



## Minutes

# HISTORIC PRESERVATION COMMISSION

August 27th, 2024 5PM

**Attending:** AnnMarie Burnette, Nikki Lumpkin, Tori Barrett, Beth Harwell  
**Staff Attending:** Ron Johnson, Malak Elgaydi  
**Guest:** Mark Freeman, Joshua McMillan

**THIS MEETING WAS HELD VIA ZOOM TELEMEEETING.**

### **CALL TO ORDER:**

Chair Burnette called the meeting to order at 5:00pm.

### **NEW BUSINESS:**

*A. COA Application for 211 Main Street- Mark Freeman, the building's architect, was present to address the Certificate of Appropriateness. The discussion focused on various elements including the second-floor layout, the proposed additional door, and the materials for the windows and door design, all in relation to the design guidelines. Additional topics included the downspout, roof flashing, exterior lighting, and the front entrance landing. It was noted that the planned use for the building includes a restaurant on the ground floor and a non-ADA apartment on the upper floor. The construction will adhere as closely as possible to the original style and aesthetic.*

*Chair Burnette proposed a motion to grant conditional approval for 211 Main Street, subject to the following conditions:*

- 1. Use of approved materials for the windows.*
- 2. Use of approved materials for the doors.*
- 3. Installation of the downspout to the rear of the building.*
- 4. Appropriate roof flashing.*
- 5. Installation of exterior lighting in accordance with design standards.*
- 6. Compliance with design guidelines for the front entrance doorway.*

*The applicant must return for the final issuance of the Certificate of Appropriateness (COA) and is required to meet the six specified conditions.*

*Beth Harwell 2<sup>nd</sup>. None Opposed.*

*B. Joshua McMillan, the property owner, was present to discuss the Certificate of Appropriateness. The discussion centered on the proposed addition of three wall signs. The signs will feature backlighting, be constructed from vinyl material, and include color-changing elements. Each sign is proposed to be 5x5 feet in size, which was deemed appropriate in terms of visibility from the street.*

*Chair Burnette made a motion to approve COA for 251 W Memorial Drive. Tori Barrett 2<sup>nd</sup>. None opposed.*

**OLD BUSINESS:**

None

**APPROVAL OF MINUTES:**

*NONE- Previous meeting minutes were under the direction of a different board. Minutes are recorded and available for viewing.*

*There being no further business, on a motion by Chair Burnette to adjourn, seconded by Beth Harwell passing unanimously, the meeting was adjourned.*

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Signature

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Date