



City Council Work Session

Monday, February 05, 2024

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 to allow the city to make reasonable accommodations for those persons.

AGENDA

CALL TO ORDER

RECOGNITION OF VISITORS AND COMMENTS

Captain Jesse Medlock, Graduating from Command School

REPORTS

Finance Committee, Mayor Kelly, Chair

- [1.](#) Finance: February 2024

Public Safety Committee, Chris Carter, Chair

- [2.](#) Police: February 2024
- [3.](#) Court: February 2024
- [4.](#) Marshal: February 2024

Economic Development Committee, Jim Henson, Chair

Transportation & Recreation Committee, Candace Callaway, Chair

- [5.](#) Theater/Civic Center: February 2024
- [6.](#) Public Works: February 2024 - Park & Recreation
- [7.](#) Public Works: February 2024 - Transportation

Utilities & Franchises Committee, Cooper Cochran, Chair

- [8.](#) Public Works: February 2024 - Utilities

Community Development Committee, Leah Alls, Chair

- [9.](#) Community Dev.: February 2024

Intergovernmental Relations Committee, Nancy Arnold, Chair

City Manager, Kendall Smith

City Attorney, Darrin Keaton

EXECUTIVE SESSION

SPLOST

	Fiscal Year 2022			Fiscal Year 2023			Fiscal Year 2024		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	164,320.48		27,635.66	185,786.21		21,465.73	249,054.80		63,268.59
AUG	160,637.48		27,116.18	178,463.90		17,826.42	223,688.72		45,224.82
SEP	155,580.38		20,886.10	176,941.46		21,361.08	220,115.20		43,173.74
OCT	160,465.45		23,245.28	180,219.21		19,753.76	225,937.04		45,717.83
NOV	171,920.15	130.42	30,642.58	181,783.15	561.88	10,294.46	230,579.89	431.47	48,666.33
DEC	194,183.50		21,723.00	214,261.19		20,077.69	270,655.10		56,393.91
JAN	156,855.61		18,776.38	163,255.88		6,400.27			
FEB	153,247.34		22,276.82	158,230.66		4,983.32			
MAR	177,909.70		12,996.29	182,254.45		4,344.75			
APR	173,606.80		14,737.12	219,002.11		45,395.31			
MAY	182,323.65	370.32	21,034.74	224,171.09	509.25	41,986.37			
JUN	183,202.62		18,504.87	223,752.66		40,550.04			
TOTAL	2,034,253.16	500.74	259,575.02	2,288,121.97	1,071.13	254,439.20	1,420,030.75	431.47	302,445.22

	TOTAL	2022	2,034,753.90	TOTAL NEW SP	2023	667,435.11	TOTAL	2024	1,420,462.22
				TOTAL OLD SP	2023	1,621,757.99			

Splost 2024 exceeds 2023 by	302,445.22
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OLD Splost Balance in checking	\$ 3,236,236.38
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Splost & Lost 2024 exceeds 2023 by	497,220.55
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NEW Splost Balance in checking	\$ 2,057,122.33
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LOST										September, 2022 through August 18, 2023 Distribution Increase due to computer issue submitted with August check for July \$21,208.17
Fiscal Year 2022			Fiscal Year 2023			Fiscal Year 2024				
INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison		
JUL	238,687.09		44,219.82	269,796.86		31,109.77	316,447.26		46,650.40	
AUG	233,264.34		34,896.31	258,029.97		24,765.63	287,218.62		29,188.65	
SEP	225,914.11		30,286.56	257,048.63		31,134.52	282,447.78		25,399.15	
OCT	233,006.21		33,738.43	264,361.63		31,355.42	289,734.52		25,372.89	
NOV	249,643.12	189.74	44,487.77	264,745.33	816.04	15,728.51	296,696.35	579.43	31,951.02	
DEC	281,973.80		31,545.06	311,174.91		29,201.11	347,388.13		36,213.22	
JAN	227,773.00		27,268.30	256,629.11		28,856.11				
FEB	222,533.08		32,352.32	249,041.84		26,508.76				
MAR	258,336.26		18,858.73	288,212.70		29,876.44				
APR	252,104.11		21,387.14	280,824.75		28,720.64				
MAY	264,767.63	538.65	30,311.03	288,041.31	602.20	23,337.23				
JUN	266,035.08		26,700.62	288,846.28		22,811.20				
TOTAL	2,954,037.83	728.39	376,052.09	3,276,753.32	1,418.24	323,405.34	1,819,932.66	579.43	194,775.33	
TOTAL	2022	2,954,766.22	TOTAL	2023	3,278,171.56	TOTAL	2024	1,820,512.09		
Lost 2024 exceeds 2023 by 194,775.33										

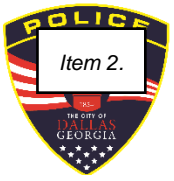
Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - GENERAL FUND						
Revenue						
	14,404,500.00	14,404,500.00	610,937.35	9,523,155.44	-4,881,344.56	33.89%
Revenue Total:	14,404,500.00	14,404,500.00	610,937.35	9,523,155.44	-4,881,344.56	33.89%
Expense						
110 - Mayor & Council	228,508.00	228,508.00	39,782.75	151,719.61	76,788.39	33.60%
140 - Elections	25,869.00	25,869.00	0.00	115.00	25,754.00	99.56%
151 - Financial Administration	1,268,878.00	1,268,878.00	24,730.22	684,500.67	584,377.33	46.05%
265 - Municipal Court	441,556.00	441,556.00	42,387.45	229,724.98	211,831.02	47.97%
320 - Police	5,172,947.00	5,172,947.00	531,291.54	3,122,161.34	2,050,785.66	39.64%
420 - Highways & Streets	1,744,960.00	1,744,960.00	124,642.10	917,351.06	827,608.94	47.43%
620 - Parks	3,310,590.00	3,310,590.00	130,851.97	1,242,090.49	2,068,499.51	62.48%
650 - Theater	657,272.00	657,272.00	56,238.26	366,158.32	291,113.68	44.29%
722 - Community Development	235,756.00	235,756.00	13,686.59	79,645.56	156,110.44	66.22%
725 - Marshal's Bureau	366,166.00	366,166.00	46,351.37	211,608.16	154,557.84	42.21%
741 - Planning & Zoning	3,000.00	3,000.00	0.00	560.00	2,440.00	81.33%
750 - Civic Center	50,322.00	50,322.00	3,229.07	24,551.83	25,770.17	51.21%
751 - Business Development	778,986.00	778,986.00	57,844.50	455,529.25	323,456.75	41.52%
Expense Total:	14,284,810.00	14,284,810.00	1,071,035.82	7,485,716.27	6,799,093.73	47.60%
Fund: 100 - GENERAL FUND Surplus (Deficit):	119,690.00	119,690.00	-460,098.47	2,037,439.17	1,917,749.17	-1,602.26%
Fund: 210 - CONF DRUG FUND						
Revenue						
	99,000.00	99,000.00	7,815.53	132,666.66	33,666.66	34.01%
Revenue Total:	99,000.00	99,000.00	7,815.53	132,666.66	33,666.66	34.01%
Expense						
322 - Crime Control & Investigation	99,000.00	99,000.00	297.00	37,998.88	61,001.12	61.62%
Expense Total:	99,000.00	99,000.00	297.00	37,998.88	61,001.12	61.62%
Fund: 210 - CONF DRUG FUND Surplus (Deficit):	0.00	0.00	7,518.53	94,667.78	94,667.78	0.00%
Fund: 215 - HOTEL MOTEL FUND						
Revenue						
	16,000.00	16,000.00	1,770.85	9,696.64	-6,303.36	39.40%
Revenue Total:	16,000.00	16,000.00	1,770.85	9,696.64	-6,303.36	39.40%
Expense						
151 - Financial Administration	16,000.00	16,000.00	0.00	6,829.26	9,170.74	57.32%
Expense Total:	16,000.00	16,000.00	0.00	6,829.26	9,170.74	57.32%
Fund: 215 - HOTEL MOTEL FUND Surplus (Deficit):	0.00	0.00	1,770.85	2,867.38	2,867.38	0.00%
Fund: 230 - AMERICAN RESCUE PLAN						
Expense						
425 - CULVERT REPAIR	65,000.00	65,000.00	0.00	600.00	64,400.00	99.08%
430 - Sewer	1,335,000.00	1,335,000.00	9,356.54	936,371.05	398,628.95	29.86%
440 - Water	900,000.00	900,000.00	1,444.25	406,184.31	493,815.69	54.87%
722 - Community Development	0.00	0.00	0.00	1,333.78	-1,333.78	0.00%
Expense Total:	2,300,000.00	2,300,000.00	10,800.79	1,344,489.14	955,510.86	41.54%
Fund: 230 - AMERICAN RESCUE PLAN Total:	2,300,000.00	2,300,000.00	10,800.79	1,344,489.14	955,510.86	41.54%
Fund: 270 - SUBDIVISION IN IMP						
Revenue						
	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
Revenue Total:	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
Expense						
420 - Highways & Streets	342,500.00	342,500.00	0.00	0.00	342,500.00	100.00%
Expense Total:	342,500.00	342,500.00	0.00	0.00	342,500.00	100.00%
Fund: 270 - SUBDIVISION IN IMP Surplus (Deficit):	-342,500.00	-342,500.00	0.00	2,500.00	345,000.00	100.73%

Budget Report

For Fiscal: 2023-2024 Period Ending: Item 1.

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 275 - E 911 FUND						
Revenue						
	230,000.00	230,000.00	17,984.12	132,690.02	-97,309.98	42.31%
Revenue Total:	230,000.00	230,000.00	17,984.12	132,690.02	-97,309.98	42.31%
Expense						
327 - DISPATCH	368,000.00	368,000.00	7,500.00	46,900.69	321,099.31	87.26%
Expense Total:	368,000.00	368,000.00	7,500.00	46,900.69	321,099.31	87.26%
Fund: 275 - E 911 FUND Surplus (Deficit):	-138,000.00	-138,000.00	10,484.12	85,789.33	223,789.33	162.17%
Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS						
Revenue						
	552,900.00	552,900.00	0.00	93,993.00	-458,907.00	83.00%
Revenue Total:	552,900.00	552,900.00	0.00	93,993.00	-458,907.00	83.00%
Expense						
430 - Sewer	1,529,690.00	1,529,690.00	0.00	0.00	1,529,690.00	100.00%
Expense Total:	1,529,690.00	1,529,690.00	0.00	0.00	1,529,690.00	100.00%
Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS Surplus (Defic	-976,790.00	-976,790.00	0.00	93,993.00	1,070,783.00	109.62%
Fund: 323 - 2017 SPLOST						
Expense						
900 - S P L O S T	1,973,103.00	1,973,103.00	248,054.88	539,961.15	1,433,141.85	72.63%
Expense Total:	1,973,103.00	1,973,103.00	248,054.88	539,961.15	1,433,141.85	72.63%
Fund: 323 - 2017 SPLOST Total:	1,973,103.00	1,973,103.00	248,054.88	539,961.15	1,433,141.85	72.63%
Fund: 329 - 2023 SPLOST						
Revenue						
	2,668,800.00	2,668,800.00	231,011.36	1,149,807.12	-1,518,992.88	56.92%
Revenue Total:	2,668,800.00	2,668,800.00	231,011.36	1,149,807.12	-1,518,992.88	56.92%
Expense						
900 - S P L O S T	2,130,000.00	2,130,000.00	0.00	30,775.00	2,099,225.00	98.56%
Expense Total:	2,130,000.00	2,130,000.00	0.00	30,775.00	2,099,225.00	98.56%
Fund: 329 - 2023 SPLOST Surplus (Deficit):	538,800.00	538,800.00	231,011.36	1,119,032.12	580,232.12	-107.69%
Fund: 505 - WATER & SEWER FUND						
Revenue						
	20,078,220.00	20,078,220.00	444,352.22	9,210,511.59	-10,867,708.41	54.13%
Revenue Total:	20,078,220.00	20,078,220.00	444,352.22	9,210,511.59	-10,867,708.41	54.13%
Expense						
430 - Sewer	12,863,196.00	12,863,196.00	2,471,585.95	5,904,668.82	6,958,527.18	54.10%
440 - Water	7,182,772.00	7,182,772.00	374,402.44	1,983,108.99	5,199,663.01	72.39%
Expense Total:	20,045,968.00	20,045,968.00	2,845,988.39	7,887,777.81	12,158,190.19	60.65%
Fund: 505 - WATER & SEWER FUND Surplus (Deficit):	32,252.00	32,252.00	-2,401,636.17	1,322,733.78	1,290,481.78	-4,001.25%
Fund: 540 - SOLID WASTE FUND						
Revenue						
	1,113,500.00	1,113,500.00	92,011.93	639,390.64	-474,109.36	42.58%
Revenue Total:	1,113,500.00	1,113,500.00	92,011.93	639,390.64	-474,109.36	42.58%
Expense						
452 - Solid Waste Collection	986,461.00	986,461.00	76,238.90	435,503.49	550,957.51	55.85%
Expense Total:	986,461.00	986,461.00	76,238.90	435,503.49	550,957.51	55.85%
Fund: 540 - SOLID WASTE FUND Surplus (Deficit):	127,039.00	127,039.00	15,773.03	203,887.15	76,848.15	-60.49%
Report Surplus (Deficit):	-4,912,612.00	-4,912,612.00	-2,854,032.42	3,078,459.42	7,991,071.42	162.66%



Dallas Police Year to Date Comparison

	January 2024	January 2023	2024 YTD	2023 YTD
Calls for Service	1638	2493	1638	2493
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	1	0	1	0
Agg. Assault	2	1	2	1
Burglary	0	1	0	1
Larceny	5	9	5	9
Vehicle Theft	1	1	1	1
City Ordinances	7	12	7	12
Citations	402	686	402	686



STAFF REPORT

MEETING DATE: 2/5/2024

PRESENTED BY:

LeAnn Adams-Court Services

AGENDA ITEM DESCRIPTION:

February-2024

REPORT/INFORMATION:

Arraignments-1

Trials-1

Bind-overs-6

Processed Traffic Citations-325

Processed City Ordinances-17

Processed Parking Citations-6

Warrants Issued-VOP-4, FTA-4

Warrants Served-VOP-5, FTA-18



STAFF REPORT

MEETING DATE: February 5, 2024

PRESENTED BY: Chief Marshal Hester - Marshal's Bureau

AGENDA ITEM DESCRIPTION (Agenda Content):

Cases from December 29, 2023 to January 26, 2024 for the February 5, 2024 meeting

COMMENTS: Marshal Sgt. Burkett attended Certified Instructor Training January 8, 2024 to January 29, 2024.

Chief Marshal Hester attended the Georgia Association of Chiefs of Police Winter Training Conference January 16th through January 19th, 2024.

REPORT/INFORMATION

Alcohol Related Calls	6
Agency Assist	1
Animal calls	5
Bank Deposit	13
Business License Inspection/Violation	3
Fire (Vehicle Fire Incident)	1
Garbage & Litter	3
Illegal Dumping	4
Property Maintenance	1
Road Hazard	1
Site Inspections	1
Special Detail (Health & Wellness)	1
Traffic and Vehicles	4

TOTAL : 44



STAFF REPORT

MEETING DATE: 2/5/2024
PRESENTED BY: Emily Shipp, Dallas Theater and Civic Center

AGENDA ITEM DESCRIPTION (Agenda Content) :

February 2024

COMMENTS:

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REPORT/INFORMATION:

- Magic, Music and More had almost 400 in attendance.
- *Beyond the Marquee*, the documentary on the history of the Dallas Theater premiered in the Theater on Thursday, Feb 1st and was free to the community.
- Both Ultimate Oldies shows are on track to sell over 400 each.
- Feb 8th and 9th we have field trips-15 schools from 4 counties and over 1,400 kids in attendance!
- The SpongeBob Musical opens 3/1 for 6 shows!



STAFF REPORT

MEETING DATE: 02/05/2024

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

February Public Works Report – Parks and Recreation

COMMENTS:

Update:

1- Baseball Registration – Spring Season:

- a. Registration closed January 31st.
- b. Total of 224 kids registered for spring season.
- c. 20 teams will play out of Sara Babb this spring season.

2- Current activities:

- a. Baseball Field Maintenance – scheduled for completion in February
- b. Lighting Upgrade – Additional field lights are being installed on field 1. Scheduled for completion in February
- c. Public Restroom Update – Construction activities are currently being scheduled.
- d. Play Ground Lighting Update – The city has contacted GA Power lighting division for the installation of new LED lighting in the play ground area. Construction activities are being scheduled.

3- Up-coming activities:

- a. Winter Camp – Feb. 19 -23. This is a week-long camp offered during Paulding School System’s winter break.
- b. Summer Camp - registration opens March 11th.
- c. R.A.D for kids – registration opens April 15th.
- d. Other construction activities, grounds update, and design activities are being scheduled. Updates will be provided in up-coming months.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 02/05/2024
PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

February Public Works Report - Transportation

COMMENTS:

Project Update:

- 1- Battlefield Trail Phase II
 - a- Contractor is actively working to construct trail segments within the Scott Smith Preserve.
 - a. Grading activities are scheduled for completion in February.
 - b. Construction of concrete trail is on-going.
 - c. Construction of boardwalks are underway.
- 2- Battlefield Trail Phase II – Trail Connector
 - a- Construction activities are ongoing.
 - a. Grading activities are scheduled for completion in February.
 - b. Construction of concrete trail is on-going.
 - c. Construction of new parking area at Sara Babb is underway.
- 3- Battlefield Trail Phase III – Scoping Study
 - a. Concept/Scoping Study report has been provided to ARC for review and comment..

- b. Project closeout documents are being prepared.
- 4- Old Acworth & Veterans Road Culvert Replacement Project
- a. Right-of-Way acquisition is being finalized.
 - b. Construction bid let is being scheduled for 1st quarter of 2024.

Street Department:

Currently working to complete street and storm water projects. Crews have transition into leaf pickup season, along with completing ditch maintenance and right of way cleanup. Street sweeping activities are continuing, along with daily work orders, and working on budgeted small projects.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 02-05-2024
PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

February Public Works Report - Utilities

COMMENTS:

Project Update:

- 1- West Dallas Collector Sewer Extension Project – Phase I
 - a- Gravity outfall construction is on-going.
 - a. 24” gravity install – completion and close out underway.
 - b. 8” gravity install to Kades Cove is 75%+/- complete.
 - b- Lift station construction
 - a. Upper wall construction will be completed in February
 - b. Screening structure upper wall construction will be completed in February.
 - c. Valve vault pit construction is underway. Concrete construction is scheduled for completion in February.
 - d. Final backfill of lift station site is underway.
- 2- Downtown Water System Upgrade – Phase I
 - a- Project design is scheduled for completion in February.
 - b- Public bid is currently being scheduled.

- 3- Paulding Lane Water Upgrade – Phase II
 - a. Project closeout punch list items are being completed by contractor.
 - b. Contract closeout documents are being prepared.
- 4- Lead Service Line Inventory and Replacement Program; Professional Services
 - a. 1st phase data gathering is complete.
 - b. Data assessment and review is underway.
- 5- Outer Loop Water System Upgrade Project – Phase I; Engineering Services
 - a. Contracts preparation is on-going.

General Department Report:

Sewer Department:

Currently working on yearly maintenance of collection system, completing several lift station repair/upgrade projects, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 02/05/2024

PRESENTED BY: Ronald Johnson, AICP, Community Development Director

AGENDA ITEM DESCRIPTION (Agenda Content):

February 2024 - None

COMMENTS:

- New Community Development Director, Ron Johnson, started his position as Community Development Director
- The department has begun exploring a Rural Zone designation through the Department of Community Affairs, with the help of the NW Georgia Regional Commission, that would designate downtown and the surrounding areas for the purpose of tax credits for private sector job creation and/or qualified construction projects for the establishment of new businesses and expansion of existing businesses. This is aimed to reduce vacancy rates and blight within the designation area.
- The city has submitted all 2023 annexation (Arbors Tracts C, D, E and F) to DCA, the Census Bureau, and the Georgia General Assembly Congressional and Legislative Reapportionment Office as required by law. We are now up to date on all annexation reporting.

REPORT/INFORMATION:

- In the month of January 2024 – 86 permits were issued and 62 inspections were performed.
- No new Planning & Zoning, Historic Preservation Commission, or Zoning Board of Appeals applications have been submitted.