



**PUBLIC SAFETY COMMISSION MEETING
TUESDAY, NOVEMBER 28, 2023
8:30 AM
DALTON CITY HALL - COUNCIL CHAMBERS**

A G E N D A

Call to Order

Agenda Approval

Public Commentary

Approval of Minutes

- [1.](#) October 4, 2023 Called Meeting
October 24, 2023 Regular Meeting

Police Department

- [2.](#) Crime Crash Statistics October 2023
- [3.](#) Financial Statistics October 2023
- [4.](#) Written Directive Review

Fire Department

- [5.](#) Statistical Report for October 2023
- [6.](#) Financial Report for October 2023

Adjournment

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
SPECIAL CALLED MEETING
OCTOBER 4, 2023

The special called meeting for the Public Safety Commission was held today in the 2nd Floor East Conference Room. Present were Chairman Truman Whitfield, Commissioners Alex Brown, Terry Mathis, Anthony Walker, City Administrator Andrew Parker and Human Resources Director Greg Batts.

AGENDA APPROVAL

On the motion of Commissioner Walker, second Commissioner Mathis, the agenda was approved as presented. The vote was unanimous in favor.

EXECUTIVE SESSION

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission entered into executive session at 3:02 p.m. to discuss personnel matters. The vote was unanimous in favor.

EXECUTIVE SESSION – Adjournment

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission adjourned out of executive session and into regular session at 6:33 p.m. The vote was unanimous in favor.

FINALIST

On the motion of Commissioner Mathis, second Commissioner Walker, the Commission voted to name Matthew Daniel as the sole finalist for the position of Fire Chief. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Walker, second Commissioner Mathis, the meeting was adjourned at 6:35 p.m.

Truman Whitfield, Chairman

ATTEST:

Anthony Walker, Secretary

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
OCTOBER 24, 2023

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall. Present were Chairman Truman Whitfield, Commissioners Alex Brown, Terry Mathis, Anthony Walker, Deputy Fire Chief Mike Russell, Police Chief Cliff Cason, Assistant Police Chief Chris Crossen, City Attorney Terry Miller, and Assistant City Administrator Todd Pangle.

AGENDA APPROVAL

On the motion of Commissioner Walker, second Commissioner Brown, the agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

Police Department – Employee of the Month Award

Assistant Police Chief Chris Crossen presented Detective Charles Williams, with the September 2023 Employee of the Month award for his efforts apprehending suspects who were responsible for multiple entering auto cases in the City of Dalton.

Police Department – Traffic Safety Officer of the Year

Assistant Police Chief Chris Crossen awarded Sergeant David Saylor with the Traffic Safety Officer of the Year award.

PUBLIC COMMENTARY

There were no public comments.

MINUTES

The Commissioners were presented written copies of the regular meeting minutes for September 26, 2023. On the motion of Commissioner Brown, second Commissioner Walker, the minutes were approved as presented. The vote was unanimous in favor.

The Commissioners were presented written copies of the special called meeting minutes for September 27, 2023. On the motion of Commissioner Brown, second Commissioner Walker, the minutes were approved as presented. The vote was unanimous in favor.

The Commissioners were presented written copies of the special called meeting minutes for September 28, 2023. On the motion of Commissioner Brown, second Commissioner Walker, the minutes were approved as presented. The vote was unanimous in favor.

POLICE DEPARTMENT

Crime and Crash Statistics for September 2023

Police Chief Cliff Cason gave a written and oral summary of the Crime and Crash Statistical Reports for the month of September 2023. As noted in the written summary, Chief Cason reported the Year to Date Part I crimes are approximately 14.2% lower and Part II crimes are approximately 8.7% lower when compared to the past 5-year average. Chief Cason further reported there were 112 non-private property crashes reported for the month has increased over the previous month.

On the motion of Commissioner Brown, second Commissioner Walker, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

... Continued

Financial Statistics for September 2023

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of September 2023. Chief Cason reported the department has expended 65.1% of the budget, and are on track for the remainder of the FY 2023.

On the motion of Commissioner Walker, second Commissioner Brown, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Written Directive Review

Police Chief Cliff Cason presented the following written directive reviews for approval:

- 2.15 Fiscal Management
- 3.3 Uniform and Employee Appearance Standards
- 4.22 Police Escorts
- 6.8 Emergency Evacuations
- 7.19 Municipal Court and Municipal Meeting Security
- 7.22 Rapid ID Digital Fingerprint Device

On the motion of Commissioner Brown, second Commissioner Walker, the Commission adopted the Written Directives. The written directives are a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

Monthly Statistical Report – September 2023

Deputy Fire Chief Mike Russell presented the September 2023 Statistical Report to the Commission. Chief Russell outlined details of the complete report, which included the Incident Report with 302 Total Responses, an Injuries and Property Report, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report and the Inspection Summary.

On the motion of Commissioner Brown, second Commissioner Walker, the Commissioners approved the Statistical Report for the Fire Department. A copy of the report outlining all incident values is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – September 2023

Deputy Fire Chief Mike Russell presented the Financial Report for the month of September 2023 to the Commission. Chief Russell stated the department has expended 72.3% of the budget, and are on track for the remainder of the FY 2023

On the motion of Commissioner Brown, second Commissioner Walker, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Revised Standard Operating Procedure (SOP) and Standard Operating Guidelines (SOG)

On the motion of Commissioner Walker, second Commissioner Brown, the Commission approved the following Fire Department policies.

- Reviewed SOG – FO- 17 Truck Operations at Working Structure Fires
- Reviewed SOG – FO- 12 Initial Assignment for All Structure Fires and Fire Alarms
- Reviewed SOP – SCBA-01 SCBA Testing and Maintenance

A copy of each approved policy is a part of these minutes. The vote was unanimous in favor.

Appointment of Chief

On the motion of Commissioner Mathis, second Commissioner Brown, the Commission appointed Matthew Daniel as the City of Dalton, Fire Chief. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Brown, second Commissioner Walker, the meeting was adjourned at 9:26 a.m.

Truman Whitfield, Chairman

ATTEST:

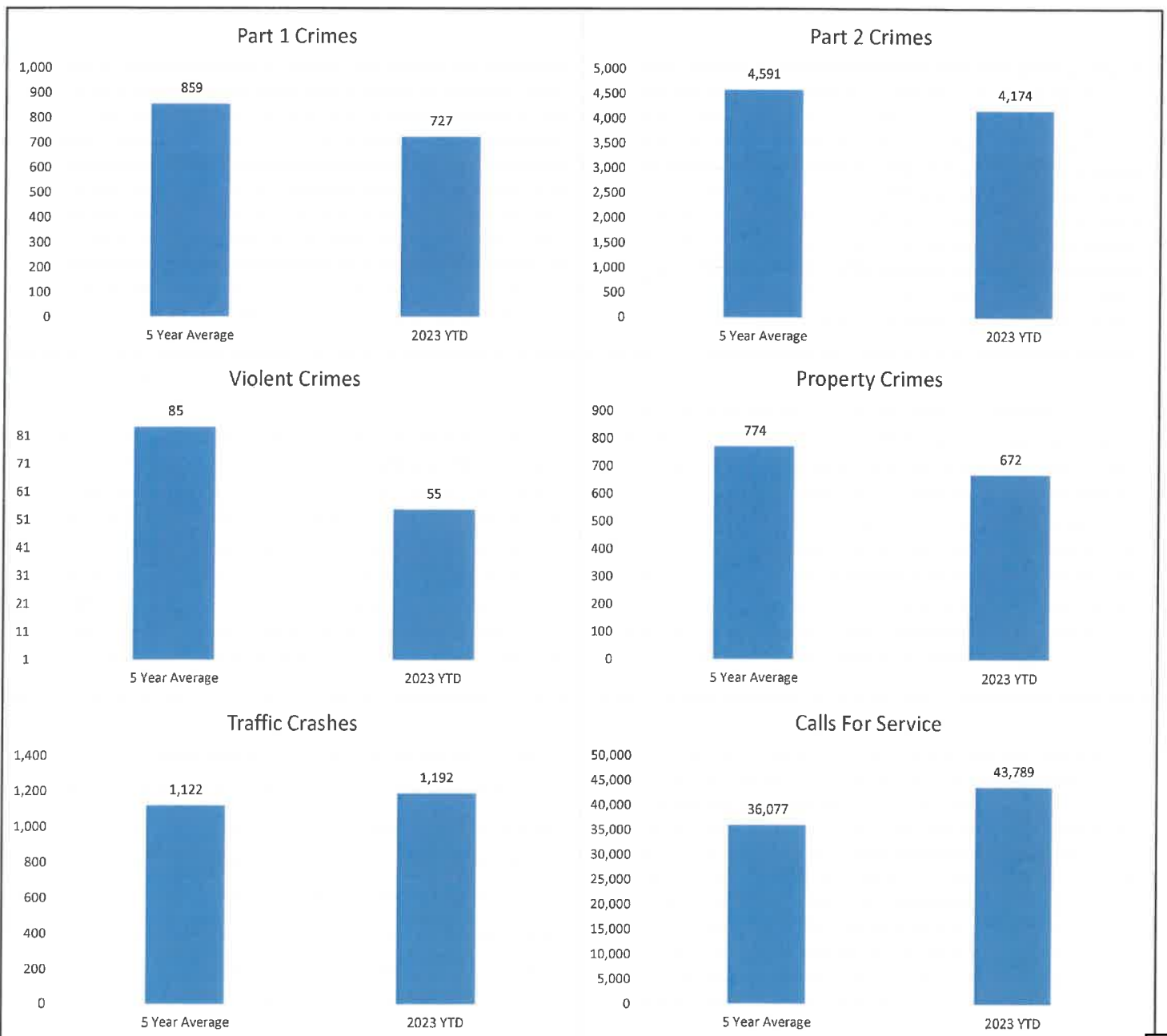
Anthony Walker, Secretary

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
NOVEMBER 28, 2023**

Summary of Data and Crime Statistics for October 2023

General

The following statistics compare 2023 year-to-date statistics with the previous five years. Part 1 crimes are approximately 15.35% lower than the five-year average. Part 2 crimes have decreased by approximately 9.1% during the same time. Property crimes show a decrease of approximately 13.2% from the five-year average. Violent crimes show a decrease of approximately 35% when compared to the five-year average. Traffic crashes are approximately 6.2% higher than the five-year average. Calls for service show an increase of approximately 21.4% during the same time.



**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
NOVEMBER 28, 2023**

DALTON POLICE DEPARTMENT CRIME DASHBOARD YTD 2019-2023
October 2023

	2019	2020	2021	2022	2023	TREND
Part I Crimes YTD	961	780	747	823	727	
Homicides	1	0	1	2	0	
Rape	16	6	14	10	15	
Robbery	7	17	8	20	9	
Aggravated Assault	56	61	67	54	31	
Violent Crime Totals	80	84	90	86	55	
Burglary	92	76	80	67	46	
Larceny-Theft	738	554	494	602	586	
Motor Vehicle Theft	51	65	82	62	38	
Arson	0	1	1	6	2	
Property Crime Totals	881	696	657	737	672	
Violent Crime Clearance	78%	65%	62%	62%	64%	
Property Crime Clearance	40%	30%	43%	46%	54%	
Part I Arrests	335	232	237	288	283	
Citations	10,624	10,104	9,449	9,950	14,619	
Calls for Service	36,823	40,506	34,863	32,919	43,789	
Traffic Crashes	1,169	952	1,164	1,156	1,192	

Analysis

In the year to date 2023 there have been 727 Part 1 crimes reported, compared to 823 in 2022. Traffic crashes have increased approximately 3.1% from 2022. Calls for service have increased by approximately 33.02% from 2022.

There have been 55 violent crimes reported 2023 YTD compared to 86 reported violent crimes 2022 YTD. Robberies and aggravated assaults have reduced significantly from 2022 numbers. Year to date property crimes have shown a decrease of approximately 8.82% when compared to 2022 YTD statistics.

Based on the statistics from the previous five years, property crime numbers are approximately 13.2% lower than the average of 774. Violent crime numbers are approximately 35% lower than the five-year average of 85.

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
NOVEMBER 28, 2023**

**DALTON POLICE DEPARTMENT
CRIME STATISTICS**

	INCIDENTS				CLEARANCES				ARRESTS			
			2023	2022			2023	2022			2023	2022
	10/23	10/22	YTD	YTD	10/23	10/22	YTD	YTD	10/23	10/22	YTD	YTD
Part I Offenses												
Homicide	0	0	0	2	0	1	0	1	0	1	0	2
Rape	0	1	15	10	1	0	4	6	0	0	2	2
Robbery	1	3	9	20	0	0	9	18	0	0	9	16
Aggravated Assault	2	10	31	54	1	5	22	28	1	4	19	23
Burglary	8	7	46	67	1	2	23	24	1	2	14	15
Larceny - Theft	49	75	586	602	26	30	321	297	19	24	231	221
Motor Vehicle Theft	7	8	38	62	2	4	14	20	2	1	6	8
Arson	0	1	2	6	0	0	2	1	0	0	2	1
PART I SUBTOTAL	67	105	727	823	31	42	395	395	23	32	283	288
Part II Offenses												
Other Assaults - not agg.	16	33	252	298	14	30	221	250	8	22	138	172
Forgery/Counterfeiting	2	0	57	54	1	0	28	18	1	0	23	15
Fraud	15	22	178	153	5	2	37	29	1	1	26	18
Embezzlement	0	0	0	0	0	0	1	0	0	0	0	0
Stolen Property	0	1	8	9	0	1	12	5	0	1	12	5
Vandalism	18	28	207	210	5	8	83	62	4	2	63	37
Weapons Violations	3	9	34	46	3	5	41	40	3	5	41	40
Commercial Sex	0	0	0	2	0	0	0	1	0	0	0	0
Other Sex Offenses	8	4	48	38	6	1	27	19	1	0	8	5
Drug Sales	6	3	35	49	8	3	33	45	8	3	33	40
Drug Possession	16	14	176	198	15	14	146	157	14	11	118	123
Gambling	0	0	0	0	0	0	0	0	0	0	0	0
Offenses Against Family/Children	4	7	48	44	2	3	29	33	0	3	23	28
Liquor Violations	9	6	74	63	7	4	62	54	7	4	62	52
Drunkenness	11	11	75	81	11	11	80	75	10	11	78	74
Other Disorderly Conduct	12	21	134	137	14	20	138	114	10	13	110	82
Curfew Violations	0	1	12	7	0	0	13	2	0	0	10	2
All Other Offenses	258	179	2617	1990	230	249	3058	2416	217	235	2865	2222
DUI	23	18	219	167	22	18	218	172	22	18	218	172
Human Trafficking	0	0	0	0	0	0	0	0	0	0	0	0
PART II SUBTOTAL	401	357	4174	3546	343	369	4227	3492	306	329	3828	3087
PART I AND II TOTAL	468	462	4901	4369	374	411	4622	3887	329	361	4111	3375

	Crashes				Enforcement				
	10/23	10/22	2023 YTD	2022 YTD	10/23	10/22	2023 YTD	2022 YTD	
Public Roadway	134	124	1,192	1,156	Citations	935	573	6,648	5,444
911 Calls	4,624	3,373	43,789	32,919	Warnings	211	454	7,971	4,506
					Totals	1,146	1,027	14,619	9,950

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
NOVEMBER 28, 2023**

October 2023 Crash Statistics

In October 2023 there were 134 non-private property crashes reported. Injury crashes and total injuries decreased compared to the previous month. Rear end crashes were the most prevalent during October 2023. Following too closely was the leading contributing factor in non-injury and injury crashes. Walnut Ave and Chattanooga Rd had the highest number of non-injury crashes. Walnut Ave and Glenwood Ave had the highest number of injuries.

October 2023 Crash Statistics						
Total Crashes	October 2023	September 2023	Change	YTD 2023	YTD 2022	Change
	134	112	19.6%	1192	1032	15.5%
Injury Crashes	Total	Complaint	Minor	Serious	Fatality	Multiple
	24	17	7	0	0	4
Total Injuries	39					
DUI Crashes	Speed Crashes	Distracted Crashes		Following Too Closely Crashes		
7	7	16		35		
Day of the Week	Total		Time of Day	Total		
Monday	27		0000 - 0559	4		
Tuesday	17		0600 - 0859	13		
Wednesday	21		0900 - 1059	9		
Thursday	13		1100 - 1359	26		
Friday	23		1400 - 1559	16		
Saturday	19		1600 - 1859	40		
Sunday	14		1900 - 2159	20		
			2200 - 2359	6		
Collision Type	Total		Contributing Factors	Total		
Rear End	55		Following Too Closely	35		
Angle	48		Failure to Yield	21		
Sideswipe - Same Direction	16		Distracted	16		
Collision with an Object	11		Improper Turn	12		
Head On	3		Changed Lanes Improperly	11		
Sideswipe - Opposite Direction	1					
Top Streets	Total Crashes	% Total	Injuries	% Injuries		
Walnut Ave	14	10.4%	5	12.8%		
Chattanooga Rd	14	10.4%	3	7.7%		
Tibbs Rd	11	8.2%	3	7.7%		
Glenwood Ave	10	7.5%	5	12.8%		
Shugart Rd	7	5.2%	1	2.6%		
Selective Enforcement Details	Locations		Total Details	Violations		
October 2023	Glenwood, Walnut, ML King Jr Blvd		67	713		

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
NOVEMBER 28, 2023**

SUMMARY OF THE FINANCIAL STATISTICS FOR OCTOBER 2023

The police department budget for FY 2023 is now in its implementation, and we have expended approximately 72.2% of our 2023 budget at this point in the budget cycle. Currently, we believe there will be sufficient funds in our existing budget to accomplish our 2023 goals and meet the needs of the department.

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR:	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
321000 PD ADMINISTRATION								
321000 511100	WAGES - REGULAR	477,000	0	477,000	373,938.35	.00	103,061.65	78.4%
321000 511300	WAGES - OVERTIME	1,700	0	1,700	27.82	.00	1,672.18	1.6%
321000 512100	GROUP INSURANCE	38,780	0	38,780	21,856.62	.00	16,923.38	56.4%
321000 512200	FICA & MEDICARE	37,000	0	37,000	28,940.70	.00	8,059.30	78.2%
321000 512401	RETIREMENT DCP	14,940	0	14,940	11,581.09	.00	3,358.91	77.5%
321000 512402	RETIREMENT DBP	40,250	0	40,250	32,377.57	.00	7,872.43	80.4%
321000 512403	RETIREMENT STATE	1,200	0	1,200	1,000.00	.00	200.00	83.3%
321000 512700	WORKERS COMPENSAT	10,100	0	10,100	8,417.00	.00	1,683.00	83.3%
321000 512900	OTHER EMPLOYEE BE	3,750	0	3,750	2,360.32	.00	1,389.68	62.9%
321000 512915	CLEANING ALLOWANC	1,800	0	1,800	590.75	.00	1,209.25	32.8%
321000 512916	CLOTHING ALLOWANC	1,800	0	1,800	900.00	.00	900.00	50.0%
321000 521210	PROFESSIONAL - LE	20,000	0	20,000	5,206.63	.00	14,793.37	26.0%
321000 521300	TECHNICAL CONTRAC	4,000	0	4,000	0.00	.00	4,000.00	0.0%
321000 522220	EQUIPMENT MAINT &	5,000	0	5,000	2,418.01	.00	2,581.99	48.4%
321000 522230	VEHICLE REPAIRS &	4,000	0	4,000	1,713.11	.00	2,286.89	42.8%
321000 522320	RENTAL - EQUIPMEN	9,000	0	9,000	4,807.21	.00	4,192.79	53.4%
321000 523100	INSURANCE COMMERC	118,000	23,835	141,835	141,833.00	.00	2.00	100.0%
321000 523200	COMMUNICATIONS	50,000	0	50,000	39,812.88	.00	10,187.12	79.6%
321000 523210	POSTAGE	3,500	0	3,500	883.39	.00	2,616.61	25.2%
321000 523400	PRINTING & BINDIN	9,000	0	9,000	2,410.49	.00	589.51	80.3%
321000 523500	TRAVEL	3,000	4,500	13,500	12,555.78	.00	944.22	93.0%
321000 523600	DUES & FEES	4,000	0	4,000	2,070.37	.00	1,929.63	51.8%
321000 523630	RADIO SUBSCRIBER F	27,000	0	27,000	23,155.20	.00	344.80	98.5%
321000 523700	TRAINING & EDUCAT	7,500	-3,500	23,500	4,927.00	.00	1,573.00	75.8%
321000 523850	CONTRACT LABOR	5,400	-1,000	6,500	17,815.14	.00	4,584.86	79.5%
321000 523920	SOFTWARE LICENSES	177,900	17,000	22,400	129,424.44	.00	48,475.56	72.8%
321000 531100	SUPPLIES - GENERA	800	0	177,900	224.43	.00	575.57	28.1%
321000 531110	SUPPLIES - OFFICE	2,000	0	2,000	45.44	.00	1,954.56	2.3%
321000 531250	OIL	1,000	0	1,000	.00	.00	1,000.00	.0%
321000 531270	GASOLINE	6,000	0	6,000	5,474.90	.00	525.10	91.2%
321000 531300	MEALS - FOOD	2,000	0	2,000	.00	.00	2,000.00	0.0%
321000 531600	SMALL EQUIPMENT <	1,400	0	1,400	1,400.00	.00	.00	100.0%
321000 531700	OTHER SUPPLIES	2,000	0	2,000	1,053.35	.00	946.65	52.7%
TOTAL PD ADMINISTRATION		1,090,820	40,835	1,131,655	879,220.99	.00	252,434.01	77.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND - OPERATING							
322100 PD CRIMINAL INVESTIGATION DIV							
322100 511100 WAGES - REGULAR	1,092,350	0	1,092,350	811,658.41	.00	280,691.59	74.3%
322100 511300 WAGES - OVERTIME	48,700	0	48,700	5,958.92	.00	42,731.08	12.3%
322100 512100 GROUP INSURANCE	212,400	0	212,400	154,029.86	.00	58,370.14	72.5%
322100 512200 FICA & MEDICARE	87,300	0	87,300	60,559.65	.00	26,740.35	69.4%
322100 512401 RETIREMENT DCP	78,500	0	78,500	47,580.87	.00	30,919.13	60.6%
322100 512402 RETIREMENT DBP	44,500	0	44,500	44,631.13	.00	-131.13	100.3%
322100 512403 RETIREMENT STATE	4,500	0	4,500	3,450.00	.00	1,050.00	76.7%
322100 512700 WORKERS COMPENSAT	28,680	0	28,680	23,900.00	.00	4,780.00	83.3%
322100 512900 OTHER EMPLOYEE BE	6,800	0	6,800	5,099.84	.00	1,700.16	75.0%
322100 512915 CLEANING ALLOWANC	4,000	0	4,000	2,947.25	.00	1,052.75	73.7%
322100 512916 CLOTHING ALLOWANC	9,000	0	9,000	4,143.00	.00	4,857.00	46.0%
322100 522220 EQUIPMENT MAINT &	3,500	0	3,500	386.21	.00	3,113.79	11.0%
322100 522230 VEHICLE REPAIRS &	7,000	0	7,000	4,320.79	.00	2,679.21	61.7%
322100 523500 TRAVEL	14,400	0	14,400	14,324.10	.00	75.90	99.5%
322100 523600 DUES & FEES	5,500	0	5,500	458.00	.00	5,042.00	8.3%
322100 523700 TRAINING & EDUCAT	14,400	0	14,400	13,686.00	342.50	75.90	97.4%
322100 523900 PEPI OTHER PURCHAS	25,000	0	25,000	1,471.22	.00	25,000.00	.0%
322100 531100 SUPPLIES - GENERA	3,500	0	3,500	1,770.75	.00	2,028.78	42.0%
322100 531110 SUPPLIES - OFFICE	4,000	0	4,000	.00	.00	2,229.25	44.3%
322100 531250 OIL	3,400	0	3,400	.00	.00	3,400.00	.0%
322100 531270 GASOLINE	18,500	0	18,500	15,654.25	.00	2,845.75	84.6%
322100 531300 MEALS - FOOD	700	0	700	.00	.00	700.00	.0%
322100 531600 SMALL EQUIPMENT <	0	300	300	126.48	.00	173.52	42.2%
322100 531700 OTHER SUPPLIES	5,000	-300	4,700	2,168.71	.00	2,531.29	46.1%
322100 542400 COMPUTERS & COMPU	14,400	0	14,400	14,400.00	.00	.00	100.0%
TOTAL PD CRIMINAL INVESTIGATION DIV	1,736,030	0	1,736,030	1,232,735.44	342.50	502,952.06	71.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GENERAL FUND - OPERATING							
322300 PD PATROL							
322300 511100 WAGES - REGULAR	3,980,700	-17,000	3,963,700	2,841,047.69	.00	1,122,652.31	71.7%
322300 511300 WAGES - OVERTIME	67,800	0	67,800	48,297.73	.00	19,502.27	71.2%
322300 512100 GROUP INSURANCE	611,670	0	611,670	466,842.84	.00	145,127.16	76.3%
322300 512200 FICA & MEDICARE	309,750	0	309,750	215,878.80	.00	93,871.20	69.7%
322300 512401 RETIREMENT DCP	352,600	0	352,600	245,336.30	.00	107,263.70	69.6%
322300 512402 RETIREMENT DBP	60,800	0	60,800	33,256.92	.00	27,543.08	54.7%
322300 512403 RETIREMENT STATE	21,500	0	21,500	13,975.12	.00	7,524.88	65.0%
322300 512700 WORKERS COMPENSAT	121,380	0	121,380	101,150.00	.00	20,230.00	83.3%
322300 512900 OTHER EMPLOYEE BE	25,400	0	25,400	18,322.78	.00	7,077.22	72.1%
322300 512915 CLEANING ALLOWANC	10,000	0	10,000	6,111.00	.00	3,889.00	61.1%
322300 522220 EQUIPMENT MAINT &	11,500	0	11,500	10,722.94	.00	777.06	93.2%
322300 522230 VEHICLE REPAIRS &	48,000	17,400	65,400	60,119.30	.00	5,280.70	91.9%
322300 522230 SHOP VEHICLE EXP -	128,000	-20,000	108,000	85,713.59	.00	22,286.41	79.4%
322300 523500 TRAVEL	64,500	5,000	69,500	62,179.06	.00	7,320.94	89.5%
322300 523600 DUES & FEES	3,800	0	3,800	654.99	125.00	3,020.01	20.5%
322300 523700 TRAINING & EDUCAT	44,000	-5,000	39,000	22,480.22	.00	16,519.78	57.6%
322300 531100 SUPPLIES - GENERA	5,500	0	5,500	3,260.88	.00	2,239.12	59.3%
322300 531110 SUPPLIES - OFFICE	3,000	0	3,000	624.17	.00	2,375.83	20.8%
322300 531120 UNIFORMS	64,000	0	64,000	10,509.26	.00	53,490.74	16.4%
322300 531250 OIL	3,000	0	3,000	1,785.34	.00	1,214.66	59.5%
322300 531270 GASOLINE	175,000	0	175,000	152,892.19	.00	22,107.81	87.4%
322300 531300 MEALS - FOOD	2,000	0	2,000	84.01	.00	1,915.99	4.2%
322300 531600 SMALL EQUIPMENT <	35,295	0	35,295	32,607.19	.00	2,687.81	92.4%
322300 531700 OTHER SUPPLIES	5,000	0	5,000	1,566.19	.00	3,433.81	31.3%
TOTAL PD PATROL	6,154,195	-19,600	6,134,595	4,435,118.51	125.00	1,699,351.49	72.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR: 0010 GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
322400 PD SUPPORT SERVICES							
322400 511100 WAGES - REGULAR	687,750	0	687,750	519,682.04	.00	168,067.96	75.6%
322400 511200 WAGES - PART TIME	12,000	0	12,000	.00	.00	12,000.00	.0%
322400 511300 WAGES - OVERTIME	11,375	0	11,375	1,765.95	.00	9,609.05	15.5%
322400 512100 GROUP INSURANCE	162,720	0	162,720	105,850.06	.00	56,869.94	65.1%
322400 512200 FICA & MEDICARE	54,400	0	54,400	38,297.34	.00	16,102.66	70.4%
322400 512401 RETIREMENT DCP	40,300	0	40,300	27,804.39	.00	12,495.61	69.0%
322400 512402 RETIREMENT DBP	37,000	0	37,000	27,514.66	.00	9,485.34	74.4%
322400 512403 RETIREMENT STATE	1,200	0	1,200	1,024.88	.00	175.12	85.4%
322400 512700 WORKERS COMPENSAT	21,840	0	21,840	18,200.00	.00	3,640.00	83.3%
322400 512900 OTHER EMPLOYEE BE	4,200	0	4,200	3,191.67	.00	1,008.33	76.0%
322400 512915 CLEANING ALLOWANC	2,400	0	2,400	176.00	.00	2,224.00	7.3%
322400 512916 CLOTHING ALLOWANC	600	0	600	300.00	.00	300.00	50.0%
322400 521300 TECHNICAL CONTRAC	18,500	0	18,500	4,016.65	.00	14,483.35	21.7%
322400 522140 LAWN CARE CONTRAC	13,500	0	13,500	7,996.25	.00	5,503.75	59.2%
322400 522210 BUILDING REPAIRS	40,000	0	40,000	16,002.43	.00	23,997.57	40.0%
322400 522230 VEHICLE REPAIRS &	3,000	0	3,000	2,301.67	.00	698.33	76.7%
322400 523500 TRAVEL	21,000	0	21,000	17,096.68	.00	3,903.32	81.4%
322400 523600 DUES & FEES	2,700	0	2,700	1,094.92	.00	1,605.08	40.6%
322400 523620 CREDIT CARD & BAN	450	0	450	339.10	.00	110.90	75.4%
322400 523700 TRAINING & EDUCAT	21,000	0	21,000	20,247.77	.00	752.23	96.4%
322400 531100 SUPPLIES - GENERA	3,500	0	3,500	1,869.09	.00	1,630.91	53.4%
322400 531110 SUPPLIES - OFFICE	3,200	0	3,200	1,721.80	.00	1,478.20	53.8%
322400 531120 UNIFORMS	4,000	0	4,000	741.35	.00	3,258.65	18.5%
322400 531150 SUPPLIES - GROUND	2,500	0	2,500	.00	.00	2,500.00	.0%
322400 531155 SUPPLIES - BUILDI	28,000	0	28,000	7,151.65	.00	20,848.35	25.5%
322400 531200 UTILITIES	62,500	0	62,500	41,109.63	.00	21,390.37	65.8%
322400 531250 OIL	62,500	0	62,500	.00	.00	300.00	.0%
322400 531270 GASOLINE	8,000	0	8,000	6,989.38	.00	1,010.62	87.4%
322400 531300 MEALS - FOOD	500	0	500	441.19	.00	58.81	88.2%
322400 531700 OTHER SUPPLIES	14,000	0	14,000	2,336.30	.00	11,663.70	16.7%
TOTAL PD SUPPORT SERVICES	1,282,435	0	1,282,435	875,262.85	.00	407,172.15	68.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR: 0010	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
322600 CUSTODY OF PRISONERS								
322600	523900 OTHER PURCHASED S	105,000	-8,835	96,165	72,503.70	.00	23,661.30	75.4%
	TOTAL CUSTODY OF PRISONERS	105,000	-8,835	96,165	72,503.70	.00	23,661.30	75.4%
	TOTAL GENERAL FUND - OPERATING	10,368,480	12,400	10,380,880	7,494,841.49	467.50	2,885,571.01	72.2%
	TOTAL EXPENSES	10,368,480	12,400	10,380,880	7,494,841.49	467.50	2,885,571.01	

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	10,368,480	12,400	10,380,880	7,494,841.49	467.50	2,885,571.01	72.2%

** END OF REPORT - Generated by Martha Lopez **



YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR: 0210	CONFISCATED ASSETS	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
210001 REVENUES								
210001	351320 STATE CASH CONFISC	-50,000	12,400	-37,600	-22,238.90	.00	-15,361.10	59.1%*
210001	361400 JUSTI INTEREST JUS	0	-200	-200	-192.90	.00	-7.10	96.5%*
210001	361400 STATE INTEREST INC	-250	-3,250	-3,500	-3,220.66	.00	-279.34	92.0%*
210001	361400 TREAS INTEREST TRE	-50	-950	-1,000	-508.18	.00	-491.82	50.8%*
210001	392100 STATE SALE OF ASSE	-6,000	-8,000	-14,000	-12,426.36	.00	-1,573.64	88.8%*
TOTAL REVENUES		-56,300	0	-56,300	-38,587.00	.00	-17,713.00	68.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

ACCOUNTS FOR: 0210 CONFISCATED ASSETS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
210415 EXPENDITURES							
210415 521100 STATE OFFICIAL/ADM	4,500	0	4,500	3,857.09	.00	642.91	85.7%
210415 523200 STATE COMMUNICATIO	23,000	-1,500	21,500	14,483.90	.00	7,016.10	67.4%
210415 523300 STATE ADVERTISING	100	0	100	.00	.00	100.00	.0%
210415 523600 STATE DUES & FEES	0	1,500	1,500	1,240.69	.00	259.31	82.7%
210415 523700 STATE TRAINING & E	15,000	-3,000	12,000	4,595.00	.00	7,405.00	38.3%
210415 531600 STATE SMALL EQUIPM	22,000	3,000	25,000	.00	.00	25,000.00	.0%
210415 531600 TREAS SMALL EQUIPM	500	0	500	.00	.00	500.00	.0%
210415 531700 STATE OTHER SUPPLI	500	0	500	497.00	.00	3.00	99.4%
TOTAL EXPENDITURES	65,600	0	65,600	24,673.68	.00	40,926.32	37.6%
TOTAL CONFISCATED ASSETS	9,300	0	9,300	-13,913.32	.00	23,213.32	-149.6%
TOTAL REVENUES	-56,300	0	-56,300	-38,587.00	.00	-17,713.00	
TOTAL EXPENSES	65,600	0	65,600	24,673.68	.00	40,926.32	

YEAR-TO-DATE BUDGET REPORT



FOR 2023_10

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	9,300	0	9,300	-13,913.32	.00	23,213.32	-149.6%

** END OF REPORT -- Generated by Martha Lopez **



YEAR-TO-DATE BUDGET REPORT

FOR 2023 10		ACCTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
0370	CAPITAL ACQUISITION FUND	0370	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COI
370001 REVENUES									
370001	361400 INTEREST INCOME		0	-36,095	-36,095	-95,093.69	.00	58,998.69	263.5%
	TOTAL REVENUES		0	-36,095	-36,095	-95,093.69	.00	58,998.69	263.5%

YEAR-TO-DATE BUDGET REPORT



FOR 2023 10									
ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
0370 CAPITAL ACQUISITION FUND									
370002 OTHER FINANCING SOURCES									
370002 391000 0361 TRANSFERS IN	0	-1,565,390	-1,565,390	-1,565,390.00	.00	.00	100.0%		
370002 391000 GF TRANSFERS IN	0	-5,181,000	-5,181,000	-5,181,000.00	.00	.00	100.0%		
370002 392100 SALE OF ASSETS (G	0	-21,700	-21,700	-21,676.90	.00	-23.10	99.99%*		
TOTAL OTHER FINANCING SOURCES	0	-6,768,090	-6,768,090	-6,768,066.90	.00	-23.10	100.0%		



YEAR-TO-DATE BUDGET REPORT

FOR 2023_10

ACCOUNTS FOR: 0370 CAPITAL ACQUISITION FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
370005 EXPENDITURES							
370005 522210 350 FACILITY REPAIR	0	219,092	219,092	219,092.46	.00	.00	100.0%
370005 522210 610 FACILITY REPAIR	0	240,758	240,758	37,963.70	145,185.84	57,608.65	76.1%
370005 522240 420 SITE R&M 2024	0	1,200,000	1,200,000	.00	.00	1,200,000.00	.0%
370005 522240 610 SITE REPAIRS &	0	653,390	653,390	.00	353,190.00	300,200.00	54.1%
370005 523600 DUES & FEES	0	7,500	7,500	2,569.15	.00	4,930.85	34.3%
370005 531600 610 SMALL EQUIPMEN	0	323	323	323.42	.00	.00	100.0%
370005 541100 132 SITES	0	1,500,000	1,500,000	.00	.00	1,500,000.00	.0%
370005 541200 610 SITE IMPROVEME	0	1,203,426	1,203,426	1,203,426.00	.00	.00	100.0%
370005 541300 132 BUILDINGS & BU	0	1,500,000	1,500,000	.00	.00	1,500,000.00	.0%
370005 541300 350 BUILDINGS & BU	0	14,900	14,900	.00	.00	14,900.00	.0%
370005 541300 610 BUILDINGS & BU	0	349,360	349,360	349,270.29	.00	89.44	100.0%
370005 541400 132 INFRASTRUCTURE	0	371,725	371,725	173,005.04	.00	198,719.96	46.5%
370005 542100 420 MACHINERY	0	1,986,583	1,986,583	700,676.00	1,319,743.00	-33,836.00	101.7%*
370005 542100 610 MACHINERY	0	63,000	63,000	.00	63,000.00	.00	100.0%
370005 542200 132 VEHICLES	0	60,210	60,210	.00	.00	60,210.00	.0%
370005 542200 320 VEHICLES	0	512,700	512,700	128,302.05	351,404.08	32,993.87	93.6%
370005 542200 350 VEHICLES FD	0	65,105	65,105	63,043.17	.00	2,061.83	96.8%
370005 542200 420 VEHICLES	0	180,000	180,000	.00	140,215.00	39,785.00	77.9%
370005 542400 610 VEHICLES	0	97,624	97,624	44,624.00	46,520.00	6,480.00	93.4%
370005 542500 153 COMPUTERS & CO	0	222,023	222,023	7,553.97	.00	214,468.66	3.4%
370005 542500 153 OTHER EQUIPMEN	0	6,070	6,070	6,069.91	.00	.00	100.0%
370005 542500 153 OTHER EQUIPMEN	0	62,000	62,000	.00	.00	62,000.00	.0%
370005 542500 154 OTHER EQUIPMEN	0	69,409	69,409	69,408.77	.00	.00	100.0%
370005 542500 320 OTHER EQUIPMEN	0	98,000	98,000	.00	.00	98,000.00	.0%
370005 542500 350 OTHER EQUIPMEN	0	20,890	20,890	.00	.00	20,890.00	.0%
TOTAL EXPENDITURES	0	10,704,088	10,704,088	3,005,327.93	2,419,257.92	5,279,502.26	50.7%
TOTAL CAPITAL ACQUISITION FUND	0	3,899,903	3,899,903	-3,857,832.66	2,419,257.92	5,338,477.85	-36.9%
TOTAL REVENUES	0	-6,804,185	-6,804,185	-6,863,160.59	.00	58,975.59	
TOTAL EXPENSES	0	10,704,088	10,704,088	3,005,327.93	2,419,257.92	5,279,502.26	

YEAR-TO-DATE BUDGET REPORT



FOR 2023_10

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	3,899,903	3,899,903	-3,857,832.66	2,419,257.92	5,338,477.85	-36.9%

** END OF REPORT - Generated by Martha Lopez **

DALTON POLICE DEPARTMENT
REVENUE ACCOUNT DEPOSITS
YEAR-TO-DATE

DATE	392100 392200 GAIN FROM SALES ON GOV DEALS	342120 COPIES/ CRIMINAL HIST.		342210 FALSE ALARM FEES	320505 DEFENSIVE DRIVING CLASS	322300 TAXI PERMITS	MISCELLANEOUS ACCOUNT 389000 (POLIC):					342910 DALTON PUBLIC SCHOOLS	PROPERTY DAMAGE	TOTAL DEPOSIT			
		Records Unit	CEARS Reports				PARADE/ SOUND PERMITS	P&E MONEY	OPEN RECORDS	GRANT REM. **	GRANT NAME				I.I. TASK FORCE OVERTIME	334000 S.S TASK FORCE OVERTIME ***	
CUM TOTALS	4512.37	7240.00	4905.00	6275.00	0.00	875.00	50.00	0.00	172.33	0.00	0.00	0.00	2042.68	247,459.83	0.00	273,734.21	
OCTOBER																	
10/2/2023		60.00														60.00	
10/3/2023		105.00														105.00	
10/4/2023		60.00														60.00	
10/6/2023		30.00														30.00	
10/9/2023		45.00														45.00	
10/10/2023		15.00														15.00	
10/11/2023		45.00		225.00												270.00	
10/17/2023		60.00	525.00	500.00												1085.00	
10/19/2023		15.00														15.00	
10/20/2023		15.00														15.00	
10/23/2023		45.00														45.00	
10/24/2023		15.00														15.00	
10/25/2023		60.00														60.00	
10/30/2023		30.00		100.00												130.00	
10/30/2023		75.00														75.00	
OCTOBER TOTALS	0.00	675.00	525.00	825.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2025.00	
CUM TOTALS	4512.37	7915.00	5430.00	7100.00	0.00	875.00	50.00	0.00	172.33	0.00	0.00	0.00	2042.68	247,459.83	0.00	275,759.21	
JUSTICE - Federal Forfeiture Funds:			13,499.48														
TREASURY - Federal Forfeiture Funds:			27,936.39														
State Drug Seizure Funds:			229,153.52														
								GOV DEALS SALE OF ASSETS VEHICLES						GOV DEALS SALE OF ASSETS PHONES/OTHER			NONE

**STATE DRUG SEIZURES
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2023 Starting Balance
					167,927.96
1/25/2023	PO 21220048	AT&T Nov 29 - Dec 28 Cell Phones		1,647.63	166,280.33
1/25/2023	PO 21230001	Union Point Towing - 23-000105 Towed Black Ford F150 & Tow 21 Quality Cargo		230.00	166,050.33
1/31/2023		Interest Credit	388.79		166,439.12
1/31/2023	PO 21230002	DA's Office - Faulkenberry Seizure Court Costs		207.50	166,231.62
1/31/2023	PO 21230003	Clerk's Office - Faulkenberry Seizure Court Costs		82.00	166,149.62
1/31/2023	PO 21230004	DA's Office - Caldwell Seizure Court Costs		66.60	166,083.02
1/31/2023	PO 21230005	Clerk's Office - Caldwell Seizure Court Costs		82.00	166,001.02
2/2/2023		Int Adj as of 2/2/23	0.09		166,001.11
2/27/2023		Cadwell Seizure	666.00		166,667.11
2/27/2023		Faulkenberry Seizure	2,075.00		168,742.11
2/27/2023	PO 21230006	Titles for 2009 Gray Infiniti G37 & 2007 White Toyota Camry Hybrid		56.00	168,686.11
2/27/2023	PO 21230007	AT&T Dec 29 - Jan 28 Cell Phones		1,645.22	167,040.89
2/28/2023		Interest Credit	280.28		167,321.17
3/31/2023		Interest Credit	312.64		167,633.81
4/4/2023	PO 21230008	AT&T Jan 29 - Feb 28 Cell Phones		1,606.11	166,027.70
4/4/2023		GovDeals Sold - Ninja Blender & Cookware Set	180.00		166,207.70
4/4/2023		GovDeals Sold - Misc. Men's Clothing & Electric Toothbrushes	108.00		166,315.70
4/4/2023		GovDeals Sold - Kitchen Aid Mixer	259.87		166,575.57
4/4/2023		GovDeals Sold - 2 Ozark Trial Coolers	75.37		166,650.94
4/4/2023		GovDeals Sold - 2 Ozark Trial Coolers	72.37		166,723.31
4/4/2023		GovDeals Sold - Folding Wagon, Metal Trash Can & Outdoor Speaker	70.12		166,793.43
4/4/2023		GovDeals Sold - Twin Size Air Mattress & Full/Queen Size Comforter Set	56.25		166,849.68
4/4/2023		GovDeals Sold - Air Force 1 Women's Shoes	78.75		166,928.43

**STATE DRUG SEIZURES
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2023 Starting Balance
4/4/2023		GovDeals Fees for Items Sold		100.07	166,828.36
4/10/2023	PO 21230009	AT&T Mar 1 - Mar 28 Cell Phones		1,606.11	165,222.25
4/28/2023		Interest Credit	279.86		165,502.11
5/2/2023		GovDeals Sold - 2007 Toyota Camry Hybrid	2,840.62		168,342.73
5/3/2023		GovDeals Sold - 2009 Infiniti G37S	7,425.01		175,767.74
5/8/2023		Nunez Seizure	596.00		176,363.74
5/19/2023	PO 21230010	AT&T Mar 29 - Apr 28 Cell Phones		1,604.57	174,759.17
5/19/2023	PO 21230011	WCSO - Daniel Seizure Share		1,568.03	173,191.14
5/19/2023	PO 21230012	DA's Office - Daniel Seizure Court Costs		357.56	172,833.58
5/19/2023	PO 21230013	Clerk's Office Daniel Seizure Court Costs		82.00	172,751.58
5/19/2023	PO 21230014	DA's Office - Borrego Vehicle Sold Portion		742.50	172,009.08
5/19/2023	PO 21230015	DA's Office - Nunez Seizure Court Costs		59.60	171,949.48
5/19/2023	PO 21230016	Clerk's Office - Nunez Seizure Court Costs		82.00	171,867.48
5/19/2023	PO 21230017	WCSO - Nunez Seizure Share		227.20	171,640.28
5/19/2023		GovDeals Fees for Items Sold		1,140.62	170,499.66
5/31/2023		Interest Credit	343.57		170,843.23
6/14/2023	PO 21230018	AT&T Apr 29 - May 28 Cell Phones		1,604.57	169,238.66
6/27/2023		Landaverde Seizure	18,901.90		188,140.56
6/27/2023	PO 21230019	CALEA Annual Continuation Fee		4,595.00	183,545.56
6/30/2023		Interest Credit	310.73		183,856.29
7/13/2023	PO 21230020	AT&T May 29 - Jun 28 Cell Phones		1,604.57	182,251.72
7/31/2023		Interest Credit	341.70		182,593.42
8/22/2023	PO 21230021	AT&T Jun 29 - Jul 28 Cell Phones		1,604.25	180,989.17
8/22/2023	PO 21230022	Union Point Towing - Towed 2005 H2 Hummer		175.00	180,814.17
8/31/2023		Interest Credit	340.18		181,154.35
8/31/2023		GT Distributors Trade-In for Guns (Seizured)	1,260.00		182,414.35
9/25/2023	PO 21230023	AT&T Jul 29 - Aug 28 Cell Phones		1,604.25	180,810.10
9/25/2023	PO 21230024	DA's Office - Gibson Seizure Court Costs		164.10	180,646.00

**STATE DRUG SEIZURES
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2023 Starting Balance
9/25/2023	PO 21230025	Clerk's Office - Gibson Seizure Court Costs		82.00	180,564.00
9/29/2023		Interest Credit	318.29		180,882.29
10/19/2023	PO 21230026	Titles for 2006 BMW 325i, 2007 Chevrolet Tahoe & Cadillac Deveil		54.00	180,828.29
10/19/2023	PO 21230027	AT&T Aug 29 - Sep 28 Cell Phones		1,604.25	179,224.04
10/24/2023		Gibson Seizure	1,641.00		180,865.04
10/24/2023		Terry Seizure	47,917.00		228,782.04
10/31/2023		Interest Credit	371.48		229,153.52

Federal Forfeitures Fund
Justice Funds

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2023 Starting Balance
					0.00
1/06/2023		Balance			0.00
2/28/2023		Balance			0.00
3/07/2023	21-DEA-671143 21-DEA-671137 19-FBI-003144 19-FBI-003156	Funds were received last year but they were just now transferred to this account from the General Fund account.	13,306.58		13,306.58
3/31/2023		Interest	20.05		13,326.63
3/31/2023		Service Charge		8.00	13,318.63
4/03/2023		Service Charge Refund	8.00		13,326.63
4/28/2023		Interest	22.49		13,349.12
5/31/2023		Interest	26.55		13,375.67
6/30/2023		Interest	24.19		13,399.86
7/31/2023		Interest	25.04		13,424.90
8/31/2023		Interest	25.08		13,449.98
9/29/2023		Interest	23.51		13,473.49
10/31/2023		Interest	25.99		13,499.48
			172.85		

**Federal Forfeitures Fund
Treasury Funds**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2023 Starting Balance
					27,416.76
1/31/2023		Interest Credit	64.12		27,480.88
2/28/2023		Interest Credit	46.39		27,527.27
3/31/2023		Interest Credit	51.44		27,578.71
4/28/2023		Interest Credit	46.54		27,625.25
5/31/2023		Interest Credit	54.95		27,680.20
6/30/2023		Interest Credit	50.05		27,730.25
7/31/2023		Interest Credit	51.81		27,782.06
8/31/2023		Interest Credit	51.91		27,833.97
8/31/2023		Dormant Fee		5.00	27,828.97
9/29/2023		Interest Credit	48.64		27,877.61
9/29/2023		Dormant Fee		5.00	27,872.61
10/5/2023		Dormant Fee Refund	10.00		27,882.61
10/31/2023		Interest Credit	53.78		27,936.39
			529.63		

To: Public Safety Commission
From: Chief Cliff Cason
Date: November 20, 2023
Subject: Written Directive Review

<u>Number</u>	<u>Page</u>	<u>Title/Changes</u>
2.18	1	<u>Agency Jurisdiction</u> Updated Revision and Re-evaluation dates
2.21	1	<u>Contractual Agreements</u> Updated Revision and Re-evaluation dates
2.29	1	<u>Social Networking</u> Updated Revision and Re-evaluation dates
3.4	1	<u>Promotion</u> Updated Revision and Re-evaluation dates
3.5	1 5-6	<u>Physical Readiness Program</u> Updated Revision and Re-evaluation dates Section X – Added Section, Rewording

DALTON POLICE DEPARTMENT

	<i>Effective Date</i> May 1, 1998	<i>Number</i> GO91-2.18
<i>Subject</i> Agency Jurisdiction		
<i>Reference</i> CALEA Standards – 2.1.1, 2.1.2, 2.1.4		<i>Revised</i> December 28, 2021 November 28, 2023
<i>Distribution</i> All Personnel	<i>Re-evaluation Date</i> December 2023 November 2025	<i>No. Pages</i> 2

I. **Policy**

It is the policy of the Dalton Police Department to clearly define its jurisdictional boundaries and to maintain an official map and street guide.

II. **Geographical Boundaries**

An official map of the city limits of Dalton, Georgia that delineates the specific geographical boundaries of this Department’s jurisdiction is maintained by the Dalton Public Works Department.

III. **Official Street Guide**

The Whitfield County 911 Center shall maintain an official street guide of all streets, roads, avenues, etc. within the Department’s jurisdictional boundaries and keep the official street guide up-to-date as changes in jurisdictional boundaries occur.

IV. **Jurisdiction and Interagency Cooperation**

- A. The Department has exclusive jurisdiction within the corporate city limits of the City of Dalton, as incorporated by the City charter. The Department shall enforce all local ordinances, Georgia state laws, and applicable federal laws within its jurisdiction.
- B. The following agencies have concurrent jurisdiction with the Department within the corporate limits of the City of Dalton:
 - 1. Georgia State Patrol (OCGA 35-2-32)
 - 2. Georgia Bureau of Investigation (OCGA 35-3-4)
 - 3. Whitfield County Sheriff's Office (OCGA 36-8-5)
 - 4. Motor Carrier Compliance Division (OCGA 35-2-101)

- C. Dalton State College's Department of Public Safety has limited jurisdiction within the city limits of Dalton.
- D. Each of the agencies described above are autonomous and operate within the Department's jurisdiction. Any one of these agencies may, at times, request assistance from the Department, and any assistance provided shall be rendered in compliance with Departmental procedures. This policy does not prohibit these agencies from taking action on situations that occur within the City and in their presence. The Department may request assistance from the above agencies when the need arises.
- E. When responding at the request of another law enforcement agency, or whenever an emergency law enforcement situation becomes evident in adjacent or concurrent jurisdictions, it shall be the responsibility of the Watch Commander or Unit Supervisor to authorize and limit the extent of the Department's response.

V. **State and Federal Agencies**

- A. Members of the Department shall provide and / or receive assistance in cooperation with all state and federal law enforcement agencies. All members of the Department shall extend professional courtesy and assistance to all federal, state, and local law enforcement agencies.
- B. The Chief of Police or his / her designee may request the assistance of one or more federal and / or state law enforcement agencies, if needed.
- C. Assistance from the National Guard shall be requested by the Chief of Police through the Mayor and Council of the City of Dalton to the Governor of the State of Georgia.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

	<i>Effective Date</i>	<i>Number</i> GO91-2.21
<i>Subject</i> Contractual Agreements		
<i>Reference</i> CALEA Standard – 3.1.2		<i>Revised</i> December 28, 2021 November 28, 2023
<i>Distribution</i> All Personnel	<i>Re-evaluation Date</i> December 2023 November 2025	<i>No. Pages</i> 4

I. Policy

The Dalton Police Department may enter into contractual agreements for paid law enforcement services, either provided by or for the Department.

II. Definitions

- A. *Contract* – A written promissory agreement by which two or more parties agree, upon sufficient consideration, to do or not to do a particular thing or things.
- B. *Paid Law Enforcement Services* – Law enforcement services performed under contract. This includes, but is not limited to, general patrol activities, follow-up investigation, and the provision of support services, such as records and communications. It does not include correctional services, such as booking, incarceration, or probation.
- C. *Provider Agency* – An agency that provides law enforcement services to another agency. Of necessity, this might also include the provision of equipment and / or supplies incidental to the services provided.
- D. *Receiver Agency* – An agency that receives law enforcement services from another agency. Of necessity, this might also include the receipt of equipment and / or supplies incidental to the services received.

III. Needs Assessment

- A. No contract for paid law enforcement services as a receiver agency shall be entered into without first conducting a needs assessment.
- B. The needs assessment shall include:
 - 1. An analysis of problems, needs, and capabilities.
 - 2. An analysis of alternative methods of obtaining services to resolve the problem(s) or meet the need(s).

IV. **Written Agreement / Contract**

- A. A written agreement or contract shall govern paid law enforcement services provided by or for the Department.
- B. The elements of such agreements or contracts shall include, but not be limited to, the following:
 - 1. A statement of the specific services to be provided
 - 2. Specific language dealing with the financial agreements between the parties
 - 3. Specification of the records to be maintained concerning the performance of the services by the provider agency
 - 4. Provisions dealing with the duration, modification, and termination of the agreement or contract
 - 5. Provisions for dealing with legal contingencies
 - 6. Provisions stipulating that the provider agency maintains control over its personnel
 - 7. Specific arrangements for the use of equipment and facilities
 - 8. A procedure for review and revision, if needed, of the agreement or contract
- C. Each contract for paid law enforcement services entered into by the Department shall be reviewed and signed by the Mayor or City Administrator (City of Dalton Purchasing Policy Section 3-21).

V. **Services to be Provided**

- A. Contracts shall include, as precisely as possible and practical, statements that identify the nature and extent of services to be provided or received.
- B. Points to be covered may include the following:
 - 1. Equipment and facilities to be used
 - 2. Functions and activities to be performed
 - 3. Responsibilities for planning, organizing, and scheduling of services
 - 4. Local ordinance enforcement guidelines, including the authority of provider personnel to cite offenders into appropriate courts

VI. **Financial Agreements**

- A. Precise accounting of elements included within a contract shall be made to avoid

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Page 2 of 4

confusion and misunderstanding among the parties.

- B. Among the specific details that may be accounted for are the following:
1. Salaries and fringe benefits
 2. Payments for support services and overhead, if applicable
 3. Maintenance of cost accounting records and the issuance of financial reports
 4. A formula for increasing costs, if applicable
 5. The time and manner of payments for services
 6. Procedures for the disposition of revenues generated by the provider agency personnel, if applicable
 7. Equipment costs and depreciation, as well as any other direct and indirect costs associated with the contract

VII. **Records to be Maintained**

- A. Records shall be kept by the Department as to the paid services it renders as a provider agency.
- B. Specific data is dependent on the specific services contracted for.
- C. A breakdown of the actual records to be kept shall be made a part of the agreement or contract.

VIII. **Control of Personnel Performing Paid Law Enforcement Services**

- A. The provider agency shall be responsible for and have control over personnel assigned to perform paid law enforcement services.
- B. Specifically, the provider agency shall hire, train, assign, discipline, and dismiss any personnel who perform paid law enforcement services.
- C. This accountability function shall be specified in the contract for paid law enforcement services.

IX. **Use of Equipment and Facilities**

- A. Any equipment or facilities needed to perform the services that are the subject of a contract shall be listed in the contract.
- B. The contract shall specify who owns, uses, and maintains said equipment and facilities and shall also make provisions for the lease, purchase, and disposition of the same following termination of the contract.

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X. **General Contract Provisions**

- A. Any contracts for paid law enforcement services entered into by the Department shall include provisions for:
1. Effective beginning and ending dates or conditions
 2. Procedures for termination, renewal, or amendment

XI. **Legal Counsel**

All contracts shall be reviewed by the designated legal counsel or City Attorney to address legal contingencies, including, but not limited to:

- A. Agreement by all parties to proper cooperation if one of the parties is sued due to actions or omissions related to performance of the contract.
- B. Statements of mutual indemnification or hold harmless, so long as permitted by state law, except in cases of willful misconduct, gross negligence, or bad faith.
- C. Other specific provisions, as determined by legal counsel, which may address certain contract terms, conditions, provisions, or limitations.

XII. **Rights of Employees Performing Paid Law Enforcement Services**

An employee participating in a contracted law enforcement service as a provider agency shall have the same employee rights as one who performs non-contracted law enforcement services.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

	<i>Effective Date</i> February 23, 2010	<i>Number</i> GO10-2.29
<i>Subject</i> Social Networking		
<i>Reference</i>		<i>Revised</i> December 28, 2021 November 28, 2023
<i>Distribution</i> All Personnel	<i>Re-evaluation Date</i> December 2023 November 2025	<i>No. Pages</i> 2

I. **Policy**

It is the policy of the Dalton Police Department to recognize an employee’s rights to have personal web pages, websites, and social media accounts, as long as the employee exercises appropriate discretion in any reference to the Department or other employees and does not discredit themselves or the Department. Furthermore, when reference is made to or about the Department, a review of that reference may be conducted to ensure that such reference does not cause a decline in public confidence in, or respect for, the Department or employees. Personal expression on the internet, within such defined limits, is permissible.

II. **Definition**

Social Networking Site – Any internet-based website where members of that site can electronically gather to share personal profiles, along with other information and photos, with other members. Examples of these sites include Facebook, Instagram, Snapchat, Twitter, and other sites that promote or allow individuals to express themselves for personal relationships, friendships, or just casual correspondences.

III. **Scope**

- A. This policy shall apply to all Department personnel. Personnel who violate this policy shall be subject to disciplinary action up to and including termination.
- B. The processes and restrictions described in this policy shall be retroactive for any currently existing sites or profiles created by an employee or third party.

IV. **Privacy**

Employees should be aware that information posted on social networking sites is not secure or private. The information may be viewed by any member of the public. Once information has been posted on the Internet, it is also considered to be accessible indefinitely. In the event employees choose to post information on a social networking site, they should be aware that the information could be used for fraudulent purposes. Employees should also be aware that they are jeopardizing their personal confidentiality and that of other employees by posting photographs or personal information about

themselves or other members of the Department. In addition, they may be jeopardizing their safety, the safety of their family, their co-workers, and on-going or future investigations. Employees are advised that in the event information has been posted on a social networking site identifying them as a Police Officer, the posting could make them ineligible for specialized positions where anonymity is required.

V. **Restrictions**

- A. Employees shall not identify themselves or other employees, directly or indirectly, as members of the Department.
- B. Photographs or other depictions of Department uniforms, badges, patches, insignia, and / or vehicles shall not be used on employee internet postings.
- C. No pictures, videos, artwork, comments, or other references depicting violent, sexual, racial, or ethnically derogatory material may be posted or associated with a Department employee.
- D. Employees shall not post, or be associated with, any material on the internet that brings discredit to or may adversely affect the efficiency or integrity of the Department.
- E. Employees shall not use the Department's computer system to access, download, or contribute to any social networking site unless they are lawfully doing so as part of their regular duties or as a part of an investigation requiring access to a social networking site.
- F. Only authorized employees with the approval of the Chief of Police or his / her designee shall be allowed to upload any audio / video files captured on devices owned by the Department.
- G. Employees should consider the possible adverse consequences of internet postings, such as future employment, cross examination in criminal and civil cases, and public / private embarrassment of the employee or the Department.
- H. Employees are encouraged to seek the guidance of Supervisors regarding any posting that may adversely reflect upon either the Department or upon the professionalism or integrity of the employee.

This policy supersedes any policies previously issued.

BY ORDER OF

CHIEF OF POLICE

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DALTON POLICE DEPARTMENT

	<i>Effective Date</i> May 1, 1998	<i>Number</i> GO94-3.4
<i>Subject</i> Promotion		
<i>Reference</i> CALEA Standards – 34.1.1, 34.1.2, 34.1.3, 34.1.5, 34.1.6		<i>Revised</i> December 28, 2021 November 28, 2023
<i>Distribution</i> All Personnel	<i>Re-evaluation Date</i> December 2023 November 2025	<i>No. Pages</i> 5

I. **Policy**

It is the policy of the Dalton Police Department to develop and maintain an efficient, effective, and fair selection process that results in the promotion of individuals who best possess the skills, knowledge, and abilities necessary for an effective, respected law enforcement agency.

II. **Definitions**

- A. *Adverse impact* – A substantially different rate of selection (generally less than 80 percent) that works to the disadvantage of members of a race, gender, or ethnic group; an unfavorable effect.
- B. *Candidates* – Persons seeking promotion who have met or will meet minimum qualifications, as set forth in directive GO92-3.2, Career Development Program, within the duration of the eligibility list, as verified by their Division Commander. Regardless of being permitted to participate in the assessment, no candidate shall be promoted until he or she meets the minimum qualifications, as outlined in directive GO92-3.2, Career Development Program.
- C. *Fairness* – Resulting in a minimum adverse impact.
- D. *Job description* – A description of what an employee does, for what purpose, on instructions from whom, when, and where, and with what materials and equipment.
- E. *Job-related* – A procedure, test, or requirement, either predictive of job performance or indicative of the work behavior expected or necessary in the position.
- F. *Lateral entry* – A personnel practice that permits employs from within or outside the Department to be promoted to a position and be exempted from all or part of the Department’s promotion process for that position.
- G. *Minimum adverse impact* – The use of selection components or procedures among all those available that reduce any unfavorable effect, to the greatest extent possible, consistent with validity.

- H. *Probationary period* – A latter phase of the promotion process represented by some form of conditional promotion.
- I. *Skills, knowledge, and abilities (SKA)* – Skills are the proficiency with which an individual performs. Knowledge is a body of information or understanding gained through learning, education, experience, or associations. Abilities are processes required to perform the various job responsibilities.

III. **Authority**

- A. The authority and responsibility for administering the promotion process for the Dalton Police Department is vested in the Chief of Police. Promotions shall be made in accordance with City of Dalton personnel policies and procedures.
- B. The Chief of Police shall manage all aspects of the promotion process.
- C. The Chief of Police shall act as the Department's liaison with the City of Dalton Human Resources Director and coordinate those matters relating to the promotion process.
- D. The Department shall retain authority and responsibility in the promotion process for the following:
 - 1. Coordinating assessment center exercises. This may include:
 - a. Written examinations
 - b. Oral presentations
 - c. Writing labs
 - 2. The evaluation of all testing and testing procedures.
 - 3. Recommendation of selected sworn candidates to the Public Safety Commission for promotion confirmation.
 - 4. Records maintenance of all procedures. All records pertaining to promotional exams shall be maintained by the Chief of Police.

IV. **Legal Requirements**

- A. All components of the promotion process shall be developed and maintained by the Chief of Police.
- B. The promotion process is an integral part of an agency's total selection process. The selection of candidates for promotion must meet the legal, professional, and administrative requirements for entry-level employees, as outlined in written directive GO91-3.01, Selection.

V. **Administrative Procedures**

RESTRICTED LAW ENFORCEMENT DATA

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- A. The Chief of Police shall notify all employees in writing when promotional opportunities become available. Supervisors shall be periodically reminded of promotional opportunities at staff meetings and conferences, and Supervisors shall verbally remind employees at roll call sessions. The written notification shall include:
 - 1. Availability of the job description for the position(s) available
 - 2. Reference to candidacy requirements
 - 3. A deadline for candidates to reply
- B. Each candidate, as defined in Section II. B. of this directive, interested in entering the promotion process, shall submit a memorandum, before the deadline, to the Chief of Police indicating his / her qualifications for the position. Each candidate shall request a letter of recommendation from a Division Commander as to the candidate's performance and potential for promotion.
- C. A one-year probationary period is required for all employees selected in the promotion process. Employees who have been promoted shall be closely observed and frequently rated on their performance. Unsatisfactory performance shall immediately be reported to the probationary employee.
- D. Employees are entitled to file, in writing, a request for review of any part of the promotion process. This request shall be filed through the chain of command to the Chief of Police. The Chief of Police shall review the process or part of the process being contested. Any decision made by the Chief of Police concerning the review may be appealed, in writing, to the Public Safety Commission through the chain of command.
- E. If an employee is not selected during the promotion process and the eligibility list has expired, the employee may reapply for the next posted promotion assessment if he or she meets the qualifications set forth in policy GO92-3.2, Career Development Program.

VI. **Assessment Center**

- A. The Department shall utilize assessment center exercises in the promotion process for all sworn positions below the rank of Captain.
- B. The assessment center tests are intended to measure dimensions, attributes, characteristics, qualities, skills, abilities, and knowledge, as specified in the written job description for the position being tested.
- C. Assessment center exercises may utilize a variety of techniques to evaluate the dimensions and attributes. These techniques may include role-playing, simulation exercises, group activities, and other techniques. These pre-tested exercises shall have been found to be reliable, objective, job-related, and able to provide relevant information.

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VII. **Selection of Sworn Candidates**

- A. After completion of the assessment center, a representative from the company completing the assessment shall provide the Chief of Police with an eligibility list of candidates. Each candidate shall be ranked in one of the following categories based on his / her performance in the assessment:
 - 1. Highly Qualified
 - 2. Qualified
 - 3. Not recommended
- B. The eligibility list shall remain valid for two (2) years from the date posted on the eligibility list.
- C. When selecting a sworn candidate for promotion, the Chief of Police shall select a candidate from the Highly Qualified or Qualified category based on his / her discretion of Departmental needs at the time of the promotion.
- D. Upon selection of a sworn candidate for promotion, the Chief of Police shall meet with and conduct an interview of the candidate prior to placing him / her on promotional probation status.

VIII. **Non-sworn Promotional Testing and Selection**

- A. The Department shall utilize an in-house testing procedure in the promotion process for all non-sworn Supervisor positions.
- B. Non-sworn promotion testing activities may include interview panels, writing activities, simulation exercises, and / or knowledge-based examinations.
- C. The non-sworn promotion testing procedure is intended to measure dimensions, attributes, characteristics, qualities, skills, abilities, and knowledge, as specified in the written job description for the position being tested.
- D. The Chief of Police shall be provided the results of the testing activities prior to the selection for a non-sworn Supervisor position.
- E. Upon selection of a non-sworn candidate for promotion, the Chief of Police shall meet with and conduct an interview of the candidate prior to placing him / her on promotional probation status.
- F. The Chief of Police shall have the authority to recruit and hire a qualified individual from outside the Department for a lateral entry into a non-sworn Supervisor position if there are no qualified internal candidates.

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BY ORDER OF

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DALTON POLICE DEPARTMENT

	<i>Effective Date</i> May 1, 1998	<i>Number</i> GO91-3.5
<i>Subject</i> Physical Readiness Program		
<i>Reference</i> CALEA Standards – 22.2.1, 22.2.2, 22.2.3		<i>Revised</i> May 23, 2023 November 28, 2023
<i>Distribution</i> All Personnel	<i>Re-evaluation Date</i> May 2025	<i>No. Pages</i> 10

I. **Policy**

It is the policy of the Dalton Police Department to provide a Physical Readiness Program (PRP) that will benefit the physical and emotional well-being of all members of the Department while providing reasonable assurance that each member can perform the essential functions of his / her job.

II. **Background**

It is beyond dispute that law enforcement job functions require physical readiness. All members shall be capable of safely and effectively performing all duty assignments without undue risk to themselves, other members, and the general public.

The components of physical readiness (cardiovascular endurance, anaerobic power, muscular strength and endurance, explosive leg power, and agility) underlie and predict the ability to perform job functions. Research indicates that a sound and vigorous personal health and exercise program is the most effective countermeasure against various maladies, such as sudden, fatal heart attacks. Members must accept the responsibility to develop and maintain healthy lifestyles that will enhance their ability to meet the physical and emotional demands of the job.

III. **Fit for Duty**

It shall be the responsibility of each Member to maintain an acceptable level of physical readiness. Acceptable level means that a member, when reporting for duty or when called upon to take law enforcement actions, be at a level of health and physical readiness necessary to perform job functions in an appropriate and effective manner without undue risk to his / her health and safety or that of the general public.

IV. **Definitions**

- A. *Aerobic capacity* – A measure of the body's maximum ability to take in, transport, and utilize oxygen to sustain work activity, such as a sustained foot pursuit.
- B. *Agility* – The ability to generate speed, start and stop, and to change direction. Agility is expressed during tasks such as foot pursuits.

- C. *Anaerobic power* – The body's ability to perform short, intense bouts of activity, such as short sprints, stair climbs, or use of force.
 - D. *Applicant* – A person that has applied, and is currently testing, for a sworn position within the Department.
 - E. *Explosive leg power* – The ability to generate force rapidly. This is expressed when jumping or vaulting over obstacles, for instance.
 - F. *Incumbent* – A person that is currently employed as an Officer by the Department.
 - G. *Muscular endurance* – The ability of a muscle to sustain a sub-maximal force. Muscular endurance contributes to successful performance of carrying objects or in sustained use of force encounters.
 - H. *Muscular strength* – The ability of a muscle to generate maximal force one time. This is important in lifting people or in pushing objects, such as a disabled vehicle.
 - I. *Physical readiness* – The state of having sufficient energy to efficiently and effectively carry out job functions on a daily basis, including the ability to respond effectively to emergency situations.
 - J. *Physical Readiness Program (PRP) Coordinator* – A Member designated as a fitness coordinator for the program.
 - K. *Physical Readiness Program (PRP) Manager* – A physical readiness coordinator designated by the Chief of Police to oversee the physical readiness testing and programming.
 - L. *Physical Readiness Program (PRP) testing* – The participation in an assessment or test that evaluates minimum physical fitness levels and / or measures the ability to perform specific tasks of the Officer job function, both for applicants and incumbents.
 - M. *Physical readiness standards* – Those standards which measure a member's ability to perform essential job functions.
 - N. *Pre-service applicant* – A candidate for employment who has successfully completed the Georgia Basic Law Enforcement Training Course through the pre-service training program.
- V. **Benefits of Physical Readiness**
- A. Personal Benefits
 - 1. Improved officer safety
 - 2. Improved general health
 - 3. Increased energy levels

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4. Improved self-image and public respect
 5. Confidence
 6. Improved appearance; a noted psychological factor when interacting with the public
 7. Better health and longevity
 8. Better job performance
- B. Management Benefits
1. Improved job performance
 2. Reduced sick leave
 3. Improved employee performance
 4. Lower frequency of accidents
 5. Improved morale of employees
- C. Extended Capabilities of Law Enforcement Employees
1. Poise
 2. Confidence
 3. Stress management
 4. Career survival

VI. **Responsibilities**

A. Training Instructors

It is the responsibility of any Training Instructor to monitor and evaluate a participant during his / her training and to report any potential challenges that a participant may be having that could adversely affect his / her ability to safely perform the training exercises and / or to safely perform the essential functions of his / her job.

B. Field Training Officers

It is the responsibility of Field Training Officers to identify, evaluate, and report any circumstance or behavior of Trainees that would be indicative of an apparent lack of fitness for duty.

C. Physical Readiness Program Coordinators

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It is the responsibility of the PRP Coordinators to ensure a safe environment for physical readiness testing and to report any behavior that may indicate a lack of fitness for duty.

D. Physical Readiness Program Manager

It is the responsibility of the PRP Manager to ensure the overall effectiveness of the PRP and to exercise functional authority over the PRP Coordinators and the PRP.

E. Supervisors

It is the responsibility of Supervisors to document any circumstances or behavior by a member that may be indicative of a lack of fitness for duty.

VII. **Procedures**

- A. The type of assessment or test required for the Physical Readiness Program for incumbents and applicants shall be designated by the Chief of Police.
- B. All sworn Officers that are assigned to positions in which their job description indicates that they must possess the physical capabilities to perform essential job-related tasks are required to participate in incumbent testing as part of the Physical Readiness Program and should strive to meet the established standards
- C. The PRP testing shall take place annually at a time designated by the PRP Manager, unless directed otherwise by the Chief of Police.
- D. All applicants for a sworn position must meet the established applicant standards of the Physical Readiness Program before being considered for employment.
- E. Trainees in the FTO Program or new Officers that have completed the FTO Program shall be required to participate in the regularly scheduled incumbent testing for the PRP.
- F. Before participating in any PRP testing, all incumbents shall be required to complete a medical questionnaire (PAR Q) and be cleared to participate by a PRP Coordinator (Appendix A). If the incumbent is not cleared for testing, the incumbent shall obtain a medical release from a licensed physician stating that he / she is approved to participate in the test or assessment (Appendix B).
- G. Before participating in any PRP testing, all applicants shall be required to have a medical release form signed by a licensed physician stating that the applicant is approved to participate in the test or assessment (Appendix B).
- H. In lieu of the medical release form, all pre-service applicants may submit a Physician's Affidavit from their Peace Officer Application for Certification, affirming the candidate has no physical, emotional, or mental conditions that might adversely affect his / her ability to perform the duties of a peace officer or take part in training programs relative to law enforcement. The affidavit must have been signed by a licensed physician within six (6) months of the PRP testing.

RESTRICTED LAW ENFORCEMENT DATA

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- I. PRP testing results shall be documented on the appropriate form for each applicant and incumbent. Those forms shall be entered into the applicant file or the incumbent's training file.

VIII. **Duty Status / Medical**

- A. Members shall report for their PRP testing at the time and place specified by the PRP Manager.
- B. Members unable to participate in the PRP testing for medical reasons shall be evaluated by a licensed physician to determine if they are able to perform the essential functions as listed in their job description.
- C. A member who returns from injuries / extended illnesses greater than thirty (30) days or returns from light duty shall be directed by the Chief of Police or his / her designee to submit a medical release form (Appendix B) indicating he / she is able to perform the essential functions, as listed in his / her job description, and clearing him / her to participate in the PRP testing.
- D. Members who return from injuries, extended illnesses, or light duty shall be required to participate in the next regularly scheduled annual PRP test or as directed by the Chief of Police or his / her designee.

IX. **Physical Readiness Standards**

- A. Any assessment or test utilized for the Physical Readiness Program shall be relevant and sufficient to measure the physical readiness of applicants and incumbents and assess their ability to perform essential job functions.
- B. The PRP Manager shall be responsible for maintaining the documented standards for each assessment or test utilized for the PRP.
- C. The PRP Manager shall make readily available to all members the standards required for any assessment or test to be taken as part of the PRP.
- D. The Chief of Police shall designate which assessment or test is to be completed for the annual PRP testing and any applicant testing.

X. **Testing Results**

- A. Members who fail to meet the established standards during PRP testing shall be allowed to retake the test or assessment on a future testing date within the same calendar year. The member shall have only one opportunity to retake the assessment.
- A.B. Applicants who fail to meet the established standards of the designated applicant PRP test shall be allowed to retake the applicant PRP test on a future applicant testing date.
- B.C. If the Member is unable to successfully complete the PRP testing by meeting all required standards, he / she shall be allowed to remain on active duty but shall be

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required to demonstrate improvement toward meeting the physical readiness standards.

1. Upon the member's failure to meet the physical readiness standards, he / she shall be provided with fitness and health guidelines intended to support improvement toward meeting the standards.
2. The Support Services Operations Supervisor shall notify the member's immediate Supervisor, the member's Division Commander, and the Chief of Police of the failure to meet the physical readiness standards.
3. The member shall receive verbal counseling from ~~his / her immediate~~ the Support Services Operations Supervisor and the failure shall be documented in Guardian Tracking and noted in his / her annual performance evaluation.

~~C.D.~~ Upon failure to meet the established standards for any second consecutive annual PRP testing period, the member shall be subject to a staff review of physical readiness. The staff review shall include the Support Services Operations Supervisor, ~~a PRP Coordinator~~, the member's direct Supervisor, and the member's Division Commander. The purpose of the review is to evaluate the member's physical readiness status, including, but not limited to, the following:

1. The member's recorded participation in the Physical Readiness Program
2. The member's progress toward meeting the physical readiness standards
3. The member's job performance as related to physical readiness
4. Any other factors relevant to the member's fitness level and the Member's inability to meet the physical readiness standards

D.E. At the conclusion of the staff review, the member's Division Commander shall make a recommendation to the Chief of Police as to what, if any, action should be taken regarding the member's failure to meet the physical readiness standards. Possible actions include, but are not limited to:

1. Referral for fitness for duty exam
2. Participation in remedial fitness training
3. Written Counseling

E.F. If the member is unable to successfully complete the PRP testing by passing the established standards for more than two (2) consecutive annual PRP testing periods he / she may be removed from Full-Duty Status and required to submit to a fitness-for-duty evaluation. This fitness-for-duty evaluation shall be conducted by a Department-approved physician. If the member is not deemed fit for duty by a Department-approved physician, he / she may be assigned to another position in the Department for which he / she is qualified, if any exists, the member may apply for another position within the City, if any exists, or the member may be dismissed from the Department.

RESTRICTED LAW ENFORCEMENT DATA

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XI. **Assistance for Department Members**

The Department recognizes an obligation to provide assistance to members who wish to improve their physical fitness and / or have difficulty in meeting the physical readiness standards. The Department / City of Dalton offers the following assistance to members:

1. On-site fitness facility
2. On-duty exercise time
3. Employee Assistance Program (EAP) provided health and nutrition advice and recommendations
4. Discounted memberships to exercise / training facilities, such as Bradley Wellness Center, to help improve PRP performance

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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Appendix A

PAR-Q Health Questionnaire

PAR-Q is designed to help you help yourself. For most people physical activity should not pose any problem or hazard. PAR-Q has been designed to identify the small number of adults for whom physical activity might be inappropriate or those who should have medical advice concerning the type of activity most suitable for them. Common sense is your best guide in answering these seven questions. Please read them carefully and check YES or NO for each question as it applies to you. In the space below each question, record the information about the "YES" response.

YES NO

____ ____ 1. Has your doctor ever said that you have a heart condition and that you should only do physical activity recommended by your doctor?

YES NO

____ ____ 2. Do you feel pain in your chest when you do physical activity?

YES NO

____ ____ 3. In the past month, have you had chest pain when you were not doing physical activity?

YES NO

____ ____ 4. Do you lose your balance because of dizziness or do you ever lose consciousness?

TRA HQ 092419

YES NO

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____ 5. Do you have a bone or joint problem (for example, back, knee, or hip) that could be made worse by a change in your physical activity?

YES NO

____ 6. Is your doctor currently prescribing drugs (for example water pills) for your blood pressure or heart condition?

YES NO

____ 7. Do you know of any other reason why you should not do physical activity?

I have read, understood, and completed this questionnaire. Any questions I had were answered to my full satisfaction.

Print Name: _____

Signature: _____

Date: _____

Blood Pressure: _____

Cleared for Testing: YES _____ NO _____

Physical Readiness Program Coordinator: _____

Comments: _____

TRA HQ 092419

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Appendix B

MEDICAL RELEASE FORM

Individual's Name _____

Dalton Police Officers are required to perform a variety of essential physically demanding tasks, including the following:

- Walking for extended periods
- Short sprints
- Long pursuits lasting over 2 minutes
- Running up and down stairs
- Pushing heavy objects
- Jumping over and around obstacles
- Lifting and carrying heavy objects, sometimes up and down stairs
- Using hands and feet in use of force situations
- Using force in short and long term (greater than 2 minutes) efforts
- Bending and reaching
- Dragging people and objects

To measure an individual's capability to perform these critical tasks, all applicants and incumbents must undergo physical readiness testing, which may consist of the performance of or simulation of the previously listed tasks.

Your professional opinion is requested as to whether the individual can safely participate in physical fitness testing and exercise training.

PLEASE CHECK ONE:

_____ There are **no contraindications** to the individual either 1) being capable of performing the essential physical tasks and 2) being capable of undergoing the physical readiness testing.

_____ There are contraindications and it is not recommended that the individual participates in the physical readiness testing or exercise training at this time.

Physician's signature: _____

Date: _____

TRA MRF 09241

RESTRICTED LAW ENFORCEMENT DATA

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Dalton Fire Department

404 School Street, Dalton, GA 30720

Phone: 706-278-7363

Detailed Selected Statistics and Management Activity

By Incident Type

Report Period: 10/01/23 - 10/31/23 23:59:59

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPs	AVG # SUPPR. PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR. APPR.	AVG # EMS APPR.	AVG # OTHER APPR.	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
111	Building fire	2	0.69%	0	13	0	1	4.5	0.00	1	18.55	26.333332	4.42
113	Cooking fire, confined to container	1	0.34%	0	16	0	1	5	0.00	1	6.23	4.249999	3.15
130	Mobile property (vehicle) fire, other	1	0.34%	0	6	0	1	2	0.00	1	3.97	1.533333	1.98
132	Road freight or transport vehicle fire	1	0.34%	0	6	0	0	2	0.00	0	4.00	3.750000	5.77
142	Brush or brush-and-grass mixture fire	1	0.34%	0	3	0	0	1	0.00	0	1.65	1.650000	6.92
143	Grass fire	3	1.03%	0	6	0	0.33	2	0.00	0.33	2.71	7.416666	4.09
151	Outside rubbish, trash or waste fire	1	0.34%	0	3	0	0	1	0.00	0	0.55	.550000	4.55
251	Excessive heat, scorch burns with no ignition	2	0.69%	0	7.5	0	0.5	2.5	0.00	0.5	4.07	9.650000	4.11
311	Medical assist, assist EMS crew	167	57.39%	0	0	3.1	0.02	0	1.01	0.01	0.93	151.183329	4.60
320	Emergency medical service incident, other	1	0.34%	0	0	3	0	0	1.00	0	0.70	.700000	2.58
322	Motor vehicle accident with injuries	17	5.84%	0	0	5.71	0.18	0	1.94	0.18	2.60	33.166663	3.54
324	Motor vehicle accident with no injuries.	6	2.06%	0	0	5	0.17	0	1.67	0.17	1.77	9.149999	2.91
412	Gas leak (natural gas or LPG)	1	0.34%	0	5	0	1	2	0.00	1	4.40	4.249999	2.75
445	Arcing, shorted electrical equipment	2	0.69%	0	15.5	0	1	5	0.00	1	9.08	8.200000	4.59

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPS	AVG # SUPPR. PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR. APPR.	AVG # EMS APPR.	AVG # OTHER APPR.	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
500	Service Call, other	6	2.06%	0	3.17	0	0.17	1	0.00	0.17	0.85	5.233332	1.93
522	Water or steam leak	1	0.34%	0	3	0	0	1	0.00	0	4.40	4.400000	7.73
561	Unauthorized burning	1	0.34%	0	3	0	0	1	0.00	0	1.20	1.200000	2.20
611	Dispatched & canceled en route	32	11.00%	0	3	2.41	0.22	0.94	0.78	0.22	0.34	9.733326	0.09
622	No incident found on arrival at dispatch address	10	3.44%	0	1.8	2.8	0.1	0.6	0.90	0.1	0.93	7.799999	5.07
650	Steam, other gas mistaken for smoke, other	1	0.34%	0	15	0	1	5	0.00	1	2.93	1.933333	4.00
651	Smoke scare, odor of smoke	2	0.69%	0	8.5	0	0.5	3	0.00	0.5	1.87	2.916666	1.10
652	Steam, vapor, fog or dust thought to be smoke	1	0.34%	0	3	0	0	1	0.00	0	0.75	.750000	2.80
711	Municipal alarm system, malicious false alarm	1	0.34%	0	16	0	1	5	0.00	1	4.53	2.916666	4.77
714	Central station, malicious false alarm	1	0.34%	0	12	0	1	4	0.00	1	2.82	1.466666	3.13
715	Local alarm system, malicious false alarm	1	0.34%	0	9	0	4	3	0.00	2	3.47	1.366666	2.13
733	Smoke detector activation due to malfunction	4	1.37%	0	10	0	0.75	3.25	0.00	0.75	4.39	11.849998	9.05
735	Alarm system sounded due to malfunction	7	2.41%	0	9.86	0	0.86	3.29	0.00	0.86	3.78	17.266664	2.69
743	Smoke detector activation, no fire - unintentional	7	2.41%	0	11.43	0	1	3.71	0.00	1	3.76	18.333329	4.33
744	Detector activation, no fire - unintentional	2	0.69%	0	11.5	0	1.5	4	0.00	1	2.27	3.266666	4.20
745	Alarm system activation, no fire - unintentional	8	2.75%	0	13	0	1	4	0.00	1	3.27	16.916660	4.21
Totals		291	100%	0	2.25	2.59	0.21	0.73	0.85	0.19	1.56	369.13	3.90
Mutual Aid Given Incidents		15											



Dalton Fire Department

404 School Street, Dalton, GA 30720

Phone: 706-278-7363

Response Summary by Station

Report Period: 10/01/23 - 10/31/23 23:59:59

Station	Responses	% Fire	% EMS	Other	Per Day
Station 1	129	3.88	64.34	31.78	4.3
Station 2	53	5.66	56.6	37.74	1.77
Station 3	68	5.88	57.35	36.76	2.27
Station 4	40	10	60	30	1.33
Station 5	21	0	80.95	19.05	0.7

Total 311

11/20/23 14:24:55



Dalton Fire Department

404 School Street, Dalton, GA 30720

Phone: 706-278-7363

Breakdown by Incident Type

Report Period: 10/01/23 - 10/31/23 23:59:59

Incident Type	Incidents	Exposures
311 Medical assist, assist EMS crew	167	0
611 Dispatched & canceled en route	38	0
322 Motor vehicle accident with injuries	19	0
622 No incident found on arrival at dispatch address	12	0
745 Alarm system activation, no fire - unintentional	8	0
735 Alarm system sounded due to malfunction	7	0
743 Smoke detector activation, no fire - unintentional	7	0
324 Motor vehicle accident with no injuries.	6	0
500 Service Call, other	6	0
733 Smoke detector activation due to malfunction	4	0
651 Smoke scare, odor of smoke	3	0
111 Building fire	3	0
142 Brush or brush-and-grass mixture fire	3	0
143 Grass fire	3	0
151 Outside rubbish, trash or waste fire	2	0
251 Excessive heat, scorch burns with no ignition	2	0
131 Passenger vehicle fire	2	0
445 Arcing, shorted electrical equipment	2	0
600 Good intent call, other	2	0
744 Detector activation, no fire - unintentional	2	0
650 Steam, other gas mistaken for smoke, other	1	0
652 Steam, vapor, fog or dust thought to be smoke	1	0
711 Municipal alarm system, malicious false alarm	1	0
714 Central station, malicious false alarm	1	0

11/20/23 14:30:53

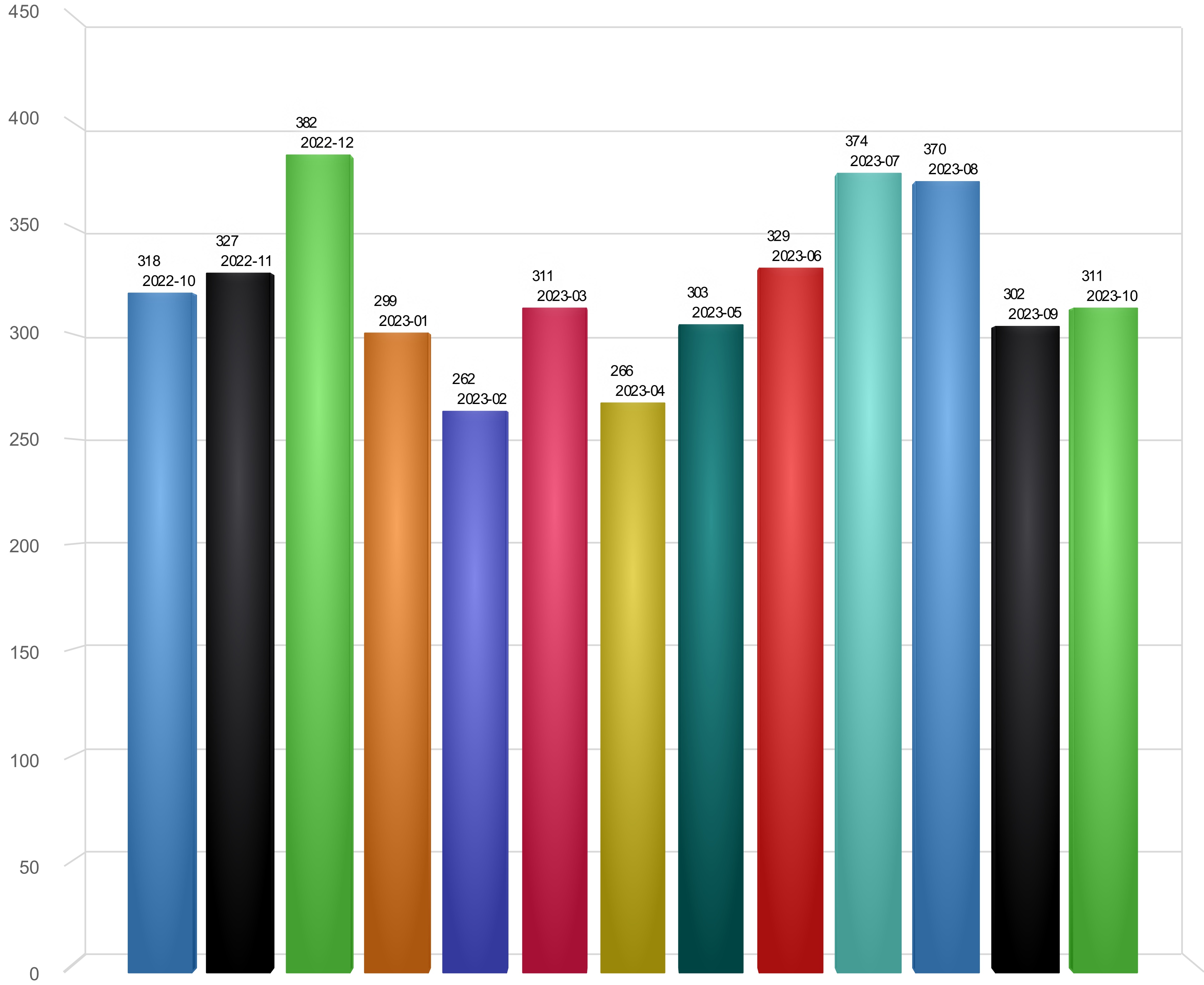
Incident Type	Incidents	Exposures
715 Local alarm system, malicious false alarm	1	0
132 Road freight or transport vehicle fire	1	0
113 Cooking fire, confined to container	1	0
130 Mobile property (vehicle) fire, other	1	0
522 Water or steam leak	1	0
561 Unauthorized burning	1	0
320 Emergency medical service incident, other	1	0
411 Gasoline or other flammable liquid spill	1	0
412 Gas leak (natural gas or LPG)	1	0

	Incidents	Exposures
Total	311	0

Incidents by Months

10/01/2022-10/31/2023

- 2022-10
- 2022-11
- 2022-12
- 2023-01
- 2023-02
- 2023-03
- 2023-04
- 2023-05
- 2023-06
- 2023-07
- 2023-08
- 2023-09
- 2023-10



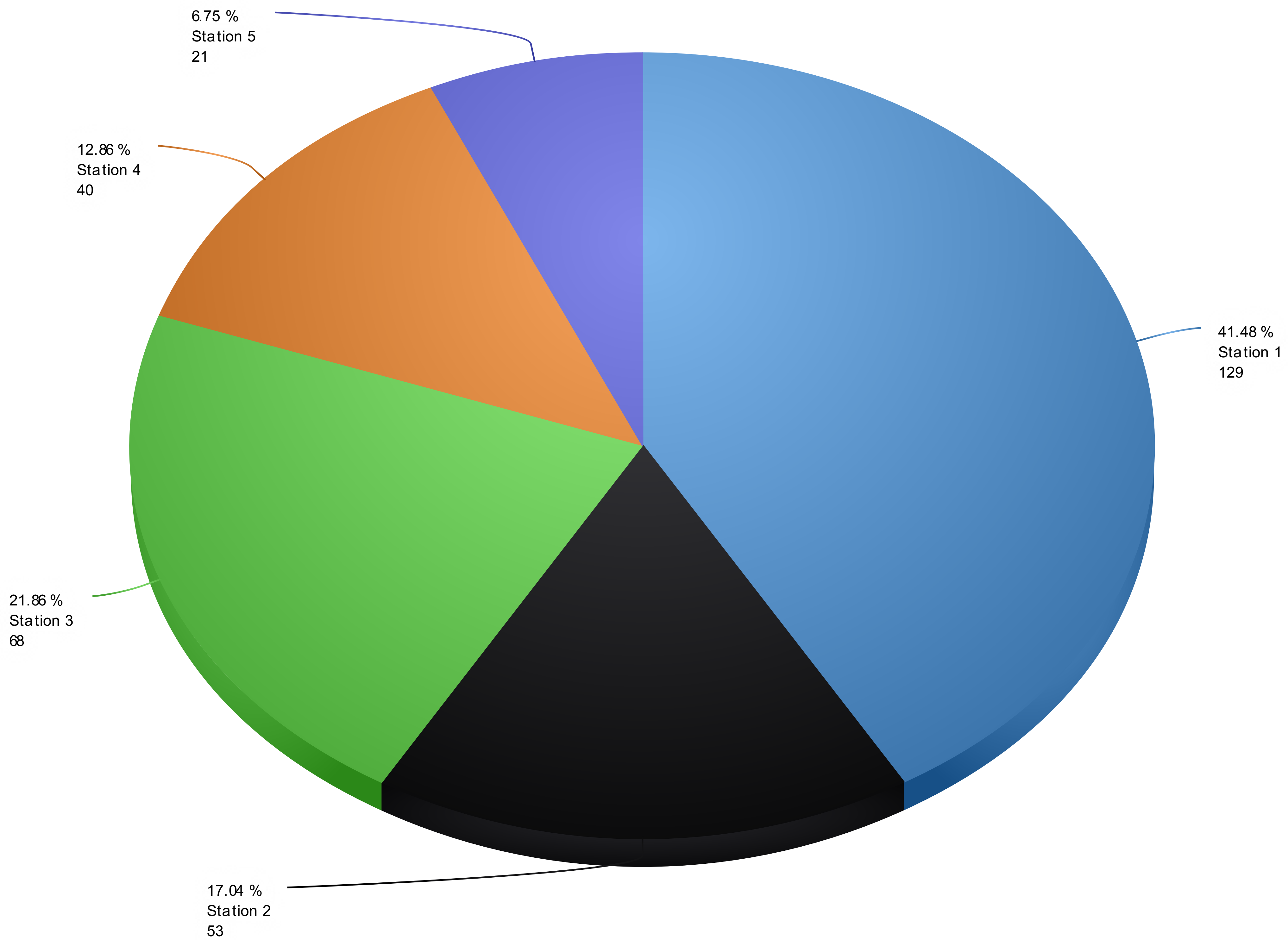
Incident Count

Total of Month: 4,154

Incidents by Stations

10/01/2023-10/31/2023

- Station 1
- Station 2
- Station 3
- Station 4
- Station 5

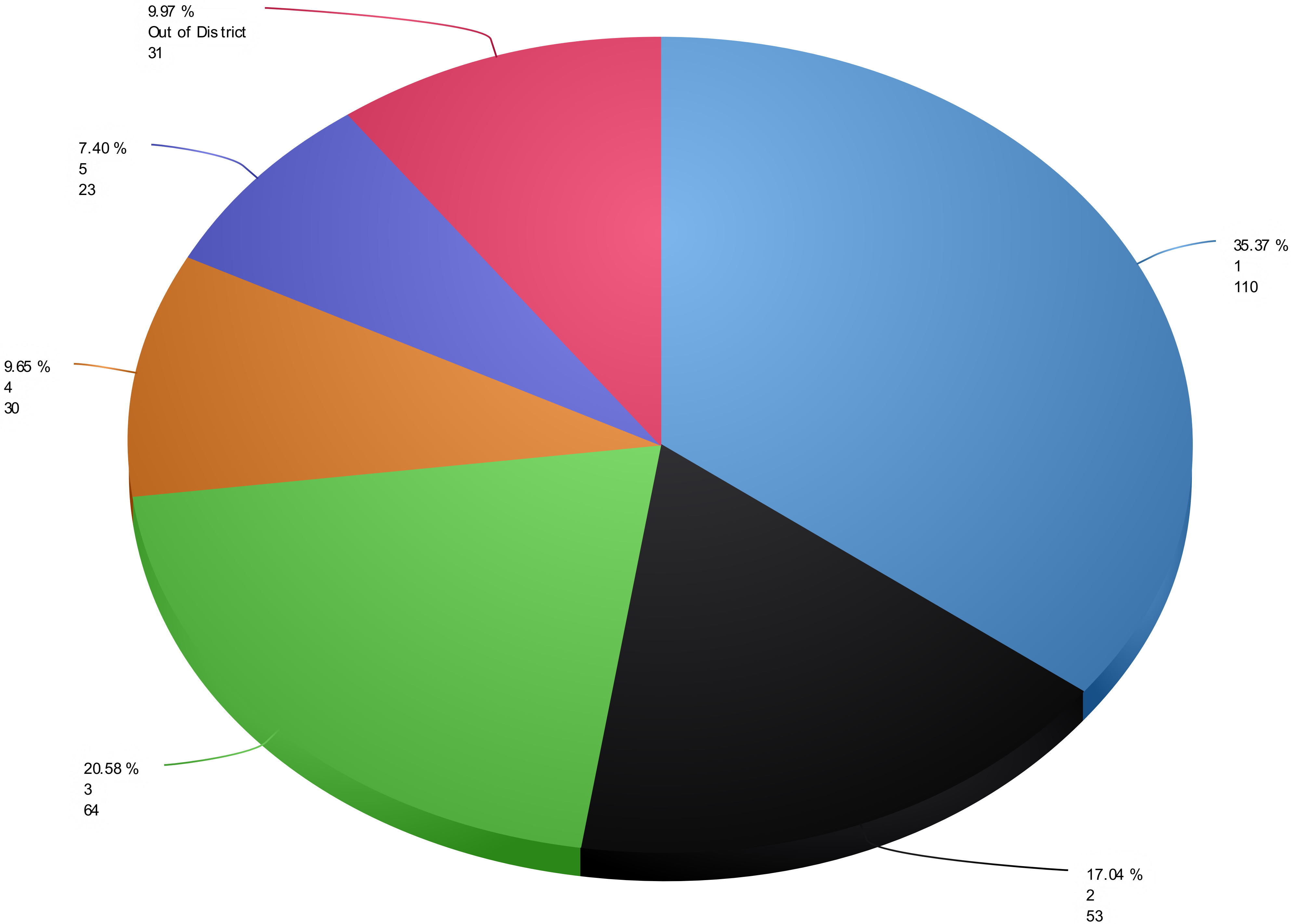


Total of Station: 311

Incidents by District

10/01/2023-10/31/2023

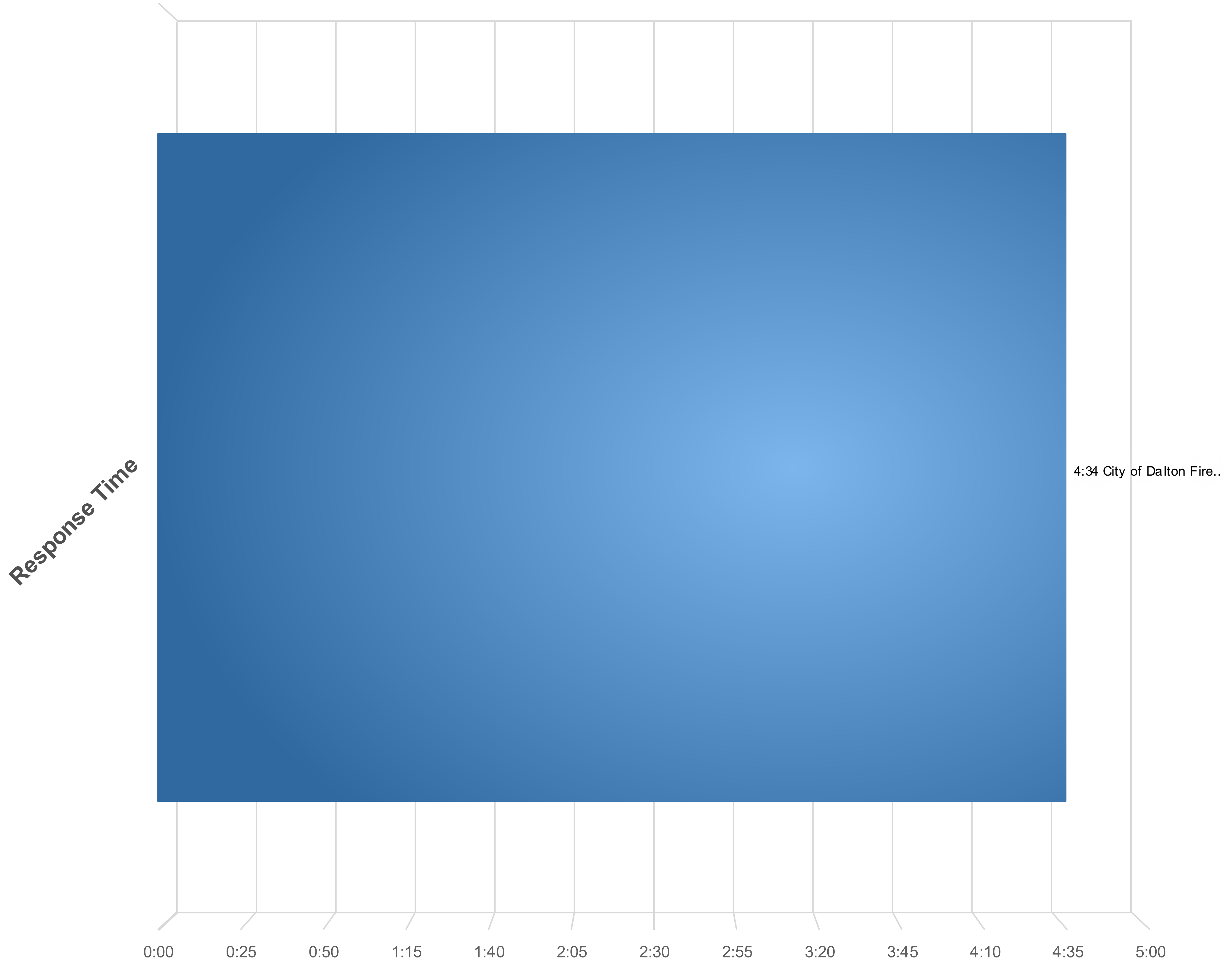
- 1
- 2
- 3
- 4
- 5
- Out of District



Total of District: 311

Department Average Response Time (Alarm-> First Unit Arrival)

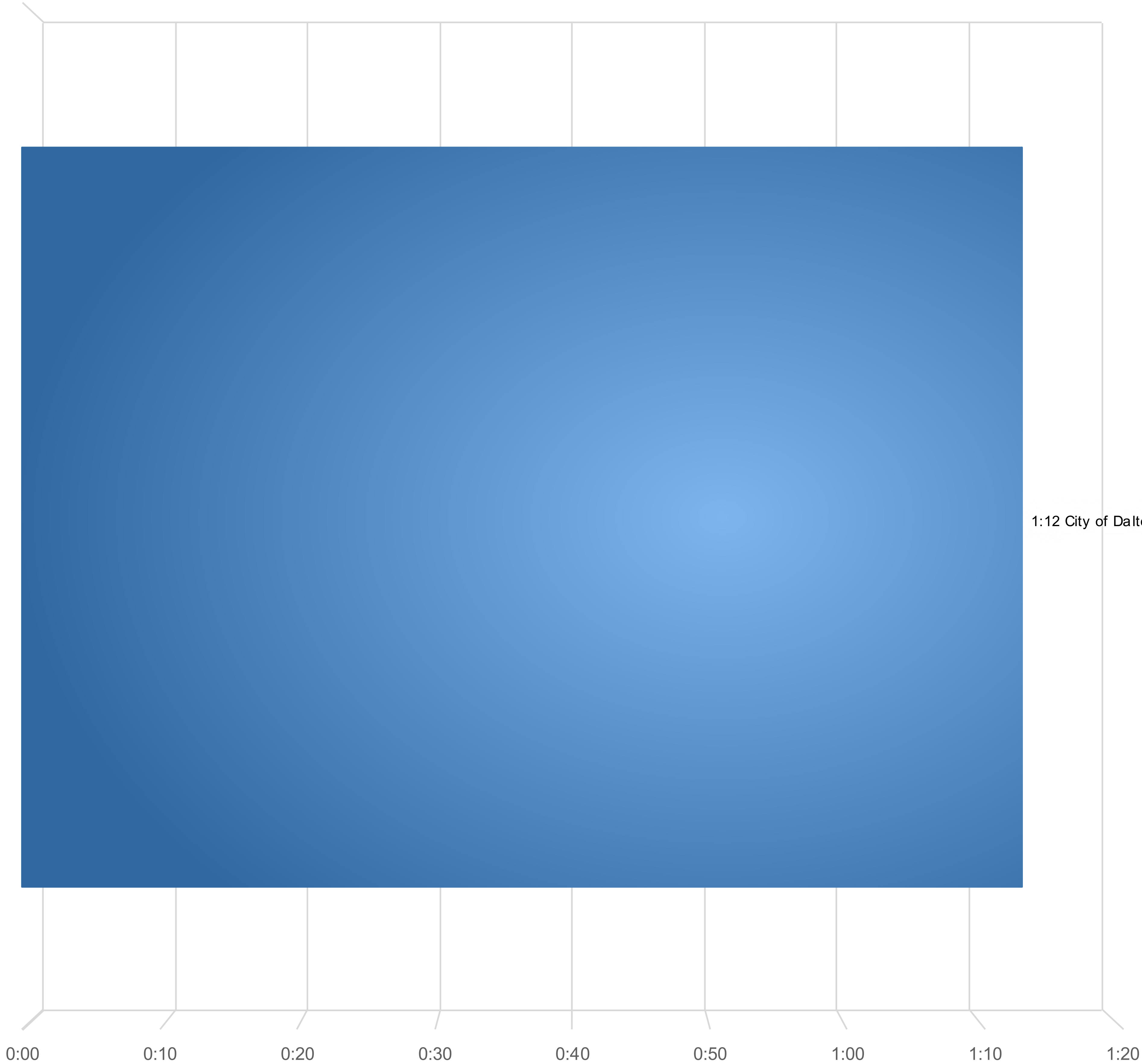
10/01/2023-10/31/2023



Department Average Turnout Time (Alarm-> First En Route)

10/01/2023-10/31/2023

Turnout Time

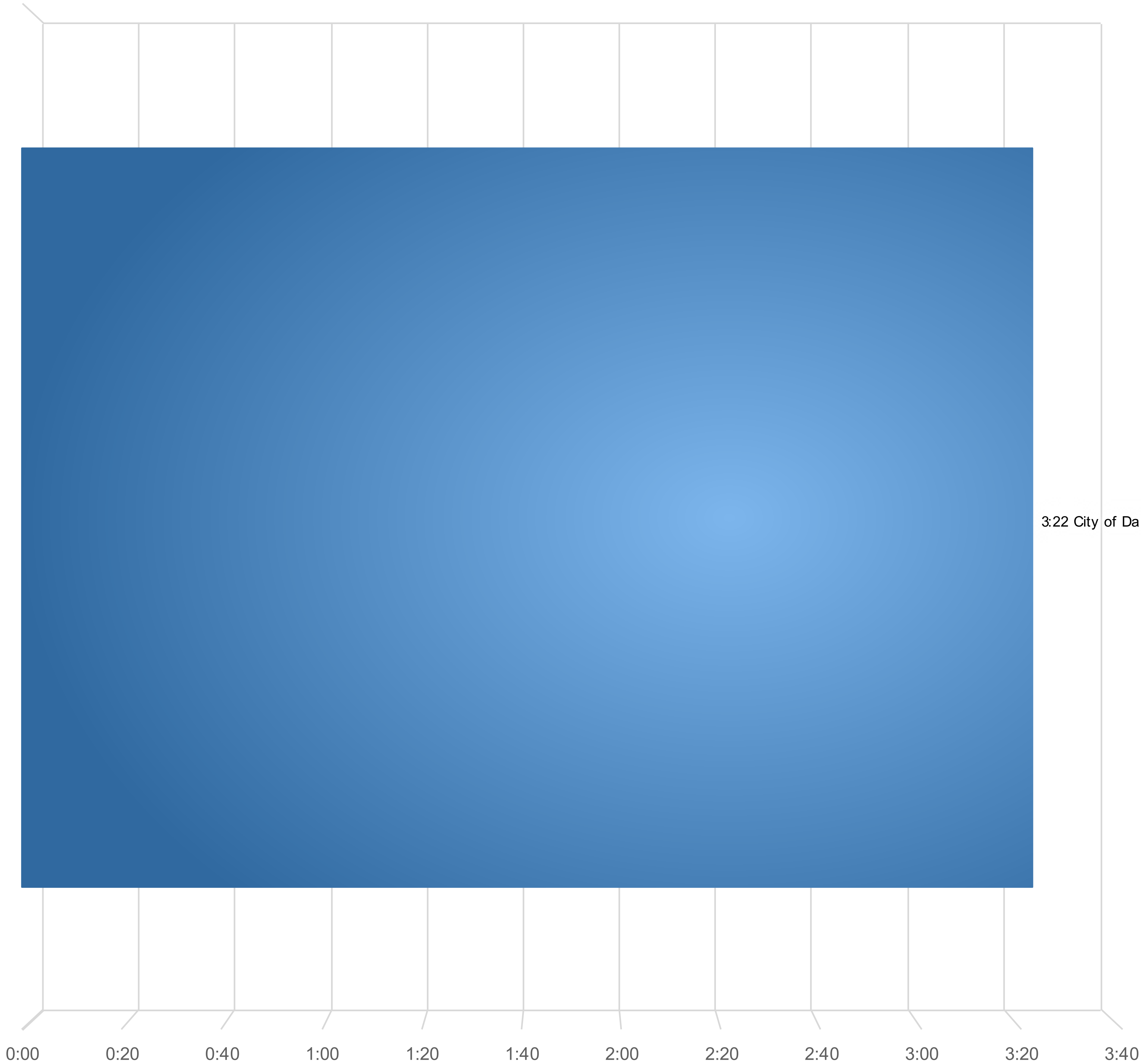


1:12 City of Dalton Fire..

Department Average Travel Time (First En Route -> First Unit Arrival)

10/01/2023-10/31/2023

Travel Time



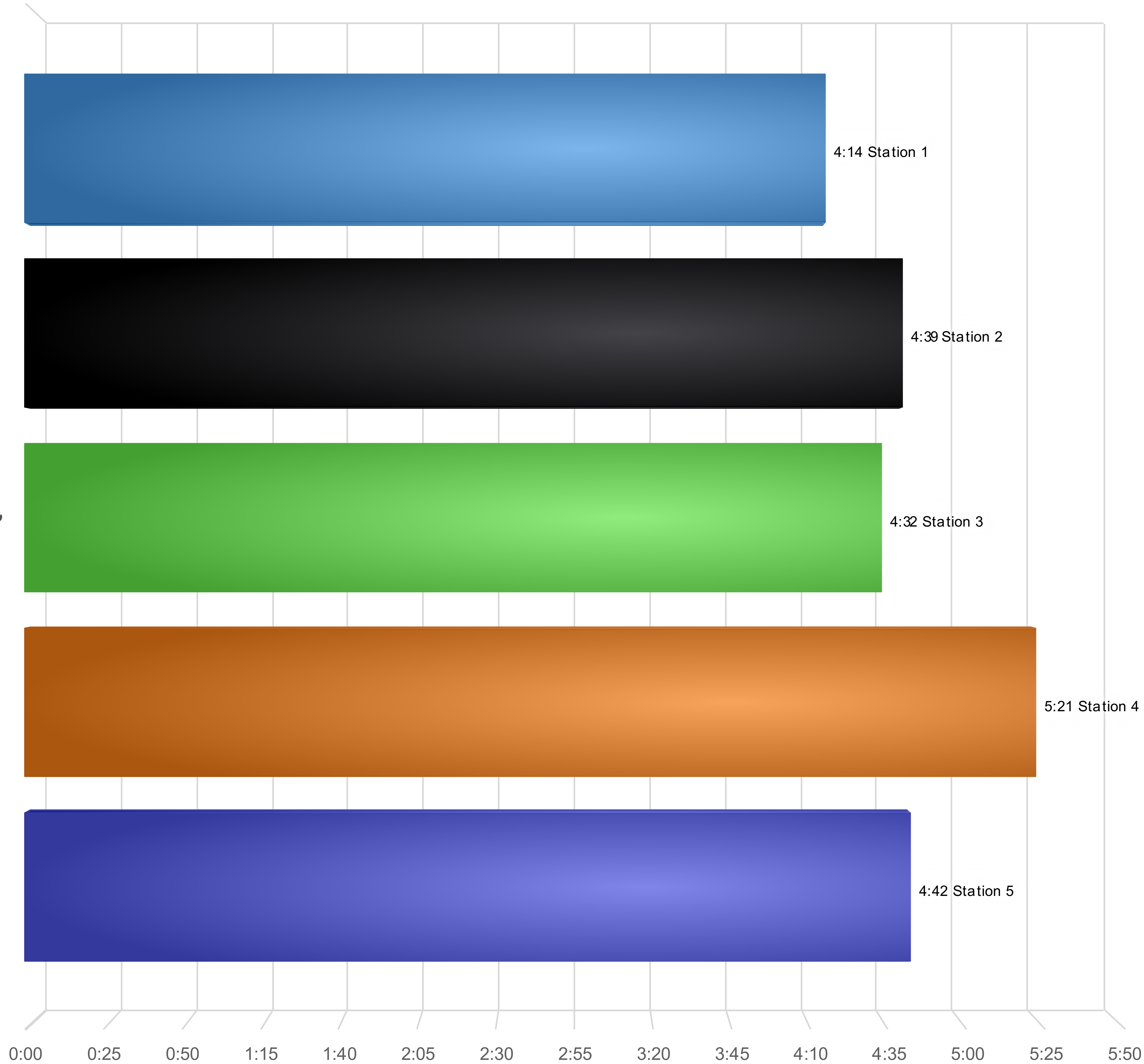
3:22 City of Dalton Fire..

Average Response Time by Station

10/01/2023-10/31/2023

- Station 1
- Station 2
- Station 3
- Station 4
- Station 5

Response Time



Total of Station: 4:34



Dalton Fire Department

404 School Street, Dalton, GA 30720

Phone: 706-278-7363

Staff Hours by Incident Type

Report Period: 10/01/23 - 10/31/23 23:59:59

Incident Type	Hours
311 Medical assist, assist EMS crew	151.19
111 Building fire	39.48
322 Motor vehicle accident with injuries	34.78
743 Smoke detector activation, no fire - unintentional	18.34
735 Alarm system sounded due to malfunction	17.27
745 Alarm system activation, no fire - unintentional	16.92
131 Passenger vehicle fire	14.92
733 Smoke detector activation due to malfunction	11.85
611 Dispatched & canceled en route	11.43
251 Excessive heat, scorch burns with no ignition	9.65
324 Motor vehicle accident with no injuries.	9.14
622 No incident found on arrival at dispatch address	8.70
445 Arcing, shorted electrical equipment	8.20
143 Grass fire	7.42
500 Service Call, other	5.24
522 Water or steam leak	4.40
412 Gas leak (natural gas or LPG)	4.25
113 Cooking fire, confined to container	4.25
132 Road freight or transport vehicle fire	3.75
651 Smoke scare, odor of smoke	3.61
142 Brush or brush-and-grass mixture fire	3.55
744 Detector activation, no fire - unintentional	3.26
711 Municipal alarm system, malicious false alarm	2.92
151 Outside rubbish, trash or waste fire	2.42

Incident Type	Hours
650 Steam, other gas mistaken for smoke, other	1.93
130 Mobile property (vehicle) fire, other	1.53
714 Central station, malicious false alarm	1.47
715 Local alarm system, malicious false alarm	1.37
561 Unauthorized burning	1.20
411 Gasoline or other flammable liquid spill	0.75
652 Steam, vapor, fog or dust thought to be smoke	0.75
320 Emergency medical service incident, other	0.70
600 Good intent call, other	0.65

Total	407.29
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Dalton Fire Department

404 School Street, Dalton, GA 30720

Phone: 706-278-7363

Injuries and Property Loss

(Dates: 10/01/23 - 10/31/23 23:59:59)

CODE	DESCRIPTOR	FREQ	FREQ %	EXPs	CIV DTHS	CIV DTHS	CIV INJ	CIV INJS	FF DTHS	FF DTHS	FF INJ	FF INJS	PROP LOSS	PROP LOSS	CONT LOSS	CONT LOSS	TOTAL LOSS	TOTAL LOSS %
111	Building fire	2	0.69%	0	0	0.00%	1	100.00 %	0	0.00%	0	0.00%	25,500	80.06%	500	83.33%	26,000	80.12%
113	Cooking fire, confined to container	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	100	16.67%	100	0.31%
130	Mobile property (vehicle) fire, other	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	350	1.10%	0	0.00%	350	1.08%
131	Passenger vehicle fire	0	0.00%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
132	Road freight or transport vehicle fire	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	6,000	18.84%	0	0.00%	6,000	18.49%
142	Brush or brush-and-grass mixture fire	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
143	Grass fire	3	1.03%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
151	Outside rubbish, trash or waste fire	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
251	Excessive heat, scorch burns with no ignition	2	0.69%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

CODE	DESCRIPTOR	FREQ	FREQ %	EXPs	CIV DTHS	CIV DTHS	CIV INJ	CIV INJS	FF DTHS	FF DTHS	FF INJ	FF INJS	PROP LOSS	PROP LOSS	CONT LOSS	CONT LOSS	TOTAL LOSS	TOTAL LOSS %
311	Medical assist, assist EMS crew	167	57.39%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
320	Emergency medical service incident, other	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
322	Motor vehicle accident with injuries	17	5.84%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
324	Motor vehicle accident with no injuries.	6	2.06%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
411	Gasoline or other flammable liquid spill	0	0.00%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
412	Gas leak (natural gas or LPG)	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
445	Arcing, shorted electrical equipment	2	0.69%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
500	Service Call, other	6	2.06%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
522	Water or steam leak	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
561	Unauthorized burning	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
600	Good intent call, other	0	0.00%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
611	Dispatched & canceled en route	32	11.00%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

CODE	DESCRIPTOR	FREQ	FREQ %	EXPs	CIV DTHS	CIV DTHS	CIV INJ	CIV INJS	FF DTHS	FF DTHS	FF INJ	FF INJS	PROP LOSS	PROP LOSS	CONT LOSS	CONT LOSS	TOTAL LOSS	TOTAL LOSS %
622	No incident found on arrival at dispatch address	10	3.44%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
650	Steam, other gas mistaken for smoke, other	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
651	Smoke scare, odor of smoke	2	0.69%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
652	Steam, vapor, fog or dust thought to be smoke	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
711	Municipal alarm system, malicious false alarm	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
714	Central station, malicious false alarm	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
715	Local alarm system, malicious false alarm	1	0.34%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
733	Smoke detector activation due to malfunction	4	1.37%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
735	Alarm system sounded due to malfunction	7	2.41%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
743	Smoke detector activation, no fire - unintentional	7	2.41%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
744	Detector activation, no fire - unintentional	2	0.69%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
745	Alarm system activation, no fire - unintentional	8	2.75%	0	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

CODE	DESCRIPTOR	FREQ	FREQ %	EXPs	CIV DTHS	CIV DTHS	CIV INJ	CIV INJS	FF DTHS	FF DTHS	FF INJ	FF INJS	PROP LOSS	PROP LOSS	CONT LOSS	CONT LOSS	TOTAL LOSS	TOTAL LOSS %
Totals		291	100%	0	0	100%	1	100%	0	100%	0	100%	31,850	100%	600	100%	32,450	100%
Mutual Aid Given Incidents		20																

Training Division Monthly Report

October 2023

Overview

Monthly training included territory familiarization, core competency check-offs, special operations training, and company level drills chosen by company officers. Training hours during the month of October totaled 2,504.

Outside Schools

6 firefighters attended Georgia Fire Academy's Pressurized Container Fire Control hosted by Whitfield County Fire Department

3 firefighters attended Georgia Fire Academy's Handling Flammable & Combustible Liquids Incidents hosted by Whitfield County Fire Department

3 prospective members of the department's technical rescue team attended Confined Space Rescue Technician at Georgia Fire Academy and attained national certification

1 firefighter attended a Sports and Special Events Risk Management course presented by Texas Engineering Extension Service and hosted by Whitfield County Emergency Management

2 firefighters attended GEMA Crash Victim Extrication hosted by Whitfield County Fire Department

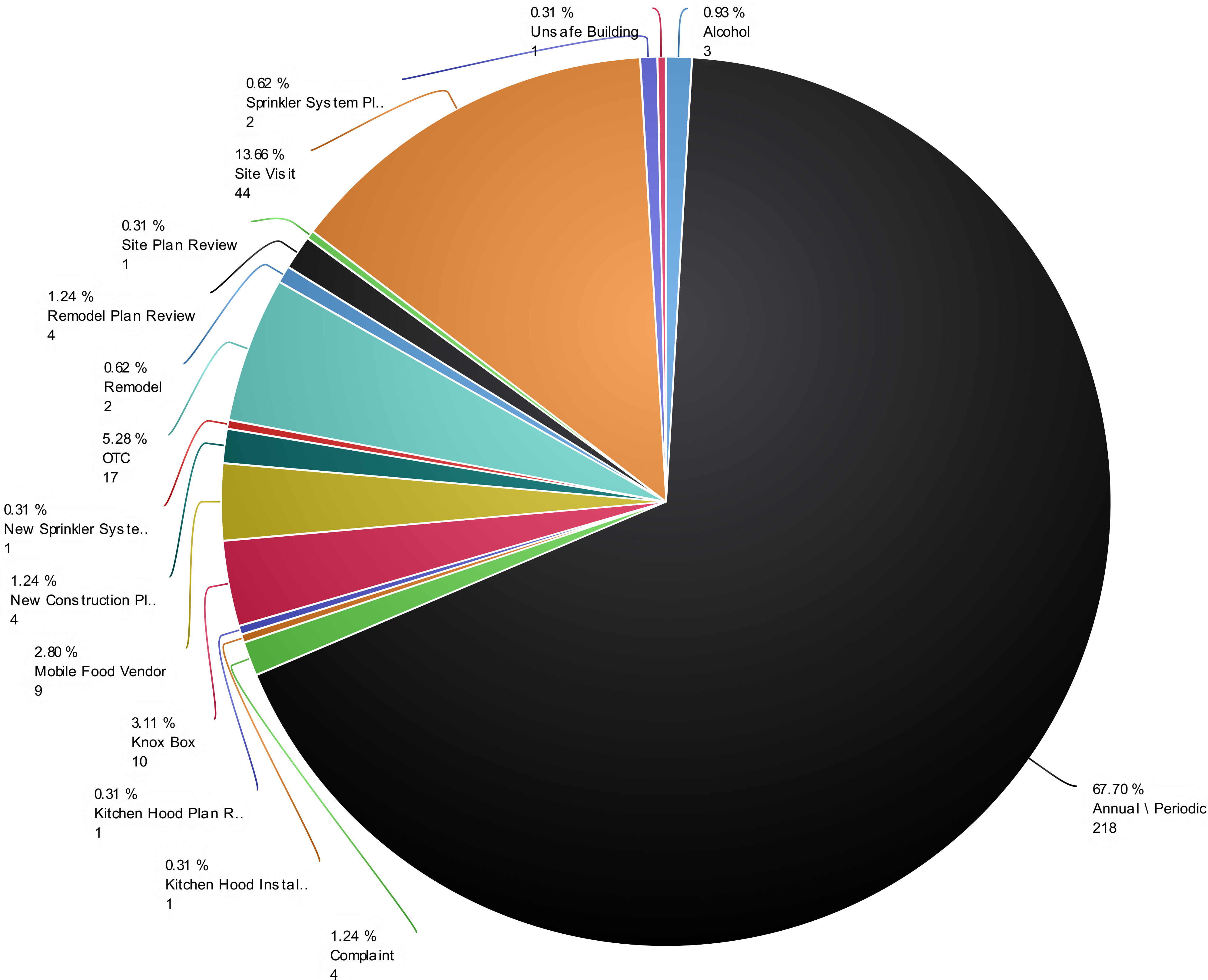
3 aspiring company officers attended Advanced Incident Management (NIMS 400) at DeKalb County Fire Rescue

2 prospective members of the department's technical rescue team attended Trench Rescue Technician at Catoosa County Fire Department and attained national certification

Inspection Visit History by Inspection Type

10/01/2023-10/31/2023

- Alcohol
- Annual \ Periodic
- Complaint
- Kitchen Hood Installation
- Kitchen Hood Plan Review
- Knox Box
- Mobile Food Vendor
- New Construction Plan Review
- New Sprinkler System
- OTC
- Remodel
- Remodel Plan Review
- Site Plan Review
- Site Visit
- Sprinkler System Plan Review
- Unsafe Building



Total of Inspection Type: 322

YEAR-TO-DATE BUDGET REPORT
10/31/2023

FOR 2023 10

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND - OPERATING							
350000 511100 WAGES REG	6,026,000	0	6,026,000	4,950,111.50	.00	1,075,888.50	82.1%
350000 511300 WAGES - OT	519,000	0	519,000	356,873.39	.00	162,126.61	68.8%
350000 512100 GROUP INS	1,079,235	0	1,079,235	809,917.15	.00	269,317.85	75.0%
350000 512200 FICA & MED	500,800	0	500,800	393,834.26	.00	106,965.74	78.6%
350000 512401 RETDCP	396,000	0	396,000	319,082.44	.00	76,917.56	80.6%
350000 512402 RET DBP	323,000	0	323,000	242,919.57	.00	80,080.43	75.2%
350000 512403 RET STATE	28,800	0	28,800	22,975.00	.00	5,825.00	79.8%
350000 512700 WORKERS CO	107,000	0	107,000	89,168.00	.00	17,832.00	83.3%
350000 512900 OTHER EMPL	36,750	0	36,750	30,160.75	.00	6,589.25	82.1%
350000 512915 CLEANING A	49,900	0	49,900	4,531.15	417.50	44,951.35	9.9%
350000 512950 FD CANCER	18,500	0	18,500	16,835.00	.00	1,665.00	91.0%
350000 521210 LEGAL FEES	4,800	0	4,800	1,785.00	.00	3,015.00	37.2%
350000 522140 LAWN CARE	4,000	0	4,000	4,000.00	.00	.00	100.0%
350000 522210 BUILD R&M	60,000	0	60,000	34,356.40	8,757.85	16,885.75	71.9%
350000 522220 EQ REPAIRS	24,000	2,700	26,700	17,001.09	.00	9,698.91	63.7%
350000 522220 APPA MTN APP	100,000	23,690	123,690	115,673.06	389.25	7,627.69	93.8%
350000 522320 RENT EQUIP	4,500	0	4,500	2,405.46	.00	2,094.54	53.5%
350000 523100 INSURANCE	32,980	1,000	33,980	64,561.11	.00	-30,581.11	190.0%
350000 523200 COMMUNICAT	33,750	0	33,750	27,833.05	.00	5,916.95	82.5%
350000 523500 TRAVEL	20,000	-7,500	12,500	8,827.97	60.00	3,612.03	71.1%
350000 523600 DUES	6,000	0	6,000	5,084.90	.00	915.10	84.7%
350000 523630 RADIO SUBC	11,500	0	11,500	10,492.20	.00	1,007.80	91.2%
350000 523640 VEHICLE IM	1,100	0	1,100	850.00	.00	250.00	77.3%
350000 523700 TRAINING	28,000	-8,000	20,000	14,089.24	.00	5,910.76	70.4%
350000 523900 OTHER PUR	0	900	900	659.50	.00	240.50	73.3%
350000 523920 SOFT LIC	16,000	2,400	18,400	18,363.50	.00	36.50	99.8%
350000 531100 SUP GENERA	25,000	-4,000	21,000	13,071.21	155.76	7,773.03	63.0%
350000 531110 SUP OFFICE	4,000	0	4,000	3,639.66	.00	360.34	91.0%
350000 531120 UNIFORMS	140,000	15,500	155,500	155,401.78	.00	98.22	99.9%
350000 531150 SUP GROUND	3,250	0	3,250	694.25	.00	2,555.75	21.4%
350000 531200 UTILITIES	163,000	0	163,000	116,061.95	.00	46,938.05	71.2%
350000 531240 BOTTLE GAS	0	1,500	1,500	746.55	.00	753.45	49.8%
350000 531250 OIL	5,000	0	5,000	4,382.65	.00	617.35	87.7%
350000 531270 GASOLINE	16,500	0	16,500	11,200.06	.00	5,299.94	67.9%
350000 531275 DIESEL	62,000	-1,500	60,500	44,035.75	.00	16,464.25	72.8%
350000 531300 MEALS FOOD	2,000	0	2,000	604.85	.00	1,395.15	30.2%
350000 531600 SMALL EQUI	30,000	0	30,000	9,222.10	.00	20,777.90	30.7%
350000 531700 OTHER SUPP	15,000	-300	14,700	3,793.47	25.00	10,881.53	26.0%
350000 531700 HAZM OTHER SUPP	12,000	0	12,000	9,539.16	.00	2,460.84	79.5%
350000 531700 SAFET OTHER SUPP	5,000	0	5,000	4,928.53	.00	71.47	98.6%
350000 542500 OTHER EQUI	4,000	0	4,000	1,557.08	.00	2,442.92	38.9%
TOTAL GENERAL FUND - OPERATING	9,918,365	26,390	9,944,755	7,941,269.74	9,805.36	1,993,679.90	80.0%
TOTAL EXPENSES	9,918,365	26,390	9,944,755	7,941,269.74	9,805.36	1,993,679.90	