



**MAYOR AND COUNCIL MEETING
MONDAY, NOVEMBER 17, 2025
6:00 PM
DALTON CITY HALL - COUNCIL CHAMBERS**

A G E N D A

Call to Order

Pledge of Allegiance

Approval of Agenda

Public Commentary: *(Please Complete Public Commentary Contact Card Prior to Speaking for the Record - Limit of 3 Minutes/Person)*

Presentations:

1. Staff Reports

Special Recognitions:

2. Recognition of Municipal Court Clerks Misty Wimpey, Nalley Torres, Patricia Velasquez, and Diana Lira for successfully completing Level I of the Georgia Municipal Court Clerks' Council's Municipal Court Clerk Certification Program.

Minutes:

- [3.](#) Mayor & Council Minutes of November 3, 2025
- [4.](#) Mayor & Council Special Called Meeting Minutes of November 10, 2025

Unfinished Business:

- [5.](#) Second Reading Ordinance 25-23 To hear the request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003).

New Business:

- [6.](#) Resolution 25-24 Adoption of Proposed 2026 Budget
- [7.](#) Resolution 25-26 Election Certification
- [8.](#) Public Works Main Office Roof Replacement Contract with CGS, LLC
- [9.](#) Loveman Lane - Castle Road No Parking Traffic Control Change Request
- [10.](#) Integrated Builds Contract Extension on Hangar Project at Airport

Supplemental Business

Announcements

Adjournment

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
NOVEMBER 3, 2025

The Mayor and Council held a meeting this evening at 6:06 p.m. at City Hall. Present were Mayor Annalee Sams, Councilmembers Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe. Councilmember Dennis Mock was absent.

CALL TO ORDER

Mayor Sams called the meeting of the Mayor and Council to order.

PLEDGE OF ALLEGIANCE

Councilmember Lama led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

On the motion of Councilmember Lama, second Councilmember Farrow, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no Public Commentary.

STAFF REPORTS

There were no Staff Reports.

SPECIAL RECOGNITIONS

Recognition of Cub Scout Pack 60

Mayor Sams recognized Cub Scout Pack 60, representing both City Park and Tunnel Hill Elementary Schools for their interest in learning about government—both direct and representative forms. Sams thanked the Pack for attending and engaging in the civic process."

MINUTES

The Mayor and Council reviewed the Regular meeting minutes of October 20, 2025. On the motion of Councilmember Farrow, second Councilmember Goodlett, the minutes were approved. The vote was unanimous in favor.

APPROVAL OF THE 2025 MILLAGE RATE OF 1.499 MILLS

CFO Cindy Jackson presented the 2025 Millage Rate. Jackson stated the rollback rate has been updated from 1.493 to 1.499 due to revised exemption data from Whitfield County. Jackson further stated this change results in lower revenue than originally projected, but no re-advertising is required, and the shortfall can be covered through other revenue sources. On the motion of Councilmember Farrow, second Councilmember Lama, the 2025 Millage Rate was approved. The vote was unanimous in favor.

MASA ACCESS - VOLUNTARY BENEFIT AGREEMENT FOR MEDICAL
TRANSPORTATION COVERAGE

HR Director Haliyma Jones presented an agreement with MASA to offer emergency medical transportation services as a voluntary employee benefit. Jones stated coverage is for ground ambulance, air ambulance, and hospital-to-hospital transfers. Jones further stated participation is optional and available during open enrollment through payroll deduction. Jones continued stating the program offers two tiers of coverage and serves as secondary insurance, requiring employees to be enrolled in a primary healthcare plan. On the motion of Councilmember Lama, second Councilmember Farrow, the Agreement was approved. The vote was unanimous in favor.

PROGRESSIVE INSURANCE GEORGIA PROPERTY DAMAGE RELEASE

Public Works Director Chad Townsend presented a Property Damage Release from Progressive Insurance Georgia. Townsend stated this item requests ratification of a property damage release with Progressive Insurance for reimbursement of \$2,592.12. Townsend further stated by signing the release, the City agrees not to pursue any further claims related to an automobile accident that damaged pedestrian signal equipment at the intersection of East Morris Street and Walnut Avenue. On the motion of Councilmember Farrow, second Councilmember Goodlett, the Release was approved. The vote was unanimous in favor.

BUSKER LOW VOLTAGE CHANGE ORDER FOR NEW JOHN DAVIS CENTER

IT Director Jorge Paez stated The IT Department along with contractor Busker Communications identified that the ceilings in the older section of the John Davis building are too shallow to accommodate the originally planned cable trays—an issue not clearly indicated on the floor plans. Paez stated as a result, a change order is being requested to modify the cable trays, at a cost of \$500. On the motion of Councilmember Goodlett, second Councilmember Farrow, the Change Order was approved. The vote was unanimous in favor.

CONSOR MILL LINE TRAIL EXTENSION ADDENDUM FOR ADDITIONAL ECOLOGY
SURVEY

City Administrator Andrew Parker presented an Addendum for Additional Ecology Survey. Parker stated due to identified wetlands along the original trail alignment near Cornett Drive and Chattanooga Avenue, engineers recommended a realignment to avoid costly mitigation. Parker further stated an addendum of \$6,827 is requested for additional wetland studies in the new area, funded by the 2024 SPLOST. On the motion of Councilmember Goodlett, second Councilmember Lama, the Addendum was approved. The vote was unanimous in favor.

FIRST READING ORDINANCE 25-23 - REZONING REQUEST FOR CKD PROPERTIES AND INVESTMENTS

Assistant Planning Director Ethan Calhoun presented a First Reading of Ordinance 25-23 To hear the request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003). Calhoun stated the request was submitted to rezone a recently subdivided property on East Morris Street for the development of two duplex dwellings. The property, formerly commercial, Calhoun stated is surrounded by commercially zoned land and is designated for commercial use in the joint comprehensive plan. Calhoun further stated Staff identified conflicts with the plan and noted that rezoning to residential would impose buffer requirements on adjacent properties, potentially creating development hardships. As a result, Calhoun stated the staff recommended denial, and the Planning Commission upheld that recommendation. No public opposition was received.

ANNOUNCEMENTS

Mayor Sams announced a Public Hearing will be held Monday, November 10, 2025 at 6:00 p.m. at City Hall regarding the Proposed City of Dalton 2026 Budget. The 2026 Budget adoption is scheduled for the meeting of the Mayor and Council on Monday, November 17, 2025 at 6:00 p.m. The proposed budget is available for inspection by the public during regular office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday at the Finance Office.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was adjourned at approximately 6:20 p.m.

Bernadette Chattam
City Clerk

Annalee Sams, Mayor

Recorded
Approved: _____
Post: _____

THE CITY OF DALTON
SPECIAL CALLED
MAYOR AND COUNCIL MINUTES
BUDGET PUBLIC HEARING
NOVEMBER 10, 2025

The Mayor and Council held a Special Called meeting this afternoon at 6:00 p.m. at City Hall. Present were Mayor Annalee Sams, Council members Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe. Council member Dennis Mock was absent.

CALL TO ORDER

Mayor Sams called the Budget Public Hearing was called to order.

APPROVAL OF AGENDA

On the motion by Council member Lama, second by Council member Goodlett, the Mayor and Council moved the item entitled “Public Commentary” to the end of the meeting and the agenda was approved. The vote was unanimous in favor.

Budget Hearing

City Administrator Andrew Parker began by giving the following overview of the proposed 2026 Budget:

- 2026 Expense Summary:
 - Total Expenditures = \$49,820,000; increase of 7.5% compared to 2025
 - Health Insurance Benefits increase of 35% (was initially higher, but City will implement plan design changes to reduce increase)
 - Compensation and Classification Study Completed in 2025 for implementation in 2026
 - Implementation of step and grade system for Fire Department
 - OPEB trust funds exhausted; now captured as pay-go (approximately \$567,000) phased out for employees hired on or after September 1, 2007
 - Commercial increase of 19% anticipated (working through renewal currently)
 - Utility rate increases for Electric, Water, and Wastewater
 - Added funding for full staffing at Police Department (90 sworn officers; 3 new SRO positions)
 - Added new facility manager position at DPRD for John Davis Center
 - Added Special Events and Community Engagement Coordinator in Admin

CFO Cindy Jackson reviewed the proposed 2026 Budget in detail, reviewing the General Fund comparative amounts 2024 actual verses 2025 adopted revenues and expenditures. Jackson further reviewed the proposed 2026 revenues and expenditures, other agency allocations, current proposed capital projects budget in which City Administrator Andrew Parker noted the Capital Projects budget is normally completed in March after the year end is finalized. Jackson lastly reviewed the 2026 proposed Special Revenue Funds. A copy of the complete budget is a part of these minutes.

There were no Public Comments.

ADJOURNMENT

There being no further business to come before the Mayor and Council, on the motion by Council member Goodlett, second by Council member Lama, the Mayor and Council adjourned the Hearing at 6:42 p.m.

Bernadette Chattam
City Clerk

Annalee Sams, Mayor

Recorded

Approved: _____

Post: _____



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/17/2025

AGENDA ITEM

The request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003)

DEPARTMENT

Planning and Zoning

REQUESTED BY CHRISTIAN DIAZ

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

See the attached staff analysis and Planning Commission recommendation to deny the request.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

ORDINANCE NO. 25-23

To rezone property of CKD Properties and Investments, LLC from a General Commercial (C-2) Classification to a Rural Residential (R-5) Classification; to provide for an effective date; to provide for the repeal of conflicting ordinances; to provide for severability; and for other purposes.

WHEREAS, CKD Properties and Investments, LLC, by and through its authorized agent, Cristhian De Dios, has petitioned for rezoning of certain real Property owned by CKD Properties and Investments, LLC from C-2 classification to R-5 classification;

WHEREAS, the application for rezoning appears to be in proper form and made by all owners of the Property sought to be rezoned;

WHEREAS, the rezoning is in conformity with the City of Dalton Joint Comprehensive Plan; and

WHEREAS, all other procedures as required by Georgia law have been followed.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Dalton and by authority of the same, **IT IS HEREBY ORDAINED**, as follows:

Section 1.

The real property located within the city limits, which is identified as Tax Parcel No. 12-241-13-003 (the "Property"), is hereby rezoned from C-2 classification to R-5 classification.

Section 2.

This Ordinance shall be effective as of the date of approval of this Ordinance.

Section 3.

The City Clerk or designated City staff members shall ensure that the Dalton-Whitfield Zoning Administrator is provided a copy of this ordinance and that this rezoning is recorded on the Official Zoning Map of Whitfield County, Georgia.

Section 4.

All ordinances and parts of ordinances in conflict with this Ordinance are repealed.

Section 5.

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

SO ORDAINED this _____ day of _____, 2025.

The foregoing Ordinance received its first reading on _____ and a second reading on _____. Upon second reading a motion for passage of the ordinance was made by Councilmember _____, seconded by Councilmember _____, and upon the question the vote is _____ ayes, _____ nays, and the Ordinance is adopted.

ATTEST:

CITY CLERK

MAYOR/MAYOR PRO TEMPORE

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of _____.

CITY CLERK, CITY OF DALTON

**DALTON-VARNELL-WHITFIELD COUNTY PLANNING COMMISSION
503 WEST WAUGH STREET
DALTON, GA 30720**

MEMORANDUM

TO: City of Dalton Mayor and Council
Andrew Parker
Jonathan Bledsoe
Jean Price-Garland

FROM: Jim Lidderdale
Chairman

DATE: October 27, 2025

A. To hear the request of CKD Properties and Investments to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land totaling 0.546 acres located at 1506 E. Morris Street, Dalton, Georgia. Parcel (12-241-13-003) (City)

The most recent meeting of the Dalton-Varnell-Whitfield County Planning Commission was held on October 27, 2025, at 6:00 p.m. in the Whitfield County Courthouse meeting room. A portion of the agenda included a public hearing concerning the above matter. A quorum of four members of the Planning Commission was present. All legal requirements for advertising and posting the public hearing were met. The petition was represented by Christian Diaz.

Public Hearing Summary:

Ethan Calhoun summarized the staff analysis, which recommended denial of the R-5 rezoning. There were no further questions for Calhoun.

Christian Diaz stated that he planned to construct 2 duplexes on the property. Diaz also stated that the previous commercial buildings on the property had been demolished.

The public hearing closed at 7:29 pm.

Recommendation:

Chairman Lidderdale sought a motion for the proposed R-5 rezoning of the subject property. Octavio Perez made a motion to deny the proposed R-5 rezoning. Steve Laird seconded this motion. There was a unanimous 3-0 recommendation to deny the R-5 rezoning.

**STAFF ANALYSIS
REZONING REQUEST
*Unified Zoning Ordinance***

ZONING CASE: CKD Properties is seeking to rezone from General Commercial (C-2) to Rural Residential (R-5) a tract of land (parcel 12-241-13-003) containing a total of 0.55 acres located at 1506 E. Morris St. The subject property has been developed for commercial use. The petitioner's request to rezone was made in order to redevelop the subject property with two residential duplexes.

The surrounding uses and zoning are as follows: To the north are two tracts of land across E. Morris St., zoned C-1 and C-2 that each contain commercial developments. To the east is a tract of land zoned C-2 that is undeveloped. To the south is a tract of land zoned C-2 that is part of a large commercial development. To the west is a portion of the subject property's parent tract that will remain zoned C-2.

The subject property is within the jurisdiction of the City of Dalton Mayor and Council.

CONSIDERING FACTORS FOR A REZONING/ANNEXATION ANALYSIS

(A) Whether the proposed amendment would allow a use that is generally suitable for the site compared to other possible uses and whether the proposed change is consistent with the established land use pattern and zoning of adjacent and nearby properties.

The Subject property is surrounded by tracts of land zoned and/or developed for commercial use. Not a single adjacent tract of land is zoned or developed for residential use. The subject property is detached from any consistent residential development. The predominant zoning and development pattern along E. Morris St. is that of commercial. Only a few tracts of land along E. Morris St. are zoned or developed for residential land use. The proposed rezoning would create an island of R-5 zoning and development surrounded by commercial zoning and land uses.

(B) Whether the proposed amendment would adversely affect the economic value or the uses of adjacent and nearby properties.

The proposed rezoning would create a burden for the adjacent commercial tracts to the east, south, and west by introducing the need for a 20' buffer that would not be required if the subject property remains zoned C-2. These required buffers must be left undeveloped and cannot be used for driveways or parking areas. The adjacent undeveloped properties could be burdened by this buffer requirement should they be developed for commercial use in the future, as it would reduce their developable area.

(C) Whether the subject property has a reasonable economic use as currently zoned, considering the suitability of the subject property for the proposed zoned uses.

The subject property has been used commercially in the past and would better reflect the adjacent and nearby development pattern as currently zoned.

(D) Whether there is relative gain to the health, safety, morals, or general welfare of the public as compared to any hardship imposed upon the individual owner under the existing zoning.

N/A

(E) Whether the proposed (R-5) amendment, if adopted or approved, would result in a use which would or could cause excessive or burdensome use of existing streets, schools, sewers, water resources, police and fire protection, or other utilities, as contrasted with

the impact under the existing zoning.

There is no immediate concern regarding the proposed rezoning and development's impact on public utilities or infrastructure. However, without a site plan illustrating the proposed duplex locations and parking area, it is difficult to determine the safety of the ingress/egress of the subject property.

(F) Whether the property sought to be rezoned (or annexed) is in conformity with the policy and intent of the adopted joint comprehensive plan or equivalent. If not, has the plan already been amended, officially or unofficially, by the development of uses which are contrary to the plan recommendation, and if the plan has been amended, does this rezoning or annexation request allow uses which are compatible to the existing uses in the vicinity.

The comprehensive plan's future development map shows this property to be within the Commercial Corridor character area. This character area is intended to promote commercial development along arterial corridors. While this character area does recommend mixed use residential development, it recommends that type of development have ground-floor commercial space with loft-style residential. The proposed R-5 rezoning is not reflective of the recommended mixed-use style development, nor does it reflect the character of any existing adjacent development.

(G) Whether there are any other conditions or transitional patterns affecting the use and development of the property to be rezoned or annexed, which give grounds for approval or disapproval of the proposed zoning proposal. Whether the proposed zoning change constitutes an "entering wedge" and is a deterrent to the use, improvement, or development of adjacent property within the surrounding zone districts or would create an isolated, unrelated district (spot zone) as interpreted by current Georgia law.

This request would not be considered spot zoning, but the proposed rezoning would create a small island of R-5 zoning surrounded by C-1 and C-2 zoning and development.

(H) Whether the subject property, as currently zoned, is vacant and undeveloped for a long period of time, considered in the context of land development in the vicinity or whether there are environmental or cultural factors, like steep slopes, flood plain, storm water, or historical issues that influence the development of the subject property under any zoning designation.

N/A

CONCLUSION:

The staff can provide a recommendation to deny the R-5 rezoning of the subject property based on the following factors:

1. The requested R-5 zone district would allow for the subject property to be developed in a manner that would not reflect the zoning and development of any adjacent properties.
2. The proposed R-5 rezoning would conflict with the intent of the Commercial Corridor character area in the Comprehensive Plan based on the established zoning and development pattern of this area.
3. The R-5 zone district would impose a 20' buffer on the boundaries of three adjacent properties, which could limit their commercial development potential.

CKD Properties and Investments Rezoning Request

C-2, General Commercial

to

R-5, Rural Residential

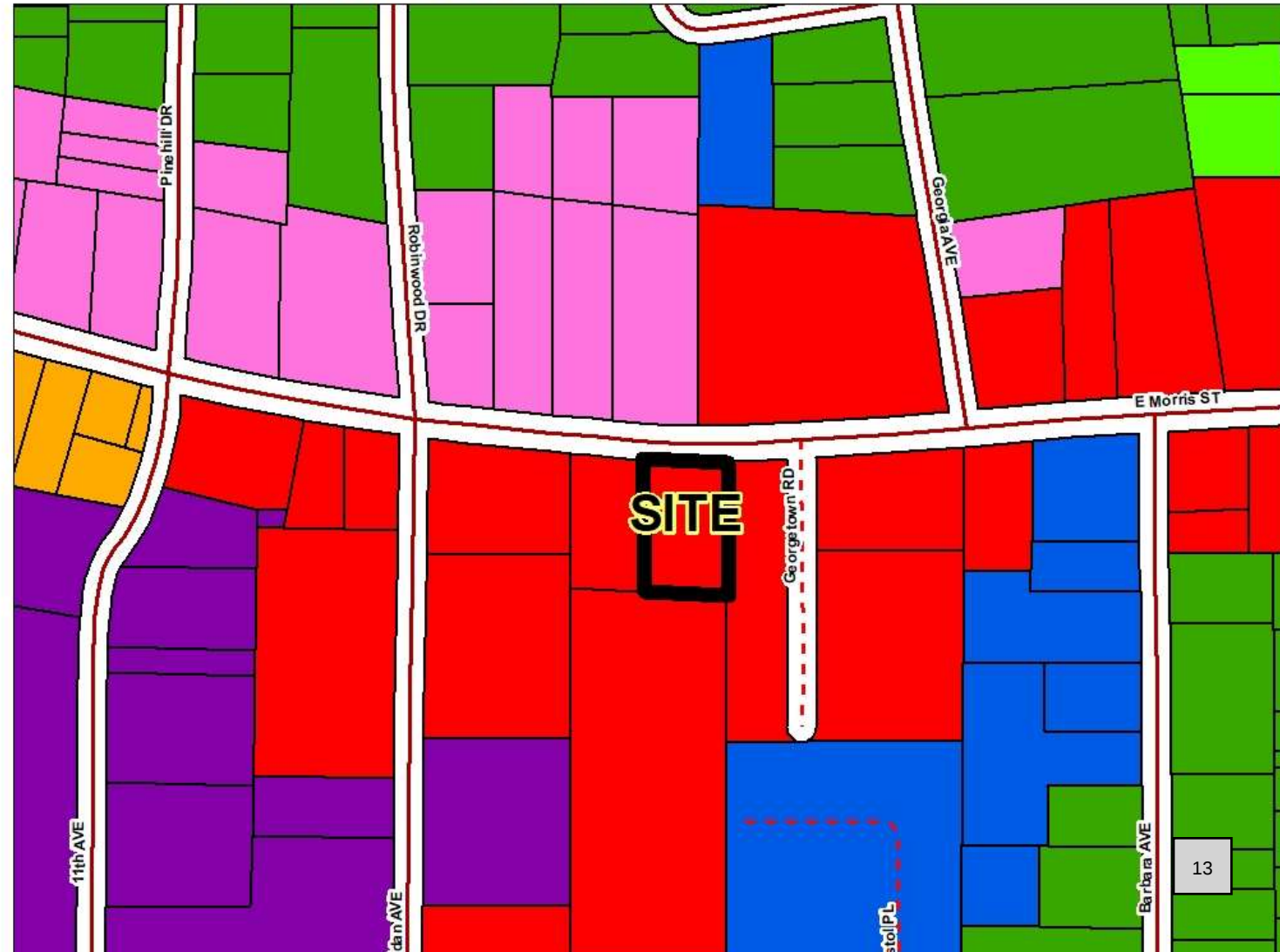
CITY OF DALTON JURISDICTION



ZONING

-  Low Density Single Family Residential (R-2)
-  Medium Density Single Family Residential (R-3)
-  Rural Residential (R-5)
-  High Density Residential (R-7)
-  Neighborhood Commercial (C-1)
-  General Commercial (C-2)
-  Heavy Manufacturing (M-2)

FEET
200



**CKD Properties and Investments Rezoning Request
C-2, General Commercial
to
R-5, Rural Residential
CITY OF DALTON JURISDICTION**



**FEET
200**



**CKD Properties and Investments Rezoning Request
C-2, General Commercial
to
R-5, Rural Residential
CITY OF DALTON JURISDICTION**



**FEET
100**



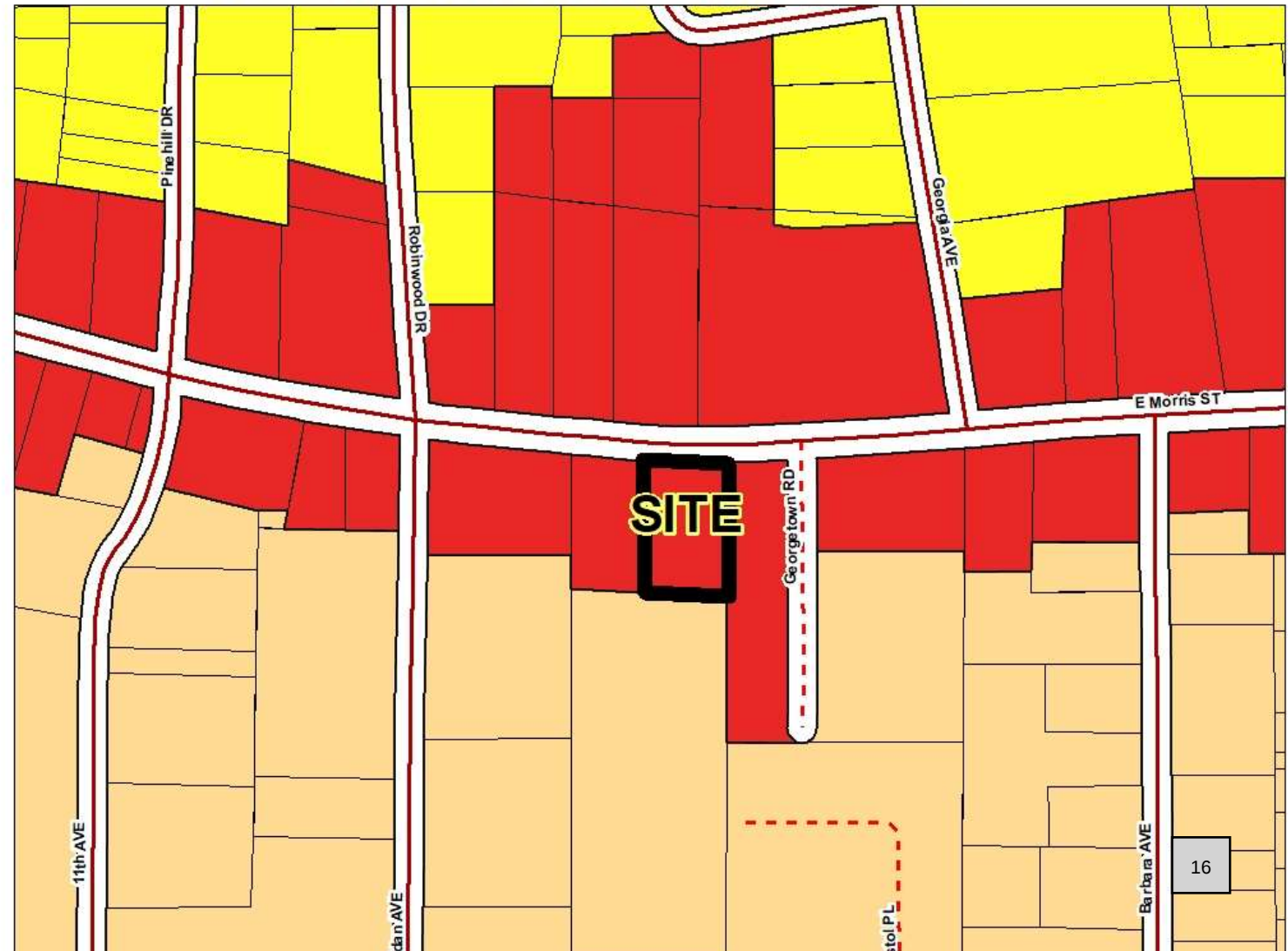
CKD Properties and Investments Rezoning Request C-2, General Commercial to R-5, Rural Residential CITY OF DALTON JURISDICTION



FUTURE DEVELOPMENT MAP

-  Commercial Corridor
-  Suburban Neighborhood
-  Town Neighborhood Revitalization

FEET
200



MAGNETIC
NORTH

N87°07'29"W A DISTANCE OF 198.61' TO THE
SOUTHERLY R/W OF EAST MORRIS STREET AND
THE EASTERLY R/W OF SHERIDAN AVENUE.

EAST MORRIS ST
~60' R/W~

NOTES

- EQUIPMENT USED: SOKKIA M-35
TOTAL STATION
- THE FIELD DATA UPON WHICH THIS
PLAT IS BASED HAS CLOSURE
PRECISION OF 1:20,000+ AND HAS
AN ANGULAR ERROR OF 2" PER
ANGLE POINT AND WAS ADJUSTED
USING THE COMPASS RULE.
- PLAT CLOSURE 1:100,000+.
- THIS PROPERTY MAY BE SUBJECT TO
EASEMENTS, RESERVATIONS, RIGHTS
OF WAY OR RESTRICTIONS WHICH
ARE NOT RECORDED OR WOULD BE
DISCLOSED BY AN ACCURATE
CURRENT TITLE SEARCH, OR
OTHERWISE KNOWN TO THE
SURVEYOR; THEREFORE, EXCEPTION IS
TAKEN TO ANY SUCH ITEMS.
- NO PORTIONS OF THIS PROPERTY
ARE LOCATED WITHIN A FLOOD
HAZARD AREA (ZONE X) AS PER
FEMA FLOOD INSURANCE RATE MAP
13313001450 DATED SEPTEMBER 19,
2007.

REFERENCES

- WARRANTY DEED WITH RIGHT OF
SURVIVORSHIP FOR JOHN TREEN
COFFEY AND EDNA ERLINE COFFEY
DATED 05/14/2010, DEED BOOK 5476,
PAGE 88-89, OF THE WHITFIELD
COUNTY, GEORGIA RECORDS.
- SURVEY PLAT FOR PHYLLIS PFUNTER
& OTHERS DATED 05/29/2014, PLAT
CANNOT, E. PAGE 108, OF THE
COUNTY, GEORGIA RECORDS.
- WARRANTY DEED FOR PAMELA L.
STEPHENS DATED 10/06/2008, DEED
BOOK 5287, PAGE 248, OF THE
WHITFIELD COUNTY, GEORGIA RECORDS.

LAND SURVEYORS & CONSULTANTS, LLC.

Surveying • Elevation Certificates
& Consulting
12 Centerport Drive
White, GA 30184
678-435-1998
Email: mebarlenfeld@yahoo.com

LOT SPLIT SURVEY
PREPARED FOR

CRISTHIAN R. De DIOS

1506 EAST MORRIS STREET
DALTON, GEORGIA 30720
TAX PARCEL 12-241-13-003
LOCATED IN LAND LOT 241,
12th DISTRICT, 3rd SECTION
WHITFIELD, COUNTY, GEORGIA

DATE: 07-08-2025

SCALE: 1" = 30'

Certificate of Approval for Public Water System

I hereby certify that the water system serving the public
roads on this final plat has been installed (or sufficient
surety has been provided to install) in accordance with the
requirements of Dalton Utilities.

Dalton Utilities:

Date: 8/14/25

Certificate of Approval for Public Wastewater Collection System

I hereby certify that the wastewater collection system serving
the public roads on this final plat has been installed (or
sufficient surety has been provided to install) in accordance
with the requirements of Dalton Utilities.

Dalton Utilities:

Date: 8/14/25

Certificate of Approval for Public Fire Protection

I hereby certify that fire hydrants and water mains serving
the lots on this final plat have been installed and fire
requirements for the fire hydrants have been met in
accordance with the requirements of the Whitfield County
Building Code for Fire Hydrant and Water Supply
Requirements.

Dalton
Whitfield County Fire Chief

Date: 8/14/25

CERTIFICATE OF APPROVAL FOR RECORDING (MINOR SUBDIVISION)

The Whitfield County Building, Zoning, and Development
Department certifies that this plat complies with the minor
subdivision provisions of the Whitfield County Subdivision
Regulations, [with the exception of such variances, if any,
as are noted upon the plat] and that it has been
approved for recording in the Office of the Clerk of the
Superior Court of Whitfield County, Georgia.

Signature

Date

SURVEYOR'S CERTIFICATE



AS REQUIRED BY SUBSECTION (D) OF
O.C.G.A. SECTION 15-6-67, THIS
PLAT HAS BEEN PREPARED BY A
LAND SURVEYOR AND APPROVED BY
ALL APPLICABLE LOCAL JURISDICTIONS
FOR RECORDING AS EVIDENCED BY
APPROPRIATE CERTIFICATES, INSTRUMENTS,
COMPS, OR STATEMENTS HEREON.
SUCH APPROVALS OR AFFIRMATIONS
SHOULD BE CONSIDERED WITH THE
APPROPRIATE CONSENTS OF THE
APPROPRIATE GOVERNMENTAL BODIES
BY ANY PURCHASER OR USER OF
THIS PLAT AS TO THE INTENDED USE
OF ANY PARCEL. FURTHERMORE, THE
UNDERSIGNING LAND SURVEYOR
CERTIFIES THAT THIS PLAT COMPLIES
WITH THE MINIMUM TECHNICAL
STANDARDS FOR PROPERTY SURVEYS
PREPARED FOR THE STATE OF GEORGIA.

FINAL ACCURACY AND DESIGN CERTIFICATE

It is hereby certified that this plat is true and correct and
was prepared from an actual survey of the property made
by me or under my supervision; that all monuments shown
hereon actually exist and their location, size, type, and
material are correctly shown; and that all requirements of
the Whitfield County Subdivision Regulations have been
substantially complied with, and approval hereof does not
relieve me of any liability associated with inaccuracies or
improper design.

ABBREVIATIONS

DB	DEED BOOK	PL	PLAT BOOK
N/F	NOW OR FORMERLY	PG	PAGE
R/W	RIGHT OF WAY	R/S	REBAR SET
R/S	REBAR FOUND	OTF	OPEN TOP PIPE

PARENT TRACT
TAX PARCEL 12-241-13-003
0.963 ACRES
41,968 S.F.
3 LOTS CREATED

-N/F-
GM BROWN, LLC
DB 5890 - PG 344
P.I.D. 12-241-13-003

LOT 1
0.418 ACRES
18,223 S.F.

LOT 2
0.273 ACRES
11,873 S.F.

LOT 3
0.273 ACRES
11,873 S.F.

-N/F-
DIANNA HEISKELL CAMPBELL
DB 2081 - PG 1
P.I.D. 12-241-13-002

BUILDING SETBACKS
FRONT = 40'
SIDE = 10'
REAR = 15'

-N/F-
DIMAS RAMIREZ &
IRMA DE LA ROSA
DB 6950 - PG 568
P.I.D. 12-241-13-028

-N/F-
DIMAS RAMIREZ &
IRMA DE LA ROSA
DB 6950 - PG 568
P.I.D. 12-241-13-028

COMMERCIAL
BUILDING



MAYOR COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

NOVEMBER 17, 2025

AGENDA ITEM

2026 Budget Resolution

DEPARTMENT

Finance

REQUESTED BY

Cindy Jackson

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST NA

FUNDING SOURCE IF NOT IN BUDGET

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

BUDGET RESOLUTION FOR THE ADOPTION OF THE 2026 BUDGET

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

RESOLUTION 25- 24

TO ADOPT THE 2026 BUDGET FOR EACH FUND OF THE CITY OF DALTON, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN THE FOLLOWING SCHEDULES FOR SELECTED FUNDS; ADOPTING THE ITEMS OF ANTICIPATED REVENUE SOURCES; AFFIRMING THAT EXPENDITURES IN EACH FUND MAY NOT EXCEED APPROPRIATIONS; AND PROHIBITING EXPENDITURES FROM EXCEEDING ANTICIPATED FUNDING SOURCES.

WHEREAS, the City of Dalton Mayor and Council is the governing authority of said Municipality; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balance budget for the City's fiscal year, which runs from January 1st to December 31st of each year; and

WHEREAS, the Mayor and Council have reviewed the 2026 Proposed Budget as presented by the City Administrator and Chief Financial Officer and which is the City's financial plan for said fiscal year and includes all projected revenues and allowable expenditures; and

WHEREAS, each of the funds is a balanced budget, so that anticipated revenues and other financial resources of each fund equal the proposed expenditures; and

WHEREAS, an appropriated advertised public hearing was held on the 2026 Proposed Budget, as required by federal, state, and local laws and regulations.

NOW, THEREFORE, BE IT AND IT HEREBY IS RESOLVED, by the Mayor and Council of the City of Dalton, Georgia, as follows:

-1-

The 2026 Proposed Budget, attached hereto and incorporated herein as a part of this Resolution, is herein adopted as the Budget for the City of Dalton, Georgia.

-2-

The "legal level of control" as defined by OCGA §36-81 is set at the department level, meaning that the Chief Financial Officer is authorized to move appropriations from one line item to another within a department, but expenditures may not exceed the amount appropriated for a department without a Budget amendment approved by the Mayor and Council.

-3-

All appropriations shall lapse at the end of the fiscal year.

-4-

This Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted and approved this 17nd day of November, 2025.

City of Dalton, Georgia

Annalee Harlan Sams, Mayor

Attested To:

Bernadette Chattam, City Clerk

2026 PROPOSED BUDGET GENERAL FUND

City of Dalton

General Fund 2026 Proposed Budget

With Comparative Amounts - 2024 Actual and 2025 Adopted

	<u>Actual 2024 (1)</u>	<u>Adopted 2025 (1)</u>	<u>Proposed 2026</u>	<u>% Change 2026 to 2025</u>
EXPENDITURES				
General Government				
Elections	\$ -	\$ 4,000	\$ -	0.00%
Legislative	183,415	163,000	175,000	7.36%
Administrative	879,012	935,000	1,090,000	16.58%
City Clerk	451,812	462,000	477,000	3.25%
Finance	850,369	900,000	959,000	6.56%
Information Technology	731,463	976,000	1,154,000	18.24%
Human Resources	519,545	610,000	495,000	-18.85%
Building & Grounds	402,721	453,000	416,000	-8.17%
Judicial				
Municipal Court	653,036	678,000	744,000	9.73%
Public Safety				
Police	10,521,589	12,565,000	13,155,000	4.70%
Fire	11,204,507	11,605,000	13,178,000	13.55%
Public Works & Infrastructure				
Public Works	8,286,686	8,968,000	9,414,000	4.97%
Infrastructure	337,241	8,000	10,000	25.00%
Recreation & Culture				
Recreation	4,212,591	4,683,000	5,481,000	17.04%
Payments to Other Agencies	367,280	292,000	289,000	-1.03%
Health & Welfare				
Payments to Other Agencies	25,984	26,000	1,000	-96.15%
Housing & Development				
Code Compliance	269,786	290,000	293,000	1.03%
Payments to Other Agencies	427,500	352,000	90,000	-74.43%
Non-Departmental	2,144,771	522,000	508,000	-2.68%
Debt Service	1,186,550	1,188,000	1,188,000	0.00%
Total Expenditures	<u>43,655,858</u>	<u>45,680,000</u>	<u>49,117,000</u>	<u>7.52%</u>
OTHER FINANCING USES				
Transfers Out	10,784,174	645,000	703,000	8.99%
Total Other Financing Uses	<u>10,784,174</u>	<u>645,000</u>	<u>703,000</u>	<u>8.99%</u>
Total Expenditures and Other Financing Uses	<u>\$ 54,440,032</u>	<u>\$ 46,325,000</u>	<u>\$ 49,820,000</u>	<u>7.54%</u>
Net Increase (Decrease) Fund Balance	<u>\$ (5,004,962)</u>	<u>\$ -</u>	<u>\$ (805,000)</u>	
Utilization of Fund Balance	<u>\$ 5,004,962</u>	<u>\$ -</u>	<u>\$ 805,000</u>	

(1) to reflect non-departmental allocations and elimination of debt service fund

2026 PROPOSED BUDGET SUPPLEMENTAL SCHEDULES

City of Dalton
General Fund 2026 Proposed Budget
By Classification

	Proposed 2026	% of Total		Proposed 2026	% of Total
Revenues:			Expenditures:		
Property taxes	\$ 9,100,000	18.57%	Personal services & benefits	\$ 37,505,000	75.28%
Other taxes	16,630,000	33.93%	Purchased & contracted services	5,528,000	11.10%
Licenses and permits	431,000	0.88%	Supplies & operating charges	4,380,000	8.79%
Charges for services	1,840,000	3.75%	Capital outlay	36,000	0.07%
Fines and forfeitures	710,000	1.45%	Payments to others	380,000	0.76%
Investment income	700,000	1.43%	Contingency	100,000	0.20%
Intergovernmental	835,000	1.70%	Debt Service	1,188,000	<u>2.38%</u>
Miscellaneous	368,000	<u>0.75%</u>	Total Expenditures	<u>49,117,000</u>	<u>98.59%</u>
Total Revenues	<u>30,614,000</u>	<u>62.46%</u>			
Other Sources:			Total Other Uses:		
Transfers in:			Transfers out:		
Utility transfer	15,550,000	31.72%	SPLOST Fund (paving)	703,000	<u>1.41%</u>
DWRSWMS transfer	2,000,000	4.08%	Total Other Uses	<u>703,000</u>	<u>1.41%</u>
Hotel-Motel tax fund	826,000	1.69%			
Sale of fixed assets	25,000	<u>0.05%</u>			
Total Other Sources	<u>18,401,000</u>	<u>37.54%</u>			
Total Revenue & Other Sources	\$ 49,015,000	<u>100.00%</u>			
Utilization of Fund Balance	805,000				
Total Revenue & Other Sources	<u>\$ 49,820,000</u>		Total Expenditures & Other Uses	<u>\$ 49,820,000</u>	<u>100.00%</u>

City of Dalton
General Fund 2026 Proposed Budget - Expenditures & Other Financing Uses
As a Percentage of Total - By Legal Level of Control

	Proposed 2026	% of Total
EXPENDITURES		
General Government		
Legislative	\$ 175,000	0.35%
Administrative	1,090,000	2.19%
City Clerk	477,000	0.96%
Finance	959,000	1.92%
Information Technology	1,154,000	2.32%
Human Resources	495,000	0.99%
Building & Grounds	416,000	0.84%
Judicial		
Municipal Court	744,000	1.49%
Public Safety		
Police	13,155,000	26.41%
Fire	13,178,000	26.45%
Public Works & Infrastructure		
Public Works	9,414,000	18.90%
Infrastructure	10,000	0.02%
Recreation & Culture		
Recreation	5,481,000	11.00%
Payments to Other Agencies	289,000	0.58%
Health & Welfare		
Payments to Other Agencies	1,000	0.00%
Housing & Development		
Code Compliance	293,000	0.59%
Payments to Other Agencies	90,000	0.18%
Non-departmental	508,000	1.02%
Debt Service	1,188,000	2.38%
Total Expenditures	<u>49,117,000</u>	<u>98.59%</u>
OTHER FINANCING USES		
Total Other Financing Uses		
SPLOST Fund (paving)	703,000	1.41%
Total Other Financing Uses	<u>703,000</u>	<u>1.41%</u>
Total Expenditures & Other Financing Uses	<u>\$ 49,820,000</u>	<u>100.00%</u>

Other Agency Allocations

	2026 <u>Proposed Budget</u>	2025 <u>Adopted Budget</u>
General Fund:		
Downtown Development Authority	\$ -	\$ 60,000
Dalton-Whitfield Joint Development Authority	-	157,500
Dalton-Whitfield Community Development Corp.	80,000	80,000
Georgia Department of Veterans Affairs	1,000	1,000
Dalton-Whitfield County Library		
Cash	273,000	273,000
In-kind	6,000	5,300
Whitfield Murray Historical Society		
In-kind	3,000	3,000
Huff House - In-kind	3,000	2,700
Crown Mill - In-kind	4,000	3,900
The Greenhouse	-	25,000
Emery Center	-	3,600
THRIVE Partnership	-	20,000
Junior Achievement (limited commitment)	10,000	10,000
Believe Greater Dalton (limited commitment)	-	25,000
	<u>\$ 380,000</u>	<u>\$ 670,000</u>
 Economic Development Fund		
Dalton-Whitfield Joint Development Authority	\$ 157,500	\$ -
Believe Greater Dalton (limited commitment)	\$ 25,000	\$ -
	<u>\$ 182,500</u>	<u>\$ -</u>
 Hotel-Motel Tax Fund:		
Northwest Georgia Trade & Convention Center		
Operations	\$ 298,450	\$ 283,670
Capital	358,675	358,675
Dalton Area Convention & Visitors Bureau		
Operations	286,000	205,000
Designated Marketing Organization	301,400	264,000
	<u>\$ 1,244,525</u>	<u>\$ 1,111,345</u>
 Total Agency Allocations	<u>\$ 1,782,025</u>	<u>\$ 1,781,345</u>

City of Dalton
General Fund 2026 Proposed Budget
Expenditures & Other Financing Sources by Classification

	Proposed 2026	Classification Type							
		Personal Services & Benefits	Purchased Services	Supplies	Capital	Payments to Others	Contingency	Debt Service	Transfer to Other Funds
EXPENDITURES									
General Government									
Legislative	\$ 175,000	\$ 126,000	\$ 33,000	\$ 14,000	\$ -	\$ 2,000	\$ -	\$ -	\$ -
Administrative	1,090,000	912,000	141,000	23,000	-	14,000	-	-	-
City Clerk	477,000	434,000	37,000	6,000	-	-	-	-	-
Finance	959,000	727,000	221,000	11,000	-	-	-	-	-
Information Technology	1,154,000	527,000	537,000	90,000	-	-	-	-	-
Human Resources	495,000	416,000	71,000	8,000	-	-	-	-	-
Building & Grounds	416,000	79,000	201,000	136,000	-	-	-	-	-
Judicial									
Municipal Court	744,000	484,000	242,000	18,000	-	-	-	-	-
Public Safety									
Police	13,155,000	11,425,000	1,184,000	546,000	-	-	-	-	-
Fire	13,178,000	12,138,000	486,000	554,000	-	-	-	-	-
Public Works & Infrastructure									
Public Works	9,414,000	6,290,000	1,095,000	2,012,000	17,000	-	-	-	-
Infrastructure	10,000	-	10,000	-	-	-	-	-	-
Recreation & Culture									
Recreation	5,481,000	3,702,000	815,000	949,000	15,000	-	-	-	-
Payments to Other Agencies	289,000	-	-	-	-	289,000	-	-	-
Health & Welfare									
Payments to Other Agencies	1,000	-	-	-	-	1,000	-	-	-
Housing & Development									
Code Compliance	293,000	246,000	28,000	19,000	-	-	-	-	-
Payments to Other Agencies	90,000	-	-	-	-	90,000	-	-	-
Non-departmental	508,000	-	408,000	-	-	-	100,000	-	-
Debt Service	1,188,000	-	-	-	-	-	-	1,188,000	-
Total Expenditures	<u>49,117,000</u>	<u>37,506,000</u>	<u>5,509,000</u>	<u>4,386,000</u>	<u>32,000</u>	<u>396,000</u>	<u>100,000</u>	<u>1,188,000</u>	<u>-</u>
OTHER FINANCING USES									
SPLOST 2020 (paving)	703,000	-	-	-	-	-	-	-	703,000
Total Other Financing Uses	<u>703,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>703,000</u>
Total Expenditures & Other Financing Uses	<u>\$ 49,820,000</u>	<u>\$ 37,506,000</u>	<u>\$ 5,509,000</u>	<u>\$ 4,386,000</u>	<u>\$ 32,000</u>	<u>\$ 396,000</u>	<u>\$ 100,000</u>	<u>\$ 1,188,000</u>	<u>\$ 703,000</u>
		<u>75%</u>	<u>11%</u>	<u>9%</u>	<u>0%</u>	<u>1%</u>	<u>0%</u>	<u>2%</u>	<u>1%</u>
2024 Adopted by Classification	<u>\$ 46,325,000</u>	<u>\$ 34,204,000</u>	<u>\$ 5,260,000</u>	<u>\$ 4,206,000</u>	<u>\$ 36,000</u>	<u>\$ 686,000</u>	<u>\$ 100,000</u>	<u>\$ 1,188,000</u>	<u>\$ 645,000</u>
Increase (Decrease)	<u>\$ 3,495,000</u>	<u>\$ 3,302,000</u>	<u>\$ 249,000</u>	<u>\$ 180,000</u>	<u>\$ (4,000)</u>	<u>\$ (290,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 58,000</u>
% Increase (Decrease)	<u>7%</u>	<u>9%</u>	<u>5%</u>	<u>4%</u>	<u>-13%</u>	<u>-73%</u>	<u>0%</u>	<u>0%</u>	<u>8%</u>

2026 PROPOSED BUDGET CAPITAL PROJECTS

City of Dalton
Capital Projects Funds
2026 Proposed Budgets

	Capital Projects Fund	
	Amendment to 2024 SPLOST	Capital Improvements
Revenues		
Interest income	\$ -	\$ 15,000
Total Revenues	<u>-</u>	<u>15,000</u>
Expenditures		
General government and administrative	-	-
Public works	703,000	-
Infrastructure		40,000
Debt service - principle & interest	-	-
Total Expenditures	<u>703,000</u>	<u>40,000</u>
(Deficiency) of Revenues (Under Expenditures)	<u>(703,000)</u>	<u>(25,000)</u>
Other Financing Sources (Uses)		
Transfers in (out)	703,000	-
Proceeds from sale of capital assets	-	25,000
Total Other Financing Sources (Uses)	<u>703,000</u>	<u>25,000</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>

Please note the 2015 SPLOST Fund, 2020 SPLOST Fund, 2024 SPLOST Fund, 2021 Bonded Capital Projects Fund, other Capital Grants funds are multi-year budgets and not adopted annually. Any changes to these funds are achieved by Budget Amendments approved by Mayor & Council.

2026 PROPOSED BUDGETS SPECIAL REVENUE FUNDS

City of Dalton
Special Revenue Funds
2026 Proposed Budgets

	Hotel Motel Tax	Confiscated Assets	Economic Development	CDBG Grant Fund	OPIOID Settlement Fund
Revenues					
Hotel motel taxes	\$ 2,110,000	\$ -	\$ -	\$ -	\$ -
Forfeitures and seizures	-	75,000	-	-	-
Settlements (OPIOID)	-	-	-	-	56,000
PILOT payments	-	-	183,000	-	-
Intergovernmental - federal and state	-	-	-	315,000	-
Investment earnings	-	8,000	-	-	-
Total Revenues	<u>2,110,000</u>	<u>83,000</u>	<u>183,000</u>	<u>315,000</u>	<u>56,000</u>
Expenditures					
General government	-	-	-	63,000	-
Housing and development	-	-	183,000	202,000	-
Public safety	-	88,000	-	-	56,000
Public works and infrastructure	-	-	-	-	-
Health and welfare	-	-	-	50,000	-
Culture, recreation and tourism	1,284,000	-	-	-	-
Total Expenditures	<u>1,284,000</u>	<u>88,000</u>	<u>183,000</u>	<u>315,000</u>	<u>56,000</u>
(Deficiency) of Revenues (Under Expenditures)	<u>826,000</u>	<u>(5,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources (Uses)					
Transfers in (out)	(826,000)	-	-	-	-
Proceeds from sale of capital assets	-	5,000	-	-	-
Total Other Financing Sources (Uses)	<u>(826,000)</u>	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Please note various grant funds are multi-year budgets and not adopted annually, but at the point the grants are executed by the City. Any change to these funds is achieved by Budget Amendments approved by Mayor & Council.



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/17/2025

AGENDA ITEM

Resolution 25-26 Election Certification

DEPARTMENT

City Clerk

REQUESTED BY

Bernadette Chattam

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

Resolution 25-26 Certification of Election Results

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

RESOLUTION 25-26

ELECTION CERTIFICATION CITY OF DALTON, WHITFIELD COUNTY, GEORGIA

WHEREAS, a general and special election was held in the City of Dalton, Georgia on November 4, 2025;

WHEREAS, there has been a consolidation of the returns of said election;

NOW, THEREFORE, the Mayor and Council of the City of Dalton, Georgia do hereby declare and certify the results of said election to be as follows:

GENERAL ELECTION CITY OF DALTON:

- For City Council Ward 2:
Nicolas “Nicky” Lama (I) Received 1701 votes.
- For City Council Ward 4:
Steve Farrow (I) Received 1777 votes.
- For Dalton Board of Education (Evans):
Bill Mayo Received 1759 votes.
- For Dalton Board of Education (Meza):
Manuel Meza (I) Received 1746 votes.

SPECIAL ELECTION BALLOT QUESTIONS:

1. Increase Homestead Exemption from City of Dalton Ad Valorem Taxes:
Yes 1731
No 460
2. Provides Homestead Exemption from Independent School District Ad Valorem Taxes:
Yes 1690
No 460
3. Increase Homestead Exemption from Independent School District Ad Valorem Taxes:
Yes 1690
No 480

We declare Nicolas “Nicky” Lama as duly elected Councilmember Ward 2, Steve Farrow as duly elected Councilmember Ward 4 of the City of Dalton and;

- Bill Mayo and Manuel Meza as duly elected Dalton Board of Education Members.
- All (3) ballot questions passed.

This 17th day of November, 2025.

Annalee Sams, Mayor

Dennis Mock, Councilmember

Nicky Lama, Councilmember

Steve Farrow, Councilmember

Tyree Goodlett, Councilmember

Attest:

Bernadette Chattam, CMC
City Clerk



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/17/2025

AGENDA ITEM

Public Works Main Office Roof Replacement Contract

DEPARTMENT

Public Works

REQUESTED BY

Chad Townsend

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

\$140,195.62

FUNDING SOURCE IF NOT IN BUDGET

Public Works 2025 Capital Improvement Projects

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

This request is to approve a contract for the replacement of the metal roof on the Public Works Main office building. The contract is with CGS, LLC, who was found to be the most responsive and competitive bidder through our request for proposals process.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

**CITY OF DALTON
PUBLIC WORKS
DEPARTMENT**

GENERAL CONSTRUCTION AGREEMENT

THIS GENERAL CONSTRUCTION AGREEMENT (“Agreement”) is made and entered into on this 17th day of November, 2025 by and between the City of Dalton, a Georgia Municipal Corporation, hereinafter referred to as "CITY", and CGS, LLC, hereinafter referred to as "CONTRACTOR".

WHEREAS, CITY owns certain real Property located at 535 N Elm Street – Dalton, GA 30721 upon which the Public Works Department operates; and

WHEREAS, CITY desires to construct a new standing seam metal roof and necessary appurtenances upon said Property (the “Project”); and

WHEREAS, CONTRACTOR desires to construct the Project to the CITY’s and material supplier’s specifications; and

WITNESSETH: That the parties hereto for the considerations hereinafter mentioned covenant and agree as follows:

1. CONSTRUCTION SITE: The real property upon which the Project shall be constructed is located at **535 N Elm Street – Dalton, GA 30721**, hereinafter “Property”.

2. USE OF PROPERTY: CONTRACTOR shall have access to the t Property at the following days and times to complete the project:

Days: Monday - Saturday

Time of day: 7:00 am to 7:00pm

In the event that CONTRACTOR should desire to access the Property on additional dates or times, CONTRACTOR shall obtain written authorization from the Director of the Public Works Department. CONTRACTOR shall not restrict the public use of or access to the Property except as may be authorized in writing by the Director. CONTRACTOR’S access to and use of the Property shall comply with all laws, statutes, ordinances, rules, restrictions and orders of any federal, state or municipal governments or agencies thereof having jurisdiction over the use of the Property.

3. PROJECT: The CONTRACTOR shall complete the Project and perform the services specified in the **Standing Seam Metal Roof Replacement for Dalton Public Works Main Office** (RFP) which is attached hereto as Exhibit “A”; and shall complete and perform the services specified in the CONTRACTOR’s proposal submission which is attached hereto as Exhibit “B”.

4. DATE OF COMMENCEMENT: The CONTRACTOR shall commence work on the project on **December 1, 2025**. If no date is provided, then the date of commencement shall be ten days from execution of this Agreement.

5. DATE OF COMPLETION: The CONTRACTOR shall complete the project on or before **January 31st, 2025**.

6. CONTRACT SUM: The CITY shall pay to CONTRACTOR the total sum of \$ 140,195.62 Dollars for the complete performance of the project and terms of this Agreement. In addition, CITY shall pay to CONTRACTOR for any additional work performed pursuant to any mutually agreed to change orders. All change orders shall be in writing signed by both parties.

7. LIQUIDATED DAMAGES: The CONTRACTOR and CITY agree that damages for delay in performance would be difficult or impossible to calculate. CONTRACTOR and CITY agree and stipulate that a reasonable estimate of such damages is \$200 per day for any such delay in performance. Therefore, the CONTRACTOR shall pay to the CITY the amount of \$ 200 Dollars per calendar day for unexcused delay in completion of the Project past the date of completion.

8. PAYMENT: The CITY shall pay the contract sum to CONTRACTOR upon complete performance of the Project and terms of this Agreement. CONTRACTOR shall provide to CITY an Affidavit from the CONTRACTOR stating the CONTRACTOR has fully performed all terms of the Agreement, paid for all labor and material costs in full, and that there are no claims or liens on the Property as a result of any action or inaction of CONTRACTOR or any agent, employee, or subcontractor of CONTRACTOR. Final payment shall be made no later than 30 days after receipt of said Affidavit provided that Project is complete and that CONTRACTOR has completed all of its obligations pursuant to this Agreement. Upon completion of any additional services, said additional services shall be paid within 30 days of receipt of invoice from CONTRACTOR. Payment shall be made via electronic funds transfer (EFT).

9. COMPLETION OF PROJECT: CONTRACTOR shall, no later than 5 days after completion of the Project, remove all vehicles, equipment, supplies, construction debris, waste and refuse from the Property. CONTRACTOR shall reimburse CITY for the cost of removal of any such items remaining on the Property after 5 days. CITY may have any such items stored at CONTRACTOR'S risk and expense. All personal property remaining on the Property or in the possession of the CITY after 30 days shall be deemed abandoned by the CONTRACTOR and may be disposed of by CITY without liability of the CITY to CONTRACTOR. All permanent improvements to the property shall become the property

of the CITY.

10. CITY COVENANTS: CITY covenants and agrees:

- (a) to provide all available information, data, reports, records and maps to which CITY has possession or control which are necessary for CONTRACTOR to perform the scope of services provided for herein;
- (b) to provide reasonable assistance and cooperation to CONTRACTOR in obtaining any information or documentation which are reasonably necessary for CONTRACTOR to perform the scope of services provided for herein;
- (c) to designate a representative authorized to act on the CITY's behalf with respect to the project. Unless otherwise provided, said CITY representative shall be the Director of Public Works;
- (d) to provide reasonable assistance to CONTRACTOR in applying for and obtaining any necessary Federal, State or local government permits for the scope of services;

11. CONTRACTOR COVENANTS: CONTRACTOR covenants and agrees:

- (a) to perform the scope of services in a professional manner, using that degree of care and skill ordinarily exercised by contractors practicing in the same or similar field;
- (b) to use only employees and subcontractors qualified to complete the work with sufficient experience in same or substantially similar projects;
- (c) to use only properly licensed employees or subcontractors for any work requiring a specialty or professional license issued by the State of Georgia;
- (d) to designate a representative authorized to act on the CONTRACTOR's behalf with respect to the Project.
- (e) to use the Property in a safe, careful and lawful manner;
- (f) to promptly report within (3) days in writing to CITY any unsafe or defective condition of the Property and any adverse site condition, which shall include but not be limited to limited access, extremely dense vegetation, subsurface conditions, damaged property, or existing utilities, that may adversely affect CONTRACTOR's ability to complete the scope of services or other terms of this Agreement;
- (g) to promptly report within three (3) days in writing to CITY any

damage to or injuries sustained on the Property and to promptly repair any damage to the Property which is made necessary by any act of CONTRACTOR, its employees, agents, subcontractors, or invitees;

- (h) to keep the Property in a clean and orderly condition and to remove any personal property of CONTRACTOR upon completion of the Project;
- (i) to perform all work on the project in a good and workmanlike manner, free from faults and defects, and in conformance with the terms of this Agreement;
- (j) to determine the appropriate method, details and means of performing the scope of services provided by this Agreement;
- (k) to exercise the ordinary standard of care in complying with the laws, codes, and regulations applicable to the CONTRACTOR's services;
- (l) to exercise diligence and to complete delivery of the scope of services in a timely manner consistent with the exercise of due care;
- (m) to attend meetings to make presentations or to otherwise review the progress of the work as set out in the scope of services at the reasonable request of the CITY;
- (n) to prepare and submit to the CITY reports required by the scope of services or upon the written request of the CITY.
- (o) to keep the Property in a clean and orderly condition;
- (p) to use only new materials appropriate for completion of the Project;

12. INDEMNITY: CONTRACTOR shall indemnify CITY from and hold CITY harmless against all claims, demands, losses, damage or injury to person or Property, resulting from or incurring by reason of CONTRACTOR'S use and occupancy or non- occupancy of the Property or by the negligence or willful acts, including errors or omissions with respect to the performance of the services, of CONTRACTOR, its agents, officers, employees, subcontractors, invitees or licensees and from all expenses incurred by CITY as a result thereof including, without limitation, reasonable attorneys' fees and expenses and court costs. This indemnity shall not be applicable when such damage or loss is caused solely by the gross negligence or willful misconduct of CITY or any of CITY's employees, agents or representatives acting on behalf of the CITY.

Additionally, CONTRACTOR agrees that all personal property that may be at any time at the Property shall be at CONTRACTOR's sole risk or at the risk of those claiming through CONTRACTOR and that CITY shall not be liable for any damage to or loss of such personal property except if arising from or caused by the sole fault or negligence of CITY.

13. INSURANCE: CONTRACTOR agrees to carry at its own expense through the term of this Agreement the types and amounts of insurance required to maintain status as a Vendor of the City of Dalton or as provided herein below, whichever is greater. CONTRACTOR shall provide CITY with copies or evidence of such insurance coverage prior to the commencement date of the Agreement. Such insurance policies shall name CITY as an additional insured and shall be issued by such insurance companies and on such forms as may be approved by CITY. Said insurance shall include the following:

- (a) General Liability Coverage - General Liability policy with a minimum limit of \$1,000,000.00 per occurrence for bodily injury and property damage.
- (b) Workers' Compensation Coverage – Workers' Compensation policy with the following minimum limits:
 - (1) Workers' Compensation statutory limits;
 - (2) Employer's Liability:
 - a. Bodily Injury by Accident - \$100,000.00
 - b. Bodily Injury by Disease - \$500,000.00 policy limit
 - c. Bodily Injury by Disease - \$100,000.00 each employee.

CONSULTANT shall complete the Workers' Compensation Insurance Affidavit of the City of Dalton to determine if any exemption to Workers' Compensation Insurance is applicable.

- (c) Auto Liability Coverage – Auto Liability policy with a minimum of \$1,000,000.00 limit per occurrence for bodily injury and property damage, if motor vehicle is used in performance of scope of services. Comprehensive form covering all owned, non-owned, and hired vehicles.
- (d) Property Coverage or Builder's Risk Coverage - Property Coverage or Builder's Risk policy with a minimum equal to or greater than the existing building value for renovations, equal to or greater than the total cost of construction per contract for new construction, and equal to or greater than the existing building value being renovated plus the total cost of new construction per contract for mixed renovation and new construction.
- (e) Professional Services Errors and Omissions Coverage with a minimum policy limit of \$1,000,000.00 per claim.

14. ASSIGNMENT: CONTRACTOR may not assign all or any portion of the Agreement without the prior written permission of CITY.

15. SUBCONTRACTORS: The CONTRACTOR shall provide written notice to CITY of CONTRACTOR'S intent to use a subcontractor for any portion of the Project. CITY shall be entitled to reject any subcontractor it deems not qualified to complete the Project in the CITY'S

sole discretion. Any subcontractor approved for work on the Project shall abide by any and all terms of this Agreement.

16. NON-WAIVER OF DEFAULT: The failure or delay by either party hereto to enforce or exercise at any time any of the rights or remedies or other provisions of this Agreement shall not be construed to be a waiver thereof, nor affect the validity of any part of this Agreement or the right of either party thereafter to enforce each and every such right or remedy or other provision. No waiver of any default or breach of the Agreement shall be held to be a waiver of any other default and breach.

17. NOTICES: Any notice required or permitted to be given under this Agreement or by law shall be deemed to have been given if reduced in writing and delivered in person or mailed by certified mail, return receipt requested, postage prepaid to the party who is to receive such notice.

Such notice to CITY shall be mailed to: City of Dalton
ATTN: City Administrator
P.O. Box 1205
Dalton, GA 30722-1205

Such notice to CONTRACTOR shall be mailed to: _____

When so mailed, the notice shall be deemed to have been given as of third (3rd) day after the date it was mailed. The addresses may be changed by giving written notice thereof to the other party.

18. CONTRACT DOCUMENTS: The Agreement shall include the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Addenda relating to bidding and proposal requirements, and any other written information provided by the CITY in anticipation of receiving bids or proposals, if any, except as specifically excluded herein, and the CONTRACTOR'S bid or proposal. The terms of this Agreement shall supersede any terms in the above-referenced documents in direct conflict with the terms of this Agreement.

Additionally, the Contract Documents and all drawings, plans, specifications and other related construction or service related documents shall be the sole property of the CITY. The CONTRACTOR shall be permitted to retain copies thereof for its records and for its future professional services.

Additionally, CITY shall be authorized to rely upon all documents, whether in hard copy or electronic format, provided by CONTRACTOR. Any changes to the material terms of any document shall be clearly identified and noted to CITY.

19. **VENDOR:** CONTRACTOR shall register and remain active as a Vendor of the CITY by completing the City of Dalton Vendor Packet and fully comply with any and all requirements of said Vendor.

20. **TERMINATION OF CONTRACT:** In the event that CONTRACTOR defaults or neglects to perform work on the Project in accordance with the terms of this Agreement, CITY may terminate this Agreement by providing written notice of termination. Prior to termination of this Agreement, CITY shall provide written notice to CONTRACTOR of any default and provide CONTRACTOR ten (10) days to correct said default or deficiency. In the event such default or deficiency is not corrected in ten (10) days, CITY may terminate this Agreement immediately upon written notice to CONTRACTOR.

21. **WARRANTY:** CONTRACTOR shall provide to CITY a general warranty for labor and materials and guarantees that the work on the Project it performs shall be free from any defects in workmanship and materials for a period for a period of ten (10) years from the date of completion in addition to any additional warranty provided in Section 3 - Project description. Within ten days of completion of the terms of the Agreement, CONTRACTOR shall provide to CITY all original warranty documents from any third party. Third party warranty to include materials manufacturer warranty for a thirty (30) year paint/finish warranty, and a twenty (20) year water tightness warranty. Work performed under this contract shall be done to manufacturer's specifications as such to not void the manufacturer's warranty.

22. **BONDS:** CONTRACTOR shall provide and maintain the types and amounts of bonds as required by the City of Dalton Request For Proposal provided in Section 8 – Project description.

23. **MISCELLANEOUS PROVISIONS:**

(a) **Governing Law; Venue.** This Agreement is being executed and delivered in the State of Georgia and shall be construed and enforced in accordance with the laws of that state. The exclusive jurisdiction and venue for any action arising out of this Agreement shall be the Superior Court of Whitfield County Georgia, and the parties hereby waive any and all objections or defenses thereto.

(b) **Successors and Assigns.** This Agreement and the respective rights and obligations of the parties hereto shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties. CONTRACTOR shall not assign its rights or obligations under this Agreement without the prior written consent of the CITY.

(c) **Severability of Invalid Provisions.** If any provision of this Agreement shall be deemed invalid, void or unenforceable, the remaining provisions hereof shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

(d) **Complete Agreement; Amendments.** This Agreement constitutes the entire agreement

between the parties hereto; it supersedes all previous understandings and agreements between the parties, if any, and no oral or implied representation or understanding shall vary its terms, and it may not be amended except by written instrument executed by both parties hereto.

(e) Remedies Cumulative. All rights, powers, and privileges conferred hereunder upon the parties hereto shall be cumulative, but not restrictive to those given by law.

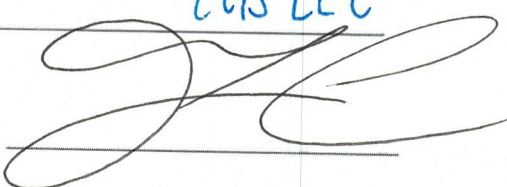
(f) Time is of the Essence. Time is of the essence of this Agreement in each and all of its provisions.

(g) Attorney Fees. In the event the CITY must enforce the terms of this Agreement by filing a civil action against CONTRACTOR, then CONTRACTOR shall pay an amount equal to fifteen percent (15%) of the contract sum as attorney fees.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CONTRACTOR:

CONTRACTOR: CHS LLC

By: 

Title: owner

CITY:

CITY OF DALTON, GEORGIA

By: _____
MAYOR

Attest: _____

CLERK

CITY

Exhibit “A”

**RFP FOR STANDING SEAM METAL ROOF REPLACEMENT FOR DALTON PUBLIC
WORKS OFFICE**

REQUEST FOR PROPOSALS (RFP)

1.0 OVERVIEW AND GENERAL INFORMATION

Overview

The City of Dalton requests proposals from qualified and professional contractors to furnish all labor, materials, equipment, and other necessary resources to perform all required work necessary to replace, in kind, all metal on the entire roof, at Dalton Public Works Main office. The Public Works main office is located at 535 N Elm Street, Dalton GA 30721. This work must be performed in accordance with the specifications contained in the Request for Proposals (RFP).

For purposes of this RFP, the City of Dalton will hereby be referred to as “City” and the private firm will hereby be referred to as “Contractor”.

During the evaluation process, the City reserves the right where it may serve the City’s best interest to request additional information or clarification from proposers, or to allow corrections of errors or omissions. At the discretion of the City, Contractors submitting proposals may be required to participate in an interview with the Owner’s representatives.

An Agreement for services will be required with the selected contractor. A copy of the agreement is contained herein for reference. Contract services will commence upon execution of the service agreement by the city.

Schedule

Date and Time	Event
August 20, 2025	Bid Advertisement
September 3, 2025 at 2:00 PM	Mandatory Pre-proposal Site Visit
September 10, 2025 at 5:00 PM	Questions Deadline
September 12, 2025 at 5:00 PM	Questions Addressed
September 23, 2025 at 5:00 PM	Proposal Deadline

Mandatory Pre-Proposal Site Visit

In order to submit a proposal on this project, the Contractor must attend the pre-proposal site visit and must sign the sign-in sheet. The site visit is schedule for 2:00 PM on Wednesday, 09/03/25 at 535 N Elm Street – Dalton, GA 30721.

Submission Information

The responsibility for submitting a response to this RFP on or before the stated date and time will be solely and strictly the responsibility of the Proposer.

Sealed Proposals will be received by the City of Dalton at the **City of Dalton Finance Department - 300 W. Waugh Street, Dalton, Georgia 30720 until September 23rd, 2025 at 5:00 PM EST.** The envelope containing the proposals must be **sealed** and designated as the proposal for the project entitled:

**DO NOT OPEN
SEALED PROPOSAL FOR:
METAL ROOF REPLACEMENT
PUBLIC WORKS DEPARTMENT
CITY OF DALTON, GEORGIA**

No proposal may be withdrawn within sixty (60) days after the proposal opening and shall remain firm through this period. Proposals must be signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the firm. The City of Dalton reserves the right to waive any informality and to reject any and all proposals.

No proposals will be received or accepted after **5:00 PM EST September 23, 2025**. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the proposer. The City of Dalton is not responsible for lost or misdirected mail.

Questions and Addenda

All questions regarding this RFP shall be submitted in writing via email by the **questions deadline of 5:00 PM EST September 10, 2025**. Questions must be directed to:

Chad Townsend, Director of Public Works
Email: ctownsend@daltonga.gov

The City of Dalton will issue responses to questions and any other corrections or amendments it deems necessary in written addenda issued prior to the RFP due date. Proposers are advised to check the website for addenda before submitting a proposal. **Bids which fail to acknowledge the receipt of any addendum (if applicable) could result in the rejection of the offer if the addendum contains information which substantively changes the City's requirements.**

Indemnification

Contractor shall assume the obligation to indemnify and hold harmless the City of Dalton, its officers, employees, and representatives from and against any and all claims, damages, suits, fees, judgments, costs, expenses (including attorneys' fees), liability or payment arising out of, or through, injury to any person or persons including death and loss of services, or damage to property, suffered through any cause whatsoever in the work involved in the contract and to defend on their behalf any suit brought against them arising from such cause.

Any and all damages and costs associated with and to pedestrians, vehicles, buildings, etc. are the sole responsibility of the Contractor. The City of Dalton may review any disputes and the City's decision shall be final.

Georgia Security and Immigration Compliance

In compliance with the Georgia Security and Immigration Compliance Act, all contractors must comply with the above mentioned State of Georgia regulations by completing the provided affidavits relative to contractor and subcontractor stating affirmatively that the contractor and any subcontractors are registered and participating in a federal work authorization program. All applicable affidavits have been included with this RFP, and **ALL SEALED PROPOSALS MUST INCLUDE EXECUTED E-VERIFY AT THE TIME OF THE OPENING.**

The Scope of Services, as may be modified through negotiation and/or by written addendum issued by the City, will be made part of the Agreement.

The submission of a proposal shall be deemed a representation and warranty by the Contractor that it has investigated all aspects of the RFP, that it is aware of the applicable facts pertaining to the RFP process and its procedures and requirements, and that it has read and understands the RFP. Statistical information which may be contained in the RFP or any addendum thereto is for information purposes only.

2.0 Submittal Requirements/Format

Format: The Parties interested in acquiring this Contract with The City of Dalton for installing a new standing seam metal roof at Dalton Public Works main office shall submit a written proposal package to meet the requirements below:

- A. The proposal shall set forth a lump sum cost for completion of the total Project. This cost should include the removal and replacement of entire standing seam metal roof, inclusive of valley metal & ridge caps, equivalent to type/kind currently on the structure.
- B. The proposal shall outline a complete and detailed description of the work to be completed and materials to be used by the Contractor
- C. The proposal shall provide warranty information related to the project including the manufacturer's warranty on the roofing materials and the contractor's warranty on labor and workmanship (minimum 10 years).
- D. A list of clients (others Cities/Counties if possible), including the names, addresses, and a contact person/number, for which your company has completed similar work within the last three years.
- E. Provide a description of completed projects that demonstrate the contractor's ability to complete projects of similar scope, size and purpose, and in a timely manner.
- F. Provide a written statement outlining the timeline of activities as well as a completion date for this project.
- G. Background information on your company, including the closest office location, as well as any financial ratings and reports if available, degree of work, if any, that is to be subcontracted.
- H. The contractor shall be responsible for the removal and proper disposal of any waste or other materials generated or produced during the project. Waste should include but not limited to, the removal of metal roof, any and all roofing material. The cost of the waste disposal shall be included in the lump sum proposal price. Removal and disposal of waste materials shall be in accordance with industrial standards and in accordance with all Federal, State, and Local regulations
- I. Ability to meet the City's insurance requirements, and attach a copy of a valid insurance certificate for the firm's general liability and proof of adequate worker's compensation coverage for employees.

- J. Bid Bond – Proposal must be accompanied by a Certified Check of Bid Bond in an amount equal to not less than five percent (5%) of the bid to be considered, if proposal amount is over \$100,000.

3.0 Minimum Criteria Used to Determine Responsibility and Responsiveness of Proposals

Proposals shall be reviewed and evaluated based on their relative responsiveness to the criteria described in section 2.0 and with those criteria's outlined below.

- A. Whether the Proposal demonstrates an understanding of the project (5 points)
- B. Whether the Proposal demonstrates an ability to complete the project in a timely manner (10 points)
- C. Whether the Proposer provided references or otherwise demonstrated it has performed satisfactorily in previous contracts of similar size and scope (10 points)
- D. Whether the Proposer has demonstrated the appropriate capacity, skill, and financial resources to provide the requested service (20 points)
- E. Whether the Proposer met the set insurance requirements and provided proof of same (10 points)
- F. Quality of materials proposed to be used on project (5 points)
- G. Total cost of project (40 points)

All work performed shall be of the highest quality in accordance with best management practices, procedures, and industry standards. The Proposer must conform to all Federal, State, and Local laws and governmental regulations.

4.0 Subcontracting

Any person undertaking a part of the work under the terms of the proposal, by virtue of an agreement with the Contractor, must receive the approval of the City of Dalton Project Manager prior to any such undertaking. The City of Dalton reserves the right to terminate the contract, without penalty, if the subcontracting is completed without approval.

5.0 Safety Measures

Contractor shall take all necessary precautions for the safety of employees on the worksite and shall erect and properly maintain at all times, as required on job conditions and progress of the work, all necessary safeguards for the protection of the workmen and public. The City of Dalton reserves the right to terminate the contract, without penalty, if the Contractor fails to follow industry safety standards related to work of this nature.

6.0 Insurance Requirements

Insurance Requirements: Contractor shall procure and maintain for the duration of the contract and for a period of two years after completion of project, insurance against claims for injuries to persons or damages to property that may arise from or in connection with performance of the Work hereunder by the Contractor, his agents, representatives, employees, or subcontractors. The limits of liability for the insurance shall provide coverage for not less than the following amounts or greater were required by law:

Workers Compensation (WC):

State	Statutory
Federal	Statutory
Employer's Liability – Each Accident:	\$1,000,000
Employer's Liability – Disease – Each Employee:	\$1,000,000
Employer's Liability – Disease – Policy Limit:	\$1,000,000

Commercial General Liability (CGL):

Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury Limit	\$1,000,000
General Aggregate Limit	\$2,000,000 (per project)
Products/Completed Ops. Aggregate Limit	\$2,000,000

Automobile Liability

Combined Single Limit	\$1,000,000
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Additional Insured: The vendor shall add the “City of Dalton, its officers, employees and agents” as an additional insured under the commercial general and automobile liability policies.

Insurance company must have an A.M. Best Rating of A-6 or higher. Insurance company must be licensed to do business by the Georgia Secretary of State. Insurance company must be authorized to do business in the State of Georgia by the Georgia Insurance Department.

As stated above, contractor shall procure and maintain insurance which shall protect the contractor and the City of Dalton from any claims for bodily injury, property damage, or personal injury which may arise out of operations under the Contract. Contractor shall procure the insurance policies at the contractor's own expense and shall furnish the City of Dalton an insurance certificate listing the City of Dalton (P.O. Box 1205, Dalton, GA 30722) as certificate holder. The insurance certificate must document that the liability insurance coverage purchased by the contractor includes contractual liability coverage to protect the City of Dalton.

In addition, the insurance certificate must provide the following information:

1. Name and address of authorized agent
2. Name and address of insured
3. Name of insurance company (licensed to operate in Georgia)
4. Description of coverage in standard terminology
5. Policy period
6. Limits of liability
7. Name and address of certificate holder
8. Acknowledgment of notice of cancellation to the City of Dalton
9. Signature of authorized agent
10. Telephone number of authorized agent
11. Details of policy exclusions in comments section of insurance certificate

7.0 Method of Selection

The City of Dalton is using the Competitive Sealed Proposal method of source selection for this procurement. An award, if made, will be made to the responsible provider whose proposal is most advantageous to the City, and most responsible and responsive as required by law, taking into consideration the factors set forth in this RFP. Providers submitting proposals may be afforded an opportunity for discussion, negotiation and revision of proposals. Discussions, negotiations and revisions may be permitted after submission of proposals and prior to an award for the purpose of obtaining the best and final offers. However, during the process of discussion, negotiation and revision, the government entity shall not disclose the contents of proposals to competing providers. All proposals shall be valid for a period of sixty (60) days from the submission date.

8.0 Bid Bond

****Bid bond is only required if proposal exceeds \$100,000****

BID BOND

(Five Percent of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____

of the City of _____ State of _____ and County of _____

as Principal and _____

as Surety, are hereby held and firmly bound unto the CITY OF DALTON, GEORGIA as

Owner in the penal sum of _____

Dollars (\$_____) for the payment of which, well and truly to be made,

we hereby jointly and severally bind ourselves, our heirs, executors, administrators,
successors and assigns.

Signed this _____ day of _____, _____.

The condition of the above obligation is such that whereas the Principal has submitted to the CITY OF DALTON, GEORGIA a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the construction of the project entitled:

STANDING SEAM METAL ROOF REPLACEMENT FOR DALTON PUBLIC WORKS
OFFICE

NOW, THEREFORE,

- (a) If said bid shall be rejected or in the alternate,
- (b) If said bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto *(properly completed in accordance with said bid)* and shall furnish a bond for his faithful performance of

BID BOND
(Continued)

said contract and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void; otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bids, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

Witness As To Principal

Principal

By _____ SEAL

Witness As To Surety

Surety

Address

By _____ SEAL
Attorney-in-Fact

Attachment A – Sample Contract

CITY OF DALTON PUBLIC WORKS DEPARTMENT

GENERAL CONSTRUCTION AGREEMENT

THIS GENERAL CONSTRUCTION AGREEMENT is made and entered into on this ____ day of _____, 20____ by and between the City of Dalton, a Georgia Municipal Corporation, hereinafter referred to as "CITY", and _____, hereinafter referred to as "CONTRACTOR".

WHEREAS, CITY owns certain real Property located at _____ upon which the Public Works Department operates _____; and

WHEREAS, CITY desires to construct a new standing seam metal roof and necessary appurtenances upon said Property; and

WHEREAS, CONTRACTOR desires to construct the project to the CITY's specifications; and

WITNESSETH: That the parties hereto for the considerations hereinafter mentioned covenant and agree as follows:

1. **CONSTRUCTION SITE:** The real property upon which the project shall be constructed is located at **535 N Elm Street – Dalton, GA 30721**, hereinafter "subject property".

2. **USE OF PROPERTY:** CONTRACTOR shall have use and possession of the subject property at the following days and times to complete the project:

Days: _____

Time of day: _____

In the event that CONTRACTOR should desire to use the subject property on additional dates or times, CONTRACTOR shall obtain written authorization from the Director of the Public Works Department. CONTRACTOR shall not restrict the public use of or access to the subject property except as may be authorized by the Director. The subject property shall be occupied and used in conformity with all laws, statutes, ordinances, rules, restrictions and orders of any federal, state or municipal governments or agencies thereof having jurisdiction over the use of the subject property. The subject property shall be used for construction of the subject

project and related storage only and not for any other commercial operations. The storage of flammable liquids, gases, fuels, lubricating or waste oil, acids, paint and solvents or other dangerous materials is prohibited except that such materials may be kept and stored in proper receptacles and secured from access by the public at the subject property during construction as may be necessary for use in the operation of CONTRACTOR for completion of the subject project. Any such substances shall be delivered in such amount, and stored and used only as approved by the CITY and in accordance with applicable federal, state and local statutes, ordinances, rules and regulations in force during the term of the Agreement.

3. **PROJECT:** The CONTRACTOR shall complete the project and perform the services specified in the **Standing Seam Metal Roof Replacement for Dalton Public Works Main Office** (RFP) which is included herein by reference and the specifications provided in the CONTRACTOR's proposal attached hereto as Exhibit "A".

4. **DATE OF COMMENCEMENT:** The CONTRACTOR shall commence work on the project on____, 20_____. If no date is provided, then the date of commencement shall be ten days from execution of this Agreement.

5. **DATE OF COMPLETION:** The CONTRACTOR shall complete the project on or before____, 20_____.

6. **CONTRACT SUM:** The CITY shall pay to CONTRACTOR the total sum of \$_____Dollars for the complete performance of the project and terms of this Agreement. In addition, CITY shall pay to CONTRACTOR for any additional work performed pursuant to any mutually agreed to change orders. All change orders shall be in writing signed by both parties.

7. **CONTRACT PENALTY:** The CONTRACTOR shall pay to the CITY the amount of \$ 200 Dollars per calendar day for unexcused delay in completion of the project past the date of completion.

8. **PAYMENT:** The CITY shall pay the contract sum to CONTRACTOR upon complete performance of the project and terms of this Agreement. CONTRACTOR shall provide to CITY an Affidavit from the CONTRACTOR stating the CONTRACTOR has fully performed all terms of the Agreement. Final payment shall be made no later than 30 days after receipt of said Affidavit. Upon completion of any additional services, said additional services shall be paid within 30 days of receipt of invoice from CONTRACTOR. Payment shall be made via electronic funds transfer (EFT).

9. **SURRENDER OF subject property:** CONTRACTOR shall, no later than 5 days after completion of the project, surrender possession of the subject property and remove all vehicles, equipment, supplies, construction debris, waste and refuse from the subject property. CONTRACTOR shall reimburse CITY for the cost of removal of any such items remaining on the subject property after 5 days . CITY may have any such items stored at CONTRACTOR'S risk and expense. All personal Subject property remaining on the subject

property or possession of the CITY after 30 days shall be deemed abandoned by the CONTRACTOR and may be disposed of by CITY without liability to CONTRACTOR. All permanent improvements to the subject property shall become the Subject property of the CITY.

10. CITY COVENANTS: CITY covenants and agrees:

- (a) to provide all available information, data, reports, records and maps to which CITY has possession or control which are necessary for CONTRACTOR to perform the scope of services provided for herein;
- (b) to provide reasonable assistance and cooperation to CONTRACTOR in obtaining any information or documentation which are necessary for CONTRACTOR to perform the scope of services provided for herein;
- (c) to designate a representative authorized to act on the CITY's behalf with respect to the project. Unless otherwise provided, said CITY representative shall be the Director of Public Works;
- (d) to provide reasonable assistance to CONTRACTOR in applying for and obtaining any necessary Federal, State or local government permits for the scope of services;

11. CONTRACTOR COVENANTS: CONTRACTOR covenants and agrees:

- (a) to perform the scope of services in a professional manner, using that degree of care and skill ordinarily exercised by contractors practicing in the same or similar field;
- (b) to use only employees and subcontractors qualified to complete the work with sufficient experience in same or substantially similar projects;
- (c) to use only properly licensed employees or subcontractors for any work requiring a specialty or professional license issued by the State of Georgia;
- (d) to designate a representative authorized to act on the CONTRACTOR's behalf with respect to the project.
- (e) to use the subject property in a safe, careful and lawful manner;
- (f) to promptly report in writing to CITY any unsafe or defective condition of the subject property and any adverse site condition, which shall include but not be limited to limited access, extremely dense vegetation, subsurface conditions, damaged property, or existing utilities, that may adversely affect CONTRACTOR's ability to complete the scope of services or other terms of this Agreement;
- (g) to promptly report in writing to CITY any damage to or injuries sustained on the subject property and to promptly repair any damage

to the subject property which is made necessary by any act of CONTRACTOR, its employees, agents, subcontractors, or invitees;

- (h) to keep the subject property in a clean and orderly condition and to remove any personal property of CONTRACTOR upon completion of the project;
- (i) to perform all work on the project in a good and workmanlike manner, free from faults and defects, and in conformance with the terms of this Agreement;
- (j) to determine the appropriate method, details and means of performing the scope of services provided by this Agreement;
- (k) to exercise the ordinary standard of care in complying with the laws, codes, and regulations applicable to the CONTRACTOR's services;
- (l) to exercise diligence and to complete delivery of the scope of services in a timely manner consistent with the exercise of due care;
- (m) to attend meetings to make presentations or to otherwise review the progress of the work as set out in the scope of services at the reasonable request of the CITY;
- (n) to prepare and submit to the CITY reports required by the scope of services or upon the written request of the CITY.
- (o) to keep the subject property in a clean and orderly condition and to protect from loss, damage or theft any supplies or materials necessary for completion of the project;
- (p) to permit CITY and its employees and agents access to the subject property at all reasonable times for the purposes of making repairs, inspecting the subject property, and inspecting the progress of the project;
- (q) to use only new materials appropriate for completion of the project;

12. INDEMNITY: CONTRACTOR shall indemnify CITY from and hold CITY harmless against all claims, demands and judgments for loss, damage or injury to person or Subject property, resulting from or incurring by reason of CONTRACTOR'S use and occupancy or non-occupancy of the subject property or by the negligence or willful acts of CONTRACTOR, its agents, officers, employees, invitees or licensees and from all expenses incurred by CITY as a result thereof including, without limitation, reasonable attorneys' fees and expenses and court costs, except if arising from or caused by the sole fault or negligence of CITY or any of CITY's employees, agents or representatives acting on behalf of the CITY.

Additionally, pursuant to State law, CITY shall not indemnify or hold harmless CONTRACTOR for any claims arising from the actions or omissions of CONTRACTOR or any third party.

Additionally, CONTRACTOR agrees that all personal Subject property that may be at any time at the subject property shall be at CONTRACTOR's sole risk or at the risk of those claiming through CONTRACTOR and that CITY shall not be liable for any damage to or loss of such personal Subject property except if arising from or caused by the sole fault or negligence of CITY.

13. **INSURANCE:** CONTRACTOR agrees to carry at its own expense through the term of this Agreement the types and amounts of insurance required to maintain status as a Vendor of the City of Dalton. CONTRACTOR shall provide CITY with copies or evidence of such insurance coverage prior to the commencement date of the Agreement. Such insurance policies shall name CITY as an additional insured and shall be issued by such insurance companies and on such forms as may be approved by CITY. Said insurance shall include the following:

(a) **General Liability Coverage - General Liability policy with a minimum limit of \$1,000,000.00 per occurrence for bodily injury and property damage.**

(b) **Workers' Compensation Coverage – Workers' Compensation policy with the following minimum limits:**

(1) **Workers' Compensation statutory limits;**

(2) **Employer's Liability:**

a. **Bodily Injury by Accident - \$100,000.00**

b. **Bodily Injury by Disease - \$500,000.00 policy limit**

c. **Bodily Injury by Disease - \$100,000.00 each employee.**

CONSULTANT shall complete the Workers' Compensation Insurance Affidavit of the City of Dalton to determine if any exemption to Workers' Compensation Insurance is applicable.

(c) **Auto Liability Coverage – Auto Liability policy with a minimum of \$1,000,000.00 limit per occurrence for bodily injury and property damage, if motor vehicle is used in performance of scope of services. Comprehensive form covering all owned, non-owned, and hired vehicles.**

(d) **Property Coverage or Builder's Risk Coverage - Property Coverage or Builder's Risk policy with a minimum equal to or greater than the existing building value for renovations, equal to or greater than the total cost of construction per contract for new construction, and equal to or greater than the existing building value being renovated plus the total cost of new construction per contract for mixed renovation and new construction.**

14. **ASSIGNMENT:** CONTRACTOR may not assign all or any portion of the Agreement without the prior written permission of CITY.

15. **SUBCONTRACTORS:** The CONTRACTOR shall provide written notice to CITY of CONTRACTOR'S intent to use a subcontractor for any portion of the project. CITY shall be entitled to reject any subcontractor it deems not qualified to complete the project. Any subcontractor approved for work on the project shall abide by any and all terms of this Agreement.

NON-WAIVER OF DEFAULT: The failure or delay by either party hereto to enforce

CONTRACTOR ten (10) days to correct said default or deficiency.

21. **WARRANTY:** CONTRACTOR shall provide to CITY a general warranty for labor and materials and guarantees that the work on the project it performs shall be free from any defects in workmanship and materials for a period for a period of ten (10) years from the date of completion in addition to any additional warranty provided in Section 3 - Project description. Within ten days of completion of the terms of the Agreement, CONTRACTOR shall provide to CITY all original warranty documents from any third party.

22. **BONDS:** CONTRACTOR shall provide and maintain the types and amounts of bonds as required by the City of Dalton Request For Proposal provided in Section 8 – Project description.

23. **MISCELLANEOUS PROVISIONS:**

(a) **Governing Law; Venue.** This Agreement is being executed and delivered in the State of Georgia and shall be construed and enforced in accordance with the laws of that state. The exclusive jurisdiction and venue for any action arising out of this Agreement shall be the Superior Court of Whitfield County Georgia, and the parties hereby waive any and all objections or defenses thereto.

(b) **Successors and Assigns.** This Agreement and the respective rights and obligations of the parties hereto shall inure to the benefit of and be binding upon the successors and permitted assigns of the parties. CONTRACTOR shall not assign its rights or obligations under this Agreement without the prior written consent of the CITY.

(c) **Severability of Invalid Provisions.** If any provision of this Agreement shall be deemed invalid, void or unenforceable, the remaining provisions hereof shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

(d) **Complete Agreement; Amendments.** This Agreement constitutes the entire agreement between the parties hereto; it supersedes all previous understandings and agreements between the parties, if any, and no oral or implied representation or understanding shall vary its terms, and it may not be amended except by written instrument executed by both parties hereto.

(e) **Remedies Cumulative.** All rights, powers, and privileges conferred hereunder upon the parties hereto shall be cumulative, but not restrictive to those given by law.

(f) **Time is of the Essence.** Time is of the essence of this Agreement in each and all of its provisions.

(g) **Attorney Fees.** In the event the CITY must enforce the terms of this Agreement by filing a civil action against CONTRACTOR, then CONTRACTOR shall pay an amount equal to fifteen percent (15%) of the contract sum as attorney fees.

(h) Confidentiality. All information and documentation regarding the project and the CONSULTANT's services shall be maintained in confidence and shall not be disclosed to any third party by CONSULTANT, without CITY's written authorization, except as may be required by the Georgia Open Records Act. CONSULTANT shall promptly notify CITY of any third party request for said information or documentation prior to any disclosure. CITY agrees that the technical methods, design details, techniques and pricing data contained in any material submitted by CONSULTANT pertaining to this Agreement shall be considered confidential and proprietary, and shall not be disclosed to any third party, except as may be required by the Georgia Open Records Act.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first above written.

CONTRACTOR:

CONTRACTOR:

By: _____

Title: _____

CITY:

CITY OF DALTON, GEORGIA

By: _____

MAYOR

Attest: _____

CLERK

CITY

Attachement B – Required Submittals

- Lump Sum Project Cost
- Detailed Description of Work
- Material Manufacturer's Warranty
- Contractors Labor & Workmanship Warranty
- References
- Completed Projects to verify qualifications
- Schedule
- Company Background Information
- Insurance Information
- E-verify Affidavit
- Bid Bond – If Proposal Exceeds \$100,000

Exhibit “B”

CONTRACTORS RFP SUBMISSION

**METAL ROOF REPLACEMENT PUBLIC WORKS
DEPARTMENT CITY OF DALTON, GEORGIA**



6040 Dawson Blvd Suite K, Norcross, GA 30093

Email: info@cgscontractors.com

Phone: 404-234-0248

Web: www.cgscontractors.com

Primary Contact: Joaquin Contreras - 678-755-8892 - Joaquin@cgscontractors.com





CGS LLC
6040 Dawson Blvd. Suite K
Norcross GA 30093
404-234-0248
www.cgscontractors.com
www.cgswaterproofing.com

Cover Letter & Statement of Interest

CGS LLC is pleased to submit this Statement of Interest for the Standing Seam Metal Roof Replacement at 535 N Elm Street, Dalton, GA. We are a minority-owned, Norcross-based general contractor specializing in roofing, waterproofing, and public-sector construction. Our in-house crews and project managers bring extensive experience with standing seam metal roof systems, ensuring quality installation, safety, and timely delivery.

Qualifications & Experience

CGS has successfully delivered similar projects across Georgia, including:

- **Norcross City Hall Metal Roof Replacement** – Completed on schedule with no change orders
- **Gwinnett County One Justice Center Standing Seam Roof Replacement** – Performed under live operations with strict safety compliance.
- **Multiple School Re-Roof Projects** – Fulton, Cobb, and Clayton County Schools under on-call contracts.

Project Approach

Our team will provide turnkey service including safe removal/disposal of the existing roof, installation of a new in-kind standing seam system (including valleys & ridge caps), and daily cleanup to maintain public access. We prioritize:

- **Quality:** Premium materials and a 10-year workmanship warranty.
- **Safety:** OSHA-compliant fall protection, daily toolbox talks, and continuous supervision.
- **Schedule:** Efficient mobilization and completion within the City's required timeframe.

Commitment

CGS maintains all required insurance, bonding capacity, and financial stability to execute projects of this size and complexity. We look forward to the opportunity to partner with the City of Dalton and deliver a roof system that enhances the longevity and performance of the Public Works facility.

Sincerely,

Joaquin Contreras

Joaquin Contreras,
CEO & Founder of CGS LLC
info@cgscontractors.com | 404-234-0248



CGS LLC
6040 Dawson Blvd Ste K
Norcross, GA 30093 USA
+14042340248
info@cgscontractors.com
www.cgscontractors.com

Estimate

ADDRESS

City of Dalton
300 W. Waugh St
Dalton, Ga 30720

SHIP TO

City of Dalton
300 W. Waugh St
Dalton, Ga 30720

ESTIMATE #

83113

DATE

09/22/2025

JOB ADDRESS

BASE BID - Public Works

ACTIVITY	QTY	RATE	AMOUNT
Standing Seam Metal Roof BASE BID	130	915.00	118,950.00
Total SQ: 118SQ w/ 7% waste: 130SQ			
Prep site Remove existing standing seam metal panels Remove existing ridge cap Remove existing valleys Remove existing drip edge Remove existing Z-flashing Install new felt underlayment Install new 24GA SENTRICLAD standing seam metal panels 16" O.C Install new ridge cap Install new valley metal Install new pipe boots Install new Z-flashing Install new bearing plates over ISO			
30- YEAR MANUFACTURERS WARRANTY 10- YEAR LABOR WARRANTY			

SUBTOTAL

118,950.00

TAX

0.00

TOTAL

\$118,950.00



CGS LLC
 6040 Dawson Blvd Ste K
 Norcross, GA 30093 USA
 +14042340248
 info@cgscontractors.com
 www.cgscontractors.com

Estimate

ADDRESS

City of Dalton
 300 W. Waugh St
 Dalton, Ga 30720

SHIP TO

City of Dalton
 300 W. Waugh St
 Dalton, Ga 30720

ESTIMATE #	DATE	
83115	09/22/2025	

JOB ADDRESS

ALTERNATES - Public Works

ACTIVITY	QTY	RATE	AMOUNT
Underlayment Install ALTERNATE	11,800	1.1538	13,614.84
Install new Ice & Water shield in lieu of felt			
PRICE PER SQFT 11,800sqft			
Insulation ALTERNATE	1	1.5885	1.59
Remove ONLY if damaged 1.5" ISO Install new 1.5" ISO			
PRICE PER SQFT			
Gutters ALTERNATE	232	20.00	4,640.00
Total LF: 232LF			
Remove existing gutters Install new gutters to match existing			
PRICE PER LINEAR FOOT			
Downspouts ALTERNATE	216	13.8462	2,990.78
Total LF: 216LF Remove existing downspouts Install new downspouts to match existing			
PRICE PER LINEAR FOOT			

SUBTOTAL	21,247.21
TAX	0.00
TOTAL	\$21,247.21

Accepted By

Accepted Date



1. Product Name

Kynar 500[®] or Hylar 5000[®] coated aluminum-zinc alloy (Galvalume) or aluminum architectural sheet metal flashing, flat sheet, roofing and wall panels.

2. Supplier

NB Handy Company
65 10th Street Lynchburg, VA 24504
(877) 495-7663
Local: (434) 847-4495
Fax: (434) 847-2404
www.sentrigard.com
Manufactured by:
Sentrigard Architectural Metals

3. Product Description

Basic Use:

The NB Handy Company is a leading provider of steel and aluminum roofing, wall panel and flat sheet products for commercial, industrial and architectural applications.

Limitations:

Because roofing wall panel and flat sheet products are prefinished material, care must be exercised during fabrication and erection to avoid damage to the finished surface. Care must be taken to avoid scratching or marring the finish. A protective strippable film is available upon request.

Composition and Materials:

26, 24, 22, 20 or 18 gauge, minimum Grade 50 (50ksi yield strength) structural steel with AZ50 aluminum zinc alloy coating, both conforming to ASTM A792, or 0.032", .040", 0.050" or .063 alloy 3105 - H14, H20, H22 + H24 (18 ksi yield strength) aluminum alloy conforming to ASTM B209.

Sizes:

Reference availability chart on page 4.

Colors:

31 colors finished with Sentriclad TM (Kynar 500[®]/Hylar 5000[®]) are available: Regal White, Bone White, Almond, Sandstone, Sierra Tan, Medium Bronze, Mansard Brown, Dark Bronze, Extra Dark Bronze, Patina Green, Classic Green, Hartford Green, Teal, Military Blue, Slate Blue, Regal Blue, Terra Cotta, Banner Red, Colonial Red, Brandywine, Dove Grey, Slate Gray, Charcoal, Matte Black, Stone White, Bright Silver, Silversmith, Champagne, Pewter and Bright Copper. Other finishes and colors are available.

Finish:

Medium gloss range 20-35, depending upon color. Low gloss is available- please consult with your sales representative. Stucco embossed finish available; minimum quantities apply; Primer coat is 0.2 mils thickness applied to both sides of the previously prepared bare metal prior to finish coat application.



4. Technical Data

- **Accelerated Weathering** – ASTM D 4587 3000 total hours, 8 chalk rating, 5 E on hot dipped galvanized steel, galvalume and aluminum. ASTM G 5000 total hours, 8 chalk rating, 5 E Hunter units max color rating on both steel and aluminum.
- **Salt Spray** – ASTM B 117 1000 total hours, scribe rating 7 (1/16") (1.6mm), field rating 10, no blisters on hot dipped galvanized steel and galvalume. 3,000 total hours, scribe rating 10 – no creepage, field rating 10 – no blisters on aluminum.
- **Humidity** – ASTM D 2247 2,000 total hours, rating 10 – no blisters on hot dipped galvanized steel and galvalume. 3,000 total hours, rating 10 – no blisters on aluminum.
- **Formability** – ASTM D 4145 2T on hot dipped galvanized steel, galvalume and aluminum.
- **ASTM D 522** – (Elongation over 1/8" mandrel) No cracking or loss of adhesion on hot dipped galvanized steel, galvalume or aluminum.
- **Pencil Hardness** – ASTM D 3363 HB-2H on hot dipped galvanized steel, galvalume and aluminum.
- **Abrasion Resistance** – ASTM D 968 5080 liters of falling sand on hot dipped galvanized steel, galvalume or aluminum.
- **Specular Gloss** – ASTM D 523 20– 35 at 60° on hot dipped galvanized steel, galvalume and aluminum. Lower gloss coatings are available.
- **Reverse Impact** – ASTM D 2794 3 x Metal thickness in inch-lbs, no loss of adhesion on hot dipped galvanized steel or galvalume. 1 1/2x metal thickness in inch-lbs, no loss of adhesion on aluminum.
- **Flame Test** – Class A rated coating on hot dipped galvanized steel, galvalume and aluminum.

Approvals

Consult manufacturer for current industry approval information.

Environmental Considerations

Metal wall panels and roofing systems are the cladding materials of choice for "green" construction. Sentrigrad™ metal products are recyclable upon final disposal and these products are largely produced of recycled content. Call your sales representative to learn which products qualify to earn LEED points.

Physical/Chemical Properties

Test reports and additional product performance data are available upon request.

Fire Performance

Sheet metal roofing and wall panels are inherently fire resistant. UL assembly fire resistance ratings of 1,2 and 3 hours are available. Consult with N.B. Handy for technical support.

5.Storage / Installation

Store architectural metal roof panels properly and adequately to protect from damage on the jobsite or in the warehouse. Protect flat sheet, roofing and wall panels from adverse job conditions, such as moisture, prior to installation.

Protect flat sheet roofing and wall panels from other trades after installation. Factory applied protective strippable film must be removed immediately upon material installation. Accessories and trim components should be factory fabricated or field formed in finish and metal thickness, same as the panels, except as otherwise noted on the drawings.

Verify that the substrate layout complies with the shop-drawing layout. Do not start work until all unsatisfactory conditions have been corrected.



Methods

Flashings should be shop fabricated from material that is the same thickness and finish as the panels to which they are attached. Where practical, flashings should be furnished in 10' (3 m) lengths. Exposed flashings should be lapped 6" (152mm). Use premolded polyethylene or EPDM closures to match the profile of the panel in lengths as supplied by the manufacturer. Caulking should be polyether or polyurethane where it is exposed to the weather and there is no thermal movement. Caulking should be non-skinning, nonhardening gun grade butyl sealant or butyl sealant tape with a minimum thickness of 3/32" where it is concealed and where thermal movement must be accommodated. All caulking or sealing should be applied in a neat manner with excess caulking or sealant removed from exposed surfaces. All architectural metal roofing and wall panel systems should be installed plumb, straight and true to adjacent work. Polyethylene or EPDM profile closures should be provided and used as needed. No perforations should be made in roofing, wall panels or flashings by fasteners except as shown on the drawings. Complete installation recommendations are available from the manufacturer.

Precautions

Observe all industry recognized jobsite safety practices. Oil Canning is a characteristic of light gauge architectural metals and is NOT a flaw and therefore not considered a cause for rejection.

Building Codes

Current data on building code requirements and product compliance may be obtained from N. B. Handy Technical Services. Installation must comply with the requirements of the authority having jurisdiction (code officials).

6. Availability and Cost

Availability:

SentriClad™ products are sold through our network of NB Handy service centers in optimized and strategic locations throughout the Mid-Atlantic and Southeastern United States.

Cost:

Budget installed cost information and life cycle costing information may be obtained from NB Handy.

7. Warranty

The SentriClad™ paint finish has a manufacturer's standard 30-year warranty. See full warranty details for specifications.

8. Maintenance

Architectural metal roof, wall panel and flashing systems offer very low maintenance. Periodic inspection to ensure panel, sealant and flashing integrity is advisable. Depending on local environmental conditions, occasional pressure washing using a mild detergent solution can be effective in removing dust and dirt.

9. Technical Services

A staff of factory trained authorized and credentialed service personnel offers design assistance and technical support. For technical assistance, contact N.B. Handy.



SENTRICLAD FULL ARCHITECTURAL COLOR PALETTE

CORE COLORS

Regal White □ SR: .70 IE: .85 SRI: 85	Bone White □ SR: .68 IE: .96 SRI: 82	Stone White Δ SR: .62 IE: .85 SRI: 81	Almond Δ SR: .63 IE: .86 SRI: 75	Sandstone Δ SR: .47 IE: .86 SRI: 53	Sierra Tan SR: .30 IE: .85 SRI: 40
Medium Bronze SR: .26 IE: .84 SRI: 24	Mansard Brown SR: .29 IE: .86 SRI: 29	Dark Bronze SR: .26 IE: .84 SRI: 25	Extra Dark Bronze - SR: .05 IE: .89 SRI: -1	Patina Green SR: .25 IE: .87 SRI: 24	Classic Green SR: .25 IE: .86 SRI: 24
Hartford Green ** SR: .10 IE: .86 SRI: 4	Teal ** SR: .28 IE: .87 SRI: 28	Military Blue ** SR: .33 IE: .87 SRI: 34	Slate Blue SR: .27 IE: .86 SRI: 26	Regal Blue ** SR: .30 IE: .86 SRI: 30	Terra Cotta SR: .39 IE: .85 SRI: 42
Banner Red ** SR: .44 IE: .86 SRI: 49	Colonial Red SR: .31 IE: .87 SRI: 31	Brandywine ** SR: .27 IE: .87 SRI: 27	Dove Gray SR: .49 IE: .87 SRI: 56	Slate Gray Δ SR: .37 IE: .86 SRI: 39	Charcoal SR: .08 IE: .90 SRI: 37
Matte Black SR: .26 IE: .86 SRI: 85	Silversmith Δ S15** * SR: .48 IE: .80 SRI: 52	Champagne S20** * SR: .47 IE: .85 SRI: 47	Pewter S11** * SR: .36 IE: .85 SRI: 38	Bright Copper Δ S25** * SR: .41 IE: .85 SRI: 44	Bright Silver Δ S66** * SR: .35 IE: .87 SRI: 61
	* Featuring a pearlescent mica finish; subject to premium pricing. Colors shown are as close to actual colors as allowed by the printing process. Actual metal samples are available. Colors may appear different when viewed at different angles and under different lighting conditions. Due to product improvements, changes and other factors, we reserve the right to change or delete information herein without prior notice. Acrylic Coated Galvalume also available (not pictured).				
Aged Copper Metallic ** * SR: .25 IE: .85 SRI: 23					

26C LOW GLOSS COLORS

Sierra Tan SR: .46 IE: .87 SRI: 52	Slate Gray SR: .37 IE: .86 SRI: 39	Medium Bronze SR: .31 IE: .87 SRI: 31	Dark Bronze SR: .28 IE: .86 SRI: 27	Colonial Red SR: .31 IE: .87 SRI: 31	Regal White □ SR: .70 IE: .85 SRI: 85
Dove Gray SR: .49 IE: .87 SRI: 56	Classic Green SR: .31 IE: .87 SRI: 32	Hartford Green ** SR: .46 IE: .87 SRI: 42	Slate Blue SR: .30 IE: .87 SRI: 31	Matte Black SR: .26 IE: .86 SRI: 25	Mansard Brown SR: .29 IE: .86 SRI: 29
Bone White □ SR: .68 IE: .85 SRI: 82	Terra Cotta SR: .39 IE: .85 SRI: 42	Charcoal SR: .10 IE: .87 SRI: 10	Bright Silver ** SR: .55 IE: .77 SRI: 61	Bright Copper ** SR: .41 IE: .85 SRI: 44	

ARCHITECTURAL PVDF

STEEL

ALUMINUM

COLOR	SR	IE	SRI	26GA.†	24GA.†	22GA.†‡	18GA.†‡	.032"††	.040"††	.050"††‡	.063"††‡
Regal White	.70	.85	85	LG^	•■	•	•	•■	•	•	•
Bone White	.68	.86	82	LG^	•■	•	•	•■	•	•	•
Stone White	.62	.85	73		•■			•■	•		
Almond	.63	.86	75		•■			•■	•	•	
Sandstone	.47	.86	53		•■	•		•■	•	•	
Sierra Tan	.30	.85	30	LG^	•■			•■	•	•	•
Medium Bronze	.26	.84	24	LG^	•■	•	•	•■	•	•	•
Mansard Brown	.29	.86	29	LG^	•■			•■	•	•	
Dark Bronze	.26	.84	25	LG^	•■	•	•	•■	•	•	•
Extra Dark Bronze	.05	.89	10		•■			•■		•	
Patina Green	.25	.87	24		•■			•■	•		
Classic Green	.25	.86	24	LG^	•■	•		•■	•		
Hartford Green**	.10	.86	40	LG	•■			•■		•	
Teal**	.28	.87	28		•						
Military Blue**	.31	.87	32		•■			•■			
Slate Blue	.27	.86	26	LG^	•■			•■	•		
Regal Blue**	.30	.86	30		•■			•■	•		
Terra Cotta	.39	.85	42	LG^	•■			•■			
Banner Red**	.44	.86	49		•■			•■			
Colonial Red	.31	.87	31	LG	•■			•■			
Brandywine**	.27	.87	27		•■			•■			
Dove Gray	.49	.87	56	LG^	•■			•■	•	•	
Slate Gray	.37	.86	39	LG^	•■			•■	•		
Charcoal	.08	.90	33	LG^	•■	•		•■	•	•	•
Matte Black	.26	.86	25	LG^	•■	•		•■	•	•	•
Bright Silver++	.55	.77	61	^	•■			•■	•	•	
Silversmith++	.48	.80	52		•■			•■			
Champagne++	.37	.83	38		•■			•■			
Pewter++	.36	.85	38		•■			•■			
Bright Copper++	.41	.85	44	^	•■			•■			
Aged Copper Metallic++	.25	.85	23		•■			•■			

PAINT PERFORMANCE PROPERTIES

HOT DIPPED GALVANIZED STEEL OR GALVALUME®

ALUMINUM

Accelerated Weathering ASTM D 4587 (Drew Cycle Weatherometer) ASTM G-154 Chalk Rating Per ASTM D 4214, Method A	Hours: 3,000 Total Chalk: Rating 8 Color: 5 Δ E Hunter units max Hours: 5,000 Total Chalk: Rating 6 Color: 5 Δ E Hunter units max	Hours: 3,000 Total Chalk: Rating 8 Color: 5 Δ E Hunter units max Hours: 5,000 Total Chalk: Rating 6 Color: 5 Δ E Hunter units max
Salt Spray ASTM B 117	Hours: 1,000 Total Scribe: Rating 1/16" (2mm) Field: Rating 10, no blisters	Hours: 3,000 Total Scribe: Rating 10, no creepage Field: Rating 10, no blisters
Humidity ASTM D 2247	Hours: 2,000 Total Rating: 10, no blisters Per ASTM D 714	Hours: 3,000 Total Rating: 10, no blisters Per ASTM D 714
Formability ASTM D 4145	OT-2T	OT-2T
ASTM D 522 (Elongation over 1/8" mandrel)	No cracking No loss of adhesion	No cracking No loss of adhesion
Pencil Hardness ASTM D 3363	HB-2H	HB-2H
Abrasion Resistance ASTM D 968	55-75 Liters of falling sand	55-75 Liters of falling sand
Specular Gloss ASTM D 523	30 +/- 5 at 60° 55 +/- 5 at 85°	30 +/- 5 at 60° 55 +/- 5 at 85°
Reverse Impact ASTM D 2794	2 x Metal thickness in inch-lbs. No loss of adhesion. No Cracking.	1/2 x Metal thickness in inch-lbs. No loss of adhesion. No cracking.
Flame Test ASTM E 84	Class A rated coating	Class A rated coating

† Standard Coil Width is 48.25"

‡ Standard Coil Width is 22 GA 48.25" 18 GA 44.375"

• Standard Color Option.

■ 40.5" Coil Option is Available.

▲ Additional Lead Times May Apply.

†† Standard Coil Width 40.5"

LG Refers to Reflective Ratings

^ Offered in 27-1/2" coil width

++ Denotes Mica Colors

** Denotes exotic colors and are subject to premium pricing

SHERWIN-WILLIAMS Coil Coatings

Sherwin-Williams® is a trademark of SWIMC LLC.

SRI RATINGS ARE FOR GALVALUME ONLY
ALUMINUM RATINGS ARE LISTED ON
WWW.SENTRICLAD.COM

****PLEASE REFER TO SENTRICLAD.COM
FOR THE MOST UP TO DATE COLOR
LISTING AND AVAILABILITY****

NOTES ON AVAILABILITY:

1. 24ga, .032, .040, .050, .063 are standard 48.25" in width. 22ga 48.25" and 18ga 44.375" in width. 26ga is 40.5" standard width for painted items.
2. Protective stippable film is standard on flat sheets.
3. Mica++ and exotics ** are subject to premium pricing. Due to the unique effect of the Mica finishes, appearances may vary from batch to batch.
4. Standard inventory is non-embossed. Embossed requests are to be quoted.
5. Unpainted, acrylic coated, aluminum-zinc alloy steel (AZ55) is maintained in 26ga 20", 26ga 27-1/2", 26ga 24", 24ga 20", 24ga 27-1/2", 24ga 24" slit coils and 26ga 48"x120", 24ga 48"x120" flat sheets (no stippable film).
6. All colors are supplied in Medium Gloss (20-35 at 60 deg). Low gloss on non 26ga available subject to minimum coating run.
7. This color chart is subject to change without notice.

Sentriclad® standard architectural colors and finishes feature 70% polyvinylidene fluoride (PVDF) resin paint systems to ensure long term color retention and performance. Custom colors and finishes are also available. Minimum quantities and set up charges may apply.

877-495-7663 www.sentriclad.com ©2023 Sentriclad

98-32-010
10/18 23M



Select color swatches may not be representative of actual color changes in coating system resin technology, please visit www.sentriclad.com or contact your NE Handy Account Manager to request FIVE color

List of Clients - Roof Work Completed

- | | |
|--|--|
| 1. City Schools of Decatur
Dewayne Sherman- Facilities Director
dsherman@csdecatur.net
404-319-7961 | 9. Oconee County Schools
Fred W. Ricketson - Director of Facilities
fricketson@oconeeschools.org
706-201-3016 |
| 2. City of Norcross
John Davis - Public Works
jdavis@norcrossga.net
770-550-2931 | 10. Watermark Restoration
Dennis Gerber - Manager
dgerber@watermark.us
404-858-6968 |
| 3. City of Decatur
Felix Floyd - Facilities Superintendent
felix.floyd@decaturga.com
404-597-3217 | 11. City of Dunwoody
Todd Meadows - PE
todd.meadows@dunwoodyga.gov
678-469-5614 |
| 4. Sundance Bay Properties
Bogdan Manoli
bogdan.manoli@sundancebay.com
305.753.0413 | 12. Lichty Commercial
Jeff Hackney
jhackney@lichtycommercial.com
770-231-6500 |
| 5. Gwinnett County
Jeremy Vanoy - Construction Manager
jeremy.vanoy@gwinnettcounty.com
770-653-0054 | 13. Dekalb County Schools
Christopher Young - Facilities
cyoung@csdecatur.net
470-889-3189 |
| 6. City of Covington
Luther Bouchillon - Facility Manager
lbouchillon@cityofcovington.org
678-725-0448 | 14. Dekalb CSB
Keith Andrews - Lead Facilities
keitha@dekcsb.org
470-907-2413 |
| 7. Cobb County School District
Roy Collis - Maintenance Supervisor
roy.collis@cobbk12.org
770-231-9567 | 15. Henry County
Chris Mathews -Assistant Director
chrismatthews@co.henry.ga.us
770-288-6516 |
| 8. Dalton Public School
Rusty Lount - Director of Operations
rusty.lount@dalton.k12.ga.us
706-271-6308 | 16. Forsyth County
Melody L. Fontana - Project Manager
mlfontana@forsythco.com
470-622-9695 |

Metal Roofing References

City Hall of Norcross Metal Roof Replacement

\$78,500.00

John Davis - jdavis@norcrossga.net - 770-550-2931

CGS LLC successfully completed the standing seam metal roof replacement at Norcross City Hall for \$78,500. The scope included the safe removal and disposal of the existing roof system, followed by the fabrication and installation of a new high-quality standing seam metal roof, including valley metal, ridge caps, and all required flashing details. Our team coordinated closely with the City to minimize disruptions to operations, maintained strict safety standards, and ensured a clean and secure jobsite throughout construction. The project was delivered on schedule, within budget, and with no change orders, providing the City of Norcross with a durable, architecturally consistent, and watertight roofing solution.

One Justice Center

\$337,329.21

Morry Alls 770.822.7117 morry.alls@gwinnettcountry.com

CGS LLC completed a partial standing seam metal roof replacement at the One Justice Center for Gwinnett County. The scope included removing and replacing the affected sections of the metal roof system, installing new standing seam panels, trim, and flashing to match the existing system, and ensuring a fully watertight transition between new and existing sections. The work was performed under live facility operations with strict adherence to safety protocols and minimal disruption to county staff and visitors.

Gwinnett County Fire Station 11 – Standing Seam Metal Roof Replacement

Thomas Cook- Thomas.Cook@gwinnettcountry.com 470.913.3522

CGS LLC successfully completed the full standing seam metal roof replacement at Gwinnett County Fire Station 11. The project included the removal of the existing roof system and installation of a new **dark green standing seam metal roof** with matching trim, ridge caps, and flashing details to provide a watertight, long-lasting solution. Our team carefully coordinated all work with the County to ensure that Fire Station 11 remained fully operational throughout construction. This included staging materials and equipment to maintain emergency vehicle access, scheduling work phases to minimize noise and disruption, and adhering to strict safety standards to protect both first responders and the public.

RFB 25-13 Roofs for Fire Services-Contract

Bill McCoullough- bmccullough@co.newton.ga.us - 404-640-1355

CGS LLC was selected by Newton County to perform full standing seam metal roof replacements at Fire Station 2 and Fire Station 3. The project included the removal of the existing roof systems and installation of new **standing seam metal panels** — grey at Station 2 to match the gutters and green at Station 3 to match the existing roof color. The scope also included removal and replacement of all pipe boots, vents, and deteriorated decking, with proper disposal of all materials and debris in compliance with County and OSHA standards.

Roofing References

P0822, Roofing Time & Materials

Cobb County Schools

Roy Collis- 770-231-9567 roy.collis@cobbk12.org

CGS LLC is the **on-call roofing contractor for Cobb County School District**, providing both emergency repairs and full roof replacements to ensure the integrity and longevity of school facilities. Our team has successfully completed roofing projects across multiple schools, including repairs at **Fair Oaks Elementary, Pope High School, Murdock Elementary, Shallowford Elementary, and Garrison Mill Elementary**. Additionally, we have completed a **full roof replacement at Bryant Elementary**, recovering the existing TPO system, as well as the **gym roof replacement at South Cobb High School**.

Collins Hill Library Roof Replacement - (2024)

Thomas Cook - thomas.cook@gwinnettcountry.com- 470.913.3522

CGS completed a comprehensive roofing overhaul at Collins Hill Library without any change orders, demonstrating our commitment to efficiency and quality. For Roof A, covering an area of 127.1 square feet (including waste), our tasks included removing the existing EPDM system and rigid insulation, installing new ISO R-25 insulation, and fully adhering a TPO 80-mil roofing system, ensuring all joints were patched and seams cleaned before heat welding. Roof B, spanning 156.8 square feet, involved the removal of old shingles and underlayment, installation of new architectural shingles, roof felt paper, and updates to pipe boots, ridge vent ventilation, and flashing, alongside installing 848 linear feet of hip and 1260 linear feet of drip edge. This project underscores CGS Roofing's ability to handle complex institutional roofing needs with meticulous attention to detail.

Oconee Middle School - Roof Replacement

Fred Ricketson- fricketson@oconeeschools.org

Oconee Middle School roof replacement project was a resounding success, marked by a strong emphasis on safety and a timely completion. We took stringent safety precautions, from clear protocols and signage to well-equipped workers, ensuring the well-being of the school community. This dedication to safety not only instilled confidence but also facilitated a smooth project. The project's efficiency and timely completion showcased our professionalism and commitment to delivering high-quality work without disrupting school operations, making it a win-win for all involved.

Genesis Innovation Academy Roof Replacement

Joanna Diaz jdiaz@gacharters.org 423-320-4225

CGS LLC efficiently completed a comprehensive project for Georgia Charter Schools at Genesis Innovation Academy, covering roofing, gutter installation, and TPO membrane replacement. The team removed existing shingles, inspected and repaired damaged decking, and installed new synthetic underlayment, architectural shingles, ridge vents, drip edges, and painted flashings across 323 squares. They replaced 926 linear feet of gutters with 20" aluminum box gutters, added new brackets, and installed gutter helmets for durability, along with 820 linear feet of downspouts. For the flat and wall TPO roofing, CGS installed a fully adhered 60mil membrane with tapered ISO, patched joints, and flashed curbs to ensure waterproofing integrity. The project was completed on schedule, within the \$173,617.21 budget, and with minimal disruption to operations, showcasing CGS LLC's commitment to quality, efficiency, and client satisfaction.

Roofing References

Newnan Housing Authority

Sandra Strozier - sstrozier@numail.org- 770-683-8237

CGS LLC successfully completed **49 shingled roof replacements** for the **Newnan Housing Authority**, delivering durable and high-quality roofing solutions for the community. The project was completed efficiently and on schedule, showcasing CGS's expertise in large-scale residential roofing. With careful planning and skilled execution, CGS improved the longevity and weather resistance of the housing units, reinforcing our commitment to excellence in public housing projects.

Clayton County

ITB# 23-110 Shingled Roof Work Annual Contract

Collin Baxter 678.414.6694 Collin.Baxter@claytoncountyga.gov

CGS recently won the on-call contract for Clayton County roof repairs, including emergency response services. This achievement underscores our unwavering commitment to reliability and our proven capability in responding promptly to urgent roofing needs. Our track record of excellence in the industry, coupled with our responsive approach, played a pivotal role in winning this contract. We have consistently demonstrated our ability to swiftly mobilize our expert teams to address unforeseen roofing issues, ensuring that Clayton County's properties remain safe and structurally sound. This contract reaffirms our position as a trusted partner, ready to provide top-tier solutions when they are needed most.

Coastal Place Apartments Shingle Roof Replacement

Paul Melchor- 912.223.6585 pmelchor@ccga.edu

full roof replacement under Job Number CCGA-2527. The project involved removing the existing roofing and flashing in carefully sequenced sections to ensure the building remained dry throughout construction. Our team inspected and repaired the existing roof deck, patching and replacing damaged sheets as necessary to provide a smooth, structurally sound surface. We installed new self-adhering sheet underlayment, valley linings, and complete synthetic underlayment across the roof deck, followed by 30-year asphalt shingles installed per manufacturer specifications. New sheet metal flashing and trim were also fabricated and installed to match the project requirements.

Grayson Library Roof Replacement - Completed 5/2024

Travis Tallant - 678.822.6025 - Travis.Tallant@gwinnettcountry.com

CGS Roofing successfully completed a significant roofing project at Grayson Library for Gwinnett County, totaling \$253,000. The comprehensive scope of work included site preparation, removal of the existing EPDM membrane, and installation of a new 60mil TPO over 28.36 square feet, incorporating a 15% waste margin. We retained the existing ISO and added a new 2" H.D. cover-board. The project featured complex detailing such as installing 298 linear feet of new metal flashing with wall-to-TPO transitions, coping replacement, and shingle roof upgrades over 186.9 square feet with Timberline Ultra HD Shingles and GAF leak barriers. Additional elements included the replacement of roof decking, installation of new scuppers, emergency drains, and various flashing and gutter enhancements, demonstrating CGS Roofing's expertise in handling intricate, large-scale institutional roofing projects with precision and quality.

Roofing References

Dacula Library Roof Recover- 2024

Travis Tallant - 678.822.6025 - Travis.Tallant@gwinnettcountry.com

CGS successfully completed a comprehensive TPO roofing re-cover for the Dacula Library in Gwinnett County, involving two main phases. Initially, the site was prepared, and 1" of ISO was mechanically attached over the existing roof, followed by a 60mil TPO membrane. This phase included cutting back 216 linear feet at EIFS, repairing EIFS, creating sumps at drains and scuppers, flashing all curbs, patching joints, cleaning seams, adhering TPO to parapets, and disposing of all debris. The second phase required removing a previously laid section of TPO and ISO, reinforcing the existing ISO as per GAF standards, and fully adhering new 2" ISO with low-rise foam, a new HD 1/2" cover-board, and a TPO layer, ensuring all installations were meticulously completed to enhance durability and performance. This project highlighted CGS's commitment to delivering high-quality, durable roofing solutions tailored to meet the needs of public facilities

Brookwood Elementary Phase II

Eddie Hicks eddie.hicks@gcpsk12.org

CGS LLC successfully completed Phase 2 of the Brookwood project for Gwinnett County Public Schools. The work involved removing the existing aggregate surfacing, bituminous flashings, metal flashings, and coping from the existing roofing system, which consisted of a metal deck with ISO layers. A new 1/2" cover board was mechanically attached, followed by the installation of a 60mil TPO membrane with precision flashing for curbs and adherence to parapets. T replaced 36 linear feet of gutters and 15 linear feet of downspouts. Additional enhancements included the installation of new coping, drip edges, and the scraping, priming, and painting of metal ladders and gas lines. The project, totaling 516 squares, was completed efficiently and adhered to the highest standards, ensuring proper drainage, durability, and aesthetic appeal.

Clairemont Elementary Shingled Roof Replacement

Dewayne - 404-319-7961

roofing repair and replacement at Clairemont Elementary School for the City Schools of Decatur. The project involved removing the existing roof system, preparing and repairing roof decking as needed, and installing new underlayment, flashing, and 30-year asphalt shingles to ensure a watertight system. Our team also addressed adjoining wall substrates, installed new pipe boots, and provided all necessary finishing details to deliver a durable and long-lasting roofing solution.

Detailed Project Timeline & Completion

CGS LLC proposes to begin work **10 calendar days after the Notice to Proceed (NTP)** and complete the project within **30 calendar days of NTP**. Our proposed activity schedule is:

Total Project Duration: 30 calendar days from NTP (including 10-day pre-construction period).

Anticipated Completion Date: 30 calendar days after NTP, weather permitting.

Day	Activity	Details
Days 1–10	Pre-Construction & Procurement	Finalize submittals, confirm metal panel fabrication order, secure permits (if required), schedule crews and equipment delivery.
Day 11	Mobilization & Safety Setup	Deliver materials to site, install perimeter safety barriers, fall protection systems, and signage.
Days 12–15	Demolition & Roof Prep	Remove existing standing seam panels, ridge caps, and valley metal. Stage and dispose of debris per local regulations. Inspect deck for any damage.
Days 16–22	Installation of New Standing Seam Roof	Install underlayment (if required), standing seam panels, ridge caps, valley metal, and flashing. Daily inspections for quality and watertight integrity.
Days 23–26	Detail Work & Sealants	Complete trim installation, penetrations, fastener checks, and final sealing.
Days 27–30	Site Cleanup & Safety Closeout	Remove debris, sweep roof and surrounding work area, and restore site access for City staff.
Day 27	Quality Control & Internal Punch List	CGS performs internal QC review to ensure all work meets specifications and manufacturer standards.
Day 28	City Walkthrough & Punch List	Conduct joint inspection with City of Dalton representative, document any punch list items.
Days 29–30	Punch List Completion & Closeout	Address all punch list items, submit warranty documents, and provide final completion affidavit.

Business Information

CGS is a minority certified family owned construction company with over ten years of experience. For the past ten years, we have been the "go to" contractors for the private sector, governmental agencies and individuals across Georgia. We have multiple crews available to complete everything from little repairs to a complete building remodel. While our foreman have many years of experience, we always make sure they have a project manager assign to every worksite to oversee the project. Our project manager will work alongside our foremen to complete all given projects in an efficient and exceeding manner. CGS provides more than just cutting-edge service. We deliver quality materials, efficient time management, sustainable practices, fair pricing, and an unbeatable experience.

Control No.: 190190190

Point of Contact: Joaquin Contreras
Contractor of the Year
12 Years of Construction Experience
10 Years with CGS

STATE OF GEORGIA

Secretary of State
Corporations Division
313 West Tower
#2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

Certifications: Certified Waterproofing Specialists (CWS), Certified Structural Repair Specialists (CSRS), Master Contractor by GAF, IKO, Certified Installer TREMCO Commercial Sealant and Waterproofing, HABE (Hispanic american business), SBE (small business enterprise), MSDC

CERTIFICATE OF ORGANIZATION

I, Brian P. Kemp, The Secretary of State and the Corporation Commissioner of the State of Georgia, hereby certify under the seal of my office that

CGS LLC
a Domestic Limited Liability Company

is hereby issued a CERTIFICATE OF ORGANIZATION under the laws of the State of Georgia on January 30, 2019 by the filing of all documents in the Office of the Secretary of State and by the paying of all fees as provided by Title 14 of the Official Code of Georgia Annotated.

WITNESS my hand and official seal in the City of Atlanta and the State of Georgia on February 13, 2019

E-mail: Info@cgscontractors.com
Telephone: 404-234-0248
Address: 6040 Dawson Blvd Suite K
Norcross, GA 30093
Number of years in business: 10
Contractor License Number: GCQA003051
Utility Contractor: UC301817
E-verify: 1414547
GDOT Number: 2992970
D-U-N-S® Number: 106601835
State: Georgia



B. P. Kemp
Brian P. Kemp
Secretary of State

Ownership: Domestic Limited Liability Company



Only valid at this location and when location conforms to Gwinnett County Ordinance
Gwinnett County Licensing and Revenue
446 W. Crogan Street, Suite 300, Lawrenceville, GA 30046

DISPLAY THIS CERTIFICATE AT BUSINESS LOCATION FOR PUBLIC VIEW

Date Issued:	February 3, 2025	Certificate Number:	2025190190
Expires:	March 31, 2026	Fee:	\$860.00
Business Name:	CGS LLC		
Description:	All Other Specialty Trade Contractors		



2025
Not Transferable

Business Location
6040 DAWSON BLVD
STE F
NORCROSS, GA 30093-1249

MAIL TO:
CGS LLC
6040 DAWSON BLVD K
NORCROSS, GA 30093-1249

Project Team

Joaquin Contreras

6040 Dawson Blvd Suite K
Norcross, GA 30093

678-755-8892

Joaquin@cgscontractors.com

EXPERIENCE

CGS LLC , Georgia (Norcross) — Owner

2015- Present

CGS LLC is a general contracting company. Our main priority is ensuring we offer the best prices and quality work for our customers. In my career, spanning over 10 years, I have amassed extensive experience working on a wide range of residential and commercial projects. From the foundations to the rooftops, my expertise encompasses various facets of the construction industry, including concrete, masonry, roofing, and a diverse array of other jobs.

EDUCATION

Georgia State University, Georgia (Atlanta) 2013— Bachelors in Business Administration

PROJECTS

General Contractor Services for Decatur School System- 2022 - Present

CGS is the go to contractor for any project size for the Decatur school system. We have replaced entire roofs, renovated bathrooms, built retaining walls, allocated new and updated fire rated doors etc. no project is too big or small for CGS.

General/Roofing Contractors for Sundance Bay LLC (2022-present)

CGS stands as the premier contractor for Sundance Bay LLC, a distinguished property management company. Specializing in an extensive array of services, CGS delivers full shingle roof replacements, plumbing, electrical work, drywall, framing, HVAC, and cabinetry with unmatched expertise. This partnership is built on a foundation of trust and superior craftsmanship, where CGS has not only met but exceeded expectations. The relationship between CGS and Sundance Bay LLC has been meticulously cultivated, showcasing CGS's commitment to quality and their ability to consistently provide comprehensive solutions for all property maintenance needs. Through their dedication and broad skill set, CGS has cemented its role as a crucial ally to Sundance Bay LLC, ensuring that every project is completed to the highest standards.

CERTIFICATIONS

GAF master- Mastered Commercial Contractor (2021)

Polyglass- Polyglass Certification (2022)

Tamko- Pro certified Contractor (2022)

SKILLS

- Entrepreneurship
- Leadership
- Communication
- Creativity
- Problem solving
- Project management
- Team work
- Critical Thinking

AWARDS

- CGS – Contractor of the Year 2021 (GHCA)
- GSC Minority Affairs Academic award – (2008)
- Latino Student Services and outreach program (2013)
- Minority Supplier Development Council

LANGUAGES

- English
- Spanish



Project Team

Carlos Martinez

carlos@cgswaterproofing.com 678-409-0593

EXPERIENCE:

Superintendent of Roofing (CGS LLC) - 2022- Present

- Promoted from Sales Representative to Superintendent of Roofing within a year
- Oversee all roofing projects from initiation to completion, ensuring adherence to client specifications and quality standards.
- Direct and lead roofing crews, fostering a collaborative and efficient work environment.
- Strategize and execute project plans, manage logistics, and troubleshoot unforeseen challenges.

Sales Representative (CGS LLC)- 2021 -2022

- Successfully established and nurtured client relationships, understanding their needs and presenting tailored roofing solutions.
- Demonstrated exceptional communication and negotiation skills, consistently meeting or exceeding sales targets.

PROJECTS:

- Decatur Schools 6 Schools Roof Replacement - \$1.2 M
- Ivy Commons Shingle Roof Replacement - \$700k
- Bristol Creek Shingle Roof Replacement- \$300k
- Gwinnett County Aquatic Center Roof Replacement- \$350k
- Dacula Middle School Roof Replacement -\$ 456k
- Chattanooga Valley ES Roof Replacement - \$426k
- Bryant Elementary School Roof Replacement - 200K
- Summerville Middle School Roof Replacement - \$375k
- Oconee Middle School Roof Replacement- \$107K
- Harney Elementary Roof Replacement - \$81k
- South Cobb High School Gym Roof Replacement - \$99k
- Genesis Innovation Academy Roof Replacement - \$173K
- Gwinnett County Fire Station 11 - \$536k
- Gwinnett County Fire Station Headquarters - \$600k



EDUCATION:

Kennesaw State University- *Bachelor's in Construction Management (2020)*

knowledge and skills essential for effective management of construction projects. This degree encompasses a diverse curriculum, including construction technology, project scheduling, cost estimation, safety regulations, and contract management. Graduates emerge with the ability to plan, coordinate, and oversee construction projects from initiation to completion.

LANGUAGES:

- English
- Spanish

Project Team

Aaron Vizcarra

aaron@cgswaterproofing.com - 770-331-2898

EXPERIENCE:

Project Manager (CGS LLC) 2022- Current

Aaron Vizcarra is a talented **Roofing Specialist** at CGS LLC, with a proven track record in managing roofing projects for K-12 schools. His expertise in scheduling and coordinating work ensures minimal impact on school operations, while delivering high-quality, efficient results. Aaron's experience and dedication make him an essential part of the CGS team, particularly in educational environments.

PROJECTS:

- **IFB240003 Housing Authority of Newnan- 49 Shingled Roof Replacement \$374,329.21**
- **P0822, Cobb County Schools - Roofing Time and Materials**
 - Pope High School
 - Shallowford Elementary School
 - Garrison Elementary School
 - Murdock Elementary School
 - Fair Oaks Elementary School
 - Garrison Mill Elementary School
- **Fulton County Schools - 121-24 Emergency Roof Repairs**
 - Sandy Spring Middle School
 - Heards Ferry Elementary School
 - Woodland Elementary School
 - Riverwood High School
 - Ridgeview Middle School
- **Paulding County School District - GC and Roofing Repairs**
 - Nebo HS Gutters & Downspouts
 - East Paulding High School
 - Sammy McClure Middle School
 - McGarity Elementary School
 - Russom Elementary School
 - Hiram Elementary School



EDUCATION:

Kennesaw State University (2018-2022) Bachelor's in Construction Management
The curriculum emphasizes project management, cost estimation, construction law, sustainable building practices, and safety management.

LANGUAGES:

- **English**
- **Spanish**

CERTIFICATIONS:

- **OSHA 30**

Project Team

Edward Bakhos- Roofing Specialist



Edward is a seasoned roofing specialist with an impressive track record of five years in the industry. His journey began as a young, eager apprentice, and over the years, he has honed his skills and expertise to become a reliable and knowledgeable professional in the world of roofing.

Edward stands out in his field not only for his experience but also for his unwavering reliability. Clients and colleagues alike have come to trust him implicitly because of his steadfast commitment to his work. He understands that roofing projects often involve critical timelines and, as such, he consistently delivers on time and within budget. His dedication to ensuring the success of each project is a testament to his dependability.

Jay Jimenez - Commercial Roofing Specialist

Jay is a seasoned Project Manager at CGS LLC, specializing in TPO and commercial roofing projects. With extensive experience in managing complex roofing installations and repairs, he ensures every project is completed on time, within budget, and with exceptional quality. Jay's expertise in advanced roofing systems and commitment to client satisfaction make him a key contributor to the success of CGS's commercial roofing operations.



Renato Delgado - Roofing Specialist

Renato plays a pivotal role as a roofing specialist, bringing a wealth of experience and expertise to the field. With a keen eye for detail and an in-depth knowledge of roofing materials and techniques, he ensures that roofing projects are executed to the highest standards of quality and safety. Renato's reliability and strong communication skills make him a go-to professional, assuring clients that their roofing needs will be met efficiently and with transparent, client-centered communication throughout the project, cementing his reputation as a trusted expert in the industry.

Project Team

Valeria Contreras - Project Coordinator / Office Manager

Bachelors in Computer Information Systems

Georgia State University

- Valeria is a highly organized and detail-oriented Construction Project Coordinator with a strong background in project coordination and optimization of workflows. Possesses extensive experience in managing construction projects, focusing on concrete and exterior work, and considering factors such as weather conditions, crew management, and material shipments.
- Demonstrates a commitment to ensuring projects are executed efficiently, on time, and within budget, while maintaining high standards of quality and safety.
- Once Valeria thoroughly reviews the assigned job scope, and understands its requirements and timelines she researches local weather patterns, considers key elements, determines optimal conditions, and develops contingency plans if needed. Once that is completed she assesses logistics, timing, and coordinates with purchasing and logistics team to ensure smooth material shipments aligned with the project schedule. Finally she collaborates with human resources, matches worker availability with project needs, and communicates schedules effectively.



Natalie Serna- Purchasing Director

Bachelors in Business Administration

University of West Georgia

-Natalie Serna holds the critical role of Purchasing Manager for all construction jobs, overseeing the procurement of residential and commercial-grade materials such as wood, machine rentals, masonry and concrete. In this pivotal position, Natalie ensures the smooth and efficient acquisition of the necessary resources to support construction projects.

-Natalie's role is crucial in maintaining efficient inventory management, preventing delays in construction projects due to material shortages or delays. She monitors inventory levels, tracks deliveries, and coordinates with project managers to anticipate material needs, facilitating seamless operations and avoiding disruptions in the construction timeline.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 678-380-1826 470-545-3487

AMERICAN SERVICES GROUP LLC
1040 INDIAN TRAIL LILBURN RD
SUITE C-2
LILBURN, GA 30047

INSURED 678-755-8892

CGS, LLC
6040 Dawson Blvd Ste F
Norcross, GA 30093
valeria@cgswaterproofing.com

CONTACT NAME: AMERICAN SERVICES GROUP LLC

PHONE (A/C, No, Ext): 678-380-1826

FAX (A/C, No): 470-545-3487

E-MAIL ADDRESS: coi@american1040.us

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Gotham Insurance Company

25569

INSURER B: Kinsale Insurance Company

38920

INSURER C: Technology Insurance Company

42376

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:	☒	☒	GL202400026772	11/19/2024	11/19/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$ ☐ OCCUR ☐ CLAIMS-MADE	☒	☒	0100335497-0	11/19/2024	11/19/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	TARGA83433-09	12/23/2024	12/23/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The policy applies to the Workers Compensation Law of the States listed here: GA, SC

Classification: Remodeling Excluded: Joaquin Contreras.

"Clark Reeves Young/JV and Clark Construction Group, LLC, Reeves Young, LLC, and Douglasville-Douglas County Water and Sewer Authority (Owner), along with the Engineer(s)." Are additional insured per written contract CG 2033 form. Primary and noncontributory, complete operation CG 2037 forms are added. Waiver of Subrogation for General Liability included.

Division Name: 24003W2 - DOG RIVER RES & INTAKE PS CMAR - CONSTRU, Division Number: Division Location: Georgia. - Contract ID:4300043141

CERTIFICATE HOLDER

Clark Reeves Young / JV

C/O: myCOI

P.O. Box# 501970, 8710 Bash Street

Indianapolis, IN 46256

adeline.gagnon@clarkconstruction.com

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

G. minihane

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Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

1414547

Federal Work Authorization User Identification Number

CGS LLC

Name of Contractor

City of Dalton

Name of Public Employer

5-21-2019

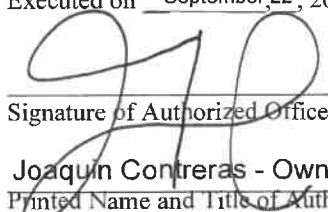
Date of Authorization

Standing Seam Metal Roof Replacement for Dalton
Public Works Office

Name of Project

I hereby declare under penalty of perjury that the foregoing is true and correct.

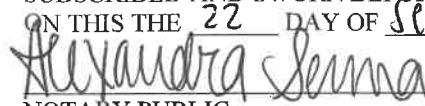
Executed on September 22, 20 25 in Norcross (city), Georgia (state).


Signature of Authorized Officer or Agent

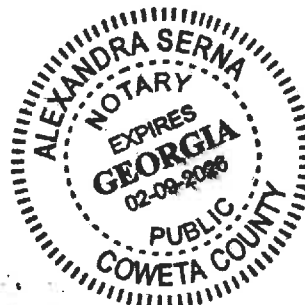
Joaquin Contreras - Owner / CEO

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE 22 DAY OF Sept, 2025


NOTARY PUBLIC

My Commission Expires: 12-09-26



Citizenship Affidavit (O.C.G.A. § 50-36-1(e) (2))

Revised 12/2023

This affidavit is being executed by the undersigned applicant to receive a license or permit. As required by law in the state of Georgia, the applicant agrees to provide a secure and verifiable document demonstrating their eligibility for the public benefit they have requested.

By executing this affidavit under oath, as an applicant for: (Check all that apply)

- | | | |
|---|---|--|
| ☐ State Alcohol License | ☐ State Alcohol Permit | ☐ Alcohol Special Event License |
| ☐ State Tobacco License | ☐ State Tobacco Permit | ☐ Tobacco Special Event License |
| ☐ Motor Fuel Distributor License | | |

as referenced in O.C.G.A. § 50-36-1, from the Georgia Department of Revenue, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) X I am a United States citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency, and my alien number is _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit, and such can best be classified as:

Check which secure and verifiable document was provided. You must submit a front and back copy of a Secure and Verifiable Document with this Affidavit.

- | | | |
|---|---|---|
| ☐ Driver's License | ☐ Passport | ☐ Green Card/Permanent Resident |
| ☐ Employment Authorization | ☐ Certificate of Citizenship | ☒ Other: <u>American Passport</u> |

A complete list of Secure and Verifiable Documents may be found at <http://dor.georgia.gov/citizenship-affidavit-secure-and-verifiable-documents> or on the Georgia Attorney General's website. For more information, please refer to <http://dor.georgia.gov/verification-citizenship>.

Signature Section

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in Norcross (city), Georgia (state)

Signature of Applicant

Joaquin Contreras

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

22 DAY OF Sept, 2025

Alexandra Serna
NOTARY PUBLIC

My Commission Expires: 02-09-26



8.0 Bid Bond

****Bid bond is only required if proposal exceeds \$100,000****

BID BOND

(Five Percent of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____

CGS, LLC

of the City of Norcross State of Georgia and County of Gwinnett

as Principal and Great Midwest Insurance Company

as Surety, are hereby held and firmly bound unto the CITY OF DALTON, GEORGIA as

Owner in the penal sum of Five Percent of Amount Bid

Dollars (\$ 5% of Amount Bid) for the payment of which, well and truly to be made,

we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

Signed this 22nd day of September, 2025.

The condition of the above obligation is such that whereas the Principal has submitted to the CITY OF DALTON, GEORGIA a certain bid attached hereto and hereby made a part hereof to enter into a contract in writing for the construction of the project entitled:

STANDING SEAM METAL ROOF REPLACEMENT FOR DALTON PUBLIC WORKS
OFFICE

NOW, THEREFORE,

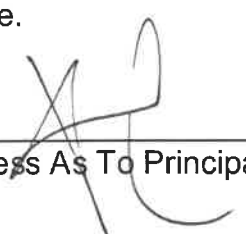
- (a) If said bid shall be rejected or in the alternate,
- (b) If said bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (*properly completed in accordance with said bid*) and shall furnish a bond for his faithful performance of

BID BOND
(Continued)

said contract and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void; otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bids, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.



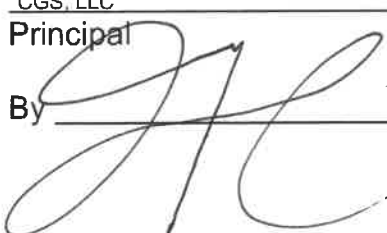
Witness As To Principal

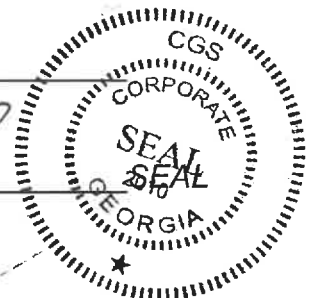


Witness As To Surety Linda Roberts

Witness As To Surety Linda Roberts

CGS, LLC
Principal

By 



Great Midwest Insurance Company
Surety

800 Gessner Rd., Suite 600, Houston, TX 77024
Address

By 

Attorney-in-Fact



SEAL

Haley Rhoads, Attorney-in-Fact

POWER OF ATTORNEY
Great Midwest Insurance Company

KNOW ALL MEN BY THESE PRESENTS, that **GREAT MIDWEST INSURANCE COMPANY**, a Texas Corporation, with its principal office in Houston, TX, does hereby constitute and appoint: Sarah Hancock, Edward Mooney, Annette Wisong, Joseph R. Williams, Angela D. Ramsey, Rebecca E. Howard, Tiffany Soto, Linda Adams Roberts, Haley Rhoads, Julie Karnes, Robert Allen Yarbrough

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of **GREAT MIDWEST INSURANCE COMPANY**, on the 1st day of April, 2025 as follows:

Resolved, that the President, or any officer, be and hereby is, authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed One-Hundred Million dollars (\$100,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed in the Company's sole discretion and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by electronic mail on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by electronic mail to any certificate of any such power and any such power or certificate bearing such electronic signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS THEREOF, **GREAT MIDWEST INSURANCE COMPANY**, has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 8th day of April, 2025.

GREAT MIDWEST INSURANCE COMPANY



BY Mark W. Haushill
Mark W. Haushill
President

ACKNOWLEDGEMENT

On this 8th day of April 2025, before me, personally came Mark W. Haushill to me known, who being duly sworn, did depose and say that he is the President of **GREAT MIDWEST INSURANCE COMPANY**, the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



BY Christina Bishop
Christina Bishop
Notary Public

CERTIFICATE

I, the undersigned, Secretary of **GREAT MIDWEST INSURANCE COMPANY**, A Texas Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 22nd Day of September 2025.



BY Patricia Ryan
Patricia Ryan
Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.



Only valid at this location and when location conforms to Gwinnett County Ordinance

Gwinnett County Licensing and Revenue

446 W. Crogan Street, Suite 300, Lawrenceville, GA 30046



DISPLAY THIS CERTIFICATE AT BUSINESS LOCATION FOR PUBLIC VIEW

Date Issued:

February 8, 2025

Certificate Number:

2025-000000

Expires:

March 31, 2025

Fee:

\$25.00

Business Name:

CGS LLC

Description:

All Other Specialty Trade Contractors

Business Location

6040 DAWSON BLVD

STE F

NORCROSS GA 30093-1258

MAIL TO:

CGS LLC

6040 DAWSON BLVD K

NORCROSS GA 30093-1249

2025

Not Transferable

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

CGS LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6040 Dawson Blvd Suite K

6 City, state, and ZIP code

Norcross GA 30093

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

3 6 - 4 8 0 6 6 1 8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ► **5/15/2025** here

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Use of Subcontractors

CGS will not be using sub-contractors for this project, if awarded.

Contractor of the Year



JOAQUIN CONTRERAS

Certifications

Docusign Envelope ID: AC3A4BF8-D747-4E50-90D7-7089C2CB18C2



CITY OF ATLANTA

SUITE 5100
68 MITCHELL STREET, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Rocsean Spencer
Director

Andre Dickens
Mayor

August 28, 2024

Mr. Joaquin Contreras
CGS, LLC
6040 Dawon Blvd., Ste. K
Norcross, GA 30093

ANNIVERSARY DATE: August 28

Dear Mr. Contreras:

Your firm has been certified as a **Hispanic American Business Enterprise (HABE)** with the City of Atlanta's Equal Business Opportunity Program (EBO). Your company's certification will last for a period of five (5) years from the date on this certification letter. Certification entitles your firm to be included in EBO plans submitted by contractors bidding on City of Atlanta projects.

As a certified firm, you are required to notify the Office of Contract Compliance if the ownership or control of your firm changes or if your office relocates outside of the twenty-county Atlanta Regional Development Commission (ARDC) area. Failure to provide this notification, in writing, may result in your firm being removed from the Equal Business Opportunity Register.

Additionally, your company is required to submit a full EBO/SBO application six (6) weeks prior to your expiration date via the City of Atlanta's Supplier Diversity Management System (SDMS).

We welcome you to the City of Atlanta's Equal Business Opportunity Program.

Sincerely,

DocuSigned by:

Meghan Payne

Meghan Payne, Contracts Compliance Manager
Mayor's Office of Contract Compliance

Certification #: 2024-29-199

Supplier ID #: 2403461

Phone #: (404) 234-0248

Business: Framing, roofing, siding, and masonry contractor

cc: Rocsean Spencer, Director

RS

Certifications

DocuSign Envelope ID: AC3A4BF8-D747-4E50-00D7-7089C2CB18C2



CITY OF ATLANTA

Andre Dickens
Mayor

SUITE 5100
68 MITCHELL STREET, SW
ATLANTA, GA 30303
(404) 330-6010 Fax: (404) 658-7359
Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE
Rocsean Spencer
Director

August 28, 2024

Mr. Joaquin Contreras
CGS, LLC
6040 Dawon Blvd., Ste. K
Norcross, GA 30093

ANNIVERSARY DATE: August 28

Dear Mr. Contreras:

Your firm has been certified as a **Small Business Enterprise (SBE)** with the City of Atlanta's Small Business Opportunity Program (SBO). Your company's certification will last for a period of five (5) years from the date on this certification letter. Certification entitles your firm to be included in SBO plans submitted by contractors bidding on City of Atlanta projects.

As a certified firm, you are required to notify the Office of Contract Compliance if the ownership or control of your firm changes or if your office relocates outside of the twenty-county Atlanta Regional Development Commission (ARDC) area. Failure to provide this notification, in writing, may result in your firm being removed from the Small Business Opportunity Register.

Additionally, your company is required to submit a full EBO/SBO application six (6) weeks prior to your expiration date via the City of Atlanta's Supplier Diversity Management System (SDMS).

We welcome you to the City of Atlanta's Small Business Opportunity Program.

Sincerely,
DocuSigned by:

Meghan Payne

Meghan Payne, Contracts Compliance Manager
Mayor's Office of Contract Compliance

Certification #: 2024-29-213

Supplier ID #: 2403461

Phone #: (404) 234-0248

Business: Framing, roofing, siding, and masonry contractor

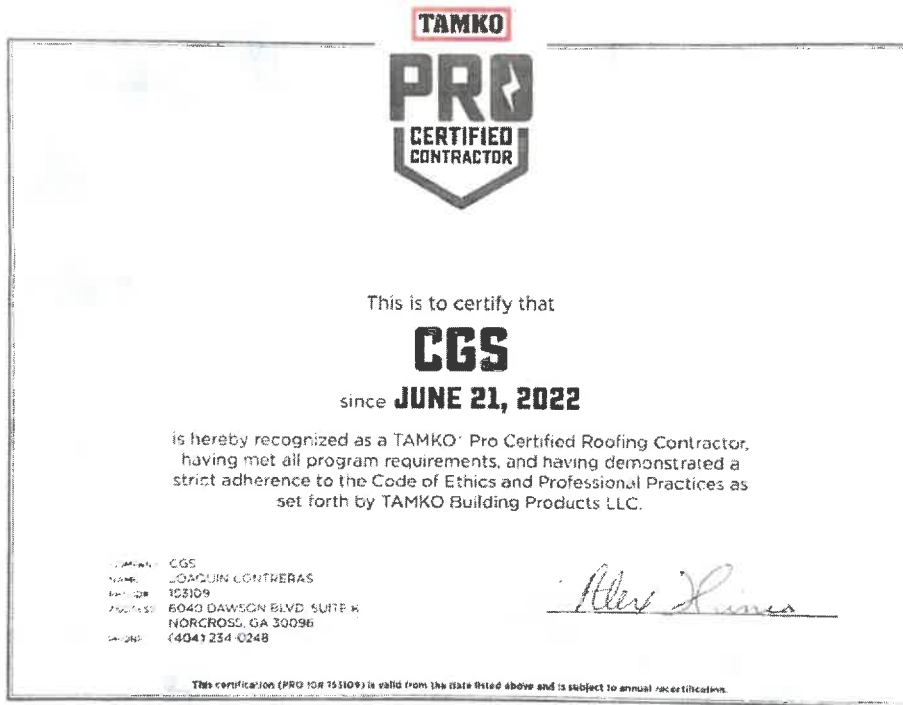
cc: Rocsean Spencer, Director

Initial
RS

Certifications

THIS CERTIFIES THAT			
CGS LLC			
* Nationally certified by the: GEORGIA MINORITY SUPPLIER DEVELOPMENT COUNCIL			
* NAICS Code(s): <u>236220; 238170; 238130; 238160; 238190; 238910; 238990; 238140; 238310; 238340</u>			
* Description of their product/services as defined by the North American Industry Classification System (NAICS)			
<u>03/28/2025</u>		<u>AT241525</u>	
Issued Date		Certificate Number	
<u>04/30/2026</u>	 Ying McGuire NMSDC CEO and President	 Stacey Key, President and CEO	
Expiration Date			
By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: http://nmsdc.org			
Certify, Develop, Connect, Advocate.			
* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®			

Certifications



Certifications



CGS Waterproofing LLC

is a 2024 GAF GoldElite™ Commercial Contractor

Based on their consistent commitment to excellence and passion for quality, GAF Commercial is pleased to recognize this company as a GAF GoldElite™ Commercial Roofing Contractor. They are eligible to offer the following enhanced GAF Commercial Roofing Warranties and Guarantees for qualified projects:

Diamond Pledge™ NDL Roof Guarantee
System Pledge™ Roof Guarantee
Integrated System Limited Warranty

A handwritten signature in black ink, appearing to read 'Alma Gurnett'.

Alma Gurnett
SVI Commercial Roofing Sales

A handwritten signature in black ink, appearing to read 'Mike Volmar'.

Mike Volmar
SVI Sales Operations

Certifications

Tremco Incorporated

TREMCO
Commercial Sealants & Waterproofing

Local Office: 292 Old Rosser Rd, Stone Mountain, GA 30087

www.tremcosealants.com

Chris Mayhew
Senior Technical Sales Rep
P 800.551.9680
M 404.805.2733
cmayhew@tremcoinc.com

Joaquin Contreras
CGS Waterproofing
6040 Dawson Blvd, Suite K
Norcross, GA 30093

March 8, 2022

RE: Approved Applicator – Tremco Willseal 600

Dear Joaquin,
CGS is an approved applicator of Tremco's Willseal 600 product. Please feel free to contact me with any questions or concerns.

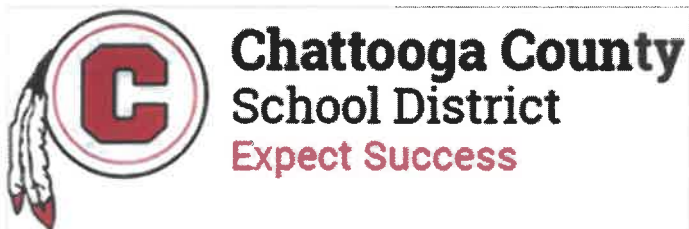
Sincerely,
Chris Mayhew, CDT, ABAA Certified
Senior Technical Sales
Tremco CPG



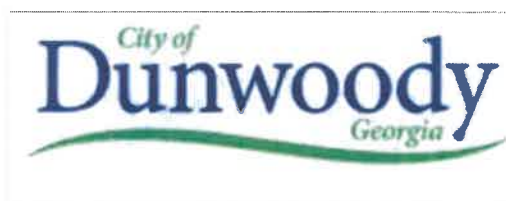
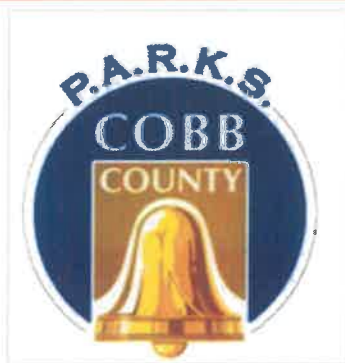
List of our clients



DeKalb County
GEORGIA



List of our clients





CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/17/2025

AGENDA ITEM

Loveman Lane - Castle Road No Parking Traffic Control Change Request

DEPARTMENT

Public Works

REQUESTED BY

Chad Townsend

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

Click or tap here to enter text.

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

See attached traffic control change request for further information, which implements No Parking for the entirety of Loveman Lane and Castle Road. This Traffic Control Change was reviewed and approved by the Public Works Committee, with positive recommendation from the Police and Fire Departments.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722



TRAFFIC CONTROL CHANGE REQUEST

LOVEMAN LANE – CASTLE ROAD NO PARKING

NOVEMBER 17TH, 2025

THE PURPOSE OF THIS REQUEST IS TO IMPLEMENT NO PARKING ON BOTH SIDES OF THE STREET FOR LOVEMAN LANE AND CASTLE ROAD FROM ITS INTERSECTION WITH EMERY STREET TO THE CUL-DE-SAC. THE NO PARKING ZONE WILL INCORPORATE THE EXISTING NO PARKING ZONES ON BOTH LOVEMAN LANE AND CASTLE ROAD. PORTIONS OF THE ROAD MEET PROPER SIGHT DISTANCE REQUIREMENTS AS SET FORTH BY THE PUBLIC WORKS DEPARTMENT AND NATIONAL ENGINEERING STANDARDS TO ALLOW FOR ON STREET PARKING. HOWEVER, THE DALTON FIRE DEPARTMENT AND POLICE DEPARTMENT HAVE DETERMINED THAT THERE ARE SERIOUS SAFETY CONCERNS FOR DRIVERS AND PEDESTRIANS WHEN PARKED VEHICLES OBSTRUCT SIGHT LINES AND EMERGENCY VEHICLE ACCESS. IN ADDITION, FIRST STUDENT, DALTON PUBLIC SCHOOLS BUS SERVICE, HAS REPORTED PROBLEMS WITH PARKED VEHICLES ON THE REFERENCED STREET. DUE TO THESE CONCERNS AND TO PROMOTE THE SAFETY OF ROAD USERS, THE PUBLIC WORKS COMMITTEE RECOMMENDS IMPLEMENTING NO PARKING FOR LOVEMAN LANE AND CASTLE ROAD. PROVISION IS MADE TO ALLOW TEMPORARY PARKING FOR HOME MAINTENANCE SERVICE VEHICLES. SHOULD THIS REQUEST BE APPROVED, THE PUBLIC WORKS DEPARTMENT WILL INSTALL THE REQUIRED SIGNS FOR THE NO PARKING ZONE, AS DENOTED IN EXHIBIT 'A'.

MAYOR _____

DATE November 17th, 2025 _____

PHONE

706-278-9500

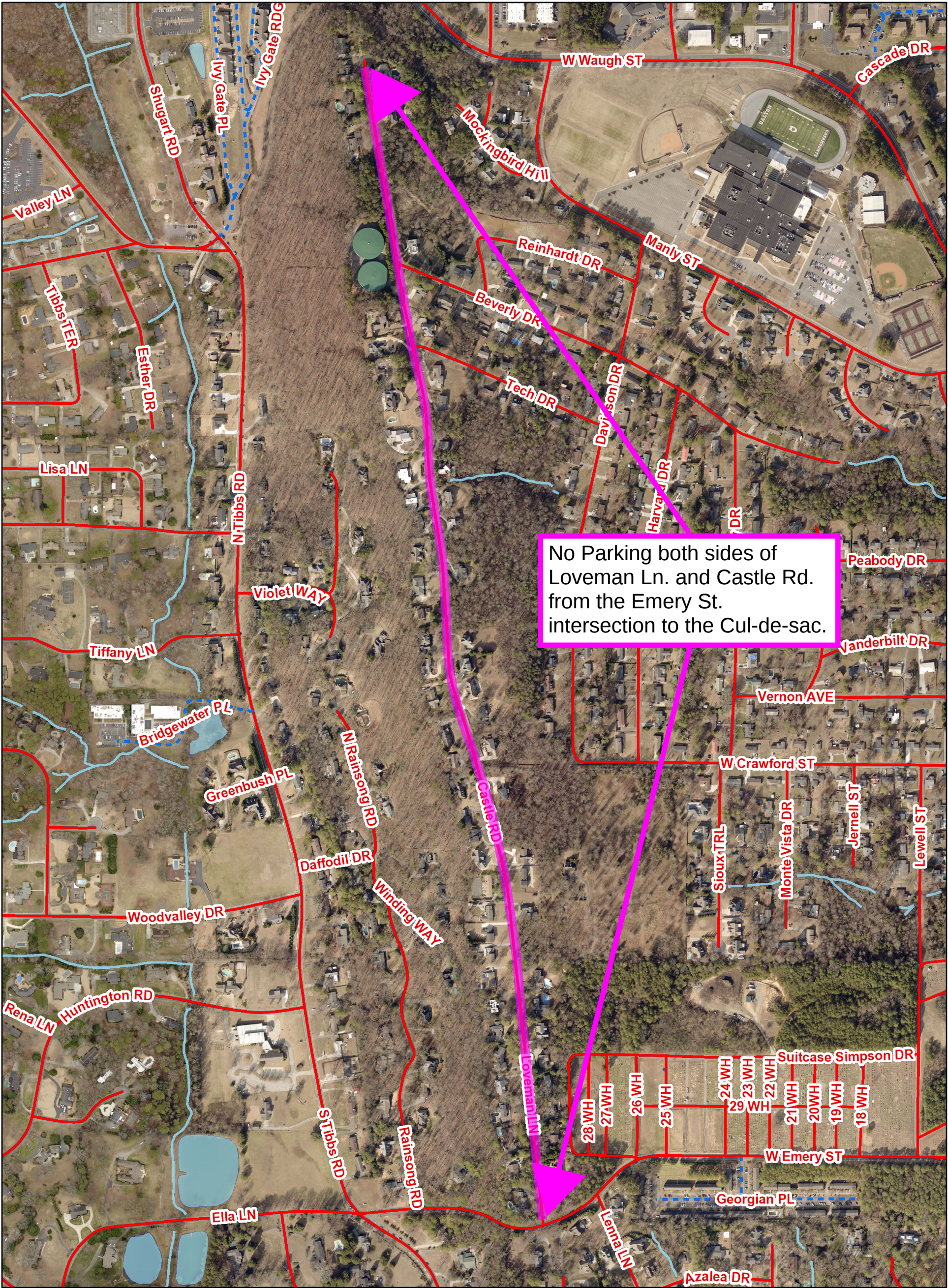
WEBSITE

www.daltonga.gov

ADDRESS

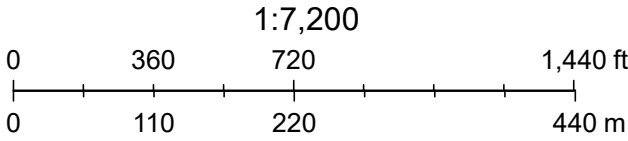
300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

EXHIBIT 'A'



11/11/2025, 2:13:30 PM

- Roads
- County Road
 - City Street
 - State Highway
 - US Highway
 - Interstate
 - Private
 - Other
 - Railroads
 - Rivers, Lakes and Ponds
 - Small Rivers and Streams





November 10, 2025

Re: Fire Department Access, Castle Road and Loveman Lane

Chad Townsend, Director Public Works

For improved safety and operational consistency during public safety responses, I am requesting that Castle Road and Loveman Lane be designated and posted as “**No Parking**” zones. In accordance with the International Fire Code 2018, Section 503.4 Obstruction of fire apparatus roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 and 503.2.2 shall be maintained at all times.

Sincerely,

A handwritten signature in black ink that reads "Matt Daniel".

Matt Daniel
Fire Chief

PHONE

706-278-7363

WEBSITE

www.daltonga.gov

ADDRESS

404 School Street
Dalton, Georgia 30722

Mayor and City Council,

I am writing in support of implementing a "No Parking" area for the full length of Castle Road and Loveman Lane. Within the police department, traffic safety is one of our main concerns. This change is important for keeping everyone in this neighborhood safe by ensuring that all can see clearly and travel upon the roadway.

Castle Road and Loveman Lane feature several curves and hills that severely obstruct visibility for both drivers and pedestrians. Parked vehicles intensify these blind spots, creating hazardous situations and increasing the likelihood of accidents. Eliminating parking in these areas will significantly improve sightlines, reduce the risk of collisions, and enhance overall road safety. By creating the "No Parking" zone, it will also protect pedestrians, including children and seniors, from potential accidents.

Additionally, throughout 2025, we have received numerous traffic complaints regarding parked vehicles within this neighborhood. We have spoken to several residents, and the issue continues to occur and appears to be growing, despite no change from the owners of the parked vehicles. I believe the correct course of action is to create this "No Parking" zone to allow everyone to travel safely along this roadway, whether by car or on foot.

Thank you for considering this recommendation. Your action on this matter will make a significant difference in ensuring the safety and well-being of this neighborhood.

Sgt. David Saylor

Dalton Police Department

CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

11/17/2025

AGENDA ITEM

Contract Extension on Hangar Project at Airport

DEPARTMENT

Airport

REQUESTED BY

Andrew Wiersma

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

Due to unknown lead-time on some of the project steel and adverse weather over the course of the project, the Airport Authority has agreed to allow a 65 day contract extension ending on Dec 15, 2025.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

EXTENSION OF CONTRACT TIME

TO: Drew Toth DATE: October 11, 2025
Integrated Builds, LLC PROJECT: Hangar Development
1310 East End Avenue GDOT PI T008616
Chattanooga, TN 37412 AP023-9000-45(313) Whitfield

The issuance of a Notice to Proceed was on April 14th, 2025 for the Contract Agreement dated March 27, 2025. In accordance with the agreement, contract time was set at **one hundred eighty (180) calendar days** from the established project start date. The owner has determined that additional time is warranted and authorizes an extension of contract time for **sixty-five (65) calendar days**. The basis for this extension is described below:

- The Metal Building Supplier experienced delays in the production and shipping of t-hangar building materials impacting the contractor's scheduled completion date.
- Severe weather events caused additional delays in the completion of work.

CITY OF DALTON

By: _____
(Signature)

(Printed Name)

(Title)

ACCEPTANCE OF CONTRACT TIME EXTENSION:

Receipt of the above CONTRACT TIME EXTENSION is hereby acknowledged by:

INTEGRATED BUILDS, LLC

this 11 day of November,
20 25,

By: 
(Signature)

Drew Toth
(Printed Name)

Project Manager
(Title)