

THE CITY OF DALTON
MAYOR AND COUNCIL
WORK SESSION MINUTES
OCTOBER 16, 2023

The Mayor and Council held a meeting this evening at 5:00 p.m. at City Hall. Present were Mayor David Pennington, Council members Tyree Goodlett, Steve Farrow, City Administrator Andrew Parker and City Attorney Terry Miller.

Jonathan Bledsoe from the Minor Firm reviewed with the Mayor and Council the Final Draft of the Updated Charter.

Bledsoe stated several of the charter sections have been fine-tuned since the published draft in March, they are as follows:

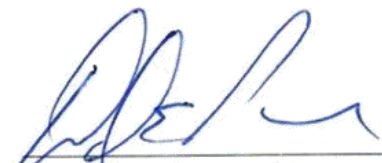
- Article I, Section 2.11 – Adding the term of art “domiciled”
- Article IV, Section 4.11 (d) – Updating a provision relevant to Municipal Court Judge to match current State law requirements
- Article VII -- Dalton Public School edits as requested by the school system’s legal counsel and subsequent revisions by City staff
- Article VIII – Dalton Utilities/WLSF edits of section 8.17 and removal of section 8.19
- Per the GMA model charter, all commissions and authorities that are within the operational control of the City (i.e. public safety commission, public works committee, finance and administration committee, etc.) were removed from the charter and placed in the City code of ordinances. The only commissions and authorities that remain in the charter are those that exclusively obtain their vesting authority through the charter (i.e. WLSF, Airport Authority, DDDA, Recreation Commission, Building Authority, and Dalton Public Schools).

City Administrator Andrew Parker stated following this work session, the Mayor and Council will have three (3) weeks to make any final adjustments. Parker stated the final draft will be placed on the November 6, Mayor and Council meeting by Resolution to approve the Charter and send it to the 2024 General Assembly session for final adoption.


There were no public comments and no further questions were asked.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 5:34 p.m.



David Pennington, Mayor



Bernadette Chattam
City Clerk

Recorded

Approved: 11-06-23

Post: 11-07-23

THE CITY OF DALTON
MAYOR AND COUNCIL MINUTES
OCTOBER 16, 2023

The Mayor and Council held a meeting this evening at 6:00 p.m. at City Hall. Present were Mayor David Pennington, Council members Tyree Goodlett, Steve Farrow, City Administrator Andrew Parker and City Attorney Terry Miller. Council member Dennis Mock attended via Zoom.

CALL TO ORDER

Mayor Pennington called the meeting of the Mayor and Council to order.

APPROVAL OF AGENDA

On the motion of Council member Goodlett, second Council member Farrow, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no Public Comments.

MINUTES

The Mayor and Council reviewed the Mayor & Council Regular Meeting Minutes of October 2, 2023. On the motion of Council member Farrow, second Council member Goodlett, the minutes were approved. The vote was unanimous in favor.

SECOND READING ORDINANCE 23-22 DONATION DROP BOXES

Assistant City Administrator Todd Pangle presented Ordinance 23-22. Pangle stated this ordinance will prohibit donation drop boxes with the exception of non-profit charitable organizations further stating that there are several stipulations attached. On the motion of Council member Goodlett, second Council member Farrow, the Mayor and Council adopted Ordinance 23-22. The vote was unanimous in favor.

DEMOLITION AGREEMENT AND EASEMENT FOR 2001 TAMPICO WAY

Assistant City Administrator Todd Pangle presented the Demolition Agreement and Easement for abandoned and dilapidated signage located at 2001 Tampico Way. Pangle stated that the signage is a violation of the City's ordinances. On the motion of Council member Farrow, second Council member Goodlett, the Mayor and Council approved the Agreement. The vote was unanimous in favor.

PRIME ENGINEERING PROFESSIONAL SERVICES AGREEMENT

City Administrator Andrew Parker presented the Professional Services Agreement with Prime Engineering for engineering services for South Hamilton Residential Infill Infrastructure Project in the amount of \$22,300. Parker stated the scope is to facilitate the grant requirements, the City will be responsible for designing the improvements within the proposed road right of ways (i.e. streets, curbs, drainage, erosion control, sidewalk etc. On the motion of Council member Farrow, second Council member Goodlett, the Mayor and Council approved the Agreement. The vote was unanimous in favor.

PROFESSIONAL SERVICES AGREEMENT - MARCH ADAMS & ASSOCIATES

City Administrator Andrew Parker presented the Professional Services Agreement with March Adams & Associates for City Hall HVAC in the amount of 8% of the Construction Award which is budgeted from 2023-2024 Capital Budget. Parker stated the scope of the work is to retain a mechanical engineer to develop the plans and contract documents for this project. On the motion of Council member Goodlett, second Council member Farrow, the Agreement was approved. The vote was unanimous in favor.

MILL LINE CHANGE ORDER #4

Recreation Director Caitlin Sharpe presented the Mill Line Change Order #4 which will allow the current contractor to complete the trenching and installation of electric conduit that will power the lights along the Mill Line Trail. Sharpe stated the cost is \$85,215. On the motion of Council member Farrow, second Council member Goodlett, Order #4 was approved. The vote was unanimous in favor.

GA811 MEMBERSHIP AGREEMENT

Public Works Director Chad Townsend presented the GA811 Membership Agreement to become a member. Townsend stated that Georgia Underground Facility Protection Act has required mandatory membership by local governing authorities who own or operate traffic control devices to start performing utility locates on their infrastructure. On the motion of Council member Goodlett, second Council member Farrow, the Mayor and Council approved the Agreement. The vote was unanimous in favor.

CONTRACT WITH SPECTRA CONTRACT FLOORING – TILE CLEANING FOR PUBLIC WORKS

Public Works Director Chad Townsend presented Contract with Spectra Contract Flooring – Tile Cleaning for Public Works in the amount of \$1449.03 for annual tile cleaning. On the motion of Council member Goodlett, second Council member Farrow, the Mayor and Council approved the Agreement. The vote was unanimous in favor.

CONTRACT WITH SPECTRA CONTRACT FLOORING – CARPET CLEANING FOR PUBLIC WORKS

Public Works Director Chad Townsend presented Contract with Spectra Contract Flooring – Carpet Cleaning for Public Works in the amount of \$4113.22 for annual carpet cleaning. On the motion of Council member Goodlett, second Council member Farrow, the Mayor and Council approved the Agreement. The vote was unanimous in favor.

SERETEAN PLANT CONCRETE PIPE LINING PROJECT CONTRACT AWARD TO PROSHOT CONCRETE, INC.


Public Works Director Chad Townsend presented the Seretean Plant Concrete Pipe Lining Project Contract Award in the amount \$986,470.00 to Proshot Concrete Inc. On the motion of Council member Farrow, second Council member Goodlett, the Mayor and Council accepted the recommendation and approved the contract. The vote was unanimous in favor.

RESOLUTION 23-20 ADOPTION OF THE WHITFIELD COUNTY JOINT
COMPREHENSIVE PLAN 2024-2028

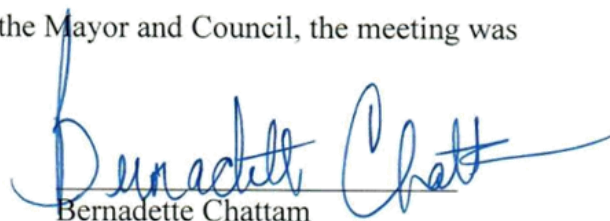
Ethan Calhoun of the Whitfield County Planning & Community Development presented Ethan Calhoun of the Whitfield County Planning & Community Development. Calhoun stated that the Georgia Planning Act of 1989 requires local governments to develop and maintain a comprehensive plan to retain their Qualified Local Government status and eligibility for State permits, grants, and loans. On the motion of Council member Farrow, second Council member Goodlett, the Mayor and Council adopted the Whitfield County Joint Comprehensive Plan 2024-2028 including the municipalities of Cohutta, Dalton, Tunnel Hill and Varnell. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Mayor and Council, the meeting was Adjourned at 6:18 p.m.



David Pennington, Mayor



Bernadette Chattam
City Clerk

Recorded

Approved:

Post:

11-06-23
11-07-23