REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, July 15, 2025 at 4:30 PM
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:
President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
Joe Ridl

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 27-2025

Ordinance No: 1824

2. CONSENT AGENDA

A. Approval of Special Commission Meeting - Condemnation - Ridl (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Commission Meeting Minutes dated July 1, 2025 (Enc.)

Presented by: President Decker

Consideration to approve

C. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Introduction of Deputy Finance Director

Presented by: Deputy City Administrator Carlson

B. Monthly Financial Report (Enc.)

Presented by: Deputy City Administrator Carlson

C. **NDPERS 401 Defined Contribution Plan**

Presented by: HR Director Nameniuk

Consideration to approve Resolution No. _____

D. **Fourth Amendment of City of Dickinson, North Dakota Retirement Savings Plan (Enc.)**

Presented by: HR Director Nameniuk

Consideration to approve Certification

E. **HR Monthly Report (Enc.)**

Presented by: HR Director Nameniuk

4. **PUBLIC WORKS**

A. **Task Order with Apex Engineering - Lift Station #7 (Enc.)**

Presented by: Public Works Director Praus

Consideration to approve

5. **PUBLIC SAFETY - FIRE**

A. **Listing Agreement - Surplus Ladder Truck (Enc.)**

Presented by: Deputy Fire Chief Selle

Consideration to approve

6. **PUBLIC SAFETY - POLICE**

7. **COMMUNITY DEVELOPMENT**

A. **Bank of ND Loan Application for Baler Building Expansion (Enc.)**

Presented by: Senior Engineer Keller

Consideration to approve

B. **Baler Building Project Contract Amendment to Burns and McDonnell (Enc.)**

Presented by: Senior Engineer Keller

Consideration to approve

C. **Eagle View Master Service Agreement (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

D. **NW Regional Pond DWR Grant Contract (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

E. **Drainage Easement Dedication for Lot 1, Block 4, Hewson's 3rd (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

F. Permanent Pedestrian Easement for Block 14, Replat of North Hill Acres 2nd (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve

G. Final Plat - Jolliffe Acres (Enc.)

Presented by: Planner Birchak

Consideration to approve Resolution No. ___

H. Renaissance Zone Request - Pops Soda Shack (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve Resolution No. ____

I. Renaissance Zone Request - Martin's Welding and Refrigeration (Enc.)

Presented by: City/County Planner Josephson

Consideration to approve Resolution No. ____

8. PUBLIC HEARING – 5:00 PM

A. Public Hearing - Easement Vacation for Greenvale 3rd Addition (Enc.)

Presented by: Planner Birchak

Consideration to approve Resolution

B. Public Hearing - Rezoning Request - Schmidt Rezone (Enc.)

Presented by: Planner Birchak

Consideration to approve first reading of Ordinance No. ____

C. Public Hearing - Special Use Permit - The Barking Lot (Enc.)

Presented by: Planner Birchak

Consideration to approve Resolution

D. Public Hearing - Zoning Text Amendment - Chapter 62 - Agriculture Development Minimum (Enc.)

Presented by: Planner Birchak

Consideration to approve Ordinance No. ____

E. Public Hearing - Chapter 58 Code Amendment - Traffic and Vehicles (Enc.)

Presented by: City Attorney Wenko and Chief Cianni

Consideration to approve second reading of Ordinance No.1822

F. Public Hearing - Chapter 58 Code Amendment - 58.698 Off-Highway Vehicles (Enc.)

Presented by: City Attorney Wenko and Chief Cianni

Consideration to approve second reading and final passage of Ordinance No.1823

9. PUBLIC COMMENTS NOT ON AGENDA

10. COMMISSION COMMENTS

11. ADJOURNMENT

Link for viewing City Commission Meeting:
https://youtube.com/live/Jy6pJvJdrLY
This link will not be live until approximately 4:30 pm on July 15, 2025.
Teams Meeting: https://tinyurl.com/3ruwzra2

Teams Meeting ID: 267 452 936 369 6 **Meeting Passcode:** jm7Sd7yr
Teams Phone #: 1-701-506-0320 **Phone Conference ID:** 153 373 821#
Local Phone #: 701-456-7006
Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator by the Friday preceding the meeting.

SPECIAL MEETING DICKINSON CITY COMMISSION JUNE 17, 2025

1. CALL TO ORDER

President Scott Decker called the meeting to order at 9:00 AM

2. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer, Commissioner Jason Fridrich and Commissioner Joe Ridl

Absent: None

3. ADMINISTRATION

City Attorney Christina Wenko outlined the procedure for the hearing. City will present evidence through exhibits and testimony

- Property Owner may ask witness questions
- When City is concluded with each witness, Commissioners may ask witness questions

- When City is concluded, property owner shall present evidence
  - City Attorney may ask witness questions
  - When owner is concluded with each witness, Commissioners may ask witness questions
- Any mortgage/lienholders may present evidence/make a statement
  - City Attorney and Property Owner may ask questions
  - When owner is concluded with each witness, Commissioners may ask witness questions
- Closing Argument City Attorney
- Closing Argument Property Owner
- Commission discussion
- Commission vote

Attorney Wenko did state there is one property on the list for this date.

President Scott Decker swears in Mrs. Tiffany Stewart as Code Enforcement Officer II for the City of Dickinson.

219 5th Street East, Dickinson, ND

City Attorney Christina Wenko asks Ms. Stewart how long she has worked for the City of Dickinson.

Ms. Tiffany Stewart states she has been with the City of Dickinson for six years and is a certified property inspector. Her title is a Code Enforcement Officer II and her position is to enforce the City of Dickinson's Municipal Code and adopted building codes. City Attorney Christina Wenko asks Ms. Stewart what constitutes a dangerous structure requiring demolition. Pursuant to Code, a dangerous structure can be repaired, vacated or

demolished. Ms. Stewart states that if the structure is beyond repair, it then has to be demolished. She states the City would request bids for demolition. The City has the ability to assess the property for the costs.

Code Enforcement Officer Tiffany Stewart states the property at 219 5th Street East is owned by Riley Ridl and Patrick Ridl. There are no outstanding liens, but the taxes have been not paid at Stark County. She states there were numerous certified mailings, posters posted to the structure and emails to date of the potential demo. These letters indicated today's date and time of potential demo. Ms. Stewart states the City records dated back to 2001 saying the City had issues relating to this property in regard to debris and grass issues. This property was on the radar again in 2005 when the property had grass and weeds that exceeded 10". She states at that time standard letters were sent to the owner in regard to the grass. Follow-up letters were also sent in 2019 in regard to tall grass and weeds. Also, at that time there was junk items around the property, and this is a violation.

City Attorney Christina Wenko asks Ms. Stewart if there was any previous hearing set for the Ridl's to be held on December 18, 2024. This letter was also sent Certified Mail.

City Attorney Wenko reviews exhibits B which is the notification of hearing which was issued to Riley Ridl and was sent certified mail.

City Attorney Wenko reviews exhibits D1, D2 and D3.

Ms. Stewart states these where notices were sent to county which were received by the County. She states Mr. Ridl's letters were returned in the mail.

Ms. Stewart states these notices were posted at the property and were removed and left with utility billing and his girlfriend picked it up and handed it to him.

Attorney Wenko asks does Mr. Ridl knows something is happening to this property

Ms. Stewart states yes, we sent certified mail in regard to this property. She states the mail was sent certified and placed also on the property that there was going to be a demolition hearing is going today. Both certified mailings were left at the property.

Attorney Wenko presents exhibits F1, F2, F3, F4, F5, F6
Ms. Stewart states these are copies of the certified mailings to Mr. Patrick Ridl and the County and posted notice on property. Ms. Stewart states again a copy was posted at the property.

Attorney Wenko presents exhibits G1 and G2
Ms. Stewart states these were documents requesting the County to serve Patrick and Riley personally and neither gentleman could be located.

Attorney Wenko states that knowing that we were not personally able to serve Mr. Ridl did you take other steps.
Ms. Stewart states she published the notice in the local newspaper

Attorney Wenko presents exhibits H1, H2, H3 and H4 and states these are copies of what was posted in newspaper
Ms. Stewart answers yes

Attorney Wenko states that when the property owner is absent
Ms. Stewart states the City uses certified mail and posting structure is good enough service per city code.

Attorney Wenko talk about property specifically
Ms. Stewart states the City become involved in June, 2021

Attorney Wenko presents exhibit I which shows miscellaneous junk items that need to be cleaned up
Ms. Stewart states the City gave them 15 days to remedy and a follow-up notice to previous notice that cleanup was started and not complete and given an additional 7 days to clean up.
She states the next time he was notified was June, 2005. There multiple complaints about the condition of the property, electrical problems and no water. Follow-up correspondence was sent in July, 2005, follow-up letter request to do an inspection. And if the city was not notified within 5 days the property needed to be vacated.

Attorney Wenko states a letter was sent in March, 2006 copy notice property again in violation – broken window, rubbish and removal of all vehicles on property. Attorney Wenko asks if there was any other sent.
Ms. Stewart states in June, 2009. A copy of a notice that the grass and weeds exceeding 10”

Attorney Wenko asks if additional correspondence was sent after the 2009 correspondence
Ms. Stewart states yes, a notice in regards to personal and recreational vehicles on property and in 2020 another notice noting the vehicles in violation as well as multiple miscellaneous junk items. There was junk, on property, parking violations, rubbish, disposal of rubbish.

Attorney Wenko states was there further correspondence
Ms. Stewart states yes, November, 2022 with furniture, tires, other misc. as well as vehicle without license plates. Additional correspondence was sent in January, 2024 and the property had unused appliances, tires, vehicles without license plates, etc.

Attorney Wenko asks Ms. Stewart that in January, 2024 was the property still out of compliance
Ms. Stewart states yes

Attorney Wenko presents photos of the property that was out of compliance with additional letters to that regard.

Ms. Stewart states there were inoperable vehicles, accumulation of items, unlicensed inoperable vehicles, tires, rubbish and garbage, appliances

Attorney Wenko asks Ms. Stewart if there has been any improvement from 2020-2024
Ms. Stewart states no

Attorney Wenko states after January, 2024 did you send any letters
Ms. Stewart states the property was deemed unfit with dangerous building in what year not sure. March, 2024, there were more re items and tires, fence, vehicle and siding dilapidated. At that time another violation letter was sent for tall grass and weeds notice.
After this letter Ms. Stewart sent a demolition notice. She presents a copy of the notice sent from the City that the property was dangerous and a nuisance and City is looking at demolish by August, 2024. Also placard property as dangerous property.
Ms. Stewart states she did send a notice to the Stark County Auditor of the intent to demolish 219 5th Street East. Showed photos.

Ms. Stewart states that in July, 2024 a pink dangerous notice, siding dilapidated, grass and weeds taller than fence and accumulation of items still there. Property was placarded and copy of notice was sent to property owner.

Attorney Wenko asks what is the purpose of the demolition notice
Ms. Stewart states this give the opportunity to the property owner to demolish prior to the City doing it.

Attorney Wenko asks if there were anymore inspections done.
Ms. Stewart states the City requested permission from the property owner to do inspection.

Attorney Wenko presents exhibits X1, X2, X3 which were certified letters to the property owner written by the law firm

Attorney Wenko presents X2, X3 copies to the letter sent by law firm via certified mail
Ms. Wenko asks if the property owner contacted the city to do an inspection.
Ms. Stewart states no.

Attorney Wenko asks if the City asked for a search warrant
Ms. Stewart states an affidavit to get a search warrant to search interior of the premises.

The search warrant was granted to the City by the district court and a copy of the warrant signed by Judge Rhonda Ehlis was presented.

Attorney Wenko asks how did you notice property
Ms. Stewart states the City posted on property and time that this would be conducted. This inspection was scheduled for October, 2024 internal and external inspection. Herself and 2 city of Dickinson officers inspected the property together, the interior and exterior of property.

Ms. Stewart explains the photos outside of structure showed dilapidation of siding, roof dilapidation and junk, vehicle. Primary structure. Additional inoperable unlicensed vehicle, grass and weeds very fall along with accumulation of furniture, old food, other items. Ms. Stewart states the interior had multiple items making it difficult to pass through, completely blocked on crawl space, hole in the ceiling, most of the doorways are blocked making it difficult to pass through, graffiti and extremely graffitied, blocking windows, drywall removed and installation exposed.

Attorney Wenko asks what was the determination after inspection
Ms. Stewart states unfit for human occupation and move forward with the process.

Attorney Wenko asks since 2020 has the City seen any improvement
Ms. Stewart states no.

Attorney Wenko asks where remedial measures provide maintenance to this property
Ms. Stewart states no

Attorney Wenko asks if there were any efforts to improve this property
Ms. Stewart states no
Ms. Stewart states exhibit AA is a copy of city of Dickinson municipal code.

Attorney Wenko deems to be applicable to this property in regard to dangerous structure
Attorney Wenko asks if this structure condition satisfices condition of #1
Ms. Stewart does apply
Attorney Wenko asks waling surface worn, warped and unsafe
Ms. Stewart does apply
Attorney Wenko asks if a portion damaged by cause and stability
Ms. Stewart does apply
Attorney Wenko asks if C 5 – portion
Ms. Stewart states the Building Department did not hire a structure engineer so no opinion.
Attorney. Wenko presents C6 – not sufficient strength or stability
Ms. Stewart does apply
Attorney Wenko presents C 7 – settled to extent structure
Ms. Stewart states they did not a pull a structure engineering
Attorney Wenko presents C8

Ms. Stewart did not pull structural engineer
Attorney Wenko C 10 – exterior walls bubble
Ms. Stewart does apply
Attorney Wenko presents C 11 – 33% or more damage
Ms. Stewart does not apply
Attorney Wenko presents C 12 – fire wind
Ms. Stewart does apply
Attorney Wenko C 13 violation
Ms. Stewart states not to her knowledge
Attorney Wenko presents C 14 - 50%
Ms. Stewart that would not apply
Attorney Wenko presents C 15 – inadequate maintenance
Ms. Stewart does apply
Attorney Wenko presents C16 - obsolescence, inadequate
Ms. Stewart does apply
Attorney Wenko C17 - public nuisance
Ms. Stewart yes does apply

Attorney Wenko presents C 18 – portion of building remains onsite or abandoned for a period of 6 months
Mr. Stewart does apply
Attorney Wenko reiterate prior testimony when city makes determine whether structure is danger
Ms. Stewart vacated and demolish
Attorney Wenko states was there a lack of cleanup efforts and has the city exhausted all of efforts
Ms. Stewart states yes
Ms. Stewart states the City's recommendation is to demolish of property
Attorney Wenko and to assess the cost
Ms. Stewart states yes

President Scott Decker asks if there was any representative from the property or the property owner. No one represented the property

President Scott Decker asks if the Commissioners if they had any other questions for the witness. President Decker also asks if there were any further witnesses. There was neither of these.

President Scott Decker states the property owner may present evidence but since there was no property owner present, he asks if any mortgage or lien holder was present to present evidence or a statement in regards to the property. There was no representative.

City Attorney Christina Wenko states the evidence presented by the city is fairly clear cut in the fact that this property since 2001 has been on the City's radar for property issues. Efforts were made by the Building and Code Enforcement Office to improve the property but it continues to deteriorate. Structure as well as refuge left outside and interior inspection. In just looking at photos of this property is in need of demolishing. Property owner has taken zero steps to remedy. City responsibility to clean up prompt not to look at this. Hazard, people can enter and get hurt. Building Department has exhausted all efforts and findings to be structure to be torn down and assess the cots.

President Scott Decker asks Commissioners for any more discussion on 219 5th street east. There was no more discussion.

President Scott Decker states that not only the building that is located on this lot is a hazard there is an accumulation of vehicles, junk and during demolition process do we also remove the junk.

City Attorney Christina Wenko states she has had a conversation with Ms. Stewart from Building and Codes about vehicles and she believes these vehicles would be towed. Other items will be part of the cleanup and have someone to come in and assess those properties. First one with this amount of rubbish, junk and to tear that down and leave the rubbish. This will have to be removed.

Building Official Leonard Schwindt states the City will add another notice to tow the vehicles and give the owner the opportunity to tow the vehicles. Mr. Schwindt states cleaning up outside would be part of the demo process.

President Scott Decker states if there are no questions for staff or questions from commissioners. He is asking for a vote.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To declare the property at 219 5th Street East, Dickinson, ND to be a dangerous structure and to proceed with demolition subject to the above recommendations. If the City does not receive that information within 30-day appeal period, the City will move forward with the demolish of the property at 219 5th Street East, Dickinson, ND and assess the cost of demolition to the property

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 0
Motion declared duly passed

Attorney Wenko states she will present findings in front of Commission 7/1/ 2025 outlining the testimony. If the Commission approved the findings, a copy will be sent to the property owner. He does have 30 days to appeal. Once that 30-day appeal expires and then the city staff will proceed. Cost of tear down will be assessed to the property pursuant to city code.

4. **ADJOURNMENT**

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

Adjournment of the meeting at approximately 9:45 A.M.

DISPOSITION: Roll call vote… Aye 4, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____

Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: August 5, 2025

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer, Commissioner Jason Fridrich

Telephone: None

Absent: Commissioner Joe Ridl

1. PLEDGE OF ALLEGIANCE

2. ORDER OF BUSINESS

MOTION BY: Robert Baer SECONDED BY: Joe Ridl

To approve the July 1, 2025 meeting as presented.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

A. Approval of Meeting Minutes dated June 17, 2025
B. Approval of Condemnation Hearing Special commission Meeting Minutes dated May 28, 2025
C. Approval of Special Commission Meeting Minutes dated June 24, 2025
D. Approval of Accounts Payable, Commerce Bank and Checkbook
E. Approval of Dispatch Service Agreement – Rural Fire
F. Approval of Dispatch Service Agreement – Rural Ambulance

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

4. ADMINISTRATION/FINANCE

A. Special Election Update – Absentee Ballot

Deputy City Administrator Linda Carlson updates the Commission and the public on the special election to include the absentee ballot. She states the absentee ballots are being printed as we speak and on July 9, 2025 voters will be able to request an absentee ballot. She reviews the process of the special election.

B. Consolidated Fiber Agreement for Department of Motor Vehicle Location

IT Director Aaron Meyer presents a new contract for the Department of Motor Vehicle which the City will be taking ownership of on July 1, 2025. He states this contract is for a one gig rented line. The cost is $4,615 annually. The renewal date is February 28, 2028.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl

To approve the Consolidated Fiber Agreement for the Motor Vehicle Department.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

C. Findings of Demo Hearing – 219 5th Street East

City Attorney Christina Wenko presents the Findings of Facts for 219 5th Street East. She states this statement of Findings of Facts is a result of the hearing. The owner will be served and has 30 days to appeal. After this time the City will seek bids for demolish and assess the property.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

To approve the Findings of Facts for 219 5th Street East.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

D. Chapter 58 Code Amendment – Traffic and Vehicles

City Attorney Christina Wenko states always after the legislative session the City has to do code updates and the most recent results of code updates is a little more prominent to the Code. She states changes to Chapter 58 would be careless driving would increase fine to $100 with an infraction, damage of $4,000. Changes to rotary traffic islands, roundabouts – not required to use a turn signal when exist a roundtable. Window tint – new change to be darker than what it was in previous code sections. Driving under suspension – changed court procedure and amend charge to driving without a license but also increased the fine to $100. Also, an increase in fines for over taking a school bus. Attorney Wenko states that some legislation does allow cities to increase certain fines for speeding but Dickinson has never followed position or taken that position. Follow suit when following century code and keep them consistent.

Commissioner Robert Baer discusses the fines between life of 1st responders is worth more than $100.

City Attorney Christina Wenko states the City is bound by what legislature states. Even if driver is cited for reckless driving they could be cited for other things as well.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve first reading of Ordinance 1822

ORDINANCE NO. 1822
AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-196, 58-613, 58-696, 58-102, 58-100, 58-161 AND 58-258 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO TRAFFIC AND VEHICLES

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

E. Chapter 58 Code Amendment - Off-Highway Vehicles

Police Chief Joe Cianni presents a Chapter 58 code amendment in regards to Off Highway Vehicles. He states that this is recommended by the Police Department and many people from the community. He states there are a lot of ATVs, dirt bikes, UTV and side by sides. He states side by sides allow 12 years or older to operate as long as they took a UTV course. A 12-year-old driving around a UTV around city. Chief Cianni would like to address this issue and be more restrictive than century code. He states if a person is operating a UTV you need a driver's license. ATV, snow mobile and dirt bikes can take most direct route out of town. This is problematic. He would like to remove this as making it illegal to operate a four-wheeler, dirt bike for off road use and snow mobiles (other than emergency) in city limits. These would be illegal in city limits. He states it is also hard to judge the intent along with the fact that 4 wheelers, dirt bikes and snow mobile are also not insured, not controlling licenses for these as long as they are driving the most direct route out of town. Hazard for citizens in the amount that we are seeing all over town. Predominantly dirt bikes.

Commissioner Jason Fridrich states that UTV's are licensed through the state.

Chief Cianni states the City needs a better definition and clarity to the ordinance. Basically, the jest is banning snow mobiles, 4 wheelers and dirt bikes from being able to drive on city street while taking most direct route out of town. UTV have to have a driver's license. He states when officers to pursue because dirt bikes, they run from us. This brings clarity to not operate in city limits.

Commissioner Jason Fridrich asks about the amber flashing light.

Chief Cianni states the City does not require this. Complaint driven but will need to have on books as a tool.

Commissioner Robert Baer is concerned as he sees a lot of dirt bikes using the sidewalks. If we take them off the road and will think the sidewalk is how to get around, cut across yards and so they don't go on sidewalk.

City Attorney Christina Wenko states what matters to her the most the age requirement. The City has some situation minor individuals involved in accidents, some very bad so I think this a step in the right direction, unlicensed motorist doesn't know rules of the road, unfair advantage. We have had some previous situations and minor in UTV have been involved in the accidents.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve first reading of Ordinance 1823.

ORDINANCE NO. 1823
AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote…Aye 4, Nay 0, Absent 1
Motion declared duly passed

F. Public Comment Resolution
City Administrator Dustin Dassinger presents for key points the City has an obligation to follow SB2180. This SB2180 had a mandated public comment section. This item can either be the last item or in the beginning of the meeting. The speaker will need to complete a speaker card before meeting starts with their name, address and relative agenda item, 5 minutes, no time share, comment to current or previous agenda items, reads all the policies and procedures.

Commissioner Robert Baer has read over these examples that are proposed. Question about Section 4 and the County. He states the speaker must be resident of stark county or have business in stark county, how important is that to the city? The County also adopted a total of 30 minutes.

City Attorney Christina Wenko states that was not included in the version of NDLC. When the policy was being considered the restriction of residents was not included. Required the address for commission for deference to the individual that was speaking. The restriction was not included but could be included. The entity hearing comments could give the weight that they felt was appropriate to the comments. She did not see the restriction in NDLC policy. The City's is 5 minutes and there is at 3 minutes. Theirs is limited to 30 minutes collectively and City's is allowing everyone can speak. Currently limits public comments to items on agenda or preceding agenda.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve Resolution 25-2025.

RESOLUTION NO. 25 – 2025
BOARD OF CITY COMMISSIONERS' RESOLUTION OF POLICY REGARDING PUBLIC COMMENT REQUIREMENTS AT REGULAR MEETINGS

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

G. Streaming of Live Meeting on You Tube

City Administrator Dustin Dassinger states previously the City Commission discontinued streaming live on YouTube. Discussion was held recently to relook at that topic and bring the meeting back live on YouTube.

President Scott Decker states since the resolution was passed to have public comments only stick to the current agenda or previous agenda items, he is comfortable about turning on the live commission meeting to YouTube.

Commissioner Jason Fridrich states he agrees with President Decker on live streaming the commission meeting. He states that some people did rely on the live feed and because of a few bad actors over the last several months the city had to make some changes. Therefore, he agrees to live stream the commission meeting on YouTube.

Commissioner Robert Baer states when he made the motion, he was not thinking of the individuals watching through live stream and YouTube.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve the return of live streaming to YouTube.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

H. Restaurant Liquor License – Seven K Huts (Pizza Hut)
City Administrator Dustin Dassinger presents a restaurant liquor license for Seven K Huts which will be the new Pizza Hut located at 506 15th Street West. This will be a beer only liquor license. City Administrator Dassinger recommends approval.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve the Restaurant Liquor License for Seven K Huts (Pizza Hut)

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

I. Retirement Plan Amendment
HR Generalist Natalie Torgerson state since HB1419 has been introduced it will allow the City's Dispatchers to join the retirement plan. Generalist Torgerson states there are 14 eligible dispatchers allowed too on. Their retirement contribution will decrease to 5.5. They will be allowed to opt into this program.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve the retirement plan amendment to allow dispatchers into the program.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

5. PUBLIC WORKS
A. No Report

6. PUBLIC SAFETY
A. Fire
No Report
B. Police
No Report

7. COMMUNITY DEVELOPMENT SERVICES
A. A. Marilyn Koch Rezone Request
City Planner Natalie Birchak presents a rezone request for an applicant for the approval of a zoning map amendment from Low Density Residential to Medium Density Residential for Lots 1 of Block 14 of the Koch's Meadow Hills Fourth Addition Subdivision. The

purpose of this rezoning is to allow the applicant to develop the properties with single-family attached residences.

MOTION BY: Robert Baer SECONDED BY:
To approve the second reading and final passage of Ordinance 1820.

ORDINANCE NO. 1820

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

B. Community Orchard Rezone

City Planner Natalie Birchak presents a rezoning request for the Community Orchard. She states the applicant is requesting the approval of a zoning map amendment from unzone and Community Commercial to Public for Part of Block 4 of the Nuhaven Second Addition Subdivision, located within the City of Dickinson. The purpose of this rezoning is to allow the Park District to utilize the space for plantings to establish a community orchard. Staff recommends approval of this rezone. Ms. Birchak states there were some requests for a fence to be put around the area. Staff does not agree with placing a barrier fence around the orchard.

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer
To approve second reading and final passage of Ordinance 1821.

ORDINANCE NO. 1821

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

C. Eagle View Master Service Agreement

Removed from agenda

D. Engineering and Community Development Month Report

Engineer and Community Development Director Joshua Skluzacek presents the monthly report. He states it is a fairly busy year with 20 development applications; 6 final plats; 3 SUP; 5 zoning map amendment; 3 Renaissance Zone Apps; 1 future land use map amendment and 2 zoning text amendments. There was a total of 15 lot modifications. There were 27 development meetings or pre-applications meeting. Director Skluzacek states there is a lot of activity and look to have additional applications come through in the future. Building and Codes had shown an increase in permits that have been paid and this has picked up and slightly ahead of residential city permits but down a little on commercial permits. He states fees collected are significantly higher. Director Skluzacek reviews engineering projects. He states the road maintenance projects going well and getting headway. He reviews currently engineer and design projects which are 10 projects and 60% or greater complete. Ongoing push on some of the projects that have been going on for over a year at times getting close to finish line. The NW Regional Pond had received a grant request which was approved on June 12, 2025. The City is finalizing sewer sanitary manhole project.

8. PUBLIC HEARING – 5:00 P.M.

None

9. PUBLIC COMMENTS NOT ON AGENDA

1. Brett Messall questions about City Assessor Joe Hirschfeld and his contract with the City of Killdeer and what is going on there as far as what the Commission has done about this.

President Scott Decker states this issue has been addressed.

City Administrator Dustin Dassinger states as far as he knows Mr. Hirschfeld has not signed a contract with the City of Killdeer. Administrator Dassinger states Mr. Hirschfeld has submitted his letter of resignation and will be sometime done at the end of August and is pursuing other options in his personal life at this time.

2. Ryan Messano discusses the speech regulations and this whole format of allowing people to speak. He does not hear anything about the first amendment. The city's business is affected by other cities and other states. Why would you put restrictions on people and expressing their views? He states no elected official is elected to police speech. Citizens control the government. He states the Commission should honor the first amendment.

10. COMMISSION COMMENTS

Commissioner Robert Baer states he has been working for the past two years to try to get NDLC Spring Conference to Dickinson and this year they have agreed to hold the Conference in March, 2026 in Dickinson. Commissioner Baer has been working with Astoria Hotel and has things worked out for the City. They are expecting 175 participants. Commissioner Baer is requesting $4,500 dollars from the City of Dickinson to help assist with hosting this event. There needs to be a commitment to put a hold on the facility.

MOTION BY: Jason Fridrich SECONDED BY: Scott Decker
To approve $4,500 from the City of Dickinson to support the NDLC Conference to be held at the Astoria in March, 2026.

DISPOSITION: Roll call vote…Aye 3, Nay 0, Absent 1
Motion declared duly passed

President Scott Decker states he appreciates all the updates from the City Engineer and the Development Staff. He states the City is going to be inundated over the next year with tasking our work force. This fourth of July is just the start. The City is going to be busy from this 4th to the next 4th of July. He states the kick off of the ambulance last night at 12:00 midnight was a great event. He states it was monumental in seeing all the energy in the room. Momentum to take this over and service the city, pretty cool. Fun time. Energy was unreliable.

City Administrator Dustin Dassinger states it was an honor to witness what transpired last night. All hands were on deck and rocking with the transition with ambulance service. Administrator Dassinger commends Chief Presnell and his staff. He states this was affectively done and mood was very impressive. This was a very impressive event. A lot going on in Dickinson with events, July 1, 2025 ambulance was taken over; the Motor Vehicle Department was taken over on July 1, 2025 and the City is in the process of1/2025 hiring and working with state of ND. This DMV will be on July 21st soft opening with a 2-week training required. Working with IT Department which played a vital role with ambulance and is very dedicated and Administrator Dassinger commends Aaron Meyer and staff and being over at MVD also this week. Administrator Dassinger states Legacy square has a concert on July 3, 2025 and wishes the best of luck on Big Sticks. Parade on July 4, 2025 and also fireworks.

President Scott Decker states it is good to see special election candidates in the audience. He states he hopes they know what you are getting their selves into.

11. ADJOURNMENT

MOTION BY: Jason Fridrich SECONDED BY: Robert Baer

Adjournment of the meeting was at 5:40 P.M.

DISPOSITION: Roll call vote… Aye 3, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____
Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____
Dustin Dassinger, City Administrator

_____
Scott Decker, President
Board of City Commissioners

Date: July 15, 2025

Please approve the following checks on 07-15-25

CK# 131666	CANODE, BROOKE	LOST CK-REISSUED	$23.00
CK# 130062	CENTRAL DAKOTA FORENSIC NURSE	SANE GRANT	$6,996.73
CB07022025	COMMERCE BANK CREDIT CARD	BI-MO CREDIT CARD	$35,330.32
CK# 130063	SOUTHWEST ND MUSEUM FOUNDA	REFUND OF MONIES	$4,639.65
CK# 130064	SLM SOLUTIONS INC	PURCHASE SUPP MVD	$8,425.00
CK# 131776	MONTANA DAKOTA UTILITIES	MONTHLY BILLINGS	$25,099.91
CK# 131777	GREENSHADES SOFTWARE	TAX FORMS, 1099 FILING FEES	$1,944.13
CK# 131778	SOUTHWEST WATER AUTHORITY	MONTHLY WATER BILLING	$667,240.51
CK# 131779	PETTY CASH-REVOLVING FUNDS	MVD INCREASE IN FUNDS	$500.00

JUNE PAYROLL TRANSACTIONS

6/13/2025

GROSS WAGES	$	689,904.13
NET WAGES	$	480,497.51

TAXES

FEDERAL	$	64,007.24
FICA	$	99,658.72
STATE	$	2,323.42

PENSIONS

DEFINED BENEFIT/I	$	2,362.40
BRAVERA DC /EE	$	2,664.89
BRAVERA DC/ER	$	2,664.89
NDPERS EE	$	32,937.72
NDPERS ER	$	49,776.90

HEALTH PREMIUM

PREMIUM/ EE	$	21,884.01
PREMIUM/ ER	$	138,744.89

6/27/2025

GROSS WAGES	$	685,142.22
NET WAGES	$	480,737.31

TAXES

FEDERAL	$	61,301.28
FICA	$	99,085.40
STATE	$	1,911.23

PENSIONS

DEFINED BENEFIT/I	$	2,342.35
BRAVERA DC/EE	$	2,608.94

BRAVERA DC/ER	$	2,608.94
NDPERS EE	$	31,940.68
NDPERS ER	$	45,335.66

HEALTH PREMIUM

PREMIUM/ EE	$	21,155.33
PREMIUM/ ER	$	135,955.87

Commerce Bank®
Member FDIC
Challenge Accepted.®

Visa Purchasing

Billing Period: 06/12/2025 - 06/25/2025
Account Number: XXXX-XXXX-XXXX

Account Summary

Previous Balance	$35,373.96
Purchases & Other Charges	$35,431.35
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Charges	$0.00
Finance Charges	$0.00
Credits	$101.03
Payments	$35,373.96
New Balance	$35,330.32
Credit Limit	$120,000.00
Cash Limit	$120,000.00
Available Credit	$84,669.68
Disputed Amount	$0.00
Statement Closing Date	June 25, 2025
Days in Billing Cycle	14

Payment Information

New Balance	$35,330.32
Minimum Payment Due	**$35,330.32**
Payment Due Date	**July 02, 2025**

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800
Send Billing Inquiries To:	COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/18	06/18		AUTO PAYMENT - THANK YOU!	$35,373.96 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

Account ID:
Account Number:
Payment Due Date: July 02, 2025
New Balance: $35,330.32
Minimum Payment Due: $35,330.32

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

Commerce Bank®

Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
FIRE DEPARTMENT				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$986.91 / $92.91 / $894.00	
06/11	06/12	2444500516340017276 3598	WM SUPERCENTER #1567 DICKINSON ND	$24.18
06/12	06/13	2400097516388200398 2003	THE UPS STORE 4954 209-7775558 ND	$22.23
06/12	06/13	7411641516374261211 9699	FULL SOURCE, LLC 9042962240 FL	$13.16 CR
06/17	06/18	2424760516830070072 8869	CHALLENGE COINS EXPRESS 800-953-3607 FL	$652.50
06/17	06/18	7411641516874231085 2299	FULL SOURCE, LLC 9042962240 FL	$79.75 CR
06/19	06/20	2444500517140023228 9725	WM SUPERCENTER #1567 DICKINSON ND	$188.00
06/23	06/24	2406466517510000242 2152	ISFSI.ORG WWW.ISFSI.ORGVA	$50.00
06/23	06/24	2406466517510000244 3026	ISFSI.ORG WWW.ISFSI.ORGVA	$50.00
FIRE DEPARTMENT 2				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$948.24 / $0.00 / $948.24	
06/19	06/20	2475542517173171568 7868	GRAINGER 800-4724643 IL	$948.24
JADE PRAUS				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$436.91 / $8.12 / $428.79	
06/11	06/12	2469216516210619435 8571	AMAZON MKTPL*NA80Z01O2 Amzn.com/billWA	$132.96
06/12	06/13	2469216516310709198 6695	APPLE.COM/BILL 866-712-7753 CA	$10.99
06/17	06/19	2401134516910006529 7534	AMAZON RETA* N67V32V80 SEATTLE WA	$8.12 CR
06/21	06/23	2479338517200130267 1058	North Dakota Library A Bismarck ND	$125.00
06/21	06/23	2469216517210239784 3665	AMAZON MKTPL*NO2RQ4020 Amzn.com/billWA	$139.47
06/22	06/23	2469216517310330163 6129	AMAZON MKTPL*NQ8MX23G2 Amzn.com/billWA	$28.49
RENEE NEWTON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,000.00			$60.00 / $0.00 / $60.00	
06/20	06/20	2479338517100008996 7052	North Dakota Library A Bismarck ND	$60.00
GRANT CARLSON				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$466.26 / $0.00 / $466.26	
06/15	06/16	2401134516610008773 2248	AMAZON RETA* NA31N60G0 WWW.AMAZON.COWA	$28.69
06/16	06/17	2401134516710011577 7552	AMAZON RETA* NA8V30520 WWW.AMAZON.COWA	$14.75
06/17	06/18	2401134516810008236 2965	AMAZON RETA* NA66I6KE1 WWW.AMAZON.COWA	$113.50
06/18	06/19	2401134516910007464 0625	AMAZON RETA* NA4AH6WX1 WWW.AMAZON.COWA	$309.32
JOSEPH CIANNI				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$71.70 / $0.00 / $71.70	
06/22	06/23	2494166517316543861 8724	HOLIDAY STATIONS 0418 FARGO ND	$28.70
06/22	06/23	2400329517300021589 9117	STAMART_01224 BISMARCK ND	$43.00
MICHAEL HANEL				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$34.54 / $0.00 / $34.54	
06/13	06/16	2405523516537223543 5781	RUNNINGS OF DICKINSON DICKINSON ND	$25.54
06/20	06/20	2400077517110000855 3719	PROBOARDS, INC. PROBOARDS.COMCA	$9.00
ANIMAL SHELTER				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$209.94 / $0.00 / $209.94	
06/13	06/16	2469216516510841319 5112	EXXON JAMESTOWN I-94 JAMESTOWN ND	$32.04
06/16	06/17	2469216516710076787 6528	CHEWY.COM 800-672-4399 FL	$147.44
06/19	06/20	2469216517010043578 3887	EXXON JAMESTOWN I-94 JAMESTOWN ND	$30.46
GREG BECK				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $4,000.00			$593.29 / $0.00 / $593.29	
06/11	06/12	2469216516310642723 3475	AMAZON MKTPL*NH1CW52Z1 Amzn.com/billWA	$22.37
06/11	06/12	2469216516210616898 1655	AMAZON MKTPL*NH3D066N1 Amzn.com/billWA	$13.11

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/12	06/13	2469216516310659179236 3	AMAZON MKTPL*NA0F39VU2 Amzn.com/billWA	$27.86
06/13	06/16	24692165164108040505296	AMAZON MKTPL*NA4X25SI2 Amzn.com/billWA	$26.94
06/13	06/16	24692165165108189219039	AMAZON MKTPL*NA17O3FX0 Amzn.com/billWA	$10.41
06/13	06/16	24692165164108037986939	AMAZON MKTPL*NA4345O40 Amzn.com/billWA	$44.74
06/14	06/16	24011345165100110878001	AMAZON RETA* NA3914RG2 WWW.AMAZON.COWA	$57.63
06/14	06/16	24692165166109177993220	AMAZON MKTPL*NA34I2IS2 Amzn.com/billWA	$282.07
06/14	06/16	24692165166109200922824	AMAZON MKTPL*NA06J8JA0 Amzn.com/billWA	$13.85
06/14	06/16	24692165166109268167965	AMAZON MKTPL*NA7VX7JL0 Amzn.com/billWA	$6.70
06/18	06/18	24011345169100053651734	AMAZON RETA* NA5AZ9RE1 WWW.AMAZON.COWA	$24.78
06/21	06/23	24692165172101960028662	AMAZON MKTPL*NO54J2WE2 Amzn.com/billWA	$62.83

PURCHASING DEPARTMENT

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $10,000.00	$532.91	$0.00	$532.91

06/14	06/16	24692165165108866572510	Amazon.com*NA0BF4NI0 Amzn.com/billWA	$58.31
06/15	06/16	24692165166109616880202	AMAZON MKTPL*NA28130J1 Amzn.com/billWA	$144.34
06/16	06/17	24055235167375228461563	WALMART.COM 800-925-6278 AR	$13.81
06/16	06/17	24445005167300599119307	WALMART.COM 8009256278 800-966-6546 AR	$14.97
06/16	06/17	24445005167300599119489	WALMART.COM 8009256278 800-966-6546 AR	$70.53
06/24	06/25	24692165176105056996753	AMAZON MKTPL*NQ2GU9H42 Amzn.com/billWA	$224.99
06/24	06/25	24692165176105057562349	AMAZON MKTPL*NO9ZY6ID0 Amzn.com/billWA	$5.96

PD TRAVEL 3

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$518.00	$0.00	$518.00

06/22	06/23	2400097517393620519995 2	COUNTRY INN & SUITES (MOUNT PLEASANWI CHECK IN DATE: 06-21-25 CONFIRMATION #: 0820277220	$518.00

POLICE DEPARTMENT

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $30,000.00	$3,980.59	$0.00	$3,980.59

06/17	06/18	24717055169871692259012	DELTA AIR 0062340950824800-2211212 CA NM: BAGGATTA/JENNIF TKT: 0062340950824 OARP: BIS SVC: E DARP: MSP DEP: 07-26-25 OARP: MSP SVC: E DARP: BWI DEP: 07-26-25 OARP: BWI SVC: EX DARP: MSP DEP: 07-26-25 OARP: MSP SVC: EO DARP: BIS DEP: 07-26-25	$587.63
06/17	06/18	24717055169871692259004	DELTA AIR 0062340950825800-2211212 CA NM: KRAFT/JESSI TKT: 0062340950825 OARP: BIS SVC: E DARP: MSP DEP: 07-26-25 OARP: MSP SVC: E DARP: BWI DEP: 07-26-25 OARP: BWI SVC: EX DARP: MSP DEP: 07-26-25 OARP: MSP SVC: EO DARP: BIS DEP: 07-26-25	$587.63
06/17	06/18	24323005168162816037233	STHWSTRN DISTRICT HEALTH 701-483-0171 ND	$2,550.00
06/18	06/19	24692165169102183820120	AMAZON MKTPL*NO2A70V42 Amzn.com/billWA	$155.33
06/21	06/23	24000975173936211246995	COUNTRY INN & SUITES (MOUNT PLEASANWI CHECK IN DATE: 06-20-25 CONFIRMATION #: 0820117892	$100.00

RACHEL SHUMAKER

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $7,500.00	$227.99	$0.00	$227.99

06/23	06/24	24011345175100002622341	FC* ND SOLID WASTE FLIPCAUSE.COMCA	$227.99

DENVER FOWLER

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $3,000.00	$1,175.23	$0.00	$1,175.23

06/11	06/12	24455015162142001298233	WAL-MART #4247 HAVRE MT	$28.87
06/16	06/17	24692165168101105615023	HAVRE #1244 HAVRE MT	$61.82
06/16	06/17	24034545167003140246593	CONOCO - EMPORIUM FOOD & HAVRE MT	$63.00
06/16	06/17	24226385168010933417032	WAL-MART #4247 HAVRE MT	$424.61
06/17	06/18	24226385169010970411756	WAL-MART #4247 HAVRE MT	$41.88
06/20	06/23	24226385172011075456329	WAL-MART #4247 HAVRE MT	$39.62

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/20	06/23	2469216517210180851870 0	HAVRE #1244 HAVRE MT	$51.99
06/22	06/23	2403454517300432030886 6	CONOCO - EMPORIUM FOOD & HAVRE MT	$49.00
06/22	06/23	2469216517410343156422 4	HAVRE #1244 HAVRE MT	$65.26
06/22	06/23	2469216517410343156423 2	HAVRE #1244 HAVRE MT	$34.64
06/22	06/23	2442733517373026429751 4	STOKES HAVRE HAVRE MT	$7.79
06/22	06/23	2422638517401114541408 2	WAL-MART #4247 HAVRE MT	$306.75

CHRISTOPHER KIMMERLE

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $5,000.00	$396.00	$0.00	$396.00

06/09	06/16	2475542516517165644896 2	SLEEP INN CONFERENCE CENTMINOT ND CHECK IN DATE: 06-08-25 CONFIRMATION #: 0816904797	$198.00
06/09	06/16	2475542516517165644897 0	SLEEP INN CONFERENCE CENTMINOT ND CHECK IN DATE: 06-08-25 CONFIRMATION #: 0816905314	$198.00

RACHEL WALDO

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $3,000.00	$58.60	$0.00	$58.60

06/13	06/16	2444500516540023686740 9	WM SUPERCENTER #1567 DICKINSON ND	$58.60

AARON MEYER

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $40,000.00	$8,931.89	$0.00	$8,931.89

06/11	06/12	2469216516210619831306 9	AMAZON MKTPL*NA9JO41R2 Amzn.com/billWA	$197.00
06/12	06/13	2401134516310009484020 1	WWW.UI.COM WWW.UI.COM NY	$471.50
06/14	06/16	2416407516610544118774 8	STAPLES INC 00209908 staples.com MA	$257.89
06/16	06/17	2469216516710089816267 3	Amazon.com*NA3336Q31 Amzn.com/billWA	$621.90
06/16	06/17	2469216516710089849523 0	AMAZON MKTPL*NA0C07Q11 Amzn.com/billWA	$264.00
06/19	06/20	2411641517037880208726 7	NEWEGG INC. 800-390-1119 CA	$259.98
06/20	06/23	2469216517210155084887 5	Amazon.com*NO4J13I22 Amzn.com/billWA	$349.00
06/20	06/23	2469216517110136419001 0	AMAZON MKTPL*NO3PJ7NA0 Amzn.com/billWA	$207.93
06/20	06/23	2401134517110008031004 5	WWW.UI.COM WWW.UI.COM NY	$714.50
06/20	06/23	2469216517110137402089 2	AMAZON MKTPL*NO0VD7UL2 Amzn.com/billWA	$674.35
06/21	06/23	2469216517210227470793 4	Amazon.com*NO2QZ4EY0 Amzn.com/billWA	$599.94
06/23	06/24	2469216517510425317516 3	Amazon.com*NO1KW1DW0 Amzn.com/billWA	$128.95
06/23	06/24	2469216517410369813750 8	AMAZON MKTPL*NO8R51B00 Amzn.com/billWA	$1,039.65
06/23	06/24	2443106517523257703941 5	NEWBYS ACE HDWE DICKINSON ND	$20.68
06/23	06/24	2469216517410392829262 8	Amazon.com*NQ0WF9EU2 Amzn.com/billWA	$1,903.71
06/24	06/25	2469216517610505712859 6	AMAZON MKTPL*NQ36Q1HM2 Amzn.com/billWA	$71.91
06/24	06/25	2469216517510493495937 3	AMAZON MKTPL*NQ95F4CM1 Amzn.com/billWA	$1,149.00

DEB KIRSCHENHEITER

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $1,000.00	$636.08	$0.00	$636.08

06/19	06/23	2475542517117171774938 4	HILTON GARDEN INN 907-7179700 KS CHECK IN DATE: 06-15-25 CONFIRMATION #: 68135299	$581.08
06/19	06/23	2475542517129171825160 0	RPS BISMARCK AIRPORT BISMARCK ND	$55.00

RITA BINSTOCK

XXXX-XXXX-XXX›	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $4,000.00	$502.31	$0.00	$502.31

06/10	06/12	2469216516210561336213 1	NDRIN-ND LAND RECORDS 701-364-1280 ND	$30.00
06/16	06/18	2444500516850054952457 6	FAMILY FARE 3122 DICKINSON ND	$25.92
06/17	06/20	2469216517010016556477 0	QDOBA 2906 DICKINSON ND	$337.00
06/17	06/18	2401134516910001201531 0	COLUMN PUBLIC NOTICE COLUMN.US DC	$38.00
06/18	06/19	2413746516910035157311 4	TST* COUNTRY KITCHEN - DIDICKINSON ND	$71.39

STEVEN CLAWSON

XXXX-XXXX-XXXX-	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $3,000.00	$176.38	$0.00	$176.38

06/13	06/16	2469216516510840882672 1	HAVRE #1244 HAVRE MT	$36.83

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
06/16	06/17	2469216516810110561498 4	HAVRE #1244 HAVRE MT	$41.71
06/20	06/23	2469216517210180851848 6	HAVRE #1244 HAVRE MT	$43.42
06/22	06/24	2469216517410355332333 4	HAVRE #1244 HAVRE MT	$28.03
06/22	06/23	2473309517406580476097 0	NORTH 40 OUTFITTERS HAV HAVRE MT	$26.39
BRANDI AARON				
XXXX-XXXX-XXXX			Purchases & Other Charges $94.79	Payments & Other Credits $0.00	Total Activity $94.79
Credit Limit: $1,000.00					
06/11	06/12	2442733516274027364715 6	CASH WISE #3044 DICKINSON ND	$78.99
06/23	06/24	2413746517430076420774 7	USPS.COM CLICKNSHIP 800-344-7779 DC	$15.80
SYLVIA MILLER				
XXXX-XXXX-XXXX			Purchases & Other Charges $278.16	Payments & Other Credits $0.00	Total Activity $278.16
Credit Limit: $1,500.00					
06/16	06/17	2401134516710012016179 2	COLUMN PUBLIC NOTICE COLUMN.US DC	$129.20
06/18	06/19	2469216517010271348509 4	NDRIN-ND LAND RECORDS 701-364-1280 ND	$30.00
06/20	06/23	2401134517210001591407 6	COLUMN PUBLIC NOTICE COLUMN.US DC	$36.48
06/20	06/23	2401134517210002489713 0	COLUMN PUBLIC NOTICE COLUMN.US DC	$22.04
06/21	06/23	2469216517210191852068 7	AMAZON MKTPL*NO0GT0AK0 Amzn.com/billWA	$40.44
06/23	06/24	2449216517510000067998 8	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	$20.00
FIRE DEPARTMENT EMS				
XXXX-XXXX-XXXX			Purchases & Other Charges $9,256.23	Payments & Other Credits $0.00	Total Activity $9,256.23
Credit Limit: $10,000.00					
06/13	06/16	2401339516400254403493 4	ALABAMA FIRE COLLEGE AND 205-3913775 AL	$125.00
06/13	06/16	2401339516400254403495 9	ALABAMA FIRE COLLEGE AND 205-3913775 AL	$125.00
06/16	06/17	2494166516716246804834 2	BLAUER MANUFACTURING 800-225-6715 MA	$7,812.58
06/16	06/17	2494166516716246804857 3	BLAUER MANUFACTURING 800-225-6715 MA	$500.98
06/16	06/17	2494166516716246804859 9	BLAUER MANUFACTURING 800-225-6715 MA	$500.98
06/19	06/23	2413746517110039903462 0	MENARDS DICKINSON ND DICKINSON ND	$191.69
AARON PRAUS				
XXXX-XXXX-XXXX			Purchases & Other Charges $2,352.92	Payments & Other Credits $0.00	Total Activity $2,352.92
Credit Limit: $15,000.00					
06/12	06/13	2406466516410000146066 9	CDL SCHOOL ONLINE WWW.CDLSCHOOLVA	$89.00
06/12	06/13	2411641516371662284445 9	FULL SOURCE, LLC 904-296-2240 FL	$1,753.92
06/13	06/16	2469216516510838507678 7	4IMPRINT, INC 4IMPRINT.COM WI	$510.00
CHAD TORMASCHY				
XXXX-XXXX-XXXX			Purchases & Other Charges $93.88	Payments & Other Credits $0.00	Total Activity $93.88
Credit Limit: $10,000.00					
06/12	06/13	2403596516422525788522 6	EBAY O*03-13204-25124 EBAY.COM/EBP CA	$70.38
06/18	06/20	2480197517037870410405 6	DICKINSON MOTOR VEHICLE DICKINSON ND	$20.50
06/18	06/20	2480197517037870454346 9	MUNICIPAY(M3)*SERVICE FE PORTLAND ME	$3.00
ROBERT FUHRMAN				
XXXX-XXXX-XXXX			Purchases & Other Charges $188.64	Payments & Other Credits $0.00	Total Activity $188.64
Credit Limit: $5,000.00					
06/11	06/12	2469216516210588280381 5	AMAZON MKTPL*NH9I918B1 Amzn.com/billWA	$149.99
06/11	06/16	2419880516452397139598 0	PAYPAL *VILASCOUNTY 4029357733 CA	$9.86
06/19	06/20	2469216517010053250677 7	AMAZON MKTPL*NO61W7DJ2 Amzn.com/billWA	$28.79
MUSEUM				
XXXX-XXXX-XXXX			Purchases & Other Charges $2,222.96	Payments & Other Credits $0.00	Total Activity $2,222.96
Credit Limit: $8,000.00					
06/13	06/16	2475542516428164666806 5	ATLAS SCREEN PRINTING 352-3772637 FL	$1,220.31
06/20	06/20	2449216517110001433980 5	TEDCO TOYS FAIRE FAIRE.COM CA	$435.20
06/20	06/20	2449216517110000850580 9	TEXAS TOY DISTRI FAIRE FAIRE.COM CA	$176.95
06/21	06/23	2449216517210001224076 4	TOYSMITH FAIRE FAIRE.COM CA	$390.50

Finance Charge Summary

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	$0.00	0.0000%	0.00%	$0.00
CASH ADVANCES	$0.00	0.0340%	12.40%	$0.00

 Account Number: XXXX-XXXX-XXXX

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
Payables Management

Ranges:
Vendor ID: First - Last
Class ID: First - Last
Payment Priority: First - Last
Vendor Name: First - Last
FED TAX CLAS: First - Last
Posting Date: First - Last
Document Number: First - Last

Print Option: DETAIL
Age By: Document Date
Aging Date: 7/1/2025

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Sorted By: Vendor Name
Due Date

*** - Indicates an unposted credit document that has been applied.**

Vendor ID: 3610 **Name:** 3RD AVENUE FLORAL & GREENHOUSE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	100005648	INV	6/28/2025	6/28/2025	$1,022.56	4.5" PETUNIA, RUSSIAN SAGE		$1,022.56			
	1000130888	INV	7/8/2025	7/8/2025	$202.48	FLOWERS		$202.48			
							Due				
Voucher(s): 2						Aged Totals:	$1,225.04	$1,225.04	$0.00	$0.00	$0.00

Vendor ID: 2085 **Name:** ADVANCED BUSINESS METHODS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AR1935656	INV	6/23/2025	6/23/2025	$3,094.57	CONTRACT		$3,094.57			
							Due				
Voucher(s): 1						Aged Totals:	$3,094.57	$3,094.57	$0.00	$0.00	$0.00

Vendor ID: 4977 **Name:** ADVANTAGE CREDIT BUREAU **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	65148	INV	7/2/2025	7/2/2025	$352.50	CREDIT BUREAU CHECKS		$352.50			
							Due				
Voucher(s): 1						Aged Totals:	$352.50	$352.50	$0.00	$0.00	$0.00

Vendor ID: 5458 **Name:** AFFORDABLE TREE SERVICE LLC **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1442	INV	6/26/2025	6/26/2025	$1,100.00	REMOVE ELM TREE, GRIND S		$1,100.00			
							Due				
Voucher(s): 1						Aged Totals:	$1,100.00	$1,100.00	$0.00	$0.00	$0.00

Vendor ID: 5115 **Name:** ALLSTATE PETERBILT OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4604206528	CRM	5/28/2025		($125.00)	RETURN SENSOR, PARTICU-(		($125.00)			
	4604206789	CRM	6/4/2025		($503.48)	RETURN SENSOR, PARTICUL		($503.48)			
	4604206527	INV	6/2/2025	6/2/2025	$81.93	STRAP-A/T MOUNTING		$81.93			
	4604206764	INV	6/4/2025	6/4/2025	$179.92	PAD-DISC BRAKE SK7		$179.92			
	4604206678	INV	6/9/2025	6/9/2025	$64.78	WIPER BLADE MODEL 250		$64.78			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	4604207000	INV	6/11/2025	6/11/2025	$149.47	CONDENSOR		$149.47			
	4603113633	INV	6/23/2025	6/23/2025	$125.61	WORK DONE ON UNIT R62		$125.61			
	4604207460	INV	6/24/2025	6/24/2025	$262.10	2 FILTERS		$262.10			
	4604207471	INV	7/1/2025	7/1/2025	$86.82	FILTER INTAKE AIR		$86.82			
								Due			
Voucher(s):	9					Aged Totals:		$322.15	$322.15	$0.00	$0.00	$0.00

Vendor ID: 9771 **Name:** AMAZON CAPITAL SERVICES **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11WHPGR,J7H4	CRM	7/3/2025		($30.53)	RETURN DIP TN		($30.53)			
	1Q44XR6C73GT	INV	6/26/2025	6/26/2025	$549.17	MISC BOOKS FOR LIBRARY		$549.17			
	1XD7F4X66NF3	INV	6/26/2025	6/26/2025	$608.23	MISC BOOKS FOR LIBRARY		$608.23			
	16RX3G41PNJW	INV	6/28/2025	6/28/2025	$842.75	REPLACEMENT BATTERIES		$842.75			
	1YPFRRKMMVN4	INV	6/28/2025	6/28/2025	$72.50	GHIRARDELLI CHOCOLATES		$72.50			
	13LGGKQF63WF	INV	6/30/2025	6/30/2025	$35.57	BUCKLES STRAPS SET		$35.57			
	1D7161YT7LMH	INV	6/30/2025	6/30/2025	$19.95	COPY PAPER FOR LIBRARY		$19.95			
	1RWLL91X7YVP	INV	6/30/2025	6/30/2025	$22.23	UNITED AD LABEL LABELS		$22.23			
	11287172857060216	INV	7/2/2025	7/2/2025	$42.48	PROGRAMMING		$42.48			
	1GRDWKP116R	INV	7/2/2025	7/2/2025	$382.67	ORANLITE 6PK 2 CHANNEL R/		$382.67			
								Due			
Voucher(s):	10					Aged Totals:		$2,545.02	$2,545.02	$0.00	$0.00	$0.00

Vendor ID: 4278 **Name:** APEX **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21500	INV	6/30/2025	6/30/2025	$16,752.00	202503 2025 WATERMAIN & LE		$16,752.00			
	21617	INV	6/30/2025	6/30/2025	$19,500.00	202509 SIMS ST IMPROVEMEN		$19,500.00			
								Due			
Voucher(s):	2					Aged Totals:		$36,252.00	$36,252.00	$0.00	$0.00	$0.00

Vendor ID: 6032 **Name:** AUTO VALUE, APH STORE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	416111431	INV	7/8/2025	7/8/2025	$186.72	AEROSOL		$186.72			
								Due			
Voucher(s):	1					Aged Totals:		$186.72	$186.72	$0.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 68 **Name:** B & K ELECTRIC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201196	INV	6/18/2025	6/18/2025	$1,000.00	BLACK LED STREET LIGHT		$1,000.00			
	201209	INV	7/2/2025	7/2/2025	$100.00	TRAFFIC TECH		$100.00			
	201210	INV	7/2/2025	7/2/2025	$230.00	12" ROUND LED		$230.00			
							Due				
Voucher(s): 3						Aged Totals:	$1,330.00	$1,330.00	$0.00	$0.00	$0.00

Vendor ID: 49 **Name:** BAKER & TAYLOR CO (GA) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2039126371	INV	6/10/2025	6/10/2025	$112.92	DIP CH		$112.92			
	2039126538	INV	6/10/2025	6/10/2025	$185.05	BC		$185.05			
	2039126591	INV	6/10/2025	6/10/2025	$319.30	DIP		$319.30			
	2039136711	INV	6/13/2025	6/13/2025	$456.63	DIP		$456.63			
	2039136712	INV	6/13/2025	6/13/2025	$334.61	BC		$334.61			
	2039146646	INV	6/19/2025	6/19/2025	$583.09	DIP TEEN		$583.09			
	2039148069	INV	6/19/2025	6/19/2025	$333.16	DIP		$333.16			
	2039149911	INV	6/20/2025	6/20/2025	$74.27	DIP CH		$74.27			
							Due				
Voucher(s): 8						Aged Totals:	$2,399.03	$2,399.03	$0.00	$0.00	$0.00

Vendor ID: 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	84434	INV	7/8/2025	7/8/2025	$10.00	NAMETAPE W/VELCRO		$10.00			
							Due				
Voucher(s): 1						Aged Totals:	$10.00	$10.00	$0.00	$0.00	$0.00

Vendor ID: 6467 **Name:** BARR ENGINEERING CO. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	34451050.02-16	INV	7/3/2025	7/3/2025	$1,594.00	202108 EAST BROADWAY DAI		$1,594.00			
							Due				
Voucher(s): 1						Aged Totals:	$1,594.00	$1,594.00	$0.00	$0.00	$0.00

Vendor ID: 5996 **Name:** BIG HORN TIRE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21337	INV	6/23/2025	6/23/2025	$180.00	JUNE MO FLEET SURVEY		$180.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due				
Voucher(s):	1					Aged Totals:	$180.00	$180.00	$0.00	$0.00	$0.00

Vendor ID: 3612 **Name:** BINSTOCK, RITA **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RB 062625	INV	6/26/2025	6/26/2025	$19.74	EMPLOYEE EXP-RITA BINTOC		$19.74			

							Due				
Voucher(s):	1					Aged Totals:	$19.74	$19.74	$0.00	$0.00	$0.00

Vendor ID: 2551 **Name:** BLACKSTONE AUDIO, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2201474	INV	6/19/2025	6/19/2025	$40.49	DIP AV		$40.49			

							Due				
Voucher(s):	1					Aged Totals:	$40.49	$40.49	$0.00	$0.00	$0.00

Vendor ID: 6562 **Name:** BLUE CREW PRODUCTIONS, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	073125 CONCERT BA	INV	7/7/2025	7/7/2025	$45,000.00	BAL DUE FOR CONCERT 0731		$45,000.00			

							Due				
Voucher(s):	1					Aged Totals:	$45,000.00	$45,000.00	$0.00	$0.00	$0.00

Vendor ID: 9805 **Name:** BOBCAT OF MANDAN, INC. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12173	INV	6/26/2025	6/26/2025	$175.62	BLADE		$175.62			

							Due				
Voucher(s):	1					Aged Totals:	$175.62	$175.62	$0.00	$0.00	$0.00

Vendor ID: 951 **Name:** BORDER STATES ELECTRIC SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	930667325	INV	7/1/2025	7/1/2025	$165.30	OSRA		$165.30			

							Due				
Voucher(s):	1					Aged Totals:	$165.30	$165.30	$0.00	$0.00	$0.00

Vendor ID: 5004 **Name:** BOUND TREE MEDICAL LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	85818848	INV	6/23/2025	6/23/2025	$870.77	MISC ITEMS FOR EMS		$870.77			
	85818850	INV	6/23/2025	6/23/2025	$322.86	MISC ITEMS FOR EMS		$322.86			
	85823683	INV	6/26/2025	6/26/2025	$126.99	THERMOMETER PROBE CAP		$126.99			
	85823684	INV	6/26/2025	6/26/2025	$649.99	MULTI-VENOUS IV TRAINING A		$649.99			

							Due				
Voucher(s):	4					Aged Totals:	$1,970.61	$1,970.61	$0.00	$0.00	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 4390 **Name:** BRAUN DISTRIBUTING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	38803	INV	6/27/2025	6/27/2025	$45.80	4 5GAL SPRING WATERS		$45.80			
	392026	INV	6/30/2025	6/30/2025	$286.92	CANDY FOR 4TH OF JULY PAI		$286.92			
	392450	INV	7/2/2025	7/2/2025	$451.62	78 NESTLE PURE LIFE WATEI		$451.62			
	392559	INV	7/2/2025	7/2/2025	$2,437.42	MISC ITEMS FOR B/S		$2,437.42			
	25628	INV	7/3/2025	7/3/2025	$309.50	58 16LB CUBES OF ICE		$309.50			
	393060	INV	7/8/2025	7/8/2025	$71.48	2 NOVA JUMBO TOILET TISSU		$71.48			
							Due				
Voucher(s): 6						Aged Totals:	$3,602.74	$3,602.74	$0.00	$0.00	$0.00

Vendor ID: 592 **Name:** BRAVERA INSURANCE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17948	INV	6/26/2025	6/26/2025	$699.00	ADD 2025 GMC R13		$699.00			
	17986	INV	7/1/2025	7/1/2025	$804.00	ADD 2016 FORD F450 AMBULA		$804.00			
							Due				
Voucher(s): 2						Aged Totals:	$1,503.00	$1,503.00	$0.00	$0.00	$0.00

Vendor ID: 9738 **Name:** BROADCAST MUSIC INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	59652602	INV	6/2/2025	6/2/2025	$446.00	ANNUAL FEE 060125-0531202(		$446.00			
							Due				
Voucher(s): 1						Aged Totals:	$446.00	$446.00	$0.00	$0.00	$0.00

Vendor ID: 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09PS0380363	INV	6/27/2025	6/27/2025	$1,436.98	SKID SHOE, PLOW BOLT, NUT		$1,436.98			
							Due				
Voucher(s): 1						Aged Totals:	$1,436.98	$1,436.98	$0.00	$0.00	$0.00

Vendor ID: 610 **Name:** CARQUEST AUTO PARTS STORES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2781-434746	CRM	6/27/2025		($25.12)	RETURN 2 AIR FILTERS		($25.12)			
	2781-434413	INV	6/19/2025	6/19/2025	$123.36	24 BRAKLEEN NON CHRLORI		$123.36			
	2781-434697	INV	6/26/2025	6/26/2025	$75.51	AIR & CABIN FILTERS		$75.51			
	2781-434705	INV	6/26/2025	6/26/2025	$45.52	2 AIR FILTERS		$45.52			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due				
Voucher(s):	4					Aged Totals:	$219.27	$219.27	$0.00	$0.00	$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	999100618146	INV	6/24/2025	6/24/2025	$83.97	DIP		$83.97			
	999100621760	INV	6/24/2025	6/24/2025	$74.22	SLOPE		$74.22			

							Due				
Voucher(s):	2					Aged Totals:	$158.19	$158.19	$0.00	$0.00	$0.00

Vendor ID: 4889 **Name:** CENTRAL SQUARE COMPANIES **Class ID:** **FED TAX CLAS:** LLC-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q-221540 063025	INV	6/30/2025	6/30/2025	$2,340.00	ESO INTERFACE TECHNICAL		$2,340.00			

							Due				
Voucher(s):	1					Aged Totals:	$2,340.00	$2,340.00	$0.00	$0.00	$0.00

Vendor ID: 6506 **Name:** CHANCEY WILLIAMS MUSIC, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	071725 CONCERT	INV	7/9/2025	7/9/2025	$20,000.00	BALANCE DUE CONCERT 071		$20,000.00			

							Due				
Voucher(s):	1					Aged Totals:	$20,000.00	$20,000.00	$0.00	$0.00	$0.00

Vendor ID: 113 **Name:** CHARBONNEAU CAR CENTER **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	214599	INV	6/27/2025	6/27/2025	$47.60	VALVE PURGE CONTROL		$47.60			

							Due				
Voucher(s):	1					Aged Totals:	$47.60	$47.60	$0.00	$0.00	$0.00

Vendor ID: 1859 **Name:** CHI ST ALEXIUS MEDICAL CENTER **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24283	INV	7/1/2025	7/1/2025	$1,095.75	EAP QUARTERLY SERVICES (		$1,095.75			

							Due				
Voucher(s):	1					Aged Totals:	$1,095.75	$1,095.75	$0.00	$0.00	$0.00

Vendor ID: 6555 **Name:** CITY OF RICHARDTON **Class ID:** **FED TAX CLAS:** GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 GRANT FUNDS	INV	6/26/2025	6/26/2025	$1,000.00	SW REGIONAL GRANT FUNDS		$1,000.00			

							Due				
Voucher(s):	1					Aged Totals:	$1,000.00	$1,000.00	$0.00	$0.00	$0.00

Vendor ID: 6566 **Name:** CLARION EVENTS, INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	CIV00391595	INV	6/27/2025	6/27/2025	$4,991.00	FIRE & EMS TRAINING		$4,991.00			

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City of Dickinson

							Due			
Voucher(s):	1					Aged Totals:	$4,991.00	$4,991.00	$0.00	$0.00	$0.00

Vendor ID: 4613 **Name:** COCA COLA BOTTLING CO INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	133555	INV	6/30/2025	6/30/2025	$708.10	MISC SODAS FOR LEGACY SC		$708.10			
							Due				
Voucher(s):	1					Aged Totals:	$708.10	$708.10	$0.00	$0.00	$0.00

Vendor ID: 4683 **Name:** COLDSPRING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2397739	INV	6/23/2025	6/23/2025	$471.00	DF-1 CRYPT FRONT		$471.00			
							Due				
Voucher(s):	1					Aged Totals:	$471.00	$471.00	$0.00	$0.00	$0.00

Vendor ID: 6564 **Name:** COLOR MINTED LLC **Class ID:** 1099 **FED TAX CLAS:** LLC - P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	130	INV	6/18/2025	6/18/2025	$293.75	GIFT SHOP STOCK		$293.75			
							Due				
Voucher(s):	1					Aged Totals:	$293.75	$293.75	$0.00	$0.00	$0.00

Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3027600 070125	INV	7/1/2025	7/1/2025	$59.99	MONTHLY PHONE BILLING		$59.99			
	423500 070125	INV	7/1/2025	7/1/2025	$147.02	MONTHLY ELECTRICAL BILLIN		$147.02			
							Due				
Voucher(s):	2					Aged Totals:	$207.01	$207.01	$0.00	$0.00	$0.00

Vendor ID: 5999 **Name:** DAKOTA BUSINESS SOLUTIONS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11257	INV	6/30/2025	6/30/2025	$250.00	10LB NEOSHIP SCALE		$250.00			
							Due				
Voucher(s):	1					Aged Totals:	$250.00	$250.00	$0.00	$0.00	$0.00

Vendor ID: 9646 **Name:** DASSINGER HUNTER **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HD 062625	INV	6/26/2025	6/26/2025	$86.00	EMPLOYEE EXP-H DASSINGE		$86.00			
							Due				
Voucher(s):	1					Aged Totals:	$86.00	$86.00	$0.00	$0.00	$0.00

Vendor ID: 162 **Name:** DENNYS ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

	30071	INV	6/13/2025	6/13/2025	$1,968.86	SUNDANCE COVES LITE POLE		$1,968.86				
								Due				
Voucher(s):	1					Aged Totals:		$1,968.86	$1,968.86	$0.00	$0.00	$0.00

Vendor ID: 131 **Name:** DICKINSON CONVENTION BUREAU **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CITY RECD JUNE 25	INV	7/7/2025	7/7/2025	$32,866.49	STATE TREA/OCC TAX		$32,866.49			
								Due			
Voucher(s):	1					Aged Totals:		$32,866.49	$32,866.49	$0.00	$0.00	$0.00

Vendor ID: 2286 **Name:** DICKINSON FIRE FIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:** GOV

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	10302024	INV	7/7/2025	7/7/2025	$500.00	JUNE 20TH WITHHOLDINGS		$500.00			
								Due			
Voucher(s):	1					Aged Totals:		$500.00	$500.00	$0.00	$0.00	$0.00

Vendor ID: 175 **Name:** DICKINSON PARKS & REC **Class ID:** **FED TAX CLAS:** GOVERNMENT NON PROFI

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CITY RECD JUNE 25	INV	7/7/2025	7/7/2025	$27,086.66	STATE TREAS/STAE AID DIST		$27,086.66			
	3RD QURLY PYMT '25	INV	7/8/2025	7/8/2025	$237,500.00	3RD QTRLY 1/2% & ARPA		$237,500.00			
								Due			
Voucher(s):	2					Aged Totals:		$264,586.66	$264,586.66	$0.00	$0.00	$0.00

Vendor ID: 167 **Name:** DICKINSON TR AIRPORT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CITY RECD JUNE 25	INV	7/8/2025	7/8/2025	$19,894.37	STARK CO TAX DISTRI RECD		$19,894.37			
								Due			
Voucher(s):	1					Aged Totals:		$19,894.37	$19,894.37	$0.00	$0.00	$0.00

Vendor ID: 4135 **Name:** EAST END AUTO (CITY ACCT) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19142	INV	7/2/2025	7/2/2025	$915.00	TOWED ELGIN ST SWEEPER		$915.00			
								Due			
Voucher(s):	1					Aged Totals:		$915.00	$915.00	$0.00	$0.00	$0.00

Vendor ID: 203 **Name:** EAST END AUTO (POLICE) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19073	INV	6/11/2025	6/11/2025	$50.00	TOWING 1999 CHEVY SUBURI		$50.00			
	19074	INV	6/11/2025	6/11/2025	$50.00	TOWING 2006 CHEVY MALIBU		$50.00			
	19075	INV	6/11/2025	6/11/2025	$50.00	TOWING 2000 LINCOLN		$50.00			
	19076	INV	6/11/2025	6/11/2025	$50.00	TOWING 1997 DODGE DAKOT		$50.00			

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	19094	INV	6/17/2025	6/17/2025	$50.00	TOWING 2010 CHEVY HHR		$50.00			
	19095	INV	6/17/2025	6/17/2025	$50.00	TOWING 2008 GMC SIERRA		$50.00			
							Due				
Voucher(s):	6					Aged Totals:	$300.00	$300.00	$0.00	$0.00	$0.00

Vendor ID: 1039 **Name:** ELDER CARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6296 063025	INV	6/30/2025	6/30/2025	$1,106.97	MONTHLY BILLINGS		$1,106.97			
	3RD QUARTER '25	INV	7/8/2025	7/8/2025	$62,500.00	3RD QUARTER SUBSIDY		$62,500.00			
							Due				
Voucher(s):	2					Aged Totals:	$63,606.97	$63,606.97	$0.00	$0.00	$0.00

Vendor ID: 2758 **Name:** ELECTRONIC COMMUNICATIONS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	106305	INV	6/18/2025	6/18/2025	$45.00	SETUP & PROGRAM MOTORC		$45.00			
	106360	INV	6/26/2025	6/26/2025	$580.00	DUAL BAND & WI- FI ANTENAS		$580.00			
	106789	INV	6/27/2025	6/27/2025	$13,362.00	NEW VEHICLE INSTALL UNIT #		$13,362.00			
							Due				
Voucher(s):	3					Aged Totals:	$13,987.00	$13,987.00	$0.00	$0.00	$0.00

Vendor ID: 6237 **Name:** EVOQUA WATER TECHNOLOGIES LLC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	907095975	INV	6/27/2025	6/27/2025	$20,063.96	3829 GAL BIOXIDE		$20,063.96			
	907108179	INV	7/2/2025	7/2/2025	$20,968.20	3883 GAL BIOXIDE		$20,968.20			
							Due				
Voucher(s):	2					Aged Totals:	$41,032.16	$41,032.16	$0.00	$0.00	$0.00

Vendor ID: 181 **Name:** FACTORY MOTOR PARTS **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	206-028304	CRM	6/30/2025		($16.00)	RETURN MED BATTERY CORE		($16.00)			
	206-028246	INV	6/27/2025	6/27/2025	$115.80	DEL 65GHR		$115.80			
	206-028334	INV	6/30/2025	6/30/2025	$84.96	12 OIL FILTERS		$84.96			
							Due				
Voucher(s):	3					Aged Totals:	$184.76	$184.76	$0.00	$0.00	$0.00

Vendor ID: 1567 **Name:** FASTENAL COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	NDDIC205058	INV	6/17/2025	6/17/2025	$6.70	10X3 TPHMSM A Z		$6.70			

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			Due				
Voucher(s): 1		Aged Totals:	$6.70	$6.70	$0.00	$0.00	$0.00

Vendor ID: 2606 **Name:** FERGUSON ENTERPRISES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1749344	INV	6/23/2025	6/23/2025	$23.00	3/4 PVC COUP, HD CLR CMNT		$23.00			

			Due				
Voucher(s): 1		Aged Totals:	$23.00	$23.00	$0.00	$0.00	$0.00

Vendor ID: 231 **Name:** FISHER SAND & GRAVEL CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	48373	INV	6/19/2025	6/19/2025	$2,965.82	26.75 & 26.93 TN COVER CHIP		$2,965.82			

			Due				
Voucher(s): 1		Aged Totals:	$2,965.82	$2,965.82	$0.00	$0.00	$0.00

Vendor ID: 5859 **Name:** FORUM COMMUNICATIONS CO. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MP119154 063025	INV	6/30/2025	6/30/2025	$132.00	ADVERTISING-MUSEUM		$132.00			
	MP148685 063025	INV	6/30/2025	6/30/2025	$510.00	ADVERTISING -LIBRARY		$510.00			

			Due				
Voucher(s): 2		Aged Totals:	$642.00	$642.00	$0.00	$0.00	$0.00

Vendor ID: 243 **Name:** GEORGES TIRE SHOP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	192288	INV	6/17/2025	6/17/2025	$30.00	FLAT REPAIR R-41		$30.00			
	192471	INV	6/23/2025	6/23/2025	$30.00	FLAT REPAIR R-41		$30.00			
	192478	INV	6/23/2025	6/23/2025	$40.00	FLAT REPAIR R-7		$40.00			
	192479	INV	6/23/2025	6/23/2025	$533.00	FLAT REPAIR & TIRE CHG R9		$533.00			
	192500	INV	6/23/2025	6/23/2025	$35.00	FLAT REPAIR -R62		$35.00			

			Due				
Voucher(s): 5		Aged Totals:	$668.00	$668.00	$0.00	$0.00	$0.00

Vendor ID: 6565 **Name:** GOMEZ DUSTIN **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DG 062625	INV	6/26/2025	6/26/2025	$135.00	EMPLOYEE EXP-DUSTIN GOM		$135.00			

			Due				
Voucher(s): 1		Aged Totals:	$135.00	$135.00	$0.00	$0.00	$0.00

Vendor ID: 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	11301657	INV	6/23/2025	6/23/2025	$134.03	CAP, CHUTE, CASE		$134.03			

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	11302458	INV	6/24/2025	6/24/2025	$11.22	SEAL		$11.22			
	11304295	INV	6/26/2025	6/26/2025	$773.22	CHUTE, BLADE, V-BELT, MOW		$773.22			
							Due				
Voucher(s):	3					Aged Totals:	$918.47	$918.47	$0.00	$0.00	$0.00

Vendor ID: 9747 **Name:** GREEN LANDON **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 06/2025	INV	7/3/2025	7/3/2025	$142.70	MILEAGE FOR JUNE 2025		$142.70			
							Due				
Voucher(s):	1					Aged Totals:	$142.70	$142.70	$0.00	$0.00	$0.00

Vendor ID: 4268 **Name:** H M CRAGG CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CD99007903	INV	6/16/2025	6/16/2025	$2,147.00	LOAD BANK TESTING, LABOR		$2,147.00			
							Due				
Voucher(s):	1					Aged Totals:	$2,147.00	$2,147.00	$0.00	$0.00	$0.00

Vendor ID: 362 **Name:** HAYNES, MELBYE LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	32147	INV	7/3/2025	7/3/2025	$154.17	LEGAL SERVICES-JUDY BENT		$154.17			
	32164	INV	7/3/2025	7/3/2025	$281.25	LEGAL SERVICES-TORRI COC		$281.25			
	32196	INV	7/3/2025	7/3/2025	$379.17	LEGAL SERVICES-S HASLID		$379.17			
	32215	INV	7/3/2025	7/3/2025	$395.83	LEGAL SERVICES-A LANCAST		$395.83			
	32251	INV	7/3/2025	7/3/2025	$225.00	LEGAL SERVICES-J SUAREZ		$225.00			
	32265	INV	7/3/2025	7/3/2025	$225.00	LEGAL SERVICES-L PENA		$225.00			
	32277	INV	7/3/2025	7/3/2025	$427.50	LEGAL SERVICES-J SEIDLER		$427.50			
	32285	INV	7/3/2025	7/3/2025	$266.66	LEGAL SERVICES-M STAPLES		$266.66			
	32286	INV	7/3/2025	7/3/2025	$637.50	LEGAL SERVICES-A STENGEL		$637.50			
							Due				
Voucher(s):	9					Aged Totals:	$2,992.08	$2,992.08	$0.00	$0.00	$0.00

Vendor ID: 6210 **Name:** HEART RIVER VOICE **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1302	INV	5/27/2025	5/27/2025	$500.00	ADVERTISING -LEGACY SQUA			$500.00		
	1328	INV	6/25/2025	6/25/2025	$140.00	ADVERTISING -LIBRARY		$140.00			
							Due				
Voucher(s):	2					Aged Totals:	$640.00	$140.00	$500.00	$0.00	

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Vendor ID: 9919 **Name:** HELLMAN & SONS LANDSCAPING LLC **Class ID:** **FED TAX CLAS:** LLC - S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7962	INV	6/27/2025	6/27/2025	$260.00	MOW, TRIM, BLOW @ LIBRAR		$260.00			
							Due				
Voucher(s): 1						**Aged Totals:**	**$260.00**	**$260.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5510 **Name:** HOCHHALTER, DARYL **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DH 070725	INV	7/7/2025	7/7/2025	$798.63	EMPLOYEE EXP-D HOCHHALT		$798.63			
							Due				
Voucher(s): 1						**Aged Totals:**	**$798.63**	**$798.63**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4045 **Name:** HR COLLABORATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	07032025	INV	7/3/2025	7/3/2025	$50.00	HR COLLABORATIVE 2025 NAI		$50.00			
							Due				
Voucher(s): 1						**Aged Totals:**	**$50.00**	**$50.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5788 **Name:** INNOVATIVE OFFICE SOLUTIONS LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN4870423	INV	6/30/2025	6/30/2025	$65.30	DISPENSER, TAPE, CLIPS, HIC		$65.30			
							Due				
Voucher(s): 1						**Aged Totals:**	**$65.30**	**$65.30**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 293 **Name:** JEROMES DISTRIBUTING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2060678	INV	6/30/2025	6/30/2025	$12.75	WATER RENTAL		$12.75			
	2060752	INV	7/1/2025	7/1/2025	$156.00	10 KANDIYH 5 GAL WATERS		$156.00			
							Due				
Voucher(s): 2						**Aged Totals:**	**$168.75**	**$168.75**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 2310 **Name:** JOHNSON CONTROLS FIRE PROTECTION LP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	52657980	INV	1/30/2025	1/30/2025	$1,174.12	CLEANED DUCT DETECTORS					$1,174.12
	52962751	INV	5/13/2025	5/13/2025	$590.19	FIRE ALARM PANEL			$590.19		
							Due				
Voucher(s): 2						**Aged Totals:**	**$1,764.31**	**$0.00**	**$590.19**	**$0.00**	**$1,174.12**

Vendor ID: 3112 **Name:** JUST-IN GLASS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	28217	INV	6/30/2025	6/30/2025	$940.88	NEW WINDSHIELD, RECALIB F		$940.88			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due				
Voucher(s):	1					Aged Totals:	$940.88	$940.88	$0.00	$0.00	$0.00

Vendor ID: 304 **Name:** KDIX RADIO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	293 062925	INV	6/29/2025	6/29/2025	$200.00	LEGACY SQUARE ADVERT-S I		$200.00			

							Due				
Voucher(s):	1					Aged Totals:	$200.00	$200.00	$0.00	$0.00	$0.00

Vendor ID: 301 **Name:** KLJ ENGINEERING LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	278	INV	6/19/2025	6/19/2025	$23,781.50	202401 2024 ROAD MAINTENA		$23,781.50			
	293	INV	6/20/2025	6/20/2025	$1,606.50	202110 STATE AVE BRIDGE		$1,606.50			

							Due				
Voucher(s):	2					Aged Totals:	$25,388.00	$25,388.00	$0.00	$0.00	$0.00

Vendor ID: 6101 **Name:** LANGUAGE LINK **Class ID:** **FED TAX CLAS:** LLC AS P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	305256	INV	7/1/2025	7/1/2025	$87.55	INTERPETOR SERVICES FOR		$87.55			

							Due				
Voucher(s):	1					Aged Totals:	$87.55	$87.55	$0.00	$0.00	$0.00

Vendor ID: 3394 **Name:** LOCATORS & SUPPLIES, INC. **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0321637-IN	INV	6/23/2025	6/23/2025	$217.74	ERVOE MARKING STICK, FLA(		$217.74			

							Due				
Voucher(s):	1					Aged Totals:	$217.74	$217.74	$0.00	$0.00	$0.00

Vendor ID: 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	152584	INV	6/11/2025	6/11/2025	$376.00	CLOTHING ORDERED-X BEES		$376.00			
	152872	INV	6/24/2025	6/24/2025	$27.00	NOTARY STAMP-BLAYNE RIE(		$27.00			
	152893	INV	6/25/2025	6/25/2025	$54.00	CLOTHING ORDERED-EMS		$54.00			
	153006	INV	6/30/2025	6/30/2025	$261.00	CAPS, PANTS ORDERED-M TE		$261.00			
	153086	INV	7/3/2025	7/3/2025	$3,317.00	GIFT SHOP STOCK		$3,317.00			

							Due				
Voucher(s):	5					Aged Totals:	$4,035.00	$4,035.00	$0.00	$0.00	$0.00

Vendor ID: 6563 **Name:** LOW WRITER TOURING, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	BALANCE DUE 07312	INV	7/7/2025	7/7/2025	$2,000.00	BALANCE DUE 073125 CONCE		$2,000.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due			
Voucher(s):	1					Aged Totals:	$2,000.00	$2,000.00	$0.00	$0.00	$0.00

Vendor ID: 352 **Name:** MACKOFF KELLOGG LAW FIRM **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 063025	INV	6/30/2025	6/30/2025	$17,000.00	PROSECUTION-JUNE		$17,000.00			
	56000-000C 063025	INV	6/30/2025	6/30/2025	$15,000.00	CITY ATTORNEY CONTRACT-		$15,000.00			
							Due				
Voucher(s):	2					Aged Totals:	$32,000.00	$32,000.00	$0.00	$0.00	$0.00

Vendor ID: 5633 **Name:** MAGSTADT, LEE **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	LM 062625	INV	6/26/2025	6/26/2025	$142.49	EMPLOYEE EX-LEE MAGSTAD		$142.49			
							Due				
Voucher(s):	1					Aged Totals:	$142.49	$142.49	$0.00	$0.00	$0.00

Vendor ID: 5715 **Name:** MARTIN'S WELDING & REFRIGERATION INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11346	INV	6/25/2025	6/25/2025	$1,365.00	RECOVERED 91 UNITS @ BAL		$1,365.00			
	11385	INV	7/7/2025	7/7/2025	$269.00	SERVICE WORK ON NW AC		$269.00			
	11389	INV	7/7/2025	7/7/2025	$168.50	SERVICE WORK ON WATER L		$168.50			
							Due				
Voucher(s):	3					Aged Totals:	$1,802.50	$1,802.50	$0.00	$0.00	$0.00

Vendor ID: 5832 **Name:** MATTHEW BENDER & CO INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	46001301	INV	6/26/2025	6/26/2025	$131.93	ND ADV LEG SERV 2025 ISSUI		$131.93			
	4600131X	INV	6/26/2025	6/26/2025	$131.93	ND ADV LEG SERV 2025 ISSUI		$131.93			
							Due				
Voucher(s):	2					Aged Totals:	$263.86	$263.86	$0.00	$0.00	$0.00

Vendor ID: 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	66688	INV	6/19/2025	6/19/2025	$440.96	HI WHEEL TRIMER LINE, STRI		$440.96			
	66697	INV	6/19/2025	6/19/2025	$55.39	MISC ITEMS FOR FUN DAY		$55.39			
	66956	INV	6/25/2025	6/25/2025	$220.61	MISC STACKABLE BINS		$220.61			
	66982	INV	6/26/2025	6/26/2025	$72.48	WATER, SHOP TOWELS, TR P		$72.48			
	66983	INV	6/26/2025	6/26/2025	$30.12	FURRING STRIP, PREMIUM SE		$30.12			

	67077	INV	6/28/2025	6/28/2025	$6.99	BRASS Y CONNECTOR		$6.99				
	67112	INV	6/30/2025	6/30/2025	$89.80	10 27 GAL TOTE BLACK/YELLC		$89.80				
	67113	INV	6/30/2025	6/30/2025	$349.99	4400 LB PALLET JACK		$349.99				
	67122	INV	6/30/2025	6/30/2025	$58.71	84 SPRING WATER		$58.71				
	67163	INV	7/1/2025	7/1/2025	$77.39	PINTING TROWEL, GAL PAIL, I		$77.39				
	67164	INV	7/1/2025	7/1/2025	$80.00	10-27 GAL TOTE BLACK/YELLC		$80.00				
	67210	INV	7/2/2025	7/2/2025	$13.98	2 GAL WATERING CAN		$13.98				
	67215	INV	7/2/2025	7/2/2025	$116.21	TIEDOWNS, WINDEX, FLAP TI		$116.21				
	67223	INV	7/2/2025	7/2/2025	$17.17	20A ST GFCI-LA		$17.17				
	67231	INV	7/2/2025	7/2/2025	$40.60	LRG DESIGNER LOOK BN, BA		$40.60				
	67232	INV	7/2/2025	7/2/2025	$29.46	WASHING MACHINE CLRN, BC		$29.46				
	67397	INV	7/7/2025	7/7/2025	$6.85	PVC CAPS		$6.85				
	67409	INV	7/7/2025	7/7/2025	$19.85	MEASURING CONTAINER, HO		$19.85				

			Due				
Voucher(s):	**18**	**Aged Totals:**	**$1,726.56**	**$1,726.56**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	98805	INV	7/1/2025	7/1/2025	$259.96	28' OF BOTTOM RUBBER, LAB		$259.96			
	052946	INV	7/2/2025	7/2/2025	$292.90	5 893 LM REMOTES		$292.90			

			Due				
Voucher(s):	**2**	**Aged Totals:**	**$552.86**	**$552.86**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	507345559	INV	6/20/2025	6/20/2025	$107.22	DIP AV		$107.22			
	507345570	INV	6/20/2025	6/20/2025	$7.49	DIP CH AV		$7.49			
	507345571	INV	6/20/2025	6/20/2025	$42.73	BC AV		$42.73			
	507373231	INV	6/26/2025	6/26/2025	$54.74	DIP AV		$54.74			
	507373232	INV	6/26/2025	6/26/2025	$106.49	DIP CH AV		$106.49			
	507398612	INV	6/30/2025	6/30/2025	$2,129.59	DIGITAL AUDIOBOOK, MOVIE,		$2,129.59			
	507395952	INV	7/1/2025	7/1/2025	$94.21	DIP CH AV		$94.21			
	507395954	INV	7/1/2025	7/1/2025	$56.23	DIP AV		$56.23			

	507395955	INV	7/1/2025	7/1/2025	$22.49	BC AV		$22.49				
	507395956	INV	7/1/2025	7/1/2025	$33.74	BC AV		$33.74				
								Due				
Voucher(s):	10					Aged Totals:		$2,654.93	$2,654.93	$0.00	$0.00	$0.00

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1309878	INV	6/12/2025	6/12/2025	$141.31	CHEMICALS		$141.31			
	1309879	INV	6/12/2025	6/12/2025	$297.92	CHEMICALS		$297.92			
	1310127	INV	6/13/2025	6/13/2025	$1,142.62	CHEMICALS		$1,142.62			
	1310502	INV	6/17/2025	6/17/2025	$57.00	CHEMICALS		$57.00			
	1310838	INV	6/18/2025	6/18/2025	$155.31	CHEMICALS		$155.31			
	1310841	INV	6/18/2025	6/18/2025	$57.00	CHEMICALS		$57.00			
	1310844	INV	6/18/2025	6/18/2025	$311.92	CHEMICALS		$311.92			
	1310845	INV	6/18/2025	6/18/2025	$155.31	CHEMICALS		$155.31			
	1311334	INV	6/23/2025	6/23/2025	$241.26	CHEMICALS		$241.26			
	1311900	INV	6/25/2025	6/25/2025	$155.31	CHEMICALS		$155.31			
	1311907	INV	6/25/2025	6/25/2025	$311.92	CHEMICALS		$311.92			
	1312103	INV	6/26/2025	6/26/2025	$57.00	CHEMICALS		$57.00			
	1312109	INV	6/26/2025	6/26/2025	$155.31	CHEMICALS		$155.31			
	1312671	INV	7/1/2025	7/1/2025	$57.00	CHEMICALS		$57.00			
								Due				
Voucher(s):	14					Aged Totals:		$3,296.19	$3,296.19	$0.00	$0.00	$0.00

Vendor ID: 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	292 122 1000 8	INV	7/1/2025	7/1/2025	$51.45	W 2ND ST W 3RD AVE		$51.45			
	303 122 1000 5	INV	7/1/2025	7/1/2025	$36.80	W 3RD AVE STOP LITE BLINK		$36.80			
	351 043 1000 4	INV	7/1/2025	7/1/2025	$44.57	EMERGENCY MGMT 530 FAIR\		$44.57			
	505 122 1000 1	INV	7/1/2025	7/1/2025	$47.67	W 4TH AVE DICKINSON ALLE\		$47.67			
	547 122 1000 1	INV	7/1/2025	7/1/2025	$47.90	ROCKY BUTTE PK PARK TANI		$47.90			
	89112210003 070125	INV	7/1/2025	7/1/2025	$2,118.72	MONTHLY BILLING-LIBRARY		$2,118.72			
	993 122 1000 0	INV	7/1/2025	7/1/2025	$45.50	DICKINSON SIGNAL LITES W S		$45.50			

	64712210000 043025	INV	7/2/2025	7/2/2025	$14.62	ROCKY BUTTE PK CHRISTMA		$14.62				
Voucher(s): 8						Aged Totals:	Due $2,407.23	$2,407.23	$0.00	$0.00	$0.00	

Vendor ID: 9868 **Name:** MOORE ENGINEERING, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SIN003407	INV	7/2/2025	7/2/2025	$8,253.50	202423 SANITARY SEWER MA		$8,253.50			
	SIN003408	INV	7/2/2025	7/2/2025	$16,761.25	202506 21ST ST WEST-STATE		$16,761.25			
Voucher(s): 2						Aged Totals:	Due $25,014.75	$25,014.75	$0.00	$0.00	$0.00	

Vendor ID: 1844 **Name:** MOTION INDUSTRIES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	ND55-00636860	INV	7/2/2025	7/2/2025	$158.40	10 MICROFLEX MIDKNIGHT XL		$158.40			
Voucher(s): 1						Aged Totals:	Due $158.40	$158.40	$0.00	$0.00	$0.00	

Vendor ID: 5040 **Name:** MTI DISTRIBUTING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1482546-00	INV	7/2/2025	7/2/2025	$260.28	BLADE 25X5/8 RH S HIGIFT		$260.28			
Voucher(s): 1						Aged Totals:	Due $260.28	$260.28	$0.00	$0.00	$0.00	

Vendor ID: 4414 **Name:** NAMENIUK, SHELLY **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SN 070925	INV	7/9/2025	7/9/2025	$1,461.52	EMPLOYEE EXP-S NAMENIUK		$1,461.52			
Voucher(s): 1						Aged Totals:	Due $1,461.52	$1,461.52	$0.00	$0.00	$0.00	

Vendor ID: 6254 **Name:** ND DEPT OF ENVIROMENTAL QUALITY **Class ID:** **FED TAX CLAS:** STATE GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	#OPCERT-4784	INV	7/1/2025	7/1/2025	$50.00	ND OPERATOR RENEWAL		$50.00			
	#OPCERT-4787	INV	7/1/2025	7/1/2025	$25.00	ND OPERATOR RENEWAL		$25.00			
	#OPCERT-4917	INV	7/1/2025	7/1/2025	$50.00	ND OPERATOR RENEWAL		$50.00			
Voucher(s): 3						Aged Totals:	Due $125.00	$125.00	$0.00	$0.00	$0.00	

Vendor ID: 4722 **Name:** ND DEPT OF TRANSPORTATION-BISMARCK **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	062425 202232	INV	6/24/2025	6/24/2025	$1,082.38	202232 10TH AVE E TO I-94		$1,082.38			
	062425 202311	INV	6/24/2025	6/24/2025	$13,584.17	202311 PLANNING STUDY		$13,584.17			

	201604 062425	INV	6/24/2025	6/24/2025	$11,340.52	201604 I-94 BUSINESS LOOP		$11,340.52			

			Due				
Voucher(s):	**3**	**Aged Totals:**	**$26,007.07**	**$26,007.07**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 696 **Name:** ND SAFETY COUNCIL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	159562	INV	6/19/2025	6/19/2025	$1,267.50	SITUATIONAL AWARENESS, D		$1,267.50			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$1,267.50**	**$1,267.50**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 2668 **Name:** NDAAO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	A SCHWAN 2025	INV	7/8/2025	7/8/2025	$50.00	MEMBERSHIP APPLICATION		$50.00			
	AVERS-DAVIS 2025	INV	7/8/2025	7/8/2025	$225.00	25 NDAAO CONF-H AVERS-DA		$225.00			
	D BARTH 2025	INV	7/8/2025	7/8/2025	$50.00	MEMBERSHIP APPL -D BARTH		$50.00			
	H HOFF 2025	INV	7/8/2025	7/8/2025	$50.00	MEMBERSHIP APPLICATION		$50.00			
	J HIRSCHFELD '25	INV	7/8/2025	7/8/2025	$225.00	2025 NDAAO CONF -		$225.00			
	KIRSCHENHEITER 25	INV	7/8/2025	7/8/2025	$225.00	25 NDAAO CONF-D KIRSCHEN		$225.00			
	SIMNIONIW 2025	INV	7/8/2025	7/8/2025	$225.00	25 NDAAO CONF-T SIMNIONIW		$225.00			

			Due				
Voucher(s):	**7**	**Aged Totals:**	**$1,050.00**	**$1,050.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6235 **Name:** NEW HRADEC CATHOLIC WORKMAN **Class ID:** **FED TAX CLAS:** NONPROFIT FRATERNAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025 GRANT FUNDS	INV	6/26/2025	6/26/2025	$4,000.00	SW REGIONAL GRANT FUNDS		$4,000.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$4,000.00**	**$4,000.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	400599/1	INV	6/30/2025	6/30/2025	$12.99	CONCRETE MIX FASTSET 50#		$12.99			
	400619/1	INV	7/1/2025	7/1/2025	$17.99	EDGER BLADE 8"		$17.99			
	400653/1	INV	7/2/2025	7/2/2025	$4.12	PVC RISR, BUSHING 40 PVC		$4.12			
	400655/1	INV	7/2/2025	7/2/2025	$21.58	FLAT BORING BIT, BIT HOLDE		$21.58			
	400669/1	INV	7/2/2025	7/2/2025	$259.90	QT WOODCUTTER BAR & CH/		$259.90			
	400722/1	INV	7/7/2025	7/7/2025	$28.59	HOE POLY HANDHELD, GEL		$28.59			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	400726/1	INV	7/7/2025	7/7/2025	$143.94	6 BLADES HIGH FLOW		$143.94			
	400737/1	INV	7/7/2025	7/7/2025	$26.23	MOUNTING TAPE, STICKY WH		$26.23			
	400738/1	INV	7/7/2025	7/7/2025	$5.35	6 SPLIT RINGS		$5.35			
	400787/1	INV	7/8/2025	7/8/2025	$102.87	MISC ITEMS FOR LIBRARY		$102.87			
								Due			
Voucher(s):	10					Aged Totals:	$623.56	$623.56	$0.00	$0.00	$0.00

Vendor ID: 2599 **Name:** NORTHERN BOTTLING CO (MINOT) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3033633	CRM	11/7/2024		($63.90)	RETURN SODAS		($63.90)			
	3367735	INV	6/30/2025	6/30/2025	$940.16	MISC SODAS FOR LEGACY SC		$940.16			
	3367863	INV	7/2/2025	7/2/2025	$982.96	MISC SODAS FOR LEGACY SC		$982.96			
								Due			
Voucher(s):	3					Aged Totals:	$1,859.22	$1,859.22	$0.00	$0.00	$0.00

Vendor ID: 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19058723	INV	7/1/2025	7/1/2025	$39.89	TIRE REPAIR		$39.89			
								Due			
Voucher(s):	1					Aged Totals:	$39.89	$39.89	$0.00	$0.00	$0.00

Vendor ID: 3390 **Name:** O'REILLY AUTO PARTS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1865-388271	INV	6/24/2025	6/24/2025	$30.55	WIPER BLADE		$30.55			
	1865-388627	INV	6/26/2025	6/26/2025	$20.43	STR/CRP TOOL, BUTT CONNC		$20.43			
	1865-389602	INV	6/30/2025	6/30/2025	$62.44	100PK MICRO, ADH CLEANER		$62.44			
	1865-389664	INV	6/30/2025	6/30/2025	$14.98	ELECTRICAL TAPE		$14.98			
								Due			
Voucher(s):	4					Aged Totals:	$128.40	$128.40	$0.00	$0.00	$0.00

Vendor ID: 4507 **Name:** OCLC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1000446430	INV	7/1/2025	7/1/2025	$4,471.72	CATALOGING & METADATS SI		$4,471.72			
								Due			
Voucher(s):	1					Aged Totals:	$4,471.72	$4,471.72	$0.00	$0.00	$0.00

Vendor ID: 2131 **Name:** OLYMPIC SALES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	15694	INV	6/26/2025	6/26/2025	$3,786.80	PACKING CYLINDER FOR ASL		$3,786.80			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due			
Voucher(s):	1					Aged Totals:	$3,786.80	$3,786.80	$0.00	$0.00	$0.00

Vendor ID: 2280 **Name:** POWERPLAN OIB **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	P4193308	INV	6/24/2025	6/24/2025	$171.44	KNIFE CUTT (2)		$171.44			
							Due				
Voucher(s):	1					Aged Totals:	$171.44	$171.44	$0.00	$0.00	$0.00

Vendor ID: 3491 **Name:** PRAIRIE AUTO PARTS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	069120	CRM	6/27/2025		($19.12)	RETURN AIR FILTER		($19.12)			
	069515	CRM	7/1/2025		($52.91)	RETURN CANISTER PURGE V		($52.91)			
	068373	INV	6/23/2025	6/23/2025	$95.28	BLDE, KIT-O-RINGS, EXACTFI		$95.28			
	068465	INV	6/24/2025	6/24/2025	$33.99	HD WIPER		$33.99			
	068706	INV	6/25/2025	6/25/2025	$176.99	BRAKE ROTOR, SILENTGUAR		$176.99			
	068926	INV	6/26/2025	6/26/2025	$42.90	AIR FILTER, GOLD ENVIROSH		$42.90			
	068973	INV	6/26/2025	6/26/2025	$193.69	AAA PREMIUM BATTERY, COF		$193.69			
	068979	INV	6/26/2025	6/26/2025	$18.99	CITROL CLEANER		$18.99			
	069231	INV	6/28/2025	6/28/2025	$52.91	CANISTER PURGE VALVE		$52.91			
	069327	INV	6/30/2025	6/30/2025	$114.39	PROFORMER BATTERY, CORI		$114.39			
	069407	INV	6/30/2025	6/30/2025	$87.21	21", 22" 24" TRICO FORCE BL		$87.21			
	069620	INV	7/1/2025	7/1/2025	$22.21	HI POWER IND V BELT		$22.21			
							Due				
Voucher(s):	12					Aged Totals:	$766.53	$766.53	$0.00	$0.00	$0.00

Vendor ID: 2596 **Name:** PRO TINT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3688	INV	6/20/2025	6/20/2025	$205.00	BACK WINDOWS #R13		$205.00			
							Due				
Voucher(s):	1					Aged Totals:	$205.00	$205.00	$0.00	$0.00	$0.00

Vendor ID: 9877 **Name:** PSHRA **Class ID:** **FED TAX CLAS:** 501(C)3

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8980	INV	7/1/2025	7/1/2025	$175.00	PROFESSIONAL MEMBERSHI		$175.00			
							Due				
Voucher(s):	1					Aged Totals:	$175.00	$175.00	$0.00	$0.00	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00419416	INV	6/25/2025	6/25/2025	$23.38	3 GLOBE CAM LOCK HANDLES		$23.38			
	00419623	INV	6/30/2025	6/30/2025	$242.25	NOZZLE 21" BARREL		$242.25			
							Due				
Voucher(s): 2						Aged Totals:	$265.63	$265.63	$0.00	$0.00	$0.00

Vendor ID: 6012 **Name:** QUADIENT - POSTAGE FUNDING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	30256131 062725	INV	6/27/2025	6/27/2025	$394.64	POSTAGE		$394.64			
							Due				
Voucher(s): 1						Aged Totals:	$394.64	$394.64	$0.00	$0.00	$0.00

Vendor ID: 6012A **Name:** QUADIENT LEASING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	Q1893359	INV	6/8/2025	6/8/2025	$292.66	POSTAGE		$292.66			
	Q1907641	INV	6/20/2025	6/20/2025	$1,783.95	LEASE PAYMENT		$1,783.95			
							Due				
Voucher(s): 2						Aged Totals:	$2,076.61	$2,076.61	$0.00	$0.00	$0.00

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-26247	INV	6/30/2025	6/30/2025	$178.00	4 FIREWORKS SIGNS		$178.00			
	PC-26197	INV	7/2/2025	7/2/2025	$525.00	3500 OFFICAL ELECTION BALI		$525.00			
	PV-26303	INV	7/3/2025	7/3/2025	$54.00	10 VIP PASSES		$54.00			
							Due				
Voucher(s): 3						Aged Totals:	$757.00	$757.00	$0.00	$0.00	$0.00

Vendor ID: 5444 **Name:** QUALITY XTERMINATORS **Class ID:** 1099 **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17071	INV	6/25/2025	6/25/2025	$320.00	INSIDE SPRAY		$320.00			
	17092	INV	7/1/2025	7/1/2025	$80.00	MOUSE BAITING		$80.00			
							Due				
Voucher(s): 2						Aged Totals:	$400.00	$400.00	$0.00	$0.00	$0.00

Vendor ID: 4946 **Name:** QUEST ENGINEERING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	F39997-001	INV	6/30/2025	6/30/2025	$178.46	JIC 37 SW 45 EL		$178.46			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due				
Voucher(s):	1					Aged Totals:	$178.46	$178.46	$0.00	$0.00	$0.00

Vendor ID: 4911 **Name:** RAMSEY LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	07092025	INV	7/9/2025	7/9/2025	$637.50	ALTERN JUDGE HOURS		$637.50			
							Due				
Voucher(s):	1					Aged Totals:	$637.50	$637.50	$0.00	$0.00	$0.00

Vendor ID: 477 **Name:** RAYS AUTO ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	577793	INV	6/27/2025	6/27/2025	$198.76	MISC BATTERIES		$198.76			
	577879	INV	7/7/2025	7/7/2025	$165.60	BACK UP BATTERY		$165.60			
	577881	INV	7/7/2025	7/7/2025	$222.49	48 CP BATTERY		$222.49			
							Due				
Voucher(s):	3					Aged Totals:	$586.85	$586.85	$0.00	$0.00	$0.00

Vendor ID: 5915 **Name:** RED ROCK FORD OF DICKINSON **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5093339	INV	6/24/2025	6/24/2025	$33.26	AIR CLEANER		$33.26			
							Due				
Voucher(s):	1					Aged Totals:	$33.26	$33.26	$0.00	$0.00	$0.00

Vendor ID: 5848 **Name:** RHODE, JARED **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REIMBURSEMENT 07	INV	7/7/2025	7/7/2025	$1,500.00	TUITION REIMBURSEMENT -J		$1,500.00			
							Due				
Voucher(s):	1					Aged Totals:	$1,500.00	$1,500.00	$0.00	$0.00	$0.00

Vendor ID: 9694 **Name:** RMB ENVIROMENTAL LABS, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	E000685	INV	6/12/2025	6/12/2025	$2,040.00	LAB SUPPLIES		$2,040.00			
							Due				
Voucher(s):	1					Aged Totals:	$2,040.00	$2,040.00	$0.00	$0.00	$0.00

Vendor ID: 9635 **Name:** ROBERTS, WINTON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MILEAGE 06/2025	INV	7/3/2025	7/3/2025	$132.86	MILEAGE FOR JUNE 2025		$132.86			
							Due				
Voucher(s):	1					Aged Totals:	$132.86	$132.86	$0.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 5450 **Name:** ROCKY PLETAN HANDYMAN SERVICES **Class ID:** 1099 **FED TAX CLAS:** SOLE PR

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	07012025	INV	7/1/2025	7/1/2025	$4,547.50	MOWING GRASS & WEEDS-DI		$4,547.50			
	07082025	INV	7/8/2025	7/8/2025	$1,000.00	MOWING OF GRASS & WEEDS		$1,000.00			
Voucher(s):	**2**				**Aged Totals:**		**Due**	**$5,547.50**	**$5,547.50**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 609 **Name:** ROUGHRIDER ELECTRIC COOPERATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	7/1/2025	7/1/2025	$82.00	WEST 94 LIGHTS		$82.00			
	103699001	INV	7/1/2025	7/1/2025	$140.00	1378 10TH AVE E		$140.00			
	103699002	INV	7/1/2025	7/1/2025	$32.00	34-140-096		$32.00			
	103699003	INV	7/1/2025	7/1/2025	$666.00	28-140-096		$666.00			
	103699004	INV	7/1/2025	7/1/2025	$760.00	28-140-096		$760.00			
	103699005	INV	7/1/2025	7/1/2025	$76.00	NORTH TOWER		$76.00			
	103699007	INV	7/1/2025	7/1/2025	$92.00	27-140-096		$92.00			
	103699015	INV	7/1/2025	7/1/2025	$75.00	LAGOON PUMP CELL #4		$75.00			
	103699017	INV	7/1/2025	7/1/2025	$96.00	2301 E VILLARD ST		$96.00			
	103699018	INV	7/1/2025	7/1/2025	$150.00	3101 E VILLARD ST		$150.00			
	103699020	INV	7/1/2025	7/1/2025	$34.00	01-139-096		$34.00			
	103699029	INV	7/1/2025	7/1/2025	$167.00	17-139-095		$167.00			
	103699030	INV	7/1/2025	7/1/2025	$354.00	977 CHESTNUT LN		$354.00			
	103699031	INV	7/1/2025	7/1/2025	$46.00	28-140-096		$46.00			
	103699032	INV	7/1/2025	7/1/2025	$218.00	947 14TH ST E		$218.00			
	103699035	INV	7/1/2025	7/1/2025	$4,300.00	3389 ENERGY DR		$4,300.00			
	103699036	INV	7/1/2025	7/1/2025	$35.00	1144 20TH AVE SW		$35.00			
	103699038	INV	7/1/2025	7/1/2025	$19.00	28-140-096		$19.00			
	103699039	INV	7/1/2025	7/1/2025	$57.00	27-140-096		$57.00			
	103699040	INV	7/1/2025	7/1/2025	$67.00	2430 15TH ST W		$67.00			
	103699045	INV	7/1/2025	7/1/2025	$71.00	140-96-27 TRAFFIC LIGHTS		$71.00			
	103699046	INV	7/1/2025	7/1/2025	$348.00	3405 PUBLIC WORKS BLVD		$348.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

103699047	INV	7/1/2025	7/1/2025	$3,674.00	3411 PUBLIC WORKS BLVD	$3,674.00
103699048	INV	7/1/2025	7/1/2025	$113.00	FRENCH DRAIN LFT STN-LAG	$113.00
103699049	INV	7/1/2025	7/1/2025	$194.00	W VILLARD	$194.00
103699050	INV	7/1/2025	7/1/2025	$104.07	BYPASS LIGHTS	$104.07
103699051	INV	7/1/2025	7/1/2025	$127.20	BYPASS LIGHTS	$127.20
103699052	INV	7/1/2025	7/1/2025	$143.58	BYPASS LIGHTS	$143.58
103699053	INV	7/1/2025	7/1/2025	$246.45	BYPASS LIGHTS	$246.45
103699055	INV	7/1/2025	7/1/2025	$111.00	ST LT SERVICE	$111.00
103699056	INV	7/1/2025	7/1/2025	$736.00	11470 HWY 10	$736.00
103699057	INV	7/1/2025	7/1/2025	$164.10	3343 21ST ST W	$164.10
103699058	INV	7/1/2025	7/1/2025	$147.00	15TH ST & 30TH AVE W	$147.00
103699059	INV	7/1/2025	7/1/2025	$34.86	BRAUN SUB DIVISION LIGHTS	$34.86
103699060	INV	7/1/2025	7/1/2025	$5,091.94	2475 STATE AVE	$5,091.94
103699061	INV	7/1/2025	7/1/2025	$124.00	11201 21ST STREET SW	$124.00
103699062	INV	7/1/2025	7/1/2025	$124.00	11101 34TH STREET SW	$124.00
103699063	INV	7/1/2025	7/1/2025	$33.00	2477 STATE AVE NORTH	$33.00
103699064	INV	7/1/2025	7/1/2025	$127.00	3450 STATE AVE	$127.00
103699065	INV	7/1/2025	7/1/2025	$940.00	3052 STATE AVE N	$940.00
103699067	INV	7/1/2025	7/1/2025	$159.78	4461 12TH ST W	$159.78
103699068	INV	7/1/2025	7/1/2025	$97.00	1331 WAHL ST	$97.00
103699069	INV	7/1/2025	7/1/2025	$87.00	12TH AVE W & MARILYN WAY	$87.00
103699070	INV	7/1/2025	7/1/2025	$80.00	11TH AVE W & 25TH ST	$80.00
103699071	INV	7/1/2025	7/1/2025	$89.00	CALVIN DR & KOCH ST	$89.00
103699072	INV	7/1/2025	7/1/2025	$39.27	3343 21ST STREET WEST	$39.27
103699073	INV	7/1/2025	7/1/2025	$37.65	5TH AVE EAST STREET LIGHT	$37.65
103699074	INV	7/1/2025	7/1/2025	$41.07	ST LIGHTS SIMS AND 24TH ST	$41.07
103699075	INV	7/1/2025	7/1/2025	$42.78	4TH AVE E & 21ST ST E	$42.78
103699076	INV	7/1/2025	7/1/2025	$380.78	139-95-17NW	$380.78
103699078	INV	7/1/2025	7/1/2025	$65.19	ST LIGHTS 4TH AVE AND 26TH	$65.19

	105963000	INV	7/1/2025	7/1/2025	$324.00	34-140-096		$324.00			
	105963001	INV	7/1/2025	7/1/2025	$37.00	SEWER VAULT HYW 10 116TH		$37.00			
	105963002	INV	7/1/2025	7/1/2025	$48.81	4TH AVE EAST & 37TH ST EAS		$48.81			
	105963003	INV	7/1/2025	7/1/2025	$39.95	STREET LIGHTS 10TH AVE SW		$39.95			
	105963004	INV	7/1/2025	7/1/2025	$46.47	STREET LIGHTS PRAIRIE OAK		$46.47			
	105963005	INV	7/1/2025	7/1/2025	$31.26	STREET LIGHTS 23RD ST SW		$31.26			
	105963006	INV	7/1/2025	7/1/2025	$35.00	HWY 10 & 116TH AVE SW		$35.00			
	105963007	INV	7/1/2025	7/1/2025	$92.10	2494 I-94 BUSINESS LOOP E		$92.10			
	105963008	INV	7/1/2025	7/1/2025	$153.93	2495 I-94 BUSINESS LOOP E		$153.93			
	103699079	INV	7/5/2025	7/5/2025	$30.00	STREET LIGHTS 9TH AVE & 14		$30.00			

		Due				
Voucher(s): 61	**Aged Totals:**	**$22,078.24**	**$22,078.24**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6457 **Name:** ROUGHRIDER SEPTIC, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11742	INV	6/16/2025	6/16/2025	$375.00	SNAKED OUT CHEW/CALCIUM		$375.00			
	12563	INV	6/22/2025	6/22/2025	$675.00	LG JETTER TO JET LINE, LABO		$675.00			

		Due				
Voucher(s): 2	**Aged Totals:**	**$1,050.00**	**$1,050.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6185 **Name:** ROY, MICHAEL **Class ID:** **FED TAX CLAS:** VOLUNTEER FF

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REIMB TUIT 062625	INV	6/26/2025	6/26/2025	$1,382.22	TUITION REIMBURSEMENT		$1,382.22			

		Due				
Voucher(s): 1	**Aged Totals:**	**$1,382.22**	**$1,382.22**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 497 **Name:** RUDY'S LOCK & KEY LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1462	INV	6/30/2025	6/30/2025	$517.50	GARDALL SAFE, KEY RINGS		$517.50			

		Due				
Voucher(s): 1	**Aged Totals:**	**$517.50**	**$517.50**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 42 **Name:** RUNNINGS SUPPLY INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8299681	CRM	6/23/2025		($39.96)	RETURN SPRAY PAINT DK GR		($39.96)			
	8288992	INV	6/12/2025	6/12/2025	$48.95	PAINT THINNER, SPRAY PAINT		$48.95			
	8299699	INV	6/23/2025	6/23/2025	$22.48	3M P400 GRD 5PK WET OR DR		$22.48			

	8300795	INV	6/24/2025	6/24/2025	$44.99	JACK, TW 2000# TUBE MOUNT		$44.99			
	8301633	INV	6/25/2025	6/25/2025	$55.86	TRIGGER SNAP, LEATHER ST		$55.86			
	8301674	INV	6/25/2025	6/25/2025	$46.84	HOSE/GAUGE, NYLON ROPE		$46.84			
	8302780	INV	6/26/2025	6/26/2025	$3.98	PTO LOCK PINS (2)		$3.98			
	8305920	INV	6/30/2025	6/30/2025	$16.74	6 SPRAYWAY GLASS CLEANE		$16.74			
	8306286	INV	6/30/2025	6/30/2025	$425.96	VAC DEWALT WET/DRY, GAR		$425.96			
	8306326	INV	6/30/2025	6/30/2025	$6.98	2 ELECTRICAL TAPES		$6.98			
	8307239	INV	7/1/2025	7/1/2025	$36.38	WHEEL BRUSH 6" MED KNOT		$36.38			
	8308312	INV	7/2/2025	7/2/2025	$29.99	POULTRY WIRE		$29.99			

		Due				
Voucher(s): 12	**Aged Totals:**	**$699.19**	**$699.19**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4512 **Name:** SANFORD HEALTH OCCUPATIONAL MEDICINE D **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	845158	INV	6/30/2025	6/30/2025	$49.00	HS PED FA CPR AED,BLS HCF		$49.00			

		Due				
Voucher(s): 1	**Aged Totals:**	**$49.00**	**$49.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 505 **Name:** SANITATION PRODUCTS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	93363	INV	6/19/2025	6/19/2025	$405.30	MAIN BROOM FRONT COVER,		$405.30			
	93445	INV	6/30/2025	6/30/2025	$87.74	LOWER COOLANT HOSE		$87.74			

		Due				
Voucher(s): 2	**Aged Totals:**	**$493.04**	**$493.04**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 944 **Name:** SAUL BUSTILLOS **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	052625	INV	5/26/2025	5/26/2025	$1,100.00	CUT DOWN TREE, CLEAN UP			$1,100.00		

		Due				
Voucher(s): 1	**Aged Totals:**	**$1,100.00**	**$0.00**	**$1,100.00**	**$0.00**	**$0.00**

Vendor ID: 5567 **Name:** SAX CUSTOMS, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC AS PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	120461	INV	6/23/2025	6/23/2025	$853.95	WEATHERTECH, SEAT COVEI		$853.95			
	14669	INV	6/23/2025	6/23/2025	$500.00	SLNR-SPRAYIN LINERS (4)		$500.00			

		Due				
Voucher(s): 2	**Aged Totals:**	**$1,353.95**	**$1,353.95**	**$0.00**	**$0.00**	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 6386 **Name:** SCHROEDER ALEX **Class ID:** **FED TAX CLAS:** EMPLOY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AS 062725	INV	6/27/2025	6/27/2025	$760.24	EMPLOYEE EXP-A SCHROEDE		$760.24			
							Due				
Voucher(s): 1						Aged Totals:	$760.24	$760.24	$0.00	$0.00	$0.00

Vendor ID: 2580 **Name:** SOUTHWEST GRAIN(BULK) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	56100263	INV	5/21/2025	5/21/2025	$1,638.26	538.9 GAL RUBY FIELDMASTE			$1,638.26		
	139603	INV	6/2/2025	6/2/2025	$1,687.26	564.3 GAL DYED DIESEL		$1,687.26			
	56100315	INV	6/10/2025	6/10/2025	$1,405.60	470.1 GAL RUBY FIELDMASTE		$1,405.60			
	56100326	INV	6/17/2025	6/17/2025	$1,667.74	548.6 GAL RUBY FIELDMASTE		$1,667.74			
							Due				
Voucher(s): 4						Aged Totals:	$6,398.86	$4,760.60	$1,638.26	$0.00	$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1265949	INV	6/14/2025	6/14/2025	$49.67	STANDARD SHIPMENT		$49.67			
	1268305	INV	6/21/2025	6/21/2025	$49.67	STANDARD SHIPMENTS		$49.67			
							Due				
Voucher(s): 2						Aged Totals:	$99.34	$99.34	$0.00	$0.00	$0.00

Vendor ID: 4081 **Name:** SRF CONSULTING GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17220.01-14	INV	6/30/2025	6/30/2025	$617.60	202418 9TH ST W & 5TH AVE V		$617.60			
							Due				
Voucher(s): 1						Aged Totals:	$617.60	$617.60	$0.00	$0.00	$0.00

Vendor ID: 2232 **Name:** STARK COUNTY AUDITOR **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	250065	INV	6/30/2025	6/30/2025	$400.00	PERRY WEATHER LICENSING		$400.00			
	JUNE 2025	INV	7/1/2025	7/1/2025	$7,607.25	STARK CO PERMIT REMIT-JUI		$7,607.25			
							Due				
Voucher(s): 2						Aged Totals:	$8,007.25	$8,007.25	$0.00	$0.00	$0.00

Vendor ID: 540 **Name:** STARK DEVELOPMENT CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2ND QUARTER '25	INV	7/8/2025	7/8/2025	$62,500.00	2ND QUARTERLY SUBSIDY		$62,500.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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			Due				
Voucher(s): 1	Aged Totals:	$62,500.00	$62,500.00	$0.00	$0.00	$0.00

Vendor ID: 543 **Name:** STEFFAN'S SAW & BIKE **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	14910	INV	7/7/2025	7/7/2025	$17.98	2 OKESAW SORJTS		$17.98			
	14915	INV	7/7/2025	7/7/2025	$49.98	2 SIX PACK OIL		$49.98			
	14917	INV	7/8/2025	7/8/2025	$24.99	SPOOL		$24.99			

			Due				
Voucher(s): 3	Aged Totals:	$92.95	$92.95	$0.00	$0.00	$0.00

Vendor ID: 551 **Name:** SWANSTON EQUIPMENT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	G00704	INV	6/19/2025	6/19/2025	$25,355.50	CRS-2 EMULSION		$25,355.50			
	P71948	INV	6/19/2025	6/19/2025	$431.19	LH & RH BLADE KITS		$431.19			

			Due				
Voucher(s): 2	Aged Totals:	$25,786.69	$25,786.69	$0.00	$0.00	$0.00

Vendor ID: 646 **Name:** SWMCC-PRISONER HOUSING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11497	INV	6/30/2025	6/30/2025	$7,445.73	PRISONER HOUSING -JUNE 2(		$7,445.73			

			Due				
Voucher(s): 1	Aged Totals:	$7,445.73	$7,445.73	$0.00	$0.00	$0.00

Vendor ID: 3940 **Name:** TITAN MACHINERY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PS0806053-1	INV	6/23/2025	6/23/2025	$26.97	3 CASES CE GRAY SPRAY		$26.97			
	PS0816941-1	INV	7/1/2025	7/1/2025	$8.99	1 CASE CE GRAY SPRAY		$8.99			

			Due				
Voucher(s): 2	Aged Totals:	$35.96	$35.96	$0.00	$0.00	$0.00

Vendor ID: 3978 **Name:** TOTAL SAFETY US INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7226632-0001	INV	6/4/2025	6/4/2025	$78.60	GLOVES, APRON, CHEMICAL		$78.60			
	7232673-0001	INV	6/13/2025	6/13/2025	$118.52	BOOM, OIL, 1ST AID KIT		$118.52			

			Due				
Voucher(s): 2	Aged Totals:	$197.12	$197.12	$0.00	$0.00	$0.00

Vendor ID: 5616 **Name:** TUCKER,TYLER **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	TUITION REIM 0625	INV	6/26/2025	6/26/2025	$1,500.00	TUITION REMIBURSEMENT		$1,500.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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							Due			
Voucher(s):	1					Aged Totals:	$1,500.00	$1,500.00	$0.00	$0.00	$0.00

Vendor ID: 9806 **Name:** TYLER TECHNOLOGIES, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	020-162437	INV	6/30/2025	6/30/2025	$64.65	PAYMENT PROCESSING SER\		$64.65			

							Due			
Voucher(s):	1					Aged Totals:	$64.65	$64.65	$0.00	$0.00	$0.00

Vendor ID: 586 **Name:** VAL'S SANITATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2025-570	INV	7/8/2025	7/8/2025	$200.00	PORTAJONS FOR LEGACY SC		$200.00			

							Due			
Voucher(s):	1					Aged Totals:	$200.00	$200.00	$0.00	$0.00	$0.00

Vendor ID: 2105 **Name:** VANGUARD APPRAISALS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	25365	INV	6/18/2025	6/18/2025	$13,450.00	VCS BACKUP, COMPONET CC		$13,450.00			

							Due			
Voucher(s):	1					Aged Totals:	$13,450.00	$13,450.00	$0.00	$0.00	$0.00

Vendor ID: 9781 **Name:** VEITZ ARLIN **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AV 062925	INV	6/29/2025	6/29/2025	$139.99	CLOTHING REIMBURSEMENT		$139.99			

							Due			
Voucher(s):	1					Aged Totals:	$139.99	$139.99	$0.00	$0.00	$0.00

Vendor ID: 4418 **Name:** VESTIS **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550493205	INV	6/18/2025	6/18/2025	$26.91	DISPENSER AIR ODO, MAT BF		$26.91			
	2550493210	INV	6/18/2025	6/18/2025	$100.79	DISP SOAP, DISPENSER AIR C		$100.79			
	2550496121	INV	6/25/2025	6/25/2025	$79.66	UNIFORM CLEANING		$79.66			
	2550496123	INV	6/25/2025	6/25/2025	$39.93	MATS		$39.93			
	2550498920	INV	7/2/2025	7/2/2025	$27.40	MATS		$27.40			
	2550498962	INV	7/2/2025	7/2/2025	$50.63	MATS		$50.63			
	2550498980	INV	7/2/2025	7/2/2025	$34.56	MATS		$34.56			
	2550498998	INV	7/2/2025	7/2/2025	$71.92	MATS		$71.92			
	2550499001	INV	7/2/2025	7/2/2025	$39.93	MATS		$39.93			

	2550499768	INV	7/3/2025	7/3/2025	$17.30	MATS		$17.30				
	2550499792	INV	7/3/2025	7/3/2025	$64.61	MATS		$64.61				
								Due				
Voucher(s):	11					Aged Totals:		$553.64	$553.64	$0.00	$0.00	$0.00

Vendor ID: 9815 **Name:** WAGEWORKS, INC. **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0625-TR116172	INV	6/30/2025	6/30/2025	$132.00	COBRA/DIRECT BILL		$132.00			
								Due			
Voucher(s):	1					Aged Totals:		$132.00	$132.00	$0.00	$0.00	$0.00

Vendor ID: 607 **Name:** WEST DAKOTA OIL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	43940	INV	6/19/2025	6/19/2025	$332.50	35 BLUE DEF 2.5 GAL JUGS		$332.50			
	291119154	INV	6/24/2025	6/24/2025	$25,461.18	#2 CLEAR DIESEL, ETHONAL I		$25,461.18			
	352387	INV	6/24/2025	6/24/2025	$1,470.00	500 #2 DYED DIESEL		$1,470.00			
	352179	INV	6/26/2025	6/26/2025	$195.00	100 BLUE DEF BULK TANK		$195.00			
	352495	INV	6/30/2025	6/30/2025	$3,270.00	1000 GAL LEAD FREE GAS		$3,270.00			
	44226	INV	7/2/2025	7/2/2025	$21.27	15 GAL PROPANE BOTTLE		$21.27			
								Due			
Voucher(s):	6					Aged Totals:		$30,749.95	$30,749.95	$0.00	$0.00	$0.00

Vendor ID: 2632 **Name:** WEST RIVER LODGE #5 **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JUNE 2025	INV	7/7/2025	7/7/2025	$1,330.00	JUNE 2025 P/R WITHHOLDINC		$1,330.00			
								Due			
Voucher(s):	1					Aged Totals:		$1,330.00	$1,330.00	$0.00	$0.00	$0.00

Vendor ID: 9842 **Name:** WESTERN HOSE LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV-653	INV	6/24/2025	6/24/2025	$14.00	1 6802-1616 TRASH TRUCK		$14.00			
	INV-654	INV	6/24/2025	6/24/2025	$131.51	5.5 R16-12,1 BW2312-16FJ45		$131.51			
								Due			
Voucher(s):	2					Aged Totals:		$145.51	$145.51	$0.00	$0.00	$0.00

Vendor ID: 4299 **Name:** WESTLIE TRUCK CENTER OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	431515	INV	6/5/2025	6/5/2025	$1,606.40	WORK DONE ON '22 PETERBI		$1,606.40			
	431676	INV	6/18/2025	6/18/2025	$1,176.00	7K EA AUTOMATIC TRANSM C		$1,176.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	631142	INV	6/23/2025	6/23/2025	$187.49	ELEMENT-AI		$187.49				
								Due				
Voucher(s):	3					Aged Totals:		$2,969.89	$2,969.89	$0.00	$0.00	$0.00

Vendor ID: 3138 **Name:** WITMER PUBLIC SAFETY GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV704800	INV	6/23/2025	6/23/2025	$672.21	9 BOSTON LEATHER RADIO S		$672.21			
								Due			
Voucher(s):	1					Aged Totals:		$672.21	$672.21	$0.00	$0.00	$0.00

Vendor ID: 2557 **Name:** WORKFORCE SAFETY & INSURANCE **Class ID:** **FED TAX CLAS:** GOVERNMENT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1348824 070125	INV	7/1/2025	7/1/2025	$43.65	MUSEUM FIELD WORK EXPEN		$43.65			
								Due			
Voucher(s):	1					Aged Totals:		$43.65	$43.65	$0.00	$0.00	$0.00

	Vendors	Due	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Vendor Totals:	146	$947,503.76	$942,501.19	$3,828.45	$0.00	$1,174.12

Monthly Financial Report

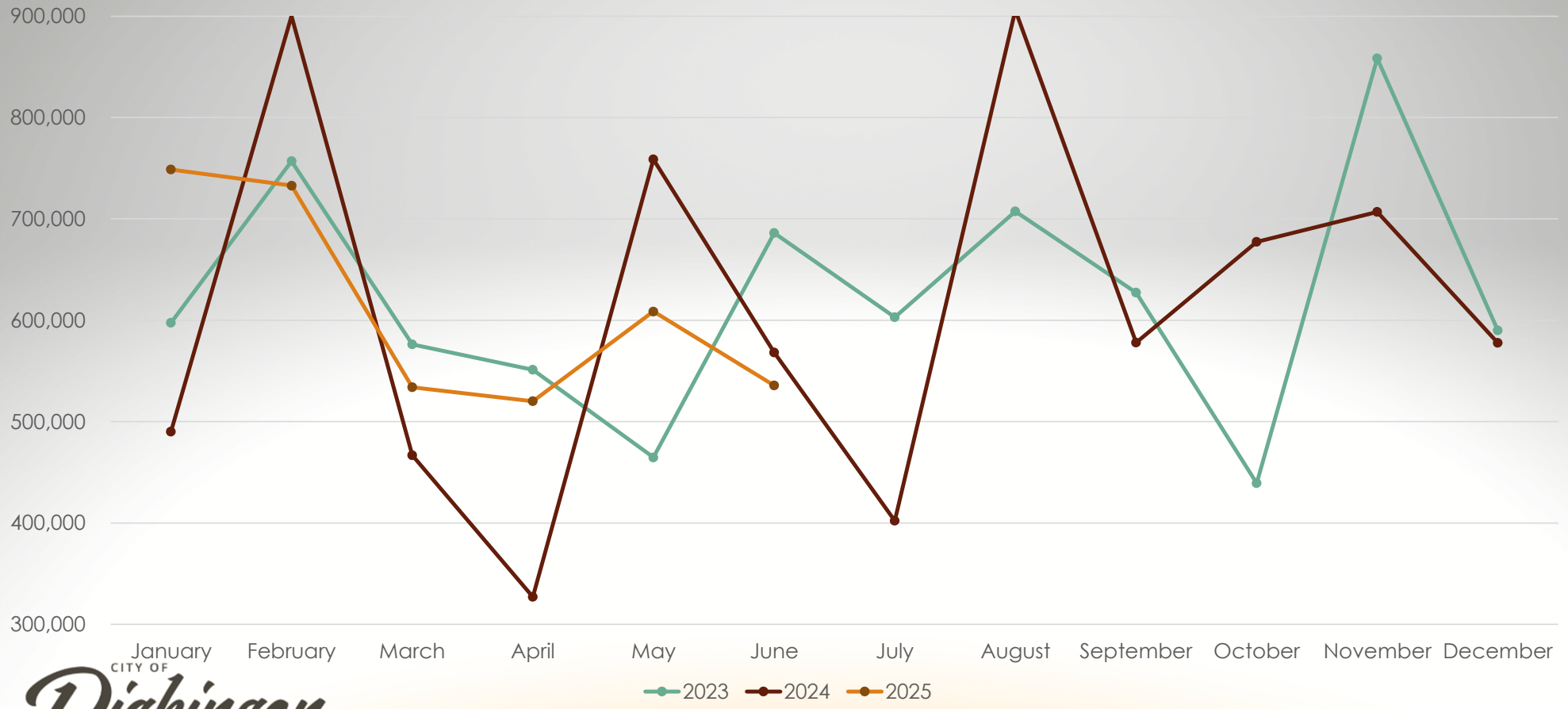
Presented by: Deputy City Administrator Carlson

CITY OF Dickinson North Dakota

General Fund
Statement of Fund Activity

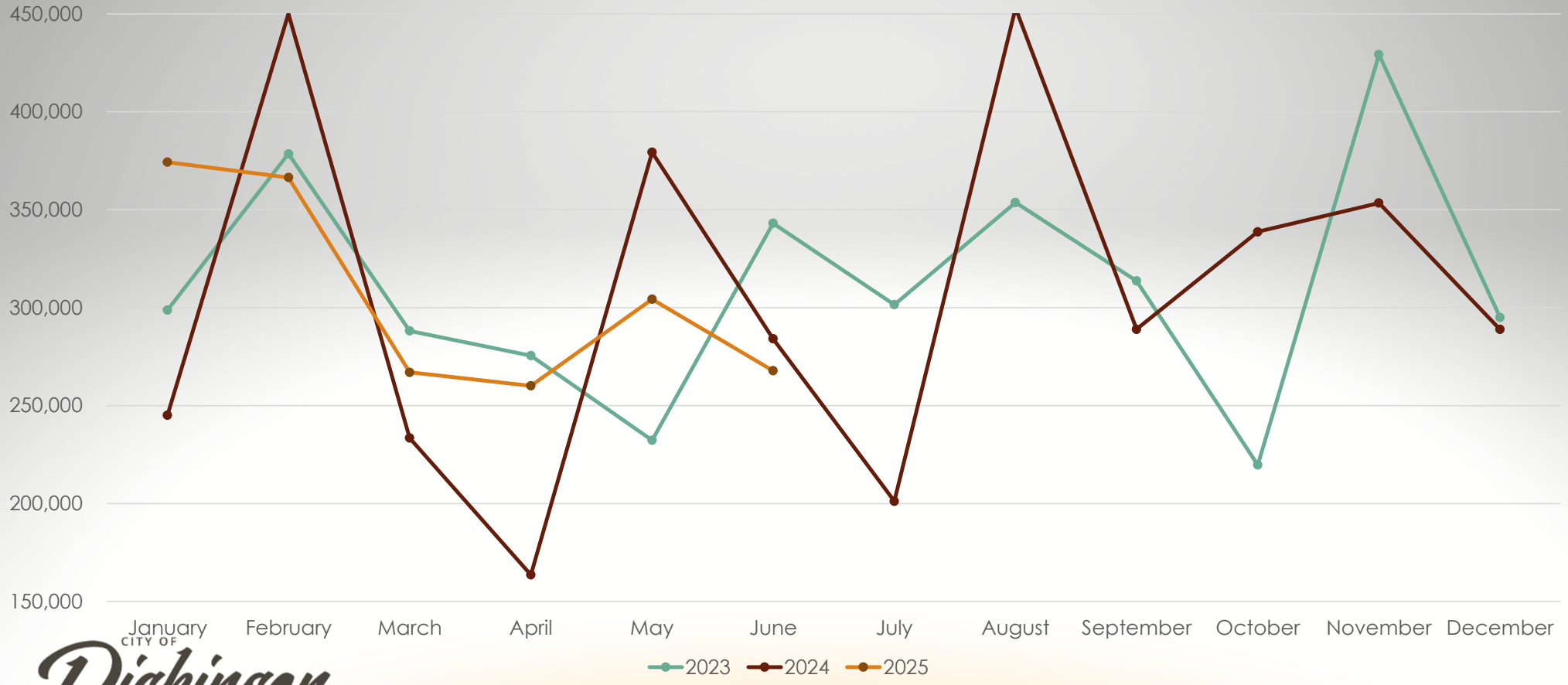
FUNDS	Fund Balance 1/1/2025	Revenues And Other Sources	-Transfer- In	-Transfer- Out	Expenditures And Other Uses	Fund Balance 6/30/2025
General Fund:	$ 7,567,133	$ 8,346,177	$ 8,090,000	$ 1,698,347	$ 11,026,525	$ 11,278,438

1% Sales Tax Monthly Breakdown



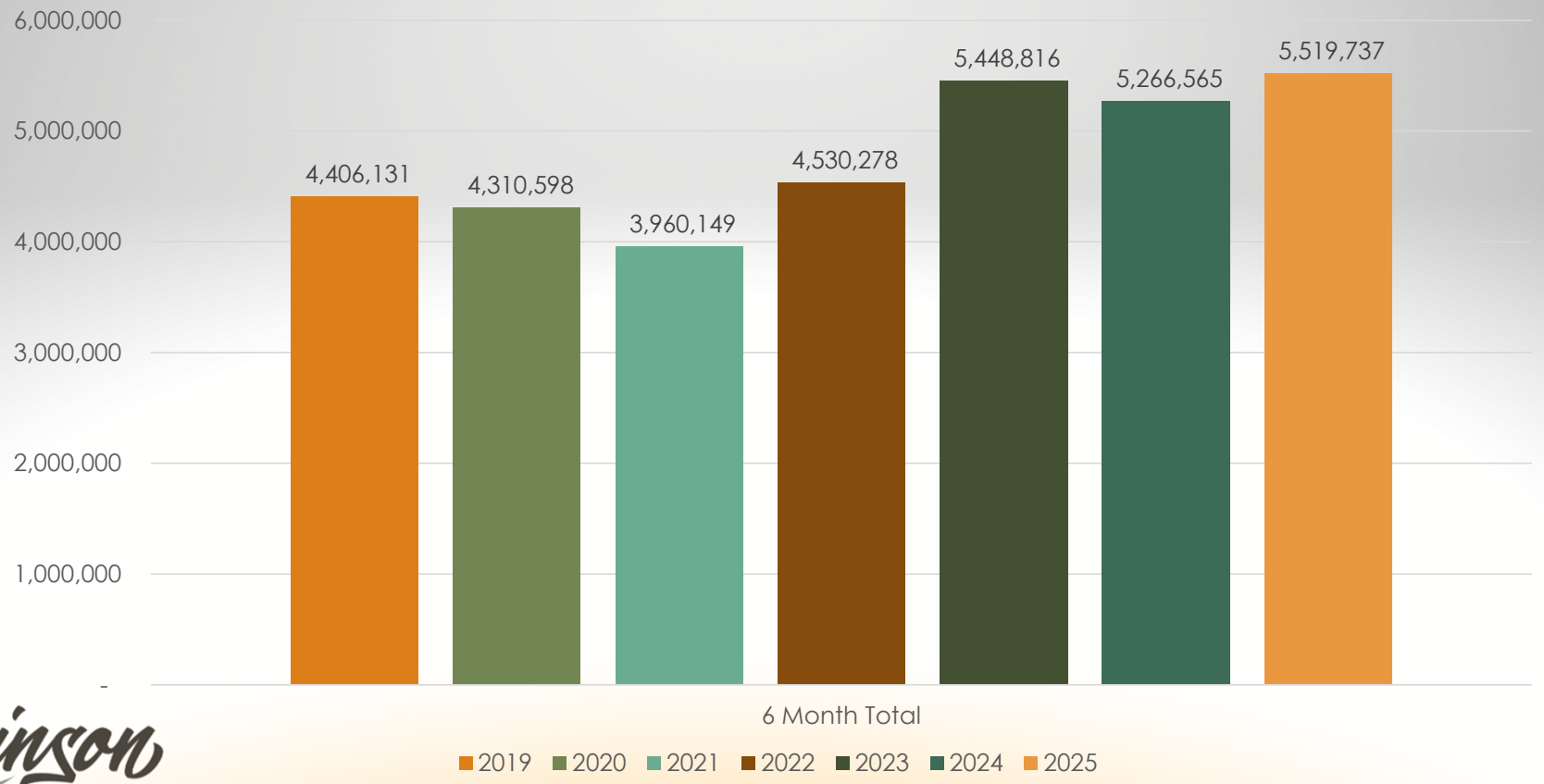
CITY OF Dickinson North Dakota

½% Sales Tax Monthly Breakdown



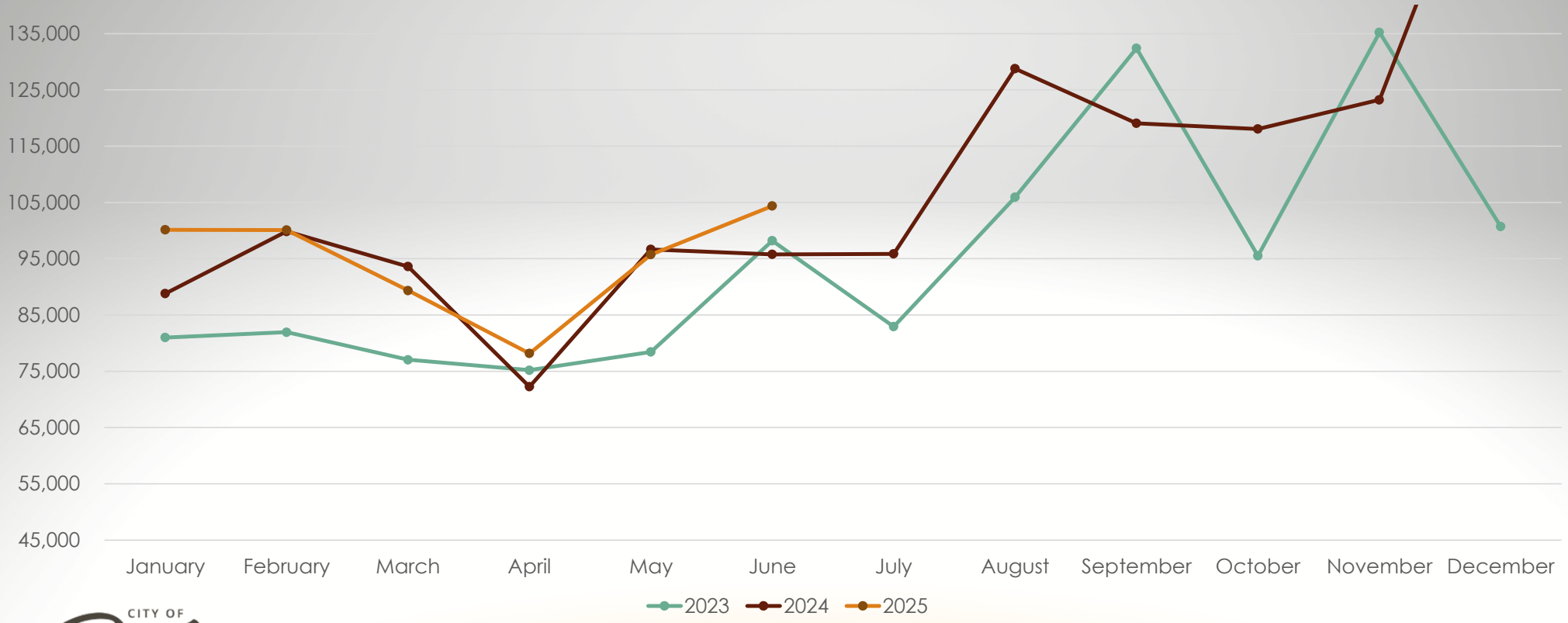
CITY OF Dickinson North Dakota

Sales Tax Comparison



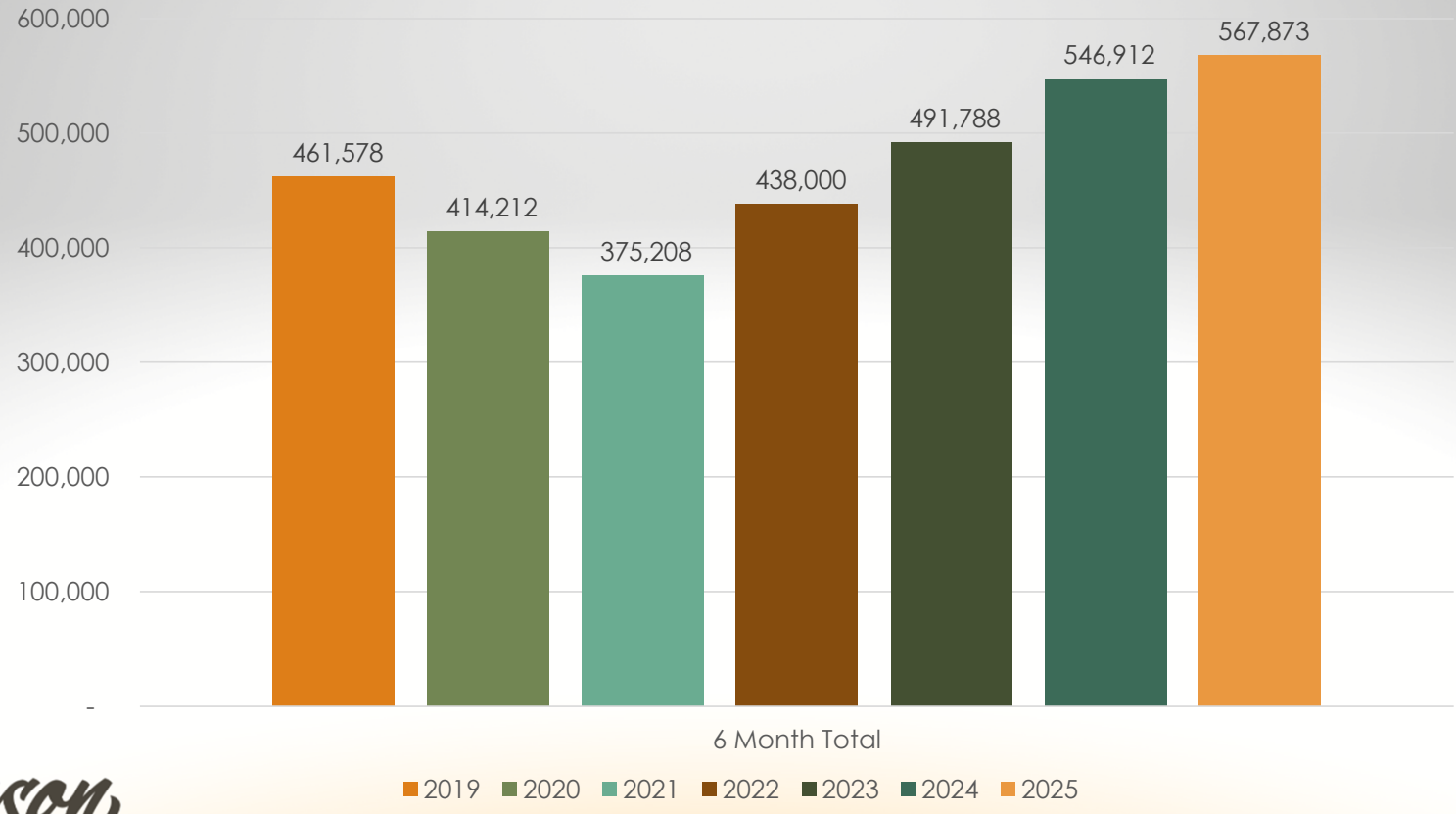
CITY OF Dickinson North Dakota

Hospitality Tax Monthly Breakdown



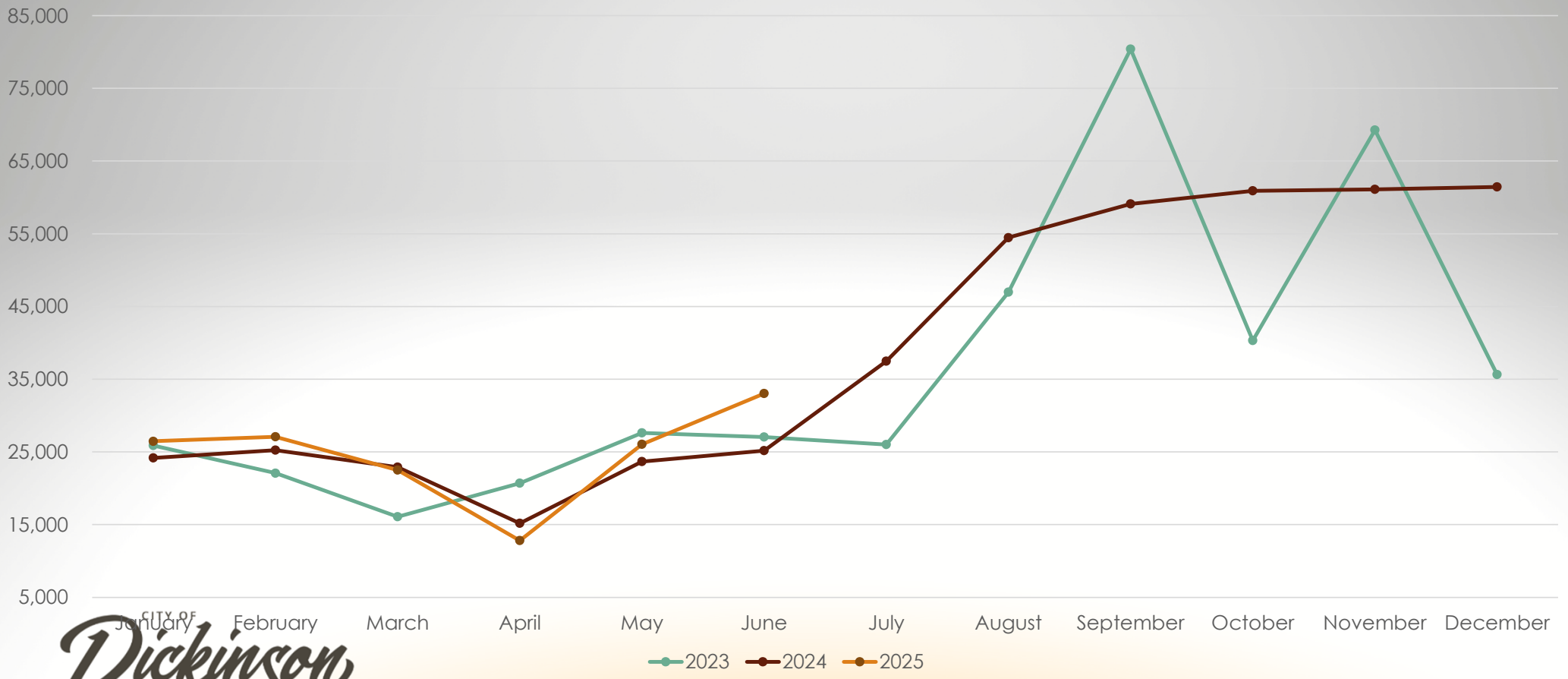
CITY OF Dickinson North Dakota

Hospitality Tax Comparison



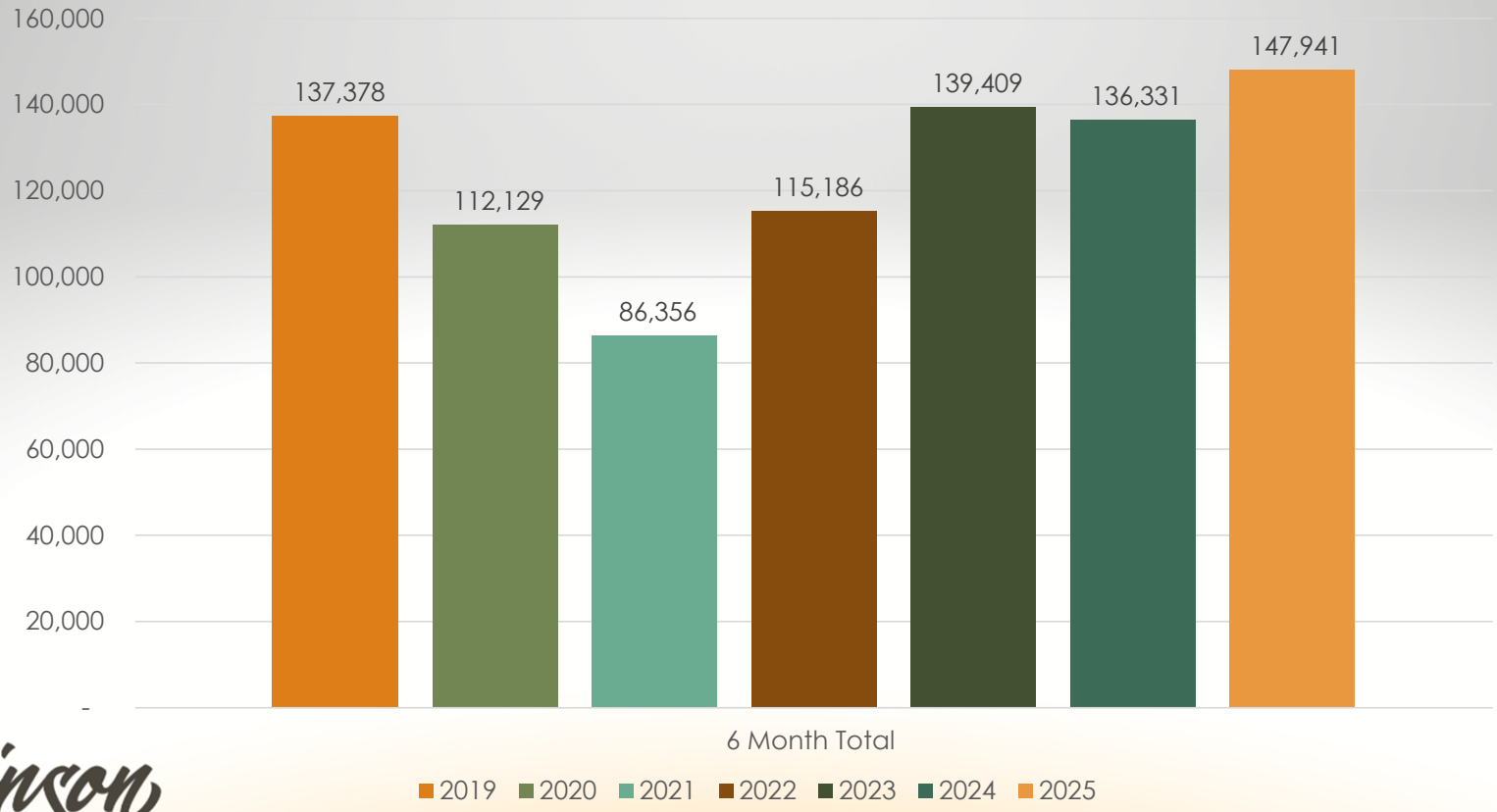
CITY OF Dickinson North Dakota

Occupancy Tax Monthly Breakdown



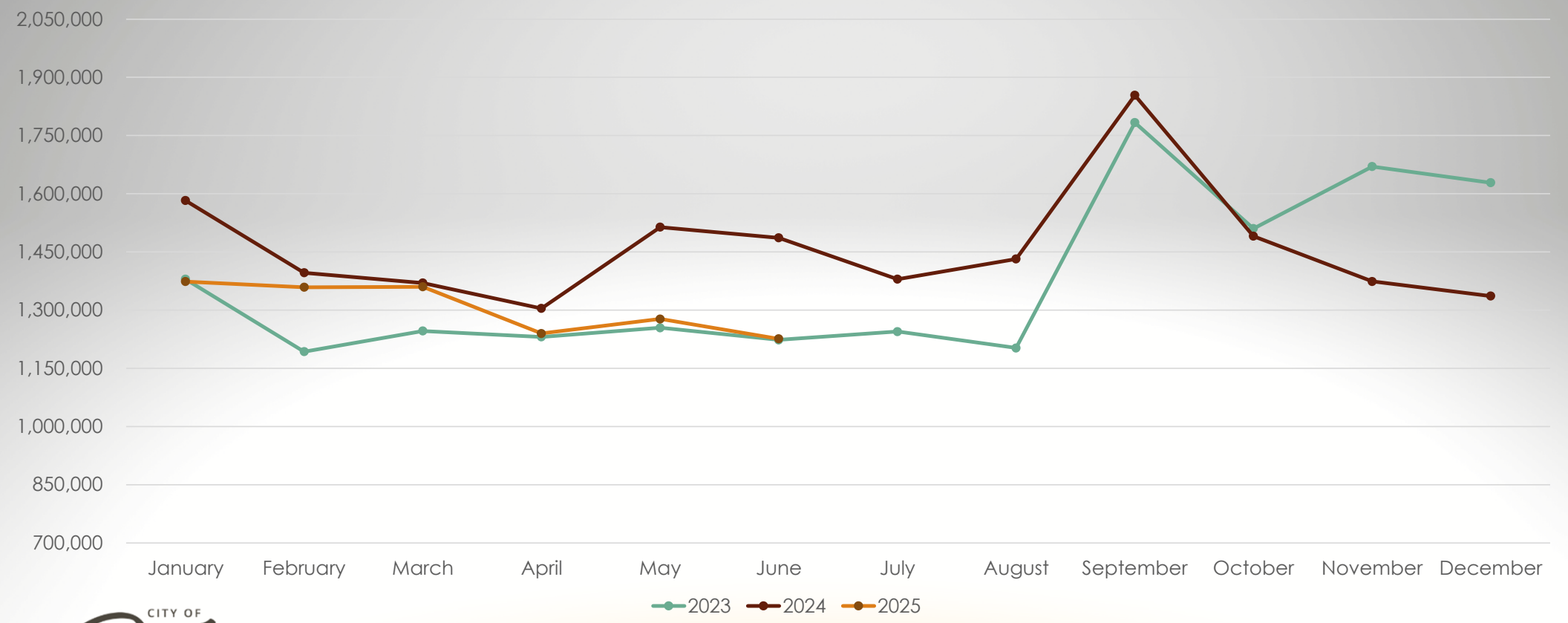
CITY OF Dickinson North Dakota

Occupancy Tax Comparison



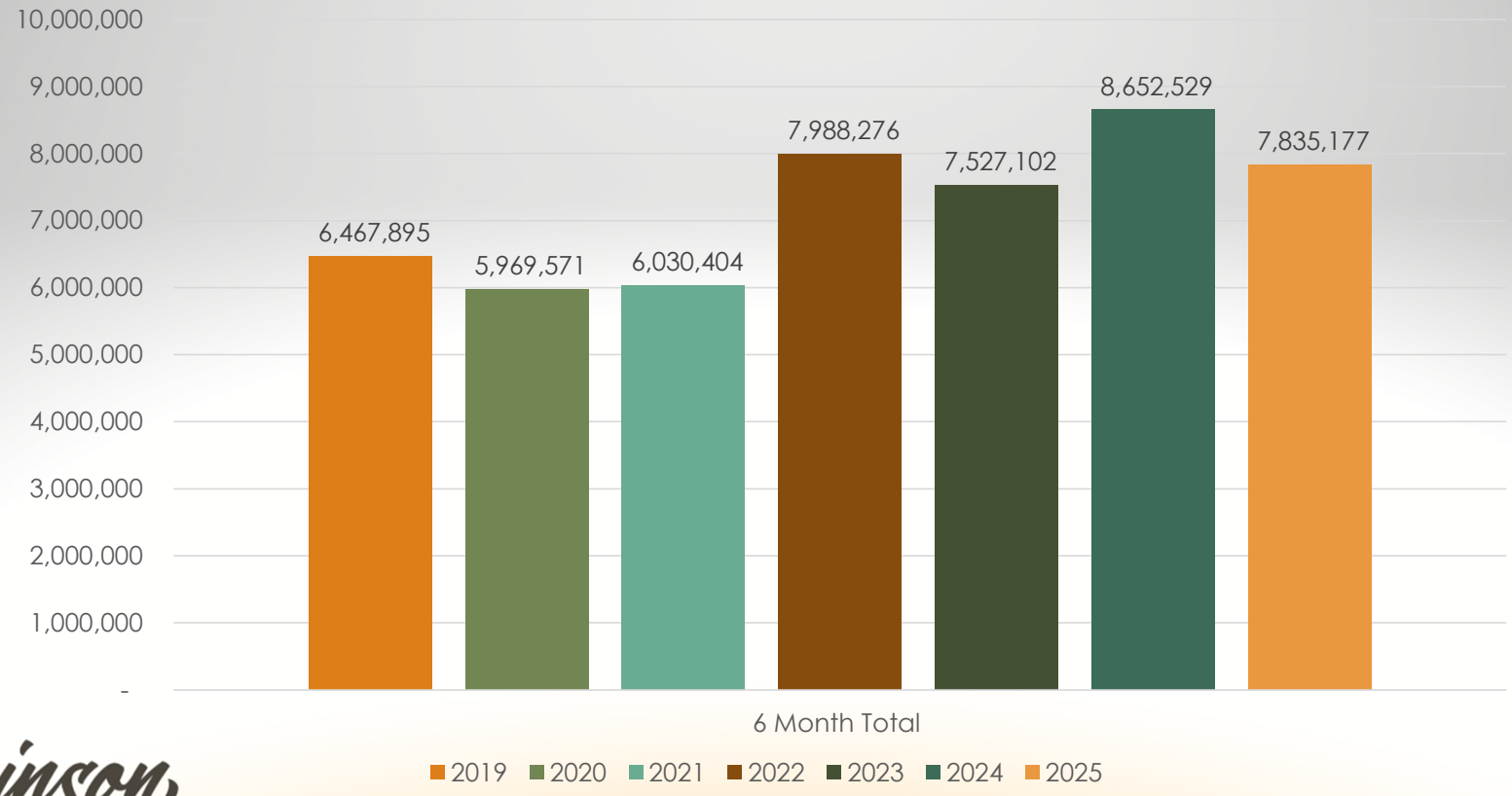
CITY OF Dickinson North Dakota

Oil Impact Revenue Monthly Breakdown



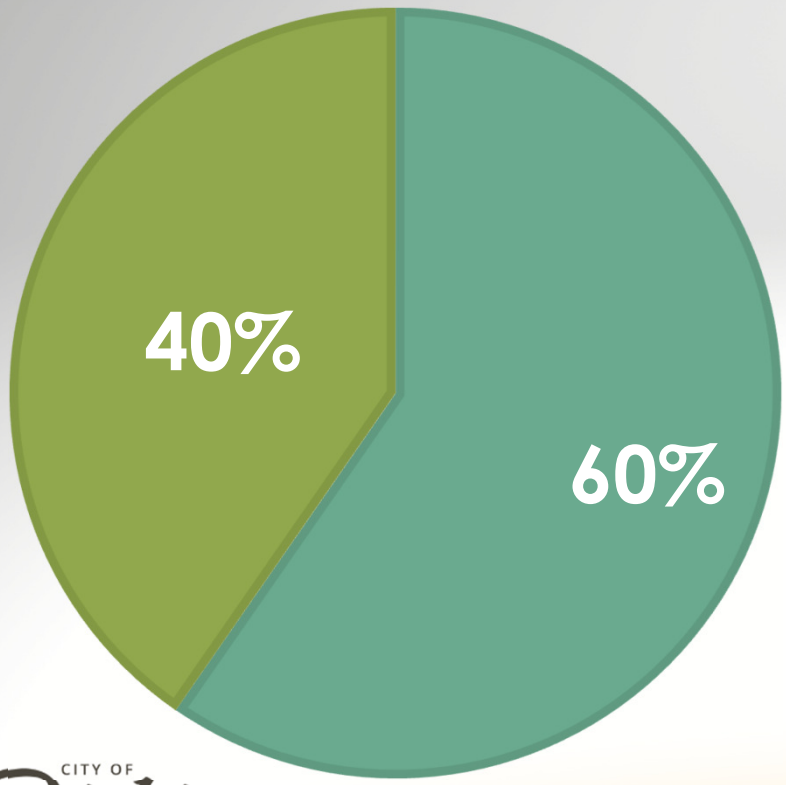
CITY OF Dickinson North Dakota

Oil Impact Comparison

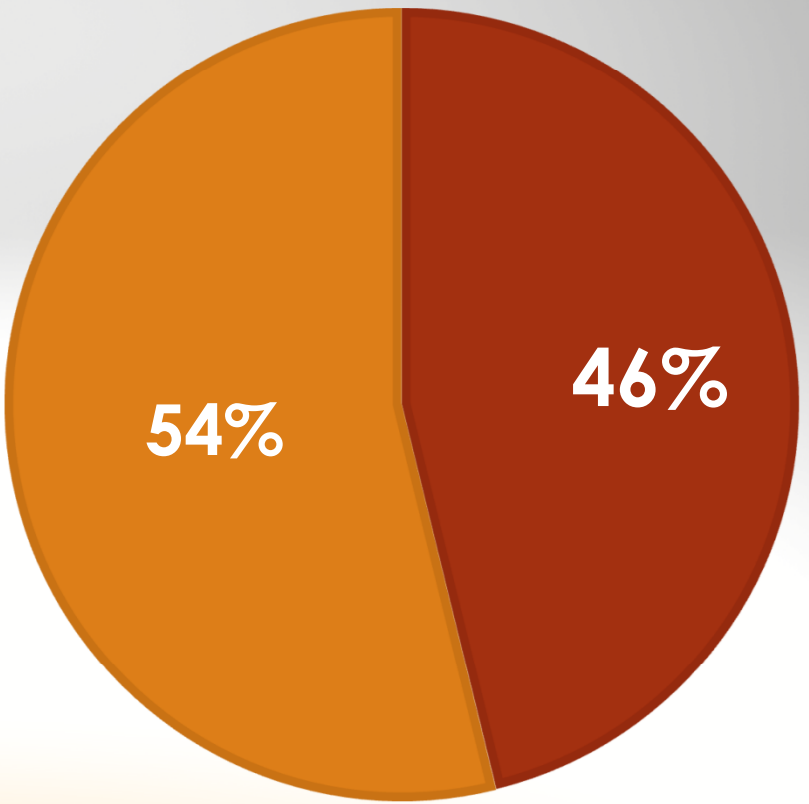


CITY OF Dickinson North Dakota

GENERAL FUND REVENUE

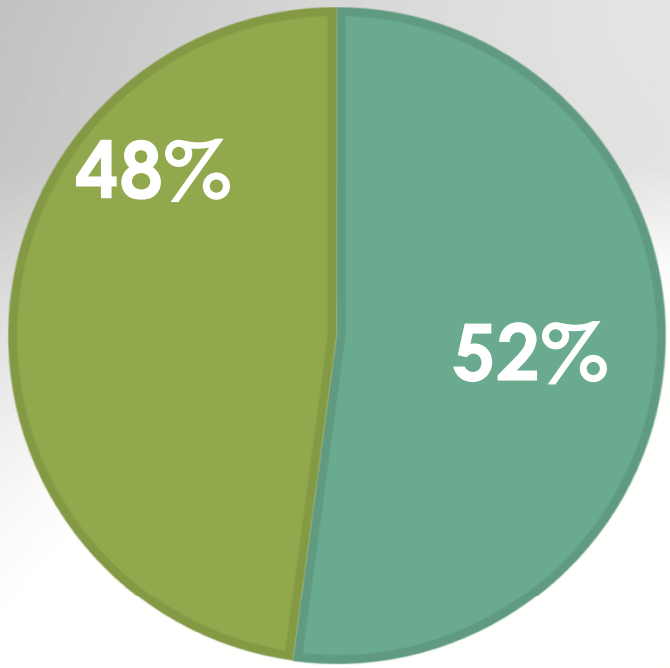


GENERAL FUND EXPENSES

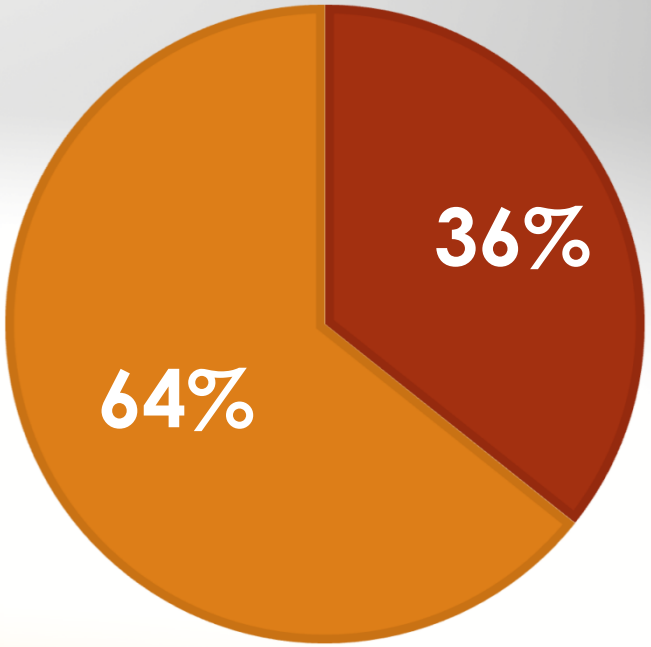


CITY OF Dickinson North Dakota

UTILITY REVENUE



ENTERPRISE FUND EXPENSES



CITY OF Dickinson North Dakota

Financial Report

For the Period Ending

June 30th, 2025

From: *Samantha Buzalsky, Finance Specialist*

Budget Summary ……..1

Statement of Fund Activity……..2

State Tax/Intergovernmental Revenue by Month……..3

Aged Report Summary ……..7

Utility Revenue Summary……8

Note: State Tax Revenue numbers are based on when they were received from the ND State Treasurer's Office

2025 Budget Recap
6/30/2025

	2025 Budget	2025 Actual	Variance	% Expended
General Fund	$ 27,556,349	$ 12,724,872	$ 14,831,477	46.18%
Special Revenue Funds				
1% Sales Tax	$ 8,895,770	$ 3,488,323	$ 5,407,447	39.21%
1/2% Sales Tax	$ 3,350,000	$ 1,675,000	$ 1,675,000	50.00%
Legacy Square Fund	$ 474,390	$ 268,671	$ 205,719	56.63%
Cemetery Fund	$ 90,500	$ 31,477	$ 59,023	34.78%
Future Fund	$ 280,000	$ 144,454	$ 135,546	51.59%
Oil Impact Fund	$ 28,000,000	$ 10,958,591	$ 17,041,409	39.14%
Hospitality Tax	$ 1,084,000	$ 599,000	$ 485,000	55.26%
Highway Tax	$ 1,486,000	$ 550,000	$ 936,000	37.01%
Urban Forestry/Downtown Streetscape	$ 50,000	$ -	$ 50,000	0.00%
EMS	$ 3,383,633	$ 980,675	$ 2,402,958	28.98%
Library	$ 1,378,145	$ 594,160	$ 783,985	43.11%
Interest Revenue Fund	$ 3,235,000	$ 2,002,406	$ 1,232,594	61.90%
Debt Service Funds				
WRCC Revenue Bond	$ 2,080,600	$ 10,790	$ 2,069,810	0.52%
General Capital Lease Fund	$ 485,000	$ 249,045	$ 235,955	51.35%
Enterprise/Proprietary Funds				
Water	$ 8,341,758	$ 3,551,719	$ 4,790,039	42.58%
Sewer	$ 9,713,700	$ 2,090,271	$ 7,623,429	21.52%
Solid Waste	$ 5,329,631	$ 2,567,180	$ 2,762,451	48.17%
Storm Water	$ 227,315	$ 60,685	$ 166,630	26.70%
Wastewater Plant	$ 1,189,545	$ 586,689	$ 602,856	49.32%
Fleet (Internal Service)	$ 915,958	$ 441,052	$ 474,906	48.15%
Totals	107,547,294	43,575,058	63,972,236	40.52%

City of Dickinson, North Dakota
Schedule of Fund Activity
As of June 30th 2025

FUNDS	Fund Balance 1/1/2025	Revenues And Other Sources	-Transfer- In	-Transfer- Out	Expenditures And Other Uses	Fund Balance 6/30/2025
General Fund:	$ 7,567,133	$ 8,346,177	$ 8,090,000	$ 1,698,347	$ 11,026,525	$ 11,278,438
Special Revenue Funds:						
1% City Sales Tax	$ 15,312,583	$ 2,931,155	$ -	$ 2,575,000	$ 913,323	$ 14,755,416
1/2% City Sales Tax	$ 1,222,579	$ 1,465,578	$ -	$ 1,250,000	$ 425,000	$ 1,013,157
Legacy Square Fund	$ 146,834	$ 150	$ 225,000	$ -	$ 268,671	$ 103,313
Cemetery	$ 205,937	$ 83,840	$ -	$ -	$ 31,477	$ 258,301
Youth Commission	$ 1,097	$ -	$ -	$ -	$ 65	$ 1,032
Future Fund	$ 6,585,350	$ 162,990	$ -	$ 140,000	$ 4,454	$ 6,603,886
Oil & Gas Production	$ 19,957,762	$ 7,330,670	$ -	$ 9,500,000	$ 1,455,301	$ 16,333,131
Hospitality Tax	$ 1,345,952	$ 467,720	$ -	$ 500,000	$ 99,000	$ 1,214,673
Highway Tax	$ 15,349	$ 492,593	$ -	$ 550,000	$ -	$ (42,058)
Downtown Streetscape	$ 56,228	$ -	$ -	$ -	$ -	$ 56,228
PD Special Revenue/Grant Fund	$ 390,164	$ 50,551	$ 200,000	$ -	$ 105,022	$ 535,693
Federal Grants - ARPA	$ 941,217	$ -	$ -	$ -	$ 180,000	$ 761,217
Fire Special Revenue	$ 597,854	$ 62,802	$ -	$ -	$ 96,655	$ 564,001
EMS Special Revenue	$ 2,095,505	$ 189,835	$ -	$ -	$ 980,675	$ 1,304,665
Museum Special Revenue	$ 16,096	$ 3,850	$ -	$ -	$ 4,284	$ 15,661
Library	$ (78,925)	$ 1,093,468	$ -	$ -	$ 594,160	$ 420,383
Total Special Revenue Funds	$ 48,811,582	$ 14,335,202	$ 425,000	$ 14,515,000	$ 5,158,087	$ 43,898,697
Debt Service Funds:						
Community Center Revenue Bond	$ 2,488,578	$ -	$ -	$ -	$ 10,790	$ 2,477,788
General Capital Leases	$ (47,829)	$ -	$ 485,000	$ -	$ 249,045	$ 188,125
Total Debt Service Funds	$ 2,440,749	$ -	$ 485,000	$ -	$ 259,835	$ 2,665,913
Capital Projects Funds:						
Building Construction	$ 1,401	$ -	$ -	$ -	$ -	$ 1,401
Impact Fee Capital Projects	$ 357,996	$ 160,865	$ -	$ -	$ 19,059	$ 499,803
Sidewalk Construction	$ 222,074	$ 31,188	$ -	$ -	$ 1,536	$ 251,726
Trails Construction	$ 1,585,292	$ -	$ -	$ -	$ 2,884	$ 1,582,408
Annual Street Projects	$ 3,845,904	$ 336,131	$ 7,500,000	$ -	$ 432,285	$ 11,249,750
Total Capital Projects	$ 6,012,667	$ 528,184	$ 7,500,000	$ -	$ 455,763	$ 13,585,088
Internal Service Fund:						
Fleet	$ 256,647	$ 143,290	$ 283,000	$ -	$ 441,052	$ 241,884
Enterprise Funds:						
Water Distribution	$ 33,574,898	$ 3,426,722	$ -	$ 9,600	$ 3,542,119	$ 33,449,902
Wastewater	$ 3,970,217	$ 2,240,695	$ -	$ 473,500	$ 1,616,771	$ 4,120,640
Solid Waste Utility	$ 3,405,980	$ 3,030,254	$ -	$ 265,857	$ 2,404,826	$ 3,765,551
Storm Water	$ 2,065,020	$ 160,118	$ -	$ 6,400	$ 54,285	$ 2,164,453
Wastewater Treatment Plant	$ 38,074,252	$ 242,286	$ 457,500	$ -	$ 586,689	$ 38,187,349
Total Enterprise Funds	$ 81,090,367	$ 9,100,075	$ 457,500	$ 755,357	$ 8,204,690	$ 81,687,895
Trust and Agency Funds:						
Pension Trust:						
City Pension	$ 7,467,253	$ 693,597	$ 682,891	$ -	$ 858,461	$ 7,985,281
Police Pension	$ 7,641,506	$ 242,217	$ 524,064	$ -	$ 297,215	$ 8,110,572
Volunteer Fire Dept.	$ 425,160	$ 13,986	$ 21,249	$ -	$ 6,464	$ 453,931
OPEB	$ 695,471	$ 4,409	$ -	$ -	$ 11,329	$ 688,551
Total Pension Trust Funds	$ 16,229,390	$ 954,209	$ 1,228,204	$ -	$ 1,173,468	$ 17,238,335
Agency:						
NSF Checks-Recovery	$ (1,085)	$ -	$ -	$ -	$ -	$ (1,085)
Suspense	$ (10,993)	$ -	$ -	$ -	$ 326,528	$ (337,521)
General Transit	$ 84,441	$ 725,218	$ -	$ -	$ 643,260	$ 166,399
Interest Revenue	$ 2,561,062	$ 1,184,095	$ -	$ 2,000,000	$ 2,406	$ 1,742,752
Occupancy Tax	$ 81	$ 147,202	$ -	$ -	$ 114,335	$ 32,948
Emergency Shelter Grant	$ -	$ 187,806	$ -		$ 187,806	$ -
SWNTF Transit	$ (1,549)	$ 11,036	$ -	$ -	$ 10,189	$ (703)
Total Agency Funds	$ 2,631,958	$ 2,255,357	$ -	$ 2,000,000	$ 1,284,524	$ 1,602,790
Total Trust and Agency Funds	$ 18,861,348	$ 3,209,566	$ 1,228,204	$ 2,000,000	$ 2,457,992	$ 18,841,126
Total All Funds	$ 165,040,492	$ 35,662,494	$ 18,468,704	$ 18,968,704	$ 28,003,944	$ 172,199,041

Oil Impact Fund Revenue

6/30/2025	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	1,088,021	1,173,219	906,718	1,299,165	1,379,453	1,582,335	1,373,620	(208,715)
February	938,136	1,221,034	974,729	1,181,038	1,192,840	1,396,215	1,358,749	(37,466)
March	1,061,228	1,143,847	999,254	1,314,748	1,246,296	1,369,677	1,360,173	(9,504)
April	1,047,392	1,016,645	991,918	1,290,101	1,230,965	1,304,302	1,239,637	(64,665)
May	1,120,384	792,116	1,086,395	1,582,042	1,254,441	1,513,616	1,277,099	(236,517)
June	1,212,734	622,710	1,071,391	1,321,182	1,223,107	1,486,384	1,225,899	(260,485)
July	1,182,092	623,428	1,106,206	1,423,884	1,244,544	1,379,645		
August	1,112,773	739,585	1,119,185	1,648,644	1,202,366	1,431,833		
September	1,559,227	1,219,797	1,590,051	1,932,473	1,783,432	1,853,803		
October	1,191,095	907,805	1,174,502	1,498,774	1,509,862	1,490,675		
November	1,152,480	896,826	1,205,340	1,407,431	1,669,712	1,373,758		
December	1,168,313	890,316	1,291,108	1,403,773	1,628,239	1,336,125		
Totals	**13,833,874**	**11,247,328**	**13,516,796**	**17,303,256**	**16,565,258**	**17,518,368**	**7,835,177**	**(817,352)**

Hospitality Tax

6/30/2025	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	81,122	82,427	69,011	69,822	80,993	88,784	100,152	11,368
February	80,320	84,166	49,803	87,549	81,937	99,849	100,097	248
March	71,329	63,859	60,667	67,154	77,037	93,600	89,347	(4,253)
April	59,212	78,972	70,912	67,428	75,191	72,256	78,154	5,898
May	92,634	63,745	72,352	52,278	78,429	96,639	95,740	(899)
June	76,960	41,043	52,463	93,769	98,201	95,785	104,383	8,598
July	70,675	82,172	96,721	84,616	82,918	95,858		
August	104,979	88,496	86,150	83,828	105,902	128,769		
September	91,084	77,004	110,621	116,475	132,380	119,075		
October	106,436	92,454	91,040	110,248	95,499	118,060		
November	99,662	76,605	72,803	68,209	135,220	123,234		
December	72,367	82,554	92,104	90,254	100,718	178,963		
Totals	**1,006,781**	**913,497**	**924,646**	**991,630**	**1,144,425**	**1,310,871**	**567,873**	**20,960**

Occupancy Tax

	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	23,827	23,209	19,645	22,427	25,873	24,170	26,461	2,291
February	19,796	22,931	14,115	20,959	22,081	25,243	27,075	1,832
March	20,971	11,847	9,806	14,433	16,097	22,895	22,512	(383)
April	24,396	22,041	14,038	18,074	20,706	15,177	12,809	(2,368)
May	23,073	19,237	16,205	17,314	27,617	23,675	26,052	2,377
June	25,315	12,864	12,547	21,977	27,036	25,171	33,032	7,861
July	37,101	12,496	26,474	26,169	26,015	37,477		
August	37,844	27,268	50,105	44,182	46,969	54,476		
September	44,207	28,500	43,337	49,032	80,411	59,112		
October	63,262	33,627	37,659	61,186	40,325	60,919		
November	47,438	29,306	52,810	41,071	69,271	61,116		
December	24,498	22,353	27,311	31,290	35,647	61,436		
Totals	**391,727**	**265,679**	**324,053**	**368,116**	**438,047**	**470,867**	**147,941**	**11,609**

1% Sales Tax

6/30/2025	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	503,405	576,989	443,415	479,035	597,446	490,171	748,670	258,499
February	590,900	615,580	393,184	675,922	757,033	900,175	732,809	(167,366)
March	417,702	345,175	449,633	433,558	576,217	466,764	533,945	67,181
April	394,368	505,251	485,343	419,590	551,078	327,069	520,186	193,117
May	543,423	505,989	514,562	428,195	464,675	758,666	608,598	(150,068)
June	487,623	324,748	353,963	583,886	686,093	568,198	535,617	(32,581)
July	425,959	584,979	607,274	581,266	602,935	402,293		
August	765,145	527,075	568,420	569,164	707,353	905,929		
September	517,822	494,819	523,865	751,171	627,308	577,910		
October	568,820	490,122	512,572	677,176	439,305	677,393		
November	600,086	472,033	447,706	553,059	858,479	706,865		
December	438,099	491,566	634,101	597,838	589,994	577,793		
Totals	**6,253,353**	**5,934,326**	**5,934,039**	**6,749,860**	**7,457,917**	**7,359,227**	**3,679,825**	**168,781**

1/2% Sales Tax

	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	251,703	288,495	221,707	239,517	298,723	245,085	374,335	129,250
February	295,450	307,790	196,592	337,961	378,517	450,088	366,405	(83,683)
March	208,851	172,588	224,817	216,779	288,109	233,382	266,972	33,590
April	197,184	252,626	242,671	209,795	275,539	163,534	260,093	96,559
May	271,711	252,994	257,281	214,097	232,338	379,333	304,299	(75,034)
June	243,812	162,374	176,981	291,943	343,047	284,099	267,808	(16,291)
July	212,980	292,490	303,637	290,633	301,468	201,147		
August	382,573	263,538	284,210	284,582	353,676	452,964		
September	258,911	247,409	261,933	375,585	313,654	288,955		
October	284,410	245,061	256,286	338,588	219,652	338,696		
November	300,043	236,016	223,853	276,530	429,239	353,433		
December	219,050	245,783	317,051	298,919	294,997	288,897		
Totals	**3,126,677**	**2,967,163**	**2,967,019**	**3,374,930**	**3,728,959**	**3,679,613**	**1,839,912**	**84,390**

Total 1.5% Sales Tax

	2019	2020	2021	2022	2023	2024	2025	Increase (Decrease) over prior year
January	755,108	865,484	665,122	718,552	896,169	735,256	1,123,005	387,749
February	886,350	923,369	589,775	1,013,883	1,135,550	1,350,263	1,099,214	(251,049)
March	626,552	517,763	674,450	650,337	864,326	700,146	800,917	100,771
April	591,552	757,877	728,014	629,384	826,618	490,603	780,279	289,676
May	815,134	758,983	771,843	642,292	697,013	1,138,000	912,897	(225,103)
June	731,435	487,122	530,944	875,829	1,029,140	852,297	803,425	(48,872)
July	638,939	877,469	910,911	871,899	904,403	603,440		
August	1,147,718	790,613	852,630	853,747	1,061,029	1,358,893		
September	776,733	742,228	785,798	1,126,756	940,962	866,865		
October	853,230	735,183	768,859	1,015,764	658,957	1,016,089		
November	900,130	708,049	671,559	829,589	1,287,718	1,060,298		
December	657,149	737,349	951,152	896,757	884,991	866,690		
Totals	**9,380,030**	**8,901,489**	**8,901,058**	**10,124,790**	**11,186,876**	**11,038,840**	**5,519,737**	**253,171**

City of Dickinson

6/30/2025

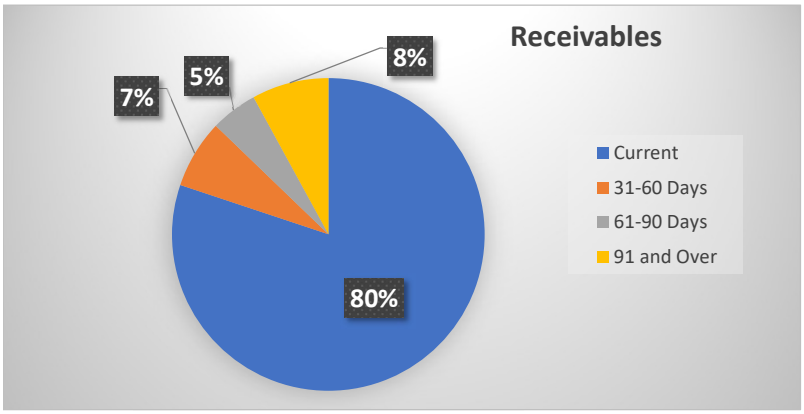
Intergovernmental Revenues

	State Aid Distribution		Highway Distribution Tax		Other Misc. Revenue Intergovernmental	
	2024	2025	2024	2025	2024	2025
January	173,974	235,055	120,921	136,267	-	-
February	262,961	237,726	108,532	102,390	-	-
March	181,844	177,705	93,317	85,818	-	-
April	127,143	169,302	94,096	109,403	-	-
May	245,132	204,365	97,576	104,082	-	11,138
June	205,687	196,280	93,719	90,901	19,030	17,316
July	164,498		116,419		-	-
August	266,684		88,616		-	-
September	213,864		95,845		-	-
October	224,734		110,575		-	-
November	243,573		105,424		-	-
December	193,019		133,713		22,058	-
Total	**2,503,113**	**1,220,433**	**1,258,752**	**628,861**	**41,088**	**28,454**

Aged Trial Balance Summary 6/30/2025

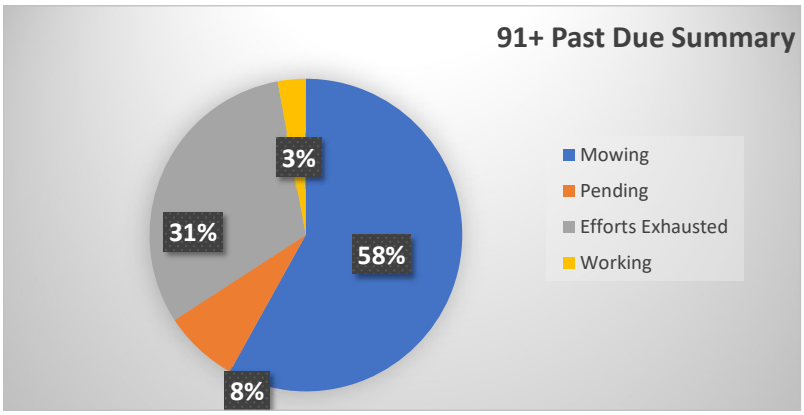
Accounts Receivable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
$331,009	$29,227	$20,008	$32,884	$413,127



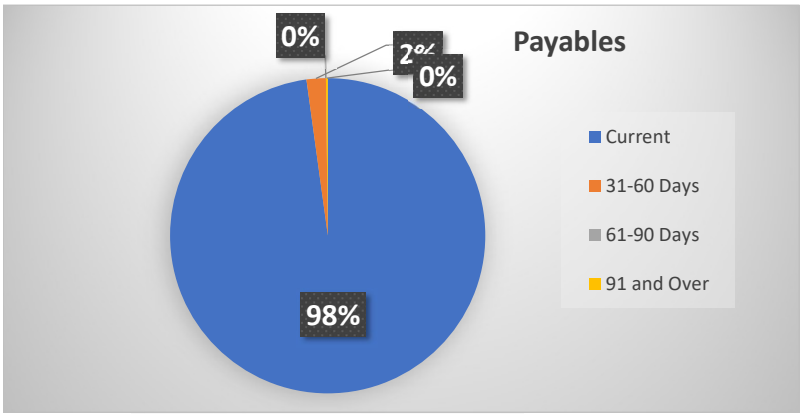
Accounts Receivable 91+ Summary

Mowing	Pending	Efforts Exhausted	Working	Total
$18,750	$2,508	$10,088	$939	$32,286



Accounts Payable Aged Report Summary

Current	31-60 Days	61-90 Days	91 and Over	Total
$876,163	$17,642	$0	$1,788	$895,594



Utility Revenue Summary
6/30/2025

	2021	2022	2023	2024	2025	Increase (Decrease) Over Prior Year
Water						
Consumption	$ 6,082,613	$ 5,357,972	$ 5,346,827	$ 5,994,452	$ 2,633,811	$ (3,360,641)
Meter Charges	$ 1,146,953	$ 1,154,095	$ 1,142,569	$ 1,149,669	$ 625,636	$ (524,033)
Flat Rate Wells	$ 1,141	$ 1,080	$ 1,070	$ 1,055	$ 519	$ (536)
Labor Sales & Service	$ 360	$ 360	$ 510	$ 645	$ 420	$ (225)
Connection Fees	$ 172,079	$ 158,153	$ 187,700	$ 197,750	$ 113,800	$ (83,950)
Meter Sales & Repairs	$ -	$ -	$ -	$ -	$ 592	$ 592
Bad Debts Recovered	$ -	$ 9,078	$ 18,333	$ 14,570	$ 10,135	$ (4,435)
Water Vendor	$ -	$ 30,621	$ 23,386	$ 23,750	$ 13,000	$ (10,750)
Other Misc Reveue	$ -	$ 41,581	$ 26,855	$ 26,049	$ 28,809	$ 2,760
Sewer						
Consumption	$ 1,433,404	$ 1,348,383	$ 1,329,525	$ 1,462,799	$ 903,660	$ (559,139)
Meter Charges	$ 1,534,287	$ 1,543,413	$ 1,527,970	$ 1,537,038	$ 837,588	$ (699,450)
Flat Rate Wells	$ 5,400	$ 5,400	$ 5,352	$ 5,277	$ 2,594	$ (2,683)
Septage Receiving Station	$ -	$ 31,992	$ 64,116	$ 68,045	$ 29,381	$ (38,664)
Connection Fees	$ 91,550	$ 81,800	$ 236,750	$ 94,387	$ 64,550	$ (29,837)
Other Misc Reveue	$ -	$ 836,442	$ 827,031	$ 889,464	$ 210,748	$ (678,716)
Contracted Base Rate	$ -	$ -	$ -	$ -	$ 192,173	$ 192,173
Solid Waste						
Utility Billing	$ 1,569,909	$ 1,576,222	$ 1,585,175	$ 1,916,324	$ 947,750	$ (968,574)
Commercial Landfill	$ 812,800	$ 1,007,974	$ 848,730	$ 922,888	$ 431,833	$ (491,055)
Gate Receipts	$ 448,321	$ 539,687	$ 684,955	$ 687,096	$ 349,496	$ (337,600)
UB Commercial Service	$ 1,462,181	$ 1,484,111	$ 1,646,760	$ 2,021,679	$ 1,038,686	$ (982,993)
Commercial Container Rent	$ 220,795	$ 177,291	$ 220,416	$ 217,578	$ 128,829	$ (88,749)
Recycle Income	$ -	$ 136,052	$ 71,322	$ 97,828	$ 39,551	$ (58,277)
Other Misc Reveue	$ -	$ 175,707	$ 175,758	$ 182,341	$ 94,099	$ (88,242)
General Fund						
Street Light Utility	$ 391,843	$ 394,167	$ 389,410	$ 391,558	$ 193,814	$ (197,744)
Storm Water						
Utility Billing	$ 316,190	$ 317,917	$ 314,553	$ 316,618	$ 156,693	$ (159,925)
Other Misc Reveue			$ 14,154	$ 9,998	$ 3,425	$ (6,573)
Waste Water Treatment Plant						
Consumption	$ -	$ -	$ -	$ -	$ 87,704	$ 87,704
Wastewater Reuse	$ 305,141	$ 257,474	$ 240,795	$ 467,436	$ 154,582	$ (312,854)
Total	**$ 15,994,966**	**$ 16,666,973**	**$ 16,930,023**	**$ 18,696,294**	**$ 9,293,879**	**$ (9,402,415)**

Note: A portion of January billing gets moved back to December of prior year based on audit requirements
2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year
2/3 of consumption, but none of the base charges billed on January 30th get moved back to prior year

Human Resources

NDPERS 401(a) Defined Contribution Plan
City of Dickinson Retirement SavingsPlan

Presented by: HR Director Nameniuk

CITY OF Dickinson North Dakota

- NDPERS Main Defined Benefit Plan was closed on 1/1/2025 and NDPERS DC Plan was opened for new hires. We were required to participate in the NDPERS DC Plan if we wanted to allow current employees to remain in the Defined Benefit Plans.
- HB 1602 –provides the option to discontinue participation in NDPERS DC Plan and re-open City of Dickinson Retirement Savings Plan.
- No impact to employees enrolled in the NDPERS Public Safety or Main Defined Benefit Plans currently or in the future.
- No fee assessed for opting out of NDPERS DC Plan.

CITY OF Dickinson North Dakota

- Amendment to the City of Dickinson Retirement Savings Plan to re-open the plan to new hires (except those going into the Public Safety Defined Benefit Plan) and those hired between 1/1/2025 – 10/1/2025.
- Benefits of re-opening the City of Dickinson Retirement Savings Plan (DC):
  - Contribution Rates
  - Cost Control
  - Local Control and Customization
  - Administrative Efficiency

CITY OF Dickinson North Dakota

Questions?

CITY OF Dickinson North Dakota

Human Resources

Hiring Journal

Presented by: HR Director Nameniuk

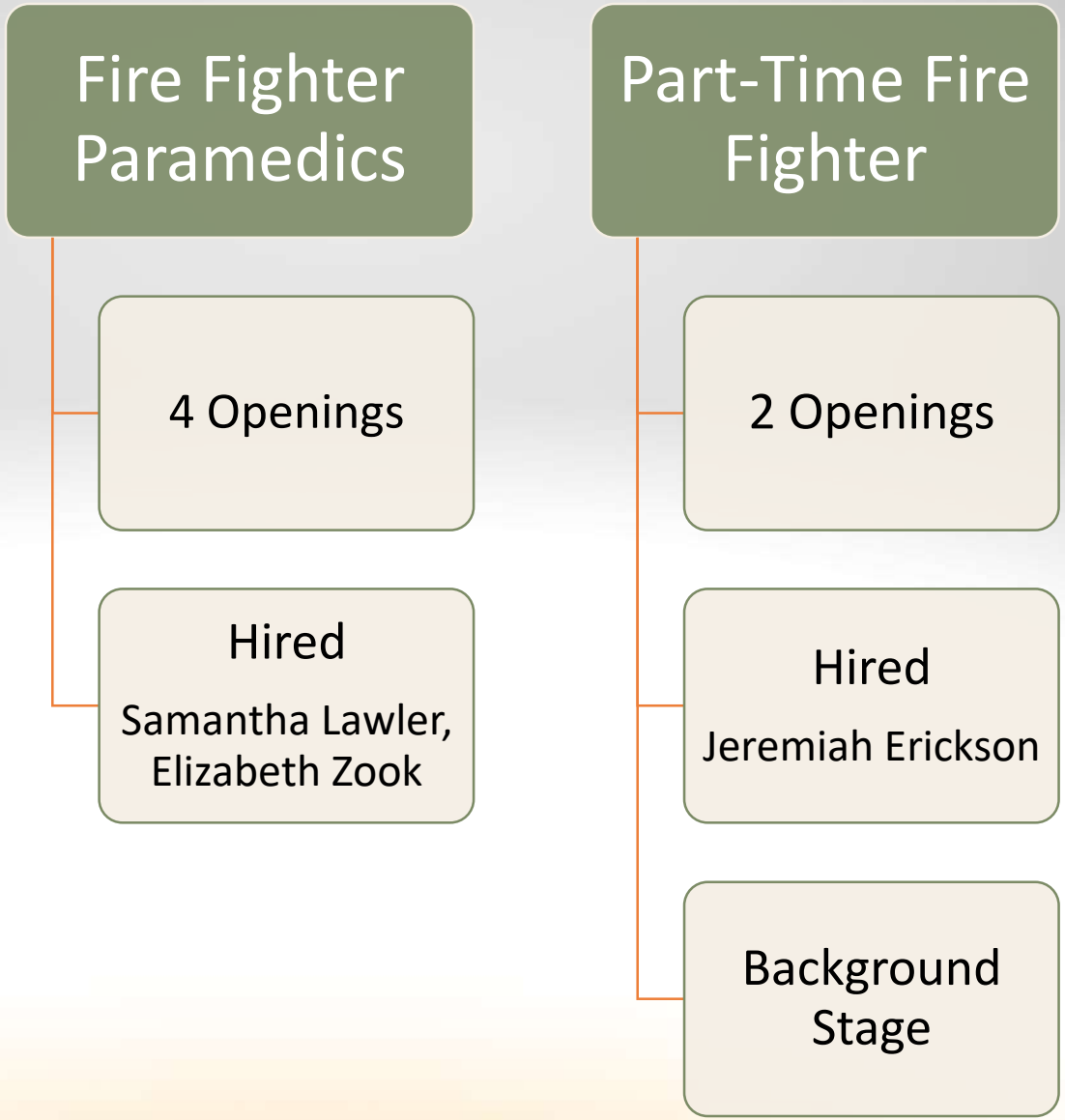
Updated as of July 8th, 2025

CITY OF Dickinson North Dakota

Police Department

CITY OF Dickinson North Dakota

Fire Department



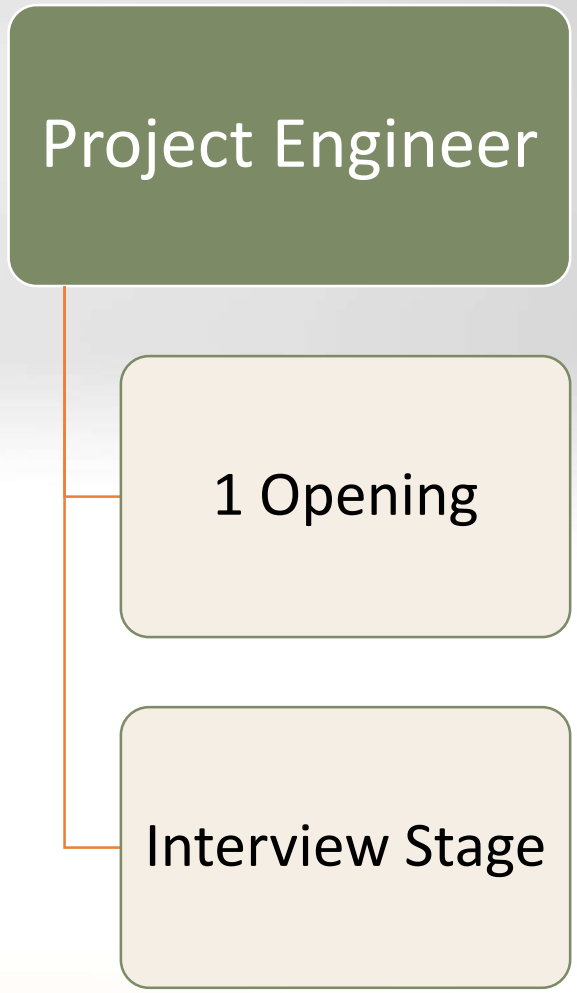
CITY OF Dickinson North Dakota

Public Works

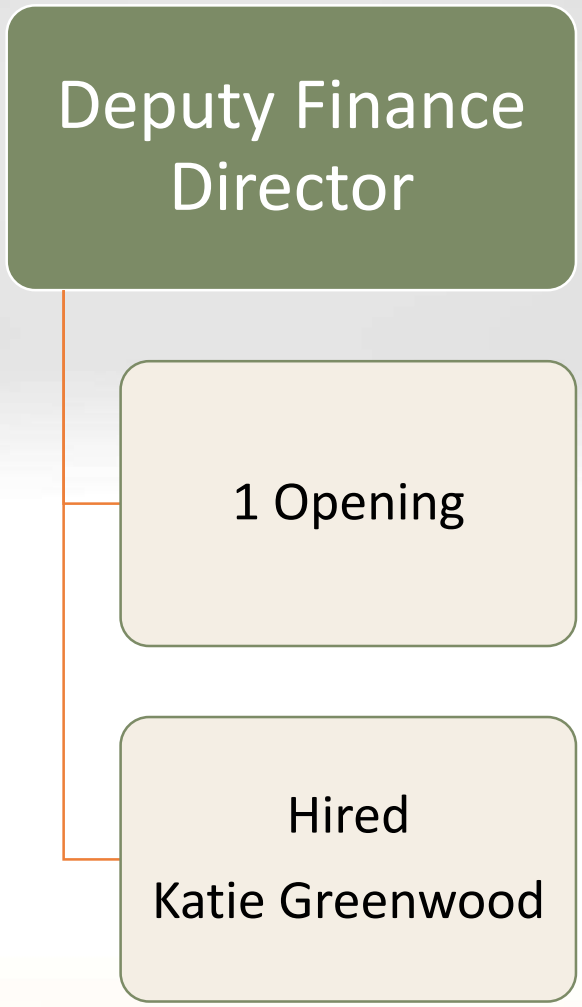
- Street Maintenance Operator
  - 2 Openings
  - Interview Stage
- Solid Waste Operator
  - 1 Opening
  - Reopened
- Buildings & Grounds Operator
  - 1 Opening
  - Hired Michael Dobitz
- Seasonal Solid Waste Laborer
  - 1 Opening
- Utility Operator
  - 1 Opening
  - Interview Stage
- Scale Service Representative
  - 1 Opening

CITY OF Dickinson North Dakota

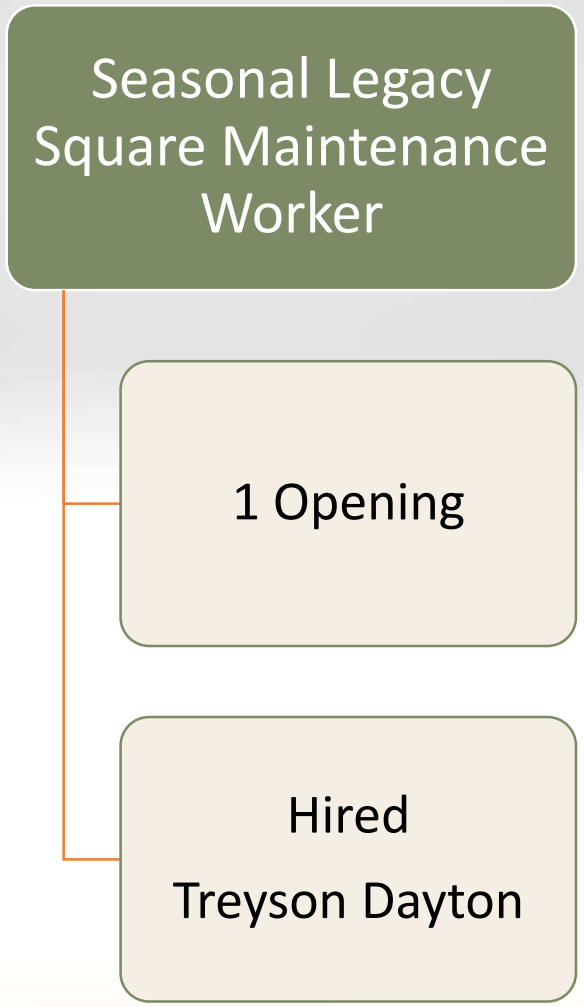
Community Development/Engineering & Building and Codes



Finance

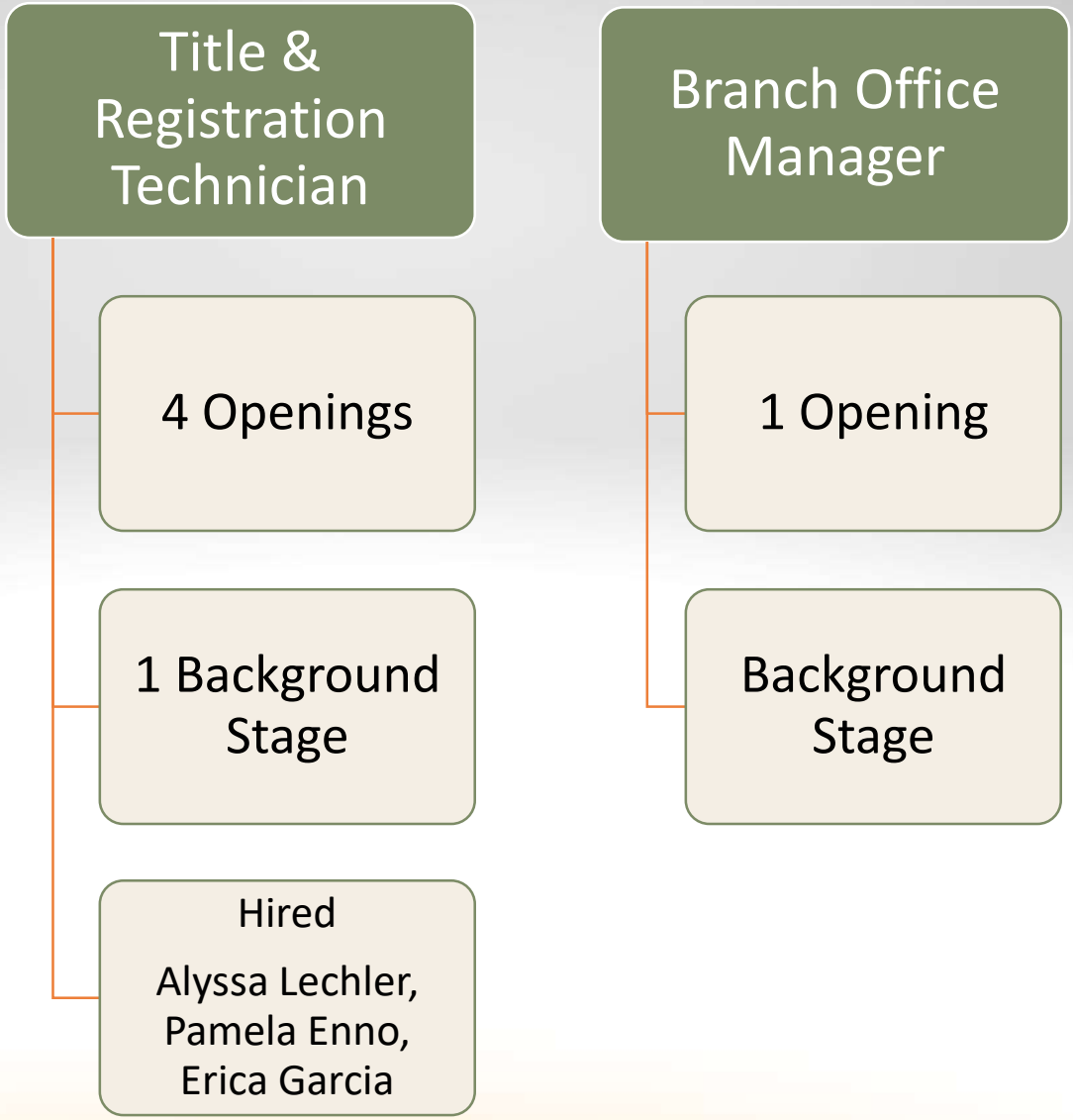


Legacy Square



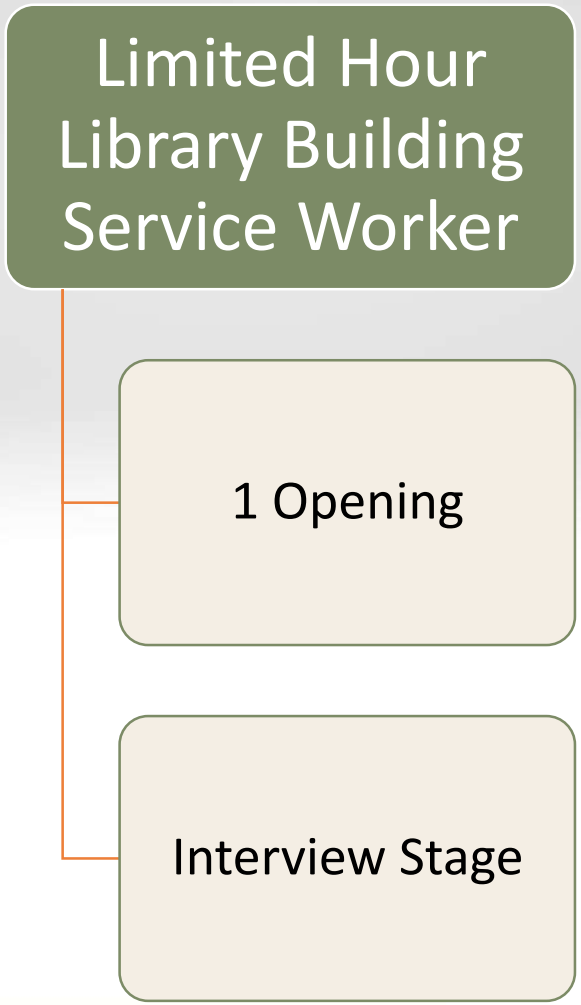
CITY OF Dickinson North Dakota

Motor Vehicle Division



CITY OF Dickinson North Dakota

Library



CITY OF Dickinson North Dakota

Questions?

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

HUMAN RESOURCES MEMORANDUM

July 10, 2025

Re: July 15th City Commission Meeting

The Fourth Amendment and Certification that was included in your packets for the 7/1/2025 meeting was included too early and were not discussed at that meeting. Therefore, I will present this information at the 7/15/2025 meeting and this will require a new signature by Mayor Decker.

When the NDPERS Main Defined Benefit Plan was closed and the NDPERS DC Plan opened, 1/1/2025, we were required to go into this plan if we wanted to allow those employees in the Main and Public Safety Defined Benefit Plans to stay in those plans. HB 1602 allows participating political subdivisions to discontinue their participation in the NDPERS Defined Contribution (DC) Plan and re-open our DC plan (City of Dickinson Retirement Savings Plan) without affecting any of our employees that are currently, or in the future, participating in the NDPERS Defined Benefit Plans. Those employees that were participating in the NDPERS DC Plan (from 1/1/2025 – 10/1/2025) will all come over to the City of Dickinson Retirement Savings Plan once this is re-opened. There will be no fees assessed to us for choosing to opt out of the DC Plan. City staff recommends approval of the resolution to opt out of the NDPERS Defined Contribution Plan.

Also for your consideration is an amendment to the City of Dickinson Retirement Savings Plan. This will allow us to open this plan up to new employees (with the exception of those employees eligible for the Public Safety Defined Benefit Plan -Police Officer, Firefighter, EMS, Paramedic, and Dispatch) and to those employees hired from 1/1/2025-10/1/2025 and participating in the NDPERS DC Plan. The employees who joined the NDPERS DC Plan from 1/1/2025 to 10/1/2025 will have the option to leave their funds with Empower (with the exception of an auto refund process for accounts less than $1000) or they can submit a deferral to put their funds in the City of Dickinson Retirement Savings Plan. Anyone who is currently in the NDPERS Main Plan will stay in that plan. All employees who are in the NDPERS Public Safety Plan will stay in that plan and new hires who qualify for this plan will continue to be placed in this plan.

Benefits of re-opening this plan:

1. **Contribution Rates:** Our current DC plan allows for a higher mandatory employee contribution rate (7% compared to NDPERS mandatory 4% with optional additional 3%). The employer contribution with our current DC Plan is 7% compared to NDPERS 5.26% with a mandatory 3% match if the employee contributes the additional 3%.
2. **Cost Control:** With a fixed contribution rate from both the employee and the city, our current DC plan offers predictable costs compared to the NDPERS plan of employer contribution of 5.26%- 8.26% depending on employee contribution.

3. **Local Control and Customization:** Managing our own retirement plan allows for greater control and customization to meet the specific needs and preferences of our employees and the city's financial goals.
4. **Administrative Efficiency:** Direct management of the retirement plan will streamline administrative processes and with less plans to administer.

City staff recommends approval of the Fourth Amendment of City of Dickinson, North Dakota Retirement Savings Plan.

RESOLUTION NO. _____ 2025

A RESOLUTION TO AFFIRM THE CITY OF DICKINSON WITHDRAWAL FROM THE NDEPERS 401(a) DEFINED CONTRIBUTION PLAN

WHEREAS, the City of Dickinson is a political subdivision of the State of North Dakota organized under a home rule charter pursuant to Ch. 40-05.1 of the North Dakota Century Code; and

WHEREAS, the City of Dickinson currently participates in the NDPERS 401(a) Defined Contribution Plan and desires to withdraw from the NDPERS 401(a) Defined Contribution Plan; and

WHEREAS, NDPERS requires that a political subdivision affirm its withdrawal and assert its desire to withdrawal from the NDPERS 401(a) Defined Contribution Plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners for the City of Dickinson, North Dakota, hereby:

1. Affirms to North Dakota Public Employees Retirement System that the City of Dickinson is a political subdivision of the State of North Dakota and formed pursuant to N.D.C.C. § 54-52-02.1; and

2. Affirms that the City of Dickinson is neither a non-profit corporation nor a for-profit corporation; and

3. Affirms that the City of Dickinson will be withdrawing from the NDPERS 401(a) Defined Contribution Plan and not offer the plan to eligible employees of the City of Dickinson; and

4. That the motion to approve this Resolution was made by _____ and

5. That the motion to approve this Resolution was seconded by _____ and

6. That the City Commission approved withdrawing from the NDPERS 401(a) Defined Contribution Plan effective October 1, 2025.

Dated this _____ day of July 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin D. Dassinger
City Administrator

CERTIFICATION

I, Scott Decker, do hereby certify that I am the President of the Board of the City Commissioners of the City of Dickinson, North Dakota, a political subdivision of the State of North Dakota, and that by action of the Board of the City Commissioners of the City of Dickinson, North Dakota taken on July_____, 2025, the document entitled "FOURTH AMENDMENT OF CITY OF DICKINSON, NORTH DAKOTA RETIREMENT SAVINGS PLAN (2014 Restatement)" was approved and adopted. I further certify that the document attached hereto is a true and correct copy of the document so adopted.

Dated:_____, 2025

_____
Scott Decker, President
Dickinson City Commission

FOURTH AMENDMENT
OF
CITY OF DICKINSON, NORTH DAKOTA
RETIREMENT SAVINGS PLAN
(2014 Restatement)

The tax-qualified defined contribution plan maintained by the City of Dickinson, North Dakota ("Principal Sponsor") which is currently embodied in a document adopted effective January 1, 2014 entitled "City of Dickinson, North Dakota Retirement Savings Plan (2014 Restatement)," as amended (hereinafter collectively referred as the "Plan Statement"), is hereby further amended in the following respects:

1. CONTRIBUTION CESSATION DATE. Effective January 1, 2025, Section 1.2.8 of the Plan Statement is amended to read in full as follows:

1.2.8. **Contribution Cessation Date** — January 1, 2019 or any later date prior to January 1, 2025, that an Electing Participant commenced participation in the North Dakota Public Employees Retirement System and ceased benefit accruals under this Plan.

2. ELECTING PARTICIPANT. Effective January 1, 2025, Section 1.2.12 of the Plan Statement is amended to read in full as follows:

1.2.12. **Electing Participant** — an employee of the Principal Sponsor who irrevocably and affirmatively elected on or after January 1, 2019 and prior to January 1, 2025, pursuant to an election process administered by the Principal Sponsor, to commence participation in the North Dakota Public Employees Retirement System and to cease benefit accruals under this Plan. Any active employee of the Principal Sponsor who was hired before January 1, 2019, and who did not elect to participate in the North Dakota Public Employees Retirement System prior to January 1, 2025, shall not be permitted to make an election to commence participation in the North Dakota Public Employees Retirement System and to cease benefit accruals under this Plan on or after January 1, 2025.

3. RECOGNIZED EMPLOYMENT. Effective January 1, 2025, Section 1.2.30 of the Plan Statement is amended to read in full as follows:

1.2.30. **Recognized Employment** — all service with each Employer by persons classified by that Employer as a regular, full-time employee or a regular, part-time employee on both payroll and personnel records; subject, however, to the following:

(a) **Exclusions**. Services classified by the Employer as being performed in the following categories of employment shall be excluded from Recognized Employment:

(i) employment in a unit of employees whose terms and conditions of employment are subject to a collective bargaining agreement between the Employer and a union representing that unit of

employees, unless (and to the extent) such collective bargaining agreement provides for the inclusion of those employees in the Plan,

(ii) employment of a nonresident alien who is not receiving any earned income from the Employer which constitutes income from sources within the United States,

(iii) employment of a United States citizen or a United States resident alien outside the United States unless and until the Committee shall declare such employment to be Recognized Employment (if such a designation is made, the Committee also shall specify the extent to which the compensation payable to such citizen by the Employer, the foreign Affiliate, or both shall be recognized for purposes of the Plan),

(iv) employment of an individual to the extent agreed to by that individual and the Employer in writing,

(v) employment of an employee who has a written employment contract with the Employer that excludes the employee from receiving benefit accruals under this Plan or requires the city to make contributions to another retirement plan,

(vi) employment of an individual who is classified by the Employer as an EMT or a licensed paramedic,

(vii) employment of an individual who is classified by the Employer as an emergency dispatcher for the police department,

(viii) employment of an individual who is classified by the Employer as a firefighter,

(ix) employment of an individual who is classified by the Employer as a sworn police officer,

(x) employment as a temporary employee, and

(xi) employment as a project employee.

(b) **Exclusion of Certain Employees of the Principal Sponsor**. No employees of the Principal Sponsor who were hired or rehired on or after January 1, 2019 and prior to January 1, 2025, shall enter Recognized Employment. During the period from the Contribution Cessation Date and through January 1, 2025, no employee of the Principal Sponsor, except those active employees who were hired before January 1, 2019, and who did not elect to participate in the North Dakota Public Employees

Retirement System, will be considered in Recognized Employment. Any employees of the Principal Sponsor who are hired or rehired on or after January 1, 2025 and prior to October 1, 2025 (and who are not excluded in (a) above) shall be considered in Recognized Employee effective October 1, 2025 (to the extent employed by the Principal Sponsor at that time). Any employees of the Principal Sponsor who are hired or rehired on or after October 1, 2025 (and who are not excluded in (a) above) shall be considered in Recognized Employment.

(c) **Non-Employees**. Services performed for an Employer by an individual who is not classified by the Employer as a regular, full-time employee or a regular, part-time employee on both payroll and personnel records shall not be considered Recognized Employment. Without limiting the generality of the foregoing, such services shall include services performed by an individual classified by the Employer as a Leased Employee, leased owner, leased manager, shared employee, shared leased employee, temporary worker, independent contractor, contract worker, agency worker, freelance worker or other similar classification.

(d) **Effect of Classification**. An Employer's classification of an individual at the time of inclusion in or exclusion from Recognized Employment shall be conclusive for the purpose of the foregoing rules. No reclassification of an individual's status with the Employer, for any reason, without regard to whether it is initiated by a court, governmental agency or otherwise and without regard to whether or not the Employer agrees to such reclassification, shall result in the individual being retroactively included in Recognized Employment. Notwithstanding anything to the contrary in this provision, however, the Committee may declare that a reclassified individual will be included in Recognized Employment prospectively. Any uncertainty concerning an individual's classification shall be resolved by excluding the individual from Recognized Employment.

4. ELIGIBILITY RULES. Effective January 1, 2025, the last sentence of Section 2.1 of the Plan Statement is deleted in its entirety and replaced with the following sentences:

Notwithstanding the foregoing, no employee of the Principal Sponsor who is hired on or after January 1, 2019 and prior to January 1, 2025, shall become eligible to participate in this Plan. Any employee of the Principal Sponsor who is hired on or after January 1, 2025 and prior to October 1, 2025, and who is in Recognized Employment on October 1, 2025, shall become a Participant in this Plan effective October 1, 2025. Any employee of the Principal Sponsor who is hired on or after October 1, 2025, and who is in Recognized Employment shall become a Participant in this Plan as described above.

5. SAVINGS CLAUSE. Save and except as herein expressly amended, the Plan Statement shall continue in full force and effect.

Req #	Hiring Journal - July									Updated on 7/9/2025
	Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
466	Police Officer (Lateral or Entry Level)	5/1/2025	Until Filled		10	3		7		Interview Stage
430	Fire Fighter/Paramedic (4 Openings)	1/22/2025	Until Filled		11	3	0	4	0	Hired Evan Schaible, Elizabeth Zook
439	Part-Time Fire Fighter (5 Openings)	2/10/2025	Until Filled		13	7	0	6	0	Hired Jeremiah Erickson
478	Street Maintenance Operator (2 Openings)	6/30/2025	Until Filled		5					Interview Stage
462	Deputy Finance Director	4/28/2025	5/30/2025	32	10	6	1	3		Hired Katie Greenwood
471	Seasonal Legacy Square Maintenance Worker	6/3/2025	6/8/2025	5	1	0	0	1		Hired Treyson Dayton
467	Buildings & Grounds Operator (1 opening)	5/1/2025	5/15/2025	14	4	0	3	1		Hired Michael Dobitz
477	Limited Hour Library Building Service Worker	6/23/2025	7/7/2025	14	5					Interview Stage
469	Solid Waste Operator	5/29/2025	6/12/2025	14	10	2	4	4	0	No offers made
478	Solid Waste Operator	6/25/2025	7/9/2025	14						
441	Seasonal Solid Waste Laborer	3/4/2025	7/11/2025	129	6	2	1	3	0	No Offers Made
480	Scale Service Representative	6/30/2025	7/10/2025	10						
468	Project Engineer	5/14/2025	6/27/2025	44	7	6	0	1		Interview Stage
472	Utility Operator	6/11/2025	7/2/2025	21						Interview Stage
474	Branch Office Manager	6/19/2025	6/24/2025	5	17	13	0	4	0	Background Stage
475	Title and Registration Technician (4 Openings)	6/19/2025	6/24/2025	5	14	4	1	9		Hired Pamela Enno , Alyssa Lechler, Erica Garcia (Internal Transfer) & 1 in background

Apex Engineering Task Order 2025-4: LS 7 Improvements

Presented by: Deputy Public Works Director, Jake Waldo

Consideration to Approve

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota | Public Works

July 15, 2025

RE: Apex Engineering Task Order 2025-4 LS 7 Improvements

The purpose of this agreement with Apex Engineering is to evaluate the existing condition of Life Station Number 7 and to assist the City in determining what repairs and operational modifications are necessary. Any findings or suggested modifications will be reviewed by the City prior to implementation.

The total cost associated with this task order is not to exceed $42,200.

This task order has been reviewed by Public Works and Engineering staff; staff recommends approval.

Thank you,

Jake Waldo
Public Works Director

SUGGESTED FORM OF TASK ORDER

This is Task Order No. 2025-4, consisting of 3 pages.

Task Order No. 2025-4: Lift Station 7 Improvements

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated January 1, 2018 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

a. Effective Date of Task Order: July 15, 2025

b. Owner: City of Dickinson, ND

c. Engineer: Apex Engineering Group, Inc.

d. Specific Project (title): Lift Station 7 Improvements

e. Specific Project (description): This project will evaluate the existing condition of Lift Station No. 7 and assess proposed operational modifications to the existing building. Alternatives for meeting these needs and the associated costs will be developed. A preferred alternative will be identified in conjunction with City staff.

2. Services of Engineer

A. The specific services to be provided or furnished by Engineer under this Task Order are:

✓ the services (and related terms and conditions) set forth in the following sections of Exhibit A, as attached to the Agreement referred to above, such sections being hereby incorporated by reference:

- Study and Report Services (Exhibit A, Paragraph A1.01)
- Preliminary Design Phase (Exhibit A, Paragraph A1.02)

B. Resident Project Representative (RPR) Services

If the scope of services established in Paragraph 2.A above includes RPR services, then Exhibit D of the Agreement is expressly incorporated in this Task Order by reference.

C. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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3. Additional Services

A. Additional Services that may be authorized or necessary under this Task Order are:

✓ those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following: None

5. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule: See Attachment 1

6. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. Study and Report Services and Preliminary Phase	$42,200	Hourly-Not-To Exceed
2. Additional Services (Part 2 of Exhibit A)	N/A	Hourly

B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order: None

8. Other Modifications to Agreement and Exhibits: None

9. Attachments: Attachment 1 – Scope of Services

10. Other Documents Incorporated by Reference: None

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11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is July 15, 2025.

OWNER:	ENGINEER:
By:	By: Scott M. Schneider
Print Name:	Print Name: Scott Schneider, PE
Title: President of the Commission City of Dickinson	Title: Vice President
	Engineer License or Firm's Certificate No. (if required): COCP #975
	State of: North Dakota
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:
Name: Aaron Praus	Name: Scott Schneider, PE
Title: Public Works Director	Title: Project Manager
Address: 3411 Public Works Blvd. Dickinson, ND 58601	Address: 204 Sims St. – Suite 201 Dickinson, ND 58601
E-Mail Address: Aaron.Praus@dickinsongov.com	E-Mail Address: Scott.Schneider@ApexEngGroup.com
Phone: 701-456-7979	Phone: 701-264-3964

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Water | Transportation| Municipal | Facilities

Attachment 1 - Scope of Services

Lift Station No. 7 – Improvements Planning/30% Design

City of Dickinson, North Dakota
June 25, 2025

Task No.	Description
1	Planning and Preliminary Design
2	Final Design *(by future amendment)*
3	Construction Services *(by future amendment)*

Project Background

Lift Station No. 7 is located on West Broadway across the street from the water treatment plant. This lift station serves the west side of Dickinson from the water treatment plant to the CHI St. Alexus Medical Center on Empire Rd., and north to I-94 and east of the I-94 Business Loop. This lift station was identified as having adequate capacity for future growth in the 2012 comprehensive planning report. It has been decided through data review and discussions with the City that a flow study is not needed.

This project will evaluate the existing condition of Lift Station No. 7 and develop alternatives for meeting the City's needs and associated costs. The preferred alternative will be taken to 30% design.

Design to 100% and Construction Services are not included in this scope, however may be included in a future Task Order.

Task 1, Planning

Objective:

The objective of this phase is to provide the City of Dickinson with recommendations for improvements to Lift Station No. 7. The recommendations will be based on the existing condition of the lift station and the future needs of the City.

1.1 **Project Management** – The Project Manager will ensure that the project proceeds in a timely and efficient manner, and that the Owner is provided proper communication of the project status. A pre-development meeting will be held with City staff. The subtasks for this section include the following:

1.1.1 Project Administration
1.1.2 Quality Control/Quality Assurance
1.1.3 Meetings

1.2 **Assessment of Existing Physical Conditions** – The assessments performed on the station will focus primarily on the existing condition, ultimate life expectancy and occupancy/safety issues. It is believed that the existing forcemain is PVC which doesn't require a condition assessment. The subtasks for this section include the following:

1.2.1 Civil (site, access including property boundaries)
1.2.2 Architectural (doors, roof, safety, & occupancy)
1.2.3 Structural (building and hoist)
1.2.4 Process (pumps, valves, & piping)
1.2.5 Mechanical (HVAC, ventilation, & classification)
1.2.6 Electrical (service, backup power, switchgear, wiring, & devices)

1.3 **Evaluation and Recommendations** – The lift station deficiencies and operational preferences will be identified. Alternatives and costs will be developed to address these deficiencies and preferences. A recommended alternative will be chosen in conjunction with City staff. The subtasks for this section include the following:

1.3.1 Operational Preferences
1.3.2 Deficiency Identification
1.3.3 Alternative Analysis
1.3.4 Cost Estimates
1.3.5 Recommendations

1.4 **Report** – The planning report will summarize the findings, alternatives, costs, and recommendations identified in the project.

1.4.1 This report will include preliminary engineering for the chosen improvements to Lift Station 7.

1.4.2 This report will not include an evaluation of the wet well. Rehabilitation of the wetwell is assumed.

1.5 **Preliminary Design** – The design of the chosen alternative will be taken to 30%.

1.5.1 Preliminary plans

Task 2 –Final Design

On completion and acceptance of the Phase I recommendations by the City of Dickinson, the City reserves the right to extend the contract to perform design for the recommended improvements.

Task 3 – Construction Services

The City of Dickinson reserves the right to extend the contract to include construction management services, construction observation, and contract administration.

Project Schedule

Task/Activity	Week Of
Contract Approval by City	July 2025
Draft Planning Report	October 2025
Final Planning Report	December 2025

Compensation for Engineering Services:

Planning Phase: Hourly Not to Exceed, $42,200.

BRINDLEE MOUNTAIN FIRE APPARATUS

BRINDLEE MOUNTAIN FIRE APPARATUS

15410 Hwy 231 Union Grove AL 35175 · 256-776-7786

Listing and Marketing Commission Agreement

The undersigned Seller and Brindlee Mountain Fire Apparatus, LLC ("Brindlee") being duly authorized, hereby enter into the following contractual agreement (the "Agreement") effective as of ___, 20____:

Apparatus: _____(the "Apparatus")

Apparatus owned or exclusively offered for sale by: _____("Seller") If

Apparatus not owned by Seller, then owner of the Apparatus: _____

("Owner")

List Price: The price at which the Apparatus will be listed shall be _____, or such other price agreed upon by Seller and Brindlee (the "List Price")

Seller grants Brindlee the non-exclusive right to offer the Apparatus for sale for the List Price. Brindlee shall have the right, but not the obligation, to market and advertise the Apparatus in any media of Brindlee's choosing, including the internet. Seller represents and warrants that the information provided to Brindlee by Seller, Owner and their agents and representatives regarding the Apparatus is true and correct.Seller agrees to pay Brindlee the commission set forth below (the "Commission") if Seller or Owner sells the Apparatus or any other fire apparatus to a buyer referred by Brindlee (a "Referral"), or anyone acting on behalf of a Referral, whether or not the Apparatus is sold at the List Price.
The Commission shall be calculated as follows:

10% of the sales price if the subject Apparatus is sold for less than $200,001; and

7% of the sales price if the subject Apparatus is sold for a price from $200,001 to $350,000; and

5% of the sales price if the subject Apparatus is sold for a price above $350,000

Payment of the Commission will be made to Brindlee within 10 days after the sale of the subject Apparatus. Seller shall pay interest in the amount of 1.5% per month on Commission not paid within such 10 day period. Seller further agrees that any additional costs incurred by Brindlee as part of collection efforts for past due Commission will be reimbursed to Brindlee by Seller. The Commission rights of Brindlee and the Commission obligations of Seller set forth in this Agreement shall survive expiration or termination of this Agreement.

Seller agrees to notify Brindlee at the time of sale of the Apparatus as to the sales price and the name and address of the buyer, regardless of whether such buyer is a Referral which was referred by Brindlee. Seller agrees that if Seller fails to provide such information then Seller will pay a Commission to Brindlee as if the buyer of the Apparatus was a Referral referred by Brindlee and the Apparatus was sold at the List Price.

Either party may terminate this Agreement at any time by notifying the other party in writing. If any sale of the Apparatus takes place to a Referral previously referred by Brindlee within one year subsequent to termination of this Agreement, Seller shall pay the same Commission to Brindlee as would have been paid if this Agreement had not been terminated.

Seller agrees to enter into an exclusive brokerage agreement with Brindlee Mountain Fire Apparatus. Said agreement is void if the seller enters into a brokerage/advertising agreement apart from Brindlee.

Seller agrees that Brindlee may list, market and sell other fire apparatus to prospective buyers who are interested in the Apparatus, including but not limited to fire apparatus owned by Brindlee.

This Agreement shall create an independent contractor relationship between Brindlee and Seller. Brindlee shall at no time be considered an employee of Seller. Seller represents that Seller has full authority to enter into this Agreement. This Agreement constitutes the entire agreement between the parties. This Agreement and the terms and conditions herein may not be amended, modified or waived except by the written agreement of the parties hereto. The failure of the parties to adhere to strictly to the terms and conditions of this Agreement shall not constitute a waiver of the right of the parties later to insist on such strict adherence. This Agreement may be executed in any number of separate counterparts and all such executed counterparts shall constitute one agreement, which shall be binding on the parties notwithstanding that all parties are not signatories to the same counterpart or counterparts. Each party may transmit its signature by facsimile or e-mail (.pdf or similar) to the other party or parties, and any faxed or e-mail signature and/or faxed or e-mail counterpart of this Agreement shall have the same force and effect as an original. This Agreement shall be governed by, construed, and enforced in accordance with the laws of North Dakota. The undersigns by execution and delivery of this Agreement do hereby submit to the exclusive jurisdiction and venue of the state and federal courts located in Stark County, North Dakota.

Agreed to by:

Seller:

_____

[insert seller name above]

By: _____
Name:_____
Title:_____
Date:_____

Brindlee:

BRINDLEE MOUNTAIN FIRE APPARATUS, LLC

By: _____
Name:_____
Title:_____
Date:_____

BND
Bank of North Dakota

PO BOX 5509 1200 Memorial Hwy.
Bism 9
800.366.6888 TTY
701.328.5600
bnd.nd.gov

June 30, 2025

City of Dickinson
38 1st Street W
Dickinson, ND 58601

Dear Samantha,

Thank you for your application to the Infrastructure Revolving Loan Fund, administered by the Bank of North Dakota.

We have worked with the Department of Transportation, Public Finance Authority and the Department of Environmental Quality to verify the eligibility of the projects. In this application period, the dollar amount of applications received did exceed the amount of funding available. Applications were then prioritized based on the published criteria, with the highest scoring applications being awarded funding.

Congratulations! The City of Dickinson has been selected to receive $5,000,000 of funding for the baler building expansion project. This agreement shall become effective upon your written acceptance by signing and returning this letter by July 31, 2025. When the signed letter is returned, we will reach out to request additional information for underwriting and final approval of the loan. If this loan application is not approved within five months of the date of this letter, BND reserves the right to request the borrower to re-apply, in the subsequent application period.

If you have questions, please contact Kylee Merkel at kmerkel@nd.gov or 701.328.5713.

Sincerely,

Kylee Merkel
Business Banker
Legislature Directed Loan Programs

CITY OF DICKINSON

By: _____

Title: _____

CITY OF Dickinson North Dakota

ENGINEERING MEMORANDUM

July 9, 2025

RE: July 15, 2025 Commission Meeting

BANK OF NORTH DAKOTA – LETTER OF SUPPORT – BALER BUILDING (202216)

For your consideration is a letter of support for the Baler Building Expansion project, 202216, for a loan application to the Bank of North Dakota (BND) for $5 Million to support project construction. This project was competitively selected for application for a State Revolving Loan by the BND.

The next step is the actual loan application process with full terms and conditions.

The City Attorney has reviewed the letter.

The City Engineering staff recommends approval.

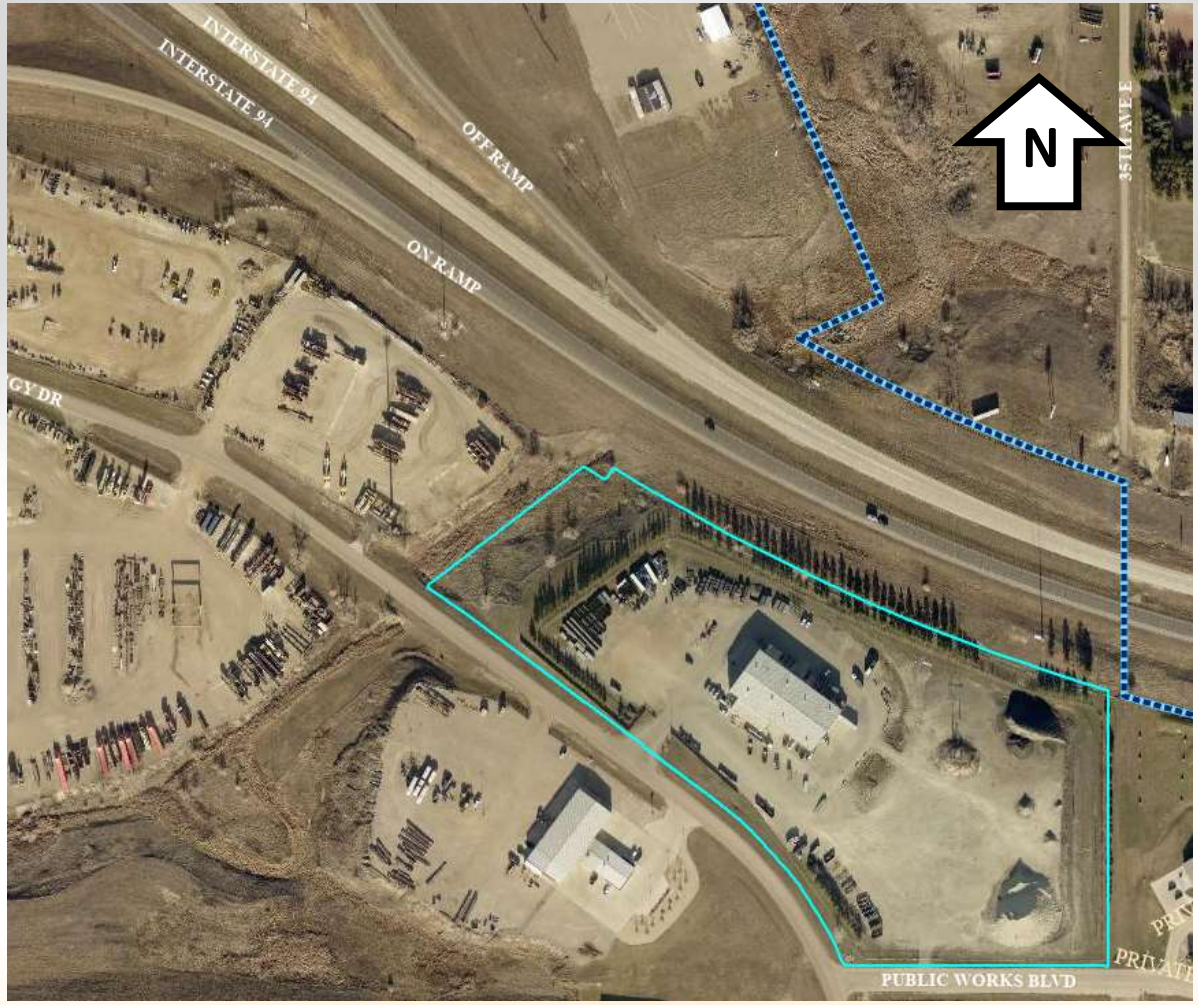
Baler Building
Bank of ND – Letter of Support

Presented by: Senior Engineer, Kris Keller

Consideration to Approve

CITY OF Dickinson North Dakota

Vicinity Map



CITY OF Dickinson North Dakota

Baler Building

Contract Amendment

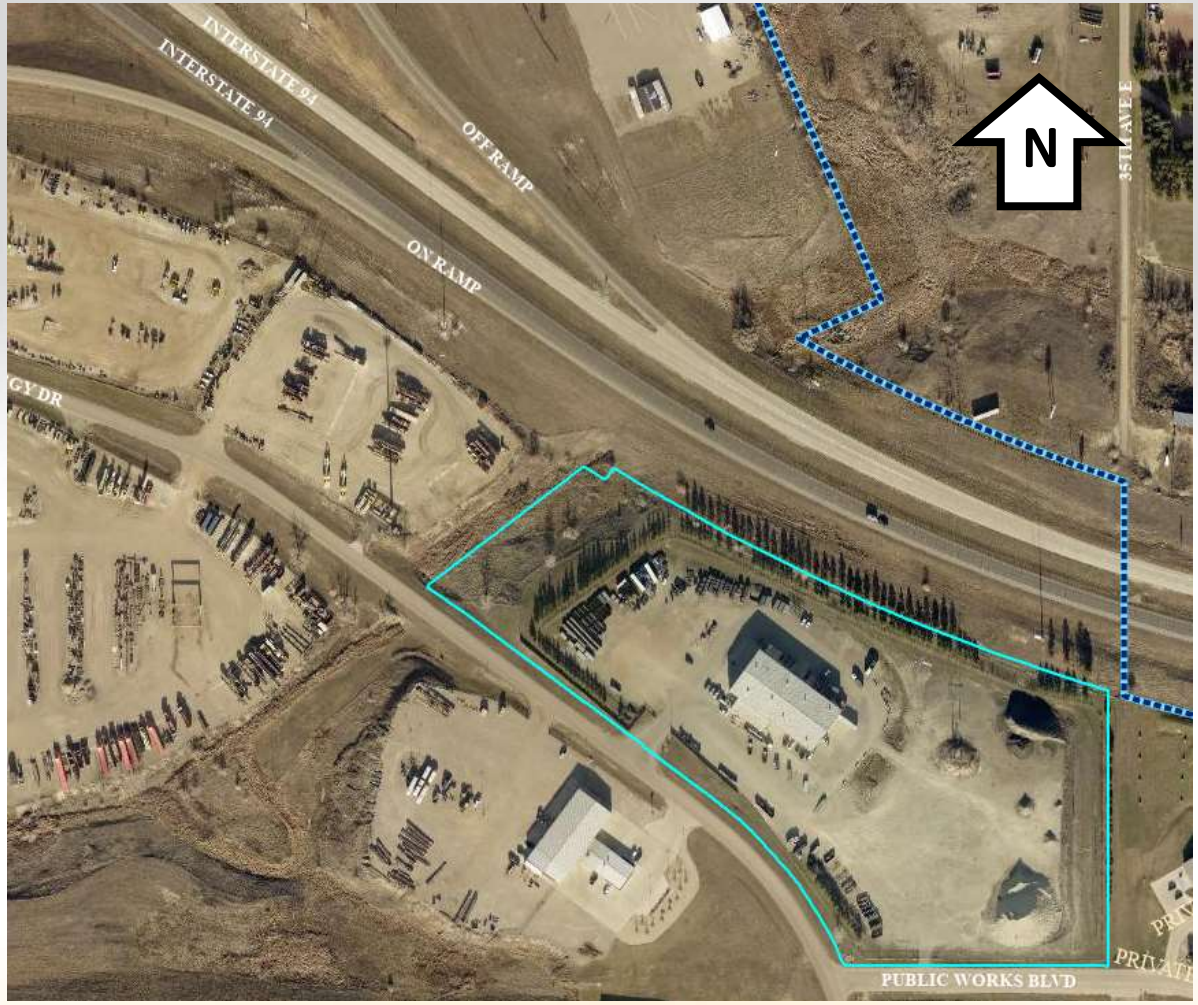
Burns & MacDonnell

Presented by: Senior Engineer, Kris Keller

Consideration to Approve

CITY OF Dickinson North Dakota

Vicinity Map



CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

ENGINEERING MEMORANDUM

July 9, 2025

RE: July 15, 2025 Commission Meeting

BURNS & MACDONNELL – CONTRACT AMENDMENT 1 – BALER BUILDING (202216)

For your consideration is a contract amendment for Burns & MacDonnell to provide construction engineering. The amendment includes bid support, request for information responses, as-built drawings, in-person inspections, and other construction engineering support.

The amendment is for $382,678 on a Time & Material, Not-to-Exceed basis.

The City Attorney has reviewed the contract amendment.

The City Engineering staff recommends approval.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement: December 21, 2023

Owner: City of Dickinson

Engineer: Burns & McDonnell Engineering Company, Inc.

Project: Baler Building Expansion

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

_X_ Additional Services to be performed by Engineer

____ Modifications to services of Engineer

____ Modifications to responsibilities of Owner

_X_ Modifications of payment to Engineer

____ Modifications to time(s) for rendering services

____ Modifications to other terms and conditions of the Agreement

Description of Modifications:

See attached Amendment No. 1 – Scope of Services and Amendment No. 1 – Budget.

Agreement Summary:

Original agreement amount:	$ 901,000.00
Net change for prior amendments:	$ 0.00
This amendment amount:	$ 382,678.00
Adjusted Agreement amount:	$ 1,365,750.00

Change in time for services (days or date, as applicable): New estimated completion date for the project is December 31, 2026. Actual time will depend on the Owner's construction contractor's actual schedule.

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

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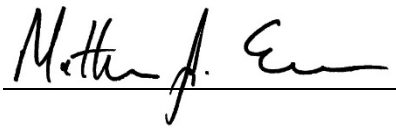
Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:	ENGINEER: Burns & McDonnell Engineering Company, Inc.
By: _____	By: 
Print name: _____	Print name: Matthew J. Evans
Title: _____	Title: Associate
Date Signed: _____	Date Signed: 3/4/2025

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AMENDMENT NO. 1 – SCOPE OF SERVICES

The scope of the amended services includes the following activities. The services will be performed by the Engineer during the construction project.

A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

1. *Owner's Representative:* During construction the Engineer will support the Owner in construction administration including, attending construction meetings that are scheduled and lead by the Contractor, reviewing Contractor Requests for Information, reviewing and responding to Contractor Submittals, reviewing Contractor pay applications and change order requests, and other construction administration support services requested by the Owner.

2. *Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.

3. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.

4. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.

5. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.

6. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.

7. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.

8. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:

a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design

professional the progress of Contractor's executed Work. Such visits and observations by Engineer if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

b. The purpose of Engineer's visits to the Site, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work since these are solely the Contractor's duties and responsibilities under the Contract Documents. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

9. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.

10. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.

11. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs),

or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, considering the number of RFI's pending and the complexity of the requested information, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.

12. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.

13. *Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.

14. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.

15. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted. Shop Drawings, Samples, and other required Contractor submittals not bearing a professional seal and signature, when required, may be rejected without review.

16. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor.

17. *Inspections and Tests:*

    a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.

    b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.

    c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.

18. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

19. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

    a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).

    b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

20. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

21. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.

22. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E ("Notice of Acceptability of Work") that the Work is acceptable to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.

23. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. Engineer shall be entitled to an equitable increase in compensation if Construction Phase services are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

AMENDMENT NO. 1 - BUDGET

Task	Hours	Rate ($/hour)*	Total	Notes
Specifications/RFI's/Pay Apps/Reports				
Spec Reviews	400	$ 220	$ 88,000	Estimate 100 submittals at 4 hours per submittal. Similar projects required approximately 100 submittals to be reviewed, plus resubmittals.
PEMB Submittal Reviews	80	$ 220	$ 17,600	PEMB submittal requires structural calculations and modifications to foundation design to match PEMB manufacturer design.
Foundation/Rebar Submittal Review	80	$ 220	$ 17,600	Foundation and rebar submittal review by structural engineers is required.
RFI's	80	$ 220	$ 17,600	Estimate 20 submittals at 4 hours per RFI.
Pay App	32	$ 220	$ 7,040	Estimate 16 monthly pay application reviews at 2 hours per application
Change Order Review	16	$ 220	$ 3,520	Estimate 8 contractor change order requests at 2 hours per change order.
Review Test Reports	25	$ 220	$ 5,500	Review concrete, material, and compaction reports. Assume 0.5 hours per report and 50 reports.
Engineer Directive	8	$ 220	$ 1,760	Assume 2 engineering directives at 4 hours per directive.
Meetings				
In-Person Monthly Meetings	160	$ 299	$ 47,840	Assume project manager visits the site once a month for the durations of the project. 10 hours per trip. 16 trips.
Bi-Weekly Construction Meetings	192	$ 220	$ 42,240	Assume project manager, asst project manager, and one of the design team leads will take part in the meetings. A total of 32 meetings, 2- hours each, attended by 3 of the team
In-Person Inspections by Discipline Leads				
Structural	20	$ 220	$ 4,400	Assume two site inspections by the structural team. 10-hours per trip.
Architectural	20	$ 220	$ 4,400	Assume two site inspections by the architectural team. 10-hours per trip.
Mechanical	20	$ 220	$ 4,400	Assume two site inspections by the mechanical team. 10-hours per trip.
Electrical	20	$ 220	$ 4,400	Assume two site inspections by the electrical team. 10-hours per trip.
Fire Protection	20	$ 220	$ 4,400	Assume two site inspections by the fire protection team. 10-hours per trip.
Civil	20	$ 220	$ 4,400	Assume two site inspections by thecivil team. 10-hours per trip.
Expenses				
Trip Expenses	28	$ 1,500	$ 42,000	Assume total of 28 trips to the site by the Burns & McDonnell team at expenses of $1,500 per trip.
Tech Charge Expense			$ 14,378	Total hours at $9.95 per hour.
Project Management				
Project Management	64	$ 250	$ 16,000	Assum 4 hours per month for 16 months.
Project Closeout				
Contractor's Completion Documents	40	$ 220	$ 8,800	Review, combine and submit to City contractor completion documents, including as-record drawings, manuals, and other equipment reports.
Substantial and Final Completion	20	$ 220	$ 4,400	Review site to evaluate project completion.
Contingency				
Contingency Hours	100	$ 220	$ 22,000	Estimate of additional scope requests by the City.
TOTAL	**1445**		**$ 382,678**	

*Rate is the estimated average rate of Burns & McDonnell team member anticipated to work on task.

CITY OF Dickinson North Dakota

Engineering Memorandum

June 26, 2025

RE: July 1st Commission Meeting

MASTER SERVICE AGREEMENT WITH PICTOMETRY INTERNATIONAL CORP. DBA EAGLEVIEW

For your consideration is a master service agreement (MSA) with Pictometry International Corp. DBA EagleView. The benefits of having a MSA versus providing a contract for each change to our system are; consistent terms and conditions regardless of the type of change to the contract, City of Dickinson utilization of the new software tools making the system easier to use, the current contract to utilize Connect Explore software will be ending in 2026 which is currently required to access the aerial imagery, and reduced review time by staff for future project contracts.

The City Engineering staff recommends approval.

CUSTOMER NAME:	City of Dickinson, ND
ATTN:	Daryl Hochhalter
CUSTOMER ADDRESS:	99 2nd Street E Dickinson, North Dakota 58601
CUSTOMER PHONE:	(701) 456-7019
CUSTOMER E-MAIL:	daryl.hochhalter@dickinsongov.com

MASTER SERVICES AGREEMENT

This Master Services Agreement ("Agreement") is entered into as of the date of last signature below (the "Effective Date") by and between the Customer identified above ("Customer") and Pictometry International Corp. dba EagleView, a corporation formed under the laws of the State of Delaware, with a place of business at 25 Methodist Hill Drive, Rochester, NY 14623 ("EagleView"). Customer and EagleView may be referred to individually as "Party" and, collectively, as "Parties." EagleView will provide the Products and Services in accordance with and subject to the conditions of this Agreement during the applicable Term.

GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

1.1. **"Account"** means an account created for Customer by EagleView for the purpose of providing access to the Products and Services.

1.2. **"Activation"** means the point in time when Customer has access to an Account and the Products and Services are available to Customer.

1.3. **"Authorized User"** means: (i) any employee or elected or appointed official of the Customer authorized by Customer to use the Products and Services; (ii) any additional users as may be defined in an Order Form (such as governmental subdivisions and their employees or elected or appointed officials) all of whom are considered to be agents of Customer for the purposes of Section 1.3; or (iii) a contractor of Customer, so long as Customer gives written notice of its intent to use such contractor to EagleView prior to being granted access to the Products and Services and, unless EagleView expressly waives such requirement for any individual, has entered into a written agreement with EagleView authorizing such access.

1.4. **"Confidential Information"** means any non-public information that is identified as or would be reasonably understood to be confidential and/or proprietary as disclosed by a Party ("Discloser") to another Party ("Recipient"). Confidential Information of EagleView includes, but is not limited to: (a) the Products and Services including any related software code and Documentation; (b) the terms of this Agreement including all Order Forms and statements of work, as applicable, and related pricing, and (c) EagleView's roadmaps, product plans, product designs, architecture, technology and technical information, security audit reviews, business and marketing plans, and business processes, however disclosed. Confidential Information will not include information that was (a) at the time of disclosure, through no fault of the Recipient, already known and generally available to the public; (b) at the time of disclosure to Recipient already rightfully known to the Recipient without any obligation of confidentiality; (c) disclosed to the Recipient by a third party who had the right to make the disclosure without any confidentiality restrictions; or (d) independently developed by the Recipient without access to or use of the Discloser's Confidential Information.

1.5. **"Documentation"** means the materials describing the features and functions of the Products and Services as may be updated from time to time by EagleView.

1.6. **"Fee"** means the fees charged by EagleView for the Products and Services as identified in an Order Form or an invoice issued by EagleView.

1.7. **"Intellectual Property Rights"** means all worldwide intellectual property rights whether registered or unregistered including copyrights, patents, patent applications, trademarks, service marks, trade secrets, and all other proprietary rights.

1.8. **"Malware"** means any software program or code intended to harm, destroy, interfere with, corrupt, or cause undesired effects on program files, data, or other information, executable code, or application software macros.

1.9. **"Order Form"** means a mutually agreeable order signed and dated by both Parties describing the Products and Services purchased by Customer. The Parties may enter into several Order Forms with each Order Form made part of this Agreement. In the event of a conflict between the terms of this Agreement and an Order Form, the Order Form will prevail; provided that notwithstanding anything to the contrary, no Order Form shall exist or be effective except to the extent it is governed by this Agreement.

1.10. **"Products and Services"** means EagleView's proprietary products, services and content, whether or not identified in an Order Form, developed and owned or licensed by EagleView, its Affiliates (defined as its directors, officers, employees, agents, representatives, advisors, and persons or entities which are controlled by or are under common control with EagleView), and/or their licensors.

2. ACCESS AND USE OF THE PRODUCTS AND SERVICES

2.1. **Access to the Products and Services.** Subject to Customer's compliance with the terms of this Agreement, EagleView hereby grants to Customer the right to access and use the Products and Services identified on an Order Form(s) for its internal business purpose on a limited, revocable, non-exclusive, non-transferable basis in accordance with the scope of use identified in the Order Form. Unless a different term of the license grant to Products and Services is set forth in an Order Form, the right to access and use the Products and Services for its internal business purpose during the term of any Order Form(s) is the only right granted to Customer under this Agreement and any Order Form(s). EagleView will have no liability for any loss or damage arising from Customer's failure to comply with the terms of this Agreement. EagleView will provide Customer a primary administrator Account for managing and granting access to its Authorized Users. Customer will be responsible for activating Authorized Users through use of the Account. Customer and its Authorized Users are responsible for maintaining the confidentiality of all passwords.

2.2. **Access Restrictions.** Access by Customer and its Authorized Users to the Products and Services is subject to the following conditions:

2.2.1. Customer will not access the Products and Services or Confidential Information of EagleView in a way that might adversely affect the security, stability, performance, or functions of the Products and Services.

2.2.2. Customer will not directly or indirectly: (a) resell or sublicense the Products and Services, (b) modify, disassemble, decompress, reverse compile, reverse assemble, reverse engineer, or translate any portion of the software related to the Products and Services; (c) create derivative works from the Products and Services; (d) use the Products and Services in violation of applicable law or the rights of others; (e) perform any vulnerability or penetration testing of the Products and Services; (f) cause harm in any way to the Products and Services or cause Malware to harm the Products and Services; (g) work around the Products and Services' technical limitations; (h) remove any proprietary notices from the Products and Services, software related to the Products and Services, documentation or any other EagleView materials furnished or made available hereunder; (i) access the software related to the Products and Services in order to build a competitive product or service; or (j) copy any features, functions or graphics of the software related to the Products and Services.

2.2.3. Customer will not use the Products and Services in connection with any data that: (a) may create a risk of harm or loss to any person or property; (b) constitutes or contributes to a crime or tort; (c) is illegal, unlawful, harmful, pornographic, defamatory, infringing, or invasive of personal privacy or publicity rights; (d) contains any information that Customer does not have the right to use; or (e) use the Products and

Services, or any software or documentation related to the Products and Services, in violation of export control laws and regulations.

2.2.4. Customer and its Authorized Users shall only use the Products and Services for the use and purpose set out in this Agreement, and for no other purpose.

2.2.5. EagleView may suspend the Products and Services if EagleView determines, in its reasonable discretion, that suspension is necessary to protect Customer or the Products and Services from operational, security, or other material risk, or if the suspension is ordered by a court or other tribunal. In such event(s), EagleView will provide notice of suspension to Customer as soon as reasonably practicable.

2.3. Account Use. Customer is responsible for maintaining and keeping confidential its Account information, including passwords, usernames, and email addresses. If Customer becomes aware of: (i) any violation of the terms of this Agreement by an Authorized User or unauthorized access to an Account, or (ii) any compromise to an Account including unauthorized access to or disclosure of any Account information, passwords, usernames or login credentials, then Customer must promptly suspend any relevant access and notify EagleView.

2.4. Reservation of Rights. Except for the limited rights expressly granted herein, EagleView and its Affiliates retain all right, title and interest in all Intellectual Property Rights and technology related to EagleView's proprietary Products and Services. Customer will preserve and keep intact all EagleView copyright, patent, and/or trademark notices presented in connection with the Products and Services. Customer will not assert any implied or other rights in or to any of EagleView's Intellectual Property Rights or Products and Services. From time to time, Customer may provide suggestions, ideas, enhancement requests, or other information on its use of the Products and Services ("Feedback"). Customer agrees that EagleView will have all right, title, and interest to use such Feedback without any restrictions and without any payment or other compensation to Customer.

3. PAYMENT

3.1. Fees. Customer will pay the Fees within thirty (30) days of receipt of invoice. EagleView will have the right to assess a late payment charge on any overdue amounts equal to the lesser of: (i) one and one-half percent (1.5%) per month, or (ii) the maximum rate allowed by applicable law. Additional or different payment terms may be set forth in the Order Form. All Fees paid pursuant to this Agreement and any applicable Order Form are non-refundable and all Products and Services ordered pursuant to an Order Form are non-cancelable, unless expressly stated to the contrary in the Order Form. In the event that EagleView seeks legal recourse for the collection of any unpaid Fees from Customer, Customer will be responsible for all of EagleView's costs of such collection action if EagleView is the prevailing party. If any Fees are overdue by more than thirty (30) days, EagleView may, without limiting its other rights and remedies, suspend the Products and Services until such amounts are paid in full, provided that, EagleView will give Customer at least ten (10) days' prior notice that its account is overdue.

3.2. Pricing Changes. If any Order Form is subject to renewal or extension, automatic or otherwise, EagleView may adjust the pricing for any Products and Services upon any renewal or extension of an Order Form by providing notice thereof at least ninety (90) days prior to the date for such renewal or extension.

3.3. Taxes. The Fees do not include any levies, duties excise, sales, use, value added or other taxes, tariffs, or duties that may apply to the Products and Services ("Taxes"). Customer is responsible for paying all Taxes associated with its purchases hereunder. If EagleView has the legal obligation to collect Taxes from Customer, Customer will pay that amount to EagleView unless Customer provides EagleView with a valid tax exemption certificate authorized by the applicable taxing authority prior to billing. For clarity, EagleView is solely responsible for taxes assessable against it based on its income, property, and employees.

4. TERM AND TERMINATION

4.1. Term. The term of this Agreement will commence on the Effective Date and will remain in effect for so long as there exists an open Order Form and for a period of twelve (12) months thereafter ("Term"). After expiration or early termination, Customer will not have any access to content or any Products and Services.

4.2. Termination; Suspension. Either Party may terminate this Agreement or any Order Form upon written notice to the other Party if: (i) the non-terminating Party materially breaches this Agreement or any Order Form and fails to cure such breach within thirty (30) days of delivery of written notice; or (ii) if the other Party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation, or assignment for the benefit of creditors. EagleView may suspend access to the Products and Services in the event Customer is in material breach of this Agreement and such breach has not been cured within thirty (30) days' written notice to Customer. In the event of suspension due to Customer's material breach of this Agreement, Customer will remain liable for all Fees applicable to the Term that would have been paid had access to the Products and Services not been suspended.

4.3. Effect of Termination on Fees: EagleView Breach. In the event this Agreement is terminated by Customer for a material breach by EagleView, (a) where EagleView has fully delivered imagery to Customer, no refund of fees will be made, or (b) where Customer, at the time of termination, is accessing on-line imagery and data access and/or software related to any Products and Services, EagleView will refund any unused prorated, prepaid fees for the Products and Services.

4.4. Effect of Termination on Fees: Customer Breach. In the event this Agreement is terminated by EagleView for a material breach by Customer or due to section 4.2 (ii) applying, Customer will be responsible for all Fees and Taxes under any current Order Form(s).

4.5. Survival. Upon any expiration or termination of any Order Form or this Agreement, the following sections will survive with respect thereto: 2.4 (Reservation of Rights), 3 (Payment), 5 (Confidentiality), 7 (Indemnification), 8 (Limitation of Liability), and 9 (General Provisions).

5. CONFIDENTIALITY

5.1. Obligations. Each Party will hold the other Party's Confidential Information in confidence with at least as much care as it holds its own Confidential Information, and neither Party will disclose any of the other Party's Confidential Information to any third party. Each Party may use the Confidential Information solely for purposes of its performance under this Agreement, and may disclose such information to its employees, subcontractors and professional advisors only on a need-to-know basis, provided that such employees, subcontractors and professional advisors are bound by obligations of confidentiality at least as restrictive as those set forth in this Agreement.

5.2. Required Disclosure. The Recipient may disclose Confidential Information as required by court order, Freedom of Information Act request, or otherwise by law, provided that it gives the Discloser prior written notice of such disclosure (to the extent legally permitted) as well as reasonable assistance if Discloser seeks a protective order to prevent the disclosure. Any disclosure pursuant to this Section 5.2 will be restricted to include the least amount of Confidential Information necessary to comply with the law or order. All costs incurred by the Recipient in connection with complying with such order will be paid solely by the Recipient.

6. WARRANTIES

6.1. Mutual Warranties. Each Party represents and warrants to the other Party that: (i) it is an organization duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation, has all requisite power and authority to carry on its business and to own and operate its properties and assets; and (ii) the individual signing this Master Services Agreement and any Order Forms has the requisite authority to bind the party to this Agreement and the Order Form, respectively.

6.2. EagleView Warranty. EagleView warrants that (i) it will provide the Products and Services with commercially reasonable care and skill; and (ii) the Products and Services will conform to the then-current Documentation in all material respects. In the event of a breach of this warranty, Customer's sole and exclusive remedy will be as described in Section 4.3 Payments Upon Termination.

6.3. Disclaimer. EXCEPT FOR EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT, EAGLEVIEW MAKES NO ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER

EXPRESS, IMPLIED IN FACT OR BY OPERATION OF LAW, OR STATUTORY, AS TO ANY MATTER WHATSOEVER. EAGLEVIEW EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. EAGLEVIEW DOES NOT WARRANT THAT THE PRODUCTS AND SERVICES (INCLUDING ANY SUPPORT SERVICES) WILL BE ERROR FREE, WILL MEET CUSTOMER'S REQUIREMENTS, OR WILL BE TIMELY OR SECURE. CUSTOMER WILL NOT HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATIONS OR WARRANTY ON BEHALF OF CUSTOMER TO ANY THIRD PARTY. TO THE MAXIMUM EXTENT PERMITTED BY LAW, THE PRODUCTS AND SERVICES AND SUPPORT SERVICES ARE PROVIDED "AS IS."

7. INDEMNIFICATION

7.1. EagleView Indemnification. EagleView will defend Customer against any claim, demand, suit or proceeding made by a third party alleging that the Products and Services infringes the intellectual property rights of such third party and will pay all costs or damages that are finally awarded by a court of competent jurisdiction (including reasonable attorneys' fees) or agreed to in a written settlement signed by EagleView; provided, however, that Customer will: (i) notify EagleView in writing within ten (10) calendar days of its receipt of notice of the claim, (ii) give EagleView sole control of the defense and settlement of the claim (except that EagleView will not settle any claim that results in liability or an admission of liability by Customer without Customer's prior written consent), and (iii) provide EagleView with all reasonable assistance, information, and authority necessary to perform EagleView's obligations under this paragraph. Notwithstanding the foregoing, EagleView will have no liability for any claim of infringement or misappropriation to the extent such claim arises from: (i) use of the Products and Services in combination with materials including software, hardware, or content not furnished by EagleView; or (ii) Customer's breach of this Agreement.

7.2. Remedies. In the event the Products and Services are held or is believed by EagleView to infringe or misappropriate any Intellectual Property Rights of a third party, EagleView will have the option, at its expense, to: (i) replace the Products and Service with a non-infringing equivalent, (ii) modify the Products and Services to be non-infringing, (iii) obtain for Customer a license to continue using the Products and Services; or (iv) terminate this Agreement or any relevant Order Form and refund any prepaid, prorated fees for the remainder of the Term. The foregoing remedies constitute Customer's sole and exclusive remedies and EagleView's sole liability with respect to any third-party infringement claim.

7.3. Customer Indemnification. Customer will, at its expense, defend EagleView from and against all third party claims and will pay any costs, losses or damages that are finally awarded (including reasonable attorneys' fees) or agreed to in settlement to the extent arising out of Customer's breach of this Agreement, provided that (i) EagleView notifies Customer in writing within ten (10) calendar days of its receipt of written notice of the claim, (ii) Customer has sole control of the defense and settlement of the claim (except that Customer will not settle any claim that results in liability or an admission of liability by EagleView without EagleView's prior written consent), and (iii) EagleView provides Customer with all reasonable assistance, information, and authority necessary to perform Customer's obligations under this paragraph.

8. LIMITATION OF LIABILITY

8.1. Consequential Damages. TO THE EXTENT PERMITTED BY LAW, IN NO EVENT WILL EITHER PARTY OR ITS AFFILIATES BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, COVER, BUSINESS INTERRUPTION, SPECIAL, OR PUNITIVE DAMAGES OF ANY KIND OR NATURE, INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, DATA, PROFITS, REVENUE, OR GOODWILL, WHETHER AN ACTION IS BASED IN CONTRACT, TORT, OR OTHERWISE, REGARDLESS OF WHETHER EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8.2. Limitation of Liability. EXCLUDING EITHER PARTY'S INDEMNIFICATION OBLIGATIONS PURSUANT TO SECTION 7, TO THE EXTENT PERMITTED BY LAW, THE AGGREGATE AND CUMULATIVE LIABILITY OF EITHER PARTY INCLUDING ALL THEIR AFFILIATES REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR TORT (INCLUDING BUT NOT LIMITED TO

NEGLIGENCE) WILL IN NO EVENT EXCEED THE TOTAL AMOUNT OF FEES PAID AND PAYABLE BY CUSTOMER IN THE TWELVE MONTHS PRECEDING THE ACTIONS GIVING RISE TO THE CLAIM.

9. GENERAL PROVISIONS

9.1. Export Laws. The Products and Services and derivatives thereof may be subject to export laws and regulations of the United States and other jurisdictions. EagleView and Customer each represent that it is not named on any U.S. government denied-party list. Customer will not permit any user to access, use, export, reexport, or transfer, directly or indirectly, any Products and Services or content in a U.S.-embargoed country or region (including but not limited to Cuba, Iran, North Korea, Sudan, Syria, Crimea, or Russia) or in violation of any U.S. export law or regulation.

9.2. No Third-Party Beneficiaries. Except as specifically identified in this Agreement, nothing in this Agreement is intended to confer upon any person other than the Parties and their respective successors or permitted assigns, any rights, remedies, obligations, or liabilities whatsoever.

9.3. Independent Contractors. Nothing contained in this Agreement will be deemed or construed as creating a joint venture or partnership between any of the Parties hereto. Neither Party will have the power or authority to control the activities or operations of the other. At all times, the status of the Parties will be that of independent contractors.

9.4. Force Majeure. Except with respect to Customer's payment obligations, each Party will be excused from performance under this Agreement, will not be deemed to be in breach hereof, and will have no liability to the other Party whatsoever if either party is prevented from performing any of its obligations hereunder, in whole or in part, as a result of a Force Majeure Event. A "Force Majeure Event" means an event or occurrence beyond the control of the nonperforming Party, such as an act of God or of the public enemy, embargo or other act of government in either its sovereign or contractual capacity, government regulation, travel ban or request, court order, civil disturbance, terrorism, war, quarantine restriction, epidemic, virus, fire, weather, flood, accident, strike, slowdown, delay in transportation, electrical power outage, interruption or degradation in electronic communications systems, inability to obtain necessary labor, materials or manufacturing facilities, and other similar events. In the event of any delay resulting from a Force Majeure Event, any date of delivery hereunder will be extended for a period equal to the time lost because of the delay.

9.5. Security Assessment. Upon reasonable request, EagleView will assist Customer in its EagleView security risk assessments by completing forms and providing reports that provide Customer with generally available information relating to EagleView's information security practices. Such information will include high level overviews of implemented security measures, such as access controls, encryption, or other means, where appropriate, and will provide details relating to how Customer's Confidential Information is disclosed, accessed, processed, and stored (as applicable).

9.6. Assignment. Neither Party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the other Party's prior written consent (not to be unreasonably withheld); provided, however, either Party may assign this Agreement in its entirety (including all Order Forms), without the other Party's consent to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Subject to the foregoing, this Agreement will bind and inure to the benefit of the Parties and their respective successors and permitted assigns.

9.7. Governing Law. This Agreement will be governed by the laws of the state the Customer is located in without regard to conflict of law principles. The Parties agree that any claims, legal proceedings, disputes and litigation arising out of or in connection with this Agreement will be brought solely in the state or federal courts located in the jurisdiction in which the Customer is based.

9.8. Severability & Waiver. The failure of either Party to exercise any right or the waiver by either Party of any breach, will not prevent a subsequent exercise of such right or be deemed a waiver of any subsequent breach of the same, or any other provision of this Agreement. All waivers must be in writing and signed by the Party waiving

its rights. If any section of this Agreement is held to be invalid or unenforceable, the remaining sections of this Agreement will remain in force to the extent feasible.

9.9. Notices. Notwithstanding anything to the contrary in this Agreement, notices and other communications may be given or made pursuant to this Agreement via electronic mail. Notwithstanding the foregoing, any notice concerning a material breach, violation, or termination hereof must be in writing and will be delivered: (a) by certified or registered mail; or (b) by an internationally recognized express courier or overnight delivery service. All written notices or other written communications to EagleView will be provided to the address listed above and addressed to: ATTENTION: LEGAL DEPARTMENT. All written notices to Customer will be sent to the address identified on the Order Form and addressed to the individual signing said Order Form and will be deemed to have been duly given when delivered personally, when deposited in the U.S. mail, certified or registered mail, or when deposited with an overnight courier or delivery service. With respect to notices and other communications regarding EagleView's privacy policy, support plan, or other similar provisions, such notices will be deemed given when posted to EagleView's website (www.eagleview.com) or e-mailed to the Customer's Account administrator(s).

9.10. Execution in Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original and all of which together will constitute only one agreement. The execution and delivery of counterparts of this Agreement by electronic mail, electronic form (including execution by way of an electronic or other signature stamp), website submission, facsimile, or by original manual signature, regardless of the means or any such variation in pagination or appearance will be binding upon the Parties executing this Agreement.

9.11. Order of Precedence. In the event of any conflict, or inconsistency among the terms and conditions contained in documents comprising the Agreement, such conflict or inconsistency shall be resolved according to the following order of precedence, with the first document listed having the highest precedence: any exhibits in the order of their attachment (for example, Exhibit A, then Exhibit B, etc.), the Order Form, and this Agreement.

9.12. Entire Agreement. This Agreement, along with the Order Form(s), and any attached exhibits, which are all incorporated into this Agreement by reference, contains the entire understanding of the Parties with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the Parties relating to such subject matter. The Parties agree that any term or condition stated in a Customer purchase order is null and void. This Agreement may not be amended or modified except by mutual written agreement. In the event that any court holds any provision of this Agreement as null, void, or otherwise ineffective or invalid, such provision will be deemed to be restated to reflect as nearly as possible the original intentions of the Parties in accordance with applicable law, and the remaining provisions will remain in full force and effect. The unenforceability of any provision of this Agreement will not affect the validity of the remaining provisions hereof. A waiver by either Party of a breach or failure to perform hereunder will not constitute a waiver of any subsequent breach or failure.

[Signature page follows]

CUSTOMER	EAGLEVIEW
CITY OF DICKINSON, ND	PICTOMETRY INTERNATIONAL CORP. DBA EAGLEVIEW
	a Delaware corporation
SIGNATURE:	SIGNATURE: Robert Locke Robert Locke (Jul 7, 2025 12:51 EDT)
NAME:	NAME: Robert Locke
TITLE:	TITLE: President
EXECUTION DATE:	EXECUTION DATE: 07/07/2025

eagleview

EXHIBIT A
AGREEMENT NON-STANDARD TERMS AND CONDITIONS

The terms and conditions of this Exhibit A include all mutually agreed upon changes to the terms and conditions of this Agreement. In the event of any conflict, or inconsistency among the terms and conditions contained in documents comprising the Agreement, such conflict or inconsistency shall be resolved according to the following order of precedence, with the first document listed having the highest precedence: any exhibits in the order of their attachment (for example, Exhibit A, then Exhibit B, etc.), the Order Form, and this Agreement.

Section 7.3 Customer Indemnification of the General Terms and Conditions is deleted in its entirety.

[Remainder of page intentionally left blank]

eagleview

ORDER FORM

CUSTOMER NAME:	City of Dickinson, ND
ORDER FORM TERM (DURATION):	3 year(s)
ORDER FORM EFFECTIVE DATE:	
MASTER SERVICES AGREEMENT EFFECTIVE DATE: This Order Form is governed by the terms and conditions of the Master Services Agreement with the effective date listed between Pictometry International Corp. dba EagleView and City of Dickinson, ND.	

ORDER #
LC-10012486

BILL TO
City of Dickinson, ND
Daryl Hochhalter
99 2nd Street E Dickinson, North Dakota 58601
(701) 456-7019
daryl.hochhalter@dickinsongov.com

SHIP TO
City of Dickinson, ND
Daryl Hochhalter
99 2nd Street E Dickinson, North Dakota 58601
(701) 456-7019
daryl.hochhalter@dickinsongov.com

CUSTOMER ID	SALES REP	REFRESH FREQUENCY
A1235218	Ryan Kaza	N/A

REFRESH 1		
QTY	**PRODUCT NAME**	**PRODUCT DESCRIPTION**
1	Eagleview Cloud - Software - Plus	Provides an unlimited number of authorized users the ability to login and access the EagleView Cloud software and analytics via the web-based EagleView Cloud platform. This software provides a robust compliment of tools for engaging with imagery as well as additional project and collaboration tools, and access to mobile application. Requires the purchase of an EagleView - Imagery entitlement.
1	EagleView Cloud - Comprehensive Integration Bundle	Provides activation of integrations between the EagleView Cloud platform and compatible customer environments (including compatible CAMA providers, 911/PSAP, Cityworks, and ESRI/GIS) and via the Integrated Web Application.

FEES

Due at Initial Activation of Services	$0

Unless either Party gives notice of its intent not to renew this Order Form at least one hundred and twenty (120) days prior to the end of the Term, it will automatically renew.

PRODUCT PARAMETERS

Disaster Response Program ("DRP")

If EagleView Cloud - Disaster Response Program is listed in the above product table, then this section applies to this Order Form. If EagleView Cloud - Disaster Response Program is not listed in the above product table, then this section does not apply to this Order Form.

This Order Form includes eligibility for the DRP described below so long as the customer remains under an active services agreement and in good standing with EagleView. Imagery captured through DRP will be captured "as-is".

A. Disaster Coverage Imagery at No Additional Charge – EagleView will, upon request of Customer and at no additional charge, provide standard quality imagery of up to 200 square miles of affected areas (as determined by EagleView) upon the occurrence of any of the following events during any period Customer is eligible for DRP:

- Hurricane: areas affected by hurricanes of Category 2 and higher.
- Tornado: areas affected by tornados rated EF4 and higher.
- Terrorist: areas affected by damage from terrorist attack.
- Earthquake: areas affected by damage to critical infrastructure resulting from earthquakes measured at 6.0 or higher on the Richter scale.
- Tsunami: areas affected by damage to critical infrastructure resulting from tsunamis.

B. Discounted Rate – Coverage for areas affected by the events set forth above exceeding 200 square miles will be, subject to EagleView resource availability, offered to Customer at the then-current DRP rates. Also, coverage for areas affected by hurricanes below Category II, tornadoes below EF4 or earthquakes rated below 6.0 on the Richter scale, flooding meeting or exceeding the major flood stage, wildfires impacting population centers, or other disasters as agreed to between the customer and EagleView, will be, subject to EagleView resource availability, offered to Customer at the then current DRP rates.

[Signature page follows]

This Order Form is incorporated by reference into the Master Services Agreement between EagleView and Customer.

CUSTOMER	EAGLEVIEW
CITY OF DICKINSON, ND	PICTOMETRY INTERNATIONAL CORP. DBA EAGLEVIEW
	a Delaware corporation
SIGNATURE:	SIGNATURE: Robert Locke Robert Locke (Jul 7, 2025 12:51 EDT)
NAME:	NAME: Robert Locke
TITLE:	TITLE: President
EXECUTION DATE:	EXECUTION DATE: 07/07/2025

ND City of Dickinson_EV Cloud Master Services Agreement_5-30-25

Final Audit Report 2025-07-07

Created:	2025-07-07
By:	Moria Story (Moria.Story@eagleview.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhquHxMTZQEccgUHFQCxac-4BRfw6hm_z

"ND City of Dickinson_EV Cloud Master Services Agreement_5-30-25" History

Document created by Moria Story (Moria.Story@eagleview.com)
2025-07-07 - 1:46:58 PM GMT

Document emailed to Robert Locke (bob.locke@eagleview.com) for signature
2025-07-07 - 1:47:03 PM GMT

Email viewed by Robert Locke (bob.locke@eagleview.com)
2025-07-07 - 4:50:26 PM GMT

Document e-signed by Robert Locke (bob.locke@eagleview.com)
Signature Date: 2025-07-07 - 4:51:20 PM GMT - Time Source: server

Agreement completed.
2025-07-07 - 4:51:20 PM GMT

Northwest Regional Pond Vicinity Map

CITY OF Dickinson North Dakota

NORTH Dakota | Water Resources
Be Legendary.

Commission Date : 6/12/25
Commission Action : Approved (slbrost)

Approved for state cost-share of $240,000 at 60 percent of eligible costs.

MEMORANDUM

TO: Lt. Governor Michelle Strinden
Members of the State Water Commission
FROM: Reice Haase, Secretary
SUBJECT: NDSWC Cost-Share Request – City of Dickinson Northwest (NW) Regional Pond Feasibility Study
DATE: May 27, 2025

Background & Description

The City of Dickinson (Sponsor) requests cost-share for the NW Regional Pond Feasibility Study (Project). With the release of FEMA's latest Flood Insurance Rate Map (FIRM), more than 750 properties are now within the floodplain. Many of these properties are concentrated along the Dickinson Drainageway. The Project's purpose is to mitigate flood risks at the headwaters of the Dickinson Drainageway. The first phase of the project is a feasibility study to determine the benefits and costs of a controlled pond system designed to manage and regulate high-flow events. The Project will include modeling, alternative analysis, concept design, cost estimating, and a summary feasibility report. The Project is northwest of the City of Dickinson in Stark County, North Dakota.

Supplemental Information

Water Development Plan (Priority)	2025 (High)
Benefit-Cost Ratio	NR

(NR) Not Required

Schedule

Task	Dates
Study	April 2026
Design	-
Bid	-
Construction	-
Completion	-

Cost-Share Funding Summary

	Study	Preconstruction	Construction	Approved	**Recommend**
Noneligible	$0	-	-		
Eligible	$400,000	-	-		
Total	$400,000				
Cost-Share Requested 60%	**$240,000**				**$240,000**

This project meets requirements of the Water Commission's cost-share policy. Therefore, I recommend approval of this request by City of Dickinson for state cost participation in the NW Regional Pond Feasibility Study at 60 percent of eligible costs, not to exceed $240,000. This approval is contingent on available funding.

RH:af/2240

1200 Memorial Highway | Bismarck, ND 58504 | 701.328.2750 | DWR.nd.gov

CITY OF Dickinson North Dakota

Engineering Memorandum

July 7, 2025

RE: July 15th, 2025 Commission Meeting

202309 - NORTHWEST REGIONAL POND PROJECT - GRANT CONTRACT WITH NORTH DAKOTA STATE WATER COMMISSION

For your consideration is a grant contract with the North Dakota State Water Commission (State) to fund a portion of the feasibility study engineering services cost-share of 60-percent not to exceed **$240,000** as specified in State contract. The total City of Dickinson cost share is estimated to be $160,000. The project original task order award to Apex Engineering Group, Inc. took place at the February 4th, 2025 City Commission meeting. The project was approved with the 2025 capital improvement project budget and is to be paid for using Gross Production Tax (GPT).

With the release of FEMA's latest Flood Insurance Rate Map (FIRM) in August of 2024, more than 750 properties are now within the floodplain. Many of these properties are concentrated along the Dickinson Drainageway. The Project's purpose is to mitigate flood risks at the headwaters of the Dickinson Drainageway. The first phase of the project is a feasibility study to determine the benefits and costs of a controlled pond system designed to manage and regulate high-flow events. The Project will include modeling, alternative analysis, concept design, cost estimating, and a summary feasibility report.

The city engineering staff recommends approval.

DWR Project No. 2240
Planning and Education Division
June 2025

Agreement for Cost-Share Reimbursement
City of Dickinson
NW Regional Pond Feasibility Study

1. PARTIES. This agreement is between the State of North Dakota (State), by and through the State Water Commission (Commission), and the City of Dickinson (Sponsor).

2. PROJECT DESCRIPTION AND LOCATION. Sponsor is seeking funding for preconstruction costs to develop the NW Regional Pond Feasibility Study to mitigate flood risks at the headwaters of the Dickinson Drainageway (Project). The Project is located on the northwest side of the City of Dickinson in Stark County, North Dakota.

3. COMMISSION'S RESPONSIBILITY AND INTENT. Commission will provide Sponsor with cost-share, not to exceed $240,000, as approved by Commission on June 12, 2025, to reimburse 60 percent of the actual eligible costs incurred in Project, contingent on availability of funds and conditions of this agreement. Commission's intent in providing this funding to Sponsor is to assist Sponsor financially with Project costs. Sponsor retains sole and absolute discretion in the manner and means of carrying out Project, except to the extent specified in this agreement.

4. SPONSOR'S RESPONSIBILITIES. Sponsor must:

a. Complete Project.
b. Provide continued maintenance for Project.
c. Ensure all applicable permits (federal, state, and local) are obtained.
d. Acquire all title to land and easements for Project.
e. Comply with all North Dakota laws applicable to Project.
f. Maintain a Project file containing relevant documents and correspondence generated during the course of Project. Commission is not responsible for maintaining a Project file.
g. Provide a progress report to Commission at least every four years if the term of Project exceeds four years.
h. Notify Commission of any changes to Project funding, including additional funding or funding sources. Cost-share may be modified based on the revised local share.
i. Prior to signature, inform Commission and any other relevant party regarding Project of any errors, misinterpretations, changes, modifications, miscalculations, incorrect Project descriptions, or any other information stated herein that is inaccurate.
j. Notify Commission of litigation related to the Project. If a Project becomes the subject of litigation before all funds have been disbursed, the Secretary may withhold funds until the litigation is concluded.

5. ELIGIBLE COSTS. Commission has sole discretion to determine eligible costs and availability of Commission funds. Additional information is outlined in Commission's cost-share policy. Commission will not cost-share in litigation costs unless there has been a separate authorization.

6. PAYMENT. Commission will make partial payments upon receipt and approval of Sponsor's written request. Sponsor must provide Commission verification of actual costs and a Project status report with each payment request. A Commission representative may inspect Project to determine whether the work satisfies Commission's cost share requirements before Commission makes payment(s) to Sponsor. Request for final payment must include a copy of Project.

7. INDEMNIFICATION. Sponsor must require all subcontractors, other than state employed subcontractors, before commencement of an agreement between Sponsor and the subcontractor, to defend, indemnify, and hold harmless State, from and against claims based on the vicarious liability of State or its agents, but not against claims based on State's negligence or intentional misconduct. This obligation to defend, indemnify, and hold harmless does not extend to professional liability claims arising from professional errors and omissions. The legal defense provided by subcontractor to State under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for State is necessary. Subcontractor also agrees to reimburse State for all costs, expenses, and attorneys' fees incurred if State prevails in an action against subcontractor in establishing and litigating the indemnification coverage required herein. This obligation continues after the termination of this agreement.

8. INSURANCE. Sponsor must secure and keep in force during the term of this agreement, from an insurance company, government self-insurance pool, or government self-retention fund authorized to do business in North Dakota, commercial general liability with minimum limits of liability of $500,000 per person and $2,000,000 per occurrence.

In addition, Sponsor must require all subcontractors, other than state employed subcontractors, before commencement of an agreement between Sponsor and the subcontractor, to secure and keep in force during the term of this agreement, from insurance companies authorized to do business in North Dakota, the following insurance coverages:

a. Commercial general liability, including premises or operations, contractual, and products or completed operations coverages (if applicable), with minimum liability limits of $2,000,000 per occurrence.

b. Automobile liability, including Owned (if any), Hired, and Non-owned automobiles, with minimum liability limits of $500,000 per person and $2,000,000 per occurrence.

c. Workers' compensation coverage meeting all statutory requirements. The policy must provide coverage for all states of operation that apply to the performance of this contract.

d. If subcontractor is domiciled outside State, employer's liability or "stop gap" insurance of not less than $2,000,000 as an endorsement on the workers' compensation or commercial general liability insurance.

The insurance coverages listed above must meet the following additional requirements:

e. Any deductible or other similar obligation under the policies is the sole responsibility of the subcontractor. The amount of any deductible is subject to approval by State.

f. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and must be placed with insurers rated "A-" or better by A.M. Best Company, Inc., provided any excess policy follows form for coverage. Less than an "A-" rating must be approved by the State. The policies must be in form and terms approved by the State.

g. State will be defended, indemnified, and held harmless to the full extent of any coverage actually secured by the subcontractor in excess of the minimum requirements set forth above. The duty to defend, indemnify, and hold harmless State under this agreement is not limited by the insurance required in this agreement.

h. State must be endorsed on the commercial general liability policy, including any excess policies, as additional insured. State must have all the benefits, rights, and coverages of an additional insured under these policies that are not limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of Sponsor.

i. The insurance required in this agreement, through a policy or endorsement, must include:

   (1) A "Waiver of Subrogation" waiving any right to recovery the insurance company may have against State;

   (2) A provision that subcontractor's insurance coverage is primary (i.e., pay first) as respects any insurance, self-insurance, or self-retention

maintained by State and that any insurance, self- insurance, or self-retention maintained by State must be in excess of the subcontractor's insurance and must not contribute with it;

(3) Cross liability/severability of interest for all policies and endorsements;

(4) The legal defense provided to State under the policy and any endorsements must be free of any conflicts of interest, even if retention of separate legal counsel for State is necessary;

(5) The insolvency or bankruptcy of the insured subcontractor must not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured subcontractor from meeting the retention limit under the policy.

j. Failure to provide insurance as required in this agreement is a material breach of contract entitling State to terminate this agreement immediately.

9. BREACH. Violation of any provision of this agreement by Sponsor constitutes breach of this agreement. A breach obligates Sponsor to reimburse Commission for all funds paid to Sponsor and relieves Commission of all obligations under this agreement.

10. AGREEMENT BECOMES VOID. This agreement is void if not signed and returned by Sponsor within 60 days of Commission's signature.

11. TERMINATION.

a. Commission may terminate this agreement effective upon delivery of written notice to Sponsor, or a later date as may be stated in the notice, under any of the following conditions:

(1) If Commission determines an emergency exists.

(2) If funding from federal, state, or other sources is not obtained and continued at levels sufficient to provide the funds necessary to comply with this agreement. The parties may modify this agreement to accommodate a reduction in funds.

(3) If federal or state laws or rules are modified or interpreted in a way that the services are no longer allowable or appropriate for purchase under this agreement or are no longer eligible for the funding proposed for payments authorized by this agreement.

(4) If any license, permit, or certificate required by law, rule, or this agreement is denied, revoked, suspended, or not renewed.

(5) If Commission determines that continuing the agreement is no longer necessary or would not produce beneficial results commensurate with the further expenditure of public funds.

b. Any termination of this agreement is without prejudice to any obligations or liabilities of either party already accrued prior to termination.

c. The rights and remedies of any party provided in this agreement are not exclusive.

12. APPLICABLE LAW AND VENUE. This agreement is governed by and construed under the laws of State. Any action to enforce this agreement must be adjudicated exclusively in the District Court of Burleigh County, North Dakota.

13. SEVERABILITY. If any term of this agreement is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms is unaffected, and if possible, the rights and obligations of the parties are to be construed and enforced as if the agreement did not contain that term.

14. SPOLIATION – PRESERVATION OF EVIDENCE. Sponsor agrees to promptly notify Commission of all potential claims that arise or result from this agreement. Sponsor must also take all reasonable steps to preserve all physical evidence and information that may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and grants to Commission the opportunity to review and inspect the evidence, including the scene of an accident.

15. NONDISCRIMINATION. Sponsor agrees to comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), N.D.C.C. title 34, and all applicable federal and state laws, rules, and policies relating to nondiscrimination, accessibility, and civil rights.

16. MERGER AND MODIFICATION. This agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this agreement. This agreement may not be modified, supplemented, or amended in any manner, except by written agreement signed by both parties.

17. AUTHORITY TO SIGN. Each of the undersigned persons represents and warrants that he or she is fully authorized to enter into the terms and conditions of this Agreement, and execute this Agreement on behalf of the Party or Parties he or she represents and further represents that he or she has explained this Agreement to the Party or Parties he or she represents and has obtained the agreement of each such Party to abide by the term and conditions of this Agreement.

NORTH DAKOTA STATE WATER COMMISSION

By: _____

REICE HAASE
Secretary

Date: 06/26/2025

CITY OF DICKINSON

By: _____

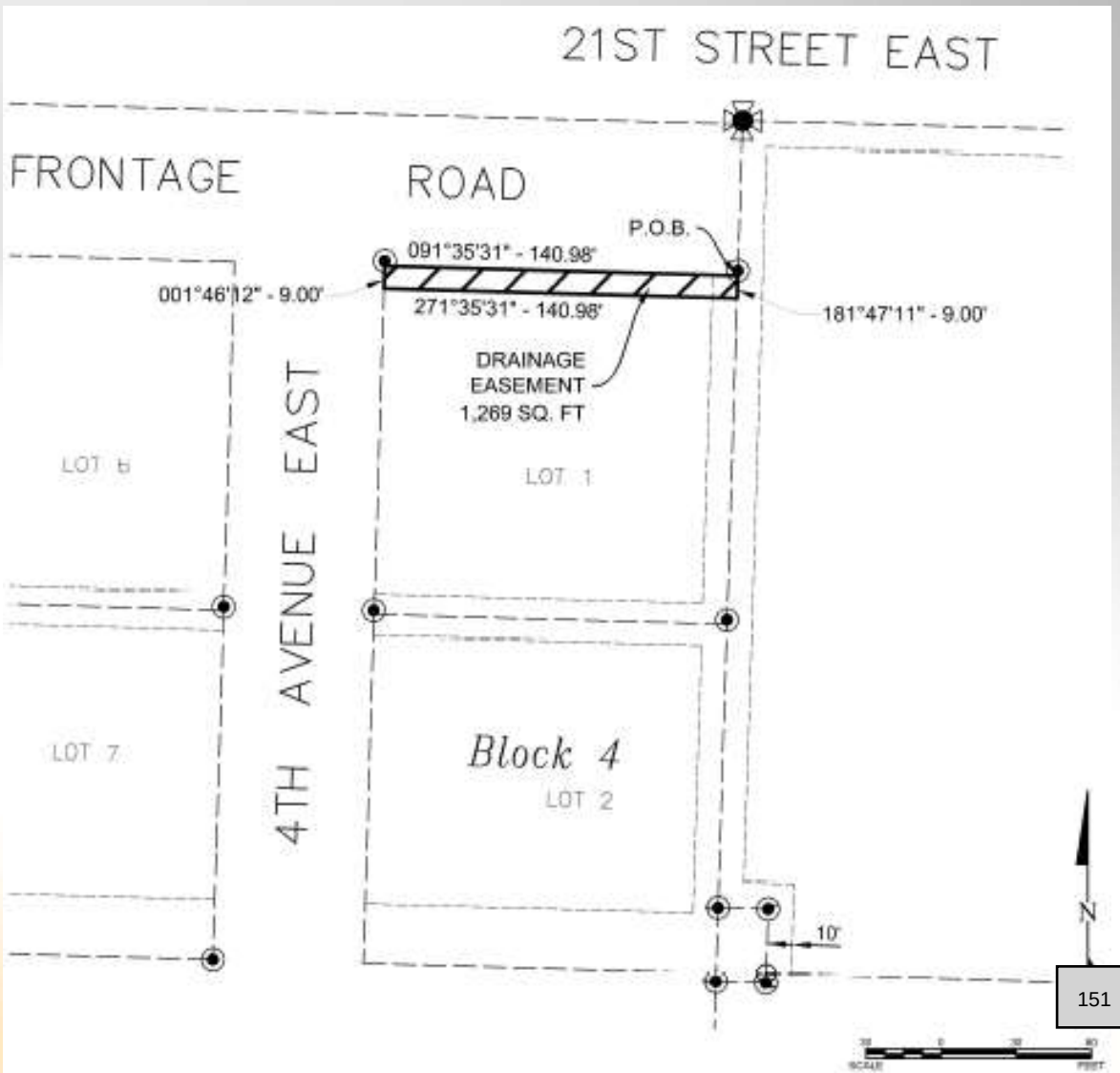
SCOTT DECKER
Mayor

Date: _____

_____
Countersignature and Date (if required)

_____
Print Name and Title

2025 Road Maintenance Project Drainage Easement



CITY OF Dickinson North Dakota

DRAINAGE EASEMENT

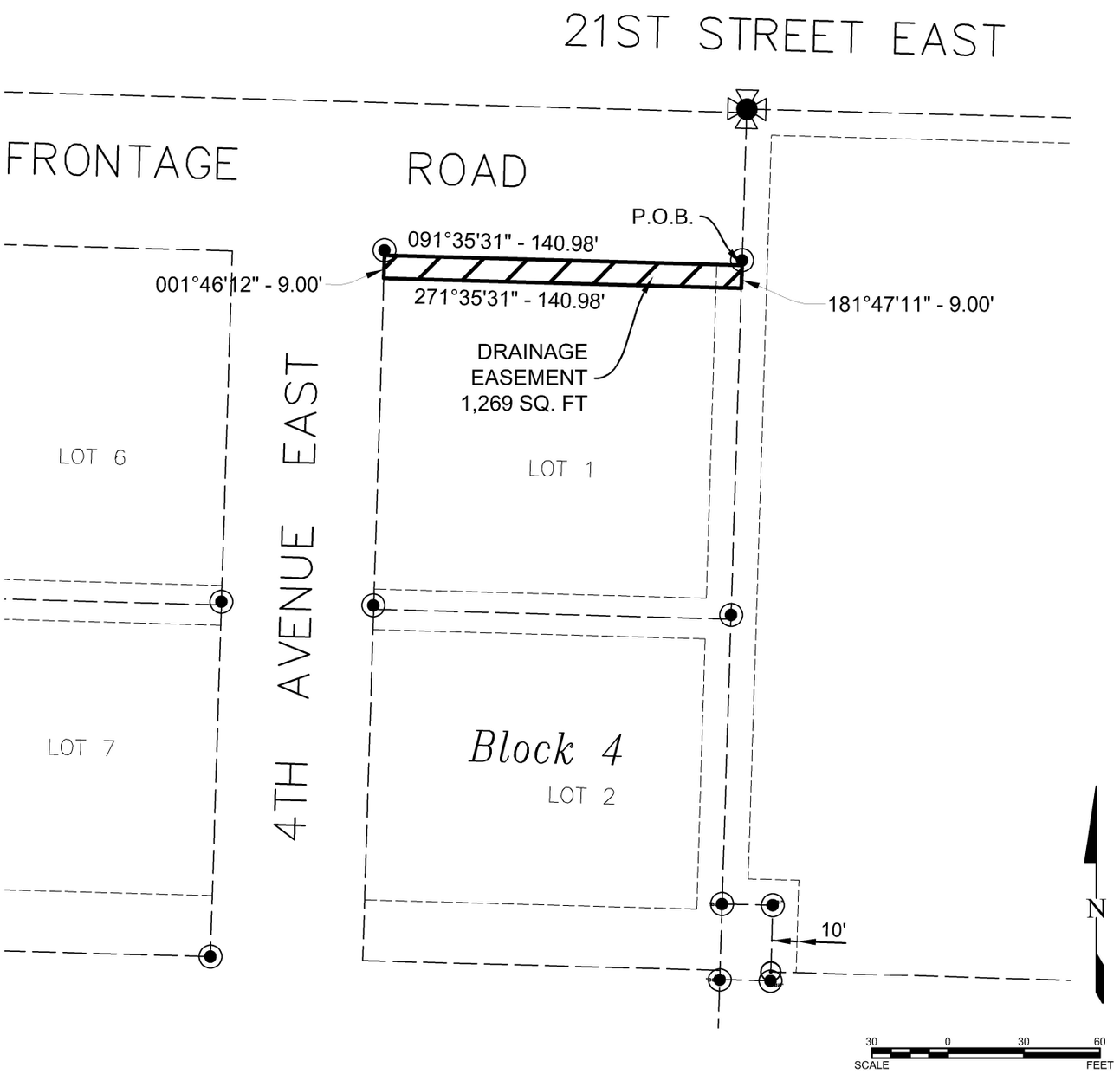
IN LOT 1, BLOCK 4 OF HEWSON'S THIRD ADDITION TO THE CITY OF DICKINSON IN THE NORTHWEST QUARTER OF SECTION 34, T.140N., R.96W., 5TH PRINCIPLE MERIDIAN
STARK COUNTY, NORTH DAKOTA

DESCRIPTION

AN EASEMENT LOCATED IN LOT 1, BLOCK 4 OF HEWSON'S THIRD ADDITION TO THE CITY OF DICKINSON, DOC # 6980290, SAID DOCUMENT IS ON FILE & OF RECORD IN THE OFFICE OF THE RECORDER, STARK COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1, BLOCK 4; THENCE SOUTHERLY ALONG THE EAST LINE OF SAID LOT 1, ON AN AZIMUTH OF 181°47'11", A DISTANCE OF 9.00 FEET; THENCE WESTERLY ON AN AZIMUTH OF 271°35'31", A DISTANCE OF 140.98 FEET; THENCE NORTHERLY ON AN AZIMUTH OF 001°46'12", A DISTANCE OF 9.00 FEET; THENCE EASTERLY ON AN AZIMUTH OF 091°35'31", A DISTANCE OF 140.98 FEET TO THE POINT OF BEGINNING.

SAID PORTION OF LAND CONTAINS 1,269 SQUARE FEET, AND IS SUBJECT TO ANY EASEMENTS, RESERVATIONS, RESTRICTIONS, OR RIGHTS-OF-WAY, EITHER EXISTING OR OF RECORD, AND SHALL BE DEDICATED AS A DRAINAGE EASEMENT TO THE CITY OF DICKINSON.



LEGEND

IRON REBAR FOUND	◉
CALCULATED CORNER	○
ROW BOUNDARY	———
LOT LINE	— — —
EXISTING EASEMENT	- - - - - -

PAGE 1 OF 2

Apr 24, 2025 - 3:08pm - K:\Projects\City\ND\Dickinson\2404-00273_2025RoadMaintenance\CAD\Plats\2404-00273-2025RoadMaintenance-Easements&ROW.dwg (StormEasement)
© KLJ ENGINEERING L

DRAINAGE EASEMENT

IN LOT 1, BLOCK 4 OF HEWSON'S THIRD ADDITION TO THE CITY OF DICKINSON IN THE NORTHWEST QUARTER OF SECTION 34, T.140N., R.96W., 5TH PRINCIPLE MERIDIAN STARK COUNTY, NORTH DAKOTA

SURVEYOR'S CERTIFICATE

I, JAMES A. COOPER, PROFESSIONAL LAND SURVEYOR, N.D. NO. 5501, OF DICKINSON, STARK COUNTY, NORTH DAKOTA, DO HEREBY CERTIFY THAT THE SURVEY DESCRIBED ABOVE WAS MADE UNDER MY DIRECTION FROM NOTES MADE IN THE FIELD AND THE SAME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

PROPRIETOR'S CERTIFICATE

WE, PATRICK J. & ELAINE WANNER, OWNERS AND PROPRIETORS OF LOT 1, BLOCK 4 OF HEWSON'S THIRD ADDITION, DICKINSON, STARK COUNTY, NORTH DAKOTA, ON THIS EASEMENT SHOWN AND DESCRIBED HEREON, DO HEREBY DECLARE THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED BY JAMES COOPER, A NORTH DAKOTA LICENSED LAND SURVEYOR, AS SHOWN ON THE ACCOMPANYING PLAT. WE HAVE HEREUNTO SUBSCRIBED OUR NAMES:

BY: Patrick J Wanner Elaine Wanner

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CITY OF Dickinson North Dakota

Engineering Memorandum

July 7, 2025

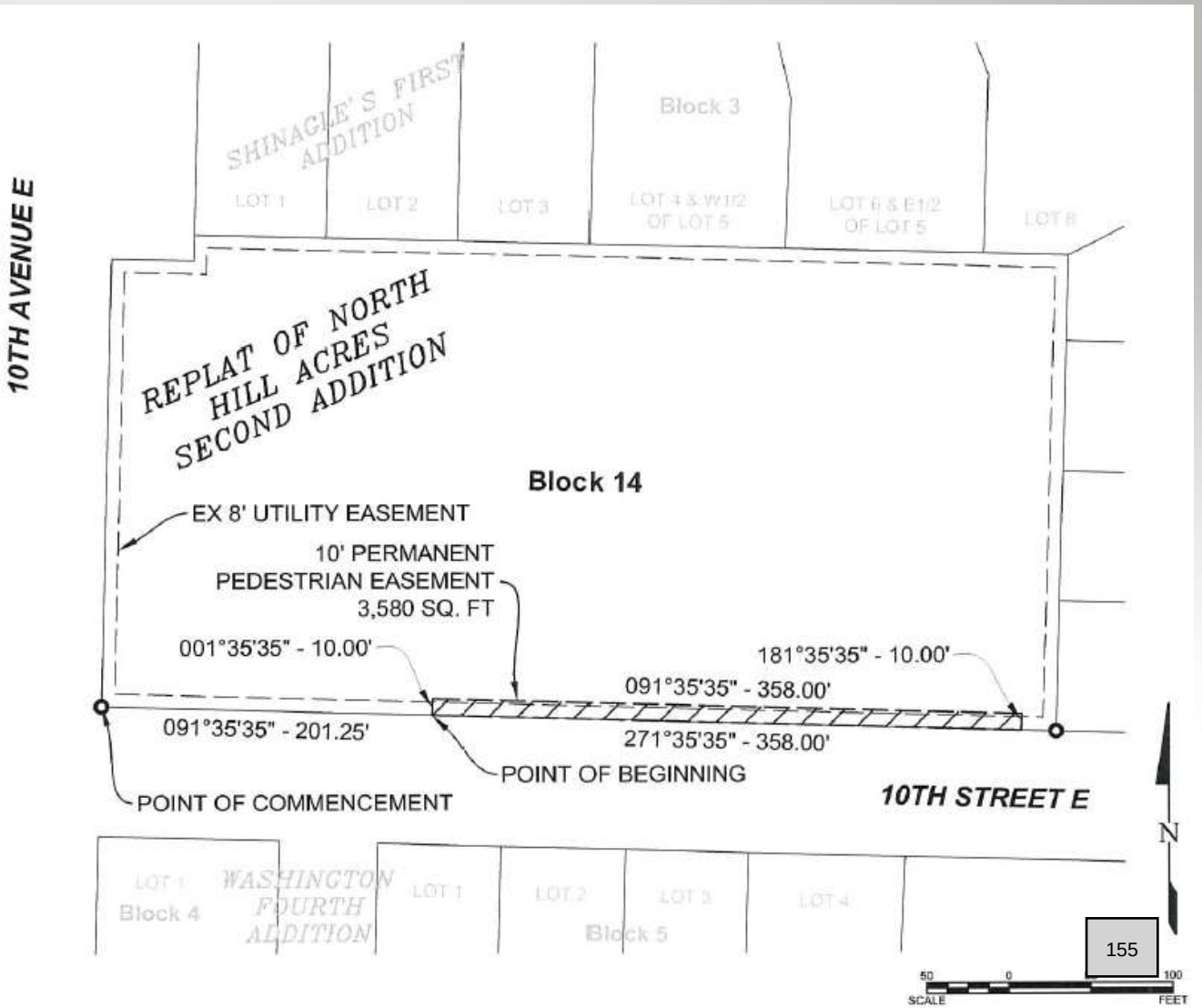
RE: July 15th Commission Meeting

2025 ROAD MAINTENANCE – DRAINAGE EASEMENT FOR APPROVAL

For your consideration is a Drainage Easement located within Lot 1, Block 4 of Hewson's Third Addition. This drainage easement is required to allow for the urban reconstruction of the frontage road located south of 21st Street East which will include a swale to prevent water from flowing to the existing building located on the subject property.

The city engineering staff recommends approval.

2025 Road Maintenance Project Pedestrian Easement



CITY OF Dickinson North Dakota

PERMANENT PEDESTRIAN EASEMENT DEDICATION

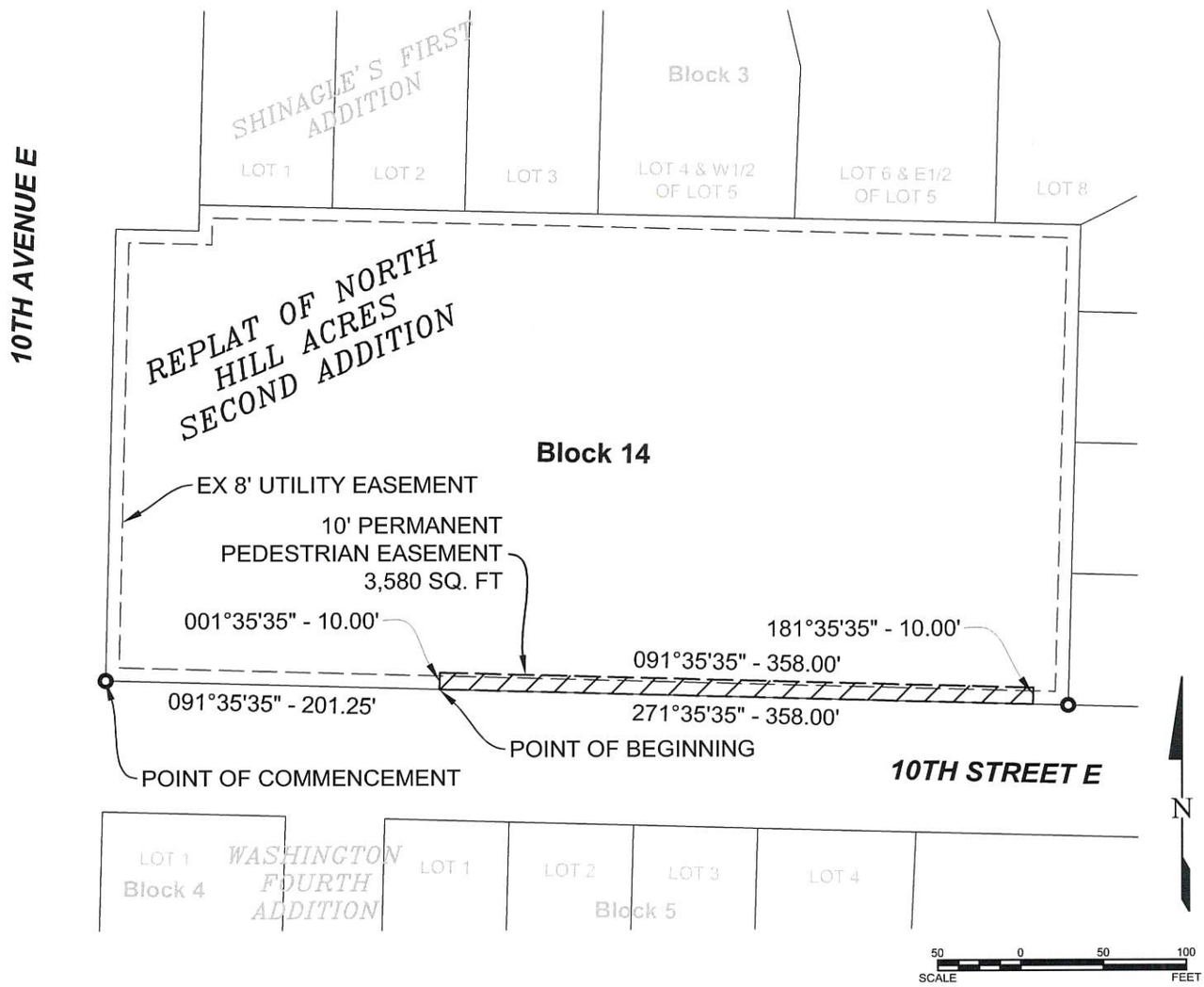
LOCATED IN BLOCK 14 OF THE REPLAT OF NORTH HILL ACRES SECOND ADDITION TO THE CITY OF DICKINSON IN THE SW 1/4 OF THE SW 1/4 OF SECTION 35, T140N, R96W, 5TH PRINCIPAL MERIDIAN STARK COUNTY, NORTH DAKOTA

DESCRIPTION

A PERMANENT EASEMENT, FOR PEDESTRIAN PURPOSES, LOCATED IN BOCK 14, REPLAT OF NORTH HILL ACRES SECOND ADDITION TO THE CITY OF DICKINSON IN THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 35,TOWNSHIP 140 NORTH, RANGE 96 WEST OF THE FIFTH PRINCIPAL MERIDIAN, STARK COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID BLOCK 14; THENCE ALONG THE SOUTH LINE OF SAID BLOCK 14, ON AN AZIMUTH OF 091°35'35", A DISTANCE OF 201.25 FEET TO THE POINT OF BEGINNING; THENCE NORTHERLY AND PERPENDICULAR TO SAID SOUTH LINE OF BLOCK 14, ON AN AZIMUTH OF 001°35'35", A DISTANCE OF 10.00 FEET; THENCE EASTERLY AND PARALLEL WITH SAID SOUTH LINE OF BLOCK 14, ON AN AZIMUTH OF 091°35'35", A DISTANCE OF 358.00 FEET; THENCE SOUTHERLY AND PERPENDICULAR TO SAID SOUTH LINE OF BLOCK 14, ON AN AZIMUTH OF 181°35'35", A DISTANCE OF 10.00 FEET TO A POINT ON THE SOUTH LINE OF SAID BLOCK 14; THENCE WESTERLY ALONG SAID SOUTH LINE OF BLOCK 14, ON AN AZIMUTH OF 271°35'35", A DISTANCE OF 358.00 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINS 3,580 SQUARE FEET, MORE OR LESS, AND IS SUBJECT TO ANY EASEMENTS, RESERVATIONS, RESTRICTIONS, OR RIGHTS-OF-WAY, EITHER EXISTING OR OF RECORD.



LEGEND

SET IRON REBAR	o
PROPERTY LINE	———
EXISTING UTILITY EASEMENT	— — —
PROPOSED EASEMENT	— — —

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PERMANENT PEDESTRIAN EASEMENT DEDICATION

LOCATED IN BLOCK 14 OF THE REPLAT OF NORTH HILL ACRES SECOND ADDITION TO THE CITY OF DICKINSON IN THE SW 1/4 OF THE SW 1/4 OF SECTION 35, T140N, R96W, 5TH PRINCIPAL MERIDIAN STARK COUNTY, NORTH DAKOTA

SURVEYOR'S CERTIFICATE

I, JAMES A. COOPER, PROFESSIONAL LAND SURVEYOR, N.D. NO. 5501, OF DICKINSON, STARK COUNTY, NORTH DAKOTA, DO HEREBY CERTIFY THAT THE SURVEY DESCRIBED ABOVE WAS MADE UNDER MY DIRECTION FROM NOTES MADE IN THE FIELD AND THE SAME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

PROPRIETOR'S CERTIFICATE

HILLSIDE BAPTIST CHURCH, OWNER AND PROPRIETOR OF BLOCK 14 OF THE REPLAT OF NORTH HILL ACRES SECOND ADDITION TO THE CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA, ON THIS EASEMENT SHOWN AND DESCRIBED HEREON, DOES HEREBY DECLARE THAT IT HAS CAUSED THE SAME TO BE SURVEYED AND PLATTED BY JAMES COOPER, A NORTH DAKOTA LICENSED LAND SURVEYOR, AS SHOWN ON THE ACCOMPANYING PLAT. WE HAVE HEREUNTO SUBSCRIBED OUR NAMES:

BY: Paul K Bar moderator HBC

N

Apr 24, 2025 - 4:16pm - K:\Projects\City\ND\Dickinson\2404-00273_2025RoadMaintenance\CAD\Plats\2404-00273-2025RoadMaintenance-Permanment Easement.dwg (8.5x14 (2))

© KLJ ENGINEERING

CITY OF Dickinson North Dakota

Engineering Memorandum

July 8, 2025

RE: July 15th Commission Meeting

2025 ROAD MAINTENANCE – PEDESTRIAN EASEMENT FOR APPROVAL

For your consideration is a Pedestrian Easement located within Block 14 of the Replat of North Hill Acres Second Addition. This pedestrian easement is intended to accommodate the pedestrian traffic where a parking lot is currently located, and is rarely utilized at a full capacity. This easement reduced the new sidewalk required for the property by approximately 350-feet which was a cost savings to the property owner.

The city engineering staff recommends approval.

JOLLIFFE ACRES FINAL MAJOR SUBDIVISION (FLP-005-2025)

CITY OF Dickinson North Dakota

Joliffe Acres Subdivision Final Major Plat Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: July 2, 2025
Re: **FLP-005-2025 Jolliffe Acres Subdivision Preliminary Major Subdivision**

APPLICANT
Erik Jolliffe
2705 Heritage Court
Minot, ND, 58703
erik.jolliffe@foremostwell.com
(701) 578-4674

APPLICANT'S REPRESENTATIVE
Nick Jensen
Western Edge Surveying, PLLC
1175 Lincoln Street
Dickinson ND 58601
nick.jensen@westernedgesurveying.com
(701) 505-8209

Public Hearing	July 9, 2025	Planning and Zoning Commission
Final Consideration	July 15, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting a final major subdivision plat for the Jolliffe Acres Subdivision Plat. The proposed subdivision is a replat of Blocks 1 & 2 and Lots 1 through 4 of Block 3 & 4 of the Greenvale 3rd Addition subdivision is located in E1/2 of Section 9, Township 140 North, Range 96 West. This 26.467-acre property is located within the City of Dickinson's Extra Territorial Zone. According to the applicant, the purpose of this subdivision is to combine the smaller residential lots in order to construct a residence while utilizing space for a hobby farm.

Staff Recommendation: Staff recommends approval of this plat.

LOCATION

The property is located within the E1/2 of Section 9, Township 140 North, Range 96 West, of the 5th Principal Meridian, Stark County, North Dakota, located within the City of Dickinson's Extra-territorial Zone.

CURRENT ZONING	**RR**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/-26.467**
LOTS PROPOSED	**4**

NEARBY ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	AG; RR	Undeveloped; Single-Family Residential
East	RR	Single-Family Residential
South	LI	Industrial Uses
West	AG	Undeveloped

STAFF ANALYSIS

BACKGROUND

The property is located outside of the City's Urban Service Area as depicted in Chapter 6-Infrstructure of the City's Comprehensive Plan. Potable water would be provided either by a potable well or by connection with the Southwest Water Authority. Any new residences shall utilize a septic system.

CURRENT ORDINANCE REVIEW

The proposed subdivision involves the vacation of rights-of-way, and as such is considered a major plat according to Section 52-1 of the City Municipal Code. Access to 32nd Street SW would be provided by a proposed private ingress/egress easement that would connect to 11th Avenue SW, preventing any proposed lots from being landlocked.

The minimum lot size for RR-zoning is one acre, as outlined in Table 62-162-3a: Summary of Site Development Regulations of the Municipal Code. All lots located in this plat meet this minimum lot size requirement.

The site was first platted in 1981, and has not seen any residential development within its boundaries since. Street infrastructure has not been extended into the site, and a significant portion of the subdivision is located within Zone A of the floodplain.

The proposed 12-foot utility easement vacation proposed with this plat will be required to follow the easement vacation process as defined in the City of Dickinson Municipal Code Section 52.12.

The proposed 66-foot-wide ingress/egress easement proposed with this plat is required to be routed outside of the Federal Emergency Management Agency Special Flood Hazard Area Zone A limits.

Stark County Weed Control Officer requests developers in the ETZ contact their office and arrange for an invasive weed inspection prior to submittal of building permit applications.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: City of Dickinson Community Development Staff recommends **approval** of FLP-005-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **FLP-005-2025: Jolliffe Acres Subdivision Preliminary Major Plat** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **FLP-005-2025: Jolliffe Acres Subdivision Preliminary Major Plat** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO: _____ - 2025

**A RESOLUTION APPROVING FINAL PLAT ENTITLED
JOLLIFFE ACRES SUBDIVISION
STARK COUNTY, NORTH DAKOTA**

WHEREAS, application has been made to the Board of City Commissioners for the approval of a final plat of **JOLLIFFE ACRES SUBDIVISION**

A TRACT OF LAND BEING THE REPLAT OF BLOCKS 1 & 2, AND LOTS 1 THROUGH 4 OF BLOCKS 3 & 4 OF GREENVALE 3RD SUBDIVISION IN THE EAST HALF OF SECTION 9, TOWNSHIP 140 NORTH, RANGE 96 WEST OF THE 5TH PRINCIPAL MERIDIAN CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID GREENVALE 3RD SUBDIVISION, THENCE S88°24'27"E ALONG THE NORTH LINE OF SAID GREENVALE 3RD SUBDIVISIONA DISTANCE OF 645.80' TO A POINT BEING THE NORTHEAST CORNER OF SAID GREENVALE 3RD SUBDIVISION, THENCE S1°49'37"W ALONG THE EAST LINE OF SAID GREENVALE 3RD SUBDIVISION A DISTANCE OF 1785.44' TO A POINT BEING THE SOUTHEAST CORNER OF LOT 4, BLOCK 3 OF SAID GREENVALE 3RD SUBDIVISION THENCE N88°22'15"W ALONG THE SOUTH LINE OF LOT 4, BLOCK 3 AND SOUTH LINE OF LOT 4 BLOCK 4 OF SAID GREENVALE 3RD SUBDIVISION A DISTANCE OF 645.81' TO A POINT BEING THE SOUTHWEST CORNER OF SAID LOT 4 BLOCK 4, THENCE N1°49'38"E ALONG THE WEST LINE OF SAID GREENVALE 3RD SUBDIVISION A DISTANCE OF 1785.02' TO THE POINT OF BEGINNING.

SAID TRACT NOW PLATTED AS JOLLIFFE ACRES SUBDIVISION CONTAINS 26.467 ACRES, MORE OR LESS, AND IS SUBJECT TO ANY PREVIOUS EASEMENTS, AGREEMENTS, CONVEYANCES, AND SURVEYS.

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property known as the **JOLLIFFE ACRES SUBDIVISION** Stark County, North Dakota, be and the same is hereby approved upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

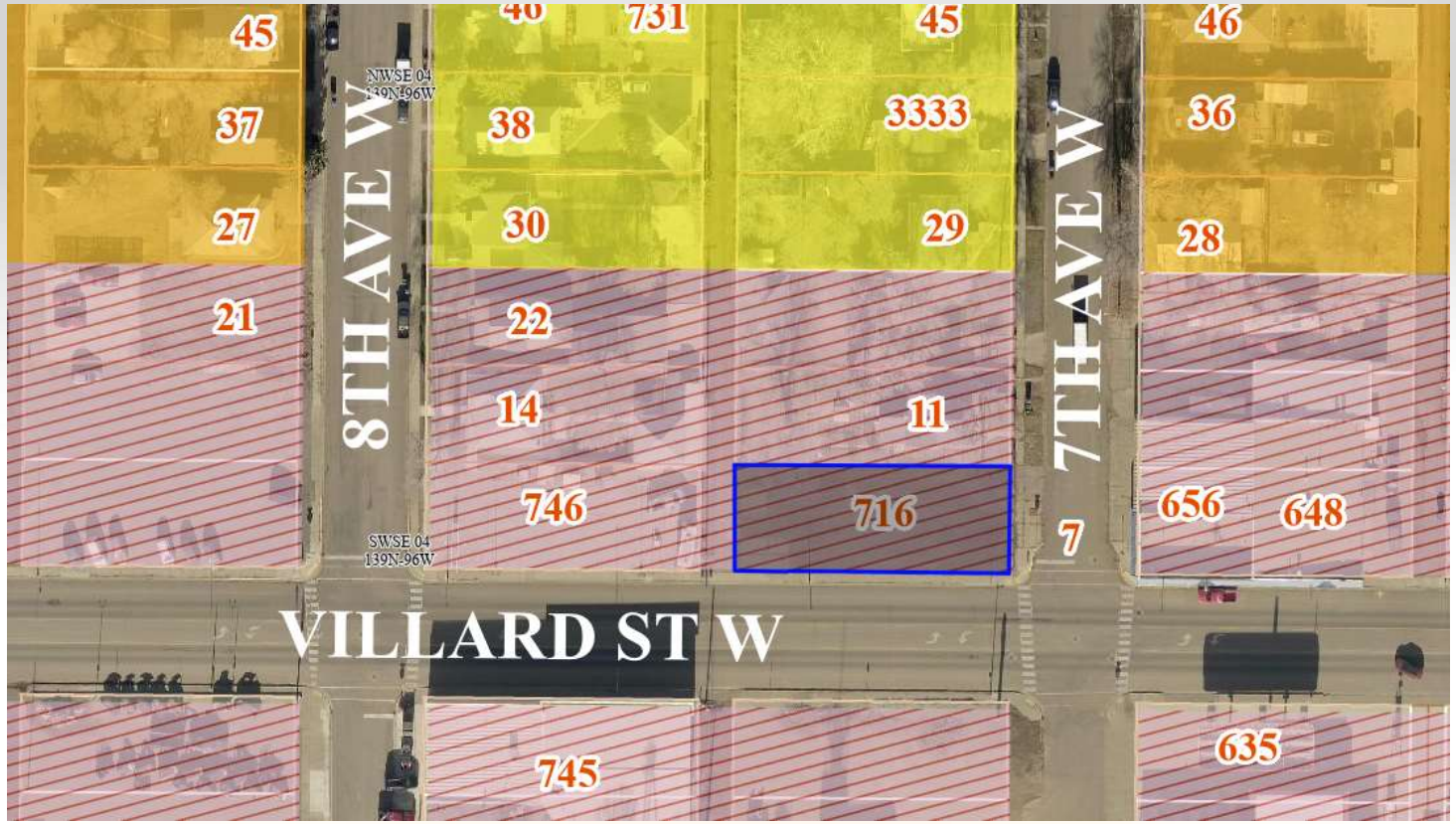
Dated this _____ day of July 2025.

_____
Scott Decker, President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

POP'S SODA SHACK RENAISSANCE ZONE (REN-002-2025)



CITY OF Dickinson North Dakota

Ludwig & jones LLC DBA Pop's Soda shack Renaissance Zone Project

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Services Department
Date: July 2, 2025
Re: **REN-002-2025 Ludwig & Jones LLC DBA Pop's Soda Shack Rehabilitation Renaissance Zone Project**

APPLICANT
Ludwig & Jones LLC DBA Pop's Soda Shack
1519 Ruby Range Way
Billings MT 59101
Phone: 406-860-7943
popssodashack@gmail.com

Public Hearing	July 9, 2025	Planning and Zoning Commission
Final Consideration	July 15, 2025	City Commission

EXECUTIVE SUMMARY

Location

The subject property is located at 716 West Villard on the northwest corner of Villard Street West and 7th Avenue West legally described as Lot 6, Block 18, of Young's 5th Subdivision. Although the lot is currently vacant, it was previously developed with a commercial structure.

Request

The applicants are requesting an eight-year real estate tax exemption and an eight-year income tax exemption for a commercial rehabilitation project on Block 30 of the City of Dickinson's Renaissance Zone. The applicants describe their project as follows:

- build a new building and landscaping on a vacant lot; and
- relocate their existing business to that location.

The applicants have submitted a completed application that is compliant with application requirements.

The applicants estimate the costs of improvements project investment amount at $275,000.

The City of Dickinson City Assessor indicates the current true and full value of the property is $27,100.

Based upon information provided by the applicants, it is estimated the total property tax benefit for five years would be $38,720.

Staff Recommendation: Staff recommends approval of this Renaissance Zone project.

LOCATION

The subject property is legally described as Lot 6, Block 18, of Young's 5th Subdivision. The subject lot is zoned General Commercial (GC). The proposed retail use is a permitted use in the GC zoning district. The subject lot is also located in the Corridor Overlay District.

CURRENT ZONING	**General Commercial**
FUTURE LAND USE MAP DESIGNATION	**COMMERCIAL**
GROSS SITE ACREAGE	**0.178**
LOTS PROPOSED	**N/A**

NEARBY ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	GC	Single-family structure
East	GC	Retail uses
South	GC	Vacant
West	GC	Retail use

STAFF ANALYSIS

At a pre-application held with City Development staff on November 26, 2024, the applicants were notified the subject lot is located within the City's Renaissance Zone. Subsequently, the applicants met with City staff prior to submitting this application.

Staff of the North Dakota Department of Commerce have reviewed this project and have confirmed this is an allowable Renaissance Zone project.

According to the City of Dickinson's Renaissance Zone Development Plan, as amended effective May 2024, the site of the project is located within the City's Renaissance Zone, and it is listed in the Plan's Property Inventory.

The proposed project is consistent with the following goals of the City's Renaissance Zone Plan:

> **To gain at least 3 improved structures or new businesses in the Renaissance Zone a year.**

This is the second Renaissance Zone project submitted to the City in 2025.

The proposed project is consistent with the following objectives of the City Renaissance Zone Plan:

> **Foster a culture of progressiveness and change while recognizing the traditions and history of the area; and**
>
> **Help businesses apply and receive the benefits of the Renaissance Zone.**

Chapter VI of the Development Plan "Renaissance Zone Project Selection Minimum Criteria" contains the following:

- To be considered an eligible zone rehabilitation project, a **commercial property owner** must invest at least 50% of the full and true value of the property. The City may grant an exemption of up to five years if the investment is at least 50% of the full and true value of the property. The City may grant an exemption of up to eight years if the investment exceeds 75% of the full and true value of the property.

According to the Property Inventory found in Attachment D of the City's Renaissance Zone Development Plan, the property is identified as a potential project site. Additionally, the applicant has committed to spend approximately $275,000 to renovate the existing building.

Consistency with the Comprehensive Plan

The proposed project is consistent with Policy 1.1. of Chapter 3 of the City of Dickinson Comprehensive Plan, which states the City shall actively promote the Renaissance Zone. The project is also consistent with Comprehensive Plan Policy 1.4 of Chapter 3, which states the City shall provide technical assistance with Renaissance Zone applications.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Community Development Team staff recommends **approval** of this renaissance zone project petition.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend Approval of **REN-002-2025: The Ludwig & Jones LLC DBA Pop's Soda Shack Commercial Rehabilitation** *project as being consistent with City of Dickinson Renaissance Zone Development Plan, as well as being the compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare."*

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend Denial of **REN-002-2025: The Ludwig & Jones LLC DBA Pop's Soda Shack Commercial Rehabilitation** *project as NOT being consistent with City of Dickinson Renaissance Zone Development Plan, as Not being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. __ - 2025

A RESOLUTION APPROVING A RENAISSANCE ZONE APPLICATION BY LUDWIG & JONES LLC DBA POP'S SODA SHACK

WHEREAS, the City of Dickinson recognizes the need to encourage investment within a defined geographic area of its jurisdiction that needs to be revitalized; and

WHEREAS, the Renaissance Zone Act (North Dakota Century Code §40-63) authorizes cities to establish Renaissance Zones; and

WHEREAS, the City of Dickinson has established such a Renaissance Zone and adopted a Renaissance Zone Development Plan; and

WHEREAS, the City of Dickinson has received a Renaissance Zone application from Ludwig & Jones LLC DBA Pop's Soda Shack for a commercial project to purchase and improve Lot 6, Block 18, Young's Fifth Addition, in the City of Dickinson (716 West Villard); and

WHEREAS, the Renaissance Zone application appears to be in good order and in compliance with the requirements of state law regarding Renaissance Zone projects, and further in compliance with the City of Dickinson's Renaissance Zone Development Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the Renaissance Zone application of Ludwig & Jones LLC DBA Pop's Soda Shack for that commercial project located on Lot 6, Block 18, Young's Fifth Addition, in the City of Dickinson (716 West Villard) in the City of Dickinson, North Dakota, is hereby approved.

Dated this ____ day of _____ 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

MARTIN'S WELDING AND REFRIGERATION RENAISSANCE ZONE (REN-003-2025)

CITY OF Dickinson North Dakota

Blaine & Denise Martin Rehabilitation Renaissance Zone Project

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Services Department
Date: July 2, 2025
Re: **REN-003-2025 Blaine and Denise Martin Rehabilitation Renaissance Zone Project**

APPLICANTS
Blaine and Denise Decker
1265 20th Avenue SW
Dickinson ND 58601
Phone: 701-260-0738
badeck@ndsupernet.com

Public Hearing	July 9, 2025	Planning and Zoning Commission
Final Consideration	July 15, 2025	City Commission

EXECUTIVE SUMMARY

Location

The subject property is located at 1500 Villard Street West and 1520 Villard Street West on the northwest corner of Villard Street West and Hollywood Boulevard. The site is legally described as Lot 17A, Block 3, College Addition Subdivision. The western portion of Lot 17A is currently vacant but had previously been developed with a motel. The eastern portion has been developed with a commercial structure.

Request

The applicants are requesting an eight-year real estate tax exemption and an eight-year income tax exemption for a commercial rehabilitation project on Block 21 of the City of Dickinson's Renaissance Zone. The applicants describe their project as follows:

- build a 6,000 square foot shop at 1520 Villard Street West;
- attach the new building to the existing building at 1500 Villard Street West.

The applicants have submitted a completed application that is compliant with application requirements.

The applicants estimate the costs of improvements project investment amount at $1,000,000.

The City of Dickinson City Assessor indicates the current true and full value of the property is $358,200.

Based upon estimates provided by the applicants, total property tax benefit for eight years would be $104,000.

Community Development Staff recommends APPROVAL.

LOCATION

The subject property is legally described as Lot 17A, Block 3, College Addition Subdivision. The subject property is zoned General Commercial (GC). The proposed commercial use is a permitted use in the GC zoning district. The subject lot is also located in the Corridor Overlay District.

CURRENT ZONING	**General Commercial**
FUTURE LAND USE MAP DESIGNATION	**COMMERCIAL**
GROSS SITE ACREAGE	**0.803**
LOTS PROPOSED	**n/a**

NEARBY ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	R-1	Single-family structures
East	GC	Body Repair
South	GC	Medical Office Building
West	GC	Auto Services

STAFF ANALYSIS

At a pre-application held with City Development staff on March 18, 2025, the applicants were notified the subject lot is located within the City's Renaissance Zone. Subsequently, the applicants met with City staff prior to submitting this application.

Staff of the North Dakota Department of Commerce have reviewed this project and have confirmed this is considered an allowable Renaissance Zone project.

According to the City of Dickinson's Renaissance Zone Development Plan, as amended effective May 2024, the site of the project is located within the City's Renaissance Zone, and it is listed in the Plan's Property Inventory as a potential project site.

The proposed project is consistent with the following goal of the City's Renaissance Zone Plan:

> **To gain at least 3 improved structures or new businesses in the Renaissance Zone a year.**

This is the third Renaissance Zone project submitted to the City in 2025.

The proposed project is consistent with the following objectives of the City Renaissance Zone Plan:

> **Foster a culture of progressiveness and change while recognizing the traditions and history of the area; and**
>
> **Help businesses apply and receive the benefits of the Renaissance Zone.**

Chapter VI of the Development Plan "Renaissance Zone Project Selection Minimum Criteria" contains the following:

- To be considered an eligible zone rehabilitation project, a **commercial property owner** must invest at least 50% of the full and true value of the property. The City may grant an exemption of up to five years if the investment is at least 50% of the full and true value of the property. The City may grant an exemption of up to eight years if the investment exceeds 75% of the full and true value of the property.

According to the Property Inventory found in Attachment D of the City's Renaissance Zone Development Plan, the western portion of the property, which was previously legally described as Lots 14-16, Block 3, of the College Addition Subdivision, is identified as a potential project site. Additionally, the applicant has committed to spend approximately $1,000,000 to renovate the entire property.

Consistency with the Comprehensive Plan

The proposed project is consistent with Policy 1.1. of Chapter 3 of the City of Dickinson Comprehensive Plan, which states the City shall actively promote the Renaissance Zone. The project is also consistent with Comprehensive Plan Policy 1.4 of Chapter 3, which states the City shall provide technical assistance with Renaissance Zone applications.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Community Development Team staff recommends **approval** of this renaissance zone project petition.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend Approval of **REN-003-2025 The Blaine and Denise Decker Commercial Rehabilitation** *project as being consistent with City of Dickinson Renaissance Zone Development Plan, as well as being the compliant with the City of Dickinson Comprehensive Plan and also being in the interest of the public health, safety and welfare."*

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend Denial of **REN-003-2025 The Blaine and Denise Decker Commercial Rehabilitation** *project as NOT being consistent with City of Dickinson Renaissance Zone Development Plan, as Not being compliant with the City of Dickinson Comprehensive Plan and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. __ - 2025

A RESOLUTION APPROVING A RENAISSANCE ZONE APPLICATION BY BLAINE DECKER AND DENISE DECKER

WHEREAS, the City of Dickinson recognizes the need to encourage investment within a defined geographic area of its jurisdiction that needs to be revitalized; and

WHEREAS, the Renaissance Zone Act (North Dakota Century Code §40-63) authorizes cities to establish Renaissance Zones; and

WHEREAS, the City of Dickinson has established such a Renaissance Zone and adopted a Renaissance Zone Development Plan; and

WHEREAS, the City of Dickinson has received a Renaissance Zone application from Blaine Decker and Denise Decker for a commercial project to purchase and improve Lot 17A, Block 3, College Subdivision, in the City of Dickinson (1500 Villard Street West and 1520 Villard Street West); and

WHEREAS, the Renaissance Zone application appears to be in good order and in compliance with the requirements of state law regarding Renaissance Zone projects, and further in compliance with the City of Dickinson's Renaissance Zone Development Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners that the Renaissance Zone application of Blaine Decker and Denise Decker for that commercial project located on Lots 17A, Block 3, College Subdivision, in the City of Dickinson (1500 Villard Street West and 1520 Villard Street West) in the City of Dickinson, North Dakota, is hereby approved.

Dated this ____ day of _____ 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

GREENVALE 3RD ADDITION EASEMENT VACATION

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

City of Dickinson

Petition for Vacation

38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:

GREENVALE 3RD SUBDIVISION, BLOCKS 1 & 2, BLOCK 3 LOTS 1-4, BLOCK 4 LOTS 1-4, Stark County, ND

For the Reason:

GREENVALE 3RD SUBDIVISION IS PROPOSED TO BE REPLATTED AS JOLLIFFE ACRES, THE VACATED AREAS PROPOSED ARE HATCHED ON THE ATTACHED PLAT, BEING THE PUBLIC ACCESS AREAS WITHIN THE SUBDIVISION.

Jill Gilmore
Signature Line

State of ~~North Dakota~~ South Dakota)
:ss
County of ~~Stark~~ Minnehaha)

Jill Gilmore, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 24 day of April, 2025

SANDRA K. PREHEIM
NOTARY PUBLIC
SOUTH DAKOTA
SEAL SEAL

Sandra K. Preheim
Notary Public
~~Stark County, North Dakota~~ Sioux Falls, SD, Minnehaha
My Commission Expires: 2/9/2028

My Commission Expires
2/9/2028

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)	MDU (Electric Department)
Century Link (701-690-2079)	Roughrider Electric
Consolidated Telephone	Consolidated Cable Vision
Midcontinent Communications	City of Dickinson

CITY OF Dickinson North Dakota

City of Dickinson

Petition for Vacation

38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:
GREENVALE 3RD SUBDIVISION, BLOCKS 1 & 2, BLOCK 3 LOTS 1-4, BLOCK 4 LOTS 1-4, Stark County, ND

For the Reason:
GREENVALE 3RD SUBDIVISION IS PROPOSED TO BE REPLATTED AS JOLLIFFE ACRES, THE VACATED AREAS PROPOSED ARE HATCHED ON THE ATTACHED PLAT, BEING THE PUBLIC ACCESS AREAS WITHIN THE SUBDIVISION.

Jill Gilmore
Signature Line

State of ~~North Dakota~~ South Dakota)
:ss
County of ~~Stark~~ Minnehaha)

Jill Gilmore, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 24 day of April, 2025

SANDRA K. PREHEIM
NOTARY PUBLIC SOUTH DAKOTA

Sandra K. Preheim
, Notary Public
~~Stark County, North Dakota~~ Sioux Falls, SD, Minnehaha
My Commission Expires: 2/9/2028

My Commission Expires 2/9/2028

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)

MDU (Electric Department)

Century Link (701-690-2079)

Roughrider Electric

Consolidated Telephone

Consolidated Cable Vision

Midcontinent Communications

City of Dickinson

CITY OF Dickinson North Dakota

City of Dickinson
Petition for Vacation
38 1st Street W | Dickinson, ND
701-456-7000
Fee: $250.00

(We) the undersigned certify that we are all adjoining property owners and request the City Commission to vacate (street, alley, easement, plat) located at:
GREENVALE 3RD SUBDIVISION, BLOCKS 1 & 2, BLOCK 3 LOTS 1-4, BLOCK 4 LOTS 1-4, Stark County, ND

For the Reason:
GREENVALE 3RD SUBDIVISION IS PROPOSED TO BE REPLATTED AS JOLLIFFE ACRES, THE VACATED AREAS PROPOSED ARE HATCHED ON THE ATTACHED PLAT, BEING THE PUBLIC ACCESS AREAS WITHIN THE SUBDIVISION.

Jill Gilmore
Signature Line

State of ~~North Dakota~~ South Dakota)
:ss
County of ~~Stark~~ Minnehaha)

Jill Gilmore, being first duty sworn, deposes and says as follows: That he/she has read the within and foregoing Petition and knows the contents thereof, and that the same are true to the best of his/her knowledge, information and belief.

Subscribed and sworn to before me this 24 day of April, 2025

SANDRA K. PREHEIM
NOTARY PUBLIC
SOUTH DAKOTA
SEAL SEAL

Sandra K. Preheim
Notary Public
~~Stark County, North Dakota~~ Sioux Falls, SD, Minnehaha
My Commission Expires: 2/9/2028

My Commission Expires 2/9/2028

Signatures of Adjoining Property Owners (add more pages if needed)	Address, Lot, Block and Addition

The following utility companies have been notified and by the respective signature are not opposed to the vacation:

MDU (Gas Department)	MDU (Electric Department)
Century Link (701-690-2079)	Roughrider Electric
Consolidated Telephone	Consolidated Cable Vision
Randy Heaton Midcontinent Communications	City of Dickinson

4/25/2025

Nick Jensen, PLS
Western Edge Surveying, PLCC

CenturyLink

No Reservations/No Objections

SUBJECT: Jolliffe Acres Subdivision - Vacate/Abandon

To Whom It May Concern:

Quest Corporation d/b/a CENTURYLINK QC ("CenturyLink") has reviewed the request for the subject vacation and has determined that it has no objections with respect to the areas proposed for vacation as shown and/or described on Exhibit "A", said Exhibit "A" attached hereto and incorporated by this reference.

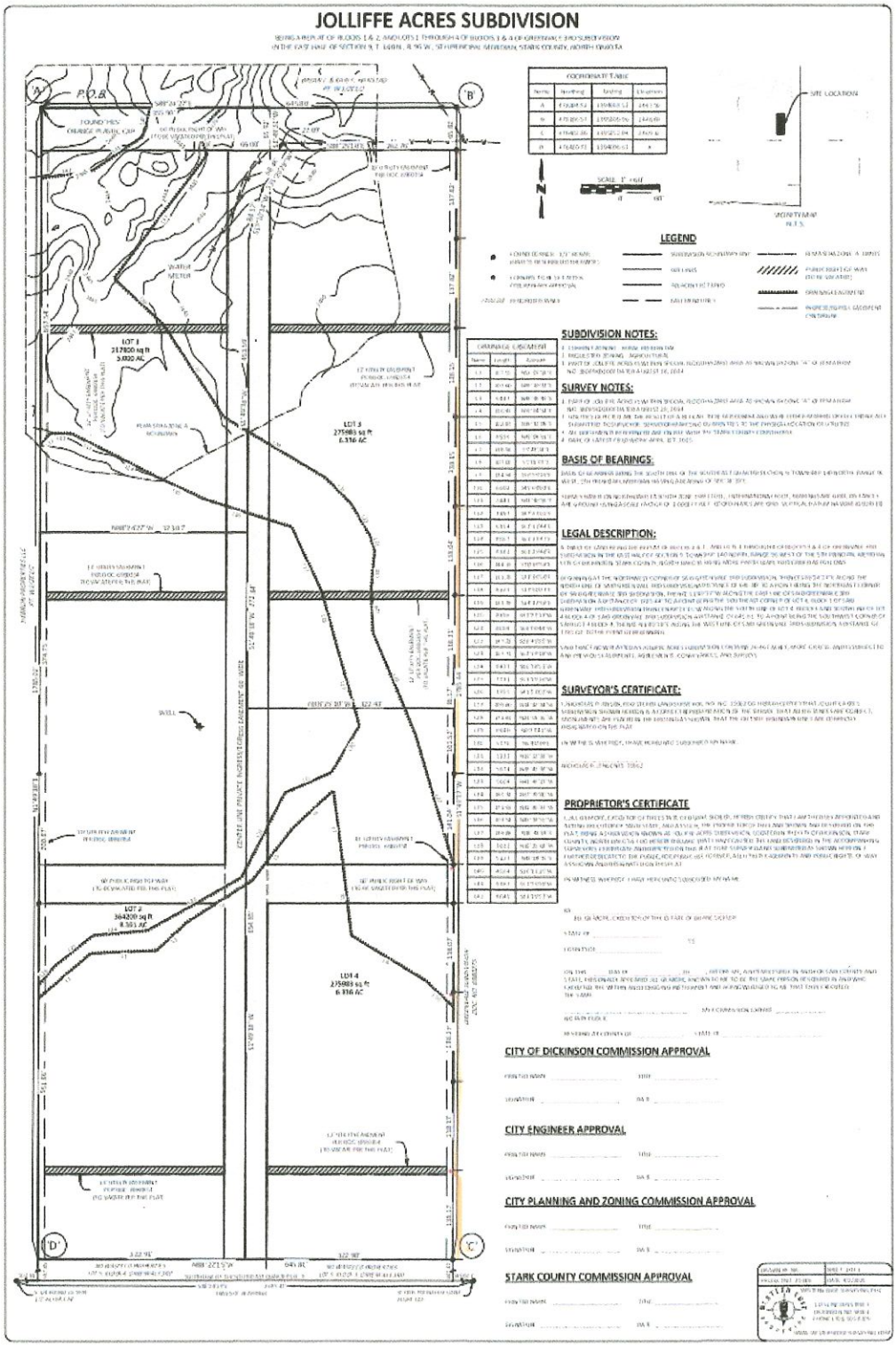
It is the intent and understanding of CenturyLink that this vacation shall not reduce our rights to any other existing easement or rights we have on this site or in the area.

If you have any questions, please contact Richard Hollis at 903-559-1095 or richard.hollis@lumen.com

Sincerely yours,

CenturyLink ROW Team

Exhibit "A"


JOLLIFFE ACRES SUBDIVISION
SITE LOCATION
LEGEND
SUBDIVISION NOTES:
SURVEY NOTES:
BASIS OF BEARINGS:
LEGAL DESCRIPTION:
SURVEYOR'S CERTIFICATE:
PROPRIETOR'S CERTIFICATE
CITY OF DICKINSON COMMISSION APPROVAL
CITY ENGINEER APPROVAL
CITY PLANNING AND ZONING COMMISSION APPROVAL
STARK COUNTY COMMISSION APPROVAL

RESOLUTION NO. __ - 2025

A RESOLUTION APPROVING VACATION OF A UTILITY EASEMENT WITHIN GREENVALE THIRD ADDITION, CITY OF DICKINSON, NORTH DAKOTA

WHEREAS, an application for vacation of a certain utility easement has been filed by the adjoining property owner thereof; and

WHEREAS, such application for vacation of a utility easement has been signed by all affected public utility companies reasonably expected to have use of such utility easement, indicating their consent to the vacation of such utility easement; and

WHEREAS, such application for vacation of a utility easement has been signed by the City of Dickinson Engineering Department, the City Engineer having consented to the vacation of such utility easement; and

WHEREAS, the City Engineer, finding the application to be in proper order, and pursuant to Dickinson City Code §52-12, has heretofore caused a Notice of Hearing on such application to be duly published in the official newspaper of the City, such publication occurring on _____; and

WHEREAS, the matter came on regularly to be heard before the Board of City Commissioners on July 15, 2025, a day not less than seven days following the publication of the Notice of Hearing, at 4:30 p.m., or as soon thereafter as the parties could be heard, in accordance with the Notice of Hearing previously published; and

WHEREAS, the Board of City Commissioners duly having heard and considered the matter, and the Commissioners being fully satisfied and having determined that the vacation of the utility easement herein described is in the best interests of the City of Dickinson, and no objection to such vacation having been filed or presented;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners of the City of Dickinson, North Dakota, as follows:

1. That certain public utility easement within the City of Dickinson is hereby vacated in accordance with state law and the ordinances of the City of Dickinson, such public utility easement being more particularly described as follows and located in the City of Dickinson's Extra-Territorial Zone, Stark County, North Dakota:

   Vacate and remove the utility easements located throughout the property legally described as Blocks 1 & 2 and Lots 1 through 4 of Block 3 & 4 of the Greenvale 3rd Addition, located in the W1/2 of the SE1/4 of Section 09, Township 140 North, Range 96 West, of the 5th Principal Meridian, Stark

County, North Dakota, excluding all utility easements along the northern, eastern, and western boundaries of the full indicated property.

2. Pursuant to Dickinson City Code 52-12(a)(4), this resolution is passed by no less than a two-thirds majority.

3. A certified copy of this resolution shall be filed for record and duly recorded on the Office of the Stark County Recorder, Stark County, North Dakota.

Dated this ____ day of July 2025.

_____
Scott Decker, President
Board of City Commissioners

ATTEST:

_____
Dustin Dassinger, City Administrator

STATE OF NORTH DAKOTA)
:ss
COUNTY OF STARK)

On this ____ day of July 2025, before me personally appeared **Scott Decker** and **Dustin Dassinger**, known to me, respectively, as the President of the Board of City Commissioners of the City of Dickinson and the City Administrator of the City of Dickinson, and who executed the within and foregoing document and acknowledged to me that the City of Dickinson executed the same.

_____
Notary Public

SCHMIDT ZONING MAP AMENDMENT (REZ-005-2025)

CITY OF Dickinson North Dakota

SCHMIDT ZONING MAP AMENDMENT (REZ-005-2025)

CITY OF Dickinson North Dakota

Schmidt Zoning Map Amendment Staff Report

To: City of Dickinson Board of Commissioners
From: City of Dickinson Community Development Services
Date: July 2, 2025
Re: REZ-005-2025 Schmidt Zoning Map Amendment

OWNER/APPLICANT
Andy Schmidt
10520 Highway 10 East
Dickinson, ND, 58601
andypschmidt@hotmail.com
(701) 260-4737

Public Hearing	July 9, 2025	Planning and Zoning Commission
Public Hearing	July 15, 2025	City Commission
Final Consideration	August 5, 2025	City Commission

The applicant is requesting the approval of a zoning map amendment from General Commercial (GC) and Agriculture (AG) to Rural Residential (RR) for Lot 1 of Block 1 of the Schmidt Minor Subdivision, located within the City of Dickinson's Extra-Territorial Zone (ETZ). The purpose of this rezoning is to allow the applicant to construct a primary residence on the subdivided lot.

A companion minor subdivision plat is also scheduled for public hearing at the July 9, 2025 Planning and Zoning Commission meeting (FLP-006-2025).

Staff recommendation: Staff recommends approval of this rezone contingent of approval of FLP-006-2025.

LOCATION

CURRENT ZONING	**GC & AG**
FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/- 1.49 acres**
LOTS PROPOSED	**N/A**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	AG	Agriculture
East	GC	Commercial
South	AG	Water treatment plant; agriculture
West	GC; AG	Commercial; single-family residential

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Comprehensive Plan

According to the City's Comprehensive Plan Future Land Use Map (FLUM), the subject property is designated RESIDENTIAL. This zoning map amendment request is consistent with this FLUM designation.

Compliance with The Zoning Ordinance

There is a 0.15-acre portion of the proposed site which is the proposed Lot 1, Block 1 of the proposed Schmidt Minor Subdivision that is currently zoned Agriculture (AG) while the remainder is zoned General Commercial (GC). According to Section 62-160 of the Zoning Ordinance, "A base district designation shall apply to each lot or site within the City and its planning jurisdiction. A site must be in one base district." The proposed rezone eliminates the partial AG zoning and zones the total property into Rural Residential (RR), bringing the lot into compliance with the Municipal Code.

The applicant has submitted an associated minor subdivision plat, which would subdivide this property into three (3) lots. The proposed Lot 3 contains an existing cell tower and building, and the proposed Lots 1 & 2 contain an outdoor storage area with significant scoria/gravel surface coverage. This subdivision contains the existing business at 10524 Highway 10.

The Stark County Weed Control Office requests developers in the ETZ contact their office and arrange for an invasive weed inspection prior to submittal of building permit applications.

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends approval of REZ-005-2025 contingent on the approval of the associated FLP-006-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **REZ-005-2025: The Schmidt Rezoning Request** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend Denial of **REZ-005-2025: The Schmidt Rezoning Request** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP FOR REZONING AND RECLASSIFYING DESIGNATED LOTS, BLOCKS OR TRACTS OF LAND WITHIN THE ZONING JURISDICTION OF THE CITY OF DICKINSON, NORTH DAKOTA.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: That the City of Dickinson Zoning Map as provided in the City Code Section 62-159 and 62-162, designating the area and boundaries of the "AG", "GC" and "RR" zoning districts within the jurisdiction of the City of Dickinson, North Dakota, be amended as follows:

1. To reclassify and rezone a parcel from Agriculture (AG) and General Commercial (GC) to Rural Residential (RR) described as follows:

   Lot 1, Block 1, Schmidt Minor Subdivision, Stark County

Section 2: **Repeal of Ordinances in Conflict.** All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: **Severability.** In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: **Effective Date:** This Ordinance shall be in full force and effect from and after final passage and recording of the Schmidt Minor Subdivision Plat at the Stark County Recorder's Office.

_____
Scott Decker, President
Board of City Commissioners

ATTEST

_____
Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

THE BARKING LOT SPECIAL USE PERMIT (SUP-003-2025)

CITY OF Dickinson North Dakota

The Barking Lot SUP Staff Report

To: City of Dickinson Planning and Zoning Commission
From: City of Dickinson Community Development
Date: July 2, 2025
Re: **SUP-003-2025 The Barking Lot Special Use Permit**

OWNER/APPLICANT
Cailie Brewer
270 Dakota Place
Dickinson, ND, 58601
thebarkinglot@gmail.com
(701) 590-5181

Public Hearing	July 9, 2025	Planning and Zoning Commission
Final Action	July 15, 2025	City Commission

EXECUTIVE SUMMARY

The applicant is requesting approval of a Special Use Permit (SUP) application for a home-based dog grooming business. The business would be located in a primary residence on a 0.268-acre parcel at 270 Dakota Place in the City of Dickinson. The property is zoned Low-Density Residential (R-1).

Staff Recommendation: Approval subject to conditions.

LOCATION

The property is located within the NW1/4 of the SW1/4 of Section 2, Township 139 North, Range 96 West, of the 5th Principal Meridian, City of Dickinson, Stark County, North Dakota. Currently, the property is legally described as Lot 7 of Block 4 of the Suncrest First Addition Subdivision.

CURRENT ZONING	**R-1**

FUTURE LAND USE MAP DESIGNATION	**RESIDENTIAL**
GROSS SITE ACREAGE	**+/- 0.286**
LOTS PROPOSED	**N/A**

ADJACENT ZONING & LAND USE		
Direction	**Zoning**	**Land Use**
North	R-1	Single-family residences
East	R-1	Single-family residences
South	R-1	Single-family residences
West	R-1; R-2	Playground; multi-family residences

STAFF ANALYSIS

BACKGROUND

In 2023, the applicant received approval for a dog grooming home-based occupation Special Use Permit by the City Commission at 860 13th Street East. The subject property is also located in the R-1 zoning district. The applicant is moving to 270 Dakota Place and, as the previous SUP cannot be transferred, must apply for an SUP at the new location.

CURRENT ORDINANCE REVIEW

The proposed home-based occupation is located within a R-1-zoned district. Per Table 62-162-2: Permitted Uses by Zoning Districts, in the City Municipal Code, home-based business/home occupations are allowed in R-1 zoning upon obtaining a Special Use Permit, which is subject to a public hearing before the City Planning and Zoning Commission and approval by the City Commission.

The applicant has submitted a site plan demonstrating that all business operations would be limited to the residence's attached garage. This garage takes up less than 30 percent of the building's total floor area. This conforms with the regulations outlined in Sec. 62-471: Accessory uses, in the City's Municipal Code.

COMPATIBILITY WITH LOCAL USES

The adjacent lots are zoned Low-Density Residential (R-1). The applicant has indicated all operations will be limited to taking place indoors. Minor traffic increases depending on the frequency of customers dropping off and picking up their dogs, but operations would not require the use of any commercial vehicles. The business operations as described in Attachment A should not result in a significant increase in traffic.

PUBLIC COMMENT AND STAFF RECOMMENDATION

Public Input: Staff has not received any public input as of the date of this report.

Staff Recommendation: Community Development staff recommends **approval** of SUP-003-2025 subject to the conditions listed below.

- **Hours of operation shall be limited to 8:30 a.m. to 5:00 p.m. Mondays through Fridays. Occasional operations on Saturdays are permitted, not to exceed one Saturday per calendar month.**
- **Dogs shall be confined within the building.**
- **Operation of the home-based business/home occupation shall be as described in this staff report as well as in the material found in Attachment A.**
- **The SUP approval shall expire with any change in ownership. All subsequent owners of the property shall be required to reapply for SUP approval.**
- **Operation of the home-based business/home occupation shall comply with all applicable City, County, State and Federal regulations.**

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **SUP-003-2025: The Barking Lot Special Use Permit Request** *as meeting all the requirements of the Dickinson Municipal Code and also being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **SUP-003-2025: The Barking Lot Special Use Permit Request** *as NOT meeting all the requirements of the Dickinson Municipal Code and as being contrary to interest of the public health, safety and welfare."*

RESOLUTION NO. _____ - 2025

A RESOLUTION APPROVING A SPECIAL USE PERMIT TO THE BARKING LOT FOR A DOG GROOMING FACILITY LOCATED AT 270 DAKOTA PLACE, DICKINSON, ND

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to grant discretionary approval for certain uses within zoning districts that have unusual site development or operating characteristics; and

WHEREAS, Dickinson City Code §62-55 allows the Board of City Commissioners to establish such conditions and regulations for approval of a special use permit as the Board may deem appropriate; and

WHEREAS, the City has received a request for special use permit from the Barking Lot for a dog grooming facility, which is a discretionary use provided for in the Dickinson City Code; and

WHEREAS, the Dickinson Planning and Zoning Commission has met and heard public testimony regarding this matter, and recommends approval of the special use permit, subject to the conditions noted below;

NOW, THEREFORE, BE IT RESOLVED that the Board of City Commissioners for the City of Dickinson, North Dakota, hereby grants a special use permit, as provided in Dickinson City Code §62-55, to the Barking Lot c/o Cailie Brewer:

270 Dakota Place, Dickinson, ND

The Special Use Permit is subject to the following conditions:

1. Hours of operation shall be limited to 8:30 a.m. to 5:00 p.m. Mondays through Fridays. Occasional operations on Saturdays are permitted, not to exceed one Saturday per calendar month.
2. Dogs shall be confined within the building.
3. Operation of the home-based business/home occupation shall be as described in this staff report as well as in the material found in Attachment A.
4. The SUP approval shall expire with any change in ownership. All subsequent owners of the property shall be required to reapply for SUP approval.
5. Operation of the home-based business/home occupation shall comply with all applicable City, County, State and Federal regulations.

Dated this _____ day of _____ 2025.

_____

Scott Decker, President
Board of City Commissioners

ATTEST:

_____

Dustin Dassinger
Dickinson City Administrator

Proposed Amendment

Regulator	AG	RR	R-1	R-2	R-3*
Minimum lot area (square feet)	10 acres	1 acre (Note 1)*	7,500	7,000	7,000
Minimum lot width (feet)	300	100			
Single-family detached			60	50	50
Single-family attached			45	45	45
Other residential			60	75 (Note 3)	75 (Note 3)
Site area per housing unit (square feet)					
Single-family detached	10 acres	1 acre	7,500	7,000	7,000
Single-family attached				4,000	4,000
Duplex				10,000	10,000
Townhouse or multifamily up to 4 units				7,000 for the first unit and 3,000 thereafter (Note 6)	7,000 for the first unit and 3,000 thereafter
Each additional multifamily unit over 4 units					7,000 for the first unit, 3,000 for the next three units and 1,000 thereafter
Retirement residential	(Note 10)		(Note 10)	(Note 10)	(Note 10)
Front yard arterial streets	50	40	25	25	25
Other streets	50	40	25	25	25
Street side yard	15	15	15	15	15
Interior side yard	15	15	6	6 (Note 2)	6 (Note 2)
Rear yard	50	25	20	20 (Note 5)	20 (Note 5)
Maximum height (feet)		40	40	SUP in excess of 65 feet	60
Maximum building coverage	NA	25 percent	40 percent	60 percent	70 percent
Maximum impervious coverage	NA	35 percent	50 percent	65 percent	75 percent
Floor area ratio	NA	NA	NA	NA	

CITY OF Dickinson North Dakota

Agriculture Development Regulations Zoning Text Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
From: City of Dickinson Community Development Services
Date: July 2, 2025
Re: ZTA-002-2025 Section 62 – Development Regulations

OWNER/APPLICANT
Name: City of Dickinson Community Development
Address: 38 1st Street West
City: Dickinson North Dakota 58601

Public Hearing	July 9, 2025	Planning and Zoning Commission
Public Hearing	July 15, 2025	City Commission
Final Consideration	August 5, 2025	City Commission

Community Development staff is requesting approval of a zoning text amendment to Section 62-162. – Development regulations, as found in Table 62-162-3a: Summary of Site Development Regulations in Chapter 62-Zoning of the Dickinson Municipal Code, to increase the minimum lot area of the Agriculture (AG) zoning district from five (5) acres to ten (10) acres. This proposed amendment aligns Dickinson's zoning regulations with many of the adopted land development regulations in North Dakota. The proposed increase in the AG minimum lot size may also accomplish the following:

- Decrease the potential for creating land use conflicts with residentially-zoned properties in the City's Extra-Territorial Zone (ETZ); and
- Prevents the proliferation of subdivisions consisting of five-acre lots that could hinder redevelopment patterns.

Staff recommendation: Staff recommends approval of this text amendment.

STAFF ANALYSIS

BACKGROUND

According to Table 62-162-1: Purposes of Zoning District in Section 62-162 of the Municipal Code, the purpose of the Agricultural Zoning District is stated as follows: "*The AG District provides for and preserves the agricultural and rural use of land, while accommodating very low density residential development generally associated with agricultural uses. This district is designed to maintain complete agricultural uses within the City extraterritorial jurisdiction.*"

Based on research of municipal land development codes of other North Dakota cities, the current five-acre minimum lot area found in Dickinson's Municipal Code currently is smaller than the majority of minimum lot area requirements for Agricultural zoning. Increasing the minimum lot size from five (5) acres to ten (10) acres puts the City Municipal Code in line with those cities' land development regulations.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Comprehensive Plan

The AG zoning district is only permitted within the City of Dickinson's ETZ. As the City of Dickinson grows, five-acre AG-zoned lots are more difficult to redevelop due to the large lot areas and ongoing agricultural uses. Requiring developers to rezone rural subdivisions into Rural Residential (RR), which has a one-acre minimum lot area, as opposed to AG allows for these lots to continue to be utilized primarily for residential uses. Additionally, RR-zoned subdivisions may be less difficult to rezone, subdivide, and redevelop into smaller lots than AG-zoned large lot subdivisions, should city water and sewer services become available.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends **approval** of ZTA-002-2025.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-002-2025: The Agriculture Development Regulations Zoning Text Amendment** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend Denial of **ZTA-002-2025: The Agriculture Development Regulations Zoning Text Amendment** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. 2025

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 62-162 OF CHAPTER 62 THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO ZONING TEXT AMENDMENTS FOR THE SIZE OF AGRICULTURALLY ZONED LOTS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 62-162 of Chapter 62 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Table 62-162-3a. Summary of Site Development Regulations

Regulator	*AG*	*RR*	*R-1*	*R-2*	*R-3**
Minimum lot area (square feet)	10 acres	1 acre (Note 1)*	7,500	7,000	7,000
Minimum lot width (feet)	300	100			
Single-family detached			60	50	50
Single-family attached			45	45	45
Other residential			60	75 (Note 3)	75 (Note 3)
Site area per housing unit (square feet)					
Single-family detached	5 acres	1 acre	7,500	7,000	7,000
Single-family attached				4,000	4,000
Duplex				10,000	10,000
Townhouse or multifamily up to 4 units				7,000 for the first unit and 3,000 thereafter (Note 6)	7,000 for the first unit and 3,000 thereafter
Each additional multifamily unit over 4 units					7,000 for the first unit, 3,000 for the next three units and 1,000 thereafter
Retirement residential	(Note 10)		(Note 10)	(Note 10)	(Note 10)
Front yard arterial streets	50	40	25	25	25
Other streets	50	40	25	25	25
Street side yard	15	15	15	15	15
Interior side yard	15	15	6	6 (Note 2)	6 (Note 2)
Rear yard	50	25	20	20 (Note 5)	20 (Note 5)

Maximum height (feet)		40	40	SUP in excess of 65 feet	60
Maximum building coverage	NA	25 percent	40 percent	60 percent	70 percent
Maximum impervious coverage	NA	35 percent	50 percent	65 percent	75 percent
Floor area ratio	NA	NA	NA	NA	

Section 3: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 4: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 5: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

ORDINANCE NO. 2025

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 62-162 OF CHAPTER 62, RELATING TO AG-DISTRICT LOT SIZE MINIMUM REQUIREMENTS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Table 62-162-3a: Summary of Site Development Regulations, found in Section 62-162. Development regulations of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Table 62-162-3a. Summary of Site Development Regulations

Regulator	AG	RR	R-1	R-2	R-3*
Minimum lot area (square feet)	10 acres	1 acre (Note 1)*	7,500	7,000	7,000
Minimum lot width (feet)	300	100			
Single-family detached			60	50	50
Single-family attached			45	45	45
Other residential			60	75 (Note 3)	75 (Note 3)
Site area per housing unit (square feet)					
Single-family detached	10 acres	1 acre	7,500	7,000	7,000
Single-family attached				4,000	4,000
Duplex				10,000	10,000
Townhouse or multifamily up to 4 units				7,000 for the first unit and 3,000 thereafter (Note 6)	7,000 for the first unit and 3,000 thereafter
Each additional multifamily unit over 4 units					7,000 for the first unit, 3,000 for the next three units and 1,000 thereafter
Retirement residential	(Note 10)		(Note 10)	(Note 10)	(Note 10)
Front yard arterial streets	50	40	25	25	25
Other streets	50	40	25	25	25
Street side yard	15	15	15	15	15
Interior side yard	15	15	6	6 (Note 2)	6 (Note 2)
Rear yard	50	25	20	20 (Note 5)	20 (Note 5)

Maximum height (feet)		40	40	SUP in excess of 65 feet	60
Maximum building coverage	NA	25 percent	40 percent	60 percent	70 percent
Maximum impervious coverage	NA	35 percent	50 percent	65 percent	75 percent
Floor area ratio	NA	NA	NA	NA	

Notes accompanying this table appear after Table 62-162-3c.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

_____

Scott Decker, President
Board of City Commissioners

ATTEST

_____

Dustin Dassinger, City Administrator

First Reading: _____, 2025
Second Reading: _____, 2025
Final Passage: _____, 2025

ORDINANCE NO. 1822

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-196, 58-613, 58-696, 58-102, 58-100, 58-161 AND 58-258 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO TRAFFIC AND VEHICLES

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 58-196 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-196. - Turning movements and required signals generally.

The provision of N.D.C.C. § 39-10-38, and all subsequent amendments, shall be and are hereby incorporated by reference in this section.

(a) No person shall turn a vehicle at an intersection unless the vehicle is in proper position upon the roadway as required in Section 58-193 or turn a vehicle to enter a private road or driveway, or otherwise turn a vehicle from a direct course, move right or left upon a roadway, or merge into or from traffic unless and until such movements can be made with reasonable safety. No person shall so turn any vehicle without giving an appropriate signal in the manner hereinafter provided.

(b) A signal of intention to turn, move right or left, or merge into or from traffic shall be given continuously during not less than the last 100 feet travelled by the vehicle before turning, moving right or left, or changing lanes.

(c) No person shall stop or suddenly decrease the speed of a vehicle without first giving an appropriate signal in the manner provided herein to the driver of any vehicle immediately to the rear when there is opportunity to give such signal.

(d) The signals required on vehicles by Section 58-197(b) shall not be flashed on one side only on a disabled vehicle, flashed as a courtesy or do pass signal to operators of other vehicles approaching from the rear, nor be flashed on one side only of a parked vehicle except as may be necessary for compliance with this section.

(Code 1993, § 23.24.070; Ord. No. 866, § 1; Ord. No. 1723, § 1)

Section 2: Section 58-613 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-613. - Windshield, must be unobstructed and equipped with wipers, tinted windows.

(a) A motor vehicle must be equipped with a windshield. An individual may not drive any motor vehicle with any sign, poster, or other nontransparent material upon the front windshield, side wings, or side or rear windows which obstructs the driver's clear view of the highway or any intersecting highway.

(b) The windshield on a motor vehicle must be equipped with a device for cleaning rain, snow, or other moisture from the windshield, which must be constructed as to be controlled or operated by the driver of the vehicle.

(c) The windshield wiper upon a motor vehicle must be maintained in good working order.

(d) An individual may not operate a motor vehicle with any object, material, or tinting displayed, affixed, or applied on the front windshield or any window unless the object, material, or tinting in conjunction with the windshield upon which it is displayed, affixed, or applied has a light transmittance of at least 70 percent or the object, material, or tinting in conjunction with the front seat side windows other than the windshield upon which it is displayed, affixed, or applied has a light transmittance of at least 35 percent.

(e) This subsection does not apply to windows behind the operator if the motor vehicle is equipped with outside mirrors on both sides that meet the requirements of N.D.C.C. § 39-21-38.

(f) Subsection (d) of this section does not apply to nonreflective sun screening or window tinting material above the AS-1 line or within the top five inches (12.7 centimeters) of the windshield.

(g) A windshield may not be shattered or in such a defective condition that the windshield materially impairs or obstructs the driver's clear view.

(Ord. No. 1783, § 8(23.68.060), 8-15-2023)

Section 3: Section 58-696 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-696. -Penalty for driving while license suspended or revoked.

The provisions of N.D.C.C. § 39-06-42, and all subsequent amendments, shall be and hereby are incorporated by reference in this section.

(a) Except as provided in N.D.C.C. § 39-06.1-11, an individual who operates a motor vehicle on a highway or on public or private areas to which the public has a right of access for vehicular use in the State while an individual's operator's license is suspended or revoked in any jurisdiction is guilty of a Class B misdemeanor for the first, second, or third offense within a five-year period. Any subsequent offense within the same five-year period is a Class A misdemeanor.

(b)If the suspension or revocation was imposed for violation of N.D.C.C. § 39-08-01 or equivalent ordinance or was governed by N.D.C.C. § 39-06-31 or N.D.C.C. Ch. 39-20, the sentence must be at least four consecutive days' imprisonment and a fine as the court deems proper. The execution of sentence may not be suspended or the imposition of sentence deferred under N.D.C.C. § 12.1-32-02(3) or (4). Forfeiture of bail is not permitted in lieu of the defendant's personal appearance in open court for arraignment on a charge under this subsection.

(c) A court may dismiss a charge under this section upon motion by the defendant if the defendant's operator's license is reinstated within 60 days of the date of the offense and the defendant provides to the court satisfactory evidence of the reinstatement. Alternatively, upon motion, a court may grant a motion to amend a charge under this section to a violation of 58-701.

(d) In addition to any other punishment imposed, the court may order the number plates of the motor vehicle owned and operated by the offender at the time of the offense to be destroyed by the sheriff. If a period of suspension has been extended under N.D.C.C. § 39-06-17(6), the court may order the number plates to be destroyed under this subsection. The offender shall deliver the number plates to the court without delay at a time certain as ordered by the court following the conviction. The court shall deliver the number plates to the sheriff and notify the Department of the order. An offender who does not provide the number plates to the court at the appropriate time is subject to revocation of probation.

(e) The City hereby authorizes its municipal judge to order impoundment of motor vehicle number plates in the manner provided by Subsection (d) of this section.

(Code 1993, § 23.76.050; Ord. No. 866, § 1; Ord. No. 873, § 2; Ord. No. 1027, § 3)

Section 4: Section 58-102 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-102. - "Moving violation" defined.

The provisions of N.D.C.C. § 39-06.1-09, and all subsequent amendments, shall be and are hereby incorporated by reference in this section.

For the purposes of N.D.C.C. §§ 39-06.1-06 and 39-06.1-13, the term "moving violation" means a violation of N.D.C.C. § 39-04-11, 39-04-22, 39-04-37(1), 39-04-55, , 39-06-04, 39-06-14, 39-06-14.1, 39-06-16, 39-06.2-07, 39-08-20, 39-08-23, 39-08-24, 39-08-25, 39-09-01, 39-09-01.1, 39-09-04.1, or 39-09-09, 39-12-02(1), 39-12-04, 39-12-05, 39-12-06, 39-12-09, 39-19-03, 39-21-45.1, 39-24-02, or 39-24-09, except 39-24-09(5)b and (5)c, or equivalent ordinances; or a violation of the provisions of N.D.C.C. Ch. 39-10, 39-10.2, 39-21, or 39-27, or equivalent ordinances, except N.D.C.C. §§ 39-10-26(5), 39-21-44, and 39-21-46(2) and (3), and those sections within those chapters which are specifically listed in N.D.C.C. § 39-06.1-08.

Section 5: Section 58-100 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-100. - Amounts of statutory fees.

The fees required for a noncriminal disposition pursuant to either Sections 58-96, 58-97, 58-701 shall be as follows:

(1) For a nonmoving violation as defined in N.D.C.C. § 39-06.1-08, a fee of $20.00.

(2) For a moving violation as defined in N.D.C.C. § 39-06.1-09, a fee of $20,00, except for:

a. A violation of N.D.C.C. § 39-10-26, 39-10-26.2, 39-10-41, or 39-10-42 or equivalent municipal ordinance, a fee of $50.00.
b. A violation of N.D.C.C. § 39-10-05 (or equivalent municipal ordinance) involving failure to yield to a pedestrian or N.D.C.C. § 39-10-28(1) or equivalent municipal ordinance, a fee of $50.00.
c. A violation of N.D.C.C. § 39-21-41.2 or equivalent municipal ordinance, a fee of $25.00.
d. A violation of N.D.C.C. § 39-12-02(1), 39-08-23, or 39-08-25 (or equivalent municipal ordinances), a fee of $100.00.
e. A violation of Section 58-95(1)d or equivalent municipal ordinance, a fee of $100.00.
f. A violation of N.D.C.C. § 39-04-37(6) or equivalent municipal ordinance, a fee of $100.00.
g. A violation of N.D.C.C. § 39-10-21.1(2) or equivalent municipal ordinance, a fee of $250.00.
h. A violation of N.D.C.C. § 39-10-59 or equivalent municipal ordinance, a fee of $500.00.
i. A violation of N.D.C.C. § 39-09-01 or equivalent municipal ordinance, a fee of $30.00.
j. A violation of N.D.C.C. § 39-09-01.1 or equivalent municipal ordinance, a fee of $30.00.
k. A violation of N.D.C.C. § 39-10-46.1 or equivalent municipal ordinance, a fee of $100.00.
l. A violation of N.D.C.C. § 39-08-20(1) or equivalent municipal ordinance, $150.00 for a first violation and $300.00 for a second or subsequent violation in three years.
m. A violation of N.D.C.C. § 39-10-24 or 39-10-44 or equivalent municipal ordinance, a fee of $40.00.
n. A violation of N.D.C.C. § 39-10-50.1 or equivalent municipal ordinance, a fee of $50.00.
o. A violation of N.D.C.C. § 39-19-03 or equivalent municipal ordinance, a fee of $50.00.

(3) For a violation of N.D.C.C. § 39-21-44 or 39-10-46 or equivalent municipal ordinance or a rule adopted under that section, a fee of $250.00.

(4) Except as provided in Subsections (b)(5) and (7) of this section, for a violation of N.D.C.C. § 39-09-02, or an equivalent ordinance, a fee established as follows:

Miles Per Hour Over Lawful Speed Limit	Fee
1—5	$5.00
6—10	$5.00, plus $1.00/each mph over 5 mph over limit
11—15	$10.00, plus $1.00/each mph over 10 mph over limit
16—20	$15.00, plus $2.00/each mph over 15 mph over limit
21—25	$25.00, plus $3.00/each mph over 20 mph over limit
26—35	$40.00, plus $3.00/each mph over 25 mph over limit
36—45	$70.00, plus $3.00/each mph over 35 mph over limit
46 +	$100.00, plus $5.00/each mph over 45 mph over limit

(5) On a highway on which the speed limit is a speed higher than 55 miles (88.51 kilometers) an hour, for a violation of Section 39-09-02, or an equivalent ordinance, a fee established as follows:

Miles per hour over lawful speed limit	Fee
1—10	$2.00/each mph over limit
11 +	$20.00, plus $5.00/each mph over 10 mph over limit

(6) For a violation of N.D.C.C. § 39-06.2-10.9 or 39-21-46(3) or equivalent municipal ordinance, a fee established as follows:

a. Driving more than 11 hours since the last ten hours off duty, driving after 14 hours on duty since the last ten hours off duty, driving after 60 hours on duty in seven days or 70 hours in eight days, no record of duty status or logbook in possession, failing to retain previous seven-day record of duty status or logbook, or operating a vehicle with four to six out-of-service defects: $100.00;
b. False record of duty status or logbook or operating a vehicle with seven to nine out-of-service defects: $250.00;

c. Operating a vehicle after driver placed out of service, operating a vehicle with ten or more out-of-service defects, or operating a vehicle that has been placed out of service prior to its repair: $500.00; and
d. All other violations of motor carrier safety rules adopted under N.D.C.C. § 39-21-46(3): $50.00.

(7) On a highway on which the speed limit is posted in excess of 65 miles (104.61 kilometers) an hour, for a violation of N.D.C.C. § 39-09-02, or equivalent municipal ordinance, a fee of $5.00 for each mile per hour over the limit.

(8) For a violation of a school zone speed limit under N.D.C.C. § 39-09-02(1)b or equivalent municipal ordinance, a fee of $40.00 for one through ten miles per hour over the posted speed; and $40.00, plus $1.00 for each additional mile per hour over ten miles per hour over the limit unless a greater fee would be applicable under this section.

(9) For a violation of a highway construction zone speed limit under N.D.C.C. § 39-09-02(2) or equivalent municipal ordinance, a fee of $80.00 for one through ten miles per hour over the posted speed; and $80.00, plus $2.00 for each mile per hour over ten miles per hour over the limit, unless a greater fee would be applicable under this section. The fee in this subsection does not apply to a highway construction zone unless individuals engaged in construction are present at the time and place of the violation and the posted speed limit sign states "Minimum Fee: $80.00."

(10) For a violation of operating a motor vehicle while not being licensed under section 58-701, a fee of one hundred fifty dollars.

(Code 1993, § 23.80.080; Ord. No. 866, § 1; Ord. No. 1202, § 8; Ord. No. 1352, § 1; Ord. No. 1590, § 9; Ord. No. 1679, § 4; Ord. No. 1723, § 8)

Section 6: Section 58-161 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-161. – Basic rule.

The provisions of N.D.C.C. § 39-09-01, and all subsequent amendments, shall be and are hereby incorporated by reference in this section.

(a) An individual may not drive a vehicle at a speed greater than is reasonable and prudent under the conditions and shall drive with regard to existing and potential hazards.. Consistent with the foregoing, An individual shall drive at a safe and appropriate speed when approaching and crossing an intersection or railroad grade crossing, when approaching and going around a curve, when approaching a hill crest, when traveling upon any narrow or winding roadway, and when special hazards exist with respect to pedestrians, other traffic, weather or highway conditions. Any individual who drives a vehicle upon a highway or private or public property open to the public for the operation

of motor vehicles in violation of the requirements or restrictions of this section is guilty of careless driving and must be assessed a fee of $100.00.

(b) An individual is guilty of an infraction if the individual violates subsection 1 of this section and;

(1) Causes and inflicts injury on the person of an operator of snow removal equipment engaged in snow removal operations;

(2) Causes and inflicts injury on the person of:

(a) A first responder acting within their official capacity and displaying a visible flashing, revolving, or rotating blue, white, or red light or hazard warning signal, while stationary on the side of a roadway;

(b) The operator or occupant of an authorized emergency vehicle acting within their official capacity and displaying a visible flashing, revolving, or rotating blue, white, or red light or hazard warning signal, while stationary on the side of a roadway; or

(c) An individual assisting another individual displaying a visible hazard warning light while stationary on the side of a roadway.

(3) Causes damage in excess of four thousand dollars to snow removal equipment engaged in snow removal or.

(4) Causes damage in excess of four thousand dollars to an authorized emergency vehicle.

(5) As used in this section, the term "snow removal equipment" means a vehicle that is operated by an individual employed by or on behalf of an authority in charge of the maintenance of the highway to perform winter maintenance snow and ice removal, including plowing, hauling away, salting, and sanding.

(Code 1993, § 23.20.010; Ord. No. 866, § 1)

Section 7: Section 58-258 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-258. – One-way roadways and rotary traffic island.

(a) The Director and local authorities with respect to highways under their respective jurisdictions may designate any highway, roadway, part of a roadway, or specific lanes upon which vehicular traffic shall proceed in one direction at all or such times as shall be indicated by official traffic control devices.

(b) Upon a roadway so designated for one-way traffic, a vehicle shall be driven only in the direction designated at all or at such times as shall be indicated by official traffic control devices.

(c) A vehicle passing around a rotary traffic island must be driven only to the right of such island.

(d) After a vehicle enters a rotary traffic island, the vehicle may exit from any position within the rotary traffic island without giving a signal of intention to exit the rotary traffic island.

Section 8: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 9: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 10: Effective Date: This Ordinance shall be in full force and effect on August 1, 2025.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: July 1, 2025
Second Reading: July 15, 2025
Final Passage: July 15, 2025

ORDINANCE NO. 1823

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 58-698 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO VIOLATIONS INVOLVING OPERATION OF OFF-HIGHWAY VEHICLES

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 58-698 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 58-698. Violations involving operation of off-highway vehicles.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Dealer means any person engaged in the business of buying, selling, or exchanging off-highway vehicles or who advertises, or holds out to the public as engaged in the buying, selling, or exchanging of off-highway vehicles, or who engages in the buying of off-highway vehicles for resale.

Emergency circumstances means emergency conditions (including snow emergency, natural disaster, human-made disaster, or public health emergency) that renders the use or operation of passenger vehicles impractical or impossible in the particular conditions at the time and location in question.

Off-highway vehicle means any motorized vehicle not designed for use on a highway and capable of cross-country travel on land, snow, ice, marsh, swampland, or other natural terrain. The term "off-highway vehicle" includes a motorized vehicle converted to operate on snow. The term "off-highway vehicle" does not include an electric bicycle. An off-highway vehicle must be classified into one of the following categories:

(1) Class I off-highway vehicle is a vehicle that does not qualify as road capable under N.D.C.C. Chs. 39-21 and 39-27, has a seat or a saddle designed to be straddled by the operator, and has handlebars for steering control of two wheels. Example: Dirt bike.

(2) Class II off-highway vehicle is 50 inches (1270.00 millimeters) or less in width, weighs 1,200 pounds (544.31 kilograms) or less, and travels on three or more nonhighway tires; or is 65 inches (1651 millimeters) or less in width, weighs 2,000 pounds (907.19 kilograms) or less, and travels on four or more nonhighway tires. Example: ATV/4-wheeler

(3) Class III off-highway vehicle weighs less than 8,000 pounds (3628.74 kilograms); travels on skis, runners, tracks, or four or more tires; has a seat; has a wheel, handlebars, or t steering for steering control; and is designated for or capable of cross-country on or over land, water, sand, snow, ice, marsh, swampland, or other natural terrain, but does not include a vehicle registered by the Department under N.D.C.C. Ch. 39-04 or 39-24. Example: UTV/Side-by-Side.

Operate means to ride in or on and control the operation of an off-highway vehicle.

Operator means an individual who operates or is in actual physical control of an off-highway vehicle.

Owner means a person, other than a lienholder, having the property in or title to an off-highway vehicle and entitled to its use or possession.

Register means the act of assigning a registration number to an off-highway vehicle.

(b) *Registration.* Except as provided in this section, a person may not operate an off-highway vehicle unless it has been registered in accordance with N.D.C.C. §§ 39-29-02, 39-29-03, 39-29-04, 39-29-05 and 39-29-06.

(c) *Permitted operation.* It shall be lawful for any person ~~16 years of age or older and~~ who is in possession of a valid driver's license to operate a Class III off-highway vehicle on any street or highway within the City limits; provided, however, that the Class III off highway vehicle is equipped with such safety equipment, including head lights, tail lights, brake lights, and such other safety equipment, all in working order, which may be required by standards prescribed by rule of the State Highway Commissioner as may apply to passenger automobiles. At all times, Class III off highway vehicles within the City limits shall comply with such standards and rules of operation governing passenger automobiles as may be otherwise provided by City ordinance or State statute.

(d) *Restricted operation on City streets and public rights-of-way.* It shall be unlawful for any person to drive or operate any Class I or Class II off-highway vehicle on any street or public right-of-way within the City limits, except in the following circumstances:

(1) A Class I or Class II off highway vehicle may be operated on City streets and other public rights-of-way in the event of Emergency Circumstances, as defined in Subsection (a) of this section.

(2) A Class I or Class II off highway vehicle may be operated on City streets and other public rights-of-way for a special off highway vehicle event of limited duration, when conducted on a prearranged schedule under permit from the governing body. Example: Permitted Parade.

(~~3~~) ~~A Class II off-highway vehicle may travel from the operator's place of residence to the edge of the City limits, using the shortest route from such operator's residence to the edge of the City's limits; provided, however, that the Class II off highway vehicle shall not be operated on any street or public right-of-way having more than two lanes or with a speed limit in excess of 25 miles per hour.~~

(3) Class II off-highway vehicles may be used for snow removal, provided that the off-highway vehicle has a mounted blade and an amber flashing light visible from all directions. The off-highway vehicle may go from one job site to another job site on City streets provided the operator obeys all other sections of the off-highway vehicle ordinance.

~~(e) *Prohibited operation within City limits not on City streets or public rights-of-way.* It shall be unlawful for any person to drive or operate any Class I or Class II off-highway vehicle within the City limits in the following ways or under the following circumstances, which are hereby declared to be unsafe and a public nuisance:~~

(1) On a roadway, shoulder or inside bank or slope of any road, street or highway, except as provided in this section. Except in the event of emergency circumstances as defined in Subsection (a) of this section, a person may not operate an off-highway vehicle within the right-of-way of any controlled access highway.

(2) On direct crossing of a street or highway, unless:

a. The crossing is made at an angle of approximately 90 degrees to the direction of the highway and at a place where no obstruction prevents a quick and safe crossing;

b. The off-highway vehicle is brought to a complete stop before crossing the shoulder or main traveled way of the highway;

c. The operator yields the right-of-way to all oncoming traffic which constitutes an immediate hazard; and

d. In crossing a divided highway, the crossing is made only at an intersection of the highway with another public street or highway.

(2) Without a lighted headlamp and taillamp except when used by an off-highway vehicle instructor during a certified off-highway vehicle safety training course

(3) At a rate of speed greater than reasonable or proper under all the surrounding circumstances.

(4) In a careless, reckless or negligent manner so as to endanger the person or property of another or to cause injury or damage to such person or property.

(5) While under the influence of intoxicating liquor or a controlled substance.

(6) In any tree nursery or planting in a manner which damages growing stock.

(7) Without a manufacturer-installed or equivalent muffler in good working order and connected to the off-highway vehicle's exhaust system.

(8) Without having in possession a valid driver's license or permit.

(9) In a direction other than the same direction as the direction of other motor vehicles traveling on the side of the roadway immediately adjacent to the side of the right-of-way travelled by the off-highway vehicle, when such off-highway vehicle is operated within the right-of-way of any road, street or highway during times or conditions that warrant the use of lights by other motor vehicles.

(10) In violation of any rule or regulation promulgated for regulating the use of off-highway vehicles by the State Highway Commissioner where applicable within the geographical limits of the City.

(11) In any municipal park or recreation area, except when posted as open to off-highway vehicles, and only along established paths and trails and within the hours permitted.

(12) On any private land where the private land is posted prohibiting trespassing. The name and address of the person posting the land and the date of posting must appear on each sign in legible characters. The posted signs must be readable from outside the property and be placed conspicuously at a distance of not more than 880 yards apart. Land entirely enclosed by a fence or other enclosure is sufficiently posted by posting of these signs at or on all gates through the fence or enclosure.

~~(13) Without observing all traffic signs, signals, rules and regulations applying to motor vehicles when also applicable to off-highway vehicles.~~

~~(f) *Operation by persons under 16 years of age.* Except as otherwise provided in this section, a person under 16 years of age who is not in possession of a valid operator's license or permit to operate an off-highway vehicle may not, except upon the lands of the person's parent or guardian, operate an off-highway vehicle. A person at least 12 years of age may operate an off-highway vehicle if the person has completed an off-highway vehicle safety training course prescribed by the Director of the State Parks and Recreation Department and has received the appropriate off-highway vehicle safety certificate issued by the Commissioner. The failure of an operator to exhibit an off-highway vehicle safety certificate on demand to any official authorized to enforce this section is presumptive evidence that that person does not hold such a certificate.~~

(e) *Liability insurance.* Any operator of an off-highway vehicle operated in the City under this section is required to have liability insurance on the off-highway vehicle and present proof when it is requested by any law enforcement officer.

(f) *Enforcement.* Only peace officers of the State and their respective duly authorized representatives may enforce this section.

(g) *Penalties.* Violation of any provision of Subsection (c), (d) or (e) of this section is an infraction, for which a fee of $20.00 must be assessed, except Sections (e)(5), (6) and (13), which constitute Class B misdemeanors under N.D.C.C. § 39-29-12. Violation of Subsection (b) of this section is an infraction, for which a fee of $50.00 must be assessed. Violation of any other provisions of this section is an infraction, for which a fee of $10.00 must be assessed.

(Code 1993, § 23.76.070; Ord. No. 931, § 1; Ord. No. 974, § 1; Ord. No. 1202, § 6; Ord. No. 1316, § 1; Ord. No. 1354, § 1; Ord. No. 1658, § 1; Ord. No. 1723, § 4).

Section 3: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 4: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 5: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

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Dustin Dassinger, City Administrator

First Reading: July 1, 2025
Second Reading: July 18, 2025
Final Passage: July 18, 2025