



# City Council Work Session

Monday, July 10, 2023

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

---

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail [rbruce@dallasga.gov](mailto:rbruce@dallasga.gov) to allow the city to make reasonable accommodations for those persons.*

---

## AGENDA

### CALL TO ORDER

### RECOGNITION OF VISITORS AND COMMENTS

### REPORTS

#### **Finance Committee, Mayor Kelly, Chair**

- [1.](#) Finance: June 2023

#### **Public Safety Committee, Chris Carter, Chair**

- [2.](#) Police: July 2023
- [3.](#) Court: July 2023
- [4.](#) Marshal: July 2023

#### **Economic Development Committee, Nancy Arnold, Chair**

- [5.](#) Business Dev.: July 2023

#### **Transportation & Recreation Committee, Jim Henson, Chair**

- [6.](#) Theater-Civic Center: July 2023
- [7.](#) Parks & Rec: July 2023
- [8.](#) Public Works: July 2023 - Transportation

#### **Utilities & Franchises Committee, Cooper Cochran, Chair**

- [9.](#) Public Works: July 2023 - Utilities

#### **Intergovernmental Relations Committee, Leah Alls, Chair**

#### **Community Development Committee, Mike Cason, Chair**

[10.](#) Community Dev.: July 2023

**City Manager, Kendall Smith**

**EXECUTIVE SESSION**



City of Dallas, GA

# Budget Report

## Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 100 - GENERAL FUND</b>						
Revenue	18,374,735.00	18,374,735.00	381,180.53	12,814,280.89	-5,560,454.11	30.26%
Expense	18,374,735.00	18,374,735.00	1,219,350.14	16,344,090.77	2,030,644.23	11.05%
<b>Fund: 100 - GENERAL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-838,169.61</b>	<b>-3,529,809.88</b>	<b>-3,529,809.88</b>	<b>0.00%</b>
<b>Fund: 210 - CONF DRUG FUND</b>						
Revenue	73,000.00	73,000.00	0.00	135,708.09	62,708.09	85.90%
Expense	70,500.00	70,500.00	2,082.76	126,214.02	-55,714.02	-79.03%
<b>Fund: 210 - CONF DRUG FUND Surplus (Deficit):</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>-2,082.76</b>	<b>9,494.07</b>	<b>6,994.07</b>	<b>-279.76%</b>
<b>Fund: 215 - HOTEL MOTEL FUND</b>						
Revenue	15,000.00	15,000.00	1,689.02	15,201.31	201.31	1.34%
Expense	15,000.00	15,000.00	0.00	11,725.04	3,274.96	21.83%
<b>Fund: 215 - HOTEL MOTEL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1,689.02</b>	<b>3,476.27</b>	<b>3,476.27</b>	<b>0.00%</b>
<b>Fund: 230 - AMERICAN RESCUE PLAN</b>						
Revenue	2,610,506.00	2,610,506.00	0.00	2,610,506.50	0.50	0.00%
Expense	5,221,012.00	5,221,012.00	4,922.11	2,847,084.14	2,373,927.86	45.47%
<b>Fund: 230 - AMERICAN RESCUE PLAN Surplus (Deficit):</b>	<b>-2,610,506.00</b>	<b>-2,610,506.00</b>	<b>-4,922.11</b>	<b>-236,577.64</b>	<b>2,373,928.36</b>	<b>90.94%</b>
<b>Fund: 270 - SUBDIVISION IN IMP</b>						
Revenue	0.00	0.00	0.00	52,500.00	52,500.00	0.00%
Expense	290,000.00	290,000.00	0.00	0.00	290,000.00	100.00%
<b>Fund: 270 - SUBDIVISION IN IMP Surplus (Deficit):</b>	<b>-290,000.00</b>	<b>-290,000.00</b>	<b>0.00</b>	<b>52,500.00</b>	<b>342,500.00</b>	<b>118.10%</b>
<b>Fund: 275 - E 911 FUND</b>						
Revenue	120,000.00	120,000.00	18,738.40	224,714.94	104,714.94	87.26%
Expense	0.00	0.00	135,000.00	135,000.00	-135,000.00	0.00%
<b>Fund: 275 - E 911 FUND Surplus (Deficit):</b>	<b>120,000.00</b>	<b>120,000.00</b>	<b>-116,261.60</b>	<b>89,714.94</b>	<b>-30,285.06</b>	<b>25.24%</b>
<b>Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS</b>						
Revenue	2,025,650.00	2,025,650.00	0.00	976,790.00	-1,048,860.00	51.78%
<b>Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS Total:</b>	<b>2,025,650.00</b>	<b>2,025,650.00</b>	<b>0.00</b>	<b>976,790.00</b>	<b>-1,048,860.00</b>	<b>51.78%</b>
<b>Fund: 323 - 2017 SPLOST</b>						
Revenue	1,665,000.00	1,665,000.00	0.00	1,621,757.99	-43,242.01	2.60%
Expense	3,356,723.00	3,356,723.00	22,550.63	468,714.94	2,888,008.06	86.04%
<b>Fund: 323 - 2017 SPLOST Surplus (Deficit):</b>	<b>-1,691,723.00</b>	<b>-1,691,723.00</b>	<b>-22,550.63</b>	<b>1,153,043.05</b>	<b>2,844,766.05</b>	<b>168.16%</b>
<b>Fund: 329 - 2023 SPLOST</b>						
Revenue	0.00	0.00	219,002.11	219,002.11	219,002.11	0.00%
<b>Fund: 329 - 2023 SPLOST Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>219,002.11</b>	<b>219,002.11</b>	<b>219,002.11</b>	<b>0.00%</b>
<b>Fund: 505 - WATER &amp; SEWER FUND</b>						
Revenue	20,916,500.00	20,916,500.00	718,929.88	12,602,492.15	-8,314,007.85	39.75%
Expense	21,199,318.00	21,199,318.00	853,200.64	8,542,071.34	12,657,246.66	59.71%
<b>Fund: 505 - WATER &amp; SEWER FUND Surplus (Deficit):</b>	<b>-282,818.00</b>	<b>-282,818.00</b>	<b>-134,270.76</b>	<b>4,060,420.81</b>	<b>4,343,238.81</b>	<b>1,535.70%</b>
<b>Fund: 540 - SOLID WASTE FUND</b>						
Revenue	1,072,961.00	1,072,961.00	99,740.89	985,145.23	-87,815.77	8.18%
Expense	855,097.00	855,097.00	49,992.98	704,621.12	150,475.88	17.60%
<b>Fund: 540 - SOLID WASTE FUND Surplus (Deficit):</b>	<b>217,864.00</b>	<b>217,864.00</b>	<b>49,747.91</b>	<b>280,524.11</b>	<b>62,660.11</b>	<b>-28.76%</b>
<b>Report Surplus (Deficit):</b>	<b>-2,509,033.00</b>	<b>-2,509,033.00</b>	<b>-847,818.43</b>	<b>3,078,577.84</b>	<b>5,587,610.84</b>	<b>222.70%</b>

## Budget Report

For Fiscal: 2022-2023 Period Ending: 06/30/2023

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-838,169.61	-3,529,809.88	-3,529,809.88
210 - CONF DRUG FUND	2,500.00	2,500.00	-2,082.76	9,494.07	6,994.07
215 - HOTEL MOTEL FUND	0.00	0.00	1,689.02	3,476.27	3,476.27
230 - AMERICAN RESCUE PLAN	-2,610,506.00	-2,610,506.00	-4,922.11	-236,577.64	2,373,928.36
270 - SUBDIVISION IN IMP	-290,000.00	-290,000.00	0.00	52,500.00	342,500.00
275 - E 911 FUND	120,000.00	120,000.00	-116,261.60	89,714.94	-30,285.06
278 - SPECIAL UTILITY DISTRICT-V	2,025,650.00	2,025,650.00	0.00	976,790.00	-1,048,860.00
323 - 2017 SPLOST	-1,691,723.00	-1,691,723.00	-22,550.63	1,153,043.05	2,844,766.05
329 - 2023 SPLOST	0.00	0.00	219,002.11	219,002.11	219,002.11
505 - WATER & SEWER FUND	-282,818.00	-282,818.00	-134,270.76	4,060,420.81	4,343,238.81
540 - SOLID WASTE FUND	217,864.00	217,864.00	49,747.91	280,524.11	62,660.11
<b>Report Surplus (Deficit):</b>	<b>-2,509,033.00</b>	<b>-2,509,033.00</b>	<b>-847,818.43</b>	<b>3,078,577.84</b>	<b>5,587,610.84</b>

# SPLOST

SPLOST										
	Fiscal Year 2021			Fiscal Year 2022			Fiscal Year 2023			
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison	
JUL	136,684.82		12,923.16	164,320.48		27,635.66	185,786.21		21,465.73	
AUG	133,521.30	106,393.72	122,328.71	160,637.48		27,116.18	178,463.90		17,826.42	
SEP	134,694.28		20,290.12	155,580.38		20,886.10	176,941.46		21,361.08	
OCT	137,220.17		23,277.72	160,465.45		23,245.28	180,219.21		19,753.76	
NOV	141,192.28	215.71	20,984.14	171,920.15	130.42	30,642.58	181,783.15	561.88	10,294.46	
DEC	172,460.50		29,690.23	194,183.50		21,723.00	214,261.19		20,077.69	
JAN	138,079.23		27,431.55	156,855.61		18,776.38	163,255.88		6,400.27	
FEB	130,970.52		33,879.43	153,247.34		22,276.82	158,230.66		4,983.32	
MAR	164,913.41		46,359.52	177,909.70		12,996.29	182,254.45		4,344.75	323 OLD SPLOST ENDS MARCH 31, 2023
APR	158,869.68		37,292.29	173,606.80		14,737.12	219,002.11		45,395.31	329 NEW SPLOST STARTS APRIL 1, 2023
MAY	161,438.01	221.22	25,249.86	182,323.65	370.32	21,034.74	224,171.09	509.25	41,986.37	
JUN	164,697.75		25,148.78	183,202.62		18,504.87				
TOTAL	1,774,741.95	106,830.65	424,855.51	2,034,253.16	500.74		443,173.20	509.25	87,381.68	NEW SPLOST TOTAL COLLECTIONS
	TOTAL	2021	1,881,572.60	TOTAL	2022	2,034,753.90	TOTAL	2023	1,621,757.99	OLD SPLOST TOTAL COLLECTIONS
						Both Splosts 2023 exceeds 2022 by	213,889.16			
OLD Splost Balance in checking						\$	4,919,578.49			
						Both Splosts & Lost 2023 exceeds 2022 by	514,483.30			
NEW Splost Balance in checking						\$	443,682.45			

# LOST

	Fiscal Year 2021			Fiscal Year 2022			Fiscal Year 2023		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	194,467.27		14,762.46	238,687.09		44,219.82	269,796.86		31,109.77
AUG	198,368.03	150,000.00	27,180.85	233,264.34		34,896.31	258,029.97		24,765.63
SEP	195,627.55		29,252.88	225,914.11		30,286.56	257,048.63		31,134.52
OCT	199,267.78		33,663.76	233,006.21		33,738.43	264,361.63		31,355.42
NOV	205,031.84	313.25	29,940.20	249,643.12	189.74	44,487.77	264,745.33	816.04	15,728.51
DEC	250,428.74		43,003.09	281,973.80		31,545.06	311,174.91		29,201.11
JAN	200,504.70		37,916.43	227,773.00		27,268.30	256,629.11		28,856.11
FEB	190,180.76		49,143.48	222,533.08		32,352.32	249,041.84		26,508.76
MAR	239,477.53		66,798.63	258,336.26		18,858.73	288,212.70		29,876.44
APR	230,716.97		54,185.86	252,104.11		21,387.14	280,824.75		28,720.64
MAY	234,456.60	320.04	36,533.41	264,767.63	538.65	30,311.03	288,041.31	602.20	23,337.23
JUN	239,334.46		36,701.65	266,035.08		26,700.62			
TOTAL	2,577,862.23	150,633.29	459,082.70	2,954,037.83	728.39	376,052.09	2,987,907.04	1,418.24	300,594.14
TOTAL	2021	2,728,495.52	TOTAL	2022	2,954,766.22	TOTAL	2023	2,989,325.28	

Lost 2023 exceeds 2022 by 300,594.14



## STAFF REPORT

**MEETING DATE:** 07.10.2023

**PRESENTED BY:** Chief Joe Duvall – Dallas Police Department

---

**AGENDA ITEM DESCRIPTION (Agenda Content):**

July 2023

---

**COMMENTS:**

Transfer \$135,000.00 from 911 Fund to the General Fund for reimbursement of dispatch salaries and Satellite.

---

**REPORT/INFORMATION:**

See Stats Attached.



### Dallas Police Year to Date Comparison

	June 2023	June 2022	2023 YTD	2022 YTD
Calls for Service	1657	1467	13373	10929
Homicide	0	0	0	0
Rape	1	0	1	1
Robbery	0	0	2	1
Agg. Assault	3	1	15	6
Burglary	0	0	2	11
Larceny	4	9	43	58
Vehicle Theft	1	1	9	8
City Ordinances	26	0	88	16
Citations	263	339	1961	1934





## STAFF REPORT

**MEETING DATE:7/10/2023**

**PRESENTED BY:**

**LeAnn Adams-Court Services**

**AGENDA ITEM DESCRIPTION:**

**July-2023**

**REPORT/INFORMATION:**

**Arraignments-1**

**Trials-0**

**Bind-overs-3**

**Processed Traffic Citations-231**

**Processed City Ordinances-18**

**Processed Parking Citations-2**

**Warrants Issued-VOP-1, FTA-42**

**Warrants Served-VOP-5, FTA-15**



# STAFF REPORT

**MEETING DATE:** July 10, 2023

**PRESENTED BY:** Chief Marshal Hester - Marshal's Bureau

## AGENDA ITEM DESCRIPTION (Agenda Content):

Cases from May 26, 2023 to June 30, 2023 for the July 10, 2023 meeting

## COMMENTS:

## REPORT/INFORMATION

Alcohol Related Calls	3
Agency Assist	4
Animal calls	16
Bank Deposit	21
Building	1
Business License Inspection/Violation	2
Case Follow-Up (Re: Tree on Property Civil Matter)	1
Criminal Offenses	2
Document Processing	2
Garbage/Litter	2
Illicit Discharge	1
Junk Vehicles	1
Miscellaneous (Site Inspections for Homeless Camps)	3
Nuisance Property/Abatement	1
Security Check	7
Site Inspections	2
Solicitor Violation	1
Tampering with City Utilities	2
Traffic and Vehicles	8
Vegetation	9

**TOTAL : 89**



---

## STAFF REPORT

---

**MEETING DATE:** 07/10/2023

**PRESENTED BY:** Amber Whisner, Business Development- Economic Development Committee

---

**AGENDA ITEM DESCRIPTION (Agenda Content):**

July 2023

---

**Department Report:**

**Business Development:**

All 2022 business licenses have been renewed. 594 2023 Business License.

**Main Street Program:**

City of Dallas is officially designated as a Classic Main Street program.

Shannon Gordon is presenting at Georgia Downtown Conference

One of our Main Street building owners has been selected as a GDA recipient.

2024 Event Calendar is complete

So far open container has gone well with no issues. There 2 people arrested on Main Street but no relevance to open container.

Back 2 School Block Party is August 5<sup>th</sup>. 4pm-8pm

---



## STAFF REPORT

**MEETING DATE:** 7/10/2023

**PRESENTED BY:** Emily Shipp, Dallas Theater and Civic Center

**AGENDA ITEM DESCRIPTION (Agenda Content) :**

July 2023

**COMMENTS:**

Enter Text Here

**REPORT/INFORMATION:**

- Camp is going wonderfully and we have this week and next left.
- Tickets for our 2023-2024 season are selling very well.
- We added a TV to the Theater lobby where we can promote upcoming events It can be used for still ads, videos etc. We plan to also add ads for Main St. businesses.
- Registration for our new classes and workshops is also going well.



---

## STAFF REPORT

---

**MEETING DATE:**  
**07/10/2023**

**PRESENTED BY:** Robby Bruce – Director Parks and Recreation

---

### **AGENDA ITEM DESCRIPTION (Agenda Content) :**

#### **COMMENTS:**

- **Sara Babb Park** – The pool has been doing very well this Summer, daily usage has been very good. Fall baseball sign-ups have started and already teams are filling fast. We hosted the Atlanta Braves Alumni Camp that was outstanding, we had one hundred and twenty-six kids come to the one-night camp. Swimming lessons and summer camp have been full all Summer and the kids are having a great time.
- **Flag Football** – Sign-ups will begin within the next couple of weeks and I am sure this program will be full again as always.
- **Staff** – All staff have been very busy with all the kids and the planed activities of the summer months.
- **Dogwoods at Coleman Camp Park** – The Park is always busy, with its busy times being in the morning and evening hours. The Park is quite a handful being that it is getting some age on it now, but its well worth it when we see how much its used.

---

**REPORT/INFORMATION:**

List names of documents that are attached, in order of occurrence



## STAFF REPORT

**MEETING DATE:** 07/10/2023

**PRESENTED BY:** Brandon Rakestraw – Public Works

**AGENDA ITEM DESCRIPTION (Agenda Content):**

July Public Works Report - Transportation

**COMMENTS:**

Project Update:

1- Battlefield Trail Phase II

- a- Contractor is actively working to construct trail segments within the Scott Smith Preserve.
- b- Trail segment along Nathan Dean, Henry Y Holland, Merchants Drive, and Railroad Right-of-way is scheduled for final completion and acceptance August 2023.

2- Battlefield Trail Phase II – Trail Connector

- a. Construction activities are underway.

3- Battlefield Trail Phase III – Scoping Study

- a. Project is currently on-going.

4- Old Acworth & Veterans Road Culvert Replacement Project

- a. Right-of-Way acquisition is currently on-going.
- b. Project bid let is scheduled for August 2023.

Street Department:

Currently working to complete street and storm water projects. Crews are fully in grass cutting season, along with completing ditch maintenance and right of way cleanup. Street sweeping activities are continuing, along with daily work orders, and working on budgeted small projects.

---

**REPORT/INFORMATION:**





## STAFF REPORT

**MEETING DATE:** 07/10/2023

**PRESENTED BY:** Brandon Rakestraw – Public Works

**AGENDA ITEM DESCRIPTION (Agenda Content):**

July Public Works Report - Utilities

**COMMENTS:**

Project Update:

- 1- West Dallas Collector Sewer Extension Project – Phase I
  - a- Contractor has completed the force main, cross drains, and domestic water supply.
  - b- Contractor is actively finishing up grading of access road.
  - c- Gravity outfall construction has is underway. 36” casing bore under HWY 61 is complete.
  - d- Lift station construction is underway. Contractor is scheduled to complete excavation the 2<sup>nd</sup> week of July.
- 2- Downtown Water System Upgrade – Phase I
  - a- Final project design is currently on-going.
- 3- Paulding Lane Water Upgrade – Phase II
  - a. Notice to Proceed has been issued. Construction activities are scheduled for August.
- 4- Griffin Creek Sewer at SR6 Business
  - a. Construction activities are being scheduled.

General Department Report:

Sewer Department:

Currently working on yearly maintenance of collection system, completing several lift station repair/upgrade projects, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders.

---

**REPORT/INFORMATION:**



---

## STAFF REPORT

---

**MEETING DATE:** 7/10/2023

**PRESENTED BY:** Preston Kilgore, Community Development

---

**AGENDA ITEM DESCRIPTION (Agenda Content):**

July 2023

---

**COMMENTS:**

---

---

**REPORT/INFORMATION:**

In the month of June 2023 – 21 permits were issued and 39 inspections were performed.