

#### EMPLOYEE PENSION PLAN BOARD OF TRUSTEES MEETING TUESDAY, SEPTEMBER 22, 2020 3:00 PM 300 WEST WAUGH

### AGENDA

#### Call To Order

#### <u>Minutes</u>

<u>1.</u> Pension Minutes 07-28-2020

#### **Unfinished Business**

- 2. Pension Plan Review
- 3. Investment Performance Analysis August 31, 2020

#### **Invoices**

- 4. Invoice #13679 (\$570.00) from Mitchell & Mitchell Legal Services
- 5. Invoice #13692 (\$330.00) Mitchell & Mitchell invoice for legal services
- 6. Invoice #1427027 (\$5,930.00) Fisher and Phillips Invoice
- 7. Invoice #1417041 (\$10,260.00) Fisher & Phillips for Pension Plan Document revision work.
- 8. Invoice #201 & 202 (\$2,040.00) for SEAS July and August 2020

MetLife \$375.00 for 2nd Quarter

#### <u>Reports</u>

9. Market Indices - July 31, 2020

#### Adjournment

#### THE CITY OF DALTON EMPLOYEES PENSION PLAN – BOARD OF TRUSTEES REGULAR MEETING JULY 28, 2020

The regular meeting of the Board of Trustees of the City of Dalton Employees' Pension Plan was held this afternoon at 3:00 p.m. in the Council Chambers of City Hall. Present for the meeting were Chairman Gary Hill, Trustees Mike Sloan, Dwayne Carvell, Vernon Ray, Chairman of the Water, Light & Sinking Fund Commission Joe Yarbrough and Mayor David Pennington. Council member Tyree Goodlett was absent.

#### **MINUTES**

The Trustees were presented written copies of the minutes of the meeting of May 26, 2020. On the motion of Trustee Sloan, second Trustee Yarbrough, the minutes were approved. The vote was unanimous in favor.

#### REVIEW AND ADOPTION OF AMENDMENTS TO PENSION PLAN LANGUAGE

Chairman Gary Hill stated that all Board members should have a copy of the Amendments to the Pension Plan language. Attorney W. Cody Newsome reported that after speaking to Fisher and Phillips, they have more questions regarding the draft. Human Resources Director Greg Batts stated that after reviewing a few of the revisions he had some pause about the draft specifically Section 5.02 – death benefits, Page 12 as it relates to the spouse and also the actuarial impact to the Plan. On the motion of Board member Yarbrough, second Board member Carvell, the Board agreed to postpone adoption until additional questions were answered. The vote was unanimous in favor.

Chairman Hill stated he will submit this draft to Chuck Carr from Southern Actuarial Services to assess the actuarial impact of the potential revisions

#### SEAS - INVESTMENT PERFORMANCE ANALYSIS - JUNE 30, 2020

Hilda Thompson from SEAS stated to the Board that it was too early to have the full quarterly report, however she stated because its good news she wanted to give an update. Thompson stated that the Plan closed last year (2019) at 122.5 million, and at the end of March (2020) the Plan dropped to 110.0 million. Thompson reported that the Plan currently stands at 123.6 million with a total fund Return quarter to date (June 2020) at 11.5% after losing approximately 13% in the first quarter. Thompson stated that the Plan made up nearly all of the loss and the Plan has a positive YTD Return of 0.3%. Thompson stated that it has been a very strong return and recovery considering everything that has happened with the current Covid-19 pandemic. On the motion of Board member Carvell, second Board member Sloan, the Board approved the update. The vote was unanimous in favor.

#### **RETIREES**

#### Michael Gorham - Public Works

(1) On the motion of Trustee Carvell, second Trustee Ray the Board ratified payment to <u>Michael Gorham – Public Works</u>. Copies of the application for retirement, retirement benefit calculations and Authorization to Commence Retirement Payment forms are a part of these minutes. The board noted there is a qualifying spouse. The vote was unanimous in favor.

Employee Pension Plan Page 2 July 28, 2019

#### **INVOICES**

The Trustees reviewed the following invoices:

On the motion of Trustee Yarbrough, second Trustee Ray the following invoice was approved:

• Invoice #1367825 (\$880.00) Fisher & Phillips for services rendered through February 29, 2020.

The vote was unanimous in favor.

On the motion of Trustee Carvell, second Trustee Yarbrough the following invoices were approved:

- Invoice# 13655 (\$45.00) Mitchell & Mitchell for Pension Services
- Invoice# 13635 (\$1,350.00) Mitchell & Mitchell for Pension Services

The vote was unanimous in favor.

On the motion of Trustee Ray, second Trustee Carvell the following invoices were approved:

• SEAS Invoices #199, #200 (\$2.040.00 each)

The vote was unanimous in favor.

On the motion of Trustee Sloan, second Trustee Carvell the following invoices were approved:

• MetLife Annuity & Retirement Invoice #22007 (\$375.00)

The vote was unanimous in favor.

<u>REPORTS</u> Market Indices - May 31 & June 30, 2020 MBR Calculation - June 30, 2020 May 31, 2020 & June 30, 2020 Financial Report Employee Pension Plan Page 4 July 28, 2019

#### ADJOURNMENT

Chairman Hill thanked everyone for coming. There being no further business to come before the trustees, the meeting was adjourned at 3:20 p.m.

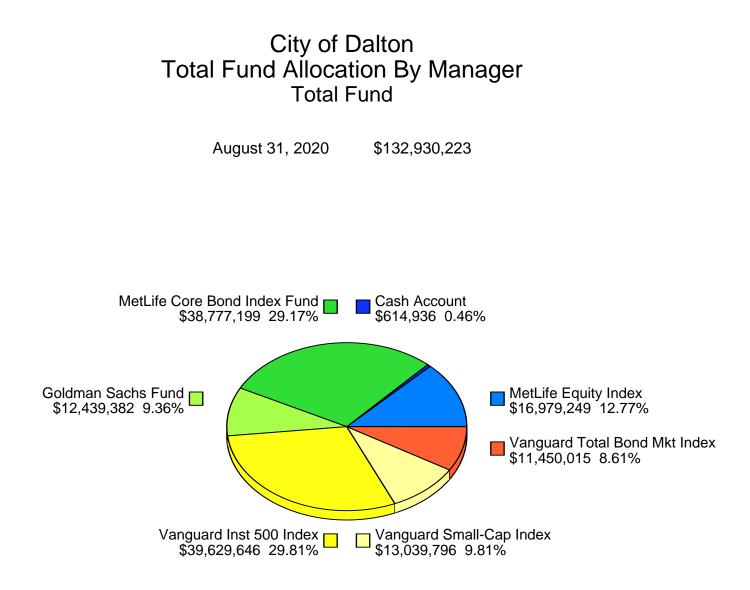
Gary Hill, Chairman

ATTEST:

Mike Sloan, Secretary RECORDED APPROVED City of Dalton

Investment Performance Analysis

August 31, 2020



# City of Dalton Performance Summary Table Periods Ending 8/31/20

						1	í
		OTD	VTD		0.1/10		10.1/10
Manager	1 Mo	QTD	YTD	1 Year	3 Yrs	5 Yrs	10 Yrs
Total Large Cap Equity	7.00	40.04	0.75	01.00	4 4 4 7	11.10	45.40
Total Return	7.20	13.24	9.75	21.89	14.47	14.43	15.12
Standard & Poors 500	7.19	13.23	9.74	21.94	14.52	14.46	15.16
MetLife Equity Index							
Total Return	7.24	13.26	9.77	21.81	14.65	14.58	15.20
Standard & Poors 500	7.19	13.20	9.74	21.01	14.65	14.36	15.20
Standard & POOLS 500	7.19	13.23	9.74	21.94	14.52	14.40	15.10
Vanguard Inst 500 Index							
Total Return	7.19	13.23	9.74	21.92	14.32		
Standard & Poors 500	7.19	13.23	9.74	21.92	14.52		
	7.15	10.20	5.74	21.54	14.02		
Total Small Cap Equity							
Total Return	4.07	8.76	-3.66	5.63	6.90	8.41	11.96
Russell 2000	5.63	8.56	-5.53	6.02	5.03	7.65	11.53
Vanguard Small-Cap Index							
Total Return	4.07	8.76	-3.66	5.63	6.90		
CRSP Small Cap Index	4.05	8.74	-3.70	5.55	6.86		
Total Fixed Income							
Total Return	-0.69	0.69	6.75	6.49	5.02	4.22	3.62
Barclays U.S. Aggregate	-0.81	0.67	6.85	6.47	5.09	4.33	3.65
MetLife Core Bond Index Fund							
Total Return	-0.85	0.60	6.80	6.46	5.08		
Barclays U.S. Aggregate	-0.81	0.67	6.85	6.47	5.09		
Goldman Sachs Fund							
Total Return	0.10	1.11	6.44	6.74	4.67		
Barclays Int Govt/Credit	-0.12	0.63	5.94	5.94	4.28		
Vanguard Total Bond Mkt Index		0.50	0.00	0.00			
Total Return	-1.01	0.53	6.92	6.33			
BBG Barc U.S. Aggregate	-0.81	0.67	6.85	6.47			
Cook Account							
Cash Account Total Return	0.00	0.00	0.00	0.11	0.24	0.07	0.24
	-0.00	-0.00	0.00	-0.11	0.34	0.27	0.24
91-Day Treasury Bill	0.01	0.03	0.62	1.26	1.72	1.20	0.64

# City of Dalton Performance Summary Table Periods Ending 8/31/20

Managar	1 Mo	QTD	YTD	1 Year	2 Vro	5 Yrs	10 Yrs
Manager Total Fund	T IVIO	QID	TD	i rear	3 Yrs	5 115	10 115
Total Return	3.00	6.49	6.82	12.44	9.34	9.03	9.07
Policy Index	3.12	6.41	7.34	13.15	9.18	8.89	9.51
Indices							
91-Day Treasury Bill	0.01	0.03	0.62	1.26	1.72	1.20	0.64

# CITY OF DALTON EMPLOYEE'S PENSION PLAN INVESTMENT PERFORMANCE ANALYSIS SECOND QUARTER 2020

Note: For a copy of Part II of Southeastern Advisory Services, Inc.'s most recent Form ADV please write: Southeastern Advisory Services, Inc., 3495 Piedmont Road, NE, Bldg. 12-202, Atlanta, GA 30305, or e-mail your request to kit@seadvisory.com. Part II of Form ADV will be mailed within seven (7) days upon receipt of the request.

> Hilda A. Thompson, Senior Consultant Wallace W. Wilson, Senior Consultant

#### Southeastern Advisory Services, Inc.

3495 Piedmont Road, NE Bldg. 12-202 Atlanta, Georgia 30305 TEL: (404) 237-3156 FAX: (404) 237-2650

## Executive Summary City of Dalton Employee's Pension Plan

#### Quarter Ending June 30, 2020

#### I. MARKET ENVIRONMENT

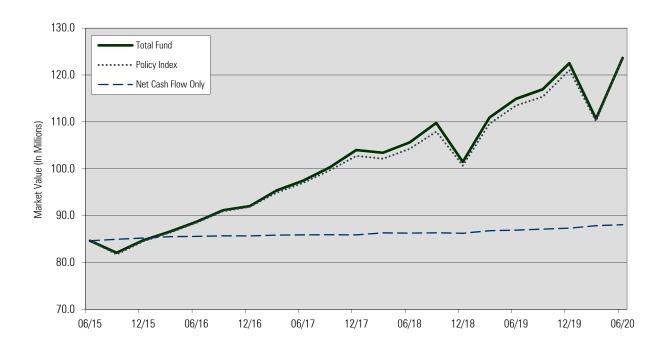
Index	Second Quarter	1 Year	3 Year
Standard & Poor's 500 Index	20.5%	7.5%	10.7%
Russell 2000 Index	25.4%	-6.6%	2.0%
MSCI EAFE Index (Net)	14.9%	-5.1%	0.8%
NCREIF Index	-1.0%	2.7%	5.4%
CS Hedge Index	6.2%	-0.7%	2.1%
BBG Barc U.S. Aggregate	2.9%	8.7%	5.3%
91 Day Treasury Bills	0.0%	1.6%	1.8%
Consumer Price Index (NSA)	-0.1%	0.6%	1.7%

Global markets negatively impacted by the economic implications of the Coronavirus in the first quarter delivered a strong rebound with all asset class enjoying a strong rebound during the second quarter. According to a report by the Federal Reserve Bank of Philadelphia, expectations for real GDP growth this year are approximately -5% with an unemployment rate remaining above 10%. Real GDP was down -5.0% during the first quarter of 2020 as restricted activity due to the Coronavirus weighed heavily on economic growth. The main detractor was personal consumption, the largest component of GDP, which was down -6.8% for the quarter. Business spending was down -6.4% on lower fixed investment and the largest inventory drawdown since 2009. Economists are currently forecasting a much larger, double-digit fall in Real GDP for the second quarter.

- **Equities:** The combination of unprecedented government stimulus, followed by recent economic data led the Standard & Poor's 500 to gains of 20.5% for the second quarter of 2020, the best quarter in 45 years. Although rebounding strongly, equities are still down for the year -3.3%. All eleven major sectors were in positive territory while the best performing sector was Consumer Discretionary (+37.1%), followed closely by Energy (+32.6%) and Technology (+31.6%).
- Fixed Income: The U.S. Treasury yield curve was little changed during the quarter after a dramatic drop in Q1. Although the entire curve is below 1.5% it also is steeper than it has been in two years. The 10-year Treasury yield ended the quarter at .66%, down just .04% from March. The Federal Open Market Committee met twice during the quarter, as scheduled, with no change to their overnight rate, which they expect will be near zero until at least 2022. Chair Jerome Powell attempted to temper expectations by stating that, "The path forward for the economy is extraordinarily uncertain." Credit spreads tightened significantly during the quarter, as evidenced by the double-digit return within the high yield market.
- Alternatives: Total hedge fund assets surged in 2020 as the HFRI Fund Weighted Composite Index posted the strongest quarterly performance gain since 2009. Total capital invested in hedge funds increased to \$3.177 trillion, a record quarterly increase of \$220 billion. Investor outflows slowed markedly following the pandemic-driven 1020 withdrawals, as estimated net asset outflows fell in 20 to \$12.2 billion, or 0.3 percent of total industry capital. *HRF Global Hedge Fund Industry Report*



#### II. PORTFOLIO GROWTH- PERIOD ENDED JUNE 30, 2020



Period Ending	Beginning Value \$(000)	Net Cash Flow	Net Gain/Loss	Ending Value \$(000)	Quarterly Return	Fiscal Yr Return
Jun-15	84,932	258	-546	84,644	-0.6%	
Sep-15	84,644	328	-2,890	82,082	-3.4%	
Dec-15	82,082	247	2,414	84,742	2.9%	<mark>0.4%</mark>
Mar-16	84,742	307	1,539	86,588	1.8%	
Jun-16	86,588	42	2,053	88,683	2.4%	
Sep-16	88,683	128	2,337	91,148	2.6%	
Dec-16	91,148	-19	895	92,024	1.0%	<mark>8.0%</mark>
Mar-17	92,024	176	3,129	95,329	3.4%	_
Jun-17	95,329	50	2,064	97,443	2.1%	
Sep-17	97,443	27	2,812	100,283	2.9%	
Dec-17	100,283	-27	3,738	103,993	3.7%	<mark>12.7%</mark>
Mar-18	103,993	418	-997	103,415	-1.0%	
Jun-18	103,415	-39	2,232	105,607	2.2%	
Sep-18	105,607	60	4,111	109,779	3.9%	
Dec-18	109,779	-93	-8,226	101,459	-7.5%	<mark>-2.8%</mark>
Mar-19	101,459	536	8,915	110,911	8.8%	
Jun-19	110,911	119	3,884	114,913	3.7%	
Sep-19	114,913	226	1,802	116,942	1.6%	
Dec-19	116,942	211	5,357	122,510	4.6%	<mark>19.9%</mark>
Mar-20	122,510	519	-12,373	110,656	-10.1%	
Jun-20	110,656	205	12,776	123,637	11.5%	<mark>0.3%</mark>

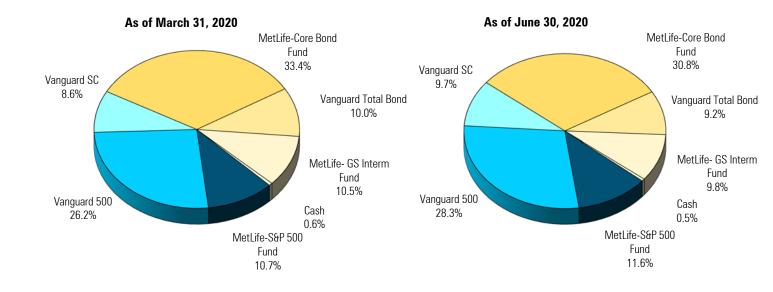


#### III. Market Values

Manager	Market Values as of 3/31/2020	Market Values as of 6/30//2020
MetLife Equity Index	\$11,817,346	\$14,395,428
Vanguard Inst 500 Index	\$29,034,203	\$34,999,352
Vanguard Small-Cap Index	\$9,464,106	\$11,990.025
MetLife Core Bond Index Fund	\$36,999,795	\$38,090,599
Vanguard Total Bond Index	\$11,058,630	\$11,389,440
Goldman Sachs Fund	\$11,669,460	\$12,158,699
Cash	\$612,689	\$613,893
Total Fund	\$110,656,229	\$123,637,436

#### Asset Mix Policy - at market value

Asset Class	Minimum Weight	Target Weight	Maximum Weight	Comment
Domestic – Large Cap	35.0%	40.0%	50.0%	Within Range
Domestic – Small Cap	5.0%	10.0%	20.0%	Within Range
Fixed Income – Core	30.0%	37.5%	50.0%	Within Range
Fixed Income - Intermediate	0.0%	12.5%	25.0%	Within Range
Cash Equivalents	0.0%	0.0%	5.0%	Within Range





#### IV. PERFORMANCE COMPARISONS (Gross of Fees)

#### A. Total Fund Analysis

Total Fund vs. Total Fund Universe	2nd Quarter Return	1 Year Return	3 Years Return	5 Years Return
Total Fund	11.5%/57 <sup>th</sup>	6.6%14 <sup>th</sup>	7.7%/8 <sup>th</sup>	7.2%/10 <sup>th</sup>
Policy Index*	12.2%/49 <sup>th</sup>	8.0%/8 <sup>th</sup>	7.8%/7 <sup>th</sup>	7.2%/10 <sup>th</sup>

\*Policy Index: Effective 1/01/2016: 40% S&P 500, 10% Russell 2000, 37.5% Barclays Aggregate, 12.5% Barclays Interm Govt/Credit. Effective 1/1/05-12/31/2015: 40% S&P 500, 15% Russell 2000, 45% Barclays Aggregate. Prior to 1/1/05: 40% S&P 500, 10% Russell 2000, 50% Lehman Aggregate. Prior to 4/1/00: 30% S&P 500, 10% Russell 2000, 60% Lehman Aggregate.

#### **B. Equity Fund Analysis**

Segment	2nd Quarter Return	1 Year Return	3 Year Return	5 Year Return
Total Large Cap Equity	20.6%/39 <sup>th</sup>	7.5%/37 <sup>th</sup>	10.7%/38 <sup>th</sup>	10.7%/35 <sup>th</sup>
MetLife Equity Index	20.8%/34 <sup>th</sup>	7.3%/43 <sup>rd</sup>	10.9%/25 <sup>th</sup>	10.9%/19 <sup>th</sup>
Vanguard Inst 500 Index (Incept 8/19/2016)	20.6%/51st	7.5%/33 <sup>rd</sup>	10.5%/47 <sup>th</sup>	N/A
S&P 500	20.5%/51st	7.5%/33 <sup>rd</sup>	10.7%/29 <sup>th</sup>	10.7%/30 <sup>th</sup>

Manager	2nd Quarter Return	1 Year Return	3 Years Return	5 Years Return
Total Small Cap Equity	26.7%/6 <sup>th</sup>	-5.6%/10 <sup>th</sup>	4.0%/17 <sup>th</sup>	5.0%/43 <sup>rd</sup>
Vanguard Small-Cap Index (Incept 8/19/2016)	26.7%/6 <sup>th</sup>	-5.6%/10 <sup>th</sup>	4.0%/17 <sup>th</sup>	N/A
CRSP Small Cap Index	26.7%/7 <sup>th</sup>	-5.7%/10 <sup>th</sup>	4.0%/19 <sup>th</sup>	5.4%/43 <sup>rd</sup>

#### C. Fixed Income Fund Analysis

Manager	2nd Quarter Return	1 Year Return	3 Years Return	5 Years Return
Total Fixed Income	3.0%/81 <sup>st</sup>	8.6%/58 <sup>th</sup>	5.2%/76 <sup>th</sup>	4.2%/80 <sup>th</sup>
MetLife Core Bond Index Fund*	2.7%/85 <sup>th</sup>	8.8%/53 <sup>rd</sup>	5.3%/76 <sup>th</sup>	N/A
Vanguard Total Bond Index	3.0%/81 <sup>st</sup>	9.0%/48 <sup>th</sup>	N/A	N/A
BBG Barc US Aggregate	2.9%/85 <sup>th</sup>	8.7%/55 <sup>th</sup>	5.3%/76 <sup>th</sup>	4.3%/80 <sup>th</sup>

\* Vanguard Total Bond Fund inception date: April 26, 2018.

Manager	2nd Quarter Return	1 Year Return	3 Years Return	5 Years Return
Goldman Sachs Interm Bond Fund*	4.1%/23 <sup>rd</sup>	7.4%/26 <sup>th</sup>	4.7%/26 <sup>th</sup>	N/A
BBG Barc Intermediate Govt/Credit	2.8%/61 <sup>st</sup>	7.1%/32 <sup>nd</sup>	4.4%/43 <sup>rd</sup>	N/A
			L 00 004F	

\* MetLife Core Bond Index Fund and Goldman Sachs Intermediate Fund inception date: September 28, 2015.





#### D. Cash Analysis

Manager	2nd Quarter Return	1 Year Return	3 Years Return	5 Years Return
Cash Account	0.0%/100 <sup>th</sup>	-0.2%/100 <sup>th</sup>	0.4%/98 <sup>th</sup>	0.3%/99 <sup>th</sup>
91-Day T-Bills	0.0%/95 <sup>th</sup>	1.6%/43 <sup>rd</sup>	1.8%/53 <sup>rd</sup>	1.2%/67 <sup>th</sup>

#### V. ANNUALIZED RETURN SINCE INCEPTION

Fund	Fund Return	Index Return
MetLife Equity Index (4/1/00)	5.7%	5.7%
Vanguard Inst 500 Index (8/19/16)	11.8%	12.0%
Vanguard Small-Cap Index (8/19/16)	6.4%	6.4%
MetLife Core Bond Index Fund (9/28/15)	4.3%	4.3%
Vanguard Total Bond Index (4/26/18)	8.1%	7.9%
Goldman Sachs Interm Fund (9/28/15)	3.7%	3.5%
Total Fund (1/1/99)	5.7%	6.2%



### **Historical Annual Returns**

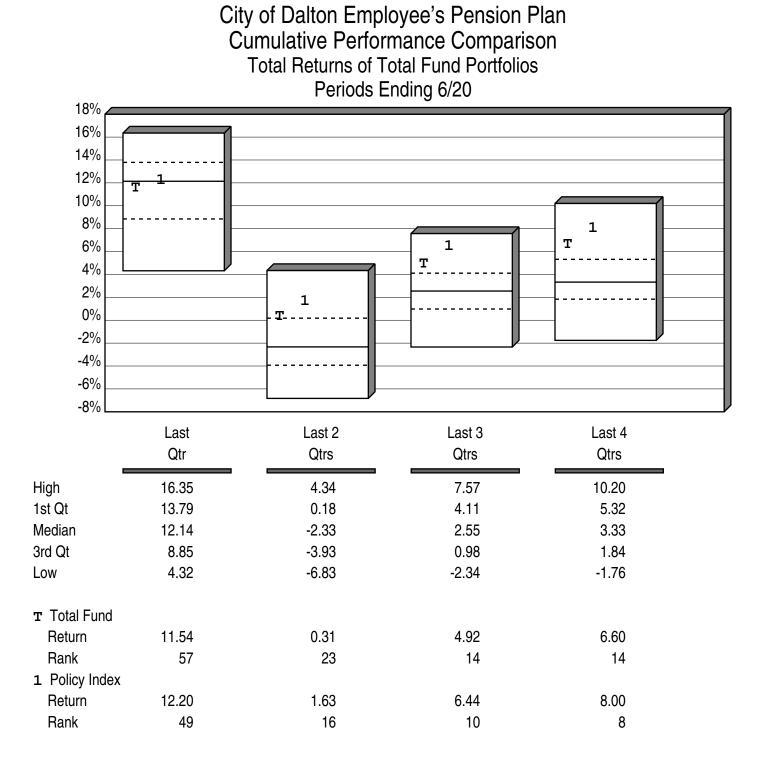
Year	Total Fund Market Value (\$ Million)	Total Fund Gross Return	Benchmark Return	Actuarial Assumption
1999	\$42.0	1.7%	8.0%	8.5%
2000	\$42.9	1.2%	1.6%	8.5%
2001	\$43.5	-0.1%	0.4%	8.5%
2002	\$40.8	-6.2%	-6.0%	8.5%
2003	\$48.3	17.5%	17.9%	8.5%
2004	\$52.2	8.4%	8.4%	8.5%
2005	\$54.4	4.2%	3.8%	8.5%
2006	\$60.7	10.8%	11.0%	8.5%
2007	\$61.7	5.1%	5.2%	8.5%
2008	\$50.4	-16.4%	-18.9%	8.5%
2009	\$54.6	15.3%	17.7%	8.5%
2010	\$60.4	11.8%	13.5%	7.5%
2011	\$61.6	4.5%	4.5%	7.5%
2012	\$66.2	9.8%	10.8%	7.5%
2013	\$75.1	15.5%	16.7%	7.5%
2014	\$83.3	8.9%	9.0%	7.0%
2015	\$84.7	0.4%	0.4%	7.0%
2016	\$92.0	8.0%	8.1%	7.0%
2017	\$103.9	12.7%	11.6%	7.0%
2018	\$101.5	-2.8%	-2.3%	6.75%
2019	\$122.5	19.9%	19.0%	6.75%
FYTD 2020	\$123.6	0.3%	1.6%	6.75%

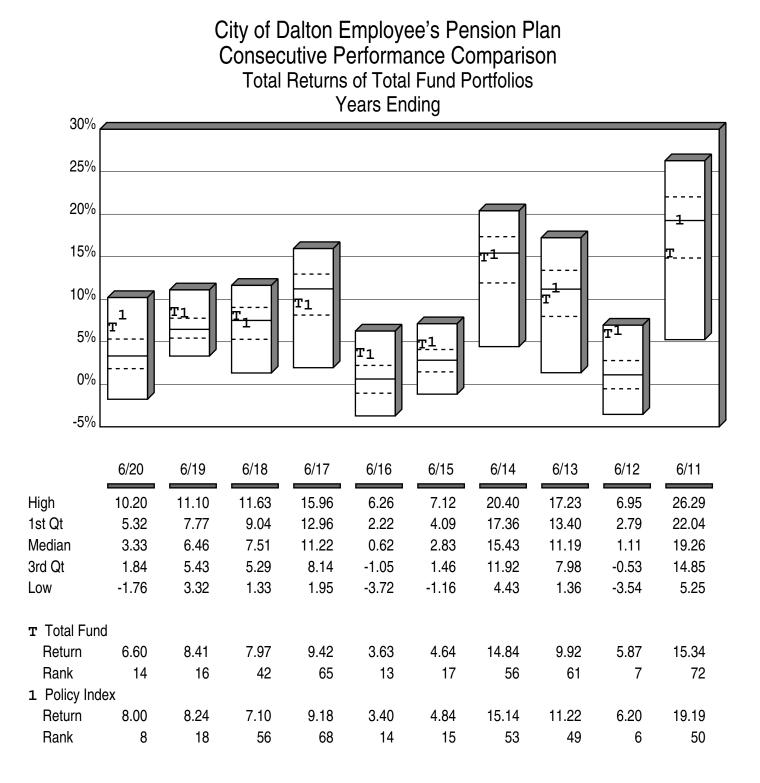


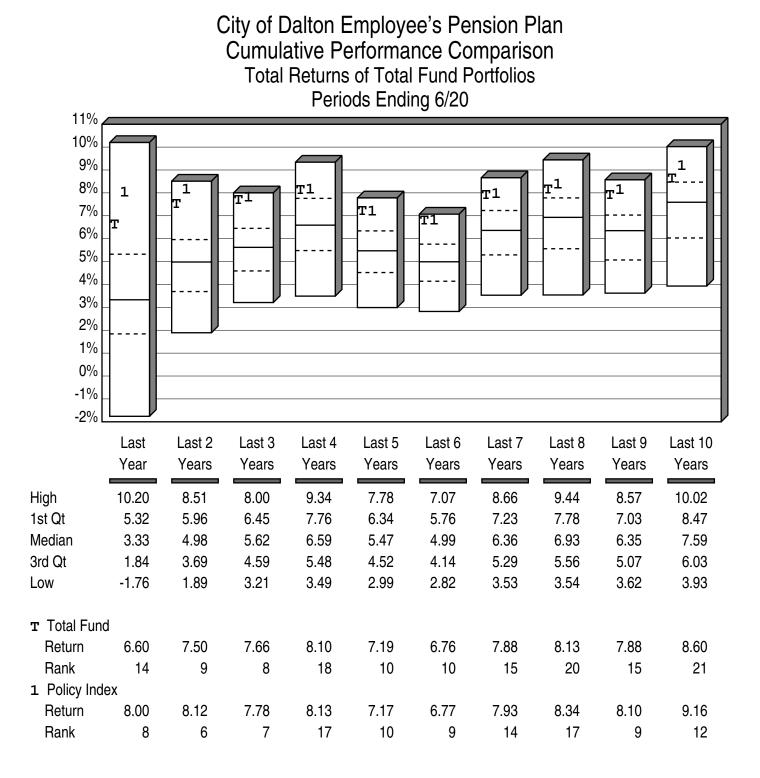
#### **Annual Fee Estimate**

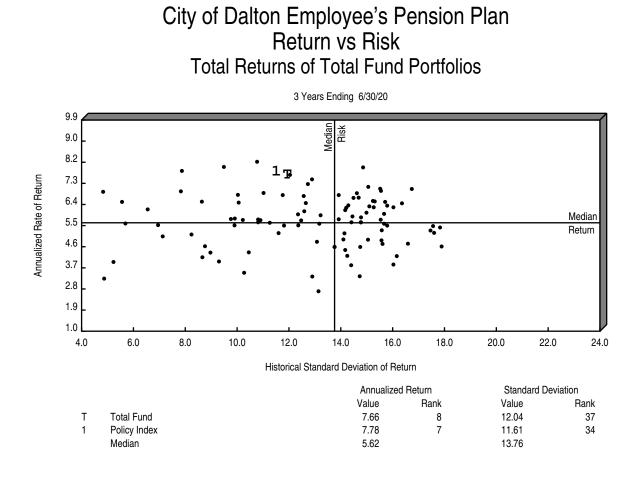
Manager	Fee Schedule	Estimated Annual Basis Point Fee
MetLife Large Cap Core Index	.18% on first \$5 mil	12
	.075% on next \$5 mil	
	.05% on balance	
Vanguard Inst 500 Index	.04% on balance	4
Vanguard Small-Cap Index	.07% on balance	7
MetLife Core Bond Index	.10% on first \$25 mil	9
	.08% on next \$25 mil	
	.06% on balance	
Vanguard Total Bond Index	.04% on balance	4
Goldman Sachs Intermediate Fixed Inc	.55% on first \$2.5 mil	47
	.50% on next \$2.5 mil	
	.45% on next \$5 mil	
	.40% on next \$15 mil	
	.30% on next \$50 mil	
	.20% on next \$75 mil	

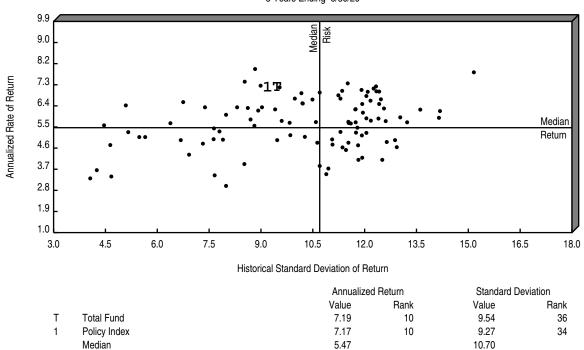




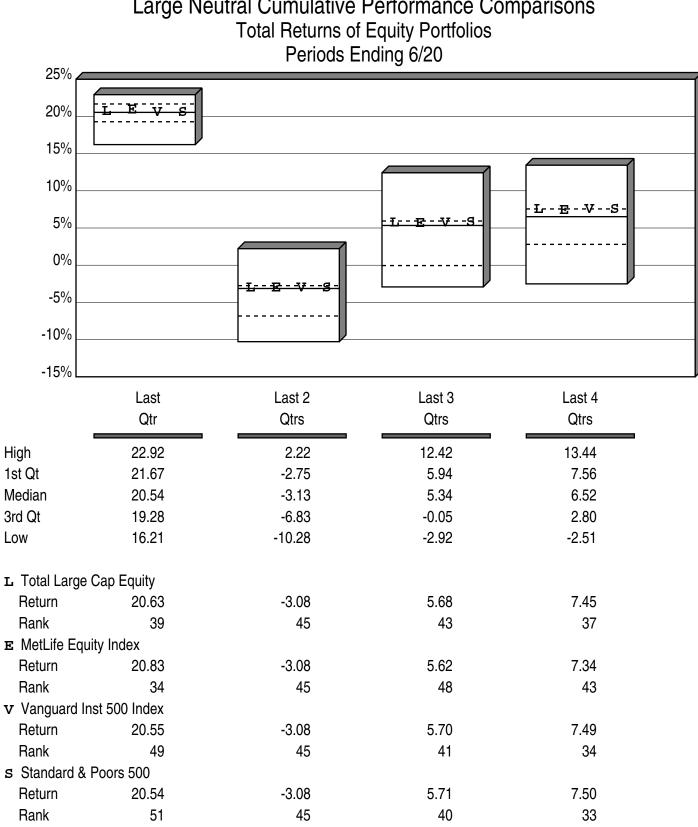




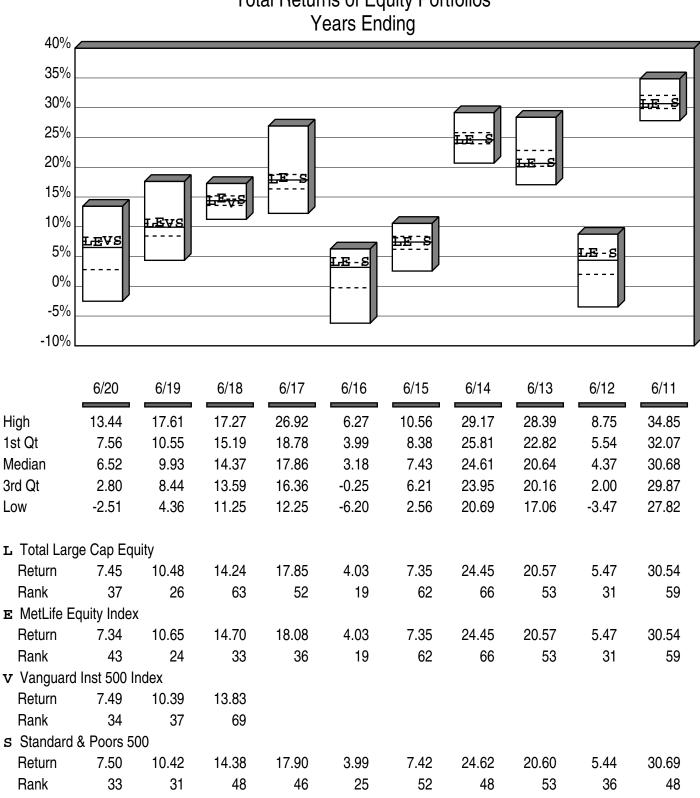




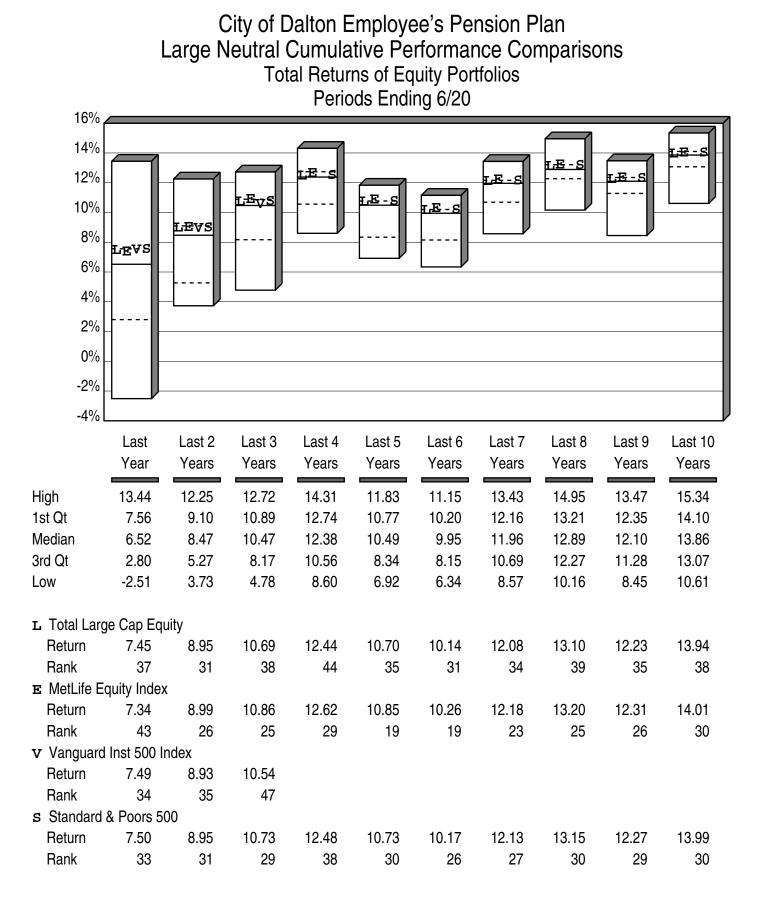
5 Years Ending 6/30/20

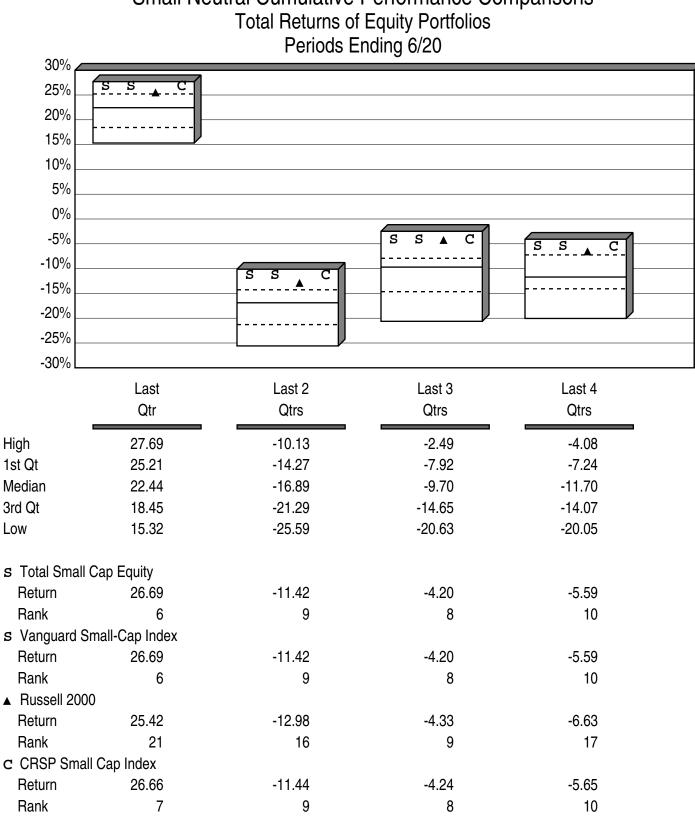


# City of Dalton Employee's Pension Plan Large Neutral Cumulative Performance Comparisons

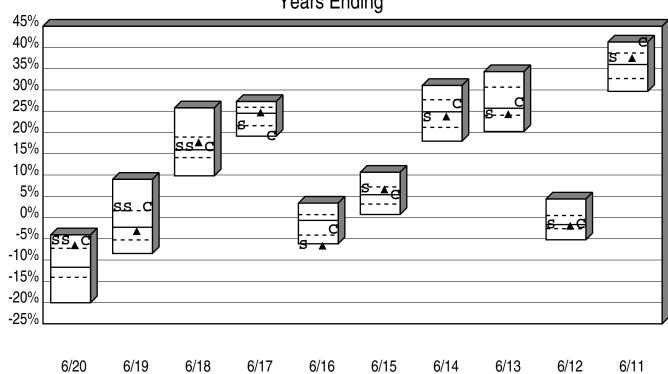


City of Dalton Employee's Pension Plan Large Neutral Consecutive Performance Comparisons Total Returns of Equity Portfolios Years Ending



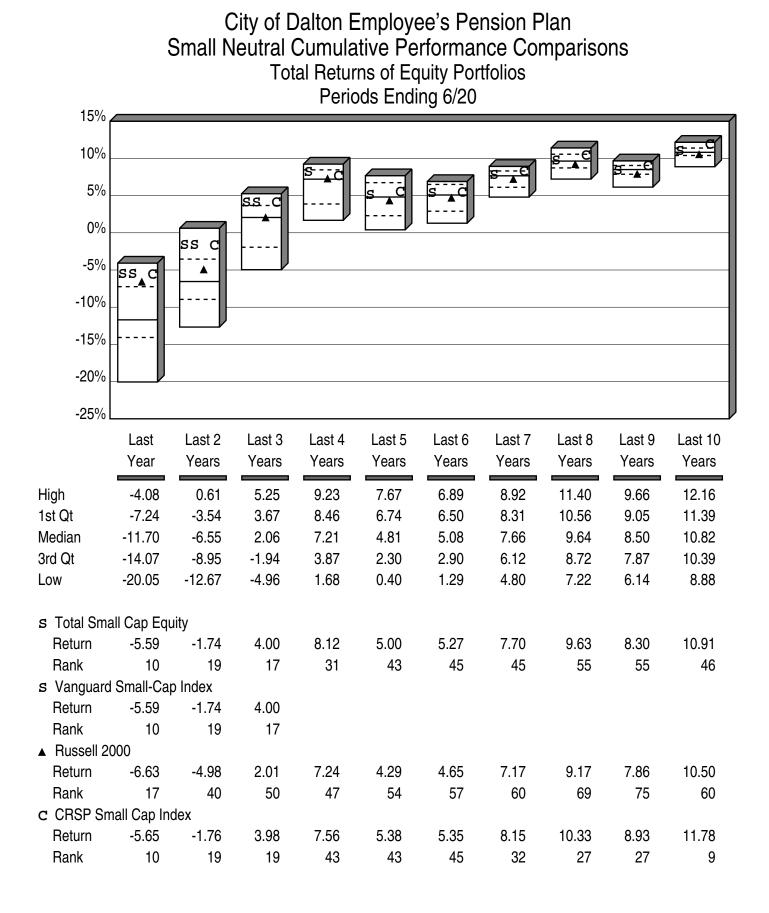


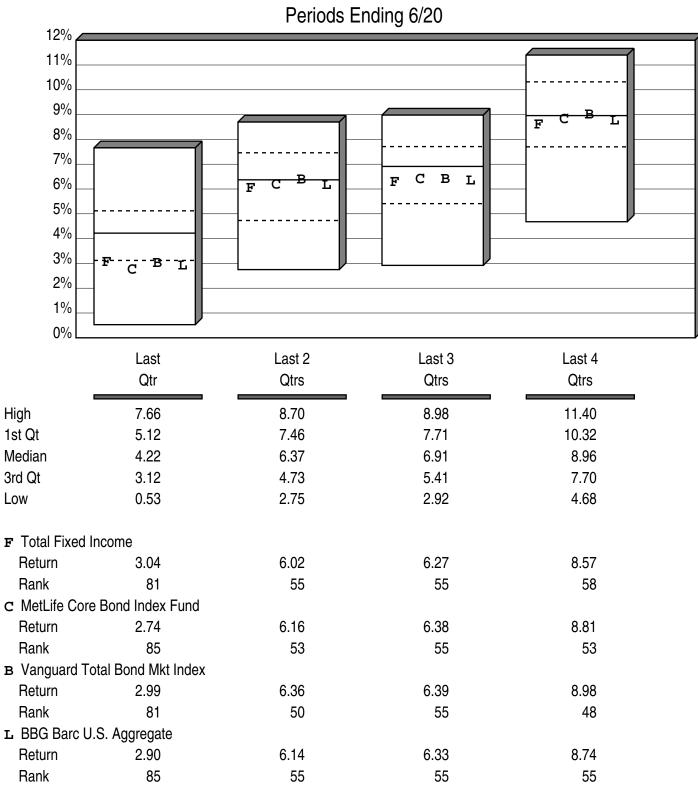
# City of Dalton Employee's Pension Plan Small Neutral Cumulative Performance Comparisons



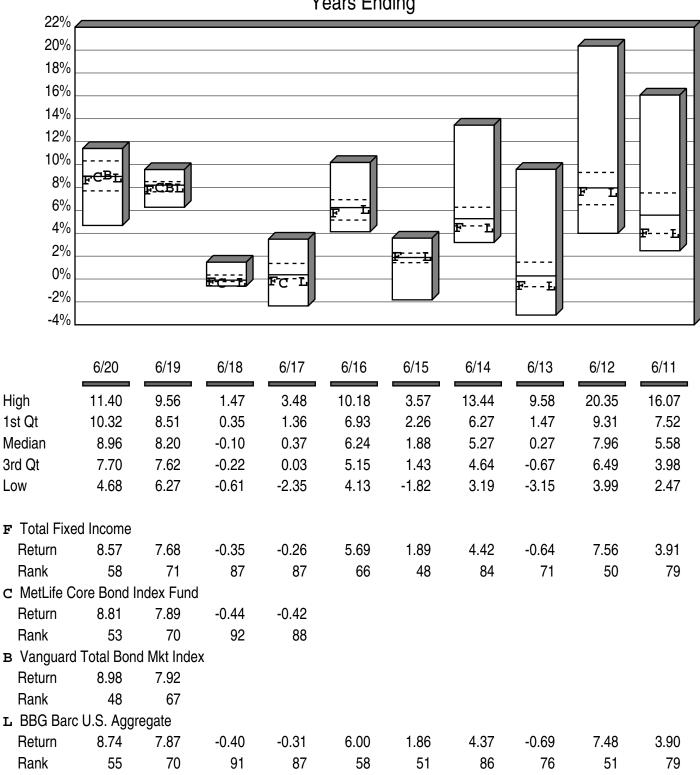
## City of Dalton Employee's Pension Plan Small Neutral Consecutive Performance Comparisons Total Returns of Equity Portfolios Years Ending

	6/20	6/19	6/18	6/17	6/16	6/15	6/14	6/13	6/12	6/11
High	-4.08	8.98	25.78	27.28	3.38	10.64	31.06	34.31	4.35	41.27
1st Qt	-7.24	1.62	18.92	25.93	0.68	7.20	27.70	30.66	0.47	38.69
Median	-11.70	-2.29	15.93	24.52	-0.68	5.36	24.87	25.70	-1.66	35.99
3rd Qt	-14.07	-5.27	14.10	21.60	-4.14	3.16	21.20	24.06	-2.62	32.69
Low	-20.05	-8.46	9.81	19.13	-6.18	0.71	17.96	20.23	-5.24	29.67
<b>T</b> 0										
s Total Sm	• •	•								
Return	-5.59	2.27	16.51	21.47	-6.62	6.67	23.44	24.15	-1.76	37.42
Rank	10	21	39	75	97	27	63	72	52	27
s Vanguard	d Small-Cap	o Index								
Return	-5.59	2.27	16.51							
Rank	10	21	39							
▲ Russell 2	000									
Return	-6.63	-3.31	17.57	24.60	-6.73	6.49	23.64	24.20	-2.06	37.40
Rank	17	58	32	48	97	29	63	72	57	27
c CRSP Sr	nall Cap Ind	dex								
Return	-5.65	2.29	16.47	19.08	-2.91	5.21	26.54	26.93	-1.68	41.00
Rank	10	21	41	95	63	50	29	43	50	5

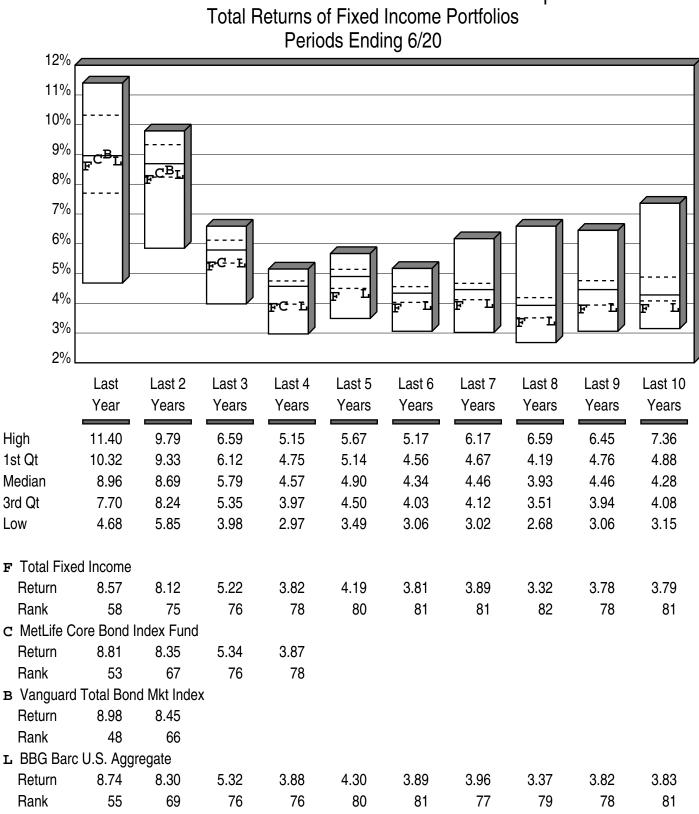




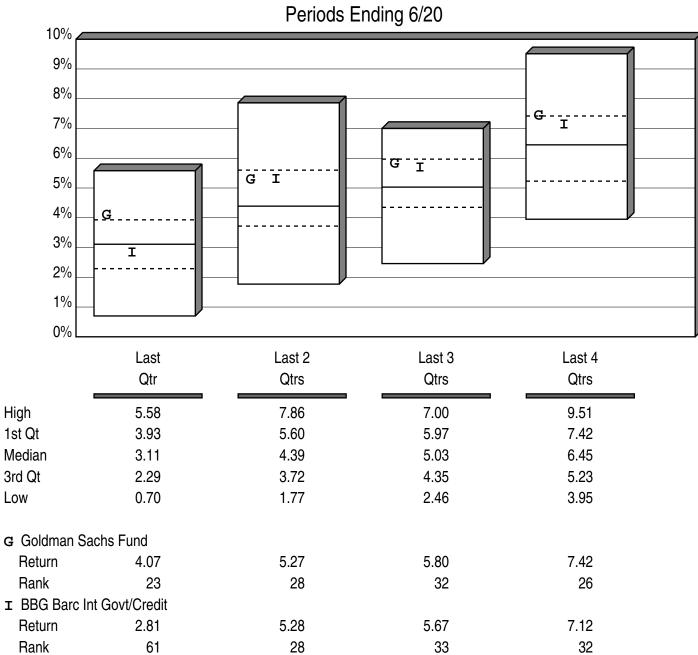
## City of Dalton Employee's Pension Plan Fixed Income Core Cumulative Performance Comparisons Total Returns of Fixed Income Portfolios Periods Ending 6/20



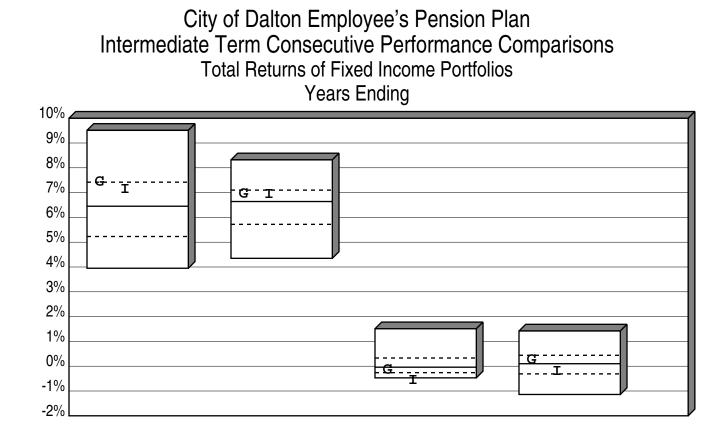
## City of Dalton Employee's Pension Plan Fixed Income Core Consecutive Performance Comparisons Total Returns of Fixed Income Portfolios Years Ending



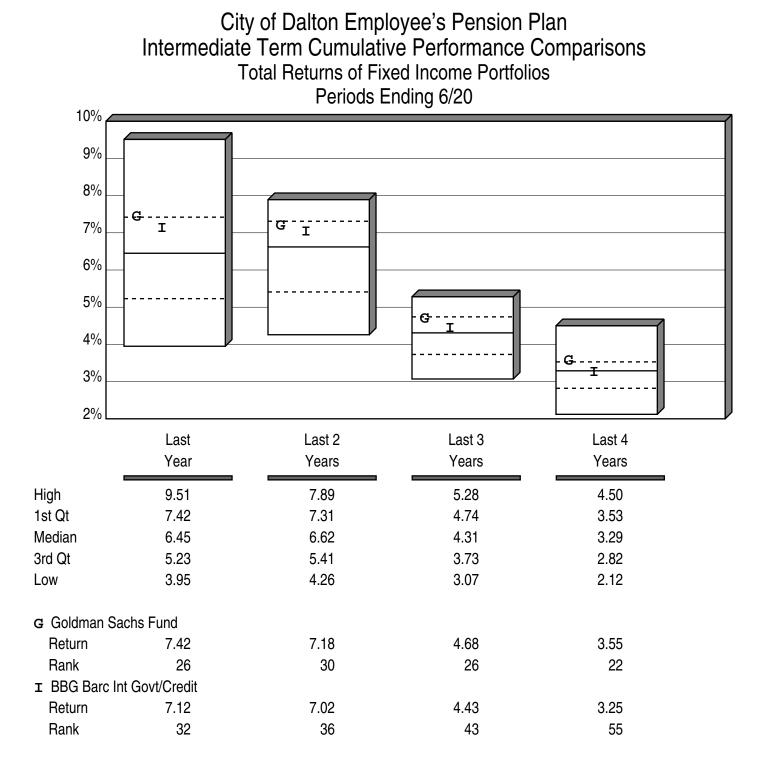
# City of Dalton Employee's Pension Plan Fixed Income Core Cumulative Performance Comparisons

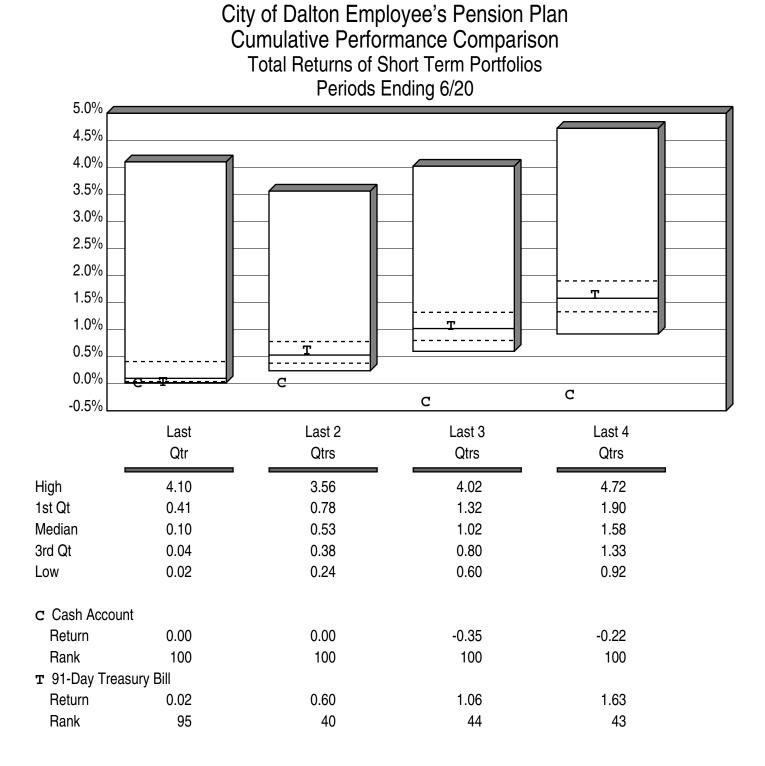


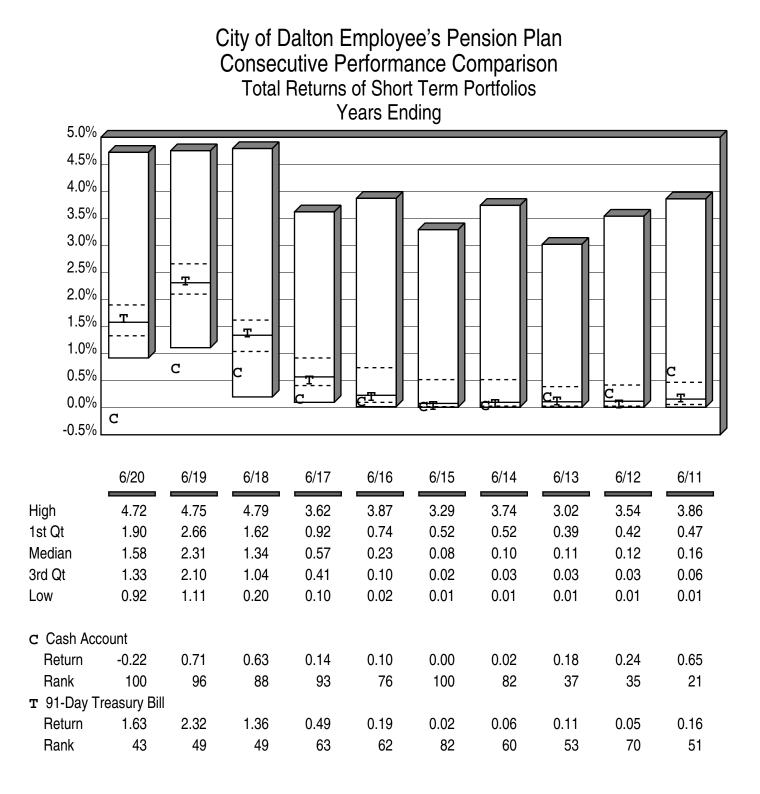
## City of Dalton Employee's Pension Plan Intermediate Term Cumulative Performance Comparisons Total Returns of Fixed Income Portfolios Periods Ending 6/20

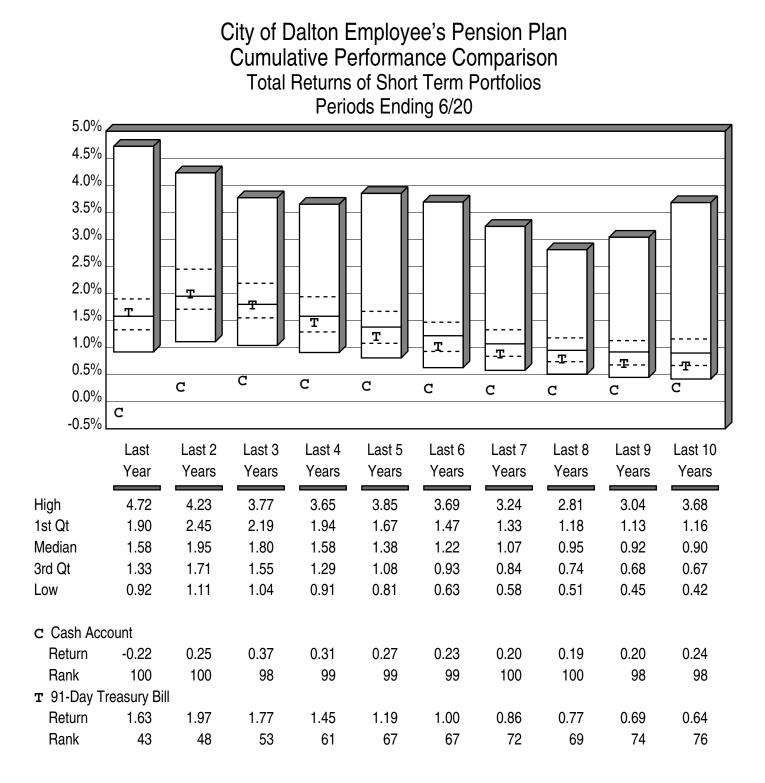


	6/20	6/19	6/18	6/17			
High	9.51	8.32	1.51	1.42			
1st Qt	7.42	7.10	0.33	0.44			
Median	6.45	6.64	-0.04	0.10			
3rd Qt	5.23	5.72	-0.26	-0.31			
Low	3.95	4.35	-0.47	-1.14			
G Goldman S	achs Fund						
Return	7.42	6.94	-0.15	0.24			
Rank	26	35	67	40			
I BBG Barc Int Govt/Credit							
Return	7.12	6.93	-0.58	-0.21			
Rank	32	35	96	66			









MITCI	HELL & MITCHELL, P.C. ATTORNEYS AT LAW ESTABLISHED 1924
TERRY L. MILLER G. GARGANDI VAUGHN WILLIAM J. KIMSEY	108 S. THORNTON AVENUE POST OFFICE BOX 668 DALTON, GEORGIA 30722-0668 TELEPHONE (706) 278-2040 FACSIMILE (706) 278-3040 www.mmfirmlaw.com By
	Invoice For Professional Services

#### CITY OF DALTON - PENSION BOARD

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Invoice No.:		
Invoice Date:	8/10/2020	

#### Description Of Professional Services Rendered

		<u>Hrs/Rate</u>	Amount
7/13/2020 GV	Email to/by G. Hill re: pension; Call to G. Batts; Email to K. Jones	0.40 150.00/hr	60.00
7/16/2020 GV	Email to/by K. Jones re: Pension Review; Call to G. Batts; Email to L. Maring	0.30 150.00/hr	45.00
7/17/2020 GV	Call to/by G. Batts re: Pension Review; Email to G. Hall; File Review	0.80 150.00/hr	120.00
7/20/2020 GV	Email to/by G. Hill re:Pension; Call to Clerk re: Minutes; Correspondence with Client	0.50 150.00/hr	75.00
7/22/2020 GV	Call G. Hill re: meeting	0.10 150.00/hr	15.00

# CITY OF DALTON - PENSION BOARD

		Hrs/Rate	Amount
7/23/2020 G	V Email to/by L. Maring re: pension review; Correspondence with Client	0.20 150.00/hr	30.00
G	V Call G. Batts re: Pension, Lori Maring	0.10 150.00/hr	15.00
G	V Pension Agenda	0.10 150.00/hr	15.00
7/28/2020 CM	N Attended Pension Plan Meeting w/Board of Trustees	0.70 150.00/hr	105.00
7/27/2020 G	V Pension agenda	0.10 150.00/hr	15.00
7/28/2020 G	V Call to/by staff re:Pension revuew; Review of Correspondence	0.50 150.00/hr	75.00
Fo	r professional services rendered	3.80	\$570.00
Pro	evious balance		\$45.00
7/16/2020 EF	T Payment - Thank You. Rec 16758 / GV		(\$45.00)
Tc	tal payments and adjustments		(\$45.00)
Ba	lance due		\$570.00

# MITCHELL & MITCHELL, P.C. ATTORNEYS AT LAW

ESTABLISHED 1924

TERRY L. MILLER G. GARGANDI VAUGHN WILLIAM J. KIMSEY 108 S. THORNTON AVENUE POST OFFICE BOX 668 DALTON, GEORGIA 30722-0668 TELEPHONE (706) 278-2040 FACSIMILE (706) 278-3040 www.mmfirmlaw.com

D. WRIGHT MITCHELL (1985-1970) DOUGLAS W. MITCHELL (1923-1984) NEIL WESTER (1944-2006)

# Invoice For Professional Services

## CITY OF DALTON - PENSION BOARD

Invoice No.: Invoice Date:	

### Description Of Professional Services Rendered

		<u>Hrs/Rate</u>	Amount
8/4/2020 GV	Email to/by G. Hill re: Pension review; Call to G. Batts; Correspondence with Client; Conference with Client	0.50 150.00/hr	75.00
8/5/2020 GV	Pension review; Correspondence with Client	0.10 150.00/hr	15.00
8/10/2020 GV	Correspondence with Client; Review of Correspondence	0.20 150.00/hr	30.00
8/11/2020 GV	Meeting with G. Hill and staff re: pension review; Call to L. Maring; Email to L. Maring	1.20 150.00/hr	180.00
8/25/2020 GV	Email to/by L. Maring re: Pension	0.20 150.00/hr	30.00

## CITY OF DALTON - PENSION BOARD

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HoursAmountFor professional services rendered2.20Previous balance\$570.008/17/2020 EFT Payment - Thank You. Rec 16834 / GV(\$570.00)Total payments and adjustments(\$570.00)Balance due\$330.00

Page

2



Fisher & Phillips LLP 1075 Peachtree Street, NE Suite 3500 Atlanta, GA 30309 (404) 231-1400 TEL

www.fisherphillips.com

(Tax Identification No. 58-0619559)

September 8, 2020 Invoice Number: 1427027 Client Matter Number: 21333.0005

City of Dalton - HR PO Box 1205 Suite B Dalton, GA 30722

Attention: Greg Batts,SPHR, SHRM-SCP Director, Human Resources GBatts@daltonga.gov

For services rendered through August 31, 2020:

# **BENEFITS**

Date	<u>Atty</u>	Description	Legal Fees
08/11/20	LLEM	Research and review proposed plan changes from Board; e-mail G. Vaughn regarding same.	
		0.20	\$110.00
08/12/20		Researched state law for Lori Maring.	
		0.20	\$43.00
08/12/20	LLEM	Research regarding applicable state law training provisions for plan inclusion.	
		0.20	\$110.00

08/14/20	LLEM	Review and analysis of pension plan update requests and review document for changes. 0.30	\$165.00
08/14/20	MTB	Review and analyze Georgia law regarding education for Board members and Pension Plan in order to make edits regarding Board education. 0.90	\$279.00
08/15/20	MTB	Draft and revise Pension Plan to include Board education requirements. 1.00	\$310.00
08/15/20	MTB	Final revisions and draft of Pension Plan to include education requirements for Board members. 1.30	\$403.00
08/21/20	LLEM	Review and revise pension plan to make changes regarding training and updates to survivor benefits; research regarding requirements for delayed start date on survivor annuity. 0.70	\$385.00
08/25/20	LLEM	Prepare updates to plan document and research regarding QPSA requirement. 0.20	\$110.00
TOTAL LEC	GAL FEES	THIS MATTER	\$1,915.00
		Timekeeper Summary	
Lorie L. Ma	ring	1.60 Partner hours at \$550.00/hr.	\$880.00
Meredith T.	•	3.20 Associate hours at \$310.00/hr.	\$992.00
Ciaran Ess	ex	0.20 Administration hours at \$215.00/hr.	\$43.00

# CURRENT LEGAL FEES & CHARGES THIS MATTER \$1,915.00

## **CURRENT LEGAL FEES THIS INVOICE**

\$1,915.00

OUTSTANDING ACCOUNTS RECEIVABLE FOR BENEFITS

 Date
 Invoice No.
 Outstanding Balance

 08/11/20
 1417041
 \$4,015.00

\$4,015.00

TOTAL AMOUNT DUE

\$5,930.00

# PAYMENT IS DUE UPON RECEIPT OF INVOICE

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

# **REMITTANCE SLIP**

# **FISHER & PHILLIPS LLP**

We have added a secure payment portal at: <u>www.fisherphillips.com</u>

Alternatively, we have included our ACH/Wire instructions below. Account Name: Fisher & Phillips LLP Operating Account Bank Name: SunTrust Bank Atlanta, GA Account Number: 1000016201021 Routing Number: 061000104

### Swift Code: SNTRUS3A (Use for International Wires Only)

If you must pay by check, please remit payments to:

Post Office Box 117253 Atlanta, GA 30368-7253

(Tax Identification No. 58-0619559)

Client Number: 21333

City of Dalton - HR PO Box 1205 Suite B Dalton, GA 30722

## **CURRENT LEGAL FEES**

\$4,015.00

<u>Date</u>	Invoice No.	Balance Due	Amount Enclosed
09/08/20	1427027	\$1,915.00	

# **OUTSTANDING ACCOUNTS RECEIVABLE THIS MATTER**

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<u></u>	11	1	in	

Balance Due

Amount Enclosed

08/11/20 1417041

Invoice No.

Dalance Due

TOTAL BALANCE DUE

### <u>\$5,930.00</u>

### PAYMENT IS DUE UPON RECEIPT OF INVOICE

#### **Fisher & Phillips LLP**

Atlanta • Baltimore • Bethesda • Boston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit • Fort Lauderdale • Gulfport Houston • Irvine • Kansas City • Las Vegas • Los Angeles • Louisville • Memphis • New Jersey • New Orleans • New York • Orlando • Philadelphia Phoenix • Pittsburg • Portland • Sacramento • San Diego • San Francisco • Seattle • Tampa • Washington, DC



Fisher & Phillips LLP 1075 Peachtree Street, NE Suite 3500 Atlanta, GA 30309 (404) 231-1400 TEL

www.fisherphillips.com

(Tax Identification No. 58-0619559)

August 11, 2020 Invoice Number: 1417041 Client Matter Number: 21333.0005

City of Dalton - HR PO Box 1205 Suite B Dalton, GA 30722

Attention: Greg Batts,SPHR, SHRM-SCP Director, Human Resources GBatts@cityofdalton-ga.gov

For services rendered through July 31, 2020:

# **BENEFITS**

Date	<u>Atty</u>	Description	Legal Fees
07/16/20	LLEM	Review pension plan changes approved by board.	
		0.20	\$110.00
07/22/20	LLEM	Prepare amended plan.	
		0.30	\$165.00
07/27/20	LLEM	Research and analysis regarding IRS legal requirements applicable to the Plan and confirm no changes necessary; research death benefit requirements for plan and commencement dates; review and analysis of changes requested by Board and begin plan updates;	
		4.10	\$2,255.00

07/28/20	LLEM	benefits; review death benefit for earliest retireme	odates to reflect changes in deat options for annuity start date o surviving spouse for deaths prior t nt age; e-mail G. Vaughn regardin and plan status.	n o
		2.70		\$1,485.00
TOTAL LE	GAL FEES	THIS MATTER		\$4,015.00
		Time	keeper Summary	
Lorie L. Ma	aring	7.30	Partner hours at \$550.00/hr.	\$4,015.00
CURRENT LEGAL FEES & CHARGES THIS MATTER			\$4,015.00	
CURRENT	LEGAL FE	EES THIS INVOICE	E	\$4,015.00
OUTSTAN	DING ACC	OUNTS RECEIVA	BLE FOR BENEFITS	
	<u>Date</u>	Invoice No.	Outstanding Balance	
	06/10/20	1395736	\$6,245.00	
			_	\$6,245.00
TOTAL AM		E		\$10,260.00

# PAYMENT IS DUE UPON RECEIPT OF INVOICE

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION

# **REMITTANCE SLIP**

# **FISHER & PHILLIPS LLP**

We have added a secure payment portal at: www.fisherphillips.com

Alternatively, we have included our ACH/Wire instructions below. Account Name: Fisher & Phillips LLP Operating Account Bank Name: SunTrust Bank Atlanta. GA Account Number: 1000016201021 Routing Number: 061000104

### Swift Code: SNTRUS3A (Use for International Wires Only)

If you must pay by check, please remit payments to:

Post Office Box 117253 Atlanta, GA 30368-7253

(Tax Identification No. 58-0619559)

Client Number: 21333

City of Dalton - HR PO Box 1205 Suite B Dalton, GA 30722

## **CURRENT LEGAL FEES**

<u>Date</u>	Invoice No.	Balance Due	Amount Enclosed
08/11/20	1417041	\$4,015.00	

## OUTSTANDING ACCOUNTS RECEIVABLE THIS MATTER

<u> </u>	Ja	at	e
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Balance Due

Amount Enclosed

06/10/20

Invoice No.

1395736

## **TOTAL BALANCE DUE**

\$6,245.00

## \$10,260.00

### PAYMENT IS DUE UPON RECEIPT OF INVOICE

#### **Fisher & Phillips LLP**

Atlanta • Baltimore • Bethesda • Boston • Charlotte • Chicago • Cleveland • Columbia • Columbus • Dallas • Denver • Detroit • Fort Lauderdale • Gulfport Houston • Irvine • Kansas City • Las Vegas • Los Angeles • Louisville • Memphis • New Jersey • New Orleans • New York • Orlando • Philadelphia Phoenix • Pittsburg • Portland • Sacramento • San Diego • San Francisco • Seattle • Tampa • Washington, DC

<b>TO:</b>	Ms. Cindy Jackson, C.P.A. Chief Financial Officer City of Dalton City Hall/Finance Department 300 W. Waugh Street P.O. Box 1205 Dalton, GA 30720
FROM:	Southeastern Advisory Services, Inc. 3495 Piedmont Road, NE Building 12, Suite 202 Atlanta, Georgia 30305
RE:	Invoice Number 201 for Investment Consulting Services
DATE:	August 3, 2020

Monthly Retainer ending July 31, 2020

<u>\$2,040.00</u>

TOTAL:

\$2,040.00

Note: Invoice Payable upon receipt

8/11/20

<b>DATE:</b>	August 3, 2020
RE:	Invoice Number 202 for Investment Consulting Services
FROM:	Dalton, GA 30720 Southeastern Advisory Services, Inc. 3495 Piedmont Road, NE Building 12, Suite 202 Atlanta, Georgia 30305
<b>TO:</b>	Ms. Cindy Jackson, C.P.A. Chief Financial Officer City of Dalton City Hall/Finance Department 300 W. Waugh Street P:O. Box 1205

Monthly Retainer ending August 31, 2020

<u>\$2,040,00</u>

TOTAL:

<u>\$2,040.00</u>

Note: Invoice Payable upon receipt

N07000 -458 025



Metropolitan Life Insurance Company

Cindy Jackson City of Dalton P.O. Box 1205

Dalton, GA 30722

Invoice date	7/20/2020.			
Payment due date	8/20/2020			
Amount due	\$375.00			

We are here to help. Walter Sarmiento (813) 983-6114 CBF\_Billing\_Services@metlife.com

Your account information Account name: City of Dalton Group number: 1515 Invoice number: 22007

# Withholding and Payment - Fee Detail

The fees for your administrative services are detailed below. A minimum quarterly fee will be applied, when the subtotal of line (1) is less than the minimum.

Fee Description	April	May	June	Rate	Amount	
1 Insurance Premium Withholdings	84	83	85	\$0.83	\$0.00	×
2 Mininum Quarterly Fee	0	C	0	\$375.00	\$375.00	
3 Interest on Late Payments	0	C	0 0	\$0.00	\$0.00	
4 Additional Reporting Services	0	0	) 0	\$62.50	\$0.00	
		Total:		\$375.00		

Payment due date Amount due	8/20/2020 \$375.00	GAC Number 1515	Account Name City of Dalton		
Payment by check		Payment by wire transfer			
Mail payment to: MetLife Box# 50570 P.O. Box 8500-50570 Philadelphia PA 19178-5	8500	Send wire to: Please use the	Chase Manhattan Bank One New York Plaza New York, NY 10015 following wire instructions:		
Philadelphia, PA 19178-8500 Make check payable to MetLife MetLife - GAC: 1515		Account Title ABA # Account # Reference Further credit to	MetLife - RIS Operations 021-0000-21 002-2-429161 QQQ,C,1515,0000,9999999999,GA,040 GAC# 1515, City of Dalton Admin Service Fees		

# Market Indices Performance As July 31, 2020 (%) Returns

<u>1 Month</u>	<u>Q-T-D</u>	<u>Y-T-D</u>	<u>1 Year</u>	<u>3 Year</u>
5.64	5.64	2.38	11.96	12.01
7.69	7.69	18.26	29.83	20.91
3.95	3.95	-12.95	-6.01	2.70
2.77	2.77	-10.57	-4.59	2.69
2.33	2.33	-9.28	-1.67	0.63
8.94	8.94	-1.72	6.55	2.84
1.49	1.49	7.72	10.12	5.69
0.75	0.75	6.06	7.95	4.53
0.19	0.19	3.07	4.46	2.85
4.69	4.69	0.71	4.14	4.54
0.02	0.02	0.62	1.46	1.75
	5.64 7.69 3.95 2.77 2.33 8.94 1.49 0.75 0.19 4.69	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$

SOUTHEASTERN ADVISORY SERVICES, INC. Registered Investment Advisor



# Market Indices Performance As July 31, 2020 (%) Returns