



City Council Work Session

Monday, February 07, 2022

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail rbruce@dallasga.gov to allow the city to make reasonable accommodations for those persons.

AGENDA

CALL TO ORDER

RECOGNITION OF VISITORS AND COMMENTS

REPORTS

Finance Committee, Mayor Kelly, Chair

Public Safety Committee, Chris Carter, Chair

Economic Development Committee, Nancy Arnold, Chair

Transportation & Recreation Committee, Jim Henson, Chair

Utilities & Franchises Committee, Cooper Cochran, Chair

Intergovernmental Relations Committee, Leah Alls, Chair

Community Development Committee, Mike Cason, Chair

Theater Manager, Emily Shipp

Public Works Director, Brandon Rakestraw

Parks Director, Robby Bruce

Community Development Director, Preston Kilgore

Business Development Director, Amber Whisner

Chief Marshal, Michael Hester

Court Services, LeAnn Adams

Police Chief, Joe Duvall

City Manager, Kendall Smith

EXECUTIVE SESSION

ADJOURNMENT

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	-1,453,130.00	-1,453,130.00	-303,915.98	624,551.10	2,077,681.10
210 - CONF DRUG FUND	0.00	0.00	-5,113.88	4,832.36	4,832.36
215 - HOTEL MOTEL FUND	0.00	0.00	1,211.14	1,753.38	1,753.38
230 - AMERICAN RESCUE PLAN	0.00	0.00	0.00	2,610,506.50	2,610,506.50
270 - SUBDIVISION IN IMP	-175,000.00	-175,000.00	5,000.00	57,500.00	232,500.00
275 - E 911 FUND	30,000.00	30,000.00	8,395.75	31,155.12	1,155.12
278 - SPECIAL UTILITY DISTRICT-V	-1,500,000.00	-1,500,000.00	0.00	0.00	1,500,000.00
323 - 2017 SPLOST	-2,874,966.00	-2,874,966.00	-37,834.94	-76,274.70	2,798,691.30
505 - WATER & SEWER FUND	151,694.00	151,694.00	71,710.05	1,046,997.66	895,303.66
540 - SOLID WASTE FUND	3,913.00	3,913.00	8,959.01	136,475.41	132,562.41
Report Surplus (Deficit):	-5,817,489.00	-5,817,489.00	-251,588.85	4,437,496.83	10,254,985.83

SPLOST

	Fiscal Year 2020			Fiscal Year 2021			Fiscal Year 2022		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	123,761.66		13,784.76	136,684.82		12,923.16	164,320.48		27,635.66
AUG	117,586.31		11,735.51	133,521.30	106,393.72	122,328.71	160,637.48		27,116.18
SEP	114,404.16		19,601.42	134,694.28		20,290.12	155,580.38		20,886.10
OCT	113,942.45		(2,877.10)	137,220.17		23,277.72	160,465.45		23,245.28
NOV	120,047.58	376.27	8,943.38	141,192.28	215.71	20,984.14	171,920.15	130.42	30,642.58
DEC	142,770.27		10,924.26	172,460.50		29,690.23			
JAN	110,647.68		6,089.37	138,079.23		27,431.55			
FEB	97,091.09		(3,414.38)	130,970.52		33,879.43			
MAR	118,553.89		5,669.76	164,913.41		46,359.52			
APR	121,577.39		4,378.70	158,869.68		37,292.29			
MAY	136,305.66	103.71	12,581.11	161,438.01	221.22	25,249.86			
JUN	139,548.97		25,568.51	164,697.75		25,148.78			
TOTAL	1,456,237.11	479.98	112,985.30	1,774,741.95	106,830.65	424,855.51			

TOTAL COLLECTIONS	2020	1,456,717.09	TOTAL	2021	1,881,572.60	2022 Splost exceeds 2021 by	\$129,525.80
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Checking account balance as of 12/31/2021	\$3,391,975.81
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2022 Splost & Lost exceeds 2021 by	\$317,154.68
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Streets	27%	915,833
Administration	27%	915,833
Parks & Rec	25%	847,994
Public Safety	21%	712,315

LOST

	Fiscal Year 2020			Fiscal Year 2021			Fiscal Year 2022		
	INCOME	Special	Comparison	INCOME	Special	Comparison	INCOME	Special	Comparison
JUL	179,704.81		20,015.37	194,467.27		14,762.46	238,687.09		44,219.82
AUG	171,187.18		17,495.04	198,368.03	150,000.00	27,180.85	233,264.34		34,896.31
SEP	166,374.67		28,733.53	195,627.55		29,252.88	225,914.11		30,286.56
OCT	165,604.02		(4,027.66)	199,267.78		33,663.76	233,006.21		33,738.43
NOV	174,857.29	547.60	13,542.38	205,031.84	313.25	29,940.20	249,643.12	189.74	44,487.77
DEC	207,425.65		15,980.55	250,428.74		43,003.09			
JAN	162,588.27		10,765.68	200,504.70		37,916.43			
FEB	141,037.28		(4,901.35)	190,180.76		49,143.48			
MAR	172,678.90		8,758.98	239,477.53		66,798.63			
APR	176,531.11		6,351.18	230,716.97		54,185.86			
MAY	197,923.19	150.53	18,268.45	234,456.60	320.04	36,702.92			
JUN	202,632.81		37,127.96	239,334.46		36,701.65			
TOTAL	2,118,545.18	698.13	168,110.11	2,577,862.23	150,633.29	459,252.21			

TOTAL COLLECTIONS	2020	2,119,243.31	TOTAL	2021	2,728,495.52	Lost 2022 exceeds 2021 by	\$187,628.89
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Checking Account Balance	12/31/2021	\$251,564.56
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STAFF REPORT

MEETING DATE: 2/07/2022

PRESENTED BY: Emily Shipp, Dallas Theater and Civic Center

AGENDA ITEM DESCRIPTION (Agenda Content) :

February 2022

COMMENTS:

REPORT/INFORMATION:

-Both the Sock Hops and Baby Boomers Comedy were big successes! Both shows had well over 300 in attendance.

-Our next big show is Feb 5th- Radio 90210, a 90's tribute show starring the Brent McDonald Band

-Following that, we have our own in-house production of Disney's The Little Mermaid for 6 shows the first 2 weekends of March

-Our Acting I classes are full and we have a wait list for the next round

-Our Box Office renovations are starting

-The new curtain were installed on February 2nd!



STAFF REPORT

MEETING DATE: 02/07/2022

PRESENTED BY: Brandon Rakestraw – Public Works

AGENDA ITEM DESCRIPTION (Agenda Content):

February Public Works Report

COMMENTS:

Project Update:

- 1- Pumpkinvine Creek WPCP Sludge Dryer – FS360 is currently working to complete project. Final commissioning and approval of drying equipment took place during the 3rd week in January. Dryer is currently in operation. FS 360 is working to complete project punch list. Project close out planned for end of February.
- 2- Battlefield Trail Phase II – Project construction contract was awarded during October council meeting. City received GDOT construction agreement. City is currently waiting to receive executed GDOT contract and Notice to Proceed. Project is scheduled for construction start end of February 2022.
- 3- Battlefield Trail Phase III – Project design, bid, and contract are complete. Project is scheduled for bid/construction let July 2022.
- 4- West Dallas Collector Sewer Extension Project – Project design for phase 1 is complete with final plan review set for February 3rd. Project construction bid date set for 3rd week in February 2022. Phase II is currently in engineer design. GEFA awarded Phase I funding during January board meeting. GEFA loan modification and contract execution set for March 7th Council meeting. Bid proposals were received on January 13th for pipe other related material. Awarding Hayes Pipe during February meeting.
- 5- Dallas Park Project – Granite rubble wall is complete. Contractor is working on seat walls, footings and landing areas. Fire line and grease trap install is underway. Project is currently on schedule.

General Department Report:

Street Department:

Currently working to complete street and storm water projects, fully into leaf clean up season, ditch maintenance, right of way cleanup, street sweeping, daily work orders, and working on budgeted small projects.

Sewer Department:

Currently working on yearly cleaning and maintenance of collection system, working to complete several lift station repair/upgrade projects, lift station SCADA project, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, SCADA upgrade project, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders. Working on current routing changes to better define route. Implement new routing changes. This change will not affect pick-up dates for customers, only optimizing daily routing for more efficient crew operations.

REPORT/INFORMATION:



STAFF REPORT

MEETING DATE: 2/7/2022

PRESENTED BY: Chair – Chair – Councilman Henson / Director – Robby Bruce

AGENDA ITEM DESCRIPTION : Parks and Recreation

COMMENTS:

- Spring Baseball sign-ups are now closed, we will have 21 recreation teams housed at Sara Babb Park this Spring. This year we will also be the home of two Highschool feeder teams, 1 being from Paulding County High School and the other from East Paulding Highschool.
- Our Sara Babb Park Concession Stand has been completely remodeled on the inside by our Parks and Recreation Staff and we are very proud of the way it has come out. We look forward to hosting everyone this Spring with the new look to the building as well as some upgrades we have made to Field # 2. We at this time are waiting for some new backstop padding to be delivered, we have been told that its on back order but hope to have it in and installed before the first Spring game.
- Registration will begin on March 1st for our Summer Camp at Sara Babb Park; we expect to have a very full Camp again this year as we did last year.
- Registration will also begin on March 1st for Summer swim lessons, last Summer we had 3 sessions that were all full we plan on the same turn out for this Summer.
- Registration is ongoing now for our Flagg Football program housed at Ken Phillips Stadium, at this time registration is going very well.
- Our Cheerleading program is back up and running every Tuesday night at Sara Babb Park, this is a very good program where we with the help of Champions in Motion serve normally 60 to 80 cheerleaders per week.

- Our American Red Cross Lifeguarding class will begin in April with pre-recs. Starting in March over at West Cobb Aquatics. This Class is taught by our American Red Cross certified lifeguarding instructor Robby Bruce.
- Last but not least our indoor pavilion has been done on the inside and it looks great, the only part we are waiting on is the flooring and it has been scheduled for installment. I have high hopes that by the time of the meeting the order will be in and installed.

REPORT/INFORMATION



STAFF REPORT

MEETING DATE: 02/07/2022

PRESENTED BY: Preston Kilgore, Community Development

AGENDA ITEM DESCRIPTION (Agenda Content):

February 2022

COMMENTS:

REPORT/INFORMATION:

In the month of January 2022 – 13 permits were issued and 131 inspections were performed.

HISTORIC DOWNTOWN DALLAS

Item 6.

CALENDAR OF EVENTS

- APRIL -16th- Farmers Market Sat 8am-12pm
- APRIL -15th- Food Truck Friday -Fri 6pm-10pm
- APRIL-23rd- City of Dallas 5K, City Fest, Spring Fling Sat All Day
- MAY- 7th, 14th, 21st, 28th- Dallas Farmers Market Sat 8am-12pm
- MAY- 20th- Food Truck Friday -Fri 6pm-10pm
- JUNE- 4th- Block Party 4pm-10pm
- JUNE- 4th, 11th, 18th, 25th- Dallas Farmers Market Sat 8am-12pm
- JUNE- 17th- Food Truck Friday -Fri 6pm-10pm
- JULY- 2nd, 9th, 16th, 23rd, 30th-Dallas Farmers Market Sat 8am-12pm
- JULY- 2nd- 4th of July Celebration/Parade -Sat 10am-4pm
- JULY- 15th- Food Truck Friday- Fri 6pm-10pm
- JULY- 16th- Christmas in July, Food Trucks Sat evening
- AUGUST- 6th, 13th, 20th, 27th- Dallas Farmers Market Sat 8am-12pm
- AUGUST- 6th- Block Party- Sat 4pm-10pm
- AUGUST- 19th, Food Truck Friday -Fri 6pm-10pm
- SEPTEMBER- 3rd, 10th, 24th- Dallas Farmers Market Sat 8am-12pm
- SEPTEMBER-16th- Night of Worship-Food Truck Friday Fri 6pm-12pm
- OCTOBER- 31st- Halloween Block Party-Trick or Treating Mon 5pm-9pm
- NOVEMBER- 18th,19th- Merchants Christmas Open House
- NOVEMBER- 26th- 3rd Annual Christmas Tree Lighting, Holly Jolly Fest Sat 3pm-7pm
- November 19th-December 31st- Festival of Trees
- DECEMBER- 3rd- Invitational Dallas Christmas Parade
- DECEMBER-31st- Silver Comet Drop



STAFF REPORT

MEETING DATE: 02/07/2022

PRESENTED BY: Amber Whisner, Business Development

AGENDA ITEM DESCRIPTION (Agenda Content):

February 2022- BD Report

COMMENTS:

REPORT/INFORMATION:

Main Street Advisory Board met on 1/12/2022

Paulding County Comprehensive Plan 5 Year Update in underway. Targeted completion date is April 2022.

2022 Calendar of events will be presented for approval in Feb Regular Session, copy is attached.

Business License Report for January 2022: 2 New Businesses; 1 home based and 1 Commercial



STAFF REPORT

MEETING DATE: February 7, 2022

PRESENTED BY: Marshal's Bureau

AGENDA ITEM DESCRIPTION (Agenda Content):

Feb 2022

COMMENTS:

REPORT/INFORMATION:

Animal calls	5
Garbage/Litter	3
Special Detail	16
Business License Violation	9
Alcohol (Server permits issued)	11
Criminal Offense	1
Sign Violation	4
Property Maintenance	2
Total	51



STAFF REPORT

MEETING DATE: 2/7/2022

PRESENTED BY:

LeAnn Adams-Court Service

AGENDA ITEM DESCRIPTION:

February 2022

REPORT/INFORMATION:

Arraignments-1

Trials-1

Bind-overs-4

Processed Traffic Citations-174

Processed Parking Citations-0

Processed City Ordinances-5

Warrants Issued-VOP-12 , FTA-27

Warrants Served-VOP-1 , FTA-21



STAFF REPORT

MEETING DATE: 02.07.2022

PRESENTED BY: Chief Joe Duvall – Dallas Police Department

AGENDA ITEM DESCRIPTION (Agenda Content):

February 2022

COMMENTS:

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REPORT/INFORMATION: Jan. 01 thru 26, 2022, stats attached.

	January 2022	January 2021	2022 YTD	2021 YTD
Calls for Service	1420	2047	1420	2047
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	1	1	1	1
Agg. Assault	1	1	1	1
Burglary	2	1	2	1
Larceny	8	13	8	13
Vehicle Theft	1	2	1	2
City Ordinances	3	1	3	1
Citations	217	586	217	586