



**PUBLIC SAFETY COMMISSION
TUESDAY, JUNE 25, 2019
8:30 AM
CITY HALL - COUNCIL CHAMBERS**

A G E N D A

Call to Order

Agenda Approval

Personnel Matters

1. Police Department - New Officer Confirmation
 - Officer Bobby James Elswick
 - Officer Jasmine Celeste Gilreach
 - Officer William Lawrance Mefford
 - Officer Alexandre Renne Stewart
 - Officer William Cade Womack
2. Fire Department - Fire Instructor Appointment

Approval of Minutes

3. May 28, 2019

Alcohol Applications

4. (4) 2019 Alcohol Beverage Applications

Police Department

5. Crime/Crash Statistics, May 2019
6. Financial Report, May 2019
7. Police - Written Directive Review June 2019

Fire Department

8. Statistical Report for May, 2019
9. Financial Report, May 2019
 - Tower 1 Insurance Estimate Repairs
10. SOP Revised
 - GP-12 On Duty Injury/Workers' Compensation Procedures
11. SOP Reviewed
 - C-2 Radio Check
 - ENF-1 Enforcement of Fire Lane Violations
 - ENF-2 Enforcement of False/Nuisance Alarms

Adjournment

**DALTON POLICE DEPARTMENT
NEW EMPLOYEE PROFILE SHEET**

NAME: **BOBBY JAMES ELSWICK**

HOURLY RATE: \$18.22

SEX/AGE: Male/26

EDUCATION: May 2010 Graduate
Lakeview –Ft. Oglethorpe High School
Ft. Oglethorpe GA

WORK: October 2018 – March 2019
Long Hyundai
Chattanooga TN

January 2017 - Current
Fletcher Bright Realty
Chattanooga TN

November 2010 – October 2018
Norfolk Southern
Atlanta GA

MILITARY: September 2018 – Current
Tennessee Army National Guard

August 2012 – August 2012
Marine Corps Reserve
(Honorable Discharge)

MARITAL STATUS: Married

**DALTON POLICE DEPARTMENT
NEW EMPLOYEE PROFILE SHEET**

NAME: JASMINE CELESTE GILREACH

HOURLY RATE: \$18.22

SEX/AGE: Female/24

EDUCATION: May 2013 Graduate
Coahulla Creek High School
Dalton GA

WORK: June 2018 – March 2019
Elbert Shaw Regional Youth Detention Center
Dalton GA

August 2014 – June 2018
Associates in Orthopedics and Sports Medicine
Dalton GA

October 2011 – May 2014
JC Penney
Dalton GA

MILITARY: None

MARITAL STATUS: Married

**DALTON POLICE DEPARTMENT
NEW EMPLOYEE PROFILE SHEET**

NAME: **WILLIAM LAWRENCE MEFFORD**

HOURLY RATE: \$18.22

SEX/AGE: Male/24

EDUCATION: May 2017
Bachelor of Science
University of North Georgia
Dahlonega GA

May 2013 Graduate
LaFayette High School
LaFayette GA

WORK: July 2018 – March 2019
King Door Company
Dalton GA

August 2017 – July 2018
United Water Solutions
Trion GA

May 2015 – August 2018
Top Cut Landscaping

MILITARY: None

MARITAL STATUS: Single

**DALTON POLICE DEPARTMENT
NEW EMPLOYEE PROFILE SHEET**

NAME: ALEXANDRE RENNE STEWART

HOURLY RATE: \$18.22

SEX/AGE: Male/22

EDUCATION: May 2014 Graduate
Lakeview-Fort Oglethorpe High School
Ft. Oglethorpe GA

WORK: August 2016 – December 2018
Chattanooga Shooting Supply
Chattanooga TN

September 2015 – June 2016
Amazon
Ooltewah TN

May 2015 – September 2015
Two Men and a Truck
Chattanooga TN

April 2015 – May 2015
Kelly Services
Chattanooga TN

January 2015 – April 2015
Randstad
Chattanooga TN

MILITARY: June 2014 - Current
USMC Reserves

MARITAL STATUS: Married

**DALTON POLICE DEPARTMENT
NEW EMPLOYEE PROFILE SHEET**

NAME: WILLIAM CADE WOMACK

HOURLY RATE: \$18.22

SEX/AGE: Male/30

EDUCATION: May 2012
Bachelor of Arts
Georgia College & State University
Milledgeville GA

June 2007 Graduate
Dalton High School
Dalton GA

WORK: April 2015 – January 2019
Christ Church Presbyterian
Dalton GA

June 2015 – March 2016
Rock Creek Outfitters

September 2012 – March 2015
Ashland, Inc.

MILITARY: December 2013 – Current
US Army Reserve

MARITAL STATUS: Married

DALTON FIRE DEPARTMENT

TODD PANGLE
Fire Chief
Telephone 706-278-7363
Fax 706-272-7107
tpangle@cityofdalton-ga.gov

404 School Street
Dalton, GA 30720



PUBLIC SAFETY COMMISSION
Bill Weaver
Keith Whitworth
Terry Mathis
Kenneth E. Willis
Anthony Walker

June 25, 2019

Chief Todd Pangle
City of Dalton Fire Department
404 School Street
Dalton, GA 30720

Chief,

The purpose of this letter is to recommend FF Justin Rishel for a lateral transfer from the Suppression Division to the Training Division as Fire Instructor. Since his appointment to the department in 2002, Rishel has exhibited excellence in the performance of his assigned duties. Firefighter Rishel has worked above expectations in several facets of suppression operations, including: special operations training, GSAR training and deployment, firefighter self-rescue, rapid intervention, and coordinated engine/truck operations. Rishel is always ready and willing to help with any training related activity. Most recently, he provided perspective and insight as a member of the department's strategic planning committee. Throughout his tenure, FF Rishel has displayed a high level of professionalism while continuing to learn more about the department and our collective mission. For these reasons, I am recommending FF Rishel for the position of Fire Instructor within the Training Division. Should you have any questions regarding FF Rishel or this recommendation, please do not hesitate to contact me.

Sincerely,

Keith B. Dempsey
Lieutenant
Training Division Coordinator

CITY OF DALTON
PUBLIC SAFETY COMMISSION
MINUTES
MAY 28, 2019

The regular meeting for the Public Safety Commission was held today in the Council Chambers of City Hall at 8:30 a.m. Present were Chairman Bill Weaver, Commissioners Terry Mathis, Anthony Walker, Fire Chief Todd Pangle, Police Chief Cliff Cason, and City Attorney Gandhi Vaughn. Commissioners Keith Whitworth, Kenneth Willis, and Councilmember Annalee Harlan were absent.

AGENDA APPROVAL

On the motion of Commissioner Walker, second Commissioner Mathis, the Public Safety Commission's Agenda was approved as presented. The vote was unanimous in favor.

PERSONNEL MATTERS

- Dalton Police Department – New Officer Confirmations

On the motion of Commissioner Mathis, second Commissioner Walker, the Commission approved the following new officer confirmations. The vote was unanimous in favor.

- Officer Alan Delon Fouts
- Officer Payton Taylor Kell
- Officer Colten Anthony McDaniel
- Officer Jonathan Aaron Parson
- Officer Daniel Lee Sartin

- Dalton Police Explorer Life-Saving Award

Police Chief Cliff Cason presented the lifesaving award to Explorer Timothy Kittle for his lifesaving efforts to a bystander during a vehicle crash accident in Myrtle Beach where he applied a tourniquet around an injured leg while the Kettles were on vacation. Chief Cason commended him for his actions.

- Fire Department – Promotion Recommendations

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission approved the following Fire Department promotion recommendations. The vote was unanimous in favor.

- Alan Ridley to the rank of Lieutenant
- Damion Epps to the rank of Captain
- Robbie Townsend to the rank of Lieutenant

- Fire Department – Citizens Lifesaving Award

Fire Chief Todd Pangle presented the citizens lifesaving award to Dr. Kudzai Chikwava, Kyle Owen, and Thomas Morrison for their CPR lifesaving efforts during an incident on March 18, 2019, where a gentleman at a gym fell from a treadmill while exercising and was transported to the hospital. Chief Pangle stated the gentleman has made a full recovery.

MINUTES

The Commissioners were presented written copies of the regular called meeting minutes of March 26, 2019. On the motion of Commissioner Walker, second Commissioner Mathis, the minutes were approved. The vote was unanimous in favor.

(3) 2019 ALCOHOL APPLICATIONS

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission approved the following alcohol application. The vote was unanimous in favor.

1. Business Owner: H&R Dalton, Inc.
d/b/a: H&R Dalton, Inc.
Applicant: Kamran Hameed
Business Address: 1704 Abutment Rd.
Type: Package Beer, Package Wine
Disposition: **New**

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission approved the following alcohol application. The vote was unanimous in favor.

2. Business Owner: Sol De Mayo, LLC
d/b/a: Sol De Mayo
Applicant: Karina Cervantes
Business Address: 825 Chattanooga Ave, Suite 11
Type: Pouring Wine
Disposition: **License Addition**

On the motion of Commissioner Walker, second Commissioner Mathis, the Commission approved the following alcohol application. The vote was unanimous in favor.

3. Business Owner: Cacao Dominican Restaurant, Inc.
d/b/a: Cacao Dominican Restaurant
Applicant: Marisol Figueroa
Business Address: 702 5th Avenue
Type: Pouring Liquor, Pouring Wine
Disposition: **License Addition**

POLICE DEPARTMENT

Crime and Crash Statistics for April 2019

Chief Cliff Cason presented the Crime and Crash Statistical Reports for the month of April, 2019. Chief Cason gave a written and oral summary of the crime and crash statistics. As noted in the written summary, Chief Cason reported the rate of Year to Date Part I crimes are down by 9.25% when compared to the same month in 2018. Chief Cason further reported 126 non-private property crashes and stated injury crashes decreased from February 2018.

On the motion of Commissioner Walker, second Commissioner Willis, the report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

Financial Statistics for April 2019

Chief Cliff Cason presented the Financial Report for all divisions within the Dalton Police Department for the month of April, 2019. Chief Cason reported that the department expended 28.5% of their 2019 budget and are 4.8% under budget for the year.

On the motion of Commissioner Mathis, second Commissioner Walker, the financial report was approved. The complete report in its entirety is a part of these minutes. The vote was unanimous in favor.

POLICE DEPARTMENT

.... Continued

Policy Revision April, 2019

Chief Cliff Cason presented to the Commission, the Police Department's Police Revision Reviews for April, 2109. On the motion of Commissioner Walker, second Commissioner Mathis, the Commission approved all Policy Revision Reviews for April, 2019. A copy of each policy revision is a part of these minutes. The vote was unanimous in favor.

FIRE DEPARTMENT

Monthly Statistical Report – April 2019

Fire Chief Todd Pangle presented the April, 2019 Statistical Report to the Commission. Chief Pangle outlined details of the complete report that included the Incident Type Report, Dollar Value Saved & Loss Analysis, NFPA Fire Experience Survey, Incident List by Incident Number, Training Division Monthly Report, Fire Safety Division Monthly Report, Engine Company Pre-Plan Updates, and the Inspection Summary.

On the motion of Commissioner Walker, second Commissioner Mathis, the Commissioners approved the April, 2019 Statistical Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Monthly Financial Report – April 2019

Fire Chief Todd Pangle presented the Financial Report for the month of April, 2019 to the Commission. Chief Pangle stated the department is 1.9% under budget for the month and on track for the end of the year.

On the motion of Commissioner Mathis, second Commissioner Walker, the Commissioners approved the Financial Report for the Fire Department. A copy of the report is a part of these minutes. The vote was unanimous in favor.

Review of Standard Operating Procedures – GP-7

On the motion of Commissioner Walker, second Commissioner Walker review of S.O.P – GP -7 titled "Residency requirements for Dalton Fire Department employees" was approved. The vote was unanimous in favor.

Chief Pangle further stated the purpose of the S.O.P would enforce distance requirements for all fire department personnel. A copy of the S.O.P is a part of these minutes.

ADJOURNMENT

There being no further business to come before the Commissioners, on the motion of Commissioner Mathis, second Commissioner Willis, the meeting was adjourned at 9:32 a.m.

Bill Weaver, Chairman

ATTEST:

Terry Mathis, Secretary

2019 ALCOHOL BEVERAGE APPLICATION

PSC TUESDAY JUNE 25 2019
M&C MONDAY JULY 15 2019

(4) 2019 ALCOHOL APPLICATION(S)

1. Business Owner: HE SHENG, INC.
d/b/a: Fortune Cookie
Applicant: Aiyun Gao
Business Address: 801 E. Walnut Ave, Suite J
Type: Pouring Beer, Pouring Wine
Disposition: **New**

2. Business Owner: Carniceria Y Panaderia Inc.
d/b/a: El Milagro
Applicant: Elvia Espinoza
Business Address: 608 MLK Jr. Blvd
Type: Package Beer
Disposition: **Ownership Change**

3. Business Owner: Dalton Convenience, LLC
d/b/a: Dalton Food Mart
Applicant: Ramzan Gorar
Business Address: 2201 Chattanooga Rd
Type: Package Beer
Disposition: **Ownership Change**

4. Business Owner: Dearborn Delray Grocery, LLC
d/b/a: Delray Farms
Applicant: Mario Perez
Business Address: 2518 E. Walnut Ave
Type: Pouring Beer
Disposition: **License Addition**

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
JUNE 25, 2019**

SUMMARY OF DATA AND CRIME STATISTICS FOR MAY 2019

General

There were 90 Part 1 crimes reported in May 2019 versus 82 in May of 2018. May 2019 had approximately 26% more larcenies than the same time in 2018. There were approximately 47% less burglaries in May 2019 when compared to May 2018. In April 2019 there were five more aggravated assaults than in 2018. Year-to-date Part 1 crimes are down 6.09% from 2018.

DALTON POLICE DEPARTMENT CRIME STATISTICS												
Part I Offenses	INCIDENTS				CLEARANCES				ARRESTS			
			2019	2018			2019	2018			2019	2018
	5/19	5/18	YTD	YTD	5/19	5/18	YTD	YTD	5/19	5/18	YTD	YTD
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	0	7	2	0	0	9	1	0	0	0	1
Robbery	0	1	2	8	0	2	1	8	0	2	1	8
Aggravated Assault	11	6	25	18	6	4	23	13	6	4	19	12
Burglary	9	17	44	68	3	1	9	12	2	1	8	10
Larceny - Theft	64	51	364	365	38	18	189	143	32	16	164	119
Motor Vehicle Theft	5	7	21	29	1	4	11	11	0	3	7	4
Arson	0	0	0	3	0	0	0	1	0	0	0	1
PART I SUBTOTAL	90	82	463	493	48	29	242	189	40	26	199	155






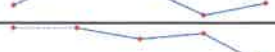


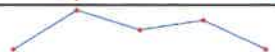


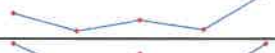


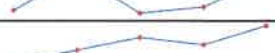


Part 2 Offenses	Total
Warrant Served	59
Battery/Assault - Non-aggravated	51
Controlled Substance Offenses	50
Traffic Offense	34
Destruct/Damage/Vandalize Property	33
Code Violation	33
Alcohol Offenses	29
Obstruction	28
Forgery/Fraud	27
Trespass of Real Property	26

Controlled substance offenses decreased by approximately 15.25% in May 2019 when compared to April 2019. Non-aggravated assaults increased by approximately 34.21% in May 2019 when compared to April 2019. Calls for service decreased by 8.34% when compared to 2018.

	May 2019	May 2018
Calls for Service	3,387	3,695
Traffic Crashes	126	114
Citations	913	1,211

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
JUNE 25, 2019**

DALTON POLICE DEPARTMENT CRIME DASHBOARD YTD 2015-2019
May 2019

	2015	2016	2017	2018	2019	TREND
Part I Crimes YTD	563	536	523	493	463	
Homicides	1	0	0	0	0	
Rape	10	9	8	2	7	
Robbery	2	10	7	8	2	
Aggravated Assault	20	28	28	18	25	
Violent Crime Totals	33	47	43	28	34	
Burglary	72	72	64	68	44	
Larceny-Theft	427	394	376	365	364	
Motor Vehicle Theft	31	19	38	29	21	
Arson	0	4	2	3	0	
Property Crime Totals	530	489	480	465	429	
Violent Crime Clearance	79%	74%	77%	79%	97%	
Property Crime Clearance	42%	35%	39%	36%	49%	
Part I Arrests	199	167	187	155	199	
Citations	4,553	6,308	5,278	5,597	5,762	
Calls for Service	16,966	19,159	16,787	17,181	18,936	
Traffic Crashes	551	576	598	585	618	

Analysis

In the year-to-date 2019 there have been 463 Part 1 crimes reported versus 493 in 2018 which shows an approximate decrease of 6.09%. There have been 2 robberies reported YTD, which is a decrease of approximately 75.00% when compared to 2019. There have been 7 reported rapes, which is higher than 2018, but on average with previous years.

There have been 34 violent crimes reported 2019 YTD compared to 28 reported violent crimes YTD 2018. Year-to-date property crimes have shown a decrease of approximately 7.74% when compared to 2018 YTD statistics.

Based on the statistics from the previous 5 years, property crime numbers are lower than the normal range for year-to-date statistics in May based on the past five years. Year-to-date violent crime numbers are in the normal range based on the past five years.

DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
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DALTON POLICE DEPARTMENT CRIME STATISTICS												
	INCIDENTS				CLEARANCES				ARRESTS			
		2019	2018			2019	2018			2019	2018	
	5/19	5/18	YTD	YTD	5/19	5/18	YTD	YTD	5/19	5/18	YTD	YTD
Part I Offenses												
Homicide	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	0	7	2	0	0	9	1	0	0	0	1
Robbery	0	1	2	8	0	2	1	8	0	2	1	8
Aggravated Assault	11	6	25	18	6	4	23	13	6	4	19	12
Burglary	9	17	44	68	3	1	9	12	2	1	8	10
Larceny - Theft	64	51	364	365	38	18	189	143	32	16	164	119
Motor Vehicle Theft	5	7	21	29	1	4	11	11	0	3	7	4
Arson	0	0	0	3	0	0	0	1	0	0	0	1
PART I SUBTOTAL	90	82	463	493	48	29	242	189	40	26	199	155
Part II Offenses												
Other Assaults - not agg.	50	42	193	146	37	26	144	88	32	22	116	74
Forgery/Counterfeiting	12	14	57	48	2	4	22	25	1	3	19	20
Fraud	17	23	118	122	5	3	39	36	4	0	35	27
Embezzlement	1	2	4	10	0	1	4	7	0	1	1	5
Stolen Property	3	0	11	10	2	0	7	7	2	0	7	6
Vandalism	33	52	167	181	15	14	56	45	13	12	44	39
Weapons Violations	3	1	23	21	0	0	20	21	0	0	11	20
Commercial Sex	0	0	0	2	0	0	0	2	0	0	0	2
Other Sex Offenses	4	5	25	27	1	6	10	17	1	5	3	6
Drug Sales	9	11	39	62	13	17	64	93	13	17	63	93
Drug Possession	30	58	243	291	35	58	286	293	35	58	284	292
Gambling	0	0	1	0	0	0	0	0	0	0	0	0
Offenses Against Family/Children	10	6	26	18	6	5	17	12	6	5	16	11
Liquor Violations	8	14	35	39	6	9	26	33	5	9	25	33
Drunkenness	21	9	56	44	19	9	53	44	19	8	53	43
Other Disorderly Conduct	21	12	128	84	17	6	83	39	16	6	75	35
Curfew Violations	2	4	11	18	3	4	20	12	3	4	20	11
All Other Offenses	234	301	1371	1367	165	226	1105	1102	157	222	1079	872
DUI	16	13	77	74	16	13	78	69	16	13	78	69
Human Trafficking	0	0	0	0	0	0	0	0	0	0	0	0
PART II SUBTOTAL	474	567	2585	2564	342	401	2034	1945	323	385	1929	1658
PART I AND II TOTAL	564	649	3048	3057	390	430	2276	2134	363	411	2128	1813
Crashes			2019	2018	Enforcement						2019	2018
	5/19	5/18	YTD	YTD					5/19	5/18	YTD	YTD
Public Roadway	126	114	618	585					Citations	564	696	3,438
									Warnings	349	515	2,324
911 Calls	3,387	3,695	18,936	17,181					Totals	913	1,211	5,762
												14

Summary of Significant Events for May 2019

19-003643	Entering Auto	708 Hackney Dr
<p>The complainant reported the theft of credit cards and a work laptop from an unlocked vehicle in the driveway. The cards were used shortly after the theft. Detectives were able to get a suspect from surveillance footage. Upon further investigation three arrests were made for multiple fraud related incidents stemming from this theft.</p>		

19-003035 DUI W. Emery St / Georgian Pl
The driver was traveling eastbound on Emery St approaching Georgian Pl when his vehicle left the side of the roadway. He then traveled approximately 200 feet through the grass and then continued eastbound. The driver struck and destroyed approximately 10 grave markers. Officers requested that the driver perform field sobriety and he agreed, but performed poorly. The driver was placed under arrest for DUI and read the new implied consent warning and he refused testing. He was transported to WCSO and charged with failure to maintain lane and DUI.

19-003051	Aggravated Assault (FV)	300 Robinwood Dr
<p>Officers responded to a domestic dispute called in by a 13 year old child at the residence. The victim reported that her husband struck her in the head with a potted plant, which caused a large knot to appear on her forehead. EMS was called to the scene to check the victim. The suspect was charged and transported to WCSO without incident.</p>		

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19-003273 Entering Auto 815 Shugart Rd
The complainant reported that she left her purse in the front seat of her car and forgot to lock the door to her vehicle. When she returned the purse was gone. The only camera that focused on that area was not working.

19-003357 Burglary 801 Chattanooga Ave
The complainant reported a burglary to her apartment. The key to her apartment was left under the door mat. The items taken belonged to the school. The items were later found in the lobby of the apartments under a bench.

19-003379 Aggravated Battery 515 N Selvidge St
Officers responded to a physical domestic and located a female who had been severely beaten by her husband. He had struck her numerous times in the face and head, bit off part of her eyelid, and choked her because his dinner was cold. He also struck their four year old in the face causing injury to her nose. The victims were transported to HMC for treatment. The suspect was arrested and charged with multiple family violence offenses.

19-003396 Recovered Vehicle 905 West Bridge
Officers were flagged down at the Comfort Inn by the desk clerk in reference to a subject who they believed to be intoxicated that had just came in and left in a vehicle. The vehicle pulled up behind the officer and contact was made with the driver. She was not intoxicated, but was acting very suspicious. It was determined after further investigation that the driver had stolen the vehicle from a gas station in Chattanooga about 40 mins prior. The vehicle was confirmed stolen. The driver was arrested and the vehicle was turned over to the owner.

19-003463 & 19-003464 Stolen Vehicles 330 N Tibbs; Civitan Park
Two vehicles were stolen from Civitan Park. One of the owners left his cell phone in the vehicle and was able to track the vehicle's direction. The suspects traveled to Chattanooga, TN. Chattanooga Police Department located the vehicles. One subject was located by Chattanooga Police and arrested. Detectives were called in and responded to Chattanooga to question the suspects. Both vehicles were recovered and returned to the owners. The case is currently active.

19-003499 Burglary 2212 Mount Haven
The complainant reported that several items were stolen from inside the residence including a 50" television, a fireproof safe, and an HP laptop. The case is currently active.

19-003610 Entering Auto 916 Avenue C
The complainant reported both of his vehicles were entered overnight. The only item taken was a debit card, which is being cancelled. There are no witnesses or suspects.

19-003628 Burglary 1401 Belton Ave
A representative of Hamilton Medical Center reported that multiple apartments in this building complex were entered and damaged within the last two weeks. All the apartments are empty at this time.

19-003629 Burglary 1329 Applewood Dr
A representative of Hamilton Medical Center reported that multiple apartments in this building complex were entered and damaged within the last two weeks. All the apartments are empty at this time.

DALTON POLICE DEPARTMENT PUBLIC SAFETY COMMISSION MEETING JUNE 25, 2019

May 2019 Crash Statistics

In May 2019 there were 126 non-private property crashes reported. Injury crashes and injuries decreased from March 2019. There was one fatality reported in May 2019. Rear end and angle crashes were the most prevalent during May 2019. Following too close was the leading contributing factor in non-injury crashes. Following too close was the leading contributing factor for injury crashes. Walnut Ave and Chattanooga Rd were the roadways where the majority of the crashes occurred. In May 2019 approximately 19% of all crashes in the city occurred on Walnut Ave. In May 2019, Shugart Rd and Chattanooga Rd were the roadways with the most injury crashes.



126 Crashes Reported in May 2019

- There were the same amount of crashes in May 2019 as there were in April 2019.
 - 23 Crashes reported in which injuries occurred.
 - That is one injury crash for every 5.5 crashes reported.
 - Multiple injuries were reported in 6 crashes.

DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
JUNE 25, 2019

- Total Injuries Reported
 - 32 injuries were reported.
 - 0 serious injuries were reported.
 - 1 fatality was reported.

Top 5 Streets

- Walnut Avenue
 - 24 Total Crashes
 - 19.05% of Total Crashes
 - 28.13% of Injuries Reported (9 Injuries Reported on the Roadway)
- Chattanooga Rd/N Bypass
 - 13 Total Crashes
 - 10.32% of Total Crashes
 - 15.63% of Injuries Reported (5 Injuries Reported on this Roadway)
- Glenwood Ave
 - 12 Total Crashes
 - 9.52% of Total Crashes
 - 12.50% of Injuries Reported (4 Injuries Reported on this Roadway)
- Shugart Rd
 - 9 Total Crashes
 - 7.14% of Total Crashes
 - 3.13% of Injuries Reported (1 Injury Reported on the Roadway)
- Thornton Ave
 - 8 Total Crashes
 - 6.35% of Total Crashes
 - 3.13% of Injuries Reported (1 Injury Reported on the Roadway)

Crashes Involving DUI

- 6 Reported Crashes involving DUI

Crashes Involving Speed

- 1 Reported Crashes involving Speed (Includes Too Fast for Conditions)

Crashes Involving Distracted or Inattentive Driver

- 10 Crashes Reported with Distracted or Inattentive Driver

DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
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Crashes Involving Drivers Following One Another Too Closely

- 37 Crashes Reported involving Following Too Closely

Crashes by Type

- Rear End 48 / 38.10%
- Angle Crash 45 / 35.71%
- Sideswipe – Same Direction 17 / 13.49%
- Non-Vehicle 9 / 7.14%
- Head On 4 / 3.17%

Days of the Week

- 14 crashes occurred on Mondays
- 21 crashes occurred on Tuesdays
- 21 crashes occurred on Wednesdays
- 17 crashes occurred on Thursdays
- 34 crashes occurred on Fridays
- 10 crashes occurred on Saturdays
- 9 crashes occurred on Sundays

Time of Day

- 0000-0559-5
- 0600-0859-13
- 0900-1059-14
- 1100-1359-30
- 1400-1559-21
- 1600-1859-30
- 1900-2159-6
- 2200-2359-7

Top Contributing Factors

- Following Too Closely: 37 (29.37 % of all crashes)
- Failure to Yield: 18 (14.29 % of all crashes)
- Changed Lanes Improperly: 17 (13.49 % of all crashes)
- Distracted: 10 (7.94 % of all crashes)
- Improper Turn: 8 (6.35 % of all crashes)

**DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING
JUNE 25, 2019**

Based on the crash data from April 2019, Selective Enforcement Details were conducted in the following areas in May 2019:

- **Thornton Ave**
- **Walnut Ave**

There were 3 total Enforcement Details conducted in May 2019, resulting in 63 total violations being identified.

Comparing the crash data compiled and the enforcement activities conducted for the month of May 2019, details will be conducted in June 2019 in the following areas:

- **Glenwood Ave**
- **Chattanooga Rd**
- **Walnut Ave**

DALTON POLICE DEPARTMENT
PUBLIC SAFETY COMMISSION MEETING

June 25, 2019

SUMMARY OF THE FINANCIAL STATISTICS FOR MAY 2019

The police department budget is on track for FY 2019, and at the time of this report we have expended approximately 39.9% of our 2019 budget. We are currently 1.9% under budget for the year.

At this time, we believe sufficient funds are available within our existing budget to cover our operating cost for the remainder of the year.

FOR 2019 99

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND - OPERATING							
141501 PD ADMINISTRATION							
141501 000010 SALARIES-REGULAR	448,140	-36,569	411,571	160,633.95	.00	250,937.05	39.0%
141501 000011 SALARIES OVERTIME	2,600	-985	1,615	38.47	.00	1,576.53	2.4%
141501 000017 RAISE POOL - GROS	13,700	-13,700	0	.00	.00	.00	.0%
141501 000020 FICA	34,470	-3,152	31,318	12,815.67	.00	18,502.33	40.9%
141501 000030 PENSION	7,100	-2,426	4,674	2,252.62	.00	2,421.38	48.2%
141501 000032 PENSION - DB PLAN	181,400	3,615	185,015	75,538.27	.00	109,476.73	40.8%
141501 000040 HOSPITALIZATION I	63,600	-11,000	52,600	17,389.14	.00	35,210.86	33.1%
141501 000045 EE LIFE & DISABIL	2,575	-211	2,364	810.33	.00	1,553.67	34.3%
141501 000046 RAISE POOL - BENE	4,630	-4,630	0	.00	.00	.00	.0%
141501 000050 GENERAL INSURANCE	104,280	0	104,280	106,105.30	.00	-1,825.30	101.8%
141501 000060 WORKER COMPENSATI	5,630	0	5,630	2,815.00	.00	2,815.00	50.0%
141501 000080 OFFICE EQUIPMENT	5,000	0	5,000	.00	.00	5,000.00	.0%
141501 000110 TELEPHONE	45,000	0	45,000	15,615.58	.00	29,384.42	34.7%
141501 000120 TRAINING EXPENSES	20,450	0	20,450	3,318.02	.00	17,131.98	16.2%
141501 000130 VEHICLE EXPENSES	2,000	0	2,000	155.11	.00	1,844.89	7.8%
141501 000140 COPIER RENTAL/SUP	9,000	0	9,000	3,278.50	.00	5,721.50	36.4%
141501 000150 PRINTING	4,000	0	4,000	1,925.40	.00	2,074.60	48.1%
141501 000160 POSTAGE	3,000	0	3,000	1,866.95	.00	1,133.05	62.2%
141501 000360 LEGAL FEES	15,000	0	15,000	3,177.50	.00	11,822.50	21.2%
141501 000410 GAS & OIL	5,800	0	5,800	851.22	.00	4,948.78	14.7%
141501 000440 SUPPLIES	800	0	800	63.83	.00	736.17	8.0%
141501 000450 CLEANING ALLOWANC	1,700	0	1,700	207.75	.00	1,492.25	12.2%
141501 000455 CLOTHING ALLOWANC	2,400	-600	1,800	.00	.00	1,800.00	.0%
141501 001010 OFFICE SUPPLIES	1,500	0	1,500	937.57	.00	562.43	62.5%
141501 001030 COMPUTER SOFTWARE	157,040	0	157,040	91,336.87	.00	65,703.13	58.2%
141501 001300 MEALS	2,000	0	2,000	.00	.00	2,000.00	.0%
141501 001410 DUES/FEES/SUBSCRI	4,400	0	4,400	2,224.00	.00	2,176.00	50.5%
141501 001665 RADIO SUBSCRIBER	22,460	-120	22,340	21,561.60	.00	778.40	96.5%
141501 001990 MISCELLANEOUS	2,000	0	2,000	12.00	.00	1,988.00	.6%
141501 003226 CUSTODY OF PRISO	140,000	0	140,000	32,062.68	.00	107,937.32	22.9%
TOTAL PD ADMINISTRATION	1,311,675	-69,778	1,241,897	556,993.33	.00	684,903.67	44.9%

FOR 2019 99

141503 PD PATROL

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141503 000010 SALARIES-REGULAR	3,287,945	-1,000	3,286,945	1,287,699.67	.00	1,999,245.33	39.2%
141503 000011 SALARIES OVERTIME	71,420	3,100	74,520	34,383.53	.00	40,136.47	46.1%
141503 000017 RAISE POOL - GROS	103,900	-103,900	0	.00	.00	.00	.0%
141503 000019 REIMB - CDBG	0	0	0	-676.03	.00	676.03	100.0%
141503 000020 FICA	257,120	5,680	262,800	104,397.13	.00	158,402.87	39.7%
141503 000030 PENSION	126,460	1,100	127,560	44,593.02	.00	82,966.98	35.0%
141503 000032 PENSION - DB PLAN	305,135	26,080	331,215	152,630.89	.00	178,584.11	46.1%
141503 000040 HOSPITALIZATION I	510,910	0	510,910	207,441.67	.00	303,468.33	40.6%
141503 000045 EE LIFE & DISABIL	19,420	540	19,960	6,907.64	.00	13,052.36	34.6%
141503 000046 RAISE POOL - BENE	33,400	-33,400	0	.00	.00	.00	.0%
141503 000060 WORKER COMPENSATI	51,490	0	51,490	25,745.00	.00	25,745.00	50.0%
141503 000120 TRAINING EXPENSES	95,000	0	95,000	61,561.81	.00	33,438.19	64.8%
141503 000130 VEHICLE EXPENSES	115,500	570	116,070	62,875.35	.00	53,194.65	54.2%
141503 000400 EQUIPMENT MAINT &	12,500	0	12,500	2,202.60	.00	10,297.40	17.6%
141503 000410 GAS & OIL	173,990	0	173,990	41,444.07	.00	132,545.93	23.8%
141503 000440 SUPPLIES	5,500	0	5,500	582.47	.00	4,917.53	10.6%
141503 000450 CLEANING ALLOWANC	10,000	0	10,000	3,322.00	-1,052.00	7,730.00	22.7%
141503 000460 UNIFORMS	61,000	0	61,000	19,377.53	.00	41,622.47	31.8%
141503 001010 OFFICE SUPPLIES	3,000	0	3,000	602.90	190.04	2,207.06	26.4%
141503 001300 MEALS	2,000	0	2,000	.00	.00	2,000.00	.0%
141503 001410 DUES/FRES/SUBSCRI	3,750	0	3,750	435.00	.00	3,315.00	11.6%
141503 001660 COMMUNICATION EQU	2,500	0	2,500	292.00	.00	2,500.00	.0%
141503 001990 MISCELLANEOUS	5,000	0	5,000	292.00	.00	4,708.00	5.8%
141503 039980 CAPITAL OUTLAY <	26,420	0	26,420	5,220.00	.00	21,200.00	19.8%
TOTAL PD PATROL	5,283,360	-101,230	5,182,130	2,061,038.25	-861.96	3,121,953.71	39.8%

FOR 2019 99

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141504 PD CRIMINAL INVESTIGATION DIV							
141504 000010 SALARIES-REGULAR	776,290	73,919	850,209	358,450.00	.00	491,759.00	42.2%
141504 000011 SALARIES OVERTIME	32,540	1,835	34,375	5,780.33	.00	28,594.67	16.8%
141504 000017 RAISE POOL - GROS	24,500	-24,500	0	.00	.00	.00	.0%
141504 000020 FICA	61,840	5,252	67,092	27,750.45	.00	39,341.55	41.4%
141504 000030 PENSION	13,025	2,841	15,866	6,948.11	.00	8,917.89	43.8%
141504 000032 PENSION - DB PLAN	321,510	6,000	327,510	125,008.41	.00	202,501.59	38.2%
141504 000040 HOSPITALIZATION I	117,850	11,000	128,850	57,998.53	.00	70,851.47	45.0%
141504 000045 EE LIFE & DISABIL	4,580	411	4,991	1,695.40	.00	3,295.60	34.0%
141504 000046 RAISE POOL - BENE	7,700	-7,700	0	.00	.00	.00	.0%
141504 000060 WORKER COMPENSATI	12,145	0	12,145	6,072.50	.00	6,072.50	50.0%
141504 000120 TRAINING EXPENSES	42,110	0	42,110	12,648.50	.00	29,461.50	30.0%
141504 000130 VEHICLE EXPENSES	7,000	0	7,000	1,364.49	.00	5,635.51	19.5%
141504 000400 EQUIPMENT MAINT &	1,500	0	1,500	383.93	.00	1,116.07	25.6%
141504 000410 GAS & OIL	19,390	0	19,390	4,791.18	.00	14,598.82	24.7%
141504 000440 SUPPLIES	3,000	0	3,000	605.93	.00	2,394.07	20.2%
141504 000450 CLEANING ALLOWANC	4,000	0	4,000	1,020.50	.00	2,979.50	25.5%
141504 000455 CLOTHING ALLOWANC	8,400	600	9,000	.00	.00	9,000.00	.0%
141504 001010 OFFICE SUPPLIES	4,000	0	4,000	1,057.40	.00	2,942.60	26.4%
141504 001300 MEALS	700	0	700	.00	.00	700.00	.0%
141504 001410 DUES/FEES/SUBSCRI	2,860	0	2,860	1,992.57	.00	867.43	69.7%
141504 001650 PURCHASE EVIDENCE	30,000	0	30,000	12,020.00	.00	17,980.00	40.1%
141504 001660 COMMUNICATION EQU	1,500	0	1,500	.00	.00	1,500.00	.0%
141504 001990 MISCELLANEOUS	5,000	0	5,000	583.66	.00	4,416.34	11.7%
141504 039980 CAPITAL OUTLAY <	5,445	0	5,445	2,786.86	.00	2,658.14	51.2%
TOTAL PD CRIMINAL INVESTIGATION DIV	1,506,885	69,658	1,576,543	628,958.75	.00	947,584.25	39.9%

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The City of Dalton
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 99

141507 PD SUPPORT SERVICES

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141507 000010 SALARIES-REGULAR	558,335	4,500	562,835	203,944.13	.00	358,890.87	36.2%
141507 000011 SALARIES OVERTIME	5,880	12,000	6,380	1,382.07	.00	4,997.93	21.7%
141507 000012 SALARIES-PART TIM	0	-17,000	12,000	5,756.77	.00	6,243.23	48.0%
141507 000017 RAISE POOL - GROS	17,000	0	0	.00	.00	.00	.0%
141507 000020 FICA	43,140	950	44,090	16,423.66	.00	27,666.34	37.3%
141507 000030 PENSION	15,040	190	15,230	3,434.70	.00	11,795.30	22.6%
141507 000032 PENSION - DB PLAN	149,840	4,370	154,210	68,832.53	.00	85,377.47	44.6%
141507 000040 HOSPITALIZATION I	97,150	0	97,150	28,923.56	.00	68,226.44	29.8%
141507 000045 EE LIFE & DISABIL	3,150	90	3,240	1,049.81	.00	2,190.19	32.4%
141507 000060 RAISE POOL - BENE	5,600	-5,600	0	.00	.00	.00	.0%
141507 000060 WORKER COMPENSATI	8,470	0	8,470	4,232.50	.00	4,237.50	50.0%
141507 000120 TRAINING EXPENSES	42,000	0	42,000	11,261.17	.00	30,738.83	26.8%
141507 000130 VEHICLE EXPENSES	2,000	0	2,000	145.28	.00	1,854.72	7.3%
141507 000330 UTILITIES	45,500	0	45,500	17,941.64	.00	27,558.36	39.4%
141507 000410 GAS & OIL	7,300	0	7,300	1,372.89	.00	5,927.11	18.8%
141507 000440 SUPPLIES	3,000	0	3,000	808.71	.00	2,191.29	27.0%
141507 000450 CLEANING ALLOWANC	2,400	0	2,400	335.50	.00	2,064.50	14.0%
141507 000455 CLOTHING ALLOWANC	600	0	600	.00	.00	600.00	.0%
141507 000460 UNIFORMS	4,000	0	4,000	1,799.93	.00	2,200.07	45.0%
141507 001010 OFFICE SUPPLIES	2,500	0	2,500	805.66	.00	1,694.34	32.2%
141507 001300 MEALS	500	0	500	.00	.00	500.00	.0%
141507 001410 DUES/FEES/SUBSCRI	2,100	0	2,100	689.88	.00	1,410.12	32.9%
141507 001415 CREDIT CARD & BAN	600	0	600	69.45	.00	530.55	11.6%
141507 001610 APPLICANT TESTING	6,500	0	6,500	3,849.60	.00	2,650.40	59.2%
141507 001880 COMMUNITY SERVICE	12,500	0	12,500	4,010.26	.00	8,489.74	32.1%
141507 001990 MISCELLANEOUS	1,500	0	1,500	57.48	.00	1,442.52	3.8%
141507 084725 BUIDING/GROUNDS M	109,145	0	109,145	28,048.50	.00	81,096.50	25.7%
TOTAL PD SUPPORT SERVICES	1,145,750	0	1,145,750	405,175.68	.00	740,574.32	35.4%
TOTAL GENERAL FUND - OPERATING	9,247,670	-101,350	9,146,320	3,652,166.01	-861.96	5,495,015.95	39.9%
TOTAL EXPENSES	9,247,670	-101,350	9,146,320	3,652,166.01	-861.96	5,495,015.95	
GRAND TOTAL	9,247,670	-101,350	9,146,320	3,652,166.01	-861.96	5,495,015.95	39.9%

** END OF REPORT - Generated by Alethea Brown **

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DALTON POLICE DEPARTMENT
REVENUE ACCOUNT DEPOSITS
YEAR-TO-DATE

DATE	392100 392200 GAIN FROM SALES ON GOV DEALS	369097 COPIES/ CRIMINAL HIST.		369098 FALSE ALARM FEES	320605 DEFENSIVE DRIVING CLASS	MISCELLANEOUS ACCOUNT 369099:					I. I. TASK FORCE OVERTIME	S. S. TASK FORCE OVERTIME ***	342101 DALTON PUBLIC SCHOOLS	PROPERTY DAMAGE	TOTAL DEPOSIT
		Records Unit	GEARS Reports			PARADE/ SOUND PERMITS	TAXI PERMITS	OPEN RECORDS	*	GRANT REIM. **	GRANT NAME				
CUM TOTALS	2,086.01	2,944.50	2,220.00	5,975.00	125.00	25.00	975.00	178.53	2,000.00	0.00	0.00	80.70	0.00	0.00	16,609.74
MAY															
5/1/2019					25.00	5.00									30.00
5/2/2019		45.00					25.00								70.00
5/3/2019		55.00													55.00
5/6/2019		45.00					25.00								70.00
5/7/2019		45.00													45.00
5/8/2019	16.00	30.00													46.00
5/9/2019		45.00													45.00
5/10/2019		45.00			25.00										70.00
5/13/2019		30.00				5.00	25.00								35.00
5/14/2019		30.00													55.00
5/15/2019		30.00													30.00
5/17/2019		40.00													40.00
5/20/2019		45.00	635.00												680.00
5/21/2019		90.00				5.00									95.00
5/22/2019		15.00					25.00								40.00
5/23/2019		45.00													45.00
5/24/2019		45.00													45.00
5/28/2019		30.00		550.00											580.00
5/30/2019				100.00											100.00
5/31/2019		25.00													25.00
MAY TOTALS	16.00	735.00	635.00	650.00	50.00	15.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,201.00
CUM TOTALS	2,102.01	3,679.50	2,855.00	6,625.00	175.00	40.00	1,075.00	178.53	2,000.00	0.00	0.00	80.70	0.00	0.00	18,810.74
	JUSTICE - Federal Forfeiture Funds:			0.48											
	TREASURY - Federal Forfeiture Funds:			26,952.87										16.00	6 SHOTGUN RACKS
	State Drug Seizure Funds:			121,007.00									5/8/19		

**STATE DRUG SEIZURES
(Funds)**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2019 Starting Balance
1/31/2019		Interest Credit			122,073.56
2/4/2019	PO 21018091	Title Costs for Seized Honda Civic 18-003999	77.76		122,151.32
2/4/2019	PO 21018092	Verizon Cell Phones Nov 10 - Dec 09		18.00	122,133.32
2/4/2019	PO 21018093	DA's Office - Sanchez seizure court costs		1,484.21	120,649.11
2/4/2019	PO 21018094	Clerk's Office - Sancez seizure court costs		10.00	120,639.11
2/4/2019	PO 21018095	Verizon Cell Phones Dec 10 - Jan 09		82.00	120,557.11
2/4/2019	PO 21019001	DA's Office - Austin seizure court costs		1,398.05	119,159.06
2/4/2019	PO 21019002	Clerk's Office - Austin seizure court costs		46.00	119,113.06
2/4/2019	PO 21019003	DA's Office - McPherson seizure court costs		82.00	119,031.06
2/4/2019	PO 21019004	Clerk's Office - McPherson seizure court costs		100.00	118,931.06
2/28/2019	PO 21018024	DA's Office - Laplume Seizure Court Costs		82.00	118,849.06
2/28/2019	PO 21018025	Clerk's Office - Laplume Seizure Court Costs		81.50	118,767.56
2/28/2019		Interest Credit	68.58		118,685.56
3/29/2019		Interest Credit	70.76		118,754.14
4/19/2019	17-005790	Webb Seizure	1,648.00		118,824.90
4/19/2019	18-004242	Austin Seizure	460.00		120,472.90
4/19/2019	18-006817	Jacobo Seizure	949.00		120,932.90
4/26/2019	PO 21019005	Embassy Suites - (3) Lodging CALEA			121,881.90
4/26/2019	PO 2019006	Verizon - Jan 10 - Feb 9 Cell Phones		990.90	120,891.00
4/26/2019	PO 2019007	DA's Office - Webb Seizure Court Costs		1,597.76	119,293.24
4/26/2019	PO 2019008	Clerk's Office - Webb Seizure Court Costs		164.80	119,128.44
4/26/2019	PO 21019009	BB&T - CALEA Conference Registrations (3)		82.00	119,046.44
4/26/2019	PO 21019010	Verizon - Feb 10 - Mar 9 Cell Phones		1,905.00	117,141.44
4/26/2019	PO 21019011	GT Dist - (1) Glock 45 9MM		1,481.16	115,660.28
4/26/2019	PO 21019012	Whitfield Co. Tax Comm - Titles for 2 seized vehicles		428.50	115,231.78
4/26/2019	PO 21019013	Verizon - Mar 10 - Apr 9 Cell Phones		36.00	115,195.78
4/30/2019		Interest Credit	78.02	1,754.00	113,441.78
					113,519.80

STATE DRUG SEIZURES (Funds)					
Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2019 Starting Balance
5/9/2019	18-007116	McPherson Seizure	899.00		114,418.80
5/9/2019	19-001657	Cisneros Seizure	4,640.47		119,059.27
5/9/2019	19-001657	D. Smith Seizure	164.00		119,223.27
5/9/2019	19-001657	Molina Seizure	2,796.00		122,019.27
5/30/2019	PO 21019014	Clerk's Office - Molina, Cisneros, Smith Seizure		82.00	121,937.27
5/30/2019	PO 21019015	DA's Office - Molina, Cisneros, Smith Seizure		772.55	121,164.72
5/30/2019	PO 21019016	Baker - CALEA Meal Reimbursement		78.00	121,086.72
5/30/2019	PO 21019017	Scott - CALEA Meal Reimbursement		78.00	121,008.72
5/30/2019	PO 21019018	Crossen - CALEA Meal Reimbursement		78.00	120,930.72
5/31/2019		Interest Credit	76.28		121,007.00

**Federal Forfeitures Fund
Treasury Funds**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2018 Starting Balance
					26,869.38
1/31/2019		Interest Credit	17.12		26,886.50
2/28/2019		Interest Credit	15.47		26,901.97
3/29/2019		Interest Credit	16.03		26,918.00
4/30/2019		Interest Credit	17.70		26,935.70
5/31/2019		Interest Credit	17.17		26,952.87

**Federal Forfeitures Fund
Justice Funds**

Date	Case Number	Remarks	Deposit	Expenditure	January 1, 2018 Starting Balance
					0.48
1/31/2019		Balance			0.48
2/28/2019		Balance			0.48
3/29/2019		Balance			0.48
4/30/2019		Balance			0.48
5/31/2019		Balance			0.48

To: Public Safety Commission
 From: Chief Cliff Cason
 Date: June 25, 2019
 Subject: Written Directive review

<u>Number</u>	<u>Page</u>	<u>Title/Changes</u>
2.17	1	<u>Departmental Inspections</u> The Revision and Re-evaluation dates were changed
3.8	1	<u>Drug Free Workplace Policy and Procedure on Substance Abuse, Contraband Articles, and Employee Assistance</u> The Revision and Re-evaluation dates were changed
2.3	1	<u>Planning and Research</u> The Revision and Re-evaluation dates were changed Section II (B) – Wording changed (F) – Wording changed
	2	Section III – Wording changed (A, B) – Wording added (D) – Wording changed
2.7	1	<u>Crime Prevention / Community Involvement</u> The Revision and Re-evaluation dates were changed Section I – Word changed Section IV (A) – Wording added/deleted
	2	(C) (2, 3) – Word added (C) (6) – Wording changed (C) (7) – Wording changed Section V – Wording changed
	2-3	(A) – Wording changed, correction made
	3	(A) (5) – Wording changed Section VI (A) (1) – Word changed (A) (3) – Word changed
	4	(B) (1) – Word changed
2.20	1	<u>Vehicle Fleet Maintenance</u> The Revision and Re-evaluation dates were changed Section II (C, D, E) – Wording changed Section III (A) – Wording changed (B) – Words added (C) – Wording changed
	2	Section IV (A) – Word changed (A) (1, 3) – Word added (A) (3) (c, d) – Word added (A) (6) – Word added

2.28

- Crime Analysis / Traffic Analysis
- 1 Title Change
The Revision and Re-evaluation dates were changed
Section I – Wording added
Section II – Wording added, changed, and deleted
Section III (A) – Word change
- 2 (A) (1) – Wording added/deleted
(A) (2, 4) – Wording added, changed, and deleted
(B) – New
(C) – Re-lettered, wording added, changed, and deleted
(C) (2) – New
(C) (2, 3, 4) – Re-numbered
(C) (4) – Word changed
- 3 (D) – Re-lettered, wording added, changed, and deleted
(E) – Re-lettered, word added
(E) (2) – Word deleted
(E) (3) – Deleted
(E) (4, 5) – Re-numbered
(F) – Re-lettered, wording added, wording deleted
(G) – Re-lettered, wording added, word changed
(H) – Re-lettered, wording added, word deleted

7.20

- Volunteers in Police Service
- 1 The Revision and Re-evaluation dates were changed
Section II – Word changed
Section III (A) (2) – Word changed
- 2 (A) (3) (e) – Word added, word changed
Section V (A) – Wording added, word deleted
(D) – Word added, word changed
(F) – Word changed
- 3 Section VI (C) – Word added

DALTON POLICE DEPARTMENT

		Effective Date July 22, 2003	Number GO03-2.17
Subject Departmental Inspections			
Reference		Revised March 28, 2017 — June 25, 2019	
Distribution All Personnel	Re-evaluation Date March 28, 2019 March 2021		No. Pages 3

I. Policy

Inspections of the Department shall be conducted on a regular basis to ensure that the Department is operating efficiently and in compliance with established professional standards, and to promote the Dalton Police Department mission, maintain standards of ethical behavior, and ensure that critical services provided by the Agency meet community expectations. Inspections enable the Department to assess its ability to perform its mission, and provide the necessary information to plan for improvements.

II. Definitions

- A. *Line Inspection* - The process by which any Supervisor can review and observe an employee's activity to ensure the proper compliance with Departmental procedures, rules, and regulations. These inspections are not limited to persons, but also include all facility components used by the Department.
- B. *Staff Inspection* - An in-depth examination of a specific operational, administrative, or facility component of the Department.
- C. *Facility Components* - The physical structure of the Police Services Center and all Department owned equipment and furnishings.

III. Line Inspections

- A. All Department Supervisors are responsible for inspecting the general condition of personnel and facility components on a daily basis.
 - 1. Supervisors shall conduct inspections by observing assigned personnel during the Supervisor's scheduled work period. He / she shall ensure that the agency uniform, civilian attire, and appearance standards are maintained. As necessary, the Supervisor will take corrective actions.
 - 2. Supervisors will also observe their assigned facilities and office areas to ensure overall cleanliness, order, and the presence of necessary equipment and supplies. As necessary, the Supervisor will take corrective actions.

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- B. At least once each quarter, Supervisors will be responsible for ensuring that a documented inspection of the personal appearance of all personnel under their command is conducted. This inspection of personal appearance will include an inspection of the uniform / civilian attire and personal equipment.
- C. Any Supervisor discovering a deficiency that could not be immediately corrected will follow-up to ensure that corrective action is taken within a reasonable length of time.

IV. **Staff Inspections**

Staff inspections will be conducted at the discretion of the Chief of Police.

A. Inspection Teams

All inspection teams will consist of a Department Supervisor and an adequate number of personnel to complete the examination of the component or function in question. It is recommended that inspection teams consist of members assigned to a division separate from the one being inspected.

During the inspection, the inspectors will be granted the necessary access to all facilities, records, reports, files and personnel. This process may include on-site inspections, interviews, records research or other observations required to obtain information upon which a factual report can be based.

B. Areas Subject to Inspection

Staff inspections will be conducted within all organizational components at least once every three years. All Department functions and facility components will be subject to inspection at the discretion of the Chief of Police. Inspections may include, but are not limited to, one or more of the following areas:

1. Effectiveness of Departmental organization, i.e. functioning of command and supervision structure
2. Compliance with Certification / Accreditation Standards
3. Compliance with local, state, and federal regulations
4. Adequate use of resources
5. Proper preparation and maintenance of reports and computer records
6. Adequate intradepartmental communication
7. Uniform application of Department policies throughout the organization
8. Adequate Recruitment and Selection Procedures
9. Accuracy and timeliness of written reports
10. Effectiveness of investigative procedures and case handling
11. Effective administration of Department training programs
12. Proper use and maintenance of facility components and equipment

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C. Inspection Reports

The Supervisor of the inspection team shall prepare a written report of the inspection finding and submit the report to the Chief of Police. The report shall identify deficiencies and make recommendations for their improvement and / or correction. The report shall also include the positive aspects of the area being inspected.

All functions or components found to be deficient during the inspection shall be corrected. A follow-up written report for noted deficiencies that cannot be immediately corrected shall be completed. In some instances, the Chief of Police may direct a component or function to be re-inspected after corrections are made.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

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DALTON POLICE DEPARTMENT

		Effective Date August 1, 1998	Number GO97-3.8
Subject Drug Free Workplace Policy and Procedure on Substance Abuse, Contraband Articles, and Employee Assistance			
Reference O.C.G.A., Title 33, Chapter 9, Section		Revised March 28, 2017 June 25, 2019	
Distribution All Personnel	Re-evaluation Date March 28, 2019 March 2021	No. Pages 22	

I. Policy

The City of Dalton Police Department maintains a "Zero Tolerance Policy" toward drug or alcohol use or possession of any prohibited substance as defined in this policy.

II. Definition

A. "CITY and DEPARTMENT"

1. The term "City" as used in this policy shall mean the City of Dalton, Georgia, its departments, bureaus, or other management subdivisions, its directors, managers, supervisors, elected and appointed officials, and agents acting in its behalf.
2. The term "Department" means the City of Dalton Police Department, its Chief, superior officers, managers, supervisors and employees, including both sworn and non-sworn officers and civilian employees.

B. "CITY PREMISES"

The term "City premises" as used in this policy includes: all property, facilities, land, platforms, buildings, surfaces, fixtures, installations, parking lots, automobiles, and any other vehicle, whether owned leased or used by the City, or its departments, divisions, officers, managers, supervisors, employees, or other agents. This definition also includes locations other than the City's administration buildings or departmental headquarters, police stations, or departmental offices or premises including all locations where City employees are performing their public job functions, all locations of City-sponsored recreational, social, or educational events, and any place where such a City employee is located while traveling to or from such locations in the course and scope of his duties on behalf of the City, including when the employee is in the employee's own vehicle while the vehicle is being used on City business, or when the vehicle is parked on City property.

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This definition shall not be interpreted to imply that either the City or its Police Department assumes or accepts responsibility for any wrongful, tortuous, negligent or criminal acts of any person whom it employs when such persons are not acting pursuant to Department or City instructions in furtherance of the City's business ends on official Department business, nor shall it be interpreted as a waiver of any immunity which the City might have under federal, state or local laws or ordinances.

C. *"ILLICIT CHEMICAL SUBSTANCE"*

The term "illicit chemical substance" shall mean any measurable amount of any drugs, controlled substances such as amphetamines, cannabinoids, cocaine, phencyclidine (PCP), methadone, methaqualene, opiates, barbiturates, benzodiazepines, propoxyphene, or other drugs made unlawful under federal or state laws, including O.C.G.A. §16-13-25, 16-13-26, 16-13-27, 16-13-28, 16-13-29 (but the term "illicit chemical substances" shall not include those substances included in O.C.G.A. §16-13-27.1 or 16-13-29.1), or a metabolite of any such substances, "look-alikes", "designer drugs" having the same or similar psychotropic effects, unauthorized alcoholic beverages, marijuana, hallucinogens (whether derived from natural or synthetic manufactured sources), unauthorized prescription drugs, or authorized drugs which are not prescribed for a verifiable medical condition and/or used in strict accordance with this policy and with the prescribing physician's instructions, or any other substance that is mood altering, mind or consciousness affecting, or which is likely to have any affect upon a person's perceptions, sensations, thought processes, self-awareness, emotions, or other mental or physiological or psychological reactions or behavior. It also includes urinaid or any other substance of a similar nature or purpose designed or used to alter a urine specimen or to conceal such illicit chemical substances or their metabolites in an initial screening test.

This policy shall not include prescription medicines authorized by a physician for a verifiable medical condition, when such medicines are utilized in strict accord with the prescribing physician's instructions and Department policies.

Notwithstanding any contrary provision contained in this Policy, this policy shall not prohibit or otherwise apply to those substances, which would otherwise be included within the definition of "illicit chemical substance" where an employee lawfully possesses such substances in the line of duty for the sole purposes of law enforcement and administration of justice.

D. *"UNAUTHORIZED ITEMS"*

As used in this policy, the term "unauthorized item" shall refer to: unauthorized firearms, weapons, explosives, ammunition, any stolen property, and any drug paraphernalia such as syringes (other than those needed for the employee's own medical condition such as diabetes) or such other items as included in O.C.G.A. §16-13-1, including but not limited to bongs, cocaine pipes, roach clips, or other items commonly associated with unauthorized drug use, where there are signs

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that such paraphernalia has been used for drug ingestion in violation of this policy.

Notwithstanding any contrary provision contained in this Policy, this policy shall not prohibit or otherwise apply to those items, which would otherwise be included within the definition of "unauthorized items" where an employee lawfully possesses them in the line of duty solely for the purpose of law enforcement and administration of justice.

E. *"PERSON"*

As used in this policy, the term "person" shall refer to: all employees, job candidates, agents, and contractors of the City of Dalton Police Department, including sworn and non-sworn employees, officers, managers, supervisors, and civilian employees.

This policy shall be applied to all such persons except where otherwise officially authorized by law or Department policy.

F. *"ALCOHOL"*

"Alcohol" means ethyl alcohol, hydrated oxide of ethyl or spirits of wine, from whatever source or by whatever process produced.

G. *"POSITIVE TEST RESULTS"*

As used in this policy, "positive test results" means a written report from the NIDA or other HHS-certified laboratory of a confirmation test on a particular employee's specimen revealing the presence of alcohol, drugs, or other illicit chemical substances or their metabolites within the specimen.

H. *"CHAIN OF CUSTODY"*

As used in this policy, "chain of custody" means the methodology of tracking specified materials, specimens, or substances for the purpose of maintaining control and accountability from initial collection to final disposition for all such materials, specimens or substances and for providing for accountability at each stage of handling, testing and storing materials and reporting test results.

I. *"CONFIRMATION TEST"*

As used in this policy "confirmation test," "confirmed test," or "confirmed substance abuse test" is a second analytical procedure used after an initial screening test to identify the presence of a threshold detection level of a specific drug or metabolite in a specimen. A confirmation test must be different in scientific principal from that of the initial screening test procedure. This confirmation method must be capable of providing requisite specificity, sensitivity, and quantitative accuracy that is at least as accurate as the gas chromatography/mass spectrometry (GC/MS) method.

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J. *"INITIAL SCREENING TEST"*

As used in this policy, an "initial test" or "initial screening test" is a sensitive, rapid and reliable procedure to identify negative and presumptive positive specimens. All initial tests shall use an immunoassay procedure or an equivalent procedure or shall use a more accurate scientifically acceptable method approved by the National Institute on Drug Abuse (NIDA), as such more accurate technology becomes available in a cost effective form.

K. *"JOB CANDIDATE"*

As used in this policy a "job candidate" means a person who has applied for a position with the Department and who has been offered employment, conditioned upon successfully passing a substance abuse test, and may include such persons who have begun work pending the results of the substance abuse test.

L. *"THRESHOLD DETECTION LEVEL"*

As used in this policy the "threshold detection level" means the level at which the presence of alcohol, a drug or other illicit chemical substance, or their metabolites, can be reasonably expected to be detected by an initial screening test and a confirmation test performed by a laboratory meeting the standards specified in this policy and in Article 34 of the Official Code of Georgia Annotated. The threshold detection level indicates the level at which a valid conclusion can be drawn that the alcohol, drug or other illicit chemical substance is present in the individual's specimen.

M. *"EMPLOYEE"*

As used in this policy "employee" means any person who works for salary, wages, or other compensation for the City of Dalton Police Department.

N. *"EMPLOYEE ASSISTANCE PROGRAM"*

As used in this policy, "Employee Assistance Program" or "EAP" means a program designed to assist in the identification and resolution of job performance problems associated with employees impaired by personal concerns. The department's Employee Assistance Plan includes a list maintained by the Human Resources Director for the City of Dalton of professionals and organizations providing counseling, consultation, training, and professional, confidential, appropriate, and timely problem assessment services for persons dealing with problems of and related to addiction to alcohol or illegal substances, which shall include short-term problem resolution, referrals for appropriate diagnosis, treatment, and assistance, follow-up and monitoring, employee education, and quality assurance. Nothing in this Policy shall require the City of Dalton or its Police Department to provide or pay for services other than the providing of information about such resources for assessment and counseling of employees

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concerning their problems relating to substance abuse or other personal problems which impact their jobs.

O. *"EMPLOYER"*

As used in the policy "employer" means the City of Dalton, its Police Department, its Chief, Division Commanders, Captains, Lieutenants, Sergeants (collectively referred to as "Superior Officers"), and its Commissioners, Public Safety Commission and its members, and the Mayor, and other elected and appointed officials of the City of Dalton.

P. *"NON-PRESCRIPTION MEDICATION"*

As used in the policy "non-prescription medication" means a drug or medication authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human disease, ailments, or injuries.

Q. *"REASONABLE SUSPICION TESTING"*

"Reasonable suspicion testing" means substance abuse testing based on a belief that an employee is using or has used drugs or alcohol in violation of the employer's policy, drawn from specific, objective, and articulable facts and reasonable inferences drawn from those facts in light of experience. Among other things, such facts and inferences may be based upon but are not limited to, observable phenomena while at work such as those behaviors as described in Section VIII of the Standard Practice Instruction. Reasonable suspicion testing may also include testing after an employee is involved in an accident which causes damage to property or injury when, in the judgment of the employee's superior, the circumstances surrounding the accident or injury suggest that such testing may be appropriate, or pursuant to Departmental Regulations or Orders.

R. *"REHABILITATION PROGRAM"*

As used in the policy, "rehabilitation program" means an established program capable of providing expert identification, assessment, and resolution of employee drug or alcohol abuse in a confidential and timely service. This service shall in all cases be provided by persons licensed or appropriately certified as health professionals to provide drug or alcohol rehabilitative services.

S. *"SPECIMEN"*

"Specimen" as used in the policy means tissue, blood, breath, urine, or other product of the human body capable of revealing the presence of drugs or their metabolites or of alcohol.

T. *"SUBSTANCE"*

"Substance" means drug or alcohol.

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U. *"SUBSTANCE ABUSE TEST" OR "TEST"*

As used in the policy "substance abuse test" or "test" means any chemical, biological, or physical instrumental analysis administered for the purpose of determining the presence or absence of a drug or its metabolites or of alcohol.

V. *"CHIEF"*

As used in the policy "Chief" refers to the Chief of Police of the City of Dalton, or his designee.

III. **Procedures**

- A. Unless otherwise required by federal or state law, the City of Dalton Police Department does not discriminate against persons on the basis of an individual's medical history of addiction to either drugs or alcohol, so long as there is no evidence or indication of the individual's current abuse of such substances, nor of the individual's violation of this policy, nor any history of criminal activity involving such use. This non-discrimination policy shall not apply to any refusal to hire, or other discrimination against any individual who has been convicted of any crime.
- B. Except as otherwise permitted in this Policy, the use, possession, concealment, transportation, promotion, or sale of any drugs, unauthorized alcoholic beverages, or other illicit or chemical substances or of any unauthorized items by any person on City premises is strictly prohibited. Because of the medical difficulty of determining the precise amount of any chemical substance which may cause intoxication or impair a person's mental, sensory, or emotional faculties, any use of drugs or illicit chemical substances away from City premises on a person's off duty time shall be treated as a violation of this policy if it leaves any detectable amounts of the substance within the person's bodily fluids when that individual is on City premises on duty. Persons found with such substances in their bodily fluids shall be considered unfit for duty and shall be removed from City premises.
- C. All managers, supervisors and employees shall have the duty to take whatever lawful steps are necessary in order to ensure the compliance with this policy by all persons who are on City premises. Any person who knowingly permits another person to violate this policy without informing a superior officer, manager, or supervisor, or without taking other action to prevent such a violation shall be subject to discipline including termination.
- D. Prescription drugs may be utilized by persons on City premises only under the following conditions:

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1. All prescription medicines must be stored in their original pharmacy container. No person may possess a prescription drug that is more than one year old. Employees, whose medical conditions require the use of a syringe for the administration of insulin, or other medically required substances, must comply with the notification provisions set forth in subparagraph C. 2.
 2. All persons using prescription drugs which are mood altering, mind or consciousness-affecting, or which are likely to have any affect upon the individual's perceptions, sensations, thought processes, self-awareness, emotions, or other mental, or physical reactions or behavior while working shall inform their Division Commander, the Chief or the Department's Medical Review Officer of the name of the drug, the name of the prescribing physician, the date of the prescription, and the condition for which the medicine was prescribed, and shall execute, upon request, a release permitting the prescribing physician to release to the Department's Medical Review Officer such information as is required to confirm that the employee is fit for duty and is in compliance with this policy.
 3. The Department reserves the right at all times to require that such person submit to an examination by the Department's Medical Review Officer, and to rely upon the advice, findings, or conclusions of the Medical Review Officer in determining whether the individual is fit for duty.
- E. No drug test shall be administered to a candidate until after a job offer has been made to the candidate. No candidate to whom a job offer has been made shall be permitted to begin working until the candidate has taken and has passed a drug and alcohol-screening test. All candidates shall be tested through urinalysis or other means for presence of alcohol, drugs or other illicit chemical substances in their bodily fluids. Any candidate who refuses to submit to such a test, or whose tests reveal the presence of such chemical substances shall not be considered for employment.
- F. No test of any specimen found to be positive (i.e., indicating the presence of alcohol, drugs, or an illicit chemical substance) or which is suspected of having been adulterated, tampered with in the initial test, shall be considered conclusive unless it is first subjected to a second confirming test or analytic procedure used to identify the alcohol, drug or specific metabolite, using a different scientific principle from that employed in the initial test procedure. The confirming test shall be performed by a NIDA or other federal Health and Human Services Department-certified laboratory, and must be made using the gas chromatography/mass spectrometry (GC / MS) method, or an equivalent test method which must provide the requisite specificity sensitivity and quantitative accuracy which is at least equal to that of the GC/MS method, and must also be approved by NIDA or the federal Health and Human Services Department, as such testing technology becomes available.

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- G. Except as otherwise permitted in this Policy, any person found to be in possession of drugs, alcohol, or other illicit chemical substances (other than in the person's bodily fluids) while on City premises, shall be terminated, if employed by the Department.

- H. The Department reserves the right at all times on City premises, where it concludes circumstances which warrant such action, to conduct searches and inspections of employees and other persons for the purpose of determining whether such persons are in possession of, using, transporting, or concealing any of the prohibited substances or items covered by this policy; this shall include employees' lockers, baggage, desks, work areas, lunch boxes, brief cases, clothing, and vehicles (whether owned by the City or by the employee when the vehicle is located on City premises) using supervisors, managers, or authorized search and inspection specialists. Any evidence revealed in such a search will be utilized only for purposes of enforcing this Policy, and will not be used by the Department in any criminal prosecution of the employee.

- I. A search and inspection as defined in this policy may also include the requirement that employees and others submit to an unannounced urine drug screen test or blood plasma test, and also may include testing the individual's urine, breath, or blood for the presence of alcohol. These tests may be utilized in the following circumstances:
 - 1. In employment medical examination (before a candidate to whom an offer of employment has been extended begins working);
 - 2. As part of an overall search and inspection of an employee's working area, department or work location as part of the Department's enforcement of this Policy, or as part of a random drug testing program as set forth in this Policy (for persons whose job duties subject them to this requirement);
 - 3. When an employee's supervisor has reasonable suspicion or cause to suspect that an employee is using, or has used drugs, alcohol or other prohibited substances in violation of this policy, or is under the influence of drugs, alcohol or other illicit chemical substances, based on objective and describable facts which would lead a reasonably prudent supervisor to believe that the employee is under the influence of an illicit chemical substance, or that the employee has otherwise violated this policy;
 - 4. When a person is found to be in possession of suspected illicit chemical substances, or when any of these substances or unauthorized items are found in an area which is controlled or used exclusively by the person;
 - 5. Following a serious accident, a serious work quality error apparently due to an employee's inattentiveness or serious judgment or perception error, an incident where safety precautions were violated, or whenever an employee has caused, contributed to the cause, or suffered an injury requiring medical attention or lost working time for any person, or where

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damage to property has resulted from an employee's job performance.

6. As part of a routinely scheduled employee fitness-for-duty medical examination that is part of the Department's established policy or which may be scheduled routinely for all members of an employment classification or group. (See paragraphs 3 and 4 of Form 1, entitled: Employee Acknowledgment of Substance Abuse Policy) or as part of follow-up fitness for duty drug screening following reinstatement of an employee to duty following treatment of substance or alcohol abuse;
 7. An employee who submits to a drug screening test is entitled upon request, and at his sole expense, to have a portion of the specimen submitted for testing to any other NIDA or other federal Health and Human Services Department-certified laboratory which the Department recognizes as having the competence, reliability, and expertise needed to perform an accurate analysis to determine the presence of such illicit chemical substances and to preserve and document the custody of the sample. The employee must make the request for the independent test not later than five working days after receipt of the written report of the test results, pursuant to subparagraph H.8, below.
 8. An employee will be notified in writing within five (5) working days of the Department's (or its Medical Review Officer's) receipt of a written report revealing a positive test result. The employee will also be notified, not later than five (5) working days of his receipt of the written positive test result notification, of his right to contest or explain the positive results to the Department's Medical Review Officer or the Medical Review Officer provided to the Department through the Georgia Association of Chiefs of Police. If requested by an employee or job candidate, the Department will provide a copy of the test results to the Employee. The employee will be reminded that if the sample he provided for the testing was sufficient, he may, at his own expense, request a second confirmation test of a portion of the remaining sample by an NIDA- or other federal Health and Human Services Department-approved laboratory of the employee's choosing (provided the Department recognizes the laboratory as equally competent with the laboratories it ordinarily uses for such tests).
 9. Both the initial screen test and the first confirmation test will be made at the Department's sole expense.
- J. Searches (including urine or other bodily fluid drug screening or blood and plasma sampling) and inspections by investigative specialists or Department supervisors may be conducted from time to time without prior notice to the employee. However, due consideration will be shown for the privacy interests of persons on City premises, subject to the objectives, and within the parameters of this Policy. Evidence revealed in such searches (including drug screening or blood plasma sampling) will be utilized solely for purposes of enforcing this Drug Free Work Place Policy, and will not be used in any criminal proceeding against the employee.

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- K. No person's body shall be searched, nor will any urine or other bodily fluid, or blood and plasma drug-screening test be administered without the written consent of the person being searched or tested. Any employee who refuses to provide such consent when requested, or to submit to a urine or blood plasma drug screening test, or to a search, or who is found to be in possession of such illicit chemical substances or unauthorized items shall be subject to termination. Any other person who refuses to submit to a search or a urine or blood and plasma drug screening when requested pursuant to this Policy will be barred from employment by the Department, or from conducting business with the Department and, where appropriate may be excluded or removed from Department premises and will not be permitted to return.
- L. Voluntary Self-Referral to EAP: The ultimate responsibility for eliminating addiction or chemical dependency is solely that of the person affected by it. Nevertheless, the Department's policy shall be to encourage employees with addictive disorders or chemical dependency to seek proper medical and/or psychological treatment for the disease. It shall cooperate with the employee in obtaining such treatment, to the extent possible and within the limits of the City's medical insurance policy, medical leave of absence policy, and other benefit policies, (including any Employee Assistance Program that the Department may maintain). The Human Resources Director shall be responsible for informing such an addicted employee of the programs, resources and benefits which are currently available for treatment for such a condition.

No employee shall be terminated, disciplined, nor suffer any adverse employment action solely because he has sought referral to a Department-provided benefit program for treatment of alcohol or substance abuse, or otherwise for having identified himself or herself as having a chemical addiction or dependence, provided that the employee seeks the assistance in obtaining proper treatment for such addiction or dependency before either testing positive and before the employee is involved in an accident (e.g. an accident or other behavior suggesting reasonable cause for suspecting the employee is impaired) which would ordinarily result in a search or testing under this policy. No employee who identifies himself as being in need of such assistance before an incident leading to detection occurs shall suffer any discrimination in any term or condition of employment, including promotion and transfer opportunities solely because of his disclosure of such a condition, so long as the employee seeks such assistance and adheres to the treatment plan prescribed by his or her physician or other competent medical, psychological, or addiction counselor, and remains free of the illicit chemical substance, and so long as the employee is otherwise eligible, qualified, and entitled to the position. No employee who has successfully completed a drug or alcohol addiction treatment program shall be subject to any adverse or discriminatory treatment solely for having participated in such program so long as the individual remains drug and alcohol-free and otherwise complies with all the terms and conditions of this policy. The provisions of this section shall not apply to any individual to whom the provisions of Section M, Mandatory Referral to EAP, applies.

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Notwithstanding the foregoing provisions, the requirement that an employee who has returned to duty following completion of a drug or alcohol addiction treatment program submit to more frequent unscheduled drug screening tests as a means of ensuring the employee's continued compliance with this program shall not be considered "adverse" or "discriminatory" treatment.

- M. **Mandatory Referral to EAP in Lieu of Termination:** The provisions of this Section M shall apply only to persons who are already Department employees. It shall not apply to any candidate failing the post-employment offer, pre-employment drug screening test, or any persons who have resigned or retired from City employment.

If any urine or other bodily fluid, or blood and plasma drug-screening test reveals the presence of an illicit chemical substance in an employee's bodily fluids, the Chief shall have the option (but not the obligation) in the first instance of such an occurrence, to refer the employee to the Department's Employee Assistance Program for assessment and treatment, if needed. Such EAP referral shall be available only one time on a "last chance" basis. Any subsequent incident involving the use or possession of illicit chemical substances or materials under this policy will result in the employee's termination.

To be eligible for such mandatory referral, the employee shall be required to execute a consent and release permitting the Chief or his Designee to monitor the employee's participation and progress in any treatment or therapy program recommended by the EAP counselors.

If the employee refuses to enter into such a program, or having once entered, fails to complete the program as directed by the addiction counselor, psychologist, or physician, the employee shall be terminated.

If the employee successfully completes the treatment program and returns to work, he shall be subject to such further unannounced drug screening tests not less than annually, as the Chief determines is advisable under all the circumstances for a period of not less than two (2) years.

The record of the particular incident which led to the drug screening test shall not be used against the employee in a future decision if the employee successfully completes the treatment prescribed and maintains drug free status thereafter, and does not violate this policy.

No person shall receive the benefits of this Section more than one time, nor be excused from discipline or termination under the Department's behavior and performance standards and policies merely because the employee's behavior or performance problem was caused by the employee's illicit chemical substance abuse.

- N. All records of drug and alcohol screening test results, all referrals to or participation in the Employee Assistance Program, and of any treatment for addictive disorders or diseases shall be maintained as strictly confidential

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employee personnel information which shall not be revealed to any person other than the Chief, and those managers or supervisors having the need to know such information, the Department's attorneys, and the appropriate EAP counselor.

Such information shall not be revealed under any circumstances to any other persons, employers, or prospective employers in any employment reference checks, nor to any other agencies, persons, or organizations unless the Department is compelled, by statute, regulation, or court order to reveal such information to such persons or organizations, or to defend itself in an action growing out of its enforcement of this policy.

- O. **Authorized Use of Alcohol:** Although the City of Dalton Police Department does not encourage or condone the use of alcohol, moderate use of authorized alcoholic beverages (as defined above) during an individual's non-working hours, in strict compliance with this policy and with all state and local laws and ordinances, and in a manner which ensures both that the individual will not be impaired when driving a City vehicle, nor when reporting to work, and that the individual is in compliance with prudent safety practices, will not be considered a violation of this policy.

- P. **Education Program:**
 - 1. **Employees:** On not less than an annual basis, every employee shall receive at least one hour of training on substance abuse in general, and its effects in the workplace including, but not limited to, the following:
 - a. The explanation of the disease model of addiction for alcohol and drugs;
 - b. The effects and dangers of commonly abused substances in the workplace; and
 - c. The Department's policies and procedures regarding substance abuse affecting the workplace, including how employees can obtain treatment for substance abuse.

 - 2. **Supervisors:** In addition to the education provided to employees, all supervisors will receive at least one hour of training, which shall include, but shall not be limited to the following:
 - a. How to recognize signs of employee substance abuse;
 - b. How to document and corroborate signs of employee substance abuse; and
 - c. How to refer substance-abusing employees to the proper treatment providers through the Department's Employee Assistance Program.

RESTRICTED LAW ENFORCEMENT DATA

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- Q. Severability: If any of the provisions of the City of Dalton Police Department Policies and Procedures on Substance Abuse, Contraband Articles, and Employee Assistance shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

This policy supersedes any policies previously issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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EMPLOYEE ACKNOWLEDGEMENT OF SUBSTANCE ABUSE POLICY

1. I acknowledge and certify that I have been provided with a summary of, have read, and fully understand the City of Dalton Police Department's ("Department") Drug-Free Workplace Policy on Substance Abuse, Contraband Articles, and Employee Assistance. I am presently employed by, or have applied for and have been offered a position with the Department.

I am aware that the Department's Drug-Free Workplace Policy is a "zero tolerance" policy which forbids any person from entering or remaining on City property, or working anywhere in behalf of the City while possessing or under the influence of any measurable amount (including any trace amount irrespective of the quantity) of any illegal drugs, such as:

- A. *Amphetamines, cannabinoids or marijuana, cocaine, phencyclidine (PCP) methadone, methaqualone, opiates, barbiturates, benzodiazepines, propoxyphene, or a metabolite of any such substance; or*
- B. *Any other unlawful or controlled substances as referred to in O.C.G.A. § 16-13-26, 16-13-27, 16-13-28, or 16-13-29, unauthorized prescription drugs, or authorized prescription or non-prescription drugs which are used in a manner other than in strict accordance with the Department's policy and with the prescribing physician's instructions for a verifiable medical condition, or any other substance that is mood altering, mind or consciousness affecting, or which is likely to have any affect upon a person's perceptions, sensations, thought processes, self-awareness, emotions or other mental, physiological or psychological reactions or behavior;*
- C. *Any "look-alike drugs", or "designer drugs" with psychotropic effect similar to those produced by illegal drugs, hallucinogens (whether derived from natural or synthetic manufactured sources); and,*
- D. *Any over-the-counter medicines which may affect my consciousness, mood, or mental state, and any prescription drugs which are not used in strict accord with the prescribing physician's instructions and this policy*

2. I am aware that as a condition of becoming or remaining employed by the City of Dalton Police Department, I may be required to submit to a drug screening test at any time, and to consent to a search of my work area, personal property, clothing, and vehicle when parked on City premises. I am aware that the drug screening test will include an Enzyme Immunoassay (EMIT) test of a specimen that I will provide, and if such test is positive (revealing the presence of a prohibited substance or metabolite), a confirmation test of my specimen will be made using the gas chromatography/mass spectrometry (GC/MS) method, or its equivalent by a laboratory certified to perform such tests by the National Institute of Drug Abuse (NIDA), or other agency specified by the U.S. Department of Health and Human Services.
3. I am aware that such tests will be conducted after I am hired wherever the Department has a reasonable suspicion that I have violated its substance abuse policy, if I have caused or contributed to an on-the-job injury resulting in the loss of work time, as a follow-up test if I enter an Employee Assistance Program or rehabilitation program as a result of a positive drug test, as part of any routinely scheduled fitness for duty medical examination, and unannounced "random" testing of employees.
4. I am aware that the information revealed in any test results, or in any search of my work area, personal effects, or person, will be used only for purposes of making employment decisions about me and will not be used against me in any criminal proceeding.
5. I am aware that if my test results are "positive," indicating I have violated the Substance Abuse Policy, or, if I refuse or fail to consent to such testing or search, or, if I interfere with or tamper with such test or specimen, I may be terminated. I understand that I am not to consider any request that I submit to said testing to be an implication or accusation that I have violated this policy in any manner.

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Drug Free Workplace Policy and Procedures on Substance
Abuse, Contraband Articles and Employee Assistance

6. I am aware that all information revealed by any such tests will be revealed to me and to the Medical Review Officer of the Georgia Association of Chiefs of Police, the Chief, and any superior officer or other department manager or supervisor who has a legitimate need for such information. However, I understand that such information will remain confidential and will not be revealed to any other person unless I have voluntarily consented to such disclosure in writing, or unless such release is compelled by a state agency or a court order. I understand that such information will not be used or released in any criminal proceeding against me, but that they may be used in disciplinary proceedings against me, including proceedings as may lead to my termination.
- I understand that if my test is confirmed as positive, I may contest or explain the result to the Chief and Medical Review Officer within five working days after I receive written notification of the positive test result.
7. I understand that the Substance Abuse Policy is subject to the provisions in the Act No. 558, Amending the Official Code of Georgia Annotated, Title 33, Chapter 9, Section 40.2 and that the Department's request is in strict compliance with the Drug-free Workplace Act and the Georgia Workers Compensation Statutes.
8. I have been informed that the Department maintains an Employee Assistance Plan, and of the policies and procedures for utilizing the resources of the plan.

Employee/Candidate's Signature

Date

ADM EAS 970146

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CONSENT FOR DRUG AND ALCOHOL SCREENING TEST AND REPORT

I hereby consent to the testing of my blood, urine, or other bodily fluids for the presence of illicit chemical substances as defined in the City of Dalton Police Department's ("Department") Drug-Free Workplace Policy on Substance Abuse, Contraband Articles, and Employee Assistance, and to the reporting of the results of said tests to the Chief or his designee, and to such other persons who are authorized under said Policy to receive such information.

I acknowledge that I have been assured that any information revealed in such a search or screening test will be used only for purposes of the Department's making decisions about my employment, termination, or employment-related discipline, to determine whether I am in compliance with the Department's Drug Free Workplace Policy and that it will not be utilized against me in any criminal proceeding.

I hereby release and agree to hold harmless the City of Dalton, its elected and appointed officials, the Dalton Police Department, its Chief, and its Superior Officers, managers, supervisors, and agents from any and all liability arising out of the obtaining of the specimen of any fluids, the administration of the tests to the specimens, and the reporting of the results of the tests in accord with the Department's Policy and procedures.

Employee/Job Candidate's Signature

Date

Witness

Date

ADM CDA 970147

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I hereby give my consent to the search of my clothing, personal property, locker, vehicle parked on the City's premises, and work area for the presence of illicit chemical substances or contraband articles as defined in the City of Dalton Police Department's ("Department") Drug-Free Workplace Policy on Substance Abuse, Contraband Articles, and Employee Assistance.

I understand that any information or evidence revealed in such a search is being collected only in connection with the Department's enforcement of its Drug-Free Workplace Policy, to make decisions affecting my employment, or the terms thereof, with the Department, and that it will not be used in any criminal proceeding against me.

I hereby release the City, its elected and appointed officials, the Police Chief, my Superior Officers or supervisors and/or their agents from any and all liability growing out of their search of my clothing, personal property, vehicle or personal articles, and any report of the results thereof so long as the search is conducted in accord with the Department's applicable policies and procedures.

Date _____

Date _____

RESTRICTED LAW ENFORCEMENT DATA

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**CONSENT TO THE RELEASE OF MEDICAL AND OTHER
INFORMATION CONCERNING TREATMENT FOR
ADDICTIVE DISORDER**

I hereby request that my Employee Assistance Plan counselors, physicians, psychiatrists, psychologists, addictionologists, drug or alcohol addiction treatment counselors (hereinafter referred to as "EAP providers") provide such information about my diagnosis and treatment as is requested by my employer, The City of Dalton Police Department, through its Chief or his designee.

I understand that such information may include the nature and severity of the addiction, my prognosis for successful treatment, the requirements for successful treatment, my compliance with all treatment requirements, and my progress in the treatment program.

I understand that the purpose of providing the information is to enable my employer to determine that I am in complete compliance with all requirements of my treatment program as prescribed by my EAP providers.

Employee Signature

Date

Witness

Date

ADM CRM 970149

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CONSENT TO THE RELEASE OF INFORMATION RELATING TO DRUG TEST RESULTS

I hereby consent to the release of information concerning the following information about my drug test results to the following individuals and organizations, and I waive any rights and forever release such individuals:

1. The Information To Be Released: The complete details of each test's results including the particular drugs, alcohol or other illicit or illegal substances which have been found or which have not been found in my specimen, and the amounts of such substances, if any; the results of any follow up or confirming test on my specimen; the identity of the type of confirming test procedure used in confirming the results of the test.

2. The Persons to Whom the Information May Be Released, and Purposes for Which the Information May be Used: The above information may be released as follows:

To _____, the Department's Medical Review Officer, for purposes of interpreting test results and advising the Department on whether I may be expected to safely perform the duties of my position, and for determining whether I am in compliance with the Department's Drug Free Workplace Policy and Procedures on Substance Abuse;

To _____, the Department's EAP provider for the purpose of determining whether I have been in compliance with the Department's Drug Free Workplace Policy and any conditions placed on my continued employment pursuant to a mandatory or voluntary referral to said EAP program;

To the Department's attorneys for use in advising the Department on the implementation of its Policy and Procedures on Substance Abuse, or in any administrative or civil judicial proceeding wherein such information is required for the Department's defense;

To the Department's Chief, his designees, and such of its Managers and Supervisors whom the Department determines have a need to know such information.

3. The Duration of This Consent: This consent shall remain in effect for so long as my application for employment is under consideration by the City of Dalton Police Department, or for so long as I am employed by the City of Dalton Police Department, or for so long as any litigation in which such evidence is relevant, is pending final resolution.

4. Reservations: I understand that the information described in paragraph 1 will not be used in any criminal proceeding against me, unless such release of information is required by an agency of the State of Georgia, or by a court of competent jurisdiction. I understand that the Department may use the report of the results of these tests in any administrative or civil action to which such tests may be relevant.

I certify that I am under no duress nor coercion, and that I have given this consent freely, voluntarily, of my own accord.

Employee Signature

Date

Witness

Date

ADM CRI 970151

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**SUPERVISORY OBSERVATIONS
FOR
SUBSTANCE ABUSE POLICY ENFORCEMENT**

Employee's Name: _____

Date of Observation: _____

Time of Observation: From: _____ A.M. _____ P.M.

To: _____ A.M. _____ P.M.

Location: _____

The behaviors listed below are examples of changes you might observe in an individual employee.

Use of Form:

When you believe that an employee's performance is impaired and you want to identify and record the basis for your conclusion.

When you notice a change in an employee and you want to evaluate whether there are other changes as well.

When you wish to discuss an apparent, but not immediate or severe, impairment with an employee, and you want to be specific about the changes you have seen.

Observed Personal Behavior: Check All Appropriate Items

1. Physical Signs or Conditions

- ____ Weariness, exhaustion
- ____ Untidiness
- ____ Yawning excessively
- ____ Blank stare
- ____ Slurred Speech
- ____ Unsteady Walk
- ____ Falling
- ____ Changes in appearance after lunch or break

2. Mood

- ____ Appears to be depressed all the time
- ____ Irritable
- ____ Suspicious
- ____ Complains about others
- ____ Emotional outbursts
- ____ Mood changes after lunch or break

3. Actions

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- _____ Withdrawn or uncharacteristically talkative
- _____ Spends excessive amount of time on telephone or in bathroom
- _____ Argumentative
- _____ Displays violent behavior

4. Absenteeism

- _____ Acceleration of absenteeism and tardiness, especially Mondays or Fridays
- _____ Frequent unreported absences
- _____ Unusually high incidence of colds, flu, upset stomach, headaches
- _____ Frequent use of unscheduled vacation time
- _____ Leaving work area more than necessary (e.g. frequent trips to car, water fountain
(or bathroom)

5. Other observed actions or behaviors: _____

Above behavior witnessed by:

 Witness

 Date

 Witness

 Date

ADM SOS 970150

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**LIST OF PRESCRIPTIONS AND NON-PRESCRIPTION MEDICINES CONSUMED IN PREVIOUS FORTY- EIGHT HOUR
PERIOD**

(Use of this form is at the Employee's sole option. If employee chooses to use it, it is designed to be completed by Employee at time of specimen collection. Employee is free to provide the list with the specimen, or to wait to provide this information to the Department's Medical Review Officer or Medical Advisor when discussing test results.)

I hereby certify that during the forty-eight (48) hour period prior to my signing this certification, I have consumed no prescription or non-prescription* medicine except the following:

MEDICINE	CONDITION	PHYSICIAN	PHONE	VERIFIED

I believe the following circumstances are also relevant in interpreting the results of any test of any specimen that I provide as part of this drug testing procedure: _____

I hereby authorize and request my physicians to provide such information to the Department as it requires to confirm that I am using such medicines in compliance with the Department's Drug-Free workplace Policy on Substance Abuse.

Employee Signature

Date

* Any use of prescription and non-prescription drugs must be in accord with the Department's Alcohol and Substance Abuse Policy.

ADM LPN 970152

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DALTON POLICE DEPARTMENT

		Effective Date April 24, 2012	Number GO91-2.3
Subject Planning and Research			
Reference		Revised July 25, 2017 June 25, 2019	
Distribution All Personnel	Re-evaluation Date July 25, 2019 July 2021		No. Pages 2

I. Policy

It shall be the policy of the Dalton Police Department to obtain maximum input into management of the Department through development of unit-level short-term and long-term goals and objectives.

II. Goals and Objectives

- A. At least annually, as part of the budget process, the Chief of Police will request that each Division develop goals and objectives that will be reviewed and incorporated into the annual goals and objectives for the Department.
- B. A staffing analysis will be completed periodically, at the direction of the Chief of Police, to determine if changes are needed in the number of personnel assigned to each division ~~and~~ **to** sufficiently ~~to~~ meet organizational goals and objectives.
- C. Supervisors will conduct staff meetings to solicit input from members of the Division in developing their goals and objectives.
- D. Once compiled, the goals and objectives will be made available to all personnel on a Dalton Police Department publishing venue.
- E. Documentation shall be kept to help determine progress made toward attaining Division goals and objectives.
- F. At the Quarterly Combined Command Staff Meeting, each Division shall present its progress toward meeting its **annual goals and objectives** ~~Division and Departmental Goals.~~
- G. The Department will establish a long-range plan, which includes the following:
 1. Goals and operational objectives;
 2. Anticipated workload and population trends;
 3. Anticipated personnel levels;
 4. Anticipated capital improvements and equipment needs; and
 5. Provisions for review and revisions as needed.

III. Planning Function

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Overall planning responsibility for the Department, including budgeting and strategic planning, shall be the duty of the Chief of Police.

Members of the Agency involved in any planning function shall have direct access to the Chief of Police, as well as feedback from the Chief of Police on their recommendations. Planning shall be generally done in conjunction with the budget preparation process; however, special assignments may be assigned made by the Chief of Police as needed.

Although all employees in the Agency may be involved in the planning function, the following specific planning responsibilities are assigned to the following functions:

- A. Support Services Division Commander - is responsible for the planning of inventory control, form development, facility management and security, Property and Evidence function, records management, information technology, training, budgeting, and strategic plan implementation.
- B. Criminal Investigation Division Commander - is responsible for the planning of departmental criminal investigations, narcotics, vice, and organized crime investigations, investigative techniques, strategic and district plan implementation, budgeting, intelligence analysis, and crime prevention.
- C. Patrol Division Commander - is responsible for the planning of departmental patrol and manpower allocation, planning of equipment and uniforms, strategic and district plan implementation, budgeting, and crime prevention.
- D. Administration Division Commander - is responsible for the activities directly associated with the Administrative Division, which includes planning and research, purchasing, accreditation, and public relations, and intelligence analysis.

IV. Research Function

Overall research responsibility for the Department shall be the duty of the Chief of Police.

Members of the Agency involved in any research function shall have direct access to the Chief of Police, as well as feedback from the Chief of Police on their recommendations.

Although all employees in the Agency may be involved in the research function, the Planning and Research Manager shall have the primary responsibility to coordinate research efforts.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date May 1, 1998	Number GO88-2.7
Subject Crime Prevention / Community Involvement			
Reference		Revised May 23, 2017 June 25, 2019	
Distribution All Personnel	Re-evaluation Date May 23, 2019 May 2021		No. Pages 4

I. Policy

The responsibility for crime prevention and **good effective** community relations is shared by all members of the Dalton Police Department. The Agency is committed to the concept of reducing crime through proactive crime prevention programs. Although most law enforcement activities consist of reactive policing, no less legitimate is the pursuit of prevention of crime. By analyzing crime data and requests from the community, programs can be targeted where they will most benefit the citizens in the community. Preventing crime demands a coordinated Agency response, as well as input and participation from the community.

II. Organization

The Crime Prevention and Community Relations components are made up of every employee in the Agency.

III. Objectives and Priorities

- A. To encourage community involvement in crime prevention.
- B. To target programs by crime type and geographic area on the basis of an analysis of local crime data.
- C. To target programs to address community perception or misperception of crime.
- D. To maintain liaison with citizen crime prevention groups.

IV. Crime Prevention

A. Intelligence Led Policing

Research and data suggest that Intelligence Led Policing (ILP) is the most effective method of crime prevention. This process involves a Department-wide philosophy that aims to achieve crime reduction and prevention and to disrupt offender activity. ILP combines crime analysis and criminal intelligence to objectively direct Department resources decisions, ~~and~~ focuses enforcement on prolific and serious offenders, and **targets** problematic geographic locations.

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1. Crime Intelligence, in the context of ILP, is defined as: analyzed information that blends data from analysis of crime patterns and intelligence drawn from the behavior of offenders, the developed knowledge of Officers and investigators, and knowledge gained from other sources.
2. Crime Analysis, in the context of ILP, is defined as: the process of evaluating reported activity and the resulting formulation of observable patterns as it relates to persons, locations, time, crime type, and offender behavior.

B. Neighborhood Associations or Groups

The police are more effective when citizens and businesses become actively involved in monitoring their environment. When citizens become engaged in making their neighborhoods more secure, the result is that the Police Department gains many more eyes and ears aimed at preventing crime. Officers should endeavor to engage the groups and associations, whenever possible, in order to inform them of the Department's mission, extend the full range of services the Department offers, and inform them of how they can participate in creating a safer Dalton.

C. The Department participates in Crime Prevention Programs to include, but not limited to:

1. Drug Awareness Presentations
2. How not to be a Victim **Presentations**
3. Gang Awareness **Presentations**
4. Extra Patrol Initiative
5. Rape, Aggression, Defense (RAD) Self-defense Program
- ~~6. Neighborhood Police Officer Initiative~~
- ~~7.~~ 6. Citizens' Police Academy
7. **Fatal Vision Program**

V. **Community Involvement**

The objectives of effective community relations ~~are~~ **is** to establish direct contact with the community, through such means as ~~the~~ **local** school systems, community and business groups, and civic and professional organizations, in order to gain community support of law enforcement activities.

- A. Although all members of the Agency are responsible for maintaining **good effective** community relations, the ~~Support Services Operations Supervisor~~ **Recruiting /**

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Community Involvement Officer shall be responsible for coordinating the Department's community involvement activities. He / she shall be responsible for:

1. Establishing liaison with existing community organizations.
 2. Assisting in the development of community involvement policies.
 3. Ensuring that Agency objectives, community problems, and successes are publicized.
 4. Conveying information transmitted from citizens' organizations to the Agency.
 5. Improving Agency practices ~~bearing on~~ affecting law enforcement-community relations.
- B. The Patrol Special Operations Supervisor or the Patrol Division Commander's designee shall submit a quarterly report to the Chief of Police that includes, at a minimum, the following:
1. A description of current concerns voiced by the community.
 2. A description of potential problems that have a bearing on law enforcement activities within the community.
 3. A statement of recommended actions that address previously identified concerns and problems.
 4. A statement of progress made toward addressing previously identified concerns and problems.

When a member of the Department becomes aware of a current concern voiced by a member of the community or potential problems that may have a bearing on law enforcement activities within the community, he / she shall forward the information to the Patrol Special Operations Supervisor.

VI. **Responsibilities**

- A. Sworn Personnel
1. Courteously accept and record any reasonable recommendation or suggestion received from citizens regarding departmental policies or ~~recommendations~~ procedures.
 2. Be communicative with the public whenever an opportunity exists. Take time to explain actions in situations that are not emergencies.
 3. Officers should make a point of getting out of the patrol car while on patrol to permit persons on the beat to see the Officers and get to know the Officers as ~~an~~ other members of the community.

RESTRICTED LAW ENFORCEMENT DATA

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4. Be responsive to the sensitivities of the various groups in the community.
- B. Non-Sworn Personnel
1. Be courteous when ~~dealing~~ interacting with the public.
 2. Accept any complaints, suggestions, or information from citizens and forward to appropriate personnel.

VII. **Crime Prevention Review**

Once every three years, a documented evaluation of the crime prevention programs utilized by the Department shall be conducted by the Support Services Operations Supervisor.

VIII. **Citizen Survey**

A documented survey of citizen attitudes and opinions shall be conducted at least once every three years relating to, but not limited to:

- A. Overall Agency performance
- B. Overall competence of Agency employees
- C. Citizens' perception of Officers' attitudes and behaviors
- D. Community concern over safety and security within the Agency's service area
- E. Citizen's recommendations and suggestions for improvements

The results of the survey shall be compiled and a written summary provided to the Chief of Police.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date May 1, 1998	Number GO89-2.20
Subject Vehicle Fleet Maintenance			
Reference		Revised May 23, 2017 June 25, 2019	
Distribution All Personnel	Re-evaluation Date May 23, 2019 May 2021		No. Pages 3

I. Policy

It is the policy of the Dalton Police Department to maintain a fleet of vehicles that is safe and operational at all times.

II. Procedure

- A. Repairs, modifications, or adjustments shall first be requested on a Dalton Police Department work order.
- B. All work completed and all expenses incurred shall be recorded on the work order.
- C. All receipts and invoices shall be attached to the yellow copy of the work order and shall be given to ~~a the~~ Property and Evidence ~~custodian~~ Technician (PET) for entry into the ~~computer~~ Department's RMS system.
- D. All work completed on each vehicle shall be entered into the computer by a ~~property and evidence custodian~~ PET.
- E. All invoices, receipts, ~~or~~ and bills shall be submitted to the Purchasing Agent for payment.

III. Requests for Repair

- A. When any member of the Department detects a problem with any vehicle, ~~they~~ he / she shall complete a work order stating specifically what the problem is perceived to be. (If safety is an issue, tow or park the vehicle at the designated location.)
- B. The work order shall be placed in the vehicle on the driver side dash, and the vehicle shall be locked and parked at a designated location for the mechanic. For Patrol Division vehicles, the car number and required repairs shall be listed on the whiteboard in the Patrol Division roll call room.
- C. If any emergency repairs are necessary during the off-duty hours of the ~~property and evidence custodian~~ PETs or mechanic, the repairs shall be approved by a Supervisor. A work order shall be completed and submitted to ~~the a property and evidence custodian~~ PET with a detailed description of the problem and the repairs

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made. Any invoice or bill shall also be attached.

- D. Any work performed by the Department mechanic, not initially listed on the work order, shall be added.
- E. Any work performed by an outside vendor shall also be accompanied by a Dalton Police Department work order.

IV. **Fuel Log**

- A. Fuel consumption will be recorded by entering the appropriate information into the fuel pumps at the City of Dalton Public Works facility.
- B. Any fuel or other fluids added while away from the City of Dalton shall be recorded on a credit card receipt, along with the vehicle mileage, and turned in to a ~~property and evidence custodian~~ PET.
- C. The fleet maintenance ~~property and evidence custodian~~ PET will retrieve fuel consumption information from Dalton Public Works each month and maintain that information in ~~our~~ the Department's RMS system.

V. **Preventive Maintenance**

- A. At the beginning of each tour of duty, and whenever refueling ~~the~~ a vehicle, the driver of said vehicle shall:
 - 1. Check ~~the~~ service sticker and complete a work order if service is required.
 - 2. Check for body damage to the vehicle.
 - 3. Check all fluid levels, including:
 - a. Oil
 - b. Radiator fluid
 - c. Transmission fluid
 - d. Windshield washer fluid
 - 4. Check for interior damage to the vehicle, including radio, seats, flashlights, etc.
 - 5. Check all tires.
 - 6. Check ~~the~~ interior for contraband and possible weapons
- B. Washing of Vehicles
 - 1. Vehicles not assigned to one person shall be kept free of trash and washed at the designated location on an as needed basis.

RESTRICTED LAW ENFORCEMENT DATA

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2. Vehicles assigned to one person shall be kept free of trash and shall be washed at least once weekly at the designated location.

C. Replacement of Tires

Tires shall be replaced when:

1. The tread wear reaches 3/32" depth.
2. A defect or damage is observed to the tread or the sidewall which makes the tire unsafe.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date March 20, 2004	Number GO04-7.20
Subject Volunteers in Police Service			
Reference		Revised May 22, 2018 June 25, 2019	
Distribution All Personnel	Re-evaluation Date May 2018 May 2021		No. Pages 3

I. Policy

It is the policy of the Dalton Police Department to maintain a volunteer-based program to assist Officers with community tasks and other duties.

II. Objectives

The mission of the volunteer program is to serve as a volunteer support service to the Dalton Police Department, enhancing the effectiveness of community policing through the provision of administrative, patrol, and support services when requested or required by the Department. The objectives and purposes of the volunteers shall be:

- A. To provide the Dalton Police Department with professional assistance in aspects of community policing efforts.
- B. To assist the Officers of the Dalton Police Department with non-enforcement functions and the completion of their duties, subject to specific guidelines of conduct and responsibilities.

III. Qualifications of Volunteers

- A. Qualifications for volunteers shall include the following, at a minimum:
 - 1. Explorer Program

See directive GO93-4.18, Ride-Along Program - Explorers and the Explorer Program Standard Operating Procedure
 - 2. Chaplain's Program

See directive GO88-3.13, Chaplain Program
 - 3. All Other Volunteer Positions
 - a. Have obtained a minimum age of twenty-one (21).

RESTRICTED LAW ENFORCEMENT DATA

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- b. Have completed an application for the volunteer program and have passed a background check.
- c. Have completed the minimum forty (40) hour ride along with a PTO or Supervisor within one (1) year.
- d. Have completed GCIC Security and Integrity training.
- e. Have completed any additional training assigned in relation to volunteer assignment.
- f. Possess a high school diploma or GED.

IV. **Admissions Procedure**

A qualified applicant for admission shall complete an application form prescribed by the Chief of Police, disclosing their qualifications and reasons for participation in the program. After a completed background check, the volunteer's application package will be forwarded to the Chief of Police for review. The Chief of Police will then accept or reject the services of the prospective volunteer.

V. **Guidelines of Conduct**

- A. The volunteer shall at all times recognize that the volunteer is not a sworn Officer and is serving in a support role for the Dalton Police Department. The volunteer and does not assume any legal authority beyond those granted to any citizen.
- B. The volunteer shall adhere to a strict policy of non-physical contact with any suspected violator of public laws, except in the event of an emergency situation where immediate action must be taken to ensure the public's or an Officer's safety.
- C. The volunteer shall not carry weapons, lethal or non-lethal, nor display any evidence of assumed authority, excluding equipment that may be specifically assigned or provided by the Dalton Police Department.
- D. Volunteers, from time to time, may receive confidential information at the discretion of the Dalton Police Department, including but not limited to: the progress of an investigation, a known or reported law violation, or the condition against which action is to be taken at a future time, or any proposed law enforcement operation. Such information shall be held in confidence and not provided to any other non-authorized party.
- E. No volunteer shall belong to or support any organization whose goals and objectives may be in conflict with the generally recognized duties and responsibilities of the Dalton Police Department in assuring public safety.
- F. No volunteer shall conduct himself or herself in a manner which would bring discredit to himself or herself, members of the Dalton Police Department volunteer Organization program, or the City of Dalton.

RESTRICTED LAW ENFORCEMENT DATA

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- G. No volunteer shall publicly criticize any official action of the Dalton Police Department or any of its members.

VI. **Identification**

- A. Volunteers will be issued a photo identification card by the Dalton Police Department. This Identification card is to be prominently displayed at all times while the volunteer is engaged in official activities.
- B. Volunteers shall coordinate any efforts with the Supervisor in charge of their respective assignment before they enter into any official action on behalf of the Dalton Police Department.
- C. **The** official uniform or identifying apparel shall not be worn in public unless the volunteer is operating in an official capacity as a volunteer.

This policy supersedes any previous policies issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON POLICE DEPARTMENT

		Effective Date February 24, 2009	Number GO09-2.28
Subject Crime Analysis / Traffic Analysis			
Reference		Revised August 22, 2017 June 25, 2019	
Distribution All Personnel	Re-evaluation Date August 22, 2019 August 2021		No. Pages 3 4

I. Policy

It is the policy of the Dalton Police Department to provide crime analysis and traffic analysis information to the appropriate personnel within the Dalton Police Department to assist in meeting crime prevention and traffic safety objectives and departmental goals.

II. Purpose

Crime analysis and traffic analysis provides a system to collect, collate, analyze, and disseminate crime data for the purpose of supporting the Dalton Police Department in management and operational activities. In addition, through crime analysis and traffic analysis, estimates of future crime trends and traffic patterns may be based on inferences derived from crime and traffic data.

Analysis of regularly collected information on crime activity is a very useful tool in the prevention and suppression of crime and the apprehension of criminal offenders. Analysis of regularly collected information on traffic activity is also beneficial for targeting traffic-related issues and reducing injuries and fatalities caused by motor vehicle collisions. All personnel of the Dalton Police Department will assist in this function by gathering complete and accurate data to be used by the Crime Analysis / Traffic Analysis function.

III. Procedures

A. Development of Crime Analysis Data

The Spillman Records Management System (RMS) shall be the primary tool used to obtain data on current and past crime trends.

1. This data is obtained through querying of the law incident tables in the RMS, including the law incident, field interview, non-custody arrest, names, and vehicles tables, allowing records to be sorted by date, time, beat number, nature of offense, etc.

RESTRICTED LAW ENFORCEMENT DATA

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2. Crystal reports are available ~~which will~~ to automatically query the records from the RMS based on ~~the established~~ parameters ~~created by the GIS Analyst~~.
3. The reports are viewed, accessed, and printed using Crystal reports compatible viewing software.
4. The ~~GIS Analyst~~ City of Dalton's Information Technology Department will be responsible for maintaining the integrity of these reports, ~~fixing~~ ~~correcting~~ any errors they may contain, and creating new reports as needed.

B. Development of Traffic Analysis Data

1. The Georgia Electronic Accident Reporting System (GEARS) shall be the primary tool used to obtain data on current and past motor vehicle collision trends.
 - a. This data is obtained through querying of pre-established reports within the GEARS program, allowing records to be sorted by day-of-week, time, location, etc.
 - b. The GEARS program provides advanced search and analytics features that allow the creation of charts, graphs, and maps.
 - c. The GEARS program is owned and maintained by Georgia Department of Transportation. GEARS is responsible for correcting any errors within their system and creating new reports as needed.
2. The Traffic Enforcement Unit shall be responsible for collecting, analyzing, and disseminating data pertaining to traffic violations, including the rates of safety belt usage, speeding vehicles, and distracted driving.

~~B.C.~~ District Planning

By utilizing ~~the~~ Crystal reports and GEARS, the District Commanders will develop plans to address ~~the issues and / or problems that have been revealed~~ any crime or traffic trends that have been identified in each district of the city. ~~These~~ ~~This~~ plans ~~will~~ may cover the following areas:

1. Present crime trends and problems;
2. Present traffic issues or concentrations of motor vehicle collisions;
- ~~2.3.~~ Suspects and persons of interest;
- ~~3.4.~~ Plans for investigation, disruption, or arrest of offenders; and
- ~~4.5.~~ Task assignments for specific officers, detectives, etc.

RESTRICTED LAW ENFORCEMENT DATA

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~~G.D.~~ District Planning Meetings

~~The~~ District Meetings shall be used to evaluate the effectiveness of previous strategies to determine if there were any modifications or additions needed to the District Plans.

~~The~~ District Meetings shall also be used to discuss current trends and problems identified from analysis of data and the strategies/plans to be implemented to combat the issues in each district. These meetings will be regularly scheduled in advance ~~and conducted regularly.~~

~~D.E.~~ Dissemination of District Plans

District Plans will be disseminated to:

1. All Sworn Supervisors
2. Command Staff ~~Officers~~
3. ~~GIS Analyst~~
- ~~4.3.~~ Accreditation / Certification Manager
- ~~5.4.~~ Intelligence Analyst

~~E.F.~~ Specialized Requests for Information

The Intelligence Analyst shall, upon request, provide detailed crime analysis and traffic analysis information, including maps, graphs, charts, and bulletins. ~~The GIS Analyst shall, upon request, provide maps using mapping software to further supplement the crime analysis function.~~

The ~~GIS Analyst and~~ Intelligence Analyst shall also disseminate specialized information to the Chief of Police, Command Staff ~~Officers~~, District Commanders, and others as necessary. This shall be accomplished using a combination of PDF files of crime maps, email, paper copies of crime maps, and electronic or digital copies of crime bulletins.

~~F.G.~~ Evaluation of Process

In order to ensure feedback from vested parties, Agency personnel shall provide feedback to District Commanders and the Intelligence Analysts. This feedback will be utilized to adjust District Plans, change existing reporting methods, add new Crystal and GEARS reports, and to evaluate the overall effectiveness of the Crime Analysis / Traffic Analysis function.

~~G.H.~~ Briefing Agency Chief Executive Officer

On a weekly basis, the Patrol Division Commander or his / her designee shall brief the Chief of Police on crime patterns, ~~crime~~ and trends, traffic patterns and trends, and plans implemented in each district.

RESTRICTED LAW ENFORCEMENT DATA

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This policy supersedes any policies previously issued.

BY ORDER OF

CHIEF OF POLICE

RESTRICTED LAW ENFORCEMENT DATA

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DALTON FIRE DEPARTMENT

TODD PANGLE
Fire Chief
Telephone 706-278-7363
Fax 706-272-7107
tpangle@cityofdalton-ga.gov

404 School Street
Dalton, GA 30720



PUBLIC SAFETY COMMISSION

Bill Weaver
Keith Whitworth
Terry Mathis
Kenneth E. Willis
Anthony Walker

Monthly Synopsis

May 2019

Incident Response

<u>Category</u>	<u>Responses</u>	<u>Percentage</u>
Fire	7	2.21%
Overpressure Rupture, Overheat	0	0.0%
Rescue/Medical	228	72.15%
Hazardous Condition	7	2.21%
Service Call	9	2.84%
Good Intent	35	11.07%
False Alarm	29	9.17%
Total Responses	316	
Average Response Time	3:18	
Estimated Loss	\$2150.00	

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Incident Type Report (Monthly Summary)

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	0.31%	\$1,000	46.51%
131 Passenger vehicle fire	2	0.63%	\$1,150	53.48%
142 Brush or brush-and-grass mixture fire	1	0.31%	\$0	0.00%
143 Grass fire	2	0.63%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	0.31%	\$0	0.00%
	7	2.21%	\$2,150	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	202	63.92%	\$0	0.00%
322 Motor vehicle accident with injuries	17	5.37%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	2.53%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	1	0.31%	\$0	0.00%
	228	72.15%	\$0	0.00%
4 Hazardous Condition (No Fire)				
411 Gasoline or other flammable liquid spill	1	0.31%	\$0	0.00%
412 Gas leak (natural gas or LPG)	2	0.63%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	0.31%	\$0	0.00%
442 Overheated motor	1	0.31%	\$0	0.00%
444 Power line down	2	0.63%	\$0	0.00%
	7	2.21%	\$0	0.00%
5 Service Call				
512 Ring or jewelry removal	1	0.31%	\$0	0.00%
522 Water or steam leak	1	0.31%	\$0	0.00%
531 Smoke or odor removal	2	0.63%	\$0	0.00%
542 Animal rescue	1	0.31%	\$0	0.00%
550 Public service assistance, Other	1	0.31%	\$0	0.00%
553 Public service	2	0.63%	\$0	0.00%
561 Unauthorized burning	1	0.31%	\$0	0.00%
	9	2.84%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	24	7.59%	\$0	0.00%
622 No Incident found on arrival at dispatch	9	2.84%	\$0	0.00%
632 Prescribed fire	1	0.31%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.31%	\$0	0.00%

DALTON

Incident Type Report (Monthly Summary)

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
6 Good Intent Call	35	11.07%	\$0	0.00%
7 False Alarm & False Call				
731 Sprinkler activation due to malfunction	1	0.31%	\$0	0.00%
733 Smoke detector activation due to	1	0.31%	\$0	0.00%
735 Alarm system sounded due to malfunction	6	1.89%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.31%	\$0	0.00%
741 Sprinkler activation, no fire -	2	0.63%	\$0	0.00%
742 Extinguishing system activation	1	0.31%	\$0	0.00%
743 Smoke detector activation, no fire -	9	2.84%	\$0	0.00%
744 Detector activation, no fire -	1	0.31%	\$0	0.00%
745 Alarm system activation, no fire -	7	2.21%	\$0	0.00%
	29	9.17%	\$0	0.00%
8 Severe Weather & Natural Disaster				
814 Lightning strike (no fire)	1	0.31%	\$0	0.00%
	1	0.31%	\$0	0.00%

Total Incident Count: 316

Total Est Loss:

\$2,150

DALTON

Dollar Value Saved & Loss Analysis (Monthly)

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	1	\$1,000,000	\$1,000	\$999,000	0.10%	99.90 %
131 Passenger vehicle fire	2	\$3,000	\$1,150	\$1,850	38.33%	61.67 %
Grand Totals	3	\$1,003,000	\$2,150	\$1,000,850		
Total Percent Lost:	0.21 %		Total Percent Saved:	99.79 %		

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Incident List by Incident Number w/Est Loss (Month)

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001290	0	05/01/2019	08:39:46	425 Lester	311 Medical assist, assist EMS crew	
19-0001291	0	05/01/2019	10:05:57	101 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001292	0	05/01/2019	11:49:12	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0001293	0	05/01/2019	14:38:14	1203 Acme	311 Medical assist, assist EMS crew	
19-0001294	0	05/01/2019	16:06:55	620 Fifth	311 Medical assist, assist EMS crew	
19-0001295	0	05/01/2019	17:01:07	1215 Riverbend	745 Alarm system activation, no fire -	
19-0001296	0	05/01/2019	17:40:59	Hawthorne (East)	322 Motor vehicle accident with	
19-0001297	0	05/01/2019	18:46:01	1218 Broadrick	311 Medical assist, assist EMS crew	
19-0001298	0	05/01/2019	19:58:15	336 Hamilton (South)	622 No Incident found on arrival at	
19-0001299	0	05/01/2019	22:59:34	507 McAfee	311 Medical assist, assist EMS crew	
19-0001300	0	05/02/2019	01:52:17	1220 Broadrick	311 Medical assist, assist EMS crew	
19-0001301	0	05/02/2019	02:01:21	903 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0001302	0	05/02/2019	06:35:32	920 Avenue C	311 Medical assist, assist EMS crew	
19-0001303	0	05/02/2019	08:42:52	1209 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001304	0	05/02/2019	10:51:00	304 Park (West)	311 Medical assist, assist EMS crew	
19-0001305	0	05/02/2019	12:05:18	905 West Bridge	743 Smoke detector activation, no fire	
19-0001306	0	05/02/2019	12:07:55	1306 Underwood	311 Medical assist, assist EMS crew	
19-0001307	0	05/02/2019	13:07:03	1200 James	311 Medical assist, assist EMS crew	
19-0001308	0	05/02/2019	13:34:34	118 Hamilton (North)	743 Smoke detector activation, no fire	
19-0001309	0	05/02/2019	14:39:55	98 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001310	0	05/02/2019	15:48:03	1267 Glenwood (North)	412 Gas leak (natural gas or LPG)	
19-0001311	0	05/02/2019	18:21:40	1320 Winton	311 Medical assist, assist EMS crew	
19-0001312	0	05/02/2019	19:00:44	1247 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001313	0	05/02/2019	19:04:38	609 Thornton (South)	311 Medical assist, assist EMS crew	
19-0001314	0	05/03/2019	01:09:37	501 Cheree's	553 Public service	
19-0001315	0	05/03/2019	09:28:55	I-75 S. Bound	322 Motor vehicle accident with	
19-0001316	0	05/03/2019	10:45:34	I-75 S. Bound	611 Dispatched & cancelled en route	
19-0001317	0	05/03/2019	12:12:34	1501 Walnut (East)	611 Dispatched & cancelled en route	
19-0001318	0	05/03/2019	13:34:05	101 Crawford (East)	311 Medical assist, assist EMS crew	
19-0001319	0	05/03/2019	14:38:28	1105 Memorial	311 Medical assist, assist EMS crew	

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Incident List by Incident Number w/Est Loss (Month)

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001320	0	05/03/2019	17:04:23	Thornton (North)	311 Medical assist, assist EMS crew	
19-0001321	0	05/03/2019	17:07:28	1402 Rosewood	311 Medical assist, assist EMS crew	
19-0001322	0	05/03/2019	19:44:28	2032 Dug Gap	324 Motor Vehicle Accident with no	
19-0001323	0	05/03/2019	20:40:41	1504 Cleo	561 Unauthorized burning	
19-0001324	0	05/03/2019	20:48:01	1116 Roan	611 Dispatched & cancelled en route	
19-0001325	0	05/03/2019	21:07:36	1 Brothers	311 Medical assist, assist EMS crew	
19-0001326	0	05/03/2019	21:27:12	500 Bluff Hill	311 Medical assist, assist EMS crew	
19-0001327	0	05/04/2019	06:18:08	1306 Underwood	311 Medical assist, assist EMS crew	
19-0001328	0	05/04/2019	10:17:35	1906 Ridgefield	743 Smoke detector activation, no fire	
19-0001329	0	05/04/2019	11:13:24	1802 Huntington Woods	814 Lightning strike (no fire)	
19-0001330	0	05/04/2019	12:07:35	1503 Morris (East)	742 Extinguishing system activation	
19-0001331	0	05/04/2019	14:35:05	North Bypass	131 Passenger vehicle fire	\$1,000
19-0001332	0	05/04/2019	16:02:56	1203 Acme	311 Medical assist, assist EMS crew	
19-0001333	0	05/04/2019	19:55:17	1901 Summit View	311 Medical assist, assist EMS crew	
19-0001334	0	05/04/2019	20:52:54	609 Thornton (South)	311 Medical assist, assist EMS crew	
19-0001335	0	05/04/2019	23:10:00	1906 Ridgefield	611 Dispatched & cancelled en route	
19-0001336	0	05/04/2019	23:17:11	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0001337	0	05/05/2019	02:28:45	I-75 S. Bound	611 Dispatched & cancelled en route	
19-0001338	0	05/05/2019	04:22:59	707 Gist	311 Medical assist, assist EMS crew	
19-0001339	0	05/05/2019	05:56:55	905 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0001340	0	05/05/2019	12:57:53	933 Hardwick	311 Medical assist, assist EMS crew	
19-0001341	0	05/05/2019	22:40:27	405 Underwood	311 Medical assist, assist EMS crew	
19-0001342	0	05/06/2019	04:12:07	1515 Cleveland	611 Dispatched & cancelled en route	
19-0001343	0	05/06/2019	05:44:28	1822 Dug Gap	311 Medical assist, assist EMS crew	
19-0001344	0	05/06/2019	08:24:48	1215 Riverbend	311 Medical assist, assist EMS crew	
19-0001345	0	05/06/2019	15:27:23	1910 Tara	531 Smoke or odor removal	
19-0001346	0	05/06/2019	15:45:21	1901 Bobby	311 Medical assist, assist EMS crew	
19-0001347	0	05/06/2019	16:50:52	459 Conway	611 Dispatched & cancelled en route	
19-0001348	0	05/06/2019	16:56:21	2225 Hamilton Extension	311 Medical assist, assist EMS crew	
19-0001349	0	05/06/2019	17:34:51	Tyler (East)	622 No Incident found on arrival at	

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Incident List by Incident Number w/Est Loss (Month)

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001350	0	05/06/2019	20:46:14	Waugh (West)	311 Medical assist, assist EMS crew	
19-0001351	0	05/07/2019	00:28:36	404 School	550 Public service assistance, Other	
19-0001352	0	05/07/2019	06:12:34	1116 Willowdale	311 Medical assist, assist EMS crew	
19-0001353	0	05/07/2019	09:00:06	2210 Raintree	311 Medical assist, assist EMS crew	
19-0001354	0	05/07/2019	12:05:24	815 Shugart	311 Medical assist, assist EMS crew	
19-0001355	0	05/07/2019	13:20:01	438 Bear Creek	741 Sprinkler activation, no fire -	
19-0001356	0	05/07/2019	13:59:58	1013 Bonanza	311 Medical assist, assist EMS crew	
19-0001357	0	05/07/2019	15:24:29	1210 Royal	735 Alarm system sounded due to	
19-0001358	0	05/07/2019	16:00:14	1218 Broadrick	311 Medical assist, assist EMS crew	
19-0001359	0	05/07/2019	18:55:23	1507 Tibbs (North)	311 Medical assist, assist EMS crew	
19-0001360	0	05/07/2019	20:02:51	105 Sioux	743 Smoke detector activation, no fire	
19-0001361	0	05/07/2019	20:35:33	148 Castle	311 Medical assist, assist EMS crew	
19-0001362	0	05/07/2019	21:39:41	1218 Broadrick	311 Medical assist, assist EMS crew	
19-0001363	0	05/07/2019	22:04:05	826 Shugart	311 Medical assist, assist EMS crew	
19-0001364	0	05/08/2019	02:34:46	416 Cedar	311 Medical assist, assist EMS crew	
19-0001365	0	05/08/2019	06:14:17	1218 Broadrick	311 Medical assist, assist EMS crew	
19-0001366	0	05/08/2019	06:28:34	310 Chestnut	311 Medical assist, assist EMS crew	
19-0001367	0	05/08/2019	10:26:51	1901 Kimberly Park	745 Alarm system activation, no fire -	
19-0001368	0	05/08/2019	11:48:22	98 Walnut (West)	622 No Incident found on arrival at	
19-0001369	0	05/08/2019	13:17:07	98 Walnut (West)	743 Smoke detector activation, no fire	
19-0001370	0	05/08/2019	15:25:55	1515 Cleveland	131 Passenger vehicle fire	\$150
19-0001371	0	05/08/2019	18:16:19	218 Fredrick (North)	311 Medical assist, assist EMS crew	
19-0001372	0	05/08/2019	18:45:10	308 Fredrick (North)	622 No Incident found on arrival at	
19-0001373	0	05/08/2019	19:54:49	1116 Willowdale	311 Medical assist, assist EMS crew	
19-0001374	0	05/09/2019	00:06:27	2106 Chattanooga	311 Medical assist, assist EMS crew	
19-0001375	0	05/09/2019	01:40:55	1000 Market	311 Medical assist, assist EMS crew	
19-0001376	0	05/09/2019	03:34:17	907 Liddell	311 Medical assist, assist EMS crew	
19-0001377	0	05/09/2019	04:31:55	310 Chestnut	311 Medical assist, assist EMS crew	
19-0001378	0	05/09/2019	06:12:57	1001 Chattanooga	311 Medical assist, assist EMS crew	
19-0001379	0	05/09/2019	08:41:40	902 Hamilton (North)	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001380	0	05/09/2019	09:13:41	1312 Winton	311 Medical assist, assist EMS crew	
19-0001381	0	05/09/2019	09:16:11	1913 Dug Gap	744 Detector activation, no fire -	
19-0001382	0	05/09/2019	10:12:01	Abutment	324 Motor Vehicle Accident with no	
19-0001383	0	05/09/2019	10:42:43	101 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001384	0	05/09/2019	13:19:09	1404 Pierce	311 Medical assist, assist EMS crew	
19-0001385	0	05/09/2019	17:16:51	1102 Waugh (West)	735 Alarm system sounded due to	
19-0001386	0	05/09/2019	17:19:10	I-75 S. Bound	611 Dispatched & cancelled en route	
19-0001387	0	05/09/2019	17:24:10	215 Crawford (West)	651 Smoke scare, odor of smoke	
19-0001388	0	05/09/2019	20:43:30	303 Crystal	311 Medical assist, assist EMS crew	
19-0001389	0	05/10/2019	03:04:47	I-75 S. Bound	322 Motor vehicle accident with	
19-0001390	0	05/10/2019	04:26:28	707 Gist	311 Medical assist, assist EMS crew	
19-0001391	0	05/10/2019	09:01:03	1799 Kimberly Park	611 Dispatched & cancelled en route	
19-0001392	0	05/10/2019	10:37:07	107 Spencer (South)	311 Medical assist, assist EMS crew	
19-0001393	0	05/10/2019	15:36:56	700 Phoenix	611 Dispatched & cancelled en route	
19-0001394	0	05/10/2019	16:29:53	606 Clark	531 Smoke or odor removal	
19-0001395	0	05/10/2019	17:31:45	421 Claude	311 Medical assist, assist EMS crew	
19-0001396	0	05/10/2019	20:29:08	Tyler (West)	324 Motor Vehicle Accident with no	
19-0001397	0	05/10/2019	22:33:25	939 Glenwood (North)	311 Medical assist, assist EMS crew	
19-0001398	0	05/10/2019	22:47:41	Chattanooga	311 Medical assist, assist EMS crew	
19-0001399	0	05/11/2019	01:13:24	707 Brothers	311 Medical assist, assist EMS crew	
19-0001400	0	05/11/2019	03:53:02	1930 Brady	311 Medical assist, assist EMS crew	
19-0001401	0	05/11/2019	09:49:57	113 Gunbarrel	311 Medical assist, assist EMS crew	
19-0001402	0	05/11/2019	12:02:44	709 Fifth	444 Power line down	
19-0001403	0	05/11/2019	12:48:47	2211 Dug Gap Battle	611 Dispatched & cancelled en route	
19-0001404	0	05/11/2019	13:00:45	1000 Rockdale	311 Medical assist, assist EMS crew	
19-0001405	0	05/11/2019	13:55:51	1315 Walnut (West)	324 Motor Vehicle Accident with no	
19-0001406	0	05/11/2019	14:04:20	1020 Riverbend	731 Sprinkler activation due to	
19-0001407	0	05/11/2019	14:38:04	623 Campus	353 Removal of victim(s) from stalled	
19-0001408	0	05/11/2019	15:27:11	901 Walnut (West)	735 Alarm system sounded due to	
19-0001409	0	05/11/2019	17:00:10	301 Bogle (North)	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time		Location	Incident Type	Est Loss
19-0001410	0	05/11/2019	21:51:22	811	Walnut Square	611 Dispatched & cancelled en route	
19-0001411	0	05/11/2019	22:57:17	136	Nickie	311 Medical assist, assist EMS crew	
19-0001412	0	05/12/2019	00:56:54		Chattanooga	324 Motor Vehicle Accident with no	
19-0001413	0	05/12/2019	03:04:29	407	Vann	311 Medical assist, assist EMS crew	
19-0001414	0	05/12/2019	11:01:40	910	Trammell	611 Dispatched & cancelled en route	
19-0001415	0	05/12/2019	11:42:52	101	Selvidge St. (South)	311 Medical assist, assist EMS crew	
19-0001416	0	05/12/2019	16:12:29	98	Walnut (West)	311 Medical assist, assist EMS crew	
19-0001417	0	05/12/2019	16:31:55		I-75 S. Bound	611 Dispatched & cancelled en route	
19-0001418	0	05/12/2019	17:50:06		I-75 N. Bound	611 Dispatched & cancelled en route	
19-0001419	0	05/12/2019	20:06:47	1300	Waugh (West)	311 Medical assist, assist EMS crew	
19-0001420	0	05/12/2019	21:00:14	703	Crawford (West)	311 Medical assist, assist EMS crew	
19-0001421	0	05/12/2019	21:25:09	1008	Nelson	611 Dispatched & cancelled en route	
19-0001422	0	05/12/2019	23:11:25	1115	Professional	311 Medical assist, assist EMS crew	
19-0001423	0	05/13/2019	00:04:46	700	Autumn	311 Medical assist, assist EMS crew	
19-0001424	0	05/13/2019	12:27:45	810	Beirut	311 Medical assist, assist EMS crew	
19-0001425	0	05/13/2019	13:53:20	205	Selvidge St. (North)	311 Medical assist, assist EMS crew	
19-0001426	0	05/13/2019	14:04:21	2125	Arbordale	311 Medical assist, assist EMS crew	
19-0001427	0	05/13/2019	14:11:45		Professional	322 Motor vehicle accident with	
19-0001428	0	05/14/2019	05:03:08	926	Elk	311 Medical assist, assist EMS crew	
19-0001429	0	05/14/2019	07:41:54	305	Crown	311 Medical assist, assist EMS crew	
19-0001430	0	05/14/2019	08:23:50	901	Veterans	735 Alarm system sounded due to	
19-0001431	0	05/14/2019	09:06:10	1001	Riverbend	311 Medical assist, assist EMS crew	
19-0001432	0	05/14/2019	09:18:48	421	Callahan	311 Medical assist, assist EMS crew	
19-0001433	0	05/14/2019	09:24:57	320	Bowen	311 Medical assist, assist EMS crew	
19-0001434	0	05/14/2019	11:11:33	1220	Broadrick	311 Medical assist, assist EMS crew	
19-0001435	0	05/14/2019	12:06:39	1644	Old Haig Mill	311 Medical assist, assist EMS crew	
19-0001436	0	05/14/2019	14:30:40	2225	Hamilton Extension	311 Medical assist, assist EMS crew	
19-0001437	0	05/14/2019	14:52:51	906	MLK Jr.	311 Medical assist, assist EMS crew	
19-0001438	0	05/14/2019	15:29:51	109	Spencer (South)	311 Medical assist, assist EMS crew	
19-0001439	0	05/14/2019	17:35:23		Walnut (West)	324 Motor Vehicle Accident with no	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001440	0	05/14/2019	18:50:20	Waugh (West)	324 Motor Vehicle Accident with no	
19-0001441	0	05/14/2019	22:19:47	1007 Alabama	311 Medical assist, assist EMS crew	
19-0001442	0	05/15/2019	01:10:06	1518 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001443	0	05/15/2019	05:49:38	1221 Nelson	311 Medical assist, assist EMS crew	
19-0001444	0	05/15/2019	08:28:38	1225 Broadrick	611 Dispatched & cancelled en route	
19-0001445	0	05/15/2019	09:30:52	203 Mountain View	611 Dispatched & cancelled en route	
19-0001446	0	05/15/2019	13:38:22	1218 Hamilton (North)	311 Medical assist, assist EMS crew	
19-0001447	0	05/15/2019	14:59:41	503 Williamsburg	622 No Incident found on arrival at	
19-0001448	0	05/15/2019	17:16:22	421 Underwood	311 Medical assist, assist EMS crew	
19-0001449	0	05/15/2019	21:15:52	900 Shugart	311 Medical assist, assist EMS crew	
19-0001450	0	05/16/2019	08:04:41	1323 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001451	0	05/16/2019	10:44:16	715 Thornton (South)	735 Alarm system sounded due to	
19-0001452	0	05/16/2019	11:10:03	1139 Walnut (East)	735 Alarm system sounded due to	
19-0001453	0	05/16/2019	12:07:26	1312 Winton	311 Medical assist, assist EMS crew	
19-0001454	0	05/16/2019	14:58:57	303 Tibbs (South)	311 Medical assist, assist EMS crew	
19-0001455	0	05/16/2019	16:57:03	1526 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001456	0	05/16/2019	18:18:01	1275 Cross Plains	311 Medical assist, assist EMS crew	
19-0001457	0	05/16/2019	23:10:30	1000 Vista	743 Smoke detector activation, no fire	
19-0001458	0	05/17/2019	05:32:17	705 Arbella	311 Medical assist, assist EMS crew	
19-0001459	0	05/17/2019	08:35:41	900 Shugart	311 Medical assist, assist EMS crew	
19-0001460	0	05/17/2019	11:14:25	MM I-75 N. Bound	143 Grass fire	
19-0001461	0	05/17/2019	11:21:29	500 Thornton (South)	311 Medical assist, assist EMS crew	
19-0001462	0	05/17/2019	11:54:23	Underwood	322 Motor vehicle accident with	
19-0001463	0	05/17/2019	12:24:38	1644 Old Haig Mill	311 Medical assist, assist EMS crew	
19-0001464	0	05/17/2019	13:32:16	109 Spencer (South)	311 Medical assist, assist EMS crew	
19-0001465	0	05/17/2019	14:31:33	115 Harvard	311 Medical assist, assist EMS crew	
19-0001466	0	05/17/2019	15:16:17	Hamilton (South)	322 Motor vehicle accident with	
19-0001467	0	05/17/2019	15:40:44	901 Dogwood	311 Medical assist, assist EMS crew	
19-0001468	0	05/17/2019	15:50:04	MM336 I-75 S. Bound	324 Motor Vehicle Accident with no	
19-0001469	0	05/17/2019	17:13:00	1125 Walnut (East)	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001470	0	05/17/2019	17:45:37	505 Underwood	745 Alarm system activation, no fire -	
19-0001471	0	05/17/2019	20:55:20	1320 Winton	311 Medical assist, assist EMS crew	
19-0001472	0	05/18/2019	01:43:33	1001 Market	745 Alarm system activation, no fire -	
19-0001473	0	05/18/2019	10:07:30	I-75 S. Bound	322 Motor vehicle accident with	
19-0001474	0	05/18/2019	12:23:06	406 Vann	322 Motor vehicle accident with	
19-0001475	0	05/18/2019	20:48:00	400 Barbara	311 Medical assist, assist EMS crew	
19-0001476	0	05/18/2019	23:50:17	98 Walnut (West)	611 Dispatched & cancelled en route	
19-0001477	0	05/18/2019	23:53:28	109 Cappes	311 Medical assist, assist EMS crew	
19-0001478	0	05/19/2019	01:38:07	933 Market	311 Medical assist, assist EMS crew	
19-0001479	0	05/19/2019	09:39:40	1365 Walnut (West)	440 Electrical wiring/equipment	
19-0001480	0	05/19/2019	09:56:40	1600 Walnut (East)	322 Motor vehicle accident with	
19-0001481	0	05/19/2019	11:27:58	1002 Cartwright	311 Medical assist, assist EMS crew	
19-0001482	0	05/19/2019	12:00:09	1308 Walnut (West)	311 Medical assist, assist EMS crew	
19-0001483	0	05/19/2019	13:06:08	1104 Walston	311 Medical assist, assist EMS crew	
19-0001484	0	05/19/2019	15:03:45	628 Fifth	311 Medical assist, assist EMS crew	
19-0001485	0	05/19/2019	17:19:28	1610 Beverly	611 Dispatched & cancelled en route	
19-0001486	0	05/19/2019	20:40:06	1109 Thornton (North)	311 Medical assist, assist EMS crew	
19-0001487	0	05/19/2019	21:51:49	617 Frazier	611 Dispatched & cancelled en route	
19-0001488	0	05/20/2019	05:17:43	321 Spencer (North)	311 Medical assist, assist EMS crew	
19-0001489	0	05/20/2019	07:54:53	1001 Poly Pac	311 Medical assist, assist EMS crew	
19-0001490	0	05/20/2019	08:11:57	304 Brickyard	741 Sprinkler activation, no fire -	
19-0001491	0	05/20/2019	08:42:18	218 Spencer (North)	311 Medical assist, assist EMS crew	
19-0001492	0	05/20/2019	12:16:57	Morris (East)	311 Medical assist, assist EMS crew	
19-0001493	0	05/20/2019	14:39:20	2220 Chattanooga	412 Gas leak (natural gas or LPG)	
19-0001494	0	05/20/2019	14:46:14	I-75 S. Bound	611 Dispatched & cancelled en route	
19-0001495	0	05/20/2019	15:55:10	1307 Walnut (West)	411 Gasoline or other flammable liquid	
19-0001496	0	05/20/2019	19:38:48	450 Conway	311 Medical assist, assist EMS crew	
19-0001497	0	05/20/2019	20:01:34	1614 Waring	632 Prescribed fire	
19-0001498	0	05/21/2019	03:49:50	405 Bristol	522 Water or steam leak	
19-0001499	0	05/21/2019	05:29:23	1102 Burleyson	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001500	0	05/21/2019	08:45:51	1212 Glenwood (North)	745 Alarm system activation, no fire -	
19-0001501	0	05/21/2019	09:30:56	400 Thornton (North)	311 Medical assist, assist EMS crew	
19-0001502	0	05/21/2019	14:41:14	104 Fort Hill	512 Ring or jewelry removal	
19-0001503	0	05/21/2019	17:36:53	901 Prospect	743 Smoke detector activation, no fire	
19-0001504	0	05/21/2019	21:19:22	2325 Chattanooga	311 Medical assist, assist EMS crew	
19-0001505	0	05/22/2019	07:41:50	1218 Broadrick	311 Medical assist, assist EMS crew	
19-0001506	0	05/22/2019	08:00:14	North Bypass	322 Motor vehicle accident with	
19-0001507	0	05/22/2019	10:16:34	2738 Underwood	311 Medical assist, assist EMS crew	
19-0001508	0	05/22/2019	10:44:48	324 Brickyard	311 Medical assist, assist EMS crew	
19-0001509	0	05/22/2019	11:42:01	205 Selvidge St. (North)	311 Medical assist, assist EMS crew	
19-0001510	0	05/22/2019	12:05:13	822 Shugart	311 Medical assist, assist EMS crew	
19-0001511	0	05/22/2019	12:57:42	Walnut (West)	611 Dispatched & cancelled en route	
19-0001512	0	05/22/2019	14:40:48	901 Prospect	743 Smoke detector activation, no fire	
19-0001513	0	05/22/2019	15:43:32	1210 Royal	745 Alarm system activation, no fire -	
19-0001514	0	05/22/2019	16:05:40	1902 Villa	736 CO detector activation due to	
19-0001515	0	05/22/2019	17:02:47	650 College	622 No Incident found on arrival at	
19-0001516	0	05/22/2019	17:06:10	968 Haigmill Lake	311 Medical assist, assist EMS crew	
19-0001517	0	05/22/2019	21:29:15	I-75 N. Bound	622 No Incident found on arrival at	
19-0001518	0	05/22/2019	23:09:05	1602 Beechland	311 Medical assist, assist EMS crew	
19-0001519	0	05/23/2019	05:53:57	1929 Sourwood	311 Medical assist, assist EMS crew	
19-0001520	0	05/23/2019	08:29:08	321 Spencer (North)	311 Medical assist, assist EMS crew	
19-0001521	0	05/23/2019	10:05:01	501 Legion	311 Medical assist, assist EMS crew	
19-0001522	0	05/23/2019	11:01:32	1247 Glenwood (North)	311 Medical assist, assist EMS crew	
19-0001523	0	05/23/2019	14:26:49	1425 Morris (East)	311 Medical assist, assist EMS crew	
19-0001524	0	05/23/2019	15:31:13	902 Brown	444 Power line down	
19-0001525	0	05/23/2019	17:29:59	Thornton (South)	622 No Incident found on arrival at	
19-0001526	0	05/23/2019	23:19:45	1505 Coronet	622 No Incident found on arrival at	
19-0001527	0	05/24/2019	08:46:25	900 Shugart	311 Medical assist, assist EMS crew	
19-0001528	0	05/24/2019	09:13:34	2100 Hamilton (South)	311 Medical assist, assist EMS crew	
19-0001529	0	05/24/2019	11:35:32	214 King (West)	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001530	0	05/24/2019	11:45:21	Walnut (West)	322 Motor vehicle accident with	
19-0001531	0	05/24/2019	15:50:34	609 Thornton (South)	311 Medical assist, assist EMS crew	
19-0001532	0	05/24/2019	20:42:30	521 Barbara	311 Medical assist, assist EMS crew	
19-0001533	0	05/25/2019	09:44:00	1308 Georgian	311 Medical assist, assist EMS crew	
19-0001534	0	05/25/2019	13:15:17	1312 Winton	311 Medical assist, assist EMS crew	
19-0001535	0	05/25/2019	13:50:06	1912 Chattanooga	311 Medical assist, assist EMS crew	
19-0001536	0	05/25/2019	14:54:07	1300 Waugh (West)	311 Medical assist, assist EMS crew	
19-0001537	0	05/25/2019	15:15:54	1320 Winton	311 Medical assist, assist EMS crew	
19-0001538	0	05/25/2019	15:36:55	1801 Dug Gap	311 Medical assist, assist EMS crew	
19-0001539	0	05/25/2019	16:51:49	815 Shugart	311 Medical assist, assist EMS crew	
19-0001540	0	05/25/2019	19:31:16	2245 Rocky Face	311 Medical assist, assist EMS crew	
19-0001541	0	05/25/2019	19:48:39	1478 Heather	311 Medical assist, assist EMS crew	
19-0001542	0	05/25/2019	23:01:02	504 Red Bird	311 Medical assist, assist EMS crew	
19-0001543	0	05/26/2019	01:10:26	1900 Picadilly	311 Medical assist, assist EMS crew	
19-0001544	0	05/26/2019	08:52:04	405 Moore	311 Medical assist, assist EMS crew	
19-0001545	0	05/26/2019	10:45:53	303 Valley	542 Animal rescue	
19-0001546	0	05/26/2019	13:41:20	1107 Hair	311 Medical assist, assist EMS crew	
19-0001547	0	05/26/2019	14:26:54	810 Beirut	311 Medical assist, assist EMS crew	
19-0001548	0	05/26/2019	17:06:16	609 Thornton (South)	311 Medical assist, assist EMS crew	
19-0001549	0	05/26/2019	18:24:53	1500 Ashton Woods	311 Medical assist, assist EMS crew	
19-0001550	0	05/26/2019	20:57:55	1103 New Doris	311 Medical assist, assist EMS crew	
19-0001551	0	05/27/2019	00:23:44	1116 Willowdale	311 Medical assist, assist EMS crew	
19-0001552	0	05/27/2019	10:41:16	125 Morris (East)	151 Outside rubbish, trash or waste	
19-0001553	0	05/27/2019	10:46:04	1520 Walnut (West)	322 Motor vehicle accident with	
19-0001554	0	05/27/2019	16:51:45	800 Autumn	311 Medical assist, assist EMS crew	
19-0001555	0	05/27/2019	17:39:07	I-75 S. Bound	311 Medical assist, assist EMS crew	
19-0001556	0	05/27/2019	17:42:26	620 Fifth	311 Medical assist, assist EMS crew	
19-0001557	0	05/27/2019	18:43:07	337 I-75 N. Bound	311 Medical assist, assist EMS crew	
19-0001558	0	05/27/2019	18:50:16	1108 Walston	111 Building fire	\$1,000
19-0001559	0	05/27/2019	19:33:16	901 Dogwood	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001560	0	05/27/2019	23:36:44	901 Dogwood	311 Medical assist, assist EMS crew	
19-0001561	0	05/28/2019	00:00:22	1300 Thornton (North)	311 Medical assist, assist EMS crew	
19-0001562	0	05/28/2019	03:24:43	1116 Willowdale	311 Medical assist, assist EMS crew	
19-0001563	0	05/28/2019	08:25:55	I-75 N. Bound	322 Motor vehicle accident with	
19-0001564	0	05/28/2019	08:58:02	2738 Underwood	311 Medical assist, assist EMS crew	
19-0001565	0	05/28/2019	12:57:22	Morris (East)	322 Motor vehicle accident with	
19-0001566	0	05/28/2019	17:45:20	1204 Covie	142 Brush or brush-and-grass mixture	
19-0001567	0	05/28/2019	21:00:16	509 McAfee	311 Medical assist, assist EMS crew	
19-0001568	0	05/28/2019	23:36:41	Dublin	311 Medical assist, assist EMS crew	
19-0001569	0	05/29/2019	00:22:52	1116 Willowdale	311 Medical assist, assist EMS crew	
19-0001570	0	05/29/2019	07:01:07	519 Hawthorne (West)	311 Medical assist, assist EMS crew	
19-0001571	0	05/29/2019	07:35:30	1126 Richards	311 Medical assist, assist EMS crew	
19-0001572	0	05/29/2019	13:37:49	1242 Glenwood (North)	553 Public service	
19-0001573	0	05/29/2019	14:22:15	2220 Chattanooga	311 Medical assist, assist EMS crew	
19-0001574	0	05/29/2019	15:32:47	1215 Frazier	311 Medical assist, assist EMS crew	
19-0001575	0	05/29/2019	16:45:06	785 College	743 Smoke detector activation, no fire	
19-0001576	0	05/29/2019	17:46:34	1024 St. Charles	311 Medical assist, assist EMS crew	
19-0001577	0	05/29/2019	18:41:08	113 Gunbarrel	311 Medical assist, assist EMS crew	
19-0001578	0	05/29/2019	19:07:58	432 Fourth	311 Medical assist, assist EMS crew	
19-0001579	0	05/29/2019	19:31:15	904 Civic	311 Medical assist, assist EMS crew	
19-0001580	0	05/29/2019	21:01:31	1901 Valley	311 Medical assist, assist EMS crew	
19-0001581	0	05/30/2019	10:11:50	1142 Thornton (North)	311 Medical assist, assist EMS crew	
19-0001582	0	05/30/2019	10:31:44	Walnut (West)	322 Motor vehicle accident with	
19-0001583	0	05/30/2019	10:44:24	Glenwood (South)	322 Motor vehicle accident with	
19-0001584	0	05/30/2019	11:28:46	1250 Cross Plains	733 Smoke detector activation due to	
19-0001585	0	05/30/2019	13:15:04	I-75 S. Bound	143 Grass fire	
19-0001586	0	05/30/2019	17:02:45	1287 Glenwood (North)	311 Medical assist, assist EMS crew	
19-0001587	0	05/30/2019	18:20:41	1224 MLK Jr.	311 Medical assist, assist EMS crew	
19-0001588	0	05/30/2019	20:21:54	1222 Hamilton (North)	311 Medical assist, assist EMS crew	
19-0001589	0	05/30/2019	23:24:43	1916 Meadowbrook	311 Medical assist, assist EMS crew	

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Incident	Exp	Alm Date	Time	Location	Incident Type	Est Loss
19-0001590	0	05/31/2019	05:10:45	426 Moore	442 Overheated motor	
19-0001591	0	05/31/2019	06:54:16	1502 Augusta	311 Medical assist, assist EMS crew	
19-0001592	0	05/31/2019	07:11:56	Chattanooga	322 Motor vehicle accident with	
19-0001593	0	05/31/2019	09:17:58	786 Bermuda	311 Medical assist, assist EMS crew	
19-0001594	0	05/31/2019	11:15:52	1707 Cleveland	745 Alarm system activation, no fire -	
19-0001595	0	05/31/2019	11:42:38	1306 Felice	311 Medical assist, assist EMS crew	
19-0001596	0	05/31/2019	11:55:31	1707 Cleveland	611 Dispatched & cancelled en route	
19-0001597	0	05/31/2019	12:54:04	820 Vernon	311 Medical assist, assist EMS crew	
19-0001598	0	05/31/2019	14:41:18	332 Northgate	311 Medical assist, assist EMS crew	
19-0001599	0	05/31/2019	18:10:13	604 Greenwood	311 Medical assist, assist EMS crew	
19-0001600	0	05/31/2019	19:26:46	1300 Lakemont	311 Medical assist, assist EMS crew	
19-0001601	0	05/31/2019	19:53:38	432 Fourth	311 Medical assist, assist EMS crew	
19-0001602	0	05/31/2019	20:17:50	1809 Glenbrook	311 Medical assist, assist EMS crew	
19-0001603	0	05/31/2019	23:15:06	1213 Stacy	311 Medical assist, assist EMS crew	
19-0001604	0	05/31/2019	23:34:47	404 Lesley	311 Medical assist, assist EMS crew	
19-0001605	0	05/31/2019	23:50:42	310 Northgate	311 Medical assist, assist EMS crew	
Total Incident Count 316						Total Est Loss \$2,150

DALTON

Incident Type Period Comparisons

Alarm Date Between {05/01/2019} and {05/31/2019}

Incident Type	05/01/2019	05/01/2018	05/01/2017	05/01/2016
	to 05/31/2019	to 05/31/2018	to 05/31/2017	to 05/31/2016
111 Building fire	1	1	3	5
113 Cooking fire, confined to container	0	2	1	0
118 Trash or rubbish fire, contained	0	1	1	0
131 Passenger vehicle fire	2	1	4	1
138 Off-road vehicle or heavy equipment fire	0	0	1	0
141 Forest, woods or wildland fire	0	0	0	1
142 Brush or brush-and-grass mixture fire	1	1	1	3
143 Grass fire	2	0	1	3
151 Outside rubbish, trash or waste fire	1	1	1	2
154 Dumpster or other outside trash receptacle fire	0	1	0	0
160 Special outside fire, Other	0	0	1	0
161 Outside storage fire	0	0	0	1
162 Outside equipment fire	0	0	0	1
251 Excessive heat, scorch burns with no ignition	0	1	2	1
311 Medical assist, assist EMS crew	202	189	209	171
322 Motor vehicle accident with injuries	17	15	2	20
323 Motor vehicle/pedestrian accident (MV Ped)	0	1	1	0
324 Motor Vehicle Accident with no injuries	8	10	0	5
331 Lock-in (if lock out , use 511)	0	0	1	0
352 Extrication of victim(s) from vehicle	0	0	0	1
353 Removal of victim(s) from stalled elevator	1	0	0	0
356 High-angle rescue	0	0	1	0
400 Hazardous condition, Other	0	0	0	1
411 Gasoline or other flammable liquid spill	1	0	1	0
412 Gas leak (natural gas or LPG)	2	1	2	6
413 Oil or other combustible liquid spill	0	0	1	0
421 Chemical hazard (no spill or leak)	0	0	1	0

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Incident Type Period Comparisons

Alarm Date Between {05/01/2019} and {05/31/2019}

Incident Type	05/01/2019	05/01/2018	05/01/2017	05/01/2016
	to 05/31/2019	to 05/31/2018	to 05/31/2017	to 05/31/2016
422 Chemical spill or leak	0	0	1	0
424 Carbon monoxide incident	0	1	1	0
440 Electrical wiring/equipment problem, Other	1	0	0	0
441 Heat from short circuit (wiring), defective/worn	0	0	0	1
442 Overheated motor	1	1	0	0
444 Power line down	2	2	4	4
445 Arcing, shorted electrical equipment	0	2	0	4
461 Building or structure weakened or collapsed	0	1	1	0
463 Vehicle accident, general cleanup	0	0	1	1
511 Lock-out	0	0	0	1
512 Ring or jewelry removal	1	0	0	0
522 Water or steam leak	1	1	3	3
531 Smoke or odor removal	2	0	0	0
542 Animal rescue	1	0	2	0
550 Public service assistance, Other	1	0	0	0
551 Assist police or other governmental agency	0	1	1	0
553 Public service	2	3	1	2
554 Assist invalid	0	1	0	0
561 Unauthorized burning	1	3	1	2
600 Good intent call, Other	0	0	1	0
611 Dispatched & cancelled en route	24	38	26	26
622 No Incident found on arrival at dispatch address	9	5	5	3
631 Authorized controlled burning	0	0	1	0
632 Prescribed fire	1	0	0	0
651 Smoke scare, odor of smoke	1	4	5	3
652 Steam, vapor, fog or dust thought to be smoke	0	1	0	0
661 EMS call, party transported by non-fire agency	0	0	1	0

DALTON

Incident Type Period Comparisons

Alarm Date Between {05/01/2019} and {05/31/2019}

Incident Type	05/01/2019	05/01/2018	05/01/2017	05/01/2016
	to	to	to	to
	05/31/2019	05/31/2018	05/31/2017	05/31/2016
671 HazMat release investigation w/no HazMat	0	1	0	3
713 Telephone, malicious false alarm	0	1	0	0
715 Local alarm system, malicious false alarm	0	1	1	0
730 System malfunction, Other	0	0	1	0
731 Sprinkler activation due to malfunction	1	0	0	1
733 Smoke detector activation due to malfunction	1	7	0	0
734 Heat detector activation due to malfunction	0	1	2	0
735 Alarm system sounded due to malfunction	6	6	0	8
736 CO detector activation due to malfunction	1	1	0	0
741 Sprinkler activation, no fire - unintentional	2	3	1	1
742 Extinguishing system activation	1	0	0	0
743 Smoke detector activation, no fire -	9	5	3	12
744 Detector activation, no fire - unintentional	1	2	2	2
745 Alarm system activation, no fire - unintentional	7	7	11	3
813 Wind storm, tornado/hurricane assessment	0	0	0	3
814 Lightning strike (no fire)	1	0	0	0
Totals	<u>316</u>	<u>324</u>	<u>311</u>	<u>305</u>

Dalton Fire Department
Monthly Emergency Response Time Analysis
Emergency Responses

Response		Count	Percentage
Hrs	Mins		
	< 01	14	4.2%
	01	52	15.7%
	02	80	24.1%
	03	88	26.5%
	04	52	15.7%
	05	25	7.5%
	06	9	2.7%
	07	9	2.7%
	10	1	0.3%
	11	1	0.3%

Overall Average Response Time: 00:03:20

Dalton Fire Department
Monthly Non-Emergency Response Time Analysis
Non-Emergency Responses

Response		Count	Percentage
Hrs	Mins		
	< 01	4	12.5 %
	01	2	6.2 %
	02	1	3.1 %
	03	3	9.3 %
	04	2	6.2 %
	05	4	12.5 %
	06	5	15.6 %
	07	5	15.6 %
	08	1	3.1 %
	09	3	9.3 %
	10	1	3.1 %
	11	1	3.1 %

Overall Average Response Time: 00:05:33

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Alarm Date Between {05/01/2019} And {05/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0001290-000	05/01/2019	08:39:46	425 Lester AVE	311 Medical assist, assist EMS
19-0001291-000	05/01/2019	10:05:57	101 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001292-000	05/01/2019	11:49:12	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0001293-000	05/01/2019	14:38:14	1203 Acme ST /Apt 3	311 Medical assist, assist EMS
19-0001294-000	05/01/2019	16:06:55	620 Fifth AVE /#22	311 Medical assist, assist EMS
19-0001296-000	05/01/2019	17:40:59	Hawthorne (East) ST &	322 Motor vehicle accident with
19-0001297-000	05/01/2019	18:46:01	1218 Broadrick DR /Room	311 Medical assist, assist EMS
19-0001298-000	05/01/2019	19:58:15	336 Hamilton (South) ST	622 No Incident found on arrival
19-0001299-000	05/01/2019	22:59:34	507 McAfee ST	311 Medical assist, assist EMS
19-0001300-000	05/02/2019	01:52:17	1220 Broadrick DR	311 Medical assist, assist EMS
19-0001301-000	05/02/2019	02:01:21	903 Hamilton (South) ST	311 Medical assist, assist EMS
19-0001302-000	05/02/2019	06:35:32	920 Avenue C	311 Medical assist, assist EMS
19-0001303-000	05/02/2019	08:42:52	1209 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001304-000	05/02/2019	10:51:00	304 Park (West) ST	311 Medical assist, assist EMS
19-0001306-000	05/02/2019	12:07:55	1306 Underwood RD	311 Medical assist, assist EMS
19-0001307-000	05/02/2019	13:07:03	1200 James ST /15	311 Medical assist, assist EMS
19-0001309-000	05/02/2019	14:39:55	98 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001311-000	05/02/2019	18:21:40	1320 Winton DR /Whitfield	311 Medical assist, assist EMS
19-0001312-000	05/02/2019	19:00:44	1247 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001313-000	05/02/2019	19:04:38	609 Thornton (South) AVE	311 Medical assist, assist EMS
19-0001315-000	05/03/2019	09:28:55	I-75 S. Bound /MM335	322 Motor vehicle accident with
19-0001317-000	05/03/2019	12:12:34	1501 Walnut (East) AVE	611 Dispatched & cancelled en
19-0001318-000	05/03/2019	13:34:05	101 Crawford (East) ST	311 Medical assist, assist EMS
19-0001319-000	05/03/2019	14:38:28	1105 Memorial DR	311 Medical assist, assist EMS
19-0001320-000	05/03/2019	17:04:23	Thornton (North) AVE &	311 Medical assist, assist EMS
19-0001321-000	05/03/2019	17:07:28	1402 Rosewood CIR /32	311 Medical assist, assist EMS
19-0001322-000	05/03/2019	19:44:28	2032 Dug Gap RD	324 Motor Vehicle Accident with
19-0001324-000	05/03/2019	20:48:01	1116 Roan ST	611 Dispatched & cancelled en
19-0001325-000	05/03/2019	21:07:36	1 Brothers LN /115	311 Medical assist, assist EMS
19-0001326-000	05/03/2019	21:27:12	500 Bluff Hill RD /2	311 Medical assist, assist EMS
19-0001327-000	05/04/2019	06:18:08	1306 Underwood ST /412	311 Medical assist, assist EMS
19-0001332-000	05/04/2019	16:02:56	1203 Acme ST /Apt 3	311 Medical assist, assist EMS
19-0001333-000	05/04/2019	19:55:17	1901 Summit View DR /Unit#	311 Medical assist, assist EMS
19-0001334-000	05/04/2019	20:52:54	609 Thornton (South) AVE	311 Medical assist, assist EMS
19-0001336-000	05/04/2019	23:17:11	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0001338-000	05/05/2019	04:22:59	707 Gist PL /Unit# 2	311 Medical assist, assist EMS
19-0001339-000	05/05/2019	05:56:55	905 Hamilton (South) ST	311 Medical assist, assist EMS
19-0001340-000	05/05/2019	12:57:53	933 Hardwick CIR	311 Medical assist, assist EMS
19-0001341-000	05/05/2019	22:40:27	405 Underwood CIR	311 Medical assist, assist EMS
19-0001342-000	05/06/2019	04:12:07	1515 Cleveland HWY	611 Dispatched & cancelled en
19-0001343-000	05/06/2019	05:44:28	1822 Dug Gap RD /Mapco	311 Medical assist, assist EMS
19-0001344-000	05/06/2019	08:24:48	1215 Riverbend RD	311 Medical assist, assist EMS
19-0001346-000	05/06/2019	15:45:21	1901 Bobby DR	311 Medical assist, assist EMS
19-0001347-000	05/06/2019	16:50:52	459 Conway ST	611 Dispatched & cancelled en

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Alarm Date Between {05/01/2019} And {05/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0001348-000	05/06/2019	16:56:21	2225 Hamilton Extension ST	311 Medical assist, assist EMS
19-0001349-000	05/06/2019	17:34:51	Tyler (East) ST & Glenwood	622 No Incident found on arrival
19-0001350-000	05/06/2019	20:46:14	1300 Waugh (West) ST /307	311 Medical assist, assist EMS
19-0001352-000	05/07/2019	06:12:34	1116 Willowdale RD	311 Medical assist, assist EMS
19-0001353-000	05/07/2019	09:00:06	2210 Raintree WAY	311 Medical assist, assist EMS
19-0001354-000	05/07/2019	12:05:24	815 Shugart RD	311 Medical assist, assist EMS
19-0001356-000	05/07/2019	13:59:58	1013 Bonanza PL /5	311 Medical assist, assist EMS
19-0001358-000	05/07/2019	16:00:14	1218 Broadrick DR	311 Medical assist, assist EMS
19-0001359-000	05/07/2019	18:55:23	1507 Tibbs (North) RD /216	311 Medical assist, assist EMS
19-0001361-000	05/07/2019	20:35:33	148 Castle RD	311 Medical assist, assist EMS
19-0001362-000	05/07/2019	21:39:41	1218 Broadrick DR /Room	311 Medical assist, assist EMS
19-0001363-000	05/07/2019	22:04:05	826 Shugart RD	311 Medical assist, assist EMS
19-0001364-000	05/08/2019	02:34:46	416 Cedar ST /Apt 2	311 Medical assist, assist EMS
19-0001365-000	05/08/2019	06:14:17	1218 Broadrick DR	311 Medical assist, assist EMS
19-0001366-000	05/08/2019	06:28:34	310 Chestnut ST	311 Medical assist, assist EMS
19-0001368-000	05/08/2019	11:48:22	98 Walnut (West) AVE	622 No Incident found on arrival
19-0001371-000	05/08/2019	18:16:19	218 Fredrick (North) ST	311 Medical assist, assist EMS
19-0001372-000	05/08/2019	18:45:10	308 Fredrick (North) ST	622 No Incident found on arrival
19-0001373-000	05/08/2019	19:54:49	1116 Willowdale RD /The	311 Medical assist, assist EMS
19-0001374-000	05/09/2019	00:06:27	2106 Chattanooga RD	311 Medical assist, assist EMS
19-0001375-000	05/09/2019	01:40:55	1000 Market ST /Hampton	311 Medical assist, assist EMS
19-0001376-000	05/09/2019	03:34:17	907 Liddell ST /2	311 Medical assist, assist EMS
19-0001377-000	05/09/2019	04:31:55	310 Chestnut ST /Shady	311 Medical assist, assist EMS
19-0001378-000	05/09/2019	06:12:57	1001 Chattanooga AVE	311 Medical assist, assist EMS
19-0001379-000	05/09/2019	08:41:40	902 Hamilton (North) ST	311 Medical assist, assist EMS
19-0001380-000	05/09/2019	09:13:41	1312 Winton DR /3	311 Medical assist, assist EMS
19-0001382-000	05/09/2019	10:12:01	Abutment RD & Bear Creek	324 Motor Vehicle Accident with
19-0001383-000	05/09/2019	10:42:43	101 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001384-000	05/09/2019	13:19:09	1404 Pierce CIR	311 Medical assist, assist EMS
19-0001386-000	05/09/2019	17:19:10	I-75 S. Bound /MM 332	611 Dispatched & cancelled en
19-0001388-000	05/09/2019	20:43:30	303 Crystal PL /15	311 Medical assist, assist EMS
19-0001389-000	05/10/2019	03:04:47	I-75 S. Bound /MM 330	322 Motor vehicle accident with
19-0001390-000	05/10/2019	04:26:28	707 Gist PL	311 Medical assist, assist EMS
19-0001392-000	05/10/2019	10:37:07	107 Spencer (South) ST	311 Medical assist, assist EMS
19-0001393-000	05/10/2019	15:36:56	700 Phoenix PL /Unit# 1	611 Dispatched & cancelled en
19-0001395-000	05/10/2019	17:31:45	421 Claude ST	311 Medical assist, assist EMS
19-0001396-000	05/10/2019	20:29:08	Tyler (West) ST & Jones ST	324 Motor Vehicle Accident with
19-0001397-000	05/10/2019	22:33:25	939 Glenwood (North) AVE	311 Medical assist, assist EMS
19-0001398-000	05/10/2019	22:47:41	Chattanooga RD & Shugart	311 Medical assist, assist EMS
19-0001399-000	05/11/2019	01:13:24	707 Brothers LN /7	311 Medical assist, assist EMS
19-0001400-000	05/11/2019	03:53:02	1930 Brady DR /1	311 Medical assist, assist EMS
19-0001401-000	05/11/2019	09:49:57	113 Gunbarrel ST	311 Medical assist, assist EMS
19-0001404-000	05/11/2019	13:00:45	1000 Rockdale DR	311 Medical assist, assist EMS
19-0001405-000	05/11/2019	13:55:51	1315 Walnut (West) AVE	324 Motor Vehicle Accident with

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Alarm Date Between {05/01/2019} And {05/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0001409-000	05/11/2019	17:00:10	301 Bogle (North) ST	311 Medical assist, assist EMS
19-0001410-000	05/11/2019	21:51:22	811 Walnut Square BLVD	611 Dispatched & cancelled en
19-0001411-000	05/11/2019	22:57:17	136 Nickie DR	311 Medical assist, assist EMS
19-0001412-000	05/12/2019	00:56:54	Chattanooga AVE & Judson	324 Motor Vehicle Accident with
19-0001413-000	05/12/2019	03:04:29	407 Vann CIR /2	311 Medical assist, assist EMS
19-0001414-000	05/12/2019	11:01:40	910 Trammell ST	611 Dispatched & cancelled en
19-0001415-000	05/12/2019	11:42:52	101 Selvidge St. (South)	311 Medical assist, assist EMS
19-0001416-000	05/12/2019	16:12:29	98 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001419-000	05/12/2019	20:06:47	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0001420-000	05/12/2019	21:00:14	703 Crawford (West) ST /1	311 Medical assist, assist EMS
19-0001422-000	05/12/2019	23:11:25	1115 Professional BLVD	311 Medical assist, assist EMS
19-0001423-000	05/13/2019	00:04:46	700 Autumn CT /3	311 Medical assist, assist EMS
19-0001424-000	05/13/2019	12:27:45	810 Beirut PL /68	311 Medical assist, assist EMS
19-0001425-000	05/13/2019	13:53:20	205 Selvidge St. (North)	311 Medical assist, assist EMS
19-0001426-000	05/13/2019	14:04:21	2125 Arbordale PL /54	311 Medical assist, assist EMS
19-0001427-000	05/13/2019	14:11:45	Professional BLVD &	322 Motor vehicle accident with
19-0001428-000	05/14/2019	05:03:08	926 Elk ST /Vacant	311 Medical assist, assist EMS
19-0001429-000	05/14/2019	07:41:54	305 Crown ST	311 Medical assist, assist EMS
19-0001431-000	05/14/2019	09:06:10	1001 Riverbend RD	311 Medical assist, assist EMS
19-0001432-000	05/14/2019	09:18:48	421 Callahan RD SE	311 Medical assist, assist EMS
19-0001433-000	05/14/2019	09:24:57	320 Bowen PL	311 Medical assist, assist EMS
19-0001434-000	05/14/2019	11:11:33	1220 Broadrick DR	311 Medical assist, assist EMS
19-0001435-000	05/14/2019	12:06:39	1644 Old Haig Mill RD	311 Medical assist, assist EMS
19-0001436-000	05/14/2019	14:30:40	2225 Hamilton Extension ST	311 Medical assist, assist EMS
19-0001437-000	05/14/2019	14:52:51	906 MLK Jr. BLVD /3	311 Medical assist, assist EMS
19-0001438-000	05/14/2019	15:29:51	109 Spencer (South) ST	311 Medical assist, assist EMS
19-0001440-000	05/14/2019	18:50:20	Waugh (West) ST & Capps	324 Motor Vehicle Accident with
19-0001441-000	05/14/2019	22:19:47	1007 Alabama DR	311 Medical assist, assist EMS
19-0001442-000	05/15/2019	01:10:06	1518 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001443-000	05/15/2019	05:49:38	1221 Nelson ST	311 Medical assist, assist EMS
19-0001444-000	05/15/2019	08:28:38	1225 Broadrick DR	611 Dispatched & cancelled en
19-0001445-000	05/15/2019	09:30:52	203 Mountain View DR	611 Dispatched & cancelled en
19-0001446-000	05/15/2019	13:38:22	1218 Hamilton (North) ST	311 Medical assist, assist EMS
19-0001447-000	05/15/2019	14:59:41	503 Williamsburg DR	622 No Incident found on arrival
19-0001448-000	05/15/2019	17:16:22	421 Underwood CIR	311 Medical assist, assist EMS
19-0001449-000	05/15/2019	21:15:52	900 Shugart RD	311 Medical assist, assist EMS
19-0001450-000	05/16/2019	08:04:41	1323 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001453-000	05/16/2019	12:07:26	1312 Winton DR	311 Medical assist, assist EMS
19-0001454-000	05/16/2019	14:58:57	303 Tibbs (South) RD	311 Medical assist, assist EMS
19-0001455-000	05/16/2019	16:57:03	1526 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001456-000	05/16/2019	18:18:01	1275 Cross Plains TRL	311 Medical assist, assist EMS
19-0001458-000	05/17/2019	05:32:17	705 Arbella ST	311 Medical assist, assist EMS
19-0001459-000	05/17/2019	08:35:41	900 Shugart RD /North	311 Medical assist, assist EMS
19-0001461-000	05/17/2019	11:21:29	500 Thornton (South) AVE	311 Medical assist, assist EMS

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Alarm Date Between {05/01/2019} And {05/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0001462-000	05/17/2019	11:54:23	Underwood ST & Fields AVE	322 Motor vehicle accident with
19-0001463-000	05/17/2019	12:24:38	1644 Old Haig Mill RD	311 Medical assist, assist EMS
19-0001464-000	05/17/2019	13:32:16	109 Spencer (South) ST	311 Medical assist, assist EMS
19-0001465-000	05/17/2019	14:31:33	115 Harvard DR	311 Medical assist, assist EMS
19-0001467-000	05/17/2019	15:40:44	901 Dogwood LANE	311 Medical assist, assist EMS
19-0001468-000	05/17/2019	15:50:04	MM336 I-75 S. Bound	324 Motor Vehicle Accident with
19-0001469-000	05/17/2019	17:13:00	1125 Walnut (East) AVE /a	311 Medical assist, assist EMS
19-0001471-000	05/17/2019	20:55:20	1320 Winton DR /Whitfield	311 Medical assist, assist EMS
19-0001473-000	05/18/2019	10:07:30	I-75 S. Bound	322 Motor vehicle accident with
19-0001474-000	05/18/2019	12:23:06	406 Vann CIR /2	322 Motor vehicle accident with
19-0001475-000	05/18/2019	20:48:00	400 Barbara AVE /4	311 Medical assist, assist EMS
19-0001477-000	05/18/2019	23:53:28	109 Capps ST	311 Medical assist, assist EMS
19-0001478-000	05/19/2019	01:38:07	933 Market ST /Oyster Pub	311 Medical assist, assist EMS
19-0001480-000	05/19/2019	09:56:40	1600 Walnut (East) AVE	322 Motor vehicle accident with
19-0001481-000	05/19/2019	11:27:58	1002 Cartwright PL /Apt #8	311 Medical assist, assist EMS
19-0001482-000	05/19/2019	12:00:09	1308 Walnut (West) AVE	311 Medical assist, assist EMS
19-0001483-000	05/19/2019	13:06:08	1104 Walston AVE /A 111	311 Medical assist, assist EMS
19-0001484-000	05/19/2019	15:03:45	628 Fifth AVE /Taqueriala	311 Medical assist, assist EMS
19-0001486-000	05/19/2019	20:40:06	1109 Thornton (North) AVE	311 Medical assist, assist EMS
19-0001487-000	05/19/2019	21:51:49	617 Frazier DR	611 Dispatched & cancelled en
19-0001488-000	05/20/2019	05:17:43	321 Spencer (North) ST	311 Medical assist, assist EMS
19-0001489-000	05/20/2019	07:54:53	1001 Poly Pac DR	311 Medical assist, assist EMS
19-0001491-000	05/20/2019	08:42:18	218 Spencer (North) ST	311 Medical assist, assist EMS
19-0001492-000	05/20/2019	12:16:57	Morris (East) ST & Fields	311 Medical assist, assist EMS
19-0001496-000	05/20/2019	19:38:48	450 Conway ST	311 Medical assist, assist EMS
19-0001499-000	05/21/2019	05:29:23	1102 Burleyson RD	311 Medical assist, assist EMS
19-0001501-000	05/21/2019	09:30:56	400 Thornton (North) AVE	311 Medical assist, assist EMS
19-0001504-000	05/21/2019	21:19:22	2325 Chattanooga RD	311 Medical assist, assist EMS
19-0001505-000	05/22/2019	07:41:50	1218 Broadrick DR /2106	311 Medical assist, assist EMS
19-0001506-000	05/22/2019	08:00:14	North Bypass & Thornton	322 Motor vehicle accident with
19-0001507-000	05/22/2019	10:16:34	2738 Underwood RD	311 Medical assist, assist EMS
19-0001508-000	05/22/2019	10:44:48	324 Brickyard RD /Floor	311 Medical assist, assist EMS
19-0001509-000	05/22/2019	11:42:01	205 Selvidge St. (North)	311 Medical assist, assist EMS
19-0001510-000	05/22/2019	12:05:13	822 Shugart RD /A-3	311 Medical assist, assist EMS
19-0001516-000	05/22/2019	17:06:10	968 Haigmill Lake RD /St	311 Medical assist, assist EMS
19-0001518-000	05/22/2019	23:09:05	1602 Beechland PL /Unit# 1	311 Medical assist, assist EMS
19-0001519-000	05/23/2019	05:53:57	1929 Sourwood DR	311 Medical assist, assist EMS
19-0001520-000	05/23/2019	08:29:08	321 Spencer (North) ST	311 Medical assist, assist EMS
19-0001521-000	05/23/2019	10:05:01	501 Legion DR	311 Medical assist, assist EMS
19-0001522-000	05/23/2019	11:01:32	1247 Glenwood (North) AVE	311 Medical assist, assist EMS
19-0001523-000	05/23/2019	14:26:49	1425 Morris (East) ST	311 Medical assist, assist EMS
19-0001525-000	05/23/2019	17:29:59	Thornton (South) AVE &	622 No Incident found on arrival
19-0001527-000	05/24/2019	08:46:25	900 Shugart RD	311 Medical assist, assist EMS
19-0001528-000	05/24/2019	09:13:34	2100 Hamilton (South) ST	311 Medical assist, assist EMS

DALTON

Copy of Special Study Report

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0001529-000	05/24/2019	11:35:32	214 King (West) ST	311 Medical assist, assist EMS
19-0001530-000	05/24/2019	11:45:21	Walnut (West) AVE & I-75	322 Motor vehicle accident with
19-0001531-000	05/24/2019	15:50:34	609 Thornton (South) AVE	311 Medical assist, assist EMS
19-0001532-000	05/24/2019	20:42:30	521 Barbara AVE	311 Medical assist, assist EMS
19-0001533-000	05/25/2019	09:44:00	1308 Georgian PL /APT 6	311 Medical assist, assist EMS
19-0001534-000	05/25/2019	13:15:17	1312 Winton DR /2	311 Medical assist, assist EMS
19-0001535-000	05/25/2019	13:50:06	1912 Chattanooga RD	311 Medical assist, assist EMS
19-0001536-000	05/25/2019	14:54:07	1300 Waugh (West) ST	311 Medical assist, assist EMS
19-0001537-000	05/25/2019	15:15:54	1320 Winton DR /APT - A7	311 Medical assist, assist EMS
19-0001538-000	05/25/2019	15:36:55	1801 Dug Gap RD	311 Medical assist, assist EMS
19-0001539-000	05/25/2019	16:51:49	815 Shugart RD /Walmart	311 Medical assist, assist EMS
19-0001540-000	05/25/2019	19:31:16	2245 Rocky Face CIR	311 Medical assist, assist EMS
19-0001541-000	05/25/2019	19:48:39	1478 Heather WAY	311 Medical assist, assist EMS
19-0001542-000	05/25/2019	23:01:02	504 Red Bird DR /#1	311 Medical assist, assist EMS
19-0001543-000	05/26/2019	01:10:26	1900 Picadilly CIR	311 Medical assist, assist EMS
19-0001544-000	05/26/2019	08:52:04	405 Moore ST	311 Medical assist, assist EMS
19-0001546-000	05/26/2019	13:41:20	1107 Hair ST	311 Medical assist, assist EMS
19-0001547-000	05/26/2019	14:26:54	810 Beirut PL /68	311 Medical assist, assist EMS
19-0001548-000	05/26/2019	17:06:16	609 Thornton (South) AVE	311 Medical assist, assist EMS
19-0001549-000	05/26/2019	18:24:53	1500 Ashton Woods WAY	311 Medical assist, assist EMS
19-0001550-000	05/26/2019	20:57:55	1103 New Doris ST	311 Medical assist, assist EMS
19-0001551-000	05/27/2019	00:23:44	1116 Willowdale RD /The	311 Medical assist, assist EMS
19-0001553-000	05/27/2019	10:46:04	1520 Walnut (West) AVE	322 Motor vehicle accident with
19-0001554-000	05/27/2019	16:51:45	800 Autumn CT /4	311 Medical assist, assist EMS
19-0001555-000	05/27/2019	17:39:07	I-75 S. Bound /@ mm 330	311 Medical assist, assist EMS
19-0001556-000	05/27/2019	17:42:26	620 Fifth AVE /22	311 Medical assist, assist EMS
19-0001559-000	05/27/2019	19:33:16	901 Dogwood LANE	311 Medical assist, assist EMS
19-0001560-000	05/27/2019	23:36:44	901 Dogwood LANE	311 Medical assist, assist EMS
19-0001561-000	05/28/2019	00:00:22	1300 Thornton (North) AVE	311 Medical assist, assist EMS
19-0001562-000	05/28/2019	03:24:43	1116 Willowdale RD /527	311 Medical assist, assist EMS
19-0001563-000	05/28/2019	08:25:55	I-75 N. Bound /MM 340	322 Motor vehicle accident with
19-0001564-000	05/28/2019	08:58:02	2738 Underwood RD	311 Medical assist, assist EMS
19-0001565-000	05/28/2019	12:57:22	Morris (East) ST & Walnut	322 Motor vehicle accident with
19-0001568-000	05/28/2019	23:36:41	123 Dublin WAY	311 Medical assist, assist EMS
19-0001569-000	05/29/2019	00:22:52	1116 Willowdale RD /Stay	311 Medical assist, assist EMS
19-0001570-000	05/29/2019	07:01:07	519 Hawthorne (West) ST	311 Medical assist, assist EMS
19-0001571-000	05/29/2019	07:35:30	1126 Richards ST	311 Medical assist, assist EMS
19-0001573-000	05/29/2019	14:22:15	2220 Chattanooga RD /105	311 Medical assist, assist EMS
19-0001574-000	05/29/2019	15:32:47	1215 Frazier DR	311 Medical assist, assist EMS
19-0001576-000	05/29/2019	17:46:34	1024 St. Charles ST	311 Medical assist, assist EMS
19-0001577-000	05/29/2019	18:41:08	113 Gunbarrel ST	311 Medical assist, assist EMS
19-0001578-000	05/29/2019	19:07:58	432 Fourth AVE /101	311 Medical assist, assist EMS
19-0001579-000	05/29/2019	19:31:15	904 Civic DR /Dalton	311 Medical assist, assist EMS
19-0001580-000	05/29/2019	21:01:31	1901 Valley LANE	311 Medical assist, assist EMS

DALTON

Copy of Special Study Report

Alarm Date Between {05/01/2019} And {05/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0001581-000	05/30/2019	10:11:50	1142 Thornton (North) AVE	311 Medical assist, assist EMS
19-0001582-000	05/30/2019	10:31:44	Walnut (West) AVE & Dug	322 Motor vehicle accident with
19-0001583-000	05/30/2019	10:44:24	Glenwood (South) AVE &	322 Motor vehicle accident with
19-0001586-000	05/30/2019	17:02:45	1287 Glenwood (North) AVE	311 Medical assist, assist EMS
19-0001587-000	05/30/2019	18:20:41	1224 MLK Jr. BLVD /B	311 Medical assist, assist EMS
19-0001588-000	05/30/2019	20:21:54	1222 Hamilton (North) ST	311 Medical assist, assist EMS
19-0001589-000	05/30/2019	23:24:43	1916 Meadowbrook CIR	311 Medical assist, assist EMS
19-0001591-000	05/31/2019	06:54:16	1502 Augusta DR /4	311 Medical assist, assist EMS
19-0001592-000	05/31/2019	07:11:56	Chattanooga RD & I-75 S.	322 Motor vehicle accident with
19-0001593-000	05/31/2019	09:17:58	786 Bermuda ST /G-1	311 Medical assist, assist EMS
19-0001595-000	05/31/2019	11:42:38	1306 Felice ST	311 Medical assist, assist EMS
19-0001597-000	05/31/2019	12:54:04	820 Vernon AVE	311 Medical assist, assist EMS
19-0001598-000	05/31/2019	14:41:18	332 Northgate DR	311 Medical assist, assist EMS
19-0001599-000	05/31/2019	18:10:13	604 Greenwood DR	311 Medical assist, assist EMS
19-0001600-000	05/31/2019	19:26:46	1300 Lakemont DR	311 Medical assist, assist EMS
19-0001601-000	05/31/2019	19:53:38	432 Fourth AVE /Apt 101	311 Medical assist, assist EMS
19-0001602-000	05/31/2019	20:17:50	1809 Glenbrook PL	311 Medical assist, assist EMS
19-0001603-000	05/31/2019	23:15:06	1213 Stacy DR	311 Medical assist, assist EMS
19-0001604-000	05/31/2019	23:34:47	404 Lesley DR	311 Medical assist, assist EMS
19-0001605-000	05/31/2019	23:50:42	310 Northgate DR	311 Medical assist, assist EMS

Total Incident Count 240

**Dalton Fire Department
Medical Incident Study
EMS On scene/Not on scene Prior to DFD Comparison
5/1/19 –5/31/19**

Total incidents in time period – 240

EMS on-scene prior to DFD – 66

EMS not on-scene prior – 174

During the month of March, Dalton Fire Department arrived on-scene prior to Hamilton EMS on 72.5% of medical responses.

Training Division Monthly Report

May 2019

Overview

The department was proud to host Jason Brezler and Gabe Angemi for an officer training seminar titled Leadership Under Fire. This course was held in the newly renovated Memorial Hall at Dalton State College and drew over 100 fire officers from numerous departments. The Training Division delivered the final week of a 120-hour Rope Rescue Technician course to 14 new members of the department's technical rescue team. Subsequently, these personnel completed a 40-hour Confined Space Rescue Technician course and tested for national certifications in both rescue disciplines. All suppression personnel not involved in technician level training received NFPA 1670 compliant training at the awareness level for confined space rescue incidents. Monthly training included territory familiarization, pre-fire training, core competency check-offs, special operations training, and company level drills chosen by company officers. Training hours during the month of May totaled 4,453.

Outside Schools

Numerous personnel attended classes at Metro Atlanta Firefighter's Conference in Marietta, Georgia.

Support Functions

- 179 hours were spent completing apparatus checks and equipment replenishment
- Cleaning and maintenance activities accounted for 628 hours in May
- 2 hours were dedicated to fire investigation and related activities
- SCBA maintenance consumed 32 hours during the month
- 345 hours were committed to spring hydrant detail

Prevention Division Monthly Report

May 2019

Inspections

Annual Inspections	Total:	5
Apartment Inspections	Total:	
Site Inspections	Total:	685 679 ISO
Fire Alarm Inspection	Total:	
Sprinkler System Inspection	Total:	
New Kitchen Hood Inspections	Total:	1
Knox Box Installation	Total:	2
Occupational Tax Certificate Inspections	Total:	1
Alcohol Inspections	Total:	1
50 Percent Inspections	Total:	
80 Percent Inspections	Total:	
100 Percent Inspections	Total:	
Pre-Incident Surveys	Total:	8
Plan Reviews	Total:	3
Addressing	Total:	2
Total Inspections		708

Public Relations

Fire Safety Education

Events	Total:	15
Staff Members Participated	Total:	95
Staff Hours	Total:	283
Number of Adults Reached	Total:	746
Number of Children Reached	Total:	1100
Total Residents Reached		1846

Smoke Detector Installation

Events	Total:	1
Staff Members Participated	Total:	3
Staff Hours	Total:	2
Total Smoke Detectors Installed	Total:	2
Total Number of Adults Reached	Total:	1
Total Number of Children Reached	Total:	
Total Residents Reached		1

DALTON

Monthly Prevention Inspections by Type

Date Completed Between {05/01/2019} And
{05/31/2019}

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - Annual				
05/06/2019	13:21	30291 Wendy's 2080 Chattanooga RD	0.03	
05/06/2019	14:13	30205 Wal-Mart 815 Shugart RD	0.14	
05/09/2019	13:33	50014 Green Vulture LLC 1205 Royal DR	0.01	
05/09/2019	08:34	30164 Green Vulture 2303 Chattanooga RD	0.01	
05/24/2019	14:07	40159 Regions Bank 1300 Walnut (West) AVE	0.04	
Total Activities for Type: 5			0.23	
210 INSPECTION - Site				
05/30/2019		10792 Calamansi St. Cafe 825 Chattanooga AVE	0.00	
05/30/2019		10548 Tienda Y Carniceria La Michoacana 608 MLK Jr. BLVD	0.00	
05/16/2019		10783 Peeple's Cancer Center 1215 Memorial DR	2.00	
05/16/2019		50147 North Georgia Fair 500 Legion DR	0.00	
05/08/2019		50015 Tandus 1210 Royal DR	0.00	
05/08/2019		30096 MFG 1901 Kimberly Park DR	0.00	
Total Activities for Type: 6			2.00	
211 INSPECTION - Plan Review				
05/03/2019		30033 Guest Inn 2220 Chattanooga RD	1.00	
05/14/2019		10783 Peeple's Cancer Center 1215 Memorial DR	2.00	
05/16/2019		30033 Guest Inn 2220 Chattanooga RD	1.00	

DALTON

Monthly Prevention Inspections by Type

Date Completed Between {05/01/2019} And
{05/31/2019}

Date	Time	Occupancy	Hrs	Fee
211 INSPECTION - Plan Review				
Total Activities for Type:			3	4.00
250 INSPECTION - New Kitchen Hood Installation				
05/22/2019		10792 Calamansi St. Cafe 825 Chattanooga AVE	0.00	
Total Activities for Type:			1	0.00
251 INSPECTION - Knox Box Installation				
05/08/2019		50014 Green Vulture LLC 1205 Royal DR	0.00	
05/08/2019		30164 Green Vulture 2303 Chattanooga RD	0.00	
Total Activities for Type:			2	0.00
261 INSPECTION - OTC				
05/03/2019	10:52	10411 Create and Play Studio 108 Pentz (North) ST /SUITE C	0.06	
Total Activities for Type:			1	0.06
262 INSPECTION - Alcohol				
05/06/2019		20708 H & R Dalton 1704 Abutment RD	0.00	
Total Activities for Type:			1	0.00
501 PRE-INCIDENT SURVEY				
05/06/2019	09:30	50016 Tandus 311 Smith Industrial BLVD	1.50	
05/06/2019	13:00	50109 D.T. Nails 307 Smith Industrial BLVD /Suite G	0.50	

DALTON

Monthly Prevention Inspections by Type

**Date Completed Between {05/01/2019} And
{05/31/2019}**

Date	Time	Occupancy	Hrs	Fee
501 PRE-INCIDENT SURVEY				
05/06/2019	13:30	50107 Herbalife 307 Smith Industrial BLVD /Suite E & F	0.50	
05/06/2019	14:00	50104 Cricket 307 Smith Industrial BLVD /Suite A-1	0.50	
05/06/2019	14:00	50108 La Bendicion 307 Smith Industrial BLVD /Suite C & D	0.50	
05/06/2019	14:30	50106 Dominican Barbershop 307 Smith Industrial BLVD /Suite B, B1	0.50	
05/15/2019		20045 Simpson Machinery and Controls 211 Franklin (East) ST	0.00	
05/13/2019	13:30	30093 MFG Chemical, Inc. 1804 Kimberly Park DR	0.00	
Total Activities for Type:			8	4.00

Grand Total Activities: 27

Grand Totals: 10.29 0.00

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The City of Dalton
YEAR-TO-DATE BUDGET REPORT

5/31/2019

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FOR 2019 05

ACCOUNTS FOR: 0010 GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
141400 FIRE DEPARTMENT							
141400 000010 SALARIES-REGULAR	4,708,000	36,500	4,744,500	1,759,121.11	.00	2,985,378.89	37.1%
141400 000011 SALARIES OVERTIME	415,500	90,000	505,500	182,702.27	.00	322,797.73	36.1%
141400 000017 RAISE POOL - GROS	155,000	-155,000	0	.00	.00	.00	.0%
141400 000020 FICA	392,000	10,000	402,000	153,353.43	.00	248,646.57	38.1%
141400 000030 PENSION	141,100	20,000	161,100	54,974.75	.00	106,125.25	34.1%
141400 000032 PENSION - DB PLAN	1,343,300	33,910	1,377,210	587,420.16	.00	789,789.84	42.7%
141400 000040 HOSPITALIZATION I	828,850	0	828,850	305,196.50	.00	523,653.50	36.8%
141400 000043 INSURANCE - FIRE	21,000	0	21,000	.00	.00	21,000.00	.0%
141400 000045 EE LIFE & DISABIL	29,200	0	29,200	9,944.24	.00	19,255.76	34.1%
141400 000046 RAISE POOL - BENE	63,910	-63,910	0	.00	.00	.00	.0%
141400 000050 GENERAL INSURANCE	28,500	0	28,500	28,925.75	.00	-425.75	101.5%*
141400 000060 WORKER COMPENSATI	128,000	0	128,000	63,995.00	.00	64,005.00	50.0%
141400 000095 50000 EQUIP MAINT	5,000	0	5,000	.00	.00	5,000.00	.0%
141400 000100 OFFICE EQUIPMENT	7,200	0	7,200	3,046.82	.00	4,153.18	42.3%
141400 000110 TELEPHONE	31,000	0	31,000	12,672.72	997.26	17,330.02	44.1%
141400 000120 TRAINING EXPENSES	36,500	0	36,500	21,620.88	5,640.00	9,239.12	74.7%
141400 000121 FIRE SAFETY/EDUCA	3,500	0	3,500	2,940.16	.00	559.84	84.0%
141400 000123 HAZMAT MANAGEMENT	18,000	0	18,000	10,591.20	.00	7,408.80	58.8%
141400 000330 UTILITIES	131,500	0	131,500	57,121.72	.00	74,378.28	43.4%
141400 000350 BUILDING MAINT &	60,000	0	60,000	25,289.53	.00	34,710.47	42.1%
141400 000360 LEGAL FEES	4,800	0	4,800	1,267.50	.00	3,532.50	26.4%
141400 000400 EQUIPMENT MAINT &	24,000	1,000	25,000	4,604.00	392.72	20,003.28	20.0%
141400 000410 GAS & OIL	65,000	0	65,000	18,393.71	.00	46,606.29	28.3%
141400 000440 SUPPLIES	35,000	0	35,000	12,155.81	172.26	22,671.93	35.2%
141400 000450 CLEANING ALLOWANC	49,920	0	49,920	2,986.20	202.72	46,731.08	6.4%
141400 000460 UNIFORMS	140,000	0	140,000	30,651.18	29,726.21	79,622.61	43.1%
141400 000830 MAINTENANCE - APP	100,000	0	100,000	48,521.75	644.02	50,834.23	49.2%
141400 001010 OFFICE SUPPLIES	8,200	0	8,200	2,571.82	.00	5,628.18	31.4%
141400 001030 COMPUTER-SOFTWARE	21,000	0	21,000	7,812.49	.00	13,187.51	37.2%
141400 001040 COMPUTER MAINTAIN	7,000	0	7,000	199.99	.00	6,800.01	2.9%
141400 001090 WELLNESS PROGRAM	8,000	0	8,000	.00	.00	8,000.00	.0%
141400 001300 MEALS	21,600	0	21,600	4,626.03	.00	16,973.97	21.4%
141400 001410 DUES/FEES/SUBSCRI	6,600	0	6,600	1,457.00	75.00	5,068.00	23.2%
141400 001620 VEHICLE IMPACT FE	1,200	0	1,200	1,100.00	.00	100.00	91.7%
141400 001665 RADIO SUBSCRIBER	10,100	120	10,220	10,219.30	.00	.70	100.0%
141400 001990 MISCELLANEOUS	16,000	0	16,000	2,038.20	12.75	13,949.05	12.8%
141400 039980 CAPITAL OUTLAY <	37,000	0	37,000	10,457.73	677.98	25,864.29	30.1%
141400 084725 BUIDING/GROUNDS M	9,000	0	9,000	1,708.50	.00	7,291.50	19.0%
TOTAL FIRE DEPARTMENT	9,111,480	-27,380	9,084,100	3,439,687.45	38,540.92	5,605,871.63	38.3%

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The City of Dalton
YEAR-TO-DATE BUDGET REPORT

5/31/2019

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FOR 2019 05

ACCOUNTS FOR: 0010	GENERAL FUND - OPERATING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND - OPERATING		9,111,480	-27,380	9,084,100	3,439,687.45	38,540.92	5,605,871.63	38.3%
TOTAL EXPENSES		9,111,480	-27,380	9,084,100	3,439,687.45	38,540.92	5,605,871.63	

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The City of Dalton
YEAR-TO-DATE BUDGET REPORT

5/31/2019

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FOR 2019 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	9,111,480	-27,380	9,084,100	3,439,687.45	38,540.92	5,605,871.63	38.3%

** END OF REPORT - Generated by Melissa Coker Russell **



WILLIAMS FIRE APPARATUS
 778 IDAHO RD
 ASHLAND, AL 36251
 (800) 239-7900
 www.williamsfireinc.com

Estimate

ADDRESS
City Of Dalton 404 School Street Dalton, GA 30720

SHIP TO
City Of Dalton 404 School Street Dalton, GA 30720

ESTIMATE #	DATE	
1830	04/24/2019	

HS NUMBER
5190

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/24/2019	Dalton Fire Department			
04/24/2019	Bucket and Yoke Damage			
04/24/2019	Labor Labor to remove all wiring plumbing and remove damaged bucket, remove damaged yoke. Check fly section for damage due to impact and check all slide blocks for damage. replace the yoke and bucket with new. reinstall all wiring and plumbing. Swap over all lights, aerial controls and usable items from damaged bucket to new bucket and yoke. set up aerial and test for function.	85	107.00	9,095.00
04/24/2019	10109992 SPH yoke	1	5,449.60	5,449.60
04/24/2019	10114608 3 door bucket SPH 100	1	31,379.73	31,379.73
04/24/2019	10040216 parapet ladder assy	1	2,130.00	2,130.00
04/24/2019	10042402 Huckbolt 5/16 (PIN)	100	0.44	44.00
04/24/2019	10051445 Huckbolt Collar 5/16 Aluminum	100	0.38	38.00
04/24/2019	10111373 BRACKET CYLINDER ATTACHMENT 100-5SEC MAGNUM	4	84.51	338.04
04/24/2019	10059014 BEARING SELF-LUBRICATING 1.5x2 POLYLUBE FIBER SERIES	4	15.46	61.84
04/24/2019	10037177 PIVOT point platform	2	173.80	347.60
04/24/2019	10039487	2	335.50	671.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
04/24/2019	Pivot Pin Assy 10087877 LH bracket	1	1,110.63	1,110.63
04/24/2019	10087878 RH Bracket	1	1,110.63	1,110.63
04/24/2019	Labor Labor to have aerial third party tested after repairs are made.	1	1,000.00	1,000.00
04/24/2019	****NOTE This is an estimate to replace the bucket and yoke on HS#5190 based off of pictures and information given over the phone. If the job requires any additional parts or labor to complete the job it will be added to the final invoice. Any parts or labor not needed to complete the job will be taken off the final invoice. Williams Fire will ONLY charge for the amount labor hours it takes to complete the job.			

TOTAL

\$52,776.07

Accepted By

Accepted Date



American Claims Management
P.O. Box 9060
Carlsbad, CA 92018

Innovative Solutions.
Exceptional Results.

05/13/2019

Dalton Fire Dept
404 School St
Dalton, GA 30720

RE: Estimate Copy

Insured : DALTON TRUCK, INC.
Claim No : 136000360
Date of Loss : 04/18/2019
Carrier : American Zurich Insurance Company

Dear Sir:

American Claims Management, Inc. is the third party administrator for American Zurich Insurance Company regarding the above-mentioned claim.

On behalf of the above referenced carrier, we wish to provide you with a copy of the approved estimate for the damage to your vehicle. Payment for the damages will be issued based on the enclosed estimate.

Should there be additional damage that is not included on the attached estimate, those repairs will need to be reviewed and approved prior to any further payments being issued. Your shop should forward any supplemental estimates for review.

If you have any questions, please contact the undersigned at 678-353-2409.

Sincerely,

Lori Butler
Adjuster II

TTA APPRAISAL
P.O. BOX 922200
SYLMAR, CA 91392

P:951-795-4000 F:951-225-3512
Supplements call, fax or email to :claims@tta-appraisal.com

*** ESTIMATE ***

05/03/2019 12:38 PM

Owner

Owner: DALTON FIRE DEPARTMENT
Address: 404 SCHOOL ST

City State Zip: Dalton, GA 30720

Work/Day: (706)280-1486
Home/Evening: (706)278-7363
FAX:

Control Information

Claim # : 136000360
Loss Date/Time: 04/18/2019
Deductible: None
File # : 95410

Insured Policy # :
Loss Type: Liability

Accounting # :

Ins. Company: AMC CLAIMS

Insured: DALTON TRUCKS

Inspection

Inspection Date: 05/01/2019 12:32 PM
Inspection Location: FIRE DEPT
City State Zip: Dalton, GA 30720
Primary Impact: Right Rear Corner

Inspection Type: Independent Field
Contact:
FAX:
Secondary Impact:

Appraiser Name: SUSAN MOORE

Appraiser License # :

Repairer

Repairer: WILLIAMS FIRE APPARATUS
Address: 778 IDAHO RD
City State Zip: Ashland, AL 36251

Contact:
Work/Day: (800)239-7900
FAX:

Target Complete Date/Time:

Days To Repair: 10*

Vehicle

Other - SUTPHEN FIRE LADDER TRUCK

Lic.Plates: GV0895D
Lic Expire:
Prod Date:
Veh Insp# :
Condition:
Ext. Color: red
Ext. Refinish: Two-Stage

Lic State: GA
VIN: 1S9A3JNEXD1003050
Mileage: 24,643
Mileage Type: Actual
Code: T999Z5
Int. Color:
Int. Refinish:

Options

05/03/2019 12:58 PM

Page 1 of 4

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Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
1	E			SPH-YOKE-10109992	Replace OEM	\$5,449.60*			40.0*	SM*
2	E			3-DOOR BUCKET-SPH100	Replace OEM	\$31,379.73*			10.0*	SM*
3	E			LADDER ASSY-PARAPET	Replace OEM	\$2,130.00*			9.5*	SM*
4	E			5/16 Huck Bolt	Replace OEM	\$44.00*				SM*
5	E			5/16 Huck Bolt Collar	Replace OEM	\$38.00*				SM*
6	E			Brkt Cyl Attachment	Replace OEM	\$338.04*				SM*
				Quantity of 4 @ \$84.51* each						
7	E			Bearing-Self Lube Polyfibe	Replace OEM	\$61.84*				SM*
				Quantity of 4 @ \$15.46* each						
8	E			Pivot Point Platform	Replace OEM	\$347.60*			15.0*	SM*
				Quantity of 2 @ \$173.80* each						
9	E			Pivot Pin Assy	Replace OEM	\$671.00*				SM*
				Quantity of 2 @ \$335.50* each						
10	E			LH & RH Brackets	Replace OEM	\$2,221.26*			10.0*	SM*
				Quantity of 2 @ \$1,110.63* each						
11	SB			3rd Party Test post repair	Sublet Repair	\$1,000.00*				SM*
11	Items									

Estimate Total & Entries

Gross Parts					\$42,681.07		
Parts & Material Total						\$42,681.07	
Labor	Rate	Replace	Repair Hrs	Total Hrs			
		Hrs					
Sheet Metal (SM)	\$107.00	84.5		84.5	\$9,041.50		
Mech/Elec (ME)	\$107.00						
Frame (FR)	\$107.00						
Refinish (RF)	\$107.00						
Labor Total				84.5 Hours		\$9,041.50	
Sublet Repairs					\$1,000.00		
Gross Total						\$52,722.57	
Less: Deductible						None-	
Net Total						\$52,722.57	

Alternate Parts C/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 30728 Geo 30728
Recycled Parts No
Rate Name Default

Audatex Estimating 8.0.414 ES 05/03/2019 12:58 PM REL 8.0.414 DT 03/01/2018
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THIS IS NOT AN AUTHORIZATION TO REPAIR. AUTHORIZATION TO REPAIR MUST COME FROM VEHICLE OWNER.

SUPPLEMENTS TO THIS ESTIMATE WILL NOT BE HONORED WITHOUT PRIOR APPROVAL FROM INSURANCE COMPANY. A REINSPECTION MAY BE NECESSARY FOR APPROVAL TO BE GRANTED. ADDITIONAL DAMAGES MY BE FOUND AFTER TEARDOWN. IF FURTHER DAMAGE IS LOCATED BY THE BODY SHOP, SUPPLEMENTAL REINSPECTION MAY BE REQUIRED PRIOR TO COMMITMENT OF PAYMENT.

BY LAW, YOU MUST KEEP CUSTOMER INFORMATION WE PROVIDE TO YOU CONFIDENTIAL. YOU MAY USE IT ONLY TO PERFORM INSURANCE-RELATED SERVICES/FUNCTIONS FOR US AND/OR OUR CUSTOMER(S). YOU MAY NOT USE, SHARE, SELL OF OTHERWISE DISCLOSE THIS INFORMATION FOR OTHER PURPOSES OR TO ANYONE ELSE WITHOUT PRIOR CONSENT. IF YOU DO NOT AGREE TO THESE TERMS, YOU MUST RETURN THIS INFORMATION TO US AT ONCE.

ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT INSURANCE CLAIM FOR THE PAYMENT OF A LOSS MAY BE GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN STATE PRISON.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. THE AFTERMARKET CRASH PARTS USED IN THE PREPARATION OF THIS ESTIMATE ARE WARRANTED BY THE MANUFACTURER OR DISTRIBUTOR OF SUCH PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

QUALITY REPLACEMENT PARTS WARRANTY

OUR REPAIR ESTIMATE MAY SPECIFY THE USE OF QUALITY REPLACEMENT PARTS, QUALITY REPLACEMENT PARTS ARE PARTS NOT MANUFACTURED BY OR FOR THE ORIGINAL EQUIPMENT MANUFACTURER. WE WILL STAND BEHIND THE QUALITY REPLACEMENT PARTS THAT ARE SPECIFIED ON THIS ESTIMATE AND USED IN THE REPAIR OF YOUR VEHICLE, FOR AS LONG AS YOU OWN/LEASE THE VEHICLE. WE WARRANT THESE PARTS ARE OF LIKE KIND, QUALITY, SAFETY, FIT AND PERFORMANCE TO PARTS MANUFACTURED BY OR FOR THE ORIGINAL EQUIPMENT MANUFACTURER.

THIS WARRANTY EXCLUSIVELY COVERS LOSS OR DAMAGE THAT IS RELATED TO DEFECTS IN THE QUALITY REPLACEMENT PART. THIS WARRANTY DOES NOT COVER DAMAGE OR PART FAILURE DUE TO IMPROPER INSTALLATION, MISUSE, NEGLIGENCE, ABUSE, IMPROPER MAINTENANCE, ABNORMAL OPERATION, OR NORMAL WEAR & TEAR.

SHOULD A SUPPLIER OF A PART SPECIFIED IN OUR REPAIR ESTIMATE, OR THE REPAIR FACILITY THAT PERFORMS THE REPAIR ON YOUR VEHICLE, BE UNABLE TO RESOLVE A LEGITIMATE COMPLAINT ABOUT THE QUALITY REPLACEMENT PART USED IN THE REPAIR, WE WILL MAKE EVERY EFFORT TO SEE THAT THE PROBLEM IS CORRECTED. THIS WARRANTY AND ANY REPRESENTATIONS MADE HEREIN ARE NON-TRANSFERABLE AND EXTEND ONLY TO THE PARTY OWNING/LEASING THE VEHICLE AT THE TIME OF THE REPAIR.

THIRD PARTY CLAIMANTS ARE THOSE INDIVIDUALS WHO ARE NOT INSURED BY THE INSURANCE CARRIER FOR WHOM THIS APPRAISAL WAS WRITTEN. WE ARE REQUIRED BY LAW TO PROVIDE THE FOLLOWING NOTICE TO THOSE INDIVIDUALS: NOTICE TO THIRD PARTY CLAIMANTS: FAILURE TO USE THE INSURANCE PROCEEDS IN ACCORDANCE WITH A SECURITY AGREEMENT BETWEEN YOU AND A LIENHOLDER, IF ANY, MAY BE A VIOLATION OF CODE SECTION 16-8-4 OF THE O.C.G.A. IF YOU HAVE ANY QUESTIONS, CONTACT YOUR LENDING INSTITUTION.

Op Codes

* = User-Entered Value
EC = QUALITY REPL. PARTS
ET = Partial Replace Labor
TE = Partial Replace Price
L = Refinish
TT = Two-Tone
BR = Blend Refinish
CG = Chipguard
AA = Appearance Allowance

E = Replace OEM
OE = Replace PXN OE Srpls
EP = Replace PXN
PM = Replace PXN Reman/Rebtl
PC = Replace PXN Reconditioned
SB = Sublet Repair
I = Repair
RI = R & I Assembly
RP = Related Prior Damage

NG = Replace NAGS
UE = Replace OE Surplus
EU = L.K.Q.
UM = Replace Reman/Rebuilt
UC = Replace Reconditioned
N = Additional Labor
IT = Partial Repair
P = Check



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WILLIAMS FIRE APPARATUS
 778 IDAHO RD
 ASHLAND, AL 36251
 (800) 239-7900
 www.williamsfireinc.com

Invoice

BILL TO
 City Of Dalton
 404 School Street
 Dalton, GA 30720

SHIP TO
 City Of Dalton
 404 School Street
 Dalton, GA 30720

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
9362	05/21/2019	\$54,276.32	06/20/2019	Net 30	

HS NUMBER
 5190

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/21/2019	Dalton Fire Department			
05/21/2019	Bucket and Yoke Damage			
05/21/2019	Claim Number#136000360			
05/21/2019	Labor Labor to remove all wiring plumbing and remove damaged bucket, remove damaged yoke. Check fly section for damage due to impact and check all slide blocks for damage. replace the yoke and bucket with new. reinstall all wiring and plumbing. Swap over all lights, aerial controls and usable items from damaged bucket to new bucket and yoke. set up aerial and test for function.	85	107.00	9,095.00
05/21/2019	10109992 SPH yoke	1	5,449.60	5,449.60
05/21/2019	10114608 3 door bucket SPH 100	1	31,379.73	31,379.73
05/21/2019	10040216 parapet ladder assy	1	2,130.00	2,130.00
05/21/2019	10042402 Huckbolt 5/16 (PIN)	100	0.44	44.00
05/21/2019	10051445 Huckbolt Collar 5/16 Aluminum	100	0.38	38.00
05/21/2019	10111373 BRACKET CYLINDER ATTACHMENT 100-5SEC MAGNUM	4	84.51	338.04
05/21/2019	10059014 BEARING SELF-LUBRICATING 1.5x2 POLYLUBE FIBER SERIES	4	15.46	61.84
05/21/2019	10037177 PIVOT point platform	2	173.80	347.60

DATE	ACTIVITY	QTY	RATE	AMOUNT
05/21/2019	10039487 Pivot Pin Assy	2	335.50	671.00
05/21/2019	10087877 LH bracket	1	1,110.63	1,110.63
05/21/2019	10087878 RH Bracket	1	1,110.63	1,110.63
05/21/2019	Labor Labor to have aerial third party tested after repairs are made.	1	1,000.00	1,000.00
05/21/2019	Shipping Shipping for parts	1	1,500.25	1,500.25

BALANCE DUE

\$54,276.32

American Zurich Insurance Company
American Claims Management

PO Box 9080
Carlsbad, CA 92018
For Questions Please Call (888)-799-2919

90-3582

CHECK NO.

1033

1222

US Bank

DATE

4747 Executive Drive
San Diego, CA 92121

05/15/2019

119

\$*****52,722.57

Pay Fifty Two Thousand Seven Hundred Twenty Two Dollars And 57/100
TO THE ORDER OF

VOID AFTER 90 DAYS



Dalton Fire Department
404 School St
Dalton, GA 30720

TWO SIGNATURES REQUIRED ON AMOUNTS OVER \$10,000.00



⑈0000001033⑈ ⑆12223582⑆ 157518441926⑈

Payee: Dalton Fire Department

Check Number: 1033

IRS/SSN: XX-XXX

Check Date: 05/15/2019

Claim Number	Claimant Name	Loss Date	Payment Transaction	From	Through	Invoice Received	Invoice #	Amount
136000360		04/18/2019	Garage Keepers - Collision	05/13/2019	05/13/2019			52,722.57

Comments: Payment for Property Damage



DALTON FIRE DEPARTMENT

Standard Operating Procedure

S.O.P.: GP- 12
Effective: 06-27-2017
Revised: 06-27-2017
Reviewed: 06-27-2017

Fire Chief Signature

DATE

Title: On Duty Injury / Workers' Compensation Procedures

Scope: All Personnel

Policy:

While you are actively at work, you are covered (with limited exceptions) under the city's workers compensation policy. This policy is designed to cover you should you become injured on the job. If you should become injured in any way, report the injury to your supervisor as soon as possible, but no longer than 24 hours after the occurrence.

Personnel should refer to the Georgia State Board of Workers' Compensation Official Notice posted in all locations for a list of approved physicians.

PROCEDURE:

Responsibilities of the injured employee

Immediate advanced treatment required

- If needed, contact 911 for an ambulance.
- Notify your supervisor immediately.
- An Authorization for Treatment form shall be filled out and taken to the medical facility by the employee or a supervisor.
- Complete Georgia State Board of Workers' Compensation form WC-1 and submit to your supervisor as soon as possible after the injury. All injuries must be reported within 24 hours. If the employee is unable to complete the form due to the injury, the supervisor shall complete the form.

Advanced treatment is not immediately required

- Notify your supervisor immediately.
- Treat the injury.

- Complete the Georgia State Board of Workers' Compensation form WC-1 and submit to your supervisor as soon as possible after the injury. All injuries must be reported within 24 hours. If the employee is unable to complete the form due to the injury, the supervisor shall complete the form.
- If medical treatment is needed at a later date, contact ~~the Administrative Assistant~~ administration for further assistance.

Responsibilities of the Supervisor

Immediate advanced treatment required:

- Evaluate and provide first aid.
- Notify 911 for an ambulance if necessary.
- Notify the Shift Commander of the injury.
- Complete the An Authorization for Treatment form (if not done so by the employee) that must be filled out and taken to the medical facility by the employee or a supervisor.
- Complete the Georgia State Board of Workers' Compensation form WC-1 (if not done so by the employee) and submit to ~~the Administrative Assistant~~ administration within 24 hours of the incident.

Advanced treatment is not immediately required:

- Treat the injury.
- Ensure the Georgia State Board of Workers' Compensation form WC-1 has been completed and submitted to ~~the Administrative Assistant~~ administration within 24 hours of the incident.
- Notify the Shift Commander

Follow Up Physician and Rehabilitation

- It is the responsibility of the employee to schedule follow up and rehabilitation appointments. Do not pay for any treatment with your health insurance when being treated for a workers compensation claim.
- Professional Pharmacy accepts and files with Collins and Co. for Workers' Compensation prescriptions. This is at no cost to the employee. Your pharmacy may not file and you may be required to pay any prescription cost and submit for reimbursement to ~~the Administrative Assistant~~ administration.

DALTON FIRE DEPARTMENT

Standard Operating Procedure

S.O.P.: GP- 12
Effective: 06-27-2017
Revised: 05-30-2019
Reviewed: 06-25-2019

Fire Chief Signature

DATE

Title: On Duty Injury / Workers' Compensation Procedures

Scope: All Personnel

Policy:

While you are actively at work, you are covered (with limited exceptions) under the city's workers compensation policy. This policy is designed to cover you should you become injured on the job. If you should become injured in any way, report the injury to your supervisor as soon as possible, but no longer than 24 hours after the occurrence.

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- If needed, contact 911 for an ambulance.
- Notify your supervisor immediately.
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- Complete Georgia State Board of Workers' Compensation form WC-1 and submit to your supervisor as soon as possible after the injury. All injuries must be reported within 24 hours. If the employee is unable to complete the form due to the injury, the supervisor shall complete the form.

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- Notify your supervisor immediately.
- Treat the injury.

- Complete the Georgia State Board of Workers' Compensation form WC-1 and submit to your supervisor as soon as possible after the injury. All injuries must be reported within 24 hours. If the employee is unable to complete the form due to the injury, the supervisor shall complete the form.
- If medical treatment is needed at a later date, contact administration for further assistance.

Responsibilities of the Supervisor

Immediate advanced treatment required:

- Evaluate and provide first aid.
- Notify 911 for an ambulance if necessary.
- Notify the Shift Commander of the injury.
- Complete the An Authorization for Treatment form (if not done so by the employee) that must be filled out and taken to the medical facility by the employee or a supervisor.
- Complete the Georgia State Board of Workers' Compensation form WC-1 (if not done so by the employee) and submit to administration within 24 hours of the incident.

Advanced treatment is not immediately required:

- Treat the injury.
- Ensure the Georgia State Board of Workers' Compensation form WC-1 has been completed and submitted to administration within 24 hours of the incident.
- Notify the Shift Commander

Follow Up Physician and Rehabilitation

- It is the responsibility of the employee to schedule follow up and rehabilitation appointments. Do not pay for any treatment with your health insurance when being treated for a workers compensation claim.
- Professional Pharmacy accepts and files with Collins and Co. for Workers' Compensation prescriptions. This is at no cost to the employee. Your pharmacy may not file and you may be required to pay any prescription cost and submit for reimbursement to administration.

DALTON FIRE DEPARTMENT

Standard Operating Procedure

S.O.P.: C- 2
Effective: 06-12-2017
Revised: 06-12-2017
Reviewed: 06-25-2019

Fire Chief Signature

DATE

Policy: Radio Check

Scope: All Personnel

PROCEDURE:

1. Station Radios

- a. Station radios will be tested daily at 07:30. Dispatch will send the alert tones for each station and personnel from each station shall acknowledge the alert indicating receipt of the alert.
- b. Any station radio found inoperable or defective will be checked and turned in for repair immediately.
- c. After any repair or modification a check of the radio will be made by activating the station alert and confirming receipt of the alert.

2. Apparatus Radios

- a. All first out and reserve apparatus radios shall be tested every Friday with the testing of the station radios.
- b. Any apparatus radio found inoperable or defective will be checked and turned in for repair immediately.
- c. After any repair or modification a check of the radio will be made by requesting a clarity check from the dispatch center.

NOTE: Portables are the responsibility of the person assigned. They should be checked daily for operation and battery condition. An example would be turning the radio on and keying it up ensures that it will transmit and receive.

DALTON FIRE DEPARTMENT

Standard Operating Procedure

S.O.P.: ENF-1
Effective: 11-01-2000
Revised: 06-27-2017
Reviewed: 06-25-2019

Fire Chief Signature

DATE

Title: Enforcement of Fire Lane Violations

Scope: All personnel

POLICY:

This policy was created to establish a procedure for enforcement actions directed to violators of City Ordinance, Article VI, 114-396 through 114-407 titled "Fire Lanes" and to establish guidance in all other enforcement actions by the City of Dalton Fire Department.

It will be the policy of the City of Dalton Fire Department to ensure the safety of our citizens in areas of congestion due to traffic and other means by effectively policing those areas to provide for at least the minimum ingress and egress required for emergency vehicles at all times. This will be accomplished by citation to Municipal Court, where necessary, by designated officials of the City of Dalton Fire Department or uniformed officers of Dalton Police Department. This action is in conjunction with the authority listed in 114-407.

The officer engaged in the enforcement of the minimum standards acceptable shall evaluate the circumstance and make a determination if the property in question is listed in the ordinance 114-397 (c) for designation as a fire lane. Then a decision will be made as to what form of enforcement shall be effective to render a more safe condition. The officer anticipating enforcement actions shall notify the dispatcher by radio of his/her location and reason for possible corrective actions anticipated.

The following personnel have authority designated by the Fire Chief to enter into enforcement actions where needed:

- On-duty Battalion Chiefs
- All personnel assigned to the Fire Prevention Division for the purpose of code enforcement
- Deputy Fire Chief
- Fire Chief

Verbal communication with the violator

Should contact be made with the operator of a vehicle, the officer will be professional in their approach and utilize a courteous manner. The officer shall identify themselves and the department he/she represents. The officer will then inquire if there is any justifiable reason for the violation committed. The officer will then notify the violator of the action to be taken. The officer will educate the violator as to why action will be taken and how to avoid future citations.

In the event a violator becomes confrontational, the officer shall remove himself/herself to a safe location (vehicle most likely) at the earliest possible time whereby he/she may summon assistance from uniformed police officers and/or supervisors with Dalton Fire Department. Officer safety is of utmost importance and should not be jeopardized under any circumstance.

Written Warnings

The City of Dalton Fire Department generated form(s) pursuant to 14-261 shall indicate in the appropriate location whether a warning or citation is issued. Warning stickers may be utilized separate from a Citation/Warning ticket at the officer's discretion. The department or the court does not require that a Citation/Warning ticket be completed in conjunction with the orange warning sticker.

Should there be any doubt as to what action to take, the officer will educate the operator of the vehicle and a warning sticker issued without a citation/warning being completed. Upon exiting, the officer will thank them for their attention to this matter.

Citations

Citations to Municipal Court as listed in 114-407 may be issued to the vehicle and it is not necessary for the driver/operator to be present. If the operator is not present, the citation may be left with the vehicle. In the event a citation to Municipal Court is issued, the vehicle shall be photographed and the photograph shall be printed and attached to the citation. The proper forms will be forwarded to an officer of the court for processing and disposition either by forfeiture or the fine amount listed during court hearing.

Issuance of citations is an adversarial situation and should be handled in a manner to promote officer safety at all times. In the event an unlicensed operator or an operator becomes hostile/belligerent, dispatch shall be notified via radio requesting Dalton Police Department who will take all necessary enforcement action upon their arrival.

DALTON FIRE DEPARTMENT

Standard Operating Procedure

S.O.P.: ENF-2
Effective: 03-24-2003
Revised: 06-27-2017
Reviewed: 06-25-2019

Fire Chief Signature

DATE

Title: Enforcement of False/Nuisance Alarms

Scope: All personnel

POLICY:

This policy exists to govern fire alarm systems intended to summon fire department personnel by implementation of City Ordinance 46-30, allowing for assessment of fees for excessive false alarms and nuisance fire alarms, and providing for the severability of the parts hereof if declared invalid.

False/Nuisance alarms are defined as follows:

False Alarm The willful and knowing initiation or transmission of a signal, message, or other notification of an event of fire when no such danger exists.

Nuisance Alarm An alarm caused by mechanical failure, malfunction, improper installation or lack of proper maintenance, or an alarm activated by a cause that cannot be determined.

Examples of alarms that are enforceable within this policy:

- An alarm caused by improper installation or maintenance of the fire alarm system. This includes missing backup batteries, loose connections, smoke detectors mounted near air vents, or otherwise overly sensitive detectors
- An alarm caused by a power outage or storm, as long as there is no evidence that lightning hit the structure or traveled in on power or telephone lines
- An alarm caused by the alarm user or alarm company working on the system or testing the system
- A false alarm activated by the alarm user or an employee
- The occupant conducting a fire drill without notifying the fire alarm company

- An alarm caused by an employee of a business or a family member of a resident smoking near a detector
- An alarm caused by normal cooking where the alarm user could relocate a detector or provide better ventilation
- An alarm caused by dust from construction/demolition
- A burglar alarm reported by the alarm company
- An alarm for which there is no explanation. If a cause for the alarm cannot be identified, (no pull station was activated, smoke was not present, etc.), the alarm system will be assumed to have malfunctioned and the ordinance applies.

Examples of alarms that are not enforceable within this policy:

- An activation of the alarm caused by a fire, potential fire, or hazardous situation (e.g., smoke from an overheated stove producing a potential fire situation)
- A test by the fire department or other regulatory agency
- An alarm caused by someone who is not an employee of the alarm user smoking near a detector, unless the alarm user has not attempted to control smoking
- A malicious activation of a pull station by someone who is not an employee of the alarm user, unless management could relocate the pull station or provide protective covers to prevent easy activation
- An alarm caused by unauthorized tampering with an alarm system by someone other than an employee of a business or member of the family occupying a residence where the alarm activates
- A burglar alarm or elevator alarm that is reported as a fire alarm by an occupant. If an alarm company reports a burglar alarm as a fire alarm, the response qualifies under the policy
- A beeping smoke detector in a residence that the occupant wishes the fire department to check

Occupant Negligence

In cases where someone's negligence causes a fire alarm to activate, it is important to determine who caused the alarm and his/her relationship to the alarm user. If an alarm is caused by a fire alarm user or an agent or employee, the policy applies. These would include the property manager and his/her staff, employees of the business occupying the building, and persons using the building under contract with the business. Occupants of a residence where an alarm occurs also qualify. This policy does not apply if the alarm is caused by someone who is not the alarm user or an agent or an employee unless the alarm user could have taken reasonable measures to prevent the false alarm.

Incident Commander Responsibilities

This policy is intended to reduce the number of false alarm responses within city limits. Upon response to a false alarm, it will be the responsibility of the Incident Commander to determine (1) if the cause of the false alarm fits the definition of a false/nuisance alarm as defined above, (2) to see that the fire incident report is completed accurately with regard to the response so that proper warnings and/or citations can be issued, (3) to provide the Fire Safety Division with applicable incident reports for the calendar year (January 1 – December 31).

When deciding whether the policy applies to a false/nuisance alarm, the basic question to be answered is, "Could the alarm user (e.g., owner, occupant, or manager) have reasonably prevented the false alarm from occurring?" If the answer is yes, then the policy applies.

Reasonable prevention of false/nuisance alarms includes but is not limited to:

- having the system installed and maintained properly
- prohibiting smoking near detectors
- providing protective guards over pull stations that are prone to malicious alarms
- ensuring that smoke from normal cooking activities is ventilated
- ensuring that contractors working in a building take steps to prevent dust from setting off detectors
- notifying monitors of potential work/maintenance and instruction to disallow transmission of alarm notification until returned to active status when complete

Documenting False/Nuisance Alarms

When a false/nuisance alarm fits the definitions listed above, it must be recorded as such. The Incident Commander should provide a brief description of what appears to have caused the alarm in the narrative section of the incident report. To ensure proper identification of the person(s) responsible for the fire alarm and the correct location of the alarm activation, it is important to include the owner/occupant name(s) in the incident report. In cases where there are several buildings at the same address, the specific building and business name must also be identified in the report.

Review of Incident Reports

Incident reports will be reviewed regularly to identify recurring false alarms as defined by the code. When two false alarms have occurred at the same location within a calendar year, a certified letter with return receipt will be sent by the fire department to the alarm user informing him or her of the responses and of the code. This will be repeated after the third response. After the fourth response and any additional responses within the calendar year, the appropriate actions will be taken by Fire Safety Division.