

THE CITY OF DALTON  
MAYOR AND COUNCIL  
WORK SESSION MINUTES  
APRIL 7, 2025

The Mayor and Council held a Work Session this evening at 4:30 p.m. on the 2<sup>nd</sup> floor Conference Room at City Hall. Present were Mayor Annalee Sams, Council members Dennis Mock via Zoom, Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker, Assistant City Administrator Todd Pangle, CFO Cindy Jackson and City Attorney Jonathan Bledsoe.

CAPITAL IMPROVEMENT BUDGET

City Administrator Andrew Parker reviewed each departments' FY-2025 Capital Improvements Project request and explained if or how the project could be funded. Parker submitted a spreadsheet that included the department's request, versus the total funding allocated and if there were any needed external funding. A copy of this budget is a part of these minutes. The Mayor and Council approved funding scenario version 1 as submitted.

PROJECT UPDATE

City Administrator Andrew Parker updated the Mayor and Council on the timeline, progress and potential completion of the following projects:

- John Davis
- Police Department Property and Evidence Building

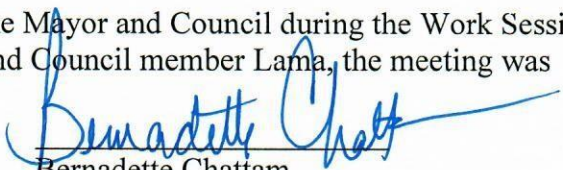
PROPOSED TRAFFIC CONTROL – CHRISTIAN HERITAGE

City Administrator Andrew Parker stated Kent Harrison the Head of School from Christian Heritage School had approached the City regarding speeding concerns on Martin Luther King, Jr. Blvd in front of Christian Heritage School. Parker stated Mr. Kent inquired about the possibility of a roundabout. Parker presented an overview of a roundabout in this location and also stated a traffic study was conducted for a traffic signal. Parker further stated after review, this section of MLK Jr. did not meet the requirements for installation of a traffic signal. After some discussion, Council members agreed that with the construction of Christian Heritage Schools new Performing Arts Theatre it may be possible to meet the traffic signal requirements.

ADJOURNMENT

There being no further business to come before the Mayor and Council during the Work Session, on the motion of Council member Goodlett, second Council member Lama, the meeting was Adjourned at 5:50 p.m.

  
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Annalee Sams, Mayor

  
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Bernadette Chattam  
City Clerk

Approved: 4-21-25  
Post: 4-22-25



THE CITY OF DALTON  
MAYOR AND COUNCIL MINUTES  
APRIL 7, 2025

The Mayor and Council held a meeting this evening at 6:00 p.m. at City Hall. Present were Mayor Annalee Sams, Councilmembers Nicky Lama, Tyree Goodlett and Steve Farrow, City Administrator Andrew Parker and City Attorney Jonathan Bledsoe. Council member Dennis Mock was absent.

CALL TO ORDER

Mayor Sams called the meeting of the Mayor and Council to order.

PLEDGE OF ALLEGIANCE

Councilmember Lama led the audience in the Pledge of Allegiance.

APPROVAL OF AGENDA

On the motion of Councilmember Lama, second Councilmember Goodlett, the Mayor and Council approved the agenda. The vote was unanimous in favor.

PUBLIC COMMENTARY

There were no Public Comments.

STAFF REPORTS

There were no Staff Reports.

MINUTES

The Mayor and Council reviewed the Regular meeting minutes of March 17, 2025. On the motion of Councilmember Lama, second Councilmember Goodlett, the minutes were approved. The vote was unanimous in favor.

PROCLAMATIONS

"Donate Life Month - April 2025" - Kyla Harris, Lifelink Foundation

Mayor Sams proclaimed the month of April 2025 as "Donate Life Month" in the City of Dalton and encouraged all residents to sign up on Georgia's organ and tissue donor registry.

FIRST READING - ORDINANCE 25-10 REZONING REQUEST OF SCOTT CUNNINGHAM

North West Georgia Assistant Planning Director Ethan Calhoun presented the First Reading of Ordinance 25-10 a request of Scott Cunningham to rezone from Transitional Residential (R-6) to Neighborhood Commercial (C-1) a tract of land totaling 0.57 acres located at 112 N. Spencer Street. Parcel (12-219-24-016). Calhoun stated the Staff and the Planning Commission recommended approval.

FIRST READING ORDINANCE 25-11 - ANNEXATION REQUEST OF ADRIANA LOPEZ MOLINA

North West Georgia Assistant Planning Director Ethan Calhoun presented the First Reading of Ordinance 25-11 a request of Adriana Lopez Molina to Annex 0.17 acres located at 1304 Frazier Drive into the City of Dalton as Medium Density Single Family Residential (R-3) Parcel (12-179-02-065). Calhoun stated the Staff and the Planning Commission recommended approval.



AGREEMENT FOR SALE AND PURCHASE OF REAL ESTATE AT 631 N. GLENWOOD AVENUE

Public Works Director Chad Townsend presented an Agreement for Sale and Purchase of Real Estate for a Permanent Stormwater Drainage Easement for Material Handling Inc. at 631 N. Glenwood Avenue. Townsend stated the property will facilitate the Glenwood Avenue stormwater improvements project and the acquisition of easements is required to allow the new drainage infrastructure to be installed. Townsend stated the appraised value is \$123,500 and will be paid from 2015 SPLOST. On the motion of Council member Farrow, second Council member Lama, the Agreement was approved. The vote was unanimous in favor.

DECLARATION OF TAKING AND ORDER ON PLANZER PROPERTY AT 622 N. ELM

City Attorney Jonathan Bledsoe presented a Declaration of Taking and Order on the Planzer Property located at 622 N. Elm Street for the Glenwood Avenue Stormwater Improvement Project. Mr. Bledsoe stated this property will facilitate the Glenwood Avenue stormwater improvements project and the acquisition of easements is required to allow the new drainage infrastructure to be installed. Bledsoe further stated the appraised value is \$16,600 and will be paid from the 2015 SPLOST. On the motion of Council member Farrow, second Council member Goodlett, the Declaration of Taking and Order was approved. The vote was unanimous in favor.

ARCADIS TASK ORDER #13 - MOICE DRIVE DRAINAGE EVALUATION

Public Works Director Chad Townsend presented Arcadis Task Order #13 - Moice Drive Drainage Evaluation. Townsend stated that due to some flooding concerns in the area, Public Works is seeking to retain Arcadis to perform a drainage study of the Moice Drive area in an effort to identify a solution which would resolve flooding concerns. Townsend stated the cost is \$19,475 and will be paid from the 2020 SPLOST. On the motion of Council member Goodlett, second Council member Farrow, Task Order was approved. The vote was unanimous in favor.

IMPERIAL LANDSCAPES CONTRACT FOR PRATER ALLEY DETENTION POND FACILITY

Public Works Director Chad Townsend presented the Imperial Landscapes Contract for Prater Alley Detention Pond Facility. Townsend stated this contract will add mowing and maintenance services to the existing contract with Imperial Landscape in the amount of \$3960.00 per year. On the motion of Council member Goodlett, second Council member Farrow, the Contract was approved. The vote was unanimous in favor.

IMPERIAL LANDSCAPES CONTRACT FOR HUNTINGTON ROAD DETENTION POND FACILITY

Public Works Director Chad Townsend presented the Imperial Landscapes Contract for Huntington Road Detention Pond Facility. Townsend stated this contract will add mowing and maintenance services to the existing contract with Imperial Landscapes in the amount of \$3599.00 per year. On the motion of Council member Goodlett, second Council member Farrow, the Contract was approved. The vote was unanimous in favor.



TRAMMELL STREET AND CLARK STREET INTERSECTION TRAFFIC CONTROL CHANGE REQUEST

Public Works Director Chad Townsend presented a Trammell Street and Clark Street Intersection Traffic Control Change Request. Townsend stated after Public Works completed an all way stop warrant analysis at this intersection, it satisfied the warrant criteria for an all way stop. Townsend stated if approved the department will convert the two way stop with an all way stop due to the sight distance. On the motion of Council member Goodlett, second Council member Farrow, the Traffic Control change was approved. The vote was unanimous in favor.

FIRST AMENDMENT TO CITY HALL LEASE AGREEMENT WITH DALTON PUBLIC SCHOOLS

City Administrator Andrew Parker presented the First Amendment to City Hall Lease Agreement with Dalton Public Schools. Parker stated this agreement will extend the lease period through June 30, 2026. Parker further stated that the agreement includes a \$100,000.00 contribution towards the repair and replacement of exterior windows at City Hall in 2025. On the motion of Council member Goodlett, second Council member Lama, the Lease Amendment was approved. The vote was unanimous in favor.

RESOLUTION 25-03 - RESOLUTION IN SUPPORT OF LOCAL LEGISLATION KNOWN AS H.B. 843

City Administrator Andrew Parker presented Resolution 25-03. Parker stated this Resolution is in Support of Local Legislation Known as H.B. 843 in the Georgia General Assembly for The Purpose of Providing A Local Referendum to Consider Approval of An Increase to the Homestead Exemption of City of Dalton Ad Valorem Taxes for Residents 70 Years of Age and Over. Parker stated the homestead exemption will increase from \$250,000 to \$325,000. On the motion of Council member Lama, second Council member Farrow, the Resolution was approved. The vote was unanimous in favor.

RESOLUTION 25-04 A RESOLUTION AFFIRMING AND RATIFYING COST OF LIVING ADJUSTMENT FOR CERTAIN PENSION PLAN BENEFICIARIES

City Administrator Andrew Parker presented Resolution 25-04. Parker stated this Resolution Affirms and Ratifies the Cost of Living Adjustment for Certain Pension Plan Beneficiaries. Parker continued stating that certain pension plan recipients who retired prior to 01/01/2021 received a 1% compounding COLA to occur each year from 2009-2020. Parker stated that the City will fund \$2,000,000 toward the cost of the COLA and will amortize the balance of the added liability over a ten-year period. On the motion of Council member Lama, second Council member Farrow, the Resolution was approved. The vote was unanimous in favor.

FY2025 BUDGET AMENDMENT #1

CFO Cindy Jackson presented FY2025 Budget Amendment #1. The amendment includes the General Fund, CDBG Fund, Capital Improvements Fund, the 2015, 2020 and 2024 SPLOST Funds and the Bonded Capital Fund. On the motion of Council member Goodlett, second Council member Farrow, the Amendment was approved. The vote was unanimous in favor. A complete copy of this amendment is a part of these minutes.



BION SECURITY PROFESSIONAL SERVICES AGREEMENT

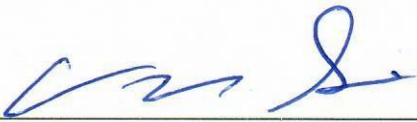
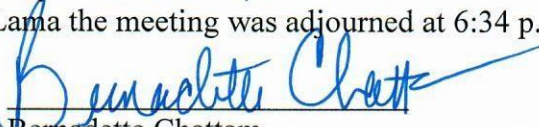
IT Director Jorge Paez presented the BION Security Professional Services Agreement in an amount not to exceed \$80,000 per year. Paez stated this Agreement is for cyber security consulting and assistance in implementing various security solutions. On the motion of Council member Lama, second Council member Farrow, the Agreement was approved. The vote was unanimous in favor.

UPDATED SERVICE AGREEMENT BETWEEN CITY OF DALTON AND FLOCK GROUP, INC.

Police Chief Cliff Cason presented an updated Service Agreement between City of Dalton and Flock Group, Inc. Chief Cason stated the updated services agreement provides for (3) additional cameras to be installed at a cost of \$6993 for the balance of 2025 and \$9000 for future years for the additional (3) cameras. On the motion of Council member Goodlett, second Council member Farrow, the Agreement was approved. The vote was unanimous in favor.

ADJOURNMENT

There being no further business to come before the Mayor and Council, on the motion of Councilmember Goodlett, second Councilmember Lama the meeting was adjourned at 6:34 p.m.

  
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Annalee Sams, Mayor  
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Bernadette Chattam  
City Clerk

Recorded  
Approved: 4-21-25  
Post: 4-22-25