



**MAYOR AND COUNCIL MEETING
MONDAY, SEPTEMBER 16, 2019
6:00 PM
DALTON CITY HALL**

A G E N D A

WORK SESSION – 5:15 P.M. – COUNCIL CHAMBER

1. Review of Agenda

REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBER

Call to Order

Pledge of Allegiance

Approval of Agenda

Public Commentary: *(Please State Name and Address for the Record)*

Personnel:

1. City Communications Director Announcement

Proclamation:

2. "Constitution Week" - September 17-23, 2019 - Martha Moses and Dell Bailey, DAR

Minutes:

3. Mayor and Council Meeting Minutes of August 19, 2019

New Business:

4. (6) New 2019 Alcohol Beverage Applications
5. FY-2019 Budget Amendment #5
6. DCA Certification of Consistency
7. Tyler Technologies Contract Amendment
8. Traffic Control Change – Thornton Place – “No Parking Here to Corner”
9. First Reading - Ordinance 19-12 Wireless Facilities and Antennas
10. Resolution 19-11 Acceptance of Property Donation from Stefan & Shirley Fromm
11. Grazing and Hay Harvesting Agreement with Kenneth Robertson for airport property

Supplemental Business:

Adjournment



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9-16-19

Agenda Item: City Communications Director Announcement

Department: Administration

Requested By: Jason Parker

Reviewed/Approved by City Attorney? No

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Reassignment of Bruce Frazier from the Police Department to serve as the City Communication Director. Mr. Frazier will provide media related services to all city departments, manage city social media and other related duties. This is the transfer of an existing FTE.

CITY ADMINISTRATOR

JASON PARKER
P.O. BOX 1205
DALTON, GEORGIA 30722
PHONE: 706-278-9500
jparker@cityofdaltonga.gov
www.cityofdaltonga.gov



MAYOR
DENNIS MOCK

CITY COUNCIL
DENISE WOOD
ANNALEE HARLAN
TYREE GOODLETT
GARY CREWS

For Immediate Release
September 16th, 2019

City Promotes New Communications Director

The City of Dalton has named a new communications director, promoting Bruce Frazier from his position as Public Relations Specialist for the police department. In his new role, Frazier will oversee communications for the city's different departments and also serve as the city government's point of contact for area media.

"Having a dedicated communications director will allow us to better serve the community by providing a more comprehensive view of the city's operation, and tell the story of how our individual employees serve our citizens," said Dalton City Administrator Jason Parker.

Bruce Frazier joined the Dalton Police Department as the agency's public relations specialist in 2008 and spent more than ten years working to expand the agency's online presence and create a social media presence for the department. In his role with the police department, Frazier also worked periodically with other city departments to assist with media coverage. In 2018, he began to serve as the media's point of contact for other city departments as well.

"I'm not from Dalton, but I've really come to think of Dalton as home over the years," said Frazier. "I've loved helping to share the stories of the police and firefighters working to serve our city, and I'm excited to be involved with the rest of the city's operations, too. There's a lot of cool stuff going on in Dalton."

"Bruce is uniquely qualified for this role because of his background, but also because of the many years he has worked with public safety departments as well as the city as a whole," said Jason Parker. "Bruce is well known with our media partners and is a great fit."

Frazier is a 2002 graduate of the University of Georgia where he earned a bachelor's degree in broadcast news from the Henry W. Grady College of Journalism and Mass Communication. After graduation, he served as a sports reporter and anchor at WDNN-TV in Dalton, WNEG-TV in Toccoa, and WRBL-TV in Columbus.

PROCLAMATION



“CONSTITUTION WEEK” SEPTEMBER 17 - 23, 2019



WHEREAS, September 17, 2019 marks the 232nd anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, every anniversary of the Constitution provides an historic opportunity for all Americans to learn about and to reflect upon the rights and privileges of citizenship and its responsibilities; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 - 23 as Constitution Week.

NOW, THEREFORE, BE IT RESOLVED, I, Dennis Mock, Mayor of the City of Dalton, Georgia hereby proclaim the week of September 17 – 23, 2019 as

“CONSTITUTION WEEK”

and urge all citizens to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

*In witness whereof I have hereunto set my hand
and caused the seal of this city to be affixed.*

Mayor _____

Date _____ September 16, 2019

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
AUGUST 19, 2019

The Mayor and Council held a meeting this evening at 6:00 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Council Members Denise Wood, Annalee Harlan, Tyree Goodlett and Gary Crews, City Administrator Jason Parker, City Attorney Gandhi Vaughn and several department heads.

PLEDGE OF ALLEGIANCE

Mayor Mock led the audience in the Pledge of Allegiance.

PUBLIC COMMENTARY

Octavio Perez stated that the April 15, 2019 Mayor and Council minutes did not reflect what he said and asked the Mayor and Council to find the discrepancy. Perez stated that on June 3rd he came back to the Mayor and Council and that the issues are still outstanding and he would like the issues resolved before the end of the year.

NOTE: City Clerk's Office reviewed the audio of the April 15th, 2019 meeting. The audio is lengthy with several points made. City Clerk's Office summarized comments because verbatim minutes are not transcribed. The audio was submitted to the Mayor and Council for review. The audio is a part of the minutes.

Red Carpet Half Marathon

Palmer Griffin representing Christ Church Presbyterian and Presbyterian Southeast. Griffin stated the Church will be hosting a Regional Church Conference October 4th and 5th and he learned the Red Carpet Half Marathon is scheduled for the same period. Griffin requested that South Tibbs Road to Ella Lane to Walnut Avenue remain open the entire morning of October 5th to accommodate their event.

City Administrator Jason Parker updated the Mayor and Council on the progress of the Red Carpet Half Marathon. Parker stated that Georgia Department of Transportation requires a permit for lane closure and that the permit has been applied for. Parker further stated that DDDA has some outstanding issues such as the route and securing an alternate route that will finish on Pentz Street. Parker further stated that the PD has some issues with the lack of volunteers for the race course. Parker stated that race coordinators are working on the issues. Council member Wood asked to take into consideration the comments of Mr. Palmer Griffin regarding his Church hosting a Regional Church Conference October 4th and 5th on the same day as the race. Mayor Mock asked Parker to keep the Mayor and Council abreast of the progress and further stated that when closing roads it's either hard on residents or hard on businesses or both.

Ed Painter

Ed Painter addressed the Mayor and Council stating that after arriving at the regular scheduled meeting, the Mayor and Council had went into executive session. Painter stated to his understanding the executive session was about the Trade Center and hotel. Painter stated that under Georgia Law, executive session can be held for leases, property disposal or purchases. However Painter stated that since everyone already knew about the property involved and the purpose, he wanted to make sure that what was talked about in executive session could have been talked about in public.

REIMBURSEMENT RESOLUTION 19-10

Tom Bundros

Dalton Utilities CEO Tom Bundros reviewed with the Mayor and Council Resolution 19-10 which allows Dalton Utilities to reimburse themselves for monies spent in the electric sector. Bundros stated the resolution is in anticipation of Dalton Utilities being able to amend Georgia Revenue Bond Law to allow for Dalton Utilities through the auspices of the City, to issue debt to acquire electric generation, transmission, and distribution assets.

Bundros stated that if the Utilities is not successful with State legislators to amend the Georgia Revenue Bond Law then the resolution would be a moot point. Bundros also reiterated that debts that Dalton Utilities issues are revenue bonds and there are no tax pledges to the taxpayer. After a lengthy discussion and questions, the Mayor and Council agreed to carefully review the Resolution within the coming months.

APPROVAL OF AGENDA

The Mayor and Council reviewed the agenda, on the motion of Council member Goodlett, second Council member Harlan, the agenda was approved. The vote was unanimous in favor.

MINUTES

The Mayor and Council reviewed the Work Session and Regular Meeting Minutes - August 5, 2019 and the Special Called Regular and Work Session Minutes - August 14, 2019. On the motion of Council member Wood, second Council member Harlan, the minutes were approved. The vote was unanimous in favor.

ADOPTION OF 2019 MILLAGE RATE

The Mayor and Council reviewed the proposed 2019 calculated rollback rate of 2.482 mills. On the motion of Council member Wood, second Council member Goodlett, the Mayor and Council approved the 2019 Millage Rate of 2.482 mills. The vote was unanimous in favor.

RESOLUTION 19-09 ACCEPTING DONATION OF REAL PROPERTY FROM KEB GROUP, LLC

The Mayor and Council reviewed Resolution 19-09 accepting donation of real property from KEB Group LLC. The resolution is the conveyance of 2 tracts of property as indicated within the deed of conveyance and further described as exhibit "A" a copy of this deed is a part of these minutes. On the motion of Council member Wood, second Council member Crews, the Mayor and Council approved the resolution. The vote was unanimous in favor.

GA FUEL CARD PROGRAM ADDENDUM FOR DALTON FIRE DEPARTMENT

The Mayor and Council reviewed the agreement for the Dalton Fire Department to begin using the Georgia Fuel Card Program. The program is the state contract for fuel purchase with a credit card. The cards will be used by department members when they travel. On the motion of Council member Goodlett, second Council member Crews, the Mayor and Council approved the agreement. The vote was unanimous in favor.

APPOINTMENT

On the motion of Council member Wood, second Council member Harlan, the Mayor and Council re-appointed Scott DeLay to the Planning Commission for a 4-year term to expire July 2023. The vote was unanimous in favor.

MISCELLANEOUS – PUBLIC WORKS TRUCK PURCHASE

Public Works Director Benny Dunn came before the Mayor and Council to request \$13,000 be re-allocated from Public Works gas and oil line item to purchase a new pickup truck. Dunn stated that one of his foreman and operator's had a serious rollover accident on July 24th that totaled the 2014 City pickup that was driven. Dunn stated the accident was not the employee's fault and the City is dealing with the other parties' insurance company in which they will pay \$23,000 for reimbursement of the truck. Dunn stated that if he could include re-allocated funds in the amount of \$13,000, Public Works could purchase a new pickup from Ford of Dalton for \$36,000. Council member Wood stated the vehicle is necessary for the operation of public works. On the motion of Council member Wood, second Council member Goodlett, the Mayor and Council approved the re-allocation of funds to purchase the new pickup truck. The vote was unanimous in favor.

ANNOUNCEMENTS

The Dalton City Council Meeting scheduled for Tuesday, September 3, 2019 has been cancelled. City of Dalton government offices will be closed Monday, September 2, 2019 in observance of Labor Day. The next Mayor and Council Meeting will be held on Monday, September 16, 2019.

CONGRATULATIONS

City Administrator Jason Parker congratulated Council member Tyree Goodlett for being selected by Georgia municipal association to participate in the inaugural 20 Under 40 focus group with the goal of identifying ways GMA can best serve this age group to improve the future of our entire association.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 6:34 p.m.

Bernadette Chattam
City Clerk

Dennis Mock, Mayor

Recorded
Approved: _____
Posted: _____



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 09-16-19

Agenda Item: (6) 2019 Alcohol Applications

Department: City Clerk

Requested By: Gesse Cabrera

Reviewed/Approved by City Attorney? Yes

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

(6) 2019 Alcohol Application recommendations by the Public Safety Commission at the August 27, 2019 meeting.

2019 ALCOHOL BEVERAGE APPLICATION

PSC TUESDAY AUGUST 27, 2019
M&C MONDAY SEPTEMBER 16, 2019

(6) 2019 ALCOHOL APPLICATION(S)

1. Business Owner: DC Spa Retreat, LLC
d/b/a: DC Spa Retreat
Applicant: Jermaine Hester Jr.
Business Address: 1716 Cleveland Hwy Ste 200
Type: Pouring Beer, Pouring Wine
Disposition: **New**
2. Business Owner: Casa Frida, Inc.
d/b/a: Casa Frida
Applicant: Rigoberto Barragan
Business Address: 238 S. Hamilton St
Type: Pouring Beer, Pouring Wine
Disposition: **New**
3. Business Owner: Guadalajara of Dalton, Inc.
d/b/a: Guadalajara of Dalton
Applicant: Alvaro Alberto Barragan
Business Address: 817 S. Hamilton
Type: Pouring Beer, Pouring Wine, Pouring Liquor
Disposition: **New**
4. Business Owner: Access Commercial, Inc.
d/b/a: Access Food Mart
Applicant: Shakila Bano
Business Address: 1128 S. Thornton Ave
Type: Package Beer, Package Wine
Disposition: **New**
5. Business Owner: Elizabeth Bono
d/b/a: District 319
Applicant: Elizabeth Bono
Business Address: 319 N. Hamilton St
Type: Pouring Beer, Pouring Liquor
Disposition: **New**
6. Business Owner: Flako's Mexican Restaurant, Inc.
d/b/a: Flako's Mexican Restaurant
Applicant: Luis Jose Gandara
Business Address: 2311 Chattanooga Rd.
Type: Pouring Beer, Pouring Wine, Pouring Liquor
Disposition: **New**



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9/16/19

Agenda Item: Budget Amendment #5

Department: Various

Requested By: Cindy Jackson

**Reviewed/Approved
by City Attorney?** No

Cost: \$173,255

**Funding Source if Not
in Budget** General Fund Surplus

**Please Provide A Summary of Your Request, Including Background Information to
Explain the Request:**

Funding shortfall to cover Public Works purchases of \$300,872 for Ford 4x4 and refuse truck. Currently unallocated funding in Capital Acquisition fund = \$99,695 and will be allocated to Public Works along with \$5,220 from capital asset sales in general fund and insurance check from wrecked vehicle. $\$300,875 - \$99,695 - \$5,220 - \$22,705 =$ shortfall of \$173,255 to pull from general fund surplus.

2019 Budget Amendment
Budget Amendment #5

GENERAL FUND

	Increase (Decrease)	
Revenues & Transfers-In		
Insurance Reimbursement	\$ 22,705	(1)
Donation - Restricted	12,000	(2)
State - Grants & Contracts	1,875	(3)
Proceeds from Sale of Capital Assets	5,220	(4)
	<u>\$ 41,800</u>	
Expenditures & Transfers-out		
Recreation - restricted capital	\$ 10,000	(2)
Police - miscellaneous	2,000	(2)
Fire - training	1,875	(3)
Transfer Out - Capital Acquisition - PW	201,180	(5)
	<u>\$ 215,055</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u>\$ (173,255)</u>	

- (1) Insurance proceeds for wrecked Public Works vehicle
- (2) Donations restricted for Heritage Point Park Disc Golf Course upgrade for \$10,000 and \$2,000 for Police Dept. to be used at their discretion
- (3) Funds from State of Georgia for Hazmat Hazardous Material Response Teams Conference (Fire Department)
- (4) Sales of capital assets exceeds current budget
Funds needed to transfer to Capital Acquisition fund to cover the cost of 2019
- (5) F150 4x4 Crew Cab XL (red) \$36,020 and automated side loading refuse truck \$264,852 for Public Works department

CAPITAL ACQUISITION

	Increase (Decrease)	
Revenues & Transfers-In		
Transfer In - General Fund	\$ 201,180	(5)
	<u>\$ 201,180</u>	
Expenditures & Transfers-out		
Capital - Public Works	\$ 201,180	(5)
	<u>\$ 201,180</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u>\$ -</u>	

Cindy Jackson

From: Benny Dunn
Sent: Friday, August 23, 2019 5:01 PM
To: Cindy Jackson
Cc: Andrew Parker; Tosha Haynes; Doug Blaylock
Subject: Replacement Truck for Wrecked One

Cindy,

I would like to get you whatever paperwork you need to cover the budget transfers and insurance check for the new truck replacement for Truck #44 which was totaled in a rollover accident. The total price of the new truck was \$36,020. We received \$22,703.72 from Insurance reimbursement which leaves us taking \$13,320 from 142063-00410 Gas & Oil. Just let me know how you want me to submit these additions and transfer. Thanks.

Benny J. Dunn
Public Works Director
City of Dalton, GA
Office: 706-278-7077
Cell: 706-280-3565
bdunn@daltonga.gov

*****My email address has recently changed to: bdunn@daltonga.gov. Please update my email address in your contacts.*****

Detailed Payment Summary

NO. N622677285

GEICO GENERAL INSURANCE
ONE GEICO CENTER
MACON GA, 31296-0001

Claim #
0604525570000002-02

Date of Loss

7/24/2019

Date

8/20/2019

Field Claim Center
REGION III SOUTHEAST

Adjuster Code
C551

Payment Type
LOSS

Tax ID/SS#/Atty ADJ Code

Claimant Name
DOUG BLAYLOCK

Total Amount
\$22,703.72

Insured Name
BILLY HEWITT

Pay To
CITY OF DALTON

Feature and Amount

APD \$22,483.72

APD \$220.00

In Payment Of
PROPERTY DAMAGE COVERAGE
C/O DOUG BLALOCK

Visit geico.com

Now, parties involved in a GEICO claim can track the progress of the claim, view damage photos and more at geico.com! *GEICO policyholders can make a payment, change drivers or vehicles and request additional coverages. *Not insured with GEICO? 15 minutes could save you 15% or more on car insurance. Of course, we're also available for policy or claim service 24/7 at 1-800-841-3000.

* These online services are unavailable to Assigned Risk Policyholders.

C-624-BK

PLEASE DETACH AND KEEP FOR YOUR RECORDS

GEICO GENERAL INSURANCE
ONE GEICO CENTER
MACON GA, 31296-0001

Bank of America
HARTFORD, CT 06210

51-44
119 CT

NO. N622677285

Claimant Name
DOUG BLAYLOCK

Claim Number 0604525570000002-02

VOID AFTER 180 DAYS

Insured Name
BILLY HEWITT

Date 8/20/2019

Feature Symbol and Amount

APD \$22,483.72

APD \$220.00

Amount

\$22,703.72

TWENTY TWO THOUSAND SEVEN HUNDRED THREE AND 72/100 DOLLARS***

Pay to the Order Of
CITY OF DALTON

In Payment Of
PROPERTY DAMAGE COVERAGE
C/O DOUG BLALOCK

Mail To
CITY OF DALTON
532 ELM ST
DALTON GA, 30721
US



⑈0622677285⑈ ⑆011900445⑆ 000000019191⑈



REPORT SUMMARY



CLAIM INFORMATION

Owner	Doug Blalock, City Of Dalton 606 N Elm St,null Dalton, GA 30721
Loss Vehicle	2014 Ford F-150 XLT Supercab 145" WB 4WD
Loss Incident Date	07/24/2019
Claim Reported	08/09/2019

The CCC ONE® Market Valuation Summary reflects CCC Information Services Inc.'s opinion as to the value of the loss vehicle, based on information provided to CCC by GEICO.

Loss vehicle odometer is similar to the average mileage of 91,200.



INSURANCE INFORMATION

Report Reference Number	94166436
Claim Reference	0604525570000002-02
Adjuster	Ogletree, John
Odometer	91,461
Last Updated	08/14/2019 01:45 PM



VALUATION SUMMARY

Base Vehicle Value	\$ 18,781.00
ADJUSTMENT TO SETTLE*	+ \$ 1,214.00
Adjusted Vehicle Value	\$ 19,995.00
Vehicular Tax (7%)	+ \$ 1,399.65
Tax reflects applicable state, county and municipal taxes.	
DMV FEE*	+ \$ 18.00

Total **\$ 21,412.65**

Adjustments indicated with an Asterisk (*) have been determined by GEICO and have been added here for convenience.

The total may not represent the total of the settlement as other factors (e.g. license and fees) may need to be taken into account.

BASE VEHICLE VALUE

This is derived per our Valuation methodology described on the next page.

ADJUSTED VEHICLE VALUE

This is determined by adjusting the Base Vehicle Value to account for the actual condition of the loss vehicle and certain other reported attributes, if any, such as refurbishments and after factory equipment.

Inside the Report

Valuation Methodology.....	2
Vehicle Information.....	3
Vehicle Condition.....	6
Comparable Vehicles.....	9



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

8/19/2019

Quote ID: 19804

Order Cut Off Date: TBA

Doug Blaylock
City of Dalton
Public works

532 Elm st

Dalton, Georgia, 30721

Dear Doug Blaylock,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2020 Ford F-150 (W1E) XL 4WD SuperCrew 6.5' Box 157" WB,) and delivered to your specified location, each for

	One Unit
Contract Price	\$38,422.10
Tax (0.0000 %)	\$0.00
Tire fee	\$0.00
Total	\$38,422.10

- per the attached specifications.

This vehicle(s) is available under the Sourcewell (Formerly Known as NJPA) Contract 120716-NAF . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

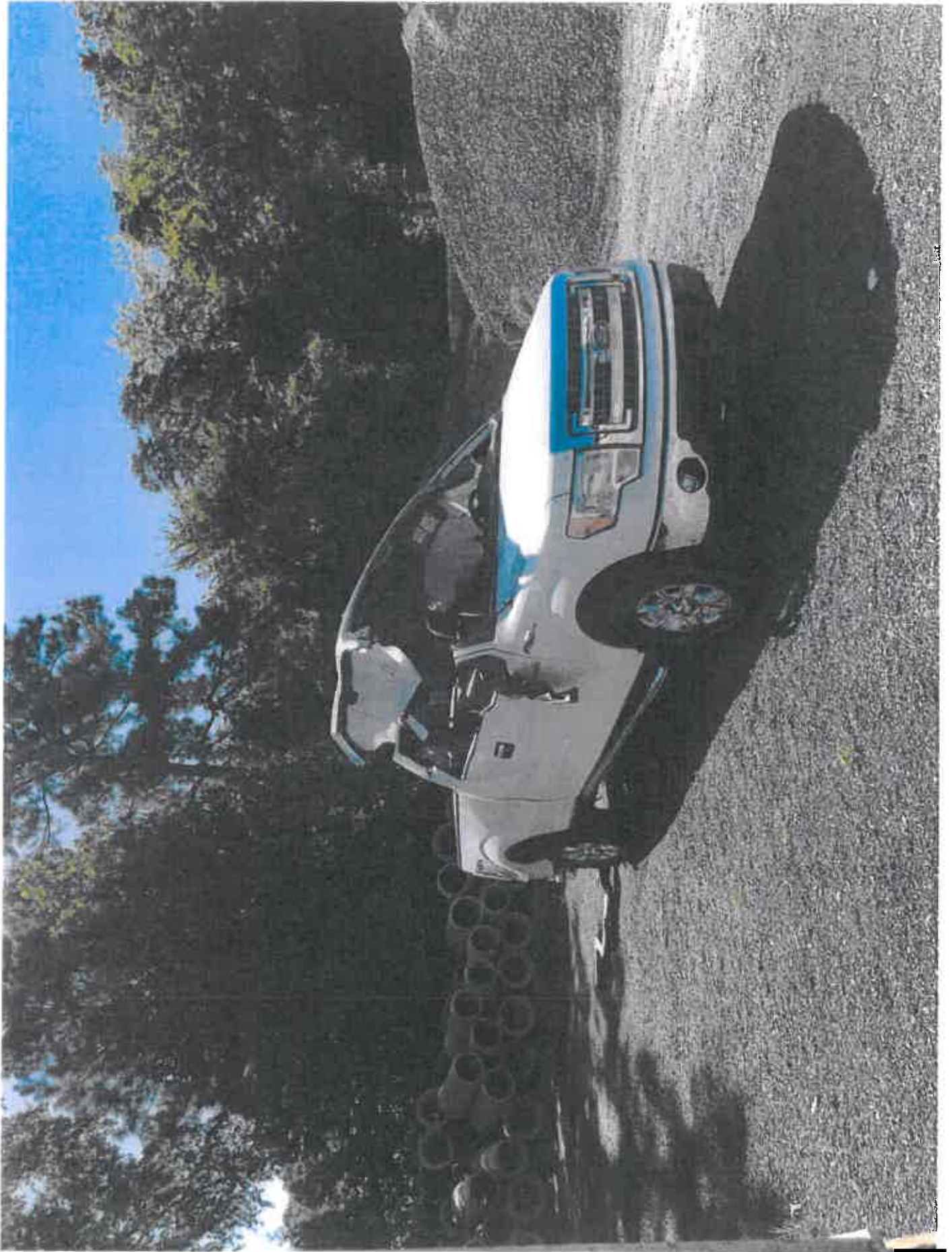
Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497



GMC

7



On Aug 7, 2019, at 1:38 PM, Benny Dunn <BDunn@daltonga.gov> wrote:

Denise, Tyree & Jason,

Please find attached a copy of the Bid Tabs for our Automated Garbage Truck. Also, attached is a recommendation from Doug Blaylock, our Fleet Manager, for awarding the bid to the "second lowest" bidder, Peterbilt Store-North Georgia. As Doug states in his recommendation, the low bidder did not meet specs concerning the size of the transmission and another important item. The smaller transmission is not designed for such heavy loads that the garbage trucks handle. Therefore, over a 10-year life span that could give us trouble. All of Doug's other reasons are very valid points, as well.

Doug has talked with the Peterbilt Store folks and they advised if we could get them a Purchase Order by this Friday, August 9th they could have the truck delivered to us by late December 2019. Peterbilt is presently running this type chassis on their assembly line. That would save us about 4 months on the delivery time.

Since this has already received the approval of the Finance Committee for the purchase, I just need your thoughts on going with the "second" lowest bidder. That is the recommendation of Doug, Andrew and myself. Please let me know by tomorrow evening so as we can possibly get the P.O. to Peterbilt by Friday. Thanks and let me know if you have any questions.

Benny J. Dunn
Public Works Director
706-280-3565

<2020 automated truck bid tally.pdf>

<Document1.docx>

CITY OF DALTON
COMPETITIVE SEALED BID
 (Goods or Services with Aggregate Cost of \$20,000 and Above)

Department: PUBLIC WORKS DEPARTMENT
 Date of Bid Opening : 08.06.19
 Place of Bid Opening: FINANCE DEPT.
 Time of Bid Opening: 10AM
 Dates Advertised:

Description of item bid: AUTOMATED SIDE LOADING REFUSE TRUCK

Vendor	Bid Amount	Bid Bond Included	E-Verify Affidavit	Comments
BRUCKNER TRUCK SALES	\$272,044.00			
PETERBILT STORE - N. GEORGIA	\$264,852.00			
CHEROKEE TRUCK EQUIPMENT #1	Ⓢ \$261,679.00		Ⓢ	Not Considered b/c didn't meet bid specs
CHEROKEE TRUCK EQUIPMENT #2	\$276,399.00			

Witnessed By: [Signature]
 Finance Department: [Signature]
 Department: [Signature]
 Date: 8.6.19
 Comments: Low Bidder (Cherokee Truck #1) did not meet specs. (See attached documents) == == ==

Awarded To: Peterbilt Store - N. Georgia
 In The Amount Of: \$264,852.00
 Date: 08/08/2019

Fleet Manager's recommendation on the bid for 2020 automated side loading refuse truck is to purchase the truck from The Peterbilt Store (second lowest bidder).

Reason #1 We are currently running on all automated trucks the same combination of Peterbilt chassis and Heil refuse body. Great dealer service and parts. Cherokee bid an off-brand refuse body that the City has never used before.

Reason #2 Same body means same parts no extra inventory for a different body manufacture.

Reason #3 Staff familiarity, no special training for operators or service technicians.

Reason #4 The Peterbilt Store meet or exceeded the specs. Cherokee had the following differences:

The Peterbilt Store

Cherokee Truck

Allison RDS 4500 Transmission

Allison RDS 4000 Transmission

(With the RDS 4500 the truck comes with

Heavy duty driveline components, extra

Transmission mount for add durability

And heavier brake components)

Front skid plate for landfill protection

No skid plate

These two (2) provisions alone are almost \$2500 of the \$3200 difference.

Non-spec Items that are added value on The Peterbilt Store chasis:

Bug and debris screen in front of the radiator for landfill protection.

Blue tooth capability for drive safety.

Fire extinguisher and battery jump post on frame



Community
FOUNDATION
NORTHWEST GEORGIA

714 South Thornton Avenue
P.O. Box 942
Dalton, GA 30722-0942
706.275.9117

CommunityFoundationNWGA.org

August 14, 2019

City of Dalton
P.O. Box 1205
Dalton, GA 30722

Dear Sir or Madam:

You will be pleased to learn that the Community Foundation of Northwest Georgia has awarded a grant of \$10,000.00 to City of Dalton for Disc Golf Course upgrade at Heritage Point Park.

This grant was made possible through the generosity of contributions to the Southern Magnolia Donor Advised Fund of the Community Foundation. This grant is to be used exclusively in furtherance of charitable purposes and may not be used for the private benefit of the donor advisor.

By accepting this gift, your organization certifies to the Foundation that no private individual received tangible benefits, goods or services in exchange for this gift. Please note that it is not necessary to forward an acknowledgement to the Foundation as we are a 501c3 public charity.

The Community Foundation encourages publicity of its grants as a way to spotlight the work of the organizations we support as well as to inform potential donors about the benefits of giving through the Community Foundation. We ask that you include the credit line *"Made possible in part by a grant from the Community Foundation of Northwest Georgia."* where appropriate.

The Community Foundation is delighted to make this grant to City of Dalton for Disc Golf Course upgrade at Heritage Point Park.

Sincerely,

David Aft,
President

MEMO

FEB 15 PM 04:00

TO: Mechelle Champion
Finance

FROM: Alethea Brown
Police Department

DATE: February 12, 2019

SUBJECT: Norfolk Southern Foundation

Please deposit the attached \$2,000.00 check from Norfolk Southern Foundation into our
Administration/Miscellaneous (141501/001990) line. 1000001 - 369099

Please send a copy of the receipt.

Thank you.

MISCELLANEOUS PAYMENT RECPT#: 174754

The City of Dalton
P. O. Box 1205
300 W. Waugh St.
Dalton, GA 30722-1205

DATE: 02/19/19 TIME: 14:41:04
CLERK: 628jchav DEPT: CITY CLERK
CUSTOMER#: 0

COMMENT:

CHG: 100000 MISC EXPENSE (U 2000.00

REVENUE:

1 100001 369099 -2000.00

PD MISC

REF1: 412 REF2: 174754

CASH:

100000 101001 2000.00

CASH/HAND

AMOUNT PAID: 2000.00

PAID BY: NORFOLK SOUTHERN FOU

PAYMENT METH: CHECK

33440

REFERENCE:

AMT TENDERED: 2000.00

AMT APPLIED: 2000.00

CHANGE: .00

Bank of America, N.A.

33440

32-1/1110 TX
D

NORFOLK SOUTHERN FOUNDATION
3 COMMERCIAL PLACE
NORFOLK, VA 23510

11/1/2018

PAY TO THE ORDER OF Dalton (City Of), GA

\$ **2,000.00

Two Thousand and 00/100

DOLLARS

P.O. Box 1205
Dalton, GA 30720

VOID 120 DAYS AFTER ISSUED.

MEMO

Contribution to Police Department; Local Discretion p

AUTHORIZED SIGNATURE

⑈00033440⑈ ⑆111000012⑆ 442 711 1510⑈



STATE OF GEORGIA
OFFICE OF PLANNING AND BUDGET
2 CAPITOL SQUARE
ATLANTA, GA 30334

64-5/610

08/02/2019
Check Date

20
Seq. No

0000382681
Check No

Pay to the Order of CITY OF DALTON
FIRE DEPARTMENT

Vendor No: 0000014430

Pay Excessly ONE THOUSAND EIGHT HUNDRED SEVENTY-FIVE AND 16/100 \$ *****

\$1,875.16

Void after 60 days

Kelly F...

BANK OF AMERICA, ATLANTA, GA

⑈0000382681⑈ ⑆06⑆0000052⑆ 000103534260⑈



HAZMAT 2019 Confirmation

Thank you for registering for the 2019 International Hazardous Materials Response Teams (HAZMAT) Conference. The conference will be held June 13 - 16, 2019 at the Hilton Baltimore Hotel in Baltimore, MD.

[Click here to view and/or edit your online registration.](#)

Profile

Confirmation ID: 2217
Josh Peek
City of Dalton Fire Department
404 School St.
Dalton, GA 30720

Registration Details

Josh Peek

Registration Type: Full Conference, Standard

Description	Item Total
Registration (Qty: 1)	\$480.00
Characteristic Chemical Hazards Determination using the HazClass Method (Qty: 1)	\$0.00
JUN 13 2019 8:00AM	
Total Registration Fees:	\$480.00

Total Registration Paid:	(\$480.00)
--------------------------	------------

Current Balance:	\$0.00
------------------	--------

Financial Summary

Total of All Fees:	\$480.00
--------------------	----------

Total Amount Applied to All Fees:	(\$480.00)
-----------------------------------	------------

Total Balance Due:	\$0.00
--------------------	--------

Payment History

Payment #1

05/21/2019 — \$480.00 [Payment]
Keith Dempsey / Visa / *****3831

Payment Allocation

05/21/2019 — Applied: Josh Peek's Registration	\$480.00
--	----------

Total Amount Applied:	\$480.00
-----------------------	----------

Payment Totals

Total Payments:	\$480.00
-----------------	----------

Total Refunds:	\$0.00
----------------	--------

Total Net Paid:	\$480.00
-----------------	----------



[Plan Travel](#)

[Travel Information](#)

[AAdvantage](#)



[/i18n](#)
[/travel-](#)
[info/partne](#)
[airlines](#)
[/oneworld-](#)
[airline-](#)
[partners.js](#)

Your trip is booked



Important information about your Basic Economy fare

[View Basic Economy rules](#) (/i18n/travel-info/experience/seats/basic-economy.jsp)

Once ticketed, we'll email your confirmation and you can print your receipt (usually within 3 hours).

Record Locator: **NKCDWT**

Trip name: **CHA/BWI**

Your trip to Baltimore, MD

\$340.00

DEPART

CHA to BWI

Wed, Jun 12, 2019

12:25 PM → 4:19 PM

Includes flights operated by
American Eagle

RETURN

BWI to CHA

Sat, Jun 15, 2019

1:51 PM → 7:17 PM

Includes flights operated by
American Eagle

View trip details, request
upgrades, change seats and more.

Manage your trip



Receipt for Hyatt Regency Baltimore Inner Harbor, Baltimore

Jun 12, 2019 - Jun 15, 2019

Itinerary # 7436822263563

Booked Items

Hotel: Hyatt Regency Baltimore Inner Harbor

300 Light Street, Baltimore, MD21202

Check-in: 6/12/2019 | Check-out: 6/15/2019, 1 room| 3 nights

Traveler Information

Josh Peak

Room 1: Guest Room, 2 Double Beds

Cost Summary

Booked Date: May 22, 2019

Room Price	\$733.38
3 nights	\$211.65 /night
Taxes & Fees	\$98.43

Total: \$733.38

Collected by Expedia

Paid: \$733.38

[Visa 3831]

All prices quoted in USD.



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9/16/19

Agenda Item: DCA Certification of Consistency

Department: Finance

Requested By: Cindy Jackson

Reviewed/Approved by City Attorney? No

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Certification that federal grant programs for Action Ministries and DWCDC are consistent with the City's Consolidated Plan.

**Certification of Consistency
with the Consolidated Plan****U.S. Department of Housing
and Urban Development**

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
Please clearly print the following information:)

ApplicantName: Multiple Applicants (see attachment)ProjectName: Multiple Projects (see attachment)Location of the Project: City of Dalton, GeorgiaName of the Federal
Program to which the
applicant is applying: HUD Continuum of Care (CoC) Program - New &/or Renewal ApplicationsName of
Certifying Jurisdiction: City of Dalton, GeorgiaCertifying Official
of the Jurisdiction
Name: Dennis MockTitle: Mayor

Signature: _____

Date: _____

Certification of Consistency with the Consolidated Plan (attachment)

<u>Applicant Name</u>	<u>Project Name</u>	<u>Location of the Project</u>	<u>Name of Federal Program to which applicant is applying</u>
Action Ministries, Inc.	Balance of State Rapid Re-housing	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Action Ministries, Inc.	Consolidated Balance of State Rapid Re-Housing	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Dalton-Whitfield Community Development Corporation	PH SPC Case Manager	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Georgia Housing and Finance Authority (GHFA)	Dalton Whitfield CDC S+CR	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Georgia Housing and Finance Authority (GHFA)	Dalton Whitfield CDC S+CR2	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application
Georgia Housing and Finance Authority (GHFA)	Dalton Whitfield CDC S+CR3	City of Dalton	HUD Continuum of Care (CoC) Program - Renewal Application

2019 Georgia Balance of State Continuum of Care Review Application
Renewal Projects ONLY

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. Project Applicant Information:

- a. Name of Organization: Action Ministries, Inc.
- b. Organization Type
☒ Non-profit 501 (c)(3) ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe:
- DUNS Number: 198895125

2. Sub-Recipient / Sponsor Organization (if applicable):

- a. Name of Organization:
- b. Organization Type
☐ Non-profit 501 (c)(3) ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe:
- DUNS Number:

3. Contact person for this application:

- a. Name: Kelli Ellis
- b. Title: Director of Grants Management
- c. Phone: 404-502-7749
- d. Email: kellis@actionministries.net

4. Project Name: Consolidated Balance of State Rapid Re-Housing

5. Exact HMIS Project Name in Client Track (or equivalent): Consolidated project not yet in HMIS, but the individual project names are Action Ministries N GA TH CoC BOS (CoC-RRH-501) and ActionMin NGTH Mtn Initiative RRH GA 501

6. Location of Project Site(s) [City(ies)/County(ies)]: Baldwin, Barrow, Bartow, Cherokee, Clayton, Columbia, Coweta, Dawson, Fannin, Rome/Floyd, Forsyth, Gordon, Gwinnett, Henry, McDuffie, Murray, Morgan, Newton, Pickens, Polk, Putnam, Troup, Dalton/Whitefield

7. Total HUD 2019 Project Funding Request: \$661,402

8. HUD Project Type:

- ☐ Permanent Supportive Housing ☒ Rapid Re-housing
☐ Facility-Based
☐ Scattered Site
☐ Supportive Services Only ☐ HMIS

9. Are any of the following changes proposed to the project grant: No

- ☐ Reduction to grant proposed due to underutilization?

☐ General reduction to the grant for other reasons?

If any changes are proposed, please provide an explanation. **N/A**

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources or partners. (1000 characters maximum)

AMI is committed to supporting individuals and families to maintain a level of self-sufficiency by identifying and securing stable housing through rental assistance services and case management. AMI utilizes a client-centered approach entitled "Facilitating Access to Intervention & Resources" (FAIR). FAIR is grounded in a "Housing First" approach, designed to transition clients back into stable housing quickly, readying them for the supportive services. FAIR serves as a comprehensive pipeline, which ensures connection to services and resources that eliminate barriers to success. AMI will establish the following outcomes. Of all of the clients placed in stable housing, AMI will maintain an 80% housing stability rate. AMI and its case managers will work with participants and refer them to the necessary services to improve their income resulting in a 54% increase in total income for the adult household members served. AMI has a network of committed service providers that assist AMI's participants with eliminating barriers that impede progress, improving their income level and moving closer to financial stability and addressing mental and physical health.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

Objective 1-A: Increase Progress towards Ending Chronic Homelessness

- a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry Implementation where applicable?

☒ Yes ☐ No

Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry Implementation (as it relates to assessment) for this program. (500 characters maximum)

Clients are referred to Action Ministries through various coordinated entry points and prioritized based on duration of homelessness and severity of special needs. At this time, coordinated entry for the several areas in the Balance of State are still in development, but AMI actively participates in coordinated entry development and is slated to be the lead agency in two areas once coordinated entry is launched.

- b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry Implementation where applicable?

☒ Yes ☐ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients and project acceptance of clients through the referral process) for this program. (500 characters maximum)

AMI follows a Housing First model reducing the barriers to entry for services. Priority enrollment is given based on duration of homelessness and severity of special needs.

- c. Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?

☒ Yes ☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. (500 characters maximum)

In order to be considered for program entry, the head of household must be at least 18 years old and must be literally homeless as defined by the Department of Housing and Urban Development.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

- a. Which of the following will prohibit potential clients from being accepted into this project?

- ☐ Having too little income
☐ Active or history of substance abuse
☐ Having a criminal record (with the exception of state/federal-mandated restrictions)
☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
☒ None of the above

Please briefly explain your response. (1000 characters maximum)

In order to be considered for program entry head of household must be at least 18 years old and must be literally homeless as defined by the Department of Housing and Urban Development. Barriers such as little to

no income, substance abuse, criminal record, and/or a history of domestic violence victimization do not prevent a client from being accepted into this program.

b. Which of the following criteria are used to terminate clients from this project.

- ☐ Failure to participate in supportive services
- ☐ Failure to make progress on a service plan
- ☐ Loss of income or failure to improve income
- ☐ Domestic violence
- ☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
- ☒ None of the above

Please briefly explain your response. (1000 characters maximum)

Through AMI's other CoC Permanent Supportive Housing programs it has developed a good understanding of the housing and supportive services needs of those in the BOS. Participants tend to be individuals with little to no income. Participants have a variety of additional barriers to housing including but not limited to mental health, substance abuse, job training and employment placement assistance, financial literacy and budgeting, as well as life skills.

AMI's Director identifies the Case Manager best suited to the participant based on language, experience, culture and potential for positive engagement. Case managers complete a comprehensive assessment under the FAIR service delivery model to identify both barriers and strengths for participants. Through individual and family development plans, case managers assist participants to set and achieve goals using strengths to overcome barriers. To ensure that both housing and supportive services needs are met, case managers make use of AMI's extensive network of support services and programs. Plans and service needs are reviewed and amended regularly.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -

- a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: 1,000
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: 1,000
- c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): 1,000
- d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 1,000
- e. Percent of persons who accomplished this measure $[(c+d)/a \times 100 = \%]$: 100%

Rapid Re-Housing (RRH) projects -

- a. APR Q05a, Total number of persons served: 345
- b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: 58
- c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 44
- d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) $(c/b \times 100 = \%)$: 76%

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. (500 characters maximum)

AMIS' administers a housing program grounded in the "Housing First" philosophy and will continue to operate under this same framework. Our team realized success in assisting clients with securing and remaining in permanent housing due to the this philosophy in conjunction with our Facilitating Access to Intervention and Resources (FAIR) case management model. Additionally, case managers participated in multiple trainings and introduced to more community services and faith-based partners that aided in the team's ability to ensure continued housing stability for our clients.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):

- a. APR Q05a Total Adult Leavers: 58
- b. APR Q18 Adults with Only Earned Income – Leavers (last column): 12
Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): 21%
- c. APR Q18 Adults with Only Other Income – Leavers (last column): 4
Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): 7%
- d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): 3
Percentage of Adult Leavers with Both (d/a x 100 = %): 5%
- e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): 19
Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): 33%

Increased Income (All Projects):

- f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line "Number of Adults with Any Income" line): 12
- g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line "Number of Adults with Any Income" line): 48
- h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): 2%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. (500 characters maximum)

Clients deemed able-bodied participate in obtaining, maintaining, or increasing their household income once housed. This assists with the development of their on-going Self Sufficiency Plan. For those abled

bodied clients, AMI employs an Employment Specialist providing additional support. For those who are not employable due to disability, case managers refer to a SOAR specialist within 72 hours of assessment

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): 15
- b. APR Q20b of Total number of Leavers (third column total): 25
- c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): 60%

Permanent Supportive Housing (PSH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): 100%
- b. APR Q20b of Total number of Stayers (second column total): 100%
- c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): 100%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (500 characters maximum).

As a part of the case management process, clients are screened for mainstream benefits eligibility. Assistance is provided with the completion of all appropriate benefits forms. The case manager assists in obtaining supporting documentation for applications as well as providing transportation resources to benefits offices.

Financial & Project Information

- 1. Start and end date of your HUD award from the 2017 competition: October 1, 2018/2019 to September 30, 2019
- 2. Total amount of award: \$ \$507,706
- 3. Amount of funds not yet drawn down: \$ \$291,827
- 4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
☒ Yes ☐ No If yes, how much? \$50,771 - GA0296L4B011702 & 12,811 - GA0297L4B011702
- 5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
☒ Yes ☐ No

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18) \$22,598 -
GA0296L4B011601 & \$3,187 - GA0297L4B011601

2015 CoC Competition (2016-17) **\$36,679 -**
GA0296L4B011500 & \$7,100 - GA0297L4B011500

2014 CoC Competition (2015-16) **\$26,228 -**
GA0084L4B011407 & \$47,960 - GA0179L4B011403

Is this a first-time renewal project? ☐ Yes ☒ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ Yes ☒ No

If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?

☐ Yes
☒ No

If yes, please provide an explanation of debt owed and repayment arrangements (250 characters maximum).

7. When was your most recent monitoring visit? **S+C projects report the most recent DCA monitoring visit. All other projects report the most recent HUD monitoring visit. N/A - Our agency has not had a monitoring visit from HUD**

Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action (500 characters maximum).

No

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants/ Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	28	87	72
b. Number of Adults 25+	28	105	105
c. Number of Adults 18-24	0	16	0
d. Number of Children	63	192	155

Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	12	29	30
b. Number of Adults 18-24	3	3	0
Number of Households with ONLY children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	106	345	290

10. Racial Diversity in Housing – Participants Served

Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	232	67%	33	57%
Asian	0	0%	0	0%
American Indian or Alaska Native	1	0.2%	0	0%
Native Hawaiian or Other Pacific Islander	0	0%	0	0%
White	106	31%	25	43%
Multiple Races	6	2%	0	0%
Client Doesn't Know/Client Refused	0	0%	0	0%
Data Not Collected	0	0%	0	0%
Total	345		58	

11. Project Utilization (ALL RRH and PSH Housing Projects)

- a. Number of contracted beds: **106**
- b. Number of bed dedicated to people who are chronically homeless: **0**
- c. Number of beds designated as DedicatedPLUS (PSH/S+C only): **N/A**
- d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: **106**

- e. Total number of units under contract: 42
- f. Total number of units being utilized on April 30, 2019: 98
- g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. 201%

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	11
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	3
Mental Health Problem (APR Q13a1)	30
Alcohol Abuse (APR Q13a1)	1
Drug Abuse (APR Q13a1)	4
Both Alcohol and Drug Abuse (APR Q13a1)	2
Veteran (APR Q05a)	4
Chronic Health Condition (APR Q13a1)	35
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	19
Physical Disability (APR Q13a1)	20
Domestic Violence History (APR Q14a)	39
Fleeing Domestic Violence (APR Q14b)	24
Households with Children	87
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	0
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?

☒ Yes ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
Action Ministries, Inc.	\$89,831

Total	\$89,831

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
Corners Outreach, Inc.	\$10,000
Mosaic UMC	\$15,120
Open Doors	\$50,400
Total	\$75,520

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Gwinnett HOME	\$111,773
Gwinnett CDBG	\$50,000
Total	\$161,773

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
Total	


ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the

rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.

- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	S. Kelley Henderson
Title:	CEO
Phone:	404-881-1991 x5602
Email:	khenderson@actionministries.net
Signature of Authorized Representative: 	
<input checked="" type="checkbox"/> "X" indicates electronic signature submitted	
Date:	8/6/2019

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: <https://www.hudexchange.info/e-snaps/faqs/> and search for "match." Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (<https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

2019 Georgia Balance of State Continuum of Care Review Application
Renewal Projects ONLY

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. Project Applicant Information:

- a. Name of Organization: Dalton-Whitfield Community Development Corporation
- b. Organization Type
☒ Non-profit 501 (c)(3) ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe: _____
- DUNS Number: _____

2. Sub-Recipient / Sponsor Organization (if applicable):

- a. Name of Organization: _____
- b. Organization Type
☐ Non-profit 501 (c)(3) ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe: _____
- DUNS Number: _____ 167024426

3. Contact person for this application:

- a. Name: _____ Jennifer Shearin
- b. Title: _____ Executive Director
- c. Phone: _____ 706-539-8270
- d. Email: _____ jshearin@dwcdc.org

4. Project Name: Dalton Whitfield CDC PH SPC Case Manager

5. Exact HMIS Project Name in Client Track (or equivalent): GA 0076L4B01912

6. Location of Project Site(s) [City(ies)/County(ies)]: Whitfield County

7. Total HUD 2019 Project Funding Request: 31,679

8. HUD Project Type:

- ☐ Permanent Supportive Housing ☐ Rapid Re-housing
☐ Facility-Based
☐ Scattered Site
☐ Supportive Services Only ☐ HMIS

9. Are any of the following changes proposed to the project grant:

- ☐ Reduction to grant proposed due to underutilization? NO
- ☐ General reduction to the grant for other reasons? NO

If any changes are proposed, please provide an explanation. _____

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources or partners. (1000 characters maximum)

This SPC grant was originally designed to house families with children and 1 single adult when we began working with this grant more than 10 years ago. The targeted population for this program is households with a disabled adult and minor dependent children. There resources for housing for families is staggeringly limited in our area. There is not a true HUD Housing Authority in Dalton/Whitfield and our tax credit properties have very long waiting lists. For a parent with a disability, it can be overwhelming to find safe, affordable housing. We have a case manager who works directly with each household to help then establish goals and work to obtain them. Services vary by household and client need but include mainstream benefits, applying for disability or child support, accessing McKinney Vento services for school aged children and even help with transportation to and from medical appointments. We strive to help our clients establish themselves in housing so they can gain stability. We want to help families thrive in our program and help the household by providing them a good, solid base to call home. We work with other local non-profits for household supplies and the local school system for support for the children. We also work with the Family Support Council and other providers designed to foster parenting skills and educational needs of the children.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

Objective 1-A: Increase Progress towards Ending Chronic Homelessness

- a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes ☐ No

Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. (500 characters maximum)

We use the VI-SPDAT to asses every client requesting housing services to help decide on appropriate placement (Rapid Rehousing or Shelter Plus Care). We are not participating in a coordinated entry implementation so as of now, we are just using the VI_SPDAT as a tool.

- b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable? YES

☐ ☒ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients **and** project acceptance of clients through the referral process) for this program. *(500 characters maximum)*

We are not part of the coordinated entry implementation. We do prioritize clients based on the longest time they been homeless and the severity of their disability. We also consider their VI-SPDAT score in the process.

Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?

☐ ☒ YES

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. *(500 characters maximum)*

We only have restrictions as outlined by HUD for this program at this time. We provide services for people who are in treatment, not in treatment but want to attend, and those who are not ready/willing to be in treatment. We work with each client to encourage them to reduce harm and we are always available with a referral if requested. While this program is designed for adults with children, we sometimes have clients who are trying to reestablish custody of their children from DFCS.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

a. Which of the following will prohibit potential clients from being accepted into this project?

- ☐ Having too little income
- ☐ Active or history of substance abuse
- ☐ Having a criminal record (with the exception of state/federal-mandated restrictions)
- ☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
- ☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)

We strive to provide housing to eligible clients despite their circumstances or history. We do not deny housing to individuals based on drug or alcohol use- past or present, criminal history, or past convictions. We do gather a history from each applicant for the purpose of establishing their needs and possible issues that might arise when in housing so we can help them address areas of concern. We do require housing arrangements to be

compliant with any probation or status restrictions (sex offenders, permanent protective orders, etc.) and will find a unit suited to their situation.

We believe that stable housing can have a profound effect on people's lives and can lead them to making more positive choices. We work with our staff as well as our landlords so they understand our philosophy of housing first and harm reduction, so everyone is aware and the expectations are not on "sober" living or being a perfect resident to remain housed. We are the only service provider in our area who are willing to house people without regard to too little income, criminal history, or actively using substances or alcohol. We truly want to focus on housing and providing services that people want instead of what we believe they need.

b. Which of the following criteria are used to terminate clients from this project.

- ☐ Failure to participate in supportive services
- ☐ Failure to make progress on a service plan
- ☐ Loss of income or failure to improve income
- ☐ Domestic violence
- ☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
- ☐ **None of the above**

Please briefly explain your response. (1000 characters maximum)

We do not exit participants for any of the reasons listed above. We work with clients to ensure they are able to remain in the program for as long as they want to do so. We have a case manager who visits each property on a bi-weekly basis to make contact with each resident. We discuss harm reduction and offer referrals to those who need guidance and we work to help our clients achieve their goals. Participants would be exited if they are threatening to or violent toward a staff member, another resident, or property management staff. We have worked with clients through short stays (90 days or less) in inpatient mental health/addiction treatment and incarceration. We strive to support our clients through many issues that can arise while working with this population.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -

- a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: 30
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: 6
- c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): 24
- d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 4
- e. Percent of persons who accomplished this measure $[(c+d)/a \times 100 = \%]$: 93.3%

Rapid Re-Housing (RRH) projects -

- a. APR Q05a, Total number of persons served:
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased:
- c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days):

- d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %):

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. (500 characters maximum)

We work to help clients maintain their housing through case management and partnership with those we serve. We have plenty of issues that arise with our clients and we just try our best to address their needs to help them stay housed. We offer budgeting classes; we work with the school systems for services for school aged children and try to help our clients get their services.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):

- a. APR Q05a Total Adult Leavers: 6
- b. APR Q18 Adults with Only Earned Income – Leavers (last column): 0
Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): 0%
- c. APR Q18 Adults with Only Other Income – Leavers (last column): 1
Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): 16%
- d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): 0
Percentage of Adult Leavers with Both (d/a x 100 = %): 0%
- e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): 1
Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): 16%

Increased Income (All Projects):

- f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line “Number of Adults with Any Income” line): 2
- g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line “Number of Adults with Any Income” line): 12
- h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): 16%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. (500 characters maximum)

We complete an income assessment with all of our participants to determine the types of resources they have and what they may be eligible to receive but are not. We also encourage clients to continue their education and seek employment, when possible. We have also worked through applications for SSI & SSDI with our clients.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): _____
- b. APR Q20b of Total number of Leavers (third column total): _____
- c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): _____

Permanent Supportive Housing (PSH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): 1
- b. APR Q20b of Total number of Stayers (second column total): 4
- c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): 25%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (500 characters maximum).

_____ We work with each participant to identify mainstream resources they may be eligible for but are not receiving or to help them maintain the benefits they have. We have also helped clients appeal denied applications. Some mainstream resources they receive are: SNAP, TANF, Medicaid or Peach Care, and subsidized child care. In our County, TANF is reserved for grandparents raising grandchildren and subsidized childcare is only available to parents who are employed or in school full time.

Financial & Project Information

- 1. Start and end date of your HUD award from the 2017 competition: 4/1/18, 2018/2019 to 3/31/19, 2019
- 2. Total amount of award: \$ 93,975
- 3. Amount of funds not yet drawn down: \$ _____ closed
- 4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
☐ Yes ☐ No If yes, how much? \$ If _____ 20,253
- 5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
☐ Yes ☐ No

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18) \$ _____ 2,811

2015 CoC Competition (2016-17) \$ _____ 456

2014 CoC Competition (2015-16) \$ _____

Is this a first-time renewal project? ☐ Yes ☒ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ Yes ☒ No

If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?

☐ Yes

☒ No

If yes, please provide an explanation of debt owed and repayment arrangements (250 characters maximum).

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. _____ June 2018

Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action (500 characters maximum).
_____ No

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	10	10	10
b. Number of Adults 25+	10	9	9
a. 0		4	4
c. Number of Children	10	10	10
Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	1	7	7
b. Number of Adults 18-24	0	0	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	11	23	23

10. Racial Diversity in Housing – Participants Served

Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	7	23.3	4	66.6%
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	23	76.6	2	33.3%
Multiple Races	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	30	100%	6	100%

11. Project Utilization (ALL RRH and PSH Housing Projects)

- a. Number of contracted beds: 21
- b. Number of bed dedicated to people who are chronically homeless: 21
- c. Number of beds designated as DedicatedPLUS (PSH/S+C only): 0
- d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: 0
- e. Total number of units under contract: 11
- f. Total number of units being utilized on April 30, 2019: 11
- g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage.

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	15
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	7
Mental Health Problem (APR Q13a1)	12
Alcohol Abuse (APR Q13a1)	0
Drug Abuse (APR Q13a1)	2
Both Alcohol and Drug Abuse (APR Q13a1)	0
Veteran (APR Q05a)	0
Chronic Health Condition (APR Q13a1)	5
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	2
Physical Disability (APR Q13a1)	7
Domestic Violence History (APR Q14a)	5
Fleeing Domestic Violence (APR Q14b)	2
Households with Children	10
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	1
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?

☐ Yes ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC rent, utilities, admin staff, program overhead	6,566
Total	6,566

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
GA HOPE	25,000
Total	25,000

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
Living Bridge	20,000
Highland Rivers	35,000
MedBank	20,000
Greater Works	25,000
Carter Hope	21,000
Total	121,000

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.
- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name:	Jennifer Shearin
-------	------------------

(please type)	
Title:	Executive Director
Phone:	705-529-8270
Email:	Jshearin@dwcdc.org
Signature of Authorized Representative: X	
<input type="checkbox"/> "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: <https://www.hudexchange.info/e-snaps/faqs/> and search for “match.” Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (<https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%). For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

2019 Georgia Balance of State Continuum of Care Review Application
Renewal Projects ONLY

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. Project Applicant Information:

- a. Name of Organization: GA Housing and Finance Authority
- b. Organization Type
☐ Non-profit 501 (c)(3) ☒ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe:
- DUNS Number: 099306029

2. Sub-Recipient / Sponsor Organization (if applicable):

- a. Name of Organization: Dalton-Whitfield Community Development Corporation
- b. Organization Type
☒ Non-profit 501 (c)(3) ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe:
- DUNS Number: 167024426

3. Contact person for this application:

- a. Name: Jennifer Shearin
- b. Title: Executive Director
- c. Phone: 706-539-8270
- d. Email: jshearin@dwcdc.org

4. Project Name: Dalton Whitfield CDC S+CR

5. Exact HMIS Project Name in Client Track (or equivalent): DWC-SPC-Families-OrigGrnt-GA01

6. Location of Project Site(s) [City(ies)/County(ies)]: Whitfield County

7. Total HUD 2019 Project Funding Request: 96,831

8. HUD Project Type:

- ☒ Permanent Supportive Housing ☐ Rapid Re-housing
- ☒ Facility-Based
- ☐ Scattered Site
- ☐ Supportive Services Only ☐ HMIS

9. Are any of the following changes proposed to the project grant:

- ☐ Reduction to grant proposed due to underutilization? NO
- ☐ General reduction to the grant for other reasons? NO

If any changes are proposed, please provide an explanation.

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources or partners. (1000 characters maximum)

This SPC grant was originally designed to house families with children and 1 single adult when we began working with this grant more than 10 years ago. The targeted population for this program is households with a disabled adult and minor dependent children. There resources for housing for families is staggeringly limited in our area. There is not a true HUD Housing Authority in Dalton/Whitfield and our tax credit properties have very long waiting lists. For a parent with a disability, it can be overwhelming to find safe, affordable housing. We have a case manager who works directly with each household to help then establish goals and work to obtain them. Services vary by household and client need but include mainstream benefits, applying for disability or child support, accessing McKinney Vento services for school aged children and even help with transportation to and from medical appointments. We strive to help our clients establish themselves in housing so they can gain stability. We want to help families thrive in our program and help the household by providing them a good, solid base to call home. We work with other local non-profits for household supplies and the local school system for support for the children. We also work with the Family Support Council and other providers designed to foster parenting skills and educational needs of the children.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

Objective 1-A: Increase Progress towards Ending Chronic Homelessness

- a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes ☐ No

Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. (500 characters maximum)

We use the VI-SPDAT to asses every client requesting housing services to help decide on appropriate placement (Rapid Rehousing or Shelter Plus Care). We are not participating in a coordinated entry implementation so as of now, we are just using the VI_SPDAT as a tool.

- b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable? YES

☒ Yes ☐ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients and project acceptance of clients through the referral process) for this program. (500 characters maximum)

The DWCDC follows the standards, completes VI-SPDAT in HMIS, and maintains a prioritization spreadsheet internally to prioritize those who are assessed.

Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?

☒ Yes ☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. (500 characters maximum)

We only have restrictions as outlined by HUD for this program at this time. We provide services for people who are in treatment, not in treatment but want to attend, and those who are not ready/willing to be in treatment. We work with each client to encourage them to reduce harm and we are always available with a referral if requested. While this program is designed for adults with children, we sometimes have clients who are trying to reestablish custody of their children from DFCS.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

- a. Which of the following will prohibit potential clients from being accepted into this project?

- ☐ Having too little income
☐ Active or history of substance abuse
☐ Having a criminal record (with the exception of state/federal-mandated restrictions)
☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)
☒ None of the above

Please briefly explain your response. (1000 characters maximum)

☐ We strive to provide housing to eligible clients despite their circumstances or history. We do not deny housing to individuals based on drug or alcohol use- past or present, criminal history, or past convictions. We do gather a history from each applicant for the purpose of establishing their needs and possible issues that might arise when in housing so we can help them address areas of concern. We do require housing arrangements to be compliant with any probation or status restrictions (sex offenders, permanent protective orders, etc.) and will find a unit suited to their situation.

We believe that stable housing can have a profound effect on people's lives and can lead them to making more positive choices. We work with our staff as well as our landlords so they understand our philosophy of housing first and harm reduction, so everyone is aware and the expectations are not on "sober" living or being a perfect resident to remain housed. We are the only service provider in our area who are willing to house people without regard to too little income, criminal history, or actively using substances or alcohol. We truly want to focus on housing and providing services that people want instead of what we believe they need.

b. Which of the following criteria are used to terminate clients from this project.

- ☐ Failure to participate in supportive services
- ☐ Failure to make progress on a service plan
- ☐ Loss of income or failure to improve income
- ☐ Domestic violence
- ☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
- ☒ None of the above

Please briefly explain your response. (1000 characters maximum)

☐ We do not exit participants for any of the reasons listed above. We work with clients to ensure they are able to remain in the program for as long as they want to do so. We have a case manager who visits each property on a bi-weekly basis to make contact with each resident. We discuss harm reduction and offer referrals to those who need guidance and we work to help our clients achieve their goals. Participants would be exited if they are threatening to or violent toward a staff member, another resident, or property management staff. We have worked with clients through short stays (90 days or less) in inpatient mental health/addiction treatment and incarceration. We strive to support our clients through many issues that can arise while working with this population.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -

- a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased:
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased:
- c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers):
- d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days):
- e. Percent of persons who accomplished this measure $[(c+d)/a \times 100 = \%]$:

Rapid Re-Housing (RRH) projects -

- a. APR Q05a, Total number of persons served: _____
- b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased: _____
- c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): _____
- d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %): _____

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. (500 characters maximum)

_____ We work to help clients maintain their housing through case management and partnership with those we serve. We have plenty of issues that arise with our clients and we just try our best to address their needs to help them stay housed. We offer budgeting classes; we work with the school systems for services for school aged children and try to help our clients get their services.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):

- a. APR Q05a Total Adult Leavers: _____6
- b. APR Q18 Adults with Only Earned Income – Leavers (last column): _____0
Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): _____0%
- c. APR Q18 Adults with Only Other Income – Leavers (last column): _____1
Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): _____16%
- d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): _____0
Percentage of Adult Leavers with Both (d/a x 100 = %): _____0%
- e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): _____1
Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): _____16%

Increased Income (All Projects):

- f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line “Number of Adults with Any Income” line): _____2
- g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line “Number of Adults with Any Income” line): _____12
- h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): _____16%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. (500 characters maximum)

_____ We complete an income assessment with all of our participants to determine the types of resources they have and what they may be eligible to receive but are not. We also encourage clients to continue their education and seek employment, when possible. We have also worked through applications for SSI & SSDI with our clients.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column): _____
- b. APR Q20b of Total number of Leavers (third column total): _____
- c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %): _____

Permanent Supportive Housing (PSH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column):
_____ 1
- b. APR Q20b of Total number of Stayers (second column total): _____ 4
- c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): _____ 25%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (500 characters maximum).

_____ We work with each participant to identify mainstream resources they may be eligible for but are not receiving or to help them maintain the benefits they have. We have also helped clients appeal denied applications. Some mainstream resources they receive are: SNAP, TANF, Medicaid or Peach Care, and subsidized child care. In our County, TANF is reserved for grandparents raising grandchildren and subsidized childcare is only available to parents who are employed or in school full time.

Financial & Project Information

- 1. Start and end date of your HUD award from the 2017 competition: _____, 2018/2019 to _____, 2019 4/1/18 to 3/31/19
- 2. Total amount of award: \$ \$96,831
- 3. Amount of funds not yet drawn down: \$ 82,863 (FY18)
- 4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
☐ NO ☐ YES If yes, how much? \$13,020
- 5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
☒ Yes ☐ NO

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18) \$10,122

2015 CoC Competition (2016-17) \$32,430

2014 CoC Competition (2015-16) \$41,746

Is this a first-time renewal project? ☐ Yes ☒ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ Yes ☒ No

If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?

☐ Yes

☒ No

If yes, please provide an explanation of debt owed and repayment arrangements (250 characters maximum).

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. June 2018

Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action (500 characters maximum).

No

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	10	9	7
b. Number of Adults 25+	10	8	7
a. Number of Adults 18-24		3	2
c. Number of Children	10	12	10
Number of Households without Children (Individuals, Couples w/no children)			

a. Number of Adults 25+	1	7	5
b. Number of Adults 18-24	0	0	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	11	23	23

10. Racial Diversity in Housing – Participants Served

Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	7	23.3	4	50%
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	23	76.6	4	50%
Multiple Races	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	30	100%	8	100%

11. Project Utilization (ALL RRH and PSH Housing Projects)

- a. Number of contracted beds: 21
- b. Number of bed dedicated to people who are chronically homeless: 0
- c. Number of beds designated as DedicatedPLUS (PSH/S+C only): 0
- d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: 21
- e. Total number of units under contract: 11

f. Total number of units being utilized on April 30, 2019:

11

g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. 100%

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	15
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	7
Mental Health Problem (APR Q13a1)	12
Alcohol Abuse (APR Q13a1)	0
Drug Abuse (APR Q13a1)	2
Both Alcohol and Drug Abuse (APR Q13a1)	0
Veteran (APR Q05a)	0
Chronic Health Condition (APR Q13a1)	5
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	2
Physical Disability (APR Q13a1)	7
Domestic Violence History (APR Q14a)	5
Fleeing Domestic Violence (APR Q14b)	2
Households with Children	10
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	1
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?

☒ Yes ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC rent, utilities, admin staff, program overhead	6,566

Total	6,566

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
GA HOPE	25,000
Total	25,000

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
Living Bridge	20,000
Highland Rivers	35,000
MedBank	20,000
Greater Works	25,000
Carter Hope	21,000
Total	121,000

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.
- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	Jennifer Shearin
Title:	Executive Director
Phone:	705-529-8270
Email:	Jshearin@dwcdc.org
Signature of Authorized Representative: X	
<input checked="" type="checkbox"/> "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: <https://www.hudexchange.info/e-snaps/faqs/> and search for “match.” Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (<https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%). For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

2019 Georgia Balance of State Continuum of Care Review Application
Renewal Projects ONLY

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. Project Applicant Information:

- a. Name of Organization: Georgia Housing and Finance Authority
- b. Organization Type
☐ Non-profit 501 (c)(3) ☒ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe:
- DUNS Number: 099306029

2. Sub-Recipient / Sponsor Organization (if applicable):

- a. Name of Organization: Dalton-Whitfield Community Development Corporation
- b. Organization Type
☒ **Non-profit 501 (c)(3)** ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe:
- DUNS Number: 167024426

3. Contact person for this application:

- a. Name: Jennifer Shearin
- b. Title: Executive Director
- c. Phone: 706-529-8270 ext. 1625
- d. Email: jshearin@dwcdc.org

4. Project Name: Dalton Whitfield CDC S+CR2

5. Exact HMIS Project Name in Client Track (or equivalent): DWC- SPC- GA0048 (CoC-PSH)

6. Location of Project Site(s) [City(ies)/County(ies)]: Whitfield County

7. Total HUD 2019 Project Funding Request: \$94,319

8. HUD Project Type:

- ☒ **Permanent Supportive Housing** ☐ Rapid Re-housing
☐ Facility-Based
☒ Scattered Site
☐ Supportive Services Only ☐ HMIS

9. Are any of the following changes proposed to the project grant:

- ☐ Reduction to grant proposed due to underutilization? no
☐ General reduction to the grant for other reasons? no

If any changes are proposed, please provide an explanation.

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources or partners. (1000 characters maximum)

This Samaritan program is dedicated to chronically homeless individuals. We target severely mentally ill with the longest periods of homelessness. We work to assist clients to maintain stable housing once they enter the program by working with them to establish goals, connect with services, and provide education and guidance. A case manager meets with each client every two weeks, more often if needed and is on call 24/7 for emergencies. Our first goal is for the client to remain in housing for the first year which, in our experience, is when they are more likely to exit back to homelessness. Other goals include increasing their income, establish and maintain mainstream services, and to help them reduce harm in their lifestyles, and get back to a state of normalcy. We work with a variety of providers for mental health services, addiction recovery, and crisis stabilization that have benefitted our clients and partner with other nonprofits for food and household goods to help set up housekeeping in the unit.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

Objective 1-A: Increase Progress towards Ending Chronic Homelessness

- a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes ☐ OBJ

Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. (500 characters maximum)

All of our referral clients are scored using the VI-SPDAT section of Client Track, regardless of which service they have requested. We use that score to help us determine the appropriate housing option based on our availability. Clients who seem appropriate for SPC but do not score high enough on the VI-SPDAT are reviewed by program staff to determine eligibility. In some cases, we have reached out to DCA for further guidance.

- b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes ☐ OBJ OBJ OBJ

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients and project acceptance of clients through the referral process) for this program. (500 characters maximum)

The DWCDC follows the standards, complete VI-SPDAT in HMIS, and maintain a prioritization spreadsheet internally to prioritize those who are assessed. We use the VI-SPDAT to help determine the housing needs of the client. Outside of the VI-SPDAT, we prioritize applicants based on their time being homeless (longest time, first) and the severity of their disability.

- c. Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness? **YES**
- ☒ Yes ☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. (500 characters maximum)

The only restrictions we have are the eligibility requirements established by HUD. We accept clients with mental health diagnosis regardless of their treatment status and symptoms. We work to help each client meet their goals regarding treatment and establish a plan with them to obtain those services. In the event a client is threat to harm, we take action to ensure their safety. We do encourage clients to receive treatment and will help them schedule appointments and offer transportation to and from. There are also programs that will assist them with medications, if needed and we help with that process as well.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

- a. Which of the following will prohibit potential clients from being accepted into this project?

- ☐ Having too little income- NO
- ☐ Active or history of substance abuse- NO
- ☐ Having a criminal record (with the exception of state/federal-mandated restrictions)- NO
- ☐ History of victimization (i.e. domestic violence, sexual assault, childhood abuse)- NO
- ☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)

We strive to provide housing to eligible clients despite their circumstances or history. We do not deny housing to individuals based on drug or alcohol use- past or present, criminal history, or past convictions. We do gather a history from each applicant for the purpose of establishing their needs and possible issues that might arise when in housing so we can help them address areas of concern. We do require housing arrangements to be compliant with any probation or status restrictions (sex offenders, permanent protective orders, etc.) and will find a unit suited to their situation.

We believe that stable housing can have a profound effect on people's lives and can lead them to making more positive choices. We work with our staff as well as our landlords so they understand our philosophy of housing first and harm reduction, so everyone is aware and the expectations are not on "sober" living or being a perfect resident to remain housed. We are the only service provider in our area who are willing to house people without regard to too little income, criminal history, or actively using substances or alcohol. We truly want to focus on housing and providing services that people want instead of what we believe they need.

b. Which of the following criteria are used to terminate clients from this project.

- ☐ Failure to participate in supportive services- NO
- ☐ Failure to make progress on a service plan- NO
- ☐ Loss of income or failure to improve income- NO
- ☐ Domestic violence- NO
- ☐ Any other activity not covered in a lease agreement typically found in the project's geographic area- NO
- ☒ None of the above

Please briefly explain your response. (1000 characters maximum)

 We do not exit participants for any of the reasons listed above. We work with clients to ensure they are able to remain in the program for as long as they want to do so. We have a case manager who visits each property on a bi-weekly basis to make contact with each resident. We discuss harm reduction and offer referrals to those who need guidance and we work to help our clients achieve their goals. Participants would be exited if they are threatening to or violent toward a staff member, another resident, or property management staff. We have worked with clients through short stays (90 days or less) in inpatient mental health/addiction treatment and incarceration. We strive to support our clients through many issues that can arise while working with this population.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -

- a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: 17
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: 4
- c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): 13
- d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 2
- e. Percent of persons who accomplished this measure $[(c+d)/a \times 100 = \%]$: 88%

Rapid Re-Housing (RRH) projects -

- a. APR Q05a, Total number of persons served:
- b. APR Q05a, Total number of persons who exited minus Q23a & 23b, Other Destination-deceased:
- c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days):
- d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) (c/b x 100 = %):

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. (500 characters maximum)

 This year, we had two clients who gained income and decided to leave the program. We are always excited when clients can exit to a positive housing situation. Another was incarcerated while another left without letting us know he was entering inpatient treatment. Once he exited that program, he entered a group home setting. We work diligently to help the clients acclimate to housing and be comfortable in the program while accessing services.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):

- a. APR Q05a Total Adult Leavers: 5
- b. APR Q18 Adults with Only Earned Income – Leavers (last column): 0
Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): 0%
- c. APR Q18 Adults with Only Other Income – Leavers (last column): 3
Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): 60%
- d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): 0
Percentage of Adult Leavers with Both (d/a x 100 = %): 0
- e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): 3
Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): 60%

Increased Income (All Projects):

- f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line “Number of Adults with Any Income” line): 7
- g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line “Number of Adults with Any Income” line): 14
- h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): 50%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. (500 characters maximum)
The CM works with clients to identify income the participant may be eligible for but not receiving and also assists with locating employment, if requested. Many of our clients have finally received SSDI after many years in the application process. Our CM helps with applications, transportation, and support during the process.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column):
- b. APR Q20b of Total number of Leavers (third column total):
- c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %):

Permanent Supportive Housing (PSH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column):
- b. APR Q20b of Total number of Stayers (second column total):
- c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %):

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (500 characters maximum).

Case Managers work with each client to ensure they are receiving any benefits they may qualify for and help them apply or maintain those benefits. It is often difficult to maneuver online recertifications and appointments so having a case manager helps the process. We also provide transportation to appointments and help gather documentation for the client- social security cards, birth certificates, letters documenting their situation, etc.

Financial & Project Information

- 1. Start and end date of your HUD award from the 2017 competition: , 2018/2019 to , 2019 9/1/18 to 8/31/19
- 2. Total amount of award: \$ \$87,623
- 3. Amount of funds not yet drawn down: \$ \$24,659
- 4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?
☒ YES ☐ NO If yes, how much? \$3,672
- 5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?
☒ Yes ☐ No

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18) \$9,899

2015 CoC Competition (2016-17) \$11,394

2014 CoC Competition (2015-16) \$7,747

Is this a first-time renewal project? ☐ Yes ☒ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ Yes ☒ No

If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?

☐ Yes

☒ No

If yes, please provide an explanation of debt owed and repayment arrangements (250 characters maximum).

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. June 2018- DCA monitoring

Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation. Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action (500 characters maximum).

NO

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	0	0	0
b. Number of Adults 25+	0	0	0
c. Number of Adults 18-24	0	0	0
d. Number of Children	0	0	0
Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	13	18	13

b. Number of Adults 18-24	1	0	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	14	18	13

10. Racial Diversity in Housing – Participants Served

Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	3	17%	1	25
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	15	83%	3	75
Multiple Races	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	18	100	4	100

11. Project Utilization (**ALL** RRH and PSH Housing Projects)

- a. Number of contracted beds: 14
- b. Number of bed dedicated to people who are chronically homeless: 14
- c. Number of beds designated as DedicatedPLUS (PSH/S+C only): 0
- d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: 0
- e. Total number of units under contract: 14
- f. Total number of units being utilized on April 30, 2019: 18

Approved 5/22/19

- g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. 91.07%

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	13
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	13
Mental Health Problem (APR Q13a1)	14
Alcohol Abuse (APR Q13a1)	3
Drug Abuse (APR Q13a1)	0
Both Alcohol and Drug Abuse (APR Q13a1)	1
Veteran (APR Q05a)	4
Chronic Health Condition (APR Q13a1)	8
Persons with HIV/AIDS (APR Q13a1)	1
Developmental Disabilities (APR Q13a1)	1
Physical Disability (APR Q13a1)	1
Domestic Violence History (APR Q14a)	1
Fleeing Domestic Violence (APR Q14b)	1
Households with Children	0
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	0
Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances? YES



Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC operating costs- rent, utilities, admin staff	6,566
Total	6566

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
Highland Rivers	24,500
Total	24,500

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding
Total	

Leveraging (in-kind): Please list the primary sources of leveraged in-kind resources, and the equivalent cash value of the resources committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Equivalent of Leveraged Resource
GA HOPE	35,000
MedBank	20,000
Greater Works	25,000
Carter Hope	20,000
Living Bridge	20,000
Total	120,000

ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

- Applicant will complete the HUD Project Application forms with the same information as contained in this application unless the CoC Project Review Scoring Committee has made adjustments during the rating/ranking process. Those adjustments would supersede this document and are included in the Project Ranking Letter sent to each applicant.

- Applicant agrees to participate fully with this community's Homeless Management Information System (HMIS).

Name: (please type)	Jennifer Shearin
Title:	Executive Director
Phone:	706-529-8270
Email:	Jshearin@dwcdc.org
Signature of Authorized Representative:	
<input checked="" type="checkbox"/> "X" indicates electronic signature submitted	
Date:	7/29/19

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: <https://www.hudexchange.info/e-snaps/faqs/> and search for “match.” Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (<https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%. For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.

2019 Georgia Balance of State Continuum of Care Review Application
Renewal Projects ONLY

General Information

For the text fields on the first page, click on the box once and then begin typing. To enter an "x" in the boxes on the form, please click on the box twice and then select "Checked."

1. Project Applicant Information:

- a. Name of Organization: GA Housing and Finance Authority
- b. Organization Type
☐ Non-profit 501 (c)(3) ☒ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe: _____
- DUNS Number: 099306029

2. Sub-Recipient / Sponsor Organization (if applicable):

- a. Name of Organization: Dalton-Whitfield Community Development Corporation
- b. Organization Type
☒ Non-profit 501 (c)(3) ☐ Unit of Government ☐ Public Housing Authority (PHA)
☐ Other: Describe: _____
- DUNS Number: 167024426

3. Contact person for this application:

- a. Name: Jennifer Shearin
- b. Title: Executive Director
- c. Phone: 706-529-8270
- d. Email: jshearin@dwcdc.org

4. Project Name: Dalton Whitfield CDC S+CR3

5. Exact HMIS Project Name in Client Track (or equivalent): DWC-SPC 100-GA0207(CoC-PSH)

6. Location of Project Site(s) [City(ies)/County(ies)]: Whitfield

7. Total HUD 2019 Project Funding Request: 107,979

8. HUD Project Type:

- ☒ Permanent Supportive Housing ☐ Rapid Re-housing
☐ Facility-Based
☒ Scattered Site
☐ Supportive Services Only ☐ HMIS

9. Are any of the following changes proposed to the project grant:

- ☐ Reduction to grant proposed due to underutilization? NO
☐ General reduction to the grant for other reasons? NO

If any changes are proposed, please provide an explanation. _____

Program Overview and Priority Alignment

Please provide a brief, but complete, summary that addresses the entire scope of the project. The description should include information on the target population(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), and coordination with other sources or partners. (1000 characters maximum)

This program is designed to house many types of household types- singles, couples, and those with children. For this program, we target those who have been homeless the longest period of time and those who have the most severe disabling condition. Housing in our area is very difficult to find if you have little or no income so this program bridges a very important gap for those in need. We conduct a needs assessment during intake to help clients establish goals while in the program. During this process, we identify any services they need and make proper referrals. We strive to help our clients maintain stable housing and we do this by offering them assistance with applying for or maintaining resources, providing transportation to appointments, and other needs as they arise. We also work with local non-profits to help clients set up housekeeping and work with the school system to ensure the children have their educational goals met.

1. As specified in the Governance Charter, the BoS CoC has aligned itself with HUD priorities, as well as with the USICH Plan. While much of the scored information will be taken from agency and program APRs and HMIS, please respond to the following questions, addressing the various objectives of the CoC. Please note, however, to remain as objective as possible, much of the scoring is based on data and backup information provided. The explanations may be for informational purposes only.

Unless otherwise noted, for questions that reference project performance, please include the applicable project performance data from the HUD APR from SAGE covering the period of 5/1/2018-4/30/2019. If your project is newer and does not have data for the complete year to report on, please submit partial year data AND note that and explain how project will meet the objectives, when narratives are indicated). Applicants will need to pull the data from HMIS and then upload the CSV-APR into Sage using the Test Run function in order to create the required report.

Objective 1-A: Increase Progress towards Ending Chronic Homelessness

- a. Does the project assess all clients using the VI-SPDAT, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes ☐ No

Please explain and discuss process of assessing clients using the VI-SPDAT, or participation in a local Coordinated Entry implementation (as it relates to assessment) for this program. (500 characters maximum)

We use the VI-SPDAT when people request housing services from our agency, regardless of the service type. We use this information as a guide to which service is most appropriate to them (Shelter Plus Care or Rapid Rehousing). We are not in an implementation area.

- b. Does the project prioritize clients as outlined in the Balance of State CoC Written Standards and the Balance of State Coordinated Entry Written Standards Policies and Procedures, or participate in a local Balance of State Coordinated Entry implementation where applicable?

☒ Yes ☐ No

Please explain and discuss how the project prioritizes clients as outlined in the CoC Written Standards and Coordinated Entry Written Standards Policies and Procedures, or participation in a local Coordinated Entry implementation (as it relates to prioritization of clients and project acceptance of clients through the referral process) for this program. (500 characters maximum)

The DWDC follows the standards, completes VI-SPDAT for each client in HMIS, and maintains a prioritization spreadsheet internally to prioritize those who are assessed.

- c. Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?

☒ Yes

☐ No

Please explain and discuss program entry requirements and restrictions for homeless persons to access and be accepted into this program. (500 characters maximum)

A large portion of our client base have mental health diagnosis. We work with local mental health providers to refer our clients who are interested in receiving services and work with those who are not interested in receiving treatment. We do partner with a mental health crisis response team in the event there are ever safety concerns for our clients.

We do not have any restrictions on housing that are not part of the HUD eligibility requirements.

Objective 1-B: Serving People with the Highest Barriers to Housing (&/or Special Needs)

In addition to prioritizing people experiencing chronic homelessness, as implemented in each part of the state, the coordinated entry process will prioritize people who are more likely to need some form of assistance to end their homelessness or who are more vulnerable to the effects of homelessness. CoC-funded projects frequently work with families or individuals who have severe barriers to securing and maintaining housing, and as such, the CoC and CoC-funded projects must ensure that our standard of care, program policies and procedures, and portfolio of housing and services options is responsive to those needs. To that end, CoC-funded projects are expected to reduce and remove barriers to accessing services, program acceptance and entry and continued program participation.

Please review and answer the following questions as applicable to the renewal project.

- a. Which of the following will prohibit potential clients from being accepted into this project?

☐

Having too little income

☐

Active or history of substance abuse

☐

Having a criminal record (with the exception of state/federal-mandated restrictions)

☐

History of victimization (i.e. domestic violence, sexual assault, childhood abuse)

☒

None of the above

Please briefly explain your response. (1000 characters maximum)

We make every effort to provide housing and services to everyone who meets the eligibility requirements for the program. We understand there are not many housing options for those who are dealing with some of the issues, combined with little to not income, that our clients face. We have clients who have many needs and this includes those who are in active addiction, who have mental health diagnosis and are treatment resistant, who are registered sex offenders, felons, and other populations that may have difficulty being served elsewhere. We have a philosophy that people can improve their lives once they have stability and we apply that to our participants on a daily basis.

- b. Which of the following criteria are used to terminate clients from this project.

☐

Failure to participate in supportive services

Approved 5/22/19

- ☐ Failure to make progress on a service plan
- ☐ Loss of income or failure to improve income
- ☐ Domestic violence
- ☐ Any other activity not covered in a lease agreement typically found in the project's geographic area
- ☒ **None of the above**

Please briefly explain your response. (1000 characters maximum)

We do not exit clients for any of the reasons listed. Clients who leave our program usually do so because of a different housing opportunity or they have been remanded to jail as part of their participation in drug court.

Objective 2: Increase Housing Stability

What was the project performance regarding housing stability (APRQ23), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Permanent Supportive Housing (PSH) projects -

- a. APR Q05a, Total number of persons served minus persons who exited Q23a & Q23b as Other Destination-deceased: 22
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased: 8
- c. APR Q05a, Total number of persons who maintained housing within the project (Number of Stayers): 14
- d. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days): 8
- e. Percent of persons who accomplished this measure $[(c+d)/a \times 100 = \%]$: 95.45%

Rapid Re-Housing (RRH) projects -

- a. APR Q05a, Total number of persons served:
- b. APR Q05a, Total number of persons who exited minus Q23a & Q23b, Other Destination-deceased:
- c. APR Q23a & Q23b, number of persons who exited to positive permanent housing destination (Sum of all in Permanent Destination chart for >90 days and <90 days):
- d. Percent of persons who accomplished this measure (Positive Permanent Housing Destination/# Persons Exiting) $(c/b \times 100 = \%)$:

Please briefly explain how your agency plans to improve, or maintain, the housing stability of project participants. Projects with zero client turnover during the reporting period should describe the housing stability of participants staying in the program. (500 characters maximum)

 Of the people who left, 2 households moved to another SPC offered by the DWCDC. Another household of 2 (mother and adult daughter) had a large increase in income and left the program due to increased financial stability. One household left to stay with family so he could have live-in support for his mental illness. We work with all types of people and situations and we try to work with all of them to improve their living situation.

Objective 3: Increase Project Participant Income

What was the project performance regarding income (APR Q18 and Q19a3), in your HUD APR for Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Earned Income (All Projects):

Approved 5/22/19

- a. APR Q05a Total Adult Leavers: 8
- b. APR Q18 Adults with Only Earned Income – Leavers (last column): 1
Percentage of Adult Leavers with Only Earned Income (b/a x 100 = %): 12%
- c. APR Q18 Adults with Only Other Income – Leavers (last column): 6
Percentage of Adult Leavers with Only Earned Income (c/a x 100 = %): 75%
- d. APR Q18 Adults with Both Earned Income & Other Income – Leavers (last column): 0
Percentage of Adult Leavers with Both (d/a x 100 = %): 0
- e. APR Q18 Combined Total of Adult Leavers with Only Earned Income (b), Adult Leavers with Only Other Income (c), and Adult Leavers with Both Earned and Other Income (d): 7
Percentage of Adult Leavers from b, c, and d (b+c+d/a x 100 = %): 87.5%

Increased Income (All Projects):

- f. APR Q19a3 Number of Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (last column of Q19a3 on the line “Number of Adults with Any Income” line): 8
- g. APR Q19a3 Total Adults (Including those with no income) (second to last column on the line “Number of Adults with Any Income” line): 18
- h. APR Q19a3 Percentage Adults who gained or increased income from Start to Annual Assessment/Exit Average Gain (f/g x 100 = %): 44%

Please briefly explain what steps your agency has in place to assist participants in increasing their income. Projects with zero client turnover during the reporting period should describe client progress in meeting the objective to maintain or improve income for participants staying in the program. (500 characters maximum)

We work with client to apply for disability and to work, if they are able. We help parents apply for subsidized childcare as well. We also help clients apply for benefits and to maintain their benefits while in the program.

Objective 4: Increase the Number of Participants Obtaining Mainstream (Non-Cash) Benefits

What was the project performance regarding mainstream benefits (APR Q20), in your HUD APR for CoC Grant-Funded Programs from HMIS or DV comparable database on clients served between 5/1/2018-4/30/2019?

Rapid Re-Housing (RRH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Exit for Leavers (third column):
- b. APR Q20b of Total number of Leavers (third column total):
- c. APR Q20b Percentage Leavers with Benefit at Exit (a/b x 100 = %):

Permanent Supportive Housing (PSH) projects:

- a. APR Q20b of Total 1+Source(s) of Benefit at Latest Annual Assessment for Stayers (second column): 5
- b. APR Q20b of Total number of Stayers (second column total): 14
- c. APR Q20b Percentage Stayers with Benefit at Latest Assessment (a/b x 100 = %): 35%

Please briefly describe how your agency plans to increase the percentage of participants who access mainstream benefits. Descriptions should include how participants are assisted in to connect to mainstream resources (all mainstream resources, and not just SSI/SSDI). Projects with zero client turnover during the

reporting period should describe client progress in meeting the objective to maintain or increase access to mainstream benefits for participants staying in the program (500 characters maximum).

 This past year, we have an increase in people having difficulty recertifying their benefits, so the amount has decreased. We are working with them to reapply. We also conduct assessments for all of our participants to ensure they are receiving all the benefits they may qualify for and help them gather needed documentation to apply, we help with transportation to appointments, and we help with the recertification process. We have also worked through the appeals process with clients who were denied.

Financial & Project Information

1. Start and end date of your HUD award from the 2017 competition: , 2018/2019 to , 2019/1/18 to 6/30/19

2. Total amount of award: \$ 99,951

3. Amount of funds not yet drawn down: \$ 32,923

4. Do you anticipate you will have unexpended funds at the expiration date of your current contract?

☐ Yes ☐ No If yes, how much? \$17,481

5. Have you had unexpended HUD funds at the expiration of grant terms in the past 3 years?

☐ Yes ☒ No

If yes, how much (Enter "0" if all funds were expended and "n/a" if it does not apply)?

2016 CoC Competition (2017-18) \$ N/A Legacy

2015 CoC Competition (2016-17) \$ N/A Legacy

2014 CoC Competition (2015-16) \$ N/A Legacy

Is this a first-time renewal project? ☐ Yes ☒ No

Have there been extenuating circumstances in drawing down funds related to a change in the grant year or execution of the contract? ☐ Yes ☒ No

If "Yes," please explain (identifying grant years impacted):

6. Does the applicant have any outstanding federal debt?

☐ Yes
☒ No

If yes, please provide an explanation of debt owed and repayment arrangements (250 characters maximum).

7. When was your most recent monitoring visit? **S+C projects** report the most recent **DCA** monitoring visit. **All other projects** report the most recent **HUD** monitoring visit. June 2018

Please submit a copy of your most recent HUD/DCA monitoring report with your application (along with any response, corrective action, or other related documents). S+C projects should submit DCA monitoring documentation, and non-S+C CoC-funded projects should submit HUD monitoring documentation.

Applications for projects that have not been monitored should include a document providing that information to reviewers.

8. Does the agency have any open (unresolved) monitoring findings or concerns from HUD, DCA, or any other governmental or foundation funder? If yes, please identify the finding or concern and explain a corrective plan of action (500 characters maximum).

☐ no

9. Project Utilization - Participants Served

	Contracted # of Participants/ Households to be served (From HUD Project Application)	Actual Annual # of Participants / Households Served 5/1/2018-4/30/2019 (From HMIS)	Number of participants enrolled on 4/30/19
Number of Households With Children (Families)			
a. Number of Households	5	1	0
b. Number of Adults 25+	5	1	0
c. Number of Adults 18-24	0	0	0
d. Number of Children	8	1	0
Number of Households without Children (Individuals, Couples w/no children)			
a. Number of Adults 25+	7	20	14
b. Number of Adults 18-24	0	1	0
Number of Households with ONLY Children (unaccompanied youth 17 yrs. or younger)			
a. Number of unaccompanied youth 17 yrs. or younger	0	0	0
Total Number (People)	20	23	14

10. Racial Diversity in Housing – Participants Served

Beginning in 2018, HUD requested each CoC to assess racial disparities in the provision or outcome of homeless assistance. The CoC is requesting applicants to report on the following:

Race	Total Number of People Served 5/1/2018-4/30/2019	Total Percentage of People Served 5/1/2018-4/30/2019	People Exiting to Permanent Destination 5/1/2018-4/30/2019 (Active Client List)	Percentage People Exiting to Permanent Destination 5/1/2018-4/30/2019
Black or African American	2	8.69	0	0
Asian	0		0	0

American Indian or Alaska Native	0		0	0
Native Hawaiian or Other Pacific Islander	0		0	0
White	21	91.304	9	100%
Multiple Races	0		0	0
Client Doesn't Know/Client Refused	0		0	0
Data Not Collected	0		0	0
Total	23	100	7	100%

11. Project Utilization (**ALL** RRH and PSH Housing Projects)

- a. Number of contracted beds: 20
- b. Number of bed dedicated to people who are chronically homeless: 0
- c. Number of beds designated as DedicatedPLUS (PSH/S+C only): 0
- d. Number of beds not dedicated to people who are chronically homeless, but that will be prioritized for the chronically homeless: 20
- e. Total number of units under contract: 12
- f. Total number of units being utilized on April 30, 2019: 12
- g. Average daily utilization rate (APR Q02). Projects for individuals should use the bed rate. Projects for families should use the average unit rate. This information is only available from the most recently submitted APR in Sage. 127.08%

12. Sub-Populations (ALL Programs)

What is the total number of clients served from each of the sub-populations below? Clients may fall into multiple categories. (APR 5/1/2018-4/30/2019)	Number Served
Chronically Homeless Persons (HUD-defined chronically homeless) (Sage APR Q26b)	14
Chronically Homeless Households (HUD-defined chronically homeless) (Sage APR Q26a)	10
Mental Health Problem (APR Q13a1)	11
Alcohol Abuse (APR Q13a1)	1
Drug Abuse (APR Q13a1)	4
Both Alcohol and Drug Abuse (APR Q13a1)	0
Veteran (APR Q05a)	1
Chronic Health Condition (APR Q13a1)	13
Persons with HIV/AIDS (APR Q13a1)	0
Developmental Disabilities (APR Q13a1)	1
Physical Disability (APR Q13a1)	6
Domestic Violence History (APR Q14a)	4
Fleeing Domestic Violence (APR Q14b)	2
Households with Children	1
Youth Family Households with Children (where no adult parent or guardian over the age of 24 is in the household)	0

Youth Households without Children (where no adult parent or guardian over the age of 24 is in the household)	0
--	---

13. Does your project use Energy Star equipment/appliances and/or plan for the purchasing of Energy Star products for new or replacement equipment/appliances?

☒ Yes ☐ No

Match and Leveraging

Using the guidelines included with this application, please complete the applicable match and leveraging charts. Please add additional rows, as necessary. Renewal projects that have not been operational for a full year should report the amount of match and leveraging committed for the project (12-month amount).

Cash Match: Please list the primary sources of match funds (total match should equal 25% of total costs minus leasing), funding amounts received in the last full operating year. Renewal projects that have been in operation less than a year should report committed cash match for the current full year (annual amount).

Source	Dollar Amount Received in the last full operating year
DWCDC- program operation, office space, admin, and overhead	7,317
Total	7,317

In-Kind Match*: Please list the primary sources of in-kind match resources (total match should equal 25% of total costs minus leasing) equivalent cash value received in the last full operating year. Renewal projects that have been in operation less than a year should report committed in-kind match for the current full year (annual amount).

Source	Dollar Equivalent of Value Received in the last full operating year
Highland Rivers	\$20,000
Total	26,244

*Please note that applications indicating third-party In-Kind match will be required submit MOU(s) documentation confirming in-kind match commitments to HUD.

Leveraging (cash): Please list the primary sources of leveraged funds, and the funding amounts committed (outside of listed match) in the last full operating year. Renewal projects that have been in operation less than a year should report committed leveraging for the current full year.

Source	Dollar Amount of Leveraged Funding

MATCH and LEVERAGING

For the purposes of the formal application being submitted in e-snaps, please note that HUD requires a 25% match (minus leasing) for this funding. Match commitments entered into the HUD application in e-snaps need to be based on current commitments at the time of project application, covering the requested grant operating period/term, and not based on projections. For additional guidance on match, please refer to the project guides, as well as the FAQs on the HUDexchange website at: <https://www.hudexchange.info/e-snaps/faqs/> and search for “match.” Information on Match requirements can be found in the CoC Interim Rule at 24 CFR 578.73 (<https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>).

For the scoring and ranking process of review applications for renewal projects, applicants are requested to report match and leveraging for each renewal project.

Match (Cash or In-Kind Resources)

Except for leasing, match resources must equal to at least 25% of the total requested HUD funding, including project and administrative costs. Please note, Cash and In-Kind Match must qualify as eligible program expenses under the CoC interim rule.

Match resources for renewal projects are not required to be supported by written documentation with the Review Application(s). However, HUD may require match documentation to be submitted in e-snaps at the time of application. Each applicant is responsible to understand what is required of the electronic submission of the formal application in e-snaps.

Match resources for new projects must have a written commitment in-hand at time of application, and copies of these commitment documents must be submitted to the CoC with each Review Application for new projects. A written commitment may include signed letters, memoranda of agreement, or other documented evidence of a commitment. All written commitments must be signed and dated by an authorized representative, and should include the name of the contributing organization, the type of contribution (cash, child care, case management, etc.), the value of the contribution, and the date that the contribution will be available. The written commitment must include the project name and be addressed to the project applicant or non-profit.

Leveraging (Cash or In-Kind Resources)

The CoC goal for all leveraged resources (above and beyond match) is 125% of the grant amount (match and leveraging should total 150%). For this section, please only report leveraged resources outside of the match resources listed above to ensure no duplication.



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9/16/19

Agenda Item: Tyler Technologies Contract Amendment

Department: Finance

Requested By: Cindy Jackson

Reviewed/Approved by City Attorney? No

Cost: \$4,060

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Removing Crystal Reports and adding Tyler Reporting. Crystal Reports will no longer be supported by Tyler. This cost will be covered by the IT software budget.

AMENDMENT

This amendment ("Amendment") is made this 24 day of July, 2019 by and between Tyler Technologies, Inc., with offices at 1 Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the City of Dalton, with offices at 300 West Waugh Street, Dalton, Georgia 30720 ("Client").

WHEREAS, Tyler and the Client are parties to an agreement dated September 29, 2008 ("Agreement"); and

WHEREAS, Tyler and Client desire to amend the Agreement;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and the Client agree as follows:

1. The software, services and support in the attached quote are hereby added to the Agreement.
2. Fees for services added to the Agreement pursuant to this amendment, plus expenses, will be invoiced as follows:
 - a. Licenses fee of \$1,500 is invoiced when we make the Tyler Reporting Services software available for download; and
 - b. Fees for services, plus applicable travel expenses, are due as provided/incurred.
3. Munis Crystal Reports Software is removed from the Agreement six (6) months the execution date of this Amendment. Upon such date, Client's right to use such software is terminated, as are Tyler's obligations to support, update, maintain, and host such software.
4. This amendment results in no change in SaaS fee payment obligation.
5. To the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms and conditions of this Agreement. We will make any such software available to you for download.
6. This Amendment shall be governed by and construed in accordance with the terms and conditions of the Agreement.
7. The products and services in the attached sales quotation are hereby added to the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the dates set forth below.

Tyler Technologies, Inc.

City of Dalton

By: _____

By: Cindy Jackson

Name: _____

Name: Cindy Jackson

Title: _____

Title: CFO

Date: _____

Date: 7-24-19



Quoted By: Cindy Chase
 Date: 7/11/2019
 Quote Expiration: 1/4/2020
 Quote Name: City of Dalton - ERP - TRS Migration
 Quote Number: 2019-88981
 Quote Description: TRS Migration

Sales Quotation For
 City of Dalton
 PO Box 1205
 Dalton, GA 30722-1205
 Phone +1 (706) 278-6006

SaaS			One Time Fees		
Description	# Years	Annual Fee	Impl. Hours	Impl. Cost	Data Conversion
Additional:					
Tyler Reporting Services	1.25	\$2,927.00	0	\$0.00	\$0.00
		Sub-Total:		\$0.00	\$0.00
		<u>Less Discount:</u>		<u>\$0.00</u>	<u>\$0.00</u>

Tyler Software and Related Services

Description	License	Impl. Hours	Impl. Cost	Data Conversion	Module Total	Year One Maintenance
Productivity:						
Tyler Reporting Services	\$7,500.00	16	\$2,560.00	\$0.00	\$10,060.00	\$0.00
	Sub-Total:		\$2,560.00	\$0.00	\$10,060.00	\$0.00
	<u>Less Discount:</u>		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,000.00</u>	<u>\$0.00</u>
	TOTAL:	16	\$2,560.00	\$0.00	\$4,060.00	\$0.00

2019-88981 - TRS Migration

CONFIDENTIAL

1 of 4

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$1,500.00	\$0.00
Total Tyler Services	\$2,560.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$4,060.00	\$0.00
Contract Total	\$4,060.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Customer Approval: _____ Date: _____
 Print Name: _____ P.O. #: _____

All primary values quoted in US Dollars

Tyler Discount Detail

Description	License	License Discount	License Net	Maintenance Basis	Year One Maint Discount	Year One Maint Net
Productivity:						
Tyler Reporting Services	\$7,500.00	\$6,000.00	\$1,500.00	\$0.00	\$0.00	\$0.00
TOTAL:	\$7,500.00	\$6,000.00	\$1,500.00	\$0.00	\$0.00	\$0.00

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
- Expenses associated with onsite services are invoiced as incurred.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely; but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Comments

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

Development modifications, interfaces and services, where applicable, shall be invoiced to the client in the following manner: 50% of total upon authorized signature to proceed on program specifications and the remaining 50% of total upon delivery of modifications, interface and services.

SaaS fees start 10/1/19-12/31/20 SaaS fees in total don't change



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: September 16, 2019

Agenda Item: Traffic Control Change - Thornton Place - "No Parking Here to Corner"

Department: Public Works Department

Requested By: Public Works Department

Reviewed/Approved by City Attorney? N/A

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

See attached Traffic Control Change for Thornton Place which would prohibit parking on the east side of the street from the stop sign at Walnut Avenue to 100 feet south of the stop sign.

This Traffic Control Change was reviewed by the Public Works Committee at its August 16, 2019 meeting and received a positive recommendation to bring before full Mayor and Council. Additionally, this measure has been reviewed by the Police and Fire Departments, and they are supportive of this change (especially considering there is a fire hydrant within this 100' zone).

PUBLIC WORKS DEPARTMENT
BENNY DUNN, DIRECTOR
bdunn@cityofdalton-ga.gov

P.O. Box 1205
Dalton, GA 30722-1205
Office: (706) 278-7077
FAX: (706) 278-1847



DENNIS MOCK, MAYOR

CITY COUNCIL MEMBERS
GARY CREWS
TYREE GOODLETT
ANNALEE HARLAN
DENISE WOOD

TRAFFIC CONTROL CHANGE

Type: "No Parking Here to Corner"

Location: Thornton Place (East side of street only) – From stop sign at Walnut Avenue to 100 feet south of stop sign

Comments: To address concerns related to vehicles parking in close proximity to the intersection of Thornton Place and Walnut Avenue, the Public Work Department Traffic Division recommends parking be prohibited from the Thornton Place stop sign to 100 feet south of stop sign. When vehicles park close to the end of the street, it makes it difficult for motorists to navigate the intersection. Additionally, when several vehicles are parked within this 100 foot zone, it blocks one of the ADA entrance ramps to the adjacent park and a fire hydrant.

See attached location maps and photo of a vehicle parked within this zone.

If approved, Public Works will install "No Parking Here to Corner" signage at a point 100 feet south of the Thornton Place stop sign at Walnut Avenue.

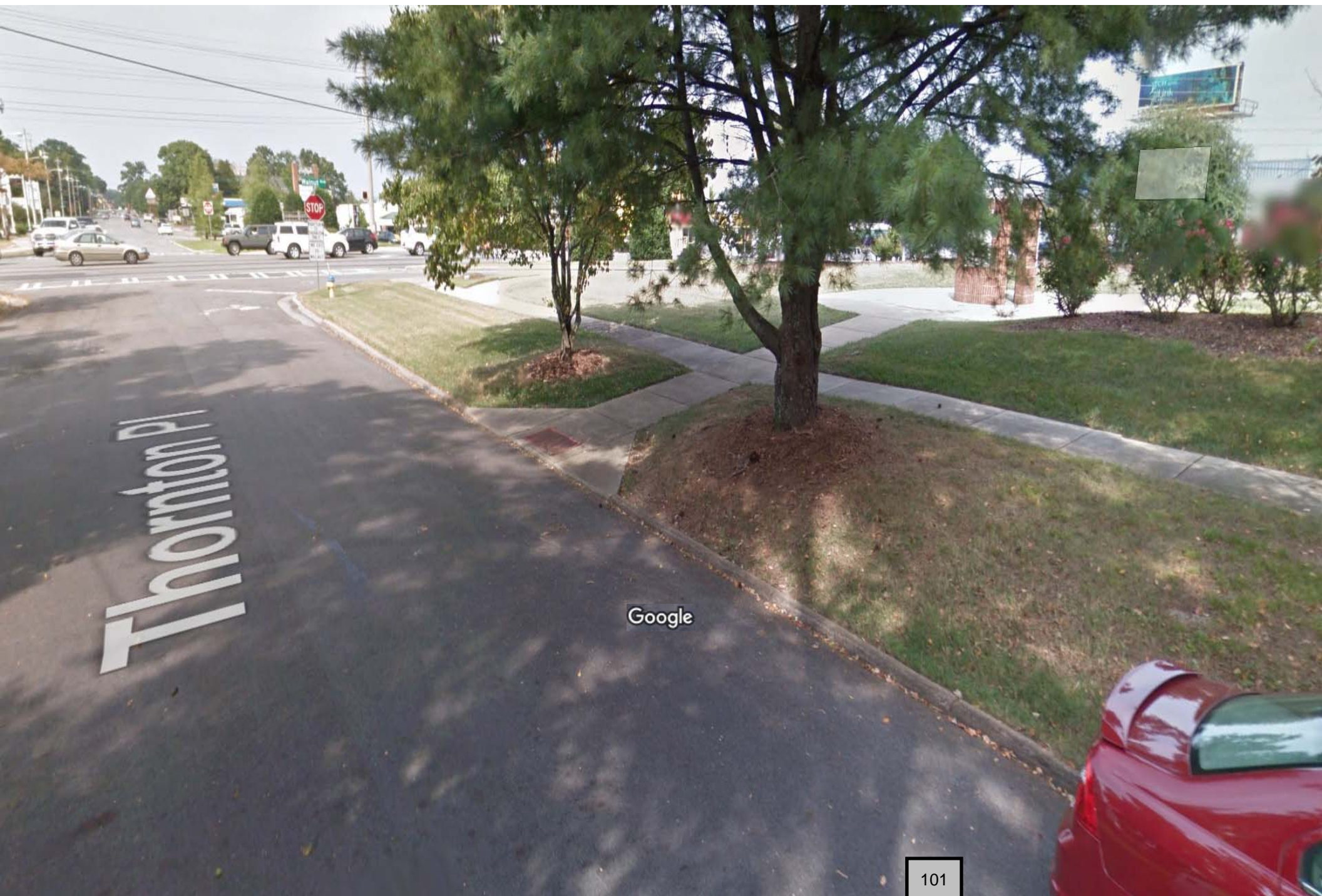
Date of Approval: _____

Mayor's Signature: _____

08/19/2019

Whitfield County GIS





Google





CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9-16-19

Agenda Item: Ordinance 19-12 Wireless Facilities and Antennas

Department: Public Works

Requested By: Jason Parker

Reviewed/Approved by City Attorney? Yes

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

The objective of this Ordinance is to (i) implement the Georgia Streamlining Wireless Facilities and Antennas Act., O.C.G.A. Title 36, Chapter 66C (the "SWFAA"), addresses the placement of small wireless facilities in the public rights of way of the City. SWFAA and (ii) ensure use of the public rights of way is consistent with the design, appearance and other features of nearby land uses, protects the integrity of historic, cultural and scenic resources and does not harm residents' quality of life. The City's Public Works Department is responsible for the administration of this ordinance, and was instrumental in crafting the language.

CITY OF DALTON
ORDINANCE
Ordinance No. 19-16

An Ordinance Of The City Of Dalton To Be Known As The Wireless Facilities And Antennas Ordinance; To Establish Reasonable Regulations For The Installation, Construction, Maintenance, Renewal, Removal, And Relocation Of Pipes, Mains, Conduits, Cables, Wires, Poles, Towers, Traffic And Other Signals, And Other Equipment, Facilities, Or Appliances In, On, Along, Over, Or Under The Public Roads Of The City Of Dalton For Small Cell Wireless Communication; To Provide An Effective Date; And For Other Purposes.

BE IT ORDAINED by the Mayor and Council of the City of Dalton in regular meeting assembled and by authority of the same it is hereby ordained as follows:

**ARTICLE I
PURPOSE AND COMPLIANCE**

Section 1.1 O.C.G.A. §32-4-92(a)(10) authorizes the City of Dalton, Georgia (the “City”) to establish reasonable regulations for the installation, construction, maintenance, renewal, removal, and relocation of pipes, mains, conduits, cables, wires, poles, towers, traffic and other signals, and other equipment, facilities, or appliances in, on, along, over, or under the public roads of the City. Further, 47 U.S.C. § 253(c) provides that the City has authority to manage its public rights of way. Finally, the Georgia Streamlining Wireless Facilities and Antennas Act., O.C.G.A. Title 36, Chapter 66C (the “SWFAA”), addresses the placement of small wireless facilities in the public rights of way of the City.

Section 1.2 The City finds it is in the best interest of the City and its residents and businesses to establish requirements, specifications reasonable conditions regarding placement of small wireless facilities, poles in the public rights of way. These requirements, specifications and conditions are adopted in order to protect the public health, safety and welfare of the residents and businesses of the City and to reasonably manage and protect the public rights of way and its uses in the City.

Section 1.3 The objective of this Ordinance is to (i) implement the SWFAA and (ii) ensure use of the public rights of way is consistent with the design, appearance and other features of nearby land uses, protects the integrity of historic, cultural and scenic resources and does not harm residents’ quality of life.

ARTICLE II DEFINITIONS

Section 2.1 As used in this Ordinance, the following terms have the following meanings:

(a) “Antenna” means: (i) communications equipment that transmits, receives, or transmits and receives electromagnetic radio frequency signals used in the provision of wireless services or other wireless communications; or (ii) Communications equipment similar to equipment described in part (i) used for the transmission, reception, or transmission and reception of surface waves. Such term shall not include television broadcast antennas, antennas designed for amateur radio use, or satellite dishes for residential or household purposes.

(b) “Applicable Codes” means uniform building, fire, safety, electrical, plumbing, or mechanical codes adopted by a recognized national code organization to the extent such codes have been adopted by the State of Georgia or the City or are otherwise applicable in the City.

(c) “Applicant” means any person that submits an application.

(d) “Application” means a written request submitted by an applicant to the City for a permit to: (i) collocate a small wireless facility in a right of way; or (ii) install, modify, or replace a pole or decorative pole in a right of way on which a small wireless facility is or will be located.

(e) “Authority Pole” means a pole owned, managed, or operated by or on behalf of the City. Such term shall not include poles, support structures, electric transmission structures, or equipment of any type owned by an electric supplier.

(f) “Collocate” or “Collocation” means to install, mount, modify, or replace a small wireless facility on or adjacent to a pole, decorative pole, or support structure.

(g) “Communications Facility” means the set of equipment and network components, including wires and cables and associated equipment and network components, used by a communications service provider to provide communications services.

(h) “Communications Service Provider” means a provider of communications services.

(i) “Communications Services” means cable service as defined in 47 U.S.C. § 522(6); telecommunications service as defined in 47 U.S.C. § 153(53); information service as defined in 47 U.S.C. Section 153(24), as each such term existed on January 1, 2019; or wireless services.

(j) “Consolidated Application” means an application for the collocation of multiple small wireless facilities on existing poles or support structures or for the installation, modification, or replacement of multiple poles and the collocation of associated small wireless facilities.

(k) “Decorative Pole” means an authority pole that is specially designed and placed for aesthetic purposes.

(l) “Electric Supplier” means any electric light and power company subject to regulation by the Georgia Public Service Commission, any electric membership corporation furnishing retail service in this state, and any municipality which furnishes such service within this state.

(m) “Eligible Facilities Request” means an eligible facilities request as set forth in 47 C.F.R. § 1.40001(b)(3), as it existed on January 1, 2019.

(n) “FCC” means the Federal Communications Commission of the United States.

(o) “Fee” means a one-time, nonrecurring charge based on time and expense.

(p) “Historic District” means: (i) any district, site, building, structure, or object included in, or eligible for inclusion in, the National Register of Historic Places maintained by the secretary of the interior of the United States in accordance with Section VI.D.1.a.i-v of the Nationwide Programmatic Agreement codified by 47 C.F.R. Part 1; (ii) any area designated as a historic district under Article 2 of Chapter 10 of Title 44, the Georgia Historic Preservation Act; or (iii) any area designated as a historic district or property by law prior to April 26, 2019.

(q) “Law” means and includes any and all federal, state, or local laws, statutes, common laws, codes, rules, regulations, orders, or ordinances.

(r) “Micro Wireless Facility” means a small wireless facility not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height that has an exterior antenna, if any, no longer than 11 inches.

(s) “Permit” means a written authorization, in electronic or hard copy format, required to be issued by the City to initiate, continue, or complete the collocation of a small wireless facility or the installation, modification, or replacement of a pole or decorative pole upon which a small wireless facility is collocated.

(t) “Person” means an individual, corporation, limited liability company, partnership, association, trust, or other entity or organization, including an authority.

(u) “Pole” means a vertical pole such as a utility, lighting, traffic, or similar pole made of wood, concrete, metal, or other material that is lawfully located or to be located within a right of way, including without limitation a replacement pole and an

authority pole. Such term shall not include a support structure, decorative pole, or electric transmission structure.

(v) “Rate” means a recurring charge.

(w) “Reconditioning Work” means the activities associated with substantially painting, reconditioning, improving, or repairing authority poles.

(x) “Replace,” “Replacement” or “Replacing” means to replace a pole or decorative pole with a new pole or a new decorative pole, similar in design, size, and scale to the existing pole or decorative pole consistent with 47 C.F.R. § 1.40001(b)(7) as it existed on January 1, 2019, in order to address limitations of, or change requirements applicable to, the existing pole to structurally support the collocation of a small wireless facility.

(y) “Replacement Work” means the activities associated with replacing an authority pole.

(z) “Right of Way” means, generally, property or any interest therein, whether or not in the form of a strip, which is acquired for or devoted to a public road; provided, however, that such term shall apply only to property or an interest therein that is under the ownership or control of the City and shall not include property or any interest therein acquired for or devoted to an interstate highway or the public rights, structures, sidewalks, facilities, and appurtenances of buildings for public equipment and personnel used for or engaged in administration, construction, or maintenance of public roads or research pertaining thereto or scenic easements and easements of light, air, view and access.

(aa) “Small Wireless Facility” means radio transceivers; surface wave couplers; antennas; coaxial, fiber optic, or other cabling; power supply; backup batteries; and comparable and associated equipment, regardless of technological configuration, at a fixed location or fixed locations that enable communication or surface wave communication between user equipment and a communications network and that meet both of the following qualifications: (i) each wireless provider's antenna could fit within an enclosure of no more than six cubic feet in volume; and (ii) all other wireless equipment associated with the facility is cumulatively no more than 28 cubic feet in volume, measured based upon the exterior dimensions of height by width by depth of any enclosure that may be used. The following types of associated ancillary equipment are not included in the calculation of the volume of all other wireless equipment associated with any such facility: electric meters; concealment elements; telecommunications demarcation boxes; grounding equipment; power transfer switches; cut-off switches; and vertical cable runs for connection of power and other services. Such term shall not include a pole, decorative pole, or support structure on, under, or within which the equipment is located or collocated or to which the equipment is attached and shall not include any wireline backhaul facilities or coaxial, fiber optic, or other cabling that is

between small wireless facilities, poles, decorative poles, or support structures or that is not otherwise immediately adjacent to or directly associated with a particular antenna.

(bb) “State” means the State of Georgia.

(cc) “Support Structure” means a building, billboard, water tank, or any other structure to which a small wireless facility is or may be attached. Such term shall not include a decorative pole, electric transmission structure, or pole.

(dd) “Wireless Infrastructure Provider” means any person, including a person authorized to provide telecommunications services in this state, that builds, installs, or operates small wireless facilities, poles, decorative poles, or support structures on which small wireless facilities are or are intended to be used for collocation but that is not a wireless services provider.

(ee) “Wireless Provider” means a wireless infrastructure provider or a wireless services provider.

(ff) “Wireless Services” means any services provided to the public using licensed or unlicensed spectrum, including the use of Wi-Fi, whether at a fixed location or mobile.

(gg) “Wireless Services Provider” means a person that provides wireless services.

(hh) “Wireline Backhaul Facility” means an aboveground or underground wireline facility used to transport communications data from a telecommunications demarcation box associated with small wireless facility to a network.

Section 2.2 In the event that any federal or state law containing definitions used in this Ordinance is amended, the definition in the referenced section, as amended, shall control.

ARTICLE III PERMITS

Section 3.1 A permit is required to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way. A permit is not required to perform the activities described in O.C.G.A. § 36-66C-6(e) or (f).

Section 3.2 Any person seeking to collocate a small wireless facility in the public right of way or to install, modify, or replace a pole or a decorative pole in the public right of way shall submit an application to the Public Works Department for a permit. Applications are available from the Public Works Department. The application template is included as Exhibit “A” to this Ordinance. Any material change to information contained in an application shall be submitted in writing to the Public Works Department within 30 days after the events necessitating the change.

Section 3.3 Each application for a permit shall include the maximum application fees permitted under O.C.G.A. § 36-66C-5(a)(1), (a)(2) and (a)(3). Such maximum application fees shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

Section 3.4 The Public Works Department shall review applications for permits according to the timelines and using the procedures identified in O.C.G.A. §§ 36-66C-7 and 36-66C-13.

Section 3.5 Applications for permits shall be approved except as follows:

(a) In order to receive a permit to install a pole or replace a decorative pole, the applicant must have determined after diligent investigation that it cannot meet the service objectives of the permit by collocating on an existing pole or support structure on which: (i) the applicant has the right to collocate subject to reasonable terms and conditions; and (ii) such collocation would not impose technical limitations or significant additional costs. The applicant shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and shall provide a written summary of the basis for such determination.

(b) The Public Works Department may deny an application for a permit upon any of the conditions identified in O.C.G.A. § 36-66C-7(j).

(c) For applications for new poles in the public right of way in areas zoned for residential use, the Public Works Department may propose an alternate location in the public right of way within 100 feet of the location set forth in the application, and the wireless provider shall use the Public Works Department proposed alternate location unless the location imposes technical limits or significant additional costs. The wireless provider shall certify that it has made such a determination in good faith, based on the assessment of a licensed engineer, and it shall provide a written summary of the basis for such determination.

Section 3.6 A permit issued under this ARTICLE III shall authorize such person to occupy the public rights of way to: (i) collocate a small wireless facility on or adjacent to a pole or a support structure that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(3) or on or adjacent to a decorative pole in compliance with O.C.G.A. § 36-66C-12; and (ii) install, modify, or replace a pole or decorative pole for collocation of a small wireless facility that does not exceed the limitations set forth in O.C.G.A. § 36-66C-7(h)(1) and (h)(2).

Section 3.7 Upon the issuance of a permit under this Ordinance, and on each anniversary of such issuance, every person issued a permit shall submit to the City the maximum annual payments permitted under O.C.G.A. § 36-66C-5(a)(4) and (a)(5); provided, however, that if such person removes its small wireless facilities from the public rights of way pursuant to O.C.G.A. § 36-66C-5(e), then such person shall be responsible for the pro rata portion of the annual payment based on the number of days of occupation since the last annual payment. Upon making such pro rata payment and removal of the small wireless facilities, the person's annual

payment obligations under this section shall cease as of the date of the actual removal. The maximum annual payments shall automatically increase on January 1 of each year beginning January 1, 2021, as provided under O.C.G.A. § 36-66C-5(b).

Section 3.8 Any person issued a permit shall pay the fees identified in O.C.G.A. § 36-66C-5(a)(6) and (a)(7), as applicable.

Section 3.9 The City may revoke a permit issued pursuant to this ARTICLE III if the wireless provider or its equipment placed in the public right of way under that permit subsequently is not in compliance with any provision of this Ordinance or the Georgia Streamlining Wireless Facilities and Antennas Act. Upon revocation, the City may proceed according to Section 3.10.

Section 3.10 If a wireless provider occupies the public rights of way without obtaining a permit required by this ARTICLE III or without complying with the SWFAA, then the City may, at the sole discretion of the City, restore the right of way, to the extent practicable in the reasonable judgment of the City, to its condition prior to the unpermitted collocation or installation and to charge the responsible wireless provider the reasonable, documented cost of the City in doing so, plus a penalty not to exceed \$1,000.00. The City may suspend the ability of the wireless provider to receive any new permits from the City under this ARTICLE III until the wireless provider has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the City may not suspend such ability of any applicant that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

Section 3.11 All accepted applications for permits shall be publically available subject to the limitations identified in O.C.G.A. § 36-66C-6(c).

Section 3.12 An applicant may file a consolidated application related to multiple small wireless facilities, poles or decorative poles so long as such consolidated application meets the requirements of O.C.G.A. § 36-66C-13.

Section 3.13 Activities authorized under a permit shall be completed within the timelines provided in O.C.G.A. § 36-66C-7(k)(2).

Section 3.14 Issuance of a permit authorizes the applicant to: (i) undertake the collocation, installation, modification or replacement approved by the permit and (ii) operate and maintain the small wireless facilities and any associated pole covered by the permit for a period of ten (10) years.

Section 3.15 Permits shall be renewed following the expiration of the term identified in Section 3.14 upon the terms and conditions identified in O.C.G.A. § 36-66C-7(k)(2)(B).

Section 3.16 If an application for a permit seeks to collocate small wireless facilities on authority poles in the public rights of way, then the City shall, within 60-days of receipt of the completed application: (i) provide a good faith estimate for any make-ready work necessary to

enable the authority pole to support the proposed facility; or (ii) notify the wireless provider that the wireless provider will be required to perform the make-ready work. Any make-ready work performed by the City shall be completed pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(n).

ARTICLE IV REMOVAL; RELOCATION; RECONDITIONING; REPLACEMENT; ABANDONMENT

Section 4.1 A person may remove its small wireless facilities from the public rights of according to the procedures of O.C.G.A. § 36-66C-5(e).

Section 4.2 In the event of a removal under Section 4.1, the right of way shall be, to the extent practicable in the reasonable judgment of the City, restored to its condition prior to the removal. If a person fails to return the right of way, to the extent practicable in the reasonable judgment of the City, to its condition prior to the removal within 90 days of the removal, the City may, at the sole discretion of the City, restore the right of way to such condition and charge the person the City's reasonable, documented cost of removal and restoration, plus a penalty not to exceed \$500.00. The City may suspend the ability of the person to receive any new permits under ARTICLE III until the person has paid the amount assessed for such restoration costs and the penalty assessed, if any; provided, however, that the City will not suspend such ability of any person that has deposited the amount in controversy in escrow pending an adjudication of the merits of the dispute by a court of competent jurisdiction.

Section 4.3 If, in the reasonable exercise of police powers, the City determines: (i) a pole or support structure unreasonably interferes with the widening, repair, reconstruction, or relocation of a public road or highway, or (ii) relocation of poles, support structures, or small wireless facilities is required as a result of a public project, the wireless provider shall relocate such poles, support structures, or small wireless facilities pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(l). If the wireless provider fails to relocate a pole, support structure or small wireless facility or fails to provide a written good faith estimate of the time needed to relocate the pole, support structure or small wireless within the time period prescribed in O.C.G.A. § 36-66C-7(l), the City make take the actions authorized by O.C.G.A. § 36-66C-7(o), in addition to any other powers under applicable law.

Section 4.4 The City shall recondition and replace authority poles consistent with the provisions of O.C.G.A. § 36-66C-7(m). Wireless providers shall accommodate and cooperate with reconditioning and replacement consistent with the provisions of O.C.G.A. § 36-66C-7(m).

Section 4.5 A wireless provider must notify the City of its decision to abandon any small wireless facility, support structure or pole pursuant to and in accordance with the provisions of O.C.G.A. § 36-66C-7(p)(1). The wireless provider shall perform all acts and duties identified in O.C.G.A. § 36-66C-7(p) regarding abandonment. The City may take all actions and exercise all powers authorized under O.C.G.A. § 36-66C-7(p) upon abandonment, in addition to any other powers under applicable law.

ARTICLE V STANDARDS

Section 5.1 Small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities may be placed in the public right of way as a permitted use: (i) upon a receipt of a permit under ARTICLE III; (ii) subject to applicable codes; and (iii) so long as such small wireless facilities and new, modified, or replacement poles to be used for collocation of small wireless facilities comply with the appropriate provisions of O.C.G.A. § 36-66C-7(h).

(a) New, modified, or replacement poles installed in the right of way in a historic district and in an area zoned primarily for residential use shall not exceed 50 feet above ground level.

(b) Each new, modified, or replacement pole installed in the right of way that is not in a historic district or in an area zoned primarily for residential use shall not exceed the greater of:

(i) Fifty feet above ground level; or

(ii) Ten feet greater in height above ground level than the tallest existing pole in the same public right of way in place as of January 1, 2019, and located within 500 feet of the new proposed pole;

(c) New small wireless facilities in the public right of way and collocated on an existing pole or support structure shall not exceed more than ten feet above the existing pole or support structure.

(d) New small wireless facilities in the public right of way collocated on a new or replacement pole under Section 5.1(a) or Section 5.1(b) may not extend above the top of such poles.

Section 5.2 A decorative pole should only be located where an existing pole can be removed and replaced, or at a new location where the City has identified that a streetlight is necessary.

Section 5.3 Unless it is determined that another design is less intrusive, or placement is required under applicable law, small wireless facilities shall be concealed as follows:

(a) Antennas located at the top of poles and support structures shall be incorporated into the pole or support structure, or placed within shrouds of a size such that the antenna appears to be part of the pole or support structure;

(b) Antennas placed elsewhere on a pole or support structure shall be integrated into the pole or support structure, or be designed and placed to minimize visual impacts.

(c) Radio units or equipment cabinets holding radio units and mounted on a pole shall be placed as high as possible, located to avoid interfering with, or creating any hazard to, any other use of the public rights of way, and located on one side of the pole. Unless the radio units or equipment cabinets can be concealed by appropriate traffic signage, radio units or equipment cabinets mounted below the communications space on poles shall be designed so that the largest dimension is vertical, and the width is such that the radio units or equipment cabinets are minimally visible from the opposite side of the pole on which they are placed.

(d) Wiring and cabling shall be neat and concealed within or flush to the pole or support structure, ensuring concealment of these components to the greatest extent possible.

Section 5.4 Notwithstanding any provision of this Ordinance to the contrary, an applicant may collocate a small wireless facility within a historic district, and may place or replace a pole within a historic district, only upon satisfaction of the following: (i) issuance of a permit under ARTICLE III and (ii) compliance with applicable codes.

Section 5.5 Notwithstanding any provision of this Ordinance to the contrary, an applicant may collocate a small wireless facility on a decorative pole, or may replace a decorative pole with a new decorative pole, in the event the existing decorative pole will not structurally support the attachment, only upon satisfaction of the following: (i) issuance of a permit under ARTICLE III and (ii) compliance with applicable codes.

ARTICLE VI MISCELLANEOUS

Section 6.1 Should any section or provision of this Ordinance be declared by a Court of competent jurisdiction to be unconstitutional, invalid or unlawful, such declaration shall not affect the validity of the remaining portions of the ordinance not so declared to be unconstitutional, invalid, or unlawful.

Section 6.2 All resolutions and ordinances of the City of Dalton or parts thereof in conflict herewith are hereby repealed.

Section 6.3 This Ordinance shall take effect and be in force from and after its adoption and publication in two public places within the City of Dalton for five (5) consecutive days, the public welfare of the City of Dalton requiring it.

ADOPTED AND APPROVED on the ____ day of _____, 20__, at the regular meeting of the Mayor and Council of the City of Dalton.

The foregoing Ordinance received its first reading on _____ and a second reading on _____. Upon second reading a motion for passage of the ordinance was made by Alderman _____, second by Alderman _____ and upon the question the vote is _____ ayes, _____ nays and the Ordinance is adopted.

CITY OF DALTON, GEORGIA

MAYOR

Attest:

CITY CLERK

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of the ____ day of _____, 20__.

CITY CLERK
CITY OF DALTON



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9-16-19

Agenda Item: Resolution 19-11 Acceptance of Property Donation (Fromm)

Department: Administration

Requested By: Jason Parker

Reviewed/Approved by City Attorney? Yes

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Recommend acceptance of a property donation from Stefan Fromm and Shirley Fromm located on Rocky Face Circle. This property will assist the City in the protection of the natural headwaters for the downstream properties. There are tangible benefits from this remaining a natural area compared to grading in close proximity to environmentally sensitive areas and added impervious areas associated with residential development.

**CITY OF DALTON
RESOLUTION
Resolution No. 19-11**

**RESOLUTION ACCEPTING DONATION OF REAL PROPERTY
FROM STEFAN FROMM AND SHIRLEY FROMM**

WHEREAS, Georgia Code O.C.G.A. §36-37-2 authorizes the City of Dalton to accept donations of real property; and

WHEREAS, Stefan Fromm and Shirley Fromm has offered to donate to the City a parcel or tract of real property located within the city limits of the City of Dalton; and

WHEREAS, the Mayor and Council of the City of Dalton have determined that it is in the best interest of the City and the citizens therein to accept the donation of said real property; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Dalton, as follows:

THAT THE CITY hereby accepts without conditions the donation by Stephan Fromm and Shirley Fromm of the real property located within the City and more particularly described as follows:

Tract No. 1:

All that tract or parcel of land lying and being in Land Lot No. 186 in the 12th District and 3rd Section of Whitfield County, Georgia, and being more particularly described as Lot No. 17 of Rocky Face Estate Subdivision, as shown by plat of said subdivision recorded in Plat Book 8, Page 14 (Plat Cabinet A, Slide 245) of the Whitfield County, Georgia Land Records, reference to which is hereby made and incorporated herein by reference.

For prior title, see Deed Book 733, Page 193 of the Whitfield County Land Records.

BE IT FURTHER RESOLVED, that the acceptance of the subject property is without conditions of its use and said property may be used by and on behalf of the City as permitted by applicable law.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its approval by the Mayor and Council of the City of Dalton.

ADOPTED AND APPROVED on the ____ day of _____, 20__, at the regular meeting of the Mayor and Council of the City of Dalton.

The foregoing Resolution received its first reading on _____. A motion for passage

of the Resolution was made by Alderman _____, second by Alderman _____ and upon the question the vote is _____ ayes, _____ nays and the Resolution is adopted.

Attest:

CITY OF DALTON, GEORGIA

CITY CLERK

MAYOR

[Space above this line for recording data.]

Please Record and Return To:

J. Tom Minor, IV
The Minor Firm
P.O. Box 2586
Dalton, GA 30722-2586

WARRANTY DEED

Georgia, Whitfield County

THIS INDENTURE made this _____ day of _____, 2019, between **Stefan Fromm and Shirley Fromm**, Grantor, and the **City of Dalton**, a municipal corporation of the State of Georgia, Grantee.

The words "Grantor" and "Grantee" whenever used herein shall include all individuals, corporations and any other persons or entities, and all the respective heirs, executors, administrators, legal representatives, successors and assigns of the parties hereto, and all those holding under either of them, and the pronouns used herein shall include, when appropriate, either gender and both singular and plural, and the grammatical construction of sentences shall conform thereto. If more than one party shall execute this deed each Grantor shall always be jointly and severally liable for the performance of every promise and agreement made herein.

THE GRANTOR, for and in consideration of the sum of ten dollars and other valuable considerations, in hand paid at or before the sealing and delivery of these presents, the receipt of which is hereby acknowledged, has bargained and sold, and by these presents does grant, bargain, sell and convey unto the said Grantee all that tract or parcel of land as more particularly described in Exhibit "A" attached hereto, reference to which is hereby made and incorporated herein by reference.

THIS CONVEYANCE is made subject to all zoning ordinances, easements, and restrictions of record insofar as the same may lawfully affect the above-described property.

GRANTOR AND GRANTEE acknowledge that this deed was prepared from information furnished by them. No title examination has been made, and The Minor Firm shall have no liability for the status of title to the property or for the accuracy of such information.

TO HAVE AND TO HOLD the said tract of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in any wise appertaining, to the only proper use, benefit and behoof of the said Grantee forever, in Fee Simple. The said Grantor will warrant and forever defend the right and title to the above-described property unto the said Grantee against the lawful claims of all persons.

IN WITNESS WHEREOF, this deed has been duly executed and sealed by Grantor the day and year first above written.

Signed, sealed and delivered
in the presence of:

Unofficial Witness

_____(Seal)
Stefan Fromm

Notary Public

_____(Seal)
Shirley Fromm

My commission expires:

[Notarial Seal]

EXHIBIT "A"

All that tract or parcel of land lying and being in Land Lot No. 186 in the 12th District and 3rd Section of Whitfield County, Georgia, and being more particularly described as Lot No. 17 of Rocky Face Estates Subdivision, as shown by plat of said subdivision recorded in Plat Book 8 Page 14 (Plat Cabinet A Slide 245), Whitfield County, Georgia Land Records, reference to which is hereby made and incorporated herein by reference.

For prior title, see Deed Book 733 Page 193, Whitfield County, Georgia Land Records.

REGISTERED LAND SURVEYOR PLS # 2604 DATE 06/25/2019

Email: landsurveyors&consultants@gmail.com

LAND APPRAISAL REPORT

File No. 200344

IDENTIFICATION	Borrower <u>N/A</u>		Census Tract <u>0008.00</u> Map Reference <u>16536</u>					
	Property Address <u>Lot 17 Rocky Face Est</u>							
	City <u>Dalton</u>	County <u>Whitfield</u>	State <u>GA</u>	Zip Code <u>30720</u>				
	Legal Description <u>LL 185, DIST 12, SEC 3, Whitfield County, GA, Lot 17, Rocky Face Est</u>							
	Sale Price \$ <u>N/A</u> Date of Sale <u>N/A</u> Loan Term <u>N/A</u> yrs. Property Rights Appraised <input checked="" type="checkbox"/> Fee <input type="checkbox"/> Leasehold <input type="checkbox"/> De Minimis PUD Actual Real Estate Taxes \$ <u>606.37</u> (yr) Loan charges to be paid by seller \$ <u>N/A</u> Other sales concessions <u>N/A</u> Lender/Client <u>Stefan Fromm</u> Address _____ Occupant <u>N/A</u> Appraiser <u>Douglas Ondray Thomas</u> Instructions to Appraiser <u>Appraise property "AS IS"</u>							
NEIGHBORHOOD	Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Employment Stability <input type="checkbox"/> Good <input checked="" type="checkbox"/> Avg. <input type="checkbox"/> Fair <input type="checkbox"/> Poor Convenience to Employment <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Convenience to Shopping <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Convenience to Schools <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Adequacy of Public Transportation <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Recreational Facilities <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Adequacy of Utilities <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Property Compatibility <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Protection from Detrimental Conditions <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Police and Fire Protection <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> General Appearance of Properties <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Appeal to Market <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
	Built Up	<input type="checkbox"/> Over 75%	<input checked="" type="checkbox"/> 25% to 75%	<input type="checkbox"/> Under 25%				
	Growth Rate	<input type="checkbox"/> Fully Dev.	<input checked="" type="checkbox"/> Rapid	<input type="checkbox"/> Slow				
	Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Steady	<input type="checkbox"/> Declining				
	Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Oversupply				
	Marketing Time	<input type="checkbox"/> Under 3 Mos.	<input checked="" type="checkbox"/> 4-6 Mos.	<input type="checkbox"/> Over 6 Mos.				
	Present Land Use	<input type="checkbox"/> 70% 1 Family	<input type="checkbox"/> 1% 2-4 Family	<input type="checkbox"/> 2% Apts. <input type="checkbox"/> 2% Condo <input type="checkbox"/> 8% Commercial				
	Change in Present Land Use	<input checked="" type="checkbox"/> Not Likely	<input type="checkbox"/> Likely (*)	<input type="checkbox"/> Taking Place (*)				
	Predominant Occupancy	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Tenant	<input type="checkbox"/> 1 % Vacant				
	Single Family Price Range	\$ <u>100,000</u> to \$ <u>295,000</u>		Predominant Value \$ <u>200,000</u>				
Single Family Age	<u>0</u> yrs. to <u>80</u> yrs.		Predominant Age <u>35</u> yrs.					
Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise): <u>The subject site is located in Whitfield County, GA approximately 2 linear miles northwest of downtown Dalton's central business district. Schools, shopping, places of worship, and employment are all located within 3 linear miles of the subject property.</u>								
SITE	Dimensions	<u>134.3 x 240.07 x 205.0 x 242.4</u>		= <u>.93</u> Sq. Ft. or Acres <input type="checkbox"/> Corner Lot				
	Zoning classification	<u>R2 - Low Density Single Family Residential</u>		Present Improvements <input checked="" type="checkbox"/> do <input type="checkbox"/> do not conform to zoning regulations				
	Highest and best use	<input checked="" type="checkbox"/> Present use	<input type="checkbox"/> Other (specify) _____					
	Public	<input checked="" type="checkbox"/> Other (Describe) _____	OFF SITE IMPROVEMENTS					
	Elec.	<input checked="" type="checkbox"/> None	Street Access <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private					
	Gas	<input type="checkbox"/> None	Surface <u>Asphalt</u>					
	Water	<input checked="" type="checkbox"/> None	Maintenance <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private					
	San. Sewer	<input type="checkbox"/> None	<input checked="" type="checkbox"/> Storm Sewer <input checked="" type="checkbox"/> Curb/Gutter					
		<input type="checkbox"/> Underground Elect. & Tel.	<input type="checkbox"/> Sidewalk <input type="checkbox"/> Street Lights					
		Drainage <u>Appears Adequate</u> Is the property located in a HUD Identified Special Flood Hazard Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Comments (favorable or unfavorable including any apparent adverse easements, encroachments, or other adverse conditions): <u>The subject site contains a drainage easement that negatively affects the utility of the lot.</u>						
MARKET DATA ANALYSIS	The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.							
	ITEM	SUBJECT PROPERTY	COMPARABLE NO. 1		COMPARABLE NO. 2		COMPARABLE NO. 3	
	Address	<u>Lot 17 Rocky Face Est</u>	<u>502 Leighton Lndg</u>		<u>W Lakeshore Dr</u>		<u>1500 Covie Rdg</u>	
		<u>Dalton</u>	<u>Dalton, GA 30720</u>		<u>Dalton, Georgia 30720</u>		<u>Dalton, GA 30720</u>	
	Proximity to Subject		<u>1.61 miles SE</u>		<u>2.81 miles SE</u>		<u>0.92 miles E</u>	
	Sales Price	\$ <u>N/A</u>	\$ <u>16,000</u>		\$ <u>18,000</u>		\$ <u>19,000</u>	
	Price Per Acre	\$ _____	\$ _____		\$ _____		\$ _____	
	Data Source	Assessors Ofc/Owner	CCARMLS#112872/Assessor Recs		CCARMLS#114149/Assessor Recs		CCARMLS#112317/Assessor Recs	
	Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION	+(-)\$ Adjust.	DESCRIPTION	+(-)\$ Adjust.	DESCRIPTION	+(-)\$ Adjust.
		<u>N/A</u>	<u>09/14/2018</u>		<u>06/07/2019</u>		<u>07/26/2018</u>	
	Location	<u>Average</u>	<u>Average</u>		<u>Average</u>		<u>Average</u>	
	Site/View	<u>.93 acres</u>	<u>.70 acres</u>	<u>0</u>	<u>1.08 acres</u>	<u>0</u>	<u>.30 acres</u>	<u>0</u>
	Utility	<u>Fair</u>	<u>Average</u>		<u>Average</u>		<u>Average</u>	
	Water	<u>Public Available</u>	<u>Public Available</u>		<u>Public Available</u>		<u>Public Available</u>	
	Sales or Financing Concessions	<u>N/A</u>	<u>Cash</u>		<u>Cash</u>		<u>Cash</u>	
Net Adj. (Total)		<input type="checkbox"/> + <input type="checkbox"/> - \$ _____		<input type="checkbox"/> + <input type="checkbox"/> - \$ _____		<input type="checkbox"/> + <input type="checkbox"/> - \$ _____		
Indicated Value of Subject		\$ <u>16,000</u>		\$ <u>18,000</u>		\$ <u>19,000</u>		
Comments on Market Data: <u>Similar sales from the subject neighborhood were included in the sales analysis.</u>								
Comments and Conditions of Appraisal: <u>Appraise land as is.</u>								
RECONCILIATION	Final Reconciliation: <u>After analyzing the comparison approach to value, taking into account all considerations which affect market value such as location, utility, and overall marketability, it is the opinion of this appraiser that the subject property would sell for \$17,000.</u>							
	I ESTIMATE THE MARKET VALUE, AS DEFINED, OF SUBJECT PROPERTY AS OF <u>July 23 2019</u> to be \$ <u>17,000</u>							
	Appraiser(s) <u>Douglas Ondray Thomas</u> Review Appraiser (if applicable) <input type="checkbox"/> Did <input type="checkbox"/> Did Not Physically Inspect Property							

[Y2K]

Noncash Charitable Contributions

▶ **Attach to your tax return if you claimed a total deduction of over \$500 for all contributed property.**

▶ **Information about Form 8283 and its separate instructions is at www.irs.gov/form8283.**

OMB No. 1545-0908

Attachment
Sequence No. **155**

Name(s) shown on your income tax return

Identifying number

Stefan Fromm and Shirley Fromm

Note. Figure the amount of your contribution deduction before completing this form. See your tax return instructions.

Section A. Donated Property of \$5,000 or Less and Publicly Traded Securities—List in this section **only** items (or groups of similar items) for which you claimed a deduction of \$5,000 or less. Also list publicly traded securities even if the deduction is more than \$5,000 (see instructions).

Part I Information on Donated Property—If you need more space, attach a statement.

1	(a) Name and address of the donee organization	(b) If donated property is a vehicle (see instructions), check the box. Also enter the vehicle identification number (unless Form 1098-C is attached).	(c) Description of donated property (For a vehicle, enter the year, make, model, and mileage. For securities, enter the company name and the number of shares.)
A	The City of Dalton	<input type="checkbox"/>	0.93 Acres being Tax Parcel 12-185-01-044
B		<input type="checkbox"/>	
C		<input type="checkbox"/>	
D		<input type="checkbox"/>	
E		<input type="checkbox"/>	

Note. If the amount you claimed as a deduction for an item is \$500 or less, you do not have to complete columns (e), (f), and (g).

	(d) Date of the contribution	(e) Date acquired by donor (mo., yr.)	(f) How acquired by donor	(g) Donor's cost or adjusted basis	(h) Fair market value (see instructions)	(i) Method used to determine the fair market value
A						
B						
C						
D						
E						

Part II Partial Interests and Restricted Use Property—Complete lines 2a through 2e if you gave less than an entire interest in a property listed in Part I. Complete lines 3a through 3c if conditions were placed on a contribution listed in Part I; also attach the required statement (see instructions).

- 2a** Enter the letter from Part I that identifies the property for which you gave less than an entire interest ▶
If Part II applies to more than one property, attach a separate statement.
- b** Total amount claimed as a deduction for the property listed in Part I: **(1)** For this tax year ▶
(2) For any prior tax years ▶
- c** Name and address of each organization to which any such contribution was made in a prior year (complete only if different from the donee organization above):
Name of charitable organization (donee)
Address (number, street, and room or suite no.)
City or town, state, and ZIP code
- d** For tangible property, enter the place where the property is located or kept ▶
- e** Name of any person, other than the donee organization, having actual possession of the property ▶

- | | Yes | No |
|--|-----|----|
| 3a Is there a restriction, either temporary or permanent, on the donee's right to use or dispose of the donated property? | | |
| b Did you give to anyone (other than the donee organization or another organization participating with the donee organization in cooperative fundraising) the right to the income from the donated property or to the possession of the property, including the right to vote donated securities, to acquire the property by purchase or otherwise, or to designate the person having such income, possession, or right to acquire? | | |
| c Is there a restriction limiting the donated property for a particular use? | | |

Name(s) shown on your income tax return

Identifying number

Stefan Fromm and Shirley Fromm

Section B. Donated Property Over \$5,000 (Except Publicly Traded Securities)—Complete this section for one item (or one group of similar items) for which you claimed a deduction of more than \$5,000 per item or group (except contributions of publicly traded securities reported in Section A). Provide a separate form for each property donated unless it is part of a group of similar items. An appraisal is generally required for property listed in Section B. See instructions.

Part I Information on Donated Property—To be completed by the taxpayer and/or the appraiser.**4** Check the box that describes the type of property donated:

- a** ☐ Art* (contribution of \$20,000 or more) **d** ☐ Art* (contribution of less than \$20,000) **g** ☐ Collectibles** **j** ☐ Other
b ☐ Qualified Conservation Contribution **e** ☒ Other Real Estate **h** ☐ Intellectual Property
c ☐ Equipment **f** ☐ Securities **i** ☐ Vehicles

*Art includes paintings, sculptures, watercolors, prints, drawings, ceramics, antiques, decorative arts, textiles, carpets, silver, rare manuscripts, historical memorabilia, and other similar objects.

**Collectibles include coins, stamps, books, gems, jewelry, sports memorabilia, dolls, etc., but not art as defined above.

Note. In certain cases, you must attach a qualified appraisal of the property. See instructions.

5 (a) Description of donated property (if you need more space, attach a separate statement)		(b) If tangible property was donated, give a brief summary of the overall physical condition of the property at the time of the gift		(c) Appraised fair market value	
A Lot 17 Rocky Face Estates Dalton, Georgia					
B					
C					
D					

	(d) Date acquired by donor (mo., yr.)	(e) How acquired by donor	(f) Donor's cost or adjusted basis	(g) For bargain sales, enter amount received	See instructions	
					(h) Amount claimed as a deduction	(i) Date of contribution
A						
B						
C						
D						

Part II Taxpayer (Donor) Statement—List each item included in Part I above that the appraisal identifies as having a value of \$500 or less. See instructions.

I declare that the following item(s) included in Part I above has to the best of my knowledge and belief an appraised value of not more than \$500 (per item). Enter identifying letter from Part I and describe the specific item. See instructions. ►

Signature of taxpayer (donor) ►

Date ►

Part III Declaration of Appraiser

I declare that I am not the donor, the donee, a party to the transaction in which the donor acquired the property, employed by, or related to any of the foregoing persons, or married to any person who is related to any of the foregoing persons. And, if regularly used by the donor, donee, or party to the transaction, I performed the majority of my appraisals during my tax year for other persons.

Also, I declare that I perform appraisals on a regular basis; and that because of my qualifications as described in the appraisal, I am qualified to make appraisals of the type of property being valued. I certify that the appraisal fees were not based on a percentage of the appraised property value. Furthermore, I understand that a false or fraudulent overstatement of the property value as described in the qualified appraisal or this Form 8283 may subject me to the penalty under section 6701(a) (aiding and abetting the understatement of tax liability). In addition, I understand that I may be subject to a penalty under section 6695A if I know, or reasonably should know, that my appraisal is to be used in connection with a return or claim for refund and a substantial or gross valuation misstatement results from my appraisal. I affirm that I have not been barred from presenting evidence or testimony by the Office of Professional Responsibility.

Sign**Here**

Signature ►

Title ►

Date ►

Business address (including room or suite no.)

Identifying number

City or town, state, and ZIP code

Part IV Donee Acknowledgment—To be completed by the charitable organization.

This charitable organization acknowledges that it is a qualified organization under section 170(c) and that it received the donated property as described in Section B, Part I, above on the following date ►

Furthermore, this organization affirms that in the event it sells, exchanges, or otherwise disposes of the property described in Section B, Part I (or any portion thereof) within 3 years after the date of receipt, it will file **Form 8282**, Donee Information Return, with the IRS and give the donor a copy of that form. This acknowledgment does not represent agreement with the claimed fair market value.

Does the organization intend to use the property for an unrelated use?

► ☐ Yes ☐ No

Name of charitable organization (donee)

Employer identification number

The City of Dalton

Address (number, street, and room or suite no.)

City or town, state, and ZIP code

Authorized signature

Title

Date



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 9/16/19

Agenda Item: Contract Amendment with Kenneth Robertson

Department: Airport

Requested By: Andrew Wiersma – Airport Manager

Reviewed/Approved by City Attorney? Yes

Cost: \$0

Funding Source if Not in Budget

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Requesting approval for an amendment to the current contract with Mr. Kenneth Robertson which allows him to graze cattle and harvest hay on City-owned Airport Property. The existing contract has saved the City from the expense of keeping large portions of Airport property mowed and maintained. Mr. Robertson wishes to add additional property to the existing agreement. Most of the requested additional property was acquired in the last 5 years by the City of Dalton in property acquisitions for tree removal projects at the airport. The Airport Authority has a good working relationship with

Mr. Robertson and wishes to add the additional property to the existing agreement.

GRAZING/HAY HARVESTING LEASE AGREEMENT

THIS LEASE agreement is made and entered into on this ____ day of _____ by and between the City of Dalton, a Georgia Municipal Corporation, hereinafter referred to as "CITY", and Kenneth Robertson, hereinafter referred to as "LESSEE".

WHEREAS, CITY owns certain real property upon which the Dalton Airport Authority operates the City of Dalton Municipal Airport; and

WHEREAS, LESSOR desires to harvest hay and graze cattle on certain areas adjacent to the airport; and

WHEREAS, CITY desires to keep the airport runway area free of tall grass and brush and to relieve the CITY from the cost and burden of maintaining said grass areas; and

WITNESSETH: That the parties hereto for the considerations hereinafter mentioned covenant and agree as follows

1. PREMISES: CITY hereby leases to LESSEE that certain area identified in yellow and orange on the attached aerial map identified as Exhibit "A" located at the Dalton Municipal Airport, Dalton, Georgia (the "Premises").

2. USE OF PREMISES: LESSEE shall use and occupy the Premises in conformity with all law, statutes, ordinances, rules, restrictions and orders of the federal, state or municipal governments or agencies thereof having jurisdiction over the use of the Premises. The Premises shall be used only for the grazing of cattle and/or the harvesting (but not storage) of hay by LESSEE and for no other purposes.

3. TERM: This Lease shall be for one (1) year commencing on the ____ day of _____, 20__ unless otherwise terminated as provided for herein. This Lease shall automatically extend for additional terms of one year each unless terminated by Notice from either party.

4. RENT: In lieu of the payment of cash proceeds, LESSEE shall, at his own expense, keep the grass, brush and undergrowth on the Premises cut to a reasonable level as determined by the CITY using machine equipment and/or grazing of cattle and/or harvesting of hay during the term of this Lease.

5. SURRENDER OF PROPERTY: LESSEE shall, not later than the last day of this Lease Agreement, or if sooner terminated by CITY or LESSEE, surrender possession of the Premises and remove all equipment and cattle and all other personal

property from said Premises, and repair all damage done by or in connection with the LESSEE's use of the Premises. The Premises shall be surrendered in as good condition as it was at the beginning of the lease term. All property of LESSEE remaining on the Premises after the last day of the term of this lease shall be conclusively deemed abandoned and may be removed by the CITY and LESSEE reimburse CITY for the cost of such removal. CITY may have any such property stored at LESSEE'S risk and expense. All permanent improvements to the Premises shall become the property of the CITY after the last day of the Lease term.

6. LESSEE COVENANTS: LESSEE covenants and agrees: (a) to use the Premises in a safe, careful and lawful manner; (b) to report in writing to the CITY any defective condition known to LESSEE which the CITY is required to repair; (c) to promptly repair any damage to the Premises which is made necessary by any act of LESSEE, its employees, agents, patrons or invitees. Provided, however, at its option, the CITY may elect to make such repairs and LESSEE shall promptly reimburse CITY for such cost of repair (including CITY's internal costs); (d) to keep the Premises in a clean and orderly condition; and (e) to permit CITY and its employees and agents access to the Premises at all reasonable times for the purposes of operation of the airport and for inspecting the Premises and making agreed upon alterations.

7. INDEMNITY: LESSEE shall indemnify CITY from and hold CITY harmless against all claims, demands and judgments for loss, damage or injury to person or property, resulting from or incurring by reason of the use, occupancy or non-occupancy of the Premises or by the negligence or willful acts of LESSEE, its agents, officers, employees, invitees or licensees and from all expenses incurred by CITY as a result thereof including, without limitation, reasonable attorneys' fees and expenses and court costs, except if arising from or caused by the sole fault or negligence of CITY or any of CITY's employees, agents or representatives acting on behalf of the CITY.

LESSEE agrees that all personal property that may be at any time in the Premises shall be at LESSEE's sole risk or at the risk of those claiming through LESSEE and that CITY shall not be liable for any damage to or loss of such personal property except if arising from or caused by the sole fault or negligence of CITY.

8. REPAIR AND MAINTENANCE OF PREMISES: During the term of this Lease, CITY shall not be required to maintain the Premises in such a condition to permit LESSEE's use of the Premises. CITY shall be under no obligation to inspect the Premises and LESSEE shall promptly report to CITY in writing any defective condition known to LESSEE which CITY is required under this paragraph to repair. Failure by the LESSEE to report such condition shall relieve CITY from any liability arising out of such condition.

9. ALTERATIONS OR IMPROVEMENTS: LESSEE may not make, nor may it permit to be made, permanent alterations or improvements to the Premises without the prior written consent of the CITY. Any temporary alterations or improvements shall be made in accordance with applicable ordinances, codes, and regulations, and, only upon the advance written permission of the CITY. Upon request of the CITY, LESSEE shall remove from Premises all temporary alterations or improvement prior to the termination of this Lease.

10. **DAMAGE AND DESTRUCTION:** If the Premises are destroyed by storm, fire, lightening, earthquake or other casualty, this Lease, and all rights and obligations arising hereunder, shall terminate as of the date of such destruction. CITY shall have no obligation to restore the Premises to the same condition as before such damage.

11. **SUBLEASE OR ASSIGNMENT:** LESSEE may not sublease all or any portion of the Premises without the prior written permission of CITY.

12. **LESSEE'S DEFAULT:** The occurrence of any one or more of the following events shall be a default and breach of this Lease by LESSEE: (a) LESSEE fails to maintain the Premises as required by the Lease as determined by the CITY and does not remedy such default within five (5) days of written notice thereof, (b) LESSEE vacates or abandons, or fails to occupy for a period of thirty (30) days the Premises or any substantial portion thereof, or (c) LESSEE breaches any of its obligations hereunder and fails to cure such breach within ten (10) days of written notice of breach from CITY.

Upon the occurrence of any event of default, CITY shall have the following rights and remedies, in addition to those allowed by law, any one or more of which may be exercised without further notice to or demand upon LESSEE:

(a) CITY may re-enter the Premises and cure any default of LESSEE, in which event LESSEE shall reimburse CITY as additional rent for any cost and expenses that CITY may incur to cure such default. CITY shall not be liable to LESSEE for any loss or damage that LESSEE may sustain by reason of CITY's action, regardless of whether caused by CITY's negligence or otherwise.

(b) CITY may terminate this Lease or LESSEE's right to possession under this Lease as of the date of such default, in which event: (1) neither SUBLESSEE nor any person claiming under or through LESSEE shall thereafter be entitled to possession of the Premises; and LESSEE shall immediately thereafter surrender the Premises to CITY; (2) CITY may re-enter the Premises and remove LESSEE or any other occupants of the Premises by force, summary proceedings, ejectment or otherwise, and may remove their effects, without prejudice to any other remedy which CITY may have for possession; or (3) continue this Lease in full force and effect. LESSEE shall remain liable for payment of all charges and costs imposed on LESSEE herein, in the amounts, and at the times and upon the conditions as.

13. **NON-WAIVER OF DEFAULT:** The failure or delay by either party hereto to enforce or exercise at any time any of the rights or remedies or other provisions of this Lease shall not be construed to be a waiver thereof, not affect the validity of any part of this Lease or the right of either party thereafter to enforce each and every such right or remedy or other provision. No waiver of any default or breach of the Lease shall be held to be a waiver of any other default and breach.

14. **NOTICES:** Any notice required or permitted to be given under this Lease or by law shall be deemed to have been given if reduced in writing and delivered in person or mailed by

certified mail, return receipt requested, postage prepaid to the party who is to receive such notice.

Such notice to CITY shall be mailed to: City Administrator
 P.O. Box 1205
 Dalton, GA 30722-1205

Such notice to LESSEE shall be mailed to: Kenneth Robertson
 323 Gaines Road
 Dalton, GA 30721
 706-618-1346

When so mailed, the notice shall be deemed to have been given as of third (3rd) day after the date it was mailed. The addresses may be changed by giving written notice thereof to the other party.

15. MISCELLANEOUS PROVISIONS:

(a) Governing Law; Venue. This Lease is being executed and delivered in the State of Georgia and shall be construed and enforced in accordance with the laws of that state. The exclusive venue for any action arising out of this Lease shall be the Superior Court of Whitfield County Georgia, and the parties hereby waive all personal jurisdictional defenses pertaining to such venue.

(b) Successors and Assigns. This Lease and the respective rights and obligations of the parties hereto shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties. LESSEE shall not assign its rights or obligations under this Lease without the prior written consent of the CITY.

(c) Severability of Invalid Provisions. If any provision of this Lease shall be deemed invalid, void or unenforceable, the remaining provisions hereof shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

(d) Quiet Enjoyment. If and so long as LESSEE performs or observes all of the terms, conditions, covenants and obligations of this Lease required to be performed or observed by it hereunder, LESSEE shall at all times during the term hereof have the peaceable and quiet enjoyment, possession, occupancy and use of the Premises.

(e) Surrender of Premises. Upon the expiration or earlier termination of this Lease or upon the exercise by CITY of its right to re-enter the Premises without terminating this Lease, LESSEE shall immediately surrender the Premises to CITY, together with all alterations, improvements and other property as provided elsewhere herein.

(f) Complete Agreement; Amendments. This Lease constitutes the entire agreement between the parties hereto; it supersedes all previous understandings and agreements between the parties, if any, and no oral or implied representation or understanding shall vary its terms, and it

may not be amended except by written instrument executed by both parties hereto.

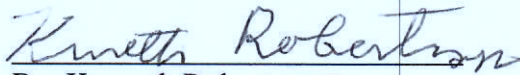
(g) Remedies Cumulative. All rights, powers, and privileges conferred hereunder upon the parties hereto shall be cumulative, but not restrictive to those given by law.

(h) Time is of the Essence. Time is of the essence of this Lease in each and all of its provisions.

(i) Attorney Fees. If any provision of this agreement must be enforced by CITY against LESSEE, then CITY shall be entitled collect reasonable attorney's fees against LESSEE in addition to any other damages.

IN WITNESS WHEREOF, the parties hereto have executed this Lease as of the date and year first above written.

LESSEE:



By: Kenneth Robertson

CITY OF DALTON, GEORGIA

By: _____
AUTHORIZED SIGNATURE

Exhibit "A"

