



**PUBLIC SAFETY COMMISSION  
TUESDAY, NOVEMBER 26, 2019  
8:30 AM  
CITY HALL - COUNCIL CHAMBERS**

**A G E N D A**

**Call to Order**

**Agenda Approval**

**Personnel Matters**

- [1.](#) Police Department - New Employee Confirmations
- [2.](#) Fire Department - Inspector Reassignment-Dale Stratton

**Approval of Minutes**

- [3.](#) October 22, 2019

**New Alcohol Application**

- [4.](#) (1) New 2019 / 2020 Alcohol Application

**Application License Renewals**

- [5.](#) (112) 2020 Alcohol License Renewals - No Changes
- [6.](#) (5) 2020 Alcohol License Renewals - With Changes
- [7.](#) (4) 2020 Pawnbroker Renewals

**Police Department**

- [8.](#) Crime/Crash Statistics October 2019
- [9.](#) Financial Statistics October 2019
- [10.](#) Written Directive Review October 2019

**Fire Department**

- [11.](#) Statistical Report for October, 2019
- [12.](#) Financial Report for October, 2019

**Adjournment**

**DALTON POLICE DEPARTMENT  
NEW EMPLOYEE PROFILE SHEET**

**NAME:** VICTOR AUSTIN AVILA

**HOURLY RATE:** \$18.22

**SEX/AGE:** Male/25

**EDUCATION:** May 2011 Graduate  
Dalton High School  
Dalton GA

**WORK:** August 2016 – March 2017  
Shaw Industries  
Ringgold GA

August 2010 – August 2011  
Zaxby's  
Dalton GA

**MILITARY:** March 2017 – December 2018  
USMC

September 2011 – September 2016  
USMC

**MARITAL STATUS:** Single

**DALTON POLICE DEPARTMENT  
NEW EMPLOYEE PROFILE SHEET**

**NAME:** STEVEN STERLING JOHNSON

**HOURLY RATE:** \$18.22

**SEX/AGE:** Male/31

**EDUCATION:** August 2012  
Bachelor of Science  
North College & State University  
Dahlonega GA

May 2007 Graduate  
Roswell High School  
Roswell GA

**WORK:** October 2018 – July 2019  
Faith Technologies  
Atlanta GA

August 2016 – October 2018  
PLZ Aeroscience  
Dalton GA

**MILITARY:** September 2012 – October 2016  
US Army

February 2008 – August 2012  
US Army National Guard

**MARITAL STATUS:** Married

**DALTON POLICE DEPARTMENT  
NEW EMPLOYEE PROFILE SHEET**

**NAME:** **DAVID THOMAS MARCUS**

**HOURLY RATE:** \$18.22

**SEX/AGE:** Male/26

**EDUCATION:** February 2019  
Bachelor of Science  
Liberty University  
Lynchburg VA

May 2011 Graduate  
Southeast Whitfield High School  
Dalton GA

**WORK:** April 2016 – July 2019  
Juvenile Corrections Officer  
Department of Juvenile Justice  
Dalton GA

October 2015 – April 2016  
RB Farms/Rick Marcus  
Resaca GA

May 2009 – July 2011  
Part-Time Employee  
41 Feed & Garden  
Dalton GA

**MILITARY:** July 2011 – October 2015  
USMC

December 2018 – Current  
US Army National Guard

**MARITAL STATUS:** Married



**DALTON POLICE DEPARTMENT  
NEW EMPLOYEE PROFILE SHEET**

**NAME:** JONATHON MARK NESBITT

**HOURLY RATE:** \$18.22

**SEX/AGE:** Male/21

**EDUCATION:** 2016 – 2017  
Georgia Northwestern Technical College  
  
May 2016 Graduate  
Gordon Central High School  
Calhoun GA

**WORK:** August 2018 – July 2019  
Jailor  
Gordon County Sheriff's Office  
Calhoun GA

**MILITARY:** None

**MARITAL STATUS:** Single

**DALTON POLICE DEPARTMENT  
NEW EMPLOYEE PROFILE SHEET**

**NAME:** CHASE ETHAN JENKINS

**HOURLY RATE:** \$18.22

**SEX/AGE:** Male/22

**EDUCATION:** May 2019  
Bachelor of Science  
University of the Cumberlands  
Williamsburg KY

May 2015 Graduate  
Southeast Whitfield High School  
Dalton GA

**WORK:** May 2017 – August 2017  
Part-Time Employee  
John Kiker Company Inc.  
Dalton GA

May 2015 – August 2015  
Part-Time Employee  
Tufted Parts Unlimited  
Dalton GA

**MILITARY:** None

**MARITAL STATUS:** Single

# DALTON FIRE DEPARTMENT

**TODD PANGLE**  
Fire Chief  
Telephone 706-278-7363  
Fax 706-272-7107  
tpangle@cityofdalton-ga.gov

404 School Street  
Dalton, GA 30720



**PUBLIC SAFETY COMMISSION**  
Bill Weaver  
Keith Whitworth  
Terry Mathis  
Kenneth E. Willis  
Anthony Walker

October 22, 2019

Chairman Bill Weaver

Public Safety Commission

RE: Engineer Dale Stratton Inspector Assignment

Greetings,

I am making a recommendation for the reassignment of Engineer Dale Stratton to the Preventions Division as an Inspector.

Engineer Stratton has been actively working on the certifications required to work within the Preventions Division. He has been working with Lieutenant Daniel and assisting them when time permits in order to learn the tasks required. As an Engineer, Dale proved to be a valuable contributor to the department and I believe he will continue to do the same in his new role. During his time in the suppression division, Engineer Stratton obtained several certifications indicating his dedication to our profession. He served as a member of the Georgia Search and Rescue Team, requiring him to obtain several certifications in advance rescue disciplines. He also has completed his Paramedic Certification, all of which indicates his drive and ability to complete the tasks placed before him. He also has completed the requirements for Emergency Medical Technician Instructor, allowing him to act as one of our three in-house instructors for recertification of our EMT's. After conducting interviews of all the applicants for this position, these are just some of the reasons that we chose Engineer Stratton for this new challenge in his career. We believe that he will be a good fit for the Prevention Division, and will excel in his new role.

I would appreciate your support in recognizing Engineer Dale Stratton with a reassignment to the role of Inspector.

Thank you all for your consideration.

Todd Pangle  
Fire Chief

CITY OF DALTON  
PUBLIC SAFETY COMMISSION  
MINUTES  
OCTOBER 22, 2019

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall at 8:30 a.m. Present were Chairman Bill Weaver, Commissioners Terry Mathis, Kenneth Willis, Fire Chief Todd Pangle, Police Chief Cliff Cason, and City Attorney Gandhi Vaughn. Commissioners Keith Whitworth, Kenneth Willis, and Councilmember Annalee Harlan were absent.

AGENDA APPROVAL

On the motion of Commissioner Mathis, second Commissioner Walker, the Public Safety Commission's Agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

Police Department Officer Recognition– Lifesaving Awards

Police Chief Cliff Cason presented lifesaving awards to both Officer Joshua Bethune and Officer Benjamin Porter for their dedication and unselfish acts on August 22, 2019 that directly contributed to the preservation of human life.

Fire Department – Promotion Recommendations

On the motion of Commissioner Mathis, second Commissioner Walker, the Commission approved the following promotions for the Dalton Fire Department. The vote was unanimous in favor.

- Casey Jones – Rank of Engineer
- Dwayne Pangle – Rank of Engineer
- Keith Dempsey – Rank of Captain
- Matt Daniel – Rank of Captain

MINUTES

The Commissioners were presented written copies of the regular called meeting minutes of September 24, 2019. On the motion of Commissioner Mathis, second Commissioner Walker, the minutes were approved. The vote was unanimous in favor.

POLICE DEPARTMENT

Crime and Crash Statistics for September 2019

Police Chief Cliff Cason presented the Crime and Crash Statistical Reports for the month of September, 2019. Chief Cason gave a written and oral summary of the crime and crash statistics. As noted in the written summary, Chief Cason reported the rate of Year to Date Part I crimes are down by 3.12% when compared to the same month in 2018. Chief Cason further reported that during the month there were 104 non-private property crashes and stated injury crashes decreased from August 2019.

On the motion of Commissioner Walker, second Commissioner Mathis, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Financial Statistics for September 2019

Police Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of September, 2019. Chief Cason reported that the department expended 68.8% of their 2019 budget and are 7% under budget for the year.

On the motion of Commissioner Walker, second Commissioner Mathis, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

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Written Directives

Police Chief Cliff Cason presented the following directives for approval, on the motion of Commissioner Walker, second Commissioner Mathis, the Commission adopted the following Written Directives. The directives are a part of these minutes. The vote was unanimous in favor.

- GO9-2.5            Organization and Direction
- GO91-2.15       Fiscal Management
- GO89-3.3        Uniform and Employee Appearance Standards
- GO91-3.5        Physical Readiness Program
- GO92-4.1        Patrol Organization and Administration
- GO88-4.2        Use of Police Vehicles
- GO89-7.1        Crime Scenes
- GO92-7.4        Criminal Investigations Organization and Administration

FIRE DEPARTMENT

Monthly Statistical Report – September 2019

Fire Chief Todd Pangle presented the September, 2019 Statistical Report to the Commission. Chief Pangle outlined details of the complete report that included the Incident Type Report, Dollar Value Saved & Loss Analysis, NFPA Fire Experience Survey, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report, Engine Company Pre-Plan Updates, and the Inspection Summary.

On the motion of Commissioner Walker, second Commissioner Mathis, the Commissioners approved the September, 2019 Statistical Report for the Fire Department. A copy of the report outlining all incident values is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – September 2019

Fire Chief Todd Pangle presented the Financial Report for the month of September 2019 to the Commission. Chief Pangle stated the department is 4.6% under budget for the month and on track for the end of the year.

On the motion of Commissioner Mathis, second Commissioner Walker, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Standard Operating Procedures Revisions & Revised Organizational Chart

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission approved the following S.O.P / S.O.G revisions along with a Revised Organizational Chart for the Fire Department. A copy of each policy is a part of the minutes. The vote was unanimous in favor.

- FD        SCBA-01 – SCBA Testing and Maintenance
- FD        FO-12 – Initial assignments for all structure fires and fire alarms
- FD        FO-17 – Truck Operations at Working Structure Fires
- FD        C-1 Recall of Off Duty Personnel

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Walker, second Commissioner Mathis, the meeting was adjourned at 9:34 a.m.

\_\_\_\_\_  
Bill Weaver, Chairman

ATTEST:

\_\_\_\_\_  
Terry Mathis, Secretary

**2019 / 2020 ALCOHOL BEVERAGE APPLICATION**

**PSC TUESDAY NOVEMEBR 26, 2019**

**M&C MONDAY DECEMBER 2, 2019**

**(1) 2019 / 2020 ALCOHOL APPLICATION**

1. Business Owner: Renee Solis Torres  
d/b/a: Discoteque El VEneno  
Applicant: Renee Solis Torres  
Business Address: 600 MLK Jr. Blvd. Suite A  
Type: Pouring Beer  
Disposition: **New**

<b>(112) 2020 Alcohol Renewals - No Changes</b>				
	<b>DBA</b>	<b>LOC DESCRIPTION</b>	<b>Disposition</b>	<b>Meeting Dates</b>
1	ABC PACKAGE STORE	530 N GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
2	ACCESS FOOD MART	1128 S. HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
3	AK TOBACCO OUTLET & GIFT	906 S THORNTON ST STE B	Renewal	PSC 11/26/19 -M&C 12/02/2019
4	ALDI #93	2210 E WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
5	ALONDRA'S #2	101 W WALNUT AVE SUITE 9	Renewal	PSC 11/26/19 -M&C 12/02/2019
6	ALONDRA'S MEXICAN RESTAURANT	314 N GLENWOOD AVE STE 1	Renewal	PSC 11/26/19 -M&C 12/02/2019
7	APPLEBEE'S NEIGHBORHOOD GRILL	1322 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
8	BAJA COOP	222 N. HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
9	BP WALNUT AVE	1522 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
10	BUCKIN' BURRITO, THE	212 N HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
11	CACAO DOMINICAN RESTAURANT	702 5TH AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
12	CAFE OSTRO	240 N. HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
13	CASA FRIDA	238 N. HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
14	CHEF LIN	100 W WALNUT AVE 146	Renewal	PSC 11/26/19 -M&C 12/02/2019
15	CHEROKEE BREWING & PIZZA COMPANY	207 W. CUYLER ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
16	CHEVRON FOOD MART	100 N. OAKS DR.	Renewal	PSC 11/26/19 -M&C 12/02/2019
17	CHILI'S GRILL & BAR	881 COLLEGE DR	Renewal	PSC 11/26/19 -M&C 12/02/2019
18	CHOP SHOP OF DALTON, INC., THE	209 W. CUYLER ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
19	CIRCLE K #2723523	1010 E. WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
20	CIRCLE K #2723590	2214 E WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
21	CIRCLE K #2723604	1200 CLEVELAND HWY	Renewal	PSC 11/26/19 -M&C 12/02/2019
22	CITY LIQUOR	1215 N GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
23	COLD CREEK AT NORTH OAKS	101 N. OAKS DR SUITE 1	Renewal	PSC 11/26/19 -M&C 12/02/2019
24	CORNER EXPRESS	400 N. GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
25	COURTYARD DALTON	785 COLLEGE DR.	Renewal	PSC 11/26/19 -M&C 12/02/2019
26	CRESCENT CITY TAVERN	324 S. DEPOT ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
27	CVS/PHARMACY #5608	2501 EAST WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
28	DALTON BREWING COMPANY	112 W. KING ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
29	DALTON DISTILLERY	109 E MORRIS ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
30	DALTON ELKS LODGE #1267	1212 ELKWOOD DR	Renewal	PSC 11/26/19 -M&C 12/02/2019
31	DALTON FOOD & TOBACCO	601 N GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
32	DALTON FOOD MART	2201 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
33	DALTON GOLF & COUNTRY CLUB	333 COUNTRY CLUB WAY	Renewal	PSC 11/26/19 -M&C 12/02/2019
34	DALTON GROCERY AND TOBACCO	1321 DUG GAP RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
35	DCA SPA RETREAT	1716 CLEVELAND HWY STE 200	Renewal	PSC 11/26/19 -M&C 12/02/2019
36	DELRAY FARMS	2518 E WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
37	DISTRICT 319	319 N. HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
38	DOLLAR GENERAL STORE #10651	1004 RIVERBURCH PKWY	Renewal	PSC 11/26/19 -M&C 12/02/2019
39	DOSBROS	100 W. WALNUT AVE STE 74	Renewal	PSC 11/26/19 -M&C 12/02/2019
40	EL MILAGRO	608 MLK JR. BLVD	Renewal	PSC 11/26/19 -M&C 12/02/2019
41	EL RANCHERO MEXICAN RESTAURANT	1523 E. MORRIS ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
42	EZ STOP	1524 E. MORRIS ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
43	FARM GOLF CLUB	187 S GOOSE HILL RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
44	FIESTA MEXICANA #13	1525 CLEVELAND HWY STE 2	Renewal	PSC 11/26/19 -M&C 12/02/2019
45	FLAKO'S MEXICAN RESTAURANT	2311 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
46	FOOD CITY #211	1308 WEST WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
47	FOOD CITY #239	1287 N. GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
48	FORTUNE COOKIE	801 E. WALNUT AVE SUITE J	Renewal	PSC 11/26/19 -M&C 12/02/2019
49	FUJI JAPANESE STEAK, SEAFOOD & SUSHI HO	1321 W WALNUT AVE STE 1	Renewal	PSC 11/26/19 -M&C 12/02/2019
50	GIO'S MEXICAN GRILL	603 FLEMING ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
51	GONDOLIER PIZZA	1229 N GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
52	GONDOLIER PIZZA	900 S. THORNTON AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
53	GUADALAJARA OF DALTON	817 S. HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
54	H & R DALTON INC	1704 ABUTMENT RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
55	HAMILTON'S	243 N HAMILTON ST STE 5	Renewal	PSC 11/26/19 -M&C 12/02/2019



56	HILTON GARDEN INN	879 COLLEGE DR	Renewal	PSC 11/26/19 -M&C 12/02/2019
57	HOLMES LIQUOR	2205 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
58	JAX'S LIQUOR	1300 E MORRIS ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
59	JJY LIQUOR STORE	101 W WALNUT AVE SUITE 13	Renewal	PSC 11/26/19 -M&C 12/02/2019
60	KROGER COMPANY #265	1205 CLEVELAND RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
61	KROGER STORE #458	1365 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
62	KUMO HIBACHI SUSHI	1277 N GLENWOOD AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
63	KWIK SERV #10	2210 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
64	LA DONA NIGHT CLUB	700 REDWINE ST STE 3,4,5	Renewal	PSC 11/26/19 -M&C 12/02/2019
65	LA ESQUINITA	1205 EAST MORRIS ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
66	LA HIDALGUENSE	628 FIFTH AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
67	LA PROVIDENCIA UNDERWOOD	1300 UNDERWOOD ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
68	LA TIENDITA	700 REDWINE ST STE 2	Renewal	PSC 11/26/19 -M&C 12/02/2019
69	LAS CHIKAS BAR	600 MLK ST SUITE A	Renewal	PSC 11/26/19 -M&C 12/02/2019
70	LAS PALMAS MEXICAN RESTAURANT	1331 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
71	LOA BAKERY	737 RIVERBEND RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
72	LOGAN'S ROADHOUSE #427	811 WALNUT SQUARE BLVD	Renewal	PSC 11/26/19 -M&C 12/02/2019
73	LONGHORN STEAKS OF DALTON	1315 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
74	LOS PABLOS MEXICAN REST #2	2204 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
75	LOS PABLOS MEXICAN RESTAURANT	1513 W WALNUT AVE STE 5 & 6	Renewal	PSC 11/26/19 -M&C 12/02/2019
76	LOS REYES MEXICAN REST #6	1235 CLEVELAND HWY	Renewal	PSC 11/26/19 -M&C 12/02/2019
77	MAGANA'S LIQUOR	604 MLK JR BLVD	Renewal	PSC 11/26/19 -M&C 12/02/2019
78	MAPCO #3622	811 RIVERBEND RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
79	MARISCOS PUERTO VALLARTA	1205 S THORNTON AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
80	MAX FOOD MART	1246 N. THORNTON AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
81	MBF COMPANY	302 DAYTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
82	NATIVE	825 CHATTANOOGA AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
83	NIZZIE'S PACKAGE STORE	1902 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
84	NORTHWEST GA TRADE & CONV CTR AUTHORITY	2211 DUG GAP BATTLE RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
85	O'CHARLEY'S #229	1520 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
86	OUTBACK STEAKHOUSE #1128	955 MARKET ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
87	OYSTER PUB	930 MARKET ST STE# 12	Renewal	PSC 11/26/19 -M&C 12/02/2019
88	PIZZA HUT #012589	1505 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
89	PRODUCTOS FRESCOS DIAZ RUBEN #2	1100 S THORNTON AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
90	QUICK STOP	507 E MORRIS ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
91	RACETRAC #213	1907 CHATTANOOGA RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
92	RACETRAC #289	1511 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
93	RASPBERRY ROW	205 W CUYLER ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
94	RED LOBSTER #0782	901 W BRIDGE	Renewal	PSC 11/26/19 -M&C 12/02/2019
95	S & G MARKET	532 UNDERWOOD ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
96	SALON RIO GRANDE	514 COMMERCE DR	Renewal	PSC 11/26/19 -M&C 12/02/2019
97	SEASONS HIBACHI & SUSHI	785 SHUGART RD STE 9A	Renewal	PSC 11/26/19 -M&C 12/02/2019
98	SOL DE MAYO	825 CHATTANOOGA AVE STE 11	Renewal	PSC 11/26/19 -M&C 12/02/2019
99	SPINNING ROOM	825 CHATTANOOGA AVE STE 6	Renewal	PSC 11/26/19 -M&C 12/02/2019
100	SUNRISE MARKET #4	105 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
101	TIBBS CONVENIENCE STORE	813 N TIBBS RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
102	TIENDA EL KACAMA	616 4TH AVE SUITE 4-6	Renewal	PSC 11/26/19 -M&C 12/02/2019
103	TIJUANA'S MEXICAN RESTAURANT #1	328 S HAMILTON ST	Renewal	PSC 11/26/19 -M&C 12/02/2019
104	TOBACCO OUTLET	1339 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
105	VALLARTA TAQUERIA, INC	801 E WALNUT AVE STE C	Renewal	PSC 11/26/19 -M&C 12/02/2019
106	VIP LIQUORS	785 SHUGART RD STE 4	Renewal	PSC 11/26/19 -M&C 12/02/2019
107	WALGREENS #05954	1247 W. WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
108	WALGREENS #11994	2225 E. WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
109	WALGREENS #17232	1320 CLEVELAND HWY	Renewal	PSC 11/26/19 -M&C 12/02/2019
110	WALMART NEIGHBORHOOD MARKET #4528	98 W WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019
111	WAL-MART SUPERCENTER #5173	815 SHUGART RD	Renewal	PSC 11/26/19 -M&C 12/02/2019
112	WALNUT EXPRESS	2524 E WALNUT AVE	Renewal	PSC 11/26/19 -M&C 12/02/2019

(5) 2020 Alcohol Renewals - With Changes				
	DBA	Location	Disposition	Meeting Dates
1	COX LIQUOR	1301 E WALNUT AVE	Ownership Change	PSC 11/26/19- M&C 12/02/19
2	CYRA'S OPEN RANGE & GARDEN	234 N. HAMILTON ST to 208 N. PENTZ ST	Location Change	PSC 11/26/19- M&C 12/02/20
3	DELTA EXPRESS #3513	324 N GLENWOOD AVE	Designated Agent Change	PSC 11/26/19- M&C 12/02/21
4	DOLLAR GENERAL STORE #2541	101 W. WALNUT AVE STE 1	Designated Agent Change	PSC 11/26/19- M&C 12/02/22
5	MAPCO #3615	2000 CHATTANOOGA RD	Designated Agent Change	PSC 11/26/19- M&C 12/02/24

	(4) 2020 Pawnbroker Renewals			
	DBA	Location	Disposition	Meeting Dates
1	AMERICAN PAWN BROKERS	322 S HAMILTON ST	Renewal	PSC 11/26/19- M&C 12/02/19
2	JACK'S PAWN SHOP	214 S HAMILTON STREET	Renewal	PSC 11/26/19- M&C 12/02/19
3	JEWELRY EXCHANGE, THE	1711 EAST WALNUT AVE	Renewal	PSC 11/26/19- M&C 12/02/19
4	VALUE PAWN & JEWELRY/EASY CASH SOLUTIONS	1100 E. WALNUT AVE BAYS 1,2,3	Renewal	PSC 11/26/19- M&C 12/02/19

**DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019**

**SUMMARY OF DATA AND CRIME STATISTICS FOR OCTOBER 2019**

**General**

There were 93 Part 1 crimes reported in October 2019 versus 86 in October of 2018. Year-to-date Part 1 crimes have decreased approximately 2.24% from 2018.

DALTON POLICE DEPARTMENT CRIME STATISTICS												
	INCIDENTS				CLEARANCES				ARRESTS			
		2019	2018			2019	2018			2019	2018	
	10/19	10/18	YTD	YTD	10/19	10/18	YTD	YTD	10/19	10/18	YTD	YTD
Part I Offenses												
Homicide	0	0	1	0	0	0	0	0	0	0	0	0
Rape	1	1	16	9	0	0	10	6	0	0	0	3
Robbery	2	3	7	27	0	0	6	11	0	0	6	11
Aggravated Assault	7	5	56	47	9	3	46	30	9	2	40	25
Burglary	9	3	92	105	8	0	31	26	7	0	27	21
Larceny - Theft	66	69	738	727	19	31	299	273	13	26	248	219
Motor Vehicle Theft	8	5	51	65	1	1	20	22	1	1	13	13
Arson	0	0	0	3	0	0	1	1	0	0	1	1
PART I SUBTOTAL	93	86	961	983	37	35	413	369	30	29	335	293

<b>Part 2 Offenses</b>	<b>Total</b>
Code Violation	66
Warrant Served	47
Traffic Offenses	44
Controlled substance Offenses	42
Public Peace Violations	32
Battery/Assault - Non-aggravated	30
Destruct/Damage/Vandalize Property	28
Trespass of Real Property	25
Obstruction	21
DUI	19
Forgery/Fraud	14

Battery and non-aggravated assault offenses decreased by approximately 45% in October 2019 when compared to September 2019. Controlled substance offenses also decreased by approximately 24% in October 2019. Calls for service increased by 6.43% when compared to October 2018.

	<b>October 2019</b>	<b>October 2018</b>
Calls for Service	3,793	3,564
Traffic Crashes	136	144
Citations	1,024	1,101

**DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019**

DALTON POLICE DEPARTMENT CRIME DASHBOARD YTD 2015-2019

**October 2019**

	2015	2016	2017	2018	2019	TREND
Part I Crimes YTD	1173	1107	1004	983	961	
Homicides	1	0	0	0	1	
Rape	19	17	15	9	16	
Robbery	10	19	17	27	7	
Aggravated Assault	52	61	63	47	56	
<b>Violent Crime Totals</b>	<b>82</b>	<b>97</b>	<b>95</b>	<b>83</b>	<b>80</b>	
Burglary	159	159	112	105	92	
Larceny-Theft	876	801	725	727	738	
Motor Vehicle Theft	56	44	68	65	51	
Arson	0	6	4	3	0	
<b>Property Crime Totals</b>	<b>1091</b>	<b>1010</b>	<b>909</b>	<b>900</b>	<b>881</b>	
Violent Crime Clearance	76%	70%	86%	57%	78%	
Property Crime Clearance	43%	35%	36%	36%	40%	
Part I Arrests	441	336	320	293	335	
Citations	9,306	10,826	9,831	11,565	10,624	
Calls for Service	35,035	36,961	33,653	35,275	36,823	
Traffic Crashes	1,108	1,183	1,190	1,170	1,169	

## Analysis

In the year-to-date 2019 there have been 961 Part 1 crimes reported versus 983 in 2018 which shows an approximate decrease of 2.24%. There have been 7 reported robberies in 2019, which is lower than the 5 year average. There have been 16 reported rapes, which is higher than 2018, but is within the normal range based on previous years.

There have been 80 violent crimes reported 2019 YTD compared to 83 reported violent crimes YTD 2018. Year-to-date property crimes have shown a decrease of approximately 2.11% when compared to 2018 YTD statistics.

Based on the statistics from the previous 5 years, property crime numbers are approximately 12.25% lower than the average for year-to-date statistics in October based on the past five years. Year-to-date violent crime numbers are in the normal range based on the past five years.

**DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019**

DALTON POLICE DEPARTMENT CRIME STATISTICS												
	INCIDENTS				CLEARANCES				ARRESTS			
		2019	2018			2019	2018			2019	2018	
	10/19	10/18	YTD	YTD	10/19	10/18	YTD	YTD	10/19	10/18	YTD	YTD
Part I Offenses												
Homicide	0	0	1	0	0	0	0	0	0	0	0	0
Rape	1	1	16	9	0	0	10	6	0	0	0	3
Robbery	2	3	7	27	0	0	6	11	0	0	6	11
Aggravated Assault	7	5	56	47	9	3	46	30	9	2	40	25
Burglary	9	3	92	105	8	0	31	26	7	0	27	21
Larceny - Theft	66	69	738	727	19	31	299	273	13	26	248	219
Motor Vehicle Theft	8	5	51	65	1	1	20	22	1	1	13	13
Arson	0	0	0	3	0	0	1	1	0	0	1	1
PART I SUBTOTAL	93	86	961	983	37	35	413	369	30	29	335	293
Part II Offenses												
Other Assaults - not agg.	30	36	369	328	19	29	252	224	10	26	198	181
Forgery/Counterfeiting	12	10	98	96	3	2	39	48	3	2	35	40
Fraud	13	25	220	257	6	8	71	63	5	7	61	45
Embezzlement	0	0	9	18	0	0	10	9	0	0	4	7
Stolen Property	4	3	24	22	3	0	14	12	3	0	14	11
Vandalism	27	32	324	319	9	5	96	85	8	3	76	74
Weapons Violations	6	6	54	45	6	5	53	45	6	5	44	44
Commercial Sex	0	0	3	3	0	0	2	2	0	0	2	2
Other Sex Offenses	12	11	63	56	4	3	24	35	1	1	10	17
Drug Sales	8	7	80	101	8	8	103	153	8	8	102	153
Drug Possession	23	45	437	553	20	52	465	592	19	52	456	590
Gambling	0	0	1	0	0	0	0	0	0	0	0	0
Offenses Against Family/Children	6	6	47	42	2	6	26	31	2	6	25	30
Liquor Violations	7	4	70	82	6	1	60	70	6	1	59	70
Drunkenness	7	6	114	88	8	6	108	87	8	6	108	85
Other Disorderly Conduct	22	29	247	195	10	18	144	82	9	16	133	70
Curfew Violations	6	2	42	50	5	1	58	31	4	1	54	29
All Other Offenses	263	257	2690	2818	169	187	2168	2164	163	184	2111	2100
DUI	19	7	154	133	18	7	152	123	18	7	152	123
Human Trafficking	0	0	0	0	0	0	0	0	0	0	0	0
PART II SUBTOTAL	465	486	5046	5206	296	338	3845	3856	273	325	3644	3671
PART I AND II TOTAL	558	572	6007	6189	333	373	4258	4225	303	354	3979	3964
Crashes			2019	2018	Enforcement						2019	2018
	10/19	10/18	YTD	YTD					10/19	10/18	YTD	YTD
Public Roadway	136	144	1,169	1,170					636	537	6,365	6,365
									388	564	4,259	5,106
911 Calls	3,793	3,564	36,823	35,275					1,024	1,101	10,624	11,565

## Summary of Significant Events for October 2019

19-007057	Armed Robbery	1511 W. Walnut
<p>A black male wearing a black jump suit with a white stripes on the sleeves and white shoes came into the Racetrac. The suspect displayed a black and silver handgun to the clerk. The clerk gave the suspect a sum of money in cash. During the investigation it was discovered that the same subject robbed convenience stores in Chattanooga and Calhoun the same evening. The case is currently under investigation.</p>		

19-006494	Burglary	926 Ave F
Officers responded to Ave F in reference to a burglary. The complainant advised that someone had entered the residence and took an Xbox. Officers observed a footprint and possible fingerprints in the area of a rear window, which was believed to be the point of entry. The case is currently under investigation.		

19-006623	Aggravated Assault	805 Summerhill
<p>Officers responded to Al Rollins Park in reference to a subject pointing a weapon at victims in a residence on Summerhill. The complainant fled the home and stated the offender was still at the residence. When officers arrived at the residence the offender was across the street from the residence and attempted to flee. Officers were able to detain the offender and located a firearm on him when taken into custody. The offender turned out to be a victim in a robbery/shooting earlier in the year. The suspect was uncooperative and transported to WCSO. The recovered firearm was reported stolen in July of this year.</p>		

19-006632	Aggravated Assault	219 N Fredrick St
<p>Officers responded to a reported stabbing at the apartments across from the community center. While en route dispatch advised that the offenders had left in a white SUV. Upon arrival officers located the victim in front of the apartments with several stab wounds. Detectives were contacted to assist in the investigation. Contact was made with one suspect in an adjoining apartment. This subject was transported to DPD for interview and was later arrested by CID. During the investigation two additional suspects were identified and charged with aggravated assault.</p>		

19-006751	Entering Auto	1116 Willowdale Rd
<p>The complainant reported that a male subject entered her locked 2005 Silver Saturn Vue in an attempt to steal something from it. The complainant caught the subject inside the vehicle and questioned him. Surveillance footage reviewed by the officer showed the subject reach into the vehicle, unlock the door, and enter the vehicle. The subject could not be located for questioning at the time. A warrant issued and later served on the suspect.</p>		

19-006773	Overdose	612 4 <sup>th</sup> Ave
Officers responded to an unconscious male subject. They administered two doses of Narcan and were able to revive the subject until EMS arrived on scene. Once on scene, Hamilton EMS took over and transported the patient.		

19-006832	Child Molestation	622 Fifth Ave
<p>The complainant reported that her six year old child had been missing for approximately an hour. While officers were en route she called back and advised the child had been located. Officers continued to respond to check welfare of the child. A short time later the mother called back and stated that the child disclosed that she had left the apartment with a thirteen year old male. The child stated that the thirteen year old had touched her in her private areas and contact was made with CID. Detectives responded to investigate the incident. The case has been closed by juvenile arrest.</p>		

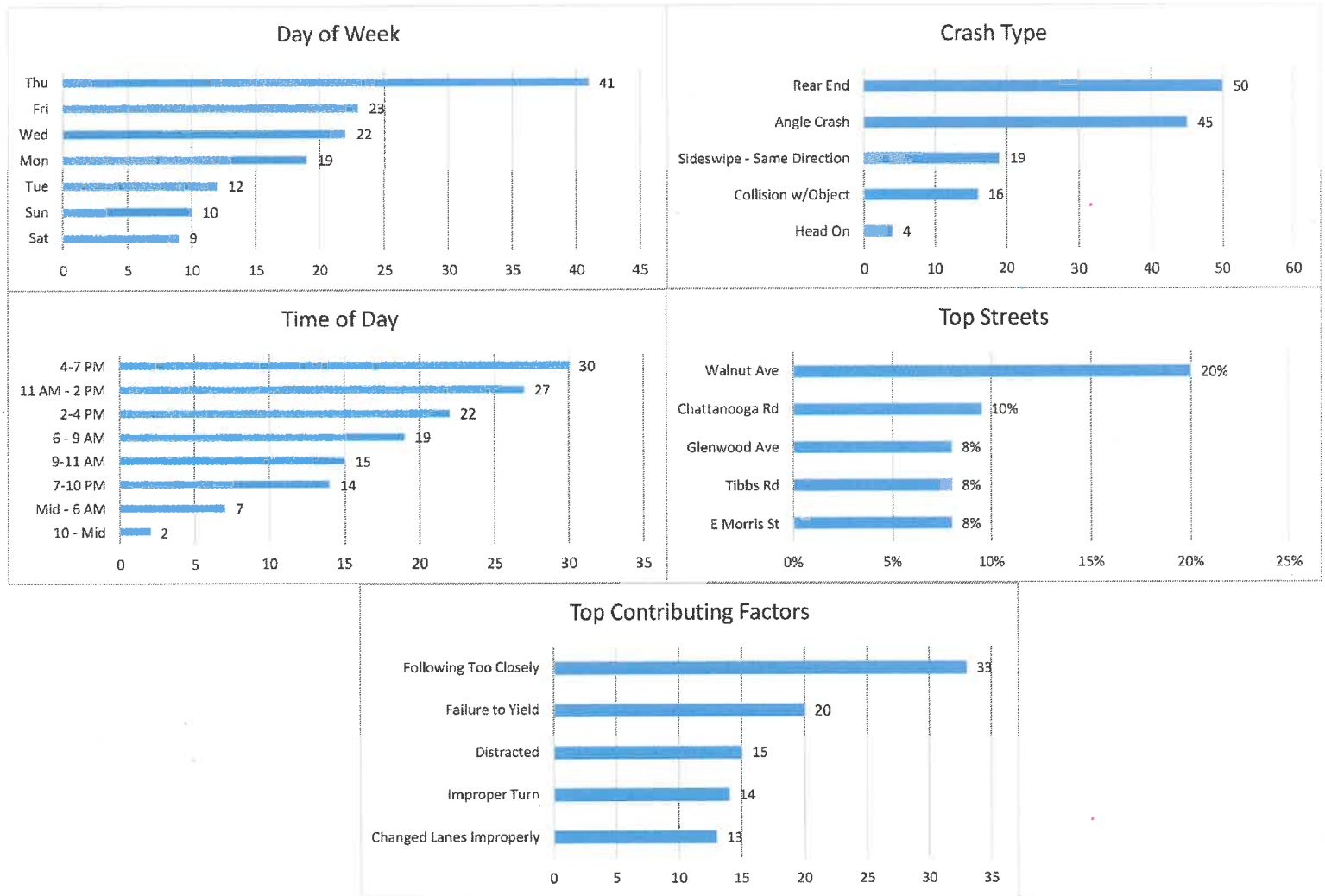
19-006992 Criminal Damage to Property/Gang Activity 601 Cockburn St  
Officers responded to 601 Cockburn St in reference to damage that was caused by a male subject and a female. Officers located the suspect walking on Burchfield Ave and after a brief period of detention he was found to have an active warrant through WCSO. During a search of his person officers recovered tools and the shoes he was wearing. These items appeared to have been used in a burglary the previous day. While the suspect was being detained a juvenile female walked up. After a show up with the victim she was determined to be a juvenile accomplice. The male suspect was transported to WCSO and CID was notified. The juvenile was processed and cited appropriately.



# DALTON POLICE DEPARTMENT PUBLIC SAFETY COMMISSION MEETING NOVEMBER 26, 2019

## October 2019 Crash Statistics

In October 2019 there were 136 non-private property crashes reported. Injury crashes and injuries decreased from September 2019. Rear end and angle crashes were the most prevalent during October 2019. Following too close was the leading contributing factor in non-injury crashes. Failure to yield was the leading contributing factor for injury crashes. Chattanooga Rd and Walnut Ave were the roadways where the majority of the crashes occurred. In October 2019 approximately 19.85% of all crashes in the city occurred on Walnut Ave. In October 2019, Chattanooga Rd was the roadway with the most injury crashes.



### 136 Crashes Reported in October 2019

- There were 32 more crashes in October 2019 than there were in September 2019.
  - 22 Crashes reported in which injuries occurred.
  - That is one injury crash for every 6.18 crashes reported.
  - Multiple injuries were reported in 5 crashes.

DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019

- Total Injuries Reported
  - 30 injuries were reported.
  - 0 serious injuries were reported.
  - 0 fatality was reported.

Top 5 Streets

- Walnut Ave
  - 27 Total Crashes
  - 19.85% of Total Crashes
  - 16.67% of Injuries Reported (5 Injuries Reported on the Roadway)
- Chattanooga Rd / N Bypass
  - 13 Total Crashes
  - 9.56% of Total Crashes
  - 30.00% of Injuries Reported (9 Injuries Reported on this Roadway)
- Glenwood Ave
  - 11 Total Crashes
  - 8.09% of Total Crashes
  - 3.33% of Injuries Reported (1 Injury Reported on this Roadway)
- Tibbs Rd
  - 11 Total Crashes
  - 8.09% of Total Crashes
  - 13.33% of Injuries Reported (4 Injuries Reported on the Roadway)
- E Morris St
  - 11 Total Crashes
  - 8.09% of Total Crashes
  - 6.67% of Injuries Reported (2 Injuries Reported on the Roadway)

Crashes Involving DUI

- 6 Reported Crashes involving DUI

Crashes Involving Speed

- 7 Reported Crashes involving Speed (Includes Too Fast for Conditions)

Crashes Involving Distracted or Inattentive Driver

- 15 Crashes Reported with Distracted or Inattentive Driver

DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019

Crashes Involving Drivers Following One Another Too Closely

- 33 Crashes Reported involving Following Too Closely

Crashes by Type

- Rear End 50 / 36.76%
- Angle Crash 45 / 33.09%
- Sideswipe – Same Direction 19 / 13.97%
- Collision with Object 16 / 11.76%
- Head On 4 / 2.94%

Days of the Week

- 19 crashes occurred on Mondays
- 12 crashes occurred on Tuesdays
- 22 crashes occurred on Wednesdays
- 41 crashes occurred on Thursdays
- 23 crashes occurred on Fridays
- 9 crashes occurred on Saturdays
- 10 crashes occurred on Sundays

Time of Day

- 0000- 0559-7
- 0600-0859-19
- 0900-1059-15
- 1100-1359-27
- 1400-1559-22
- 1600-1859-30
- 1900-2159-14
- 2200-2359-2

Top Contributing Factors

- Following Too Closely: 33 (24.26 % of all crashes)
- Failure to Yield: 20 (14.71 % of all crashes)
- Distracted: 15 (11.03 % of all crashes)
- Improper Turn: 14 (10.29 % of all crashes)
- Changed Lanes Improperly: 11 (9.56 % of all crashes)

**DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019**

Based on the crash data from September 2019, Selective Enforcement Details were conducted in the following areas in October 2019:

- **Walnut Ave**
- **Glenwood Ave**
- **Chattanooga Rd**

There were 26 total Enforcement Detail conducted in October 2019, resulting in 215 total violations being identified.

Comparing the crash data compiled and the enforcement activities conducted for the month of October 2019, details will be conducted in October 2019 in the following areas:

- **Walnut Ave**
- **Glenwood Ave**

DALTON POLICE DEPARTMENT  
PUBLIC SAFETY COMMISSION MEETING  
NOVEMBER 26, 2019

SUMMARY OF THE FINANCIAL STATISTICS FOR OCTOBER 2019

The police department budget is on track for FY 2019, and we have expended approximately 80% of our 2019 budget at 87% of the way through the budget cycle. We are currently approximately 7% under budget for the year.

At this time, we believe sufficient funds are available within our existing budget to cover our operating cost for the remainder of the year.

RECOMMENDATION TO TRANSFER CERTAIN CITY PROPERTY

This is a recommendation to transfer 45 Kenwood Portable Radios to Georgia Northwestern Technical College Police Department. The police department has surplus radios remaining in inventory after purchasing new units.

**Recommendation #1-** Georgia Northwestern Technical College Police Department

Georgia Northwestern Technical College Police Department has requested the use of surplus portable radios from the Dalton Police Department. The radios would be transferred with a Memorandum of Understanding between the Dalton Police Department and Georgia Northwestern Technical College Police Department as to the expectations and conditions of the transfer.

PURCHASE OF POLICE VEHICLE

The police department is in the process of ordering a vehicle for the fleet. The vehicle will be paid for from existing money. As it stands we currently have \$17,136.34 from insurance reimbursements and \$19,784.52 left in SPLOST for vehicles to use for this purchase.



11/11/2019 13:23  
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The City of Dalton  
YEAR-TO-DATE BUDGET REPORT

P  
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FOR 2019 99

0010 GENERAL FUND - OPERATING

141501 PD ADMINISTRATION

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141501 000010 SALARIES-REGULAR	448,140	-54,399	393,741	330,319.52	.00	63,421.48	83.9%
141501 000011 SALARIES OVERTIME	2,600	-985	1,615	1,062.82	.00	552.18	65.8%
141501 000017 RAISE POOL - GROS	13,700	-13,700	0	.00	.00	.00	.0%
141501 000020 FICA	34,470	-4,517	29,953	25,240.77	.00	4,712.23	84.3%
141501 000030 PENSION	7,100	-3,316	3,784	3,908.10	.00	-124.10	103.3%
141501 000032 PENSION - DB PLAN	181,400	3,615	185,015	151,630.05	.00	33,384.95	82.0%
141501 000040 HOSPITALIZATION I	63,600	-11,000	52,600	34,582.76	.00	18,017.24	65.7%
141501 000045 EE LIFE & DISABIL	2,575	-311	2,264	2,132.42	.00	131.58	94.2%
141501 000046 RAISE POOL - BENE	4,630	-4,630	0	.00	.00	.00	.0%
141501 000050 GENERAL INSURANCE	104,280	1,825	106,105	106,105.30	.00	-.30	100.0%
141501 000060 WORKER COMPENSATI	5,630	0	5,630	5,630.00	.00	.00	100.0%
141501 000080 OFFICE EQUIPMENT	5,000	0	5,000	301.20	.00	4,698.80	6.0%
141501 000110 TELEPHONE	45,000	0	45,000	34,034.57	.00	8,343.14	81.5%
141501 000120 TRAINING EXPENSES	20,450	-7,000	13,450	6,907.50	.00	6,542.50	51.4%
141501 000130 VEHICLE EXPENSES	2,000	0	2,000	155.11	.00	1,844.89	7.8%
141501 000140 COPIER RENTAL/SUP	9,000	0	9,000	5,976.51	.00	3,023.49	66.4%
141501 000150 PRINTING	4,000	0	4,000	2,933.47	263.35	803.18	79.9%
141501 000160 POSTAGE	3,000	0	3,000	2,197.23	.00	73.2%	73.2%
141501 000360 LEGAL FEES	15,000	0	15,000	7,408.75	.00	7,591.25	49.4%
141501 000410 GAS & OIL	5,800	0	5,800	2,188.76	.00	3,611.24	37.7%
141501 000440 SUPPLIES	800	0	800	800.00	.00	.00	100.0%
141501 000450 CLEANING ALLOWANC	1,700	0	1,700	410.50	84.50	1,205.00	29.1%
141501 000455 CLOTHING ALLOWANC	2,400	-600	1,800	804.00	.00	996.00	44.7%
141501 001010 OFFICE SUPPLIES	1,500	0	1,500	1,500.00	.00	.00	100.0%
141501 001030 COMPUTER SOFTWARE	157,040	0	157,040	136,408.01	.00	20,631.99	86.9%
141501 001300 MEALS	2,000	0	2,000	.00	.00	2,000.00	.0%
141501 001410 DUES/FEES/SUBSCRI	4,400	0	4,400	3,432.94	225.00	742.06	83.1%
141501 001410 RADIO SUBSCRIBER	22,460	-120	22,340	21,561.60	.00	778.40	96.5%
141501 001990 MISCELLANEOUS	2,000	2,000	4,000	782.66	.00	3,217.34	19.6%
141501 003226 CUSTODY OF PRISIO	140,000	0	140,000	97,074.06	.00	42,925.94	69.3%
TOTAL PD ADMINISTRATION	1,311,675	-93,138	1,218,537	985,488.61	3,195.14	229,853.25	81.1%

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The City of Dalton  
YEAR-TO-DATE BUDGET REPORT

P 2  
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FOR 2019 99

141503 PD PATROL

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141503 000010 SALARIES-REGULAR	3,287,945	-1,000	3,286,945	2,650,458.92	.00	636,486.08	80.6%
141503 000011 SALARIES OVERTIME	71,420	3,100	74,520	76,645.82	.00	-2,125.82	102.9%
141503 000017 RAISE POOL - GROS	103,900	-103,900	0	.00	.00	.00	.0%
141503 000019 REIMB - CDBG	0	0	0	-676.03	.00	676.03	100.0%
141503 000020 FICA	257,120	5,680	262,800	205,207.44	.00	57,592.56	78.1%
141503 000030 PENSION	126,460	1,100	127,560	87,041.29	.00	40,518.71	68.2%
141503 000032 PENSION - DB PLAN	305,135	26,080	331,215	284,486.44	.00	46,728.56	85.9%
141503 000040 HOSPITALIZATION I	510,910	0	510,910	397,759.59	.00	113,150.41	77.9%
141503 000045 EE LIFE & DISABIL	19,420	540	19,960	15,703.23	.00	4,256.77	78.7%
141503 000046 RAISE POOL - BENE	33,400	-33,400	0	.00	.00	.00	.0%
141503 000060 WORKER COMPENSATI	51,490	0	51,490	51,490.00	.00	.00	100.0%
141503 000120 TRAINING EXPENSES	95,000	10,000	105,000	99,318.14	747.50	4,934.36	95.3%
141503 000130 VEHICLE EXPENSES	115,500	570	116,070	114,537.38	34.99	1,497.63	98.7%
141503 000400 EQUIPMENT MAINT &	12,500	-3,000	9,500	3,514.60	171.97	5,813.43	38.8%
141503 000410 GAS & OIL	173,990	0	173,990	113,279.99	.00	60,710.01	65.1%
141503 000440 SUPPLIES	5,500	0	5,500	3,495.39	12.18	1,992.43	63.8%
141503 000450 CLEANING ALLOWANC	10,000	0	10,000	7,817.00	-347.50	2,530.50	74.7%
141503 000460 UNIFORMS	61,000	0	61,000	57,552.50	1,043.37	2,404.13	96.1%
141503 001010 OFFICE SUPPLIES	3,000	0	3,000	1,073.20	.00	1,926.80	35.8%
141503 001300 MEALS	2,000	0	2,000	.00	.00	2,000.00	.0%
141503 001410 DUES/FEE/SUBSCRI	3,750	0	3,750	930.40	.00	2,819.60	24.8%
141503 001660 COMMUNICATION EOU	2,500	0	2,500	.00	.00	2,500.00	.0%
141503 001990 MISCELLANEOUS	5,000	0	5,000	697.71	.00	4,302.29	14.0%
141503 039980 CAPITAL OUTLAY <	26,420	0	26,420	17,689.97	4,450.00	4,280.03	83.8%
141503 039990 CAPITAL OUTLAY	0	9,000	9,000	.00	.00	9,000.00	.0%
TOTAL PD PATROL	5,283,360	-85,230	5,198,130	4,188,022.98	6,112.51	1,003,994.51	80.7%

11/11/2019 13:23  
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The City of Dalton  
YEAR-TO-DATE BUDGET REPORT

P 3  
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FOR 2019 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141504 PD CRIMINAL INVESTIGATION DIV							
141504 000010 SALARIES-REGULAR	776,290	73,919	850,209	664,749.58	.00	185,459.42	78.2%
141504 000011 SALARIES OVERTIME	32,540	1,835	34,375	15,839.71	.00	18,535.29	46.1%
141504 000017 RAISE POOL - GROS	24,500	-24,500	0	.00	.00	.00	.0%
141504 000020 FICA	61,840	5,252	67,092	50,481.50	.00	16,610.50	75.2%
141504 000030 PENSION	13,025	2,841	15,866	14,478.15	.00	1,387.85	91.3%
141504 000032 PENSION - DB PLAN	321,510	6,000	327,510	217,238.43	.00	110,271.57	66.3%
141504 000040 HOSPITALIZATION I	117,850	11,000	128,850	105,488.71	.00	23,361.29	81.9%
141504 000045 EE LIFE & DISABIL	4,580	411	4,991	3,666.77	.00	1,324.23	73.5%
141504 000046 RAISE POOL -- BENE	7,700	-7,700	0	.00	.00	.00	.0%
141504 000060 WORKER COMPENSATI	12,145	0	12,145	12,145.00	.00	.00	100.0%
141504 000120 TRAINING EXPENSES	42,110	0	42,110	20,728.27	373.00	21,008.73	50.1%
141504 000130 VEHICLE EXPENSES	7,000	0	7,000	2,715.72	.00	4,284.28	38.8%
141504 000400 EQUIPMENT MAINT &	1,500	0	1,500	641.88	34.77	823.35	45.1%
141504 000410 GAS & OIL	19,390	0	19,390	12,230.34	.00	7,159.66	63.1%
141504 000440 SUPPLIES	3,000	0	3,000	1,424.89	.00	1,575.11	47.5%
141504 000450 CLEANING ALLOWANC	4,000	0	4,000	1,918.00	202.50	1,879.50	53.0%
141504 000455 CLOTHING ALLOWANC	8,400	600	9,000	3,690.00	.00	5,310.00	41.0%
141504 001010 OFFICE SUPPLIES	4,000	0	4,000	2,097.14	.00	1,902.86	52.4%
141504 001300 MEALS	2,860	0	2,860	2,139.07	150.00	570.93	80.0%
141504 001410 DUES/FEES/SUBSCRI	30,000	0	30,000	24,462.50	.00	5,537.50	81.5%
141504 001650 PURCHASE EVIDENCE	1,500	0	1,500	.00	.00	1,500.00	.0%
141504 001660 COMMUNICATION EQUI	5,000	0	5,000	1,270.07	.00	3,729.93	25.4%
141504 001990 MISCELLANEOUS	5,445	0	5,445	5,416.86	.00	28.14	99.5%
141504 039980 CAPITAL OUTLAY <							
TOTAL PD CRIMINAL INVESTIGATION DIV	1,506,885	69,658	1,576,543	1,162,822.59	760.27	412,960.14	73.8%



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The City of Dalton  
YEAR-TO-DATE BUDGET REPORT

P 4  
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FOR 2019 99

141507 PD SUPPORT SERVICES

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141507 000010 SALARIES-REGULAR	558,335	4,500	562,835	427,699.23	.00	135,135.77	76.0%
141507 000011 SALARIES OVERTIME	5,880	500	6,380	4,915.76	.00	1,464.24	77.0%
141507 000012 SALARIES-PART TIM	0	12,000	12,000	11,463.07	.00	536.93	95.5%
141507 000017 RAISE POOL - GROS	17,000	-17,000	0	.00	.00	.00	.0%
141507 000020 FICA	43,140	950	44,090	33,163.38	.00	10,926.62	75.2%
141507 000030 PENSION	15,040	190	15,230	7,382.42	.00	7,847.58	48.5%
141507 000032 PENSION - DB PLAN	149,840	4,370	154,210	133,261.71	.00	20,948.29	86.4%
141507 000040 HOSPITALIZATION I	97,150	0	97,150	56,855.99	.00	40,294.01	58.5%
141507 000045 EE LIFE & DISABIL	3,150	90	3,240	2,412.05	.00	827.95	74.4%
141507 000046 RAISE POOL - BENE	5,600	-5,600	0	.00	.00	.00	.0%
141507 000060 WORKER COMPENSATI	8,470	0	8,470	8,465.00	.00	5.00	99.9%
141507 000120 TRAINING EXPENSES	42,000	0	42,000	39,858.54	274.99	1,866.47	95.6%
141507 000130 VEHICLE EXPENSES	2,000	0	2,000	741.62	.00	1,258.38	37.1%
141507 000330 UTILITIES	45,500	0	45,500	38,583.46	.00	6,916.54	84.8%
141507 000410 GAS & OIL	7,300	0	7,300	4,367.31	.00	2,932.69	59.8%
141507 000440 SUPPLIES	3,000	0	3,000	1,504.21	.00	1,495.79	50.1%
141507 000450 CLEANING ALLOWANC	2,400	0	2,400	624.00	175.00	1,601.00	33.3%
141507 000455 CLOTHING ALLOWANC	600	0	600	459.00	.00	141.00	76.5%
141507 000460 UNIFORMS	4,000	0	4,000	2,549.39	.00	1,450.61	63.7%
141507 001010 OFFICE SUPPLIES	2,500	0	2,500	2,299.25	.00	200.75	92.0%
141507 001300 MEALS	500	0	500	.00	.00	500.00	.0%
141507 001410 DUES/FEES/SUBSCRI	2,100	0	2,100	1,442.14	.00	657.86	68.7%
141507 001415 CREDIT CARD & BAN	600	0	600	488.99	.00	111.01	81.5%
141507 001430 TRAVEL	0	0	0	-104.00	.00	104.00	100.0%
141507 001610 APPLICANT TESTING	6,500	2,000	8,500	7,361.35	8.25	1,130.40	86.7%
141507 001880 COMMUNITY SERVICE	12,500	0	12,500	4,662.64	.00	7,837.36	37.3%
141507 001990 MISCELLANEOUS	1,500	0	1,500	247.43	.00	1,252.57	16.5%
141507 084725 BUILDING/GROUNDS M	109,145	-2,000	107,145	61,868.31	2,037.27	43,239.42	59.6%
TOTAL PD SUPPORT SERVICES	1,145,750	0	1,145,750	852,572.25	2,495.51	290,682.24	74.6%
TOTAL GENERAL FUND - OPERATING	9,247,670	-108,710	9,138,960	7,188,906.43	12,563.43	1,937,490.14	78.8%
TOTAL EXPENSES	9,247,670	-108,710	9,138,960	7,188,906.43	12,563.43	1,937,490.14	
GRAND TOTAL	9,247,670	-108,710	9,138,960	7,188,906.43	12,563.43	1,937,490.14	78.8%

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YEAR-TO-DATE BUDGET REPORT

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FOR 2019 99

0210 CONFISCATED ASSETS

210001 REVENUES

210001 351102 JUSTI FORFEIT JUST  
210001 351102 TREAS FORFEIT TREA  
210001 351103 STATE DRUG SEIZURE  
210001 361100 JUSTI INTEREST JUS  
210001 361100 STATE INTEREST EAR  
210001 361100 TREAS INTEREST TRE

TOTAL REVENUES

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	-20,000	0	-20,000	.00	.00	-20,000.00	0%
	-20,000	0	-20,000	.00	.00	-20,000.00	0%
	-60,000	0	-60,000	-15,221.47	.00	-44,778.53	25.4%
	-30	0	-30	.00	.00	-30.00	0%
	-600	0	-600	-729.41	.00	129.41	121.6%
	-30	0	-30	-168.34	.00	138.34	561.1%
	-100,660	0	-100,660	-16,119.22	.00	-84,540.78	16.0%

11/12/2019 08:35  
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The City of Dalton  
YEAR-TO-DATE BUDGET REPORT

P 2  
glytdbud

FOR 2019 99

210415 EXPENDITURES

210415 000070 STATE ADVERTISING  
210415 000120 STATE TRAINING EXP  
210415 000370 STATE COURT COSTS  
210415 001990 JUSTI MISCELLANEOU  
210415 001990 STATE MISCELLANEOU  
210415 001990 TREAS MISCELLANEOU  
210415 021910 STATE COMMUNICATIO  
210415 021910 TREAS COMMUNICATIO  
210415 039980 JUSTI CAPITAL OUTL  
210415 039980 STATE CAPITAL OUTL  
210415 039980 TREAS CAPITAL OUTL

TOTAL EXPENDITURES

TOTAL CONFISCATED ASSETS

TOTAL REVENUES  
TOTAL EXPENSES

GRAND TOTAL

ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2,000	0	2,000	0.00	0.00	2,000.00	0%
30,000	0	30,000	3,156.90	0.00	26,843.10	10.5%
12,500	0	12,500	2,715.45	0.00	9,784.55	21.7%
200	0	200	0.00	0.00	200.00	0%
6,150	0	6,150	4,764.00	0.00	1,386.00	77.5%
400	0	400	0.00	0.00	400.00	0%
26,380	0	26,380	14,982.48	0.00	11,397.52	56.8%
100	0	100	0.00	0.00	100.00	0%
1,700	0	1,700	0.00	0.00	1,700.00	0%
1,000	20,000	21,000	19,718.40	0.00	1,281.60	93.9%
2,300	0	2,300	0.00	0.00	2,300.00	0%
82,730	20,000	102,730	45,337.23	0.00	57,392.77	44.1%
-17,930	20,000	2,070	29,218.01	0.00	-27,148.01	1411.5%
-100,660	0	-100,660	-16,119.22	0.00	-84,540.78	
82,730	20,000	102,730	45,337.23	0.00	57,392.77	
-17,930	20,000	2,070	29,218.01	0.00	-27,148.01	1411.5%

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FOR 2019 99

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0370 CAPITAL ACQUISITION FUND							
370005 EXPENDITURES							
<u>370005 039990 420 CAPITAL OUTLAY</u>	0	300,875	300,875	36,020.00	264,852.00	3.00	100.0%
TOTAL EXPENDITURES	0	300,875	300,875	36,020.00	264,852.00	3.00	100.0%
TOTAL CAPITAL ACQUISITION FUND	0	300,875	300,875	36,020.00	264,852.00	3.00	100.0%
TOTAL EXPENSES	0	300,875	300,875	36,020.00	264,852.00	3.00	
GRAND TOTAL	0	300,875	300,875	36,020.00	264,852.00	3.00	100.0%

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**DALTON POLICE DEPARTMENT  
REVENUE ACCOUNT DEPOSITS  
YEAR-TO-DATE**

DATE	392100 392200 GAIN FROM SALES ON GOV DEALS	369037 COPIES/ CRIMINAL HIST.		369098 FALSE ALARM FEES	320505 DEFENSIVE DRIVING CLASS	MISCELLANEOUS ACCOUNT 369099:						334000	342101	PROPERTY DAMAGE	TOTAL DEPOSIT
		Records Unit	GEARS Reports			PARADE/ SOUND PERMITS	TAXI PERMITS	OPEN RECORDS	*	GRANT REIM. **	GRANT NAME				
CUM TOTALS	2,102.01	5,284.50	4,320.00	8,950.00	250.00	85.00	1,275.00	260.53	2,000.00	0.00	0.00	242.10	139,449.25	0.00	184,218.39
OCTOBER															
10/1/2019		30.00													30.00
10/2/2019		15.00													15.00
10/3/2019		30.00													30.00
10/7/2019		15.00				5.00									30.00
10/9/2019		25.00													20.00
10/11/2019		30.00													25.00
10/14/2019				100.00											30.00
10/15/2019		15.00	2,361.71												100.00
10/16/2019		45.00													2,376.71
10/17/2019		30.00		225.00											45.00
10/18/2019		45.00		100.00		5.00									255.00
10/21/2019		30.00	640.00	450.00			25.00								150.00
10/22/2019												(161.40)			1,120.00
10/25/2019		90.00													25.00
10/28/2019		60.00		100.00											(71.40)
10/29/2019		60.00													160.00
10/30/2019							25.00								60.00
OCTOBER	0.00	520.00	3,001.71	975.00	0.00	10.00	50.00	0.00	0.00	0.00	0.00	(161.40)	0.00	0.00	25.00
CUM TOTALS	2,102.01	6,454.50	7,831.71	11,075.00	250.00	100.00	1,400.00	260.53	2,000.00	0.00	0.00	80.70	139,449.25	0.00	4,395.31
2361.71 - Class Action Lawsuit settlement															
(161.40) - Refund for June & July payments received that should not have been processed.															
JUSTICE - Federal Forfeiture Funds:															
TREASURY - Federal Forfeiture Funds:															
State Drug Seizure Funds:															
GOV DEALS SALE OF ASSETS MISCELLANEOUS						GOV DEALS SALE OF ASSETS VEHICLES						NONE			

**STATE DRUG SEIZURES  
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2019 Starting Balance
1/31/2019		Interest Credit			122,073.56
2/4/2019	PO 21018091	Title Costs for Seized Honda Civic 18-003999	77.76		122,151.32
2/4/2019	PO 21018092	Verizon Cell Phones Nov 10 - Dec 09		18.00	122,133.32
2/4/2019	PO 21018093	DA's Office - Sanchez seizure court costs		1,484.21	120,649.11
2/4/2019	PO 21018094	Clerk's Office - Sancez seizure court costs		10.00	120,639.11
2/4/2019	PO 21018095	Verizon Cell Phones Dec 10 - Jan 09		82.00	120,557.11
2/4/2019	PO 21019001	DA's Office - Austin seizure court costs		1,398.05	119,159.06
2/4/2019	PO 21019002	Clerk's Office - Austin seizure court costs		46.00	119,113.06
2/4/2019	PO 21019003	DA's Office - McPherson seizure court costs		82.00	119,031.06
2/4/2019	PO 21019004	Clerk's Office - McPherson seizure court costs		100.00	118,931.06
2/28/2019	PO 21018024	DA's Office - Laplume Seizure Court Costs		82.00	118,849.06
2/28/2019	PO 21018025	Clerk's Office - Laplume Seizure Court Costs		81.50	118,767.56
2/28/2019		Interest Credit	68.58	82.00	118,685.56
3/29/2019		Interest Credit	70.76		118,754.14
4/19/2019	17-005790	Webb Seizure	1,648.00		118,824.90
4/19/2019	18-004242	Austin Seizure	460.00		120,472.90
4/19/2019	18-006817	Jacobo Seizure	949.00		120,932.90
4/26/2019	PO 21019005	Embassy Suites - (3) Lodging CALEA		990.90	121,881.90
4/26/2019	PO 2019006	Verizon - Jan 10 - Feb 9 Cell Phones		1,597.76	120,891.00
4/26/2019	PO 2019007	DA's Office - Webb Seizure Court Costs		164.80	119,293.24
4/26/2019	PO 2019008	Clerk's Office - Webb Seizure Court Costs		82.00	119,128.44
4/26/2019	PO 21019009	BB&T - CALEA Conference Registrations (3)		1,905.00	119,046.44
4/26/2019	PO 21019010	Verizon - Feb 10 - Mar 9 Cell Phones		1,481.16	117,141.44
4/26/2019	PO 21019011	GT Dist - (1) Glock 45 9MM		428.50	115,660.28
4/26/2019	PO 21019012	Whitfield Co. Tax Comm - Titles for 2 seized vehicles		36.00	115,231.78
4/26/2019	PO 21019013	Verizon - Mar 10 - Apr 9 Cell Phones		1,754.00	115,195.78
4/30/2019		Interest Credit	78.02		113,441.78
					113,519.80

**STATE DRUG SEIZURES  
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2019 Starting Balance
5/9/2019	18-007116	McPherson Seizure	899.00		114,418.80
5/9/2019	19-001657	Cisneros Seizure	4,640.47		119,059.27
5/9/2019	19-001657	D. Smith Seizure	164.00		119,223.27
5/9/2019	19-001657	Molina Seizure	2,796.00		122,019.27
5/30/2019	PO 21019014	Clerk's Office - Molina, Cisneros, Smith Seizure		82.00	121,937.27
5/30/2019	PO 21019015	DA's Office - Molina, Cisneros, Smith Seizure		772.55	121,164.72
5/30/2019	PO 21019016	Baker - CALEA Meal Reimbursement		78.00	121,086.72
5/30/2019	PO 21019017	Scott - CALEA Meal Reimbursement		78.00	121,008.72
5/30/2019	PO 21019018	Crossen - CALEA Meal Reimbursement		78.00	120,930.72
5/31/2019		Interest Credit	76.28		121,007.00
6/28/2019	PO 21019019	Verizon Cell Phones - Apr 10 - May 09		1,629.18	119,377.82
6/28/2019	PO 21019020	DA's Office - Herman Seizure		69.20	119,308.62
6/28/2019	PO 21019021	Clerk of Court - Herman Seizure		82.00	119,226.62
6/28/2019	PO 21019022	DA's Office - A Davis Seizure		122.20	119,104.42
6/28/2019	PO 21019023	Clerk of Court - A Davis Seizure		82.00	119,022.42
6/28/2019	PO 21019024	DA's Office - Seal Seizure		250.00	118,772.42
6/28/2019	PO 21019025	Clerk of Court - Seal Seizure		82.00	118,690.42
6/28/2019	PO 21019026	DA's Office - Hoover Seizure		180.10	118,510.32
6/28/2019	PO 21019027	Whitfield Tax Comm - Title for 2006 Red Ford F150		18.00	118,492.32
6/28/2019	PO 21019028	Clerk of Court - Hoover Seizure		82.00	118,410.32
6/28/2019	PO 21019029	BB&T - Parking for CALEA Conference		27.00	118,383.32
6/28/2019	PO 21019030	CALEA - Annual Fee		4,595.00	113,788.32
6/28/2019	PO 21019031	DA's Office - S Davis seizure court costs		50.00	113,738.32
6/28/2019	PO 21019032	Clerk's Office - S Davis seizure court costs		82.00	113,656.32
6/28/2019	PO 21019033	DA's Office - Washington seizure court costs		22.40	113,633.92
6/28/2019	PO 21019034	Clerk's Office - Washington seizure court costs		82.00	113,551.92
6/28/2019		Interest Credit	69.47		113,621.39
7/31/2019		Interest Credit	77.04		113,698.43

**STATE DRUG SEIZURES  
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2019 Starting Balance
8/7/2019	PO 21019035	Verizon Cell Phones - May 10 - Jun 09		1,667.49	112,030.94
8/7/2019	PO 21019036	Verizon Cell Phones - Jun 10 - Jul 09		1,714.88	110,316.06
8/23/2019	19-002201	Davis Seizure	1,172.00		111,488.06
8/23/2019	19-002335	Herman Seizure	692.00		112,180.06
8/23/2019	19-002564	Hoover Seizure	1,801.00		113,981.06
8/30/2019		Interest Credit	69.02		114,050.08
9/16/2019	PO 21019037	Verizon Cell Phones - Jul 10 - Aug 09		1,728.68	112,321.40
9/27/2019	PO 21019038	Verizon Cell Phones - Aug 10 - Sept 10		1,728.68	110,592.72
9/30/2019		Interest Credit	71.97		110,664.69
10/28/2019		Detective Edwards reimbursed personal data charges	252.64		110,917.33
10/31/2019		Interest Credit	70.51		110,987.84



**Federal Forfeitures Fund  
Treasury Funds**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2018 Starting Balance
					26,869.38
1/31/2019		Interest Credit	17.12		26,886.50
2/28/2019		Interest Credit	15.47		26,901.97
3/29/2019		Interest Credit	16.03		26,918.00
4/30/2019		Interest Credit	17.70		26,935.70
5/31/2019		Interest Credit	17.17		26,952.87
6/28/2019		Interest Credit	15.51		26,968.38
7/31/2019		Interest Credit	18.29		26,986.67
8/30/2019		Interest Credit	16.64		27,003.31
9/30/2019		Interest Credit	17.20		27,020.51

**Federal Forfeitures Fund  
Justice Funds**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2018 Starting Balance
					0.48
1/31/2019		Balance			0.48
2/28/2019		Balance			0.48
3/29/2019		Balance			0.48
4/30/2019		Balance			0.48
5/31/2019		Balance			0.48
6/28/2019		Balance			0.48
7/31/2019		Balance			0.48
8/30/2019		Balance			0.48
9/30/2019		Balance			0.48

# MEMORANDUM OF UNDERSTANDING

Between

Dalton Police Department, Dalton, GA

And

Georgia Northwestern Technical College Police Department, Calhoun, GA

11/26/2019

**Purpose:** To describe conditions and expectations upon which the below signed parties agree, concerning the transfer of, and conditional ownership for the listed Kenwood Portable Radios found in Exhibit A from the Dalton Police Department (Dalton PD) to the Georgia Northwestern Technical College Police Department (GNTC PD).

**Condition 1:** GNTC PD will be financially responsible for any needed repairs of the transferred radio equipment and will accept the transferred radio equipment “as-is”.

**Condition 2:** GNTC PD may only dispose of the transferred radio equipment by returning them to DPD to be destroyed.

**Condition 3:** GNTC PD will be financially responsible for any damages, costs or expenses (including attorney’s fees) the City of Dalton, its officials and employees may incur arising out of the use of the transferred radios by GNTC PD.

**Condition 4:** GNTC PD shall notify in writing Dalton PD of any loss or theft of the transferred radios.

**Agreement:** All conditions of this memorandum are agreed to and enacted upon the signature of the responsible party listed below for each involved entity.

X

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Cliff Cason  
Chief of Police, Dalton Police Department

X

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Chad Cardin  
Chief of Police, GNTC Police Department

Exhibit A  
Kenwood Portable Radios

Serial #

80501695	80501864	80501867	80501861
80501696	80501836	80501974	80502095
70700118	80501698	80501860	80502108
80501868	80501840	70700116	80501863
80501980	80501834	80501856	80501971
80501838	80502097	80501852	80201210
80502110	80502104	80501862	70700117
70700120	80501693	80501697	80501865
80502099	70700114	80501866	80501700
80502059	80501692	80502056	80502092
80501832			
80501839			
80502105			
80501869			
80502109			

# DALTON POLICE DEPARTMENT

		Effective Date <b>May 1, 1998</b>	Number <b>GO94-3.4</b>
Subject <b>Promotion</b>			
Reference		Revised <del>October 24, 2017</del> <b>November 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>October 24, 2019 November 2021</b>		No. Pages <b>4</b>

## I. Policy

It is the policy of the Dalton Police Department to develop and maintain an efficient, effective, and fair selection process that results in the promotion of individuals who best possess the skills, knowledge, and abilities necessary for an effective, respected law enforcement agency.

## II. Definitions

- A. *Adverse impact* - A substantially different rate of selection (generally less than 80 percent) that works to the disadvantage of members of a race, sex, or ethnic group; an unfavorable effect.
- B. *Candidates* - Persons seeking promotion who have met or will meet minimum qualifications as set forth in ~~the Career Development~~ directive GO92-3.2, **Career Development Program**, within 12 months of the issue date of the memorandum requesting applications for a promotion process, as verified by their Division Commander. Regardless of being permitted to participate in the assessment, no candidate ~~will~~ **shall** be promoted until he or she meets the minimum qualifications as outlined in directive GO92-3.2, **Career Development Program**.
- C. *Fairness* - Resulting in a minimum adverse impact.
- D. *Job description* - A description of what an employee does, for what purpose, on instructions from whom, when and where, and with what materials and equipment.
- E. *Job-related* - A procedure, test, or requirement, either predictive of job performance or indicative of the work behavior expected or necessary in the position.
- F. *Lateral entry* - A personnel practice that permits employs from within or outside the Agency to be promoted to a position and be exempted from all or part of the Agency's promotion process for that position.
- G. *Minimum adverse impact* - The use of selection components or procedures among all those available that reduce any unfavorable effect, to the greatest extent possible, consistent with validity.

### RESTRICTED LAW ENFORCEMENT DATA

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- H. *Probationary period* - A latter phase of the promotion process represented by some form of conditional promotion.
- I. *Skills, knowledge and abilities (SKA)* - Skills are the proficiency with which an individual performs. Knowledge is a body of information or understanding gained through learning, education, experience, or associations. Abilities are processes required to perform the various job responsibilities.

### III. Authority

- A. The authority and responsibility for administering the promotional process for the Dalton Police Department is vested in the Chief of Police. Promotions shall be made in accordance with the City of Dalton personnel policies and procedures.
- B. The Chief of Police ~~will~~ shall manage all aspects of the promotion process.
- C. The Chief of Police shall act as the Department's liaison with the City of Dalton Human Resources Director and coordinate those matters relating to the promotion process.
- ~~C.D.~~ The ~~Police~~ Department ~~will~~ shall retain authority and responsibility in the promotion process for the following:
  - 1. Coordinating assessment center exercises. This may include;
    - a. Written examinations
    - b. Oral presentations
    - c. Writing labs
  - 2. The evaluation of all testing and testing procedures
  - 3. Recommendation of selected candidates to the Public Safety Commission for promotion confirmation
  - 4. Records maintenance of all procedures. All records pertaining to promotional exams ~~will~~ shall be maintained by the Chief of Police.

### IV. Legal Requirements

- A. All components of the promotional~~al~~ process ~~will~~ shall be developed and maintained by the Chief of Police.
- B. The promotion process is an integral part of an agency's total selection process. The selection of candidates for promotion must meet the legal, professional, and administrative requirements for entry-level employees as outlined in written directive GO91-3.01, Selection.

#### RESTRICTED LAW ENFORCEMENT DATA

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V. **Administrative Procedures**

- A. The Chief of Police ~~will~~ shall notify all employees in writing when promotional opportunities become available. Supervisors ~~will~~ shall be periodically reminded of promotional opportunities at staff meetings and conferences, and supervisors ~~will~~ shall verbally remind employees at roll call sessions. The written notification ~~will~~ shall include:
1. Availability of the job description for the position(s) available
  2. Reference to candidacy requirements
  3. A deadline for candidates to reply
- B. Each candidate, as defined in Section II. B. of this directive, interested in entering the promotion process, ~~will~~ shall submit a memorandum, before the deadline, to the Chief of Police indicating ~~their~~ his / her qualifications for the position. Each candidate ~~will~~ shall request a letter of recommendation from a Division Commander as to the candidate's performance and potential for promotion.
- C. A one-year probationary period is required for all employees selected in the promotion process. Employees who have been promoted ~~will~~ shall be closely observed and frequently rated on their performance. Unsatisfactory performance ~~will~~ shall immediately be reported to the probationary employee.
- ~~The Chief of Police will interview each candidate prior to appointment to probationary status.~~
- D. Employees ~~will be~~ are entitled to file, in writing, a request for review of any part of the promotion process. This request ~~will~~ shall be filed through the chain of command to the Chief of Police. The Chief of Police ~~will~~ shall review the process or part of the process being contested. Any decision made by the Chief of Police concerning the review may be appealed, in writing, to the Public Safety Commission through the chain of command.
- E. If an employee is not selected during the promotion~~al~~ process and the eligibility list has expired, the employee may reapply for the next posted promotion~~al~~ assessment if ~~they~~ he or she meets the qualifications as set forth in policy GO92-3.2, Career Development Program.

VI. **Assessment Center**

- A. The ~~Police~~ Department ~~will~~ shall utilize assessment center exercises in the promotion process for all positions below the rank of captain.
- B. The assessment center tests are intended to measure dimensions, attributes, characteristics, qualities, skills, abilities, and knowledge, as specified in the written job description for the position being tested.
- C. Assessment center exercises may utilize a variety of techniques to evaluate the dimensions and attributes. These techniques may include role-playing, simulation

**RESTRICTED LAW ENFORCEMENT DATA**

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exercises, group activities, and other techniques. ~~for the completion of~~ These pre-tested exercises ~~that shall~~ have been found to be reliable, objective, ~~job-related~~, and ~~able to~~ provide relevant information, ~~as well as being job-related~~.

VII. **Selection of Candidates**

- A. After completion of the assessment center, a representative from the company completing the assessment shall provide the Chief of Police with an eligibility list of candidates. Each candidate shall be ranked in one of the following categories based on ~~their~~ his / her performance in the assessment:
  - 1. Highly Qualified
  - 2. Qualified
  - 3. Not recommended
- B. The eligibility list shall remain valid for two (2) years from the date posted on the eligibility list.
- C. When selecting a candidate for promotion, the Chief of Police shall select a candidate from the Highly Qualified or Qualified category based on his / her discretion of Departmental needs at the time of the promotion.

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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# DALTON POLICE DEPARTMENT

		Effective Date <b>May 1, 1998</b>	Number <b>GO91-2.18</b>
Subject <b>Agency Jurisdiction</b>			
Reference		Revised <b>November <del>28, 2017</del> 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>November <del>28, 2019</del> 2021</b>		No. Pages <b>2</b>

## I. Policy

It is the policy of the Dalton Police Department to clearly define its jurisdictional boundaries and to maintain an official map and street guide.

## II. Geographical Boundaries

An official map of the city limits of Dalton, Georgia is maintained by the **Dalton Public Works** Department. ~~GIS analyst.~~

## III. Official Street Guide

The Whitfield County 911 Center ~~will~~ **shall** maintain an official street guide of all streets, roads, avenues, etc. within ~~it's~~ **the Department's** jurisdictional boundaries and keep the official street guide up-to-date as changes in jurisdictional boundaries occur.

## IV. Jurisdiction and Interagency Cooperation

- A. The ~~Dalton Police~~ Department has exclusive jurisdiction within the corporate city limits of the City of Dalton as incorporated by the city charter. The ~~Police~~ Department ~~will~~ **shall** enforce all local ordinances, Georgia state laws, and applicable federal laws.
- B. The following agencies have concurrent jurisdiction with the ~~Dalton Police~~ Department within the corporate limits of the City of Dalton:
  1. Georgia State Patrol (OCGA 35-2-32)
  2. Georgia Bureau of Investigation (OCGA 35-3-4)
  3. Whitfield County Sheriff's ~~Department~~ **Office** (OCGA 36-8-5)
  4. **Motor Carrier Compliance Division (OCGA 35-2-101)**
- C. ~~The following agency~~ **Dalton State College's Department of Public Safety** has limited jurisdiction within the city limits **of Dalton**.

### RESTRICTED LAW ENFORCEMENT DATA

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~~1. Dalton State College Department of Public Safety~~

- D. Each of the agencies described **above** are autonomous and operate within the ~~Dalton Police~~ Department's jurisdiction. Any one of these agencies may at times request assistance from the ~~Dalton Police~~ Department, and **any** assistance ~~provided will~~ **shall** be rendered in compliance with Departmental procedures. Nothing shall prohibit these agencies from taking action on situations that occur within the city and in their presence. The ~~Dalton Police~~ Department may request assistance from the above agencies when the need arises.
- E. When responding at the request of another ~~police~~ **law enforcement** agency, or whenever an emergency ~~police~~ **law enforcement** situation becomes evident in adjacent or concurrent jurisdictions, it shall be the responsibility of the Watch Commander or Unit Supervisor to authorize and limit the extent of the ~~Department's~~ response.

V. **State and Federal Agencies**

- A. Members of the ~~Police~~ Department shall provide or receive assistance in cooperation with all state ~~or~~ **and** federal law enforcement agencies. All members of the ~~Police~~ Department shall extend professional courtesy and assistance to all federal, state, ~~or~~ **and** local law enforcement agencies.
- B. The Chief of Police or his / her designee may request the assistance of one or more federal **and / or state** law enforcement agencies, **if needed**.
- C. Assistance from the National Guard shall be requested by the Chief of Police through the Mayor and Council of the City of Dalton to the Governor of the State of Georgia.

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

\_\_\_\_\_  
**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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# DALTON POLICE DEPARTMENT

		Effective Date <b>December 1, 1998</b>	Number <b>GO98-3.15</b>
Subject <b>Workers' Compensation</b>			
Reference		Revised <b>November <del>28, 2017</del> 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>November <del>28, 2019</del> 2021</b>		No. Pages <b>7</b>

## I. Policy

It is the policy of the City of Dalton to provide workers' compensation to those who are injured on the job.

## II. Procedure

### A. Employee Responsibilities

1. The employee shall report all injuries to a Supervisor immediately, regardless of whether or not medical attention is needed.
2. ~~The~~ An injured employee in need of medical treatment ~~should~~ shall report to one of the physicians listed on the City of Dalton's panel of physicians. ~~This~~ The panel of physicians is posted on several bulletin boards located throughout the Police Services Center. If immediate medical attention is needed, and the offices of the physicians listed on the City of Dalton panel are closed, the employee ~~should~~ shall go to the emergency room at Hamilton Medical Center.
3. The employee may be required to submit to a drug screen pursuant to policy GO97-3.8, Drug Free Workplace Policy and Procedure on Substance Abuse, Contraband Articles, and Employee Assistance; III, I, 5.

### B. Supervisor Responsibilities

1. Determine if medical attention is needed and direct the employee to one of the physicians listed on the panel.
2. When applicable, advise the employee to submit to a drug screen pursuant to policy GO97-3.8, Drug Free Workplace Policy and Procedure on Substance Abuse, Contraband Articles, and Employee Assistance; III, I, 5.
3. ~~Complete~~ Start the workers' compensation form WC-1, Employer's First Report of Injury or Occupational Disease, regardless of whether or not medical attention is needed or received (Appendix A).

#### RESTRICTED LAW ENFORCEMENT DATA

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4. The following ~~areas~~ sections of form WC-1 shall ~~must~~ be initially completed by a Supervisor: ~~at a minimum:~~
- a. Employee's name (last, first, and middle initial)
  - b. Date of injury
  - c. County of injury
  - d. On employer's premises? (yes or no)
  - e. Time of injury
  - f. First date employer made aware
  - g. First date employee failed to work a full day
  - h. How did the injury or illness / abnormal health condition occur?  
Include address or location, if applicable.
  - i. Describe the injury or illness in detail.
  - j. Include the source of the injury and indicate the part of body affected.
  - k. Treating physician (name and address)
  - l. Level of initial treatment given
    - 1) ~~None,~~
    - 2) ~~Minor: By Employer,~~
    - 3) ~~Minor: Clinical/Hospital,~~
    - 4) ~~Emergency Room, or~~
    - 5) ~~Hospitalized > 24 hrs.~~
  - m. Hospital (name and address)
- 4.5. Contact the Chief of Police's administrative assistant by leaving a voice mail or an email to advise that an injury has occurred and that the WC-1 has been ~~completed~~ started and is being forwarded.
- 5.6. Forward the ~~completed~~ WC-1 to the Chief of Police's administrative assistant immediately.
- 6.7. Follow up with the employee.
- a. Find out medical status
  - b. Offer to help
  - c. Report any change of status to the Chief of Police's administrative ~~secretary~~ assistant

**RESTRICTED LAW ENFORCEMENT DATA**

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C. Chief of Police's Administrative ~~Secretary~~ Assistant's Responsibility

1. Complete the remainder of the WC-1 and any additional forms.
2. Forward the completed WC-1 to the workers' compensation insurance carrier.
3. Monitor any expenses associated with the claim and report any inconsistencies to the Chief of Police, Human Resources Director, and Divisional Commander of employee.

D. Return to Duty Procedure

Employees returning to work following a serious health condition or work-related injury shall have the Human Resources FMLA Return to Work Medical Evaluation form completed by their physician (Appendix B). Sworn employees ~~will~~ shall also be required to have the attending physician complete the physical readiness assessment Medical Release Form (Appendix C). The applicable form(s) must be submitted to the employee's Division Commander prior to the employee's return to duty.

~~The following areas must be completed at a minimum:~~

- ~~1. Employee name~~
- ~~2. Date the employee is cleared to return to work~~
- ~~3. Restrictions if any~~
- ~~4. Contradictions / No Contradictions Portion of the form~~
- ~~5. Physicians signature~~

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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## Appendix A

### WC-1 EMPLOYER'S FIRST REPORT OF INJURY OR OCCUPATIONAL DISEASE

## GEORGIA STATE BOARD OF WORKERS' COMPENSATION

### EMPLOYER'S FIRST REPORT OF INJURY OR OCCUPATIONAL DISEASE

NOTE: FAILURE TO SUBMIT THIS REPORT TO INSURER IMMEDIATELY MAY RESULT IN PENALTY. MUST BE TYPED OR PRINTED IN BLACK INK.

Board Claim No.		Employee Last Name		Employee First Name		M.I.	SSN or Board Tracking #	Date of Injury
<b>A. IDENTIFYING INFORMATION</b>								
<b>EMPLOYEE</b>		<input type="checkbox"/> Male <input type="checkbox"/> Female	Birthdate	Phone Number		Employee E-mail		
Address				City		State	Zip Code	
<b>EMPLOYER</b>		Name		NAICS Code		Nature of Business (Trade, Transport, Mfg., etc.)		
Address				Phone Number		Employer FEIN		
City		State	Zip Code	Employer E-mail				
<b>INSURER / SELF-INSURER</b>		Name		Insurer/Self-Insurer FEIN		Insurer/ Self-Insurer File #		
<b>CLAIMS OFFICE</b>		Name		Claims Office FEIN #		Claims Office Phone		Claims Office E-mail
		COLLINS & COMPANY		62-0882150		706-277-1197		mharvey@collinsandco.com
SSWC ID# (five digit no.)		Address		City		State	Zip Code	
21355		P.O. Box 6429		Dalton		GA	30722	
<b>EMPLOYMENT/WAGE</b>		Date Hired by Employer	Job Classified Code No.	Number of Days Worked Per Week		Wage rate at time of Injury or Disease:		
						<input type="checkbox"/> per Hour <input type="checkbox"/> per Day <input type="checkbox"/> per Week <input type="checkbox"/> per Month		
Insurer Type Code			List Normally Scheduled Days Off					
<input type="checkbox"/> I - Insurer <input checked="" type="checkbox"/> S - Self-Insurer <input type="checkbox"/> G - Group Fund								
<b>INJURY/ILLNESS &amp; MEDICAL</b>		Time of Injury		County of Injury		Date Employer had knowledge of Injury		Enter First Date Employee Failed to Work a Full Day
		<input type="checkbox"/> am <input type="checkbox"/> pm		WHITFIELD				
Did Employee Receive Full Pay on Date of Injury?		Did Injury/Illness Occur on Employer's premises?		Type of Injury/Illness		Body Part Affected		
<input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No						
How Injury or Illness / Abnormal Health Condition Occurred								
Treating Physician (Name and Address)			Initial Treatment Given:		Hospital / Treating Facility (Name and Address)		If Returned to Work, Give Date:	
			<input type="checkbox"/> None <input type="checkbox"/> Minor: By Employer <input type="checkbox"/> Minor: Clinical/Hospital <input type="checkbox"/> Emergency Room <input type="checkbox"/> Hospitalized > 24hrs				Returned at what wage per Week	
							If Fatal, Enter Complete Date of Death	
Report Prepared By (Print or Type)						Telephone Number		Date of Report
<b>B. INCOME BENEFITS</b> Form WC-6 must be filed if weekly benefit is less than maximum								
Previously Medical Only		Average Weekly Wage: \$		Weekly benefit: \$		Date of disability:		
<input type="checkbox"/> Yes <input type="checkbox"/> No								
Date of first Payment:		Compensation paid: \$		or Date salary paid:		Penalty paid: \$		
BENEFITS ARE PAYABLE FROM _____ FOR:								
<input type="checkbox"/> Temporary total disability <input type="checkbox"/> Temporary partial disability <input type="checkbox"/> Permanent partial disability of _____ % to _____ for _____ weeks.								
UNTIL _____ WHEN THE EMPLOYEE ACTUALLY RETURNED TO WORK WITHOUT RESTRICTIONS. ALL OTHER SUSPENSIONS REQUIRE THE FILING OF FORM WC-2 WITH THE STATE BOARD OF WORKERS' COMPENSATION AND THE EMPLOYEE.								
<b>C. NOTICE TO CONTROVERT PAYMENT OF COMPENSATION</b>								
Benefits will not be paid because:								
<b>D. MEDICAL ONLY</b> <input type="checkbox"/> No disability paid or controverted								
(Insurer / Self-Insurer: Type or Print Name of Person Filing Form)				Signature		Date		
Makeva Harvey								
Phone and Ext.				E-mail				
(578) 302-6815				mharvey@collinsandco.com				

IF YOU HAVE QUESTIONS PLEASE CONTACT THE STATE BOARD OF WORKERS' COMPENSATION AT 404-656-3816 OR 1-800-533-0682 OR VISIT <http://www.sbwg.georgia.gov> WILLFULLY MAKING A FALSE STATEMENT FOR THE PURPOSE OF OBTAINING OR DENYING BENEFITS IS A CRIME SUBJECT TO PENALTIES OF UP TO \$10,000.00 PER VIOLATION (O.C.G.A. 134-4-12 AND 134-4-19).

WC-1

REVISION . 07/2011

1

1 OF 2

EMPLOYER'S FIRST REPORT OF INJURY  
OR OCCUPATIONAL DISEASE

#### RESTRICTED LAW ENFORCEMENT DATA

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**WC-1 EMPLOYER'S FIRST REPORT OF INJURY OR OCCUPATIONAL DISEASE**

**GEORGIA STATE BOARD OF WORKERS' COMPENSATION**

**NOTICE TO EMPLOYER**

1. Provide prompt medical attention; allow the employee to select a physician from your posted panel, and explain the panel to the employee.
2. Complete Section A of this form immediately upon your knowledge of an injury and send the WC-1 to your insurance company or self-insurer claims office. **FAILURE TO DO SO MAY RESULT IN A PENALTY.** Do not send this form to the State Board of Workers' Compensation.
3. If you need additional help, call your insurance company or self-insurer claims office.
4. Report serious injuries immediately by telephone to your insurer's claims department, then file this form with your insurance company or self-insurer claims office.

**NOTICE TO INSURER / SELF-INSURER**

1. Complete Section B, C, or D.  
This form must be filed with the State Board of Workers' Compensation. A copy of both sides of this form must be sent to the claimant(s) and all counsel of record. Form W-6 must be filed if weekly benefits are less than the maximum.

**NOTICE TO EMPLOYEE**

1. This form is provided for your information only.

If Section B is completed, you will receive income benefits on a weekly basis and the employer will pay medical expenses from approved doctors. If you do not receive payment of benefits, or medical bills are not paid, call your employer or your employer's insurance company or self-insurer claims office.

If Section C is completed, your claim of injury has been denied by the employer/insurer. If you disagree with this denial, you must file a form WC-14, Notice of Claim, within one year of the accident with the **State Board of Workers' Compensation, 270 Peachtree Street N.W., Atlanta, Georgia 30303-1299.**

For Information or Assistance, contact:

STATE BOARD OF WORKERS' COMPENSATION

Toll Free Telephone: 1-800-533-0682

In Atlanta: (404) 656-3818

<http://www.sbwcc.georgia.gov>

IF YOU HAVE QUESTIONS PLEASE CONTACT THE STATE BOARD OF WORKERS' COMPENSATION AT 404-656-3818 OR 1-800-533-0682 OR VISIT <http://www.sbwcc.georgia.gov> WILLFULLY MAKING  
A FALSE STATEMENT FOR THE PURPOSE OF OBTAINING OR DENYING BENEFITS IS A CRIME SUBJECT TO PENALTIES OF UP TO \$10,000.00 PER VIOLATION (O.C.G.A. 134-9-19 AND 134-9-19).

WC-1

REVISION . 07/2011

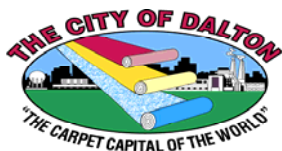
**1**  
2 OF 2

**EMPLOYER'S FIRST REPORT OF INJURY  
OR OCCUPATIONAL DISEASE**

**RESTRICTED LAW ENFORCEMENT DATA**

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## Appendix B



### Human Resources FMLA Return to Work Medical Evaluation

Date \_\_\_\_\_

Dear: \_\_\_\_\_

This letter is in reference to \_\_\_\_\_  
our employee and your patient. We are investigating the eligibility of this employee to return to work following a  
“serious health condition, which made the employee unable to perform the functions of such employee’s position”.

A “serious health condition” when utilized as a basis for family leave, means an illness , injury, impairment, or  
physical or mental condition involving either inpatient care in a hospital, hospice, or residential health care facility, or  
continuing treatment by a health care provider.

The essential functions of this employee’s job are as follows. Please indicate in your opinion if he/she will be able, or  
not, to perform these functions, and any restrictions you recommend, as of the expected return to work date of  
\_\_\_\_\_.

To be completed by <b>supervisor</b>	To be completed by <b>health care provider</b>	
<b>JOB TASK/RESPONSIBILITY</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>RESTRICTIONS</b>
<b>JOB TASK/RESPONSIBILITY</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>RESTRICTIONS</b>
<b>JOB TASK/RESPONSIBILITY</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>RESTRICTIONS</b>

Thank you for your help in this process. Should you have any questions regarding this request, please contact me  
directly.

\_\_\_\_\_  
Supervisor Name Title Phone

In your opinion, when will he/she be able to return  
to work and resume his/her normal duties? \_\_\_\_\_

Name of health care provider \_\_\_\_\_ Phone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Patient /employee signature authorizing release of information \_\_\_\_\_

Please return this completed form to the  
patient , in person or to the following address: \_\_\_\_\_

Patient name

Patient address

#### RESTRICTED LAW ENFORCEMENT DATA

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written approval of the Chief of Police.



## Appendix C

### MEDICAL RELEASE FORM

Individual's Name \_\_\_\_\_

Dalton Police Officers are required to perform a variety of essential physically demanding tasks, including the following:

- Walking for extended periods
- Short sprints
- Long pursuits lasting over 2 minutes
- Running up and down stairs
- Pushing heavy objects
- Jumping over and around obstacles
- Lifting and carrying heavy objects, sometimes up and down stairs
- Using hands and feet in use of force situations
- Using force in short and long term (greater than 2 minutes) efforts
- Bending and reaching
- Dragging people and objects

To measure an individual's capability to perform these critical tasks, all applicants and incumbents must undergo a physical readiness assessment consisting of the following items:

1. 1.5 mile run to measure aerobic power
2. 300 meter run to measure anaerobic power
3. Maximum push-ups to measure upper body muscular endurance
4. 1 repetition maximum bench press to measure upper body strength
5. Maximum sit-ups test to measure trunk muscular endurance
6. Vertical jump test to measure the explosive power of the lower extremities

Your professional opinion is requested as to whether the individual can safely participate in physical fitness testing and exercise training.

PLEASE CHECK ONE:

\_\_\_\_\_ There are **no contraindications** to the individual either 1) being capable of performing the essential physical tasks and 2) being capable of undergoing the physical readiness assessment items.

\_\_\_\_\_ There are contraindications and it is not recommended that the individual participates in the physical readiness assessment or exercise training at this time.

Physician's signature \_\_\_\_\_

Date: \_\_\_\_\_

TRA MRF 092419

#### RESTRICTED LAW ENFORCEMENT DATA

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To: Public Safety Commission  
 From: Chief Cliff Cason  
 Date: November 26, 2019  
 Subject: Written Directive Review

<u>Number</u>	<u>Page</u>	<u>Title/Changes</u>
<b>2.18</b>		<b><u>Agency Jurisdiction</u></b>
	1	Revision and Re-evaluation dates were changed Section II – Wording changed Section III – Wording changed Section IV (A) – Wording removed, wording changed (B) – Wording removed (B) (3) – Word changed (B) (4) – New (C) – Wording changed, wording added
	2	(C) (1) – Removed (D) – Wording added, removed, and changed (E) – New lettering, wording changed, wording added Section V (A) – Wording removed, wording changed (B) – Wording added
<b>3.2</b>		<b><u>Career Development Program</u></b>
	1	Revision and Re-evaluation dates were changed Section I – Wording added, removed, and changed Section II (B) – Wording added, word removed Section III (A) – Wording removed (B) – Re-lettered, Wording added, removed, and changed
	2	(B) (1), (2) - Renumbered (B) (3) – Renumbered, word removed (B) (4) – Renumbered (C) – Re-lettered, wording changed, wording removed (D) – New lettering, wording added, removed, and changed
		Section IV (A) – Wording changed, word added (B) – Wording changed, wording removed
		Section V (A), (B) – Wording changed, wording removed (C) – Word changed (D) – Word removed
	3	(F) – Wording added, removed, and changed Section VI (A) – Word removed (B) – Word added, word changed (C) (1) – Wording changed (D) (1) – Wording changed

- 4 (D) (4) – Removed  
(E) (1) – Wording added  
(F) (1) – Wording changed  
(G) (4), (5) – Wording changed  
(H) (2), (4), (5) – Wording changed
- 5 (I) (2) – Word changed, wording added  
(L) – Number removed  
(L) (3) – Word changed  
(L) (4) – Word removed, wording added  
(M) – Section removed
- 6 (N) – Section removed  
(O) – Re-lettered to M  
(O) (1) – Wording added, wording removed  
(O) (2) – Wording added  
(O) (3) – Wording removed, wording added  
(O) (4) – Wording changed, wording added  
(O) (5) – New  
(O) (6), (7) – Renumbered  
(P) – Removed
- 7 (Q), (R), (S) – Removed  
Section VII (A) – Wording removed, wording added  
(B) – Wording removed
- 8 (B) (4) – Word removed  
(C) – Wording removed, wording changed  
(C) (2) – Word removed  
Section VIII (A) – Wording added, removed, and changed  
(B) – Wording removed, wording added  
(C) – Wording added, removed, and changed  
(D) – Section changed
- 9 Appendix A – Names of classes and hours updated
- 10 Appendix B – Word changed

### 3.4

#### **Promotion**

- 1 Revision and Re-evaluation dates were changed  
Section II (B) – Restructured, word changed, wording added
- 2 Section III (B) – Word changed  
(C) – Lettered as a new section  
(D) – Re-lettered, word removed, word changed  
(D) (4) – Wording changed  
Section IV (A) – Wording changed
- 3 Section V (A), (B) – Wording changed  
(C) – Wording changed, sentence removed  
(D) – Wording changed  
(E) – Wording changed, word added  
Section VI (A) – Word removed, word changed  
(C) – Wording added, removed, and changed
- 4 Section VII (A) – Word changed

**3.15****Workers' Compensation**

- 1 Revision and Re-evaluation dates were changed  
Section II (A) (1) – Word added  
(A) (2) – Wording added, wording changed  
(A) (3) – Word added  
(B) (1), (2) – Wording added  
(B) (3) – Wording added, word changed
- 2 (B) (4) – Numbered as a new section wording changed, wording removed  
(B) (4) (a), (f) – Word added  
(B) (4) (l) – Wording added, subsections 1-5 were removed  
(B) (5) – Renumbered, wording added, word changed  
(B) (6) – Renumbered, word removed  
(B) (7) – Renumbered  
(B) (7) (c) – Wording added, word changed
- 3 (C) – Wording added, word changed  
(C) (1-3) – Wording added  
(D) – Word changed, sentence and subsections 1-5 were removed

**4.17****Ride-Along Program – General**

- 1 Revision and Re-evaluation dates were changed  
Section I – Reworded  
Section II (A) – Reworded, wording changed, wording added  
(B), (C) – Wording changed, wording added  
(D) – Wording changed
- 2 (F), (H) – Wording changed  
(I) – Reworded, wording added  
(J) – Wording added, removed, and changed  
(K), (L), (M) – New sections
- 3-7 Appendix A – New

**4.22****Police Escorts**

- 1 Revision and Re-Evaluation dates were changed  
Section II (A) (1) – Wording changed  
(A) (2) – Word changed, wording added  
(B) (1) – Wording added, removed, and changed
- 2 (B) (2) – Wording added, removed, and changed  
(C) (2), (3) – Word changed  
(D) – Wording added  
(E) (1), (2) – Wording changed  
(F) – Reworded, word changed  
(F) (1) – Wording changed  
(F) (1) (a), (b) – Wording added  
(F) (2) – Wording changed, wording added
- 3 (F) (3) (b) – Wording changed, wording added

- (F) (4) – Renumbered, wording changed, wording added
- (F) (5) – Renumbered, wording changed
- (F) (6) – Renumbered, wording removed, wording added
- (F) (7) – Renumbered, wording changed
- (G) – Wording changed, wording removed
- (G) (1), (2), (3) – Word removed

## 5.1

### **Use of Force**

- 1 Revision and Re-evaluation dates were changed  
Section I – Wording added  
Section II (A) – Word changed  
(B) – Wording added, word changed  
(C) – Wording changed
- 2 Section III (F) – Word added  
Section IV (A) (1) – Word changed  
(C) – Wording changed, wording removed  
(C) (2) – Wording added  
(D) – Wording removed  
(D) (1) – Wording changed  
(D) (3) – Wording removed, wording changed
- 3 Section V (A) – Word changed  
(C), (D) – Word changed  
(E) – Wording removed  
(E) (1), (2), (4) – Word removed  
(E) (3), (5) – Word added, word removed  
Section VI (A) – Lettered as a new section, word changed  
(B) – Lettered as a new section, wording added, removed, and changed  
(C) – New
- 4 Section VII (A) (1), (2) – Wording added  
(A) (4) – Word removed, wording added  
(B) – Reworded, wording added, removed, and changed  
(B) (4) – Wording changed  
(C) – Wording added, removed, and changed
- 5 (D) – Lettered as a new section, wording added  
(E), (F) – Lettered as a new section, wording added, removed, and changed  
(G) – Re-lettered, word changed  
Section VIII (A) (1) (a) – Reworded  
(A) (1) (d) – Reworded, word removed  
(A) (1) (e) – Word removed, wording added  
(A) (2) – Word removed

- 6
  - (B) (1) – Wording added, removed, and changed
  - (B) (3) – Word removed, wording added
  - (B) (4) – Word changed
  - (B) (6) – Wording changed
  - (C) (1) – Word changed
- 7
  - (C) (2), (3), (4) – Wording added
  - (C) (6), (7), (9) – Wording added
  - (D) (1) – Numbered as a new section, wording added, wording changed
  - (D) (2) – Numbered as a new section, subsections re-lettered
  - (E) (1) – Wording added, wording changed
- 8
  - (E) (2) – Wording changed
  - (E) (3) – New section
  - (E) (4) – Renumbered, wording changed, wording removed
  - (E) (5) – Renumbered, word changed
  - (F) – Wording added, removed, and changed
  - (G) (1) – Wording changed
- 9
  - (G) (2) – Wording changed
  - (G) (4) (a) – Word removed
  - (G) (5) – Reworded, wording changed
- Section IX – Word added, word changed
- Section X – Reworded, word removed
- (A), (D) – Word removed

## 6.8

- 1
  - Emergency Evacuations**
  - Revision and Re-evaluation dates were changed
  - Section I – Word changed
  - Section II (A) – Word removed, acronym added
  - (B) – Word added
  - (C) – Wording removed
  - Section III (A) – Wording added, removed, and changed
  - (B) Lettered as a new section, wording added, removed, and changed
- 2
  - (C) – Re-lettered, restructured by removing subsections, wording changed
  - (D) – Re-lettered
  - (D) (1) (e) – Wording added
  - (D) (1) (g) – Word removed
- 3
  - (D) (1) (h) – Wording added, wording changed
  - (D) (1) (j) – Word changed
  - (D) (1) (k) – Wording added, wording changed
  - (D) (1) (l) – Wording removed
  - (D) (1) (n) – Wording changed

- (D) (2) – Wording changed in title
- (D) (2) (a) – Wording added
- (D) (3) (a) – Word added
- 4 (D) (4) – Wording changed in title
- (E) – Re-lettered, word changed
- (F) – Re-lettered, word changed, sentence removed
- (G) – Re-lettered, word changed
- (H) – Re-lettered, wording added, removed, and changed
- 5 Section IV (A) – Wording added, removed, and changed
- (C) – Wording added, removed, and changed

## 7.22

- Rapid ID Digital Fingerprint Device**
- 1 Revision and Re-evaluation dates were changed
- Section I – Word removed
- Section IV (A) (1) – Wording changed
- (A) (2) – Word changed
- (A) (2) (c) – Wording changed
- 2 (C) (3) – Word added
- (C) (4) – Wording added, wording removed
- (C) (4) (a), (b) – Wording added
- (C) (5) – Wording changed
- 3 (C) (7) – Wording changed
- (D) – Wording added

# DALTON POLICE DEPARTMENT

		Effective Date <b>May 1, 1998</b>	Number <b>GO92-3.2</b>
Subject <b>Career Development Program</b>			
Reference		Revised <b>September 26, 2017 November 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>September 26, 2019 November 2021</b>		No. Pages <b>10</b>

## I. Policy

It is the policy of the Dalton Police Department to improve the skills, ~~the~~ knowledge, and abilities of all personnel within the Agency; therefore, it is the policy of the Dalton Police Department to provide, to the degree possible, counseling, training, and educational opportunities. The Department ~~will~~ **shall** provide professional development opportunities and assistance to members ~~in that are~~ choosing, preparing **for**, entering, and progressing in Agency job assignments and job specialties, as well as individual professional growth opportunities that will promote effective job performance, ~~and the~~ **enhance** overall personal job satisfaction, **and to** benefit both the Agency and the employee.

## II. Definitions

- A. *Civilian Employee* – Any employee who is not a certified police officer with powers of arrest.
- B. *Administrative Specialist* – Includes Records Technicians, **Property and Evidence Technicians**, Secretarial Administrative Assistant positions, ~~the~~ Purchasing Agent, and the Accreditation Manager ~~position~~.

## III. Procedures

- A. ~~Career Development Program Overview:~~ This Department bases its Career Development Program on career counseling, training, and educational opportunities.
- ~~4.B.~~ Career counseling provides guidance ~~to~~ **for** employees **that are** choosing ~~to~~ and preparing ~~for to~~ **advancement within** the organization **and or** progressing in their **current** job assignments. ~~and~~ **Career counseling also** serves to identify the following:
  - ~~a.1.~~ The skills, knowledge, and abilities of each employee in relation to present and future job assignments
  - ~~b.2.~~ Preparation for the job assignment prerequisite and completion of requirements prior to any new job assignment or promotion

### RESTRICTED LAW ENFORCEMENT DATA

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- ~~e.3.~~ Training ~~requirements~~ needed to meet the prerequisite job requirements and to fulfill the employee's and the Department's skill, knowledge, and ability needs
- ~~d.4.~~ The provision of advanced-level instruction for specialized assignments to enhance the employee's overall potential for upward mobility and job satisfaction
- ~~2.C.~~ In addition to career counseling and training, the Department ~~will~~ shall encourage and favorably consider an employee's efforts to continue his / her formal education by providing assistance with ~~tuition and~~ adjusting work schedules and related responsibilities, ~~to what degree~~ when possible.
- D. Employees who receive a broad general education have a better opportunity to understand the community and society in which law enforcement operates, to communicate more effectively with citizens, ~~are better equipped~~ to employ new ideas and concepts in ~~their~~ job assignments, and to ~~effectively~~ successfully achieve ~~the personal and Department~~ goals ~~of the Department and personal goals.~~

#### IV. Organization

- A. ~~The Dalton Police~~ All Department Supervisors, Managers, and executive staff ~~members~~ shall be the appointed career counselors for their subordinate personnel and shall receive training on conducting career counseling activities.
- B. The Training ~~Coordinator and Professional Standards Unit~~, along with career counselors, shall coordinate the efforts of ~~the all~~ employees ~~along with career counselors~~ to see that every training and prerequisite requirement is obtainable for ~~the employee's~~ long-term personal goals.

#### V. Career Development Program

- A. ~~The~~ Career development options shall be clearly defined and be evident to ~~all the~~ employees from ~~his / her~~ the first day of employment with the ~~Dalton Police~~ Department.
- B. ~~The~~ Employees shall, both early ~~on~~ and later on in ~~his / her~~ their careers, know what prerequisite requirements are needed to achieve personal goals and objectives, to increase skills, knowledge, and ability, to obtain ~~the~~ desired job satisfaction ~~he / she desires~~, and to obtain ~~the~~ job assignments and / or promotions ~~he / she seeks~~.
- C. Self-development is not mandatory, but this Department ~~will~~ shall provide equal opportunities for self-development to all employees who seek and strive to advance in their professional careers.
- D. All employees are eligible for advancement if they meet the prerequisite requirements prior to the advancement, ~~and~~ have no disciplinary action within the past twenty-four (24) months, and meet performance standards established for their regular duty assignments.

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- E. The Career Development Program has structured opportunities in which employees may improve their skills within their current assignments, prepare for other assignments, or become eligible for promotion.
- F. Requirements ~~of~~ for each position must be met before an employee is eligible to be selected for that position. Candidates seeking promotion who have met or will meet minimum qualifications within 12 months of the issue date of the memorandum requesting applications for a promotion process, as verified by their Division Commander, may participate in the promotion process. ~~another assignment or test for promotion. The requirements are clearly stated.~~
- G. The employee must maintain the current performance requirements of the position currently held.

VI. **Position Requirements**

A. Recruit

Entry level for all Police Officers who have not completed the police academy and / or ~~completed~~ the Department's Police Training Officer Program.

B. Probationary Police Officers and Other Employees

This level is for all ~~new~~ employees, including police academy ~~graduates~~ cadets, or newly promoted or assigned personnel for a period of a minimum of twelve (12) months.

C. Police Officer

1. Successful completion of ~~twelve (12) months~~ the required probationary period as a probationary Police Officer.
2. Successful completion of the Georgia Basic Law Enforcement Training Course.
3. Successful completion of the Georgia Crime Information Center Full Terminal Operator Course.
4. Maintain a minimum of forty (40) hours of advanced training annually.

D. Police Officer First Class

1. Police Officer requirements and six (6) years of ~~Police Officer~~ full-time law enforcement experience, four (4) of which must be with the Dalton Police Department
2. Intermediate and Advanced POST Certifications
3. Eighty (80) hours of departmentally-approved advanced training (see Appendix A)

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- ~~4. Successful completion of eighty (80) hours of Department approved Spanish training.~~

E. Criminal Investigator

1. Four years of full-time law enforcement experience, three (3) of which must be with the Dalton Police Department
2. Working towards Police Officer First Class requirements
3. Assignment by the Chief of Police

F. Master Police Officer

1. Police Officer First Class requirements and twelve (12) years of Police Officer full-time law enforcement experience, ten (10) of which must be with the Dalton Police Department
2. Associate degree from an accredited college or university

G. Sergeant

1. Police Officer First Class requirements
2. Successful completion of POST-approved supervisory training
3. Associate degree from an accredited college or university
4. Successful completion of sergeant's exam promotional testing for the rank of Sergeant
5. Recommendation by Chief of Police and confirmation of by the Public Safety Commission

H. Lieutenant

1. Three (3) years as a Dalton Police Department Sergeant
2. Successful completion of POST-approved management course training, the Georgia Law Enforcement Professional Management Program, or the Georgia Law Enforcement Command College Program.
3. Associate degree from an accredited college or university
4. Successful completion of lieutenant's exam promotional testing for the rank of Lieutenant
5. Recommendation by Chief of Police and confirmation of by the Public Safety Commission

I. Captain

1. Three (3) years as a Dalton Police Department Sergeant

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2. Successful completion of POST-approved management ~~course~~ training, the Georgia Law Enforcement Professional Management Program, or the Georgia Law Enforcement Command College Program
  3. Baccalaureate degree from an accredited college or university
  4. Recommendation by Chief of Police and confirmation by the Public Safety Commission
- J. Assistant Chief of Police
1. Successful completion of the Georgia Basic Law Enforcement Training Course
  2. Baccalaureate degree from an accredited college or university with a master's degree preferred
  3. Appointment by the Public Safety Commission
- K. Chief of Police
1. Successful completion of the Georgia Basic Law Enforcement Training Course
  2. Baccalaureate degree from an accredited college or university with a master's degree preferred
  3. Appointment by the Public Safety Commission
- L. Administrative Specialist 4
1. Successful completion of twelve (12) months as a probationary employee
  2. Successful completion of the Georgia Crime Information Center Full Terminal Operator Course
  3. Successful completion of the GCIC / NCIC Rules / Security and Integrity Awareness Course
  4. Other training as assigned by the Division Commander or selected from Appendix B, as needed
- ~~M. Administrative Specialist 2~~
- ~~1. Prerequisite of Administrative Specialist 1, plus five (5) years of job experience with the Dalton Police Department~~
  - ~~2. Proficiency in the use of the Departmental Records Management System~~
  - ~~3. Forty (40) hours of basic Spanish language training (counts toward cumulative total).~~

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~~4. Career cumulative total of 200 hours of job-related training approved by the Division Commander and / or selected from Appendix B~~

~~5. Successful completion of Certified Administrative Specialist Course, exam, and re-certifications in the future~~

~~N. Administrative Specialist 3~~

~~1. Prerequisite of Administrative Specialist 2, plus (10) years of job experience with the Dalton Police Department~~

~~2. Forty (40) hours Advanced Spanish language training (counts toward cumulative total)~~

~~3. Career cumulative total of 400 hours of job-related training approved by the Division Commander and / or selected from Appendix B~~

~~4. Associate degree from an accredited college or university~~

~~O.M.~~ Civilian Supervisor

1. Minimum of ~~five~~ (5) years ~~of~~ service with the ~~Dalton Police~~ Department

2. Associate degree from an accredited college or university ~~is preferred but not required~~

3. ~~(120) hours of supervisor / management training~~ Career cumulative total of 200 hours of job-related training assigned by the Division Commander and / or selected from Appendix B

4. ~~Obtain~~ Successful completion of training, certifications, and re-certifications as assigned by the Division Commander

5. Proficiency in the use of the Departmental Records Management System

~~5-6.~~ Application for assignment to a vacant position

~~6-7.~~ Assignment by the Chief of Police

~~P. MIS Technician~~

~~1. Associate degree from an accredited College or University.~~

~~2. Must have training or experience in the following areas:~~

- ~~• Operating Systems Technology~~
- ~~• Server Technology~~
- ~~• Productivity Software (example: Microsoft office)~~
- ~~• Network Security~~
- ~~• Computer Studies~~

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~~3. Selection by the Chief of Police~~

~~Q. MIS Administrator~~

~~1. Meet the qualifications for MIS Technician and have 3 years' experience~~

~~2. Obtain Spillman System Administrator training.~~

~~R. GIS Technician~~

~~1. Associate degree from an accredited College or University.~~

~~2. Basic knowledge and skills used to utilize ESRI software, such as ArcGIS Desktop and Server~~

~~3. Basic demonstrable knowledge in basic computer operation, word processing, database, and spreadsheet software operation~~

~~S. Public Relations Specialist~~

~~1. Bachelor degree from an accredited College or University.~~

~~2. 1-3 years' experience in media relations, journalism, public relations, or a related field.~~

~~3. Selection by the Chief of Police~~

## VII. **Specialized Assignments**

A. ~~Advertising Openings~~ Anytime there is an anticipated opening for a specialized assignment, a memorandum shall be issued to all personnel listing the type of assignment, ~~and~~ the requirements for the assignment, ~~and the process for applying for the assignment.~~

B. ~~Selection Process~~ The Chief of Police or his / her designee shall select the techniques he / she feels ~~is~~ ~~are~~ most appropriate to judge the candidate based on the assignment. The following criteria may be considered:

1. Length of service with the Department
2. Special skills, general knowledge, and experience in the area of the assignment
3. Interest and attitude toward their current assignment
4. Level of performance as determined by the review of performance evaluations, discipline records, activity records, and other material deemed appropriate; ~~and~~
5. Reviews of comments from the employee's current or former Supervisors

### **RESTRICTED LAW ENFORCEMENT DATA**

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- C. ~~Review of Specialized Assignments~~ The Assistant Chief of Police ~~will~~ shall conduct an annual documented review of each specialized assignment to determine if each assignment should be continued. The review ~~will~~ shall consist of:
1. A listing of the Agency's specialized assignments
  2. A statement of purpose for each listed assignment; ~~and~~
  3. The evaluation of the initial problem or condition that required the implementation of the specialized assignment

VIII. **Temporary / Rotating Assignments**

To increase communication between divisions and to gain knowledge of investigative functions of the Agency, Patrol Officers are afforded the opportunity to work ~~a~~ temporary assignments in the Criminal Investigations Division. All assignments are contingent upon manpower needs and availability in both divisions.

- A. ~~Assignment~~ The ~~A~~ temporary ~~position~~ assignment is identified as an Investigator position ~~and involves the Officer~~ working closely with other Investigators to gain knowledge of procedures and skills associated with the position.
- B. ~~Duration of Assignment~~ The ~~duration of the~~ assignment shall be ~~determined by the Officer's District Commander and the CID Division Commander but shall not be for more than~~ a 28-day cycle.
- C. ~~Criteria for Selection of Personnel~~ All Patrol Officers ~~will~~ shall be afforded the opportunity to be ~~assigned to the~~ temporarily ~~assigned to CID position~~. The selection of personnel ~~will~~ shall be based on manpower requirements, vacations, training calendars, previous rotation assignments, and any other factor that may ~~effect~~ affect shift manpower requirements.
- D. ~~Selection of Personnel~~ ~~The District Commander assigned to 3<sup>rd</sup> shift shall assign patrol Officers to the temporary CID position based on the established criteria. All District Commanders may assign Officers to CID based on the established criteria. However, the reduced call volume of 3<sup>rd</sup> shift allows for more opportunities to make these temporary assignments.~~

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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## Appendix A

The list below contains **GPSTC** training that meets the Department's 80-hour requirement to obtain the rank of PFC. Additional training courses may be added or substituted upon being approved by the Chief of Police or his / her designee.

<u>Course Title</u>	<u>Hours</u>
<i>Latent Print <del>Identification</del> Development</i>	24
<i>On-Scene Traffic Accident Investigation Level 1</i>	72
<i>Sexual Assault Investigations</i>	40
<i>Drug Enforcement, <del>Introduction to</del> Investigations</i>	80
<i>Deviant Criminal Behavior</i>	24
<i>Criminal Investigative Analysis</i>	36
<i><del>Domestic Violence, Law Enforcement Officer's Response to</del> Family Violence Investigations</i>	40
<i>Crime Analysis</i>	36
<i>Child Victim Investigation Fundamentals</i>	24
<i>Criminal Investigation Fundamentals</i>	40
<i>Evidence Presentation</i>	16
<i>Financial Investigation Fundamentals</i>	24
<i>Fingerprint Classification</i>	40
<i>Gang Investigator Course</i>	40
<i>Homicide Investigations</i>	40
<i>Introduction to Cybercrime Investigations</i>	40
<i>Intelligence Analysis</i>	36
<i><del>Rave and Club Drug Investigations (Designer Drugs)</del> Drug Identification Course</i>	<del>8</del> 40
<i>Search Warrants &amp; Affidavits: Advanced</i>	24
<i>Search and Seizure for Law Enforcement</i>	40
<i>Bloodstain Pattern Analysis</i>	40
<i>Instructor Training</i>	80
<i><del>Understanding Islamist Militant Terrorism and Prevention Strategies</del> Introduction to Terrorism</i>	16

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## Appendix B

The following list contains training that meets the Department's guidelines for additional training for civilian career paths. Additional training may be substituted as approved by a Division Commander or his / her designee.

GIS Analysis	Crime Analysis Investigative Analysis
Cultural Diversity	Intelligence Analysis
Communications/ Interpersonal Relations	Research Methods
Organization and Planning skills training	Statistics
Office / Business writing	Data Mining
Customer Service skills	SQL Server Administration
Records Management	Web Development
Leadership Principals	Programming
Problem Solving/troubleshooting	Analyticsal?
Group & Team Dynamics	Operating System Technology
Business Management	Server Technology
Business Operations	Productivity Software (ex. Microsoft Office)
Telecommunications	Network Security
Database (introductory concepts)	Customer Service SkillSource (Basic)
Strategic Management/Policy	Records Management
Computer Software Skills (Word, Excel, Access, Quicken, Munis)	Leadership Principals
Cultural Diversity	Problem Solving
Communications/ Interpersonal Relations	Group & Team Dynamics
Office/Business writing	Physical & Information Resources
GCIC Agency TAC	Document Production
Open Records Law	Financial Function
	Supervision
	Accounting (Basic)
	Translation (Spanish-English)

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# DALTON POLICE DEPARTMENT

		Effective Date <b>May 1, 1998</b>	Number <b>GO89-4.22</b>
Subject <b>Police Escorts</b>			
Reference		Revised <del>October 24, 2017</del> <b>November 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <del>October 24, 2019</del> <b>November 2021</b>		No. Pages <b>4</b>

## I. Policy

It is the policy of the Dalton Police Department that Officers provide escort assistance to the extent that such assistance does not create an undue hardship in responding to calls for service and does not jeopardize the safety of the Officers or citizens in the community.

## II. Types of Police Escorts

### A. Escort of Civilian Vehicles in Medical Emergencies

- Escorting civilian vehicles under emergency circumstances is an extremely dangerous practice and shall not be permitted in Agency vehicles. In medical emergencies, the patient should be transported by ambulance, whenever possible. When, in the Officer's judgment, the medical emergency is such that waiting on an ambulance would result in loss of life, the Officer is authorized to, and shall, transport the injured or sick party to the ~~hospital~~ **Hamilton Medical Center** emergency room in his / her police vehicle.
- Civilian vehicles traveling under emergency conditions should be stopped and the destination and nature of the emergency determined. Officers ~~will~~ **shall** advise the **Whitfield County 911 Center** of the emergency so that appropriate agencies and facilities can be notified. Again, if the emergency is such that waiting on an appropriate agency to respond would likely result in a loss of life, the Officer is authorized to, and shall, transport the person to the appropriate destination in his / her police vehicle.

### B. Business Deposit Escorts

- The use of on-duty ~~Police~~ Officers as escorts in making business deposits must be approved by the ~~Supervisor~~ **Watch Commander**. ~~Officers should document requests for such services and submit them through the chain of command.~~ Requests for such services should be made through the **Whitfield County 911 Center** and forwarded to the **Watch Commander**.

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General use of Officers in making business deposits is discouraged.

2. Factors that ~~will~~ shall be considered in reviewing requests for business deposit escorts ~~will~~ include the amount of money involved, frequency of requests, location and incident history, current manpower level, etc.

C. Funeral Escorts

1. The use of police escorts during funerals creates a positive image of the police while at the same time assists in the orderly flow of traffic.
2. Supervisors ~~will~~ shall be responsible for evaluating and approving requests for funeral escorts and assigning personnel accordingly. Information should be obtained concerning the location, time of departure, and destination.
3. Officers that assist with funerals at intersections may exit their vehicle and, when traffic has been stopped, may stand at attention with their hat in their right hand covering their heart as a sign of respect to the deceased and the funeral procession. Officers ~~will~~ should remain in this position until time to reenter their police vehicle.

D. Escorting Public Officials and Dignitaries

Public officials of high office may be provided police escorts within the corporate limits of the City of Dalton with approval from the Patrol Division Commander.

E. Escorting House Movers / Oversized Vehicles

1. ~~Supervisors will~~ The Patrol Division Operations Supervisor shall be responsible for evaluating and approving the proposed route after considering the safety concerns.
2. The Whitfield County 911 Center ~~should~~ shall be advised of the proposed route prior to the assignment and then notified upon completion.

F. Parades and Non-funeral Processions occurring on Roadways/City Streets  
Roadways ~~(other than funeral processions)~~

1. All parades, processions, First Amendment events, etc. require the event organizer to submit an application ~~to the Special Events Coordinator~~ in accordance with City Ordinance Section 10, Special Events.
  - a. ~~4<sup>th</sup>~~ First Amendment events require an application be submitted at least five (5) days in advance of the requested date.
  - b. Recurring, annual, or one-time events require an application be submitted at least 60 days in advance of the requested date.
2. The ~~Special Events Coordinator~~ Patrol Operations Supervisor shall conduct an investigation / evaluation of the application in accordance with

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City Ordinance 114-6 (Parade Permit) and [City Ordinance Section 10 \(Special Events\)](#).

3. Approval of the application shall take into consideration:
  - a. The availability of Department personnel to staff the event
  - b. A route ~~which~~ [that](#) provides the highest level of safety ~~to~~ [for](#) participants, spectators, and Officers and [has](#) the least impact on [the](#) free-flow of traffic
- ~~4.e.~~ The ~~Special Events Coordinator~~ [Patrol Operations Supervisor](#) ~~will~~ [shall](#) be responsible for approving annual, recurring, [or one-time](#) events.
- ~~5.d.~~ The Chief of Police ~~will~~ [shall](#) be responsible for approving ~~4<sup>st</sup>~~ [First](#) Amendment events.
- ~~6.4.~~ ~~The Public Relations Specialist, or designee will provide~~ Advance notice of the event [shall be provided](#) to the public via press release [and social media](#).
- ~~7.5.~~ A marked police vehicle ~~will~~ [shall](#) be assigned to lead parades and another ~~will~~ [shall](#) be assigned to follow at the rear of the parade. The lead vehicle shall be responsible for maintaining an appropriate pace and for following the approved parade route. The vehicle at the rear of the parade shall be responsible for ensuring that spectators and vehicular traffic do not infringe upon elements of the parade.

G. Non-custodial escorts

Officers ~~will~~ [may](#) be requested to conduct non-custodial escorts to shelters, hospitals, ~~their~~ [residences](#), etc. Once the Officer determines the escort does not jeopardize the safety of the Officer or create an undue hardship in responding to calls for service, the Officer ~~will~~ [shall](#) notify the Whitfield County 911 Center and advise ~~them~~ of the escort.

1. If a male Officer is escorting a female, the Officer ~~will~~ [shall](#) call in the mileage to the Whitfield County 911 Center at the beginning and at the end of the escort.
2. If a female Officer is escorting a male, the Officer ~~will~~ [shall](#) call in the mileage to the Whitfield County 911 Center at the beginning and at the end of the escort.
3. If any Officer transports a juvenile, the Officer ~~will~~ [shall](#) call in the mileage to the Whitfield County 911 Center at the beginning and at the end of the escort.

H. Other Escorts

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The Department shall, from time-to-time, engage in escorts not covered above. An example is an escort of school buses from the high school in connection with sporting and other events. These escorts shall be approved by the Patrol Division Commander or his / her designee. The decision to approve shall be based on the function involved, the need (from a traffic standpoint), the time involved, and the availability of personnel.

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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## DALTON POLICE DEPARTMENT

		Effective Date <b>May 1, 1998</b>	Number <b>GO88-5.1</b>
Subject <b>Use of Force</b>			
Reference		Revised <b>November <del>28, 2017</del> 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>November <del>28, 2019</del> 2021</b>		No. Pages <b>9</b>

### I. Policy

It is the policy of the Dalton Police Department that Officers shall use only that degree of force when, and to the extent that, there is reasonable belief that such force is necessary to defend the Officer or a third party against the other's imminent use of unlawful force.

### II. Definitions

- A. *Deadly force* - Any degree of force ~~which~~ **that**, by the manner of its application, has the reasonable potential to cause death or serious bodily harm.
- B. *Non-Deadly Force* - Force, other than deadly force, that is not excessive **and** is reasonable and necessary to effect an arrest and / **or** to ensure **the** safety ~~to~~ **of** Officer**s** and others.
- C. *Forcible felony* - Any felony ~~which~~ **that** involves the use or threat of physical force or violence against ~~any~~ **another** person.
- D. *Reasonable belief* - The facts and circumstances which would cause an ordinary and prudent person to act or think in a similar way under similar circumstances.
- E. *Serious physical injury* - A bodily injury that creates a substantial risk of death, causes serious permanent disfigurement, or results in long-term loss or impairment of the functioning of any part of the body.

### III. Justification for Use of Force

- A. Preserve the peace
- B. Prevent the commission or attempted commission of a crime
- C. Prevent self-inflicted injury
- D. Make a lawful arrest
- E. Make a lawful search

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- F. Overcome resistance to such lawful arrests and searches
- G. Prevent escapes from custody

IV. **Parameters for Use of Deadly Force**

- A. A Dalton Police Officer is justified in using deadly force:
  - 1. If the Officer reasonably believes that such force is necessary to prevent death ~~and~~ or great bodily injury to the Officer or another person, or
  - 2. To prevent the commission of a forcible felony when such felony is intended or likely to cause death or great bodily harm.
- B. Before using a firearm, law enforcement Officers shall identify themselves and state their intent to shoot, when feasible.
- C. An ~~Dalton Police~~ Officer may also discharge a ~~weapon~~ firearm under the following circumstances:
  - 1. During range practice or competitive sporting events
  - 2. To destroy an animal that represents a danger to public safety or as a humanitarian measure where the animal is seriously injured. Time permitting, Officers should make every attempt to locate the rightful owner and / or request Animal Control authorities before using deadly force against an animal.
- D. ~~Dalton Police~~ Officers shall adhere to the following restrictions when their weapon is exhibited:
  - 1. Officers shall not draw or display their firearms unless there is justification for ~~it's~~ the use to accomplish a proper police purpose. An Officer may draw and display his / her firearm to affect an arrest or investigate a situation that ~~they~~ he / she reasonably believes may develop into a deadly force situation.
  - 2. Warning shots are prohibited.
  - 3. ~~Dalton Police~~ An Officers shall not ~~fire~~ discharge ~~their~~ his / her ~~weapon~~ firearm at or from a moving vehicle unless the Officer reasonably believes that such force is necessary to prevent death or great bodily injury to the Officer or another person.
  - 4. Firearms shall not be discharged when it appears likely that an innocent person may be injured.

V. **Parameters for Use of Non-Deadly Force**

- A. When deadly force is not authorized, Officers ~~should~~ shall assess the incident in order to determine which non-deadly technique or weapon will best de-escalate the incident and bring it under control in a safe manner.

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- B. Neck restraints, or similar weaponless control techniques that have a potential for serious injury, are not authorized.
- C. Officers ~~will~~ shall not intentionally use more force than is necessary and reasonable under the circumstances.
- D. Officers ~~will~~ shall never use force in response to mere verbal provocation or abusive language directed at the Officer.
- E. ~~Dalton Police~~ Officers are authorized to use Department-approved non-deadly force techniques as follows:
  - 1. To prevent themselves or another from physical harm;~~or~~
  - 2. To restrain or subdue a resistant individual;~~or~~
  - 3. When necessary to preserve the peace, prevent the commission of offenses, or prevent suicide or self-inflicting injury;~~or~~
  - 4. When preventing or interrupting a crime or attempted crime against property;~~or~~
  - 5. When making lawful arrests and searches, overcoming resistance to such lawful arrests and searches, and preventing escapes from custody;~~or~~
  - 6. To bring an unlawful situation safely and effectively under control
- F. After force has been applied, and it is safe to do so, Officers shall:
  - 1. Determine the extent of the injuries to the subject(s), if any
  - 2. Administer first aid, if needed
  - 3. Observe the subject(s) for any obvious changes to their condition that may indicate a need for medical care
  - 4. Request emergency medical assistance, if needed

VI. **Use of Force**

- A. Personnel ~~will~~ shall use reasonable force when force is used to accomplish lawful objectives.
- B. The Agency recognizes that in some extreme circumstances the situation may dictate using other implements, devices, or ~~techniques such~~ objects as weapons. The use of such implements, devices, or objects, the degree of exigency present in the situation, and the totality of the circumstances ~~will~~ shall be examined, as in any other use of force incident.
- C. All Officers involved in a situation in which force is used shall document their actions and observations during the incident in an incident or supplemental report.

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VII. **Use of Force Reporting Requirements**

A. Injuries in Arrest Situations

1. The use of any force or accidental injury to a prisoner or other person involved in an arrest situation, which results in **an** injury requiring medical treatment by rescue or hospital personnel, shall be reported immediately to the Officer's Supervisor.
2. The immediate Supervisor shall review the circumstances and report **his / her** findings to the Division Commander.
3. The Division Commander shall review the findings and make recommendations to the Chief of Police.
4. Whenever there are injuries or the possibility of injuries, photographs shall be taken of any possible injury areas on the Officer, **and** the arrestee, **or any other person**.

B. Situations Requiring **Supervisory Review of Use of Force Review**

1. Any time force is used where the possibility of injury or death exists
2. Any time force is used through the use of a lethal or non-lethal weapon
3. Any time physical force is required to:
  - a. Restrain or gain custody of a subject
  - b. Prevent the escape of a suspect
  - c. Escort an uncooperative, handcuffed or un-handcuffed, suspect
4. Any situation **which that** results in **the an** Officer's being assaulted and force is needed to resist the assault.
5. Any situation where an Officer points his / her firearm at a person. This does not include instances where the firearm is drawn and not pointed directly at a person.
6. Any time an Officer discharges a firearm other than in training or for recreational purposes.

In situations where an Officer draws his / her firearm and holds the firearm in one of many tactical positions (i.e. low ready, SUL, etc.), the Officer **should shall** include the information in an incident **or supplemental** report, **if not already included in the Supervisory Use of Force Review**.

- C. When an incident occurs where a **Supervisory Review of Use of Force Review** is required, the Officer **will shall** notify a Supervisor **as soon as practical**. If available,

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the Supervisor ~~will~~ shall respond to the scene of the incident and ~~should~~ document elements of the scene and attempt to locate witnesses ~~of~~ to the incident.

- D. As soon as practical, the Supervisor shall ~~meet with~~ and interview the Officer(s) involved in the incident.

If the Supervisor was not able to arrive at the scene of the incident, the initial walk through of the incident ~~will~~ shall be conducted as soon as possible with the ~~employee~~ Officer(s) involved.

- E. The Supervisor shall then ~~meet with the employee(s) involved in the incident and~~ complete the Supervisory ~~Review of Use of Force~~ ~~Review report~~. The Supervisor ~~will~~ shall document the details of the incident and the discussion / interaction with the ~~employee~~ Officer(s) in the report.

- F. The Supervisory ~~Review of Use of Force~~ ~~Review report, along with all incident and supplemental reports, photographs, and videos,~~ shall then be forwarded to the Division Commander for further review ~~within 72 hours~~.

- ~~D.G.~~ The Support Services Division Commander or designee shall be responsible for conducting an annual analysis of all use of force incidents, policies, and practices within the Agency. The analysis ~~will~~ shall be forwarded to the Chief of Police upon completion.

#### VIII. Use of Force (Serious Bodily Injury or Death)

- A. Responsibilities and Duties of Involved Officer(s)

1. When deadly force is used and results in an injury, or when a weapon is discharged in a deadly force encounter, upon first opportunity after the scene is secured, the Officer(s) shall immediately:
  - a. ~~When a firearm is involved,~~ Secure or holster ~~any firearms involved the weapon,~~ without unloading or reloading ~~it~~ them
  - b. Determine the physical condition of any injured person and render first aid
  - c. Request emergency medical aid and a Supervisor
  - d. Notify the ~~Communications Center~~ ~~Whitfield County 911 Center~~ of the incident and location; ~~and~~
  - e. ~~Detain~~ ~~Identify and secure~~ all witnesses
2. Unless injured, the Officer(s) ~~will~~ shall remain at the scene until the arrival of the appropriate Investigators. However, if the circumstances are such that the continued presence of the Officer(s) at the scene might cause a more hazardous situation to develop (e.g., violent crowd), the ranking commanding Officer at the scene shall have the authority to instruct the Officer(s) to move to another, more appropriate, location.

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3. The Officer(s) shall protect his / her weapon for examination and submit it to the appropriate Investigator.
4. The Officer(s) shall provide a public safety statement of the incident when requested.
5. The Officer(s) shall not discuss the case with anyone except:
  - a. Supervisory and assigned investigative personnel
  - b. The assigned District Attorney
  - c. His / her attorney and / or mental healthcare professional

**B. Responsibilities and Duties of First Responding Officer(s) on Scene**

1. ~~Neutralize~~ Manage the scene to ensure that ~~the scene~~ it has reached a level of control such that there is no longer a threat of harm to citizens, Officers, or suspects.
2. Provide for the immediate medical attention of all persons injured.
3. Secure the scene(s) of the event(s). To the extent possible, use crime scene tape to secure any area that may contain evidence pertinent to the events being investigated. ~~adding~~ An additional outer perimeter may be necessary to secure the scene.
4. Assign sufficient personnel to prevent improper entry ~~of~~ beyond the perimeter.
5. Remove the involved Officer(s) from the center of the scene to a discreet area, such as a police vehicle (do not place the Officer in the backseat).
6. Secure and segregate all witnesses to the event, including involved Officers of ~~Dalton Police~~ this Department and other law enforcement agencies.

**C. Supervisor's Responsibilities**

1. Ensure ~~the~~ that Officer(s) and others, if injured, are receiving medical attention.
2. Check on the well-being of involved Officer(s), and summon any necessary support programs, such as Department Chaplains.
3. Allow / assist the Officer in calling family member(s); ensure notifications are made to the Officer's family.
4. Immediately assume the role of Incident Commander and utilize the Incident Command concept until otherwise relieved of Incident Command. Notify the Chief of Police and Command Staff.

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5. Ensure that the first responders have completed the above listed duties.
6. Notify ~~the~~ hospital of ~~any~~ incoming injured.
7. Determine ~~the~~ resources necessary for ~~the~~ circumstances, including a prolonged presence at the scene.
8. Assign a scribe to document all personnel present and the mission of each person entering the scene.
9. Assign Officer(s) to accompany injured Officers, suspects, and / or victims to ~~the~~ hospital.
10. Notify and brief surrounding agencies, if necessary.
11. Brief arriving Investigators and ranking Officers.
12. Ensure all required reports are completed.

D. Investigative Responsibilities

1. Investigative responsibility will be assigned to either the Georgia Bureau of Investigation (G.B.I.) or the Dalton Police Department's Investigation Division (C.I.D.) at the discretion of the Chief ~~of Police~~ or his / her designee. If the Chief ~~of Police~~ or his / her designee requests the G.B.I.'s assistance, then the G.B.I. ~~will~~ ~~shall~~ assume control of the entire investigation and will collect all evidence, conduct all interviews, and coordinate media releases related to the facts of the investigation. If the investigation is assigned to the Department's Criminal Investigations Division, the lead Investigator ~~will~~ ~~shall~~ be responsible for ensuring a thorough investigation occurs, including the collection and securing of all evidence.
2. The Investigator may:
  - ~~1-a.~~ Discreetly secure all weapons and replace, if appropriate, with another weapon
  - ~~2-b.~~ Be involved in interviews of Departmental personnel and witnesses

E. Interview with Officer(s)

1. After the scene is safe, ~~and if possible~~, a public safety statement ~~should~~ ~~shall~~ be given by the involved Officer(s) to either a Supervisor or the lead Investigator. Each Officer involved ~~should~~ ~~shall~~ provide a separate statement. The statements may be oral or written and ~~may~~ ~~shall~~ be provided at the scene if exigent circumstances exist. The public safety statement should include:
  - a. Circumstances surrounding the incident
  - b. Any information on outstanding suspects, vehicle descriptions,

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weapons used, etc.

c. Witnesses to the incident

2. If not already done so, the Officer(s) involved should then be escorted from the scene to a safe location as determined by a Supervisor or Investigators. Officers' vehicles and any other equipment deposited or dropped at the scene during the encounter ~~will~~ shall be left in place to aid in the investigation. Officers ~~will~~ shall, however, retain all necessary equipment for their safety.
3. Officers involved in a use of deadly force situation shall be escorted to a Department-approved medical facility and required to submit to a drug screen.
- ~~3.4.~~ A comprehensive or cognitive interview with the involved Officer(s) should be conducted no sooner than 24 to 48 hours after the incident, unless there are extenuating circumstances and authorized by the Chief of Police. During a criminal investigation, the Officer(s)'s participation is voluntary and ~~they~~ he / she may request an attorney ~~if they wish~~. If the G.B.I. is investigating, ~~they may offer~~ the Officer(s) may be offered an interview immediately. The Officer(s) may participate immediately or request the interview after the 24 to 48 hour period, if ~~they~~ he / she wishes to give ~~their~~ his / her statement.
- ~~4.5.~~ Prior to the comprehensive interview, a walk-through of the crime scene ~~should~~ may take place under similar lighting conditions to those that existed at the time of the incident, if possible, to preserve the environmental context. Video of the event may be used in lieu of or in addition to a walk-through. During the walk-through, conversations with Investigators should be avoided to prevent possible contamination of the involved Officer(s)'s memory record.

F. Media Contact

If the investigation is conducted by the Georgia Bureau of Investigations, ~~they~~ GBI shall ~~will~~ issue media releases and ~~will~~ coordinate such releases with the Chief of Police. If ~~the Dalton Police Department~~ CID Investigators conducts the investigation, then, upon approval of the Chief of Police, comments given to the news media ~~will~~ shall be limited to the basic facts of the incident without speculation or expression of opinion. Efforts ~~will~~ shall be made to protect the identity of the Officer(s) involved pending the investigative results and notification of family members.

G. Treatment of Officer

1. In every instance in which an Officer~~(s)~~ uses deadly force, and where such use results in death or serious bodily injury to another person, the Officer~~(s)~~ ~~will~~ shall be placed on administrative leave with pay, pending investigation.

RESTRICTED LAW ENFORCEMENT DATA

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2. The Officer~~(s)~~ shall ~~be~~ remain available at all times for official interviews and statements regarding the case and shall be subject to recall to normal duty at any time after the preliminary investigation.
3. Assignment to administrative leave with pay shall be non-disciplinary with no loss of pay or benefits.
4. Administrative leave with pay serves two purposes:
  - a. To address the personal and emotional needs of Officers involved in the use of deadly force in which injury or death occurs; ~~and~~
  - b. To assure the community that all the facts surrounding such incidents are fully and professionally explored and verified.
5. The Officer(s) shall undergo an evaluation by ~~the Department designated~~ a mental healthcare professional ~~approved by the Department~~. If recommended by the mental healthcare professional, the ~~employee will~~ Officer(s) shall attend any recommended counseling, ~~or other~~ treatment, ~~or~~ therapy.

IX. **Distribution of Use of Force Policy**

All sworn personnel shall be issued a copy of, and be instructed ~~in~~ on, this policy before being authorized to carry a firearm.

X. **Agency Review**

The Chief of Police shall designate an Agency member to conduct a critical incident review of all intentional firearm discharges, in-custody deaths or serious injuries, or ~~when an injury~~ injuries that results in hospitalization. This review shall result in a written report, ~~and~~ specifically address the following issues, and make a specific determination whether:

- A. The force, control, and / or restraint was consistent with ~~the~~ Agency's policy
- B. There are any issues requiring a re-evaluation of Agency policy and / or procedures
- C. There are any training needs identified
- D. The equipment provided by the Agency was adequate; ~~and~~
- E. Supervisory / Officer~~(s)~~ involvement was within policy

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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## DALTON POLICE DEPARTMENT

		Effective Date <b>May 1, 1998</b>	Number <b>GO88-4.17</b>
Subject <b>Ride-Along Program - General</b>			
Reference		Revised <b>November 28, 2017 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>November 28, 2019 2021</b>		No. Pages <b>2-7</b>

### I. Policy

It is the policy of the Dalton Police Department to allow civilian personnel **that are not members of this outside-the** Department to ride as observers in police vehicles upon proper request and authorization.

### II. Guidelines

- A. **Non-Department individuals** Any person, not a member of this Department, wishing to ride as an observer in a police vehicle ~~must~~ shall complete a ~~waiver~~ ride-along application packet (Appendix A) and submit it to the respective Watch Commander for approval at least twenty-four (24) hours in advance.
- B. **All individuals** Any person wishing to ride as an observer in a police vehicle must be at least eighteen (18) years of age, unless he / she is a member of the Explorer Program or ~~to meet~~ fulfilling an educational requirements from an approved school curriculum. All Dalton Police Explorers ~~wishing to ride must~~ shall comply with the requirements of policy GO93-4.18, Ride-Along Program - Explorers. **All individuals** Any person wishing to ride for an educational requirements must receive approval from the Patrol Division Commander or his / her designee at least forty-eight (48) hours in advance.
- C. The following categories of persons ~~will~~ shall not be allowed to ride as observers: persons with known felony convictions; **persons with** mental incompetencets; persons with medical problems; or other persons disqualified by the Chief of Police. Prospective ride-along observers ~~will~~ shall be the subject of a criminal history check through Department files and NCIC/GCIC. The ride-along file ~~will~~ shall also be checked to determine the number of times an individual has ~~already ridden~~ rode along during the year.
- D. In every case, the needs of the Department and availability of resources ~~will~~ shall determine whether a request to ride as an observer is approved. Priority ~~will~~ shall be given to applicants intended for criminal justice coordination, news media, education research, ~~and~~ or similar purposes.
- E. Only experienced Officers or Supervisors should be selected to escort civilian observers.

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- F. If an observer interferes with operations or police actions, the ~~driver~~ Officer shall ~~will~~ return the observer to the place of departure and advise the Supervisor of the circumstances.
- G. All program participants are required to reflect a neat and clean appearance and are expected to pay for their own meals and refreshments.
- H. If an Officer with a civilian observer responds to an emergency call, which has a high probability of being life-threatening to the observer or may expose him / her to undue risk of injury, the Officer is to direct the observer to remain in the patrol ~~unit~~ vehicle. In all other incidents, the observer may exit the patrol unit with the Officer or remain in it at his / her discretion.
- I. Observers are not permitted to carry weapons, including firearms, batons, Taser or stun guns, pepper sprays, or knives, ~~a firearm~~ while riding along, unless they are certified Georgia peace officers in good standing.
- J. Observers are limited to periods of ~~eight (8)~~ four (4) hours per ride-along, unless otherwise authorized by the Patrol Division Commander. ~~and no more than three (3) ride-alongs per year, unless otherwise authorized by the watch commander.~~
- K. Observers are limited to riding along no more than three (3) times per calendar year, unless otherwise authorized by the Patrol Division Commander.
- L. While participating in a ride-along, no observer is allowed to enter into a residence or any other location where a reasonable expectation of privacy exists.
- M. Audio and video recordings shall not be allowed by any observer during a ride along, unless authorized by the Patrol Division Commander. Cameras or video recorders are not to accompany any observer during the ride along, unless authorized by the Patrol Division Commander.

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

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# Appendix A

G088-4.17  
Ride-Along Program-General

Explorer	
Educational Program	
Citizens' Academy	
Leadership Dalton/Whitfield	
Emerging Leaders	



Case # \_\_\_\_\_

## DALTON POLICE DEPARTMENT Application for Ride Along

Full Name (please print)		Date of Birth	Social Security Number
Home Address	Race	Sex	Driver's License Number & State
City, State, Zip Code			
Telephone #			
Secondary Telephone #	Signature		
Signature of Parent or Guardian (if under 18 years of age)			

### PLEASE COMPLETE THE FOLLOWING:

Preferred dates to ride: \_\_\_\_\_

Preferred time to ride: First Shift: \_\_\_ 7 a.m. – 11 a.m. Or \_\_\_ 11 a.m. – 3 p.m.

**(Only one 4-hour  
block will be  
approved)**

Second Shift: \_\_\_ 3 p.m. – 7 p.m. Or \_\_\_ 7 p.m. – 11 p.m.

Third Shift: \_\_\_ 11 p.m. – 3 p.m.

Officer preference (optional): \_\_\_\_\_

Sworn to and subscribed before me,

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public

Criminal history completed:

Date: \_\_\_\_\_

By whom: \_\_\_\_\_

Witness

Date

#### RESTRICTED LAW ENFORCEMENT DATA

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**William C. Cason III**  
Chief of Police



**301 Jones Street**  
**Dalton, GA 30720**  
<http://daltonpd.com>  
**P: 706.278.9085**  
**F: 706.217.2075**

## **DALTON POLICE DEPARTMENT**

### **Appropriate Dress Guidelines for Ride Along**

Clothing must be neat and clean.

Appropriate business clothing will be acceptable.

Casual style pants and a shirt with a collar are acceptable.

A cap or other inclement weather clothing (jacket, rainwear) is acceptable, as long as it does not indicate anything of an inappropriate nature.

Footwear that covers the foot (no open toe) and provides protection from varying conditions is required.

No tank tops, shorts, or t-shirts allowed.

No skirts, dresses, or mid-drift shirts allowed.

No torn clothing allowed.

***I acknowledge that I have read and understand the Appropriate Dress Guidelines.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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## GEORGIA CRIME INFORMATION CENTER AWARENESS STATEMENT

Access to Criminal Justice Information, as defined in GCIC Council Rule 140-1-.02 (amended), and dissemination of such information are governed by state and federal laws and GCIC Council Rules. Criminal Justice Information cannot be accessed or disseminated by any employee except as directed by superiors and as authorized by approved standard operating procedures which are based on controlling state and federal laws, relevant federal regulations, and the Rules of the GCIC Council.

O.C.G.A. §35-3-38 establishes criminal penalties for specific offenses involving obtaining, using, or disseminating criminal history record information except as permitted by law. The same statute establishes criminal penalties for disclosing or attempting to disclose techniques or methods employed to ensure the security and privacy of information or data contained in Georgia criminal justice information systems.

The Georgia Computer Systems Protection Act (O.C.G.A. §16-9-90 et. seq.) provides for the protection of public and private sector computer systems, including communications links to such computer systems. The Act establishes four criminal offenses, all major felonies, for violations of the Act: Computer Theft, Computer Trespass, Computer Invasion of Privacy, and

Computer Forgery. The criminal penalties for each offense carries maximum sentences of fifteen (15) years in prison and/or fines up to \$50,000.00, as well as possible civil ramifications. The Act also establishes Computer Password Disclosure as a criminal offense with penalties of one (1) year in prison and/or a \$5,000.00 fine.

The Georgia Criminal Justice Information System Network is operated by the Georgia Crime Information Center in compliance with O.C.G.A. §35-3-31. All databases accessible via CJIS Network terminals are protected by the Computer Systems Protection Act. Similar communications and computer systems operated by municipal/county governments are also protected by the Act.

By my signature below,  
I acknowledge that I have read and understand this Awareness Statement.

Print Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by GCIC in 2013/Last Revised 2010

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## **DALTON POLICE DEPARTMENT**

### **Waiver of Liability**

WHEREAS, the undersigned, \_\_\_\_\_ desires to ride with a member of the City of Dalton Police Department in order to observe the activities of the City of Dalton Police Department;

NOW, THEREFORE, for and in consideration of the use of the premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned does hereby declare and agree to the following:

(a) agree and warrant that they do hereby release, defend, indemnify and save harmless the City of Dalton, its officers, directors, employees, and any other person, firm or corporation charged or chargeable with responsibility or liability, their heirs, administrators, executors, successors and assigns and agents from any and all costs, expenses, restrictions, claims, demands, suits, actions, proceedings, damages, liabilities, deficiencies, judgments, levies, costs or expenses, including, but not limited to, attorney's fees and expenses of any kind and nature, including, but not by way of limitation, any claim for damages to property or injuries to or death of any person or persons relating to or arising from riding with a member of the City of Dalton Police Department or arising out of any activities in connection with the ride-along with the City of Dalton Police Department, regardless of whether arising from the negligence or wrongful acts, errors or omissions of the City of Dalton;

(b) agree and warrant that they shall reimburse the City of Dalton for legal fees and other costs incurred in the City of Dalton's defense of such claims of litigation. The City of Dalton shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement;

(c) agrees that this release extends and applies to, and also covers and includes, all unknown, unforeseen unanticipated and unsuspected injuries, damages, loss and liability, and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries or damages which are unknown or unsuspected to exist at the time, to the person executing such release, are hereby expressly waived;

#### **RESTRICTED LAW ENFORCEMENT DATA**

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(d) acknowledge that the waiver hereby releases and discharges the City of Dalton, its officers, directors, employees and agents, of any and all claims, relating to any bodily and personal injuries or damages to property and the consequences thereof resulting from their participation in the ride-along with the City of Dalton Police Department. The undersigned further covenants with the City of Dalton that they, their heirs, executors, assigns and transferees will never at any future time sue the City for or on account of any claim for damages arising out of their participation in the ride-along with the City of Dalton Police Department whether such claims arise by the negligence of the City of Dalton, its employees or agents, or by the negligence of any other participant;

(e) agree and understands that the agreement by the City of Dalton to allow the undersigned to ride with a member of the City of Dalton Police Department, is not to be construed as an admission of liability and acceptance of assumption of responsibility by the City of Dalton, its officers and members.

WITNESS the hand and seal of the undersigned, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

“Undersigned”: \_\_\_\_\_  
(Sign here)

Signed, sealed, sworn to, and  
subscribed before the under-  
signed unofficial witness and  
notary public

\_\_\_\_\_  
Unofficial Witness

\_\_\_\_\_  
Notary Public

Commission Date:

# DALTON POLICE DEPARTMENT

		Effective Date <b>November 27, 2007</b>	Number <b>GO07-6.8</b>
Subject <b>Emergency Evacuations</b>			
Reference		Revised <b>November <del>28, 2017</del> 26, 2019</b>	
Distribution <b>All Personnel</b>	Re-evaluation Date <b>November <del>28, 2019</del> 2021</b>		No. Pages <b>4</b>

## I. Policy

It is the policy of the Dalton Police Department that incidents involving emergency evacuations ~~will~~ **shall** be conducted safely and efficiently to ensure the safety of Officers and citizens.

## II. Definitions

- A. ~~The~~ Incident Command System (ICS) - A model for the management of critical incidents and other emergencies that provides a common, uniform approach to the command and management of emergencies at the local, county, and state levels. The incident command system will be used for single-agency responses, single-jurisdiction / multi-agency responses, and multi-jurisdiction / multi-agency emergency and disaster responses.
- B. Hazardous material incident - A spill or release into the atmosphere of chemicals of **a** toxic or volatile nature, which are hazardous to human life or the environment.
- C. Natural disaster - ~~is defined as~~ An event related to some atmospheric or seismic event, such as flooding, tornadoes, high winds, or earthquakes.

## III. Procedure

- A. The decision to evacuate portions of the city may depend on several variables. The decision ~~should~~ **shall** be based on the specific incident, the level of perceived danger, and the ability to safely evacuate the area(s) in question. ~~Since~~ Every situation that may require evacuations cannot be identified; **therefore**, this policy is intended to provide guidance in situations where the need to evacuate an area has been determined, and specifically applies to **policy** GO92-6.2, Hazardous Materials Incident Response; III, D.
- B. The ~~line~~ **Watch Commander or any other** Supervisor has the authority to initiate an evacuation. In cases of hazardous material releases, the Supervisor ~~should~~ **shall** confer with the Incident Commander of the fire department in accordance with **policy** GO92-6.2, Hazardous Materials Incident Response; III, D, 1-2.

### RESTRICTED LAW ENFORCEMENT DATA

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~~B.C.~~ The Incident Command System, or ICS, ~~will~~ shall be used to manage all evacuations. ~~and~~ The type of emergency shall determines which agency is responsible for the Incident Commander. For example, Incident Command for criminal investigations, such as hostage situations or bomb threats, shall be the responsibility of this Agency. However, situations involving fire or hazardous materials shall be the responsibility of the Dalton Fire Department.

~~1. hostage situation or bomb threat, would be the Police Department~~

~~2. fire or hazardous materials spill, would be the Fire Department~~

~~C.D.~~ Duties and Responsibilities

1. Watch Commander or Supervisor:

- a. On the radio, identify that he / she is the Incident Commander. Depending on the scope of the situation, other sections of the Incident Command System should be staffed (Operations, Planning, Finance, Logistics).
- b. Notify the appropriate Division Commander, and give periodic updates of the situation.
- c. Establish a command post in a safe area that will allow monitoring of all operations via sight, radio, or other communication methods. If the incident involves hazardous materials, report to the fire department command post.
- d. Identify the possible area(s) to be evacuated (evacuations caused by hazardous material release will require conference from the fire department incident commander) using the beat and zone designations.
- e. Evaluate the situation to determine whether the Automated Emergency Notification System should be activated. All activations shall be in accordance with policy GO06-6.7, Automated Emergency Notification System.
- f. Determine what additional personnel and resources may be needed, and make the necessary notifications. If other resources are needed, establish a staging area for all reporting resources. This will require that someone be delegated to manage the staging area and any reporting resources.
- g. Immediately, contact another ~~Police~~ Department Supervisor to assume command of all other law enforcement services under ICS during the evacuation procedures.

**RESTRICTED LAW ENFORCEMENT DATA**

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- h. Contact the ~~Department Public Relations Specialist~~ City of Dalton Communications Director to ~~act as a liaison with media~~ assume the role of Public Information Officer as outlined in the Incident Command System. If the Communications Director is not available, a Supervisor or Command Staff member shall be designated the Public Information Officer.
  - i. If necessary, request the assistance of other agencies by notifying the Whitfield County Emergency Management Agency (EMA) Director.
  - j. Determine a safe location for evacuees to assemble to await further information and / or receive medical ~~triage~~ treatment.
  - k. ~~Contact the Dalton / Whitfield~~ Request the Whitfield County EMA Director contact the American Red Cross of Northwest Georgia to determine shelter location(s), if needed.
  - l. If the need exists, assemble evacuation teams and assign specific zones within beats that are to be evacuated. If other agencies are involved with evacuations, one ~~Dalton Police~~ Department member should be assigned with other personnel in order to maximize coverage and knowledge of the geographic jurisdiction. A team leader should be assigned.
  - m. Maintain communication with all evacuation team leaders, and note what areas have been cleared using the beat and zone designations.
  - n. After determining it is safe to do so, ~~assign~~ contact the ~~Public Relations Specialist~~ Public Information Officer to ~~contact~~ request all media sources to notify community members that re-entry of the affected area(s) is permissible.
2. ~~Law Enforcement Services~~ Operations Section Chief ~~Commander~~
- a. Immediately respond and assume command of all law enforcement services, not directly related to the evacuation, until relieved by the Incident Commander.
  - b. Plan for additional resources if necessary.
  - c. Assist the Incident Commander as needed.
3. Evacuation team members / leader
- a. All personnel shall maintain contact with ~~their~~ assigned team members.

**RESTRICTED LAW ENFORCEMENT DATA**

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- b. Document the zones visited and cleared, and report the information to the team leader.
  - c. Notify the team leader of any special circumstances, problems encountered, or additional equipment needed.
  - d. Team leaders shall maintain communication with the Incident Commander and give regular updates on the situation.
  - e. Once all team assignments are completed, team members shall report to the staging area, unless dispatched directly to another task / area.
4. Public ~~Relations Specialist~~ Information Officer
- a. Respond immediately to the command post for a briefing by the Incident Commander.
  - b. Gather the necessary information for release to the community via media resources.
  - c. In coordination with the Incident Commander, contact the Whitfield County EMA Director for activation of the emergency broadcast system.
  - d. Establish a media briefing area, and arrange for regular media updates, as necessary.
  - e. Do not release new information without coordination with the Incident Commander.
  - f. If multiple agencies / jurisdictions are involved, coordinate media responses jointly, if necessary.
- ~~D.E.~~ Units ~~will~~ shall patrol the evacuated areas, as safety dictates, to prevent looting or unauthorized re-entry.
- ~~E.F.~~ All personnel authorized to enter the incident area ~~will~~ shall be directed to enter through the staging area as established by the Incident Commander. All personnel must access the incident through the staging area.
- ~~F.G.~~ No law enforcement personnel ~~will~~ shall be assigned or allowed to enter areas determined to be contaminated with hazardous materials without proper personal protective equipment.
- ~~G.H.~~ If necessary, the Incident Commander or his / her designee ~~should~~ shall coordinate with Whitfield County Animal Control ~~Department~~ for evacuation and boarding of pets or other animals.

#### IV. Deactivation

##### RESTRICTED LAW ENFORCEMENT DATA

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- A. When the Incident Commander determines that the evacuated areas are safe to enter, he / she ~~will~~ shall coordinate ~~with the Public Relations Specialist to~~ release of that information to the media / public.
- B. All evacuation team members must check out through the staging area in order to achieve accountability of all personnel.
- C. The Incident Commander ~~will~~ shall provide a briefing to his / her Division Commander immediately after completion of the operation. ~~and~~ A written after-action report shall be completed in a timely manner.

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

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**CHIEF OF POLICE**

**RESTRICTED LAW ENFORCEMENT DATA**

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# DALTON POLICE DEPARTMENT

		Effective Date	Number
		September 27, 2011	GO11- 7.22
Subject <b>Rapid ID Digital Fingerprint Device</b>			
Reference		Revised	
		<del>October 24, 2017</del> November 26, 2019	
Distribution	Re-evaluation Date		No. Pages
All Personnel	<del>October 24, 2019</del> November 2021		3

## I. Policy

It is the policy of the Dalton Police Department to provide guidelines for the training and use of a Rapid ID digital fingerprint devices.

## II. Definition

*Rapid ID Device* – A handheld, wireless, two-fingerprint identification solution that searches against a centralized fingerprint database. The database is populated with arrests made in Georgia. The system enrolls four fingerprints, with two fingerprints being used for an identification match. As part of the identification check, automatic secondary searches of wanted files, watch lists, sex offender registries, and probation / parole lists are also included.

## III. Purpose

The Dalton Police Department strives to provide its members with the most current, cutting-edge technology in the effort to apprehend criminals and provide the community of Dalton a safe environment.

## IV. Procedure

### A. Training

1. A Rapid ID device ~~will~~ ~~shall~~ only be ~~issued to~~ ~~operated by~~ members that have had documented training on the operation of the unit.
2. Training ~~will~~ ~~shall~~ include, at a minimum:
  - a. Setup and maintenance procedures
  - b. Proper use guidelines
  - c. Legal issues ~~involved with~~ ~~surrounding~~ the use of the Rapid ID devices

#### RESTRICTED LAW ENFORCEMENT DATA

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- d. Reporting requirements
- e. The GCIC Terminal Operator Inquiry-level Course

B. Password Protection

Before being authorized to use a Rapid ID device, users shall obtain a unique username and password.

C. Usage Guidelines

1. A Rapid ID device may be used in situations where the subject to be fingerprinted has given a knowing and willing voluntary consent or permission for the member to use the device. This may include consent given during lawful encounters.
  - a. As with other forms of consent, the consent can be limited or withdrawn at any point by the subject.
  - b. If consent is withdrawn, use of the Rapid ID device is not authorized, and its use must stop immediately. Members shall not force or coerce anyone to submit to the scan.
2. A Rapid ID device may be used in situations where the subject to be printed would otherwise be required to give traditional fingerprints, such as after an arrest for a criminal or traffic offense.
3. Use of the Rapid ID device for random or generalized investigation or intelligence gathering, with no focused case or other legitimate reason, is not authorized.
4. Any specialized, non-standard use of a Rapid ID device shall require notification of and authorization by the ~~member's immediate~~ Watch Commander or other Supervisor. Examples of non-standard use may include:
  - a. A request from an outside agency to fingerprint a suspect in custody. This may be permitted as long as the requesting agency complies with the procedures set forth in this policy.
  - b. A death or homicide investigation in which there is no other identifying paperwork for the victim
  - c. To identify an unconscious or otherwise incapacitated subject who cannot be identified by any other means
5. Guidelines cannot be written to encompass every possible application for the use of a Rapid ID device. Members, therefore, ~~should keep in mind~~ shall consider the guidelines set forth in this policy to assist them in deciding whether the device may be used or not.

**RESTRICTED LAW ENFORCEMENT DATA**

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6. Members are expected to be able to justify, based on these guidelines, training, experience, and assessment of the circumstances, how they determined that use of a Rapid ID device was justified.
7. Supervisors ~~must~~ shall directly monitor the usage of ~~a~~ the Rapid ID device.

D. Documentation

Each time the Rapid ID device is utilized, the user shall document the occurrence in an incident report, regardless of whether or not an identification is made of the subject that was scanned. Each report shall include the circumstances leading up to the usage of the device and any actions taken as a result.

*This policy supersedes any previous policies issued.*

**BY ORDER OF**

---

**CHIEF OF POLICE**

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## DALTON

## Incident Type Report (Monthly Summary )

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.30%	\$10,000	64.51%
113 Cooking fire, confined to container	1	0.30%	\$500	3.22%
131 Passenger vehicle fire	1	0.30%	\$5,000	32.25%
141 Forest, woods or wildland fire	1	0.30%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	2	0.60%	\$0	0.00%
143 Grass fire	2	0.60%	\$0	0.00%
151 Outside rubbish, trash or waste fire	4	1.21%	\$0	0.00%
162 Outside equipment fire	1	0.30%	\$0	0.00%
	<b>13</b>	<b>3.96%</b>	<b>\$15,500</b>	<b>100.00%</b>
2 Overpressure Rupture, Explosion, Overheat(no fire)				
251 Excessive heat, scorch burns with no	1	0.30%	\$0	0.00%
	<b>1</b>	<b>0.30%</b>	<b>\$0</b>	<b>0.00%</b>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	182	55.48%	\$0	0.00%
322 Motor vehicle accident with injuries	16	4.87%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	0.30%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	11	3.35%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	0.60%	\$0	0.00%
	<b>212</b>	<b>64.63%</b>	<b>\$0</b>	<b>0.00%</b>
4 Hazardous Condition (No Fire)				
441 Heat from short circuit (wiring),	1	0.30%	\$0	0.00%
442 Overheated motor	2	0.60%	\$0	0.00%
444 Power line down	4	1.21%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.30%	\$0	0.00%
	<b>8</b>	<b>2.43%</b>	<b>\$0</b>	<b>0.00%</b>
5 Service Call				
500 Service Call, other	2	0.60%	\$0	0.00%
520 Water problem, Other	1	0.30%	\$0	0.00%
553 Public service	2	0.60%	\$0	0.00%
	<b>5</b>	<b>1.52%</b>	<b>\$0</b>	<b>0.00%</b>
6 Good Intent Call				

## DALTON

## Incident Type Report (Monthly Summary )

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call				
611 Dispatched & cancelled en route	48	14.63%	\$0	0.00%
622 No Incident found on arrival at dispatch	5	1.52%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.60%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.30%	\$0	0.00%
	<b>56</b>	<b>17.07%</b>	<b>\$0</b>	<b>0.00%</b>
7 False Alarm & False Call				
711 Municipal alarm system, malicious false	1	0.30%	\$0	0.00%
714 Central station, malicious false alarm	1	0.30%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.30%	\$0	0.00%
731 Sprinkler activation due to malfunction	1	0.30%	\$0	0.00%
733 Smoke detector activation due to	3	0.91%	\$0	0.00%
735 Alarm system sounded due to malfunction	8	2.43%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.30%	\$0	0.00%
740 Unintentional transmission of alarm, Other	2	0.60%	\$0	0.00%
741 Sprinkler activation, no fire -	2	0.60%	\$0	0.00%
743 Smoke detector activation, no fire -	6	1.82%	\$0	0.00%
744 Detector activation, no fire -	2	0.60%	\$0	0.00%
745 Alarm system activation, no fire -	4	1.21%	\$0	0.00%
	<b>32</b>	<b>9.75%</b>	<b>\$0</b>	<b>0.00%</b>
9 Special Incident Type				
900 Special type of incident, Other	1	0.30%	\$0	0.00%
	<b>1</b>	<b>0.30%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 328

Total Est Loss:

\$15,500

DALTON

Dollar Value Saved & Loss Analysis (Monthly)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	1	\$8,750,000	\$10,000	\$8,740,000	0.11%	99.89%
113 Cooking fire, confined	1	\$5,000	\$500	\$4,500	10.00%	90.00%
131 Passenger vehicle fire	1	\$5,000	\$5,000	\$0	100.00%	0.00%
Grand Totals	3	\$8,760,000	\$15,500	\$8,744,500		

Total Percent Lost: 0.18 %

Total Percent Saved: 99.82 %



DALTON

Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0002939	0	10/01/2019	02:48:59	421 Underwood	611 Dispatched & cancelled en route	
19-0002940	0	10/01/2019	02:53:23	703 Boundary (west)	311 Medical assist, assist EMS crew	
19-0002941	0	10/01/2019	03:01:27	421 Underwood	311 Medical assist, assist EMS crew	
19-0002942	0	10/01/2019	11:03:02	620 Fifth	311 Medical assist, assist EMS crew	
19-0002943	0	10/01/2019	11:26:04	1201 Broadrick	311 Medical assist, assist EMS crew	
19-0002944	0	10/01/2019	11:41:18	1118 Glenwood (North)	311 Medical assist, assist EMS crew	
19-0002945	0	10/01/2019	13:24:34	1200 Memorial	733 Smoke detector activation due to	
19-0002946	0	10/01/2019	14:19:25	1208 Georgian	311 Medical assist, assist EMS crew	
19-0002947	0	10/01/2019	14:38:21	1706 Violet	311 Medical assist, assist EMS crew	
19-0002948	0	10/01/2019	15:09:32	412 North Park	611 Dispatched & cancelled en route	
19-0002949	0	10/01/2019	16:21:44	1900 Valley Brook	151 Outside rubbish, trash or waste	
19-0002950	0	10/01/2019	16:51:36	1807 Chattanooga	352 Extrication of victim(s) from	
19-0002951	0	10/01/2019	21:12:10	1059 Helton	611 Dispatched & cancelled en route	
19-0002952	0	10/01/2019	22:02:13	509 Loveman	311 Medical assist, assist EMS crew	
19-0002953	0	10/01/2019	23:41:14	1317 Winton	311 Medical assist, assist EMS crew	
19-0002954	0	10/02/2019	03:00:22	1600 Mockingbird Hill	311 Medical assist, assist EMS crew	
19-0002955	0	10/02/2019	04:51:05	1030 Willowdale	311 Medical assist, assist EMS crew	
19-0002956	0	10/02/2019	09:57:33	1112 Hamilton (South)	142 Brush or brush-and-grass mixture	
19-0002957	0	10/02/2019	12:22:35	North Bypass	311 Medical assist, assist EMS crew	
19-0002958	0	10/02/2019	22:39:10	1015 MLK Jr.	311 Medical assist, assist EMS crew	
19-0002959	0	10/03/2019	08:38:27	1009 Professional	611 Dispatched & cancelled en route	
19-0002960	0	10/03/2019	09:58:42	2100 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0002961	0	10/03/2019	10:33:43	815 Shugart	311 Medical assist, assist EMS crew	
19-0002962	0	10/03/2019	10:38:54	1907 Chattanooga	311 Medical assist, assist EMS crew	
19-0002963	0	10/03/2019	10:44:42	Walnut (East)	322 Motor vehicle accident with	
19-0002964	0	10/03/2019	11:13:58	1200 Memorial	611 Dispatched & cancelled en route	
19-0002965	0	10/03/2019	14:19:55	1205 Glenwood (North)	735 Alarm system sounded due to	
19-0002966	0	10/03/2019	15:27:45	1001 Poly Pac	745 Alarm system activation, no fire -	
19-0002967	0	10/03/2019	16:48:08	510 Tibbs (South)	322 Motor vehicle accident with	
19-0002968	0	10/03/2019	17:20:57	Walnut (East)	611 Dispatched & cancelled en route	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time		Location	Incident Type	Est Loss
19-0002969	0	10/03/2019	17:44:20	2580	Abutment	735 Alarm system sounded due to	
19-0002970	0	10/03/2019	18:25:29		Willowdale	611 Dispatched & cancelled en route	
19-0002971	0	10/03/2019	20:17:01	317	Bowen	311 Medical assist, assist EMS crew	
19-0002972	0	10/03/2019	22:25:45	98	Walnut (West)	311 Medical assist, assist EMS crew	
19-0002973	0	10/04/2019	01:35:09	1200	Memorial	733 Smoke detector activation due to	
19-0002974	0	10/04/2019	05:32:02		I-75 S. Bound	311 Medical assist, assist EMS crew	
19-0002975	0	10/04/2019	06:09:25		Hawthorne (West)	311 Medical assist, assist EMS crew	
19-0002976	0	10/04/2019	07:59:23	895	East Summit	311 Medical assist, assist EMS crew	
19-0002977	0	10/04/2019	08:18:19	402	Sixth	311 Medical assist, assist EMS crew	
19-0002978	0	10/04/2019	08:24:09		MLK Jr.	322 Motor vehicle accident with	
19-0002979	0	10/04/2019	10:31:40	1220	Broadrick	311 Medical assist, assist EMS crew	
19-0002980	0	10/04/2019	10:46:18	1108	Rio Vista	311 Medical assist, assist EMS crew	
19-0002981	0	10/04/2019	11:23:06	2220	Hamilton Extension	520 Water problem, Other	
19-0002982	0	10/04/2019	12:26:44		Chattanooga	322 Motor vehicle accident with	
19-0002983	0	10/04/2019	15:13:18	785	Shugart	611 Dispatched & cancelled en route	
19-0002984	0	10/04/2019	18:16:55	209	Griffin	311 Medical assist, assist EMS crew	
19-0002985	0	10/04/2019	18:57:45	711	Hamilton (South)	324 Motor Vehicle Accident with no	
19-0002986	0	10/04/2019	19:03:55	432	Fourth	311 Medical assist, assist EMS crew	
19-0002987	0	10/04/2019	19:09:16	1287	Glenwood (North)	143 Grass fire	
19-0002988	0	10/04/2019	19:51:36		Dug Gap	324 Motor Vehicle Accident with no	
19-0002989	0	10/04/2019	20:45:14	900	Shugart	311 Medical assist, assist EMS crew	
19-0002990	0	10/04/2019	21:52:12	606	Clark	311 Medical assist, assist EMS crew	
19-0002991	0	10/05/2019	01:55:57	617	Park Canyon	311 Medical assist, assist EMS crew	
19-0002992	0	10/05/2019	02:16:12		I-75 N. Bound	322 Motor vehicle accident with	
19-0002993	0	10/05/2019	07:16:28	510	Shugart	311 Medical assist, assist EMS crew	
19-0002994	0	10/05/2019	11:12:53		Riverbend	143 Grass fire	
19-0002995	0	10/05/2019	11:57:37	1806	Shadow	311 Medical assist, assist EMS crew	
19-0002996	0	10/05/2019	12:49:17		I-75 N. Bound	324 Motor Vehicle Accident with no	
19-0002997	0	10/05/2019	15:49:19	1519	Walnut (West)	311 Medical assist, assist EMS crew	
19-0002998	0	10/05/2019	16:31:05	1310	Walnut (West)	311 Medical assist, assist EMS crew	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0002999	0	10/05/2019	17:08:29	1109 James	311 Medical assist, assist EMS crew	
19-0003000	0	10/05/2019	20:43:56	North Bypass	322 Motor vehicle accident with	
19-0003001	0	10/05/2019	20:46:56	611 Sheridan	311 Medical assist, assist EMS crew	
19-0003002	0	10/05/2019	21:42:10	1210 Morris (East)	311 Medical assist, assist EMS crew	
19-0003003	0	10/06/2019	06:57:38	900 Shugart	735 Alarm system sounded due to	
19-0003004	0	10/06/2019	10:40:06	519 Hawthorne (West)	311 Medical assist, assist EMS crew	
19-0003005	0	10/06/2019	11:35:35	1108 Rio Vista	311 Medical assist, assist EMS crew	
19-0003006	0	10/06/2019	13:20:12	Tibbs (North)	162 Outside equipment fire	
19-0003007	0	10/06/2019	14:17:20	600 Wilkins	622 No Incident found on arrival at	
19-0003008	0	10/06/2019	15:57:30	1406 Coronet	111 Building fire	\$10,000
19-0003009	0	10/06/2019	18:41:29	808 Crawford (West)	311 Medical assist, assist EMS crew	
19-0003010	0	10/06/2019	19:38:37	1102 Cargal	311 Medical assist, assist EMS crew	
19-0003011	0	10/06/2019	19:40:52	South Bypass	322 Motor vehicle accident with	
19-0003012	0	10/06/2019	21:41:38	1813 Wood Valley	311 Medical assist, assist EMS crew	
19-0003013	0	10/07/2019	00:32:24	820 Shugart	733 Smoke detector activation due to	
19-0003014	0	10/07/2019	00:42:13	219 Fredrick (North)	311 Medical assist, assist EMS crew	
19-0003015	0	10/07/2019	07:52:03	1300 Waugh (West)	715 Local alarm system, malicious	
19-0003016	0	10/07/2019	08:28:49	808 Crawford (West)	500 Service Call, other	
19-0003017	0	10/07/2019	09:01:11	1108 Rio Vista	611 Dispatched & cancelled en route	
19-0003018	0	10/07/2019	10:41:11	Walnut (West)	611 Dispatched & cancelled en route	
19-0003019	0	10/07/2019	10:56:28	2580 Abutment	740 Unintentional transmission of	
19-0003020	0	10/07/2019	15:49:29	1011 Hamilton (North)	311 Medical assist, assist EMS crew	
19-0003021	0	10/07/2019	18:16:51	811 Trammell	311 Medical assist, assist EMS crew	
19-0003022	0	10/07/2019	22:59:02	136 Nickie	311 Medical assist, assist EMS crew	
19-0003023	0	10/08/2019	07:35:58	1311 Ludie	311 Medical assist, assist EMS crew	
19-0003024	0	10/08/2019	07:54:08	1108 Rio Vista	311 Medical assist, assist EMS crew	
19-0003025	0	10/08/2019	09:51:05	South Dixie	311 Medical assist, assist EMS crew	
19-0003026	0	10/08/2019	10:38:46	1304 Looper	553 Public service	
19-0003027	0	10/08/2019	12:31:56	1110 Burleyson	311 Medical assist, assist EMS crew	
19-0003028	0	10/08/2019	13:30:59	509 Selvidge St. (North)	311 Medical assist, assist EMS crew	

DALTON

Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003029	0	10/08/2019	14:21:06	North Bypass	311 Medical assist, assist EMS crew	
19-0003030	0	10/08/2019	14:40:12	413 Carson	311 Medical assist, assist EMS crew	
19-0003031	0	10/08/2019	18:25:56	1215 Glenwood (North)	611 Dispatched & cancelled en route	
19-0003032	0	10/08/2019	18:36:35	1035 Abutment	731 Sprinkler activation due to	
19-0003033	0	10/08/2019	20:07:45	106 Goose Hill (North)	311 Medical assist, assist EMS crew	
19-0003034	0	10/09/2019	10:12:40	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003035	0	10/09/2019	16:39:49	1714 Westchester	744 Detector activation, no fire -	
19-0003036	0	10/09/2019	19:45:24	Walston	311 Medical assist, assist EMS crew	
19-0003037	0	10/10/2019	00:02:05	835 Shugart	311 Medical assist, assist EMS crew	
19-0003038	0	10/10/2019	01:10:46	225 Westerly	311 Medical assist, assist EMS crew	
19-0003039	0	10/10/2019	01:29:34	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003040	0	10/10/2019	01:53:27	814 Red Clay	311 Medical assist, assist EMS crew	
19-0003041	0	10/10/2019	06:20:54	700 Elm (500,600,700	311 Medical assist, assist EMS crew	
19-0003042	0	10/10/2019	07:36:25	452 Birch	311 Medical assist, assist EMS crew	
19-0003043	0	10/10/2019	08:29:53	807 Croy	311 Medical assist, assist EMS crew	
19-0003044	0	10/10/2019	08:49:23	136 Nickie	611 Dispatched & cancelled en route	
19-0003045	0	10/10/2019	09:53:36	814 Red Clay	311 Medical assist, assist EMS crew	
19-0003046	0	10/10/2019	13:06:45	1910 Keystone	735 Alarm system sounded due to	
19-0003047	0	10/10/2019	14:30:10	Glenwood (South)	611 Dispatched & cancelled en route	
19-0003048	0	10/10/2019	16:14:02	227 Cobalt	311 Medical assist, assist EMS crew	
19-0003049	0	10/10/2019	16:49:04	2123 Holly	311 Medical assist, assist EMS crew	
19-0003050	0	10/10/2019	18:44:11	Botany Woods	142 Brush or brush-and-grass mixture	
19-0003051	0	10/10/2019	20:22:58	Morris (East)	611 Dispatched & cancelled en route	
19-0003052	0	10/10/2019	20:33:03	1275 Cross Plains	311 Medical assist, assist EMS crew	
19-0003053	0	10/10/2019	21:17:03	201 Springdale	611 Dispatched & cancelled en route	
19-0003054	0	10/10/2019	22:38:38	1556 Crow Valley	141 Forest, woods or wildland fire	
19-0003055	0	10/11/2019	05:07:31	1807 Beechland	311 Medical assist, assist EMS crew	
19-0003056	0	10/11/2019	07:21:29	I-75 S. Bound	311 Medical assist, assist EMS crew	
19-0003057	0	10/11/2019	09:42:45	1107 Memorial	611 Dispatched & cancelled en route	
19-0003058	0	10/11/2019	16:13:24	304 Water	311 Medical assist, assist EMS crew	

DALTON

Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003059	0	10/11/2019	17:28:46	2206 Old Ivy	311 Medical assist, assist EMS crew	
19-0003060	0	10/11/2019	20:02:05	611 Sheridan	311 Medical assist, assist EMS crew	
19-0003061	0	10/11/2019	20:28:13	101 Walnut (West)	611 Dispatched & cancelled en route	
19-0003062	0	10/12/2019	00:23:02	1810 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0003063	0	10/12/2019	02:53:15	617 Fourth	311 Medical assist, assist EMS crew	
19-0003064	0	10/12/2019	03:19:07	1213 Applewood	311 Medical assist, assist EMS crew	
19-0003065	0	10/12/2019	09:42:03	1108 Rio Vista	611 Dispatched & cancelled en route	
19-0003066	0	10/12/2019	14:04:56	422 Sassafras	311 Medical assist, assist EMS crew	
19-0003067	0	10/12/2019	17:00:28	1302 Underwood	311 Medical assist, assist EMS crew	
19-0003068	0	10/12/2019	22:25:34	2211 Dug Gap Battle	311 Medical assist, assist EMS crew	
19-0003069	0	10/13/2019	00:10:47	2121 Chatham	311 Medical assist, assist EMS crew	
19-0003070	0	10/13/2019	00:29:42	404 Lesley	311 Medical assist, assist EMS crew	
19-0003071	0	10/13/2019	02:22:13	2200 Chattanooga	311 Medical assist, assist EMS crew	
19-0003072	0	10/13/2019	03:28:59	515 Parkside	311 Medical assist, assist EMS crew	
19-0003073	0	10/13/2019	06:48:14	1004 Cartwright	311 Medical assist, assist EMS crew	
19-0003074	0	10/13/2019	11:12:02	Chattanooga	324 Motor Vehicle Accident with no	
19-0003075	0	10/13/2019	11:29:01	MM I-75 S. Bound	611 Dispatched & cancelled en route	
19-0003076	0	10/13/2019	11:42:12	1210 Veterans	671 HazMat release investigation w/no	
19-0003077	0	10/13/2019	14:47:27	928 Hardwick	311 Medical assist, assist EMS crew	
19-0003078	0	10/13/2019	15:48:03	Cleveland	611 Dispatched & cancelled en route	
19-0003079	0	10/13/2019	18:35:37	1203 Acme	311 Medical assist, assist EMS crew	
19-0003080	0	10/13/2019	19:26:34	703 Hampton	311 Medical assist, assist EMS crew	
19-0003081	0	10/14/2019	04:28:20	703 Boundary (west)	311 Medical assist, assist EMS crew	
19-0003082	0	10/14/2019	08:57:07	1805 Greenbush	611 Dispatched & cancelled en route	
19-0003083	0	10/14/2019	10:42:02	1809 Shadow	251 Excessive heat, scorch burns with	
19-0003084	0	10/14/2019	10:51:02	300 Emery (West)	311 Medical assist, assist EMS crew	
19-0003085	0	10/14/2019	11:37:15	656 College	611 Dispatched & cancelled en route	
19-0003086	0	10/14/2019	12:59:37	609 Thornton (South)	311 Medical assist, assist EMS crew	
19-0003087	0	10/14/2019	13:36:55	Morris (East)	323 Motor vehicle/pedestrian accident	
19-0003088	0	10/14/2019	16:41:08	922 Avenue F	311 Medical assist, assist EMS crew	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time		Location	Incident Type	Est Loss
19-0003089	0	10/14/2019	17:34:58	2524	Walnut (East)	311 Medical assist, assist EMS crew	
19-0003090	0	10/14/2019	18:07:59	513	Crawford (West)	311 Medical assist, assist EMS crew	
19-0003091	0	10/14/2019	19:13:55	409	Bristol	311 Medical assist, assist EMS crew	
19-0003092	0	10/14/2019	20:03:32		Conway	311 Medical assist, assist EMS crew	
19-0003093	0	10/14/2019	22:05:29	2106	Chattanooga	311 Medical assist, assist EMS crew	
19-0003094	0	10/15/2019	05:50:47	1200	Memorial	741 Sprinkler activation, no fire -	
19-0003095	0	10/15/2019	09:05:20	1200	Memorial	611 Dispatched & cancelled en route	
19-0003096	0	10/15/2019	10:27:16	1203	Acme	311 Medical assist, assist EMS crew	
19-0003097	0	10/15/2019	12:40:09	1809	Kimberly Park	743 Smoke detector activation, no fire	
19-0003098	0	10/15/2019	13:03:41		Hamilton (North)	611 Dispatched & cancelled en route	
19-0003099	0	10/15/2019	13:47:15	601	Red Bird	311 Medical assist, assist EMS crew	
19-0003100	0	10/15/2019	15:45:59	1515	Walnut (West)	311 Medical assist, assist EMS crew	
19-0003101	0	10/15/2019	17:08:17	1014	Dozier	311 Medical assist, assist EMS crew	
19-0003102	0	10/15/2019	18:36:27	435	Cedar	311 Medical assist, assist EMS crew	
19-0003103	0	10/15/2019	22:17:50	790	College	311 Medical assist, assist EMS crew	
19-0003104	0	10/15/2019	23:04:03	227	Grace	311 Medical assist, assist EMS crew	
19-0003105	0	10/16/2019	06:52:10	2200	Chattanooga	311 Medical assist, assist EMS crew	
19-0003106	0	10/16/2019	07:21:58		Dug Gap	322 Motor vehicle accident with	
19-0003107	0	10/16/2019	08:11:53	1304	May	445 Arcing, shorted electrical	
19-0003108	0	10/16/2019	09:28:58	1508	Rio Vista	311 Medical assist, assist EMS crew	
19-0003109	0	10/16/2019	15:51:10	1300	Waugh (West)	311 Medical assist, assist EMS crew	
19-0003110	0	10/16/2019	17:22:27	1745	Brighton	311 Medical assist, assist EMS crew	
19-0003111	0	10/16/2019	19:57:13	430	Fields	311 Medical assist, assist EMS crew	
19-0003112	0	10/16/2019	22:46:03	815	Shugart	611 Dispatched & cancelled en route	
19-0003113	0	10/17/2019	07:23:54	1200	Memorial	744 Detector activation, no fire -	
19-0003114	0	10/17/2019	07:26:40	310	Brookhollow Ind.	442 Overheated motor	
19-0003115	0	10/17/2019	07:56:34	310	Brookhollow Ind.	745 Alarm system activation, no fire -	
19-0003116	0	10/17/2019	08:39:31	205	Walker	611 Dispatched & cancelled en route	
19-0003117	0	10/17/2019	09:48:38	1800	Wabash	611 Dispatched & cancelled en route	
19-0003118	0	10/17/2019	11:44:29	2004	Chatham	735 Alarm system sounded due to	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003119	0	10/17/2019	17:12:14	432 Fourth	311 Medical assist, assist EMS crew	
19-0003120	0	10/17/2019	17:29:36	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003121	0	10/17/2019	18:14:21	711 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0003122	0	10/17/2019	18:35:12	405 Moore	311 Medical assist, assist EMS crew	
19-0003123	0	10/17/2019	18:48:42	Walnut (East)	324 Motor Vehicle Accident with no	
19-0003124	0	10/17/2019	19:43:30	Cross Plains	322 Motor vehicle accident with	
19-0003125	0	10/17/2019	21:53:01	1250 Walnut (West)	611 Dispatched & cancelled en route	
19-0003126	0	10/17/2019	23:34:19	1807 Beechland	311 Medical assist, assist EMS crew	
19-0003127	0	10/18/2019	01:14:31	1306 Underwood	311 Medical assist, assist EMS crew	
19-0003128	0	10/18/2019	09:04:23	1915 Brady	311 Medical assist, assist EMS crew	
19-0003129	0	10/18/2019	09:19:35	814 Tyler (West)	311 Medical assist, assist EMS crew	
19-0003130	0	10/18/2019	09:51:03	MLK Jr.	622 No Incident found on arrival at	
19-0003131	0	10/18/2019	10:13:05	802 Atkinson	745 Alarm system activation, no fire -	
19-0003132	0	10/18/2019	10:20:45	Waugh (East)	553 Public service	
19-0003133	0	10/18/2019	11:43:15	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003134	0	10/18/2019	15:10:07	2822 Gregory	311 Medical assist, assist EMS crew	
19-0003135	0	10/18/2019	15:52:09	Walnut (West)	322 Motor vehicle accident with	
19-0003136	0	10/18/2019	15:58:09	2204 Walnut (East)	611 Dispatched & cancelled en route	
19-0003137	0	10/18/2019	16:00:29	310 Brookhollow Ind.	745 Alarm system activation, no fire -	
19-0003138	0	10/18/2019	20:28:33	301 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003139	0	10/18/2019	21:29:59	1807 Beechland	611 Dispatched & cancelled en route	
19-0003140	0	10/18/2019	21:32:22	1806 Bridgewater	311 Medical assist, assist EMS crew	
19-0003141	0	10/19/2019	00:46:30	113 Green (South)	151 Outside rubbish, trash or waste	
19-0003142	0	10/19/2019	03:16:38	1306 Underwood	311 Medical assist, assist EMS crew	
19-0003143	0	10/19/2019	07:57:56	816 Walnut Square	740 Unintentional transmission of	
19-0003144	0	10/19/2019	09:48:16	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003145	0	10/19/2019	10:54:12	1242 Thornton (North)	151 Outside rubbish, trash or waste	
19-0003146	0	10/19/2019	15:56:49	816 Walnut Square	611 Dispatched & cancelled en route	
19-0003147	0	10/19/2019	16:44:07	North Bypass	322 Motor vehicle accident with	
19-0003148	0	10/19/2019	19:31:56	2104 Threadmill	324 Motor Vehicle Accident with no	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003149	0	10/19/2019	22:14:15	1365 Walnut (West)	311 Medical assist, assist EMS crew	
19-0003150	0	10/20/2019	04:16:35	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003151	0	10/20/2019	06:10:02	1510 Walnut (West)	311 Medical assist, assist EMS crew	
19-0003152	0	10/20/2019	11:28:39	1224 Morris (East)	311 Medical assist, assist EMS crew	
19-0003153	0	10/20/2019	17:47:57	352 Northgate	611 Dispatched & cancelled en route	
19-0003154	0	10/20/2019	18:55:32	1100 Autumn	311 Medical assist, assist EMS crew	
19-0003155	0	10/20/2019	19:17:10	Frazier	651 Smoke scare, odor of smoke	
19-0003156	0	10/20/2019	20:55:55	1506 Summer Gate Way	743 Smoke detector activation, no fire	
19-0003157	0	10/21/2019	00:06:20	2125 Arbordale	611 Dispatched & cancelled en route	
19-0003158	0	10/21/2019	02:00:06	I-75 S. Bound	352 Extrication of victim(s) from	
19-0003159	0	10/21/2019	08:08:41	123 Fairway	311 Medical assist, assist EMS crew	
19-0003160	0	10/21/2019	10:28:22	I-75 N. Bound	322 Motor vehicle accident with	
19-0003161	0	10/21/2019	11:18:40	Airport	611 Dispatched & cancelled en route	
19-0003162	0	10/21/2019	12:01:14	413 Vann	311 Medical assist, assist EMS crew	
19-0003163	0	10/21/2019	19:29:26	1308 Walnut (West)	311 Medical assist, assist EMS crew	
19-0003164	0	10/22/2019	06:28:53	610 Frazier	444 Power line down	
19-0003165	0	10/22/2019	06:54:44	1305 Vann	311 Medical assist, assist EMS crew	
19-0003166	0	10/22/2019	07:59:52	2224 Rocky Face	311 Medical assist, assist EMS crew	
19-0003167	0	10/22/2019	10:37:47	I-75 N. Bound	324 Motor Vehicle Accident with no	
19-0003168	0	10/22/2019	13:51:22	1004 Cartwright	311 Medical assist, assist EMS crew	
19-0003169	0	10/22/2019	16:42:59	816 Walnut Square	311 Medical assist, assist EMS crew	
19-0003170	0	10/22/2019	18:02:16	809 Chattanooga	900 Special type of incident, Other	
19-0003171	0	10/22/2019	19:12:26	900 Shugart	711 Municipal alarm system, malicious	
19-0003172	0	10/22/2019	19:15:06	813 Clark	324 Motor Vehicle Accident with no	
19-0003173	0	10/22/2019	21:15:58	824 Shugart	113 Cooking fire, confined to	\$500
19-0003174	0	10/23/2019	02:51:35	1200 MLK Jr.	311 Medical assist, assist EMS crew	
19-0003175	0	10/23/2019	07:22:47	Hamilton (South)	151 Outside rubbish, trash or waste	
19-0003176	0	10/23/2019	08:28:08	1614 Waring	311 Medical assist, assist EMS crew	
19-0003177	0	10/23/2019	11:26:35	216 Keith	611 Dispatched & cancelled en route	
19-0003178	0	10/23/2019	14:27:01	617 Miller	611 Dispatched & cancelled en route	



## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003179	0	10/23/2019	14:43:29	1926 Fairington	611 Dispatched & cancelled en route	
19-0003180	0	10/23/2019	15:40:26	1116 Willowdale	611 Dispatched & cancelled en route	
19-0003181	0	10/23/2019	16:22:30	mm335 I-75 S. Bound	611 Dispatched & cancelled en route	
19-0003182	0	10/23/2019	16:29:29	1401 Rosewood	311 Medical assist, assist EMS crew	
19-0003183	0	10/23/2019	16:56:36	620 Fifth	311 Medical assist, assist EMS crew	
19-0003184	0	10/23/2019	17:25:01	227 Grace	311 Medical assist, assist EMS crew	
19-0003185	0	10/23/2019	17:27:52	Abutment	311 Medical assist, assist EMS crew	
19-0003186	0	10/23/2019	23:40:51	227 Grace	311 Medical assist, assist EMS crew	
19-0003187	0	10/24/2019	02:20:12	611 Central	311 Medical assist, assist EMS crew	
19-0003188	0	10/24/2019	05:23:32	1200 Memorial	611 Dispatched & cancelled en route	
19-0003189	0	10/24/2019	08:01:32	1129 James	311 Medical assist, assist EMS crew	
19-0003190	0	10/24/2019	08:17:37	508 Morris (East)	311 Medical assist, assist EMS crew	
19-0003191	0	10/24/2019	14:27:26	1205 Glenwood (North)	311 Medical assist, assist EMS crew	
19-0003192	0	10/24/2019	15:31:07	700 Fourth	622 No Incident found on arrival at	
19-0003193	0	10/24/2019	17:03:55	Cleveland	322 Motor vehicle accident with	
19-0003194	0	10/24/2019	17:36:17	1201 Glenwood (North)	622 No Incident found on arrival at	
19-0003195	0	10/24/2019	19:09:06	1205 Georgian	311 Medical assist, assist EMS crew	
19-0003196	0	10/25/2019	06:52:57	1807 Wood Valley	311 Medical assist, assist EMS crew	
19-0003197	0	10/25/2019	09:06:31	1900 Summit View	311 Medical assist, assist EMS crew	
19-0003198	0	10/25/2019	13:00:27	900 Shugart	311 Medical assist, assist EMS crew	
19-0003199	0	10/25/2019	14:00:17	1809 Kimberly Park	735 Alarm system sounded due to	
19-0003200	0	10/25/2019	15:30:57	1200 Memorial	735 Alarm system sounded due to	
19-0003201	0	10/25/2019	15:57:47	Waugh (West)	611 Dispatched & cancelled en route	
19-0003202	0	10/25/2019	16:49:47	Abutment	311 Medical assist, assist EMS crew	
19-0003203	0	10/25/2019	17:11:05	Penrose	500 Service Call, other	
19-0003204	0	10/25/2019	19:53:34	826 Shugart	311 Medical assist, assist EMS crew	
19-0003205	0	10/25/2019	20:22:24	1219 Pine Hill	311 Medical assist, assist EMS crew	
19-0003206	0	10/25/2019	21:10:00	I-75 N. Bound	322 Motor vehicle accident with	
19-0003207	0	10/25/2019	21:17:13	901 West Bridge	311 Medical assist, assist EMS crew	
19-0003208	0	10/26/2019	06:34:37	900 Roan	743 Smoke detector activation, no fire	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003209	0	10/26/2019	07:53:36	Tibbs (North)	324 Motor Vehicle Accident with no	
19-0003210	0	10/26/2019	10:02:34	Chattanooga	322 Motor vehicle accident with	
19-0003211	0	10/26/2019	11:24:26	816 Walnut Square	611 Dispatched & cancelled en route	
19-0003212	0	10/26/2019	13:48:00	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003213	0	10/26/2019	15:18:51	Waugh (West)	311 Medical assist, assist EMS crew	
19-0003214	0	10/26/2019	19:12:09	Walnut Square	311 Medical assist, assist EMS crew	
19-0003215	0	10/27/2019	02:00:54	1713 Rio Vista	311 Medical assist, assist EMS crew	
19-0003216	0	10/27/2019	03:02:12	529 Spencer (North)	311 Medical assist, assist EMS crew	
19-0003217	0	10/27/2019	11:18:34	1009 Professional	651 Smoke scare, odor of smoke	
19-0003218	0	10/27/2019	18:05:41	Haigmill Lake	311 Medical assist, assist EMS crew	
19-0003219	0	10/27/2019	19:22:06	North Bypass	611 Dispatched & cancelled en route	
19-0003220	0	10/28/2019	01:31:17	1116 Willowdale	311 Medical assist, assist EMS crew	
19-0003221	0	10/28/2019	07:29:26	1306 Underwood	311 Medical assist, assist EMS crew	
19-0003222	0	10/28/2019	09:49:47	416 Glenwood (South)	311 Medical assist, assist EMS crew	
19-0003223	0	10/28/2019	12:23:09	209 Cuyler (west)	311 Medical assist, assist EMS crew	
19-0003224	0	10/28/2019	15:33:14	304 Park (West)	611 Dispatched & cancelled en route	
19-0003225	0	10/28/2019	15:59:37	916 Vernon	311 Medical assist, assist EMS crew	
19-0003226	0	10/28/2019	17:48:34	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0003227	0	10/28/2019	18:50:29	711 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0003228	0	10/28/2019	19:14:56	300 Autumn	442 Overheated motor	
19-0003229	0	10/28/2019	23:50:13	1402 Vann	311 Medical assist, assist EMS crew	
19-0003230	0	10/29/2019	03:49:47	1218 Broadrick	311 Medical assist, assist EMS crew	
19-0003231	0	10/29/2019	04:18:33	741 Riverbend	311 Medical assist, assist EMS crew	
19-0003232	0	10/29/2019	07:24:52	1250 Walnut (West)	441 Heat from short circuit (wiring),	
19-0003233	0	10/29/2019	07:34:48	1301 Walnut (West)	622 No Incident found on arrival at	
19-0003234	0	10/29/2019	11:03:45	1200 Memorial	743 Smoke detector activation, no fire	
19-0003235	0	10/29/2019	13:38:45	450 Cedar	311 Medical assist, assist EMS crew	
19-0003236	0	10/29/2019	19:19:03	617 Morris (East)	311 Medical assist, assist EMS crew	
19-0003237	0	10/29/2019	20:56:05	1123 Ridgeleigh	736 CO detector activation due to	
19-0003238	0	10/29/2019	21:56:57	MM I-75 N. Bound	324 Motor Vehicle Accident with no	

## DALTON

## Incident List by Incident Number w/Est Loss(Month)

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0003239	0	10/30/2019	07:46:47	1305 Vann	311 Medical assist, assist EMS crew	
19-0003240	0	10/30/2019	09:25:55	1304 Winton	311 Medical assist, assist EMS crew	
19-0003241	0	10/30/2019	10:03:29	1605 Underwood	735 Alarm system sounded due to	
19-0003242	0	10/30/2019	10:25:07	227 Grace	311 Medical assist, assist EMS crew	
19-0003243	0	10/30/2019	12:25:55	MM340 I-75 N. Bound	611 Dispatched & cancelled en route	
19-0003244	0	10/30/2019	14:59:47	227 Grace	311 Medical assist, assist EMS crew	
19-0003245	0	10/30/2019	15:18:31	Memorial	324 Motor Vehicle Accident with no	
19-0003246	0	10/30/2019	16:32:29	Thornton (North)	311 Medical assist, assist EMS crew	
19-0003247	0	10/30/2019	16:57:49	North Bypass	311 Medical assist, assist EMS crew	
19-0003248	0	10/30/2019	17:49:47	1306 Morris (East)	311 Medical assist, assist EMS crew	
19-0003249	0	10/30/2019	18:09:38	Foster	444 Power line down	
19-0003250	0	10/30/2019	18:11:37	Underwood	444 Power line down	
19-0003251	0	10/30/2019	19:55:46	1814 Brookland	311 Medical assist, assist EMS crew	
19-0003252	0	10/30/2019	21:14:49	1407 Thornton (North)	743 Smoke detector activation, no fire	
19-0003253	0	10/30/2019	22:06:11	333 Country Club	131 Passenger vehicle fire	\$5,000
19-0003254	0	10/30/2019	22:41:40	1908 Fairfield	311 Medical assist, assist EMS crew	
19-0003255	0	10/30/2019	23:49:29	501 Burchfield	311 Medical assist, assist EMS crew	
19-0003256	0	10/31/2019	04:58:11	1407 Thornton (North)	743 Smoke detector activation, no fire	
19-0003257	0	10/31/2019	11:24:04	500 Foster	444 Power line down	
19-0003258	0	10/31/2019	12:51:24	1310 Walnut (West)	714 Central station, malicious false	
19-0003259	0	10/31/2019	15:55:03	1244 Glenwood (North)	611 Dispatched & cancelled en route	
19-0003260	0	10/31/2019	16:07:45	Glenwood (North)	311 Medical assist, assist EMS crew	
19-0003261	0	10/31/2019	16:40:39	1323 Walnut (West)	322 Motor vehicle accident with	
19-0003262	0	10/31/2019	16:50:28	475 Reed	611 Dispatched & cancelled en route	
19-0003263	0	10/31/2019	17:52:17	101 Walnut (West)	311 Medical assist, assist EMS crew	
19-0003264	0	10/31/2019	18:06:46	1200 James	741 Sprinkler activation, no fire -	
19-0003265	0	10/31/2019	20:00:05	North Bypass	611 Dispatched & cancelled en route	
19-0003266	0	10/31/2019	20:03:54	Glenwood (North)	311 Medical assist, assist EMS crew	

Total Incident Count    328

Total Est Loss                \$15,500

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# DALTON

## Incident Type Period Comparisons

Alarm Date Between {10/01/2019} and {10/31/2019}

Incident Type	10/01/2019 to 10/31/2019	10/01/2018 to 10/31/2018	10/01/2017 to 10/31/2017	10/01/2016 to 10/31/2016
111 Building fire	1	0	3	2
113 Cooking fire, confined to container	1	2	2	0
131 Passenger vehicle fire	1	3	1	3
132 Road freight or transport vehicle fire	0	0	0	1
141 Forest, woods or wildland fire	1	0	1	0
142 Brush or brush-and-grass mixture fire	2	0	3	6
143 Grass fire	2	0	1	4
151 Outside rubbish, trash or waste fire	4	1	0	3
154 Dumpster or other outside trash receptacle fire	0	0	0	3
162 Outside equipment fire	1	1	0	0
251 Excessive heat, scorch burns with no ignition	1	0	1	0
311 Medical assist, assist EMS crew	182	193	205	213
322 Motor vehicle accident with injuries	16	8	2	11
323 Motor vehicle/pedestrian accident (MV Ped)	1	0	0	2
324 Motor Vehicle Accident with no injuries	11	8	2	5
331 Lock-in (if lock out , use 511 )	0	0	1	0
352 Extrication of victim(s) from vehicle	2	2	0	0
357 Extrication of victim(s) from machinery	0	0	0	1
411 Gasoline or other flammable liquid spill	0	0	1	0
412 Gas leak (natural gas or LPG)	0	1	3	3
413 Oil or other combustible liquid spill	0	0	1	0
422 Chemical spill or leak	0	1	0	1
440 Electrical wiring/equipment problem, Other	0	1	0	0
441 Heat from short circuit (wiring), defective/worn	1	2	0	0
442 Overheated motor	2	0	1	0
444 Power line down	4	4	0	1
445 Arcing, shorted electrical equipment	1	1	0	1

# DALTON

## Incident Type Period Comparisons

Alarm Date Between {10/01/2019} and {10/31/2019}

Incident Type	10/01/2019	10/01/2018	10/01/2017	10/01/2016
	to 10/31/2019	to 10/31/2018	to 10/31/2017	to 10/31/2016
461 Building or structure weakened or collapsed	0	1	0	2
463 Vehicle accident, general cleanup	0	0	0	1
500 Service Call, other	2	1	0	0
520 Water problem, Other	1	0	0	0
522 Water or steam leak	0	0	3	0
531 Smoke or odor removal	0	4	0	4
541 Animal problem	0	0	0	1
551 Assist police or other governmental agency	0	0	3	1
553 Public service	2	3	2	4
561 Unauthorized burning	0	1	0	3
611 Dispatched & cancelled en route	48	31	24	18
622 No Incident found on arrival at dispatch address	5	1	6	8
651 Smoke scare, odor of smoke	2	7	5	9
653 Smoke from barbecue, tar kettle	0	0	0	2
671 HazMat release investigation w/no HazMat	1	0	0	0
711 Municipal alarm system, malicious false alarm	1	0	1	0
714 Central station, malicious false alarm	1	1	0	0
715 Local alarm system, malicious false alarm	1	1	0	0
731 Sprinkler activation due to malfunction	1	1	1	1
733 Smoke detector activation due to malfunction	3	4	9	6
734 Heat detector activation due to malfunction	0	2	0	0
735 Alarm system sounded due to malfunction	8	2	3	6
736 CO detector activation due to malfunction	1	0	1	0
740 Unintentional transmission of alarm, Other	2	1	1	1
741 Sprinkler activation, no fire - unintentional	2	1	0	3
743 Smoke detector activation, no fire -	6	8	14	3
744 Detector activation, no fire - unintentional	2	1	4	0

DALTON

Incident Type Period Comparisons

Alarm Date Between {10/01/2019} and {10/31/2019}

Incident Type	10/01/2019 to 10/31/2019	10/01/2018 to 10/31/2018	10/01/2017 to 10/31/2017	10/01/2016 to 10/31/2016
745 Alarm system activation, no fire - unintentional	4	14	3	3
900 Special type of incident, Other	1	0	0	0
Totals	328	313	308	336

**Dalton Fire Department**

**Monthly Emergency Response Time Analysis**

**Emergency Responses**

Response		Count	Percentage
Hrs	Mins		
	< 01	18	5.3%
	01	28	8.3%
	02	99	29.4%
	03	94	27.9%
	04	53	15.7%
	05	24	7.1%
	06	9	2.6%
	07	2	0.5%
	08	4	1.1%
	09	2	0.5%
	10	2	0.5%
	18	1	0.2%

**Overall Average Response Time: 00:03:26**



**Dalton Fire Department**  
**Monthly Non-Emergency Response Time Analysis**  
**Non-Emergency Responses**

Response		Count	Percentage
Hrs	Mins		
	< 01	6	12.5 %
	01	2	4.1 %
	02	3	6.2 %
	03	9	18.7 %
	04	12	25.0 %
	05	5	10.4 %
	06	6	12.5 %
	08	1	2.0 %
	09	3	6.2 %
	10	1	2.0 %

**Overall Average Response Time: 00:04:23**

**DALTON**

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**Alarm Date Between {10/01/2019} And {10/31/2019}**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
19-0002939-000	10/01/2019	02:48:59	421 Underwood CIR	611 Dispatched & cancelled en
19-0002940-000	10/01/2019	02:53:23	703 Boundary (west) ST	311 Medical assist, assist EMS
19-0002941-000	10/01/2019	03:01:27	421 Underwood CIR	311 Medical assist, assist EMS
19-0002942-000	10/01/2019	11:03:02	620 Fifth AVE /Apt 22	311 Medical assist, assist EMS
19-0002943-000	10/01/2019	11:26:04	1201 Broadrick DR	311 Medical assist, assist EMS
19-0002944-000	10/01/2019	11:41:18	1118 Glenwood (North) AVE	311 Medical assist, assist EMS
19-0002946-000	10/01/2019	14:19:25	1208 Georgian PL /8	311 Medical assist, assist EMS
19-0002947-000	10/01/2019	14:38:21	1706 Violet WAY	311 Medical assist, assist EMS
19-0002950-000	10/01/2019	16:51:36	1807 Chattanooga RD	352 Extrication of victim(s)
19-0002951-000	10/01/2019	21:12:10	1059 Helton ST	611 Dispatched & cancelled en
19-0002952-000	10/01/2019	22:02:13	509 Loveman LANE	311 Medical assist, assist EMS
19-0002953-000	10/01/2019	23:41:14	1317 Winton DR	311 Medical assist, assist EMS
19-0002954-000	10/02/2019	03:00:22	1600 Mockingbird Hill	311 Medical assist, assist EMS
19-0002955-000	10/02/2019	04:51:05	1030 Willowdale RD	311 Medical assist, assist EMS
19-0002957-000	10/02/2019	12:22:35	North Bypass & Chattanooga	311 Medical assist, assist EMS
19-0002958-000	10/02/2019	22:39:10	1015 MLK Jr. BLVD	311 Medical assist, assist EMS
19-0002959-000	10/03/2019	08:38:27	1009 Professional BLVD	611 Dispatched & cancelled en
19-0002960-000	10/03/2019	09:58:42	2100 Hamilton (South) ST	311 Medical assist, assist EMS
19-0002961-000	10/03/2019	10:33:43	815 Shugart RD	311 Medical assist, assist EMS
19-0002962-000	10/03/2019	10:38:54	1907 Chattanooga RD	311 Medical assist, assist EMS
19-0002963-000	10/03/2019	10:44:42	Walnut (East) AVE &	322 Motor vehicle accident with
19-0002967-000	10/03/2019	16:48:08	510 Tibbs (South) RD	322 Motor vehicle accident with
19-0002971-000	10/03/2019	20:17:01	317 Bowen PL	311 Medical assist, assist EMS
19-0002974-000	10/04/2019	05:32:02	I-75 S. Bound	311 Medical assist, assist EMS
19-0002975-000	10/04/2019	06:09:25	Hawthorne (West) ST &	311 Medical assist, assist EMS
19-0002976-000	10/04/2019	07:59:23	895 East Summit DR /Unit	311 Medical assist, assist EMS
19-0002977-000	10/04/2019	08:18:19	402 Sixth AVE	311 Medical assist, assist EMS
19-0002978-000	10/04/2019	08:24:09	MLK Jr. BLVD & Grade	322 Motor vehicle accident with
19-0002979-000	10/04/2019	10:31:40	1220 Broadrick DR	311 Medical assist, assist EMS
19-0002980-000	10/04/2019	10:46:18	1108 Rio Vista DR	311 Medical assist, assist EMS
19-0002982-000	10/04/2019	12:26:44	Chattanooga RD &	322 Motor vehicle accident with
19-0002983-000	10/04/2019	15:13:18	785 Shugart RD	611 Dispatched & cancelled en
19-0002984-000	10/04/2019	18:16:55	209 Griffin ST	311 Medical assist, assist EMS
19-0002986-000	10/04/2019	19:03:55	432 Fourth AVE /201	311 Medical assist, assist EMS
19-0002988-000	10/04/2019	19:51:36	Dug Gap RD & Hackney DR	324 Motor Vehicle Accident with
19-0002989-000	10/04/2019	20:45:14	900 Shugart RD	311 Medical assist, assist EMS
19-0002990-000	10/04/2019	21:52:12	606 Clark ST	311 Medical assist, assist EMS
19-0002991-000	10/05/2019	01:55:57	617 Park Canyon DR	311 Medical assist, assist EMS
19-0002992-000	10/05/2019	02:16:12	I-75 N. Bound /MM 335	322 Motor vehicle accident with
19-0002993-000	10/05/2019	07:16:28	510 Shugart RD	311 Medical assist, assist EMS
19-0002995-000	10/05/2019	11:57:37	1806 Shadow LANE /12	311 Medical assist, assist EMS
19-0002996-000	10/05/2019	12:49:17	I-75 N. Bound /MM 332	324 Motor Vehicle Accident with
19-0002997-000	10/05/2019	15:49:19	1519 Walnut (West) AVE	311 Medical assist, assist EMS
19-0002998-000	10/05/2019	16:31:05	1310 Walnut (West) AVE	311 Medical assist, assist EMS

**DALTON**

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**Alarm Date Between {10/01/2019} And {10/31/2019}**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
19-0002999-000	10/05/2019	17:08:29	1109 James ST	311 Medical assist, assist EMS
19-0003000-000	10/05/2019	20:43:56	North Bypass & Haigmill	322 Motor vehicle accident with
19-0003001-000	10/05/2019	20:46:56	611 Sheridan AVE	311 Medical assist, assist EMS
19-0003002-000	10/05/2019	21:42:10	1210 Morris (East) ST	311 Medical assist, assist EMS
19-0003004-000	10/06/2019	10:40:06	519 Hawthorne (West) ST	311 Medical assist, assist EMS
19-0003005-000	10/06/2019	11:35:35	1108 Rio Vista DR	311 Medical assist, assist EMS
19-0003007-000	10/06/2019	14:17:20	600 Wilkins ST	622 No Incident found on arrival
19-0003009-000	10/06/2019	18:41:29	808 Crawford (West) ST	311 Medical assist, assist EMS
19-0003010-000	10/06/2019	19:38:37	1102 Cargal DR	311 Medical assist, assist EMS
19-0003012-000	10/06/2019	21:41:38	1813 Wood Valley DR	311 Medical assist, assist EMS
19-0003014-000	10/07/2019	00:42:13	219 Fredrick (North) ST	311 Medical assist, assist EMS
19-0003017-000	10/07/2019	09:01:11	1108 Rio Vista DR	611 Dispatched & cancelled en
19-0003020-000	10/07/2019	15:49:29	1011 Hamilton (North) ST	311 Medical assist, assist EMS
19-0003021-000	10/07/2019	18:16:51	811 Trammell ST /Apt 3	311 Medical assist, assist EMS
19-0003022-000	10/07/2019	22:59:02	136 Nickie DR	311 Medical assist, assist EMS
19-0003023-000	10/08/2019	07:35:58	1311 Ludie ST	311 Medical assist, assist EMS
19-0003024-000	10/08/2019	07:54:08	1108 Rio Vista DR	311 Medical assist, assist EMS
19-0003025-000	10/08/2019	09:51:05	1532 South Dixie HWY	311 Medical assist, assist EMS
19-0003027-000	10/08/2019	12:31:56	1110 Burleyson RD	311 Medical assist, assist EMS
19-0003028-000	10/08/2019	13:30:59	509 Selvidge St. (North)	311 Medical assist, assist EMS
19-0003029-000	10/08/2019	14:21:06	North Bypass & Flemming ST	311 Medical assist, assist EMS
19-0003030-000	10/08/2019	14:40:12	413 Carson DR	311 Medical assist, assist EMS
19-0003033-000	10/08/2019	20:07:45	106 Goose Hill (North) RD	311 Medical assist, assist EMS
19-0003034-000	10/09/2019	10:12:40	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003036-000	10/09/2019	19:45:24	1108 Walston AVE /D106	311 Medical assist, assist EMS
19-0003037-000	10/10/2019	00:02:05	835 Shugart RD	311 Medical assist, assist EMS
19-0003038-000	10/10/2019	01:10:46	225 Westerly DR	311 Medical assist, assist EMS
19-0003039-000	10/10/2019	01:29:34	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003040-000	10/10/2019	01:53:27	814 Red Clay AVE /3	311 Medical assist, assist EMS
19-0003041-000	10/10/2019	06:20:54	700 Elm (500,600,700 blk)	311 Medical assist, assist EMS
19-0003042-000	10/10/2019	07:36:25	452 Birch ST	311 Medical assist, assist EMS
19-0003043-000	10/10/2019	08:29:53	807 Croy DR	311 Medical assist, assist EMS
19-0003045-000	10/10/2019	09:53:36	814 Red Clay AVE /3	311 Medical assist, assist EMS
19-0003048-000	10/10/2019	16:14:02	227 Cobalt ST	311 Medical assist, assist EMS
19-0003049-000	10/10/2019	16:49:04	2123 Holly TER /5	311 Medical assist, assist EMS
19-0003052-000	10/10/2019	20:33:03	1275 Cross Plains TRL /Top	311 Medical assist, assist EMS
19-0003055-000	10/11/2019	05:07:31	1807 Beechland PL /2	311 Medical assist, assist EMS
19-0003056-000	10/11/2019	07:21:29	I-75 S. Bound	311 Medical assist, assist EMS
19-0003058-000	10/11/2019	16:13:24	304 Water ST	311 Medical assist, assist EMS
19-0003059-000	10/11/2019	17:28:46	2206 Old Ivy WAY /11	311 Medical assist, assist EMS
19-0003060-000	10/11/2019	20:02:05	611 Sheridan AVE	311 Medical assist, assist EMS
19-0003062-000	10/12/2019	00:23:02	1810 Hamilton (South) ST	311 Medical assist, assist EMS
19-0003063-000	10/12/2019	02:53:15	617 Fourth AVE /22	311 Medical assist, assist EMS
19-0003064-000	10/12/2019	03:19:07	1213 Applewood DR /B	311 Medical assist, assist EMS

**DALTON**

**Copy of Special Study Report**

**Alarm Date Between {10/01/2019} And {10/31/2019}**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
19-0003065-000	10/12/2019	09:42:03	1108 Rio Vista DR	611 Dispatched & cancelled en
19-0003066-000	10/12/2019	14:04:56	422 Sassafras ST	311 Medical assist, assist EMS
19-0003067-000	10/12/2019	17:00:28	1302 Underwood ST /30	311 Medical assist, assist EMS
19-0003068-000	10/12/2019	22:25:34	2211 Dug Gap Battle RD	311 Medical assist, assist EMS
19-0003069-000	10/13/2019	00:10:47	2121 Chatham	311 Medical assist, assist EMS
19-0003070-000	10/13/2019	00:29:42	404 Lesley DR	311 Medical assist, assist EMS
19-0003071-000	10/13/2019	02:22:13	2200 Chattanooga RD /217	311 Medical assist, assist EMS
19-0003072-000	10/13/2019	03:28:59	515 Parkside PL /A8	311 Medical assist, assist EMS
19-0003073-000	10/13/2019	06:48:14	1004 Cartwright PL /6	311 Medical assist, assist EMS
19-0003074-000	10/13/2019	11:12:02	Chattanooga RD & Shugart	324 Motor Vehicle Accident with
19-0003077-000	10/13/2019	14:47:27	928 Hardwick CIR	311 Medical assist, assist EMS
19-0003078-000	10/13/2019	15:48:03	Cleveland HWY & Country	611 Dispatched & cancelled en
19-0003079-000	10/13/2019	18:35:37	1203 Acme ST /3	311 Medical assist, assist EMS
19-0003080-000	10/13/2019	19:26:34	703 Hampton CT /21	311 Medical assist, assist EMS
19-0003081-000	10/14/2019	04:28:20	703 Boundary (west) ST	311 Medical assist, assist EMS
19-0003084-000	10/14/2019	10:51:02	300 Emery (West) ST	311 Medical assist, assist EMS
19-0003086-000	10/14/2019	12:59:37	609 Thornton (South) AVE	311 Medical assist, assist EMS
19-0003087-000	10/14/2019	13:36:55	Morris (East) ST &	323 Motor vehicle/pedestrian
19-0003088-000	10/14/2019	16:41:08	922 Avenue F /3	311 Medical assist, assist EMS
19-0003089-000	10/14/2019	17:34:58	2524 Walnut (East) AVE	311 Medical assist, assist EMS
19-0003090-000	10/14/2019	18:07:59	513 Crawford (West) ST	311 Medical assist, assist EMS
19-0003091-000	10/14/2019	19:13:55	409 Bristol PL /79	311 Medical assist, assist EMS
19-0003092-000	10/14/2019	20:03:32	Conway ST /400 block @ the	311 Medical assist, assist EMS
19-0003093-000	10/14/2019	22:05:29	2106 Chattanooga RD /134	311 Medical assist, assist EMS
19-0003096-000	10/15/2019	10:27:16	1203 Acme ST /3	311 Medical assist, assist EMS
19-0003098-000	10/15/2019	13:03:41	Hamilton (North) ST &	611 Dispatched & cancelled en
19-0003099-000	10/15/2019	13:47:15	601 Red Bird DR	311 Medical assist, assist EMS
19-0003100-000	10/15/2019	15:45:59	1515 Walnut (West) AVE	311 Medical assist, assist EMS
19-0003101-000	10/15/2019	17:08:17	1014 Dozier ST	311 Medical assist, assist EMS
19-0003102-000	10/15/2019	18:36:27	435 Cedar ST	311 Medical assist, assist EMS
19-0003103-000	10/15/2019	22:17:50	790 College DR /411	311 Medical assist, assist EMS
19-0003104-000	10/15/2019	23:04:03	227 Grace ST	311 Medical assist, assist EMS
19-0003105-000	10/16/2019	06:52:10	2200 Chattanooga RD	311 Medical assist, assist EMS
19-0003106-000	10/16/2019	07:21:58	Dug Gap RD & Foster RD	322 Motor vehicle accident with
19-0003108-000	10/16/2019	09:28:58	1508 Rio Vista DR	311 Medical assist, assist EMS
19-0003109-000	10/16/2019	15:51:10	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003110-000	10/16/2019	17:22:27	1745 Brighton WAY	311 Medical assist, assist EMS
19-0003111-000	10/16/2019	19:57:13	430 Fields AVE	311 Medical assist, assist EMS
19-0003116-000	10/17/2019	08:39:31	205 Walker ST /Apt. 2	611 Dispatched & cancelled en
19-0003117-000	10/17/2019	09:48:38	1800 Wabash	611 Dispatched & cancelled en
19-0003119-000	10/17/2019	17:12:14	432 Fourth AVE /202	311 Medical assist, assist EMS
19-0003120-000	10/17/2019	17:29:36	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003121-000	10/17/2019	18:14:21	711 Hamilton (South) ST	311 Medical assist, assist EMS
19-0003122-000	10/17/2019	18:35:12	405 Moore ST	311 Medical assist, assist EMS

# DALTON

## Copy of Special Study Report

**Alarm Date Between {10/01/2019} And {10/31/2019}**

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0003123-000	10/17/2019	18:48:42	Walnut (East) AVE & McGhee	324 Motor Vehicle Accident with
19-0003124-000	10/17/2019	19:43:30	Cross Plains TRL & North	322 Motor vehicle accident with
19-0003126-000	10/17/2019	23:34:19	1807 Beechland PL /2	311 Medical assist, assist EMS
19-0003127-000	10/18/2019	01:14:31	1306 Underwood ST /508	311 Medical assist, assist EMS
19-0003128-000	10/18/2019	09:04:23	1915 Brady DR /2	311 Medical assist, assist EMS
19-0003129-000	10/18/2019	09:19:35	814 Tyler (West) ST /8	311 Medical assist, assist EMS
19-0003133-000	10/18/2019	11:43:15	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003134-000	10/18/2019	15:10:07	2822 Gregory PL /D	311 Medical assist, assist EMS
19-0003135-000	10/18/2019	15:52:09	Walnut (West) AVE & Willow	322 Motor vehicle accident with
19-0003136-000	10/18/2019	15:58:09	2204 Walnut (East) AVE	611 Dispatched & cancelled en
19-0003140-000	10/18/2019	21:32:22	1806 Bridgewater PL /C6	311 Medical assist, assist EMS
19-0003142-000	10/19/2019	03:16:38	1306 Underwood ST /606	311 Medical assist, assist EMS
19-0003144-000	10/19/2019	09:48:16	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003147-000	10/19/2019	16:44:07	North Bypass & Chatsworth	322 Motor vehicle accident with
19-0003148-000	10/19/2019	19:31:56	2104 Threadmill RD	324 Motor Vehicle Accident with
19-0003149-000	10/19/2019	22:14:15	1365 Walnut (West) AVE	311 Medical assist, assist EMS
19-0003150-000	10/20/2019	04:16:35	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003151-000	10/20/2019	06:10:02	1510 Walnut (West) AVE	311 Medical assist, assist EMS
19-0003152-000	10/20/2019	11:28:39	1224 Morris (East) ST	311 Medical assist, assist EMS
19-0003154-000	10/20/2019	18:55:32	1100 Autumn CT /6	311 Medical assist, assist EMS
19-0003157-000	10/21/2019	00:06:20	2125 Arbordale PL /Apt. 54	611 Dispatched & cancelled en
19-0003158-000	10/21/2019	02:00:06	I-75 S. Bound /MM 334	352 Extrication of victim(s)
19-0003159-000	10/21/2019	08:08:41	123 Fairway DR	311 Medical assist, assist EMS
19-0003160-000	10/21/2019	10:28:22	I-75 N. Bound /MM 332	322 Motor vehicle accident with
19-0003162-000	10/21/2019	12:01:14	413 Vann CIR	311 Medical assist, assist EMS
19-0003163-000	10/21/2019	19:29:26	1308 Walnut (West) AVE	311 Medical assist, assist EMS
19-0003165-000	10/22/2019	06:54:44	1305 Vann PL /2	311 Medical assist, assist EMS
19-0003166-000	10/22/2019	07:59:52	2224 Rocky Face CIR	311 Medical assist, assist EMS
19-0003167-000	10/22/2019	10:37:47	I-75 N. Bound /MM 332	324 Motor Vehicle Accident with
19-0003168-000	10/22/2019	13:51:22	1004 Cartwright PL /APT 3	311 Medical assist, assist EMS
19-0003169-000	10/22/2019	16:42:59	816 Walnut Square BLVD	311 Medical assist, assist EMS
19-0003174-000	10/23/2019	02:51:35	1200 MLK Jr. BLVD /APT D	311 Medical assist, assist EMS
19-0003176-000	10/23/2019	08:28:08	1614 Waring RD /Apt. 1	311 Medical assist, assist EMS
19-0003177-000	10/23/2019	11:26:35	216 Keith ST	611 Dispatched & cancelled en
19-0003182-000	10/23/2019	16:29:29	1401 Rosewood CIR /24	311 Medical assist, assist EMS
19-0003183-000	10/23/2019	16:56:36	620 Fifth AVE /23	311 Medical assist, assist EMS
19-0003184-000	10/23/2019	17:25:01	227 Grace ST	311 Medical assist, assist EMS
19-0003185-000	10/23/2019	17:27:52	Abutment RD & Walnut	311 Medical assist, assist EMS
19-0003186-000	10/23/2019	23:40:51	227 Grace ST	311 Medical assist, assist EMS
19-0003187-000	10/24/2019	02:20:12	611 Central AVE	311 Medical assist, assist EMS
19-0003189-000	10/24/2019	08:01:32	1129 James ST	311 Medical assist, assist EMS
19-0003190-000	10/24/2019	08:17:37	508 Morris (East) ST	311 Medical assist, assist EMS
19-0003191-000	10/24/2019	14:27:26	1205 Glenwood (North) AVE	311 Medical assist, assist EMS
19-0003193-000	10/24/2019	17:03:55	Cleveland HWY & North Oaks	322 Motor vehicle accident with

# DALTON

## Copy of Special Study Report

**Alarm Date Between {10/01/2019} And {10/31/2019}**

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0003195-000	10/24/2019	19:09:06	1205 Georgian PL /B1	311 Medical assist, assist EMS
19-0003196-000	10/25/2019	06:52:57	1807 Wood Valley DR	311 Medical assist, assist EMS
19-0003197-000	10/25/2019	09:06:31	1900 Summit View DR /168	311 Medical assist, assist EMS
19-0003198-000	10/25/2019	13:00:27	900 Shugart RD	311 Medical assist, assist EMS
19-0003202-000	10/25/2019	16:49:47	Abutment RD & Brookhollow	311 Medical assist, assist EMS
19-0003204-000	10/25/2019	19:53:34	826 Shugart RD /B	311 Medical assist, assist EMS
19-0003205-000	10/25/2019	20:22:24	1219 Pine Hill RD	311 Medical assist, assist EMS
19-0003206-000	10/25/2019	21:10:00	I-75 N. Bound	322 Motor vehicle accident with
19-0003207-000	10/25/2019	21:17:13	901 West Bridge RD /Red	311 Medical assist, assist EMS
19-0003209-000	10/26/2019	07:53:36	Tibbs (North) RD & Shugart	324 Motor Vehicle Accident with
19-0003210-000	10/26/2019	10:02:34	Chattanooga RD & I-75 N.	322 Motor vehicle accident with
19-0003212-000	10/26/2019	13:48:00	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003213-000	10/26/2019	15:18:51	Waugh (West) ST & Shugart	311 Medical assist, assist EMS
19-0003214-000	10/26/2019	19:12:09	Walnut Square BLVD & Rythm	311 Medical assist, assist EMS
19-0003215-000	10/27/2019	02:00:54	1713 Rio Vista DR	311 Medical assist, assist EMS
19-0003216-000	10/27/2019	03:02:12	529 Spencer (North) ST	311 Medical assist, assist EMS
19-0003220-000	10/28/2019	01:31:17	1116 Willowdale RD	311 Medical assist, assist EMS
19-0003221-000	10/28/2019	07:29:26	1306 Underwood ST /Apt 20	311 Medical assist, assist EMS
19-0003222-000	10/28/2019	09:49:47	416 Glenwood (South) AVE	311 Medical assist, assist EMS
19-0003223-000	10/28/2019	12:23:09	209 Cuyler (west) ST	311 Medical assist, assist EMS
19-0003224-000	10/28/2019	15:33:14	304 Park (West) ST	611 Dispatched & cancelled en
19-0003225-000	10/28/2019	15:59:37	916 Vernon AVE	311 Medical assist, assist EMS
19-0003226-000	10/28/2019	17:48:34	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0003227-000	10/28/2019	18:50:29	711 Hamilton (South) ST	311 Medical assist, assist EMS
19-0003229-000	10/28/2019	23:50:13	1402 Vann PL /Apt 1	311 Medical assist, assist EMS
19-0003230-000	10/29/2019	03:49:47	1218 Broadrick DR	311 Medical assist, assist EMS
19-0003231-000	10/29/2019	04:18:33	741 Riverbend RD	311 Medical assist, assist EMS
19-0003235-000	10/29/2019	13:38:45	450 Cedar ST	311 Medical assist, assist EMS
19-0003236-000	10/29/2019	19:19:03	617 Morris (East) ST /A	311 Medical assist, assist EMS
19-0003238-000	10/29/2019	21:56:57	MM 340 I-75 N. Bound	324 Motor Vehicle Accident with
19-0003239-000	10/30/2019	07:46:47	1305 Vann PL /1	311 Medical assist, assist EMS
19-0003240-000	10/30/2019	09:25:55	1304 Winton DR	311 Medical assist, assist EMS
19-0003242-000	10/30/2019	10:25:07	227 Grace ST	311 Medical assist, assist EMS
19-0003243-000	10/30/2019	12:25:55	MM340 I-75 N. Bound	611 Dispatched & cancelled en
19-0003244-000	10/30/2019	14:59:47	227 Grace ST	311 Medical assist, assist EMS
19-0003245-000	10/30/2019	15:18:31	Memorial DR & Thornton	324 Motor Vehicle Accident with
19-0003246-000	10/30/2019	16:32:29	Thornton (North) AVE &	311 Medical assist, assist EMS
19-0003247-000	10/30/2019	16:57:49	North Bypass	311 Medical assist, assist EMS
19-0003248-000	10/30/2019	17:49:47	1306 Morris (East) ST	311 Medical assist, assist EMS
19-0003251-000	10/30/2019	19:55:46	1814 Brookland DR	311 Medical assist, assist EMS
19-0003254-000	10/30/2019	22:41:40	1908 Fairfield DR	311 Medical assist, assist EMS
19-0003255-000	10/30/2019	23:49:29	501 Burchfield AVE	311 Medical assist, assist EMS
19-0003260-000	10/31/2019	16:07:45	Glenwood (North) AVE &	311 Medical assist, assist EMS
19-0003261-000	10/31/2019	16:40:39	1323 Walnut (West) AVE	322 Motor vehicle accident with

DALTON

Copy of Special Study Report

Alarm Date Between {10/01/2019} And {10/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0003263-000	10/31/2019	17:52:17	101 Walnut (West) AVE	311 Medical assist, assist EMS
19-0003266-000	10/31/2019	20:03:54	Glenwood (North) AVE &	311 Medical assist, assist EMS
Total Incident Count		222		

**Dalton Fire Department  
Medical Incident Study  
EMS On scene/Not on scene Prior to DFD Comparison  
10/1/19 –10/31/19**

**Total incidents in time period – 142**

**EMS on-scene prior to DFD – 80**

**EMS not on-scene prior – 222**

**During the month of October, Dalton Fire Department arrived on-scene prior to Hamilton EMS on 64% of medical responses.**



# DALTON FIRE DEPARTMENT

TODD PANGLE  
Fire Chief  
Telephone 706-278-7363  
Fax 706-272-7107  
tpangle@daltonga.gov

404 School Street  
Dalton, GA 30720



## PUBLIC SAFETY COMMISSION

Bill Weaver  
Keith Whitworth  
Terry Mathis  
Kenneth E. Willis  
Anthony Walker

## Monthly Synopsis

### October 2019

#### Incident Response

<u>Category</u>	<u>Responses</u>	<u>Percentage</u>
Fire	13	3.96%
Overpressure Rupture, Overheat	1	0.30%
Rescue/Medical	212	64.63%
Hazardous Condition	8	2.43%
Service Call	5	1.52%
Good Intent	56	17.07%
False Alarm	32	9.75%
<b>Total Responses</b>	<b>328</b>	
<b>Average Response Time</b>	<b>3:26</b>	
<b>Estimated Loss</b>	<b>\$15,500</b>	

# **Training Division Monthly Report**

## **October 2019**

### **Overview**

Recruit Class 2019-01 continued throughout the month with 4 candidates enrolled. The department played host to the US Forest Service during their district-wide wildfire prevention campaign. Monthly training included territory familiarization, pre-fire training, core competency check-offs, special operations training, and company level drills chosen by company officers. Training hours during the month of October totaled 2,495.

### **Outside Schools**

4 firefighters attended Firehouse Expo trade show in Nashville, Tennessee.

2 ladder company officers attended a truck company operations course at Guardian Centers in Perry, Georgia.

One firefighter completed the National Fire Academy's Incident Safety Officer course at the City of Atlanta Fire Department.

One newly assigned member of the Fire Prevention Division attended Georgia Fire Inspector, Level 1 at Georgia Public Safety Training Center.

3 new members of the department's honor guard attended Intro to Color/Honor Guard at Georgia Public Safety Training Center.

### **Support Functions**

- 175 hours were spent completing apparatus checks and equipment replenishment
- Cleaning and maintenance activities accounted for 1,441 hours in October
- 2 hours was dedicated to fire investigation and related activities
- Fall hydrant maintenance accounted for 69 work hours
- SCBA maintenance consumed 14 hours during the month

# Prevention Division Monthly Report

## October 2019

### Inspections

Annual Inspections	Total:	35
Apartment Inspections	Total:	
Site Inspections	Total:	19
Fire Alarm Inspection	Total:	4
Sprinkler System Inspection	Total:	
New Kitchen Hood Inspections	Total:	1
Knox Box Installation	Total:	
Occupational Tax Certificate Inspections	Total:	6
Alcohol Inspections	Total:	
50 Percent Inspections	Total:	
80 Percent Inspections	Total:	
100 Percent Inspections	Total:	
Pre-Incident Surveys	Total:	31
Plan Reviews	Total:	1
Addressing	Total:	5
<b>Total Inspections</b>		<b>102</b>

### Public Relations

#### Fire Safety Education

Events	Total:	45
Staff Members Participated	Total:	166
Staff Hours	Total:	260
Number of Adults Reached	Total:	2017
Number of Children Reached	Total:	3889
<b>Total Residents Reached</b>		<b>5906</b>

### Smoke Detector Installation

Events	Total:	1
Staff Members Participated	Total:	3
Staff Hours	Total:	3
Total Smoke Detectors Installed	Total:	2
Total Number of Adults Reached	Total:	2
Total Number of Children Reached	Total:	
<b>Total Residents Reached</b>		<b>2</b>

# DALTON

## Monthly Prevention Inspections by Type

Date Completed Between {10/01/2019} And  
{10/31/2019}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - Annual</b>				
10/02/2019	13:59	20161 Duke Properties 429 Hamilton (South) ST	1.23	
10/10/2019	09:28	10676 Dalton Public Works Building 1 602 Elm (500,600,700 blk) ST	0.09	
10/10/2019	09:04	10609 Dalton Public Works Offices 535 Elm ST	0.29	
10/10/2019	09:33	10677 Dalton Public Works Building 2 606 Elm (500,600,700 blk) ST	0.12	
10/10/2019	09:41	10678 Dalton Public Works Building 3 610 Elm (500,600,700 blk) ST	0.12	
10/10/2019	10:22	10679 Dalton Recreation Center 904 Civic DR	0.54	
10/10/2019	13:58	50152 Heritage Point Park 1275 Cross Plains TRL	0.08	
10/10/2019	14:53	50153 Dalton Recreation Pavillion 1265 Cross Plains TRL	0.21	
10/10/2019	14:34	50154 Dalton Recreation East Pod 1285 Cross Plains TRL	0.26	
10/10/2019	14:13	50155 Dalton Recreation West Pod 1287 Cross Plains TRL	0.32	
10/10/2019	10:48	10652 Dalton Police Department 301 Jones ST	0.79	
10/10/2019	11:47	10653 City Hall 300 Waugh (West) ST	0.99	
10/10/2019	13:28	30308 Haig Mill Lake Park 652 Haigmill Lake RD	0.13	
10/11/2019	11:11	10115 Mack Gaston Community Center 218 Fredrick (North) ST	0.30	
10/11/2019	10:39	40120 Al Rollins Park 479 Threadmill RD	0.17	
10/11/2019	10:14	20719 Dalton Recreation Cedar St. 479 Cedar ST	0.30	
10/11/2019	09:53	20720 Dalton Recreation Soccer 1337 Crescent ST	0.29	
10/08/2019	13:50	30127 Studio Graphics 402 N Park DR /SUITE 102	0.10	
10/08/2019	13:57	30204 Virtulal Studios 402 North Park DR /Suite#103	0.01	

11/05/2019 13:54

# DALTON

## Monthly Prevention Inspections by Type

Date Completed Between {10/01/2019} And  
{10/31/2019}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - Annual</b>				
10/08/2019	13:43	30035 Dalton Eye Clinic 306 Point North PL	0.03	
10/08/2019	14:17	30116 LOG CABIN 1001 Poly Pac DR	0.26	
10/09/2019	10:04	30159 Direct Packaging 1039 Willowdale RD	0.10	
10/09/2019	09:50	30259 HPP 1920 Environs LANE	0.14	
10/09/2019	09:28	30131 Accent Yarns And Textiles 501 Reed RD	0.15	
10/09/2019	10:42	30018 Chattanooga Allergy Clinic 1506 Thornton (North) AVE /D/Suite C	0.04	
10/09/2019	10:48	30021 Express Bail Bonding 1508 Thornton (North) AVE /210	0.02	
10/17/2019	09:49	30096 MFG 1901 Kimberly Park DR	0.01	
10/17/2019	10:33	30093 MFG Chemical, Inc. 1804 Kimberly Park DR	0.01	
10/21/2019	10:54	10106 DALTON PUBLICS WORKS DEPT. 532 Elm (500,600,700 blk) ST	0.07	
10/21/2019	10:39	40132 Alliance Physical Therapy 1209 Walnut (West) AVE /Suite #5	0.11	
10/17/2019	14:59	50147 North Georgia Fair 500 Legion DR	1.15	
10/24/2019	14:45	30163 Whitfield Place Apartments 1320 Winton DR	0.20	
10/24/2019	11:03	30076 Creative Plastics 1409 Coronet DR	0.08	
10/24/2019	08:47	20278 City of Refuge 416 Glenwood (South) AVE	0.22	
10/30/2019	10:10	40014 Steak N Shake 1250 Walnut (West) AVE	0.26	
<b>Total Activities for Type: 35</b>			<b>9.19</b>	

# DALTON

## Monthly Prevention Inspections by Type

Date Completed Between {10/01/2019} And  
{10/31/2019}

Date	Time	Occupancy	Hrs	Fee
<b>210 INSPECTION - Site</b>				
10/28/2019		10022 Vacant 1218 Thornton (North) AVE	0.00	
10/29/2019		10355 DALTON HIGH SCHOOL 1500 Manly ST	0.00	
10/25/2019		30246 Center for Spine and Pain Medicine 1413 Chattanooga AVE	0.00	
10/22/2019		10783 Peeples Cancer Center 1215 Memorial DR	0.00	
10/23/2019		10002 ROYAL OAKS- The Gardens 1218 Broadrick DR	0.00	
10/17/2019		20054 Plaze Georgia 310 Brookhollow Ind. BLVD	0.00	
10/08/2019		50052 Roses 1205 Glenwood (North) AVE /Suite 3/Dalton, GA 30719	0.00	
10/16/2019		50052 Roses 1205 Glenwood (North) AVE /Suite 3/Dalton, GA 30719	0.00	
10/09/2019		10783 Peeples Cancer Center 1215 Memorial DR	0.00	
10/07/2019		10359 HAMILTON MEDICAL CENTER 1200 Memorial DR	0.00	
10/07/2019		30002 Hamilton Health Convienent Care 1012 Burleyson RD	0.00	
10/07/2019		40002 Northwest Gerogia Trade and Convention C 2211 Dug Gap Battle RD	0.00	
10/02/2019	09:40	20161 Duke Properties 429 Hamilton (South) ST	0.27	
10/02/2019		40182 Chic-Fil-A 1517 Walnut (West) AVE	0.00	
10/01/2019	11:52	40020 Holiday Inn Express 934 Market ST	0.01	
10/04/2019		20225 Stoller Ind. 2220 Hamilton Extension ST	0.00	
10/04/2019		20161 Duke Properties 429 Hamilton (South) ST	0.00	
10/07/2019	08:11	30074 Avanti Enviromental Group, Inc. 1406 Coronet DR	0.27	
10/07/2019		30255 North Georgia Highlands Center 900 Shugart RD	0.00	

**DALTON**

**Monthly Prevention Inspections by Type**

**Date Completed Between {10/01/2019} And  
{10/31/2019}**

Date	Time	Occupancy	Hrs	Fee
<b>210 INSPECTION - Site</b>				
=====				
<b>Total Activities for Type:</b>			<b>19</b>	<b>0.55</b>
<b>211 INSPECTION - Plan Review</b>				
-----				
10/02/2019		10289 Belk-Gallant Lofts	3.00	
		307 Hamilton (South) ST		
<b>Total Activities for Type:</b>			<b>1</b>	<b>3.00</b>
<b>221 INSPECTION - Fire Alarm</b>				
-----				
10/18/2019		20513 Gimmie A 5	0.00	
		880 Walnut Square BLVD		
10/19/2019		20513 Gimmie A 5	0.00	
		880 Walnut Square BLVD		
10/30/2019		50052 Roses	0.00	
		1205 Glenwood (North) AVE /Suite 3/Dalton, GA 30719		
10/21/2019		20513 Gimmie A 5	0.00	
		880 Walnut Square BLVD		
<b>Total Activities for Type:</b>			<b>4</b>	<b>0.00</b>
<b>250 INSPECTION - New Kitchen Hood Installation</b>				
-----				
10/24/2019		20180 Guadalajara of Dalton	0.00	
		817 Hamilton (South) ST		
<b>Total Activities for Type:</b>			<b>1</b>	<b>0.00</b>
<b>261 INSPECTION - OTC</b>				
-----				
10/09/2019	09:10	30208 VIP Liquors	0.10	
		785 Shugart RD /Suite 4		
10/08/2019	08:46	30138 North Georgia Highlands	0.36	
		1503 Tibbs (North) RD		
10/07/2019	13:09	20365 Budgetel	0.41	
		609 Thornton (South) AVE		
10/04/2019	09:08	20792 E.H Garage	0.17	
		406 Eleventh AVE		
11/05/2019	13:54			

# DALTON

## Monthly Prevention Inspections by Type

Date Completed Between {10/01/2019} And  
{10/31/2019}

Date	Time	Occupancy	Hrs	Fee
<b>261 INSPECTION - OTC</b>				
10/04/2019		20544 Boost Mobile 816 Walnut Square BLVD /51	0.00	
10/04/2019		20793 Boost Mobile 2514 Walnut (East) AVE	0.00	
<b>Total Activities for Type: 6</b>			<b>1.04</b>	

### 501 PRE-INCIDENT SURVEY

10/07/2019	10:00	40150 Hilton Garden Inn 879 Holiday Inn DR	1.00	
10/07/2019	09:00	40139 Seventh Day Adventist/Learning Tree 300 Tibbs (South) RD	1.00	
10/07/2019		50032 WRIGHT OF DALTON 1040 Vista DR	0.00	
10/07/2019		50028 Warehouse One 1016 Vista DR	0.00	
10/07/2019		50026 Tarkett 1000 Vista DR	0.00	
10/07/2019	13:00	10359 HAMILTON MEDICAL CENTER 1200 Memorial DR	1.00	
10/14/2019		50018 Youth Detention Center 2735 Underwood RD	0.00	
10/14/2019		50019 Cross Plains Community Center 2738 Underwood RD	0.00	
10/14/2019		50116 Whitfield/Murray Early Headstart 2738 Underwood RD	0.00	
10/14/2019		10296 WHITE COTTON'S LEATHER 325 Hamilton (South) ST	0.00	
10/14/2019		10618 Lemon & Lavendar 327 Hamilton (South) ST	0.00	
10/14/2019		10362 Dalton Distillery 109 Morris (East) ST	0.00	
10/14/2019	09:00	20003 Americhem 1015 Abutment RD	0.00	
10/14/2019	10:00	20004 The Church on the Hill 1035 Abutment RD	0.00	
10/14/2019	10:00	30077 Engineered Floors 1502 Coronet DR	2.00	

11/05/2019 13:54



**DALTON**

**Monthly Prevention Inspections by Type**

**Date Completed Between {10/01/2019} And  
{10/31/2019}**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>501 PRE-INCIDENT SURVEY</b>				
10/21/2019	09:00	40137 Car Wash on Dug Gap Rd 1323 Dug Gap RD	0.00	
10/21/2019	10:00	40140 Subway 920 Market ST /Suite G	0.50	
10/21/2019	09:30	40138 Invista 2104 Fiber Park DR /A	0.50	
10/21/2019		20437 Regions Bank 500 Walnut (East) AVE	0.00	
10/21/2019	09:30	40136 BP Gas station 1522 Walnut (West) AVE	0.50	
10/21/2019	13:00	10460 CREATIVE ARTS GUILD 520 Waugh (West) ST	1.00	
10/28/2019		50156 Humane Society of Northwest Georgia 1210 Veterans DR	0.00	
10/28/2019	09:00	40159 Regions Bank 1300 Walnut (West) AVE	0.50	
10/28/2019	09:30	40157 Vacant 1422 Mineral Springs RD	0.25	
10/28/2019	09:45	40171 Ross 1310 Walnut (West) AVE /Suite 2	0.25	
10/28/2019	10:00	40172 Pet Smart 1310 Walnut (West) AVE /Suite 3	0.25	
10/28/2019	10:15	40173 Rak Outfitters 1310 Walnut (West) AVE /Suite 4	0.25	
10/28/2019	10:30	40187 AT&T 1318 Walnut (West) AVE /Suite 1	0.25	
10/28/2019	10:45	40178 Kay Jewelers 1314 Walnut (West) AVE /Suite 1	0.25	
10/28/2019	11:00	40170 Ulta Beauty 1310 Walnut (West) AVE /Suite 1	0.25	
10/28/2019		30298 Ford of Dalton 925 Shugart RD	0.00	
<b>Total Activities for Type: 31</b>			<b>9.75</b>	

**Grand Total Activities: 97**

**Grand Totals: 23.53 0.00**

**DALTON**

**Monthly Prevention Violations by Occupancy**

**Violation Date Reported Between {10/01/2019} And  
{10/31/2019}**

40120            Al Rollins Park  
                 479 Threadmill RD  
                 Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/11/2019	2012 IFC 506.1 Knox Box, requirements	1			0
<b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building. Add Knox Box to building.					

10/11/2019	2012 IFC 906.2 Fire extinguisher, Properly	1			0
<b>Notes:</b> Have current inspection on extinguisher.					

-----  
**Total Individual Violation Codes for Occupancy: 2**

40132            Alliance Physical Therapy  
                 1209 Walnut (West) AVE  
                 Suite #5  
                 Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/21/2019	2012 NFPA 101 7.1.10.1 MOE, unimpeded exit access	1			0
<b>Notes:</b> Must remain unlocked while occupied.					

-----  
**Total Individual Violation Codes for Occupancy: 1**

30074            Avanti Enviromental Group, Inc.  
                 1406 Coronet DR  
                 Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/07/2019	DFDFMO AHJ, Requirement	1			0
<b>Notes:</b> See inspection notes.					

-----  
**Total Individual Violation Codes for Occupancy: 1**

\* Denotes Violations Corrected or Variance Issued

**DALTON**

**Monthly Prevention Violations by Occupancy**  
**Violation Date Reported Between {10/01/2019} And**  
**{10/31/2019}**

20544            **Boost Mobile**  
                  **816 Walnut Square BLVD**  
                  **51**  
                  **Dalton, GA 30720**

Reported	Code/Description	Count	Article	Division	Page
10/04/2019	2012 IFC 605.6 Electrical panel, cover not <b>Notes:</b> Install cover on light switch as discussed	1			0
10/04/2019	2012 IFC 906.2 Fire extinguisher, Properly <b>Notes:</b> Have fire extinguisher serviced by a GA licensed fire extinguisher contractor.	1			0
10/04/2019	DFDFMO AHJ, Requirement <b>Notes:</b> Install missing ceiling tiles.	1			0
-----					
<b>Total Individual Violation Codes for Occupancy: 3</b>					

20793            **Boost Mobile**  
                  **2514 Walnut (East) AVE**  
                  **Dalton, GA 30720**

Reported	Code/Description	Count	Article	Division	Page
10/04/2019	2012 IFC 906.3 Fire extinguisher, incorrect <b>Notes:</b> Install appropriate fire extinguisher. Extinguishers must be tagged by a GA licensed fire extinguisher contractor	1			0
-----					
<b>Total Individual Violation Codes for Occupancy: 1</b>					

20365            **Budgetel**  
                  **609 Thornton (South) AVE**  
                  **Dalton, GA 30720**

Reported	Code/Description	Count	Article	Division	Page
10/07/2019	2011 NFPA 96 11.4 Kitchen hood, <b>Notes:</b> Have hood system inspected and or cleaned.	1			0
10/07/2019	2012 IFC 605.6 Electrical panel, cover not <b>Notes:</b> Install cover on junction box in laundry room.	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

20365 Budgetel  
609 Thornton (South) AVE  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/07/2019	2012 NFPA 101 9.6.1.3 Fire alarm, Annual fire	1			0
	Notes:Email a copy of th current inspection report.				
10/07/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional	1			0
	Notes:Exit signage needs to be replaced with exit sign with emergency light.				
10/07/2019	DFDFMO AHJ, Requirement	1			0
	Notes:Repair issues noted on sprinkler system inspection.				

-----  
Total Individual Violation Codes for Occupancy: 5

10653 City Hall  
300 Waugh (West) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 315.3.3 Storage, equipment rooms	1			0
	Notes:Remove storage in first floor mechanical room. Remove storage in electrical room in hallway near chambers.				
10/10/2019	2012 IFC 509.1 Riser room not marked	1			0
	Notes:Add riser room signage.				
10/10/2019	2012 IFC 509.2 Sprinkler system, Riser/Valves	1			0
	Notes:Remove items blocking riser.				
10/10/2019	2012 IFC 912.2.1 FDC, location not signed	1			0
	Notes:Install FDC signage.				
10/10/2019	2012 NFPA 101 7.1.10.1 MOE, unimpeded exit access	1			0
	Notes:Remove storage in stairwell.				
10/10/2019	2012 NFPA 101 7.2.1.8.1 Firedoor, blocked or	1			0
	Notes:Fire rated doors must have auto closers and cannot have kick chocks on bottom of door.				
10/10/2019	2012 NFPA 101 9.6.1.1 Fire alarm , not installed	1			0
	Notes:Install device in conference room upstairs.				

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

**DALTON**

**Monthly Prevention Violations by Occupancy**  
**Violation Date Reported Between {10/01/2019} And**  
**{10/31/2019}**

10653            City Hall  
                   300 Waugh (West) ST  
                   Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
	Install device in second floor break room.				
	Install device in second floor training room.				
	Install device in third floor break room.				
10/10/2019	2012 NFPA 101 9.6.1.3 Fire alarm, Annual fire	1			0
	<b>Notes:</b> Email a copy of the current inspection report.				
10/10/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional	1			0
	<b>Notes:</b> Repair or replace exit signage.				
	Locations: emergency exit in HR, main employee exit door in HR, 3rd floor west hallway, emergency exit first floor clerks office.				
10/10/2019	2013 NFPA 10 6.1.3.8.1 Fire extinguisher,	1			0
	<b>Notes:</b> Hang fire extinguisher in second floor mechanical room.				
10/10/2019	2013 NFPA 13 6.2.9.6 Sprinkler system, no head	1			0
	<b>Notes:</b> Install head wrench in sprinkler box.				
10/10/2019	2013 NFPA 8.6.5.3.1 Storage with 18" of sprinkler	1			0
	<b>Notes:</b> Keep storage at least 18 inches below sprinkler heads.				
-----					
<b>Total Individual Violation Codes for Occupancy: 12</b>					

10652            Dalton Police Department  
                   301 Jones ST  
                   Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2011 NFPA 25 4.3.6.1 Sprinkler system, Annual	1			0
	<b>Notes:</b> Have sprinkler system inspected.				
10/10/2019	2012 IFC 505.1 Address, no suite	1			0
	<b>Notes:</b> Address numbers should be a minimum of 4 inches tall and 1/2 inch wide. Numbers should be visible from road fronting the property, and be contrasting to the background.Post address so that it's visible from the road fronting the property. Numbers should be at least 4 inches high and 1/2 inch wide.				

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

10652 Dalton Police Department  
301 Jones ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 509.1 Riser room not marked <b>Notes:</b> Install riser room signage.	1			0
10/10/2019	2012 IFC 605.3 Electrical panel, obstructed <b>Notes:</b> Maintain 36 inch clearance on electrical panels.	1			0
10/10/2019	2012 IFC 605.3.1 Electrical panel, concealed <b>Notes:</b> Mark room as electrical panel.	1			0
10/10/2019	2012 IFC 912.2.1 FDC, location not signed <b>Notes:</b> Install FDC signage.	1			0
10/10/2019	2012 NFPA 101 9.6.1.1 Fire alarm , not installed <b>Notes:</b> No device in conference room in chiefs area.	1			0
10/10/2019	2012 NFPA 101 9.7.1.1 Sprinkler system, no <b>Notes:</b> Electrical room in training division is not sprinkled.	1			0
10/10/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional <b>Notes:</b> Check backup power on exit signage.	1			0
10/10/2019	2013 NFPA 8.6.5.3.1 Storage with 18" of sprinkler <b>Notes:</b> Storage should be 18 inches below sprinkler heads.	1			0
10/10/2019	DFDFMO AHJ, Requirement <b>Notes:</b> Install signage for fire alarm, signage should read FACP. Have hydraulic calc plate engraved or stamped.	1			0

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**Total Individual Violation Codes for Occupancy: 11**

10677 Dalton Public Works Building 2  
606 Elm (500,600,700 blk) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 506.1 Knox Box, requirements <b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

10677 Dalton Public Works Building 2  
606 Elm (500,600,700 blk) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
	installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building.Add Knox Box to building.				
10/10/2019	2012 NFPA 101 7.9.3.1.1 Emergency light, <b>Notes:</b> Repair or replace emergency lights.	1			0
10/10/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional <b>Notes:</b> Repair or replace exit signs	1			0

-----  
Total Individual Violation Codes for Occupancy: 3

10678 Dalton Public Works Building 3  
610 Elm (500,600,700 blk) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 505.1 Address, no suite <b>Notes:</b> Address numbers should be a minimum of 4 inches tall and 1/2 inch wide. Numbers should be visible from road fronting the property, and be contrasting to the background.Add address numbers to building.	1			0
10/10/2019	2012 IFC 506.1 Knox Box, requirements <b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building.Add Knox Box to building.	1			0

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Total Individual Violation Codes for Occupancy: 2

10609 Dalton Public Works Offices  
535 Elm ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
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\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

Violation Date Reported Between {10/01/2019} And  
{10/31/2019}

10609 Dalton Public Works Offices  
535 Elm ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 506.1 Knox Box, requirements	1			0
<b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building. Add Knox Box to building.					

10/10/2019	2012 NFPA 101 7.9.3.1.1 Emergency light,	1			0
<b>Notes:</b> Multiple emergency lights out.					

-----  
Total Individual Violation Codes for Occupancy: 2

10106 DALTON PUBLICS WORKS DEPT.  
532 Elm (500,600,700 blk) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/21/2019	2012 IFC 506.1 Knox Box, requirements	1			0
<b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building. Add Knox Box to building.					

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Total Individual Violation Codes for Occupancy: 1

20719 Dalton Recreation Cedar St.  
479 Cedar ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/11/2019	2012 IFC 506.1 Knox Box, requirements	1			0
<b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be					

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56



# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

20719 Dalton Recreation Cedar St.  
479 Cedar ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
	installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building.Add Knox Box to building.				
10/11/2019	2012 IFC 906.3 Fire extinguisher, incorrect <b>Notes:</b> Add extinguisher.	1			0

-----  
Total Individual Violation Codes for Occupancy: 2

10679 Dalton Recreation Center  
904 Civic DR  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 313.1 Storage, propane / gas powered <b>Notes:</b> Maintain proper clearance around water heaters.	1			0
10/10/2019	2012 IFC 506.1 Knox Box, requirements <b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building.Add Knox Box to building.	1			0
10/10/2019	2012 IFC 605.5 Extension cord, Improper use <b>Notes:</b> Cannot use extension cords for permanent wiring.	1			0
10/10/2019	2012 IFC 906.2 Fire extinguisher, Properly <b>Notes:</b> Extinguishers out of date.	1			0
10/10/2019	2012 NFPA 101 7.1.10.1 MOE, unimpeded exit access <b>Notes:</b> Remove exit signage in southeast corner of gym.	1			0
10/10/2019	2012 NFPA 101 7.2.1.5.1 Exit, while building <b>Notes:</b> Exit door has padlocks, remove exit sign immediately.	1			0
10/10/2019	DFDFMO AHJ, Requirement <b>Notes:</b> Secure tanks.	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

10679 Dalton Recreation Center  
904 Civic DR  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
Total Individual Violation Codes for Occupancy: 7					

50154 Dalton Recreation East Pod  
1285 Cross Plains TRL  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2011 NFPA 96 10.9.1 Kitchen hood suppression <b>Notes:</b> No evidence of inspection.	1			0
10/10/2019	2011 NFPA 96 11.4 Kitchen hood, <b>Notes:</b> No evidence of inspection.	1			0
10/10/2019	2011 NFPA 96 4.1.3 Kitchen hood suppression <b>Notes:</b> Unknown, not inspected in 15 years. Suppression system must be inspected by a licensed contractor annually.	1			0
10/10/2019	2012 IFC 906.1 Fire extinguisher, none in <b>Notes:</b> Add extinguisher.	1			0
10/10/2019	2012 IFC 906.2 Fire extinguisher, Properly <b>Notes:</b> Not inspected in 10 years. Must be inspected by a licensed contractor annually.	1			0
10/10/2019	2012 IMC 507.12 Cooking equipment, Proper <b>Notes:</b> Remove deep fryer or add another suppression drop. Deep fryer shall be under hood system. Fryer shall be inside hood by at least 6 inches.	1			0
10/10/2019	2012 NFPA 101 7.10.1.2.1 Exit, Obvious marking <b>Notes:</b> No exit signs.	1			0
10/10/2019	2013 NFPA 10 6.6.1 Class K fire extinguisher <b>Notes:</b> Add Class K extinguisher to building.	1			0
10/10/2019	2013 NFPA 10 7.3.2.1 Extinguisher damaged/6yr <b>Notes:</b> Out of inspection.	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

50154 Dalton Recreation East Pod  
1285 Cross Plains TRL  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2013 NFPA 96 10.2.2 Class K placard required <b>Notes:</b> See Annex A NFPA 10Add signage.	1			0
10/10/2019	DFDFMO AHJ, Requirement <b>Notes:</b> Add exit signs. Add emergency lights in stairwell.	1			0

-----  
Total Individual Violation Codes for Occupancy: 11

50153 Dalton Recreation Pavillion  
1265 Cross Plains TRL  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 906.2 Fire extinguisher, Properly <b>Notes:</b> 15 years out of inspection. Must have annual inspection.	1			0
10/10/2019	2013 NFPA 10 7.3.2.1 Extinguisher damaged/6yr <b>Notes:</b> Unknown, out of inspection.	1			0

-----  
Total Individual Violation Codes for Occupancy: 2

20720 Dalton Recreation Soccer  
1337 Crescent ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/11/2019	2011 NFPA 25 13.7.1 FDC, caps missing <b>Notes:</b> Replace caps.	1			0
10/11/2019	2011 NFPA 25 4.3.6.1 Sprinkler system, Annual <b>Notes:</b> Need current inspection.	1			0
10/11/2019	2011 NFPA 25 7.3.2 Fire hydrant, no annual <b>Notes:</b> Need annual inspection.	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

20720 Dalton Recreation Soccer  
1337 Crescent ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/11/2019	2012 IFC 315.3.3 Storage, equipment rooms <b>Notes:</b> Limit storage.	1			0
10/11/2019	2012 IFC 506.1 Knox Box, requirements <b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building.Add Knox Box to building.	1			0
10/11/2019	2012 IFC 509.1 Riser room not marked <b>Notes:</b> Add signage.	1			0
10/11/2019	2012 IFC 912.2.1 FDC, location not signed <b>Notes:</b> Add signage.	1			0

-----  
Total Individual Violation Codes for Occupancy: 7

50155 Dalton Recreation West Pod  
1287 Cross Plains TRL  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2011 NFPA 96 10.9.1 Kitchen hood suppression <b>Notes:</b> No hood inspection sticker. Unknown last service. Must be inspected by a licensed contractor.	1			0
10/10/2019	2011 NFPA 96 11.4 Kitchen hood, <b>Notes:</b> No record of inspection.	1			0
10/10/2019	2011 NFPA 96 11.7.2 Cooking equipment, <b>Notes:</b> No combustibile material around deep fryer.	1			0
10/10/2019	2011 NFPA 96 4.1.3 Kitchen hood suppression <b>Notes:</b> Unknown status. Has not been inspected in 15 years. Requires annual inspection.	1			0
10/10/2019	2012 IFC 906.2 Fire extinguisher, Properly <b>Notes:</b> Not inspected since 2009.	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

50155 Dalton Recreation West Pod  
1287 Cross Plains TRL  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IMC 507.12 Cooking equipment, Proper	1			0
<b>Notes:</b> Must remove fryer or add more suppression heads. Deep fryer must have protection and must be at least 6 inches inside of hood.					
10/10/2019	2012 NFPA 101 7.10.1.2.1 Exit, Obvious marking	1			0
<b>Notes:</b> No exit signs.					
10/10/2019	2013 NFPA 10 6.6.1 Class K fire extinguisher	1			0
<b>Notes:</b> Must add Class K extinguisher.					
10/10/2019	2013 NFPA 10 7.3.2.1 Extinguisher damaged/6yr	1			0
<b>Notes:</b> Out of inspection.					
10/10/2019	2013 NFPA 96 10.2.2 Class K placard required	1			0
<b>Notes:</b> See Annex A NFPA 10No extinguisher.					
10/10/2019	DFDFMO AHJ, Requirement	1			0
<b>Notes:</b> Add emergency lighting in stair wells. Add smoke alarms to building.					

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Total Individual Violation Codes for Occupancy: 11

20161 Duke Properties  
429 Hamilton (South) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/02/2019	2011 NFPA 25 4.3.6.1 Sprinkler system, Annual	1			0
<b>Notes:</b> Sprinkler piping has been removed. Sprinkler system is required for building and must b maintained.					
10/02/2019	2012 IFC 305.1 Combustibles, to close to heat	1			0
<b>Notes:</b> Multiple areas with storage.					
10/02/2019	2012 IFC 315.3.3 Storage, equipment rooms	1			0
<b>Notes:</b> Storagetoo close.					

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

### Violation Date Reported Between {10/01/2019} And {10/31/2019}

20161 Duke Properties  
429 Hamilton (South) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/02/2019	2012 IFC 605.1 Electrical panel, abatement of <b>Notes:</b> Wiring must be in conduit.	1			0
10/02/2019	2012 IFC 605.3 Electrical panel, obstructed <b>Notes:</b> Combustibles around and blocking panel.	1			0
10/02/2019	2012 IFC 605.5 Extension cord, Improper use <b>Notes:</b> Drop cord ran at least 100 feet to a camper. Cannot use extension cords for permanent wiring. Improper use of cord.	1			0
10/02/2019	2012 IFC 605.6 Electrical panel, cover not <b>Notes:</b> No cover	1			0
10/02/2019	2012 IFC 605.6 Electrical panel, cover not <b>Notes:</b> Replace covers.	1			0
10/02/2019	2012 IFC 906.2 Fire extinguisher, Properly <b>Notes:</b> Extinguishers at least 10 years past inspection.	1			0
10/02/2019	2012 NFPA 101 7.1.10.1 MOE, unimpeded exit access <b>Notes:</b> Exit and stairs blocked.	1			0
10/02/2019	2012 NFPA 101 7.10.1.2.1 Exit, Obvious marking <b>Notes:</b> Add lighting.	1			0
10/02/2019	2012 NFPA 101 7.10.8.31 Exit, no exit <b>Notes:</b> Marked as an exit. Sign must be removed.	1			0
10/02/2019	2012 NFPA 101 7.2.1.5.1 Exit, while building <b>Notes:</b> Rear exit locked.	1			0
10/02/2019	2012 NFPA 101 7.9.2.1 Emergency light, none <b>Notes:</b> Add emergency lighting.	1			0
10/02/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional <b>Notes:</b> Add signage to doors	1			0
10/02/2019	DFDFMO AHJ, Requirement <b>Notes:</b> Multiple electrical issues. Evidence of someone living at business. Informed occupant he could not live in business, must have clothes and bed	1			0

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

# DALTON

## Monthly Prevention Violations by Occupancy

Violation Date Reported Between {10/01/2019} And  
{10/31/2019}

20161 Duke Properties  
429 Hamilton (South) ST  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
	removed within 24 hours				

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Total Individual Violation Codes for Occupancy: 16

20792 E.H Garage  
406 Eleventh AVE  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/04/2019	2012 IFC 505.1 Address, no suite	1			0
	<b>Notes:</b> Address numbers should be a minimum of 4 inches tall and 1/2 inch wide. Numbers should be visible from road fronting the property, and be contrasting to the background.Add address signage. Should be a minimum of 4 inches high and 1/2 inch wide on the front of the building.				
10/04/2019	2012 IFC 906.1 Fire extinguisher, none in	1			0
	<b>Notes:</b> Install a 10lb ABC extinguisher by the entrance door. Extinguisher has to be tagged by a GA licensed contractor.				
10/04/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional	1			0
	<b>Notes:</b> Add emergency light/exit sign combo above door.				
10/04/2019	DFDFMO AHJ, Requirement	1			0
	<b>Notes:</b> Install co detector due to gas heat.				

-----  
Total Individual Violation Codes for Occupancy: 4

30308 Haig Mill Lake Park  
652 Haigmill Lake RD  
Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 NFPA 101 7.9.3.1.1 Emergency light,	1			0
	<b>Notes:</b> Replace emergency lighting in maintenance shed.				

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

**DALTON**

**Monthly Prevention Violations by Occupancy**  
**Violation Date Reported Between {10/01/2019} And**  
**{10/31/2019}**

30308            Haig Mill Lake Park  
                  652 Haigmill Lake RD  
                  Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	DFDFMO AHJ, Requirement	1			0
<b>Notes:</b> Add correct fire extinguishers in shed.					

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**Total Individual Violation Codes for Occupancy: 2**

50152            Heritage Point Park  
                  1275 Cross Plains TRL  
                  Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/10/2019	2012 IFC 506.1 Knox Box, requirements	1			0
<b>Notes:</b> Install Knox Box on building. Order at <a href="https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992">https://www.knoxbox.com/store/selectProduct.cfm?fdID=7992</a> . It should be installed near front door at a maximum height of 6 feet from ground. Make sure to put the sticker on the door. Ensure proper key is in place to access building.Add Knox Box to building.					
10/10/2019	2012 IFC 906.2 Fire extinguisher, Properly	1			0
<b>Notes:</b> Have inspection performed by a licensed contractor.					
10/10/2019	2012 NFPA101 7.10.5.1 Exit sign, non functional	1			0
<b>Notes:</b> Repair or replace exit signs.					

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**Total Individual Violation Codes for Occupancy: 3**

40014            Steak N Shake  
                  1250 Walnut (West) AVE  
                  Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
10/30/2019	2011 NFPA 96 11.7.2 Cooking equipment,	1			0
<b>Notes:</b> Must clean around deep fryers.					

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56



DALTON

Monthly Prevention Violations by Occupancy

Violation Date Reported Between {10/01/2019} And  
{10/31/2019}

40014            Steak N Shake  
                 1250 Walnut (West) AVE  
                 Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
-----					
Total Individual Violation Codes for Occupancy: 1					

20225            Stoller Ind.  
                 2220 Hamilton Extension ST  
                 Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
-----					
10/04/2019	DFDFMO AHJ, Requirement	1			0
Notes: Sprinkler system out of service due to ruptured main between the pit and building.					
-----					
Total Individual Violation Codes for Occupancy: 1					

30208            VIP Liquors  
                 785 Shugart RD  
                 Suite 4  
                 Dalton, GA 30720

Reported	Code/Description	Count	Article	Division	Page
-----					
10/09/2019	2012 IFC 906.1 Fire extinguisher, none in	1			0
Notes: Install appropriate fire extinguishers at each exit.					
-----					
Total Individual Violation Codes for Occupancy: 1					

Grand Total Violations:    112

\* Denotes Violations Corrected or Variance Issued

11/05/2019 13:56

10/31/2019 13:54  
628mcoke

The City of Dalton  
YEAR-TO-DATE BUDGET REPORT

10/31/2019

P 1  
glytdbud

FOR 2019 10

ACCOUNTS FOR: 0010 GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141400 FIRE DEPARTMENT							
141400 000010 SALARIES-REGULAR	4,708,000	36,500	4,744,500	3,778,799.09	.00	965,700.91	79.6%
141400 000011 SALARIES OVERTIME	415,500	90,000	505,500	350,034.08	.00	155,465.92	69.2%
141400 000017 RAISE POOL - GROS	155,000	-155,000	0	.00	.00	.00	.0%
141400 000020 FICA	392,000	10,000	402,000	308,508.34	.00	93,491.66	76.7%
141400 000030 PENSION	141,100	20,000	161,100	109,221.32	.00	51,878.68	67.8%
141400 000032 PENSION - DB PLAN	1,343,300	33,910	1,377,210	1,180,643.23	.00	196,566.77	85.7%
141400 000040 HOSPITALIZATION I	828,850	0	828,850	607,296.25	.00	221,553.75	73.3%
141400 000043 INSURANCE - FIRE	21,000	0	21,000	.00	.00	21,000.00	.0%
141400 000045 EE LIFE & DISABIL	29,200	0	29,200	20,403.75	.00	8,796.25	69.9%
141400 000046 RAISE POOL - BENE	63,910	-63,910	0	.00	.00	.00	.0%
141400 000050 GENERAL INSURANCE	28,500	425	28,925	28,925.75	.00	-.75	100.0%*
141400 000055 INSURANCE PROPERT	0	0	0	616.53	.00	-616.53	100.0%*
141400 000060 WORKER COMPENSATI	128,000	0	128,000	127,990.00	.00	10.00	100.0%
141400 000095 50000 EQUIP MAINT	5,000	0	5,000	.00	.00	5,000.00	.0%
141400 000100 OFFICE EQUIPMENT	7,200	0	7,200	5,896.47	.00	1,303.53	81.9%
141400 000110 TELEPHONE	31,000	0	31,000	26,432.83	837.87	3,729.30	88.0%
141400 000120 TRAINING EXPENSES	36,500	1,875	38,375	36,759.58	.00	1,615.42	95.8%
141400 000121 FIRE SAFETY/EDUCA	3,500	0	3,500	3,211.12	.00	288.88	91.7%
141400 000123 HAZMAT MANAGEMENT	18,000	0	18,000	13,681.18	.00	4,318.82	76.0%
141400 000330 UTILITIES	131,500	0	131,500	105,836.65	.00	25,663.35	80.5%
141400 000350 BUILDING MAINT &	60,000	0	60,000	47,424.50	3,087.28	9,488.22	84.2%
141400 000360 LEGAL FEES	4,800	0	4,800	3,735.00	.00	1,065.00	77.8%
141400 000400 EQUIPMENT MAINT &	24,000	4,500	28,500	27,215.23	1,284.77	.00	100.0%
141400 000410 GAS & OIL	65,000	0	65,000	40,936.02	.00	24,063.98	63.0%
141400 000440 SUPPLIES	35,000	0	35,000	24,153.54	287.92	10,558.54	69.8%
141400 000450 CLEANING ALLOWANC	49,920	0	49,920	8,537.61	.00	41,382.39	17.1%
141400 000460 UNIFORMS	140,000	0	140,000	82,625.28	1,299.77	56,074.95	59.9%
141400 000830 MAINTENANCE - APP	100,000	64,645	164,645	130,855.34	5,175.41	28,614.25	82.6%
141400 001010 OFFICE SUPPLIES	8,200	0	8,200	6,351.10	564.48	1,284.42	84.3%
141400 001030 COMPUTER-SOFTWARE	21,000	0	21,000	11,632.37	.00	9,367.63	55.4%
141400 001040 COMPUTER MAINTAIN	7,000	0	7,000	199.99	.00	6,800.01	2.9%
141400 001090 WELLNESS PROGRAM	8,000	0	8,000	5,839.73	.00	2,160.27	73.0%
141400 001300 MEALS	21,600	0	21,600	8,406.06	740.00	12,453.94	42.3%
141400 001410 DUES/FEES/SUBSCRI	6,600	0	6,600	4,205.37	.00	2,394.63	63.7%
141400 001620 VEHICLE IMPACT FE	1,200	0	1,200	1,100.00	.00	100.00	91.7%
141400 001665 RADIO SUBSCRIBER	10,100	120	10,220	10,219.30	.00	.70	100.0%
141400 001990 MISCELLANEOUS	16,000	0	16,000	7,464.24	615.50	7,920.26	50.5%
141400 039980 CAPITAL OUTLAY <	37,000	0	37,000	17,144.71	.00	19,855.29	46.3%
141400 084725 BUIDING/GROUNDS M	9,000	0	9,000	3,423.11	167.00	5,409.89	39.9%
TOTAL FIRE DEPARTMENT	9,111,480	43,065	9,154,545	7,145,724.67	14,060.00	1,994,760.33	78.2%