

Motion declared duly passed

C. I-94 Speed Study Presentation

City Administrator Dustin Dassinger presents the I-94 Speed Study. This study was requested by the residence along I-94. Administrator Dassinger states the traffic study was completed between three exits. The results of the study states that NDDOT recommends no change on I-94 between the three exits. No further action will be taken on this matter.

D. Report – IT Update

IT Director Aaron Meyer gives a shoutout to his amazing staff for all their help and dedication. Director Meyer reviews Municode. Director Meyer states staff have been using the meeting module since June with no complains. There are six different websites. This went live in October. He states this provides a fully searchable library. IT Meyer reviews projects such as fiber optic at Public Works Site, antenna and camera maintenance. He states there are 9 intersections with cameras. He also visits about the door access system conversation. He states Nessus Tenable vulnerability scanning which patched over 3,000 vulnerabilities since May. He also updates the commission on computer replacement project and city wide WIFI updates.

E. Findings of Fact, Conclusions and Order - 405 2nd Avenue West; Dickinson, ND

City Attorney Christina Wenko presents a Finding of Fact, Conclusions and Order for 405 2nd Avenue West in Dickinson, ND. She states following a demolition hearing early in the date the City Commission has recommend to proceed forward to determine property has damaged structure and pursuant to the city code and submit written findings. She iterates the evidence was submitted by city staff and findings of the property to be a dangerous structure and needs to be demolished. Ms. Wenko does state the property owners does have 30 days to appeal. She states the Commission has decided to allow PennyMac 30 days to get a bid to demolish. If PennyMac does not carry through then the city will demolish the property.

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To approve the Findings of Fact, Conclusion and Order for 405 2nd Avenue West, Dickinson, ND.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

5. PUBLIC WORKS

A. Burns and McDonnell Agreement for Baler Building Expansion

Deputy Public Works Director Aaron Praus presents a Burns and McDonnell Agreement for the baler building. He states this agreement is professional services, engineering services throughout the duration of the baler building expansion project. This does not include any geotechnical work. These was one change to the contract and this was the increase of liability insurance to \$5 million dollars. This addition to insurance will cost the city \$15,000 additional dollars. The total cost of the agreement is \$901,000.

MOTION BY: John Odermann

SECONDED BY: Suzi Sobolik

To approve the Burns and McDonnell Agreement for the Baler Budling Expansion.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

6. PUBLIC SAFETY

A. Fire Department

Reports:

1. Monthly Police Report

Assistant Fire Chief Mark Selle presents the October Fire Department Report. He discusses the breakfast that was held for the community as they served around 400 people.

RESOLUTION NO. 35-2023

A RESOLUTION CREATING THE 2024 WATERMAIN AND LEAD SERVICE LINE REPLACEMENT PROJECT SPECIAL IMPROVEMENT DISTRICT NO. 202402-1, DIRECTING THE FILING OF AN ENGINEER'S REPORT REGARDING THE SAME, AND DECLARING THAT IT IS NECESSARY TO MAKE THE IMPROVEMENTS DESCRIBED THEREIN.

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

F. NDDOT Urban Maintenance Form

Engineering and Community Development Director Josh Skluzacek presents a 2023 Maintenance Certification for urban federal aid projects. This standard form is related to projects that have been receiving federal aid. It ensures that all federal air projects have been inspected and are being maintained in a good and safe condition.

MOTION BY: John Odermann
To approve the NDDOT Urban Maintenance Form.

SECONDED BY: Jason Fridrich

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

G. FHWA Urban Area Boundary Resolution

Engineering and Community Development Director Josh Skluzacek states designation with the Federal Highway Administration takes into account the 2020 census date. NDDOT states areas that have designated data to strongly recommend urban area boundary and future annexations and the city would like to move in the same direction. This would include the entire city limits. This resolution does not increase any land and the city is not obligated to any maintenance. The city may utilize federal dollars when maintenance is needed for maintain the roadways.

MOTION BY: Suzi Sobolik
Adopt Resolution No. 36-2023.

SECONDED BY: Jason Fridrich

RESOLUTION NO. 36-2023

A RESOLUTION APPROVED FINAL URBAN AREA BOUNDARY

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

H. EBL NHU-5-094 (162) 907 – Bid Concurrence

Engineering and Community Development Director Josh Skluzacek presents a bid concurrence letter to accept for micro-surfacing Interstate 94 East Business route from 10th avenue East from I-94 interchange. This project is scheduled to be during the 2024 construction season. The bid was 686,201.72 and city cost of 10% of the bid which is allocated in the 2024 project allocation of \$100,000.

MOTION BY: John Odermann
Adopt Resolution No. 37-2023.

SECONDED BY: Suzi Sobolik

RESOLUTION NO. 37-2023

A RESOLUTION AUTHORIZING A BID CONCURRENCE WITH THE NORTH DAKOTA DEPARTMENT OF TRANSPORTATION'S PROJECT REGARDING THE I-94 EAST BUSINESS ROUTE MICRO-SURFACING

DISPOSITION: Roll call vote...Aye 4, Nay 0, Absent 1
Motion declared duly passed

8. PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.

A. Public Comments not on Agenda

None

9. COMMISSION

No discussion.

ADJOURNMENT

MOTION BY: Suzi Sobolik

SECONDED BY: John Odermann

Adjournment of the meeting was at 5:15 P.M.

DISPOSITION: Roll call vote... Aye 4, Nay 0, Absent 1
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: December 19, 2023