



**MAYOR AND COUNCIL MEETING  
MONDAY, MARCH 18, 2019  
6:00 PM  
DALTON CITY HALL**

**A G E N D A**

**WORK SESSION – 5:30 P.M. – COUNCIL CHAMBER**

1. Review of Agenda

**REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBER**

**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Public Commentary:** *(Please State Name and Address for the Record)*

**Special Recognitions:**

2. Recognition of Alan Jewell's Service to Dalton Housing Authority

**Minutes:**

3. Mayor and Council Work Session Minutes March 4, 2019
4. Mayor and Council Minutes March 4, 2019

**Unfinished Business:**

5. Second Reading - Ordinance 19-06 Alcohol License Age Requirements
6. Second Reading - Ordinance 19-07 Speed Limits

**New Business:**

7. Police Department Software Contract with Thompson Reuters
8. Airport Grant Payment Request for Airport Contract
9. FY-2019 Budget Amendment #1

10. DCA Certification of Consistency and Local Government Approval Forms for Dalton-Whitfield CDC
11. DCA Certification of Consistency and Local Government Approval Forms for Northwest GA Family Crisis Center
12. Dalton-Whitfield Planning Commission Recommendations:
  - A. Ordinance 19-01  
  
The Request of Brass Holdings to annex a tract of land totaling 3.14 acres, zoned High-Density Residential (R-7) and located at 1556 Crow Valley Road into the City of Dalton (Parcel 12-147-01-001).
  - B. Ordinance 19-08  
  
Elmer Lopez is seeking to rezone from Transitional Residential (R-6) to General Commercial (C-2) a tract of land totaling 0.278 acres located at 729 Riverbend Rd. (Parcel 12-240-15-004) (Dalton) The rezoning request to C-2 is sought to serve the purpose of allowing for retail use on the subject property.
13. Dalton Utilities Easement Approval
14. Update Fee Schedule - Donation Bin Registration
15. Appointment of City Attorney

**Supplemental Business:**

**Adjournment**



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 3-18-19

**Agenda Item:** Recognition of Alan Jewell's Service to Dalton Housing Authority

**Department:**

**Requested By:** David McKone

**Reviewed/Approved by City Attorney?** N/A

**Cost:** N/A

**Funding Source if Not in Budget** N/A

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

Dalton Housing Authority (David McKone) requested to recognize 10 years' service by Alan Jewell on the Housing Authority.

THE CITY OF DALTON  
MAYOR AND COUNCIL MINUTES  
WORK SESSION  
MARCH 4, 2018

The Mayor and Council held a Work Session this evening beginning at 5:15 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Council Members Denise Wood, Annalee Harlan, Tyree Goodlett and Gary Crews, City Administrator Jason Parker, Attorney Jonathan Bledsoe and several department heads.

AGENDA REVIEW

The Mayor and Council reviewed the agenda items, in specific the following:

Second Reading - Ordinance 19-03 Donation Bins

Attorney Jonathan Bledsoe informed the Mayor and Council that changes were made to Ordinance 19-03 that included adding Section 26-3-10 and Section 26-3-11.

Resolution 19-03 State Minimum Fire Safety Standards

Fire Chief Todd Pangle explained to the Mayor and Council that Resolution 19-03 will transfer certain responsibilities from the State Fire Marshall's office to Dalton Fire Departments Prevention Division. Pangle stated the primary reason is to expedite some of the inspection processes from the State to the City so that individuals/businesses that are building don't have to wait on the State process which can be very lengthy.

First Reading - Ordinance 19-06 Alcohol License Age Requirements

Attorney Jonathan Bledsoe informed the Mayor and Council that Ordinance 19-06 provides that to obtain any alcohol license, all applicants must be at least 21 years of age.

First Reading - Ordinance 19-07 Speed Zones within the City

Police Chief Cliff Cason submitted a revised list of roadways and speeds for the Police Departments speed permit. Cason stated that some roads/speeds were not reflected accurately. Cason further stated that there are still some issues that will require speed studies, but stated this list will allow a current permit so that the PD can continue speed reduction initiatives. Cason thanked Assistant Public Works Director Andrew Parker for his assistance. Council member Wood requested a list of which roads were revised.

Acceptance of Easement Donation from Bruce A. King

City Administrator Jason Parker asked for this item to be tabled for revisions.

Acceptance of Easement Donation from Sharon Beavers

City Administrator Jason Parker stated this property donation will help with the purpose of completing the trail to Haig Mill Lake Park from Downtown Dalton.

Change Order 001 with Northwest Georgia Paving, Inc. - Deep Patching on Tibbs Road - Contract: PW-2018-LMIG

Assistant Public Works Director Andrew Parker informed the Mayor and Council that there is severe pavement failure on Tibbs Road in the southbound lane from Shugart Road to Ella Lane. Parker stated the original construction of the southbound lane had very limited stone below the asphalt which has caused the failure. Parker stated this contract includes deep patching to an 8 inch depth and further stated he hopes this will resolve the issue.

Dalton-Whitfield Planning Commission Recommendations

The items below were tabled for more information.

A. Ordinance 19-01

The Request of Brass Holdings to annex a tract of land totaling 3.14 acres, zoned High-Density Residential (R-7) and located at 1556 Crow Valley Road into the City of Dalton (Parcel 12-147-01-001).

B. The Request of Elmer Lopez to rezone from Transitional Residential (R-6) to General Commercial (C-2) a tract of land totaling 0.278 acres located at 729 Riverbend Road (Parcel 12-240-15-004).

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was adjourned at 5:41 p.m.

\_\_\_\_\_  
Bernadette Chattam  
City Clerk

\_\_\_\_\_  
Dennis Mock, Mayor

Recorded  
Approved: \_\_\_\_\_  
Posted: \_\_\_\_\_

THE CITY OF DALTON  
MAYOR AND COUNCIL MINUTES  
MARCH 4, 2019

The Mayor and Council held the Mayor and Council meeting this evening at 6:00 p.m. in the Council Chambers of City Hall. Present were Mayor Dennis Mock, Council Members Denise Wood, Annalee Harlan, Tyree Goodlett and Gary Crews, City Administrator Jason Parker, Attorney Jonathan Bledsoe and several department heads.

APPROVAL OF AGENDA

The Mayor and Council reviewed the agenda, on the motion of Council member Harlan, second Council member Wood, the Mayor and Council amended the agenda to Table Item 10 & 13. The vote was unanimous in favor.

PUBLIC COMMENTARY

Kerry Wooten, presented the Mayor and Council with several concerns in the Brookwood Subdivision regarding putting limits on junk and derelict vehicles. A copy of the complete presentation is a part of these minutes. Mayor Mock directed Mr. Wooten to Code Enforcement for further discussion.

PLEDGE OF ALLEGIANCE

Mayor Mock led the audience in the Pledge of Allegiance.

MINUTES

The Mayor and Council reviewed the Work Session Minutes and Regular Meeting Minutes of February 18, 2019. On the motion of Council member Wood, second Council member Goodlett, the minutes were approved. The vote was unanimous in favor.

SPECIAL RECOGNITION

Assistant Police Chief Chris Crossen presented Maria Montejano of the Dalton Police Department with a plaque for Non-Sworn Employee of the Year Recognition.

PROCLAMATION

National Social Work Month - Dalton State College Social Work Club

The Mayor and Council proclaimed the month of March 2019 as “National Social Work Month” in the City of Dalton and called upon all citizens to join with the Dalton State College Social Work Club in celebration and support of the Social Work Profession.

SECOND READING - ORDINANCE 19-03 DONATION BINS

On the motion of Council member Harlan, second Council member Goodlett, the Mayor and Council adopted Ordinance 19-03 to Amend Chapter 26 of The 2001 Revised Code of the City of Dalton, Georgia Captioned “Businesses”; By Adding Article VIII Captioned “Donation Bins”; To Provide for an Effective Date; To Provide for the Repeal of Conflicting Ordinances; To Provide For Severability; And For Other Purposes. The vote was unanimous in favor.

RESOLUTION 19-03 STATE MINIMUM FIRE SAFETY STANDARDS

The Mayor and Council reviewed Resolution 19-03 State Minimum Fire Safety Standards to authorize the transfer of certain responsibilities to enforce State Minimum Fire Safety Standards from the Office of the Insurance and Safety Fire Commissioner to the City of Dalton. On the Motion of Council member Crews, second Council member Woods, the Resolution was adopted. The vote was unanimous in favor.

FIRST READING - ORDINANCE 19-06 ALCOHOL LICENSE AGE REQUIREMENTS

The Mayor and Council held a first reading for Ordinance 19-06 Alcohol License Age Requirements to Amend Chapter 6 of The 2001 Revised Code of the City of Dalton, Georgia Captioned “Alcoholic Beverages”; By Amending Section 6-105 Captioned “Citizenship and Residency Requirements” By Striking, Repealing, And Deleting Section 6-105 in Its Entirety and Substituting In Lieu Thereof a New Section 6-105; To Provide For Age Requirements to Obtain an Alcohol License; To Provide For An Effective Date; To Provide For the Repeal of Conflicting Ordinances; To Provide For Severability; And For Other Purposes.

FIRST READING - ORDINANCE 19-07 SPEED ZONES WITHIN THE CITY

The Mayor and Council held a first reading for Ordinance 19-07 Speed Zones within the City To Establish Speed Zones within the City In Accordance With O.C.G.A. §§40-6-181 Through 40-6-183 and 40-14-1 through 40-14-17, as applicable; To Provide For An Effective Date; To Provide For the Repeal of Conflicting Ordinances; To Provide For Severability; and For Other Purposes. The Mayor and Council requested additional information As to whether the changes were up or down in the speed zones indicated.

ACCEPTANCE OF EASEMENT DONATION FROM BRUCE A. KING

On the motion of Council member Wood, second Council member Harlan, this item was tabled.

ACCEPTANCE OF EASEMENT DONATION FROM SHARON BEAVERS

On the motion of Council member Wood, second Council member Goodlett, the Mayor and Council accepted an easement donation from Sharon Beavers on behalf of the Mashburn Trust, which is part of the Haig Mill Trail project. The vote was unanimous in favor.

CHANGE ORDER 001 WITH NORTHWEST GEORGIA PAVING, INC. – DEEP PATCHING ON TIBBS ROAD – CONTRACT: PW-2018-LMIG

The Mayor and Council reviewed the Change Order 001 with Northwest Georgia Paving, Inc. for deep patching on Tibbs Road. Assistant Public Works Director Andrew Parker stated that there are several significant pavement failures that have occurred in the southbound lane from Shugart Road to Ella Lane. On the motion of Council member Goodlett, second Council member Wood, the Change Order was approved with a projected completion date of May 31, 2019. The vote was unanimous in favor.

Mayor and Council  
Minutes  
Page 3  
March 4, 2019

DALTON-WHITFIELD PLANNING COMMISSION RECOMMENDATIONS

On the motion of Council member Wood, second Council member Goodlett, the Mayor and Council tabled the following items on the agenda.

Ordinance 19-01

The Request of Brass Holdings to annex a tract of land totaling 3.14 acres, zoned High-Density Residential (R-7) and located at 1556 Crow Valley Road into the City of Dalton (Parcel 12-147-01-001).

The Request of Elmer Lopez to rezone from Transitional Residential (R-6) to General Commercial (C-2) a tract of land totaling 0.278 acres located at 729 Riverbend Road (Parcel 12-240-15-004).

The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 6:13 p.m.

\_\_\_\_\_  
Bernadette Chattam  
City Clerk

\_\_\_\_\_  
Dennis Mock, Mayor

Recorded  
Approved: \_\_\_\_\_  
Posted: \_\_\_\_\_





## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 3/18/19

**Agenda Item:** Ord 19-06

**Department:** City Clerk

**Requested By:** Jason Parker

**Reviewed/Approved  
by City Attorney?** Yes

**Cost:** N/A

**Funding Source if Not  
in Budget** N/A

**Please Provide A Summary of Your Request, Including Background Information to  
Explain the Request:**

2nd Reading of Ordinance 19-06 updating City Ordinance 6-105 raising the minimum age to hold an alcohol beverage license to 21 years of age.

## **ORDINANCE 19-06**

To Amend Chapter 6 Of The 2001 Revised Code Of The City Of Dalton, Georgia Captioned “Alcoholic Beverages”; By Amending Section 6-105 Captioned “Citizenship and Residency Requirements” By Striking, Repealing, And Deleting Section 6-105 In Its Entirety And Substituting In Lieu Thereof A New Section 6-105; To Provide For Age Requirements To Obtain An Alcohol License; To Provide For An Effective Date; To Provide For The Repeal Of Conflicting Ordinances; To Provide For Severability; And For Other Purposes.

**BE IT ORDAINED** by the Mayor and Council of the City of Dalton and by the authority of the same, **IT IS HEREBY ORDAINED** as follows:

### **Section 1.**

Amend Chapter 6 of the 2001 Revised Code of the City of Dalton, Georgia, captioned “Alcoholic Beverages” by striking, repealing and deleting Section 6-105 captioned “Citizenship and Residency Requirements” in its entirety, including the caption thereof, and substituting in lieu thereof a Section 6-105, which shall read as follows:

#### **Section 6-105. Citizenship, age, and residency requirements.**

Citizenship, age, and residency requirements for an applicant for a license to engage in the sale of alcoholic beverages shall be as follows:

- (1) If an individual, the person shall be a United States citizen or an alien lawfully admitted for permanent residence, a resident of the city, and at least 21 years of age; provided, however, the individual applicant need not be a city resident if the applicant designates a resident of the city or county who is at least 21 years of age as his or her agent who shall be responsible for any matter relating to the license.
- (2) If a partnership, corporation, limited liability company, or other entity, this section shall apply to all its partners, officers, managers and principal owners as defined in section 6-108(a). If a corporation or limited liability company, the license shall be issued to the corporation or limited liability company. Where the principal owner or member is not a resident of the city or county, the corporation or limited liability company shall designate an individual as its agent who must be a resident of the city or county at least 21 years of age who shall be responsible for any matter relating to the license. For a partnership, the

license shall be issued to one of the partners. If a partner is not a resident of the city or county, the partnership must designate a city or county resident at least 21 years of age as the partnership agent who shall be responsible for any matter relating to the license.

(3) Notwithstanding anything in this section to the contrary, an applicant for a license to sell packaged distilled spirits must have been a bona fide resident of the city for at least 12 months immediately preceding the application.

**Section 2.**

This Ordinance shall be effective upon the posting of this Ordinance in two (2) public places in the City of Dalton for five (5) consecutive days following its enactment by the Mayor and Council, the public health, safety, and welfare requiring it.

**Section 3.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 4.**

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

The foregoing Ordinance received its first reading on \_\_\_\_\_ and a second reading on \_\_\_\_\_. Upon second reading a motion for passage of the ordinance was made by Councilmember \_\_\_\_\_, second by Councilmember \_\_\_\_\_ and upon the question the vote is \_\_\_\_ ayes, \_\_\_\_ nays and the Ordinance is adopted.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of \_\_\_\_\_.

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CITY CLERK, CITY OF DALTON



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 3-18-19

**Agenda Item:** Ordinance 19-07

**Department:** Police/Public Works

**Requested By:** Jason Parker

**Reviewed/Approved  
by City Attorney?** Yes

**Cost:** N/A

**Funding Source if Not  
in Budget** N/A

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

2<sup>nd</sup> Reading. The City uses a permit issued by the GA Department of Transportation/Georgia Department of Public Safety in order to enforce speed limits via a speed detection device. The attached ordinance will update the City's permitted roads, and speed limits, upon which speed detection devices may be used. Cities and counties in GA are limited to a "List of Roads" which are specifically designated through this process. Work on this update has been in progress by Police Department and Public Works Department since 2014!

**ORDINANCE 19-07**

To Establish Speed Zones Within The City In Accordance With O.C.G.A. §§40-6-181 through 40-6-183 and 40-14-1 through 40-14-17, as applicable; To Provide For An Effective Date; To Provide For The Repeal Of Conflicting Ordinances; To Provide For Severability; And For Other Purposes.

WHEREAS, the Mayor and Council are authorized pursuant to O.C.G.A. §§40-6-181 through 40-6-183 and 40-14-1 through 40-14-17, as applicable to establish speed zones within the City; and

WHEREAS, the Mayor and Council have determined from engineering studies and traffic information the reasonable and safe maximum speed for the portions of certain highways and streets within the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Dalton, Georgia that Exhibit “A”, attached hereto and made a part hereof, sets forth the reasonable and safe maximum speed limits for the streets or parts of streets described therein and the same shall be the respective established maximum speed limits for the streets or parts of streets described therein.

This Ordinance shall be effective as to each street or part of street described in Exhibit “A” upon the erection of new signage thereon showing the speed limit established herein for such street or part of street.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

SO ORDAINED this \_\_\_\_ day of \_\_\_\_\_, 2019.

The foregoing Ordinance received its first reading on \_\_\_\_\_ and a second reading on \_\_\_\_\_. Upon second reading a motion for passage of the ordinance

was made by Councilmember \_\_\_\_\_, second by Councilmember \_\_\_\_\_  
and upon the question the vote is \_\_\_\_ ayes, \_\_\_\_ nays and the Ordinance is adopted.

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

A true copy of the foregoing Ordinance has been published in two public places within the  
City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as  
of \_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK  
CITY OF DALTON

**EXHIBIT "A"**

**ON SYSTEM**

<b>STATE ROUTE</b>	<b>WITHIN THE CITY/ TOWN</b> <b>LIMITS OF and/or</b> <b>SCHOOL NAME</b>	<b>FROM</b>	<b>MILE POINT</b>	<b>TO</b>	<b>MILE POINT</b>	<b>LENGTH IN MILES</b>	<b>SPEED LIMIT</b>
3 US 41	<b>DALTON</b>	0.20 mile north of CR 666 Old Dixie Highway (South Dalton City Limit)	7.80	0.08 mile north of CS 1213 Howell Drive (North Dalton City Limit)	8.40	0.60	55
3 US 41 US 76	<b>DALTON</b>	CR 114 Underwood Road (South Dalton City Limit)	15.74	0.12 mile north of CR 730 Flemming Road	17.92	2.18	55
3 US 41 US 76	<b>DALTON</b>	0.12 mile north of CR 730 Flemming Road	17.92	State Route 71	18.17	0.25	45
3 US 41 US 76	<b>DALTON</b>	0.08 mile north of State Route 71 (South Dalton City Limit)	18.29	0.10 mile south of CR 905 North Thornton Avenue (North Dalton City Limit)	19.28	0.99	55
3 US 41 US 76	<b>DALTON</b>	0.02 mile south of CS 1220 West Willowdale Road (South Dalton City Limit)	20.12	0.04 mile north of CS 1220 King Road	21.16	1.04	45
3 US 41 US 76	<b>DALTON</b>	0.04 mile north of CS 1220 King Road	21.16	0.23 mile north of CR 279 Willowdale Road (North Dalton City Limit)	21.45	0.29	55
52	<b>DALTON</b>	ON/OFF Ramp I-75 S/B	0.00	0.02 mile west of CS 800 Ridgewood Lane	1.57	1.57	40
52	<b>DALTON</b>	0.02 mile west of CS 800 Ridgewood Lane	1.57	0.04 mile east of CS 1217 Airport Road (West Dalton City Limit)	4.27	2.70	45

**SIGNS TO BE ERECTED BY THE GEORGIA DEPARTMENT OF TRANSPORTATION**



## OFF-SYSTEM

ROAD NAME	WITHIN THE CITY / TOWN LIMITS OF <u>and/or</u> <i>School Name</i>	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Abutment Road (CS 1215 & 1239)	<b>DALTON</b>	State Route 3	CS 1011 VD Parrot JR Parkway	3.42	45
Abutment Road (CS 1215)	<b>DALTON</b>	CS 1011 VD Parrot JR Parkway	0.35 mile south of State Route 52	0.49	40
Abutment Road (CS 1215)	<b>DALTON</b>	0.35 mile south of State Route 52	State Route 52	0.35	35
Chattanooga Avenue (CS 725/874)	<b>DALTON</b>	CS 716 Hawthorne Street	CS 730 Judson Street	0.58	30
Chattanooga Avenue (CS 874/993)	<b>DALTON</b>	CS 730 Judson Street	State Route 3/US 41/US 76	1.02	40
College Drive (CS 1187)	<b>DALTON</b>	State Route 52	0.04 miles north of CS 907 George Rice Drive	1.23	30
Coronet Drive (CS 874)	<b>DALTON</b>	Chattanooga Avenue (CS 874)	CR 539 Rosen Drive	0.92	40
Dug Gap Road (CS 1251)	<b>DALTON</b>	State Route 52	Wisteria Drive CR 491 (Dalton City Limit)	1.26	35
Emery Street (CS 812/789)	<b>DALTON</b>	CS 790 Ridge Street	CS 704 Green Street	0.76	25
Fields Avenue (CS 656)	<b>DALTON</b>	E. Morris Street	0.09 mile south of CS 1016 Martin Luther King Jr. Blvd	0.37	35
Fields Avenue (CS 656)	<b>DALTON</b>	0.06 mile north of CS 1016 Martin Luther King Jr. Blvd	Underwood Street	0.19	35
Fifth Avenue (CS 1165)	<b>DALTON</b>	CS 1195 Morris Street	CS 612 Richards Street	0.39	30
Glenwood Avenue (CS 1061)	<b>DALTON</b>	State Route 52	CS 845 Legion Drive	2.07	35
Glenwood Avenue (CS 1061)	<b>DALTON</b>	CS 845 Legion Drive	State Route 3/US 41	0.52	45
Grade Drive (CS 644)	<b>DALTON</b>	CR 1551 Pinchill Road	CS 656 Roan Street	0.65	30

<b>ROAD NAME</b>	<b>WITHIN THE CITY / TOWN LIMITS OF <u>and/or</u> <i>School Name</i></b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH IN MILES</b>	<b>SPEED LIMIT</b>
Grimes Street (CS 998)	<b>DALTON</b>	CS 1195 Morris Street	CS 656 Roan Street	0.71	30
Hamilton Street (CS 604)	<b>DALTON</b>	CS 1233 Brickyard Road	0.10 mile south of CS 844 Rose Street	2.19	45
Hamilton Street (CS 845)	<b>DALTON</b>	0.10 mile south of CS 844 Rose Street	CS 799 Franklin Street	0.70	35
Hamilton Street (CS 845)	<b>DALTON</b>	CS 799 Franklin Street	CS 716 Hawthorne Street	0.91	25
Hamilton Street (CS 845)	<b>DALTON</b>	CS 716 Hawthorne Street	CS 1139 Springdale Road	0.95	30
Industrial Blvd (CS 1003)	<b>DALTON</b>	CR 1177 Dixie Highway	CS 1215 Abutment Road	0.77	45
Loveman Lane/Castle Road (CS 813)	<b>DALTON</b>	CS 812 West Emory Street	0.21 mile north of CS 863 Beverly Drive	1.10	30
Lakemont Drive (CS 1229 / 1230)	<b>DALTON</b>	0.02 mi west of CS 895 Ridgeleigh Circle	CS 838 Frances Street	1.08	30
Manly Street (CS 758)	<b>DALTON</b>	CS 951 West Waugh Street	CS 951 West Waugh Street	0.64	30
Martin Luther King, Jr. (CS 1016)	<b>DALTON</b>	CS 1061 Glenwood Ave	CS 712 Water Street	0.24	40
Martin Luther King, Jr. (CS 1016)	<b>DALTON</b>	CS 712 Water Street	0.28 east of CS 644 Grade Drive	1.12	40
Martin Luther King, Jr. (CS 1016) ***** SCHOOL ZONE *****	<b>ROAN STREET SCHOOL</b>	0.03 mile east of CS 656 Fields Avenue	0.02 mile west of CS 644 Grade Drive	0.35	30
Martin Luther King, Jr. (CS 1016)	<b>DALTON</b>	0.28 east of CS 644 Grade Drive	CR 613 Rushmore Drive (east Dalton city limits)	0.37	50

<b>ROAD NAME</b>	<b>WITHIN THE CITY / TOWN LIMITS OF <u>and/or</u> <i>School Name</i></b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH IN MILES</b>	<b>SPEED LIMIT</b>
Martin Luther King, Jr. (CS 1016) ***** SCHOOL ZONE *****	<b>CHRISTIAN HERITAGE SCHOOL</b>	0.21 east of CS 644 Grade Drive	CR 613 Rushmore Drive (east Dalton city limits)	0.43	35
Miller Street (CS 796)	<b>DALTON</b>	State Route 52	CS 789 West Emery Street	0.31	25
Mitchell Street (CS 673)	<b>DALTON</b>	CS 677 Civic drive	CS 1062 Veterans Drive	0.40	25
Morningside Drive (CS 668)	<b>DALTON</b>	CS 677 Civic drive	CS 1062 Veterans Drive	0.40	25
Morris Street (CS 759)	<b>DALTON</b>	CS 1212 Thornton Avenue	CS 1061 Glenwood Avenue	0.36	25
Morris Street (CS 1195)	<b>DALTON</b>	CS 1061 Glenwood Avenue	0.01 mile east of CS 607 Barbara Avenue (Dalton City Limit)	1.37	35
Morris Street (CR 760)	<b>DALTON</b>	0.01 mile east of CS 607 Barbara Avenue (Dalton City Limit)	State Route 52	0.71	40
Riverbend Road (CS 1165)	<b>DALTON</b>	CS 612 Richards Street	0.17 mile south of CS 910 Lavert Drive (Dalton City Limit)	0.74	35
Shugart Road (CS 1181)	<b>DALTON</b>	CS 1180 Tibbs Road	State Route 3	1.14	40
Thornton Avenue (CS 1211) (CS 1212)	<b>DALTON</b>	0.03 miles north of CS 1232 Conway Street (Dalton City Limits)	Memorial Drive (CS 748)	2.95	35
Thornton Avenue (CS 903) (CS 1212)	<b>DALTON</b>	Memorial Drive (CS 748)	State Route 3/US 41	0.84	45
Tibbs Road (CS 1247)	<b>DALTON</b>	CS 1181 Shugart Road	State Route 3/US 41	1.34	35
Underwood Street (CS 1189)	<b>DALTON</b>	CS 698 Elm Street	0.18 mile west of CR Rushmore Drive (Dalton City Limit)	1.67	35
Valley Drive (CS 787)	<b>DALTON</b>	State Route 52	CS 784 Crawford Street	0.69	25

<b>ROAD NAME</b>	<b>WITHIN THE CITY / TOWN LIMITS OF <u>and/or</u> <i>School Name</i></b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH IN MILES</b>	<b>SPEED LIMIT</b>
V.D. Parrot, Jr. Pkwy (CS 1011)	<b>DALTON</b>	State Route 52	CS 1215 Abutment Road	0.82	40
Waugh Street (CS 951)	<b>DALTON</b>	CS 1181 Shugart Road	CS 787 Jones Street	1.56	40
Waugh Street (CS 951) ***** SCHOOL ZONE *****	<b>DALTON HIGH SCHOOL</b>	0.10 mile west of CS 942 Walston Street	0.05 mile west of CS 764 Boundary Street	0.86	30
Waugh Street (CS 1016 / 951)	<b>DALTON</b>	CS 787 Jones Street	CS 1061 Thornton Avenue	0.12	35



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 03/18/19

**Agenda Item:** Police Department Software Contract with Thompson Reuters

**Department:** Police

**Requested By:** Assistant Chief Chris Crossen

**Reviewed/Approved by City Attorney?** N/A

**Cost:** \$185.50/ month

**Funding Source if Not in Budget** Budget

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

The Dalton Police Department would like to request the approval for a contract with Thompson Reuters for their CLEAR software. The software is a tool used for crime analysis and investigation of individuals suspected of criminal involvement.

**Addendum to West Order Form - Order ID: Q-00411895**

 Subscriber:   Dalton Police Dept  

Account #: \_\_\_\_\_

1. **Effect of Addendum**. The West Order Form, the underlying General Terms and Conditions, and applicable Schedule A (collectively the "Agreement"), between you and West is amended to incorporate the terms of this Addendum. As amended, the Agreement will remain in full force and effect according to its terms and conditions. All terms used in this Addendum will have the meanings given to them in the Agreement. This Addendum supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter. If there is a conflict between the terms and conditions of the Agreement and the terms and conditions of this Addendum, the terms and conditions of this Addendum will control.

2. **Modification to Agreement**: This Agreement is amended as follows:

- All paragraphs entitled ‘For Window Products’ are deleted in their entirety.
- The Section entitled ‘Post Minimum Terms’ is deleted in its entirety. The Order Form will terminate at the end of the Minimum Term, at which time we will no longer provide you with subscription services.
- The following is added to the Agreement: For information purposes, the Thomson Reuters for Law Enforcement Plus document is attached to the Order Form. Note, your subscription does not include the premium add-ons.

All other terms and conditions of the Agreement will remain unchanged.

Please have this document signed by your authorized representative and returned to us along with the signed West Order Form.

**West Publishing Corporation**
**Subscriber**

\_\_\_\_\_

Signed \_\_\_\_\_

Accepted By \_\_\_\_\_

Name (please print) \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# THOMSON REUTERS CLEAR® FOR LAW ENFORCEMENT PLUS

## The ultimate investigative resource to help you get better, faster results

Thomson Reuters CLEAR public records resource is an advanced investigative tool designed to help law enforcement investigators close cases faster. CLEAR for Law Enforcement Plus offers an unparalleled collection of public and proprietary records combined with specialized Dashboard Tools. By combining real-time gateway data with CLEAR Dashboard Tools to interact with key report details, you can locate individuals, identify assets, and find key connections to ensure nothing is missing in your investigation.

### FIND REAL-TIME COMPREHENSIVE DATA:

- **Reverse phone data** – Robust cell phone, VoIP (Voice over Internet Protocol), landline, and pager coverage of all 50 states, Puerto Rico, select territories, and Canada
  - Reverse phone lookup
  - Caller ID names
  - Carrier contact information for subpoena purposes
  - Notification of ported number from previous provider
- **Consumer and credit bureau data** – Sources include both available credit header information
- **Motor vehicle registration data** – Live access to records from 44 states

### UNCOVER FACTS WITH DASHBOARD TOOLS:

- **Web Analytics** – Search the Web for online personal and business references, including social networks, blogs, watchlists, and more
- **Quick Analysis Flags** – View a risk summary to quickly identify potentially adverse information to further enhance your investigation
- **Address Map** – Plot all known addresses for the subject
- **Associate Analytics** – Discover unknown relative and associate connections

- **Graphical Display** – Understand a subject's associations through a visual depiction of connections
- **News** – Access robust proprietary Reuters articles, including Negative News content on your subject
- **Map Analytics** – View relevant businesses surrounding your subject to identify potential criminal activity
- **Company Family Tree** – Visualize the corporate structure of a business to uncover relevant relationships and affiliates

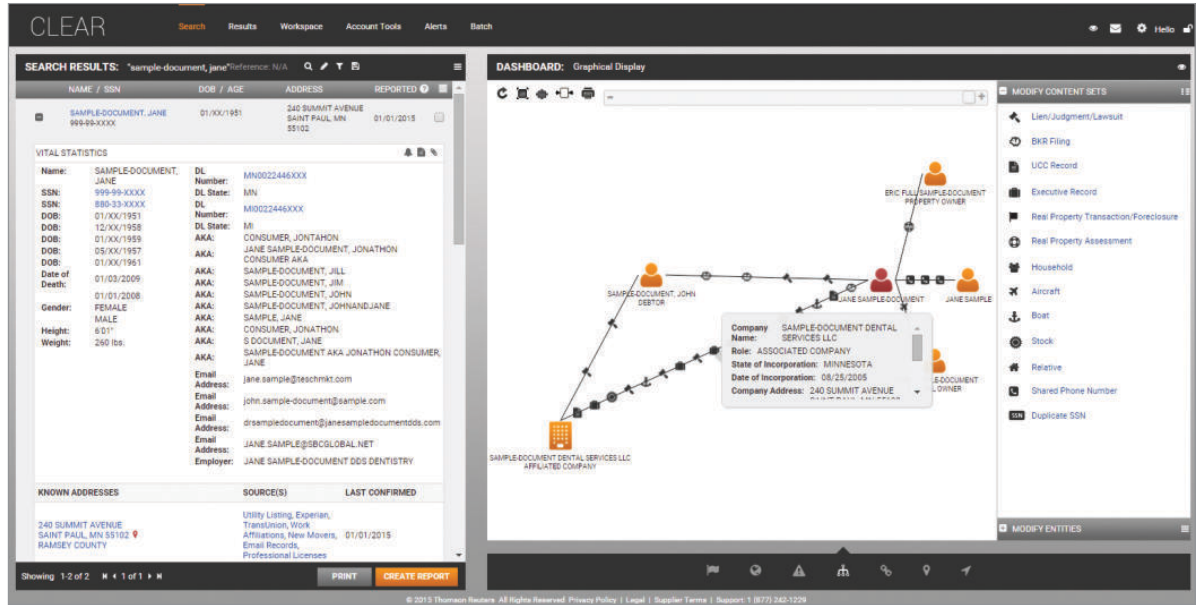
### OTHER CURRENT DATA INCLUDES:

- **Utilities data** – From 80+ utilities nationwide
- **Phone data** – Over one billion numbers including cell phone, residential, and company records
- **DMV records** – Driver's licenses, vehicle, and watercraft registrations
- **Real property data** – Nationwide owner, new movers, and household listings data
- **Records of persons** – Addresses, death records, professional licenses, and more
- **Criminal and court records** – Corrections department data, arrest and prosecution records, liens, and other court judgments
- **Business data** – Company names, industry directories, affiliations, assets, and UCC filings

See reverse side



**CLEAR IS YOUR ONE-STOP SOURCE FOR INVESTIGATING PEOPLE AND COMPANIES.**



CLEAR for Law Enforcement Plus provides the full suite of dashboard tools, including Quick Analysis Flags, Associate Analytics, Graphical Display, and Web Analytics. Having access to more crucial, actionable data along with an analytical summary of key information can increase officer efficiency and investigative confidence.

**Expand your investigations with premium add-ons:**

**Alerts**

Customizable alerts notify you when any key information changes on your person of interest, including real-time arrest details.

**Batch Searching**

Person and phone batch capabilities allow you to quickly search thousands of records at once to locate current addresses and phone data, or run a reverse phone lookup.

**Real-Time Incarceration and Arrest Records**

Access more than 90 million booking records and over 18 million images, plus the ability to easily create photo lineups with CLEAR. Data from more than 2,000 agencies delivers the most complete network of local jail data available.

**License Plate Recognition**

Live access to more than 6 billion license plate scans from Vigilant Solutions® seamlessly integrated with CLEAR to connect vehicles of interest to owner information.

Thomson Reuters is not a consumer reporting agency and none of its services or the data contained therein constitute a 'consumer report' as such term is defined in the Federal Fair Credit Reporting Act (FCRA), 15 U.S.C. sec. 1681 et seq. The data provided to you may not be used as a factor in consumer debt collection decisioning, establishing a consumer's eligibility for credit, insurance, employment, government benefits, or housing, or for any other purpose authorized under the FCRA. By accessing one of our services, you agree not to use the service or data for any purpose authorized under the FCRA or in relation to taking an adverse action relating to a consumer application.

[Visit legalsolutions.com/clear/law-enforcement](https://legalsolutions.com/clear/law-enforcement)

For more information, contact your representative.

The intelligence, technology and human expertise you need to find trusted answers.



the answer company™

THOMSON REUTERS





# Order Form

# Order ID:Q-00411895

Contact your representative [christine.labounty@thomsonreuters.com](mailto:christine.labounty@thomsonreuters.com) with any questions. Thank you.

### Subscriber Information

**Account Address**

Account #:  
Dalton Police Dept  
CLEAR  
301 JONES ST  
DALTON GA 30720-3462 US

**Shipping Address**

Account #:  
Dalton Police Dept  
CLEAR  
301 JONES ST  
DALTON GA 30720-3462 US

**Billing Address**

Account #:  
Dalton Police Dept  
CLEAR  
301 JONES ST  
DALTON, GA 30720-3462 US

This Order Form is a legal document between West Publishing Corporation and Subscriber. West Publishing Corporation also means "West", "we" or "our" and Subscriber means "you", "my" or "I". Subscription terms, if any, follow the ordering grids below

### Clear Fixed Rate / Window Products

Service Material	Product	Quantity	Unit	Monthly Charges	Minimum Term (Months)	Year Over Year Increase During Minimum Terms	Order Type
42091861	CLEAR PRO Gov Law Enforcement Investigator Plus	5	Seats	\$185.50	36	3%	Subscription

### Minimum Terms

**Online/ Practice Solution/Software/ProFlex Products :** Monthly Charges begin on the date we process your order and will be prorated for the number of days remaining in that calendar month, if any. Your Monthly Charges will continue for the number of complete calendar months listed in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above

Subscriber ("you" or "I") is also responsible for all Excluded Charges. Excluded Charges are for accessing Westlaw data or a Practice Solutions service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

**For Window Products:** Monthly Charges begin on the date we process your order and will continue for the number of complete calendar months in the Minimum Term column above. The percent increases for multi-year orders appear in the Term Increases column above. Monthly Charges are due regardless of the level of your usage. Transactional usage charges that exceed the Monthly Charges are waived up to the Monthly Window amount stated above. In addition to the Monthly Charges you are responsible for transactional usage charges in excess of the Monthly Window. Transactional charges are calculated based upon our then-current Schedule A rates. You are also responsible for all Excluded Charges. Excluded Charges are charges for accessing a service that is not included in your subscription. Excluded Charges may change after at least 30 days written or online notice.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

### Post Minimum Terms

**For Online/Practice Solutions/Software /ProFlex Products:** At the end of the Minimum Term your Monthly Charges will increase by 7%. Thereafter, the Monthly Charges will increase every 12 months unless we notify you of a different rate at least 90 days before the annual increase. You are also responsible for all Excluded Charges. Excluded Charges may change after at least 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803.

**Automatic Renewal Term for Window Products.** At the end of the Minimum Term your Monthly Charges will be billed at up to our then-current rate. Thereafter, we may modify the Monthly Charges if we notify you of a different rate with at least 90 days notice. The Monthly Window will remain unchanged. You are also responsible for all Excluded Charges. Excluded Charges may change after 30 days written or online notice. Either of us may cancel the Post-Minimum Term subscription by sending at least 60 days written notice. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803.

To apply Window charges to a specific month, the request must be submitted at least five (5) business days prior to the end of the month.

**Federal Government Subscribers Optional Minimum Term.** Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

## Miscellaneous

**Charges, Payments & Taxes.** You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government subscriber and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

**Settling a Disputed Balance.** Payments marked 'paid in full', or with any other restrictive language will not operate as an accord and satisfaction without our prior written approval. We reserve our right to collect any remaining amount due to us on your account. Partial payments intended to settle an outstanding balance in full must be sent to: Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan, MN 55123-1803, along with a written explanation of the disagreement or dispute. This address is different from the address you use to make account payments.

**Credit Verification.** If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

**Excluded Charges and Schedule A rates.** If you access CLEAR services that are not included in your subscription you will be charged our then current rate. Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/schedule-a-clear.pdf> Excluded Charges may change after at least 30 days written or online notice. Modification of Excluded Charges or Schedule A rates is not a basis for termination under Term, Termination of the General Terms and Conditions.

**Auto Charge Credit Card/Electronic Funds Transfer Election Payment Terms.** You may authorize us to automatically charge a credit card, debit card or electronic fund transfer to pay charges due. Contact Customer Service at 1-800-328-4880 for authorization procedures. If you have previously authorized us to bill a credit card, debit card or make electronic fund transfers for West subscriptions on an ongoing basis, or are authorizing the same as part of this order, no further action is needed.

**Returns and Refunds.** You may return a print or CD-ROM/DVD product to us within 45 days of the original shipment date if you are not completely satisfied. Assured Print Pricing, Library Savings Plan, West Complete, Library Maintenance Agreements, ePack, WestPack, Westlaw, CLEAR, Monitor Suite, ProView eBook, Software, West LegalEdcenter, Practice Solutions, TREWS and Serengeti charges are not refundable. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

**Applicable Law.** This Order Form will be interpreted under Minnesota state law. Any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a United States Federal Government subscriber, United States federal law will apply and any claim may be brought in any federal court.

**The General Terms and Conditions,** apply to all products ordered, except print and is located at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions.pdf>.

The General Terms and Conditions for Federal Subscribers are located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

**CLEAR Fixed Rate Usage :** If the transactional value of your CLEAR fixed rate usage exceeds your then-current Monthly Charges by more than 10 times in any month (or by 20 times in any month for Enterprise Law Enforcement subscribers), we may limit access to live gateways and request that the parties enter into good faith renegotiation or terminate upon 10 days written notice. Transactional value of your CLEAR usage is calculated based upon our then-current Schedule A rate. Schedule A rates may change upon at least 30 days written or online notice.

**Batch Usage :** If you have a fixed rate batch and/or batch alerts subscription and the total of your batch inputs or batch alerts exceeds your annual fixed rate batch or total batch alerts allotment, we may: 1) request the parties enter into good faith negotiations regarding a superseding agreement, 2) terminate your subscription upon 10 days written notice or 3) limit your access to your fixed rate batch subscription for the remainder of the then-current 12 month period, during which time you will continue to be billed your Monthly Charges. If your access to your fixed rate batch subscription has been limited, your access will be reinstated on the first day of the following 12 month period.

If the trial includes Batch Services, you may submit up to 1,000 input lines at no cost. We reserve the right to invoice you for input lines in excess of 1,000. You will pay our then current Schedule A rate. Schedule A rates are located at <http://legalsolutions.com/schedule-a-clear>.

**Existing Vigilant Subscribers:** We may terminate your License Plate Recognition (LPR) subscription if you are an existing Vigilant LEARN subscriber whose LPR pricing is based upon your existing Vigilant LEARN agreement, and you cancel your Vigilant LEARN agreement.

**Enterprise Law Enforcement Subscribers:** You certify that you have up to the number of sworn officers in your employ at this location identified in the QTY Column above. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater, we reserve the right to increase your charges as applicable.

**Regulated Data.** Due to the regulated or private nature of some data in our information products such as credit header data, motor vehicle data, driver license data and voter registration data, you may need to complete a credentialing process which will include certifying what your legally permissible use of the data will be. You agree to immediately notify us if any of the information you provided in your ordering document or during the credentialing process changes. You agree to and warrant that you are the end user of this data and that you will only use it for your own internal business purposes. You also warrant that you will strictly limit the access, use and distribution of this data to user permitted under applicable laws, rules and regulations and as permitted by the third party additional terms. You will keep the data confidential. You will use industry standard administrative, physical and technical safeguards to protect the data. You will not disclose it to anyone except as necessary to carry out your permissible use. You will immediately report any misuse, abuse or compromise of the data. You agree to cooperate with any resulting inquiry. If we reasonably believe that the data has been misused, abused or compromised, we may block access without additional notice. You are responsible for all damages caused by misuse, abuse or compromise of the data by you, your employees and any person or entity with whom you shared the data. We will be responsible for damages caused by us. We are not a consumer reporting 11/1/18 SAMInet 748.dot agency. You may use information product data to support your own processes and decisions but you may not deny any service or access to a service to a consumer based solely upon the information product data. Examples of types of service include eligibility for credit or insurance, employment decisions and any other purpose described in the Fair Credit Reporting Act (15 U.S.C.A. 1681b). If the Financial Industry Regulatory Authority regulations apply to you, you may use our information products to verify the accuracy and completeness of information submitted to you by each applicant for registration on Form U4 or Form U5 in compliance with the requirements of FINRA Rule 3110. You may use the information products in this manner only in furtherance of written policies and procedures that are designed to achieve your compliance with FINRA Rule 3110 or as otherwise allowed by the General Terms and Conditions.

**CLEAR Subscribers via an Alliance Partner.** In limited circumstances we may allow you to access CLEAR through a third party's ("Service Provider") software or service (together with CLEAR, the "Integrated System"). In the event that you enter into a license agreement to access an Integrated System, you agree as follows:

We have no obligation to Service Provider with regard to the functionality or non-functionality of CLEAR during or after the integration. Service Provider will have access to CLEAR on your behalf and you will ensure Service Provider's compliance with the terms and conditions of the Thomson Reuters General Terms and Conditions located in the General Terms and Conditions paragraph above. Except as otherwise provided in your agreement with us, Data may not (i) be distributed or transferred in whole or in part via the Integrated System or otherwise to any third party, (ii) be stored in bulk or in a searchable database, and (iii) not be used in any way to replace or to substitute for CLEAR or as a component of any material offered for sale, license or distribution to third parties. No party will use any means to discern the source code of our products and product data. You are responsible for Service Provider's access to CLEAR on your behalf. You are responsible for all damages caused by misuse, abuse or compromise of the data by Service Provider, you, your employees and any person or entity with which you shared the data. We will be responsible for damages caused by us.

**. For Law Enforcement Agencies and Correctional Facilities Only – No Inmate Westlaw or CLEAR Access (direct or indirect)**

I certify, on behalf of Subscriber, that I understand and accept the security limits of Westlaw or CLEAR ; Subscriber's responsibility for controlling Westlaw, CLEAR, internet and network access; and, how Subscriber will be using Westlaw or CLEAR. I acknowledge Subscriber's responsibility for providing West with prompt written notice if Subscriber's type of use changes.

Only non-inmates/administrative staff will access Westlaw or CLEAR with no direct Westlaw research results provided to inmates (including work product created as part of inmates' legal representation). In no event shall anyone other than Subscriber's approved employees be provided access to or control of any terminal with access to Westlaw or Westlaw Data.

Functionality of Westlaw or CLEAR cannot and does not limit access to non-West internet sites. It is Subscriber's responsibility to control access to the internet.

Subscriber will provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the Westlaw or CLEAR URL and West software (including CD-ROM orders). Subscriber will design, configure and implement its own security configuration.

Subscriber will not use any data nor distribute any data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the General Terms and Conditions.

Subscriber will maintain the most current version of the West software to access CD-ROM Products for security purposes.

**Additional Order Form Terms and Conditions**

**Government Non Availability of Funds for Online, Practice Solutions or Software Products**

You may cancel a product or service with at least 60 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document,(e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

**Signature for Order ID: Q-00411895**

**ACKNOWLEDGEMENT Q-00411895**

**I have read all pages and attachments to this Order Form and I accept the terms on behalf of Subscriber. I warrant that I am authorized to sign this Order Form on behalf of the Subscriber.**

\_\_\_\_\_  
**Signature of Authorized Representative for order**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Printed Name**

\_\_\_\_\_  
**Date**

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This Order Form will expire and will not be accepted after 4/7/2019 CT.



THOMSON REUTERS™

# Attachment

# Order ID:Q-00411895

Contact your representative [christine.labounty@thomsonreuters.com](mailto:christine.labounty@thomsonreuters.com) with any questions. Thank you.

Order ID: Q-00411895

### Payment and Shipping Information

**Payment Method:**

Payment Method: Bill to Account

Account Number:

**Order Confirmation Contact (#28)**

Contact Name:TOM PHILLIPS

Email:tphillips@cityofdalton-ga.gov

Account Contacts			
Contact Name		Email Address	Customer Type Description
TOM	PHILLIPS	tphillips@cityofdalton-ga.gov	CLEAR PRIMARY CONT
Tom	Phillips	tphillips@cityofdalton-ga.gov	EML PSWD CONTACT

IP Address Information					
From IP Address	To IP Address	From IP Address	To IP Address	From IP Address	To IP Address
0.0.0.0	0.0.0.0				



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting  
**Meeting Date:** 3-18-19  
**Agenda Item:** Payment of Airport Contract  
**Department:** Airport  
**Requested By:** Cindy Jackson  
**Reviewed/Approved by City Attorney?** No  
**Cost:** \$12,095  
**Funding Source if Not in Budget** N/A

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

Contract overrun by \$12,095. Change order not obtained. Authority Chair approved spending of funds and relayed to Airport Authority on 10-16-18. Invoice not received by Finance until March of 2019.



Department of Transportation  
Federal Aviation Administration  
**CONTRACTOR'S PERIODIC PAY REQUEST**

SPONSOR'S NAME AND ADDRESS  
City of Dalton  
300 W. Waugh, St  
Dalton, Georgia 30720

OFFICIAL NAME AND LOCATION OF AIRPORT  
DALTON MUNICIPAL AIRPORT  
Dalton, Georgia

CONTRACTOR'S NAME AND ADDRESS  
Northwest Georgia Parking, Inc.  
501 W May St  
Calhoun, Georgia 30701

DESCRIPTION OF WORK  
Terminal Ramp Rehabilitation Phase 1

Project No.: 36183-08

Estimate No.: 4

Through: June 20-2018 Oct 15, 2018

Percent of Physical Completion: 101.00

Sponsor's Contract Number: AP XXX-XXX-XX (313) Whitfield County

ITEM NO. & SPEC	DESCRIPTION OF ITEM	CONTRACT AMOUNT			WORK THIS MONTH			TOTAL WORK PREVIOUS			TOTAL WORK TO DATE	% COMPL
		AWARD QTY	UNIT	UNIT PRICE	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY		
G.P. 105	Mobilization	1	LS	\$47,500.00	\$47,500.00	0	\$0.00	1	\$47,500.00	1	\$47,500.00	100.00
G-163-0300	Construction Exit	1	EA	\$2,100.00	\$2,100.00	0	\$0.00	0	\$0.00	0	\$0.00	0.00
G-163-0550	Construct and Remove Inlet Sediment Trap	6	EA	\$450.00	\$2,700.00	0	\$0.00	3	\$1,350.00	3	\$1,350.00	50.00
G-171-0030	Temporary Silt Fence, Type C	950	LF	\$7.00	\$6,650.00	0	\$0.00	835	\$5,845.00	835	\$5,845.00	87.89
G-610-2700	Remove Concrete	1,650	SY	\$7.60	\$12,540.00	0	\$0.00	1,492.71	\$11,344.00	1,492.71	\$11,344.00	90.47
P-101-5.1	Existing Pavement Removal	26,210	SY	\$4.26	\$111,392.50	0	\$0.00	26,595	\$113,028.75	26,595	\$113,028.75	101.47
P-152-4.1	Unclassified Excavation	4,600	CY	\$12.20	\$56,120.00	0	\$0.00	3,410	\$41,602.00	3,410	\$41,602.00	74.13
G-301-1000	Soil-Cement Stabilized Base, Subbase, and Shoulder Course 6 in.	26,500	SY	\$2.75	\$72,875.00	3,980	\$10,870.00	3,122.12	\$86,665.83	3,940.12	\$97,358.63	133.58
G-301-2000	Portland Cement	730	TON	\$150.00	\$109,500.00	0	\$0.00	1,119.37	\$167,905.50	1,119.37	\$167,905.50	153.34
G-310-1000	Graded Aggregate Base and Shoulder Course - Including Material (6 in.)	9,100	TON	\$25.00	\$227,500.00	57	\$1,425.00	9,100	\$227,500.00	9,157	\$228,925.00	100.63
G-402-4610	Recycled Asphalt Concrete 12.5MM Superpave Surface Course (PG78-22), Group II, including Hydrated Lime (2" Nominal Thickness)	3,275	TON	\$96.00	\$281,660.00	0	\$0.00	2,823.48	\$242,818.28	2,823.48	\$242,818.28	86.21
G-402-3130	Recycled Asphalt Concrete 19MM Superpave Binder Course, Group I, including Bituminous Materials and Hydrated Lime (2" Nominal Thickness)	3,275	TON	\$72.00	\$235,800.00	0	\$0.00	3,060.53	\$220,358.16	3,060.53	\$220,358.16	93.45
P-603-5.1	Bituminous Tack Coat	3,500	GAL	\$0.01	\$35.00	0	\$0.00	3,500	\$35.00	3,500	\$35.00	100.00
P-620-5.1	Permanent Pavement Marking, Reflective White (Type I Beads)	320	SF	\$2.50	\$800.00	0	\$0.00	320	\$800.00	320	\$800.00	100.00
P-620-5.2	Permanent Pavement Marking, Non-Reflective Yellow	2,300	SF	\$2.25	\$5,175.00	0	\$0.00	1,893.5	\$4,260.38	1,893.5	\$4,260.38	82.33
P-620-5.3	Permanent Pavement Marking, Reflective Yellow (Type I Beads)	2,280	SF	\$2.50	\$5,700.00	0	\$0.00	2,126	\$5,315.00	2,126	\$5,315.00	93.25
T-901-5.1	Seeding	1,00	AC	\$3,000.00	\$3,000.00	0.00	\$0.00	1	\$3,000.00	1	\$3,000.00	100.00
T-904-5.1	Sodding	375	SY	\$18.00	\$6,750.00	0	\$0.00	441	\$7,938.00	441	\$7,938.00	117.60
T-905-5.1	Topsolling (Obtained Off Site)	50	CY	\$50.00	\$2,500.00	0	\$0.00	60	\$3,000.00	60	\$3,000.00	120.00
T-908-5.1	Mulching	1,00	AC	\$2,800.00	\$2,800.00	0.00	\$0.00	1	\$2,800.00	1	\$2,800.00	100.00
Plans	Apron Tie Down	24	EA	\$500.00	\$12,000.00	0	\$0.00	24	\$12,000.00	24	\$12,000.00	100.00
				\$12,095.00	\$12,095.00	\$12,095.00	\$12,095.00	\$12,095.00	\$12,095.00	\$12,095.00	\$12,095.00	100.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>GRAND TOTAL CONTRACT AMOUNT</b>				<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>100.00</b>
				\$1,205,087.50	\$1,205,087.50	\$1,205,087.50	\$1,205,087.50	\$1,205,087.50	\$1,205,087.50	\$1,205,087.50	\$1,205,087.50	100.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>GRAND TOTAL CONTRACT AMOUNT</b>				<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>\$1,205,087.50</b>	<b>100.00</b>

TOTAL WORK PERFORMED TO DATE	\$1,217,182.50
TOTAL AMOUNT OF STORED MATERIAL	\$0.00
SUBTOTAL	\$1,217,182.50
LESS RETAINAGE @ 5%	\$0.00
LESS PREVIOUS PAYMENTS	\$1,205,087.50
TOTAL AMOUNT OF THIS PAY REQUEST	\$12,095.00



The project has an overall DBE goal of NOT APPLICABLE

Name of DBE Subcontractor	#REF!	Subcontract Work Item	Value of Subcontract Work	PAYMENTS THIS MONTH	TOTAL PREVIOUS PAYMENTS	TOTAL PAYMENTS TO DATE	% COMPL
TOTAL							
			\$0.00			\$0.00	0.00

**CERTIFICATION OF CONTRACTOR** - I hereby certify that the work performed, the materials supplied to date, and the payments made to DBE subcontractors as shown on this pay request, represents the actual value of payments and accomplishments under the terms of this contract in conformity with the approved plans and specifications; that the quantities shown were properly determined and are correct; and that there has been full compliance with all labor provisions included in the contract identified above, and in all subcontracts made under this contract.

DATE: 10/26/18

TITLE: President

CONTRACTOR'S NAME: Northwest Georgia Paving, Inc.

SIGNATURE:

**CONCURRENCE AND CERTIFICATION OF SPONSOR'S RESIDENT PROJECT REPRESENTATIVE** - I have examined this pay request and concur in the certification of the Contractor and certify that the materials used and the construction accomplished meet the requirements of the plans and specifications, as evidenced by certified test and inspection reports included in the project records.

DATE: 10/22/2018

SIGNATURE, SPONSOR'S ENGINEER:

DATE: 10-22-2018

**Cindy Jackson**

---

**From:** Kim Witherow <KWitherow@daltonga.gov>  
**Sent:** Tuesday, March 5, 2019 1:39 PM  
**To:** Cindy Jackson; Danny Morgan  
**Cc:** Andrew Wiersma  
**Subject:** RE: Dalton Apron Rehab Additional Pay Request 17-2069

The below is from the 10/16/18 Airport Authority Minutes:

**DALTON MUNICIPAL AIRPORT AUTHORITY**  
**MINUTES OF OCTOBER 16, 2018**  
**DALTON MUNICIPAL AIRPORT**

**Review of Phase I Ramp Project:**

A final project meeting between the contractor, Northwest Georgia Paving (NWGP), the engineering firm, Barge, and Danny Morgan was held at the airport on October 11, 2018. An agreement was made to pay an additional \$12,095 to NWGP for various extras not previously identified. The items are the additional stone base of 57 tons and additional machine time to till cement into the soil in several areas that were wet and not stable. The contract provided for extra charges in these areas within the language, but not in dollars. GDOT indicated they would include these charges in a future contract for a 90% reimbursable. Barge will be completing the documents for closure of the project and submitting to the appropriate parties.

**From:** Cindy Jackson  
**Sent:** Monday, March 4, 2019 3:03 PM  
**To:** Danny Morgan; Kim Witherow  
**Cc:** Andrew Wiersma  
**Subject:** RE: Dalton Apron Rehab Additional Pay Request 17-2069

Danny,

We've paid request #1 - #3 that totals the contract bid price \$1,205,087.50 (see attached).

What you have is marked #2 with the same date as the original #2 (June 30, 2018) and they've increased the contract amount for line G-301-1000 (\$10,670) and G-310-1000 (\$1,425) which is the amount of the invoice. I don't remember seeing a Change Order for this contract nor did I get the pay request that you attached to your email or these questions would have been asked at that point.

**Kim – do you have in the minutes where the council approved an increase in this contract?**

I do have an Alternate Bid for the Helipad and Markings (\$17,392.50), but it's not included in these pay requests.

Thanks,

Cindy



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 3-18-19

**Agenda Item:** Budget Amendment #1

**Department:** Finance

**Requested By:** Cindy Jackson

**Reviewed/Approved  
by City Attorney?** No

**Cost:** \$0

**Funding Source if Not  
in Budget** T-SPLOST

**Please Provide A Summary of Your Request, Including Background Information to  
Explain the Request:**

Budget Amendment Requested by Public Works

2019 Budget Amendment

Budget Amendment #1

CAPITAL PROJECTS - TSPLOST

	<u>Increase</u> <u>(Decrease)</u>	
<b>Revenues &amp; Transfers-In</b>		
Intergovernmental Revenue	\$ 331,525	(1)
	<u>\$ 331,525</u>	
<b>Expenditures &amp; Transfers-out</b>		
Various Projects	\$ 331,525	(1)
	<u>\$ 331,525</u>	
<b>Net Increase (Decrease) Budgeted Fund Balance</b>	<u>\$ -</u>	

(1) Guardrail	\$112,605
LED's	98,920
Signal @ Abutment & VD Parrott Pkwy.	45,000
Signal @ Thornton & Crawford	75,000
	<u>\$331,525</u>

*County managed 2007 T-SPLOST funds reserved for City Projects*

## Cindy Jackson

---

**From:** Andrew Parker  
**Sent:** Monday, February 25, 2019 10:23 AM  
**To:** Cindy Jackson  
**Cc:** Benny Dunn; Tosha Haynes  
**Subject:** RE: 2007 T-SPLOST - Remaining Dalton Safety and Signal Projects

Cindy,

I was showing the completed projects on the spreadsheet for the County's benefit since they locked us into the remaining balances of \$459,292.38 for safety projects and \$168,000 for signal projects. It's somewhat difficult to track active, completed, and completed/reimbursed so that's why I was showing everything on one spreadsheet tied back to those original remaining balances so that they don't get confused.

5.8CD11 is also complete and has already been reimbursed.

I only need a budget amendment to add the following accounts:

- 5.8CD9 (Guardrail) - \$112,603.38
  - 5.8CD10 (LEDs) – Add \$90,960.00 + \$7,959.00 (to cover the delayed shipment that was supposed to arrive in 2018 plus the additional seven (7) luminaires added to the project; this is in addition to the \$79,590 that's already been budgeted in 2019)
  - 7.2CD8 (Signal @ Abutment and VD Parrott Pkwy) - \$45,000
  - 7.2CD9 (Signal @ Thornton and Crawford) - \$75,000
- Total = \$331,522.38**

5.8CD5 and 7.2CD3 were already budgeted for in 2019 and reflected on your MUNIS sheet. Let me know if this makes sense. Sorry for any confusion. Hopefully we can get these final 2007 projects completed and expended and this will finally be behind us.

**P. Andrew Parker, P.E.**  
Assistant Public Works Director  
Public Works Department | City of Dalton  
PO Box 1205 | 535 Elm Street  
Dalton, GA 30722  
Office: (706) 278-7077  
FAX: (706) 278-1847

**From:** Cindy Jackson  
**Sent:** Monday, February 25, 2019 9:23 AM  
**To:** Andrew Parker <AParker@cityofdalton-ga.gov>  
**Cc:** Benny Dunn <BDunn@cityofdalton-ga.gov>; Tosha Haynes <THaynes@cityofdalton-ga.gov>  
**Subject:** RE: 2007 T-SPLOST - Remaining Dalton Safety and Signal Projects

Andrew – So the signal spreadsheet needs to have the \$4,876.60 removed from “updated budget” column since completed in 2018 correct? If so, that's most of the difference and gets us to \$331,702.38. Signal projects \$185,000 + safety projects \$489,292.38 – budget \$342,590. Thanks, Cindy



**Mayor and Council Agenda Request**

Council Meeting Date: 03/18/2019

Department: Dalton-Whitfield Community Development Corp

Subject: 2019 Emergency Solutions Grant application

Cost: N/A Already in Current Year Budget? Yes  No

Provide Funding Source if Not in Budget: Dept of Community Affairs

Reviewed/Approved By City Attorney? \_\_\_\_\_

Please provide a summary of your request, including background to explain the request

The DWCDC is requesting documentation that our ESG application aligns with goals outlined in the City's consolidated plan.

Street Outreach funds a staff member who works with unsheltered homeless to assist them with locating housing. She also administers our Rapid Rehousing Program- which seeks to move area homeless into housing they can maintain on their own after a brief subsidy. The Supportive Services grant provides funding for our Shelter Plus Care case manager. SPC is a permanent housing option for adults who are disabled and homeless. We currently have 40 SPC units in operation in the City.

Requested By: Jennifer Shearin

City Administrator Recommendation

\_\_\_\_\_

City Clerk Notations

Motion/Second  Approved  Date

## Certification of Consistency with the Local HUD Consolidated Plan

Note – Duplicate this form for multiple submissions if requesting ESG funds for projects within multiple Consolidated Plan Jurisdictions

### HUD Local Consolidated Plan Jurisdiction (Choose Only One):

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Albany           | <input type="checkbox"/> Cobb County<br>(including Marietta)  | <input type="checkbox"/> Gainesville     | <input type="checkbox"/> Savannah  |
| <input type="checkbox"/> Athens-Clarke    | <input type="checkbox"/> Columbus-Muscogee                    | <input type="checkbox"/> Gwinnett County | <input type="checkbox"/> Valdosta  |
| <input type="checkbox"/> Atlanta          | <input checked="" type="checkbox"/> Dalton                    | <input type="checkbox"/> Henry County    | <input type="checkbox"/> Warner Robins   |
| <input type="checkbox"/> Augusta-Richmond | <input type="checkbox"/> DeKalb County                        | <input type="checkbox"/> Hinesville      | <input type="checkbox"/> Not Applicable for<br>Balance of State –<br>Form Not Required |
| <input type="checkbox"/> Brunswick        | <input type="checkbox"/> Fulton County<br>(including Roswell) | <input type="checkbox"/> Johns Creek     |  |
| <input type="checkbox"/> Cherokee County  |   | <input type="checkbox"/> Macon           |  |
| <input type="checkbox"/> Clayton County   |   | <input type="checkbox"/> Rome            |  |
|   |   | <input type="checkbox"/> Sandy Springs   |  |

Certification to the Georgia Department of Community Affairs:

I certify that the proposed project(s) in the 2019 Emergency Solutions Grants Program Application submitted to the Georgia Department of Community Affairs, as indicated below, is/are consistent with this jurisdiction's current, approved Consolidated Plan.

Applicant Legal Name: Dalton-Whitfield Community Development Corp

Project Name(s): Street Outreach, Rapid Rehousing, Supportive Services

Project Type: Identify area homeless and connect them with housing options.

Location(s) of the Project(s): 310 N. Selvidge St. Dalton GA 30720

*In accordance with the HEARTH Act of 2009, Consolidated Plan jurisdictions must work to ensure the confidentiality of records pertaining to any individual served by a victim service provider who receives housing or services under any project assisted. The address or location of any family violence facility assisted under this program will, except with written authorization of the person or persons responsible for the operation of such facility and program, not be made public. The term 'victim service provider' means a community-based organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. Such term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.*

Name of the Federal Program to which the applicant is applying:  **Emergency Solutions Grants**  **HOPWA**

Name of Certifying Jurisdiction: The City of Dalton

Typed Name and Title of Certifying Official of the Jurisdiction:

Signature: \_\_\_\_\_

Date: 3/18/19

*Please return executed Certification to Applicant. This format designed and administered by the Office of Homeless and Special Needs Housing, GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: John Sherekis, (404) 679-0609, email john.sherekis@dca.ga.gov*

**Local Government Approval**

This form is required for Emergency Shelter applications only.

<b>To:</b>	Georgia Department of Community Affairs
<b>Subject:</b>	2019 Application for Emergency Solutions Grants Program (ESG)
<b>Applicant:</b>	Dalton-Whitfield Community Developm
	<b>HMIS Agency Client Track Name:</b>

Based on a review of the application and/or supporting documents submitted by the above named applicant –

1. The projects named below are within the jurisdiction of this local government; and
2. The projects are approved for funding consideration by DCA.

Project Name	Project Type – Application I - Emergency Shelter	HMIS Project Name	Amount Requested
Street Outreach	Application VI Street Outreach		40,000
Rapid Rehousing	Application V		40,000
Support Services	Supplemental Application		25,000
<b>Total DCA Funds Requested:</b>			<b>105,000</b>

In making this approval, we reserve the right to withdraw it, in whole or in part, at any time.

The City of Dalton

---

Name of Approving Local Government

By: \_\_\_\_\_ 3/18/19

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Name of Authorized Official                      Signature of Authorized Official                      Date

*Note that local government approval is required by law for nonprofit ESG applicants seeking emergency shelter funding. Local boards and authorities are encouraged to collaborate and plan with local governments, Continuums of Care and other organizations that serve persons experiencing or at risk of homelessness, but do not have to obtain official local approval. Please return executed approval to Applicant. This format is designed and ESG is administered by the Office of Homeless and Special Needs Housing, GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: John Shereikis, (404) 679-0609, email: john.shereikis@dca.ga.gov.*





## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting  
**Meeting Date:** 03/18/19  
**Agenda Item:** DCA Local Government Approval Forms  
**Department:**  
**Requested By:** Northwest GA Family Crisis Center  
**Reviewed/Approved by City Attorney?** No  
**Cost:** Dept. of Community Affairs

**Funding Source if Not in Budget**

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

Need Local Government Approval of Certification of Consistency with the Local HUD Consolidated Plan for the Emergency Shelter Grant for Family Crisis Center.

## Certification of Consistency with the Local HUD Consolidated Plan

Note – Duplicate this form for multiple submissions if requesting ESG funds for projects within multiple Consolidated Plan Jurisdictions

HUD Local Consolidated Plan Jurisdiction (Choose Only One):

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Albany           | <input type="checkbox"/> Cobb County<br>(including Marietta)  | <input type="checkbox"/> Gainesville     | <input type="checkbox"/> Savannah  |
| <input type="checkbox"/> Athens-Clarke    | <input type="checkbox"/> Columbus-Muscogee                    | <input type="checkbox"/> Gwinnett County | <input type="checkbox"/> Valdosta  |
| <input type="checkbox"/> Atlanta          | <input checked="" type="checkbox"/> Dalton                    | <input type="checkbox"/> Henry County    | <input type="checkbox"/> Warner Robins   |
| <input type="checkbox"/> Augusta-Richmond | <input type="checkbox"/> DeKalb County                        | <input type="checkbox"/> Hinesville      | <input type="checkbox"/> Not Applicable for<br>Balance of State –<br>Form Not Required |
| <input type="checkbox"/> Brunswick        | <input type="checkbox"/> Fulton County<br>(including Roswell) | <input type="checkbox"/> Johns Creek     |  |
| <input type="checkbox"/> Cherokee County  |   | <input type="checkbox"/> Macon           |  |
| <input type="checkbox"/> Clayton County   |   | <input type="checkbox"/> Rome            |  |
|   |   | <input type="checkbox"/> Sandy Springs   |  |

Certification to the Georgia Department of Community Affairs:

I certify that the proposed project(s) in the 2019 Emergency Solutions Grants Program Application submitted to the Georgia Department of Community Affairs, as indicated below, is/are consistent with this jurisdiction's current, approved Consolidated Plan.

Applicant Legal Name: Northwest Georgia Family Crisis Center, Inc.

Project Name(s): Northwest Georgia Family Crisis Center, Inc.

Project Type: Emergency Shelter

Location(s) of the Project(s): 136 Nickie Drive, Dalton, GA 30720 - Confidential

*In accordance with the HEARTH Act of 2009, Consolidated Plan jurisdictions must work to ensure the confidentiality of records pertaining to any individual served by a victim service provider who receives housing or services under any project assisted. The address or location of any family violence facility assisted under this program will, except with written authorization of the person or persons responsible for the operation of such facility and program, not be made public. The term 'victim service provider' means a community-based organization whose primary mission is to provide services to victims of domestic violence, dating violence, sexual assault, or stalking. Such term includes rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs.*

Name of the Federal Program to which the applicant is applying:  **Emergency Solutions Grants**  **HOPWA**

Name of Certifying Jurisdiction: City of Dalton

Typed Name and Title of Certifying Official of the Jurisdiction:

**Mayor Dennis Mock**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please return executed Certification to Applicant. This format designed and administered by the Office of Homeless and Special Needs Housing, GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: John Shereikis, (404) 679-0609, email john.shereikis@dca.ga.gov*

**Local Government Approval**

This form is required for Emergency Shelter applications only.

<b>To:</b>	Georgia Department of Community Affairs		
<b>Subject:</b>	2019 Application for Emergency Solutions Grants Program (ESG)		
<b>Applicant:</b>	Northwest Georgia Family Crisis Cente	<b>HMIS Agency Name:</b>	Northwest Georgia Family C

Based on a review of the application and/or supporting documents submitted by the above named applicant –

1. The projects named below are within the jurisdiction of this local government; and
2. The projects are approved for funding consideration by DCA.

Project Name	Project Type – Application I - Emergency Shelter	HMIS Project Name	Amount Requested
Georgia Family Crisis C	Emergency Shelter	Family	\$60,000
		<b>Total DCA Funds Requested:</b>	<b>\$60,000</b>

In making this approval, we reserve the right to withdraw it, in whole or in part, at any time.

City of Dalton  
Name of Approving Local Government

By: **Mayor Dennis Mock**  
Name of Authorized Official      Signature of Authorized Official      Date

*Note that local government approval is required by law for nonprofit ESG applicants seeking emergency shelter funding. Local boards and authorities are encouraged to collaborate and plan with local governments, Continuums of Care and other organizations that serve persons experiencing or at risk of homelessness, but do not have to obtain official local approval. Please return executed approval to Applicant. This format is designed and ESG is administered by the Office of Homeless and Special Needs Housing, GA Department of Community Affairs (DCA), 60 Executive Park South, NE, Atlanta, GA 30329. DCA Contact: John Shereikis, (404) 679-0609, email: john.shereikis@dca.ga.gov.*



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting  
**Meeting Date:** March 4, 2019  
**Agenda Item:** Brass Holdings Annexation  
**Department:** NWGRC  
**Requested By:** Ethan Calhoun

**Reviewed/Approved  
by City Attorney?**

**Cost:**

**Funding Source if Not  
in Budget**

**Please Provide A Summary of Your Request, Including Background Information to  
Explain the Request:**

The Request of Brass Holdings to annex a tract of land totaling 3.14 acres, zoned High-Density Residential (R-7) and located at 1556 Crow Valley Road into the City of Dalton (Parcel 12-147-01-001).

## **ORDINANCE 19-01**

To Annex Property of Brass Holdings, LLC Into The City of Dalton, Georgia, Pursuant To Chapter 36, Title 36 Of The Official Code Of Georgia Annotated; To Rezone Said Property To A R-4 Zoning Classification; To Provide An Effective Date; And For Other Purposes

**BE IT ORDAINED** by the Mayor and Council of the City of Dalton and by authority of the same, **IT IS HEREBY ORDAINED** as follows:

### **Section 1:**

The area contiguous to the City of Dalton described in Exhibit “A” attached hereto and made a part hereof (the “Property”), is hereby annexed into the City of Dalton, Georgia and is made a part of said city.

### **Section 2.**

This Ordinance shall be effective on the 1<sup>st</sup> day of April 2019.

### **Section 3.**

The Property is rezoned to a R-4 zoning classification.

### **Section 4.**

The acreage of the Property is approximately 3.14 acres. No streets or roads are affected by this annexation.

### **Section 5.**

The City Clerk of the City of Dalton, Georgia is instructed to send a report that includes certified copies of this Ordinance, the name of the county in which the property being annexed is located and a letter from the City stating the intent to add the annexed area to Census maps during the next survey and stating that the survey map will be completed and returned to the Census Bureau, Department of Community Affairs, and to the governing authority of Whitfield County, Georgia, within thirty (30) days after the effective date of the annexation as set forth above in Section 2.

### **Section 6.**

All ordinances and parts of ordinances in conflict with this ordinance are repealed.

**Section 7.**

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

The foregoing Ordinance received its first reading on \_\_\_\_\_ and a second reading on \_\_\_\_\_. Upon second reading a motion for passage of the ordinance was made by Councilmember \_\_\_\_\_, second by Councilmember \_\_\_\_\_ and upon the question the vote is \_\_\_\_ ayes, \_\_\_\_ nays and the Ordinance is adopted.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of \_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK, CITY OF DALTON

EXHIBIT "A"

ALL THAT TRACT or parcel of land lying and being in Land Lot No. 147 in the 12th District, 3rd Section in Whitfield County, Georgia, being more particularly described as follows:

BEGINNING at a 1/2-inch rebar located on the eastern right of way of Crow Valley Road (having an 80-foot right of way), said point being located North 05 degrees 59 minutes 33 seconds West a distance of 1582.77 feet from the centerline intersection of Crow Valley Road and Willowdale Road; thence along said right of way of Crow Valley Road following the arc of a curve to the left an arc distance of 205.99 feet to a 1/2-inch rebar (said arc having a radius of 918.58 feet and being subtended by a chord bearing North 12 degrees 52 minutes 29 seconds East and chord distance of 205.56 feet); thence leaving said right of way of Crow Valley Road running South 89 degrees 27 minutes 43 seconds East a distance of 665.33 feet to a 1-inch rebar; thence South 00 degrees 21 minutes 07 seconds West a distance of 199.90 feet to a 1/2-inch rebar; thence North 89 degrees 32 minutes 09 seconds West a distance of 709.90 feet to the POINT OF BEGINNING.

**Cliff Cason**  
Chief of Police  
ccason@cityofdalton-ga.gov  
www.daltonpdblog.org  
www.cityofdalton-ga.gov/police



Public Safety Commission  
Terry Mathis  
Keith Whitworth  
Bill Weaver  
Kenneth E. Willis  
Carlos Calderin

**DALTON POLICE DEPARTMENT**  
301 Jones Street, Dalton, Georgia 30720  
Phone: 706-278-9085 • Fax: 706-272-7905

Date: December 13, 2018  
To: Chief Cliff Cason  
From: Lieutenant Shaun Scott  
RE: Annexation – 1556 Crow Valley Rd. NW

Chief Cason:

I have reviewed the annexation request for 1556 Crow Valley Road NW (3.14 acres), parcel numbers 12-147-01-0001, and have visited the site. The annexation of this property will have little or no impact on law enforcement services in this area. However, the current condition of the property and structures does not meet the standards set within city ordinance. The code violations present at this property will need to be corrected prior to annexation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shaun Scott", is written over the word "Sincerely,".

Lieutenant Shaun Scott  
Patrol Operations





December 10, 2018

Mr. Dennis Mock  
Mayor, City of Dalton  
Post Office Box 1205  
Dalton, Georgia 30722-1205

**RE: Annexation Request for Brass Holdings, LLC (12-147-01-001)**

Dear Mayor Mock:

As requested in your December 7, 2018, memorandum, Dalton Utilities has reviewed the annexation request for Brass Holdings, LLC for 3.14 Acres +/- located at 1556 Crow Valley Road, Land Lot 147, 12<sup>th</sup> District & 3<sup>rd</sup> Section of Whitfield County, Georgia. These properties are further described as parcel number 12-147-01-001 by the Whitfield County Tax Assessors Office.

For informational purposes, Dalton Utilities has evaluated the capacity of our utility infrastructure to serve the property. Dalton Utilities can provide the following:

1. Potable water – Is available to this property from existing infrastructure along Crow Valley Road.
2. Sanitary Sewer – A sewer main extension is required to serve this property.
3. Natural Gas – A gas main extension is required to serve this property.
4. Electric – Is available to this property from existing infrastructure along Crow Valley Road.
5. Optilink – Is available to this property from existing infrastructure along Crow Valley Road.

Please do not hesitate to contact me at (706) 529-1011 or [mbuckner@dutil.com](mailto:mbuckner@dutil.com) should any questions arise or if we may be of assistance.

Sincerely,

A handwritten signature in black ink that reads "Mark Buckner". The signature is written in a cursive, flowing style.

Mark Buckner, P.E.

# DALTON FIRE DEPARTMENT

404 School Street  
Dalton, GA 30720



TODD PANGLE  
FIRE CHIEF  
TELEPHONE 706-278-7363  
FAX 706-272-7107  
tpangle@cityofdalton-ga.gov

PUBLIC SAFETY COMMISSION  
BILL WEAVER  
KEITH WHITWORTH  
TERRY MATHIS  
KENNETH E WILLIS  
CARLOS CALDERIN

December 10, 2018

Mr. Jason Parker  
City Administrator  
City of Dalton  
Dalton, GA 30720

Re: Annexation proposal for parcel #12-147-01-0001

Greetings,

At the present time there is **no** indication the proposed annexation of above listed property would render a reduction in the level of fire protection to this area by Dalton Fire Department.

In reviewing the proposed site plans included in the request, we have determined that two fire hydrants will have to be installed according to current ordinances and fire protection needs. One hydrant will need to be placed at the entrance to the new proposed street, and one in the cul-de-sac. Exact locations for the hydrants will be finalized in further planning meetings.

Dalton Fire Department would not oppose annexation with the contingency for the listed expansion of fire protection, as well as apparatus access measures relative to development of the property.

Thank you,

Todd Pangle  
Fire Chief  
Dalton Fire Department

**PUBLIC WORKS DEPARTMENT**  
**Benny Dunn, Director**  
**bdunn@cityofdalton-ga.gov**

**P.O. Box 1205**  
**Dalton, GA 30722-1205**  
**Office: 706-278-7077**  
**FAX: 706-278-1847**



**MAYOR**  
**DENNIS MOCK**

**CITY COUNCIL**  
**DENISE A. WOOD**  
**ANNALEE HARLAN**  
**TYREE GOODLETT**  
**GARY CREWS**

## **M E M O R A N D U M**

**TO: Dennis Mock, Mayor**  
**Attn: Bernadette Chattam, City Clerk**

**FROM: Benny J. Dunn**  
**Public Works Director**

**RE: ANNEXATION REQUEST**

**Name: Brass Holdings, LLC**

**Street Address: 1556 Crow Valley Road. NW**

**Amount of Acreage: 3.14 Acres**

**Parcel Number(s): 12-147-01-0001**

**Zoning Classification: R-4**

**DATE: December 10, 2018**

---

Please be advised that the Public Works Department has no objections to the annexation of the above referenced property.



## ANNEXATION APPLICATION

I HEREBY REQUEST THE MAYOR AND COUNCIL OF THE CITY OF DALTON ANNEX THE PROPERTY DESCRIBED BELOW IN THIS APPLICATION.

**PLEASE LIST THE APPLICANT NAME REQUESTING ANNEXATION**

APPLICANT NAME:	Brass Holdings, L.L.C.
APPLICANT ADDRESS:	P.O. Box 6412
CITY, STATE & ZIP:	DALTON, Ga 30722
TELEPHONE NUMBER:	706 483-3921

**PROPOSED PROPERTY TO BE ANNEXED**

(1) STREET ADDRESS OF PROPERTY TO BE ANNEXED:	1556 Crow Valley Rd NW
(2) SUBDIVISION OF THE PROPERTY TO BE ANNEXED:	N/A
(3) LOT(S) NUMBER OF THE PROPERTY TO BE ANNEXED:	N/A
(4) FUTURE INTENDED USE OF THE PROPERTY TO BE ANNEXED:	(Residential Development)

- PROPOSED ZONING CLASSIFICATION R-4
- PROPOSED AMOUNT OF ACREAGE TO BE ANNEXED 3.14
- TAX MAP NUMBER/PARCEL NUMBER 12-147-01-001
- HOUSING UNITS (currently 1)

- (1) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF REGISTERED VOTERS Rental  N/A
- (2) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF ADULTS OF VOTING AGE. IF DIFFERENT NUMBER THAN SHOWN IN NUMBER (1) Rental  N/A
- (3) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF ADULTS IN THE HOUSEHOLD. Rental  1
- (4) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF CHILDREN IN THE HOUSEHOLD. Rental  0
- (5) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF HOUSING UNITS.  1
- (6) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, PLACE NUMBER OF RESIDENTS IN APPLICABLE BOX.  CAUCASIAN  LATINO  
 AFRICAN AMERICAN  OTHER
- (7) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF PERSONS WHOSE PRIMARY LANGUAGE IS OTHER THAN ENGLISH.  0

[Signature]  
SIGNATURE OF APPLICANT(S)

11/28/2018  
DATE

OWNERSHIP VERIFICATION

The undersigned is the / an owner of an interest in the lands described in the attached Annexation Contract, which proposes to amend the Official Zoning Map of Dalton, Georgia, and concurs in the application. The undersigned's interest in the lands described in the application is as follows:

1556 Crow Valley Rd, Dalton GA 30721

Describe parcel or parcels and nature of interest  
and percentage of interest

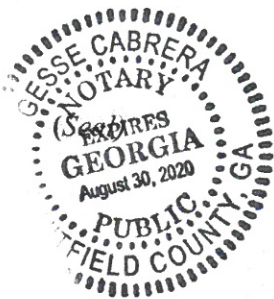
Brass Holdings, L.L.C Brandon Harwin 50%  
Rusty Lount 50%

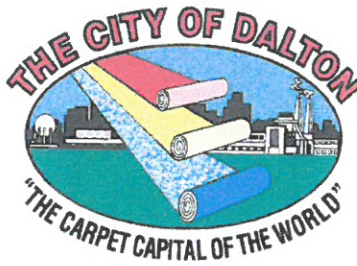
I hereby appoint SAM GOWIN  
my attorney in fact with full authority, my name, place, and stead, to apply for the zoning amendment as set forth in the attached annexation contract.

[Signature]  
(Owner's Name)

Sworn to and subscribed  
Before me, this 27 day  
of November, 2018.

[Signature]  
Notary Public





## NOTICE TO ALL LANDOWNERS REGARDING ANNEXATION

If your request to annex your property into the City of Dalton is approved by Whitfield County, you will be charged a city property tax for the City of Dalton as well as a Public School tax. This will appear on your property tax bill that you receive from Whitfield County. The millage rate is 2.537 mils per at 100% of assessed property value.

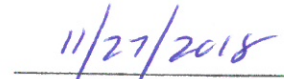
Example: If your property is valued at \$100,000 – your assed value is 100% or  $\$100,000 \times 2.537$  mils, your Dalton City tax would be \$253.7 per year.

Should you have any questions, please contact the Whitfield County Tax Commissioners office at (706) 275-7510.

---

I have read the above statement and understand that if my property is annexed, I will be charged Dalton City tax.

  
\_\_\_\_\_  
SIGNED

  
\_\_\_\_\_  
DATE

Deed Doc WD  
Recorded 02/17/2016 03:21PM  
Georgia Transfer Tax Paid \$70 00  
MELICA KENDRICK  
Clerk Superior Court, WHITFIELD County, Ga.  
Bk 06293 Pg 0044-0046

PRE 200322  
doc# 1278

RETURN TO:

L. STEPHEN KELEHEAR  
LITTLE, BATES & KELEHEAR, P.C.  
PO BOX 488  
DALTON, GA 30722-0488

STATE OF GEORGIA  
COUNTY OF WHITFIELD

WARRANTY DEED

**THIS INDENTURE**, made the 16th day of February, 2016, between **JOHN M. STATEN, JR., PATRICIA S. KELEHEAR, CAROL S. HOLMES AND JUDY R. STATEN** (hereinafter "Grantor"), of the County of Whitfield and State of Georgia, and **BRASS HOLDINGS, LLC** (hereinafter "Grantee"), of the County of Whitfield and State of Georgia.

WITNESSETH

That the Grantor for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt and sufficiency whereof being hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does hereby grant, bargain, sell, alien, convey and confirm unto the said Grantee the following described property, to-wit:

**SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF**

**TOGETHER WITH** all and singular the hereinabove described premises together with all tenements, hereditaments, and appurtenances thereto belonging or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and also all estate, right, title, interest and rights of possession, claim and demand whatsoever, as well in law as in equity, of the said Grantor, of, in or to the said premises, and every part and parcel thereof, with the appurtenances thereto belonging.

**TO HAVE AND TO HOLD**, all singular the above-described premises, unto the said Grantee, and to the heirs, legal representatives, successors and assigns of the said Grantee forever, in **FEE SIMPLE** (except as may be limited herein).

**AND THE SAID GRANTOR**, and the heirs, legal representatives, successors and assigns of the Grantor will **WARRANT AND DEFEND** all right, title and interest in and to the said premises and the quite and peaceable possession thereof, unto the said Grantee, and to the heirs, legal representatives, successors and assigns of the Grantee, against all acts and deeds of the said Grantor, and all and every person or persons whomsoever lawfully claiming or to claim the same.

**THIS CONVEYANCE IS MADE SUBJECT TO** all easements, conditions and restrictive covenants of record insofar as the same may lawfully affect the above-described property.

**IN WITNESS WHEREOF**, the Grantor has signed, sealed and delivered this Deed on the day and year first above-written.

*John M. Staten Jr.* (SEAL)  
JOHN M. STATEN, JR.

*Patricia S. Kelehear* (SEAL)  
PATRICIA S. KELEHEAR

*Carol S. Holmes* (SEAL)  
CAROL S. HOLMES

*Judy R. Staten* (SEAL)  
JUDY R. STATEN

Signed, sealed and delivered  
this 16th day of February, 2016,  
in the presence of:

*L. L. H.*  
WITNESS

*Judy L. Yarbrough*  
NOTARY PUBLIC





## EXHIBIT "A"

Lots Nos. 1 and 2 of the E. B. White Estate as per plat made by R. E. Smith, Surveyor, dated May 25, 1944, as appears of recorded in Plat Book 1, Page 16, (Plat Cabinet A, slide 4) Clerk's Office, Whitfield County, Georgia.

Being that same property as conveyed to J. M. Staten by deed dated 6/22/44, recorded in Deed book 36, Page 441, Whitfield County Deed Records.



## Exhibit B

### 4-1. - Establishment of districts

**4-1-6 Zero lot line residential (R-4).** This district is established for single family detached dwellings, configured upon "zero lot lines," which may be located upon lots at a density of up to ten dwellings per acre, exclusive of right-of-ways or other restrictive easements. Any such lots must be served by public sewer or an approved central on-site sewage management system. Such districts encourage the creation of compatible open spaces for enjoyment by several surrounding dwellings. There shall be no manufactured or mobile homes within this district, in order to maintain the traditional residential character of such districts. Only one dwelling unit per lot shall be allowed in this district.

## As-Surveyed Description

ALL THAT TRACT or parcel of land lying and being in Land Lot No. 147 in the 12th District, 3rd Section in Whitfield County, Georgia, being more particularly described as follows:

BEGINNING at a 1/2-inch rebar located on the eastern right of way of Crow Valley Road (having an 80-foot right of way), said point being located North 05 degrees 59 minutes 33 seconds West a distance of 1582.77 feet from the centerline intersection of Crow Valley Road and Willowdale Road; thence along said right of way of Crow Valley Road following the arc of a curve to the left an arc distance of 205.99 feet to a 1/2-inch rebar (said arc having a radius of 918.58 feet and being subtended by a chord bearing North 12 degrees 52 minutes 29 seconds East and chord distance of 205.56 feet); thence leaving said right of way of Crow Valley Road running South 89 degrees 27 minutes 43 seconds East a distance of 665.33 feet to a 1-inch rebar; thence South 00 degrees 21 minutes 07 seconds West a distance of 199.90 feet to a 1/2-inch rebar; thence North 89 degrees 32 minutes 09 seconds West a distance of 709.90 feet to the POINT OF BEGINNING.

REFER TO THE LINES OF SURVEY ONLY.

### PLAT NOTES

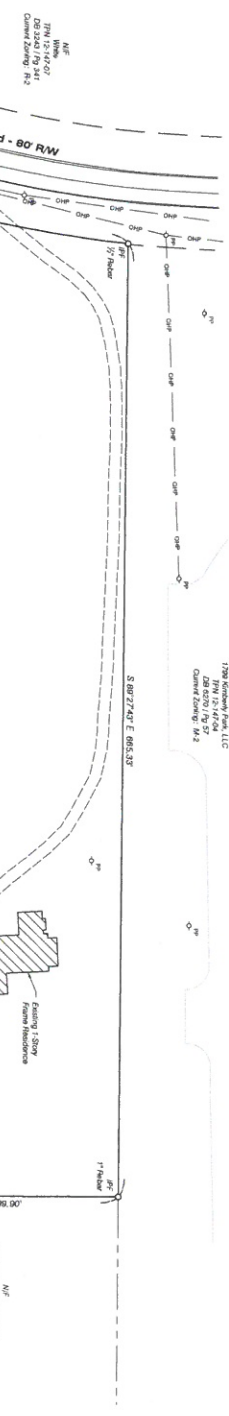
CLARIFIED STATEMENT:  
THE SUBJECT PROPERTY IS LOCATED IN A ZONING DISTRICT OF R-1.5 (1:1/4) ZONING AND AN ADJACENT ZONING DISTRICT OF R-1.5 (1:1/4) ZONING AS SHOWN ON THE MAP.  
THE FIELD DATA HAS BEEN ADJUSTED USING THE LEAST SQUARES METHOD.

**GENERAL NOTES:**  
1. ALL NOTES AND DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.  
2. THE SUBJECT PROPERTY IS LOCATED IN A ZONING DISTRICT OF R-1.5 (1:1/4) ZONING AND AN ADJACENT ZONING DISTRICT OF R-1.5 (1:1/4) ZONING AS SHOWN ON THE MAP.  
3. THE FIELD DATA HAS BEEN ADJUSTED USING THE LEAST SQUARES METHOD.

**GENERAL NOTES:**  
1. ALL NOTES AND DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.  
2. THE SUBJECT PROPERTY IS LOCATED IN A ZONING DISTRICT OF R-1.5 (1:1/4) ZONING AND AN ADJACENT ZONING DISTRICT OF R-1.5 (1:1/4) ZONING AS SHOWN ON THE MAP.  
3. THE FIELD DATA HAS BEEN ADJUSTED USING THE LEAST SQUARES METHOD.

### SURVEYORS CERTIFICATION

I, THE SURVEYOR, HEREBY CERTIFY THAT I AM A LICENSED SURVEYOR IN THE STATE OF GEORGIA AND THAT I HAVE PERSONALLY CONDUCTED THIS SURVEY AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.



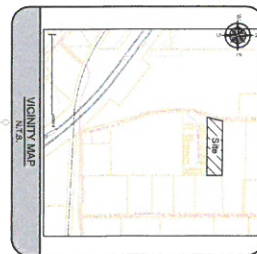
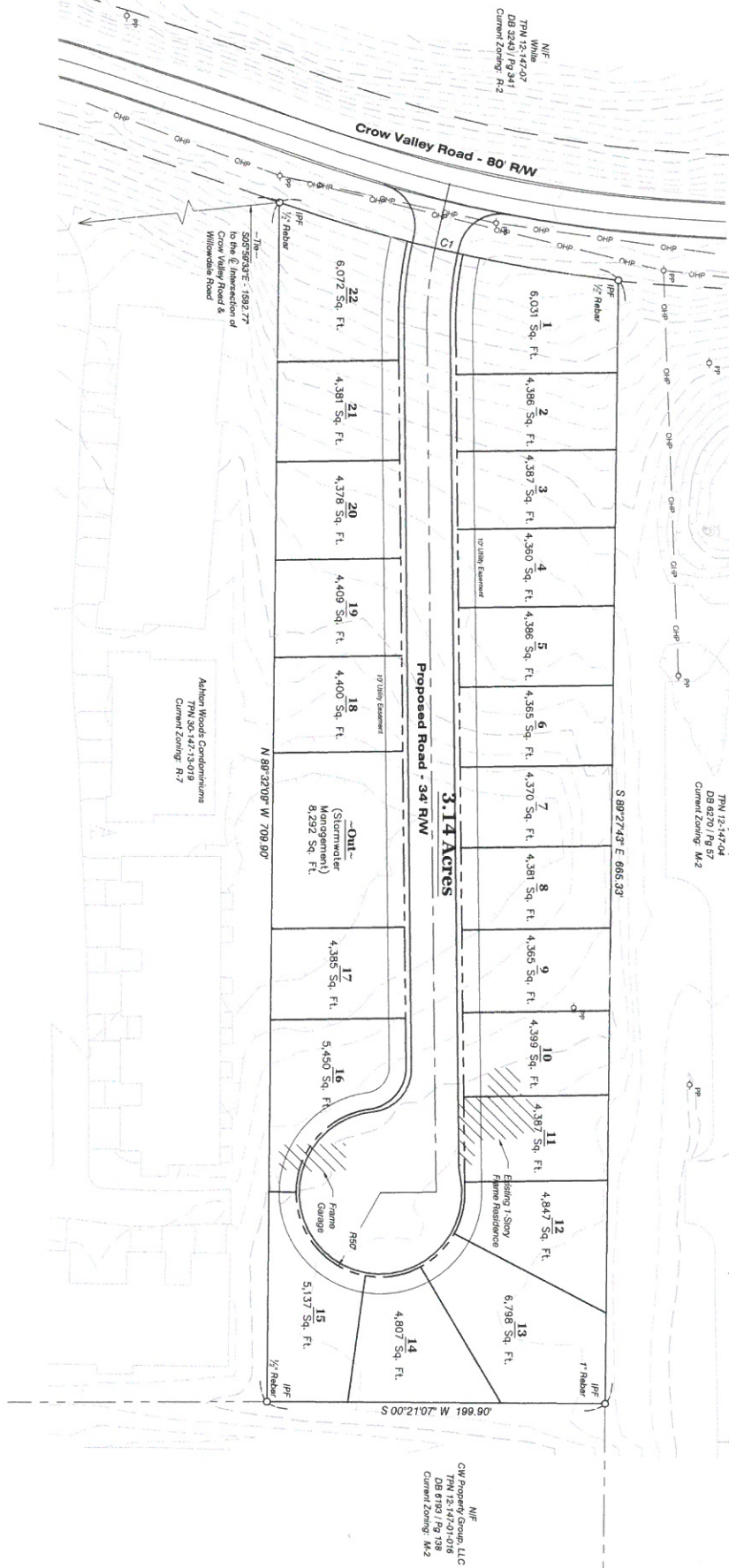
### ASSUMED DESCRIPTION

ALL THAT TRACT OF LAND...  
3.14 ACRES

**811**  
Know what's below. Call before you dig.  
GRAVING SCALE  
1" = 40'  
1" = 80'  
1" = 160'

**LEWIS & ASSOCIATES  
LAND SURVEYING, LLC**  
LAND SURVEYING + PLANNING  
P.O. BOX 2048  
DALTON, GA 30722  
(678) 278-7818 • (678) 262-5294  
www.lewislandsurvey.com

FOR REVIEW ONLY



**811**

Know what's below. Call before you dig.

DATE	12-20-20
BY	PL
SCALE	1"=200'
NO. 1	1/200

NO.	REVISION	DATE

**LEWIS & ASSOCIATES LAND SURVEYING, LLC**

5096 C.O.A. #189  
 DALTON, GA 30722  
 (706) 278-7518 • (706) 529-4513  
 www.lewisurvey.com

PRELIMINARY SUBDIVISION PLAT

**BRASS HOLDINGS, LLC**

BEING TAX PARCEL NO. 12-147-01-001  
 LOCATED IN LAND LOT 147, 12th DISTRICT, 3rd SECTION  
 WHITFIELD COUNTY, GEORGIA

OWNER: CW Property Group, LLC  
 TPN 12-147-01-018  
 DB 8793 / PG 198  
 Current Zoning: M-2

FOR REVIEW ONLY

**LEWIS & ASSOCIATES LAND SURVEYING, LLC**

LAND SURVEYING + PLANNING  
 P.O. BOX 2046  
 DALTON, GA 30722  
 (706) 278-7518 • (706) 529-4513  
 info@lewisurvey.com  
 www.lewisurvey.com

**STAFF ANALYSIS  
ANNEXATION REQUEST  
Unified Zoning Ordinance**

**ZONING CASE:** The request of Brass Holdings to annex a tract of land totaling 3.14 acres, zoned High Density Residential (R-7) and located at 1556 Crow Valley Rd. into the City of Dalton (Parcel 12-147-01-001) (Dalton)

Since the applicant filed the annexation request they are not required to attend the public hearing under Georgia law. This annexation would have the effect of changing jurisdictions while maintaining the same zoning district on the subject property. With that being said, however, a request to rezone the subject property from R-7 to R-4 was recently heard and recommended to be approved by the Planning Commission. If this annexation is approved, then the City of Dalton would have jurisdiction in this matter.

The surrounding land uses and zoning are as follows: 1) To the north is a 7.8 acre undeveloped tract zoned Heavy Manufacturing M-2; 2) to the east is an undeveloped 3.8 acre tract also zoned M-2; 3) to the south is a condominium complex totaling approximately five 5 acres that contains 36 units zoned R-7; 4) to the west is an undeveloped 30 acre tract zoned Low-Density Single-family residential R-2. All in all, a review of the zoning map shows a convergence of residential and industrial zone districts that is consistent with the existing land use.

The subject property is currently within the jurisdiction of the Whitfield County Board of Commissioners, but the subject property is flanked on approximately 80% of its border by the City of Dalton's corporate boundary.

<u>Administrative Matters</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>
A. Is an administrative procedure, like a variance, available and preferable to annexation?		<u>X</u>	
B. Have all procedural requirements been met? 1. Legal ad February 8, 2019 (16 days notice) 2. Property posted February 8, 2019 (Yes -- one sign on the lot frontage; 16 days notice.)	<u>X</u>		
C. Has a plat been submitted showing a subdivision of land?		<u>X</u>	
D. The following special requirements have an impact on this request:  <b>100-year flood plain</b> <b>Site Plan</b> (none required) <b>Buffer Zones</b> (none required) <b>Soil Erosion/Sedimentation Plan</b> <b>Storm Water Requirements</b>		<u>X</u> <u>X</u> <u>X</u>	   <u>X</u> <u>X</u>

## **CONSIDERING FACTORS FOR A REZONING/ANNEXATION ANALYSIS**

**(A) Whether the proposed amendment would allow a use that is generally suitable for the site compared to other possible uses and whether the proposed change is consistent with the established land use pattern and zoning of adjacent and nearby properties.**

*Yes. The proposed annexation would create a more consistent boundary for the City of Dalton. Since the City participates in the Unified Zoning Ordinance the property's current zone district would be unchanged upon annexation. This answer includes the understanding that a request to rezone the subject property from R-7 to R-4 has been heard and recommended by the Planning Commission. Considering the subject property is adjacent to the corporate boundary of the city this annexation request is reasonable.*

**(B) Whether the proposed amendment would adversely affect the economic value or the uses of adjacent and nearby properties.**

*No impact is expected. The annexation will change the property jurisdiction, but the use of the land will remain the same unless rezoned by the City of Dalton post-annexation.*

**(C) Whether the subject property has a reasonable economic use as currently zoned, considering the suitability of the subject property for the proposed zoned uses.**

The subject property is currently zoned R-7 in the County and because of the Unified Zoning Ordinance, the annexation, if approved, will maintain the same R-7 zoning designation. As previously stated, the request to rezone the subject property from R-7 to R-4 was recently heard by the Planning Commission and recommended for approval.

**(D) Whether there is relative gain to the health, safety, morals, or general welfare of the public as compared to any hardship imposed upon the individual owner under the existing zoning.**

No impact. The zoning will be the same, but the jurisdiction will change. The property owners have completed an application to annex under the 100 percent method, which means it is by their choice. There is no identifiable hardship under the subject property's current zone district or governing jurisdiction, but the annexation of the subject property, if approved, would create a more consistent corporate boundary for the City of Dalton.

**(E) Whether the proposed amendment, if adopted or approved, would result in a use which would or could cause an excessive or burdensome use of existing streets, schools, sewers, water resources, police and fire protection, or other utilities, as contrasted with the impact under the existing zoning.**

*No impact is expected. The vicinity has all available services - water, sewer, fire, natural gas, and electricity.*

**(F) Whether the property sought to be rezoned (or annexed) is in conformity with the policy and intent of the adopted joint comprehensive plan or equivalent. If not, has the plan already been amended, officially or unofficially, by the development of uses which are contrary to the plan recommendation, and if the plan has been amended, does this rezoning or annexation request allow uses which are compatible to the existing uses in the vicinity.**

*The subject property is within the Emerging Suburban character area within the 2019-2023 Joint Comprehensive Plan's Future Development Map. The Emerging Suburban character area covers areas east of Dalton, west of I-75 around and south of Tunnel Hill, and along SR 71/Cleveland Highway that have experienced some residential growth and are positioned to accommodate more due to general land use trends in the area or to proximity to existing neighborhoods. The primary land use recommendation for this character area is single-family residential (net density of 2 dwelling acre). The density of the proposed rezoning would certainly exceed that recommended for*

*character area, but the proposed R-4 rezoning would reduce the residential density permitted within the current R-7 zone district.*

**(G) Whether there are any other conditions or transitional patterns affecting the use and development of the property to be rezoned or annexed, which give grounds for approval or disapproval of the proposed zoning proposal. Whether the proposed zoning change constitutes an “entering wedge” and is a deterrent to the use, improvement, or development of adjacent property within the surrounding zone districts or would create an isolated, unrelated district (spot zone) as interpreted by current Georgia law.**

Compared to some requests, this one is easy. The use and zoning proposed is reflective of uses and zoning in the vicinity. No special conditions or patterns are identified.

**(H) Whether the subject property, as currently zoned, is vacant and undeveloped for a long period of time, considered in the context of land development in the vicinity or whether there are environmental or cultural factors, like steep slopes, flood plain, storm water, or historical issues that influence the development of the subject property under any zoning designation.**

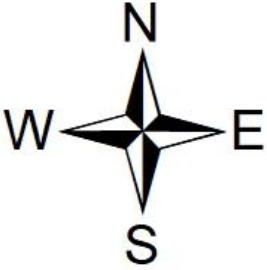
*N/A*

**CONCLUSION:** The staff recommendation is that the subject property is very much suited for the requested annexation.



# Brass Holdings Annexation

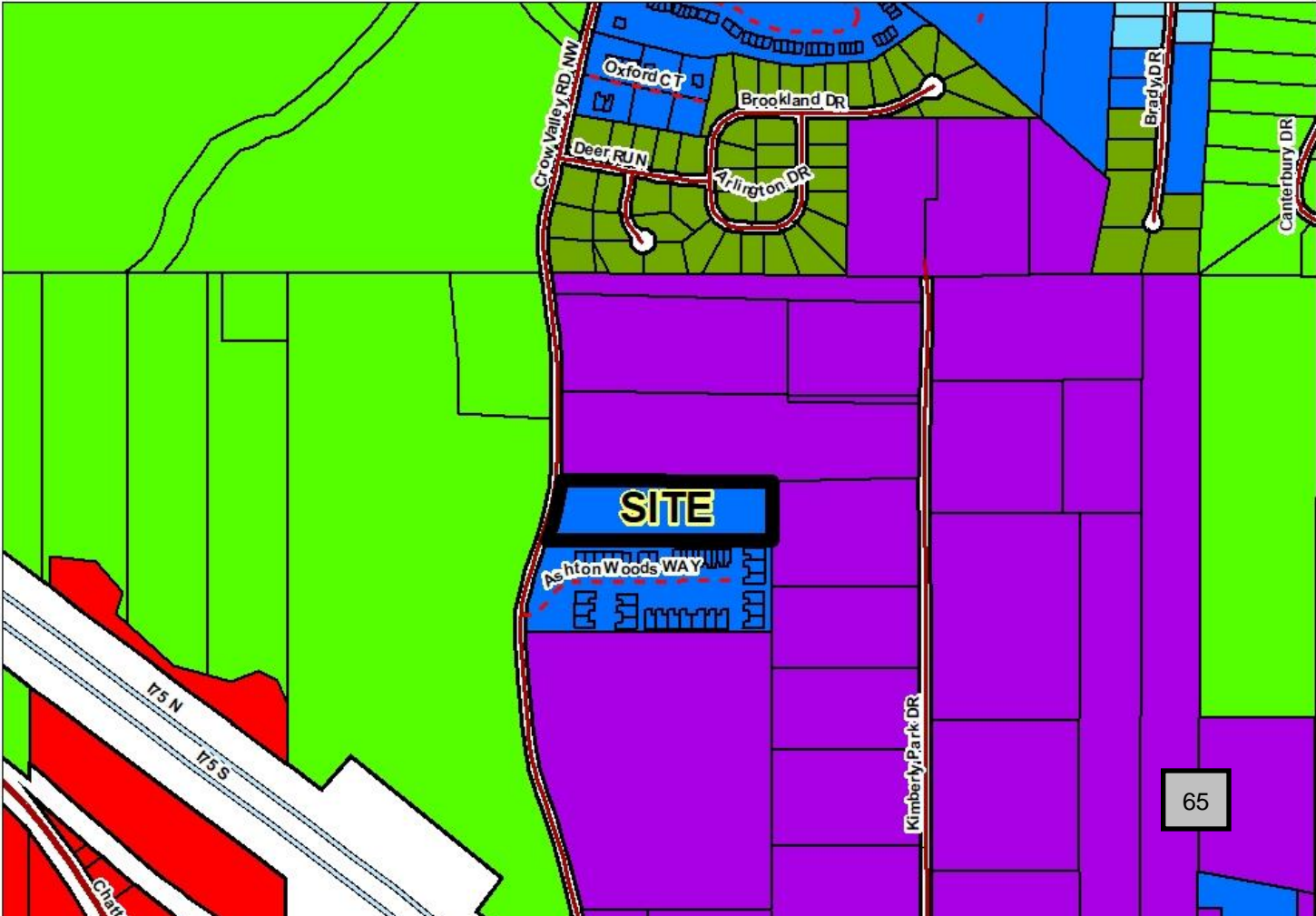
## R-7, High Density Residential



### ZONING

-  Low Density Single Family Residential (R-2)
-  Low Density Single Family Residential (R-2) Cond
-  Medium Density Single Family Residential (R-3)
-  Transitional Residential (R-6)
-  High Density Residential (R-7)
-  General Commercial (C-2)
-  Heavy Manufacturing (M-2)

**FEET**  
**400**




# Brass Holdings Annexation

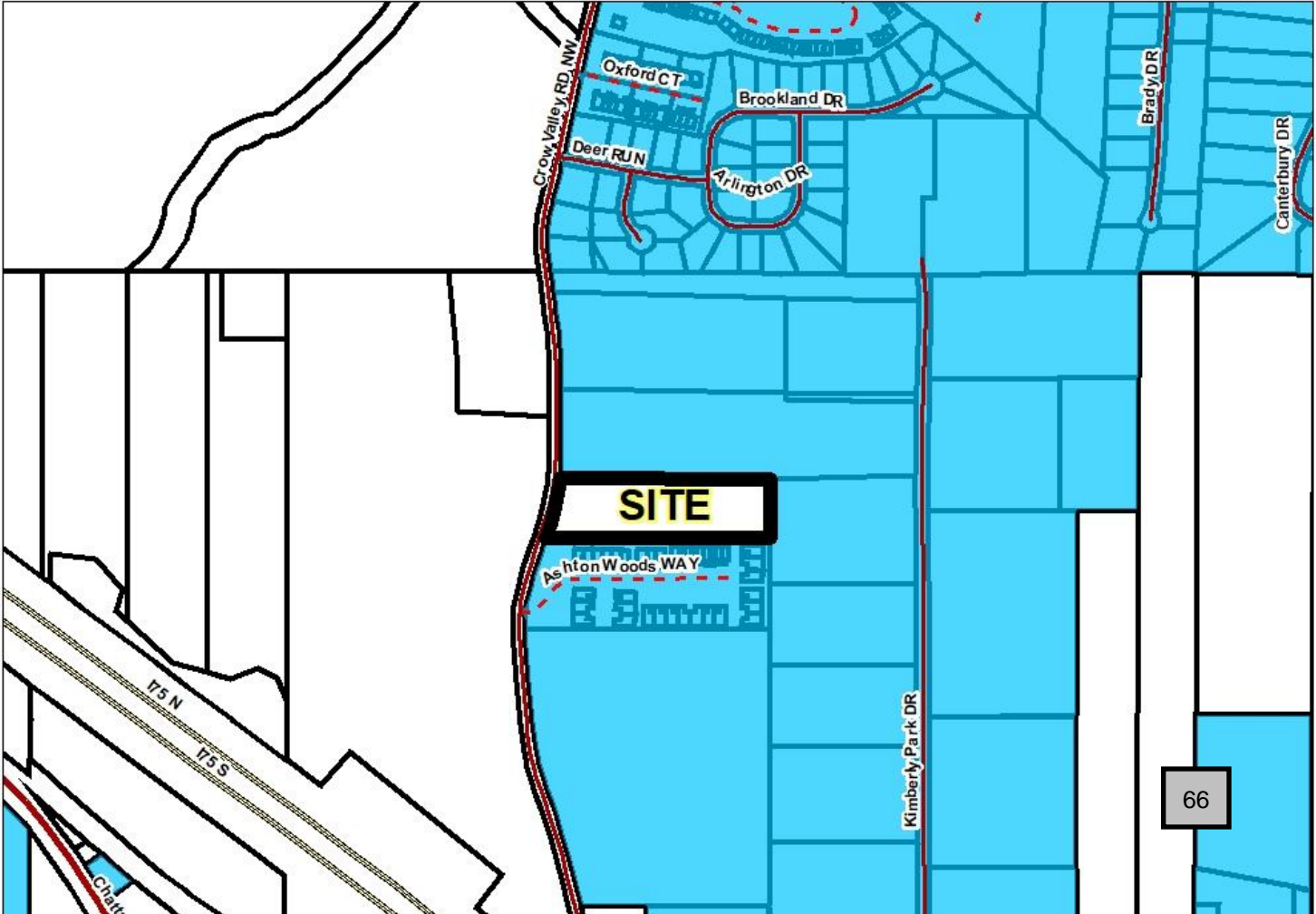
## R-7, High Density Residential



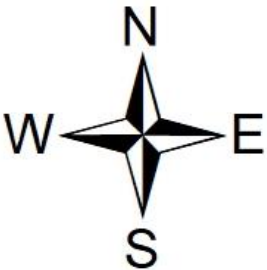
**DALTON CITY LIMITS**

 Town\_Boundaries

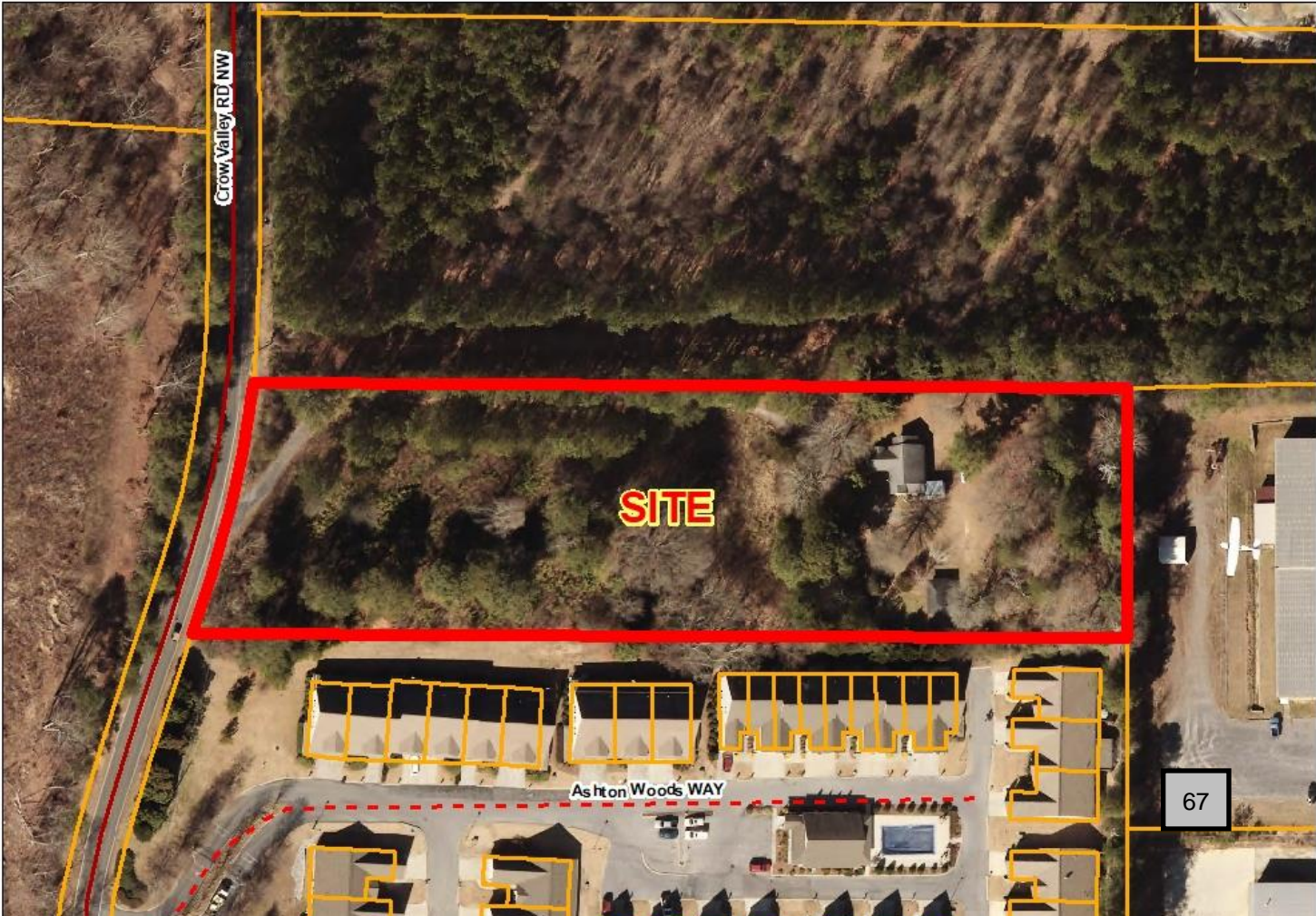
**FEET**  
**400**



# Brass Holdings Annexation R-7, High Density Residential



**FEET**  
**100**





## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** March 4, 2019

**Agenda Item:** Rezoning

**Department:** NWGRC

**Requested By:** Ethan Calhoun

**Reviewed/Approved  
by City Attorney?**

**Cost:**

**Funding Source if Not  
in Budget**

**Please Provide A Summary of Your Request, Including Background Information to  
Explain the Request:**

Elmer Lopez is seeking to rezone from Transitional Residential (R-6) to General Commercial (C-2) a tract of land totaling 0.278 acres located at 729 Riverbend Rd. (Parcel 12-240-15-004) (Dalton) The rezoning request to C-2 is sought to serve the purpose of allowing for retail use on the subject property.

## **ORDINANCE NO. 19-08**

To rezone property of JBCE Properties, LLC from a R-6 Classification to a C-2 classification; to provide for an effective date; to provide for the repeal of conflicting ordinances; to provide for severability; and for other purposes.

**WHEREAS**, Elmer Lopez and JBCE Properties, LLC have petitioned for rezoning of property owned by JBCE Properties, LLC from a R-6 classification to a C-2 classification; and

**WHEREAS**, all other procedures as required by Georgia law have been followed.

**NOW, THEREFORE, BE IT HEREBY ORDAINED**, by the Mayor and Council of the City of Dalton, Georgia, as follows:

### **Section 1.**

The real property as described in Exhibit “A” (the “Property”), which is attached to and incorporated herein as a part of this Ordinance, is hereby rezoned from a R-6 classification to a C-2 classification.

### **Section 2.**

This Ordinance shall be effective as of the date of approval of this Ordinance.

### **Section 3.**

The City Clerk is instructed to send a copy of this Ordinance to the Dalton-Whitfield Zoning Administrator with a request to record this rezoning on the Official Zoning Map of Whitfield County, Georgia.

### **Section 4.**

All ordinances and parts of ordinances in conflict with this Ordinance are repealed.

### **Section 5.**

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall

not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

**SO ORDAINED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

The foregoing Ordinance received its first reading on \_\_\_\_\_ and a second reading on \_\_\_\_\_. Upon second reading a motion for passage of the ordinance was made by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and upon the question the vote is \_\_\_\_\_ ayes, \_\_\_\_\_ nays, and the Ordinance is adopted.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of \_\_\_\_\_.

\_\_\_\_\_  
CITY CLERK, CITY OF DALTON

EXHIBIT "A"

All that tract or parcel of land lying and being in Land Lot 240 in the 12th District and 3rd Section of Whitfield County, Georgia, and being described more particularly as a .278 acre tract, per plat of survey prepared by Craig M. Cook, Georgia Registered Land Surveyor No. 2691, dated October 6, 1999, a copy of which is recorded at Deed Book 06681, Page 0425 of the Whitfield County Deed Records, and being more particularly described as follows:

BEGINNING at an iron pin located on the easterly right of way of Riverbend Road, said point being 210 feet southeasterly from the Intersection of said easterly right of way of Riverbend Road with the southerly right of way of Richards Street, as measured along said easterly right of way of Riverbend Road. From said point of beginning thence running south 88 degrees 47 minutes 34 seconds east a distance of 229.12 feet to an iron pin; thence along the center line of a certain ditch as follows: South 16 degrees 39 minutes 37 seconds east 22.04 feet, south 25 degrees 03 minutes 18 seconds east 36.41 feet to an Iron pin; thence leaving said ditch and running thence north 88 degrees 46 minutes 59 seconds west a distance of 225.02 feet to an iron pin located on the easterly right of way of Riverbend Road (50' R/W); thence north 25 degrees 30 minutes 50 seconds west as measured along the easterly right of way of Riverbend Road distance of 60.00 feet to an iron pin and the POINT OF BEGINNING.

For Deeds in chain of title see Deed Book 4909, Page 145; Deed Book 3197, Page 62; Deed Book 2711, Page 73; and Deed Book 753, Page 241, Whitfield County, Georgia Land Records.

**STAFF ANALYSIS  
REZONING REQUEST  
*Unified Zoning Ordinance***

**ZONING CASE:** Elmer Lopez is seeking to rezone from Transitional Residential (R-6) to General Commercial (C-2) a tract of land totaling 0.278 acres located at 729 Riverbend Rd. (Parcel 12-240-15-004) (Dalton) The rezoning request to C-2 is sought to serve the purpose of allowing for retail use on the subject property.

The surrounding uses and zoning are as follows: 1) To the north, is a tract of roughly triple the size of the subject property zoned R-7 that contains several multi-family structures; 2) to the east, are two adjacent tracts of similar size to the subject property of which one is zoned R-3 and contains a single family dwelling and the other is zoned R-6 and contains a triplex dwelling; 3) to the south, is a tract of approximately double the size of the subject property that contains a commercial retail structure zoned C-2; and 4) to the west, is a noticeably larger tract containing one large commercial structure zoned C-2. All in all, a review of the zoning map in color shows a mix of different zone districts near the subject property ranging in intensity from single family residential to heavy manufacturing. Although the zoning map appears to be somewhat consistent in the vicinity of the subject property with commercial and industrial land use as the dominant character.

The subject property is within the jurisdiction of the City of Dalton Mayor and Council.

**CONSIDERING FACTORS FOR A REZONING/ANNEXATION ANALYSIS**

**(A) Whether the proposed amendment would allow a use that is generally suitable for the site compared to other possible uses and whether the proposed change is consistent with the established land use pattern and zoning of adjacent and nearby properties.**

*With five different zone districts in the immediate vicinity, there is a vast amount of difference in existing land use ranging from commercial to single family residential and industrial.*

*When observing the area surrounding the subject property one will note the diversity of current land use and zoning. The surrounding uses include commercial, single and multi-family residential as well as some manufacturing uses. This diversity in land use is due in part to the availability of sewer access within the city as well as the City's previous pyramid style zoning ordinance. The subject property is also located along one of Whitfield County's major arterial corridors, Highway 76 Walnut Avenue. Arterial corridors like Walnut Avenue lend themselves to commercial and industrial development due to high traffic counts and ease of access for deliveries and shipments. Walnut Avenue is flanked by commercially or industrial zoned property along nearly the entirety of the corridor. When considering that the subject property is flanked along approximately fifty percent of its boundary by C-2 zoned tracts it is fair to say that the requested rezoning is not in conflict with the majority of adjacent land use and zoning.*



**(B) Whether the proposed amendment would adversely affect the economic value or the uses of adjacent and nearby properties.**

*The C-2 zone is a wide-open commercial district that allows a variety of uses, but many of the adjacent tracts are already zoned and/or developed for C-2 use. The proposed C-2 rezoning is not expected to alter the subject property's visual character, but the subject property could be re-developed with a larger structure at any point if it is rezoned. If any new structure is added or if the existing structure is enlarged a more effective visual barrier will be needed along the northern and eastern boundaries of the subject property where it is adjacent to residential zone districts. The residential tracts adjacent and nearby the subject property are unlikely to be affected by this rezoning if it is approved based on the large commercial and industrial district that has long been established in this area.*

**(C) Whether the subject property has a reasonable economic use as currently zoned, considering the suitability of the subject property for the proposed zoned uses.**

*It is fair to say that the subject property has had fairly limited since the commercial and industrial growth in this area. The structure occupying the subject property appears to have originally been a single family detached dwelling. The location of the subject property being immediately adjacent to general commercial retail structures is not ideal for single family residential use and would be far more suited for the requested C-2 zone district.*

**(D) Whether there is relative gain to the health, safety, morals, or general welfare of the public as compared to any hardship imposed upon the individual owner under the existing zoning.**

N/A

**(E) Whether the proposed (C-2) amendment, if adopted or approved, would result in a use which would or could cause an excessive or burdensome use of existing streets, schools, sewers, water resources, police and fire protection, or other utilities, as contrasted with the impact under the existing zoning.**

*We will minimize comment here, knowing that the limited size of the subject property restricts highly-intensive uses that could burden local infrastructure. As stated previously the subject property is located along a major arterial corridor and has access to public water and sewer.*

**(F) Whether the property sought to be rezoned (or annexed) is in conformity with the policy and intent of the adopted joint comprehensive plan or equivalent. If not, has the plan already been amended, officially or unofficially, by the development of uses which are contrary to the plan recommendation, and if the plan has been amended, does this rezoning or annexation request allow uses which are compatible to the existing uses in the vicinity.**

*The Future Development Map designates this area as a Town Neighborhood Revitalization Area. The Town Neighborhood Revitalization includes established neighborhoods north and east of downtown Dalton, including the following neighborhoods: Crown Mill, Fort Hill, East Dalton and Thread Mill. These neighborhoods are historic but have experienced disinvestment and decline due in part to the demolition of residences to accommodate commercial uses, parking areas, apartment buildings and industrial uses. Prevalent zoning of properties for industrial uses further contributes to the neighborhoods' instability and diminishing potential for revitalization. Recent planning efforts, including the City of Dalton Urban Redevelopment Plan (2012), Neighborhood Infill Guidelines (2003), Dalton Historic Housing Infill Study (2006), and the Believe Greater Dalton Housing Strategy address these areas and the issues of neighborhood revitalization, opportunities for new growth with infill, and inconsistencies between existing City regulations and desired development for the neighborhoods. The subject property is on the border of the Town Neighborhood Revitalization Area and Commercial area. Given the immediate proximity to Walnut Avenue and the existing surrounding land use this planner does not view the requested use or rezoning as a commercial encroachment into the residential area.*

**(G) Whether there are any other conditions or transitional patterns affecting the use and development of the property to be rezoned or annexed, which give grounds for approval or disapproval of the proposed zoning proposal. Whether the proposed zoning change constitutes an “entering wedge” and is a deterrent to the use, improvement, or development of adjacent property within the surrounding zone districts or would create an isolated, unrelated district (spot zone) as interpreted by current Georgia law.**

*Much of the adjacent and surrounding property, as stated previously, is already zoned and developed for C-2 use.*

**(H) Whether the subject property, as currently zoned, is vacant and undeveloped for a long period of time, considered in the context of land development in the vicinity or whether there are environmental or cultural factors, like steep slopes, flood plain, storm water, or historical issues that influence the development of the subject property under any zoning designation.**

N/A.

**CONCLUSION:** The staff can provide a recommendation for the C-2 zone at this location based on the following:

- 1) Hardship is not expected to affect the surrounding or nearby properties;
- 2) Commercial development and zoning already exist near and adjacent to the subject property;
- 3) Given the previously mentioned factors, this planner believes there should be no conflict with the Future Development Map character area within the current

comprehensive plan.

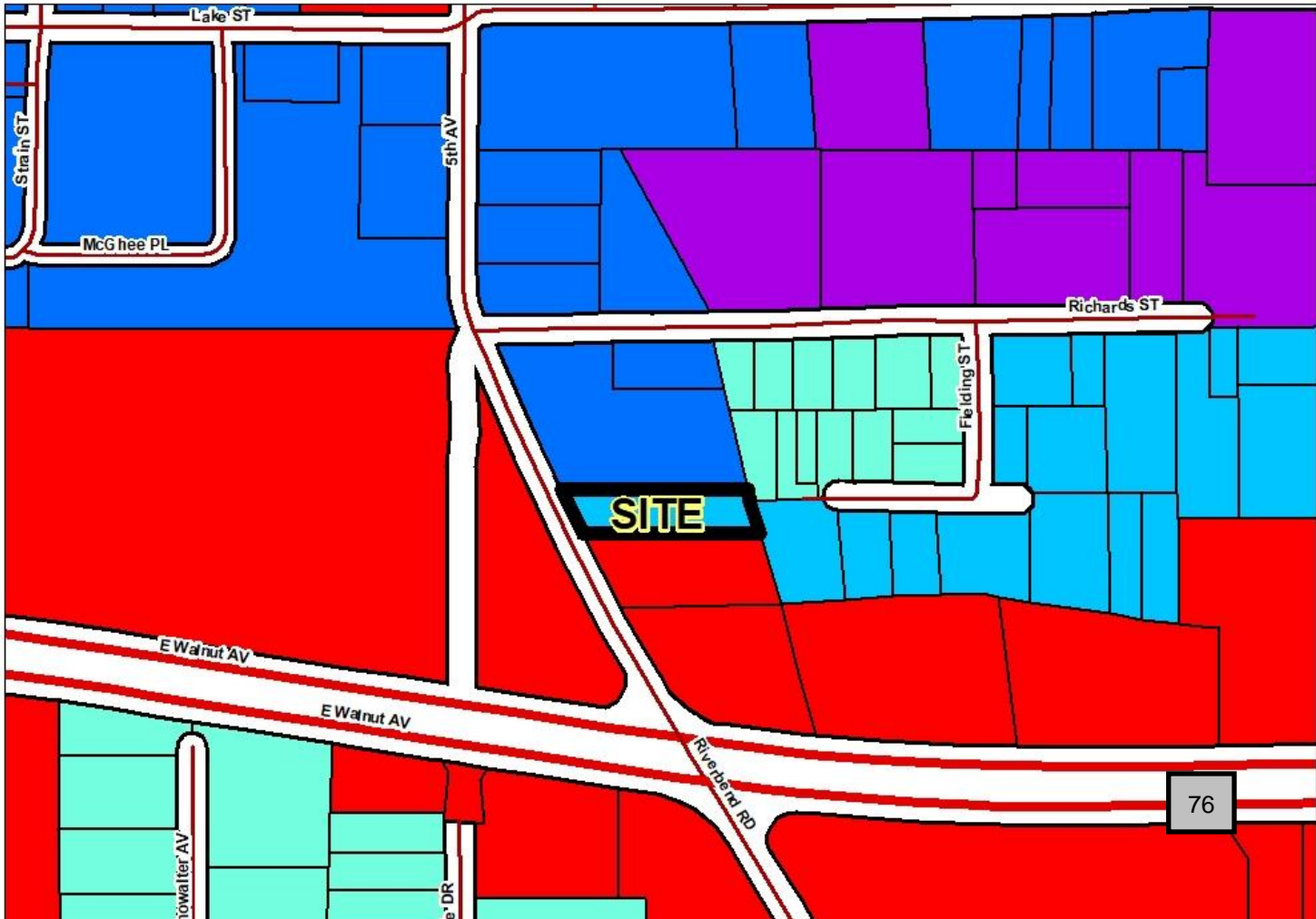
# Lopez Rezoning Request R-6, Transitional Residential to C-2, General Commercial City of Dalton Jurisdiction



**ZONING**

- Medium Density Single Family Residential (R-3)
- Transitional Residential (R-6)
- High Density Residential (R-7)
- General Commercial (C-2)
- Heavy Manufacturing (M-2)

**FEET**  
**200**



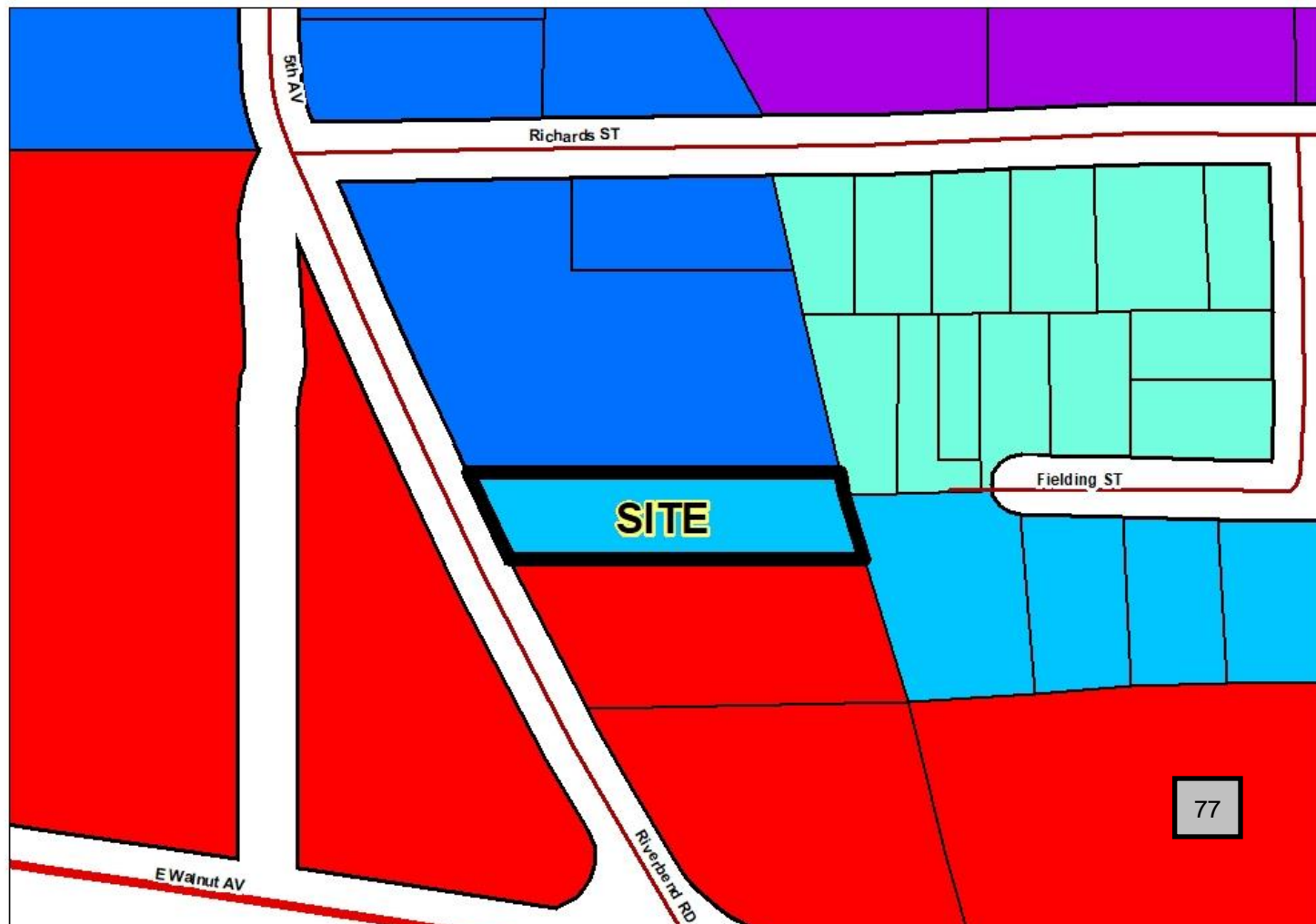
# Lopez Rezoning Request R-6, Transitional Residential to C-2, General Commercial City of Dalton Jurisdiction



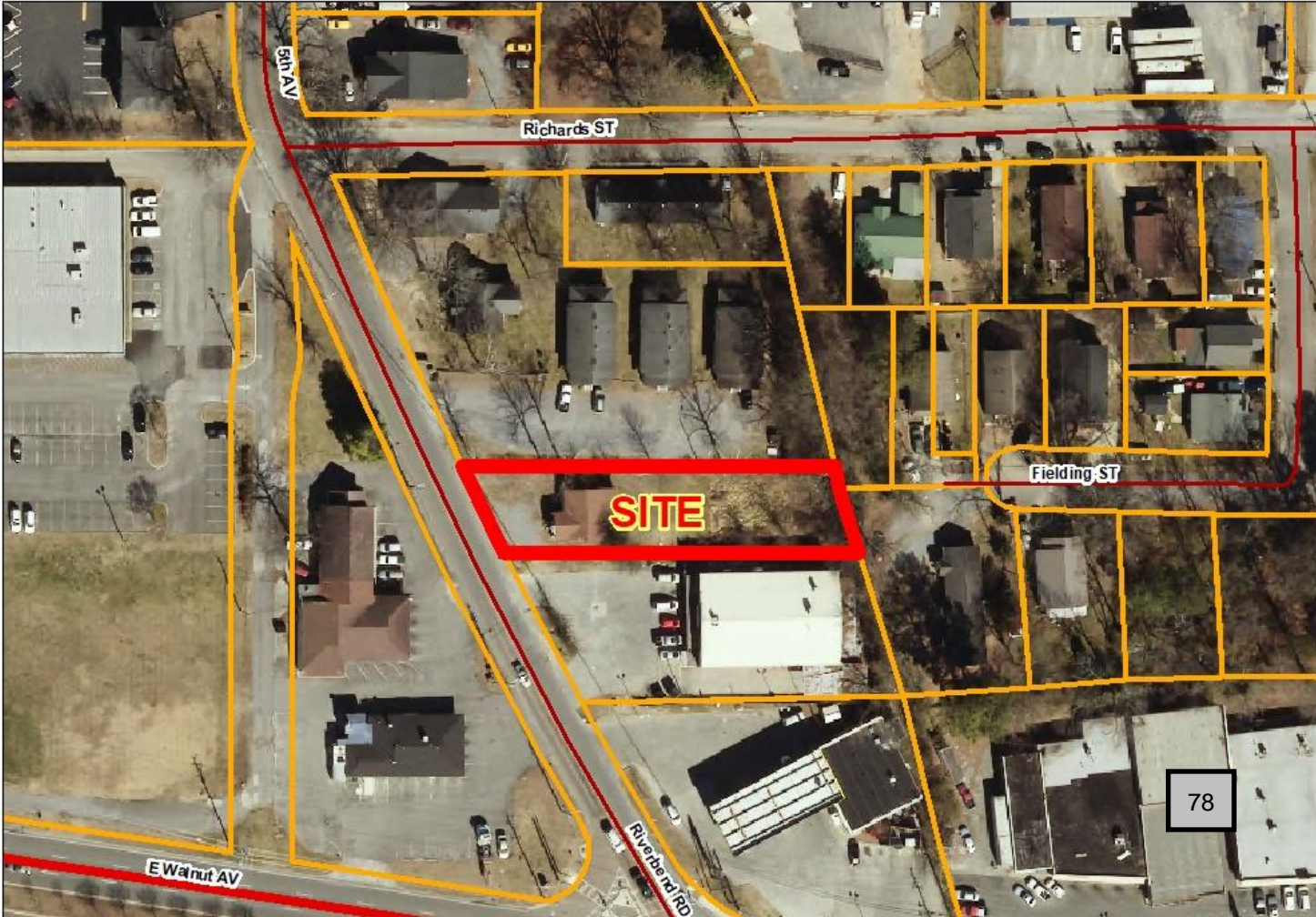
**ZONING**

-  Medium Density Single Family Residential (R-3)
-  Transitional Residential (R-6)
-  High Density Residential (R-7)
-  General Commercial (C-2)
-  Heavy Manufacturing (M-2)

**FEET**  
**100**



# Lopez Rezoning Request R-6, Transitional Residential to C-2, General Commercial City of Dalton Jurisdiction



**FEET**  
**100**



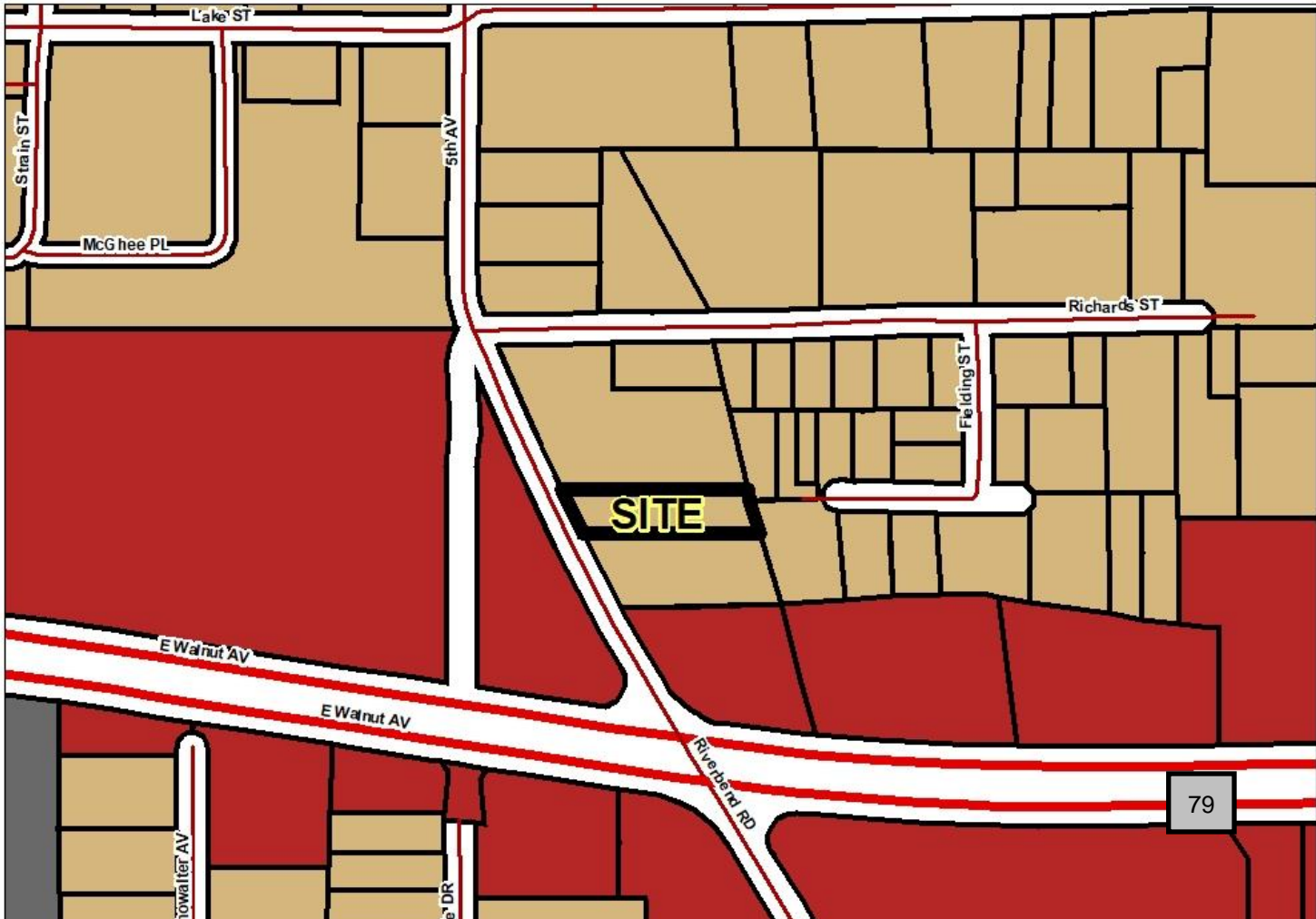
# Lopez Rezoning Request R-6, Transitional Residential to C-2, General Commercial City of Dalton Jurisdiction



**FUTURE DEVELOPMENT MAP**

-  Commercial
-  Industrial
-  Town Neighborhood Revitalization

**FEET**  
**200**





## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting  
**Meeting Date:** 3-4-18  
**Agenda Item:** Dalton Utilities Easement Approval  
**Department:** WLSF  
**Requested By:** Jason Parker  
**Reviewed/Approved by City Attorney?** Yes  
**Cost:** N/A  
**Funding Source if Not in Budget** N/A

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

Request by Dalton Utilities to locate a utility easement across city property, off right-of-way, between Green Street and Spencer Street as depicted on the diagram.



EASEMENT

STATE OF GEORGIA  
WHITFIELD COUNTY

Received of THE CITY OF DALTON the sum of One and No/100 Dollars (\$ 1.00), in consideration of which the undersigned: **The City of Dalton, Georgia**, whose Post Office Address is **300 West Waugh Street, Dalton, GA. 30720** do hereby grant to The Board of Water, Light and Sinking Fund Commissioners of the City of Dalton d/b/a Dalton Utilities, its successors and assigns, the right to construct, maintain, operate, repair and remove a certain sewer line through, over or under that tract of land owned by the undersigned in:

Land Lot Number 219 of the 12th District, 3rd Section, Whitfield County, State of Georgia, said lands being bounded:

On the North by, **that tract of land identified as Parcel Number 12-219-35-005 (a.k.a. – Fort Hill School) by the Whitfield County, Georgia Tax Assessor’s Office,**

On the South by, **that tract of land identified as Parcel Number 12-219-32-018 by the Whitfield County, Georgia Tax Assessor’s Office,**

On the East by, **South Green Street,**

On the West by, **that tract of land identified as Parcel Number 12-219-32-010 by the Whitfield County, Georgia Tax Assessor’s Office,**

And being further described as: **That tract of land identified as Parcel Number 12-219-32-012 by the Whitfield County, Georgia Tax Assessor’s Office.**

**The easement herein granted is described as shown on the attached “Exhibit A”.**

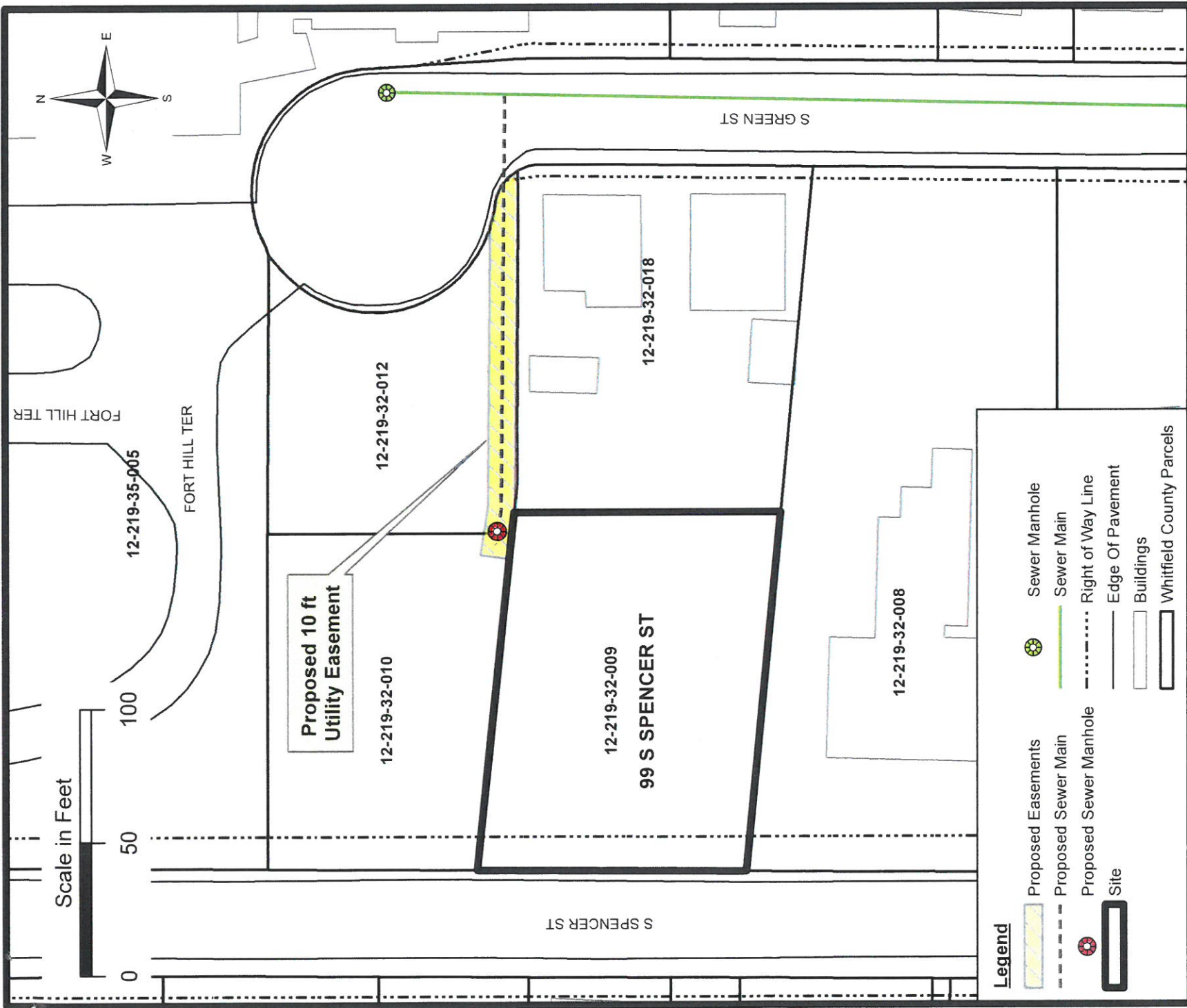
It is expressly provided, however, that any and all damages to fences, gardens, and shrubbery and the like, caused by the constructing, maintaining, operating or removing of the same shall be paid by The Board of Water, Light and Sinking Fund Commissioners of the City of Dalton d/b/a Dalton Utilities, together with the perpetual right of ingress and egress upon, over and across the adjoining lands owned by the grantor of this right for access to said line for the purpose of its installation, maintenance, operation, repair and removal.

IN WITNESS WHEREOF, I here unto set my hand and affix my seal, this the \_\_\_ day of \_\_\_\_\_, 2019.











Signed, Sealed and Delivered  
In the presence of:

\_\_\_\_\_  
Witness (s) \_\_\_\_\_

\_\_\_\_\_  
Notary Public, Whitfield County, GA.



**Legend**

-  Proposed Easements
-  Proposed Sewer Main
-  Proposed Sewer Manhole
-  Site
-  Sewer Manhole
-  Sewer Main
-  Right of Way Line
-  Edge Of Pavement
-  Buildings
-  Whitfield County Parcels



**DALTON UTILITIES**  
ENGINEERING SERVICES

DALTON, GA 30721  
1200 V. D. PARROTT JR. PKWY (706) 278-1313

**EXHIBIT A**  
**UTILITY EASEMENT**  
**PARCEL 12-219-32-009**  
March 11, 2019



## CITY COUNCIL AGENDA REQUEST

**Meeting Type:** Mayor & Council Meeting

**Meeting Date:** 3-18-19

**Agenda Item:** Update Fee Schedule - Donation Bin Registration

**Department:** Admin

**Requested By:** Jason Parker

**Reviewed/Approved by City Attorney?** Yes

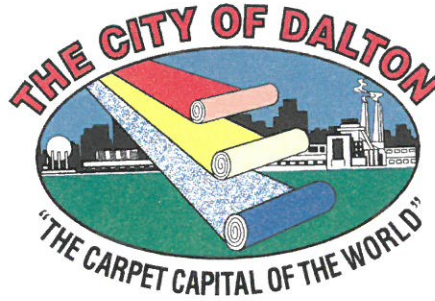
**Cost:** N/A

**Funding Source if Not in Budget** N/A

**Please Provide A Summary of Your Request, Including Background Information to Explain the Request:**

Update the City Fee Schedule by setting the fee for Donation Bin registration to \$50 per application.

CITY ADMINISTRATOR  
JASON PARKER  
P.O. BOX 1205  
DALTON, GEORGIA 30722  
PHONE: 706-278-9500  
[jparker@cityofdalton-ga.gov](mailto:jparker@cityofdalton-ga.gov)  
[www.cityofdalton-ga.gov](http://www.cityofdalton-ga.gov)



MAYOR  
DENNIS MOCK

CITY COUNCIL  
DENISE WOOD  
ANNALEE HARLAN  
TYREE GOODLETT  
GARY CREWS

March 18, 2019

Mayor and Council of Dalton  
300 West Waugh Street  
Dalton, GA 30720

Dear Mayor and Council:

Please accept this request to modify the City's fee schedule by adding a fee for Donation Bin registration as provided in Dalton Code of Ordinances 26-307.

After research of some Georgia Cities who have very similar processes related to the administration, inspection and enforcement of donation bins, we found the fees to range from \$50 to \$100 per year.

In addition, I have met with members of the Dalton Police Department to discuss the process of administering the ordinance, and it appears that code enforcement officers may need to visit the proposed, and approved sites, multiple times within the permit period of two years. All things considered, we recommend and request approval to update the City's fee schedule to reflect:

Donation Bin Registration Fee - \$50 per permit.

  
Sincerely,  
Jason Parker  
Dalton City Administrator