



# City Council Regular Meeting

Monday, August 04, 2025

5:15 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

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*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator Brandon Rakestraw at 770.443.8110 ext. 1401 to allow the city to make reasonable accommodations for those persons.*

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## AGENDA

### CALL TO ORDER

### INVOCATION AND PLEDGE

### RECOGNITION OF VISITORS AND COMMENTS

### MINUTES APPROVAL

1. Monday, July 7, 2025, Regular Meeting Minutes

### CONSENT AGENDA

2. Proclamation: PROC 2025-06 Safe Digging Day, August 11, 2025
3. City of Dallas Elections Contract 2025
4. Surplus Vehicle #84 – 2016 Black Ford Explorer, Vin #1FM5K8AR1GGA86329, Milage 116,501.
5. Special Event Permit for PCHS Homing Parade on 09/10/2025 and to provide support for security and road closures.
6. Capital Equipment Purchase: O'Brien – 7040-SC high pressure sewer jet cleaner for a total amount of \$113,554.73.
7. Capital Equipment Purchase: Kubota RTVX4-SKLH-1 - 4x4 Utility Vehicle for a total amount of \$19,669.48.

### OLD BUSINESS

### NEW BUSINESS

8. Accept the Governor's Office of Highway Safety Coordinator Grant which reimburses funds up to \$29,225.76 per year.
9. Watson Government Complex: 240-280 Constitution Blvd. – Sign Permit Approval
10. First Read: Ordinance Amendment OA-2025-04 Alcoholic Beverages; to limit the density of retail package stores within the city limits.

**ADDITIONAL/COMMENTS**

**ADJOURNMENT**



# City Council Regular Meeting

Monday, July 07, 2025

5:15 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

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## MINUTES

### Public Hearing

- A. 3rd Public Hearing for FY 2025-2026 Proposed Millage Rate. Public Hearing closed.
- B. 2nd Public Hearing for FY 2025-2026 Proposed Budget. Public Hearing closed.
- C. Z-2025-02: City of Dallas (Applicant) and, 101 Bainbridge Way, LLC (Titleholder), have applied to rezone property located at 101 Bainbridge Way, Dallas, GA 30132, from R-2 (City of Dallas) to C-1 (City of Dallas). The subject property is located and legally known by Parcel ID No.138.4.2.017.0000 and Parcel ID No.138.4.2.011.0000 in Land Lot 344, in 2nd District, 3rd Section, of Paulding County. Public Hearing closed.

### CALL TO ORDER

#### PRESENT

Mayor L. James Kelly  
 Councilmember Leah Alls  
 Councilmember Nancy Arnold  
 Councilmember Christopher Carter  
 Councilmember James Henson  
 Councilmember Cooper Cochran  
 Councilmember Candace Callaway

### INVOCATION AND PLEDGE

Mike Cason led the Invocation and Pledge.

### RECOGNITION OF VISITORS AND COMMENTS

Heaven Jones, Nami Paulding

### MINUTES APPROVAL

1. Motion to adopt the Monday, June 2, 2025, Regular Meeting Minutes.

Motion made by Councilmember Aalls, Seconded by Councilmember Arnold.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

## CONSENT AGENDA

Motion to approve the following items.

Motion made by Councilmember Henson, Seconded by Councilmember Carter.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

2. Reappoint Sharone Thomas to serve as Commissioner of the Housing Authority of Dallas for a 1-year term beginning July 1, 2025, and expiring June 30, 2026.
3. Enter contractual agreement with the HACH for the purchase, supply, and start-up of the Pumpkinvine Creek WPCP Instrumentation Equipment.

## OLD BUSINESS

4. Motion to adopt OA-2025-03; Chapter 10-Business, Article XII-Restaurants.

Motion made by Councilmember Aalls, Seconded by Councilmember Cochran.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

## NEW BUSINESS

5. Motion to adopt the FY 2025-2026 Budget.

Motion made by Councilmember Henson, Seconded by Councilmember Cochran.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

6. Motion to adopt the FY 2025-2026 Millage Rate.

Motion made by Councilmember Henson, Seconded by Councilmember Cochran.

Voting Yea: Councilmember Aalls, Councilmember Carter, Councilmember Henson, Councilmember Cochran

Voting Nay: Councilmember Arnold, Councilmember Callaway

7. Motion to approve the 491 Nathan Dean Blvd.; QuikTrip Sign Permit.

Motion made by Councilmember Callaway, Seconded by Councilmember Aalls.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

8. Motion to approve the Warranty Bond Release Bond No. 2023-07: White Park Townhomes / Allen White Development, Inc. in the amount of \$2,504.75.

Motion made by Councilmember Aalls, Seconded by Councilmember Carter.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway



9. Motion to approve the Z-2025-02: City of Dallas (Applicant) and, 101 Bainbridge Way, LLC (Titleholder); Rezoning from R-2 to C-1.

Motion made by Councilmember Henson, Seconded by Councilmember Arnold.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

10. Motion to adopt RES 2025-13: A resolution to authorize the sale and/or transfer of certain personal property of the City.

Motion made by Councilmember Carter, Seconded by Councilmember Arnold.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

### **ADDITIONAL/COMMENTS**

Motion to ratify the settlement of agreement with Century Builders.

Motion made by Councilmember Callaway, Seconded by Councilmember Cochran.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

Motion to approve appointment of unexpired term ending 12/31/2025 to Daniel Lumpkin to the Planning Commission.

Motion made by Councilmember Henson, Seconded by Councilmember Aalls.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

Motion to approve the RedSpeed Service Agreement.

Motion made by Councilmember Arnold, Seconded by Councilmember Carter.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

### **ADJOURNMENT**

Motion to adjourn.

Motion made by Councilmember Aalls, Seconded by Councilmember Callaway.

Voting Yea: Councilmember Aalls, Councilmember Arnold, Councilmember Carter, Councilmember Henson, Councilmember Cochran, Councilmember Callaway

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**Mayor, L. James Kelly**

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**Date**

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**City Clerk, Tina Clark**

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**Date**

# Proclamation



## PROC 2025-06 DALLAS 811 DAY AUGUST/11 2025

**WHEREAS,** Thousands of times each year, the underground infrastructure in Georgia is damaged by those who do not have underground lines located prior to digging, resulting in service interruption, environmental damage and threat to public safety, and;

**WHEREAS,** In 2005, the Federal Communications Commission designated 811 to provide contractors and homeowners a simple number to contact utility operators to request the location of underground lines at the intended dig site, and:

**WHEREAS,** The City of Dallas is part of the Paulding County Utility Coordinating Committee, a stakeholder-driven organization dedicated to the prevention of damage to underground utilities in Georgia, promotes the National 811 Notification System in an effort to reduce these damages, and;

**WHEREAS,** Damage prevention is a shared responsibility; by using safe digging practices, the contractors and homeowners of Paulding can save time, money and help keep our infrastructure safe and connected, and;

**NOW, THEREFORE, BE IT RESOLVED,** I, James Kelly, Mayor of the City of Dallas, Georgia, by virtue of the authority vested in me by the laws of the City of Dallas and the state of Georgia, do hereby proclaim August 11, 2025, as **Dallas 811 Day** in the City of Dallas, Georgia; And encourage contractors and homeowners throughout the City of Dallas, Georgia, to always call 811 before digging. Safe digging is no accident!!

**IN WITNESS WHEREOF,** I have hereunto set my hand this Fourth day of August, in the year of our Lord Two Thousand Twenty-Five, and in the City of Dallas, in the state of Georgia.

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L. James Kelly, Mayor

**CONTRACT FOR PAULDING COUNTY TO CONDUCT THE MUNICIPAL  
ELECTIONS OF THE CITY OF DALLAS**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between Paulding County, Georgia, a political subdivision of the State of Georgia, by and through its Board of Commissioners (hereinafter “Paulding County”), and the City of Dallas, Georgia, a municipal corporation under the laws of the State of Georgia, by and through its City Council.

WHEREAS the City of Dallas desires for Paulding County to conduct its municipal elections;

WHEREAS the City of Dallas has authorized Paulding County to perform all duties as superintendent of elections as specified in Title 21 Chapter 2 of the Official Code of Georgia Annotated, with the exception of certain enumerated items, for the November 4, 2025, election of the City of Dallas;

NOW THEREFORE, in consideration of the sum of (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

**1.**

For and in consideration of the City of Dallas agreeing to pay all costs incurred by Paulding County in performing all duties as superintendent of elections as specified in Title 21 Chapter 2 of the Official Code of Georgia, Paulding County agrees to perform all duties as superintendent of elections as specified in Title 21 Chapter 2 of the Official Code of Georgia, with the exception of those duties enumerated below.

**2.**

For and in consideration of Paulding County agreeing to perform all duties as superintendent of elections as specified in Title 21 Chapter 2 of the Official Code of Georgia, with the exception of those duties enumerated below, the City of Dallas agrees to pay all costs incurred by Paulding County in performing those functions which the municipality has requested the county to perform.

Specifically, Paulding County agrees to:

- (a) Provide the elections superintendent;
- (b) Provide the poll managers and poll workers for 3 weeks of early voting and 2 Saturday voting's.
- (c) Provide the poll managers and poll workers on the day of the election;
- (d) Create the absentee ballots necessary for the municipal election;
- (e) Order the ballots necessary for absentee balloting in the municipal election;
- (f) Count the absentee ballots on the day of the election;
- (g) Provide at least three (3) ballot marking devices and (1) ballot scanner for each voting precinct on election day, plus, at least an additional two (2) ballot marking devices and (1) ballot scanner for absentee voting and a shared card reader;
- (h) Create and cause to be published all advertisements required by Georgia law for the election;
- (i) Provide all supplies necessary for the election;
- (j) Conduct hearings and render decisions in response to written candidate qualifications challenges;

- (k) Upload and tabulate all election results at the close of the election and certify the election results to the Secretary of State;
- (l) Perform all of duties of the superintendent of elections which the municipality does not specifically assume the responsibility of performing; and
- (m) Provide a place, time, and opportunity for citizens to vote by absentee ballot.

#### 4.

The City of Dallas will assume all responsibility for and Paulding County will not assume any responsibility for:

- (a) Qualifying any and all candidates for the municipal election; and
- (b) Providing one city official to remain with the ballots at all times following the close of the polling places.

#### 5.

The City of Dallas agrees to compensate the County for all costs incurred in performing the functions set out herein which the municipality has requested the county to perform. These costs will include:

- (a) Compensation of the poll officers, custodians, and other assistants and employees provided for in the election code;
- (b) Expenditures and contracts for expenditures by the superintendent for polling places;
- (c) Purchase or printing, under contracts made by the superintendent, of all ballots and other election supplies required by the election code, or which the superintendent shall consider necessary to carry out the provisions of the election

- code;
- (d) Maintenance of voting machines, vote recorders, and of all other primaries and election equipment required by the election code, or which the superintendent shall consider necessary to carry out the provisions of the election code; and
  - (e) All other expenses arising out of the performance of his or her duties under the election code.

An estimate of the expected expenses is attached hereto as Exhibit "A" which is specifically incorporated herein by reference thereto, however, the City agrees to be responsible for paying the County all costs incurred by the County in performing the functions agreed to herein whether or not such expenses are listed and included in Exhibit "A".

**6.**

In the event that all contests in the municipal elections are uncontested races, the City shall notify the County in writing seven (7) days following the close of qualification of the candidates that the County will not need to conduct the municipal elections. In the event that this occurs, the City will be responsible for paying all costs incurred by the County prior to the time the notice was provided to the County.

**7.**

The payments required herein shall be made by the City to the County within thirty (30) days of the City receiving a written statement that the amount has been incurred by the County in preparing for and conducting the City election.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed  
in its name by its duly authorized officers, this \_\_\_\_ day of \_\_\_\_\_, 2025.

**PAULDING COUNTY, Georgia**

BY:

\_\_\_\_\_  
Timothy B. Estes, Chairman  
Board of Commissioners

WITNESS:

\_\_\_\_\_

**CITY OF DALLAS, Georgia**

BY:

\_\_\_\_\_  
L. James Kelly, Mayor

WITNESS:

\_\_\_\_\_

**PAULDING COUNTY BOARD OF ELECTIONS &  
REGISTRATION**

BY:

\_\_\_\_\_  
Angie Jones, Chair

WITNESS:

\_\_\_\_\_



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## STAFF ACTION ITEM

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**MEETING DATE:** 08.04.2025

**TITLE:** Chief of Police

**PRESENTED BY:** Joe Duvall

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

Approval to surplus Vehicle #84 – 2016 Black Ford Explorer, Vin #1FM5K8AR1GGA86329, Milage 116,501.

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**HISTORY/PAST ACTION:**

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**FINANCIAL IMPACT:**

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**INFORMATION:**

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Vehicle has high milage and too costly to repair.



## Requesting Use of City Property

Special Events  
Permit Application



PCHS parade '25

200 Main Street  
Dallas, Ga. 30132

Individuals or groups wishing to hold events within the city limits of the City of Dallas, Georgia, on public or private property must obtain a Special Event Permit from the City of Dallas. This application is for City Property.

Special Event Permits are subject to the review of city departments and require approval of the Mayor and Council of the City of Dallas.

Complete & return to [awhisner@dallas-ga.gov](mailto:awhisner@dallas-ga.gov)

Applications for events requesting alcohol service will be subject to review by appointment only with the city's Chief Marshal.

For appointment call: 770.443.8110 x 1301 / or email [mhester@dallas-ga.gov](mailto:mhester@dallas-ga.gov)

**Applications should be submitted at least 60 days prior to the proposed event.**

A *Special Event* is any activity that occurs upon public or private property that affects the ordinary use of parks, public streets, rights-of-way or sidewalks, or causes an increase of more than 100% in average daily trips on any public street within the City.

*Special Events* may include, but are not limited to, activities such as arts festivals, fairs, tours, concerts, holiday celebrations, grand opening celebrations, certain business promotional events out of doors, block parties, bicycle races, runs, processions and motorcades. *Granting permission for use does not entitle exclusive use.*

Activities that do not require a Special Event Permit may include funeral processions; garage or lawn sales (or any similar casual sale of tangible personal property); and private social gatherings of up to 20 participants that make no use of city streets other than for lawful parking.

A request for a Special Event Permit may be denied if judged that the event will disrupt traffic within the city beyond practical solution; the event will interfere with access to fire hydrants; the event will cause undue hardship to adjacent businesses or residents; the event will require the diversion of so many public employees that allowing the event would unreasonably deny service to the remainder of the city; the event might otherwise interfere with the public welfare, peace, safety, health, good order and convenience of the general public; the application contains incomplete or false information; the applicant fails to comply with all requirements of the City of Dallas including failure to remit all fees and deposits and Hold Harmless Agreement to the city.

Special Events Permit Application

Page 1 of 8

Revised  
07/2021

## Special Events Permit Application Part I

Please initial acknowledgment in each item's box ☐.

PCHS  
parade '25

☐ Checks should be payable to **The City of Dallas.**

☒ **Rain Policy:** Events take place as scheduled; no allowances made for inclement weather.

☐ **Fees:** The application fee is non-refundable and should be included with the application. If the event is approved, the user fee and security clean-up deposit will then be due. The security clean-up deposit will be returned if the facility or park is left in appropriate order and no damage is reported. Failure to comply will result in loss of deposit and denial of future applications.

### Fee Structure \*

Application Processing Fee (non-refundable): \$100.00\*\*

*(This fee will be applied toward User Fee if the event is approved and not cancelled)*

User Fee (per day):	1 day - \$400.00**
	2 days- \$750.00**
	3 days- \$1000.00**
	4 days- \$1200.00**

Security Deposit: \$150.00

Per Police Staff: \$ 50.00 per hour (Minimum - 2 officers/4-hours)

*\*Fees may also be assessed for additional city services including, but not limited to, clean-up, maintenance, streets, Police and traffic control, electricity, etc.*

*\*\*Non-Profit organizations can receive a 50% reduction on the Application Processing Fee and User Fee(s) when proof of 501(c)3 status is given (form must be submitted).*

☒ **Insurance:** If an event is approved, it will be approved pending receipt of the insurance certificate, due no less than 14 days prior to event.

When using a City facility, common area(s), street(s), park(s) or trail(s), provide a **Certificate of Insurance** with the City of Dallas named specifically and separately, as an additional insured under the policy. The insurance agency must be licensed to do business in the State of Georgia. In the event of any changes or cancellation in the policy, the city must be notified by certified mail.

Special Events Permit Application

Page 2 of 8

Revised  
07/2021



Type of Insurance	Limits	
General Liability	Each Occurrence	1,000,000
	Damage to Rented Premises (Each occurrence)	50,000
	Med Exp (Any one person)	5,000
	Personal & Adv Injury	1,000,000
	General Aggregate	2,000,000
	Products (Completed Operations / Aggregate products)	1,000,000

PCHS  
parade '25

☐ **Occupation Tax Certificate:** If products or services are to be sold at this event, submit a copy of your Occupation Tax Certificate with this application. To apply for an Occupation Tax Certificate, contact the City Business Registration office at 770.443.8110 x 1202 *before you submit your application.*

☒ **Police Requirements:** Only certified off-duty police officers are allowed to work special events. Officers may be required depending on the size of event (the number required will be determined by the Dallas Police Department). If a police escort is needed, contact the Dallas Police Department at 770.443.8110 x 1003.

☒ **Signs:** Permits are required for temporary signs or advertising devices. Approval may be obtained through the City's Community Development at 678.363.6175. No signs may be affixed to trees, buildings, street fixtures or in the street right-of-way. (Sec. 28-1 thru Sec. 28-23)

☐ **Fireworks Permit:** For details on permitting, contact the Paulding County Probate at 770.443.7541 before you submit your application. (Fireworks are not permitted without county's prior approval.)

☒ **Hours:** Special Event activities are prohibited after 10:00 pm and before 7:00am Sunday through Thursday. On Fridays and Saturdays, events must end by 11:00pm and may not resume before 8:00am unless otherwise approved by the Mayor and Council of the City of Dallas.

☒ **Length of Use:** There is a maximum use of four (4) days for each event. (This time frame does not include set up and take down; there will be a seven (7) days maximum period for set up and take down.) A permit will not be issued to a subsequent group or individual for the purpose of continuing a previously permitted event or display.

Special Events Permit Application

Page 3 of 8

Revised  
07/2021

☐ **Alcohol:** Refer to code of City of Dallas, Georgia, Alcoholic Beverage Catering, Sec. 4-100 for permitting of alcoholic beverage catering/sales.

☒ **Trash:** It is the event organizer's responsibility to deposit any trash into appropriate trash receptacles following the event to warrant returning the security deposit. Daily cleanup is required to return event location to its pre-event condition. If the applicant fails to clean up such refuse, cleanup will be arranged by the city and the costs charged to the applicant.

There are 18 stationary trash receptacles located along Main Street. In addition, the City provides six (6) rolling trash carts for approved special events held on Main Street. The event organizer can choose to empty the city receptacles/carts into the city's dumpster (located in the parking lot directly behind the civic center) or may request additional rolling trash carts at the rate of \$25/per day. If the City determines the size of the event will **require** additional receptacles, the public works department will notify the organizer. It is the responsibility of the event organizer to make all arrangements and pay any fees applicable for any additional equipment or services. The event organizer should contact City Hall to arrange for any additional equipment/receptacles/services **at least 2 weeks prior to any approved event.**

☐ **Restroom Facilities:** The city may require event sponsors to provide temporary toilet facilities. In cooperation with the Americans with Disabilities Act, at least one portable toilet is to be handicap accessible. It is the event organizer's responsibility to make all arrangements (drop-off & pick-up) and pay any fees for temporary toilet facilities. The event organizer will need to coordinate the appropriate locations with Public Works Manager. Daily cleanup is required returning event location to its pre-event condition. If the applicant fails to clean up such refuse, cleanup will be arranged by the city and the costs charged to the applicant.

☐ **Sound System:** Not provided. Any intended use of a sound system during the event needs to be addressed in writing. The City maintains a noise ordinance. (Sec. 24-1)

☒ **Traffic & Parking:** Parking is permitted in designated areas. Absolutely no parking is allowed on brickwork or sidewalks. The Paulding County Fire Department requires that all entries, exits and fire lanes be maintained.

☐ **Swimming:** Available at designated pools.

☐ **First Aid and Medical:** The City recommends that you have emergency medical personnel on site for your event.



**Enforcement:** City of Dallas Police or Marshal Personnel may eject any citizen or event participant from any park or public facility for violation of rules and regulations. Fines may be applicable.

☐ **Alteration to Parks:** Alterations to park facilities including attaching of decorations and displays are prohibited unless written permission has been given from the Public Works Manager for the City of Dallas. Construction and installation of special service facilities must be approved in writing prior to the event. Damage to any structure or plant material will be billed to the organization at replacement cost plus labor and a ten (10) percent administration fee added to that cost. The City of Dallas withholds the right to regulate placement and method of placement of items or structures in any City park.

☒ **Downtown Streetscape:** Parking, cooking and skateboarding are prohibited on all brickwork.

☐ **Performance Bond:** Event groups must take adequate measures to protect public and/or private property, wildlife and water from damage or injury. A Performance Bond in the amount of 150% of the total estimated cost of the special event to the city, may be required before the special event permit can be issued.

☒ **Complete Application:** Applicants must provide a complete application. This includes, but is not limited to, a *Site Plan or Parade Route* which addresses:

- (a) the location of the event on the property, or the beginning/end of route;
- (b) features and attractions;
- (c) circulation;
- (d) proposed parking including how you will handle overflow parking;
- (e) any proposed road closures;
- (f) location of waste disposal facilities;
- (g) restrooms;
- (h) access for disabled;
- (i) proposed First Aid / Medical Plan
- (j) plan for emergency evacuation
- (k) approved MUTCD Traffic Plan.

**Please Continue to Part II**

Special Events Permit Application

Page 5 of 8

Revised  
07/2021

## Special Event Permit Application Part II

Contact/Designee MUST remain on-site from set-up through clean-up

FOR CITY USE ONLY  
PERMIT APPROVED:

### APPLICANT INFORMATION

Company / Organization Paulding County High School  
 Street Address 1297 Villa Rica Hwy  
 City, State, Zip Dallas, GA 30157

The City requires an individual named as a 24-hour contact for the event and a 24-hour phone number for the individual.  
 One Alternate Contact is also requested.

Primary Contact Matt Goodison Phone 770-403-9256  
 Address \_\_\_\_\_ Email mgoodison@paulding.k12.ga.us  
 Alternate Contact Andy Dorsey Phone 770-443-8008  
 Address \_\_\_\_\_ Email adorsey@paulding.k12.ga.us

### Event Information

Event Title 2025 Homecoming Parade  
 Dates Requested: Start: 9/10/25 Time 6 am/pm End 9/10/25 Time 7 am/pm  
 Set-up date & time \_\_\_\_\_ Break-down date & time \_\_\_\_\_

Event Type: ☐ Festival/Wedding ☐ Concert/Performance ☐ Exhibit/Special Attraction  
☐ Fundraiser ☒ Parade/Processional ☐ Bike/Walk/Run  
☐ Other: \_\_\_\_\_

City Facility Requested: ☒ Downtown/Main Street ☐ Gazebo at Dallas Trailhead  
☐ Sara Babb Park ☐ McKoon Park ☐ Dogwoods at Coleman Camp Park  
☐ Other: \_\_\_\_\_

Mark All That Apply: ☐ Alcohol ☐ Signage/Banners ☐ Amplified Sound/Music  
☐ Tents/ Canopies ☐ Carnival Rides ☐ Fireworks/lasers ☐ Portable Restrooms  
☐ Trash ☒ Road Closing ☐ Shuttles ☐ Generators/Electricity  
☐ Inflatables ☐ Vendors/Concessions ☐ Animals ☐ Parking/Shuttles

Special Events Permit Application  
 Page 6 of 8  
 Revised  
 07/2021



**Event Description:** Describe type of your event, purpose of your event, projected attendance (including approximate number of persons and vehicles attending):

**Annual Homecoming Parade**  
 - appx 400 students, 30 vehicles participating  
 - 500 to 1000 in attendance

Will you require road(s) closure? If yes, describe as provided for by an approved MUTCD traffic Plan: **Yes**

City Property - List any electrical needs:

Please describe your plan for clean-up and removal of waste, recycling and garbage during and after the event: **Student volunteers will back track parade route, clean up trash**

How do you plan to publicize this event? **School website, social media, local press**

Schedule of the day's events (tentative is acceptable):

**line up at Dallas Elementary 5:30 pm,  
 parade commences at 6 pm**

Attach and include a clear and clean copy of the Site Plan or Parade Route

Applicant should consider:

- Assembly area •Sound Equipment •Lighting •Signage •Parking •Restrooms
- Tents/Canopies •Route to Travel •Vendor Area •Stage •Detour Plan •Water supply
- Communication Facilities •Generators/Electric Supply •Event Vehicles •Medical Treatment Facility
- Adjacent Streets •Trash Receptacles •Barricades/crowd control barriers •Disability Access
- Other Event Components •Approved MUTCD Traffic Plan

#### Applicant's Affidavit

I, applicant or authorized representative, have read and understand the contents of this application. The information contained herein and attached is complete and true, current and correct to the best of my knowledge.

I understand providing false information shall void the application and cancel the event.

I understand the permit may be cancelled by the Chief Marshal or Chief of Police for the City of Dallas, Georgia at any time with or without cause.

Organization/Group: **Paulding County HS**

Applicant/Representative Name: **Matthew Croodison**

Signature: **[Signature]** Date: **6/3/25**

Special Events Permit Application

Page 7 of 8

Revised  
07/2021

### Release and Hold Harmless Agreement

In consideration for being granted a Special Event Permit from the City of Dallas, Georgia, I, applicant or authorized representative, hereby release and hold harmless the City of Dallas, Georgia itself and its' employees from any liabilities and claims arising during or after this event. I agree that I will never prosecute or in any way aid in the prosecuting of any demand, claim or suit against the City of Dallas, Georgia or its' agents, officers, volunteer staff, or any employee acting officially or otherwise, for any loss, damage, or injury to my person or property that may occur during or after this event held in the City of Dallas, Georgia.

My signature constitutes my agreement and the agreement of my organization (as listed below), including all participants from my organization present at this event. The person or persons signing this document hereby represent to the City of Dallas, Georgia that they have the specific authority on behalf of the organization to execute this Hold Harmless Agreement.

Organization/Group: Paulding County HS  
 Individual Representative: Matthew Goodison  
 Signature: [Signature] Date: 6/3/25

**Appointments for review of completed applications and any attachments  
 may be scheduled with the Chief Marshal by phone or email at:**

**770.443.8110 x 1003**

**mhester@dallas-ga.gov**

**STOP**

#### FOR CITY USE ONLY

Initial after complete review (any comments/requirements/exclusions should be noted):

Marshal \_\_\_\_\_ Police \_\_\_\_\_ Theater \_\_\_\_\_ Public Works \_\_\_\_\_

Community Dev \_\_\_\_\_ Sanitation \_\_\_\_\_ Parks/Rec \_\_\_\_\_

Additional department review(s) needed: \_\_\_\_\_

Comments/Requirements/Exclusions/Changes: \_\_\_\_\_

Officers required (number): \_\_\_\_\_ at rate of \$ \_\_\_\_\_ per \_\_\_\_\_

Additional trash receptacles required (number): \_\_\_\_\_ at rate of \$25/each per day

Temporary toilets required (number): \_\_\_\_\_

Permits (sign or devices) required: \_\_\_\_\_

Alcoholic Beverage Catering License required: \_\_\_\_\_

Special Events Permit Application

Page 8 of 8

Revised  
07/2021





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## STAFF ACTION ITEM

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**MEETING DATE:** 08/04/2025

**TITLE:** Capital Equipment Purchase: O'Brien – 7040-SC

**PRESENTED BY:** Brandon Rakestraw – Public Works Director

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

Capital Equipment Purchase: O'Brien – 7040-SC high pressure sewer jet cleaner

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**HISTORY/PAST ACTION:**

N/A

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**FINANCIAL IMPACT:**

\$113,554.73

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**INFORMATION:**

Request Council Approval:

Purchase (1) one: O'Brien – 7040-SC, 74 HP Diesel Power, 40 GPM @ 2000 PSI high pressure sewer jet cleaner from Alliance Capital Equipment for a total amount of \$113,554.73

Purchase is budgeted within Sewer Department



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## STAFF ACTION ITEM

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**MEETING DATE:** 08/04/2025

**TITLE:** Capital Equipment Purchase: Kubota RTVX4-SKLH-1 - 4x4 Utility Vehicle

**PRESENTED BY:** Brandon Rakestraw – Public Works Director

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

Capital Equipment Purchase: Kubota RTVX4-SKLH-1 - 4x4 Utility Vehicle

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**HISTORY/PAST ACTION:**

N/A

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**FINANCIAL IMPACT:**

\$19,669.48

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**INFORMATION:**

Request Council Approval:

(Sourcewell) Purchase (1) one: Kubota RTVX4-SKLH-1 - 4x4 Utility Vehicle from Atlanta Kubota LLC. for a total amount of \$19,669.48

Purchase is budgeted within Sewer Department

**Traffic Enforcement Networks 2026**  
**Organization: Douglasville, City of**  
**TEN-2026-Douglasvil-098-APP**  
**Version Date:05/07/2025 05:09:51 PM**  
**Cost Category Summary**

Cost Category	Total	Award Amount
Personnel Services - Fringe Benefits	\$0.00	\$0.00
Regular Operating Expenses	\$10,000.00	\$10,000.00
Travel	\$5,000.00	\$5,000.00
Equipment Purchases	\$0.00	\$0.00
Contractual Services	\$0.00	\$0.00
Per Diem & Fees	\$0.00	\$0.00
Computer Charges and Computer Equipment	\$0.00	\$0.00
Telecommunication	\$0.00	\$0.00
Motor Vehicle Purchase	\$0.00	\$0.00
Enforcement/Activity Hours	\$14,225.76	\$14,225.76
<b>Total</b>	<b>\$29,225.76</b>	<b>\$29,225.76</b>

Matching Funds		
Local Cash Match (You must enter at least a 0 before	0%	\$0.00



## STAFF ACTION ITEM

**MEETING DATE:** 08.04.2025

**TITLE:** Chief of Police

**PRESENTED BY:** Joe Duvall

### AGENDA ITEM DESCRIPTION (Agenda Content):

Approval for the Governor's Office of Highway Safety Coordinator Grant which reimburses funds up to \$29,225.76 per year.

### HISTORY/PAST ACTION:

### FINANCIAL IMPACT:

### INFORMATION:

Breakdown of Grant is attached..



## STAFF ACTION ITEM

**MEETING DATE:** 08/04/2025

**TITLE:** Watson Government Complex: 240-280 Constitution Blvd. – Sign Permit Approval

**PRESENTED BY:** Brandon Rakestraw – Public Works Director

### AGENDA ITEM DESCRIPTION (Agenda Content):

Watson Government Complex: 240-280 Constitution Blvd. – Sign Permit Approval

### HISTORY/PAST ACTION:

N/A

### FINANCIAL IMPACT:

N/A

### INFORMATION:

Request Council Approval:

Approval and Issuance: Sign Permit for Watson Government Complex: 240-280 Constitution Blvd

Property Owner: Paulding County; Sign Owner: Paulding County

Request Approval: Special use sign permit; animated sign

- Sec 28-10. – Special use sign permits.; (4)c.; Requires City Council approval for any animated sign or sign with series, lines or rows of electric, neon, or other lights.

Request Approval: Variance of maximum sign height and total area

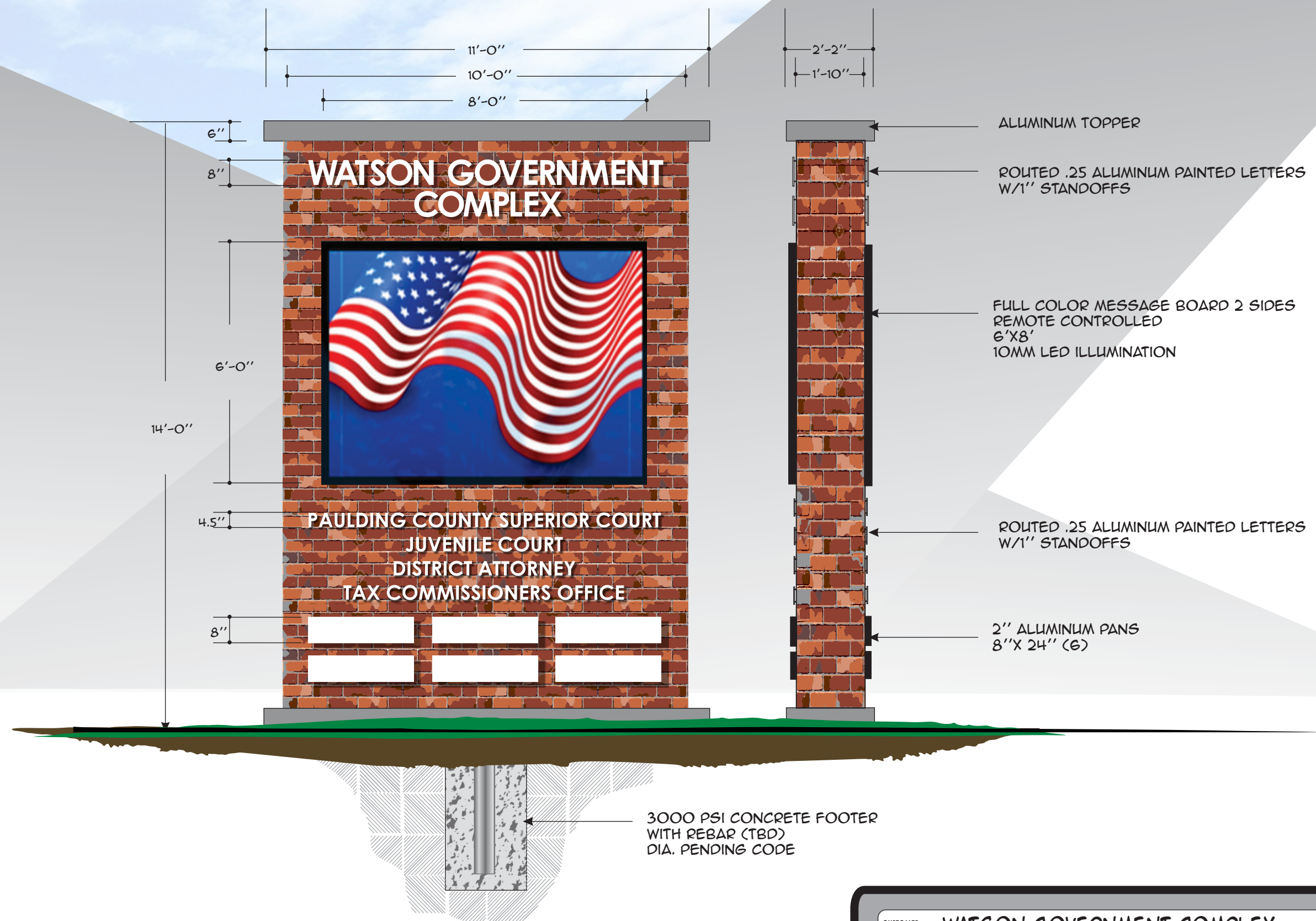
- Requested sign height – 14’
  - o Sec 28-14. – Height requirements; (2) Monument signs in non-residential zoning shall

- not exceed six feet in height.
- Requested sign square footage -140sf
  - o Sec. 28-15. - General size and location requirements in non-residential districts; (f) Monument signs. Monument signs shall not exceed 60 square feet of total area, which shall include signage and structure, and shall be limited to one such sign per parcel per street frontage.

Paulding County's sign ordinance allows non-residential signage up to 15-foot in height and total area of 75sf.

# **WATSON GOVERNMENT COMPLEX**

**240-280 CONSTITUTION BLVD, DALLAS, GA 30132**

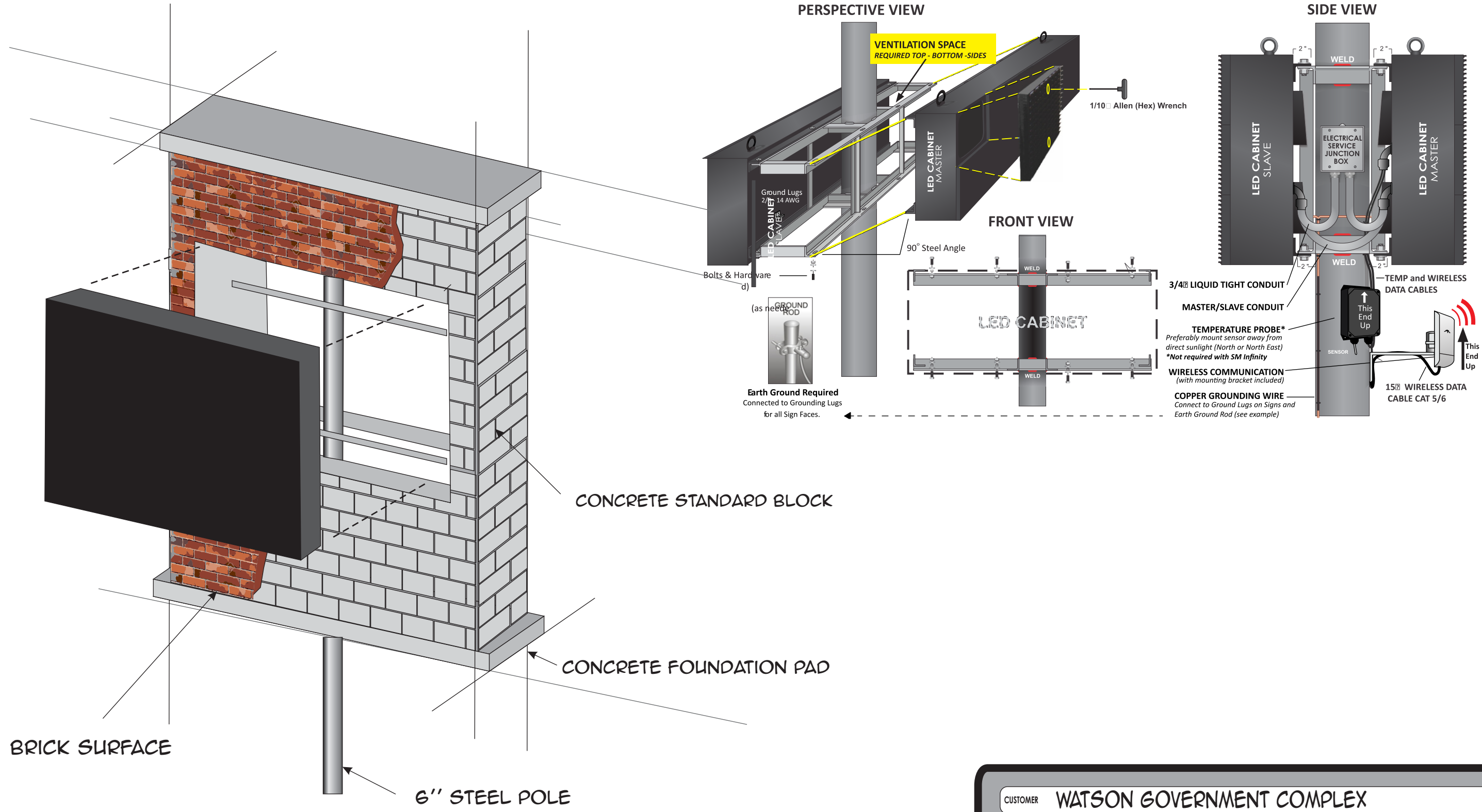


CUSTOMER	WATSON GOVERNMENT COMPLEX			
LOCATION	240-280 CONSTITUTION BLVD DALLAS GA 30132			
SCALE	3/8" = 1'-0"	DATE	DESIGN	APPROVED
			CDW	



# MESSAGE BOARD DETAILS

## POLE MOUNT



CUSTOMER	WATSON GOVERNMENT COMPLEX		
LOCATION	240-280 CONSTITUTION BLVD DALLAS GA 30132		
SCALE	3/8" = 1'-0"	DATE	
DESIGN	CDW	APPROVED	



## STAFF REPORT

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**MEETING DATE:** August 4, 2025

**PRESENTED BY:** Darrin Keaton

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

Ordinance Amendment OA-2025-04

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**REPORT/INFORMATION:**

**Amend Chapter 4 – Alcoholic Beverages; to limit the density of retail package stores within the city limits.**

**ORDINANCE  
AMENDMENT  
NO. OA - 2025 – 04**

**AN ORDINANCE TO AMEND CHAPTER 4 – ALCOHOLIC BEVERAGES OF THE CODE OF ORDINANCES OF THE CITY OF DALLAS, GEORGIA, TO LIMIT THE DENSITY OF RETAIL PACKAGE LIQUOR STORES WITHIN THE CITY LIMITS; TO PROVIDE FOR FINDINGS; TO PROVIDE FOR DEFINITIONS; TO PROVIDE FOR COMPLIANCE WITH EXISTING LICENSES; TO PROVIDE FOR ENFORCEMENT; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Charter of the City of Dallas, Georgia empowers the Mayor and Council to adopt ordinances to provide for rules and regulations concerning the sale of alcoholic beverages within the City of Dallas, Georgia and for the safety, health, and welfare of the citizens of the City of Dallas, Georgia; and

**WHEREAS**, pursuant to O.C.G.A. § 3-3-2, local governing authorities have broad discretionary powers to regulate the manufacturing, distribution, and selling by wholesale or retail of alcoholic beverages within their jurisdictions; and

**WHEREAS**, the City of Dallas desires to establish reasonable and ascertainable standards for the regulation and control of alcoholic beverages in a manner designed to promote the health, safety, and general welfare of the community; and

**WHEREAS**, the Mayor and Council of the City of Dallas, Georgia have determined that limiting the density of retail package liquor stores within the city limits is necessary to prevent the proliferation of such establishments and to protect the public health, safety, and welfare of the citizens; and

**WHEREAS**, the Mayor and Council find that this ordinance will promote the orderly development of commercial areas within the City.

**NOW, THEREFORE**, be it ordained by the Mayor and Council of the City of Dallas, Georgia, and it is hereby ordained by the authority thereof:

**SECTION I - NEW ORDINANCE**

That the following ARTICLE X shall be added to Chapter 4 of the Dallas Code of Ordinances as follows:

**Chapter 4 – ALCOHOLIC BEVERAGES –**

...

**ARTICLE X. - RETAIL PACKAGE LIQUOR STORE DENSITY**

**Sec. 4-118. – Findings.**

The Mayor and Council of the City of Dallas, Georgia hereby find and declare that:

**A. Scientific Evidence Supporting Density Limitations**

1. **Public Health Research:** The Community Preventive Services Task Force, based on a systematic review of 39 studies, as well as recent studies by academic institutions found strong evidence that greater alcohol outlet density is associated with increased excessive alcohol consumption and related harms, including medical harms, injury, crime, and violence.
2. **Crime Reduction:** Research published in the Drug and Alcohol Review Journal demonstrates that areas with higher densities of alcohol outlets experience significantly higher rates of violent crime, with some studies showing a positive correlation between liquor store density and youth homicides among individuals aged 13-24.
3. **Community Safety:** Studies conducted by the University of California, Riverside found that reducing alcohol outlet density can provide significant relief from violence in and around neighborhood outlets, with each additional outlet license per 1,000 population associated with measurable increases in crime rates.
4. **Public Health Benefits:** The American Journal of Preventative Medicine has documented that alcohol outlet density regulation is an effective public health strategy, with communities implementing density control policies reporting measurable reductions in alcohol-related problems.

**B. Municipal Authority and Comparable Ordinances**

1. **State Law Authority:** Georgia law specifically grants municipalities broad authority under O.C.G.A. § 3-3-2 to regulate alcohol sales, including the power to limit the number and density of retail outlets.
2. **Comparable Municipal Practices:** Other Georgia municipalities have successfully implemented similar density limitations, including Fayetteville, Oakwood, Lilburn, Statesboro, and East Point.

### C. Community Protection Rationale

1. **Preventing Oversaturation:** Limiting liquor store density prevents the oversaturation of alcohol outlets that can lead to increased accessibility and consumption, particularly among vulnerable populations.
2. **Neighborhood Character:** Excessive concentrations of liquor stores can negatively impact neighborhood character, property values, and the overall business environment.
3. **Youth Protection:** High-density alcohol outlet areas are associated with increased underage drinking and related problems, requiring proactive measures to protect minors.
4. **Economic Development:** Balanced alcohol outlet distribution supports diverse economic development rather than creating areas dominated by alcohol sales.

### Sec. 4-119. - Definitions

For the purposes of this section, the following definitions shall apply:

*"Retail Package Liquor Store" or "Liquor Store"* means any retail establishment that derives fifty percent (50%) or more of its gross revenue from the sale of distilled spirits, wine, or malt beverages in unbroken packages for consumption off the premises.

*"Population"* means the most recent official population count for the City of Dallas, Georgia as determined by the United States Census Bureau decennial census or the most recent American Community Survey estimate published by the United States Census Bureau.

*"Density Calculation"* means the mathematical determination of the number of retail package liquor stores per capita within the city limits, calculated by dividing the total number of licensed retail package liquor stores by the current population and multiplying by 10,000.

*"Existing License"* means any valid retail package liquor store license issued by the City of Dallas, Georgia that is in effect on the effective date of this ordinance.

### Sec. 4-120 – Liquor Store Density Limitation

#### A. Population-Based Limitation

No more than one (1) retail package liquor store license shall be issued for every ten thousand (10,000) residents of the City of Dallas, Georgia. The total number of retail package liquor store licenses that may be issued at any time shall be calculated by dividing the current population of the City of Dallas by 10,000 and rounding down to the nearest whole number.

## B. Calculation Method

1. The Marshal's Office shall calculate the maximum number of permitted retail package liquor stores annually based on the most recent population data available.
2. If the City's population is less than 10,000, no more than one (1) retail package liquor store license may be issued.
3. Population calculations shall be updated annually using the most recent official population estimates available from the Atlanta Regional Commission Census of data for 2025 or any such future census data. In the event the Atlanta Regional Commission does not publish census data, then the calculation required herein shall use the most recent data published by the United States Census Bureau.

## C. Application of Limitations

1. This density limitation shall apply to all new applications for retail package liquor store licenses submitted after the effective date of this ordinance.
2. If the number of existing retail package liquor stores exceeds the population-based limitation on the effective date of this ordinance, no new licenses shall be issued until the number falls below the limitation through natural attrition.
3. Existing licenses that are surrendered, revoked, or allowed to expire shall count toward the density calculation and may be reissued in accordance with this ordinance.
4. The limitations imposed by this section shall be in addition to all other requirements specified in Sec. 8.27 of the City of Dallas UDC, and in Chapter 4 of this Code including, without limitation, the distance requirements imposed in sections 4-30, 4-70 and 4-80.

## **Sec. 4-121 – Compliance with existing licenses**

### A. Grandfathering Provision

All retail package liquor store licenses validly issued and in effect on the effective date of this ordinance shall be deemed to be in compliance with this ordinance and may continue to operate and renew their licenses in accordance with all other applicable provisions of Chapter 4 of the Code of Ordinances.

### B. Transfer and Renewal

1. Existing licenses may be renewed in accordance with the standard renewal procedures set forth in Chapter 4 of the Code of Ordinances.
2. Existing licenses may be transferred to new owners at the same location, subject to all other applicable requirements of Chapter 4 of the Code of Ordinances.
3. An existing license that is surrendered, revoked, or allowed to expire may be reissued for the same location or a different location, subject

to the density limitations set forth in this ordinance. This is in addition to any change in use, relocation and/or rezoning requirements of the City of Dallas UDC including the requirements in Sec. 8.27 of the UDC.

#### **Sec. 4-122 – Enforcement and Administration**

##### **A. Administrative Authority**

The City Marshal's Office shall be responsible for administering and enforcing the provisions of this ordinance in accordance with Chapter 4 of the Code of Ordinances.

##### **B. Application Review Process**

1. In addition to zoning and business licensing requirements found in the City's Code of Ordinances and/or UDC, all applications for new retail package liquor store licenses shall include a density compliance certification from the Marshal's Office.
2. The Marshal's Office shall maintain current records of all issued retail package liquor store licenses and the calculated population-based limitations.
3. No new license application shall be approved if issuing the license would exceed the density limitations established in this ordinance.

##### **C. Reporting Requirements**

The Marshal's Office shall provide an annual report to the Mayor and Council regarding the number of retail package liquor stores licensed within the city and compliance with the density limitations established herein.

#### **Sec. 4-123. – Exceptions and Special Circumstances**

##### **A. Temporary Licenses**

This ordinance shall not apply to temporary licenses or special event permits issued in accordance with Chapter 4 of the Code of Ordinances.

##### **B. Grocery Stores and Pharmacies**

This ordinance shall not apply to grocery stores, pharmacies, or other retail establishments where the sale of alcoholic beverages is incidental to the primary business, provided that such establishments derive less than fifty percent (50%) of their gross revenue from alcohol sales.

##### **C. Economic Development Consideration**

The Mayor and Council may consider requests for exceptions to the density limitations for bona fide economic development projects that serve a compelling public interest, provided that such exceptions are approved by a two-thirds (2/3) vote of the Mayor and Council and include appropriate conditions to mitigate any negative impacts.

**Sec. 4-124. – Violations and Penalties**

**A. Civil Penalties**

Any person who operates a retail package liquor store without proper licensing in compliance with this ordinance shall be subject to the civil penalties established in Chapter 4 of the Code of Ordinances.

**B. License Revocation**

Any license issued in violation of this ordinance shall be subject to immediate revocation by the Mayor and Council.

**C. Enforcement Authority**

The Marshal's Office shall have full authority to investigate potential violations of this ordinance and to initiate appropriate enforcement actions.

**SECTION II - SEVERABILITY**

**A. Severability Clause**

Should any section, subsection, sentence, clause, or phrase of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, such declaration shall not affect the validity of the ordinance as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**B. Savings Clause**

All rights and remedies of the City of Dallas, Georgia are expressly saved as to any and all violations of the provisions of Chapter 4 of the Code of Ordinances that have accrued at the time of the effective date of this ordinance.

**SECTION III. EFFECTIVE DATE AND CONFLICTING ORDINANCES**

**A. Effective Date**

This ordinance shall take effect immediately upon its passage and adoption by the Mayor and Council of the City of Dallas, Georgia.

**B. Conflicting Ordinances**

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

INTRODUCED AND FIRST READ: \_\_\_\_\_, 2025

SECOND READ AND ADOPTED: \_\_\_\_\_, 2025



SO SHALL IT BE ORDAINED BY THE MAYOR AND COUNCIL OF THE  
CITY OF DALLAS, GEORGIA, THIS THE \_\_\_\_ DAY OF  
\_\_\_\_\_, 2025.

\_\_\_\_\_  
L. James Kelly, Mayor

\_\_\_\_\_  
James R. Henson, Councilmember

\_\_\_\_\_  
Cooper Cochran, Councilmember

\_\_\_\_\_  
Nancy R. Arnold, Councilmember

\_\_\_\_\_  
Christopher B. Carter, Councilmember

\_\_\_\_\_  
Leah Alls, Councilmember

\_\_\_\_\_  
Candace Callaway, Councilmember

ATTEST:

\_\_\_\_\_  
Tina Clark, City Clerk  
City of Dallas, Georgia

\_\_\_\_\_  
Date