



City Council Regular Meeting

Monday, June 06, 2022

5:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail rbruce@dallasga.gov to allow the city to make reasonable accommodations for those persons.

AGENDA

CALL TO ORDER

INVOCATION AND PLEDGE

RECOGNITION OF VISITORS AND COMMENTS

Amber Whisner, Recognition of 10 Years of Service

MINUTES APPROVAL

- [1.](#) May 2, 2022 Regular Meeting Minutes
- [2.](#) May 12, 2022 Special Called Meeting Minutes

CONSENT AGENDA

OLD BUSINESS

NEW BUSINESS

- [3.](#) Approval to add Justice One as our Records Management System.
- [4.](#) Purchase new Tasers as the ones we have now are at end of life.
- [5.](#) Sheffield Highlands Development Phase I – Development Agreement Amendment #2.
- [6.](#) 2022 Landscape Maintenance Contract – Creative Cuts Landscape Design & Maintenance, LLC.
- [7.](#) Intergovernmental Agreement between the City of Dallas & the City of Dallas Downtown Development Authority to administer the Facade Grant Program.

ADDITIONAL/COMMENTS

ADJOURNMENT



City Council Regular Meeting

Monday, May 02, 2022

5:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail rbruce@dallasga.gov to allow the city to make reasonable accommodations for those persons.

MINUTES

PUBLIC HEARING

Prior to the Regular Meeting, a Public Hearing was held for the following:

Zoning Application Z-2022-01, Adam Baker, SA Land Group are proposing to rezone approximately 9.85 acres from General Industrial to R-2 Low-Density Multi-family with conditions. Boyd Austin, Adam Baker & Jonathon Pressley spoke on behalf of the application. Debbie Parsons spoke in opposition.

Zoning Application Z-2022-02, Adam Baker, SA Land Group are proposing to rezone approximately 11.92 acres from R-2 Low-Density Multi-Family to R-2 Low-Density Multi-family with conditions. Boyd Austin, Adam Baker & Jonathon Pressley spoke on behalf of the application. Debbie Parsons spoke in opposition.

The property is located at 1032 Merchants Drive, Dallas GA 30132 and 1052 Merchants Drive, Dallas GA 30132, with a total of 21.77 acres.

The applications were subject to a public hearing before the Dallas Planning Commission on 04/29/2022, and were recommended for approval. (4-0)

De-Annexation Application A-2022-01- removed from the meeting.

Mayor Kelly closed the Public Hearing at 5:39 pm.

CALL TO ORDER

PRESENT

Mayor L. James Kelly
Councilmember Leah Alls
Councilmember Nancy Arnold
Councilmember Christopher Carter
Councilmember James Henson
Councilmember Cooper Cochran

ABSENT

Councilmember Michael Cason

INVOCATION AND PLEDGE

Mayor Kelly led the Invocation and Pledge.

RECOGNITION OF VISITORS AND COMMENTS

Angela & Dave Jackson, Bullock Building

David Wilkerson, LCI Project

Kevin Tukes, LCI Project

MINUTES APPROVAL

1. Motion to adopt the minutes of the April 4, 2022 Regular meeting.

Motion made by Councilmember Cochran, Seconded by Councilmember Alls.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

CONSENT AGENDA

Motion to approve the purchase of a Grasshopper Mower in the amount of \$16,855.64 to be paid from SPLOST.

Motion made by Councilmember Henson, Seconded by Councilmember Arnold.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

OLD BUSINESS

None

NEW BUSINESS

2. Motion to approve Zoning Application Z-2022-01, Adam Baker, SA Land Group with the following stipulations.

1. Fee simple detached single-family residential community.

2. Developer will install Flock Camera at all access points into the development that is compatible with the City of Dallas Police Department.

3. Minimum lot size: 7,500 square feet.

4. Minimum side setback: 7.5 feet.

5. Minimum lot width: 50 feet at building setback.

6. Minimum front setback: 20 feet.

7. Provide minimum setback from Merchants Drive of 35 feet.

8. Owner/Developer shall supply for City of Dallas approval, detailed architectural elevation design plans for front, left side, right side, and rear of homes.
9. Development agreement required for sewer upgrade.
10. Application Z-2022-02 to match the conditions of the first application Z-2022-01.
11. Provide 20 ft wide sewer easement and 8 inch sewer line with manhole(s) to existing commercial properties in middle of development.
12. Georgia DOT approval required for entrance on Merchants Drive (SR 6 Business).
13. Paulding County Water approval required for master meter.
14. Provide amenities as shown on zoning plans for community.
15. Provide 20 ft landscaped strip along Merchants Drive.
16. 76 Maximum lots.
17. 6-foot privacy fence along Mrs. Parsons property line.
18. Provide a staggered buffer 6-foot on center with evergreens along Mrs. Parsons property line.
19. Sidewalks on both sides on the interior and sidewalks on Merchants Drive going East to the businesses (to the apartments) and going West (to the daycare).
20. The ability to dig up plants on the property of the applicant.
21. 5-foot wide sidewalks.

Motion made by Councilmember Alls, Seconded by Councilmember Carter.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

3. Motion to approve Zoning Application Z-2022-02, Adam Baker, SA Land Group with the following stipulations.
 1. Fee simple detached single-family residential community.
 2. Developer will install Flock Camera at all access points into the development that is compatible with the City of Dallas Police Department.
 3. Minimum lot size: 7,500 square feet.
 4. Minimum side setback: 7.5 feet.
 5. Minimum lot width: 50 feet at building setback.
 6. Minimum front setback: 20 feet.
 7. Provide minimum setback from Merchants Drive of 35 feet.

8. Owner/Developer shall supply for City of Dallas approval, detailed architectural elevation design plans for front, left side, right side, and rear of homes.
9. Development agreement required for sewer upgrade.
10. Application Z-2022-02 to match the conditions of the first application Z-2022-01.
11. Provide 20 ft wide sewer easement and 8 inch sewer line with manhole(s) to existing commercial properties in middle of development.
12. Georgia DOT approval required for entrance on Merchants Drive (SR 6 Business).
13. Paulding County Water approval required for master meter.
14. Provide amenities as shown on zoning plans for community.
15. Provide 20 ft landscaped strip along Merchants Drive.
16. 76 Maximum lots.
17. 6-foot privacy fence along Mrs. Parsons property line.
18. Provide a staggered buffer 6-foot on center with evergreens along Mrs. Parson's property line.
19. Sidewalks on both sides on the interior and sidewalks on Merchants Drive going East to the businesses (to the apartments) and going West (to the daycare).
20. The ability to dig up plants on the property of the applicant.
21. 5-foot wide sidewalks.

Motion made by Councilmember Henson, Seconded by Councilmember Arnold.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

4. De-Annexation Application A-2022-01- removed from the meeting, no action taken.
5. Motion to adopt the Municipal Clerks Week Proclamation 2022-03.

Motion made by Councilmember Arnold, Seconded by Councilmember Aalls.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

6. Motion to appoint Danita Elrod to the Dallas Housing Authority for a term of five (5) years: May 2, 2022 - May 1, 2027.

Motion made by Councilmember Henson, Seconded by Councilmember Carter.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

Motion to appoint Sharone Thomas to the Dallas Housing Authority for a term of one (1) year: May 2, 2022 - May 1, 2023.

Motion made by Councilmember Henson, Seconded by Councilmember Alls.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

Motion to appoint Debbie Self to the Historical Preservation Commission.

Motion made by Councilmember Arnold, Seconded by Councilmember Alls.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

7. Motion to adopt OA-2022-02 Chapter 4 -Alcoholic Beverages Sec. 4-83 Sales Volume Ratio for select businesses.

Motion made by Councilmember Arnold, Seconded by Councilmember Alls.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

8. Motion to approve the West Dallas Collector Sewer Extension Project – GEFA Loan CW2021008 Phase I – Construction Award in the amount of \$11,941,699.60.

Motion made by Councilmember Cochran, Seconded by Councilmember Henson.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

Motion to allow the Mayor to execute all documents and contracts for the West Dallas Collector Sewer Extension Project Construction Award.

Motion made by Councilmember Henson, Seconded by Councilmember Carter.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

9. Motion to approve the Battlefield Trail Phase II – PI0012885 – Project Change Order 1 & 2 in the amount of \$202,553.37.

Motion made by Councilmember Alls, Seconded by Councilmember Arnold.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

10. Motion to approve the purchase of a new 2022 Police Interceptor Utility for Public Safety in the amount of \$46,767.80 to be paid from SPLOST.

Motion made by Councilmember Arnold, Seconded by Councilmember Henson.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

ADDITIONAL/COMMENTS

Mayor Kelly added a Motion to approve the reimbursement to Susan Pomocnik in the amount of \$169.95, in regards to a meter issue.

Motion made by Councilmember Henson, Seconded by Councilmember Cochran.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

ADJOURNMENT

Motion to adjourn.

Motion made by Councilmember Arnold, Seconded by Councilmember Carter.

Voting Yea: Councilmember Alls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran

Mayor, L. James Kelly

Date

City Clerk, Tina Clark

Date



City Council Special Called Meeting

Thursday, May 12, 2022

4:30 PM

Zoom.com <https://us02web.zoom.us/j/7704438110>

Meeting ID: 770 443 8110

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MINUTES

PRESENT

Mayor L. James Kelly
 Councilmember Leah Alls
 Councilmember Nancy Arnold
 Councilmember Christopher Carter
 Councilmember James Henson
 Councilmember Cooper Cochran
 Councilmember Michael Cason

RECOGNITION OF VISITORS AND COMMENTS

David Wilkerson, LCI Project

NEW BUSINESS

1. Motion to approve Sheffield Highlands Development Phase I Development Agreement Amendment #1.

Motion made by Cason, Seconded by Alls.

Voting Yea: Carter, Henson, Alls, Cason, Arnold, Cochran

Mayor Kelly added a Emergency Declaration for Exemption of Centralized Purchasing (Section 2.222b) to repair approximately 800' of sewer line on the Griffin Creek Outfall.

Motion made by Henson, Seconded by Arnold.

Voting Yea: Carter, Henson, Alls, Cason, Arnold, Cochran

ADJOURNMENT

Motion to adjourn.

Motion made by Henson, Seconded by Carter.

Voting Yea: Carter, Henson, Alls, Cason, Arnold, Cochran

Mayor, L. James Kelly

Date

City Clerk, Tina Clark

Date



STAFF ACTION ITEM

MEETING DATE: 06.06.2022

TITLE: Chief of Police

PRESENTED BY: Joe Duvall

AGENDA ITEM DESCRIPTION (Agenda Content):

Approval to add Justice One as our Records Management System

HISTORY/PAST ACTION:

Enter Text Here

FINANCIAL IMPACT:

\$4.00 additional to be added to each citation or \$2,900.00 per month, whichever is the lesser.

Migration of all data from old RMS to new RMS is \$7,000.00.

INFORMATION:

Description of request.



STAFF ACTION ITEM

MEETING DATE: 06.06.2022

TITLE: Chief of Police

PRESENTED BY: Joe Duvall

AGENDA ITEM DESCRIPTION (Agenda Content):

Approval to purchase new Tasers as the ones we have now are at end of Life.

HISTORY/PAST ACTION:

Enter Text Here

FINANCIAL IMPACT:

\$120,896.92 to be paid over 5 years in installments of \$24,179.38.

INFORMATION:

Description of request.



STAFF ACTION ITEM

MEETING DATE: 06/6/2022

TITLE: Sheffield Highlands Development Phase I – Development Agreement Amendment #2

PRESENTED BY: Brandon Rakestraw – Public Works Director

AGENDA ITEM DESCRIPTION (Agenda Content):

Sheffield Highlands Development Phase I – Development Agreement Amendment #2

HISTORY/PAST ACTION:

Execution of formal development agreement – April 30th 2021; Execution of amendment #1 – May 12th 2022

FINANCIAL IMPACT:

Amend formal payment due date; West Dallas Special Utility District Fee

INFORMATION:

Request Mayor and Council approval:

Amendment # 2 – Revise and replace current language within the executed Sheffield Highland Phase I Development Agreement between Pinehill Investments, Ltd. and The City of Dallas, Georgia executed on April 30th 2022 and Amended on May 12th 2022 as Amendment #1.

- 1- Remove and replace item number three (3) found on page 5 of the agreement with the following;

3.

Owner agrees to prepay the sum of \$422,047.00 (Four Hundred Twenty-Two Thousand Forty-Seven Dollars) to the City of Dallas in NON-REFUNDABLE CASH, at the time of Land Disturbance Permit issuance for Sheffield Highlands Development Phase I. The balance of \$906,756.00 (Nine Hundred Six Thousand Seven Hundred Fifty-Six Dollars) in NON-REFUNDABLE CASH shall be paid within 7 (seven) business days of the close of sale for the initial 229 lots, or by **July 11, 2022**, whichever is sooner. Total of said payments shall fully satisfy Owner's obligation for payment of the non-refundable Sewer Basin Fee of \$1,843.00 per lot for 721 lots whether or not all 721 lots are connected to the WDSCS. In addition to this Sewer Basin Fee, there shall be the normal Sewer Tap Fee, per lot, as defined in paragraphs 4 & 5 below.



STAFF ACTION ITEM

MEETING DATE: 06/6/2022

TITLE: 2022 Landscape Maintenance Contract – Creative Cuts Landscape Design & Maintenance, LLC

PRESENTED BY: Brandon Rakestraw – Public Works Director

AGENDA ITEM DESCRIPTION (Agenda Content):

2022 Landscape Maintenance Contract – Creative Cuts Landscape Design & Maintenance, LLC

HISTORY/PAST ACTION:

Approval of 2021 contract

FINANCIAL IMPACT:

\$79,055.31

INFORMATION:

Request Mayor and Council approval:

Enter into (1) One Year contract with Creative Cuts Landscape Design & Maintenance, LLC for 2022 Landscape Maintenance Contract - \$79,055.31

Request 6.3% increase: Due to addition of new Joe Parker Memorial Park maintenance

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF DALLAS AND
THE CITY OF DALLAS DOWNTOWN DEVELOPMENT AUTHORITY**

THIS AGREEMENT, entered into this ____ day of _____, 20____ (“Effective Date”), by and between the **CITY OF DALLAS, a political subdivision of the State of Georgia wholly within Paulding County, Georgia** (the “City”), acting by and through its duly elected Mayor and Council, and the **DALLAS DOWNTOWN DEVELOPMENT AUTHORITY (“DDDA”)**;

WITNESSETH:

WHEREAS, the DDDA was created to promote the revitalization and redevelopment of the central business districts within the City of Dallas and to develop and promote for the public good and general welfare trade, commerce, industry, and employment opportunities and promote the general welfare of this state by creating a climate favorable to the location of new industry, trade, and commerce and the development of existing industry, trade, and commerce, all as more fully and particularly described in the Downtown Development Authorities Law (O.C.G.A. § 36-42-1 *et seq.*, as amended from time to time);

WHEREAS, the City desires to improve the Downtown Area within the DDDA’s area and boundary and in doing so, desires to initiate a Façade Grant Program;

WHEREAS, the City desires to have the Façade Program administered by the DDDA and the DDDA agrees to administer such Façade Grant Program;

WHEREAS, the City agrees to fund such Façade Grant Program through the DDDA and the City has budgeted for the funding of such Façade Grant Program subject to funds being available to do so. The DDDA and the City also agree that subject to be funds being available, the DDDA may also choose to directly fund such Façade Grant Programs;

WHEREAS, pursuant to Article 9, Section 3, Paragraph 1 of the Constitution of the State of Georgia, the City and the DDDA are authorized to enter into intergovernmental agreements,

NOW THEREFORE, for and in consideration of Ten and No/100 Dollars (\$10.00) in hand paid, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, the parties do mutually agree as follows:

STATEMENT OF AGREEMENT

- A. Consistent with the promotion of business and commerce in downtown City of Dallas, the City desires to assist with the commercial business development of the Property and thereby agrees to transfer funds to the DDDA subject to funds being available for the funding of the Façade Grant Program in order to approve Facades on buildings and structures located within the DDDA area and boundary.
- B. DDDA agrees to accept these funds and use said funds to fund the Façade Grant Program in order to further the DDDA's purpose of promoting the revitalization of property within the DDDA's area and boundary.
- C. Both the City and the DDDA agree that this Façade Grant Program is in the best interest of the public and promotes the general welfare of the area within the DDDA's area and boundary and promotes revitalization and commercial redevelopment within the DDDA's area and boundary.
- D. The City and the DDDA agree that it is in the best interest of the citizens of Dallas, Georgia to improve the area within the DDDA's area and boundary for the promotion of business and commerce within the City of Dallas, Georgia.
- E. The DDDA and the City agrees that this Façade Grant Program is intended to encourage new and existing property owners to improve the appearance of buildings within the area of the DDDA's area and boundary which will improve the Downtown Business District of the City of Dallas, Georgia.
- F. The City and the DDDA agree that the maximum grant per project/location, shall be up to \$10,000.00 on a 50/50 matching basis with a grant limitation funded by the City of the DDDA of \$5,000.00 per project or location.
- G. The DDDA will agree to administer this Façade Grant Program which will include, but not be limited to establishing requirements/guidelines, eligibility, review, or reimbursement concerning applications, formulation of façade grant, policy and procedures for application approval or disapproval. The DDDA will also determine the amount of matching funds based on the proposed Façade change, grant of funds available, and the number of application requests which will be accepted for consideration.
- H. All grant projects/location must comply with all governmental rules, regulations and laws, including but not limited to the City of Dallas, Georgia ordinances and building codes, and if applicable, the City of Dallas, Georgia Historic District design guidelines.
- I. All projects or locations must be approved by the DDDA prior to any grant funding and must be completed within six (6) months from the date of any such grant is approved for funding. No grants will be funded until the project/location is completed, inspected, and approved for funding by the DDDA.

AUTHORITY.

Each party represents that it has the authority to enter into this Agreement and that each party's governing body has authorized, by proper action, the execution and delivery of this Agreement.

NO WAIVER OF IMMUNITY.

Nothing contained in this Agreement shall be construed to be a waiver of sovereign immunity for either party or qualified or official immunity for any government official or employee acting on behalf of either party.

NO WAIVER.

No failure of either party hereto to exercise any rights or power granted under this Agreement, or to insist upon strict compliance by the other party with this Agreement, or its terms and conditions, shall constitute a waiver of either party's right to demand exact and strict compliance by the other party hereto with the terms and conditions of this Agreement.

GOVERNING LAW AND CONSENT TO JURISDICTION.

This Agreement and any and all rights and obligations of the parties hereto shall be governed by and construed according to the laws of the State of Georgia without giving effect to the principles of conflict of law.

ENTIRE AGREEMENT.

This Agreement constitutes the entire agreement of the parties pertaining to the subject matter hereof and is intended as a complete and exclusive statement of the promises, representatives, negotiations, discussions and agreements, oral or otherwise, that have been made in connection therewith. No modification or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the parties' duly authorized representatives.

FORCE MAJEURE.

Neither party shall be deemed in violation of this Agreement if either is prevented from performing its respective obligations hereunder for any reason beyond its control, including, but not limited to, acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods or catastrophic failure of public transportation, so long as said party diligently proceeds to perform such obligations after and at the end of any such event; provided, however, that nothing herein shall relieve or be construed to relieve the parties from performing their obligations hereunder in the events of riots, rebellions, or legal strikes.

NO PARTNERSHIP.

This Agreement shall not be interpreted or construed to create an association, joint venture or partnership between the parties, nor to impose any partnership obligations or liabilities on any party. Furthermore, no party shall have any right, power or authority to enter into any agreement or undertaking of or on behalf, to act as or be an agent or representative of, or to otherwise bind the other party to this Agreement.

SEVERABILITY.

If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.

COMPLIANCE WITH APPLICABLE LAWS.

The parties shall at all times observe and comply with all federal, state and local laws, ordinances, rules, regulations and professional codes relating to the terms and obligations of this Agreement or which may in any manner govern or affect the obligations and undertakings specified in this Agreement.

TERMINATION AND EFFECT OF TERMINATION.

This Agreement shall terminate twelve (12) months after the date of this Agreement or either party may terminate this Agreement with thirty (30) days written notice of termination to the other party. The termination of this Agreement shall not operate to cut off any claims or causes of action in favor of either party which occurred or arose prior to the effective date of such termination.

COUNTERPARTS.

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute but one and the same instrument.

RECITALS

The recitals at the beginning of this agreement are incorporated herein by express reference.

NOTICES.

Whenever notice shall or may be given by one party to the other, each such notice shall be made by personal delivery (via commercial courier or otherwise) or certified mail, return receipt requested, addressed as follows:

If to the City:

James Kelly, Mayor, City of Dallas, Georgia
129 East Memorial Drive
Dallas, GA 30132

and

Glen Stinson
Attorney for City of Dallas, Georgia
35 Courthouse Square
Dallas, GA 30132

If to DDDA:

City of Dallas Downtown Development Authority
ATTN: Chair
129 East Memorial Street
Dallas, GA 30132

and

Glen E. Stinson
Attorney for the City of Dallas Downtown
Development Authority
35 Courthouse Square
Dallas, Georgia 301332

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals on the
dates set forth above.

CITY OF DALLAS DOWNTOWN
DEVELOPMENT AUTHORITY

Witness:

By: _____
_____, Chair
City of Dallas Downtown Development

Authority

Sworn to and subscribed before me
this ____ day of _____, 20____.

Notary Public (NOTARY SEAL)

CITY OF DALLAS, GEORGIA

Witness:

Sworn to and subscribed before me
this ____ day of _____, 20 ____.

Notary Public
(NOTARY SEAL)

By:

_____, Mayor
City of Dallas, Georgia

Attest:

City Clerk

(CITY SEAL)

FAÇADE GRANT APPLICATION

*City of Dallas, Georgia
129 E. Memorial Drive
Dallas, Georgia 30132
770-443-8110*

Date: _____

1. Applicant: _____ [] Owner: [] Tenant:

Building Address _____

Email Address: _____

2. Building or Establishment for which this application applies:

(Name and Address)

3. name and Address of Owner of Building (if other than Applicant):

4. Space is provided below for a general description of your project:

If building is not occupied, what is its proposed use: _____

Estimated cost of Improvements: \$ _____

Grant Amount Requested: \$ _____

Note: Payment Contingent upon Vendor Receipts Submission

APPLICATION FORM (Continued)

Owner, if other than Applicant:

I, _____ hereby certified that I am the owner of this land on which the proposed Project is situated, and that the foregoing applicant, in filing an application for the City of Dallas, Georgia Façade Grant Program, is acting with my knowledge and consent.

I, the undersigned, understand that the façade grant must be used for the project described in this application. I have read the requirement guidelines, agree to follow them and will adhere to the decision of the Dallas Downtown Development Authority. Applicant is expected to maintain the project improvements for a period of at least three years.

Signature of Applicant: _____ Date: _____

Signature of Owner: _____ Date: _____

For Office Use: Amount Approved: \$ _____

Date Approved: _____ Required Completion Date: _____

Major or Minor Improvements Project: _____

DDDA Review of Project Completion Date: _____