

I. CALL TO ORDER

President Scott Decker called the meeting to order at 4:30 PM

II. ROLL CALL

Present were: President Scott Decker, Vice President John Odermann,
Commissioners Jason Fridrich, Suzi Sobolik, Robert Baer and Joe Ridl

Telephone: None

Absent: None

1. PLEDGE OF ALLEGIANCE**2. ORDER OF BUSINESS**

MOTION BY: John Odermann

SECONDED BY: Jason Fridrich

To approve the July 2, 2024 meeting as presented.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

3. CONSENT AGENDA

MOTION BY: Robert Baer

SECONDED BY: Suzi Sobolik

A. Approval of Meeting Minutes dated June 18, 2024

B. Approval of Accounts Payable, Commerce Bank and Checkbook

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

4. ADMINISTRATION/FINANCE**A. High Speed Rail Alliance Rescind of Motion**

City Attorney Christina Wenko states the City originally voted to support the membership of the high-speed rail alliance. It was discovered that this is not the right organization and the City is asking for reconsideration.

MOTION BY: John Odermann

SECONDED BY: Suzi Sobolik

To rescind the motion for approval of the high-speed rail alliance.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Oath of Offices

Honorable William Herauf administers the Oath of Offices to President of City Commission Scott Decker and Commissioners John Odermann and Joe Ridl.

C. Vice President Selection

President Scott Decker opens up the Vice President seat for the City of Dickinson.

MOTION BY: Jason Fridrich

SECONDED BY: John Odermann

To appoint Commissioner Robert Baer for the Vice President seat.

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

D. City Boards/Committees Appointments/Reappointments

President Scott Decker presents the updated City Board/Committees Appointments and Reappointments.

MOTION BY: Joe Ridl
To approve the City Boards/Committees Appointments/Reappointments as presented.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

E. Ports to Plains

City Administrator Dustin Dassinger states that the 2024 Ports to Plains conference will be September 10-12, 2024 at the Astoria in Dickinson, ND. He states this organization advocates for robust transportation, infrastructure along the regions of key economic sectors such as food, fuel, etc. He is requesting the City of Dickinson become a silver sponsor at \$2,500. This would include a logo at the conference, and 2 complimentary registrations. Part of the conference is a tour to Medora to the library and this is to encourage tourism.

MOTION BY: Jason Fridrich
To approve the silver sponsor of Ports to Plains of \$2,500.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

F. CVB Board Appointment

Executive Director Terri Thiel presents Jeremiah Thorpe as a new CVB Board member. She states with his financial knowledge and community knowledge he will be an asset to the board. She states the CVB wants to make sure they have a well-rounded board and different industries advocate for the mission of bringing people into the community.

MOTION BY: Robert Baer
To approve Jeremiah Thorpe to the CVB Board.

SECONDED BY: John Odermann

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

G. Library Board Appointment

President Troy Kuntz states that there are two nominations for the library board appointment and they are Lisa Aune and Kimmy Ho. He states Ms. Ho will be a three-year term and Ms. Aune will be fulfilling a 2-year term. Mr. Kuntz states on behalf of the library board and staff he is asking for approval of this appointment.

MOTION BY: Jason Fridrich
To approve Lisa Aune and Kimmy Ho to the library board.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

H. Date of First Budget Work Session

The date has been set for Tuesday, July 9, 2024 at 8:30 a.m.

5. PUBLIC WORKS

A. Reports

1. None

6. PUBLIC SAFETY

A. Fire Department

1. Medical Director Agreement

Fire Chief Jeremy Presnell is asking for approval of the medical director agreement with the Sanford clinic along with Dr. Zimmerman. He states this agreement is required by the state for licensing. He states staff recommends approval.

MOTION BY: John Odermann
To approve the Medical Director Agreement.

SECONDED BY: Joe Ridl

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

2. Quarterly Fire Department Report

Fire Chief Jeremy Presnell presents the quarterly Fire Department Report to include 629 calls for service which is 1% decrease due to how wet the spring has been. He states this has been the highest EMS calls. There were several hours of training. He states Station 1 had 71% of the calls. They are looking at how to divide the calls up between stations. Station 1 response time is good but station 2 response time has been increased due to the training response times. He states there were 477 routine inspections for the quarter.

7. COMMUNITY DEVELOPMENT SERVICES

A. Downtown Lighting Phase 1B Bid Rejection

Project Engineer Kris Keller presents for the Commissions consideration a service contract with the lowest responsible bidder to purchase materials and construct the Downtown Light phase 1B portion. He states the submitted contract for the materials and construction of this project is \$406,600 on a firm basis. The project was approved with the 2024 capital improvement project budget, and it is to be paid for using the Local Sales Tax. The total project was budgeted at \$403,000. The city engineering staff recommends rejecting this bid.

MOTION BY: Jason Fridrich
To reject the Downtown Lighting Phase 1B Bid.

SECONDED BY: Robert Baer

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

B. Southfork Acres Major Final Plat

Engineer and Community Development Director Joshua Skluzacek presents a final plat for Southfork Acres. He states this is just outside of the city limits in the ETZ zone. It is also located outside of the urban service boundary area. The total project is 51.11 acres and meets all the requirements per the City code. Director Skluzacek states this is also a development agreement which includes the eastern easement and ingress and egress and also private utilities. There is an easement that would be available for right away for those individual lots and would be able to go against the direction of the right away and allow a secondary access to highway 22. This property was rezoned recently and staff recommends approval.

MOTION BY: John Odermann
Adopt Resolution No. 32-2024.

SECONDED BY: Jason Fridrich

RESOLUTION NO. 32 - 2024 A RESOLUTION APPROVING FINAL PLAT ENTITLED SOUTHFORK ACRES SECOND SUBDIVISION STARK COUNTY, NORTH DAKOTA

DISPOSITION: Roll call vote...Aye 5, Nay 0, Absent 0
Motion declared duly passed

C. Monthly Report

Engineer and Community Development Director Joshua Skluzacek presents the monthly report to include 26 pre applicant meetings in 2024 and May and June have been quite busy. There are number of projects on the way in engineering and reviews the projects and their progress. The most notable projects are Highway 22 traffic signal and the 3rd

street and 3rd avenue traffic signal. Director Skluzacek updates information on GIS to include updating maps to improve performance.

8. **PUBLIC HEARING AND PUBLIC COMMENTS NOT ON AGENDA – 5:00 P.M.**
A. Public Comments not on Agenda

Resident Ruth Heley would like to share that she has been attending the Library Board meetings and recently attended the election meeting. She states she has been seeing great growth in the progress of the board and the procedure and openness of their response. She states the library board meeting was very professionally run this year and she sees a lot of positive changes.

9. **COMMISSION**

President Scott Decker states the City had rescinded the high-speed rail and joined the property train organization. He states Commissioner Baer has done some research and there is an opportunity for a commissioner to be on the committee for this. He states since Commissioner Baer is on the NDLC he is asking if someone else would like to be on the committee for the Amtrak. President Decker does state that Commissioner Baer is the City’s planes, trains and automobile guy. Commissioner Baer states he would like to be on this board.

Commissioner John Odermann states that Commissioner Baer had found himself more work.

Commissioner Joe Ridl will not be present at the July 16, 2024 Commission Meeting.

ADJOURNMENT

MOTION BY: Joe Ridl

SECONDED BY: Jason Fridrich

Adjournment of the meeting was at 5:20 P.M.

DISPOSITION: Roll call vote... Aye 5, Nay 0, Absent 0
Motion declared duly passed.

OFFICIAL MINUTES PREPARED BY:

Rita Binstock, Assistant to City Administrator

APPROVED BY:

Dustin Dassinger, City Administrator

Scott Decker, President
Board of City Commissioners

Date: July 2, 2024