



**HISTORIC PRESERVATION COMMISSION
THURSDAY, OCTOBER 10, 2019
9:00 AM
DALTON CITY HALL**

AGENDA

Call to Order

Minutes

- [1.](#) Called Meeting Minutes of August 23, 2019 and September 23, 2019

New Business

- [2.](#) Steve & Tammy Herndon - 401 Valley Dr. - Docket 119-HPC
Replace all Exterior Windows
- [3.](#) Rowland Albertson - 603 Kenilworth Ct. - Docket 120-HPC
Add Gable Roof over Deck to Enclose Screened in Porch
- [4.](#) Rodney Kendrick - 507 W. Walnut Ave. - Docket 121-HPC
Install Wooden Privacy Fence in Backyard

Miscellaneous Business

5. Discussion of Downtown Historic District Boundaries
6. Discussion of Proposed Boundary Map for Crown Mill Historic District
- [7.](#) Discussion of Updating Matrix and COA Application and Certificate

Announcements

8. Next HPC Meeting - November 14, 2019

Adjournment



HISTORIC PRESERVATION COMMISSION
CALLED MEETING MINUTES
AUGUST 23, 2019
9:00 A.M.
DALTON CITY HALL

Members Present:

Jeff Granillo, John Hutcheson, Reed Fincher, Cathy Snyder

Others Present:

Kimberley Witherow, Greg Williams, George Woodward, John Davis

Call to order:

A quorum was present.

John Davis – 101 & 103 W. Waugh St. – Docket 115-HPC & 116-HPC

John Davis presented his request to install new aluminum bronze framing windows with divided glass similar to what he has done at 308 and 310 S. Hamilton St. Repair or remove the spandrel glass tiling above the windows and remove the metal awnings and replace the end door with a solid door.

On motion by Cathy Snyder, second by John Hutcheson, the request was approved as submitted. All were in favor.

John Davis – 267 N. Hamilton St. – Docket 117-HPC

John Davis presented his request to replace the storefront glass at 267 N. Hamilton Street with bronze frame storefront windows on the first floor only, repaint the stripe above the awning, and repair and paint the awning. The side window will be split or solid.

On motion by Cathy Snyder, second by John Hutcheson, the request was approved as presented. All were in favor.

Miscellaneous:

Mr. Davis stated he would like to renew the COA (Docket 79-HPC) for the Peacock Alley roof for another 6 months. On motion by Jeff Granillo, second by Cathy Snyder, the renewal was approved.

Adjournment:

There being no further business, the meeting was adjourned at 9:40 A.M.

Signed:

Jeff Granillo, Chairman

Kimberley Witherow, Secretary



HISTORIC PRESERVATION COMMISSION
CALLED MEETING MINUTES
SEPTEMBER 23, 2019
9:00 A.M.
248 N. HAMILTON STREET

Members Present:

John Hutcheson, Reed Fincher, Joanne Lewis, Cathy Snyder, Kathryn Sellers

Others Present:

Kimberley Witherow, George Woodward, Juan Lama

Call to order:

A quorum was present.

Juan Lama – 248 N. Hamilton Street – Docket 118-HPC

The Commission met on-site with the property owner, Juan Lama.

The Commission reviewed the modifications requested by the applicant and approved the following changes:

Approval of bronze aluminum frame windows previously installed on the upper back of the building and vinyl clad double hung windows on the upper north side of the building due to fire code concerns and the attempt to match the original windows. The commission noted due to this special consideration and circumstance, it doesn't set a precedent.

On motion by Cathy Snyder, second by Joanne Lewis, the request was approved as presented.

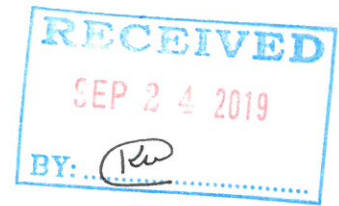
Adjournment:

There being no further business, the meeting was adjourned at 9:45 A.M.

Signed:

Jeff Granillo, Chairman

Kimberley Witherow, Secretary



Application for Certificate of Appropriateness

☐ Pre-Application
☐ Preliminary site visit request
☒ Application

Date Received 9/24/2019
Hearing scheduled _____

DESIGNATED PROPERTY:

Location of Property (include street address if available): 401 Valley Drive Dalton

Tax Map Identification: 12-237-09-017

Name of Applicant: Steve & Tammy Herndon

Doing Business as (if applicable): Herndon Properties, LLC

Address of Applicant: 522 N. Elm Street Dalton, GA 30721

Phone: (706) 259-7300 Work _____ Home _____

Relationship of Applicant to Property (Lessee, owner): Owner

Architect: n/a

Address: _____ Phone: _____

Contractor: Herndon Construction, LLC

Address: 522 N. Elm Street Dalton, GA 30721 Phone: (706) 259-7300

Type of Building

☐ Single Family
☐ Commercial
☒ Two Family
☐ Garage
☐ Multi-Family
☐ Office Building

Proposed Work

☐ Addition to existing structure
☒ Repair
☐ Fence/Wall
☐ Parking
☐ Demolish/Move

☐ Alteration to existing structure
☐ New Construction
☐ Landscaping
☐ Sign/Advertising
☐ Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: No

Page two

Who will represent applicant before the Historic Preservation Commission:

Name: Steve Herndon

Title or relationship to applicant: Owner

Address: 522 N. Elm Street Dalton, GA 30721

Phone: _____

General description of each modification or improvement:

The property at 401 Valley Drive has fallen into disrepair. Herndon Properties, LLC

recently acquired the property and intends to renovate the two unit home. The first item

needing attention are the existing windows, which are rotted and in need of

replacement. We would like to replace ALL the exterior windows.

Why is work planned? Disrepair - specifically rot

OLD WORN OUT ROOF

What materials will be used? NeveRot sashes from Central Woodwork, Inc.

See attached literature.

REPLACE ROOF SHINGLES W/ CHARCOAL ARCHITECTURAL SHINGLE

How will the work be performed and what methods of application will be used? _____

remove old windows and install new windows.

REMOVE OLD SHINGLE AND REPLACE,

Will the existing appearance be the same or different? _____

Dif

Explain: _____

Our intent is to replace the existing windows with a window sash without a grid OR

with a grid, whichever the commission prefers.

REPLACE OLD ROOF

When is the work to begin? 10/01/2019

What is the anticipated completion date? 04/30/2020

Signature or owner (where applicable):



Name: Steve Herndon

Print or type

Signature of applicant or agent: _____

Name: _____

Print or type

Mail completed application with supporting documentation to:

City of Dalton, Administration Dept. PO Box 1205, Dalton, GA 30722

Received by K. Withersow **TO BE COMPLETED BY CITY STAFF:**

Date 9-24-19

Docket No. 119-HPC

Tax Map Identification _____

Qualifies for Administrative Review: ☐ Yes ☒ No



Current street view



401 Valley Dr.



401 Valley Dr.



401 Valley Dr.



NEVERROT™

WINDOWS BY CENTRAL WOODWORK



WEATHER RESISTANT



CLASSIC LOOK



ENERGY EFFICIENT

NEVEROT

SUPERIOR DESIGN

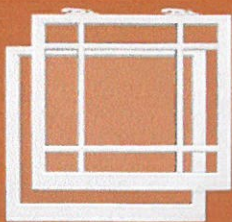
FOR NEW CONSTRUCTION & RENNOVATION

WHY LET YOUR HOME'S WINDOWS BE SUBJECT TO MOISTURE, ROT, AND INFESTATION...?

For decades, Central Woodwork has been a leader in the millwork industry helping customers build homes that stand the test of time. In the design and creation of our NEVEROT™ windows, we've brought those years of experience to the forefront to continue providing our customers the finest products available.

WHAT MAKES OUR WINDOWS UNIQUE IS THE CHOICE AND DESIGN OF OUR MATERIALS.

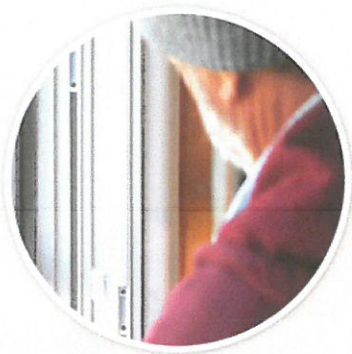
In place of wood components, NEVEROT™ embraces the future with **extruded cellular PVC** giving our windows improved durability that a wood window simply cannot match. Cellular PVC is naturally resistant to decay and infestation by insects. With traditional and contemporary profile options available, NEVEROT™ combines all the benefits of cellular PVC with premium aesthetics and timeless character.



SAVE THE WINDOW SASH-PACK REPLACEMENT KIT

For those window units that still have structurally sound frames, NEVEROT™ replacement sash-packs offer homeowners a simple, cost-effective means to repair or upgrade their existing windows.





**ROT-PROOF
ENGINEERING**



**TAILORED
DESIGN**

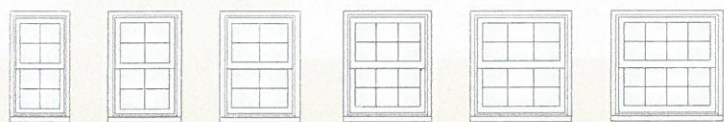


**ENERGY EFFICIENT
MATERIALS**

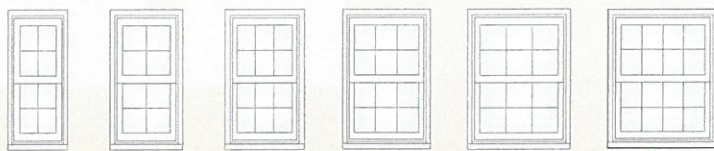
DESIGN YOUR WINDOWS

Choosing the right NEVEROT™ windows for your home is easy. Standard sized openings (shown below) provide a quick and economical option that still allows you to choose your SDL profile as well as the profile of the window case. **For unique openings and applications, custom sizes are also available.**

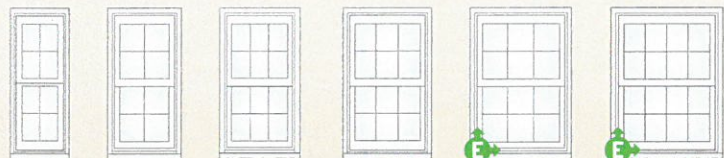
DOUBLE-HUNG SASH OPTIONS = MEETS EGRESS



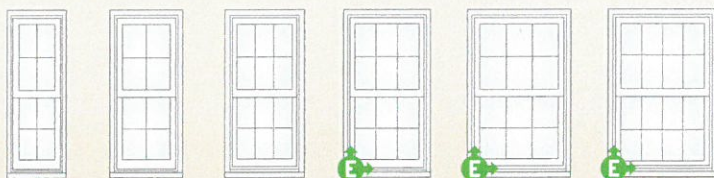
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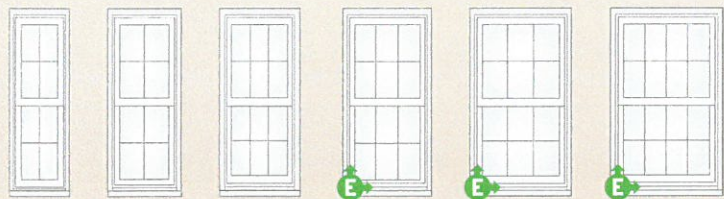
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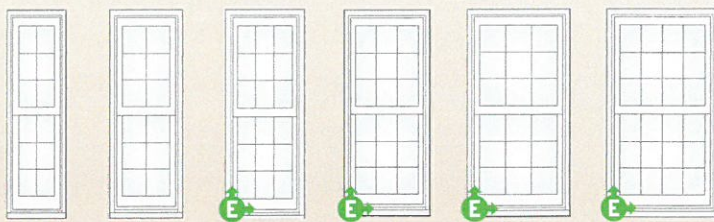
1846 2046 2446 2846 3046 3446



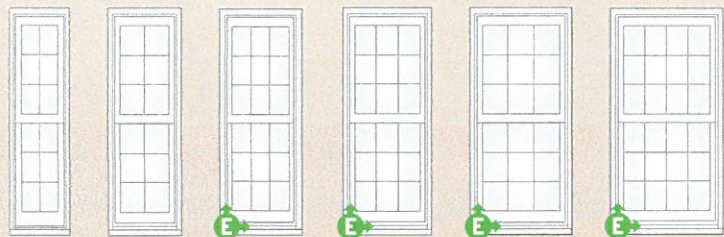
1852 2052 2452 2852 3052 3452



1856 2056 2456 2856 3056 3456



1862 2062 2462 2862 3062 3462



1866 2066 2466 2866 3066 3466

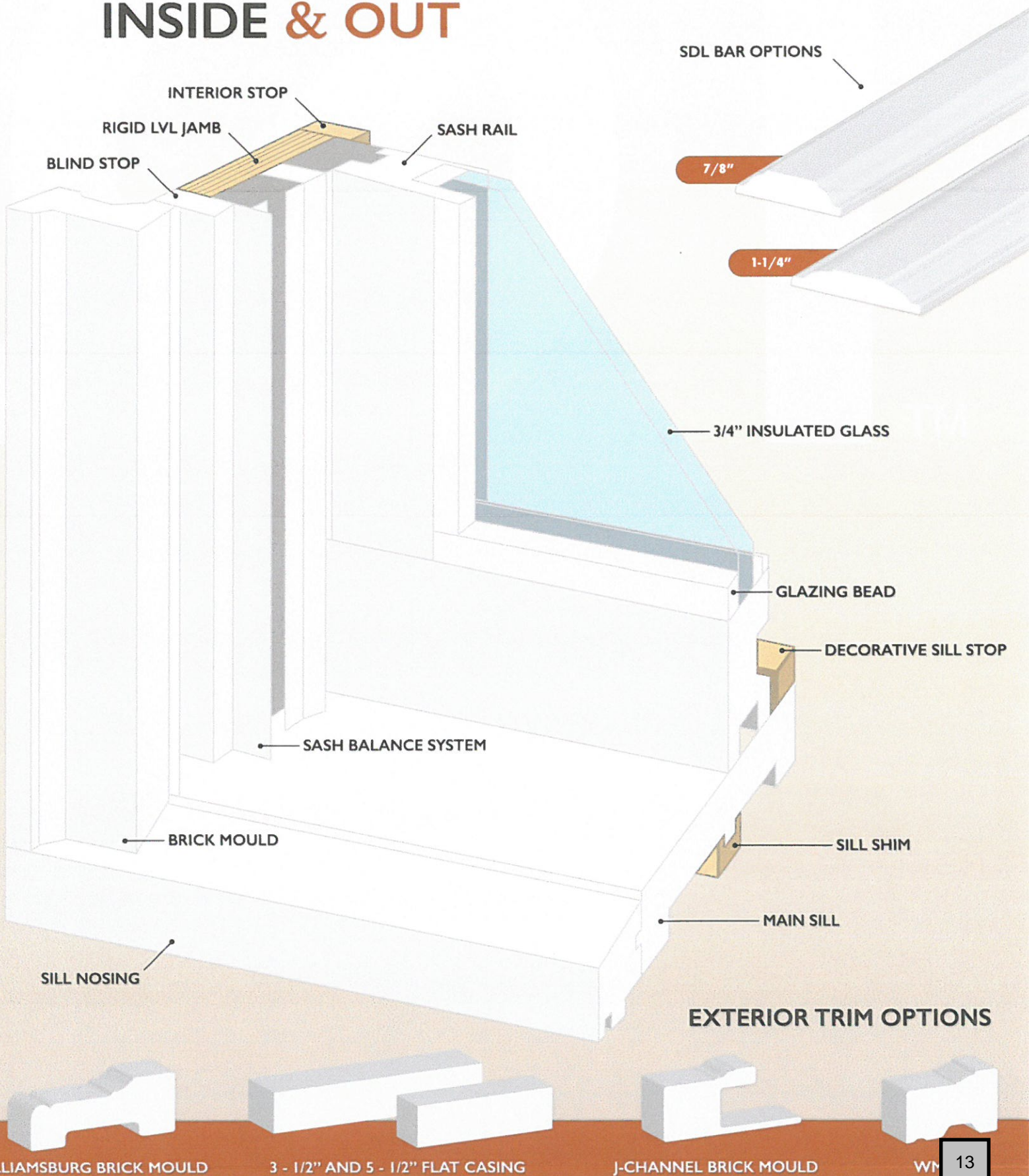
PICTURE SASH OPTIONS



4040 4046 5046 6046 4052 5052 6052 4062 5062

INNOVATIVE MATERIALS

INSIDE & OUT





NEVEROT™ TECHNICAL SPECIFICATIONS

FRAME

All of the components of our window frames that are exposed to the elements are constructed of cellular PVC to resist rot and decay. The standard jamb width is 4-9/16" and constructed of LVL (laminated veneer lumber) to maintain strength and rigidity. NEVEROT™ WM-180 2" brick mould exterior casing is standard. Inside wood stops are applied.

SASH

Made of 1-3/8" thick. NEVEROT™ cellular PVC. Insulated glass available in both clear IG and low-e. Double-hung sashes have finger grooves in top and bottom sash for easy operation. Windows include tilt-in removable sashes for easy cleaning and are available with 7/8" or 1-1/4" wide SDL (simulated divided lites), GBG (grille between glass) or single lite designs.

BALANCE

White vinyl jambliner with user-friendly, silenced spring balance designed to make installation and removal of sash easy and less prone to damage than traditional balances.

WEATHERSTRIP

Bulb type at top, bottom and check rail.

LOCK

White cam lever sash lock included on all units. Units 2/4 and wider have two locks each.

PAINTING INSTRUCTIONS

Paint the exterior of window with a high quality oil, latex or polyurethane coating after cleaning with denatured alcohol. Window does not require priming, although it is recommended you follow the paint manufacturer's instructions as a bonding primer may be needed. Reference the limited product warranty for more information.

NFRC MATERIAL RATINGS

	LOW-E	CLEAR IG
IG Thickness	3/4"	3/4"
U-Value	0.31	0.44
Solar Heat Gain Coefficient	0.28	0.57
Visual Transparency	0.51	0.58

EGRESS INFORMATION

MINIMUM SIZE MEETING EGRESS: 2-8 X 5-2 OR 3-0 X 4-6

Local codes may differ from IRC requirements; always refer to the codes in your area for complete requirements and check with local officials to ensure compliance before installation.

LIMITED PRODUCT WARRANTY

Central Woodwork, Inc. warrants the NEVEROT cellular PVC window manufactured after May 1, 2006 to be free from defects in workmanship and materials that, under normal condition, impair the operation or prevent proper usage of the window for a period of 2 years from the date of the original installation to the original purchaser/homeowner.

SPECIFIC COMPONENTS OF THE NEVEROT WINDOW ARE WARRANTED AS FOLLOWS:

10 YEARS ON INSULATED GLASS

We warrant the insulated glass in the NEVEROT window against obstruction of vision due to failure of the seal other than through glass breakage for a period of 10 years from the date of manufacture to the original purchaser/homeowner. In the event glass is replaced according to the terms of this limited warranty the replacement glass is warranted only for the remainder of the warranty period applicable to the original glass.

20 YEARS ON CELLULAR PVC COMPONENTS

We warrant to the original purchaser/homeowner the PVC components to remain free from rot, warp, blister, or corrosion under normal conditions for 20 years from the date of manufacture.

This Limited Warranty for the NEVEROT window will become void when any of the following conditions are found:

- » Damage from accident, abuse or lack of care and/or maintenance.
- » Failure to paint the exterior and interior of the product with standard oil/latex paint.
- » Improper installation.
- » Improper use in a way other than that for which it was intended.
- » Alteration of the unit from its original manufactured condition.
- » Installation in a non-vertical position.
- » Installation in a high moisture environment such as a sauna or enclosed swimming pool.
- » Condensation is present or damage as a result of condensation.
- » Application of film or decals such as window tints to the glass.
- » Application of any finish (paint, varnish, etc.) to vinyl jambliners
- » Any unit having over thirty-five (35) square feet of continuous insulated glass surface area.

WARRANTY CAUTION: Painting this product with darker colors will VOID all warranties. Darker colors absorb heat that may cause instability to the product and are defined as those falling within medium-to-dark LRV (Light Reflective Value) of 56 – 0. For more information on the LRV spectrum, consult with your paint store.

Central Woodwork, Inc. must be immediately notified of any defects or any other concerns about the product. Central Woodwork, Inc. will not be responsible for any cost incurred in replacing or removing units covered under this warranty nor will they be responsible for painting, refinishing or any other activity involved in the replacement and installation of any unit or any damages arising from the same.

There are no implied warranties that extend beyond the foregoing. Central Woodwork, Inc. shall not be liable for consequential, indirect or incidental damage or for any amount in excess of the original invoice price for the product involved, whether the claim is for breach of warranty or negligence.

Timberline® Natural Shadow® Brochure

(RESTL100NS)

Updated: 7/16



*Quality You Can Trust...From
North America's Largest Roofing Manufacturer!™*



Quality You Can
Trust...From
North America's
Largest Roofing
Manufacturer!™

TIMBERLINE® LIFETIME SHINGLES

Natural
Shadow®

Protect your home with Timberline® Shingles — North America's #1-selling shingles!

gaf.com



Color Shown:
Weathered
Wood

"Value & Performance In A
Natural Wood-Shake Look"



Quality You Can
Trust...From
North America's
Largest Roofing
Manufacturer!

gaf.com

More Than Just Coverage On Your Shingles!

Get Automatic Lifetime Protection On Your Entire GAF Roofing System!*

When you install any GAF Lifetime Shingle and at least 3 qualifying GAF accessories, you'll automatically get:

- A Lifetime Ltd. warranty on your shingles and all qualifying GAF accessories!*
- Non-prorated coverage for the first 10 years!*



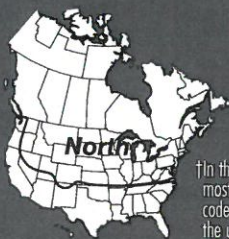
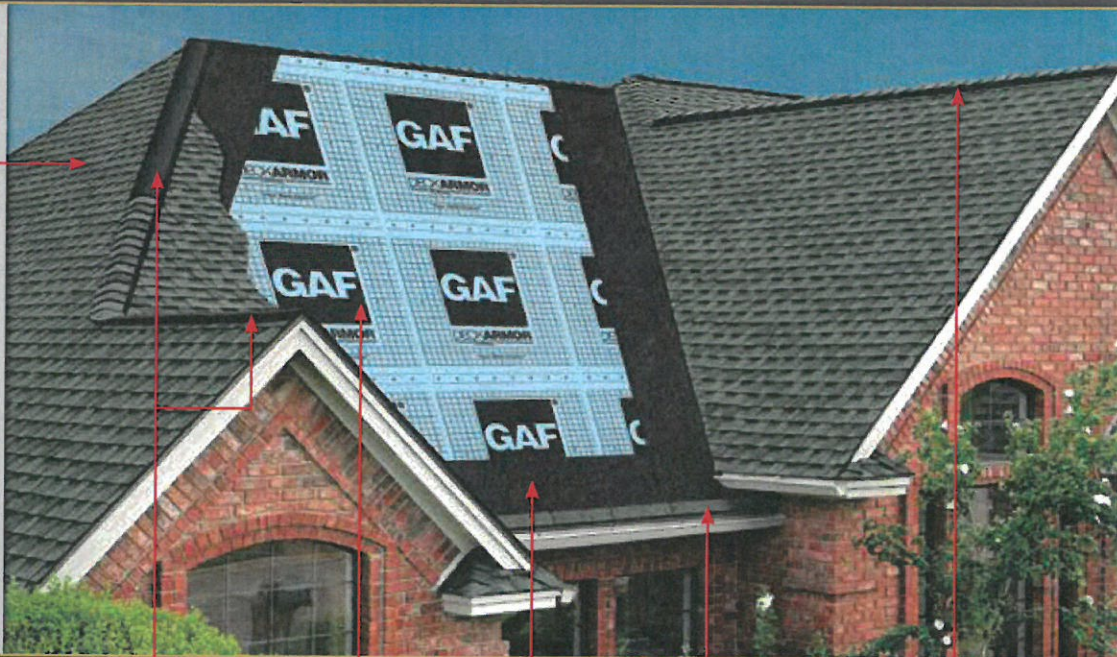
LIFETIME

SHINGLES

GAF offers you many great Lifetime Shingle choices, including **Timberline®** Shingles with Advanced Protection® Shingle Technology. They're the #1-selling shingles in North America!

Advanced Protection® Shingle Technology provides excellent protection for your home while reducing the use of precious natural resources. That's better for your home—and better for the environment!

To learn more about why Advanced Protection® Shingles are your best choice, visit gaf.com/APS/.



In the North,
most building
codes require
the use of
Leak Barrier
at the eaves.



Cobra® Attic Ventilation

Helps remove excess heat and moisture from your attic to promote energy efficiency in your home and help extend the life of your roof.



Roof Deck Protection

Provides an exceptionally strong layer of protection against wind-driven rain; some even allow moisture to escape from your attic. Also, lies flatter for a better-looking roof.



Leak Barrier

Provides exceptional protection against leaks caused by roof settling and extreme weather. Ideal upgrade at all vulnerable areas (including at the eaves in the North!).



Starter Strip Shingles

Saves time, eliminates waste, and reduces the risk of blow-off...and may even help qualify for upgraded wind warranty coverage (see GAF Shingle & Accessory Ltd. Warranty for details).



Ridge Cap Shingles

Enhances the beauty of your home while guarding against leaks at the hips and ridges.



*See GAF Shingle & Accessory Ltd. Warranty for complete coverage and restrictions. The word "Lifetime" refers to the length of coverage provided by the GAF Shingle & Accessory Ltd. Warranty and means as long as the original individual owner(s) of a single-family detached residence (or the second owner(s) in certain circumstances) owns the property where the shingles and accessories are installed. For owners/structures not meeting the above criteria, Lifetime coverage is not applicable. Lifetime Ltd. warranty on accessories requires the use of at least three qualifying GAF accessories and the use of Lifetime Shingles.



The GAF Lifetime Roofing System has earned the prestigious Good Housekeeping Seal, which means that Good Housekeeping stands behind the products in this system. (Refer to Good Housekeeping Magazine for its consumer protection policy. Applicable in U.S. only.)

SALES OFFICES:

NORTHEAST
717-866-8392

CENTRAL
630-296-1980

SOUTHEAST
813-829-8880

SOUTHWEST
972-851-0500

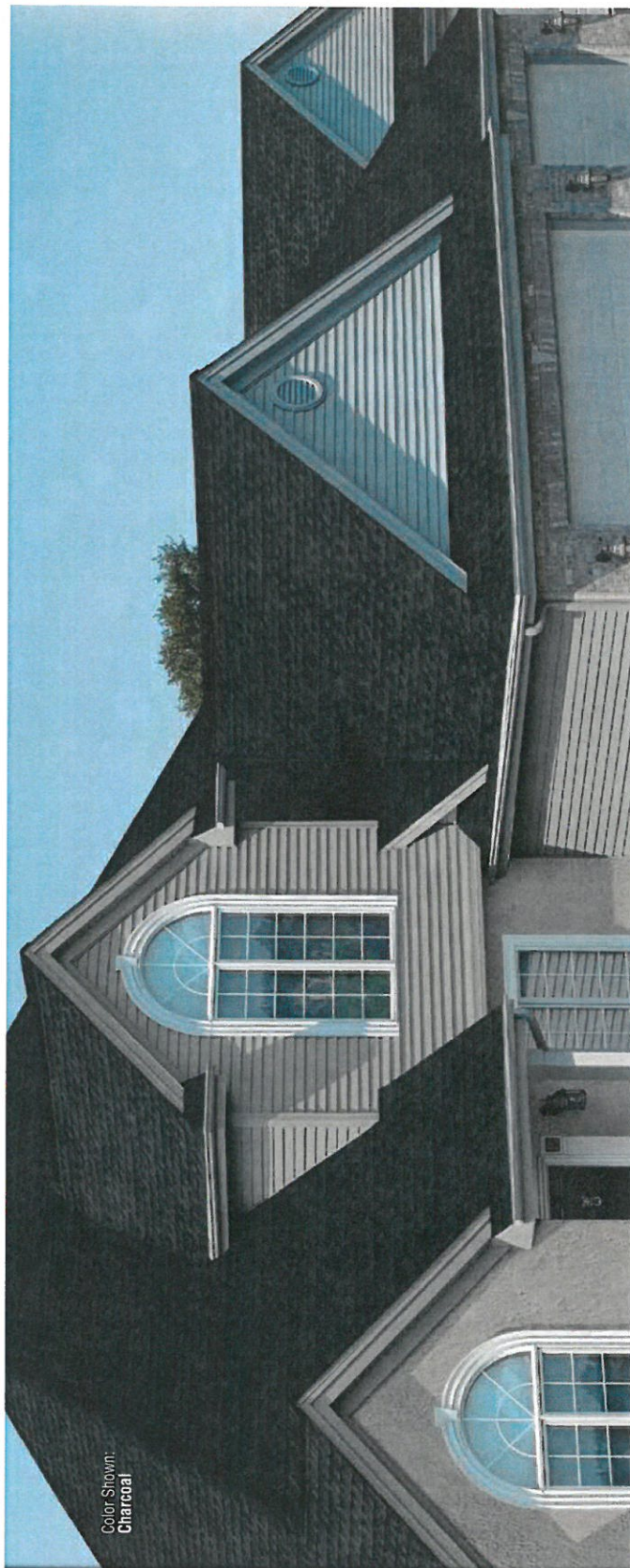
WEST
800-445-9330

CANADA
855-492-8085

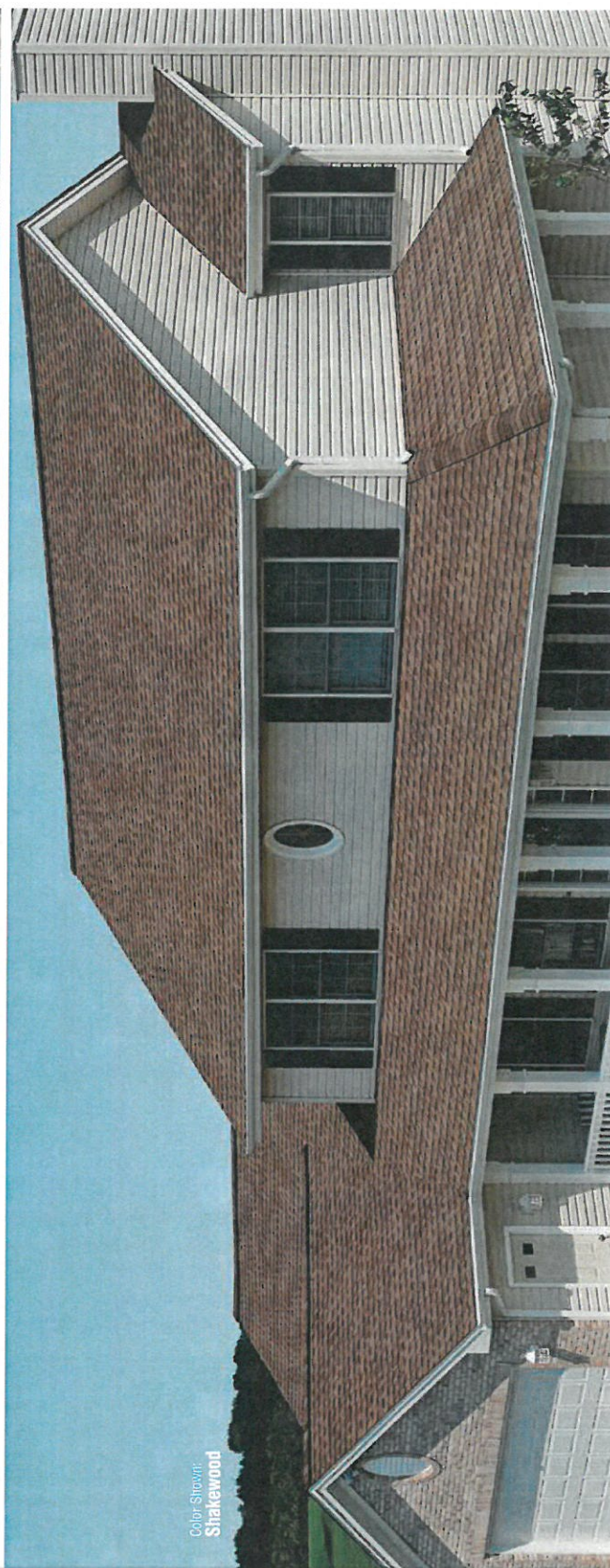
WORLD HQ
973-628-3000



Note: It is difficult to reproduce the color clarity and actual color blends of these products. Before selecting your color, please ask to see several full-size shingles.



Color Shown:
Charcoal



"Timberline® Shingles not only protect your most valuable asset but also beautify your home for years to come."

Color Availability Chart*



*Notes:
 • Arctic White only available in the Shafter area.
 • Hunter Green only available in the Minneapolis and Michigan City areas.
 • Weathered Wood only available in the Baltimore, Meriden and Michigan City areas.
 • Timberline® Natural Shingles® are not available in the Tampa area.



We can help you choose the right shingle for your roof!
 Try GAF's Virtual Home Remodeler at gaf.com. Visualize GAF Shingles on a house like yours—or upload and decorate your own house. Try different siding, trim, and brick colors. It's fun!

*Timberline® Natural Shingles® Arctic White is ENERGY STAR® certified in the U.S., only used rated by the Green Building Council (GBCI). See gaf.com for availability and details. When installed properly, this product will help to reduce energy costs. Actual savings will vary based on geographic location and individual building characteristics. For more information, contact GAF Technical Services at 1.800.426.4111, gs@gaf.com, or call 1.888.524.4111.

Note: It is difficult to reproduce the color clarity and actual color blends of these products. Before selecting your color, please ask to see several full-size shingles.

Timbertex® and Ridglass® Premium Ridge Cap Shingles



Important Warning:
 Timbertex® and Ridglass® Premium Ridge Cap Shingles are designed to complement the color of your Timberline® Shingles. But some contractors cut costs by using the tabs from a 20-year or 25-year 3-tab shingle as your ridge cap. To ensure the closest color consistency for your roof, ask your contractor to use genuine Timbertex® or Ridglass® Premium Ridge Cap Shingles.*

- **Complements Timberline® Colors.** Designed to complement the color of your Timberline® Shingles
- **Strong Protection For Hips & Ridges.** Multi-layer design protects the most vulnerable areas of your roof
- **Perfect Finishing Touch.** Extra-thick designs with massive 8" exposure are 2-3 times thicker (versus typical strip shingles) for a distinctive, upscale look
- **Stays In Place.** Dura Grip® Self-seal Adhesive seals each piece tightly and reduces the risk of shingle blowoff
- **Peace Of Mind.** Up to a lifetime Ltd. warranty when installed on Lifetime Shingle roofs!

*See GAF Shingle & Accessory Ltd. Warranty for complete coverage and restrictions. The most "Lifetime" refers to the length of coverage provided by the GAF Shingle & Accessory Ltd. Warranty and refers to long-term performance, not to the actual number of years the shingles will last. Actual performance may vary under certain circumstances (such as the property where the shingles and accessories are installed, for owner/contractors not meeting the above criteria). Lifetime coverage is not applicable. Lifetime Ltd. warranty on accessories requires the use of all GAF products including GAF Underlayment and the use of Lifetime Shingles.



*These products are not available in all areas. See www.gaf.com/timberline for details.



Ridglass® Premium Ridge Cap Shingles

GAF **TIMBERLINE®** American Harvest
 LIFETIME SHINGLES

Looking For A **Designer Color Blend** For Your Roof? Consider Timberline® American Harvest® Shingles...



Note: This photo is for illustrative purposes only. See gaf.com for restrictions and details.

"Timberline® Shingles not only protect your most valuable asset but also beautify your home for years to come."

Color Availability Chart*



- *Notes:
- Arctic White only available in the Shafter area.
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 - Pewter Gray only available in the Baltimore/Annapolis area.
 - Timberline® Natural Shadow® Shingles are not available in the Tampa area.

We can help you choose the right shingle for your roof!

Try GAF's Virtual Home Remodeler at gaf.com. Visualize GAF Shingles on a house like yours — or upload and decorate your own house. Try different siding, trim, and brick colors. It's fun!



*Timberline® Natural Shadow® Arctic White is E-RECYCLED STAR® certified in the U.S. only and rated by the Green Building Council (GBC) as a LEED Green Building product. For more information, contact GAF Technical Services at 1.800.HOCH411, visit gaf.com, or call 1.888.STAR.YES.

Note: It is difficult to reproduce the color clarity and actual color of these products. Before selecting your color, please ask to see several full-size shingles.

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- **Stays In Place:** Dura Grip™ Self-seal Adhesive seals each piece tightly and reduces the risk of shingle blow-off.
- **Peace Of Mind:** Up to a lifetime ltd. warranty when installed on lifetime Shingle roofs.

See GAF Shingles & Accessories Ltd. Warranty for complete coverage and instructions. The words "Lifetime" and "limited" are used to indicate the duration of the warranty. The warranty is void if the original individual owner(s) of a single-family detached residence (or the named owner(s) in certain commercial applications) does not properly maintain the roof in accordance with the instructions. Lifetime Ltd. warranty coverage requires the use of at least three qualifying GAF accessories and the use of Lifetime Shingles.



*These products are not available in all areas. See gaf.com for availability by state.

GAF **TIMBERLINE**
LIFETIME SHINGLES

"Colors From The Heartland Of America"

Looking For A
Designer Color Blend
For Your Roof?
Consider
Timberline®
American Harvest®
Shingles...



Note: This product is not available in all areas. See gaf.com for availability and colors.



Quality You Can Trust...From North America's Largest Roofing Manufacturer!

gaf.com

More Than Just Coverage On Your Shingles!

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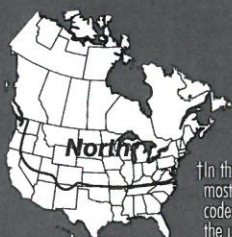
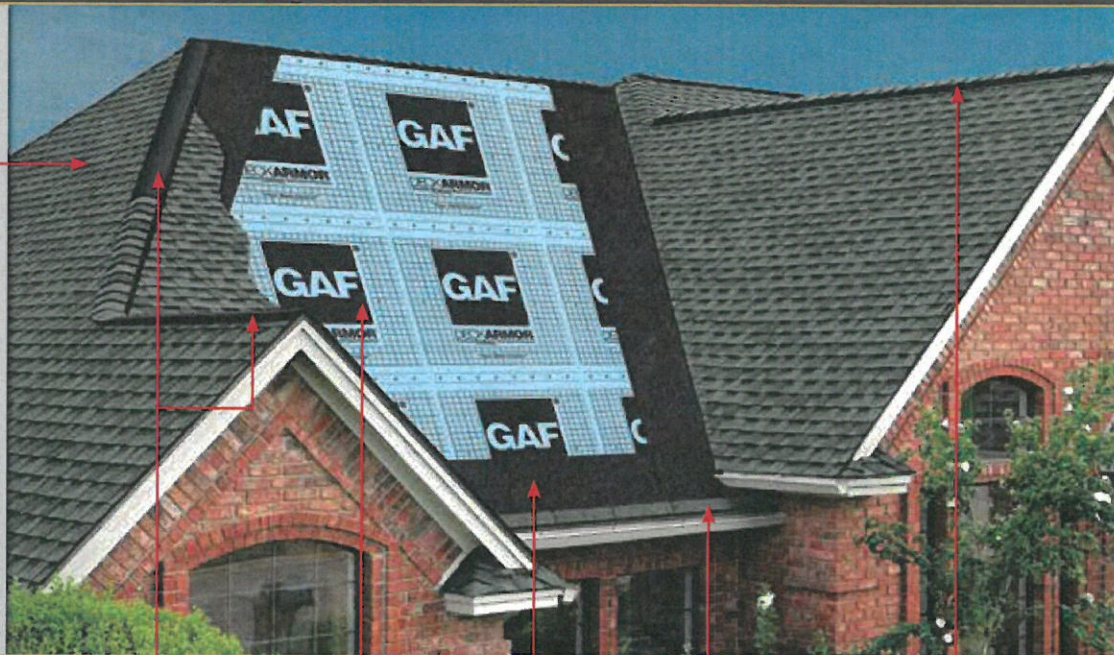
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In the North, most building codes require the use of Leak Barrier at the eaves.



Cobra® Attic Ventilation

Helps remove excess heat and moisture from your attic to promote energy efficiency in your home and help extend the life of your roof.



Roof Deck Protection

Provides an exceptionally strong layer of protection against wind-driven rain; some even allow moisture to escape from your attic. Also, lies flatter for a better-looking roof.



Leak Barrier

Provides exceptional protection against leaks caused by roof settling and extreme weather. Ideal upgrade at all vulnerable areas (including at the eaves in the North).



Starter Strip Shingles

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Ridge Cap Shingles

Enhances the beauty of your home while guarding against leaks at the hips and ridges.



*See *GAF Shingle & Accessory Ltd. Warranty* for complete coverage and restrictions. The word "Lifetime" refers to the length of coverage provided by the *GAF Shingle & Accessory Ltd. Warranty* and means as long as the original individual owner(s) of a single-family detached residence (or the second owner(s) in certain circumstances) owns the property where the shingles and accessories are installed. For owners/structures not meeting the above criteria, Lifetime coverage is not applicable. Lifetime Ltd. warranty on accessories requires the use of at least three qualifying GAF accessories and the use of Lifetime Shingles.



2013-2014
WOMEN'S CHOICE AWARD
9 OUT OF 10 CUSTOMER RECOMMENDED
ROOFING PRODUCTS



The GAF Lifetime Roofing System has earned the prestigious Good Housekeeping Seal, which means that Good Housekeeping stands behind the products in this system. (Refer to Good Housekeeping Magazine for its consumer protection policy. Applicable in U.S. only.)

SALES OFFICES:

NORTHEAST
717-866-8392

CENTRAL
630-296-1980

SOUTHEAST
813-829-8880

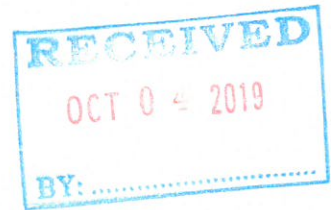
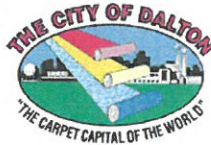
SOUTHWEST
972-851-0500

WEST
800-445-9330

CANADA
855-492-8085

WORLD HQ
973-628-3000





Application for Certificate of Appropriateness

☐ Pre-Application
☐ Preliminary site visit request
☒ Application

Date Received 10-4-19
Hearing scheduled _____

DESIGNATED PROPERTY:

Location of Property (include street address if available): _____

603 KENILWORTH CT

Tax Map Identification: _____

Name of Applicant: ROWLAND ALBERTSON

Doing Business as (if applicable): _____

Address of Applicant: SAME

Phone: 706-217-9306 Work _____ Home _____

Relationship of Applicant to Property (Lessee, owner): OWNER

Architect: _____

Address: _____ Phone: _____

Contractor: STANLEY RICHARDSON

Address: _____ Phone: 706-463-1312

Type of Building

☒ Single Family
☐ Commercial
☐ Two Family
☐ Garage
☐ Multi-Family
☐ Office Building

Proposed Work

☒ Addition to existing structure
☒ Repair
☐ Fence/Wall
☐ Parking
☐ Demolish/Move

☐ Alteration to existing structure
☐ New Construction
☐ Landscaping
☐ Sign/Advertising
☐ Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: _____

Page two

Who will represent applicant before the Historic Preservation Commission:

Name: ROWLAND ALBERTSON

Title or relationship to applicant: _____

Address: _____ Phone: _____

General description of each modification or improvement:

REPAIR OF ROT ON GABLES
ONE GABLE PULLED AWAY/ ALLOWING GAP FOR ANIMALS
TO ENTER ATTIC.

ADDITION OF GABLE ROOF OVER SCREEN PORCH,
MAINTAIN EXISTING ROOF/ GABLE APPEARANCE

Why is work planned? NECESSARY/ REPAIR AND
SCREENING DECK

What materials will be used? WOOD

How will the work be performed and what methods of application will be used? _____

Will the existing appearance be the same or different? _____ Explain: _____

EXISTING DECK ON BACK WOULD TIE INTO ROOF
LINE, GABLED + SCREENED

When is the work to begin? ASAP

What is the anticipated completion date? OCT 31ST

Signature or owner (where applicable): [Signature]

Name: ROWLAND ALBERTSON

Print or type

Signature of applicant or agent: _____

Name: _____

Print or type

Mail completed application with supporting documentation to:

City of Dalton, Administration Dept. PO Box 1205, Dalton, GA 30722

TO BE COMPLETED BY CITY STAFF:

Received by: K. Withers Docket No. 120-HPC

Date 10-4-19 Tax Map Identification _____

Qualifies for Administrative Review: ☐ Yes ☒ No

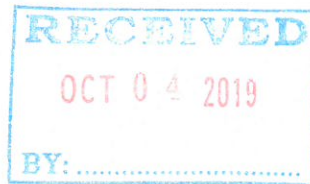












Application for Certificate of Appropriateness

☐ Pre-Application
☐ Preliminary site visit request
☐ Application

Date Received _____
Hearing scheduled _____

DESIGNATED PROPERTY:

Location of Property (include street address if available): 507 W Walnut Ave

Tax Map Identification: _____

Name of Applicant: Rodney Kendrick

Doing Business as (if applicable): _____

Address of Applicant: 507 W Walnut Ave

Phone: 706-217-8958 Work _____ Home _____

Relationship of Applicant to Property (Lessee, owner): owner

Architect: _____

Address: _____ Phone: _____

Contractor: Genard Wilbanks

Address: _____ Phone: _____

Type of Building

☐ Single Family
☐ Commercial
☐ Two Family
☐ Garage
☐ Multi-Family
☐ Office Building

Proposed Work

☐ Addition to existing structure
☐ Repair
☒ Fence/Wall
☐ Parking
☐ Demolish/Move
☐ Alteration to existing structure
☐ New Construction
☐ Landscaping
☐ Sign/Advertising
☐ Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: _____

rmkendrick07@gmail.com

Page two

Who will represent applicant before the Historic Preservation Commission:

Name: Rodney Kendrick

Title or relationship to applicant: owner

Address: 507 W Walnut Ave Phone: 706-217-8958

General description of each modification or improvement:

24' x 6' to 8' privacy fence

Why is work planned? _____

What materials will be used? wood

How will the work be performed and what methods of application will be used? _____

Will the existing appearance be the same or different? ✓ Explain: _____

Fence in backyard along new concrete.

When is the work to begin? ASAP

What is the anticipated completion date? 1 month from date approved.

Signature or owner (where applicable): X

Name: Rodney Kendrick
Print or type

Signature of applicant or agent: _____

Name: _____
Print or type

Mail completed application with supporting documentation to:
City of Dalton, Administration Dept. PO Box 1205, Dalton, GA 30722

Received by Kewithen **TO BE COMPLETED BY CITY STAFF:**
Date _____ Docket No. 121-HPC
Tax Map Identification _____

Qualifies for Administrative Review: ☐ Yes ☒ No









Certificate of Appropriateness Approval Matrix				
ACTION	No Approval Required	*Administration with Documentation	Commission with Documentation	Building Permit
Additions / new construction			X	X
Accessory structures (sheds, garages, etc.)				
Visible from the street/new, any size, or demolition			X	X
Not visible from street		X		X
Awnings and Canopies new installation		X		
Carports (addition or enclosure)			X	X
Curb Cuts		X		X
Decks & Patios				
Repair, same material	X			
New, visible from the street / with structure			X	X
New, not visible from street / non-structure	X			X
Decorative shutters				
New		X		
Replacements, same material and size	X			
Demolitions (part or all of structure)			X	X
Doors / Garage Doors				
New / any location		X		X
Repair, same material / style / size	X			
Change in material or size		X		
Any change in opening			X	X
Driveways				
Same surface	X			
New construction, material change or relocation			X	X
Equipment (antennas, satellite dish 18" or less, etc.)		X		
Exterior Siding (clapboard, stucco, brick, etc.)				
Repair with same materials or repaint	X			
Replacement with new materials			X	X
Exterior façade change				
Replacement of non-historic materials with /orig. configuration		X		X
Fences or gates, new or change in materials		X		X
Repair existing with same materials	X			
Fire Escapes, new or change in materials or location			X	X

Certificate of Appropriateness Approval Matrix (Cont.)				
ACTION	No Approval Required	*Administration with Documentation	Commission with Documentation	Building Permit
Fountains				
Repair with same materials	X			
New or visible from street			X	X
Gutters & downspouts, gutter covers				
Repair or replace existing w/ same materials or add gutter covers	X			
Replacement with new materials		X		
Interiors				
Decorative changes	X			
Ad Valorem Tax Exemption (State Review)			X	
Landscaping				
Visible from the street / minor any change	X			
Visible from the street / major removals or major new plans		X		
Tree removal / mature trees			TREE BOARD	X
Lighting (See Site and Landscape Lighting)				
Mailboxes		X		
Mechanical Systems, HVAC & Window Units, exhaust fans, etc.				
New or relocation		X		X
Replace or repair existing unit with same materials	X			
Painting				
Maintenance or color change	X			
Painting originally unpainted surface		X		
Parking Lots, pavement (see driveways)				
Pools / Hot Tubs / Jacuzzis (rear façade only)		X		X
Porches (see decks & patios)				
Relocation of building or structure			X	X
Repair same material, any part of structure	X			
Re-pointing, repair of masonry		X		
Retaining Walls				
Repair, same material and shape	X			
Install new or removal of existing (visible from street)			X	X
Install new or removal of existing (not visible from street)		X		X
Roof				
Repair, same material	X			
Replace, new materials or shape of shingle		X		

Certificate of Appropriateness Approval Matrix (Cont.)				
ACTION	No Approval Required	*Administration with Documentation	Commission with Documentation	Building Permit
Change shape of roof			X	X
Sheds (See Accessory Structures)				
Walkways				
Repair, same material	X			
New construction, new materials, relocation (visible from street)			X	X
Siding (See Exterior Siding)				
Signs / Plaques			Building Inspector	
Site and Landscaping Lighting				
Repair, same material	X			
New Installation		X		
Solar Collectors, Sky Lights				
Install new, any location		X		X
Repair or replace existing with same materials	X			
Steps				
Install new, any location		X		X
Repair or replace with same materials, same location	X			
Storm Windows and Storm Doors				
Repair or replace, any material	X			
Install new			X	X
Trim (Scrollwork, fascia, porch details, etc.)				
Replace or repair, same material / size / design	X			
New, change in size, design or repair with new materials			X	
Windows				
Repair, same material	X			
Replace, same material, size, shape, configuration, any location		X		X
Replace, with change in size of opening or new material			X	X
* NOTE: Administration Approval will be through committee review which may include:				
	HPC Representative			
	HPC Secretary			
	City Building Inspector			
	City Administration Representative			
	NGRDC Historic Planner			

2.6. Certificate of Appropriateness Approval Matrix-Commercial

Certificate of Appropriateness Approval Matrix - Commercial District				
ACTION	No Approval Required	Administrative Review with Documentation	Commission Review with Documentation	Building Permit Required
Additions / New Construction			x	x
Accessory structures (sheds, garages, etc.)				
Visible from the street/new, any size, or demolition			x	x
Not visible from the street		x		x
Awnings and Canopies (Retain / Repair / Recover / Restore)		x		
Awnings and Canopies (New installation / Design or change form)			x	
Balconies (New installation or repair. See also Windows - new openings)			x	x
Carports (addition or enclosure off rear alleys only)			x	x
Cornices & Coping (Storefront or Upper Façade)				
Retain / Repair with same material (See also Painting)	x			
Restore original configuration with new materials		x		x
New / any location			x	x
Curb Cuts		x		x
Decks and Patios				
Repair, same material	x			
New, visible from street / with structure			x	x
New, not visible from street / non-structure		x		x
Decorative Shutters				
Repair / Replacements, same material and size	x			
New		x		
Demolitions (part or all of structure)			x	x
Doors / Garage Doors				
Retain / Repair with same material (re-painting)	x			
Change in material or size		x		
New / any location			x	x
Any change in opening (Also see Displays - Storefront opening)			x	x
Driveways				
Same surface	x			
New construction, material change or relocation			x	x
Equipment (antennas, satellite 18" or less, HVAC, refrigeration, exhaust, etc.)		x		x
Exterior - Walls, Piers, Upper Façades (clapboard, stucco, brick, etc.)				
Repair with same materials (See also Painting, Re-pointing Masonry)	x			
Replacement with new materials (See also Painting)			x	x
Exterior Façade Change (Including style changes)				
Retain / Repair same material, any part of structure	x			
Replacement of non-historic materials (Restore original config.)			x	x
Façade - Commercial (see Storefront or Exterior Façade Change)				
Façade - Rear (See Rear Façade)				
Fences or gates, retain or repair existing with same materials	x			
Fences or gates, new or change in materials		x		x
Fire Escapes, new or change in materials or location			x	x

(Matrix continues on next page)

A-11

A OVERVIEW
Chapter 2 How to Use These Guidelines
2.6. COA Approval Matrix-Commercial (continued)

Certificate of Appropriateness Approval Matrix - Commercial District				
ACTION	No Approval Required	Administrative Review with Documentation	Commission Review with Documentation	Building Permit Required
Fountains				
Repair with same materials	x			
New or visible from street			x	x
Gutters & downspouts, gutter covers				
Repair or replace existing w/same material or add gutter covers	x			
Replacement with new materials		x		
Install new			x	
Interiors				
Decorative changes	x			
Ad Valorem Tax Exemption (State Review See Appendix)			x	
Historic Rehab Tax Credits (State & NPS Review See Appendix)			x	
Landscaping				
Visible from the street/minor change any	x			
Visible from the street/major removals or major new plans			x	
Tree Removal/mature trees/tree trimming/planting			Tree Board	
Lighting (See Site and Landscape Lighting)				
Mechanical Systems, HVAC & Window Units, exhaust fans, etc.				
Replace or repair existing unit with same materials	x			
New or relocation		x		x
Painting				
Maintenance or color change	x			
Painting originally unpainted surface (or removing paint)		x		
Parking Lots, pavement (see Driveways)				
Pools (rear façade or roof only)		x		x
Porches (see Decks & patios)				
Rear Facade (facing public alley or rear parking facility)				
Service / Delivery Door / Overhead Door (Also see Doors)				
Ramps/Lifts			x	x
Security Devices (Burglar Bars, Alarm Boxes, etc)		x		
Utilities (electric panels, exhaust fans, grease traps, phone, pipes)		x		x
Relocation of building or structure			x	x
Re-pointing, repair of masonry		x		
Retaining Walls				
Repair, same material and shape	x			
Install new or removal of existing (visible from street)			x	x
Install new or removal of existing (not visible from street)		x		x
Roof				
Repair, same material	x			
Replace, new materials or shape of shingle		x		
Change shape of roof			x	x
Sheds (See Accessory Structures)				

(Matrix continues on next page)

2.6. COA Approval Matrix-Commercial (continued)

Certificate of Appropriateness Approval Matrix - Commercial District				
ACTION	No Approval Required	Administrative Review with Documentation	Commission Review with Documentation	Building Permit Required
Walkways				
Repair, same material	x			
New construction, new materials, relocation (visible from street)			x	x
Siding (See Exterior Siding)				
Signs / Plaques			Building Inspector	x
Site and Landscaping Lighting				
Repair, same material	x			
New Installation		x		
Solar Collectors, Sky Lights				
Repair or replace with same materials, same location	x			
Install new, any location		x		x
Steps				
Repair or replace with same materials, same location	x			
Install new, any location		x		x
Storefront (Public Commercial)				
Storefront - Bulkhead				
Retain / Repair with same materials (See also Painting)	x			
Remove / Replace with new materials (See also Painting)			x	x
Storefront - columns (See Storefront-Displays & Trim)				
Storefront - Displays (Framing and / or Glass)				
Retain / Repair with same materials (See also Painting)	x			
Remove / Replace with new materials (See also Painting)		x		x
Storefront - Opening (Change layout or create new opening)			x	x
Storefront - Entry Doors (See Doors)				
Storefront - Transom Windows (See Storefront-Displays & Windows)				
Storm Windows and Storm Doors				
Repair or replace, any material	x			
Install new			x	x
Trim (Scrollwork, fascia, banding, decorative vents, columns, etc.)				
Retain / Repair with same materials (see also Painting)	x			
Replace - same material, size, shape, configuration, any location		x		
Replace - new material same size, shape, configuration, any location			x	x
Install new, change in size, design or repair with new materials			x	x
Windows				
Retain / Repair with same material (see also Painting)	x			
Replace, same material, size, shape, configuration, any location		x		x
New openings, Change in size of opening, or New material			x	x



City of Dalton, Georgia
Application for Certificate of Appropriateness

NOTE: APPLICATIONS MUST BE FILED BY THE CLOSE OF BUSINESS TEN DAYS PRIOR TO THE DATE OF A REGULARLY SCHEDULED MEETING.

Applications filed by this deadline will be entered on the agenda for the regular meeting of the Historic Preservation Commission held on the second Thursday of each month. Applications received less than ten days prior to the regularly scheduled meeting will not be considered until the following month. **Mail completed application with supporting documentation to City of Dalton, Administration Department, PO Box 1205, Dalton, GA 30722 or return to City Hall, 300 West Waugh Street, Dalton, GA 30720.**

Applicants must be present at the reading of the application in order for the application to be considered. You will be sent a Certificate of Appropriateness or notified in writing of the decision of the Commission.

Incomplete applications will not be accepted. In order for the application to be considered complete, it must include the following:

- Plans and drawings to scale, photographs, and other documentation deemed necessary
- A completed application form (attached)
- Applications for demolition or relocation must include plans for future use of the site.

Before submitting an application, please consult the Dalton Historic District Design Guidelines to ensure that your project is in compliance with the historic district regulations. Historic Preservation Commission members are not bound by decisions rendered in the past.

Building permits will not be issued until the application is approved.

If you have any questions, please call 706-278-9500.



Application for Certificate of Appropriateness

____ Pre-Application
____ Preliminary site visit request
____ Application

Date Received _____
Hearing scheduled _____

DESIGNATED PROPERTY:

Location of Property (include street address if available): _____

Tax Map Identification: _____

Name of Applicant: _____

Doing Business as (if applicable): _____

Address of Applicant: _____

Phone: _____ Work _____ Home _____

Relationship of Applicant to Property (Lessee, owner): _____

Architect: _____

Address: _____ Phone: _____

Contractor: _____

Address: _____ Phone: _____

Type of Building

____ Single Family
____ Commercial
____ Two Family
____ Garage
____ Multi-Family
____ Office Building

Proposed Work

____ Addition to existing structure
____ Repair
____ Fence/Wall
____ Parking
____ Demolish/Move
____ Alteration to existing structure
____ New Construction
____ Landscaping
____ Sign/Advertising
____ Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: _____

Page two

Who will represent applicant before the Historic Preservation Commission:

Name: _____

Title or relationship to applicant: _____

Address: _____ Phone: _____

General description of each modification or improvement:

Why is work planned? _____

What materials will be used? _____

How will the work be performed and what methods of application will be used? _____

Will the existing appearance be the same or different? _____ Explain: _____

When is the work to begin? _____

What is the anticipated completion date? _____

Signature or owner (where applicable): _____

Name: _____

Print or type

Signature of applicant or agent: _____

Name: _____

Print or type

Mail completed application with supporting documentation to:

City of Dalton, Administration Dept. PO Box 1205, Dalton, GA 30722

TO BE COMPLETED BY CITY STAFF:

Received by _____ Docket No. _____

Date _____ Tax Map Identification _____

Qualifies for Administrative Review: ☐ Yes ☐ No



City of Dalton, Georgia
Application for Certificate of Appropriateness

NOTE: APPLICATIONS MUST BE FILED BY THE CLOSE OF BUSINESS TEN DAYS PRIOR TO THE DATE OF A REGULARLY SCHEDULED MEETING.

Applications filed by this deadline will be entered on the agenda for the regular meeting of the Historic Preservation Commission held on the second Thursday of each month. Applications received less than ten days prior to the regularly scheduled meeting will not be considered until the following month. **Mail completed application with supporting documentation to City of Dalton, Administration Department, PO Box 1205, Dalton, GA 30722 or return to City Hall, 300 West Waugh Street, Dalton, GA 30720.**

Applicants must be present at the reading of the application in order for the application to be considered. You will be sent a Certificate of Appropriateness or notified in writing of the decision of the Commission.

Incomplete applications will not be accepted. In order for the application to be considered complete, it must include the following:

- Plans and drawings to scale, photographs, and other documentation deemed necessary
- A completed application form (attached)
- Applications for demolition or relocation must include plans for future use of the site.

Before submitting an application, please consult the Dalton Historic District Design Guidelines to ensure that your project is in compliance with the historic district regulations. Historic Preservation Commission members are not bound by decisions rendered in the past.

Building permits will not be issued until the application is approved.

If you have any questions, please call 706-278-9500.



Application for Certificate of Appropriateness

☐ Pre-Application
☐ Preliminary site visit request
☐ Application
☐ Plans and drawings to scale, photographs, any other necessary documentation

Date Received _____
Hearing scheduled _____
Application should be received ten days prior to a scheduled meeting on second Thursday of each month

Property to be considered:

Address of Property: _____

Tax Map Identification: _____

Name of Applicant: _____

Doing Business as (if applicable): _____

Address of Applicant: _____

Phone: _____ Work _____ Home _____

Relationship of Applicant to Property (Lessee, owner): _____

Architect: _____

Address: _____ Phone: _____

Contractor: _____

Address: _____ Phone: _____

Type of Building

☐ Single Family
☐ Commercial
☐ Two Family
☐ Garage
☐ Multi-Family
☐ Commercial Building

Proposed Work

<input type="checkbox"/> Addition to existing structure	<input type="checkbox"/> Alteration to existing structure
<input type="checkbox"/> Repair	<input type="checkbox"/> New Construction
<input type="checkbox"/> Fence/Wall	<input type="checkbox"/> Landscaping
<input type="checkbox"/> Parking	<input type="checkbox"/> Sign/Advertising
<input type="checkbox"/> Demolish/Move	<input type="checkbox"/> Other

Is there an application relevant to this property and the subject modifications or improvements pending or contemplated before the Board of Zoning Appeals, City Planning Commission or City Council? If so, please specify: _____

Who would represent applicant before the Historic Preservation Commission:

Name: _____ Title or relationship to applicant: _____

Address: _____ Phone: _____

Describe the proposed scope of the project and the work in detail:

Describe the condition of the areas that would be improved. _____

What materials would be used? specific models and profiles of windows/doors (example: Anderson 4500 series), brand and specific type of roofing or siding, etc.

What methods of application would be used? _____

How would the work change the appearance of the building? _____

When would the work begin? _____

What would be the anticipated completion date? _____

Signature of owner (where applicable): _____

Name (Print or type): _____

Signature of applicant or agent: _____

Name (print or type): _____

Mail completed application with all supporting documentation, drawings and photographs, to:
City of Dalton, Administration Dept. PO Box 1205, Dalton, GA 30722

TO BE COMPLETED BY CITY STAFF:

Received by _____ Docket No. _____

Date _____ Tax Map Identification _____

Qualifies for Administrative Review: ☐ Yes ☐ No



***HISTORIC PRESERVATION COMMISSION
THE CITY OF DALTON***

CERTIFICATE OF APPROPRIATENESS

After consideration of the application of _____
Docket # _____ and review of the documentation submitted in support thereof, this Commission finds that the project as proposed would have an appropriate effect on the aesthetic, historic or architectural significance on the historic district of the City of Dalton according to the guidelines established by the Historic Preservation Commission.

The Historic Preservation Commission hereby approves the application as submitted. The applicant may proceed with the proposed project in conformance with the below-stated requirements:

1. Adherence to the proposed plans, drawings and supporting documentation submitted with the application as approved by the Commission.
2. Compliance with all applicable codes and ordinances.
3. **Approved:**
4. **Approved project must begin within 6 months of COA approval.**
5. **ANY CHANGES IN SCOPE OF PROJECT SUCH AS MATERIALS, DESIGN OR DIMENSIONS MUST BE PRESENTED TO HPC AND RECEIVE APPROVAL PRIOR TO COMMENCING CHANGES.**

Historic Preservation Commission
The City of Dalton

Chairperson

Attest:

Secretary

Date