

**EMPLOYEE PENSION PLAN  
BOARD OF TRUSTEES MEETING  
TUESDAY, JANUARY 25, 2022  
3:00 PM  
CITY HALL - COUNCIL CHAMBERS**

**A G E N D A**

**Call To Order**

**Minutes**

- [1.](#) Pension Minutes 11-30-2021

**Unfinished Business**

- [2.](#) Investment Performance Analysis - December 31, 2021

**New Business**

3. Election of Officers
- [4.](#) 2022 Proposed Meeting Dates
5. Update on COLA Increase for Retirees
6. Attorney Update

**Retirees**

7. Normal Retirement Request for Terry Smith - Police Department
8. Early Retirement Request for James Yarbrough - Police Department
9. Normal Retirement Request for Douglas Carroll - Public Works
10. Retirement Request for Jason Parker - Administration
11. James E. Peters - Dalton Utilities

**Invoices**

- [12.](#) Southeastern Advisory Services, Inc. invoice #217 - \$2,040.00  
Southern Actuarial invoice #710-0921 - \$475.00

**Reports**

- [13.](#) November 30, 2021 Pension Financial Statement Report
- [14.](#) Minimum Balance Requirement for MetLife as of 12/31/21
- [15.](#) Market Indices - October 31, November 30, and December 31, 2021

**Adjournment**

THE CITY OF DALTON  
EMPLOYEES PENSION PLAN – BOARD OF TRUSTEES  
REGULAR MEETING  
NOVEMBER 30, 2021

The regular meeting of the Board of Trustees of the City of Dalton Employees' Pension Plan was held this afternoon at 3:00 p.m. in the Council Chambers of City Hall. Present for the meeting were Chairman Gary Hill, Trustees Dwayne Carvell, Mike Sloan, Vernon Ray and Chairman of the Water, Light & Sinking Fund Commission Joe Yarbrough. Mayor David Pennington and Council member Annalee Harlan Trustees were absent.

MINUTES

The Trustees were presented written copies of the minutes of the meeting of September 28, 2021. On the motion of Trustee Yarbrough, second Trustee Ray, the minutes were approved. The vote was unanimous in favor.

UNFINISHED BUSINESS

Investment Performance Analysis – Third Quarter 2021

Wallace Wilson from SEAS presented the Third Quarter Analysis stating that the Pension Trust Fund is 154 million with about 55 percent in equities and 45 percent in fixed income. Wilson further reviewed the YTD Returns in the Performance Summary table for periods ending 10-31-21 reporting the Total Returns YTD is 11.70 percent, ahead of the actuary assumption.

NEW BUSINESS

Attorney Update

City Attorney Terry Miller reported that he had been working with Human Resources Director Greg Batts to present the Cost of Living Adjustment for Retiree's to the Mayor and Council.

COLA UPDATE

Chairman Hill stated the Board does not have a definitive answer regarding if the City Plans to approve the requested COLA increase to retirees. Hill stated City Administrator Andrew Parker stated the City is still working on the FY22 budget and another budget hearing will be held on 12-06-31. Hill stated after the M&C Special Called Meeting on 12-06-31, the Board should receive an answer.

RETIREES

Guy W. Jackson - Dalton Utilities

On the motion of Trustee Carvell, second Trustee Ray, the Board ratified payment to Guy W. Jackson - Dalton Utilities. Copies of the application for retirement, retirement benefit calculations and Authorization to Commence Retirement Payment forms are a part of these minutes. The vote was unanimous in favor. Note: Correction to the Agenda: Gary W. Jackson should be Guy W. Jackson.

INVOICES

Southeastern Advisory Services Inc.

On the motion of Board member Sloan, second Board member Ray, the Board approved the following invoices:

Invoices # 214, 215, and 216 (\$2,040.00 ea.)

The vote was unanimous in favor.

REPORTS

- Financial reports July - September
- MBR Report for 9/3
- Financial report as of 10/31/21
- Market Indices Performance - September 30, October 31, 2021

ADJOURNMENT

Chairman Hill thanked everyone for coming. There being no further business to come before the trustees, on the motion of Trustee Sloan, second Trustee Yarbrough, the meeting was adjourned at 3:10 p.m.

\_\_\_\_\_  
Gary Hill, Chairman

ATTEST:

\_\_\_\_\_  
Mike Sloan, Secretary

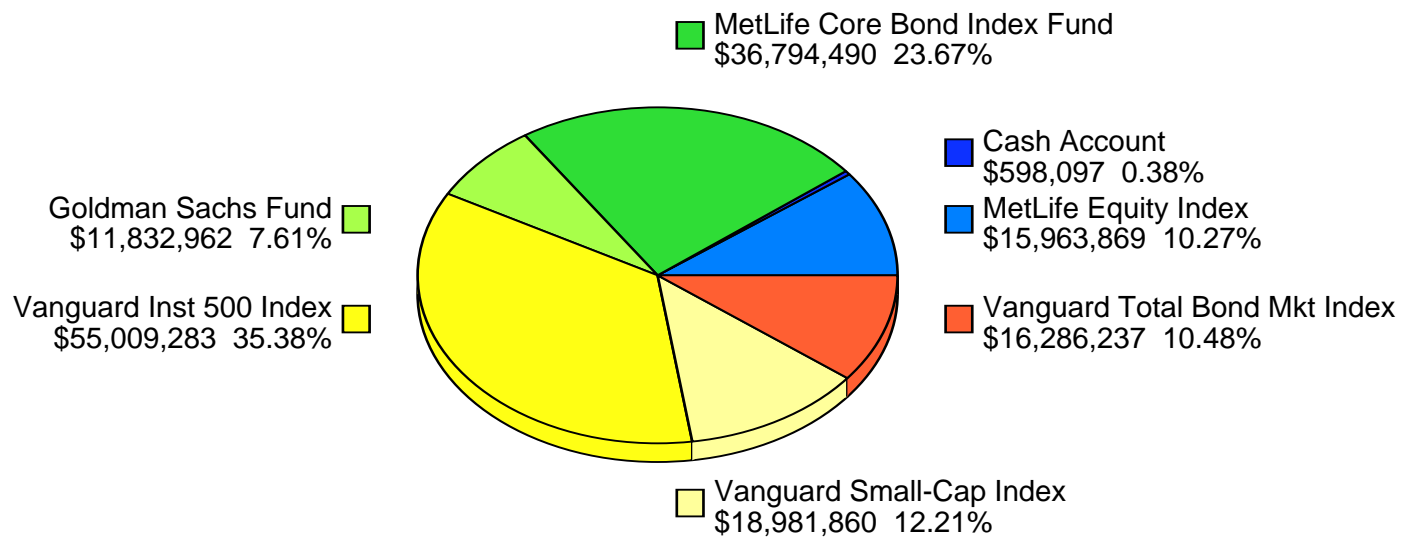
RECORDED

APPROVED

City of Dalton  
Investment Performance Analysis  
December 31, 2021

# City of Dalton Total Fund Allocation By Manager Total Fund

December 31, 2021      \$155,466,797



## City of Dalton Performance Summary Table Periods Ending 12/31/21

Manager	1 Mo	QTD	YTD	1 Year	3 Yrs	5 Yrs	10 Yrs
<b>Total Large Cap Equity</b>							
Total Return	4.49	11.05	28.74	28.74	26.08	18.45	16.52
Standard & Poors 500	4.48	11.03	28.70	28.70	26.07	18.47	16.55
<b>MetLife Equity Index</b>							
Total Return	4.53	11.15	28.96	28.96	26.17	18.61	16.62
Standard & Poors 500	4.48	11.03	28.70	28.70	26.07	18.47	16.55
<b>Vanguard Inst 500 Index</b>							
Total Return	4.48	11.02	28.67	28.67	26.05	18.32	
Standard & Poors 500	4.48	11.03	28.70	28.70	26.07	18.47	
<b>Total Small Cap Equity</b>							
Total Return	3.49	3.86	17.73	17.73	21.34	13.50	13.64
Russell 2000	2.23	2.14	14.81	14.81	20.02	12.02	13.23
<b>Vanguard Small-Cap Index</b>							
Total Return	3.49	3.86	17.73	17.73	21.34	13.50	
CRSP Small Cap Index	3.50	3.87	17.71	17.71	21.31	13.47	
<b>Total Fixed Income</b>							
Total Return	-0.26	-0.10	-1.57	-1.57	4.72	3.49	2.87
Barclays U.S. Aggregate	-0.25	0.02	-1.54	-1.54	4.79	3.57	2.90
<b>MetLife Core Bond Index Fund</b>							
Total Return	-0.26	0.01	-1.62	-1.62	4.77	3.53	
Barclays U.S. Aggregate	-0.25	0.02	-1.54	-1.54	4.79	3.57	
<b>Goldman Sachs Fund</b>							
Total Return	-0.06	-0.49	-1.25	-1.25	4.49	3.32	
Barclays Int Govt/Credit	-0.12	-0.56	-1.43	-1.43	3.86	2.91	
<b>Vanguard Total Bond Mkt Index</b>							
Total Return	-0.40	-0.08	-1.67	-1.67	4.84		
BBG Barc U.S. Aggregate	-0.25	0.02	-1.54	-1.54	4.79		
<b>Cash Account</b>							
Total Return	-0.00	-0.00	0.00	0.00	0.10	0.24	0.17
91-Day Treasury Bill	0.01	0.01	0.05	0.05	0.99	1.14	0.63

## City of Dalton Performance Summary Table Periods Ending 12/31/21

Manager	1 Mo	QTD	YTD	1 Year	3 Yrs	5 Yrs	10 Yrs
<b>Total Fund</b>							
Total Return	2.32	5.21	13.44	13.44	15.48	11.03	9.72
Policy Index	1.91	4.52	11.57	11.57	14.82	10.50	9.64
<b>Indices</b>							
91-Day Treasury Bill	0.01	0.01	0.05	0.05	0.99	1.14	0.63

## 2022 Pension Meeting Dates

January 25

March 22

May 24

July 26

September 27

November 29 (moved to 5<sup>th</sup> Tuesday due to Holiday week)



**INVOICE**

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**TO:** Ms. Cindy Jackson, C.P.A.  
Chief Financial Officer  
City of Dalton  
City Hall/Finance Department  
300 W. Waugh Street  
P.O. Box 1205  
Dalton, GA 30720

**FROM:** Southeastern Advisory Services, Inc.  
3495 Piedmont Road, NE  
Building 12, Suite 202  
Atlanta, Georgia 30305

**RE:** Invoice Number 217 for Investment Consulting Services

**DATE:** December 1, 2021

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Monthly retainer ending November 30, 2021 \$2,040.00

**TOTAL:** \$2,040.00

Note: Invoice Payable upon receipt

12-9-21  




Post Office Box 888343  
Atlanta, Georgia 30356-0343  
Telephone 770.392.0980  
Facsimile 770.392.2193

Mayor and Council of the City of Dalton Employees'  
Pension Plan  
c/o Ms. Cindy Jackson  
Chief Financial Officer  
P.O. Box 1205  
Dalton, GA 30720

# INVOICE

INVOICE NO: 710-0921  
DATE: September 17, 2021  
PAYMENT DUE BY: October 17, 2021

PROJECT	DESCRIPTION	FEE
710-12	Special cost studies to determine the impact of granting a 3% cost-of-living adjustment to retirees, submitted September 1, 2021	\$475.00
TOTAL DUE		\$475.00

Please remit the total amount shown above on or before the payment due date.  
Clients that submit payment in a timely manner will be given priority over clients  
who owe past due amounts.

Please make all checks payable to Southern Actuarial Services Company, Inc.  
If you have any questions concerning this invoice, please call (770) 392-0980.

*WE APPRECIATE YOUR BUSINESS!*

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CITY OF DALTON EMPLOYEE PENSION PLAN

FINANCIAL REPORT

NOVEMBER 30, 2021

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**City of Dalton**  
**Pension Trust Fund**  
**Statement of Net Position**  
**November 30, 2021 and 2020**  
**(Unaudited)**

	<u>2021</u>	<u>2020</u>
<b>Assets</b>		
Cash and cash equivalents:		
Cash	\$ 12,365	\$ 10,330
Payment fund	591,140	609,568
Investments, at fair value		
MetLife large cap index equity fund	15,572,473	17,942,885
MetLife fixed income - core bond index	37,122,118	39,170,799
MetLife fixed income - Goldman Sachs	11,921,432	12,592,566
Vanguard - 500 index fund	52,651,739	41,168,927
Vanguard - small cap index fund	18,342,092	15,012,800
Vanguard - bond index fund	16,351,020	11,518,606
<b>Total Assets</b>	<u>\$ 152,564,379</u>	<u>\$ 138,026,481</u>
<b>Liabilities</b>		
Accounts payable	3,173	6,781
<b>Total Liabilities</b>	<u>3,173</u>	<u>6,781</u>
<b>Total Net Position</b>	<u>\$ 152,561,206</u>	<u>\$ 138,019,700</u>

**City of Dalton**  
**Pension Trust Fund**  
**Statement of Change in Net Position**  
**For the Eleven Months Ended November 30, 2021**  
**With Comparative Amounts for 2020**  
**(Unaudited)**

	<b>2021</b>	<b>2020</b>
<b>Additions</b>		
Contributions:		
Employer	\$ 3,251,149	\$ 9,148,404
Plan members	569,144	601,424
Total contributions	3,820,293	9,749,828
Investment income:		
Interest, dividends and realized gains	5,038,494	4,264,036
Net increase (decrease) in fair value investments	10,209,605	8,761,887
Total investment income	15,248,099	13,025,923
Less: investment expense	169,472	170,399
Net investment income	15,078,627	12,855,524
<b>Total Additions</b>	<b>18,898,920</b>	<b>22,605,352</b>
<b>Deductions</b>		
Pension benefits	7,186,355	7,018,121
Legal fees	513	27,522
Fiduciary insurance	9,695	9,129
Training	1,200	-
Actuarial fees	15,475	15,000
Consulting fees	22,440	22,865
Administrative fees	1,375	1,375
Miscellaneous	100	124
<b>Total Deductions</b>	<b>7,237,153</b>	<b>7,094,136</b>
<b>Change in Net Position</b>	<b>11,661,767</b>	<b>15,511,216</b>
<b>Net Position Beginning of Year</b>	<b>140,899,439</b>	<b>122,508,484</b>
<b>Net Position End of Period</b>	<b>\$ 152,561,206</b>	<b>\$ 138,019,700</b>

**City of Dalton**  
**Pension Trust Fund**  
**Supplemental Schedule**  
**For the Eleven Months Ended November 30, 2021**  
**With Comparative Amounts for 2020**  
**(Unaudited)**

	<u>2021</u>	<u>2020</u>
<b>Investment income:</b>		
Interest income:		
City's cash account interest	\$ 228	\$ 179
Payment fund interest	9	29
	<u>237</u>	<u>208</u>
Investment income:		
Index equity large cap	239,036	256,163
Fixed Income - core bond index	633,532	744,795
Fixed income - Goldman Sachs	158,076	187,152
Vanguard - 500 index fund	489,082	490,549
Vanguard - small cap index fund	142,951	110,026
Vanguard - bond index fund	225,192	235,889
	<u>1,887,869</u>	<u>2,024,574</u>
Realized gains (losses):		
Index equity large cap	2,232,300	1,520,911
Fixed Income - core bond index	411,353	151,614
Fixed income - Goldman Sachs	37,644	391,755
Vanguard - 500 index fund	462,119	174,974
Vanguard - small cap index fund	-	-
Vanguard - bond index fund	6,972	-
	<u>3,150,388</u>	<u>2,239,254</u>
<b>Total investment income</b>	<u><u>\$ 5,038,494</u></u>	<u><u>\$ 4,264,036</u></u>
<b>Change in fair value:</b>		
Index equity large cap	1,521,478	440,661
Fixed Income - core bond index	(1,575,230)	1,725,773
Fixed income - Goldman Sachs	(342,849)	261,125
Vanguard - 500 index fund	8,947,851	4,392,525
Vanguard - small cap index fund	2,076,429	1,367,695
Vanguard - bond index fund	(418,074)	574,108
<b>Total change in fair value</b>	<u><u>\$ 10,209,605</u></u>	<u><u>\$ 8,761,887</u></u>
<b>Investment expense:</b>		
Payment fund		
Risk charges	\$ 10,108	\$ 11,009
Fund charges	58,110	61,026
	<u>68,218</u>	<u>72,035</u>
Investment funds		
Index equity large cap	15,618	13,843
Fixed Income - core bond index	32,461	32,276
Fixed income - Goldman Sachs	53,175	52,245
	<u>101,254</u>	<u>98,364</u>
<b>Total investment expense</b>	<u><u>\$ 169,472</u></u>	<u><u>\$ 170,399</u></u>

**CITY OF DALTON PENSION  
MBR CALCULATION**

Period Ended	<u>12/31/17</u>	<u>12/31/18</u>	<u>12/31/19</u>	<u>12/31/20</u>	<u>12/31/21</u>
<b>MBR</b>	\$ 31,837,567	\$ 28,791,767	\$ 28,467,408	\$ 28,753,560	\$ 25,901,487
<b><i>Equities:</i></b>					
Large Cap Index Fund	25,137,254	14,710,139	14,449,358	18,338,135	15,963,869
Small Cap Index Fund	-	-	-	-	-
Sub-total	25,137,254	14,710,139	14,449,358	18,338,135	15,963,869
Equities at 75%	18,852,941	11,032,604	10,837,019	13,753,601	11,972,902
Fixed income at 100%	42,700,883	42,913,229	47,096,050	51,549,519	48,627,452
Payment fund at 100%	612,361	627,264	610,462	601,968	598,097
<b>Recognized assets</b>	62,166,185	54,573,097	58,543,531	65,905,088	61,198,451
<b>Minimum required balance</b>	31,837,567	28,791,767	28,467,408	28,753,560	25,901,487
<b>Excess (deficit) assets</b>	\$ 30,328,618	\$ 25,781,330	\$ 30,076,123	\$ 37,151,528	\$ 35,296,964

**Market Indices Performance**  
**As of December 31, 2021**  
**(%) Returns**

	<u>1 Month</u>	<u>Q-T-D</u>	<u>Y-T-D</u>	<u>1 Year</u>	<u>3 Year</u>
<b><u>Equities</u></b>					
S&P 500	4.48	11.03	28.71	28.71	26.06
Russell 1000 Growth	2.11	11.64	27.60	27.60	34.07
Russell 1000 Value	6.31	7.77	25.16	25.16	17.64
Russell 2000	2.23	2.14	14.82	14.82	20.02
MSCI EAFE	5.12	2.69	11.26	11.26	13.54
MSCI Emerging Markets	1.88	-1.31	-2.54	-2.54	10.94
<b><u>Fixed Income</u></b>					
Barclays Aggregate	-0.26	0.01	-1.54	-1.54	4.79
Barclays Intermediate G/C	-0.13	-0.57	-1.44	-1.44	3.86
Barclays 1-3 Year G/C	-0.15	-0.56	-0.47	-0.47	2.28
Barclays High Yield	1.87	0.71	5.28	5.28	8.83
90 Day T Bills	0.00	0.01	0.05	0.05	0.96

SOUTHEASTERN ADVISORY SERVICES, INC.  
*Registered Investment Advisor*





**Market Indices Performance**  
**As of October 31, 2021**  
**(%) Returns**

	<u>1 Month</u>	<u>Q-T-D</u>	<u>Y-T-D</u>	<u>1 Year</u>	<u>3 Year</u>
<b><u>Equities</u></b>					
S&P 500	7.01	7.01	24.04	42.95	21.47
Russell 1000 Growth	8.66	8.66	24.20	43.24	29.40
Russell 1000 Value	5.08	5.08	22.03	43.79	13.90
Russell 2000	4.25	4.25	17.19	50.84	16.46
MSCI EAFE	2.46	2.46	11.01	34.21	11.54
MSCI Emerging Markets	0.99	0.99	-0.27	16.97	12.30
<b><u>Fixed Income</u></b>					
Barclays Aggregate	-0.03	-0.03	-1.58	-0.48	5.62
Barclays Intermediate G/C	-0.56	-0.56	-1.43	-0.74	4.48
Barclays 1-3 Year G/C	-0.33	-0.33	-0.24	-0.05	2.72
Barclays High Yield	-0.17	-0.17	4.36	10.53	7.42
90 Day T Bills	0.00	0.00	0.04	0.05	1.08

SOUTHEASTERN ADVISORY SERVICES, INC.  
*Registered Investment Advisor*



**Market Indices Performance**  
**As of October 31, 2021**  
**(%) Returns**

**Market Indices Performance**  
**As of November 31, 2021**  
**(%) Returns**

	<u>1 Month</u>	<u>Q-T-D</u>	<u>Y-T-D</u>	<u>1 Year</u>	<u>3 Year</u>
<b><u>Equities</u></b>					
S&P 500	-0.69	6.26	23.18	27.94	20.38
Russell 1000 Growth	0.61	9.33	24.95	30.73	29.21
Russell 1000 Value	-3.52	1.37	17.73	22.26	11.45
Russell 2000	-4.17	-0.09	12.31	22.04	14.22
MSCI EAFE	-4.65	-2.31	5.84	10.77	9.83
MSCI Emerging Markets	-4.08	-3.13	-4.34	2.70	9.27
<b><u>Fixed Income</u></b>					
Barclays Aggregate	0.30	0.27	-1.29	-1.15	5.52
Barclays Intermediate G/C	0.12	-0.44	-1.31	-1.11	4.37
Barclays 1-3 Year G/C	-0.08	-0.41	-0.32	-0.23	2.59
Barclays High Yield	-0.97	-1.14	3.34	5.29	7.38
90 Day T Bills	0.00	0.01	0.04	0.05	1.02

SOUTHEASTERN ADVISORY SERVICES, INC.  
*Registered Investment Advisor*

