



City Council Work Session

Monday, May 02, 2022

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail rbruce@dallasga.gov to allow the city to make reasonable accommodations for those persons.

AGENDA

CALL TO ORDER

RECOGNITION OF VISITORS AND COMMENTS

1. Christian Hatch- Williamson & Company, CPA Audit Presentation

REPORTS

Finance Committee, Mayor Kelly, Chair

- [2.](#) Finance May 2022

Public Safety Committee, Chris Carter, Chair

- [3.](#) Court May 2022
- [4.](#) Police May 2022
- [5.](#) Marshal May 2022

Economic Development Committee, Nancy Arnold, Chair

- [6.](#) Business Dev May 2022

Transportation & Recreation Committee, Jim Henson, Chair

- [7.](#) Theater/Civic Center May 2022
- [8.](#) Parks & Rec May 2022
- [9.](#) Public Works May 2022

Utilities & Franchises Committee, Cooper Cochran, Chair

- [10.](#) Public Works May 2022

Intergovernmental Relations Committee, Leah Alls, Chair

Community Development Committee, Mike Cason, Chair

[11.](#) Comm Dev May 2022

[12.](#) Business Dev May 2022

City Manager, Kendall Smith

EXECUTIVE SESSION

SPLOST

	Fiscal Year 2020			Fiscal Year 2021			Fiscal Year 2022		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	123,761.66		13,784.76	136,684.82		12,923.16	164,320.48		27,635.66
AUG	117,586.31		11,735.51	133,521.30	106,393.72	122,328.71	160,637.48		27,116.18
SEP	114,404.16		19,601.42	134,694.28		20,290.12	155,580.38		20,886.10
OCT	113,942.45		(2,877.10)	137,220.17		23,277.72	160,465.45		23,245.28
NOV	120,047.58	376.27	8,943.38	141,192.28	215.71	20,984.14	171,920.15	130.42	30,642.58
DEC	142,770.27		10,924.26	172,460.50		29,690.23	194,183.50		21,723.00
JAN	110,647.68		6,089.37	138,079.23		27,431.55	156,855.61		18,776.38
FEB	97,091.09		(3,414.38)	130,970.52		33,879.43	153,247.34		22,276.82
MAR	118,553.89		5,669.76	164,913.41		46,359.52			
APR	121,577.39		4,378.70	158,869.68		37,292.29			
MAY	136,305.66	103.71	12,581.11	161,438.01	221.22	25,249.86			
JUN	139,548.97		25,568.51	164,697.75		25,148.78			
TOTAL	1,456,237.11	479.98	112,985.30	1,774,741.95	106,830.65	424,855.51	1,317,210.39	130.42	192,302.00

TOTAL COLLECTIONS	2020	1,456,717.09	TOTAL	2021	1,881,572.60	2022 Splost exceeds 2021 by	\$192,302.00
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Checking account balance as of 3/31/2022	\$3,443,132.65
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2022 Splost & Lost exceeds 2021 by	\$471,096.57
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Streets	27%	929,646
Administration	27%	929,646
Parks & Rec	25%	860,783
Public Safety	21%	723,058

LOST									
	Fiscal Year 2020			Fiscal Year 2021			Fiscal Year 2022		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	179,704.81		20,015.37	194,467.27		14,762.46	238,687.09		44,219.82
AUG	171,187.18		17,495.04	198,368.03	150,000.00	27,180.85	233,264.34		34,896.31
SEP	166,374.67		28,733.53	195,627.55		29,252.88	225,914.11		30,286.56
OCT	165,604.02		(4,027.66)	199,267.78		33,663.76	233,006.21		33,738.43
NOV	174,857.29	547.60	13,542.38	205,031.84	313.25	29,940.20	249,643.12	189.74	44,487.77
DEC	207,425.65		15,980.55	250,428.74		43,003.09	281,973.80		31,545.06
JAN	162,588.27		10,765.68	200,504.70		37,916.43	227,773.00		27,268.30
FEB	141,037.28		(4,901.35)	190,180.76		49,143.48	222,533.08		32,352.32
MAR	172,678.90		8,758.98	239,477.53		66,798.63			
APR	176,531.11		6,351.18	230,716.97		54,185.86			
MAY	197,923.19	150.53	18,268.45	234,456.60	320.04	36,702.92			
JUN	202,632.81		37,127.96	239,334.46		36,701.65			
TOTAL	2,118,545.18	698.13	168,110.11	2,577,862.23	150,633.29	459,252.21	1,912,794.75	189.74	278,794.57
TOTAL COLLECTIONS:	2020	2,119,243.31	TOTAL	2021	2,728,495.52	Lost 2022 exceeds 2021 by		\$278,794.57	
Checking Account Balance			3/31/2022	\$223,844.44					



Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND						
Revenue	12,886,403.00	12,886,403.00	144,698.74	7,430,660.57	-5,455,742.43	57.66 %
Expense	14,339,533.00	14,339,533.00	946,205.83	8,149,018.30	6,190,514.70	56.83 %
Fund: 100 - GENERAL FUND Surplus (Deficit):	-1,453,130.00	-1,453,130.00	-801,507.09	-718,357.73	734,772.27	49.44 %
Fund: 210 - CONF DRUG FUND						
Revenue	16,000.00	16,000.00	39,646.15	65,107.00	49,107.00	406.92 %
Expense	16,000.00	16,000.00	12,999.00	35,227.96	-19,227.96	220.17 %
Fund: 210 - CONF DRUG FUND Surplus (Deficit):	0.00	0.00	26,647.15	29,879.04	29,879.04	0.00 %
Fund: 215 - HOTEL MOTEL FUND						
Revenue	15,000.00	15,000.00	898.39	8,825.89	-6,174.11	58.84 %
Expense	15,000.00	15,000.00	0.00	7,254.34	7,745.66	48.36 %
Fund: 215 - HOTEL MOTEL FUND Surplus (Deficit):	0.00	0.00	898.39	1,571.55	1,571.55	0.00 %
Fund: 230 - AMERICAN RESCUE PLAN						
Revenue	2,610,506.00	2,610,506.00	0.00	2,610,506.50	0.50	100.00 %
Expense	2,610,506.00	2,610,506.00	0.00	0.00	2,610,506.00	0.00 %
Fund: 230 - AMERICAN RESCUE PLAN Surplus (Deficit):	0.00	0.00	0.00	2,610,506.50	2,610,506.50	0.00 %
Fund: 270 - SUBDIVISION IN IMP						
Revenue	25,000.00	25,000.00	20,000.00	82,500.00	57,500.00	330.00 %
Expense	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
Fund: 270 - SUBDIVISION IN IMP Surplus (Deficit):	-175,000.00	-175,000.00	20,000.00	82,500.00	257,500.00	-47.14 %
Fund: 275 - E 911 FUND						
Revenue	180,000.00	180,000.00	17,166.83	92,219.56	-87,780.44	51.23 %
Expense	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
Fund: 275 - E 911 FUND Surplus (Deficit):	30,000.00	30,000.00	17,166.83	92,219.56	62,219.56	307.40 %
Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS						
Revenue	-1,500,000.00	-1,500,000.00	0.00	0.00	1,500,000.00	0.00 %
Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS Total:	-1,500,000.00	-1,500,000.00	0.00	0.00	1,500,000.00	0.00 %
Fund: 323 - 2017 SPLOST						
Revenue	1,881,500.00	1,881,500.00	153,247.34	1,302,205.80	-579,294.20	69.21 %
Expense	4,756,466.00	4,756,466.00	63,412.07	1,226,342.84	3,530,123.16	25.78 %
Fund: 323 - 2017 SPLOST Surplus (Deficit):	-2,874,966.00	-2,874,966.00	89,835.27	75,862.96	2,950,828.96	-2.64 %
Fund: 505 - WATER & SEWER FUND						
Revenue	17,111,893.00	17,111,893.00	729,200.40	6,914,194.46	-10,197,698.54	40.41 %
Expense	16,960,199.00	16,960,199.00	645,240.17	7,396,232.19	9,563,966.81	43.61 %
Fund: 505 - WATER & SEWER FUND Surplus (Deficit):	151,694.00	151,694.00	83,960.23	-482,037.73	-633,731.73	-317.77 %
Fund: 540 - SOLID WASTE FUND						
Revenue	783,126.00	783,126.00	65,381.77	646,559.71	-136,566.29	82.56 %
Expense	779,213.00	779,213.00	41,619.10	437,554.94	341,658.06	56.15 %
Fund: 540 - SOLID WASTE FUND Surplus (Deficit):	3,913.00	3,913.00	23,762.67	209,004.77	205,091.77	5,341.29 %
Report Surplus (Deficit):	-5,817,489.00	-5,817,489.00	-539,236.55	1,901,148.92	7,718,637.92	-32.68 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	-1,453,130.00	-1,453,130.00	-801,507.09	-718,357.73	734,772.27
210 - CONF DRUG FUND	0.00	0.00	26,647.15	29,879.04	29,879.04
215 - HOTEL MOTEL FUND	0.00	0.00	898.39	1,571.55	1,571.55
230 - AMERICAN RESCUE PLAN	0.00	0.00	0.00	2,610,506.50	2,610,506.50
270 - SUBDIVISION IN IMP	-175,000.00	-175,000.00	20,000.00	82,500.00	257,500.00
275 - E 911 FUND	30,000.00	30,000.00	17,166.83	92,219.56	62,219.56
278 - SPECIAL UTILITY DISTRICT-V	-1,500,000.00	-1,500,000.00	0.00	0.00	1,500,000.00
323 - 2017 SPLOST	-2,874,966.00	-2,874,966.00	89,835.27	75,862.96	2,950,828.96
505 - WATER & SEWER FUND	151,694.00	151,694.00	83,960.23	-482,037.73	-633,731.73
540 - SOLID WASTE FUND	3,913.00	3,913.00	23,762.67	209,004.77	205,091.77
Report Surplus (Deficit):	-5,817,489.00	-5,817,489.00	-539,236.55	1,901,148.92	7,718,637.92



STAFF REPORT

MEETING DATE: 5/2/2022

PRESENTED BY:

LeAnn Adams-Court Service

AGENDA ITEM DESCRIPTION:

May 2022

REPORT/INFORMATION:

Arraignments-1

Trials-1

Bind-overs-4

Processed Traffic Citations-273

Processed City Ordinances-1

Warrants Issued-VOP-0 , FTA-21

Warrants Served-VOP-4 , FTA-25



STAFF REPORT

MEETING DATE: 05.02.2022
PRESENTED BY: Chief Joe Duvall – Dallas Police Department

AGENDA ITEM DESCRIPTION (Agenda Content):

May 2022

COMMENTS:

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REPORT/INFORMATION:

See Stats Attached.

Dallas Police Year to Date Comparison

	April 2022	April 2021	2022 YTD	2021 YTD
Calls for Service	1585	1847	6951	8035
Homicide	0	0	0	0
Rape	0	0	1	0
Robbery	0	1	1	2
Agg. Assault	1	3	5	6
Burglary	3	2	10	7
Larceny	9	9	35	46
Vehicle Theft	0	1	5	3
City Ordinances	6	10	11	42
Citations	428	512	1152	2133



STAFF REPORT

MEETING DATE: May 2, 2022

PRESENTED BY: Chief Marshal Hester - Marshal's Bureau

AGENDA ITEM DESCRIPTION (Agenda Content):

May 2022

COMMENTS:

REPORT/INFORMATION:

Animal calls	10
Garbage/Litter	3
Bank Deposit	17
Business License Violation	5
Alcohol (Server permits issued)	8
Criminal Offenses	2
Sign Violation	1
Junk Vehicles	2
Nuisance Property	1
Environmental Health	1
Right of Way	1
Tampering with City Utilities	1
Found or Retrieved Property	1
Case Follow-Up	5
Road Hazard	1
Site Inspections	17
Document Processing	4
Special Detail (Business Development Supplies)	1
Total	81



STAFF REPORT

MEETING DATE: 04/04/2022

PRESENTED BY: Amber Whisner, Business Development- Economic Development Committee

AGENDA ITEM DESCRIPTION (Agenda Content):

May 2022

COMMENTS:

REPORT/INFORMATION:

Economic Development:

Upcoming Events- 05/20/2022- Food Truck Friday
06/04/2022- June Block Party (4x4 Show)
06/17/2022- Food Truck Friday

The City is working with the Chamber of Commerce for the July Parade (Patriotic on Main Parade)

New Vintage Wine Bar is open on Main Street.

Check out the www.mydallasga.com web page for upcoming events, tourism merchandise, business directory, and more.



STAFF REPORT

MEETING DATE: 05/02/2022
PRESENTED BY: Emily Shipp, Dallas Theater and Civic Center

AGENDA ITEM DESCRIPTION (Agenda Content) :

May 2022

COMMENTS:

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REPORT/INFORMATION:

- Box office reno will be complete this week
- HVAC upgrades are almost complete
- New season is almost complete- add a few shows and multiple free movies days
- Most camps are over half way full and a few are at capacity



STAFF REPORT

MEETING DATE: 5/2/2022

PRESENTED BY: Robby Bruce – Parks and Recreation

AGENDA ITEM DESCRIPTION (Agenda Content) :

COMMENTS:

- **City Fest** – Is over I don't think our City Team could have preformed any better, thank you all so very much for a great event.
 - **Sara Babb Park** – we are now working to get the Pool ready to go for Summer and a lot of swim lessons and pool parties.
 - **Flag Football** – We are already 3 Sundays in to our season; things are going great. We have 246 kids every Sunday over at Ken Phillips Stadium at Hershel Jones Middle School.
 - **Spring Baseball** – Our Spring season is going great. If there is one thing, we need more of is parking Sara Babb Park has grown so much that we are not going to have any other choice very soon.
 - **Staff** – our summer staff are beginning to trickle back in as we speak, looking forward to a full great Summer.
-

REPORT/INFORMATION:

List names of documents that are attached, in order of occurrence



STAFF REPORT

MEETING DATE: 05/02/2022
PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

May Public Works Report - Transportation

COMMENTS:

Project Update:

- 1- Battlefield Trail Phase II –City has issued Notice to Proceed to contractor. Pre-Construction is scheduled for 2nd week of May.
- 2- Battlefield Trail Phase III – Project design, bid, and contract are complete. Project is scheduled for bid/construction let July 2022.
- 3- Dallas Park Project – Project is substantially complete. Contractor is working on project punch list and final close out.

Street Department:

Currently working to complete street and storm water projects along with transitioning into grass cutting season. Crews are finishing ditch maintenance and right of way cleanup. Street sweeping activities are continuing, along with daily work orders, and working on budgeted small projects.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 05/02/2022

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

May Public Works Report - Utilities

COMMENTS:

Project Update:

- 1- Pumpkinvine Creek WPCP Sludge Dryer – Project is complete and closed out with GEFA
- 2- West Dallas Collector Sewer Extension Project - Project construction bid for Phase I took place on April 14th 2022. Project is set to be awarded during May meeting.

General Department Report:

Sewer Department:

Currently working on yearly cleaning and maintenance of collection system, working to complete several lift station repair/upgrade projects, lift station SCADA project, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, SCADA upgrade project, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders. Working on current routing changes to better define route.

Implement new routing changes. This change will not affect pick-up dates for customers, only optimizing daily routing for more efficient crew operations.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 05/02/2022

PRESENTED BY: Preston Kilgore, Community Development

AGENDA ITEM DESCRIPTION (Agenda Content):

May 2022

COMMENTS:

REPORT/INFORMATION:

In the month of April 2022 – 71 permits were issued and 59 inspections were performed.



STAFF REPORT

MEETING DATE: 04/04/2022

PRESENTED BY: Amber Whisner, Business Development- Community Development Committee

AGENDA ITEM DESCRIPTION (Agenda Content):

May 2022

COMMENTS:

REPORT/INFORMATION:

Business Development:

Number of business license issued in April: 19 (renewals and new)

Business Development Department will be adding a new employee. Business Development Coordinator to assist with department activities.
