00			

Voucher(s): 1		Aged Totals:		Due					
				\$1,012.00	\$1,012.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 4681			Name: ASTORIA HOTEL & EVENT CENTER				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	204964	INV	10/14/2025	10/14/2025	\$106.30	GUEST SERVICES-B MANTEY		\$106.30			
	204965	INV	10/14/2025	10/14/2025	\$212.60	GUEST SERVICES-C DICKINS		\$212.60			

Voucher(s): 2		Aged Totals:		Due					
				\$318.90	\$318.90	\$0.00	\$0.00	\$0.00	

Vendor ID: 37		Name: AT&T				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0304912147001 10/25	INV	10/13/2025	10/13/2025	\$29.92	MONTHLY PHONE BILLING		\$29.92			

City of Dickinson

Section 2. Item B.

Voucher(s): 1		Aged Totals:					Due				
							\$29.92	\$29.92	\$0.00	\$0.00	\$0.00
Vendor ID: 68		Name: B & K ELECTRIC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201276	INV	7/31/2025	7/31/2025	\$3,680.00	2 30" VISIONARE POLES				\$3,680.00	
	201277	INV	7/31/2025	7/31/2025	\$6,732.90	REMOVE POLE, HAUL, NEW P				\$6,732.90	
	201431	INV	10/15/2025	10/15/2025	\$209.87	STREET LIGHT POLES		\$209.87			
	201432	INV	10/15/2025	10/15/2025	\$2,654.00	BLACK STREET LIGHT BASE C		\$2,654.00			
	201438	INV	10/20/2025	10/20/2025	\$675.00	HEATER INSTALL -OCT		\$675.00			
	201449	INV	10/22/2025	10/22/2025	\$150.00	POLE LIGHTS REPAIR		\$150.00			
Voucher(s): 6		Aged Totals:					Due				
							\$14,101.77	\$3,688.87	\$0.00	\$10,412.90	\$0.00
Vendor ID: 6203		Name: BALCO UNIFORM - POLICE ACCOUNT					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	85518-1	INV	10/20/2025	10/20/2025	\$100.00	CLOTHING FOR POLICE DEPT		\$100.00			
	85523-1	INV	10/20/2025	10/20/2025	\$184.00	CLOTHING FOR POLICE DEPT		\$184.00			
	85596-1	INV	10/21/2025	10/21/2025	\$286.00	CLOTHING FOR POLICE DEPT		\$286.00			
Voucher(s): 3		Aged Totals:					Due				
							\$570.00	\$570.00	\$0.00	\$0.00	\$0.00
Vendor ID: 6467		Name: BARR ENGINEERING CO.					Class ID:		FED TAX CLAS:		C CORP
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34451050.02-19	INV	10/27/2025	10/27/2025	\$22,359.50	202108 EAST BROADWAY DAM		\$22,359.50			
	34451069.01-5	INV	10/29/2025	10/29/2025	\$13,278.50	202508 MANN'S DAM		\$13,278.50			
	34451070.01-5	INV	10/29/2025	10/29/2025	\$9,608.00	202310 QUEEN CITY DAM EAP		\$9,608.00			
Voucher(s): 3		Aged Totals:					Due				
							\$45,246.00	\$45,246.00	\$0.00	\$0.00	\$0.00
Vendor ID: 4670		Name: BEK CONSULTING					Class ID: 1099		FED TAX CLAS:		LLC
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7079	INV	9/15/2025	9/15/2025	\$8,190.00	EXTRA WORK FORM		\$8,190.00			
	7080	INV	9/27/2025	9/27/2025	\$1,415.00	EXTRA WORK FORM		\$1,415.00			
	7095	INV	10/16/2025	10/16/2025	\$17,250.00	TEMP WATER RENTAL		\$17,250.00			
Voucher(s): 3		Aged Totals:					Due				
							\$26,855.00	\$26,855.00	\$0.00	\$0.00	

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Vendor ID: 773		Name: BERGER ELECTRIC INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	89732	INV	10/16/2025	10/16/2025	\$5,285.60	TROUBLESHOOT STREET LIG		\$5,285.60			
	89733	INV	10/16/2025	10/16/2025	\$1,598.01	TROUBLESHOOT LIFT STATIC		\$1,598.01			
	89734	INV	10/16/2025	10/16/2025	\$225.00	DISCONNECT 385 HP MOTOR		\$225.00			
	89744	INV	10/16/2025	10/16/2025	\$453.96	TROUBLESHOOT FLOAT		\$453.96			
							Due				
Voucher(s): 4		Aged Totals:					\$7,562.57	\$7,562.57	\$0.00	\$0.00	\$0.00
Vendor ID: 5996		Name: BIG HORN TIRE, INC				Class ID:		FED TAX CLAS: S CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21753	INV	10/14/2025	10/14/2025	\$809.75	NEW TIRES UNIT R-64		\$809.75			
	21763	INV	10/16/2025	10/16/2025	\$180.00	OCTOBER TIRE SURVEY		\$180.00			
	21787	INV	10/20/2025	10/20/2025	\$1,731.58	NEW TIRES UNIT R-7		\$1,731.58			
	21791	INV	10/21/2025	10/21/2025	\$627.50	NEW TIRES UNIT R53		\$627.50			
	21792	INV	10/21/2025	10/21/2025	\$462.00	NEW TIRES UNIT R9		\$462.00			
							Due				
Voucher(s): 5		Aged Totals:					\$3,810.83	\$3,810.83	\$0.00	\$0.00	\$0.00
Vendor ID: 951		Name: BORDER STATES ELECTRIC SUPPLY				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	931271761	INV	10/9/2025	10/9/2025	\$1,264.04	30 NOR		\$1,264.04			
	931349174	INV	10/22/2025	10/22/2025	\$29.97	MULTI NUT DRVR		\$29.97			
							Due				
Voucher(s): 2		Aged Totals:					\$1,294.01	\$1,294.01	\$0.00	\$0.00	\$0.00
Vendor ID: 78		Name: BOSCH LUMBER CO				Class ID:		FED TAX CLAS: CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4327814/1	INV	10/14/2025	10/14/2025	\$690.00	60 7/16" ORIENTED STRAND B		\$690.00			
	K32772/1	INV	10/14/2025	10/14/2025	\$128.00	2 6X6X12 APPEARANCE BG S4		\$128.00			
							Due				
Voucher(s): 2		Aged Totals:					\$818.00	\$818.00	\$0.00	\$0.00	\$0.00
Vendor ID: 5004		Name: BOUND TREE MEDICAL LLC				Class ID: 1099		FED TAX CLAS: LLC-P			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	70361744	CRM	1/1/2025		(\$13.58)	RETURN CURPLEX DRESSING		(\$13.58)			
	85949543	INV	10/7/2025	10/7/2025	\$505.12	MISC MEDICAL SUPPLIES		\$505.12			

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85951382	INV	10/8/2025	10/8/2025	\$95.40	IV FLUSH SYRINGES	\$95.40
85953094	INV	10/9/2025	10/9/2025	\$96.12	PELICAN PICK N PLUCK FORM	\$96.12
85953095	INV	10/9/2025	10/9/2025	\$269.52	CURAPLEX EMS SHEARS	\$269.52
85962561	INV	10/17/2025	10/17/2025	\$1,012.84	MISC ITEMS FOR EMS	\$1,012.84
85962562	INV	10/17/2025	10/17/2025	\$244.32	CURAPLEX DISPOS SUCTION	\$244.32

Voucher(s):	7	Aged Totals:	Due	\$2,209.74	\$2,209.74	\$0.00	\$0.00	\$0.00
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Vendor ID: TEMP000552		Name: BRANSON, CORY		Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	UTPAY536	INV	10/20/2025	10/20/2025	\$50.59	Utility Account: 1123920.000		\$50.59			

Voucher(s):	1	Aged Totals:	Due	\$50.59	\$50.59	\$0.00	\$0.00	\$0.00
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Vendor ID: 4390			Name: BRAUN DISTRIBUTING				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	400488	INV	10/15/2025	10/15/2025	\$1,766.58	TB CLEANER, T TISSUES		\$1,766.58				
	401288	INV	10/16/2025	10/16/2025	\$331.25	BIG SPRING WATERS		\$331.25				
	401346	INV	10/16/2025	10/16/2025	\$428.89	MISC ITEMS FOR POLICE DEP		\$428.89				
	39376	INV	10/24/2025	10/24/2025	\$49.75	5 5 GAL SPRING WATERS		\$49.75				

Voucher(s):	4	Aged Totals:	Due	\$2,576.47	\$2,576.47	\$0.00	\$0.00	\$0.00
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Vendor ID: 3527			Name: BRAUN INTERTEC CORPORATION				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	B447562	INV	10/20/2025	10/20/2025	\$15,468.25	202605 2026 STREET & UTILIT		\$15,468.25			
	B447563	INV	10/20/2025	10/20/2025	\$15,806.75	202601 2026 ROAD MAINTENA		\$15,806.75			
	B447564	INV	10/20/2025	10/20/2025	\$5,450.25	202105 4TH ST E 5TH ST E & 2		\$5,450.25			
	B447565	INV	10/20/2025	10/20/2025	\$7,617.25	202418 9TH ST W & 5TH AVE		\$7,617.25			
	B447566	INV	10/20/2025	10/20/2025	\$9,671.50	202506 21ST ST W STATE AVE		\$9,671.50			
	B2504180	INV	10/28/2025	10/28/2025	\$8,814.75	202503 2025 WATERMAIN REF		\$8,814.75			
	B449225	INV	10/28/2025	10/28/2025	\$5,330.25	202215 LIBRARY EXPANSION		\$5,330.25			
	B449390	INV	10/28/2025	10/28/2025	\$4,124.00	202501 2025 ROAD MAINTENA		\$4,124.00			
	B449395	INV	10/28/2025	10/28/2025	\$15,871.25	202509 SIMS STREET		\$15,871.25			

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Voucher(s): 9												Aged Totals:		Due		\$88,154.25		\$88,154.25		\$0.00		\$0.00		\$0.00	
Vendor ID: 6607				Name: BROOKE MANTEY				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over								
		BM 101625		INV	10/16/2025	10/16/2025	\$780.10	TRAVEL/FOOD ASSESSOR IN			\$780.10														
Voucher(s): 1												Aged Totals:		Due		\$780.10		\$780.10		\$0.00		\$0.00		\$0.00	
Vendor ID: 1786				Name: BUSINESS SOFTWARE INC				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over								
		25-2113		INV	10/26/2025	10/26/2025	\$10,670.00	MAINTENANCE & HOSTING			\$10,670.00														
Voucher(s): 1												Aged Totals:		Due		\$10,670.00		\$10,670.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 96				Name: BUTLER MACHINERY CO				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over								
		09WO0128681		INV	10/18/2025	10/18/2025	\$11,937.17	WORK DONE ON UNIT R58			\$11,937.17														
Voucher(s): 1												Aged Totals:		Due		\$11,937.17		\$11,937.17		\$0.00		\$0.00		\$0.00	
Vendor ID: 5693				Name: CARLSON, LINDA				Class ID:				FED TAX CLAS:		EMPLOYEE											
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over								
		101625		INV	10/16/2025	10/16/2025	\$50.00	FINANCE MEETING/SAMI'S DE			\$50.00														
Voucher(s): 1												Aged Totals:		Due		\$50.00		\$50.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 610				Name: CARQUEST AUTO PARTS STORES				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over								
		2781-439138		CRM	9/22/2025		(\$196.63)	RETURN BATTERY			(\$35.35)														
		2781-440644		INV	10/24/2025	10/24/2025	\$107.52	12 OIL FILTERS			\$107.52														
Voucher(s): 2												Aged Totals:		Due		\$72.17		\$72.17		\$0.00		\$0.00		\$0.00	
Vendor ID: 3431				Name: CENGAGE LEARNING				Class ID:				FED TAX CLAS:													
Voucher/ Payment No.		Doc Number		Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over								
		999101505701		INV	9/26/2025	9/26/2025	\$56.23	DIP			\$56.23														
		999101505703		INV	9/26/2025	9/26/2025	\$74.22	BC			\$74.22														
		999101579298		INV	10/9/2025	10/9/2025	\$201.68	DIP			\$201.68														
		999101610698		INV	10/16/2025	10/16/2025	\$131.95	BC			\$131.95														
		999101614854		INV	10/17/2025	10/17/2025	\$77.97	DIP			\$77.97														

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999101614855 INV 10/17/2025 10/17/2025 \$81.72 BC \$81.72

Voucher(s): 6		Aged Totals:		Due							
				\$623.77		\$623.77		\$0.00		\$0.00	

Vendor ID: 6611 Name: CHARLES BLACK Class ID: 1099 FED TAX CLAS: INDIVIDUAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	03928	INV	10/14/2025	10/14/2025	\$78.59	BOOKS		\$78.59			

Voucher(s): 1		Aged Totals:		Due							
				\$78.59		\$78.59		\$0.00		\$0.00	

Vendor ID: 6608 Name: CHRISTOPHER DICKINSON Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	101625	INV	10/16/2025	10/16/2025	\$1,175.55	TRAVEL REIMB-ASSESSOR IN		\$1,175.55			

Voucher(s): 1		Aged Totals:		Due							
				\$1,175.55		\$1,175.55		\$0.00		\$0.00	

Vendor ID: 4721 Name: CIVIL SCIENCE INFRASTRUCTURE INC Class ID: FED TAX CLAS: CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18822 070925	INV	7/9/2025	7/9/2025	\$1,167.50	202319 ENTRANCE SIGNS				\$1,167.50	
	19464	INV	10/16/2025	10/16/2025	\$8,144.55	202105 4TH & 5TH ST E/26TH /		\$8,144.55			
	19465	INV	10/16/2025	10/16/2025	\$12,371.35	202601 2026 ROAD MAINTENA		\$12,371.35			

Voucher(s): 3		Aged Totals:		Due							
				\$21,683.40		\$20,515.90		\$0.00		\$1,167.50	

Vendor ID: 2725 Name: CLEAN SWEEP VACUUM CENTER Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	220000109136	INV	10/15/2025	10/15/2025	\$85.21	WORK DONE OF RICCAR RHC		\$85.21			
	220000109162	INV	10/16/2025	10/16/2025	\$148.44	WORK DONE ON RICCAR/CLE		\$148.44			
	220000109372	INV	10/27/2025	10/27/2025	\$450.00	CLEANMAX CMP-3T		\$450.00			

Voucher(s): 3		Aged Totals:		Due							
				\$683.65		\$683.65		\$0.00		\$0.00	

Vendor ID: 4683 Name: COLDSRING Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RI 2447943	INV	10/14/2025	10/14/2025	\$366.00	NS-1 ROSE NICHE FRONT		\$366.00			
	RI 2447958	INV	10/14/2025	10/14/2025	\$366.00	NS-1 ROSE NICHE FRONT		\$366.00			

Voucher(s): 2		Aged Totals:		Due							
				\$732.00		\$732.00		\$0.00		\$0.00	

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Vendor ID: 6157			Name: CORE & MAIN LP				Class ID: 1099		FED TAX CLAS: PARTNE		Section 2: Item D.
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	706588	INV	9/26/2025	9/26/2025	\$4,455.00	THERMO SCIENTIFIC BENCHT		\$4,455.00			
	CNV1000013841	INV	9/26/2025	9/26/2025	\$1,398.36	6" RW GATE VALVE ADAPTOF		\$1,398.36			
Voucher(s): 2							Due				
Aged Totals:							\$5,853.36	\$5,853.36	\$0.00	\$0.00	\$0.00
Vendor ID: 5548			Name: DAKOTA POWER HYDRAULICS				Class ID: 1099		FED TAX CLAS: LLC AS PARTNERSHIP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3893	INV	10/23/2025	10/23/2025	\$850.35	CYLINDER TEARDOWN/ASSEI		\$850.35			
Voucher(s): 1							Due				
Aged Totals:							\$850.35	\$850.35	\$0.00	\$0.00	\$0.00
Vendor ID: 161			Name: DEMCO INC				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P0058089	INV	10/23/2025	10/23/2025	\$3,302.49	OPERATING-SHELVING		\$3,302.49			
Voucher(s): 1							Due				
Aged Totals:							\$3,302.49	\$3,302.49	\$0.00	\$0.00	\$0.00
Vendor ID: 131			Name: DICKINSON CONVENTION BUREAU				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RECD IN OCT 2025	INV	10/28/2025	10/28/2025	\$46,172.53	STATE TREAS-CITY RECD -OC		\$46,172.53			
Voucher(s): 1							Due				
Aged Totals:							\$46,172.53	\$46,172.53	\$0.00	\$0.00	\$0.00
Vendor ID: 2286			Name: DICKINSON FIRE FIGHTERS ASSOCIATION				Class ID:		FED TAX CLAS: GOV		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10302024	INV	10/24/2025	10/24/2025	\$470.00	OCT 20TH WITHHOLDINGS		\$470.00			
Voucher(s): 1							Due				
Aged Totals:							\$470.00	\$470.00	\$0.00	\$0.00	\$0.00
Vendor ID: 175			Name: DICKINSON PARKS & REC				Class ID:		FED TAX CLAS: GOVERNMENT NON PROFI		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CITY RECD OCT 25	INV	10/28/2025	10/28/2025	\$35,204.14	STATE TREAS RECD IN OCT		\$35,204.14			
Voucher(s): 1							Due				
Aged Totals:							\$35,204.14	\$35,204.14	\$0.00	\$0.00	\$0.00
Vendor ID: 179			Name: DICKINSON READY MIX				Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	300935	INV	10/15/2025	10/15/2025	\$228.00	8 STRAW WATTLES		\$228.00			

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Voucher(s): 1						Aged Totals:		Due				
								\$228.00	\$228.00	\$0.00	\$0.00	\$0.00
Vendor ID: 167		Name: DICKINSON TR AIRPORT				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	10202025	INV	10/20/2025	10/20/2025	\$7,938.15	STARK CO TAX DISTRI-RECD		\$7,938.15				
Voucher(s): 1						Aged Totals:		Due				
								\$7,938.15	\$7,938.15	\$0.00	\$0.00	\$0.00
Vendor ID: 4135		Name: EAST END AUTO (CITY ACCT)				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	19345	INV	9/15/2025	9/15/2025	\$660.00	TOWING 2016 FORD		\$660.00				
Voucher(s): 1						Aged Totals:		Due				
								\$660.00	\$660.00	\$0.00	\$0.00	\$0.00
Vendor ID: 1039		Name: ELDER CARE				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	6342	INV	9/30/2025	9/30/2025	\$1,052.00	MONTHLY BILLINGS		\$1,052.00				
Voucher(s): 1						Aged Totals:		Due				
								\$1,052.00	\$1,052.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2758		Name: ELECTRONIC COMMUNICATIONS INC				Class ID:		FED TAX CLAS:				
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	107899	INV	10/23/2025	10/23/2025	\$1,907.00	INSTALLED BACKUP CAMERA		\$1,907.00				
Voucher(s): 1						Aged Totals:		Due				
								\$1,907.00	\$1,907.00	\$0.00	\$0.00	\$0.00
Vendor ID: 9772		Name: ESO SOLUTIONS, INC.				Class ID:		FED TAX CLAS:			C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	ESO-180600	INV	10/16/2025	10/16/2025	\$19,338.70	ESO INVENTORY, ESO EHR, F		\$19,338.70				
Voucher(s): 1						Aged Totals:		Due				
								\$19,338.70	\$19,338.70	\$0.00	\$0.00	\$0.00
Vendor ID: 6237		Name: EVOQUA WATER TECHNOLOGIES LLC				Class ID:		FED TAX CLAS:			C CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	907276144	INV	10/27/2025	10/27/2025	\$20,579.40	3811 GAL BIOXIDE		\$20,579.40				
Voucher(s): 1						Aged Totals:		Due				
								\$20,579.40	\$20,579.40	\$0.00	\$0.00	\$0.00
Vendor ID: 181		Name: FACTORY MOTOR PARTS				Class ID:		FED TAX CLAS:			S CORP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	206-031631	INV	10/16/2025	10/16/2025	\$550.43	ROTORASY-BRAKES, COP PA		\$550.43				
	206-031813	INV	10/22/2025	10/22/2025	\$87.41	BATTERY		\$87.41				

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Voucher(s): 2		Aged Totals:		Due		\$637.84		\$637.84		\$0.00		\$0.00		\$0.00	
Vendor ID: 1567		Name: FASTENAL COMPANY		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	NDDIC206862	INV	10/16/2025	10/16/2025	\$69.34	12 12X20X2 STDWBFLTR		\$69.34							
Voucher(s): 1		Aged Totals:		Due		\$69.34		\$69.34		\$0.00		\$0.00		\$0.00	
Vendor ID: 2606		Name: FERGUSON ENTERPRISES INC		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	2044768	INV	10/2/2025	10/2/2025	\$33.99	A43A .5 URN REP KIT		\$33.99							
Voucher(s): 1		Aged Totals:		Due		\$33.99		\$33.99		\$0.00		\$0.00		\$0.00	
Vendor ID: 4084		Name: FERGUSON WATERWORKS #2516		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	0536722	INV	10/2/2025	10/2/2025	\$956.18	4 DI 2BLT MARCO COUP		\$956.18							
	0525622	INV	10/7/2025	10/7/2025	\$13,260.84	LF 2 FLG BRZ STRN F/MTR, M		\$13,260.84							
	WI009154	INV	10/7/2025	10/7/2025	\$242.13	CURB BX ECC REP TOP WTR,		\$242.13							
Voucher(s): 3		Aged Totals:		Due		\$14,459.15		\$14,459.15		\$0.00		\$0.00		\$0.00	
Vendor ID: 5972		Name: FIRE & POLICE SELECTION, INCF		Class ID:		FED TAX CLAS:		S CORP							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	22716	INV	10/24/2025	10/24/2025	\$128.00	TEST BOOKLETS FOR POLICE		\$128.00							
Voucher(s): 1		Aged Totals:		Due		\$128.00		\$128.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 6113		Name: FLEETMIND SOLUTIONS INC.		Class ID:		FED TAX CLAS:		CORPORATION							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	13158	INV	9/8/2025	9/8/2025	\$1,071.35	STP FEE, MO DATA PLAN W/V		\$1,071.35							
	13159	INV	9/8/2025	9/8/2025	\$459.15	SEPT MO DATA PLAN W/VERI		\$459.15							
Voucher(s): 2		Aged Totals:		Due		\$1,530.50		\$1,530.50		\$0.00		\$0.00		\$0.00	
Vendor ID: 5629		Name: FOWLER, DENVER		Class ID:		FED TAX CLAS:		EMPLOYEE							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	DF 102425	INV	10/24/2025	10/24/2025	\$419.98	EMPLOYEE REIMBURSEMENT		\$419.98							
Voucher(s): 1		Aged Totals:		Due		\$419.98		\$419.98		\$0.00		\$0.00			

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Vendor ID: 6287		Name: FRIES JOEL/ TRACKER MANAGEMENT					Class ID: 1099		FED TAX CLAS: SOLE PR		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20492	INV	10/15/2025	10/15/2025	\$2,436.35	10/07/25 DICKINSON-SHAKOPI		\$2,436.35			
	20508	INV	10/15/2025	10/15/2025	\$2,426.42	10/15/25 DICKINSON-SHAKOPI		\$2,426.42			
	20531	INV	10/17/2025	10/17/2025	\$653.57	VALVE, GLAD HAND, SHOP SL		\$653.57			
Voucher(s): 3							Aged Totals:		Due		
									\$5,516.34	\$5,516.34	\$0.00
										\$0.00	\$0.00
Vendor ID: 918		Name: GOLDEN RULE CREATIONS					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	096850	INV	9/15/2025	9/15/2025	\$311.98	DICKINSON FIRE SHOULDER I		\$311.98			
Voucher(s): 1							Aged Totals:		Due		
									\$311.98	\$311.98	\$0.00
										\$0.00	\$0.00
Vendor ID: 6082		Name: GOOSENECK IMPLEMENT					Class ID:		FED TAX CLAS: S CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	113866468	INV	10/14/2025	10/14/2025	\$209.53	FILTER ELE, OIL FILTER, FUEL		\$209.53			
	11389879	INV	10/21/2025	10/21/2025	\$10.21	OIL DRAIN VALVE, O RING		\$10.21			
Voucher(s): 2							Aged Totals:		Due		
									\$219.74	\$219.74	\$0.00
										\$0.00	\$0.00
Vendor ID: 3215		Name: GRAINGER					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9688294306	INV	10/27/2025	10/27/2025	\$146.20	HYDRAULIC CEMENT		\$146.20			
Voucher(s): 1							Aged Totals:		Due		
									\$146.20	\$146.20	\$0.00
										\$0.00	\$0.00
Vendor ID: 4268		Name: H M CRAGG CO					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CD99015594	INV	10/27/2025	10/27/2025	\$983.89	OIL FILTERS, OIL, SHOP SUPP		\$983.89			
Voucher(s): 1							Aged Totals:		Due		
									\$983.89	\$983.89	\$0.00
										\$0.00	\$0.00
Vendor ID: TEMP000550		Name: HEART RIVER PROPERTIES					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	UTPAY534	INV	10/20/2025	10/20/2025	\$18.91	Utility Account: 1018380.018		\$18.91			
Voucher(s): 1							Aged Totals:		Due		
									\$18.91	\$18.91	\$0.00
										\$0.00	\$0.00
Vendor ID: 2572		Name: HOTSY EQUIPMENT COMPANY					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

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SI036672 INV 10/14/2025 10/14/2025 \$1,083.00 BREAKOUT 503 55 GAL \$1,083.00

Voucher(s): 1		Aged Totals:		Due					
				\$1,083.00	\$1,083.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 4045 Name: HR COLLABORATIVE Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	06112025	INV	6/11/2025	6/11/2025	\$50.00	HR COLLABORATIVE 2025 VIR					\$50.00

Voucher(s): 1		Aged Totals:		Due					
				\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00

Vendor ID: 6613 Name: INGRAM LIBRARY SERVICES, LLC Class ID: FED TAX CLAS: C - CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	91410031	INV	10/22/2025	10/22/2025	\$11.46	BC		\$11.46			
	91410032	INV	10/22/2025	10/22/2025	\$299.48	DIP		\$299.48			
	91410033	INV	10/22/2025	10/22/2025	\$221.83	BC		\$221.83			
	91440185	INV	10/23/2025	10/23/2025	\$81.56	DIP		\$81.56			
	91440186	INV	10/23/2025	10/23/2025	\$17.13	BC		\$17.13			
	91440187	INV	10/23/2025	10/23/2025	\$27.00	BC		\$27.00			
	91452537	INV	10/23/2025	10/23/2025	\$62.53	DIP		\$62.53			
	91452538	INV	10/23/2025	10/23/2025	\$34.65	BC		\$34.65			
	91465350	INV	10/24/2025	10/24/2025	\$118.31	DIP		\$118.31			
	91465351	INV	10/24/2025	10/24/2025	\$48.47	BC		\$48.47			

Voucher(s): 10		Aged Totals:		Due					
				\$922.42	\$922.42	\$0.00	\$0.00	\$0.00	

Vendor ID: 5788 Name: INNOVATIVE OFFICE SOLUTIONS LLC Class ID: 1099 FED TAX CLAS: LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN4958379	INV	10/17/2025	10/17/2025	\$41.71	PENS, NAPKINS, COCOA		\$41.71			
	IN4960677	INV	10/21/2025	10/21/2025	\$7.29	CLIP, JUMBO, SMOOTH 1K/PK		\$7.29			
	161061	INV	10/23/2025	10/23/2025	\$58.60	BATTERIES		\$58.60			
	IN4964159	INV	10/24/2025	10/24/2025	\$29.13	BATTERY, C, CELL BULK 12/B;		\$29.13			
	IN4967715	INV	10/29/2025	10/29/2025	\$29.47	BATTERY, ALKALINE AA 36 Pk		\$29.47			

Voucher(s): 5		Aged Totals:		Due					
				\$166.20	\$166.20	\$0.00	\$0.00	\$0.00	

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Vendor ID: 5549		Name: INT ASSOC OF ASSESSING OFFICERS					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0046721	INV	10/15/2025	10/15/2025	\$255.00	REGULAR MEMBERSHIP DUE		\$255.00			

Voucher(s): 1		Aged Totals:					Due				
							\$255.00	\$255.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4381		Name: J & J OPERATING LLC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	S232356	INV	10/17/2025	10/17/2025	\$235.78	BRAKE SHOE KIT, CORE CHG		\$235.78			

Voucher(s): 1		Aged Totals:					Due				
							\$235.78	\$235.78	\$0.00	\$0.00	\$0.00

Vendor ID: 293		Name: JEROMES DISTRIBUTING INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2064584	INV	10/22/2025	10/22/2025	\$135.60	12 KANDIYOHI 5 GAL WATER		\$135.60			

Voucher(s): 1		Aged Totals:					Due				
							\$135.60	\$135.60	\$0.00	\$0.00	\$0.00

Vendor ID: 3450		Name: LIGHT & SIREN					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17480	INV	10/11/2025	10/11/2025	\$48.00	NFORCE SINGLE SURFACE H		\$48.00			

Voucher(s): 1		Aged Totals:					Due				
							\$48.00	\$48.00	\$0.00	\$0.00	\$0.00

Vendor ID: 9510		Name: LINDE GAS & EQUIPMENT INC					Class ID:		FED TAX CLAS: C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	52601315	INV	10/11/2025	10/11/2025	\$233.95	OXYGEN		\$233.95			
	52793995	INV	10/22/2025	10/22/2025	\$371.10	OXYGEN		\$371.10			

Voucher(s): 2		Aged Totals:					Due				
							\$605.05	\$605.05	\$0.00	\$0.00	\$0.00

Vendor ID: 1218		Name: LOGO MAGIC INC					Class ID:		FED TAX CLAS:		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	155347	INV	10/10/2025	10/10/2025	\$140.00	CLOTHING ORDERED-D ROHF		\$140.00			
	155373	INV	10/13/2025	10/13/2025	\$1,022.00	CLOTHING ORDERED-D BROC		\$1,022.00			
	155494	INV	10/16/2025	10/16/2025	\$54.00	CLOTHING ORDERED-D HAVE		\$54.00			
	155505	INV	10/16/2025	10/16/2025	\$36.00	CLOTHING ORDERED-BRODIE		\$36.00			
	155557	INV	10/20/2025	10/20/2025	\$27.00	NOTARY STAMP-J SCHWINDT		\$27.00			
	155572	INV	10/20/2025	10/20/2025	\$27.00	NOTORY -HEIDI WARD		\$27.00			

City of Dickinson

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Voucher(s): 6												Aged Totals:		Due		\$1,306.00		\$1,306.00		\$0.00		\$0.00		\$0.00		Section 2. Item B.	
Vendor ID: 6192				Name: MAC'S HARDWARE				Class ID:				FED TAX CLAS:				C CORP											
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		827667/D		INV		10/13/2025		10/13/2025		\$14.00		PIN COTTER ASSRT 1000PC				\$14.00											
		827745/D		INV		10/22/2025		10/22/2025		\$6.15		GR 5 BOLTS, NUTS, WASHERS				\$6.15											
		827795/D		INV		10/27/2025		10/27/2025		\$187.45		BULK FASTENERS, DRILL BIT				\$187.45											
		827796/D		INV		10/27/2025		10/27/2025		\$9.99		THREADLOCKER BL 1C				\$9.99											
Voucher(s): 4												Aged Totals:		Due		\$217.59		\$217.59		\$0.00		\$0.00		\$0.00			
Vendor ID: 6163				Name: MACQUEEN EQUIPMENT, LLC				Class ID: 1099				FED TAX CLAS:				LLC-P											
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		E00370		INV		10/20/2025		10/20/2025		\$393,750.00		2025 DEMERS F550 AMBULAN				\$393,750.00											
		E00371		INV		10/20/2025		10/20/2025		\$393,750.00		2025 DEMERS F550 AMBULAN				\$393,750.00											
Voucher(s): 2												Aged Totals:		Due		\$787,500.00		\$787,500.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 6156				Name: MCMAHEN, ERIN				Class ID:				FED TAX CLAS:				EMPLOYEE											
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		EM 102225		INV		10/22/2025		10/22/2025		\$50.00		REIMBURSEMENT-GIFT-S BUZ				\$50.00											
Voucher(s): 1												Aged Totals:		Due		\$50.00		\$50.00		\$0.00		\$0.00		\$0.00			
Vendor ID: 6601				Name: MED OPS STAFFING, LLC				Class ID:				FED TAX CLAS:				S-CORP											
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		1134		INV		10/16/2025		10/16/2025		\$19,644.95		PARAMEDIC, HOURS WORKED				\$19,644.95											
Voucher(s): 1												Aged Totals:		Due		\$19,644.95		\$19,644.95		\$0.00		\$0.00		\$0.00			
Vendor ID: 4828				Name: MENARDS				Class ID:				FED TAX CLAS:															
Voucher/ Payment No.		Doc Number		Type		Doc Date		Due Date		Doc Amount		Description		Writeoff Amount		Current Period		31 - 60 Days		61 - 90 Days		91 and Over					
		70969		INV		10/2/2025		10/2/2025		\$223.38		LUAN FLUSH 32 INTERIOR				\$223.38											
		71221		INV		10/8/2025		10/8/2025		\$72.11		BLACK COUPLINGS, NIPPLES				\$72.11											
		71433		INV		10/14/2025		10/14/2025		\$20.54		BALL VALVE, WATER LINE, CC				\$20.54											
		71458		INV		10/14/2025		10/14/2025		\$10.44		3 GLACIERMIST SPRING WATER				\$10.44											
		71480		INV		10/15/2025		10/15/2025		\$1,059.98		2 CRIT 18 TMF BLK REFRIG				\$1,059.98											
		71501		INV		10/15/2025		10/15/2025		\$21.98		BESTAIR ODOR FLTR				\$21.98											

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71506	INV	10/15/2025	10/15/2025	\$49.95	5 WOOD STAKES	\$49.95
71709	INV	10/21/2025	10/21/2025	\$43.80	BLEACH, GRIME CLNR, FOAM	\$43.80
71720	INV	10/21/2025	10/21/2025	\$5.94	MR CLEAN LQ GAIN	\$5.94
71782	INV	10/22/2025	10/22/2025	\$14.99	3/8"X75' DB POLYESTER	\$14.99
71815	INV	10/23/2025	10/23/2025	\$8.48	ROTARY FILE CONE, GRINDIN	\$8.48
71961	INV	10/27/2025	10/27/2025	\$26.57	GE ALLPURP W& D SIL, CAULI	\$26.57
72029	INV	10/28/2025	10/28/2025	\$202.17	48X24X83 3/4 HD ADJUSTABLE	\$202.17

Voucher(s):	13	Aged Totals:	Due					
			\$1,760.33	\$1,760.33	\$0.00	\$0.00	\$0.00	

Vendor ID:	6400	Name:	MIDCONTINENT COMMUNICATIONS	Class ID:	1099	FED TAX CLAS:	PARTNERSHIP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950114965	INV	9/20/2025	9/20/2025	\$99.39	MIDCO BUSINESS INTERNET		\$99.39			

Voucher(s):	1	Aged Totals:	Due					
			\$99.39	\$99.39	\$0.00	\$0.00	\$0.00	

Vendor ID:	5645	Name:	MIDWEST LABORATORIES, INC	Class ID:		FED TAX CLAS:	C CORP
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1254662	INV	10/2/2025	10/2/2025	\$339.75	LAB SUPPLIES		\$339.75			

Voucher(s):	1	Aged Totals:	Due					
			\$339.75	\$339.75	\$0.00	\$0.00	\$0.00	

Vendor ID:	1732	Name:	MIDWEST TAPE	Class ID:		FED TAX CLAS:	
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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	507895264	INV	10/16/2025	10/16/2025	\$138.69	DIP AV		\$138.69			
	507895265	INV	10/16/2025	10/16/2025	\$105.98	DIP CH AV		\$105.98			
	507895267	INV	10/16/2025	10/16/2025	\$70.47	BC AV		\$70.47			
	507895268	INV	10/16/2025	10/16/2025	\$86.95	BCSD AV		\$86.95			
	507895269	INV	10/16/2025	10/16/2025	\$33.73	BCSD AV		\$33.73			
	507928328	INV	10/24/2025	10/24/2025	\$42.73	DIP CH AV		\$42.73			
	507928329	INV	10/24/2025	10/24/2025	\$147.69	DIP AV		\$147.69			
	507928351	INV	10/24/2025	10/24/2025	\$33.74	DIP AV		\$33.74			
	507928352	INV	10/24/2025	10/24/2025	\$22.49	BC AV		\$22.49			

Voucher(s):	9	Aged Totals:	Due					
			\$682.47	\$682.47	\$0.00	\$0.00		

Section 2. Item B.

Vendor ID: 984

Name: MINNESOTA VALLEY TESTING LAB INC

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1328125	INV	10/9/2025	10/9/2025	\$57.00	CHEMICALS		\$57.00			
	1328128	INV	10/9/2025	10/9/2025	\$155.31	CHEMICALS		\$155.31			
	1328256	INV	10/10/2025	10/10/2025	\$22.00	CHEMICALS		\$22.00			
	1329187	INV	10/16/2025	10/16/2025	\$57.00	CHEMICALS		\$57.00			
	1329188	INV	10/16/2025	10/16/2025	\$213.36	CHEMICALS		\$213.36			
	1329191	INV	10/16/2025	10/16/2025	\$311.92	CHEMICALS		\$311.92			
	1329194	INV	10/16/2025	10/16/2025	\$155.31	CHEMICALS		\$155.31			
	1330019	INV	10/22/2025	10/22/2025	\$155.31	CHEMICALS		\$155.31			

Voucher(s): 8							Due				
Aged Totals:							\$1,127.21	\$1,127.21	\$0.00	\$0.00	\$0.00

Vendor ID: 6610

Name: NATIONAL ANIMAL CARE AND CONTROL ASSOCIATION

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19050	INV	10/5/2025	10/5/2025	\$25.00	MEMBERSHIP RENEWAL -120:		\$25.00			

Voucher(s): 1							Due				
Aged Totals:							\$25.00	\$25.00	\$0.00	\$0.00	\$0.00

Vendor ID: 4722

Name: ND DEPT OF TRANSPORTATION-BISMARCK

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	102125	INV	10/21/2025	10/21/2025	\$1,158.50	BRIDGE INSPECTIONS & LOAI		\$1,158.50			

Voucher(s): 1							Due				
Aged Totals:							\$1,158.50	\$1,158.50	\$0.00	\$0.00	\$0.00

Vendor ID: 1171

Name: ND EMS ASSOCIATION

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	100925	INV	10/9/2025	10/9/2025	\$1,200.00	AGENCY MEMBERSHIP 25-26 :		\$1,200.00			

Voucher(s): 1							Due				
Aged Totals:							\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00

Vendor ID: 2008

Name: ND ONE CALL INC

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5094110	INV	9/30/2025	9/30/2025	\$898.85	REG & VOICE CALL OUTS		\$898.85			

Voucher(s): 1							Due				
Aged Totals:							\$898.85	\$898.85	\$0.00	\$0.00	\$0.00

Vendor ID: 696

Name: ND SAFETY COUNCIL

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
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Section 2. Item B.

Section 2. Item B.

161363	INV	10/16/2025	10/16/2025		\$1,267.50	1 HR PRESENTATION, DESIGN		\$1,267.50			
Voucher(s): 1				Aged Totals:		Due \$1,267.50\$1,267.50\$0.00\$0.00\$0.00					
Vendor ID: 3266		Name: NDLTAP				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20250608	INV	10/19/2025	10/19/2025	\$75.00	RURAL ROAD SAFETY TRAINING		\$75.00			
Voucher(s): 1				Aged Totals:		Due \$75.00\$75.00\$0.00\$0.00\$0.00					
Vendor ID: 405		Name: NEWBY'S ACE HARDWARE				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	403024/1	INV	10/15/2025	10/15/2025	\$7.18	2 COMPRESSIN CAP 1/4"		\$7.18			
	403029/1	INV	10/15/2025	10/15/2025	\$7.18	2 COMPRESSION CAP 3/8"		\$7.18			
	403033/1	INV	10/15/2025	10/15/2025	\$30.58	MINI TUBE CUTTER 7/8", PUSH		\$30.58			
Voucher(s): 3				Aged Totals:		Due \$44.94\$44.94\$0.00\$0.00\$0.00					
Vendor ID: 1660		Name: NFPA				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2247745M	INV	10/29/2025	10/29/2025	\$225.00	ANNUAL MEMBERSHIP-J PREP		\$225.00			
	CC5-2002-NTS	INV	10/29/2025	10/29/2025	\$225.00	ANNUAL MEMBERSHIP-M SEL		\$225.00			
	CC5-2043-NTS	INV	10/29/2025	10/29/2025	\$225.00	ANNUAL MEMBERSHIP-T TUC		\$225.00			
Voucher(s): 3				Aged Totals:		Due \$675.00\$675.00\$0.00\$0.00\$0.00					
Vendor ID: 9941		Name: NORTH CENTRAL INTERNATIONAL LLC				Class ID: 1099		FED TAX CLAS: PARTNERSHIP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	R204000870:01	INV	10/22/2025	10/22/2025	\$1,058.70	WORK DONE ON BRAKES/AIR		\$1,058.70			
Voucher(s): 1				Aged Totals:		Due \$1,058.70\$1,058.70\$0.00\$0.00\$0.00					
Vendor ID: 437		Name: NORTHWEST TIRE INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19060803	INV	10/20/2025	10/20/2025	\$39.89	TIRE REPAIR		\$39.89			
	2290678	INV	10/24/2025	10/24/2025	\$39.89	TIRE REPAIR		\$39.89			
Voucher(s): 2				Aged Totals:		Due \$79.78\$79.78\$0.00\$0.00\$0.00					

Section 2. Item B.

Vendor ID: 4400		Name: NOVA FIRE PROTECTION INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	74329	INV	10/24/2025	10/24/2025	\$350.00	5 YR & ANNUAL INSPECTIONS		\$350.00			
							Due				
Voucher(s): 1		Aged Totals:					\$350.00	\$350.00	\$0.00	\$0.00	\$0.00
Vendor ID: 2159		Name: PENWORTHY COMPANY				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0611668-IN	INV	10/9/2025	10/9/2025	\$1,296.45	SLCH BKS		\$1,296.45			
							Due				
Voucher(s): 1		Aged Totals:					\$1,296.45	\$1,296.45	\$0.00	\$0.00	\$0.00
Vendor ID: 6612		Name: PEPPERBALL				Class ID: 1099		FED TAX CLAS:		PARTNERSHIP	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0090791	INV	10/27/2025	10/27/2025	\$2,444.00	PEPPERBALL VKS SBL, FILL K		\$2,444.00			
							Due				
Voucher(s): 1		Aged Totals:					\$2,444.00	\$2,444.00	\$0.00	\$0.00	\$0.00
Vendor ID: 3491		Name: PRAIRIE AUTO PARTS INC				Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	082627	INV	10/3/2025	10/3/2025	\$183.72	TRANSMISSION OIL COOLER I		\$183.72			
	083905	INV	10/13/2025	10/13/2025	\$210.50	MULTI USE HOSES (50)		\$210.50			
	084027	INV	10/14/2025	10/14/2025	\$131.88	WD40 12OZ SPRAY CANS (12)		\$131.88			
	084268	INV	10/15/2025	10/15/2025	\$46.48	ALUM ANTI SEIZE, COPPER		\$46.48			
	084365	INV	10/16/2025	10/16/2025	\$28.41	COUPLERS		\$28.41			
	084383	INV	10/16/2025	10/16/2025	\$58.74	FUEL FILTERS		\$58.74			
	085011	INV	10/21/2025	10/21/2025	\$14.48	PLUGS		\$14.48			
	085135	INV	10/21/2025	10/21/2025	\$45.68	BLISTER PACK CAPSULES		\$45.68			
	085210	INV	10/22/2025	10/22/2025	\$52.99	IMPACT SOCKET		\$52.99			
	085261	INV	10/22/2025	10/22/2025	\$15.49	BATTERY ACCESSORIES		\$15.49			
	085274	INV	10/22/2025	10/22/2025	\$8.58	2 BATTERY CABLE TERMINAL		\$8.58			
	085308	INV	10/22/2025	10/22/2025	\$114.65	LOW HORESE POWER V BELT		\$114.65			
							Due				
Voucher(s): 12		Aged Totals:					\$911.60	\$911.60	\$0.00	\$0.00	\$0.00
Vendor ID: 6513		Name: PRIEWE RUSSEL				Class ID:		FED TAX CLAS:		EMPLOYEE REIMBURSE	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over

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RP 102425 INV 10/24/2025 10/24/2025 \$113.00 EMPLOYEE EXP-R PRIEWE \$113.00

Voucher(s): 1		Aged Totals:		Due					
				\$113.00	\$113.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 466 Name: PUMP SYSTEMS LLC Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00422927	INV	10/9/2025	10/9/2025	\$198.09	3" BALL VALVE		\$198.09			
	00423095	INV	10/14/2025	10/14/2025	\$8.04	3/8 MPT STL		\$8.04			
	00423166	INV	10/16/2025	10/16/2025	\$311.32	1/2 FEMALE TEE HIGH PRESS		\$311.32			
	00423173	INV	10/16/2025	10/16/2025	\$144.71	ELBOWS, BUSINGS, POLY		\$144.71			
	00423219	INV	10/20/2025	10/20/2025	\$21.47	EL DEG H XH SCH40		\$21.47			

Voucher(s): 5		Aged Totals:		Due					
				\$683.63	\$683.63	\$0.00	\$0.00	\$0.00	

Vendor ID: 6012 Name: QUADIENT - POSTAGE FUNDING Class ID: FED TAX CLAS: C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	80550100 10/25	INV	10/15/2025	10/15/2025	\$2,000.00	POSTAGE		\$2,000.00			

Voucher(s): 1		Aged Totals:		Due					
				\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 469 Name: QUALITY QUICK PRINT INC Class ID: FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-27307	INV	9/8/2025	9/8/2025	\$49.00	250 BUSINESS CARDS-R SHUI		\$49.00			
	PC-27827	INV	10/9/2025	10/9/2025	\$79.00	250 BUSINESS CARDS-D BRO		\$79.00			
	PC-27810	INV	10/16/2025	10/16/2025	\$329.00	#10 WINDOW ENVELOPES 150		\$329.00			
	PC-27854	INV	10/20/2025	10/20/2025	\$173.00	BUSINESS CARD-HEIDI, GENE		\$173.00			

Voucher(s): 4		Aged Totals:		Due					
				\$630.00	\$630.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 5915 Name: RED ROCK FORD OF DICKINSON Class ID: FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5097833	INV	10/15/2025	10/15/2025	\$252.10	LATCH, CABLE, CHECK ASY		\$252.10			
	674438	INV	10/21/2025	10/21/2025	\$295.46	WORK DONE ON 2025 FORD E		\$295.46			

Voucher(s): 2		Aged Totals:		Due					
				\$547.56	\$547.56	\$0.00	\$0.00	\$0.00	

Vendor ID: 6434 Name: REINER DILLON Class ID: FED TAX CLAS: EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DR 102925	INV	10/29/2025	10/29/2025	\$24.00	EMPLOYEE EXP-DILLON REIN		\$24.00			

City of Dickinson

Section 2. Item B.

Voucher(s): 1		Aged Totals:		Due		\$24.00		\$24.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 497		Name: RUDY'S LOCK & KEY LLC		Class ID:		FED TAX CLAS:		S CORP							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	1809	INV	10/21/2025	10/21/2025	\$8.00	4 DND KEY CUT		\$8.00							
	1821	INV	10/24/2025	10/24/2025	\$15.00	KEY CUT (2.50)		\$15.00							
Voucher(s): 2		Aged Totals:		Due		\$23.00		\$23.00		\$0.00		\$0.00		\$0.00	
Vendor ID: 42		Name: RUNNINGS SUPPLY INC		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	8394746	CRM	10/17/2025		(\$11.00)	RETURN CLEVIS SLIP HOOKS		(\$11.00)							
	8383355	INV	10/3/2025	10/3/2025	\$81.77	RECIP SAW BLADE, OIL		\$81.77							
	8393066	INV	10/15/2025	10/15/2025	\$484.91	GLOVES, JACKET, BIBS		\$484.91							
	8393349	INV	10/15/2025	10/15/2025	\$51.42	ARORALL PROTECTANT WIPE		\$51.42							
	8394255	INV	10/16/2025	10/16/2025	\$247.48	IMPACT DRIVER KIT, CHISEL,		\$247.48							
	8398456	INV	10/21/2025	10/21/2025	\$22.98	2 CEMENT ALL PURPOSE		\$22.98							
	8398933	INV	10/22/2025	10/22/2025	\$19.99	OIL MEASURE 2 QT GALV		\$19.99							
	8399846	INV	10/23/2025	10/23/2025	\$169.00	OSCILLATING TOOL KIT 20V K		\$169.00							
	8400437	INV	10/24/2025	10/24/2025	\$55.12	SHOP TOWELS, WHITE RAIN,		\$55.12							
Voucher(s): 9		Aged Totals:		Due		\$1,121.67		\$1,121.67		\$0.00		\$0.00		\$0.00	
Vendor ID: 5910		Name: SANFORD HEALTH		Class ID: 1099		FED TAX CLAS:		501 (C) (3)							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	CI-00034094	INV	9/30/2025	9/30/2025	\$1,014.30	R ZIMMERMAN DIRECTORSHII		\$1,014.30							
Voucher(s): 1		Aged Totals:		Due		\$1,014.30		\$1,014.30		\$0.00		\$0.00		\$0.00	
Vendor ID: 4512		Name: SANFORD HEALTH OCCUPATIONAL MEDICINE D		Class ID: 1099		FED TAX CLAS:		MEDICAL							
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over				
	850241	INV	7/31/2025	7/31/2025	\$3,831.00	DRUG ADM NONDOT, COLLEC				\$3,831.00					
Voucher(s): 1		Aged Totals:		Due		\$3,831.00		\$0.00		\$0.00		\$3,831.00		\$0.00	
Vendor ID: 517		Name: SERVICE PRINTERS		Class ID:		FED TAX CLAS:									
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and	32			

Section 2. Item B.

70873

INV

9/30/2025

9/30/2025

\$190.00

250 EA BUSINESS CARDS HAI

\$190.00

Voucher(s): 1		Aged Totals:		Due					
				\$190.00	\$190.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 520

Name: SHERWIN WILLIAMS CO

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7267-5	INV	10/9/2025	10/9/2025	\$51.95	PAINT		\$51.95			

Voucher(s): 1		Aged Totals:		Due					
				\$51.95	\$51.95	\$0.00	\$0.00	\$0.00	

Vendor ID: 5641

Name: SIOUX VALLEY ENVIRONMENTAL INC

Class ID:

FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12447	INV	10/7/2025	10/7/2025	\$5,358.00	CITRIC ACID 55 GAL DRUM		\$5,358.00			

Voucher(s): 1		Aged Totals:		Due					
				\$5,358.00	\$5,358.00	\$0.00	\$0.00	\$0.00	

Vendor ID: 1041

Name: SOUTHWEST WATER AUTHORITY

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV14110	INV	10/1/2025	10/1/2025	\$4,246.79	2025 INSURANCE PREM, CUM		\$4,246.79			

Voucher(s): 1		Aged Totals:		Due					
				\$4,246.79	\$4,246.79	\$0.00	\$0.00	\$0.00	

Vendor ID: 5631

Name: SPEE DEE DELIVERY SERVICE, INC

Class ID:

FED TAX CLAS: S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1335648	INV	10/4/2025	10/4/2025	\$51.17	STANDARD SHIPMENTS		\$51.17			

Voucher(s): 1		Aged Totals:		Due					
				\$51.17	\$51.17	\$0.00	\$0.00	\$0.00	

Vendor ID: 2232

Name: STARK COUNTY AUDITOR

Class ID:

FED TAX CLAS:

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	250110	INV	10/17/2025	10/17/2025	\$16,396.79	COUNTY/CITY PLANNER WAG		\$16,396.79			

Voucher(s): 1		Aged Totals:		Due					
				\$16,396.79	\$16,396.79	\$0.00	\$0.00	\$0.00	

Vendor ID: 6088

Name: STONERIDGE SOFTWARE, LLC

Class ID:

FED TAX CLAS: LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PIV-000108575	INV	10/16/2025	10/16/2025	\$235.00	SUPPORT FOR A/R STMTS		\$235.00			

	PIV-000109069	INV	10/23/2025	10/23/2025	\$10,769.20	EONE SMARTCONNECT, ANNI		\$10,769.20			
--	---------------	-----	------------	------------	-------------	-------------------------	--	-------------	--	--	--

Voucher(s): 2		Aged Totals:		Due					
				\$11,004.20	\$11,004.20	\$0.00	\$0.00	\$0.00	

Section 2. Item B.

Vendor ID: 3048		Name: SURE SIGN, ROBINSON, KURT					Class ID: 1099		FED TAX CLAS:		SOLE PR		Section 2. Item B.	
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	16851	INV	10/16/2025	10/16/2025	\$235.00	PAS DOOR #39, FRONT PASS		\$235.00						
	16856	INV	10/21/2025	10/21/2025	\$560.00	LETTER SUBURBAN/WHITE R		\$560.00						
							Due							
Voucher(s): 2		Aged Totals:					\$795.00	\$795.00	\$0.00	\$0.00	\$0.00			
Vendor ID: 3940		Name: TITAN MACHINERY					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	PS0838990-1	INV	9/23/2025	9/23/2025	\$644.00	JOYSTICK R4		\$644.00						
	PS0956529-1	INV	10/6/2025	10/6/2025	\$204.00	2 CASES HYD OIL 5 GAL		\$204.00						
	SO0271153-1	INV	10/6/2025	10/6/2025	\$236.26	CEL CODES 1045 CODES R-3		\$236.26						
							Due							
Voucher(s): 3		Aged Totals:					\$1,084.26	\$1,084.26	\$0.00	\$0.00	\$0.00			
Vendor ID: 791		Name: TOOZ CONSTRUCTION INC					Class ID:		FED TAX CLAS:		C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	32893	INV	10/8/2025	10/8/2025	\$1,056.90	SIDEWALK IMPROVEMENTS		\$1,056.90						
	32933	INV	10/15/2025	10/15/2025	\$13,370.66	202510 SIDEWALK IMPROVEM		\$13,370.66						
	32934	INV	10/15/2025	10/15/2025	\$3,002.10	202510 SIDEWALK IMPROVEM		\$3,002.10						
	32953	INV	10/20/2025	10/20/2025	\$4,550.36	202510 SIDEWALK IMPROVEM		\$4,550.36						
							Due							
Voucher(s): 4		Aged Totals:					\$21,980.02	\$21,980.02	\$0.00	\$0.00	\$0.00			
Vendor ID: 3978		Name: TOTAL SAFETY US INC					Class ID:		FED TAX CLAS:					
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	7294227-0001	INV	10/16/2025	10/16/2025	\$65.90	SIGN, ALUMINUM		\$65.90						
							Due							
Voucher(s): 1		Aged Totals:					\$65.90	\$65.90	\$0.00	\$0.00	\$0.00			
Vendor ID: 4418		Name: VESTIS					Class ID:		FED TAX CLAS:		C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over			
	2550541762	INV	10/15/2025	10/15/2025	\$34.11	MATS		\$34.11						
	2550541766	INV	10/15/2025	10/15/2025	\$82.82	UNIFORM CLEANING		\$82.82						
	2550541767	INV	10/15/2025	10/15/2025	\$166.37	MATS		\$166.37						
	2550541768	INV	10/15/2025	10/15/2025	\$39.93	MATS		\$39.93						
	2550544480	INV	10/22/2025	10/22/2025	\$27.40	MATS		\$27.40						

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System: 10/29/2025 4:44:14 PM

User Date: 10/29/2025

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User ID: Marlease

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Section 2. Item B.

	2550544526	INV	10/22/2025	10/22/2025	\$50.63	MATS		\$50.63			
	2550544538	INV	10/22/2025	10/22/2025	\$34.56	MATS		\$34.56			
	2550544556	INV	10/22/2025	10/22/2025	\$78.56	MATS		\$78.56			
	2550544557	INV	10/22/2025	10/22/2025	\$82.82	UNIFORM CLEANING		\$82.82			
	2550544559	INV	10/22/2025	10/22/2025	\$39.93	MATS		\$39.93			
	2550545098	INV	10/23/2025	10/23/2025	\$17.30	MATS		\$17.30			
	2550545119	INV	10/23/2025	10/23/2025	\$64.61	MATS		\$64.61			
							Due				
Voucher(s):	12	Aged Totals:					\$719.04	\$719.04	\$0.00	\$0.00	\$0.00
Vendor ID:	588	Name: VIKING GLASS OF ND INC					Class ID:	FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	109646	INV	10/13/2025	10/13/2025	\$395.00	INSTALL CLEAR LOW INSULA		\$395.00			
							Due				
Voucher(s):	1	Aged Totals:					\$395.00	\$395.00	\$0.00	\$0.00	\$0.00
Vendor ID:	607	Name: WEST DAKOTA OIL INC					Class ID:	FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	46228	INV	10/13/2025	10/13/2025	\$175.99	MOBIL DTE 10 EXCEL 15 5G		\$175.99			
	46401	INV	10/21/2025	10/21/2025	\$43.10	PROPANE BOTTLE 100#		\$43.10			
	46418	INV	10/22/2025	10/22/2025	\$118.52	ASHLESS 32 HYD OIL 5 GAL		\$118.52			
	46427	INV	10/22/2025	10/22/2025	\$32.64	PROPANE BOTTLE 40#		\$32.64			
	354454	INV	10/23/2025	10/23/2025	\$312.00	160 DEF		\$312.00			
							Due				
Voucher(s):	5	Aged Totals:					\$682.25	\$682.25	\$0.00	\$0.00	\$0.00
Vendor ID:	1415	Name: WEST DAKOTA VETERINARY CLINIC INC					Class ID:	FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	OPEN 0 102125	INV	10/21/2025	10/21/2025	\$127.20	MEDICINE FOR ANIMAL @ PD		\$127.20			
							Due				
Voucher(s):	1	Aged Totals:					\$127.20	\$127.20	\$0.00	\$0.00	\$0.00
Vendor ID:	TEMP000551	Name: WEST PLAINS REALTY					Class ID:	FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	UTPAY535	INV	10/20/2025	10/20/2025	\$51.64	Utility Account: 1035040.008		\$51.64			
							Due				
Voucher(s):	1	Aged Totals:					\$51.64	\$51.64	\$0.00	\$0.00	

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Section 2. Item B.

Vendor ID: 2632		Name: WEST RIVER LODGE #5					Class ID:		FED TAX CLAS:			Section 2. Item B.
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	OCT 2025	INV	10/24/2025	10/24/2025	\$1,365.00	OCT 2025 P/R WITHHOLDING:		\$1,365.00				
							Due					
Voucher(s): 1		Aged Totals:					\$1,365.00	\$1,365.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 6369		Name: WIDMER ROEL PC					Class ID:		FED TAX CLAS: C CORP			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	361100	INV	9/30/2025	9/30/2025	\$600.00	AUDIT OF 2023 FINAN STMTS		\$600.00				
							Due					
Voucher(s): 1		Aged Totals:					\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	
Vendor ID: 3138		Name: WITMER PUBLIC SAFETY GROUP INC					Class ID:		FED TAX CLAS:			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	INV761968	INV	10/10/2025	10/10/2025	\$148.50	LEATHER FRONTS TYPE 3 DE		\$148.50				
							Due					
Voucher(s): 1		Aged Totals:					\$148.50	\$148.50	\$0.00	\$0.00	\$0.00	
Vendor ID: 4442		Name: ZASTOUPIL, DUANE					Class ID:		FED TAX CLAS: EMPLOYEE			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
	DZ 101625	INV	10/16/2025	10/16/2025	\$74.11	EMPLOYEE EXP-D ZASTOUPIL		\$74.11				
							Due					
Voucher(s): 1		Aged Totals:					\$74.11	\$74.11	\$0.00	\$0.00	\$0.00	
						Vendors	Due	Current Period	31 - 60 Days	61 - 90 Days	91 and Over	
Vendor Totals:			118		\$1,327,670.62	\$1,311,755.31	\$414.05	\$15,411.40	\$89.86			



Commerce Bank[®]
Member FDIC

Challenge Accepted.™

Section 2. Item B.

Visa Purchasing

Billing Period: 10/14/2025 - 10/27/2025

Account Number: XXXX-XXXX-XXXX

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Account Summary

Previous Balance	\$41,934.70
Purchases & Other Charges	\$25,169.11
Cash Advances	\$0.00
Cash Advance Fees	\$0.00
Late Charges	\$0.00
Finance Charges	\$0.00
Credits	\$9.41
Payments	\$41,934.70
New Balance	\$25,159.70

Credit Limit	\$120,000.00
Cash Limit	\$120,000.00
Available Credit	\$94,840.30
Disputed Amount	\$0.00
Statement Closing Date	October 27, 2025
Days in Billing Cycle	14

Payment Information

New Balance	\$25,159.70
Minimum Payment Due	\$25,159.70
Payment Due Date	November 03, 2025

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800

Send Billing Inquiries To:	COMMERCE BANK
	PO BOX 414084
	KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
10/20	10/20		AUTO PAYMENT - THANK YOU!	\$41,934.70 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

Account ID:
Account Number: XXXX-XXXX-XXXX
Payment Due Date: November 03, 2025
New Balance: \$25,159.70
Minimum Payment Due: \$25,159.70

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451



Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description		Amount
DARNYL MALKOWSKI XXXX-XXXX-XXXX- Credit Limit: \$2,500.00			Purchases & Other Charges \$176.72	Payments & Other Credits \$0.00	Total Activity \$176.72
10/16	10/17	24445005290400220455839	WM SUPERCENTER #1567	DICKINSON ND	\$166.73
10/20	10/22	24137465294200458374636	HOBBY LOBBY STORE #1082	DICKINSON ND	\$9.99
FIRE DEPARTMENT XXXX-XXXX-XXXX- Credit Limit: \$10,000.00			Purchases & Other Charges \$129.33	Payments & Other Credits \$0.00	Total Activity \$129.33
10/14	10/14	74609055287100000394458	INTERNATIONAL SERVICE FEE		\$0.59
10/14	10/14	74609055287100000394458	SP EMTSTUDYNOTES	ROMA	\$59.00
10/21	10/22	24445005295400215880475	WM SUPERCENTER #1567	DICKINSON ND	\$69.74
SHELLY NAMENIUK XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$1,025.37	Payments & Other Credits \$0.00	Total Activity \$1,025.37
10/14	10/15	24492165287100069096442	BOOSTPOINT	BOOSTPOINT.COPA	\$548.00
10/14	10/15	24692165287102362096481	AMAZON MKTPL*NM46B4P91	Amzn.com/billWA	\$11.06
10/15	10/16	24692165288103184898830	AMAZON MKTPL*NM7AY42O0	Amzn.com/billWA	\$19.57
10/15	10/16	24692165288103171122947	AMAZON MKTPL*NM0343H81	Amzn.com/billWA	\$31.99
10/15	10/16	24692165288102823401550	AMAZON MKTPL*NM7D59CO2	Amzn.com/billWA	\$414.75
JADE JAYNES XXXX-XXXX-XXXX- Credit Limit: \$3,000.00			Purchases & Other Charges \$181.23	Payments & Other Credits \$0.00	Total Activity \$181.23
10/18	10/20	24692165291105918604330	AMAZON MKTPL*NU0FG73U0	Amzn.com/billWA	\$86.11
10/22	10/23	24055235295523430177213	WALMART.COM	800-925-6278 AR	\$4.43
10/22	10/22	24011345295100027174885	AMAZON RETA* NU9V63DK0	WWW.AMAZON.COWA	\$8.26
10/22	10/23	24055235295523430065210	WALMART.COM	800-925-6278 AR	\$11.42
10/22	10/23	24055235295523430214305	WALMART.COM	800-925-6278 AR	\$20.23
10/22	10/23	24055235295523430501719	WALMART.COM	800-925-6278 AR	\$34.70
10/25	10/27	24011345298100036535891	AMAZON RETA* N43YZ8AU0	WWW.AMAZON.COWA	\$16.08
GRANT CARLSON XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$1,637.19	Payments & Other Credits \$0.00	Total Activity \$1,637.19
10/23	10/23	24011345296100027229241	AMAZON MARK* NU63H7IU0	AMAZON.COM/MAWA	\$437.65
10/24	10/27	24064665297100076568024	WANDERMORE PUBLISHING	WANDERMOREPUBNE	\$35.99
10/25	10/27	24011345298100103825837	AMAZON RETA* N43G49AA1	WWW.AMAZON.COWA	\$424.56
10/26	10/27	24011345299100063801322	AMAZON RETA* N448P3XE0	WWW.AMAZON.COWA	\$196.88
10/26	10/27	24011345299100107971065	AMAZON RETA* N47551530	WWW.AMAZON.COWA	\$239.89
10/26	10/27	24011345299100074767298	AMAZON RETA* N43PB2V00	WWW.AMAZON.COWA	\$15.40
10/26	10/27	24011345299100063229086	AMAZON RETA* N478P6X00	WWW.AMAZON.COWA	\$144.53
10/26	10/27	24011345299100063475267	AMAZON RETA* N42QX1PU1	WWW.AMAZON.COWA	\$142.29
LINDA CARLSON XXXX-XXXX-XXXX- Credit Limit: \$5,000.00			Purchases & Other Charges \$16.95	Payments & Other Credits \$0.00	Total Activity \$16.95
10/16	10/17	24137465289200260141402	USPS.COM CLICKNSHIP	800-344-7779 DC	\$16.95
MICHAEL HANEL XXXX-XXXX-XXXX- Credit Limit: \$2,500.00			Purchases & Other Charges \$2,022.91	Payments & Other Credits \$0.00	Total Activity \$2,022.91
10/14	10/15	24275395287900014206368	EPOLICESUPPLY.COM	800-7890000 MA	\$69.95
10/16	10/20	24721935290900010156649	APCO INTERNATIONAL INC	386-9442422 FL	\$50.00
10/16	10/20	24721935290900010107196	APCO INTERNATIONAL INC	386-9442422 FL	\$110.00
10/20	10/20	24000775293100008038870	PROBOARDS, INC.	PROBOARDS.COMCA	\$9.00
10/21	10/22	24055225294522570022918	ANIMAL CARE EQUIPMENT & 303-296-9287 CO		\$900.45
10/22	10/23	24755425296132966770729	TOMAHAWK LIVE TRAP	715-3564600 WI	\$778.56
10/22	10/23	24692165295109634862327	AMAZON MKTPL*NU8W86920	Amzn.com/billWA	\$104.95

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
TRAVIS HOLDING EAGLE					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$5,000.00			\$121.02	\$0.00	\$121.02
10/16	10/16	24692165289103642585374	AMAZON MKTPL*NM7T959B0	Amzn.com/billWA	\$121.02
ANIMAL SHELTER					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$1,213.58	\$0.00	\$1,213.58
10/19	10/20	24692165292106974136497	CHEWY.COM	800-672-4399 FL	\$45.23
10/20	10/20	24692165293107300475061	CHEWY.COM	800-672-4399 FL	\$1,168.35
PURCHASING DEPARTMENT					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$10,000.00			\$2,610.68	\$0.00	\$2,610.68
10/13	10/14	24445005286300629488876	WALMART.COM 8009256278	800-966-6546 AR	\$40.48
10/14	10/14	24692165287101811614258	AMAZON MKTPL*NM0572AC1	Amzn.com/billWA	\$20.36
10/16	10/16	24055235289516394899903	WALMART.COM	800-925-6278 AR	\$64.32
10/17	10/17	24692165290104429887329	Amazon.com*NM4FK5YV0	Amzn.com/billWA	\$15.99
10/18	10/20	24692165291106082303428	AMAZON MKTPL*NM1LN05L2	Amzn.com/billWA	\$73.44
10/18	10/20	24692165291106104676587	AMAZON MKTPL*NU73X84K1	Amzn.com/billWA	\$1,974.46
10/21	10/22	24055235294522333141889	WALMART.COM	800-925-6278 AR	\$132.30
10/22	10/23	24692165295109688367892	AMAZON MKTPL*NU2TT2900	Amzn.com/billWA	\$23.90
10/24	10/27	24055235297525711606685	WALMART.COM	800-925-6278 AR	\$86.07
10/26	10/27	24692165299102849146616	AMAZON MKTPL*N430J9G30	Amzn.com/billWA	\$109.38
10/26	10/27	24692165299102857210676	AMAZON MKTPL*N41CU91F1	Amzn.com/billWA	\$69.98
DUANE ZASTOUPIL					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$5,000.00			\$1,320.00	\$0.00	\$1,320.00
10/13	10/15	24943005287307323002198	FARGO HOLIDAY INN EXPRES 7012822000	ND	\$330.00
			CHECK IN DATE: 10-13-25	NUMBER OF NIGHTS: 1	
			CONFIRMATION #: 267505527012822000		
10/13	10/15	24943005287307323002206	FARGO HOLIDAY INN EXPRES 7012822000	ND	\$330.00
			CHECK IN DATE: 10-13-25	NUMBER OF NIGHTS: 1	
			CONFIRMATION #: 289892397012822000		
10/16	10/20	24943005290309042004146	FARGO HOLIDAY INN EXPRES 7012822000	ND	\$330.00
			CHECK IN DATE: 10-13-25	NUMBER OF NIGHTS: 3	
			CONFIRMATION #: 494979297012822000		
10/16	10/20	24943005290309042004153	FARGO HOLIDAY INN EXPRES 7012822000	ND	\$330.00
			CHECK IN DATE: 10-13-25	NUMBER OF NIGHTS: 3	
			CONFIRMATION #: 441638767012822000		
PD TRAVEL 3					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$2,500.00			\$451.47	\$0.00	\$451.47
10/20	10/21	24445005293300557558931	SLEEP INN & SUITES MT081 MILES CITY MT		\$415.41
			CHECK IN DATE: 10-19-25		
			CONFIRMATION #: 0849714822		
10/22	10/23	24692165295109554117470	MILES CITY #1315	MILES CITY MT	\$36.06
POLICE DEPARTMENT					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$30,000.00			\$57.47	\$0.00	\$57.47
10/21	10/22	24692165294108762606416	Amazon.com*NU5K51H61	Amzn.com/billWA	\$34.06
10/23	10/24	24692165296100685310455	AMAZON MKTPL*N40DX6FC0	Amzn.com/billWA	\$23.41
RACHEL SHUMAKER					
XXXX-XXXX-XXXX-			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: \$7,500.00			\$72.66	\$0.00	\$72.66
10/19	10/20	24692165292107059646640	AMAZON MKTPL*NM3AH76L2	Amzn.com/billWA	\$10.90
10/23	10/23	24692165296100006394808	AMAZON MKTPL*NU44T9ZU2	Amzn.com/billWA	\$61.76

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
DENVER FOWLER XXXX-XXXX-XXXX Credit Limit: \$3,000.00				
			Purchases & Other Charges \$170.74	Payments & Other Credits \$0.00
			Total Activity \$170.74	
10/16	10/17	24204295289001530235068	eBay O*19-13697-98995 800-4563229 CA	\$36.38
10/16	10/17	24204295289001563153097	eBay O*12-13707-75170 800-4563229 CA	\$35.78
10/16	10/17	24204295289001830430211	eBay O*03-13719-90882 800-4563229 CA	\$31.84
10/20	10/21	24445005294400219735122	WM SUPERCENTER #1567 DICKINSON ND	\$66.74
SCOTT HIRNING XXXX-XXXX-XXXX Credit Limit: \$2,500.00				
			Purchases & Other Charges \$434.95	Payments & Other Credits \$0.00
			Total Activity \$434.95	
10/20	10/21	24692165293107942837108	LOVE'S #0353 OUTSIDE FARGO ND	\$42.00
10/22	10/23	24801975296524234156046	PETRO GAS FARGO ND	\$45.90
10/22	10/24	24445005296300573409595	CASEY S #3963 SIOUX FALLS SD	\$55.75
10/22	10/24	24755425296262964289131	TRAVELODGE 605-3361020 SD CHECK IN DATE: 10-20-25 CONFIRMATION #: 15200426	\$145.65
10/22	10/24	24755425296262964289099	TRAVELODGE 605-3361020 SD CHECK IN DATE: 10-20-25 CONFIRMATION #: 15200427	\$145.65
CHRISTOPHER KIMMERLE XXXX-XXXX-XXXX Credit Limit: \$5,000.00				
			Purchases & Other Charges \$57.92	Payments & Other Credits \$0.00
			Total Activity \$57.92	
10/22	10/23	24445005296400215979987	WM SUPERCENTER #1567 DICKINSON ND	\$57.92
RACHEL WALDO XXXX-XXXX-XXXX Credit Limit: \$3,000.00				
			Purchases & Other Charges \$348.81	Payments & Other Credits \$0.00
			Total Activity \$348.81	
10/20	10/22	24445005294500554381349	PAPA JOHN'S #4905 701-483-7200 ND	\$114.18
10/20	10/22	24445005294500554381422	PAPA JOHN'S #4905 701-483-7200 ND	\$114.18
10/25	10/27	24692165298101953161560	AMAZON MKTPL*NU4OD0HL2 Amzn.com/billWA	\$120.45
AARON MEYER XXXX-XXXX-XXXX Credit Limit: \$40,000.00				
			Purchases & Other Charges \$7,059.20	Payments & Other Credits \$0.00
			Total Activity \$7,059.20	
10/15	10/15	24011345288100058435154	RING STANDARD PLAN RING.COM CA	\$99.99
10/15	10/15	24011345288100057879725	RING PREMIUM PLAN RING.COM CA	\$99.99
10/15	10/16	24692165288103023497380	AMAZON MKTPL*NM81J2O72 Amzn.com/billWA	\$169.90
10/15	10/16	24164075288105441409137	Staples Inc staples.com MA	\$104.89
10/18	10/20	24692165291105917787565	Amazon.com*NU7G56310 Amzn.com/billWA	\$116.26
10/19	10/20	24492165293100000894485	HTTPS://SCRIBE.HOW/B SCRIBEHOW.COMCA	\$75.00
10/21	10/22	74208475295100005540654	SAFEPASS.ME LONDON	\$5,962.69
10/22	10/22	74208475295100005540654	INTERNATIONAL SERVICE FEE	\$59.63
10/22	10/23	24692165295109690627416	AMAZON MKTPL*NU93034P2 Amzn.com/billWA	\$29.99
10/24	10/27	24164075297105441268110	STAPLES INC 00209908 staples.com MA	\$120.89
10/24	10/27	24164075297105441268128	STAPLES INC 00209908 staples.com MA	\$19.97
10/26	10/27	24492165299100029256421	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	\$200.00
IAN ANGUIANO XXXX-XXXX-XXXX Credit Limit: \$5,000.00				
			Purchases & Other Charges \$1,649.25	Payments & Other Credits \$0.00
			Total Activity \$1,649.25	
10/14	10/15	24941665287221789170428	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$769.93
10/15	10/16	24941665288222268118374	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$491.21
10/15	10/16	24941665288222268118689	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$86.95
10/16	10/17	24941665289222741083798	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$210.57
10/16	10/17	24941665289222741083350	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$27.00
10/18	10/20	24941665291223678083146	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$38.39
10/21	10/22	24941665294224927160674	INGRAM LIBRARY SERVICES 800-937-8200 TN	\$25.20

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
SCOTT DECKER XXXX-XXXX-XXXX Credit Limit: \$3,500.00			Purchases & Other Charges \$0.00	Payments & Other Credits \$9.41	Total Activity \$9.41 CR
10/14	10/16	74116415288515379011519	VAL*TEDDY'S RESIDENTIA	WATFORD CITY ND	\$9.41 CR
BRANDI AARON XXXX-XXXX-XXXX Credit Limit: \$1,000.00			Purchases & Other Charges \$85.67	Payments & Other Credits \$0.00	Total Activity \$85.67
10/21	10/22	24427335294730262536032	CASH WISE #3044	DICKINSON ND	\$61.37
10/22	10/23	24137465295300708097661	USPS.COM CLICKNSHIP	800-344-7779 DC	\$24.30
BRITNEY FINLAYSON XXXX-XXXX-XXXX Credit Limit: \$2,000.00			Purchases & Other Charges \$58.58	Payments & Other Credits \$0.00	Total Activity \$58.58
10/20	10/21	24717055294162940958250	TLF*GAFFANEYS FLORAL	DICKINSON ND	\$58.58
SYLVIA MILLER XXXX-XXXX-XXXX Credit Limit: \$1,500.00			Purchases & Other Charges \$277.45	Payments & Other Credits \$0.00	Total Activity \$277.45
10/14	10/15	24011345288100014895160	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$167.20
10/16	10/17	24011345290100028266974	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$22.80
10/18	10/20	24692165291106269859341	NDRIN-ND LAND RECORDS	701-364-1280 ND	\$30.00
10/21	10/22	24427335294730262535901	CASH WISE #3044	DICKINSON ND	\$37.45
10/23	10/24	24492165297100001142039	OPENAI *CHATGPT SUBSCR	OPENAI.COM CA	\$20.00
FIRE DEPARTMENT EMS XXXX-XXXX-XXXX Credit Limit: \$20,000.00			Purchases & Other Charges \$360.93	Payments & Other Credits \$0.00	Total Activity \$360.93
10/17	10/20	24941665290223439089847	BLAUER MANUFACTURING	800-225-6715 MA	\$238.97
10/19	10/20	24793385292000647535064	Adobe Inc	San Jose CA	\$19.99
10/22	10/23	24116415295744729605889	PROPPER E-COMMERCE, INC.	636-685-1000 MO	\$101.97
JACOB WALDO XXXX-XXXX-XXXX Credit Limit: \$10,000.00			Purchases & Other Charges \$1,029.45	Payments & Other Credits \$0.00	Total Activity \$1,029.45
10/15	10/16	24000975288599702004828	EXPRESSWAY SUITES FARG	FARGO ND	\$123.45
			CHECK IN DATE: 10-14-25		
			CONFIRMATION #: 0000131127		
10/17	10/20	24009585290300739953721	WEF MAIN	703-684-2400 VA	\$701.00
10/17	10/22	24639235294900010591425	THE GALLERY COLLECTION	800-9507064 NJ	\$205.00
CHAD TORMASCHY XXXX-XXXX-XXXX Credit Limit: \$10,000.00			Purchases & Other Charges \$225.37	Payments & Other Credits \$0.00	Total Activity \$225.37
10/15	10/16	24204295288001482890093	eBay O*14-13700-10213	800-4563229 CA	\$22.88
10/15	10/16	24204295288002031712028	eBay O*03-13715-12523	800-4563229 CA	\$12.97
10/15	10/16	24204295288002052819025	eBay O*22-13689-45268	800-4563229 CA	\$14.00
10/16	10/17	24204295289001833862071	eBay O*01-13722-37755	800-4563229 CA	\$55.95
10/21	10/22	74298255295920002019502	EVO*YIJINMAOYI	www.yijinmaoy	\$34.23
10/22	10/22	74298255295920002019502	INTERNATIONAL SERVICE FEE		\$0.34
10/24	10/27	24755425298162983139861	RAMADA INNS	701-2587000 ND	\$85.00
			CHECK IN DATE: 10-23-25		
			CONFIRMATION #: 35319664		
REBECCA NEEDHAM XXXX-XXXX-XXXX Credit Limit: \$1,500.00			Purchases & Other Charges \$70.97	Payments & Other Credits \$0.00	Total Activity \$70.97
10/18	10/20	24692165291106131156959	AMAZON MKTPL*NU9ZT6LN1	Amzn.com/billWA	\$70.97
ROBERT FUHRMAN XXXX-XXXX-XXXX Credit Limit: \$5,000.00			Purchases & Other Charges \$104.45	Payments & Other Credits \$0.00	Total Activity \$104.45
10/14	10/15	24692165287102283844597	AMAZON MKTPL*NM5039H00	Amzn.com/billWA	\$82.46
10/24	10/27	24116415297712050707549	DICKINSON PRESS	833-248-7801 ND	\$21.99

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description			Amount
MUSEUM						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$8,000.00			\$216.48		\$216.48	
10/08	10/20	24755425290282905698964	AURORA WORLD	562-2051222 CA	\$205.60	
10/21	10/22	24000775294100030074777	SHIPPO.COM	GOSHIPPO.COM CA	\$4.88	
10/24	10/27	24455015297142000283713	WAL-MART #1567	DICKINSON ND	\$6.00	
JOSHUA SKLUZACEK						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$3,000.00			\$233.53		\$233.53	
10/15	10/17	24445005289300587735398	CASEYS #3366	FARGO ND	\$56.19	
10/15	10/16	24000975288599702004844	EXPRESSWAY SUITES FARG	FARGO ND	\$123.45	
			CHECK IN DATE: 10-14-25 CONFIRMATION #: 0000131128			
10/15	10/17	24445005289500600593217	FIVE GUYS ND 1867 QSR	FARGO ND	\$19.04	
10/15	10/16	24137465288500976606957	TST* GRANITE CITY - FARGO	FARGO ND	\$34.85	
EMS 1						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$2,500.00			\$33.93		\$33.93	
10/12	10/14	24316055286513161279773	SHELL OIL12502810018	MANDAN ND	\$33.93	
EMS 3						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$2,500.00			\$142.32		\$142.32	
10/16	10/20	24316055290517771181570	SHELL OIL12502810018	MANDAN ND	\$62.28	
10/17	10/20	24316055291518872785748	SHELL OIL12502810018	MANDAN ND	\$80.04	
EMS 4						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$2,500.00			\$20.06		\$20.06	
10/25	10/27	24231685299528014135189	ARCO 915485	BISMARCK ND	\$20.06	
RITA BINSTOCK						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$6,000.00			\$1,445.03		\$1,445.03	
10/14	10/14	24138295287175763005324	LANDS END BUS OUTFITTERS	800-332-4700 WI	\$22.94	
10/14	10/15	24906415287240882166144	At-A-Glance US	800-6439923 IL	\$28.79	
10/15	10/20	24692165290104766277316	QDOBA 2906	DICKINSON ND	\$231.75	
10/21	10/22	24011345295100001228459	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$780.52	
10/21	10/22	24801975294522649477389	VISION WEST ND	DICKINSON ND	\$103.63	
10/22	10/23	24011345295100138001662	COLUMN PUBLIC NOTICE	COLUMN.US DC	\$277.40	
HEIDI WARD						
XXXX-XXXX-XXXX			Purchases & Other Charges		Total Activity	
Credit Limit: \$2,500.00			\$107.44		\$107.44	
10/17	10/17	24692165290104450378123	ND SECRETARY OF STATE	701-328-3723 ND	\$36.00	
10/17	10/17	24692165290104450378149	ND SECRETARY OF STATE	701-328-3723 ND	\$36.00	
10/23	10/24	24137465296300749722896	USPS.COM CLICKNSHIP	800-344-7779 DC	\$18.93	
10/24	10/27	24137465297300804139555	USPS.COM CLICKNSHIP	800-344-7779 DC	\$16.51	

Finance Charge Summary

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0000%	0.00%	\$0.00
CASH ADVANCES	\$0.00	0.0340%	12.40%	\$0.00

Please approve the following checks on 11-04-25

<u>CHECK</u>	<u>VENDOR NAME</u>	<u>DOLLAR AMOUNT</u>	<u>COMMENT</u>
CK#132760	FLORIDA STATE DISBURSEMENT	161.54	GARNISHMENT/CHILD SUPPORT
CK#132761	JOB SERVICE OF ND	374.56	GARNISHMENT
CK#132762	MONTANA CSSD SDU	767.99	GARNISHMENT/CHILD SUPPORT
CK#132763	ROUGH RIDER ELECTRIC	23576.54	MONTHLY ELECTRICAL BILLING
CK#132876	PRINCIPAL LIFE INSURANCE COMPANY	18153.98	MONTHLY BILLING
CK#132921	MACQUEEN	5423.84	INSURANCE CLAIM
CK#132765	BRANDY JOHNSON	5123.12	BENCHES FOR LEGACY SQUARE
CK#132922	CORDOVA CONSTRUCTION	202107.18	INVOICE FOR CIP JOB
CK#132923	ND DEPT OF TRUST LANDS	418.84	UNCLAIMED PROPERTY
CB11032025	COMMERCE BANK CREDIT CARD	25159.7	BI-MONTHLY STATEMENTS
CK#132924	MONTANA DAKOTA UTILITIES	55455.05	MONTHLY BILLS

To: City Commission

From: City Administrator Dustin Dassinger

Date: 10/28/25

Subject: RFP Appraisal Services

Commissioners,

The City of Dickinson issued a Request for Proposal (RFP) for professional appraisal services for three City-owned parcels requiring valuation. The purpose of the appraisals is to determine current fair market values to support future planning and potential land use decisions.

The parcels requiring appraisal services include:

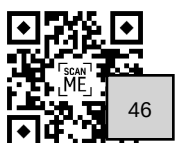
1. **Lot 1, Block 1, Prairie Meadows Subdivision**
Parcel ID #2999-0100-0100 (13.29 acres located west of the Dickinson Middle School)
2. **Lot 2, Block 1, Museum Center Addition**
Parcel ID #0791-0100-0200 (46 West Museum Drive – 1.16 acres, Armory site)
3. **Lot 1, Block 1, Museum Center Addition**
Parcel ID #0791-0100-0100 (66 West Museum Drive – 3.93 acres, land where the Dickinson Law Enforcement Center is located).

Two proposals were received in response to the RFP. Each proposal was evaluated based on the following criteria:

- Experience and Qualifications
- Quality and Clarity of Proposal
- Cost of Services
- Timeline
- References and Past Performance

The scoring committee consisted of City Planner Natalie Birchak, Senior Engineer Kris Keller, and City Administrator Dustin Dassinger.

After review and scoring, Valbridge Appraisal Services received the highest overall evaluation. Valbridge demonstrated strong qualifications, relevant experience with municipal and institutional properties, and a clear understanding of the scope of work. The firm also maintains a field office in Fargo, North Dakota, allowing for efficient project coordination and completion.

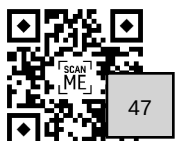


City staff recommends that the City Commission award the RFP for Appraisal Services to Valbridge Appraisal Services in the total amount of **\$14,500** for the appraisal of the three identified parcels.



Dustin Dassinger

City Administrator





Nathan Hansen, MAI
Senior Managing Director

Valbridge Property Advisors | Fargo
118 Broadway N., Suite 509
Fargo, ND 58102
701.289.1673
nhansen@valbridge.com

October 3, 2025

Dustin Dassinger, City Administrator
City of Dickinson
38 1st Street West
Dickinson, ND 58601

Dear Mr. Dassinger,

On behalf of Valbridge Property Advisors, I am pleased to submit our proposal in response to the City of Dickinson's RFP for appraisal services. We appreciate the opportunity to be considered for this assignment.

Valbridge has been in continuous operation for 46 years, providing appraisal services in nearly half of the United States. Our extensive work with federal agencies, state governments, and municipalities equips us to meet the City of Dickinson's needs with accuracy and professionalism.

With 11 MAI-designated appraisers on staff, we are well-prepared to deliver timely, high-quality results. Valbridge is a certified small business and fully registered in SAM.gov. I will serve as the primary point of contact for this contract; I am licensed in five states, including North Dakota, and bring direct experience supporting government clients.

Thank you for considering our proposal. We look forward to the opportunity to serve the City of Dickinson.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Nathan Hansen', is written over a light blue horizontal line.

Nathan Hansen, MAI, ASA
Senior Managing Director
ND Certified General CG-219124



Qualifications

Nathan Hansen, MAI,
ASA Senior Managing
Director
Valbridge Property Advisors | Fargo | Minneapolis – St. Paul

Memberships & Affiliations

- Appraisal Institute, Member
- MAI Designation

- ASA/American Society of Appraisers, Member
- Accredited Senior Appraiser (ASA), Real Property

- IRWA/International Right of Way Association
- Member

- The enclosed flyer within this proposal packet contains a more detailed summary of my professional qualifications and experience.

Project Approach/Scope of Work

Property 1

- Lot 1, Block 1, Prairie Meadows Subdivision
- PID: 2999-01000-0100
- ~13.29 acres vacant land west of Dickinson Middle School
- Value based on Highest and best use conclusion



Property 2

- Lot 2, Block 1, Museum Center Addition
- PID: 0791-01000-0200
- 46 West Museum Drive (~1.16 acres)
- Improved with the former Armory building and parking lot
- Highest and best use analysis (as-vacant vs. as-improved); value opinion will be based on the concluded HBU



Property 3

- Lot 1, Block 1, Museum Center Addition
- PID: 0791-01000-0100
- 66 West Museum Drive (~3.93 acres)
- Existing Law Enforcement Center site; improvements owned by County, land by City
- Appraisal will reflect land value only, ignoring existing improvements; assumes rezoning consistent with market demand



Scope of Work

- Report Type: Appraisal Report
- Value Type: Market Value
- Value Scenario: As is
- Interest Appraised: Fee Simple
- Components Appraised: Real estate only
- Valuation Approaches: All applicable approaches
- Intended User(s): City of Dickinson
- Intended Use: Support internal municipal decisions and potential sale/disposition
- Special Conditions: As outlined per property above

Fee and Timing

- Property 1: \$4,000
- Property 2: \$6,500
- Property 3: \$4,000
- **Total Fee: \$14,500**
- **Retainer:** None required. Payment due 30 upon receipt of appraisal reports.
- Completion within **8 weeks** of engagement

Summary of Professional Experience

The following are a few recent appraisal assignments our firm has completed that are similar and/or related to the property and required appraisal services that is the subject of this RFP.

2025

Subject Property: Vacant Land, Hastings, MN

Client: City of Hastings

Client Contact: Alex Menke, Economic Development Coordinator

Phone: 651-480-2379

Property/Appraisal Description: Subject property was two parcels of vacant land. First parcel is 3.94 acres possibly being sold by the City. The appraisal considered the potential for reclassification to commercial use. Second parcel, 1.32 acres. The property was zoned Public Institutional but guided for future commercial use. Purpose of appraisal was due diligence regarding possible disposition. Fee Simple, Market Value. As-Is.

Subject Property: Public Facility/Community Center, Maplewood, MN

Client: City of Maplewood

Client Contact: Danette Parr, City of Maplewood

Phone: 651-249-2310

Property/Appraisal Description: Subject property was YMCA of Maplewood consisting of community center building with an accessory industrial/storage building utilized by the City. Purpose of the report was to assist the City of Maplewood in real estate asset decision making. Subject was valued as-is, as currently improved; as vacant with the land available for the highest and best use of the site; and as vacant with the land available for office use.

Subject Property: Land, Anoka MN

Client: City of Anoka

Client Contact: Ben Nelson, Assistant City Engineer

Phone: 763-576-2785 | bnelson@ci.anoka.mn.us

Property/Appraisal Description: Subject property was two parcels, both multifamily and commercial. Purpose of the appraisal was to assist the client in negotiations regarding the partial acquisition of the subject property. Fee Simple, Market Value, "Before" and "After" analyses reflecting the impact of proposed trail related easement(s).

Subject Property: Closed Restaurant Property, Grand Forks ND

Client: City of East Grand Forks

Client Contact: Reid Huttunen, City Administrator

Phone: 218-399-3388 | RHuttunen@egf.mn

Property/Appraisal Description: Subject property was a closed restaurant property on a 5.53 acre site. Purpose of appraisal was for internal decision-making regarding potential acquisition. Fee Simple, As-Is, Market Value.

Subject Property: Vacant Land, Anoka MN

Client: City of Anoka

Client Contact: Doug Borglund, Community Development Director, 763-576-2723

Property/Appraisal Description: Subject property was a 2.58 acre parcel that was being used as a parking lot. The City of Anoka planned to develop the subject site into an apartment community. Purpose of the appraisal was for the City's internal decision-making. As-Is, Fee Simple, Market Value.

Subject Property: Vacant Land, Anoka MN

Client: City of Anoka

Client Contact: Doug Borglund, Community Development Director, 763-576-2723

Property/Appraisal Description: Subject property was 21.88 acres zoned for low and medium density residential. Site was owned by the City of Anoka who intended to sell the subject site to a developer. Purpose of the appraisal was for the City's internal decision-making. As-Is, Fee Simple, Market Value.



Valbridge
PROPERTY ADVISORS

Professional References

Megan Rhoads
Lead Real Estate Specialist
Physical Development Division
P: 651-755-2770
megan.rhoads@co.dakota.mn.us

Shawn A. Zepper
Right of Way Specialist
Ramsey County Public Works
P: 651-266-7185
shawn.zepper@co.ramsey.mn.us

Alex Menke
Economic Development Coordinator
City of Hastings
P: 651-480-2379
amenke@hastingsmn.gov

Reid Hutton
City of East Grand Forks
O: 218-399-3388 | C: 701-520-2298
rhuttunen@egf.mn

Cyndy Boyce
Senior Real Estate Specialist
Real Estate Office, Metropolitan Council
P: 651-602-1521
cynthia.Boyce@metc.state.mn.us

Eric Van Oss
Economic Development Manager
City of Rosemount
C: 651-322-2059 | O: 651-423-4411
eric.vanoss@rosemountmn.gov

Proof of Insurance



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 6/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Canopy Group 200 S. Main St. Le Sueur MN 56058		CONTACT NAME: Molly Bunnell PHONE (A/C No. Ext): (507) 665-3364 FAX (A/C No.): (507) 665-6510 EMAIL: mollyb@thecanopygroup.com ADDRESS:															
INSURED Midstates Valuation, LLC 1515 Central Parkway Ste 120 Eagan MN 55121		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: FIDELITY & GUARANTY CO</td> <td>35386</td> </tr> <tr> <td>INSURER B: TRAVELERS PROPERTY CAS CO OF AMER</td> <td>25674</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: FIDELITY & GUARANTY CO	35386	INSURER B: TRAVELERS PROPERTY CAS CO OF AMER	25674	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
TYPE	TYPE OF INSURANCE	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIED PER: ☒ POLICY ☐ PROJECT ☐ LOG ☐ OTHER:	Y	Y	BIP8W976425	07/01/2025 07/01/2026 EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPOUND AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			BIP8W976425	07/01/2025 07/01/2026 COMBINED SINGLE LIMIT (EA accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 5,000			CUP8W979175	07/01/2025 07/01/2026 EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 PRODCO \$ 2,000,000
	WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MN) (Yes - describe under DESCRIPTION OF OPERATIONS below)	Y/N	N/A		E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Blanket Additional Insured applies to the General Liability when required by written contract. Blanket Waiver of Subrogation applies to the General Liability when required by written contract. Umbrella Follows Form.
 Insight Realty Advisors is an additional insured

CERTIFICATE HOLDER INSIGHT REALTY ADVISORS, LLC 1515 Central Parkway Suite 120 Eagan MN 55121	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Molly Bunnell
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Finance Committee By-Laws Revision

Presented by: Deputy City Administrator Linda Carlson
Consideration to Approve Resolution



Two Revisions:

- 1. Under ORGANIZATION AND MEMBERSHIP - Changing the title from Finance Supervisor TO: Deputy Finance Director**
- 2. Paragraph #3 – Under TERMS – changed the terms of the citizens from: one being a one-year term and the other a two-year term TO: both interested citizens on the committee would serve two-year terms – one would start in an odd year and the other in an even year, and alternating going forward.**





THE FINANCE COMMITTEE BY-LAWS

The presence of a fully engaged Finance Committee is a strong indication that an organization is committed to good stewardship and is actively building and preserving the financial resources necessary to support the accomplishment of its mission, both for the short and the long term.

By: Elizabeth Hamilton Foley – 2007

1. **ORGANIZATION AND MEMBERSHIP.** The Board of Commissioners of the City of Dickinson shall appoint from its members a Finance Committee (the "Committee"). The Committee shall consist of the following directors: the Mayor, one (1) Commissioner, the City Administrator, the Deputy City Administrator, the City Attorney, and the ~~Finance Supervisor~~ **Deputy Finance Director**. The Committee shall have no less than five (5) directors, but can add other members, up to a total of seven (7). Other members can include financial professionals, legal counsel and no more than two (2) interested citizens. The City Attorney shall not be voting member of the Committee.
2. **COMMITTEE GOVERNANCE.** The Mayor will serve as the Committee Chair during his or her elected term. The directors of the Committee shall designate one member of the Committee to act as its vice-chairperson. The Committee shall meet as scheduled by the Committee Chair, but no less than quarterly and no more than monthly. The Committee shall keep written minutes of its proceedings along with an agenda of the meeting. A majority of the members of the Committee shall constitute a quorum for doing business. All actions shall be taken by a majority vote of the members present at a meeting at which a quorum is present or by unanimous written or virtual consent. The Committee shall regularly report its actions to the Board of City Commissioners, at its regular Commission meetings, on recommendations as the Committee may deem appropriate.
3. **TERMS.** The Mayor's term shall be consistent with his or her elected term in office. The other Commissioner's term will be a term of one-year beginning the first day of July. An interval of one year must elapse before the same Commissioner may be reappointed. Interested citizens must be approved by the Board of City Commissioners. The terms for interested citizens shall be ~~staggered with one interested citizen's term being a one year with the second interested citizen's term being a two year term with both terms starting the first day of July, after which an interval of one year must elapse before being reappointed.~~ **two-year terms beginning the first day of July. One term will begin in an odd year. The other term will begin in an even year, alternating thereon. An interval of one year must elapse before being reappointed.**
4. **COMPENSATION.** Elected officials, city staff and contracted staff will not be compensated for serving on the Committee. Interested citizens appointed to the Committee will be compensated for attendance according to the current fee schedule. An appointment to fill an unexpired term will be for the remainder of the term only.

5. **PURPOSE.** The Committee shall assist the Board of City Commissioners in fulfilling its responsibilities with respect to oversight of the City's financial management and resources and to help focus on expected outcomes and potential strategies for overcoming setbacks or changes in the financial environment. The Committee shall also evaluate specific financial strategy initiatives and policies as requested by the Board of City Commissioners.

6. **DUTIES AND RESPONSIBILITIES.** The following shall be the principal duties and responsibilities of the Committee:
 - Create, approve, and update (as necessary) policies that help ensure the assets of the organization are protected.
 - Ensure policies and procedures for financial transactions are documented in a manual, and the manual is approved by the Board of Commissioners, reviewed annually, and updated as necessary.
 - Ensure approved financial policies and procedures are being followed.
 - Oversee budget preparation and financial planning.
 - Ensure that accurate, timely, and meaningful financial statements are prepared and presented to the Board of City Commissioners and community.

7. **POLICIES.** The Finance Committee is charged with ensuring compliance and/or developing policies that further serve to protect the organization and manage its exposure to risk. These include establishing policies such as, but not limited to:
 - Long-term contracts or leases
 - Loans or lines of credit
 - Fund Reserves
 - Statement of Investment
 - Tax Increment Financing (TIF)
 - Capital Purchases

8. **DELGATION.** The Committee may from time to time employ one or more investment advisors to assist in the management of its financial assets. The Committee may delegate any of its duties and responsibilities to subcommittees of one or more members of the Committee may deem to be appropriate, in its sole discretion.

ADOPTED: ____ July 19, 2023

UPDATED: November 4, 2025 Resolution XX-2025

RESOLUTION NO. _____ 2025

A RESOLUTION AMENDING AND RE-ENACTING THE BYLAWS FOR THE FINANCE COMMITTEE

WHEREAS, the City of Dickinson established a Finance Committee in 2023 to facilitate citizen participation in the City’s financial affairs to foster continued growth of the City’s financial resources.

WHEREAS, on July 19, 2023, the City adopted Bylaws for the Finance Committee setting forth specific term requirements for its members.

WHEREAS, the City desires to amend those Bylaws to update the term requirements for its citizen members and make a title change. Those changes are identified in amended Bylaws attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED the Board of City Commissioners hereby adopts the amended Bylaws for the Finance Committee as set forth in Exhibit A.

Dated this _____ day of November 2025.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger
Dickinson City Administrator

Chapter 36-25 - Code Update

Presented by: City Attorney Christina M. Wenko

Consideration to Approve



- Amends and re-enacts Section 36-25
- Clearly states the penalty for a violation for blighted structures and junk
- Adds the following language:

Any violation of this section shall be a class B misdemeanor.

ORDINANCE NO. 1836

**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 36-25
DAKOTA, RELATING TO PENALTIES FOR VIOLATIONS FOR JUNK
STORAGE AND BLIGHTED STRUCTURES**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF
DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 36-25 of the City Code of the City of Dickinson is hereby amended
and re-enacted as follows:

Sec. 36-25. Penalty for violation.

Any violation of this section shall be a class B misdemeanor. As an additional remedy, the
operation or maintenance of any property in violation of any provisions hereof and which
cause discomfort or annoyance to reasonable persons of normal sensitiveness or which
endangers the comfort, repose, health or peace of residents in the area shall be deemed, and
is declared to be, a public nuisance and may be subject to abatement summarily by a
restraining order or injunction issued by a court of competent jurisdiction.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in
conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court
of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections
of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final
passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: October 7, 2025
Second Reading: October 21, 2025
Final Passage: October 21, 2025

Chapter 62-65 - Code Update

Presented by: City Attorney Christina M. Wenko

Consideration to Approve



- Amends and re-enacts Section 62-65
- Clearly states the penalty for a violation of permit regulations
- Adds the following language:

Any violation of this section shall be a class B misdemeanor.

ORDINANCE NO. 1837

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 62-65 DAKOTA, RELATING TO PENALTIES FOR VIOLATIONS FOR PERMIT VIOLATIONS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 62-65 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-65. Penalties for violation.

- (a) Violation of the provisions of this chapter or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or special exceptions) shall constitute a misdemeanor. Any violation of this section shall be a class B misdemeanor. Each day such violation continues shall be considered a separate offense.
- (b) The owner or tenant of any building, structure, premises, or part thereof, any architect, builder, contractor, agent, or other person who commits, participates in, assists in, or maintains such violation may each be found guilty of a separate offense and suffer the penalties herein provided.
- (c) Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: October 21, 2025

Second Reading: November 4, 2025

Final Passage: November 4, 2025

Chapter 8-195 - Code Update

Presented by: City Attorney Christina M. Wenko

Consideration to Approve



- Amends and re-enacts Section 8-195
- Clearly states the penalty for a violation of the International Property Maintenance Code
- Adds the following language:

Any violation of any provision of the International Property Maintenance Code shall be a class B misdemeanor.

ORDINANCE NO. 1838

**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 8-195
DAKOTA, RELATING TO PENALTIES FOR VIOLATIONS OF THE
INTERNATIONAL PROPERTY MAINTENANCE CODE**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF
DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 8-195 of the City Code of the City of Dickinson is hereby amended
and re-enacted as follows:

Sec. 8-195. International Property Maintenance Code adopted.

The terms, provisions and conditions of the International Property Maintenance Code,
including all supplements, additions and amendments thereto, copies of which are on file in
the Office of the City Administrator, are hereby adopted as a part of this Code as though the
same were set forth in full. Any violation of any provision of the International Property
Maintenance Code shall be a class B misdemeanor.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in
conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court
of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections
of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect on final
passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: October 21, 2025
Second Reading: November 4, 2025
Final Passage: November 4, 2025

Section 16-170 - Zoning.

“Oil, gas, or service wells shall be permitted in ~~all zoning districts as a conditional use only, as provided for in this article and in the City zoning code; provided, however, that the Board of City Commissioners shall have the power to refuse any application for a conditional use permit by reason of the location of the proposed well and the character and value of the permanent improvements already erected on the drilling property in question or adjacent thereto, or because of the use to which the land and surroundings are adapted for civic purposes, or if, for sanitary reasons, the drilling of the well will be a serious disadvantage to the City and its inhabitants as a whole~~ the Agricultural (AG) and General Industrial (GI) zoning districts after approval from the North Dakota Industrial Commission is obtained.”

Section 16-174 – Distance limitations and spacing requirements.

Section 7. Item A.

In all areas within the zoning jurisdiction of the City, the following shall apply:

1. Generally.
 - a. No well shall be located less than 100 feet from any building or structure not necessary for the operation of the well. No well shall be located less than 300 feet from any building or structure of any residential use, educational use, institutional use, commercial office or retail use, or other place of assembly.
 - b. In the event of a pre-existing well, no building shall be constructed, and the City shall not issue a building permit or certificate of occupancy for any building or structure not in conformance with this section.
2. Wellheads, tank batteries and associated on-site production equipment shall be located not less than 100 feet from the edge of any public right-of-way.
3. The requirements of this section may be waived, in the sole discretion of the ~~Board of City Commissioners, as part of the conditional use permit upon finding by the Board that such waiver is consistent with public health, safety and welfare~~ North Dakota Industrial Commission.”



Oil Well Zoning Text Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
 From: City of Dickinson Community Development Services
 Date: October 1, 2025
 Re: ZTA-006-2025 Section 16 – Oil Well Zoning

APPLICANT

Name: City of Dickinson Community
 Development
 Address: 38 1st Street West
 City: Dickinson North Dakota 58601

Public Hearing	October 8, 2025	Planning and Zoning Commission
Public Hearing	October 21, 2025	City Commission
Final Consideration	November 4, 2025	City Commission

Community Development staff is requesting approval of zoning text amendments to Section 16-170 - Zoning, and Section 16-174 – Distance limitations and spacing requirements, in Chapter 16-Environment of the Dickinson Municipal Code, to remove language regarding the requirement of a conditional use permit for oil wells. The intention of these amendments is to align the Dickinson Municipal Code with the North Dakota Century Code requirements regarding the permitting of oil well drilling.

Staff recommendation: Staff recommends approval of this text amendment.

STAFF ANALYSIS

BACKGROUND

The North Dakota Century Code states in Section 38-08-04: Jurisdiction of commission, that the North Dakota Industrial Commission (NDIC) has final authority over oil drilling activity. Additionally, Section 38-08-01: Declaration of policy, states *"It is hereby declared to be in the public interest to foster, to encourage, and to promote the development, production, and utilization of natural resources of oil and gas in the state"*. The NDIC requires that any organization proposing a new oil well must inform the municipality about the proposal prior to approval.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Municipal Code

The proposed text amendment removes additional language referencing a conditional use permit for oil well drilling and clarifies all oil wells fall under the jurisdiction of the NDIC. This is a follow-up to ZTA-005-2025: Oil Well Recommendations text amendment, which was previously heard at the September 10th, 2025 Planning and Zoning Commission meeting. ZTA-005-2025 removed the requirement of a conditional use permit for all oil well construction and instead requires applicants attend a public hearing in front of City Commission prior to NDIC approval of the project.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends **approval** of ZTA-006-2025.

MOTIONS:

*****Approval*****

*"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-006-2025: The Oil Well Zoning Text Amendment** as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements (IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):

1. _____;
2. _____.

*****Denial*****

*"I move the Dickinson Planning and Zoning Commission recommend denial of **ZTA-006-2025: The Oil Well Zoning Text Amendment** as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. 2025**AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 16, RELATING TO OIL WELL ESTABLISHMENT, REQUIREMENTS, AND APPROVAL PROCESS**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 16-170. Zoning. of Chapter 16 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 16-170. - Zoning.

Oil, gas, or service wells shall be permitted in ~~all zoning districts as a conditional use only, as provided for in this article and in the City zoning code; provided, however, that the Board of City Commissioners shall have the power to refuse any application for a conditional use permit by reason of the location of the proposed well and the character and value of the permanent improvements already erected on the drilling property in question or adjacent thereto, or because of the use to which the land and surroundings are adapted for civic purposes, or if, for sanitary reasons, the drilling of the well will be a serious disadvantage to the City and its inhabitants as a whole~~ the Agricultural (AG) and General Industrial (GI) zoning districts after approval from the North Dakota Industrial Commission is obtained.

SECTION 2: Sec. 16-174. - Distance limitations and spacing requirements. of Chapter 16 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 16-174. - Distance limitations and spacing requirements.

In all areas within the zoning jurisdiction of the City, the following shall apply:

1. Generally.
 - a. No well shall be located less than 100 feet from any building or structure not necessary for the operation of the well. No well shall be located less than 300 feet from any building or structure of any residential use, educational use, institutional use, commercial office or retail use, or other place of assembly.
 - b. In the event of a pre-existing well, no building shall be constructed, and the City shall not issue a building permit or certificate of occupancy for any building or structure not in conformance with this section.
2. Wellheads, tank batteries and associated on-site production equipment shall be located not less than 100 feet from the edge of any public right-of-way.
3. The requirements of this section may be waived, in the sole discretion of the ~~Board of City Commissioners, as part of the conditional use permit upon finding by the Board that such waiver is consistent with public health, safety and welfare~~ North Dakota Industrial Commission.

SECTION 4: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 5: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

SECTION 6: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

Baler Building

Bank of North Dakota

Loan Agreement

Presented by: Senior Engineer, Kris Keller

Consideration to Approve



Vicinity Map





ENGINEERING MEMORANDUM

October 30, 2025

RE: November 4th City Commission Meeting

202216 – BALER BUILDING EXPANSION – BANK OF NORTH DAKOTA LOAN RESOLUTION

For your consideration is a bond resolution for the City of Dickinson to execute the Solid Waste Revenue Bond, Series 2025 and associated agreement with the Bank of North Dakota (BND) for a loan from the Infrastructure Revolving Loan Fund. The details are listed below.

- The total Bond and BND Infrastructure loan amount request is **\$5,000,000**.
- The duration of the loan is 20-years and bears an interest rate of 2.00%.
- The bond matures on September 1, 2045
- The proceeds of the loan will be used for the construction of the Baler Building.

The City Engineering, Public Works, and Finance staff recommends approval.



\$5,000,000
CITY OF DICKINSON, NORTH DAKOTA
SOLID WASTE REVENUE BOND, SERIES 2025
(INFRASTRUCTURE REVOLVING LOAN FUND)
BALER BUILDING EXPANSION

BOND RESOLUTION

WHEREAS, the Board of City Commissioners of the City of Dickinson, North Dakota (the “City”) finds that it is financially feasible and in its best interest to finance the baler building expansion project from the solid waste utility fund; and

WHEREAS, the Bank of North Dakota (“BND”) is authorized pursuant to N.D.C.C. Section 6-09-49 to lend money to political subdivisions of the State of North Dakota pursuant to the terms of the Infrastructure Revolving Loan Fund; and

WHEREAS, the City has made timely application to BND pursuant to the requirements of the Infrastructure Revolving Loan Fund to finance all, or a portion of the cost of the Project and BND has approved the City’s application pursuant to the terms of a commitment letter dated September 15, 2025 (the “Commitment Letter”).

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City as follows:

SECTION 1. DEFINITIONS. As used in this Resolution, the following words shall have the following meanings:

"**BND**" means the Bank of North Dakota.

"**Bond Fund**" means the Bond Fund established pursuant to Section 10 hereof.

"**Bond**" means the City of Dickinson, North Dakota, Solid Waste Revenue Bond, Series 2025 issued pursuant to this Resolution.

"**Bondholders**" means the person or persons in whose name such Bond shall be registered.

"**City**" means the City of Dickinson, North Dakota, a North Dakota political subdivision and its successors and assigns.

"**Commission**" means the Board of City Commissioners of the City.

"**Commitment Letter**" means the BND Commitment Letter dated September 15, 2025.

"**Construction Fund**" means the Construction Fund established pursuant to Section 12 hereof.

"**Default**" means any event specified in Section 17(a) of this Resolution.

"Facilities" means the garbage and refuse disposal system of the City, including any improvements, betterments, additions, renewals, and replacements thereto.

"Gross Revenues" means (a) all fees and charges collected for use of the Facilities, and (b) solely with respect to the Facilities (i) revenues from other activities furnished by the City, (ii) revenues from product sales, and (iii) other revenues collected by the City; however, Gross Revenues does not include: (a) collection of ad valorem taxes, if any; (b) any payments of assessments levied against benefitted properties; (c) the proceeds of any grants; (d) the proceeds of any borrowing for capital improvements; (e) the proceeds of any liability insurance; and (f) the proceeds of any casualty insurance which the City intends to utilize for repair or replacement of the Facilities.

"Loan Agreement" means the Loan Agreement between the City and BND dated as of September 1, 2025.

"Net Revenues" means Gross Revenues less Operating Expenses.

"N.D.C.C." means the North Dakota Century Code.

"Operating Expenses" means all normal, reasonable and current expenses incurred for operation, maintenance and repair of the Facilities, including but not limited to administrative expenses, financial and auditing expenses, insurance premiums, claims (to the extent moneys are not available from proceeds of insurance), taxes, legal and engineering expenses relating to operation and maintenance, payments and reserves for pension, retirement, health, hospitalization, and sick leave benefits, payments to reserve funds, and any other similar expenses to be paid to the extent properly and directly attributable to operations of the Facilities, but excluding depreciation, debt service, amortization and capital expenditures.

"Parity Bonds" means any revenue bonds or other obligations of the City issued hereafter which comply with the provisions of Section 16 of this Resolution for the issuance of Parity Bonds.

"Project" means the undertaking or improvements to the Facilities, including but not limited to the baler building expansion and all other appurtenances, contrivances, and structures used or useful for a complete garbage and refuse disposal system.

"Registrar" means the Bank of North Dakota, Bismarck, North Dakota, or any other entity which is under contract with the City to serve as paying agent and registrar for the Bond and its successors and assigns.

"Reserve Fund" means the Reserve Fund established pursuant to Section 11 hereof.

SECTION 2. AUTHORIZATION. Pursuant to the authority of the City's Home Rule Charter, Ordinance and N.D.C.C. Chapter 40-35 and the provisions of this Resolution, a bond of the City of Dickinson, North Dakota entitled to the benefits, protection and security of such provisions is hereby authorized in the aggregate principal amount of not to exceed Five Million Dollars (\$5,000,000). The Bond shall be designated "\$5,000,000 City of Dickinson, North Dakota, Solid Waste Revenue Bond, Series 2025", issued for the purpose of constructing the Project and paying costs of issuance.

SECTION 3. SALE OF THE BOND. The Bond is hereby sold through negotiated sale to the BND on the terms and conditions set forth in the Commitment Letter and herein at a purchase price of not to exceed \$5,000,000, or such lesser amount as may be required for the completion of the Project. The City agrees to pay to all costs associated with the issuance and sale of the Bond. The Bond shall consist of a single term bond in the amount of not to exceed \$5,000,000. The Bond shall be issued only in fully registered form without coupons.

SECTION 4. TERMS. The Bond shall be dated November 18, 2025. The Bond shall mature on September 1, 2045 and shall bear interest at the rate of 2.00% payable on March 1 and September 1 in each year commencing March 1, 2026.

The Bond is subject to annual mandatory principal installments commencing September 1, 2026, with the last principal payment being made on September 1, 2045 subject however to the final amortization schedule to be attached to the Bond upon the final loan advance in accordance with Section 1.06 of the Loan Agreement. The preliminary amortization schedule has been presented to the Commission at this meeting and is hereby approved. Each loan advance shall be recorded on the grid on the reverse of the Bond.

Interest on the Bond and, upon presentation and surrender thereof to the BND, as paying agent and registrar of the Bond, the principal thereof shall be payable in lawful money of the United States of America by check, wire, or other electronic transfer. Interest shall be payable to the person in whose name the Bond is registered at the close of business on the fifteenth (whether or not a business day) of the immediately preceding month. Interest on the Bond shall cease at maturity or on a date prior thereto on which it has been duly called for redemption unless the holder thereof shall present the same for payment and payment is refused. The Bond shall be payable from the Bond Fund established herein.

SECTION 5. REDEMPTION. The Bond is subject to prepayment, in whole or in part, on any date at the option of the City upon 30 days written notice at a price equal to the principal amount thereof plus accrued interest.

SECTION 6. PREPARATION AND EXECUTION; FORM OF BOND. The Bond shall be printed under the supervision and at the direction of the City Administrator, executed by the manual or facsimile signature of the President, sealed with a manual or facsimile of the City's official seal, if any, and attested to by the manual signature of the City Administrator and delivered to BND at closing. The Bond shall be reproduced in substantially the form on file with the City Administrator.

SECTION 7. DEDICATION OF NET REVENUES. The City hereby dedicates and pledges for the payment of the principal and interest on the Bond, the Net Revenues. The levy and collection of the Net Revenues and the dedication of such shall be irrevocable so long as any principal of or interest on the Bond remains outstanding and unpaid.

SECTION 8. SECURITY. The Bond shall be a limited obligation of the City, and shall be payable solely from the Net Revenues, as provided by this Resolution and does not constitute a debt of the City within the meaning of any constitutional or statutory limitation. The Bond shall not be payable from nor charged upon any funds other than the revenue pledged to the payment thereof, nor shall the City be subject to any pecuniary liability thereon. The Bond shall not constitute a charge, lien,

nor encumbrance, legal or equitable, upon any property of the City and no Bondholder shall ever have the right to compel any exercise of the taxing power of the City to pay the principal or interest on the Bond, other than the Net Revenues herein pledged to the payment of the Bond.

SECTION 9. DISPOSITION OF BOND PROCEEDS. The estimated \$5,000,000 proceeds derived from the sale of the Bond shall be deposited to the Construction Fund as advances are made pursuant to Section 1.06 of the Loan Agreement.

SECTION 10. BOND FUND. The City shall establish and maintain so long as the Bond is outstanding and unpaid, a sinking fund as a separate and special bookkeeping account on the official books and records of the City, to be designated the "Bond Fund." The Commission shall make the following deposits into the Bond Fund:

(a) Commencing on the first day of the month following the closing date, and monthly thereafter the City will deposit into the Bond Fund Net Revenues in an amount equal to one-sixth (1/6) of the amount necessary to pay Bond interest which will become due on the next interest payment date after crediting the amount of accrued interest and any earnings on the Bond Fund. Prepayment of monthly deposits will fulfill this requirement. Notwithstanding the foregoing, the City shall deposit into the Bond Fund from the Net Revenues an amount sufficient to permit all interest due on the Bond to be paid on the date it is due.

(b) Commencing on the first day of the month following the closing date, and monthly thereafter, the City will deposit into the Bond Fund Net Revenues in an amount equal to one-twelfth (1/12) of the amount necessary to pay any Bond principal which will become due on the next principal payment date. Prepayment of monthly deposits will fulfill this requirement. Notwithstanding the foregoing, the City will deposit into the Bond Fund from the Net Revenues an amount sufficient to permit all principal due on the Bond to be paid on the date it is due.

(c) On each principal and interest payment date, from funds on deposit in the Reserve Fund, such additional amounts, if any, as may be necessary to meet principal and interest payments then due.

Deposits required to be made pursuant to Sections 10(a) and 10(b) above are cumulative, and if the Net Revenues are not sufficient to credit the amount required in any month, an amount equal to the deficiency shall be credited from the next Net Revenues thereafter received. The money and investments in the Bond Fund are irrevocably pledged to and shall be used to the extent required for the payment of principal of and interest on the Bond when and as the same shall become due and payable and for that purpose only. The Net Revenues in excess of the deposits required by this Section may be appropriated by the City for other lawful purpose.

SECTION 11. RESERVE FUND. The City shall establish and maintain a balance in the Reserve Fund of \$303,000 (average annual principal and interest payment requirement on the Bond). If at any time the balance in the Reserve Fund is less than the required amount the City will transfer Net Revenues to the Reserve Fund.

The City shall fund the Reserve Fund in the amount of one-fifth (1/5) (\$60,600) each September 1 commencing September 1, 2026, and on each September 1 thereafter with the final deposit made on September 1, 2030. The Reserve Fund deposit is based upon total draws of \$5,000,000. In the event that the City draws less than \$5,000,000 the Reserve Fund requirement shall be adjusted downward.

Moneys required to be maintained in the Reserve Fund will be used only to pay principal and interest on the Bond, and only in the event that the Pledged Revenues and moneys in the Bond Fund are insufficient to pay Bond principal, premium, if any, and interest when due; provided, however, that when the balances of the Bond Fund and the Reserve Fund equal an amount sufficient to redeem or pay at maturity the Bond, together with interest thereon and premium, if any, said balances may be applied to such redemption or payment at maturity, as the case may be, whether or not other moneys are available for such payment.

Any amounts on deposit in the Reserve Fund, including interest earnings, in excess of the required amount shall be transferred to the Bond Fund. Any surplus remaining in the Reserve Fund after the Bond has been paid may be used for any lawful purpose determined by the City.

SECTION 12. CONSTRUCTION FUND. The Commission shall establish a Construction Fund and shall deposit to the credit of such Fund the proceeds of the Bond as set forth in Section 9 hereof.

As bond proceeds are needed for Project costs, the City shall submit requests in accordance with Section 1.06 of the Loan Agreement. Loan advances shall be recorded on the grid on the back of the Bond. Moneys in the Construction Fund from such proceeds and earnings shall be used for payment of the cost of the Project and costs of issuance of the Bond to include reimbursement to the City for advances made for such costs or to refund amounts borrowed for the Project, and for no other purpose.

Moneys in the Construction Fund shall be deposited with a qualified depository and any deposits in excess of the amount insured or guaranteed by the Federal Deposit Insurance Corporation or the National Credit Union Administration shall be collateralized in accordance with Section 21-04-09 of the N.D.C.C. Moneys in the Construction Fund shall be subject to withdrawal from time to time by the President and City Administrator for the purposes set forth above.

Moneys in the Construction Fund may be invested in such investments as are authorized by law for the City. Earnings from investment of the funds in the Construction Fund shall remain in the Construction Fund and shall be treated and disbursed as Bond proceeds. Any proceeds of the Bond and any interest earnings thereon remaining in the Construction Fund after payment of all outstanding interim indebtedness, costs of the Project, reimbursement of prior expenditures and issuance costs shall be transferred to the Bond Fund.

SECTION 13. RATE COVENANT. The City covenants that it will impose, maintain and collect rates, fees and charges in connection with the operation of the Facilities which are projected to generate Net Revenues at least equal to 1.20 times the annual debt service on the outstanding Bond and Parity Bonds. If the Net Revenues fail to meet this level, the City shall promptly increase its rates, fees and charges to a level so that Net Revenues are projected to meet the required level.

SECTION 14. GENERAL COVENANTS. The City hereby covenants and agrees with the Bondholders as follows:

- (a) That it will, to the extent the Net Revenues are sufficient, promptly cause the principal and interest on the Bond to be paid as they become due.
- (b) That it will maintain complete books and records relating to the operation of the Facilities, the Construction Fund, the Bond Fund and the Reserve Fund and will cause such books and records to be audited annually at the end of each fiscal year in accordance with Generally Accepted Accounting Standards. The audit report shall be provided to BND.
- (c) That it will not issue bonds or other obligations having a claim superior to the claim of the Bond upon the Net Revenues.
- (d) That it will impose, maintain and collect the rates and charges for the Facilities in an amount sufficient to pay all Operating Costs, and to produce Net Revenues sufficient to pay the principal of and interest on the Bond as the same becomes due and to fund the Reserve Fund.
- (e) That all users of the Facilities will be metered or otherwise charged or assessed.
- (f) That it will operate the Facilities in an efficient and economical manner and maintain, preserve and keep every part of the Facilities in good repair, working order and condition.
- (g) The City may not sell or exchange or otherwise dispose of any property constituting a part of the Facilities unless such property is either worn out or obsolete or, in the opinion of the City, is no longer useful in the operation of the Facilities. Any proceeds of such sale, exchange or other disposition not used to replace the property so sold or exchanged shall be deposited in the Bond Fund.

SECTION 15. REGISTRATION AND TRANSFER. The Bond is transferable upon the books of and at the principal office of the Registrar, by the registered owner thereof in person or by his attorney duly authorized in writing upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney; and may also be surrendered in exchange for bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange. No transfer of the Bond shall be required to be made during the fifteen days next preceding an interest payment date, nor during the forty-five days next preceding the date fixed for redemption of such Bond.

The Bond shall be registered as to both principal and interest and the Registrar shall establish and maintain a register for the purposes of recording the names and addresses of the registered owners or assigns, the dates of such registration and the due dates and amounts for payment of principal and interest on the Bond; and the City and the Registrar may deem and treat the person in whose name any

Bond is registered as the absolute owner thereof, whether the Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

SECTION 16. PARITY BONDS. The City may issue Parity Bonds to provide funds to finance the acquisition, construction and equipping of Facilities, the repair and improvement of Facilities, or the refunding of outstanding bonds, upon the following conditions:

- (a) No Default has occurred and is continuing;
- (b) At the time of the issuance of the Parity Bonds there is no deficiency in the Bond Fund or the Reserve Fund; and
- (c) Net Revenues collected during the fiscal year preceding the year in which the proposed Parity Bonds are to be issued and other funds irrevocably appropriated for the purpose were not less than 1.20 times the average annual principal and interest requirements (including principal and interest on the proposed Parity Bonds) for any future fiscal year during which bonds are outstanding; or the estimated Net Revenues for each of the next three (3) fiscal years will be at least equal to 1.20 times the average annual debt service on all outstanding bonds (including the proposed Parity Bonds) for any future year during which bonds are outstanding.

All Parity Bonds issued in accordance with this Section shall have a lien on the Net Revenues which is equal to the lien of the Bonds and all Parity Bonds issued in accordance with this Section. Nothing in this Resolution shall preclude the City from issuing subordinate lien bonds or from providing payments on other obligations which are expressly made a charge on only the surplus Net Revenues subordinate to the pledge of Net Revenues to the Bonds authorized hereunder. Notwithstanding the foregoing, the City may issue Parity Bonds with the written consent of the owners of all of the outstanding principal of the Bonds.

SECTION 17. DEFAULT AND REMEDIES.

- (a) The following events shall constitute Default:
 - (i) failure to pay Bond principal or interest when due; or
 - (ii) failure to perform any other obligation of the City imposed by the Resolution, Loan Agreement or the Bond, but only if:
 - (A) the failure continues for a period of more than ninety (90) days after demand has been made on the City to remedy the failure, and
 - (B) the City fails to take reasonable steps to remedy the failure within that ninety-day period; provided, however, that if a remedy or Default in this Section contradicts any provision in the Loan Agreement the provisions in the Loan Agreement shall prevail; or
 - (iii) imposition of a receivership upon the City; or

(iv) written admission by the City that the City is unable to pay its debts as they become due.

(b) Upon Default, any Bondholder may exercise any of the following remedies:

(i) by mandamus or other suit, action, or proceeding at law or in equity, enforce the holder's rights against the City and its Commission and any of its officers, agents, and employees and may require the City or the Commission or any officers, agents, or employees of the City or Commission to perform their duties and obligations under Chapter 40-35 of the N.D.C.C. and the covenants and agreements contained herein;

(ii) By action or suit in equity, require the City and the Commission to account as if they were the trustees of an express trust;

(iii) By action or suit in equity, enjoin any acts or things that may be unlawful or in violation of the rights of the Bondholders; or

(iv) Bring suit upon the Bond.

A right or remedy conferred by this Section upon any Bondholder is not intended to be exclusive of any other right or remedy, but each such right or remedy is cumulative and in addition to every other right or remedy and may be exercised without exhausting and without regard to any other remedy conferred by this Section or by any other law of the State.

SECTION 18. INSURANCE AND FIDELITY BOND. The City covenants to maintain insurance appropriate to the risks associated with operation of its Facilities.

SECTION 19. LEASES. The City may lease as lessor or make contracts or grant licenses for the operation of, or grant easements or other rights with respect to any part of the Facilities if such lease, contract, license, easement or right does not, in the opinion of the City, impede the operation of the Facilities, or violate any term or condition of the Loan Agreement.

SECTION 20. AMENDMENT OF RESOLUTION. This Resolution may not be amended without the consent of the Bondholders.

SECTION 21. DISCHARGE. When the Bond, and the interest thereon, has been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution shall cease. The City may discharge the Bond installments due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond installment or interest thereon should not be paid when due, the same may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full, with interest accrued from the due date to the date of such deposit. The City may also discharge all prepayable Bond installments called for redemption on any date when they are prepayable according to their terms, by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of the redemption thereof has been duly given as provided herein. The City may also discharge all or part

of the Bond at any time by irrevocably depositing in escrow with a suitable bank or trust company for the purpose of paying all or part of the principal and interest due on the Bond prior to the date upon which the same will be prepayable according to their terms, and paying such Bond on that date, a sum of cash and securities which are general obligations of the United States or securities the principal and interest payments on which are guaranteed by the United States, or deposits in the Bank of North Dakota which, as provided by N.D.C.C. Section 6-09-10, are guaranteed by the State of North Dakota, in such aggregate amount, bearing interest at such rates and maturing or callable at the holder's option on such dates as shall be required to provide funds sufficient for this purpose; provided that notice of the redemption of all prepayable Bond installments on or before such date has been duly given as required herein.

SECTION 22. OTHER DOCUMENTS AND PROCEEDINGS. The officers of the City are hereby authorized and directed to execute and carry out or cause to be carried out the obligations which are necessary or advisable in connection with this Resolution and Loan Agreement and the issuance, sale and delivery of the Bond. The officers of the City are further authorized and directed to prepare, execute and furnish to the attorneys passing on the legality of the Bond, certified copies of all proceedings, ordinances, resolutions and records and all such certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Bond, and all certified copies, certificates, affidavits and other instruments so furnished shall constitute representations of the City as to the correctness of all facts stated or recited therein. Delivery of the Bonds is subject to the approving opinion of bond counsel and customary closing certificates, including a certificate as to absence of material litigation and an arbitrage certificate.

SECTION 23. LOAN AGREEMENT. The Loan Agreement, in substantially the form presented to the Commission at this meeting, is hereby accepted and authorized to be executed on behalf of the City by its President and City Administrator, or such officials as are authorized to act in the absence of the President or City Administrator (the "Authorized Officers"), with such modifications as may be approved by the Authorized Officers. The Authorized Officers are authorized and directed to execute the Loan Agreement and to deliver it to the BND, which execution and delivery shall be conclusive evidence of the approval of any modifications with respect to the Loan Agreement.

The Loan Agreement is hereby incorporated by reference and the sale of the Bond is hereby awarded to BND. Each and all of the provisions of this Resolution relating to the Bond are intended to be consistent with the provisions of the Loan Agreement, and to the extent that any provision in the Loan Agreement is in conflict with this Resolution as it relates to the Bond, that provision in the Loan Agreement shall control and this Resolution shall be deemed accordingly modified. The Loan Agreement may be attached to the Bond and shall be attached to the Bond if the holder of the Bond is any person other than BND.

SECTION 24. CERTIFICATES. The Authorized Officers in consultation with the City Attorney or Bond Counsel are hereby authorized to deliver certificates which cure ambiguities, defects or omissions herein, correct, amend or supplement any provision herein, all in furtherance of the financing contemplated by the Commitment Letter. Such authorization shall include, but is not limited to, adjustment of the amortization schedule and issuance of a revised bond in the event the preliminary amortization schedule is adjusted with the consent of BND. Any supplemental or amended documents may be executed by the Authorized Officers without Commission approval.

SECTION 25. ELECTRONIC SIGNATURES. The Commission authorizes the Authorized Officers to execute documents relating to the issuance of the Bond using electronic signatures. The electronic signatures of the Authorized Officers shall be as valid as an original signature of such official and shall be effective to bind such official to any document relating to the issuance of the Bond. For purposes hereof, “electronic signature” means a manually signed original signature that is then transmitted by electronic means.

Dated: November 4, 2025.

CITY OF DICKINSON, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

The governing body of the City acted on the foregoing resolution at a properly noticed meeting held in Dickinson, North Dakota, on November 4, 2025, with the motion for adoption made by _____ and seconded by _____, and the roll call vote on the motion was as follows:

"Aye" _____

"Nay" _____

Absent _____

R-1

CITY OF DICKINSON, NORTH DAKOTA
SOLID WASTE REVENUE BOND, SERIES 2025
(INFRASTRUCTURE REVOLVING LOAN FUND)
BALER BUILDING EXPANSION

SOLID WASTE REVENUE BOND, SERIES 2025

Principal Amount: Not to Exceed Five Million Dollars (\$5,000,000)
(Final Principal Amount as recorded on the attached schedule and grid herein)

Registered Holder: Bank of North Dakota
Bismarck, North Dakota

<u>Dated Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>CUSIP</u>	<u>Registrar/Paying Agent</u>
November 18, 2025	September 1, 2045	2.00%	NA	City Administrator
<u>Interest Payment Dates</u>		<u>Initial Interest Payment Date</u>	<u>Initial Principal Payment Date</u>	
Each March 1 and September 1		March 1, 2026	September 1, 2026	

CITY OF DICKINSON, NORTH DAKOTA (the "City") acknowledges itself indebted and for value received hereby promises to pay to the Registered Holder on the Record Date (the 15th day of the month, whether or not a business day, immediately preceding each payment date) the Principal installments set out in the amortization schedule attached hereto and prepared by the Registered Holder (which schedule shall be revised in accordance with Section 1.06 of the Loan Agreement in the event funds are advanced to the City other than as originally set forth in the preliminary amortization schedule), and on the Maturity Date unless redeemed prior thereto as provided in the Loan Agreement. The amount shown on the books and records of the Registered Holder shall be prima facie evidence of the Principal Amount of the Bond then outstanding; and, on the final maturity of the Bond, or earlier full redemption, all outstanding principal balance and all accrued and unpaid interest on the Bond must be paid. This Bond shall bear interest on the outstanding Principal Amount at the Interest Rate specified above from the date of the first advance to the Initial Interest Payment Date and on each Interest Payment Date thereafter including the Maturity Date. All accrued interest from the date of the first advance shall be paid on the Initial Interest Payment Date. Such interest will be payable by check, wire or other electronic transfer to the Registered Holder.

This bond is the duly authorized bond of the City (the "Bond") issued by the City in the principal amount of not to exceed \$5,000,000 under and pursuant to North Dakota Century Code ("N.D.C.C.") Chapter 40-35 and a resolution adopted by the Board of City Commissioners on November 4, 2025 (the "Resolution"). The Bond is issued for the purpose of financing City infrastructure improvements consisting of the baler building expansion. Additional terms and conditions for the repayment of the Bond are contained in the Loan Agreement between the Bank of North Dakota and the City dated as of November 1, 2025 (the "Loan Agreement"). Capitalized terms used herein which are not specifically defined herein shall have the same meaning given to such terms in the Loan Agreement and the Resolution. Copies of the Resolution and the Loan Agreement are on file with the City in the office of its City Administrator in Dickinson, North Dakota.

- The Bond:
- (i) is transferable, as provided in the Resolution;
 - (ii) is subject to optional redemption, as provided in the Resolution; and
 - (iii) is subject to the payment of the principal installments set out in the attached amortization schedule.

Additional provisions of this Bond are contained on the reverse hereof and such provisions shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the City has caused the Bond to be executed in the name of the City and on its behalf by the manual signature of the President and the official seal, if any, to be imprinted hereon and attested to by the manual signature of the City Administrator.

CITY OF DICKINSON, NORTH DAKOTA

ATTEST:

President, Board of City Commissioners

City Administrator

The Bond is a limited obligation of the City and is payable solely from a pledge of the Net Revenues and from the Funds provided for in the Resolution. The Bonds is further secured by a debt service reserve fund as described in the Resolution. No holder or holders of the Bond shall ever have the right to compel any exercise of the taxing power of the City to pay the Bond or the interest thereon. The Bond shall not constitute a charge, lien, nor encumbrance, legal or equitable, upon any property of the City or upon any income, receipts, or revenues of the City other than such Net Revenues as further described in the Resolution. This Bond is issued in full conformity with the Constitution and laws of the State of North Dakota and the ordinances and resolutions of the City duly adopted and approved prior to the issue hereof, including N.D.C.C. Chapter 40-35. It is hereby recited that all acts, conditions, and things required by the Constitution and laws of the State of North Dakota to be done, to happen, to exist and to be performed precedent to and in the issuance of the Bond in order to make it a valid and binding limited obligation of the City in accordance with its terms, have existed, happened, and been performed in due time, form, and manner as required by law. The amount of the Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by Article X Section 15 of the Constitution of the State of North Dakota or N.D.C.C. Section 21-03-04.

The Registered Holder may, and is hereby authorized by the City to, set forth on the grid attached hereto, or in other comparable records maintained by it, the amount of each advance, all payments and prepayments of principal and interest received, the current outstanding principal balance, and other appropriate information. The aggregate unpaid amount of the Bond set forth in any records maintained by the Registered Holder with respect to this Bond shall be presumptive evidence of the principal amount owing and unpaid on this Bond. Failure of the Registered Holder to record the principal amount of any advance on the grid attached hereto shall not limit or otherwise affect the obligation of the City to repay the principal amount of the Bond and all interest accruing thereon.

Record of Advances					
Amount	Date	Officer's Initials	Amount	Date	Officer's Initials
(1) \$			(9) \$		
(2) \$			(10) \$		
(3) \$			(11) \$		
(4) \$			(12) \$		
(5) \$			(13) \$		
(6) \$			(14) \$		
(7) \$			(15) \$		
(8) \$			(16) \$		
		Total			

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto _____ (please print or typewrite name and address of transferee) the within Bond and all rights and title thereunder, and hereby irrevocably constitutes and appoints _____, attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed: _____

NOTICE: Signature(s) must be guaranteed by an “eligible guarantor institution” that is a member of or a participant in a Assignature guarantee program” (e.g., the Securities Transfer Agents Medallion Program, the Stock Exchange Medallion Program or the New York Stock Exchange, Inc. Medallion Signature Program).

PLEASE INSERT TAXPAYER IDENTIFICATION NUMBER, SOCIAL SECURITY NUMBER OR OTHER IDENTIFYING NUMBER OF ASSIGNEE _____

\$5,000,000
CITY OF DICKINSON, NORTH DAKOTA
SOLID WASTE REVENUE BOND, SERIES 2025
(INFRASTRUCTURE REVOLVING LOAN FUND)
BALER BUILDING EXPANSION

CLOSING CERTIFICATE

The undersigned hereby certify that as of November 18, 2025 they are the duly elected or appointed, qualified and acting President of the Board of City Commissioners (the “Commission”) and City Administrator of the City of Dickinson, Stark County, North Dakota (the "City"), and as such are familiar with the City's properties, affairs and records and further certify as follows:

1. A. The City is a political subdivision duly organized and existing under the provisions of North Dakota Century Code (the "N.D.C.C."), Title 40 and the City’s Home Rule Charter. The persons listed below constitute the duly elected, appointed, qualified and acting members of the Commissioners and the officers of the City.

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Scott Decker	President	June 2028
Dr. Robert Baer	Vice President	June 2026
Jason Fridrich	Commissioner	June 2026
John Odermann	Commissioner	June 2028
Joe Ridl	Commissioner	June 2028
Dustin Dassinger	City Administrator	Appointed
Linda Carlson	Deputy City Administrator	Appointed
Katie Greenwood	Deputy Finance Director	Appointed
Christina M. Wenko	City Attorney	Appointed

- B. All of the above officers of the City have been duly elected or appointed and qualified for their respective offices and all of the officers are now or were on the date the Resolution was adopted in lawful incumbency of their respective offices.
- C. The City was incorporated on May 30, 1919. Its population is estimated at 22,500. The official newspaper of the City is *The Dickinson Press* published in Dickinson, North Dakota, on Tuesday through Sunday of each week.
- D. Regular meetings of the Commission are held at the City Hall located at 38 1st Street West, on the first and third Tuesday of each month.
- E. The City's federal tax identification number is: 45-6002055.
2. This Certificate is given with regard to the issuance of the City's \$5,000,000 Solid Waste Revenue Bond, Series 2025 (the "Bond"). The Bond is issued for the purpose of financing

City infrastructure improvements consisting of the baler building expansion (the "Project"). All regular or special meetings of the Commission held in conjunction with the issuance of the Bond were conducted with prior notice to the public in compliance with N.D.C.C. Sections 44-04-19 and 44-04-20. All formal actions relative to the adoption of the Resolution were taken in an open meeting of the Commission, and all deliberations of the Commission which resulted in formal action were in meetings open to the public.

3. Pursuant to law and the Financing Resolution adopted November 4, 2025 (the "Resolution"), the undersigned President and City Administrator certify they officially signed and executed the Bond dated November 18, 2025, and maturing on September 1, 2045. The Bond has been executed on behalf of the City with the manual signatures of the undersigned President and City Administrator. The City has authorized delivery and due performance of the Bond by all necessary action and execution, and the Bond, as executed, issued and delivered is in the form approved by the Resolution. The Bond has been sold to the Bank of North Dakota as authorized by N.D.C.C. Chapter 40-35.
4. Pursuant to the Resolution, the President and City Administrator certify they have signed and executed the Loan Agreement between the City and the Bank of North Dakota dated as of November 1, 2025 (the "Loan Agreement").
5. There is no litigation pending or, to the knowledge of the undersigned, threatened, to restrain or enjoin the issuance, sale or delivery of the Bond, or in any way contesting or affecting any authority for the issuance of the Bond to finance the Project or the validity and binding legal obligation thereof, or any substantive or procedural debt limit restrictions, or to prevent the execution, registration, certification or delivery thereof, or to amend, cancel or revoke any proceedings taken incidental to the Bond and the levy or collection of rates, fees and charges for facilities or activities furnished by the City, or in any way contesting the corporate existence, boundaries or powers of the City or the right of its officers to their respective offices.
6. The representations and warranties of the City contained in the Resolution and in the Loan Agreement are true and correct in all material respects as of the date hereof. The Resolution and the Loan Agreement remain in full force and effect and have not been amended, supplemented, modified, repealed, or revoked in any respect, from the date of adoption to and including the date hereof.
7. All outstanding obligations of the City, including the Bond, are within all applicable state constitutional and statutory debt limitations of the City. No event of default under the Resolution or Loan Agreement and no event that, with the giving of notice or lapse of time or both, would become an event of default under the Resolution or Loan Agreement has occurred and is continuing.
8. The City is not in violation of any provision of its Home Rule Charter or Ordinances, and to the best of the City's knowledge, the City is not in violation of any provision of or in default under any indenture, mortgage, deed of trust, indebtedness, agreement, instrument, judgment, decree, order, statute, rule or regulation to which it is a party or by which any of

its property is bound, other than violations and defaults which would have no material adverse effect on the transaction contemplated by the Bond, Resolution and Loan Agreement.

- 9. The execution and delivery of the Resolution and Loan Agreement, and the carrying out of the terms thereof, do not and will not result in a violation of any provision of or in a default under the N.D.C.C. or the Home Rule Charter of the City, or any amendments thereto, or any indenture, resolution, mortgage, deed of trust, or other agreement to which the City is a party or by which it or any of its property is bound.
- 10. All elections, notifications, certifications, hearings and all other actions required to be taken by or on behalf of the City have been given, made, held or otherwise performed as required by N.D.C.C. Chapter 40-35 for the levy and collection of rates, fees and charges in connection with the operation of the solid waste utility, as authorized by the Resolution for the payment of the annual principal installments and interest when due on the Bond.

Dated: November 18, 2025.

CITY OF DICKINSON, NORTH DAKOTA

President, Board of City Commissioners

City Administrator

LOAN AGREEMENT
(Infrastructure Revolving Loan Fund)

THIS LOAN AGREEMENT (the "Loan Agreement") dated as of November 1, 2025, between the **BANK OF NORTH DAKOTA**, an agency of the State of North Dakota ("BND") and **CITY OF DICKINSON, NORTH DAKOTA**, a political subdivision of the State of North Dakota (the "City").

ARTICLE I
TERMS AND CONDITIONS

Section 1.01. Terms. BND hereby commits, subject to the availability of funds and the conditions hereinafter set forth, and pursuant to Chapter 40-35 of the North Dakota Century Code ("N.D.C.C.") to purchase from the City its \$5,000,000 Solid Waste Revenue Bond, Series 2025 (the "Bond"), dated November 18, 2025 bearing interest at a rate of 2.00% fixed to maturity. The Bond is issued for the purpose of financing City infrastructure improvements consisting of the baler building expansion (the "Project"). The Bond shall have annual principal payments as set forth in the schedule attached to the Bond and made a part hereof, commencing September 1, 2026 and on each September 1 thereafter to and including September 1, 2045, on which date all unpaid interest and principal on the Bond shall be due and payable in full. Interest shall be payable semi-annually each March 1 and September 1 commencing March 1, 2026.

Section 1.02. Authority and Source of Funds. The City acknowledges that the source of funds for the purchase of the Bond by BND is the Infrastructure Revolving Loan Fund established by N.D.C.C. Section 6-09-49 and all amendments, regulations, policies, guidelines and procedures promulgated thereunder (together, the "Program") and that the City must comply with all eligibility requirements of the Program, BND and the Industrial Commission of North Dakota.

Section 1.03. Source of Payment. The Bond is payable as to principal and interest from the net revenues of the City’s garbage and refuse disposal system. The City hereby recognizes its obligation to impose, maintain and collect rates, fees and charges in connection with the operation of the garbage and refuse disposal system which are projected to generate net revenues at least equal to 1.20 times the annual debt service on the Bond and any parity bonds.

Section 1.04. Mandatory Payments. The principal and interest due on the Bond shall be paid in semi-annual installments in the amounts and on the dates set forth in the amortization schedule attached to the Bond and by reference made a part hereof ("Mandatory Payments") subject to the right of the City to prepay the Bond. Any principal or interest received by BND in excess of the amounts set forth in the amortization schedule attached to the Bond, as then in effect, which is not a Mandatory Payment, or is not designated as an Optional Payment under Section 1.05 by the City, shall, in the sole option and discretion of BND, (i) be applied to a future Mandatory Payment, (ii) treated as a prepayment of principal on the Bond, or (iii) returned to the City as an overpayment.

Section 1.05. Optional Payments. The City may prepay the Bond, in whole or in part, without penalty, on any date at a price equal to 100% of the principal amount to be prepaid, together with interest thereon to the redemption date. Not less than 30 days prior to the date specified for redemption, the City will cause notice of the redemption to be mailed to BND. The principal amount of a partial prepayment may, in the sole option and discretion of the City, (i) be applied to a future principal payment of the Bond in a manner determined by BND, or (ii) be applied to reduce each unpaid annual principal installment required with respect to the Bond in the proportion that such installment bears to the total of all unpaid principal installments (i.e., the remaining principal payment schedule shall be re-amortized to provide proportionately reduced principal payments in each year).

Section 1.06. Draws of Bond Proceeds. The proceeds of the Bond are appropriated by the City to pay expenses necessarily incurred in the construction and completion of the Project and to pay costs associated with the issuance of the Bond. BND will disburse the proceeds of the Bond upon (a) execution and delivery by the City of this Loan Agreement, (b) issuance by the City of the Bond and delivery to BND, (c) the delivery to BND of any required closing documents and opinions and (d) submission to and approval by BND of Requisitions for Payment in the form approved by BND. Requests for draws on the Bond proceeds, in the form of Requisitions for Payment, shall be submitted by the City to BND from time to time in accordance with procedures established by BND. BND shall not be accountable for the use or application by the City or any other party of any funds which BND has released in accordance with the terms of this Loan Agreement. After all claims and expenses with respect to the Project and the issuance of the Bond have been duly paid and satisfied, the amortization schedule for the Bond shall be adjusted to reflect the total principal amount drawn under this Loan Agreement. Interest shall accrue on the outstanding amount of the Bond advanced by BND from the date of the first advance.

Section 1.07. Closing Agent. BND may designate and appoint the Bank of North Dakota Trust Department as its Closing Agent for this loan. If so designated and appointed, the City will close the loan with the Closing Agent at a time agreed upon by the City and the Closing Agent.

Section 1.08. Additional Debt. The City shall not incur, create or assume any debt of any kind secured by a parity lien on the Net Revenues (as defined in the Resolution), other than pursuant to the Parity Bond provisions in the Resolution.

ARTICLE II
REPRESENTATIONS OF PARTIES

Section 2.01. Representations of City. The City covenants and agrees (i) that the proceeds of the Bond shall be used and expended in a manner consistent with the Program and the Commitment Letter dated September 15, 2025 (the "Commitment Letter"), this Loan Agreement and the Program, (ii) to cooperate with BND in the observance and performance of the respective duties, covenants, obligations and agreements of the City and BND under this Loan Agreement; (iii) that it will, in compliance with the procedures set forth in N.D.C.C. Chapter 40-35, promptly cause the principal and interest on the Bond to be paid as they become due; (iv) to provide from its own fiscal resources all moneys in excess of the total amount of the Bond required to complete the

construction of the Project; (v) to provide financial statements to BND on an annual basis; and (vi) to observe and perform its duties, covenants, obligations and agreements under the Financing Resolution adopted by the governing body of the City on November 4, 2025 (the "Resolution").

Section 2.02. Representations of BND. BND is duly organized and existing under the constitution and laws of the State, has full power and authority, including N.D.C.C. Section 6-09-49, to enter into the transactions contemplated by this Loan Agreement, and by proper action has duly authorized the execution and delivery of this Loan Agreement.

**ARTICLE III
DEFAULT AND REMEDIES**

Section 3.01. Events of Default. The following are events of default under this Loan Agreement ("Event of Default"): (i) failure of the City to make a Mandatory Payment on the Bond when due; (ii) failure of the City to comply with any provision of this Loan Agreement, the Resolution or the Bond for a period of thirty (30) days, after written notice from BND unless the City provides a written plan acceptable to BND providing for such a cure of the matter creating the default; or (iii) any representation made by or on behalf of the City contained in this Loan Agreement or in any instrument furnished in compliance with or with reference to this Loan Agreement or the Bond, is false or misleading in any material respect.

Section 3.02. Remedies. Whenever an Event of Default referred to in Section 3.01 shall have occurred and be continuing, following not less than 30 days written notice to the City of such Event of Default, BND shall have the right to take, or to direct its authorized agent to take, any action permitted or required under the Resolution or this Loan Agreement or exercise whatever other remedy at law or in equity is available to BND to collect the amounts then due and thereafter to become due hereunder or to enforce the performance and observance of any duty, covenant, obligation or agreement of the City hereunder. BND may also exercise one or more of the following remedies: (i) withhold approval of any request to disburse Bond proceeds, (ii) reject any pending application by the City for financial assistance, and (iii) to the extent permitted by law, demand in writing immediate payment of the Bond in full and, upon such demand, the outstanding principal amount of the Bond will be immediately due and payable, with interest accrued thereon to the date of payment.

**ARTICLE IV
GENERAL**

Section 4.01. Assignments. This Loan Agreement may not be assigned by the City without the written consent of BND. BND may assign this Loan Agreement, following written notice of such assignment to the City.

Section 4.02. Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when mailed by certified or registered mail, postage prepaid, with proper addresses as indicated below. BND and the City may, by written notice given by each to the other, designate any address or addresses to which notices, certificates or other

communications to them shall be sent when required as contemplated by this Loan Agreement. Until otherwise provided by the respective parties, all notices, certificates and communications to each of them shall be addressed as follows:

(a) BND:	Bank of North Dakota 1200 Memorial Hwy PO Box 5509 Bismarck, ND 58506-5509 Attn: Commercial Loan Department
(b) City:	City of Dickinson, North Dakota 38 1 st Street West Dickinson, ND 58601 Attn: City Administrator

Section 4.03. Binding Effect. This Loan Agreement shall inure to the benefit of and shall be binding upon BND and the City and their respective successors and assigns.

Section 4.04. Severability. In the event any provision of this Loan Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision thereof.

Section 4.05. Amendments, Changes and Modifications. Except as otherwise provided herein, this Loan Agreement may not be amended, changed, modified or altered except in writing and signed by both parties.

Section 4.06. Execution in Counterparts. This Loan Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 4.07. Termination of Agreement. This Loan Agreement shall terminate when the Bond is fully paid and retired or upon agreement of the parties in writing and signed by both parties.

Section 4.08. Applicable Law. This Loan Agreement shall be governed by and construed in accordance with the laws of the State of North Dakota.

Section 4.09. Complete Agreement. This Loan Agreement represents (along with the documents referred to in this Loan Agreement), the entire agreement between the City and BND with respect to its subject matter, and no changes shall be recognized as valid unless they are made in writing and similarly executed.

Section 4.10. Representation of Authority. Each party signing this Loan Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and

deliver this Loan Agreement and that the Loan Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

Section 4.11. Electronic Signatures. The parties agree that the electronic signature of a party to this Loan Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Loan Agreement. For purposes hereof: (i) “electronic signature” means a manually signed original signature that is then transmitted by electronic means; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

(Remainder of this page intentionally left blank.)

IN WITNESS WHEREOF, BND and the City have caused this Loan Agreement to be duly executed by their duly authorized officers as of the date first written above.

BANK OF NORTH DAKOTA

Authorized Officer

CITY OF DICKINSON, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

[Signature Page to Loan Agreement]



Engineering Memorandum

October 29, 2025

RE: November 4th City Commission Meeting

ENGINEERING & COMMUNITY DEVELOPMENT COORDINATOR JOB DESCRIPTION

For your consideration is a job description for the Engineering & Community Development Coordinator. The pay grade change for this position was approved with the 2026 budget from a G-11 to a G-12. Key attributes to support the need for the pay grade increase are:

- Prepares and organizes all building permits for the City of Dickinson which is a large amount of individual transactions, and the total amount of the transactions is significant
- Handles the sales of the City owned cemetery plots and Mausoleum crypts and niches.
- Handles large amounts of data entry which requires consistency and accuracy for quality data integrity

The Engineering & Community Development staff recommends approval.



~~ADMINISTRATIVE ASSISTANT~~ —ENGINEERING/COMMUNITY DEVELOPMENT COORDINATOR

POSITION SUMMARY

~~This position is responsible for coordinating the City's building permit processes, managing associated financial transactions, and maintaining accurate and compliant records. The position also oversees the sale and recordkeeping of City-owned cemetery plots, mausoleum crypts, and niches. Work requires a high level of accuracy, attention to detail, and discretion in handling financial and public information. This position provides administrative and secretarial support for designated staff members. Independent judgment is required to plan, prioritize, and organize diversified workload, recommends changes in office practices or procedures. Requires excellent oral and written communication. Coordinates closely with other city departments.~~

RESPONSIBILITIES

Essential Duties:

- Provides administrative support to designated staff members.
- ~~Assist with presentation, preparation of materials and public notices for meetings.~~
- ~~Attendance at night meetings may be required. Manages sales, documentation, and records for City-owned cemetery plots, mausoleum crypts, and niches, including financial transaction handling and public inquiries.~~
- Attends departmental coordination meetings, prepare agendas, take and prepare minutes and provide administrative support for Boards, committees and City staff.
- ~~Performs extensive data entry and record maintenance to ensure data integrity across multiple software systems. Maintains project summaries and status worksheets.~~
- Answers and directs public calls and customers for the department.
- ~~May assist department head with annual city budget preparation.~~
- ~~Coordinates and administers all building permit processes, ensuring accuracy, compliance, and proper fee collection. Prepares and administers department specific permits.~~
- Maintains and updates filing systems.
- Prepares general correspondence, memos, reports, spreadsheets, etc.
- Tracks project funding sources and expenditures.
- ~~Prepares and handles mailing, mass mailings. Prepares Request for Qualifications and Proposals.~~
- ~~Assists in contract competitive bidding process. Prepares bid tabulation worksheets.~~
- Assembles and handles highly confidential and sensitive information.
- ~~Organizes and files political agency contracts with outside parties~~
- ~~Maintains and provides safekeeping of documents, files, data imaging and databases for various committees and departments.~~
- Review and process a variety of department level accounting related information to include accounts payable, accounts receivable, pay estimates, permit and license fees, and cash receipts.
- Provides back-up to other departments as needed.
- ~~Tasks are multiple and diverse with some interrelationship across processes.~~

ADMINISTRATIVE ASSISTANT **—ENGINEERING/COMMUNITY DEVELOPMENT** **COORDINATOR**

- ~~Handles some unrelated functions. Work requires the direct application of a variety of procedures, policies, and/or precedents.~~
- Performs other duties of a similar nature as required.

Knowledge, Skills And Abilities: (position requirements at entry):

- ~~Strong customer service and interpersonal communication skills, including the ability to handle sensitive or complex inquiries professionally.~~ ~~Customer service techniques and skills.~~
- ~~Excellent communication skills and phone etiquette.~~
- Familiarity with City geography and street locations.
- Knowledge of department specific terminology and applications.
- ~~Excellent attention to detail and data accuracy.~~ ~~Ability to maintain accurate files and records.~~
- ~~Ability to manage multiple priorities, meet deadlines, and adapt to changing workloads.~~
- ~~Ability to prepare written communication, type memos, reports and letters.~~
- Proficiency in Microsoft Office Suite and other relevant software applications.
- ~~Ability to track and monitor expenditures.~~
- Ability to use computers and related software applications. ~~Ability to use various office equipment.~~
- ~~Ability to interpret and apply policies, procedures, and applicable codes or ordinances.~~ ~~Ability to perform basic mathematical calculations.~~
- Ability to provide a high level of confidentiality ~~and exercise sound judgment.~~
- ~~Ability to gather and compile data.~~

Judgment/Decision Making:

- ~~Performs tasks and duties under general supervision, using established policies and procedures and some innovation.~~
- ~~Chooses from limited alternatives to resolve problems.~~
- ~~Occasional independent judgment is required to complete work assignments.~~
- ~~Often makes recommendations to work procedures, policies, and practices. Refers unusual problems to supervisor.~~

RELATIONSHIPS

Leadership/Supervisory Responsibilities:

- ~~No supervisory responsibility.~~

Relation to Others:

- ~~Regular and substantial contact with others, usually involving discussion related to the interpretation of policies or rules. May handle sensitive or complex information.~~
- ~~Will include fielding telephone calls, receiving and directing visitors/customers.~~
- ~~Assesses and diffuses problem situations which requires influencing others to reach consensus. Explores alternative and creative solutions to meet the needs of customers.~~

ADMINISTRATIVE ASSISTANT **—ENGINEERING/COMMUNITY DEVELOPMENT** **COORDINATOR**

SKILLS

Education and Experience (position requirements at entry):

- Requires High School Diploma or General Equivalency Degree (G.E.D)
- Two years of administrative assistant experience or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Special Requirements (position requirements at entry):

- Valid Driver's License
- ~~Computer literacy and excellent proficiency with Microsoft Office.~~
~~Building and Codes).~~
- ICC Certification as a International Permit Technician within 12 months of hire (for Building and Codes).

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WORKING CONDITIONS

Environment:

Positions in this class typically require: sitting, stooping, kneeling, reaching, standing, walking, fingering, grasping, talking, hearing, seeing and repetitive motions. Sedentary Work: Exerting up to 50 pounds of force occasionally and/or a negligible amount of force frequently. Sedentary work involves sitting and working at a computer most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met. Work related travel is minimal.

Grade: ~~Grade 11 (G-11)~~ G12

FLSA: Non-Exempt

Created and updated to new format: 05/23/2013; 7/6/16

Approved by CSC: 5/24/13, 7/15/16

Approve by Commission:

Updated: 08/12/2020, 12/02/2020, 3/29/2023 by Josh Skluzacek, HR Nameniuk, 6/16/2025 updated grade to match new pay scale – NT. 10/24/25 updated by Josh Skluzacek, HR Nameniuk change title, reclassify to grade 123.

ENGINEERING/COMMUNITY DEVELOPMENT COORDINATOR

POSITION SUMMARY

This position is responsible for coordinating the City's building permit processes, managing associated financial transactions, and maintaining accurate and compliant records. The position also oversees the sale and recordkeeping of City-owned cemetery plots, mausoleum crypts, and niches. Work requires a high level of accuracy, attention to detail, and discretion in handling financial and public information.

RESPONSIBILITIES

Essential Duties:

- Provides administrative support to designated staff members.
- Manages sales, documentation, and records for City-owned cemetery plots, mausoleum crypts, and niches, including financial transaction handling and public inquiries.
- Attends departmental coordination meetings, prepare agendas, take and prepare minutes and provide administrative support for Boards, committees and City staff.
- Performs extensive data entry and record maintenance to ensure data integrity across multiple software systems. Answers and directs public calls and customers for the department.
- Coordinates and administers all building permit processes, ensuring accuracy, compliance, and proper fee collection. Maintains and updates filing systems.
- Prepares general correspondence, memos, reports, spreadsheets, etc.
- Tracks project funding sources and expenditures.
- Prepares and handles mailing, mass mailings.
- Assembles and handles highly confidential and sensitive information.
- Review and process a variety of department level accounting related information to include accounts payable, accounts receivable, pay estimates, permit and license fees, and cash receipts.
- Provides back-up to other departments as needed.
- Performs other duties of a similar nature as required.

Knowledge, Skills And Abilities: (position requirements at entry):

- Strong customer service and interpersonal communication skills, including the ability to handle sensitive or complex inquiries professionally. Familiarity with City geography and street locations.
- Knowledge of department specific terminology and applications.
- Excellent attention to detail and data accuracy. Ability to manage multiple priorities, meet deadlines, and adapt to changing workloads.
- Ability to prepare written communication, type memos, reports and letters.
- Proficiency in Microsoft Office Suite and other relevant software applications.
- Ability to use computers and related software applications. Ability to use various office equipment.

ENGINEERING/COMMUNITY DEVELOPMENT COORDINATOR

- Ability to interpret and apply policies, procedures, and applicable codes or ordinances.
- Ability to provide a high level of confidentiality and exercise sound judgment.

SKILLS

Education and Experience (position requirements at entry):

- Requires High School Diploma or General Equivalency Degree (G.E.D)
- Two years of administrative assistant experience or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Special Requirements (position requirements at entry):

- Valid Driver's License
- ICC Certification as a International Permit Technician within 12 months of hire (for Building and Codes).

WORKING CONDITIONS

Environment:

Positions in this class typically require: sitting, stooping, kneeling, reaching, standing, walking, fingering, grasping, talking, hearing, seeing and repetitive motions. Sedentary Work: Exerting up to 50 pounds of force occasionally and/or a negligible amount of force frequently. Sedentary work involves sitting and working at a computer most of the time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met. Work related travel is minimal.

Grade: G12

FLSA: Non-Exempt

Created and updated to new format: 05/23/2013; 7/6/16

Approved by CSC: 5/24/13, 7/15/16

Approve by Commission:

Updated: 08/12/2020, 12/02/2020, 3/29/2023 by Josh Skluzacek, HR Nameniuk, 6/16/2025 updated grade to match new pay scale – NT. 10/24/25 updated by Josh Skluzacek, HR Nameniuk change title, reclassify to grade 12.

Engineering Memorandum

October 29, 2025

RE: November 4th City Commission Meeting

ENGINEERING TECHNICIAN JOB DESCRIPTION

For your consideration is a job description for the Engineering Technician. The pay grade change for this position was approved with the 2026 budget from a G-12 to a G-14. Key attributes to support the need for the pay grade increase are:

- Completes utility and concrete inspections
- Completes North Dakota One Call Ticket utility locates
 - Miss marks or no marks of underground infrastructure are a significant risk to the City of Dickinson
- Completes pavement management planning and forecasting utilizing the City of Dickinson Pavement Management Plan
 - This is a significant annual cost savings compared to when this scope of work was outsourced
- Completes GIS drafting and data entry of utilities which reduces the time required for future North Dakota One Call Tickets and staff time across multiple departments to utilize the mapped data without having to sort through individual records

The Engineering & Community Development staff recommends approval.



ENGINEERING TECHNICIAN

POSITION SUMMARY

This position is responsible for coordinating utility locates, inspecting infrastructure projects, maintaining project records, and assisting with GIS and mapping updates. Work is performed with increasing independence and requires technical judgment, attention to detail, and coordination with multiple City departments and external contractors.

RESPONSIBILITIES

Essential Duties:

- Administers ND One Call location system and coordinate's location requests with public utility companies and completes water, sewer, storm sewer, street lighting line, and signal light line location requests.
- Completes utility and concrete inspections.
- Completes pavement management planning and forecasting.
- Maintains files and records regarding all current and completed Public Works projects and those associated with service line installations
- Assists with property requests for water and sewer connections and monitors work quality for compliance with City standards.
- Assists with the sidewalk program.
- GIS organizing, updating and infrastructure mapping.
- =Performs other duties of a similar nature or level as required.

Knowledge, Skills and Abilities:

- Ability to use a variety of field and office equipment;
- Ability to read and interpret drawings, specifications, maps, diagrams;
- Knowledge of City geography and street locations;
- Strong communication skills, both verbal and written;
- Proficiency in data collection, recordkeeping, and GIS systems.
- Knowledge of and ability to follow current safety practices;
- Use and maintenance of hand and safety tools;
-
- Ability to work independently, prioritize tasks, and exercise judgment in the field.

SKILLS

Education and Experience:

- High School Diploma or General Equivalency Diploma (G.E.D.) required.
- No prior work experience is required.

Special Requirements:

- Valid Driver's License
- Ability to work outdoors in varying weather conditions and safely operate field equipment.

Must participate in rotating on-call schedule.

Working Environment:

ENGINEERING TECHNICIAN

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Working conditions involve frequent exposure to moderate risk of accident and requires following basic safety precautions; may be subjected to inadequate lighting, intense noise, and frequent exposure to unpleasant elements.
- Physical demands include moderate physical activity that includes prolonged standing and/or walking, handling moderate weight objects and/or using or carrying equipment. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Movement may be restrained or confined.
- Work requires routine, local travel.

Grade: G-14

FLSA: Non-Exempt

Created and updated to new format: 4/18/12, 10/9/17

Approved by CSC: 4/20/12, 10/11/17

Approved by City Commission: Approved reclassification to Class II -10/16/17, _____

Updated: 01/06/2021 by Asst. City Engineer Marshik, HR Nameniuk, 6/1/22 by HR Nameniuk, Interim City Engineer Marshik. Classification updated by HR Torgerson to align with the new pay scale, effective June 23, 2025. 10/25/2025 Community Dev. Director Skluzacek , HR Nameniuk updated, reclassify from grade 12 to 14.

ENGINEERING TECHNICIAN

POSITION SUMMARY

This position is responsible for coordinating utility locates, inspecting infrastructure projects, maintaining project records, and assisting with GIS and mapping updates. Work is performed with increasing independence and requires technical judgment, attention to detail, and coordination with multiple City departments and external contractors.

RESPONSIBILITIES

Essential Duties:

- Administers ND One Call location system and coordinate's location requests with public utility companies and completes water, sewer, storm sewer, street lighting line, and signal light line location requests.
- Completes utility and concrete inspections.
- Completes pavement management planning and forecasting.
- Maintains files and records regarding all current and completed Public Works projects and those associated with service line installations
- Assists with property requests for water and sewer connections and monitors work quality for compliance with City standards.
- Assists with the sidewalk program.
- GIS organizing, updating and infrastructure mapping.
- Performs other duties of a similar nature or level as required.

Knowledge, Skills and Abilities:

- Ability to use a variety of field and office equipment;
- Ability to read and interpret drawings, specifications, maps, diagrams;
- Knowledge of City geography and street locations;
- Strong communication skills, both verbal and written;
- Proficiency in data collection, recordkeeping, and GIS systems.
- Knowledge of and ability to follow current safety practices;
- Use and maintenance of hand and safety tools;
- Ability to work independently, prioritize tasks, and exercise judgment in the field.

SKILLS

Education and Experience:

- High School Diploma or General Equivalency Diploma (G.E.D.) required.
- No prior work experience is required.

Special Requirements:

- Valid Driver's License
- Ability to work outdoors in varying weather conditions and safely operate field equipment.
- Must participate in rotating on-call schedule.

ENGINEERING TECHNICIAN

Section 7. Item D.

Working Environment:

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, lifting, fingering, grasping, feeling, talking, hearing, seeing, and repetitive motions.
- Working conditions involve frequent exposure to moderate risk of accident and requires following basic safety precautions; may be subjected to inadequate lighting, intense noise, and frequent exposure to unpleasant elements.
- Physical demands include moderate physical activity that includes prolonged sitting, standing and/or walking, handling moderate weight objects and/or using or carrying equipment. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Movement may be restrained or confined.
- Work requires routine, local travel.

Grade: G-14

FLSA: Non-Exempt

Created and updated to new format: 4/18/12, 10/9/17

Approved by CSC: 4/20/12, 10/11/17

Approved by City Commission: Approved reclassification to Class II -10/16/17, _____

Updated: 01/06/2021 by Asst. City Engineer Marshik, HR Nameniuk, 6/1/22 by HR Nameniuk, Interim City Engineer Marshik. Classification updated by HR Torgerson to align with the new pay scale, effective June 23, 2025. 10/25/2025 Community Dev. Director Skluzacek, HR Nameniuk updated, reclassify from grade 12 to 14.



Engineering Memorandum

October 29, 2025

RE: November 4th City Commission Meeting

GIS TECHNICIAN JOB DESCRIPTION

For your consideration is a job description for the GIS Technician. This is a new position for the engineering department. The position was approved with the 2026 budget with a paygrade G-14. Key attributes to support the need for the pay grade increase are:

- Creating and maintaining geospatial data
- Ability to assist with completing North Dakota One Call Ticket utility locates
- Capable of writing script in Python and Arcade
- Develop maps for multiple departments to use to increase their efficiency

The Engineering & Community Development staff recommends approval.



GIS TECHNICIAN

POSITION SUMMARY

This position supports the GIS Specialist in maintaining and updating the City of Dickinson ArcGIS enterprise Geographic Information System (GIS). The position is primarily responsible for using ArcGIS technologies and tools to edit, create, analyze, and distribute GIS data for other employees, contractors, and the public. The position will exercise proactive judgement to improve the city's GIS through user interactions, problem solving, and QA/QC of data. The Technician will work with the Specialist to help guide processes, planning, and overall utilization of the city's enterprise GIS software, databases, and data.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential Duties:

- Use software applications such as ArcGIS desktop/Pro to create and maintain geospatial features and attributes in a MS SQL enterprise geodatabase and other ESRI formats;
- Distribute GIS data to users through published web maps/apps, printed maps, file transfers, PDF, and other formats.
- Communicate with employees and contractors to obtain documents from project completions, resolution & ordinance passage, and other city activities that are needed to keep GIS features and attributes current.
- Utilize GPS with real time correction to collect data or assist others to collect data within horizontal and vertical tolerances;
- Analyze and report GIS data to provide asset related metrics to decision makers;
- Perform routine data validation and QA/QC checks to ensure GIS data integrity;
- Continue to develop expertise in GIS, participating in workshops, training, or vendor presentations introducing evolving GIS technology, new products and upgrades; ;.
- Perform other functions to support the GIS program and Engineering Technician duties as needed;

Knowledge, Skills and Abilities:

- Ability to assist the Engineering Technicians in the field with utility locating and field measurements
- Experience using ESRI or other GIS software to edit, convert, and distribute GIS data and maps;
- Ability to use or learn basic scripting in Python, Arcade, and SQL queries;
- Ability to read or learn to read and interpret legal descriptions and utility plans from various sources including deeds, plats, record drawings and other related documents;
- Detail oriented to conduct thorough analyses and evaluations, render and implement timely decisions and recommendations;
- Ability to work independently and manage time across multiple projects and deadlines;
- Ability to seek input/feedback and coordinate with other team members to solve problems by analyzing data;
- Excellent organization skills and attention to detail.
- Excellent time management skills Ability to use a variety of field and office equipment and related computer operations and software applications including handheld electronic devices;

- Good communication skills both orally and in writing;

QUALIFICATIONS

Education and Experience:

- High School Diploma or GED Required
- Associate degree in GIS, Geography, Information Technology, or other closely related field preferred.
- One to three years of experience using GIS or Information Technology is preferred but not required.
- An equivalent combination of education and experience deemed adequate to successfully perform the duties of this position.

Special Requirements:

- Valid Driver’s License, ability to obtain ND Driver’s License within 90 days of hire.

Working CONDITIONS

- Positions in this class typically require: sitting, stooping, kneeling, reaching, standing, walking, fingering, grasping, talking, hearing, seeing and repetitive motions.
- Work conditions involve some exposure to moderate risk of accident and require following basic safety precautions; may be subjected to inadequate lighting, intense noise, and exposure to unpleasant elements.
- Physical demands include moderate physical activity that includes prolonged sitting, standing and/or walking, handling moderate weight objects and/or using or carrying equipment. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Movement may be restrained or confined.
- Work may require local travel

Grade: 14

FLSA: Non-Exempt

Updated: 7/11/2025 by Daryl Hochhalter, 10/30/2025 by Josh Skluzacek and HR Nameniuk

GIS TECHNICIAN

POSITION SUMMARY

This position supports the GIS Specialist in maintaining and updating the City of Dickinson ArcGIS enterprise Geographic Information System (GIS). The position is primarily responsible for using ArcGIS technologies and tools to edit, create, analyze, and distribute GIS data for other employees, contractors, and the public. The position will exercise proactive judgement to improve the city's GIS through user interactions, problem solving, and QA/QC of data. The Technician will work with the Specialist to help guide processes, planning, and overall utilization of the city's enterprise GIS software, databases, and data.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential Duties:

- Use software applications such as ArcGIS desktop/Pro to create and maintain geospatial features and attributes in a MS SQL enterprise geodatabase and other ESRI formats;
- Distribute GIS data to users through published web maps/apps, printed maps, file transfers, PDF, and other formats.
- Communicate with employees and contractors to obtain documents from project completions, resolution & ordinance passage, and other city activities that are needed to keep GIS features and attributes current.
- Utilize GPS with real time correction to collect data or assist others to collect data within horizontal and vertical tolerances;
- Analyze and report GIS data to provide asset related metrics to decision makers;
- Perform routine data validation and QA/QC checks to ensure GIS data integrity;
- Continue to develop expertise in GIS, participating in workshops, training, or vendor presentations introducing evolving GIS technology, new products and upgrades; ;.
- Perform other functions to support the GIS program and Engineering Technician duties as needed;

Knowledge, Skills and Abilities:

- Ability to assist the Engineering Technicians in the field with utility locating and field measurements
- Experience using ESRI or other GIS software to edit, convert, and distribute GIS data and maps;
- Ability to use or learn basic scripting in Python, Arcade, and SQL queries;
- Ability to read or learn to read and interpret legal descriptions and utility plans from various sources including deeds, plats, record drawings and other related documents;
- Detail oriented to conduct thorough analyses and evaluations, render and implement timely decisions and recommendations;
- Ability to work independently and manage time across multiple projects and deadlines;
- Ability to seek input/feedback and coordinate with other team members to solve problems by analyzing data;
- Excellent organization skills and attention to detail.

- Excellent time management skills
- Ability to use a variety of field and office equipment and related computer operations and software applications including handheld electronic devices;
- Good communication skills both orally and in writing;

QUALIFICATIONS

Education and Experience:

- High School Diploma or GED Required
- Associate degree in GIS, Geography, Information Technology, or other closely related field preferred.
- One to three years of experience using GIS or Information Technology is preferred but not required.
- An equivalent combination of education and experience deemed adequate to successfully perform the duties of this position.

Special Requirements:

- Valid Driver's License, ability to obtain ND Driver's License within 90 days of hire.

WORKING CONDITIONS

- Positions in this class typically require: sitting, stooping, kneeling, reaching, standing, walking, fingering, grasping, talking, hearing, seeing and repetitive motions.
- Work conditions involve some exposure to moderate risk of accident and require following basic safety precautions; may be subjected to inadequate lighting, intense noise, and exposure to unpleasant elements.
- Physical demands include moderate physical activity that includes prolonged sitting, standing and/or walking, handling moderate weight objects and/or using or carrying equipment. Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Movement may be restrained or confined.
- Work may require local travel

Grade: 14

FLSA: Non-Exempt

Approved by City Commission:

Updated: 7/11/25 by Daryl Hochhalter, 10/30/2025 by Josh Skluzacek and HR Nameniuk

Engineering Memorandum

October 28, 2025

RE: November 4th City Commission Meeting

202509 – SIMS – 2nd ST E to 9th ST E – PROJECTS DRINKING & CLEAN WATER SRF LOAN RESOLUTION

For your consideration is a bond resolution for the City of Dickinson to execute the Drinking Water State Revolving Fund (DWSRF) and Clean Water State Revolving Fund (CWSRF) Loan through the North Dakota Department of Environmental Quality. The loan details are listed below.

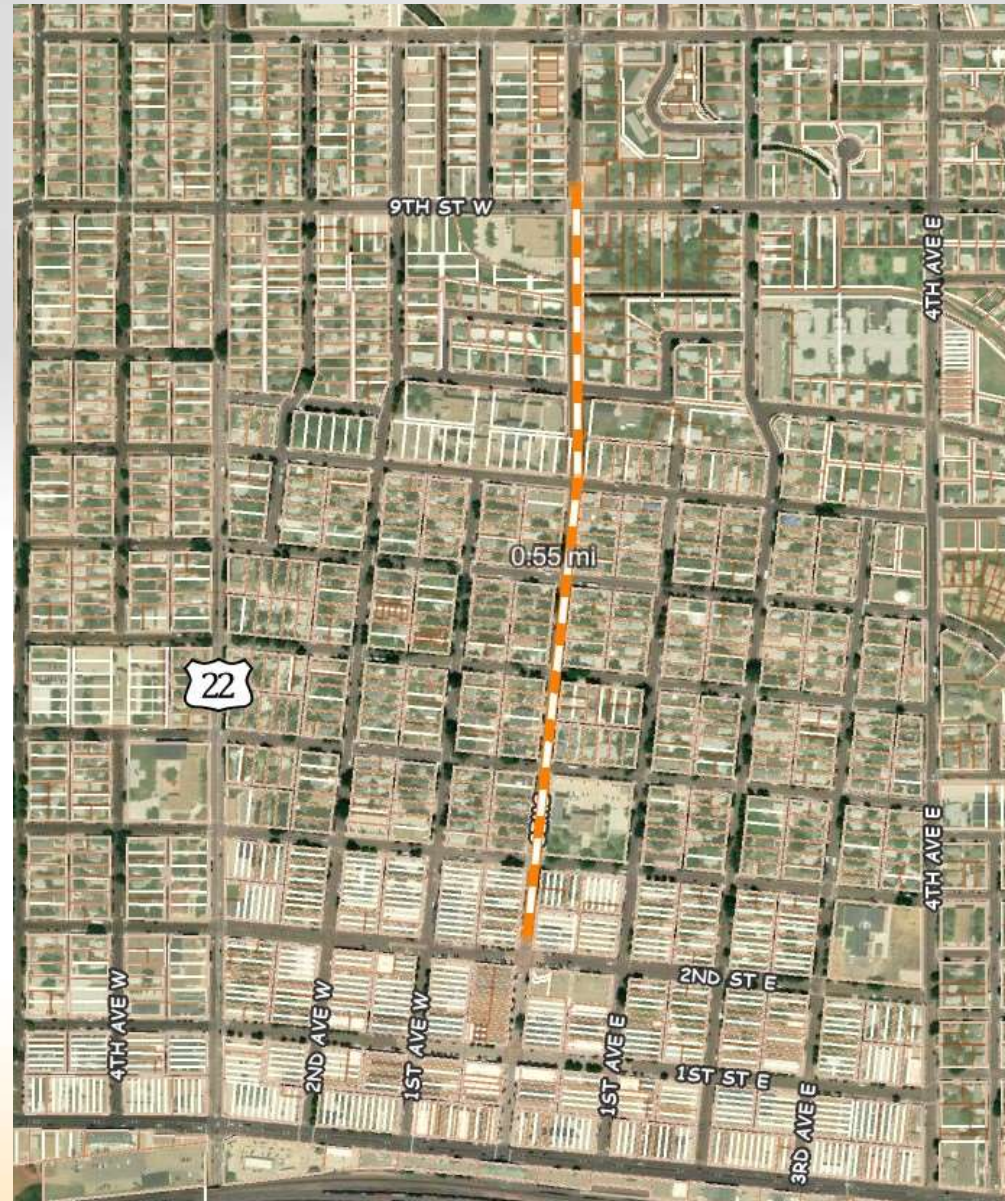
- The total DWSRF loan amount request is of **\$1,000,000** and CWSRF loan amount requested is of **\$1,000,000**. The DWSRF loan is intended to be used for the approximate 2,150 lineal feet of cast iron watermain and service line replacements within the project. The CWSRF loan is intended to be used for the storm sewer upsizing and extension from 2nd St E to 5th St E and the three sanitary sewer spot repairs and approximate 2,535 lineal feet of sanitary sewer main re-lining within the project.
- The remaining loan balance carries an interest rate of 2.0%.

The City Engineering, Public Works, and Finance staff recommends approval.



Sims from 2nd St E to 9th St E

Section 7. Item F.



CITY OF DICKINSON, NORTH DAKOTA

BOND RESOLUTION

\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025B (DW)
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025C (CW)

WHEREAS, the Board of City Commissioners of the City of Dickinson, North Dakota (the “City”) finds that it is financially feasible and in its best interest to finance improvements to the City’s water and wastewater utilities through the issuance of sales tax revenue bonds; and

WHEREAS, City Code Section 35.090 dedicates one-half percent (0.50%) of the one percent sales and use tax revenues raised and collected to, among other things, infrastructure (streets, water and sewer) and bonded indebtedness (the "Pledged Sales Tax"); and

WHEREAS, the City receives allocations of the Oil and Gas Gross Production Tax, which is derived from a percentage of the tax imposed and levied by the State of North Dakota pursuant to Chapter 57-51 of the N.D.C.C. upon all oil produced within the State; and

WHEREAS, the North Dakota Public Finance Authority (the "NDPFA") is authorized pursuant to N.D.C.C. Chapter 6-09.4 to lend money to political subdivisions of the State of North Dakota, to acquire and hold municipal securities issued by such political subdivisions, including those issued to construct, maintain, repair, and operate or cause to be operated, public wastewater and water system utilities, and to issue its bonds to pay the costs of acquiring such municipal securities; and

WHEREAS, the NDPFA has issued its bonds and has deposited the proceeds from the sale thereof together with other available funds in the Clean Water and Safe Drinking Water Act revolving loan funds created by N.D.C.C. Chapters 61-28.1 and 61-28.2 (the "Revolving Loan Funds") from which Revolving Loan Funds loans will be made to political subdivisions of the State, including the City to finance the costs of public water and wastewater system utilities and to assist public entities in connection with the financing of such facilities; and

WHEREAS, the City has made timely application to the North Dakota Department of Environmental Quality, Division of Municipal Facilities (the "Department") pursuant to the requirements of the Revolving Loan Funds to finance all or a portion of the cost of the Project; and

WHEREAS, the Department has approved the City's application for a loan from available proceeds of the bonds or other available funds of the NDPFA deposited in the Revolving Loan Funds in an amount not to exceed the cost of the Project.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City as follows:

SECTION 1. DEFINITIONS. As used in this Resolution, the following words shall have the following meanings:

"Bond Fund" means the Bond Fund established pursuant to Section 10 hereof.

"**Bonds**" or "**Bond**" means any of the Series 2025B Bond, the Series 2025C Bond, and any Parity Bonds or other parity obligations issued pursuant to this Resolution.

"**Bondholders**" means the person or persons in whose name such Bonds shall be registered.

"**City**" means the City of Dickinson, North Dakota, a North Dakota political subdivision and its successors and assigns.

"**Commission**" means the Board of City Commissioners of the City.

"**Construction Fund**" means the Construction Fund established pursuant to Section 12 hereof.

"**Date of Issue**" means the date on which the aggregate draws under the Bonds exceeds the lesser of \$50,000 or five percent (5%) of the issue price of the Bonds.

"**Default**" means any event specified in Section 17(a) of this Resolution.

"**Department**" means the North Dakota Department of Environmental Quality, Division of Municipal Facilities.

"**Facilities**" means, collectively, the water, water treatment and distribution system, the storm water system, sanitary sewer system, wastewater treatment distribution facilities of the Municipality, including any improvements, betterments, additions, renewals and replacements thereto.

"**GPT Revenues**" means the allocations received by the City from the State Treasurer of the Oil and Gas Gross Production Tax pursuant to North Dakota Century Code Chapter 57-51.

"**Loan**" means the loan evidenced by the Municipal Securities, made by NDPFA to the City pursuant to the Loan Agreement to finance or refinance all or a portion of the costs of the Project.

"**Loan Agreement**" means the State Revolving Fund Loan Agreement entered into between the NDPFA and the City and dated the Date of Issue providing for, among other things, advances of the principal amount of the Series 2025B Bonds and the Series 2025C Bonds.

"**Municipal Securities**" means the municipal securities, as such term is defined in the NDPFA Act, executed and delivered by the City to the NDPFA to evidence the Loan in accordance with this Resolution.

"**N.D.C.C.**" means the North Dakota Century Code.

"**NDPFA**" means the North Dakota Public Finance Authority.

"**Parity Bonds**" means the outstanding obligations identified in the Parity Bonds Certificate which is set forth elsewhere in the transcript for the Bonds, and any revenue bonds or other obligations of the City issued hereafter which comply with the provisions of Section 16 of this Resolution for the issuance of Parity Bonds.

"Pledged Revenues" means:

- (a) the GPT Revenues;
- (b) the Pledged Sales Tax;
- (c) earnings on any funds or accounts created under this Resolution; and
- (d) any source or additional sources of revenues, fees and income which may be added from time to time to the Pledged Revenues under the provisions of this Resolution or any resolution amendatory thereof or supplemental thereto, including any revenues, fees, income or any other sources of monies which may be authorized from time to time by action of the Commission.

"Pledged Sales Tax" means the revenues collected from the one-half percent (0.50%) sales and use tax levied pursuant to N.D.C.C. Chapter 40-05.1, the City of Dickinson Home Rule Charter and City Code Section 35.090.

"Project" means the undertaking or improvements to the Facilities, including but not limited to, replacement of cast-iron watermain with PVC piping, increasing storm sewer capacity, and replacement of related pavement along Sims Street and all other appurtenances, contrivances, and structures used or useful for a complete water supply and sewerage system.

"Registrar" means the Bank of North Dakota, Bismarck, North Dakota, or any other entity which is under contract with the City to serve as paying agent and registrar for the Bonds and its successors and assigns.

"Reserve Fund" means the Series 2025B Reserve Fund and the Series 2025C Reserve Fund.

"Series 2025B Bond" means the Sales Tax Revenue Bond, Series 2025B (Drinking Water SRF) issued pursuant to this Resolution in an amount not exceeding \$1,000,000.

"Series 2025C Bond" means the Sales Tax Revenue Bond, Series 2025C (Clean Water SRF) issued pursuant to this Resolution in an amount not exceeding \$1,000,000.

"Series 2025B Reserve Fund" means the Series 2025B Reserve Fund established pursuant to Section 11A hereof.

"Series 2025B Reserve Requirement" means an amount equal to the least of: (i) 10% of the stated principal amount of the Series 2025B Bond, (ii) the maximum annual principal and interest payment requirement on the Series 2025B Bond, or (iii) 125% of the average annual debt service requirements on the Series 2025B Bond.

"Series 2025C Reserve Fund" means the Series 2025C Reserve Fund established pursuant to Section 11B hereof.

"Series 2025C Reserve Requirement" means an amount equal to the least of: (i) 10% of the stated principal amount of the Series 2025C Bond, (ii) the maximum annual principal and interest payment requirement on the Series 2025C Bond, or (iii) 125% of the average annual debt service requirements on the Series 2025C Bond.

"State " means the State of North Dakota.

SECTION 2. AUTHORIZATION. Pursuant to the authority of the City’s Home Rule Charter, City Code Section 35.090 and Ordinances, Chapters 40-05.1 and 40-35 of the N.D.C.C. and the provisions of this Resolution, a series of bonds of the City of Dickinson, North Dakota entitled to the benefits, protection and security of such provisions is hereby authorized in the aggregate principal amount of not to exceed TWO MILLION DOLLARS (\$2,000,000). The Bonds shall be designated "\$1,000,000 City of Dickinson, North Dakota, Sales Tax Revenue Bond, Series 2025B", and "\$1,000,000 City of Dickinson, North Dakota, Sales Tax Revenue Bond, Series 2025C, and shall be issued for the purpose of constructing the Project and paying related costs of issuance.

SECTION 3. SALE OF THE BONDS. The Bonds are hereby sold through negotiated sale to the NDPFA on the terms and conditions set forth herein at a purchase price of not to exceed \$1,000,000 as to the Series 2025B Bond and a purchase price of not to exceed \$1,000,000 as to the Series 2025C Bond, or such lesser amount as may be required for the completion of the Project. The City agrees to pay to the NDPFA the Administrative Fee as defined in the Loan Agreement. The Series 2025B Bond shall consist of a single term bond in the amount of not to exceed \$1,000,000. The Series 2025C Bond shall consist of a single term bond in the amount of not to exceed \$1,000,000. The Bonds shall be issued only in fully registered form without coupons.

SECTION 4. TERMS. The Bonds shall be dated the date of issuance. The Bonds shall mature on September 1, 2045 and shall bear interest at the rate of 1.50% payable on March 1 and September 1 in each year commencing on the first such date following the first loan advance.

The Bonds are subject to annual mandatory principal installments commencing September 1, 2026 (or in no event later than September 1 following the date of Project completion), with the last principal payment being made on September 1, 2045, subject however to the final debt schedules to be attached to the Bonds upon the final loan advance in accordance with Section 2.02 of the Loan Agreement. The preliminary debt schedules have been presented to the Commission at this meeting and are hereby approved. Each loan advance shall be recorded on the grid on the reverse of the Bonds.

Interest on the Bonds (computed upon the basis of a 360-day year consisting of twelve months of 30 days each) and, upon presentation and surrender thereof to the Bank of North Dakota, as paying agent and registrar of the Bonds, the principal thereof shall be payable in lawful money of the United States of America by check, wire, or other electronic transfer. Interest shall be payable to the person in whose name the Bonds are registered at the close of business on the fifteenth (whether or not a business day) of the immediately preceding month. Interest on the Bonds shall cease at maturity or on a date prior thereto on which they have been duly called for redemption unless the holder thereof shall present the same for payment and payment is refused. The Bonds shall be payable from the Bond Fund established herein.

SECTION 5. REDEMPTION. The Bonds are subject to prepayment or refunding on any interest payment date with the written consent of the NDPFA at a price equal to the principal amount thereof plus accrued interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

SECTION 6. PREPARATION AND EXECUTION; FORM OF BONDS. The Bonds shall be printed under the supervision and at the direction of the City Administrator, executed by the manual or facsimile signature of the President of the Commission, sealed with a manual or facsimile of the City's official seal, if any, and attested to by the manual or facsimile signature of the City Administrator and delivered to the NDPFA at closing upon receipt of the purchase price plus any accrued interest. The Bonds shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under this Resolution until the Certificate of Authentication thereon shall have been executed by the Registrar by manual signature of one of its authorized representatives. The Series 2025B Bond and the Series 2025C Bond shall be reproduced substantially in the respective forms on file with the City Administrator.

SECTION 7. DEDICATION OF PLEDGED REVENUES. The City hereby dedicates and pledges for annual payment of the principal and interest on the Bonds, the Pledged Revenues. The levy and collection of the Pledged Sales Tax and the dedication of such shall be irrevocable so long as any principal of or interest on the Bonds remains outstanding and unpaid.

To the extent needed, the City hereby dedicates and pledges for payment of the principal and interest on the Bond, an amount of the GPT Revenues, together with any other legally available funds, equal to 110% of the average annual interest and principal requirements on the Bonds and Parity Bonds. The GPT Revenues may be used by the City for any lawful purpose, including as a pledge and security for additional bonds payable from the GPT Revenues. Such dedication shall be irrevocable so long as any principal or interest on the Bonds remains outstanding and unpaid.

SECTION 8. SECURITY. The Bonds shall be limited obligations of the City, and shall be payable solely from the Pledged Revenues, as provided by this Resolution and do not constitute a debt of the City under any constitutional or statutory limitation. The Bonds shall not be payable from nor charged upon any funds other than the revenue pledged to the payment thereof, nor shall the City be subject to any pecuniary liability thereon. The Bonds shall not constitute a charge, lien, nor encumbrance, legal or equitable, upon any property of the City and no Bondholder shall ever have the right to compel any exercise of the taxing power of the City to pay the principal or interest on the Bonds, other than the Pledged Revenues herein pledged to the payment of the Bonds.

SECTION 9. DISPOSITION OF BOND PROCEEDS. The estimated \$2,000,000 proceeds derived from the sale of the Bonds shall be deposited to the credit of the Construction Fund as advances are made pursuant to Section 2.02 of the Loan Agreement.

SECTION 10. BOND FUND. The City shall establish and maintain so long as the Bonds are outstanding a separate fund to be designated the "Bond Fund." The Commission shall make the following deposits into the Bond Fund:

- (a) Commencing on the first day of the month following the Date of Issue, and monthly thereafter the City will deposit into the Bond Fund Pledged Revenues in an amount

equal to one-sixth (1/6) of the amount necessary to pay Bond interest and the Administrative Fee which will become due on the next interest payment date after crediting the amount of accrued interest and any earnings on the Bond Fund. Prepayment of monthly deposits will fulfill this requirement. Notwithstanding the foregoing, the City shall deposit into the Bond Fund from the Pledged Revenues an amount sufficient to permit all interest due on the Bonds to be paid on the date it is due.

(b) Commencing on the first day of the month following the Date of Issue, and monthly thereafter, the City will deposit into the Bond Fund Pledged Revenues in an amount equal to one-twelfth (1/12) of the amount necessary to pay any Bond principal which will become due on the next principal payment date. Prepayment of monthly deposits will fulfill this requirement. Notwithstanding the foregoing, the City will deposit into the Bond Fund from the Pledged Revenues an amount sufficient to permit all principal due on the Bonds to be paid on the date it is due.

(c) On each principal and interest payment date, from funds on deposit in the Reserve Fund, such additional amounts, if any, as may be necessary to meet principal and interest payments then due.

Deposits required to be made pursuant to Sections 10(a) and 10(b) above are cumulative, and if the Pledged Revenues are not sufficient to credit the amount required in any month, an amount equal to the deficiency shall be credited from the next Pledged Revenues thereafter received. The moneys and investments in the Bond Fund are irrevocably pledged to and shall be used to the extent required for the payment of principal of and interest on the Bonds when and as the same shall become due and payable and for that purpose only. The Pledged Revenues in excess of the deposits required by this Section may be appropriated by the City for other lawful purpose.

SECTION 11A. SERIES 2025B RESERVE FUND. The City shall maintain a balance in the Series 2025B Reserve Fund at least equal to the Series 2025B Reserve Requirement. If at any time the balance in the Series 2025B Reserve Fund is less than the Series 2025B Reserve Requirement, the City will transfer Pledged Revenues to the Series 2025B Reserve Fund.

The City shall fund the Series 2025B Reserve Fund from Pledged Revenues in the amount of \$12,540 each September 1 commencing September 1, 2026, and on each September 1 thereafter with the final deposit made on September 1, 2030 (subject to adjustment based on the first principal payment date). The Series 2025B Reserve Requirement is based upon total draws of \$1,000,000. In the event that the City draws less than \$1,000,000 the Series 2025B Reserve Requirement shall be adjusted downward.

Moneys required to be maintained in the Series 2025B Reserve Fund will be used only to pay principal and interest on the Series 2025B Bond and the Administrative Fee, and only in the event that the Pledged Revenues and moneys in the Bond Fund are insufficient to pay Series 2025B Bond principal, premium, if any, and interest when due and the Administrative Fee; provided, however, that when the balances of the Bond Fund and the Series 2025B Reserve Fund equal an amount sufficient to redeem or pay at maturity the Series 2025B Bond, together with interest thereon and premium, if any, said balances may be applied to such redemption or payment at maturity, as the case may be, whether or not other moneys are available for such payment.

Any amounts on deposit in the Series 2025B Reserve Fund, including interest earnings, in excess of the Series 2025B Reserve Requirement shall be transferred to the Bond Fund. Any surplus remaining in the Series 2025B Reserve Fund after the Series 2025B Bond has been paid may be used for any lawful purpose determined by the City.

SECTION 11B. SERIES 2025C RESERVE FUND. The City shall maintain a balance in the Series 2025C Reserve Fund at least equal to the Series 2025C Reserve Requirement. If at any time the balance in the Series 2025C Reserve Fund is less than the Series 2025C Reserve Requirement, the City will transfer Pledged Revenues to the Series 2025C Reserve Fund.

The City shall fund the Series 2025C Reserve Fund from Pledged Revenues in the amount of \$12,540 each September 1 commencing September 1, 2026, and on each September 1 thereafter with the final deposit made on September 1, 2030 (subject to adjustment based on the first principal payment date). The Series 2025C Reserve Requirement is based upon total draws of \$1,000,000. In the event that the City draws less than \$1,000,000 the Series 2025C Reserve Requirement shall be adjusted downward.

Moneys required to be maintained in the Series 2025C Reserve Fund will be used only to pay principal and interest on the Series 2025C Bond and the Administrative Fee, and only in the event that the Pledged Revenues and moneys in the Bond Fund are insufficient to pay Series 2025C Bond principal, premium, if any, and interest when due and the Administrative Fee; provided, however, that when the balances of the Bond Fund and the Series 2025C Reserve Fund equal an amount sufficient to redeem or pay at maturity the Series 2025C Bond, together with interest thereon and premium, if any, said balances may be applied to such redemption or payment at maturity, as the case may be, whether or not other moneys are available for such payment.

Any amounts on deposit in the Series 2025C Reserve Fund, including interest earnings, in excess of the Series 2025C Reserve Requirement shall be transferred to the Bond Fund. Any surplus remaining in the Series 2025C Reserve Fund after the Series 2025C Bond has been paid may be used for any lawful purpose determined by the City.

SECTION 12. CONSTRUCTION FUND. The Council shall establish a Construction Fund and shall deposit to the credit of such Fund the proceeds of the Bonds as set forth in Section 9 hereof.

As bond proceeds are needed for Project costs, the City shall submit requests in accordance with Section 2.02 of the Loan Agreement. Loan advances shall be recorded on the grid on the back of the Bonds. Monies in the Construction Fund from such proceeds and earnings shall be used for payment of the cost of the Project and costs of issuance of the Bonds to include reimbursement to the City for advances made for such costs or to refund amounts borrowed for the Project, and for no other purpose.

Moneys in the Construction Fund shall be deposited with a qualified depository and any deposits in excess of the amount insured or guaranteed by the Federal Deposit Insurance Corporation or the National Credit Union Administration shall be collateralized in accordance with Section 21-04-09 of the N.D.C.C. Moneys in the Construction Fund shall be subject to withdrawal from time to time by the President and City Administrator for the purposes set forth above.

Moneys in the Construction Fund may be invested in such investments as are authorized by law for the City. Earnings from investment of the funds in the Construction Fund shall remain in the Construction Fund and shall be treated and disbursed as Bond proceeds. Any proceeds of the Bonds

and any interest earnings thereon remaining in the Construction Fund after payment of all outstanding interim indebtedness, costs of the project, reimbursement of prior expenditures and issuance costs shall be transferred to the Bond Fund.

SECTION 13. RATE COVENANT. That, subject to the limitations as to the amount imposed specified in the City's Home Rule Charter and ordinances, it will impose, maintain, collect and appropriate the Pledged Sales Tax in an amount at least equal to 1.10 times the average annual principal and interest payments on the Bonds and any outstanding bonds payable from the Pledged Sales Tax as the same becomes due and to fund any deficiency in the Reserve Fund.

SECTION 14. GENERAL COVENANTS. The City hereby covenants and agrees with the owners of all outstanding Bonds as follows:

(a) That it will, to the extent the Pledged Revenues are sufficient, promptly cause the principal and interest on the Bonds to be paid as they become due.

(b) That it will levy and collect the Pledged Revenues herein appropriated for the payment of the Bond.

(c) That it will take such action as may be required, to the extent of applicable laws and regulations, to receive and continue to receive distributions from the State Treasurer of the Oil and Gas Gross Production Tax.

(d) That it will, fully and properly perform each and all of the duties prescribed by the N.D.C.C., the City's Home Rule Charter and City Code, and applicable Ordinances of the City.

(e) That it will maintain complete books and records relating to the Pledged Revenues, the operation of the Facilities, the Construction Fund, the Bond Fund and the Reserve Fund and will cause such books and records to be audited annually at the end of each fiscal year in accordance with Generally Accepted Accounting Standards. The audit report shall be made available to the purchaser of the Bond upon request.

(f) That it will not issue bonds or other obligations having a claim equal or superior to the claim of the Bond upon the Pledged Sales Tax other than as provided herein.

SECTION 15. REGISTRATION AND TRANSFER. The Bonds are transferable upon the books of and at the principal office of the Registrar, by the registered owner thereof in person or by his attorney duly authorized in writing upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or his attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange. No transfer of Bonds shall be required to be made during the fifteen days next preceding an interest payment date, nor during the forty-five days next preceding the date fixed for redemption of such Bonds.

The Bonds shall be registered as to both principal and interest and the Registrar shall establish and maintain a register for the purposes of recording the names and addresses of the registered owners

or assigns, the dates of such registration and the due dates and amounts for payment of principal and interest on the Bonds; and the City and the Registrar may deem and treat the person in whose name any Bond is registered as the absolute owner thereof, whether the Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

SECTION 16. PARITY BONDS. The City may issue Parity Bonds to provide funds to finance the acquisition, construction and equipping of Facilities, the repair and improvement of Facilities, or the refunding of outstanding bonds, or for other authorized purposes of the Pledged Sales Tax, upon the following conditions:

- (a) No Default has occurred and is continuing;
- (b) At the time of the issuance of the Parity Bonds there is no deficiency in the Bond Fund or the Reserve Fund; and
- (c) Pledged Sales Tax collected during the fiscal year preceding the year in which the proposed Parity Bonds are to be issued and other funds irrevocably appropriated for the purpose were not less than 1.10 times the average annual principal and interest requirements (including principal and interest on the proposed Parity Bonds) for any future fiscal year during which bonds are outstanding; or the estimated Pledged Sales Tax for each of the next three (3) fiscal years will be at least equal to 1.10 times the average annual debt service on all outstanding bonds (including the proposed Parity Bonds) for any future year during which bonds are outstanding.

All Parity Bonds issued in accordance with this Section shall have a lien on the Pledged Sales Tax which is equal to the lien of the Bonds and all Parity Bonds issued in accordance with this Section. Nothing in this Resolution shall preclude the City from issuing subordinate lien bonds or from providing payments on other obligations which are expressly made a charge on only the surplus Pledged Sales Tax subordinate to the pledge of Pledged Sales Tax to the Bonds authorized hereunder. Notwithstanding the foregoing, the City may issue Parity Bonds with the written consent of the owners of all of the outstanding principal of the Bonds.

SECTION 17. DEFAULT AND REMEDIES.

- (a) The following events shall constitute Default:
 - (i) failure to pay Bond principal or interest when due; or
 - (ii) failure to perform any other obligation of the City imposed by the Resolution or the Bonds, but only if:
 - (A) the failure continues for a period of more than ninety (90) days after demand has been made on the City to remedy the failure, and
 - (B) the City fails to take reasonable steps to remedy the failure within that ninety-day period; provided, however, that if a remedy or Default in

this Section contradicts any provision in the Loan Agreement the provisions in the Loan Agreement shall prevail; or

(iii) imposition of a receivership upon the City; or

(iv) written admission by the City that the City is unable to pay its debts as they become due.

(b) Upon Default, any Bondholder may exercise any remedy available at law or in equity.

A right or remedy conferred by this Section upon any bondholder is not intended to be exclusive of any other right or remedy, but each such right or remedy is cumulative and in addition to every other right or remedy and may be exercised without exhausting and without regard to any other remedy conferred by this chapter or by any other law of the State.

SECTION 18. INSURANCE AND FIDELITY BOND. The City covenants to maintain insurance appropriate to the risks associated with operation of its Facilities and pursuant to the terms of the Loan Agreement.

SECTION 19. LEASES. The City may lease as lessor or make contracts or grant licenses for the operation of, or grant easements or other rights with respect to any part of the Facilities if such lease, contract, license, easement or right does not, in the opinion of the City, impede the operation of the Facilities, or violate any term or condition of the Loan Agreement, and in the opinion of the City's bond counsel and the NDPFA's counsel, does not affect the tax-exempt status of the Bonds.

SECTION 20. AMENDMENT OF RESOLUTION. This Resolution may not be amended without the consent of the Bondholders.

SECTION 21. DISCHARGE. When all of the Bonds, and the interest thereon, have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution shall cease. The City may discharge all Bonds due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond or interest thereon should not be paid when due, the same may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The City may also discharge all prepayable Bonds called for redemption on any date when they are prepayable according to their terms, by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full, provided that notice of the redemption thereof has been duly given as provided herein. The City may also discharge all or part of the Bonds at any time by irrevocably depositing in escrow with a suitable bank or trust company for the purpose of paying all or part of the principal and interest due on such Bonds prior to the date upon which the same will be prepayable according to their terms, and paying such Bonds on that date, a sum of cash and securities which are general obligations of the United States or securities the principal and interest payments on which are guaranteed by the United States, or deposits in the Bank of North Dakota which, as provided by N.D.C.C. Section 6-09-10, are guaranteed by the state, in such aggregate amount, bearing interest at such rates and maturing or callable at the holder's option on such dates as

shall be required to provide funds sufficient for this purpose; provided that notice of the redemption of all prepayable Bonds on or before such date has been duly given as required herein.

SECTION 22. OTHER DOCUMENTS AND PROCEEDINGS. The officers of the City are hereby authorized and directed to execute and carry out or cause to be carried out the obligations which are necessary or advisable in connection with this Resolution and the issuance, sale and delivery of the Bonds. The officers of the City are further authorized and directed to prepare, execute and furnish to the attorneys passing on the legality of the Bonds, certified copies of all proceedings, ordinances, resolutions and records and all such certificates and affidavits and other instruments as may be required to evidence the legality and marketability of the Bonds, and all certified copies, certificates, affidavits and other instruments so furnished shall constitute representations of the City as to the correctness of all facts stated or recited therein. Delivery of the Bonds is subject to the approving opinion of bond counsel and customary closing certificates, including a certificate as to absence of material litigation and an arbitrage certificate

SECTION 23. LOAN AGREEMENT. The Loan Agreement, in substantially the form presented to the City at this meeting, is hereby accepted and authorized to be executed on behalf of the City by its President and City Administrator (the "Authorized Officers"), with such modifications as may be approved by the Authorized Officers. The Authorized Officers are authorized and directed to execute the Loan Agreement and to deliver it to the NDPFA, which execution and delivery shall be conclusive evidence of the approval of any modifications with respect to the Loan Agreement. The City shall provide audited financial statements as set out in Section 3.01(f) of the Loan Agreement.

SECTION 24. LOAN FORGIVENESS. During the pendency of the Loan, the City may be offered a certain amount of loan forgiveness by the Department and the NDPFA to reduce the principal amount loaned to the City. The City acknowledges that any such loan forgiveness would be made available by the Department and the NDPFA in connection with receiving and administering federal capitalization grants under the State Revolving Fund Program. The City agrees to accept any such loan forgiveness offered to it in connection with this Loan without any further action.

SECTION 25. TAX COVENANTS. The City covenants that it will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of the interest on the Bonds under Section 103 of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (together, the "Code"). The City will not directly or indirectly use or permit the use of any proceeds of the Bonds or any other funds of the City or take or omit to take any action that would cause the Bonds to be "arbitrage bonds" under Section 148(a) of the Code. To that end, the City will comply with all requirements of Section 148 of the Code. If at any time the City is of the opinion that for purposes of this Section 25 it is necessary to restrict or limit the yield on the investment of any moneys held in the Bond Fund, the Construction Fund or the Reserve Fund, the City shall take such action as may be necessary.

Without limiting the generality of the foregoing, the City agrees that there shall be paid from time to time all amounts required to be rebated to the United States pursuant to Section 148(f) of the Code. This covenant shall survive payment in full or defeasance of the Bonds.

Notwithstanding any provision of this Section, if the City receives an opinion of nationally recognized bond counsel to the effect that any action required under this Section is no longer required,

or to the effect that some further action is required, to maintain the exclusion from gross income of the interest on the Bonds pursuant to Section 103 of the Code, the City may rely conclusively on such opinion in complying with the provisions hereof.

The City covenants and agrees that not in excess of ten percent (10%) of the proceeds of the Bonds will be used (directly or indirectly) in a trade or business carried on by any person other than a governmental unit ("Private Business Use") if, in addition, the payment of more than ten percent (10%) of the principal or ten percent (10%) of the interest due on the Bonds during the term thereof is, under the terms of the Bonds or any underlying arrangement, directly or indirectly, secured by any interest in property used or to be used for Private Business Use or in payments in respect of property used or to be used for Private Business Use or is to be derived from payments in respect of property or borrowed money used or to be used for Private Business Use. Use of the Facilities by a trade or business on the same basis as the general public is not Private Business Use; provided; however that such restriction shall be reduced to five (5) percent where use by a nongovernmental person is unrelated or disproportionate as defined under the Code.

SECTION 26. [RESERVED].

SECTION 27. [RESERVED].

SECTION 28. BUY AMERICAN REQUIREMENT. The City shall comply with all federal requirements applicable to the loan (including those imposed by the 2014 Appropriations Act, Public Law No. 113-76 and related SRF regulations and policy guidelines) which the City understands includes, among other, requirements that all of the iron and steel products used in the Project are to be produced in the United States (the "American Iron and Steel Requirement") unless (i) the City has requested and obtained a waiver from the Department pertaining to the Project or (ii) the Department or NDPFA has otherwise advised the City in writing that the American Iron and Steel Requirement is not applicable to the Project.

SECTION 29. DAVIS BACON AND RELATED ACTS. The City shall, to the extent applicable to the Loan or any related grant, comply with the Davis Bacon and Related Acts requirements (40 U.S.C. 3141,et seq.).

SECTION 30. LOBBYING AND LITIGATION. The City shall comply with Title 40 CFR Part 34, New Restrictions on Lobbying pursuant to Section 2 of the Certificate Relating to Lobbying and Litigation as executed by the Authorized Officers.

SECTION 31. RECORD AND REPORTING REQUIREMENTS. The City shall comply with all record keeping and reporting requirements under the Clean Water Act/Safe Drinking Water Act, including any reports required by a Federal agency, the Department or the NDPFA such as performance indicators of program deliverables, information on costs and project progress. The City understands that (i) each contract and subcontract related to the project is subject to audit by appropriate federal and state entities and (ii) failure to comply with the Clean Water Act/Safe Drinking Water Act and the American Iron and Steel Requirement may be a default hereunder that results in a repayment of the loan in advance of the maturity of the Bonds and/or other remedial actions.

SECTION 32. CERTIFICATES. The Authorized Officers, in consultation with counsel, are hereby authorized to deliver certificates which cures ambiguities, defects or omissions herein, correct, amend or supplement any provision herein, all in furtherance of the financing contemplated herein, including adjustments to the debt schedules and payment dates. Any supplemental or amended documents may be executed by the Authorized Officers without Commission approval.

SECTION 33. ELECTRONIC SIGNATURES. The Commission authorizes the Authorized Officers to execute documents relating to the issuance of the Bond using electronic signatures. The electronic signatures of the Authorized Officers shall be as valid as an original signature of such official and shall be effective to bind such official to any document relating to the issuance of the Bond. For purposes hereof, “electronic signature” means a manually signed original signature that is then transmitted by electronic means.

Dated: November 4, 2025.

CITY OF DICKINSON, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

The governing body of the City acted on the foregoing resolution at a properly noticed meeting held in Dickinson, North Dakota, on November 4, 2025, with the motion for adoption made by _____ and seconded by _____, and the roll call vote on the motion was as follows:

"Aye" _____

"Nay" _____

Absent _____

R-1

CITY OF DICKINSON, NORTH DAKOTA
SALES TAX REVENUE BOND, SERIES 2025C

Term Bond

Principal Amount: One Million Dollars (\$1,000,000)
(Final Principal Amount as recorded on the attached schedule and grid herein)

Registered Holder: North Dakota Public Finance Authority

<u>Dated Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>CUSIP</u>
, 2025	September 1, 2045	1.50%	NA
<u>Interest Payment Dates</u>	<u>Initial Interest Payment Date</u>	<u>Registrar/Paying Agent</u>	
March 1 and September 1	March 1, 2026	Bank of North Dakota	

CITY OF DICKINSON, NORTH DAKOTA (the "City"), a political subdivision of and existing under and pursuant to the laws of the State of North Dakota acknowledges itself indebted and for value received hereby promises to pay to the Registered Holder on the Record Date (the 15th day of the month, whether or not a business day, immediately preceding each interest payment date) the principal installments set out in the hereto attached amortization schedule (which schedule shall be revised in accordance with Section 2.02 of the Loan Agreement, dated the date of closing, and entered into between the Registered Holder and the City, in the event funds are advanced to the City other than as originally set forth in said amortization schedule), and on the Maturity Date unless redeemed prior thereto as provided in the Resolution at which time interest shall cease to accrue provided money for such redemption is on deposit with the Paying Agent. The City shall pay interest on the Principal Amount at the Interest Rate specified above from the Dated Date hereof to the Initial Interest Payment Date and on each Interest Payment Date thereafter including the Maturity Date, plus the Administrative Fee as provided in the Loan Agreement. Such interest will be payable by check, wire, or other electronic transfer to the Registered Owner.

This term bond is a duly authorized bond of the City (the "Bond") issued by the City in the aggregate principal amount of not to exceed \$1,000,000 under and pursuant to the City’s Home Rule Charter, City Code Section 35.090 and Ordinances, North Dakota Century Code ("N.D.C.C.") Chapters 40-35 and 40-05.1 and a resolution adopted by the Board of City Commissioners on November 4, 2025 (the "Resolution"). The Bond is issued for the purpose of financing replacement of cast-iron watermain with PVC piping, increasing storm sewer capacity, and replacement of related pavement along Sims Street. Capitalized terms used herein which are not specifically defined herein shall have the same meanings given to such terms in the Loan Agreement and the Resolution. Copies of the Resolution and Loan Agreement are on file with the City in the office of the City Administrator in Dickinson, North Dakota.

The Bond:

- (i) is transferable, as provided in the Resolution;
- (ii) is subject to optional redemption, as provided in the Resolution;
- (iii) is subject to the payment of the principal installments set out in the attached amortization schedule; and
- (iv) shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Paying Agent.

Additional provisions of this Bond are contained on the reverse hereof and such provisions shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the City has caused the Bond to be executed in the name of the City and on its behalf by the manual signature of the President of the Board of City Commissioners and attested to by the manual signature of its City Administrator.

CITY OF DICKINSON, NORTH DAKOTA

ATTEST:

President, Board of City Commissioners

City Administrator

CERTIFICATE OF AUTHENTICATION
This is the Bond delivered pursuant to the Resolution mentioned within.
BANK OF NORTH DAKOTA
Bismarck, North Dakota, as Paying Agent

Authorized Representative

The Bond is a limited obligation of the City and is payable solely from the Pledged Revenues and from the funds provided for in the Resolution. No holder or holders of the Bond shall ever have the right to compel any exercise of the ad valorem taxing power of the City to pay the Bond or the interest thereon. The Bond shall not constitute a charge, lien, nor encumbrance, legal or equitable, upon any property of the City or upon any income, receipts, or revenues of the City other than such Pledged Revenues as further described in the Resolution. The Bond does not constitute a debt of the City within the meaning of any constitutional or statutory limitation. It is hereby recited that all acts, conditions, and things required by law to exist, happen, and to be performed precedent to and in the issuance of the Bond have existed, happened, and been performed in due time, form, and manner as required by law, and that the amount of the Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by Article X Section 15 of the Constitution of the State of North Dakota or N.D.C.C. Section 21-03-04.

Record of Advances

Amount	Date	Officer's Initials	Amount	Date	Officer's Initials
(1) \$			(6) \$		
(2) \$			(7) \$		
(3) \$			(8) \$		
(4) \$			(9) \$		
(5) \$			(10) \$		
		Total			

R-1

CITY OF DICKINSON, NORTH DAKOTA
SALES TAX REVENUE BOND, SERIES 2025B

Term Bond

Principal Amount: One Million Dollars (\$1,000,000)
(Final Principal Amount as recorded on the attached schedule and grid herein)

Registered Holder: North Dakota Public Finance Authority

<u>Dated Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>CUSIP</u>
_____, 2025	September 1, 2045	1.50%	NA
<u>Interest Payment Dates</u>	<u>Initial Interest Payment Date</u>	<u>Registrar/Paying Agent</u>	
March 1 and September 1	March 1, 2026	Bank of North Dakota	

CITY OF DICKINSON, NORTH DAKOTA (the "City"), a political subdivision of and existing under and pursuant to the laws of the State of North Dakota acknowledges itself indebted and for value received hereby promises to pay to the Registered Holder on the Record Date (the 15th day of the month, whether or not a business day, immediately preceding each interest payment date) the principal installments set out in the hereto attached amortization schedule (which schedule shall be revised in accordance with Section 2.02 of the Loan Agreement, dated the date of closing, and entered into between the Registered Holder and the City, in the event funds are advanced to the City other than as originally set forth in said amortization schedule), and on the Maturity Date unless redeemed prior thereto as provided in the Resolution at which time interest shall cease to accrue provided money for such redemption is on deposit with the Paying Agent. The City shall pay interest on the Principal Amount at the Interest Rate specified above from the Dated Date hereof to the Initial Interest Payment Date and on each Interest Payment Date thereafter including the Maturity Date, plus the Administrative Fee as provided in the Loan Agreement. Such interest will be payable by check, wire, or other electronic transfer to the Registered Owner.

This term bond is a duly authorized bond of the City (the "Bond") issued by the City in the aggregate principal amount of not to exceed \$1,000,000 under and pursuant to the City's Home Rule Charter, City Code Section 35.090 and Ordinances, North Dakota Century Code ("N.D.C.C.") Chapters 40-35 and 40-05.1 and a resolution adopted by the Board of City Commissioners on November 4, 2025 (the "Resolution"). The Bond is issued for the purpose of financing replacement of cast-iron watermain with PVC piping, increasing storm sewer capacity, and replacement of related pavement along Sims Street. Capitalized terms used herein which are not specifically defined herein shall have the same meanings given to such terms in the Loan Agreement and the Resolution. Copies of the Resolution and Loan Agreement are on file with the City in the office of the City Administrator in Dickinson, North Dakota.

The Bond:

- (i) is transferable, as provided in the Resolution;
- (ii) is subject to optional redemption, as provided in the Resolution;
- (iii) is subject to the payment of the principal installments set out in the attached amortization schedule; and
- (iv) shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Paying Agent.

Additional provisions of this Bond are contained on the reverse hereof and such provisions shall for all purposes have the same effect as though fully set forth at this place.

IN WITNESS WHEREOF, the City has caused the Bond to be executed in the name of the City and on its behalf by the manual signature of the President of the Board of City Commissioners and attested to by the manual signature of its City Administrator.

CITY OF DICKINSON, NORTH DAKOTA

ATTEST:

President, Board of City Commissioners

City Administrator

CERTIFICATE OF AUTHENTICATION
This is the Bond delivered pursuant to the Resolution mentioned within.
BANK OF NORTH DAKOTA
Bismarck, North Dakota, as Paying Agent

Authorized Representative

The Bond is a limited obligation of the City and is payable solely from the Pledged Revenues and from the funds provided for in the Resolution. No holder or holders of the Bond shall ever have the right to compel any exercise of the ad valorem taxing power of the City to pay the Bond or the interest thereon. The Bond shall not constitute a charge, lien, nor encumbrance, legal or equitable, upon any property of the City or upon any income, receipts, or revenues of the City other than such Pledged Revenues as further described in the Resolution. The Bond does not constitute a debt of the City within the meaning of any constitutional or statutory limitation. It is hereby recited that all acts, conditions, and things required by law to exist, happen, and to be performed precedent to and in the issuance of the Bond have existed, happened, and been performed in due time, form, and manner as required by law, and that the amount of the Bond, together with all other indebtedness of the City, does not exceed any limit prescribed by Article X Section 15 of the Constitution of the State of North Dakota or N.D.C.C. Section 21-03-04.

Record of Advances

Amount	Date	Officer's Initials	Amount	Date	Officer's Initials
(1) \$			(6) \$		
(2) \$			(7) \$		
(3) \$			(8) \$		
(4) \$			(9) \$		
(5) \$			(10) \$		
		Total			

CITY OF DICKINSON, NORTH DAKOTA
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025B (DW)
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025C (CW)
SIMS STREET IMPROVEMENTS

CLOSING AND NON-ARBITRAGE CERTIFICATE

The undersigned hereby certify that of the date hereof, they are the duly elected or appointed, qualified and acting President of the Board of City Commissioners (the “Commission”) and City Administrator of the City of Dickinson, North Dakota (the "City"), and as such officials they are familiar with the City's properties, affairs and records, and hereby further certify as follows:

1. A. The City is a legally constituted body politic and corporate of the State of North Dakota organized and operating pursuant to Title 40 of the North Dakota Century Code (the “N.D.C.C.”). The persons listed below constitute the duly elected, appointed, qualified and acting members of the Commission and the officers of the City.

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Scott Decker	President	June 2028
Dr. Robert Baer	Vice President	June 2026
Jason Fridrich	Commissioner	June 2026
Russ Murphy	Commissioner	June 2028
Joe Ridl	Commissioner	June 2028
Dustin Dassinger	City Administrator	Appointed
Linda Carlson	Deputy City Administrator	Appointed
Katie Greenwood	Deputy Finance Director	Appointed
Christina M. Wenko	City Attorney	Appointed

- B. All of the officers of the City have been duly elected or appointed and qualified for their respective offices, and all of said officers are now, or were on the date the Resolution was adopted, in lawful incumbency of their respective offices.
- C. The City was incorporated on May 30, 1919. Its population is estimated at 22,500. The official newspaper of the City is *The Dickinson Press* published in Dickinson, North Dakota, on Tuesday through Sunday of each week.
- D. Regular meetings of the Commission are held at the City Hall located at 38 1st Street West, on the first and third Tuesday of each month.
- E. The City's federal tax identification number is: 45-6002055.
- F. On May 22, 1990 voters approved a home rule charter and also approved a one percent sales tax. The sales tax contained a five year sunset. On April 12, 1994 voters authorized continuation of the one percent sales tax and removed the sunset provision.

2. This Certificate is given with regard to the issuance of the City's \$1,000,000 Sales Tax Revenue Bond, Series 2025B (DW) and \$1,000,000 Sales Tax Revenue Bond, Series 2025C (CW) (together, the "Bonds"). The Bonds are issued for the purpose of replacement of cast-iron watermain with PVC piping, increasing storm sewer capacity, and replacement of related pavement along Sims Street (the "Project"). All regular or special meetings of the Council held in conjunction with the Bonds were open to the public and were conducted with prior notice to the public in compliance with N.D.C.C. Sections 44-04-19 and 44-04-20. All formal actions relative to the adoption of the Resolution were taken in an open meeting of the Council, and all deliberations of the Council which resulted in formal action were taken in meetings open to the public.
3. Pursuant to law and the Bond Resolution adopted November 4, 2025 (the "Resolution"), there has been duly prepared and executed on behalf of the District, the Bonds, maturing serially as to principal installments according to the amortization schedules prepared by the North Dakota Public Finance Authority ("NDPFA"), on or before September 1, 2045. The Bonds have been executed on behalf of the District with the manual signatures of the undersigned President and City Administrator and authenticated by the manual signature of the authorized representative of the Registrar. The District has authorized delivery and due performance of the Bonds by all necessary action and execution, and the Bonds as executed and delivered are in the forms approved by the Resolution. The Bonds have been sold to the NDPFA.
4. Pursuant to the Resolution, the President and City Administrator certify they have signed and executed the Loan Agreement between the City and the NDPFA dated as of the closing date (the "Loan Agreement").
5. There is no litigation pending or, to the knowledge of the undersigned, threatened, to restrain or enjoin the issuance, sale or delivery of the Bonds, or in any way contesting or affecting any authority for the issuance of the Bonds or the validity and binding legal obligation thereof, or any substantive or procedural debt limit restrictions, or to prevent the execution, registration, certification or delivery thereof, or to amend, cancel or revoke any proceedings taken incidental to the Bonds and the levy, collection, receipt or pledge of the GPT Revenues and the Pledged Sales Tax, or in any way contesting the corporate existence, boundaries or powers of the City or the right of its officers to their respective offices.
6. The representations and warranties of the City contained in the Resolution and the Loan Agreement are true and correct in all material respects as of the date hereof. The Resolution and the Loan Agreement remain in full force and effect and have not been amended, supplemented, modified, repealed or revoked in any respect, from the date of adoption to and including the date hereof.
7. All outstanding obligations of the City, including the Bonds, are within all applicable state constitutional and statutory debt limitations of the City. No event of default under the Resolution or Loan Agreement and no event that, with the giving of notice or lapse of time or both, would become an event of default under the Resolution or Loan Agreement has occurred and is continuing.

8. The City is not in violation of any provision of its Home Rule Charter or Ordinances, and to the best of the City's knowledge, the City is not in violation of any provision of or in default under any indenture, mortgage, deed of trust, indebtedness, agreement, instrument, judgment, decree, order, statute, rule or regulation to which it is a party or by which any of its property is bound, other than violations and defaults which would have no material adverse effect on the transaction contemplated by the Bond, Resolution and Loan Agreement.
9. The execution and delivery of the Resolution and Loan Agreement, and the carrying out of the terms thereof, do not and will not result in a violation of any provision of or in a default under the N.D.C.C. or the Home Rule Charter of the City, or any amendments thereto, or any indenture, resolution, mortgage, deed of trust, or other agreement to which the City is a party or by which it or any of its property is bound.
10. All elections, notifications, certifications, hearings and all other actions required to be taken by or on behalf of the City have been given, made, held or otherwise performed as required by the City's Home Rule Charter, Ordinances and N.D.C.C. Chapters 40-35 and 40-05.1 for the levy and collection of the Pledged Sales Tax authorized by the Resolution for the payment of the annual principal installments and interest when due on the Bonds.
11. The certifications contained in this paragraph 11 are being executed and delivered pursuant to Section 103(c) of the Internal Revenue Code of 1986, as amended and the regulations promulgated thereunder (together, the "Code"). The undersigned officers of the City responsible directly or by delegation for the issuance and delivery of this Certificate certify the following facts and reasonable expectations of the City as to future events regarding the Bonds:
 - (a) The Bonds are being issued pursuant to the Resolution to finance the cost of the Project and pay the costs of issuance of the Bonds. The weighted average maturity of the Bonds does not exceed 120% of the average reasonably expected economic life of the Project. The City expects that the public use of the Project will continue for the life of the Bonds.
 - (b) The Bonds will be sold to the NDPFA at par. There will be no accrued interest and no capitalized interest on the Bonds. The Bonds are structured as a draw-down loan up to a maximum principal amount of \$2,000,000. The date of which aggregate draws on the Bonds exceeded the lesser of \$100,000 or 5% of the issue was the date hereof.
 - (c) Proceeds of the Bonds are expected to be allocated to expenditures for Project costs immediately upon receipt and are not expected to be invested during any applicable temporary periods. The proceeds of the Bonds to be received by the City are expected to be fully expended to pay Project costs on or before December 31, 2025.
 - (d) Sales tax collections will be deposited in the Fund as required by and defined in the Resolution and will be used to pay the principal of and interest on the Bonds. The Issuer reasonably expects that there will be no other funds that will be so used. Any money deposited in the Fund will be used primarily to achieve a proper matching of revenues with principal and interest payments on the Bonds and the Fund will be depleted once each year, except for a reasonable carryover, not to exceed the greater of: (i) earnings on the Fund for the immediately preceding bond year, or (ii) 1/12 of the principal and interest payments on the Bonds for the

immediately preceding bond year. If the aggregate amount on deposit in the Fund ever exceeds the sum of (i) the lesser of 5% of the sale proceeds of the Bonds or \$100,000, plus (ii) amounts to be paid out for principal and interest on the Bonds within 13 months, then, to the extent necessary to prevent the Bonds from becoming “arbitrage bonds” pursuant to Section 148(a) of the Code, and any regulations promulgated or proposed thereunder, the excess over such sum will be either used to prepay the Bonds or invested at a yield not exceeding the yield on the Bonds.

(e) Any income derived from the investment of money received from the sale of the Bonds will be used to pay costs of the Project or interest on the Bonds within one year after the date of their receipt.

(f) Certain proceeds of the Bonds are subject to the rebate requirement under Code Section 148(f)(4)(D). Moneys in the Bond Fund are not subject to the rebate requirement under the bona fide debt service fund exception found in Treasury Regulations Section 1.148-3(k). Moneys in the Construction Account will be exempt from the rebate requirement if the moneys are expended within certain time periods listed below:

- (i) 6 months – Treasury Regulations Section 1.148-7(c);
- (ii) 18 months – Treasury Regulations Section 1.148-7(d); or
- (iii) 24 months – Treasury Regulations Section 1.148-7(e).

In addition, two exceptions from the spend-down requirements are available; a de minimis exception of the lesser of 3 percent of the issue price of the Bond or \$250,000 and an exception for reasonable retainage. Moneys in the Reserve Fund are subject to the rebate requirement.

(g) To the best of the undersigned’s knowledge, information, and belief, the expectations and recitals of the City herein contained are true and reasonable. The undersigned knows of no other material facts or circumstances that would cause the Bonds to be declared to be an “arbitrage bond” pursuant to Section 148(a) of the Code.

(h) The City has not been notified of any listing of it by the Internal Revenue Service as a City whose non-arbitrage certificate may not be relied upon.

(i) The proceeds of the Bonds do not exceed the amount necessary for the purposes described in (a) above.

(j) The yield on the Bonds and any obligations purchased with “proceeds” of the Bonds, including “sinking fund proceeds” will be calculated at that yield which, when used in computing the present worth of all payments of principal and interest to be paid on the Bonds produces an amount equal to the issue price pursuant to the Code.

(k) No other tax-exempt obligations are being sold by the City at substantially the same time as the Bonds, sold pursuant to the same plan of financing and which are reasonably expected to be paid from substantially the same source of funds as the Bonds.

(l) By the Resolution, the City has taken all necessary action to have the Bonds registered within the meaning of Section 149(a) of the Code.

(m) The City shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause the Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Code.

(n) The City shall timely file a federal information return with respect to the Bonds as required by Section 149(e) of the Code.

(o) To the best of the undersigned’s knowledge, information, and belief, the expectations and recitals of the City herein contained are true and reasonable. The undersigned knows of no other material facts or circumstances that would cause the Bonds to be declared to be an “arbitrage bond” pursuant to Section 148(a) of the Code.

(p) Pledged Sales Tax will be deposited in the Reserve Fund until the amount therein equals the reserve requirement, which is defined as the total amount of \$125,400 which qualifies as a reasonably required Reserve Fund under federal tax laws and regulations (lessor of 10% of the principal amount of the issue, 125% of the average annual debt service on the issue, or maximum annual debt service on the issue). The Reserve Fund must be funded in the amount of \$25,080 per year for the first five years commencing with the date of the first principal payment on the Bonds. The Reserve Fund requirement is based upon total draws of \$2,000,000. In the event that the City draws less than \$2,000,000, the Reserve Fund requirement shall be adjusted downward. Amounts therein will be used to function as a reasonably required reserve fund for the Bonds and as such will qualify for investment at an unrestricted yield under Treasury Regulations Section 1.148-2(f)(2).

12. The certifications contained in this paragraph 12 are being executed and delivered to establish that the Project financed with the proceeds of the Bonds will not be used in such manner so as to cause the Bonds to become “private activity bonds” as defined in Section 141 of the Code. A Bond is a private activity bond if it meets (i) the Private Business Use Test and the Private Security or Payment Test; or (ii) the Private Loan Financing Test.

(a) The City covenants that the Bonds does not meet the Private Business Use Test because no more than 10% of the proceeds of the Bonds will be used directly or indirectly in a trade or business carried on by any person other than a governmental unit, unless such use is as a member of the general public; and the Bonds does not meet the Private Security or Payment Test because the payment of no more than 10% of the principal or 10% of the interest due on the Bonds during the term thereof is, under the terms of the Bonds or any underlying arrangement, directly or indirectly, secured by any interest in property used or to be used for a Private Business Use or payments in respect of property used or to be used for a Private Business Use or to be derived from payments, whether or not to the City, in respect of property or borrowed money used or to be used for a Private Business Use.

(b) The City covenants that the Bonds does not meet the Private Loan Financing Test because less than 5% of the proceeds of the Bonds will be used, directly or indirectly, to

make or finance a loan (other than loans constituting nonpurpose investments or special assessments) to persons other than state or local governmental units.

(c) The City will not enter into any lease or management contract with respect to the Project financed with the proceeds of the Bonds and will not give any private business any special legal entitlement for the use of the Project being financed with the proceeds of the Bonds.

(d) The City covenants that less than 5% of the proceeds of the Bonds will be used directly or indirectly to acquire nongovernmental output property.

- 13. The Paying Agent is ordered and directed to authenticate the aggregate principal amount of the Bonds issued pursuant to the Resolution in fully registered form. The Paying Agent is further ordered and directed to deliver the Bonds to the NDPFA.
- 14. The City acknowledges receipt from the NDPFA of the initial advance on the Bonds.

Dated: _____, 2025.

CITY OF DICKINSON, NORTH DAKOTA

Attest:

President, Board of City Commissioners

City Administrator

Information Return for Tax-Exempt Governmental Bonds

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.► Go to www.irs.gov/F8038G for instructions and the latest information.

Section 7. Item F.

OMB No. 1545-0047

Part I Reporting AuthorityCheck box if Amended Return ☐

1 Issuer's name <u>City of Dickinson, North Dakota</u>		2 Issuer's employer identification number (EIN) <u>45-6002055</u>
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a
4 Number and street (or P.O. box if mail is not delivered to street address) <u>38 1st Street West</u>	Room/suite	5 Report number (For IRS Use Only) <u>3</u>
6 City, town, or post office, state, and ZIP code <u>Dickinson, ND 58601</u>		7 Date of issue
8 Name of issue <u>Sales Tax Revenue Bonds, Series 2025BC</u>		9 CUSIP number <u>NA</u>
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information <u>Dustin Dassinger, City Administrator</u>		10b Telephone number of officer or other employee shown on 10a <u>701.456.7739</u>

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11 Education	11	
12 Health and hospital	12	
13 Transportation	13	
14 Public safety	14	
15 Environment (including sewage bonds)	15	
16 Housing	16	
17 Utilities	17	<u>2,000,000</u>
18 Other. Describe ►	18	
19a If bonds are TANs or RANs, check only box 19a ☐		
b If bonds are BANs, check only box 19b ☐		
20 If bonds are in the form of a lease or installment sale, check box ☐		

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	<u>09/01/2045</u>	<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>	<u>years</u>	<u>1.50 %</u>

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22 Proceeds used for accrued interest	22	
23 Issue price of entire issue (enter amount from line 21, column (b))	23	<u>2,000,000</u>
24 Proceeds used for bond issuance costs (including underwriters' discount)	24	<u>6,000</u>
25 Proceeds used for credit enhancement	25	
26 Proceeds allocated to reasonably required reserve or replacement fund	26	
27 Proceeds used to refund prior tax-exempt bonds. Complete Part V	27	
28 Proceeds used to refund prior taxable bonds. Complete Part V	28	
29 Total (add lines 24 through 28)	29	<u>6,000</u>
30 Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30	<u>1,994,000</u>

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	►	<u>years</u>
32 Enter the remaining weighted average maturity of the taxable bonds to be refunded	►	<u>years</u>
33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	►	
34 Enter the date(s) the refunded bonds were issued ► (MM/DD/YYYY)		

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 10-2021)

Part VI Miscellaneous

- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) **35**
- 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions **36a**
- b** Enter the final maturity date of the GIC ► (MM/DD/YYYY) _____
- c** Enter the name of the GIC provider ► _____
- 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units **37**
- 38a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box ► ☐ and enter the following information:
- b** Enter the date of the master pool bond ► (MM/DD/YYYY) _____
- c** Enter the EIN of the issuer of the master pool bond ► _____
- d** Enter the name of the issuer of the master pool bond ► _____
- 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ► ☒
- 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ► ☐
- 41a** If the issuer has identified a hedge, check here ► ☐ and enter the following information:
- b** Name of hedge provider ► _____
- c** Type of hedge ► _____
- d** Term of hedge ► _____
- 42** If the issuer has superintegrated the hedge, check box ► ☐
- 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ► ☐
- 44** If the issuer has established written procedures to monitor the requirements of section 148, check box ► ☐
- 45a** If some portion of the proceeds was used to reimburse expenditures, check here ► ☐ and enter the amount of reimbursement ► _____
- b** Enter the date the official intent was adopted ► (MM/DD/YYYY) _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

Signature of issuer's authorized representative _____ Date - -20 ► Dustin Dassinger, City Administrator
Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name <u>Scott Wegner</u>	Preparer's signature _____	Date <u> </u> - <u> </u> -20 <u> </u>	Check ☐ if self-employed	PTIN <u>P01230657</u>
Firm's name ► <u>Arntson Stewart Wegner PC</u>		Firm's EIN ► <u>27-4397059</u>		
Firm's address ► <u>3811 Lockport Street, Ste 3, Bismarck, ND 58503</u>		Phone no. <u>701.255.1008</u>		

**NORTH DAKOTA
STATE REVOLVING FUND PROGRAM**

LOAN AGREEMENT

**NORTH DAKOTA PUBLIC FINANCE AUTHORITY
(Lender)**

and

**CITY OF DICKINSON, NORTH DAKOTA
(Municipality)**

(To be completed by NDPFA)

Dated Date of Loan Agreement:

SRF Program (circle one): Clean Water SRF
 Drinking Water SRF

State Act (circle one): N.D.C.C. ch. 61-28.2 (Clean Water)
 N.D.C.C. ch. 61-28.1 (Drinking Water)

Summary Description of Project:

Approved Loan Amount:

Construction Period:

Form of municipal Securities:

First Payment Date:

Final Payment Date:

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ARTICLE I
DEFINITIONS

SECTION 1.01. Definitions. The following terms as used in this Loan Agreement shall, unless the context clearly requires otherwise, have the following meanings:

"**Administrative Fee**" means an annual fee of one-half of one percent (.50%) of the outstanding principal amount of the Loan or such lesser amount, if any, as NDPFA may approve from time to time.

"**Code**" means the Internal Revenue Code of 1986 as the same may from time to time be amended and supplemented, including any regulations promulgated thereunder and any administrative or judicial interpretations thereof.

"**Costs**" means those costs associated with the Project and the Loan that are eligible to be funded from SRF, as determined by the Department and NDPFA.

"**Department**" means the North Dakota Department of Environmental Quality, Division of Municipal Facilities.

"**EPA**" means the United States Environmental Protection Agency.

"**Event of Default**" means any occurrence or event specified in Section 5.01 of this Loan Agreement.

"**Facilities**" means, collectively, the water, water treatment and distribution system, the storm water system, sanitary sewer system, wastewater treatment distribution facilities of the Municipality, including any improvements, betterments, additions, renewals and replacements thereto.

"**Financial Obligation**" means: (i) a debt obligation; (ii) a derivative instrument entered into in connection with or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of a debt obligation or derivative instrument. Financial Obligation shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board (MSRB) consistent with the Rule as defined in Section 3.01(i) of this Loan Agreement.

"**General Records**" shall have the meaning given to such term in Section 3.01(f) of this Loan Agreement.

"**Loan**" means the loan evidenced by the Municipal Securities, made by NDPFA to the Municipality pursuant to this Loan Agreement to finance or refinance all or a portion of the Costs of the Project.

"**Loan Agreement**" means this Loan Agreement, including any exhibits attached to, and hereby made a part hereof, as it may be supplemented, modified or amended from time to time in accordance with the terms hereof.

"Loan Closing" means the date upon which the Municipality shall issue and deliver the documents listed in Section 2.05 of this Loan Agreement and shall be eligible to receive the Loan.

"Loan Commitment" means the offer by the Department to provide financial assistance to the Municipality from the SRF, subject to approval by NDPFA. The Loan Commitment, when accepted by the Municipality through appropriate action of its governing body, shall be a "binding commitment" within the meaning of that term in the SRF Act.

"Municipal Bond Resolution" means the resolution(s) or ordinance(s) of the governing body of the Municipality authorizing the issuance of the Municipal Securities.

"Municipality" means the borrower under this Loan Agreement, which must be a "political subdivision," as that term is defined in section 6-09.4-03(5) of the NDPFA Act.

"Municipal Securities" means the municipal securities, as such term is defined in the NDPFA Act, executed and delivered by the Municipality to NDPFA to evidence the Loan in accordance with the Municipal Bond Resolution.

"NDPFA" means the North Dakota Public Finance Authority.

"NDPFA Act" means N.D.C.C. ch. 6-09.4.

"NDPFA Bonds" or **"Bonds"** means bonds of NDPFA authorized, authenticated, and delivered in order to finance or refinance the Project pursuant to this Loan Agreement and to enable the Department, through NDPFA, to draw EPA capitalization grant funds for deposit in the SRF.

"Pledged Sales Tax" means the revenues collected from the one-half percent (0.50%) sales and use tax levied pursuant to N.D.C.C. Chapter 40-05.1, the City of Dickinson Home Rule Charter and City Code Section 35.090.

"Project" means the undertaking or improvements to the Facilities, including but not limited to replacement of cast-iron watermain with PVC piping, increasing storm sewer capacity, and replacement of related pavement along Sims Street, and all other appurtenances, contrivances, and structures used or useful for a complete water supply and sewerage system all or a portion of the costs of which are financed or refinanced by NDPFA from the SRF through the making of the Loan under this Loan Agreement.

"SRF" means the revolving loan fund(s) created by the State Act.

"SRF Act" means, for purposes of the State Water Pollution Control Revolving Loan Fund Act, the Federal Clean Water Act, and for purposes of the State Safe Drinking Water Act, the Federal Safe Drinking Water Act, including any regulations and guidelines promulgated thereunder.

"State Act" means, for purposes of the Federal Clean Water Act, N.D.C.C. ch. 61-28.2 (the State Water Pollution Control Revolving Loan Fund Act) and, for purposes of the Federal Safe Drinking Water Act, N.D.C.C. ch. 61-28.1 (the State Safe Drinking Water Act).

"**System Records**" shall have the meaning given to such term in Section 3.01(f) of this Loan Agreement.

"**Trustee**" means the Trustee appointed by NDPFA pursuant to the State Revolving Fund Program Master Trust Indenture or Indentures and its successor or successors and any other trustee which may at any time be substituted in its place as Trustee pursuant to the Indenture.

SECTION 1.02. Additional Terms. Except where the context otherwise requires, words importing the singular number shall include the plural number and vice versa, and words importing persons shall include firms, associations, corporations, agencies and districts. Words importing one gender shall include the other gender.

ARTICLE II
LOAN; OBLIGATIONS; DISCLAIMER; DELIVERY OF DOCUMENTS

SECTION 2.01. The Loan. NDPFA hereby agrees to loan and disburse to the Municipality, subject to the provisions of Section 2.02 below, and the Municipality agrees to borrow and accept from NDPFA, the Loan, in the amount not to exceed the Loan Commitment, provided that NDPFA shall be under no obligation to make the Loan if the Municipality does not deliver the documents listed in Section 2.05 of this Loan Agreement to NDPFA on the Loan Closing in forms acceptable to NDPFA and its counsel or if an Event of Default under this Loan Agreement has occurred and is continuing.

SECTION 2.02. Draws of Municipal Securities Proceeds (Loan Proceeds). The proceeds of the Municipal Securities are appropriated by the Municipality to pay expenses necessarily incurred in the construction and completion of the Project and to pay costs associated with the issuance of the Municipal Securities. NDPFA will disburse the Loan upon (a) execution and delivery by the Municipality of this Loan Agreement, (b) issuance by the Municipality of the Municipal Securities and delivery to NDPFA, (c) submission to and approval by the Department and NDPFA of Requisitions for Payment in the form approved by the Department, and (d) upon determination by the NDPFA of the availability of Bipartisan Infrastructure Law Lead Service Line Replacement capitalization grant funds or other immediately available SRF funds of the NDPFA (the NDPFA shall not be required to issue any short-term or other obligations or take any other steps to make funds available). Requests for draws on the Loan, in the form of Requisitions for Payment, shall be submitted by the Municipality to the Department from time to time in accordance with procedures established by the Department. Requisitions for Payment approved by the Department shall be forwarded to NDPFA and the Trustee for approval and funding. Requisitions for Payment approved by the Department shall be forwarded to NDPFA and the Trustee for approval and funding. After all claims and expenses with respect to the Project and the issuance of the Municipal Securities have been duly paid and satisfied, and after any applicable loan forgiveness has been applied to the Loan, the amortization schedule for the Municipal Securities shall be adjusted to reflect the total principal amount drawn under this Loan Agreement.

Interest and the Administrative Fee shall accrue on the outstanding amount of the Loan advanced by NDPFA from the date of the first advance.

SECTION 2.03. Unconditional Obligations. The Municipality shall not be obligated to make any payments required to be made by any other political subdivision with respect to the lending of funds by NDPFA from the SRF.

SECTION 2.04. Disclaimer of Warranties. The Municipality acknowledges and agrees that (i) neither NDPFA nor the Department has made or makes any warranty or representation, either express or implied as to the value, design, condition, merchantability or fitness for particular purpose or fitness for any use of the Project or any portions thereof or any other warranty or representation with respect thereto; and (ii) in no event shall NDPFA, nor the Department or their respective officers, directors, employees, or agents be liable or responsible for any direct, incidental, indirect, special or consequential damages in connection with or arising out of this Loan Agreement or the Project or the existence, furnishing, functioning or use of the Project.

SECTION 2.05. Delivery of Documents. Concurrently with the execution and delivery of this Loan Agreement, the Municipality will cause each of the following items to be delivered to NDPFA in a form acceptable to NDPFA and its counsel:

- (a) Executed counterparts of this Loan Agreement.
- (b) An executed lobbying and litigation certificate covering certain restrictions pertaining to the use of grant or loan funds awarded in connection with the Loan.
- (c) Copies of the form of the Municipal Securities and any resolutions or ordinances of the governing body of the Municipality authorizing the execution and delivery of this Loan Agreement and the Municipal Securities, certified by an authorized officer of the Municipality.
- (d) An arbitrage certificate and a closing certificate covering such matters as may be agreed upon by the Municipality and NDPFA.
- (e) An opinion or opinions of the Municipality's counsel which may be given by one or more counsel, covering such matters concerning the validity and tax status of the Municipal Securities as may be agreed upon by the Municipality and NDPFA.
- (f) If applicable, an additional bond certificate (or parity bond certificate) in a form satisfactory to the NDPFA certifying Pledged Sales Tax received by the Municipality during the most recent fiscal year-end were more than 1.10 times the average annual amount of principal and interest to become due each year on all outstanding municipal securities, including the Municipal Securities during the remaining term of the outstanding municipal securities.
- (g) Such other certificates, documents, opinions and information as NDPFA may require.

The documents referred to above must be prepared and provided by the Municipality to NDPFA prior to the Loan Closing for review and approval.

SECTION 2.06. Coverage Requirement for Prior Obligations. The NDPFA recently revised its State Revolving Fund Program Loan Application Credit Review and Analysis and Loan

Approval and Funding Policy to reduce the net operating revenue coverage requirement for revenue supported obligations from 120% to 110% (the “Policy”).

The Municipality has outstanding parity obligations payable from Pledges Sales Tax for which the NDPFA is the registered holder. The resolutions authorizing the issuance of the parity obligations contain a covenant that the Municipality will charge fees to generate Pledged Sales Tax at least equal to 1.20 times the annual debt service on all outstanding bonds. The NDPFA agrees that the coverage requirement applicable to the outstanding parity obligations shall be as provided by the Policy.

ARTICLE III
REPRESENTATIONS AND COVENANTS OF MUNICIPALITY

SECTION 3.01. Representations and Covenants of Municipality.

- (a) Performance Under Loan Agreement. The Municipality covenants and agrees (i) to maintain the Project and the Facilities in good repair and operating condition and (ii) to cooperate with NDPFA and the Department in the observance and performance of the respective duties, covenants, obligations and agreements of the Municipality and NDPFA under this Loan Agreement.
- (b) Completion of Project and Provision of Moneys Therefor. The Municipality covenants and agrees (i) to exercise its best efforts in accordance with prudent utility practice to complete the Project and to so accomplish such completion on or before the estimated Project completion date; and (ii) to provide from its own fiscal resources all moneys in excess of the total amount of the Loan required to complete the Project.
- (c) Disposition of Project. The Municipality covenants and agrees that it will not sell, lease, abandon or otherwise dispose of all or substantially all or any substantial portion of the Facilities or any other system which provides revenues for upkeep and maintenance of the Project except on ninety (90) days' prior written notice to NDPFA and, in any event, shall not so sell, lease, abandon or otherwise dispose of the same unless the following conditions are met: (i) the Municipality, with the approval of NDPFA, shall assign this Loan Agreement and its rights and interests hereunder in accordance with Section 4.02 to the purchaser or lessee of the Project which must be a political subdivision as defined in the NDPFA Act, and such purchaser or lessee shall assume all duties, covenants, obligations and agreements of the Municipality under this Loan Agreement; and (ii) NDPFA, in its sole discretion, by appropriate action determines that such sale, lease, abandonment or other disposition will not adversely affect (A) the ability of the Municipality or its assignees to meet its duties, covenants, obligations and agreements under the Municipal Bond Resolution, (B) the value of this Loan Agreement as security for the payment of NDPFA Bonds and interest thereon, (C) the eligibility of interest on NDPFA Bonds then outstanding or which could be issued in the future for exclusion from gross income for purposes of federal income taxation, or (D) any agreement entered into by NDPFA or the State through the Department with, or any condition of any grant received by NDPFA or the State through the Department from, the United States of America, which is related to any SRF capitalization grant received by NDPFA or the State through the Department;

provided, however, that the NDPFA reserves the right to waive any one or more of the above requirements, while concurrently requiring others, if in its sole opinion it has received adequate assurances from the Municipality or otherwise deems it reasonable.

- (d) Operation and Maintenance of Projects. The Municipality covenants and agrees that it will, in accordance with prudent wastewater or drinking water treatment utility practice, as the case may be, (i) at all times operate the Project, the Facilities and the properties associated with and operated in conjunction thereto and any business in connection therewith in an efficient manner, (ii) maintain the Project and the Facilities in good repair, working order and operating condition, (iii) from time to time make all necessary and proper repairs, renewals, replacements, additions, betterments and improvements with respect to the Project and the Facilities so that at all times the enterprise or business carried on in connection therewith shall be properly and advantageously conducted; provided, that this covenant shall not be construed as requiring the Municipality to expend any funds which are derived from sources other than the operation of the Project and the Facilities or other receipts of the Facilities which are not pledged under the Municipal Bond Resolution for such purpose, and provided further that nothing herein shall be construed as preventing the Municipality from doing so.
- (e) Use of Proceeds. The Municipality covenants and agrees that the proceeds of the Loan shall be used and expended in a manner consistent with the State Act and the SRF Act, all regulations and guidelines promulgated thereunder, and this Loan Agreement.
- (f) Records.
 - (i) The Municipality shall keep accurate records and accounts for the Project (the "System Records") separate from its other records and accounts (the "General Records"). Such System Records shall be maintained in accordance with generally accepted government accounting principles and generally accepted government auditing standards and in accordance with state law, shall be audited annually, or as otherwise required by law, by an independent accountant, as required by law, which audit may be part of the annual audit of the General Records of the Municipality. Such System Records and General Records shall be made available for inspection by NDPFA and the Department at any reasonable time.
 - (ii) The Municipality agrees that its financial reports for the year or years which it receives draws under Section 2.02 of this Loan Agreement shall be prepared in accordance with the Federal Single Audit Act and the Federal Office of Management and Budget's Guidance 2 CFR Part 200, Subpart F. A copy of the Municipality's independent annual audit, including all written comments and recommendations, shall be furnished to NDPFA within 150 days of the close of the fiscal year being so audited. A copy of the annual financial statement shall be submitted to the NDPFA on or before February first each year.
 - (iii) The Municipality will keep, or cause to be kept, accurate records, if such records must be kept for compliance with the requirements of Section 148 of the Code of each investment it makes in investment property (as that term is defined in Section 148(b) of the Code) acquired, directly or indirectly, with proceeds of NDPFA

Bonds. Further, with respect to such investments made by the Municipality which are not excepted from the computation of rebate under Section 148(f)(4) of the Code, the Municipality (A) will calculate, or cause to be calculated, the amount (the "rebate amount") that is to be rebated to the United States Treasury pursuant to Section 148(f) of the Code, and (B) will for each computation date under Section 148(f) of the Code (or on any further periodic basis requested in writing by NDPFA) remit the following to NDPFA: (1) the calculations supporting the determination of the rebate amount and (2) an amount of money equal to the rebate installment then owed. To the extent any such rebate amounts (or the investment income thereon) are in excess of NDPFA's rebate requirement allocable to the Municipal Securities, such amounts will be promptly returned by NDPFA to the Municipality.

- (g) Inspections; Information. The Municipality will permit NDPFA, the Department and the Trustee, and any party designated by any of such parties, to examine, visit and inspect, at any and all reasonable times, the property constituting the Project and the Facilities, and to inspect and make copies of any accounts, books and records, including (without limitation) its Systems Records, General Records, and any other records regarding receipts, disbursements, contracts, investments and any other matters relating thereto and to its financial standing, and will supply such reports and information as NDPFA, the Department and the Trustee may reasonably require in connection therewith.
- (h) Insurance. The Municipality shall maintain or cause to be maintained, in force, insurance policies with responsible insurers or self-insurance programs covering risk of direct physical loss, damage or destruction of the Project, at least to the extent of similar insurance usually carried by utilities constructing, operating and maintaining works of the nature of the Project, including liability coverage, but in no case less than will satisfy all applicable regulatory requirements.
- (i) Continuing Disclosure.
 - (i) So long as the Municipality shall constitute an obligated person within the meaning of S.E.C. Rule 15c2-12 (the "Rule") as in effect from time to time, the Municipality agrees to furnish to NDPFA any such information it requires in order to comply with the provisions of the Rule, including audited financial statements and operating data with respect to the Municipality at such time and in such forms as NDPFA shall reasonably request. The Municipality consents to the inclusion of such information in the NDPFA's official statement(s) used in connection with the issuance and sale or the re-marketing of its bonds or continuing disclosure with respect to its bonds (collectively, the "Disclosure Documents"), whether or not all or a portion of the proceeds of the bonds were or will be loaned to the Municipality.
 - (ii) The Municipality shall provide notice to the NDPFA of the occurrence of any of the following events with respect to the Municipal Securities in a timely manner not in excess of ten business days after the occurrence of the event:
 - (A) principal and interest payment delinquencies;
 - (B) unscheduled draws on debt service reserves reflecting financial

- difficulties;
 - (C) unscheduled draws on credit enhancements reflecting financial difficulties;
 - (D) substitution of credit or liquidity providers, if any, or their failure to perform;
 - (E) adverse tax opinions or the issuance by the IRS of proposed or final determinations of taxability or of a Notice of Proposed Issue (IRS Form 5701-TEB);
 - (F) tender offers;
 - (G) defeasances;
 - (H) rating changes;
 - (I) bankruptcy, insolvency, receivership or similar event of the Municipality; or
 - (J) default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation, any of which reflect financial difficulties.
- (iii) The Municipality shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Municipal Securities, *if material*, in a timely manner not in excess of ten business days after the occurrence of the event:
- (A) non-payment related defaults;
 - (B) unless described in (ii)(E) above, other notices or determinations by the IRS with respect to the tax-exempt status of the Municipal Securities, or other events affecting the tax-exempt status of the Municipal Securities;
 - (C) modifications to rights of holders of the Municipal Securities;
 - (D) bond calls;
 - (E) release, substitution or sale of property securing repayment of the Municipal Securities;
 - (F) the consummation of a merger, consolidation or acquisition involving the Municipality or the sale of all or substantially all of the assets of the Municipality, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms;
 - (G) appointment of a successor or additional trustee or the change of name of a trustee; or
 - (H) incurrence of a Financial Obligation or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation, any of which affect security holders.
- (iv) For the purposes of the event identified in subsection (ii)(I), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Municipality in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Municipality, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the

entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Municipality.

- (v) Whenever the Municipality obtains knowledge of the occurrence of an event under subsection (iii), the Municipality shall as soon as possible determine if such event would constitute material information for holders of Municipal Securities. The Municipality shall submit the information in the format prescribed by the NDPFA.
- (vi) The Municipality agrees that from time to time it will also provide notice to NDPFA of the occurrence of other events, in addition to those listed above, if such other events are material with respect to the Municipal Securities.
- (vii) The Municipality will provide, in a timely manner, to NDPFA notice of a failure to satisfy the requirements of this Section.
- (viii) At the request of the NDPFA, the Municipality will certify and represent that the information with respect to the Municipality in any Disclosure Document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which they were made, not misleading; provided, however, that in no event will the NDPFA require the Municipality to make any representation about any other information in the Disclosure Documents or as to any Disclosure Document in its entirety. If for any reason the Municipality determines that it is not able to make that certification and representation, it will provide to the NDPFA the information for inclusion in the Disclosure Documents necessary for the Municipality to make the certification and representation.
- (ix) If at any time during the period ending 90 days after the date the Municipality provides information to the NDPFA for inclusion in a Disclosure Document any event occurs that the Municipality believes would cause the information with respect to the Municipality in the Disclosure Document to omit a material fact or make the statements therein misleading, the Municipality agrees to promptly notify the NDPFA in writing of that event and provide information for inclusion in the Disclosure Document or an amendment thereof or a supplement thereto. At the request of the NDPFA, the Municipality will also provide the certification and representation required in (viii) above with respect to that information.
- (j) No Free Service. The Municipality will not furnish or supply, or cause to be furnished or supplied, any use, output, capacity or service of the Facilities free of charge to any person, firm, corporation (public or private), public agency or instrumentality other than the Municipality itself.
- (k) Commencement of Construction. Unless construction has already commenced, the Municipality shall initiate construction of the Project within twelve (12) months after the Loan Closing.

- (l) Archeological Artifacts. In the event that archaeological artifacts or historical resources are unearthed during construction excavation, the Municipality shall stop, or cause to be stopped, construction activities and will notify the superintendent of the State Historical Board of North Dakota and NDPFA of such unearthing and follow all applicable state and federal laws and regulations governing such occurrence.
- (m) No Lobbying. No portion of the Loan may be used for lobbying or propaganda as prohibited by 18 U.S.C. §1913 or Section 607(a) of Public Law 96-74 or other federal restriction or regulation referenced in the form of North Dakota State Revolving Fund Program Certificate Relating to Lobbying and Litigation, including but not limited to Section 2 of such certificate, which shall be executed and delivered by the Municipality as a condition to closing pursuant to Section 2.05 of this Loan Agreement.
- (n) Compliance with Federal Laws; Buy American Requirements. The Municipality covenants and agrees that it will comply with all federal law and requirements applicable to the Loan including, among others: (i) those imposed by the 2014 Appropriations Act, Public Law No: 113-76, related SRF regulations and policy guidelines; (ii) requirements that all of the iron and steel products used in the Project are to be produced in the United States (“American Iron and Steel Requirement”) unless (a) the Municipality has requested and obtained a waiver from the Department pertaining to the Project or (b) the Department or NDPFA has otherwise advised the Municipality in writing that the American Iron and Steel Requirement is not applicable to the Project; and (iii) requirements imposed by the Infrastructure Investment and Jobs Act (“IIJA”), Public Law No. 117-58, which the Municipality understands includes, but is not limited to, the following requirements: that all of the iron and steel, manufactured products, and construction materials used in the Project are to be produced in the United States (“Build America, Buy America Requirements”) unless (a) the Municipality has requested and obtained a waiver from the Department and the cognizant agency pertaining to the Project or the Project is otherwise covered by a general applicability waiver; or (b) the Department or NDPFA and the cognizant agency pertaining to the Project have otherwise advised the Municipality in writing that the Build America, Buy America Requirements are not applicable to the Project. In addition, the Municipality shall comply with all record keeping and reporting requirements under all applicable legal authorities, including any reports required by the Department, NDPFA or any funding authority (such as the Environmental Protection Agency), such as performance indicators of program deliverables, information on costs and project progress. The Municipality understands that (i) each contract and subcontract related to the Project is subject to audit by appropriate federal and state entities and (ii) failure to comply with the applicable legal requirements and this Loan Agreement is a default hereunder.
- (o) Record and Reporting Requirements. The Municipality will comply with all record keeping requirements under the Clean Water Act/Safe Drinking Water Act, including any reports required by a federal agency, the Department or the NDPFA such as performance of program deliverables, information on costs and Project progress. The Municipality understands that (a) each contract and subcontract related to the Project is subject to audit by appropriate federal and state entities and (b) failure to comply with the Clean Water Act/Safe Drinking Water Act and this Loan Agreement may be a default hereunder that

results in a repayment of the Loan in advance of the maturity of the Municipal Securities and/or other remedial actions.

- (p) Additional Covenants and Requirements. If necessary in connection with NDPFA's issuance of the NDPFA Bonds or the making of the Loan, additional covenants and requirements will be evidenced by certificates or other documents in the form or forms attached as an exhibit to, and hereby made a part of this Loan Agreement.
- (q) Continuing Representations. The covenants and representations of the Municipality contained herein shall be true at the time of the execution of this Loan Agreement and the Municipality agrees that such covenants and representations will be binding and enforceable at all times during the term of this Loan Agreement.
- (r) Compliance with Davis Bacon Act. The Municipality shall, to the extent applicable to the Loan and any related grant, comply with the Davis Bacon and Related Acts requirements. 40 U.S.C. 3141, et. seq.

ARTICLE IV ASSIGNMENT

SECTION 4.01. Assignment and Transfer by NDPFA.

- (a) The Municipality acknowledges that, other than the Administrative Fee payable pursuant to the Municipal Bond Resolution and this Loan Agreement, all interests of NDPFA in and under this Loan Agreement and the Municipal Securities have been pledged as security for the NDPFA Bonds, and that if any Event of Default shall occur, NDPFA or the Trustee shall be entitled to act hereunder. The Municipality hereby acknowledges and consents that NDPFA or the Trustee may compel or enforce the right to receive payments required to be made by the Municipality hereunder and may compel or otherwise enforce observance and performance by the Municipality of its other duties, covenants, obligations and agreements hereunder, and that the right and authority to enforce such requirements may be further transferred, assigned, and reassigned in whole or in part to one or more assignees or subassignees without the necessity of obtaining the consent of, but after giving prior written notice to the Municipality.
- (b) In the event of any assignment or transfer of this Loan Agreement and the Municipal Securities, NDPFA shall retain the right to compel or otherwise enforce observance and performance by the Municipality of its obligation and agreement to pay the Administrative Fee.

SECTION 4.02. Assignment by Municipality.

- (a) This Loan Agreement may not be assigned by the Municipality unless the following conditions shall be satisfied: (i) NDPFA shall have approved the assignment in writing; (ii) the assignee shall be a governmental unit within the meaning of Section 141(c) of the Code (unless waived in writing by NDPFA), shall be a political subdivision as defined in the NDPFA Act and shall have expressly assumed in writing the full and faithful observance

and performance of the Municipality's duties, covenants, agreements and obligations under this Loan Agreement; (iii) immediately after such assignment, the assignee shall not be in default in the performance or observance of any duties, covenants, obligations or agreements of the Municipality under this Loan Agreement; (iv) if the Loan is funded with proceeds of NDPFA Bonds issued on a tax-exempt basis, NDPFA shall have received an opinion of bond counsel to the effect that such assignment will not adversely affect the exclusion of interest on the NDPFA Bonds from gross income for purposes of federal income taxation under Section 103(a) of the Code; and (v) NDPFA shall have received an opinion of its counsel to the effect that such assignment will not violate the provisions of any agreement entered into by NDPFA or the State through the Department with, or any condition of any grant received by NDPFA or the State through the Department from, the United States of America, which is related to any capitalization grant received by NDPFA or the State through the Department; provided, however, that the NDPFA reserves the right to waive any one or more of the above requirements, while concurrently requiring others, if in its sole opinion it has received adequate assurances from the Municipality or otherwise deems it reasonable.

- (b) No assignment under this Section shall relieve the Municipality from primary liability for any of its obligations under this Loan Agreement and in the event of such assignment, the Municipality shall continue to remain primarily liable for the performance and observance of its obligations to be performed and observed under this Loan Agreement.

ARTICLE V
DEFAULTS AND REMEDIES

SECTION 5.01. Events of Default. If any of the following events occur, it is hereby defined and declared to be and to constitute an Event of Default:

- (a) Failure by the Municipality to pay, or cause to be paid, any payment, including the payment of principal and interest on the Municipal Securities, required to be paid hereunder when due.
- (b) Failure by the Municipality to make, or cause to be made, any required payments of principal, redemption premium, if any, and interest on any bonds, notes or other obligations of the Municipality for borrowed money (other than the Loan and the Municipal Securities after giving effect to any applicable grace period), the payments of which are secured by any revenues derived or to be derived from the Facilities.
- (c) Failure by the Municipality to pay, or cause to be paid, the Administrative Fee or any portion thereof when due or to perform or observe any other covenant, agreement or condition on its part to be observed or performed under this Loan Agreement, other than as referred to in paragraph (a) of this section, which failure shall continue for a period of thirty (30) days after written notice, specifying such failure and requesting that it be remedied, is given to the Municipality by NDPFA, unless NDPFA shall agree in writing to an extension of the time prior to its expiration; however, if the failure stated in such notice is correctable but cannot be corrected within the applicable period, NDPFA may not unreasonably withhold its consent to an extension of time up to 120 days from the delivery

of the written notice referred to above if corrective action is instituted by the Municipality within the applicable period and diligently pursued until the Event of Default is corrected.

- (d) Default in the performance or breach of any covenant, warranty, or representation made by or on behalf of the Municipality in this Loan Agreement, the Municipal Bond Resolution, or in any instrument furnished in compliance with or with reference to this Loan Agreement or the Loan or in connection with the Municipal Securities.
- (e) A petition is filed by or against the Municipality under any federal or state bankruptcy or insolvency law or other similar law in effect on the date of this Loan Agreement or thereafter enacted, unless in the case of any such petition filed against the Municipality such petition shall be dismissed within thirty (30) days after such filing and such dismissal shall be final and not subject to appeal; or the Municipality shall become insolvent or bankrupt or make an assignment for the benefit of its creditors; or a custodian (including, without limitation, a receiver, liquidator or trustee of the Municipality or any of its property) shall be appointed by court order or take possession of the Municipality or its property or assets if such order remains in effect or such possession continues for more than thirty (30) days.

SECTION 5.02. Notice of Default. The Municipality shall give NDPFA prompt telephonic notice of the occurrence of any Event of Default at such time as the Municipality becomes aware of the existence thereof. Any telephone notice pursuant to this Section 5.02 shall be confirmed in writing as soon as practicable by the Municipality.

SECTION 5.03. Remedies on Default. Whenever an Event of Default referred to in Section 5.01 shall have occurred and be continuing, NDPFA shall have the right to take, or to direct the Trustee or its authorized agent to take, any action permitted or required under the Municipal Bond Resolution or this Loan Agreement or exercise whatever other remedy at law or in equity available to the NDPFA to collect the amounts then due and thereafter to become due hereunder or to enforce the performance and observance of any duty, covenant, obligation or agreement of the Municipality hereunder. The NDPFA may also exercise one or more of the following remedies: (i) withhold approval of any disbursement request, (ii) reject any pending application by the Municipality for financial assistance, and (iii) to the extent permitted by law, demand immediate payment of the Loan in full and, upon such demand, the outstanding principal amount of the Loan will be immediately due and payable, with interest accrued thereon to the date of payment.

SECTION 5.04. Application of Moneys. Any moneys collected by NDPFA pursuant to Section 5.03 shall be applied (a) first, to pay interest due and payable on the Municipal Securities, (b) second, to pay principal due and payable on the Municipal Securities, (c) third, to pay any other amounts due and payable hereunder this Loan Agreement.

SECTION 5.05. No Remedy Exclusive; Waiver; Notice. No remedy herein conferred upon or reserved to NDPFA or the Trustee, if any, is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Loan Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right, remedy or power accruing upon any Event of Default shall impair any such right, remedy or power or shall be construed to be a waiver thereof, but any such remedy or power may be exercised

from time to time and as often as may be deemed expedient. In order to entitle NDPFA or the Trustee, if any, to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be required in this Article V.

SECTION 5.06. Retention of NDPFA's Rights. Notwithstanding any assignment or transfer of this Loan Agreement pursuant to the provisions hereof or of the Municipal Bond Resolution, or anything else to the contrary contained herein, NDPFA shall have the right upon the occurrence of an Event of Default to take any action, including (without limitation) bringing an action against the Municipality at law or in equity, as NDPFA may, in its discretion, deem necessary to enforce the obligations of the Municipality to NDPFA pursuant to this Loan Agreement and the Municipal Bond Resolution.

SECTION 5.07. Default by NDPFA. In the event of any default by NDPFA under any covenant, agreement or obligation of this Loan Agreement, the Municipality may pursue any available remedy at law or in equity, including without limitation suit for damages or injunction, special action, action for specific performance or any other available equitable remedy designed to enforce the performance or observance of any duty, covenant, obligation or agreement of NDPFA hereunder as may be necessary or appropriate.

**ARTICLE VI
MISCELLANEOUS**

SECTION 6.01. Notices. All notices, certificates or other communications under this Loan Agreement shall be sufficiently given and shall be deemed given when hand delivered or mailed by registered or certified mail, postage prepaid, to the Municipality, NDPFA and the Department at the following addresses:

(a) NDPFA:	North Dakota Public Finance Authority 1200 Memorial Hwy., PO Box 5509 Bismarck, ND 58502-5509 Attention: Executive Director
(b) Department:	North Dakota Department of Environmental Quality Division of Municipal Facilities 918 East Divide Avenue, 3 rd Floor Bismarck, ND 58501-1947
(c) Municipality:	City of Dickinson 38 1 st Street West Dickinson, ND 58601 Attention: City Administrator

Any of the foregoing parties may designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent, by notice in writing given to the others.

SECTION 6.02. Binding Effect. This Loan Agreement shall inure to the benefit of and shall be binding upon the Department, NDPFA and the Municipality and their respective successors and assigns.

SECTION 6.03. Severability. In the event any provision of this Loan Agreement shall be held illegal, invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate, render unenforceable or otherwise affect any other provision.

SECTION 6.04. Amendments, Supplements and Modifications. This Loan Agreement may not be amended, supplemented or modified without prior written consent of NDPFA and the Municipality.

SECTION 6.05. Execution in Counterparts. This Loan Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

SECTION 6.06. Applicable Law. This Loan Agreement shall be governed by and construed in accordance with the laws of the State of North Dakota.

SECTION 6.07. Consents and Approvals. Whenever the written consent or approval of NDPFA is required under the provisions of this Loan Agreement, such consent or approval may only be given by NDPFA unless otherwise provided by law or by rules, regulations or resolutions of NDPFA or unless expressly delegated to NDPFA's agent.

SECTION 6.08. Captions. The captions or headings in this Loan Agreement are for convenience only and shall not in any way define, limit or describe the scope or intent of any provisions or sections of this Loan Agreement.

SECTION 6.09. Further Assurances. The Municipality shall, at the request of NDPFA, authorize, execute, acknowledge and deliver such further resolutions, conveyances, transfers, assurances, financing statements and other instruments as may be necessary or desirable for better assuring, conveying, granting, assigning and confirming the rights, security interests and agreements granted or intended to be granted by this Loan Agreement and the Municipal Securities.

SECTION 6.10. Entire Agreement. This Loan Agreement constitutes the entire and exclusive agreement between the parties relating to the specific matters covered herein. All prior or contemporaneous verbal or written agreements, understandings, representations and/or practices relative to the specific matters herein are hereby superseded, revoked and rendered ineffective for any purpose.

(Remainder of page intentionally left blank.)

Dated: _____, 2025.

NORTH DAKOTA PUBLIC FINANCE AUTHORITY

Executive Director

CITY OF DICKINSON, NORTH DAKOTA

President, Board of City Commissioners

City Administrator

CITY OF DICKINSON, NORTH DAKOTA
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025B (DW)
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025C (CW)
SIMS STREET IMPROVEMENTS

PARITY BONDS CERTIFICATE

The undersigned President of the Board of City Commissioners and City Administrator of the City of Dickinson, North Dakota (the “City”), hereby certify as follows:

1. As evidenced by Exhibit A attached hereto, the Pledged Sales Tax revenues are at least 110% of combined average annual debt service on the City’s outstanding parity bonds.

Dated: _____, 2025.

CITY OF DICKINSON, NORTH DAKOTA

President, Board of City Commissioners

City Administrator

Exhibit A

Parity Bond Description	Average Annual Debt Service
\$1,000,000 Sales Tax Revenue Bond, Series 2025C (SRF)	\$58,064
\$1,000,000 Sales Tax Revenue Bond, Series 2025B (SRF)	\$58,064
\$1,591,000 Sales Tax Revenue Bond, Series 2025 (SRF)	\$92,524
\$2,800,000 Sales Tax Revenue Bond, Series 2023 (SRF)	\$141,193
\$1,500,000 Sales Tax Revenue Bond, Series 2020 (SRF)	\$62,421
\$2,370,000 Sales Tax Revenue Bond, Series 2019 (SRF)	\$99,020
\$10,000,000 Sales Tax Revenue Bond, Series 2016 (SRF)	\$610,640
Total Average Annual Debt Service	\$1,121,926
Total Average Annual Debt Service (x1.10 coverage ratio)	\$1,234,119
2024 Sales Tax Revenues (one-half percent pledged to the bonds)	\$3,679,613

CITY OF DICKINSON, NORTH DAKOTA
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025B (DW)
\$1,000,000 SALES TAX REVENUE BOND, SERIES 2025C (CW)
SIMS STREET IMPROVEMENTS

NORTH DAKOTA STATE REVOLVING FUND PROGRAM
CERTIFICATE RELATING TO LOBBYING AND LITIGATION

The undersigned hereby certify that they are, respectively, the duly elected or appointed qualified and acting President and City Administrator of the City of Dickinson, North Dakota (the “Municipality”), as defined in the North Dakota State Revolving Fund Program Loan Agreement of even date (the “Loan Agreement”), and as such officials, they are familiar with the Municipality’s property, affairs, and records, and the undersigned, as such officials, hereby further acknowledge, agree, and certify as follows:

1. No grant or loan funds awarded under this State Revolving Fund Program will be used to engage in lobbying of the Federal Government or in litigation against the U.S. unless authorized under existing law. The Municipality shall abide by OMB Circulars A-21, A-87, and A-122, which generally prohibit the use of federal grant funds for litigation against the U.S. or for lobbying or other political activities.
2. The Municipality will comply with Title 40 CFR Part 34, New Restrictions on Lobbying. The Municipality shall incorporate or refer to the language of this provision in the Loan Agreement for all loans exceeding \$100,000.
3. In accordance with the Byrd Anti-Lobbying Amendment, any Municipality who makes a prohibited expenditure under Title 40 CFR Part 34 or fails to file the required certification or lobbying forms shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure.

Dated _____, 2025.

CITY OF DICKINSON, NORTH DAKOTA

By _____
Its President, Board of City Commissioners

Attest:

By _____
Its City Administrator

Oath of Office



I, Alena Anderson of
Dickinson, N.D., do solemnly swear (or affirm) that I will support
the Constitution of the United States, and the Constitution of the State of
North Dakota and that I will faithfully discharge the duties of the office of
Youth Commission

according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires_____



according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires_____

Oath of Office



I, Cooper Bren of
Dickinson, N.D., do solemnly swear (or affirm) that I will support
the Constitution of the United States, and the Constitution of the State of
North Dakota and that I will faithfully discharge the duties of the office of
Youth Commission

according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires _____



according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires _____

Oath of Office



I, Lorelei Emter of Dickinson, N.D., do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of North Dakota and that I will faithfully discharge the duties of the office of Youth Commission

according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires _____

Oath of Office



I, Adele Fox of
Dickinson, N.D., do solemnly swear (or affirm) that I will support
the Constitution of the United States, and the Constitution of the State of
North Dakota and that I will faithfully discharge the duties of the office of
Youth Commission

according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires _____



according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires _____



according to the best of my ability, so help me God (under pains and penalties of perjury).

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Notary Public

My Commission Expires_____



according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20 _____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires_____



according to the best of my ability, so help me God (under pains and penalties of perjury).

Signature of Office Holder

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Subscribed and sworn to before me this _____ day of _____, A.D. 20_____

Notary Public

NOTARY SEAL / STAMP

My Commission Expires _____



according to the best of my ability, so help me God (under pains and penalties of perjury).

STATE OF NORTH DAKOTA)
)ss.
County of _____)

Notary Public

My Commission Expires_____

Chapter 6-81 - Code Update

Presented by: City Attorney Christina M. Wenko

Consideration to Approve



- Amends and re-enacts Section 6-81
- Adds additional clarification language:

(a)The raising and keeping of domestic fowl or livestock is hereby prohibited, except as permitted in the zoning ordinances of the City, Chapter 62; at zoos; at schools, clinics or laboratories for recognized educational, scientific or research purposes, providing the keeping of them does not create a public health or safety problem. **For the purposes of this section, school does not include a home school operating out of a private residence.**

ORDINANCE NO. 2025**AN ORDINANCE AMENDING AND RE-ENACTING SECTION 6-81 OF CHAPTER SIX OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO FARM ANIMALS, LIVESTOCK, RESTRICTIONS ON KEEPING, ETC.**

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 6-81 is hereby amended and re-enacted as follows:

Sec. 6-81. – Farms animals, livestock; restrictions on keeping, etc.

(a) The raising and keeping of domestic fowl or livestock is hereby prohibited, except as permitted in the zoning ordinances of the City, Chapter 62; at zoos; at schools, clinics or laboratories for recognized educational, scientific or research purposes, providing the keeping of them does not create a public health or safety problem. For the purposes of this section, school does not include a home school operating out of a private residence.

(b) A person may not keep or raise domestic fowl, livestock or non-traditional livestock within the City except as permitted in property which is zoned as RA Residential Agricultural or RR Rural Residential, as defined by City zoning ordinances. Domestic fowl, when kept as permitted, may not be kept within 150 feet of any dwelling unit other than that of the owner of such fowl. All fowl must be kept within a secure enclosure and it is unlawful to allow confinement areas of fowl to cause unpleasant odors, or to permit fowl to create noise or attract vermin which may affect the health and well-being of persons living nearby. The restrictions concerning where fowl may be kept do not apply to young domestic fowl being kept temporarily in business places for sale.

(c) It is unlawful to keep animals or fowl in the City which have been bred or trained for fighting for sport or exhibition.

(d) It is permitted to display farm animals in parades approved by the City.

(Code 1993, § 5.12.040; Ord. No. 857, § 1; Ord. No. 1131, § 3; Ord. No. 1332, § 24; Ord. No. 1764, § 16)

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025