



**MAYOR AND COUNCIL MEETING
MONDAY, MARCH 18, 2024
6:00 PM
DALTON CITY HALL - COUNCIL CHAMBERS**

A G E N D A

Call to Order

Pledge of Allegiance

Approval of Agenda

Public Commentary: *(Please Complete Public Commentary Contact Card Prior to Speaking - Limit of 3 Minutes Per Person)*

Presentations:

1. Department Head Reports

Minutes:

- [2.](#) Mayor & Council Work Session Minutes of March 4, 2024
- [3.](#) Mayor & Council Minutes of March 4, 2024

New Business:

- [4.](#) FY-2023 Budget Amendment #7.
- [5.](#) FY-2024 Budget Amendment #1.
- [6.](#) Resolution 24-10 To Approve the Acceptance of Funds and Property from the Former Congregants of Temple Beth El

Supplemental Business

Announcements

Adjournment

THE CITY OF DALTON
MAYOR AND COUNCIL
WORK SESSION MINUTES
MARCH 4, 2024

The Mayor and Council held a Work Session this evening at 5:00 p.m. at City Hall. Present were Mayor Annalee Sams, Council members Dennis Mock, Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe.

CONASAUGA COMMUNITY ADDICTION RECOVERY CENTER PRESENTATION

Senior Clinical Counselor Melissa Beavers presented a PowerPoint presentation to the Mayor and Council regarding the Addiction Recovery Center, Treatment Services, Understanding the Opioid Overdose Epidemic, Rise in Opioid Deaths. Ms. Beavers also reported on the number of sessions performed by the center and spoke of local agency collaborations in conjunction with the service provided. A copy of this complete presentation is a part of these minutes.

NEW ALCOHOL ORDINANCE UPDATE – JONATHAN BLEDSOE

City Attorney Jonathan Bledsoe reviewed the new Alcohol Ordinance Update for the Mayor and Council. The Mayor and Council asked questions and asked for additional clarification on sections of the Ordinance. Both City Administrator Andrew Parker and City Attorney Jonathan Bledsoe stated clarification will be provided at the next meeting. A summary of the updated changes and a copy of new Ordinance are a part of these minutes.

CITY ADMINISTRATOR REPORT – ANDREW PARKER

Due to time constraints this item was moved to the Regular meeting.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 6:00 p.m.

Bernadette Chattam
City Clerk

Annalee Sams, Mayor

Recorded
Approved: _____
Post: _____

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
MARCH 4, 2024

The Mayor and Council held a meeting this evening at 6:00 p.m. at City Hall. Present were Mayor Annalee Sams, Council members Dennis Mock, Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe.

CALL TO ORDER

Mayor Sams called the meeting of the Mayor and Council to order.

PLEDGE OF ALLEGIANCE

Councilmember Lama led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

On the motion of Councilmember Farrow, second Council member Mock, the agenda was amended to add an update from Georgia Northwestern Technical College after the item listed as Dalton State College Update and add the City Administrators Report from the Work Session. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no Public Comments.

PROCLAMATION - AMERICAN RED CROSS MONTH

Mayor Sams presented a Proclamation to Carla Maton, Executive Director, American Red Cross of Northwest Georgia in recognition of March 2024 as being American Red Cross Month and to encourage all citizens of the city to reach out and support the Red Cross' humanitarian mission.

DALTON STATE COLLEGE UPDATE - DR. JOHN FUCHKO

President of Dalton State College Dr. John Fuchko spoke to the Mayor and Council regarding DSC student statistics Enrollment, Achievements – Sports Championships in golf & basketball and reaching the finals in soccer. Dr. Fuchko also stated the Wall Street Journal named DSC as #1 in college for student experience.

Several students spoke including the Student Government President McKenzie Manley, Student Ambassador Fernanda Hurtado, and Student Ambassador Cameron West on their positive collective experience of attending Dalton State College.

GEORGIA NORTHWESTERN TECHNICAL COLLEGE UPDATE

President Dr. Heidi Popham of Georgia Northwestern Technical College spoke to the Mayor and Council on recruitment and the experience of being enrolled at GNTC. Dr. Popham further spoke of the statistics in enrollment and Services provided. Dr. Popham additionally recognized GNTC partnerships with Northwestern Georgia College & Career Academy and the Whitfield Fire Department

GNTC students Sonia Avolos and Christian spoke of their positive experience in the diesel technology program, and Jaylee Hibberts and Violet Bazon spoke of their experience in the EMT program.

DEPARTMENT HEAD REPORTS

There were no reports

MINUTES

The Mayor and Council reviewed the Regular meeting minutes of February 19, 2024. On the motion of Council member Mock, second Council member Farrow, the minutes were approved. The vote was unanimous in favor.

RENEWAL OF STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

Assistant City Administrator Todd Pangle presented the Renewal Agreement of the Statewide Mutual Aid and Assistance. Pangle stated this agreement is in advance of an emergency for the rapid and efficient deployment of resources in all types of emergency and to designate City of Dalton members who may request mutual aid and assistance. On the motion of Council member Mock, second Council member Goodlett, the Agreement was approved. The vote was unanimous in favor.

ORDINANCE 24-05 - REQUEST OF SHAZMAN ALI FOR REZONING

Ethan Calhoun, Assistant Planning Director presented Ordinance 24-05, a request from Shazman Ali to rezone from Heavy Commercial (M-2) to General Commercial (C-2) a tract of land totaling 4.05 acres located at 1028 Willowdale Road, NW, Dalton, Georgia. Parcels (12-159-01-059 and 12-159-01-065). On the motion of Council member Mock, second Council member Goodlett, the request was approved. The vote was unanimous in favor.

ORDINANCE 24-06 - REQUEST OF DANIELLE PUTNAM FOR REZONING

Ethan Calhoun, Assistant Planning Director presented Ordinance 24-06, a request from Danielle Putnam to rezone from Medium Density Single Family Residential (R-3) to Rural Residential (R-5) a tract of land totaling 0.32 acres located at 405 Mosedale Drive, Dalton, Georgia. Parcel (12-241-02-009). On the motion of Council member Mock, second Council member Goodlett, the request was approved. The vote was unanimous in favor.

RESOLUTION 24-09 - DISTRIBUTION OF CERTAIN CEMETERY TRUSTS

Mr. Tom Minor from the City Attorney's Office presented Resolution 24-09 to approve the acceptance of funds from the distribution of certain Cemetery Trusts. Mr. Minor stated Wells Fargo Bank is trustee for Elizabeth Roberts Cemetery Trust, the Margaret H. Bard Cemetery Trust and the W.C. Martin Cemetery Trust and plans to petition the Superior Court of Whitfield County to terminate the Trusts and distribute the assets in the Trusts to the City of Dalton. Mr. Minor stated that each of the Trust were similarly designed for the care and maintenance of one or more particular plots at West Hill Cemetery and Old Presbyterian Cemetery respectively. On the motion of Council member Mock, second Council member Farrow, the Resolution was adopted. The vote was unanimous in favor.

AMENDMENT NO. 2 TO AIA DOCUMENT B101-2017 FOR PROJECT RENOVATIONS AND ADDITIONS TO THE EXISTING JOHN DAVIS RECREATION CENTER

City Administrator Andrew Parker presented and Amendment No. 2 to AIA Document B101-2017 for Project Renovations and Additions to the Existing John Davis Recreation Center, Parker stated the Amendment outlines the Changes to the Standard Form of Agreement between the Owner and Architect dated April 18, 2022 which includes the Construction Cost, Design phase milestone to include the Contract documents completion date, the Construction commencement date and the substantial completion date which should be by August 31, 2025 at a rate of (6.25% of construction cost. On the motion of Council member Mock, second Council member Goodlett, the Mayor and Council approved the amendment. The vote was unanimous in favor.

CITY ADMINISTRATOR REPORT

City Administrator Andrew Parked updated the Mayor and Council on several current and future projects including the projected completion of the Mill Line Project with an open date of mid-March for a soft opening and the official ribbon cutting to be determined soon, Parker also gave an update on the proposals for the John Davis Center and reviewed rendering of the inside of the new Center. Parker stated the contractors are preparing the RFP's for construction and should be published in March with an April 2024 due date. Parker further reviewed the upcoming project of the Police Departments Property and Evidence wing, a 2020 SPLOST project that proposals are scheduled back April 2, 2024. A copy of this complete update is a part of these minutes including several updates on stormwater projects and projects soon to commence.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 7:05 p.m.

Bernadette Chattam
City Clerk

Annalee Sams, Mayor

Recorded
Approved: _____
Post: _____



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 3-18-24

Agenda Item: Budget Amendment #7

Department: Finance

Requested By: Cindy Jackson

**Reviewed/Approved by
City Attorney?** NA

Cost: \$0

**Funding Source if Not in
Budget**

**Please Provide A Summary of Your Request, Including Background Information to
Explain the Request:**

Final budget amendment (#7) for the year ended 2023.

**2023 Budget Amendment
Amendment #7 Final**

General Fund	Increase (Decrease)	
Revenues & Transfers-In		
Hotel Motel Tax Transfer	\$ 252,500	(1)
WLSF Transfer	667,150	(1)
TAD's Transfer	26,400	(1)
	<u>\$ 946,050</u>	
Expenditures & Transfers-out		
Legislative	\$ 2,000	(2)
City Clerk	3,500	(2)
Fire Department	44,000	(2)
Transfer Bonded Debt	100	(3)
Transfer to Risk Financing	30,000	(3)
Transfer to Grant Funds	(1,666,610)	(4)
	<u>\$ (1,587,010)</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ 2,533,060</u></u>	

- (1) To adjust to actual revenue received
- (2) To adjust overages in wage-benefit budget lines
- (3) To adjust to actual transfers to other funds
- (4) To remove transfer to Improving Neighborhood grant and adjust airport grants

OPIOID Fund	Increase (Decrease)	
Revenues & Transfers-in		
Settlement Revenue	\$ 17,000	(1)
	<u>\$ 17,000</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ 17,000</u></u>	

- (1) To adjust to actual revenue received

CIP Fund	Increase (Decrease)	
Revenues & Transfers-in		
Transfer in	\$ 605,000	(1)
	<u>\$ 605,000</u>	
Expenditures & Transfers-out		
Capital Improvements	\$ 1,706,003	(1)
	<u>\$ 1,706,003</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ (1,101,003)</u></u>	

- (1) Airport project #2106.005 Apron Rehab Phase 2 to 6 - GDOT contract not yet written & to adjust to actual revenue and expenditures.

	Increase (Decrease)	
Improving Neighborhood Grant Fund		
Revenues & Transfers-in		
Federal Grant Revenue & Transfer In	\$ (6,043,480)	(1)
	<u>\$ (6,043,480)</u>	
Expenditures & Transfers-out		
Grant Expenditures - PW & Rec	\$ (6,043,480)	(1)
	<u>\$ (6,043,480)</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1) To eliminate fund due to no expenditures or reimbursements

	Increase (Decrease)	
CCBG Fund		
Revenues & Transfers-in		
Federal Grant Revenue	\$ (29,600)	(1)
	<u>\$ (29,600)</u>	
Expenditures & Transfers-out		
Public Facilities	\$ (29,600)	(1)
	<u>\$ (29,600)</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1) To adjust budget to actual

	Increase (Decrease)	
TAD Fund's		
Revenues & Transfers-In		
Property Tax	\$ 7,000	(1)
	<u>\$ 7,000</u>	
Expenditures & Transfers-out		
Transfer application fees to general fund	\$ 26,400	(1)
	<u>\$ 26,400</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ (19,400)</u></u>	

(1) To record tax revenue collected and transfer application fees net of expenses to GF

	(Decrease)	
Hotel Motel Tax Fund		
Revenues & Transfers-in		
Hotel Motel Tax	\$ 286,000	(1)
	<u>\$ 286,000</u>	
Expenditures & Transfers-out		
DMO - CVB	\$ 33,500	(1)
Transfer to General Fund	252,500	(1)
	<u>\$ 286,000</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1) To adjust HMT revenue and expenditures to actual

	Increase (Decrease)	
Bonded Capital Fund		
Revenues & Transfers-in		
Transfer from other funds	\$ (121,227)	(1)
	<u>\$ (121,227)</u>	
Expenditures & Transfers-out		
Capital Projects	\$ (121,227)	(1)
	<u>\$ (121,227)</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1) To adjust budget to actual

	Increase (Decrease)	
2015 SPLOST Fund		
Revenues & Transfers-In		
Transfers in and Interest Income	\$ 228,706	(1)
	<u>\$ 228,706</u>	
Expenditures & Transfers-out		
Capital - Streets, Bridges, Stormwater	\$ 228,706	(1)
	<u>\$ 228,706</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1) To adjust budget to actual

	Increase (Decrease)	
2020 SPLOST FUND		
Revenues & Transfers-In		
SPLOST Revenue & Interest Income	\$ 6,089,057	(1)
	<u>\$ 6,089,057</u>	
Expenditures & Transfers-out		
Capital Project - various	\$ 6,089,057	(1)
	<u>\$ 6,089,057</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1) To adjust budget to actual



CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 3-18-24

Agenda Item: Budget Amendment #1 FY24

Department: Finance

Requested By: Cindy Jackson

Reviewed/Approved by City Attorney? NA

Cost: \$3,025,000

Funding Source if Not in Budget Utilization of prior year fund balance

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Budget amendment #1 for year 2024.

2024 Budget Amendment

Budget Amendment #1

GENERAL FUND

	Increase (Decrease)	
Revenues & Other Financing Sources		
Insurance reimbursement	\$ 12,300	(1)
Transfer in DWSWMA	2,500,000	(2)
Transfer in DU	1,300,000	(2)
	<u>\$ 3,812,300</u>	
Expenditures & Transfers-out		
Repairs & maintenance - PD	\$ 7,900	(1)
Repairs & maintenance - PW	4,400	(1)
Site improvements - REC	25,000	(3)
Transfer to 2020 SPLOST	2,500,000	(4)
Transfer to 2020 SPLOST	4,300,000	(5)
	<u>\$ 6,837,300</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u>\$ (3,025,000)</u>	

(1)	Reimbursement from insurance for a wrecked police vehicle and cemetery head stones
(2)	Transfer from DWRSWMA new revenue source - transfer from DU additional estimated over budget
(3)	Donation received in 2023 from the Community Foundation for the Mill Line trail signage and benches
(4)	Transfer of funds for additional street paving
(5)	Transfer of funds for John Davis Recreation Center

CDBG FUND

	Increase (Decrease)	
Revenues & Transfers-In		
Federal grant revenue	\$ 69,135	(1)
	<u>\$ 69,135</u>	
Expenditures & Transfers-out		
Public facilities	\$ 27,530	(1)
Administrative	41,605	(1)
	<u>\$ 69,135</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u>\$ -</u>	

(1)	To adjust carryforward grant balance to actual
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CAPTIAL IMPROVEMENTS FUND

Expenditures & Transfers-out		
Carryover projects - City Admin	\$ 3,658,190	(1)
Carryover projects - IT	134,600	(1)
Carryover projects - Police	352,700	(1)
Carryover projects - Public Works	2,822,800	(1)
Carryover projects - Recreation	671,100	(1)
Fees	4,000	(1)
	<u>\$ 7,643,390</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u>\$ (7,643,390)</u>	

(1)	Carryover projects from 2023
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2020 SPLOST FUND	Increase (Decrease)	
Revenues & Transfers-In		
Transfer from general fund	\$ 6,800,000	(1)
Transfer from economic development fund	<u>1,900,000</u>	(2)
	<u>\$ 8,700,000</u>	
Expenditures & Transfers-out		
Paving (2024 additional)	\$ 2,500,000	
John Davis Recreation Project	<u>6,200,000</u>	
	<u>\$ 8,700,000</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ -</u></u>	

(1)	Transfer for additional paving allocation for 2024 & John Davis Recreation Center
(2)	Transfer for John Davis Recreation Center

ECONOMIC DEVELOPMENT FUND	Increase (Decrease)	
Expenditures & Transfers-out		
Transfer to 2020 SPLOST Fund	\$ 1,900,000	(1)
	<u>\$ 1,900,000</u>	
Net Increase (Decrease) Budgeted Fund Balance	<u><u>\$ (1,900,000)</u></u>	

(1)	Transfer for John Davis Recreation Center
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CITY COUNCIL AGENDA REQUEST

Meeting Type: Mayor & Council Meeting

Meeting Date: 03-18-24

Agenda Item: Resolution 24-10 To Approve the Acceptance of Funds and Property from the Former Congregants of Temple Beth El

Department: Administration

Requested By: Andrew Parker

Reviewed/Approved by City Attorney? Yes

Cost:

Funding Source if Not in Budget

Please Provide A Summary of Your Request, Including Background Information to Explain the Request:

Resolution 24-10 To Approve the Acceptance of Funds and Property from the Former Congregants of Temple Beth El

RESOLUTION 24-10

A RESOLUTION TO APPROVE THE ACCEPTANCE OF FUNDS AND PROPERTY FROM FORMER CONGREGANTS OF TEMPLE BETH EL

WHEREAS, the facility known as “Temple Beth El,” has been located on certain real property commonly referenced as 501 Valley Drive, Dalton, GA 30720; Tax Parcel No. 12-237-08-010 (the “Property”); and

WHEREAS, Temple Beth El is now closed and vacant; and

WHEREAS, the former congregants of Temple Beth El desire to transfer to the City of Dalton the Property for use in connection with construction of community stormwater improvements and a memorial park (the “Project”); and

WHEREAS, the former congregants of Temple Beth El also desire to transfer to the City of Dalton certain funds in the amount of approximately \$225,000.00 (the “Funds”) for use in connection with the Project; and

WHEREAS, the City of Dalton has agreed to accept the Property and Funds for use in the Project;

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Dalton hereby agree to accept the Property and Funds and hereby authorize the Mayor to execute any deed or such other documents, instruments, certificates, assignments, and papers which, in the judgment of the Mayor, may be necessary and desirable to effect the proposed transaction. Such agreements, instruments, certificates, assignments, papers and/or documents shall be in such form and contain such terms and conditions as may be approved by the Mayor on behalf of the City in accordance with this Resolution, and the execution of such agreements, instruments, certificates, assignments, papers, and documents by the Mayor on behalf of the City is herein authorized and shall be conclusive evidence of any such approval;

BE IT FURTHER RESOLVED, that all acts and doings of the Mayor in connection with the proposed transaction which are in conformity with the purposes and intents of these Resolutions and in furtherance of the transaction contemplated hereby and thereby shall be, and the same hereby are, in all respects approved and confirmed;

BE IT FURTHER RESOLVED, that the signature of the Mayor to any of the consents, agreements, instruments, certificates, assignments, papers, and documents executed and delivered in connection therewith shall be conclusive evidence of the authority of the Mayor to execute and deliver such consents, agreements, instruments, certificates, assignments, papers, and other documents on behalf of the City.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof of the City of Dalton in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

BE IT FURTHER RESOLVED, that these Resolutions shall take effect immediately upon their adoption.

SO RESOLVED, this ____ day of _____, 2024.

CITY OF DALTON, GEORGIA

Mayor/Mayor Pro Tempore

ATTESTED TO:

City Clerk