REGULAR MEETING OF THE CITY COMMISSION AGENDA

Tuesday, February 17, 2026 at 4:30 PM MT
City Hall – 38 1st Street West Dickinson, ND 58601

Commissioners:
President: Scott Decker
Vice President: Robert Baer
Jason Fridrich
Joe Ridl
Russ Murphy

CALL TO ORDER

ROLL CALL

OPENING CEREMONIES: PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS: CONSIDERATION FOR APPROVAL

A. Resolution No: 06-2026

Ordinance No: 1848

2. CONSENT AGENDA

A. Approval of City Commission Meeting Minutes dated February 3, 2026 (Enc.)

Presented by: President Decker

Consideration to approve

B. Approval of Accounts Payable, Commerce Bank and Checkbook (Enc.)

Presented by: President Decker

Consideration to approve

3. ADMINISTRATION / FINANCE

A. Harlows Bus Service Contract (Enc.)

Presented by Administrator Dassinger

Consideration to approve

B. ABM Printer Contracts (Enc.)

Presented by: IT Director Meyer

Consideration to approve

C. 2024 and 2025 Audit Proposal (Enc.)

Presented by: Deputy Finance Director Greenwood

Consideration to approve

D. Monthly Financial Report (Enc.)

Presented by: Deputy Finance Director Greenwood

E. HR Monthly Report (Enc.)

Presented by: HR Director Nameniuk

4. PUBLIC WORKS

5. PUBLIC SAFETY - FIRE

A. Fire Department Annual Report (Enc.)

Presented by: Fire Chief Presnell

B. Bid Award - Pierce Pumper Fire Engine (Enc.)

Presented by Chief Presnell

Consideration to approve Bid

C. Pierce Pumper Lease and Finance (Enc.)

Presented by: Fire Chief Presnell

Consideration to approve Resolution No. _____

6. PUBLIC SAFETY - POLICE

7. COMMUNITY DEVELOPMENT

A. West Ridge 4th Addition Subdivision (Enc.)

Presented by: Planner Birchak

Consideration to approve Resolution No. _____

B. DWR Cost Share Agreement for East Broadway Dam - (Enc.)

Presented by: Senior Engineer Keller

Consideration to approve Agreement

C. ESRI - GIS Software Renewal (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve the Agreement

D. ESRI - GIS Technician Software (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve the Agreement

E. Chapter 20-3 - Floods Ordinance Amendment (Enc.)

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve second reading and final passage of Ordinance No. 1847

F. **Highway 22 Roundabout Cost Participation and Maintenance Agreement with NDDOT (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Agreement

G. **General Services Task Order to Highlands Engineering and Surveying, PLLC (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Task Order

H. **I-94 West Business Loop Cost Participation and Maintenance Agreement with NDDOT (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Agreement

I. **I-94 West Business Loop Roundabout Cost Participation and Maintenance Agreement with NDDOT (Enc.)**

Presented by: Engineer and Community Development Director Skluzacek

Consideration to approve Agreement

8. **PUBLIC HEARING – 5:00 PM**

A. **Public Hearing - Chapter 62 - Short-Term Rentals (Enc.)**

Presented by: Planner Birchak

Consideration to approve first reading of Ordinance No. _____

B. **Public Hearing - Chapter 62 - Rezoning Notice by Petition (Enc.)**

Presented by: City Planner Birchak

Consideration to approve first reading of Ordinance No. _____

C. **Public Hearing - Chapter 62 - Personal and Commercial Vehicle Definitions (Enc.)**

Presented by: City Planner Birchak

Consideration to approve first reading of Ordinance No. _____

9. **PUBLIC COMMENTS**
10. **COMMISSION COMMENTS**
11. **ADJOURNMENT**

Link for viewing Commission Meeting:
Stream Link: https://youtube.com/live/VExXnN5_J88

This link will not be live until approximately 4:25 PM MT on February 17, 2026.

Teams Meeting: https://tinyurl.com/42r4fuc6

Teams Meeting ID: 242 556 814 070 17 **Meeting Passcode:** nG9Lk7sS

Teams Phone #: 1-701-506-0320 **Phone Conference ID:** 898 256 797#

Local Phone #: 701-456-7006

Persons who desire to be heard under Section 9 "Public Comments not on Agenda" may call in at (701) 456-7006

Persons desiring to attend the meeting who require special accommodations are asked to contact the City Administrator at (701) 456-7744 by the Friday preceding the meeting.

REGULAR MEETING **DICKINSON CITY COMMISSION** **February 3, 2026**

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President Robert Baer
Commissioners Jason Fridrich, Joe Ridl and Russ Murphy.

Telephone: None

Absent: None

PLEDGE OF ALLEGIANCE

1. ORDER OF BUSINESS

MOTION BY: Joe Ridl SECONDED BY: Russ Murphy

To approve the January 20, 2026 meeting as presented.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. CONSENT AGENDA

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

A. Approval of the City Commission Meeting Minutes dated January 20, 2026

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. ADMINISTRATION/FINANCE

A. Tobacco Compliance – Vapes and Cenex General Store

City Administrator Dustin Dassinger states recently a citywide compliance check of retail tobacco outlets in Dickinson, two licensed establishments, Cenex General Store and Vapes were found to be non-compliant with tobacco sales regulations. The compliance checks were conducted in coordination with the Southwest District Health. This took place on December 22, 2025. He states due to Cenex General Store's first offense they shall receive a written warning for a first offense. The Municipal Code further states that if the agent or employee does not possess a server training certificate card at the time of the violation, the city shall assess an administrative fine in the amount of $500.00 against the licensee.

City Administrator Dustin Dassinger states in regards to Vapes and failing the tobacco compliance check on December 22, 2025. The records provided to the city; this violation represents the establishment's third violation within the last 24 months. The administrative fine will be in the amount of $2,000.00. The City shall further suspend the licensee's license and authority to sell tobacco products for no less than four days or revocation of license. City Administration has determined that the appropriate enforcement action is a suspension of the sale of tobacco products for Vapes on the following dates: February 13, 2026, February 14, 2026, February 15, 2026, February 16, 2026.

Commissioner Robert Baer questions who determined the dates of closure.

Administrator Dassinger states Administration chose those dates as it is fairly busy over the weekend.

B. Job Description – Title and Registration Coordinator/DMV

Deputy City Administrator Linda Carlson states the following the separation of the Branch Office Manager at the Motor Vehicle Department the operations have continued under the oversight of the Deputy City Administrator. As part of reviewing the long-term organizational structure, the city evaluated whether a full managerial position is currently necessary or whether a lead-level role better aligns with operational needs. Ms. Carlson presents a reclassification of the former manager position to Title & Registration Coordinator. Ms. Carlson reviews the scope of authority, operational need, lead vs. manager and risk management of this position. This position will be a Grade 13 and non-exempt. She states at this time this department needs someone to do the coordinating and just be the person to go to.

MOTION BY: Jason Fridrich SECONDED BY: Russ Murphy
To approve the Reclassification of the Title and Registration Coordinator for the DMV.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. PUBLIC WORKS

A. High Lift Wheel Loader Purchase

Interim Public Works Director Jacob Waldo asks for an approval of a high lift wheel loader purchase. He states this was budgeted in 2026 for the streets division. Two bids were solicited and opened on December 23, 2025. Director Waldo states after review of the bid documents it is the recommendation of Public Works staff to proceed with the purchase of the Cat 926 loader from Butler Caterpillar for a total cost (after trade) of $201,200.
He states this new piece of equipment will replace a 2007 Cat 924G high lift wheel loader currently in utilized by our streets division. The budgeted amount for this purchase was $270,000 on a 5-year lease.

Commissioner Jason Fridrich questions when the City writes bid specs that obviously exclude certain brands. John Deere is not going to make a loader that has sliding windows but does make one that is comparable to this one. They are the low bid that helps but would we accept something that had exceptions.

Director Waldo states they do not write out any particular vendors. Sometimes those things do end up happening. This is written of what the equipment that we already have. He states the electrical connection – fitting in with the attachments that we have and not have to buy ½ dozen new attachments. Exceptions were reviewed and look at what was the most valuable option. Effort trying not to write out any particular vendor. For example, pickups – 4-wheel hub lockout and that got pulled a decade ago.

MOTION BY: Robert Baer SECONDED BY: Joe Ridl
To approve the purchase of the high lift wheel loader from Butler Caterpillar.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Emergency Landfill Closure Task Order

Interim Public Works Director presents an annual task order for Houston Engineering. This task order is to provide engineering services to support the permit renewal and eventual closure of the Emergency Inert Landfill located south of 8th St SW. This task order includes development of all design work for the closure of the facility and bidding support services, as well project coordination and regulatory assistance. The total coast is$125,000 and was budgeted for this project in 2026 CIP and the task order is $123,631.

This task order has been reviewed by the City Attorney; Public Works staff recommends approval.

Commissioner Russ Murphy questions when the last time this landfill was utilized and does this have to be monitored.

Director Waldo states at this time the City has plenty of room at the current landfill. Also, this is an inert site and does not need to be monitored.

President Scott Decker states that when this closes it will be turned into park land. There is wet land marsh right there also.

MOTION BY: Russ Murphy SECONDED BY: Jason Fridrich
To approve the emergency landfill closure task order with Houston Engineering.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Public Works Monthly Report

Interim Public Works Director Jacob Waldo presents the January highlights for Public Works. He reviews the holiday decorations removal and storage – replace the last of old-style decoration with tinsel and glass, transitioned to LED decorations. He reviews lift station 11 which was decommissioned in January. This is located south of Taco Johns. The city was able to shut lift station without losing any capacity will save us tremendous labor, replacement and electricity cost. Solid Waste Department was voted best garbage service for 3 consecutive years. Current initiatives are the annual report for NDDEQ; snow and ice control, cold patching major roadways, and other activities. He reviews upcoming event such as the inert landfill; Water Reclamation Facility UV system teardown and rebuild. He states 30% of the ash tree population and 30% of the elm trees is ash mitigation.

5. PUBLIC SAFETY

A. Fire

No Report

B.Police

A. Quarterly Report – Police Department

Police Chief Joe Cianni presents the Police Departments 4th quarter report from 2025. He states dispatch had 724 - 911 calls; calls for service 2,261 calls for service each month. This is the 2nd highest number of calls since 2018. Traffic 483 traffic stops each month, 216 citations; accidents 83 average; 1 fatality accident in town and assisted with one just outside of city limits. Arrests 144 made each month average; most associated with alcohol or some type of violence; over 9 felonies investigated. Criminal investigations had 71 new cases each month average and closed out 51. Cases – burglaries , sex crimes, deaths, and others. Criminal investigations – top 3 are 44 sex offender status checks; 40 search warrants and 28 theft/fraud. Have 2 high risk offenders in the city. Behavioral health had 83 calls with majority calls with welfare checks. He states training were 432 post hours; 114 non-post and 546 total hours. Animal shelter 146 calls for service. End of 2 dogs and 5 cats – remained at the end of the year. SRO was busy with DSU with 4; high school – 63; middle 29 and elementary school 62 investigative report. Truancy, vaping, fighting. There were several community events held this past quarter. Police Chief Cianni is proud to say the Dickinson Police Department has 12 Veterans that serve on the dept.

Thanksgiving community lunch had several PD employees and families – over 800 people at DSU. Shop with a cop over 55 kids. Longevity – Mike Legler 15 years; Cori Wallace 10 and Tenille Weyer 10 years. Kim McGarvey – 20 years of service and has now retired. Heroes ball coming up on 4/10/26. He states to get your tickets as this does sell out.

6. COMMUNITY DEVELOPMENT SERVICES

A. Introduction of Project Engineer – Daniel Minor

Engineer and Community Development Director Joshua Skluzacek introduces the City's new Project Engineer Daniel Minor. Mr. Daniel Minor states he is excited to be working for the City of Dickinson and improving the City as he sees fit.

B. Chapter 62 – Industrial Off-Street Parking Standards

City Planner Natalie Birchak states the City is requesting a zoning text amendment. This amendment is in regards to off-street parking design standards to prevent scoria and dirt from being considered finished surfacing within City limits and to add a requirement for a 50-foot minimum paved area from the right-of-way for any unpaved parking areas. The intention of this amendment is to limit dust generation, track out, and erosion from industrial parking areas and to prevent maintenance issues from tracking debris into the rights-of-way or stormwater drains.

MOTION BY: Jason Fridrich SECONDED BY: Russ Murphy
To approve second reading and final passage of Ordinance 1846.

ORDINANCE NO. 1846

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO INDUSTRIAL OFF-STREET PARKING AND TRAFFIC CIRCULATION AREA STANDARDS AND SPECIFICATIONS

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. 2026 Utility and Street Improvement NDDWR Letter of Support

Engineer and Community Development Director Joshua Skluzacek presents a letter of support for approval to the North Dakota Department of Water Resources (DWR) grant application regarding the 2026 Utility and Street Improvements project. The project is anticipated to replace approximately 4,100-feet of existing 6-inch watermain with new 8-inch PVC watermain. The project is included on the 2025-2027 DWR Water Development Plan which increases the probability of successfully being awarded the grant. The municipal water supply cost share maximum is 60% from the DWR, and 40% from the City of Dickinson. Based on the current estimates, this grant application is anticipated to be for $3,200,000, and the City of Dickinson cost share is estimated to be $6,000,000 due to some of the pavement and other miscellaneous costs not being eligible for the grant. Both construction and construction engineering costs are eligible cost share items. The City Engineering staff recommends approval.

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich
To approve 2026 Utility and Street Improvement NDDWR Letter of Support

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. Various Intersection Analysis Task Order Award to Civil Science Infrastructure

Engineer and Community Development Director Joshua Skluzacek presents for consideration a task order with Civil Science Infrastructure, Inc. to perform engineering services for the City of Dickinson Project Number 202614, the Various Intersection Analysis project for a time and materials fee as specified in the task order of $79,936.00. Director Skluzacek reviews the scope of work in regards to State Avenue: Empire Road,

12th Street West, 15th Street West, and 21st Street West. The primary scopes of services for each intersection will be: traffic counts, warrant analysis, mitigation alternatives, and a summary of findings report.

MOTION BY: Russ Murphy SECONDED BY: Joe Ridl
To approve the Various Intersection Analysis Project Task Order award to Civil Science Infrastructure, Inc.

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents the Community Development monthly report. He compares the development applications with previous years. He is quite pleased with planning staff. He reviews the developed and standardized application meeting. Process quality applications and move them through as reasonable through the process. There were 6 development application for the 2026 calendar year; 1 preliminary plat, zoning map amendment and 4 zoning text amendment, and 7 development meetings. The city is working with Gate City Bank with revitalization Dickinson. Building and codes had a number of permits paid and picked up for the City of Dickinson and out of city limits. He reviews many of the happenings in the department to include bid openings, flex funding and grants awarded. The city hired Ryan Fell to start working in March for the GIS Tech position.

7. PUBLIC HEARING – 5:00 P.M.

A. Public Hearing – Chapter 20-3 – Floods Ordinance Amendment

Engineer and Community Development Director Joshua Skluzacek presents a Chapter 20-3 amendment with Senate Bill 2027 (SB 2027) which took effect on August 1, 2025. SB 2027 made several changes to North Dakota Century Code related to floodplain management authority. The North Dakota Department of Water Resources (NDDWR) has determined the specific statute authorizing communities to regulate floodplains has changed. As a result, each North Dakota community is required to update their floodplain management ordinance to ensure compliance with the State and Federal Law. Communities failing to update their ordinance by June 1, 2026, may be suspended from the National Flood Insurance Program. The City Engineering staff recommends approval.

President Scott Decker opens the public hearing at 5:05 p.m. Hearing no public comments, the public hearing is closed at 5:06 p.m. and the following motion is made.

MOTION BY: Robert Baer SECONDED BY: Russ Murphy
To approve first reading of Ordinance No. 1847

ORDINANCE NO. 1847

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 20-3 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO FLOOD PLAIN MANAGEMENT

DISPOSITION: Roll call vote…Aye 5, Nay 0, Absent 0
Motion declared duly passed

9. PUBLIC COMMENTS NOT ON AGENDA

None

10. COMMISSION COMMENTS

None

11. ADJOURNMENT

MOTION BY: Robert Baer SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:20 P.M.

DISPOSITION: Roll call vote… Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

_____

Rita Binstock, Assistant to City Administrator

APPROVED BY:

_____

Dustin Dassinger, City Administrator

_____

Scott Decker, President
Board of City Commissioners

Date: February 17, 2026

Commerce Bank®
Member FDIC
Challenge Accepted.

Visa Purchasing

Billing Period: 01/27/2026 - 02/11/2026
Account Number: XXXX-XXXX-XXXX

Account Summary

Previous Balance	$28,548.89
Purchases & Other Charges	$68,875.77
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Charges	$0.00
Finance Charges	$0.00
Credits	$346.90
Payments	$28,548.89
New Balance	$68,528.87
Credit Limit	$120,000.00
Cash Limit	$120,000.00
Available Credit	$51,471.13
Disputed Amount	$0.00
Statement Closing Date	February 11, 2026
Days in Billing Cycle	16

Payment Information

New Balance	$68,528.87
Minimum Payment Due	**$68,528.87**
Payment Due Date	**February 18, 2026**

Contact Us

For Customer Service Call:	1-800-892-7104
Outside The U.S. Call:	1-402-691-7800
Send Billing Inquiries To:	COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141

Important Messages

AS A REMINDER, YOUR NEXT AUTOPAY WILL BE PROCESSED ON YOUR PAYMENT DUE DATE. IF YOU HAVE ANY QUESTIONS, PLEASE GIVE US A CALL AT 1-800-892-7104.

Corporate Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
02/02	02/02		AUTO PAYMENT - THANK YOU!	$28,548.89 CR

PLEASE DETACH COUPON AND RETURN WITH YOUR PAYMENT.

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

Account ID:	
Account Number:	**XXXX-XXXX-XXXX**
Payment Due Date:	February 18, 2026
New Balance:	$68,528.87
Minimum Payment Due:	$68,528.87

AMOUNT ENCLOSED

Use enclosed envelope and make check payable to:
COMMERCE BANK

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 846451
KANSAS CITY MO 64184-6451

CITY OF DICKINSON
LINDA CARLSON
38 1ST ST W
DICKINSON ND 58601-5106

Commerce Bank®

Cardholder Account Activity

Tran Date	Post Date	Reference Number	Transaction Description	Amount
LEONARD SCHWINDT				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,500.00			$70.00 / $0.00 / $70.00	
02/04	02/05	2469216603510133497589O	INT'L CODE COUNCIL INC 888-422-7233 IL	$70.00
FIRE DEPARTMENT				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$1,472.00 / $0.00 / $1,472.00	
02/02	02/03	24011346034100003239177	SP TAYLORSTINS TAYLORSTINS.CMO	$1,214.00
02/05	02/09	24202986037030034810382	IAAI 410-451-3473 MD	$128.00
02/06	02/09	24692166037100176134382	INT'L CODE COUNCIL INC 888-422-7233 IL	$105.00
02/10	02/11	24692166041103702874376	NATIONAL REGISTRY EMT 614-888-4484 OH	$25.00
SHELLY NAMENIUK				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $5,000.00			$3,014.85 / $0.00 / $3,014.85	
01/27	01/28	24801976027629117330289	HEALTH STREET 718-825-0044 NY	$199.82
01/29	01/30	24793386029001846110228	ETSY, INC. 718-8557955 NY	$5.24
02/04	02/05	24692166035101265323706	Amazon.com*FE3177V23 Amzn.com/billWA	$231.00
02/04	02/06	24121576036510229462006	W2,1099,1095 EFILING 616-5744360 MI	$1,164.66
02/05	02/06	24011346037100014661713	ENROLLEASE, INC. SECURE.EASE.CCA	$1,410.00
02/06	02/09	24121576038510229801979	W2,1099,1095 EFILING 616-5744360 MI	$4.13
FIRE DEPARTMENT 2				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$1,102.46 / $0.00 / $1,102.46	
02/03	02/04	24011346035100028901248	SP TAYLORSTINS TAYLORSTINS.CMO	$132.00
02/06	02/09	24492166038100003165634	SP GROOVE LIFE GROOVELIFE.COAK	$970.46
FINANCE DEPARTMENT				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $25,000.00			$315.45 / $0.00 / $315.45	
02/02	02/03	24027626033878686964561	PAYFLOW/PAYPAL 888-883-9770 NE	$315.45
JADE JAYNES				
XXXX-XXXX-XXxx			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$405.08 / $27.98 / $377.10	
01/27	01/28	24445006028400179908769	WM SUPERCENTER #1567 DICKINSON ND	$168.18
01/28	01/28	74692166028104854109340	AMAZON MKTPLACE PMTS Amzn.com/billWA	$27.98 CR
02/02	02/03	24692166033109991664238	AMAZON MKTPL*AP0IN2LS3 Amzn.com/billWA	$108.59
02/09	02/10	24692166040103182922902	AMAZON MKTPL*BT4YN76W3 Amzn.com/billWA	$121.73
02/10	02/10	24692166041103552279411	AMAZON MKTPL*6G71M0K93 Amzn.com/billWA	$6.58
RENEE NEWTON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,000.00			$215.00 / $0.00 / $215.00	
02/02	02/03	24717056034130343491396	AMERICAN LIBRARY ASSOCIAT312-9446780 IL	$215.00
GRANT CARLSON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $5,000.00			$1,166.16 / $258.45 / $907.71	
01/27	01/29	24011346028100127033199	AMAZON RETA* 612AE79Y3 SEATTLE WA	$258.45 CR
01/31	02/02	24011346031100141811153	AMAZON RETA* 8Y1XE42O3 WWW.AMAZON.COWA	$149.58
01/31	02/02	24011346031100057409596	AMAZON RETA* QH06R45F3 WWW.AMAZON.COWA	$466.61
02/02	02/03	24011346033100134952863	AMAZON RETA* NK8SL4YJ3 WWW.AMAZON.COWA	$24.97
02/06	02/09	24011346037100094795837	AMAZON RETA* PH5U958C3 WWW.AMAZON.COWA	$411.37
02/07	02/09	24011346038100066040245	AMAZON RETA* H45HN3R33 WWW.AMAZON.COWA	$66.93
02/07	02/09	24011346038100145541148	AMAZON RETA* VM4ON2VK3 WWW.AMAZON.COWA	$32.83
02/07	02/09	24011346038100145277461	AMAZON RETA* 9F2DG4X23 WWW.AMAZON.COWA	$13.87
POLICE DEPARTMENT TRAVEL				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$1,526.67 / $0.00 / $1,526.67	
02/04	02/06	24316056036638405236486	SHELL OIL10083962018 JAMESTOWN ND	$32.02

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
02/05	02/06	2494300603737361091 1047	CENEX- ZIP TRIP #66 FERGUS FALLS MN	$36.04
02/05	02/06	2469216603710283620867 1	CK HOLIDAY # 06458 BISMARCK ND	$37.20
02/05	02/06	2475542603773037219436 8	HAMPTON INNS ALEXANDRIA MN CHECK IN DATE: 02-04-26 CONFIRMATION #: 93997329	$121.41
02/10	02/11	2421073604113759101527 2	GLOCK PROFESSIONAL INC 770-432-1202 GA	$500.00
02/10	02/11	2421073604113759101529 8	GLOCK PROFESSIONAL INC 770-432-1202 GA	$500.00
02/10	02/11	2421073604113759101531 4	GLOCK PROFESSIONAL INC 770-432-1202 GA	$300.00

JOSEPH CIANNI

XXXX-XXXX-XXXX	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$429.87	$0.00	$429.87

02/03	02/04	2469216603410044581841 2	AMAZON MKTPL*7P97087A3 Amzn.com/billWA	$37.99
02/04	02/05	2490641603524972863302 0	BWY*FBINAA Natl Office 703-6321935 VA	$145.00
02/05	02/06	2407314603690001258213 8	THEIACP 703-8366767 VA	$220.00
02/07	02/09	2469216603810106466738 3	AMAZON MKTPL*BR8AP1931 Amzn.com/billWA	$26.88

POLICE DEPT TRAVEL 2

XXXX-XXXX-XXXX-9203	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$36.40	$0.00	$36.40

02/05	02/06	2494300603737362981 9 8 5 0	COSTCO GAS #1380 BISMARCK ND	$36.40

MICHAEL HANEL 0001-0004-0559

XXXX-XXXX-XXXX-1126	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$402.90	$0.00	$402.90

02/04	02/04	2401134603510006944 8 3 9 8	BUZZSPROUT INV8506497 BUZZSPROUT.COFL	$22.00
02/04	02/05	2427539603590001979 8 7 2 7	EPOLICESUPPLY.COM 800-7890000 MA	$308.95
02/04	02/05	2402268603590001415 0 6 5 0	GLENDALE PARADE STORE LLC800-6535515 TX	$71.95

ANIMAL SHELTER

XXXX-XXXX-XXXX	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $2,500.00	$235.22	$0.00	$235.22

02/03	02/04	2469216603410085569 5 3 2 6	CHEWY.COM 800-672-4399 FL	$235.22

GREG BECK

XXXX-XXXX-XXXX	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $4,000.00	$690.90	$0.00	$690.90

01/27	01/28	2401134602710010675 3 1 8 0	AMAZON RETA* 2R01T9A03 WWW.AMAZON.COWA	$18.00
01/28	01/28	2469216602810506717 7 4 2 5	AMAZON MKTPL*YI7TB9MJ3 Amzn.com/billWA	$114.49
01/28	01/29	2401134602810009648 6 5 9 2	AMAZON RETA* KL5JO0533 WWW.AMAZON.COWA	$163.41
02/06	02/09	2449398603719114804 4 3 5 5	ND SAFETY COUNCIL 701-223-6372 ND	$395.00

PURCHASING DEPARTMENT

XXXX-XXXX-XXXX	Purchases & Other Charges	Payments & Other Credits	Total Activity
Credit Limit: $10,000.00	$1,187.76	$60.47	$1,127.29

01/27	01/28	2469216602710436306 8 8 0 1	AMAZON MKTPL*5U61Y9JE3 Amzn.com/billWA	$33.79
01/28	01/29	2405523602862970004 7 0 2 8	WALMART.COM 800-925-6278 AR	$79.00
01/28	01/29	2405523602862970014 5 1 4 5	WALMART.COM 800-925-6278 AR	$19.87
01/29	01/30	2469216602910631720 3 1 0 1	AMAZON MKTPL*SZ9YW3ET3 Amzn.com/billWA	$94.99
01/29	01/30	2469216602910631092 7 7 1 4	AMAZON MKTPL*0A41S44J3 Amzn.com/billWA	$34.99
01/29	01/30	2444500602920017251 6 4 4 8	WALMART.COM 8009256278 800-966-6546 AR	$398.00
01/29	01/30	2469216602910631926 1 1 5 6	Amazon.com*NT7T95PX3 Amzn.com/billWA	$16.69
02/02	02/02	2469216603310932331 9 8 5 7	AMAZON MKTPL*2T4F956K3 Amzn.com/billWA	$23.99
02/03	02/04	2469216603410080979 3 0 5 2	Amazon.com*KX3CM2X03 Amzn.com/billWA	$11.98
02/05	02/06	2469216603610273732 7 9 2 8	AMAZON MKTPL*0J6T247M3 Amzn.com/billWA	$49.46
02/05	02/06	2405523603663857714 8 0 8 2	WALMART.COM 800-925-6278 AR	$298.00
02/06	02/09	7469216603710058970 8 3 2 2	AMAZON MKTPLACE PMTS Amzn.com/billWA	$34.49 CR
02/06	02/09	7469216603710059079 0 1 6 0	AMAZON MKTPLACE PMTS Amzn.com/billWA	$25.98 CR
02/10	02/11	2469216604110424363960 9	Amazon.com*8Z5LJ5IF3 Amzn.com/billWA	$14.53
02/10	02/11	2469216604110419743086 4	Amazon.com*O873U79W3 Amzn.com/billWA	$54.99
02/10	02/11	2469216604110393584967 4	AMAZON MKTPL*2N9GN9ZU3 Amzn.com/billWA	$57.48

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
DUANE ZASTOUPIL				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $5,000.00			$200.00 / $0.00 / $200.00	
02/10	02/11	246921660411037375543l6	NDSU-EXT PEST PRO 701-231-7180 ND	$100.00
02/10	02/11	24692166041103737554308	NDSU-EXT PEST PRO 701-231-7180 ND	$100.00
MATT HANSON				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$271.84 / $0.00 / $271.84	
01/26	01/27	24692166026103679454714	AMAZON MKTPL*8J21O7W13 Amzn.com/billWA	$271.84
TRAVIS LEINTZ				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$2,175.00 / $0.00 / $2,175.00	
02/02	02/03	24492156034217695150354	TLO TRANSUNION 561-988-4200 FL	$175.00
02/03	02/04	24000776035100005803707	LLRMI LLRMI.COM IN	$900.00
02/05	02/06	24210736036136520016952	GLOCK PROFESSIONAL INC 770-432-1202 GA	$500.00
02/10	02/11	24210736041137591014713	GLOCK PROFESSIONAL INC 770-432-1202 GA	$300.00
02/10	02/11	24210736041137591014770	GLOCK PROFESSIONAL INC 770-432-1202 GA	$300.00
CINDY THRONBURG				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$549.93 / $0.00 / $549.93	
02/02	02/03	2411641603371659l625794	ONLINE LABELS, INC. 407-936-3900 FL	$549.93
POLICE DEPARTMENT 0000-0150-5007				
XXXX-XXXX-XXXX-3168			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $30,000.00			$4,510.40 / $0.00 / $4,510.40	
02/02	02/03	24692166033100049058309	IN *GUARDIAN ALLIANCE TEC415-6552240 CA	$230.00
02/04	02/05	24489936036001141356353	LEADSONLINE LLC 972-361-0900 TX	$3,922.00
02/05	02/06	24027626036067849631013	PAYPAL *BMD USA 408-954-0500 CA	$295.00
02/05	02/06	24692166036102504947767	AMAZON MKTPL*KK6EV4R73 Amzn.com/billWA	$11.90
02/10	02/11	24692166041104161501468	IN *ND POST 701-3285500 ND	$51.50
RACHEL SHUMAKER				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $15,000.00			$860.02 / $0.00 / $860.02	
01/28	01/29	24692166028105283215660	AMAZON MKTPL*UT3OD2NN3 Amzn.com/billWA	$44.92
02/05	02/09	24943006037373820290752	HOLIDAY INN BISMARCK 7017518240 ND CHECK IN DATE: 02-03-26 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0360659207017518240	$271.70
02/05	02/09	24943006037373820290810	HOLIDAY INN BISMARCK 7017518240 ND CHECK IN DATE: 02-03-26 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0360716067017518240	$271.70
02/05	02/09	24943006037373820290802	HOLIDAY INN BISMARCK 7017518240 ND CHECK IN DATE: 02-03-26 NUMBER OF NIGHTS: 2 CONFIRMATION #: 0360715337017518240	$271.70
DENVER FOWLER				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$100.41 / $0.00 / $100.41	
01/26	01/27	74609056027100007842874	CULTS3D.COM 3D MODELS BRIVE LA GAIL	$9.51
01/26	01/27	74609056027100005092779	NOVA STUDIOS AALST	$74.10
01/27	01/27	74609056027100005092779	INTERNATIONAL SERVICE FEE	$0.74
01/27	01/27	74609056027100007842874	INTERNATIONAL SERVICE FEE	$0.10
02/03	02/04	24204296034001347852226	eBay O*13-14184-83833 800-4563229 CA	$15.96
RACHEL WALDO				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $3,000.00			$359.98 / $0.00 / $359.98	
01/26	01/27	24445006027000643509788	PAPA JOHN'S #4905 701-483-7200 ND	$114.18
01/26	01/27	24445006027000643509861	PAPA JOHN'S #4905 701-483-7200 ND	$114.18
02/07	02/09	24692166038100940863174	AMAZON MKTPL*V017D08L3 Amzn.com/billWA	$131.62

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
AARON MEYER				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $40,000.00			$29,979.50 / $0.00 / $29,979.50	
01/26	01/27	24492166026100061516359	OPENAI *CHATGPT SUBSCR OPENAI.COM CA	$200.00
01/27	01/28	24692166027104514000281	AMAZON MKTPL*DX78I3O83 Amzn.com/billWA	$259.00
01/27	01/29	24137466028100242654304	MENARDS DICKINSON ND 715-876-6378 ND	$244.13
01/27	01/27	24692166027104140728750	AMAZON MKTPL*LP6OG0Z83 Amzn.com/billWA	$49.48
01/28	01/29	24692166028105280908796	AMAZON MKTPL*GW36C0593 Amzn.com/billWA	$55.12
01/28	01/28	24692166028105059187309	AMAZON MKTPL*9T4IV99T3 Amzn.com/billWA	$934.56
01/28	01/29	24692166028105471386372	AMAZON MKTPL*LT5VG7LM3 Amzn.com/billWA	$159.99
01/28	01/29	24692166028105465268677	AMAZON MKTPL*DH5YV66P3 Amzn.com/billWA	$237.49
01/29	01/30	24692166029106420047510	Amazon.com*HE7FF1Z13 Amzn.com/billWA	$391.84
01/30	01/30	24692166030106583628517	AMAZON MKTPL*QY1NO3ZQ3 Amzn.com/billWA	$57.17
01/31	02/02	24692166031107679994937	AMAZON MKTPL*WJ30X5E53 Amzn.com/billWA	$297.62
01/31	02/02	24164076032105441249258	Staples Inc staples.com MA	$1,601.45
01/31	02/02	24164076032105441249233	Staples Inc staples.com MA	$499.99
01/31	02/02	24164076032105441249241	Staples Inc staples.com MA	$482.98
02/01	02/02	24011346032100105109189	UBIQUITI INC. UI.COM NY	$29.00
02/02	02/03	24323006033268439001851	DISCOUNTCELL 952-890-6669 MN	$557.10
02/02	02/02	24011346033100054455699	WASABI TECHNOLOGIES WASABI.COM MA	$776.62
02/03	02/04	24692166034100592954218	AMAZON MKTPL*CR5JJ4O93 Amzn.com/billWA	$2,685.50
02/03	02/04	24692166034100891760134	AMAZON MKTPL*DJ6CO0JI3 Amzn.com/billWA	$89.98
02/04	02/05	24692166035101721580147	AMAZON MKTPL*Y37SU1MS3 Amzn.com/billWA	$184.63
02/04	02/05	24164076035105441294897	Staples Inc staples.com MA	$499.99
02/04	02/05	24692166035101755686091	AMAZON MKTPL*FE4NL79S3 Amzn.com/billWA	$268.55
02/05	02/06	24692166036102731962423	AMAZON MKTPL*YM4AP4MY3 Amzn.com/billWA	$42.63
02/05	02/06	24692166036102567103134	AMAZON MKTPL*RP50Q0DE3 Amzn.com/billWA	$331.97
02/09	02/10	24692166040103197464601	AMAZON MKTPL*0E8IW6KC3 Amzn.com/billWA	$714.95
02/10	02/10	24011346041100075723620	RING MULTI PLAN RING.COM CA	$99.99
02/10	02/10	24011346041100069298936	RING AI PRO PLAN RING.COM CA	$99.99
02/10	02/11	24692166041104065905633	Amazon.com*D809V4KZ3 Amzn.com/billWA	$10,907.98
02/10	02/11	24692166041103856822718	AMAZON MKTPL*IS0DE4473 Amzn.com/billWA	$7,219.80
DEB KIRSCHENHEITER				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,000.00			$810.00 / $0.00 / $810.00	
01/29	01/30	24801976029631253881941	IAAO 816-701-8100 MO	$405.00
01/29	01/30	24801976029631253881958	IAAO 816-701-8100 MO	$405.00
IAN ANGUIANO				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $5,000.00			$194.00 / $0.00 / $194.00	
02/09	02/10	24755426040260404305134	ZORO TOOLS INC 855-2899676 IL	$194.00
CITY LIBRARY				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$34.72 / $0.00 / $34.72	
01/27	01/27	24692166027104137825759	Amazon.com*BL84A1CB1 Amzn.com/billWA	$6.29
02/09	02/10	24692166040103228299836	AMAZON MKTPL*QH7HQ8NX3 Amzn.com/billWA	$28.43
BRANDI AARON				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,000.00			$7.65 / $0.00 / $7.65	
02/02	02/03	24137466033300732638394	USPS.COM CLICKNSHIP 800-344-7779 DC	$7.65
SYLVIA MILLER				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $1,500.00			$1,157.54 / $0.00 / $1,157.54	
01/27	01/28	24692166027104777011827	NDRIN-ND LAND RECORDS 701-364-1280 ND	$6.00
01/28	01/28	24692166028104851377234	NDSU-UGPTI 701-231-7767 ND	$75.00
01/29	01/29	24692166029401198764655	NDSU-UGPTI 701-231-7767 ND	$75.00
02/03	02/04	24793386034000323891212	FlexiSpot IRVINE CA	$926.54

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
02/04	02/04	2469216603510103795789 8	NDSU-UGPTI 701-231-7767 ND	$75.00
FIRE DEPARTMENT EMS				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $20,000.00			$1,846.89 / $0.00 / $1,846.89	
01/27	01/28	2480197602762909852306 8	AED SUPERSTORE 800-544-0048 WI	$150.00
01/30	02/02	2480197603063235502676 2	AED SUPERSTORE 800-544-0048 WI	$963.00
02/02	02/03	2401134603310011560675 1	SMARTSHEET INC. SMARTSHEET.COWA	$296.71
02/03	02/04	7460905603410002455024 6	KAHOOT! ASA OSLO	$227.92
02/04	02/04	7460905603410002455024 6	INTERNATIONAL SERVICE FEE	$2.28
02/05	02/06	2494166603626973417758 6	BLAUER MANUFACTURING 800-225-6715 MA	$206.98
ROBERT FUHRMAN				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $8,500.00			$7,301.81 / $0.00 / $7,301.81	
01/26	01/27	2401134602710002546131 1	COLUMN PUBLIC NOTICE COLUMN.US DC	$23.56
01/27	01/27	2401134602710005581036 1	SHOPIFY* 480068272 SHOPIFY.COM IL	$91.78
01/27	01/28	2469216602710467833515 0	AMAZON MKTPL*XA4ZV0FD3 Amzn.com/billWA	$126.89
01/28	01/28	2469216602810493351582 7	AMAZON MKTPL*3J3D15VF3 Amzn.com/billWA	$54.99
02/04	02/05	2423168603574700410685 4	CONSOLIDATED TELCOM EBILL.CTCTEL.ND	$5.48
02/05	02/06	2469216603610270601171 9	IN *FOSSIL LAB INNOVATION435-3612408 UT	$6,740.00
02/07	02/09	2469216603810094511165 2	AMAZON MKTPL*A23YE2A33 Amzn.com/billWA	$224.40
02/07	02/09	2469216603810140394291 9	AMAZON MKTPL*D93JF7MP3 Amzn.com/billWA	$34.71
MUSEUM				
XXXX-XXXX-XXX)			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $8,000.00			$557.80 / $0.00 / $557.80	
01/30	02/02	2475542603029030402971 8	REXTOOTH STUDIOS 406-5991747 MT	$557.80
EMS 1				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$79.63 / $0.00 / $79.63	
02/01	02/03	2431605603363507764406 5	SHELL OIL12502810018 MANDAN ND	$79.63
EMS 3				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$118.27 / $0.00 / $118.27	
02/06	02/09	2469216603810118067841 3	EXXON MILES CITY #131 MILES CITY MT	$57.25
02/07	02/09	2403454603800133735365 6	CONOCO - BILLINGS 7 1047 BILLINGS MT	$61.02
CARTER FONG 0002-5916-0745				
XXXX-XXXX-XXXX-1590			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $5,000.00			$1,000.00 / $0.00 / $1,000.00	
02/02	02/03	2469216603310004889626 1	IN *CUSTOM DATA, INC 701-2902063 ND	$500.00
02/02	02/03	2469216603310004889627 9	IN *CUSTOM DATA, INC 701-2902063 ND	$500.00
RITA BINSTOCK				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $4,000.00			$969.76 / $0.00 / $969.76	
01/28	01/29	2401134602910000183668 2	COLUMN PUBLIC NOTICE COLUMN.US DC	$727.32
01/28	01/29	2401134602910000159746 6	COLUMN PUBLIC NOTICE COLUMN.US DC	$242.44
CHAD TORMASCHY				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$925.60 / $0.00 / $925.60	
01/28	01/29	2405522602963047709587 7	CITY OF DICKINSON MOTOR DICKINSON ND	$102.00
01/28	01/28	2420429602700165859606 4	eBay O*22-14141-54975 800-4563229 CA	$665.98
02/04	02/05	2411641603571685524603 8	BOBCAT COMPANY 844-926-2228 ND	$67.86
02/06	02/06	2420429603600204437606 1	eBay O*22-14182-47328 800-4563229 CA	$25.49
02/09	02/10	2420429604000299023722 0	eBay O*05-14223-28542 800-4563229 CA	$14.99
02/09	02/10	2420429604000312751307 9	eBay O*03-14226-21087 800-4563229 CA	$49.28

Cardholder Account Activity (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
MOTOR VEHICLE DEPARTMENT				
XXXX-XXXX-XXXX-			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,000.00			$138.30 / $0.00 / $138.30	
01/29	01/30	2413746603060020811844 8	USPS.COM CLICKNSHIP 800-344-7779 DC	$25.65
02/04	02/04	2479338603500195481508 1	Bravera Insurance Dickinson ND	$51.00
02/04	02/04	2469216603510110435069 6	ND SECRETARY OF STATE 701-328-3723 ND	$36.00
02/09	02/10	2413746604020024992404 1	USPS.COM CLICKNSHIP 800-344-7779 DC	$25.65
CHRISTOPHER DICKINSON				
XXXX-XXXX-XXXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $2,500.00			$635.00 / $0.00 / $635.00	
01/28	01/29	2480197602863019933809 0	IAAO 816-701-8100 MO	$125.00
02/03	02/04	2480197603463673066843 4	IAAO 816-701-8100 MO	$255.00
02/03	02/04	2480197603463673066844 2	IAAO 816-701-8100 MO	$255.00
JACOB WALDO				
XXXX-XXXX-XXX			Purchases & Other Charges / Payments & Other Credits / Total Activity	
Credit Limit: $10,000.00			$1,821.00 / $0.00 / $1,821.00	
01/30	02/02	2449216603010004840974 8	WWW.APWA.NET WWW.APWA.NET MO	$1,476.00
02/03	02/04	2460794603463659250783 6	AMERICAN FLAGPOLE & FLAG 651-777-0172 MN	$345.00

Finance Charge Summary

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Type of Balance	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	$0.00	0.0000%	0.00%	$0.00
CASH ADVANCES	$0.00	0.0320%	11.65%	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson
Payables Management

Ranges:
Vendor ID: First - Last
Class ID: First - Last
Payment Priority: First - Last
Vendor Name: First - Last

FED TAX CLAS: First - Last
Posting Date: First - Last
Document Number: First - Last

Print Option: DETAIL
Age By: Document Date
Aging Date: 2/1/2026

Exclude: Credit Balance, Zero Balance, No Activity, Unposted Applied Credit Documents, Multicurrency Info
Sorted By: Vendor Name
Due Date

*** - Indicates an unposted credit document that has been applied.**

Vendor ID: 6649 **Name:** ABOUT THE FIT LLC **Class ID:** **FED TAX CLAS:** LLC-C

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12631	INV	1/31/2026	1/31/2026	$90.00	MENDING FOR PD		$90.00			
							Due				
Voucher(s): 1						Aged Totals:	$90.00	$90.00	$0.00	$0.00	$0.00

Vendor ID: 4977 **Name:** ADVANTAGE CREDIT BUREAU **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	66620	INV	12/31/2025	12/31/2025	$425.00	CREDIT BUREAU CHECKS			$425.00		
	66899	INV	1/31/2026	1/31/2026	$370.00	CREDIT BUREAU CHECKS		$370.00			
							Due				
Voucher(s): 2						Aged Totals:	$795.00	$370.00	$425.00	$0.00	$0.00

Vendor ID: 5115 **Name:** ALLSTATE PETERBILT OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4604216202	INV	1/29/2026	1/29/2026	$391.62	FILTERS (3)		$391.62			
	4604216303	INV	2/2/2026	2/2/2026	$28.17	SPRING BRAKE		$28.17			
	4604216356	INV	2/3/2026	2/3/2026	$79.50	TYP-24 DIAPHRAGM BRK CHM		$79.50			
							Due				
Voucher(s): 3						Aged Totals:	$499.29	$499.29	$0.00	$0.00	$0.00

Vendor ID: 9771 **Name:** AMAZON CAPITAL SERVICES **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1TD3LCDWHPJF	INV	1/13/2026	1/13/2026	$289.15	THULE CHASM 90L, SHINE DU		$289.15			
	16WVXGF4F7QY	INV	1/16/2026	1/16/2026	$369.90	30 ICE CLEATS		$369.90			
	1P6N6YTR46JP	INV	1/16/2026	1/16/2026	$99.90	REPLACE RIMING BELT CSL		$99.90			
	1Q1114M7T4K4	INV	1/20/2026	1/20/2026	$84.95	SHOE POLISH & SHINE KIT		$84.95			
	1L77HTXGCYPC	INV	1/21/2026	1/21/2026	$11.51	BASICS FILE FOLDERS W/TAE		$11.51			
	1V6FY6PDDXCV	INV	1/26/2026	1/26/2026	$19.18	HEAVY DUTY BAG-CHRISTMA		$19.18			
	1X3CJG4XMLD3	INV	1/26/2026	1/26/2026	$302.02	BATTERY CABLES		$302.02			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	1N3QWTFQF1Y1	INV	1/29/2026	1/29/2026	$122.88	BADGE REELS, BADGE HOLDI		$122.88			
	1RVF61C9394T	INV	1/30/2026	1/30/2026	$347.35	DEWALT 20V MAX CORDLESS		$347.35			
	11CTL63CFCPV	INV	1/31/2026	1/31/2026	$474.64	DIP CH BKS		$474.64			
	13FNTLCP7J96	INV	2/2/2026	2/2/2026	$3.29	DURACELL LITHIUM BATTERIE		$3.29			
	1FNQXVHP73Y6	INV	2/2/2026	2/2/2026	$21.99	SHOP VAC WET/DRY FILTERS		$21.99			
	1W3G3QNQ6YF1	INV	2/2/2026	2/2/2026	$3.99	#4 CONE COFFEE FILTERS		$3.99			
	19QLX69H7JHF	INV	2/3/2026	2/3/2026	$142.00	HEX SCREWDRIVER		$142.00			
	1KFLLQMW69YY	INV	2/5/2026	2/5/2026	$12.50	ADJUSTABLE RECT COMPUTE		$12.50			
	1D6FTFHL6HMX	INV	2/9/2026	2/9/2026	$200.90	GREEN NITRILE DISPO GLOVE		$200.90			

			Due				
Voucher(s):	**16**	**Aged Totals:**	**$2,506.15**	**$2,506.15**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 3312 **Name:** AMBER WAVES INC **Class ID:** **FED TAX CLAS:** LLC-S

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	18127	INV	1/28/2026	1/28/2026	$2,601.00	20% DOWN PYMT, RING KITS		$2,601.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$2,601.00**	**$2,601.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4278 **Name:** APEX **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22459	INV	9/30/2025	9/30/2025	$8,034.00	202517 WRF IFAS IMPROVEME					$8,034.00
	22654	INV	10/31/2025	10/31/2025	$11,997.00	202517 WRF IFAS IMPROVEM					$11,997.00
	22771	INV	11/29/2025	11/29/2025	$1,208.50	202419 WRF FINAL CLARIFIER				$1,208.50	
	22770	INV	11/30/2025	11/30/2025	$3,006.50	202517 WRF IFAS IMPROVEM				$3,006.50	
	23196	INV	1/31/2026	1/31/2026	$11,945.00	202521 DOWNTOWN DRAINAG		$11,945.00			
	23207	INV	1/31/2026	1/31/2026	$2,000.00	202518 WFR PRELIMINARY TF		$2,000.00			
	23208	INV	1/31/2026	1/31/2026	$1,750.00	202516 WRF BIOSOLIDS HAND		$1,750.00			
	23215	INV	1/31/2026	1/31/2026	$5,000.00	202509 SIMS ST IMPROVEMEN		$5,000.00			
	23285	INV	1/31/2026	1/31/2026	$922.00	PROFESSIONAL SERVICES		$922.00			
	23287	INV	1/31/2026	1/31/2026	$933.00	202233 WEST BUSINESS LOO		$933.00			
	23288	INV	1/31/2026	1/31/2026	$933.00	202233 ND 22 & 8TH ST		$933.00			
	23289	INV	1/31/2026	1/31/2026	$155,000.00	202605 2026 UTILITY & ST IMP		$155,000.00			
	23290	INV	1/31/2026	1/31/2026	$10,524.00	202503 2025 WATERMAIN & LE		$10,524.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	23291	INV	1/31/2026	1/31/2026	$14,593.50	202309 NW REGIONAL POND		$14,593.50				

			Due				
Voucher(s):	**14**	**Aged Totals:**	**$227,846.50**	**$203,600.50**	**$0.00**	**$4,215.00**	**$20,031.00**

Vendor ID: 4681 **Name:** ASTORIA HOTEL & EVENT CENTER **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	203685E	INV	1/28/2026	1/28/2026	$1,343.00	GUEST SERVICES-EMS		$1,343.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$1,343.00**	**$1,343.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5932 **Name:** AXON ENTERPRISE, INC **Class ID:** **FED TAX CLAS:** C- CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INUS420170	INV	2/1/2026	2/1/2026	$2,727.93	ALPR LICENSE, AXON FLEET		$2,727.93			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$2,727.93**	**$2,727.93**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 68 **Name:** B & K ELECTRIC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	201529	INV	11/24/2025	11/24/2025	$875.00	10TH AVE E COMM DROP YAF				$875.00	
	201649	INV	1/26/2026	1/26/2026	$230.00	WORK DONE @ 3RD AVE W &		$230.00			
	201650	INV	1/26/2026	1/26/2026	$230.00	WORK DONE @ SIMS & 1ST		$230.00			
	201676	INV	2/5/2026	2/5/2026	$482.44	WORK @ STATES BLVD & 23 /		$482.44			
	201678	INV	2/5/2026	2/5/2026	$482.44	WORK DONE @ E BROADWA\		$482.44			

			Due				
Voucher(s):	**5**	**Aged Totals:**	**$2,299.88**	**$1,424.88**	**$0.00**	**$875.00**	**$0.00**

Vendor ID: 6203 **Name:** BALCO UNIFORM - POLICE ACCOUNT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86861-1	INV	2/5/2026	2/5/2026	$381.00	JAN 2026 EARPIE		$381.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$381.00**	**$381.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5531 **Name:** BANYAI, BRAD **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	BB 012926	INV	1/29/2026	1/29/2026	$225.00	EMPLOYEE EXP-BRAD BANYA		$225.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$225.00**	**$225.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6467 **Name:** BARR ENGINEERING CO. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	34451050.02-20	INV	1/9/2026	1/9/2026	$31,621.97	202108 EAST BROADWAY DAI		$31,621.97				
	34451069.01-8	INV	1/21/2026	1/21/2026	$9,717.95	202508 MANNS DAM		$9,717.95				
	34451070.01-8	INV	1/21/2026	1/21/2026	$13,083.00	202310 QUEEN CITY DAM EAP		$13,083.00				
	34451050.02-21	INV	2/5/2026	2/5/2026	$10,207.50	202108 EAST BROADWAY DAI		$10,207.50				
								Due				
Voucher(s):	4					Aged Totals:		$64,630.42	$64,630.42	$0.00	$0.00	$0.00

Vendor ID: 6096 **Name:** BARTLETT & WEST, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00730108294	INV	2/6/2026	2/6/2026	$9,398.05	202215 LIBRARY EXPANSION		$9,398.05			
	00730108341	INV	2/6/2026	2/6/2026	$7,359.90	202512 EAST TANK INTERIOR		$7,359.90			
								Due			
Voucher(s):	2					Aged Totals:		$16,757.95	$16,757.95	$0.00	$0.00	$0.00

Vendor ID: 817 **Name:** BECKER, DANA **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HEALTH INS PREMIU	INV	2/14/2026	2/14/2026	$997.24	OPEB HLTH BENEFIT		$997.24			
								Due			
Voucher(s):	1					Aged Totals:		$997.24	$997.24	$0.00	$0.00	$0.00

Vendor ID: 4670 **Name:** BEK CONSULTING **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7253	INV	1/13/2026	1/13/2026	$4,115.00	EXTRA WORK FORM		$4,115.00			
								Due			
Voucher(s):	1					Aged Totals:		$4,115.00	$4,115.00	$0.00	$0.00	$0.00

Vendor ID: 773 **Name:** BERGER ELECTRIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	90260	INV	2/3/2026	2/3/2026	$325.00	TROUBLESHOOT STREET LIG		$325.00			
								Due			
Voucher(s):	1					Aged Totals:		$325.00	$325.00	$0.00	$0.00	$0.00

Vendor ID: 5889 **Name:** BIBLIOTHECA, LLC **Class ID:** **FED TAX CLAS:** LLC AS S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV-US84396	INV	12/31/2025	12/31/2025	$13,452.00	RFID GATE BASEPLATE			$13,452.00		
								Due			
Voucher(s):	1					Aged Totals:		$13,452.00	$0.00	$13,452.00	$0.00	$0.00

Vendor ID: 2551 **Name:** BLACKSTONE AUDIO, INC. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	2224233	INV	1/28/2026	1/28/2026	$103.44	DIP AV		$103.44			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$103.44	$103.44	$0.00	$0.00	$0.00

Vendor ID: 951 **Name:** BORDER STATES ELECTRIC SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	931813237	INV	1/20/2026	1/20/2026	$129.60	LU100/ECO HID LMP HPS		$129.60			

			Due				
Voucher(s): 1	Aged Totals:	$129.60	$129.60	$0.00	$0.00	$0.00

Vendor ID: 5004 **Name:** BOUND TREE MEDICAL LLC **Class ID:** **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	86062008	INV	1/14/2026	1/14/2026	$193.99	SAPPHIRE IV PUMP REPLAC E		$193.99			
	86062009	INV	1/14/2026	1/14/2026	$193.99	SAPPHIRE IV PUMP REPLA BA		$193.99			
	86071299	INV	1/22/2026	1/22/2026	$956.96	MISC MEDICINE FOR EMS		$956.96			
	86074437	INV	1/26/2026	1/26/2026	$280.93	MISC MEDICINE FOR EMS		$280.93			
	86079762	INV	1/29/2026	1/29/2026	$2,069.70	SINGLE USE BLADES		$2,069.70			

			Due				
Voucher(s): 5	Aged Totals:	$3,695.57	$3,695.57	$0.00	$0.00	$0.00

Vendor ID: 4390 **Name:** BRAUN DISTRIBUTING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	407269	INV	1/16/2026	1/16/2026	$51.94	CAN LINERS		$51.94			
	40095	INV	1/28/2026	1/28/2026	$49.75	5 5 GAL SPRING WATERS		$49.75			
	408362	INV	2/3/2026	2/3/2026	$156.00	STOKO AZURE FOAM SOAP		$156.00			
	408372	INV	2/3/2026	2/3/2026	$677.43	117 NESTLE PURE LIFE WATE		$677.43			
	408464	INV	2/5/2026	2/5/2026	$78.00	STOKO AZURE FOAM SOAP		$78.00			
	408502-2	INV	2/5/2026	2/5/2026	$235.84	MISC ITEMS FOR PD		$235.84			

			Due				
Voucher(s): 6	Aged Totals:	$1,248.96	$1,248.96	$0.00	$0.00	$0.00

Vendor ID: 3527 **Name:** BRAUN INTERTEC CORPORATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN1004456	INV	2/3/2026	2/3/2026	$1,653.50	202506 21ST ST W-STATE AVE		$1,653.50			
	IN1004457	INV	2/3/2026	2/3/2026	$1,422.50	202418 9TH ST W-5TH AVE W		$1,422.50			
	IN1004458	INV	2/3/2026	2/3/2026	$1,917.50	202105 4TH ST E,5TH ST E & 2		$1,917.50			
	IN1004459	INV	2/3/2026	2/3/2026	$1,986.25	202601 2026 ROAD MAINTENA		$1,986.25			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

							Due			
Voucher(s):	4					Aged Totals:	$6,979.75	$6,979.75	$0.00	$0.00	$0.00

Vendor ID: 34 **Name:** BRAVERA WEALTH **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	12312025	INV	12/31/2025	12/31/2025	$562.50	QUARTERLY FEES-RETIRE S\			$562.50		

							Due			
Voucher(s):	1					Aged Totals:	$562.50	$0.00	$562.50	$0.00	$0.00

Vendor ID: 2818 **Name:** BUREAU OF RECLAMATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	90155536	INV	1/15/2026	1/15/2026	$15,000.00	02XX620003		$15,000.00			

							Due			
Voucher(s):	1					Aged Totals:	$15,000.00	$15,000.00	$0.00	$0.00	$0.00

Vendor ID: 9574 **Name:** BURNS & McDONNELL ENGINEERING Co. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	165820-17	INV	10/31/2025	10/31/2025	$46,163.79	202216 BALER/RECYCLING EX					$46,163.79

							Due			
Voucher(s):	1					Aged Totals:	$46,163.79	$0.00	$0.00	$0.00	$46,163.79

Vendor ID: 96 **Name:** BUTLER MACHINERY CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	09CS0035640	CRM	1/16/2026		($354.34)	RETURN BRACKET, PLATE		($354.34)			
	09CS0035641	CRM	1/16/2026		($76.78)	RETURN GUARD		($76.78)			
	09PS0390393	INV	1/16/2026	1/16/2026	$683.87	BRACKET		$683.87			
	09PS0390394	INV	1/16/2026	1/16/2026	$503.55	ELEMENTS, FILTERS		$503.55			
	09PS0391183	INV	1/31/2026	1/31/2026	$144.36	15W40 DEOULS, GAL		$144.36			

							Due			
Voucher(s):	5					Aged Totals:	$900.66	$900.66	$0.00	$0.00	$0.00

Vendor ID: 4275 **Name:** CDW GOVERNMENT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	AH7A63M	INV	1/20/2026	1/20/2026	$86.17	JABRA 1000 RHL HAND LIF		$86.17			
	AH7ER9P	INV	1/21/2026	1/21/2026	$365.46	ADO ACROBAT PRO F/TEAMS		$365.46			

							Due			
Voucher(s):	2					Aged Totals:	$451.63	$451.63	$0.00	$0.00	$0.00

Vendor ID: 3431 **Name:** CENGAGE LEARNING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	999102094452	INV	1/23/2026	1/23/2026	$27.74	DIP		$27.74			

	999102094453	INV	1/23/2026	1/23/2026	$74.22	SLOPE		$74.22				

								Due				
Voucher(s):	2					Aged Totals:		$101.96	$101.96	$0.00	$0.00	$0.00

Vendor ID: 9749 **Name:** CENTRAL SPECIALTIES, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202316 3	INV	1/30/2026	1/30/2026	$176,029.19	202316 NORTH INDUSTRIES S		$176,029.19			

								Due				
Voucher(s):	1					Aged Totals:		$176,029.19	$176,029.19	$0.00	$0.00	$0.00

Vendor ID: 6659 **Name:** CHRISTOPHER WAYME CLINE **Class ID:** 1099 **FED TAX CLAS:** I INDIVIDUAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3116	INV	1/16/2026	1/16/2026	$5,510.29	45 LEEVL 2 DUTY HOLSTERS		$5,510.29			

								Due				
Voucher(s):	1					Aged Totals:		$5,510.29	$5,510.29	$0.00	$0.00	$0.00

Vendor ID: 9641 **Name:** CIVICPLUS LLC **Class ID:** **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	361562	INV	1/8/2026	1/8/2026	$5,837.75	MUNIDOCS,ORDLINK SUBSCF		$5,837.75			

								Due				
Voucher(s):	1					Aged Totals:		$5,837.75	$5,837.75	$0.00	$0.00	$0.00

Vendor ID: 4683 **Name:** COLDSPRING **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	RI 2488593	INV	1/26/2026	1/26/2026	$589.00	CF-3 ROSE DRYPT FRONT		$589.00			
	RI 2488705	INV	1/26/2026	1/26/2026	$366.00	NS-3 ROSE NICHE FRONT		$366.00			

								Due				
Voucher(s):	2					Aged Totals:		$955.00	$955.00	$0.00	$0.00	$0.00

Vendor ID: 9886 **Name:** COLUMN SOFTWARE PBC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6EA305FD-0019	INV	1/29/2026	1/29/2026	$94.24	BIDS/PROPOSALS NOTICES		$94.24			

								Due				
Voucher(s):	1					Aged Totals:		$94.24	$94.24	$0.00	$0.00	$0.00

Vendor ID: 128 **Name:** CONSOLIDATED COMM CORP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	136914	INV	12/31/2025	12/31/2025	$9,750.00	VERTICAL VIP			$9,750.00		
	3027600 020126	INV	2/1/2026	2/1/2026	$59.99	MONTHLY PHONE BILLING		$59.99			
	423500 020126	INV	2/1/2026	2/1/2026	$151.15	MONTHLY PHONE BILLING		$151.15			

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City of Dickinson

		Due				
Voucher(s): 3	Aged Totals:	$9,961.14	$211.14	$9,750.00	$0.00	$0.00

Vendor ID: 6157 **Name:** CORE & MAIN LP **Class ID:** 1099 **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CNV1000022687	INV	1/29/2026	1/29/2026	$513.73	R-5900 C FRAME W/R GRATE		$513.73			
	CNV1000023408	INV	2/6/2026	2/6/2026	$112.94	SEALTITE GASKET, HEAD BOI		$112.94			

		Due				
Voucher(s): 2	Aged Totals:	$626.67	$626.67	$0.00	$0.00	$0.00

Vendor ID: 5125 **Name:** COVENANT LEGAL GROUP **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4356	INV	12/31/2025	12/31/2025	$377.50	LEGAL SERVICES-KAITLYN RA			$377.50		
	4357	INV	12/31/2025	12/31/2025	$315.00	LEGAL SERVICES-W ANDREIN			$315.00		
	4358	INV	12/31/2025	12/31/2025	$285.00	LEGAL SERVICES-C BALCOM			$285.00		
	4359	INV	12/31/2025	12/31/2025	$165.00	LEGAL SERVICES-T HENDRIX			$165.00		
	4360	INV	12/31/2025	12/31/2025	$475.00	LEGAL SERVICES-MICHAEL D			$475.00		
	4361	INV	12/31/2025	12/31/2025	$195.00	LEGAL SERVICES-L MURPHY			$195.00		
	4362	INV	12/31/2025	12/31/2025	$200.00	LEGAL SERVICES-DEREK DEC			$200.00		
	4363	INV	12/31/2025	12/31/2025	$150.00	LEGAL SERVICES-T HENDRIX			$150.00		
	4364	INV	12/31/2025	12/31/2025	$375.00	LEGAL SERVICES-M BONELLI			$375.00		
	4365	INV	12/31/2025	12/31/2025	$255.00	LEGAL SERVICES-BOBBY FOU			$255.00		
	4366	INV	12/31/2025	12/31/2025	$420.00	LEGAL SERVICES-JOSHUA JA			$420.00		
	4367	INV	12/31/2025	12/31/2025	$210.00	LEGAL SERVICES-BOBBY FOU			$210.00		
	4373	INV	12/31/2025	12/31/2025	$45.00	LEGAL SERVICES-CORTEZ BC			$45.00		
	4375	INV	12/31/2025	12/31/2025	$475.00	LEGAL SERVICES-RYAN COX			$475.00		
	4376	INV	12/31/2025	12/31/2025	$255.00	LEGAL SERVICES-MIGUEL CR			$255.00		
	4379	INV	12/31/2025	12/31/2025	$240.00	LEGAL SERVICES- BRITTANY			$240.00		
	4380	INV	12/31/2025	12/31/2025	$237.50	LEGAL SERVICES-T FARNSW(			$237.50		
	4381	INV	12/31/2025	12/31/2025	$235.00	LEGAL SERVICES-T FARNSW(			$235.00		
	4385	INV	12/31/2025	12/31/2025	$37.50	LEGAL SERVICES-KATIE GRIF			$37.50		
	4386	INV	12/31/2025	12/31/2025	$412.50	LEGAL SERVICES-KATIE GRIF			$412.50		
	4389	INV	12/31/2025	12/31/2025	$315.00	LEGAL SERVICES-T HENDRIX			$315.00		

	4393	INV	12/31/2025	12/31/2025	$480.00	LEGAL SERVICES-ALEX JOHN			$480.00		
	4401	INV	12/31/2025	12/31/2025	$270.00	LEGAL SERVICES-DEVIN NEIT			$270.00		
	4405	INV	12/31/2025	12/31/2025	$45.00	LEGAL SERVICES-C RUBALCA			$45.00		
	4408	INV	12/31/2025	12/31/2025	$62.50	LEGAL SERVICES-S SULLIVAN			$62.50		
	4409	INV	12/31/2025	12/31/2025	$252.50	LEGAL SERVICES-S SULLIVAN			$252.50		
	4410	INV	12/31/2025	12/31/2025	$165.00	LEGAL SERVICES-S SULLIVAN			$165.00		
	4413	INV	12/31/2025	12/31/2025	$297.50	LEGAL SERVICES-C URBAN			$297.50		

		Due				
Voucher(s): 28	**Aged Totals:**	**$7,247.50**	**$0.00**	**$7,247.50**	**$0.00**	**$0.00**

Vendor ID: 149 **Name:** DAKOTA PUMP & CONTROL CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	51183	INV	12/31/2025	12/31/2025	$26,310.56	NETZSCH NEMO MODEL, REB			$26,310.56		
	51184	INV	1/20/2026	1/20/2026	$31,164.00	HIGH SERVICE PUMPS		$31,164.00			

		Due				
Voucher(s): 2	**Aged Totals:**	**$57,474.56**	**$31,164.00**	**$26,310.56**	**$0.00**	**$0.00**

Vendor ID: 4560 **Name:** DAKOTA SUPPLY GROUP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	S105305267.002	INV	1/16/2026	1/16/2026	$20.76	PLUG IN RELAY 250V 6A		$20.76			

		Due				
Voucher(s): 1	**Aged Totals:**	**$20.76**	**$20.76**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9646 **Name:** DASSINGER HUNTER **Class ID:** **FED TAX CLAS:** EMPLOYEE REIMBURSE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	HD 011726	INV	1/17/2026	1/17/2026	$181.97	EMPLOYEE EXP-H DASSINGE		$181.97			

		Due				
Voucher(s): 1	**Aged Totals:**	**$181.97**	**$181.97**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6606 **Name:** DELORME LAW OFFICE, PLLC **Class ID:** **FED TAX CLAS:** S-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2477	INV	12/31/2025	12/31/2025	$797.72	LEGAL SERVICES-P JOHNSON			$797.72		
	2478	INV	2/9/2026	2/9/2026	$2,010.74	LEGAL SERVICES-ANDREW F.		$2,010.74			

		Due				
Voucher(s): 2	**Aged Totals:**	**$2,808.46**	**$2,010.74**	**$797.72**	**$0.00**	**$0.00**

Vendor ID: 6600 **Name:** DESHA'S ALTERATIONS **Class ID:** 1099 **FED TAX CLAS:** INDIVIDUAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	218055	INV	1/22/2026	1/22/2026	$20.00	MENDING FOR FIRE DEPT		$20.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

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	218057	INV	2/2/2026	2/2/2026	$15.00	MENDING FOR EMS DEPT		$15.00			

			Due				
Voucher(s): 2	Aged Totals:	$35.00	$35.00	$0.00	$0.00	$0.00

Vendor ID: 5166 **Name:** DICKINSON PARKS & REC (MEMBERS) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	3190198	INV	2/5/2026	2/5/2026	$2,475.40	EMPLOYEE MEMBERSHIPS		$2,475.40			

			Due				
Voucher(s): 1	Aged Totals:	$2,475.40	$2,475.40	$0.00	$0.00	$0.00

Vendor ID: 167 **Name:** DICKINSON TR AIRPORT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	CITY RECD FEB	INV	2/10/2026	2/10/2026	$161,348.10	STARK CO TAX DISTR-RECD F		$161,348.10			

			Due				
Voucher(s): 1	Aged Totals:	$161,348.10	$161,348.10	$0.00	$0.00	$0.00

Vendor ID: 1982 **Name:** DIRECTMED **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	41490	INV	1/7/2026	1/7/2026	$2,189.00	ZOLL AED		$2,189.00			

			Due				
Voucher(s): 1	Aged Totals:	$2,189.00	$2,189.00	$0.00	$0.00	$0.00

Vendor ID: 824 **Name:** DTE INC-DICKINSON TRUCK EQUIP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	012755	INV	1/23/2026	1/23/2026	$405.75	BAR CUTTING EDGE HALF,B7		$405.75			
	012781	INV	1/27/2026	1/27/2026	$380.50	CUTTING EDGE HALF-B10		$380.50			

			Due				
Voucher(s): 2	Aged Totals:	$786.25	$786.25	$0.00	$0.00	$0.00

Vendor ID: 203 **Name:** EAST END AUTO (POLICE) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19703	INV	1/14/2026	1/14/2026	$50.00	TOWING 2003 CHEVY PKP		$50.00			
	19704	INV	1/14/2026	1/14/2026	$50.00	TOWING 1999 BUICK REGAL		$50.00			
	19705	INV	1/14/2026	1/14/2026	$50.00	TOWING 1992 FORD		$50.00			
	19706	INV	1/14/2026	1/14/2026	$50.00	TOWING 1996 ISUZU HOMBRE		$50.00			
	19715	INV	1/19/2026	1/19/2026	$50.00	TOWING 2012 GMC DUALLY		$50.00			
	19716	INV	1/19/2026	1/19/2026	$50.00	TOWING 1992 CHEVY LUMINA		$50.00			
	19761	INV	1/29/2026	1/29/2026	$150.00	TOWING 2016 RAM		$150.00			

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City of Dickinson

							Due				
Voucher(s):	7					Aged Totals:	$450.00	$450.00	$0.00	$0.00	$0.00
Vendor ID:	3567		**Name:**	EGGERS ELECTRIC MOTOR CO		**Class ID:**		**FED TAX CLAS:**			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	227826	INV	1/21/2026	1/21/2026	$1,553.38	THRUST BEARING, OIL PLUG,		$1,553.38			
							Due				
Voucher(s):	1					Aged Totals:	$1,553.38	$1,553.38	$0.00	$0.00	$0.00
Vendor ID:	1039		**Name:**	ELDER CARE		**Class ID:**		**FED TAX CLAS:**			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6390	INV	12/31/2025	12/31/2025	$930.75	MONTHLY BILLINGS			$930.75		
	6393	INV	1/31/2026	1/31/2026	$1,047.52	MONTHLY BILLINGS		$1,047.52			
							Due				
Voucher(s):	2					Aged Totals:	$1,978.27	$1,047.52	$930.75	$0.00	$0.00
Vendor ID:	6237		**Name:**	EVOQUA WATER TECHNOLOGIES LLC		**Class ID:**		**FED TAX CLAS:**	C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	907425267	INV	2/6/2026	2/6/2026	$17,123.40	3171 GAL BIOXIDE		$17,123.40			
							Due				
Voucher(s):	1					Aged Totals:	$17,123.40	$17,123.40	$0.00	$0.00	$0.00
Vendor ID:	221		**Name:**	FEDERAL EXPRESS		**Class ID:**		**FED TAX CLAS:**			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9-712-52807	INV	1/28/2026	1/28/2026	$6.39	SHIPPING OF PACKAGE		$6.39			
	9-164-37460	INV	2/4/2026	2/4/2026	$53.44	SHIPPING OF PACKAGE		$53.44			
							Due				
Voucher(s):	2					Aged Totals:	$59.83	$59.83	$0.00	$0.00	$0.00
Vendor ID:	2606		**Name:**	FERGUSON ENTERPRISES INC		**Class ID:**		**FED TAX CLAS:**			
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2319837	INV	1/12/2026	1/12/2026	$37.32	3 COMP CLST TANK REP KIT		$37.32			
	2309745	INV	1/13/2026	1/13/2026	$195.73	VB HP REP KIT, CLST REP KI		$195.73			
							Due				
Voucher(s):	2					Aged Totals:	$233.05	$233.05	$0.00	$0.00	$0.00
Vendor ID:	5795		**Name:**	FORCE AMERICA DISTRIBUTING LLC		**Class ID:**		**FED TAX CLAS:**	C CORP		
Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN200-2010850	INV	1/29/2026	1/29/2026	$897.00	10MB FLAT DATA PLAN US W/		$897.00			
							Due				
Voucher(s):	1					Aged Totals:	$897.00	$897.00	$0.00	$0.00	

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Vendor ID: 5859 **Name:** FORUM COMMUNICATIONS CO. **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MP119154 01/26	INV	1/31/2026	1/31/2026	$74.00	ADVERTISING- MUSEUM		$74.00			
							Due				
Voucher(s): 1						Aged Totals:	$74.00	$74.00	$0.00	$0.00	$0.00

Vendor ID: 233 **Name:** FOUR SEASONS TROPHIES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7385	INV	2/5/2026	2/5/2026	$61.95	GRAY LASERABLE PLAQUE		$61.95			
							Due				
Voucher(s): 1						Aged Totals:	$61.95	$61.95	$0.00	$0.00	$0.00

Vendor ID: 243 **Name:** GEORGES TIRE SHOP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	199304	INV	1/23/2026	1/23/2026	$30.00	FLAT REPAIR-R-13		$30.00			
							Due				
Voucher(s): 1						Aged Totals:	$30.00	$30.00	$0.00	$0.00	$0.00

Vendor ID: 6082 **Name:** GOOSENECK IMPLEMENT **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11421517	INV	1/20/2026	1/20/2026	$895.40	2 BRUSHES		$895.40			
	11422683	INV	1/26/2026	1/26/2026	$241.48	NUT, ROLLER CHAIN, TENSIO		$241.48			
	11424039	INV	1/30/2026	1/30/2026	$149.65	CHAIN TENSIONER		$149.65			
	11424101	INV	1/30/2026	1/30/2026	$59.58	ENGINE OIL, OIL FILTER DUST		$59.58			
							Due				
Voucher(s): 4						Aged Totals:	$1,346.11	$1,346.11	$0.00	$0.00	$0.00

Vendor ID: 248 **Name:** GRAND FORKS FIRE EQUIPMENT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	45655	INV	12/15/2025	12/15/2025	$5,615.00	CORONA KEVLAR BELT W/LAI			$5,615.00		
							Due				
Voucher(s): 1						Aged Totals:	$5,615.00	$0.00	$5,615.00	$0.00	$0.00

Vendor ID: 3526 **Name:** GREENSHADES SOFTWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	367470	INV	1/26/2026	1/26/2026	$1,127.50	YE 2025 TAX FORMS, FILING F		$1,127.50			
	370507	INV	2/2/2026	2/2/2026	$120.90	YE 2025 TAX FORM UPLOAD F		$120.90			
							Due				
Voucher(s): 2						Aged Totals:	$1,248.40	$1,248.40	$0.00	$0.00	

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Vendor ID: 4966 **Name:** GT ARCHITECTURE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202320 4	INV	2/3/2026	2/3/2026	$310,090.00	202320 MUSEUM EXPANSION		$310,090.00			
							Due				
Voucher(s): 1						Aged Totals:	$310,090.00	$310,090.00	$0.00	$0.00	$0.00

Vendor ID: 362 **Name:** HAYNES, MELBYE LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	123125	INV	12/31/2025	12/31/2025	$277.50	LEGAL SERVICES-MARY LEST			$277.50		
	33310	INV	12/31/2025	12/31/2025	$457.50	LEGAL SERVICES-C GONZALE			$457.50		
	33313	INV	12/31/2025	12/31/2025	$375.00	LEGAL SERVICES-JESSICA HU			$375.00		
	33333	INV	12/31/2025	12/31/2025	$942.50	LEGAL SERVICES-CRAIG LYTI			$942.50		
	33346	INV	12/31/2025	12/31/2025	$1,543.75	LEGAL SERVICES-AUSTIN MA			$1,543.75		
	33364	INV	12/31/2025	12/31/2025	$210.00	LEGAL SERVICES-GUSTAVO F			$210.00		
	33397	INV	12/31/2025	12/31/2025	$487.50	LEGAL SERVICES-LADARIAN T			$487.50		
	33404	INV	12/31/2025	12/31/2025	$187.50	LEGAL SERVICES-J VILLALVA			$187.50		
	33424	INV	12/31/2025	12/31/2025	$255.00	LEGAL SERVICES-E HERDANI			$255.00		
							Due				
Voucher(s): 9						Aged Totals:	$4,736.25	$0.00	$4,736.25	$0.00	$0.00

Vendor ID: 6210 **Name:** HEART RIVER VOICE **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1519	INV	1/30/2026	1/30/2026	$140.00	ADVERTISING -LIBRARY		$140.00			
							Due				
Voucher(s): 1						Aged Totals:	$140.00	$140.00	$0.00	$0.00	$0.00

Vendor ID: 4004 **Name:** HIGHLANDS ENGINEERING & SURVEYING PLLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	200122-13	INV	12/31/2025	12/31/2025	$2,497.75	202108 EAST BROADWAY DAI			$2,497.75		
							Due				
Voucher(s): 1						Aged Totals:	$2,497.75	$0.00	$2,497.75	$0.00	$0.00

Vendor ID: 4284 **Name:** HUTZ'S WELDING SERVICE & REPAIR LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	30653	INV	1/10/2026	1/10/2026	$2,315.16	CUT HOLE IN DORMER SKIN &		$2,315.16			
							Due				
Voucher(s): 1						Aged Totals:	$2,315.16	$2,315.16	$0.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 2255 **Name:** INFORMATION TECHNOLOGY DEPT **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DP012026.945.0	INV	1/31/2026	1/31/2026	$570.75	AZURE AD PLAN 2, VPN CLIEN		$570.75			
	DP012026.945.7	INV	1/31/2026	1/31/2026	$189.15	WAN ACCESS STATE FIBER C		$189.15			
	TC012026.945.0	INV	1/31/2026	1/31/2026	$25.00	PEXIP VIRTUAL MEETING ROC		$25.00			
							Due				
Voucher(s):	**3**					**Aged Totals:**	**$784.90**	**$784.90**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6613 **Name:** INGRAM LIBRARY SERVICES, LLC **Class ID:** **FED TAX CLAS:** C - CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	94006240	INV	12/31/2025	12/31/2025	$42.88	DIP CH			$42.88		
	94006241	INV	1/27/2026	1/27/2026	$43.80	DIP		$43.80			
	94073218	INV	1/29/2026	1/29/2026	$129.43	DIP		$129.43			
	94073219	INV	1/29/2026	1/29/2026	$112.89	BC		$112.89			
	94130781	INV	2/2/2026	2/2/2026	$17.47	BC		$17.47			
	94130782	INV	2/2/2026	2/2/2026	$266.56	DIP		$266.56			
	94130783	INV	2/2/2026	2/2/2026	$112.21	BC		$112.21			
	94130784	INV	2/2/2026	2/2/2026	$12.14	DIP CH		$12.14			
	94130785	INV	2/2/2026	2/2/2026	$18.10	BC		$18.10			
	94130786	INV	2/2/2026	2/2/2026	$15.08	BC		$15.08			
	94130787	INV	2/2/2026	2/2/2026	$18.09	DIP		$18.09			
	94130788	INV	2/2/2026	2/2/2026	$45.33	DIP CH		$45.33			
	94130789	INV	2/2/2026	2/2/2026	$383.14	DIP CH		$383.14			
	94130790	INV	2/2/2026	2/2/2026	$25.50	DIP CH		$25.50			
	94183375	INV	2/3/2026	2/3/2026	$17.60	DIP		$17.60			
	94183376	INV	2/3/2026	2/3/2026	$33.31	BC		$33.31			
	94217796	INV	2/4/2026	2/4/2026	$36.25	BC		$36.25			
	94217797	INV	2/4/2026	2/4/2026	$300.88	DIP		$300.88			
	94250227	INV	2/5/2026	2/5/2026	$68.81	DIP		$68.81			
	94250228	INV	2/5/2026	2/5/2026	$85.79	BC		$85.79			
	94250229	INV	2/5/2026	2/5/2026	$29.67	DIP CH		$29.67			

	94250230	INV	2/5/2026	2/5/2026	$105.79	DIP		$105.79			
	94250231	INV	2/5/2026	2/5/2026	$117.26	BC		$117.26			
	94250232	INV	2/5/2026	2/5/2026	$27.00	BC		$27.00			
	94267610	INV	2/5/2026	2/5/2026	$58.83	DIP		$58.83			
	94267611	INV	2/5/2026	2/5/2026	$20.96	BC		$20.96			
	94183377	INV	2/6/2026	2/6/2026	$205.84	BC 020326		$205.84			
	94290136	INV	2/6/2026	2/6/2026	$27.00	BC		$27.00			

			Due				
Voucher(s):	**28**	**Aged Totals:**	**$2,377.61**	**$2,334.73**	**$42.88**	**$0.00**	**$0.00**

Vendor ID: 5788 **Name:** INNOVATIVE OFFICE SOLUTIONS LLC **Class ID:** **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IN5049867	INV	2/6/2026	2/6/2026	$63.00	PLATES, ULTRA, 8.5"		$63.00			
	IN5049872	INV	2/6/2026	2/6/2026	$14.42	PAPER, COPY, 8.5X11 CY		$14.42			

			Due				
Voucher(s):	**2**	**Aged Totals:**	**$77.42**	**$77.42**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6660 **Name:** J-TECH MECHANICAL, LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9950	INV	2/6/2026	2/6/2026	$1,882.00	WORK ON BOILERS		$1,882.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$1,882.00**	**$1,882.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5043 **Name:** J.E. DUNN CONSTRUCTION CO **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	202215 6	INV	2/4/2026	2/4/2026	$256,210.00	202215 DICKINSON PUBLIC LIE		$256,210.00			
	202215 5	INV	2/6/2026	2/6/2026	$153,209.00	202215 LIBRARY EXPANSION		$153,209.00			

			Due				
Voucher(s):	**2**	**Aged Totals:**	**$409,419.00**	**$409,419.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 293 **Name:** JEROMES DISTRIBUTING INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2067600	INV	2/2/2026	2/2/2026	$96.00	10 KANDIYOHI 5 GAL DRINKIN		$96.00			

			Due				
Voucher(s):	**1**	**Aged Totals:**	**$96.00**	**$96.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 2310 **Name:** JOHNSON CONTROLS FIRE PROTECTION LP **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	25146279	INV	1/1/2026	1/1/2026	$9,087.82	SERVICE AGREEMENT-FIRE A			$9,087.82		

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$9,087.82**	**$0.00**	**$9,087.82**	**$0.00**	**$0.00**

Vendor ID: 617 **Name:** JP STEEL & SUPPLY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	179894	INV	2/3/2026	2/3/2026	$232.20	40 10 GA SHEET 4X8, CUT TO		$232.20			

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$232.20**	**$232.20**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 3112 **Name:** JUST-IN GLASS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	31475	INV	1/22/2026	1/22/2026	$260.00	INSTALLED DOOR GLASS ON		$260.00			

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$260.00**	**$260.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6629 **Name:** KAHANALO CONSULTING, LLC **Class ID:** 1099 **FED TAX CLAS:** INDV/SOLE PROPRIETOR

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DPD-0003	INV	2/8/2026	2/8/2026	$5,250.00	ANNUAL RETAINER		$5,250.00			

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$5,250.00**	**$5,250.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 301 **Name:** KLJ ENGINEERING LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	11121	INV	1/12/2026	1/12/2026	$1,678.28	MISC SUPPORT		$1,678.28			

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$1,678.28**	**$1,678.28**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6101 **Name:** LANGUAGE LINK **Class ID:** **FED TAX CLAS:** LLC AS P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	322730	INV	2/1/2026	2/1/2026	$16.15	INTERPER FOR MUNIC COUR		$16.15			

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$16.15**	**$16.15**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 3474 **Name:** LEARNING OPPORTUNITIES **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	273707	INV	2/5/2026	2/5/2026	$379.59	DIP CH		$379.59			

							Due				
Voucher(s):	**1**					**Aged Totals:**	**$379.59**	**$379.59**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9510 **Name:** LINDE GAS & EQUIPMENT INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	54480288	INV	1/22/2026	1/22/2026	$566.33	OXYGEN USP AD		$566.33			

	54562630	INV	1/27/2026	1/27/2026	$131.20	STARGOLD C25 ARG C02		$131.20				
	54581917	INV	1/28/2026	1/28/2026	$163.94	WIRE MS PLW 44# PRS		$163.94				
Voucher(s):	**3**					**Aged Totals:**		**Due $861.47**	**$861.47**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 1218 **Name:** LOGO MAGIC INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	156708	INV	12/2/2025	12/2/2025	$204.00	CLOTHING ORDERED-C DECK				$204.00	
	157534	INV	1/6/2026	1/6/2026	$300.00	CLOTHING ORDERED-D DVOF		$300.00			
	157851	INV	1/20/2026	1/20/2026	$126.00	CLOTHING ORDERED-T TWAF		$126.00			
	157925	INV	1/22/2026	1/22/2026	$142.00	CLOTHING ALLOWANCE-B KL.		$142.00			
	157956	INV	1/26/2026	1/26/2026	$36.00	CLOTHING ORDERED-WILLIAM		$36.00			
	157982	INV	1/26/2026	1/26/2026	$72.00	CLOTHING ORDERED-A VEITZ		$72.00			
	158007	INV	1/27/2026	1/27/2026	$242.00	CLOTHING ALLOWANCE-M MA		$242.00			
	158049	INV	1/29/2026	1/29/2026	$4,872.00	STOCK OF CLOTHING-FIRE/EM		$4,872.00			
	158145	INV	2/4/2026	2/4/2026	$84.00	HEATED PROVIDED/CREST/BI		$84.00			
	158211	INV	2/6/2026	2/6/2026	$27.00	NOTARY STAMP-ERICA GARC		$27.00			
Voucher(s):	**10**					**Aged Totals:**		**Due $6,105.00**	**$5,901.00**	**$0.00**	**$204.00**	**$0.00**

Vendor ID: 6192 **Name:** MAC'S HARDWARE **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	828649/D	INV	1/27/2026	1/27/2026	$27.07	GR8 BOLTS, NUTS, WASHERS		$27.07			
	828750/D	INV	2/5/2026	2/5/2026	$168.00	ROPE, NYLON, SOLID BRAID, I		$168.00			
Voucher(s):	**2**					**Aged Totals:**		**Due $195.07**	**$195.07**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 352 **Name:** MACKOFF KELLOGG LAW FIRM **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	55000-000C 01/26	INV	1/30/2026	1/30/2026	$17,000.00	PROSECUTION 01/26		$17,000.00			
	56000-000C 01/26	INV	1/30/2026	1/30/2026	$15,000.00	CITY ATTORNEY CONTRACT-(		$15,000.00			
Voucher(s):	**2**					**Aged Totals:**		**Due $32,000.00**	**$32,000.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 5715 **Name:** MARTIN'S WELDING & REFRIGERATION INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	12644	INV	1/7/2026	1/7/2026	$1,831.75	SERVICE WORK ON RTU UNIT		$1,831.75			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	12786	INV	1/21/2026	1/21/2026	$1,041.82	SERVICE WORK ON PW BOILE		$1,041.82			
	12825	INV	1/23/2026	1/23/2026	$160.00	SERVICE WORK ON AC @ CIT		$160.00			
	12727	INV	2/2/2026	2/2/2026	$472.50	WORK @ 10TH AVE E PUMP H		$472.50			
	12746	INV	2/6/2026	2/6/2026	$641.14	SERVICE WORK ON BOILERS		$641.14			
								Due			
Voucher(s):	5					Aged Totals:		$4,147.21	$4,147.21	$0.00	$0.00	$0.00

Vendor ID: 6601 **Name:** MED OPS STAFFING, LLC **Class ID:** **FED TAX CLAS:** S-CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1199	INV	1/16/2026	1/16/2026	$7,832.50	PARAMIDIC HOURS WORKED		$7,832.50			
	1210	INV	2/1/2026	2/1/2026	$9,528.35	PARAMEDIC HOURS WORKEI		$9,528.35			
								Due			
Voucher(s):	2					Aged Totals:		$17,360.85	$17,360.85	$0.00	$0.00	$0.00

Vendor ID: 4828 **Name:** MENARDS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	75933	INV	12/31/2025	12/31/2025	$122.45	KLEENEX, PLUG INS, SIMPLE			$122.45		
	75228	INV	1/20/2026	1/20/2026	$44.52	SIMPLE GREEN, BLEACH, NO		$44.52			
	75323	INV	1/23/2026	1/23/2026	$68.18	ALUM ANG, HEX NUTS, MISC		$68.18			
	75509	INV	1/28/2026	1/28/2026	$14.97	EZ CLICK 8 PTRN NOZZLES (3		$14.97			
	75513	INV	1/28/2026	1/28/2026	$35.96	GPAGUS REPEL POUCHES, C		$35.96			
	75682	INV	2/2/2026	2/2/2026	$54.94	DUCK TAPE, BRIGHTAIR SPR/		$54.94			
	75692	INV	2/2/2026	2/2/2026	$51.97	3/4" COPPER MPTXSWT 90, B/		$51.97			
	75706	INV	2/3/2026	2/3/2026	$4.54	9 OZ STAIN FREE PUTTY		$4.54			
	75743	INV	2/4/2026	2/4/2026	$163.85	GLOVES FOR B/S		$163.85			
	75888	INV	2/9/2026	2/9/2026	$12.04	CLEANOUT ADAPT, COUPLIN(		$12.04			
								Due			
Voucher(s):	10					Aged Totals:		$573.42	$450.97	$122.45	$0.00	$0.00

Vendor ID: 6400 **Name:** MIDCONTINENT COMMUNICATIONS **Class ID:** **FED TAX CLAS:** PARTNERSHIP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	22239950115191	INV	1/20/2026	1/20/2026	$237.04	BUSINESS INTERNET		$237.04			
	22267580115202	INV	1/27/2026	1/27/2026	$0.26	BUSINESS INTERNET		$0.26			
								Due			
Voucher(s):	2					Aged Totals:		$237.30	$237.30	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 370 **Name:** MIDWEST DOORS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	100368	INV	1/16/2026	1/16/2026	$1,073.09	TROLLY RAIL, CABLE, ROLLEF		$1,073.09			
	100415	INV	1/23/2026	1/23/2026	$211.44	WALL BUTTON		$211.44			
							Due				
Voucher(s): 2						Aged Totals:	$1,284.53	$1,284.53	$0.00	$0.00	$0.00

Vendor ID: 1732 **Name:** MIDWEST TAPE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	508370609	INV	1/28/2026	1/28/2026	$230.15	DIP AV		$230.15			
	508370711	INV	1/28/2026	1/28/2026	$26.99	DIP CH AV		$26.99			
	508370712	INV	1/28/2026	1/28/2026	$194.91	BC AV		$194.91			
	508387538	INV	1/31/2026	1/31/2026	$2,046.24	DIGITAL AUDIOBOOK, EBOOK		$2,046.24			
	508381547	INV	2/4/2026	2/4/2026	$286.40	DIP AV		$286.40			
	508381549	INV	2/4/2026	2/4/2026	$18.74	DIP CH AV		$18.74			
	508402430	INV	2/4/2026	2/4/2026	$177.67	BC AV		$177.67			
	507992168	INV	1/10/7255	1/10/7255	$141.70	SLOPE CH AV		$141.70			
							Due				
Voucher(s): 8						Aged Totals:	$3,122.80	$3,122.80	$0.00	$0.00	$0.00

Vendor ID: 984 **Name:** MINNESOTA VALLEY TESTING LAB INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1336653	INV	12/5/2025	12/5/2025	$325.00	SAMPLING FEE			$325.00		
	1343163	INV	1/28/2026	1/28/2026	$114.81	CHEMICALS		$114.81			
	1343170	INV	1/28/2026	1/28/2026	$57.00	CHEMICALS		$57.00			
	1343174	INV	1/28/2026	1/28/2026	$271.42	CHEMICALS		$271.42			
	1343184	INV	1/28/2026	1/28/2026	$114.81	CHEMICALS		$114.81			
	1344063	INV	2/5/2026	2/5/2026	$114.81	CHEMICALS		$114.81			
	1344066	INV	2/5/2026	2/5/2026	$57.00	CHEMICALS		$57.00			
	1344069	INV	2/5/2026	2/5/2026	$271.42	CHEMICALS		$271.42			
	1344074	INV	2/5/2026	2/5/2026	$114.81	CHEMICALS		$114.81			
							Due				
Voucher(s): 9						Aged Totals:	$1,441.08	$1,116.08	$325.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 9854 **Name:** MODERN MARKETING **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MMI166933	INV	1/22/2026	1/22/2026	$1,360.00	PROGRAMMING-LIBRARY		$1,360.00			
	MMI166976	INV	1/26/2026	1/26/2026	$600.54	300 KEYCHAINS-LIBRARY		$600.54			
							Due				
Voucher(s): 2						**Aged Totals:**	**$1,960.54**	**$1,960.54**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 380 **Name:** MONTANA-DAKOTA UTILITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	58807	INV	1/20/2026	1/20/2026	$39.32	REPLACE STREET LIGHT		$39.32			
	60522210008	INV	1/30/2026	1/30/2026	$34.87	W VILLARD ST BLK LIGHTS		$34.87			
	89112210003 02/26	INV	2/2/2026	2/2/2026	$2,919.42	MONTHLY ELECTRICAL BILLIN		$2,919.42			
	404 322 1000 9	INV	2/3/2026	2/3/2026	$277.90	W 14TH ST LIFT STATION SIM		$277.90			
	41432210007	INV	2/3/2026	2/3/2026	$63.90	2100 3RD ST W HIGHWAY 22 S		$63.90			
	83243529704	INV	2/3/2026	2/3/2026	$62.07	1400 3RD AVE E TRAFFIC SIGI		$62.07			
	05295310006	INV	2/5/2026	2/5/2026	$49.65	1587 GRASSLANDS DR		$49.65			
	15658310006	INV	2/5/2026	2/5/2026	$56.39	1201 W 3RD AV SPRINKLER S		$56.39			
	42732210002	INV	2/5/2026	2/5/2026	$3,424.36	989 15TH ST W LIFT 12 STATI		$3,424.36			
	49532210009	INV	2/5/2026	2/5/2026	$173.17	W 13TH ST		$173.17			
	53524310009	INV	2/5/2026	2/5/2026	$144.33	STREET LIGHT CONTROL 133		$144.33			
	75612251993	INV	2/5/2026	2/5/2026	$93.09	2999 W 21ST ST TRAFFIC SIGI		$93.09			
	81932210008	INV	2/5/2026	2/5/2026	$66.42	W 3RD AVE W 15TH ST LIGHT		$66.42			
	92800947225	INV	2/5/2026	2/5/2026	$456.03	2475 STATE AVE N GENERAT		$456.03			
							Due				
Voucher(s): 14						**Aged Totals:**	**$7,860.92**	**$7,860.92**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9868 **Name:** MOORE ENGINEERING, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SIN007143	INV	1/21/2026	1/21/2026	$3,185.00	202423 SANITARY SEWER MA		$3,185.00			
							Due				
Voucher(s): 1						**Aged Totals:**	**$3,185.00**	**$3,185.00**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 386 **Name:** MOTOROLA SOLUTIONS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1187166041	INV	1/30/2026	1/30/2026	$5,719.80	MOBILE RADIO, LICENSE, REI		$5,719.80			

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			Due				
Voucher(s): 1	Aged Totals:	$5,719.80	$5,719.80	$0.00	$0.00	$0.00

Vendor ID: 9930 **Name:** MSA SAFETY SALES, LLC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	965287245	INV	12/25/2025	12/25/2025	$672.00	SUB DOCK TEST STAND, CYL			$672.00		
	965339819	INV	1/26/2026	1/26/2026	$1,024.00	SUB ALTAIR IO 4 STANDARD \		$1,024.00			

			Due				
Voucher(s): 2	Aged Totals:	$1,696.00	$1,024.00	$672.00	$0.00	$0.00

Vendor ID: 4414 **Name:** NAMENIUK, SHELLY **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	REIMBURSEMENT 12	INV	12/31/2025	12/31/2025	$2,395.00	SHRM CONFERENCE REGISTI			$2,395.00		

			Due				
Voucher(s): 1	Aged Totals:	$2,395.00	$0.00	$2,395.00	$0.00	$0.00

Vendor ID: 680 **Name:** ND FIREFIGHTERS ASSOCIATION **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026011606	INV	1/16/2026	1/16/2026	$1,327.44	TEXT BOOKS-EMS & FIRE DEI		$1,327.44			

			Due				
Voucher(s): 1	Aged Totals:	$1,327.44	$1,327.44	$0.00	$0.00	$0.00

Vendor ID: 2008 **Name:** ND ONE CALL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	6014113	INV	1/31/2026	1/31/2026	$33.30	REG & VOICE CALL OUTS		$33.30			

			Due				
Voucher(s): 1	Aged Totals:	$33.30	$33.30	$0.00	$0.00	$0.00

Vendor ID: 2594 **Name:** NDBOA **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2026 MEMBER BD	INV	2/10/2026	2/10/2026	$50.00	2026 MEMBERSHIP-BLAINE DU		$50.00			
	2026 MEMBER CW	INV	2/10/2026	2/10/2026	$50.00	2026 MEMBER-CHRISTINA WE		$50.00			
	2026 MEMBER TF	INV	2/10/2026	2/10/2026	$50.00	2026 MEMBER-TIFFANY STEW		$50.00			
	2026 MEMBER TS	INV	2/10/2026	2/10/2026	$50.00	2026 MEMBER-TERRY STEFFE		$50.00			
	2026 MEMBERSHIP	INV	2/10/2026	2/10/2026	$50.00	2026 MEMBERSHIP-L SCHWIN		$50.00			
	CONF APRIL '26	INV	2/10/2026	2/10/2026	$215.00	REGISTRATION-BLAINE DUKA		$215.00			
	CONFER APRIL '26	INV	2/10/2026	2/10/2026	$215.00	REGISTRAT-LEONARD SCHW		$215.00			

			Due				
Voucher(s): 7	Aged Totals:	$680.00	$680.00	$0.00	$0.00	

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Vendor ID: 9980 **Name:** NEFF, DEANNA **Class ID:** 1099 **FED TAX CLAS:** INDIVIDU

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	VOUCHER #15	INV	2/11/2026	2/11/2026	$1,460.50	RANGE OF WORK 012926-021		$1,460.50			
							Due				
Voucher(s): 1						Aged Totals:	$1,460.50	$1,460.50	$0.00	$0.00	$0.00

Vendor ID: 9801 **Name:** NENA: THE 9-1-1 ASSOCIATION **Class ID:** **FED TAX CLAS:** EXEMPT NON PROFIT

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	300089799	INV	1/5/2026	1/5/2026	$750.00	PUBLIC SECOTR 1		$750.00			
							Due				
Voucher(s): 1						Aged Totals:	$750.00	$750.00	$0.00	$0.00	$0.00

Vendor ID: 405 **Name:** NEWBY'S ACE HARDWARE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	A07899	CRM	1/23/2026		($178.17)	RETURN ELMT GRD EXT SF G		($178.17)			
	404271	INV	12/22/2025	12/22/2025	$37.74	DOWEL FSC GREY			$37.74		
	404716	INV	1/21/2026	1/21/2026	$57.58	SMK ALRM 10Y SLIM PHOTO		$57.58			
	404733	INV	1/22/2026	1/22/2026	$50.32	8 DOWELS		$50.32			
	404816	INV	1/28/2026	1/28/2026	$139.99	VACUUM 16G 6.5 5HP		$139.99			
	404820	INV	1/28/2026	1/28/2026	$49.49	FINISH NAILS		$49.49			
	404834	INV	1/29/2026	1/29/2026	$89.99	SWVL HOSE		$89.99			
	404839	INV	1/29/2026	1/29/2026	$8.99	LUBE 11 OZ SUPER SLICK		$8.99			
	404900	INV	2/3/2026	2/3/2026	$5.02	NIPPLES BLACK 3/4" X 3" 4"		$5.02			
	404949	INV	2/5/2026	2/5/2026	$47.00	10-WDRYL TRN OB TNR RDW		$47.00			
	404965	INV	2/6/2026	2/6/2026	$11.22	LBMN LNG HNDL SCRUB BRS		$11.22			
	405003	INV	2/9/2026	2/9/2026	$8.99	SILICONE		$8.99			
	405013	INV	2/9/2026	2/9/2026	$32.46	LIQUID NAILS, POLYPRO ROP		$32.46			
							Due				
Voucher(s): 13						Aged Totals:	$360.62	$322.88	$37.74	$0.00	$0.00

Vendor ID: 5623 **Name:** NORMONT EQUIPMENT CO. **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	35108	INV	1/19/2026	1/19/2026	$374.36	CONNECTOR, CONNECTOR K		$374.36			
							Due				
Voucher(s): 1						Aged Totals:	$374.36	$374.36	$0.00	$0.00	$0.00

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Vendor ID: 437 **Name:** NORTHWEST TIRE INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2292206	INV	1/28/2026	1/28/2026	$138.00	NEW TIRES		$138.00			
							Due				
Voucher(s): 1						Aged Totals:	$138.00	$138.00	$0.00	$0.00	$0.00

Vendor ID: 3037 **Name:** NSC MINERALS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	SXP343518	INV	1/29/2026	1/29/2026	$2,964.57	25.92 TON ROCANVILLE STAN		$2,964.57			
	SXP343592	INV	1/31/2026	1/31/2026	$6,651.97	33.61 & 24.55 TON ROCANVILL		$6,651.97			
							Due				
Voucher(s): 2						Aged Totals:	$9,616.54	$9,616.54	$0.00	$0.00	$0.00

Vendor ID: 9970 **Name:** OK TIRE STORE INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	24-6518	INV	1/28/2026	1/28/2026	$544.50	NEW TIRES		$544.50			
							Due				
Voucher(s): 1						Aged Totals:	$544.50	$544.50	$0.00	$0.00	$0.00

Vendor ID: 2131 **Name:** OLYMPIC SALES INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	16295	INV	1/28/2026	1/28/2026	$286.12	GRIPPER CYL SEAL KIT, ASL F		$286.12			
	16315	INV	2/2/2026	2/2/2026	$909.57	12 NEW WAY HYDRAULIC FIL		$909.57			
							Due				
Voucher(s): 2						Aged Totals:	$1,195.69	$1,195.69	$0.00	$0.00	$0.00

Vendor ID: 9778 **Name:** PELICAN CHEMICALS. INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	770628	INV	2/2/2026	2/2/2026	$14,838.17	HOT SALT BRIEN ADDITIVE		$14,838.17			
							Due				
Voucher(s): 1						Aged Totals:	$14,838.17	$14,838.17	$0.00	$0.00	$0.00

Vendor ID: 2159 **Name:** PENWORTHY COMPANY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0614575-IN	INV	1/26/2026	1/26/2026	$731.76	BCSD-BKS		$731.76			
							Due				
Voucher(s): 1						Aged Totals:	$731.76	$731.76	$0.00	$0.00	$0.00

Vendor ID: 6258 **Name:** POWELL LAW PC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	5083	INV	12/31/2025	12/31/2025	$525.00	LEGAL SERVICES-WILLIAM KE			$525.00		

	5084	INV	12/31/2025	12/31/2025	$450.00	LEGAL SERVICES-CAYLEE MII		$450.00		
	5085	INV	12/31/2025	12/31/2025	$75.00	LEGAL SERVICES-K CUNNING		$75.00		
	5086	INV	12/31/2025	12/31/2025	$75.00	LEGAL SERVICES-K CUNNING		$75.00		
	5087	INV	12/31/2025	12/31/2025	$375.00	LEGAL SERVICES-T BUCHANA		$375.00		
	5088	INV	12/31/2025	12/31/2025	$375.00	LEGAL SERVICES-T BUCHANA		$375.00		
	5089	INV	12/31/2025	12/31/2025	$150.00	LEGAL SERVICES-ASHTON SC		$150.00		
	5090	INV	12/31/2025	12/31/2025	$300.00	LEGAL SERVICES-K CUNNING		$300.00		
	5091	INV	12/31/2025	12/31/2025	$300.00	LEGAL SERVICES-W SULLIVA		$300.00		
	5092	INV	12/31/2025	12/31/2025	$375.00	LEGAL SERVICES-SADIRA OR		$375.00		
	5093	INV	12/31/2025	12/31/2025	$300.00	LEGAL SERVICES-J CALDEIRA		$300.00		
	5094	INV	12/31/2025	12/31/2025	$375.00	LEGAL SERVICES-XAVIER BA(		$375.00		
	5095	INV	12/31/2025	12/31/2025	$300.00	LEGAL SERVICES-J RODRIGU		$300.00		
	5096	INV	12/31/2025	12/31/2025	$900.00	LEGAL SERVICES-RANDY DV(		$900.00		
	5097	INV	12/31/2025	12/31/2025	$825.00	LEGAL SERVICES-CAYLEE MII		$825.00		
	5098	INV	12/31/2025	12/31/2025	$750.00	LEGAL SERVICES-XAVIER BA(		$750.00		
	5099	INV	12/31/2025	12/31/2025	$450.00	LEGAL SERVICES-SHEILA STE		$450.00		
	5100	INV	12/31/2025	12/31/2025	$450.00	LEGAL SERVICES-J CALDEIRA		$450.00		

		Due			
Voucher(s): 18	**Aged Totals:**	**$7,350.00**	**$0.00**	**$7,350.00**	**$0.00**	**$0.00**

Vendor ID: 3491 **Name:** PRAIRIE AUTO PARTS INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	096481	INV	1/22/2026	1/22/2026	$20.97	3 COUPLERS		$20.97			
	097077	INV	1/27/2026	1/27/2026	$468.34	FUEL MODULE		$468.34			
	097109	INV	1/27/2026	1/27/2026	$110.37	13 DIESEL ANTIGEL 12 OZ		$110.37			
	097291	INV	1/28/2026	1/28/2026	$8.32	EXTENSN		$8.32			
	097374	INV	1/29/2026	1/29/2026	$47.70	ENGINE OIL (5)		$47.70			
	097375	INV	1/29/2026	1/29/2026	$93.99	ELECTRIC FUEL PUMP		$93.99			
	097392	INV	1/29/2026	1/29/2026	$32.99	COOLANT STOP LEAK (200)		$32.99			
	097410	INV	1/29/2026	1/29/2026	$39.81	ENGINE OIL FILTER		$39.81			
	097457	INV	1/29/2026	1/29/2026	$64.67	COIL ON PLUG COIL		$64.67			

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	097644	INV	1/31/2026	1/31/2026	$3.38	HEX KEY METRIC		$3.38			
	097980	INV	2/3/2026	2/3/2026	$204.44	FIRE STATION SUPPLIES		$204.44			
	098010	INV	2/3/2026	2/3/2026	$115.12	2 AIR FILTERS		$115.12			
	098015	INV	2/3/2026	2/3/2026	$38.10	SECONDARY FUEL WATER		$38.10			
	098074	INV	2/4/2026	2/4/2026	$81.98	2 UNIVERSAL LIFT SUPP		$81.98			
	098183	INV	2/4/2026	2/4/2026	$243.97	4 36" SQUEEGEE W/HANDLES		$243.97			
	098759	INV	2/10/2026	2/10/2026	$12.98	2 SPARE LOCK PIN JACK		$12.98			

		Due				
Voucher(s): 16	Aged Totals:	$1,587.13	$1,587.13	$0.00	$0.00	$0.00

Vendor ID: 6354 **Name:** PRESNELL JEREMY **Class ID:** **FED TAX CLAS:** EMPLOYEE

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JP 012926	INV	1/29/2026	1/29/2026	$225.00	EMPLOYEE EXP-J PRESNELL		$225.00			

		Due				
Voucher(s): 1	Aged Totals:	$225.00	$225.00	$0.00	$0.00	$0.00

Vendor ID: 466 **Name:** PUMP SYSTEMS LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00425420	INV	2/2/2026	2/2/2026	$30.18	3/8 MNPT SWIVEL STEM, HOS		$30.18			
	00425467	INV	2/3/2026	2/3/2026	$4.03	STREET EL 1 90 POLY		$4.03			

		Due				
Voucher(s): 2	Aged Totals:	$34.21	$34.21	$0.00	$0.00	$0.00

Vendor ID: 6012 **Name:** QUADIENT - POSTAGE FUNDING **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	81212775 012826	INV	1/28/2026	1/28/2026	$1,846.19	POSTAGE-LIBRARY		$1,846.19			

		Due				
Voucher(s): 1	Aged Totals:	$1,846.19	$1,846.19	$0.00	$0.00	$0.00

Vendor ID: 469 **Name:** QUALITY QUICK PRINT INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	PC-29059	INV	1/16/2026	1/16/2026	$126.00	3 SOLID WASTE/RECYCLING S		$126.00			
	916903	INV	2/5/2026	2/5/2026	$35.00	STAMP-MAUSOLEUM		$35.00			

		Due				
Voucher(s): 2	Aged Totals:	$161.00	$161.00	$0.00	$0.00	$0.00

Vendor ID: 3360 **Name:** RAILROAD MANAGEMENT CO III LLC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	542173	INV	1/29/2026	1/29/2026	$458.76	LICENSE FEES 050126-043027		$458.76			

	542174	INV	1/29/2026	1/29/2026	$458.76	LICENSE FEES 050126-043027		$458.76			
	542225	INV	1/29/2026	1/29/2026	$458.76	LICENSE FEES 051626-051527		$458.76			
	542278	INV	1/29/2026	1/29/2026	$902.88	LICENSE FEES 051626-051527		$902.88			
							Due				
Voucher(s):	4					Aged Totals:	$2,279.16	$2,279.16	$0.00	$0.00	$0.00

Vendor ID: 4915 **Name:** RAMADA BISMARCK HOTEL **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	9972	CRM	8/14/2025		($10.90)	RETURN TAX ON ROOM		($10.90)			
	9942	INV	8/11/2025	8/11/2025	$329.70	GUEST SERVICES-D KIRSCHE					$329.70
	9954	INV	8/14/2025	8/14/2025	$198.00	GUEST SERVICES-T SIMNION					$198.00
	9957	INV	8/14/2025	8/14/2025	$198.00	GUEST SERVICES-HEATHER I					$198.00
	10285	INV	10/1/2025	10/1/2025	$198.00	GUEST SERVICES-D KIRSCHE					$198.00
	10319	INV	10/1/2025	10/1/2025	$198.00	GUEST SERVICES-T SINMION					$198.00
	10320	INV	10/1/2025	10/1/2025	$198.00	GUEST SERVICES-HEATHER I					$198.00
							Due				
Voucher(s):	7					Aged Totals:	$1,308.80	($10.90)	$0.00	$0.00	$1,319.70

Vendor ID: 4911 **Name:** RAMSEY LAW OFFICE PLLC **Class ID:** 1099 **FED TAX CLAS:** ATTORNEY

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	02/10/2026	INV	2/10/2026	2/10/2026	$225.00	ALTER JUDGE HOURS		$225.00			
	021026	INV	2/10/2026	2/10/2026	$825.00	ALTER JUDGE HOURS		$825.00			
							Due				
Voucher(s):	2					Aged Totals:	$1,050.00	$1,050.00	$0.00	$0.00	$0.00

Vendor ID: 5915 **Name:** RED ROCK FORD OF DICKINSON **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	5101795	INV	1/22/2026	1/22/2026	$372.36	COIL ASY IGNITION		$372.36			
	5102092/1	INV	1/29/2026	1/29/2026	$56.90	SWITCH WINDOW		$56.90			
							Due				
Voucher(s):	2					Aged Totals:	$429.26	$429.26	$0.00	$0.00	$0.00

Vendor ID: 6657 **Name:** RELIANT TALENT AGENCY, LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-P

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DEPOSIT LEGACY SC	INV	1/28/2026	1/28/2026	$15,000.00	DEPOSIT LEGACY SQUARE-E'		$15,000.00			
							Due				
Voucher(s):	1					Aged Totals:	$15,000.00	$15,000.00	$0.00	$0.00	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 495 **Name:** ROUGH RIDER INDUSTRIES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	90854	INV	2/11/2026	2/11/2026	$2,359.00	FILE/FLUSH/2 DWR/LAMC		$2,359.00			
							Due				
Voucher(s): 1						Aged Totals:	$2,359.00	$2,359.00	$0.00	$0.00	$0.00

Vendor ID: 609 **Name:** ROUGHRIDER ELECTRIC COOPERATIVE **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	103699000	INV	2/1/2026	2/1/2026	$132.00	WEST 94 LIGHTS		$132.00			
	103699001	INV	2/1/2026	2/1/2026	$900.00	1378 10TH AVE E		$900.00			
	103699002	INV	2/1/2026	2/1/2026	$35.00	34-140-096		$35.00			
	103699003	INV	2/1/2026	2/1/2026	$574.00	28-140-096		$574.00			
	103699004	INV	2/1/2026	2/1/2026	$812.00	28-140-096		$812.00			
	103699005	INV	2/1/2026	2/1/2026	$320.00	NORTH TOWER		$320.00			
	103699007	INV	2/1/2026	2/1/2026	$184.00	27-140-096		$184.00			
	103699015	INV	2/1/2026	2/1/2026	$85.00	LAGOON PUMP CELL #4		$85.00			
	103699017	INV	2/1/2026	2/1/2026	$121.00	2301 E VILLARD ST		$121.00			
	103699018	INV	2/1/2026	2/1/2026	$131.00	3101 E VILLARD ST		$131.00			
	103699020	INV	2/1/2026	2/1/2026	$44.00	01-139-096		$44.00			
	103699029	INV	2/1/2026	2/1/2026	$567.00	17-139-095		$567.00			
	103699030	INV	2/1/2026	2/1/2026	$1,195.00	977 CHESTNUT LN		$1,195.00			
	103699031	INV	2/1/2026	2/1/2026	$66.00	28-140-096		$66.00			
	103699032	INV	2/1/2026	2/1/2026	$1,836.00	947 14TH ST E		$1,836.00			
	103699035	INV	2/1/2026	2/1/2026	$5,048.00	3389 ENERGY DR		$5,048.00			
	103699036	INV	2/1/2026	2/1/2026	$40.00	1144 20TH AVE SW		$40.00			
	103699038	INV	2/1/2026	2/1/2026	$19.00	28-140-096		$19.00			
	103699039	INV	2/1/2026	2/1/2026	$75.00	27-140-096		$75.00			
	103699040	INV	2/1/2026	2/1/2026	$146.00	2430 15TH ST W		$146.00			
	103699045	INV	2/1/2026	2/1/2026	$130.00	140-96-27 TRAFFIC LIGHTS		$130.00			
	103699046	INV	2/1/2026	2/1/2026	$538.00	3405 PUBLIC WORKS BLVD		$538.00			
	103699047	INV	2/1/2026	2/1/2026	$3,927.00	3411 PUBLIC WORKS BLVD		$3,927.00			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

103699048	INV	2/1/2026	2/1/2026	$123.00	FRENCH DRAIN LFT STN-LAG	$123.00
103699049	INV	2/1/2026	2/1/2026	$428.00	W VILLARD	$428.00
103699050	INV	2/1/2026	2/1/2026	$183.51	BYPASS LIGHTS	$183.51
103699051	INV	2/1/2026	2/1/2026	$215.71	BYPASS LIGHTS	$215.71
103699052	INV	2/1/2026	2/1/2026	$267.22	BYPASS LIGHTS	$267.22
103699053	INV	2/1/2026	2/1/2026	$448.03	BYPASS LIGHTS	$448.03
103699055	INV	2/1/2026	2/1/2026	$177.00	ST LT SERVICE	$177.00
103699056	INV	2/1/2026	2/1/2026	$2,718.00	11470 HWY 10	$2,718.00
103699057	INV	2/1/2026	2/1/2026	$593.24	3343 21ST ST W	$593.24
103699058	INV	2/1/2026	2/1/2026	$246.00	15TH ST & 30TH AVE W	$246.00
103699059	INV	2/1/2026	2/1/2026	$41.79	BRAUN SUB DIVISION LIGHTS	$41.79
103699060	INV	2/1/2026	2/1/2026	$5,091.96	2475 STATE AVE	$5,091.96
103699061	INV	2/1/2026	2/1/2026	$212.00	11201 21ST STREET SW	$212.00
103699062	INV	2/1/2026	2/1/2026	$228.00	11101 34TH STREET SW	$228.00
103699063	INV	2/1/2026	2/1/2026	$61.00	2477 STATE AVE NORTH	$61.00
103699064	INV	2/1/2026	2/1/2026	$236.00	3450 STATE AVE	$236.00
103699065	INV	2/1/2026	2/1/2026	$1,123.00	3052 STATE AVE N	$1,123.00
103699067	INV	2/1/2026	2/1/2026	$287.59	4461 12TH ST W	$287.59
103699068	INV	2/1/2026	2/1/2026	$175.00	1331 WAHL ST	$175.00
103699069	INV	2/1/2026	2/1/2026	$155.00	12TH AVE W & MARILYN WAY	$155.00
103699070	INV	2/1/2026	2/1/2026	$140.00	11TH AVE W & 25TH ST	$140.00
103699071	INV	2/1/2026	2/1/2026	$154.00	CALVIN DR & KOCH ST	$154.00
103699072	INV	2/1/2026	2/1/2026	$45.28	3343 21ST STREET WEST	$45.28
103699073	INV	2/1/2026	2/1/2026	$51.39	5TH AVE EAST STREET LIGHT	$51.39
103699074	INV	2/1/2026	2/1/2026	$57.31	ST LIGHTS SIMS AND 24TH ST	$57.31
103699075	INV	2/1/2026	2/1/2026	$60.41	4TH AVE E & 21ST ST E	$60.41
103699076	INV	2/1/2026	2/1/2026	$267.52	139-95-17NW	$267.52
103699078	INV	2/1/2026	2/1/2026	$106.97	ST LIGHTS 4TH AVE AND 26TH	$106.97
105963000	INV	2/1/2026	2/1/2026	$135.00	34-140-096	$135.00

	105963001	INV	2/1/2026	2/1/2026	$42.00	SEWER VAULT HYW 10 116TH		$42.00			
	105963002	INV	2/1/2026	2/1/2026	$72.25	4TH AVE EAST & 37TH ST EAS		$72.25			
	105963003	INV	2/1/2026	2/1/2026	$50.19	STREET LIGHTS 10TH AVE SW		$50.19			
	105963004	INV	2/1/2026	2/1/2026	$73.22	STREET LIGHTS PRAIRIE OAK		$73.22			
	105963005	INV	2/1/2026	2/1/2026	$37.62	STREET LIGHTS 23RD ST SW		$37.62			
	105963006	INV	2/1/2026	2/1/2026	$40.00	HWY 10 & 116TH AVE SW		$40.00			
	105963007	INV	2/1/2026	2/1/2026	$160.32	2494 I-94 BUSINESS LOOP E		$160.32			
	105963008	INV	2/1/2026	2/1/2026	$285.55	2495 I-94 BUSINESS LOOP E		$285.55			
	103699080	INV	2/4/2026	2/4/2026	$53.24	STREET LIGHTS 9TH AVE E		$53.24			
	103699081	INV	2/4/2026	2/4/2026	$40.24	STREET LIGHTS ATASCOSIPA		$40.24			
	103699082	INV	2/4/2026	2/4/2026	$37.52	ST LIGHTS NORTH ATASCOSI		$37.52			
	103699083	INV	2/4/2026	2/4/2026	$75.93	STREET LIGHTS 14TH ST E		$75.93			
	103699084	INV	2/4/2026	2/4/2026	$60.41	STREET LIGHTS BADLANDS D		$60.41			
	103699085	INV	2/4/2026	2/4/2026	$46.35	STREET LIGHTS SIMS ST		$46.35			
	103699086	INV	2/4/2026	2/4/2026	$54.69	STREET LIGHT EATON DR		$54.69			
	103699087	INV	2/4/2026	2/4/2026	$51.20	STREET LIGHTS 19TH ST E		$51.20			
	103699088	INV	2/4/2026	2/4/2026	$54.89	STREET LIGHTS 17TH ST E		$54.89			
	103699089	INV	2/4/2026	2/4/2026	$37.23	STREET LIGHTS 10TH AVE E		$37.23			
	103699090	INV	2/4/2026	2/4/2026	$49.07	STREET LIGHTS 10TH AVE 17		$49.07			
	103699091	INV	2/4/2026	2/4/2026	$45.09	448 21ST ST W STREET LIGHT		$45.09			

		Due			
Voucher(s): 72	Aged Totals:	$32,320.94	$32,320.94	$0.00	$0.00	$0.00

Vendor ID: 6185 **Name:** ROY, MICHAEL **Class ID:** **FED TAX CLAS:** VOLUNTEER FF

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	MR 012926	INV	1/29/2026	1/29/2026	$225.00	EMPLOYEE EXP-MICHAEL RO		$225.00			

		Due			
Voucher(s): 1	Aged Totals:	$225.00	$225.00	$0.00	$0.00	$0.00

Vendor ID: 497 **Name:** RUDY'S LOCK & KEY LLC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2157	INV	2/6/2026	2/6/2026	$118.34	FIELD LABOR, GMS CORE		$118.34			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

			Due				
Voucher(s): 1	Aged Totals:	$118.34	$118.34	$0.00	$0.00	$0.00

Vendor ID: 42 **Name:** RUNNINGS SUPPLY INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	8472166	INV	1/21/2026	1/21/2026	$88.47	GAS CAN, ENGINE OIL		$88.47			
	8472687	INV	1/22/2026	1/22/2026	$59.33	MISC GLOVES FOR FIRE DEP		$59.33			
	8473405	INV	1/23/2026	1/23/2026	$294.25	DRILL/IMPACT KIT, SCREWDR		$294.25			
	8475859	INV	1/27/2026	1/27/2026	$185.98	VAC WET/DRY, NOZZLE CAR (		$185.98			
	8476141	INV	1/27/2026	1/27/2026	$149.94	LOCK N LUBE GREASE, ICE M		$149.94			
	8476686	INV	1/28/2026	1/28/2026	$245.99	SCREW FLAT HEAD, CIRC SA		$245.99			
	8476831	INV	1/28/2026	1/28/2026	$45.96	ROOF SEALANT BLACK TITE		$45.96			
	8477023	INV	1/29/2026	1/29/2026	$37.98	2 50# ICE MELT		$37.98			
	8477862	INV	1/30/2026	1/30/2026	$35.49	STEP STOOL -2 STEP		$35.49			
	8481010	INV	2/4/2026	2/4/2026	$17.99	GLOVES		$17.99			
	8481321	INV	2/5/2026	2/5/2026	$5,196.00	CCI BLAZERBRASS 9MM 400 E		$5,196.00			
	8481582	INV	2/5/2026	2/5/2026	$19.99	SCREW EXTRACTOR & BIT SE		$19.99			

			Due				
Voucher(s): 12	Aged Totals:	$6,377.37	$6,377.37	$0.00	$0.00	$0.00

Vendor ID: 4512 **Name:** SANFORD HEALTH OCCUPATIONAL MEDICINE D **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	876833	INV	12/31/2025	12/31/2025	$12.00	BLS HCP			$12.00		
	881052	INV	1/30/2026	1/30/2026	$4,328.00	DRUG ADM, COLLECTIONS, A		$4,328.00			
	881409	INV	1/30/2026	1/30/2026	$66.75	BLS HCP, ACLS		$66.75			

			Due				
Voucher(s): 3	Aged Totals:	$4,406.75	$4,394.75	$12.00	$0.00	$0.00

Vendor ID: 517 **Name:** SERVICE PRINTERS **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	71036	INV	1/28/2026	1/28/2026	$30.00	250 SHEETS 8.5X11 67#VELL E		$30.00			
	71052	INV	1/28/2026	1/28/2026	$106.40	500 ACCT CLERKS DAILY CAS		$106.40			

			Due				
Voucher(s): 2	Aged Totals:	$136.40	$136.40	$0.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 6162 **Name:** SHRED ND LLC **Class ID:** 1099 **FED TAX CLAS:** LLC-SOL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	19322	INV	12/10/2025	12/10/2025	$53.75	SHREDDING-MVD			$53.75		
							Due				
Voucher(s): 1						Aged Totals:	$53.75	$0.00	$53.75	$0.00	$0.00

Vendor ID: 3096 **Name:** SIMONS HOMES **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	4598	INV	12/31/2025	12/31/2025	$8,395.00	FRONT DOOR ENTRY			$8,395.00		
							Due				
Voucher(s): 1						Aged Totals:	$8,395.00	$0.00	$8,395.00	$0.00	$0.00

Vendor ID: 9667 **Name:** SOFTCHOICE CORPORATION **Class ID:** **FED TAX CLAS:** C CORP/ EXEMPT 5

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	91787284	INV	2/2/2026	2/2/2026	$95,389.21	IT MICROSOFT 2026 RENEWA		$95,389.21			
							Due				
Voucher(s): 1						Aged Totals:	$95,389.21	$95,389.21	$0.00	$0.00	$0.00

Vendor ID: 2580 **Name:** SOUTHWEST GRAIN(BULK) **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	IE9031	INV	1/14/2026	1/14/2026	$1,659.72	485.3 GAL WINTERMASTER D`		$1,659.72			
	IE9059	INV	1/22/2026	1/22/2026	$1,337.56	391.1 GAL WINTERMASTER D`		$1,337.56			
	596000114	INV	1/27/2026	1/27/2026	$1,304.38	375.9 GAL WINTERMASTER D`		$1,304.38			
							Due				
Voucher(s): 3						Aged Totals:	$4,301.66	$4,301.66	$0.00	$0.00	$0.00

Vendor ID: 1041 **Name:** SOUTHWEST WATER AUTHORITY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	00608.00 013126	INV	1/31/2026	1/31/2026	$135.85	MONTHLY CONSUMPTION		$135.85			
	04578.00 013126	INV	1/31/2026	1/31/2026	$85.98	MONTHLY CONSUMPTION		$85.98			
							Due				
Voucher(s): 2						Aged Totals:	$221.83	$221.83	$0.00	$0.00	$0.00

Vendor ID: 5631 **Name:** SPEE DEE DELIVERY SERVICE, INC **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	1397920	INV	1/24/2026	1/24/2026	$55.07	STANDARD SHIPMENT		$55.07			
	1399906	INV	1/31/2026	1/31/2026	$54.36	STANDARD SHIPMENT		$54.36			
							Due				
Voucher(s): 2						Aged Totals:	$109.43	$109.43	$0.00	$0.00	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 4081 **Name:** SRF CONSULTING GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	17220.02-22	INV	1/31/2026	1/31/2026	$146.75	202415 10TH AVE E-MUSEUM		$146.75			
							Due				
Voucher(s): 1						Aged Totals:	$146.75	$146.75	$0.00	$0.00	$0.00

Vendor ID: 2232 **Name:** STARK COUNTY AUDITOR **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STARK CO PERMIT 0	INV	2/3/2026	2/3/2026	$1,371.90	STARK CO PERMIT REMIT 01/		$1,371.90			
							Due				
Voucher(s): 1						Aged Totals:	$1,371.90	$1,371.90	$0.00	$0.00	$0.00

Vendor ID: 6033 **Name:** SUNSET LAW ENFORCEMENT, LLC **Class ID:** **FED TAX CLAS:** LLC AS C

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	0012915-IN	INV	2/9/2026	2/9/2026	$11,813.40	HORN 9 MM LUGER, NATO, W		$11,813.40			
							Due				
Voucher(s): 1						Aged Totals:	$11,813.40	$11,813.40	$0.00	$0.00	$0.00

Vendor ID: 538 **Name:** SW DISTRICT HEALTH UNIT/ WATER SAMPLES **Class ID:** 1099 **FED TAX CLAS:** MEDICAL

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	008907	INV	1/26/2026	1/26/2026	$450.00	LAB SLIPS #102-116		$450.00			
							Due				
Voucher(s): 1						Aged Totals:	$450.00	$450.00	$0.00	$0.00	$0.00

Vendor ID: 1884 **Name:** SW VICTIM WITNESS PROGRAM **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	DEC 2025	INV	12/31/2025	12/31/2025	$1,081.00	DEC 2025 VICTIM WITNESS FE			$1,081.00		
	NOV 2025	INV	12/31/2025	12/31/2025	$862.81	NOV 2025 VICTIM WITNESS F			$862.81		
	JAN 2026	INV	2/6/2026	2/6/2026	$685.16	JAN VICTIM WITNESS FEES		$685.16			
							Due				
Voucher(s): 3						Aged Totals:	$2,628.97	$685.16	$1,943.81	$0.00	$0.00

Vendor ID: 5429 **Name:** SWEENEY CONTROLS COMPANY **Class ID:** **FED TAX CLAS:** S CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	STDINV19523	INV	12/31/2025	12/31/2025	$2,520.25	TROUBLESHOOTING & PROG			$2,520.25		
							Due				
Voucher(s): 1						Aged Totals:	$2,520.25	$0.00	$2,520.25	$0.00	$0.00

Vendor ID: 3940 **Name:** TITAN MACHINERY **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and
	SO0273947-1	INV	12/2/2025	12/2/2025	$1,356.33	WORK DONE ON UNIT R-55				$1,356.33	

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	PS1068753-1	INV	1/21/2026	1/21/2026	$559.75	GLASS		$559.75			
	PS1068946-1	INV	1/22/2026	1/22/2026	$230.60	SEAL		$230.60			
Voucher(s):	**3**					**Aged Totals:**	**Due** **$2,146.68**	**$790.35**	**$0.00**	**$1,356.33**	**$0.00**

Vendor ID: 3978 **Name:** TOTAL SAFETY US INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	7350664-0001	INV	1/19/2026	1/19/2026	$90.00	FIT TESTING		$90.00			
	7344318-0001	INV	1/21/2026	1/21/2026	$156.24	GAS, 50% METHANE, BAL AIR,		$156.24			
	7352717-0001	INV	1/29/2026	1/29/2026	$104.54	BARRICADE TAPE, LABELS		$104.54			
	7356508-0001	INV	1/29/2026	1/29/2026	$86.25	3 HARD HATS, V GARD, FAS-T		$86.25			
Voucher(s):	**4**					**Aged Totals:**	**Due** **$437.03**	**$437.03**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 6287 **Name:** TRACKER MANAGEMENT **Class ID:** 1099 **FED TAX CLAS:** SOLE PROP/SINGLE LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	21146	INV	1/27/2026	1/27/2026	$2,397.26	01/22/26 DICKINSON-SHAKOPI		$2,397.26			
Voucher(s):	**1**					**Aged Totals:**	**Due** **$2,397.26**	**$2,397.26**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 9806 **Name:** TYLER TECHNOLOGIES, INC **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	020-168089	INV	2/2/2026	2/2/2026	$122.84	PAYMENT PROCESSING SER\		$122.84			
Voucher(s):	**1**					**Aged Totals:**	**Due** **$122.84**	**$122.84**	**$0.00**	**$0.00**	**$0.00**

Vendor ID: 4418 **Name:** VESTIS **Class ID:** **FED TAX CLAS:** C CORP

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	2550580790	INV	1/21/2026	1/21/2026	$35.82	MATS		$35.82			
	2550580795	INV	1/21/2026	1/21/2026	$166.37	MATS		$166.37			
	2550580796	INV	1/21/2026	1/21/2026	$41.93	MATS		$41.93			
	2550583502	INV	1/28/2026	1/28/2026	$61.92	MATS		$61.92			
	2550583512	INV	1/28/2026	1/28/2026	$36.29	MATS		$36.29			
	2550583526	INV	1/28/2026	1/28/2026	$44.29	MATS		$44.29			
	2550583529	INV	1/28/2026	1/28/2026	$78.56	MATS		$78.56			
	2550583530	INV	1/28/2026	1/28/2026	$82.82	UNIFORM CLEANING		$82.82			
	2550583531	INV	1/28/2026	1/28/2026	$107.59	MATS		$107.59			

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

	2550583532	INV	1/28/2026	1/28/2026	$41.93	MATS		$41.93				
	2550584277	INV	1/29/2026	1/29/2026	$17.30	MATS		$17.30				
	2550584298	INV	1/29/2026	1/29/2026	$67.84	MATS		$67.84				
								Due				
Voucher(s):	12					Aged Totals:		$782.66	$782.66	$0.00	$0.00	$0.00

Vendor ID: 607 **Name:** WEST DAKOTA OIL INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	358041	INV	1/22/2026	1/22/2026	$636.00	400 GAL PROPANE		$636.00			
	48186	INV	1/29/2026	1/29/2026	$13.77	.75 20# PROPANE BOTTLES		$13.77			
	358785	INV	1/30/2026	1/30/2026	$487.50	250 BLUE DEF BULK TANK		$487.50			
	358946	INV	2/9/2026	2/9/2026	$663.03	PROPANE -CZECH VILLAGE		$663.03			
								Due			
Voucher(s):	4					Aged Totals:		$1,800.30	$1,800.30	$0.00	$0.00	$0.00

Vendor ID: 5158 **Name:** WEST RIVER BUSINESS CENTER **Class ID:** 1099 **FED TAX CLAS:** Non-profit

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	JOB FAIR 2026	INV	2/3/2026	2/3/2026	$150.00	JOB FAIR 2026 REGISTRATIOI		$150.00			
								Due			
Voucher(s):	1					Aged Totals:		$150.00	$150.00	$0.00	$0.00	$0.00

Vendor ID: 9842 **Name:** WESTERN HOSE LLC **Class ID:** 1099 **FED TAX CLAS:** LLC

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV-1067	INV	2/2/2026	2/2/2026	$96.00	MISC HOSES		$96.00			
								Due			
Voucher(s):	1					Aged Totals:		$96.00	$96.00	$0.00	$0.00	$0.00

Vendor ID: 4299 **Name:** WESTLIE TRUCK CENTER OF DICKINSON **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	635694	INV	1/28/2026	1/28/2026	$115.84	KIT, OIL FILTERS		$115.84			
	635700	INV	1/28/2026	1/28/2026	$14.04	HUB CAP		$14.04			
	635704	INV	1/28/2026	1/28/2026	$159.51	HEADLAMP,BEZEL		$159.51			
	635705	INV	1/28/2026	1/28/2026	$14.04	HUB CAP		$14.04			
	635707	INV	1/28/2026	1/28/2026	$36.09	SCREWS, SPRINGS, ADJUSTI		$36.09			
								Due			
Voucher(s):	5					Aged Totals:		$339.52	$339.52	$0.00	$0.00	$0.00

AGED TRIAL BALANCE WITH OPTIONS - DETAIL

City of Dickinson

Vendor ID: 3138 **Name:** WITMER PUBLIC SAFETY GROUP INC **Class ID:** **FED TAX CLAS:**

Voucher/ Payment No.	Doc Number	Type	Doc Date	Due Date	Doc Amount	Description	Writeoff Amount	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
	INV816100	INV	1/9/2026	1/9/2026	$2,121.13	MATTE FINISH HELMETS (4)		$2,121.13			
	INV817265	INV	1/12/2026	1/12/2026	$185.58	REDBACK BOOTS		$185.58			
	INV819039	INV	1/14/2026	1/14/2026	$144.00	JUMP SIDE ZIP BOOTS		$144.00			
	INV823554	INV	1/21/2026	1/21/2026	$186.77	REDBACK BOOTS		$186.77			
	INV824975	INV	1/23/2026	1/23/2026	$191.18	SLIP ON BOOT		$191.18			
	INV827147	INV	1/28/2026	1/28/2026	$1,269.88	PULL ON BOOTS (2)		$1,269.88			
	INV827424	INV	1/28/2026	1/28/2026	$106.57	10 STREAMLIGHT SURVIVOR		$106.57			
	INV828020	INV	1/29/2026	1/29/2026	$109.79	FIREARMOR GLOVES		$109.79			

		Due				
Voucher(s): 8	**Aged Totals:**	**$4,314.90**	**$4,314.90**	**$0.00**	**$0.00**	**$0.00**

	Vendors	Due	Current Period	31 - 60 Days	61 - 90 Days	91 and Over
Vendor Totals:	146	$1,971,902.78	$1,792,455.23	$105,282.73	$6,650.33	$67,514.49

Please approve the following MANUAL checks on 2/17/2026

Check #	Vendor Name	Amount	Comment
CK#133950	SOUTHWEST ART GALLERY	$ 125,000.00	2026 GRANT FUNDS
CK#133953	SOUTHWEST WATER AUTHORITY	$ 340,973.36	MONTHLY WATER BILLING/ELEC COSTS-DEC
CK#133972	FLORIDA STATE DISBURSEMENT	$ 161.54	GARISHMENT/CHILD SUPPORT
CK#133973	JOB SERVICE NORTH DAKOTA	$ 500.02	GARISHMENT
CK#133974	MONTANA CSSD SDU	$ 767.99	GARISHMENT/CHILD SUPPORT
CK#133975	CENTRAL DAKOTA FORENSIC NURSE	$ 7,532.71	SANE GRANT
CK#133976	SOUTHWEST NARCOTICS TASK FO	$ 37,284.03	LOTTERY GRANT

PAYROLL TRANSACTIONS

1/9/2026

GROSS WAGES	$	793,662.03
NET WAGES	$	548,584.74
TAXES		
FEDERAL	$	73,313.34
FICA	$	115,979.68
STATE	$	4,095.42
PENSIONS		
DEFINED BENEFIT/EE " OLD PLAN "	$	2,173.79
BRAVERA DC /EE	$	2,570.42
BRAVERA DC/ER	$	2,570.42
NDPERS EE	$	38,021.74
NDPERS ER	$	58,084.17
HEALTH PREMIUM		
EMPLOYEE	$	21,642.01
EMPLOYER	$	137,903.27

1/23/2026

GROSS WAGES	$	729,057.80
NET WAGES	$	518,209.00
TAXES		
FEDERAL	$	58,279.16
FICA	$	107,033.78
STATE	$	2,762.66
PENSIONS		
DEFINED BENEFIT/EE " OLD PLAN "	$	1,939.41
BRAVERA DC/EE	$	2,455.19
BRAVERA DC/ER	$	2,182.06 DIVIDENDS APPLIED
NDPERS EE	$	35,668.07
NDPERS ER	$	53,930.04
HEALTH PREMIUM		
EMPLOYEE	$	22,229.13
EMPLOYER	$	140,643.36

CITY OF Dickinson North Dakota | Administration

To: City Commission

From: City Administrator Dustin Dassinger

Date: 2/09/26

Subject: Harlow's Bus Service Contract – NDLC

Commissioners,

As part of the NDLC Spring Conference our community is hosting, is a tour of the Theodore Roosevelt Presidential Library on Tuesday, March 17th for attendees.

I am requesting approval for a Charter Coach Order with Harlow's Bus Service in the amount of $4,500 to cover the cost of two (2) 56 passenger coaches to provide transportation for this event.

Thank You,

Dustin Dassinger

City Administrator

ABM Printer Contracts

Renewals/Updates:

- Public Safety – Dispatch
- City Hall – Main Level by UB

Contract Changes:

- No Changes to the contract language from our last renewal
- Reduction in Size of Printer by UB based on Volume
- Conversion to Color for Dispatch
- Cost Increase of approximately:
  - $27.63 Per Month

CITY OF Dickinson North Dakota

Overall Yearly Additional Cost: ~$331.

CITY OF Dickinson North Dakota | Administration

February 17, 2026

RE: Contract for the ABM Printer Contracts.

Commissioners:

The ABM Printer Contract serves as our 5 year equipment lease and maintenance renewal. This renewal contains 2 printers, City Hall Main Level UB/Court Area and Dispatch. Within the contract both of the printers will be replaced with updated hardware with the Dispatch printer being updated to be a color model instead of Black and White to better support their operations. This contract utilizes the same verbiage that has been reviewed and approved by legal on the previous renewal. The contract is expect to add a $27.63 per month expense or approximately $331.56 cost per year.

Aaron Meyer
IT Director

advanced business methods
employee owned

Proposal will expire 30 days f
Items & pricing are subject to availability

City of Dickinson

DATA SHEET

Ricoh IMC3010-RS-IM C3010

KEY FEATURES & BENEFITS

- Up to 30 ppm in monochrome or color
- Up to 1200 X 1200 dpi resolution ensures detailed and high-quality prints
- Easily manage tasks with the 10.1-inch third generation smart operation panel
- Standard connectivity: standard Ethernet 10 base-T/100 base-TX/1000 base-T, USB Host I/F Type A, USB Device I/F Type B
- 220-sheet single pass document feeder for effortless two-sided prints
- Base model dimensions: 23W X 28D X 38H inches

INCLUDED ACCESSORIES

- Internal Finisher SR3310 (500 sheet)
- Paper Feed Unit PB3320
- Punch Unit PU3100 NA
- Toner Bottle Lock Type M52

Photo may not represent final configuration

The Ricoh IM C3010 is an A3 color multifunction device with the ability to print, copy, scan, and fax. This innovative new design accommodates hybrid working offices with Android OS 10 for enhanced security and usability. Cloud software solutions are readily available and easy to integrate with existing IT infrastructure, allowing users to enhance the capabilities of their print device. Users may also securely connect mobile devices to carry out tasks from a phone or tablet. The printer easily handles high volumes of special paper and card types. Multiple professional finishing options are available.

Proposal will expire 30 days f
Items & pricing are subject to availability

City of Dickinson

advanced business methods
employee owned

DATA SHEET

Ricoh IM C401F

KEY FEATURES & BENEFITS

- Up to 45 ppm in monochrome and 42 ppm in color
- Up to 1200 X 1200 dpi resolution ensures detailed and high-quality prints
- Easily manage workflow with the 10.1-inch smart operation panel with customizable shortcuts
- Connectivity: Mainframe: IEEE 802.11 a/b/g/n/ac - 2.4 GHz or 5 GHz can be selected; Ethernet 10BASE-T/100BASE-TX/1000BASE-T; USB Host Type A - USB Flash Memory, USB Host Type A - 1 port for optional keyboard or card reader
- 50 sheet single pass document feeder for effortless two-sided printing
- Base model dimensions: 23H X 20W X 22D inches

INCLUDED ACCESSORIES

-

Photo may not represent final configuration

The Ricoh IM C401F is a color laser multifunction device with the ability to print, copy, scan, and fax. It features the scalable Always Current Technology, enabling users to activate desired features and download applications and upgrades any time. It supports many different paper types from cardstock and letterhead, to labels, envelopes, and colored paper, including legal-sized documents. The Ricoh Smart Device Connector Application allows mobile printing from a smartphone or tablet or sends files directly to Ricoh projectors and interactive flat panel displays (IFPDs).

advanced business methods
employee owned

Proposal will expire 30 days f
Items & pricing are subject to availability

City of Dickinson

PROPOSED SOLUTION

Qty	Manufacturer	Model	Description
1	**Ricoh**	**IMC3010-RS**	**IM C3010**
			Internal Finisher SR3310 (500 sheet)
			Punch Unit PU3100 NA
			Paper Feed Unit PB3320
			Toner Bottle Lock Type M52
1	**Ricoh**	**IM C401F**	**IM C401F**

Service Agreement

	B/W Images		Color Images	
	Volume	**Overage**	**Volume**	**Overage**
IMC3010-RS	1,000	0.01205	764	0.05036
IM C401F	1,250	0.01205	200	0.05036

USMA - Ultimate Service Maintenance Agreement: Provides support for all equipment listed on this agreement, including trip charges, inspections, on-call repair service, all parts and supplies. (Excludes Networking support and paper)

	60 Month
Monthly Lease Investment	$354.31
Less Current Monthly Cost	-$326.68
Incremental Monthly Investment / Savings	$27.63

Customer Signature: _____ Date: _____

advanced business methods
employee owned

Proposal will expire 30 days f
Items & pricing are subject to availability

City of Dickinson

THANK YOU

Advanced Business Methods
2674 Sims St Suite A
Dickinson, ND 58601
(701) 264-1127

Mike Knuth
Sales Territory Manager
mike.knuth@abmnow.com

Audit Proposal for 2024 & 2025

Presented by: Deputy Finance Director Greenwood

Consideration to approve

Brady Martz Proposal

Scope	2024	2025
Audit	$45,000	$45,000
Single Audit	$5,000	$5,000
Tech & Data Security Fee	$2,500	$2,500
Total	$52,500	$52,500

Brady Martz Proposal

2024 Timeline

- Fieldwork to begin summer of 2026
- Final report by September 30th

2025 Timeline

- Fieldwork to begin fall of 2026
- Final report by January 2027
- May be able to audit concurrently with 2024

CITY OF Dickinson North Dakota

Proposal for Professional Auditing Services
City of Dickinson

February 12, 2026

Mindy Piatz, CPA | Principal

Brady Martz

207 E. Broadways Ave.

Bismarck, ND 58501

701-355-5026

mindy.piatz@bradymartz.com

BradyMartz

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Transmittal Letter

February 12, 2026

Katie Greenwood, CPA

Deputy Finance Director

City of Dickinson, ND

38 1st St. W.

Dickinson, ND 58601

RE: Proposal for Professional Auditing Services

Dear Ms. Greenwood,

Brady Martz appreciates the opportunity to present our proposal for professional auditing services to the City of Dickinson.

Resources You Can Depend On

Our objective is to provide quality and timely services that exceed your expectations. The following are some of the factors that we believe make Brady Martz qualified to provide the quality and scope of services that the City needs:

- **Audits That Add Value – Not Just Compliance.** We deliver insight-driven audits that extend beyond basic compliance. Our audits are designed to surface practical insights, strengthen internal controls, and help management make better decisions—not just meet regulatory requirements.
- **Proactive, Clear Communication.** No surprises. We communicate issues early, explain them in plain language, and stay accessible throughout the engagement.
- **Industry Experience.** We know your business and the climate you work in. Brady Martz provides services to many entities within the government industry which leads to more efficient audits and more relevant communications.
- **Responsive, Relationship-Driven Approach.** We prioritize timely communication and quick turnaround, so questions are answered promptly and issues are addressed before they become problems—all by a team that knows your organization.

Fees & Expenses

We recognize that engaging an accounting firm is an important investment for your City. You can expect your investment in Brady Martz to add value to your City. Please refer to pages 16 through 17 for a summary of fees.

Certifications

We certify that we will comply with:

- The requirements and services as outlined in this proposal.
- Our proposal accurately describes the services being offered to the State and is a firm offer for 60 days from the date of this proposal.

Closing Comments

We are committed to leveraging the full depth of our resources to support the City's success. Our focus on quality and timely service, combined with locally available resources and extensive governmental experience, positions us to serve the City effectively. Most importantly, we will be your resource throughout the year.

The person authorized to make representations for Brady Martz concerning this proposal is:

Mindy Piatz, CPA

207 E. Broadways Ave.

Bismarck, ND 58501

Telephone: 701-355-5026

E-mail: mindy.piatz@bradymartz.com

If selected, Brady Martz will execute a formal contract that incorporates the terms of this proposal. Please feel free to contact me with any questions regarding our proposal. Thank you for the opportunity to be considered to provide professional services to the City.

Sincerely,

Mindy Piatz, CPA

Brady Martz

Experience & Qualifications

Firm Profile

Brady Martz prides itself on our knowledge and understanding of our clients and their cities. When we work with the City of Dickinson, our service approach will consistently produce high-quality results in an efficient manner. It is our goal to be a valued partner and resource to your city.

Creativity. At Brady Martz, we believe in a forward-thinking approach that encourages flexibility according to the needs of your City. We innovate and prepare effective and efficient approaches specific to your organization. As a result, our assignments, and their outcomes, become more interesting, enjoyable, and valuable for all involved.

Our Experience. Our extensive experience allows us to understand the challenges facing your entity in a world of ever-changing regulations and responsibilities for compliance. We also recognize that not every entity's needs are the same. That's why we treat each client's needs with individualized attention.

Our governmental clients include cities, park districts, municipalities, airports, school districts, state agencies, professional licensing boards, and housing authorities.

Efficient & Effective. We pride ourselves on our knowledge and understanding of our clients. We recognize that timing is an important aspect of quality service and will carefully coordinate our work and delivery timelines with you to ensure your expectations are met.

Quality. We differentiate by providing high quality services in areas that matter most to our clients. When asked if there is a difference in the work product we provide for our clients, we can unequivocally say "yes". Not only do we focus on doing your work to the highest quality possible, but we also identify opportunities that benefit your organization. We continue to offer the assurance that our firm's principals actively lead our teams. Therefore, you have the highest level of attention throughout your engagement with us.

Accolades

2025

- Accounting Today 2025 Top 100 Firms
- Accounting Today 2025 Regional Leaders
- Accounting Today 2025 Fastest-Growing Firms
- Prairie Business 2025 Top 25 Women in Business – Amy Haagenson
- Greater North Dakota Chamber 2025 Women to Know and Watch in North Dakota Business – Stacy DuToit
- Forbes 2025 Best-In-State CPAs – Stacy DuToit and Eric DeHaan
- INSIDE Public Accounting 2025 Top 100 Firms
- INSIDE Public Accounting 2025 Fastest-Growing Firms
- Prairie Business 2025 50 Best Places to Work

Independence & License

Brady Martz is independent of the City under the American Institute of Certified Public Accountant's Code of Professional Conduct and its interpretations, the U.S. Government Accountability Office's *Government Auditing Standards*, as required. In addition, Brady Martz and all CPAs listed on this engagement are properly licensed to practice in the State of North Dakota.

Brady Martz maintains a professional and independent relationship with each client by continually refreshing our audit approach and upholding high professional standards. We bring a fresh perspective to each annual engagement through staff rotation within audit areas, ongoing updates to audit procedures, and an annual risk assessment that guides our focus and approach.

Independence—both in fact and in appearance—is fundamental to our role as independent auditors. We recognize the City's responsibility to safeguard public resources and take seriously our responsibility to management, the governing body, and the public. All Brady Martz personnel are required to annually disclose any potential impairments to independence and attend annual independence training. For audits conducted under *Government Auditing Standards*, including the audit of the City of Dickinson, all assigned team members complete independence questionnaires prior to the engagement, and any identified impairments result in removal from the audit team. We also review non-attest services to ensure continued independence.

The Firm is a member of the American Institute of Certified Public Accountants (AICPA) Division of Private Companies Practice Section and has received an unmodified opinion on its Peer Review. A copy of the Peer Review report, completed in 2024, is included in the Appendix of this proposal and reflects a pass rating.

Governmental Experience

With almost 100 years of experience in auditing and a strong focus on the government sector, our Firm has been serving organizations like yours since 1927. We are committed to streamlining processes, training staff, and leveraging technology to deliver exceptional auditing services. Our talented team of 60 professionals are dedicated exclusively to audits of government clients. By working extensively with local governments, we have developed a deep understanding of how to best support your city and ensure a smooth, efficient audit experience through clear communication, thorough preparation, and year-round availability.

Our governmental audit teams regularly work with cities of varying sizes and complexity, giving us practical insight into common risks, internal control considerations, and operational challenges unique to municipal governments. This experience allows us to conduct well-planned, efficient audits while maintaining a strong focus on compliance, transparency, and accountability for public resources. By combining technical expertise with a hands-on understanding of municipal operations, we provide audits that are not only thorough but also actionable and tailored to the needs of each city we serve.

Single Audit Experience

Brady Martz has extensive experience performing Single Audits in accordance with the Uniform Guidance and *Government Auditing Standards*. Our team regularly audits a wide range of federal programs for governmental entities, including cities, accounting for over **135 Single Audits annually and $2.2 billion in federal expenditures**. This experience enables us to efficiently identify major programs, assess compliance risk, and design practical, thorough audit procedures that ensure accountability and transparency.

We stay current on changes to the Uniform Guidance, the Compliance Supplement, and federal agency requirements through ongoing training and monitoring of regulatory updates. Throughout the engagement, we maintain proactive communication with management to address questions, discuss potential issues, and clearly present audit results, supporting the City's responsibility for proper stewardship of federal funds.

Qualifications

- Members of AICPA and State CPA societies
- Member of AICPA's Government Audit Quality Center
- Members of Government Finance Officers Association (GFOA)
- Serve as technical reviewers for the GFOA's Certificate of Achievement of Excellence in Finance Reporting Program
- Audit Services for over 50 cities
- Provide training and presentations on government accounting and auditing topics

Services to Support Your Government

As a full-service firm, we can provide our clients with a wide array of consulting services. Below is a selection of additional services that we believe could add value to your city.

Our consulting services include a wide range of advisory support, such as:

- Strategic planning and organizational development
- Budget development, financial forecasting, and fiscal planning support
- Policy and procedure review
- Compensation and benefits planning

We offer comprehensive payroll services, including:

- Preparation and filling of quarterly and annual payroll reports
- W-2 preparation for employees
- Assistance with 1099 reporting and filing

Brady Martz also employs individuals with specific training in auditing and reviewing information systems to conduct IT examinations. In an increasingly digital world, these examinations provide invaluable insight into the controls, security, and efficiency of your financial and operational systems.

- **IT General Controls Reviews**. Evaluating access controls, system change management, and data backup procedures.
- **Application Controls Testing**. Assessing key financial applications to ensure transactions are accurately processed and recorded.
- **Cybersecurity and Risk Assessments**. Reviewing policies and procedures to identify vulnerabilities and help mitigate cyber risks.

References

The following is a list of some of our firm's current audit clients in which our proposed team members for your audit participated in the engagement. We encourage you to contact these individuals to learn about our firm's experience providing high quality and timely services.

Greg Welch, CPA
Finance Officer
City of Mandan
205 2nd Ave NW
Grand Forks, ND 58201
gwelch@cityofmandan.com
701-667-3213

Heather Ferebee
City Auditor
City of Beulah
PO Box 910
Beulah, ND 58523
heather@cityofbeulah.com
701-873-4637

Kathy Feist, CPA
Finance Officer
Bismarck Parks & Rec District
400 E Front Ave
Bismarck, ND 58504
Kfeist@bisparks.org
701-222-6455

Kayla Axtman, CPA
Chief Finance Officer
ND Housing Finance Agency
2624 Vermont Ave
Bismarck, ND 58502
kjaxtman@nd.gov
701-328-8073

Scope of Work Strategy

Our Approach

Our audit approach is based on our thorough understanding of your city and its operations. Based on this understanding, we can adequately plan and execute your engagement to ensure the upmost efficiency of the services we provide you.

Building on our understanding of your city, we will serve your needs through the following key components.

Thoughtful Planning Creates Efficiency. There is a large amount of time and effort that goes into the planning stage of an audit due to professional standards. This additional time in the planning process leads to a more effective and efficient audit. However, we have the benefit of not needing as much time up front because we are already very familiar with similar entities. This will lead to shorter turn-around times and greater efficiencies throughout the process.

Communication. Successful engagements have one common factor: ongoing communication. We will work collaboratively with the City to establish a method of communication that fits your needs which will include an entrance conference, daily updates with your staff while onsite and an exit conference. As a Brady Martz client, communication is highly encouraged throughout the engagement.

Planning Meeting. At the outset of our engagement, we schedule a planning meeting with your management team. We also schedule meetings as needed to review our recommendations.

Scheduling & Committed Staff. We strive to balance our staff development with the efficiencies gained by allowing our staff to work on an engagement for years. Consequently, we believe you will see a lower level of staff turnover on your engagement when compared to other firms in the area. This results in a more efficient audit, minimizes the risk of engagement problems, and causes less frustration for you.

Respecting Your Time. We will interact with your staff in a professional manner that respects their time and recognizes that they have additional tasks in addition to helping with our audit.

Strictly Kept Deadlines. We realize that there are deadlines with respect to presenting the City's financial statements to management and to the City Commission. We take pride in our ability to honor our deadlines. Absent events beyond our control, we will honor all deadlines established with you in the planning stage.

Areas of Emphasis. As required by our profession, our approach is governed by our assessment of risk for various financial statement assertions. Our work will include gaining an understanding of and testing the internal control process, substantive tests, and extensive analytic procedures. Our emphasis may change as we assess risk associated with each area and gain more knowledge of the City.

Technology. The engagements will be performed using paperless software called ProSystem Engagement. As part of the use of Engagement, we will provide your team with access to a secure portal to upload all requested audit documentation using Engagement Organizer. In addition, we also utilize IDEA and Data Snipper, which are data extraction software's for selecting samples, reconciling data and exception reporting and recalculation.

Audit Objectives

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. We will report on required supplementary information in accordance with current guidance from the AICPA and GASB. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion.

The objective of the single audit (if applicable) is to express an opinion about the City's compliance with the direct and material compliance requirements of each major federal program. The single audit will be conducted in accordance with the Single Audit Act Amendments of 1996 and Title 2 *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The audit will cover the entire operations of the City. The objectives also include an examination of the City's compliance with relevant laws and regulations. Throughout our audit process we will examine ways to assist the City with improving its internal controls to provide its services in a more efficient and effective manner.

Audit Techniques

Our approach to this audit will include an emphasis on continuous and timely communication and coordination with the City's personnel, especially in the planning phases of the audit. We believe that coordinating tasks prior to performing significant audit fieldwork will result in efficient use of personnel. The specific techniques to be used will depend on the current internal accounting control system in place.

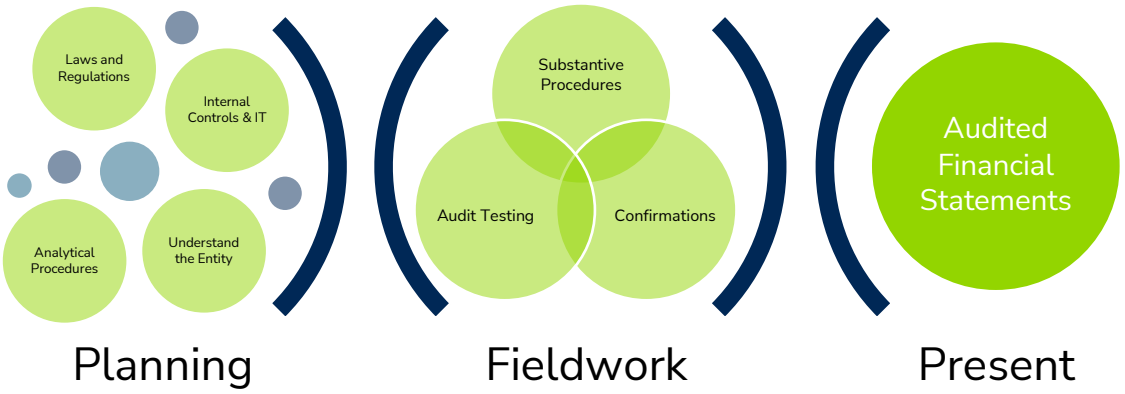
During the planning stage of our audit, we will obtain an understanding of the current accounting internal controls through documentation of the activity cycles including, but not limited to revenues/receipts, payroll disbursements, and nonpayroll disbursements. In evaluating internal controls, we carefully assess the management control environment. Management controls are the most effective of the internal control environment. We will also evaluate each city's IT operations and their ability to generate timely and accurate financial information. We will audit through the computer system, not around it. At the specific financial statements account level, we will evaluate the detailed controls for authorization and processing of transactions, as well as controls related to safeguarding and reporting functions.

Methodology

Planning

By performing the following procedures, we will develop an audit plan tailored to your organization that contains the appropriate tests necessary for issuing an opinion.

- **Compliance with Laws and Regulations**. We will meet with City personnel to discuss audit concerns and relevant laws and regulations to identify and assess the risk of non-compliance with those laws and regulations.
- **Internal Control System**. We will document an understanding of the internal control system surrounding financial transactions (including controls surrounding information systems) that will be relied upon for the audit. By obtaining this understanding and evaluating whether proper internal controls are in place, we can significantly increase the efficiency of the audit.
- **Analytical Procedures.** Perform preliminary analytical procedures including a comparison to prior years' activity and/or budgeted activity to identify any additional areas that may indicate a higher risk.
- **Understand the Entity**. Using the information gathered in the other areas, as well as information about the entity gathered from City Commission minutes, significant agreements, contracts, ordinances and legal documents. We will determine areas with higher risk of error or fraud on the financial statements and will design audit procedures that address those risks.



Audit Risks

Based upon our experience with other governmental clients and review of the City's financial statements, we believe the following areas are the risk areas that we will focus our audit procedures on. These areas and our audit procedures may change after our actual planning process is performed including our review of the internal accounting controls.

- Cash and Investments
- Property Taxes & Special Assessments
- Utility Accounts Receivable & Related Revenue
- Capital Assets
- Long-term Debt
- Salaries & Benefits Expense

Audit Fieldwork for Financial Statements

Our audit plan will be executed beginning with fieldwork and ending with the delivery of your audited financial statements. The applicable tests that will be performed as part of the audit may include:

- Confirmation of balances with outside sources
- Substantive Procedures, such as detail testing or analytical procedures like trend or ratio analyses
- Obtain detail listings of accrual and fixed asset balances
- Sampling: All sampling applications will be performed and documented adhering to firm and professional standards. Non-statistical sampling will be used for substantive tests of transactions and balances. Statistical sampling will be used for tests of controls.

Audit Fieldwork for Federal Awards (If Applicable)

After obtaining and verifying the accuracy of the Schedule of Expenditures of Federal Awards provided, we use a risk-based approach to determine and select the major federal programs to be tested, in accordance with *Government Auditing Standards* and the Uniform Guidance.

The programs considered 'major' will vary each year based on the amounts spent and received during the year, as well as based on answers to various risk-based questions, like:

- Is this program unusually complex?
- Has this program been audited as a major program recently?
- Have there been any findings for this program?
- Has the staff or processes responsible for program compliance changed recently?
- Has the Federal Agency identified this program as high risk?

Once the major programs are determined, we will determine the applicable compliance requirements by reviewing OMB's Compliance Supplement, AL website, grant award and any other notification received from the grantor. Examples of compliance requirements include allowable costs/cost principles, cash management, eligibility, equipment real property management, matching / level of effort / earmarking, period of performance, program income, procurement, suspension and debarment, reporting, subrecipient monitoring and special tests.

We will obtain an understanding of the internal control procedures surrounding the applicable compliance requirements for major programs. Using that understanding, and the details of program expenditures, we will design and execute various tests to ensure that the City complies with the relevant requirements.

Project Management

The following are key factors to our project management plan and our ability to complete the audit in a timely and cost-effective manner:

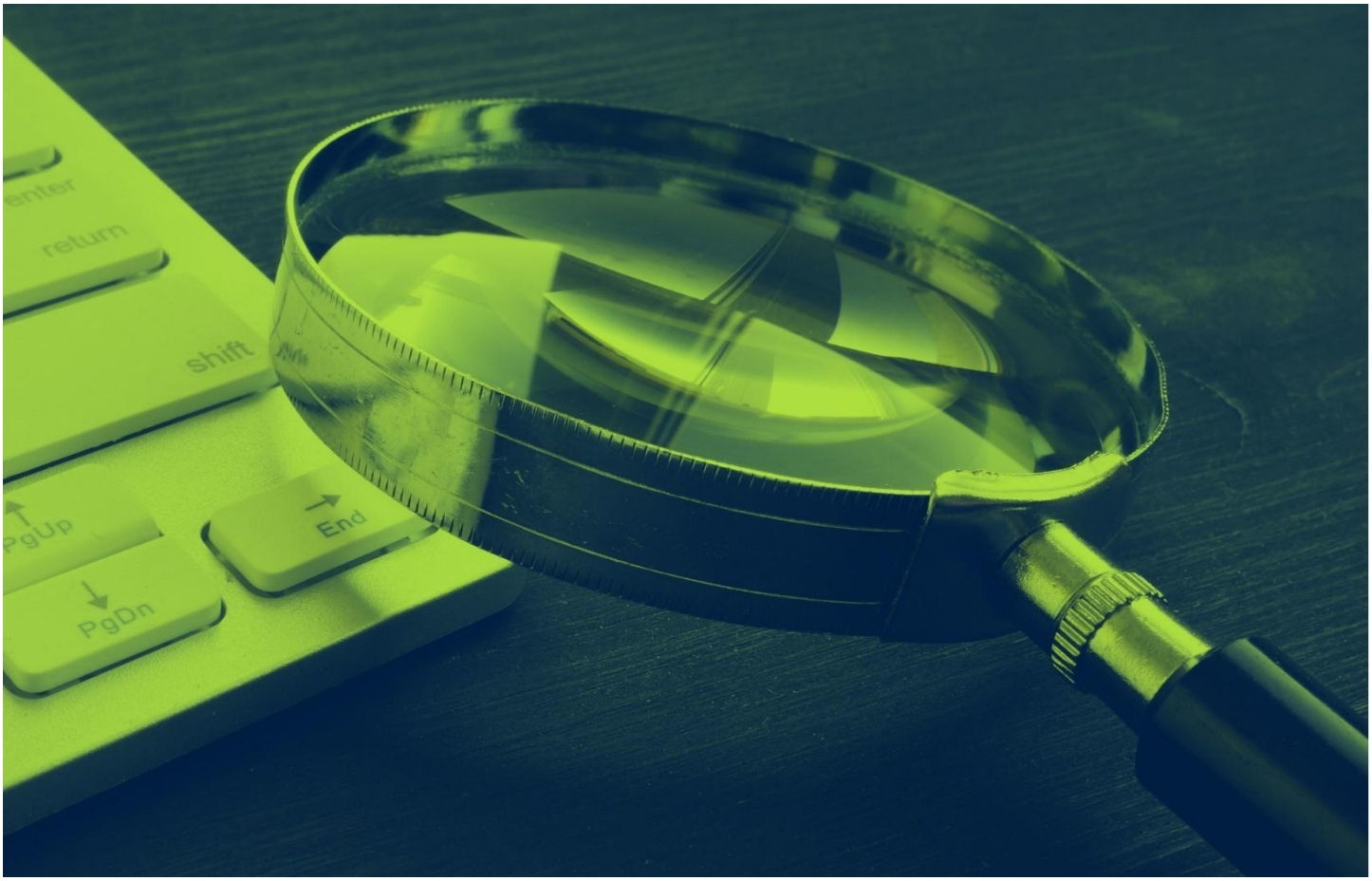
- **Clear Objectives & Scope.** Our proposed audit team works primarily in their respective industry, government. With this experience, our team has a clear objective and understands the scope of the audit. In addition, we will schedule and communicate fieldwork dates with city staff and set clear deadlines for when we need information.
- **Detailed Planning.** The key to a successful audit is proper planning. Included in the planning is a detailed list of items needed from the City. Based upon our prior experience with similar entities, we have a detailed list already in place of audit items needed by the City. This list is uploaded to our Engagement Organizer software. Engagement Organizer is a secure portal used to upload all requested audit documentation which includes due dates of when requested information is needed. This list is continuously updated through the audit to ensure the City staff are aware of the open requested items and questions. Within this site, staff can make notes and see what we have reviewed.
- **Communication.** Brady Martz plans to maintain an open line of communication with management of the City throughout the entire audit process from planning to completion to ensure all parties involved are aware of the status of the audit and the timelines. We also operate under a "no surprises" approach meaning if there are issues or delays in the audit, we will inform all parties involved.
- **Leadership.** Mindy Piatz, the audit partner in charge of the audit, will be available during fieldwork to provide guidance to the team and answer questions the City may have.
- **Team Collaboration.** Our approach to conducting audits is a team approach ensuring the audit fieldwork is done when scheduled. At the onset of the audit, staff are assigned to audit areas along with time budgets; however, as the audit progresses, our team may shift work areas amongst staff to ensure all audit testing is done and reviewed in the field. The audit manager checks in with the audit team daily to ensure testing is commencing and resolve questions or issues.
- **Continuous Improvement.** Brady Martz's culture is one of continuous improvement. During the exit meeting, we will request feedback from the City regarding how the audit process went and how it can be improved.

Reporting and Communication

Brady Martz plans to maintain an open line of communication with management of the City throughout the entire audit process from planning to completion to ensure all parties involved are aware of the status of the audit and the timelines. We also operate under a “no surprises” approach meaning if there are issues or delays in the audit, we will inform all parties involved.

We encourage an open line of communication by contacting a board member during the audit planning process to discuss or identify any Board concerns.

We plan to meet with the Board at the conclusion of the audit to discuss the results of our work and other matters required to be communicated by our professional standards, if requested by management to do so. In addition, we would be available to meet with the Board on an as-needed basis.



Delivery Schedule

We propose the following delivery schedule for the audit of the City:

[1] Commencement of fieldwork (and pre-audit fieldwork) will be discussed with the management of the City and be dependent upon completion of 2023 audit. We will perform fieldwork remotely. The 2025 audit would be scheduled for Fall 2026 with completion by January 2027, at the latest. Additionally, if 2024 audit is clean, we may be able to audit 2024 and 2025 in the proposed timeline above.

If the City desires the fieldwork of the audit to be completed in an earlier timeframe, Brady Martz will work with the City in future years to change the timing of the fieldwork.

Management Plan for Audit

Brady Martz is a regional, certified public accounting firm currently employing more than 400 professionals. Offices are maintained in North Dakota, Minnesota, South Dakota, and Texas. The Firm was founded with the objective of providing the highest quality professional services as timely and effectively as possible and has been doing so for nearly a century. The core of our firm is service and expertise. Our major strength is our people.

We currently have more than 60 professional principals and associates who provide audit services for our government clients. These individuals maintain their expertise by obtaining continuing education and keeping abreast of emerging issues by serving on various nonprofit audit committees and task forces.

Audit Team Members

To provide the City with the most professional and qualified services, we will utilize the following members of the Brady Martz team.

Mindy Piatz, CPA. Mindy will serve as the engagement partner in charge of the audit and will be responsible for reviewing audit reports and conferences with management and the board. She will also be responsible for the evaluation of significant audit issues and supervision of staff. Mindy will conduct the final review of audit workpapers.

Angela Guptill, CPA. Angela will serve as the audit manager and will be responsible for audit coordination with the auditee. She will also coordinate the evaluation and testing of internal controls and perform a review of the audit work papers.

Others. Two to three other qualified professionals will be assigned audit work appropriate to their current level of government experience. They will work under the supervision of the audit manager and engagement partner.

Our engagement team has considerable experience in the governmental area. Detailed resumes for everyone listed above are included in the Appendix.

Cost Proposal

Financial Statement Audit Fee

Brady Martz remains dedicated to timely, quality delivery of service that meets your evolving needs. The fees below are based on the anticipated time required to complete the audit with the cooperation of your staff. Should we encounter unusual or unexpected problems which would cause us to be unable to continue the audit; we will promptly notify you of such and obtain your approval prior to performing any additional services which will result in fees exceeding the estimated amounts.

We estimate our maximum fee (not to exceed the amount listed) as follows:

	2024	2025
Audit[1,2,3]	$45,000	$45,000
Single Audit – Fee Per Major Federal Program[4]	5,000	5,000
Technology and Data Security Fee Estimate[5]	2,500	2,500
Total	**$52,500**	**$52,500**

[1] Audit includes preparation of the draft financial statements and the depreciation schedule. Travel expenses would be billed based on actual costs incurred if we need to come onsite to perform fieldwork or for the audit presentation to the city commission.

[2] If the City requires assistance with GASB 87 regarding leases and GASB 96 regarding subscription-based information technology arrangements (SBITA's) a fee will be charged on a per lease/arrangement basis. The fee includes updating financial statements and providing the City with journal entries to record the Lease and SBITA assets, liabilities and deferred items. The calculation of the Lease and SBITA assets and liability is done through software our firm has purchased called Crunchafi. The fee is $150 per lease / SBITA agreement.

[3] If the City requires assistance with new accounting standards, there could be additional fees.

[4] The above fee estimate is based for auding one major program for compliance. If due to a change in the Federal funding more than one program is required to be audited as major programs in the current year, an additional fee of $5,000 will be charged per additional major federal program.

[5] Brady Martz remains dedicated to timely, quality delivery of service that meets your evolving needs. A separate technology and data security fee will be billed in addition to the fee for the audit. This fee is calculated as five percent of the fee for all of our services. This fee enables Brady Martz to provide the ongoing technology infrastructure and data security required to maintain the level of service and support you expect.

Account Reconciliation Fee

Our audit fee estimate is based largely on the quality, timeliness, and accuracy of the requested supporting documentation that your staff will prepare for the audit. It is also based on the number and complexity of proposed audit adjustments that may be required to bring your financial statements in compliance with GAAP. We will prepare a detailed list of expected supporting audit documentation which you will need to prepare before we will be able to begin the audit(s). The supporting audit documentation will need to be completed and submitted to us by the corresponding due dates we provide management.

Our fee estimate does not include any accounting assistance required to assist you in properly preparing the required supporting audit documentation listed in the "Prepared by Client (PBC) audit documentation" letter. Also, it does not include additional time required to reconcile the supporting audit documentation to appropriate detail and/or to the general ledger. Additional time will be billed at our standard rates. We will inform management of account reconciliation issues prior to performing any additional work and discuss fees for any additional services we provide regarding these items.

Consulting Fee

We welcome phone calls to resolve minor questions and do not charge for that time. Any consultation or special services that requires additional research and/or time provided by our firm would be billed out at our standard hourly rates, which vary from $100 to $375 per hour depending on the experience of the personnel utilized.

Appendix

Peer Review Report

weaver
Assurance • Tax • Advisory

Report on the Firm's System of Quality Control

To the Shareholders of Brady, Martz & Associates, P.C.
and the National Peer Review Committee:

We have reviewed the system of quality control for the accounting and auditing practice of Brady, Martz & Associates, P.C. (the firm) in effect for the year ended March 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans; and an audit performed under FDICIA.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Brady, Martz & Associates, P.C. in effect for the year ended March 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies), or fail*. Brady, Martz & Associates, P.C. has received a peer review rating of *pass*.

Weaver and Tidwell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

San Antonio, Texas
September 25, 2024

Weaver and Tidwell, L.L.P.
9311 San Pedro Avenue, Suite 1400 | San Antonio, Texas 78216
Main: 210.737.1042
CPAs AND ADVISORS | WEAVER.COM

Resumes

Mindy Piatz, CPA | Principal

Mindy has spent her entire professional career with Brady Martz. Her career has focused on auditing, with a specialization in the governmental sector; she also provides consulting services to government entities on implementation of new GASB pronouncements, internal controls and compliance matters. She oversees approximately 100 audit engagements annually, serving a broad range of governmental entities—including cities, counties, school districts, and housing authorities—of which roughly one-third are Single Audits conducted in accordance with Uniform Guidance. Mindy is the firm's government industry lead and coordinates training for the firm for new GASB pronouncements, Yellow Book compliance, and other governmental specific topics.

When it comes to client service, Mindy's chief goals are to be helpful and to guide her clients in achieving success. She is a friendly professional who performs work in a timely fashion and strives to always be responsive to her clients and colleagues.

Memberships

- American Institute of Certified Public Accountants (AICPA)
- North Dakota CPA Society (NDCPAS)

Education

- North Dakota State University – Bachelor of Accountancy

Qualifications

- 20 years of experience auditing local governments
- 100% of billable time relates to government clients
- Experienced in single audits under Uniform Guidance
- Firm lead for Brady Martz' membership in AICPA's Government and Audit Quality Center

Angela Guptill, CPA | Senior Manager

Angela is a dedicated professional in the field of accounting, having begun her career in 2018. She currently serves as a Senior Manager in the Audit Department at Brady Martz, where she focuses primarily on government auditing. Angela provides audit services for a variety of governmental entities including school districts, cities, airports, and park districts, as well as a select number of nonprofit organizations.

While much of her career she has been with Brady Martz, Angela worked with Redpath in St. Paul for one year while living in Minnesota, where she gained valuable experience in government and nonprofit audits. Known for her dependability and determination, Angela is often the go-to person in our firm for Guided Assurance (audit software) and DataSnipper (AI software) questions, as she enjoys testing new software and finding tools to make her work more efficient.

Memberships

- American Institute of Certified Public Accountants (AICPA)
- North Dakota CPA Society (NDCPAS)

Education

- University of Mary - Bachelor of Accounting, minor in Business Administration

Qualifications

- 8 years of experience auditing local governments
- 95% of billable time relates to government clients
- Experienced in single audits under Uniform Guidance

Monthly Financial Report

Presented by: Deputy Finance Director, Greenwood

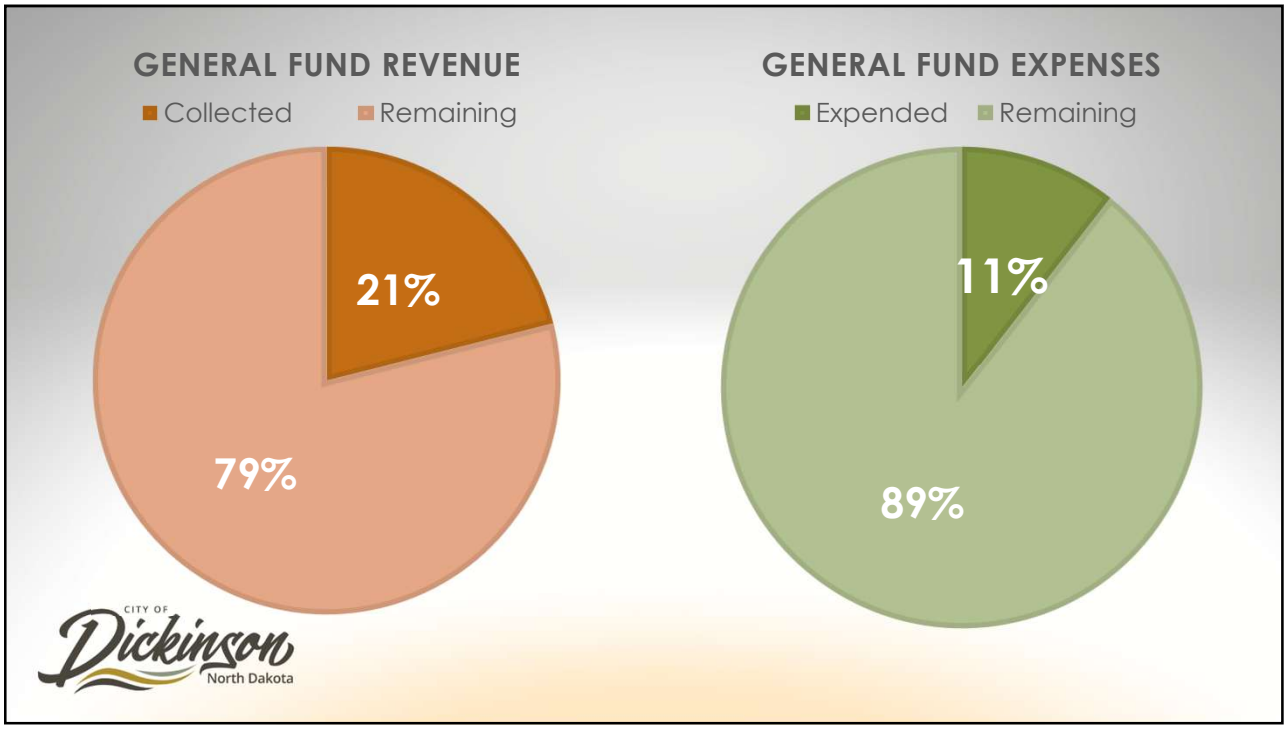
January 2026

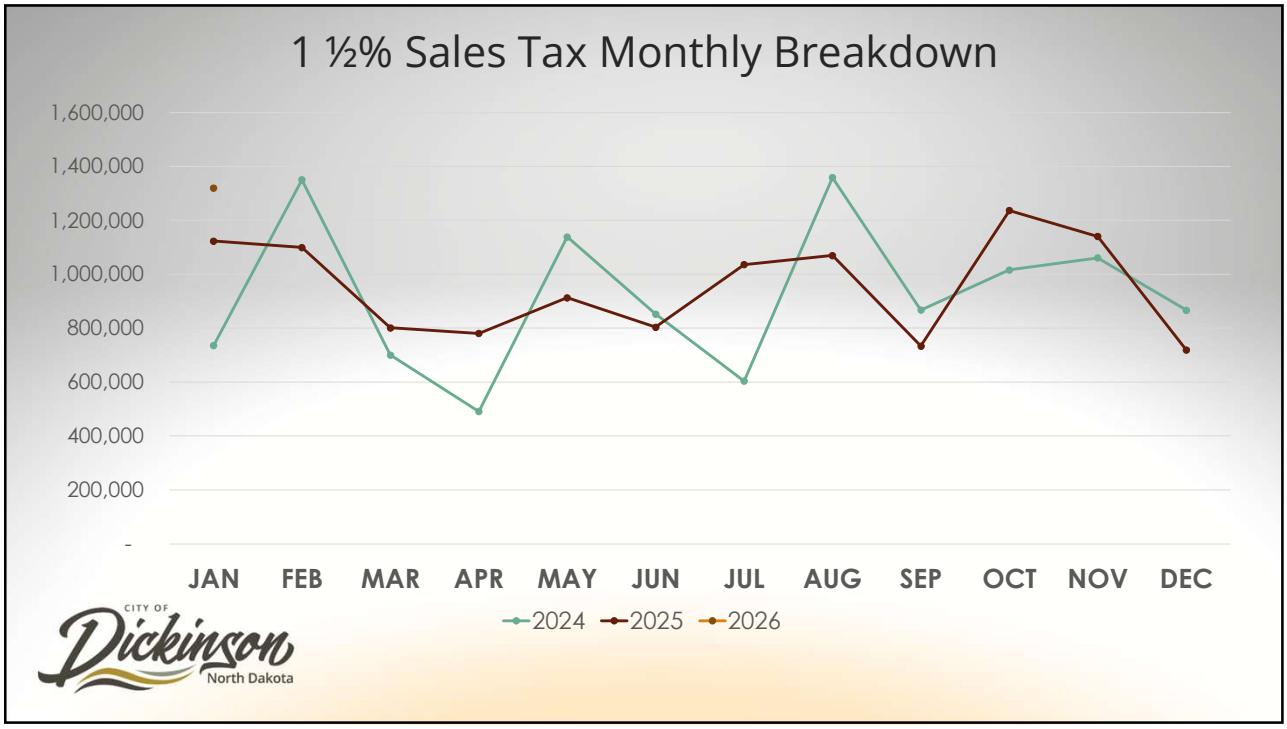
CITY OF Dickinson North Dakota

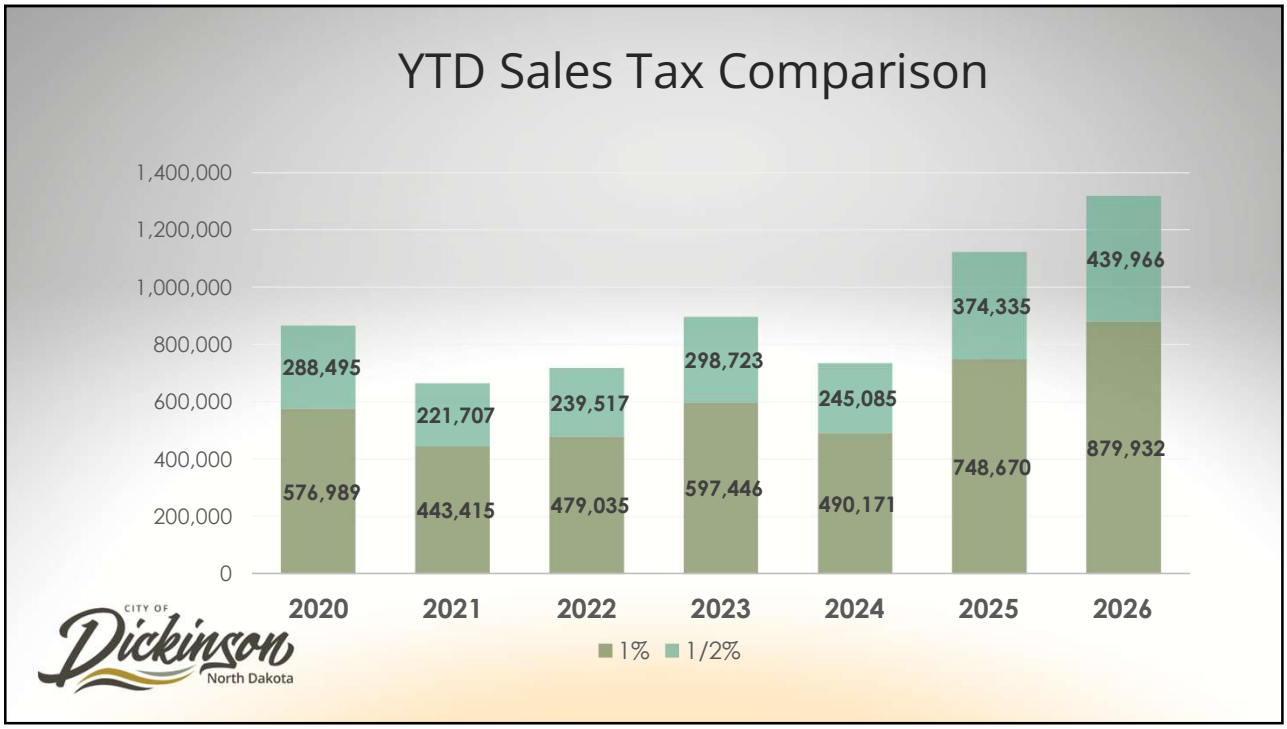
General Fund
Statement of Fund Activity

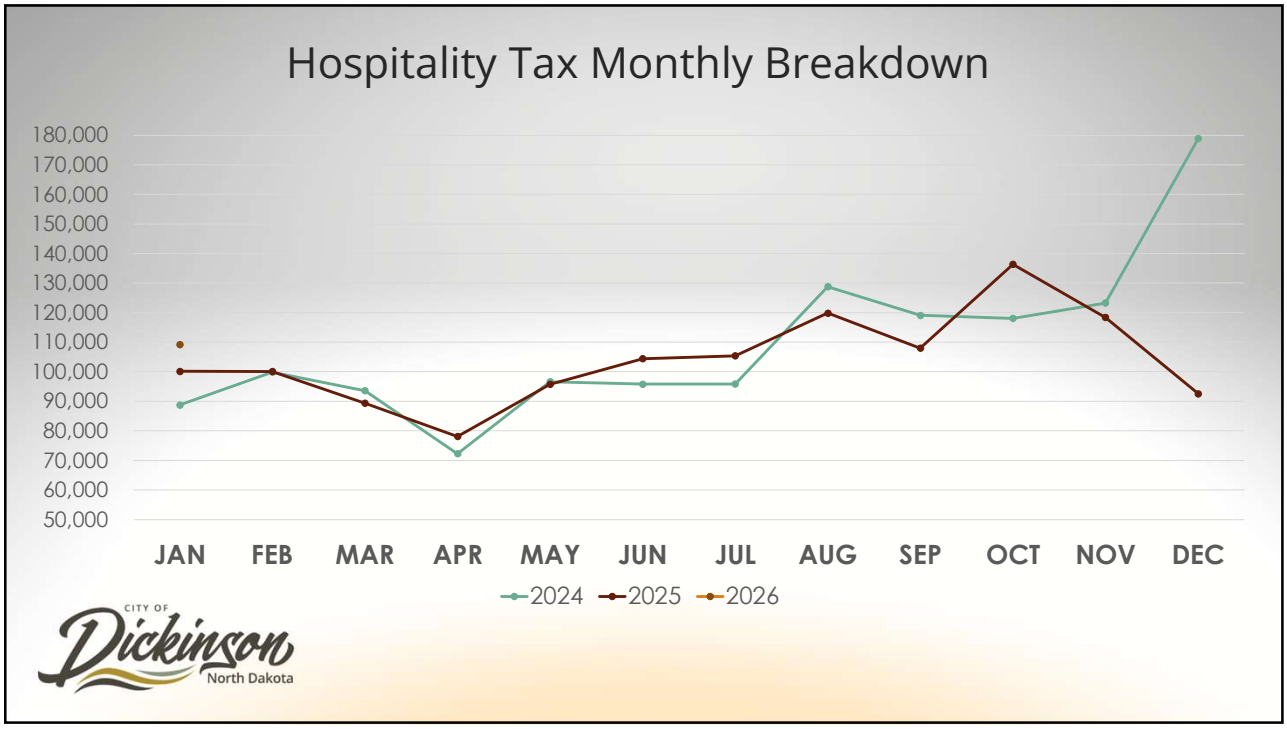
FUNDS	Fund Balance 1/1/2026	Revenues & Other Sources	Transfers In	Transfers Out	Expenditures & Other Uses	Fund Balance 1/31/2026
General Fund:	$ 7,429,043	$ 1,577,007	$ 4,677,400	$ 1,224,160	$ 1,910,855	$ 10,548,434

CITY OF Dickinson North Dakota

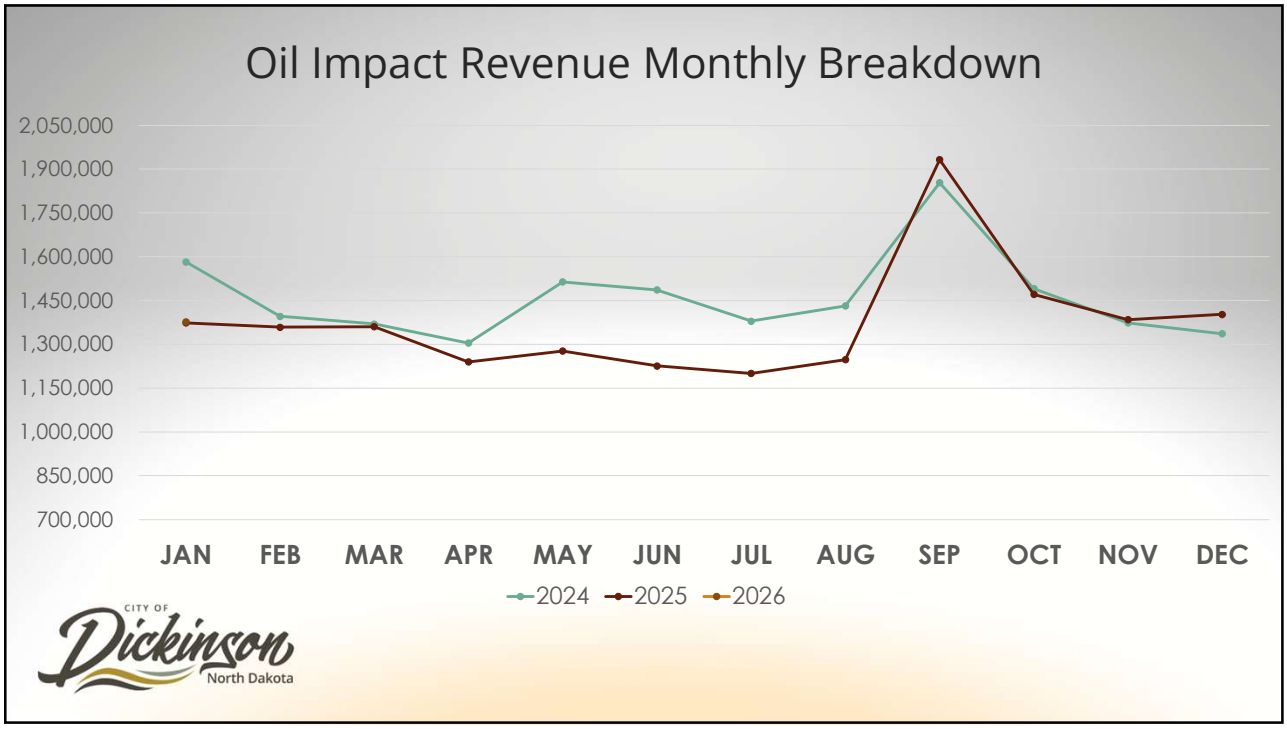

GENERAL FUND REVENUE
Collected
Remaining
21%
79%
GENERAL FUND EXPENSES
Expended
Remaining
11%
89%
CITY OF
Dickinson
North Dakota


1 ½% Sales Tax Monthly Breakdown
1,600,000
1,400,000
1,200,000
1,000,000
800,000
600,000
400,000
200,000
-
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2024
2025
2026
CITY OF
Dickinson
North Dakota


YTD Sales Tax Comparison
1,400,000
1,200,000
1,000,000
800,000
600,000
400,000
200,000
0
288,495
576,989
221,707
443,415
239,517
479,035
298,723
597,446
245,085
490,171
374,335
748,670
439,966
879,932
2020
2021
2022
2023
2024
2025
2026
1%
1/2%
CITY OF Dickinson North Dakota


Hospitality Tax Monthly Breakdown
180,000
170,000
160,000
150,000
140,000
130,000
120,000
110,000
100,000
90,000
80,000
70,000
60,000
50,000
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2024
2025
2026
CITY OF Dickinson North Dakota

YTD Hospitality Tax Comparison
120,000
100,000
80,000
60,000
40,000
20,000
0
2020
2021
2022
2023
2024
2025
2026
Year-to-Date
CITY OF
Dickinson
North Dakota


Oil Impact Revenue Monthly Breakdown
2,050,000
1,900,000
1,750,000
1,600,000
1,450,000
1,300,000
1,150,000
1,000,000
850,000
700,000
JAN
FEB
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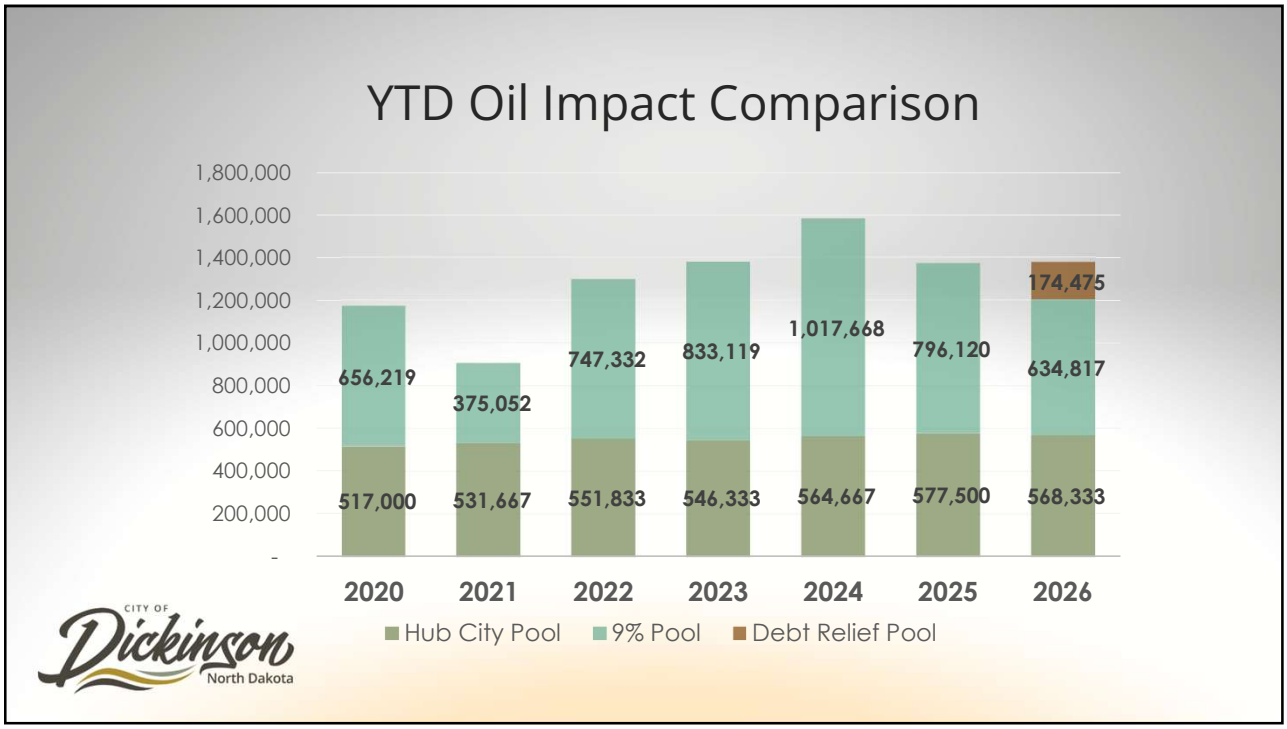
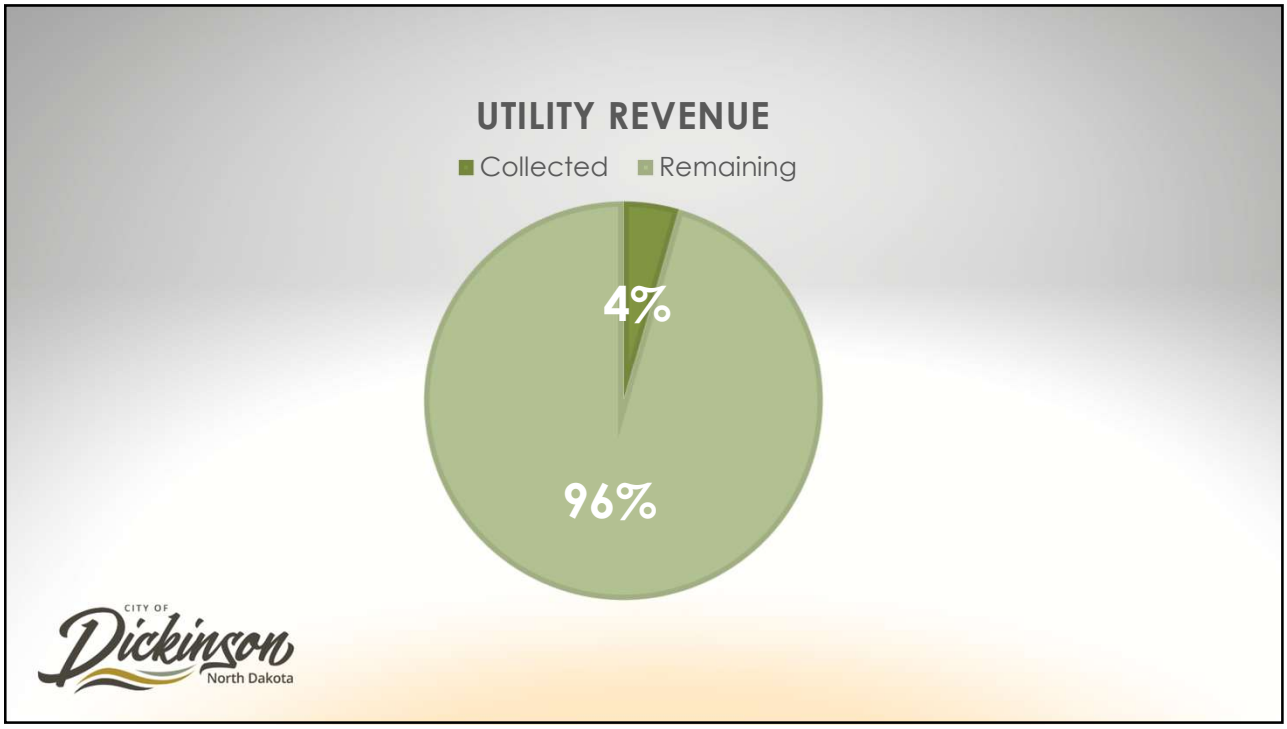
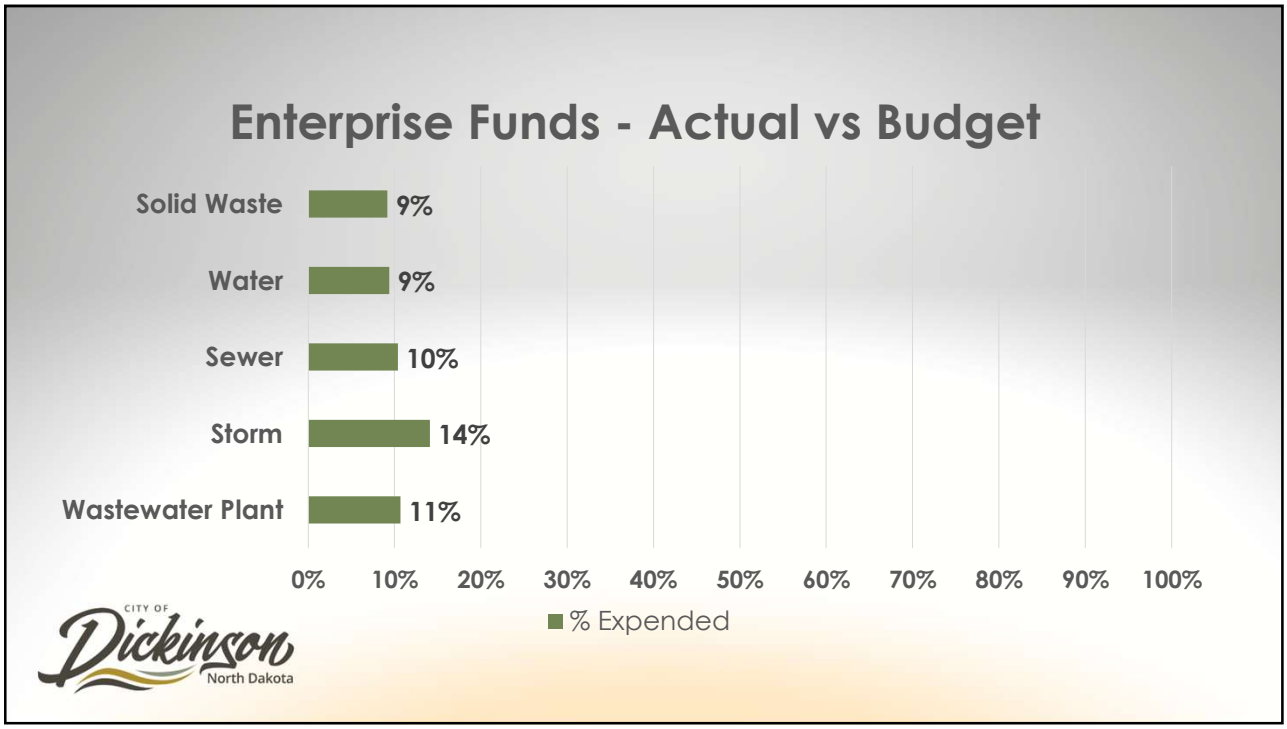
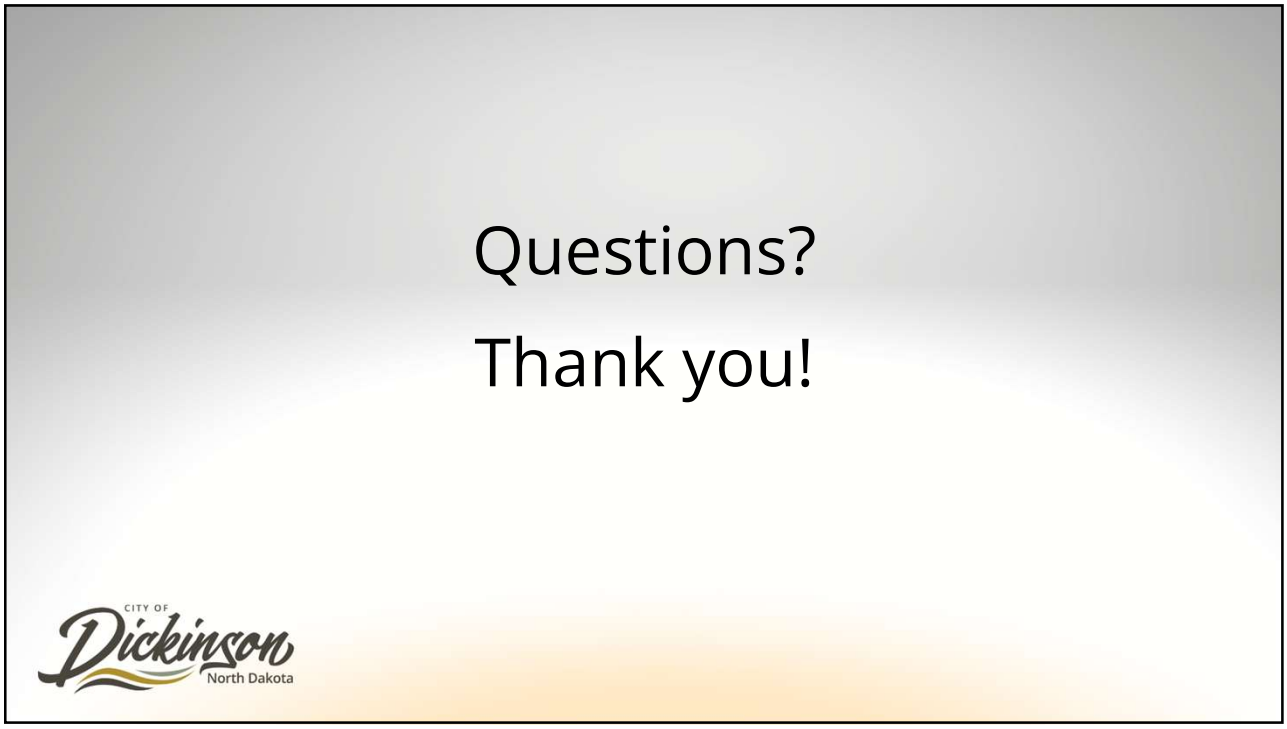
2024
2025
2026
CITY OF
Dickinson
North Dakota


YTD Oil Impact Comparison
1,800,000
1,600,000
1,400,000
1,200,000
1,000,000
800,000
600,000
400,000
200,000
-
656,219
375,052
747,332
833,119
1,017,668
796,120
634,817
174,475
517,000
531,667
551,833
546,333
564,667
577,500
568,333
2020
2021
2022
2023
2024
2025
2026
Hub City Pool
9% Pool
Debt Relief Pool
CITY OF Dickinson North Dakota


UTILITY REVENUE
Collected
Remaining
4%
96%
CITY OF Dickinson North Dakota


Enterprise Funds - Actual vs Budget
Solid Waste
9%
Water
9%
Sewer
10%
Storm
14%
Wastewater Plant
11%
0%
10%
20%
30%
40%
50%
60%
70%
80%
90%
100%
% Expended
CITY OF
Dickinson
North Dakota


Questions?
Thank you!
CITY OF
Dickinson
North Dakota

CITY OF Dickinson North Dakota

Financial Report

For the Period Ending

January 31st, 2026

1. *Budget Summary*
2. *Statement of Fund Activity*
3. *State Tax/Intergovernmental Revenue by Month*
4. *Aged Payables & Receivables Summary*
5. *Utility Revenue Summary*

Note*: State Tax Revenue numbers are based on when they were received from the ND State Treasurer's Office*

2026 Budget Expenditures Recap

1/31/2026

	2026 Budget	2026 Actual	Variance	% Expended
General Fund	29,699,210	3,135,015	26,564,195	10.6%
Special Revenue Funds				
1% Sales Tax	14,870,100	1,648,808	13,221,292	11.1%
1/2% Sales Tax	3,750,000	1,000,000	2,750,000	26.7%
Legacy Square Fund	521,900	116,789	405,111	22.4%
Cemetery Fund	186,750	8,633	178,117	4.6%
Future Fund	280,000	70,000	210,000	25.0%
Oil Impact Fund	24,792,000	5,427,145	19,364,855	21.9%
Hospitality Tax	1,873,500	394,000	1,479,500	21.0%
Highway Tax	1,100,000	275,000	825,000	25.0%
Urban Forestry/Downtown Streetscape	25,000	-	25,000	0.0%
EMS	2,660,350	122,976	2,537,374	4.6%
Library	1,450,650	78,764	1,371,886	5.4%
Interest Revenue Fund	2,235,000	500,110	1,734,890	22.4%
Debt Service Funds				
SRF Debt Service	5,700,000	-	5,700,000	0.0%
Enterprise/Proprietary Funds				
Water	8,366,150	783,335	7,582,815	9.4%
Sewer	5,172,700	536,797	4,635,903	10.4%
Solid Waste	8,095,650	741,445	7,354,205	9.2%
Storm Water	285,700	40,209	245,491	14.1%
Wastewater Plant	3,967,250	426,414	3,540,836	10.7%
Fleet (Internal Service)	1,505,450	79,386	1,426,064	5.3%
Totals	116,537,360	15,384,825	101,152,535	13.2%

City of Dickinson, North Dakota

Schedule of Fund Activity
As of January 31 2026

FUNDS	Fund Balance 1/1/2026	Revenues And Other Sources	Transfer In	Transfer Out	Expenditures And Other Uses	Fund Balance 1/31/2026
Total General Fund:	$7,429,043	$1,577,007	$4,677,400	$1,224,160	$1,910,855	$10,548,434
Special Revenue Funds						
1% City Sales Tax	$16,106,784	$0	$0	$1,312,500	$336,308	$14,457,975
1/2% City Sales Tax	$2,381,245	$0	$0	$625,000	$375,000	$1,381,245
Legacy Square Fund	$213,612	$0	$62,500	$0	$116,789	$159,323
Cemetery	$104,986	$8,960	$0	$0	$8,633	$105,313
Youth Commission	$438	$0	$0	$0	$0	$438
Future Fund	$3,697,530	$0	$0	$70,000	$0	$3,627,530
Oil & Gas Production	$12,038,826	$13,289	$0	$5,000,000	$427,145	$6,624,971
Hospitality Tax	$1,705,867	$0	$0	$375,000	$19,000	$1,311,867
Highway Tax	$264,880	$0	$0	$275,000	$0	($10,120)
Downtown Streetscape	$56,228	$0	$0	$0	$0	$56,228
PD Special Revenue/Grant Fund	$656,685	$2,030	$0	$0	$0	$658,715
Federal Grants - ARPA	$713,780	$0	$0	$0	$0	$713,780
Fire Special Revenue	$847,859	$842	$0	$0	$2,121	$846,580
EMS Special Revenue	($577,349)	$218,973	$0	$21,250	$101,726	($481,351)
Museum Special Revenue	$37,080	$740	$0	$0	$736	$37,084
Library	($146,593)	$162,060	$0	$2,250	$76,514	($63,297)
Total Special Revenue Funds:	$38,101,858	$406,895	$62,500	$7,681,000	$1,463,972	$29,426,281
Debt Service Funds						
Community Center Revenue Bond	$271,988	$0	$0	$0	$0	$271,988
General Capital Leases	($48,149)	$0	$0	$0	$0	($48,149)
Total Debt Service Funds:	$223,839	$0	$0	$0	$0	$223,839
Capital Projects Funds						
Building Construction	$1,401	$0	$0	$0	$0	$1,401
Impact Fee Capital Projects	$503,651	$7,672	$0	$0	$0	$511,323
Sidewalk Construction	$55,797	$2,606	$0	$0	$0	$58,404
Trails Construction	$1,582,408	$0	$0	$1,582,400	$0	$8
Annual Street Projects	$3,874,796	$43,226	$5,000,000	$0	$61,937	$8,856,086
Total Capital Projects Funds:	$6,018,053	$53,505	$5,000,000	$1,582,400	$61,937	$9,427,221
Enterprise Funds						
Water Distribution 600	$626,216	$0	$0	$0	$0	$626,216
Water Distribution 601	$33,710,215	$240,022	$0	$12,775	$770,560	$33,166,902
Wastewater	$14,226,341	$232,522	$0	$313,825	$222,972	$13,922,067
Solid Waste Utility	$6,753,168	$418,437	$0	$259,100	$482,345	$6,430,160
Storm Water	$2,059,614	$22,140	$0	$2,313	$37,896	$2,(

Wastewater Treatment Plant	$38,239,535	$45,934	$300,000	$8,750	$417,66	
Total Enterprise Funds:	$95,615,089	$959,055	$300,000	$596,763	$1,931,43	
Internal Service Funds						
Fleet	$337,993	$0	$376,363	$0	$79,386	$634,970
Total Internal Service Funds:	$337,993	$0	$376,363	$0	$79,386	$634,970
Trust and Agency Funds:						
Agency Funds						
NSF Checks-Recovery	($1,454)	($428)	$0	$0	$0	($1,881)
Suspense	-	$0	$0	$0	$0	$0
Motor Vehicle in Transit	$332,078	$1,002,612	$0	$0	$1,082,775	$251,915
General Transit	$83,598	$291,421	$0	$0	$337,420	$37,599
Interest Revenue	$2,585,837	$118,100	$0	$500,000	$110	$2,203,828
Occupancy Tax	$37,231	$27,866	$0	$0	$65,016	$81
Emergency Shelter Grant	$15,065	$6,937	$0	$0	$22,002	$0
SWNTF Transit	($1,389)	$2,984	$0	$0	$1,595	$0
Total Agency Funds:	$3,050,967	$1,449,492	$0	$500,000	$1,508,917	$2,491,541
Pension Trust Funds						
City Pension	$1,277,409	$0	$0	$0	$0	$1,277,409
Police Pension	$3,243,612	$0	$0	$0	$0	$3,243,612
Volunteer Fire Dept	$248,132	$0	$0	$0	$0	$248,132
OPEB	$689,500	$0	$0	$0	$2,174	$687,326
Total Pension Trust Funds:	$5,458,653	$0	$0	$0	$2,174	$5,456,479
Total Trust and Agency Funds	$8,509,620	$1,449,492	$0	$500,000	$1,511,091	$7,948,020
Total All Funds:	**$156,235,495**	**$4,445,953**	**$10,416,263**	**$11,584,323**	**$6,958,678**	**$152,554,710**

SALES TAX REVENUES

1% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	576,989	443,415	479,035	597,446	490,171	748,670	879,932	131,262
February	615,580	393,184	675,922	757,033	900,175	732,809		(732,809)
March	345,175	449,633	433,558	576,217	466,764	533,945		(533,945)
April	505,251	485,343	419,590	551,078	327,069	520,186		(520,186)
May	505,989	514,562	428,195	464,675	758,666	608,598		(608,598)
June	324,748	353,963	583,886	686,093	568,198	535,617		(535,617)
July	584,979	607,274	581,266	602,935	402,293	690,245		(690,245)
August	527,075	568,420	569,164	707,353	905,929	712,799		(712,799)
September	494,819	523,865	751,171	627,308	577,910	489,081		(489,081)
October	490,122	512,572	677,176	439,305	677,393	824,382		(824,382)
November	472,033	447,706	553,059	858,479	706,865	760,122		(760,122)
December	491,566	634,101	597,838	589,994	577,793	479,617		(479,617)
Totals	**5,934,326**	**5,934,039**	**6,749,860**	**7,457,917**	**7,359,227**	**7,636,071**	**879,932**	**(6,756,139)**

1/2% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	288,495	221,707	239,517	298,723	245,085	374,335	439,966	65,631
February	307,790	196,592	337,961	378,517	450,088	366,405		(366,405)
March	172,588	224,817	216,779	288,109	233,382	266,972		(266,972)
April	252,626	242,671	209,795	275,539	163,534	260,093		(260,093)
May	252,994	257,281	214,097	232,338	379,333	304,299		(304,299)
June	162,374	176,981	291,943	343,047	284,099	267,808		(267,808)
July	292,490	303,637	290,633	301,468	201,147	345,122		(345,122)
August	263,538	284,210	284,582	353,676	452,964	356,399		(356,399)
September	247,409	261,933	375,585	313,654	288,955	244,540		(244,540)
October	245,061	256,286	338,588	219,652	338,696	412,191		(412,191)
November	236,016	223,853	276,530	429,239	353,433	380,061		(380,061)
December	245,783	317,051	298,919	294,997	288,897	239,808		(239,808)
Totals	**2,967,163**	**2,967,019**	**3,374,930**	**3,728,959**	**3,679,613**	**3,818,034**	**439,966**	**(3,378,068)**

Total 1 1/2% Sales Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	865,484	665,122	718,552	896,169	735,256	1,123,005	1,319,897	196,892
February	923,369	589,775	1,013,883	1,135,550	1,350,263	1,099,214		(1,099,214)
March	517,763	674,450	650,337	864,326	700,146	800,917		(800,917)
April	757,877	728,014	629,384	826,618	490,603	780,279		(780,279)
May	758,983	771,843	642,292	697,013	1,138,000	912,897		(912,897)
June	487,122	530,944	875,829	1,029,140	852,297	803,425		(803,425)
July	877,469	910,911	871,899	904,403	603,440	1,035,367		(1,035,367)
August	790,613	852,630	853,747	1,061,029	1,358,893	1,069,198		(1,069,198)
September	742,228	785,798	1,126,756	940,962	866,865	733,621		(733,621)
October	735,183	768,859	1,015,764	658,957	1,016,089	1,236,573		(1,236,573)
November	708,049	671,559	829,589	1,287,718	1,060,298	1,140,184		(1,140,184)
December	737,349	951,152	896,757	884,991	866,690	719,425		(719,425)
Totals	**8,901,489**	**8,901,058**	**10,124,790**	**11,186,876**	**11,038,840**	**11,454,104**	**1,319,897**	**(10,134,207)**

STATE TAX REVENUES

Hospitality Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	82,427	69,011	69,822	80,993	88,784	100,152	109,186	9,034
February	84,166	49,803	87,549	81,937	99,849	100,097		(100,097)
March	63,859	60,667	67,154	77,037	93,600	89,347		(89,347)
April	78,972	70,912	67,428	75,191	72,256	78,154		(78,154)
May	63,745	72,352	52,278	78,429	96,639	95,740		(95,740)
June	41,043	52,463	93,769	98,201	95,785	104,383		(104,383)
July	82,172	96,721	84,616	82,918	95,858	105,394		(105,394)
August	88,496	86,150	83,828	105,902	128,769	119,849		(119,849)
September	77,004	110,621	116,475	132,380	119,075	108,000		(108,000)
October	92,454	91,040	110,248	95,499	118,060	136,334		(136,334)
November	76,605	72,803	68,209	135,220	123,234	118,358		(118,358)
December	82,554	92,104	90,254	100,718	178,963	92,573		(92,573)
Totals	**913,497**	**924,646**	**991,630**	**1,144,425**	**1,310,871**	**1,248,381**	**109,186**	**(1,139,194)**

Occupancy Tax

	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	23,209	19,645	22,427	25,873	24,170	26,461	28,006	1,545
February	22,931	14,115	20,959	22,081	25,243	27,075		(27,075)
March	11,847	9,806	14,433	16,097	22,895	22,512		(22,512)
April	22,041	14,038	18,074	20,706	15,177	12,809		(12,809)
May	19,237	16,205	17,314	27,617	23,675	26,052		(26,052)
June	12,864	12,547	21,977	27,036	25,171	33,032		(33,032)
July	12,496	26,474	26,169	26,015	37,477	28,244		(28,244)
August	27,268	50,105	44,182	46,969	54,476	56,545		(56,545)
September	28,500	43,337	49,032	80,411	59,112	54,665		(54,665)
October	33,627	37,659	61,186	40,325	60,919	46,405		(46,405)
November	29,306	52,810	41,071	69,271	61,116	65,525		(65,525)
December	22,353	27,311	31,290	35,647	61,436	37,337		(37,337)
Totals	**265,679**	**324,053**	**368,116**	**438,047**	**470,867**	**436,661**	**28,006**	**(408,655)**

Oil Impact Fund

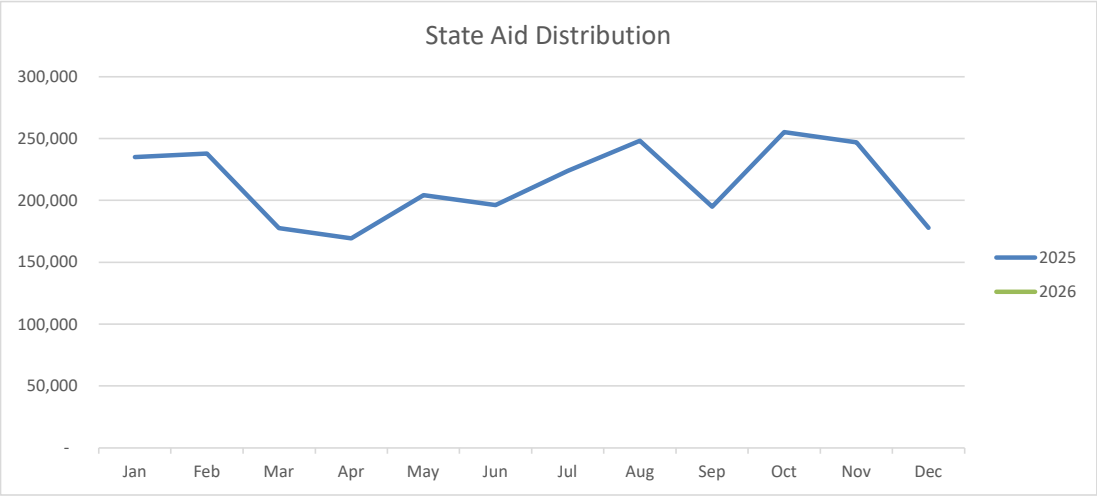
	2020	2021	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
January	1,173,219	906,718	1,299,165	1,379,453	1,582,335	1,373,620	1,377,625	4,005
February	1,221,034	974,729	1,181,038	1,192,840	1,396,215	1,358,749		(1,358,749)
March	1,143,847	999,254	1,314,748	1,246,296	1,369,677	1,360,173		(1,360,173)
April	1,016,645	991,918	1,290,101	1,230,965	1,304,302	1,239,637		(1,239,637)
May	792,116	1,086,395	1,582,042	1,254,441	1,513,616	1,277,099		(1,277,099)
June	622,710	1,071,391	1,321,182	1,223,107	1,486,384	1,225,899		(1,225,899)
July	623,428	1,106,206	1,423,884	1,244,544	1,379,645	1,201,068		(1,201,068)
August	739,585	1,119,185	1,648,644	1,202,366	1,431,833	1,247,344		(1,247,344)
September	1,219,797	1,590,051	1,932,473	1,783,432	1,853,803	1,932,637		(1,932,637)
October	907,805	1,174,502	1,498,774	1,509,862	1,490,675	1,471,042		(1,471,042)
November	896,826	1,205,340	1,407,431	1,669,712	1,373,758	1,384,546		(1,384,546)
December	890,316	1,291,108	1,403,773	1,628,239	1,336,125	1,402,366		(1,402,366)
Totals	**11,247,328**	**13,516,796**	**17,303,256**	**16,565,258**	**17,518,368**	**16,474,181**	**1,377,625**	**(15,096,556)**

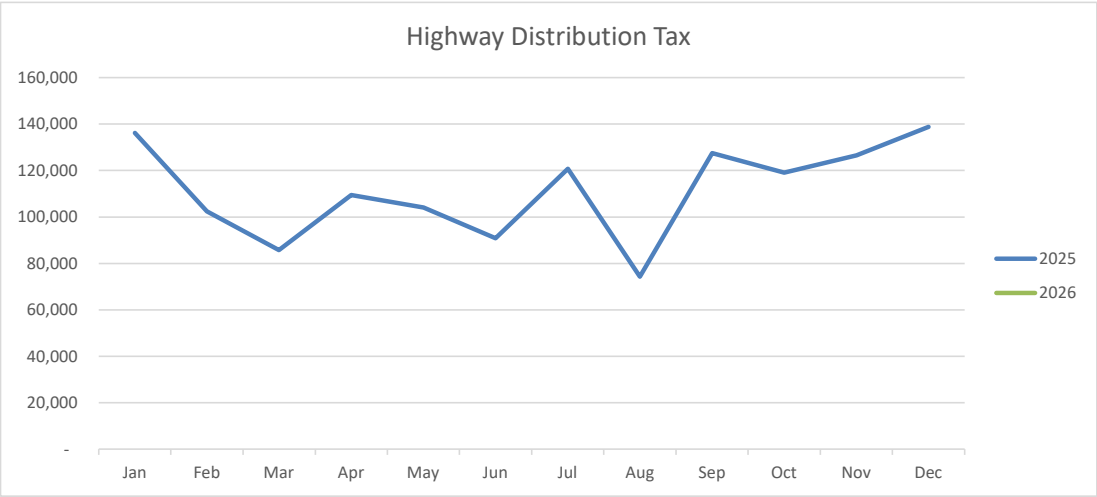
INTERGOVERNMENTAL REVENUES

State Aid Distribution		
	2025	2026
Jan	235,055	245,186
Feb	237,726	
Mar	177,705	
Apr	169,302	
May	204,365	
Jun	196,280	
Jul	223,790	
Aug	248,266	
Sep	194,922	
Oct	255,102	
Nov	246,852	
Dec	177,862	
Totals	2,567,227	245,186

Highway Distribution Tax		
	2025	2026
Jan	136,267	149,878
Feb	102,390	
Mar	85,818	
Apr	109,403	
May	104,082	
Jun	90,901	
Jul	120,795	
Aug	74,369	
Sep	127,526	
Oct	119,125	
Nov	126,477	
Dec	138,769	
Totals	1,335,921	149,878

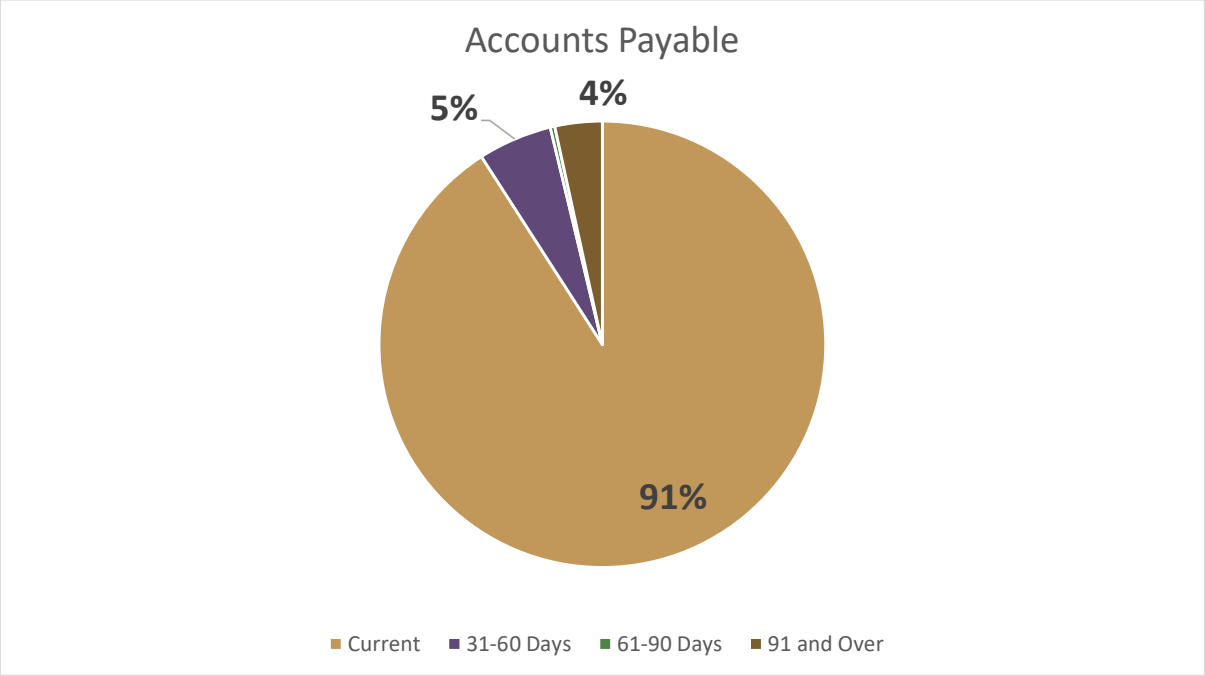
Other Misc Revenue		
	2025	2026
Jan	-	10,893
Feb	-	
Mar	-	
Apr	-	
May	11,138	
Jun	17,316	
Jul	-	
Aug	418,007	
Sep	10,154	
Oct	11,082	
Nov	11,579	
Dec	29,369	
Totals	508,645	10,893

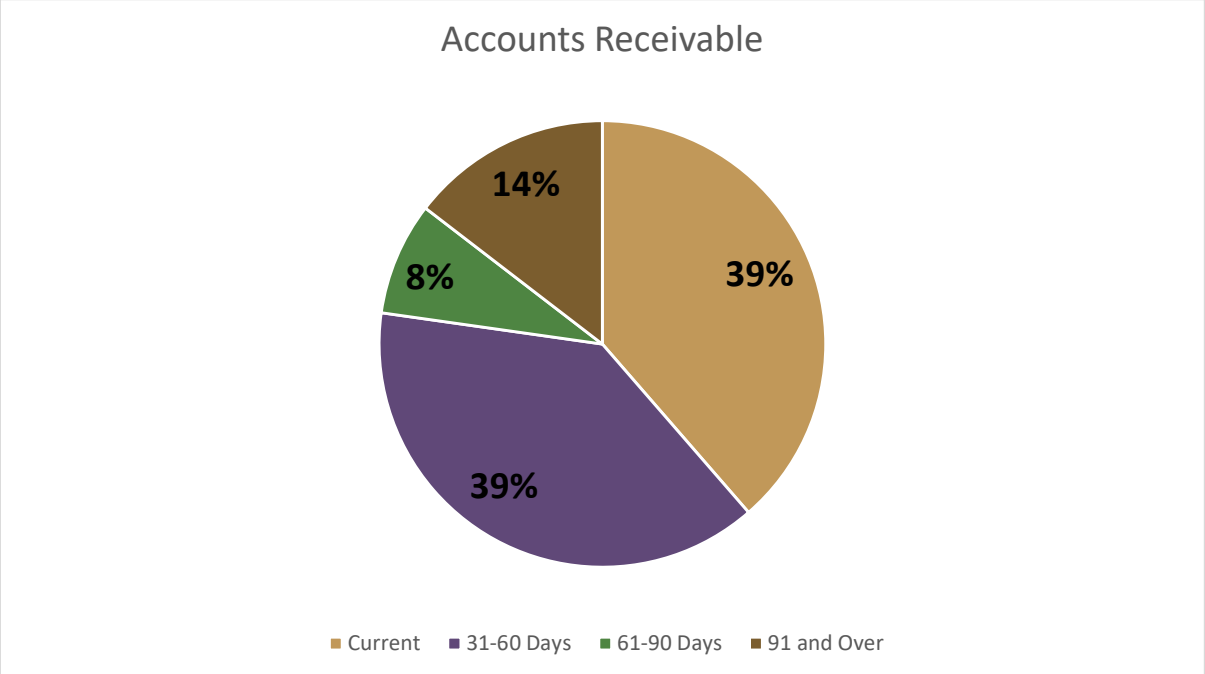




Aged Trial Balance Summary 1/31/2026

Summary	Current	31-60 Days	61-90 Days	91 and Over	Total
Accounts Payable	$ 1,792,455	$ 105,283	$ 6,650	$ 67,514	$ 1,971,903
Accounts Receivable	$ 202,823	$ 202,858	$ 42,948	$ 76,580	$ 525,208





Utility Revenue Summary

1/31/2026

	2022	2023	2024	2025	2026	Increase (Decrease) over prior year
Water						
Consumption	5,357,972	5,346,827	5,994,452	6,463,960	138,042	(6,325,918)
Meter Charges	1,154,095	1,142,569	1,149,669	1,274,553	87,892	(1,186,662)
Flat Rate Wells	1,080	1,070	1,055	1,047	79	(968)
Labor Sales & Service	360	510	645	794	30	(764)
Connection Fees	158,153	187,700	197,750	178,025	7,775	(170,250)
Meter Sales & Repairs	-	-	-	1,926	385	(1,541)
Bad Debts Recovered	9,078	18,333	14,570	14,404	944	(13,460)
Water Vendor	30,621	23,386	23,750	28,428	791	(27,636)
Other Misc Revenue	41,581	26,855	26,049	41,488	4,084	(37,403)
Sewer						
Consumption	1,348,383	1,329,525	1,462,799	2,037,362	53,411	(1,983,950)
Meter Charges	1,543,413	1,527,970	1,537,038	1,704,088	118,671	(1,585,417)
Flat Rate Wells	5,400	5,352	5,277	5,234	394	(4,840)
Connection Fees	81,800	236,750	94,387	149,500	-	(149,500)
Septage Receiving Station	31,992	64,116	68,045	55,049	2,666	(52,383)
Other Misc Revenue	836,442	827,031	889,464	271,029	9,336	(261,693)
Contracted Base Rate	-	-	-	480,433	48,043	(432,390)
Solid Waste						
Utility Billing	1,576,222	1,585,175	1,916,324	1,931,086	135,098	(1,795,989)
Commercial Landfill	1,007,974	848,730	922,888	915,857	68,221	(847,636)
Gate Receipts	539,687	684,955	687,096	827,225	37,766	(789,458)
UB Commercial Service	1,484,111	1,646,760	2,021,679	2,143,469	145,630	(1,997,839)
Commercial Container Rent	177,291	220,416	217,578	265,106	17,122	(247,984)
Other Misc Revenue	175,707	175,758	182,341	191,115	12,032	(179,083)
Recycle Income	136,052	71,322	97,828	617,853	2,568	(615,285)
General Fund						
Street Light Utility	394,167	389,410	391,558	394,422	27,355	(367,067)
Storm Water						
Utility Billing	317,917	314,553	316,618	318,834	22,140	(296,694)
Other Misc Revenue	-	14,154	9,998	6,878	-	(6,878)
Waste Water Treatment Plant						
Consumption	-	-	-	231,814	22,146	(209,668)
Flat Rate Wells	-	-	-		-	-
Wastewater Reuse	257,474	240,795	467,436	354,430	23,787	(330,642)
Other Misc Revenue	-	-	-	50,000	-	(50,000)
Total	**16,666,973**	**16,930,023**	**18,696,294**	**20,955,408**	**986,410**	**(19,968,998)**

Note: A portion of January billing gets moved back to December of prior year based on audit requirements.

2/3 of consumption and 1/3 of base charges billed on January 20th get moved back to prior year.

2/3 of consumption billed on January 30th get moved back to prior year.

Human Resources

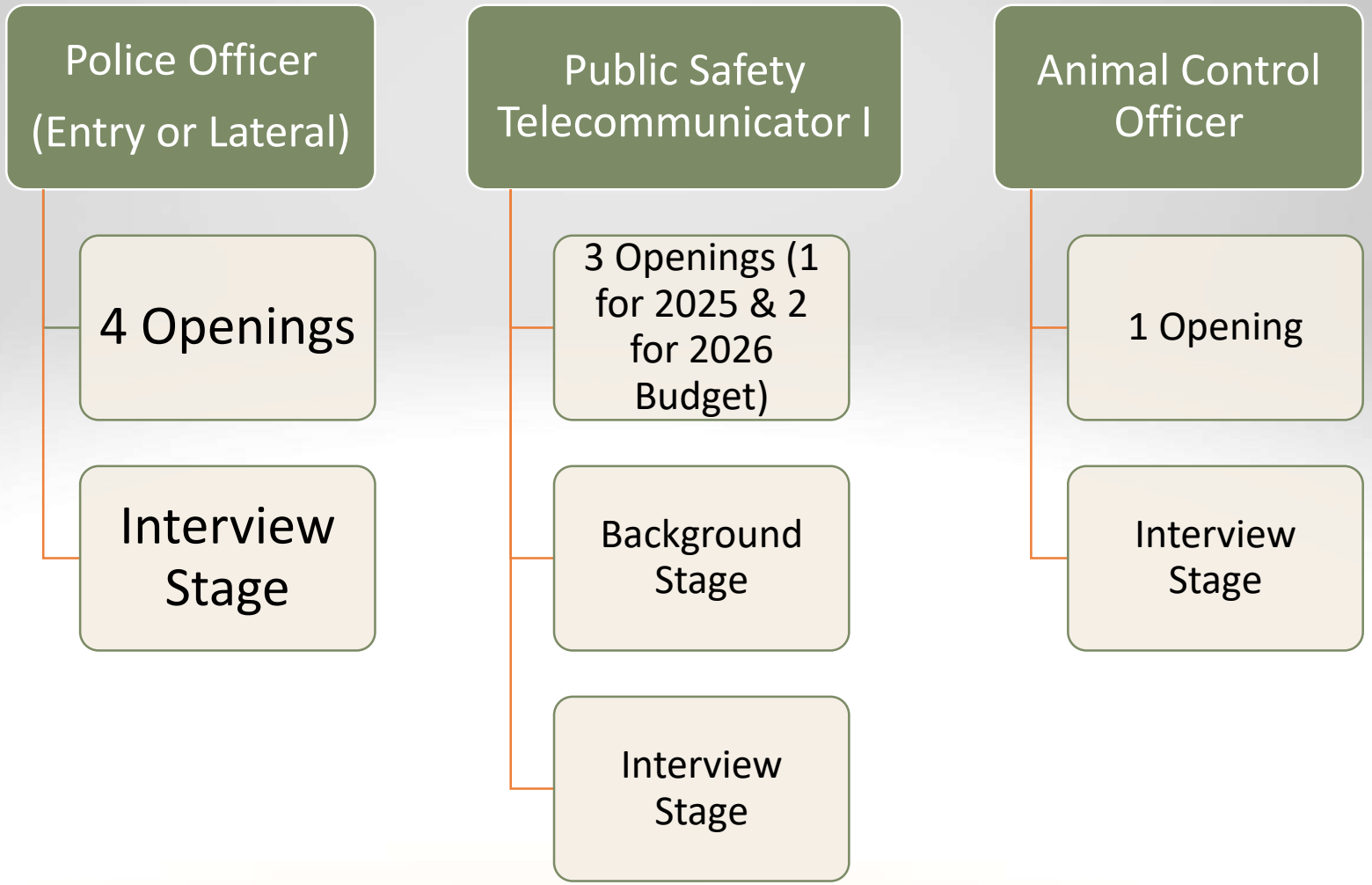
Hiring Journal

Presented by: HR Director Nameniuk

Updated as of February 9th, 2026

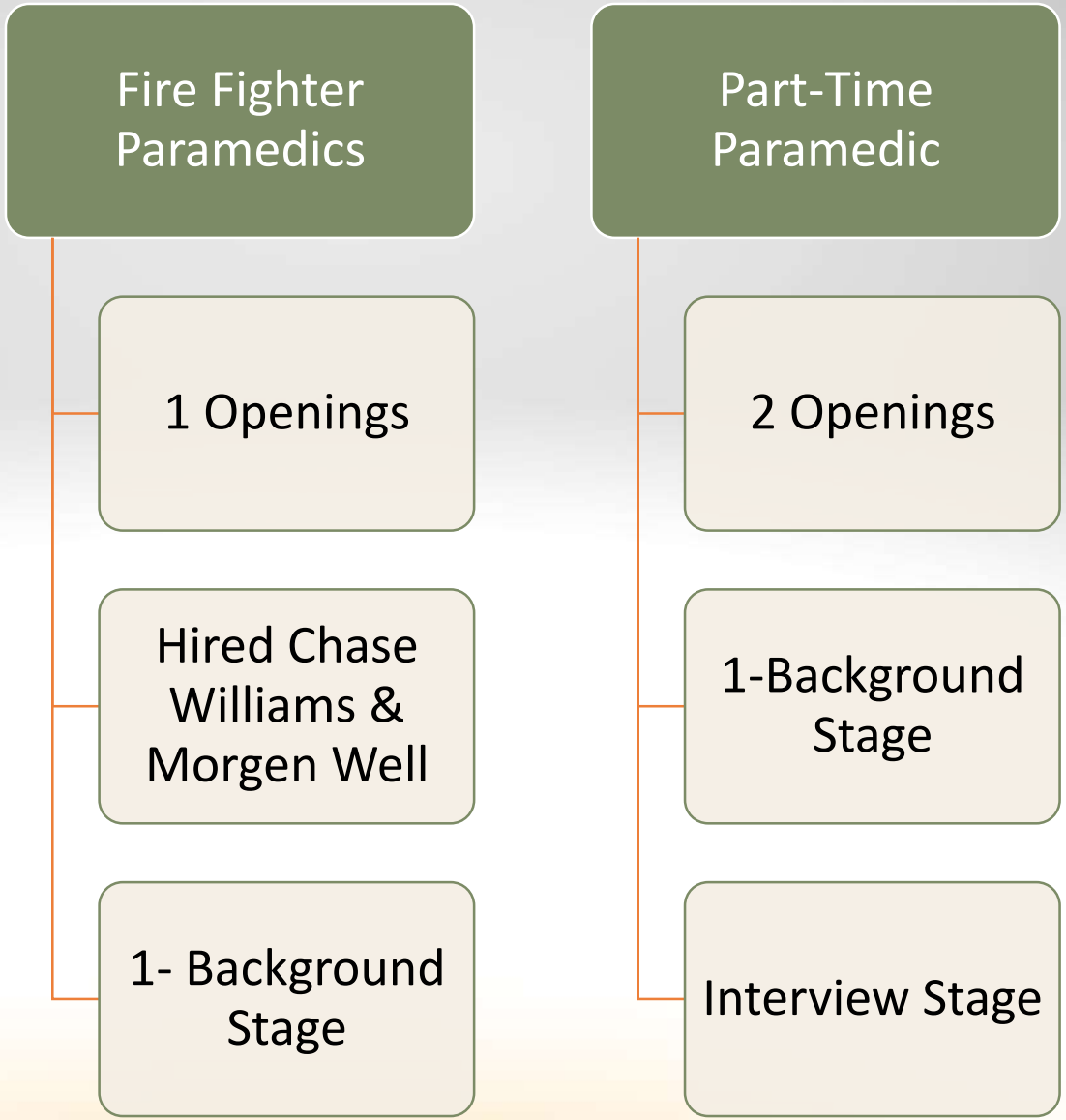
CITY OF Dickinson North Dakota

Police Department



CITY OF Dickinson North Dakota

Fire Department



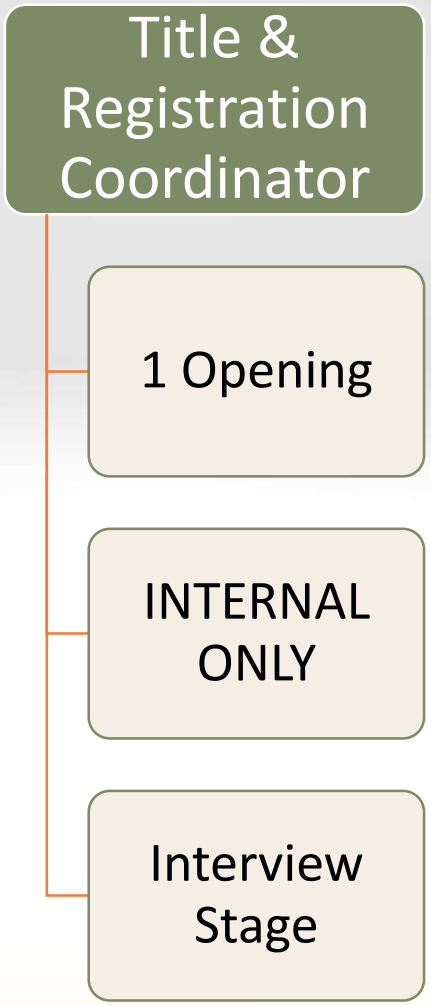
CITY OF Dickinson North Dakota

Public Works

- Water Reclamation Facility Manager
  - 1 Opening
  - Interview Stage
- Solid Waste Operator
  - 1 Opening
  - Interview Stage
- Seasonal Solid Waste Operator
  - 3 Openings
- Seasonal Buildings & Grounds
  - 12 Openings

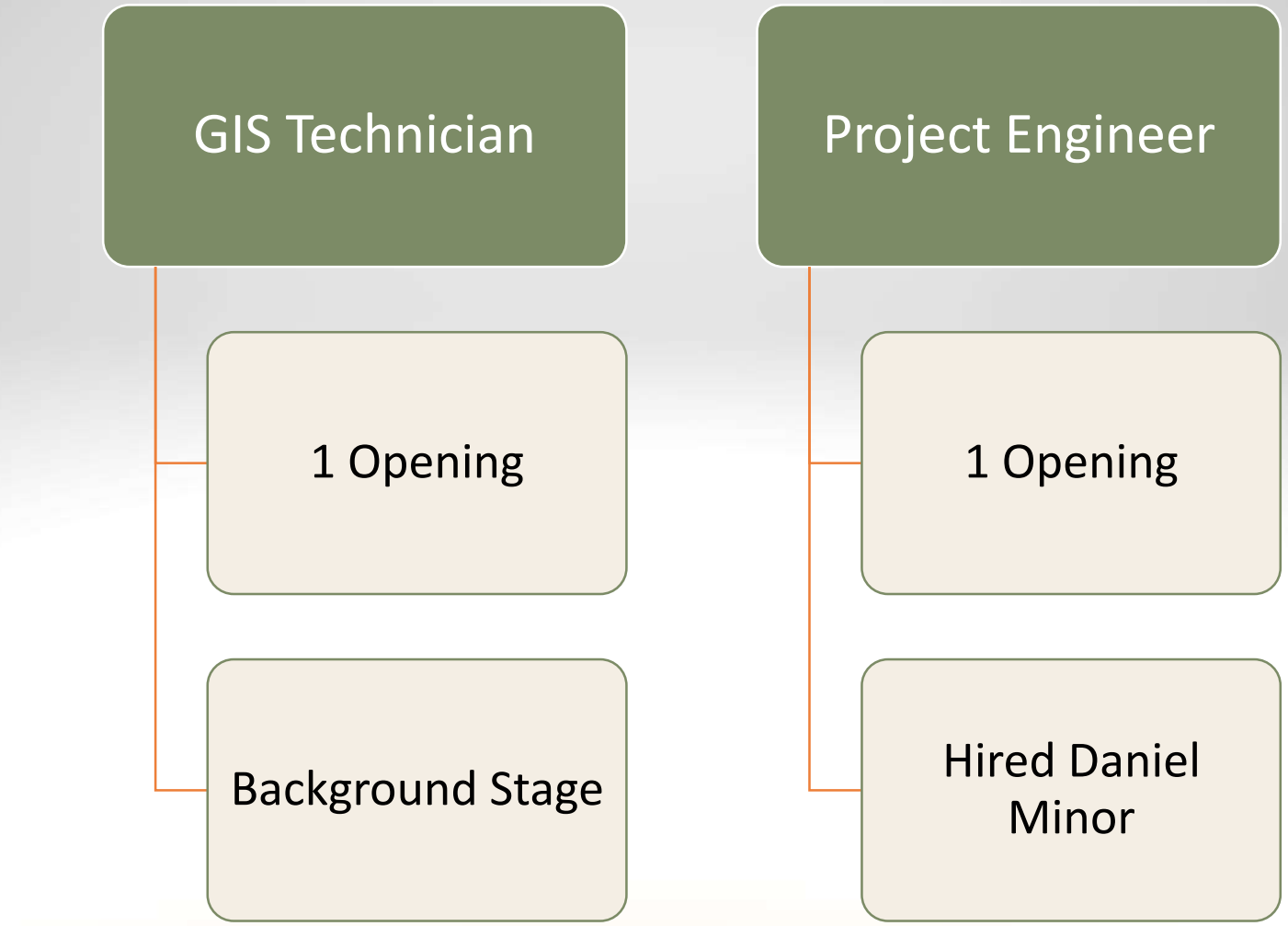
CITY OF Dickinson North Dakota

Motor Vehicle Division



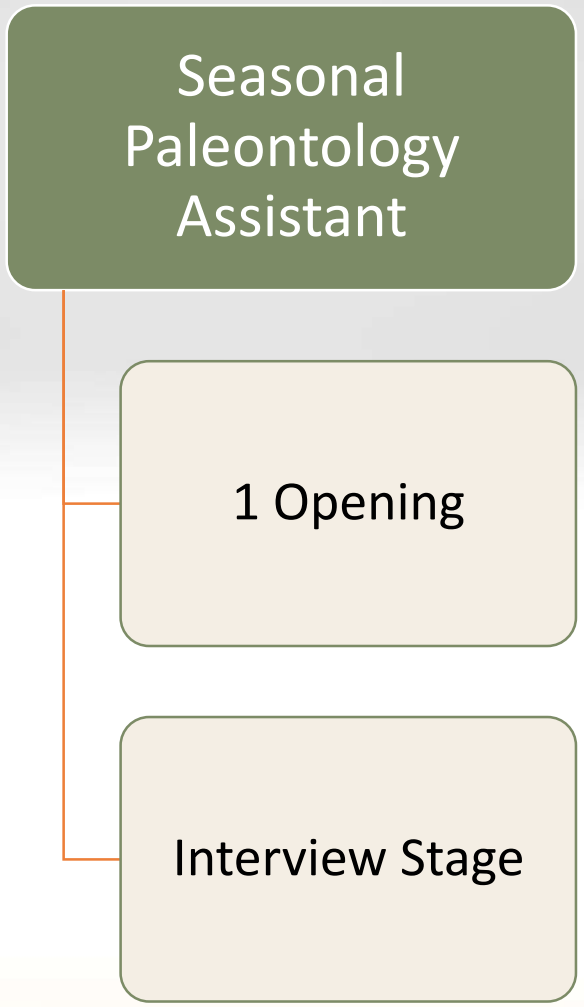
CITY OF Dickinson North Dakota

Engineering



CITY OF Dickinson North Dakota

Museum



CITY OF Dickinson North Dakota

Questions?

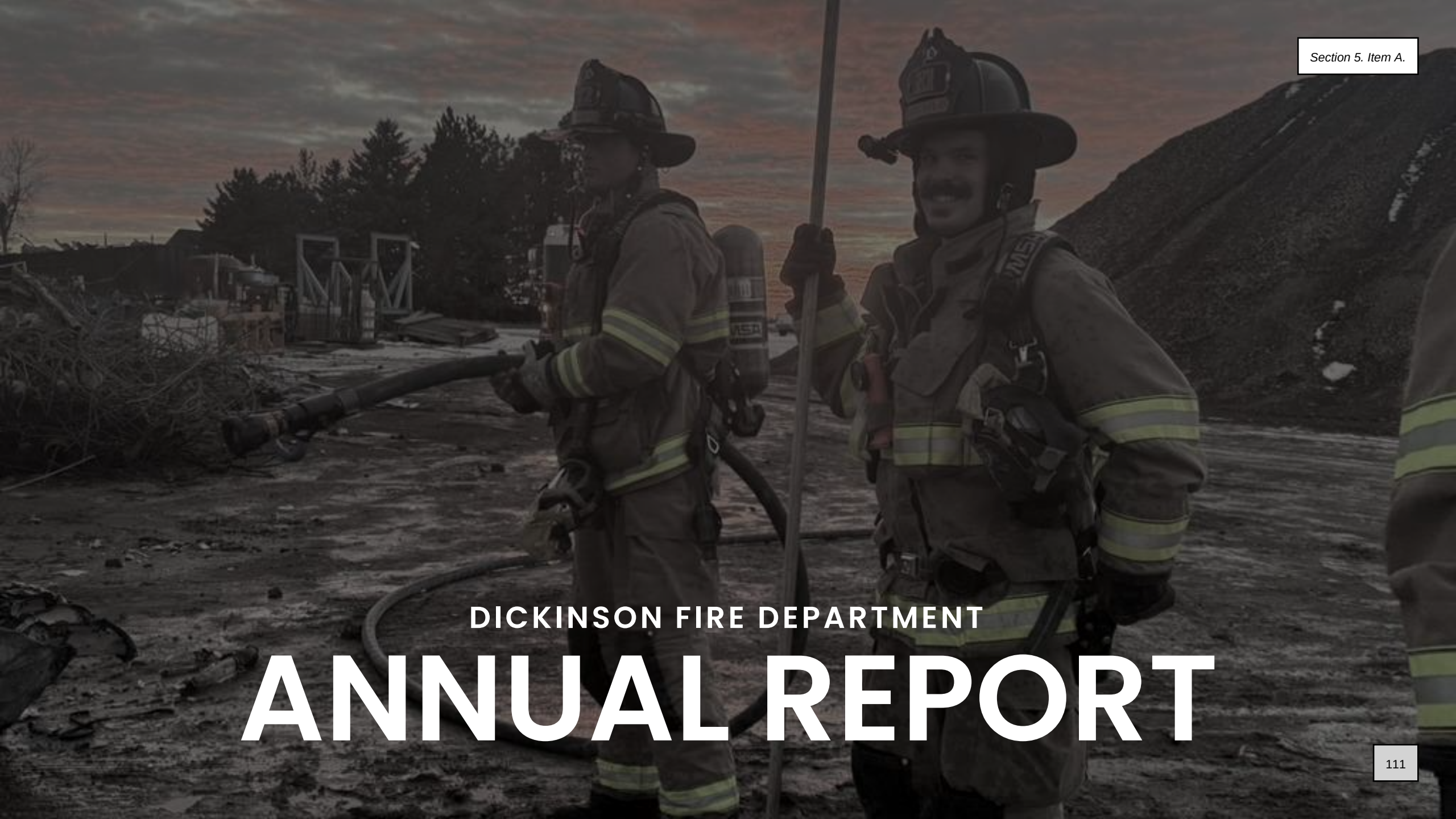
CITY OF Dickinson North Dakota

Req #	Hiring Journal - February									Updated on 2/10/2026
	Position	Date opened:	Date closed:	# of days position is/was open	total applicants:	# of disqualified apps:	# withdrawn apps:	# of interviews:	# of declined offers:	Hired:
509	Police Officer (Lateral or Entry Level) (4 Openings)	11/18/2025	Until Filled		40	18	5	17		Interview Stage/Background Stage
506	Public Safety Telecommunicator I (3 Openings)	11/18/2025	12/9/2025	21	33	3	8	20	0	1- Background Stage, 1 - Withdrew - Reopened
518	Public Safety Telecommunicator 1 (2 Openings)	1/26/2026	2/9/2026	14	14	1		13		Interview Stage
513	Animal Control Officer	12/12/2025	1/2/2026	21	19	8	4	7		Offer Declined - Reopened
517	Animal Control Officer	1/26/2026	2/9/2026	14	16	4	0	12	0	Interview Stage
430	Fire Fighter/Paramedic (1 Openings)	1/22/2025	Until Filled		16	7	0	9	0	Hired Chase Williams & Morgan Well & Background stage
482	Part-Time Paramedic (2 Openings)	7/22/2025	2/10/2026	203	7	3	1	3	0	Background Stage & Interview Stage
492	Water Reclamation Facility Manager	9/9/2025	Until Filled		8	1	3	4	0	Interview Stage
507	GIS Technician ('26 budget)	11/19/2025	12/3/2025	14	49	38	1	9	1	Background Stage
510	Project Engineer	11/25/2025	12/12/2025	17	4	0	1	3		Hired Daniel Minor
516	Seasonal Paleontology Assistant	1/22/2026	2/12/2026	21	14					
523	Seasonal Buildings & Grounds (12 Openings)	2/5/2026	Until Filled		2					
521	Solid Waste Operator	1/27/2026	2/8/2026	12	11	1		10		Interview Stage
520	Seasonal Solid Waste Operator (3 Openings)	1/27/2026	Until Filled		4			1		Offered Stage
527	Title & Registration Coordinator (INTERNAL ONLY)	2/5/2026	2/10/2026	5	2	0	0	2		Interview Stage

2025 ANNUAL REPORT

Presented by: Fire Chief Jeremy Presnell

CITY OF Dickinson North Dakota



DICKINSON FIRE DEPARTMENT

ANNUAL REPORT

OUR SERVICES

An ISO Class 3 Department delivering comprehensive safety services.

FIRE SUPPRESSION

Structural, vehicle, and wildland fire response.

EMERGENCY MEDICAL

Operating as an ALS Transport service.

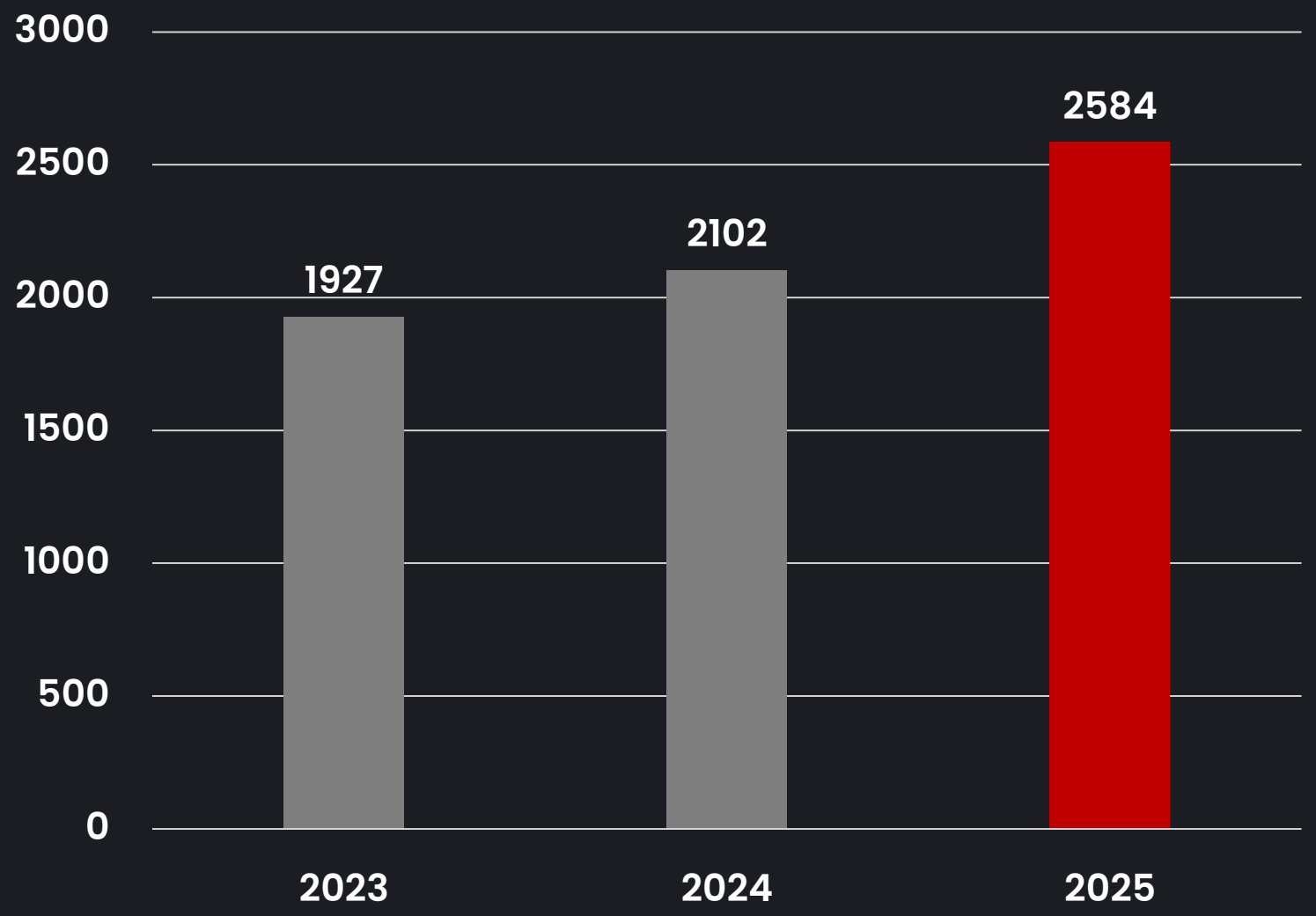
FIRE PREVENTION

Public education services, inspections, and code enforcement.

REGIONAL RESPONSE

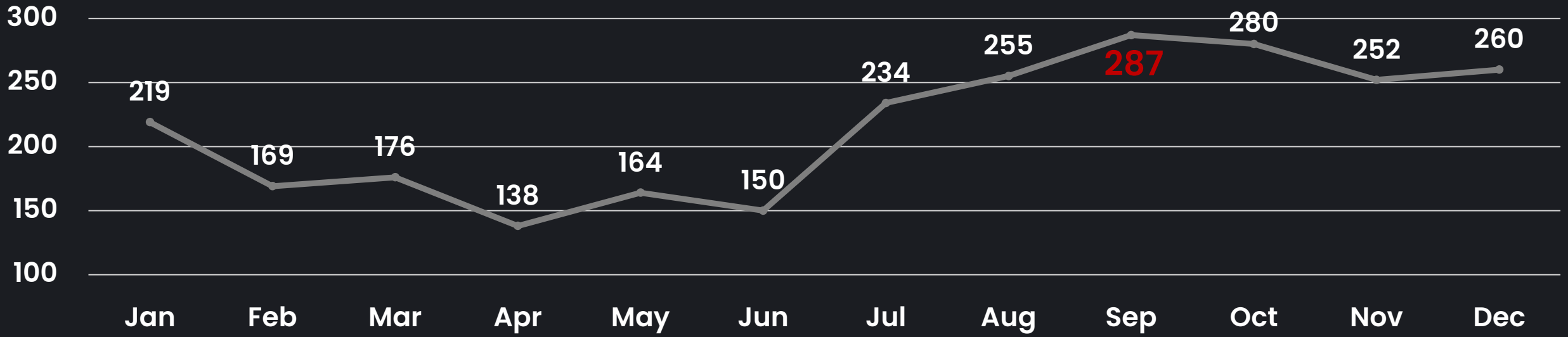
Specialized capabilities for Haz-Mat, Structural Collapse, and Confined Space.

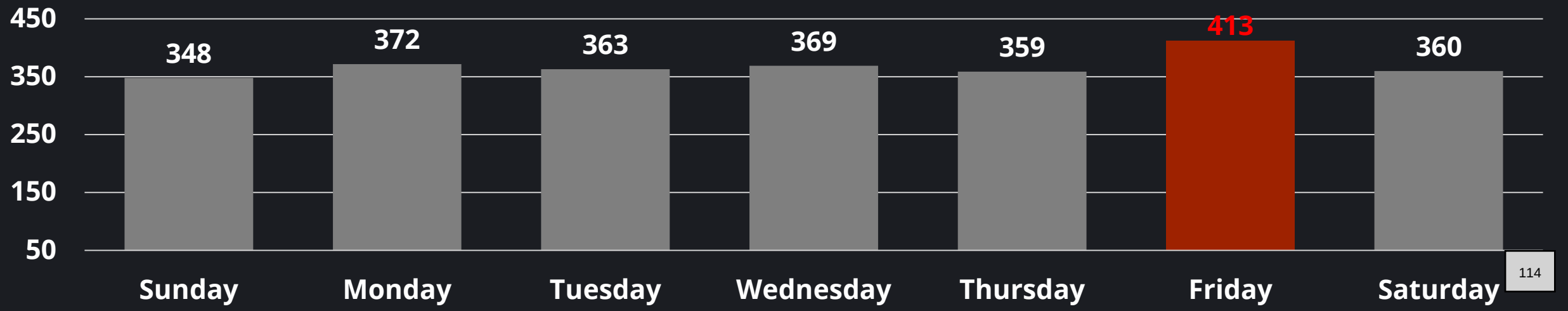
SERVICE DEMAND



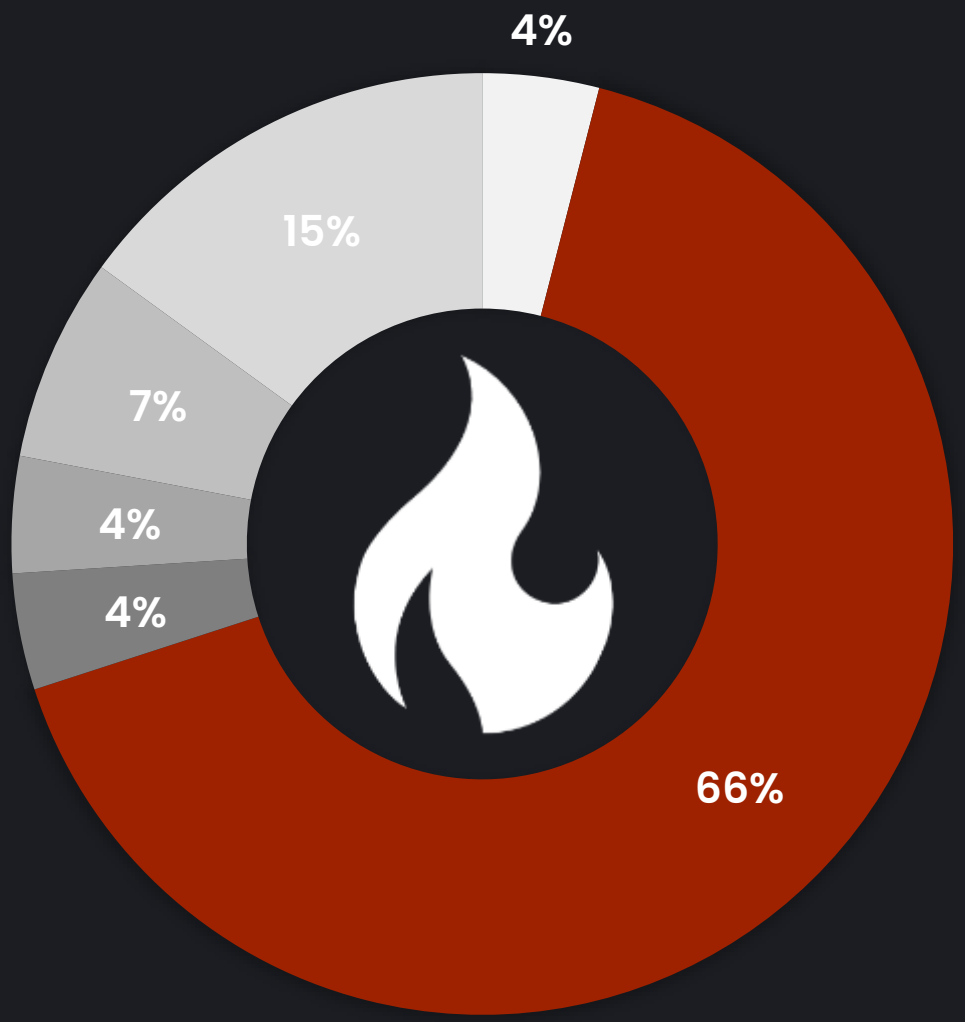
2025 saw a sharp surge in service requests due to EMS transi .

OPERATIONAL RHYTHM





NATURE OF CALLS



- Fires
- Rescue & Emergency Medical Service
- Hazardous Condition (No Fire)
- Service Call
- Good Intent Call
- False Alarm & False Call

ADVANCED MEDICAL CARE

76.5%

of EMS calls resulting in transport to the hospital

43:21

Average time on scene of EMS call

327

Interfacility transports, 3.5-4 hour average door to door

We provide prehospital advanced life support, bridging the gap between emergency scene and hospital care

PROTECTING COMMUNITY ASSETS

$11,826,230 | **RISK: Pre-Incident Value**

$1,131,045 | **LOSS: Fire Incident Loss**

$10,695,185 | **Fire Incident Saved**

For every $1 lost in fire incidents, Dickinson fire saved nearly $10 in property value.

SPEED & RESPONSE

FIRE

5min 46sec

Benchmark: 5min 20sec

EMS

6min 18sec

Benchmark: 8min 0sec

OPERATIONAL BALANCE

CULTURE OF READINESS

Company Training (11,721)

101.9%

Officer Training (769.51)

582.2%

Facility Training (1,445)

131.6%

Haz-Mat Training (521.12)

142.4%

Driver/Operator Training (2,914.65)

1,517%

EMS Training (2,590)

100%

PROACTIVE RISK REDUCTION

1178

Routine Inspections

323

Public Education

14

Certificate of Occupancy

COMMUNITY CONNECTION

Truck Tours

911 Stair Climb

Pancake Breakfast

Classroom Visits

Station Tours

Fire Prevention Week

DSU & CTE Fire Academy

Giving Hearts Day

QUESTIONS?

BID AWARD – PIERCE PUMPER

Presented by: Fire Chief Jeremy Presnell

Consideration to Approve

CITY OF Dickinson North Dakota

PIERCE PUMPER – BID AWARD

- Chassis: Pierce PUC Velocity Pumper
- Pump Capacity: 2000GPM
- Tank: 750 gallons water/30 gallons foam
- Standard: NFPA 1901 compliant

PRICING MECHANISM

Sourcewell Consortium Pricing

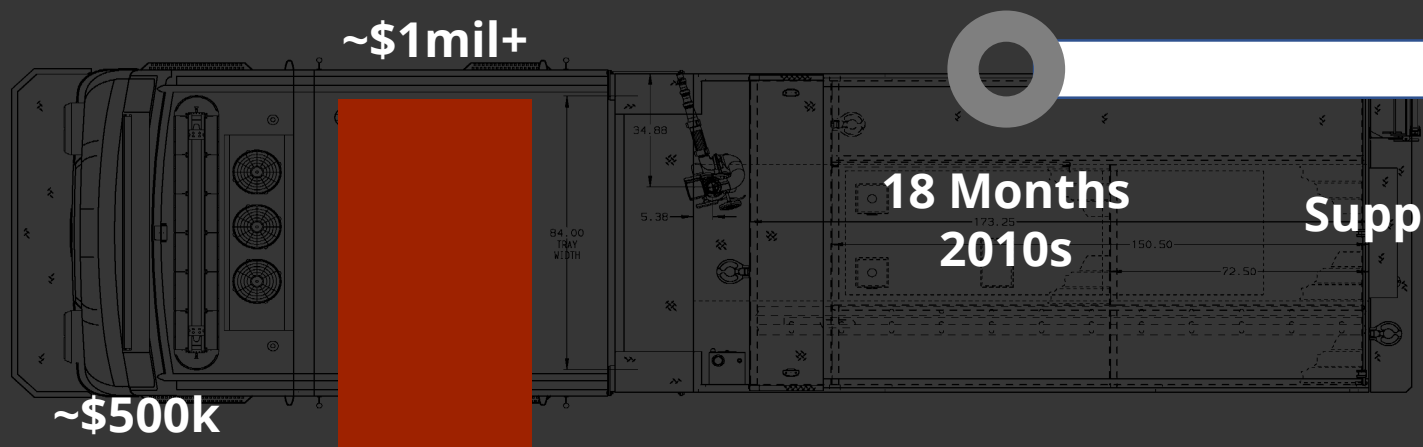
TOTAL ACQUISITION COST

$1,553,477.00

$1,419,287.00 (pre-pay discount)

MARKET VOLATILITY: COST OF WAITING

COST INFLATION



DELIVERY DELAYS

Strategic Insight:

Delaying this purchase risks entering a 4-year manufacturing queue at a significantly higher future price

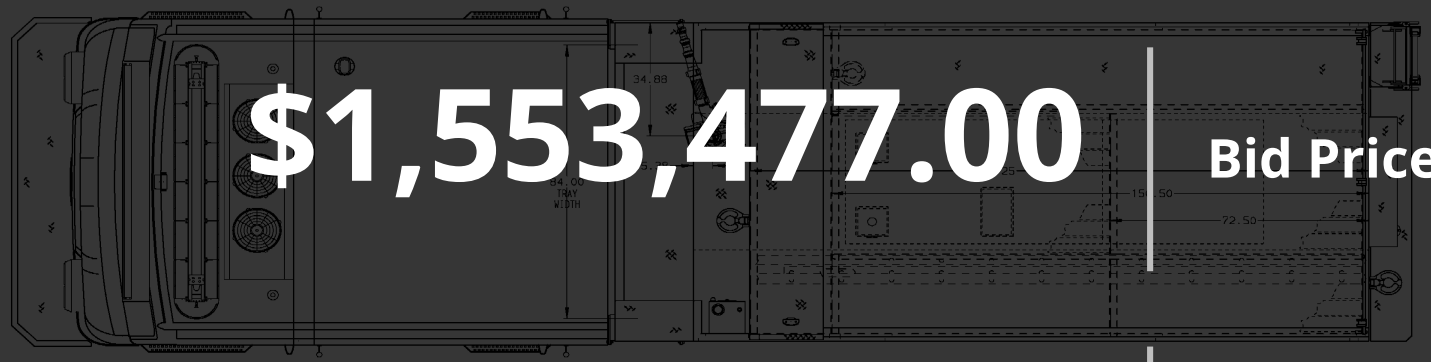
LEASE PURCHASE & FINANCING

Presented by: Fire Chief Jeremy Presnell

Consideration to Approve

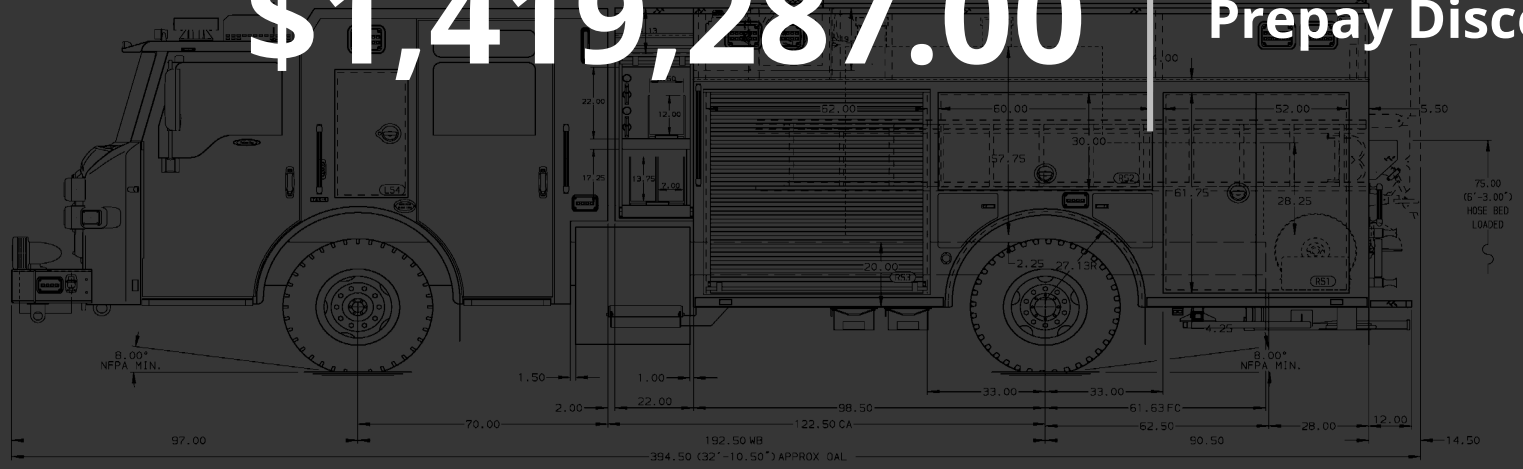
CITY OF Dickinson North Dakota

LEASE PURCHASE & FINANCING
PIERCE FINANCIAL – PNC BANK



$1,553,477.00 | **Bid Price**

$1,419,287.00 | **Prepay Discount (lease purchase)**



PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, as a Delaware limited liability company DBA MacQueen Emergency ("MacQueen"), and City of Dickinson, (customer) is effective as of the date specified in Section 3 hereof.

1. Definitions

a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.

b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.

c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit C prepared in response to the Customer's request for proposal.

d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of $1,553,477.00 ("Purchase Price"). Prices are in US Funds.

NOTE: Upon final inspection at the factory for pick-up or delivery, the customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

5. Future Changes

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty or cancellation fee.

6. Agreement Changes

The Customer may request that MacQueen incorporate a change to the Products or the Specifications for the Products by delivering a change order to MacQueen; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit MacQueen to evaluate the feasibility of such change ("Change Order"). Within seven (7) business days of receipt of a Change Order, MacQueen will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. MacQueen shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only

effective when counter-signed by MacQueen's authorized representative. Only the listed customer person(s) specified on Exhibit A may be able to authorize and sign the Change Order.

7. Cancellation/Termination

In the event this Agreement is cancelled or terminated by the Customer before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

8. Delivery, Inspection, and Acceptance

a. Delivery

Delivery of the Product is approximately **47-50 months** of the Effective Date of this Agreement. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title documentation shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

9. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

City of Dickinson
Fire Chief Jeremy Presnell
2475 State Ave N
Dickinson, ND 58601

10. Standard Warranty

The equipment sold herein will be manufactured by Pierce Manufacturing, Inc. and any warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative and MacQueen.

a. Disclaimer

Other than as expressly set forth in this agreement, neither Pierce, its Parent Company, Affiliates, Subsidiaries, Licensors, suppliers, distributors, dealers, including without limitation, MacQueen, or other respective officers, directors, employees, shareholders, agents or representatives, make any express or implied warranties with respect to the products provided hereunder or otherwise regarding this agreement, whether oral or written, express, implied or statutory. Without limiting the foregoing, any implied warranty against infringement, and the

implied warranty of condition of fitness for a particular purpose are expressly excluded and disclaimed. Statements made by sales representatives or in promotional materials do not constitute warranties.

b. Exclusions of Incidental and Consequential Damages

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

11. Insurance

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: $ 2,000,000

Each Occurrence: $ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: $ 5,000,000

Each Occurrence: $ 5,000,000

The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.

12. Indemnity

Only to the extent allowed under North Dakota law, the Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are not caused by the sole negligence of MacQueen or Pierce.

13. Force Majeure

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

14. Default

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; **(b)** MacQueen fails to perform any of its obligations under this Agreement; **(c)** either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; **(d)** any representation made by either party to induce the other to enter into this Agreement is false in any material respect; **(e)** the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or **(f)** the Customer is in default or has breached any other contract or agreement with MacQueen.

15. Relationship of Parties

Neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction

Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of North Dakota.

18. Facsimile & Electronic Verified Signatures

The delivery of signatures to this Agreement by facsimile transmission and/or electronic verified shall be binding as original signatures.

19. Entire Agreement

This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen's authorized representative.

20. Conflict

In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

21. Additional Orders

Company, at its sole discretion, will allow the terms of this contract to be extended to both the Customer, as well as to other Municipal, State, or Federal agencies for similar unit(s). Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, if required by the Purchaser, any new tag-on / additional orders that require a "separate" Performance bond will be separately priced. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by Company to the Customer in connection with this Agreement shall be liable for any obligation of Company arising under the Standard Applicable Warranty.

22. Signatures

This Agreement is not effective unless and until it is approved, signed and dated by MacQueen's authorized representative.

Accepted and Agreed to:

MACQUEEN EQUIPMENT, LLC	**CITY OF DICKINSON**
Signature: _____	Signature: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

Customer Name City of Dickinson **Date** February 2, 2026

Quantity	Chassis Type	Body Type	Contract Price per Unit
1	Velocity	PUC Pumper	$1,553,477.00*

Sourcewell Consortium Pricing, Member ID 28598.

PERFORMANCE BOND:

Included in the contract price.

100% PREPAYMENT OPTION: DUE THIRTY (30) DAYS FROM CONTRACT SIGNING TO BE APPLICABLE.

If 100% prepayment is made thirty (30) days from contract signing, deduct $134,190.00 from contract price. Payment due with contract is $1,419,287.00. *Initial here to accept*: _____.

Only the below listed person(s) are authorized to make changes to product specifications on behalf of the Customer.

Name	Title

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Company available options, including chassis models. Any addition or deletion may affect the unit price.

"PAYMENT TERMS" 100% of contract price or any balance is due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI).

"TAXES" Federal, State, and Local Taxes are not included in the contract price.

"LATE PAYMENT" A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF February 2, 2026 BETWEEN MACQUEEN AND City of Dickinson (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

Is Customer Name and Address listed on page 2 to be used on Certificate of Origin (CO)? ☐ Yes ☐ No
If not, please provide correct name and address to be listed on CO. _____
_____

Is there a lienholder? ☐ Yes ☐ No
If yes, please provide lienholder Name & Address. _____
_____

EXHIBIT B – PROPOSAL OPTION LIST WITH WARRANTIES

SEE ATTACHED PROPOSAL OPTION LIST Bid Number 1128 Dated 1/16/2026 FOR ALL APPLICABLE OPTIONS AND WARRANTIES APPROVED WITH CONTRACT.

Option List

Customer:	Dickinson Fire Department, City of	**Bid Number:**	1128
Representative	Berge, Scott	**Job Number:**	
Organization:	MacQueen Emergency Group	**Number of Units:**	1
Requirements Manager:		**Bid Date:**	12/19/2025
Description:	Dickinson PUC	**Stock Number:**	
Body:	Pumper, PUC, Aluminum	**Price Level:**	54 (Current: 54)
Chassis:	Velocity Chassis, PUC-NG (Big Block)	**Lane:**	Lane 2

Line	Option	Type	Option Description	Qty
1	0766589		Boiler Plates, PUC Pumper	1
			Fire Department/Customer - Dickinson Fire Department Operating/In conjunction W-Service Center - Operating Miles - 500 Miles Number of Fire Dept/Municipalities - 2 Bidder/Sales Organization - MacQueen Delivery - Delivery representative Dealership/Sales Organization, Service - MacQueen	
2	0661794		Single Source Compliance	1
3	0584456		Manufacture Location, Appleton, Wisconsin	1
4	0584452		RFP Location: Appleton, Wisconsin	1
5	0588609		Vehicle Destination, US	1
6	0816491		Comply NFPA 1900 Changes Effective Jan 1, 2024, With Exceptions	1
7	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
8	0588611		Vehicle Certification, Pumper	1
9	0661778		Agency, Apparatus Certification, Pumper/Tanker, U.L.	1
10	0816495		Certification, Vehicle Inspection Program, NFPA 1900	1
11	0000114		Inspection Trip(s)	2
			Qty, - 02 Fill in Blank - 4 (four)	
12	0766110		Consortium, Sourcewell	1
13	0537375		Unit of Measure, US Gallons	1
14	0529326		Bid Bond, 10%, Pierce Built Chassis	1
15	0816569		Performance Bond, Not Requested, PPI Terms	1
16	0000007		Approval Drawing	1
17	0082910		Drawing, Compartment Layout, Standard Pumper Body	1
18	0002928		Electrical Diagrams	1
19	0888810		Velocity Chassis, PUC-NG (Big Block)	1
20	0000110		Wheelbase	1
			Wheelbase - 192.50	
21	0000070		GVW Rating	1
			GVW rating - 53,800	
22	0000203		Frame Rails, 13.38 x 3.50 x .375, Qtm/AXT/Imp/Vel	1
23	0020018		Frame Liner Not Req'd	1
24	0508849		Axle, Front, Oshkosh TAK-4, Non Drive, 22,800 lb, Imp/Vel	1
25	0010427		Suspension, Front TAK-4, 22,800 lb, Qtm/AXT/Imp/Vel/Enf/SFR	1
26	0087572		Shock Absorbers, KONI, TAK-4, Qtm/AXT/Imp/Vel/Enf	1
27	0000322		Oil Seals, Front Axle	1
28	0899438		Tires, Front, Goodyear, Armor MAX MSA, 425/65R22.50, 20 ply	1
29	0752585		Wheels, Front, Alcoa, 22.50" x 12.25", Aluminum, Dura-Black, Hub Pilot	1
30	0530467		Axle, Rear, Meritor RS30-185, 31,000 lb, Imp/Vel	1
31	0818721		Top Speed of Vehicle, 68 MPH/109 KPH, Non-NFPA/ULC 2024	1
32	0122074		Suspen, Rear, Standens, Spring, 31,000 lb	1
33	0000485		Oil Seals, Rear Axle	1
34	0768147		Driver Controlled Differential Lock, Single Axle, Switch With Indicator	1
35	0585004		Tires, Rear, Goodyear, G289 WHA, 315/80R22.50, 20 ply, Single	1
36	0752587		Wheels, Rear, Alcoa, 22.50" x 9.00", Alum-Stl, Dura-Black, Hub Pilot, Single	1
37	0568081		Tire Balancing, Counteract Beads	1
38	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	
39	0801926		Lug Nut, Covers, Black	1

Line	Option	Type	Option Description	Qty
40	0721078		Axle Hub Covers w/center hole, S/S, Front Axle, Black	1
41	0894303		Axle Hub Covers, Rear, S/S, High Hat (Pair), Black	1
42	0691200		Extender, Valve Stem, 180 Degree, Single Axle, Pair	1
43	0739344		Mud Flap, Full Width, Rear, Chain Mount, Custom Logo	1
44	0002045		Mud Flap, Front and Rear, Pierce Logo	1
45	0760675		Chains, Onspot, Automatic Tire, Custom	1
46	0544802		Chocks, Wheel, SAC-44-E, Folding, (Up to 44" Diameter Tires)	1
			Qty, Pair - 01	
47	0544806		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal	1
			Qty, Pair - 01	
			Location, Wheel Chocks - Left Side Rear Tire, Forward	
48	0820509		ESC/ABS/ATC Wabco Brake System, Single Rear Axle, NFPA 1900/ULC	1
49	0030185		Brakes, Knorr/Bendix 17", Disc, Front, TAK-4	1
50	0803729		Brakes, Meritor, Cam, Rear, 16.50 x 8.63" No Dust Shield	1
51	0020784		Air Compressor, Brake, Cummins/Wabco 18.7 CFM	1
52	0000786		Brake Reservoirs, Four	1
			Paint Color, Air Tanks - Black #98	
53	0568012		Air Dryer, Wabco System Saver 1200, Heater, 2010	1
54	0000790		Brake Lines, Nylon	1
55	0000854		Air Inlet, w/Disconnect Coupling	1
			Location, Air Coupling(s) - DS Step Well, Forward	
			Qty, Air Coupling (s) - 1	
56	0000853		Compressor, Air, Kussmaul 091-9 12V Brake System	1
			Location - behind officers seat	
57	0812269		Engine, Cummins X15, 605 hp, 1850 lb-ft, W/OBD, EPA 2027, Velocity, PUC-NG	1
58	0811409		Not Required, Engine Contingency Adjustment	1
59	0730808		Filters, Remote Mounted, Oil, Fuel, X15, VEL/AXT/Enf	1
60	0001244		High Idle w/Electronic Engine, Custom	1
61	0687994		Engine Brake, Jacobs Compression Brake, Cummins Engine	1
			Switch, Engine Brake - e) Cummins Hi Med Lo	
62	0595068		Clutch, Fan, Air, Horton, w/ "Fan Clutch Disengaged" Switch- MUX ONLY	1
63	0123135		Air Intake, w/Ember separator, Imp/Vel	1
64	0814375		Exhaust System, Horizontal, Right Side	1
			Exhaust, Diffuser - Aluminized Steel (Standard)	
			Exhaust, Material/Finish - Aluminized Steel (Standard)	
			Location, Diffuser Termination - Flush With Rub Rail	
			Tip, Exhaust - Straight Tip (Standard)	
65	0816172		Adapter, Exhaust, Plymovent Bladder, for 6" or 7" Diffuser Outlet	1
66	0787999		Radiator, Impel/Velocity	1
67	0511425		Cooling Hoses, Rubber	1
68	0889684		Fuel Tank, 75 Gallon, Left Side Fill, Common Door Triangular Shaped	1
69	0001129		Lines, Fuel	1
70	0618791		DEF Tank, 4.5 Gallon, LS Fill, Forward of Axle, Common Air Bottle Door	1
71	0723716		Fuel Priming Pump, Electronic, Automatic, Cummins, No Swt Req'd	1
72	0582243		Shutoff Valves, Fuel Line @ Primary Filter, Cummins	1
73	0699437		Cooler, Chassis Fuel, Not Req'd.	1
74	0578959		Fuel/Water Separator, Racor Inline	1
75	0887546		Trans, Allison 6th Gen, 4000 EVS P, w/Prognostics, Imp/Vel/SFR/Enf	1
76	0625331		Transmission, Shifter, 6-Spd, Push Button, 4000 EVS	1
77	0517604		Transmission Programming, Park to Neutral, PUC	1
78	0684459		Transmission Oil Cooler, Modine, External	1
79	0804209		Engraving, Transmission Dipstick Cap, "Synthetic Trans Fluid Only" TES-668	1
80	0535530		Mode, Downshift, Aggressive downshift to 2nd, w/engine brake, 6 speed	1
81	0801876		Fluid, 4000 Series Trans, Allison Approved TES-668 Synthetic, IPOS, Custom	1
82	0001375		Driveline, Spicer 1810	1
83	0669988		Steering, Sheppard M110 w/Tilt, TAK-4, Eaton Pump, w/Cooler	1
84	0001544		Not Required, Steering Assist Cylinder on Front Axle	1
85	0509230		Steering Wheel, 4 Spoke without Controls	1
86	0690274		Logo/Emblem, on Dash	1
			Text, Row (1) One - Dickinson	
			Text, Row (2) Two - Fire	
			Text, Row (3) Three - Department	

Line	Option	Type	Option Description	Qty
87	0639810		Bumper, 22" Extended, Under Slung, Steel, Painted, Rec Tray, Imp/Vel	1
88	0510226		Lift & Tow Package, Imp/Vel, AXT	1
89	0072272		Tow Eyes, Chrome, Below Deck	1
90	0803489		Tray, 3/4 Width, 22" Bumper, Under Slung Design, 10"H Bumper	1
			Capacity, Hose Tray - 150' 1 3/4" on the left, 25' 5" on the right	
			Grating, Bumper extension - Grating, Rubber	
91	0828610		Cover, Alum Treadplate, 3" Raised, Underslung	1
			Type of Fastener - (2) "D" handle latch - Black	
			Stay arm, Tray Cover - e) Mech Stay Arm, Dual	
92	0659634		Light, Amdor, AY-9220-31, 30.63" LED Strip Light, Front Bumper Cover	1
			Qty, - 01	
93	0607514		Partition, Adjustable, Aluminum in Hose Tray, Front to Back, Qty, Location	1
			Location - centered	
			Qty, - 01	
94	0897942	SP	Rods, Sight on Bumper, Bores, Model 848-211, Directional/ Marker Active, Black	1
95	0608054		Coating, Protective UL-LX, Hose Tray Cover(s), Black	1
			Qty, Hose Tray Covers - 1	
96	0608055		Coating, Protective UL-LX, Bumper Gravel Pan, Black	1
97	0803221		Coating, Top and Bottom Flange, Front Bumper, UL-LX Coating, Black	1
98	0668310		Cab, Velocity FR, 7010 Raised Roof, PUC	1
99	0724207		Engine Tunnel, X12-15, MX13, Foil Insulation w/Mech Fasteners, Velocity FR	1
100	0818272		Cab Insulation, Extreme Climate, Foil Insulation, Impel/Velocity	1
101	0772917	SP	Rear Wall, Exterior, Cab, Aluminum Treadplate, Painted Black	1
102	0122466		Cab Lift, Elec/Hyd, w/Manual Override, Imp/Vel	1
103	0751125		Grille, Painted, Bright Finished Mesh Screen, Front of Cab, Impel/Velocity	1
			Paint Color, Grille Surround - Black #101	
104	0807034	SP	Scuffplates, S/S At Cab Door Jambs, UL-LX, 4-Door Cab	1
			Color, UL-LX, Per Item - a) black	
105	0751195		Trim, S/S, Rect Headlights, Painted, VEL/IMP	1
			Paint, Color - #101 Black	
			Turnsignal Covers - No Covers	
106	0015440		No Chrome Molding, On side of cab	1
107	0677459		Mirrors, Retrac, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex, Painted	1
108	0667937		Door, Full Height, Velocity FR 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 751	
			Cab, Exterior Door Handle, Finish - 4-Door, Black	
109	0894360		Door Panel, UL-LX, Impel/Velocity 4-Door Cab	1
			Color, UL-LX, Per Item - a) black	
110	0667905		Storage Pockets w/ Elastic Cover, Recessed, Overhead, Impel/Velocity FR	1
111	0667902		Controls, Electric Windows, All Cab Doors, Impel/Velocity FR	1
112	0538292		Electric Door Locks, Cab Doors, Cabinet Exterior Doors, Imp/Vel	1
113	0512420		Key Pad, Electric Door locks, DS & PS, Imp/Vel	1
114	0770977	SP	Steps, 4-Door Full Tilt Cab, Safe-Stride Step & Step Wells, Imp/Vel	1
115	0770198		Handrail, Exterior, Hansen, Knurled, Alum, LED Backlit, Black, 4-Dr Cab	1
			Color, Handrail Light - Red	
			Control, Handrail Light - Cab Switch and Perimeter Lights	
116	0892637		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 1Lt Per Step	1
			Color, Trim - Black Housing	
117	0541830		Crowns, Front Fender, Rubber, AXT/VEL/IMP	1
118	0592071		No Windows, Side of Crew Cab, Vel/Imp	1
119	0568605		Not Required, Interior Trim, No Cab Side Windows	1
120	0012090		Not Required, Windows, Front/Side of raised roof	1
121	0509286		Not Required, Windows Rear of Crew Cab, Imp/Vel	1
122	0558334		Not Required, Trim, Cab Rear Windows, No Rear Windows	1
123	0786286		Window Tint, Upper Crew Cab Door, Right Side, Privacy Dark Gray	1
124	0786279		Window Tint, Crew Cab Door, Right Side, Privacy Dark Gray	1
125	0786290		Window Tint, Crew Cab Door, Left Side, Privacy Dark Gray	1
126	0786294		Window Tint, Upper Crew Cab Door, Left Side, Privacy Dark Gray	1
127	0123686		Drip Rail, Cab Roof, Impel/Velocity/Velocity SLT	1

Line	Option	Type	Option Description	Qty
128	0644019		Holder, Cup, 4" Diameter x 4" High x 1" Slit on Side, Matting, Alum, Each	4
			Location - drivers side of engine tunnel, officers side of engine tunnel forward, rear of engine tunnel each side in the corner	
			Qty, - 04	
129	0656234		Hook, Coat, Heavy Duty, Mounted in Compartment	2
			Location - in DS FF EMS compartment final mounting location to be determined at final inspection	
			Qty, - 02	
130	0664452		Bracket, Air Bottle, Zico, ULLH, Load & Lock	1
			Location - to be mounted on the back wall, of the DS RF EMS Comp	
			Qty, - 01	
131	0663383		Mounting Provisions, 3/16" Alum, Full Engine Tunnel, Vel/Imp	1
			Mounting Provision Spacing - .75"	
			Material Finish, Cab Interior - Painted	
132	0748671		Cab Interior, Vinyl, Velocity FR, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Black	
133	0667943		Cab Interior, Paint Color, Impel/Velocity FR	1
			Color, Cab Interior Paint - d) red	
134	0509532		Floor, Rubber Padded Cab & Crew Cab, Imp/Vel	1
135	0819169		HVAC, Extreme-Duty, Impel/Velocity FR, CARE	1
			Paint Color, A/C Condenser - Painted to Match Cab Roof	
			HVAC System, Filter Access - Tool Free Panel	
			Auxiliary Cab Heater - Both	
136	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, SFR/Enf	1
			Sun Visor Retention - Thumb Latch	
137	0548173		Grab Handles, Driver and Passenger Door Post, Imp/Vel	1
138	0693439		Lights, Engine Compt, Custom, Auto Sw, w/Fld Chk Dr Wln 3SC0CDCR, 3" LED Trim	2
			Qty, - 02	
139	0122516		Fluid Check Access, Imp/Vel	1
			Latch, Door, Storage - Lift and Turn Latch, Flush	
140	0583039		Not Required, Side Roll and Frontal Impact Protection	1
141	0622619		Seating Capacity, 4 Belted Seats	1
142	0697007		Seat, Driver, Pierce PS6, Premium, Air Ride, High Back, PRIMARY	1
143	0696995		Seat, Officer, Pierce PS6, Premium, Air Ride, SCBA, PRIMARY	1
144	0656795		Radio Compartment, Behind Officer Air Ride SCBA Seat, Imp/Vel	1
145	0771842		Cabinet, Rear Facing, LS, 30.5 W x 40.5 H x 24 D, Ext Acc Only, Imp/Vel	1
			Light, Short Cabinet - Pierce, Exterior, Right Side	
			Scuffplate, Material/Finish - No Scuffplate	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (0) None	
			Door, Cab Exterior Cabinet - Double Pan, Black, Locking #751	
			Door, Exterior Stop - Web Strap	
			Louvers, Cabinet - 0-No Louvers	
146	0102783		Not Required, Seat, Rr Facing C/C, Center	1
147	0752556		Cabinet, Rear Facing, RS, 21.5 W x 40.5 H x 26.5 D, Roll, Ext Acc, Imp/Vel	1
			Light, Short Cabinet - Pierce, Exterior, Left Side and Pierce, Interior, Right Side	
			Scuffplate, Material/Finish - No Scuffplate	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip	
			Door, Cab Exterior Cabinet - Double Pan, Locking #751	
			Door, Exterior Stop - Web Strap	
			Door, Cab Interior Cabinet - Rollup, Gortite, Anodized, Non-Locking	
			Louvers, Cabinet - 0-No Louvers	
148	0769780	SP	Cabinet, Fwd Fcng, LS, 17 W x 44 H x 14 D, Roll, Imp/Vel	1
			Light, Short Cabinet - Pierce, Interior, Right Side and Pierce, Interior, Left Side	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip	
			Door, Cab Interior Cabinet - Rollup, Gortite, Anodized, Non-Locking	
			Louvers, Cabinet - 0-No Louvers	
149	0819365		Seat, Fwd Fcng C/C, Ctr, (2) Pierce PS6, Premium, SCBA, 4" Sp, PRIMARY	1
150	0108190		Not Required, Seat, Forward Facing C/C, RS Outboard	1

Line	Option	Type	Option Description	Qty
151	0547484		Pac Trac, Rear Wall, EMS Compt, Location Feature	1
			Location - on RS outboard rear wall as tall as possible	
			Qty, - 1	
152	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE	4
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Black	
			Qty, - 04	
153	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats	3
			Qty, - 03	
154	0603867		Seat Belt, ReadyReach	1
			Seat Belt Color - Red	
155	0604867		Seat Belt Height Adjustment, 4 Seats, Imp/Vel	1
156	0817557		Helmet Storage, Provided by Fire Department, NFPA/ULC 2024	1
157	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Black	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
158	0896451		Enhanced Software for Cab and Crew Cab Dome Lts	1
159	0631776		Not Required, Overhead Map Lights	1
160	0804719		Handlts, (4) Streamlight, Fire Vulcan, 44451, C4 LED, Tail Lts, 12v, Orange	1
			Location, Portable Hand Light - two on each rear-facing EMS comp facing the engine tunnel matching job #38208	
161	0568369		Cab Instruments, Ivory Gauges, Chrome Bezels, Impel/Velocity 2010	1
162	0509511		Air Restriction Indicator, Imp/Vel, AXT, Enf MUX	1
163	0535457		Speedometer, Class 1 w/LED, Officer Recessed Into Dashboard, Location	1
			location - officers side switch location #14 per IP layout	
164	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Pulsing Alarm	
165	0509042		Messages, Open Dr/DNMT, Color Dsply,	1
166	0611681		Switching, Cab, Membrane, Impel/Velocity, AXT WiFi MUX	1
			Location, Emerg Sw Pnls - Driver's Side Overhead	
167	0555915		Wiper Control, 2-Speed with Intermittent, MUX, Impel/Velocity	1
168	0834413		USB, Cab, 4, 12V DC, Dual USB Termination, Batt Dir. NFPA1900/ULC	1
			USB, Type - USB Combo A & C	
169	0821329		Wiring, Spare, 10 A 12V DC Batt Dir 1st NFPA1900/ULC	1
			12vdc power from - Battery direct	
			Wire termination - Butt Splice	
			Location - officer side dash	
170	0636439		Wiring, Spare, 37.5 A 12V DC, Cust Install Radio, 30A Bat Dir, 7.5A Ign & Grnd	1
			Qty, - 01	
			Location - radio box	
171	0566101		Recess, Dash Panel, Officer Side, Vel/Imp	1
172	0523312		Instrument Panel Layout, Match Previous Unit	1
			Fill in Blank - 38208	
173	0804003		Radio, APTIV, AM/FM/WB/Frt USB, BT	1
			Speakers, AM/FM Radio - Two (2) pairs of speakers, Cab/Crew	
			Antenna, AM/FM Radio - c) Roof-mounted rubber antenna	
			Location, AM/FM Radio - a) within reach of the driver	
174	0814201		Vehicle Information Center, 7" Color Display, Touchscreen, MUX, CL714	1
			System Of Measurement - US Customary	
175	0816633		Collision Mitigation, HAAS Alert (R2V), HA7	1
			Subscription, HAAS R2V - R2V - 5 Year Data Plan Subscription	
176	0606247		Vehicle Data Recorder w/CZ Display Seat Belt Monitor	1
177	0808297		Intercom, Firecom 5100D Single Radio, 1 Wireless Base Station, 1-5 Wireless, V2	1
			Location - TBD	
178	0006240		Cable, Radio to Intercom Interface, Firecom, 1 Radio	1
			Radio, First Two-Way Make - Motorola High Power	
			Radio, First, Two-Way Model - TBD	
179	0838063		Headset, Firecom, Wireless, UHW-505.V2 Under Helmet, Radio Transmit	2
			Qty, - 02	
			Location, Headset - Driver Seat and Officer Seat	
180	0838056		Headset, Firecom, Wireless, UHW-503 V2 Under Helmet, Intercom Only	2
			Qty, - 02	

Line	Option	Type	Option Description	Qty
180			Location - two forward facing center seats	
181	0819255		Hangers For Headsets, NFPA/ULC 2024, Each	4
			Qty, - 04 Location, Headset Hangers - Driver Seat, Officer Seat, DS Inbrd, Fwrd Fcng Seat and PS Inbrd, Fwrd Fcng Seat	
182	0794306		Ruggedizers, Firecom, Headset covers	1
			Color, Cover #1 - Red Color, Cover #2 - Red Color, Cover #3 - Black Color, Cover #4 - Black Qty, Cover color #1 - Not Required Qty, Cover color #2 - Not Required Qty, Cover color #3 - Not Required Qty, Cover color #4 - Not Required	
183	0029102		Interface, Firecom Intercom to AM/FM radio	1
184	0896881		Install, Wire, Customer Provided Two-Way Radio Speakers,	2
			Qty, - 02 Location 1 - one in the cab rear of driver console (see instrument panel drawing) Location 2 - pump panel	
185	0835669		Install Customer Provided Two-Way Dual Remote Head Radio(s)	1
			Location - radio box Location 1 - one in the cab location 10 (see instrument panel drawing) Location 2 - TBD on the panel Qty, Customer Supplied Radio - 1	
186	0696438		Antenna Mount, Custom Chassis, Cable Routed to Radio Box	1
			Location - right side Qty, - 01	
187	0816158		Camera, Pierce, LS Mux, RS, LS, R, Cameras, AHD	1
			Color - 1) black Camera System Audio - Not Provided	
188	0814861		Camera, Switcher, Pierce, 4 channel, AHD, CVBS	1
189	0896458		Pierce Command Zone, Advanced Electronics & Control System, Vel WiFi CZT	1
			Color, Antenna - Black Antenna Module Housings - Black Housing with Power and Status Ind	
190	0896456		Prognostics, Electrical System	1
191	0816093		ClearSky Telematics, Remote Fleet & On-scene Management, AT&T Commercial	1
			Subscription, Telematics - 3 Year Subscription	
192	0730603		Electrical System, Velocity ESP, Cummins, Paccar	1
193	0079211		Batteries, (6) Stryten/Exide Grp 31, 950 CCA each, Threaded Stud	1
194	0008621		Battery System, Single Start, All Custom Chassis	1
195	0123174		Battery Compartment, Imp/Vel	1
196	0812586		Charger, Sngl Sys, Kussmaul, Chief 091-266-12-60, 60 Amp	1
197	0814869		Location, Cab, Charger, Behind Driver Seat	1
198	0824443		Not Required, No Ind/Remote Display	1
199	0814971		Not Required, Location Ind/Remote	1
200	0819142		Inverter, Xantrex Freedom X, 817-3000, 3000W, Non-NFPA 2024 Batt Sw	1
			Location, Inverter Switch - DS Cab	
201	0814958		Location, Body, Inverter, RS Forward Compartment	1
			Location, Comp Body - High On Right Wall	
202	0811952		Not Required, Indicator/Remote Status	1
203	0824337		Not Required, Location Ind/Remote	1
204	0888195		Cover, Over Inverter/Battery Charger	1
			Material - smooth alum painted to match compt interior	
205	0804247		Shoreline, 20A 120V, Kussmaul Chf Auto Eject, 091-55-20-120, 091-55-266-XX Cover	1
			Color, Kussmaul Cover - h) black Shoreline Connection - Battery charger and shoreline outlets	
206	0026800		Shoreline Location	1
			Location, Shoreline(s) - DS Extd Bumper	
207	0009429		Electric Power Only, Portable Winch	3
			Location - rear and each side Qty, Receptacles - 03	
208	0647728		Alternator, 430 amp, Delco Remy 55SI	1

Line	Option	Type	Option Description	Qty
209	0092582		Load Manager/Sequencer, MUX	1
			Enable/Disable Hi-Idle - e)High Idle enable	
210	0736670		Headlights, Rect LED, HiViz FT-4X6-4KIT, AXT/Enf/Imp/Sab/Vel, Halo Alt Flash	1
			Color, Headlight Bez - Black Bezel	
211	0775768		Light, Directional, Wln 600 Cmb, Cab Crn, Wrp Bzl Out HD Lts, Imp/Vel/AXT, Blk	1
			Color, Lens, LED's - c)clear	
212	0777910		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED Blk Trim 2lts	1
213	0736083		Lights, Clearance/Marker, Side, P25 LED 2 Lts, Others With Visor Lt	1
214	0088869		Lights, Clearance/Marker/ID, Rear, Truck-Lite 26250R LED 7Lts	1
215	0815852		Lights, Tail, Hiviz FT-TL-GSMJR-QUAD-KIT, Stop/Tail, Turn & Backup LED, Quad	1
			Color, Trim - Black Housings, Painted	
216	0085910		Lights, Backup Included in Signal Cluster	1
217	0889577		Bracket, License Plate & Light, P25 LED, Stainless Brkt	1
			Color, Trim - Black Housing	
218	0589905		Alarm, Back-up Warning, PRECO 1040	1
219	0817254		Lights, Perimeter Cab, Amdor AY-LB-12HW0** LED 4Dr	1
220	0769559		Lights, Perimeter Pump House, Amdor AY-LB-12HW012 LED 2lts	1
221	0770056		Lights, Perimeter Body, Amdor AY-LB-12HW020 LED 2lts, Rear Step	1
			Control, Perimeter Lts - DS Switch Panel and Parking Brake Applied	
222	0775459		Lights, Perimeter, Amdor AY-LB-12HW040 40", Full Width Mudflap	2
			Qty, - 02	
			Control, Scene Lts - Headlight Sw, Park Brake	
223	0896454		Enhanced Software for Perimeter Lts	1
224	0557322		Lights, Step, P25 at Rear Tailboard, PUC, 4lts Perm Lts	1
225	0775585		Light, Visor, HiViz, FT-B-72-ML-*, Cnt Feature MUX	1
			Control, Scene Lts - DS Cab Sw Pnl with Progresive Sw	
			Color, Lt Housing HiViz - Black	
226	0736731		Lights, HiViz FT-GESM LED 1st	1
			Location - to be mounted high between the drivers door and crew cab door	
			Qty, - 01	
			Control, Scene Lts - LS Scene Lts Body	
			Color, Lt Housing HiViz - Blk Opt Hold, Blk Bez, Blk Fix	
227	0736729		Lights, HiViz FT-GESM LED 2nd	1
			Location - to be mounted high between the officers door and crew cab door	
			Qty, - 01	
			Control, Scene Lts - RS Scene Lts Body	
			Color, Lt Housing HiViz - Blk Opt Hold, Blk Bez, Blk Fix	
228	0733343		Lights, HiViz FT-GESM* LED 1st	2
			Location - mounted inward of upper side warning lights on upper side sheet drivers side	
			Qty, - 02	
			Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS, Cab Sw Panel PS and Body Switch, DS Rear SS Painted Black	
			Color, Lt Housing HiViz - Blk Opt Hold, Blk Bez, Blk Fix	
229	0733336		Lights, HiViz FT-GESM* LED 2nd	2
			Location - mounted inward of upper side warning lights on upper side sheet officers side	
			Qty, - 02	
			Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS, Cab Sw Panel PS and Body Switch, PS Rear SS Painted Black	
			Color, Lt Housing HiViz - Blk Opt Hold, Blk Bez, Blk Fix	
230	0733239		Lights, HiViz FT-GESM* LED 3rd	2
			Location - high as possible on each side of rear bulkhead	
			Qty, - 02	
			Control, Scene Lts - Cab Sw Panel DS and Body Switch, PS Rear SS Painted Black	
			Color, Lt Housing HiViz - Blk Opt Hold, Blk Bez, Blk Fix	
231	0645877		Lights, Hose Bed, Sides, Dual LED Light Strips	1
			Control, Hose Bed Lts - Cup Switch LS Rear - Black SS	
232	0629915		Light, Hose Bed, Single LED Light Strip, Additional	2
			Location - one the #2 esction of HB on cross divider, one in the #3 section of HB on crossdivider	

Line	Option	Type	Option Description	Qty
232			Qty, - 02 Control, Hose Bed Lts - With Other Hosebed Lts	
233	0645677		Lights, Not Required, Rear Work, Alt. 12 Volt Lights At Rear Body	1
234	0787447		Lights, Walk Surf, Dual LED Light Strips, Cargo Area, Bdy Stp Lt	1
235	0834860	SP	Switch, Red, Pump House Heaters, In Cab IAT Pump Panel	1
236	0518282		Pumper, PUC, Aluminum	1
237	0554271		Body Skirt Height, 20"	1
238	0682617		Tank, Water, 750 Gallon, Poly, 67 LHB, PUC	1
239	0003405		Overflow, 4.00" Water Tank, Poly	1
240	0028104		Foam Cell Required	1
241	0633066		Sleeve, Through Tank Qty, Sleeve - 1 Water Tank Sleeve - Plumbing/Hydraulic Diameter - 3" Plumbing	1
242	0553725		Restraint, Water Tank, Heavy Duty, Special Type Tank, 4x4, or Export	1
243	0003429		Not Required, Direct Tank Fill	1
244	0003424		Not Required, Dump Valve	1
245	0048710		Not Required, Jet Assist	1
246	0030007		Not Required, Dump Valve Chute	1
247	0514778		Not Required, Switch, Tank Dump Master	1
248	0597043		Body Height, PUC/HDRP Body Height - 92.00"	1
249	0683290		Hose Bed, Aluminum, Pumper, PUC, 67 LHB	1
250	0723340		Unpainted/Brush Finished, Hose Bed, 3G PUC/HDRP	1
251	0003481		Hose Bed Capacity, Special Capacity, Hose Bed - 1)Storage area 2)600' of 2 1/2" 3)600 of 5" 4) Walkway	1
252	0003488		Divider, Hose Bed, Unpainted Qty, Hose Bed Dividers - 2	2
253	0821571	SP	Cover, Hose Bed, Roller Shutter, Black Coating	1
254	0807414		Hose Restraint, Hose Bed, Vinyl, Rear, Separate From Top, Split 2-Sec, Seat Belt Color, Vinyl Cover - c) black location - between the HB, and walkway Vinyl Flap Weight - Not Weighted Color, Strap - Red Release, Seat Belt Buckle - Two Bars Fastener, Rear Restraint, At Split - Magnets Fastener, Rear Restraint, Bottom - Bungee Cord and Hook Inboard/Seat Belt Outboard	1
255	0510966	SP	Cross-Divider, Hose Bed, Adjustable, Qty/Location Features Location - left section of HB in storage area Qty, - 01	1
256	0661258		Divider, Unpainted, Permanent, Extruded, Additional Location - one on the upper portion of HB area left side to create a coffin area between sidesheet and divider, one on the right side upper HB area to separate lower HB area and walkway Qty, - 02	2
257	0592516		Door, Rear of Hose Bed, Vertically Hinged Location - to cover section 1 of the hosebed Qty, - 01 Door, Material & Finish, Storage - Smooth Aluminum Latch, Door, Storage - "D" Handle Latch, Black	1
258	0534308		Treadplate, Walkway, In Hose Bed Location - right side	1
259	0824333	SP	Hose Restraint, Hose Bed, Web, Rear,Single Bay, Seat Belt Buckles, Additional Color, Vinyl Cover - c) black Location - hosebed walkway Release, Seat Belt Buckle - Bar Fastener, Rear Restraint, Bottom - Velcro Straps/Footman Loops	1
260	0892595	SP	Running Boards, Flip Out, PUC, Safe-Stride Color, Safe-Stride - Black	1
261	0642389		Tailboard, 18" Deep, Full Width, Angled Corners, PUC/HDRP	1
262	0690029		Wall, Rear, Body Material, PUC/HDRP	1

Line	Option	Type	Option Description	Qty
263	0683796		Tow Bars, (2) w/Hitch Receiver, Rear/Sides, Under Body, For Portable Winch Only	1
264	0656764		Construction, Compt, Alum, Pumper, PUC	1
265	0515423		LS 189" Rollup/Lap, Full Height/Depth Compts, PUC	1
			Width, PUC Pump Operators Panel Partition - 2.5"	
266	0515426		RS 189" Lap, Full Height/Depth Compts, PUC	1
267	0589858		Doors, Lap w/ "D" Handles, Amdor Rollup Pump Operator's Compt - Side Compts	1
			Color, Roll-up Door - AMDOR Painted to Match Lower Body	
			Latch, Roll-up Door - Non-Locking Liftbar	
268	0744271		Rear, Rollup, 29.50" F-F, Tailboard, PUC/HDRP	1
269	0593958		Door, Amdor, Rollup, Rear Compartment, PUC	1
			Color, Roll-up Door - AMDOR Painted to Match Lower Body	
			Latch, Roll-up Door - Non-Locking Liftbar	
270	0723942		Elastic Pull Strap for Rollup Doors	2
			Qty, Door Accessory - 02	
			Location, Door Accessory - crosslay module	
			Color, Strap - Red	
271	0891417	SP	Lift Bar, Rollup Door, Black Carbon, Amdor	4
			Qty, - 04	
			Location, Compartment, Predefined - B1, LS3, LS4 and RS4	
272	0746076		Handle, Lap Doors, Hansen, Black	7
			Location - Ladder Compartment, long tool storage, LS1, LS2, RS1, RS2, RS3	
			Qty, - 07	
273	0616670		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Pumper/Tanker	7
			Qty, - 07	
			Location, Compartment Lights - All Body Compts	
274	0515676		No Hatch Compartments Required, PUC/HDRP	1
275	0724310		No Handrails Required, No Hatch Compartments or Step Area	1
276	0522640		No Hatch Compartments or Lights	1
277	0687145		Shelf Tracks, Recessed, PUC/3rd Generation	1
278	0600350		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations	4
			Qty, Shelf - 04	
			Material Finish, Shelf - Painted - Spatter Gray	
			Location, Shelves/Trays, Predefined - LS1-Transition Point, LS1-Upper Third, LS3-Transition Point and RS3-Centered Between Partitions	
279	0624929	SP	Shelves, Fixed, 500 lb Capacity, Full Width/Depth, Painted, 3G	2
			Qty, Shelf - 02	
			Location, Shelf - RS1-upper third, RS3-lower third	
280	0709689		Tray, 500 lb Slide-out, 2" Sides - Adj. Height, Predefined Locations	1
			Qty, Tray (slide-out) - 01	
			Location, Shelves/Trays, Predefined - RS1-Lower Third	
			Material Finish, Tray - Painted - Nightspots	
281	0601834		Tray, 215 lb, Tilt/Slide-Out, 30 Deg, Adj, Max Width/Depth, 3G	2
			Location - RS2 Upper, RS3 high in between partitions	
			Qty, Tray (slide-out) - 02	
			Finish - Painted, Nightspots 909017	
282	0647091		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides	3
			Qty, - 03	
			Location, Tray Slide-Out, Floor Mounted - RS1, RS2 and LS1	
			Material Finish, Tray - Painted - Nightspots	
283	0837178	SP	Respond Ready Storage w/3 Drawers, Anodized Aluminum, 22"W, 8"/8"/8"	1
			Qty, - 01	
			Location - LS3 in full depth lower portion right of pump panel	
284	0650455		Toolboard, Slide-Out, Alum, .188", No Holes, 3G	3
			location - in RS1 on top of permanant shelf	
			Qty - 3	
			Mounting, Toolboard - Adjustable side-side	
			Finish, Pegboard/Toolboard - Painted - Nightspots 909017	
285	0819438		Toolboard, Alum, .188", No Holes, Back Wall Mounted, Standard Depth Upper	4
			Qty, Comp. Accessory - 04	
			Finish, Pegboard/Toolboard - Painted - Nightspots 909017	
			Location, Compartment, Predefined - LS1, LS2, LS3 and RS3	
286	0835926	SP	Toolboard, Alum, .188", No Holes, Side Wall Mounted	4
			Location - LS3 compartment portion, RS3	

Line	Option	Type	Option Description	Qty
286			Qty, Comp. Accessory - 04 Configuration - vertically Finish, Pegboard/Toolboard - Painted - Nightspots 909017	
287	0726447		Partition, Vertical Compt, Adjustable Qty, Partition - 02 Location - lower portion of RS3	2
288	0726457		Partition, Vertical Compt, Predefined Locations Qty, Partition - 01 Location, Partition/Toolboard, Predefined - RS3- 12.00" From Forward Door Frame Material Finish, Partition - Painted - Nightspots 909017	1
289	0721316		Partition, Vertical Compt, Special Location Qty, - 01 Material Finish, Partition - Painted - Nightspots 909017 Location Within Compartment - 24' from the front of the compartment above perm shelf Location, Compartment, Predefined - RS3	1
290	0828640		Trim, Body/Crosslay Seams, Painted, Pair, PUC Trim, Body/Hatch Compt Seam, Horizontal, Pair - Painted Formed - Match Lower	1
291	0667891	SP	Smooth Weld, Vertical Body Seam, PUC Qty, - 02 Location, driver's/passenger's/center - Left & Right	2
292	0645929		Lip, 2.00" Retaining, Each Location - RS3 rear to partition Qty, - 01	1
293	0028026		Matting, Turtle Tile, Compartment Shelving Only Location - LS1-3, LS3-3, RS1-3, RS2-2, RS3-4 Qty, Shelf - 15 Color - 2) red	15
294	0659383		Matting, Turtle Tile w/Ramp, Compartment Floors Location - LS2-1, LS3-1, RS3-1 Qty, Comp. Accessory - 03 Color - 2) red Color, Tile Edge - red	3
295	0013202		Strap, Nylon w/Velcro Location - RS3 rear and attached to partion Qty, - 01	1
296	0063064		Rub Rail, Aluminum Extruded, Side of Body, 3rd Gen Body	1
297	0653982		Fender Crowns, Rear, Rubber, w/Removable Fender Liner, Pumper, 3G Material Finish, Fender Liner - Painted Aluminum Lower Body	1
298	0519849		Not Required, Hose, Hard Suction	1
299	0759459		Handrails Located @ Front Body, Hansen Knurled Alum LED Backlit, Black Switch, Handrail Light Control - With Cab Hand Rail Controls Color, Light, Hansen Handrail - Red	1
300	0759458		Handrails, Rear, Hansen Tubing, Knurled Aluminum, LED Backlit, Black, PUC/HDRP Switch, Handrail Light Control - With Cab Hand Rail Controls Color, Light, Hansen Handrail - Red	1
301	0000941		No Rear Hose Bed Handrail Required	1
302	0636301		Compt, Extinguisher (2) Fender Panel, Triangular Door, 8" Dia Qty, - 01 Door Finish, Fender Compt - Painted Location, Fender Compt - Double - RS Rear Latch, Air Bottle Compt - Southco C2 Black Raised Insert, Air Bottle Compt - Rubber Matting	1
303	0648325		Compt, Air Bottle, Double, Tri Door, Fender Panel Qty, Air Bottle Comp - 2 Door Finish, Fender Compt - Painted Location, Fender Compt - Double - LS Fwd - DEF Combo and Double - LS Rear - Fuel Combo Latch, Air Bottle Compt - Southco C2 Black Raised Insert, Air Bottle Compt - Rubber Matting	2
304	0785563	SP	Compt, Extinguisher Fender Panel, 9.00" Square Tri Door Qty, - 01	1

Line	Option	Type	Option Description	Qty
304			Door Finish, Fender Compt - Painted Location, Fender Compt - Single - RS Fwd Latch, Air Bottle Compt - Southco C2 Black Raised Insert, Air Bottle Compt - Rubber Matting	
305	0004225		Ladder, 24' Duo-Safety 900A 2-Section	1
306	0004230		Ladder, 14' Duo-Safety 775A Roof	1
307	0765990	SP	Rack, Ladders, LS Full Depth Body, PUC, Common Door Door, Material & Finish, Ladder Storage - smooth aluminum Latch, Door Ladder Storage - D-Handle latch	1
308	0733387		Ladder, 10' Duo-Safety Folding 585A	1
309	0732963		Trough, Folding Ladder, Long Tool Storage Compt In Upper Body Location, Left Side, Right Side - Left Side	1
310	0557255		Pike Pole, 6' Fire Hooks Unlimited, New York Roof Hook, Steel, Pry End, RH-6 Location - left side long tool storage Qty, Pike Poles - 4	4
311	0004349		Pike Pole, 10' DUO Safety, Fiberglass Location - Long tool storage right side Qty, Pike Poles - 1	1
312	0816920		Pike Pole, Provided by Fire Department, NFPA/ULC 2024 Qty, - 01 Pike Pole Make/Model - Duo-Safety 8' Pike Pole	1
313	0732982		Tube, Pike Pole 8' or Longer, In Upper Body Long Tool Storage Compt Qty, Pike Poles - 1 Location, Left Side, Right Side - Right Side Material/Finish, Tube, Pike Pole - Aluminum Width, Notch, Pike Pole Tube - No Notch	1
314	0733370		Pike Pole, 6' DUO Safety, Fiberglass Qty, Pike Poles - 1	1
315	0732992		Tube, Pike Pole 6', In Upper Body Long Tool Storage Compt Qty, Pike Poles - 1 Location, Left Side, Right Side - Right Side Material/Finish, Tube, Pike Pole - Aluminum Width, Notch, Pike Pole Tube - No Notch	1
316	0769734	SP	Compt, Long Item Storage, In Upper Body (1) LS, Common Door, PUC	1
317	0768409		Compt, Long Tools, Thru Body Compts, Right Side Dimensions - To match left side Door, Material & Finish, Storage - Smooth Aluminum Latch, Door, Storage - "D" Handle Latch Hinge Location - Outboard	1
318	0058193		Tubes, Alum, Pike Pole Storage, Spcl Notch, NY PP Head Location - left side long tool storage Qty, Pike Pole Tubes - 04	4
319	0838186		Tube, Foam Pick-up, Storage, Husky 3/12 Location - long tool storage right side	1
320	0521734		No Steps Required, Front Of Body, PUC	1
321	0794171		Ladder, Top Access, Alum, Rear, PUC/HDRP, Opposite Ladder Storage Do Not Move Truck Indicator - DNMT indicator	1
322	0837513		Step, Folding - Extra, Body Only, w/LED, Trident, Black Powder Coat, PUC Coating, Step - black Qty/Loc, Steps, Addt'l. Trident. Black, LED, PUC - (1) - (1) Left Side Rear	1
323	0529030		Step, Full Width, Rear Of Body, 8", Below Hose Bed, Recessed Traffic Light, PUC	1
324	0515692		Pump Operators Panel, 31", Control Zone, PUC	1
325	0520016		Not Required, Pumphouse Structure, PUC	1
326	0829913		Insulation, Pump House	1
327	0829914		Seal, Rubber, Pump Panel Openings	1
328	0829905		Heater, Diesel, (2) 7,500 BTU, (1) Hot Water Heater, Pump House, PUC Activation, Heater - Ignition On	1
329	0814152		Heat Enclosure, Improved Ground Clearance, PUC Latch, Heat Enclosure Pans - Black Fluted Knobs	1
330	0830615		Heater, Electric, Gauges, Test Ports, Transducers	1
331	0771274		Cargo Compt, Floor Lowered, Rearward Section Over Pump, For OAH, PUC	1
332	0889383		Pump, Pierce, 2000 GPM, Single Stage, PUC-NG	1
333	0515822		Seal, Mechanical, Silicon Carbide, PUC Pump	1

Line	Option	Type	Option Description	Qty
334	0802234		Gear Case, Integrated Pump Transmission, PUC-NG, Cummins	1
335	0721196		Pumping Mode, Pump and Roll/Stationary, Basic, MUX, PUC	1
336	0515829		Pump Shift, Sure-Shift	1
337	0515833		Transmission Lock-up, Not Req'd, Park to Neutral, Pump, PUC	1
338	0515835		Auxiliary Cooling System, PUC	1
339	0014486		Not Required, Transfer Valve, Single Stage Pump	1
340	0746508		Valve(s), Relief Intake, Trident Air Max, Control Location	1
			Qty - 1 Pressure Setting - 125 psig Intake Relief Valve Control - PUC Pump Operators Panel	
341	0724463		Controller, Pressure, Pierce LCD , PUC	1
			Pressure Governor Throttle Control - Clockwise Pressure Governor Default Mode - No Mode/Default Press Setting	
342	0607957		Primer, Trident, Air Prime, Air Operated, Auto w/Gauge, w/(1) Add'l Prime Vlv	1
			Inlet Extra Primer - Front Inlet	
343	0832009		Thermal Relief Valve, Trident ThermaGuard TMS	1
344	0780359		Manuals, Pump, (2) Total, Electronic Copies, Pierce PUC Pump	1
345	0602496		Plumbing, Stainless Steel and Hose, Single Stage Pump, PUC	1
346	0795135		Plumbing, Stainless Steel, w/Foam System	1
347	0517852		Inlets, 6.00" - 1250-2000 GPM, Pierce PUC Pump	1
348	0014650		Pump Suction Tube(s), Short, All	1
349	0837663		Valve, w/Relief, LS Main Inlet, 6", Elec, Akron 9343 Cont, w/O-ride, 2000GPM,PUC	1
			Pressure Setting - 125 psig Relief Valve, Inlet - Trident Air Max w/Cntrl At Operator's Pnl	
350	0837664		Valve, w/Relief, RS Main Inlet, 6", Elec, Akron 9343 Cont, w/O-ride, 2000GPM,PUC	1
			Pressure Setting - 125 psig Relief Valve, Inlet - Trident Air Max w/Cntrl At Operator's Pnl	
351	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
352	0084610		Valves, Akron 8000 series- All	1
353	0520002		Valve, Inlet(s) Recessed, Side Cntrl, PUC	1
			Qty, Inlets - 1	
354	0004700		Control, Inlet, at Valve	1
355	0004660		Inlet (1), Left Side, 2.50"	1
356	0004680		Inlet, Right Side, 2.50"	1
357	0837796	SP	Elbow, Side Inlet, TFT AJ1ST-NX, 6" FNST x 5" Storz w/Cap, W/Detent	2
			Qty, Adapter for Inlet - 2 Location, driver's/passenger's/center - Left & Right	
358	0521137		Anode, Zinc, Pair, Pump Inlets, PUC	1
359	0897257		Inlet, 4" to 6" Front, 5" Plumbing, w/Bleeder Valve, Top of Bumper	1
			Inlet, Size - Six Drain, Suction - T Swing Handle Inlet, Front, Valve - Jamesbury 5.00" Inlet, Front, Plumbing - Black Iron Pipe	
360	0837635		Control, Front Inlet, Akron 9343 Elec Controller, w/Override, PUC, Disconnect Sw	1
361	0737985		Valve, Relief Intake,Front Inlet,Trident Air Max,Cntrl w/Main Pump Intake Relief	1
362	0732444		Swivel, Front Inlet, 4.00" to 6.00", w/Drain	1
			Inlet, Size - 6.00" inlet Inlet Bleeder - Quarter-Turn Style Bleeder Finish, Front Inlet Elbow/Adapter - 101 Black	
363	0004788		Cap, Front Inlet, Long Handle, VLH	1
364	0092569		No Rear Inlet (Large Dia) Requested	1
365	0064116		No Rear Inlet Actuation Required	1
366	0092696		Not Required, Cap, Rear Inlet	1
367	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
368	0500064		Adapter, 6" (FNST) x 5" Storz, Rigid, w/Cap, Front Inlet	1
369	0092568		No Rear Auxiliary Inlet Requested	1
370	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
371	0520277		Tank to Pump, (1) 3.00" Valve, 4.00" Plumbing, PUC	1
372	0595508		Outlet, Tank Fill, 1.50", PUC	1
373	0837421		Control, Outlets, Swing Handle, Elec Right Outlets Akron 9345 w/Press Disp, PUC	1
374	0516755		Outlet, Left Side, 2.50" (2), PUC	1
375	0055095		Not Required, Elbow, Left Side Outlets, 2.50"	1

Line	Option	Type	Option Description	Qty
376	0092570		Not Required, Outlets, Left Side Additional	1
377	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
378	0837372		Outlet, Right Side, 2.50", (1), Electric Akron 9345 Controller, PUC	1
			Qty, Discharges - 01	
379	0021134		Not Required, Elbow, Right Side Outlets, 2.50"	1
380	0092571		Not Required, Outlets, Right Side Additional	1
381	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
382	0818640		Outlet, Large Diameter, Right Side, Akron Valve, PUC	1
			Outlet, Large Diameter, Plumbing - 4.00"	
			Outlet, Large Diameter, NST Adapter - 4.00" MNST	
			Outlet, Large Diameter, Valve Actuation - PUC Akron 9345 w/PSI	
383	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
384	0607659		Outlet, Front, 1.50" w/2" Plumbing, Under Slung Bumper	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	
			Location, Front, Single - in left bumper tray	
385	0516777		Outlet, Rear, 2.50", (1), Thru Tank, PUC	1
			Qty, Discharges - 01	
			Location, Outlet - b) left side	
386	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
387	0537394		Not Required, Outlet, Rear, Additional, PUC	1
388	0537395		Not Required, Elbow, Rear Outlets, Additional	1
389	0752096		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Vinyl Covered Cable	1
390	0723040		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle, Black	1
391	0820288		Outlet, 3.00" Deluge w/3.00" Valve, w/TFT RC3 Extend-a-Gun 18", PUC	1
392	0739657		Monitor, TFT Hurricane XFIH-E, Electric, Panel and Wireless Control	1
			Monitor Finish - Painted by OEM	
393	0091921		Nozzle, TFT MST-4NJ Tips w/ XF-SS10 Shaper	1
394	0075261		Deluge Mount, TFT Hurricane For RC3 Extend-A-Gun Only	1
395	0750982		Crosslay Module, Full Width, Roll Up Doors, PUC	1
396	0750897		Doors, Crosslay, Roll-up Amdor, Each End, Full Height, PUC	1
			Color, Roll-up Door - Painted Two Tone Slanted	
			Latch, Roll-up Door - Non-Locking Liftbar	
			Drip Pan - Drip Pan (Standard)	
397	0747660		Lights, Crosslay Compt, Forward LED, 2Lts	1
398	0750916		Crosslays, (2) 1.50", W/Poly Trays, PUC	1
			Crosslay/Deadlay/Speedlay Capacity 1 - 200' of 1.75" double jacket hose	
399	0750900		Crosslay, (1) 2.50", W/Poly Trays, PUC	1
			Crosslay/Deadlay/Speedlay Capacity 1 - 200' of 2.50" double jacket hose	
400	0731773		Enclosure, Transverse, Upper Crosslay Module, Strap, PUC	1
			Size - TBD	
401	0727912		Mounting, Ladder, Upper Crosslay Module, In Enclosure, PUC	1
			Location - forward of 2.5" crosslay,	
			Size - TBD	
			Qty - 1	
402	0521227		Reel, Booster, Aluminum, Rear Tailboard Compt, PUC	1
403	0005279		Switch, Reel Rewind - One at Reel	1
404	0005300		Hose, Booster - 150' of 1.00"/800 PSI	1
405	0005244		Capacity, Hose Reel 200' of 1"	1
406	0007074		Nozzle, Elkhart S-200 1.00"	1
407	0515688		Gauge, Hose Reel, (Match Panel Gauges)	1
			Location - pump panel	
			Qty, - 1	
408	0822518		Foam Sys, Husky 12, Dual Agent, PUC NG, PTO, Multi Select Feature	1
			Discharge, Foam Locations - Crosslay Lower Rear, Hose reel rear compartment, Crosslay Lower Front, Crosslay Upper Rear and Front Bumper Center	
409	0012126		Not Required, CAF Compressor	1
410	0552484		Refill, Foam Tank, Dual Tank, Husky 12	1
411	0031896		Demonstration, Foam System, Dealer Provided	1
412	0020148		Foam Cell, 30 Gallon, Reduce Water	1
			Type of Foam - Class "A"	

Line	Option	Type	Option Description	Qty
412			Foam, Brand Name - TBD	
413	0505016		Drain, 1.00", Foam Tank #1, Husky 12 Foam System	1
414	0052857		Foam Cell #2, 30 Gallon, Reduce Water	1
			Type of Foam - Class "B"	
			Foam, Brand Name - TBD	
415	0505017		Drain, 1.00", Foam Tank #2, Husky 12 Foam System	1
416	0746447		Approval Dwg, All Pump Panel(s), Includes Color And Label Tags	1
			Num Of Truck(s) or Sim Unit, ALL Pump Pnl, Dwg - 01	
417	0032479		Pump Panel Configuration, Control Zone	1
418	0831515		Material/Finish, Pump Panels, PUC	1
			Material/Finish, Pump Panels, Operator Panels, PUC - Aluminum with Black UL-LX	
			Material/Finish, Pump Panels, Side Panels, PUC - Aluminum with Black UL-LX	
419	0516978		Pump and Plumbing Access, Simple Tilt Service, PUC	1
420	0618458		Light, Pump Compt, Wln 3SC0CDCR LED White, PUC	2
			Qty, - 02	
421	0516983		Gauges, Engine, Included With Pressure Controller, PUC	1
422	0005601		Throttle, Engine, Incl'd w/Press Controller	1
423	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle,Green	1
424	0549333		Indicators, Engine, Included with Pressure Controller	1
425	0737586	SP	Control, Air Horn at Pmp Pnl, Red Switch, Special Label	1
			Fill in Blank - GTFO	
426	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
427	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
428	0756688		Gauge, Water Level, Pierce, In pressure Controller, w/Mini Slave, PUC, Lt Driver	1
			Activation, Water Level G - pg) pump in gear	
429	0750438		Water Level Gauge, Wln PSTANK2, LED 1-Light, 4-Level	3
			Qty, - 03	
			Activation, Water Level G - Pump in gear or parking brake applied	
			Location, Water Level Gauge, Multi-Select - Each Side Custom Cab & Rear Body	
			Color, Trim - Black Trim	
430	0517014		Gauges, (2) Foam Level, Pierce, PUC, PP and Mini in Cab	1
			Activation, Foam Level Gauge - pump in gear	
431	0760921		Light, Pump Operator & Panel, Side Ctrl, PUC, Dual 6060C Cab & Green LED OH	1
432	0837255		Air Horns, (2) Grover, Rect Bell Stuttertone, Through Underslung Bumper Flange	1
			Finish, Air Horns - Grover, Black	
433	0606835		Location, Air Horns, Bumper, Each Side, Outside Frame, Outboard (Pos #1 & #7)	1
434	0757092		Control, Air Horn, Multi Select	1
435	0756820		Control, Air Horn, Lanyard, Center	1
			Lanyard - Nylon covered cable	
436	0723391		Control, Air Horn, Chrome Push Button Sw, RS	1
437	0525667		Siren, Wln 295SLSA1, 100 or 200 Watt	1
438	0557179		Location, Siren, Heavy Swivel Mount Center Console, Not Overhead	1
			Location - on the dash between driver and officer seat	
439	0748306		Control, Elec Siren, Multi Select	1
440	0748293		Control, Elec Siren, Ft Sw, RS	1
441	0899995		Control, Elec Siren, Head	1
442	0805709		Control, Elec Siren, Horn Ring, Interlock	1
			Control, Interlocks - E Master On	
443	0776000		Speaker, (1) Wln, SA315P, w/Pierce Black Painted Grille, 100 watt	1
			Connection, Speaker - siren head	
444	0601565		Location, Speaker, Frt Bumper, Recessed, Center (Pos 4)	1
445	0780084		Siren, Aux, Wln HOWLER Dual Speaker System	1
446	0688024		Control, Aux Electric Siren, Driver's Side Sw Panel	1
447	0688023		Control, Aux Electric Siren, Passenger's Side Sw Panel	1
448	0721001		Location, Aux Elect Siren, Not Required	1
449	0895310		Siren, Federal Q2B	1
			Finish, Q2B Siren - Black Chrome	
450	0614368		Siren, Mechanical, Mounted Above Deckplate, Under Slung Bumper	1
			Location, Siren, Mech - a) Left	
451	0748305		Control, Mech Siren, Multi Select	1

Line	Option	Type	Option Description	Qty
452	0748279		Control Mech Siren, Push Button Sw, RS	1
453	0748282		Control Mech Siren, Ft Sw LS	1
454	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
455	0812521		Control System, Supplier Based, Electrical, HiViz Connect, CZ, HVC	1
456	0824788		Not Required	1
457	0821625		Modules, Zone Control, Rear, Hiviz HVC	1
458	0746353		Not Required, Warning Lights Intensity	1
459	0812509		Lightbar, Hiviz, FT-HVC-OMEN-84, 84" , HVC	1
460	0691544		Light, GTT, 794* LED Opticom Emitter, Remote Mtd on Cab Roof	1
			Location - centered attached Hi Viz light bar Opticom Priority - b) High Opticom Activation - E-Master Momentary Opticom Activation - DS & PS Switch	
461	0812499		Light, Front Zone, Hiviz FT-HVC-GSMJR-WN-**, Q Bzl 4lts, HVC	1
			Color, Lt DS Frnt Outside - Dual Red/White Color, Lt PS Frnt Outside - Dual Red/White Color, Lt DS Front Inside - Dual Red/White Color, Lt PS Front Inside - Dual Red/White Color, Q Bezel and Trim - Black	
462	0653937		Flasher, Headlight Alternating	1
			Headlt flash deactivation - a)w/high beam	
463	0812500		Lights, Side Zone Lower, HiViz, Separated into Front, Middle, Rear, HVC	1
464	0815224		Lights, Side Zone Lower Front, Hiviz FT-HVC-GSMJR-WN-**, HVC	1
			Location, Lights Front Side - b)each side bumper Color, Trim - Black Trim Color, Lt Side Frnt RS Cmb - Dual Red/White Color, Lt Side Frnt LS Cmb - Dual Red/White	
465	0815225		Lights, Side Zone Lower Middle, Hiviz FT-HVC-GSMJR-WN-**, HVC	1
			Location, Lights Mid Side - Rearward of Crew Cab Doors Color, Trim - Black Trim Color, Lt Side Mid LS Cmb - Dual Red/White Color, Lt Side Mid RS Cmb - Dual Red/White	
466	0812504		Lights, Side Zone Lower Rear, Hiviz FT-HVC-GSMJR-WN-**, HVC	1
			Location, Lights Rear Side - Over Rear Wheels Color, Trim - Black Trim Color, Lt Side Rear RS Cmb - Dual Red/White Color, Lt Side Rear LS Cmb - Dual Red/White	
467	0896616		Lights, Door Interior Flash, 4 Dr Cab, Weldon 8401-0000-20 Strip Light	1
			Control, Door Int Flash - Park Brake Location, Light, Door Int Flash - Low and Outside	
468	0815847		Connectors, Door Interior Flash, All Cabs, Weatherproof	1
469	0819607		Lights, Side, Hiviz FT-HVC-GSM-WN-**, HVC	2
			Location, Lights - two rearward of upper side scene lights on each upper side sheet each side Qty, - 02 Color, Lights, Warning - Red and White Control, Light - b) side warning Color, Trim - Black Trim	
470	0815854		Lights, Rear Zn Lwr, Hiviz FT-HVC-GSMJR-WN-**, HVC For Housing	1
			Color, Lt DS Rear - Dual Red/Amber Color, Lt PS Rear - Dual Red/Amber	
471	0812579		Lights, Rear/Side Up Zone, Hiviz FT-HVC-GSM-WN-**, 4lts, HVC	1
			Color, Lt, Side Rear Upper DS - Dual Red/Green Color, Lt, Side Rear Upper PS - Dual Red/Green Color, Lt, Rear Upper DS - Dual Red/Amber Color, Lt, Rear Upper PS - Dual Red/Amber Color, Trim - Black Trim	
472	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
473	0590000		No Hose Bed Warn Lts Brkts Required, Lts On Hatch/Body Compts,PUC	1
474	0791528		Light, Traffic Directing, Wln TAL65, 36.00" Long, TACTL5	1
			Activation, Traffic Dir L - Not Connected	
475	0529858		Location, TDL, Recessed Within Treadplate Step	1
476	0530282		Location, Traf Dir Lt Controller, Overhead Switch Panel DS Right End	1

Line	Option	Type	Option Description	Qty
477	0781579		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Cab Qty, - 02 Location 1 - drivers side and officers side rear-facing EMS cabinet high and the corner towards the doghouse facing rearward AC Power Source - Shoreline to Inverter Internal Transfer Sw Cover, Receptacle - Interior SS Wall Plate(s)	1
478	0781505		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 3rd, Interior Cab Qty, - 01 Location 1 - one in the foward facing cabinet high and inward AC Power Source - Shoreline to Inverter Internal Transfer Sw Cover, Receptacle - Interior SS Wall Plate(s)	1
479	0781507		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 2nd, Interior Cab Qty, - 02 Location 1 - one outlet forward facing on the front of each rear-facing EMS cabinet exterior towards the doghouse AC Power Source - Shoreline to Inverter Internal Transfer Sw Cover, Receptacle - Interior SS Wall Plate(s)	2
480	0779722		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Body Qty, - 01 Location 1 - RS1 TBD AC Power Source - Shoreline to Inverter Internal Transfer Sw Cover, Receptacle - Interior, Flip Up Duplex Cover(s)	1
481	0779701		Receptacle, 15/20A 120V 3-Pr 3-Wr SB Dup, 4 place, Interior Body Qty, - 01 Location 1 - RS3 TBD AC Power Source - Shoreline to Inverter Internal Transfer Sw Cover, Receptacle - Interior, Flip Up Duplex Cover(s)	1
482	0519934		Not Required, Brand, Hydraulic Tool System	1
483	0649753		Not Required, PTO Driven Hydraulic Tool System	1
484	0007150		Bag of Nuts and Bolts Qty, Bag Nuts and Bolts - 1	1
485	0766730		Speed Wrench, Electric Valve Override	1
486	0816508		NFPA Required Loose Equipment, Pumper, NFPA/ULC 2024, Provided by Fire Dept	1
487	0816941		Soft Suction Hose, Provided by Fire Department, NFPA/ULC 2024	1
488	0027023		No Strainer Required	1
489	0816939		Extinguisher, Dry Chemical, NFPA 2024, Provided by Fire Department	1
490	0816937		Extinguisher, 2.5 Gal. Pressurized Water, NFPA/ULC 2024, Provided by Fire Dept	1
491	0816998		Axe, Flathead, Provided by Fire Department	1
492	0817000		Axe, Pickhead, Provided by Fire Department	1
493	0741569		Paint Process / Environmental Requirements, Appleton	1
494	0709846		Paint, Two-Tone Color, Velocity/Impel Paint Color, Upper Area, Predefined - #101 Black Shield, Cab - Standard Shield Paint Color, Lower Area, Predefined - #939 Red Paint Break, Cab - Standard Two-Tone Cab Break	1
495	0709833		Paint, Two-Tone Color, Body Paint Break, Body - Body Seam/Catwalk Paint, Lower Body - Match Cab Lower Paint, Upper Body - Match Cab Upper	1
496	0646897		Paint Chassis Frame Assy, E-Coat, Standard Paint Color, Frame Assembly, Predefined - Gloss Black	1
497	0693797		No Paint Required, Aluminum Front Wheels	1
498	0687653		Paint, Rear Wheels, Single Axle, Alum-Stl Paint, Wheels - Powder Coat Black #101	1
499	0733739		Paint, Axle Hubs Paint, Axle Hub - Black #101	1
500	0751196	SP	Coating, Safe-Stride, Black, Front Body Bulkheads	1
501	0894338	SP	Paint, FormCoat, Black, Treadplate Top of Crosslay Module, PUC Location - full width	1
502	0743596	SP	Paint, FormCoat, Black, PUC Style Ladder, Rear of Body	1
503	0729169	SP	Coating, Safe-Stride, Door Roll Cover, w/Roller Shutter HB Cover, Black	1
504	0753830		Paint, Pump Panel Trim, Black #101	1
505	0603742	SP	Coating, UL-LX, Rub Rail on Sides, Black	1

Line	Option	Type	Option Description	Qty
506	0620095		Paint, Drip Rail, Cab	1
507	0772571		Coating, Safe-Stride, Black, Full/Spcl Width Step, Rear of Body	1
508	0788880		Coating, Safe-Stride, Black, Tailboard	1
509	0896233	SP	Coating, Safe-Stride, Black, Hose Bed Walkway Floor	1
510	0600346		Coating, UL-LX, Pump Panel Surround, PUC	2
			Qty, - 02	
			Location, driver's/passenger's/center - LS & RS	
511	0895191	SP	Paint, FormCoat, Forward Crosslay Bulkheads, Exterior, PUC	1
512	0639088		Compartment Paint, 909017, Nightspots	1
513	0544129		Reflective Band, 1"-6"-1"	1
			Color, Reflect Band - A - e) black	
			Color, Reflect Band - B - p) black	
			Color, Reflect Band - C - za) black	
514	0580088	SP	Stripe, Reflective, Chevron, Inverted "V", Front Bumper	1
			Color, Reflect Band - A - c) ruby red	
			Color, Reflect Band - B - p) black	
			Size, Chevron Striping - 06	
515	0819898		Stripe, Chevron, Rear, Reflective, NFPA/ULC 2024, Pumper	1
			Color, Reflect Band - A - c) ruby red	
			Color, Reflect Band - B - p) black	
516	0079341		Jog, In Reflective Stripe "Hockey Stick"	1
			Qty, - 01	
517	0509398		Stripe, Reflective, Chevron, Cab and Crew Cab Doors Interior	1
			Color, Reflect Band - B - n) ruby red	
			Size, Chevron Striping - 06	
			Color, Reflect Chev - A - e) black	
518	0027372		Lettering Specifications, (GOLD STAR Process)	1
519	0686428		Lettering, Gold Leaf, 3.00", (41-60)	1
			Outline, Lettering - Outline and Shade	
520	0741843		Lettering, Reflective, Full Width Mud Flap, 1 Color	1
			Configuration - KEEP BACK 343 FEET	
			Font, Lettering, Mud Flap - Full Block	
			Outline, Lettering, Mud Flap - White Outline	
			Color, Lettering, Mud Flap - Red	
521	0599008		Rust Proof/Undercoat, Custom Chassis	1
			Color, Undercoating - Black	
522	0635769		E-Coat, Under Body/Chassis Component Package, PUC	1
			Paint Color, E-Coat - Black	
523	0631674		E-Coat, TAK-4 Components, Front Axle, Black	1
524	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
525	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
526	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom, English	1
527	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
528	0611136		Warranty, Chassis, 3 Year, Velocity/Impel, WA0284	1
529	0696698		Warranty, Engine, Cummins, 5 Year, WA0181	1
530	0684953		Warranty, Steering Gear, Sheppard M110, 3 Year WA0201	1
531	0595767		Warranty, Frame, 50 Year, Velocity/Impel, WA0038	1
532	0595698		Warranty, Axle, 3 Year, TAK-4, WA0050	1
533	0733306		Warranty, Single Axle, 5 Year, Meritor, General Service, WA0384	1
534	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
535	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
536	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
537	0524627		Warranty, Electronics, 5 Year, MUX, WA0014	1
538	0695416		Warranty, Pierce Camera System, WA0188	1
539	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
540	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
541	0685945		Warranty, Transmission Cooler, WA0216	1
542	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
543	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
544	0690936		Warranty, Roll up Doors, Not Required	1

Line	Option	Type	Option Description	Qty
545	0889364		Warranty, Pump, Pierce, PUC-NG, 7 Year Parts, 1 Year Labor, WA0390	1
546	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
547	0657846		Warranty, Foam System, Husky 12, WA0231	1
548	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
549	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
550	0819254		Certification, Vehicle Stability, CD0196	1
551	0808577		Certification, Engine Installation, Velocity, Cummins X15, 2027	1
552	0686786		Certification, Power Steering, CD0098	1
553	0892701		Certification, Cab Integrity, Impel/Velocity FR, CD0190	1
554	0548950		Certification, Cab Door Durability, Velocity/Impel, CD0001	1
555	0548967		Certification, Windshield Wiper Durability, Impel/Velocity, CD0005	1
556	0667411		Certification, Electric Window Durability, Velocity/Impel FR, CD0004	1
557	0549273		Certification, Seat Belt Anchors and Mounting, Imp/Vel/Vel SLT, CD0018	1
558	0735950		Certification, Cab HVAC System Perf, Vel/Imp FR, CD0166/CD0168/CD0176/CD0177	1
559	0545073		Amp Draw Report, NFPA Current Edition	1
560	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
561	0799248		Appleton/Florida BTO	1
562	0000048		PUMPER/TANKER, 3rd Gen	1
563	0000012		PIERCE CHASSIS	1
564	0004713		ENGINE, OTHER	1
565	0046396		EVS 4000 Series TRANSMISSION	1
566	0520324		PIERCE PUMP, PUC	1
567	0020009		POLY TANK	1
568	0028048		FOAM SYSTEM	1
569	0020006		SIDE CONTROL	1
570	0020007		AKRON VALVES	1
571	0020014		FRONT SUCTION	1
572	0020015		ABS SYSTEM	1
573	0658751		PUMPER BASE	1

EXHIBIT C - PROPOSAL

SEE PROPOSAL FOR Bid Number 1128 Dated January 16, 2026.

EM-102

January 16, 2026

Fire Chief Jeremy Presnell
City of Dickinson
2475 State Ave N
Dickinson, ND 58601

Subject: **Proposal for one (1) Pierce Velocity PUC Pumper**
Proposal / Bid 1128

Dear Fire Chief Presnell,

With regard to the above subject, please find attached our complete proposal. Pricing, is as follows, including 100% prepay option.

Pricing Summary:

Sale Price – **$1,553,477.00***
Sourcewell Consortium Pricing, Member ID 28598.

100% Performance Bond:

Included in the above sale price.

100% Prepayment Option:

Should the City of Dickinson elect to make 100% prepayment thirty (30) days from contract signing, a discount of ($134,190.00) can be subtracted from the above "Sale Price" resulting in a revised contract price of **$1,419,287.00**.

Terms and Conditions:

Taxes – Not Applicable

Freight – F.O.B. – Appleton, WI / Shipping to Dickinson, ND

Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Appleton, WI). Net due thirty (30) days from Contract signing for **Prepay discount** to be applicable.

Delivery* – 47 - 50 months from receipt and acceptance of contract.

**Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 701-840-0615 or scott.berge@macqueengroup.com .

We wish to thank the City of Dickinson for the opportunity to submit our proposal.

Respectfully,

Scott Berge

Scott Berge
Apparatus Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group

RESOLUTION NO. _____

DICKINSON FIRE DEPARTMENT LEASE PURCHASE

The City of Dickinson hereby adopts the following lease purchase to the Dickinson Fire Department effective as of February 17th, 2026:

Municipality/Lessee: City of Dickinson

Principal Amount Expected To Be Financed: $1,419,287.00

WHEREAS, the Municipality is a political subdivision of the State in which Municipality is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Municipality ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Municipality.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Municipality.

WHEREAS, PNC Bank, National Association ("Lessor") shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Municipality:

Section 1. Either one of the _____ OR _____ (each an "Authorized Representative") acting on behalf of the Municipality, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Municipality. Each Authorized Representative acting on behalf of the Municipality is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Municipality to execute and deliver agreements and documents relating to the Leases on behalf of the Municipality.

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the Municipality as set forth therein.

Section 4. The Municipality's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Municipality's obligations under the Leases shall not constitute general obligations of the Municipality or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the Municipality reasonably anticipates to issue not more than $10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

This resolution was proposed and read by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and the motion carried by roll call vote with the following Commissioners voting "AYE": Commissioners _____, and _____. the following Commissioners voting "NAY": _____.

Absent and not voting _____.

WHERE UPON, the motion was declared and the Resolution adopted this 17th day of February, 2026.

_____
Scott Decker, President
Board of City Commissioners

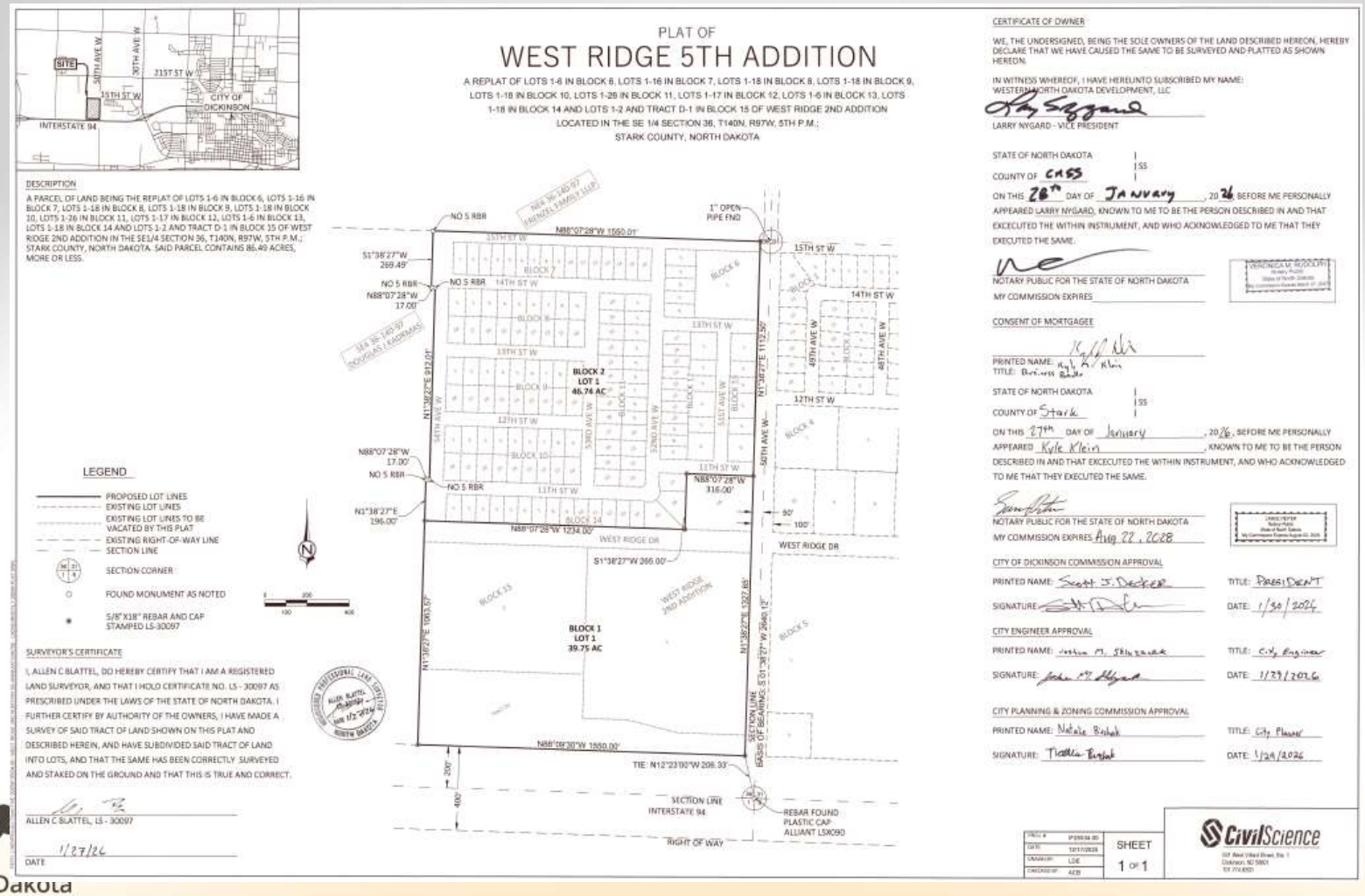
ATTEST:

_____
Dustin Dassinger, City Administrator

WEST RIDGE 4TH ADDITION MINOR SUBDIVISION (FLP-014-2025)

CITY OF Dickinson North Dakota

UPDATED SUBDIVISION PLAT (WEST RIDGE 5TH ADDITION)



PLAT OF

WEST RIDGE 5TH ADDITION

A REPLAT OF LOTS 1-6 IN BLOCK 6, LOTS 1-16 IN BLOCK 7, LOTS 1-18 IN BLOCK 8, LOTS 1-18 IN BLOCK 9, LOTS 1-18 IN BLOCK 10, LOTS 1-26 IN BLOCK 11, LOTS 1-17 IN BLOCK 12, LOTS 1-6 IN BLOCK 13, LOTS 1-18 IN BLOCK 14 AND LOTS 1-2 AND TRACT D-1 IN BLOCK 15 OF WEST RIDGE 2ND ADDITION
LOCATED IN THE SE 1/4 SECTION 36, T140N, R97W, 5TH P.M.;
STARK COUNTY, NORTH DAKOTA

SITE
30TH AVE W
21ST ST W
15TH ST W
CITY OF DICKINSON
INTERSTATE 94

DESCRIPTION

A PARCEL OF LAND BEING THE REPLAT OF LOTS 1-6 IN BLOCK 6, LOTS 1-16 IN BLOCK 7, LOTS 1-18 IN BLOCK 8, LOTS 1-18 IN BLOCK 9, LOTS 1-18 IN BLOCK 10, LOTS 1-26 IN BLOCK 11, LOTS 1-17 IN BLOCK 12, LOTS 1-6 IN BLOCK 13, LOTS 1-18 IN BLOCK 14 AND LOTS 1-2 AND TRACT D-1 IN BLOCK 15 OF WEST RIDGE 2ND ADDITION IN THE SE1/4 SECTION 36, T140N, R97W, 5TH P.M.; STARK COUNTY, NORTH DAKOTA. SAID PARCEL CONTAINS 86.49 ACRES, MORE OR LESS.

LEGEND

- PROPOSED LOT LINES
- EXISTING LOT LINES
- EXISTING LOT LINES TO BE VACATED BY THIS PLAT
- EXISTING RIGHT-OF-WAY LINE
- SECTION LINE
- SECTION CORNER
- FOUND MONUMENT AS NOTED
- 5/8"X18" REBAR AND CAP STAMPED LS-30097

SURVEYOR'S CERTIFICATE

I, ALLEN C BLATTEL, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. LS - 30097 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF NORTH DAKOTA. I FURTHER CERTIFY BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF SAID TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HEREIN, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AND THAT THIS IS TRUE AND CORRECT.

ALLEN C BLATTEL, LS - 30097

1/27/26
DATE

BLOCK 2 LOT 1 46.74 AC

BLOCK 1 LOT 1 39.75 AC

WEST RIDGE DR

BASIS OF BEARINGS: S 01°38'27" W 2640.12'

TIE: N12°23'00"W 206.33'

SECTION LINE INTERSTATE 94

REBAR FOUND PLASTIC CAP ALLIANT LS4090

RIGHT OF WAY

CERTIFICATE OF OWNER

WE, THE UNDERSIGNED, BEING THE SOLE OWNERS OF THE LAND DESCRIBED HEREON, HEREBY DECLARE THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN HEREON.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:
WESTERN NORTH DAKOTA DEVELOPMENT, LLC

LARRY NYGARD - VICE PRESIDENT

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS 28TH DAY OF JANUARY, 2026 BEFORE ME PERSONALLY APPEARED LARRY NYGARD, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND THAT EXECUTED THE WITHIN INSTRUMENT, AND WHO ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
MY COMMISSION EXPIRES

CONSENT OF MORTGAGEE

PRINTED NAME: Kyle A. Klein
TITLE: Business Banker

STATE OF NORTH DAKOTA)
) SS
COUNTY OF Stark)

ON THIS 27th DAY OF January, 2026, BEFORE ME PERSONALLY APPEARED Kyle Klein, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND THAT EXECUTED THE WITHIN INSTRUMENT, AND WHO ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
MY COMMISSION EXPIRES Aug 22, 2028

CITY OF DICKINSON COMMISSION APPROVAL

PRINTED NAME: Scott J. Decker TITLE: President
SIGNATURE DATE: 1/30/2026

CITY ENGINEER APPROVAL

PRINTED NAME: Joshua M. Skluzacek TITLE: City Engineer
SIGNATURE DATE: 1/29/2026

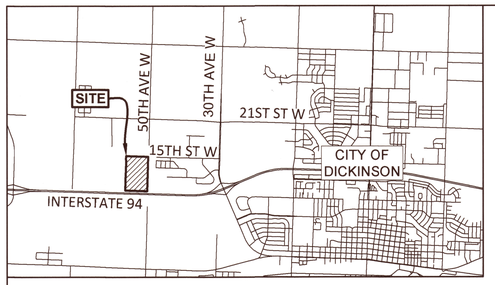
CITY PLANNING & ZONING COMMISSION APPROVAL

PRINTED NAME: Natalie Bischek TITLE: City Planner
SIGNATURE: DATE: 1/29/2026

SHEET 1 OF 1

CivilScience

CITY OF Dickinson North Dakota

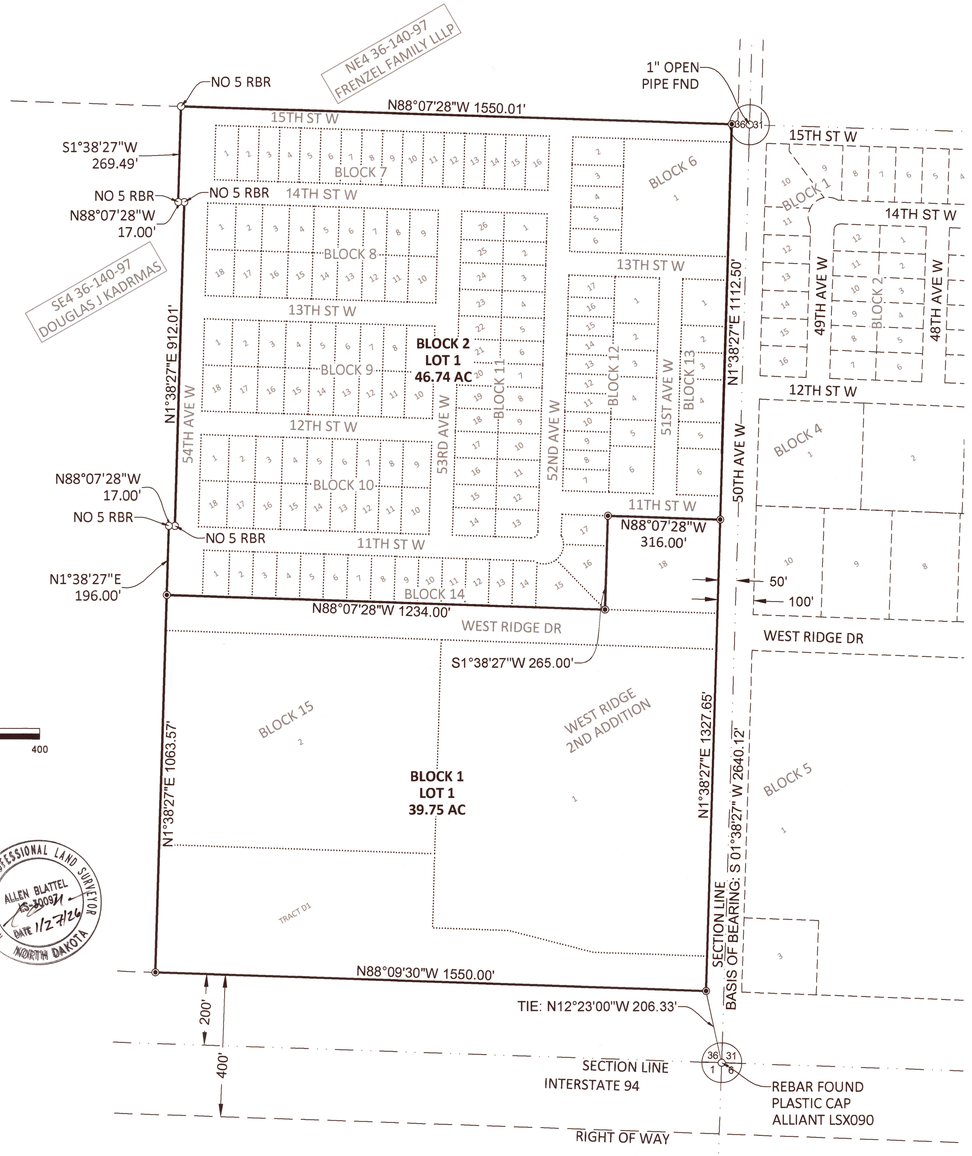


PLAT OF
WEST RIDGE 5TH ADDITION

A REPLAT OF LOTS 1-6 IN BLOCK 6, LOTS 1-16 IN BLOCK 7, LOTS 1-18 IN BLOCK 8, LOTS 1-18 IN BLOCK 9, LOTS 1-18 IN BLOCK 10, LOTS 1-26 IN BLOCK 11, LOTS 1-17 IN BLOCK 12, LOTS 1-6 IN BLOCK 13, LOTS 1-18 IN BLOCK 14 AND LOTS 1-2 AND TRACT D-1 IN BLOCK 15 OF WEST RIDGE 2ND ADDITION LOCATED IN THE SE 1/4 SECTION 36, T140N, R97W, 5TH P.M.; STARK COUNTY, NORTH DAKOTA

DESCRIPTION

A PARCEL OF LAND BEING THE REPLAT OF LOTS 1-6 IN BLOCK 6, LOTS 1-16 IN BLOCK 7, LOTS 1-18 IN BLOCK 8, LOTS 1-18 IN BLOCK 9, LOTS 1-18 IN BLOCK 10, LOTS 1-26 IN BLOCK 11, LOTS 1-17 IN BLOCK 12, LOTS 1-6 IN BLOCK 13, LOTS 1-18 IN BLOCK 14 AND LOTS 1-2 AND TRACT D-1 IN BLOCK 15 OF WEST RIDGE 2ND ADDITION IN THE SE1/4 SECTION 36, T140N, R97W, 5TH P.M.; STARK COUNTY, NORTH DAKOTA. SAID PARCEL CONTAINS 86.49 ACRES, MORE OR LESS.



LEGEND

- PROPOSED LOT LINES
- EXISTING LOT LINES
- EXISTING LOT LINES TO BE VACATED BY THIS PLAT
- EXISTING RIGHT-OF-WAY LINE
- SECTION LINE
- SECTION CORNER
- FOUND MONUMENT AS NOTED
- 5/8"X18" REBAR AND CAP STAMPED LS-30097

0 200 100 400

SURVEYOR'S CERTIFICATE

I, ALLEN C BLATTEL, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. LS - 30097 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF NORTH DAKOTA. I FURTHER CERTIFY BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF SAID TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED HEREIN, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, AND THAT THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AND THAT THIS IS TRUE AND CORRECT.

REGISTERED PROFESSIONAL LAND SURVEYOR — ALLEN BLATTEL — LS-30097 — DATE 1/27/26 — NORTH DAKOTA

ALLEN C BLATTEL, LS - 30097

1/27/26
DATE

CERTIFICATE OF OWNER

WE, THE UNDERSIGNED, BEING THE SOLE OWNERS OF THE LAND DESCRIBED HEREON, HEREBY DECLARE THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED AS SHOWN HEREON.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY NAME:
WESTERN NORTH DAKOTA DEVELOPMENT, LLC

LARRY NYGARD - VICE PRESIDENT

STATE OF NORTH DAKOTA)
) SS
COUNTY OF CASS)

ON THIS 28th DAY OF January, 2026, BEFORE ME PERSONALLY APPEARED LARRY NYGARD, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND THAT EXCECUTED THE WITHIN INSTRUMENT, AND WHO ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
MY COMMISSION EXPIRES

VERONICA M. RUDOLPH
Notary Public
State of North Dakota
My Commission Expires March 27, 2027

CONSENT OF MORTGAGEE

PRINTED NAME: Kyle K. Klein
TITLE: Business Banker

STATE OF NORTH DAKOTA)
) SS
COUNTY OF Stark)

ON THIS 27th DAY OF January, 2026, BEFORE ME PERSONALLY APPEARED Kyle Klein, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND THAT EXCECUTED THE WITHIN INSTRUMENT, AND WHO ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC FOR THE STATE OF NORTH DAKOTA
MY COMMISSION EXPIRES Aug 22, 2028

LANCE REITER
Notary Public
State of North Dakota
My Commission Expires August 22, 2028

CITY OF DICKINSON COMMISSION APPROVAL

PRINTED NAME: Scott J. Decker TITLE: PRESIDENT
SIGNATURE: DATE: 1/30/2026

CITY ENGINEER APPROVAL

PRINTED NAME: Joshua M. Skluzacek TITLE: City Engineer
SIGNATURE: DATE: 1/29/2026

CITY PLANNING & ZONING COMMISSION APPROVAL

PRINTED NAME: Natalie Birchak TITLE: City Planner
SIGNATURE: DATE: 1/29/2026

PROJ. #	IF25534.00
DATE	12/17/2025
DRAWN BY:	LDE
CHECKED BY:	ACB

SHEET 1 OF 1

CivilScience
531 West Villard Street, Ste. 1
Dickinson, ND 58601
701.774.8200

PLOT: 2026-01-27 05:02 PM
PLOT: L:\NDPROJECTS\25xxSTVE 2025\IF25534.00 - WEST RIDGE 2ND ADDITION DE-ANNEXATION\700 - CAD\SURVEY\LT-25534-PLAT.DWG

CITY OF Dickinson North Dakota

Planning Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

WEST RIDGE 4TH ADDITION SUBDIVISION NAME CHANGE – WEST RIDGE 5TH ADDITION SUBDIVISION

For your consideration is a resolution to approve of a name change to the West Ridge 4th Addition Subdivision as approved by the City Commission on January 6th, 2026, to the West Ridge 5th Addition Subdivision.

For context, when City staff went to record the West Ridge 4th Addition Subdivision as approved by the City Commission, it was discovered that there was already a recorded plat by the name West Ridge 4th Addition Subdivision. As such, the approved plat could not be recorded, and the applicant was instructed to select a different name for the subdivision. No other major changes were made to the proposed subdivision. Since the subdivision was never officially recorded, this change is not considered a correction of a plat and is not subject to the correction of plat process outlined in Chapter 40-50.1-07 of the North Dakota Century Code. This resolution serves as proof the City Commission has been made aware of and supports the subdivision name change.

City planning staff recommends approval.

RESOLUTION NO. __ - 2026

A RESOLUTION APPROVING THE NAME CHANGE FROM WEST RIDGE 4TH ADDITION TO WEST RIDGE 5TH ADDITION FOR THE PROPOSED REPLAT OF LOTS 1-6 IN BLOCK 6, LOTS 1-16 IN BLOCK 7, LOTS 1-18 IN BLOCK 8, LOTS 1-18 IN BLOCK 9, LOTS 1-18 IN BLOCK 10, LOTS 1-26 IN BLOCK 11, LOTS 1-17 IN BLOCK 12, LOTS 1-6 IN BLOCK 13, LOTS 1-18 IN BLOCK 14, AND LOTS 1-2 AND TRACT D-1 IN BLOCK 15 OF WEST RIDGE 2ND ADDITION LOCATED IN THE SE1/4 OF SECTION 36, TOWNSHIP 140 NORTH, RANGE 97 WEST, 5TH PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

WHEREAS, application has been made to the Board of City Commissioners for the approval of a name change for the final plat of
WEST RIDGE 4TH ADDITION SUBDIVISION:

A REPLAT OF LOTS 1-6 IN BLOCK 6, LOTS 1-16 IN BLOCK 7, LOTS 1-18 IN BLOCK 8, LOTS 1-18 IN BLOCK 9, LOTS 1-18 IN BLOCK 10, LOTS 1-26 IN BLOCK 11, LOTS 1-17 IN BLOCK 12, LOTS 1-6 IN BLOCK 13, LOTS 1-18 IN BLOCK 14, AND LOTS 1-2 AND TRACT D-1 IN BLOCK 15 OF WEST RIDGE 2ND ADDITION LOCATED IN THE SE1/4 OF SECTION 36, TOWNSHIP 140 NORTH, RANGE 97 WEST, 5TH PRINCIPAL MERIDIAN, CITY OF DICKINSON, STARK COUNTY, NORTH DAKOTA

SAID TRACT CONTAINS 86.49 ACRES, MORE OR LESS

WHEREAS, the Planning Commission held a public hearing on said plat in compliance with State Statute, at which time the final plat was given final approval and recommended to the Board of City Commissioners.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the property previously approved as the **WEST RIDGE 4TH ADDITION SUBDIVISION** Stark County, North Dakota, be and the same is hereby approved to change the name of the plat to the **WEST RIDGE 5TH ADDITION SUBDIVISION** Stark County, North Dakota, prior to the recording of the proposed plat and upon condition that the proposed streets, water and sewage and other utility facilities be in accordance with the City of Dickinson and Stark County regulation codes and as indicated on the final plat, and procedures acceptable to the Board of City Commissioners.

Dated this _____ day of February 2026.

_____Scott Decker,
President
Board of City Commission

ATTEST:

_____
Dustin Dassinger, City Administrator

East Broadway Dam – Vicinity Map

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering Memorandum

February 13, 2026

RE: February 17, 2026 City Commission Meeting

202108 EAST BROADWAT DAM – COST SHARE AGREEMENT AMENDMENT WITH ND DEPT. OF WATER RESOURCES

For your consideration is an agreement amendment with the ND Dept. of Water Resources to provide cost sharing with the City for the pre-construction phase of the East Broadway Dam project. The cost share is for an additional **$30,045**. This is in conjunction with the previously approved contract amendment with Barr Engineering from the January 23, 2026 commission meeting. The funds for the cost share are budgeted and were originally intended to be part of the construction phase of the project.

The project was approved with the 2026 capital improvement project budget, and it is to be paid for using Gross Production Tax (GPT) and the North Dakota Department of Water Resources grant which was approved at the April 2, 2024 City Commission meeting.

The City Attorney has reviewed this contract, and has no additional comments.

The city engineering staff recommends approval.

NORTH Dakota | Water Resources
Be Legendary.

INTRAOFFICE MEMORANDUM

TO: Reice Haase, Secretary
Duane Pool, Ph.D., Planning and Education Division Director
Sarah Felchle, Accountant, Administrative Services
FROM: Abigail Franklund, Cost-Share Program Manager
SUBJECT: NDSWC Cost-Share Request – City of Dickinson
East Broadway Dam Modification – Final Design
DATE: January 29, 2026

Background & Description

The City of Dickinson (Sponsor) is requesting additional preconstruction cost-share funding for the East Broadway Dam Modification (Project). The purpose of the Project is to complete final design and permitting for removal of the existing low-head dam and construction of a new rock riffle spillway upstream of the current structure. The increase in costs is attributable to additional cultural resource discoveries, expanded final design efforts, and to cover permitting and modeling work that was inadvertently omitted from the original preconstruction phase. The Project is located within the City of Dickinson, North Dakota.

Supplemental Information

Water Development Plan (Priority)	2025 (High)
Benefit-Cost Ratio	Not Required

Schedule

Task	Dates
Study Completion	April 2024
Design Completion	November 2025
Bid	February 2026
Construction Start	August 2026
Completion	October 2026

Cost-Share Funding Summary

	Study	Preconstruction	Construction	Total	Approved	**Recommend**
Noneligible Cost	$0	$5,000	TBD			
Eligible Cost	$65,197	**$182,604**	TBD			
Total	$65,197	$187,604	$3,120,000	$3,372,801		
Cost-Share 75% (Requested)	$48,898	**$136,953**		$536,101	$106,908 (2/8/24) $48,898 (4/1/2021)	**$30,045**

This project meets requirements of the Water Commission's cost-share policy. Therefore, I recommend approval of this request by the City of Dickinson for state cost participation in the East Broadway Dam Modification - Final Design project for an additional $30,045 in cost-share, at 75 percent of eligible costs, for a total cost-share not to exceed $136,953. This approval is contingent on available funding.

Approval Signature and Date 02/06/2026

RH:bn:af/2164

DWR Project No. 2164
Planning and Education Division
January 2026

AMENDMENT I to the
Agreement for Cost-Share Reimbursement
East Broadway Dam Modification- Preconstruction

1. **BACKGROUND.** On April 4, 2024, the State of North Dakota (State), by and through the State Water Commission (Commission), and the City of Dickinson (Sponsor) entered into the Agreement for Cost-share Reimbursement East Broadway Dam Modification - Preconstruction (Agreement).

2. **INTENT**. The parties intend to amend the Agreement to provide an additional $30,045 in cost-share funding, increasing the total cost-share amount to up to $136,953, for preconstruction activities necessary to complete final design and permitting of the East Broadway Dam (Project) as part of the East Broadway Dam Modification - Preconstruction.

3. **AGREEMENT.** Commission and Sponsor agree to amend the Agreement as follows:

   a. Replace all the language in paragraph 3 **("COMMISSION'S RESPONSIBILITY AND INTENT")**, with the following language:

   Commission will provide Sponsor with cost-share, not to exceed $136,953 as approved by Secretary in February 2026 ($30,045), and Commission on February 8, 2024 ($106,908) to reimburse 75 percent of the actual eligible costs incurred in Sponsor's Project, contingent on availability of funds and conditions of this agreement. Commission's intent in providing this funding to Sponsor is to assist Sponsor financially with Project costs. Sponsor retains sole and absolute discretion in the manner and means of carrying out Project, except to the extent specified in this agreement.

   b. Add the following at the end of the agreement as paragraph 17 **("AUTHORITY TO SIGN.")**, with the following language:

   Each of the undersigned warrants that they have explained this Agreement to the party they represent and are authorized to execute this Agreement on the party's behalf.

NORTH DAKOTA STATE WATER COMMISSION
By:

REICE HAASE
Secretary

Date: 02/06/2026

CITY OF DICKINSON

By:

SCOTT DECKER
Mayor

Date:

Countersignature and Date (if required)

Print Name and Title

CITY OF Dickinson North Dakota

Engineering Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

ESRI RENEWAL AGREEMENT

This is the annual maintenance for the GIS software the city uses. It includes our enterprise software (SQL Geodatabase, Server and Portal), desktop software used by employees from several departments, along with the ability to publish web maps for public use and services giving various contractors access to our data.
The prices are available to us as a local government through a purchase agreement negotiated by the State of North Dakota with ESRI, the company that makes the GIS software.

The city engineering staff recommends approval.

Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 01/22/2026
To: Daryl Hochhalter
Organization: City of Dickinson
Engineering
Fax #: 701-456-7723 **Phone #:** 701-456-7019

From: Ashley Cartwright
Fax #: **Phone #:** + 19093699784 Ext. 9784
Email: acartwright@esri.com

Number of pages transmitted (including this cover sheet): 4

Quotation #26332473
Document Date: 01/22/2026

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
https://www.esri.com/en-us/cp/maintenance

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
http://www.esri.com/legal/licensing/software-license.html

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

esri®
380 New York Street
Redlands, CA 92373
Phone: + 190936997849784

Quotation

Date: 01/22/2026 **Quotation Number:** 26332473

Send Purchase Orders To:
Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Ashley Cartwright

Please include the following remittance address on your Purchase Order:
Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

City of Dickinson
Engineering
38 1st St W
Dickinson ND 58601-5106
Attn: Daryl Hochhalter
Email: Daryl.Hochhalter@dickinsongov.com
Phone: 701-456-7019
Customer Number: 238612

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	161328 ArcGIS Enterprise Standard Up to Four Cores Maintenance Start Date: 04/23/2026 End Date: 04/22/2027	6,200.00	6,200.00
1010	3	166894 ArcGIS Enterprise Mobile Worker User Type Annual Subscription Start Date: 04/23/2026 End Date: 04/22/2027 Subscription ID: 2427347059	400.00	1,200.00
2010	2	195097 ArcGIS Enterprise Creator User Type Maintenance (Desktop Migration) Start Date: 04/23/2026 End Date: 04/22/2027	550.00	1,100.00
3010	1	195099 ArcGIS Enterprise Professional Plus User Type Maintenance (Desktop Migration)	2,440.00	2,440.00

Please note Esri has introduced a price change and this quote reflects current pricing for your organization. It is important to us that we are able to continue to deliver value through enhancements to products, solutions, and capabilities.

Your renewal provides access to all the benefits you are familiar with, which you can review at https://go.esri.com/maintenance
For questions related to the price change, please reach out to your assigned Esri Account Manager.

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

To expedite your order, please reference your customer number and this quotation number on your purchase order.

380 New York Street
Redlands, CA 92373
Phone: + 190936997849784

Quotation

Date: 01/22/2026 **Quotation Number:** 26332473

Item	Qty	Material#	Unit Price	Extended Price
		Start Date: 04/23/2026 End Date: 04/22/2027		
4010	1	195139 ArcGIS Online Creator User Type Annual Subscription (Desktop Migration) Start Date: 04/23/2026 End Date: 04/22/2027 Subscription ID: 2427347059	550.00	550.00

Item Subtotal		11,490.00
Estimated Tax		0.00
Total	**USD**	**11,490.00**

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

380 New York Street
Redlands, CA 92373
Phone: + 190936997849784

Quotation

Date: 01/22/2026 **Quotation No:** 26332473 **Customer No:** 238612

Item	Qty	Material#	Unit Price	Extended Price

Renew online by using a credit card, purchase order, or by requesting an invoice at https://www.esri.com/en-us/quote-order/renew.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf , and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at http://www.esri.com/en-us/legal/terms/state-supplemental apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, EA, GSA, BPA) on your ordering document.

CITY OF Dickinson North Dakota

Engineering Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

ESRI RENEWAL AGREEMENT

This is the annual maintenance for the GIS software license to be used by the newly hired GIS Technician. It is in addition to the renewal for software we previously licensed, a professional level license including many of the advanced capabilities available for both desktop and enterprise. The prices are available to us as a local government through a purchase agreement negotiated by the State of North Dakota with ESRI, the company that makes the GIS software.

The city engineering staff recommends approval.

Quotation # Q-567390

Date: February 9, 2026

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 238612 Contract # 305302

City of Dickinson
Engineering
38 1st St W
Dickinson, ND 58601-5106

ATTENTION: Daryl Hochhalter
PHONE: 701-456-7019 x7019
EMAIL: daryl.hochhalter@dickinsongov.com

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 2/9/2026 To: 5/10/2026

Material	Qty		Unit Price	Total
165536	1		$2,200.00	$2,200.00
ArcGIS Online Professional (formerly Standard) User Type Annual Subscription				

Subtotal:	$2,200.00
Sales Tax:	$0.00
Estimated Shipping and Handling (2 Day Delivery):	$0.00
Contract Price Adjust:	$0.00
Total:	$2,200.00

This quote is subject to the terms and conditions of Esri contract # 305302 with the State of North Dakota. Please reference the contract on your Purchase Order; no other terms shall apply.

The ArcGIS Online Professional User Type license includes 500 credits. These credits refresh annually with license renewal; unused entitlement credits do not roll over. Additional credits can be purchased in blocks of 1,000 credits for $120. For additional information regarding credits please reference this link https://www.esri.com/en-us/arcgis/products/arcgis-online/pricing/credits

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:	**Email:**	**Phone:**
Audrey Layne	alayne@esri.com	(909) 369-9438

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers loca in the USA.

LAYNEA **This offer is limited to the terms and conditions incorporated and attached herein.**

Quotation # Q-567390

Date: February 9, 2026

Customer # 238612 **Contract # 305302**

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

City of Dickinson
Engineering
38 1st St W
Dickinson, ND 58601-5106

ATTENTION: Daryl Hochhalter
PHONE: 701-456-7019 x7019
EMAIL: daryl.hochhalter@dickinsongov.com

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 2/9/2026 To: 5/10/2026

If you have made ANY alterations to the line items included in this quote and have chosen to sign the quote to indicate your acceptance, you must fax Esri the signed quote in its entirety in order for the quote to be accepted. You will be contacted by your Customer Service Representative if additional information is required to complete your request.

If your organization is a US Federal, state, or local government agency; an educational facility; or a company that will not pay an invoice without having issued a formal purchase order, a signed quotation will not be accepted unless it is accompanied by your purchase order.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

BY SIGNING BELOW, YOU CONFIRM THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION, AND YOU ARE AUTHORIZING ESRI TO ISSUE AN INVOICE FOR THE ITEMS INCLUDED IN THE ABOVE QUOTE IN THE AMOUNT OF $_____, PLUS SALES TAXES IF APPLICABLE. DO NOT USE THIS FORM IF YOUR ORGANIZATION WILL NOT HONOR AND PAY ESRI'S INVOICE WITHOUT ADDITIONAL AUTHORIZING PAPERWORK.

Please check one of the following:

___ I agree to pay any applicable sales tax.

___ I am tax exempt, please contact me if exempt information is not currently on file with Esri.

_____ _____
Signature of Authorized Representative **Date**

_____
Name (Please Print)

_____
Title

The quotation information is proprietary and may not be copied or released other than for the express purpose of system selection and purchase/license. This information may not be given to outside parties or used for any other purpose without consent from Environmental Systems Research Institute, Inc. (Esri).

Any estimated sales and/or use tax reflected on this quote has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state tax directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:	**Email:**	**Phone:**
Audrey Layne	alayne@esri.com	(909) 369-9438

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at https://go.esri.com/MAPS apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, Esri may invoice at least 30 days in advance of each anniversary date without the issuance or a Purchase Order, and Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at https://www.esri.com/en-us/legal/terms/state-supplemental apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers loca in the USA.

LAYNEA **This offer is limited to the terms and conditions incorporated and attached herein.**

CITY OF Dickinson North Dakota

Engineering Memorandum

January 27, 2026

RE: February 3rd City Commission Meeting

SECTION 20.3: STATUTORY AUTHORITY TEXT AMENDMENT

The North Dakota Century Code was amended with Senate Bill 2027 (SB 2027) which took effect on August 1, 2025. SB 2027 made several changes to North Dakota Century Code related to floodplain management authority. The North Dakota Department of Water Resources (NDDWR) has determined the specific statute authorizing communities to regulate floodplains has changed. As a result, each North Dakota community is required to update their floodplain management ordinance to ensure compliance with the State and Federal Law. Communities failing to update their ordinance by June 1, 2026, may be suspended from the National Flood Insurance Program. The references listed in the ordinance represent the North Dakota Century Code references that have changed with SB 2027.

Sec. 20-3. Statutory authorization.
~~(a) The State Legislature has, in N.D.C.C. Chs. 40-47, 11-33 and 58-03, delegated responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry.~~
~~(b) Therefore, the Board of City Commissioners does ordain as provided in this chapter.~~

(a) The Legislature of the State of North Dakota has in North Dakota Century Code, Chapter 40-05, 11-11 and 58-06, delegated responsibility to local governmental units to adopt regulations designated to promote the public health, safety, and general welfare of its citizenry.

The City Engineering staff recommends approval.

Section 20-3 – Text Changes

Sec. 20-3. Statutory authorization.

~~(a) The State Legislature has, in N.D.C.C. Chs. 40-47, 11-33 and 58-03, delegated responsibility to local governmental units to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry.~~
~~(b) Therefore, the Board of City Commissioners does ordain as provided in this chapter.~~

(a) The Legislature of the State of North Dakota has in North Dakota Century Code, Chapter 40-05, 11-11 and 58-06, delegated responsibility to local governmental units to adopt regulations designated to promote the public health, safety, and general welfare of its citizenry.

CITY OF Dickinson North Dakota

ORDINANCE NO. 2026

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 20-3 OF THE MUNICIPAL CODE OF THE CITY OF DICKINSON, NORTH DAKOTA, RELATING TO FLOOD PLAIN MANAGEMENT

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

Section 1: Section 20-3 of the City Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 20-3. Statutory authorization.

The Legislature of the State of North Dakota has in North Dakota Century Code, Chapter 40-05, 11-11 and 58-06, delegated responsibility to local governmental units to adopt regulations designated to promote the public health, safety, and general welfare of its citizenry.

Section 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

Section 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

Section 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

_____
Scott Decker, President
Board of City Commissioners

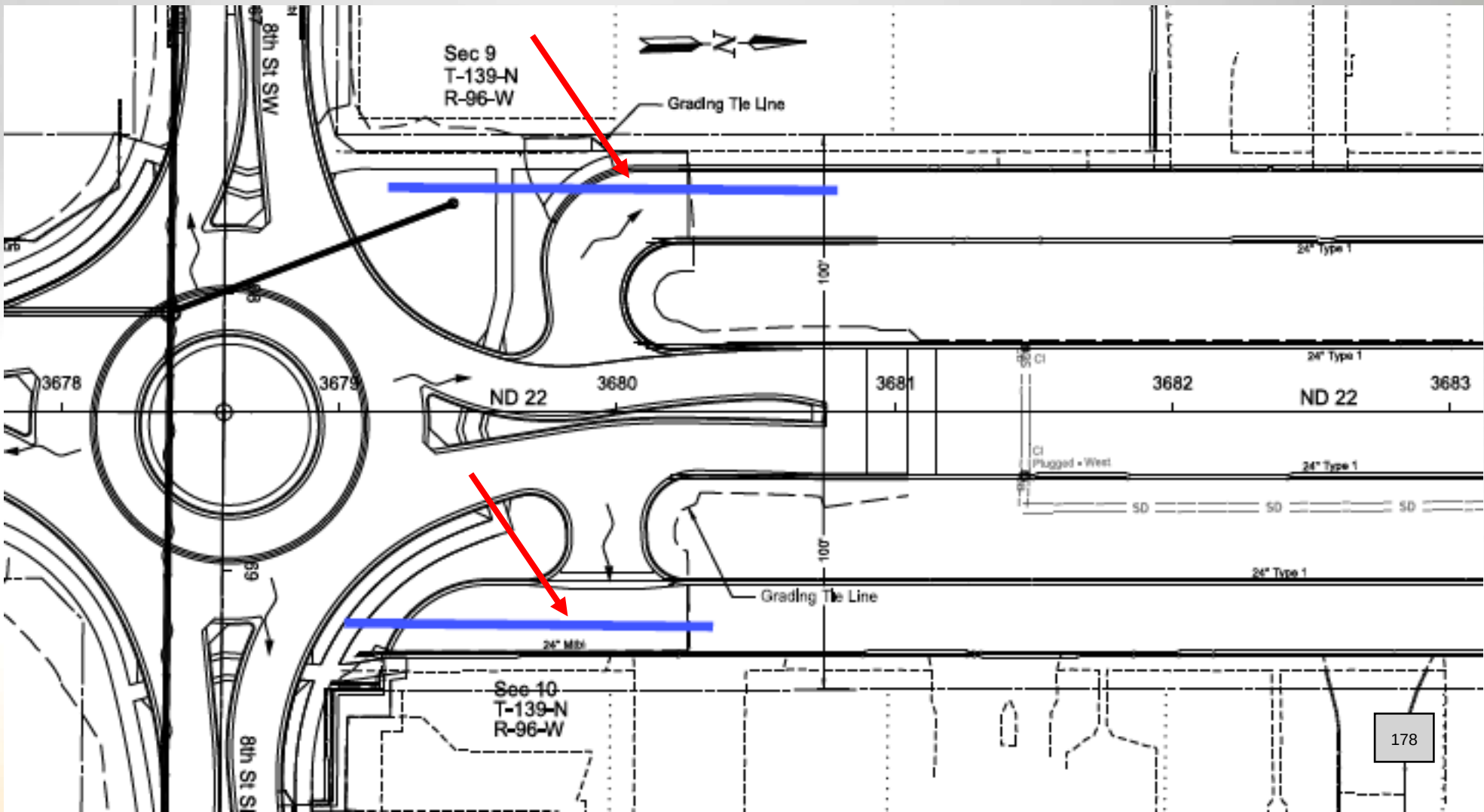
ATTEST

_____
Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

PCN23691 – HWY 22 & 8th St

Replace Approximately 250-feet of Ex. 6-inch AC Watermain with New 8-inch PVC Watermain



CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

HWY 22 ROUNDABOUT COST PARTICIPATION AND MAINTENANCE AGREEMENT WITH NDDOT

For your consideration is a contract with the North Dakota Department of Transportation (NDDOT) for cost participation, construction and maintenance agreement for NDDOT HEN-5-022(144)069 - PCN 23691, City of Dickinson project number 202233. The total project estimate is **$4,392,232** at a Federal Highway Administration (FHWA) cost participation of eligible bid items as specified on Page 1 of 7 in the agreement. The City of Dickinson's estimated share of the project is **$205,201**. The City Attorney has reviewed this contract with no comments. The project bid opening is scheduled for Friday February 27, 2026 and will be administered through the NDDOT bidding process.

An application for 60% cost share will be submitted to the North Dakota Department of Water Resources (NDDWR) to partially fund the eligible bid items for the approximate 250-feet of new 8-inch PVC watermain included with the project. All other costs for this project that are not funded through the FHWA, NDDOT, and the NDDWR will be funded utilizing Gross Production Tax (GPT) which was included with the approved capital improvement plan budget for 2026.

The city engineering staff recommends approval.

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

MEMO TO: Ronald J. Henke, P.E.
Director

FROM: Wayne A. Zacher, P.E.

DATE: 01/30/2026

SUBJECT: 38260038: HEN-5-022(144)069, PCN 23691 - CPM Agreement

This is the Cost Participation and Maintenance (CPM) Agreement between NDDOT and the city of Dickinson for the construction of a roundabout at the intersection of ND Highway 22 and 8th Street South. The project also includes storm sewer and lighting. PCNs 23692 and 23695 are associated projects with 23695 as the parent project.

Please contact me at 701-328-4828 if there are any questions on this agreement.

38/waz

DocuSign Workflow:
Stacey Hanson, LGD Review;
Derek Pfeifer, LGD Signature;
Nicole Lagasse, Finance;
Josh Skluzacek, Dickinson;
City Attorney;
City Auditor;
Mayor or President of Commission;
Wayne Zacher, LGD 2nd Review;
Clint Morgenstern, Legal;
Chad Orn; DDP

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

NDDOT Contract No. 38200038

North Dakota Department of Transportation
COST PARTICIPATION AND MAINTENANCE AGREEMENT

Federal Award Information – to be provided by NDDOT

Assistance Listing No: 20.205	Assistance Listing Title: Highway Planning & Construction
Award Name: Federal Aid Highway Program	Awarding Fed. Agency: Federal Highway Admin
NDDOT Program Mgr: Zacher, Wayne A.	Telephone: 701-328-4828

Notice to LPA: Federal awards may have specific compliance requirements. If you are not aware of the specific requirements for this award, please contact your NDDOT Program Manager.

Project No.HEN-5-022(144)069 **PCN**: **23691**
Location: ND22 & 8TH ST S
Type of Improvement: Roundabout, lighting, storm sewer
Point of Beginning: RP 69.568 (Sta 3673+43.5)
Point of Ending: RP 69.751 (Sta 3683+08)

In consideration of the mutual benefits to be derived therefrom, it is agreed between the state of North Dakota, acting by and through its Director of Transportation, hereinafter referred to as NDDOT, whose address is 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700, and the Local Public Agency (LPA) of Dickinson, North Dakota, hereinafter referred to as the LPA, the project will be constructed in accordance with the current edition of NDDOT's *Standard Specifications for Road and Bridge Construction* and with the plans incorporated into this agreement by reference.

The LPA

a. Will pay 0 percent of the total actual cost of right of way acquired for the project which are determined eligible for funding participation; and
b. Will pay 0 percent of the total actual cost of utility relocations required for the project which are determined eligible for funding participation; and
c. Will pay 0 percent of the total actual construction cost of all items which are determined eligible for funding participation; and
d. Will pay 0 percent of the total actual preliminary engineering cost of all items which are determined eligible for funding participation; and
e. Will pay 0 percent of the total actual construction engineering cost of all items which are determined eligible for funding participation; and
f. Will pay 100 percent of the actual construction, preliminary engineering, construction engineering, utility relocation, right of way, and any other costs incurred of all items as requested by the LPA and determined to be non-participating or ineligible for federal aid.

Additional Funding Clause:
The LPA share of construction and construction engineering will be 19.07 percent on side streets outside of NDDOT ROW. See attached funding scope of work page.

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

PART I

LPA Obligation:

1. The LPA will pay to NDDOT as the work progresses or when completed its share of the total cost of the project as defined above.

2. It is specifically agreed that if at any time the LPA fails to pay the amount billed to NDDOT within 60 days after billings, this document shall constitute an assignment of funds derived from the State Highway Tax Distribution Fund now or hereafter coming into the hands of the State Treasurer to the credit of the LPA, and the State Treasurer is hereby directed to deliver and pay over to NDDOT all funds credited to the LPA until the total thereof equals the sum billed pursuant to this agreement. The preliminary cost estimate of the project is $4,392,232, with the LPA's estimated share being $205,201.

3. All existing LPA right of way within the project limits will be provided by the LPA with clear title and available for use in the project.

PART II

Post Construction

After the project is completed the LPA agrees to:

1. The LPA will control the length and location of curb openings for future entrances and will not permit the length of curb openings for entrances to exceed the length shown on the plans or as shown on a sketch of typical entrances for similar entrances; and will prohibit the construction or use of any entrances along the project within the LPA other than those shown on the plans, without prior approval of NDDOT.

2. The LPA will not change any speed limit signs as shown on the plans without prior approval of NDDOT.

3. The LPA will prohibit double and diagonal parking and will control all parallel parking where allowed within the limits of the project in a manner satisfactory to NDDOT and to the Federal Highway Administration (FHWA), or both.

4. All signs, signals, markings, and other protective structures erected on or in connection with the project, including those installed at the sole cost and expense of the LPA or by others, shall be approved by NDDOT. All traffic control devices will be in conformance with the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways.

5. All right of way for the project will be maintained free of all encroachments except utilities and others in accordance with the current edition of NDDOT's "A Policy for Accommodation of Utilities on State Highway Right-of-Way". All obstructions to, interference with, or hazards to traffic flow will be removed by the LPA at the request of NDDOT. The LPA will be responsible for any consideration, avoidance, and minimization of impacts upon real property related to this project, such as changes in the grades of the streets, inconveniences to property or business, and any loss of light, air, view, access, egress, drainage, support, or nuisance.

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

PART III

Maintenance

The LPA will, at its own expense, maintain or cause to be maintained, all portions of the project unless otherwise noted. The maintenance will be in a manner satisfactory to NDDOT and FHWA. Exact limits of the project are shown on the attached map.

PART IV

General:

1. Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made a part of this agreement.

2. The Risk Management Appendix, attached, is hereby incorporated and made a part of this agreement.

3. Entities that receive federal funds through NDDOT may be required to obtain an audit in accordance with 2 C.F.R. Part 200, Subpart F. A copy of such audit shall be submitted to NDDOT. Entities that spend less than $1,000,000 of federal funds from all sources may be subject to reviews by NDDOT at its discretion. Additionally, all entities receiving federal funds through NDDOT shall certify whether a Single Audit has been completed as part of the annual Federal award process. These requirements are applicable to counties, cities, state agencies, Indian tribes, colleges, hospitals, and non profit businesses.

4. The LPA is advised that its signature on this contract or agreement certifies that any person associated therewith is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency within the past three years; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction on any matter involving fraud or official misconduct within the past three years.

5. NDDOT is not responsible for any Property Taxes or Special Assessments on property which has been acquired as part of the roadway reconstruction project. The LPA is responsible to make arrangements for deferral or payment of such Taxes and/or Special Assessments.

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

Executed by the LPA of _____, at _____, North Dakota, the last date below signed.

APPROVED:

LPA ATTORNEY (TYPE OR PRINT)

SIGNATURE

DATE

LPA of _____

NAME (TYPE OR PRINT)

SIGNATURE

*

TITLE

DATE

ATTEST:

AUDITOR (TYPE OR PRINT)

SIGNATURE

DATE

Executed for the North Dakota Department of Transportation by the Director at Bismarck, North Dakota, the last date below signed.

APPROVED as to substance by:

Derek Pfeifer

DIVISION DIRECTOR(TYPE OR PRINT)

Derek Pfeifer SH

SIGNATURE

02/06/26

DATE

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

DIRECTOR (TYPE OR PRINT)

M

SIGNATURE

DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 10-17, 11-24

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

Project HEN-5-022(144)069

CERTIFICATION OF LOCAL MATCH

It is hereby certified that the LPA of _____ will provide non-federal funds, whose source is identified below, as match for the amount the LPA is obligated to pay under the terms of the attached agreement with the North Dakota Department of Transportation. The certified amount does not duplicate any federal claims for reimbursement, nor are the funds used to match other federal funds, unless expressly allowed by federal regulation.

Non-Federal Match Funds provided by LPA. Please designate the source(s) of funds in the LPA budget that will be used to match the federal funds obligated for this project through the North Dakota Department of Transportation.

Source:

_____

_____

Executed at _____, North Dakota, the last date below signed.

ATTEST:

_____
AUDITOR (TYPE OR PRINT)

_____
SIGNATURE

_____
DATE

APPROVED:

LPA of _____

_____
NAME (TYPE OR PRINT)

_____
SIGNATURE

*

_____
TITLE

_____
DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 02-18; Rev. 1-23

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

   a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
   b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

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NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.P.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

Risk Management Appendix

Routine* Service Agreements with Sovereign Entities and Political Subdivisions of the State of North Dakota:
Parties: **State** – State of North Dakota, its agencies, officers and employees
Governmental Entity – The Governmental Entity executing the attached document, its agencies, officers and employees
Governments – State and Government Entity, as defined above

Each party agrees to assume its own liability for any and all claims of any nature including all costs, expenses and attorney's fees which may in any manner result from or arise out of this agreement.

Each party shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds, authorized to do business in North Dakota, the following insurance coverages:

1) **Commercial general liability** and **automobile liability** insurance – minimum limits of liability required of the Governmental Entity are **$468,750 per person and $1,875,000 per occurrence**. The minimum limits of liability required of the State are **$468,750 per person and $1,875,000 per occurrence.**
2) **Workers compensation** insurance meeting all statutory limits.
3) The policies and endorsements may not be canceled or modified without **thirty (30) days prior written notice** to the undersigned State representative.

The State reserves the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

Each party that hires subcontractors shall require any non-public subcontractors, prior to commencement of work set out under an agreement between that party and the non-public subcontractor, to:

Defend, indemnify, and hold harmless the Governments, its agencies, officers and employees, from and against claims based on the vicarious liability of the Governments or its agents, but not against claims based on the Government's contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. The legal defense provided by the Subcontractor to the Governments under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the Governments is necessary. Subcontractor also agrees to defend, indemnify, and hold the Governments harmless for all costs, expenses and attorneys' fees incurred if the Governments prevail in an action against Subcontractor in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this agreement.

Subcontractor shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds authorized to do business in North Dakota: 1) commercial general liability; 2) automobile liability; and 3) workers compensation insurance all covering the Subcontractor for any and all claims of any nature which may in any manner arise out of or result from this agreement. The minimum limits of liability required are $500,000 per person and $2,000,000 per occurrence for commercial general liability and automobile liability coverages, and statutory limits for workers compensation. The Governments shall be endorsed on the commercial general liability policy and automobile liability policy as additional insureds. The Governments shall have all the benefits, rights and coverages of an additional insured under these policies that shall not be limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of the Contractor. Said endorsement shall contain a "Waiver of Subrogation" waiving any right of recovery the insurance company may have against the Governments as well as provisions that the policy and/or endorsement may not be canceled or modified without thirty (30) days prior written notice to the undersigned representatives of the Governments, and that any attorney who represents the State under this policy must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. Section 54-12-08. Subcontractor's insurance coverage shall be primary (i.e., pay first) as respects any insurance, self-insurance or self-retention maintained by the Governments. Any insurance, self-insurance or self-retention maintained by the Governments shall be excess of the Contractor's insurance and the Subcontractor's insurance and shall not contribute with them. The insolvency or bankruptcy of the insured Subcontractor shall not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured Subcontractor from meeting the retention limit under the policy. Any deductible amount or other obligations under the Subcontractor's policy(ies) shall be the sole responsibility of the Subcontractor. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and be placed with insurers rated "A-" or better by A.M. Best Company, Inc. The Governments will be indemnified, saved, and held harmless to the full extent of any coverage actually secured by the Subcontractor in excess of the minimum requirements set forth above. The Government Entity that hired the Subcontractor shall be held responsible for ensuring compliance with the above requirements by all Subcontractors. The Governments reserve the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

*See *North Dakota Risk Management Manual,* section 5.1 for discussion of "unique" and "routine" agreements.

RM Consulted 2007
Revised 6-25

NDDOT
North Dakota
Department of Transportation

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

DESIGN DATA				
Traffic	Average Daily			
Current 2022	Pass: 4,640	Trucks: 270	Total: 4,910	
Forecast 2042	Pass: 5,990	Trucks: 445	Total: 6,435	
Clear Zone Distance:		Design Speed: 35 mph		
Minimum Sight Dist. for Stopping: 250'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 30 (years)				
Design Accumulated One-way Heavy Trucks: 5,866,100				

STATE	PROJECT NO.	PCN	SECT NO.	NO.
ND	HEN-5-022(144)069	23691	1	1

NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION

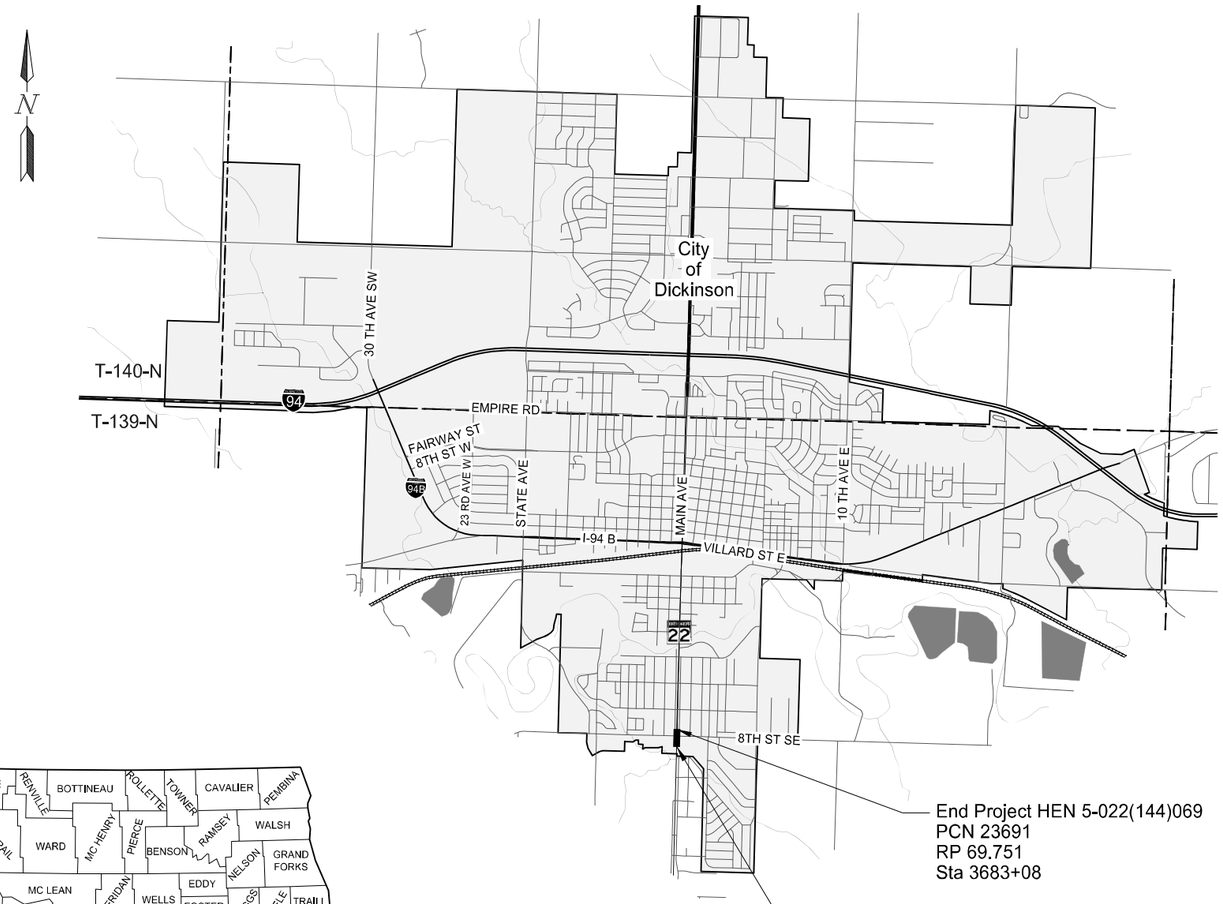
HEN-5-022(144)069

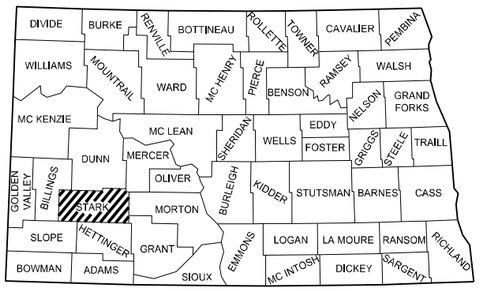
City of Dickinson, Stark County,ND
ND 22 and 8th St S Intersection

Roundabout, Lighting, Storm Sewer

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	7/1/2024
Supplemental Specifications	NONE

PROJECT NUMBER \ DESCRIPTION	NET MILES	GROSS MILES
HEN-5-022(144)069	0.183	0.183





STATE COUNTY MAP

DESIGNER
Dawn Michel PE
DESIGNER
Dalton Dryburgh PE
DESIGNER
Amanda Vetter PE
DESIGNER
Jennifer Malloy PE

ND DEPARTMENT OF TRANSPORTATION
OFFICE OF PROJECT DEVELOPMENT

Jon Ketterling

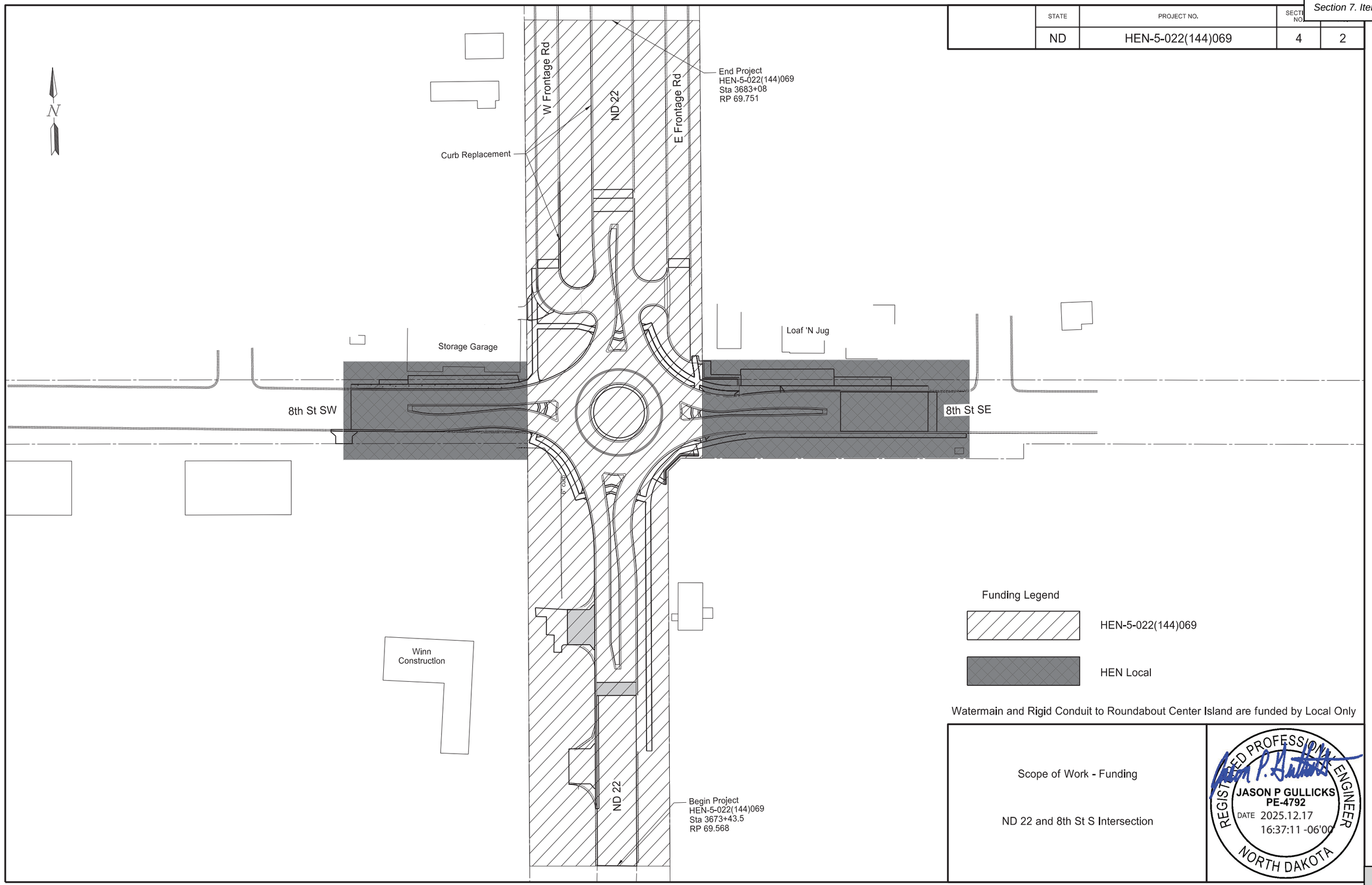
Jon Ketterling 01/06/26

APEX ENGINEERING GROUP

REGISTERED PROFESSIONAL ENGINEER
JASON P GULLICKS
PE-4792
DATE
01/06/26
NORTH DAKOTA

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

	STATE	PROJECT NO.	SECTION NO.	
	ND	HEN-5-022(144)069	4	2



Funding Legend

HEN-5-022(144)069

HEN Local

Watermain and Rigid Conduit to Roundabout Center Island are funded by Local Only

Scope of Work - Funding

ND 22 and 8th St S Intersection

REGISTERED PROFESSIONAL ENGINEER
JASON P GULLICKS
PE-4792
DATE 2025.12.17
16:37:11 -06'00'
NORTH DAKOTA

Docusign Envelope ID: 0E3C56C6-6915-439C-9EA7-6081F7881689

Funding Split for Dickinson Roundabout at Intersection of ND 22 and 8th St S
Project: HEN-5-022(144)069, PCN 23691

Description of Cost	Engineering Estimate	Engineering Cost (10%)	Total Estimate	Federal Funds (FHWA)	State Funds	Local Funds	Total
Preliminary Engineering - HEN	$ 461,065	$ -	$ 461,065	$ 414,959	$ 46,107	$ -	$ 461,065
Right of Way and Easement - HEN	$ 60,000	$ -	$ 60,000	$ 54,000	$ 6,000	$ -	$ 60,000
Subtotals =	$ 521,065	$ -	$ 521,065	$ 468,959	$ 52,107	$ -	$ 521,065
Construction Cost - HEN	$ 2,762,941	$ 276,294	$ 3,039,235	$ 2,735,312	$ 303,924	$ -	$ 3,039,235
Construction Cost - HEN Side Streets	$ 633,062	$ 63,306	$ 696,368	$ 626,731	$ -	$ 69,637	$ 696,368
Construction Cost - Local Only	$ 123,240	$ 12,324	$ 135,564	$ -	$ -	$ 135,564	$ 135,564
Subtotals =	$ 3,519,243	$ 351,924	$ 3,871,167	$ 3,362,043	$ 303,924	$ 205,201	$ 3,871,167
GRAND TOTAL =	**$ 4,040,308**	**$ 351,924**	**$ 4,392,232**	**$ 3,831,001**	**$ 356,030**	**$ 205,201**	**$ 4,392,232**

Local Government Division: January 15, 2026
These costs are an estimate at the time of final plan completion, they may vary between now and final voucher.

Certificate Of Completion

Envelope Id: 0E3C56C6-6915-439C-9EA7-6081F7881689 Status: Sent
Subject: 23691 Contract #38260038: Please DocuSign: 17058.docx, Cost Participation & Maintenance Agreement
Contract Number: 38260038
PCN: 23691
Source Envelope:
Document Pages: 12 Signatures: 1 Envelope Originator:
Certificate Pages: 4 Initials: 2 Wayne Zacher
AutoNav: Enabled 608 E Boulevard Ave
EnvelopeId Stamping: Enabled Bismarck, ND 58505
Time Zone: (UTC-06:00) Central Time (US & Canada) wzacher@nd.gov
IP Address: 165.234.92.122

Record Tracking

Status: Original Holder: Wayne Zacher Location: DocuSign
2/6/2026 8:59:15 AM wzacher@nd.gov
Security Appliance Status: Connected Pool: StateLocal
Storage Appliance Status: Connected Pool: Carahsoft OBO North Dakota Department of Transportation CLOUD Location: Docusign

Signer Events	Signature	Timestamp
Stacey Hanson smhanson@nd.gov Assistant Local Government Engineer Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None), Authentication	SH Signature Adoption: Pre-selected Style Using IP Address: 2001:4930:c800:4103::170c	Sent: 2/6/2026 9:05:29 AM Viewed: 2/6/2026 9:33:05 AM Signed: 2/6/2026 9:33:45 AM

Authentication Details
SMS Auth:
Transaction: 9f64e2b7-24d3-460c-875e-ad3bfcbc5413
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 2/6/2026 9:32:55 AM
Phone: +1 701-527-8879

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Derek Pfeifer ddpfeifer@nd.gov Local Gov Eng Security Level: Email, Account Authentication (None), Authentication	Derek Pfeifer Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 2/6/2026 9:33:48 AM Viewed: 2/6/2026 9:34:45 AM Signed: 2/6/2026 9:35:48 AM

Authentication Details
SMS Auth:
Transaction: da8eb4f0-a4cd-4a26-af9b-c09622d067a9
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 2/6/2026 9:34:32 AM
Phone: +1 701-471-5516

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Nicole Lagasse nmlagasse@nd.gov Assistant CFO Security Level: Email, Account Authentication (None), Authentication	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1014:b053:7800:1878:2cfa:b96a:7f4c Signed using mobile	Sent: 2/6/2026 9:35:51 AM Viewed: 2/6/2026 10:23:02 AM Signed: 2/6/2026 10:24:18 AM

Authentication Details
SMS Auth:
Transaction: 7061e7a9-525c-4f19-a673-5c0a68eca7f2
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 2/6/2026 10:22:49 AM
Phone: +1 701-954-8712

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Josh Skluzacek
Joshua.Skluzacek@dickinsongov.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Wayne Zacher
wzacher@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Clint Morgentstern
cdmorgenstern@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Chad Orn corn@nd.gov Security Level: Email, Account Authentication (None), Authentication **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp
Wayne Zacher wzacher@nd.gov Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	VIEWED Using IP Address:	Sent: 2/6/2026 8:59:34 AM Completed: 2/6/2026 9:05:28 AM

Agent Delivery Events	Status	Timestamp
Josh Skluzacek Joshua.Skluzacek@dickinsongov.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		Sent: 2/6/2026 10:24:21 AM Viewed: 2/6/2026 10:25:45 AM

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Rob Rayhorn rrayhorn@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/6/2026 8:59:34 AM
Envelope Updated	Security Checked	2/6/2026 9:05:28 AM
Envelope Updated	Security Checked	2/6/2026 9:05:28 AM
Envelope Updated	Security Checked	2/6/2026 9:05:28 AM
Envelope Updated	Security Checked	2/6/2026 9:05:28 AM
Envelope Updated	Security Checked	2/6/2026 9:05:28 AM

Payment Events	Status	Timestamps

CITY OF Dickinson North Dakota

Engineering Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

HIGHLANDS ENGINEERING & SURVEYING, PLLC GENERAL SERVICES TASK ORDER

For your consideration is a task order with Highlands Engineering & Surveying, PLLC for general services. This task order is a renewal of the current task order that was under the Master Service Agreement (MSA) which was executed in January 2018. This task order will be under the new MSA which was approved at the January 20, 2026 City Commission meeting.

Typical tasks that have been requested under the general services task order are anticipated to be survey and engineering requests as needed to review: easements, legal descriptions, utility information, signage, and other miscellaneous needs of the engineering department.

The city engineering staff recommends approval.

TASK ORDER NO. 261958

This is Task Order No. **261958**, consisting of **4** pages.

In accordance with Paragraph 1.01, Main Agreement, of the Agreement Between Owner and Engineer for Professional Services—Task Order Edition dated **January 20, 2026**, Owner and Engineer agree as follows:

1. TASK ORDER DATA

a.	Effective Date of Task Order:	**February 17, 2026**
b.	Owner:	**City of Dickinson, ND**
c.	Engineer:	**Highlands Engineering & Surveying, PLLC**
d.	Specific Project (title)	**General Services**
e.	Specific Project (description):	**This task order is for general surveying, planning, civil engineering, material testing, and Resident Project Representative services to be performed on an as requested basis.**
f.	Related Task Orders:	**n/a**

2. BASELINE INFORMATION

Baseline Information. This project is for general surveying, planning, civil engineering, material testing, and Resident Project Representative services for the City of Dickinson to be provided on an as requested basis.

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3. SERVICES OF ENGINEER ("SCOPE")

A. The specific Basic Services to be provided or furnished by Engineer under this Task Order are:

☐ shown by Exhibit A to Task Order, "Engineer's Services for Task Order," as attached to this specific Task Order.

☒ as follows: **General surveying, planning, civil engineering, material testing, and Resident Project Representative services as requested by the Owner and agreed upon by the Engineer. An email or other written documentation between both parties outlining the general project scope and agreeing to complete the services described shall be considered sufficient authorization to provide services under this Task Order.**

All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order, with the exception of Resident Project Representative Services, if any, which are compensated separately.

B. Resident Project Representative (RPR) Services:

If the Scope established in Paragraph 3.A above includes RPR services, then Exhibit D to Task Order is expressly incorporated in this Task Order by reference.

C. Additional Services: Services not expressly set forth as Basic Services in Paragraph 3.A above, and necessary services listed as not requiring Owner's written authorization, or requiring additional effort in an immediate, expeditious, or accelerated manner as a result of unanticipated construction events or Specific Project conditions, are Additional Services, and will be compensated by the method indicated for Additional Services in this Task Order. All other Additional Services require mutual agreement and may be authorized by amending the Task Order as set forth in Paragraph 8.05.B.2 of the Main Agreement, with compensation for such other Additional Services as set forth in the amending instrument.

4. DELIVERABLES SCHEDULE

A. In submitting required Documents and taking other related actions, Engineer will provide deliverables as requested by the Owner. **Deliverables schedules will be coordinated by Owner and Engineer, as applicable, when specific services are requested. Deliverable schedules, if necessary for the services requested, must be agreed to in an email or other written documentation between both parties.**

5. ADDITIONS TO OWNER'S RESPONSIBILITIES

A. Owner shall have those responsibilities set forth in Article 2 of the Main Agreement, and the following supplemental responsibilities that are specific to this Task Order: **N/A**

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6. TASK ORDER SCHEDULE

A. The parties shall meet the following schedule: **No specific schedule is included with this Task Order. Engineer will strive to complete requested services within a reasonable period of time. Work schedules, if necessary for the services requested, must be agreed to in an email or other written documentation between both parties.**

B. The terms of payment are set forth in Article 4 of the Main Agreement.

C. Owner shall pay Engineer for services rendered under this Task Order as follows:

Description of Service	Amount	Basis of Compensation
1. General Services	**T.B.D.**	**Hourly Rate**
2. Resident Project Representative Services	**T.B.D.**	**Hourly Rate**

D. Compensation amounts will be invoiced based on the Engineer's current hourly rate schedule for the time worked on the project. Applicable reimbursable expenses will also be charged in accordance with the Main Agreement. No fee estimates or not to exceed amounts are provided as part of this Task Order. Owner may request estimated prices of the Work anticipated when requesting specific services from the Engineer. Estimates that may be provided are estimated costs only, and work will be invoiced based on the hours worked and reimbursable expenses accrued for the services requested by the Owner in accordance with this task order.

7. ENGINEER'S PRIMARY SUBCONSULTANTS FOR TASK ORDER, AS OF THE EFFECTIVE DATE OF THE TASK ORDER:

A. **N/A**

8. EXHIBITS AND ATTACHMENTS:

A. **N/A**

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Execution of this Task Order by Owner and Engineer makes it subject to the terms and conditions of the Main Agreement and its exhibits and appendices, which Main Agreement, exhibits, and appendices are incorporated by this reference.

OWNER: **City of Dickinson, ND**

By: _____

Print Name: _____

Title: _____

Date: _____

ENGINEER: **Highlands Engineering & Surveying, PLLC**

By: _____

Print Name: KC Homiston, PE/LS

Title: Principal

Date: _____

Engineer's License or Firm's Certificate No. (if required): COCP #805

State of: North Dakota

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Title: _____

Address: _____

E-Mail Address: _____

Phone: _____

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Andrew Schrank, PE, CFM

Title: Project Manager / Principal

Address: 319 24th St E, Dickinson, ND 58601

E-Mail Address: schrank@highlandseng.com

Phone: 701-483-2444

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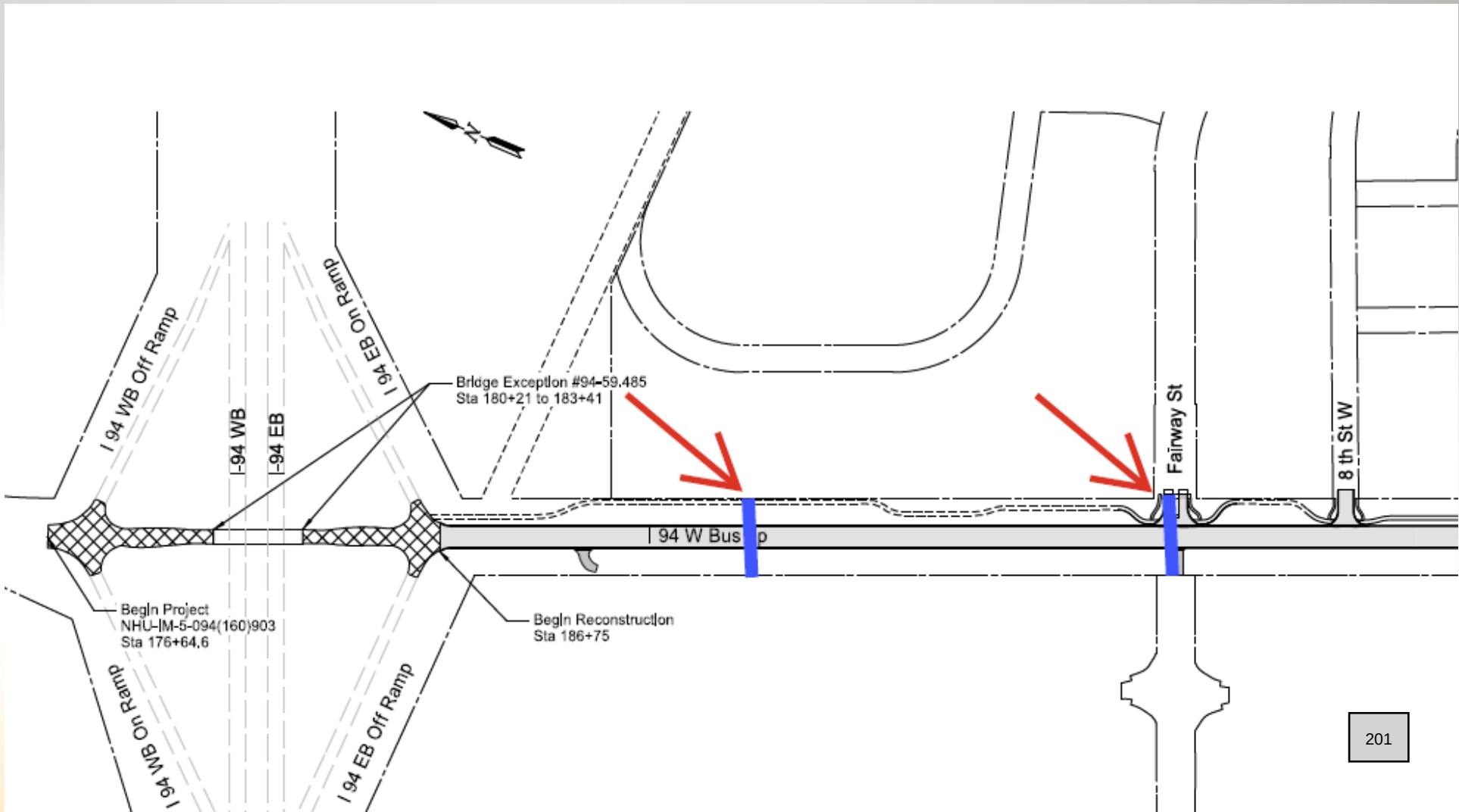
PCN23695 – I-94 West Business Loop

Approximately 300-feet of
New 8-inch PVC Watermain



CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

I-94 WEST BUSINESS LOOP COST PARTICIPATION AND MAINTENANCE AGREEMENT WITH NDDOT

For your consideration is a contract with the North Dakota Department of Transportation (NDDOT) for cost participation, construction and maintenance agreement for NDDOT project NHU-5-094(160)903 - PCN 23695, City of Dickinson project number 202233. The total project estimate is **$15,869,291** at a Federal Highway Administration (FHWA) cost participation of eligible bid items as specified on Page 1 of 7 in the agreement. The City of Dickinson's estimated share of the project is **$2,499,090**. The City Attorney has reviewed this contract with no comments. The project bid opening is scheduled for Friday February 27, 2026 and will be administered through the NDDOT bidding process.

An application for 60% cost share will be submitted to the North Dakota Department of Water Resources (NDDWR) to partially fund the eligible bid items for the extending approximate 300-feet of new 8-inch PVC watermain included with the project. All other costs for this project that are not funded through the FHWA, NDDOT, and the NDDWR will be funded utilizing Gross Production Tax (GPT) which was included with the approved capital improvement plan budget for 2026.

The city engineering staff recommends approval.

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

MEMO TO: Ronald J. Henke, P.E.
Director

FROM: Wayne A. Zacher, P.E.

DATE: 02/03/2026

SUBJECT: 38260079: NHU-CRP-IM-5-094(160)903, PCN 23695 - CPM

This is the Cost Participation and Maintenance (CPM) Agreement between NDDOT and the city of Dickinson for the reconstruction of Interstate 94 - Business (west business loop) from I-94 west to State Avenue. The project also includes a mill & overlay between Interstate ramp, lighting, storm sewer and a Shared Use Path. This project is the parent project to PCNs 23691 and 23392.

Please contact me at 701-328-4828 if there are any questions on this agreement.

38/waz

DocuSign Workflow:
Stacey Hanson, LGD Review;
Derek Pfeifer, LGD Signature;
Nicole Lagasse, Finance;
Josh Skluzacek, Dickinson;
City Attorney;
City Auditor;
Mayor or President of Commission;
Wayne Zacher, 2nd LGD Review;
Clint Morgenstern, Legal;
Chad Orn, DDP

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

NDDOT Contract No. 38200079

North Dakota Department of Transportation
COST PARTICIPATION AND MAINTENANCE AGREEMENT

Federal Award Information – to be provided by NDDOT

Assistance Listing No: 20.205	Assistance Listing Title: Highway Planning & Construction
Award Name: Federal Aid Highway Program	Awarding Fed. Agency: Federal Highway Admin
NDDOT Program Mgr: Zacher, Wayne A.	Telephone: 701-328-4828

Notice to LPA: Federal awards may have specific compliance requirements. If you are not aware of the specific requirements for this award, please contact your NDDOT Program Manager.

Project No.NHU-CRP-IM-5-094(160)903 PCN: **23695**
Location: DICKINSON(I-94B,I-94 W TO STATE AVE)
Type of Improvement: Reconstruction, Mill & Overlay, Lighting, Storm Sewer, Shared Use Path
Point of Beginning: RP 903.502 (Sta 176+64.6)
Point of Ending: RP 905.137 (Sta 263+42)

In consideration of the mutual benefits to be derived therefrom, it is agreed between the state of North Dakota, acting by and through its Director of Transportation, hereinafter referred to as NDDOT, whose address is 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700, and the Local Public Agency (LPA) of Dickinson, North Dakota, hereinafter referred to as the LPA, the project will be constructed in accordance with the current edition of NDDOT's *Standard Specifications for Road and Bridge Construction* and with the plans incorporated into this agreement by reference.

The LPA

a. Will pay 10 percent of the total actual cost of right of way acquired for the project which are determined eligible for funding participation; and
b. Will pay 10 percent of the total actual cost of utility relocations required for the project which are determined eligible for funding participation; and
c. Will pay 10 percent of the total actual construction cost of all items which are determined eligible for funding participation; and
d. Will pay 10 percent of the total actual preliminary engineering cost of all items which are determined eligible for funding participation; and
e. Will pay 10 percent of the total actual construction engineering cost of all items which are determined eligible for funding participation; and
f. Will pay 100 percent of the actual construction, preliminary engineering, construction engineering, utility relocation, right of way, and any other costs incurred of all items as requested by the LPA and determined to be non-participating or ineligible for federal aid.

Additional Funding Clause:
Carbon Reduction Program (CRP) funds are capped at $1,046,153 federal and are split 80.93/9.07/10 (federal/state/local). Once the CRP cap is met, funding will roll over to regular project funding. LPA will

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

pay 31.04 percent of drainage improvements and 19.07 percent of side street work on federally eligible roadways.

PART I

LPA Obligation:

1. The LPA will pay to NDDOT as the work progresses or when completed its share of the total cost of the project as defined above.

2. It is specifically agreed that if at any time the LPA fails to pay the amount billed to NDDOT within 60 days after billings, this document shall constitute an assignment of funds derived from the State Highway Tax Distribution Fund now or hereafter coming into the hands of the State Treasurer to the credit of the LPA, and the State Treasurer is hereby directed to deliver and pay over to NDDOT all funds credited to the LPA until the total thereof equals the sum billed pursuant to this agreement. The preliminary cost estimate of the project is $15,869,291, with the LPA's estimated share being $2,499,090.

3. All existing LPA right of way within the project limits will be provided by the LPA with clear title and available for use in the project.

PART II

Post Construction

After the project is completed the LPA agrees to:

1. The LPA will control the length and location of curb openings for future entrances and will not permit the length of curb openings for entrances to exceed the length shown on the plans or as shown on a sketch of typical entrances for similar entrances; and will prohibit the construction or use of any entrances along the project within the LPA other than those shown on the plans, without prior approval of NDDOT.

2. The LPA will not change any speed limit signs as shown on the plans without prior approval of NDDOT.

3. The LPA will prohibit double and diagonal parking and will control all parallel parking where allowed within the limits of the project in a manner satisfactory to NDDOT and to the Federal Highway Administration (FHWA), or both.

4. All signs, signals, markings, and other protective structures erected on or in connection with the project, including those installed at the sole cost and expense of the LPA or by others, shall be approved by NDDOT. All traffic control devices will be in conformance with the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways.

5. All right of way for the project will be maintained free of all encroachments except utilities and others in accordance with the current edition of NDDOT's "A Policy for Accommodation of Utilities on State Highway Right-of-Way". All obstructions to, interference with, or hazards to traffic flow will be removed by the LPA at the request of NDDOT. The LPA will be responsible for any consideration, avoidance, and minimization of impacts upon real property related to this project, such as changes in the grades of the streets, inconveniences to property or business, and any loss of light, air, view, access, egress, drainage, support, or nuisance.

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

PART III

Maintenance

The LPA will, at its own expense, maintain or cause to be maintained, all portions of the project unless otherwise noted. The maintenance will be in a manner satisfactory to NDDOT and FHWA. Exact limits of the project are shown on the attached map.

PART IV

General:

1. Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made a part of this agreement.

2. The Risk Management Appendix, attached, is hereby incorporated and made a part of this agreement.

3. Entities that receive federal funds through NDDOT may be required to obtain an audit in accordance with 2 C.F.R. Part 200, Subpart F. A copy of such audit shall be submitted to NDDOT. Entities that spend less than $1,000,000 of federal funds from all sources may be subject to reviews by NDDOT at its discretion. Additionally, all entities receiving federal funds through NDDOT shall certify whether a Single Audit has been completed as part of the annual Federal award process. These requirements are applicable to counties, cities, state agencies, Indian tribes, colleges, hospitals, and non profit businesses.

4. The LPA is advised that its signature on this contract or agreement certifies that any person associated therewith is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency within the past three years; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction on any matter involving fraud or official misconduct within the past three years.

5. NDDOT is not responsible for any Property Taxes or Special Assessments on property which has been acquired as part of the roadway reconstruction project. The LPA is responsible to make arrangements for deferral or payment of such Taxes and/or Special Assessments.

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

Executed by the LPA of _____, at _____, North Dakota, the last date below signed.

APPROVED:

LPA ATTORNEY (TYPE OR PRINT)

SIGNATURE

DATE

LPA of _____

NAME (TYPE OR PRINT)

SIGNATURE

*

TITLE

DATE

ATTEST:

AUDITOR (TYPE OR PRINT)

SIGNATURE

DATE

Executed for the North Dakota Department of Transportation by the Director at Bismarck, North Dakota, the last date below signed.

APPROVED as to substance by:

Derek Pfeifer

DIVISION DIRECTOR(TYPE OR PRINT)

Derek Pfeifer SH

SIGNATURE

02/06/26

DATE

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

DIRECTOR (TYPE OR PRINT)

M

SIGNATURE

DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 10-17, 11-24

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

Project NHU-CRP-IM-5-094(160)903

CERTIFICATION OF LOCAL MATCH

It is hereby certified that the LPA of _____ will provide non-federal funds, whose source is identified below, as match for the amount the LPA is obligated to pay under the terms of the attached agreement with the North Dakota Department of Transportation. The certified amount does not duplicate any federal claims for reimbursement, nor are the funds used to match other federal funds, unless expressly allowed by federal regulation.

Non-Federal Match Funds provided by LPA. Please designate the source(s) of funds in the LPA budget that will be used to match the federal funds obligated for this project through the North Dakota Department of Transportation.

Source:

_____

_____

Executed at _____, North Dakota, the last date below signed.

ATTEST:

_____
AUDITOR (TYPE OR PRINT)

_____
SIGNATURE

_____
DATE

APPROVED:

LPA of _____

_____
NAME (TYPE OR PRINT)

_____
SIGNATURE

*

_____
TITLE

_____
DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 02-18; Rev. 1-23

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

   a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
   b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.P.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

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Risk Management Appendix

Routine* Service Agreements with Sovereign Entities and Political Subdivisions of the State of North Dakota:
Parties: State – State of North Dakota, its agencies, officers and employees
Governmental Entity – The Governmental Entity executing the attached document, its agencies, officers and employees
Governments – State and Government Entity, as defined above

Each party agrees to assume its own liability for any and all claims of any nature including all costs, expenses and attorney's fees which may in any manner result from or arise out of this agreement.

Each party shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds, authorized to do business in North Dakota, the following insurance coverages:

1) **Commercial general liability** and **automobile liability** insurance – minimum limits of liability required of the Governmental Entity are **$468,750 per person and $1,875,000 per occurrence**. The minimum limits of liability required of the State are **$468,750 per person and $1,875,000 per occurrence.**
2) **Workers compensation** insurance meeting all statutory limits.
3) The policies and endorsements may not be canceled or modified without **thirty (30) days prior written notice** to the undersigned State representative.

The State reserves the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

Each party that hires subcontractors shall require any non-public subcontractors, prior to commencement of work set out under an agreement between that party and the non-public subcontractor, to:

Defend, indemnify, and hold harmless the Governments, its agencies, officers and employees, from and against claims based on the vicarious liability of the Governments or its agents, but not against claims based on the Government's contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. The legal defense provided by the Subcontractor to the Governments under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the Governments is necessary. Subcontractor also agrees to defend, indemnify, and hold the Governments harmless for all costs, expenses and attorneys' fees incurred if the Governments prevail in an action against Subcontractor in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this agreement.

Subcontractor shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds authorized to do business in North Dakota: 1) commercial general liability; 2) automobile liability; and 3) workers compensation insurance all covering the Subcontractor for any and all claims of any nature which may in any manner arise out of or result from this agreement. The minimum limits of liability required are $500,000 per person and $2,000,000 per occurrence for commercial general liability and automobile liability coverages, and statutory limits for workers compensation. The Governments shall be endorsed on the commercial general liability policy and automobile liability policy as additional insureds. The Governments shall have all the benefits, rights and coverages of an additional insured under these policies that shall not be limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of the Contractor. Said endorsement shall contain a "Waiver of Subrogation" waiving any right of recovery the insurance company may have against the Governments as well as provisions that the policy and/or endorsement may not be canceled or modified without thirty (30) days prior written notice to the undersigned representatives of the Governments, and that any attorney who represents the State under this policy must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. Section 54-12-08. Subcontractor's insurance coverage shall be primary (i.e., pay first) as respects any insurance, self-insurance or self-retention maintained by the Governments. Any insurance, self-insurance or self-retention maintained by the Governments shall be excess of the Contractor's insurance and the Subcontractor's insurance and shall not contribute with them. The insolvency or bankruptcy of the insured Subcontractor shall not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured Subcontractor from meeting the retention limit under the policy. Any deductible amount or other obligations under the Subcontractor's policy(ies) shall be the sole responsibility of the Subcontractor. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and be placed with insurers rated "A-" or better by A.M. Best Company, Inc. The Governments will be indemnified, saved, and held harmless to the full extent of any coverage actually secured by the Subcontractor in excess of the minimum requirements set forth above. The Government Entity that hired the Subcontractor shall be held responsible for ensuring compliance with the above requirements by all Subcontractors. The Governments reserve the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

*See *North Dakota Risk Management Manual,* section 5.1 for discussion of "unique" and "routine" agreements.

RM Consulted 2007
Revised 6-25

NDDOT
North Dakota
Department of Transportation

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

DESIGN DATA - RP 903.502 to 904.533 and 904.700 to 904.975				
Traffic	Average Daily			
Current 2022	Pass: 6680	Trucks: 410	Total: 7090	
Forecast 2042	Pass: 8620	Trucks: 615	Total: 9235	
Clear Zone Distance: 14'		Design Speed: 40 mph		
Minimum Sight Dist. for Stopping: 305'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 20 (years)				
Design Accumulated One-way Flexible ESALs: 1,197,253				

DESIGN DATA - RP 904.553 to 904.700				
Traffic	Average Daily			
Current 2022	Pass: 6680	Trucks: 410	Total: 7090	
Forecast 2042	Pass: 8620	Trucks: 615	Total: 9235	
Clear Zone Distance: 14'		Design Speed: 40 mph		
Minimum Sight Dist. for Stopping: 305'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 30 (years)				
Design Accumulated One-way Heavy Trucks: 11,308,100				

DESIGN DATA - RP 904.975 to 905.137				
Traffic	Average Daily			
Current 2022	Pass: 6680	Trucks: 410	Total: 7090	
Forecast 2042	Pass: 8620	Trucks: 615	Total: 9235	
Clear Zone Distance: 14'		Design Speed: 25 mph		
Minimum Sight Dist. for Stopping: 155'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 20 (years)				
Design Accumulated One-way Flexible ESALs: 1,197,253				

DESIGNER
Dawn Michel PE
DESIGNER Dalton Dryburgh PE
DESIGNER Amanda Vetter PE
DESIGNER Jennifer Malloy PE

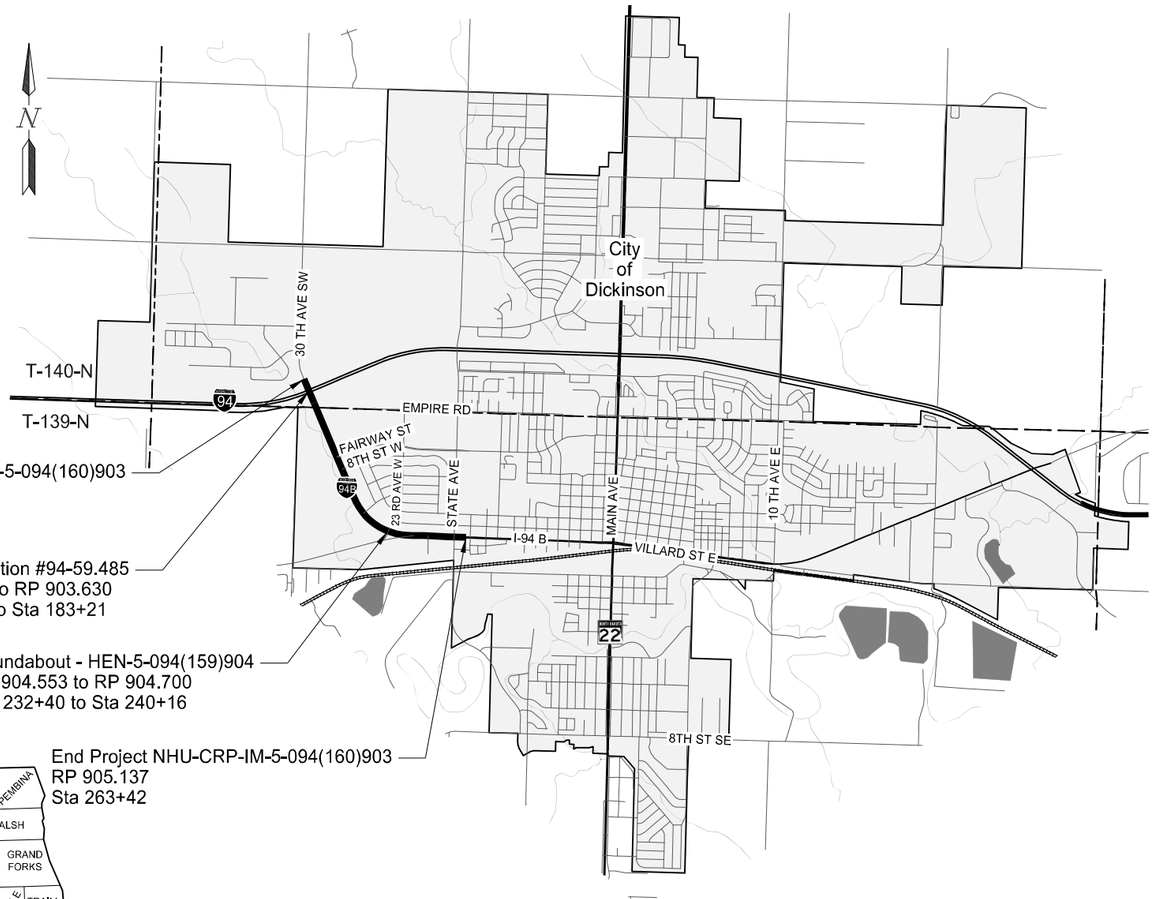
STATE	PROJECT NO.	PCN	SECT NO.	NO.
ND	NHU-CRP-IM-5-094(160)903	23695	1	1
	HEN-5-094(159)904	23692		

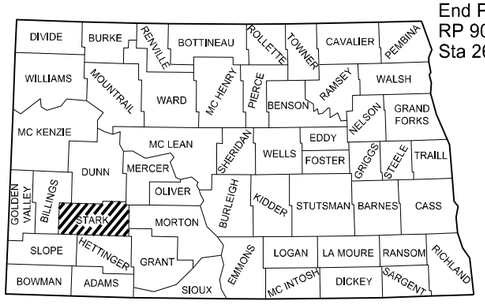
NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION

NHU-CRP-IM-5-094(160)903
HEN-5-094(159)904
City of Dickinson, Stark County,ND
I-94B, I-94 W to State Ave
I-94B & 23rd Ave W/CO 10 Intersection
Mill and Overlay, Roadway Reconstruction, Roundabout,
Lighting, Storm Sewer & Shared Use Path

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	7/1/2024
Supplemental Specifications	NONE

PROJECT NUMBER \ DESCRIPTION	NET MILES	GROSS MILES
NHU-CRP-IM-5-094(160)903	1.44	1.64
HEN-5-094(159)904	0.15	0.15





STATE COUNTY MAP

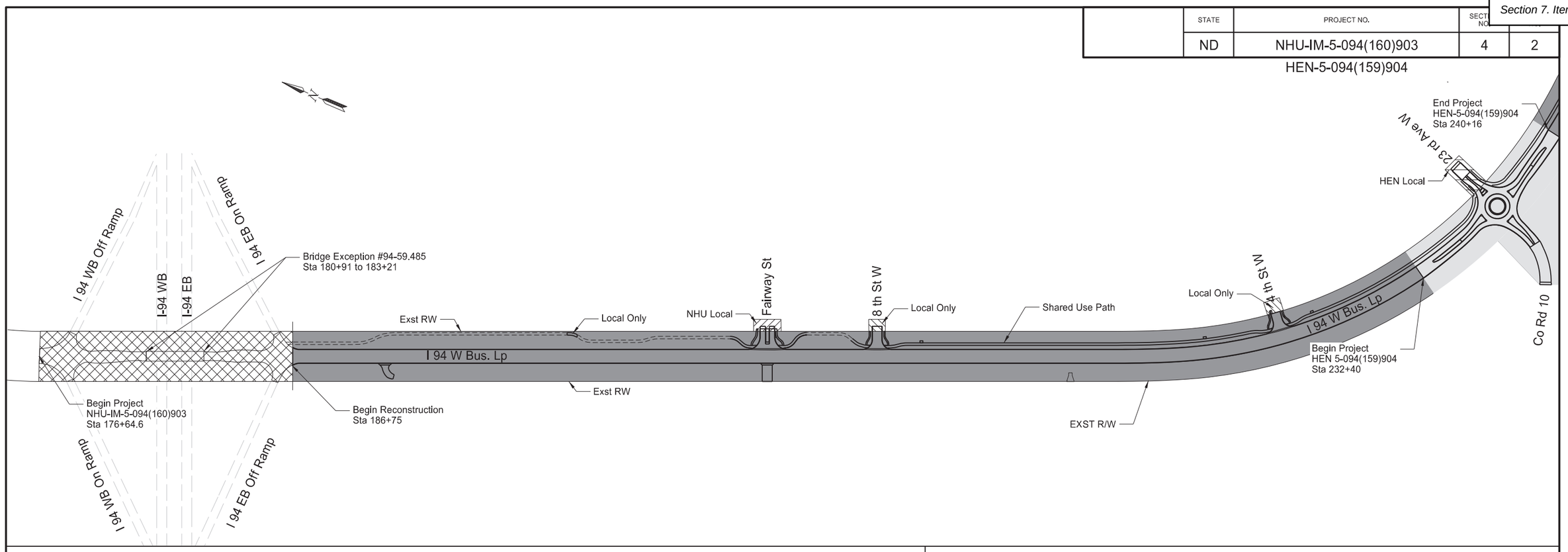
APEX ENGINEERING GROUP

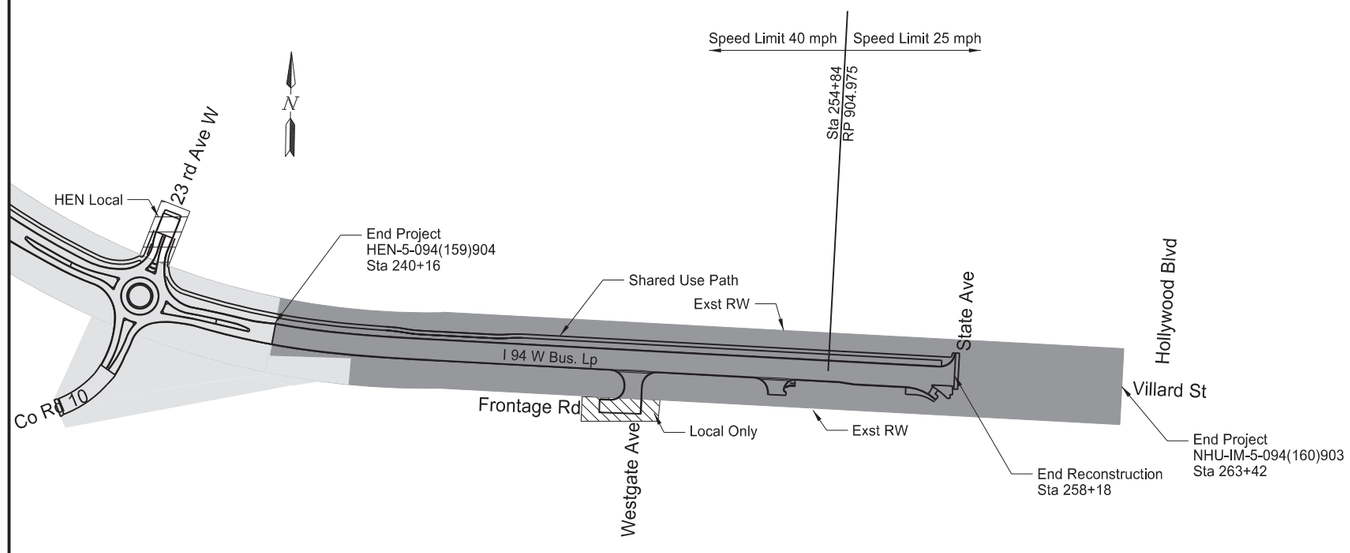
REGISTERED PROFESSIONAL ENGINEER
JASON P GULLICKS
PE-4792
DATE
01/08/26
NORTH DAKOTA

ND DEPARTMENT OF TRANSPORTATION
OFFICE OF PROJECT DEVELOPMENT
Jon Ketterling
Jon Ketterling 01/08/26

	STATE	PROJECT NO.	SECT NO.	
	ND	NHU-IM-5-094(160)903	4	2

HEN-5-094(159)904





Funding Legend

- IM
- NHU
- HEN
- NHU Local
- HEN Local
- Local Only

Watermain and Rigid Conduit are funded by Local Only

Scope of Work - Funding

I-94B, I-94 W to State Ave
I-94B & 23rd Ave W/CO 10 Intersection

REGISTERED PROFESSIONAL ENGINEER
JASON P GULLICKS
PE-4792
DATE 2025.12.17 15:51:46 -06'00'
NORTH DAKOTA

12/11/2025 2:17:49 PM dawn.michel K:\Projects\2022\22.101.0240 NDDOT - I94 WBL Dickinson\50094903.160\Design\dgn\004\004SW_002_Funding.dgn

Docusign Envelope ID: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC

Funding Split for Dickinson West Business Loop reconstruction from I-94 to State Ave
Project: NHU-CRP-IM-5-094(160)903, PCN 23695

Description of Cost	Engineering Estimate	Engineering Cost (10%)	Total Estimate	Federal Funds (FHWA)	CRP Federal Funds (FHWA)	State Funds	Local Funds	Total
Preliminary Engineering - NHU	$ 1,290,000	$ -	$ 1,290,000	$ 1,043,997	$ -	$ 117,003	$ 129,000	$ 1,290,000
Right of Way and Easement - NHU	$ 90,000	$ -	$ 90,000	$ 72,837	$ -	$ 8,163	$ 9,000	$ 90,000
Subtotals =	$ 1,380,000	$ -	$ 1,380,000	$ 1,116,834	$ -	$ 125,166	$ 138,000	$ 1,380,000
Construction Cost - NHU	$ 8,585,700	$ 858,570	$ 9,444,270	$ 7,643,248	$ -	$ 856,595	$ 944,427	$ 9,444,270
Construction Cost - NHU Side Streets	$ 14,866	$ 1,487	$ 16,353	$ 13,234	$ -	$ -	$ 3,118	$ 16,353
Construction Cost - NHU Drainage	$ 2,984,483	$ 298,448	$ 3,282,931	$ 2,035,746	$ -	$ 228,164	$ 1,019,022	$ 3,282,931
Construction Cost - Local	$ 236,354	$ 23,635	$ 259,989	$ -	$ -	$ -	$ 259,989	$ 259,989
Construction Cost - IM	$ 127,650	$ 12,765	$ 140,415	$ 126,374	$ -	$ 14,042	$ -	$ 140,415
Construction Cost - CRP	$ 1,223,030	$ 122,303	$ 1,345,333	$ 42,625	$ 1,046,153	$ 122,022	$ 134,533	$ 1,345,333
Subtotals =	$ 13,172,083	$ 1,317,208	$ 14,489,291	$ 9,861,226	$ 1,046,153	$ 1,220,822	$ 2,361,090	$ 14,489,291
GRAND TOTAL =	**$ 14,552,083**	**$ 1,317,208**	**$ 15,869,291**	**$ 10,978,060**	**$ 1,046,153**	**$ 1,345,988**	**$ 2,499,090**	**$ 15,869,291**

Local Government Division: January 15, 2026
These costs are an estimate at the time of final plan completion, they may vary between now and final voucher.

Certificate Of Completion

Envelope Id: 35A9173B-A9BD-4B2D-9737-DBA1198BB8CC
Status: Sent
Subject: 23695 - Contract #38260079: Please DocuSign: 17058.docx, Cost Participation & Maintenance Agreement
Contract Number: 38260079
PCN: 23695
Source Envelope:
Document Pages: 12
Signatures: 1
Certificate Pages: 4
Initials: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator:
Wayne Zacher
608 E Boulevard Ave
Bismarck, ND 58505
wzacher@nd.gov
IP Address: 165.234.92.126

Record Tracking

Status: Original
2/4/2026 11:44:10 AM
Holder: Wayne Zacher
wzacher@nd.gov
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Carahsoft OBO North Dakota Department of Transportation CLOUD
Location: Docusign

Signer Events	Signature	Timestamp
Stacey Hanson smhanson@nd.gov Assistant Local Government Engineer Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None), Authentication	SH Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 2/4/2026 12:09:04 PM Viewed: 2/4/2026 12:29:11 PM Signed: 2/4/2026 12:29:44 PM

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Vendor ID: TeleSign
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Performed: 2/4/2026 12:29:05 PM
Phone: +1 701-527-8879

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Derek Pfeifer ddpfeifer@nd.gov Local Gov Eng Security Level: Email, Account Authentication (None), Authentication	Derek Pfeifer Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 2/4/2026 12:29:46 PM Viewed: 2/6/2026 8:25:18 AM Signed: 2/6/2026 8:26:40 AM

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Type: SMSAuth
Performed: 2/6/2026 8:25:11 AM
Phone: +1 701-471-5516

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Nicole Lagasse nmlagasse@nd.gov Assistant CFO Security Level: Email, Account Authentication (None), Authentication	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1014:b053:7800:1878:2cfa:b96a:7f4c Signed using mobile	Sent: 2/6/2026 8:26:43 AM Viewed: 2/6/2026 10:12:45 AM Signed: 2/6/2026 10:15:08 AM

Authentication Details

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Performed: 2/6/2026 10:12:33 AM
Phone: +1 701-954-8712

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Josh Skluzacek
joshua.skluzacek@dickinsongov.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Wayne Zacher
wzacher@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Clint Morgentstern
cdmorgenstern@nd.gov
Security Level: Email, Account Authentication (None), Authentication

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Chad Orn corn@nd.gov Security Level: Email, Account Authentication (None), Authentication **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp
Wayne Zacher wzacher@nd.gov Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	VIEWED Using IP Address:	Sent: 2/4/2026 11:44:27 AM Completed: 2/4/2026 12:09:03 PM

Agent Delivery Events	Status	Timestamp
Josh Skluzacek joshua.skluzacek@dickinsongov.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		Sent: 2/6/2026 10:15:11 AM Viewed: 2/6/2026 10:25:24 AM

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Rob Rayhorn rrayhorn@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/4/2026 11:44:27 AM
Envelope Updated	Security Checked	2/4/2026 12:09:03 PM
Envelope Updated	Security Checked	2/4/2026 12:09:03 PM
Envelope Updated	Security Checked	2/4/2026 12:09:04 PM
Envelope Updated	Security Checked	2/4/2026 12:09:04 PM
Envelope Updated	Security Checked	2/4/2026 12:09:04 PM

Payment Events	Status	Timestamps

PCN23692 – West Business Loop and Hwy 10

CITY OF Dickinson North Dakota

CITY OF Dickinson North Dakota

Engineering Memorandum

February 11th, 2026

RE: February 17th City Commission Meeting

I-94 WEST BUSINESS LOOP ROUNDABOUT COST PARTICIPATION AND MAINTENANCE AGREEMENT WITH NDDOT

For your consideration is a contract with the North Dakota Department of Transportation (NDDOT) for cost participation, construction and maintenance agreement for NDDOT HEN-5-094(159)904 - PCN 23692, City of Dickinson project number 202233. The total project estimate is **$4,607,230** at a Federal Highway Administration (FHWA) cost participation of eligible bid items as specified on Page 1 of 7 in the agreement. The City of Dickinson's estimated share of the project is **$239,105**. The City Attorney has reviewed this contract with no comments. The project bid opening is scheduled for Friday February 27, 2026 and will be administered through the NDDOT bidding process.

The city engineering staff recommends approval.

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

MEMO TO: Ronald J. Henke, P.E.
Director

FROM: Wayne A. Zacher, P.E.

DATE: 01/30/2026

SUBJECT: 38260043: HEN-5-094(159)904, PCN 23692 - CPM

This is the Cost Participation and Maintenance (CPM) Agreement between NDDOT and the city of Dickinson for the construction of a roundabout at the intersection of Interstate 94 - Business (west business loop) and 23rd Avenue West/County Road 10. The project also includes shared use path, storm sewer and lighting. PCNs 23691 and 23695 are associated projects with 23695 as the parent.

Please contact me at 701-328-4828 if there are any questions on this agreement.

38/waz

DocuSign Workflow:
Stacey Hanson, LGD Review;
Derek Pfeifer, LGD Signature;
Nicole Lagasse; Finance;
Josh Skluzacek, Dickinson;
City Attorney;
City Auditor;
Mayor or President of Commission;
Wayne Zacher, LGD 2nd Review;
Clint Morgenstern, Legal;
Chad Orn, DDP

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

NDDOT Contract No. 38200043

North Dakota Department of Transportation
COST PARTICIPATION AND MAINTENANCE AGREEMENT

Federal Award Information – to be provided by NDDOT

Assistance Listing No: 20.205	Assistance Listing Title: Highway Planning & Construction
Award Name: Federal Aid Highway Program	Awarding Fed. Agency: Federal Highway Admin
NDDOT Program Mgr: Zacher, Wayne A.	Telephone: 701-328-4828

Notice to LPA: Federal awards may have specific compliance requirements. If you are not aware of the specific requirements for this award, please contact your NDDOT Program Manager.

Project No.HEN-5-094(159)904 **PCN**: **23692**
Location: I-94B & 23RD AVE W/CO 10
Type of Improvement: Roundabout, storm sewer, lighting, and shared use path
Point of Beginning: RP 904.553 (Sta 232+40)
Point of Ending: RP 904.700 (Sta 240+16)

In consideration of the mutual benefits to be derived therefrom, it is agreed between the state of North Dakota, acting by and through its Director of Transportation, hereinafter referred to as NDDOT, whose address is 608 East Boulevard Avenue, Bismarck, North Dakota 58505-0700, and the Local Public Agency (LPA) of Dickinson, North Dakota, hereinafter referred to as the LPA, the project will be constructed in accordance with the current edition of NDDOT's *Standard Specifications for Road and Bridge Construction* and with the plans incorporated into this agreement by reference.

The LPA

a. Will pay 5 percent of the total actual cost of right of way acquired for the project which are determined eligible for funding participation; and
b. Will pay 5 percent of the total actual cost of utility relocations required for the project which are determined eligible for funding participation; and
c. Will pay 5 percent of the total actual construction cost of all items which are determined eligible for funding participation; and
d. Will pay 5 percent of the total actual preliminary engineering cost of all items which are determined eligible for funding participation; and
e. Will pay 5 percent of the total actual construction engineering cost of all items which are determined eligible for funding participation; and
f. Will pay 100 percent of the actual construction, preliminary engineering, construction engineering, utility relocation, right of way, and any other costs incurred of all items as requested by the LPA and determined to be non-participating or ineligible for federal aid.

Additional Funding Clause:
The LPA share of construction and construction engineering will be 19.07 percent on side streets outside of NDDOT ROW. See attached funding scope of work page.

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

PART I

LPA Obligation:

1. The LPA will pay to NDDOT as the work progresses or when completed its share of the total cost of the project as defined above.

2. It is specifically agreed that if at any time the LPA fails to pay the amount billed to NDDOT within 60 days after billings, this document shall constitute an assignment of funds derived from the State Highway Tax Distribution Fund now or hereafter coming into the hands of the State Treasurer to the credit of the LPA, and the State Treasurer is hereby directed to deliver and pay over to NDDOT all funds credited to the LPA until the total thereof equals the sum billed pursuant to this agreement. The preliminary cost estimate of the project is $4,607,230, with the LPA's estimated share being $239,105.

3. All existing LPA right of way within the project limits will be provided by the LPA with clear title and available for use in the project.

PART II

Post Construction

After the project is completed the LPA agrees to:

1. The LPA will control the length and location of curb openings for future entrances and will not permit the length of curb openings for entrances to exceed the length shown on the plans or as shown on a sketch of typical entrances for similar entrances; and will prohibit the construction or use of any entrances along the project within the LPA other than those shown on the plans, without prior approval of NDDOT.

2. The LPA will not change any speed limit signs as shown on the plans without prior approval of NDDOT.

3. The LPA will prohibit double and diagonal parking and will control all parallel parking where allowed within the limits of the project in a manner satisfactory to NDDOT and to the Federal Highway Administration (FHWA), or both.

4. All signs, signals, markings, and other protective structures erected on or in connection with the project, including those installed at the sole cost and expense of the LPA or by others, shall be approved by NDDOT. All traffic control devices will be in conformance with the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways.

5. All right of way for the project will be maintained free of all encroachments except utilities and others in accordance with the current edition of NDDOT's "A Policy for Accommodation of Utilities on State Highway Right-of-Way". All obstructions to, interference with, or hazards to traffic flow will be removed by the LPA at the request of NDDOT. The LPA will be responsible for any consideration, avoidance, and minimization of impacts upon real property related to this project, such as changes in the grades of the streets, inconveniences to property or business, and any loss of light, air, view, access, egress, drainage, support, or nuisance.

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

PART III

Maintenance

The LPA will, at its own expense, maintain or cause to be maintained, all portions of the project unless otherwise noted. The maintenance will be in a manner satisfactory to NDDOT and FHWA. Exact limits of the project are shown on the attached map.

PART IV

General:

1. Appendices A and E of the Title VI Assurances, attached, are hereby incorporated into and made a part of this agreement.

2. The Risk Management Appendix, attached, is hereby incorporated and made a part of this agreement.

3. Entities that receive federal funds through NDDOT may be required to obtain an audit in accordance with 2 C.F.R. Part 200, Subpart F. A copy of such audit shall be submitted to NDDOT. Entities that spend less than $1,000,000 of federal funds from all sources may be subject to reviews by NDDOT at its discretion. Additionally, all entities receiving federal funds through NDDOT shall certify whether a Single Audit has been completed as part of the annual Federal award process. These requirements are applicable to counties, cities, state agencies, Indian tribes, colleges, hospitals, and non profit businesses.

4. The LPA is advised that its signature on this contract or agreement certifies that any person associated therewith is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency within the past three years; and has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction on any matter involving fraud or official misconduct within the past three years.

5. NDDOT is not responsible for any Property Taxes or Special Assessments on property which has been acquired as part of the roadway reconstruction project. The LPA is responsible to make arrangements for deferral or payment of such Taxes and/or Special Assessments.

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

Executed by the LPA of _____, at _____, North Dakota, the last date below signed.

APPROVED:

LPA ATTORNEY (TYPE OR PRINT)

SIGNATURE

DATE

LPA of _____

NAME (TYPE OR PRINT)

SIGNATURE

*

TITLE

DATE

ATTEST:

AUDITOR (TYPE OR PRINT)

SIGNATURE

DATE

Executed for the North Dakota Department of Transportation by the Director at Bismarck, North Dakota, the last date below signed.

APPROVED as to substance by:

Derek Pfeifer

DIVISION DIRECTOR(TYPE OR PRINT)

Derek Pfeifer SH

SIGNATURE

02/06/26

DATE

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

DIRECTOR (TYPE OR PRINT)

M

SIGNATURE

DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 10-17, 11-24

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

Project HEN-5-094(159)904

CERTIFICATION OF LOCAL MATCH

It is hereby certified that the LPA of _____ will provide non-federal funds, whose source is identified below, as match for the amount the LPA is obligated to pay under the terms of the attached agreement with the North Dakota Department of Transportation. The certified amount does not duplicate any federal claims for reimbursement, nor are the funds used to match other federal funds, unless expressly allowed by federal regulation.

Non-Federal Match Funds provided by LPA. Please designate the source(s) of funds in the LPA budget that will be used to match the federal funds obligated for this project through the North Dakota Department of Transportation.

Source:

_____

_____

Executed at _____, North Dakota, the last date below signed.

ATTEST:

_____
AUDITOR (TYPE OR PRINT)

_____
SIGNATURE

_____
DATE

APPROVED:

LPA of _____

_____
NAME (TYPE OR PRINT)

_____
SIGNATURE

*

_____
TITLE

_____
DATE

*Mayor or President of Commission

CLA 17058 (Div. 38)
L.D. Approved 02-18; Rev. 1-23

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX A OF THE TITLE VI ASSURANCES

During the performance of this contract, the Contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees as follows:

1. Compliance with Regulations: The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

2. Non-discrimination: The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Contractor of the Contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. Information and Reports: The Contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Contractor will so certify to the Recipient or the Federal Highway Administration as appropriate, and will set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

   a. withholding payments to the Contractor under the contract until the Contractor complies; and/or
   b. cancelling, terminating, or suspending a contract, in whole or in part.

6. Incorporation of Provisions: The Contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPENDIX E OF THE TITLE VI ASSURANCES

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the Contractor) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.P.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

Risk Management Appendix

Routine* Service Agreements with Sovereign Entities and Political Subdivisions of the State of North Dakota:
Parties: **State** – State of North Dakota, its agencies, officers and employees
Governmental Entity – The Governmental Entity executing the attached document, its agencies, officers and employees
Governments – State and Government Entity, as defined above

Each party agrees to assume its own liability for any and all claims of any nature including all costs, expenses and attorney's fees which may in any manner result from or arise out of this agreement.

Each party shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds, authorized to do business in North Dakota, the following insurance coverages:

1) **Commercial general liability** and **automobile liability** insurance – minimum limits of liability required of the Governmental Entity are **$468,750 per person and $1,875,000 per occurrence**. The minimum limits of liability required of the State are **$468,750 per person and $1,875,000 per occurrence.**
2) **Workers compensation** insurance meeting all statutory limits.
3) The policies and endorsements may not be canceled or modified without **thirty (30) days prior written notice** to the undersigned State representative.

The State reserves the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

Each party that hires subcontractors shall require any non-public subcontractors, prior to commencement of work set out under an agreement between that party and the non-public subcontractor, to:

Defend, indemnify, and hold harmless the Governments, its agencies, officers and employees, from and against claims based on the vicarious liability of the Governments or its agents, but not against claims based on the Government's contributory negligence, comparative and/or contributory negligence or fault, sole negligence, or intentional misconduct. The legal defense provided by the Subcontractor to the Governments under this provision must be free of any conflicts of interest, even if retention of separate legal counsel for the Governments is necessary. Subcontractor also agrees to defend, indemnify, and hold the Governments harmless for all costs, expenses and attorneys' fees incurred if the Governments prevail in an action against Subcontractor in establishing and litigating the indemnification coverage provided herein. This obligation shall continue after the termination of this agreement.

Subcontractor shall secure and keep in force during the term of this agreement, from insurance companies, government self-insurance pools or government self-retention funds authorized to do business in North Dakota: 1) commercial general liability; 2) automobile liability; and 3) workers compensation insurance all covering the Subcontractor for any and all claims of any nature which may in any manner arise out of or result from this agreement. The minimum limits of liability required are $500,000 per person and $2,000,000 per occurrence for commercial general liability and automobile liability coverages, and statutory limits for workers compensation. The Governments shall be endorsed on the commercial general liability policy and automobile liability policy as additional insureds. The Governments shall have all the benefits, rights and coverages of an additional insured under these policies that shall not be limited to the minimum limits of insurance required by this agreement or by the contractual indemnity obligations of the Contractor. Said endorsement shall contain a "Waiver of Subrogation" waiving any right of recovery the insurance company may have against the Governments as well as provisions that the policy and/or endorsement may not be canceled or modified without thirty (30) days prior written notice to the undersigned representatives of the Governments, and that any attorney who represents the State under this policy must first qualify as and be appointed by the North Dakota Attorney General as a Special Assistant Attorney General as required under N.D.C.C. Section 54-12-08. Subcontractor's insurance coverage shall be primary (i.e., pay first) as respects any insurance, self-insurance or self-retention maintained by the Governments. Any insurance, self-insurance or self-retention maintained by the Governments shall be excess of the Contractor's insurance and the Subcontractor's insurance and shall not contribute with them. The insolvency or bankruptcy of the insured Subcontractor shall not release the insurer from payment under the policy, even when such insolvency or bankruptcy prevents the insured Subcontractor from meeting the retention limit under the policy. Any deductible amount or other obligations under the Subcontractor's policy(ies) shall be the sole responsibility of the Subcontractor. This insurance may be in policy or policies of insurance, primary and excess, including the so-called umbrella or catastrophe form and be placed with insurers rated "A-" or better by A.M. Best Company, Inc. The Governments will be indemnified, saved, and held harmless to the full extent of any coverage actually secured by the Subcontractor in excess of the minimum requirements set forth above. The Government Entity that hired the Subcontractor shall be held responsible for ensuring compliance with the above requirements by all Subcontractors. The Governments reserve the right to obtain complete, certified copies of all required insurance documents, policies, or endorsements at any time.

*See *North Dakota Risk Management Manual,* section 5.1 for discussion of "unique" and "routine" agreements.

RM Consulted 2007
Revised 6-25

NDDOT
North Dakota
Department of Transportation

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

DESIGN DATA - RP 903.502 to 904.533 and 904.700 to 904.975				
Traffic	Average Daily			
Current 2022	Pass: 6680	Trucks: 410	Total: 7090	
Forecast 2042	Pass: 8620	Trucks: 615	Total: 9235	
Clear Zone Distance: 14'		Design Speed: 40 mph		
Minimum Sight Dist. for Stopping: 305'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 20 (years)				
Design Accumulated One-way Flexible ESALs: 1,197,253				

DESIGN DATA - RP 904.553 to 904.700				
Traffic	Average Daily			
Current 2022	Pass: 6680	Trucks: 410	Total: 7090	
Forecast 2042	Pass: 8620	Trucks: 615	Total: 9235	
Clear Zone Distance: 14'		Design Speed: 40 mph		
Minimum Sight Dist. for Stopping: 305'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 30 (years)				
Design Accumulated One-way Heavy Trucks: 11,308,100				

DESIGN DATA - RP 904.975 to 905.137				
Traffic	Average Daily			
Current 2022	Pass: 6680	Trucks: 410	Total: 7090	
Forecast 2042	Pass: 8620	Trucks: 615	Total: 9235	
Clear Zone Distance: 14'		Design Speed: 25 mph		
Minimum Sight Dist. for Stopping: 155'		Bridges: N/A		
Limited Access Control				
Pavement Design Life 20 (years)				
Design Accumulated One-way Flexible ESALs: 1,197,253				

DESIGNER
Dawn Michel PE
DESIGNER Dalton Dryburgh PE
DESIGNER Amanda Vetter PE
DESIGNER Jennifer Malloy PE

NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION

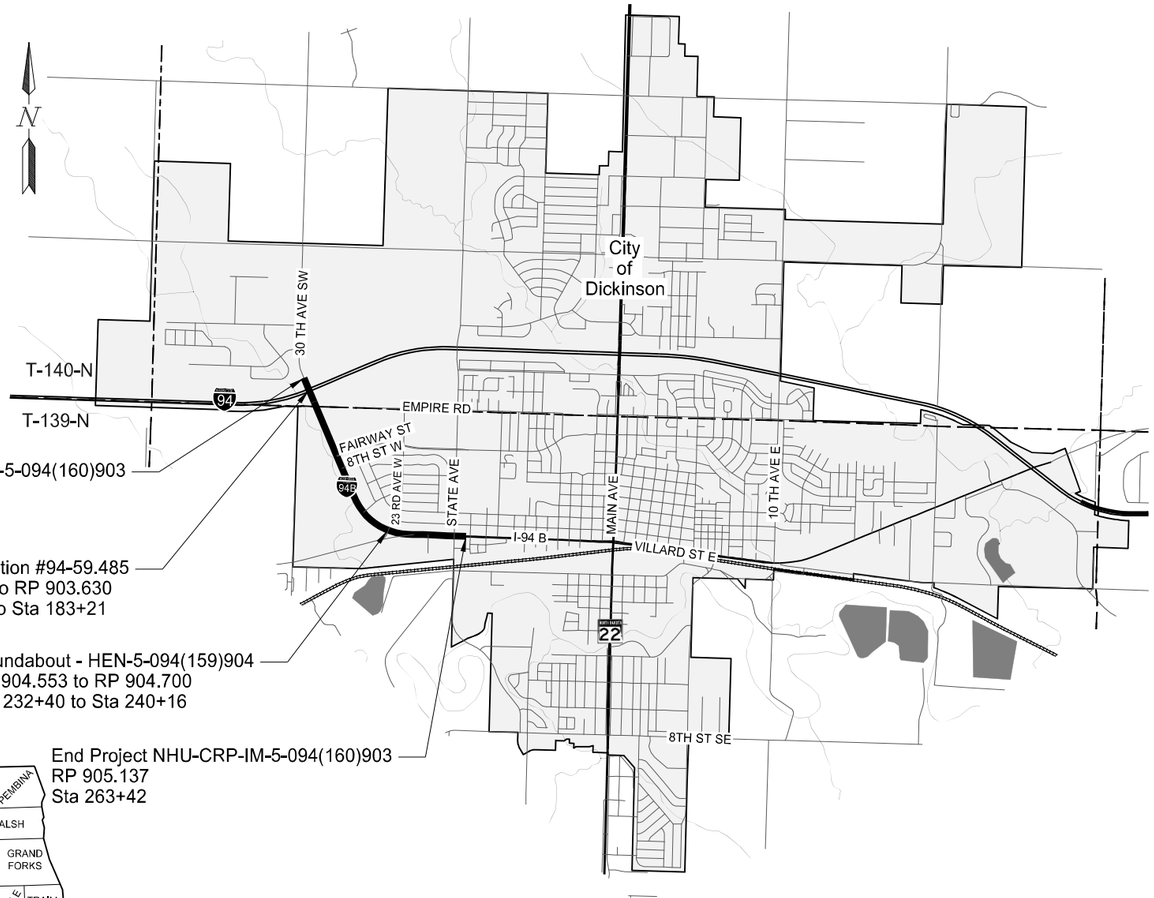
NHU-CRP-IM-5-094(160)903
HEN-5-094(159)904

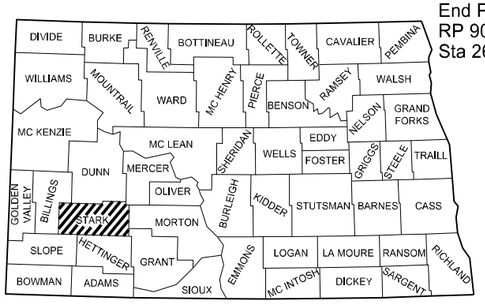
City of Dickinson, Stark County,ND
I-94B, I-94 W to State Ave
I-94B & 23rd Ave W/CO 10 Intersection
Mill and Overlay, Roadway Reconstruction, Roundabout,
Lighting, Storm Sewer & Shared Use Path

STATE	PROJECT NO.	PCN	SECTION NO.	NO.
ND	NHU-CRP-IM-5-094(160)903	23695	1	1
	HEN-5-094(159)904	23692		

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	7/1/2024
Supplemental Specifications	NONE

PROJECT NUMBER \ DESCRIPTION	NET MILES	GROSS MILES
NHU-CRP-IM-5-094(160)903	1.44	1.64
HEN-5-094(159)904	0.15	0.15





STATE COUNTY MAP

APEX ENGINEERING GROUP

REGISTERED PROFESSIONAL ENGINEER
JASON P GULLICKS
PE-4792
DATE
01/08/26
NORTH DAKOTA

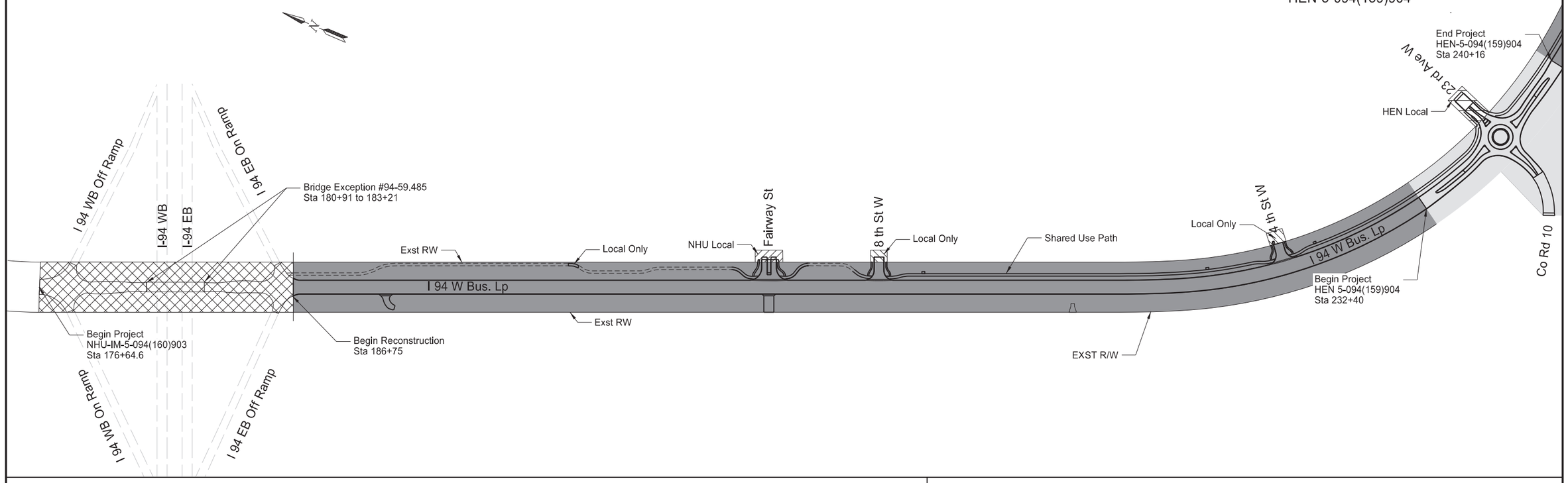
ND DEPARTMENT OF TRANSPORTATION
OFFICE OF PROJECT DEVELOPMENT

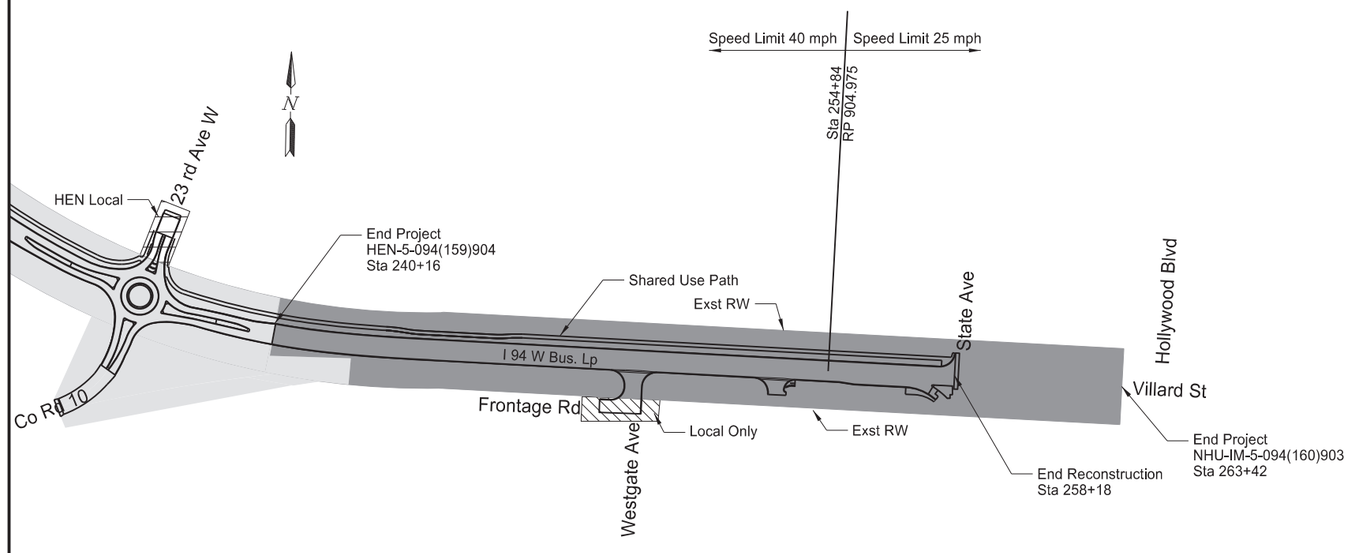
Jon Ketterling

Jon Ketterling 01/08/26

	STATE	PROJECT NO.	SECTION NO.	
	ND	NHU-IM-5-094(160)903	4	2

HEN-5-094(159)904





Funding Legend

- IM
- NHU
- HEN
- NHU Local
- HEN Local
- Local Only

Watermain and Rigid Conduit are funded by Local Only

Scope of Work - Funding

I-94B, I-94 W to State Ave
I-94B & 23rd Ave W/CO 10 Intersection

REGISTERED PROFESSIONAL ENGINEER
JASON P GULLICKS
PE-4792
DATE 2025.12.17 15:51:46 -06'00'
NORTH DAKOTA

12/11/2025 2:17:49 PM dawn.michel K:\Projects\2022\22.101.0240 NDDOT - I94 WBL Dickinson\50094903.160\Design\dgn\004\004SW_002_Funding.dgn

Docusign Envelope ID: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE

Funding Split for Dickinson Roundabout at Intersection of I-94B (West Business Loop) and CoRd 10/23rd Ave W
Project: HEN-5-094(159)904, PCN 23692

Description of Cost	Engineering Estimate	Engineering Cost (10%)	Total Estimate	Federal Funds (FHWA)	State Funds	Local Funds	Total
Preliminary Engineering - HEN	$ 565,000	$ -	$ 565,000	$ 508,500	$ 28,250	$ 28,250	$ 565,000
Right of Way and Easement - HEN	$ 45,000	$ -	$ 45,000	$ 40,500	$ 2,250	$ 2,250	$ 45,000
Subtotals =	$ 610,000	$ -	$ 610,000	$ 549,000	$ 30,500	$ 30,500	$ 610,000
Construction Cost - HEN	$ 3,472,143	$ 347,214	$ 3,819,357	$ 3,437,422	$ 190,968	$ 190,968	$ 3,819,357
Construction Cost - HEN Side Streets	$ 136,178	$ 13,618	$ 149,796	$ 134,816	$ -	$ 14,980	$ 149,796
Construction Cost - HEN Drainage	$ 24,325	$ 2,433	$ 26,758	$ 24,082	$ 1,338	$ 1,338	$ 26,758
Construction Cost - Local Only	$ 1,200	$ 120	$ 1,320	$ -	$ -	$ 1,320	$ 1,320
Subtotals =	$ 3,633,846	$ 363,385	$ 3,997,230	$ 3,596,319	$ 192,306	$ 208,605	$ 3,997,230
GRAND TOTAL =	**$ 4,243,846**	**$ 363,385**	**$ 4,607,230**	**$ 4,145,319**	**$ 222,806**	**$ 239,105**	**$ 4,607,230**

Local Government Division: February 3, 2026
These costs are an estimate at the time of final plan completion, they may vary between now and final voucher.

Certificate Of Completion

Envelope Id: 72155C6C-FFFA-410A-BD62-4BFEEF4481FE
Status: Sent
Subject: 23692 - Contract #38260043: Please DocuSign: 17058.docx, Cost Participation & Maintenance Agreement
Contract Number: 38260043
PCN: 23692
Source Envelope:
Document Pages: 12
Signatures: 1
Certificate Pages: 4
Initials: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator:
Wayne Zacher
608 E Boulevard Ave
Bismarck, ND 58505
wzacher@nd.gov
IP Address: 165.234.92.126

Record Tracking

Status: Original
2/4/2026 10:50:31 AM
Holder: Wayne Zacher
wzacher@nd.gov
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Carahsoft OBO North Dakota Department of Transportation CLOUD
Location: Docusign

Signer Events	Signature	Timestamp
Stacey Hanson smhanson@nd.gov Assistant Local Government Engineer Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None), Authentication	SH Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 2/4/2026 12:19:21 PM Viewed: 2/4/2026 12:30:28 PM Signed: 2/4/2026 12:30:48 PM

Authentication Details
SMS Auth:
Transaction: 17e1ef13-99b2-472e-a70d-c0aa91e0bbde
Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 2/4/2026 12:30:22 PM
Phone: +1 701-527-8879

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Derek Pfeifer ddpfeifer@nd.gov Local Gov Eng Security Level: Email, Account Authentication (None), Authentication	Derek Pfeifer Signature Adoption: Pre-selected Style Using IP Address: 165.234.253.12	Sent: 2/4/2026 12:30:50 PM Viewed: 2/6/2026 9:08:28 AM Signed: 2/6/2026 9:10:15 AM

Authentication Details
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Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 2/6/2026 9:08:23 AM
Phone: +1 701-471-5516

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Nicole Lagasse nmlagasse@nd.gov Assistant CFO Security Level: Email, Account Authentication (None), Authentication	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1014:b053:7800:1878:2cfa:b96a:7f4c Signed using mobile	Sent: 2/6/2026 9:10:18 AM Viewed: 2/6/2026 10:18:14 AM Signed: 2/6/2026 10:19:12 AM

Authentication Details

SMS Auth:
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Result: passed
Vendor ID: TeleSign
Type: SMSAuth
Performed: 2/6/2026 10:17:59 AM
Phone: +1 701-954-8712

Electronic Record and Signature Disclosure:
Not Offered via Docusign

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Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
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Security Level: Email, Account Authentication (None)

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Not Offered via Docusign

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
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Electronic Record and Signature Disclosure:
Not Offered via Docusign

Signer Events	Signature	Timestamp
Chad Orn corn@nd.gov Security Level: Email, Account Authentication (None), Authentication **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp
Wayne Zacher wzacher@nd.gov Carahsoft OBO North Dakota Department of Transportation CLOUD Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign	VIEWED Using IP Address:	Sent: 2/4/2026 10:50:48 AM Completed: 2/4/2026 12:19:20 PM

Agent Delivery Events	Status	Timestamp
Josh Skluzacek joshua.skluzacek@dickinsongov.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		Sent: 2/6/2026 10:19:14 AM Viewed: 2/6/2026 10:22:15 AM

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Legal Admin dotlegaladmin@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		
Rob Rayhorn rrayhorn@nd.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/4/2026 10:50:48 AM
Envelope Updated	Security Checked	2/4/2026 12:19:20 PM
Envelope Updated	Security Checked	2/4/2026 12:19:21 PM
Envelope Updated	Security Checked	2/4/2026 12:19:21 PM
Envelope Updated	Security Checked	2/4/2026 12:19:21 PM
Envelope Updated	Security Checked	2/4/2026 12:19:21 PM

Payment Events	Status	Timestamps

Code Change: Section 62-133. Commercial use types.

- *"(35) Short-term rental. A residential unit where sleeping accommodations are furnished to transient guests for a charge. This definition only applies to single structures with five or fewer guest rooms, ten or fewer total occupants, and where guests stay for fewer than 28 days."*

CITY OF Dickinson North Dakota

Code Change: Table 62-162-2. Permitted Uses by Zoning Districts

	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC	GC	LI	GI	P	Add'l Reg.
Commercial Uses														
Short-term Rentals		P	P	P	P	P			P					62-469(8)
Lodging								P	P	P	S			

Code Change: Section 62-469. - Commercial uses.

"(8) *Short-term rental.* When permitted in the RR, R-1, R-2, R-3, MH, and DC zoning districts, short-term rentals shall be subject to the following additional requirements:

a. Short-term rentals must obtain a license through the Community Development Department. In order to obtain a short-term rental license, the applicant shall provide the following information:
    1. A list of house rules that all guests must abide by while staying on the property. These house rules shall include a maximum number of guests not to exceed maximum occupancy rates as determined by City building and fire codes;
    2. A copy of the property deed, in which the applicant shall be listed as the deed holder;
    3. The information for a primary contact, who shall be available 24/7 if any issues arise with the rental property;
    4. A list of any other short-term rental uses and licenses the applicant has any financial stake in;
    5. A list of any other residents or entities that have direct financial stake in the proposed short-term rental, as well as the names of the primary stakeholders for any businesses or corporations with financial stake in the property;
    6. An emergency plan that demonstrates to guests how to respond to emergencies such as a fire, as well as a signed statement that there are adequate smoke and carbon monoxide detectors installed in the structure; and
    7. Any additional documentation deemed necessary by Community Development staff.

CITY OF Dickinson North Dakota

Code Change: Section 62-469. (Part 2)

b. All short-term rental licenses are subject to a calendar yearly renewal. A yearly license fee as determined by the City shall be paid at the time of application submittal.
c. Any entity is allowed to apply for or have financial stake in a maximum of two short-term rental licenses.
d. The short-term rental use is only permitted in residential homes owned by the license applicant. Duplexes, townhomes, and apartment complexes with four or fewer units must obtain a license for each individual unit being rented. This use is not permitted within apartment complexes with more than four units, accessory structures, or ADU's. Any residences utilized as a short-term rental shall be residential in appearance.
e. The property must meet current zoning requirements, including proper setbacks, landscaping, and off-street parking requirements.
f. Penalty for Ordinance Violations: Any license issued pursuant to this Chapter may be suspended or revoked by the Board of City Commissioners for violating any of the provisions of this Chapter. Any licensee or agent or employee of a licensee who has violated any provisions of this Chapter shall be subject to the following penalties, in addition to possible license revocation:
    1. First Offense: $250 administrative fine.
    2. Second Offense: $500 administrative fine.
    3. Third Offense: $750 administrative fine and license revocation.

CITY OF Dickinson North Dakota

Code Change: Section 62-469. (Part 2)

g. The denial of a short-term rental license can be performed at the discretion of the Community Development Director or designees. If an applicant wishes to contest a denial or revocation, they shall submit a written request to the Community Development Director or designee to be brought forward for a public hearing in front of City Commission regarding overturning the denial or revocation. The City Commission may overturn a license denial or revocation with a simple majority vote and resolution.

h. In the event that a license is revoked due to the applicant violating one of the rules outlined above, the applicant may not apply for a new license until at least six (6) months have passed. An applicant having had multiple license revocations in the past may serve as justification to deny a new license application."

CITY OF Dickinson North Dakota

ORDINANCE NO. 2026

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO SHORT-TERM RENTAL USES AND LICENSING PROCEDURE

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 62-133. Commercial use types. of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-133. – Commercial use types.

Commercial uses include the sale, rental, service, and distribution of goods; and the provision of services other than those classified under other use types.

1) *Agricultural sales and service*. Establishments or places of business engaged in sale from the premises of feed, grain, fertilizers, farm equipment, pesticides and similar goods or in the provision of agriculturally-related services with incidental storage on lots other than where the service is rendered. Typical uses include nurseries, hay, farm implement dealerships, feed and grain stores, and tree service firms.
2) *Automotive and equipment services*. Establishments or places of business primarily engaged in sale and/or service of automobiles, trucks, or heavy equipment. The following are considered automotive and equipment use types:
    a. *Automotive rental and sales*. Sale or rental of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles or boats, including incidental storage, maintenance, and servicing. Typical uses include new and used car dealerships, motorcycle dealerships, and boat, trailer, and recreational vehicle dealerships.
    b. *Auto services*. Provision of fuel, lubricants, parts and accessories, and incidental services to motor vehicles; and washing and cleaning and/or repair of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. Typical uses include service stations, car washes, muffler shops, auto repair garages, tire sales, and installation, wheel and brake shops, and similar repair and service activities but exclude dismantling, salvage, or body and fender repair services.
    c. *Body repair*. Repair, painting, or refinishing of the body, fender, or frame of automobiles, trucks, motorcycles, motor homes, recreational vehicles, boats, tractors, construction equipment, agricultural implements, and similar vehicles or equipment. Typical uses include body and fender shops, painting shops, and other similar repair or refinishing garages.
    d. *Equipment rental and sales*. Sale or rental of trucks, tractors, construction equipment, agricultural implements, mobile homes, and similar heavy equipment, including incidental storage, maintenance, and servicing. Typical uses include

truck dealerships, construction equipment dealerships, and mobile home sales establishments.

e. *Equipment repair services*. Repair of trucks, tractors, construction equipment, agricultural implements, and similar heavy equipment. Typical uses include truck repair garages, tractor and farm implement repair services, and machine shops, but exclude dismantling, salvage, or body and fender repair services.

f. *Vehicle storage*. Storage of operating or non-operating vehicles for a period of no more than 21 days. Typical uses include storage of private parking tow-always or impound yards but exclude dismantling or salvage. Long-term storage of operating or non-operating vehicles beyond 21 days constitutes an industrial use type.

3) *Bed and breakfast*. A lodging service that provides overnight or short-term accommodations to guests or visitors, usually including provision of breakfast. Bed and breakfasts are usually located in large residential structures that have been adapted for this use. For the purposes of this chapter, bed and breakfasts are always owned and operated by the resident owner of the structure, include no more than ten units, and accommodate each guest or visitor for no more than seven consecutive days during any one-month period.

4) *Business support services*. Establishments or places of business primarily engaged in the sale, rental or repair of equipment, supplies and materials or the provision of services used by office, professional and service establishments to the firms themselves but excluding automotive, construction and farm equipment; or engaged in the provision of maintenance or custodial services to businesses. Typical uses include office equipment and supply firms, small business machine repair shops or hotel equipment and supply firms, janitorial services, photography studios, and convenience printing and copying.

5) *Business or trade schools*. A use providing education or training in business, commerce, language, or other similar activity or occupational pursuit, and not otherwise defined as a home occupation, college or university, or public or private educational facility.

6) *Campground*. Facilities providing camping or parking areas and incidental services for travelers in recreational vehicles or tents, which accommodate each guest or visitor.

7) *Cocktail lounge*. A use engaged in the preparation and retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges, and similar uses other than a restaurant as that term is defined in this section.

8) *Commercial recreation (indoors)*. Private businesses, or other organizations which may or may not be commercial by structure or by nature, which are primarily engaged in the provision or sponsorship of sports, entertainment, or recreation for participants or spectators. The preponderance of activities occur within enclosed structures. Typical uses include movie theaters, private dance halls, or private skating facilities.

9) *Commercial recreation (outdoors)*. Private businesses, or other organizations which may or may not be commercial by structure or by nature, which are primarily engaged in the provision or sponsorship of sports, entertainment, or recreation for participants or spectators. The preponderance of activities occur outside of enclosed structures. Typical uses include driving ranges, commercial racetracks, and drive-in theaters.

10) *Communications services*. Establishments primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms but excludes those classified as utilities. Typical uses include television studios, telecommunication service centers, telegraph service offices, or film and sound recording facilities. Broadcast towers, and their minor ancillary ground structures are classified as miscellaneous use types.

11) *Construction sales and services*. Establishments or places of business primarily engaged in the retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures other than retail sale of paint, fixtures and hardware. This use type excludes those uses classified under automotive and equipment services. Typical uses include building materials sales, or tool and equipment rental or sales.

12) *Consumer services*. Establishments which provide services, primarily to individuals and households, but excluding automotive use types. Typical uses include automated banking machines, appliance repair shops, watch or jewelry repair shops, or musical instrument repair shops.

13) *Convenience storage*. Storage services primarily for personal effects and household goods within enclosed storage areas having individual access but excluding use of such areas as workshops, hobby shops, manufacturing, or commercial activity. Typical uses include mini-warehousing.

14) *Crematorium*. An establishment containing a furnace for the purpose of reducing human or animal bodies or remains to ashes by burning.

15) *Food sales*. Establishments or places of business primarily engaged in the retail sale of food or household products for home consumption. Food sales establishments may include the sale of non-food items. Typical uses include groceries, delicatessens, meat markets, retail bakeries, and candy shops.

    a. *Convenience food sales*. Establishments occupying facilities of less than 10,000 square feet, and characterized by sales of specialty foods or a limited variety of general items, and by the sale of fuel for motor vehicles.

    b. *Limited food sales*. Establishments occupying facilities of less than 10,000 square feet, and characterized by sales of specialty foods or a limited variety of general items, but excluding the accessory sale of fuel for motor vehicles. Typical uses include delicatessens, meat markets, retail bakeries, candy shops, small grocery stores.

    c. *General food sales*. Establishments selling a wide variety of food commodities, using facilities larger than 10,000 square feet. Typical uses include supermarkets.

16) *Funeral services*. Establishments engaged in undertaking services such as preparing the human dead for burial, and arranging and managing funerals. Typical uses include funeral homes or mortuaries.

17) *Gaming facilities*. Establishments engaged in the lawful, on-site operation of games of chance that involve the risk of money for financial gain by patrons. Gaming facilities shall include the accessory sale of liquor and food, pursuant to licensing regulations of the City or the State.

18) *General and limited retail services—Generally*. Sale or rental with incidental service of commonly used goods and merchandise for personal or household use but excludes those classified more specifically by these use type classifications. Typical uses include department stores, apparel stores, furniture stores, or establishments providing the following products or services: household cleaning and maintenance products; drugs, cards, stationery, notions, books, tobacco products, cosmetics, and specialty items; apparel jewelry, fabrics and like items; cameras, photograph services, household electronic equipment, records, sporting equipment, kitchen utensils, home furnishing and appliances, art supplies and framing, arts and antiques, paint and wall paper, hardware, carpeting and floor covering; interior decorating services; office supplies; mail order or catalog sales; bicycles; and automotive parts and accessories (excluding service and installation).

19) *General and limited retail services—Establishment categories*. General retail services include:

    a. *Limited retail services*. Establishments providing retail services, occupying facilities of 5,000 square feet or less for any single establishment or 10,000 square feet or less for a multi-tenant facility. Typical establishments provide for specialty retailing or retailing oriented to the City and a local market.

    b. *General retail services*. Establishments providing retail services, occupying facilities of more than 5,000 square feet for any single establishment or more than 10,000 square feet for a multi-tenant facility. Typical establishments provide for general purpose retailing oriented to the City and its immediate vicinity.

20) *Kennels*. Boarding and care services for dogs, cats and similar small mammals or large birds; or any premises on which three or more animals included under this definition over four months of age are kept and maintained. Typical uses include boarding kennels, ostrich raising facilities; pet motels, or dog training centers.

21) *Laundry services*. Establishments primarily engaged in the provision of laundering, dry cleaning or dyeing services other than those classified as personal services. Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.

22) *Liquor sales*. Establishments or places of business engaged in retail sale for off-premises consumption of alcoholic beverages. Typical uses include liquor stores, bottle shops, or any licensed sales of liquor, beer or wine for off-site consumption.

23) *Lodging*. Lodging services involving the provision of room and/or board, but not meeting the classification criteria of bed and breakfasts. Typical uses include hotels, apartment hotels, and motels.

24) *Microbrewery pub and distillery*.

    a. A microbrewery pub shall be defined as a brewer that brews 10,000 barrels or less per year and sells beer produced or manufactured on the premises for consumption on or off the premises, or serves beer produced or manufactured on the premises for the purposes of sampling the beer.

b. A distillery shall be defined as a use where the owner operator may produce distilled spirits in accordance with the applicable provisions of the North Dakota Century Code.

25) *Personal improvement services*. Establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services of a nonprofessional nature. Typical uses include driving schools, health or physical fitness studios, reducing salons, dance studios, handicraft and hobby instruction.

26) *Personal services*. Establishments or places of business primarily engaged in the provision of services of a personal nature. Typical uses include beauty and barber shops; seamstress, tailor, or shoe repair shops; photography studios; or dry cleaning stations serving individuals and households, driving schools, health or physical fitness studios, reducing salons, dance studios, handicraft and hobby instruction.

27) *Pet services*. Retail sales, incidental pet health services, and grooming and boarding, when totally within a building, of dogs, cats, birds, fish, and similar small animals customarily used as household pets. Typical uses include pet stores, small animal clinics, dog bathing and clipping salons, and pet grooming shops, but exclude uses for livestock and large animals.

28) *Research services*. Establishments primarily engaged in research of an industrial or scientific nature. Typical uses include electronics research laboratories, space research and development firms, testing laboratories, or pharmaceutical research labs.

29) *Restaurants*. A use engaged in the preparation and retail sale of food and beverages; including the sale of alcoholic beverages when conducted as a secondary feature of the use, producing less than 50 percent of the establishment's gross income.

a. *Restaurant (drive-in or fast food).* An establishment which principally supplies food and beverages in disposable containers and is characterized by high automobile accessibility and on-site accommodations, self-service, and short stays by customers.

b. *Restaurant (general).* An establishment characterized by table service to customers and/or accommodation to walk-in clientele, as opposed to drive-in or fast food restaurants. Typical uses include cafes, coffee shops, and restaurants.

30) *Stables and/or riding academies*. The buildings, pens and pasture areas used for the boarding and feeding of horses, llamas, or other equine not owned by the occupants of the premises. This use includes instruction in riding, jumping, and showing or the riding of horses/equine for hire.

31) *Surplus sales*. Businesses engaged in the sale of used or new items, involving regular, periodic outdoor display of merchandise for sale. Typical uses include flea markets and factory outlets or discount businesses with outdoor display.

32) *Trade services*. Establishments or places of business primarily engaged in the provision of services that are not retail or primarily dedicated to walk-in clientele. These services often involve services to construction or building trades and may involve a small amount of screened, outdoor storage in appropriate zoning districts. Typical uses include shops or

operating bases for plumbers, electricians, or HVAC (heating, ventilating, and air conditioning) contractors.

33) *Vehicle storage (short-term).* Short-term storage of operating or non-operating vehicles for a period of no more than 21 days. Typical uses include storage of private parking tow-aways or impound yards but exclude dismantling or salvage. Long-term storage beyond 21 days constitutes an industrial use type.

34) *Veterinary services*. Veterinary services and hospitals for animals. Typical uses include pet clinics, dog and cat hospitals, pet cemeteries, and veterinary hospitals for livestock and large animals.

35) *Short-term rental*. A residential unit where sleeping accommodations are furnished to transient guests for a charge. This definition only applies to single structures with five or fewer guest rooms, ten or fewer total occupants, and where guests stay for fewer than 28 days.

SECTION 2: Table 62-162-2. Permitted Uses by Zoning Districts., as outlined in Section 62-162. Development Regulations. of Chapter 62 of the Municipal Code of the City of Dickinson, is hereby amended and re-enacted as follows:

Sec. 62-162. – Development regulations.

Table 62-162-2 Permitted Uses by Zoning Districts

Use Types	**AG**	**RR**	**R-1**	**R-2**	**R-3**	**MH**	**LC**	**CC**	**DC (14)**	**GC**	**LI**	**GI**	**P**	**Add'l Reg.**
Agricultural Uses														
Horticulture	P	P			S		P	P		P	P	P	P	62-466(b)(1)
Crop Production	P	P											P	62-466(b)(1)
Type I Animal Production	P	S												62-466(b)(3
Type II Animal Production	S													
Type III Animal Production	S													
Livestock Sales	S										S	S		
Residential Uses														
Single-Family Detached	P	P	P	P	P	P	S							

Use Types	**AG**	**RR**	**R-1**	**R-2**	**R-3**	**MH**	**LC**	**CC**	**DC (14)**	**GC**	**LI**	**GI**	**P**	**Add'l Reg.**
Single-Family Attached				P	P	P	S							62-467(2)
Duplex	P			P	P		S							
Townhouse	P			P	P		S		P					62-467(3)
Multiple Family				P	P		S		P					
Downtown Residential									P					62-467(4)
Mobile Home Park						S								62-467(5)
Mobile Home Subdivision						S								62-467(6)
Manufactured Housing Residential	P	P	P	P	P	P	S							
Retirement Residential	S		S	P	P		S		S					
Home Occupations	S	S	S	S	S	S			S					62-471(1)
Accessory Structure	P	P	P	P	P	P	P	P	P	P	P	P	P	Note 7
Accessory Dwelling Units Commercial							P	P		P				Note: Subject to approval in accordance with § 62-474(b)
Accessory Dwelling Units Residential	P	P		P	P	P								Note: Subject to approval in accordance with § 62-474(a)
Civic Uses														
Cemetery	P	S	S	S									S	
Clubs	S	S	S	S	S	S	S	P	P	P				62-468(1)
College/ University													P	
Convalescent Services	S	S		S	S	S	P	P	P	P				
Cultural Services		S	S	S	P	P	P	P	P	P	P		P	
Day Care (Family)	P	P	P	P	P	P	P	P	P	P	S			62-131(7)

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Day Care (Group)	S	S	S	S	P	S	P	P	P	P	S			62-131(8)
Detention Facilities	S								S	S	S		S	
Emergency Residential	P	P	P	P	P	P	P	P	P	S	S			
Golf Courses (Public)	S	S	S	S	S	S							P	
Government Offices							P	P	P	P	P		P	
Group Care Facility	S	S	S	S	P	S	P	P	P	P				62-468(3)
Group Home	P	P	P	P	P	P	P	P	P	P				62-468(3)
Group Living Facility					S	S	S	S	S	S				62-468(4)
Guidance Services					P		P	P	P	P	P	P		
Hospitals					S		P	P	P	P	S		S	
Health Care	S	S			S		P	P	P	P	P	P	S	
Libraries (Public)							P	P	P	P			S	
Maintenance Facilities	S	S						S		P	P	P	S	
Park and Recreation	P	P	P	P	P	P	P	P	P	P	P	P	P	
Postal Facilities							P	P	P	P	P	P	P	
Primary Education	S	P	P	P	P	P	P	P	P	S			P	
Public Assembly							S	S	P	P			P	
Religious Assembly	P	P	P	P	P	P	P	P	P	P	S			
Columbarium Associated with Religious Assembly (Indoor/Outdoor)	S	S	S	S	S	S	S	S	S	S	S			
Safety Services	P	P	P	P	P	P	P	P	P	P	P	P	P	
Secondary Education													P	

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Sports Facilities, Field, and Arenas (Public)													P	
Utilities	S	S	S	S	S	S	S	P	P	P	P	P	S	
Office Uses														
General Offices	S				S		P	P	P	P	P	P		
Financial Services					S		P	P	P	P	P	P		
Medical Offices					S		P	P	P	P	P	S		
Commercial Uses														
Ag Sales/Services	S							S		P	P	P		
Auto Rental/Sales								S	S	P				62-469(3)
Auto Services							S	P	S	P	P	P		62-469(1), (2)
Body Repair								S		P	P	P		62-469(1)
Equipment Rental/Sales										P	P	P		62-469(3)
Equipment Repair										P	P	P		62-469(1)
Veh. Storage (Short-Term)										P	P	P		
Bed and Breakfast	P	S		S	P		P	P	P	P				62-469(4)
Business Support Services							P	P	P	P	P	P		
Business/Trade School								P	P	P	P			
Campground	S					S				S				
Cocktail Lounge								P	P	P				
Commercial Recreation (Indoor)	S						S	P	P	P	P			
Commercial Recreation (Outdoor)	S								S	P	P	P	S	

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Communication Service							P	P	P	P	P	P		
Construction Sale/Service								S		P	P	P		
Consumer Service							P	P	P	P	P			
Convenience Storage	S				S	S	S	S		S	P	P		62-469(6)
Crematorium										S	S	P		
Microbrewery pub and distillery								P	P	P				
Food Sales (Convenience)							S	P	P	P	P	P		
Food Sales (Limited)							P	P	P	P				
Food Sales (General)							S	P	P	P				
Funeral Service					S		P	P		P				
Columbarium (Outdoor)					S		S	S		S				
Limited Retail Services							P	P	P	P				
Gaming Facility								S	S	P				
General Retail Services								P	P	P				
Kennels	P	S								S	P	P		
Laundry Services								S	S	P	P	P		
Liquor Sales		S					P	P	P	P				
Short-term Rentals		P	P	P	P	P			P					62-469(8)
Lodging								P	P	P	S			
Personal Improvement					S		P	P	P	P	P	P		
Personal Services					S		P	P	P	P	P	P		
Pet Day Care	P	S	S	S	S		P	P	P	P	P	P		62-476(b)
Pet Services	S						P	P	P	P				
Research Services							P	P	P	P	P	P		
Residential-Commercial							P	P	P	P				

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Restaurants (Drive-In)							S	P	S	P	S	S		
Restaurants (General)	P						P	P	P	P	S	S		
Stables	P	S										S		
Surplus Sales	S								S	P	P			
Trade Services	S							P	S	P	P			
Vehicle Storage										S	P			
Veterinary Services	S	S					S	S	S	P	P			
Parking Uses														
Off-Street Parking			S	S	S		S	S	P	P	P	P		
Parking Structure								S	S	S	P			
Industrial Uses														
Adult Entertainment Center											S	S		Ch. 30, Art. III
Custom Manufacturing								S	S	P	P	P		
Light Industry											P	P		
General Industry												P		
Heavy Industry												S		
Oil Wells	P											P		16-166
Resource Extraction	P											P		16-166
Salvage Services and Yards, Junk Yards												P		62-470(a)(1)
Vehicle Storage (Long-term)											P	P		
Warehousing (Open)											P	P		
Warehousing (Closed)									S	P	P	P		
Construction Yards										S	P	P		
Recycling Collection								S		P	P	P		

Use Types	AG	RR	R-1	R-2	R-3	MH	LC	CC	DC (14)	GC	LI	GI	P	Add'l Reg.
Recycling Processing											P	P		
Grain Elevators												S		
Petroleum Storage/Sales	S											S		
Stockyards	S											S		
Toxic Gaseous Storage	S											S		Note 9
Dairy Plant										S	S	P		
Transportation Uses														
Aviation	P											P		
Railroad Facilities	S								S	S	P	P		
Truck Terminal										S	S	P		
Transportation Terminal	S							S	S	S	P	P		
Miscellaneous Uses														
Communications Tower	S	S	S	S	S	S		S	S		S	S		
Amateur Radio Tower	P	P	P	P	P	P	P	P	P	P	P	P		
Construction Batch Plant											S	P		
WECS	P	P	S	S	S	S	S	S	S	S	S	P		
Landfill (Inert)	S	S										S		
Landfill (Municipal, Industrial or Special Waste)	S												S	
Alternative Energy Production Devices	P	P	S	S	S	S		S	S		S	P		
Motorized Sports	S										S	S		Note 10

*Note: Provisions of Sections 62-471 and 62-472 apply to all use types.

P = Uses Permitted by Right S = Uses Permitted by Special Permit Blank = Use Not Permitted

SECTION 3: Section 62-469. Commercial use types. of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-469. – Commercial uses.

The following are supplemental use regulations for commercial uses:

1) Auto repair, equipment repair, and body repair.
    a. Where permitted in commercial districts, all repair activities must take place within a completely enclosed building. Outdoor storage is permitted only where incidental to auto repair and body repair, provided that such storage is completely screened so as not to be visible from residential areas or public rights-of-way. Screening is subject to provisions of Article VIII of this chapter.
    b. Any spray painting must take place within structures designed for that purpose and approved by the Zoning Administrator.
2) Auto washing facilities.
    a. Each conveyor operated auto washing facility shall provide 100 feet of stacking capacity per washing lane on the approach side of the washing structure and a minimum stacking space of 40 feet on the exit side.
    b. Each self-service auto washing facility shall provide stacking space for three automobiles per bay on the approach side and one space per bay on the exit side of the building.
3) Automobile and equipment rental and sales.
    a. All outdoor display areas for rental and sales facilities shall be an improved surface, including paving or crushed rock.
    b. Body repair services are permitted as an accessory use to automobile rental and sales facilities.
4) Bed and breakfasts. Bed and breakfasts permitted in the DC district must provide any sleeping facility only on levels above street level, except that units specifically designed and reserved for occupancy by handicapped people may be located on the street level.
5) Campgrounds.
    a. Minimum size. Each campground established after the effective date of the ordinance from which this chapter is derived shall have a minimum size of one acre.
    b. Setbacks. All campgrounds shall maintain a 50-foot front yard setback and a 25-foot buffer yard from all other property lines.
    c. Each campground must maintain water supply, sewage disposal, and water and toilet facilities in compliance with all City ordinances; or, alternately, be limited to use by self-contained campers, providing their own on-board water and disposal systems.
    d. Campgrounds shall not be permitted to be used for any of the purposes as provided for in Division 2 of this article. Any campground containing one or more

lodging units or skid units ordinarily designed for human living quarters or a place of business, on a temporary or permanent basis, which are not real property, as defined in N.D.C.C. § 57-02-04, and are not mobile homes, as defined in N.D.C.C. § 57-55-01, shall be obligated to comply with Division 2 of this article and obtain a crew housing special use permit, as provided therein.

6) Convenience storage. When permitted in the AG, GC, and LI districts, convenience storage facilities shall be subject to the following additional requirements:
    a. The minimum size of a convenience storage facility shall be one acre.
    b. Activities within the facility shall be limited to the rental of storage cubicles and the administration and maintenance of the facility.
    c. All driveways within the facility shall provide a paved surface with a minimum width of 25 feet.
    d. All storage must be within enclosed buildings and shall not include the storage of hazardous materials.
    e. No storage buildings may open into required front yards.
    f. Facilities must maintain landscaped buffer yards of 35 feet adjacent to any public right-of-way and 20 feet from the adjacent property lines if the adjacent properties are of a less intensive zoning district and/or unless greater setbacks are required by Article VIII of this chapter.
7) Pet day care. When permitted by special use permit in the RR, R1, R2, and R3 districts, or as a permitted use in other zoning jurisdictions as set forth in Table 62-162-2, pet day cares shall be subject to the following additional requirements:
    a. Buildings shall be of adequate structure and maintained in good repair so as to ensure protection of pets from injury and to prevent departure of pet from designated structure.
    b. Shelter shall be provided to allow access to shade from direct sunlight and regress from exposure to rain or snow. Accommodations shall provide safe harbor when the atmospheric temperature is below 50 degrees Fahrenheit or below that temperature to which the particular pets are acclimated. Indoor facilities shall be provided for all pets.
    c. Indoor and outdoor facilities shall at all times be provided with ventilation by means of doors, windows, vents, air conditioning or direct flow of fresh air that is adequate to provide for the good health of the pets and the prevention of offensive odor, mold, or disease. Such ventilation shall be environmentally provided to minimize drafts, moisture condensation, odors or stagnant vapors of excreta.
    d. Ample lighting shall be provided by natural or artificial means, or both, during sunrise to sunset hours to allow efficient cleaning of the facilities and routine inspection of the facilities and pets contained therein.
    e. Ceilings, walls, floors, furniture, and play equipment shall be constructed to lend themselves to efficient cleaning and sanitizing. Such surfaces shall be kept in good repair and maintained so that they are substantially impervious to moisture. Floors and walls to a height of four feet shall have finished surfaces. Upholstered furniture or carpeting shall not be permitted in that portion of the facility to which pets have access.
    f. Food supplies and bedding materials shall be stored to adequately protect them from contamination or infestation by vermin or other factors that would render the

food or bedding contaminated or diseased, or otherwise attract vermin or other nuisance to the site. Separate storage facilities shall be maintained for cleaning and sanitizing equipment and supplies.

g. Washrooms, basins or sinks shall be provided within or be readily accessible to each facility for maintaining cleanliness among animal caretakers and sanitizing of food and water utensils.
h. Equipment shall be available for removal and disposal of all waste materials from the building to minimize vermin infestation, odors and disease hazards. Drainage systems shall be functional to achieve the above purposes.
i. Facilities shall be provided to isolate any pet that becomes sick or injured to prevent the spread of disease or illness.
j. Outdoor pet runs and exercise areas shall be of sound construction and kept in good repair so as to safely contain the pets therein without injury or risk of escape. Floors shall be concrete, gravel or materials which can be regularly cleaned and kept free of waste accumulation. Grass runs and exercise areas are permissible provided adequate ground cover is maintained, holes are kept filled, ground cover is watered sufficiently to dilute and clean the cover to avoid disease, solid waste is removed prior to watering, and the ground cover is not allowed to become overgrown.
k. Any portion of the premises where pets are permitted outdoors shall have a fence of the maximum height allowed by this Code. Such fence shall be maintained in good condition so as to mitigate the visual and audial effects of the operation, and to properly contain any pets permitted in that area. The permit holder may not use an existing fence if it is owned by the adjacent property owner.
l. The proprietor shall maintain current vaccination records on each pet permitted at the facility to ensure public safety.
m. The proprietor shall obtain and maintain insurance specific to the risks associated with operating a pet day care, which shall include, but not be limited to, coverage protecting the general public in the event of animal bites and property damage caused by loose or escaped animals.
n. Group interaction is permitted for pets that are compatible with one another. The permit holder shall not permit play which creates a hazard to the public or a nuisance such as noise.
o. The play area for pets shall provide for a minimum of 75 square feet per pet, provided that the maximum number of pets allowed at any one facility shall be ten, including animals owned by the permit holder. The permit issued by the City shall be displayed prominently at the site, and shall contain the calculation of the Planning Department as to the authorized number of animals.
p. The permit holder shall appear annually before the Planning Commission for renewal of the permit. The Planning Department may require an annual site inspection prior to renewal.
q. Any permit issued under this section shall be nontransferable as to the permit holder and/or the premises to be permitted. A permit holder may not relocate their operation using the same permit. A permit approved at a particular location may not be transferred to a new individual or business.

r. Complaints regarding dog bites, nuisance animals, or excess noise shall be investigated by the Police Department.
s. Complaints regarding any zoning violation or any other condition of the permit shall be investigated by the Planning Department.
t. In the event a complaint is made, regardless of which department investigates, the Planning Department may conduct a site visit to determine whether the permit holder is in compliance with the terms of the permit. The Planning Director may require the permit holder to appear before the Planning Commission to address the complaint.
u. In the event two complaints of any nature against the permit holder are substantiated and validated through a hearing before the Planning Commission, within a rolling 12-month period, the Planning Commission shall revoke the special use permit. Upon revocation, the permit holder shall cease operations within 30 days, or appeal the decision to the Board of City Commissioners. Failure to appeal within 30 days of the decision of the Planning Commission shall constitute forfeiture of all rights of appeal, and the decision of the Planning Commission shall become final. If the permit holder appeals to the Board of City Commissioners, the applicant may continue its operations until a decision has been rendered by the Board of City Commissioners. If the Board of City Commissioners affirms the decision of the Planning Commission, the permit holder shall have 15 days from the date of the decision of the Board of City Commissioners to cease operations.

(8) *Short-term rental*. When permitted in the RR, R-1, R-2, R-3, MH, and DC zoning districts, short-term rentals shall be subject to the following additional requirements:

a. Short-term rentals must obtain a license through the Community Development Department. In order to obtain a short-term rental license, the applicant shall provide the following information:
    1. A list of house rules that all guests must abide by while staying on the property. These house rules shall include a maximum number of guests not to exceed maximum occupancy rates as determined by City building and fire codes;
    2. A copy of the property deed, in which the applicant shall be listed as the deed holder;
    3. The information for a primary contact, who shall be available 24 hours a day, 7 days a week, if any issues arise with the rental property;
    4. A list of any other short-term rental uses and licenses the applicant has any financial stake in;
    5. A list of any other residents or entities that have direct financial stake in the proposed short-term rental, as well as the names of the primary stakeholders for any businesses or corporations with financial stake in the property;
    6. An emergency plan that demonstrates to guests how to respond to emergencies such as a fire, as well as a signed statement that there are adequate smoke and carbon monoxide detectors installed in the structure; and

7. Any additional documentation deemed necessary by Community Development staff.

b. All short-term rental licenses are subject to a calendar yearly renewal. A yearly license fee as determined by the City shall be paid at the time of application submittal.
c. Any entity is allowed to apply for or have financial stake in a maximum of two short-term rental licenses.
d. The short-term rental use is only permitted in residential homes owned by the license applicant. Duplexes, townhomes, and apartment complexes with four or fewer units must obtain a license for each individual unit being rented. This use is not permitted within apartment complexes with more than four units, accessory structures, or ADU's. Any residences utilized as a short-term rental shall be residential in appearance.
e. The property must meet current zoning requirements, including proper setbacks, landscaping, and off-street parking requirements.
f. Penalty for Ordinance Violations: Any license issued pursuant to this Chapter may be suspended or revoked by the Board of City Commissioners for violating any of the provisions of this Chapter. Any licensee or agent or employee of a licensee who has violated any provisions of this Chapter shall be subject to the following penalties, in addition to possible license revocation:
    1. First Offense: $250 administrative fine.
    2. Second Offense: $500 administrative fine.
    3. Third Offense: $750 administrative fine and license revocation.
g. The denial of a short-term rental license can be performed at the discretion of the Community Development Director or designees. If an applicant wishes to contest a denial or revocation, they shall submit a written request to the Community Development Director or designee to be brought forward for a public hearing in front of City Commission regarding overturning the denial or revocation. The City Commission may overturn a license denial or revocation with a simple majority vote and resolution.
h. In the event that a license is revoked due to the applicant violating one of the rules outlined above, the applicant may not apply for a new license until at least six (6) months have passed. An applicant having had multiple license revocations in the past may serve as justification to deny a new license application.

SECTION 4: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 5: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

SECTION 6: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

ADMINISTRATION

DIVISION	DESCRIPTION	FEE	
		Issuance	Annual Renewal
ALCOHOL/ TOBACCO	On/Off Sale	$185,000 min bid	$3,000
	Lodge or Club License	$3,000	$3,000
	Motel or Hotel License	$3,000	$3,000
	Restaurant On-Sale License	$2,500	$2,500
	Military Club Beer and Wine License	$700	$700
	Microbrewery Pub License	$700	$700
	Beer and Wine Concession License	$550	$550
	Distillery License	$700	$700
	Brewer Taproom License	$2,000	$2,000
	Domestic Winery License		N/A
	Beer Only On-Sale License	$700	$700
	Beer and Wine Only On-Sale License	$1,250	$1,250
	Tobacco	$50	$50
	Annual Renewal Late Fee		$50 each
	Non-Refundable application fee		$500 each
	Annual Renewal Late Fee		$100 per license
	Non-Refundable transfer fee		$500 each
	Special Event Alcohol Permit		$25 per event
	Rush Late Fee (if less than 10 days prior to event)*		$100 each
	**Applications must be received more than 3 days prior to event.*		
	New Owner License Fee	annual fee plus application fee plus prorated amount of current year	
ANIMALS	Abandonment/Surrender Fee		$50 each
	Adoption Fee - Cat		$5 each plus veterinary cost
	Adoption Fee - Dog		$25 each plus veterinary cost
	Animal Code Violation (Article 5.08 and 5.12)		$50 each
	Chipping Fee		$10 each
	Impound Fee - Dogs/Cats		$50 each
	Boarding fees		$10 per day
	Pet License - Dogs/Cats		$25 every 2 years
	Failure to License		$50 each
BUSINESS/ CONTRACTOR LICENSES	Arborist		$100 per year
	Adult Entertainment		$2,000 per year
	Bicycle		$5 lifetime
	Concrete Contractor		$100 per year
	Excavators License		$100 per year
	House Mover		$50 per year
	Junk Dealer		$50 per year
	Pawn Broker		$50 per year
	RV Park/Campground		$250, less $100 if combined w/ mobile home fee
	State, Municipality, & Non-Profit agencies are exempt		
	Mobile Home Tiered Fees		
	3-10 Lots		$100 per year
	11-25 Lots		$150 per year
	26-50 Lots		$200 per year
	More than 50 Lots		$250 per year
	Pesticides-Commercial Applicator		$50 per year
	Pet Daycare Operator		$125 per year
	Plumbers License		$100 per year
	Heating & Air License		$100 per year
	Contractor License		$100 per year
	Taxicab/Chauffeur/Omnibus		$50 per year
GAMING LICENSES	Site Authorization		$100 per year
	Annual Permit		$25 per year
	Single Event Permit		$10 each
OTHER	Circus/Carnival		$50 per day
	Parade/Street Closure		$50 per day
	Non-Alcohol/Street Closure		$50 per day
	Rush Late Fee (if less than 10 days prior to event)*		$100
	**Applications must be received more than 3 days prior to event*		
	Temporary Use Permit		$100 per application
BOARD FEE COMPENSATION	Board of Adjustment		$100 per meeting
	Civil Service Commission		$100 per meeting
	Energy Committee Board		$100 per meeting
	Finance Committee Board		$100 per meeting
	Historic Preservation Board		$100 per meeting
	Library Board		$100 per meeting
	Planning & Zoning Board		$100 per meeting
	Special Assessment Board		$100 per meeting

	Urban Forestry Board	$100 per meeting
	Weed Board	$100 per meeting
	Board members must be present at meeting to receive compensation. Compensation excludes city staff and elected officials.	
MISCELLANEOUS	DVD and CD Copy	$2 each
	Fax	$2 per page
	Microfilm Copies	
	Full size	$1 each
	w/card	$1.50 each
	Xerox Copies	
	8 1/2 x 11 and 8 1/2 x 14	$0.25 per page
	11 x 17	$0.25 per page
	Copies by Mail	$5 min plus charge for copies over 10
	Open Record	$0.25 per sheet, $25 per hour, excluding initial hour
	Plotted Maps	$35 per page
	City-Vehicle Commuter Rate	$1.50 per one-way commute
	NSF Fee	$40 per check

BUILDING AND CODE ENFORCEMENT

DIVISION	DESCRIPTION	FEE
BOARD OF ADJUSTMENT	Board of Adjustment - Variance	$150 per application
	Board of Appeals	$150 per application
BUILDING & CONSTRUCTION PERMITS	Building Permit (based on valuation)	
	Up to $1,000	$50 each
	In excess of $1,000	$60 each
	Each add'l $1000 or fraction up to $200,000	$4 each
	Each add'l $1000 or fraction over $200,000	$5.50 each
	Plan Review	
	Building - Residential	$80 per hour
	Building - Commercial/Industrial	actual plus 10%
	Fire Department	$40 per application
	Engineering Department	$200 per hour for commercial
	Demolition Permit	$75 each
	Energy Certificate	$3 each
	Fence Permit	$60 each
	Fireplace Permit	$35 each
	Moving Permit	$75 each
	Re-Inspection Fee	$200 each
	Sprinkler System (underground)	$25 each
	Uncovered Deck	$100 each
	Water Well Permit	$80 each
MECHANICAL PERMITS	First Unit	$50 each
	Each Additional Unit	$15 each
	Replace Furnace or Water Heater	$35 each
PLUMBING PERMITS	First 16 Fixture units	$120 each
	Each Additional Fixture units	$1
PROPERTY CODE COMPLIANCE	Weed Control	$500 per hour, $500 min
	Lot Mowing	$500 per hour, $500 min
PUBLIC SPACE MANAGEMENT PERMIT	3x3 area or smaller	$50 each year
	Up to 25' storage frontage	$250 each year
	26' - 50' store frontage	$500 each year
	Over 50' store frontage	$750 each year
	Annual Renewal (with no changes)	$200
SIGN PERMITS	Sign Permit (Based on valuation)	
	Plan Review	$80 each
	Up to $1,000	$50 each
	First $1,000	$60 each
	Each additional $1,000 or fraction	$3.50 each

BUILDINGS AND SITES

DIVISION	DESCRIPTION	FEE
CEMETERY	*Prices vary, contact Permitting at City Hall. Initial interment/nameplate included in cost of space.*	
	Buy-back of cemetery lot	
	Will pay price paid if receipts are provided, otherwise:	$25 single $75 side by side
	Forfeiture of Cemetery Lots	$250 each
	Winter Grave Site Prep Fee (Nov. 1 - Apr. 1)	$300 each
	Name Plate Replacement	$50 plus cost of nameplate
	Disinterment (Admin Only)	$100, completed by funeral home

MAUSOLEUM	*Prices vary, contact Permitting at City Hall. Initial interment/nameplate included in cost of space.*	
	Interment/Disinterment of Casket	$300 each
	Interment/Disinterment of Urn	$100 each
	Name Plate Replacement	$50 plus cost of nameplate
LEGACY SQUARE RENTAL	Full Venue Rental (All inclusive- except staffing)	$2,000 per day/event
	Partial Rental (Excluding Childrens' Play Area & Staffing)	$1,000 per day/event
	Pavilion Rental	$150 per day/event
	Kid Zone Rental	$300 per day/event
	Stage Rental	$150 per day/event
	Concourse Rental	$150 per day/event
	Additional Options Available	
	Screen Use	$50 per day/event
	Music/Speakers	$50 per day/event
	Full Sound System with mics	$100 per day/event
	Tables/Chairs	$100 per day/event
	On-Site Staffing	$500 per day/event
	Vending Space	$50 per day/event
	Green Room	included
	Fire Places	$50 per day/event
	Splash Pad	$50 per day/event
	Small Event Vending	$50 per day/event
	Small Event Electrical (if requested)	$25 per day/event
	Non-Refundable Deposit	20% of total fee
	Cancellation Fee	10% of total fee
	LIVE at Legacy Square Concert Vendors	
	Vending (includes electrical)	$100 per day/event
	Refundable Cleaning Deposit	$100 start of season
	All fees to be paid at City Hall. Street closure/permitting is responsibility of patron. Alcohol permitting/licensing responsibility of patron if not a city sponsored event.	
LIBRARY	Copy Charge	
	8 1/2 x 11 letter	$0.15 per page
	81/2 x 14 legal	$0.25 per page
	11 x 17 tabloid	$0.25 per page
	Fax - sending/receiving	$1 per page
	Microfilm Reader/Printer - 8 1/2 x 11	$0.15 per page
	Damaged or lost material	$7 plus replacement cost
	Library Cards (Non-Resident)	
	Individual	$20 per year
	Family	$25 per year
	Temporary	$20 per year
MUSEUM	Admission	
	Adults (17 to 64)	$6 per person
	Seniors (65 and over)	$5 per person
	Children (3-16)	$4 per person
	Children (2 and under)	Free
	Stark County Historical Society Members	Free
	Museum Center Members	Free
	SWND Museum Foundation Members	Free
	School Field Trips (teacher admission free)	$2 per child/chaperone
	Individual Memberships	
	Student (under 18)	$15 per year
	Seniors (65 and over)	$20 per year
	Individual	$25 per year
	Family (One Household)	$50 per year
	Supporter (One Household)	$100 per year
	Business Memberships	
	Business Supporter	$100 per year
	Business Sustaining	$250 per year
	Business Patron	$500 per year
	Business Benefactor	$1,000 per year
	Business Partner	$5,000 year
	Rentals	
	Birthday Parties (up to 10 children)	$100 per event
	Each Additional Child	$5
	Heritage Pavilion Picnic Shelter	$15/hr, $120/day
	Ridgeway Church	$50 per hour
	Photocopies	$0.15 each
	Photographic Reproduction (Black & white reprints: single use, not for distribution)	
	Customized Canvas Gallery Prints	price varies, contact gift shop
	Electronic image on copy paper	$1 each
	New scan or modified scan	$7 each

	Still Image Use/Reproduction Fees	Business & individuals	Non-profits other than museums
	Broadcast / Video	$15 per image	$10 per image
	Advertisement	$15 per image	$10 per image
	Commercial Display	$15 per image	$10 per image
	Books & Periodicals	$15 per image	$10 per image
	Electronic Published Works (websites, blogs, social media, etc)	$50 per image	$15 if online copying disabled or $30 if NOT disabled

Use fees are waived for in-state newspapers, television stations, state agencies, N.D. municipalities, public schools and non-profit museums and historical societies

ENGINEERING

DIVISION	DESCRIPTION		FEE
PERMITS		**Residential**	**Commercial**
	Concrete Permit (for new construction only)	$150	$500
	Plan/Plat Review	$0	$200 per hour
	Floodplain Development Permit Application	$0	$150
	Re-Review Fee		$100
	Storm Water Permit	$100	$250
	Failure to obtain Storm Water Mgmt. Permit	$250	$1,000
	Non-compliance	$250	$250
	Re-inspection	$200	$200
	Utilities Permits (new construction only)	$100	$500
	Construction Inspection		10% of the bid price
	FIRM Modifications Plan Review/Re-Review		$2,000 per acre, not to exceed $12,000 per review
	Re-Inspection Fee		$200 per inspection
	Oil Well Permits		$1,000 per application
	Utility Crossing Permit (Non Franchise)		$1,000 per application
STREET CLOSURE	For construction (up to 7 days)	**Partial**	**Full**
	Local Street	$50	$100
	Collector Street	$100	$500
	Arterial Street	$250	$1,000
OVERWEIGHT VEHICLES	Trucks & Trailers		
	GW under 105,500, but over-width/over-length		$20 each
	GW 105,501 – 110,000		$30 each
	GW 110,001 – 115,000		$40 each
	GW 115,001 – 120,000		$50 each
	GW 120,001 – 125,000		$60 each
	GW 125,001 – 130,000		$70 each
	GW 130,001 – 135,000		$80 each
	GW 135,001 – 140,000		$90 each
	GW 140,001 – 145,000		$100 each
	GW 145,001 – 150,000		$110 each
	GW over 150,000 (Excess)		$5 per ton per mile
	Workover Rigs & Cranes		
	GW 40,000 – 60,000		$30 each
	GW 60,000-100,000		$40 each
	GW 100,001 – 110,000		$60 each
	GW110,001 – 115,000		$70 each
	GW 115,001 – 120,000		$80 each
	GW 120,001 – 125,000		$90 each
	GW 125,001 – 130,000		$100 each
	GW 130,001 – 135,000		$110 each
	GW 135,001 – 140,000		$120 each
	GW 140,001 – 145,000		$130 each
	GW 145,001 – 150,000		$140 each
	GW over 150,000 (Excess)		$5 per ton per mile
	Earth Moving Equipment (Roaded)		
	GW 0,000 – 70,000		$30 each
	GW 70,001 and over		$50 each
	Drilling Rig Move		$500 per move

GW = Gross Weight. Fees are set by Western Dakota Energy Association and are subject to change.

PLANNING

DIVISION	DESCRIPTION	FEE
	Development Agreement Fee	$500 each
PARK DISTRICT DEVELOPMENT	Residential Development Fees	
	Cash-in-Lieu of Land Payment	
	R-1 Properties	$500 per lot
	R-2 Properties	$0.10 per sq ft
	R-3 Properties	$0.15 per sq ft
	MH Properties	$500 per living unit
	R-2 Properties and R-3 Properties will have a minimum charge of $500	

	Commercial/Industrial Development Fees	
	Off-Site Impact Assessment	
	LC Properties	$500 per acre
	DC Properties	$500 per acre
	CC Properties	$500 per acre
	GC Properties	$500 per acre
	LI Properties	$500 per acre
	GI Properties	$500 per acre
PLATTING	Annexation Application Fee	$5,000 each
	Final Plat Application Fee	$350 each
	Final Plat Recording Fee	
	4 lots or less	$25 each
	Over five lots	$50 each
	Lot Split/Combo Application Fee	$250 each
	Plat Vacation	$250 per application
	Vacate Easement or Street/Alley	$250 per application
	Subdivisions	
	1 to 10 Lots	$500 plus park dist fees
	11 to 25 Lots	$750 plus park dist fees
	26 to 40 Lots	$1,500 plus park dist fees
	More than 40 Lots	$2,000 plus park dist fees
SPECIAL USE	Comp Plan Text/Map Amendment	$750 each
	Crew Camp Housing Special Use Permit	$500 per unit
	Short-Term Rental	$100 per year
	Special Use Permit	$350 per application
	Temporary Use Permit	$100 per application
ZONING/ REZONING	Planning Compliance Review	$40 each
	PUD Permit	$1,250 per application
	Rezone Petition	
	Public/Agricultural	$250 per application
	Residential	$350 per application
	Commercial/Industrial	$750 per application
	Zoning Compliance Letter	$100 per hour
	Zoning Compliance Letter - ETZ	$200 each
	Zoning Confirmation Letter	$50 each

PUBLIC SAFETY

DIVISION	DESCRIPTION		FEE
AMBULANCE		**City of Dickinson**	**BCBS ND**
	Mileage	$23.68 per mile	$22.55
	Basic Life Support Emergency	$1,060.72	$1,010.21
	Basic Life Support Non-Emergency	$662.55	$631.37
	Advanced Life Support Emergency	$1,259.61	$1,199.63
	Advanced Life Support Non-Emergency	$795.55	$757.67
	Advanced Life Support Emergency 2	$1,823.43	$1,736.30
	Specialty Care Transport	$2,454.58	$2,051.98
	Treat No Transport	$600	$598.47
	Lift Assist/Response No Assessment/Treatment	$0	$0
	Event Standby Charge (Basic Life Support)	$140 per hour	N/A
	Event Standby Charge (Advanced Life Support)	$185 per hour	N/A
	Event Standby Charge - 1 Provider	$100 per hour	N/A
	Flight Crew Transport - First 3 Hours	$450	N/A
	Flight Crew Transport - >3 hours	$125 per hour	N/A
	Advanced Life Support Intercept ($5/mile over 50 miles)	$250	N/A
EMERGENCY MEDICAL TRAINING	Heartsaver CPR		$50 per individual
	Heartsaver First Aid		$50 per individual
	Heartsaver FA CPR/AED		$100 per individual
	Emergency Medical Reponder (EMR)		$550 plus testing fees
	Emergency Medical Technician (EMT)		$1,400 plus testing fees
	Advanced Emergency Medical Technician (AEMT)		$1,700 plus testing fees
	Pre-Hospital Trauma Life Support (PHTLS)		$250 per individual
	Advanced Medical Life Support (AMLS)		$250 per individual
	Geriatric Emergencies for EMS		$125 per individual
	Pediatric Emergency Assessment, Recognition, & Stabilization (PEARS)		$125 per individual
	Emergency Pediactric Care (EPC)		$200 per individual
	Mental Health Resilience Officer (MHRO)		$125 per individual
	Tactical Emergency Casualty Care (TECC, TECC-LEO)		$250 per individual
	Mileage Charge (over 15 miles)		$0.70 per mile
		Initial	**Renewal**
	Basic Life Support for Healthcare Provider	$65 per individual	$35 online/$70 in-person
	Advanced Cardiac Life Support w/ Basic Life Support	$230 per individual	$165 per individual
	Pediatric Advanced Life Support	$230 per individual	$165 per individual
OTHER SERVICES	Course Roster Processing		$6
	Heartsaver CPR Card		$25
	Heartsaver First Aid Card		$25

	Heartsaver Pediatric/Adult CPS/First Aid Card	$25
	Basic Life Support for Healthcare Provider	$10
	Advanced Cardiac Life Support Provider	$15
	Pediatric Advanced Life Support Provider	$15
FIRE	Alarm Response fee	
	Residential	$50 per occurrence
	Commercial	$100 per occurrence
	Fire Report	$0.25 per page
	Locating Records	
		$25 per hour excluding initial hour
	Postage, Maps, Photos	actual cost
	Fire Suppression System Plan Review	$300 per building
	Fire Plan Review	$100 per application
	Fire Alarm System Review - Per Building	$300 if panel required
	Re-Inspection Fee	$100 each
	Hazardous Materials Spill/Release	
	Fire Apparatus with Personnel	$125 per hour
	Utility Vehicle with Personnel	$85 per hour
	Firework Display permit	$100 per application
	Use of Training Site	
	Per Hour	$50
	Apparatus with personnel	$125 per hour
	FD Instructor	$50 per hour per instructor
POLICE	Accident Report	$7 each
	Alarm Response fee	
	Residential	$50 per occurrence
	Commercial	$100 per occurrence
	Bodycam and Traffic Requests	
	Body Cam CD/DVD Unredacted	$10 plus hourly rate
	Body Cam CD/DVD Redacted	$20 plus hourly rate
	Traffic Cam CD/DVD Unredacted	$10 plus hourly rate
	Traffic Cam CD/DVD Redacted	$20 plus hourly rate
	Body and Traffic Cam	
		$25 per hour excluding initial hour
	Copy of audio/video evidence	$5 each
	Fingerprints	
	One set	$10
	Each Additional Set	$5
	Impound Vehicle fee	$50 plus towing fee
	Incident Report	$0.25 per sheet, $25 per hour, excluding initial hour

PUBLIC WORKS

DIVISION	DESCRIPTION	FEE
PERSONNEL	Supervisor	$75 per hour
	Foreman	$61 per hour
	Operator	$50 per hour
EQUIPMENT	Genie Lift	$85 per hour
	Scissor Lift	$75 per hour
	Pickup Truck (1 ton or less)	$65 per hour
	Pickup Truck (1 1/4 ton)	$75 per hour
	Loader	$150 per hour
	Snow Plowing - add	$75 per hour
	Snow Blowing - add	$150 per hour
	Motor Grader	$175 per hour
	Snow Plowing - add	$75 per hour
	Asphalt Paver (includes 2 operators)	$210 per hour
	Roller	$110 per hour
	Backhoe	$160 per hour
	Excavator	$200 per hour
	Mini-Excavator	$125 per hour
	Roll-Off Truck	$150 per hour
	Skidsteer	$100 per hour
	Tandem Axle Dump Truck	$125 per hour
	Snow Plowing - add	$75 per hour
	Traffic Attenuator - add	$20 per hour
	Single Axle Dump Truck	$110 per hour
	Snow Plowing - add	$75 per hour
	Sander	$40 per hour plus truck rate & material
	Brine Truck	$25 per hour plus truck rate & material
	Water Truck	$110 per hour plus water
	Service Truck	$140 per hour
	Sewer Jet Truck	$150 per hour

	Striper	$75 per hour plus paint
	Sweeper - Pickup	$175 per hour
	Sweeper - Side Delivery	$110 per hour
	Trailer (Flat Bed)	$20 per hour
	Trencher	$160 per hour
	Vacuum Truck	$225 per hour
	Wood Chipper	$65 per hour
SIGNAGE	Barricade (Type I)	$10 each/day
	Barricade (Type II)	$15 each/day
	Barricade (Type III)	$20 each/day
	With flashing warning light additional $5.00 each	
	Signs	$10 each/day
	Traffic Cone	$10 each/day
MATERIALS FOR PURCHASE	Brine	actual cost plus 30%
	Road Oil	actual cost plus 20%
	Road Salt	actual cost plus 30%
	Ice Control Mixed Sand	actual cost plus 30%

SOLID WASTE

DIVISION	DESCRIPTION	FEE
BALER BUILDING FEES	Minimal Disposal Fee	$3 flat fee
	Scale Use (outside use for weighing loads)	$25 each
	Disposal Without Approval	$150 per offense
	Failure to Rescale (exiting out)	Equal to the amount of scale in
	No Tarping Fee (Pickup)	$35 each
	No Tarping Fee (8' to 16' Container)	$50 each
	No Tarping Fee (Greater than 16' Container)	$75 each
	Non-Compliant Loads	$100 per ton
	First Offense	$250
	Second Offense	$500
	Third Offense - revocation of privileges	$1,000
	Asbestos	$150 per ton
	Clean Wood and Trees (Non-Residents)	$30 per ton
	Construction Materials	$60 per ton
	Contaminated Soil (By Approval Only)	$75 per ton
	Dead Animals	$10 small/$25 large
	Household	$60 per ton
	Single Stream Recycling	$0.16 per lb ($313.60/ton)
	Industrial	$75 per ton
	Inert	$30 per ton
	Mattresses	$5 each
	Non-Refrigerated Appliances	$5 each
	Refrigerated Appliances	$20 each
	Oilfield/Pipeline	$185 per ton plus separation policy
	Poly Pipe Culvert/Conduit	$100 per ton
	Sludge (Dewatered Only)	$30 per ton
	Tires	
	Auto	$6 each
	Truck	$20 each
	Tractor	$40 each
	by Ton	$250 per ton
MATERIALS FOR PURCHASE	Asphalt Millings	$25 per ton
	Compost	$20 per ton
	Crushed Asphalt	$25 per ton
	Crushed Concrete	$25 per ton
RESIDENTIAL COLLECTION/ RECYCLING	Single Family	$21 per month
	Each additional container	$10.50
	Multiple - 2 units	$42 per month
	Multiple - 3 units	$63 per month
	Additional Recycle Container	$10.50 per month
	Requested Rear Load Collection	$20, limited restrictions
	Containers Purchase Price (subject to change)	
	2 yd	$1,011
	3 yd	$1,032
	4 yd	$1,215
	6 yd	$1,454
	8 yd	$1,564
	96 gal	$70
	300 gal	$350
	Extra garbage	$8 per yard
SMALL BUSINESS/ COMMERCIAL	96 Gallon Container	
	Once per week	$21
	Twice per week	$42
	Three times per week	$63

	On-Call	$10.50
Commercial Roll-off		
	Hauling Fee	$125 each
	Hauling Fee - Roll-off Compactor	$225 each
	Tipping Fee	varies according to material
	Container Rent (daily rate)	$15 per day
	Container Rent without Lid (20 yd)	$100 per month
	Container Rent with Lid (25 yd)	$150 per month
	Container Rent without Lid (30 yd)	$150 per month

Commercial Solid Waste Collection Rates	1.5YD/ 300GAL	2 Yards	3 Yards	4 Yards	6 Yards	8 Yards	6 YD Compactor
Once Per Week	$ 40.08	$ 47.10	$ 63.58	$ 85.84	$ 115.88	$ 156.44	$ 250.30
Twice Per Week	$ 80.17	$ 94.20	$ 127.17	$ 171.67	$ 231.76	$ 312.88	$ 500.60
Three Times Per Week	$ 120.25	$ 141.30	$ 190.75	$ 257.51	$ 347.64	$ 469.32	$ 750.91
Four Times Per Week	$ 160.34	$ 188.39	$ 254.33	$ 343.35	$ 463.52	$ 625.75	$ 1,001.21
Five Times Per Week	N/A	$ 235.49	$ 317.92	$ 429.19	$ 579.40	$ 782.19	$ 1,251.51
Once Per Month	$ 20.04	$ 23.55	$ 31.79	$ 42.92	$ 57.94	$ 78.22	$ 125.15
Twice Per Month	$ 30.06	$ 35.32	$ 47.69	$ 64.38	$ 86.91	$ 117.33	$ 187.73
On Call	$ 20.04	$ 23.55	$ 31.79	$ 42.92	$ 57.94	$ 78.22	$ 125.15
Rent/Month	$ 10.00	$ 15.27	$ 16.13	$ 24.65	$ 27.62	$ 30.85	$ 129.14

UTILITY BILLING

DIVISION	DESCRIPTION	FEE
WATER RATES	Inside City Limits	
	Non-Metered Customer (Well)	$5.50 per month
	Disconnected Meter Base Rate	$5.50 per month
	5/8" Meter	$7.23 per month
	3/4" Meter	$11 per month
	1" Meter	$16.50 per month
	1 1/2" Meter	$31.90 per month
	2" Meter	$53.90 per month
	3" Meter	$83.60 per month
	4" Meter	$143 per month
	6" Meter	$297 per month
	Outside City Limits	
	Residential	Equivalent City Base Rate plus 10%
	Non-Residential	Equivalent City Base Rate plus 35%
	Water Usage Rate	**$7.78 per 1,000 gallons**
	Storm Water	
	Residential	$3.00 per month
	Commercial	$5.00 per month
SEWER RATES	Inside City Limits	
	Residential Non-Metered Customer (Well)	$27.50 per month
	Residential Base Rate	$14.30 per month
	Commercial/Industrial Base Rate	
	Minimum (including non-metered)	$26.40 per month
	1-1/2 inch water meter	$38.50 per month
	2 inch water meter	$50.60 per month
	3 inch water meter	$66.00 per month
	4 inch water meter	$143.00 per month
	6 inch water meter	$330.00 per month
	Outside City Limits	
	Residential	Equivalent City Base Rate plus 10% and costs of chemical pretreatment
	Non-Residential	Equivalent City Base Rate plus 35% and costs of chemical pretreatment
	Dakota Prairie Refining Base Rate	$19.31 per EDU (2,402 EDU=$46,382.62)
	Dickinson Rail Terminal	$19.31 per EDU (86 EDU=$1,660.66)
	Baker Boy Base Rate	$19.31 per EDU (55 EDU=$1,602.05)
	Martin Construction	$19.31 per EDU
	** EDU (Equivalent Domestic Unit) = 5,000 gallons per month*	
	Sewer Usage Rate	**$3.00 per 1,000 gallons**
	Residential Summer Usage Cap	5,000 gallons
	Overage Surcharge (contract customers)	$4.00 per 1,000 gallons

	Non-Compliance Surcharge (contract customers)	$4.00 per 1,000 gallons
STREET LIGHT & TRAFFIC SIGNAL	Non-Metered Customer	$3.25 per month
	5/8" Meter	$3.15 per month
	3/4" Meter	$3.15 per month
	1" Meter	$5.25 per month
	1 1/2" Meter	$12.00 per month
	2" Meter	$17.50 per month
	3" Meter	$28.25 per month
	4" Meter	$43.50 per month
	6" Meter	$54.00 per month
MISCELLANEOUS	Meter Check labor service call	$30.00 plus actual cost to replace inventory if applicable
	Utility Bill late fee	1.75% of amount due per month
	Utility Disconnect fee (non-delinquent)	$25 per month
	Utility Re-connect fee (delinquent account)	$100 per month

WATER/SEWER

DIVISION	DESCRIPTION		FEE
BULK WATER	Water Vendor (potable)		$19.00 per 1,000 gallons
WASTEWATER	Camera Inspection		$3.50 per ft (300 ft minimum)
	Domestic Septage Hauler		$60.00 per 1,000 gallons
	Wastewater Seeding		$100 per occurrence
	Wastewater Surcharge (non-resident)		
	Biochemical Oxygen Demand (BOD)		$0.04 per lb, surcharge above 200mg/L
	Total Suspended Solids (TSS)		$0.02 per lb, surcharge above 200mg/L
WATER METERS		**Flange/Strainer**	**Meter Cost**
	3/4" Meter	N/A	$280
	1" Meter	N/A	$385
	1 1/2" Meter	$223/$839	$935
	2" Meter	$284/$768	$1,100
	3" Meter	$560/$1,239	$3,520
	4" Meter	$894/$2,379	$4,620
	6" Meter	$1,866/$3,249	$8,135
WATER CONNECTION	**Price of meter included*		
	3/4" Meter and below		$2,500 each
	1" Meter		$3,000 each
	1 1/2" Meter		$3,500 each
	2" Meter		$5,500 each
	3" Meter		$6,700 each
	4" Meter		$8,850 each
	6" Meter		$15,000 each
SEWER CONNECTION	3/4" Meter		$1,800 each
	1" Meter		$1,800 each
	1 1/2" Meter		$3,000 each
	2" Meter		$4,000 each
	3" Meter		$5,000 each
	4" Meter		$7,000 each
	6" Meter and larger		$10,000 each

Short-term Rentals Text Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
From: City of Dickinson Community Development Services
Date: February 4, 2026
Re: ZTA-002-2026 Section 62 – Short-term Rentals

APPLICANT
Name: City of Dickinson Community Development
Address: 38 1st Street West
City: Dickinson North Dakota 58601

Public Hearing	February 11, 2026	Planning and Zoning Commission
Public Hearing	February 17, 2026	City Commission
Final Consideration	March 3, 2026	City Commission

Community Development staff is requesting approval of zoning text amendments to Section 62-133 – Commercial use types, Table 62-162-2. Permitted Uses by Zoning Districts in Section 62-162 – Development Regulations, and Section 62-469 – Commercial uses, in Chapter 62-Zoning of the Dickinson Municipal Code, to permit and license short-term rental uses in the Rural Residential (RR), Low Density Residential (R-1), Medium Density Residential (R-2), High Density Residential (R-3), Mobile Home (MH) and Downtown Commercial (DC) zoning districts. This proposed amendment also establishes a licensing process for short-term rental uses in resident-owned homes that are residential in appearance.

Staff recommendation: Staff recommends approval of this text amendment.

The proposed ordinance amending Chapter 62 addressing short-term rentals is included with this staff report.

DRAFT

STAFF ANALYSIS

BACKGROUND

The North Dakota Department of Health & Human Services defines Lodging as "*every building or structure that is held out to the public as a place where sleeping accommodations are furnished to transient guests for a charge; does not include single structures with five or fewer guest rooms and ten or fewer total occupants, a series or group of buildings or structures containing five or fewer guest rooms and ten or fewer total occupants,*" and requires the owner to apply for a license through the Community Development department. The short-term rental use has fewer than five guest rooms and therefore would not meet the definition, meaning regulations for short-term rental uses are determined by localities.

As part of the process of developing these proposed amendments, staff reviewed short-term rental requirements adopted by local governments in North Dakota, South Dakota, and Montana. Workshops on this topic were held at the October 8, 2025 and December 10, 2025 City Planning and Zoning Commission meetings. This zoning text amendment addresses the feedback received from the two workshop meetings.

This ordinance was brought forward to the January 14, 2026 Planning and Zoning Commission Meeting for public hearing. The commission tabled the ordinance and requested that Community Development staff add a penalty to operating without a license. Following the guidance of the City Attorney, Community Development staff has added a scaling penalty, with the first offense of operating without a license incurring a $250 administrative penalty, the second offense incurring a $500 administrative penalty, and the third offense incurring a $750 administrative penalty and license revocation.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Municipal Code

The Dickinson Municipal Code does not currently have the Short-term Rental use defined as a commercial use. According to Section 62-7: Prohibited land uses, "*Any land use not described in this chapter shall be prohibited, unless expressly permitted or allowed as a special use*." In order to be permitted, the Short-term Rental use must be defined within the Municipal Code and must be either expressly permitted or allowed with a Special Use Permit in a residential zoning district.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: City Development Team staff recommends **approval** of ZTA-002-2026.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-002-2026: The Short-term Rentals Zoning Text Amendment** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **ZTA-002-2026: The Short-term Rentals Zoning Text Amendment** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

Code Changes: Section 62-56. – Amendment procedure.

e) "Required notice and publication for rezoning, special use permits, and text amendments.

1) Notice of public hearings—Rezoning, special use permits. Prior to consideration of a rezoning or special use permit, notice of public hearings shall be provided by the following methods~~, as determined by the City~~:

a. Publication. At least 15 days before the date of hearing, the Zoning Administrator shall have published in a daily newspaper having a general circulation in the City a notice of the time, place and subject matter of such hearing.

b. Notification by mail. At least ten days prior to the date of hearing, the party initiating the rezoning request shall present the Zoning Administrator a certified address list of those persons who own property within 300 feet of the subject site. The Zoning Administrator shall mail notice of the time, place and subject matter of the hearing to such property owners at least ten days prior to the date of the hearing.

~~c. Notification by petition. The applicant shall acquire the signatures of the owners of all properties within 200 feet of the property line in question indicating their approval of the proposed rezoning.~~

2) Notice of public hearings—Text amendments. Prior to consideration of a text amendment, notice of public hearings shall be provided by publication as provided in Subsection (d)(1) of this section."

CITY OF Dickinson North Dakota

Rezone Notice by Petition Text Amendment Staff Report

To: City of Dickinson Planning and Zoning Commissioners
From: City of Dickinson Community Development Services
Date: February 4, 2026
Re: ZTA-003-2026 Section 62 – Rezone Notice by Petition

APPLICANT
Name: City of Dickinson Community Development
Address: 38 1st Street West
City: Dickinson North Dakota 58601

Public Hearing	February 11, 2026	Planning and Zoning Commission
Public Hearing	February 17, 2026	City Commission
Final Consideration	March 3, 2026	City Commission

Community Development staff is requesting approval of zoning text amendments to Section 62-56 – Amendment procedure, in Chapter 62-Zoning of the Dickinson Municipal Code, to remove the requirement placed on rezoning and Special Use Permit (SUP) applicants to notify adjacent property owners through petition signature collection. This amendment also clarifies the specific procedure the City utilizes to notify adjacent properties of any public hearings.

Staff recommendation: Staff recommends approval of this text amendment.

The proposed ordinance amending Chapter 62 addressing removal of notice by petition is included with this staff report.

DRAFT

STAFF ANALYSIS

BACKGROUND

In response to a previous development application, a resident brought up a requirement in Section 62-56(e)(1) of the Dickinson Municipal Code that states "*Notice of public hearings—Rezoning, special use permits. Prior to consideration of a rezoning or special use permit, notice of public hearings shall be provided by the following methods, as determined by the City*:", and one of the methods listed is "*Notification by petition. The applicant shall acquire the signatures of the owners of all properties within 200 feet of the property line in question indicating their approval of the proposed rezoning*." Based on the above sections, the City has the authority to determine whether City staff or applicants must notify adjacent property owners following the associated methods.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Municipal Code

The requirements for noticing Planning and Zoning Commission public hearings, as outlined in Section 62-56(e), align with the requirements stated in NDCC 40-47-04. However, there is no requirement in the Century Code for a notice by petition, so the City of Dickinson is able to remove the requirement from the Municipal Code. Additionally, the amendment clarifies that all rezoning and Special Use Permit applications shall be consistent and not up to the discretion of the City.

Upon further review of the notification by petition requirements, Community Development staff determined the process would place an undue burden on applicants and potentially halt even favorable rezoning or SUP applications in the event any adjacent property owners are not available to sign a petition.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends **approval** of ZTA-003-2026.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-003-2026: The Rezone Notice by Petition Zoning Text Amendment** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **ZTA-003-2026: The Rezone Notice by Petition Zoning Text Amendment** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. 2026

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO PUBLIC HEARING NOTICES FOR REZONING REQUESTS AND SPECIAL USE PERMITS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 62-56. – Amendment procedure. of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-56. – Amendment procedure.

a) Purpose. The amendment procedures describe the methods by which changes may be made in the text of the zoning ordinance (text amendment) and/or the official boundaries of zoning districts (rezoning).
b) Initiation of amendments.
    1) Text amendments may be initiated by the Planning Commission or Board of City Commissioners.
    2) Re-zonings may be initiated by a property owner or authorized agent, the Planning Commission, or the Board of City Commissioners.
c) Rezoning application requirements. An application for a rezoning may be filed with the Planning Director, or a designee. The application shall, at a minimum, include the following information:
    1) Name and address of the applicant.
    2) Owner, address and legal description of the property.
    3) A description of the reason for the rezoning application and the nature and operating characteristics of the proposed use.
    4) Any graphic information, including site plans, elevations, other drawings, or other materials determined by the Building Official to be necessary to describe the proposed use to approving agencies.
    5) Completed submittal checklist with all required agency comments.
d) Amendment process.
    1) The Planning Commission, following 15 days' notice and publication, shall hold a public hearing on each proposed text or rezoning and, following such public hearing, shall recommend action to the Board of City Commissioners. A vote either for or against an amendment by a majority of all Planning Commission members shall constitute a recommendation to the Board of City Commissioners. A vote either for or against an amendment by less than a majority of all Planning Commission members shall constitute a failure to make a recommendation to the Board of City Commissioners.
    2) The Board of City Commissioners shall act on the proposed amendment. On applications which receive a recommendation of approval from the Planning

Commission, a majority vote of those members elected to the Board of City Commissioners is required for approval.

3) Protest. If a valid protest petition opposing an amendment is filed with the City Administrator, or a designee, by eligible property owners, a three-fourths vote of those members elected to the Board of City Commissioners is required for approval. A valid protest petition must meet the following criteria:
    a. Submission of the petition in the Office of the Building Inspector within 14 days after the conclusion of the public hearing on the amendment by the Planning Commission.
    b. Notarized signatures by at least one of the following:
        1. The owner or owners of at least 20 percent of the property proposed for rezoning.
        2. The owners of 20 percent of the total area, excepting public rights-of-way and public property, within the zoning jurisdiction of the City and within 150 feet of the proposed rezoning.

e) Required notice and publication for rezoning, special use permits, and text amendments.

1) Notice of public hearings—Rezoning, special use permits. Prior to consideration of a rezoning or special use permit, notice of public hearings shall be provided by the following methods~~, as determined by the City~~:
    a. Publication. At least 15 days before the date of hearing, the Zoning Administrator shall have published in a daily newspaper having a general circulation in the City a notice of the time, place and subject matter of such hearing.
    b. Notification by mail. At least ten days prior to the date of hearing, the party initiating the rezoning request shall present the Zoning Administrator a certified address list of those persons who own property within 300 feet of the subject site. The Zoning Administrator shall mail notice of the time, place and subject matter of the hearing to such property owners at least ten days prior to the date of the hearing.
    ~~c. Notification by petition. The applicant shall acquire the signatures of the owners of all properties within 200 feet of the property line in question indicating their approval of the proposed rezoning.~~
2) Notice of public hearings—Text amendments. Prior to consideration of a text amendment, notice of public hearings shall be provided by publication as provided in Subsection (d)(1) of this section.

f) *Notification by mail of school district.* The Zoning Administrator shall mail notice of the time, place and subject matter of any Planning Commission rezoning hearings to the Public and Parochial School District Administrative Officials and/or Chairpersons of the Board of Education, within whose boundaries the subject site is located. The notification shall be submitted to the applicable official and/or Board of Education at least ten days prior to the date of such meeting. Each school district to be affected by such rezoning proposal shall be notified.

SECTION 2: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 3: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

SECTION 4: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

_____

Scott Decker, President
Board of City Commissioners

ATTEST

_____

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026

Code Changes: Section 62-10. – Definitions.

"Commercial vehicles means trucks, tractor cab units, trailers, used in any way as part of any commercial application, endeavor or business."

~~*"Heavy recreational vehicles means motor coach homes, converted buses and converted trucks."*~~

"Heavy vehicles means vehicles over ~~ten tons~~ 10,000 pounds gross empty weight."

"Personal vehicles means ~~shall mean~~ passenger cars, vans, pick-up trucks, camper shells, toppers, and other similar appurtenances intended for attachment to a personal vehicle, trailers ~~under 20 feet in length~~, and boats."

"Recreational vehicle means a vehicle towed or self-propelled on its own chassis or attached to the chassis of another vehicle and designed or used for temporary dwelling, recreational, or sporting purposes. Recreational vehicles include, but are not limited to, travel trailers, campers~~;~~, boats, and boat trailers."

CITY OF Dickinson North Dakota

Code Changes: Section 62-471. – Accessory uses.

1) Home-based business/home occupations. Home-based businesses and home occupations are permitted as an accessory use in residential units subject to the following conditions:

   a. External effects.

      1. There shall be no change in the exterior appearance of the building or premises housing the home occupation other than signage permitted within this section.
      2. No noise, odors, bright lights, electronic interference, storage or other external effects attributable to the home occupation shall be noticeable from any adjacent property or public right-of-way.
      3. The home occupation shall be carried on entirely within the principal residential structure and/or within a detached accessory building approved by the City in accordance with this chapter. All criteria in Subsections (1)a.1, 2, and 4 through 6 of this section are applicable for the detached accessory building.
      4. Mechanical or electrical equipment supporting the home occupation shall be limited to that which is self-contained within the structure and normally used for office, domestic or household purposes.
      5. No outdoor storage of materials or equipment used in the home occupation shall be permitted, other than motor vehicles used by the owner to conduct the occupation. Parking or storage of heavy ~~commercial~~ vehicles to conduct the home occupation is prohibited.
      6. All discharges of sewage and wastes into public sewers shall comply with all applicable City ordinances.

CITY OF Dickinson North Dakota

Code Changes: Section 62-594. – Parking of certain vehicles.

a) Location of parking.

1) Parking of any vehicle is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.

2) Parking of personal vehicles is permitted on a paved driveway (outside of an enclosed structure/garage) within the front yard setback but shall in no case encroach upon the public right-of-way.

3) Parking of personal vehicles within an interior side yard must be located on a paved surface on the garage side of the property but shall not encroach upon the public right-of-way. Surface drainage shall maintain the standards set forth in the City Code.

4) Parking of personal vehicles may occur in the rear yard setback, provided that such parking conforms to the provisions of the zoning ordinance. The parking space shall be provided on either a paved, graveled, or rock surface.

5) ~~Commercial vehicles and h~~Heavy vehicles shall not be parked on any lot within the R-1, R-2, R-3, and MH Districts. This section shall apply even if the ~~commercial vehicle or~~ heavy vehicle is not being driven for the purpose of the commercial application, endeavor or business at the time said vehicle is parked within the aforementioned zoning districts.

6) All paved surfaces exceeding four feet in width shall require a driveway/pad permit issued by the Building Official or designee.

7) Street side yard driveways/pads shall not exceed half of the required setback.

CITY OF Dickinson North Dakota

Vehicle Definitions Zoning Text Amendment Staff

To: City of Dickinson Planning and Zoning Commissioners
From: City of Dickinson Community Development Services
Date: February 4, 2026
Re: ZTA-004-2026 Section 62 – Vehicle Definitions

APPLICANT
Name: City of Dickinson Community Development
Address: 38 1st Street West
City: Dickinson North Dakota 58601

Public Hearing	February 11, 2026	Planning and Zoning Commission
Public Hearing	February 17, 2026	City Commission
Final Consideration	March 3, 2026	City Commission

Community Development staff is requesting approval of zoning text amendments to Section 62-10 – Definitions, Section 62-471 – Accessory uses, and Section 62-594 – Parking of certain vehicles, in Chapter 62-Zoning of the Dickinson Municipal Code, to update the definitions of personal, commercial, heavy, and recreational vehicles. This proposed amendment also clarifies that heavy vehicles cannot be parked or stored on residential lots.

Staff recommendation: Staff recommends approval of this text amendment.

The proposed ordinance amending Chapter 62 updating vehicle definitions is included with this staff report.

DRAFT

STAFF ANALYSIS

BACKGROUND

At the request of City officials, the Community Development Department began researching how different North Dakota communities define personal, commercial, recreational, and heavy vehicles, as well as how those definitions compare to those found in the North Dakota Century Code.

COMPATIBILITY, COMPLIANCE, AND RECOMMENDATIONS

Compatibility with the Municipal Code

Heavy commercial vehicles are referred to in Section 62-471: Accessory uses, in reference to the parking and storage of heavy commercial vehicles for home-based occupations. As heavy commercial vehicles are not defined in the Municipal Code, this amendment updates the language to reference heavy vehicles.

Section 62-594(a)(5) states that "*Commercial vehicles and heavy vehicles shall not be parked on any lot within the R-1, R-2, R-3, and MH Districts. This section shall apply even if the commercial vehicle or heavy vehicle is not being driven for the purpose of the commercial application, endeavor or business at the time said vehicle is parked within the aforementioned zoning districts*." In the past, there has been confusion from residents about what constitutes a commercial vehicle and where these vehicles can be parked and stored.

PUBLIC INPUT AND STAFF RECOMMENDATION

Public Input: As of the date of this report, City staff has not received any public comments.

Staff Recommendation: The City Development Team staff recommends **approval** of ZTA-004-2026.

MOTIONS:

*****Approval*****

"I move the City of Dickinson Planning and Zoning Commission recommend approval of **ZTA-004-2026: The Vehicle Definitions Zoning Text Amendment** *as being consistent with the City of Dickinson Comprehensive Plan, as being compliant with the City of Dickinson Zoning Ordinance, and as being in the interest of the public health, safety and welfare "*

(AND) the following additional requirements **(IF THE PLANNING AND ZONING COMMISSION RECOMMENDS ANY ADDITIONS AND/OR DELETIONS TO THE PROPOSED MOTION LANGUAGE):**

1. _____;
2. _____.

*****Denial*****

"I move the Dickinson Planning and Zoning Commission recommend denial of **ZTA-004-2026: The Vehicle Definitions Zoning Text Amendment** *as NOT being consistent with the City of Dickinson Comprehensive Plan, as not being compliant with the City of Dickinson Zoning Ordinance, and as being contrary to the interest of the public health, safety and welfare."*

ORDINANCE NO. 2026

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 62, RELATING TO PERSONAL, COMMERCIAL, RECREATIONAL, AND HEAVY VEHICLES DEFINITIONS AND STANDARDS

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF DICKINSON, NORTH DAKOTA, AS FOLLOWS:

SECTION 1: Section 62-10. – Definitions. of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-10. – Definitions.

"*Commercial vehicles* means trucks, tractor cab units, trailers, used in any way as part of any commercial application, endeavor or business.

Heavy recreational vehicles means motor coach homes, converted buses and converted trucks.

Heavy vehicles means vehicles over ~~ten tons~~ 10,000 pounds gross empty weight.

Personal vehicles means ~~shall mean~~ passenger cars, vans, pick-up trucks, camper shells, toppers, and other similar appurtenances intended for attachment to a personal vehicle, trailers ~~under 20 feet in length~~, and boats.

Recreational vehicle means a vehicle towed or self-propelled on its own chassis or attached to the chassis of another vehicle and designed or used for temporary dwelling, recreational, or sporting purposes. Recreational vehicles include, but are not limited to, travel trailers, campers~~;~~, boats, and boat trailers."

SECTION 2: Item 1 in Section 62-471. – Accessory uses. of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-471. – Accessory uses.

1) Home-based business/home occupations. Home-based businesses and home occupations are permitted as an accessory use in residential units subject to the following conditions:
    a. External effects.
        1. There shall be no change in the exterior appearance of the building or premises housing the home occupation other than signage permitted within this section.
        2. No noise, odors, bright lights, electronic interference, storage or other external effects attributable to the home occupation shall be noticeable from any adjacent property or public right-of-way.
        3. The home occupation shall be carried on entirely within the principal residential structure and/or within a detached accessory building approved by the City in accordance with this chapter. All criteria in

Subsections (1)a.1, 2, and 4 through 6 of this section are applicable for the detached accessory building.

4. Mechanical or electrical equipment supporting the home occupation shall be limited to that which is self-contained within the structure and normally used for office, domestic or household purposes.
5. No outdoor storage of materials or equipment used in the home occupation shall be permitted, other than motor vehicles used by the owner to conduct the occupation. Parking or storage of heavy ~~commercial~~ vehicles to conduct the home occupation is prohibited.
6. All discharges of sewage and wastes into public sewers shall comply with all applicable City ordinances

SECTION 3: Item a in Section 62-594. – Parking of certain vehicles. of Chapter 62 of the Municipal Code of the City of Dickinson is hereby amended and re-enacted as follows:

Sec. 62-594. – Parking of certain vehicles.

a) Location of parking.
b) Parking of any vehicle is permitted within any enclosed structure when such structure conforms to the regulations of its zoning district.
c) Parking of personal vehicles is permitted on a paved driveway (outside of an enclosed structure/garage) within the front yard setback but shall in no case encroach upon the public right-of-way.
d) Parking of personal vehicles within an interior side yard must be located on a paved surface on the garage side of the property but shall not encroach upon the public right-of-way. Surface drainage shall maintain the standards set forth in the City Code.
e) Parking of personal vehicles may occur in the rear yard setback, provided that such parking conforms to the provisions of the zoning ordinance. The parking space shall be provided on either a paved, graveled, or rock surface.
f) ~~Commercial vehicles and h~~Heavy vehicles shall not be parked on any lot within the R-1, R-2, R-3, and MH Districts. This section shall apply even if the ~~commercial vehicle or~~ heavy vehicle is not being driven for the purpose of the commercial application, endeavor or business at the time said vehicle is parked within the aforementioned zoning districts.
g) All paved surfaces exceeding four feet in width shall require a driveway/pad permit issued by the Building Official or designee.
h) Street side yard driveways/pads shall not exceed half of the required setback.

SECTION 4: Repeal of Ordinances in Conflict. All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION 5: Severability. In the event any section of this Ordinance is held invalid by court of competent jurisdiction, the invalidity shall extend only to the section affected, and other sections of this Chapter shall continue in full force and effect.

SECTION 6: Effective Date: This Ordinance shall be in full force and effect from and after final passage.

Scott Decker, President
Board of City Commissioners

ATTEST

Dustin Dassinger, City Administrator

First Reading: _____, 2026
Second Reading: _____, 2026
Final Passage: _____, 2026