



City Council Work Session

Monday, August 05, 2024

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator Brandon Rakestraw at 770.443.8110 ext. 1401 to allow the city to make reasonable accommodations for those persons.

AGENDA

CALL TO ORDER

REPORTS

Finance Committee, Mayor Kelly, Chair

- [1.](#) Finance: August 2024

Public Safety Committee, Chris Carter, Chair

- [2.](#) Police: August 2024
- [3.](#) Court: August 2024
- [4.](#) Marshal: August 2024

Economic Development Committee, Jim Henson, Chair

- [5.](#) Business Dev.: August 2024

Transportation & Recreation Committee, Candace Callaway, Chair

- [6.](#) Theater/Civic Center: August 2024
- [7.](#) Public Works: August 2024 - Parks
- [8.](#) Public Works: August 2024 - Transportation

Utilities & Franchises Committee, Cooper Cochran, Chair

- [9.](#) Public Works: August 2024 - Utilities

Community Development Committee, Leah Alls, Chair

- [10.](#) Community Dev.: August 2024

Intergovernmental Relations Committee, Nancy Arnold, Chair

City Manager, Kendall Smith

City Attorney, Darrin Keaton

EXECUTIVE SESSION



STAFF REPORT

MEETING DATE: 08/05/24

PRESENTED BY: Michelle Collings, Finance Department

AGENDA ITEM DESCRIPTION (Agenda Content):

Financial Reports

COMMENTS:

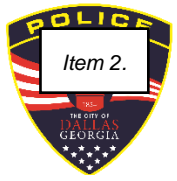
REPORT/INFORMATION:

SPLOST/LOST Report

Budget Summary Report-not submitted due to the budget not being complete.

SPLOST									
	Fiscal Year 2022			Fiscal Year 2023			Fiscal Year 2024		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	164,320.48		27,635.66	185,786.21		21,465.73	249,054.80		63,268.59
AUG	160,637.48		27,116.18	178,463.90		17,826.42	223,688.72		45,224.82
SEP	155,580.38		20,886.10	176,941.46		21,361.08	220,115.20		43,173.74
OCT	160,465.45		23,245.28	180,219.21		19,753.76	225,937.04		45,717.83
NOV	171,920.15	130.42	30,642.58	181,783.15	561.88	10,294.46	230,579.89	431.47	48,666.33
DEC	194,183.50		21,723.00	214,261.19		20,077.69	270,655.10		56,393.91
JAN	156,855.61		18,776.38	163,255.88		6,400.27	218,862.96		55,607.08
FEB	153,247.34		22,276.82	158,230.66		4,983.32	225,765.65		67,534.99
MAR	177,909.70		12,996.29	182,254.45		4,344.75	233,017.26		50,762.81
APR	173,606.80		14,737.12	219,002.11		45,395.31	224,940.96		5,938.85
MAY	182,323.65	370.32	21,034.74	224,171.09	509.25	41,986.37	245,633.60	571.66	21,462.51
JUN	183,202.62		18,504.87	223,752.66		40,550.04			
TOTAL	2,034,253.16	500.74	259,575.02	2,288,121.97	1,071.13	254,439.20	2,568,251.18	1,003.13	503,751.46
	TOTAL	2022	2,034,753.90	TOTAL NEW SP	2023	667,435.11	TOTAL	2024	2,569,254.31
				TOTAL OLD SP	2023	1,621,757.99			
						Splost 2024 exceeds 2023 by		503,751.46	
OLD 323 Splost Balance in checking			\$ 2,817,720.23						
						Splost & Lost 2024 exceeds 2023 by		685,198.27	
NEW Splost Balance in checking			\$ 2,314,720.94						

LOST										September, 2022 through August 18, 2023 Distribution Increase due to computer issue submitted with August check for July \$21,208.17
Fiscal Year 2022			Fiscal Year 2023			Fiscal Year 2024				
INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison		
JUL	238,687.09		44,219.82	269,796.86		31,109.77	316,447.26		46,650.40	
AUG	233,264.34		34,896.31	258,029.97		24,765.63	287,218.62		29,188.65	
SEP	225,914.11		30,286.56	257,048.63		31,134.52	282,447.78		25,399.15	
OCT	233,006.21		33,738.43	264,361.63		31,355.42	289,734.52		25,372.89	
NOV	249,643.12	189.74	44,487.77	264,745.33	816.04	15,728.51	296,696.35	579.43	31,951.02	
DEC	281,973.80		31,545.06	311,174.91		29,201.11	347,388.13		36,213.22	
JAN	227,773.00		27,268.30	256,629.11		28,856.11	280,708.31		24,079.20	
FEB	222,533.08		32,352.32	249,041.84		26,508.76	289,798.29		40,756.45	
MAR	258,336.26		18,858.73	288,212.70		29,876.44	289,709.68		1,496.98	
APR	252,104.11		21,387.14	280,824.75		28,720.64	288,811.83		7,987.08	
MAY	264,767.63	538.65	30,311.03	288,041.31	602.20	23,337.23	315,192.49	736.72	27,151.18	
JUN	266,035.08		26,700.62	288,846.28		22,811.20				
TOTAL	2,954,037.83	728.39	376,052.09	3,276,753.32	1,418.24	323,405.34	3,284,153.26	1,316.15	296,246.22	
TOTAL	2022	2,954,766.22	TOTAL	2023	3,278,171.56	TOTAL	2024	3,285,469.41		
Lost 2024 exceeds 2023 by 296,246.22										



Dallas Police Year to Date Comparison

	July 2024	July 2023	2024 YTD	2023 YTD
Calls for Service	1922	1749	15732	15159
Homicide	0	0	0	0
Rape	0	1	0	2
Robbery	0	0	5	2
Agg. Assault	1	3	15	18
Burglary	2	0	7	2
Larceny	3	7	54	50
Vehicle Theft	0	4	5	13
City Ordinances	8	28	61	96
Citations	314	232	3302	2195



STAFF REPORT

MEETING DATE: 08.05.2024

PRESENTED BY: Chief Joe Duvall – Dallas Police Department

AGENDA ITEM DESCRIPTION (Agenda Content):

August 2024

COMMENTS:

REPORT/INFORMATION:

Recognition for State Recertification.

Recognition for ALERRT AAIR Training.

Stats Attached.



STAFF REPORT

MEETING DATE:8/5/2024

PRESENTED BY:

LeAnn Adams-Court Services

AGENDA ITEM DESCRIPTION:

August-2024

REPORT/INFORMATION:

Arraignments-1

Trials-1

Bind-overs-3

Processed Traffic Citations-188

Processed City Ordinances-13

Processed Parking Citations-2

Warrants Issued-VOP-3, FTA-12

Warrants Served-VOP-5, FTA-10



STAFF REPORT

MEETING DATE: August 5, 2024

PRESENTED BY: Chief Marshal Hester - Marshal's Bureau

AGENDA ITEM DESCRIPTION (Agenda Content):

Cases from June 14, 2024 to July 26, 2024 for the August 5, 2024 meeting

COMMENTS:

Staff Report has additional week of Code Cases added from last month's short report due to vacation time taken.

REPORT/INFORMATION:

Alcohol Related Calls	7
Agency Assist	8
Animal calls	10
Bank Deposit	25
Building	2
Criminal Offenses (Criminal Trespass)	4
Document Processing	2
Environmental Health	1
Garbage & Litter	6
Illegal Dumping	2
Junk Vehicles	3
Property Maintenance	1
Right of Way	1
Road Hazard	1
Security Checks	7
Site Inspection	1
Special Detail (Firing Range Qualifications)	1
Tampering with City Utilities	1
Traffic and Vehicles	13
Vegetation	26

TOTAL : 122



STAFF REPORT

MEETING DATE: 08/05/2024

PRESENTED BY: Amber Whisner, Business Development- Economic Development Committee

AGENDA ITEM DESCRIPTION (Agenda Content):

August 2024

Department Report:

Property Tax- Tax sale is set to be held on Tuesday September 3rd. Stage 1 notices were sent out to 24 properties. GTS will be conducting the tax sale. 2024 Tax Digest is expected to be received before the end of August. We will be encouraging tax bill recipients to pay online due to the delayed postal services.

Occupational Tax- 2025 Business License renewals will begin in October. Business Development is currently in the process of revamping the Business License ordinance and a first draft is expected to be available for first read in September. This will align the business license ordinance to better align with City goals and processes.

Special Event/Main Street Update- Upcoming events are August and September Food Truck Fridays and National Night Out on August 6th. The new photo booth arrived on Friday July 19th. It is located in the Courtyard. This was a donation in partnership with Fall Line Brewing. Each photo session cost \$7.00 and include to photo printouts of 4 pictures. The company that built the photo booth handles all maintenance, supplies and will repair if damaged free of charge. The City keeps 25% of sales. Since the photo booth has arrived \$1,305.00 has been spent in it giving the city \$326.25 of passive revenue.



STAFF REPORT

MEETING DATE: 8/5/2024

PRESENTED BY: Emily Shipp, Dallas Theater and Civic Center

AGENDA ITEM DESCRIPTION (Agenda Content) :

August 2024

COMMENTS:

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REPORT/INFORMATION:

- Lots of classes and workshops kicking off this fall for kids to adult
- We are looking for local businesses to sponsor our free movies
- Tickets are selling well and we are booking lots of rentals!



STAFF REPORT

MEETING DATE: 08/05/2024

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

August Public Works Report – Parks and Recreation

COMMENTS:

Update:

1- Baseball – Fall Season:

- a. Sign-ups are now closed for the fall season.

2- Current activities:

- a. Public Restroom Update – Construction is 75% complete.
 - b. Play Ground Lighting Update – Grant application process is under way.
 - c. Sara Babb Master Plan Update
 - i. Work completed in July: Master Plan Development Options, Draft Master Plan Synthesis progress.
 - ii. Monthly progress meeting is scheduled to take place in August.
 - d. Other construction activities, grounds update, and design activities are being scheduled. Updates will be provided in up-coming months.
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REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 08/05/2024

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

August Public Works Report - Transportation

COMMENTS:

Project Update:

- 1- Battlefield Trail Phase II
 - a- Project is complete – formal inspection is being scheduled with City & GDOT.
- 2- Battlefield Trail Phase II – Trail Connector
 - a- Project is complete – formal inspection is being scheduled with City
- 3- Battlefield Trail Phase III – Scoping Study
 - a. Funding application was submitted to and received by ARC in May.
- 4- Old Acworth & Veterans Road Culvert Replacement Project
 - a. Right-of-Way acquisition closings are on-going.

Street Department:

Currently working to complete street and storm water projects. Crews are transitioned into grass season, along with completing ditch maintenance and right of way cleanup. Street sweeping activities are continuing, along with daily work orders, and working on budgeted small projects.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 08-05-2024

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

August Public Works Report - Utilities

COMMENTS:

Project Update:

- 1- West Dallas Collector Sewer Extension Project – Phase I
 - a- Lift station construction
 - a. Valve vault pit
 - i. Piping installation is complete.
 - b. Lift station pad
 - i. Fencing, concrete pad, and landscaping activities are being scheduled.
 - c. Lift station equipment
 - i. Installation of equipment is on-going.
- 2- Downtown Water System Upgrade – Phase I
 - a- Easement acquisition is underway. Closings will be scheduled accordingly.
 - b- Public bid is currently being scheduled.
- 3- Lead Service Line Inventory and Replacement Program; Professional Services

- a. Field verification is on-going.
- b. Work order data is being transferred to inventory document.

General Department Report:

Sewer Department:

Currently working on yearly maintenance of collection system, completing several lift station repair/upgrade projects, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 08/05/2024

PRESENTED BY: Ronald Johnson, AICP, Community Development Director

AGENDA ITEM DESCRIPTION (Agenda Content):

August 2024

COMMENTS:

N/A

REPORT/INFORMATION:

- In the month of July 2024 – 21 permits were issued and 120 inspections were performed.
- A new draft of the proposed zoning ordinance and map has been prepared by the city staff for adoption at the September 9th public hearing. A public hearing will be held at tonight’s regular meeting at 5PM. Staff has received approximately 65 appeals, many from property owners that own multiple properties. The city’s Technical Advisory Committee will continue to review the appeals and working with appellants prior to adoption to ensure the new zoning map accurately reflects all appeal decisions.