



**MAYOR AND COUNCIL MEETING
MONDAY, APRIL 17, 2023
6:00 PM
DALTON CITY HALL**

A G E N D A

Call to Order

Pledge of Allegiance

Approval of Agenda

Public Commentary: *(Please Complete Public Commentary Contact Card Prior to Speaking)*

Minutes:

- [1.](#) Mayor & Council Work Session Minutes of April 3, 2023
- [2.](#) Mayor & Council Minutes of April 3, 2023

New Business:

- [3.](#) (2) 2023 New Alcohol Applications
- [4.](#) Renewal of HVAC Preventative Maintenance Agreement - Old Post Office
- [5.](#) Task Order 7 for Croy Engineering to Proceed with Design of Runway and Taxiway Pavement and Electrical Rehabilitation at Dalton Municipal Airport
- [6.](#) Arcadis Professional Services Agreement Task Order No. 008 for Small Project Engineering Services
- [7.](#) Resolution 23-09 A Resolution Accepting the Donation of Land to The City of Dalton Located At 600 And 602 South Hamilton Street Known as Masonic Lodge No 238, A Property on The National Register of Historic Places; And for Related Purposes
- [8.](#) First Reading Ordinance 23-07 To Repeal Ordinance 54-67 "Riding on Apparatus" of the City of Dalton; To Establish an Effective Date; And for Other Purposes
9. Executive Session - Potential Litigation

Supplemental Business

Announcements

Adjournment

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
WORK SESSION
CITY HALL
THIRD FLOOR CONFERENCE ROOM
FEBRUARY 3, 2023

The Mayor and Council held a Work Session to discuss a draft of the updated Charter for the City of Dalton this afternoon beginning at 5:00 p.m. at City Hall. Present were Mayor David Pennington, Council members, Annalee Sams, Dennis Mock, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker, and several department heads along with Public Safety Commission Chairman Truman Whitfield and Commissioner Terry Mathis.

This meeting was called to discuss draft Charter, specifically the section regarding Public Safety.

DRAFT CHARTER REVIEW

City Administrator Andrew Parker gave an overview of the draft Charter dealing with Public Safety departments. Parker stated the existing Charter grants broad powers to the Public Safety Commission for hiring and removal of the Chiefs and confirmation/removal of police officers and fire fighters. Parker stated after much research and speaking with Georgia Municipal Association, the draft Charter provides for both Chiefs to report to the City Administrator but hiring and removal of all City department heads, including the Police and Fire Chiefs, would reside with the elected officials.

After a lengthy discussion where several voiced concerns including Chairman Whitfield, Commissioner Mathis and the Mayor and Council, all agreed to enhance protections in the Charter for removal both Chiefs and public safety employees.

ADJOURNMENT

There being no further business to come before the Mayor and Council Work Session. On the motion of Council member Mock, second Council member Sams, the work session was adjourned at 4:34 p.m.

Bernadette Chattam
City Clerk

David Pennington, Mayor

Recorded _____
Approved: _____
Posted: _____

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
APRIL 3, 2023

The Mayor and Council held a meeting this evening at 6:00 p.m. at City Hall. Present were Mayor David Pennington, Council members Annalee Sams, Dennis Mock, Tyree Goodlett and Steve Farrow and City Administrator Andrew Parker. City Attorney Terry Miller attended via Zoom.

CALL TO ORDER

Mayor Pennington called the meeting of the Mayor and Council to order.

APPROVAL OF AGENDA

On the motion of Council member Mock, second Council member Sams, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no public comments.

MINUTES

The Mayor and Council reviewed the Regular Meeting Minutes of March 20, 2023. On the motion of Council member Sams, second Council member Mock, the minutes were approved. The vote was unanimous in favor.

ORDINANCE 23-05 – RE-ZONING REQUEST OMAR AWAD

Ethan Calhoun, Community Development Officer of Whitfield County, presented Ordinance 23-05 the request of Omar Awad to rezone from Medium Density Single Family Residential (R-3) to Transitional Residential (R-6) a tract of land totaling 0.44 acres located at 843 McAfee St, Dalton Georgia. Parcel (12-218-27-004). On the motion of Council member Mock, second Council member Sams, the rezoning request was approved. The vote was unanimous in favor.

ORDINANCE 23-06 – RE-ZONING REQUEST - JOSE ARIAS

Ethan Calhoun, Community Development Officer of Whitfield County, presented Ordinance 23-06 the request of Jose Arias to rezone from Heavy Manufacturing (M-2) to Rural Residential (R-5) a tract of land totaling 0.25-acres located 1503 Byron St, Georgia. Parcel (12-241-13-009). On the motion of Council member Mock, second Council member Sams, the rezoning request was approved. The vote was unanimous in favor.

2023 ALCOHOL APPLICATION(S)

On the motion of Council member Sams, second Council Member Mock, the following 2023 Alcohol Beverage Applications were approved:

- | | |
|--------------------|---------------------------------|
| 1. Business Owner: | Diwan Capital LLC |
| d/b/a: | Diwan Food Mart |
| Applicant: | Abdul Aziz |
| Business Address: | 2201 Chattanooga Rd. |
| License Type: | Package Beer Convenience Store) |
| Disposition: | New |

2023 ALCOHOL APPLICATION(S)

Cont'd

2. Business Owner: K Mart Inc.
d/b/a: Qik-N-Ez
Applicant: Kirti Arvind Naik
Business Address: 705 S. Thornton Ave.
License Type: Package Beer, Package Wine (Convenience Store / Gas Station)
Disposition: **New**

The vote was unanimous in favor.

FY-23 BUDGET AMENDMENT #2

CFO Cindy Jackson presented FY-23 Budget Amendment #2 to adjust budget to include anticipated legal fees, transfer to Whitfield County for restricted Senior Center donation and supplies for eligible uses of OPIOID settlement funds. On the motion of Council member Mock, second Council member Sams, the Amendment #2 was approved. The vote was unanimous in favor.

RIGHT OF WAY ENCROACHMENT PERMIT – FOCUS DRIVE

PW Director Chad Townsend presented a Right of Way Encroachment Permit – Focus Drive Stating that Monroe Environmental is requesting a right of way encroachment permit on behalf of AMC Whitfield Holdings for the installation of a ground water monitoring well. On the motion of Council member Mock, second Council member Goodlett, the Permit was approved. The vote was unanimous in favor.

ARCADIS TASK ORDER 001 AMENDMENT FOR PRATER ALLEY

PW Director Chad Townsend presented Arcadis Task Order 001 Amendment for Prater Alley stating that the purpose of the task order amendment is to extend Arcadis contract to address plan revisions that arise during permitting, perform material submittal review and assist in consulting services that may arise during the construction process. On the motion of Council member Sams, second Council member Goodlett, the Task Order was approved. The vote was unanimous in favor.

CONTRACT RENEWAL WITH ALTERNATIVE PROBATION SERVICES FOR MUNICIPAL COURT

Court Clerk Misty Wimpey presented the Contract Renewal with Alternative Probation Services for Municipal Court. Wimpey stated the request is for a renewal of a 5-year contract between Alternative Probation Services and the Dalton Municipal Court as a provider of probation supervision. On the motion of Council member Farrow, second Council member Mock, the Contract was approved. The vote was unanimous in favor.

CONTRACT - NORTHWEST GEORGIA PAVING, INC. -RAMP REHABILITATION PHASE 2 AT AIRPORT

Airport Director Andrew Wiersma presented the Contract with Northwest Georgia Paving, Inc. for Ramp Rehabilitation Phase 2 at Airport. Wiersma stated the contract is to complete a full-depth rehabilitation of the main aircraft parking ramp in the amount of \$1,518,057.20. On the motion of Council member Mock, second Council member Sams, the Contract was approved. The vote was unanimous in favor.

Mayor and Council
Minutes
Page 2
April 3, 2023

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was
Adjourned at 6:17 p.m.

Bernadette Chattam
City Clerk

David Pennington, Mayor

Recorded
Approved: _____
Post: _____



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 04/03/2023

Agenda Item: 2023 New Alcohol Application Review

Department: City Clerk

Requested By: Gesse Cabrera

Reviewed/Approved by City Attorney? Yes

Cost: N/A

Funding Source if Not in Budget N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Review of (2) 2023 New Alcohol Applications.

2023 ALCOHOL BEVERAGE APPLICATION APPROVAL
M&C MEETING – MONDAY, APRIL 17th

(2) 2023 ALCOHOL APPLICATION(S)

1. Business Owner: Arsh Foodmart, Inc.
d/b/a: Kwik Serv 10
Applicant: Ali Mukhtar
Business Address: 2224 Chattanooga Rd.
License Type: Package Beer (Convenience Store / Gas Station)
Disposition: **New**

2. Business Owner: Cigar Tyme Lounge, LLC
d/b/a: Cigar Tyme Lounge
Applicant: Juan Carlos Escudero
Business Address: 267 N. Hamilton St.
License Type: Pouring Liquor (Lounge)
Disposition: **License Addition**



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: April 17, 2023

Agenda Item: HVAC Preventative Maintenance Agreement – Old Post Office

Department: Human Resources

Requested By: Greg Batts

Reviewed/Approved by City Attorney? Original was approved – this is just a renewal

Cost: \$4092.00 Year

Funding Source if Not in Budget

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Preventative maintenance service agreement for HVAC equipment at old post office building (100 S. Hamilton St.).

March 24, 2023

City of Dalton – Chamber of Commerce
Attn: Greg Batts
100 South Hamilton Street
Dalton, GA 30702
gregbatts@daltonga.gov

Re: HVAC PM Service Agreement Renewal / Agreement #11000224

Dear Greg:

Some of the real advantages in having EMCOR Services Aircond maintain your HVAC equipment is fewer breakdowns, better response time when you do have a problem, increased comfort and/or production, longer equipment life and increased operating efficiency.

EMCOR Services Aircond, like most companies, continually strives to keep our own operating costs in line. Normal inflationary increases in labor and materials forces us to periodically evaluate our ability to continue to provide our customers with the quality service they expect and deserve.

Given current economic conditions, we will need to apply a small Cost of Living increase to continue to provide you with the top service you deserve. The adjusted service agreement price will change from \$993.00 per quarter to \$1,023.00 per quarter effective May 1, 2023.

We would like to thank you for your business and continued partnership with EMCOR Services Aircond. Please acknowledge your acceptance below and return to me at your earliest convenience. Let me know if there is anything else I can do for you.

Sincerely,

Approved by
Signature: _____
Name/Title: _____
Date: _____

Tanja Suttles
Customer Care Manager
Direct: 770-805-2573
Email: tsuttles@aircond.com



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 04/17/2023

Agenda Item: Task order for Croy Engineering - Runway and Electrical Rehab Design at Airport

Department: Airport

Requested By: Andrew Wiersma

Reviewed/Approved by City Attorney? No

Cost: \$8042.40

Funding Source if Not in Budget General Fund

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Task order 7 for Croy Engineering to proceed with design of runway and taxiway pavement and electrical rehabilitation at Dalton Municipal Airport. Federal and State grant funding for this project was approved by the Mayor and Council on March 6, 2023. Total project cost is \$160,848 and local match share is \$8042.40. Project scope and fee has been reviewed and approved by GDOT prior to grant funding agreement.

TASK ORDER NUMBER SEVEN

This Task Order is made as of this ____ day of _____, 2022, under the terms and conditions established in the MASTER AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES (the Agreement), between CITY OF DALTON (OWNER) and CROY ENGINEERING, LLC (ENGINEER). This Task Order is made for the following purpose, consistent with the Project defined in the Agreement:

*Preparation of Design Plans and Contract Documents for
Pavement and Electrical Rehabilitation for the Runway and Taxiway*

Section A - Scope of Services

The Engineering Design Services will consist of project formulation; preparation of construction drawings and specifications necessary to complete the project. The design services will include the following elements of work:

1. Pavement Rehabilitation for Runway 14/32, Parallel Taxiway, and its Connectors
 - a. 2" Mill and Overlay (assumed – pending Geotech report)
2. Marking and Striping for Runway 14/32, its Parallel Taxiway, and its Connectors
3. Runway Lighting Rehabilitation (schedule for LED)
4. Remove and Replace Airfield Signage
5. Provision of New Equipment in Electrical Vault
6. Replace Wind-cone and Refurbish Segmented Circle
7. Replace Airport Rotating Beacon Lamp and Refurbish Existing Beacon Tower
8. Remove and Replace Runway 14/32 PAPIs

Element 1 – Project Formulation and Coordination shall include the preparation of work scope, fees, pre-design/scoping meeting with GDOT, client meeting, application for funding assistance, submittal of Form(s) 7460 to FAA, preparation, and coordination of the Categorical Exclusion Checklist per FAA Order 5050.B and 1051.F, and coordination with regulatory agencies, as well as two (2) site visits to observe existing site conditions.

Element 2 – Survey Work shall include field run topographic survey covering an area 150' wide along the entire lengths of Runway 14/32, the parallel taxiway, and its connectors in a 25-foot grid pattern for verification of cross slopes for overlay purposes. The location of items such as the windsock, segmented circle, and electrical vault will be shown per existing drawings available.

Element 3 – Geotechnical Investigation consists of a geotechnical exploration per FAA 150-5320 Airport Pavement Design and Evaluation including boring samples and laboratory tests, etc. This will include obtaining asphalt core samples at 21 locations (6 cores on the runway, 12 on the taxiway, and 3 for the connectors), per the attached sketch. Samples shall be a minimum of 10 feet deep. The core holes will be patched with asphalt upon completion. An evaluation of the existing runway and taxiway pavements shall be made to determine the existing strength. CBR values, PCN values, and a proposed pavement section will be provided.

Element 4 – Construction Plans will consist of:

1. **Cover Sheet** listing the name of the airport, description of the project, vicinity and location maps, project number, and index of drawings, contacts, and general project information.
2. **General Notes, Legend, Summary of Quantities Sheet** which includes pertinent notes on the project, a legend that displays the various symbols and linework used in the plan set, summary of quantities, specification numbers, description of the item, unit of measure and estimated quantities
3. **Project Layout and Construction Safety Phasing Plan** including a sketch of the airport, existing property lines, the airport operation area, contractor access route and staging area, and general project safety relative to the airport during construction.
4. **Existing Conditions and Demolition Plan** will show all items requiring relocation or removal for construction of the project, including paint obliteration, milling, crack seal, etc.
5. **Runway Plan and Profile** will show the centerline of the runway graded to meet current longitudinal slope standards, reflecting tie-in location, project limits and vertical curves where necessary.
6. **Taxiway Plan and Profile** will show the centerline of the proposed stub taxiway graded to meet current longitudinal slope standards, reflecting tie-in location, project limits and vertical curves where necessary.
7. **Horizontal Control Plan** will provide a geometric layout for the paving limits.
8. **Typical Sections and Paving Details** will delineate the width for the proposed pavement sections, shoulders, and safety areas, as well as reflect the thickness and type of pavement and base.
9. **Cross Sections** will be provided at 50 feet intervals to show the proposed transverse grades along the runway and stub taxiway.
10. **Marking and Striping Layout Plans** will provide a layout of the pavement marking and striping for both the runway and taxiway pavement.
11. **Marking and Striping Details** will be provided to support the layout.
12. **Lighting and Signage Layout Plan** includes the electrical design for Medium Intensity Runway Edge Lighting and signage, as well as the remaining Airfield. (LED)
13. **Lighting and Signage Details** will be provided to support the design.
14. **Windsock Layout Plan and Details** will show the proposed location of the windsock and the segmented circle, and the details will support the layout.
15. **Rotating Beacon Replacement Plan and Details** will show the full replacement of the rotating beacon and refurbishing of existing tower with necessary details to support the design.
16. **PAPI Replacement Plan and Details** will show the proposed location of the PAPI(s) and details to support the layout.
17. **Electrical Vault Rehabilitation Plan** will show the new electrical vault layout, including the proposed regulators to service the airfield.
18. **Electrical Vault Details** will be provided to support the design.
19. **Construction Details** will be provided to support the design.
20. **Erosion and Sediment Control Plan and Details** will include the preparation of an erosion control plan for the preliminary and final phases of the project. The preliminary phase will include the erection of silt fence and inlet protection in relation to the stub taxiway. The final phase will include BMPs required to stabilize the site. The proposed plan does not include full NPDES permitting as it is less than an acre.

This project will have the following Bid Schedules:

- Base Bid
 - Runway rehabilitation
 - Pavement rehabilitation
 - Marking and Signage
 - Runway electrical rehabilitation
 - Replace Runway Lighting (LED)
 - Replace Electrical Vault Equipment
 - Replace Wind-cone and Refurbish Segmented Circle
 - Replace Airport Rotating Beacon Lamp and Refurbish Existing Beacon Tower
 - Remove and Replace Runway 14/32 PAPIs
- Bid Alternate 1
 - Taxiway Rehabilitation
 - Pavement rehabilitation
 - Marking and Signage
 - Taxiway Lighting (LED)
- Bid Alternate 2
 - Removal of existing Taxiway Connectors from Apron to the Runway

Element 5 – Contract Documents (booklet) including the advertisement for bids, instructions to bidders, bid documents, contract documents, bid bond, performance bond, payment bond, and Federal Aviation Administration (FAA) and/or Georgia Department of Transportation (GDOT) specifications to include Special Provisions to published specifications. This element shall include preparation of an engineering cost estimate for the project.

Element 6 – Engineers/Design Report shall include a detailed description of the project construction, design calculations, and discussion of rationale for design decisions.

Element 7 – Coordination, Review and Comments will be addressed after the 90 percent submittal to GDOT.

Plans and specifications shall be in compliance with the most current FAA ACs (currently FAA AC 150/5300-13B, AC 150/5370-10, and other applicable FAA AC's), and/or the GDOT Standard Specifications Construction of Transportation Systems, 2021 Edition, unless modified by Special Provision. Special Provisions must be approved by the Department.

Deliverables will consist of one (1) set of final electronic plans and specifications to be provided to GDOT and one (1) half sized set printed copy of plans and one (1) hard copy set of specifications provided to the project manager upon completion of the project in addition to a one electronic plan set in MicroStation or AutoCAD format will be provided to GDOT before the construction contract will be initiated.

Section B - Schedule

ENGINEER shall perform the Services and deliver the related Documents (if any) according to the following schedule: Work shall begin within ten (10) days of the notice to proceed. A signed copy of this Task Order will serve as ENGINEER's notice to proceed.

Section C - Compensation

1. In return for the performance of the foregoing obligations, OWNER shall pay to ENGINEER the amount of \$160,848, payable according to the following terms:

- a. Invoicing will be submitted monthly for work completed to-date.
- b. A lump sum fee applies for each task as follows, and shall be billed based upon percentage of work completed to-date. Expenses for services such as mileage, document reproduction, permit application fees, shipping costs, etc. are not included in the lump sum fee, and shall be billed separately as a reimbursable expense. The lump sum fee and estimated budgets for expenses are as follows:

Element 1 – Project Formulation **\$ 16,858**

Lump Sum Fee: \$ 16,779
Estimated Expenses: \$ 80

Element 2 – Survey Work **\$ 24,233**

Lump Sum Fee: \$ 23,359
Estimated Expenses: \$ 875

Element 3 – GeoTechnical Investigation **\$ 18,953**

Lump Sum Fee: \$18,953
Estimated Expenses: \$ 0

Element 4 – Construction Plans **\$ 72,766**

Lump Sum Fee: \$ 72,616
Estimated Expenses: \$ 150

Element 5 – Contract Documents **\$ 9,156**

Lump Sum Fee: \$ 9,056
Estimated Expenses: \$ 100

Element 6 – Engineer's/Design Report & As-Builts **\$ 12,168**

Lump Sum Fee: \$ 12,168
Estimated Expenses: \$ 0

Element 7 – Coordination, Review and Comments **\$ 6,713**

Lump Sum Fee: \$ 6,638
Estimated Expenses: \$ 75

TOTAL FEE **\$160,848**

2. Compensation for Additional Services (if any) shall be paid by OWNER to ENGINEER according to the following terms: Compensation for additional services shall be paid by the OWNER to the ENGINEER per the Croy Engineering GDOT Hourly Rate Schedule attached to this Proposal.

Section D - Owner's Responsibilities

OWNER shall perform and/or provide the following in a timely manner so as not to delay the Services of ENGINEER. Unless otherwise provided in this Task Order, OWNER shall bear all costs incident to compliance with the following:

N/A

Section E - Other Provisions

The parties agree to the following provisions with respect to this specific Task Order:

N/A

IN WITNESS WHEREOF the parties hereto have made and executed this Task Order.

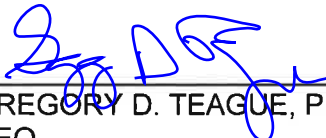
OWNER:

CITY OF DALTON

DAVID PENNINGTON
Mayor

ENGINEER:


CROY ENGINEERING, LLC



GREGORY D. TEAGUE, P.E.
CEO

ATTEST:

ATTEST:



PATRICK T. LENTON, P.E.
Aviation Division Manager

Exhibit "B" Hourly Rate Schedule**Croy Engineering, LLC
GDOT HOURLY RATES**

Employee Category	Billing Rate Raw+OH+ Profit+FC						
	CM	Raw Rate	GDOT OH	Raw+OH	Profit	OH+Profit	FCCM
Updated: July 1, 2022			216.47%		10.00%		0.40%
Principal	\$246.61	\$70.76	\$153.17	\$223.93	\$22.39	\$246.33	\$0.28
Project Manager	\$209.46	\$60.10	\$130.10	\$190.20	\$19.02	\$209.22	\$0.24
Engineer 3	\$198.13	\$56.85	\$123.06	\$179.91	\$17.99	\$197.90	\$0.23
Engineer 2	\$174.26	\$50.00	\$108.24	\$158.24	\$15.82	\$174.06	\$0.20
Engineer 1	\$154.22	\$44.25	\$95.79	\$140.04	\$14.00	\$154.04	\$0.18
Designer 2	\$134.04	\$38.46	\$83.25	\$121.71	\$12.17	\$133.89	\$0.15
Designer 1	\$124.32	\$35.67	\$77.21	\$112.88	\$11.29	\$124.17	\$0.14
Tech 2	\$113.93	\$32.69	\$70.76	\$103.45	\$10.35	\$113.80	\$0.13
Tech 1	\$108.60	\$31.16	\$67.45	\$98.61	\$9.86	\$108.47	\$0.12
CADD Operator	\$100.55	\$28.85	\$62.45	\$91.30	\$9.13	\$100.43	\$0.12
Admin	\$93.37	\$26.79	\$57.99	\$84.78	\$8.48	\$93.26	\$0.11
RLS/Survey Manager	\$201.06	\$57.69	\$124.88	\$182.57	\$18.26	\$200.83	\$0.23
Crew (2-Person)	\$186.81	\$53.60	\$116.03	\$169.63	\$16.96	\$186.59	\$0.21
Crew (3-Person)	\$251.63	\$72.20	\$156.29	\$228.49	\$22.85	\$251.34	\$0.29
Field Rep 3 (Regular Time)	\$126.86	\$36.40	\$78.80	\$115.20	\$11.52	\$126.71	\$0.15
Field Rep 3 (Overtime)	\$182.83	\$52.46	\$113.56	\$166.02	\$16.60	\$182.62	\$0.21
Field Rep 2 (Regular Time)	\$108.14	\$31.03	\$67.17	\$98.20	\$9.82	\$108.02	\$0.12
Field Rep 2 (Overtime)	\$155.33	\$44.57	\$96.48	\$141.05	\$14.11	\$155.16	\$0.18
Field Rep 1 (Regular Time)	\$103.54	\$29.71	\$64.31	\$94.02	\$9.40	\$103.43	\$0.12
Field Rep 1 (Overtime)	\$118.46	\$33.99	\$73.58	\$107.57	\$10.76	\$118.32	\$0.14
Land Acq Admin	\$93.37	\$26.79	\$57.99	\$84.78	\$8.48	\$93.26	\$0.11
Land Acq Negot Agent Trainee	\$86.78	\$24.90	\$53.90	\$78.80	\$7.88	\$86.68	\$0.10
Land Acq Negot Agent 1	\$89.22	\$25.60	\$55.42	\$81.02	\$8.10	\$89.12	\$0.10
Land Acq Negot Agent 2	\$110.13	\$31.60	\$68.40	\$100.00	\$10.00	\$110.00	\$0.13
Land Acq Negot Agent 3	\$132.40	\$37.99	\$82.24	\$120.23	\$12.02	\$132.25	\$0.15
Land Acq Reloc Agent	\$127.56	\$36.60	\$79.23	\$115.83	\$11.58	\$127.41	\$0.15
Land Acq Relo Benefits Pkg	\$127.56	\$36.60	\$79.23	\$115.83	\$11.58	\$127.41	\$0.15
Land Acq ROW Mngr	\$142.51	\$40.89	\$88.51	\$129.40	\$12.94	\$142.35	\$0.16

Please note that expenses such as mileage, document reproduction, permit application fees, shipping costs, etc. are not included in the fees above, and shall be billed separately as a reimbursable expense.



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 04/17/2023

Agenda Item: Arcadis Professional Services Agreement Task Order No. 008 Small Project Engineering Services

Department: Public Works

Requested By: Chad Townsend

Reviewed/Approved by City Attorney? -----

Cost: TBD – Cost Dependent on Review Request at Rates specified within Proposal

Funding Source if Not in Budget TBD

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

This request is to approve the Professional Services Agreement with Arcadis for small projects engineering support tasks of which are not related to larger capital improvement projects.

The work is to be completed within an as-needed basis at the rates specified within the proposal.

See attached proposal for additional information about the scope of work.

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 008
Task Order Date: March 10, 2023

Subject to the Master Services Agreement between *the City of Dalton, Georgia* [**Client**] and *Arcadis U.S., Inc.* [**Arcadis**], dated March 1, 2020, Client hereby authorizes Arcadis to perform services as specified in this Task Order and in accordance with the above-mentioned Agreement.

1. Project Description: A description of Client's Project for which work is requested is provided in Attachment 1, incorporated into this Task Order.

Client's Project Number: _____

Project Name: Small Project - Engineering Services

Client's Representative: Jackson Sheppard

2. Scope of Work: Arcadis shall perform its services as described in Attachment 1, incorporated into this Task Order.

Arcadis's Job Number: _____

Arcadis's Representative: Richard Greuel, P.E.

3. Time Schedule: This Task Order shall expire on December 31, 2023

4. Compensation: Arcadis's Compensation authorized under this Task Order, will be billed on a time and materials basis per the attached rate schedule in Attachment 2.

5. Special Conditions: This Task Order is subject to the special provisions as described in Attachment 3, attached and incorporated into this Task Order:

6. Amendment: [] This Task Order amends a previously executed Task Order:

Previous Task Order Number: ____ Previous Task Order Date: _____

ISSUED AND AUTHORIZED BY:
Client

ACCEPTED AND AGREED TO BY:
Arcadis, INC.

By: _____

By: _____

Title: _____

Title: _____

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 008

Attachment 1

Description of Project & Scope of Work

Introduction

The City of Dalton (City) Public Works Department (Department) has requested that Arcadis prepare this proposal to provide engineering support for small projects and support tasks not related to larger Capital Improvements Projects.

Task 1 – Engineering Support

Arcadis will provide support services to the Public Works Department for small tasks as part of this task order. Examples of project requests may include but not be limited to the following:

- Updates to the City's citywide Hydrologic Models
- Small Drainage System Analysis
- Drainage Report Reviews
- City Council / Public Presentations
- Limited Construction Review Support
- Construction Plan Reviews
- Construction Standards Review
- Policy Position Reviews

All efforts will be discussed with the Public Works Director prior to beginning any work efforts to ensure that the request is well understood and agree on the ultimate deliverables. Following these discussions, an email will be prepared and sent to the Public Works Director outlining our understanding and anticipated cost and schedule as well as deliverables.

This Task Order is intended for limited scope projects / requests. Larger Capital Projects will not be authorized under this Task Order and will be authorized under a unique Task Order for each of those projects.

PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 007

Attachment 2

Task Order Payment Terms

All work will be completed on a time and materials basis for a fee not to exceed the amount listed in this Task Order based on the 2023 rate table below. The task budgets below are an estimate of the level of effort for each phase of the scope of work.

2023 Rate Schedule

Title	Rate \$/hr
Project Administrative Assistant	\$70
Project Assistant	\$90
Sr Project Assistant	\$120
Project Manager	\$215
Engineering Technician I	\$90
Engineering Technician II	\$110
Staff Engineer/Scientist/Architect I	\$90
Staff Engineer/Scientist/Architect II	\$100
Staff Engineer/Scientist/Architect III	\$110
Project Engineer/Scientist/Architect I	\$120
Project Engineer/Scientist/Architect II	\$135
Project Engineer/Scientist/Architect III	\$150
Senior Engineer/Scientist/Architect I	\$165
Senior Engineer/Scientist/Architect II	\$180
Senior Engineer/Scientist/Architect III	\$195
Principal Engineer/Scientist/Architect I	\$240
Principal Engineer/Scientist/Architect II	\$265
Principal Engineer/Scientist/ Architect III	\$290
Registered Land Surveyor	\$150
2-man Survey Crew	\$150
3-man Survey Crew	\$225

*All direct expenses will be billed at cost plus 10%

*Mileage will be billed at the current federal mileage rate

PROFESSIONAL SERVICES TASK ORDER
Task Order Number: 007

Attachment 3
Special Conditions

None.



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 04/17/2023

Agenda Item: Resolution 23-09 Masonic Lodge

Department: Administration

Requested By: Andrew Parker

Reviewed/Approved by City Attorney? Yes

Cost:

Funding Source if Not in Budget

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

RESOLUTION 23-09 A RESOLUTION ACCEPTING THE DONATION OF LAND TO THE CITY OF DALTON LOCATED AT 600 AND 602 SOUTH HAMILTON STREET KNOWN AS MASONIC LODGE NO 238, A PROPERTY ON THE NATIONAL REGISTER OF HISTORIC PLACES; AND FOR RELATED PURPOSES

**CITY OF DALTON
RESOLUTION**

RESOLUTION NO. 23-09

A RESOLUTION ACCEPTING THE DONATION OF LAND TO THE CITY OF DALTON LOCATED AT 600 AND 602 SOUTH HAMILTON STREET KNOWN AS MASONIC LODGE NO 238, A PROPERTY ON THE NATIONAL REGISTER OF HISTORIC PLACES; AND FOR RELATED PURPOSES

WHEREAS, Masonic Lodge No. 238, a fraternal organization holding title to property located at 600 and 602 South Hamilton Street by its organization's representatives, has requested the City of Dalton to accept donation of the real estate described in Exhibit "A" where the Masonic Lodge, a property on the National Register of Historic Places, is located; and

WHEREAS, the City of Dalton recognizes the historical significance of this real estate and asset and is willing to accept the donation thereof by the title holder of the property with certain assurances of the City regarding recognition of the historical significance of the property; and

WHEREAS, the building structure is in a dilapidated condition given non-occupancy, use, and maintenance and may require demolition; and

WHEREAS, if the building structure is demolished the City in consultation with the representatives of Masonic Lodge No. 238 will erect a monument in the space where the building has stood as a memorial to its historical significance in the community;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Dalton and by authority of same IT IS HEREBY RESOLVED as follows:

The City by such deed or instrument of transfer from title holder as satisfies the requirements of law in the opinion of the City Attorney shall accept the gift of that real estate shown and described in Exhibit "A" attached hereto and made a part hereof by reference.

The City shall after acquiring title thereto be entitled to demolish the building structure and erect in the space where the building stood a monument memorializing the historical significance of the Masonic Hall to the community.

SO RESOLVED this _____ day of April, 2023.

City of Dalton

By: _____
Mayor

Attest:

City Clerk

The foregoing Resolution was read at regular meeting of the Mayor and Council on April 17, 2023. Upon Motion by Council member _____ and second by Council member _____ the question was called and the vote was _____ AYES, _____ NAYS and the Motion DOES pass.

City Clerk

EXHIBIT “A”

A tract or parcel of land lying and being Land Lot 238 of the 12th District and 3rd Section in Whitfield County, Georgia and being more particularly described as follows:

Begin at the southwest intersection of the right of way of South Hamilton Street with Emery Street [referred to in the original vesting deed as Waugh Street] and along the southerly right of way of Emery Street westerly proceed a distance of 156 feet; likewise contiguous to the westerly side of South Hamilton Street proceed a distance of 56 feet; the tract being rectangular in shape. Being the same as Tax Parcel Numbers 12-238-05-016 and 12-238-05-032. For prior deed, see Deed Book B, Page 412 of the Whitfield County, Georgia Deed Records.



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 4/17/2023

Agenda Item: Ordinance 23-07

Department: Fire Department

Requested By: Chief Todd Pangle

**Reviewed/Approved
by City Attorney?** Yes

Cost: N/A

**Funding Source if Not
in Budget** N/A

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

The ordinance is to repeal Ordinance 54-67 "Riding on apparatus". The current ordinance no longer has any relevance in our day to day operations. The ordinance in its current state is restrictive in that it prohibits our department from being able to allow other cooperating agencies ride along with our crews in order to better understand our operation. By having a better understanding of our operation, the overall process of the emergency operations can function more proficiently. With the absence of this ordinance, the practice of having a non-employee ride an apparatus will be allowed through internal procedures and processes to include hold harmless agreements.

**CITY OF DALTON
ORDINANCE**

Ordinance No. 23-07

To Repeal Ordinance 54-67 “*Riding on apparatus*” Of The City Of Dalton; To Establish An Effective Date; And For Other Purposes

WHEREAS, there exist potential benefits to the City of Dalton to enable under specified conditions an opportunity for County 911 Center trainees to ride a fire apparatus on a call to a fire;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Dalton and by authority of same IT IS HEREBY ORDAINED as follows:

-1-

Ordinance No. 54-67 captioned “*Riding on apparatus*” of the City of Dalton is hereby repealed in the interest of the public health, safety, and welfare.

-2-

This Ordinance shall take effect and be in force from and after its adoption and publication in two (2) public places in the City of Dalton for five (5) consecutive days after its passage.

SO ORDAINED this _____ day of _____, 2023.

ADOPTED AND APPROVED on the _____ day of _____, 2023 at the regular meeting of the Mayor and Council of the City of Dalton.

The foregoing Ordinance received its first reading on _____ and a second reading on _____. Upon second reading a motion for passage of the Ordinance was made by Council member _____, second

by Council member _____, and upon the question the vote is
_____ AYES, _____ NAYS and the Ordinance DOES/DOES NOT pass.

CITY OF DALTON

By: _____
Mayor

ATTEST:

City Clerk

A true copy of the foregoing Ordinance has been published in two public places in the
City of Dalton for five (5) consecutive days following its passage and its effective date is thereby
the _____ day of _____, 2023.

City Clerk
City of Dalton