



**PUBLIC SAFETY COMMISSION MEETING
TUESDAY, DECEMBER 28, 2021
8:30 AM
300 WEST WAUGH ST**

A G E N D A

Call to Order

Agenda Approval

Personnel Matters

- [1.](#) Police Department New Employee Confirmation - Kason Warren
- [2.](#) Police Department Promotion Confirmation - Steven Collins

Meeting Dates

- [3.](#) 2022 Proposed Meeting Dates

Approval of Minutes

- [4.](#) November 23, 2021

Alcohol Applications

- [5.](#) (3) New 2022 Alcohol Beverage Applications

Police Department

- [6.](#) Crime/Crash Statistics November, 2021
- [7.](#) Financial Statistics November, 2021
- [8.](#) Written Directive Review

Fire Department

- [9.](#) Statistical Report for November, 2021
- [10.](#) Financial Report for November, 2021

Adjournment

**DALTON POLICE DEPARTMENT
NEW EMPLOYEE PROFILE SHEET**

NAME: **KASON BRANT WARREN**

SEX/AGE: Male/24

EDUCATION: May 2021
Bachelor of Science Degree
Dalton State College
Dalton GA

May 2016 Graduate
Lafayette High School
Lafayette GA

WORK: November 2015 – September 2021
Ridley's Poultry/Triple R Farm

May 2014 – September 2021
Warren Stump Grinding

MILITARY: None

MARITAL STATUS: Single

**DALTON POLICE DEPARTMENT
PROMOTION PROFILE SHEET**

NAME: **STEVEN KENNETH COLLINS**

EDUCATION: 1995-2000
Thomas University
Bachelor of Science

2000-2002
Columbus State University
Master of Public Administration

WORK: **Dalton Police Department**
April 2006 - Present
Patrol Officer – Patrol Division
School Resource Officer – Patrol Division

September 2017
Master Police Officer – Patrol Division

Thomas County Sheriff's Office
January 2005 – April 2006
Thomasville, GA

COMMENDATIONS: 6 letters of commendation for outstanding performance

PROMOTION ACTION: Sergeant

2022 PROPOSED MEETING DATES

PUBLIC SAFETY

- January 25, 2022
- February 22, 2022
- March 22, 2022
- April 26, 2022
- May 24, 2022
- June 28, 2022
- July 26, 2022
- August 23, 2022
- September 27, 2022
- October 25, 2022
- November 22, 2022
- December 20, 2022

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
NOVEMBER 23, 2021

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall. Present were Chairman Terry Mathis, Commissioners Bill Weaver, Truman Whitfield, Alex Brown, Anthony Walker, Fire Chief Todd Pangle, Police Chief Cliff Cason, Assistant Police Chief Chris Crossen, Captain Mike Wilson, and City Attorney Terry Miller. Councilmember Annalee Harlan was absent.

AGENDA APPROVAL

On the motion of Commissioner Brown, second Commissioner Walker, the agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

Fire Department – Katelen Farmer – Promotion

On the motion of Commissioner Walker, second Commissioner Brown the Commission promoted Firefighter II Katelen Farmer to the rank of Engineer. The vote was unanimous in favor.

Fire Department – Recruit Confirmation

On the motion of Commissioner Whitfield, second Commissioner Walker the Commission the approved following as new Dalton Fire Department firefighters. The vote was unanimous in favor.

- Whitney Lacks
- Tyler Putnam
- Devonte Davis
- Dylan Massengill

Police Department – Employee of the Month Recognition (Informational)

Assistant Police Chief Chris Crossen presented Detective Jason Robinson with an “Employee of the Month” Certificate for October, 2021. Assistant Chief Crossen stated the selection was based on Detective Jason Robinson’s actions during a lengthy investigation into a series of fraudulent purchases.

Police Department – Governor’s Challenge Award Recognition

Police Officer Colten Parker from the Traffic Enforcement Unit showed the Commission the “Governor’s Challenge Award” Recognition for their traffic safety accomplishments in 2020. The Commission congratulated them for their hard work and effort while keeping City streets safe.

MINUTES

The Commissioners were presented written copies of the regular called meeting minutes of October 16, 2021. On the motion of Commissioner Brown, second Commissioner Whitfield, the minutes were approved. The vote was unanimous in favor.

(4) ALCOHOL APPLICATIONS

On the motion of Commissioner Brown, second Commissioner Walker, the Commission approved the following new alcohol application. The vote was unanimous in favor.

- | | |
|--------------------|--|
| 1. Business Owner: | 1246 Thornton Inc. |
| d/b/a: | Royal Foodmart #2 |
| Applicant: | Prahladhari G. Chaudhari |
| Business Address: | 1246 N. Thornton Ave |
| License Type: | Package Beer, Package Wine (Convenience Store Gas Station) |
| Disposition: | New |

(4) ALCOHOL APPLICATIONS

.....Continued

On the motion of Commissioner Weaver, second Commissioner Brown, the Commission approved the following new alcohol application. The vote was unanimous in favor.

2. Business Owner: Micarma, LLC
d/b/a: 1 Stop Shop
Applicant: Mirtha Carranza Maldonado
Business Address: 700 Redwine St. Suite 1
License Type: Package Beer (Convenience Store)
Disposition: **New**

On the motion of Commissioner Brown, second Commissioner Walker, the Commission approved the following new alcohol application. The vote was unanimous in favor.

3. Business Owner: Barakha Enterpriss, LLC
d/b/a: Carniceria 18
Applicant: Margarita D. Morales
Business Address: 737 Riverbend Rd.
License Type: Package Beer (Grocery Store)
Disposition: **New**

On the motion of Commissioner Walker, second Commissioner Brown, the Commission approved the following new alcohol application. The vote was unanimous in favor.

4. Business Owner: La Coronita Market St.
d/b/a: La Coronita
Applicant: Humberto Corona Jr.
Business Address: 1001 East Morris St.
License Type: Package Beer (Convenience Store)
Disposition: **New**

APPLICATION RENEWALS

On the motion of Commissioner Brown, second Commissioner Whitfield, the following application renewals were approved. A complete list itemizing the renewals is a part of these minutes. The vote was unanimous in favor.

- (131) 2022 Alcohol Beverage Renewals

On the motion of Commissioner Weaver, second Commissioner Brown, the following application renewals were approved. A complete list itemizing the renewals is a part of these minutes. The vote was unanimous in favor.

- (4) 2021 Pawnbroker Renewals

POLICE DEPARTMENT

Crime and Crash Statistics for October 2021

Police Chief Cliff Cason gave a written and oral summary of the Crime and Crash Statistical Reports for the month of October, 2021. As noted in the written summary, Police Chief Cason reported the rate of Year to Date Part I crimes, decreased by 4.2% when compared to the past 5-year average. Police Chief Cason further reported 152 non-private property crashes reported for the month and injury crashes increased 18 in September, to 37 in October 2021.

On the motion of Commissioner Brown, second Commissioner Walker, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

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Financial Statistics for October 2021

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of October, 2021. Police Chief Cason reported the department has expended 76.5% of their 2021 budget and are on track to be under budget for the end of the 2021 fiscal year.

On the motion of Commissioner Brown, second Commissioner Walker, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Written Directives

Police Chief Cliff Cason presented the following written directive reviews for approval:

- 4.2 Police Escorts
- 6.8 Emergency Evacuations
- 7.22 Rapid ID Digital Fingerprint Device

On the motion of Commissioner Weaver, second Commissioner Brown, the Commission adopted the Written Directives. The written directives are a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

Monthly Statistical Report – October 2021

Fire Chief Todd Pangle presented the October, 2021 Statistical Report to the Commission. Chief Pangle outlined details of the complete report, which included the Incident Report with 357 Total Responses, a Dollar Value Saved & Loss Analysis of \$73,539.00, NFPA Fire Experience Survey, and Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report and the Inspection Summary.

On the motion of Commissioner Brown, second Commissioner Walker, the Commissioners approved the Statistical Report for the Fire Department. A copy of the report outlining all incident values is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – October 2021

Fire Chief Todd Pangle presented the Financial Report for the month of October, 2021 to the Commission. Chief Pangle stated the department is approximately 3.5% under budget for the month and are on track for the end of the 2021 fiscal year.

On the motion of Commissioner Brown, second Commissioner Whitfield, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Standard Operating Guidelines - Review

On the motion of Commissioner Walker, second Commissioner Brown, the Commission approved the following Standard Operating Guideline reviews. The vote was unanimous in favor.

- SOG – FO-13 Rapid Intervention Teams/Crews (RIT/RIC)

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Brown, second Commissioner Walker, the meeting was adjourned at 9:48 a.m.

Terry Mathis, Chairman

ATTEST:

Anthony Walker, Secretary

2022 ALCOHOL BEVERAGE APPLICATION

PSC TUESDAY NOVEMBER 28, 2021

M&C MONDAY DECEMBER 4, 2022

(3) 2022 ALCOHOL APPLICATIONS

1. Business Owner: Mistika Enterprise Corp
d/b/a: Mistika
Applicant: Reina Trejo Trejo
Business Address: 1001 Market St. Suite 25
License Type: Pouring Beer, Pouring Wine (Dance Hall)
Disposition: **New**

2. Business Owner: Dawg Tired Coffee Company LLC
d/b/a: The Green Door Market
Applicant: James Lidderdale
Business Address: 109 West Cuyler St.
License Type: Pouring Beer, Pouring Wine, Pouring Liquor (Restaurant)
Disposition: **New**

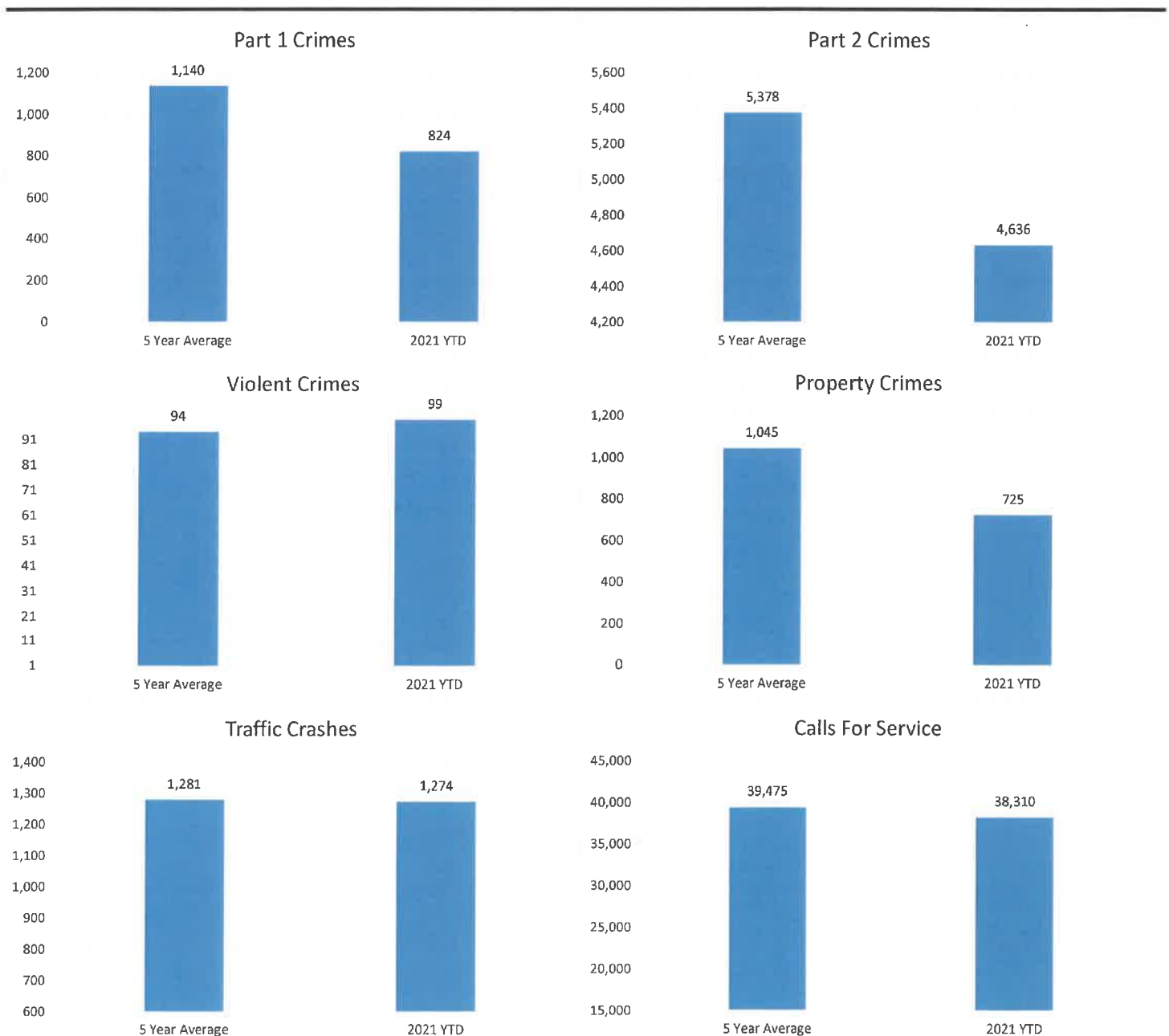
3. Business Owner: NPS Dalton, LLC
d/b/a: Nizzie Package Store
Applicant: Kantaben Patel
Business Address: 1902 Chattanooga Rd.
License Type: Package Beer, Package Wine, Package Liquor (Package Liquor)
Disposition: **New**

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
DECEMBER 28, 2021**

Summary of Data and Crime Statistics for November 2021

General

The following statistics compare 2021 year-to-date statistics with the five-year average prior to 2020. Part 1 crimes are approximately 27.7% lower than the five-year statistics. Part 2 crimes have decreased by approximately 15% during the same time. Property crimes show a decrease of approximately 30.6% from the five-year average. There have been 99 violent crimes year-to-date compared to the five-year average of 94. Traffic crashes are approximately .5% lower than the five-year average. Calls for service show a decrease of approximately 3.0% during the same time.



**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
DECEMBER 28, 2021**

DALTON POLICE DEPARTMENT CRIME DASHBOARD YTD 2017-2021
November 2021

	2017	2018	2019	2020	2021	TREND
Part I Crimes YTD	1098	1070	1047	854	824	
Homicides	0	0	1	0	1	
Rape	15	11	16	7	15	
Robbery	17	29	8	18	9	
Aggravated Assault	69	52	60	65	74	
Violent Crime Totals	101	92	85	90	99	
Burglary	119	114	103	88	84	
Larceny-Theft	802	786	798	607	551	
Motor Vehicle Theft	72	75	61	67	88	
Arson	4	3	0	2	2	
Property Crime Totals	997	978	962	764	725	
Violent Crime Clearance	85%	55%	87%	66%	63%	
Property Crime Clearance	35%	35%	39%	30%	42%	
Part I Arrests	341	314	365	248	255	
Citations	10,726	12,639	11,870	10,979	10,423	
Calls for Service	36,784	38,531	40,528	43,760	38,310	
Traffic Crashes	1,294	1,300	1,283	1,051	1,274	

Analysis

In the year to date 2021 there have been 824 Part 1 crimes reported, which is approximately 3.5% lower than 2020. Motor vehicle thefts have increased by approximately 31.4%, while total property crime numbers are down.

There have been 99 violent crimes reported 2021 YTD compared to 90 reported violent crimes YTD 2020. There have been nine robberies reported in 2021 compared to 18 last year. Year to date property crimes have shown a decrease of approximately 5.1% when compared to 2020 YTD statistics.

Based on the statistics from the previous five years, property crime numbers are lower than the average. Violent crime numbers are slightly above the five-year average of 94.6.

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
DECEMBER 28, 2021**

**DALTON POLICE DEPARTMENT
CRIME STATISTICS**

	INCIDENTS				CLEARANCES				ARRESTS			
	11/21	11/20	2021 YTD	2020 YTD	11/21	11/20	2021 YTD	2020 YTD	11/21	11/20	2021 YTD	2020 YTD
Part I Offenses												
Homicide	0	0	1	0	0	0	3	1	0	0	3	0
Rape	1	1	15	7	1	0	8	3	0	0	1	1
Robbery	1	1	9	18	0	0	7	9	0	0	2	7
Aggravated Assault	7	4	74	65	5	4	44	46	4	4	36	43
Burglary	4	12	84	88	1	0	28	15	0	0	21	24
Larceny - Theft	57	53	551	607	19	16	242	192	12	12	175	158
Motor Vehicle Theft	6	2	88	67	3	1	37	19	2	0	17	14
Arson	1	1	2	2	0	0	0	1	0	0	0	1
PART I SUBTOTAL	77	74	824	854	29	21	369	286	18	16	255	248
Part II Offenses												
Other Assaults - not agg.	24	31	316	393	23	32	296	289	12	25	206	248
Forgery/Counterfeiting	8	2	56	49	5	1	22	19	3	1	13	11
Fraud	15	12	174	177	4	1	54	37	2	1	36	30
Embezzlement	1	0	2	2	0	0	1	2	0	0	0	2
Stolen Property	0	2	9	18	0	3	3	24	0	3	2	24
Vandalism	28	16	280	280	9	4	87	69	6	4	55	65
Weapons Violations	1	4	45	44	0	5	49	53	0	5	46	52
Commercial Sex	0	0	0	1	0	0	0	0	0	0	0	0
Other Sex Offenses	9	2	58	69	1	1	33	25	1	0	11	12
Drug Sales	9	10	66	63	3	6	53	78	3	6	52	70
Drug Possession	27	18	288	277	14	21	253	232	10	14	218	208
Gambling	0	0	0	0	0	0	0	0	0	0	0	0
Offenses Against Family/Children	1	7	41	72	1	9	29	59	0	4	24	52
Liquor Violations	1	1	63	58	2	1	58	50	2	1	57	46
Drunkenness	5	6	103	111	7	5	105	115	7	5	104	115
Other Disorderly Conduct	12	24	176	242	17	20	154	143	15	15	117	131
Curfew Violations	3	6	24	30	1	7	16	26	1	6	14	22
All Other Offenses	247	201	2744	3237	269	212	2819	1878	216	196	2394	2002
DUI	13	15	191	161	12	15	188	161	12	15	187	161
Human Trafficking	0	0	0	0	0	0	0	0	0	0	0	0
PART II SUBTOTAL	404	357	4636	5284	368	343	4220	3260	290	301	3536	3251
PART I AND II TOTAL	481	431	5460	6138	397	364	4589	3546	308	317	3791	3499

	Crashes				Enforcement			
	11/21	11/20	2021 YTD	2020 YTD	11/21	11/20	2021 YTD	2020 YTD
Public Roadway	110	99	1,274	1,051	Citations	524	553	6,245
					Warnings	450	322	4,178
911 Calls	3,447	3,254	38,310	43,760	Totals	974	875	10,423

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
DECEMBER 28, 2021**

Summary of Significant Events for November 2021

During the month of November 2021 there was one robbery reported. The case was exceptionally cleared, as the victim was uncooperative with the investigation. There were six aggravated assault cases reported. Three of the aggravated assault cases were cleared by arrest, two were exceptionally cleared, and one is currently active. There were multiple reports of overdoses in November 2021. Three of these reported overdoses appear to have been fentanyl related. There were multiple reports of catalytic converters being stolen during the month.

21-007256 Aggravated Assault on Police 1106 Linden Dr
Officers were dispatched to the listed address in reference to a domestic disturbance where one subject may have been armed with a screwdriver. Upon arrival of officers, the suspect did not take his hands out of his pockets when given verbal commands to do so. The suspect then removed his hands and got into a fighting stance. As officers were attempting to arrest the suspect, he slashed one officer in the head with the screwdriver, causing an injury to the officer's head. Officers were able to get control of the suspect and he was arrested. The injured officer was treated at the hospital and later released.

21-006640 Overdose/Drugs 2220 Chattanooga Rd
Officers responded to 2220 Chattanooga Rd in reference to a subject who had overdosed on fentanyl and was unresponsive. Officers and EMS arrived on scene and were able to revive the subject. During the investigation a significant amount of methamphetamine and marijuana was located, along with multiple other drugs. Warrants were taken on the suspects.

21-006910 Aggravated Assault 620 4th Ave
Officers responded to the area of 620 4th Ave in reference to a domestic dispute where a male subject was threatening his brother with a knife. Officer arrived on scene and began to investigate the incident. During the investigation it was discovered that the suspect pushed his mother and then picked up a large kitchen knife and threatened the victim with it. The suspect was arrested and charged with aggravated assault.

21-007144 DUI/Assault on Police 308 S Thornton Ave
Officers received a BOLO in reference to a DUI driver from a bar on Hamilton St. A few moments later officers received a call of a vehicle crash near 406 S Thornton Ave. Officers arrived on scene and discovered the vehicle crashed in the woods behind the address. The driver was found to be unconscious upon officers' arrival. Officers attempted to get the driver to exit the vehicle, but he became aggressive toward officers. Officers were able to get the subject out of the vehicle at which point he began fighting and punched two officers in the face. The subject was taken into custody and taken to jail. EMS checked the subject while he was at the jail and the subject assaulted EMS personnel as well.

21-007120 Aggravated Assault 1116 Willowdale Rd
Officers responded to 1116 Willowdale Rd in reference to domestic dispute. Upon arrival, officers contacted the complainant who advised he was trying to leave the residence after his ex-girlfriend became mad at him for answering the phone. When he tried to leave the ex-girlfriend cut his hand with a knife and then jumped on his back, placing her arms around his neck, not allowing him to leave. The ex-girlfriend was arrested and charged accordingly.

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
DECEMBER 28, 2021**

November 2021 Crash Statistics

In November 2021 there were 152 non-private property crashes reported. Injury crashes decreased from 37 in October 2021 to 23 in November 2021. Angle and rear end crashes were the most prevalent during November 2021. Failure to yield was the leading contributing factor in injury crashes. Following too closely was the leading contributing factor in non-injury crashes. Walnut Ave had the highest number of crashes and injuries.

Total Crashes	November 2021	October 2021	Change	YTD 2021	YTD 2020	Change
	110	152	-27.6%	1274	1051	21.2%
Injury Crashes	Total	Complaint	Minor	Serious	Fatality	Multiple
	23	14	9	0	0	12
Total Injuries	35					
DUI Crashes	Speed Crashes	Distracted Crashes	Following Too Closely Crashes			
3	4	9	27			
Day of the Week	Total		Time of Day	Total		
Monday	25		0000 - 0559	3		
Tuesday	9		0600 - 0859	21		
Wednesday	17		0900 - 1059	5		
Thursday	18		1100 - 1359	22		
Friday	16		1400 - 1559	21		
Saturday	17		1600 - 1859	23		
Sunday	8		1900 - 2159	9		
			2200 - 2359	6		
Collision Type	Total		Contributing Factors	Total		
Angle	51		Following too Closely	27		
Rear End	37		Failure to Yield	23		
Sideswipe - Same Direction	11		Changed Lanes Improperly	10		
Collision with an Object	7		Distracted	9		
Sideswipe - Opposite Direction	4		Disregard Stop Sign/Signal	8		
Top Streets	Total Crashes	% Total	Injuries	% Injuries		
Walnut Ave	18	16.4%	11	31.4%		
Chattanooga Rd	16	14.5%	4	11.4%		
Morris St	9	8.2%	3	8.6%		
Shugart Rd	6	5.5%	1	2.9%		
Thornton Ave	6	5.5%	0	0.0%		
Selective Enforcement Details	Locations		Total Details	Violations		
November 2021	Glenwood Ave, Walnut Ave		2	31		

DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING

December 28, 2021

SUMMARY OF THE FINANCIAL STATISTICS FOR NOVEMBER 2021

The police department budget is on track for FY 2021, and we have expended approximately 85% of our 2021 budget at this point in the budget cycle. We are currently on track to be under budget for the year.

Budget line adjustments were made to cover any deficiencies within budget lines. All budget needs have been able to be met from within our existing budget without additional funds being added. At this time, we believe sufficient funds remain within our existing budget to cover our operating cost for the remainder of the year.

YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR: 0010	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141501 PD ADMINISTRATION								
141501 000010	SALARIES-REGULAR	385,300	13,000	398,300	363,193.08	.00	35,106.92	91.2%
141501 000011	SALARIES OVERTIME	1,400	0	1,400	.00	.00	1,400.00	.0%
141501 000016	SALARY - BONUS	0	4,000	4,000	4,000.00	.00	.00	100.0%
141501 000020	FICA	29,600	1,000	30,600	27,684.18	.00	2,915.82	90.5%
141501 000030	PENSION	6,000	4,500	10,500	9,176.66	.00	1,323.34	87.4%
141501 000032	PENSION - DB PLAN	175,200	-107,400	67,800	67,790.22	.00	9.78	100.0%
141501 000033	PENSION - STATE	1,000	0	1,000	1,200.00	.00	-200.00	120.0%
141501 000040	HOSPITALIZATION I	41,600	0	41,600	35,224.50	.00	6,375.50	84.7%
141501 000045	EE LIFE & DISABIL	2,200	1,000	3,200	2,866.73	383.27	-50.00	101.6%
141501 000050	GENERAL INSURANCE	115,200	-2,500	112,700	112,677.12	.00	22.88	100.0%
141501 000060	WORKER COMPENSATI	12,200	0	12,200	11,625.36	.00	574.64	95.3%
141501 000080	OFFICE EQUIPMENT	5,000	0	5,000	159.00	.00	4,841.00	3.2%
141501 000110	TELEPHONE	45,000	0	45,000	41,164.93	2,563.56	1,271.51	97.2%
141501 000120	TRAINING EXPENSES	12,000	35,000	47,000	44,650.20	325.00	2,024.80	95.7%
141501 000130	VEHICLE EXPENSES	2,000	0	2,000	724.99	.00	1,275.01	36.2%
141501 000140	COPIER RENTAL/SUP	9,000	0	9,000	5,904.84	.00	3,095.16	65.6%
141501 000150	PRINTING	4,000	0	4,000	2,142.29	.00	1,857.71	53.6%
141501 000160	POSTAGE	3,500	0	3,500	2,275.51	61.76	1,162.73	66.8%
141501 000360	LEGAL FEES	15,000	5,000	20,000	9,417.60	.00	10,582.40	47.1%
141501 000410	GAS & OIL	5,800	0	5,800	3,324.47	.00	2,475.53	57.3%
141501 000440	SUPPLIES	1,800	0	1,800	311.98	14.78	473.24	40.8%
141501 000450	CLEANING ALLOWANC	1,800	0	1,800	342.25	.00	1,457.75	19.0%
141501 000455	CLOTHING ALLOWANC	1,800	0	1,800	900.00	.00	900.00	50.0%
141501 001010	OFFICE SUPPLIES	2,000	0	2,000	1,969.55	25.58	4.87	99.8%
141501 001020	COMPUTER SOFTWARE	0	3,955	3,955	3,953.29	.00	1.71	100.0%
141501 001030	COMPUTER SOFTWARE	158,500	0	158,500	116,370.51	.00	42,129.49	73.4%
141501 001300	MEALS	2,000	0	2,000	3,129.32	.00	1,870.68	6.5%
141501 001410	DUES/FEES/SUBSCRI	4,000	0	4,000	3,348.98	.00	651.02	83.7%
141501 001665	RADIO SUBSCRIBER	25,000	0	25,000	.00	.00	25,000.00	.0%
141501 001990	MISCELLANEOUS	2,000	0	2,000	685.79	.00	1,314.21	34.3%
141501 003226	CUSTODY OF PRISIO	110,000	-43,955	66,045	43,183.07	5,643.84	17,218.09	73.9%
TOTAL PD ADMINISTRATION		1,178,900	-86,400	1,092,500	916,396.42	9,017.79	167,085.79	84.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR: 0010	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141503 PD PATROL								
141503 000010	SALARIES-REGULAR	3,466,600	-106,350	3,360,250	2,874,565.84	.00	485,684.16	85.5%
141503 000011	SALARIES OVERTIME	85,000	0	85,000	32,770.97	.00	52,229.03	38.6%
141503 000016	SALARY - BONUS	0	5,000	5,000	5,000.00	.00	.00	100.0%
141503 000020	FICA	270,000	0	270,000	214,747.52	.00	55,252.48	79.5%
141503 000030	PENSION	177,000	44,000	221,000	188,253.89	.00	32,746.11	85.2%
141503 000032	PENSION - DB PLAN	291,000	-148,060	142,940	142,934.55	.00	5.45	100.0%
141503 000033	PENSION - STATE	21,500	0	21,500	18,250.04	.00	3,249.96	84.9%
141503 000040	HOSPITALIZATION I	511,000	-15,000	496,000	455,186.00	.00	40,814.00	91.8%
141503 000045	EE LIFE & DISABIL	20,900	0	20,900	16,381.71	1,856.91	2,661.38	87.3%
141503 000060	WORKER COMPENSATI	111,700	0	111,700	106,438.44	.00	5,261.56	95.3%
141503 000120	TRAINING EXPENSES	109,000	0	109,000	56,924.20	264.75	51,811.05	52.5%
141503 000130	VEHICLE EXPENSES	31,000	10,000	41,000	38,525.29	.00	2,474.71	94.0%
141503 000130	SHOP VEHICLE EXP -	106,200	0	106,200	84,947.16	.00	21,252.84	80.0%
141503 000400	EQUIPMENT MAINT &	10,000	0	10,000	4,279.28	.00	5,720.72	42.8%
141503 000410	GAS & OIL	159,000	0	159,000	145,131.40	.00	13,868.60	91.3%
141503 000440	SUPPLIES	5,500	0	5,500	2,683.13	161.23	2,655.64	51.7%
141503 000450	CLEANING ALLOWANC	10,000	0	10,000	7,487.50	.00	2,512.50	74.9%
141503 000460	UNIFORMS	64,000	-10,000	54,000	22,819.11	18.50	31,162.39	42.3%
141503 001010	OFFICE SUPPLIES	3,000	0	3,000	1,772.03	309.57	918.40	69.4%
141503 001300	MEALS	2,000	0	2,000	666.28	.00	1,333.72	33.3%
141503 001410	DUES/FEES/SUBSCRI	3,800	0	3,800	424.00	.00	3,376.00	11.2%
141503 001660	COMMUNICATION EQU	1,500	0	1,500	.00	.00	1,500.00	.0%
141503 001990	MISCELLANEOUS	5,000	0	5,000	1,150.49	1,711.59	2,137.92	57.2%
141503 039980	CAPITAL OUTLAY <	24,500	3,000	27,500	26,059.27	.00	1,440.73	94.8%
TOTAL PD PATROL		5,489,200	-217,410	5,271,790	4,447,398.10	4,322.55	820,069.35	84.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR:	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00010								
141504 PD CRIMINAL INVESTIGATION DIV								
141504 000010	SALARIES-REGULAR	870,300	0	870,300	776,469.72	.00	93,830.28	89.2%
141504 000011	SALARIES OVERTIME	38,800	0	38,800	16,414.32	.00	22,385.68	42.3%
141504 000016	SALARY - BONUS	0	0	0	2,000.00	.00	.00	100.0%
141504 000020	FICA	69,500	2,000	71,500	58,115.80	.00	11,384.20	83.6%
141504 000030	PENSION	32,200	0	32,200	36,443.51	.00	4,256.49	89.5%
141504 000032	PENSION - DB PLAN	238,200	8,500	246,700	93,142.83	.00	153,557.17	100.0%
141504 000033	PENSION - STATE	4,500	-145,050	152,000	4,300.00	.00	200.00	95.6%
141504 000040	HOSPITALIZATION I	152,000	14,000	166,000	154,559.12	.00	11,440.88	93.1%
141504 000045	EE LIFE & DISABIL	5,100	0	5,100	4,558.68	492.26	349.06	93.5%
141504 000060	WORKER COMPENSATI	26,300	0	26,300	25,061.16	.00	1,238.84	95.3%
141504 000120	TRAINING EXPENSES	28,800	0	28,800	16,684.22	535.00	11,580.78	59.8%
141504 000130	VEHICLE EXPENSES	7,000	0	7,000	3,740.55	.00	3,259.45	53.4%
141504 000400	EQUIPMENT MAINT &	1,500	0	1,500	180.00	.00	1,320.00	12.0%
141504 000410	GAS & OIL	19,400	0	19,400	16,031.93	.00	3,368.07	82.6%
141504 000440	SUPPLIES	3,000	0	3,000	1,730.15	12.14	1,257.71	58.1%
141504 000450	CLEANING ALLOWANC	4,000	0	4,000	2,189.25	.00	1,810.75	54.7%
141504 000455	CLOTHING ALLOWANC	9,000	0	9,000	4,500.00	.00	4,500.00	50.0%
141504 001010	OFFICE SUPPLIES	4,000	0	4,000	3,405.32	35.13	559.55	86.0%
141504 001300	MEALS	700	0	700	27.58	.00	672.42	3.9%
141504 001410	DUES/FEES/SUBSCRI	2,200	0	2,200	1,945.72	.00	254.28	88.4%
141504 001650	PURCHASE EVIDENCE	25,000	0	25,000	15,000.00	.00	10,000.00	60.0%
141504 001660	COMMUNICATION EQU	1,500	0	1,500	65.00	.00	1,435.00	4.3%
141504 001990	MISCELLANEOUS	5,000	0	5,000	742.05	2,032.72	2,225.23	55.5%
141504 039980	CAPITAL OUTLAY <	1,800	3,000	4,800	1,902.80	.00	2,897.20	39.6%
TOTAL PD CRIMINAL INVESTIGATION DIV		1,549,800	-117,250	1,432,550	1,239,209.71	3,107.25	190,233.04	86.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR: 0010	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141507 PD SUPPORT SERVICES								
141507 000010	SALARIES-REGULAR	524,500	11,700	536,200	507,345.72	.00	28,854.28	94.6%
141507 000011	SALARIES OVERTIME	7,500	0	7,500	1,268.68	.00	6,231.32	16.9%
141507 000012	SALARIES-PART TIM	7,200	-6,700	500	9,490.05	.00	9.95	98.0%
141507 000016	SALARY - BONUS	0	9,000	9,000	9,000.00	.00	.00	100.0%
141507 000020	FICA	41,200	0	41,200	36,955.95	.00	4,244.05	89.7%
141507 000030	PENSION	27,600	-1,200	26,400	17,148.10	.00	9,251.90	65.0%
141507 000032	PENSION - DB PLAN	94,900	-35,960	58,940	58,936.04	.00	3.96	100.0%
141507 000033	PENSION - STATE	600	1,200	1,800	1,274.96	.00	525.04	70.8%
141507 000040	HOSPITALIZATION I	88,400	30,000	118,400	108,220.38	.00	10,179.62	91.4%
141507 000045	EE LIFE & DISABIL	3,000	50	3,050	2,605.96	263.66	180.38	94.1%
141507 000060	WORKER COMPENSATI	18,400	0	18,400	17,533.32	.00	866.68	95.3%
141507 000120	TRAINING EXPENSES	42,000	-6,050	35,950	18,378.65	.00	17,571.35	51.1%
141507 000130	VEHICLE EXPENSES	3,000	0	3,000	349.80	.00	2,650.20	11.7%
141507 000330	UTILITIES	48,000	0	48,000	37,447.82	.00	10,552.18	78.0%
141507 000410	GAS & OIL	7,300	0	7,300	3,772.95	.00	3,527.05	51.7%
141507 000440	SUPPLIES	3,000	0	3,000	1,232.41	101.19	1,666.40	44.5%
141507 000450	CLEANING ALLOWANC	2,400	0	2,400	781.25	.00	1,618.75	32.6%
141507 000455	CLOTHING ALLOWANC	600	0	600	300.00	.00	300.00	50.0%
141507 000460	UNIFORMS	4,000	0	4,000	949.35	.00	3,050.65	23.7%
141507 001010	OFFICE SUPPLIES	3,200	0	3,200	1,802.70	265.80	1,397.30	64.6%
141507 001300	MEALS	500	0	500	245.92	.00	254.08	49.2%
141507 001410	DUES/FEES/SUBSCRI	2,100	0	2,100	1,157.15	.00	942.85	55.1%
141507 001415	CREDIT CARD & BAN	600	0	600	301.44	.00	298.56	50.2%
141507 001610	APPLICANT TESTING	8,500	0	8,500	2,891.25	8.25	5,608.75	34.1%
141507 001880	COMMUNITY SERVICE	12,500	0	12,500	6,716.29	79.17	5,783.61	54.4%
141507 001880	15048 COM SCVS - D	0	6,050	6,050	6,014.94	.00	35.06	99.4%
141507 001990	MISCELLANEOUS	1,500	0	1,500	1,231.21	.00	268.79	82.1%
141507 039980	CAPITAL OUTLAY <	900	0	900	824.96	.00	75.04	91.7%
141507 084725	BUIDING/GROUNDS M	87,100	-6,000	81,100	54,489.11	499.16	26,610.89	67.8%
TOTAL PD SUPPORT SERVICES		1,040,500	2,090	1,042,590	899,666.36	1,217.23	141,706.41	86.4%
TOTAL GENERAL FUND - OPERATING		9,258,400	-418,970	8,839,430	7,502,670.59	17,664.82	1,339,094.59	85.1%
TOTAL EXPENSES		9,258,400	-418,970	8,839,430	7,502,670.59	17,664.82	1,339,094.59	

YEAR-TO-DATE BUDGET REPORT



FOR 2021 99									
	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		

GRAND TOTAL	9,258,400	-418,970	8,839,430	7,502,670.59	17,664.82	1,319,094.59	85.1%		
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YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR:	CONFISCATED ASSETS	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0210								
210001	REVENUES							
210001 351102	JUSTI FORFEIT JUST	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
210001 351102	TREAS FORFEIT TREA	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
210001 351103	STATE DRUG SEIZURE	-60,000	0	-60,000	-39,068.80	.00	-20,931.20	65.1%
210001 361100	STATE INTEREST EAR	-800	0	-800	-169.25	.00	-630.75	21.2%
210001 361100	TREAS INTEREST TRE	-200	0	-200	-39.92	.00	-160.08	20.0%
210001 392100	STATE PROCEEDS FRO	-10,000	0	-10,000	-6,798.75	.00	-3,201.25	68.0%
	TOTAL REVENUES	-111,000	0	-111,000	-46,076.72	.00	-64,923.28	41.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR:	CONFISCATED ASSETS	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0210								
210415	EXPENDITURES							
210415 000070	STATE ADVERTISING	2,000	0	2,000	.00	.00	2,000.00	.0%
210415 000120	STATE TRAINING EXP	18,000	0	18,000	4,595.00	.00	13,405.00	25.5%
210415 000370	STATE COURT COSTS	12,500	0	12,500	4,214.68	.00	8,285.32	33.7%
210415 001990	JUSTI MISCELLANEOU	1,000	0	1,000	.00	.00	1,000.00	.0%
210415 001990	STATE MISCELLANEOU	7,000	0	7,000	-36.00	-36.00	7,072.00	-1.0%
210415 001990	TREAS MISCELLANEOU	500	0	500	.00	.00	500.00	.0%
210415 021910	STATE COMMUNICATIO	27,000	0	27,000	16,622.60	.00	10,377.40	61.6%
210415 021910	TREAS COMMUNICATIO	500	0	500	.00	.00	500.00	.0%
210415 039980	JUSTI CAPITAL OUTL	19,000	0	19,000	14,533.29	.00	4,466.71	76.5%
210415 039980	STATE CAPITAL OUTL	4,300	0	4,300	2,850.00	.00	1,450.00	66.3%
210415 039980	TREAS CAPITAL OUTL	19,200	0	19,200	.00	.00	19,200.00	.0%
	TOTAL EXPENDITURES	111,000	0	111,000	42,779.57	-36.00	68,256.43	38.5%
	TOTAL CONFISCATED ASSETS	0	0	0	-3,297.15	-36.00	3,333.15	100.0%
	TOTAL REVENUES	-111,000	0	-111,000	-46,076.72	.00	-64,923.28	
	TOTAL EXPENSES	111,000	0	111,000	42,779.57	-36.00	68,256.43	

YEAR-TO-DATE BUDGET REPORT



FOR 2021 99

	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-3,297.15	-36.00	3,333.15	100.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2021 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0370 CAPITAL ACQUISITION FUND							
370005 EXPENDITURES							
370005 000350 20103 FACILITY REPAIR	0	54,985	54,985	54,984.78	.00	.00	100.0%
370005 000350 411 FACILITY REPAIR	0	172,271	172,271	8,414.32	164,824.19	-967.17	100.6%
370005 000350 414 FACILITY REPAIR	0	271,180	271,180	114,195.62	.00	156,984.38	42.1%
370005 000350 420 FACILITY REPAIR	0	35,524	35,524	.00	35,523.88	.00	100.0%
370005 000350 610 FACILITY REPAIR	0	46,385	46,385	83,685.00	.00	-37,300.00	180.4%
370005 001030 412 COMPUTER SOFTWARE	0	25,000	25,000	.00	.00	25,000.00	.0%
370005 039990 CAPITAL OUTLAY	800,000	-800,000	0	.00	.00	.00	.0%
370005 039990 420 CAPITAL OUTLAY	0	187,220	187,220	.00	187,220.00	.00	100.0%
370005 039990 445 CAPITAL OUTLAY	0	295,000	295,000	70,231.00	77,979.00	146,790.00	50.2%
370005 039990 610 CAPITAL OUTLAY	0	258,235	258,235	4,120.00	1,500.00	252,615.00	2.2%
TOTAL EXPENDITURES	800,000	545,800	1,345,800	335,630.72	467,047.07	543,122.21	59.6%
TOTAL CAPITAL ACQUISITION FUND	800,000	545,800	1,345,800	335,630.72	467,047.07	543,122.21	59.6%
TOTAL EXPENSES	800,000	545,800	1,345,800	335,630.72	467,047.07	543,122.21	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 99									
	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED		

GRAND TOTAL	800,000	545,800	1,345,800	335,630.72	467,047.07	543,122.21	59.6%		
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**DALTON POLICE DEPARTMENT
REVENUE ACCOUNT DEPOSITS
YEAR-TO-DATE**

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**STATE DRUG SEIZURES
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2020 Starting Balance
					107,968.86
1/22/2021	20-003790	Sparks Seizure			108,768.86
1/22/2021	20-007159	Sanchez-Romero Seizure	800.00		111,333.86
1/22/2021	20-005778	Storey Seizure	2,565.00		113,223.86
1/29/2021		Interest Credit	1,890.00		113,237.77
2/8/2021	PO 21020040	DA's Office - Bonds Seizure Court Cost	13.91		113,131.77
2/8/2021	PO 21020041	Clerk's Office - Bonds Seizure Court Cost		106.00	113,049.77
2/8/2021	PO 21020043	DA's Office - Denton Seizure Court Cost		82.00	112,960.37
2/8/2021	PO 21020044	Clerk's Office - Denton Seizure Court Cost		89.40	112,878.37
2/8/2021	PO 21020045	Verizon Wireless - Dec 10 - Jan 09 Cell Phones		82.00	111,193.43
2/8/2021	PO 21021001	DA's Office - Sparks Seizure Court Cost		1,684.94	111,113.43
2/8/2021	PO 21021002	Clerk's Office - Sparks Seizure Court Cost		80.00	111,031.43
2/8/2021	PO 21021003	DA's Office - Sanchez-Romero Seizure Court Cost		82.00	110,774.93
2/8/2021	PO 21021004	Clerk's Officer - Sanchez-Romero Seizure Court Cost		256.50	110,692.93
2/26/2021		Interest Credit		82.00	110,706.62
3/11/2021	PO 21021005	Verizon Wireless - Jan 10 - Feb 09 Cell Phones	13.69		109,003.23
3/12/2021	PO 21021006	DA's Office - Quinn Seizure Court Cost		1,703.39	108,940.63
3/12/2021	PO 21021007	Clerk's Office - Quinn Seizure Court Cost		62.60	108,858.63
3/12/2021	PO 21021008	DA's Office - Mendiola Seizure Court Cost		82.00	108,501.73
3/12/2021	PO 21021009	Clerk's Office - Mendiola Seizure Court Cost		356.90	108,419.73
3/26/2021	PO 21021010	Verizon Wireless - Feb 10 - Mar 09 Cells Phones		82.00	106,689.58
3/31/2021		Interest Credit		1,730.15	106,705.34
4/30/2021		Interest Credit	15.76		106,719.37
5/4/2021		GOV DEALS - Seized 1992 Chevrolet Camaro Sold	14.03		112,469.37
5/4/2021	20-003244	Bonds Seizure	5,750.00		113,529.37
5/4/2021	20-000886	Denton Seizure	1,060.00		114,423.37
5/4/2021	20-007482	Mendiola Seizure	894.00		117,992.37
5/4/2021	20-001146	Coleman-Anderson Seizure	3,569.00		118,450.37
			458.00		

**STATE DRUG SEIZURES
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2020 Starting Balance
5/4/2021	20-007304	Quinn Seizure	626.00		119,076.37
5/4/2021	21-001423	Orr Seizure	847.00		119,923.37
5/4/2021	21-000981	Green Seizure	1,374.00		121,297.37
5/4/2021	21-001124	Bush Seizure	431.00		121,728.37
5/5/2021		GOV DEALS - Seized 2006 Mitsubishi Lancer Sold	1,600.00		123,328.37
5/5/2021	PO 21021011	Verizon Wireless - Mar 10 - Apr 09 Cell Phones		1,731.06	121,597.31
5/21/2021	PO 21021012	DA's Office - Green Seizure Court Cost		137.40	121,459.91
5/21/2021	PO 21021013	Clerk's Office - Green Seizure Court Cost		82.00	121,377.91
5/21/2021	PO 21021014	DA's Office - Orr Seizure Court Cost		84.70	121,293.21
5/21/2021	PO 21021015	Clerk's Office - Orr Seizure Court Cost		82.00	121,211.21
5/21/2021	PO 21021016	DA's Office - Bush Seizure Court Cost		43.10	121,168.11
5/21/2021	PO 21021017	Clerk's Office - Bush Seizure Court Cost		82.00	121,086.11
5/21/2021	PO 21021018	Verizon Wireless - Apr 10 - May 09 Cell Phones		1,741.06	119,345.05
5/21/2021		Interest Credit	14.65		119,359.70
6/30/2021		Interest Credit	17.27		119,376.97
7/7/2021		GOV DEALS FEES for Items Sold 19-000676 & 19-006312		551.25	118,825.72
7/7/2021	PO 21021019	DA's Office - Mahaffey & Shelby Seizure Court Costs		302.40	118,523.32
7/7/2021	PO 21021020	Clerk's Office - Mahaffey & Shelby Seizure Court Costs		82.00	118,441.32
7/7/2021	PO 21021021	Verizon Wireless - May 10 - Jun 09 Cell Phones		1,649.36	116,791.96
7/7/2021	PO 21021022	CALEA Annual Continuation Fee		4,595.00	112,196.96
7/26/2021	PO 21021023	Verizon Wireless - Jun 10 - Jul 09 Cell Phones		1,652.07	110,544.89
7/30/2021		Interest Credit	14.91		110,559.80
8/12/2021	21-001885	Mahaffey & Shelby Seizure	3,024.00		113,583.80
8/12/2021	21-001925	Garrison Seizure	21,530.80		135,114.60
8/30/2021	PO 21021024	DA's Office - Garrison Seizure Court Costs		2,153.08	132,961.52
8/30/2021	PO 21021025	Clerk's Office - Garrison Seizure Court Costs		82.00	132,879.52
8/30/2021	PO 21021026	Verizon Wireless - Jul 10 - Aug 09 Cell Phones		1,652.07	131,227.45

STATE DRUG SEIZURES (Funds)					
Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2020 Starting Balance
8/31/2021		Interest Credit	17.63		131,245.08
9/30/2021		Interest Credit	17.26		131,262.34
10/1/2021	PO 21021027	Lookout Mountain Drug Task Force - Garrison Seizure Share		9,688.86	121,573.48
10/1/2021	PO 21021028	WCSO - Garrison Seizure Share		4,844.43	116,729.05
10/1/2021	PO 21021029	Verizon Wireless - Aug 10 - Sep 09 Cell Phones		1,579.52	115,149.53
10/29/2021	PO 21021030	Phoenuz Distributors - (Purchase of 19) Colt LE Commando .223/5.56 Rifles		2,850.00	112,299.53
10/29/2021	PO 21021031	Verizon Wireless - Sep 10 - Oct 09 Cell Phones		1,683.51	110,616.02
10/29/2021		Interest Credit	14.62		110,630.64
11/30/2021		Interest Credit	15.52		110,646.16

Federal Forfeitures Fund Justice Funds					
Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2020 Starting Balance
					0.48
1/29/2021		Balance			0.48
2/26/2021		Balance			0.48
3/31/2021		Balance			0.48
4/30/2021		Balance			0.48
5/28/2021		Balance			0.48
6/30/2021		Balance			0.48
7/30/2021		Balance			0.48
8/31/2021		Balance			0.48
9/30/2021		Transferred funds to Treasury Fund account in order to close this account		0.48	0.00
10/29/2021		Balance			0.00
11/30/2021		Balance			0.00

**Federal Forfeitures Fund
Treasury Funds**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2020 Starting Balance
					27,248.60
1/29/2021		Interest Credit	3.46		27,252.06
2/26/2021		Interest Credit	3.34		27,255.40
3/31/2021		Interest Credit	3.94		27,259.34
4/30/2021		Interest Credit	3.58		27,262.92
5/28/2021		Interest Credit	3.35		27,266.27
6/30/2021		Interest Credit	3.94		27,270.21
7/30/2021		Interest Credit	3.59		27,273.80
8/31/2021		Interest Credit	3.83		27,277.63
9/30/2021		Transfer of funds to close Justice Fund account	0.48		27,278.11
9/30/2021		Interest Credit	3.59		27,281.70
10/29/2021		Interest Credit	3.47		27,285.17
11/30/2021		Interest Credit	3.83		27,289.00

To: Public Safety Commission
 From: Chief Cliff Cason
 Date: December 28, 2021
 Subject: Written Directive Review

<u>Number</u>	<u>Page</u>	<u>Title/Changes</u>
2.18		<u>Agency Jurisdiction</u>
	1	Updated Revision and Re-evaluation dates Section II – Rewording Section IV – Rewording
	2	Section V – Rewording
2.21		<u>Contractual Agreements</u>
	1	Updated Revision and Re-evaluation dates Section I – Rewording Section III – Rewording
	4	Section XI – Rewording Section XII – Rewording
2.29		<u>Social Networking</u>
	1	Updated Revision and Re-evaluation dates Section I – Rewording, restructured section Section III – Rewording
3.4		<u>Promotion</u>
	1	Updated Revision and Re-evaluation dates Section II – Rewording
	2	Section III – Rewording
	3	Section VI – Rewording
	4	Section VII – Rewording Section VIII – New Section
3.15		<u>Workers' Compensation</u>
	1	Updated Revision and Re-evaluation dates Section I – New language to expand section
	1-3	Section II – Rewording
	7	Appendix C – Restructured form
4.17		<u>Ride-Along Program</u>
	1	Updated Revision and Re-evaluation dates Section I – Rewording Section II – Rewording

3	Appendix A – Updated shift schedules
6-7	Rewording of Waiver of Liability

7.23

	<u>Asset Forfeiture</u>
1	Updated Revision and Re-evaluation dates
	Section III – Rewording
2	Section IV – Rewording
	Section V – Rewording
4	Section VIII – Rewording
5	Section IX – Rewording
7	Section X – Rewording
	Section XI – Rewording

DALTON POLICE DEPARTMENT

		Effective Date May 1, 1998	Number GO91-2.18
Subject Agency Jurisdiction			
Reference CALEA Standards – 2.1.1, 2.1.2, 2.1.4		Revised November 26, 2019 December 28, 2021	
Distribution All Personnel	Re-evaluation Date November 2021 December 2023		No. Pages 2

I. Policy

It is the policy of the Dalton Police Department to clearly define its jurisdictional boundaries and to maintain an official map and street guide.

II. Geographical Boundaries

An official map of the city limits of Dalton, Georgia [that delineates the specific geographical boundaries of this Department's jurisdiction](#) is maintained by the Dalton Public Works Department.

III. Official Street Guide

The Whitfield County 911 Center shall maintain an official street guide of all streets, roads, avenues, etc. within the Department's jurisdictional boundaries and keep the official street guide up-to-date as changes in jurisdictional boundaries occur.

IV. Jurisdiction and Interagency Cooperation

- A. The Department has exclusive jurisdiction within the corporate city limits of the City of Dalton, as incorporated by the City charter. The Department shall enforce all local ordinances, Georgia state laws, and applicable federal laws [within its jurisdiction](#).
- B. The following agencies have concurrent jurisdiction with the Department within the corporate limits of the City of Dalton:
 1. Georgia State Patrol (OCGA 35-2-32)
 2. Georgia Bureau of Investigation (OCGA 35-3-4)
 3. Whitfield County Sheriff's Office (OCGA 36-8-5)
 4. Motor Carrier Compliance Division (OCGA 35-2-101)

RESTRICTED LAW ENFORCEMENT DATA

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- C. Dalton State College's Department of Public Safety has limited jurisdiction within the city limits of Dalton.
- D. Each of the agencies described above are autonomous and operate within the Department's jurisdiction. Any one of these agencies may, at times, request assistance from the Department, and any assistance provided shall be rendered in compliance with Departmental procedures. ~~Nothing shall~~ This policy does not prohibit these agencies from taking action on situations that occur within the City and in their presence. The Department may request assistance from the above agencies when the need arises.
- E. When responding at the request of another law enforcement agency, or whenever an emergency law enforcement situation becomes evident in adjacent or concurrent jurisdictions, it shall be the responsibility of the Watch Commander or Unit Supervisor to authorize and limit the extent of the Department's response.

V. **State and Federal Agencies**

- A. Members of the Department shall provide and / or receive assistance in cooperation with all state and federal law enforcement agencies. All members of the Department shall extend professional courtesy and assistance to all federal, state, and local law enforcement agencies.
- B. The Chief of Police or his / her designee may request the assistance of one or more federal and / or state law enforcement agencies, if needed.
- C. Assistance from the National Guard shall be requested by the Chief of Police through the Mayor and Council of the City of Dalton to the Governor of the State of Georgia.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date	Number GO91-2.21
Subject Contractual Agreements			
Reference CALEA Standard – 3.1.2		Revised December 17, 2019 28, 2021	
Distribution All Personnel	Re-evaluation Date December 2024 2023		No. Pages 4

I. Policy

~~It is the policy of~~ The Dalton Police Department ~~to~~ may enter into contractual agreements for paid law enforcement services, ~~either~~ provided by or for the Department.

II. Definitions

- A. *Contract* – A written promissory agreement by which two or more parties agree, upon sufficient consideration, to do or not to do a particular thing or things.
- B. *Paid Law Enforcement Services* – Law enforcement services performed under contract. This includes, but is not limited to, general patrol activities, follow-up investigation, and the provision of support services, such as records and communications. It does not include correctional services, such as booking, incarceration, or probation.
- C. *Provider Agency* – An agency that provides law enforcement services to another agency. Of necessity, this might also include the provision of equipment and / or supplies incidental to the services provided.
- D. *Receiver Agency* – An agency that receives law enforcement services from another agency. Of necessity, this might also include the receipt of equipment and / or supplies incidental to the services received.

III. Needs Assessment

- A. ~~After the effective date of this directive,~~ No contract for paid law enforcement services ~~as a receiver agency~~ shall be entered into without first conducting a needs assessment.
- B. The needs assessment shall include:
 - 1. An analysis of problems, needs, and capabilities.
 - 2. An analysis of alternative methods of obtaining services to resolve the problem(s) or meet the need(s).

RESTRICTED LAW ENFORCEMENT DATA

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IV. **Written Agreement / Contract**

- A. A written agreement or contract shall govern paid law enforcement services provided by or for the Department.
- B. The elements of such agreements or contracts shall include, but not be limited to, the following:
 - 1. A statement of the specific services to be provided
 - 2. Specific language dealing with the financial agreements between the parties
 - 3. Specification of the records to be maintained concerning the performance of the services by the provider agency
 - 4. Provisions dealing with the duration, modification, and termination of the agreement or contract
 - 5. Provisions for dealing with legal contingencies
 - 6. Provisions stipulating that the provider agency maintains control over its personnel
 - 7. Specific arrangements for the use of equipment and facilities
 - 8. A procedure for review and revision, if needed, of the agreement or contract
- C. Each contract for paid law enforcement services entered into by the Department shall be reviewed and signed by the Mayor or City Administrator (City of Dalton Purchasing Policy Section 3-21).

V. **Services to be Provided**

- A. Contracts shall include, as precisely as possible and practical, statements that identify the nature and extent of services to be provided or received.
- B. Points to be covered may include the following:
 - 1. Equipment and facilities to be used
 - 2. Functions and activities to be performed
 - 3. Responsibilities for planning, organizing, and scheduling of services
 - 4. Local ordinance enforcement guidelines, including the authority of provider personnel to cite offenders into appropriate courts

VI. **Financial Agreements**

- A. Precise accounting of elements included within a contract shall be made to avoid

RESTRICTED LAW ENFORCEMENT DATA

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confusion and misunderstanding among the parties.

- B. Among the specific details that may be accounted for are the following:
1. Salaries and fringe benefits
 2. Payments for support services and overhead, if applicable
 3. Maintenance of cost accounting records and the issuance of financial reports
 4. A formula for increasing costs, if applicable
 5. The time and manner of payments for services
 6. Procedures for the disposition of revenues generated by the provider agency personnel, if applicable
 7. Equipment costs and depreciation, as well as any other direct and indirect costs associated with the contract

VII. **Records to be Maintained**

- A. Records shall be kept by the Department as to the paid services it renders as a provider agency.
- B. Specific data is dependent on the specific services contracted for.
- C. A breakdown of the actual records to be kept shall be made a part of the agreement or contract.

VIII. **Control of Personnel Performing Paid Law Enforcement Services**

- A. The provider agency shall be responsible for and have control over personnel assigned to perform paid law enforcement services.
- B. Specifically, the provider agency shall hire, train, assign, discipline, and dismiss any personnel who perform paid law enforcement services.
- C. This accountability function shall be specified in the contract for paid law enforcement services.

IX. **Use of Equipment and Facilities**

- A. Any equipment or facilities needed to perform the services that are the subject of a contract shall be listed in the contract.
- B. The contract shall specify who owns, uses, and maintains said equipment and facilities and shall also make provisions for the lease, purchase, and disposition of the same following termination of the contract.

RESTRICTED LAW ENFORCEMENT DATA

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X. **General Contract Provisions**

- A. Any contracts for paid law enforcement services entered into by the Department shall include provisions for:
1. Effective beginning and ending dates or conditions
 2. Procedures for termination, renewal, or amendment

XI. **Legal Counsel**

All contracts shall be reviewed by the designated legal counsel or City Attorney to address legal contingencies, including, but not limited to:

- A. Agreement by all parties to ~~mutually cooperate if one is sued due to actions related to performance of the contract~~ proper cooperation if one of the parties is sued due to actions or omissions related to performance of the contract.
- B. Statements of mutual indemnification or hold harmless, so long as permitted by state law, except in cases of willful misconduct, gross negligence, or bad faith.
- C. Other specific provisions, as determined by legal counsel, which may address certain contract terms, conditions, provisions, or limitations.

XII. **Rights of Employees Performing Paid Law Enforcement Services**

An employee participating in a contracted law enforcement service as a provider agency shall have the same employee rights as one who performs non-contracted law enforcement services.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date February 23, 2010	Number GO10-2.29
Subject Social Networking			
Reference		Revised December 17, 2019 28, 2021	
Distribution All Personnel	Re-evaluation Date December 2021 2023		No. Pages 2

I. Policy

It is the policy of the Dalton Police Department ~~that the Agency to~~ recognizes ~~the~~ an employee's rights to have personal web pages, websites, and social media accounts, ~~as long as the employee exercises appropriate discretion in any reference to the Department or other employees and does not discredit themselves or the Department.~~ ~~However,~~ Furthermore, when reference is made to or about the ~~Dalton Police~~ Department, a review of that reference ~~may be conducted is needed~~ to ensure that such reference does not cause a decline in public confidence in, or respect for, the Department or employees. ~~It is necessary that employees use appropriate discretion in their uses of references to the Department and not discredit themselves or the Department.~~ Personal expression on the internet, within ~~well-defined~~ such defined limits, is permissible.

II. Definition

Social Networking Site – Any internet-based website where members of that site can electronically gather to share personal profiles, along with other information and photos, with other members. Examples of these sites include Facebook, Instagram, Snapchat, Twitter, and other sites that promote or allow individuals to express themselves for personal relationships, friendships, or just casual correspondences.

III. Scope

- A. This policy shall apply to all Department personnel. Personnel who violate this policy shall be subject to disciplinary action up to and including termination.
- B. The processes and restrictions described in this policy shall be retroactive for any currently existing sites ~~or profiles~~ created by an employee or third party.

IV. Privacy

Employees should be aware that information posted on social networking sites is not secure or private. The information may be viewed by any member of the public. Once information has been posted on the Internet, it is also considered to be accessible indefinitely. In the event employees choose to post information on a social networking site, they should be aware that the information could be used for fraudulent purposes.

RESTRICTED LAW ENFORCEMENT DATA

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Employees should also be aware that they are jeopardizing their personal confidentiality and that of other employees by posting photographs or personal information about themselves or other members of the Department. In addition, they may be jeopardizing their safety, the safety of their family, their co-workers, and on-going or future investigations. Employees are advised that in the event information has been posted on a social networking site identifying them as a Police Officer, the posting could make them ineligible for specialized positions where anonymity is required.

V. **Restrictions**

- A. Employees shall not identify themselves or other employees, directly or indirectly, as members of the Department.
- B. Photographs or other depictions of Department uniforms, badges, patches, insignia, and / or vehicles shall not be used on employee internet postings.
- C. No pictures, videos, artwork, comments, or other references depicting violent, sexual, racial, or ethnically derogatory material may be posted or associated with a Department employee.
- D. Employees shall not post, or be associated with, any material on the internet that brings discredit to or may adversely affect the efficiency or integrity of the Department.
- E. Employees shall not use the Department's computer system to access, download, or contribute to any social networking site unless they are lawfully doing so as part of their regular duties or as a part of an investigation requiring access to a social networking site.
- F. Only authorized employees with the approval of the Chief of Police or his / her designee shall be allowed to upload any audio / video files captured on devices owned by the Department.
- G. Employees should consider the possible adverse consequences of internet postings, such as future employment, cross examination in criminal and civil cases, and public / private embarrassment of the employee or the Department.
- H. Employees are encouraged to seek the guidance of Supervisors regarding any posting that may adversely reflect upon either the Department or upon the professionalism or integrity of the employee.

This policy supersedes any policies previously issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date May 1, 1998	Number GO94-3.4
Subject Promotion			
Reference CALEA Standards – 34.1.1, 34.1.2, 34.1.3, 34.1.4, 34.1.5, 34.1.6		Revised November 26, 2019 December 28, 2021	
Distribution All Personnel		Re-evaluation Date November 2021 December 2023	No. Pages 4

I. Policy

It is the policy of the Dalton Police Department to develop and maintain an efficient, effective, and fair selection process that results in the promotion of individuals who best possess the skills, knowledge, and abilities necessary for an effective, respected law enforcement agency.

II. Definitions

- A. *Adverse impact* – A substantially different rate of selection (generally less than 80 percent) that works to the disadvantage of members of a race, ~~sex~~ gender, or ethnic group; an unfavorable effect.
- B. *Candidates* – Persons seeking promotion who have met or will meet minimum qualifications, as set forth in directive GO92-3.2, Career Development Program, within ~~12 months of the issue date of the memorandum requesting applications for a promotion process~~ the duration of the eligibility list, as verified by their Division Commander. Regardless of being permitted to participate in the assessment, no candidate shall be promoted until he or she meets the minimum qualifications, as outlined in directive GO92-3.2, Career Development Program.
- C. *Fairness* – Resulting in a minimum adverse impact.
- D. *Job description* – A description of what an employee does, for what purpose, on instructions from whom, when, and where, and with what materials and equipment.
- E. *Job-related* – A procedure, test, or requirement, either predictive of job performance or indicative of the work behavior expected or necessary in the position.
- F. *Lateral entry* – A personnel practice that permits employs from within or outside the ~~Agency~~ Department to be promoted to a position and be exempted from all or part of the ~~Agency's~~ Department's promotion process for that position.
- G. *Minimum adverse impact* – The use of selection components or procedures among all those available that reduce any unfavorable effect, to the greatest extent

RESTRICTED LAW ENFORCEMENT DATA

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possible, consistent with validity.

- H. *Probationary period* – A latter phase of the promotion process represented by some form of conditional promotion.
- I. *Skills, knowledge, and abilities (SKA)* – Skills are the proficiency with which an individual performs. Knowledge is a body of information or understanding gained through learning, education, experience, or associations. Abilities are processes required to perform the various job responsibilities.

III. **Authority**

- A. The authority and responsibility for administering the promotion process for the Dalton Police Department is vested in the Chief of Police. Promotions shall be made in accordance with City of Dalton personnel policies and procedures.
- B. The Chief of Police shall manage all aspects of the promotion process.
- C. The Chief of Police shall act as the Department's liaison with the City of Dalton Human Resources Director and coordinate those matters relating to the promotion process.
- D. The Department shall retain authority and responsibility in the promotion process for the following:
 - 1. Coordinating assessment center exercises. This may include:
 - a. Written examinations
 - b. Oral presentations
 - c. Writing labs
 - 2. The evaluation of all testing and testing procedures.
 - 3. Recommendation of selected **sworn** candidates to the Public Safety Commission for promotion confirmation.
 - 4. Records maintenance of all procedures. All records pertaining to promotional exams shall be maintained by the Chief of Police.

IV. **Legal Requirements**

- A. All components of the promotion process shall be developed and maintained by the Chief of Police.
- B. The promotion process is an integral part of an agency's total selection process. The selection of candidates for promotion must meet the legal, professional, and administrative requirements for entry-level employees, as outlined in written directive GO91-3.01, Selection.

RESTRICTED LAW ENFORCEMENT DATA

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V. **Administrative Procedures**

- A. The Chief of Police shall notify all employees in writing when promotional opportunities become available. Supervisors shall be periodically reminded of promotional opportunities at staff meetings and conferences, and Supervisors shall verbally remind employees at roll call sessions. The written notification shall include:
 - 1. Availability of the job description for the position(s) available
 - 2. Reference to candidacy requirements
 - 3. A deadline for candidates to reply
- B. Each candidate, as defined in Section II. B. of this directive, interested in entering the promotion process, shall submit a memorandum, before the deadline, to the Chief of Police indicating his / her qualifications for the position. Each candidate shall request a letter of recommendation from a Division Commander as to the candidate's performance and potential for promotion.
- C. A one-year probationary period is required for all employees selected in the promotion process. Employees who have been promoted shall be closely observed and frequently rated on their performance. Unsatisfactory performance shall immediately be reported to the probationary employee.
- D. Employees are entitled to file, in writing, a request for review of any part of the promotion process. This request shall be filed through the chain of command to the Chief of Police. The Chief of Police shall review the process or part of the process being contested. Any decision made by the Chief of Police concerning the review may be appealed, in writing, to the Public Safety Commission through the chain of command.
- E. If an employee is not selected during the promotion process and the eligibility list has expired, the employee may reapply for the next posted promotion assessment if he or she meets the qualifications set forth in policy GO92-3.2, Career Development Program.

VI. **Assessment Center**

- A. The Department shall utilize assessment center exercises in the promotion process for all **sworn** positions below the rank of Captain.
- B. The assessment center tests are intended to measure dimensions, attributes, characteristics, qualities, skills, abilities, and knowledge, as specified in the written job description for the position being tested.
- C. Assessment center exercises may utilize a variety of techniques to evaluate the dimensions and attributes. These techniques may include role-playing, simulation exercises, group activities, and other techniques. These pre-tested exercises shall have been found to be reliable, objective, job-related, and able to provide relevant

RESTRICTED LAW ENFORCEMENT DATA

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information.

VII. **Selection of Sworn Candidates**

- A. After completion of the assessment center, a representative from the company completing the assessment shall provide the Chief of Police with an eligibility list of candidates. Each candidate shall be ranked in one of the following categories based on his / her performance in the assessment:
 - 1. Highly Qualified
 - 2. Qualified
 - 3. Not recommended
- B. The eligibility list shall remain valid for two (2) years from the date posted on the eligibility list.
- C. When selecting a **sworn** candidate for promotion, the Chief of Police shall select a candidate from the Highly Qualified or Qualified category based on his / her discretion of Departmental needs at the time of the promotion.

VIII. **Non-sworn Promotional Testing and Selection**

- A. The Department shall utilize an in-house testing procedure in the promotion process for all non-sworn Supervisor positions.
- B. Non-sworn promotion testing activities may include interview panels, writing activities, simulation exercises, and / or knowledge-based examinations.
- C. The non-sworn promotion testing procedure is intended to measure dimensions, attributes, characteristics, qualities, skills, abilities, and knowledge, as specified in the written job description for the position being tested.
- D. The Chief of Police shall be provided the results of the testing activities prior to the selection for a non-sworn Supervisor position.
- E. The Chief of Police shall have the authority to recruit and hire a qualified individual from outside the Department for a lateral entry into a non-sworn Supervisor position if there are no qualified internal candidates.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date December 1, 1998	Number GO98-3.15
Subject Workers' Compensation			
Reference CALEA Standard – 22.2.1		Revised November 26, 2019 December 28, 2021	
Distribution All Personnel	Re-evaluation Date November 2024 December 2023		No. Pages 7

I. Policy

It is the policy of the ~~City of Dalton~~ **Police Department** to ~~provide workers' compensation to those who are injured on the job~~ document, report, and assist an employee with obtaining necessary medical treatment for all injuries and illnesses that arise out of an employee's being engaged in the course and scope of his or her employment, in accordance with the policies and procedures of the City of Dalton and in compliance with the Georgia Workers' Compensation Act, Chapter 9 of Title 34 of the Official Code of Georgia.

II. Procedure

A. Employee Responsibilities

1. The employee shall report all **work-related** injuries and **illnesses** to a Supervisor immediately, regardless of whether or not medical attention is needed.
2. An injured employee in need of medical treatment shall report to one of the physicians listed on the City of Dalton's panel of physicians. The panel of physicians is posted on several bulletin boards located throughout the Police Services Center. If immediate medical attention is needed, and the offices of the physicians listed on the City of Dalton panel are closed, the employee shall go to the emergency room at Hamilton Medical Center.
3. The employee may be required to submit to a drug screen, pursuant to policy GO97-3.8, Drug Free Workplace Policy and Procedure on Substance Abuse, Contraband Articles, and Employee Assistance; III, I, 5.

B. Supervisor Responsibilities

1. Determine if medical attention is needed, and direct the employee to one of the physicians listed on the panel **or, if an emergency, to the emergency room at Hamilton Medical Center or other proper treating facility.**

RESTRICTED LAW ENFORCEMENT DATA

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2. When applicable, advise the employee to submit to a drug screen, pursuant to policy GO97-3.8, Drug Free Workplace Policy and Procedure on Substance Abuse, Contraband Articles, and Employee Assistance; III, I, 5.
3. Start the workers' compensation form WC-1, Employer's First Report of Injury or Occupational Disease, regardless of whether or not medical attention is needed or received (Appendix A).
4. The following sections of form WC-1 shall be initially completed by a Supervisor:
 - a. Employee's name (last, first, and middle initial)
 - b. Date of injury or illness
 - c. County of injury or illness
 - d. On employer's premises? (yes or no)
 - e. Time of injury or illness
 - f. First date employer made aware
 - g. First date employee failed to work a full day
 - h. How did the injury or illness / abnormal health condition occur? Include address or location, if applicable.
 - i. Describe the injury or illness in detail.
 - j. Include the source of the injury or illness and indicate the part of body affected.
 - k. Treating physician (name and address)
 - l. Level of initial treatment given
 - m. Hospital (name and address)
5. Contact the Chief of Police's administrative assistant by leaving a voice mail or an email to advise that an injury or illness has occurred and that the WC-1 has been started and is being forwarded.
6. Forward the WC-1 to the Chief of Police's administrative assistant immediately.
7. Follow up with the employee.
 - a. Find out medical status
 - b. Offer to help

RESTRICTED LAW ENFORCEMENT DATA

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- c. Report any change of status to the Chief of Police's administrative assistant
- C. Chief of Police's Administrative Assistant Responsibilities
 - 1. Complete the remainder of the WC-1 and any additional forms.
 - 2. Forward the completed WC-1 to the workers' compensation insurance carrier.
 - 3. Monitor any expenses associated with the claim and report any inconsistencies to the Chief of Police, Human Resources Director, and Division Commander of employee.
- D. Return to Duty Procedure

Employees returning to work following a serious health condition or work-related injury **or illness** shall have the Human Resources FMLA Return to Work Medical Evaluation form completed by their physician (Appendix B). Sworn employees shall also be required to have the attending physician complete the physical readiness assessment Medical Release Form (Appendix C). The applicable form(s) **must shall** be submitted to the employee's Division Commander prior to the employee's return to duty.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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Appendix A

WC-1 EMPLOYER'S FIRST REPORT OF INJURY OR OCCUPATIONAL DISEASE

GEORGIA STATE BOARD OF WORKERS' COMPENSATION

EMPLOYER'S FIRST REPORT OF INJURY OR OCCUPATIONAL DISEASE

NOTE: FAILURE TO SUBMIT THIS REPORT TO INSURER IMMEDIATELY MAY RESULT IN PENALTY. MUST BE TYPED OR PRINTED IN BLACK INK.

Board Claim No.		Employee Last Name		Employee First Name		M.I.	Date of Injury
A. IDENTIFYING INFORMATION							
EMPLOYEE	<input type="checkbox"/> Male <input type="checkbox"/> Female	Birthdate	Phone Number		Employee E-mail		
Mailing Address				City	State	Zip Code	
EMPLOYER	Name			NAICS Code	Nature of Business (Trade, Transport, Mfg., etc.)		
Mailing Address				Phone Number	Employer FEIN		
City		State	Zip Code	Employer E-mail			
INSURER / SELF-INSURER	Name			Insurer/Self-Insurer FEIN	Insurer/Self-Insurer File #		
CLAIMS OFFICE	Name			Claims Office FEIN #	Claims Office Phone	Claims Office E-mail	
SBWC ID# (five digit no.)		Mailing Address		City	State	Zip Code	
EMPLOYMENT/WAGE		Date Hired by Employer	Job Classified Code No.	Number of Days Worked Per Week		Wage rate at time of Injury or Disease: <input type="checkbox"/> per Hour <input type="checkbox"/> per Day <input type="checkbox"/> per Week <input type="checkbox"/> per Month	
Insurer Type Code <input type="checkbox"/> - Insurer <input type="checkbox"/> Self-Insurer <input type="checkbox"/> Group Fund		List Normally Scheduled Days Off					
INJURY/ILLNESS & MEDICAL		Time of Injury: <input type="checkbox"/> am <input type="checkbox"/> pm	County of Injury		Date Employer had knowledge of Injury	Enter First Date Employee Failed to Work a Full Day	
Did Employee Receive Full Pay on Date of Injury? <input type="checkbox"/> Yes <input type="checkbox"/> No		Did Injury/Illness Occur on Employer's premises? <input type="checkbox"/> Yes <input type="checkbox"/> No		Type of Injury/Illness		Body Part Affected	
How Injury or Illness / Abnormal Health Condition Occurred							
Treating Physician (Name and Address)		Initial Treatment Given: <input type="checkbox"/> None <input type="checkbox"/> Minor: By Employer <input type="checkbox"/> Minor: Clinical/Hospital <input type="checkbox"/> Emergency Room <input type="checkbox"/> Hospitalized > 24hrs		Hospital / Treating Facility (Name and Address)		If Returned to Work, Give Date: Returned at what wage per Week If Fatal, Enter Complete Date of Death	
Report Prepared By (Print or Type)				Telephone Number		Date of Report	
B. INCOME BENEFITS Form WC-6 must be filed if weekly benefit is less than maximum							
Previously Medical Only <input type="checkbox"/> Yes <input type="checkbox"/> No		Average Weekly Wage: \$		Weekly benefit: \$		Date of disability:	
Date of first Payment:		Compensation paid: \$		or Date salary paid:		Penalty paid: \$	
BENEFITS ARE PAYABLE FROM _____ FOR:							
<input type="checkbox"/> Temporary total disability <input type="checkbox"/> Temporary partial disability <input type="checkbox"/> Permanent partial disability of _____ % to _____ for _____ weeks.							
UNTIL _____ WHEN THE EMPLOYEE ACTUALLY RETURNED TO WORK WITHOUT RESTRICTIONS. ALL OTHER SUSPENSIONS REQUIRE THE FILING OF FORM WC-2 WITH THE STATE BOARD OF WORKERS' COMPENSATION AND THE EMPLOYEE.							
C. NOTICE TO CONTROVERT PAYMENT OF COMPENSATION							
Benefits will not be paid because:							
D. MEDICAL ONLY INJURY (No Indemnity benefits are due and/or have NOT been controverted.)							
Insurer / Self-Insurer: Type or Print Name of Person Filing Form				Signature		Date	
Phone Number				E-mail			

IF YOU HAVE QUESTIONS PLEASE CONTACT THE STATE BOARD OF WORKERS' COMPENSATION AT 404-656-3618 OR 1-800-533-0682 OR VISIT <http://www.sbrwc.georgia.gov>

WILLFULLY MAKING A FALSE STATEMENT FOR THE PURPOSE OF OBTAINING OR DENYING BENEFITS IS A CRIME SUBJECT TO PENALTIES OF UP TO \$10,000.00 PER VIOLATION (O.C.G.A. §34-9-12 AND §34-9-13).

WC-1

REVISION 12/2018

1
1 OF 2

EMPLOYER'S FIRST REPORT OF INJURY
OR OCCUPATIONAL DISEASE

RESTRICTED LAW ENFORCEMENT DATA

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WC-1 EMPLOYER'S FIRST REPORT OF INJURY OR OCCUPATIONAL DISEASE

GEORGIA STATE BOARD OF WORKERS' COMPENSATION
NOTICE TO EMPLOYER

1. Provide prompt medical attention; allow the employee to select a physician from your posted panel, and explain the panel to the employee.
2. Complete Section A of this form immediately upon your knowledge of an injury and send the WC-1 to your insurance company or self-insurer claims office. **FAILURE TO DO SO MAY RESULT IN A PENALTY.** Do not send this form to the State Board of Workers' Compensation.
3. If you need additional help, call your insurance company or self-insurer claims office.
4. Report serious injuries immediately by telephone to your insurer's claims department, then file this form with your insurance company or self-insurer claims office.

NOTICE TO INSURER / SELF-INSURER

Upon receipt of this form, check to see that it is complete and accurate. Be sure to list the correct Insurance Company and their SBWC ID number.

Complete Section B, C or D and file with the Board and send a copy of both sides of the form to the employee and all counsel of record within 21 days of the employer's knowledge of disability, injury or death.

Section B is completed when indemnity benefits are paid or due, including salary in lieu.

Section C is completed when claim is controverted in full or in part.

Section D is completed when no indemnity benefits are due and/or have NOT been controverted.

Form WC-6 must be filed if weekly benefits are less than the maximum.

NOTICE TO EMPLOYEE

1. This form is provided for your information only.

If Section B is completed, you will receive income benefits on a weekly basis and the employer will pay medical expenses from approved doctors. If you do not receive payment of benefits, or medical bills are not paid, call your employer or your employer's insurance company or self-insurer claims office.

If Section C is completed, your claim of injury has been denied by the employer/insurer. If you disagree with this denial, you must file a form WC-14, Notice of Claim, within one year of the accident with the State Board of Workers' Compensation, 270 Peachtree Street N.W., Atlanta, Georgia 30303-1299.

If Section D is completed, you will receive medical benefits only. At this time, indemnity benefits are not due. If your medical bills are not paid, call your employer or your employer's insurance company or self-insured claims office.

For Information or Assistance, contact:

STATE BOARD OF WORKERS' COMPENSATION

Toll Free Telephone: 1-800-533-0682

In Atlanta: (404) 656-3818

<http://www.sbwc.georgia.gov>

IF YOU HAVE QUESTIONS PLEASE CONTACT THE STATE BOARD OF WORKERS' COMPENSATION AT 404-656-3818 OR 1-800-533-0682 OR VISIT <http://www.sbwc.georgia.gov>

WILLFULLY MAKING A FALSE STATEMENT FOR THE PURPOSE OF OBTAINING OR PAYING BENEFITS IS A CRIME SUBJECT TO PENALTIES OF UP TO \$10,000 PER VIOLATION (O.C.G.A. §34-8-16 AND §34-8-18)

WC-1

REVISION 12/2018

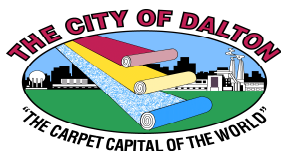
1
2 OF 2

**EMPLOYER'S FIRST REPORT OF INJURY
OR OCCUPATIONAL DISEASE**

RESTRICTED LAW ENFORCEMENT DATA

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Appendix B



Human Resources
FMLA
Return to Work
Medical Evaluation

Date _____

Dear: _____

This letter is in reference to _____
our employee and your patient. We are investigating the eligibility of this employee to return to work following a
“serious health condition, which made the employee unable to perform the functions of such employee’s position”.

A “serious health condition” when utilized as a basis for family leave, means an illness , injury, impairment, or
physical or mental condition involving either inpatient care in a hospital, hospice, or residential health care facility, or
continuing treatment by a health care provider.

The essential functions of this employee’s job are as follows. Please indicate in your opinion if he/she will be able, or
not, to perform these functions, and any restrictions you recommend, as of the expected return to work date of
_____.

To be completed by supervisor	To be completed by health care provider	
JOB TASK/RESPONSIBILITY	<input type="checkbox"/> Yes <input type="checkbox"/> No	RESTRICTIONS
JOB TASK/RESPONSIBILITY	<input type="checkbox"/> Yes <input type="checkbox"/> No	RESTRICTIONS
JOB TASK/RESPONSIBILITY	<input type="checkbox"/> Yes <input type="checkbox"/> No	RESTRICTIONS

Thank you for your help in this process. Should you have any questions regarding this request, please contact me
directly.

Supervisor Name Title Phone

In your opinion, when will he/she be able to return
to work and resume his/her normal duties? _____

Name of health care provider _____ Phone _____

Signature _____ Date _____

Patient /employee signature authorizing release of information _____

Please return this completed form to the
patient , in person or to the following address: _____

Patient name

Patient address

RESTRICTED LAW ENFORCEMENT DATA

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written approval of the Chief of Police.

Appendix C

MEDICAL RELEASE FORM

Individual's Name _____

Dalton Police Officers are required to perform a variety of essential physically demanding tasks, including the following:

- Walking for extended periods
- Short sprints
- Long pursuits lasting over 2 minutes
- Running up and down stairs
- Pushing heavy objects
- Jumping over and around obstacles
- Lifting and carrying heavy objects, sometimes up and down stairs
- Using hands and feet in use of force situations
- Using force in short and long term (greater than 2 minutes) efforts
- Bending and reaching
- Dragging people and objects

To measure an individual's capability to perform these critical tasks, all applicants and incumbents must undergo a physical readiness ~~assessment~~ testing, ~~consisting which may consist~~ of the ~~following performance of or simulation of the previously listed tasks items~~.

- ~~1. 1.5 mile run to measure aerobic power~~
- ~~2. 300 meter run to measure anaerobic power~~
- ~~3. Maximum push-ups to measure upper body muscular endurance~~
- ~~4. 1 repetition maximum bench press to measure upper body strength~~
- ~~5. Maximum sit-ups test to measure trunk muscular endurance~~
- ~~6. Vertical jump test to measure the explosive power of the lower extremities~~

Your professional opinion is requested as to whether the individual can safely participate in physical fitness testing and exercise training.

PLEASE CHECK ONE:

_____ There are **no contraindications** to the individual either 1) being capable of performing the essential physical tasks and 2) being capable of undergoing the physical readiness ~~assessment items~~ testing.

_____ There are contraindications and it is not recommended that the individual participates in the physical readiness ~~assessment~~ testing or exercise training at this time.

Physician's signature _____

Date: _____

TRA MRF 092419

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date May 1, 1998	Number GO88-4.17
Subject Ride-Along Program –General			
Reference		Revised November 26, 2019 December 28, 2021	
Distribution All Personnel	Re-evaluation Date November 2024 December 2023		No. Pages 7

I. Policy

It is the policy of the Dalton Police Department to allow ~~civilian personnel that are not members of this Department~~ members of the community to ride as observers in police vehicles upon proper request and authorization.

II. Guidelines

- A. Any person, not a member of this Department, wishing to ride as an observer in a police vehicle shall complete a ride-along application packet (Appendix A) and submit it to the respective Watch Commander for approval at least twenty-four (24) hours in advance.
- B. Any person wishing to ride as an observer in a police vehicle must be at least eighteen (18) years of age, unless he / she is a member of the ~~Explorer~~ Public Safety Cadet Program or fulfilling an educational requirement from an approved school curriculum. All Dalton ~~Police Explorers~~ Public Safety Cadets shall comply with the requirements of policy GO93-4.18, ~~Ride-Along Program—Explorers Public Safety Cadet Program~~. Any person wishing to ride for an educational requirement must receive approval from the Patrol Division Commander or his / her designee at least forty-eight (48) hours in advance.
- C. The following categories of persons shall not be allowed to ride as observers: persons with known felony convictions; persons with mental incompetence; persons with medical problems; or other persons disqualified by the Chief of Police. Prospective ride-along observers shall be the subject of a criminal history check through Department files and NCIC/GCIC. The ride-along file shall also be checked to determine the number of times an individual has rode along during the year.
- D. In every case, the needs of the Department and availability of resources shall determine whether a request to ride as an observer is approved. Priority shall be given to applicants intended for criminal justice coordination, news media, education research, or similar purposes.

RESTRICTED LAW ENFORCEMENT DATA

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- E. Only experienced Officers or Supervisors should be selected to escort ~~civilian~~ ride-along observers.
- F. If an observer interferes with operations or police actions, the Officer shall return the observer to the place of departure and advise the Supervisor of the circumstances.
- G. All program participants are required to reflect a neat and clean appearance and are expected to pay for their own meals and refreshments.
- H. If an Officer with an ~~civilian~~ observer responds to an emergency call, which has a high probability of being life-threatening to the observer or may expose him / her to undue risk of injury, the Officer is to direct the observer to remain in the patrol vehicle. In all other incidents, the observer may exit the patrol unit with the Officer or remain in it at his / her discretion.
- I. Observers are not permitted to carry weapons, including firearms, batons, Taser or stun guns, pepper sprays, or knives, while riding along, unless they are certified Georgia peace officers in good standing.
- J. Observers are limited to periods of four (4) hours per ride-along, unless otherwise authorized by the Patrol Division Commander.
- K. Observers are limited to riding along no more than three (3) times per calendar year, unless otherwise authorized by the Patrol Division Commander.
- L. While participating in a ride-along, no observer is allowed to enter into a residence or any other location where a reasonable expectation of privacy exists.
- M. Audio and video recordings shall not be allowed by any observer during a ride along, unless authorized by the Patrol Division Commander. Cameras or video recorders are not to accompany any observer during the ride along, unless authorized by the Patrol Division Commander.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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Appendix A

GO88-4.17
Ride-Along Program

Public Safety Cadet	
Educational Program	
Citizens' Academy	
Leadership Dalton/Whitfield	
Emerging Leaders	



Case # _____

DALTON POLICE DEPARTMENT Application for Ride Along

_____		_____		_____	
Full Name (please print)		Date of Birth		Social Security Number	
_____		_____		_____	
Home Address		Race	Sex	Driver's License Number & State	
_____		_____			
City, State, Zip Code		_____			
_____		_____			
Telephone #		Signature			
_____		_____			
Secondary Telephone #		Signature of Parent or Guardian (if under 18 years of age)			
_____		_____			

PLEASE COMPLETE THE FOLLOWING:

Preferred dates to ride: _____

Preferred time to ride: **First Day** Shift: ____ 7 a.m. – 11 a.m. Or ____ 11 a.m. – 3 p.m. Or ____ 3 p.m. – 7 p.m.
(Only one 4-hour block will be approved) **Second Night** Shift: ____ 7 p.m. – 11 p.m. Or ____ 11 p.m. – 3 a.m.

Officer preference (optional): _____

Sworn to and subscribed before me,

This _____ day of _____, 20____.

Notary Public

Criminal history completed:

Date: _____

By whom: _____

Witness

Date

RESTRICTED LAW ENFORCEMENT DATA

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William C. Cason III
Chief of Police



301 Jones Street
Dalton, GA 30720
<http://daltonga.gov>
P: 706.278.9085
F: 706.217.2075

DALTON POLICE DEPARTMENT

Appropriate Dress Guidelines for Ride Along

Clothing must be neat and clean.

Appropriate business clothing will be acceptable.

Casual style pants and a shirt with a collar are acceptable.

A cap or other inclement weather clothing (jacket, rainwear) is acceptable, as long as it does not indicate anything of an inappropriate nature.

Footwear that covers the foot (no open toe) and provides protection from varying conditions is required.

No tank tops, shorts, or t-shirts allowed.

No skirts, dresses, or mid-drift shirts allowed.

No torn clothing allowed.

I acknowledge that I have read and understand the Appropriate Dress Guidelines.

Signature

Date

RESTRICTED LAW ENFORCEMENT DATA

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GEORGIA CRIME INFORMATION CENTER AWARENESS STATEMENT

Access to Criminal Justice Information, as defined in GCIC Council Rule 140-1-.02 (amended), and dissemination of such information are governed by state and federal laws and GCIC Council Rules. Criminal Justice Information cannot be accessed or disseminated by any employee except as directed by superiors and as authorized by approved standard operating procedures which are based on controlling state and federal laws, relevant federal regulations, and the Rules of the GCIC Council.

O.C.G.A. §35-3-38 establishes criminal penalties for specific offenses involving obtaining, using, or disseminating criminal history record information except as permitted by law. The same statute establishes criminal penalties for disclosing or attempting to disclose techniques or methods employed to ensure the security and privacy of information or data contained in Georgia criminal justice information systems.

The Georgia Computer Systems Protection Act (O.C.G.A. §16-9-90 et. seq.) provides for the protection of public and private sector computer systems, including communications links to such computer systems. The Act establishes four criminal offenses, all major felonies, for violations of the Act: Computer Theft, Computer Trespass, Computer Invasion of Privacy, and

Computer Forgery. The criminal penalties for each offense carries maximum sentences of fifteen (15) years in prison and/or fines up to \$50,000.00, as well as possible civil ramifications. The Act also establishes Computer Password Disclosure as a criminal offense with penalties of one (1) year in prison and/or a \$5,000.00 fine.

The Georgia Criminal Justice Information System Network is operated by the Georgia Crime Information Center in compliance with O.C.G.A. §35-3-31. All databases accessible via CJIS Network terminals are protected by the Computer Systems Protection Act. Similar communications and computer systems operated by municipal/county governments are also protected by the Act.

By my signature below,
I acknowledge that I have read and understand this Awareness Statement.

Print Name: _____

Signed: _____

Date: _____

Reviewed by GCIC in 2013/Last Revised 2010

RESTRICTED LAW ENFORCEMENT DATA

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William C. Cason III
Chief of Police



301 Jones Street
Dalton, GA 30720
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DALTON POLICE DEPARTMENT

Waiver of Liability

WHEREAS, the undersigned, _____ desires to ride with a member of the City of Dalton Police Department in order to observe the activities of the City of Dalton Police Department;

NOW, THEREFORE, for and in consideration ~~of the use~~ of the premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned does hereby declare and agree to the following:

(a) ~~agree and warrant that they do hereby~~ to release, defend, indemnify and save harmless the City of Dalton, its officers, directors, employees, and any other person, firm or corporation charged or chargeable with responsibility or liability, their heirs, administrators, executors, successors, ~~and~~ assigns and agents, from any and all costs, expenses, restrictions, claims, demands, suits, actions, proceedings, damages, liabilities, deficiencies, judgments, levies, costs or expenses, including, but not limited to, attorney's fees and expenses of any kind and nature, including, but not by way of limitation, any claim for damages to property or injuries to or death ~~of any person or persons~~ relating to or arising from riding with a member of the City of Dalton Police Department or arising out of any activities in connection with the ride-along with the City of Dalton Police Department, ~~regardless of whether arising from the negligence or wrongful acts, errors or omissions of the City of Dalton~~ unless caused by intentional and / or willful or wanton acts of the City of Dalton's officers or employees;

(b) ~~agree and warrant that they shall~~ to reimburse the City of Dalton ~~for any~~ legal fees and other costs incurred in the City of Dalton's defense of ~~such any claims of litigation or action arising out of any ride-along with the City of Dalton Police Department~~. The City of Dalton shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement;

(c) ~~agrees~~ that this ~~waiver is also a~~ release ~~which~~ extends and applies to, and also covers and includes, all unknown, unforeseen, unanticipated and unsuspected injuries, damages, loss and liability, and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries or damages which are unknown or unsuspected to exist at the time, to the person executing such release, are hereby expressly waived;

(d) acknowledge that ~~the this~~ waiver ~~and release~~ hereby releases and discharges the

RESTRICTED LAW ENFORCEMENT DATA

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City of Dalton, its officers, directors, employees and agents, of any and all claims, relating to any bodily and personal injuries or damages to property and the consequences thereof resulting from their participation in the ride-along with the City of Dalton Police Department ~~absent the City of Dalton's officer's or employee's intentional, willful, or wanton act or reckless conduct.~~ The undersigned further covenants with the City of Dalton that they, their heirs, executors, assigns and transferees will never at any future time sue the City of Dalton for or on account of any claim for damages arising out of their participation in the ride-along with the City of Dalton Police Department whether such claims arise by the negligence of the City of Dalton, its employees or agents, or by the negligence of any other participant ~~except when there is intentional willful or wanton misconduct or acts on the part of the City of Dalton's officers or employees;~~

(e) ~~agree and understands that~~ the agreement ~~by~~ of the City of Dalton to allow the undersigned to ride with a member of the City of Dalton Police Department, is not to be construed as an admission of liability and acceptance of assumption of responsibility by the City of Dalton, its officers and members.

WITNESS the hand and seal of the undersigned, this _____ day of _____, 20__.

“Undersigned”: _____
(sign here)

Signed, sealed, sworn to, and
Subscribed before the undersigned
unofficial witness and notary public

Unofficial Witness

Notary Public

Commission Date:

RESTRICTED LAW ENFORCEMENT DATA

The data contained in this manual is confidential for internal department use only and shall not be divulged outside the department without the written approval of the Chief of Police.

DALTON POLICE DEPARTMENT

		Effective Date September 24, 2013	Number GO13-7.23
Subject Asset Forfeiture			
Reference		Revised December 17, 2019 28, 2021	
Distribution All Personnel	Re-evaluation Date December 2021 2023		No. Pages 10

I. Policy

It is the policy of the Dalton Police Department to utilize applicable state and federal statutes to accomplish the goals of disrupting criminal conduct by the lawful seizure and forfeiture of assets and proceeds used unlawfully or obtained through various criminal acts.

II. Purpose

The purpose of this policy is to standardize the procedures used in lawfully seizing, maintaining, and moving for forfeiture of assets, as enumerated in O.C.G.A. (Official Code Georgia Annotated) 16-13-49, obtained unlawfully through various criminal acts and / or the resulting proceeds, with special emphasis on violations of the Georgia Controlled Substances Act. The Department's intent, by participating in asset forfeiture, is to:

- A. Provide additional tools to Officers to hamper the operations of drug violators.
- B. Make it more difficult to use illegal proceeds to continue a criminal enterprise if the "leader" is incarcerated.
- C. Remove the financial incentive to participate and / or invest in the drug trade.

III. Definition

Asset Forfeiture Review Coordinator (AFRC) – The ~~agent~~ **employee** responsible for ensuring all reports, reviews, and processes are completed in a timely manner in accordance with this policy. The AFRC shall be appointed by the Criminal Investigations Division Commander.

IV. Types of Property Subject to Seizure

Anything with value or any interest in anything of value, including real property and any fixtures thereon, any tangible and intangible personal property, including, but not limited to, currency, instruments, securities, or any other kind of privilege, interest, claim, or right, which has been used or obtained in violation of the Georgia Controlled Substances Act

RESTRICTED LAW ENFORCEMENT DATA

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(GCSA) and / or other unlawful activities listed in Appendix A of this policy, is subject to seizure.

V. **Statutory Basis for Seizure**

- A. Any Officer may seize property for forfeiture if the Agency Department determines there is probable cause to believe that the property falls within any of the following categories:
1. All property that is, directly or indirectly, used or intended for use in any manner to facilitate a violation, as outlined in Code Section 16-13-49, or any proceeds derived or realized there from;
 2. All property located in this state which was, directly or indirectly, used or intended for use in any manner to facilitate a violation of any of the code sections listed in Appendix A of this policy or of the laws of the United States or any of the several states relating to any of the listed code sections in Appendix A of this policy, which is punishable by imprisonment for more than one (1) year, or any proceeds derived or realized there from;
 3. All weapons possessed, used, or available for use in any manner to facilitate a violation of the code sections listed in Appendix A of this policy or of the laws of the United States or any of the several states relating to the listed code sections in Appendix A of this policy, which is punishable by imprisonment for more than one (1) year;
 4. Any interest, security, claim, property right, or contractual right of any kind affording a source of influence over any enterprise that a person has established, operated, controlled, conducted, or participated in the conduct of in violation of the code sections listed in Appendix A of this policy or any of the laws of the United States or any of the several states relating to the listed code sections in Appendix A of this policy, which is punishable by imprisonment for more than one (1) year, or any proceeds derived or realized there from;
 5. All monies, negotiable instruments, securities, or other thing of value which are found in close proximity to any controlled substance or marijuana or other property which is subject to forfeiture under any of the code sections listed in Appendix A of this policy.
- B. Seizure of property subject to forfeiture may be made without prior judicial approval if there is probable cause to believe the property is subject to forfeiture under Code Section 16-13-49, or the seizure is incident to arrest or search pursuant to a search warrant or to an inspection under an inspection warrant.
- C. Property not seized pursuant to an arrest warrant, search warrant, inspection warrant, or legally recognized exception to a warrant requirement, which property is located on private premises, should be seized pursuant to a seizure warrant issued by a Superior Court Judge in the circuit in which the property is presently located.

RESTRICTED LAW ENFORCEMENT DATA

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- D. A property interest shall not be subject to forfeiture under GCSA for a violation involving one gram of cocaine or less, or four ounces of marijuana or less, unless said property was used to facilitate a transaction in, or a purchase of or sale of, a controlled substance or marijuana.
- E. A rented or leased vehicle shall not be subject to forfeiture unless it can be established in forfeiture proceedings that the owner of the rented or leased vehicle is legally accountable for the conduct which would otherwise subject the vehicle to forfeiture, consented to the conduct, or knew, or reasonably should have known the conduct, or that it was likely to occur. O.C.G.A. 16-13-49(f) requires the rented or leased vehicle to be returned to the owner or its agent as soon as practicable.
- F. When property that was used in violation of any of the code sections listed in Appendix A of this policy has been removed from the jurisdiction of this **Agency Department** before the seizure is to take place, then the seizure should be done jointly with an Officer having jurisdiction in the area where the property is located. That Officer may then return the property over to this **Agency Department**.

VI. **Training**

All sworn Officers shall receive annual training on lawful procedures for the seizure of property.

VII. **Asset Forfeiture Review Coordinator (AFRC)**

The AFRC is responsible for the following:

- A. Ensuring the strict adherence to the provisions of this policy
- B. Reviewing all asset forfeiture cases
- C. Completing an annual inspection of all asset forfeiture cases and files
- D. Maintaining a record of all asset forfeiture / seizure cases and their current status

VIII. **Initial Steps for Seized Property**

- A. When property is seized pursuant to the forfeiture laws of Georgia, Code Section 16-13-49, the facts of the seizure shall be reported immediately on the Asset Forfeiture Form accompanied by a copy of the Law Incident Report. The reports shall contain the following information and be forwarded to the AFRC for review:
 - 1. Time, date, and location of the offense(s) and seizure of assets
 - 2. Names of all suspects, witnesses, and other persons at the scene of the seizure
 - 3. An itemized description of the property that was seized
 - 4. The legal basis for seizure(s), as outlined in Code Section 16-13-49 and / or other code sections listed in Appendix A of this policy

RESTRICTED LAW ENFORCEMENT DATA

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5. Type and quantity, if any, of drugs or contraband located in close proximity to the defendant and the seized property
- B. If not completed through pre-seizure planning, the AFRC or designee shall make a diligent effort to determine ownership of the seized property, including the identification of the registered owner(s), title holder(s), and bona fide lien holder(s), if any.
- C. This ~~Agency~~ Department shall conduct an inventory and estimate the value of property seized and shall forward a copy of the inventory and appraisal to the AFRC. This should be done as soon as possible so as to provide the District Attorney's Office with information needed to properly evaluate the case.
- D. The AFRC shall review the basis for each seizure of property and, if approved, notify and provide all documentation to the District Attorney's Office within twenty (20) days of the date of seizure of the property.
- E. The AFRC or designee shall evaluate each case from all aspects, including the factual nexus with criminal activity and the economic feasibility of proceeding with a forfeiture action. This shall be done in consultation with the District Attorney's Office.
 1. All case information shall be reviewed to verify a connection to illegal activity in violation of any code sections listed in Appendix A.
 2. All seized property shall be evaluated for condition, value, sale, and usability. It is the decision of the District Attorney's Office to file a forfeiture action.
 3. All seized property shall be properly maintained and stored in order to ensure its protection and value. No seized property shall be used for any purpose prior to forfeiture.
 4. If the District Attorney's Office does not file a forfeiture action, then all seized property shall be promptly returned to the owner, his / her agent, or a valid lien holder upon the District Attorney's direction.

IX. **Processing Seized Property**

The following procedures shall apply to the processing of seized property under the authority of code sections listed in Appendix A. All seized property shall be submitted to the Property and Evidence Section, in accordance with policy GO88-4.10, Property and Evidence Policy and Procedure. The Officer placing the property into evidence shall fill out the Property Record / Receipt Form and the Asset Forfeiture Form. The forfeiture form shall be submitted to the AFRC by the next working day.

- A. Currency

RESTRICTED LAW ENFORCEMENT DATA

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1. Photographs shall be taken of all monies at the scene of the seizure and their relative proximity to contraband, if applicable. All forensic processing should be accomplished prior to moving, if feasible.
2. A Supervisor and two (2) Officers each shall count the money in the presence of the others at one sitting. After each has made an individual count, the three (3) ~~will~~ shall compare results, thus identifying any possible counting errors. When there is a discrepancy in the count, recounts ~~must~~ shall be made until all counters agree on the amount of currency. During the money count process, the number of people in the immediate area, i.e., the counting room, should be minimized. Counting of currency shall always be accomplished with at least two (2) Officers and one (1) Supervisor.
3. Supplements, property sheets, and property envelopes listing money amounts shall be specific, listing money by groups in which they were located, by number of bills for each denomination, and by totals for each denomination with the grand total listed.
4. Seized currency shall be placed in a sealed property bag with the item number, date, and case number noted on the appropriate form along with the initials of all Officers who counted the money. Only actual counters of monies ~~should~~ shall sign the property form(s) containing those monies and only after agreeing that the amounts listed match their figures.
5. After completion of evidentiary tests, if any, all seized currency, subject to forfeiture in the Superior Court, shall be placed in the Property and Evidence Section. All seized currency, subject to federal forfeiture proceedings, shall be turned over to the appropriate federal agency.

B. Vehicles

1. Any seized vehicles, regardless of value or lien, shall be towed to the ~~Agency's~~ Department's official impound lot or placed in a secure storage area.
2. The keys and documents related to ownership status of any seized vehicle shall be placed into evidence utilizing established policies. The vehicle shall be inventoried in accordance with policy GO91-4.7, Impounding, Towing, and Inventory of Vehicles.
3. A complete inventory of the seized property and all containers, open or closed, found therein shall be completed at the time of the seizure or as soon as practicable after the seizure. A good faith attempt shall be made to release to the lawful owner all personal property not being retained as evidence or for forfeiture that was seized with impounded items, pursuant to the Georgia Civil Practice Act. If the owner is unknown, has been arrested, or is otherwise unavailable to take possession of the property, such items shall be placed in the Property and Evidence Section to be released to the owner at a later date. Perishable foods may be released to a responsible person or have to be destroyed and should not be left in a car that may be stored for an extended period of time, i.e. milk, meat, etc.

RESTRICTED LAW ENFORCEMENT DATA

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4. Any personal property seized as evidence shall be packaged, stored separately from vehicles, and handled in accordance with policy GO88-4.10, Property and Evidence Policy and Procedure.
5. Reasonable attempts shall be made to maintain property in the same condition as at the time of seizure. Seized items shall not be used for any purpose until the property is forfeited and all the rights, interests, and title are transferred pursuant to a court order. This section does not prohibit use or operation reasonably necessary for the proper maintenance of seized property.
6. Vehicles and all contraband or evidence should be photographed in the positions in which they were found, if possible.
7. All paperwork related to the seizure of the vehicle shall be forwarded to the AFRC immediately.

C. Miscellaneous Property

1. All other seized property, including jewelry, furniture, tools, electronics, and other personal property, shall be placed in the Property and Evidence Section, in accordance with policy GO88-4.10, Property and Evidence Policy and Procedure.
2. The seizing Officer shall complete ~~the forfeiture form~~ and submit the Asset Forfeiture Form and a copy of the report to the AFRC immediately.
3. Reasonable attempts shall be made to maintain the property in the same condition as at the time of seizure. Seized items shall not be used for any purpose until the property is forfeited and all rights, interests, and title to the seized property are transferred to the State pursuant to court order. This policy does not prohibit use or operations reasonably necessary for the proper maintenance of seized property.

D. Real Property – The standard procedure for preserving real estate prior to forfeiture shall be the District Attorney filing a forfeiture lien against the real property in the Superior Court of the Conasauga Judicial Circuit and the possible execution of any occupancy agreement. Only in rare circumstances, for good cause shown and with the approval of the District Attorney, shall real property be seized prior to forfeiture.

E. Substituted or Derived Assets – Because of the uniqueness, special needs, and legal complexities of such property, any consideration or contemplation of seizure of such property shall require consultation with the District Attorney's Office.

F. Firearms – All firearms shall be placed into evidence following procedures outlined in directive GO88-4.10, Property and Evidence Policy and Procedure. The seizing Officer shall run the serial number of the weapon through NCIC and shall include a hard copy of the result with the Property Record / Receipt Form.

RESTRICTED LAW ENFORCEMENT DATA

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X. **Release of Seized Property**

- A. If, at the conclusion of the forfeiture process, the claimant prevails, the seized property shall be released to the owner(s) immediately upon the presentation of an order from a Superior Court, unless it is also evidence in an active criminal case. Under no circumstances ~~will~~ shall there be towing charges, storage fees, administrative costs, or maintenance costs assessed against the claimant, unless such costs are included in a court order.
- B. If the State declines to initiate forfeiture proceedings, the property ~~must~~ shall be released to the owner upon request, unless the property is being held as evidence. The Department may require the owner to pay any costs associated with handling or storing of the property.

XI. **Ethical Considerations**

- A. No Officer's employment or salary shall be made to depend upon the level of seizures or forfeitures the Officer achieves.
- B. Any forfeited property retained by the ~~Agency~~ Department for official law enforcement use is subject to all internal controls applicable to property acquired through the normal appropriations process.
- C. Forfeiture proceeds shall be maintained in a separate fund or account subject to appropriate accounting controls and annual financial audits of all deposits and expenditures.
- D. This ~~Agency~~ Department shall avoid any appearance of impropriety in the sale or acquisition of forfeited property.

XII. **Reporting**

- A. The Chief of Police shall complete an itemized annual report of all property received through court-ordered forfeiture and all goods and services procured from the proceeds of such court-ordered forfeitures.
 - 1. The Chief of Police shall submit a copy of the annual asset forfeiture report to the finance committee as part of the annual budget process.
 - 2. The Chief of Police shall cause a copy of the annual asset forfeiture report to be uploaded electronically to the Tax and Expenditure Data website maintained by the Carl Vinson Institute of Georgia (CVIOG).
- B. The AFRC shall submit an itemized monthly report to the Chief of Police listing any property which has been seized and its pending disposition.
- C. The Chief of Police shall submit an annual report listing all property received through federal forfeiture statutes through the U.S. Department of Justice and / or Treasury Department. The report shall include a renewal of the Department's

RESTRICTED LAW ENFORCEMENT DATA

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agreement to abide by all portions of the Federal Equitable Sharing Agreement, as prescribed by federal statute.

This policy supersedes any policies previously issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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Appendix A

OCGA 3-2-33	<i>Sale, possession, concealment, storage, or conveyance of untaxed alcoholic beverages; declaration of untaxed or otherwise unlawful alcoholic beverages as contraband; seizure and disposition of contraband alcoholic beverages</i>
OCGA 3-10-10	<i>Existence of property rights in distilled spirits or vessels kept or used in violation of chapter; contraband</i>
OCGA 3-10-11	<i>Contraband apparatus and appliances; existence of property rights therein; summary destruction of contraband; procedure for seizure and condemnation of vehicles and conveyances and boats and vessels</i>
OCGA 7-1-916	<i>Forfeiture of property involved in illegal transactions</i>
OCGA 10-1-454	<i>Forged or counterfeited trademarks, service marks, or copyrighted or registered designs; unauthorized reproductions</i>
OCGA 16-7-95	<i>Forfeiture and destruction or disposition of property</i>
OCGA 16-8-85	<i>Forfeiture of personal property seized</i>
OCGA 16-11-112	<i>Vehicles with false or secret compartments</i>
OCGA 16-12-32	<i>Seizure and disposition of property used in or derived from violation of article</i>
OCGA 16-12-100	<i>Sexual exploitation of children; reporting violation; forfeiture; penalties</i>
OCGA 16-13-30	<i>Purchase, possession, manufacture, distribution, or sale of controlled substances or marijuana; penalties</i>
OCGA 16-13-30.1	<i>Unlawful manufacture, delivery, distribution, possession, or sale of non-controlled substances</i>
OCGA 16-13-32	<i>Transactions in drug related objects; forfeitures and penalties</i>
OCGA 16-13-32.1	<i>Transactions in drug related objects; evidence as to whether object is drug related; forfeitures and penalties</i>
OCGA 16-13-49	<i>Forfeitures</i>
OCGA 16-14-7	<i>Forfeiture proceedings</i>
OCGA 16-15-5	<i>Contraband; seizure and forfeiture</i>
OCGA 16-16-2	<i>Forfeiture</i>
OCGA 17-5-51	<i>Forfeiture of weapons used in commission of crime, possession of which</i>

RESTRICTED LAW ENFORCEMENT DATA

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constitutes crime or delinquent act, or illegal concealment generally; motor vehicles; definitions; return of firearm to innocent owner

OCGA 17-5-52 *Sale or destruction of weapons used in commission of crime or delinquent act involving possession; sale of weapons not the property of the defendant; disposition of proceeds of sale; record keeping*

OCGA 40-6-391.2 *Seizure and forfeiture of motor vehicle operated by habitual violator*

OCGA 40-11-20 *Items subject to forfeiture*

OCGA 49-4-146.3 *Forfeiture of property and proceeds obtained through Medicaid fraud; fraud forfeiture proceedings; seizure of property subject to forfeiture; lien; inventory; court orders*

RESTRICTED LAW ENFORCEMENT DATA

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Dalton Fire Department

Dalton, GA

This report was generated on 12/9/2021 8:30:36 AM



Incident Statistics

Zone(s): All Zones | Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		217	
FIRE		119	
TOTAL		336	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$14,054,129.00		\$75,548.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		24	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
91		27.08	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:03:58	0:03:38	
Station 2	0:04:59	0:05:14	
Station 3	0:04:18	0:05:19	
Station 4	0:06:00	0:05:47	
Station 5	0:04:29	0:05:05	
AVERAGE FOR ALL CALLS		0:04:33	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:07	0:01:02	
Station 2	0:01:12	0:01:13	
Station 3	0:00:59	0:01:30	
Station 4	0:01:09	0:00:54	
Station 5	0:00:52	0:00:55	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

AVERAGE FOR ALL CALLS		0:01:07
AGENCY	AVERAGE TIME ON SCENE (MM:SS)	
Dalton Fire Department	17:45	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Dalton Fire Department

Dalton, GA

This report was generated on 12/9/2021 9:12:39 AM



Monthly Incident Hydrant and Fire Marshal Services Report

Start Date: 11/01/2021 | End Date: 11/30/2021

Average Response Time - 1st arriving Unit

Structure Fires	3:28
Other Fires	5:14
MVAs	4:22
All EMS	4:31
All Incidents	4:02

Incident Count by Type

Fires (100-199)	Total: 13
Total Structure Fires (111,112)	2
Structure Fires (111,112) w/Hose Deployment	0
Other Fires (100, 113 – 173)	11
Total Water Usage for all Fires	0

EMS (300-399)	Total: 217
Medical Assist, Assist EMS Crew (311)	190
EMS call, excluding vehicle accident with injury (321)	0
Motor Vehicle Accidents (322,323,324)	26
Rescue (350 – 372)	1
All other EMS (300, 320, 331, 340-343, 381)	0
Specialized Responses (400-499)	Total: 5
Service Calls (500-599)	Total: 14
Lockouts (511)	0
Public Service (550 - 555)	3

All Other Incidents (200s, 600s – 900s)	Total: 87
Total Calls for Date Range (100 - 999)	Total: 336

Mutual and Automatic Aid

Total Mutual and Automatic Aid Given for Fire (100s)	3
Total Mutual and Automatic Aid Received for Fire (100s)	0
Total Mutual and Automatic Aid Given for EMS (300s)	10

Only Completed and Reviewed Primary Exposure Reports are in calculations.



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Dalton Fire Department

Dalton, GA

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Total Mutual and Automatic Aid Received for EMS (300s)

0

Hydrants

Hydrants Tested

0

Fire Marshal Services

Alcohol

5

Annual

48

Annual Apartment

4

Complaint

1

Fire Alarm

1

Kitchen Hood Installation

1

OTC

17

Plan Review

9

Reinspection

1

Site Visit

52

Sprinkler System

1

Only Completed and Reviewed Primary Exposure Reports are in calculations.



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Dalton Fire Department

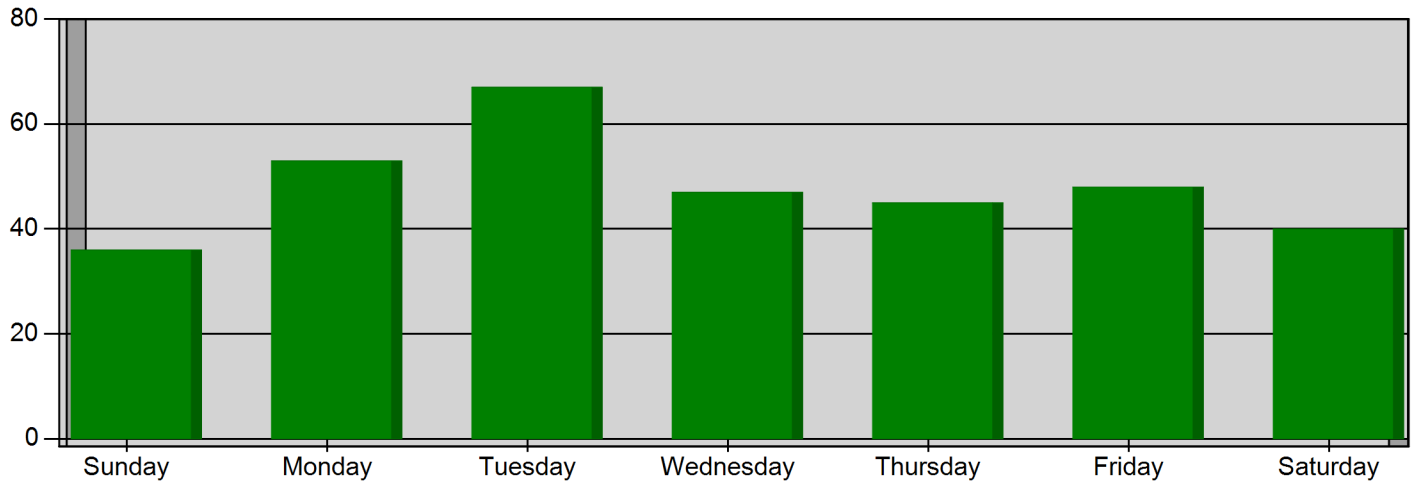
Dalton, GA

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Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 11/01/2021 | End Date: 11/30/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	36
Monday	53
Tuesday	67
Wednesday	47
Thursday	45
Friday	48
Saturday	40
TOTAL	336

Only Reviewed incidents included.



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Dalton Fire Department

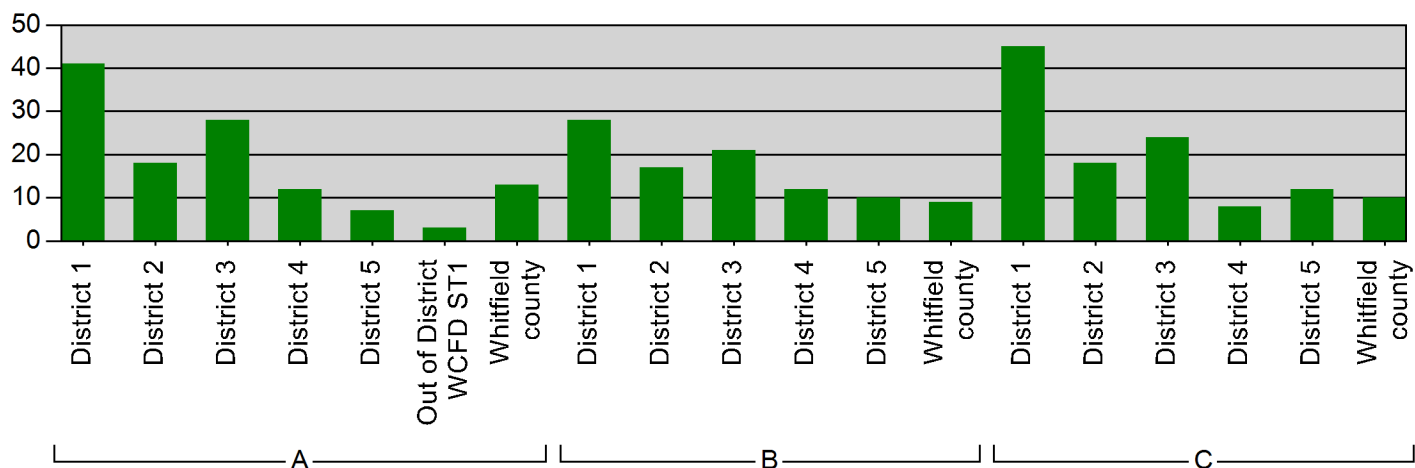
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Incidents per Zone per Shift for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021



SHIFT	ZONE	# INCIDENTS
A	District 1	41
	District 2	18
	District 3	28
	District 4	12
	District 5	7
	Out of District WCDF ST1	3
	Whitfield county	13
B	District 1	28
	District 2	17
	District 3	21
	District 4	12
	District 5	10
	Whitfield county	9
C	District 1	45
	District 2	18
	District 3	24
	District 4	8
	District 5	12
	Whitfield county	10

TOTAL: 336

The totals reflect the # INCIDENTS each STATION was assigned. Only REVIEWED incidents included.



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Dalton Fire Department

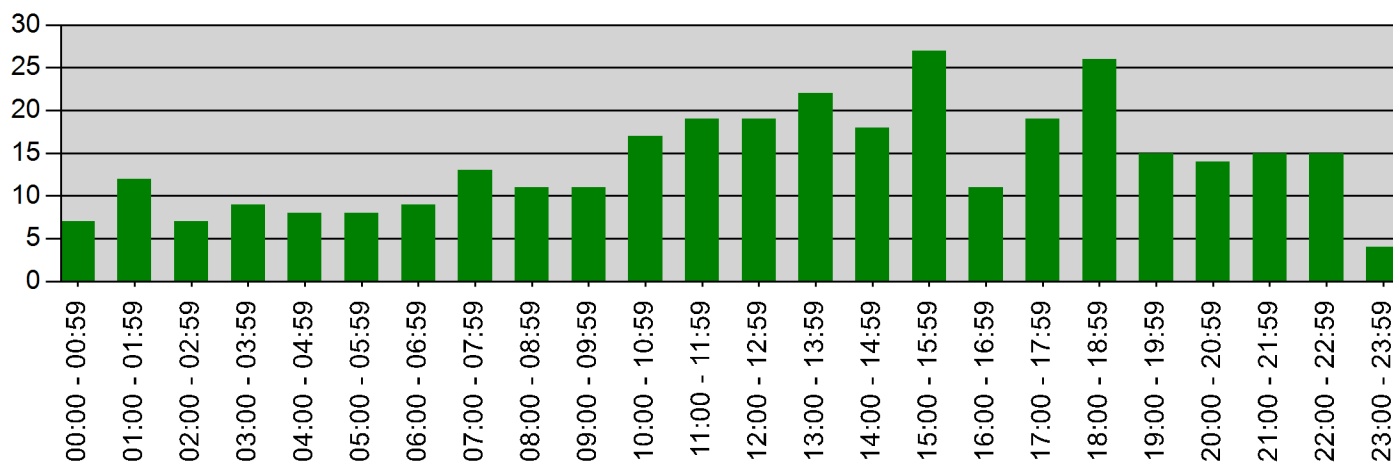
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Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 11/01/2021 | End Date: 11/30/2021



Hour	# of CALLS
00:00 - 00:59	7
01:00 - 01:59	12
02:00 - 02:59	7
03:00 - 03:59	9
04:00 - 04:59	8
05:00 - 05:59	8
06:00 - 06:59	9
07:00 - 07:59	13
08:00 - 08:59	11
09:00 - 09:59	11
10:00 - 10:59	17
11:00 - 11:59	19
12:00 - 12:59	19
13:00 - 13:59	22
14:00 - 14:59	18
15:00 - 15:59	27
16:00 - 16:59	11
17:00 - 17:59	19
18:00 - 18:59	26
19:00 - 19:59	15
20:00 - 20:59	14
21:00 - 21:59	15
22:00 - 22:59	15
23:00 - 23:59	4
TOTAL:	336

Only REVIEWED incidents included.



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Dalton Fire Department

Dalton, GA

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Incident Type Count per Station for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT TYPE	# INCIDENTS
Station: 1 - STATION 1	
111 - Building fire	1
142 - Brush or brush-and-grass mixture fire	2
251 - Excessive heat, scorch burns with no ignition	1
311 - Medical assist, assist EMS crew	83
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
357 - Extrication of victim(s) from machinery	1
444 - Power line down	1
500 - Service Call, other	2
520 - Water problem, other	1
551 - Assist police or other governmental agency	1
552 - Police matter	1
611 - Dispatched & cancelled en route	8
622 - No incident found on arrival at dispatch address	3
651 - Smoke scare, odor of smoke	1
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3

Incidents for 1 - Station 1:

121

Station: 2 - STATION 2	
111 - Building fire	1
131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	31
322 - Motor vehicle accident with injuries	5
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
522 - Water or steam leak	1
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	4
735 - Alarm system sounded due to malfunction	2

Only REVIEWED incidents included.



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INCIDENT TYPE	# INCIDENTS
745 - Alarm system activation, no fire - unintentional	3

Incidents for 2 - Station 2: 58

Station: 3 - STATION 3	
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	40
322 - Motor vehicle accident with injuries	3
324 - Motor vehicle accident with no injuries.	1
411 - Gasoline or other flammable liquid spill	1
500 - Service Call, other	1
531 - Smoke or odor removal	1
611 - Dispatched & cancelled en route	12
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	2
652 - Steam, vapor, fog or dust thought to be smoke	1
730 - System malfunction, other	1
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	3

Incidents for 3 - Station 3: 75

Station: 4 - STATION 4	
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	20
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
500 - Service Call, other	2
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	2
733 - Smoke detector activation due to malfunction	2
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2

Incidents for 4 - Station 4: 43

Station: 5 - STATION 5	
142 - Brush or brush-and-grass mixture fire	2
311 - Medical assist, assist EMS crew	16
322 - Motor vehicle accident with injuries	9

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
412 - Gas leak (natural gas or LPG)	1
500 - Service Call, other	1
550 - Public service assistance, other	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	1
715 - Local alarm system, malicious false alarm	1
735 - Alarm system sounded due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1

Incidents for 5 - Station 5:

39

Only REVIEWED incidents included.



Dalton Fire Department

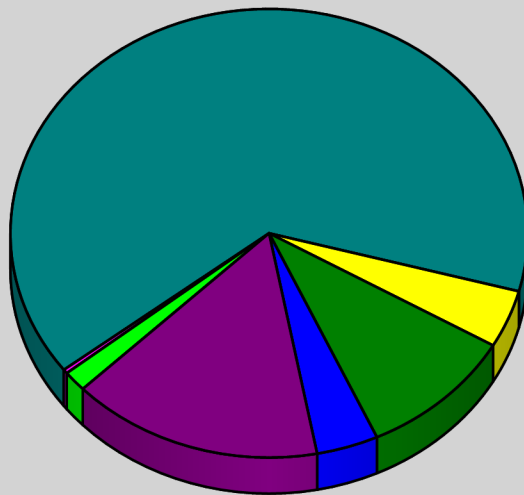
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Major Incident Types by Month for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021



False Alarm & False Call	Hazardous Condition (No Fire)	Rescue & Emergency Medical Service Incident
Fire	Overpressure Rupture, Explosion, Overheat(no fire)	Service Call
Good Intent Call		

INCIDENT TYPE	NOV	TOTAL
False Alarm & False Call	33	33
Fire	13	13
Good Intent Call	53	53
Hazardous Condition (No Fire)	5	5
Overpressure Rupture, Explosion, Overheat(no fire)	1	1
Rescue & Emergency Medical Service Incident	217	217
Service Call	14	14
Total	336	336

Only REVIEWED incidents included



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Dalton Fire Department

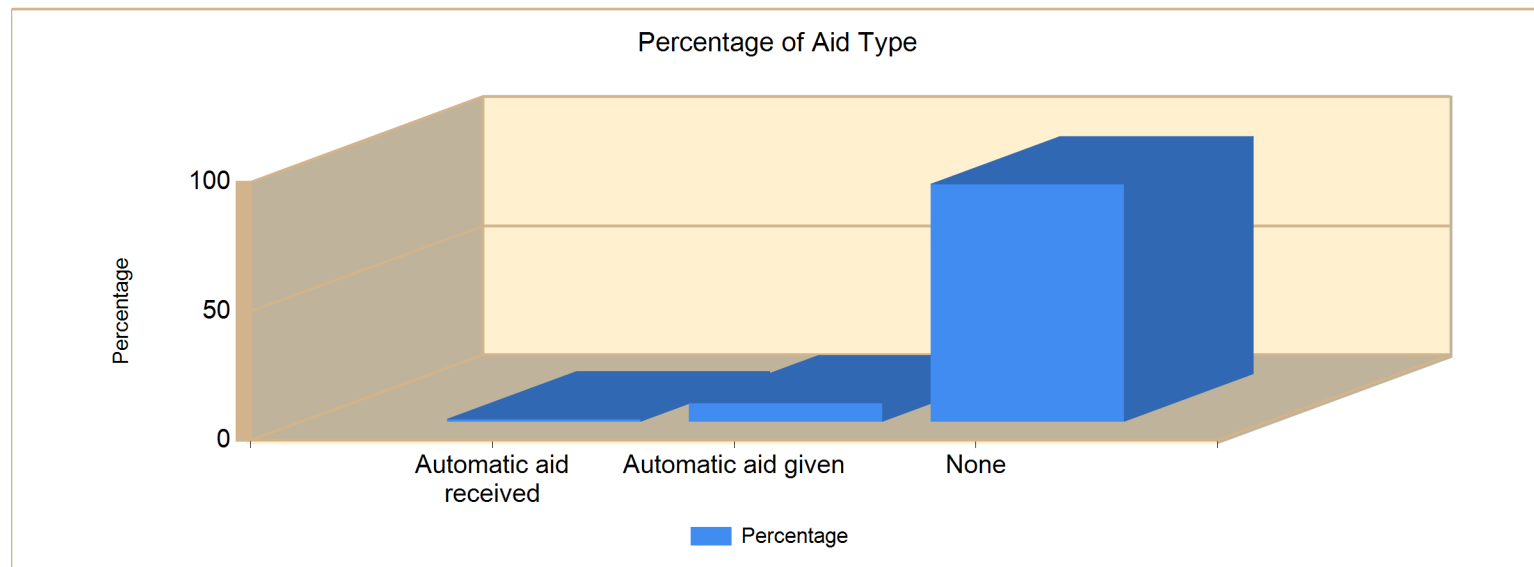
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Count of Aid Given and Received for Incidents for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021



AID TYPE	TOTAL	% of TOTAL
Automatic aid received	3	0.9%
Automatic aid given	24	7.1%
None	309	92.0%

Only REVIEWED incidents included



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Dalton Fire Department

Dalton, GA

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Detailed Fire Losses per Incident Type for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT TYPE	COUNT	% OF INCIDENTS	TOTAL LOSSES (Sum of Property and Content Loss)	% OF TOTAL
111 - Building fire	2	33.33 %	\$64,000.00	84.71 %
131 - Passenger vehicle fire	4	66.67 %	\$11,548.00	15.29 %

Only REVIEWED incidents included.



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Dalton Fire Department

Dalton, GA

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Detailed Property And Contents Saved for Date Range

Start Date: 11/01/2021 | End Date: 11/30/2021

INCIDENT #	DATE	TYPE	LOCATION	PRE-INCIDENT PROPERTY	PRE-INCIDENT CONTENTS	PRE-INCIDENT TOTAL	PROP. SAVED	CONT. SAVED	TOTAL SAVED
2021-03365	11/02/2021	131 - Passenger vehicle fire	731 FIELDING ST Dalton	\$2,000.00	\$500.00	\$2,500.00	\$0.00	\$0.00	\$0.00
2021-03365	11/02/2021	131 - Passenger vehicle fire	731 Fielding ST Dalton	\$90,000.00	\$10,000.00	\$100,000.00	\$89,750.00	\$10,000.00	\$99,750.00
2021-03477	11/13/2021	131 - Passenger vehicle fire	334 I75 S Dalton	\$6,098.00	\$200.00	\$6,298.00	\$0.00	\$0.00	\$0.00
2021-03529	11/17/2021	111 - Building fire	1218 BROADRICK DR Dalton	\$11,608,193.00	\$2,321,638.00	\$13,929,831.00	\$11,558,193.00	\$2,316,638.00	\$13,874,831.00
2021-03651	11/28/2021	131 - Passenger vehicle fire	Chattanooga RD Dalton	\$6,500.00	\$0.00	\$6,500.00	\$4,000.00	\$0.00	\$4,000.00
2021-03661	11/29/2021	111 - Building fire	1010 DORIS ST Dalton	\$8,000.00	\$1,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00

TOTAL PRE-INCIDENT PROPERTY	TOTAL PRE-INCIDENT CONTENT	TOTAL PRE-INCIDENT	TOTAL PROP. SAVED	TOTAL CONT. SAVED	TOTAL SAVED
\$11,720,791.00	\$2,333,338.00	\$14,054,129.00	\$11,651,943.00	\$2,326,638.00	\$13,978,581.00

# INCIDENTS	AVG. VAL.	AVERAGE SAVED
6	\$2,342,354.00	\$2,329,763.00

Only REVIEWED incidents included



emergencyreporting

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Training Division Monthly Report

November 2021

Overview

Recruit Class 2021-01 concluded with 4 candidates graduating the program and gaining state and national certification to the level of Firefighter 1, Firefighter 2, and Hazardous Materials Operations. Monthly training included territory familiarization, pre-fire training, core competency check-offs, special operations training, and company level drills chosen by company officers. Training hours during the month of November totaled 3,973.

Outside Schools

There were no outside schools attended during the month of November.

Dalton Fire Department

Dalton, GA

This report was generated on 12/9/2021 8:55:42 AM



Completed Inspections per Inspection Type for Date Range

Occupancy Status: All | Start Date: 11/01/2021 | End Date: 11/30/2021

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Alcohol						
10390	Coronita Market	1001 E Morris ST Dalton, GA 30720	11/09/2021	Daniel, Matthew T.	Passed	
10378	Citgo Food Mart	1246 N Thornton AVE Dalton, GA 30720	11/09/2021	Hearn, Scott Raymond	Passed	
11400	Carniceria 18	737 Riverbend RD Dalton, GA 30721	11/09/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
11229 - 2	1 Stop Shop	700 Redwine ST #1 Dalton, GA 30720	11/11/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Add Knox Box to building.
10044 - 1	Cervantes Painting	311 S Grimes ST Dalton, GA 30721	11/18/2021	Hearn, Scott Raymond	Corrective Action Plan Given	

Total # Inspections for Alcohol:

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Inspection Type: Annual						
10300	Union Point Towing	109 E Hawthorne ST #C Dalton, GA 30720	11/05/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10087 - 1	Q Glamour Hair Salon	705 E Morris ST Dalton, GA 30720	11/05/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10087 - 2	Fowler Creations Photography	707 E Morris ST Dalton, GA 30720	11/05/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10087 - 3	Auto Refinish Supply	709 E Morris ST Dalton, GA 30720	11/08/2021	Stratton, Dale Lee	Corrective Action Plan Given	A corrective action plan has been provided.
10349	Self Recycling Inc	1206 Lamar ST Dalton, GA 30720	11/08/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11399	Dollar General	2308 E Morris ST Dalton, GA 30721	11/08/2021	Blankenship, Donnie	Corrective Action Plan Given	
10386	Cub Cadet of Northwest Ga	921 E Morris ST Dalton, GA 30720	11/09/2021	Stratton, Dale Lee	Corrective Action Plan Given	A corrective action plan has been provided.
11167	Automats and Accessories	506 Martha Sue DR Dalton, GA 30720	11/09/2021	Blankenship, Donnie	Corrective Action Plan Given	
10387	Vacant	927 E Morris ST Dalton, GA 30720	11/09/2021	Stratton, Dale Lee	Passed with Comments	A site visit was conducted in lieu of an annual inspection. The business appears to be vacant and secured.

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Annual						
11402	Tacos Beto	1009 E Morris ST Dalton, GA 30721	11/10/2021	Stratton, Dale Lee	Passed	
11398	Cremo	125 E Morris ST Dalton, GA 30721	11/11/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10391 - 3	KB Convenience	1011 E Morris ST #C Dalton, GA 30721	11/12/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been discussed.
10391 - 2	Dalton Food Mart LLC	1011 E Morris ST #B Dalton, GA 30721	11/12/2021	Stratton, Dale Lee	Corrective Action Plan Given	
10371	Supreme Restaurant Supply	401 E Morris ST Dalton, GA 30720	11/15/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
10393	United States Post Office - Eastside	1119 E Morris ST Dalton, GA 30720	11/15/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10123	Blanca's	224 N Glenwood AVE Dalton, GA 30720	11/15/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Multiple issues.
10117	Hannah's Home & Farm	101 N Glenwood AVE Dalton, GA 30720	11/15/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11403	Wheel Zone	512 N Glenwood AVE Dalton, GA 30721	11/15/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
10391 - 1	Carniceria Los Carlos #1	1011 E Morris ST #A Dalton, GA 30721	11/15/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11405	Taqueria Villa Juarez	1103 E Morris ST Dalton, GA 30721	11/15/2021	Stratton, Dale Lee	Failed	Hood system was red tagged in June. Prevention's division was not notified. Spoke with Jose Perez from Double D Piping. Double D was the company that red tagged the system. Jose stated that he would make the required repairs to the system on 11-17-2021. He further stated that the system would operate if activated. The restaurant will be allowed to continue operations. A reinspection will be performed on 11-18-2021. If the system remain red tagged, cooking operations will be terminated until such time that repairs are completed.
11010	Jones Furniture & Appliance	1315 E Morris ST Dalton, GA 30720	11/16/2021	Hearn, Scott Raymond	Passed	
10392	Dalton Marine	1117 E Morris ST Dalton, GA 30720	11/17/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11406	Carniceria Loa Inc #2	314 Fernwood AVE Dalton, GA 30721	11/17/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11407 - 1	Tienda Teresita	2312 E Morris ST #Suite B Dalton, GA 30720	11/17/2021	Blankenship, Donnie	Corrective Action Plan Given	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Annual						
11199	Textile and Industrial Sales	404 Whitener DR Dalton, GA 30720	11/18/2021	Blankenship, Donnie	Corrective Action Plan Given	
10044 - 2	Ayuda Hispana LLC	311 S Grimes ST Dalton, GA 30721	11/18/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
11202	Auto Mats	435 Whitener DR Dalton, GA 30720	11/18/2021	Blankenship, Donnie	Corrective Action Plan Given	
11405	Taqueria Villa Juarez	1103 E Morris ST Dalton, GA 30721	11/18/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10187	Palentaria " La Renya"	308 S Grimes ST Dalton, GA 30720	11/18/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
11060	City Electric	706 Rustwood ST Dalton, GA 30720	11/18/2021	Blankenship, Donnie	Passed	
11207	La Esquinita	1205 E Morris ST Dalton, GA 30720	11/18/2021	Stratton, Dale Lee	Passed	
10395	Industrial Bearing	1209 E Morris ST Dalton, GA 30720	11/18/2021	Stratton, Dale Lee	Failed	A corrective action plan has been provided.
10662	Suds and Shine	1405 E Morris ST Dalton, GA 30720	11/18/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
10398	Independant Textile Testing	1503 E Morris ST Dalton, GA 30720	11/19/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Add Knox Box to building.
10623 - 6	Next Floor	209 S Easterling ST Dalton, GA 30721	11/22/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Extinguishers
10116	NPC South Plant #4	300 S Fredrick ST Dalton, GA 30720	11/22/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Add Knox Box to building.
11409 - 2	The Battlegrounds (shipping division)	1243 E Morris ST Dalton, GA 30721	11/22/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11408	El Pollo Alegre	323 S Grimes ST Dalton, GA 30721	11/23/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
11410	La Esperanza Bakery	1702 E Morris ST Dalton, GA 30720	11/23/2021	Blankenship, Donnie	Corrective Action Plan Given	
11409 - 3	Suite 5	1247 E Morris ST Dalton, GA 30721	11/23/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted in leu of annual inspection because the occupancy is currently being used for personal storage.
11409 - 4	Vacant	1249 E Morris ST Dalton, GA 30721	11/23/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted in leu of annual inspection because the occupancy appears vacant. (for rent sign and no meter)
11411	Vacant	303 Fernwood AVE Dalton, GA 30721	11/29/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted in lieu of an annual inspection. The business appears to be vacant.

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Annual						
11412	Vacant	1206 New East Morris ST Dalton, GA 30721	11/29/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted in lieu of an annual inspection. The business appears to be vacant.
10092	Peach State Labs	1202 Dozier ST Dalton, GA 30720	11/29/2021	Stratton, Dale Lee	Corrective Action Plan Given	A corrective action plan has been provided.
10312	Bate's Furniture	200 S Henderson ST Dalton, GA 30720	11/30/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
10405	Roberto Express Trucking	1201 New East Morris ST Dalton, GA 30720	11/30/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10111	Roberto Express Trucking	200 Fernwood AVE Dalton, GA 30720	11/30/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
11413	Emerco, LLC	1208 New East Morris ST Dalton, GA 30721	11/30/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.

Total # Inspections for Annual: 48

Inspection Type: Annual Apartment						
10675 - 3	The Cliffs Apartments 820 A	820 Shugart RD Dalton, GA 30720	11/01/2021	Stratton, Dale Lee	Failed	
10675 - 6	The Cliffs Apartments 826 A B C & D	826 Shugart RD Dalton, GA 30720	11/01/2021	Stratton, Dale Lee	Failed	
10675 - 2	The Cliffs Apartments 818 A B & C	818 Shugart RD Dalton, GA 30720	11/01/2021	Stratton, Dale Lee	Failed	
10675	The Cliffs Apartments	816-826 Shugart RD Dalton, GA 30720	11/01/2021	Stratton, Dale Lee	Failed	

Total # Inspections for Annual Apartment: 4

Inspection Type: Complaint						
00001 - 9	1209 Dozier	1209 Dozier ST Dalton, GA 30721	11/16/2021	Hearn, Scott Raymond	Passed with Comments	Turned over to owner.

Total # Inspections for Complaint: 1

Inspection Type: Fire Alarm						
10407	Core Scientific	202 Boring DR Dalton, GA 30721	11/12/2021	Hearn, Scott Raymond	Passed	

Total # Inspections for Fire Alarm: 1

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Kitchen Hood Installation						
11142	Krystal	1909 E Walnut AVE Dalton, GA 30721	11/04/2021	Blankenship, Donnie	Passed with Comments	We conducted a smoke test on 3 existing hoods, as well as the newly installed hood. The suppression system and cooking equipment was not in place yet.

Total # Inspections for Kitchen Hood Installation: 1

Inspection Type: OTC						
10388 - 4	Freya	303 E Morris ST Dalton, GA 30720	11/01/2021	Daniel, Matthew T.	Passed	Previously inspected no issues.
10390	Coronita Market	1001 E Morris ST Dalton, GA 30720	11/01/2021	Hearn, Scott Raymond	Passed	
11268 - 3	Claire's Boutique	815 Shugart RD #110 Dalton, GA 30720	11/03/2021	Hearn, Scott Raymond	Passed	Please send local contact information.
11037 - 9	Anointed Hands Salon	708 S Glenwood AVE #312A Dalton, GA 30721	11/03/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
11128 - 1	Salon Kayros	2250 E Morris ST Dalton, GA 30720	11/03/2021	Hearn, Scott Raymond	Passed	
11323	Marty Mart	840 McAfee ST Dalton, GA 30721	11/04/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
10124 - 2	Ana Bella's Beauty Salon	301 N Glenwood AVE #2 Dalton, GA 30720	11/09/2021	Hearn, Scott Raymond	Passed	
10994	Eliteone	216 E Morris ST Dalton, GA 30720	11/10/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Add extinguishers.
11133 - 2	Billiards Last Cueva	1107 Walnut (East) AVE Dalton, GA 30720	11/11/2021	Hearn, Scott Raymond	Passed	
10306	Taco Rojo	221 W Cuyler ST Dalton, GA 30720	11/11/2021	Hearn, Scott Raymond	Corrective Action Plan Given	
11229 - 2	1 Stop Shop	700 Redwine ST #1 Dalton, GA 30720	11/11/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Add Knox Box to building.
10128	Tequila's Liquor	312 N Glenwood AVE Dalton, GA 30721	11/16/2021	Hearn, Scott Raymond	Passed	
10994	Eliteone	216 E Morris ST Dalton, GA 30720	11/16/2021	Hearn, Scott Raymond	Passed	
10306	Taco Rojo	221 W Cuyler ST Dalton, GA 30720	11/17/2021	Hearn, Scott Raymond	Passed	
10619	Meraki Hair Studio & Boutique	333 S Hamilton ST Dalton, GA 30720	11/18/2021	Hearn, Scott Raymond	Corrective Action Plan Given	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: OTC						
10391 - 3	KB Convenience	1011 E Morris ST #C Dalton, GA 30721	11/18/2021	Hearn, Scott Raymond	Passed	
10188 - 2	Len's Nutrition	267 N Hamilton ST #Suite 3 Dalton, GA 30720	11/23/2021	Hearn, Scott Raymond	Passed	

Total # Inspections for OTC: 17

Inspection Type: Plan Review						
10359	Hamilton Medical Center	1200 Memorial DR Dalton, GA 30720	11/02/2021	Daniel, Matthew T.	Passed	SICU Renovation.
10084	Lofts over Cherokee Under Construction	207 W Cuyler ST Dalton, GA 30720	11/04/2021	Daniel, Matthew T.	Passed	
11244	Dalton Beverages	1007 S Thornton AVE Dalton, GA 30720	11/04/2021	Daniel, Matthew T.	Passed	Cooler
10506	Dalton Storage	426 N Thornton AVE Dalton, GA 30720	11/05/2021	Daniel, Matthew T.	Passed	Water proffing at rear exits.
10960	Shaw Industries	2305 Abutment RD Dalton, GA 30720	11/11/2021	Daniel, Matthew T.	Passed	Breakroom addition.
11154 - 2	HMC Billing	1008 Professional BLVD #Suite 2 Dalton, GA 30720	11/11/2021	Daniel, Matthew T.	Passed	Second floor remodel.
10084	Lofts over Cherokee Under Construction	207 W Cuyler ST Dalton, GA 30720	11/17/2021	Daniel, Matthew T.	Passed	Sprinkler Review.
10289	Belk-Gallant Lofts	307 S Hamilton ST Dalton, GA 30721	11/17/2021	Blankenship, Donnie	Passed with Comments	Issues found during the plan review process will be indicated on Eplans plan submittal.
11107	Shaw Plant # 72	900 V.D.Parrott PKY Dalton, GA 30720	11/22/2021	Blankenship, Donnie	Passed with Comments	Reviewed requirements for elevator lobbies in the building due to remodel.

Total # Inspections for Plan Review: 9

Inspection Type: Reinspection						
10127	Jot'm Down	311 N Glenwood AVE Dalton, GA 30721	11/08/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.

Total # Inspections for Reinspection: 1

Inspection Type: Site Visit						
00001 - 8	Single Family Dwelling	522 Straight ST Dalton, GA 30721	11/01/2021	Daniel, Matthew T.	Passed	Verified the structure was boarded up.
10102	Recycling Company	206 S Easterling ST Dalton, GA 30721	11/01/2021	Daniel, Matthew T.	Passed	Construction going on at this time will check for permit.
10675	The Cliffs Apartments	816-826 Shugart RD Dalton, GA 30720	11/01/2021	Hearn, Scott Raymond	Passed with Comments	Assisted Fire Marshal and other inspectors to evaluate code compliance at the apartments.

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Site Visit						
10675	The Cliffs Apartments	816-826 Shugart RD Dalton, GA 30720	11/01/2021	Blankenship, Donnie	Passed with Comments	I assisted Chief Daniel, Inspectors Hearn and Stratton with an annual inspection at the complex.
10426	The Depot	110 Depot ST Dalton, GA 30720	11/01/2021	Blankenship, Donnie	Passed with Comments	Myself, and Chief Daniel met a potential occupant to look at concerns with opening the bar up. We advised him of issues concerning fire and life safety. The fire alarm system was in operable, and the sprinkler system had been shut off.
10359	Hamilton Medical Center	1200 Memorial DR Dalton, GA 30720	11/02/2021	Blankenship, Donnie	Passed	SICU Final.
11142	Krystal	1909 E Walnut AVE Dalton, GA 30721	11/03/2021	Blankenship, Donnie	Corrective Action Plan Given	
11142	Krystal	1909 E Walnut AVE Dalton, GA 30721	11/03/2021	Blankenship, Donnie	Corrective Action Plan Given	
10749	Courtyard by Marriott	785 College DR Dalton, GA 30720	11/03/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Change lock on elevator key box.
11142	Krystal	1909 E Walnut AVE Dalton, GA 30721	11/03/2021	Blankenship, Donnie	Corrective Action Plan Given	
11142	Krystal	1909 E Walnut AVE Dalton, GA 30721	11/04/2021	Blankenship, Donnie	Passed with Comments	Met with Building Official Michael Fowler, and Public Health Official Glenn Gordy to review code violations previously notated from 11/3/21.
10675	The Cliffs Apartments	816-826 Shugart RD Dalton, GA 30720	11/04/2021	Hearn, Scott Raymond	Passed	
11205 - 8	Office Depot	101 W Walnut AVE #Suite 31 Dalton, GA 30720	11/04/2021	Stratton, Dale Lee	Passed with Comments	Locked the keys to the business in the Knox Box.
10301	Charles Campbell Construction	114 E Hawthorne ST Dalton, GA 30720	11/04/2021	Stratton, Dale Lee	Passed with Comments	Locked the keys to the business in the Knox Box.
10736 - 10	ELLIOTT'S BOOTS SHOES AND SANDALS	1001 Market ST #Suite 10 Dalton, GA 30720	11/04/2021	Hearn, Scott Raymond	Passed	
10738	Fairfield Inn & Suites	786 College DR Dalton, GA 30720	11/08/2021	Hearn, Scott Raymond	Passed	
11401	Vacant	403 Mcghee DR Dalton, GA 30721	11/09/2021	Blankenship, Donnie	Passed with Comments	The building is vacant as of this date.
10154	Vacant	121 Goodwill DR Dalton, GA 30720	11/09/2021	Blankenship, Donnie	Passed with Comments	Building has been sold, and at this time is vacant.
10118 - 1	Habitat for Humanity Restore (warehouse)	109 N Glenwood AVE #A Dalton, GA 30721	11/11/2021	Stratton, Dale Lee	Corrective Action Plan Given	Site visit conducted to assess corrective action plan progress. A 60 day extension was issued.

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Site Visit						
11398	Cremo	125 E Morris ST Dalton, GA 30721	11/12/2021	Stratton, Dale Lee	Passed with Comments	<p>Site visit conducted to assess the hood system cleanliness. The cleaning company contact information is:</p> <p>Peter's Commercial Cleaning Servicest (706) 280-0514</p> <p>The pictures that are attached are before and after pictures of the cleaning. There was no apparent notable change in the flue cleanliness. Inspector Blankenship contacted the building owner.</p>
10325	Cuyler Triplex	402 W Cuyler ST Dalton, GA 30720	11/15/2021	Blankenship, Donnie	Passed with Comments	Met with the owner to review status of construction.
11142	Krystal	1909 E Walnut AVE Dalton, GA 30721	11/15/2021	Blankenship, Donnie	Passed with Comments	There is currently no work being done at the property.
11349	618 5th Avenue Apartments	618 5th AVE Dalton, GA 30721	11/15/2021	Blankenship, Donnie	Passed with Comments	There is currently no work being done at the property.
11084	Dalton State College	650 College DR Dalton, GA 30720	11/16/2021	Blankenship, Donnie	Passed with Comments	Met with the Director of Public Safety Michael Masters to discuss the need the code compliant address signage on all buildings.
10675	The Cliffs Apartments	816-826 Shugart RD Dalton, GA 30720	11/16/2021	Hearn, Scott Raymond	Passed with Comments	This was a meeting with the contractor.
10675	The Cliffs Apartments	816-826 Shugart RD Dalton, GA 30720	11/16/2021	Blankenship, Donnie	Passed with Comments	Accompanied Chief Daniel, and Inspector Hearn on a site visit to meet with the general contractor who will be completing the repairs necessary as stated in our previous inspection report.
10289	Belk-Gallant Lofts	307 S Hamilton ST Dalton, GA 30721	11/16/2021	Blankenship, Donnie	Passed with Comments	Met with Tyson Construction in regards to the fire alarm plan submittal. I also reached out to the fire alarm contractor via phone to discuss the need to submit plans for approval.
10068	Whitfield County Courthouse	205 N Selvidge St. Dalton, GA 30720	11/17/2021	Hearn, Scott Raymond	Passed	
10002 - 1	Royal Oaks	1220 Broadrick DR Dalton, GA 30720	11/17/2021	Blankenship, Donnie	Passed with Comments	Chief Daniel requested that I ensure that the FDC is in a state of operational readiness.

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Site Visit						
10677	Park Canyon Apartment Homes	284 Park Canyon DR Dalton, GA 30720	11/18/2021	Stratton, Dale Lee	Passed with Comments	A progress evaluation was conducted to coordinate issuance of letters to the addressing committee. Linda Hoven (manager), stated that Signs and Signs would be installing the signs the week of 11-22-2021. Ms. Hoven provided me with the contact information for Signs and Signs and I spoke with a company representative to confirm the installation dates.
11405	Taqueria Villa Juarez	1103 E Morris ST Dalton, GA 30721	11/18/2021	Stratton, Dale Lee	Passed with Comments	A corrective action plan has been provided.
10084	Lofts over Cherokee Under Construction	207 W Cuyler ST Dalton, GA 30720	11/19/2021	Blankenship, Donnie	Passed with Comments	Myself and Building Inspector Mike Fowler inspected fire walls between some of the apartments for cover up approval.
10677	Park Canyon Apartment Homes	284 Park Canyon DR Dalton, GA 30720	11/19/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to confirm addressing layout. Address install has not begun.
10068	Whitfield County Courthouse	205 N Selvidge St. Dalton, GA 30720	11/19/2021	Blankenship, Donnie	Passed with Comments	Accompanied Building Inspector Mike Fowler on a pipe inspection.
11380	John's Bar-B-Q	411 N Glenwood AVE Dalton, GA 30721	11/19/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to place keys for the business in the Knox Box.
10391	Plaza La Fuente	1011 E Morris ST Dalton, GA 30720	11/19/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to place business keys in the Knox Box. Owner supplied keys for all suites in the complex.
11079	Budgetel	609 S Thornton AVE Dalton, GA 30720	11/22/2021	Stratton, Dale Lee	Passed with Comments	Per request by Karen Chavez, a site visit conducted to assess the corrective actions being taken to meet code.
10784 - 9	Bobbie's Florist	100 W Walnut AVE #Suite 110 Dalton, GA 30720	11/22/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to ensure corrective actions are being taken to meet code. A 90 day extension has been granted.
10677	Park Canyon Apartment Homes	284 Park Canyon DR Dalton, GA 30720	11/23/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to to deliver the finalized list of address changes. The documents were hand delivered to management personnel.
11409 - 1	Action Tire Company	1239 E Morris ST Dalton, GA 30721	11/23/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to gather contact information.
10053 - 3	Raisin Textiles	2303 Chattanooga RD #3 Dalton, GA 30720	11/23/2021	Blankenship, Donnie	Corrective Action Plan Given	
11315	Academy Sports & Outdoors	865 Shugart RD Dalton, GA 30720	11/23/2021	Blankenship, Donnie	Passed with Comments	Performed a site visit to ensure means of egress was free of obstructions.
11201	Suburban Extended Stay	2220 Chattanooga RD Dalton, GA 30720	11/29/2021	Hearn, Scott Raymond	Passed with Comments	Placed out of order.
10749	Courtyard by Marriott	785 College DR Dalton, GA 30720	11/29/2021	Hearn, Scott Raymond	Passed	

Includes LOCKED inspections for both archived and unarchived occupancy records.

ID	OCCUPANCY	ADDRESS	DATE	INSPECTOR	RESULT	NOTES
Inspection Type: Site Visit						
10677	Park Canyon Apartment Homes	284 Park Canyon DR Dalton, GA 30720	11/29/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to amend clerical addressing error for the readdressing of the 600 building. The corrections were made and emailed to the property manager.
11398	Cremo	125 E Morris ST Dalton, GA 30721	11/29/2021	Stratton, Dale Lee	Passed with Comments	1) Electrical repairs to the hood ventilation system must be completed by a Georgia licensed electrician. 2) Before and after pictures of the interior and exterior of the grease ductwork shall be made available to owner of the hood system. These photos shall be readily available to the Dalton Fire Department Preventions Division upon request.
10643	Integrity Reclaim LLC	1505 Coronet DR Dalton, GA 30720	11/30/2021	Blankenship, Donnie	Passed with Comments	Myself and Chief Daniel met with potential buyers to discuss code requirements for the structure.
10289	Belk-Gallant Lofts	307 S Hamilton ST Dalton, GA 30721	11/30/2021	Blankenship, Donnie	Passed with Comments	Myself, Chief Daniel, and Mike Fowler performed a walk through as requested by the contractor to discuss concerns before requesting a certificate of occupancy inspection.
10092	Peach State Labs	1202 Dozier ST Dalton, GA 30720	11/30/2021	Stratton, Dale Lee	Passed with Comments	Site visit conducted to ensure plant personnel were informed the sprinkler system must be operable in 30 days. If it is not possible to press the system back into service, a feasible action plan must be in place.
10426	The Depot	110 Depot ST Dalton, GA 30720	11/30/2021	Blankenship, Donnie	Passed with Comments	Myself, Chief Daniel, and Mike Fowler met with a prospective tenant to discuss code requirements to open a business in the structure.
11201	Suburban Extended Stay	2220 Chattanooga RD Dalton, GA 30720	11/30/2021	Hearn, Scott Raymond	Passed	
10372	NPC South	507 E Morris ST Dalton, GA 30720	11/30/2021	Hearn, Scott Raymond	Corrective Action Plan Given	Set up inspection.

Total # Inspections for Site Visit: 52

Inspection Type: Sprinkler System						
10883	Georgia Meat Distribution	645 S Hamilton ST Dalton, GA 30721	11/02/2021	Hearn, Scott Raymond	Passed	

Total # Inspections for Sprinkler System: 1

TOTAL # INSPECTIONS: 140

Includes LOCKED inspections for both archived and unarchived occupancy records.

Dalton Fire Department

Dalton, GA

This report was generated on 12/9/2021 8:55:10 AM



Occupancy Inspection History per Occupancy with Violations

Inspection Observations: CORRECTIVE ACTION PLAN, FAIL | Occupancy Categories: All Categories | Start Date: 11/01/2021 | End Date: 11/30/2021

INSPECTION DATE	INSPECTION TYPE	RESULT	NOTES	QUESTION	REMARKS	OBSERVATION
Engine 1 A Shift						
Ayuda Hispana LLC - 311 S Grimes ST - 706.529.3699						
11/18/2021	Annual	Corrective Action Plan Given		Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Have extinguishers inspected by a licensed Georgia contractor..	CORRECTIVE ACTION PLAN
Cervantes Painting - 311 S Grimes ST - 706.529.3699						
11/18/2021	Alcohol	Corrective Action Plan Given		Are exit signs visible?	Repair or replace emergency lighting.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Have extinguishers inspected by a licensed contractor.	CORRECTIVE ACTION PLAN
Meraki Hair Studio & Boutique - 333 S Hamilton ST - 706.463.1285						
11/18/2021	OTC	Corrective Action Plan Given		Is address signage correct and in place?	Add address numbers to building.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Add appropriate extinguishers to building. Inspected by a licensed Georgia contractor.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Peach State Labs - 1202 Dozier ST - 706.226.7028

11/29/2021	Annual	Corrective Action Plan Given	A corrective action plan has been provided.	Is required emergency lighting in place?	Install emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Remove all combustibles and storage from electrical rooms. Install ELECTRICAL ROOM sign on doors concealing main electrical panels. Multi plug adapters (power strips) must be mounted according to manufacturers specifications. A junction box cover must be installed on junction boxes containing electrical wire splices.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Install address signage.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Mean of egress components must operate as designed.	CORRECTIVE ACTION PLAN
				Have sprinklers been maintained and in operational condition?	Installed sprinkler system must operate as designed.	CORRECTIVE ACTION PLAN
				Are the installed sprinkler systems code compliant?	Installed sprinkler system must operate as designed.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Ensure all fire extinguishers have been properly mounted.	CORRECTIVE ACTION PLAN
11/30/2021	Site Visit	Passed with Comments	Site visit conducted to ensure plant personnel were informed the sprinkler system must be operable in 30 days. If it is not possible to press the system back into service, a feasible action plan must be in place.	Have all applicable code requirements been met?	Site visit conducted to ensure plant personnel were informed the sprinkler system must be operable in 30 days. If it is not possible to press the system back into service, a feasible action plan must be in place.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.

Roberto Express Trucking - 200 Fernwood AVE - 770.820.9353

11/30/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Have all applicable code requirements been met?	Properly secure and store compressed and flammable gasses.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Install blanks in open spaces in electrical panels.	CORRECTIVE ACTION PLAN

Suds and Shine - 1405 E Morris ST - 706.275.6069

11/18/2021	Annual	Corrective Action Plan Given		Are exit signs visible?	Insure exit signs are working properly.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN

Wheel Zone - 512 N Glenwood AVE

11/15/2021	Annual	Corrective Action Plan Given		Is address signage correct and in place?	Add address numbers to building.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN

Engine 1 B Shift**Auto Refinish Supply - 709 E Morris ST - 706.259.7715**

11/08/2021	Annual	Corrective Action Plan Given	A corrective action plan has been provided.	Are there any identifiable electrical hazards?	Install blanks in open spaces in electrical panels. Maintain proper clearance around electrical panels.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Blanca's - 224 N Glenwood AVE						
11/15/2021	Annual	Corrective Action Plan Given	Multiple issues.	Is required emergency lighting in place?	Repair or replace emergency lighting.	CORRECTIVE ACTION PLAN
				Have all applicable code requirements been met?	Add carbon monoxide detectors.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Do not use extension cords for permanent wiring.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Insure address numbers are visible from road.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Make exits available for use.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Add extinguishers. Have extinguisher inspected by a licensed contractor.	CORRECTIVE ACTION PLAN
Cremo - 125 E Morris ST						
11/11/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
11/29/2021	Site Visit	Passed with Comments	1) Electrical repairs to the hood ventilation system must be completed by a Georgia licensed electrician. 2) Before and after pictures of the interior and exterior of the grease ductwork shall be made available to owner of the hood system. These photos shall be readily available to the Dalton Fire Department Preventions Division upon request.	Have all applicable code requirements been met?	1) Electrical repairs to the hood ventilation system must be completed by a Georgia licensed electrician. 2) Before and after pictures of the interior and exterior of the grease ductwork shall be made available to owner of the hood system. These photos shall be readily available to the Dalton Fire Department Preventions Division upon request.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.

Fowler Creations Photography - 707 E Morris ST - 706.483.1000

11/05/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	A junction box cover must be installed on all junction boxes containing electrical wire splices.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install and mount a fire extinguisher. The extinguisher must be inspected and tagged by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Hannah's Home & Farm - 101 N Glenwood AVE

11/15/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Is required emergency lighting in place?	Install emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Install address signage as discussed.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Fire extinguishers require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Jot'm Down - 311 N Glenwood AVE - 706-226-2872

11/08/2021	Reinspection	Passed with Comments	A corrective action plan has been provided.	Is required emergency lighting in place?	Install emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Install exit signs.	CORRECTIVE ACTION PLAN
				Have all applicable code requirements been met?	Remove hasp from primary entrance.	CORRECTIVE ACTION PLAN

NPC South Plant #4 - 300 S Fredrick ST

11/22/2021	Annual	Corrective Action Plan Given	Add Knox Box to building.	Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
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Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Palentaria " La Renya" - 308 S Grimes ST

11/18/2021	Annual	Corrective Action Plan Given		Are exit signs visible?	Repair or replace emergency lights and exit signs.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Insure all cover are on panels. Remove storage from in front of panel. Multiple open splices in wiring.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Add address numbers to building.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Add appropriate extinguishers to building. Must be inspected by a licensed Georgia contractor.	CORRECTIVE ACTION PLAN

Q Glamour Hair Salon - 705 E Morris ST - 706.529.7061

11/05/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	1) Install switch plate covers on all switches. 2) properly mount electrical fixtures. 3) Extension cords shall not be plugged into extension cords. Extension cords shall not be plugged into multi plug adapters. Multi plug adapters shall be plugged into multi plug adapters.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Fire extinguishers require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Engine 1 C Shift**1209 Dozier - 1209 Dozier ST**

11/16/2021	Complaint	Passed with Comments	Turned over to owner.	Have all applicable code requirements been met?	Spoke with owner of property, explained situation and complaint.	CORRECTIVE ACTION PLAN
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Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



El Pollo Alegre - 323 S Grimes ST - 706-259-7998

11/23/2021	Annual	Corrective Action Plan Given		Are there any identifiable electrical hazards?	Do not use extension cords for permanent wiring. Multi plug adapters cannot be used for permanent wiring.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Add address numbers to building.	CORRECTIVE ACTION PLAN

Engine 2 A Shift**Carniceria 18 - 737 Riverbend RD**

11/09/2021	Alcohol	Corrective Action Plan Given		Are there any identifiable electrical hazards?	Cannot use drop cords for permanent wiring. Neuter all junction boxes are covered.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN

Engine 2 B Shift**Tienda Teresita - 2312 E Morris ST #Suite B- 762-219-1014**

11/17/2021	Annual	Corrective Action Plan Given		Are there any identifiable electrical hazards?	Exposed electrical wiring should be in conduit.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Contact a GA licensed fire extinguisher contractor for approved fire extinguisher.	CORRECTIVE ACTION PLAN

Engine 2 C Shift**Anointed Hands Salon - 708 S Glenwood AVE #312A- 706-581-3106**

11/03/2021	OTC	Corrective Action Plan Given		Has a Georgia licensed contractor performed the required annual external inspection, and a 6 year interval examination or hydrostatic test on the fire extinguishers?	Update extinguisher.	CORRECTIVE ACTION PLAN
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Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Dollar General - 2308 E Morris ST - 7063831810

11/08/2021	Annual	Corrective Action Plan Given		Are there any identifiable electrical hazards?	Extension cords should only be used for temporary power.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Install code compliant address signage.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box on the building.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Remove items blocking egress paths.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



La Esperanza Bakery - 1702 E Morris ST - 706-270-0178

11/23/2021	Annual	Corrective Action Plan Given		Have all applicable code requirements been met?	Keep lint cleaned from behind dryer and keep dryer vent from getting kinked so that it works as designed. Install CO detector due to the use of gas fired equipment.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Extension cords should only be used for temporary power. Remove combustibles from electrical panel room. Install electrical room signage. Remove old electrical wiring.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Install code compliant address signage.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box on the building.	CORRECTIVE ACTION PLAN
				Are proper clearances of combustible materials from ignition sources being maintained?	Remove combustibles near gas powered equipment.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Remove items blocking egress.	CORRECTIVE ACTION PLAN
				Are Class K fire extinguishers provided in cooking areas?	Class K placard should be above the extinguisher.	CORRECTIVE ACTION PLAN
				Has the appropriately scheduled inspection of the entire exhaust system for grease buildup been conducted by a Georgia licensed contractor?	Clean grease filters daily, and have duct cleaned every 3 months.	CORRECTIVE ACTION PLAN

Engine 5 A Shift

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Auto Mats - 435 Whitener DR - 7062759393

11/18/2021	Annual	Corrective Action Plan Given		Is required emergency lighting in place?	Repair or replace emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Repair or replace exit signage.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Extension cords should only be used for temporary power. Replace damaged extension cords. Replace missing covers on electrical panels. Exposed electrical wiring should be in conduit.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box on the building.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Have fire extinguishers serviced by a GA licensed fire extinguisher contractor.	CORRECTIVE ACTION PLAN

Automats and Accessories - 506 Martha Sue DR - 7062785161

11/09/2021	Annual	Corrective Action Plan Given		Is required emergency lighting in place?	Repair or replace emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Repair or replace exit signage.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Extension cords should only be used for temporary power. Install covers on electrical boxes. Remove combustibles near electrical panels.	CORRECTIVE ACTION PLAN
				Is address signage correct and in place?	Replace faded address signage.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box on the building.	CORRECTIVE ACTION PLAN
				Are all required areas of the building sprinkled?	There are no sprinklers in the plant managers office.	CORRECTIVE ACTION PLAN
				Are the installed sprinkler systems code compliant?	5 year obstruction inspection is due. Keep storage a minimum of 18 inches below sprinkler heads. Install FDC signage.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Eliteone - 216 E Morris ST - 7062781458

11/10/2021	OTC	Corrective Action Plan Given	Add extinguishers.	Have fire hydrants been maintained in proper working condition according to manufacturer's recommended specifications?	Add two extinguishers to building.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Add two extinguishers to the building.	CORRECTIVE ACTION PLAN

Krystal - 1909 E Walnut AVE - 7066717136

11/03/2021	Site Visit	Corrective Action Plan Given		Have all applicable code requirements been met?	I was contacted by the mechanical sub-contractor in reference to the new hood being installed. While looking at the hood system, numerous code violations were observed in the structure. There is a multitude of electrical issues, along with equipment that has been neglected, and in need of a deep clean. The contractor was notified of the issues.	CORRECTIVE ACTION PLAN
11/03/2021	Site Visit	Corrective Action Plan Given		Have all applicable code requirements been met?	The contractor over the hood project, Jose of Double D Piping contacted me and requested a site visit to discuss the project. While on site, we discussed the electrical concerns, the equipment concerns, and the initial concern regarding the hood system that was not being addressed. The contractor contacted an electrician to address the electrical issues.	CORRECTIVE ACTION PLAN
11/03/2021	Site Visit	Corrective Action Plan Given		Have all applicable code requirements been met?	I was requested by Jose of Double D to meet the electricians at the site. I met with Swanson Electric in regards to the electrical issues. Once they completed their assessment, it was deemed necessary to contact the building inspectors office for their guidance on the electrical requirements that needed to be met. A meeting was scheduled for 09:00 on 11/4/21.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Next Floor - 209 S Easterling ST - 706.263.7284

11/22/2021	Annual	Corrective Action Plan Given	Extinguishers	Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Have extinguishers inspected by a licensed contractor.	CORRECTIVE ACTION PLAN
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Engine 5 B Shift**1 Stop Shop - 700 Redwine ST #1**

11/11/2021	Alcohol	Corrective Action Plan Given	Add Knox Box to building.	Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
11/11/2021	OTC	Corrective Action Plan Given	Add Knox Box to building.	Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN

Billiards Last Cueva - 1107 Walnut (East) AVE

11/11/2021	OTC	Passed		Have all applicable code requirements been met?	Add sign that states "DOOR MUST REMAIN UNLOCKED WHEN OCCUPIED"	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN

Textile and Industrial Sales - 404 Whitener DR - 706-226-2102

11/18/2021	Annual	Corrective Action Plan Given		Is required emergency lighting in place?	Add emergency lighting throughout the building.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Add exit signage with lighting.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Keep combustibles a minimum of 3' from electrical panels.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install Knox Box on the building.	CORRECTIVE ACTION PLAN

Engine 5 C Shift

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Carniceria Loa Inc #2 - 314 Fernwood AVE - 706-277-8599

11/17/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Is required emergency lighting in place?	Repair or replace all emergency lighting that does not operate as designed.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Install junction box covers on all junction boxes containing electrical wire splices. Install switch plate covers on all switches.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box.	CORRECTIVE ACTION PLAN

Ladder 3 A Shift**Park Canyon Apartment Homes - 284 Park Canyon DR - 706-226-6054**

11/23/2021	Site Visit	Passed with Comments	Site visit conducted to to deliver the finalized list of address changes. The documents were hand delivered to management personnel.	Have all applicable code requirements been met?	Site visit conducted to to deliver the finalized list of address changes. The documents were hand delivered to management personnel.	CORRECTIVE ACTION PLAN
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Ladder 3 B Shift**Courtyard by Marriott - 785 College DR**

11/03/2021	Site Visit	Corrective Action Plan Given	Change lock on elevator key box.	Have all applicable code requirements been met?	Change lock on elevator key box.	CORRECTIVE ACTION PLAN
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Suburban Extended Stay - 2220 Chattanooga RD

11/29/2021	Site Visit	Passed with Comments	Placed out of order.	Have all applicable code requirements been met?	Coin laundry has been placed out of order.	CORRECTIVE ACTION PLAN
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The Cliffs Apartments - 816-826 Shugart RD - 706-271-7265

11/01/2021	Annual Apartment	Failed		Is required emergency lighting in place?	Install emergency lighting in the stairwells. (Throughout the apartment complex.)	FAIL

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Have all applicable code requirements been met?	1) Handicapped parking signs must be installed to the proper height throughout the complex. 2) At the main office: remove the outdated contact information and replace it with updated contact information	FAIL
Components required to be fire or smoke resistant are properly maintained?	Seal and repair all rated wall assemblies, to include smoke stops in attic spaces.	FAIL
Is a fire alarm installed where required by the Code?	Ensure all smoke alarms are operable according to manufacturers specifications.	FAIL
Are there any identifiable electrical hazards?	1) All wire splices must be installed in a junction box. 2) A junction box cover must be installed on all junction boxes containing electrical wire splices. 3) Junction boxes must be properly mounted. 4) Ensure all required electrical coverings are in place. 5) Ensure all electrical connections are code compliant.	FAIL
Are the means of egress free of obstructions or impediments?	1) All stairwells and landings must be inspected and repaired by a Georgia licensed contractor. 2) Vegetation in front of first floor windows must be trimmed or removed to provide a clear means of escape. (Throughout the complex)	FAIL
Have fire hydrants been maintained in proper working condition according to manufacturer's recommended specifications?	1) Company fire hydrants must be inspected and flowed by a Georgia licensed contractor annually. 2) Fire hydrants must be installed to the proper height. 3) Markings annotating the NO PARKING area in front of the hydrant must be red in color.	FAIL

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.

				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install and mount the required number of fire extinguishers. Ensure extinguishers are mounted at the appropriate height. (Throughout the complex.)	FAIL
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The Cliffs Apartments 818 A B & C - 818 Shugart RD - 706-271-7265

11/01/2021	Annual Apartment	Failed		Is required emergency lighting in place?	Install emergency lighting in the stairwells	FAIL
				Have all applicable code requirements been met?	1) Handicapped parking signs must be installed to the proper height throughout the complex. 2) At the main office: remove the outdated contact information and replace it with updated contact information.	FAIL
				Components required to be fire or smoke resistant are properly maintained?	(apartment A1, A4, B9 and crawl spaces) Seal and repair all rated wall assemblies, to include smoke stops in attic spaces.	FAIL
				Is a fire alarm installed where required by the Code?	(apartments B5&B8) Ensure all smoke alarms are operable according to manufacturers specifications.	FAIL
				Are there any identifiable electrical hazards?	(apartment A1) Properly install electrical outlet. (apartment A4) Electrical wire splices must be installed in a mounted and covered junction box.	FAIL
				Are the means of egress free of obstructions or impediments?	1) All stairwells and landings must be inspected and repaired by a Georgia licensed contractor. 2) Vegetation in front of first floor windows must be trimmed or removed to provide a clear means of escape.	FAIL
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install and mount the required number of fire extinguishers. Ensure extinguishers are mounted at the appropriate height.	FAIL

The Cliffs Apartments 820 A - 820 Shugart RD - 706-271-7265

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



11/01/2021	Annual Apartment	Failed		Is required emergency lighting in place?	Install emergency lighting in the stairwells.	FAIL
				Components required to be fire or smoke resistant are properly maintained?	(apartment C2 & C6) Seal and repair all rated wall assemblies, to include smoke stops in attic spaces.	FAIL
				Is a fire alarm installed where required by the Code?	Ensure all smoke alarms are operable according to manufacturers specifications.	FAIL
				Are there any identifiable electrical hazards?	(apartment C2, C5, C6, and crawl space) 1) Electrical wiring must be installed in conduit or covered with the appropriate materials. 2) All wire splices must be installed in a junction box. 3) A junction box cover must be installed on all junction boxes containing electrical wire splices. 4) Junction boxes must be properly mounted. 5) Install a door on the electrical sub panel. 6) Ensure all GFI outlets are operate as designed.	FAIL
				Are the means of egress free of obstructions or impediments?	1) All stairwells and landings must be inspected and repaired by a Georgia licensed contractor. 2) Vegetation in front of first floor windows must be trimmed or removed to provide a clear means of escape.	FAIL
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install and mount the required number of fire extinguishers. Ensure extinguishers are mounted at the appropriate height.	FAIL

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.

The Cliffs Apartments 826 A B C & D - 826 Shugart RD - 706-271-7265

11/01/2021	Annual Apartment	Failed		Is required emergency lighting in place?	Install emergency lighting in the stairwells.	FAIL
				Components required to be fire or smoke resistant are properly maintained?	Seal and repair all rated wall assemblies, to include smoke stops in attic spaces.	FAIL
				Is a fire alarm installed where required by the Code?	Ensure all smoke alarms are operable according to manufacturers specifications.	FAIL
				Are the means of egress free of obstructions or impediments?	1) All stairwells and landings must be inspected and repaired by a Georgia licensed contractor. 2) Vegetation in front of first floor windows must be trimmed or removed to provide a clear means of escape.	FAIL
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install and mount the required number of fire extinguishers. Ensure extinguishers are mounted at the appropriate height.	FAIL

Ladder 3 C Shift
Raisin Textiles - 2303 Chattanooga RD #3

11/23/2021	Site Visit	Corrective Action Plan Given		Have all applicable code requirements been met?	During the visit, I noticed all the sprinkler heads in the store were taped, due to the ceiling being painted. I advised the employees that this needed to be corrected as soon as possible.	CORRECTIVE ACTION PLAN
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Squad 1 A Shift
Bate's Furniture - 200 S Henderson ST - 706-278-7393

11/30/2021	Annual	Corrective Action Plan Given		Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
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Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Carniceria Los Carlos #1 - 1011 E Morris ST #A- 706-229-2837

11/15/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Has a Knox Box containing the property access keys been installed?	Contact inspector Stratton at 706-278-7363 when the keys for the business are ready to be placed in the Knox Box.	CORRECTIVE ACTION PLAN
				Are Class K fire extinguishers provided in cooking areas?	Install class K placard.	CORRECTIVE ACTION PLAN

Cub Cadet of Northwest Ga - 921 E Morris ST - 706-226-3126

11/09/2021	Annual	Corrective Action Plan Given	A corrective action plan has been provided.	Is required emergency lighting in place?	Install emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Install lighted exit sign.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Extension cords shall not substitute permanent electrical wiring. Extension cords shall not be plugged into multi plug adapters. Multi plug adapters shall not be plugged into multi plug adapters. Extension cords shall not be plugged into extension cords.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Exit doors must remain unlocked when the building is occupied.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Fire extinguishers require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Dalton Food Mart LLC - 1011 E Morris ST #B

11/12/2021	Annual	Corrective Action Plan Given		Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Install a junction box cover on boxes containing electrical wire splices. Install proper cover on all electrical outlets.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Contact inspector Stratton at (706)278-7363 Ext 248 when the store keys are ready for placement in the Knox Box.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Means of egress must operate readily and must be free of obstructions.	FAIL
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Fire extinguishers must be mounted and require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Dalton Marine - 1117 E Morris ST - 706-226-3595

11/17/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are there any identifiable electrical hazards?	Install blanks in the open space in electrical panel. Maintain 36" clearance around electrical panels.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Remove all foreign objects from fire extinguishers. Fire extinguishers require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor. Install extinguisher as discussed.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



KB Convenience - 1011 E Morris ST #C

11/12/2021	Annual	Passed with Comments	A corrective action plan has been discussed.	Has a Knox Box containing the property access keys been installed?	Contact Inspector Stratton at 706-278-7363 Ext 248 when keys are ready for placement in the Knox Box.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Fire extinguisher must be dated by the Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Self Recycling Inc - 1206 Lamar ST - 770-382-2320

11/08/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Is required emergency lighting in place?	Install emergency lighting.	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Repair or replace all non operational exit signs.	CORRECTIVE ACTION PLAN

Supreme Restaurant Supply - 401 E Morris ST - 706-370-5754

11/15/2021	Annual	Corrective Action Plan Given		Is required emergency lighting in place?	Add emergency lighting.	CORRECTIVE ACTION PLAN
				Are exits, other than main exits properly marked?	Add "NOT AN EXIT" on front door..	CORRECTIVE ACTION PLAN
				Are exit signs visible?	Add exit sign to doorway at ramp.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Add an exit doorway in upper section of building.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Taco Rojo - 221 W Cuyler ST

11/11/2021	OTC	Corrective Action Plan Given		Has the fire-extinguishing system and the listed exhaust hood been inspected by a Georgia licensed contractor at least every 6 months?	Have hood suppression system inspected by licensed contractor.	CORRECTIVE ACTION PLAN
				Has the appropriately scheduled inspection of the entire exhaust system for grease buildup been conducted by a Georgia licensed contractor?	Have hood cleaned and inspected.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Have extinguishers inspected by a licensed contractor.	CORRECTIVE ACTION PLAN

Taqueria Villa Juarez - 1103 E Morris ST

11/15/2021	Annual	Failed	Hood system was red tagged in June. Prevention's division was not notified. Spoke with Jose Perez from Double D Piping. Double D was the company that red tagged the system. Jose stated that he would make the required repairs to the system on 11-17-2021. He further stated that the system would operate if activated. The restaurant will be allowed to continue operations. A reinspection will be performed on 11-18-2021. If the system remain red tagged, cooking operations will be terminated until such time that repairs are completed.	Are there any identifiable electrical hazards?	Install outlet covers on all electrical outlets.	CORRECTIVE ACTION PLAN
				Has equipment been maintained in proper working condition?	Hood system is red tagged.	FAIL
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install a fire extinguisher. Fire extinguisher must be mounted. It must also be inspected and tagged by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.

11/18/2021	Site Visit	Passed with Comments	A corrective action plan has been provided.	Have all applicable code requirements been met?	1) All fire extinguishers must be properly mounted. 2) All fire extinguishers must be stamped with the appropriate inspection date. 3) A Georgia licensed contractor must ensure proper installment of hood suppression system components. 4) Mutliplug adapters must be mounted according to manufacturer's recommended specifications.	CORRECTIVE ACTION PLAN
11/18/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are there any identifiable electrical hazards?	Install outlet covers on all electrical outlets.	CORRECTIVE ACTION PLAN
Union Point Towing - 109 E Hawthorne ST #C- 706-226-4211						
11/05/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Have all applicable code requirements been met?	Maintain clearance in front of electrical heaters.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Fire extinguisher requires a current annual inspection and the extinguisher must be mounted. The inspection must be conducted by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN
Squad 1 B Shift						
Independant Textile Testing - 1503 E Morris ST						
11/19/2021	Annual	Corrective Action Plan Given	Add Knox Box to building.	Has a Knox Box containing the property access keys been installed?	Add Knox Box to building.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.

Industrial Bearing - 1209 E Morris ST - 706-278-8130

11/18/2021	Annual	Failed	A corrective action plan has been provided.	Is required emergency lighting in place?	1) Repair or replace all emergency lighting that does not operate as designed. 2) Install required emergency lighting throughout.	FAIL
				Are exits, other than main exits properly marked?	All means of egress must be marked with the appropriate signage.	FAIL
				Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	FAIL
				Components required to be fire or smoke resistant are properly maintained?	1) Installed fire door must be maintained free of obstructions and operable. 2) Installed fire doors require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor	FAIL
				Are there any identifiable electrical hazards?	1) Replace electrical panel cover. 2) Replace light fixture cover. 3) Extension cords shall not substitute permanent electrical wiring. 4) Junction box covers must be installed on all junction boxes containing electrical wire splices. 5) Wire splices must be installed in junction boxes.	FAIL
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Means of egress must be free of obstructions and readily accessible for immediate use.	FAIL

Marty Mart - 840 McAfee ST

11/04/2021	OTC	Corrective Action Plan Given		If a change of occupancy has occurred, does the building comply with current code requirements?	Building must meet ADA requirements within 60 days.	CORRECTIVE ACTION PLAN
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Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



Roberto Express Trucking - 1201 New East Morris ST

11/30/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are there any identifiable electrical hazards?	Install blanks in open spaces in electrical panels. Wire splices must be installed junction boxes.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	All installed fire extinguishers require a current annual inspection. Fire extinguishers that have been discharged or have lost pressure must be reinspected.	CORRECTIVE ACTION PLAN

The Battlegrounds (shipping division) - 1243 E Morris ST

11/22/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	1) Multi plug adapters shall not be plugged into multi plug adapters. Extension cords shall not be plugged into extension cords. Extension cords shall not be plugged into multi plug adapters. 2) Install ballast covers on all light fixtures. 3) A junction box cover must be installed on all junction boxes containing electrical wire splices. 4) Install blanks in open spaces in electrical panels.	CORRECTIVE ACTION PLAN
				Are the means of egress free of obstructions or impediments?	Means of egress must remain free of all obstructions.	CORRECTIVE ACTION PLAN
				Does the selection, distribution, installation, and maintenance of portable fire extinguishers comply with NFPA 10?	Install the appropriate size extinguisher for the facility. Installed fire extinguishers require a current annual inspection. The inspection must be conducted by a Georgia licensed contractor.	CORRECTIVE ACTION PLAN

Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



United States Post Office - Eastside - 1119 E Morris ST - 706-279-4195

11/15/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Are exit signs visible?	Repair or replace all exit signs that do not operate as designed.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install a Knox Box.	CORRECTIVE ACTION PLAN
				Are proper clearances of combustible materials from ignition sources being maintained?	Maintain proper clearance of stored combustibles.	CORRECTIVE ACTION PLAN

Squad 1 C Shift**Emerco, LLC - 1208 New East Morris ST - 706-807-5300**

11/30/2021	Annual	Passed with Comments	A corrective action plan has been provided.	Have all applicable code requirements been met?	Ensure proper storage of compressed and flammable gasses.	CORRECTIVE ACTION PLAN
				Are there any identifiable electrical hazards?	Install blanks in open spaces in electrical panels. Install junction box covers on junction boxes containing electrical wire splices. Permanent electrical wiring must be installed in conduit or properly covered.	CORRECTIVE ACTION PLAN
				Has a Knox Box containing the property access keys been installed?	Install Knox Box.	CORRECTIVE ACTION PLAN

NPC South - 507 E Morris ST - 706-278-5911

11/30/2021	Site Visit	Corrective Action Plan Given	Set up inspection.	Have all applicable code requirements been met?	Need time frame to do full fire and life safety inspection.	CORRECTIVE ACTION PLAN
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Occupancy Inspection History per Occupancy with Violations where Remarks are recorded on Page 2 of Inspection.



YEAR-TO-DATE BUDGET REPORT

11/30/2021

FOR 2021 11

ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0010	GENERAL FUND - OPERATING		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
141400	000010	SALARY REG	4,991,000	0	4,991,000	4,438,291.25	.00	552,708.75	88.9%
141400	000011	SALARY OT	446,000	-10,950	435,050	454,176.28	.00	-19,126.28	104.4%
141400	000011	COVID SALARY OT	0	10,950	10,950	10,922.50	.00	27.50	99.7%
141400	000016	SAL BONUS	0	9,000	9,000	9,000.00	.00	.00	100.0%
141400	000019	HOSP REIMB CDBG	0	0	0	-80,724.20	.00	80,724.20	100.0%
141400	000020	FICA	416,000	-850	415,150	358,816.32	.00	56,333.68	86.4%
141400	000020	COVID FICA-COVID	0	850	850	835.58	.00	14.42	98.3%
141400	000030	PENSION	238,100	-245	237,855	228,705.99	.00	9,149.01	96.2%
141400	000030	COVID DB-DC-COVI	0	245	245	241.77	.00	3.23	98.7%
141400	000032	DB PLAN	1,345,000	-744,340	600,660	600,656.74	.00	3.26	100.0%
141400	000032	COVID DB PLAN	0	3,380	3,380	3,378.25	.00	1.75	99.9%
141400	000033	PEN-STATE	28,800	0	28,800	24,725.00	.00	4,075.00	85.9%
141400	000040	HOSP INS	820,100	0	820,100	740,514.00	.00	79,586.00	90.3%
141400	000043	INS FIRE	17,500	260	17,760	17,760.00	.00	.00	100.0%
141400	000045	LIFE & DIS	25,200	-65	25,135	25,798.86	.00	-663.86	102.6%
141400	000045	COVID LIFE & DIS	0	65	65	60.95	.00	4.05	93.8%
141400	000050	GEN INS	31,500	-890	30,610	32,990.89	.00	-2,380.89	107.8%
141400	000060	WC INS	104,700	0	104,700	91,572.03	.00	13,127.97	87.5%
141400	000100	OFF EQ REN	7,200	0	7,200	3,485.82	.00	3,714.18	48.4%
141400	000110	TELEPHONE	32,000	500	32,500	28,856.96	782.10	2,860.94	91.2%
141400	000120	TRAINING	42,000	0	42,000	35,885.71	77.75	6,036.54	85.6%
141400	000121	FIRE SA ED	3,500	0	3,500	2,295.04	974.91	230.05	93.4%
141400	000123	HAZMAT MAN	17,500	0	17,500	8,430.16	.00	9,069.84	48.2%
141400	000330	UTILITIES	87,500	40,000	127,500	109,856.52	.00	17,643.48	86.2%
141400	000350	BLDG MTNCE	60,000	0	60,000	43,623.08	476.59	15,900.33	73.5%
141400	000360	LEGAL FEES	4,800	0	4,800	1,975.20	.00	2,824.80	41.2%
141400	000400	EQ REPAIRS	24,000	16,410	40,410	37,833.05	100.81	2,476.14	93.9%
141400	000410	GAS/OIL	55,000	7,000	62,000	55,787.28	.00	6,212.72	90.0%
141400	000440	SUPPLIES	30,000	-3,110	26,890	20,766.96	.00	6,123.04	77.2%
141400	000440	COVID SUPPLIES	0	3,110	3,110	3,109.52	.00	.48	100.0%
141400	000450	CLEANING	49,900	0	49,900	9,366.62	7,706.71	32,826.67	34.2%
141400	000460	UNIFORMS	140,000	0	140,000	75,819.88	35.00	64,145.12	54.2%
141400	000830	MTN APP	100,000	-2,000	98,000	81,218.73	413.40	16,367.87	83.3%
141400	001010	OFF SUPPLY	8,200	-260	7,940	2,130.75	79.99	5,729.26	27.8%
141400	001020	COM SUPPRT	0	8,035	8,035	4,080.82	.00	3,954.18	50.8%
141400	001030	COM SW MTN	21,000	-8,035	12,965	11,137.51	.00	1,827.49	85.9%
141400	001040	COM MTN/SU	7,000	0	7,000	4,859.57	.00	2,140.43	69.4%
141400	001090	WELLNESS	4,000	0	4,000	2,385.56	.00	1,614.44	59.6%
141400	001300	MEALS	16,600	0	16,600	9,130.11	.00	7,469.89	55.0%
141400	001410	DUES/FEES	6,600	0	6,600	5,254.50	.00	1,345.50	79.6%
141400	001620	IMPACT FEE	1,100	0	1,100	922.50	.00	177.50	83.9%
141400	001665	RADIO FEE	11,300	0	11,300	.00	.00	11,300.00	.0%
141400	001990	MISC	16,000	-500	15,500	5,390.70	748.85	9,360.45	39.6%

YEAR-TO-DATE BUDGET REPORT

11/30/2021

FOR 2021 11									
ACCOUNTS FOR:	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
141400 039980	CO < \$5000	37,000	-5,470	31,530	10,899.53	.00	20,630.47	34.6%	
141400 039990	COVID CAP OUTLAY	0	3,470	3,470	3,466.99	.00	3.01	99.9%	
141400 084725	BLDG/GRNDS	9,000	0	9,000	5,618.05	.00	3,381.95	62.4%	
TOTAL GENERAL FUND - OPERATING		9,255,100	-673,440	8,581,660	7,541,309.33	11,396.11	1,028,954.56	88.0%	
TOTAL EXPENSES		9,255,100	-673,440	8,581,660	7,541,309.33	11,396.11	1,028,954.56		