



City Council Work Session

Monday, January 09, 2023

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail rbruce@dallasga.gov to allow the city to make reasonable accommodations for those persons.

AGENDA

CALL TO ORDER

RECOGNITION OF VISITORS AND COMMENTS

REPORTS

Finance Committee, Mayor Kelly, Chair

- [1.](#) Finance: January 2023

Public Safety Committee, Chris Carter, Chair

- [2.](#) Police: January 2023
- [3.](#) Court: January 2023
- [4.](#) Marshal: January 2023

Economic Development Committee, Nancy Arnold, Chair

- [5.](#) Business Dev.: January 2023

Transportation & Recreation Committee, Jim Henson, Chair

- [6.](#) Public Works: January 2023 - Transportation
- [7.](#) Theater/Civic Center: January 2023

Utilities & Franchises Committee, Cooper Cochran, Chair

- [8.](#) Public Works: January 2023 - Utilities

Intergovernmental Relations Committee, Leah Alls, Chair

Community Development Committee, Mike Cason, Chair

- [9.](#) Business Dev.: January 2023

[10.](#) Community Dev.: January 2023

City Manager, Kendall Smith

EXECUTIVE SESSION

ADJOURNMENT



Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 100 - GENERAL FUND						
Revenue						
	18,374,735.00	18,374,735.00	231,412.67	6,321,917.35	-12,052,817.65	34.41%
Revenue Total:	18,374,735.00	18,374,735.00	231,412.67	6,321,917.35	-12,052,817.65	34.41%
Expense						
110 - Mayor & Council	319,046.00	319,046.00	21,238.48	131,127.51	187,918.49	41.10%
140 - Elections	21,250.00	21,250.00	0.00	0.00	21,250.00	0.00%
151 - Financial Administration	2,164,664.00	2,164,664.00	103,743.97	491,474.33	1,673,189.67	22.70%
265 - Municipal Court	434,446.00	434,446.00	32,505.61	171,156.64	263,289.36	39.40%
320 - Police	4,626,969.00	4,626,969.00	445,422.25	2,340,366.79	2,286,602.21	50.58%
420 - Highways & Streets	1,876,015.00	1,876,015.00	138,602.76	713,835.42	1,162,179.58	38.05%
620 - Parks	6,414,441.00	6,414,441.00	412,897.75	1,931,329.85	4,483,111.15	30.11%
650 - Theater	733,557.00	733,557.00	51,329.29	295,571.97	437,985.03	40.29%
722 - Community Development	192,191.00	192,191.00	9,702.88	77,567.57	114,623.43	40.36%
725 - Marshal's Bureau	376,603.00	376,603.00	30,102.61	145,041.94	231,561.06	38.51%
741 - Planning & Zoning	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
750 - Civic Center	78,476.00	78,476.00	2,825.55	32,414.63	46,061.37	41.31%
751 - Business Development	1,133,077.00	1,133,077.00	36,299.58	376,109.30	756,967.70	33.19%
Expense Total:	18,374,735.00	18,374,735.00	1,284,670.73	6,705,995.95	11,668,739.05	36.50%
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-1,053,258.06	-384,078.60	-384,078.60	0.00%
Fund: 210 - CONF DRUG FUND						
Revenue						
	73,000.00	73,000.00	8,949.33	93,520.26	20,520.26	128.11%
Revenue Total:	73,000.00	73,000.00	8,949.33	93,520.26	20,520.26	128.11%
Expense						
322 - Crime Control & Investigation	70,500.00	70,500.00	17,668.07	66,799.54	3,700.46	94.75%
Expense Total:	70,500.00	70,500.00	17,668.07	66,799.54	3,700.46	94.75%
Fund: 210 - CONF DRUG FUND Surplus (Deficit):	2,500.00	2,500.00	-8,718.74	26,720.72	24,220.72	1,068.83%
Fund: 215 - HOTEL MOTEL FUND						
Revenue						
	15,000.00	15,000.00	1,450.72	5,661.87	-9,338.13	37.75%
Revenue Total:	15,000.00	15,000.00	1,450.72	5,661.87	-9,338.13	37.75%
Expense						
151 - Financial Administration	15,000.00	15,000.00	0.00	3,556.28	11,443.72	23.71%
Expense Total:	15,000.00	15,000.00	0.00	3,556.28	11,443.72	23.71%
Fund: 215 - HOTEL MOTEL FUND Surplus (Deficit):	0.00	0.00	1,450.72	2,105.59	2,105.59	0.00%
Fund: 230 - AMERICAN RESCUE PLAN						
Revenue						
	2,610,506.00	2,610,506.00	0.00	2,610,506.50	0.50	100.00%
Revenue Total:	2,610,506.00	2,610,506.00	0.00	2,610,506.50	0.50	100.00%
Expense						
151 - Financial Administration	3,378,916.00	3,378,916.00	0.00	0.00	3,378,916.00	0.00%
425 - CULVERT REPAIR	792,094.00	792,094.00	0.00	0.00	792,094.00	0.00%
440 - Water	900,000.00	900,000.00	0.00	0.00	900,000.00	0.00%
722 - Community Development	150,002.00	150,002.00	14,269.78	46,033.10	103,968.90	30.69%
Expense Total:	5,221,012.00	5,221,012.00	14,269.78	46,033.10	5,174,978.90	0.88%
Fund: 230 - AMERICAN RESCUE PLAN Surplus (Deficit):	-2,610,506.00	-2,610,506.00	-14,269.78	2,564,473.40	5,174,979.40	-98.24%

Budget Report

For Fiscal: 2022-2023 Period Ending: Item 1.

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 270 - SUBDIVISION IN IMP						
Revenue						
	0.00	0.00	0.00	65,000.00	65,000.00	0.00%
Revenue Total:	0.00	0.00	0.00	65,000.00	65,000.00	0.00%
Expense						
420 - Highways & Streets	290,000.00	290,000.00	0.00	0.00	290,000.00	0.00%
Expense Total:	290,000.00	290,000.00	0.00	0.00	290,000.00	0.00%
Fund: 270 - SUBDIVISION IN IMP Surplus (Deficit):	-290,000.00	-290,000.00	0.00	65,000.00	355,000.00	-22.41%
Fund: 275 - E 911 FUND						
Revenue						
	120,000.00	120,000.00	17,373.25	108,927.85	-11,072.15	90.77%
Revenue Total:	120,000.00	120,000.00	17,373.25	108,927.85	-11,072.15	90.77%
Fund: 275 - E 911 FUND Total:	120,000.00	120,000.00	17,373.25	108,927.85	-11,072.15	90.77%
Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS						
Revenue						
	2,025,650.00	2,025,650.00	0.00	976,790.00	-1,048,860.00	48.22%
Revenue Total:	2,025,650.00	2,025,650.00	0.00	976,790.00	-1,048,860.00	48.22%
Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS Total:	2,025,650.00	2,025,650.00	0.00	976,790.00	-1,048,860.00	48.22%
Fund: 323 - 2017 SPLOST						
Revenue						
	1,665,000.00	1,665,000.00	180,219.21	721,410.78	-943,589.22	43.33%
Revenue Total:	1,665,000.00	1,665,000.00	180,219.21	721,410.78	-943,589.22	43.33%
Expense						
320 - Police	30,000.00	30,000.00	0.00	24,000.00	6,000.00	80.00%
900 - SPLOST	3,326,723.00	3,326,723.00	0.00	202,645.46	3,124,077.54	6.09%
Expense Total:	3,356,723.00	3,356,723.00	0.00	226,645.46	3,130,077.54	6.75%
Fund: 323 - 2017 SPLOST Surplus (Deficit):	-1,691,723.00	-1,691,723.00	180,219.21	494,765.32	2,186,488.32	-29.25%
Fund: 505 - WATER & SEWER FUND						
Revenue						
	20,916,500.00	20,916,500.00	936,279.26	6,451,957.31	-14,464,542.69	30.85%
Revenue Total:	20,916,500.00	20,916,500.00	936,279.26	6,451,957.31	-14,464,542.69	30.85%
Expense						
430 - Sewer	17,782,780.00	17,782,780.00	226,878.45	1,989,830.01	15,792,949.99	11.19%
440 - Water	3,416,538.00	3,416,538.00	242,699.67	1,274,180.88	2,142,357.12	37.29%
Expense Total:	21,199,318.00	21,199,318.00	469,578.12	3,264,010.89	17,935,307.11	15.40%
Fund: 505 - WATER & SEWER FUND Surplus (Deficit):	-282,818.00	-282,818.00	466,701.14	3,187,946.42	3,470,764.42	-1,127.21%
Fund: 540 - SOLID WASTE FUND						
Revenue						
	1,072,961.00	1,072,961.00	89,513.38	433,744.69	-639,216.31	40.43%
Revenue Total:	1,072,961.00	1,072,961.00	89,513.38	433,744.69	-639,216.31	40.43%
Expense						
452 - Solid Waste Collection	855,097.00	855,097.00	59,768.53	334,537.79	520,559.21	39.12%
Expense Total:	855,097.00	855,097.00	59,768.53	334,537.79	520,559.21	39.12%
Fund: 540 - SOLID WASTE FUND Surplus (Deficit):	217,864.00	217,864.00	29,744.85	99,206.90	-118,657.10	45.54%
Report Surplus (Deficit):	-2,509,033.00	-2,509,033.00	-380,757.41	7,141,857.60	9,650,890.60	-284.65%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-1,053,258.06	-384,078.60	-384,078.60
210 - CONF DRUG FUND	2,500.00	2,500.00	-8,718.74	26,720.72	24,220.72
215 - HOTEL MOTEL FUND	0.00	0.00	1,450.72	2,105.59	2,105.59
230 - AMERICAN RESCUE PLAN	-2,610,506.00	-2,610,506.00	-14,269.78	2,564,473.40	5,174,979.40
270 - SUBDIVISION IN IMP	-290,000.00	-290,000.00	0.00	65,000.00	355,000.00
275 - E 911 FUND	120,000.00	120,000.00	17,373.25	108,927.85	-11,072.15
278 - SPECIAL UTILITY DISTRICT-W	2,025,650.00	2,025,650.00	0.00	976,790.00	-1,048,860.00
323 - 2017 SPLOST	-1,691,723.00	-1,691,723.00	180,219.21	494,765.32	2,186,488.32
505 - WATER & SEWER FUND	-282,818.00	-282,818.00	466,701.14	3,187,946.42	3,470,764.42
540 - SOLID WASTE FUND	217,864.00	217,864.00	29,744.85	99,206.90	-118,657.10
Report Surplus (Deficit):	-2,509,033.00	-2,509,033.00	-380,757.41	7,141,857.60	9,650,890.60

SPLOST									
	Fiscal Year 2021			Fiscal Year 2022			Fiscal Year 2023		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	136,684.82		12,923.16	164,320.48		27,635.66	185,786.21		21,465.73
AUG	133,521.30	106,393.72	122,328.71	160,637.48		27,116.18	178,463.90		17,826.42
SEP	134,694.28		20,290.12	155,580.38		20,886.10	176,941.46		21,361.08
OCT	137,220.17		23,277.72	160,465.45		23,245.28	180,219.21		19,753.76
NOV	141,192.28	215.71	20,984.14	171,920.15	130.42	30,642.58			
DEC	172,460.50		29,690.23	194,183.50		21,723.00			
JAN	138,079.23		27,431.55	156,855.61		18,776.38			
FEB	130,970.52		33,879.43	153,247.34		22,276.82			
MAR	164,913.41		46,359.52	177,909.70		12,996.29			
APR	158,869.68		37,292.29	173,606.80		14,737.12	SPLOST ENDS MARCH 31, 2023		
MAY	161,438.01	221.22	25,249.86	182,323.65	370.32	21,034.74			
JUN	164,697.75		25,148.78	183,202.62		18,504.87			
TOTAL	1,774,741.95	106,830.65	424,855.51	2,034,253.16	500.74	259,575.02	721,410.78		80,406.99
	TOTAL	2021	1,881,572.60	TOTAL	2022	2,034,753.90	TOTAL	2023	721,410.78
							2023 Splost exceeds 2022 by		80,406.99
							2023 Splost & Lost exceeds 2022 by		198,772.33
	Splost Balance in checking		\$ 4,238,750.13						

LOST									
	Fiscal Year 2021			Fiscal Year 2022			Fiscal Year 2023		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	194,467.27		14,762.46	238,687.09		44,219.82	269,796.86		31,109.77
AUG	198,368.03	150,000.00	27,180.85	233,264.34		34,896.31	258,029.97		24,765.63
SEP	195,627.55		29,252.88	225,914.11		30,286.56	257,048.63		31,134.52
OCT	199,267.78		33,663.76	233,006.21		33,738.43	264,361.63		31,355.42
NOV	205,031.84	313.25	29,940.20	249,643.12	189.74	44,487.77		816.04	
DEC	250,428.74		43,003.09	281,973.80		31,545.06			
JAN	200,504.70		37,916.43	227,773.00		27,268.30			
FEB	190,180.76		49,143.48	222,533.08		32,352.32			
MAR	239,477.53		66,798.63	258,336.26		18,858.73			
APR	230,716.97		54,185.86	252,104.11		21,387.14			
MAY	234,456.60	320.04	36,533.41	264,767.63	538.65	30,311.03			
JUN	239,334.46		36,701.65	266,035.08		26,700.62			
TOTAL	2,577,862.23	150,633.29	459,082.70	2,954,037.83	728.39	376,052.09	1,049,237.09	816.04	118,365.34
	TOTAL	2021	2,728,495.52	TOTAL	2022	2,954,766.22	TOTAL	2023	1,050,053.13

Lost 2023 exceeds 2022 by 118,365.34



STAFF REPORT

MEETING DATE: 01.09.2023
PRESENTED BY: Chief Joe Duvall – Dallas Police Department

AGENDA ITEM DESCRIPTION (Agenda Content):

December 2022

COMMENTS:

Enter Text Here

REPORT/INFORMATION:

See Stats Attached.

Dallas Police Year to Date Comparison

	December 2022	December 2021	2022 YTD	2021 YTD
Calls for Service	1870	2169	22754	22700
Homicide	0	0	0	1
Rape	0	0	5	5
Robbery	0	0	2	5
Agg. Assault	2	0	13	17
Burglary	2	3	19	24
Larceny	17	17	128	143
Vehicle Theft	2	2	14	8
City Ordinances	7	3	70	79
Citations	273	376	4340	5072



STAFF REPORT

MEETING DATE: 01/9/2023

PRESENTED BY:

LeAnn Adams-Court Service

AGENDA ITEM DESCRIPTION:

January-2023

REPORT/INFORMATION:

Arraignments-1

Trials-1

Bind-overs-5

Processed Traffic Citations-175

Processed City Ordinances-15

Processed Parking Citations-3

Warrants Issued-VOP-8, FTA-29

Warrants Served-VOP-3, FTA-11



STAFF REPORT

MEETING DATE: January 9, 2023

PRESENTED BY: Chief Marshal Hester - Marshal's Bureau

AGENDA ITEM DESCRIPTION (Agenda Content):

Cases from November 28th to December 29th for the January 9, 2023 meeting

COMMENTS:

REPORT/INFORMATION:

Alcohol Related Calls	33
Animal calls	12
Bank Deposit	19
Building Code Violation	2
Business License Violation	16
Case Follow-up	1
Garbage/Litter	5
Junk Vehicles	5
Miscellaneous (Agency Assist Alarm Call)	1
Nuisance Property	4
Property Maintenance	5
Public Nuisance	2
Right of Way	1
Road Hazard	1
Security Check	7
Site Inspections	1
Special Detail (Health & Welfare)	1
Traffic and Vehicles	1
Vegetation	2
Zoning Violation	2

TOTAL 121



STAFF REPORT

MEETING DATE: 01/01/2023

PRESENTED BY: Amber Whisner, Business Development- Economic Development Committee

AGENDA ITEM DESCRIPTION (Agenda Content):

January 2023

COMMENTS:

REPORT/INFORMATION:

- *Downtown Dollars program is active. Sold few hundred dollars worth over the Holidays.
 - *January 19th is “National Popcorn Day” as well as “Get to Know Your Customers Day”. We will be giving out free popcorn while encouraging citizens to visit shops downtown.
 - *February 10th- Date Night Out Downtown. Collaboration with downtown shops to encourage shopping right before Valentines Day.
-



STAFF REPORT

MEETING DATE: 01/09/2023

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

January Public Works Report - Transportation

COMMENTS:

Project Update:

1- Battlefield Trail Phase II

- a- Contractor is actively working to construct trail along Nathan Dean, Henry Y Holland, and Paulding Lane.
- b- Contractor has started construction activities on trail segment within the Scott Smith Preserve.
- c- Contractor is actively working on trail segment and bridge within railroad ROW.

2- Battlefield Trail Phase II – Trail Connector

- a. Construction award is scheduled for January council meeting.

3- Battlefield Trail Phase III – Scoping Study

- a. Notice to Proceed issuance is scheduled for January 10th 2023.
- b. Engineering kick-off meeting is being scheduled for mid-January.

Street Department:

Currently working to complete street and storm water projects. Crews are actively in leaf clean up season, along with completing ditch maintenance and right of way

cleanup. Street sweeping activities are continuing, along with daily work orders, and working on budgeted small projects.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 1/9/2023

PRESENTED BY: Emily Shipp, Dallas Theater and Civic Center

AGENDA ITEM DESCRIPTION (Agenda Content) :

January 2023

COMMENTS:

Enter Text Here

REPORT/INFORMATION:

- Record Nutcracker sales- over 1,800 tix sold and over 24k made. This is the most in our 7 years presenting The Nutcracker. Next year we will add a 5th show since we sold out 3 of the 4 this year.
- It's a Wonderful Life sponsored by Gina Wade Realty had 350 in attendance! It was a huge crowd!!
- All 3 of our Acting classes are full. This is the most we've ever had!
- James Gregory is officially sold out with over 550 seats sold!
- Ultimate Oldies show is 1/21 and as of 12/28 has already sold over 350 tickets!
- Civic Center has been repainted.



STAFF REPORT

MEETING DATE: 01/09/2023

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

January Public Works Report - Utilities

COMMENTS:

Project Update:

- 1- West Dallas Collector Sewer Extension Project – Phase I
 - a- Contractor is actively working on excavation/grading of lift station site.
 - b- Contractor is actively working on lift station access road.
 - c- Contractor and Engineer are finalizing project submittals.
- 2- Downtown Water System Upgrade – Phase I
 - a- Engineering and Design contract award scheduled for January Mayor & Council meeting.
- 3- Griffin Creek Sewer at SR6 Business
 - a. Construction contract award scheduled for January Mayor & Council meeting.

General Department Report:

Sewer Department:

Currently working on yearly maintenance of collection system, completing several lift station repair/upgrade projects, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 01/09/2023

PRESENTED BY: Amber Whisner, Business Development- Community Development Committee

AGENDA ITEM DESCRIPTION (Agenda Content):

January 2023

COMMENTS:

REPORT/INFORMATION:

Business Development Report-
Business Licenses expired 12/31/2022- As of 12/29- 167 total 2023 business license out of 600.
Business must renew before 04/1 to avoid penalty and/or citation.



STAFF REPORT

MEETING DATE: 01 / 09 / 2023

PRESENTED BY: M.J. Nagy; Community Development Director

AGENDA ITEM DESCRIPTION (Agenda Content):

Enter Text Here

COMMENTS

Tasking includes:

- Dealing with some ongoing code enforcement concerns; by defining firm solution(s)...& implementing same...
 - Working closely with 2-3 newer industrial businesses; more commerce to result, more jobs being fostered...
 - Progressing with annexation application(s)
 -
-

REPORT / INFORMATION:

December 2022 [thru: 12/28/22] – **10 permits issued / 56 inspections conducted**