



**MAYOR AND COUNCIL MEETING
TUESDAY, JANUARY 21, 2025
6:00 PM
DALTON CITY HALL - COUNCIL CHAMBERS**

AGENDA

Call to Order

Pledge of Allegiance

Approval of Agenda

Public Commentary: *(Please Complete Public Commentary Contact Card Prior to Speaking - Limit of 3 Minutes/Person)*

Presentations:

1. Staff Reports

Minutes:

2. Mayor & Council Minutes of January 6, 2025

Unfinished Business:

3. Second Reading Ordinance 25-01 The request of Greg Townsend to annex 0.35 acres located at 1233 Covie Drive, Dalton, Georgia at Tax Parcel 12-184-01-035 as Low-Density Single Family Residential (R-2) into the City of Dalton. Parcel (12-184-01-035).

New Business:

4. Police Department Equitable Sharing Agreement and Certification with DOJ
5. (1) New 2025 Alcohol Beverage Application
6. Reappointment of Frank Robertson to the Joint Development Authority for a 1-year appointment to expire January 31, 2026.

Supplemental Business

Announcements

Adjournment

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
JANUARY 6, 2025

The Mayor and Council held a meeting this evening at 6:00 p.m. at City Hall. Present were Mayor Annalee Sams, Councilmembers Dennis Mock, Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe.

CALL TO ORDER

Mayor Sams called the meeting of the Mayor and Council to order.

PLEDGE OF ALLEGIANCE

Councilmember Lama led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

On the motion of Councilmember Goodlett, second Councilmember Farrow, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no Public Comments.

DEPARTMENT HEAD REPORTS

There were no Department Head Reports.

SPECIAL RECOGNITION

Mayor Sams recognized Dalton Parks and Recreation Department's 10U and 12U Co-ed 2024 Georgia Recreation and Parks Association's State Soccer Champions. Recreation Director Steve Roberts and DPRD Athletic Coordinator Victor Rodriguez introduced each player.

SECOND READING ORDINANCE 24-35 - REQUEST OF ED STATEN

City Administrator Andrew Parker presented a Second Reading of Ordinance 24-35 a request from Ed Staten to rezone from Heavy Manufacturing (M-2) to Rural Residential (R-5) a tract of land totaling 0.38 acres located on 1112 Riverbend Drive, Dalton, Georgia. Parcel (12-255-03-022). Parker stated both the Planning Commission and staff had a positive recommendation. On the motion of Council member Mock, second Council member Goodlett, the request was approved. The vote was unanimous in favor.

SECOND READING ORDINANCE 24-36 - AMEND UNIFIED ZONING ORDINANCE OF WHITFIELD COUNTY, GEORGIA

City Administrator Andrew Parker presented a Second Reading of Ordinance 24-36 to Amend the Unified Zoning Ordinance of Whitfield County, Georgia; To Provide an Effective Date; To Repeal All Conflicting Ordinances; To Provide for Severability; And for Other Purposes. Parker stated the City of Varnell has requested to amend the Unified Zoning Ordinance by reducing the permitted building height from 140 feet to 50 feet in the General Commercial (C-2) District of Varnell only. Parker also explained that the ordinance amends the unified zoning ordinance by deleting section 4-6-28, which previously required an additional public hearing for a specific use for drug treatment facilities per State Law requirements (Act 594), On the motion of Council member Farrow, second Council member Goodlett, the request was approved. The vote was unanimous in favor.

FIRST READING ORDINANCE 25-01 - ANNEXATION REQUEST GREG TOWNSEND

City Administrator Andrew Parker presented a First Reading of Ordinance 25-01 a request from Greg Townsend to annex 0.35 acres located at 1223 Covie Drive, Dalton, Georgia at Tax Parcel 12-184-01-035 as Low-Density Single Family Residential (R-2) into the City of Dalton. Parcel (12-184-01-035). Mayor Sams stated this is a first reading.

DALTON PICKLEBALL COMPLEX CHANGE ORDER REQUEST #1

Recreation Director Steve Roberts presented Design Services Change Order Request #1 for the Dalton Pickleball Complex in the amount of \$58,720. Roberts stated the bids received were all over the budget allocated for the project. Roberts stated the pickleball committee supports making value engineering changes to the design and to rebid the project in hopes that the changes will result in the project being within budget. On the motion of Council member Mock, second Council member Farrow, the Change Order was approved. The vote was unanimous in favor.

AGREEMENT - SALE AND PURCHASE OF 607 N. ELM STREET

Public Works Director Chad Townsend presented an Agreement for Sale and Purchase of Real Estate for Permanent Stormwater Drainage Easement at 607 N. Elm Street (H.C. Brooker & Sons, LLC Parcel 12-200-10-004). Townsend stated the acquisition of easements are required to facilitate the North Glenwood Avenue stormwater improvement project. On the motion of Council member Goodlett, second Council member Lama, the Agreement was approved. The vote was unanimous in favor.

WEST FRANKLIN STREET AND VALLEY DRIVE STORMWATER BYPASS SYSTEM

Public Works Director Chad Townsend presented a consideration for a contract award to Wright Brothers Construction Company, Inc. in the amount of \$2,191,164.00 for West Franklin Street and Valley Drive Stormwater Bypass System Dalton Project No. PW-2024-BD-161-2. On the motion of Council member Lama, second Council member Mock, the contract award was approved. Council members Mock, Lama and Goodlett voted aye, Council member Farrow recused himself.

SETTLEMENT AGREEMENT AND RELEASE FOR 114 N. PENTZ STREET

City Attorney Jonathan Bledsoe presented a Settlement Agreement and Release for 114 N. Pentz Street. Bledsoe stated the property sustained water damage and the City sought insurance proceeds. Bledsoe further stated this Agreement provides for payment in the amount of \$100,000.00 to the City by Arch Insurance Company for the damage and represents full and final settlement of the claim. On the motion of Council member Mock, second Council member Lama, the Agreement was approved. The vote was unanimous in favor.

RESOLUTION 25-01 TO SUPPORT CREATION OF COMMUNITY IMPROVEMENT DISTRICT

City Administrator Andrew Parker presented Resolution 25-01 To Support the Creation of a Community Improvement District. Parker stated if approved, provides support for local legislation for the creation of a Community Improvement District (CID) in the City of Dalton. Parker stated the creation of a CID is a mechanism for funding certain governmental services, infrastructure and other services. On the motion of Council member Mock, second Council member Goodlett, the Resolution was adopted. The vote was unanimous in favor.

BOARDS & AUTHORITIES, MAYORAL, AND MISCELLANEOUS APPOINTMENTS

The Mayor and Council reviewed the following appointments:

		<u>Motion</u>
Housing Authority-Resident Member	Barrett, Brenda	Mock, Farrow
Tree Board	Stearns, Chris	Mock, Goodlett, Farrow Recused
Tree Board	Blaylock, Ron	Mock, Goodlett
Tree Board	Poehlman, John	Mock, Goodlett
Tree Board	Hallsworth, Nancy	Mock, Goodlett
Tree Board	Edwards, Patricia	Mock, Goodlett
Recreation Commission	Whittle, Allison	Mock, Lama
WL&SF Commission	Thompson, Tommy	Farrow, Lama
Public Safety Commission / Mayoral	Sams, Annalee	Farrow, Lama
Trade Center Authority	Kinsey, Mike	Farrow, Mock
Library Board	Zeisig, Margaret	Farrow, Goodlett
Mayor Pro-tem	Goodlett, Tyree	Lama, Farrow

A complete list is a part of these minutes with terms and expiration dates.

The Mayoral Appointments are also a part of these minutes. A complete list of the new appointees and expiration dates are included.

ANNOUNCEMENTS

City government offices will be closed Monday, January 20, 2025 in observance of the Dr. Martin Luther King Jr. holiday. The next City Council Meeting will be held Tuesday, January 21, 2025.

ADJOURNMENT

There being no further business to come before the Mayor and Council, on the motion of Councilmember Goodlett, second Councilmember Farrow the meeting was adjourned at 6:44 p.m.

Bernadette Chattam
City Clerk

Annalee Sams, Mayor

Recorded
Approved: _____
Post: _____

Boards & Authorities

Type	Appointment	New Member	Current Member	Term	New Expiration	Expiration
Development	Authority	TBD	TBD	6 Year		2/1/2023
Housing	Authority-Resident Member	Barrett, Brenda	Barrett, Brenda	1 Year	12/31/2025	12/31/2024
Tree	Board	Stearns, Chris	Stearns, Chris	3 Year	12/31/2027	12/31/2024
Tree	Board	Blaylock, Ron	Blaylock, Ron	3 Year	12/31/2027	12/31/2024
Tree	Board	Poehlman, John	Poehlman, John	3 Year	12/31/2027	12/31/2024
Tree	Board	Hallsworth, Nancy	Norville, Rita (Unexpired Term)	Balance		12/31/2025
Tree	Board	Edwards, Patricia	Ester, Will (Unexpired Term)	Balance		12/31/2026
Recreation	Commission	Whittle, Allison	Whittle, Allison	5 Year	12/31/2029	12/31/2024
WL&SF	Commission	Thompson, Tommy	Killings, Jackie	5 Year	12/31/2029	12/31/2024
Public Safety	Commission / Mayoral	Sams, Annalee	Sams, Annalee	1 Year	12/31/2025	12/31/2024
Trade Center	Authority	Kinsey, Mike	Kinsey, Mike	1 Year	2/1/2026	2/1/2025
Library	Board	Zeissig, Margaret	Compton, Ann	Balance		3/2/2026

MAYORAL

Type	Appointment	New Member	Current Member	New Expiration	Expiration
Airport	Mayoral	Lama, Nicky	Lama, Nicky	12/31/2025	12/31/2024
Building	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Building	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Convention Visitors	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Creative Arts Guild	Mayoral	Farrow, Steve	Farrow, Steve	12/31/2025	12/31/2024
Defined Contribution Committee	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Downtown Development	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
DWCDC	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Finance & Administration	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Finance & Administration	Mayoral	All Council Members	All Council Members	12/31/2025	12/31/2024
Housing	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Joint Development	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Library	Mayoral	Farrow, Steve	Farrow, Steve	12/31/2025	12/31/2024
MPO Policy	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Municipal Court	Mayoral	Farrow, Steve	Farrow, Steve	12/31/2025	12/31/2024
Pension	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Pension	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Public Safety	Commission / Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Public Works & Facilities	Mayoral	Goodlett, Tyree	Goodlett, Tyree	12/31/2025	12/31/2024
Public Works & Facilities	Mayoral	Lama, Nicky	Lama, Nicky	12/31/2025	12/31/2024
Recreation	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Regional Development	Mayoral	Gowin, Kenny	Gowin, Kenny	12/31/2025	12/31/2024
Service Delivery	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
Service Delivery	Mayoral	Parker, Andrew	Parker, Andrew	12/31/2025	12/31/2024
Solid Waste Mgmt	Mayoral	Goodlett, Tyree	Goodlett, Tyree	12/31/2025	12/31/2024
Solid Waste Mgmt	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
TAD Policies	Mayoral	Mock, Dennis	Mock, Dennis	12/31/2025	12/31/2024
Technology	Mayoral	Lama, Nicky	Lama, Nicky	12/31/2025	12/31/2024
Trade Center	Mayoral	Lama, Nicky	Lama, Nicky	12/31/2025	12/31/2024
Tree	Mayoral	Sams, Annalee	Sams, Annalee	12/31/2025	12/31/2024
WL&SF	Mayoral	Farrow, Steve	Farrow, Steve	12/31/2025	12/31/2024

Miscellaneous

Type	Appointment	New Member	Current Member	Term	New Expiration	Expiration
Miscellaneous	Mayor Pro-Tem	Goodlett, Tyree	Goodlett, Tyree	1 Year	12/31/2025	12/31/2024



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

1/21/2025

AGENDA ITEM

2nd Reading Ordinance 25-01 Greg Townsend Annexation for 1233 Covie Drive

DEPARTMENT

Planning & Zoning

REQUESTED BY

Ethan Calhoun

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

The request of Greg Townsend to annex 0.35 acres located at 1233 Covie Drive, Dalton, Georgia at Tax Parcel 12-184-01-035 as Low-Density Single Family Residential (R-2) into the City of Dalton. Parcel (12-184-01-035) (City)

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

ORDINANCE 25-01

To Annex Certain Property of Gregory Townsend, Into The City Of Dalton, Georgia, Pursuant To Chapter 36, Title 36 Of The Official Code Of Georgia Annotated; To Provide An Effective Date; And For Other Purposes

BE IT ORDAINED by the Mayor and Council of the City of Dalton and by authority of the same, **IT IS HEREBY ORDAINED** as follows:

Section 1:

The area contiguous to the City of Dalton as described in Exhibit “A” (the “Property”), which is attached to and incorporated as a part of this ordinance, is hereby annexed into the City of Dalton, Georgia and is made a part of said city.

Section 2.

This Ordinance shall be effective on the 1st day of February, 2025.

Section 3.

The acreage of the Property is approximately 0.35 acres. No streets or roads are affected by this annexation.

Section 4.

The City Clerk of the City of Dalton, Georgia is instructed to send a report that includes certified copies of this Ordinance, the name of the county in which the Property being annexed is located and a letter from the City stating the intent to add the annexed area to Census maps during the next survey and stating that the survey map will be completed and returned to the Census Bureau, Department of Community Affairs, and to the governing authority of Whitfield County, Georgia, within thirty (30) days after the effective date of the annexation as set forth above in Section 2.

Section 5.

All ordinances and parts of ordinances in conflict with this ordinance are repealed.

Section 6.

It is hereby declared to be the intention of the Mayor and Council of the City of Dalton that the section, paragraphs, sentences, clauses and phrases of this Ordinance are severable and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional or otherwise invalid by a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance.

SO ORDAINED this ____ day of _____, 2025.

The foregoing Ordinance received its first reading on _____ and a second reading on _____. Upon second reading a motion for passage of the ordinance was made by Councilmember _____, second by Councilmember _____ and upon the question the vote is ____ ayes, ____ nays and the Ordinance is adopted.

MAYOR/MAYOR PRO TEM

ATTEST:

CITY CLERK

Tax Parcel No. 12-184-01-035

EXHIBIT A

All that tract or parcel of land lying and being in land Lot No 184 in the 12th District and 3rd Section of Whitfield County, Georgia, and being Lot No 4 of the RR Burleyson Subdivision, as shown by Revised Plat No 2 thereof of record in Plat Book 8, Page 9 (Plat Cabinet A, Slide 244), Whitfield County, Georgia Land Records, and described as follows:

Beginning at an iron pin on the Westerly side of Covie Drive 300 feet Southwardly along the Westerly side of Covie Drive from the Southwest corner of the Intersection of Covie Drive and Ross Avenue; thence South 00 degrees 13 minutes East along the Westerly side of Covie Drive 100 feet to an iron pin; thence South 89 degrees 47 minutes West 150 feet to an iron pin; thence North 00 degrees 13 minutes West 100 feet to an iron pin; thence North 89 degrees 47 minutes East 150 feet to an iron pin and the point of beginning.

A true copy of the foregoing Ordinance has been published in two public places within the City of Dalton for five (5) consecutive days following passage of the above-referenced Ordinance as of _____.

CITY CLERK
CITY OF DALTON

**DALTON-VARNELL-WHITFIELD COUNTY PLANNING COMMISSION
503 WEST WAUGH STREET
DALTON, GA 30720**

MEMORANDUM

TO: City of Dalton Mayor and Council
Andrew Parker
Jonathan Bledsoe
Jean Price-Garland

FROM: Jim Lidderdale
Chairman

DATE: November 26, 2024

A. SUBJECT: The request of Greg Townsend to annex 0.35 acres located at 1223 Covie Drive, Dalton, Georgia at Tax Parcel 12-184-01-035 as Low-Density Single Family Residential (R-2) into the City of Dalton. Parcel (12-184-01-035) (City)

The most recent meeting of the Dalton-Varnell-Whitfield County Planning Commission was held on December 16, 2024, at 6:00 p.m. in the Whitfield County Courthouse meeting room. A portion of the agenda included a public hearing concerning the above matter. A quorum of five members of the Planning Commission was present. All legal requirements for advertising and posting the public hearing were met. The petition was represented by Tyler White.

Public Hearing Summary:

Tyler White summarized the staff analysis for the proposed annexation which recommended approval for the annexation. There were no further questions for White.

With no further comments, Chairman Lidderdale closed this public hearing at approximately 6:45 PM.

Recommendation:

Chairman Lidderdale sought a motion for the annexation. Octavio Perez made a motion to approve the annexation, and Chris Shifflett seconded. There was a unanimous recommendation to approve the annexation 4-0.

**STAFF ANALYSIS
ANNEXATION REQUEST
*Unified Zoning Ordinance***

ZONING CASE:

Greg Townsend is seeking annexation of a parcel (#12-184-01-035) into The City of Dalton. located at 1233 Covie Drive within the Low-Density Single-Family (R-2) zone district. Dalton's current corporate boundary flanks the subject property on its southern and western boundaries.

The surrounding land uses and zoning are as follows: 1) All adjacent tracts to the north, east, and south are both zoned and developed for single-family detached use. The western adjacent tract of land is undeveloped and zoned R-2. Zoning will not be affected by this annexation if it is approved since both the City and the County share the Unified Zoning Ordinance.

CONSIDERING FACTORS FOR A REZONING/ANNEXATION ANALYSIS

(A) Whether the proposed amendment would allow a use that is generally suitable for the site compared to other possible uses and whether the proposed change is consistent with the established land use pattern and zoning of adjacent and nearby properties.

As stated previously, the zoning of the subject property will not be changed in the event that it is annexed into the City of Dalton since the City and County adopted the UZO in 2015. The existing R-2 zoning is appropriate in regard to the existing land use in this area as well as the Comprehensive Plan and Future Development Map. The annexation, if approved, would simply bring the subject property into the City of Dalton's jurisdiction. The subject property is within an unincorporated county island, which makes it a strong candidate for annexation into the city.

(B) Whether the proposed amendment would adversely affect the economic value or the uses of adjacent and nearby properties.

No impact is expected if this annexation is approved.

(C) Whether the subject property has a reasonable economic use as currently zoned, considering the suitability of the subject property for the proposed zoned uses.

This annexation will not affect the subject property's use or character. If this property is annexed, then it will be able to benefit from city services that are already offered to the majority of adjacent and nearby properties since the property is within a small unincorporated county island within the City of Dalton. Unincorporated county islands can create issues related to service delivery and are encouraged to be annexed to create more consistent jurisdictional boundaries.

(D) Whether there is relative gain to the health, safety, morals, or general welfare of the public as compared to any hardship imposed upon the individual owner under the existing zoning.

No impact. The zoning will be the same, but the jurisdiction will change. The property owners have completed an application to annex under the 100 percent method, which means it is by the choice of the property owner to be annexed.

(E) Whether the proposed amendment, if adopted or approved, would result in a use which would or could cause an excessive or burdensome use of existing streets, schools, sewers, water resources, police and fire protection, or other utilities, as contrasted with the impact under the existing zoning.

No impact is expected. Service extensions to the area have occurred through the years. More

properties in the vicinity are now within the City of Dalton as compared to the unincorporated County. Water and sewer utilities are already available to the subject property with no concern for capacity. The annexation of the subject property would have a negligible impact on public utilities for this area. The subject property is already served by City emergency services due to the automatic aid agreement between the City and County.

(F) Whether the property sought to be annexed is in conformity with the policy and intent of the adopted joint comprehensive plan or equivalent. If not, has the plan already been amended, officially or unofficially, by the development of uses which are contrary to the plan recommendation, and if the plan has been amended, does this rezoning or annexation request allow uses which are compatible to the existing uses in the vicinity.

The subject property is within the Suburban Neighborhood character area. This character area is shared by both Whitfield County and the City of Dalton. This annexation would have no conflict with the Comprehensive Plan or Future Development Map based on the existing character of the subject property and adjacent zoning and development.

(G) Whether there are any other conditions or transitional patterns affecting the use and development of the property to be rezoned or annexed, which give grounds for approval or disapproval of the proposed zoning proposal. Whether the proposed zoning change constitutes an “entering wedge” and is a deterrent to the use, improvement, or development of adjacent property within the surrounding zone districts or would create an isolated, unrelated district (spot zone) as interpreted by current Georgia law.

This request, if approved, would shrink an existing unincorporated county island within the City of Dalton.

(H) Whether the subject property, as currently zoned, is vacant and undeveloped for a long period of time, considered in the context of land development in the vicinity or whether there are environmental or cultural factors, like steep slopes, flood plain, storm water, or historical issues that influence the development of the subject property under any zoning designation.
N/A

CONCLUSION: The staff recommendation is that the subject property is suited for annexation into the City of Dalton. The request is consistent with the Comprehensive Plan, and the uses and zoning of most properties in the vicinity.

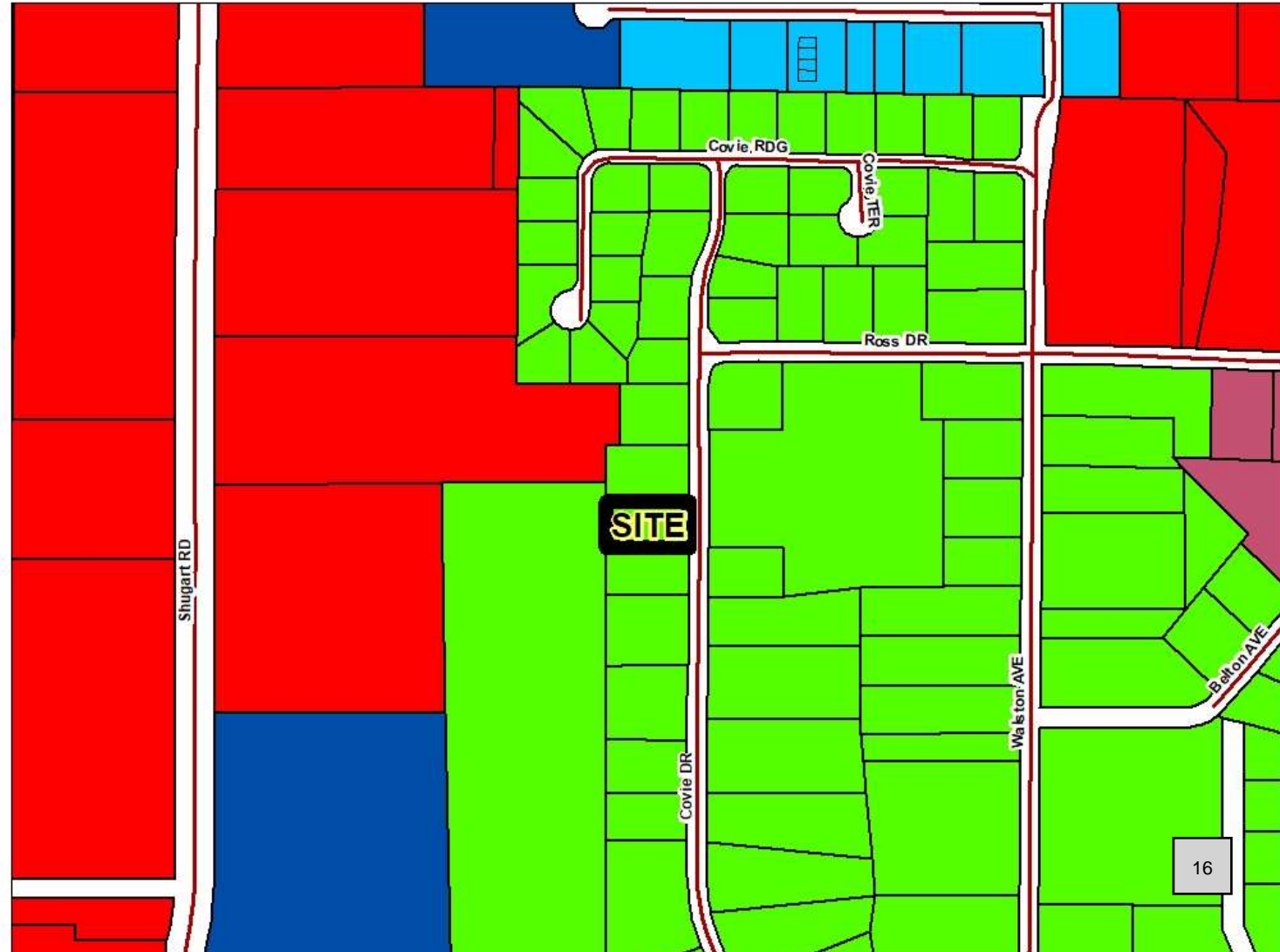
Townsend Annexation Request Into the City of Dalton Zoning to Remain R-2, Low Density Single Family Residential



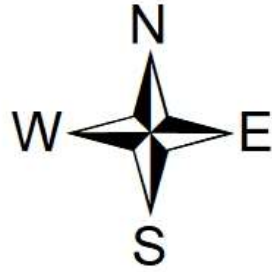
ZONING

-  Low Density Single Family Residential (R-2)
-  Transitional Residential (R-6)
-  High Density Residential (R-7)
-  Neighborhood Commercial (C-1)
-  General Commercial (C-2)


FEET
200



Townsend Annexation Request Into the City of Dalton Zoning to Remain R-2, Low Density Single Family Residential



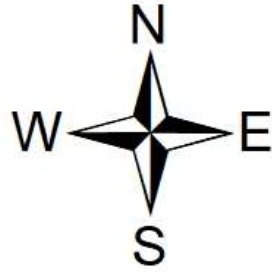
DALTON CITY LIMITS

 Town_Boundaries

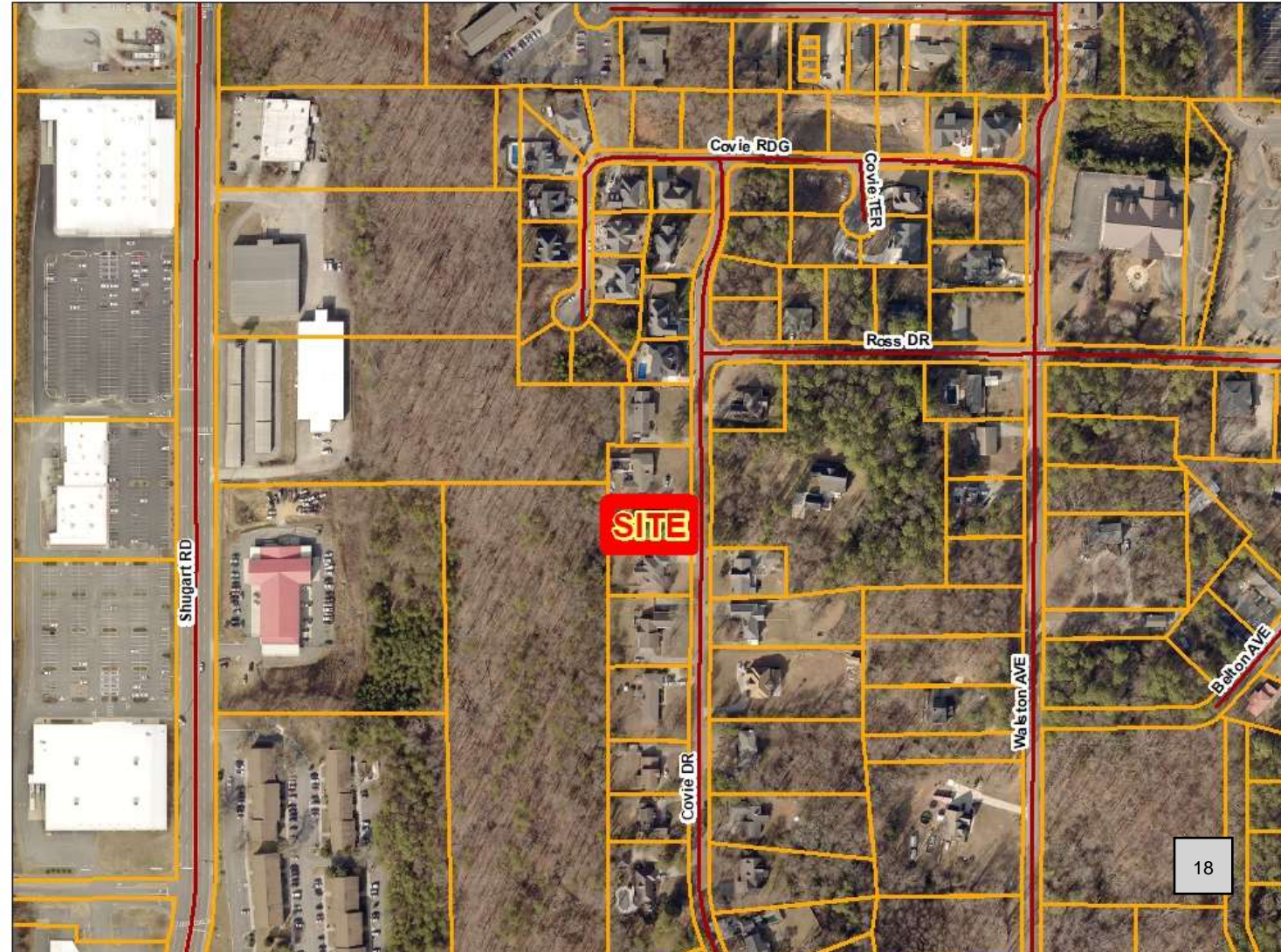
FEET
200



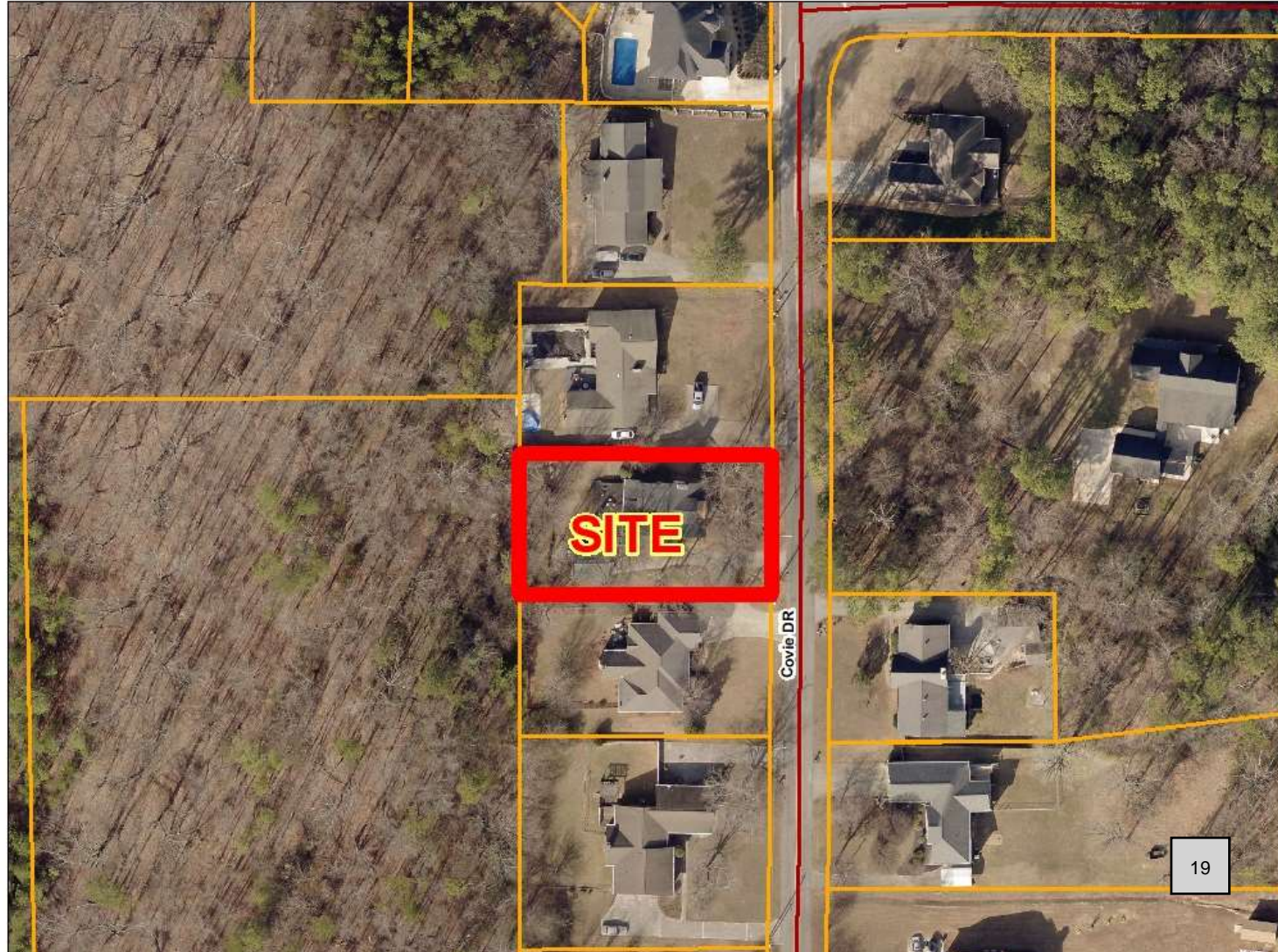
Townsend Annexation Request Into the City of Dalton Zoning to Remain R-2, Low Density Single Family Residential



FEET
200



Townsend Annexation Request Into the City of Dalton Zoning to Remain R-2, Low Density Single Family Residential



FEET
175



BERNADETTE CHATTAM, CMC
CITY CLERK

COUNCIL MEMBERS



October 21, 2024

TO: Matthew Daniel, Fire Department
Cliff Cason, Police Department
Jonathan Bledsoe, The Minor Firm
Chad Townsend, Public Works Department
John Thomas, Dalton Utilities
Ethan Calhoun, NWGRC
Whitfield County Board of Commissioners
Whitfield County Tax Commissioner
Whitfield County Tax Assessor

FROM: Annalee Sams
Mayor, City of Dalton

Please review this **Annexation** request and submit your comments within seven days to the City of Dalton City Clerk's Office.

NAME: Greg Townsend

STREET ADDRESS: 1233 Covie Dr.

AMOUNT OF ACREAGE: .35

PARCEL NUMBERS: 12-184-01-035

PLAT ATTACHED: YES NO

ZONING CLASSIFICATION: R-2



ANNEXATION APPLICATION

I HEREBY REQUEST THE MAYOR AND COUNCIL OF THE CITY OF DALTON ANNEX THE PROPERTY DESCRIBED BELOW IN THIS APPLICATION.

PLEASE LIST THE APPLICANT NAME REQUESTING ANNEXATION

APPLICANT NAME:	Greg Townsend
APPLICANT ADDRESS:	1233 Cove Dr
CITY, STATE & ZIP:	Dalton GA 30720
TELEPHONE NUMBER:	706 879 9096

PROPOSED PROPERTY TO BE ANNEXED

(1) STREET ADDRESS OF PROPERTY TO BE ANNEXED:	1233 Cove Dr
(2) SUBDIVISION OF THE PROPERTY TO BE ANNEXED:	Burleyson
(3) LOT(S) NUMBER OF THE PROPERTY TO BE ANNEXED:	4
(4) FUTURE INTENDED USE OF THE PROPERTY TO BE ANNEXED:	Residential

- PROPOSED ZONING CLASSIFICATION Residential R-2
- PROPOSED AMOUNT OF ACREAGE TO BE ANNEXED 75³⁵ ACRES
- TAX MAP NUMBER/PARCEL NUMBER 12-184-01-035
- HOUSING UNITS 1

- (1) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF REGISTERED VOTERS
- (2) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF ADULTS OF VOTING AGE, IF DIFFERENT NUMBER THAN SHOWN IN NUMBER (1)
- (3) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF ADULTS IN THE HOUSEHOLD.
- (4) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF CHILDREN IN THE HOUSEHOLD.
- (5) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF HOUSING UNITS.
- (6) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, PLACE NUMBER OF RESIDENTS IN APPLICABLE BOX.

<input checked="" type="checkbox"/> CAUCASIAN	<input type="checkbox"/> LATINO
<input type="checkbox"/> AFRICAN AMERICAN	<input type="checkbox"/> OTHER
- (7) IF RESIDENTIAL PROPERTY AT THE TIME OF THIS CONTRACT, LIST THE NUMBER OF PERSONS WHOSE PRIMARY LANGUAGE IS OTHER THAN ENGLISH.


SIGNATURE OF APPLICANT(S)

10-7-24
DATE

OWNERSHIP VERIFICATION

The undersigned is the / an owner of an interest in the lands described in the attached Annexation Contract, which proposes to amend the Official Zoning Map of Dalton, Georgia, and concurs in the application. The undersigned's interest in the lands described in the application is as follows:

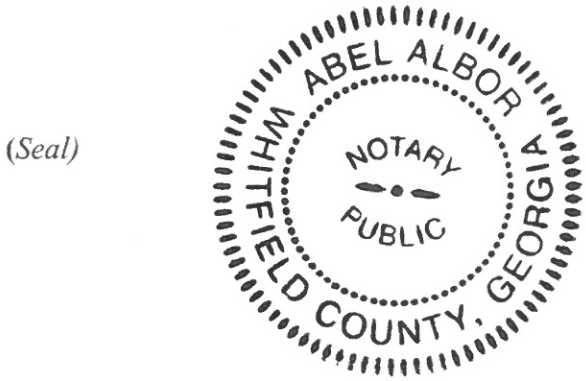
Residential Home within City limits to
Describe parcel or parcels and nature of interest and percentage of interest
Be annexed into city.

I hereby appoint _____
my attorney in fact with full authority, my name, place, and stead, to apply for the zoning amendment as set forth in the attached annexation contract.

[Signature]
(Owner's Name)

Sworn to and subscribed
Before me, this 17 day
of October, 2021.

[Signature]
Notary Public





NOTICE TO ALL LANDOWNERS REGARDING ANNEXATION

If your request to annex your property into the City of Dalton is approved by Whitfield County, you will be charged a city property tax for the City of Dalton as well as a Public School tax. This will appear on your property tax bill that you receive from Whitfield County. The millage rate is 2.537 mils per at 100% of assessed property value.

Example: If your property is valued at \$100,000 – your assed value is 100% or $\$100,000 \times 2.237$ mils, your Dalton City tax would be \$223.7 per year.

Should you have any questions, please contact the Whitfield County Tax Commissioners office at (706) 275-7510.

I have read the above statement and understand that if my property is annexed, I will be charged Dalton City tax.

SIGNED

10-7-24

DATE

Whitfield County Tax Parcel Information

Owner and Parcel Information

Parcel Number	12-184-01-035
Realkey	16407
Property Record Card	Click Here
GIS Map	Map
Owner Name	REMILLARD STEPHANIE
Owner Address	1233 COVIE DRIVE
Owner Address 2	
Owner Address 3	
Owner City	DALTON
Owner State	GA
Owner Zip	30720
Latitude	34.78817894
Longitude	-84.9934303

Parcel Address

Parcel House Number	1233
Parcel Street Extension	
Parcel Street Direction	
Parcel Street Name	COVIE
Parcel Street Units	
Parcel Street Type	DR

Current Fair Market Value Information

Previous	276650
Current	284139
Land	45000
Residential Improvement	235562
Commercial Improvement	
Accessory Improvement	3577
Conservation Use Value	

Historical Fair Market Value Information

2022	211418
2021	211418
2020	195453

Exemption Information

Homestead	S1
Preferential Year	
Conservation Use Year	
Historical Year	
Historical Val	0
EZ year	
EZ Val	0

Property Information

Class	Residential
Strata	Lot
Tax District	County
Neighborhood	BURLEY
Legal Description	LT4 R R BURLEYSON REV 2
Total Acres	0.35
Zoning	See GIS Map
GMD\Map Number	056
Subdivision	
Subdivision Phase	
Subdivision Section	0004
Subdivision Block	
Subdivision Lot	
Comments:	

Appeals Information

This parcel does not have any appeals

GIS Quickmap



For the current GIS map of this parcel, click on the Quickmap to launch the interactive map viewer

Tax Commissioner Information

Before making payment verify the amount due with the Tax Commissioner's office at 706-275-7510

Tax Bill Recipient	REMILLARD STEPHANIE	Legal Description	LT4 R R BURLEYSON REV 2
Year	2023	Sale Date	
Parcel Number	12-184-01-035	Taxes Due	2388.87
Bill	230988	Taxes Due Date	12/20/2023
Exemption Type	S1	Taxes Paid	2478.44
Account No.	7097434	Taxes Paid Date	4/23/2024 12:03:09 PM
Millage Rate	0	Current Due	0
Fair Market Value	276650	Back Taxes	0
Assessed Value	110660	Total Due	0
Prior Years Tax Data	Tax		

Commercial Structure Information

This parcel does not have any commercial structures to display

Residential Structure Information

General

Value	235562
Class	Residential
Strata	Improvement
Occupancy	Single Family Residence
Year Built	2001

Construction Information

Foundation	Masonry
Exterior Walls	Vinyl/Brick
Roofing	Asphalt Shingle
Roof Shape	Gable/Hip
Floor Construction	Cont. Wall

EXHIBIT "A"
Legal Description

All that tract or parcel of land lying and being in Land Lot No 184 in the 12th District and 3rd Section of Whitfield County, Georgia, and being Lot No 4 of the RR Burleyson Subdivision, as shown by Revised Plat No 2 thereof of record in Plat Book 8, Page 9 (Plat Cabinet A, Slide 244), Whitfield County, Georgia Land Records, and described as follows:

Beginning at an iron pin on the Westerly side of Covie Drive 300 feet Southwardly along the Westerly side of Covie Drive from the Southwest corner of the intersection of Covie Drive and Ross Avenue; thence South 00 degrees 13 minutes East along the Westerly side of Covie Drive 100 feet to an iron pin; thence South 89 degrees 47 minutes West 150 feet to an iron pin; thence North 00 degrees 13 minutes West 100 feet to an iron pin; thence North 89 degrees 47 minutes East 150 feet to an iron pin and the point of beginning.



EXHIBIT "B"

4-1-4 - Low density single family residential (R-2.) This district is established to protect single family detached dwellings, including typical residential subdivisions, on lots of not less than 27,500 square feet if served by on-site sewage management systems and not less than 15,000 square feet if served by public sewer or an approved central on-site sewage management system. All dwellings in this district shall contain in excess of 1,200 square feet of heated floor area upon a permanent foundation and shall have the electrical meter base serving such dwelling attached directly to such dwelling. There shall be no manufactured or mobile homes within this district in order to maintain the traditional residential character of such districts. If served by on-site sewage management system, the lots in this district shall conform at least with the minimum standards for lot sizes as promulgated by the health department or other authority having proper jurisdiction over such minimum lot sizes, as amended from time to time. Only one dwelling unit per lot shall be allowed in this district.

After Recording Return To:
Purcell Law Firm, PC
2959 Cherokee St NW, #202
Kennesaw, GA 30144

Order No.: TOWNSEND-24-4-24

eFiled & eRecorded
DATE: 6/17/2024
TIME: 9:53 AM
DEED BOOK: 07055
PAGE: 00699 - 00701
RECORDING FEES: \$25.00
TRANSFER TAX: \$400.00
PARTICIPANT ID: 0634010927
CLERK: Babs Bailey
Whitfield County, GA
PT61: 001546

WARRANTY DEED

STATE OF GEORGIA

COUNTY OF WHITFIELD

THIS INDENTURE, made this 31st day of May, 2024, between Stephanie Remillard, as party or parties of the first part, hereinafter called Grantor, and Gregory Townsend as party or parties of the second part, hereinafter called Grantee.

The words "Grantor" and "Grantee" whenever used herein shall include all individuals, corporations and any other persons or entities, and all the respective heirs, executors, administrators, legal representatives, successors and assigns of the parties hereto, and all those holding under either of them, and the pronouns used herein shall include, when appropriate, either gender and both singular and plural, and the grammatical construction of sentences shall conform thereto. If more than one party shall execute this deed each Grantor shall always be jointly and severally liable for the performance of every promise and agreement made herein.

W I T N E S S E T H that: Grantor, for and in consideration of the sum of Ten And No/100 Dollars (\$10.00) and other good and valuable considerations in hand paid at and before the sealing and delivery of these presents, the receipt whereof is hereby acknowledged, has granted, bargained, sold, aliened, conveyed and confirmed, and by these presents does grant, bargain, sell, alien, convey and confirm unto the said Grantee.

See Exhibit "A" attached hereto and by this reference incorporated herein and made a part hereof.

SUBJECT to restrictive covenants and general utility easements of record.


TO HAVE AND TO HOLD the said tract or parcel of land, with all and singular the rights, members and appurtenances thereof, to the same being, belonging, or in anywise appertaining, to the only proper use, benefit and behoof of the said Grantee forever in FEE SIMPLE.

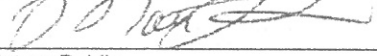
AND THE SAID Grantor will warrant and forever defend the right and title to the above described property unto the said Grantee against the claims of all persons whomsoever.

IN WITNESS WHEREOF, the Grantor has signed and sealed this deed, the day and year above written.


Stephanie Remillard

Signed, sealed and delivered in the presence of:


Unofficial Witness


Notary Public
My Commission Expires: _____





Whitfield County

Board of Commissioners

Board Members
Jevin Jensen, Chairman
Barry W. Robbins
Robby Staten
John Thomas
Greg Jones

November 12, 2024

Honorable Annalee Sams
Mayor, City of Dalton
P.O. Box 1205
Dalton, GA 30722

RE: Tax Parcel Nos. 12-184-01-035

Dear Mayor Sams:

At the November 11, 2024 Regular Business Meeting of the Whitfield County Board of Commissioners, the Board voted 4-0 to have no land use classification objection to the annexation of Tax Parcel No. referenced above.

Regards,

Blanca Cardona

Blanca Cardona
County Clerk

cc: Kristi Queen, Chief Appraiser
Jess Hansen, GIS Coordinator
David Metcalf, Emergency Services Director
File



October 28, 2024

Mrs. Annalee Sams
Mayor, City of Dalton
Post Office Box 1205
Dalton, Georgia 30722-1205

RE: Annexation Request for 1233 Covie Dr. (0.35A) – Parcel # 12-184-01-035

Dear Mayor Sams:

As requested in your October 28, 2024, memorandum, Dalton Utilities has reviewed the annexation request of Greg Townsend for 0.35 acres +/- located at 1233 Covie Dr. This property is further described as parcel number 12-184-01-035 by the Whitfield County Tax Assessor's Office.

Dalton Utilities can provide electricity, water, and telecommunications to this site from nearby existing utility infrastructure.

Please do not hesitate to contact me at 706-529-1015 or djohnson@dutil.com should any questions arise or if we may be of assistance.

Sincerely,

A handwritten signature in black ink that reads "Don Johnson". The signature is written in a cursive, flowing style.

Don Johnson
Vice President of Watershed Operations

PUBLIC WORKS DEPARTMENT

CHAD TOWNSEND, DIRECTOR

535 N. Elm Street
P.O. Box 1205
Dalton, GA 30722-1205
Office: (706) 278-7077
Fax: (706) 278-1847
Email: ctownsend@daltonga.gov



ANNALEE SAMS, MAYOR

CITY COUNCIL MEMBERS:

DENNIS MOCK
NICKY LAMA
TYREE GOODLETT
STEVE FARROW

MEMORANDUM

TO: Annalee Sams, Mayor
Bernadette Chattam, City Clerk

FROM: Chad Townsend, Director of Public Works

RE: Annexation Request
Greg Townsend
1233 Covie Dr.
0.35 Acres
Parcel Number: 12-184-01-035
Zoning Classification: R-2

Date: 10/28/24

Please be advised that the Public Works Department has no objections to the annexation of the above reference tract but notes the following items should be of consideration as part of the request:

- **Delivery of Public Works Services** – Upon approval of annexation, Public Works will begin providing regular sanitation services following a request from the homeowner. The annual cost to provide these services is approximately \$330 per household. At this time no additional resources would be required from the Department to administer these services.
- **A number of Covie Dr. addresses remain in unincorporated Whitfield County.** With the number of the residences along Covie Dr. still located within the County, in an effort to eliminate confusion in delivery of services, & following annexation approval; the City should consider proactively contacting the remaining residences along Covie Dr. to offer the opportunity for annexation.

MATT DANIEL
Fire Chief
Telephone 706-278-7363
Fax 706-272-7107
mdaniel@daltonga.gov

DALTON FIRE DEPARTMENT

404 School Street
Dalton, GA 30720



PUBLIC SAFETY COMMISSION
Truman Whitfield
Terry Mathis
Alex Brown
Lane Jackson

October 25, 2024

RE: Annexation Proposal
Parcel # 12-184-01-035, 1233 Covie Drive

Annalee Harlan Sams
Mayor, City of Dalton

Greetings,

A review of the proposed annexation listed above has been completed, it has been determined there would not be a negative impact to the fire protection in the area as a result of such annexation approval.

Dalton Fire Department has no objection to annexation of the listed property.

Respectfully,

A handwritten signature in black ink, appearing to read "Matt Daniel", is written over the word "Respectfully,".

Matt Daniel
Fire Chief
Dalton Fire Department

William C Cason III
Chief of Police
CCason@daltonga.gov
www.daltonga.gov



Public Safety Commission
Terry Mathis
Truman Whitfield
Alex Brown
Lane Jackson

DALTON POLICE DEPARTMENT

301 Jones Street, Dalton, Georgia 30720
Phone: 706-278-9085

Date: October 24, 2024

To: Chief Cliff Cason

From: Lieutenant Matthew Locke

RE: Annexation Request

Chief Cason,

I have reviewed the Annexation request for the property with the Parcel Number 12-184-01-035, 1233 Covie Drive. This change will have no bearing on the Dalton Police Department's law enforcement services in this area.

Sincerely,

A handwritten signature in cursive script that reads "Matthew Locke".

Lieutenant Matthew Locke

cc: City Clerk's Office



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

1/21/2025

AGENDA ITEM

Equitable Sharing Agreement Certification

DEPARTMENT

Dalton Police Department

REQUESTED BY

Chief Cliff Cason

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST

\$0

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

The Dalton Police Department is required by the department of justice to submit an annual equitable sharing report. This report is due by January 31 of each year. This document allows the DOJ to verify the expenditures for auditing purposes. The document requires the agency head and governing body head certification/signature.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: GA1550100
Agency Name: Dalton Police Department
Mailing Address: 301 Jones St
Dalton, GA 30720

Type: Police Department

Agency Finance Contact

Name: Lopez, Martha
Phone: 7062789085
Email: mlopez@daltonga.gov

Jurisdiction Finance Contact

Name: Jackson, Cindy
Phone: 706-529-2460
Email: cjackson@daltonga.gov

ESAC Preparer

Name: Lopez, Martha
Phone: 7062789085
Email: mlopez@daltonga.gov

FY End Date: 12/31/2024

Agency FY 2025 Budget: \$12,565,000.00

Annual Certification Report

Summary of Equitable Sharing Activity

Justice Funds ¹

Treasury Funds ²

	Justice Funds ¹	Treasury Funds ²
1 Beginning Equitable Sharing Fund Balance	\$13,547.53	\$28,035.83
2 Equitable Sharing Funds Received	\$8,263.44	\$0.00
3 Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4 Other Income	\$0.00	\$0.00
5 Interest Income	\$495.22	\$721.16
6 Total Equitable Sharing Funds Received (total of lines 2-5)	\$8,758.66	\$721.16
7 Equitable Sharing Funds Spent (total of lines a - n)	\$0.00	\$5.00
8 Ending Equitable Sharing Funds Balance <small>(difference between line 7 and the sum of lines 1 and 6)</small>	\$22,306.19	\$28,751.99

¹Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

Summary of Shared Funds Spent

Justice Funds

Treasury Funds

	Justice Funds	Treasury Funds
a Law Enforcement Operations and Investigations	\$0.00	\$0.00
b Training and Education	\$0.00	\$0.00
c Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d Law Enforcement Equipment	\$0.00	\$0.00
e Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f Contracts for Services	\$0.00	\$0.00
g Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h Law Enforcement Awards and Memorials	\$0.00	\$0.00
i Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j Matching Grants	\$0.00	\$0.00
k Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l Support of Community-Based Programs	\$0.00	\$0.00
m Non-Categorized Expenditures	\$0.00	\$5.00
n Salaries	\$0.00	\$0.00
Total	\$0.00	\$5.00

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Matching Grants

Matching Grant Name	Justice Funds	Treasury Funds

Transfers to Other Participating Law Enforcement Agencies

Receiving Agency Name	Justice Funds	Treasury Funds

Support of Community-Based Programs

Recipient	Justice Funds	

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds
Dormant Fee		\$5.00

Salaries

Salary Type	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information

Independent Auditor

Name: Walcott, Alex
Company: Estes & Walcott
Phone: 7065290749

Email: alex@esteswalcott.com

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES NO THRESHOLD NOT MET

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse:

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdiction's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide*, any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The

Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

Yes No

Agency Head

Name: Cason, Cliff
Title: Chief
Email: ccason@daltonga.gov

Signature:  Date: 1-15-2025

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Sams, Annalee
Title: Mayor
Email: asams@daltonga.gov

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

1/21/2025

AGENDA ITEM

(1) 2025 Alcohol Beverage Application

DEPARTMENT

Clerk's Office

REQUESTED BY

Deputy Clerk – Gesse Cabrera

REVIEWED/APPROVED BY CITY ATTORNEY?

Yes

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

Review and approval of (1) New 2025 Alcohol Beverage Application recommendation by the Public Safety Commission at the January 17th meeting.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

2025 ALCOHOL BEVERAGE APPLICATION APPROVAL
PSC MEETING – TUESDAY JANUARY 21, 2025
M&C MEETING – TUESDAY JANUARY 21, 2025

(1) 2025 ALCOHOL APPLICATION(S)

1. Business Owner: Blue Star Hospitality
d/b/a: Holiday Inn Express
Applicant: Naren Patel
Business Address: 934 Market St.
License Type: Pouring Beer, Wine (Hotel)
Disposition: **New**



CITY COUNCIL AGENDA REQUEST

MEETING TYPE

Mayor & Council Meeting

MEETING DATE

1/21/2025

AGENDA ITEM

Reappointment of Frank Robertson to the Joint Development Authority for a 1-year term to expire January 31, 2026.

DEPARTMENT

Administration

REQUESTED BY

Andrew Parker

REVIEWED/APPROVED BY CITY ATTORNEY?

No

COST

N/A

FUNDING SOURCE IF NOT IN BUDGET

N/A

PLEASE PROVIDE A SUMMARY OF YOUR REQUEST, INCLUDING BACKGROUND INFORMATION TO EXPLAIN THE REQUEST:

Reappointment of Frank Robertson to the Joint Development Authority for a 1-year term to expire January 31, 2026.

PHONE

706-278-9500

WEBSITE

www.daltonga.gov

ADDRESS

300 W Waugh Street
PO Box 1205 Dalton,
Georgia 30722

Boards & Authorities

Type	Appointment	New Member	Current Member	Term	New Expiration	Expiration
Joint Development	Authority - Joint	Robertson, Frank	Robertson, Frank	1 Year	1/31/2026	1/31/2025