



**HISTORIC PRESERVATION COMMISSION  
THURSDAY, MAY 09, 2019  
9:00 AM  
DALTON CITY HALL**

**A G E N D A**

**Call to Order**

**Minutes**

1. HPC Regular Meeting Minutes of March 14, 2019
2. HPC Called Meeting Minutes of March 28, 2019

**New Business**

1. Christopher & Karun Wozny - 601 W. Crawford St. - Docket 108-HPC  
Install a three-rail fence on the east and west sides of the property

**Miscellaneous Business**

**Announcements**

1. Next HPC Meeting - June 13, 2019

**Adjournment**



# HISTORIC PRESERVATION COMMISSION MEETING

MINUTES  
THURSDAY, MARCH 14, 2019  
9:00 A.M.  
2<sup>ND</sup> FLOOR CONFERENCE ROOM  
DALTON CITY HALL

Meeting called to order at 9 a.m. by Chairman Jeff Granillo.

**Attending:** Jeff Granillo, Cathy Snyder, Kathryn Sellers, Joanne Lewis, Carolyn Roan, and Kimberley Witherow. Also in attendance Kristina Callaway and Diane Westmoreland.

**Minutes of February 14, 2019:** motion by Carolyn Roan, second by Cathy Snyder, to approve minutes as submitted. Motion passed.

**Kristina Callaway – 908 Sunset Circle - Docket 105-HPC**

Mrs. Callaway presented the request to add an addition to the side and rear of their home. The addition will be added onto the room in the back of the house and will be approximately 558 total square feet. The front of the house will remain the same and the addition will be visible from the street along the side of the house where the driveway is located. A master bedroom will be on the main level and a bedroom and bath on the 2<sup>nd</sup> floor. Wood windows with muntins inside to match the existing windows (windows that were non-compliant and previously not approved were installed before historic district designation). The siding will match the existing siding on the dormers and the left side of the house, shutters also to match.

On motion by Jeff Granillo, second by Carolyn Roan, the request was approved as presented. All were in favor.

**Diane Westmoreland – 917 Sunset Circle – Docket 106-HPC**

Mrs. Westmoreland presented the request to demolish the existing shed and decking behind their house. The wood decking will be replaced with concrete and a new shed will be constructed that is larger and approximately 18x15 in size. The shed will have hardie board siding and higher pitched roof to match the house and carport. There will be a covered walkway from the house to the building.

On motion by Kathryn Sellers, second by Carolyn Roan, the request was approved as submitted. All were in favor.

**Selection of 2018 Outstanding Preservation Projects**

After reviewing the commercial COA list, on motion by Kathryn Sellers, second by Carolyn Roan, the award goes to Cheryl Crouch for 304 S. Hamilton Street. All were in favor.

After reviewing the residential COA list, on motion by Carolyn Roan, second by Kathryn Sellers, the award goes to Cookie Cook for his rear façade at 404 Fairview Drive. All were in favor.

**Miscellaneous Business**

Kathryn asked Kimberley to check with Greg Williams to see if he contacted the property owners on Valley Drive/Murray Hill/Downtown on the code violations as discussed at the February meeting.

Chairman Granillo signed a letter to send to Mr. and Mrs. Adamson at 902 Sunset Circle regarding the unauthorized work that is being done at their residence. The letter stated the exterior work will need to cease until a COA is submitted and approved. The letter is a part of these minutes.

Kathryn reiterated the need for updated guidelines. She is very impressed with the guidelines that Augusta just updated. Kathryn will contact Sarah Rogers at State HPD to see who has updated guidelines recently. Since this may be something that can be done internally, Kathryn and Joanne volunteered to be on the committee to work on tweaking the guidelines and they will recruit Reed to help.

The Commission discussed potentially awarding more than 2 outstanding preservation plaques per year and stated they may need to review the process and prior lists. Kimberley will email them the COA lists for 2016-2018 for their review and recommendations on additional plaques.

**Adjournment:** Meeting adjourned at 10:0 a.m.

**Next HPC meeting:** April 11, 2019.

Signed:

\_\_\_\_\_  
Jeff Granillo, Chairman

\_\_\_\_\_  
Kimberley Witherow, Secretary



**HISTORIC PRESERVATION COMMISSION**  
**CALLED MEETING MINUTES**  
**MARCH 28, 2019**  
**3:30 P.M.**  
**402 W. CUYLER STREET**

**Members Present:**

John Hutcheson, Reed Fincher, Joanne Lewis, Cathy Snyder, Carolyn Roan

**Others Present:**

Kimberley Witherow, Arthur Blalock (Contractor)

**Call to order:**

A quorum was present.

**Carolyn Avrett – 402 W. Cuyler Street – Docket 107-HPC**

The Commission met on-site with the contractor, Arthur Blalock.

The Commission reviewed the modifications requested by the applicant and her contractor and approved the following changes:

- Reglaze and repair all existing windows
- Replace gutters
- Repair and paint the existing wood siding and replace with LP siding to match where needed
- Paint shutters
- Remove the enclosed walls on the front porch stoop and replace with square wooden columns

On motion by Cathy Snyder, second by John Hutcheson, the request was approved as presented. All were in favor.

**Adjournment:**

There being no further business, the meeting was adjourned at 4:30 P.M.

Signed:

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**Jeff Granillo, Chairman**

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**Kimberley Witherow, Secretary**



**Application for Certificate of Appropriateness**



Pre-Application  
 Preliminary site visit request  
 Application

Date Received **BY:**.....  
Hearing scheduled 5-9-19

**DESIGNATED PROPERTY:**

Location of Property (include street address if available): \_\_\_\_\_

601 West Crawford Street, Dalton, GA

Tax Map Identification: 12-220-12-001

Name of Applicant: Christopher and Karun Wozny

Doing Business as (if applicable): \_\_\_\_\_

Address of Applicant: 601 West Crawford Street, Dalton, GA

Phone: (706) 272-2170 Work (912) 550-6577 Home \_\_\_\_\_

Relationship of Applicant to Property (Lessee, owner): owner

Architect: none

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: none

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**Type of Building**

**Proposed Work**

- Single Family
- Commercial
- Two Family
- Garage
- Multi-Family
- Office Building

- Addition to existing structure
- Repair
- Fence/Wall
- Parking
- Demolish/Move

- Alteration to existing structure
- New Construction
- Landscaping
- Sign/Advertising
- Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: no

\_\_\_\_\_

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Who will represent applicant before the Historic Preservation Commission:

Name: Christopher Wozny

Title or relationship to applicant: same

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

General description of each modification or improvement:  
Install a three-rail fence on the west side of the property, connecting the current wood  
fence to the chain-link fence. Install a three-rail fence on the east side of the property  
from the chain link fence, northward, approximately 150 ft (the back yard only).

Why is work planned? To delineate the property line.

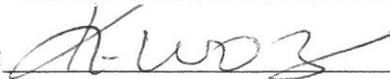
What materials will be used? landscape timber for the posts and pressure-treated  
decking boards for the rails.

How will the work be performed and what methods of application will be used? \_\_\_\_\_  
I will install the fence myself.

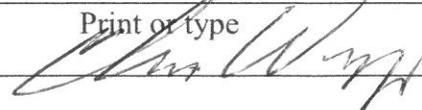
Will the existing appearance be the same or different? \_\_\_\_\_ Explain: \_\_\_\_\_  
Accompanying photos show the current boundary markers of the property.

When is the work to begin? 05/14/2019

What is the anticipated completion date? 06/20/2019

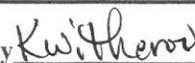
Signature or owner (where applicable): 

Name: Karun Wozny

Signature of applicant or agent: \_\_\_\_\_  
Print or type  


Name: Christopher Wozny

Print or type  
Mail completed application with supporting documentation to:  
City of Dalton, Administration Dept. PO Box 1205, Dalton, GA 30722

Received by  **TO BE COMPLETED BY CITY STAFF:**  
Date 4-30-19 Docket No. 108-HPC  
Tax Map Identification \_\_\_\_\_

Qualifies for Administrative Review:  Yes  No

Northeast side of the property



Southeast side of the property



South side of the property



Southwest side of the property



Northwest side of the property



Three-rail fence - proposed



601 W. Crawford Street

