

MAYOR AND COUNCIL MEETING MONDAY, NOVEMBER 03, 2025 6:00 PM DALTON CITY HALL - COUNCIL CHAMBERS

AGENDA

Call to Order

Pledge of Allegiance

Approval of Agenda

<u>Public Commentary:</u> (Please Complete Public Commentary Contact Card for the Record Prior to Speaking - Limit of 3 Minutes/Person)

Presentations:

1. Staff Reports

Special Recognitions:

2. Recognition of Cub Scout Pack 60 in Attendance

Minutes:

3. Mayor & Council Meeting Minutes of October 20, 2025

New Business:

- 4. Approval of the 2025 Millage Rate of 1.499 Mills
- 5. MASA Access Voluntary Benefit Agreement for Medical Transportation Coverage
- 6. Progressive Insurance Georgia Property Damage Release
- 7. Busker Low Voltage Change Order for New John Davis Center
- 8. Consor Mill Line Trail Extension Addendum for Additional Ecology Survey
- 9. First Reading Ordinance 25-23 To hear the request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003).

Supplemental Business

Announcements:

10. A Public Hearing will be held Monday, November 10, 2025 at 6:00 p.m. at City Hall regarding the Proposed City of Dalton 2026 Budget. The 2026 Budget adoption is scheduled for the meeting of the Mayor and Council on Monday, November 17, 2025 at 6:00 p.m. The proposed budget is available for inspection by the public during regular office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday at the Finance Office.

THE CITY OF DALTON MAYOR AND COUNCIL MINUTES OCTOBER 20, 2025

The Mayor and Council held a meeting this evening at 6:06 p.m. at City Hall. Present were Mayor Annalee Sams, Councilmembers Dennis Mock, Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe.

CALL TO ORDER

Mayor Sams called the meeting of the Mayor and Council to order.

PLEDGE OF ALLEGIANCE

Councilmember Lama led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

On the motion of Councilmember Lama, second Councilmember Goodlett, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no Public Commentary.

STAFF REPORTS

There were no Staff Reports.

SPECIAL CALLED MEETING MINUTES

The Mayor and Council reviewed the Special Called Meeting minutes of October 6, 2025. On the motion of Councilmember Goodlett, second Councilmember Lama, the minutes were approved. The vote was unanimous in favor.

MINUTES

The Mayor and Council reviewed the Regular meeting minutes of October 6, 2025. On the motion of Councilmember Lama, second Councilmember Goodlett, the minutes were approved. The vote was unanimous in favor.

SECOND READING ORDINANCE 25-22 – REZONING REQUEST FOR DAVID ARMSTRONG

The Mayor and Council reviewed the Second Reading of Ordinance 25-22 a rezoning request for David Armstrong. City Administrator Andrew Parker stated the request is to rezone from High Density Residential (R-7) Cond to Rural Residential (R-5) a tract of land totaling 1.9 acres located on Walston Avenue, Dalton, Georgia. Parcel (12-197-01-038). Parker stated the petitioner stated they wanted to use the property to develop single-family detached dwellings and duplexes and both Staff and the Planning Commission recommends approval. On the motion of Council member Farrow, second Council member Lama, the request was approved. The vote was unanimous in favor.

Mayor and Council Regular Meeting Minutes Page 2 October 20, 2025

INTEGRATED BUILDS CHANGE ORDER #6 ON AIRPORT HANGAR DEVELOPMENT PROJECT

Airport Director Andrew Wiersma presented Change Order #6 from Integrated Builds. Wiersma stated the change order includes a build out of a bathroom in the 62 by 60 hangar and also installation of an oil water separator for the 86 by 120 hangar to treat stormwater runoff. Wiersma further reporter there is still an under run for this project, so these two items will be included in the project. On the motion of Council member Lama, second Council member Mock, the Change Order was approved. The vote was unanimous in favor.

CLARK STREET TRAFFIC CONTROL CHANGE REQUEST

Public Works Project Manager Jackson Sheppard presented a Traffic Control Change Request for Clark Street. Sheppard stated this request is to convert a portion of the south side of Clark Street from Trammell Street to West Hawthorne Street to permit on street parking. Sheppard continued stating Public Works identified this location as being the most permissible location from a design standpoint for spillover parking which will add an additional 10 parking spaces. On the motion of Council member Goodlett, second Council member Farrow, the Request was approved. The vote was unanimous in favor.

WEST HAWTHORNE STREET TRAFFIC CONTROL CHANGE REQUEST

Public Works Project Manager Jackson Sheppard presented a Traffic Control Change Request for West Hawthorne Street. Sheppard stated this change will convert a portion of West Hawthorne Street into an all way stop to allow for safe pedestrian crossings. On the motion of Council member Goodlett, second Council member Lama, the Request was approved. The vote was unanimous in favor.

RATIFICATION OF FRANKLIN STREET & VALLEY DRIVE STORMWATER BYPASS PROJECT CONTRACT CHANGE ORDER NO. 003

Public Works Project Manager Jackson Sheppard presented Change Order No. 003 for the Franklin Street & Valley Drive Stormwater Bypass Project. Sheppard stated the change order request in the amount of \$84,905.65 is to install new curb and gutter along Franklin Street from Valley Drive to the western end along with a provision for irrigation systems repairs in case the contractor will be able to repair irrigation systems that may have been impacted during construction as a contingency. Additionally, Sheppard stated if approved the contractor has requested an additional four-week extension to the contract which would provide a completion date of December 1st 2025. On the motion of Council member Mock, second Council member Goodlett, the Request was approved. Council members Mock, Lama and Goodlett voted aye, Council member Farrow abstained.

Mayor and Council Regular Meeting Minutes Page 3 October 20, 2025

PURCHASE AGREEMENT - HPE SERVER HARDWARE & STORAGE HARDWARE

IT Director Jorge Paez presented a Purchase Agreement for HPE Server Hardware & Storage Hardware in the amount of \$254,894 through the State Procurement Contract. Paez stated the department is in dire need of new hardware to maintain up-to-date computing power and storage for all business applications. Paez further stated this item is a Capital Improvement project and will be paid from those funds. On the motion of Council member Mock, second Council member Lama, the Agreement was approved. The vote was unanimous in favor.

FY-2025 BUDGET AMENDMENT #4

CFO Cindy Jackson presented Budget Amendment #4 to the Mayor and Council stating budget Amendment #4 impacts the general fund, confiscated asset, the 2015, 2020, and 2024 SPLOST, bonded capital project and additionally the airport grant fund. Jackson reported the complete amendment was reviewed in the Finance Committee meeting preceding the Council meeting. A copy of this amendment is a part of these minutes. On the motion of Council member Mock, second Council member Goodlett, the Amendment was approved. The vote was unanimous in favor.

APPOINTMENT OF HALIYMA JONES AS CITY OF DALTON HUMAN RESOURCES DIRECTOR

City Administrator Andrew Parker asked for confirmation for Haliyma Jones as the Human Resources Director following a competitive selection process after Mr. Batt's retirement. Parker stated Jones has been with the City for over three years, holds a bachelor's in organizational management, a master's in public administration, and is a SHRM-certified professional. Parker praised her performance and expressed pride in her appointment. On the motion of Council member Mock, second Council member Goodlett, the appointment was confirmed. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come adjourned at approximately 6:14 p.m.	e before the Mayor and Council, the meeting wa	ιS
	Bernadette Chattam	
	City Clerk	
Annalee Sams, Mayor		
Recorded		
Approved:		
Post:		



MAYOR COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE NOVEMBER 3, 2025

AGENDA ITEM

2025 Millage Rate

DEPARTMENT

Finance

REQUESTED BY

Cindy Jackson

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST NA

FUNDING SOURCE IF NOT IN BUDGET

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

RECOMMENDATION TO APPROVE THE 2025 MILLAGE RATE OF 1.499 WHICH IS THE EQUIVALENT OF THE CALCULATED ROLLBACK RATE.

ENTER VALUE				
	S AND MILLAGE RATES FOR	R THE APPLICABLE TAX YEARS I	IN YELLOW HIGHLIGHTED BOXES	BELOW
DESCRIPTION	2024 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2025 DIGEST
REAL	4,071,987,973	123,231,859	(22,316,292)	4,172,903,540
PERSONAL	1,923,345,873	123/231/033	3,947,055	1,927,292,928
MOTOR VEHICLES	23,076,475		(2,500,725)	20,575,750
MOBILE HOMES	398,595		(18,370)	380,225
TIMBER -100%			0	
HEAVY DUTY EQUIP			0	
GROSS DIGEST	6,018,808,916	123,231,859	(20,888,332)	6,121,152,443
EXEMPTIONS	476,364,449	19,945,792	71,780,839	568,091,080
NET DIGEST	5,542,444,467	103,286,067	(92,669,171)	5,553,061,363
	(PYD)	(RVA)	(NAG)	(CYD)
2024 MILLAGE RATE:	1.527]	2025 MILLAGE RATE:	1.499
DECCE:		ALCULATION OF ROLLBACK RAT		F00141
DESCRIP 2024 Net I		ABBREVIATION PYD	AMOUNT 5,542,444,467	FORMULA
Vet Value Added-Reassessmer	ŭ .	RVA	103,286,067	
Other Net Changes t	0 1 7	NAG	(92,669,171)	
2025 Net		CYD	5,553,061,363	(PYD+RVA+NAG)
2023 1100	5.6651	CID	3,333,001,303	(LIDIKVANIAG)
2024 Millag	ge Rate	PYM	1.527	PYM
Millage Equivalent of Rea	ssessed Value Added	ME	0.028	(RVA/CYD) * PYM
Rollback Millage I	Rate for 2025	RR - ROLLBACK RATE	1.499	PYM - ME
•	ill automatically calculate the a the notice required in O.C.G.A		2025 Millage Rate Percentage Tax Increase	1.499 0.00 %
·	·	- ()()		
		CERTIFICATIONS		
I hereby certify that the ar		curate accounting of the total net a vear for which this rollback millage	assessed value added by the reassessr rate is being computed.	nent of existing real
	Chairman, Board of Tax As		Date	
I hereby certify that the v	alues shown above are an accu	irate representation of the digest v	values and exemption amounts for the	e applicable tax years.
	Tax Collector or Tax Comm	issioner	Date	
		•	ate in accordance with O.C.G.A. § 48-	
jurisdiction for tax y		lage rate set by the authority of thi	is taxing jurisdiction for tax year 2025	· is
			exceeds the rollback rate, I certify tha	
			O.C.G.A. §§ 48-5-32 and 48-5-32.1 as	
			ent and the "Notice of Intent to Incre opy of the press release provided to t	_
If the final millage ra	te set by the authority of the ta	axing jurisdiction for tax year 2025	does not exceed the rollback rate, I co	ertify that
	ar history and current digest" a of such advertised report.	dvertisement has been published i	in accordance with O.C.G.A. § 48-5-32	? as evidenced



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/3/2025

AGENDA ITEM

MASA Access - Medical Transportation Coverage

DEPARTMENT

Human Resources

REQUESTED BY

Haliyma Jones

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

No Employer Cost associated. This will be a voluntary cafeteria benefit where employees may elect coverage through payroll deduction.

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST

Human Resources is seeking approval to enter into an agreement with MASA Access to offer Medical Transport Coverage as a voluntary employee benefit. This program provides employees with access to emergency medical transportation services—including ground ambulance, air ambulance, and hospital-to-hospital transfers.

www.daltonga.gov



EMPLOYER BENEFIT AGREEMENT - MEMBERSHIP

Employer Provided & Payroll Deduction

Employer/Organization Name City of Dalton			Contact's Name Haliyama Jones	31		
Telephone Fax 706-529-2421			E-Mail hjones@dalto	nga.gov		
Physical Address 300 W Waugh St			City Dalton	1	State GA	Zip Code 30721
Mailing Address (if different)			City		State	Zip Code
Brokerage Name Mark III	Producer's N Mark Brov		MASA Representa Alex Williams			
Invoicing Contact Name Valerie Brock		Invoicing Email vbrock@daltonga.gov	· · · · · · · · · · · · · · · · · · ·	Eligible Employee 405	Count	

This Employer Benefit Agreement ("Agreement"), effective as of 1/1/2026	, ("Agreement Effective Date") as further defined below in
section 5, by and among City of Dalton	("Employer"), as described above, a(n)
Georgia, municipal corporation	(State, Entity), and Medical Air Services Association,

Inc., an Oklahoma corporation acting through its MASA Medical Transport Solutions division ("MASA") with its principal executive office at 1301 International Parkway, Suite 300, Sunrise, FL 33323. This Agreement supersedes and replaces any and all prior agreements, whether verbal or written, between Employer and MASA (individually, the "Party," collectively, the "Parties") and any of their affiliates concerning the subject matter set forth herein.

WHEREAS, MASA is in the business of providing single individual memberships and family memberships with certain benefits, including, but not limited to, covering a portion of the out of pocket-expenses incurred as a result of an emergent transport situation ("Services"); and

WHEREAS, MASA offers a "Platinum", "Emergent Premier", and "Emergent Plus" membership (collectively, "Memberships") that entitle members ("Members") to certain services and benefits ("Benefits") and Employer desires to offer Memberships to its employees ("Employees") as part of general benefit offering.

NOW, THEREFORE, MASA and Employer agree as follows:

- 1. Term and Termination. This Agreement shall have a term of one (1) year from Effective Date ("Initial Term"). Thereafter, this Agreement shall automatically renew for additional one (1) year terms (each a "Renewal Term") unless written notice is given by one Party to the other Parties of its intention not to renew the Agreement at least sixty (60) days before the expiration of the then current Renewal Term. Upon the termination of this Agreement, for any reason, it shall be the Employer's obligation to notify Employees of such termination and the impact on their membership coverage.
- Membership Services Agreement ("MSA"). All Memberships resulting from this Agreement are subject to the terms and conditions of the MSA between MASA and Member Employees. Notwithstanding the terms and conditions of that MSA, those members purchasing the Platinum Membership under the monthly payment option via payroll deduction, "Worldwide Coverage" will be an included benefit without the full annual payment requirement of that respective MSA. All other Worldwide Coverage and Platinum Service Agreement Benefit requirements still apply.

Membership Fees & Rates.

	Offering	Product	Туре	Voluntary Price	Total Invoice
Voluntary		Emergent Plus	Single	\$8.00	\$8.00
Voluntary		Emergent Plus	Family	\$17.00	\$17.00
Voluntary		Platinum	Single	\$22.00	\$22.00
Voluntary		Platinum	Family	\$47.00	\$47.00

<u>4.</u>	Member Enrollment. The Employer shall begin the initial enrollment process on 11/10/2025 and shall end initial enrollment process on 11/17/2025 ("Enrollment Period"). Following the Enrollment Period, enrollment may remain open for current and/or new Employees.
	The Parties agree that the ongoing method for enrollment management shall be as follows: (select one)
	■ Electronic Data Interchange (EDI)
	Name of Platform: Selerix
	In the event that the enrollment will take place digitally via a benefit administration system (or similar digital platform) and the intent is for MASA to receive enrollment files via EDI (or similar type electronic files), it is the responsibility of Employer or their broker to ensure that an EDI connection is established for eligibility communication.
	In the event the enrollment will not take place in a manner that MASA will receive an EDI file (or similar type of electronic files) on a regular basis, Employer will have the option to submit enrollment changes via MASA's group management portal or by roster submission. If Employer opts to submit enrollment changes by roster, MASA will provide Employer with a template file used to process enrollments ("Enrollment Roster") to assist Employer in the enrollment process. Employer should populate the Employment Roster and submit the same directly to clientsuccess@masaglobal.com , or via Employer's broker.
	Additionally, Employer agrees to ensure proper changes to the enrollment will be submitted timely, whether submitted through a benefit administration system, MASA's group management portal, or by Enrollment Roster. In no event will changes be made effective after Sixty (60) days from the requested effective date of the change. MASA will only reimburse for a correction made to an Employment Roster that is sent to MASA within the Sixty (60) day period from the effective date of the change.
	If an Employer does not have an active member for more than a two-year period, MASA reserves the right to cancel this Agreement.
	Employer agrees to review the Enrollment Roster of Employees who have indicated a desire to enroll in the Membership and to identify on such Enrollment Roster any Employees who are enrolled in a high-deductible health plan that is compatible with a health savings account under Internal Revenue Code section 223. Employer shall conduct such review both at the time of initial enrollment and before the start of each subsequent plan year of the high-deductible health plan.
	Upon enrollment, MASA agrees to provide all new members an MSA, which provides an explanation of MASA benefits and services.
<u>5.</u>	Effective Dates. The Agreement Effective Date, which is the date the employer agrees to offer MASA Products, shall be the date which the last Party signs the agreement below. Each Members' benefits become effective as of the Members's membership effective date ("Membership Effective Date"), which must be after the Agreement Effective Date, and the Agreement Effective Date shall run through the of the last surviving membership date. The Membership Effective Date shall be no earlier than the first day of the month following the thirtieth (30 th) day after the end of the Enrollment Period, unless prior written approval has been received from MASA. Additionally, for a new Employee or current Employee who enrolls after the Enrollment Period, their Membership Effective Date shall be no earlier than the first day of the month following the thirtieth (30 th) day after the enrollment of the new Employee is completed, unless prior written approval has been received from MASA.
	For Employees that enroll as a Member during the initial Enrollment Period as defined in Section 3 above, the Membership Effective Date shall be the First day of
<u>6.</u>	Payment of Fees. Employer acknowledges and agrees that MASA's Services, Memberships, and obligations under this Agreement shall be contingent on Employer's timely payment of Fees. In the event Employer is delinquent on its payment of Fees, MASA shall have the right to stop providing the Services/Products under this Agreement and terminate this agreement in its entirety. Fees shall be due to MASA monthly and must be paid to MASA within thirty (30) days from the end of each calendar month. Employer is obligated to all Membership Fees & Payment due and owed to MASA, regardless of Employer's selection to remit payment via either Payroll Deduction or Employer Paid. Waiver of such termination rights shall not prevent future enforcement of the same.

Employer desires MASA to (Employer – Please select one option):

	■ Invoice Employer directly□ Allow Employer to remit payments via self-bit	ill process		
•	If Employer works with third-party administrator ("	'TPA") for payments, ple	ase provide TPA contact information for	billing purposes:
	Name:			
	Email:			
	Phone Number			
7.	Membership Benefits and Requirements. The Part to protect members and their immediate famili emergency medical transportation following the determined on a case-by-case basis, considering a of reasonable and customary expense and industriacknowledge and agree that Memberships are in supplement to such coverage; nor is a Membershi By offering and/or providing Memberships to Empinsurance policies and plan options that provide a reimbursement schedules that are consistent with unreasonably cap or otherwise limit reimburseme and/or maintain such coverage for Employees may to groups that offer primary insurance to their empacknowledges and agrees that the Services provide and/or other insurance coverage(s). For that purpoclaim, MASA shall be liable to Employee for no momore than twenty-thousand dollars (\$20,000), per future enforcement of the same.	ies from the reasonable primary insurer's revariety of factors, includy practice, based on national represented and/or ip intended to replace obloyees, Employer represented of coverage for enterelevel of coverage for enterelevels of coverage in the emergency groundy be grounds for immediatelevels. The Employee, ped are meant exclusivelese, in the event that Employee, in the event that Employee than 20% of Employee.	e and customary out-of-pocket experimbursement. Reasonable and custoring, but not limited to, the primary insuronal and regional norms, among other marketed as a primary level of covered take the place of primary insurance contains and warrants that Employer also be regency, ground and air transportation within the same policies and plan optical and air transportation. Failure by Employee and conditions of the termination of this Agreement. Maintenance is supplement Employee's health ployee fails to carry primary health insure's Out-of-Pocket Expenses, but in note	nse associated with mary expenses are user's determination factors. The Parties age but rather as a overage. Offers health in based on sons and that do not ployer to provide use can only be sold the respective MSA, rance at time of event will MASA pay
<u>8.</u>	Tax Consequences and Fiduciary Obligations. Emp the Employer or to a Member that may result fro Employees; (2) that Employer is a fiduciary to it	om the offer and/or pro	ision of the Memberships described in	this Agreement to
	ESS WHEREOF, the Parties have executed this Agreemal ICAL AIR SERVICES ASSOCIATION, INC.	ent as of the Agreement ("EMPLOYER")	Effective Date.	
Signa	ature	Signature		=
Nam Inc.	e: Executive, Medical Air Services Association,	Name: Authorized	Signer, Title	-
Signa	ture Effective Date	Email	Phone	-:
		Signature Effectiv	e Date	- 2:

IN



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/3/2025

AGENDA ITEM

Progressive Insurance Georgia Property Damage Release

DEPARTMENT

Public Works Department

REQUESTED BY

Chad Townsend

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

This request is for the ratification of a property damage release form with Progressive Insurance for reimbursement in the amount of \$2,592.12. The reimbursement is for damages to pedestrian signal equipment that resulted from an automobile accident that occurred at the intersection of E. Morris St. & Walnut Ave.

GEORGIA FIXED PROPERTY DAMAGE RELEASE

Page 1 of 1

Claim No: 24-982582354

NOW COMES City of Dalton (hereinafter referred to as the "Undersigneds"), being of lawful age, for the sole consideration of Two Thousand Five Hundred Ninety Two and 12/100 dollars (\$2,592.12), United States funds, in hand paid, the receipt and sufficiency of which is hereby acknowledged, do hereby release, remise and forever discharge Ector E Bautista-Raymundo, Juan Lopez-Lucas, Angelica Perez Lucas, Progressive Freedom Insurance Company their successors and assigns, heirs, executors, administrators, insurers, and all other persons, firms, corporations (hereinafter collectively referred to as "Releasees"), of and from any and all property damage claims, demands, rights, and causes of action of whatsoever kind and nature, arising from, and by reason of, any property damage and any and all claims for exemplary and punitive damages, and the consequences thereof, resulting from a certain accident which happened on or about November 5, 2024 at or near E Walnut Ave, Dalton, GA resulting in property damage to the crosswalk Signal for which the Undersigneds have claimed the said Releasees to be legally liable. The Undersigneds agree, understand and acknowledge that this release specifically includes all elements of the property damage claims including diminution of value and loss of use, but this release specifically excludes any personal injury claims.

The Undersigneds agree, understand, acknowledge and represent that they have full authority to execute a binding release of the above-referenced claim. The Undersigneds further agree, understand, acknowledge and represent that they have not assigned this claim to anyone else. There is no guardian, trustee, executor, administrator, or other person or entity with power to approve or disapprove settlement of the above-referenced claim.

The Undersigneds agree, understand, acknowledge and represent that they do not have any bankruptcy petition currently pending. The Undersigneds further understand that a false statement under oath pertaining to bankruptcy may result in denial of discharge from debts in bankruptcy, and federal criminal penalties of up to five years in prison, a \$5,000 fine, or both.

The Undersigneds agree, understand and acknowledge that this settlement and this Property Damage Release shall not be deemed an admission, acknowledgement, acceptance or stipulation as to negligence, fault or responsibility for the Subject Accident.

The Undersigneds acknowledge and represent that they understand and agree that the consideration stated is paid by the liability insurance carrier for a party released hereby. The Undersigneds have been informed, prior to executing this instrument, that the payment is made by the insurance carrier as an independent contractor without consent to settle on behalf of any person released hereby, and that payment to the undersigned shall have no effect upon, nor preclude any claims, if any, by any party released against the Undersigneds or those through whom the Undersigneds, who may make a claim. The Undersigneds hereby acknowledge the foregoing notice, furnished in accordance with Georgia law, and also receiving a copy of this instrument.

		Date
Title	Title	
WITNESSED thisday of	, 20:	
Signature of Witness	Printed Name of Witness	_



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/3/2025

AGENDA ITEM

Low Voltage Change Order – Busker

DEPARTMENT

Parks and Recreation

REQUESTED BY

Steve Roberts

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST

\$500

FUNDING SOURCE IF NOT IN BUDGET

2020 SPLOST

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

The IT department along with the low voltage contractor have determined that the ceilings in the old part of the John Davis building is too shallow to fit the standard cable treys that were scheduled to be installed. Busker has offered to swap them out with more narrow treys to fit in the shallow drop ceiling. The change order comes at a \$500 cost.

706-278-9500



COMPANY **JOB LOCATION**

Date: 2025-10-24 Company: City of Dalton Company: John Davis Recreation Center Address: 300 W Waugh Street Address: 904 Civic Drive Sales Rep: Mark Shively Dalton, GA 30722

Dalton, GA 30721 Phone: (404) 428 2378

Email: mshively@buskercom.com

Contact: Contact: Exp Date: 2025-11-23 Phone: Phone: Project: 3554

TITLE

Additional 12 inch by 2 inch by 10 foot cable tray

SCOPE OF WORK

Additional 12 inch by 2 inch by 10 foot cable tray for the old building ground floor.

				Total : \$50	00.00
BCI		MISC-EXPENSE	MISC-HARDWARE	1	10.00
	MFG	PART NO	DESCRIPTION		QTY

All applicable taxes are not included.

Thank you for your business!





TERMS & CONDITIONS

- 1. Scope of Work Contractor shall furnish and pay for all equipment and perform all work necessary and appropriate to furnish and install the systems integration equipment in the facility as described in this proposal.
- 2. Responsibility of Others Unless otherwise noted in the proposal, the Owner shall be responsible for all electrical work such as but not limited to AC power, conduit systems, and outlet boxes. All finishes will be supplied as standard manufacturer's finish. All other work necessary to the completion of the project and not specifically defined in the proposal as being furnished by the Contractor shall be the responsibility of the Owner.
- 3. Work Area Access Unless otherwise noted in this proposal, Contractor shall be given full and unrestricted access to all work areas and location required to complete the Scope of Work. Any training, access procedures or delays in related to the access of work area impacting productivity will be logged and invoiced in increments of 15 minutes.
- **4. Schedule** Contractors standard business operating hours are Monday through Friday from 07:00 AM to 04:00 PM. Any requirements outside of these hours must be noted and included in the scope of work.
- 5. Bill of Materials The bill of materials shown is an estimated list of materials to provide a general list of items expected to be used in the completion of this proposal, not a guaranteed quantity to be used in completion of this project. Contractor shall furnish all materials as required to complete the scope of work detailed and quantities shown are only an estimated number. All unused materials at the end of the project will be removed from site and returned to Contractor inventory.
- **5. Existing Equipment** Unless otherwise noted in the proposal, all existing equipment shall remain the property of the Owner and will be incorporated into the new system as proposed. Contractor shall remove and may reuse such equipment as necessary for the purposes of this Agreement.
- 6. Time of Commencement and Substantial Completion The work to be performed under the terms of this Agreement shall be coordinated upon receipt of the signed Agreement, or Time of Commencement. Schedules communicated in any form prior to the Time of Commencement are offered as best effort and cannot be confirmed until Time of Commencement. Substantial Completion shall be defined as on-site work being complete, except for punch list items, work that is delayed beyond the control of the Contractor and deliverables. Deliverables include, but are not limited to, as-build drawings, test results, O&M manuals and manufacturer warranties.

Substantial Completion as a milestone date shall be subject to extensions due to conditions beyond the control of the Contractor such as acts of nature, delays in material delivery where the Contractor's actions have no effect, accessibility to the facility, and delays of work by others where such work is necessary to the completion of the project.

- 7. Insurance Contractor shall furnish to the Owner a Certificate of Insurance including general liability, auto, and workers' compensation limits prior to commencement of any work on site.
- **8.** Agreement Sum The Owner shall pay to the Contractor for the performance of the work, the amount noted in this proposal proposal, subject to additions and subtractions by written change order. No changes to the Agreement sum can be made by either the Contractor or the Owner without a written change order agreed to by both parties.
- 9. Title to Goods Title to goods is retained by the Contractor until payment of the full Agreement sum subject to allocation of payments and release of security as required by law. The Owner agrees to keep the goods safe, free from other liens and at the address of the installation.
- 10. Warranty Installation will comply with BCI, BICSI, TIA/EIA and Owner quality standard, as received prior to proposal. Contractor guarantees all workmanship provided under this Agreement to be free of defects for a period of one year from the date of final acceptance or first beneficial use whichever occurs first. Contractor will provide labor services to correct any defective workmanship during normal business hours while the warranty is in effect at no cost to the Owner. Material or equipment defects not a direct result of workmanship is not covered by warranty, all time and management related to replacement fo materials or equipment will be charged at Time & Materials.

All equipment warranties provided by equipment manufacturers are warranties between the Owner and the equipment manufacturer and the Contractor has no liability.

Warranties do not apply in case of abuse, misuse, neglect, acts of nature, or readjustment of system settings when they have been changed by anyone other than the Contractor.



Busker Communications, Inc. 3395 White Sulphur Road Gainesville, GA 30501

QUOTE 24505

PAYMENT TERMS

Terms: N30

Billing Method: SOV

Standard payment terms are Net 30 from date of invoice unless otherwise agreed upon by BCI via Non-Standard Payment Terms Agreement and are subject to credit approval. Past due balances are subject to interest at 1.5% monthly. Credit card transactions will be charged a 2.5% processing fee. Returned checks will be charged a \$100 processing fee.

BCI will issue an invoice for materials and engineering/mobilization labor upon approval of this quote, or within 30 days of the project start date, unless otherwise agreed upon in writing. Additional progress invoices will be issued at no less than monthly intervals. Sales tax is charged at the current rate set by the local tax authority and is not included in this quote.

Due to the volatility of the market, some material costs may be adjusted after initial invoice if price has increased or availability causes material substitution. Any price changes that should follow with any amendment or change order will be reflected on progress or final invoices unless otherwise agreed upon by BCI and the customer.

This quote shall become binding on the parties hereto when signed by Customer and accepted and approved by Busker Communications, Inc. By Customer's signature, Customer acknowledges that they have read, understood and agreed to the Terms and Conditions.

CUSTOMER:	City of Dalton		Busker Communications, Inc.
SIGNATURE:		SIGNATURE:	
NAME:		NAME:	
TITLE:		TITLE:	
DATE:		DATE:	



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/3/2025

AGENDA ITEM

Consor Mill Line Trail Extension Addendum - Additional Ecology Survey

DEPARTMENT

Administration

REQUESTED BY

Andrew Parker

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

\$6,827

FUNDING SOURCE IF NOT IN BUDGET

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

Upon completion of the initial Environmental Services it was noted that the proposed trail alignment would significantly impact wetland areas in the project area. The trail has been revised to avoid the areas that were delineated in the previous work. It is necessary to conduct further field delineation of the revised trail alignment to verify that there is minimal or no impact to environmentally sensitive areas. See attached for complete scope and fee from EPEI for this additional work.

706-278-9500



October 29, 2025 City of Dalton 300 West Waugh Street PO Box 1205 Dalton, GA 30722

RE: Mill Line Trail Extension Addendum for:
Additional Ecology Survey

Dear Mr. Parker,

As per our discussions, we are submitting this addendum to the original agreement, dated February 17, 2025, for the above referenced work; additional ecology field work and memo of findings performed by Edwards-Pitman Environmental, Inc. (EPEI).

Ecology Survey - Additional Area

Upon completion of the initial Environmental Services it was noted that the proposed trail alignment would significantly impact wetland areas in the project area. The trail has been revised to avoid the areas that were delineated in the previous work. It is necessary to conduct further field delineation of the revised trail alignment to verify that there is minimal or no impact to environmentally sensitive areas. See attached for complete scope and fee from EPEI for this additional work.

Ecology Survey Fee: \$6,827

We value our relationship with the city and the opportunity to continue to partner with you and your staff for this project. If you have any questions, please contact me

Sincerely,

Consor Engineers North America, Inc.

Sean Mayer, PE, Vice President/Area Principal Southeast Transportation

Phone Number: 615.538.6940 | sean.mayer@consoreng.com

Attachments

A: Edwards-Pitman Environmental, Inc. Scope and Fee



September 18, 2025

Mr. Allen Peterfreund, P.E Senior Project Manager Consor Engineering 600 West Peachtree Street, NE Suite 940 Atlanta, GA 30308

RE: Mill Line Trail Extension Dalton, Whitfield County, Georgia

Dear Mr. Peterfreund:

Edwards-Pitman Environmental, Inc. (EPEI) is pleased to submit this cost estimate to assist Consor with the ecology field surveys Local Issuing Authority site visit for the proposed Mill Line Trail Extension in Dalton, Whitfield County, Georgia. Per your discussion with Alex Ottley, EPEI proposes the following services:

Ecological Scope of Services:

- EPEI will conduct field delineations for state and federal waters within the limits of the proposed project site and evaluate onsite habitats for state and federally listed species.
- EPEI will utilize a submeter Global Positioning System (GPS) to collect geospatial data on identified resources to create GIS data sets of all identified resources.
- EPEI will prepare stream and wetland data forms for each resource, waters maps depicting the resources and resource types, and a photolog depicting each resource.
- EPEI will prepare a memo of findings for coordination with the Local Issuing Authority (LIA) in order to conduct a site visit and confirm the buffers of state waters identified.

Assumptions:

 EPEI assumes resource flagging is not required and no species-specific field surveys would be required.

Fees:

The lump sum fee for the above scope of work would be **\$6,827.00**. Assumptions associated with this additional cost have been included in the attached fee estimate.

Schedule:

EPEI can complete the ecology field work and memo of findings within one month of approval of a subconsultant agreement. EPEI will coordinate with the LIA in order to conduct a state waters determination site visit upon Consor approval of the memo.

General Remarks:

We appreciate the opportunity to present this proposal to you. *If the above scope of work is approved, please prepare a subagreement for legal review and execution.* The proposed fee is based on the Scope of Services defined above and the assumption that our services will be authorized within 30 days. The proposed schedule is based on current workload and subject to change. If you have any questions, please call Collin Lane at 678-932-2214 or Alex Ottley at 678-932-2211. Thank you again for this opportunity.

Sincerely,

Edwards-Pitman Environmental, Inc.

Collin Lane

Ecology Group Manager



Mill Line Ecology Survey **Whitfield County Additional Area**

DIRECT LABOR COSTS	Ecology Manager \$195.87	Senior Ecologist \$153.48	Ecologist \$81.30	GIS \$94.21	
Ecology					
Ecology Field Visit		20	8		
LIA Coordination/Field Visit		12	8		
Graphics/GIS				4	
Subtotal	0	32	16	4	0
Total Hours	0	32	16	4	0
Direct Labor Subtotal	\$0.00	\$4,911.36	\$1,300.80	\$376.84	\$0.00

OTHER DIRECT COSTS						
	Unit(s)	Rate	Cost (\$)			
Travel/Mileage (personal vehicle)	340	\$0.700	\$238.00			
Vehicle Rental & fuel (per day)		\$76.00	\$0.00			
Vehicle Rental/fuel		\$0.00	\$0.00			
Lodging		\$0.00	\$0.00			
Per diem		\$0.00	\$0.00			
State Site File Fee		\$385.00	\$0.00			
Curation		\$300.00	\$0.00			
Subcontractor: N/A			\$0.00			
Other Direct Costs Subtotal			\$238.00			

TOTAL COSTS							
Direct Labor Subtotal (overhead and profit included in loaded labor rates	\$6,589.00						
Other Direct Costs Subtotal							
Total Cost for Project	\$6,827.00						

ASSUMPTIONS:

- 2 Ecologists field survey
 Approximately 11 acres of additional survey area.



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/3/2025

AGENDA ITEM

The request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003)

DEPARTMENT

Planning and Zoning

REQUESTED BY CHRISTIAN DIAZ

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

See the attached staff analysis and Planning Commission recommendation to approve.

ORDINANCE NO. 25-23

To rezone property of CKD Properties and Investments, LLC from a General Commercial (C-2) Classification to a Rural Residential (R-5) Classification; to provide for an effective date; to provide for the repeal of conflicting ordinances; to provide for severability; and for other purposes.

WHEREAS, CKD Properties and Investments, LLC, by and through its authorized agent, Cristhian De Dios, has petitioned for rezoning of certain real Property owned by CKD Properties and Investments, LLC from C-2 classification to R-5 classification;

WHEREAS, the application for rezoning appears to be in proper form and made by all owners of the Property sought to be rezoned;

WHEREAS, the rezoning is in conformity with the City of Dalton Joint Comprehensive Plan; and

WHEREAS, all other procedures as required by Georgia law have been followed.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Dalton and by authority of the same, **IT IS HEREBY ORDAINED**, as follows:

Section 1.

The real property located within the city limits, which is identified as Tax Parcel No. 12-241-13-003 (the "Property"), is hereby rezoned from C-2 classification to R-5 classification.

Section 2.

This Ordinance shall be effective as of the date of approval of this Ordinance.

Section 3.

The City Clerk or designated City staff members shall ensure that the Dalton-Whitfield Zoning Administrator is provided a copy of this ordinance and that this rezoning is recorded on the Official Zoning Map of Whitfield County, Georgia.

Section 4.

All ordinances and parts of ordinances in conflict with this Ordinance are repealed.

Section 5.

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

	SO ORDAINED	thisda	y of	, 2025.		
on _	foregoing Ordinance Councilmember	. Upon secon	d reading a mot	tion for passa	ge of the or	dinance was made
Ordi	nance is adopted.	1	1			
АТТ	EST:					
CIT	Y CLERK		$\overline{\mathrm{M}}$	AYOR/MAY	OR PRO T	EMPORE
•	A true copy of the of Dalton for five (5)	consecutive of	lays following	-	-	c places within the erenced Ordinance
			Cl	TY CLERK.	CITY OF 1	DALTON

DALTON-VARNELL-WHITFIELD COUNTY PLANNING COMMISSION 503 WEST WAUGH STREET DALTON, GA 30720

MEMORANDUM

TO: City of Dalton Mayor and Council

Andrew Parker Jonathan Bledsoe Jean Price-Garland

FROM: Jim Lidderdale

Chairman

DATE: October 27, 2025

A. To hear the request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003) (City)

The most recent meeting of the Dalton-Varnell-Whitfield County Planning Commission was held on October 27, 2025, at 6:00 p.m. in the Whitfield County Courthouse meeting room. A portion of the agenda included a public hearing concerning the above matter. A quorum of four members of the Planning Commission was present. All legal requirements for advertising and posting the public hearing were met. The petition was represented by Christian Diaz.

Public Hearing Summary:

Ethan Calhoun summarized the staff analysis, which recommended denial of the R-5 rezoning. There were no further questions for Calhoun.

Christian Diaz stated that he planned to construct 2 duplexes on the property. Diaz also stated that the previous commercial buildings on the property had been demolished.

The public hearing closed at 7:29 pm.

Recommendation:

Chairman Lidderdale sought a motion for the proposed R-5 rezoning of the subject property. Octavio Perez made a motion to deny the proposed R-5 rezoning. Steve Laird seconded this motion. There was a unanimous 3-0 recommendation to deny the R-5 rezoning.

STAFF ANALYSIS REZONING REQUEST Unified Zoning Ordinance

ZONING CASE: CKD Properties is seeking to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land (parcel 12-241-13-003) containing a total of 0.55 acres located at 1506 E. Morris St. The subject property has been developed for commercial use. The petitioner's request to rezone was made in order to redevelop the subject property with two residential duplexes.

The surrounding uses and zoning are as follows: To the north are two tracts of land across E. Morris St., zoned C-1 and C-2 that each contain commercial developments. To the east is a tract of land zoned C-2 that is undeveloped. To the south is a tract of land zoned C-2 that is part of a large commercial development. To the west is a portion of the subject property's parent tract that will remain zoned C-2.

The subject property is within the jurisdiction of the City of Dalton Mayor and Council.

CONSIDERING FACTORS FOR A REZONING/ANNEXATION ANALYSIS

(A) Whether the proposed amendment would allow a use that is generally suitable for the site compared to other possible uses and whether the proposed change is consistent with the established land use pattern and zoning of adjacent and nearby properties.

The Subject property is surrounded by tracts of land zoned and/or developed for commercial use. Not a single adjacent tract of land is zoned or developed for residential use. The subject property is detached from any consistent residential development. The predominant zoning and development pattern along E. Morris St. is that of commercial. Only a few tracts of land along E. Morris St. are zoned or developed for residential land use. The proposed rezoning would create an island of R-5 zoning and development surrounded by commercial zoning and land uses.

(B) Whether the proposed amendment would adversely affect the economic value or the uses of adjacent and nearby properties.

The proposed rezoning would create a burden for the adjacent commercial tracts to the east, south, and west by introducing the need for a 20' buffer that would not be required if the subject property remains zoned C-2. These required buffers must be left undeveloped and cannot be used for driveways or parking areas. The adjacent undeveloped properties could be burdened by this buffer requirement should they be developed for commercial use in the future, as it would reduce their developable area.

(C) Whether the subject property has a reasonable economic use as currently zoned, considering the suitability of the subject property for the proposed zoned uses.

The subject property has been used commercially in the past and would better reflect the adjacent and nearby development pattern as currently zoned.

(D) Whether there is relative gain to the health, safety, morals, or general welfare of the public as compared to any hardship imposed upon the individual owner under the existing zoning.

N/A

(E) Whether the proposed (R-5) amendment, if adopted or approved, would result in a use which would or could cause excessive or burdensome use of existing streets, schools, sewers, water resources, police and fire protection, or other utilities, as contrasted with

the impact under the existing zoning.

There is no immediate concern regarding the proposed rezoning and development's impact on public utilities or infrastructure. However, without a site plan illustrating the proposed duplex locations and parking area, it is difficult to determine the safety of the ingress/egress of the subject property.

(F) Whether the property sought to be rezoned (or annexed) is in conformity with the policy and intent of the adopted joint comprehensive plan or equivalent. If not, has the plan already been amended, officially or unofficially, by the development of uses which are contrary to the plan recommendation, and if the plan has been amended, does this rezoning or annexation request allow uses which are compatible to the existing uses in the vicinity.

The comprehensive plan's future development map shows this property to be within the Commercial Corridor character area. This character area is intended to promote commercial development along arterial corridors. While this character area does recommend mixed use residential development, it recommends that type of development have ground-floor commercial space with loft-style residential. The proposed R-5 rezoning is not reflective of the recommended mixed-use style development, nor does it reflect the character of any existing adjacent development.

(G) Whether there are any other conditions or transitional patterns affecting the use and development of the property to be rezoned or annexed, which give grounds for approval or disapproval of the proposed zoning proposal. Whether the proposed zoning change constitutes an "entering wedge" and is a deterrent to the use, improvement, or development of adjacent property within the surrounding zone districts or would create an isolated, unrelated district (spot zone) as interpreted by current Georgia law.

This request would not be considered spot zoning, but the proposed rezoning would create a small island of R-5 zoning surrounded by C-1 and C-2 zoning and development.

(H) Whether the subject property, as currently zoned, is vacant and undeveloped for a long period of time, considered in the context of land development in the vicinity or whether there are environmental or cultural factors, like steep slopes, flood plain, storm water, or historical issues that influence the development of the subject property under any zoning designation.

N/A

CONCLUSION:

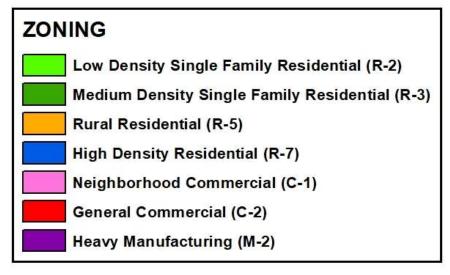
The staff can provide a recommendation to deny the R-5 rezoning of the subject property based on the following factors:

- 1. The requested R-5 zone district would allow for the subject property to be developed in a manner that would not reflect the zoning and development of any adjacent properties.
- 2. The proposed R-5 rezoning would conflict with the intent of the Commercial Corridor character area in the Comprehensive Plan based on the established zoning and development pattern of this area.
- 3. The R-5 zone district would impose a 20' buffer on the boundaries of three adjacent properties, which could limit their commercial development potential.

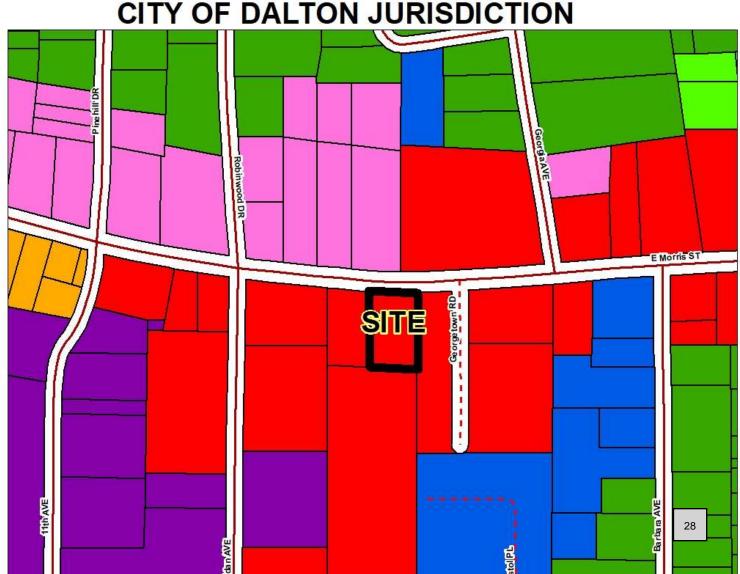


CKD Properties and Investments Rezoning Request C-2, General Commercial to

R-5, Rural Residential CITY OF DALTON JURISDICTION



FEET 200





FEET 200

CKD Properties and Investments Rezoning Request C-2, General Commercial to

R-5, Rural Residential CITY OF DALTON JURISDICTION

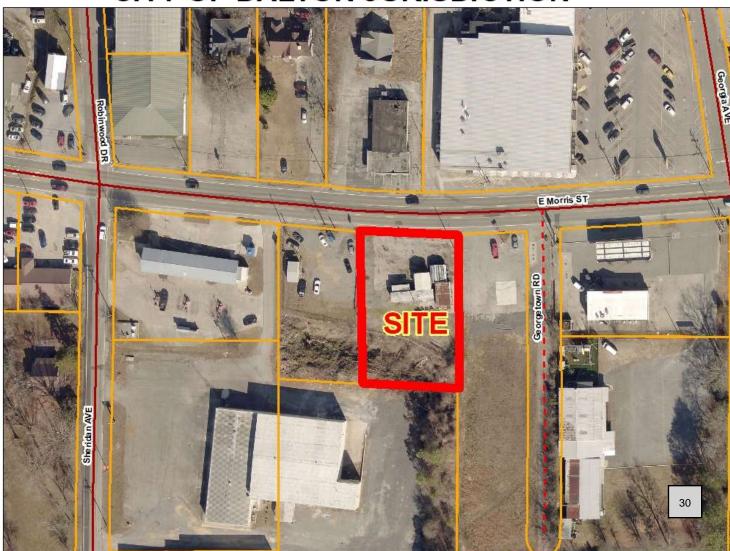




FEET 100

CKD Properties and Investments Rezoning Request C-2, General Commercial to

R-5, Rural Residential CITY OF DALTON JURISDICTION







FEET 200

CKD Properties and Investments Rezoning Request C-2, General Commercial to

R-5, Rural Residential CITY OF DALTON JURISDICTION

