



# Minutes

## City of Dallas

### Downtown Development Authority

Regular Schedule Meeting April 2<sup>nd</sup>, 2024 4pm  
City Hall Council Chambers

**Attending:** Jim Henson, Sam Elrod, Susan Haynes, Sammy Callahan, Jolee Kitchen, Lexi Stephen, James Kelly

**Absent:** Jolee Kitchen

Legal Counsel present- Darrin Keaton.

**Staff:** Amber Whisner, Kendall Smith, Brandon Rakestraw, Ron Johnson

**Visitors:** none

Meeting held in City of Dallas Council Chambers

#### **CALL TO ORDER**

Meeting was called to order at 4:00pm  
Invocation and Pledge by Sammy Callahan

#### **APPROVAL OF MINUTES**

Motion was made by Susan Haynes to approve meeting minutes from 03/05/2024. Garland Self 2nd, none opposed. Approved unanimously

\*Jim Henson made comment that he was coming off on the board and that the City had appointed James Kelly to DDA

#### **OLD BUSINESS**

Chair Nominations:

Floor was opened for nominations of the Chair position. Garland Self nominated James Kelly. No other nominations received; floor was closed.

Sam Elrod made motion to appoint James Kelly as the Chair for the 2024 Calendar year. Susan Haynes seconded.

Voting: 6 ayes, 1 absent

Vice-Chair Nominations:

Floor was opened for nominations of the Vice-Chair position. Garland Self nominated Sammy Callahan No other nominations received, floor was closed.

James Kelly made motion to appoint Sammy Callahan as Vice-Chair for the 2024 Calendar year. Lexi Stephen seconded.

Voting: 6 ayes, 1 absent

Treasurer Nominations:

Floor was opened for nominations of the Treasurer position. Sam Elrod nominated Susan Haynes, Susan declined. Susan Haynes nominated Garland Self. No other nominations received; floor was closed.

James Kelly made motion to appoint Garland Self as the Treasurer for the 2024 Calendar year.

Sam Elrod seconded.

Voting: 6 ayes, 1 absent

Secretary Nominations:

Floor was opened for nominations of the Secretary position. Discussion was made to appoint the acting city staff liaison as Secretary for reporting purposes. No other nominations received; floor was closed.

James Kelly made motion to appoint Amber Whisner or staff liaison as the Secretary for the 2024 Calendar year.

Susan Haynes seconded.

Voting: 6 ayes, 1 absent

**NEW BUSINESS**

Garland Self made a motion to designate the presiding Chair, Vice-Chair and Treasurer as signers on both DDA Checking accounts with each check transaction requiring 2 signatures.

Susan Haynes seconded.

Voting: 6 ayes, 1 absent

**Executive Session**

Garland Self made a motion to adjourn to executive session to discuss real estate. Sammy Callahan seconded. Voting: 6 ayes, 1 absent

Meeting adjourned to executive session @4:10pm.

\*Motion DDAES2024-1 made in executive session by Garland Self and seconded by Susan Haynes to grant to the Chair to negotiate with the city in regards to Projects #1, #2, and #3.

Voting: 6 ayes, 1 absent

Executive session closed at 4:37pm

**Regular Meeting**

Regular meeting reopened at 4:38pm

Action Taken in executive session: DDAES2024-01 was approved.

**ADDITIONAL COMMENTS:**

Discussion made in regards to Shiloah Church building project and possibility of relocating the dog park to Sara Babb.

**NEXT MEETING:**

Next meeting 05/07/2024 4pm. City Council Chambers

**ADJOURNMENT:**

Meeting was adjourned at 4:55pm

Motion made by Garland Self; 2<sup>nd</sup> by Sam Elrod. Voting: 6 ayes, 1 absent

Meeting adjourned

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Signature

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Date