REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, June 17, 2025 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:
President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
Joe Ridl

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 17-2025

Ordinance No: 1820

2. CONSENT AGENDA

A. Approval of Commission Meeting Minutes dated June 3, 2025 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Summer Program Presentation (Enc.)

Presented by: Marketing and Events Director Fong

B. Library Board Appointments - Troy Kuntz and Amanda Chorne (Enc.)

Presented by: Deputy City Administrator Carlson

Consideration to approve

C. Abatement Hearing - 2566 States Blvd. (Enc.)

Presented by: Assessor Hirschfeld

D. Abatement Hearing - 2893 3rd Ave W (Enc.)

Presented by: Assessor Hirschfeld

E. Gaming Site Authorization - Dickinson State University - DSU Heritage Foundation (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

F. Class A Liquor License - Commercial On/Off-Sale Liquor License Transfer (Enc.)

Presented by: Administrator Dassinger

Consideration to approve

G. Special Election Update - 6/17/2025

Presented by: Administrator Dassinger

H. Special Election Worker (Enc.)

Presented by: Deputy City Administrator Carlson

Consideration to approve

I. Monthly Financial Report (Enc.)

Presented by: Deputy City Administrator Carlson

J. Motor Vehicle Job Descriptions (Enc.)

Presented by: HR Director Nameniuk

Consideration to approve

K. HR Monthly Report (Enc.)

Presented by: HR Director Nameniuk

4. PUBLIC WORKS

5. PUBLIC SAFETY - FIRE

A. EMS Fee Schedule Update (Enc.)

Presented by: Chief Presnell

Consideration to approve Resolution

B. Declaration of Surplus Property Ladder #1 (Enc.)

Presented by: Chief Presnell

Consideration to approve

6. PUBLIC SAFETY - POLICE

7. **COMMUNITY DEVELOPMENT**

A. **Public Engagement Meeting - Downtown Parking - June 25, 2025 from 5:00 p.m. to 7:00 p.m**

Presented by: Planner Birchak

B. **Final Plat - 16th Street Business Plaza Minor Subdivision (Enc.)**

Presented by: City Planner Birchak

Consideration to approve Resolution

C. **Final Plat - Jerry Williams Subdivision (Enc.)**

Presented by: City Planner Birchak

Consideration to approve Resolution

D. **Final Plat - Badlands Storage Subdivision (Enc.)**

Presented by: City Planner Birchak

Consideration to approve Resolution

E. **Final Plat - Reddish Corner Addition Subdivision (Enc.)**

Presented by: City Planner Birchak

Consideration to approve Resolution

F. **Civil Science Entrance Sign Survey and Design Support (Enc.)**

Presented by: Senior Engineer Keller

Consideration to approve

G. **Braun Intertec Contract for Geotechnical Services (Enc.)**

Presented by: Senior Engineer Keller

Consideration to approve

H. **Villard RRFB Preliminary Engineering Reimbursement Agreement with NDDOT (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

8. **PUBLIC HEARING – 5:00 PM**

A. **Swearing in of Officers**

Presented by: President Decker

B. **Dickinson Airport Terminal Presentation (Enc.)**

Presented by: Airport Manager Braun

C. **Public Hearing - Badlands Storage Easement Vacation (Enc.)**

Presented by: Planner Birchak

Consideration to approve Resolution

D. Public Hearing - Marilyn Koch Rezone Request (Enc.)

Presented by: Planner Birchak

Consideration to approve first reading of Ordinance No.

E. Public Hearing - Community Orchard Rezone (Enc.)

Presented by: Planner Birchak

Consideration to approve first reading of Ordinance No.

F. Public Hearing - Five Star Storage Special Use Permit (Enc.)

Presented by: Planner Birchak

Consideration to approve Resolution

9. PUBLIC COMMENTS NOT ON AGENDA

10. COMMISSION COMMENTS

11. ADJOURNMENT

City Commission Meeting:

Teams Meeting: https://tinyurl.com/2zwf99ze
Teams Meeting ID: 243 643 108 324 6 **Meeting Passcode:** Qu2TB7hx
Teams Phone #: 1-701-506-0320 **Phone Conference ID:** 988 892 077#
Local Phone #: 701-456-7006

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer, Commissioner Jason Fridrich

Telephone: Commissioner Joe Ridl

Absent: None

1. PLEDGE OF ALLEGIANCE

2. ORDER OF BUSINESS

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

To approve the June 3, 2025 meeting as presented.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

A. Approval of Meeting Minutes dated May 20, 2025

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE

A. Findings of Facts and Order

City Attorney Christina Wenko presents the Findings of Facts for 22 S 10th Avenue West. She states this statement of Findings of Facts is a result of the hearing. The owner will be served and has 30 days to appeal. After this time the City will seek bids for demolish and assess the property.

Commissioner Jason Fridrich questions if the person representing this property was the representative for the entire ownership group.

City Attorney Wenko states that the owners were notified by certified mail and technically they were involved as they received the certified mail.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

To approve the Findings of Facts for 22 S 10th Avenue West.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

B. Polling Locations

City Administrator Dustin Dassinger states the polling place for the upcoming special election on August 18, 2025, shall be the Biesiot Activity Center, located at 398 State Ave North, Dickinson, ND 58601. The polling place shall be open for voting from 7:00 a.m. mountain time to 7:00 p.m. mountain time.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl

To approve Resolution 16-2025.

RESOLUTION NO. _16- 2025

A RESOLUTION APPROVING THE POLLING LOCATION FOR THE AUGUST 18, 2025 SPECIAL ELECTION

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

C. Gaming Site Authorization – Dunn County Fair Association
City Administrator Dustin Dassinger presents a Gaming Site Authorization for Dickinson All In Events and Catering. Administrator Dassinger lists the kinds of gaming each will be hosting from 7/1/2024-6/30/2025.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve the Gaming Site Authorization for Dunn County Fair Association – All In Events and Catering.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

D. Beer Only Liquor License – King Buffet
City Administrator Dustin Dassinger presents a Beer Only Liquor License application for King Buffet. This is located at 1173 3rd Avenue West Ste #23. Beer Only licenses are unlimited in issuance. A background was completed on Ming Deng Jian and the City recommends approval.

MOTION BY: Jason Fridrich SECONDED BY: Joe Ridl
To approve the Beer Only Liquor License for King Buffet.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

5. PUBLIC WORKS

A. No Report

6. PUBLIC SAFETY

A. Fire Department Quarterly Report
No Report

B. Police
Police Department Quarterly Report
No Report

7. COMMUNITY DEVELOPMENT SERVICES

A. Rezoning Request – Wahl and Koch Rezoning
City Planner Natalie Birchak presents a rezone request for an applicant for the approval of a zoning map amendment from Low Density Residential (R1) to Medium Density Residential (R2) for Lots 2, 3, and 4 of Block 14 of the Koch's Meadow Hills Fourth Addition Subdivision. The purpose of this rezoning is to allow the applicant to develop the properties with single-family attached residences. The applicant has submitted an associated irregular plat that will be considered if the proposed zoning map amendment is approved. Planner Birchak along with staff recommends approval of this rezone.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve the second reading and final passage of Ordinance 1818.

ORDINANCE NO. 1818

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0

Motion declared duly passed

C. Corridor Overlay District Boundaries

City Planner Natalie Birchak states an applicant is requesting the approval of a zoning text amendment to Division 5-Corridor Overlay District, as found in Chapter 62-Zoning of the Dickinson Municipal Code, to include Fairway Street in Section 62-318-Boundaries of the Corridor Overlay District. This addition will require future commercial and public site developments along Fairway Street to abide by the development standards and regulations of the Corridor Overlay District. Staff recommends approval of this text amendment.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve the second reading and final passage of Ordinance 1819.

ORDINANCE NO. 1819

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 62-318 OF CHAPTER 62, RELATING TO CORRIDOR OVERLAY DISTRICT BOUNDARIES.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

8. PUBLIC HEARING – 5:00 P.M.

A. No Report

9. PUBLIC COMMENTS NOT ON AGENDA

1. Debi Biffert states she has an issue at 210 3rd Street West. She really likes to live at this address but the issue is that her neighbors are smoking near the building and in the building. She states commercial property is suppose to have a 20' no smoking policy. She has contacted the landlord numerous times with no resolution of the issue. She would like for the landlord to enforce this no smoking zone. She states people come and out of the building with lit cigarettes. She did call the police and they came and stated this was not a commercial building but in reality, according to the assessor's page this is a commercial building. She said when the landlord approached the smokers, they stated they do not smoke in the apartment and that he would not enforce it.

President Scott Decker states Ms. Biffert should talk to the Administrator and then to the Police Department.

City Attorney Christina Wenko states Ms. Biffert should provide Dickinson Police Department with the information. She states public areas have a specific definition and whether your property falls into the definition or not.

Ms. Biffert states that she did tell the Police Officer that this property was commercial property and he said it was not commercial property and Ms. Biffert states that she begs to differ and she said she will take this to court. She said the neighbors also complain about her cameras and she said she can have the cameras as long as it is not aimed into their property. Ms. Biffert states she has health issues and does not want to smell cigarette smoke.

Attorney Wenko states again to provide the information and see if in fact there is something that can be done. She said the review of public space have specific definitions. Ms. Wenko request from Ms. Biffert to put together a packet and give to the Police Department. She can also give her phone number to Deputy Police Chief Matt Hanson. Ms. Wenko states the City will notify SW District Health.

2. Bobbi Jo Helgeson asks if the Commission has received her complaint, she is assuming they all got it. She has another 25 pages of whistle blower information as well. She states

we have a huge problem in the City of Dickinson. I am going all the way to Dustin, Christina and PD position. You go against these people it is retaliation it is uncalled for. The commission can stop the madness of what is going on in Dickinson. I have asked for open records request several times. There is no response. Christina runs 3 or 4 cities, Belfield. Public defenders and had it out for them. does she control the entire city? Ms. Helgeson does not understand why everything goes on you have to talk to her when she is a big problem in the city. I called up in Williston, they told me that their Commissioners they have portfolios. She states their rights are being violated every day and it has to stop. There is no due process in our courts at all. Ms. Helgeson states to the Commission to please do your job and start protecting us.

3. Terica Holmes states it has been 154 days, silos are betrayed, family of 4 by abandoned, raise yourself before you know who you were. Perfect mom you swore to give your children the life you never had. Life stripped you of everything. Tearing the family as you made. Mission to destroy your system failing you repeatedly. Reunification was never possible. Let go of your constitution and rights. Not a mother worth listening to. State that you are unfit. People are to uphold the law and protect the children. Mother is trying to do the right thing. No protection of victims and take away everything. I will never fear what is right. Stand for truth and children, stand for every child, mother. Imagine being born into world that didn't even care. I know who I am today. The mother great mother and perfect mother to the children.

4. Charlies Tuttle states Dickinson is broken as much as it gets. Oath of office for judge Keogh. If you don't have oath of office by the time you take office the office is vacant. He sees Ms. Wenko at Gladstone. Nothing in Gladstone is paved. Ms. Wenko does not try and solve any problems. Summons selling without a permit. Ms. Wenko is a problem. She has to have an oath of office. She has not been appointed to any positions. haven't seen anyone so mean and vindictive. Everything she is doing is illegal. You folks need to ask money back from NDLC as they have no right to spend tax payers' money as they are funding tax dollars that initiated the measure. From 2023 and 2024 and started opposition in both those years.

5. Ryan Messano has allegations for the entire leadership of PD and City. Mr. Messano states the City has a police officer Finlayson with DUI charges and reduced to reckless driving. He asks how the PD keep his job. How can police dept have an officer with a DUI. Why is the press hiding allegations? A lot going on in secret. How is Vanguard able to valuation of the city. Ms. Wenko, she makes $17,000 a month as the city attorney and he questions if this salary is necessary. Complaints of her. Does not demonstrate constitution.

10. <u>COMMISSION COMMENTS</u>

President Scott Decker states during Covid in 2020 was when the City had started to broadcast the Commission Meetings in You Tube because people were not allowed in the commission chamber. He feels the need to broadcast on You Tube is redundant. The City has it on channel 19 and rebroadcast on channel 19. I would like to look for a motion to stop using YouTube and continue using Consolidated to broadcast and to rebroadcast.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To eliminate the live broadcast of the Dickinson City Commission Meetings on You Tube and to continue local broadcasting on Consolidated.

DISPOSITION: Roll call vote…Aye 3, Nay 1 (Ridl), Absent 0
Motion declared duly passed

Commissioner Joe Ridl states he has an issue with this as he does not have Consolidated and it is tough for him to watch the existing meetings. He states some people do not have Consolidated or cable and have to use the phone to watch the meeting.

President Scott Decker states the Commission Meeting will be on the City's website. Yes, people can go onto the City's website as long as we record it. We have always logged onto our website and do this.

11. ADJOURNMENT

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

Adjournment of the meeting was at 5:20 P.M.

DISPOSITION: Roll call vote… Aye 4, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____

Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: June 17, 2025

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
Payables Management

Ranges:
Vendor ID: First - Last
Class ID: First - Last
Payment Priority: First - Last
Vendor Name: First - Last
FED TAX CLAS: First - Last
Posting Date: First - Last
Document Number: First - Last

Print Option: DETAIL
Age By: Document Date
Aging Date: 6/1/2025

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Sorted By: Vendor Name
Due Date

*** - Indicates an unposted credit document that has been applied.**

Vendor ID: 3610 **Name:** 3RD AVENUE FLORAL & GREENHOUSE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1000129731	INV	6/3/2025	6/3/2025	$89.91	PROVEN WINNER (9)		$89.91			
							Due				
Voucher(s): 1						Aged Totals:	$89.91	$89.91	$0.00	$0.00	$0.00

Vendor ID: 9942 **Name:** A-1 SANITATION & EXC **Class ID:** 1099 **FED TAX CLAS:** LLC/SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	625401	INV	5/22/2025	5/22/2025	$180.00	CLEANED OUT 1K GAL SEPTI		$180.00			
							Due				
Voucher(s): 1						Aged Totals:	$180.00	$180.00	$0.00	$0.00	$0.00

Vendor ID: 6544 **Name:** ACTION ENTERTAINMENT LLC **Class ID:** 1099 **FED TAX CLAS:** LLC - P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BRYAN WHITE 07032	INV	5/19/2025	5/19/2025	$3,750.00	BAL DUE BRYAN WHITE 0703		$3,750.00			
							Due				
Voucher(s): 1						Aged Totals:	$3,750.00	$3,750.00	$0.00	$0.00	$0.00

Vendor ID: 4977 **Name:** ADVANTAGE CREDIT BUREAU **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	64946	INV	5/31/2025	5/31/2025	$915.00	CREDIT BUREAU CHECKS		$915.00			
							Due				
Voucher(s): 1						Aged Totals:	$915.00	$915.00	$0.00	$0.00	$0.00

Vendor ID: 6348 **Name:** ALL FLAGS, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	121890	INV	5/29/2025	5/29/2025	$1,911.57	MISC FLAGS		$1,911.57			
							Due				
Voucher(s): 1						Aged Totals:	$1,911.57	$1,911.57	$0.00	$0.00	$0.00

Vendor ID: 9771 **Name:** AMAZON CAPITAL SERVICES **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19N91FHVH1CY	INV	5/22/2025	5/22/2025	$326.94	SILVER STREAK TRIMMER LIN		$326.94			
	1NHDPW6K4N76	INV	5/28/2025	5/28/2025	$850.00	STATPACKS CLASSIC, EMS G		$850.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	1CS6JKPC7L4P	INV	5/30/2025	5/30/2025	$30.04	SPARIN SCREEN PROTECTOF		$30.04			
	16DLMV1YCYKC	INV	6/2/2025	6/2/2025	$132.73	KEYBOARD, SCREEN PROTEC		$132.73			
	19GW7GCFCK3L	INV	6/2/2025	6/2/2025	$74.00	CAR SUN VISOR ORGANIZER		$74.00			
	19GW7GCFG99C	INV	6/2/2025	6/2/2025	$107.95	OXYGEN CYLINDER SLEEVE E		$107.95			
	19HNXLLY7YGT	INV	6/3/2025	6/3/2025	$23.99	CYLINDER SLEEVE BAG		$23.99			
	1RXVJVPQ41Q4	INV	6/3/2025	6/3/2025	$22.78	SILLCOCK KEY,WATER KEY, S		$22.78			
	1N4GTMMYNNTX	INV	6/5/2025	6/5/2025	$561.42	PENS, ROLLER PENS		$561.42			
	1PQJHM66RTDQ	INV	6/6/2025	6/6/2025	$35.74	DAWN DISH SOAP, SOAP DISI		$35.74			
	1Q4YJVG7RJP6	INV	6/6/2025	6/6/2025	$61.09	COMMERICAL ZOEN SMOKER		$61.09			
	17FVKQX3JXKT	INV	6/9/2025	6/9/2025	$38.46	AMAZON 24 PK C CELL BATTE		$38.46			
	1FM349GNJPRL	INV	6/9/2025	6/9/2025	$42.87	PAPER PRO COMPACT CLASS		$42.87			
	1NPWR1V1HDD7	INV	6/9/2025	6/9/2025	$63.17	6PK NON RECHG BATTERIES		$63.17			

		Due				
Voucher(s): **14**	**Aged Totals:**	**$2,371.18**	**$2,371.18**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4278 **Name:** APEX **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21299	INV	5/31/2025	5/31/2025	$4,960.00	202416 1ST ST E-SIMS TO 4TH		$4,960.00			
	21397	INV	5/31/2025	5/31/2025	$9,000.00	202104 SIMS ST IMPROVEMEN		$9,000.00			
	21409	INV	5/31/2025	5/31/2025	$972.50	ON CALL MODELING TASKS		$972.50			
	21411	INV	5/31/2025	5/31/2025	$5,872.00	GENERAL PLANNIN& MODELI		$5,872.00			
	21412	INV	5/31/2025	5/31/2025	$556.50	GENERAL PLANNING & MODE		$556.50			
	21414	INV	5/31/2025	5/31/2025	$30,000.00	202605 WATERMAIN REPLACE		$30,000.00			
	21415	INV	5/31/2025	5/31/2025	$2,752.50	202402 2024 WATERMAIN & LE		$2,752.50			
	21416	INV	5/31/2025	5/31/2025	$13,336.00	202503 2025 WATERMAIN & LE		$13,336.00			
	21417	INV	5/31/2025	5/31/2025	$20,240.50	202513 LEAD SERVICE LINE R		$20,240.50			

		Due				
Voucher(s): **9**	**Aged Totals:**	**$87,690.00**	**$87,690.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 68 **Name:** B & K ELECTRIC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	20051	INV	3/28/2025	3/28/2025	$5,621.00	REMOVE POLE, HAUL AWAY,				$5,621.00	
	201154	INV	5/27/2025	5/27/2025	$200.00	TRAFFIC TECH-EMER FLASH (		$200.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	201165	INV	6/4/2025	6/4/2025	$161.00	A19 LED BULBS		$161.00			
	201168	INV	6/4/2025	6/4/2025	$200.00	VILLARD LIGHTS FLASHING R		$200.00			
	201170	INV	6/4/2025	6/4/2025	$524.20	INLINE FUSE HOLDER MIDGET		$524.20			

		Due				
Voucher(s): 5	Aged Totals:	$6,706.20	$1,085.20	$0.00	$5,621.00	$0.00

Vendor ID: 5717 **Name:** BADLANDS MINISTRIES **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 GRANT FUNDS	INV	6/2/2025	6/2/2025	$4,000.00	2025 SW REGIONAL GRANT F		$4,000.00			

		Due				
Voucher(s): 1	Aged Totals:	$4,000.00	$4,000.00	$0.00	$0.00	$0.00

Vendor ID: 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2039060009	INV	5/7/2025	5/7/2025	$15.34	BCSD		$15.34			
	2039085747	INV	5/19/2025	5/19/2025	$319.58	DIP		$319.58			
	2039085748	INV	5/19/2025	5/19/2025	$315.23	BC		$315.23			
	2039091573	INV	5/20/2025	5/20/2025	$15.34	BCSD		$15.34			

		Due				
Voucher(s): 4	Aged Totals:	$665.49	$665.49	$0.00	$0.00	$0.00

Vendor ID: 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12363	CRM	5/30/2025		($29.10)	RETURN 6 PKT WOOL TROUS		($29.10)			
	12364	CRM	5/30/2025		($115.00)	RETURN 6 PKT WOOL TROUS		($115.00)			
	12365	CRM	5/30/2025		($29.10)	RETURN 6 PKT WOOL TROUS		($29.10)			
	12366	CRM	5/30/2025		($46.00)	RETURN 6PKT WOOL TROUSI		($46.00)			
	12367	CRM	5/30/2025		($46.00)	RETURN 6 PKT WOOL TROUS		($46.00)			
	12368	CRM	5/30/2025		($29.10)	RETURN 6 PKT WOOL TROUS		($29.10)			
	83759-1	INV	6/2/2025	6/2/2025	$601.75	CLOTHING FOR PD		$601.75			
	83856	INV	6/2/2025	6/2/2025	$92.22	SWAT PANTS		$92.22			

		Due				
Voucher(s): 8	Aged Totals:	$399.67	$399.67	$0.00	$0.00	$0.00

Vendor ID: 6278 **Name:** BARANKO ENVIROMENTAL LLC **Class ID:** **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

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Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	28932	INV	5/21/2025	5/21/2025	$1,382.50	GEN RATES-HYDRO-EXCAVA		$1,382.50			
Voucher(s): 1						Aged Totals:	Due $1,382.50	$1,382.50	$0.00	$0.00	$0.00

Vendor ID: 6467 **Name:** BARR ENGINEERING CO. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34451050.02-15	INV	6/9/2025	6/9/2025	$18,487.50	202108 EAST BROADWAY DAI		$18,487.50			
Voucher(s): 1						Aged Totals:	Due $18,487.50	$18,487.50	$0.00	$0.00	$0.00

Vendor ID: 817 **Name:** BECKER, DANA **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	5/28/2025	5/28/2025	$1,176.79	OPEB HLTH BENEFIT		$1,176.79			
Voucher(s): 1						Aged Totals:	Due $1,176.79	$1,176.79	$0.00	$0.00	$0.00

Vendor ID: 773 **Name:** BERGER ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	89066	INV	5/20/2025	5/20/2025	$1,485.00	WIRED NEW FLOW METER &		$1,485.00			
Voucher(s): 1						Aged Totals:	Due $1,485.00	$1,485.00	$0.00	$0.00	$0.00

Vendor ID: 9805 **Name:** BOBCAT OF MANDAN, INC. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	40393	INV	5/30/2025	5/30/2025	$1,239.40	FIXED FRONT DOOR		$1,239.40			
Voucher(s): 1						Aged Totals:	Due $1,239.40	$1,239.40	$0.00	$0.00	$0.00

Vendor ID: 72 **Name:** BOESPFLUG TRAILERS & FEED INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	108193	INV	6/6/2025	6/6/2025	$130.00	BULLDOG TOP WIND W/PIPE I		$130.00			
Voucher(s): 1						Aged Totals:	Due $130.00	$130.00	$0.00	$0.00	$0.00

Vendor ID: 5004 **Name:** BOUND TREE MEDICAL LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	85792988	INV	6/2/2025	6/2/2025	$161.99	C4 LORAZEPAM, 2MG		$161.99			
Voucher(s): 1						Aged Totals:	Due $161.99	$161.99	$0.00	$0.00	$0.00

Vendor ID: 4390 **Name:** BRAUN DISTRIBUTING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	389106	INV	5/27/2025	5/27/2025	$91.85	15 NESTLE PURE LIFE WATEF		$91.85			

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	40496	INV	5/30/2025	5/30/2025	$19.90	2 5 GAL SPRING WATERS		$19.90			
	389698	INV	6/2/2025	6/2/2025	$451.62	78 24 PK NESTLE PURE LIFE V		$451.62			
	389481	INV	6/3/2025	6/3/2025	$1,081.40	GLOVES, HOUSEHOLD TOWE		$1,081.40			
	40418	INV	6/6/2025	6/6/2025	$49.75	3 5 GAL SPRING WATER		$49.75			
								Due			
Voucher(s):	5					Aged Totals:	$1,694.52	$1,694.52	$0.00	$0.00	$0.00

Vendor ID: 592 **Name:** BRAVERA INSURANCE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17850	INV	6/10/2025	6/10/2025	$1,854.00	ADD 3 AMB-MED3, MED4, MED		$1,854.00			
								Due			
Voucher(s):	1					Aged Totals:	$1,854.00	$1,854.00	$0.00	$0.00	$0.00

Vendor ID: 1432 **Name:** BROWN, DAN **Class ID:** **FED TAX CLAS:** EMPLOYEE/RETIREE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	6/14/2025	6/14/2025	$401.37	OPEB HLTH BENEFIT-FINAL P		$401.37			
								Due			
Voucher(s):	1					Aged Totals:	$401.37	$401.37	$0.00	$0.00	$0.00

Vendor ID: 9721 **Name:** CAPITAL INDUSTRIES LLC/CAP-IT-ALL **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0326	INV	5/31/2025	5/31/2025	$341.00	MENDING FOR POLICE DEPT		$341.00			
								Due			
Voucher(s):	1					Aged Totals:	$341.00	$341.00	$0.00	$0.00	$0.00

Vendor ID: 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-433588	INV	6/5/2025	6/5/2025	$41.91	CABIN AIR FILTER, LD AIR FIL		$41.91			
	2781-433659	INV	6/6/2025	6/6/2025	$107.52	MISC OIL FILTERS		$107.52			
								Due			
Voucher(s):	2					Aged Totals:	$149.43	$149.43	$0.00	$0.00	$0.00

Vendor ID: 9577 **Name:** CASE ELECTRIC LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2391	INV	5/29/2025	5/29/2025	$6,696.97	ELECTRICAL & LIGHTING, LAE		$6,696.97			
								Due			
Voucher(s):	1					Aged Totals:	$6,696.97	$6,696.97	$0.00	$0.00	$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

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City of Dickinson

	999100476197	INV	5/27/2025	5/27/2025	$55.48	DIP		$55.48				
							Due					
Voucher(s):	1					Aged Totals:	$55.48	$55.48	$0.00	$0.00	$0.00	

Vendor ID: 4889 **Name:** CENTRAL SQUARE COMPANIES **Class ID:** **FED TAX CLAS:** LLC-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	439071	INV	5/30/2025	5/30/2025	$1,943.70	ANNUAL SUBSCRIPTION		$1,943.70			
							Due				
Voucher(s):	1					Aged Totals:	$1,943.70	$1,943.70	$0.00	$0.00	$0.00

Vendor ID: 9886 **Name:** COLUMN SOFTWARE PBC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6EA305FD-0013	INV	3/4/2025	3/4/2025	$89.68	BIDS PROPOSALS NOTICES				$89.68	
							Due				
Voucher(s):	1					Aged Totals:	$89.68	$0.00	$0.00	$89.68	$0.00

Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3027600 060125	INV	6/1/2025	6/1/2025	$59.99	MONTHLY PHONE BILLING		$59.99			
	423500 060125	INV	6/1/2025	6/1/2025	$142.69	MONTHLY PHONE BILLING		$142.69			
							Due				
Voucher(s):	2					Aged Totals:	$202.68	$202.68	$0.00	$0.00	$0.00

Vendor ID: 3938 **Name:** DAKOTA SIGNWERKS **Class ID:** 1099 **FED TAX CLAS:** MISC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	062510	INV	6/3/2025	6/3/2025	$460.00	MAGNETS, RECYCLING SIGN		$460.00			
							Due				
Voucher(s):	1					Aged Totals:	$460.00	$460.00	$0.00	$0.00	$0.00

Vendor ID: 6549 **Name:** DICKINSON CLAY TARGET CLUB INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 GRANT FUNDS	INV	5/29/2025	5/29/2025	$3,000.00	2025 DICKINSON SW GRANT F		$3,000.00			
							Due				
Voucher(s):	1					Aged Totals:	$3,000.00	$3,000.00	$0.00	$0.00	$0.00

Vendor ID: 5166 **Name:** DICKINSON PARKS & REC (MEMBERS) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3190198	INV	6/10/2025	6/10/2025	$2,266.34	EMPLOYEE MEMBERSHIPS		$2,266.34			
							Due				
Voucher(s):	1					Aged Totals:	$2,266.34	$2,266.34	$0.00	$0.00	$0.00

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Vendor ID: 1586 **Name:** DICKINSON STATE UNIVERSITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	05312025	INV	5/31/2025	5/31/2025	$350.00	USE OF SIMULATION TECH		$350.00			
							Due				
Voucher(s): 1						Aged Totals:	$350.00	$350.00	$0.00	$0.00	$0.00

Vendor ID: 167 **Name:** DICKINSON TR AIRPORT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO TAX 04/05	INV	6/3/2025	6/3/2025	$4,136.35	STARK CO TAX DIST-RCD MA'		$4,136.35			
							Due				
Voucher(s): 1						Aged Totals:	$4,136.35	$4,136.35	$0.00	$0.00	$0.00

Vendor ID: 1982 **Name:** DIRECTMED **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	40803	INV	5/25/2025	5/25/2025	$207.95	MEDICAL SUPPLIES FOR S/W		$207.95			
	40804	INV	5/25/2025	5/25/2025	$594.65	MEDICAL SUPPLIES		$594.65			
							Due				
Voucher(s): 2						Aged Totals:	$802.60	$802.60	$0.00	$0.00	$0.00

Vendor ID: 3019 **Name:** DORSEY & WHITNEY LLP **Class ID:** **FED TAX CLAS:** LEGAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4083577	INV	6/4/2025	6/4/2025	$1,555.00	LEGAL SERVICES-THRU 0531		$1,555.00			
							Due				
Voucher(s): 1						Aged Totals:	$1,555.00	$1,555.00	$0.00	$0.00	$0.00

Vendor ID: 200 **Name:** DURACLEAN CLEANING SERVICE **Class ID:** 1099 **FED TAX CLAS:** MISC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1265038	INV	5/6/2025	5/6/2025	$795.00	CLEAN CARPETS, OFFICE, HA		$795.00			
							Due				
Voucher(s): 1						Aged Totals:	$795.00	$795.00	$0.00	$0.00	$0.00

Vendor ID: 2535 **Name:** ELECTRIC PUMP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	031923	INV	6/3/2025	6/3/2025	$2,370.30	ATV 630 TYPE1 460V 25 HP		$2,370.30			
							Due				
Voucher(s): 1						Aged Totals:	$2,370.30	$2,370.30	$0.00	$0.00	$0.00

Vendor ID: 2758 **Name:** ELECTRONIC COMMUNICATIONS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	105307	INV	3/20/2025	3/20/2025	$620.00	COAX KIT, FUSETAP, LABOR				$620.00	

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		Due				
Voucher(s): 1	Aged Totals:	$620.00	$0.00	$0.00	$620.00	$0.00

Vendor ID: 9772 **Name:** ESO SOLUTIONS, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	170419	INV	5/29/2025	5/29/2025	$795.75	WEBINAR TRAINING SESSION		$795.75			

		Due				
Voucher(s): 1	Aged Totals:	$795.75	$795.75	$0.00	$0.00	$0.00

Vendor ID: 6553 **Name:** EXTREME UNDERGROUND LLC **Class ID:** **FED TAX CLAS:** LLC AS S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1441	INV	5/14/2025	5/14/2025	$11,700.00	UNITARY BILLING #1		$11,700.00			

		Due				
Voucher(s): 1	Aged Totals:	$11,700.00	$11,700.00	$0.00	$0.00	$0.00

Vendor ID: 181 **Name:** FACTORY MOTOR PARTS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	206-027565	CRM	6/4/2025		($24.00)	RETURN PUMP REPL 7145		($24.00)			
	1-10807333	INV	6/3/2025	6/3/2025	$140.03	TOP COP PADS		$140.03			
	206-027497	INV	6/3/2025	6/3/2025	$372.40	ROTORASY-BRAKE		$372.40			

		Due				
Voucher(s): 3	Aged Totals:	$488.43	$488.43	$0.00	$0.00	$0.00

Vendor ID: 221 **Name:** FEDERAL EXPRESS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8-883-25358	INV	6/4/2025	6/4/2025	$33.82	SHIPPING OF PACKAGE		$33.82			

		Due				
Voucher(s): 1	Aged Totals:	$33.82	$33.82	$0.00	$0.00	$0.00

Vendor ID: 2606 **Name:** FERGUSON ENTERPRISES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1646315	INV	5/20/2025	5/20/2025	$443.21	HUNTER ROTOR		$443.21			

		Due				
Voucher(s): 1	Aged Totals:	$443.21	$443.21	$0.00	$0.00	$0.00

Vendor ID: 4084 **Name:** FERGUSON WATERWORKS #2516 **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	WI008672-1	INV	5/22/2025	5/22/2025	$388.91	LF 1-1/4 B77, FBI, B44, CTS		$388.91			
	WI008898	INV	5/29/2025	5/29/2025	$103.80	1-1/2 CI CURB BX PLUG		$103.80			

		Due				
Voucher(s): 2	Aged Totals:	$492.71	$492.71	$0.00	$0.00	

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Vendor ID: 5462 **Name:** FICEK JEFFREY/RON'S RURAL BACKHOE SERVIC **Class ID:** 1099 **FED TAX CLAS:** SOLE PR

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	797151	INV	6/2/2025	6/2/2025	$6,075.00	REBURRIALS, COVERS		$6,075.00			
							Due				
Voucher(s): 1						Aged Totals:	$6,075.00	$6,075.00	$0.00	$0.00	$0.00

Vendor ID: 231 **Name:** FISHER SAND & GRAVEL CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	47266	INV	5/31/2025	5/31/2025	$7,735.00	MT TYPE 1 COVER CHIPS		$7,735.00			
							Due				
Voucher(s): 1						Aged Totals:	$7,735.00	$7,735.00	$0.00	$0.00	$0.00

Vendor ID: 4476 **Name:** FLAGSHOOTER LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	250401002	INV	4/1/2025	4/1/2025	$2,019.39	FLAGS				$2,019.39	
							Due				
Voucher(s): 1						Aged Totals:	$2,019.39	$0.00	$0.00	$2,019.39	$0.00

Vendor ID: 6113 **Name:** FLEETMIND SOLUTIONS INC. **Class ID:** **FED TAX CLAS:** CORPORATION

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12439	INV	4/7/2025	4/7/2025	$1,071.35	APR-MO DATA PLAN W/VERIZ			$1,071.35		
	12440	INV	4/7/2025	4/7/2025	$459.15	APRIL MO DATA PLAN W/VERI			$459.15		
							Due				
Voucher(s): 2						Aged Totals:	$1,530.50	$0.00	$1,530.50	$0.00	$0.00

Vendor ID: 6287 **Name:** FRIES JOEL/ TRACKER MANAGEMENT **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19356	INV	5/27/2025	5/27/2025	$2,398.55	05-19-25 DICKINSON-SHAKOP		$2,398.55			
	19408	INV	6/4/2025	6/4/2025	$2,366.58	06-02-25 DICKINSON-SHAKOP		$2,366.58			
							Due				
Voucher(s): 2						Aged Totals:	$4,765.13	$4,765.13	$0.00	$0.00	$0.00

Vendor ID: 3282 **Name:** FURNITURE CITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86839	INV	6/5/2025	6/5/2025	$3,700.00	RECLINER, MATTRESS'		$3,700.00			
							Due				
Voucher(s): 1						Aged Totals:	$3,700.00	$3,700.00	$0.00	$0.00	$0.00

Vendor ID: 668 **Name:** GALLS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	031417405	CRM	5/22/2025		($464.00)	RETURN TRU SPEC XFIRE PA		($395.03)			

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	031422917	INV	5/23/2025	5/23/2025	$351.99	JIP JUMP BOOTS		$351.99			
	031491254	INV	5/30/2025	5/30/2025	$311.99	RELEASE BOOT, SIDE ZIP BO(		$311.99			
								Due			
Voucher(s):	3					Aged Totals:		$268.95	$268.95	$0.00	$0.00	$0.00

Vendor ID: 243 **Name:** GEORGES TIRE SHOP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	191667	INV	5/28/2025	5/28/2025	$2,520.00	8 11R22.5 RECAPS		$2,520.00			
	191768	INV	5/30/2025	5/30/2025	$40.00	FLAT REPAIR R53		$40.00			
	191815	INV	6/2/2025	6/2/2025	$40.00	FIX FLAT R9		$40.00			
	191903	INV	6/4/2025	6/4/2025	$40.00	FLAT REPAIR SIDE BY SIDE		$40.00			
								Due			
Voucher(s):	4					Aged Totals:		$2,640.00	$2,640.00	$0.00	$0.00	$0.00

Vendor ID: 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11292736	CRM	6/9/2025		($148.65)	RETURN CHUTE KIT		($148.65)			
	11282317	INV	5/22/2025	5/22/2025	$130.60	COOLANT, PREMIX COOL GU/		$130.60			
	11285357	INV	5/28/2025	5/28/2025	$245.26	V BELT, CHUTE KIT		$245.26			
	11286980	INV	5/30/2025	5/30/2025	$265.77	STARTER MO		$265.77			
	11290457	INV	6/4/2025	6/4/2025	$319.38	MOWER BLADE, CHUTE KIT		$319.38			
	11292752	INV	6/9/2025	6/9/2025	$697.49	MOWER BLADE, BLADE, CHU		$697.49			
								Due			
Voucher(s):	6					Aged Totals:		$1,509.85	$1,509.85	$0.00	$0.00	$0.00

Vendor ID: 9747 **Name:** GREEN LANDON **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 05/2025	INV	6/2/2025	6/2/2025	$107.94	MILEAGE FOR MAY 2025		$107.94			
								Due			
Voucher(s):	1					Aged Totals:		$107.94	$107.94	$0.00	$0.00	$0.00

Vendor ID: 6554 **Name:** GRINSTEINNER, ELIZABETH **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	EG 043025	INV	4/30/2025	4/30/2025	$107.00	EMPLOYEE EXP-ELIZ GRINSTI			$107.00		
								Due			
Voucher(s):	1					Aged Totals:		$107.00	$0.00	$107.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 4268 **Name:** H M CRAGG CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CD99002131	INV	2/28/2025	2/28/2025	$674.50	ST LABOR					$674.50
	CD99003821	INV	3/22/2025	3/22/2025	$774.49	ST LABOR, ASSY PCB 2AMP				$774.49	
	CD99005536	INV	5/5/2025	5/5/2025	$335.00	ST LABOR, SHOP SUPPLIES		$335.00			
	CD99006257	INV	5/20/2025	5/20/2025	$1,064.85	ST LABOR, SHOP SUPPLIES, M		$1,064.85			
	CD99006434	INV	5/21/2025	5/21/2025	$681.47	ST LABOR, HTR 1KW 120V 80-		$681.47			
	CD99007029	INV	5/31/2025	5/31/2025	$334.50	ST LABOR, SHOP SUPPLIES		$334.50			
							Due				
Voucher(s): 6						Aged Totals:	$3,864.81	$2,415.82	$0.00	$774.49	$674.50

Vendor ID: 5217 **Name:** HALEY STRATEGIC PARTNERS, LLC. **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	000528685	INV	6/3/2025	6/3/2025	$357.00	TRAUMAN RESPONSE KIT		$357.00			
							Due				
Voucher(s): 1						Aged Totals:	$357.00	$357.00	$0.00	$0.00	$0.00

Vendor ID: 686 **Name:** HARRIS WASTE MGT GROUP/CORDELE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1062781	INV	4/7/2025	4/7/2025	$716.59	2"X7.75" DOOR CYLINDER PIN			$716.59		
							Due				
Voucher(s): 1						Aged Totals:	$716.59	$0.00	$716.59	$0.00	$0.00

Vendor ID: 6210 **Name:** HEART RIVER VOICE **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1297	INV	5/27/2025	5/27/2025	$140.00	ADVERTISING -LIBRARY		$140.00			
							Due				
Voucher(s): 1						Aged Totals:	$140.00	$140.00	$0.00	$0.00	$0.00

Vendor ID: 9919 **Name:** HELLMAN & SONS LANDSCAPING LLC **Class ID:** **FED TAX CLAS:** LLC - S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7844	INV	5/30/2025	5/30/2025	$195.00	MOW TRIM BLOW		$195.00			
							Due				
Voucher(s): 1						Aged Totals:	$195.00	$195.00	$0.00	$0.00	$0.00

Vendor ID: 4004 **Name:** HIGHLANDS ENGINEERING & SURVEYING PLLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	200122-10	INV	5/21/2025	5/21/2025	$3,363.00	ND NATIONAL GUARD READIN		$3,363.00			
	231223-08	INV	5/21/2025	5/21/2025	$15,253.50	202316 NORTH INDUSTRIES S		$15,253.50			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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	241335-06	INV	5/21/2025	5/21/2025	$10,416.31	202417 5TH ST SE 3RD AVE W		$10,416.31				
								Due				
Voucher(s):	3					Aged Totals:		$29,032.81	$29,032.81	$0.00	$0.00	$0.00

Vendor ID: 2255 **Name:** INFORMATION TECHNOLOGY DEPT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP052025.945.0	INV	5/31/2025	5/31/2025	$798.20	AZURE AD PLAN 2, VPN CLIEN		$798.20			
	TC052025.945.0	INV	5/31/2025	5/31/2025	$16.75	PEXIP VIRTUAL MEETING ROO		$16.75			
								Due			
Voucher(s):	2					Aged Totals:		$814.95	$814.95	$0.00	$0.00	$0.00

Vendor ID: 5788 **Name:** INNOVATIVE OFFICE SOLUTIONS LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN4846784	INV	5/27/2025	5/27/2025	$13.74	BNDR, VIEW 11X8.5, 2" WH		$13.74			
	IN4850929	INV	6/2/2025	6/2/2025	$17.42	PAPER, XERO/DUP		$17.42			
								Due			
Voucher(s):	2					Aged Totals:		$31.16	$31.16	$0.00	$0.00	$0.00

Vendor ID: 293 **Name:** JEROMES DISTRIBUTING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2059650	INV	5/30/2025	5/30/2025	$12.75	WATER RENTAL HOT & COLD		$12.75			
								Due			
Voucher(s):	1					Aged Totals:		$12.75	$12.75	$0.00	$0.00	$0.00

Vendor ID: 294 **Name:** JOB SERVICE NORTH DAKOTA **Class ID:** **FED TAX CLAS:** GOV AGENCY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	452023CV00722 06/25	INV	6/11/2025	6/11/2025	$374.56	BURICH GARNISHMENT		$374.56			
								Due			
Voucher(s):	1					Aged Totals:		$374.56	$374.56	$0.00	$0.00	$0.00

Vendor ID: 617 **Name:** JP STEEL & SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	175183	INV	6/4/2025	6/4/2025	$604.12	20 18" CULVER, CONNET BAN		$604.12			
								Due			
Voucher(s):	1					Aged Totals:		$604.12	$604.12	$0.00	$0.00	$0.00

Vendor ID: 6551 **Name:** KUEPER NORTH AMERICA, LLC **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6615	INV	6/3/2025	6/3/2025	$26,073.00	BLADE SAVER XC PLUS LEFT/		$26,073.00			
								Due			
Voucher(s):	1					Aged Totals:		$26,073.00	$26,073.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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Vendor ID: 6101 **Name:** LANGUAGE LINK **Class ID:** **FED TAX CLAS:** LLC AS P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	302602	INV	6/1/2025	6/1/2025	$65.55	INTERPRETER FOR MUNI COU		$65.55			
							Due				
Voucher(s): 1						Aged Totals:	$65.55	$65.55	$0.00	$0.00	$0.00

Vendor ID: 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	152185	INV	5/28/2025	5/28/2025	$70.00	CLOTHING ORDERED-K TWAI		$70.00			
	152190	INV	5/28/2025	5/28/2025	$18.00	LOGO, NAME EMB PROVIDED		$18.00			
	152230	INV	5/29/2025	5/29/2025	$18.00	LOGO, NAME		$18.00			
	152278	INV	5/30/2025	5/30/2025	$233.00	CLOTHING ORDERED-J SHRU		$233.00			
	152279	INV	5/30/2025	5/30/2025	$93.00	CLOTHING ORDERED-M LAPP		$93.00			
	152362	INV	6/3/2025	6/3/2025	$18.00	LOGO, NAME		$18.00			
							Due				
Voucher(s): 6						Aged Totals:	$450.00	$450.00	$0.00	$0.00	$0.00

Vendor ID: 9692 **Name:** LONG-JOHNS ZAYN **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ZJ 043025	INV	4/30/2025	4/30/2025	$107.00	EMPLOYEE EXP-ZAYN LONG ,			$107.00		
							Due				
Voucher(s): 1						Aged Totals:	$107.00	$0.00	$107.00	$0.00	$0.00

Vendor ID: 5827 **Name:** LUCKY'S XPRESS **Class ID:** 1099 **FED TAX CLAS:** LLC AS PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1018802	INV	5/15/2025	5/15/2025	$100.00	CAR WASHES FOR POLICE DI		$100.00			
							Due				
Voucher(s): 1						Aged Totals:	$100.00	$100.00	$0.00	$0.00	$0.00

Vendor ID: 4343 **Name:** M&T FIRE AND SAFETY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14547	INV	6/3/2025	6/3/2025	$257.41	TFT, BIV & ABD VALVE SEAT K		$257.41			
							Due				
Voucher(s): 1						Aged Totals:	$257.41	$257.41	$0.00	$0.00	$0.00

Vendor ID: 6192 **Name:** MAC'S HARDWARE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	826298/D	INV	6/5/2025	6/5/2025	$22.11	LYNCH PIN SQUARE, BOLTS, I		$22.11			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$22.11	$22.11	$0.00	$0.00	$0.00

Vendor ID: 352 **Name:** MACKOFF KELLOGG LAW FIRM **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 060225	INV	6/2/2025	6/2/2025	$17,000.00	PROSECUTION FOR MAY 2025		$17,000.00			
	56000-000C 060225	INV	6/2/2025	6/2/2025	$15,000.00	CITY ATTORNEY CONTRACT (		$15,000.00			

			Due				
Voucher(s): 2	Aged Totals:	$32,000.00	$32,000.00	$0.00	$0.00	$0.00

Vendor ID: 5832 **Name:** MATTHEW BENDER & CO INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	45406197 051225	INV	5/12/2025	5/12/2025	$77.81	RENEWAL NOTICE		$77.81			

			Due				
Voucher(s): 1	Aged Totals:	$77.81	$77.81	$0.00	$0.00	$0.00

Vendor ID: 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	65414	INV	5/22/2025	5/22/2025	$153.72	ND STATE FLAGS, LRG PIC ST		$153.72			
	65422	INV	5/22/2025	5/22/2025	$74.97	6GA X 16' JUMPER CABLES (3		$74.97			
	65592	INV	5/26/2025	5/26/2025	$83.73	RESCUE REUSE FLY REFILLS		$83.73			
	65615	INV	5/27/2025	5/27/2025	$47.97	3 HYDRAHYDE GRAIN LTHR G		$47.97			
	65627	INV	5/27/2025	5/27/2025	$639.00	40 GAL SHORT NG 6YR WH		$639.00			
	65642	INV	5/27/2025	5/27/2025	$84.75	COPPER COUPLINGS, WRENC		$84.75			
	65645	INV	5/27/2025	5/27/2025	$5.98	3/4" FEMALE ADAPTER CXFP		$5.98			
	65728	INV	5/29/2025	5/29/2025	$31.74	8'X10' STANDARD DUTY TARP		$31.74			
	65771	INV	5/30/2025	5/30/2025	$168.63	STACK BINS, PARTS ORGANIZ		$168.63			
	65787	INV	5/30/2025	5/30/2025	$36.54	VALUE STEM 4 WAY, RATCHE		$36.54			
	65896	INV	6/2/2025	6/2/2025	$249.00	80V BLOWER		$249.00			
	65925	INV	6/2/2025	6/2/2025	$27.83	KT MIDWEST BLEND #7, M&M		$27.83			
	65952	INV	6/3/2025	6/3/2025	$16.98	2 #1 PREMIUM DAYLILY (2)		$16.98			
	65959	INV	6/3/2025	6/3/2025	$35.82	DIAL SWTR RFL AB FHS 300		$35.82			
	65983	INV	6/4/2025	6/4/2025	$269.97	EL, ACCOLADE, HONEYLOCUS		$269.97			
	66011	INV	6/4/2025	6/4/2025	$56.23	3" WIRE BRUSH, SPRAYPAINT		$56.23			
	66038	INV	6/5/2025	6/5/2025	$173.41	WINDSHIELD WASH, SMART S		$173.41			

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	66039	INV	6/5/2025	6/5/2025	$301.56	84 GLACIERMIST SPRING WA		$301.56				
	66043	INV	6/5/2025	6/5/2025	$10.44	RUSTAID RUST RMVR, ZEP C/		$10.44				
	66053	INV	6/5/2025	6/5/2025	$128.99	GE ALLPURP W&D SIL, GUTTE		$128.99				
	66059	INV	6/5/2025	6/5/2025	$10.76	4 H-D BUNGEE 48"X 3/8"		$10.76				
	66235	INV	6/9/2025	6/9/2025	$28.14	FAUCET ADAPTER, CONNECT		$28.14				
							Due					
Voucher(s):	22					Aged Totals:	$2,636.16	$2,636.16	$0.00	$0.00	$0.00	

Vendor ID: 6400 **Name:** MIDCONTINENT COMMUNICATIONS **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950114738	INV	5/20/2025	5/20/2025	$16.00	MIDCO BUSINESS INTERNET		$16.00			
							Due				
Voucher(s):	1					Aged Totals:	$16.00	$16.00	$0.00	$0.00	$0.00

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	98545	INV	6/2/2025	6/2/2025	$351.68	1 PR 262 X 2 X 39 SPRINGS		$351.68			
							Due				
Voucher(s):	1					Aged Totals:	$351.68	$351.68	$0.00	$0.00	$0.00

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	507175058	INV	5/14/2025	5/14/2025	$50.22	BC		$50.22			
	507240851	INV	5/29/2025	5/29/2025	$96.73	DIP AV		$96.73			
	507258514	INV	5/31/2025	5/31/2025	$2,887.06	DIGITAL AUDIOBOOK, EBOOK		$2,887.06			
							Due				
Voucher(s):	3					Aged Totals:	$3,034.01	$3,034.01	$0.00	$0.00	$0.00

Vendor ID: 9994 **Name:** MILLER DEREK **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DM 052925	INV	5/29/2025	5/29/2025	$338.00	EMPLOYEE EXP-DEREK MILLE		$338.00			
							Due				
Voucher(s):	1					Aged Totals:	$338.00	$338.00	$0.00	$0.00	$0.00

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1305950	INV	5/16/2025	5/16/2025	$12,682.00	CONTRACTED LABOR		$12,682.00			
	1306606	INV	5/21/2025	5/21/2025	$57.00	CHEMICALS		$57.00			
	1306609	INV	5/21/2025	5/21/2025	$311.92	CHEMICALS		$311.92			

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	1306802	INV	5/22/2025	5/22/2025	$155.31	CHEMICALS		$155.31			
	1307114	INV	5/27/2025	5/27/2025	$183.21	CHEMICALS		$183.21			
	1307821	INV	5/29/2025	5/29/2025	$122.01	CHEMICALS		$122.01			
	1307822	INV	5/29/2025	5/29/2025	$57.00	CHEMICALS		$57.00			

			Due			
Voucher(s): 7	**Aged Totals:**	**$13,568.45**	**$13,568.45**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	528 381 4575 4	INV	5/8/2025	5/8/2025	$218.32	615 W BROADWAY (GEN)		$218.32			
	582 795 8573 9	INV	5/8/2025	5/8/2025	$46.97	103 SE 3RD ST (GEN)		$46.97			
	163 633 4305 0	INV	5/9/2025	5/9/2025	$196.89	500 EAST BROADWAY (GEN)		$196.89			
	131 032 1000 4	INV	5/15/2025	5/15/2025	$176.28	601E 4TH AV WATER TOWER		$176.28			
	582 020 9108 6	INV	5/15/2025	5/15/2025	$88.55	104 1/2 W VILLARD ST		$88.55			
	069 243 1000 3	INV	5/16/2025	5/16/2025	$119.54	229 E MUSEUM DR POST PAR		$119.54			
	450 192 3267 2	INV	5/16/2025	5/16/2025	$51.30	2004 1/2 YELLOWSTONE CIR		$51.30			
	529 279 6569 0	INV	5/16/2025	5/16/2025	$75.52	2115 E 10TH AVE		$75.52			
	198 874 5490 8	INV	5/21/2025	5/21/2025	$66.88	2884 FAIRWAY ST		$66.88			
	256 583 1000 5	INV	5/21/2025	5/21/2025	$83.88	2601 STATES BL STREET LIGH		$83.88			
	260 043 1000 4	INV	5/21/2025	5/21/2025	$39.02	2006 FAIRWAY ST		$39.02			
	597 333 1000 3	INV	5/21/2025	5/21/2025	$99.98	2001 FAIRWAY ST REC CENTE		$99.98			
	640 322 1000 3	INV	5/21/2025	5/21/2025	$52.15	W VILLARD ST STOP LIGHTS S		$52.15			
	755 153 1000 3	INV	5/21/2025	5/21/2025	$120.81	2171 EMPIRE ROAD		$120.81			
	755 573 1000 2	INV	5/21/2025	5/21/2025	$124.06	2433 1/2 W 4TH ST		$124.06			
	802 463 1000 9	INV	5/21/2025	5/21/2025	$276.26	2693 FAIRWAY ST		$276.26			
	855 153 1000 2	INV	5/21/2025	5/21/2025	$107.68	451 W 23RD AVE		$107.68			
	57052	INV	5/28/2025	5/28/2025	$3,392.72	INSTALL STREET LIGHT		$3,392.72			
	292 122 1000 8	INV	5/30/2025	5/30/2025	$50.43	W 2ND ST W 3RD AVE		$50.43			
	303 122 1000 5	INV	5/30/2025	5/30/2025	$34.83	W 3RD AVE STOP LITE BLINK		$34.83			
	351 043 1000 4	INV	5/30/2025	5/30/2025	$42.55	EMERGENCY MGMT 530 FAIR\		$42.55			
	505 122 1000 1	INV	5/30/2025	5/30/2025	$45.58	W 4TH AVE DICKINSON ALLE\		$45.58			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

547 122 1000 1	INV	5/30/2025	5/30/2025	$49.07	ROCKY BUTTE PK PARK TANI		$49.07
578 063 0720 3	INV	5/30/2025	5/30/2025	$24.54	222 2ND ST W		$24.54
60522210008	INV	5/30/2025	5/30/2025	$35.79	W VILLARD ST BLK LIGHTS		$35.79
64712210000 043025	INV	5/30/2025	5/30/2025	$3.53	ROCKY BUTTE PK CHRISTMA		$3.53
993 122 1000 0	INV	5/30/2025	5/30/2025	$44.76	DICKINSON SIGNAL LITES W S		$44.76
40432210009	INV	6/3/2025	6/3/2025	$372.77	W 14TH ST LIFT STATION SIM		$372.77
41432210007	INV	6/3/2025	6/3/2025	$63.04	2100 3RD ST W HIGHWAY 22 S		$63.04
83243529704	INV	6/3/2025	6/3/2025	$61.38	1400 3RD AVE E TRAFFIC SIGI		$61.38
89112210003 06/25	INV	6/4/2025	6/4/2025	$1,705.04	MONTHLY BILLING		$1,705.04
05295310006	INV	6/5/2025	6/5/2025	$27.05	1587 GRASSLANDS DR		$27.05
15658310006	INV	6/5/2025	6/5/2025	$73.26	1201 W 3RD AV SPRINKLER S		$73.26
42732210002	INV	6/5/2025	6/5/2025	$1,883.76	989 15TH ST W LIFT 12 STATI		$1,883.76
49532210009	INV	6/5/2025	6/5/2025	$131.34	W 13TH ST		$131.34
53524310009	INV	6/5/2025	6/5/2025	$89.03	STREET LIGHT CONTROL 133		$89.03
75612251993	INV	6/5/2025	6/5/2025	$64.55	2999 W 21ST ST TRAFFIC SIGI		$64.55
81932210008	INV	6/5/2025	6/5/2025	$52.02	W 3RD AVE W 15TH ST LIGHT		$52.02
849 981 1089 8	INV	6/5/2025	6/5/2025	$33.58	1851 15TH ST W		$33.58
92800947225	INV	6/5/2025	6/5/2025	$459.99	2475 STATE AVE N GENERAT		$459.99

			Due				
Voucher(s):	**40**	**Aged Totals:**	**$10,684.70**	**$10,684.70**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 1416 **Name:** MUNICIPAL JUDGES ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DUES FOR 2025	INV	6/3/2025	6/3/2025	$75.00	MEMBERSHIP DUES FOR 2025		$75.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$75.00**	**$75.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6254 **Name:** ND DEPT OF ENVIROMENTAL QUALITY **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	#OPCERT-4772	INV	6/11/2025	6/11/2025	$75.00	ND OPERATOR RENEWAL		$75.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$75.00**	**$75.00**	**$0.00**	**$0.00**	**$0.00**

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 680 **Name:** ND FIREFIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025060901	INV	6/9/2025	6/9/2025	$20.00	CERTIFICATION RETESTS		$20.00			
							Due				
Voucher(s): 1						Aged Totals:	$20.00	$20.00	$0.00	$0.00	$0.00

Vendor ID: 2008 **Name:** ND ONE CALL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5054110	INV	5/31/2025	5/31/2025	$732.35	REG & VOICE CALL OUTS		$732.35			
							Due				
Voucher(s): 1						Aged Totals:	$732.35	$732.35	$0.00	$0.00	$0.00

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	399568/1	INV	5/21/2025	5/21/2025	$22.47	BOX SWITCH,EARS, GNG BOX		$22.47			
	399704/1	INV	5/27/2025	5/27/2025	$8.99	SHUT OFF VALVE		$8.99			
	K99726/1	INV	5/27/2025	5/27/2025	$8.96	ELBOW 90 3/4"& 3/4" COPR		$8.96			
	399740/1	INV	5/28/2025	5/28/2025	$41.38	ROPE BRAD POLY, CORD SAS		$41.38			
	399828/1	INV	5/30/2025	5/30/2025	$7.90	SILLCOCK KEY, T-HANDL		$7.90			
	399911/1	INV	6/3/2025	6/3/2025	$11.50	POPUP SPRINKLER, NOZZLE /		$11.50			
	399934/1	INV	6/3/2025	6/3/2025	$4.58	FASTENERS BY UNIT		$4.58			
	400045/1	INV	6/9/2025	6/9/2025	$30.00	NOZZLE, COUPLINGS		$30.00			
	400074/1	INV	6/9/2025	6/9/2025	$8.99	COUPL HOSE BARB5/8X3/4ML		$8.99			
	400092/1	INV	6/10/2025	6/10/2025	$12.59	CAUTION TAP 1000'X3"		$12.59			
	400112/1	INV	6/10/2025	6/10/2025	$6.29	E6000 ADHESIVE CLR 2OZ		$6.29			
							Due				
Voucher(s): 11						Aged Totals:	$163.65	$163.65	$0.00	$0.00	$0.00

Vendor ID: 406 **Name:** NEWMAN SIGNS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	TRFINV060871	INV	5/29/2025	5/29/2025	$586.29	MISC SIGNS FOR CITY OF DKI		$586.29			
	TRFINV061094	INV	6/6/2025	6/6/2025	$147.22	SPECIAL TRAFFIC SIGNS		$147.22			
							Due				
Voucher(s): 2						Aged Totals:	$733.51	$733.51	$0.00	$0.00	$0.00

Vendor ID: 5623 **Name:** NORMONT EQUIPMENT CO. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

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City of Dickinson

	33807	INV	5/15/2025	5/15/2025	$3,779.00	WOOD REEL JETTER HOSE, S		$3,779.00				
								Due				
Voucher(s):	1					Aged Totals:		$3,779.00	$3,779.00	$0.00	$0.00	$0.00

Vendor ID: 9941 **Name:** NORTH CENTRAL INTERNATIONAL LLC **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	X204047550:01	INV	5/27/2025	5/27/2025	$12.07	COOLANT FILTER		$12.07			
	X204047438:01	INV	5/29/2025	5/29/2025	$60.52	CABIN AIR FILTER		$60.52			
								Due			
Voucher(s):	2					Aged Totals:		$72.59	$72.59	$0.00	$0.00	$0.00

Vendor ID: 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2288149	INV	6/4/2025	6/4/2025	$27.22	FIX TUBE W-31		$27.22			
								Due			
Voucher(s):	1					Aged Totals:		$27.22	$27.22	$0.00	$0.00	$0.00

Vendor ID: 9970 **Name:** OK TIRE STORE INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24-2651	INV	6/2/2025	6/2/2025	$604.60	TIRES FOR POLICE DEPT		$604.60			
	24-2783	INV	6/9/2025	6/9/2025	$742.12	TIRES FOR PD		$742.12			
								Due			
Voucher(s):	2					Aged Totals:		$1,346.72	$1,346.72	$0.00	$0.00	$0.00

Vendor ID: 2131 **Name:** OLYMPIC SALES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15602	INV	5/28/2025	5/28/2025	$350.00	NEW WAY ASL JOYSTICK		$350.00			
								Due			
Voucher(s):	1					Aged Totals:		$350.00	$350.00	$0.00	$0.00	$0.00

Vendor ID: 5965 **Name:** PARADISE DRY CLEANERS, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202505-BUS45	INV	6/2/2025	6/2/2025	$31.50	CLEANING OF PD CLOTHING		$31.50			
								Due			
Voucher(s):	1					Aged Totals:		$31.50	$31.50	$0.00	$0.00	$0.00

Vendor ID: 2159 **Name:** PENWORTHY COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0608638-IN	INV	5/28/2025	5/28/2025	$15.00	KIT REPLACEMENT		$15.00			
	0608740-IN	INV	6/2/2025	6/2/2025	$233.64	BC		$233.64			
	0608745-IN	INV	6/2/2025	6/2/2025	$265.86	PROGRAMMING-STORYTIME		$265.86			

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City of Dickinson

							Due			
Voucher(s):	3				Aged Totals:		$514.50	$514.50	$0.00	$0.00	$0.00

Vendor ID: 6547 **Name:** POWER SERVICE INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	169093	INV	5/30/2025	5/30/2025	$2,320.00	UNBOLT BASE & CUT BOLTS,		$2,320.00			
							Due				
Voucher(s):	1				Aged Totals:		$2,320.00	$2,320.00	$0.00	$0.00	$0.00

Vendor ID: 3491 **Name:** PRAIRIE AUTO PARTS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	064758	CRM	5/28/2025		($6.29)	RETURN RIVET		($6.29)			
	064721	INV	5/28/2025	5/28/2025	$64.67	HYDRAULIC FILTER		$64.67			
	064727	INV	5/28/2025	5/28/2025	$38.98	DRAIN PAN (2)		$38.98			
	064770	INV	5/28/2025	5/28/2025	$20.94	ANPA QT SAE30		$20.94			
	064815	INV	5/28/2025	5/28/2025	$37.33	HORSE-POWER V BELTS		$37.33			
	065939	INV	6/5/2025	6/5/2025	$23.99	TETH FUEL CAP		$23.99			
	065986	INV	6/5/2025	6/5/2025	$90.96	MAG1 PRO BRAKE CLEANER		$90.96			
	066046	INV	6/5/2025	6/5/2025	$48.60	2 AIR FILTERS		$48.60			
							Due				
Voucher(s):	8				Aged Totals:		$319.18	$319.18	$0.00	$0.00	$0.00

Vendor ID: 9720 **Name:** PRAUS DILLON **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP 052325	INV	5/23/2025	5/23/2025	$202.00	EMPLOYEE EXP-D PRAUS		$202.00			
							Due				
Voucher(s):	1				Aged Totals:		$202.00	$202.00	$0.00	$0.00	$0.00

Vendor ID: 6548 **Name:** PREMIER POLICE TRAINING, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2281	INV	5/19/2025	5/19/2025	$2,200.00	IN HOUSE TRAINING FOR PD		$2,200.00			
							Due				
Voucher(s):	1				Aged Totals:		$2,200.00	$2,200.00	$0.00	$0.00	$0.00

Vendor ID: 6513 **Name:** PRIEWE RUSSEL **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RP 053125	INV	5/31/2025	5/31/2025	$158.00	EMPLOYEE EXP-R PRIEWE		$158.00			
							Due				
Voucher(s):	1				Aged Totals:		$158.00	$158.00	$0.00	$0.00	

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Vendor ID: 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00418113	INV	5/29/2025	5/29/2025	$332.36	HOSE 100' 4000 PSI 3/8, 50' HC		$332.36			
	00418390	INV	6/4/2025	6/4/2025	$1,371.41	ELBOW, FLANGE SANSTONE,		$1,371.41			
	00418391	INV	6/4/2025	6/4/2025	$7.20	ORING		$7.20			
	00418462	INV	6/5/2025	6/5/2025	$37.46	T BOLT CLAMPS		$37.46			
							Due				
Voucher(s): 4						**Aged Totals:**	**$1,748.43**	**$1,748.43**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6012 **Name:** QUADIENT - POSTAGE FUNDING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	08055010 0625	INV	6/11/2025	6/11/2025	$2,000.00	POSTAGE		$2,000.00			
							Due				
Voucher(s): 1						**Aged Totals:**	**$2,000.00**	**$2,000.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-25606	INV	5/28/2025	5/28/2025	$1,111.00	ADVERTISING-LEGACY SQUA		$1,111.00			
	PC-25662	INV	5/29/2025	5/29/2025	$225.00	15 ANNUAL REPORT		$225.00			
	PC-25789	INV	6/2/2025	6/2/2025	$55.00	15 CREDIT CARDS. DESIGN		$55.00			
							Due				
Voucher(s): 3						**Aged Totals:**	**$1,391.00**	**$1,391.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5444 **Name:** QUALITY XTERMINATORS **Class ID:** 1099 **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16991	INV	6/3/2025	6/3/2025	$80.00	MOUSE BAITING		$80.00			
							Due				
Voucher(s): 1						**Aged Totals:**	**$80.00**	**$80.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4911 **Name:** RAMSEY LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	06062025	INV	6/6/2025	6/6/2025	$825.00	ALTER JUDGES HOURS MAR-		$825.00			
	060625	INV	6/6/2025	6/6/2025	$1,537.50	ALTER JUDGES HRS-APRIL-M		$1,537.50			
							Due				
Voucher(s): 2						**Aged Totals:**	**$2,362.50**	**$2,362.50**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 477 **Name:** RAYS AUTO ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	577640	INV	6/6/2025	6/6/2025	$1,482.39	BATTERY		$1,482.39			

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City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$1,482.39	$1,482.39	$0.00	$0.00	$0.00

Vendor ID: 5915 **Name:** RED ROCK FORD OF DICKINSON **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5092197	INV	5/29/2025	5/29/2025	$37.17	ELEMENT ASY AIR CLEANER		$37.17			
	5092200	INV	5/29/2025	5/29/2025	$225.13	MOULDING		$225.13			

			Due				
Voucher(s): 2	Aged Totals:	$262.30	$262.30	$0.00	$0.00	$0.00

Vendor ID: 481 **Name:** REITER WELDING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14986	INV	5/29/2025	5/29/2025	$1,000.00	LABOR, REPAIR TRUNNIONS I		$1,000.00			

			Due				
Voucher(s): 1	Aged Totals:	$1,000.00	$1,000.00	$0.00	$0.00	$0.00

Vendor ID: 9635 **Name:** ROBERTS, WINTON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE FOR 05/25	INV	6/2/2025	6/2/2025	$94.64	MILEAGE FOR MAY 2025		$94.64			

			Due				
Voucher(s): 1	Aged Totals:	$94.64	$94.64	$0.00	$0.00	$0.00

Vendor ID: 495 **Name:** ROUGH RIDER INDUSTRIES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	76838	INV	5/27/2025	5/27/2025	$5,230.00	FL-3YD, W/PLASTIC LIDS		$5,230.00			

			Due				
Voucher(s): 1	Aged Totals:	$5,230.00	$5,230.00	$0.00	$0.00	$0.00

Vendor ID: 609 **Name:** ROUGHRIDER ELECTRIC COOPERATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	6/1/2025	6/1/2025	$90.00	WEST 94 LIGHTS		$90.00			
	103699001	INV	6/1/2025	6/1/2025	$140.00	1378 10TH AVE E		$140.00			
	103699002	INV	6/1/2025	6/1/2025	$32.00	34-140-096		$32.00			
	103699003	INV	6/1/2025	6/1/2025	$666.00	28-140-096		$666.00			
	103699004	INV	6/1/2025	6/1/2025	$760.00	28-140-096		$760.00			
	103699005	INV	6/1/2025	6/1/2025	$85.00	NORTH TOWER		$85.00			
	103699007	INV	6/1/2025	6/1/2025	$104.00	27-140-096		$104.00			
	103699015	INV	6/1/2025	6/1/2025	$75.00	LAGOON PUMP CELL #4		$75.00			
	103699017	INV	6/1/2025	6/1/2025	$111.00	2301 E VILLARD ST		$111.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

103699018	INV	6/1/2025	6/1/2025	$184.00	3101 E VILLARD ST	$184.00
103699020	INV	6/1/2025	6/1/2025	$35.00	01-139-096	$35.00
103699029	INV	6/1/2025	6/1/2025	$207.00	17-139-095	$207.00
103699030	INV	6/1/2025	6/1/2025	$463.00	977 CHESTNUT LN	$463.00
103699031	INV	6/1/2025	6/1/2025	$47.00	28-140-096	$47.00
103699032	INV	6/1/2025	6/1/2025	$333.00	947 14TH ST E	$333.00
103699035	INV	6/1/2025	6/1/2025	$4,718.00	3389 ENERGY DR	$4,718.00
103699036	INV	6/1/2025	6/1/2025	$35.00	1144 20TH AVE SW	$35.00
103699038	INV	6/1/2025	6/1/2025	$19.00	28-140-096	$19.00
103699039	INV	6/1/2025	6/1/2025	$59.00	27-140-096	$59.00
103699040	INV	6/1/2025	6/1/2025	$69.00	2430 15TH ST W	$69.00
103699044	INV	6/1/2025	6/1/2025	$30.00	HWY 22 & 34TH ST W	$30.00
103699045	INV	6/1/2025	6/1/2025	$81.00	140-96-27 TRAFFIC LIGHTS	$81.00
103699046	INV	6/1/2025	6/1/2025	$366.00	3405 PUBLIC WORKS BLVD	$366.00
103699047	INV	6/1/2025	6/1/2025	$4,108.00	3411 PUBLIC WORKS BLVD	$4,108.00
103699048	INV	6/1/2025	6/1/2025	$113.00	FRENCH DRAIN LFT STN-LAG	$113.00
103699049	INV	6/1/2025	6/1/2025	$181.00	W VILLARD	$181.00
103699050	INV	6/1/2025	6/1/2025	$113.07	BYPASS LIGHTS	$113.07
103699051	INV	6/1/2025	6/1/2025	$137.10	BYPASS LIGHTS	$137.10
103699052	INV	6/1/2025	6/1/2025	$156.81	BYPASS LIGHTS	$156.81
103699053	INV	6/1/2025	6/1/2025	$270.93	BYPASS LIGHTS	$270.93
103699055	INV	6/1/2025	6/1/2025	$120.00	ST LT SERVICE	$120.00
103699056	INV	6/1/2025	6/1/2025	$1,221.00	11470 HWY 10	$1,221.00
103699057	INV	6/1/2025	6/1/2025	$219.63	3343 21ST ST W	$219.63
103699058	INV	6/1/2025	6/1/2025	$162.00	15TH ST & 30TH AVE W	$162.00
103699059	INV	6/1/2025	6/1/2025	$35.67	BRAUN SUB DIVISION LIGHTS	$35.67
103699060	INV	6/1/2025	6/1/2025	$5,792.30	2475 STATE AVE	$5,792.30
103699061	INV	6/1/2025	6/1/2025	$135.00	11201 21ST STREET SW	$135.00
103699062	INV	6/1/2025	6/1/2025	$136.00	11101 34TH STREET SW	$136.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

103699063	INV	6/1/2025	6/1/2025	$33.00	2477 STATE AVE NORTH		$33.00
103699064	INV	6/1/2025	6/1/2025	$139.00	3450 STATE AVE		$139.00
103699065	INV	6/1/2025	6/1/2025	$948.00	3052 STATE AVE N		$948.00
103699067	INV	6/1/2025	6/1/2025	$177.51	4461 12TH ST W		$177.51
103699068	INV	6/1/2025	6/1/2025	$106.00	1331 WAHL ST		$106.00
103699069	INV	6/1/2025	6/1/2025	$95.00	12TH AVE W & MARILYN WAY		$95.00
103699070	INV	6/1/2025	6/1/2025	$87.00	11TH AVE W & 25TH ST		$87.00
103699071	INV	6/1/2025	6/1/2025	$97.00	CALVIN DR & KOCH ST		$97.00
103699072	INV	6/1/2025	6/1/2025	$39.45	3343 21ST STREET WEST		$39.45
103699073	INV	6/1/2025	6/1/2025	$38.73	5TH AVE EAST STREET LIGHT		$38.73
103699074	INV	6/1/2025	6/1/2025	$42.24	ST LIGHTS SIMS AND 24TH ST		$42.24
103699075	INV	6/1/2025	6/1/2025	$44.49	4TH AVE E & 21ST ST E		$44.49
103699076	INV	6/1/2025	6/1/2025	$408.08	139-95-17NW		$408.08
103699078	INV	6/1/2025	6/1/2025	$71.40	ST LIGHTS 4TH AVE AND 26TH		$71.40
105963000	INV	6/1/2025	6/1/2025	$324.00	34-140-096		$324.00
105963001	INV	6/1/2025	6/1/2025	$37.00	SEWER VAULT HYW 10 116TH		$37.00
105963002	INV	6/1/2025	6/1/2025	$50.97	4TH AVE EAST & 37TH ST EAS		$50.97
105963003	INV	6/1/2025	6/1/2025	$40.67	STREET LIGHTS 10TH AVE SW		$40.67
105963004	INV	6/1/2025	6/1/2025	$48.63	STREET LIGHTS PRAIRIE OAK		$48.63
105963005	INV	6/1/2025	6/1/2025	$31.44	STREET LIGHTS 23RD ST SW		$31.44
105963006	INV	6/1/2025	6/1/2025	$35.00	HWY 10 & 116TH AVE SW		$35.00
105963007	INV	6/1/2025	6/1/2025	$99.93	2494 I-94 BUSINESS LOOP E		$99.93
105963008	INV	6/1/2025	6/1/2025	$169.32	2495 I-94 BUSINESS LOOP E		$169.32
103699079	INV	6/5/2025	6/5/2025	$30.00	STREET LIGHTS 9TH AVE & 14		$30.00

		Due				
Voucher(s): 62	**Aged Totals:**	**$24,804.37**	**$24,804.37**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6457 **Name:** ROUGHRIDER SEPTIC, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11725	INV	5/12/2025	5/12/2025	$175.00	CLEARED OUT TRAP UNDER S		$175.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$175.00	$175.00	$0.00	$0.00	$0.00

Vendor ID: 5879 **Name:** ROUTEWARE INC **Class ID:** **FED TAX CLAS:** FOREIGN ENTITY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CI-1002589	INV	5/28/2025	5/28/2025	$9,141.72	MOBILE APP, RECOLLECT CO		$9,141.72			

			Due				
Voucher(s): 1	Aged Totals:	$9,141.72	$9,141.72	$0.00	$0.00	$0.00

Vendor ID: 497 **Name:** RUDY'S LOCK & KEY LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1370	INV	5/27/2025	5/27/2025	$34.00	WEATHER TOUGH PADLOCK		$34.00			

			Due				
Voucher(s): 1	Aged Totals:	$34.00	$34.00	$0.00	$0.00	$0.00

Vendor ID: 42 **Name:** RUNNINGS SUPPLY INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8263732	INV	5/19/2025	5/19/2025	$149.97	PANT M RELAX CANVAS FLX (		$149.97			
	8275125	INV	5/29/2025	5/29/2025	$52.90	DUCT TAPE 2"		$52.90			
	8279360	INV	6/2/2025	6/2/2025	$15.99	GLOVES M LEATHER PALM W		$15.99			
	8279378	INV	6/2/2025	6/2/2025	$16.56	CIRCLE CARABINER, ALUM C(		$16.56			
	8279743	INV	6/2/2025	6/2/2025	$52.60	BOLTS GRADE 2 BULK		$52.60			
	8279882	INV	6/2/2025	6/2/2025	$119.84	MIRACLE GRO POTTING MIX		$119.84			
	8280293	INV	6/3/2025	6/3/2025	$35.94	6 ANTIFREEZE		$35.94			
	8280414	INV	6/3/2025	6/3/2025	$104.85	5 MIRACLE GRO POTTING MIX		$104.85			
	8280791	INV	6/3/2025	6/3/2025	$194.11	FLOWERS/MIRACLE GRO SOI		$194.11			
	8281447	INV	6/4/2025	6/4/2025	$300.16	WHEEL CUT OFF, DRILL BITS,		$300.16			
	8281552	INV	6/4/2025	6/4/2025	$155.92	PUMP LEVER ACTION BUCKE		$155.92			

			Due				
Voucher(s): 11	Aged Totals:	$1,198.84	$1,198.84	$0.00	$0.00	$0.00

Vendor ID: 4512 **Name:** SANFORD HEALTH OCCUPATIONAL MEDICINE D **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	839611	INV	5/30/2025	5/30/2025	$8,345.00	DRUG SCREENINGS		$8,345.00			
	840866	INV	5/30/2025	5/30/2025	$79.50	BLS HCP, HS FA CRP AED		$79.50			

			Due				
Voucher(s): 2	Aged Totals:	$8,424.50	$8,424.50	$0.00	$0.00	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 505 **Name:** SANITATION PRODUCTS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	93174	INV	6/3/2025	6/3/2025	$227.63	BEARING TAKE UP		$227.63			
							Due				
Voucher(s): 1						Aged Totals:	$227.63	$227.63	$0.00	$0.00	$0.00

Vendor ID: 517 **Name:** SERVICE PRINTERS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	70648	INV	5/28/2025	5/28/2025	$796.20	500 PARKING VIOLATIONS		$796.20			
	70661	INV	5/28/2025	5/28/2025	$380.00	MISC BUSINESS CARDS		$380.00			
	70684	INV	5/28/2025	5/28/2025	$176.20	1K NO 10 REGULAR ENVELOF		$176.20			
							Due				
Voucher(s): 3						Aged Totals:	$1,352.40	$1,352.40	$0.00	$0.00	$0.00

Vendor ID: 9990 **Name:** SHAMROCK REPAIR & SERVICE LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025081	INV	5/27/2025	5/27/2025	$250.00	WORK DONE ON UNIT W08		$250.00			
							Due				
Voucher(s): 1						Aged Totals:	$250.00	$250.00	$0.00	$0.00	$0.00

Vendor ID: 9927 **Name:** SKID PRO ATTACHMENTS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV17356	INV	4/30/2025	4/30/2025	$11,490.00	PICK UP BROOM/SKELETON (			$11,490.00		
							Due				
Voucher(s): 1						Aged Totals:	$11,490.00	$0.00	$11,490.00	$0.00	$0.00

Vendor ID: 3302 **Name:** SLOPE AREA RIFLE & PISTOL CLUB **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 GRANT FUNDS	INV	5/29/2025	5/29/2025	$4,000.00	2025 SW REGIONAL GRANT F		$4,000.00			
							Due				
Voucher(s): 1						Aged Totals:	$4,000.00	$4,000.00	$0.00	$0.00	$0.00

Vendor ID: 4750 **Name:** SNAP-ON INDUSTRIAL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ARV/64729141	INV	5/19/2025	5/19/2025	$271.68	DIVIDERS -DRAWERS		$271.68			
							Due				
Voucher(s): 1						Aged Totals:	$271.68	$271.68	$0.00	$0.00	$0.00

Vendor ID: 9779 **Name:** SOUTHWEST NARCOTICS TASK FORCE **Class ID:** **FED TAX CLAS:** CITY ENTITY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	LOT2511 060125	INV	6/1/2025	6/1/2025	$91,366.57	LOTTERY GRANT/QTR 1 2025		$91,366.57			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$91,366.57	$91,366.57	$0.00	$0.00	$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1248135	INV	5/17/2025	5/17/2025	$49.17	STANDARD SHIPMENT		$49.17			

			Due				
Voucher(s): 1	Aged Totals:	$49.17	$49.17	$0.00	$0.00	$0.00

Vendor ID: 4081 **Name:** SRF CONSULTING GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	13839.01-27	INV	5/31/2025	5/31/2025	$508.78	201816 CROOKED CRANE TR/		$508.78			
	17220.02-15	INV	5/31/2025	5/31/2025	$17,192.00	202415 10TH AVE E MUSEUM I		$17,192.00			

			Due				
Voucher(s): 2	Aged Totals:	$17,700.78	$17,700.78	$0.00	$0.00	$0.00

Vendor ID: 2232 **Name:** STARK COUNTY AUDITOR **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO 06/25	INV	6/2/2025	6/2/2025	$4,008.15	STARK CO PERMIT REMIT 05-:		$4,008.15			

			Due				
Voucher(s): 1	Aged Totals:	$4,008.15	$4,008.15	$0.00	$0.00	$0.00

Vendor ID: 540 **Name:** STARK DEVELOPMENT CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2ND QURLY 06/25	INV	6/5/2025	6/5/2025	$62,500.00	2 QUTLY SUBSIDY PER CONT		$62,500.00			

			Due				
Voucher(s): 1	Aged Totals:	$62,500.00	$62,500.00	$0.00	$0.00	$0.00

Vendor ID: 543 **Name:** STEFFAN'S SAW & BIKE **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14624	INV	5/22/2025	5/22/2025	$36.97	36-2		$36.97			
	14632	INV	6/5/2025	6/5/2025	$49.98	2 HARNESSES		$49.98			

			Due				
Voucher(s): 2	Aged Totals:	$86.95	$86.95	$0.00	$0.00	$0.00

Vendor ID: 6338 **Name:** STRYKER SALES CORPORATION **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9209294690	INV	5/19/2025	5/19/2025	$64.48	2 NIBP CUFF, REUSEABLE, CH		$64.48			
	9209296174	INV	5/19/2025	5/19/2025	$410.28	3 NIBP CUFF-REUSEABLE, CH		$410.28			
	9209296954	INV	5/19/2025	5/19/2025	$410.28	3 NIBP CUFF-REUSEABLE, CH		$410.28			
	9209306520	INV	5/20/2025	5/20/2025	$56,085.75	SHIP KITS, STORAGE BAGS, S		$56,085.75			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	9209306521	INV	5/20/2025	5/20/2025	$56,085.75	SHIP KITS, POWER SUPPLY		$56,085.75			
	9209306598	INV	5/20/2025	5/20/2025	$56,085.75	SHIP KIT, POWER SUPPLY, C(		$56,085.75			
							Due				
Voucher(s):	6					Aged Totals:	$169,142.29	$169,142.29	$0.00	$0.00	$0.00

Vendor ID: 3048 **Name:** SURE SIGN, ROBINSON, KURT **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16645	INV	6/6/2025	6/6/2025	$240.00	REMOVE PD, INSTALL ANIMAL		$240.00			
							Due				
Voucher(s):	1					Aged Totals:	$240.00	$240.00	$0.00	$0.00	$0.00

Vendor ID: 538 **Name:** SW DISTRICT HEALTH UNIT/ WATER SAMPLES **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	008002	INV	5/22/2025	5/22/2025	$375.00	WATER ANALYSIS LS 622-636		$375.00			
							Due				
Voucher(s):	1					Aged Totals:	$375.00	$375.00	$0.00	$0.00	$0.00

Vendor ID: 1884 **Name:** SW VICTIM WITNESS PROGRAM **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	04-2025	INV	6/3/2025	6/3/2025	$880.01	APRIL 2025		$880.01			
							Due				
Voucher(s):	1					Aged Totals:	$880.01	$880.01	$0.00	$0.00	$0.00

Vendor ID: 551 **Name:** SWANSTON EQUIPMENT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P12791	INV	5/22/2025	5/22/2025	$548.11	LATCH		$548.11			
							Due				
Voucher(s):	1					Aged Totals:	$548.11	$548.11	$0.00	$0.00	$0.00

Vendor ID: 5429 **Name:** SWEENEY CONTROLS COMPANY **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STDINV19172	INV	5/28/2025	5/28/2025	$6,500.00	INFLUENT LIFT STATION SCAI		$6,500.00			
							Due				
Voucher(s):	1					Aged Totals:	$6,500.00	$6,500.00	$0.00	$0.00	$0.00

Vendor ID: 4459 **Name:** THERAPY SOLUTIONS LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	67510	INV	4/25/2025	4/25/2025	$225.00	ERGONOMIC INITIATIVE PROC			$225.00		
							Due				
Voucher(s):	1					Aged Totals:	$225.00	$0.00	$225.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 3940 **Name:** TITAN MACHINERY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PS0761978-1	INV	5/29/2025	5/29/2025	$181.25	BUMPER, RUBBER		$181.25			
							Due				
Voucher(s): 1						Aged Totals:	$181.25	$181.25	$0.00	$0.00	$0.00

Vendor ID: 3295 **Name:** TNC INDUSTRIES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	35966	INV	4/18/2025	4/18/2025	$570.00	PLYMOVENT VEHICLE EXHAU			$570.00		
							Due				
Voucher(s): 1						Aged Totals:	$570.00	$0.00	$570.00	$0.00	$0.00

Vendor ID: 3978 **Name:** TOTAL SAFETY US INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7217740-0001	INV	6/3/2025	6/3/2025	$3,080.50	MULTIGAS DETECTOR, GAS		$3,080.50			
	7228380-0001	INV	6/5/2025	6/5/2025	$114.18	GLOVES, TAPE, BARRIER		$114.18			
							Due				
Voucher(s): 2						Aged Totals:	$3,194.68	$3,194.68	$0.00	$0.00	$0.00

Vendor ID: 9806 **Name:** TYLER TECHNOLOGIES, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	020-161771	INV	5/31/2025	5/31/2025	$134.96	PAYMENT PROCESSING SER\		$134.96			
							Due				
Voucher(s): 1						Aged Totals:	$134.96	$134.96	$0.00	$0.00	$0.00

Vendor ID: 6552 **Name:** U.S. METALCRAFT, INC. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	273814	INV	2/11/2025	2/11/2025	$626.03	SMALL PATRIOT, MAHOGANY					$626.03
							Due				
Voucher(s): 1						Aged Totals:	$626.03	$0.00	$0.00	$0.00	$626.03

Vendor ID: 3532 **Name:** USABLUEBOOK **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV00663439	INV	3/26/2025	3/26/2025	$164.03	#2 LEAD SEALS 1/2" BAG OF 1				$164.03	
							Due				
Voucher(s): 1						Aged Totals:	$164.03	$0.00	$0.00	$164.03	$0.00

Vendor ID: 4418 **Name:** VESTIS **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	25504814548	INV	5/21/2025	5/21/2025	$26.91	MATS		$26.91			
	2550482325	INV	5/22/2025	5/22/2025	$17.30	MATS		$17.30			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	2550482352	INV	5/22/2025	5/22/2025	$64.61	MATS		$64.61			
	2550484498	INV	5/28/2025	5/28/2025	$26.91	MATS		$26.91			
	2550484502	INV	5/28/2025	5/28/2025	$79.66	UNIFORM CLEANING		$79.66			
	2550484503	INV	5/28/2025	5/28/2025	$156.24	MATS, GLOVES, MOP		$156.24			
	2550484504	INV	5/28/2025	5/28/2025	$39.93	MATS		$39.93			
	2550487304	INV	6/4/2025	6/4/2025	$27.40	MATS		$27.40			
	2550487347	INV	6/4/2025	6/4/2025	$50.63	MATS		$50.63			
	2550487366	INV	6/4/2025	6/4/2025	$34.56	MATS		$34.56			
	2550487385	INV	6/4/2025	6/4/2025	$79.66	UNIFORM CLEANING		$79.66			
	2550487387	INV	6/4/2025	6/4/2025	$39.93	MATS		$39.93			
	2550488209	INV	6/5/2025	6/5/2025	$17.30	MATS		$17.30			
	2550488235	INV	6/5/2025	6/5/2025	$64.61	MATS		$64.61			

		Due				
Voucher(s): 14	**Aged Totals:**	**$725.65**	**$725.65**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9815 **Name:** WAGEWORKS, INC. **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0525-TR116172	INV	5/31/2025	5/31/2025	$132.00	COBRA/DIRECT 050125-05312		$132.00			

		Due				
Voucher(s): 1	**Aged Totals:**	**$132.00**	**$132.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 607 **Name:** WEST DAKOTA OIL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	291115464	INV	5/27/2025	5/27/2025	$24,058.49	#2 CLEAR DIESEL, LEAD FREE		$24,058.49			
	351918	INV	5/27/2025	5/27/2025	$1,156.00	400 GAL #2 DYED DIESEL		$1,156.00			
	43478	INV	5/29/2025	5/29/2025	$114.97	PROPANE		$114.97			
	352157	INV	6/6/2025	6/6/2025	$477.75	245 DEF		$477.75			

		Due				
Voucher(s): 4	**Aged Totals:**	**$25,807.21**	**$25,807.21**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4299 **Name:** WESTLIE TRUCK CENTER OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	630629	INV	5/29/2025	5/29/2025	$478.58	ELEMENT-AI, KIT, OIL		$478.58			
	630756	INV	6/5/2025	6/5/2025	$36.76	GOVERNER		$36.76			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

		Due				
Voucher(s): 2	Aged Totals:	$515.34	$515.34	$0.00	$0.00	$0.00

Vendor ID: 620 **Name:** WINN CONSTRUCTION INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	15555	INV	5/29/2025	5/29/2025	$11,129.73	202510 SIDEWALK PRO/3RD A		$11,129.73			

		Due				
Voucher(s): 1	Aged Totals:	$11,129.73	$11,129.73	$0.00	$0.00	$0.00

Vendor ID: 9726 **Name:** WOMEN EMPOWERING WOMEN **Class ID:** 1099 **FED TAX CLAS:** NONPROFIT ORG

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 GRANT FUNDS	INV	6/4/2025	6/4/2025	$2,500.00	2025 SW REGIONAL GRANT F		$2,500.00			

		Due				
Voucher(s): 1	Aged Totals:	$2,500.00	$2,500.00	$0.00	$0.00	$0.00

Vendor ID: 2557 **Name:** WORKFORCE SAFETY & INSURANCE **Class ID:** **FED TAX CLAS:** GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	51391 060425	INV	6/4/2025	6/4/2025	$250.00	ASSESSMENT JONES, C		$250.00			

		Due				
Voucher(s): 1	Aged Totals:	$250.00	$250.00	$0.00	$0.00	$0.00

	Vendors	Due	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Vendor Totals:	148	$822,559.46	$797,224.25	$14,746.09	$9,288.59	$1,300.53

Commerce Bank®
Member FDIC
Challenge Accepted.®

Visa Purchasing

Billing Period: 05/27/2025 - 06/11/2025
Account Number: .

Account Summary

Previous Balance	$33,387.21
Purchases & Other Charges	$36,150.33
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Charges	$0.00
Finance Charges	$0.00
Credits	$776.37
Payments	$33,387.21
New Balance	$35,373.96
Credit Limit	$120,000.00
Cash Limit	$120,000.00
Available Credit	$84,626.04
Disputed Amount	$0.00
Statement Closing Date	June 11, 2025
Days in Billing Cycle	16

Payment Information

New Balance	$35,373.96
Minimum Payment Due	**$35,373.96**
Payment Due Date	**June 18, 2025**

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800
Send Billing Inquiries To:	COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/02	06/02		AUTO PAYMENT - THANK YOU!	$33,387.21 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

Account ID:
Account Number:
Payment Due Date: June 18, 2025
New Balance: $35,373.96
Minimum Payment Due: $35,373.96

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

Commerce Bank

Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
FIRE DEPARTMENT				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$9,575.71 / $0.00 / $9,575.71	
05/27	05/28	2406466514810000159O714	BLINK JOINBLINK.COMMA	$1,936.44
05/27	05/28	2426975514790001651196O	POSITIVE PROMOTIONS 800-6352666 NY	$3,039.94
05/28	05/29	2405523514935426954932O	4 ALL PROMOS 888-501-3450 CT	$1,650.76
05/29	05/29	2479338514900234196306O	ND EMS Association Bismarck ND	$70.00
05/30	06/02	2411641515071674848495O	FULL SOURCE, LLC 904-296-2240 FL	$215.61
05/30	06/02	2494166515015441203921l	BLAUER MANUFACTURING 800-225-6715 MA	$2,041.59
06/03	06/04	2406466515510000044689O	BLINK JOINBLINK.COMMA	$172.60
06/04	06/05	2422638515601051922480O	WAL-MART #1567 DICKINSON ND	$11.77
06/04	06/05	2449216515510003358317l	STICKER MULE STICKERMULE.CNY	$437.00
SHELLY NAMENIUK				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $5,000.00			$1,848.00 / $0.00 / $1,848.00	
05/30	06/02	2449216515010002770016l	BOOSTPOINT BOOSTPOINT.COPA	$1,000.00
06/03	06/04	2449216515410003917493l	BOOSTPOINT BOOSTPOINT.COPA	$548.00
06/05	06/06	2449216515610003956493l	BOOSTPOINT BOOSTPOINT.COPA	$300.00
FIRE DEPARTMENT 2				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$2,377.52 / $0.00 / $2,377.52	
05/27	05/28	2449216514810000614603O	FIRE NINJA FIRENINJA.COMFL	$1,949.76
05/29	05/30	2475542515015150873572O	GRAINGER 800-4724643 IL	$41.36
05/29	06/02	2478930515080420190028l	BOOT BARN #130 701-2556587 ND	$386.40
FINANCE DEPARTMENT				
XXXX-XXXX-XXXX-(			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $25,000.00			$286.75 / $0.00 / $286.75	
06/02	06/03	2402762515387855777416O	PAYFLOW/PAYPAL 888-883-9770 NE	$286.75
JADE PRAUS				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$377.62 / $0.00 / $377.62	
05/29	05/30	2469216514910439575602l	AMAZON MKTPL*NN7K198O1 Amzn.com/billWA	$11.20
05/30	06/02	2469216515010486659328O	AMAZON MKTPL*N60R12062 Amzn.com/billWA	$11.38
06/01	06/02	2401134515210011141863l	AMAZON RETA* N60G164B1 WWW.AMAZON.COWA	$104.78
06/04	06/05	2444500515520016753897l	WALMART.COM 8009256278 800-966-6546 AR	$63.12
06/04	06/05	2401134515510010310839l	AMAZON RETA* N67V32V80 WWW.AMAZON.COWA	$56.40
06/07	06/09	2401134515810011398181l	AMAZON RETA* NH99M0FZ1 WWW.AMAZON.COWA	$102.12
06/09	06/10	2401134516010010738409l	AMAZON RETA* NA9D11FV2 WWW.AMAZON.COWA	$10.82
06/10	06/11	2401134516110009268493l	AMAZON RETA* NA1XO83M2 WWW.AMAZON.COWA	$17.80
RENEE NEWTON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,000.00			$45.00 / $0.00 / $45.00	
05/29	05/30	2449216515010000365740l	PRCA-PROPERTIES-PSN PRORODEO.ORG/CA	$45.00
GRANT CARLSON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$488.70 / $0.00 / $488.70	
05/31	06/02	2401134515110009024965O	AMAZON MARK* NN4E14SN0 AMAZON.COM/MAWA	$278.96
06/05	06/05	2401134515610001290703l	AMAZON RETA* N65Y195N0 WWW.AMAZON.COWA	$209.74
POLICE DEPARTMENT TRAVEL				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$1,411.45 / $0.00 / $1,411.45	
05/25	05/27	2400097514678040050768O	COUNTRY INN & SUITES A ALBERTVILLE MN CHECK IN DATE: 05-18-25 CONFIRMATION #: 0811615679	$714.00
05/26	05/27	2469216514610186056074O	EXXON JAMESTOWN I-94 JAMESTOWN ND	$35.19
05/26	05/28	2431605514735245102985O	SHELL OIL10006676018 ALBANY MN	$36.03

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
05/28	05/30	2494300514921585869987 4	KWIK TRIP #1020 ALBERTVILLE MN	$24.06
05/29	05/30	2413746515000160030474 2	SPEEDWAY - 07016 ALBERTVIALBERTVILLE MN	$15.95
05/30	06/02	2413746515100152419644 7	SPEEDWAY - 07016 ALBERTVIALBERTVILLE MN	$14.79
05/30	06/02	2469216515110559504489 0	EXXON JAMESTOWN I-94 JAMESTOWN ND	$40.61
05/30	06/02	2444500515130061707847 5	CASEYS #3300 AVON MN	$20.82
05/30	06/02	2400097515080950368047 7	COUNTRY INN & SUITES A ALBERTVILLE MN CHECK IN DATE: 05-25-25 CONFIRMATION #: 0813363484	$510.00

JOSEPH CIANNI

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$257.38	$0.00	$257.38

05/28	05/30	2419880514952152852194 2	POLICASSNND 8888770450 ND	$257.38

MICHAEL HANEL

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$466.00	$0.00	$466.00

06/04	06/04	2401134515510005293939 1	INVOICE 7640257 BUZZSPROUT.COFL	$12.00
06/05	06/09	2412157515751016913561 7	AXON 800-9782737 AZ	$304.00
06/09	06/11	2472193516190001735778 2	APCO INTERNATIONAL INC 386-9442422 FL	$150.00

ANIMAL SHELTER

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$238.02	$0.00	$238.02

05/26	05/27	2444500514740017345600 3	WM SUPERCENTER #1567 DICKINSON ND	$44.51
05/29	05/30	2405523515035562125704 9	3RD AVE FLORAL DICKINSON ND	$138.93
05/29	05/30	2405523515035532138547 0	RUNNINGS OF DICKINSON DICKINSON ND	$23.97
06/10	06/11	2445501516114200021841 5	WAL-MART #1567 DICKINSON ND	$30.61

GREG BECK

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $4,000.00	$1,201.09	$0.00	$1,201.09

06/03	06/04	2469216515410884009052 5	AMAZON MKTPL*N67UN8TR0 Amzn.com/billWA	$1,201.09

PURCHASING DEPARTMENT

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $10,000.00	$1,640.36	$0.00	$1,640.36

05/27	05/28	2469216514710245719649 3	Amazon.com*NN8V49JA1 Amzn.com/billWA	$22.60
05/28	05/29	2469216514810347991555 4	AMAZON MKTPL*NN5Q11A60 Amzn.com/billWA	$56.88
05/29	05/30	2469216514910418667860 9	AMAZON MKTPL*N67A95J42 Amzn.com/billWA	$319.00
05/31	06/02	2469216515110574783327 3	Amazon.com*N65345VI2 Amzn.com/billWA	$19.57
06/02	06/03	2469216515310795003221 1	WALMART.COM 800-925-6278 AR	$38.98
06/03	06/04	2469216515510912013028 7	AMAZON MKTPL*N650E9V31 Amzn.com/billWA	$69.99
06/06	06/09	2469216515810193951504 5	Amazon.com*NH54A85S2 Amzn.com/billWA	$95.09
06/06	06/09	2469216515810179546087 2	AMAZON MKTPL*N689P49L0 Amzn.com/billWA	$43.74
06/06	06/09	2469216515810178703354 7	AMAZON MKTPL*N60QE0IP1 Amzn.com/billWA	$102.92
06/07	06/09	2469216515810264591508 1	B2B Prime*N65SC9WF0 Amzn.com/billWA	$779.00
06/07	06/09	2469216515910291932067 8	AMAZON MKTPL*NH3V43D92 Amzn.com/billWA	$63.60
06/10	06/11	2469216516210549029256 7	AMAZON MKTPL*NH4885MZ1 Amzn.com/billWA	$28.99

DUANE ZASTOUPIL

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $5,000.00	$15.18	$0.00	$15.18

06/04	06/06	2494300515722073725307 4	CENEX-FARMERS UNION OIL RICHARDTON ND	$15.18

MATT HANSON

XXXX-XXXX-XXXX	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$366.39	$0.00	$366.39

06/03	06/04	2449216515510000574861 8	LEAS.TRAINING LEAS.TRAININGND	$129.00
06/04	06/05	2482913515660029097015 3	Edge-Works Manufacturing 910-333-3563 NC	$237.39

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
TRAVIS LEINTZ				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$175.00 / $0.00 / $175.00	
06/02	06/03	2449215515412251913367 5	TLO TRANSUNION 561-988-4200 FL	$175.00
CINDY THRONBURG				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$275.45 / $0.00 / $275.45	
05/30	06/02	24692165150105078270252	AMAZON MKTPL*N65RD91L2 Amzn.com/billWA	$31.21
06/02	06/04	24325455154900016015009	DEMCO INC 800-9624463 WI	$225.75
06/03	06/04	24692165154108450645451	AMAZON MKTPL*N60LH4RE2 Amzn.com/billWA	$18.49
POLICE DEPARTMENT				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $30,000.00			$791.00 / $25.60 / $765.40	
05/27	05/28	74692165147102506846291	AMAZON MKTPLACE PMTS Amzn.com/billWA	$25.60 CR
05/28	05/28	24692165148102862808004	ND SECRETARY OF STATE 701-328-3723 ND	$36.00
06/03	06/04	24692165155109134821566	IN *GUARDIAN ALLIANCE TEC415-6552240 CA	$90.00
06/09	06/10	24036295160714177399934	EB *2025 NDLETS CONFER 801-413-7200 CA	$45.00
06/09	06/10	24755425160261600215578	INSIDE THE TAPE 757-7481991 VA	$620.00
RACHEL SHUMAKER				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $7,500.00			$73.75 / $0.00 / $73.75	
06/06	06/09	24943005158221654066183	PIZZA HUT 033427 DICKINSON ND	$73.75
DENVER FOWLER				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$1,922.96 / $0.00 / $1,922.96	
05/27	05/28	24035965148214822919984	EBAY O*04-13135-22757 EBAY.COM/EBP CA	$30.03
05/29	05/30	24455015149142000222000	WAL-MART #1567 DICKINSON ND	$27.76
05/29	05/30	24493985149110130031565	BUILDERSFIRSTSOURCE63211 DICKINSON ND	$509.70
06/03	06/04	24943005155219387421736	CENEX-EAST END GLENDIVE MT	$50.63
06/03	06/05	24943005156220041290706	CENEX-AGLAND CO-OP WOLF POINT MT	$45.08
06/04	06/05	24034545155000639430922	CONOCO - WESTSIDE TRUCK SMALTA MT	$54.08
06/04	06/05	24692165156100140449905	HAVRE #1244 HAVRE MT	$41.93
06/04	06/05	24692165156100140449947	HAVRE #1244 HAVRE MT	$59.43
06/04	06/05	24445005156400172877942	WM SUPERCENTER #4247 HAVRE MT	$362.46
06/04	06/04	24204295155001323121039	Subway 6968 Havre MT	$45.55
06/05	06/06	24226385157010554356348	WAL-MART #4247 HAVRE MT	$215.76
06/09	06/11	24692165161104871315064	HAVRE #1244 HAVRE MT	$78.04
06/09	06/10	24445005161400176751211	WM SUPERCENTER #4247 HAVRE MT	$402.51
RACHEL WALDO				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$259.69 / $0.00 / $259.69	
05/31	06/02	24793385151002295508062	North Dakota Library A Bismarck ND	$235.00
06/08	06/09	24692165159103495512233	AMAZON MKTPL*NH1PO17N2 Amzn.com/billWA	$24.69
AARON MEYER				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $40,000.00			$2,220.95 / $0.00 / $2,220.95	
05/29	05/30	24692165149104416981336	AMAZON MKTPL*NN84L18Y1 Amzn.com/billWA	$14.99
05/29	05/30	24692165149104188143339	Amazon.com*NN1SU6G00 Amzn.com/billWA	$29.99
05/30	06/02	24164075150105441213252	STAPLES INC 00209908 staples.com MA	$71.89
06/01	06/02	24011345152100082398827	UBIQUITI INC. UI.COM NY	$29.00
06/02	06/02	24011345153100028623543	WASABI TECHNOLOGIES WASABI.COM MA	$746.60
06/02	06/03	24011345153100088313472	WWW.UI.COM WWW.UI.COM NY	$471.50
06/03	06/03	74208475154100013215190	INTERNATIONAL SERVICE FEE	$1.99
06/03	06/03	74208475154100013215190	CREATESTUDIO LONDON	$199.00
06/06	06/09	24692165158101946773827	Amazon.com*NH6LA0HY2 Amzn.com/billWA	$257.90
06/06	06/09	24692165158101888084662	Amazon.com*N660O89J0 Amzn.com/billWA	$349.00
06/07	06/09	24164075159105441211703	STAPLES INC 00209908 staples.com MA	$49.09

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
JAYDA BORAH				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,000.00			$27.24 / $0.00 / $27.24	
05/26	05/27	2420429514600120587808 8	FACEBK *5D52RPU662 650-5434800 CA	$24.99
05/26	05/27	2420429514600260321602 0	FACEBK *WMNKRPC762 650-5434800 CA	$2.25
RITA BINSTOCK				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $4,000.00			$1,847.45 / $750.77 / $1,096.68	
05/27	05/28	2401134514810000204201 5	COLUMN PUBLIC NOTICE COLUMN.US DC	$26.60
05/30	06/02	2401134515110003800813 3	COLUMN PUBLIC NOTICE COLUMN.US DC	$686.28
05/30	06/02	2469216515110545275595 0	EXXON WEST DAKOTA OIL DICKINSON ND	$150.00
06/02	06/03	2401134515310012449032 6	COLUMN PUBLIC NOTICE COLUMN.US DC	$299.44
06/02	06/04	2401134515410007956417 3	COLUMN PUBLIC NOTICE WASHINGTON DC	$750.77 CR
06/03	06/05	2444500515550062536797 8	FAMILY FARE 3122 DICKINSON ND	$19.98
06/04	06/05	2469216515610014138841 7	EXXON WEST DAKOTA OIL DICKINSON ND	$44.99
06/05	06/06	2401134515710001670008 5	COLUMN PUBLIC NOTICE COLUMN.US DC	$394.44
06/05	06/06	2401134515710001676080 8	COLUMN PUBLIC NOTICE COLUMN.US DC	$225.72
STEVEN CLAWSON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$377.52 / $0.00 / $377.52	
06/03	06/04	2444500515560020862599 8	FAMILY FARE EXPRESS FUEL DICKINSON ND	$50.54
06/03	06/04	2494300515521938742172 8	CENEX-EAST END GLENDIVE MT	$49.13
06/03	06/05	2403454515500064541670 9	CONOCO - EZZIES WHOLESALEHINSDALE MT	$32.95
06/03	06/05	2494300515622004129068 0	CENEX-AGLAND CO-OP WOLF POINT MT	$45.86
06/04	06/05	2403454515500063943091 4	CONOCO - WESTSIDE TRUCK SMALTA MT	$18.73
06/04	06/05	2469216515610014044988 9	HAVRE #1244 HAVRE MT	$39.17
06/04	06/05	2473309515606245215554 8	NORTH 40 OUTFITTERS HAV HAVRE MT	$25.40
06/09	06/11	2469216516110475407777 3	HAVRE #1244 HAVRE MT	$54.01
06/09	06/10	2403454516000171531989 1	CONOCO - EMPORIUM FOOD & HAVRE MT	$56.00
06/09	06/10	2473309516106338407865 2	NORTH 40 OUTFITTERS HAV HAVRE MT	$5.73
BRANDI AARON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,000.00			$35.25 / $0.00 / $35.25	
06/04	06/05	2413746515600154832109 1	USPS PO 3724000905 DICKINSON ND	$26.30
06/10	06/11	2413746516130075953445 6	USPS.COM CLICKNSHIP 800-344-7779 DC	$8.95
SYLVIA MILLER				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,500.00			$684.56 / $0.00 / $684.56	
06/03	06/04	2469216515410897057039 5	AMAZON MKTPL*N64S26G11 Amzn.com/billWA	$105.39
06/05	06/09	2413746515710038319207 7	MENARDS DICKINSON ND DICKINSON ND	$100.45
06/06	06/09	2469216515710123664558 7	AMAZON MKTPL*N69LP0931 Amzn.com/billWA	$106.49
06/06	06/09	2469216515710158259715 0	AMAZON MKTPL*N63RL3K10 Amzn.com/billWA	$28.25
06/10	06/11	2469216516210544067724 8	AMAZON MKTPL*NA3EY9352 Amzn.com/billWA	$343.98
FIRE DEPARTMENT EMS				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$3,810.25 / $0.00 / $3,810.25	
06/03	06/06	2469216515610053804760 0	QDOBA 2906 DICKINSON ND	$366.25
06/04	06/05	2406466515510002251601 1	ISFSI.ORG WWW.ISFSI.ORGVA	$1,625.00
06/05	06/06	2424098515760024434494 1	CMS MEDICARE APPLIC FEE 410-786-1663 MD	$730.00
06/06	06/09	2494300515822149912490 8	PREMIERE HOSPITALITY LLC 7015322803 ND CHECK IN DATE: 06-04-25 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0020087015322803	$198.00
06/06	06/09	2494300515822149211277 7	PREMIERE HOSPITALITY LLC 7015322803 ND CHECK IN DATE: 06-04-25 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0020027015322803	$198.00
06/06	06/09	2494300515822149211280 1	PREMIERE HOSPITALITY LLC 7015322803 ND CHECK IN DATE: 06-04-25 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0020077015322803	$198.00

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/06	06/09	24943005158221492112819	PREMIERE HOSPITALITY LLC 7015322803 ND CHECK IN DATE: 06-04-25 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0020107015322803	$198.00
06/07	06/09	24943005159222262020512	PREMIERE HOSPITALITY LLC 7015322803 ND CHECK IN DATE: 06-04-25 NUMBER OF NIGHTS: 3 CONFIRMATION #: 0020877015322803	$297.00

AARON PRAUS
XXXX-XXXX-XXXX-
Credit Limit: $15,000.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$534.15	$0.00	$534.15

05/30	06/02	24639235152900019297884	THE GALLERY COLLECTION 201-6417900 NJ	$102.50
06/02	06/03	24064665154100001692230	CDL SCHOOL ONLINE WWW.CDLSCHOOLVA	$89.00
06/09	06/11	24789305161866900424457	OTC BRANDS *OTC BRANDS 800-2280475 NE	$342.65

JACOB WALDO
XXXX-XXXX-XXXX-
Credit Limit: $10,000.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$11.10	$0.00	$11.10

06/06	06/09	24137465158001548396174	USPS PO 3724000905 DICKINSON ND	$11.10

CHAD TORMASCHY
XXXX-XXXX-XXXX-(
Credit Limit: $10,000.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$297.77	$0.00	$297.77

05/27	05/29	24251385148030048218441	STEFFAN SAW & BIKE DICKINSON ND	$14.99
05/28	05/29	24035965149215481652476	EBAY O*21-13118-81073 EBAY.COM/EBP CA	$40.50
05/28	05/29	24035965149215477981293	EBAY O*04-13140-96757 EBAY.COM/EBP CA	$36.00
06/03	06/04	24035965155219358455568	EBAY O*16-13149-71914 EBAY.COM/EBP CA	$115.99
06/03	06/05	24801975155361737936651	DICKINSON MOTOR VEHICLE DICKINSON ND	$19.00
06/03	06/05	24801975155361735653746	MUNICIPAY(M3)*SERVICE FE PORTLAND ME	$3.00
06/04	06/05	24035965156220025676304	EBAY O*22-13147-00631 EBAY.COM/EBP CA	$18.99
06/09	06/11	24801975161368490470895	DICKINSON MOTOR VEHICLE DICKINSON ND	$15.00
06/09	06/11	24801975161368490433406	MUNICIPAY(M3)*SERVICE FE PORTLAND ME	$3.00
06/09	06/10	24035965161223295522417	EBAY O*20-13170-39390 EBAY.COM/EBP CA	$31.30

BRANDON STOCKIE
XXXX-XXXX-XXXX-(
Credit Limit: $2,500.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$47.04	$0.00	$47.04

06/02	06/03	24755425153271530572963	WYNDHAM 701-7512373 ND	$47.04

REBECCA NEEDHAM
XXXX-XXXX-XXXX-3817
Credit Limit: $1,500.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$270.79	$0.00	$270.79

06/09	06/11	24325455161900016719445	DEMCO INC 800-9624463 WI	$270.79

ROBERT FUHRMAN
XXXX-XXXX-XXXX-
Credit Limit: $5,000.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$778.42	$0.00	$778.42

05/27	05/28	24011345147100114562349	COLUMN PUBLIC NOTICE COLUMN.US DC	$10.64
05/28	05/29	24692165148103570063387	IN *CUSTOM DATA, INC 701-2902063 ND	$411.00
06/02	06/03	24692165154108172952342	AMAZON MKTPL*N633W9L50 Amzn.com/billWA	$31.89
06/02	06/03	24692165153107999629068	LOWES #00907* 866-483-7521 NC	$148.48
06/03	06/03	24011345154100016926428	SHOPIFY* 373373528 SHOPIFY.COM IL	$90.75
06/04	06/05	24231685155747003352414	CONSOLIDATED TELCOM EBILL.CTCTEL.ND	$6.63
06/04	06/05	24692165155109502660802	AMAZON MKTPL*N69YH0HE1 Amzn.com/billWA	$51.99
06/09	06/10	24445005161400176759644	WM SUPERCENTER #1567 DICKINSON ND	$27.04

MUSEUM
XXXX-XXXX-XXXX-
Credit Limit: $8,000.00

Purchases & Other Charges	Payments & Other Credits	Total Activity
$1,104.03	$0.00	$1,104.03

06/06	06/09	24000775158100004756917	GS-JJ.COM GS-JJ.COM CA	$438.00
06/06	06/11	24639235161900016600014	SILVER STREAK INDUSTRIES 480-5747528 AZ	$658.60
06/09	06/10	24000775160100020074580	SHIPPO.COM GOSHIPPO.COM CA	$7.43

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description		Amount
ROBERT EBELHAR		**665**			
XXXX-XXXX-XXX)			Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,000.00			$10.79	$0.00	$10.79
06/04	06/05	241374651560015483279 40	USPS PO 3724000905	DICKINSON ND	$10.79

Finance Charge Summary

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	$0.00	0.0000%	0.00%	$0.00
CASH ADVANCES	$0.00	0.0340%	12.40%	$0.00

Please approve the following checks on 06-17-25

CK#130049	TR MEDORA FOUNDATION	MUSICIAL/GOLF TKS	$	5,507.80
CK#130050	CENTRAL DAKOTA FORENSIC NU	GRANTS	$	25,465.41
CK#130051	MONTANA DAKOTA UTILITY	MO INVOICES/LOST CK	$	20,303.06
CK#130052	QUADIENT FINANCE USA	POSTAGE-CITY HALL	$	2,000.00
CK#130053	QUADIENT FINANCE USA	POSTAGE-LIBRARY	$	339.13
CK#130054	SOUTHWEST WATER AUTHORITY	MO-WATER BILLING	$	432,355.24
CK#130055	FLORIDA STATE DISBURSEMENT	GARNISHMENT/CH SUPP	$	161.54
CK#130056	MOUNTAIN-PLAINS YOUTH SER\	HUMAN TRAFFIC GRANT	$	32,827.14
CB06182025	COMMERCE BANK CREDIT CARD	CITY CREDIT CARDS	$	35,373.96

MAY PAYROLL TRANSACTIONS

5/2/2025

GROSS WAGES	$	639,195.44	
NET WAGES	$	444,302.64	
TAXES			
FEDERAL	$	60,305.19	
FICA	$	92,757.04	
STATE	$	2,303.76	
PENSIONS			
DEFINED BENEFIT/EE "	$	2,424.00	
BRAVERA DC /EE	$	2,634.16	
BRAVERA DC/ER	$	-	FORFEITURES APPLIED
NDPERS EE	$	32,176.17	
NDPERS ER	$	48,718.89	

5/16/2025

GROSS WAGES	$	647,998.75	
NET WAGES	$	452,838.71	
TAXES			
FEDERAL	$	60,029.45	
FICA	$	94,326.80	
STATE	$	2,121.64	
PENSIONS			
DEFINED BENEFIT/EE "	$	2,354.52	
BRAVERA DC/EE	$	2,608.94	
BRAVERA DC/ER	$	-	FORFEITURES APPLIED
NDPERS EE	$	31,386.27	
NDPERS ER	$	47,347.95	

5/30/2025

GROSS WAGES	$	671,600.95	

NET WAGES	$	496,260.28	
TAXES			
FEDERAL	$	67,787.87	
FICA	$	101,768.90	
STATE	$	2,796.66	
PENSIONS			
DEFINED BENEFIT/EE "	$	2,345.93	
BRAVERA DC/EE	$	2,608.94	
BRAVERA DC/ER	$	338.47	REMAINING BAL AFTER FORFEITURES EXHAUSTED
NDPERS EE	$	31,772.12	
NDPERS ER	$	47,952.76	

Library Board, Member Recommendation

By Library Director Anguiano

Recommended by the Board

The Library Board recommends Troy Kuntz for a second term.

- If appointed, this term would run from July 2025 through July 2028.

The Library Board recommends Amanda Chorne for a first-term appointment to fill the seat of outgoing board member Kopp.

- If appointed, this term would run from July 2025 through July 2028.

CITY OF Dickinson North Dakota

Summarization Briefing

Owner: Cassandra and Ryan Blotske
Address: 2566 States Blvd
Property Type: Single Family Residence

Briefing Statement:

The property owner brought to the attention of the Assessing Department that the sketch on the property card was incorrect and was looking to have the property record card corrected. Assessing staff reviewed the property, noting that the sketch was incorrect and updated the property record card. This property is part of the 2026 residential revaluation area and this item would have been noted during this process.

Assessing staff corrected the property card in accord with the process implemented for the revaluation and arrived at a value that was slightly higher than the current value ($8,000) going from $468,000 to $476,000. The property owners are wanting only the sketch corrected with all other errors to remain on the property until the 2026 revaluation is completed. Estimates of value with only the sketching error were given to the property owner and they have used that as their value in the Application for Abatement of Taxes for both the 2023 and 2024 years.

Staff Recommendation:

Staff supports providing the most accurate record card as possible, which allows for the most accurate value. Staff recognizes that the sketch was incorrect and found other items that need to be addressed on the property card to make it accurate as well. Staff does not support correcting only part of the property card.

Possible Motions:

1) **Make no change to True and Full Valuation.**
2) Change value to owner request:
    a. $358,932 for 2023
    b. $383,965 for 2024
3) Change value to some other amount:

Assessing Department
Joe Hirschfeld – Assessor
701-456-7734

Summarization Briefing

Owner: Duane Schwab/Highland Properties
Address: 2893 3rd Ave W
Property Type: Office Building

Briefing Statement:

Mr. Schwab has filed an Application for Abatement of Taxes for his office property, asking for a decrease in value from $637,300 to $434,700. Mr. Schwab has stated that he doesn't believe his property is worth that much; however, has provided no supporting information. As a reminder, the value attributed to this property was determined as part of the commercial revaluation project completed by Vanguard Appraisals in 2023 for the 2024 tax year. I have reviewed the property record card with the owner during an onsite visit and did not find any issues that would provide for such a large decrease in value.

Staff Recommendation:

Without any data to support a change, Staff recommends remaining with the value established in the commercial revaluation.

Possible Motions:

1) **Make no change to True and Full Valuation.**
2) Change value to owner request: $434,700
3) Change value to some other amount:

Assessing Department
Joe Hirschfeld – Assessor
701-456-7734

Gaming Site Authorization
DSU Heritage Foundation

Scott Gym

- 1104 2nd Street West
- Effective Date of July 1st , 2025 – June 30, 2026
- Raffles

Biesiot Activities Center

- 398 State Avenue North
- Effective Date of July 1st , 2025 – June 30, 2026
- Raffles

CITY OF Dickinson North Dakota

Class A Liquor License – Commercial On/ Off Sale Liquor License Transfer

- Final Final Bar & Lounge
- 640 12th Street West
- Rusty and Jamie Haynes removed from the liquor license
- Kristy Halverson and Clint Johnson added to the license

CITY OF Dickinson North Dakota

SPECIAL ELECTION UPDATE

Presented by: City Administrator Dassinger

CITY OF Dickinson North Dakota

JUNE 16TH, 2025	**Candidate Petitions were due by 4:00 pm MT in City Hall. Petitions were certified.**
	*** Mathew Rothstein** *** Amber Wanner** *** Russell Murphy** *** Dean Kluver**
JULY 9TH, 2025	**Absentee ballots to be available for voting.**
JULY 10th, 2025	**Earliest date candidates can file Campaign Disclosure Statement.**
JULY 18th, 2025	**Deadline for candidates to file Campaign Disclosure Statement.**
AUGUST 18th, 2025	**Special Election**

CITY OF Dickinson North Dakota

Special Election Officer

Presented by: City Administrator Dassinger

Consideration to Approve

CITY OF Dickinson North Dakota

Special Election Officer

Inspector In Charge:

The election inspector shall supervise the conduct of the election to ensure all election officials are properly performing their duties at the polling place. The inspector in charge shall assign duties and perform the election trainings. [NDCC 16.1-05-02(3) & NDCC 16.1-05-04(1)]

Linda Steve has verbally accepted the position and will be paid $21/hour.

CITY OF Dickinson North Dakota

GAMING SITE AUTHORIZATION

ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G-___ ___ ___ ___ (___)
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization
DSUHF DSU Heritage Foundation

This organzation is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location			
SCOTT GYM			
Street	City	ZIP Code	County
1104 2ND ST W	**DICKINSON**	**58601**	**STARK**
Beginning Date(s) Authorized	Ending Date(s) Authorized		Number of Twenty-One tables, if zero, enter "0"
07.01.25	**06.30.25**		

Specific location where games of chance will be conducted and played at the site **(required)**
BLEACHERS

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must throughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site **(required)**

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ **ELECTRONIC** Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ **ELECTRONIC** 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ **ELECTRONIC** Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original**, **signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

RENTAL AGREEMENT

OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (

Site Owner (Lessor)		Site Name		Site Phone Number
DICKINSON STATE UNIVERSITY		SCOTT GYM		
Site Address	**City**	**State**	**Zip Code**	**County**
1104 2ND ST W	DICKINSON	ND	58601	STARK
Organization	**Rental Period**			**Monthly Rent Amount**
DSUHF	07.01.25	to	06.30.26	

			Monthly Rent Amount
1. Is Bingo going to be conducted at the site?	☐ No	☐ Yes	
1a. If "Yes" to number 1 above, is Bingo the **primary** game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.	☐ No	☐ Yes	$
2. Is Twenty-One conducted at this site? Number of Tables with wagers **up to** $5 _____ X Rent per Table $ _____	☐ No	☐ Yes	$
Number of Tables with wagers **over** $5 _____ X Rent per Table $ _____			$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table $ _____	☐ No	☐ Yes	$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☐ Jar Bar ☐ Standard Dispensing Device	☐ No	☐ Yes	$
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices _____	☐ No	☐ Yes	$
Total Monthly Rent			$

6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☒

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor	Title	Date
Jan Watson	Event Coordinator	5/5/25
Signature of Lesse	**Title**	**Date**
Maranda Dwushak	gaming manager	5/5/25

GAMING SITE AUTHORIZATION

ND OFFICE OF ATTORNEY GENERAL
SFN 17996 (4-2023)

G - ___ ___ ___ ___ (___ ___ ___)
Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization
DSUHF DSU Heritage Foundation

This organzation is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location
BIESIOT ACTIVITIES CENTER

Street	City	ZIP Code	County
398 STATE AVE N	**DICKINSON**	**58601**	**STARK**

Beginning Date(s) Authorized	Ending Date(s) Authorized	Number of Twenty-One tables, if zero, enter "0"
07.01.25	**06.30.25**	

Specific location where games of chance will be conducted and played at the site **(required)**
BLEACHERS

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must throughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site **(required)**

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ **ELECTRONIC** Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ **ELECTRONIC** 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ **ELECTRONIC** Pull Tab Device		

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original**, **signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240

RENTAL AGREEMENT

OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (

Site Owner (Lessor)	Site Name	Site Phone Number
DICKINSON STATE UNIVERSITY	BIESIOT ACTIVITY CENTER	7014831918

Site Address	City	State	Zip Code	County
398 STATE AVE N	DICKINSON	ND	58601	STARK

Organization	Rental Period		Monthly Rent Amount
DSUHF	07.01.25	to 06.30.26	

1. Is Bingo going to be conducted at the site?	☐ No	☐ Yes	
1a. If "Yes" to number 1 above, is Bingo the **primary** game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.	☐ No	☐ Yes	$
2. Is Twenty-One conducted at this site? Number of Tables with wagers **up to** $5 _____ X Rent per Table $ _____	☐ No	☐ Yes	$
Number of Tables with wagers **over** $5 _____ X Rent per Table $ _____			$
3. Is Paddlewheels conducted at this site? Number of Tables _____ X Rent per Table $ _____	☐ No	☐ Yes	$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site? Please Check: ☐ Jar Bar ☐ Standard Dispensing Device	☐ No	☐ Yes	$
5. Are Electronic Pull-Tabs conducted at this site? If "Yes" please indicate the number of devices _____	☐ No	☐ Yes	$
Total Monthly Rent			$

6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☒

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At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor	Title	Date
Jenn Watson	event coordinator	5.15.25
Signature of Lesse	Title	Date
Miranda Dvorshak	gaming manager	5.15.25

CITY OF DICKINSON

Renewal of Liquor License For Year 2025

Application for:
- ✓ Commercial On/Off-Sale ($3,000)
- ___ Lodge or Club ($3.000)
- ___ Motel or Hotel ($3,000)
- ___ Restaurant On-Sale ($2,500)
- ___ Military Club Beer and Wine ($700)
- ___ Microbrewery Pub ($700)
- ___ Beer and Wine Concession Licenses ($550)
- ___ Distillery License ($700)
- ___ Brewer Taproom License ($2,000)
- ___ Domestic Winery License (N/A)
- ___ Beer Only On-Sale License ($700)
- ___ Beer and Wine Only On-Sale License ($1,250)
- ___ Sunday Permit (All on-sale establishments must check Sunday Permit. Optional only for off sale establishments. See paragraph 5, below)

The undersigned hereby applies for the license or licenses checked above, and agrees, if granted a license, to promptly advise the city of any changes in the information contained in this application. The undersigned further acknowledges that this is a renewal of a license previously granted to the licensee, and that the undersigned is bound by all of the representations and statements made in the previous liquor license applications.

1. NAME OF BUSINESS ESTABLISHMENT: Final Empl Bar + Lounge
MAILING ADDRESS: 640 12th St W TELEPHONE NUMBER 701-483-6967

2. PROPOSED LICENSEE: (Please complete either "a" or " b" below)
(a) Male: ✓ Female: ____
Address: 2
Date of Birth:
Driver's Licen
(b)
Name of Corporation:
Date of Incorporation
Names and addresses,

Percentage of stock ownership of each director, officer, and proposed manager: ____

3. BUILDING LAYOUT: **Please provide a layout of the entire building clearly showing the licensed premises, which is where you plan to mix and/or dispense alcohol.** Has the layout of the licensed premises changed since last license renewal? Yes ____ No ✓.

4. GENERAL:
(a) In your initial application for liquor license from the City of Dickinson, you responded to certain questions (please refer to Appendix A on the reverse side of this application), if there has been any change in the response to any of these questions, state each change: ____
I certify that there have been no changes to the responses to the questioned listed in Appendix A____.
(b) If renewal of license, has your business/establishment failed an alcohol compliance check(s) managed by Law Enforcement in the past year? No ✓ *Yes____
*If yes, how many & date(s):____
(c) Have you or any employee associated with your licensed premises been cited for allowing a Minor on Premises, Sale of an Alcoholic Beverage to a Minor or Dispensing Alcohol to a Minor within the past year? No ✓ *Yes____ *If yes, When and where did the violation occur?____.
(d) By signing below, the undersigned promises and agrees to abide by and obey all applicable laws of the state and all applicable ordinances of the city relating to the operation of your licensed premises and any activities conducted thereon.
(c) By signing below, the undersigned expressly consents that any police officer of the city or any person or persons duly authorized by City ordinance or state or federal law, may enter upon the premises described in this application at any reasonable hour of the day or night, and at such times they shall have free access to all portions of the property comprising the licensed premises for the purpose of inspecting such premises for any possible violation of any of the laws of the state or of any of the ordinances of the city whether they pertain specifically to the sale of alcoholic beverages or not. Such access shall be permitted for such purposes without the necessity of a search warrant.

5. The undersigned represents and warrants that the hospitality tax imposed under Section 35.125 of the Dickinson City Code has been and will continue to be collected to qualify the licensee as a qualified alcoholic beverage licensee for purposes of Sections 4.08.270 and 4.08.280 of the Dickinson City Code authorizing Event permits and Sunday permits. (This paragraph is not applicable to applicants who have not applied for a Sunday permit)

Dated this 4 day of June, 20 25

APPLICANT (individual)

CORPORATION:

By: ____(President) By: ____(Secretary)

__X__DRIVING ABSTRACT OLN:____For State(s):____
__X__NCIC
__X__CWIS
__X__BCI For State(s): ____

INTEROFFICE MEMORANDUM

TO: CHIEF CIANNI/DEPUTY CHIEF HANSON

FROM: JEREMY MOSER

SUBJECT: **FINAL FINAL**

DATE: 06/05/2025

BACKGROUND INVESTIGATION:

Michael Dennis Sticka
Garth O. Johnson
Christopher Matysek
Byron Matysek
Mark Keithley
Kelly Keithley
Sawyer Tooz
Jason D. Kostelecky
Kristy M. Halverson
Clint Johnson
Garth Johnson

Pursuant to your request, a criminal background check has been conducted on the individual(s) listed above for the purpose of liquor licensing in the City of Dickinson. Resources used included:

ND Courts
City of Dickinson contacts
NCIC
CJIS

This search revealed the following criminal history:

Michael Sticka:
2009 Disorderly Conduct
2011 DC-Tumultuous Conduct/Fighting
2020 Simple Assault Domestic Violence – closed as Disorderly Conduct
Criminal Mischief

CONTINUED SUBJECT: FINAL FINAL

Garth O. Johnson:
2010 Driving under the influence – pled to Reckless Driving

Mark Keithley:
2007 Minor in Consumption

Clint Johnson:
2004-Driving under Suspension

Special Election Officer

Presented by: DCA Linda Carlson

Consideration to Approve

CITY OF Dickinson North Dakota

Special Election Officer

Inspector In Charge:

The election inspector shall supervise the conduct of the election to ensure all election officials are properly performing their duties at the polling place. The inspector in charge shall assign duties and perform the election trainings. [NDCC 16.1-05-02(3) & NDCC 16.1-05-04(1)]

Linda Steve has verbally accepted the position and will be paid $21/hour.

CITY OF Dickinson North Dakota

SPECIAL ELECTION UPDATE

JUNE 15, 2025	**It was previously stated, CANDIDATE PETITIONS DUE BY 4:00 pm MT at City Hall.** **Under NDCC 1-03-05 when an act is required by law to be performed on a holiday or Saturday, "the act may be performed upon the next business day with the same effect as if it had been performed upon the day appointed." Please note that under NDCC 1-03-01, SUNDAY is a HOLIDAY. Therefore, the deadline is the following Monday, June 16.**
JUNE 16, 2025	**DEADLINE TO SUBMIT PETITIONS FOR NOMINATION - by 4 P.M. MTDST at City Hall.**
June 24, 2025	**Election Notice with certified candidates and posted publicly.**
JULY 9, 2025	**Absentee ballots to be available for voting.**
JULY 10, 2025	**Earliest date candidates can file Campaign Disclosure Statement.**
JULY 18, 2025	**Deadline for candidates to file Campaign Disclosure Statement.**

CITY OF Dickinson North Dakota

Monthly Financial Report

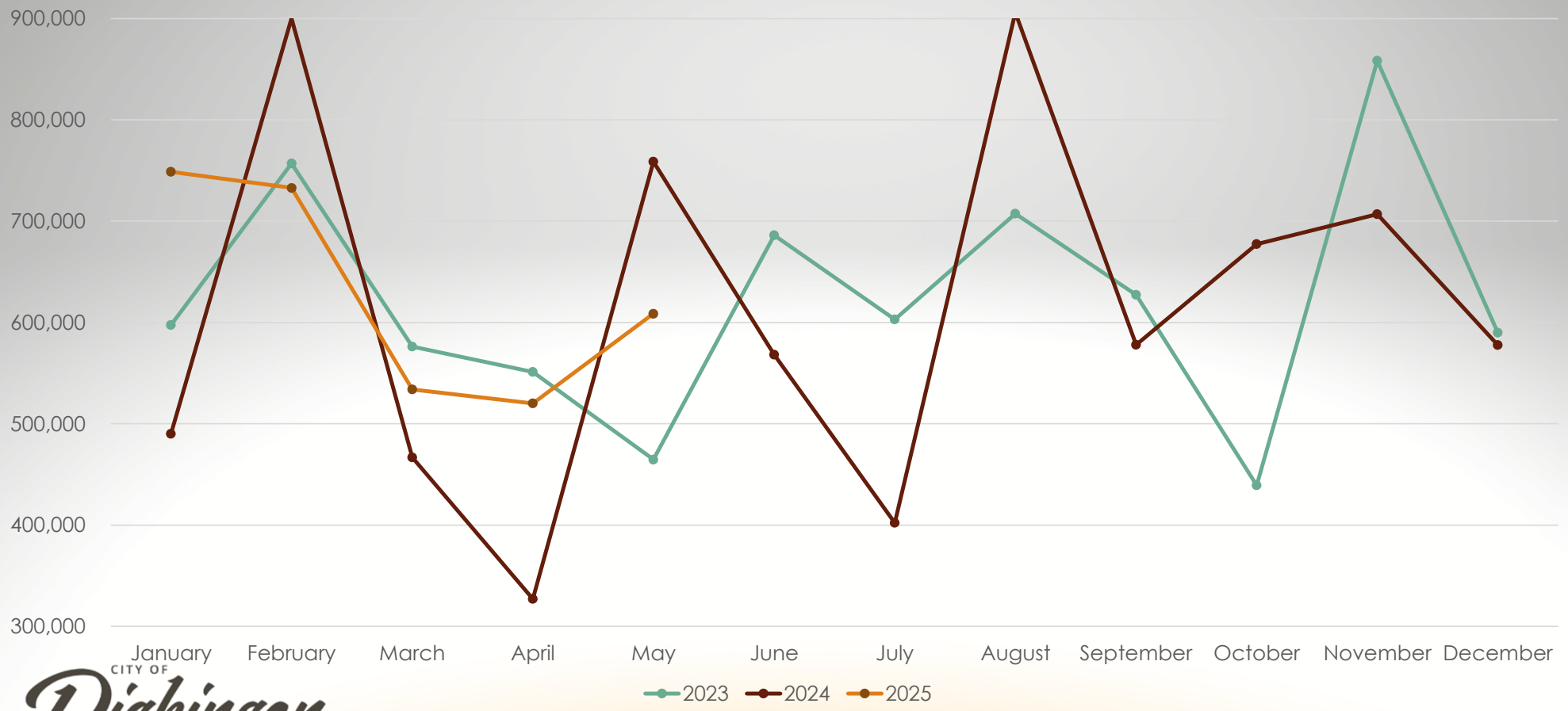
Presented by: Deputy City Administrator Carlson

CITY OF Dickinson North Dakota

General Fund
Statement of Fund Activity

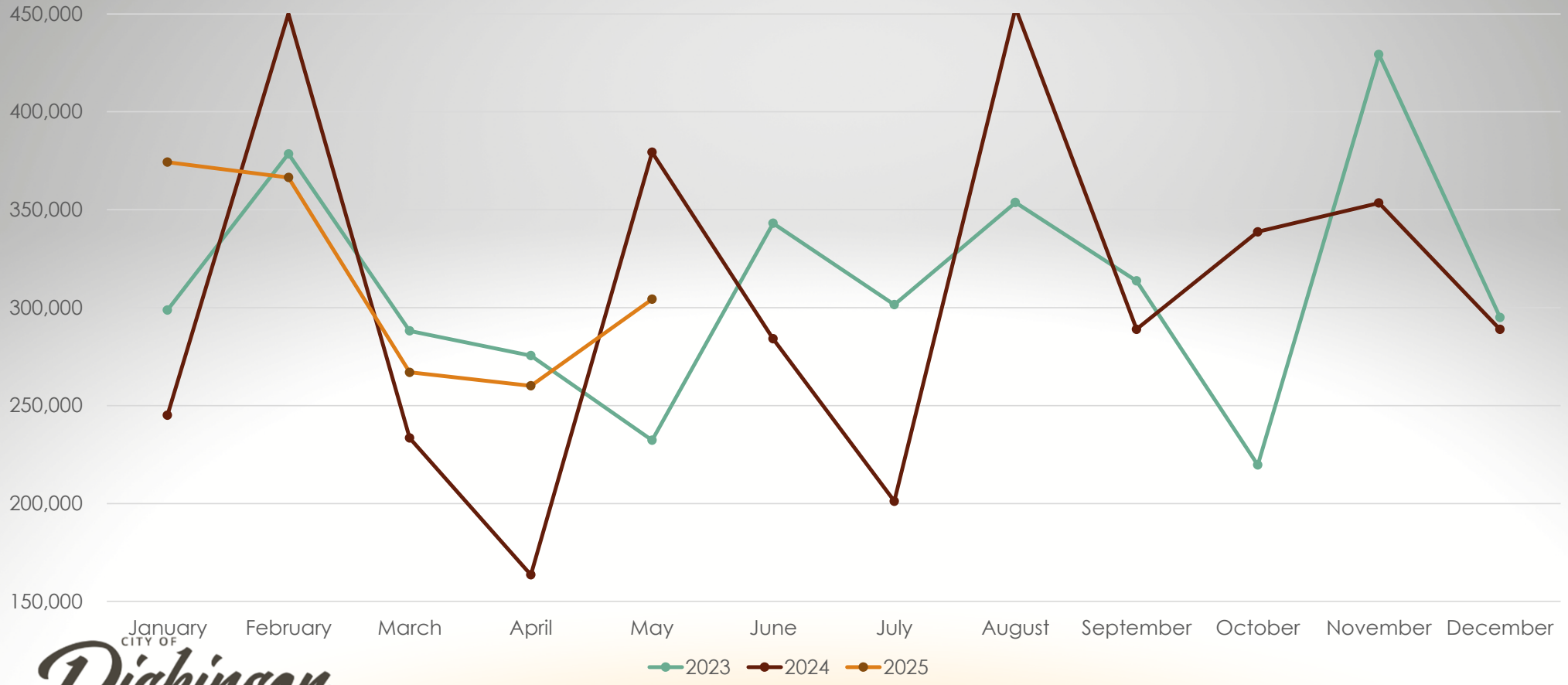
FUNDS	Fund Balance 1/1/2025	Revenues And Other Sources	-Transfer- In	-Transfer- Out	Expenditures And Other Uses	Fund Balance 5/31/2025
General Fund:	$ 7,567,133	$ 7,629,923	$ 8,090,000	$ 1,698,347	$ 9,146,258	$ 12,442,451

1% Sales Tax Monthly Breakdown



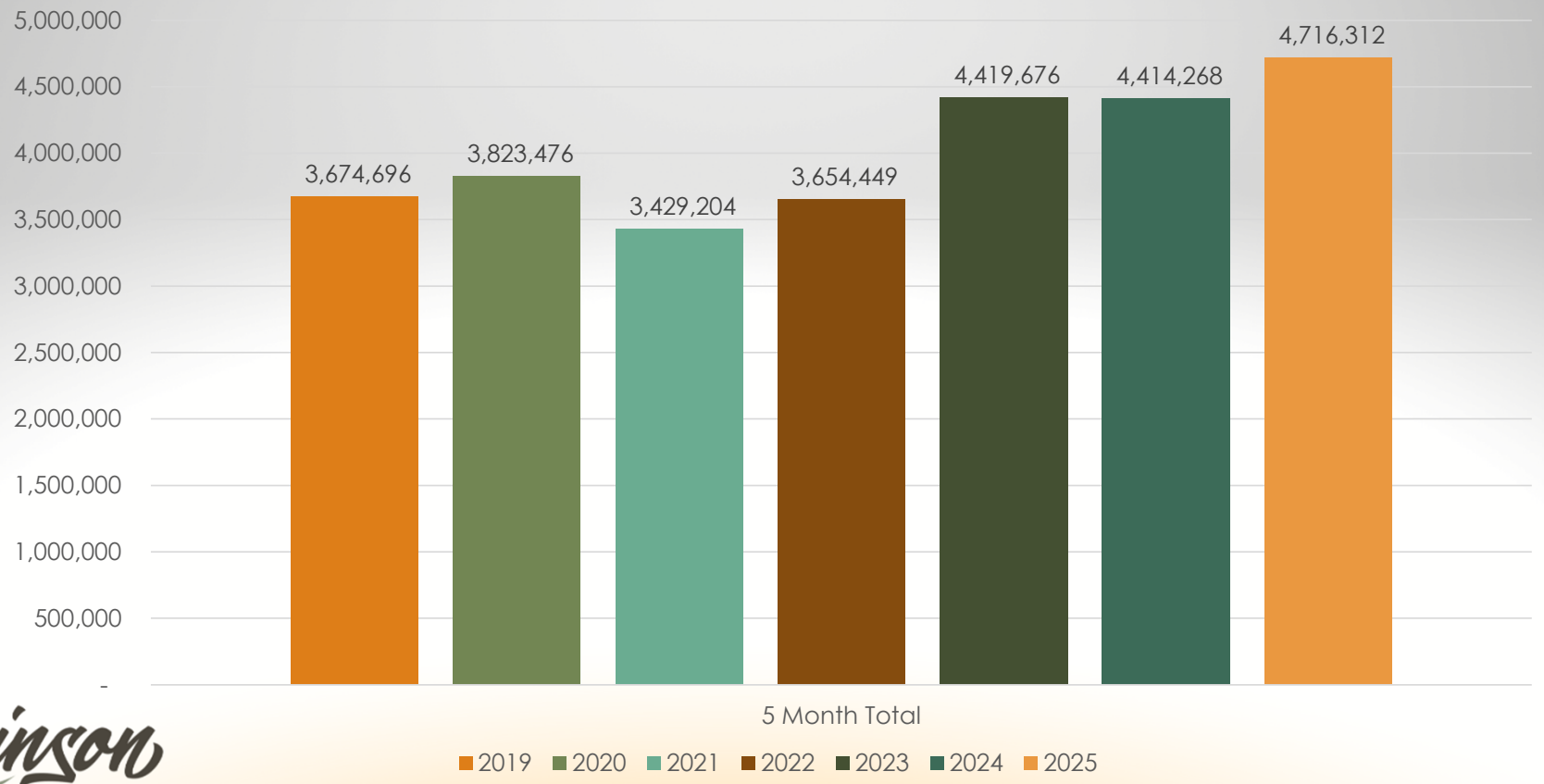
CITY OF Dickinson North Dakota

½% Sales Tax Monthly Breakdown



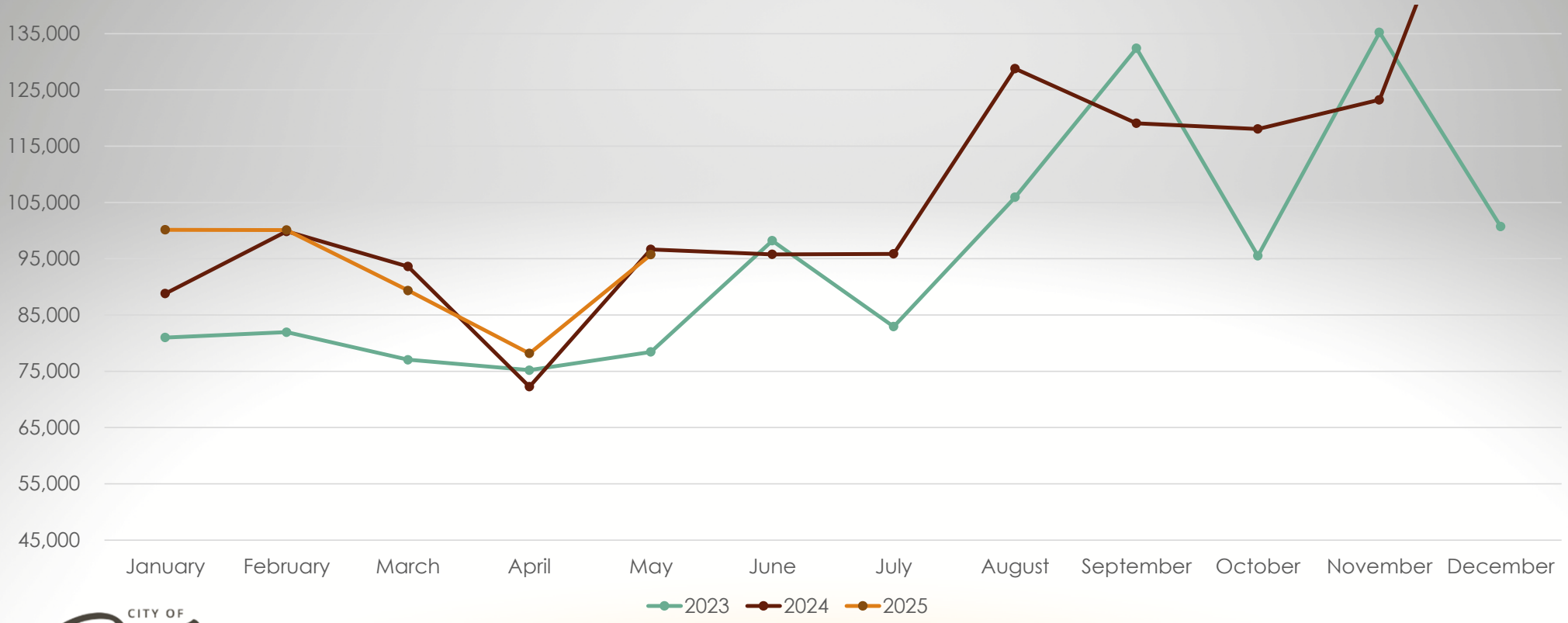
CITY OF Dickinson North Dakota

Sales Tax Comparison



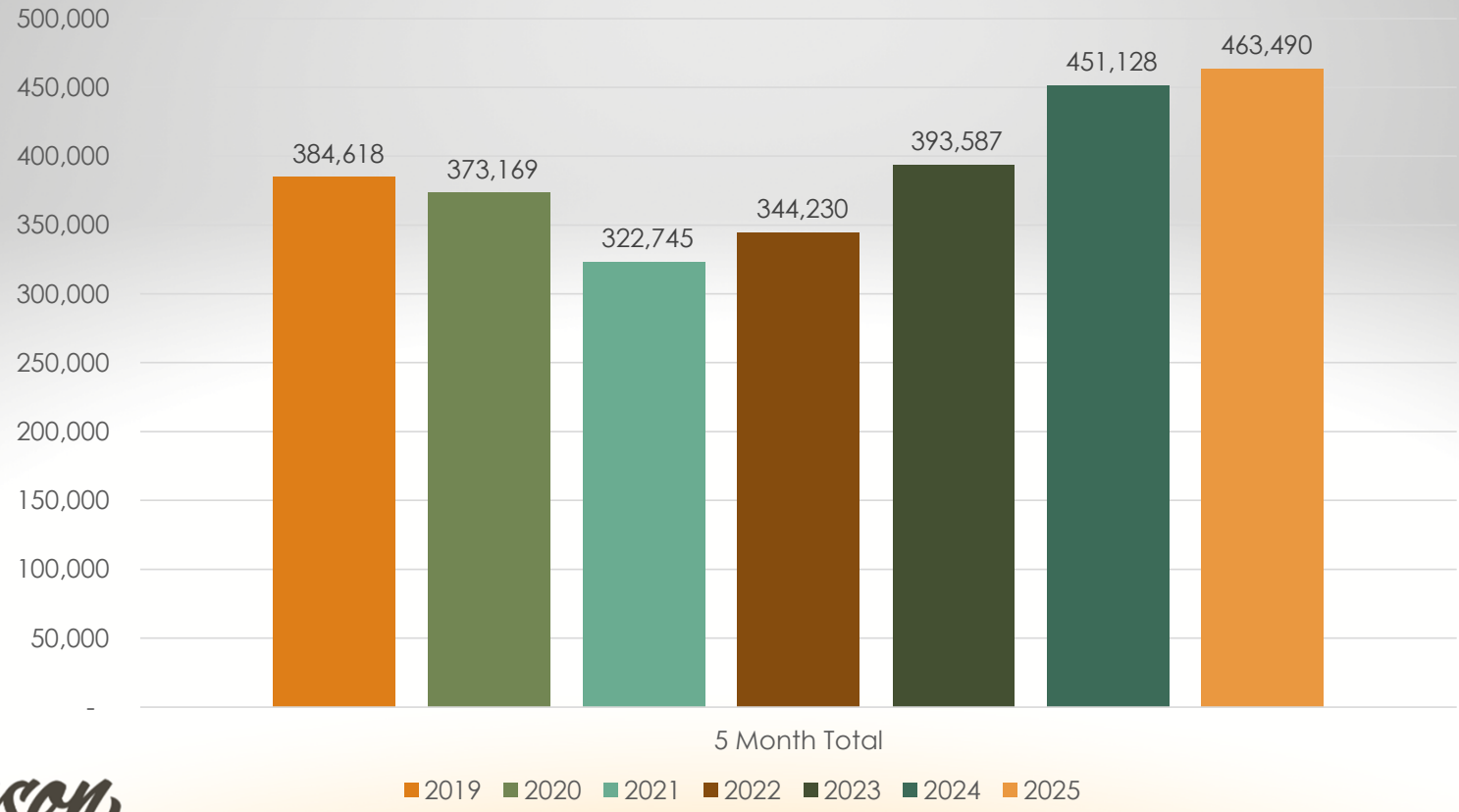
CITY OF Dickinson North Dakota

Hospitality Tax Monthly Breakdown



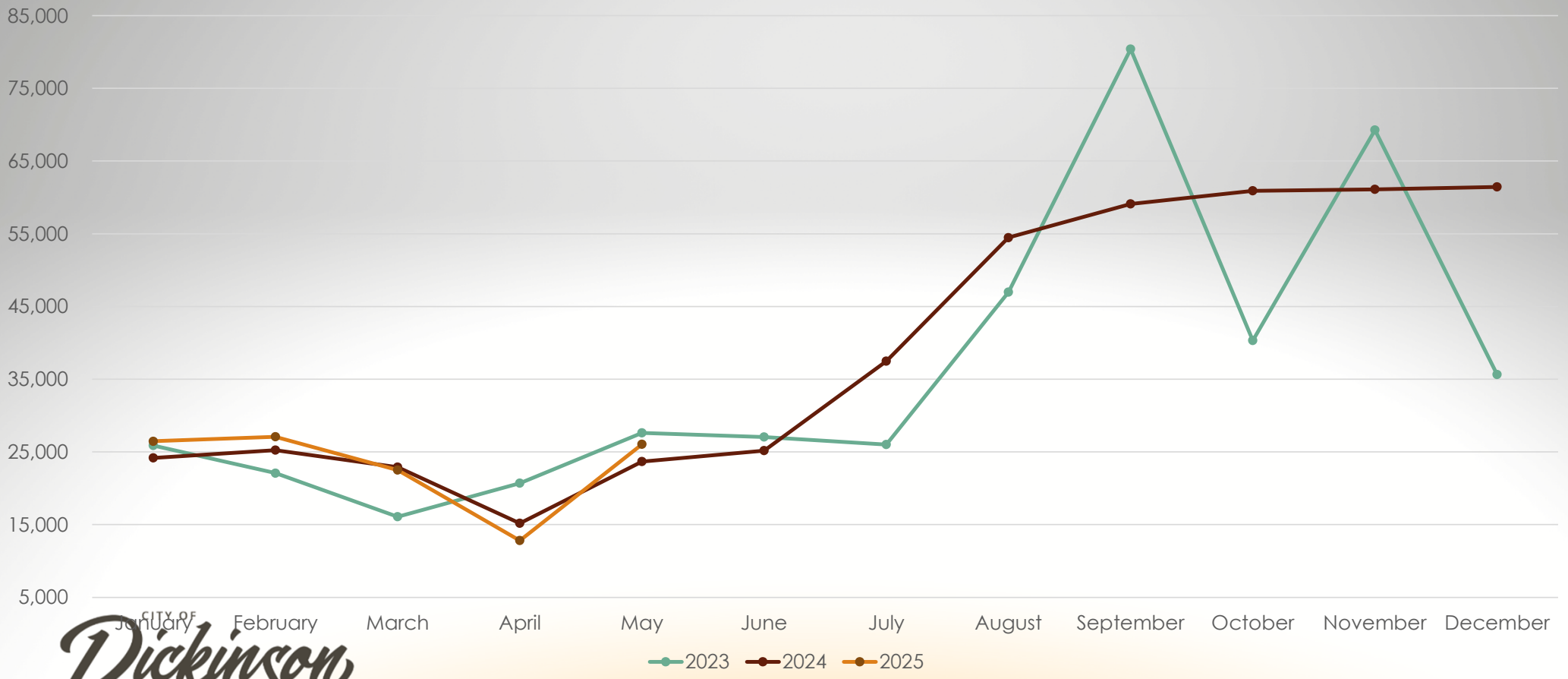
CITY OF Dickinson North Dakota

Hospitality Tax Comparison



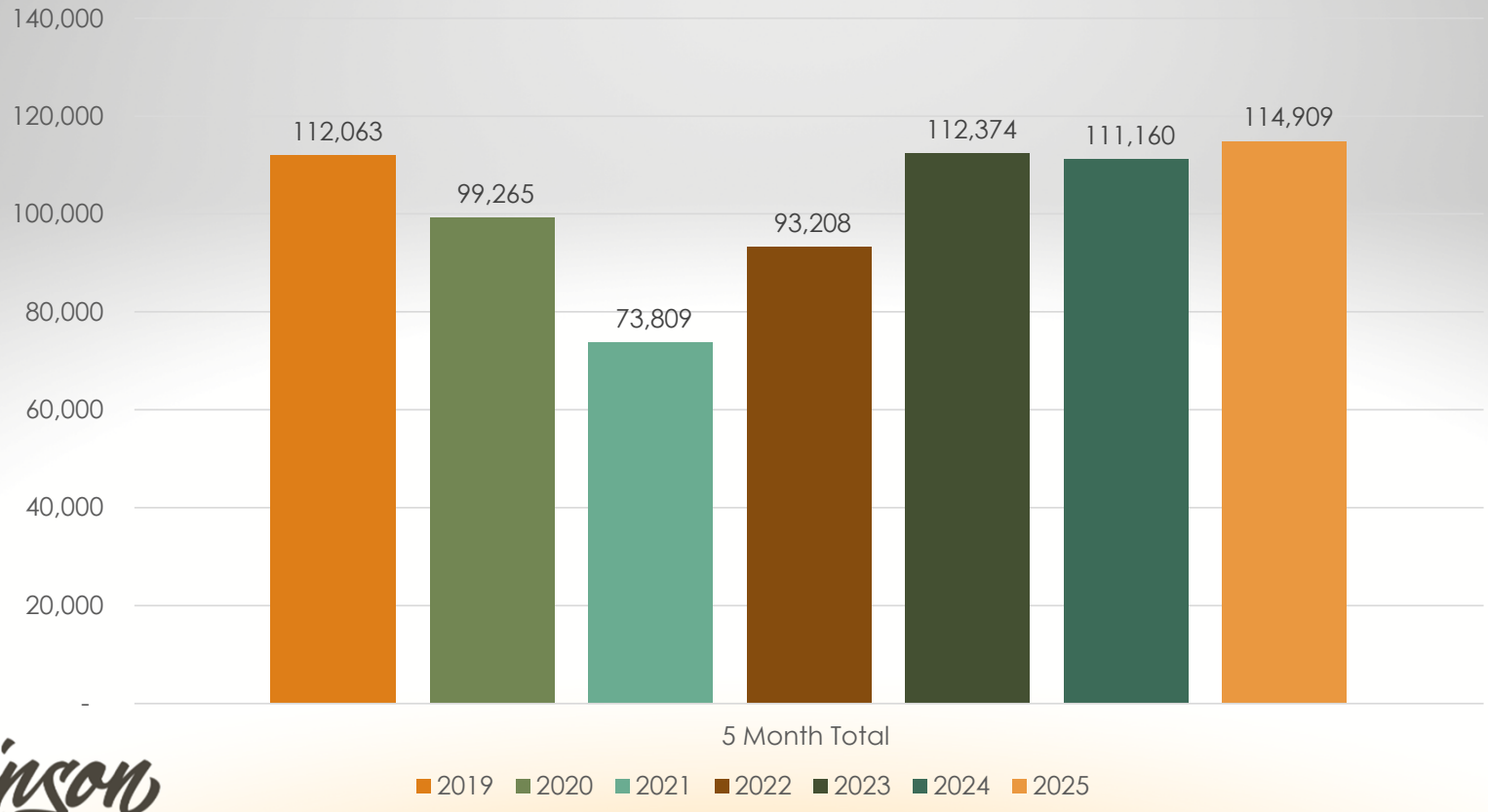
CITY OF Dickinson North Dakota

Occupancy Tax Monthly Breakdown



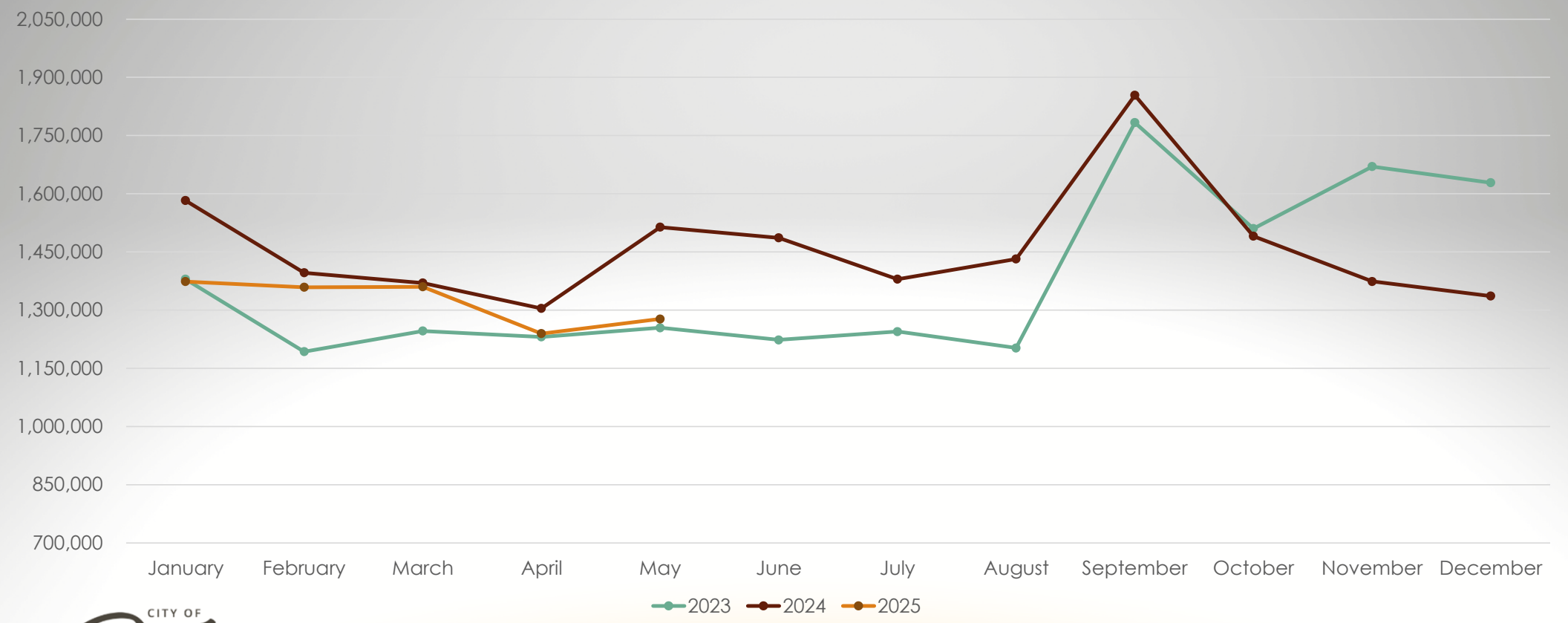
CITY OF Dickinson North Dakota

Occupancy Tax Comparison



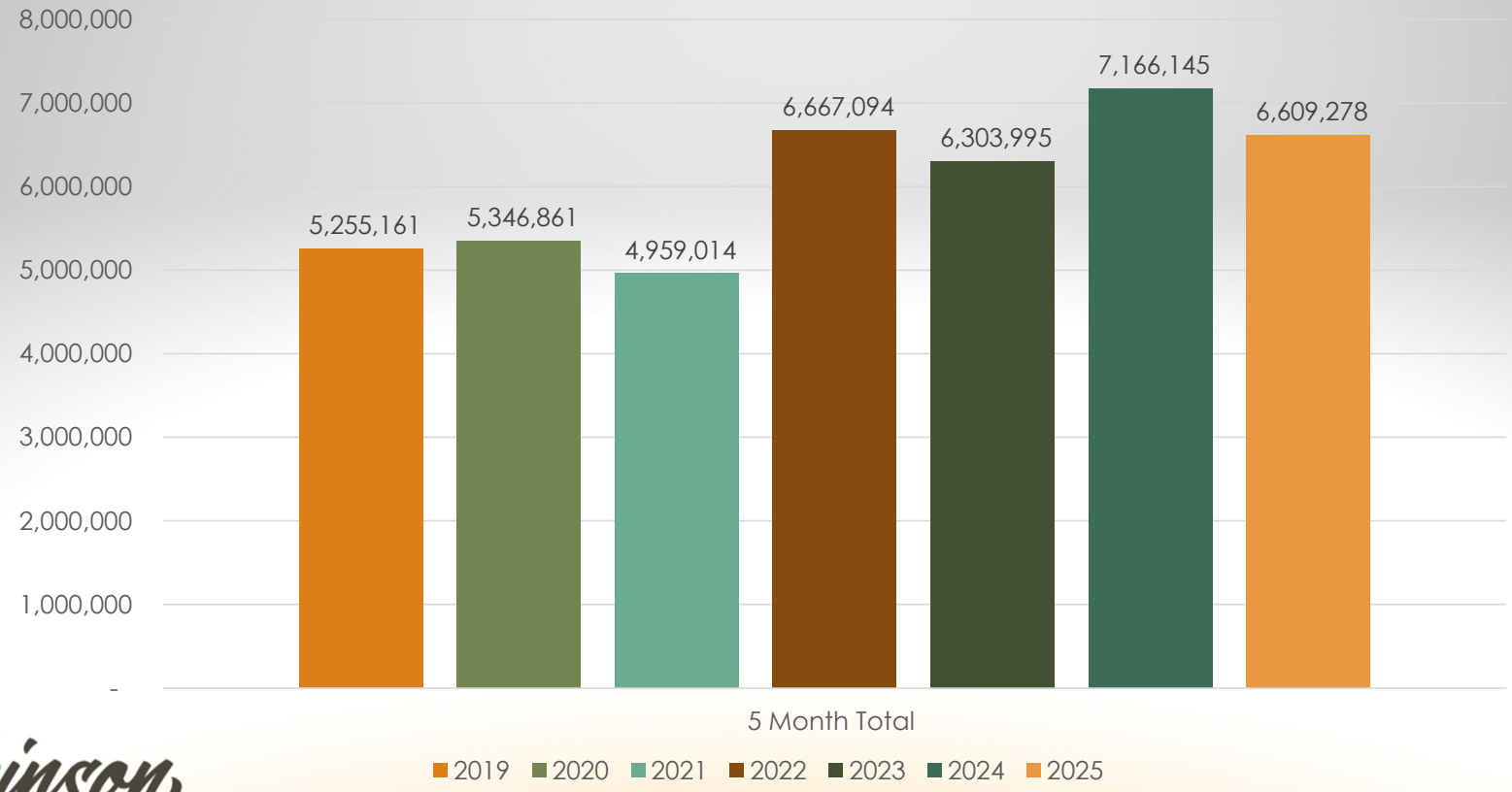
CITY OF Dickinson North Dakota

Oil Impact Revenue Monthly Breakdown



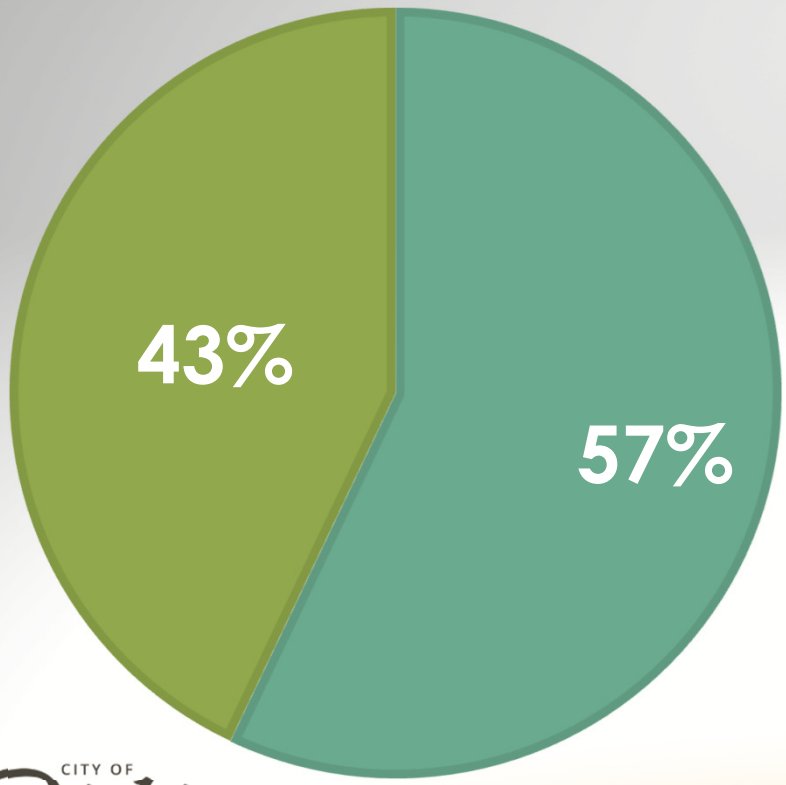
CITY OF Dickinson North Dakota

Oil Impact Comparison

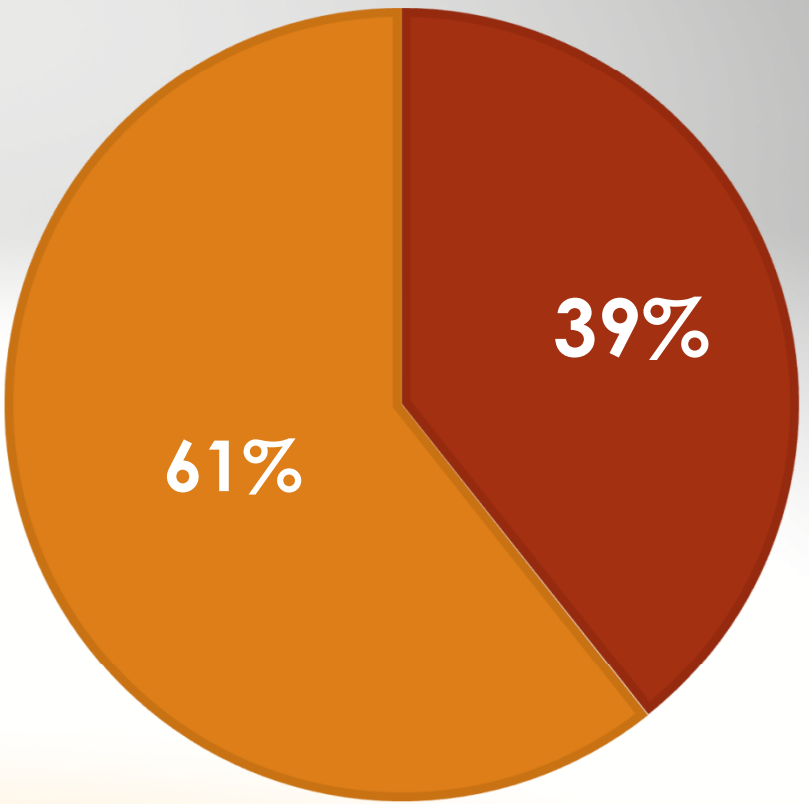


CITY OF Dickinson North Dakota

GENERAL FUND REVENUE

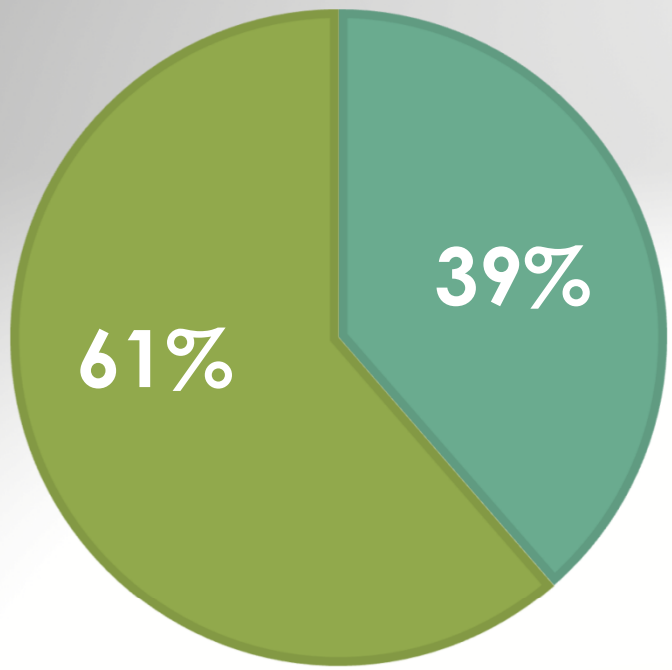


GENERAL FUND EXPENSES

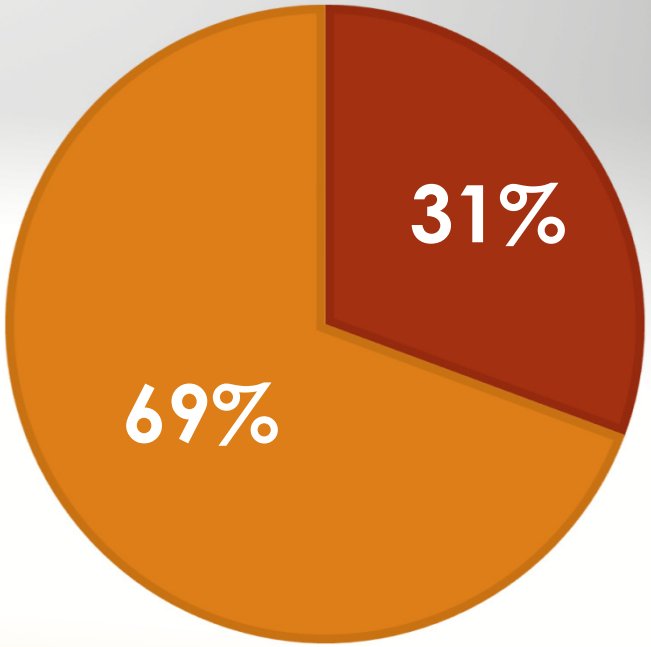


CITY OF Dickinson North Dakota

UTILITY REVENUE



ENTERPRISE FUND EXPENSES



CITY OF Dickinson North Dakota

Financial Report

For the Period Ending

May 31st, 2025

From: *Samantha Buzalsky, Finance Specialist*

Budget Summary ……..1

Statement of Fund Activity……..2

State Tax/Intergovernmental Revenue by Month……..3

Aged Report Summary ……..7

Utility Revenue Summary……8

Note: State Tax Revenue numbers are based on when they were received from the ND State Treasurer's Office

2025 Budget Recap
5/31/2025

	2025 Budget	2025 Actual	Variance	% Expended
General Fund	$ 27,556,349	$ 10,844,605	$ 16,711,744	39.35%
Special Revenue Funds				
1% Sales Tax	$ 8,895,770	$ 3,399,328	$ 5,496,442	38.21%
1/2% Sales Tax	$ 3,350,000	$ 1,675,000	$ 1,675,000	50.00%
Legacy Square Fund	$ 474,390	$ 195,695	$ 278,695	41.25%
Cemetery Fund	$ 90,500	$ 24,305	$ 66,195	26.86%
Future Fund	$ 280,000	$ 144,454	$ 135,546	51.59%
Oil Impact Fund	$ 28,000,000	$ 10,767,818	$ 17,232,182	38.46%
Hospitality Tax	$ 1,084,000	$ 584,000	$ 500,000	53.87%
Highway Tax	$ 1,486,000	$ 550,000	$ 936,000	37.01%
Urban Forestry/Downtown Streetscape	$ 50,000	$ -	$ 50,000	0.00%
EMS	$ 3,383,633	$ 690,032	$ 2,693,601	20.39%
Library	$ 1,378,145	$ 497,334	$ 880,811	36.09%
Interest Revenue Fund	$ 3,235,000	$ 1,500,000	$ 1,735,000	46.37%
Debt Service Funds				
WRCC Revenue Bond	$ 2,080,600	$ 10,790	$ 2,069,810	0.52%
General Capital Lease Fund	$ 485,000	$ 212,463	$ 272,537	43.81%
Enterprise/Proprietary Funds				
Water	$ 8,341,758	$ 2,801,752	$ 5,540,006	33.59%
Sewer	$ 9,713,700	$ 1,968,055	$ 7,745,645	20.26%
Solid Waste	$ 5,329,631	$ 2,265,629	$ 3,064,002	42.51%
Storm Water	$ 227,315	$ 51,900	$ 175,415	22.83%
Wastewater Plant	$ 1,189,545	$ 514,671	$ 674,874	43.27%
Fleet (Internal Service)	$ 915,958	$ 352,744	$ 563,214	38.51%
Totals	107,547,294	39,050,574	68,496,720	36.31%

City of Dickinson, North Dakota
Schedule of Fund Activity
As of May 31st 2025

FUNDS	Fund Balance 1/1/2025	Revenues And Other Sources	-Transfer- In	-Transfer- Out	Expenditures And Other Uses	Fund Balance 5/31/2025
General Fund:	$ 7,567,133	$ 7,629,923	$ 8,090,000	$ 1,698,347	$ 9,146,258	$ 12,442,451
Special Revenue Funds:						
1% City Sales Tax	$ 15,312,583	$ 2,395,538	$ -	$ 2,575,000	$ 824,328	$ 14,308,793
1/2% City Sales Tax	$ 1,222,579	$ 1,197,769	$ -	$ 1,250,000	$ 425,000	$ 745,348
Legacy Square Fund	$ 146,834	$ 150	$ 225,000	$ -	$ 195,695	$ 176,289
Cemetery	$ 205,937	$ 72,250	$ -	$ -	$ 24,305	$ 253,883
Youth Commission	$ 1,097	$ -	$ -	$ -	$ -	$ 1,097
Future Fund	$ 6,585,350	$ 147,301	$ -	$ 140,000	$ 4,454	$ 6,588,196
Oil & Gas Production	$ 19,957,762	$ 5,880,092	$ -	$ 9,500,000	$ 1,267,818	$ 15,070,035
Hospitality Tax	$ 1,345,952	$ 363,337	$ -	$ 500,000	$ 84,000	$ 1,125,289
Highway Tax	$ 15,349	$ 401,692	$ -	$ 550,000	$ -	$ (132,959)
Downtown Streetscape	$ 56,228	$ -	$ -	$ -	$ -	$ 56,228
PD Special Revenue/Grant Fund	$ 390,164	$ 47,601	$ 200,000	$ -	$ 103,009	$ 534,756
Federal Grants - ARPA	$ 941,217	$ -	$ -	$ -	$ 180,000	$ 761,217
Fire Special Revenue	$ 597,854	$ 55,922	$ -	$ -	$ 81,874	$ 571,902
EMS Special Revenue	$ 2,095,505	$ 189,835	$ -	$ -	$ 690,032	$ 1,595,308
Museum Special Revenue	$ 16,096	$ 2,850	$ -	$ -	$ 44	$ 18,902
Library	$ (78,925)	$ 996,139	$ -	$ -	$ 476,637	$ 440,577
Total Special Revenue Funds	$ 48,811,582	$ 11,750,474	$ 425,000	$ 14,515,000	$ 4,357,195	$ 42,114,861
Debt Service Funds:						
Community Center Revenue Bond	$ 2,488,578	$ -	$ -	$ -	$ 10,790	$ 2,477,788
General Capital Leases	$ (47,829)	$ -	$ 485,000	$ -	$ (457,780)	$ 894,950
Total Debt Service Funds	$ 2,440,749	$ -	$ 485,000	$ -	$ (446,990)	$ 3,372,738
Capital Projects Funds:						
Building Construction	$ 1,401	$ -	$ -	$ -	$ -	$ 1,401
Impact Fee Capital Projects	$ 357,996	$ -	$ -	$ -	$ 19,059	$ 338,937
Sidewalk Construction	$ 222,074	$ 31,188	$ -	$ -	$ (31,188)	$ 284,450
Trails Construction	$ 1,585,292	$ -	$ -	$ -	$ 2,375	$ 1,582,917
Annual Street Projects	$ 3,845,904	$ (305,714)	$ 7,500,000	$ -	$ (7,500,000)	$ 18,540,189
Total Capital Projects	$ 6,012,667	$ (274,526)	$ 7,500,000	$ -	$ (7,509,754)	$ 20,747,895
Internal Service Fund:						
Fleet	$ 256,647	$ (8,978)	$ 222,758	$ -	$ 46,560	$ 423,866
Enterprise Funds:						
Water Distribution	$ 33,574,898	$ 2,434,523	$ -	$ 9,600	$ 2,792,152	$ 33,207,669
Wastewater	$ 3,970,217	$ 1,568,828	$ -	$ 313,370	$ 1,494,555	$ 3,731,119
Solid Waste Utility	$ 3,405,980	$ 2,257,479	$ -	$ 133,877	$ 1,999,772	$ 3,529,809
Storm Water	$ 2,065,020	$ 131,504	$ -	$ 6,400	$ 45,500	$ 2,144,624
Wastewater Treatment Plant	$ 38,074,252	$ 56,818	$ 457,500	$ -	$ 514,671	$ 38,073,899
Total Enterprise Funds	$ 81,090,367	$ 6,449,151	$ 457,500	$ 463,247	$ 6,846,649	$ 80,687,121
Trust and Agency Funds:						
Pension Trust:						
City Pension	$ 7,467,253	$ (273,334)	$ 57,340	$ -	$ (765,890)	$ 8,017,150
Police Pension	$ 7,641,506	$ (471,046)	$ 46,471	$ -	$ (627,774)	$ 7,844,705
Volunteer Fire Dept.	$ 425,160	$ (20,420)	$ 6,183	$ -	$ (24,578)	$ 435,501
OPEB	$ 695,471	$ (1,108)	$ -	$ -	$ (4,698)	$ 699,061
Total Pension Trust Funds	$ 16,229,390	$ (765,908)	$ 109,994	$ -	$ (1,422,940)	$ 16,996,416
Agency:						
NSF Checks-Recovery	$ (1,085)	$ -	$ -	$ -	$ -	$ (1,085)
Suspense	$ (10,993)	$ -	$ -	$ -	$ 450,180	$ (461,173)
General Transit	$ 84,441	$ (161,834)	$ -	$ -	$ (38,513)	$ (38,879)
Interest Revenue	$ 2,561,062	$ (2,300)	$ -	$ 1,500,000	$ -	$ 1,058,762
Occupancy Tax	$ 81	$ 114,335	$ -	$ -	$ 114,335	$ 81
Emergency Shelter Grant	$ -	$ 147,982	$ -		$ 122,517	$ 25,465
SWNTF Transit	$ (1,549)	$ 11,036	$ -	$ -	$ 9,793	$ (306)
Total Agency Funds	$ 2,631,958	$ 109,219	$ -	$ 1,500,000	$ 658,312	$ 582,865
Total Trust and Agency Funds	$ 18,861,348	$ (656,689)	$ 109,994	$ 1,500,000	$ (764,629)	$ 17,579,282
Total All Funds	$ 165,040,492	$ 24,889,355	$ 17,290,252	$ 18,176,594	$ 11,675,291	$ 177,368,213

Hospitality Tax

5/31/2025	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	81,122	82,427	69,011	69,822	80,993	88,784	100,152	11,368
February	80,320	84,166	49,803	87,549	81,937	99,849	100,097	248
March	71,329	63,859	60,667	67,154	77,037	93,600	89,347	(4,253)
April	59,212	78,972	70,912	67,428	75,191	72,256	78,154	5,898
May	92,634	63,745	72,352	52,278	78,429	96,639	95,740	(899)
June	76,960	41,043	52,463	93,769	98,201	95,785		
July	70,675	82,172	96,721	84,616	82,918	95,858		
August	104,979	88,496	86,150	83,828	105,902	128,769		
September	91,084	77,004	110,621	116,475	132,380	119,075		
October	106,436	92,454	91,040	110,248	95,499	118,060		
November	99,662	76,605	72,803	68,209	135,220	123,234		
December	72,367	82,554	92,104	90,254	100,718	178,963		
Totals	**1,006,781**	**913,497**	**924,646**	**991,630**	**1,144,425**	**1,310,871**	**463,490**	**12,362**

Occupancy Tax

	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	23,827	23,209	19,645	22,427	25,873	24,170	26,461	2,291
February	19,796	22,931	14,115	20,959	22,081	25,243	27,075	1,832
March	20,971	11,847	9,806	14,433	16,097	22,895	22,512	(383)
April	24,396	22,041	14,038	18,074	20,706	15,177	12,809	(2,368)
May	23,073	19,237	16,205	17,314	27,617	23,675	26,052	2,377
June	25,315	12,864	12,547	21,977	27,036	25,171		
July	37,101	12,496	26,474	26,169	26,015	37,477		
August	37,844	27,268	50,105	44,182	46,969	54,476		
September	44,207	28,500	43,337	49,032	80,411	59,112		
October	63,262	33,627	37,659	61,186	40,325	60,919		
November	47,438	29,306	52,810	41,071	69,271	61,116		
December	24,498	22,353	27,311	31,290	35,647	61,436		
Totals	**391,727**	**265,679**	**324,053**	**368,116**	**438,047**	**470,867**	**114,909**	**3,749**

1% Sales Tax

5/31/2025	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	503,405	576,989	443,415	479,035	597,446	490,171	748,670	258,499
February	590,900	615,580	393,184	675,922	757,033	900,175	732,809	(167,366)
March	417,702	345,175	449,633	433,558	576,217	466,764	533,945	67,181
April	394,368	505,251	485,343	419,590	551,078	327,069	520,186	193,117
May	543,423	505,989	514,562	428,195	464,675	758,666	608,598	(150,068)
June	487,623	324,748	353,963	583,886	686,093	568,198		
July	425,959	584,979	607,274	581,266	602,935	402,293		
August	765,145	527,075	568,420	569,164	707,353	905,929		
September	517,822	494,819	523,865	751,171	627,308	577,910		
October	568,820	490,122	512,572	677,176	439,305	677,393		
November	600,086	472,033	447,706	553,059	858,479	706,865		
December	438,099	491,566	634,101	597,838	589,994	577,793		
Totals	**6,253,353**	**5,934,326**	**5,934,039**	**6,749,860**	**7,457,917**	**7,359,227**	**3,144,208**	**201,363**

1/2% Sales Tax

	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	251,703	288,495	221,707	239,517	298,723	245,085	374,335	129,250
February	295,450	307,790	196,592	337,961	378,517	450,088	366,405	(83,683)
March	208,851	172,588	224,817	216,779	288,109	233,382	266,972	33,590
April	197,184	252,626	242,671	209,795	275,539	163,534	260,093	96,559
May	271,711	252,994	257,281	214,097	232,338	379,333	304,299	(75,034)
June	243,812	162,374	176,981	291,943	343,047	284,099		
July	212,980	292,490	303,637	290,633	301,468	201,147		
August	382,573	263,538	284,210	284,582	353,676	452,964		
September	258,911	247,409	261,933	375,585	313,654	288,955		
October	284,410	245,061	256,286	338,588	219,652	338,696		
November	300,043	236,016	223,853	276,530	429,239	353,433		
December	219,050	245,783	317,051	298,919	294,997	288,897		
Totals	**3,126,677**	**2,967,163**	**2,967,019**	**3,374,930**	**3,728,959**	**3,679,613**	**1,572,104**	**100,681**

Total 1.5% Sales Tax

	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	755,108	865,484	665,122	718,552	896,169	735,256	1,123,005	387,749
February	886,350	923,369	589,775	1,013,883	1,135,550	1,350,263	1,099,214	(251,049)
March	626,552	517,763	674,450	650,337	864,326	700,146	800,917	100,771
April	591,552	757,877	728,014	629,384	826,618	490,603	780,279	289,676
May	815,134	758,983	771,843	642,292	697,013	1,138,000	912,897	(225,103)
June	731,435	487,122	530,944	875,829	1,029,140	852,297		
July	638,939	877,469	910,911	871,899	904,403	603,440		
August	1,147,718	790,613	852,630	853,747	1,061,029	1,358,893		
September	776,733	742,228	785,798	1,126,756	940,962	866,865		
October	853,230	735,183	768,859	1,015,764	658,957	1,016,089		
November	900,130	708,049	671,559	829,589	1,287,718	1,060,298		
December	657,149	737,349	951,152	896,757	884,991	866,690		
Totals	**9,380,030**	**8,901,489**	**8,901,058**	**10,124,790**	**11,186,876**	**11,038,840**	**4,716,312**	**302,044**

City of Dickinson

5/31/2025

Intergovernmental Revenues

	State Aid Distribution		Highway Distribution Tax		Other Misc. Revenue Intergovernmental	
	2024	2025	2024	2025	2024	2025
January	173,974	235,055	120,921	136,267	-	-
February	262,961	237,726	108,532	102,390	-	-
March	181,844	177,705	93,317	85,818	-	-
April	127,143	169,302	94,096	109,403	-	-
May	245,132	204,365	97,576	104,082	-	11,138
June	205,687		93,719		19,030	-
July	164,498		116,419		-	-
August	266,684		88,616		-	-
September	213,864		95,845		-	-
October	224,734		110,575		-	-
November	243,573		105,424		-	-
December	193,019		133,713		22,058	-
Total	**2,503,113**	**1,024,153**	**1,258,752**	**537,960**	**41,088**	**11,138**

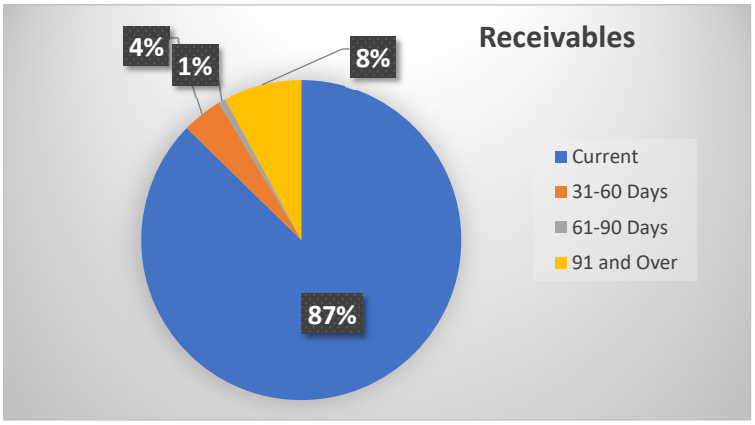
Oil Impact Fund Revenue

5/31/2025	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	1,088,021	1,173,219	906,718	1,299,165	1,379,453	1,582,335	1,373,620	(208,715)
February	938,136	1,221,034	974,729	1,181,038	1,192,840	1,396,215	1,358,749	(37,466)
March	1,061,228	1,143,847	999,254	1,314,748	1,246,296	1,369,677	1,360,173	(9,504)
April	1,047,392	1,016,645	991,918	1,290,101	1,230,965	1,304,302	1,239,637	(64,665)
May	1,120,384	792,116	1,086,395	1,582,042	1,254,441	1,513,616	1,277,099	(236,517)
June	1,212,734	622,710	1,071,391	1,321,182	1,223,107	1,486,384		
July	1,182,092	623,428	1,106,206	1,423,884	1,244,544	1,379,645		
August	1,112,773	739,585	1,119,185	1,648,644	1,202,366	1,431,833		
September	1,559,227	1,219,797	1,590,051	1,932,473	1,783,432	1,853,803		
October	1,191,095	907,805	1,174,502	1,498,774	1,509,862	1,490,675		
November	1,152,480	896,826	1,205,340	1,407,431	1,669,712	1,373,758		
December	1,168,313	890,316	1,291,108	1,403,773	1,628,239	1,336,125		
Totals	**13,833,874**	**11,247,328**	**13,516,796**	**17,303,256**	**16,565,258**	**17,518,368**	**6,609,278**	**(556,866)**

Aged Trial Balance Summary 5/31/2025

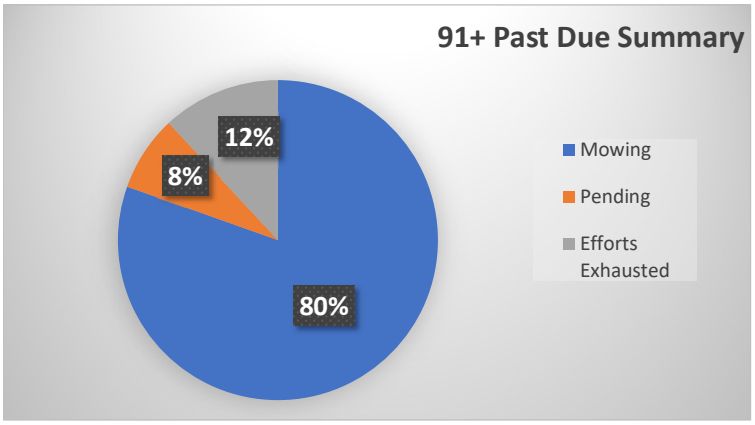
Accounts Receivable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
$339,526	$15,748	$2,855	$30,634	$388,763



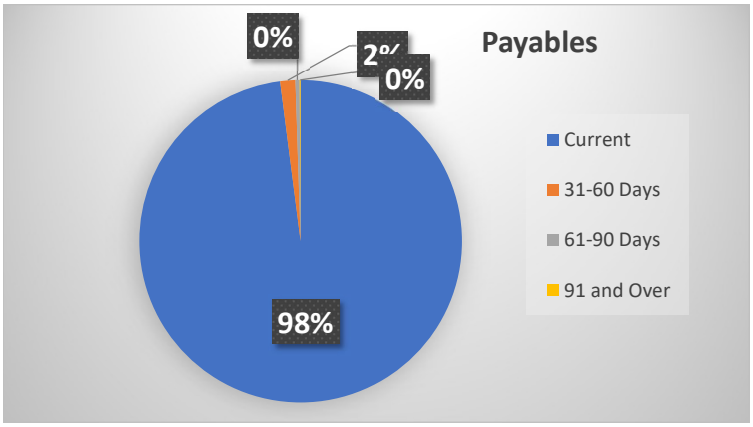
Accounts Receivable 91+ Summary

Mowing	Pending	Efforts	Total
$19,250	$1,828	$2,855	$23,933



Accounts Payable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
$799,717	$12,300	$3,550	$614	$816,181



Utility Revenue Summary
5/31/2025

	2021	2022	2023	2024	2025	Increase (Decrease) Over Prior Year
Water						
Consumption	$ 6,082,613	$ 5,357,972	$ 5,346,827	$ 5,994,452	$ 1,816,876	$ (4,177,576)
Meter Charges	$ 1,146,953	$ 1,154,095	$ 1,142,569	$ 1,149,669	$ 517,610	$ (632,059)
Flat Rate Wells	$ 1,141	$ 1,080	$ 1,070	$ 1,055	$ 431	$ (624)
Labor Sales & Service	$ 360	$ 360	$ 510	$ 645	$ 360	$ (285)
Connection Fees	$ 172,079	$ 158,153	$ 187,700	$ 197,750	$ 88,900	$ (108,850)
Meter Sales & Repairs	$ -	$ -	$ -	$ -	$ 164	$ 164
Bad Debts Recovered	$ -	$ 9,078	$ 18,333	$ 14,570	$ 10,135	$ (4,435)
Water Vendor	$ -	$ 30,621	$ 23,386	$ 23,750	$ 9,681	$ (14,069)
Other Misc Reveue	$ -	$ 41,581	$ 26,855	$ 26,049	$ 25,956	$ (93)
Sewer						
Consumption	$ 1,433,404	$ 1,348,383	$ 1,329,525	$ 1,462,799	$ 692,512	$ (770,287)
Meter Charges	$ 1,534,287	$ 1,543,413	$ 1,527,970	$ 1,537,038	$ 693,471	$ (843,567)
Flat Rate Wells	$ 5,400	$ 5,400	$ 5,352	$ 5,277	$ 2,154	$ (3,123)
Septage Receiving Station	$ -	$ 31,992	$ 64,116	$ 68,045	$ 24,995	$ (43,050)
Connection Fees	$ 91,550	$ 81,800	$ 236,750	$ 94,387	$ 49,750	$ (44,637)
Other Misc Reveue	$ -	$ 836,442	$ 827,031	$ 889,464	$ 190,684	$ (698,780)
Contracted Base Rate	$ -	$ -	$ -	$ -	$ 144,130	$ 144,130
Solid Waste						
Utility Billing	$ 1,569,909	$ 1,576,222	$ 1,585,175	$ 1,916,324	$ 483,460	$ (1,432,864)
Commercial Landfill	$ 812,800	$ 1,007,974	$ 848,730	$ 922,888	$ 348,020	$ (574,868)
Gate Receipts	$ 448,321	$ 539,687	$ 684,955	$ 687,096	$ 242,601	$ (444,495)
UB Commercial Service	$ 1,462,181	$ 1,484,111	$ 1,646,760	$ 2,021,679	$ 850,954	$ (1,170,725)
Commercial Container Rent	$ 220,795	$ 177,291	$ 220,416	$ 217,578	$ 108,962	$ (108,616)
Recycle Income	$ -	$ 136,052	$ 71,322	$ 97,828	$ 32,523	$ (65,305)
Other Misc Reveue	$ -	$ 175,707	$ 175,758	$ 182,341	$ 78,048	$ (104,293)
General Fund						
Street Light Utility	$ 391,843	$ 394,167	$ 389,410	$ 391,558	$ 160,454	$ (231,104)
Storm Water						
Utility Billing	$ 316,190	$ 317,917	$ 314,553	$ 316,618	$ 129,721	$ (186,897)
Other Misc Reveue			$ 14,154	$ 9,998	$ 2,550	$ (7,448)
Waste Water Treatment Plant						
Consumption	$ -	$ -	$ -	$ -	$ 63,684	$ 63,684
Wastewater Reuse	$ 305,141	$ 257,474	$ 240,795	$ 467,436	$ 115,260	$ (352,176)
Total	**$ 15,994,966**	**$ 16,666,973**	**$ 16,930,023**	**$ 18,696,294**	**$ 6,884,046**	**$ (11,812,248)**

Note: A portion of January billing gets moved back to December of prior year based on audit requirements
2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year
2/3 of consumption, but none of the base charges billed on January 30th get moved back to prior year

CITY OF Dickinson North Dakota | ADMINISTRATION

June 17, 2025

Job descriptions for the Motor Vehicle Department.

- *The* **Branch Office Manager-MVD** *will lead the day-to-day operations at the Motor Vehicle Department branch office. They will The* **Branch Office Manager-MVD** *will lead the day-to-day operations at the Motor Vehicle Department branch office. They will ensure efficient customer service, oversee motor vehicle registration and title functions, manage office staff, maintain compliance with state and federal regulations, and safeguard public trust an confidentiality. This position requires a High School Diploma or GED, and Associates degree is preferred, with a minimum of 3 years supervisory experience. We placed this position in the General Wage Scale at Grade 15.*

- *The* **Title and Registration Technician** *will serve as the frontline representative of the Motor Vehicle Department branch office. They will support motor vehicle registration and titling services, maintain accurate records, and provide service to the public in compliance with legal standards. This position requires a High School Diploma or GED, and prior experience in motor vehicle titling, customer service, or administrative roles. We placed this position in the General Wage Scale at Grade 12.*

Thank you,

Shelly Nameniuk
HR Director

BRANCH OFFICE MANAGER - MVD

POSITION SUMMARY

The Branch Office Manager leads day-to-day operations at the Motor Vehicle Department branch office. This role ensures efficient customer service, oversees motor vehicle registration and titling functions, manages office staff, maintains compliance with state and federal regulations, and safeguards public trust and confidentiality.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Interview and recommend staff for hire.
- Develop job descriptions, performance indicators, and training plans.
- Conduct performance reviews and take corrective action as needed.
- Mentor staff to support a team-oriented environment.
- Accept and reconcile daily cash drawers; prepare deposits.
- Schedule staff to ensure optimal customer coverage.
- Monitor workflow to ensure 80% processing accuracy (FTQ) or higher.
- Maintain title work backlog under 4 weeks.
- Handle escalated customer issues, including emotionally charged or threatening behavior.
- Provide expert interpretation of DOT policies, ND Century Code, and federal regulations.
- Guide staff on resolving complex customer service cases.
- Order, verify, and audit inventory within LEGEND.
- Secure sensitive inventory and monitor status changes (e.g., “Missing” or “Invalid”).
- Ensure expired inventory is returned promptly.
- Maintain ADA and Title VI compliance.
- Correct errors and follow up on documentation issues (initial: week 1, follow-ups: days 14 and 28).
- Ensure timely scanning and record keeping per NDDOT retention schedule.
- Attend mandatory training sessions and policy updates.
- Perform other responsibilities as assigned.

Knowledge, Skills, and Abilities:

- Comprehensive understanding of North Dakota motor vehicle laws, titling, and registration requirements.
- Familiarity with federal and state regulations affecting Department of Transportation operations.
- Working knowledge of ADA, Title VI, and applicable civil rights laws.
- Understanding of office administration, budgeting, and personnel management principles.
- Proficiency in recordkeeping standards and retention schedules.
- Strong leadership and supervisory skills, including team building, coaching, and performance management.
- Excellent verbal and written communication skills, with the ability to explain complex regulations to staff and the public.
- Effective problem-solving and conflict-resolution abilities, especially in high-pressure or emotionally charged situations.

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BRANCH OFFICE MANAGER - MVD

- High level of organization and attention to detail for managing workflows, inventory, and documentation.
- Competence in using office software (e.g., Microsoft Office Suite) and proprietary systems such as LEGEND.
- Ability to manage daily operations and staff scheduling in a fast-paced, customer-focused environment.
- Ability to interpret, apply, and enforce laws, policies, and procedures accurately.
- Ability to maintain composure and professionalism while handling escalated or sensitive situations.
- Ability to analyze data and performance metrics to improve operational outcomes.
- Ability to ensure confidentiality and integrity in handling public records and secure inventory.

QUALIFICATIONS

Education and Experience:

- High School Diploma or General Equivalency Diploma.
- Associates degree in Public Administration, Business Administration, or a related field preferred.
- Minimum 3 years of supervisory experience, preferably in government or customer service.

Special Requirements:

- Valid Driver's License

Environment

- Positions in this class typically require: sitting, standing, stooping, kneeling, reaching, standing, walking, fingering, grasping, talking, hearing, seeing and repetitive motions.
- Work is performed within routine office environment with minimal exposure to hazardous or unpleasant conditions. Physical demands are usually limited to sitting or standing in one location much of the time. Some stooping, lifting of objects of light weight may be required.
- Work related travel is minimal.

Classification: G-Grade 15
FLSA: Non-Exempt
Created: 4/29/25 by CA Dassinger, HR Nameniuk
Approve by City Commission:
Updated:

DRAFT

TITILE AND REGISTRATION TECHNICIAN

POSITION SUMMARY

Titling and Registration Technician serves as the frontline representative of the Motor Vehicle Department (MVD) branch office. They support motor vehicle registration and titling services, maintain accurate records, and provide helpful, courteous service to the public in compliance with legal standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide service in person, by phone, mail, or fax.
- Help customers complete forms and applications.
- Deliver accurate information on motor vehicle processes.
- Review applications for accuracy and completeness.
- Identify and report potential fraud.
- Accurately enter data in LEGEND for titles, registrations, and owner records.
- Follow state and federal privacy laws.
- Scan documents within 2 business days.
- Ensure all records are maintained according to the retention schedule.
- Collect and process all payments correctly.
- Balance cash drawer daily and report any discrepancies.
- Maintain an 80% or higher processing accuracy (FTQ).
- Ensure title backlog stays under 4 weeks.
- Work cooperatively with the team to meet office goals.

Knowledge, Skills, and Abilities:

- Knowledge of state and federal motor vehicle title and registration regulations.
- Familiarity with vehicle ownership documents, such as titles, registration cards, lien documents, and power of attorney forms.
- Knowledge of clerical and office procedures, including filing systems and data entry standards.
- Understanding of customer service principles and practices.
- Basic knowledge of confidentiality requirements related to personal and vehicle information.
- Attention to detail when reviewing documents and entering data.
- Proficient in using computer systems and software, including titling databases, word processing, and spreadsheet programs.
- Strong interpersonal and customer service skills to interact professionally with the public.
- Effective oral and written communication skills.
- Ability to multitask and prioritize in a busy, deadline-driven environment.
- Ability to interpret and apply laws, rules, and procedures related to motor vehicle titling and registration.
- Ability to verify documentation for accuracy and completeness.
- Ability to handle confidential information appropriately.

DRAFT

TITILE AND REGISTRATION TECHNICIAN

- Ability to remain calm and professional when handling customer complaints or high-volume service periods.
- Ability to work independently or as part of a team and follow supervisory direction.

QUALIFICATIONS

Education and Experience:

- High school diploma or GED
- Prior experience in motor vehicle titling, customer service, or administrative roles.

Special Requirements:

- Valid Driver's License

Environment

- Positions in this class typically require: sitting, standing, stooping, kneeling, reaching, standing, walking, fingering, grasping, talking, hearing, seeing and repetitive motions.
- Work is performed within routine office environment with minimal exposure to hazardous or unpleasant conditions. Physical demands are usually limited to sitting or standing in one location much of the time. Some stooping, lifting of objects of light weight may be required.
- Work related travel is minimal.

Classification: G-Grade 12
FLSA: Non-Exempt
Created: 4/29/25 by CA Dassinger, HR Nameniuk
Approve by City Commission:
Updated:

DRAFT

Human Resources

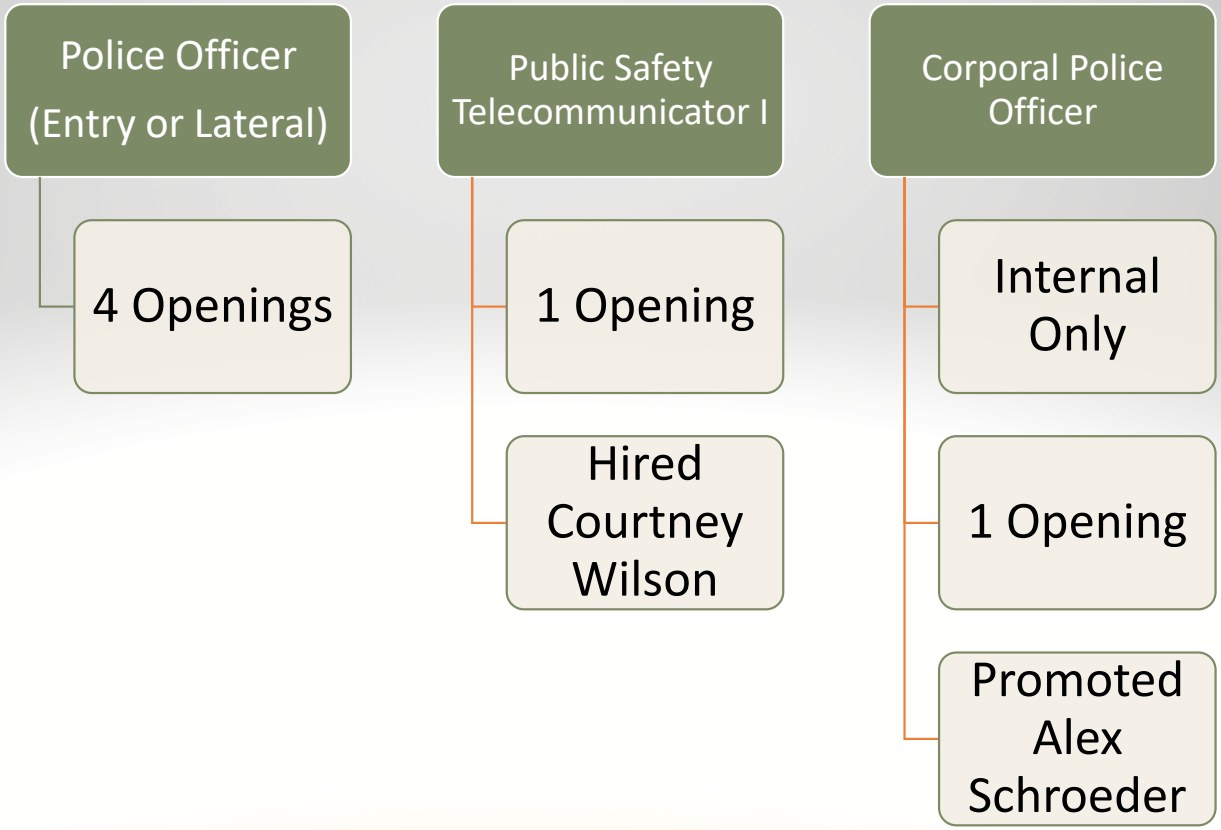
Hiring Journal

Presented by: HR Director Nameniuk

Updated as of June 11th, 2025

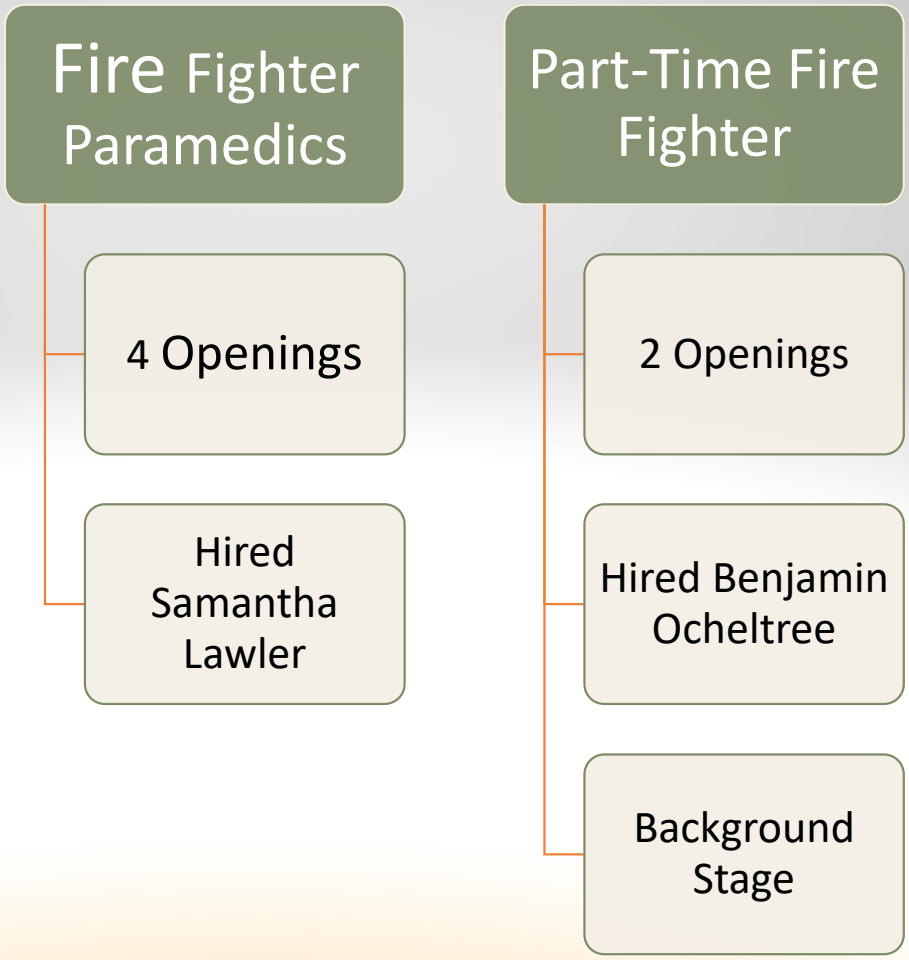
CITY OF Dickinson North Dakota

Police Department



CITY OF Dickinson North Dakota

Fire Department



Public Works

- Street Maintenance Operator
  - 2 Openings
  - Hired Dennis St. Clair
  - Interview Stage
- Solid Waste Operator
  - 1 Opening
  - Reopened
- Buildings & Grounds Operator
  - 1 Opening
  - Background Stage
- Seasonal Solid Waste Laborer
  - 1 Opening
  - Interview Stage
- Utility Operator
  - 1 Opening

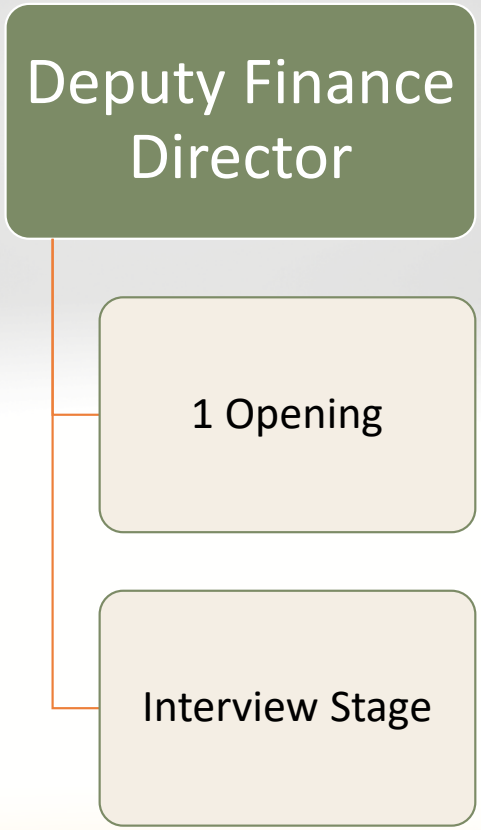
CITY OF Dickinson North Dakota

Community Development/ Engineering & Building and Codes

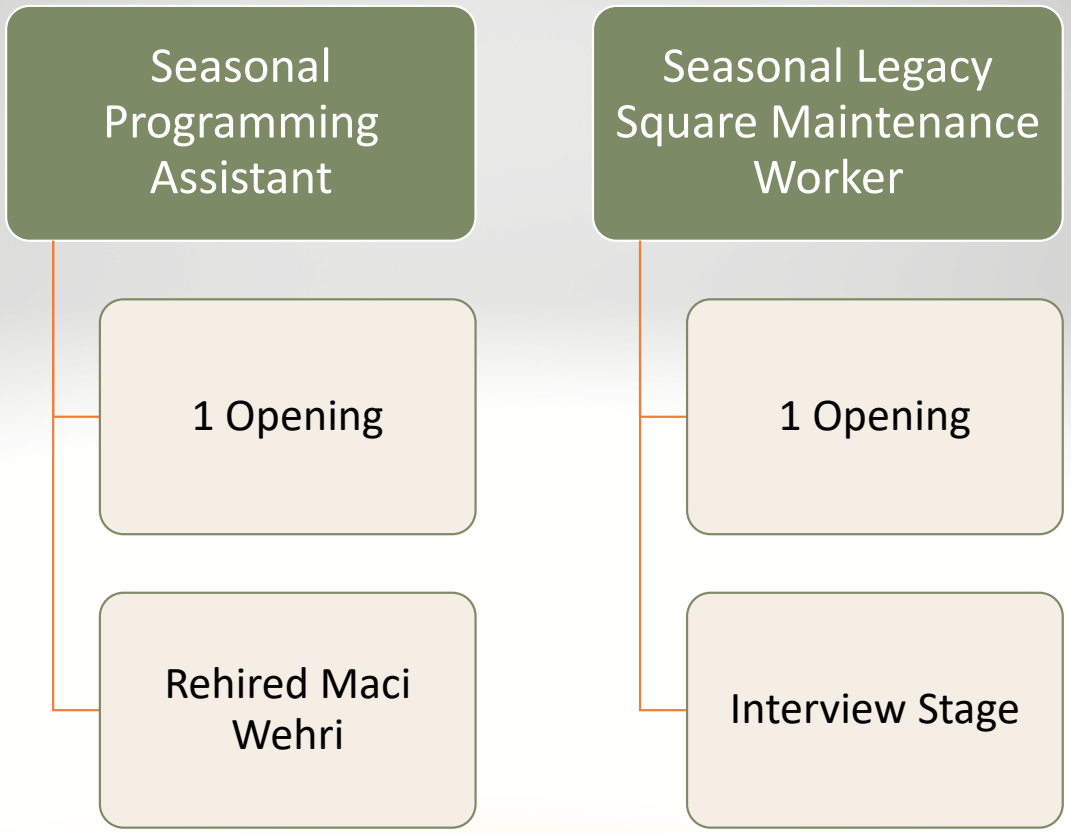
Project Engineer

1 Opening

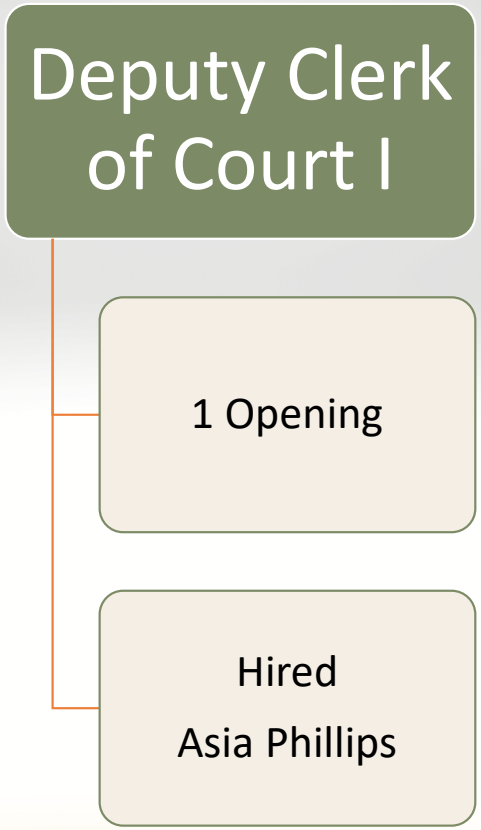
Finance



Legacy Square



Municipal Court



Questions?

CITY OF Dickinson North Dakota

Hiring Journal - June									Updated on 6/12/2025
Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
Police Officer (Lateral or Entry Level)	5/1/2025	Until Filled		10	3		7		Interview Stage
Corporal Police Officer (INTERNAL ONLY)	3/3/2025	3/13/2025	10	6	0	0	6	0	Promoted Alex Schroeder
Public Safety Telecommunicator I (2 Openings)	2/25/2025	3/12/2025	15	21	6	3	12	0	Hired Courtney Wilson
Fire Fighter/Paramedic (4 Openings)	1/22/2025	6/27/2025	156	11	3	0	4	0	Hired Dillon Brock, Justin Owens, Anthony Clewis, Samantha Lawler & 1 in interview
Part-Time Fire Fighter (5 Openings)	2/10/2025	Until Filled		13	7	0	6	0	Hired Benjamin Ocheltree , 1 in Background
Street Maintenance Operator (3 Openings)	3/19/2025	Until Filled		18	3	6	7	2	Dennis St. Clair
Street Maintenance Operator (2 Openings)	6/2/2025	6/12/2025	10						
Deputy Finance Director	3/7/2025	4/6/2025	30	6	6	0	0	0	No Interviews - Reopened
Deputy Finance Director	4/28/2025	5/30/2025	32	10	6	1	3		Interview Stage
Seasonal Programming Assistant	3/11/2025	4/24/2025	44	9	0	4	5	0	Rehired Maci Wehri
Seasonal Legacy Square Maintenance Worker	3/21/2025	5/6/2025	46	10	0	5	5	0	Declined position, reopen
Seasonal Legacy Square Maintenance Worker	6/3/2025	6/8/2025	5	1	0	0	1		Interview Stage
Buildings & Grounds Operator (1 opening)	5/1/2025	5/15/2025	14	4	0	3	1		Background Stage
Solid Waste Operator	5/29/2025	6/12/2025	14						
Seasonal Solid Waste Laborer	3/4/2025	Until Filled		6	2	1	3	0	Interview Stage
Deputy Clerk of Court I	4/21/2025	5/12/2025	21	33					Hired Asia Phillips
Project Engineer	5/14/2025	6/27/2025	44						
Utility Operator	6/11/2025	7/2/2025	21						

EMS Fee Schedule (update)

Presented by: Fire Chief Jeremy Presnell

Consideration to Approve

CITY OF Dickinson North Dakota

EMS Fee Schedule

Service	DFD	BC/BS ND
Mileage	$23.68/mile	$22.55
BLS Emergency	$1,060.72	$1,010.21
BLS Non-Emergency	$662.55	$631.37
ALS Emergency	$1,259.61	$1,199.63
ALS Non-Emergency	$795.55	$757.67
ALS Emergency 2	$1,823.43	$1,736.30
Specialty Care Transport	$2,454.58	$2,051.98
Treat No Transport	$600.00	$598.47
Lift Assist/Response No Assessment/Treatment	$0.00	$0.00
Event Standby Charge-ALS Ambulance	$185.00 /Hr	N/A
Event Standby Charge-BLS Ambulance	$140.00 / Hr	N/A
Event Standby Charge-1 Provider	$100.00 /Hr	N/A
ALS Intercept ($5/mile over 50 miles)	$250.00	N/A
Flight Crew Transport – First 3 hours	$450.00	N/A
Flight Crew Transport - >3 hours	$125.00/Hr	N/A

Dickinson North Dakota

EMS Training Fee Schedule

Service	Fee
Heartsaver CPR	$50.00
Heartsaver First Aid	$50.00
Heartsaver FA CPR/AED	$100.00
BLS (Basic Life Support) for Healthcare Provider (HCP)-Initial	$65.00
BLS for HCP- Renewal- online	$35.00
BLS for HCP- Renewal- in class	$70.00
Advanced Cardiac Life Support (ACLS) Initial with BLS	$230.00
ACLS Renewal with BLS	$165.00
Pediatric Advanced Life Support (PALS) initial	$230.00
PALS Renewal	$165.00
Emergency Medical Responder (EMR)	$450.00 + testing fees $550.00 + testing fees
Emergency Medical Technician (EMT)	$1,200.00 + testing fees $1,400.00 + testing fees
Advanced Emergency Medical Technician (AEMT)	$1,500.00 + testing fees $1,750.00 + testing fees
Pre-Hospital Trauma Life Support (PHTLS)	$250.00
Advanced Medical Life Support (AMLS)	$250.00
Geriatric Emergencies for EMS (GEMS)	$125.00
Mileage charge (over 15 miles)	$0.70/mi
Pediatric Emergency Assessment, Recognition, and Stabilization (PEARS)	$125.00
Tactical Emergency Casualty Care (TECC, TECC-LEO)	$250.00
Tactical Emergency Casualty Care Refresher (TECC, TECC-LEO)	$175.00
Emergency Pediatric Care (EPC)	$200.00
Mental Health Resilience Officer (MHRO)	$125.00

CITY OF Dickinson North Dakota

EMS Training Fee Schedule

Service	Fee
Course Roster Processing	$4.00 $6.00
Heartsaver CPR Card	$18.50 $25.00
Heartsaver First Aid Card	$18.50 $25.00
Heartsaver Pediatric/Adult CPR/First Aid Card	$18.50 $25.00
BLS for HCP	$3.75 $10.00
ACLS Provider	$8.50 $15.00
PALS Provider	$8.50 $15.00

CITY OF Dickinson North Dakota

Surplus Property Ladder 1

Presented by: Deputy Fire Chief Mark Selle

Consideration to Approve

CITY OF Dickinson North Dakota

Ladder 1

Make: Pierce
Model: Quantum
Year: 1996
Description: 100’ Quint Ladder

CITY OF Dickinson North Dakota

RESOLUTION AMENDING RESOLUTION NO. 08-2025 ESTABLISHING FEES PERTAINING TO THE DICKINSON FIRE DEPARTMENT AMBULANCE SERVICE

The City of Dickinson hereby adopts the following fees pertaining to the Dickinson Fire Department Ambulance Service owned by the City of Dickinson effective as of June 17th, 2025:

2025 Ambulance Fee Schedule Changes

Service	DFD	BC/BS ND
Mileage	$23.68/mile	$22.55
BLS Emergency	$1,060.72	$1,010.21
BLS Non-Emergency	$662.55	$631.37
ALS Emergency	$1,259.61	$1,199.63
ALS Non-Emergency	$795.55	$757.67
ALS Emergency 2	$1,823.43	$1,736.30
Specialty Care Transport	$2,454.58	$2,051.98
Treat No Transport	$600.00	$598.47
Lift Assist/Response No Assessment/Treatment	$0.00	$0.00
Event Standby Charge-ALS Ambulance	$185.00 /Hr	N/A
Event Standby Charge-BLS Ambulance	$140.00 / Hr	N/A
Event Standby Charge-1 Provider	$100.00 /Hr	N/A
ALS Intercept ($5/mile over 50 miles)	$250.00	N/A
Flight Crew Transport – First 3 hours	$450.00	N/A
Flight Crew Transport - >3 hours	$125.00/Hr	N/A

2025 Training Fee Schedule

Service	Fee
Heartsaver CPR	$50.00
Heartsaver First Aid	$50.00
Heartsaver FA CPR/AED	$100.00
BLS (Basic Life Support) for Healthcare Provider (HCP)-Initial	$65.00
BLS for HCP- Renewal- online	$35.00
BLS for HCP- Renewal- in class	$70.00
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PALS Renewal	$165.00
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Emergency Medical Technician (EMT)	$1,400.00 + testing fees
Advanced Emergency Medical Technician (AEMT)	$1,750.00 + testing fees
Pre-Hospital Trauma Life Support (PHTLS)	$250.00
Advanced Medical Life Support (AMLS)	$250.00
Geriatric Emergencies for EMS (GEMS)	$125.00
Mileage charge (over 15 miles)	$0.70/mi
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Tactical Emergency Casualty Care Refresher (TECC, TECC-LEO)	$175.00
Emergency Pediatric Care (EPC)	$200.00
Mental Health Resilience Officer (MHRO)	$125.00

Service	Fee
Course Roster Processing	$6.00
Heartsaver CPR Card	$25.00
Heartsaver First Aid Card	$25.00
Heartsaver Pediatric/Adult CPR/First Aid Card	$25.00
BLS for HCP	$10.00
ACLS Provider	$15.00
PALS Provider	$15.00

This resolution was proposed and read by Commissioner XXXXX who moved its adoption. The motion was seconded by Commissioner XXXXX and the motion carried by roll call vote with the following Commissioners voting "AYE": XXXXXXX,
the following Commissioners voting "NAY": none.
Absent and not voting none.

WHERE UPON, the motion was declared and the Resolution adopted this 17th day of June, 2025.

Scott Decker, President
Board of City Commissioners

ATTEST:

Dustin Dassinger, City Administrator

RESOLUTION NO. - 2025

A RESOLUTION DECLARING SURPLUS CITY PROPERTY

WHEREAS, the City of Dickinson desires to dispose of certain surplus city property that is no longer used by City personnel or necessary for City services; and

WHEREAS, Dickinson City Code §2-445 provides that property estimated to have a value of greater than $2,500 may sold by public auction or listing agreement upon a resolution passed by a majority of governing body; and

WHEREAS, the City hereby desires to dispose of this surplus property as permitted by City Code;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Dickinson that the following listed property is hereby declared surplus and may be sold as provided in Dickinson City Code §2-445:

1. Fire Department

Vin number: 4PICTOZS7TA000389
Year: 1996
Make: Pierce
Model: Quantum
Description: 100’ Quint Ladder

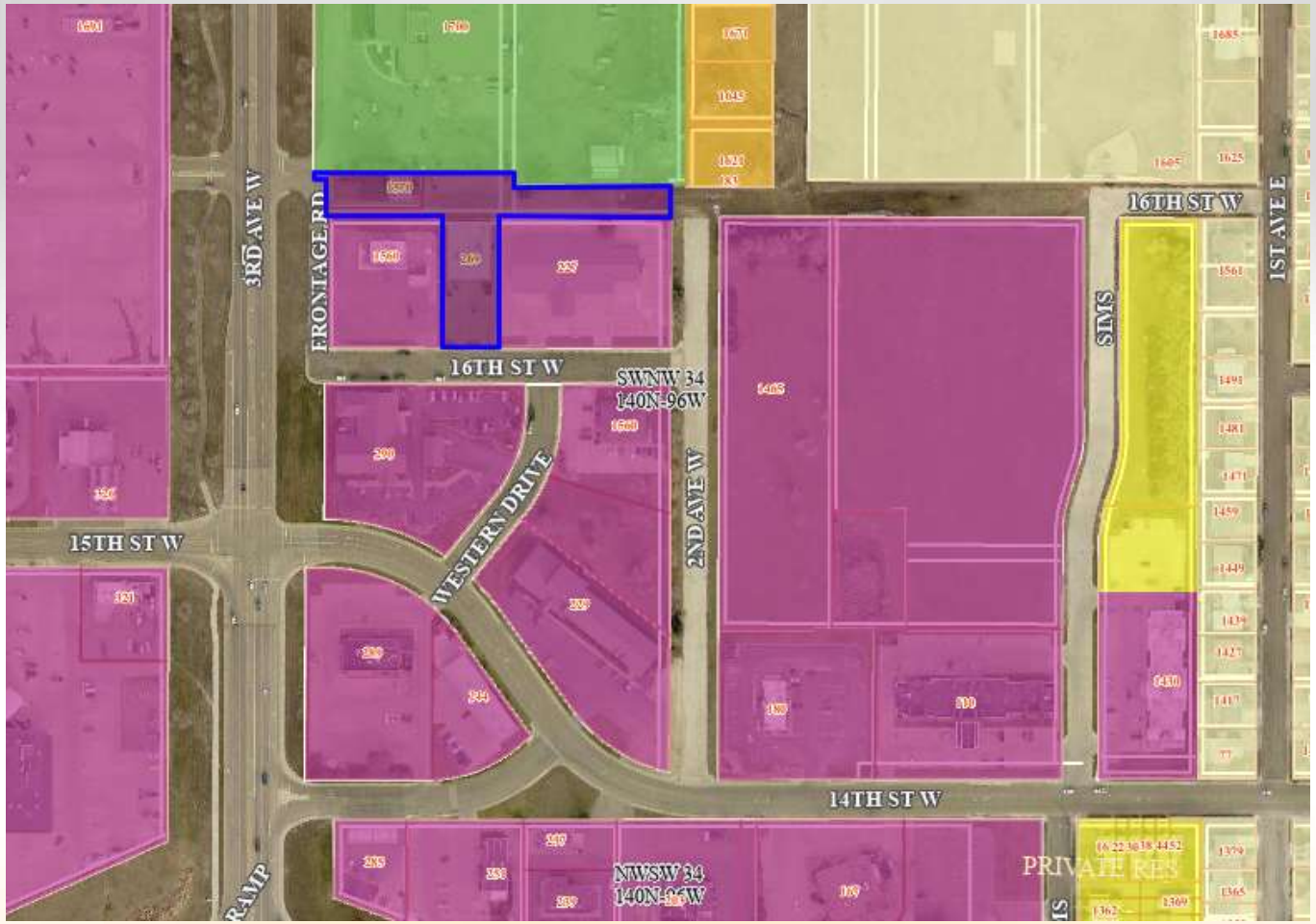
Dated this _____ day of _____ 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger
Dickinson City Administrator

16TH STREET BUSINESS PLAZA ADDITION MINOR SUBDIVISION (FLP-001-2025)



CITY OF Dickinson North Dakota

16th Street Business Plaza Addition Final Minor Plat Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: June 4, 2025
Re: **FLP-001-2025 16th Street Business Plaza Addition Final Minor Plat**

OWNER/APPLICANT
Stephen & Diane Duchscher
11015 40th Street SW
Dickinson, ND, 58601
dianeduchscher@homeandlandcompany.com
(701) 290-7710

APPLICANT'S REPRESENTATIVE
Nick Jensen
Western Edge Surveying, PLLC
1175 Lincoln Street
Dickinson, ND 58601
nick.jensen@westernedgesurveying.com
(701) 505-8209

Public Hearing	June 11, 2025	Planning and Zoning Commission
Final Action	June 17, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Minor Subdivision Plat for the 16th Street Business Plaza Addition Subdivision, located within the SW1/4 of the NW1/4 of Section 34, Township 140 North, Range 96 West, 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. The proposed minor subdivision is a replat of Lot 1, Block 1 of the Dover Addition, and a replat of part of Lot A of the Western Second Addition. An unplatted portion of Section 34, Township 140 North, Range 96 West is also included as part of the proposed minor subdivision plat. According to the applicant, the purpose of the proposed subdivision is to divide the land into two separate lots with the intent of selling each lot. The site is zoned Community Commercial (CC), and the proposed subdivision is +/- 1.213 acres.

Staff Recommendation: Staff recommends approval of this plat.

LOCATION

The property is located within the SW1/4 of the NW1/4 of Section 34, Township 140 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. This subdivision contains the existing businesses at 269 16th Street West and 1570 3rd Avenue West.

CURRENT ZONING	**CC**
FUTURE LAND USE MAP DESIGNATION	**COMMERCIAL**
GROSS SITE ACREAGE	**+/- 1.213**
LOTS PROPOSED	**2**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	P	DOT Office
East	CC	Undeveloped
South	CC	Offices
West	CC	Commercial

STAFF ANALYSIS

CURRENT ORDINANCE REVIEW

According to Section 52-1 of the Municipal Code, a minor subdivision is a subdivision that does meets the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure; and
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear side of the subject tract or any adjacent property; and
- Does not violate any local, state, or federally-adopted law, ordinance, regulation, plan, or policy; and
- Consists of four lots or less.

The proposed subdivision meets the above requirements and would be considered a minor plat.

According to Table 62-162-3b: Summary of Site Development Regulations, in the Zoning Ordinance, the minimum CC lot size is 12,000 square feet. Both of the proposed lots exceed the

minimum lot size requirement of their respective zoning district. No existing structures violate any use or setback requirements laid out in the Zoning Ordinance.

Both currently existing buildings have parking requirements outlined in Table 62-589-1 of the Zoning Ordinance. The orientation of the proposed lots ensures the nearby parking lot is split in a way that provides adequate parking to both facilities.

A 10-foot utility easement and 10-foot ingress/egress access easement have been included in lot 1 to aide in access between the two lots and the surrounding road network.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: Community Development staff recommends **approval** of this minor plat.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-001-2025: 16th Street Business Plaza Addition Final Minor Plat** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **FLP-001-2025: 16th Street Business Plaza Addition Final Minor Plat** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO: _____ - 2025

A RESOLUTION APPROVING
FINAL MINOR PLAT ENTITLED
16th ST BUSINESS PLAZA ADDITION
STARK COUNTY, NORTH DAKOTA

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **16th ST BUSINESS PLAZA ADDITION**

A TRACT OF LAND BEING THE REPLAT OF LOT 1, BLOCK 1, DOVER ADDITION, AND A REPLAT OF PART OF LOT A, WESTERN SECOND ADDITION, AND PART OF THE NORTHWEST QUARTER (NW1/4) OF SECTION 34, TOWNSHIP 140 NORTH, RANGE 96 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF LOT 1, BLOCK 1, DOVER ADDITION, THENCE N1°46'52"E ALONG THE WEST LINE OF SAID LOT 1 A DISTANCE OF 14.01' POINT BEING ON THE WESTERN BOUNDARY OF SAID LOT 1, THENCE N01°46'52"E ALONG THE WEST LINE OF A PREVIOUSLY DEEDED PARCEL FILED AT THE STARK COUNTY COURTHOUSE DOCUMENT NUMBER: 195808 A DISTANCE OF 42.03', THENCE N88°15'42"W ALONG SAID DEEDED PARCEL A DISTANCE OF 20.00', THENCE N1°49'36"E A DISTANCE OF 14.00', THENCE S88°10'21"E ALONG SAID DEEDED PARCEL A DISTANCE OF 173.00 'POINT BEING ON THE NORTHERN BOUNDARY OF SAID LOT 1, THENCE S88°10'21"E ALONG THE NORTHERN BOUNDARY OF SAID LOT 1 A DISTANCE OF 149.00', THENCE S1°39'29"W ALONG THE NORTHERN BOUNDARY OF SAID LOT1 A DISTANCE OF 22.15', THENCE S88°10'26"E ALONG THE NORTHERN BOUNDARY OF SAID LOT 1 A DISTANCE OF 253.04' TO A POINT BEING THE NORTHEAST CORNER OF SAID LOT 1, THENCE S1°48'34"W ALONG THE EASTERN BOUNDARY OF SAID LOT 1 A DISTANCE OF 47.85' POINT ALSO BEING THE NORTHEAST CORNER OF LOT' B' OF SAID WESTERN SECOND ADDITION, THENCE N88°10'26"W ALONG THE NORTH LINE OF SAID LOT' B' A DISTANCE OF 277.54' POINT BEING THE NORTHEAST CORNER OF LOT A OF WESTERN SECOND ADDITION, THENCE S1°50'02"W ALONG THE EAST LINE OF SAID LOT' A' A DISTANCE OF 210.09' POINT BEING THE SOUTHEAST CORNER OF SAID LOT' A', THENCE N88°10'26"W ALONG THE SOUTH LINE OF SAID LOT' A' A DISTANCE OF 92.00', THENCE N1°50'02"E PARALLEL TO THE EAST LINE OF SAID LOT' A' A DISTANCE OF 210.09', THENCE N88°10'26"W ALONG THE NORTH LINE OF SAID LOT' A' A DISTANCE OF 185.54' TO THE POINT OF BEGINNING.

SAID TRACT NOW PLATTED AS 16TH ST BUSINESS PLAZA ADDITION CONTAINS 52858SQFT (1.213AC), MOREORLESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES, AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **16th ST BUSINESS PLAZA ADDITION,** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water

and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

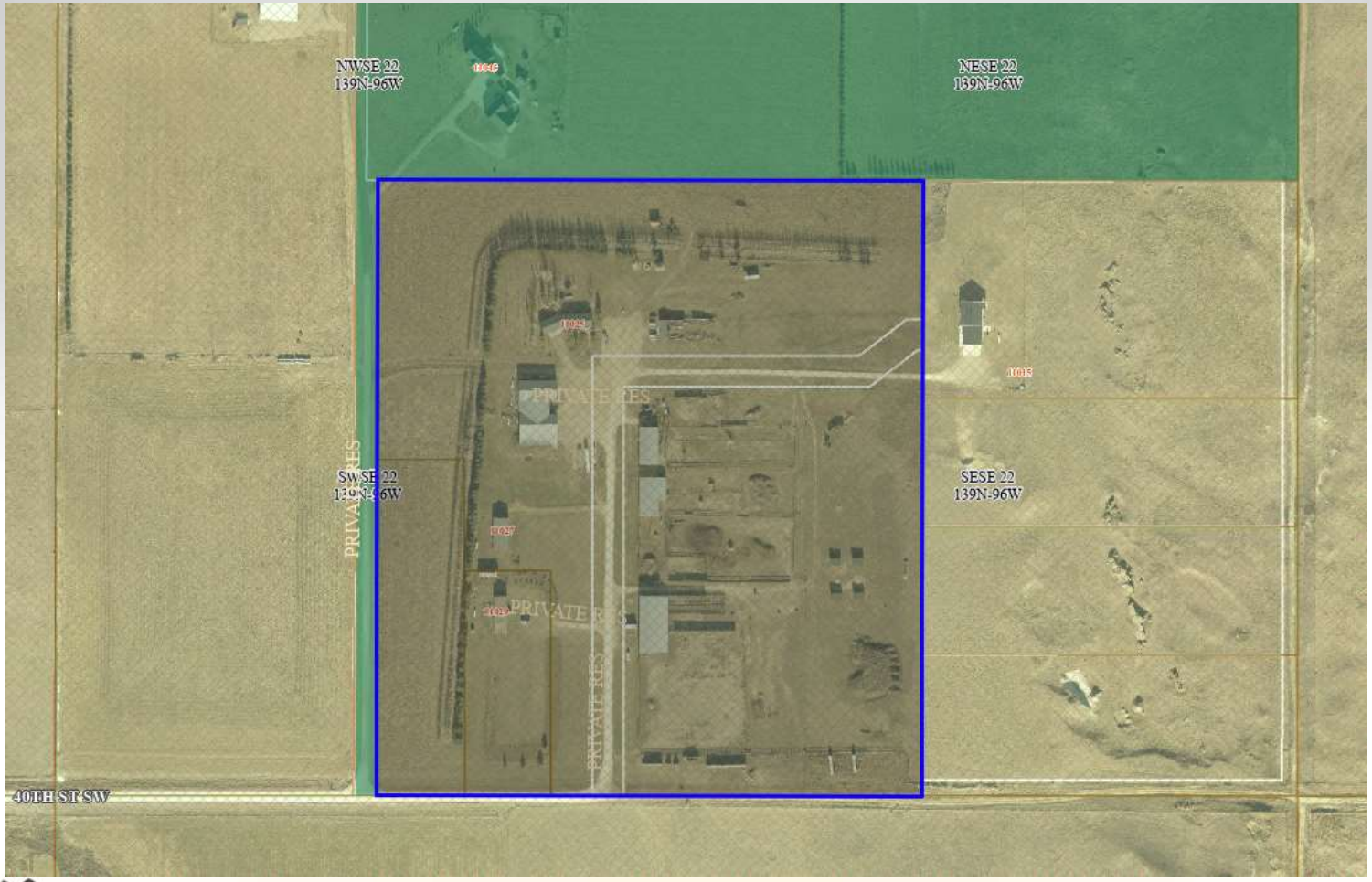
Dated this _____ day of June 2025.

_____
Scott Decker, President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

JERRY WILLIAMS MAJOR SUBDIVISION (FLP-002-2025)



CITY OF Dickinson North Dakota

JERRY WILLIAMS FINAL MAJOR PLAT STAFF REPORT

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: June 4, 2025
Re: **FLP-001-2025 Jerry Williams Subdivision Final Major Plat**

OWNER/APPLICANT
Jerry Williams
11015 40th Street SW
Dickinson, ND, 58601
djohnson_55@hotmail.com
(701) 290-7710

APPLICANT'S REPRESENTATIVE
Nick Jensen
Western Edge Surveying, PLLC
1175 Lincoln Street
Dickinson, ND 58601
nick.jensen@westernedgesurveying.com
(701) 505-8209

Public Hearing	June 11, 2025	Planning and Zoning Commission
Final Action	June 17, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a final Major Subdivision Plat for the Jerry Williams Subdivision, located within the SE1/4 of Section 22, Township 139 North, Range 96 West, 5th Principal Meridian, Stark County, North Dakota; in the City of Dickinson's Extra-Territorial Zone. According to the applicant, the purpose of the proposed subdivision is to divide the land into appropriate-sized lots for each of the residents currently living on the tract. The site is zoned Agriculture (AG), and the proposed subdivision is +/- 35.66 acres.

A public hearing in front of the Planning and Zoning Commission on the preliminary plat was held on February 12, 2025 (PLP-001-2025). The Planning and Zoning Commission recommended approval without conditions of the preliminary plat.

Staff Recommendation: Staff recommends approval of this plat.

LOCATION

The property is a previously unplatted tract located within the SE1/4 of Section 22, Township 139 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota in the City of Dickinson's Extra-Territorial Zone. This subdivision contains the existing residences at 11025, 11027, and 11029 40th Street SW.

CURRENT ZONING	**AG**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/- 35.66**
LOTS PROPOSED	**6**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	AG & RR	Single-family residence; Undeveloped
East	AG	Single-family residence; Undeveloped
South	AG	Undeveloped
West	AG	Undeveloped

STAFF ANALYSIS

CURRENT ORDINANCE REVIEW

According to Section 34.030 of the Municipal Code, a major subdivision is a subdivision that does not meet the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure; and
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear side of the subject tract or any adjacent property; and
- Does not violate any local, state, or federally-adopted law, ordinance, regulation, plan, or policy; and
- Consists of four lots or less.

The proposed subdivision does not meet the fourth requirement as it plans to create six lots. This means the proposed plat must be considered a major subdivision and is subject to the major subdivision process as outlined in Section 34.040.

According to Section 39.04 of the Municipal Code, the minimum AG lot size is 5 acres. The six proposed lots all exceed the minimum lot size requirement of their respective zoning district. No existing structures violate any use or setback requirements laid out in the Zoning Ordinance.

There is a road located in a 66-foot private access/future utility easement. This road provides access to the proposed lots 3, 4, & 5, as well as to the applicant's residence at 11015 40th Street SW. Maintenance of this road will continue to be the responsibility of the property owners, and the property owners have submitted to the City of Dickinson a road maintenance contract that outlines the responsibilities of residents along the road and avoid future confusion. This agreement has been reviewed by the Stark County Road Department and will be recorded with the City Recorder prior to the recording of the final plat.

Staff reviewed the proposed final subdivision and found no changes from the preliminary plat heard on February 12, 2025.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: The Community Development staff recommends **approval** of this major plat.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-002-2025: The Jerry Williams Subdivision Final Major Plat** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **FLP-002-2025: The Jerry Williams Subdivision Final Major Plat** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO: _____ - 2025

**A RESOLUTION APPROVING
FINAL MAJOR PLAT ENTITLED
JERRY WILLIAMS SUBDIVISION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **JERRY WILLIAMS SUBDIVISION**

A tract of land located in the Southeast Quarter (SE1/4) of Section Twenty-Two (22), Township 139 North (T139N), Range 96 West (R96W) of the 5th Principal Meridian (5th P.M.), Stark County, North Dakota being more particularly described as follows: Commencing at the South Quarter (S1/4) Corner of said Section Twenty-Two (22); thence 91°41'13" along the south line of the Southeast Quarter a distance of 660.58' to the Point of Beginning, point also being the Centerline of a Private Access Easement described in Document No. 3081306 filed at the Stark County Courthouse, thence 1°50'50" along said Centerline a distance of 1309.04, point being the Southwest Corner of Shetler Subdivision of said Document No. 3081306, thence 91°43'33" along the South line of Shetler Subdivision a distance of 1000.93' to a point being the Southeast Corner of said Shetler Subdivision, also being the Southwest Corner of Parcel A as described in Document No. 3132372 filed at the Stark County Courthouse, thence 91°38'57" along the South line of said Parcel A a distance of 184.34', to a point also being the Northwest Corner of Williams Johnson Subdivision described in Document No. 3155815 filed at the Stark County Courthouse, thence 181°42'01" along the West line of Lot 2 Block 1 of said Williams Johnson Subdivision a distance of 463.81', thence 181°42'41" along the West line of Lot 2 Block 1 of said Williams Johnson Subdivision a distance of 272.35', thence 181°42'40" along the West line of Lot 3 Block 1 of said Williams Johnson Subdivision a distance of 272.21', thence 181°42'42" along the West line of Lot 4 Block 1 of said Williams Johnson Subdivision a distance of 299.97', point being on the South line of said Southeast Quarter (SE1/4), thence 271°40'47" along the South line of said Southeast Quarter (SE1/4) a distance of 794.71', point being the Southeast corner of a 2.03 Acre Tract described in Document No. 3109416 filed at the Stark County Courthouse, thence 271°38'41" along the South line of said 2.03 Acre Tract a distance of 184.41', point being the Southwest Corner of said 2.03 Acre Tract and the Southeast Corner of a 3.03 Acre Tract described in Document No. 3109415 filed at the Stark County Courthouse, thence 271°39'17" along the South line of said 3.03 Acre Tract a distance of 184.52' point being the Southwest Corner of said 3.03 Acre Tract, thence 272°10'23" a distance of 24.82' to the Point of Beginning.

Said tract contains 35.656 Acres, more or less, and is subject to any previous easements, agreements, conveyances, and surveys.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **JERRY WILLIAMS SUBDIVISION,** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

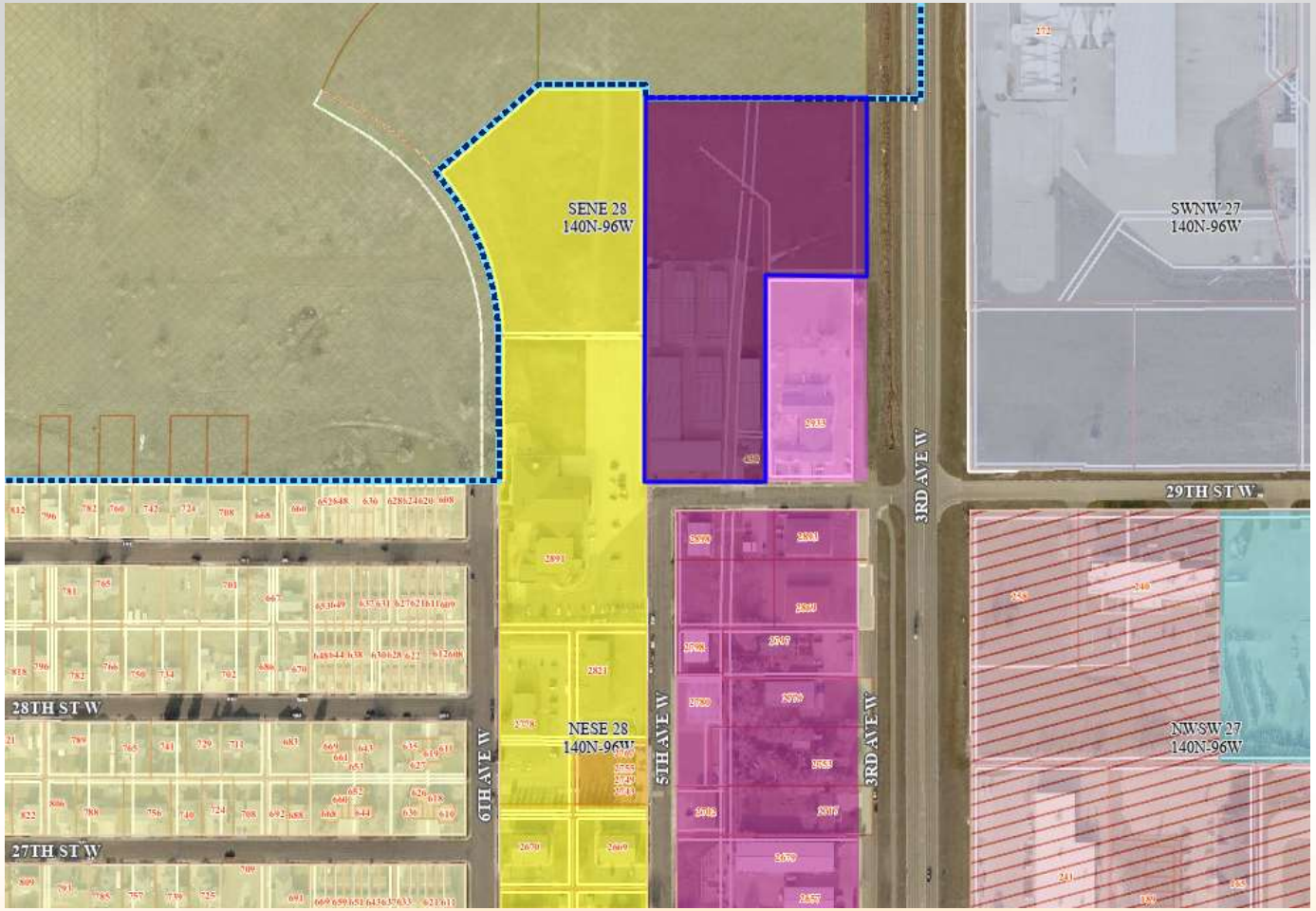
Dated this _____ day of June 2025.

_____
Scott Decker, President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

BADLANDS STORAGE 2ND ADDITION MINOR SUBDIVISION (FLP-003-2025)



CITY OF Dickinson North Dakota

Badlands Storage 2nd Addition Final Minor Plat Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: June 4, 2025
Re: **FLP-003-2025 Badlands Storage 2nd Addition Final Minor Plat**

OWNER/APPLICANT
Jacob Barney / Five Star Storage
3255 43rd Street SW
Fargo, ND, 58104
jake@fivestarstorage.biz
(612) 439-0600

APPLICANT'S REPRESENTATIVE
Abe Ulmer
Independent Land Surveying & Engineering Inc
4215 Old Red Trail NW
Mandan, ND 58554
abe.ilsurveynd.com
(701) 220-0968

Public Hearing	June 11, 2025	Planning and Zoning Commission
Final Action	June 17, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Minor Subdivision Plat for the Badlands Storage 2nd Addition Subdivision, being a replat of Lot 1 in Block 1 of the Badlands Storage Subdivision and Lot 1 in Block 1 of Tweeten's 3rd Addition Subdivision, located within the SE1/4 of the NE1/4 of Section 28, Township 140 North, Range 96 West, 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. According to the applicant, the purpose of the proposed subdivision is to combine the existing lots to expand the existing convenience storage operations. The site is zoned Community Commercial (CC), and the proposed subdivision is +/- 6.04 acres.

Staff Recommendation: Approval.

The applicant has submitted an associated Special Use Permit application for a convenience storage facility (SUP-001-2025). Approval of the SUP is contingent on approval of this minor subdivision plat.

LOCATION

The property is located within the SE1/4 of the NE1/4 of Section 28, Township 140 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. This subdivision contains the existing businesses at 430 29th Street W.

CURRENT ZONING	**CC**
FUTURE LAND USE MAP DESIGNATION	**COMMERCIAL**
GROSS SITE ACREAGE	**+/- 6.04**
LOTS PROPOSED	**1**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	AG	Undeveloped
East	LC & GI	Daycare, Auto Work
South	CC	Offices
West	R-2	Church

STAFF ANALYSIS

CURRENT ORDINANCE REVIEW

According to Section 52-1 of the Municipal Code, a lot combination requires that affected lots have boundaries coinciding with lot lines on the existing plat. The proposed subdivision involves the combination of one lot from the Badlands Storage Subdivision and one lot from the Tweeten's 3rd Addition, the lot lines do not coincide with a single existing subdivision and an administrative lot modification would not be permitted.

According to Section 52-1 of the Municipal Code, a minor subdivision is a subdivision that does meets the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure; and
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear side of the subject tract or any adjacent property; and
- Does not violate any local, state, or federally-adopted law, ordinance, regulation, plan, or policy; and
- Consists of four lots or less.

The proposed subdivision meets the above requirements and would be considered a minor plat.

A 10-foot utility easement is present on the Southwest edge of Lot 1 of Tweeten's 3rd Addition. The applicant is submitting a petition of vacation in order to vacate this easement.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: Community Development staff recommends **approval** of this minor plat.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-003-2025: Badlands Storage 2nd Addition Final Minor Plat** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **FLP-003-2025: Badlands Storage 2nd Addition Final Minor Plat** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO: _____ - 2025

**A RESOLUTION APPROVING
FINAL MINOR PLAT ENTITLED
BADLANDS STORAGE 2ND ADDITION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **BADLANDS STORAGE 2ND ADDITION**

ALL OF LOT 1, BLOCK 1 IN TWEETEN'S 3RD ADDITION AND ALL OF LOT 1, BLOCK 1 IN BADLANDS STORAGE SUBDIVISION, SITUATED IN THE NORTHEAST QUARTER OF SECTION 28, TOWNSHIP 140 NORTH, RANGE 96 WEST OF THE 5TH PRINCIPAL MERIDIAN IN STARK COUNTY, NORTH DAKOTA

SAID TRACT OF LAND CONTAINS 6.04 ACRES.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the**, BADLANDS STORAGE 2ND ADDITION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of June 2025.

_____
Scott Decker, President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

REDDISH CORNER ADDITION MINOR SUBDIVISION (FLP-004-2025)

CITY OF Dickinson North Dakota

Reddish Corner Addition Final Minor Plat Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: June 4, 2025
Re: **FLP-004-2025 Reddish Corner Addition Final Minor Plat**

OWNERS/APPLICANTS
Aaron & Jenna Reddish
872 Sims Street
Dickinson, ND, 58601
j.loraeperfection@gmail.com
(701) 595-2889

APPLICANT'S REPRESENTATIVE
Nick Jensen
Western Edge Surveying, PLLC
1175 Lincoln Street
Dickinson, ND 58601
nick.jensen@westernedgesurveying.com
(701) 505-8209

Public Hearing	June 11, 2025	Planning and Zoning Commission
Final Action	June 17, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Minor Subdivision Plat for the Reddish Corner Addition Subdivision, located within the NW1/4 of Section 3, Township 139 North, Range 96 West, 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. The proposed minor subdivision is a replat of a portion of Lot 1 of Block 6 of the Hilliard and Manning's Third Addition Subdivision. According to the applicant, the purpose of the proposed subdivision is to combine the properties to comply with Section 62-4771 of the Zoning Ordinance prohibiting private garages on residential lots without an existing primary structure . The two existing properties are zoned Low Density Residential (R-1), and the proposed subdivision is +/- 0.385 acres.

Staff Recommendation: Staff recommends approval of this plat.

LOCATION

The property is located within the NW1/4 of Section 3, Township 139 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. This subdivision contains the existing residence at 872 Sims Street, as well as a garage located at 6 9th Street East.

The applicants reside at 872 Sims Street, which currently legally described as 50' X 125' NW corner of Lot 1, Block 6, Hilliard & Manning 3rd Addition Subdivision. The applicants purchased adjacent property to the north which currently is legally described as 50' X 125' NW corner of Lot 1, Block 6, Hilliard & Manning 3rd Addition Subdivision and which has an address of 6 9th Street East. The property with the address of 6 9th Street East was developed with a single-family residential structure and a detached garage. The applicants demolished the existing residential structure, and they want to combine this property with property they reside on.

Both properties were originally part of Lot 1, Block 6 of the Hilliard & Manning 3rd Addition Subdivision, and, like many properties in older portions of the City, they were created outside the legal subdivision process. Therefore, combining the two properties requires approval by the City Commission of a minor subdivision.

CURRENT ZONING	**R-1**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/- 0.385 acres**
LOTS PROPOSED	**2**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	R-2	Single-family residences; multi-family residences
East	R-1	Single-family residences
South	R-1	Single-family residences
West	R-1	Medical clinic

STAFF ANALYSIS

CURRENT ORDINANCE REVIEW

According to Section 52-1 of the Municipal Code, a minor subdivision is a subdivision that does meets the following requirements:

- Does not require the dedication of public rights-of-way or the construction of new public streets or public infrastructure; and
- Does not land-lock or otherwise impair convenient ingress and egress to or from the rear side of the subject tract or any adjacent property; and
- Does not violate any local, state, or federally-adopted law, ordinance, regulation, plan, or policy; and
- Consists of four lots or less.

The proposed subdivision meets the above requirements and would be considered a minor plat.

According to Table 62-162-3b: Summary of Site Development Regulations, in the Zoning Ordinance, the minimum R-1 lot size is 7,500 square feet. The existing north lot does not currently meet the minimum lot size requirement, and combining these lots would bring it into code compliance. No existing structures violate any use or setback requirements laid out in the Zoning Ordinance.

The applicant has indicated a desire to build an additional detached structure on the property. Any additional structures will require a building permit to be submitted to the City. Due to the property being located within the floodplain, a Letter of Map Revision (LOMR) from the Federal Emergency Management Agency (FEMA) will be required. Additionally, the applicant would be required to obtain a variance for the number of detached structures, as there are currently three detached structures located on the property.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: Community Development staff recommends **approval** of this minor plat.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-004-2025: Reddish Corner Addition Final Minor Plat** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **FLP-004-2025: Reddish Corner Addition Final Minor Plat** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO: _____ - 2025

**A RESOLUTION APPROVING
FINAL MINOR PLAT ENTITLED
REDDISH CORNER ADDITION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **REDDISH CORNER ADDITION**

A PARCEL OF LAND BEING A PORTION OF LOT 1, BLOCK 6, HILLIARD AND MANNING'S 3RD ADDITION, LOCATED IN THE NORTHWEST QUARTER OF SECTION 3, TOWNSHIP 139 NORTH, RANGE 96 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE S88°18'11"E ALONG THE NORTH LINE OF SAID LOT 1, A DISTANCE OF 50.13 FEET TO THE NORTHWEST CORNER OF A PARCEL RECORDED AT THE STARK COUNTY RECORDER'S OFFICE PER DOCUMENT NO. 3141141; THENCE S1°43'25"W ALONG THE WEST LINE OF SAID PARCEL, A DISTANCE OF 125.02 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL; THENCE S88°17'03"E ALONG THE SOUTH LINE OF SAID PARCEL AND A PARCEL RECORDED PER DOCUMENT NO. 3110289, A DISTANCE OF 97.79 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL PER DOCUMENT NO. 3110289; THENCE S1°43'25"W ALONG THE WEST LINE OF A PARCEL RECORDED PER DOCUMENT NO. 3168496, A DISTANCE OF 71.00 FEET TO THE NORTHEAST CORNER OF A PARCEL RECORDED PER DOCUMENT NO. 3143422; THENCE N88°17'03"W ALONG THE NORTH LINE OF SAID PARCEL PER DOCUMENT NO. 3143422, A DISTANCE OF 147.92 FEET TO A POINT ON THE WEST LINE OF SAID LOT 1; THENCE N1°43'25"E ALONG THE WEST LINE OF SAID LOT 1, A DISTANCE OF 196.00 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 0.385 ACRES (16,768 SQUARE FEET), MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES, AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **REDDISH CORNER ADDITION,** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of June 2025.

_____
Scott Decker, President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

CIVIL SCIENCE INFRASTRUCTURE, INC.
Short Form Consulting Services
Contract Modification
Client/Engineer Form – [Rev02/2021]

Modification No. **1** Date of Modification **June 17, 2025**

CS Project No. IF24212.00
Project Name **Entrance Signs - 202319**
Contract Modification Type: ☒ Hourly ☐ Fixed Fee (Lump Sum) ☐ Retainer ☐ Per Lot ☐ Other

Contract Value*	$11,650.00
Modification Value	**$6,914.00**
Total Revised Contract Value	$18,564.00

*Base Contract plus all previous modifications approved and executed to the date noted above

In addition to the Conditions contained herein this Contract Modification incorporates the terms and conditions of the Contract or Agreement dated, May 7, 2024, as executed by Civil Science Infrastructure, Inc. and City of Dickinson.

This Contract Modification incorporates the Exhibits noted below:

- ☒ **Exhibit A – Modification to Professional Services Proposal**
- ☐ **Exhibit B – CS Standard Unit Rates and Fee Schedule**

THIS MODIFICATION EXECUTED THE DAY AND YEAR LAST WRITTEN:

CIVIL SCIENCE INFRASTRUCTURE, INC. (CS)	**COMPANY NAME (CLIENT)**
Civil Science Infrastructure, Inc. Attn: Jeremy Easum 531 W Villard Suite 1 Dickinson, ND 58601 (701)-219-4511 Email jeasum@civilscience.com	City of Dickinson Attn: Kris Keller 38 1st St W Dickinson, ND 58601 (701) 456-7020 Kris.keller@dickinsongov.com
BY*:	BY*:
DATE: 6-10-25	DATE:

*Must be executed by authorized company representative

1. This Modification is to be attached and made part of the Contract or Agreement as noted above between CS and CLIENT. It has been determined that certain modifications to the contract are required to complete the work as specified by this Contract. The CLIENT agrees to the modification as specified herein.
2. The parties hereto agree to abide by all provisions of the original Contract as well as the provisions of any previous contract modifications.
3. This written contract modification supersedes and replaces any verbal discussions with respect to the affected changes contained within the Modification.

Engineers | Surveyors | Solutions

CIVIL SCIENCE INFRASTRUCTURE, INC.
Short Form Consulting Services
Contract Modification
Client/Engineer Form

Exhibit A – Modification to Professional Services Proposal

BACKGROUND

CS evaluated multiple sites for entrance signs and provided recommendations to the city for consideration. Two locations have been conditionally approved by NDDOT for construction within the NDDOT ROW. A survey & exhibit including a legal description of the sign location are required for further NDDOT permitting and approval. The city has requested the north and east locations be surveyed and a sign foundation exhibit and survey exhibit be completed.

SCOPE MODIFICATION

Based on the Background outlined above, CS will provide the following services where tasks will include:

Civil Engineering Design

At both north and east sign locations:

- Complete topographic and boundary survey
- Complete a site analysis to determine final sign location and elevation and prepare exhibit
- Determine electrical feed & layout
- Prepare survey exhibit for NDDOT permit application

FEE MODIFICATION

CS proposes to complete the Scope Modification outlined above as follows:

Task Description	Fee	Fee Type	Comments
Civil Engineering Design	$6,914	Hourly	
Bid Phase Services	TBD		
Construction Staking	TBD		
Construction Phase Services	TBD		
Total	**$6,914**		

Professional fees shown are not to exceed unless upon written authorization from the City.

CITY OF Dickinson North Dakota

Engineering Memorandum

June 12, 2025

RE: June 17th Commission Meeting

CIVIL SCIENCE – SURVEY AND APPLICATION DOCUMENTATION – ENTRANCE SIGNS (202319)

For your consideration is contract amendment with Civil Science provide survey exhibits & documentation for a Right-Of-Way application with the ND DOT for placement of signage. The ND DOT has conditionally approved the locations of the entrance signs on the main north and east entry points along Hwy 22 & the I-94 EBL.

The amendment will be for $6,914 on a Time & Material NTE basis. This work will be funded through the Hospitality Tax.

The City Attorney has reviewed this contract amendment.

The City Engineering staff recommends approval.

Museum Design Contract Amendment with GT Architecture

Presented by: Senior Engineer, Kris Keller

Consideration to Approve

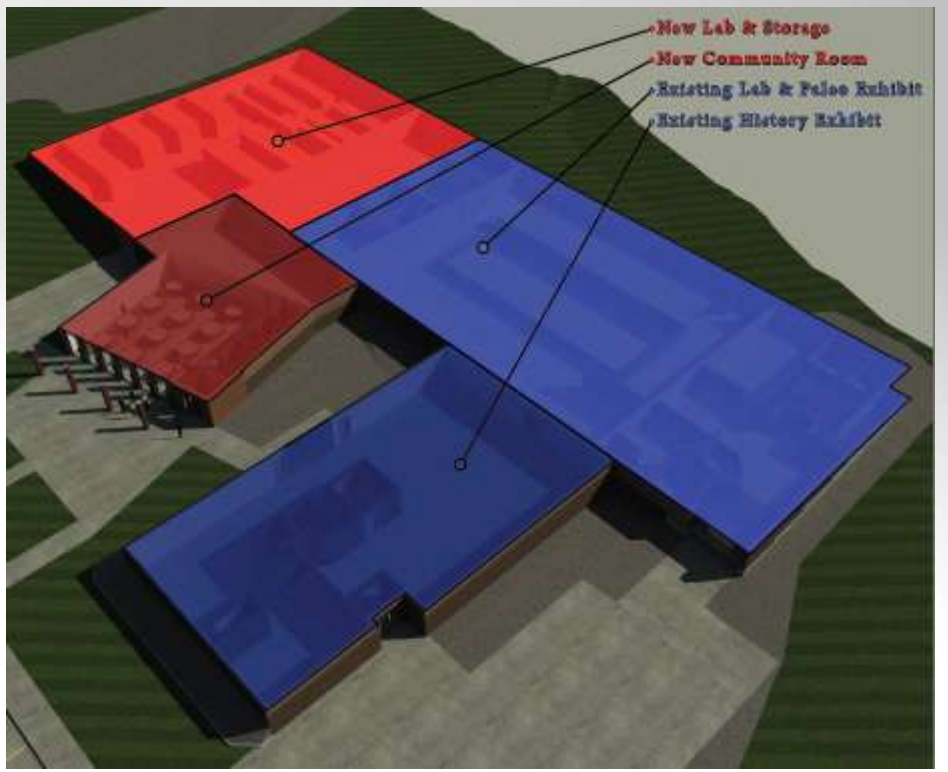
CITY OF Dickinson North Dakota

Vicinity Map

CITY OF Dickinson North Dakota

Project Status

- Conceptual Design Complete
  - Community Room
  - Laboratory & Collection Repository
  - ADA Compliance
- Construction Manager At-Risk
  - On-Board



CITY OF Dickinson North Dakota

BRAUN INTERTEC
The Science You Build On.

Braun Intertec Corporation
2908 Morrison Avenue, Suite 3
Bismarck, ND 58504

Phone: 70
Fax: 701.255.7208
Web: braunintertec.com

June 10, 2025 Revised Proposal QTB215045

Ms. Sylvia Miller
City of Dickinson
38 1st Street West
Dickinson, ND 58601

Re: Revised Proposal for a Geotechnical Evaluation
City of Dickinson 2026 Geotechnical Engineering Services for Various Infrastructure and Engineering Improvement Projects
Various Locations
Dickinson, North Dakota

Dear Ms. Miller:

Braun Intertec Corporation respectfully submits this proposal to complete a geotechnical evaluation for the various infrastructure and engineering improvement projects in Dickinson. We have revised this proposal after receiving feedback from you, and providing you an updated timeline on fieldwork completion and report delivery.

Project Information

We reviewed the April 24, 2025, RFP and the April 30 recording of the Teams call, we understand that the project will include the following tasks:

- Task 1: 202605 – 2026 Street and Utility Project - removal and replacement of approximately 3,200 feet of watermain, with some areas of sanitary and storm sewer repair. Requested scope: Ten soil borings to nominal depths of 10 feet, including pavement coring prior to boring, and thirteen additional pavement cores.

- Task 2: 202601 – 2026 Road Maintenance milling and overlay of pavement at various streets noted in the RFP. Requested scope: Twenty-nine soil borings to nominal depths of 5 feet, including pavement coring prior to boring.

- Task 3: 202105 – 4th St. E, 5th St. E, and 26th Ave E Street and Stormwater - stormwater improvements and asphalt paving over the existing gravel roadway. Requested scope: Two soil borings to nominal depths of 5 feet (no pavement coring at these locations as they are currently gravel surfaced) and three pavement cores.

- Task 4: 202418 – 9th St. W & 5th Ave W Intersection Safety - the reconstruction of approximately 500 feet of roadway. Requested scope: Two soil borings to nominal depths of 10 feet, including pavement coring prior to boring. This project must be performed in accordance with NDDOT standards.

AA/EOE

- Task 5: 202506 – 21st St. W – State Ave to 3rd Ave W - the mill and overlay of approximately 3,800 linear feet of pavement along 21st Street West. Requested scope: Five soil borings to nominal depths of 5 feet, including pavement coring prior to boring.

Qualifications

Our work will be managed by Ian Becket, EIT, and reviewed by Wes Dickhut, PE, from our Bismarck office. Wes Dickhut is registered as a professional engineer in North Dakota. We performed geotechnical evaluations for the City of Dickinson in 2024 for various infrastructure and building projects. We have additionally performed several pavement evaluations in nearby cities in Western North Dakota including utility support and backfill recommendations, pavement design recommendations, and incorporation of various pavement improvement options including geogrid.

Our local Dickinson office is seasonally staffed with engineering technicians that can provide support during construction, in addition to several engineering technicians experienced in utility and roadway construction from our Bismarck office. We can provide observations, testing, and consulting support during construction in the event that unexpected conditions are encountered.

As we've discussed with you, since issuance of our original proposal, our drilling backlog has extended into mid-September, 2025. We plan to complete the fieldwork by November 1, 2025, with delivery of reports by December 22, 2025. We do not anticipate any conflicts of interest associated with these projects.

Purpose

The purpose of our geotechnical evaluation will be to characterize subsurface geologic conditions at selected exploration locations, evaluate their impact on the project, and provide geotechnical recommendations for the design and construction of the various projects.

Scope of Services

We propose the following tasks to help achieve the stated purpose. If we encounter unfavorable or unforeseen conditions during the completion of our tasks that lead us to recommend an expanded scope of services, we will contact you to discuss the conditions before resuming our services.

Coordination

We anticipate that the tasks will be completed over several mobilizations from our Bismarck office for the field exploration. We will provide weekly status updates on field work status, completion, and report status. We anticipate attending one progress meeting per month to provide updates on our findings and delivery schedule, and to answer any questions that may assist your consultants in plan and specification preparation.

Site Access
Based on aerial photographs, it appears that the sites are accessible to our truck mounted drill rig. We assume there will be no cause for delays in accessing the exploration locations. We are not including debris or obstruction removal, grading of navigable paths, or snow plowing.

Depending on access requirements, ground conditions or potential utility conflicts, our field crew may alter the exploration locations from those proposed to facilitate accessibility.

Staking
We will stake the proposed boring locations based on the sketches provided in the RFP using our Trimble Catalyst GPS. This GPS can typically give accuracies of +/- 1 inch. For purposes of linking the GPS data to an appropriate reference, we request that you provide CAD files indicating location/elevation references appropriate for this project or give us contact information for the consultant that might have such information. We anticipate providing coordinates in ND State Plain South and NAVD88 datums.

Utility Clearance
Prior to drilling or excavating, we will contact North Dakota One Call and arrange for notification of the appropriate utility vendors to mark and clear the exploration locations of public underground utilities. You, or your authorized representative, are responsible to notify us before we begin our work of the presence and location of any underground objects or private utilities that are not the responsibility of public agencies. As the borings are planned in public rights of way, we do not anticipate that private utilities will be a conflict at the locations.

Traffic Control
As requested, we will perform the borings and cores in within the existing drive lanes throughout the sites. We anticipate that the exploration areas will require lane closures along the roadway alignments to alert motorists to our work area for Tasks 4 and 5. We plan to retain 3D Specialties to provide appropriate signages and personnel for lane closures. The traffic control subcontractor will move with us as we perform coring and boring operations throughout the sites. We plan to provide signs and cones for the lower traffic areas in Tasks 1, 2, and 3.

Pavement Coring
We will core pavements at the 62 exploration locations as selected by the City of Dickinson. We will measure the length of each core and provide a photograph for pavement quality review.

Penetration Test Borings
We propose to drill the requested 48 standard penetration test (SPT) borings for the project to nominal depths of 5 or 10 feet. We will perform standard penetration tests at 2 1/2-foot vertical intervals to boring termination.

We will collect bag samples from the auger cuttings of each boring for laboratory testing.

If the borings encounter poor soil conditions, such as soft clays or organic soils to their planned termination depth, we may extend the borings by approximately five feet past their planned depths. The additional information will help evaluate such issues as excavation depth and utility support alternatives.

If we identify a need for deeper (or additional) borings, we will contact you prior to increasing our total estimated drilled footage and submit a Change Order summarizing the anticipated additional effort and the associated cost, for your review and authorization.

Groundwater Measurements

If the borings encounter groundwater during or immediately after drilling of each boring, we will record the observed depth on the boring logs. As the borings are in existing roadways, we do not plan to leave borings open for an extended period of time to monitor groundwater levels.

Borehole Abandonment

We will backfill our exploration locations immediately after drilling or after final groundwater measurements at each location with auger cuttings.

Upon backfilling exploration locations, we will fill holes in pavements with a temporary patch. We plan to use cold-mix asphalt to patch asphalt pavements and non-shrink grout where concrete pavements are encountered.

Over time, subsidence of borehole backfill may occur, requiring releveling of surface grades or replacing bituminous or concrete patches. We are not assuming responsibility for re-leveling or re-patching after we complete our fieldwork.

Sample Review and Laboratory Testing

We will return recovered samples to our laboratory, where a geotechnical engineer will visually classify and log them. To help classify the materials encountered and estimate the engineering properties necessary to our analyses, we have budgeted to perform the following laboratory tests in accordance with the rates described in the RFP.

Table 1. Laboratory Tests

Test Name	AASHTO or ASTM Test Method	Purpose
Moisture content	T-265	Soil classification, moisture condition, and engineering properties
Atterberg limits	T-89 & 90	Soil plasticity, engineering parameters, suitability of soils for reuse
Sieve-hydrometer analysis	T-88	Soil classification using sieves for gravel- and sand-sized fractions and hydrometer for silt- and clay-sized fractions
Standard Proctor	T-99	Determine maximum dry density and optimum moisture content of soil
California Bearing Ratio	ASTM-D1883	Engineering parameter for pavement design
Sulphate & pH	ASTM C1580 and D4972	Evaluate soil corrosivity potential to concrete and to metal conduits

We will determine the actual laboratory testing for the project depending on the encountered subsurface conditions. If we identify a laboratory testing program that exceeds the budget included in this proposal but provides additional value to the project, we will request authorization for the additional fees through a Change Order.

Engineering Analyses

We will use data obtained from the subsurface exploration and laboratory tests to evaluate the subsurface profile and groundwater conditions, and to perform engineering analyses related to structure and pavement design and performance. For utility installation, we will consider groundwater and soil conditions on excavation stability. For pavement recommendations, we will evaluate the expected life of the existing pavement section, the benefit of reconstruction, and alternatives to improve pavement life by including geogrid, cement stabilized subgrade, or full depth reclamation.

Report

We will prepare a report for each task including:

- A sketch showing the exploration locations.
- Logs of the borings describing the materials encountered and presenting the results of our groundwater measurements and laboratory tests.
- Photographs of the cores, including core thickness and condition.
- A summary of the subsurface profile and groundwater conditions.
- Discussion identifying the subsurface conditions that will impact design and construction.
- Discussion regarding the reuse of on-site materials during construction.
- Recommendations for preparing structure and pavement subgrades, and the selection, placement, and compaction of fill.
- Recommendations for the design and construction of utilities and pavements.

We will only submit an electronic copy of our report to you unless you request otherwise. At your request, we can also send the report to additional project team members.

Schedule

We anticipate performing our work according to the following schedule.

- Field mobilization – Drilling and Coring will be conducted concurrently. We plan to perform this work through the months of September and October, 2025.
- Field exploration – we anticipate the work will take a total of about 8 days onsite to complete the work.
- Classification and laboratory testing – within about 2 weeks after completion of field exploration.
- Preliminary results – within 1 week after completion of field exploration.
- Draft report submittal – within about 4 weeks after completion of field exploration, all reports will be issued in Draft by December 22, 2025.

If we cannot complete our proposed scope of services according to this schedule due to circumstances beyond our control, we may need to revise this proposal prior to completing the remaining tasks.

Fees

We will furnish the services described in this proposal on a time and materials basis for an estimated fee as indicated in Table 2, which includes up to 1 hour of post deliverable consulting time per task. We will not exceed these estimates without prior authorization. We may adjust quantities to effectively manage project resources.

Table 2: Estimated Fees per Task

Task	Estimated Fee
Task 1: 202605 – 2026 Street and Utility Project	$24,456.50
Task 2: 202601 – 2026 Road Maintenance	$42,141.50
Task 3: 202105 – 4th St. E, 5th St. E, and 26th Ave E Street and Stormwater	$10,497.00
Task 4: 202418 – 9th St. W & 5th Ave W Intersection Safety	$15,645.00
Task 5: 202506 – 21st St. W – State Ave to 3rd Ave W	$19,308.00
Total	**$112,048.00**

Additional requests for meetings, consulting or modifications to the report will be billed at the rate of $275 per hour. Our rate sheet associated with our proposed scope of services is attached at the end of this proposal.

Our work will extend over several invoicing periods. As such, we will submit partial progress invoices for work we perform during each invoicing period. We intend to invoice each project separately according to the task orders you have provided.

Additional Services
Our fees do not include potential costs due to the need for private utility locating, snow plowing, towing, stand-by time, or work that is not included in the above Scope of Services. We will charge costs for snow plowing or towing (if necessary) at a rate of 1.15 times the actual cost. For stand-by time (defined as time spent by our field crew due to circumstances that are beyond the control of our field crew or its equipment, or beyond the scope of services indicated above), we will charge a rate of $400 per hour.

General Remarks

We will be happy to meet with you to discuss our proposed scope of services further and clarify the various scope components.

We appreciate the opportunity to present this proposal to you. Please sign and return a copy to us in its entirety.

We based the proposed fee on the scope of services described and the assumptions that you will authorize our services within 30 days and that others will not delay us beyond our proposed schedule.

We will perform our work in accordance with the negotiated general conditions between the city of Dickinson and Braun Intertec dated July 9, 2024.

To have questions answered or schedule a time to meet and discuss our approach to this project further, please contact Ian Becket at 612.750.2758 (ibecket@braunintertec.com).

Sincerely,

BRAUN INTERTEC CORPORATION

Ian C. Becket, EIT
Staff Engineer

Charles (Wes) Dickhut, PE
Associate Director, Principal Engineer

Attachments:
Wes Dickhut Resume
Unit Rates
General Conditions (11/04/2024)

The proposal is accepted, and you are authorized to proceed.

Authorizer's Firm

Authorizer's Signature

Authorizer's Name (please print or type)

Authorizer's Title

Date

BRAUN INTERTEC

CHARLES W. (WES) DICKHUT, PE

Technical Leader / Principal Engineer

As a principal engineer at Braun Intertec in North Dakota, Mr. Dickhut serves as the technical leader for geotechnical engineering and construction materials testing projects for a variety of institutional, transportation, commercial, utility, industrial, and residential projects. His responsibilities include determining client needs, developing an appropriate scope of services to meet those needs, and managing the project to be completed on time and within budget. Wes also develops solutions and makes recommendations for geotechnical engineering reports, performs research, writes reports, examines soil samples, monitors budgets, and works with engineers, engineering assistants, technicians, and drillers to coordinate their activities. He is an adjunct for the University of Mary Civil Engineering program, and gives guest lectures to local universities on site improvement and slope stabilization alternatives.

EDUCATION

B.S., Geological Engineering,
Colorado School of Mines

M.S., Geologicial Engineering,
University of Idaho

PROFESSIONAL REGISTRATIONS

Professional Engineer:
ND No. PE-9213
MN No. 56467
MT No. 30686
SD No. 11962
WY No. 14979
KS No. 25457
CO No. PE. 0061048

CERTIFICATIONS

Remote Pilot Certificate No. 4452875

PROFESSIONAL AFFILIATIONS

North Dakota Society of Professional Engineers
- Past President, Chapter 3
- Vice President, Statewide

Minnesota Geotechnical Society

American Society of Civil Engineers

PROJECT EXPERIENCE

- *Leland Olds Interim and Permanent Dewatering Facility, Stanton, ND* — Performed geotechnical evaluation for the interim structure in a very quick turnaround time and concluded that the site was suitable for construction since the area had been previously surcharged with stockpiled coal. The permanent facility required site improvement, and we assisted by discussing improvement requirements with qualified contractors.
- *Wastewater Reclamation and Recycling Facility (WRRF), Williston, ND* — Performed the geotechnical evaluation for the proposed WRRF. The facility included structures founded on driven pile foundations, rammed aggregate piers, and conventional foundations.
- *Historic Bridge Replacement, Velva, ND* — Performed subsurface explorations for the existing historic bridge that were re-used after new foundations were constructed. Provided recommendations for driven H-pile foundations that were available for re-use at the local DOT shop. Provided stability evaluation of the proposed spill through slopes and side slopes.
- *Caledonia Bridge Evaluation and Replacement, Trail County, ND* — Performed slope stability monitoring of an abutment exhibiting distress. Provided recommendations for mitigation, design, and construction of the new bridge, as well as road alignment that avoided potential slope stability problems. Construction plans included surcharge placement to reduce the effect of settlement on one of the new abutments.
- *County Bridge Replacements, MT and ND* — Performed geotechnical evaluations and provided design and construction recommendations for bridge replacement projects for counties in Montana and North Dakota.

**While employed by another firm.*

- *Railroad Track Stability Evaluation, Williston, ND* — Performed subsurface explorations and monitored slope inclinometers along a five mile stretch of mainline tracks that were affected by unstable cut slopes. Solution included material removal and regrading to achieve a semi-stable configuration that could be implemented quickly.
- *Spring Brook Compressor Station, Williston, ND* — Performed subsurface explorations and provided recommendations for design and construction of the compressor station on spread footings, drilled piers, and helical piles. Report included required dynamic material properties and lateral pile evaluation based on loads provided.
- *Halliburton Sand Plant, Richardton, ND* — Performed a geotechnical evaluation for the proposed railroad and sand loading facility. Equipment included heavily loaded silos, warehouses, and tanks supported on driven pile foundations and spread footings. Earthwork recommendations included options to re-use on site soils for railroad subgrade and embankment construction. Designed unloading pit walls to resist rail surcharge. During construction, we provided recommendations to repair soft subgrade due to frost and provided dynamic pile testing and observation.
- *Hess Oil Well Pads, ND* — Performed geotechnical evaluation for proposed development of well pads based on proposed grading plan and facilities layout, subsurface conditions encountered in five strategic soil borings, and geologic/soils/aerial information. Reports provided recommendations for earthwork, facility foundation, corrosion resistance, and mitigating unsuitable materials.
- *XTO Tank Batteries, ND* — Provided a limited geotechnical evaluation for oil well tank batteries that consisted of two to three soil borings. Evaluation included frost heave susceptibility, swell potential, fill depth, and settlement potential of native soils. Recommendations included site preparation requirements of helical pile foundation recommendations.
- *Salt Water Disposal Pads, ND* — Performed soil borings required by state regulatory agency, evaluated the subsurface conditions with respect to protection of underlying groundwater resources, and provided site preparation recommendations for pad development.
- *Nessom Gas Plant Expansion, Tioga, ND* — Provided recommendations for earthwork, spread footing, and drilled piers for the expansion of the existing gas plant.
- *Burleigh/Morton County Detention Facility, Bismarck, ND* — Provided dynamic compaction recommendations to improve existing fill soils so that spread footing foundations and ground supported slabs could be reliably used to support the proposed building.

**While employed by another firm.*

CHARLES W. DICKHUT, PE

Technical Leader / Principal Engineer

- *South Dakota Armory National Gard (SDARNG) Readiness Center, Mobridge, SD* — Performed a geotechnical evaluation to evaluate causes of distress for a facility constructed over Pierre Shale and old landfill deposits. Provided recommendations for maintenance and repair.
- *Trinity Hospital, Minot, ND* — Performed a subsurface exploration and provided geotechnical recommendations for building support including driven piles, temporary and permanent basement dewatering, and temporary access roads.
- *Sakakawea Memorial Hospital Replacement, Hazen, ND* — Performed the geotechnical evaluation for a replacement hospital located between the existing hospital and a heavily used railroad. Challenges included existing fill and subgrade soils that consisted of fat clay and frost susceptible silt. Performed site-specific vibration monitoring for the structural engineer to design isolation foundation for imaging equipment.
- *McKenzie County Healthcare Facility, Watford City, ND* — Performed the geotechnical evaluation for the new facility to be constructed as an addition to the existing long-term care facility. We provided recommendations for three options for supporting the heavily loaded main structure on the weak native soils that were encountered at the basement foundation level.
- *Gateway to Science, Bismarck, ND* — Performed the preliminary geotechnical evaluation of the proposed site to rapidly discern the feasibility of constructing the proposed building on a site that had been impacted by historic fill placement. Provided recommendations for supporting the architecturally significant portions of the building as close as practical to the existing slopes, and performed test pit explorations to confirm our recommendations after design development proceeded.
- *Dodge Lagoons, Dodge, ND* — Principal engineer for lagoon rehabilitation as well as new construction. Project included slope stability of existing embankments and the recommendation for construction of a clay liner.
- *Ross Lagoon Expansion and Rehabilitation, Ross, ND* — Principal engineer for construction of a new lagoon cell, as well as the rehabilitation of the existing lagoon. Project included slope stability of existing cell under drawdown conditions for rehabilitation and recommendations for new embankments and clay liner construction.
- *Hartel Reservoir, McKenzie County, ND* — Provided the geotechnical evaluation for a water storage reservoir to support fracking operations. Evaluations included slope stability, seepage, groundwater control, and shrinkage. During construction, assumptions were confirmed and the earthwork procedures were modified to address encountered conditions.
- *Watford City High School and Roughrider Event Center, Watford City, ND* — Performed the geotechnical evaluation for proposed facilities that included cuts and fills on the order of 60 feet which included bedrock excavation and re-use of on-site material.

**While employed by another firm.*

- *Convention and Visitors Bureau, Bismarck, ND* — Observed distress and performed a limited subsurface exploration to evaluate potential causes of distress affected walls, floor slabs, and support beams.
- *Distress Evaluation, Bismarck-Mandan, ND* — Observed and discussed with homeowners in the Bismarck-Mandan area patterns of distress and possible root causes for the excessive footing settlement on homes that was related to poor subgrade conditions, expansive clay, and frost heave.
- *South Ridge Apartments, Williston, ND* — Performed a subsurface explorations and coordinated the design of a soldier pile retaining wall to protect the clubhouse and parking area at a failing slopes. Evaluations also included distress observations due to settlement of poor quality fill at several other structures on the property. While working for a design/build contractor, oversaw the design and construction of micropile underpinning at two building entrances.
- *Good Shepherd Village, Endicott, NY** — Evaluation of multi-story apartments, single family homes, retaining walls, and a healthcare facility that were impacted by placement of frozen and uncompacted backfill. Distress included differential and excessive settlement. Repair strategies included underpinning, void grouting, over excavation and replacement, and monitoring.
- *Kings Gate West Apartments, Camillus, NY** — Forensic investigation of existing three-story apartment building that had experienced more than three inches of differential settlement. Work included level survey, soil borings, test pits to evaluate the subsurface conditions, and review of historical and anecdotal information to establish a timeline of distress. Recommended compaction grouting and provided construction materials testing services during restoration.
- *Hoy Road, Cornell University, Ithaca, NY** — Performed subsurface exploration and slope inclinometer monitoring of historic landslide that had been periodically active since the 1930s, overlooking scenic Cascadilla Creek. The roadway was critical for access to the campus and included the main steam heating lines between campus and the heating plant. Solution involved the installation of a soldier pile wall with tied-back anchors, drainage provisions, and placement of geofoam between the steam tunnels and wall.
- *Johnny Bird Veterans Memorial Retaining Wall, New Town, ND* — Performed subsurface exploration and geotechnical evaluations of an MSE retaining wall that had settled over 2 feet. Recommended remediation activities for subgrade improvement. While working for a design/build conctractor, oversaw the design and construction of a jet grouting program to accommodate reconstruction of the retaining wall.

**While employed by another firm.*

CHARLES W. DICKHUT, PE

Technical Leader / Principal Engineer

- *EN-Sorenson Access Road, Mountrail County, ND* — Performed subsurface exploration and slope stability evaluations of an access road to a remote location in a sensitive environmental area. Recommendations including maximum slope inclinations and providing structural retaining wall alternatives. While working for a design/build contractor, oversaw the design and construction of a soil nail wall with high strength steel mesh for a distressed area.
- *Tower Road Retaining Wall, Rapid City, SD** — Led a design/build competitive proposal for the design and construction of a retaining wall below high voltage power lines. Solution included a micropile supported retaining wall to restore the road and provide adequate shoulder for guardrail/pedestrian access while keeping the power lines energized.

**While employed by another firm.*

BRAUN INTERTEC
The Science You Build On.

Project Proposal

QTB215045

2026 Infrastructure and Improvement Projects

Client:	Work Site Address:	Service Description:
City of Dickinson Sylvia Miller 38 1st St W Dickinson, ND 58601 (701) 456-7744	Various Dickinson, ND 58601	Geotechnical Evaluation

	Description	Units	Unit Price
Phase 1	**Unit Rates for City of Dickinson 2026 Infrastructure and Engineering Improvement Projects**		
Activity 1.1	**Site Layout - Staking - Utility Clearance - CADD**		
205	Site layout and utility clearance	Hour	165.00
118	Staff Engineer - Utility Locator Coordination	Hour	165.00
371	CADD/Graphics Operator	Hour	119.00
5905	Trimble Catalyst GPS, Centimeter, per day	Each	270.00
1862	UTIL Trip Charge	Each	175.00
Activity 1.2	**Drilling/Coring Services**		
9000	Truck Mounted Drilling Services, per hour	Each	370.00
1029	Standby time, per hour	Each	370.00
SUB	Subcontractor - Flagging - Per day	Each	4,800.00
1052	Sign Rental - Per Day	Each	220.00
PERDIEM	Per Diem	Each	400.00
252	Coring Services, two person	Hour	250.00
1861	Coring Trip Charge	Each	175.00
1555	Bituminous patch material, per core	Each	22.00
Activity 1.3	**Geotechnical Soil Tests**		
1152	Moisture content, per sample	Each	20.00
5176	Moisture Density Relationship (AASHTO T99 Standard), per sample	Each	200.00
1156	Atterberg Limits LL and PL, Single-Point, per sample	Each	140.00
1172	Hydrometer - Sieve Analysis, per sample	Each	200.00
1734	California Bearing Ratio, per molded specimen	Each	387.00
SUB2	ProjectX - Sulphate & pH Testing, per sample	Each	120.00
Activity 1.4	**Evaluation/Analysis/Reports**		
138	Project Assistant	Hour	81.00
118	Staff Engineer	Hour	165.00
125	Project Manager	Hour	117.00
130	Principal Engineer	Hour	275.00

General Conditions for the City of Dickinson

Construction Material Testing and Special Inspections

Section 1: Agreement

1.1 Our agreement with you consists of these General Conditions and the accompanying written proposal or authorization ("Agreement"). This Agreement is the entire agreement between you and us. It supersedes prior agreements. It may be modified only in a writing signed by us, making specific reference to the provision modified.

1.2 The words "you," "we," "us," and "our" include officers, employees, and subcontractors.

1.3 In the event you use a purchase order or other documentation to authorize our scope of work ("Services"), any conflicting or additional terms are not part of this Agreement. Directing us to start work prior to execution of this Agreement constitutes your acceptance. If, however, mutually acceptable terms cannot be established, we have the right to terminate this Agreement without liability to you or others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

Section 2: Our Responsibilities

2.1 We will provide Services specifically described in this Agreement. You agree that we are not responsible for services that are not expressly included in this Agreement. Unless otherwise agreed in writing, our findings, opinions, and recommendations will be provided to you in writing. You agree not to rely on oral findings, opinions, or recommendations without our written approval.

2.2 In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by reputable members of our profession practicing in the same locality ("Standard of Care"). If you direct us to deviate from our recommended procedures, you agree to hold us harmless from claims, damages, and expenses arising out of your direction. If during the one year period following completion of Services it is determined that the above standards have not been met and you have promptly notified us in writing of such failure, we will perform, at our cost, such corrective services as may be necessary, within the original scope in this Agreement, to remedy such deficiency.

2.3 We will reference our field observations and sampling to available reference points, but we will not survey, set, or check the accuracy of those points unless we accept that duty in writing. Locations of field observations or sampling described in our report or shown on our sketches are based on information provided by others or estimates made by our personnel. You agree that such dimensions, depths, or elevations are approximations unless specifically stated otherwise in the report. You accept the inherent risk that samples or observations may not be representative of things not sampled or seen and further that site conditions may vary over distance or change over time.

2.4 Our duties do not include supervising or directing your representatives or contractors or commenting on, overseeing, or providing the means and methods of their services unless expressly set forth in this Agreement. We will not be responsible for the failure of your contractors, and the providing of Services will not relieve others of their responsibilities to you or to others.

2.5 We will provide a health and safety program for our employees, but we will not be responsible for contractor, owner, project, or site health or safety.

2.6 You will provide, at no cost to us, appropriate site safety measures as to work areas to be observed or inspected by us. Our employees are authorized by you to refuse to work under conditions that may be unsafe.

2.7 Unless a fixed fee is indicated, our price is an estimate of our project costs and expenses based on information available to us and our experience and knowledge. Such estimates are an exercise of our professional judgment and are not guaranteed or warranted. Actual costs may vary. You should allow a contingency in addition to estimated costs.

Section 3: Your Responsibilities

3.1 You will provide us with prior environmental, geotechnical and other reports, specifications, plans, and information to which you have access about the site. You agree to provide us with all plans, changes in plans, and new information as to site conditions until we have completed Services.

3.2 You will provide access to the site. In the performance of Services some site damage is normal even when due care is exercised. We will use reasonable care to minimize damage to the site. We have not included the cost of restoration of damage in the estimated charges.

3.3 If we notify you that radiographic or gamma ray equipment or other nuclear testing or measuring device will be used, you will be responsible for the cooperation of your employees and your contractors in observing all radiation safety standards.

3.4 You will notify us of any knowledge or suspicion of the presence of hazardous or dangerous materials present on any work site. If we observe or suspect the presence of contaminants not anticipated in this Agreement, we may terminate Services without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

3.5 The time our field personnel spend on the job site depends upon the scheduling of the work we are observing or testing. You agree that any changes in scheduling may result in additional costs and agree to pay for those services at the rates listed in our cost estimate.

3.6 Reserved.

Section 4: Reports and Records

4.1 Unless you request otherwise, we will provide our report(s) in an electronic format.

4.2 Our reports, notes, calculations, and other documents and our computer software and data are instruments of our service to you, and they remain our property. We hereby grant you a license to use the reports and related information we provide only for the related project and for the purposes disclosed to us. You may not transfer our reports to others or use them for a purpose for which they were not prepared without our written approval. *You agree to indemnify, defend, and hold us harmless from claims, damages, losses, and expenses, including attorney fees, arising out of such a transfer or use.*

4.3 If you do not pay for Services in full as agreed, we may retain work not yet delivered to you and you agree to return to us all of our work that is in your possession or under your control.

4.4 Electronic data, reports, photographs, samples, and other materials provided by you or others may be discarded or returned to you, at our discretion, unless within 15 days of the report date you give us written direction to store or transfer the materials at your expense.

Section 5: Compensation

5.1 You will pay for Services as stated in this Agreement. If such payment references our Schedule of Charges, the invoicing will be based upon the most current schedule. An estimated amount is not a firm figure. Our performance is subject to credit approval and payment of any specified retainer.

5.2 You will notify us of billing disputes within 15 days. You will pay undisputed portions of invoices upon receipt. You agree to pay interest on unpaid balances beginning 30 days after invoice dates at the rate of 1.5% per month, or at the maximum rate allowed by law.

5.3 If you direct us to invoice a third party, we may do so, but you agree to be responsible for our compensation unless the third party is creditworthy (in our sole opinion) and provides written acceptance of all terms of this Agreement.

5.4 Your obligation to pay for Services under this Agreement is not contingent on your ability to obtain financing, governmental or regulatory agency approval, permits, final adjudication of any lawsuit, your successful completion of any project, receipt of payment from a third party, or any other event. No retainage will be withheld.

5.5 Reserved.

5.6 Reserved.

5.7 If we are delayed by factors beyond our control, or if project conditions or the scope or amount of work changes, or if changed labor conditions result in increased costs, decreased efficiency, or delays, or if the standards or methods change, we will give you timely notice, the schedule will be extended for each day of delay, and we will be compensated for costs and expenses incurred in accordance with our Schedule of Charges.

5.8 If you fail to pay us in accordance with this Agreement, we may consider the default a total breach of this Agreement and, at our option, terminate our duties without liability to you or to others, and you will compensate us for fees earned and expenses incurred up to the time of termination.

5.9 In consideration of our providing insurance to cover claims made by you, you hereby waive any right to offset fees otherwise due us.

Section 6: Disputes, Damage, and Risk Allocation

6.1 Each of us will exercise good faith efforts to resolve disputes without litigation. Such efforts will include, but not be limited to, a meeting(s) attended by each party's representative(s) empowered to resolve the dispute. Before either of us commences an action against the other, disputes (except collections) will be submitted to mediation. Pursuant to the laws of North Dakota, both parties may pursue any legal remedies und North Dakota laws.

6.2 ***Notwithstanding anything to the contrary in this Agreement, neither party hereto shall be responsible or held liable to the other for punitive, indirect, incidental, or consequential damages, or liability for loss of use, loss of business opportunity, loss of profit or revenue, loss of product or output, or business interruption.***

6.3 You and we agree that any action in relation to an alleged breach of our standard of care or this Agreement shall be commenced within one year of the date of completion of Services. If during the one year period following completion of the services it is shown that the Standard of Care has not been met, and you have promptly notified us in writing of such failure, we shall perform, at our cost, such corrective services as may be necessary, within the original scope of the services, to remedy such deficiency.

6.4 Our aggregate liability for all claims, including our defense obligation, is limited to the lesser of those damages actually incurred and paid as a result of our negligence, or $1,000,000.

6.5 Reserved.

6.6 This Agreement shall be governed, construed, and enforced in accordance with the laws of North Dakota, without regard to its conflict of law rules. The laws of North Dakota will govern all disputes, and all claims shall be heard in the state or federal courts for North Dakota. Each of us waives trial by jury.

6.7 No officer or employee acting within the scope of employment shall have individual liability for his or her acts or omissions, and you agree not to make a claim against individual officers or employees.

Section 7: General Indemnification

7.1 *We will indemnify and hold you harmless from and against demands, damages, and expenses of others to the comparative extent they are caused by our negligent acts or omissions or those negligent acts or omissions of persons for whom we are legally responsible. Only to the extent allowed under North Dakota law, you will indemnify and hold us harmless from and against demands, damages, and expenses of others to the* comparative *extent they are caused by your negligent acts or omissions or those negligent acts or omissions of persons for whom you are legally responsible*.

7.2 To the extent it may be necessary to indemnify either of us under Section 7.1, you and we expressly waive, in favor of the other only, any immunity or exemption from liability that exists under any worker compensation law.

Section 8: Miscellaneous Provisions

8.1 Reserved.

8.2 Reserved.

8.3 Neither of us will assign or transfer any interest, any claim, any cause of action, or any right against the other. Neither of us will assign or otherwise transfer or encumber any proceeds or expected proceeds or compensation from the project or project claims to any third person, whether directly or as collateral or otherwise.

8.4 This Agreement may be terminated early only in writing. You will compensate us for fees earned for performance completed and expenses incurred up to the time of termination.

8.5 If any provision of this Agreement is held invalid or unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.

8.6 No waiver of any right or privilege of either party will occur upon such party's failure to insist on performance of any term, condition, or instruction, or failure to exercise any right or privilege or its waiver of any breach.

Section 9: Insurance

9.1 Professional Liability Insurance. We shall maintain in full force and effect for a period of three (3) years following completion of the Services under the applicable Proposal, professional liability insurance covering the performance of the Services. Such insurance shall be on a "claims made" basis and in the amount of $1,000,000 per claim; $1,000,000 aggregate.

9.2 Workers Compensation Insurance. We shall maintain workers compensation insurance with following limits:

Coverage A: Statutory.

Coverage B: $1,000,000 Bodily Injury by accident; Each accident $1,000,000; Bodily Injury by disease Policy limit $1,000,000; Bodily Injury by disease Each employee.

9.3 General Liability Insurance. We shall maintain general liability insurance with coverage to include: Premises/Operations, Completed Operations and Contractual Liability (to cover the indemnification provision in this Agreement). Limits of coverage shall not be less than $1,000,000 per occurrence and $2,000,000 aggregate.

9.4 Automobile Insurance. We shall maintain automobile liability insurance to include all owned autos (private passenger and other than private passenger), hired and non-owned vehicles. Limits of coverage shall not be less than a combined single limit of $1,000,000 each accident.

CITY OF Dickinson North Dakota

Engineering Memorandum

June 12, 2025

RE: June 17th Commission Meeting

BRAUN INTERTEC – GEOTECHNICAL SERVICES – VARIOUS PROJECTS

For your consideration is a contract with Braun Intertec to provide geotechnical services for various 2026 projects. The geotechnical services include: pavement coring, test borings, sample review with laboratory testing, and engineering analysis, reporting & recommendations. These services are essential for proper roadway and foundation design to maximize the service life of the city's infrastructure.

The 2026 projects requiring geotechnical services are listed below:

202605 - 2026 Street & Utility Project
202601 - 2026 Road Maintenance
202105 - 4th St E, 5th St E, & 26th Ave E – Street & Storm Water
202418 - 9th St W & 5th Ave W – Intersection Safety
202506 - 21st St W – State Ave to 3rd Ave W – Mill & Overlay

The amendment will be for $112,048 on a time & material NTE basis. This work will be funded through the various projects.

The City Attorney has reviewed this contract.

The City Engineering staff recommends approval.

CITY OF Dickinson North Dakota

Engineering Memorandum

June 12, 2025

RE: June 17th, 2025 Commission Meeting

VILLARD RRFB PE REIMBURSEMENT AGREEMENT WITH NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

For your consideration is a reimbursement agreement with the North Dakota Department of Transportation (NDDOT) to fund a portion of the preliminary engineering for the rapid rectangular flashing beacon (RRFB) located at the intersection of 1st St W and Villard at a cost-share of 90-percent Federal Highway Administration, 5% NDDOT, and 5% City of Dickinson. The estimated cost for this scope of work is **$75,000** as specified in NDDOT agreement. The project funding is based on a request through the Highway Safety Improvement Program through the Federal Highway Administration. The project funding request was based on public feedback during the Highway 22 traffic signal replacement project. The feedback was related to the existing amber lights being difficult to see, especially near dusk or dawn.

The city engineering staff recommends approval.

Docusign Envelope ID: A47A34B5-92BB-4C54-9FA7-EF31D7F3D2BB

MEMO TO: Ronald J. Henke, P.E.
Director

FROM: Wayne A. Zacher, P.E.

DATE: 05/29/2025

SUBJECT: 38250648: HEU-5-094(178)906 (PCN 24596) Preliminary Engineering Reimbursement Agreement

This project is an HSIP project to install a Rapid Rectangular Flashing Beacon (RRFB) at the intersection of I-94 Business Loop (Villard St) & 1st Ave W in Dickinson.

This agreement solidifies the City's agreement with NDDOT proceeding with project development process. If the City decides they no longer want or support proceeding with the project, this agreement outlines their role in reimbursement to NDDOT for engineering services,

If you have any questions, contact me at (701)328-4828.

38/waz

DocuSign Routing Order:
Stacey Hanson;
Derek Pfeifer;
Nicole Lagasse;
Josh Skluzacek;
City Attorney;
City Auditor;
City Mayor;
Wayne Zacher;
Clint Morgenstern;
Chad Orn

Docusign Envelope ID: A47A34B5-92BB-4C54-9FA7-EF31D7F3D2BB

NDDOT Contract No. 38250648
Project No. HEU-5-094(178)906
PCN No. 24596

North Dakota Department of Transportation
PRELIMINARY ENGINEERING REIMBURSEMENT AGREEMENT

This agreement is between the state of North Dakota, acting by and through its Director of Transportation, hereinafter referred to as NDDOT, whose address is 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700, and Dickinson, North Dakota, hereinafter referred to as the City.

WHEREAS, the City agrees that NDDOT proceed with project development activities on Interstate 94 Business Loop (Villard St) and 1st Ave W, HEU-5-094(178)906 (PCN 24596); and;

WHEREAS, the City agrees that the project be developed in accordance with NDDOT policies and with the scope of work identified in Attachment A, attached hereto and incorporated by reference.

NOW, THEREFORE, it is agreed that NDDOT will take all necessary steps in project development to deliver an environmental document and set of design plans approved by the City, and construct the project by scheduling a bid opening at such time as funding and project completion allows.

The City agrees that should it unilaterally and voluntarily terminate this agreement by whatever means or action, it shall reimburse NDDOT for any and all costs it has incurred for engineering services under this agreement.

The City further agrees that should it request or otherwise cause a material alteration to, or a reduction of the scope of the project, it shall reimburse NDDOT for any and all costs it has incurred for engineering services under this agreement.

In the event the City fails to reimburse NDDOT, such failure shall constitute an assignment of funds, derived from the State Highway Tax Distribution Fund now or hereafter coming into the hands of the State Treasurer to the credit of the City, and that the State Treasurer is hereby directed to deliver and pay over to NDDOT all funds credited to the City until the total thereof equals the sum billed pursuant to this agreement.

Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made a part of this agreement.

The Risk Management Appendix, attached, is hereby incorporated and made a part of this agreement.

Docusign Envelope ID: A47A34B5-92BB-4C54-9FA7-EF31D7F3D2BB

Executed by the city of Dickinson, at Dickinson North Dakota, the last date below signed.

APPROVED:

City of _____

_____
CITY ATTORNEY (TYPE OR PRINT)

_____
SIGNATURE

_____
NAME (TYPE OR PRINT)

_____
DATE

_____
SIGNATURE

*
_____
TITLE

_____
DATE

ATTEST:

_____
CITY AUDITOR (TYPE OR PRINT)

_____
SIGNATURE

_____
DATE

Executed for the North Dakota Department of Transportation by the Director at Bismarck, North Dakota, the last date below signed.

APPROVED as to substance by:

NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION

Derek Pfeifer
_____
LOCAL GOVERNMENT ENGINEER (TYPE OR PRINT)

_____
DIRECTOR (TYPE OR PRINT)

SH

Derek Pfeifer
_____
SIGNATURE

M

_____
SIGNATURE

06/06/25
_____
DATE

_____
DATE

*Mayor or President City Commission

CLA 17057 (Div. 38)
L.D. Approved 7-17-89; 10-23

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NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

   a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
   b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

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NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.,* 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.),* (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.),* as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.),* (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.P.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes nondiscrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

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Risk Management Appendix

Routine* Service Agreements with Sovereign Entities and Political Subdivisions of the State of North Dakota:
Parties: State – State of North Dakota, its agencies, officers and employees
Governmental Entity – The Governmental Entity executing the attached document, its agencies, officers and employees
Governments – State and Government Entity, as defined above

Each party agrees to assume its own liability for any and all claims of any nature including all costs, expenses and attorney's fees which may in any manner result from or arise out of this agreement.

Each party shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds, authorized to do business in North Dakota, the following insurance coverages:

1) **Commercial general liability** and **automobile liability** insurance – minimum limits of liability required of the Governmental Entity are **$437,500 per person and $1,750,000 per occurrence**. The minimum limits of liability required of the State are **$437,500 per person and $1,750,000 per occurrence.**
2) **Workers compensation** insurance meeting all statutory limits.
3) The policies and endorsements may not be canceled or modified without **thirty (30) days prior written notice** to the undersigned State representative.

The State reserves the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

Each party that hires subcontractors shall require any non-public subcontractors, prior to commencement of work set out under an agreement between that party and the non-public subcontractor, to:

Defend, indemnify, and hold harmless the Governments, its agencies, officers and employees, from and against claims based on the vicarious liability of the Governments or its agents, but not against claims based on the Government's contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. The legal defense provided by the Subcontractor to the Governments under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the Governments is necessary. Subcontractor also agrees to defend, indemnify, and hold the Governments harmless for all costs, expenses and attorneys' fees incurred if the Governments prevail in an action against Subcontractor in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this agreement.

Subcontractor shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds authorized to do business in North Dakota: 1) commercial general liability; 2) automobile liability; and 3) workers compensation insurance all covering the Subcontractor for any and all claims of any nature which may in any manner arise out of or result from this agreement. The minimum limits of liability required are $500,000 per person and $2,000,000 per occurrence for commercial general liability and automobile liability coverages, and statutory limits for workers compensation. The Governments shall be endorsed on the commercial general liability policy and automobile liability policy as additional insureds. The Governments shall have all the benefits, rights and coverages of an additional insured under these policies that shall not be limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of the Contractor. Said endorsement shall contain a "Waiver of Subrogation" waiving any right of recovery the insurance company may have against the Governments as well as provisions that the policy and/or endorsement may not be canceled or modified without thirty (30) days prior written notice to the undersigned representatives of the Governments, and that any attorney who represents the State under this policy must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. Section 54-12-08. Subcontractor's insurance coverage shall be primary (i.e., pay first) as respects any insurance, self-insurance or self-retention maintained by the Governments. Any insurance, self-insurance or self-retention maintained by the Governments shall be excess of the Contractor's insurance and the Subcontractor's insurance and shall not contribute with them. The insolvency or bankruptcy of the insured Subcontractor shall not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured Subcontractor from meeting the retention limit under the policy. Any deductible amount or other obligations under the Subcontractor's policy(ies) shall be the sole responsibility of the Subcontractor. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and be placed with insurers rated "A-" or better by A.M. Best Company, Inc. The Governments will be indemnified, saved, and held harmless to the full extent of any coverage actually secured by the Subcontractor in excess of the minimum requirements set forth above. The Government Entity that hired the Subcontractor shall be held responsible for ensuring compliance with the above requirements by all Subcontractors. The Governments reserve the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

*See *North Dakota Risk Management Manual,* section 5.1 for discussion of "unique" and "routine" agreements.

RM Consulted 2007
Revised 6-24

NDDOT
North Dakota
Department of Transportation

Docusign Envelope ID: A47A34B5-92BB-4C54-9FA7-EF31D7F3D2BB

HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) PROJECT APPLICATION

North Dakota Department of Transportation, Programming
SFN 59959 (3-2023)

23 USC § 407 Do[illegible]
NDDOT Reserves All Objections

Please attach a location map(s). You may use additional sheets to further describe your project.

Agency Name		NDDOT District
NDDOT		Dickinson
Contact Name		**Current Date**
Rob Rayhorn		3-1-24
Email Address	**Telephone Number**	**Project Cost Estimate (attach detailed copy)**
rrayhorn@nd.gov	701-227-6511	$75,000.00

Location Description
Intersection of Villard Street (I-94 B.L.) and 1st Avenue West in Dickinson

Roadway Ownership
- [x] State
- [ ] County
- [ ] City
- [ ] Tribe

Vision Zero Emphasis Area (check all that apply)
- [ ] Younger Drivers
- [ ] Speeding or Aggressive Drivers
- [ ] Alcohol-Related
- [ ] Unbelted Vehicle Occupants
- [ ] Lane Departure
- [x] Intersections

Functional Class
- [ ] Local Road or Street
- [ ] Minor Collector
- [ ] Major Collector
- [ ] Minor Arterial
- [x] Principal Arterial

Improvement Category (check all that apply)

[ ] Access Management	[ ] Intersection Geometry	[ ] Parking	[ ] Roadway Delineation
[ ] Advanced Technology & ITS	[x] Intersection Traffic Control	[x] Pedestrians & Bicyclists	[ ] Roadway Signs & Traffic Control
[ ] Alignment	[ ] Lighting	[ ] Railroad Grade Crossings	[ ] Shoulder Treatments
[ ] Animal Related	[ ] Miscellaneous	[ ] Roadside	[ ] Speed Management
[ ] Interchange Design	[ ] Non-infrastructure	[ ] Roadway	[ ] Work Zone

Describe Current Safety Issues
The pedestrian crossing on Villard Street (I-94 B.L.) at 1st Avenue West in Dickinson has yellow, flashing lights. Traffic does not always stop when lights are activated.

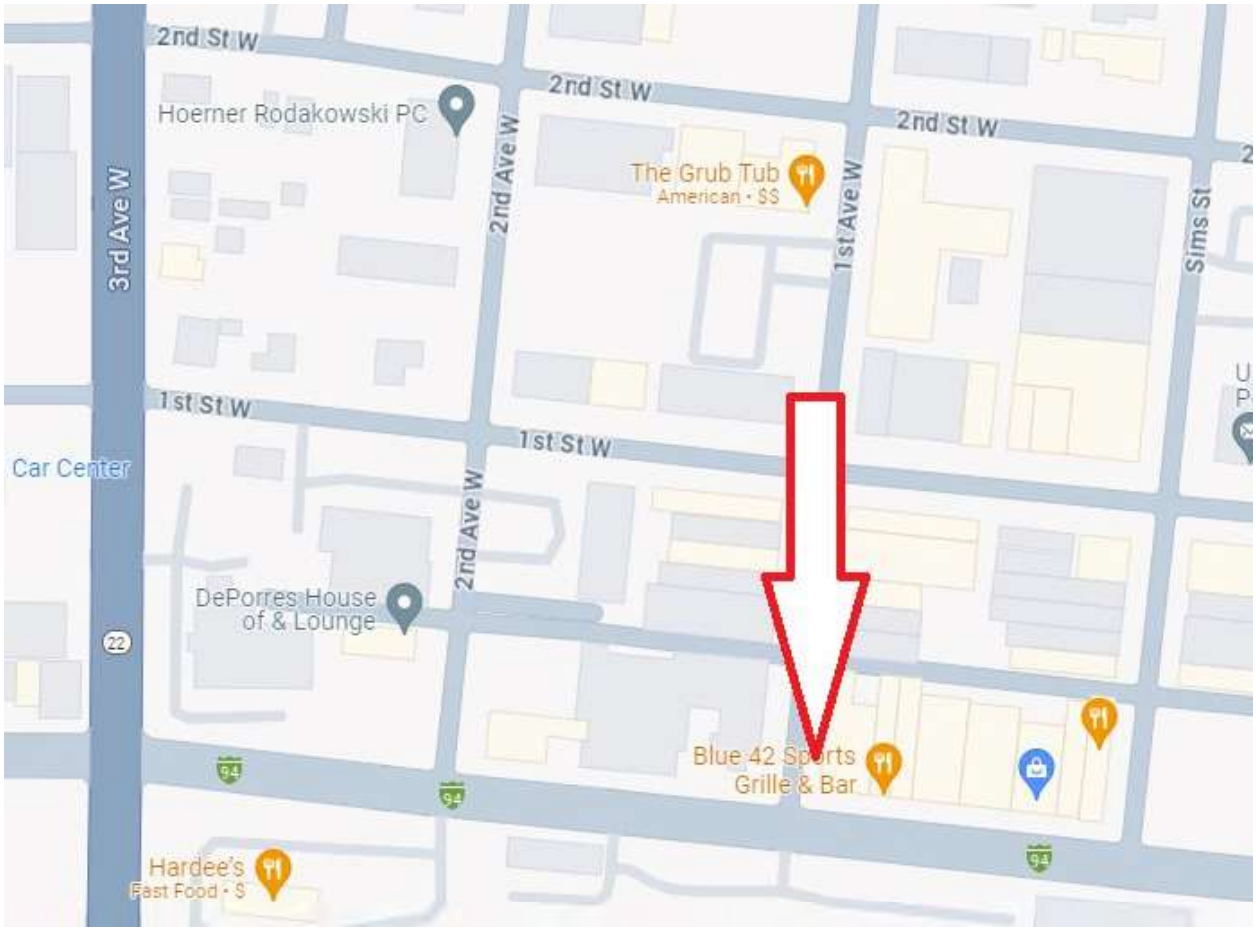
Describe Proposed Safety Improvements
A pedestrian crossing enhancement of changing the yellow lights to a white LED RRFB would make the crossing more visible and drivers more aware of when a pedestrian is about to use the crossing.

For questions or comments contact:
Justin Schlosser
701-328-2673
jjschlosser@nd.gov

Please email completed form to this address: hsip@nd.gov

Docusign Envelope ID: A47A34B5-92BB-4C54-9FA7-EF31D7F3D2BB

Eastbound view, Villard Street (I-94 B.L.) and 1st Avenue West



Certificate Of Completion

Envelope Id: A47A34B5-92BB-4C54-9FA7-EF31D7F3D2BB
Status: Sent
Subject: Contract #38250648: Please DocuSign: Preliminary Engineering Reimbursement Agreement
Contract Number: 38250648
PCN: 24596
Source Envelope:
Document Pages: 8
Signatures: 1
Envelope Originator:
Certificate Pages: 3
Initials: 2
Wayne Zacher
AutoNav: Enabled
608 E Boulevard Ave
EnvelopeId Stamping: Enabled
Bismarck, ND 58505
Time Zone: (UTC-06:00) Central Time (US & Canada)
wzacher@nd.gov
IP Address: 165.234.92.122

Record Tracking

Status: Original
5/29/2025 12:55:53 PM
Holder: Wayne Zacher
wzacher@nd.gov
Location: DocuSign
Security Appliance Status: Connected
Pool: StateLocal
Storage Appliance Status: Connected
Pool: Carahsoft OBO North Dakota Department of Transportation CLOUD
Location: Docusign

Signer Events	Signature	Timestamp
Stacey Hanson smhanson@nd.gov Assistant Local Government Engineer Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None), Authentication	SH Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 5/29/2025 1:10:17 PM Viewed: 5/29/2025 1:14:39 PM Signed: 5/29/2025 1:15:06 PM

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Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 5/29/2025 1:14:34 PM
Phone: +1 701-527-8879

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Derek Pfeifer ddpfeifer@nd.gov Local Gov Eng Security Level: Email, Account Authentication (None), Authentication	Derek Pfeifer Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 5/29/2025 1:15:08 PM Viewed: 6/6/2025 7:33:14 AM Signed: 6/6/2025 7:35:06 AM

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Phone: +1 701-471-5516

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Nicole Lagasse nmlagasse@nd.gov Assistant CFO Security Level: Email, Account Authentication (None), Authentication	 Signature Adoption: Pre-selected Style Using IP Address: 165.234.252.245	Sent: 6/6/2025 7:35:08 AM Viewed: 6/6/2025 7:50:06 AM Signed: 6/6/2025 7:52:07 AM

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Phone: +1 701-954-8712

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Phone: +1 701-954-8712

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Wayne Zacher
wzacher@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Clint Morgenstern
cdmorgenstern@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Chad Orn
corn@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp
Wayne Zacher wzacher@nd.gov Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	VIEWED Using IP Address: 165.234.253.12	Sent: 5/29/2025 12:56:03 PM Viewed: 5/29/2025 1:02:28 PM Completed: 5/29/2025 1:10:16 PM

Agent Delivery Events	Status	Timestamp
Josh Skluzacek Joshua.Skluzacek@dickinsongov.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		Sent: 6/6/2025 7:52:10 AM Viewed: 6/9/2025 1:48:19 PM

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
DOT Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

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Envelope Updated	Security Checked	5/29/2025 1:10:16 PM
Envelope Updated	Security Checked	5/29/2025 1:10:16 PM

Payment Events	Status	Timestamps

OATH OF OFFICE

STATE OF NORTH DAKOTA }
COUNTY OF STARK ss
CITY OF DICKINSON }

I, Austin Dennis, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of North Dakota, uphold the Home Charter, Municipal Code of the City of Dickinson, North Dakota, and that I will faithfully discharge the duties of a Dickinson Police Officer of the City of Dickinson, Stark County, North Dakota, according to the best of my ability, so help me God.

_____

Austin Dennis

Subscribed and sworn to before me this 17th Day of June, 2025.

_____

President of City Commission, Dickinson, North Dakota

OATH OF OFFICE

STATE OF NORTH DAKOTA }
COUNTY OF STARK ss
CITY OF DICKINSON }

I, Brian Steger, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of North Dakota, uphold the Home Charter, Municipal Code of the City of Dickinson, North Dakota, and that I will faithfully discharge the duties of a Dickinson Police Officer of the City of Dickinson, Stark County, North Dakota, according to the best of my ability, so help me God.

_____

Brian Steger

Subscribed and sworn to before me this 17th Day of June, 2025.

_____

President of City Commission, Dickinson, North Dakota

OATH OF OFFICE

STATE OF NORTH DAKOTA }
COUNTY OF STARK ss
CITY OF DICKINSON }

I, Justin Berger, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of North Dakota, uphold the Home Charter, Municipal Code of the City of Dickinson, North Dakota, and that I will faithfully discharge the duties of a Dickinson Police Officer of the City of Dickinson, Stark County, North Dakota, according to the best of my ability, so help me God.

_____

Justin Berger

Subscribed and sworn to before me this 17th Day of June, 2025.

_____

President of City Commission, Dickinson, North Dakota

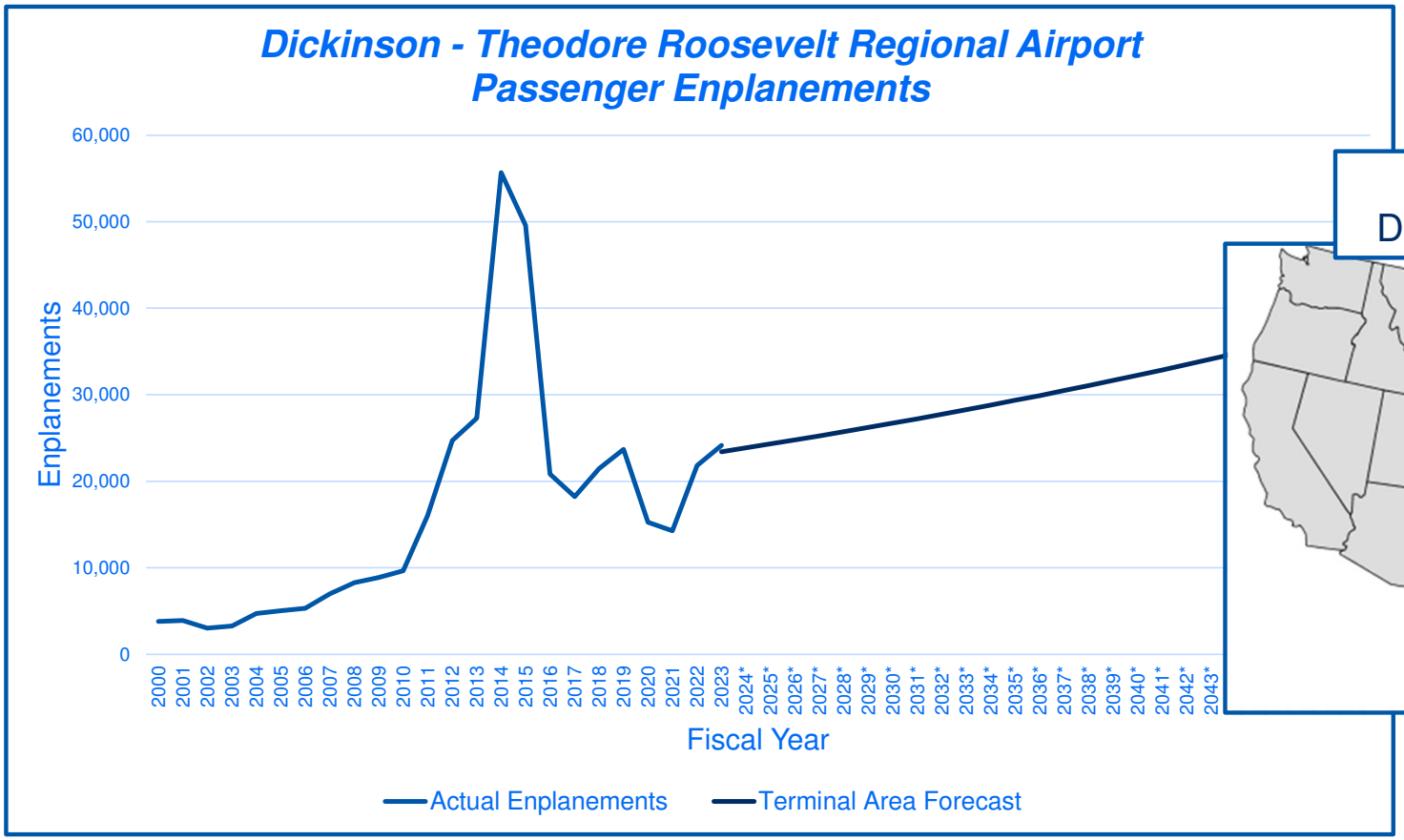
Terminal Briefing

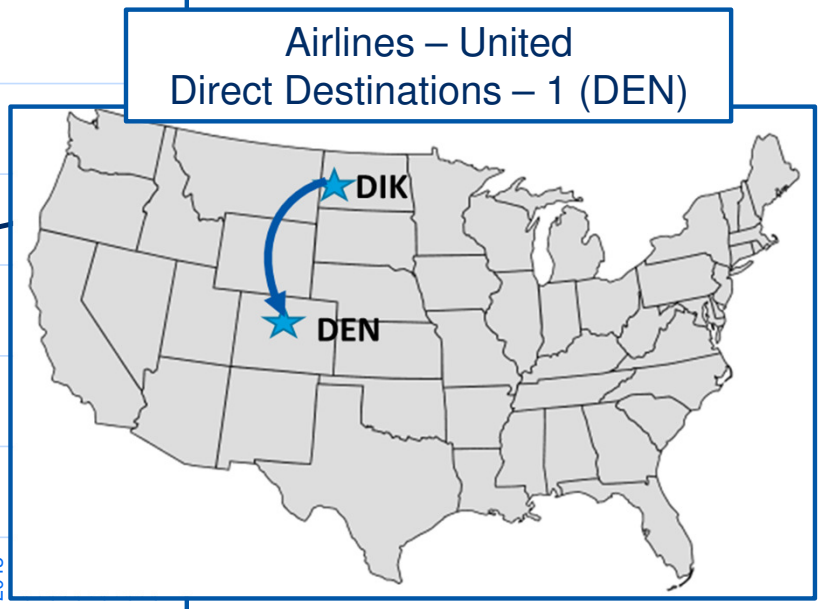
Dickinson-Theodore Roosevelt Regional Airport

May 16, 2025

Dickinson Terminal Background

Dickinson – Theodore Roosevelt Regional Airport

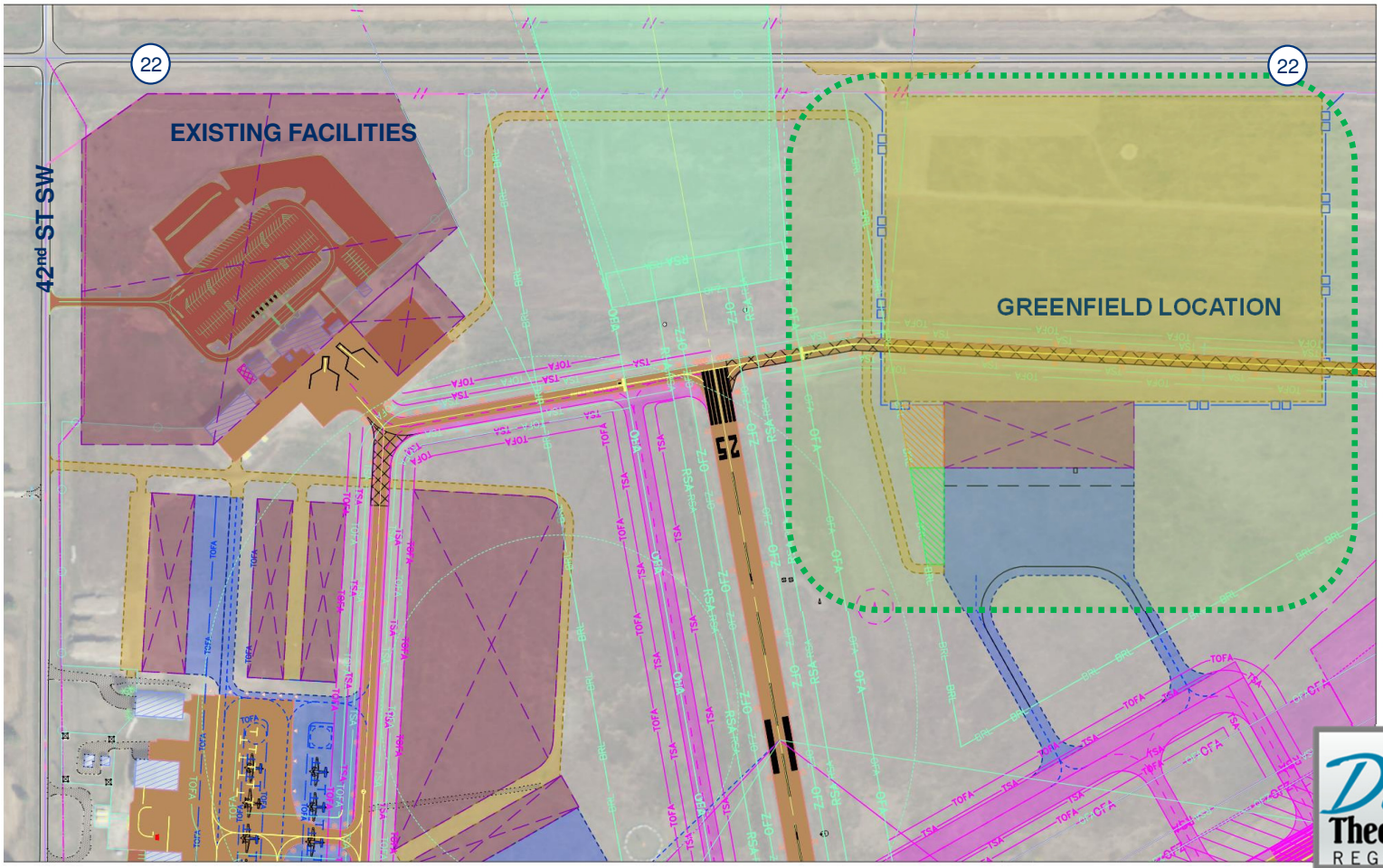




Existing Terminal Issues

- Terminal is undersized due to:
  - Increased passengers.
  - Increased TSA requirements and equipment.
  - Upgauging in aircraft from 50 passenger to 76 passenger aircraft.
- Doesn't meet ADA requirements
- Existing structure was designed & constructed before jet service.

Location on Airport



Dickinson Theodore Roosevelt REGIONAL AIRPORT

Mead&Hunt

Terminal Functions	Units	Terminal Requirements			
		Exis.	2021	2027	Ultimate
Enplanements		**23,692**	**23,692**	**27,466**	**42,790**
Check-In Hall					
Full-service counter positions	ea	2	3	3	4
Check-in area (includes active check-in)	sf	183	240	240	320
Check-in queue area	sf	281	420	420	560
Kiosks positions	ea	2	2	3	4
Kiosks footprint area	sf	(incl.)	120	180	240
Public Seating/Lounge	sf	635	270	490	950
Airline ticket office area	sf	603	900	900	900
Subtotal	**sf**	**1,702**	**1,950**	**2,230**	**2,970**
Outbound Baggage Screening and Baggage Make-up					
Number of Level 1 EDS units	ea	1	1	1	1
Number of Level 2 OSR stations	ea	1	1	1	1
Number of Level 3 ETD units	ea	(incl.)	1	1	1
Baggage screening circulation	sf	(incl.)	290	290	290
TSA baggage screening room	sf	334	1,230	1,230	1,230
Outbound baggage make-up area	sf	291	1,680	1,680	2,520
Subtotal	**sf**	**625**	**2,910**	**2,910**	**3,750**
Security Screening Checkpoint					
Checkpoint lanes	ea	1	1	1	1
Checkpoint screening area	sf	1,042	2,600	2,600	2,600
Checkpoint queue area	sf	227	600	600	600
Checkpoint exit lane	sf	-	600	600	600
Subtotal	**sf**	**1,269**	**3,800**	**3,800**	**3,800**
Departure Lounge					
Gates	ea	1	1	1	2
Departure Lounge	sf	1,451	1,700	2,050	3,400
Subtotal	**sf**	**1,451**	**1,700**	**2,050**	**3,400**
Baggage Claim and Inbound Baggage Handling					
Number of carousels	ea	1	1	1	1
Claim area (carousels)	sf	452	2,300	2,300	2,800
Public Seating/Lounge	sf	0	250	250	950
Inbound baggage offload area	sf	209	1,980	1,980	1,980
Subtotal	**sf**	**661**	**4,530**	**4,530**	**5,730**

Terminal Functions	Units	Terminal Requirements			
		Exis.	2021	2027	Ultimate
Enplanements		**23,692**	**23,692**	**27,466**	**42,790**
Concessions					
Pre-secure concessions	sf	30	110	110	190
Post-secure concessions	sf	72	250	250	450
Concessions Support	sf	0	80	80	140
Rental Car					
Rental car offices	sf	513	520	520	520
Queuing area	sf	0	140	140	140
Subtotal	**sf**	**615**	**1,100**	**1,100**	**1,440**
Restrooms					
Pre-Secure Restroom Area	sf	429	500	500	780
Post-Secure Restroom Area	sf	131	280	700	560
Mother's Nursing Stations	sf	0	160	160	160
Animal service relief area	sf	0	100	100	100
Subtotal	**sf**	**560**	**1,040**	**1,460**	**1,600**
Support Functions					
TSA administration and staff support	sf	397	400	400	400
Airport administrative areas	sf	429	500	500	670
Lounge/Play Area/Additional Seating	sf	0	700	700	700
Subtotal	**sf**	**826**	**1,600**	**1,600**	**1,770**
Circulation					
Public Circulation	sf	1,577	2,390	2,440	3,120
Secure Public Circulation	sf	97	840	1,464	1,900
Non-Public Circulation	sf	221	760	760	870
Subtotal	**sf**	**1,895**	**3,990**	**4,664**	**5,890**
Other Areas					
Building Systems and Utilities	sf	508	1,970	2,130	2,660
Subtotal	**sf**	**508**	**1,970**	**2,130**	**2,660**
TOTAL AREA		10,112	24,590	26,474	33,010
Estimated surplus/deficiency (-) compared with existing facility			14,478	16,362	22,898

Terminal Functions	Units	Terminal Requirements			
		Exis.	2021	2027	Ultimate
Enplanements		23,692	23,692	27,466	42,790
Check-In Hall					
Full-service counter positions	ea	2	3	3	4
Check-in area (includes active check-in)	sf	183	240	240	320
Check-in queue area	sf	281	420	420	560
Kiosks positions	ea	2	2	3	4
Kiosks fo					520
Public Se					140
Airline ti					1,100
Outboun					500
Number					700
Number					160
Number					100
Baggage					1,460
TSA bagg					
Outboun					400
					500
Security Screening Checkpoint					
Checkpoint lanes	ea	1	1	1	1
Checkpoint screening area	sf	1,042	2,600	2,600	2,600
Checkpoint queue area	sf	227	600	600	600
Checkpoint exit lane	sf	-	600	600	600
Subtotal	**sf**	**1,269**	**3,800**	**3,800**	**3,800**
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Concessions					
Pre-secure concessions	sf	30	110	110	190
Post-secure concessions	sf	72	250	250	450
Concessions Support	sf	0	80	80	140
Rental Car					
					520
					140
					1,100
					500
					700
					160
					100
					1,460
					400
Airport administrative areas	sf	425	500	500	670
Lounge/Play Area/Additional Seating	sf	0	700	700	700
Subtotal	**sf**	**826**	**1,600**	**1,600**	**1,770**
Circulation					
Public Circulation	sf	1,577	2,390	2,440	3,120
Secure Public Circulation	sf	97	840	1,464	1,900
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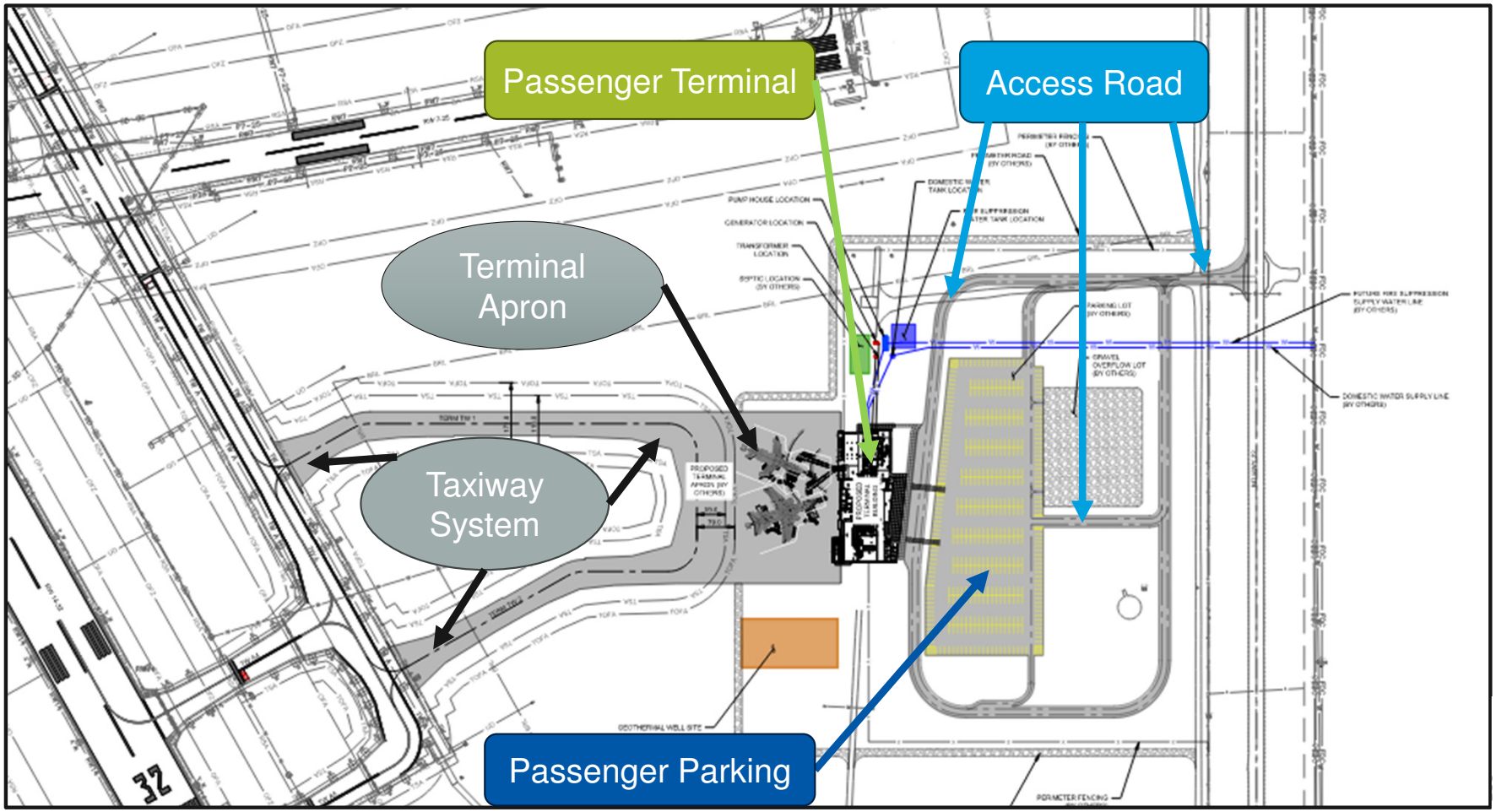
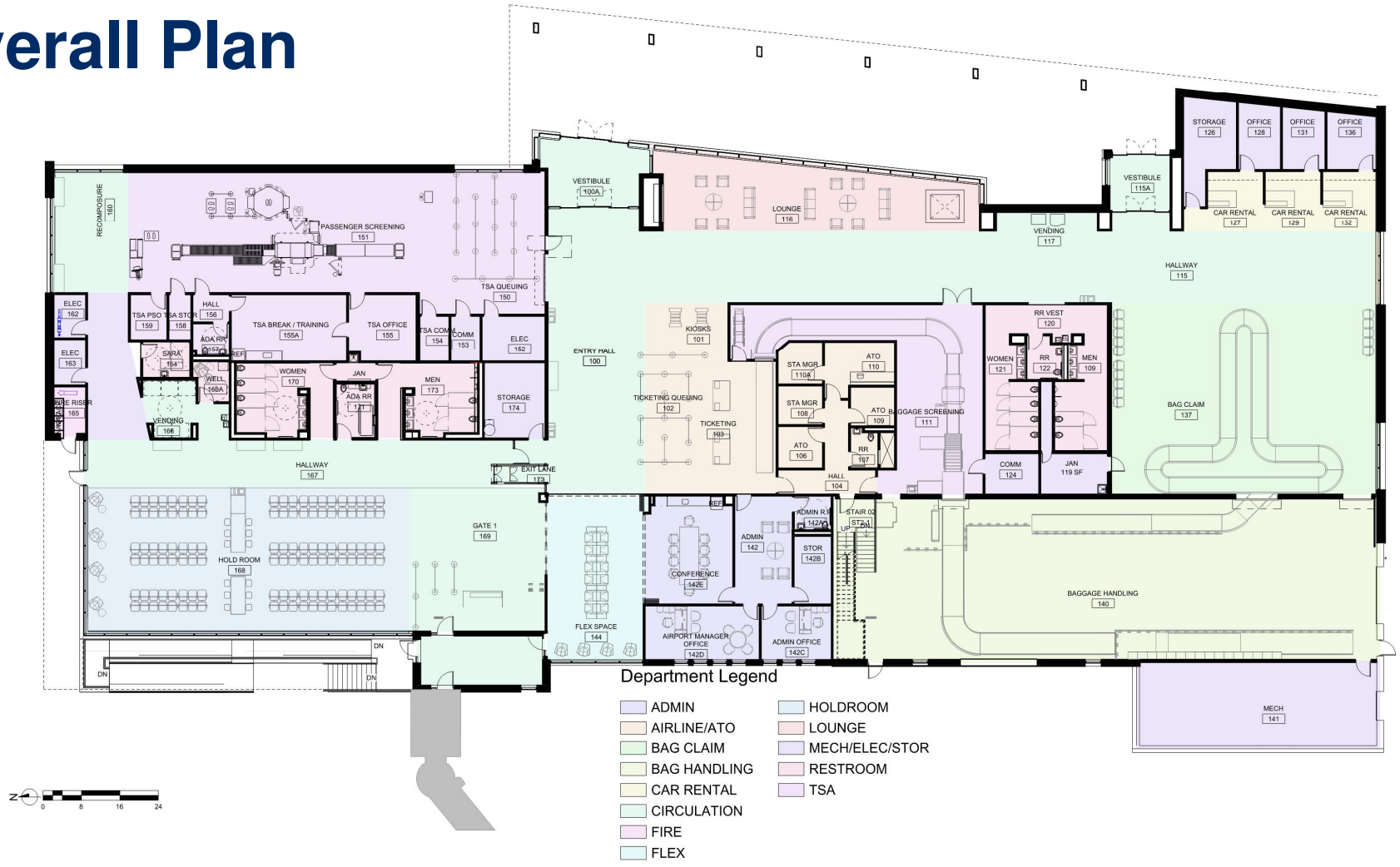
Subtotal	sf	508	1,970	2,130	2,660
TOTAL AREA		10,112	24,590	26,474	33,010
Estimated surplus/deficiency (-) compared with existing facility			14,478	16,362	22,898

TERMINAL PROJECT

Terminal Project (Terminal, Apron, Twy, Parking, Access Road)



Overall Plan



Mead&Hunt

Exterior View - Landside

Exterior View - Airside

Exterior View – Aerial

Terminal Financials

Funding Plan- <u>Total Cost 53.4M</u>

- Federal Funding ($12M)
  - Discretionary (highly competitive)- $7M anticipated
  - Passenger Entitlements- $2.4M
  - BIL (IIJA) AIG- $2.6M

- State Funding ($30.6M)
  - Direct Allocation to Airport Authority- $25M
  - Allocation through City of Dickinson- $4.2M
  - NDAC - $1.4M

- Local Funding ($10.8M)
  - Airport Authority, City of Dickinson, Stark County, Dunn County, Billings County

Terminal Financials - Local

Tentative Funding Plan

- Local Funding **Est. cost ($10.8M)**
  - Airport Authority ($2M) [~15.6%]
  - City of Dickinson ($4M) [~31.3%]
  - Stark County ($4M) [~31.3%]
  - Dunn County ($2M) [~15.6%]
  - Billings County ($800k) [~6.2%]

- Total $12.8M – Amount above $10.8M allows for bid variance and construction continency.

Interior View - Entry

Interior View - Lounge

Interior View - Holdroom

Questions?

"When Everything seems to be going against you, remember that the airplane takes off against the wind, not with it."

Henry Ford, Founder of the Ford Motor Company

BADLANDS STORAGE EASEMENT VACATION (PUBLIC HEARING)

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

City of Dickinson

Petition for Vacation

38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

Easement Vacation along the west property line of Lot 1, Block 1, Tweeten's 3rd Addition

For the Reason:

A minor plat will combine Lot 1, Block 1, Tweeten's 3rd Addition and Lot 1, Block 1, Badlands Storage Subdivision. The intent is to remove the west boundary line of lot 1, block 1, Tweeten's 3rd addition and vacate the existing utility easement along the west line to allow for construction of convenience storage facility.

Signature Line

State of North Dakota)
:ss
County of Stark)

Ben Hendricks being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 2 day of April, 2025

JANET M JOHNSON
Notary Public
State of North Dakota
My Commission Expires April 12, 2025

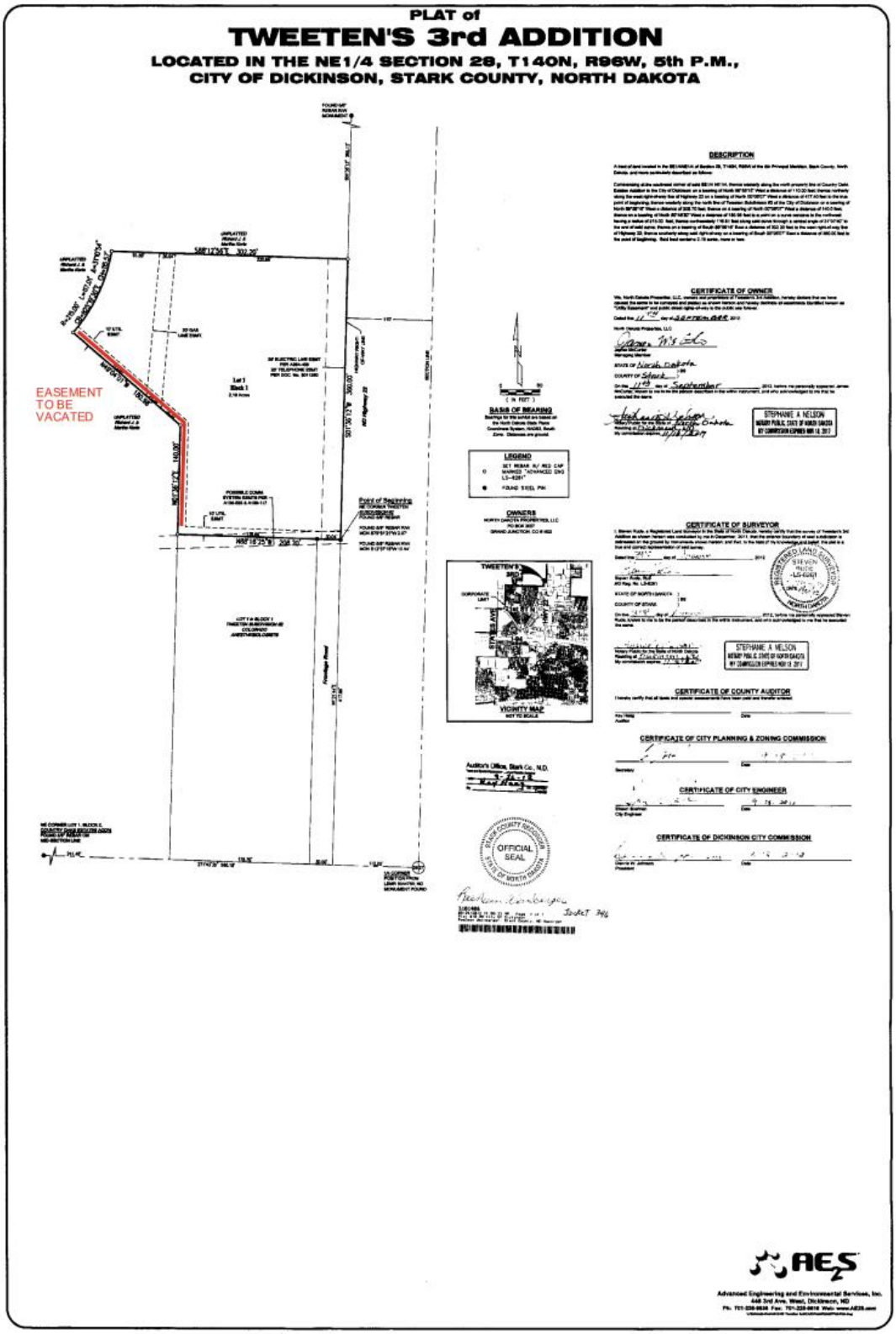
Janet M Johnson, Notary Public
Stark County, North Dakota
My Commission Expires: 4/12/25

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)	MDU (Electric Department)
Century Link (701-690-2079)	Roughrider Electric
Consolidated Telephone	Consolidated Cable Vision
Midcontinent Communications	City of Dickinson

Exhibit “A”


PLAT of
TWEETEN'S 3rd ADDITION
LOCATED IN THE NE1/4 SECTION 28, T140N, R96W, 5th P.M.,
CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA
EASEMENT TO BE VACATED
DESCRIPTION
CERTIFICATE OF OWNER
BASIS OF BEARING
LEGEND
OWNERS
CERTIFICATE OF SURVEYOR
VICINITY MAP
CERTIFICATE OF COUNTY AUDITOR
CERTIFICATE OF CITY PLANNING & ZONING COMMISSION
CERTIFICATE OF CITY ENGINEER
CERTIFICATE OF DICKINSON CITY COMMISSION
OFFICIAL SEAL
AES

March 10, 2025

Consolidated Telcom
507 S. Main Ave.
Dickinson, North Dakota

RE: Proposed Badlands Storage 2nd Addition – Utility Easement Vacation

Consolidated Telcom has reviewed the Proposed Badlands Storage 2nd Addition Plat located in Dickinson, North Dakota, in NE ¼ Section 28, T140N, R96W. Consolidated Telcom has no objections to the easement vacation, or the proposed easements shown on the Badlands Storage 2nd Addition.

Sincerely,

Tony Praus

Tony Praus
Consolidated Telcom
Telephone & Cable Vision

March 17, 2025

Montana-Dakota Utilities Co.
1133 W. Broadway St.
Dickinson, North Dakota

RE: Proposed Badlands Storage 2nd Addition – Utility Easement Vacation

Montana-Dakota Utilities Co., a Division of MDU Resources Group, Inc. has reviewed the Proposed Badlands Storage 2nd Addition Plat located in Dickinson, North Dakota, in NE ¼ Section 28, T140N, R96W. Montana-Dakota Utilities Co. has no objections to the easement vacation, or the proposed easements shown on the Badlands Storage 2nd Addition.

Sincerely,

Kim Obritsch
Montana-Dakota Utilities Co.
MDU - Gas
MDU - Electric

March 10, 2025

Midcontinent Communications
1260B West Villard St. Suite 3
Dickinson, North Dakota

RE: Proposed Badlands Storage 2nd Addition – Utility Easement Vacation

Midcontinent Communications has reviewed the Proposed Badlands Storage 2nd Addition Plat located in Dickinson, North Dakota, in NE ¼ Section 28, T140N, R96W. Midcontinent Communications has no objections to the easement vacation, or the proposed easements shown on the Badlands Storage 2nd Addition.

Sincerely,

Randy Heaton

Randy Heaton
Midcontinent Communications

March 10, 2025

Roughrider Electric Co-Op
2156 4th Ave. E.
Dickinson, North Dakota

RE: Proposed Badlands Storage 2nd Addition – Utility Easement Vacation

Roughrider Electric has reviewed the Proposed Badlands Storage 2nd Addition Plat located in Dickinson, North Dakota, in NE ¼ Section 28, T140N, R96W. Roughrider Electric has no objections to the easement vacation, or the proposed easements shown on the Badlands Storage 2nd Addition.

Sincerely,

Shawn Olson
Operations Manager
Roughrider Electric Co-Op

4/9/2025

Abe Ulmer
Independent Land Surveying & Eng. Inc.
4215 Old Red Trail
Mandan, ND 58554

No Reservations/No Objections

SUBJECT: Petition to Vacate a platted easement in Tweeten's 3rd Addition Located in the NE ¼ Section 28, T140N, R96W – Vacate/Abandon

To Whom It May Concern:

Quest Corporation d/b/a CENTURYLINK QC ("CenturyLink") has reviewed the request for the subject vacation and has determined that it has no objections with respect to the areas proposed for vacation as shown and/or described on Exhibit "A", said Exhibit "A" attached hereto and incorporated by this reference.

It is the intent and understanding of CenturyLink that this vacation shall not reduce our rights to any other existing easement or rights we have on this site or in the area.

If you have any questions, please contact Richard Hollis at 903-559-1095 or richard.hollis@lumen.com

Sincerely yours,

Richard Hollis

CenturyLink ROW Team

RESOLUTION NO. __ - 2025

A RESOLUTION APPROVING VACATION OF A UTILITY EASEMENT WITHIN TWEETEN'S THIRD ADDITION, CITY OF DICKINSON, NORTH DAKOTA

WHEREAS, an application for vacation of a certain utility easement has been filed by the adjoining property owner thereof; and

WHEREAS, such application for vacation of a utility easement has been signed by all affected public utility companies reasonably expected to have use of such utility easement, indicating their consent to the vacation of such utility easement; and

WHEREAS, such application for vacation of a utility easement has been signed by the City of Dickinson Engineering Department, the City Engineer having consented to the vacation of such utility easement; and

WHEREAS, the City Engineer, finding the application to be in proper order, and pursuant to Dickinson City Code §52-12, has heretofore caused a Notice of Hearing on such application to be duly published in the official newspaper of the City, such publication occurring on 5/21/2025 and 5/28/2025.

WHEREAS, the matter came on regularly to be heard before the Board of City Commissioners on June 17, 2025, a day not less than seven days following the publication of the Notice of Hearing, at 4:30 p.m., or as soon thereafter as the parties could be heard, in accordance with the Notice of Hearing previously published; and

WHEREAS, the Board of City Commissioners duly having heard and considered the matter, and the Commissioners being fully satisfied and having determined that the vacation of the utility easement herein described is in the best interests of the City of Dickinson, and no objection to such vacation having been filed or presented;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. That certain public utility easement within the City of Dickinson is hereby vacated in accordance with state law and the ordinances of the City of Dickinson, such public utility easement being more particularly described as follows and located in the City of Dickinson, Stark County, North Dakota:

   Vacate and remove the easement on the west boundary of the property legally described as Lot 1, Block 1, Tweeten's 3rd Addition, located in the NE¼ of Section 28, Township 140 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota.

2. Pursuant to Dickinson City Code 52-12(a)(4), this resolution is passed by

no less than a two-thirds majority.

3. A certified copy of this resolution shall be filed for record and duly recorded on the Office of the Stark County Recorder, Stark County, North Dakota.

Dated this ____ day of June 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

STATE OF NORTH DAKOTA)
:ss
COUNTY OF STARK)

On this ____ day of June 2025, before me personally appeared **Scott Decker** and **Dustin Dassinger**, known to me, respectively, as the President of the Board of City Commissioners of the City of Dickinson and the City Administrator of the City of Dickinson, and who executed the within and foregoing document and acknowledged to me that the City of Dickinson executed the same.

_____
Notary Public

MARILYN KOCH ZONING MAP AMENDMENT (REZ-004-2025)

CITY OF Dickinson North Dakota

Marilyn Koch Zoning Map Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
From: City of Dickinson Community Development Services
Date: June 4, 2025
Re: REZ-004-2025 Marilyn Cook Zoning Map Amendment

OWNER/APPLICANT
Marilyn Koch/Koch Property Investments
4808 Southbay Drive SE
Mandan ND 58554
marilynk@bis.midco.net
(701) 400-5624

Public Hearing	June 11, 2025	Planning and Zoning Commission
Public Hearing	June 17, 2025	City Commission
Final Consideration	July 1, 2025	City Commission

The applicant is requesting the approval of a zoning map amendment from Low Density Residential (R-1) to Medium Density Residential (R-2) for Lot 1 of Block 14 of the Koch's Meadow Hills Fourth Addition Subdivision, located within the City of Dickinson. The purpose of this rezoning is to ensure lot development conforms with the R-2 zoning in the surrounding area.

Staff recommendation: Approval.

LOCATION

CURRENT ZONING	**R1**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/- 0.573 acres**
LOTS PROPOSED	**One**

DRAFT

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	R-2	Undeveloped
East	R-2	Undeveloped
South	RR	Single-family residential
West	R-2	Undeveloped

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Comprehensive Plan

According to the City's Comprehensive Plan Future Land Use Map (FLUM), the subject property is designated RESIDENTIAL. This zoning map amendment request is consistent with this FLUM designation.

Compliance with The Zoning Ordinance

The site is currently zoned R-1, and the City is proposing to rezone the site to R-2. This rezone is intended to prevent this lot from being an isolated R-1 zoning district surrounded by R-2. The applicant has signed in support of the application.

The lots directly to the North, East, and West of the site are currently zoned R-2. This is consistent with the requested rezone from R-1 to R-2.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development staff recommends **approval** of REZ-004-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-004-2025: The Marilyn Koch Rezoning Request** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-004-2025: The Marilyn Koch Rezoning Request** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 62-162, designating the area and boundaries of the "R-1" and "R-2" zoning districts within the jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Low Density Residential (R-1) to Medium Density Residential (R-2) described as follows:

   Lots 1 of Block 14 of the Koch's Meadow Hills Fourth Addition in the SW¼NW¼, Section 28, Township 140 North, Range 96 West, City of Dickinson, Stark County

   Said Tract contains +/- .573 acres, more or less.

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect form and after final passage.

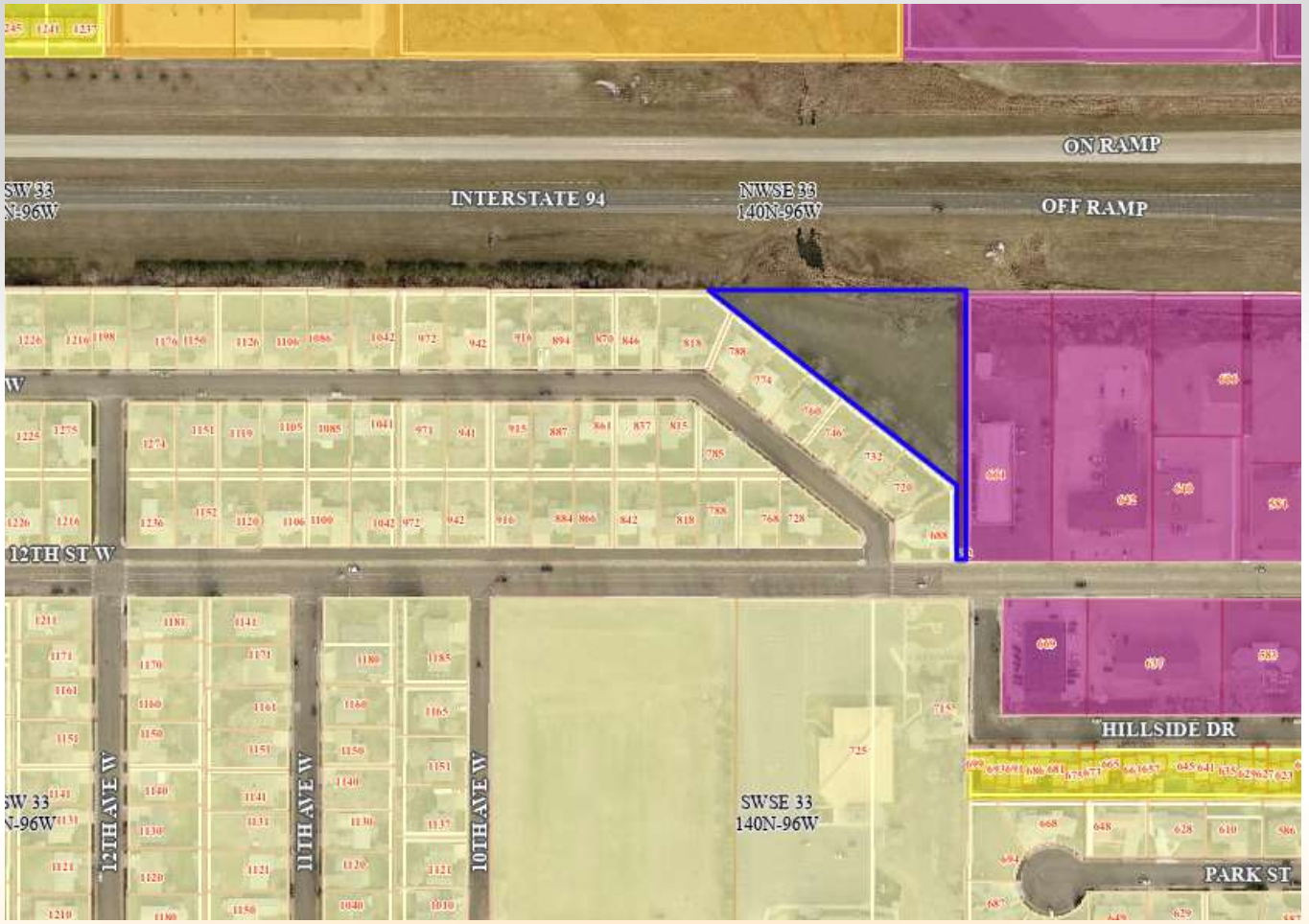
_____
Scott Decker, President
Board of City Commissioners

ATTEST

_____
Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

DICKINSON PARKS & REC ZONING MAP AMENDMENT (REZ-001-2025)



CITY OF Dickinson North Dakota

Dickinson Parks And Recreation Zoning Map Amendment Staff Report

To: City of Dickinson Board of Commissioners
From: City of Dickinson Community Development Services
Date: June 4, 2025
Re: REZ-001-2025 Dickinson Parks and Recreation Zoning Map Amendment

OWNER/APPLICANT
Craig Pearson/Dickinson Parks & Recreation
2004 Fairway Street
Dickinson, ND, 58601
dprd@dickinsonparks.org
(701) 456-2071

Public Hearing	June 11, 2025	Planning and Zoning Commission
Public Hearing	June 17, 2025	City Commission
Final Consideration	July 1, 2025	City Commission

The applicant is requesting the approval of a zoning map amendment from unzoned and Community Commercial (CC) to Public (P) for Part of Block 4 of the Nuhaven Second Addition Subdivision, located within the City of Dickinson. The purpose of this rezoning is to allow the Park District to utilize the space for plantings to establish a community orchard.

Staff recommendation: Staff recommends approval of this rezone.

LOCATION

CURRENT ZONING	**Unzoned & CC**
FUTURE LAND USE MAP DESIGNATION	**PARKS/RECREATION**
GROSS SITE ACREAGE	**+/- 3.40 acres**
LOTS PROPOSED	**N/A**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	R-3	Interstate ROW; Undeveloped
East	CC	Commercial
South	R-1	Single-family residential
West	R-1	Single-family residential

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Comprehensive Plan

According to the City's Comprehensive Plan Future Land Use Map (FLUM), the subject property is designated PARKS/RECREATION. This zoning map amendment request is consistent with this FLUM designation.

Compliance with The Zoning Ordinance

The eastern 15 feet of parcel is currently zoned as Community Commercial (CC), while the remainder is unzoned. According to Section 62-160 of the Zoning Ordinance, "A base district designation shall apply to each lot or site within the City and its planning jurisdiction. A site must be in one base district." The proposed rezone adds a zoning district to unzoned land, and eliminates the partial CC zoning, bringing the lot into compliance with the Municipal Code.

According to the applicant, the proposed community orchard plan will be properly screened from the adjacent single-family residential to the West.

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends approval of REZ-001-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-001-2025: The Dickinson Parks and Recreation Rezoning Request** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-001-2025: The Dickinson Parks and Recreation Rezoning Request** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 62-225, designating the area and boundaries of the "CC" and "P" zoning districts within the jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from un-zoned and Community Commercial (CC) to Public (P) described as follows:

   Part of Block 4 of the Nuhaven 2nd Addition Subdivision in the NW¼SE¼, Section 33, Township 140 North, Range 96 West, City of Dickinson, Stark County

   Said Tract contains 3.4 acres, more or less.

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect form and after final passage.

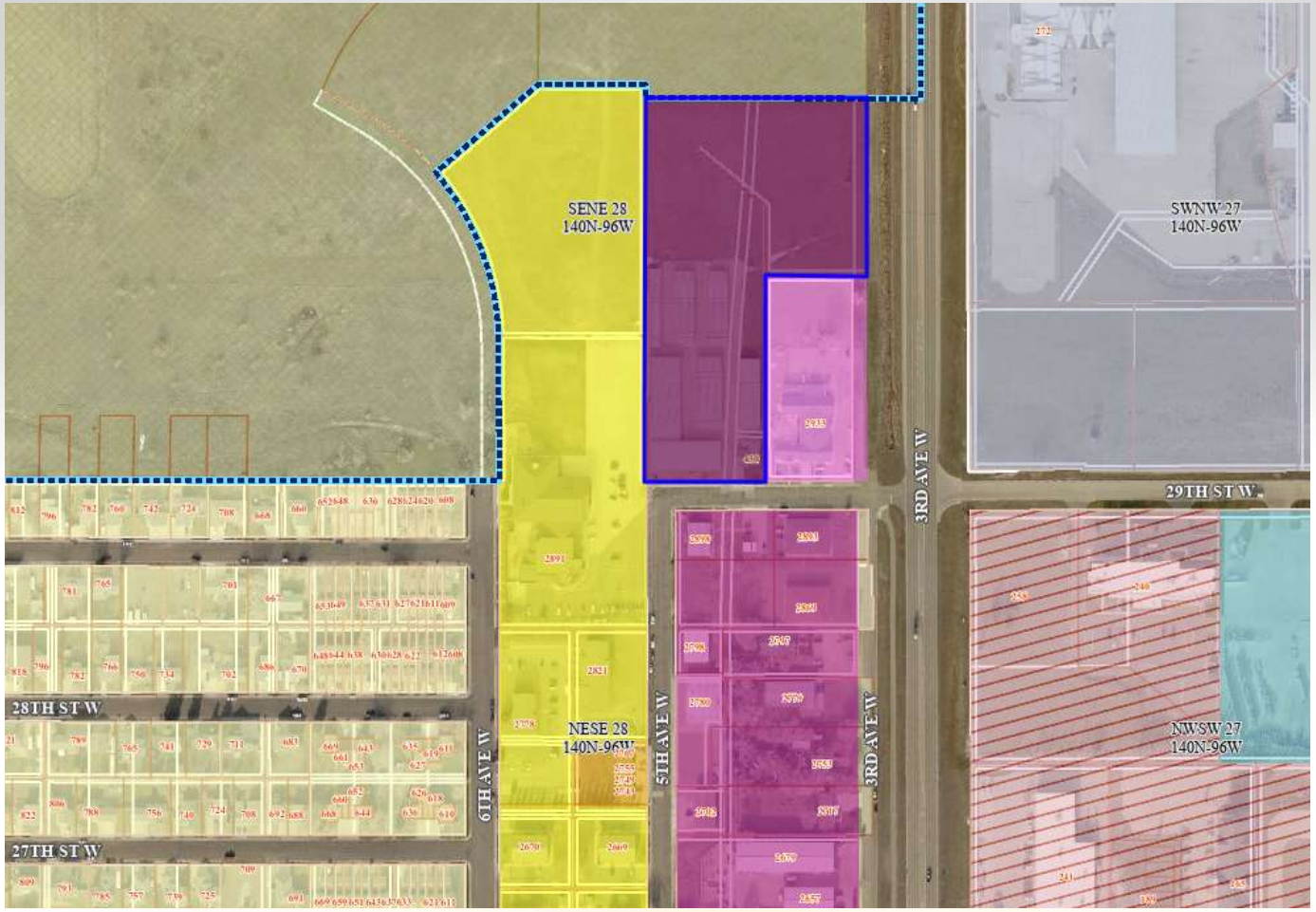
_____
Scott Decker, President
Board of City Commissioners

ATTEST

_____
Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

FIVE STAR STORAGE SUP (SUP-001-2025)



CITY OF Dickinson North Dakota

Five Star Storage SUP Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: June 4, 2025
Re: **SUP-003-2025 Five Star Storage Special Use Permit**

OWNER/APPLICANT
Jacob Barney / Five Star Storage
3255 43rd Street SW
Fargo, ND, 58104
jake@fivestarstorage.biz
(612) 439-0600

APPLICANT'S REPRESENTATIVE
Abe Ulmer
Independent Land Surveying & Engineering Inc
4215 Old Red Trail NW
Mandan, ND 58554
abe.ilsurveynd.com
(701) 220-0968

Public Hearing	June 11, 2025	Planning and Zoning Commission
Final Action	June 17, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Special Use Permit (SUP) application for a convenience storage facility for 609 units. The convenience storage facility would be located on a 6.04-acre parcel at 430 29th Street W in the City of Dickinson. The property is zoned Community Commercial (CC).

Staff Recommendation: Approval subject to conditions and contingent on approval of FLP-003-2025.

LOCATION

The property is located within the SE1/4 of the NE1/4 of Section 28, Township 140 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. Currently, the property is legally described as Lot 1 in Block 1 of the Badlands Storage Subdivision.

CURRENT ZONING	**CC**
FUTURE LAND USE MAP DESIGNATION	**COMMERCIAL**
GROSS SITE ACREAGE	**+/- 6.04**
LOTS PROPOSED	**1**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	AG	Undeveloped
East	LC & GI	Daycare, Auto Work
South	CC	Offices
West	R-2	Church

STAFF ANALYSIS

BACKGROUND

An existing 297-unit convenience storage facility is located on Lot 1, Block 1 of the Badlands Storage Subdivision. The City approved the SUP for that facility. The applicant's plan is to increase the number of units to 609. The additional 312 units would be located on Lot 1, Block 1 of Tweeten's 3rd Addition. A new SUP is required for the following reasons;'

- The applicant is increasing the total number of units
- The applicant is increasing the number of parking spaces;
- The expansion would occur on a lot that is not part of the existing SUP; and
- The site plan for the existing operating requires modification.

There is an associated Final Minor Plat application for Badlands Storage 2nd Addition Subdivision was submitted with this application (FLP-003-2025). Approval of this SUP is contingent upon approval of the proposed Badlands Storage 2nd Addition Subdivision.

CURRENT ORDINANCE REVIEW

The proposed development is located within a CC-zoned district. Since the property is not zoned Agriculture (AG), General Commercial (GC), or Limited Industrial (LI), the development

regulations for convenience storage uses, as outlined in Municipal Code Section 39.06.005(f) shall not apply.

The property is within 400 feet of the 3rd Avenue W right-of-way and is subject to the requirements of the Corridor Overlay District. The applicant has submitted a rendering for the building elevation for all buildings facing the corridor, as well as a landscaping plan. The buildings along 3rd Avenue West shall be constructed prior to any interior buildings in order to screen them during construction.

COMPATIBILITY WITH LOCAL USES

The lots to the south and east have all developed either commercially or industrially, which is compatible with the proposed convenience storage use.

The lot to the West of the proposed property is zoned Medium-Density Residential (R-2). For all expansion and new construction, a landscape buffer of 20 feet is required, and opaque screening of the rear elevation of the development is required. The site plan submitted by the applicant includes both of these requirements. The existing buildings do not have to be adjusted unless significant reconstruction of said buildings takes place.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: Community Development staff recommends **approval** of this special use permit subject to the conditions listed below and contingent on approval of FLP-003-2025.

- **The maximum number of storage units shall be limited to 609.**
- **Operation of the convenience storage facility shall be as described in this staff report as well as in the site plan and other material found in Attachment A.**
- **Prior to the issuance of any building permits, the developer shall obtain approval from the City Planning Department for site and building designs in accordance with the City's Corridor Overlay District.**
- **Prior to the issuance of any building permits, the Badlands Storage 2nd Addition Subdivision plat must be recorded with the County Recorder's office.**
- **In the event of a change in ownership or controlling interest in this convenience storage facility and the transfer of this special use permit, any successors and assigns of the original permittee shall comply with the requirements and conditions of this SUP. Within 30 days of such change in ownership or controlling interest of any entity owning the convenience storage facility, the parties to the transaction shall notify**

the City by letter. The letter shall be signed by the authorized representatives or agents of both the original permittee and the entity to which the permit is being transferred.

- **Development and operation of the convenience storage facility shall comply with all applicable City, County, State and Federal regulations.**

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **SUP-001-2025: Five Star Storage SUP** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **SUP-001-2025: Five Star Storage SUP** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. _____ - 2025

A RESOLUTION APPROVING A SPECIAL USE PERMIT TO FIVE STAR STORAGE FOR A STORAGE FACILITY LOCATED IN THE SE1/4NE1/4 of SECTION 28, TOWNSHIP 140 NORTH, RANGE 96 WEST, OF THE 5TH PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to grant discretionary approval for certain uses within zoning districts that have unusual site development or operating characteristics; and

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to establish such conditions and regulations for approval of a special use permit as the Board may deem appropriate; and

WHEREAS, the City has received a request for a special use permit from Five Star Storage for a storage facility, which is a discretionary use provided for in the Dickinson City Code; and

WHEREAS, the Dickinson Planning and Zoning Commission has met and heard public testimony regarding this matter, and recommends approval of the special use permit, subject to the conditions noted below;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners for the City of Dickinson, North Dakota, hereby grants a special use permit, as provided in Dickinson City Code §62-55, to Five Star Storage:

SE1/4NE1/4 of SECTION 28, TOWNSHIP 140 NORTH, RANGE 96 WEST, OF THE 5TH PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

The Special Use Permit is subject to the following conditions:

1. The maximum number of storage units shall be limited to 609.

2. Operation of the convenience storage facility shall be as described in this staff report as well as in the site plan and other material found in Attachment A of the Staff Report.

3. Prior to the issuance of any building permits, the developer shall obtain approval from the City Planning Department for site and building designs in accordance with the City's Corridor Overlay District.

4. Prior to the issuance of any building permits, the Badlands Storage 2nd Addition Subdivision plat must be recorded with the County Recorder's office.

5. In the event of a change in ownership or controlling interest in this convenience storage facility and the transfer of this special use permit, any successors and assigns of the original permittee shall comply with the requirements and conditions of this SUP. Within 30 days of such change in ownership or controlling interest of any entity owning the convenience storage facility, the parties to the transaction shall notify the City by letter. The letter shall be signed by the authorized representatives or agents of both the original permittee and the entity to which the permit is being transferred. |

6. Development and operation of the convenience storage facility shall comply with all applicable City, County, State and Federal regulations.

Dated this _____ day of June 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger
Dickinson City Administrator