



**HISTORIC PRESERVATION COMMISSION
THURSDAY, JUNE 11, 2020
9:00 AM
502 WILLIAMSBURG DRIVE**

A G E N D A

Call to Order

Minutes:

1. HPC Minutes of March 12, 2020
HPC Minutes of May 11, 2020
HPC Minutes of May 28, 2020

New Business:

2. Tripp Ward - 502 Williamsburg Drive - Docket 131-HPC
Replace 15 windows on house

Miscellaneous Business

Announcements:

3. Next HPC Meeting - July 9, 2020

Adjournment



HISTORIC PRESERVATION COMMISSION MEETING

MINUTES
THURSDAY, MARCH 12, 2020
9:00 A.M.
DALTON CITY HALL

Call to Order: Meeting called to order at 9AM by Vice-Chairman John Hutcheson.

In Attendance: John Hutcheson, Cathy Snyder, Reed Fincher, Joanne Lewis, Kathryn Sellers, Carolyn Roan, Kimberley Witherow, Greg Williams, George Woodward, Kimberly Steed.

Minutes of December 12, 2019: motion by Joanne Lewis, second by Carolyn Roan, to approve minutes as submitted. Motion passed.

Kimberly Steed – 500 Valley Drive – Docket 127-HPC

Ms. Steed presented her request to update certain aspects of her home. She is asking for permission to paint her brick exterior, replace all the windows with Anderson vinyl clad/interior wood with horizontal grids, modify the front porch columns by encasing with wood, replacing the front door, replace the sidewalk and driveway with pavers and grass detail and the landscaping as per the included designs. Ms. Steed was informed that per the guidelines unpainted brick is not allowed to be painted therefore the exterior can't be painted. After reviewing and discussing all the requests, on motion by Cathy Snyder, second by Kathryn Sellers, the request was approved as submitted. All were in favor, but Reed Fincher opposed on the windows.

Election of Officers

Since Jeff Granillo has served two years as Chairman and cannot be reappointed due to term limits, on motion by Carolyn Roan, second by Joanne Lewis, John Hutcheson was appointed Chairman and Reed Fincher was appointed Vice-Chairman. Kimberley Witherow will remain Secretary. All were in favor.

Selection of 2019 Outstanding Preservation Projects

After reviewing and discussing the commercial COA list, on motion by Cathy Snyder, second by Kathryn Sellers, the award goes to Caleb Carnes for his rear façade project at 230 N. Hamilton Street Docket 112-HPC. All were in favor. There were not any contenders for the residential award.

Miscellaneous Business

Reed Fincher distributed the Crown Mill Village Historic District Nomination and boundary map to the members for their review. On motion by Kathryn Sellers, second by Joanne Lewis, all were in favor to proceed with the nomination as proposed.

George Woodward updated the commission to the status of 334 N. Hamilton Street and stated it is in the process of being demolished under the nuisance policy. Also, the depot street survey has been completed and they are currently working on the King Street alley survey.

Adjournment: Meeting adjourned at 10:15 a.m.

Next HPC meeting: April 9, 2020.

Signed:

Jeff Granillo, Chairman

Kimberley Witherow, Secretary



HISTORIC PRESERVATION COMMISSION MINUTES

EMAIL MEETING REVIEW
MAY 11-13, 2020

5/11/20 - Preston & Mikki Denson – 806 W. Willow Park Dr. – Docket 128-HPC

The Commission reviewed the application submitted by the Denson's to add a shed-style roof to cover a concrete patio in the backyard. The roof will be attached to the existing shed and is not visible from the street. It will have stained wooden posts and beam.

On motion by John Hutcheson, second by Kathryn Sellers, the request was approved as submitted. All were in favor, but Cathy Snyder abstained from voting.

5/12/20 - Rowland & Karen Albertson – 603 Kenilworth Ct. – Docket 129-HPC

The Commission reviewed the application submitted by the Albertson's to replace the rotted split rail fence that runs along the length of their driveway. The proposed new fence will be 40" tall made of treated lumber with 3" galvanized steel black PVC coated welded wire panels and will not block the view from any direction.

On motion by Kathryn Sellers, second by Joanne Lewis, the request was approved as submitted. All were in favor.

5/13/20 - Kathryn Sellers – 506 Fairview Dr. – Docket 87-ARC

The Commission reviewed the application submitted by Kathryn Sellers to replace the wind-damaged flat roof shingles on her home. The new roof will be GAF Timberline HD shingles in Charcoal.

On motion by Jeff Granillo, second by Reed Fincher, the request was approved as submitted. All were in favor.

Next HPC meeting: June 11, 2020.

Signed:

John Hutcheson, Chairman

Kimberley Witherow, Secretary



HISTORIC PRESERVATION COMMISSION MINUTES

EMAIL MEETING REVIEW
MAY 28 - JUNE 1, 2020

6/1/20 - Jean Manly - 304 Lynn St. - Docket 89-ARC

The Commission reviewed the application submitted by Jean Manly for her roof replacement due to storm damage back in April. The new roof is Atlas Architectural shingles in Black Shadow.

On motion by Jeff Granillo, second by Cathy Snyder, the request was retroactively approved as submitted. All were in favor.

5/28/20 - Christopher Wozny - 601 W. Crawford St. - Docket 90-ARC

The Commission reviewed the application submitted by Mr. Wozny to add a post and railing on the left hand side of his porch to match the right hand side for symmetry.

On motion by Jeff Granillo, second by Cathy Snyder, the request was approved as submitted. All were in favor.

5/28/20 - DDDA - Burr Park - 101 S. Hamilton St. - Docket 130-HPC

The Commission reviewed the application submitted by the Downtown Dalton Development Authority to place a 10x16 temporary shed structure at Burr Park to store materials for downtown events. The structure will be utilized until a permanent building is completed.

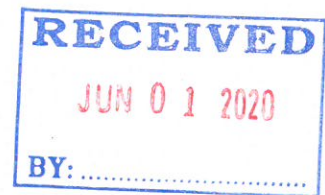
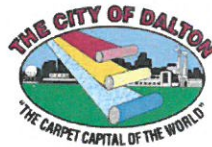
On motion by Kathryn Sellers, second by Cathy Snyder, the request was approved as submitted. All were in favor.

Next HPC meeting: June 11, 2020.

Signed:

John Hutcheson, Chairman

Kimberley Witherow, Secretary



Application for Certificate of Appropriateness

☐ Pre-Application
☐ Preliminary site visit request
☐ Application
☐ Plans & Drawings to scale, photographs,
and other necessary documentation

Date Received _____
Hearing scheduled _____
Application should be received 10 days
prior to a scheduled meeting on the 2nd
Thursday of each month

Property to be considered:

Address of Property: 502 Williamsburg Drive Dalton, GA 30720

Tax Map Identification (Parcel#): 12-237-04-010

Name of Applicant: Tripp Ward

Doing Business as (if applicable): N/A

Address of Applicant: 502 Williamsburg Drive Dalton, GA 30720

Cell: 706-271-8234 Work/Home: _____ Email: tripp_ward@hotmail.com

Relationship of Applicant to Property (Lessee, owner): Owner

Architect: N/A

Address: _____ Phone: _____

Contractor: Hulco

Address: 7110 E. Brainerd Rd. Chattanooga, TN 37421 Phone: 423-899-2400

Type of Building

☒ Single Family
☐ Commercial
☐ Two Family
☐ Garage
☐ Multi-Family
☐ Office Building

Proposed Work

<input type="checkbox"/> Addition to existing structure	<input type="checkbox"/> Alteration to existing structure
<input checked="" type="checkbox"/> Repair	<input type="checkbox"/> New Construction
<input type="checkbox"/> Fence/Wall	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Parking	<input type="checkbox"/> Sign/Advertising
<input type="checkbox"/> Demolish/Move	<input type="checkbox"/> Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: _____

Who will represent applicant before the Historic Preservation Commission:

Name: Tripp Ward

Title or relationship to applicant: Self

Address: 502 Williamsburg Drive Dalton, GA Phone: 706-271-8234

Describe the proposed scope of the project and the work in detail:

Replacing 15 double hung windows on the front, rear and side. The front windows will have

exterior applied grilles (SDL). The rear and side windows will be

Standard Georgian Contoured (SGC). The window sills will be wrapped in
aluminum.

Describe the condition of the areas that would be improved: Several of the

sills are rotten and glazing/wood are missing. Windows do not open.

What materials will be used? Specific models and profiles of windows/doors, brand and

manufacturer, specific type of roofing or siding, etc. Sunrise windows with

Omega 12 glass. The frames will be white in color.

How would the work change the appearance of the building? The appearance of
the windows will remain the same.

When would the work begin? Manufacturer is backed up 8-10 weeks.

What would be the anticipated completion date? September 15th, 2020

Signature or owner (where applicable):

Tripp Ward

Name (Print or type): Tripp Ward

Signature of applicant or agent:

Tripp Ward

Name (Print or type): Tripp Ward

Return completed application with all supporting documentation to: kwitherow@daltonga.gov or
City of Dalton, Administration Dept., 300 West Waugh Street, Dalton, GA 30720

Received by Kwitherow
Date 6-2-20

TO BE COMPLETED BY CITY STAFF:

Docket No. 131-HPC

Qualifies for Administrative Review: ☐ Yes ☒ No

502 Williamsburg Drive Dalton, GA 30720

Exterior Photos:



502 Williamsburg Drive Dalton, GA 30720



502 Williamsburg Drive Dalton, GA 30720



502 Williamsburg Drive Dalton, GA 30720



502 Williamsburg Drive Dalton, GA 30720

Proposed Windows:

www.restorationswindows.com

I will provide a physical example at the meeting.