



# CITY OF DAHLONEGA Council Meeting Agenda

September 03, 2024, 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision – Dahlonega will be the most welcoming, thriving, and inspiring community in North Georgia

Mission Statement - Dahlonega, a City of Excellence, will provide quality services through ethical leadership and fiscal stability, in full partnership with the people who choose to live, work, and visit. Through this commitment, we respect and uphold our rural Appalachian setting to honor our thriving community of historical significance, academic excellence, and military renown.

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## CALL TO ORDER AND WELCOME

## PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

## APPROVAL OF AGENDA

## APPROVAL OF CONSENT AGENDA

1. Ordinance 2024-05 Amending HPC Regulations  
Doug Parks
2. Ordinance 2024-07 Body Art  
Doug Parks, City Attorney
3. Direction Regarding Ordinance 2024-04 Amending Map  
Doug Parks

## PUBLIC COMMENT – FOUR MINUTE LIMIT

## APPROVAL OF MINUTES:

## APPOINTMENT, PROCLAMATION & RECOGNITION:

1. Daughters of the American Revolution Constitution Week Proclamation  
JoAnne Taylor, Mayor

## ANNOUNCEMENTS

## CITY REPORTS:

2. Financial Report - July 2024  
Allison Martin, City Manager

## ORDINANCES AND RESOLUTIONS:

## CONTRACTS & AGREEMENTS:

## OTHER ITEMS:

3. 2025 Insurance Renewal Presentation  
Allison Martin & Tommy Hayes, MSI

## COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments  
City Manager Comments  
City Attorney Comments

City Council Comments  
Mayor Comments

ADJOURNMENT

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Guideline Principles - The City of Dahlonega will be an open, honest, and responsive city that balances preservation and growth and delivers quality services fairly and equitably by being good stewards of its resources. To ensure the vibrancy of our community, Dahlonega commits to Transparency and Honesty, Dedication and Responsibility, Preservation and Sustainability, Safety and Welfare ...for ALL!

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# Ordinance 2024-05 Amending HPC Regulations

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**DATE:** 9/3/2024  
**TITLE:** Ordinance 2024-05 Amending HPC Regulations  
**PRESENTED BY:** Doug Parks  
**PRIORITY:** Strategic Priority - Communication

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## AGENDA ITEM DESCRIPTION

Not all matters within the jurisdiction of the Historic Preservation Commission require public hearings. An administrative procedure for the more mundane matters is necessary and that is accomplished by the changes set forth in the amendments presented by this ordinance.

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## HISTORY/PAST ACTION

History has indicated that it is needless to put an applicant through a full blown certificate of appropriateness process if the change is simply a minor item. This administrative change can assist in moving routine wall signs through the permitting process as well. Highlighted in yellow are suggested adjustments by the preservationist. At the last meeting we noted that those comments as to revisions had not been provided, but they are now incorporated in the highlighted portions of the draft.

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## FINANCIAL IMPACT

None.

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## RECOMMENDATION

Recommendation to approve.

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## SUGGESTED MOTIONS

Motion to approve.

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## ATTACHMENTS

Attached is a copy of Ordinance 2024-05.

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**ORDINANCE 2024-05**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF DAHLONEGA BY  
ADOPTION OF AN AMENDED HISTORIC PRESERVATION ORDINANCE**

**WHEREAS, the City Council finds that some of the requests for a Certificate of Appropriateness do not require a hearing before the Historic Preservation Commission and should be reviewed administratively; and**

**WHEREAS, administrative review of these requests will lead to time and cost efficiencies;**

**NOW, THEREFORE, be it ordained, and it is so ordained by the authority of the City Council of Dahlonega, that Chapter 109, Article II, shall be amended by adding Section 109-22.1 and Section 109-22.2, which shall read as follows:**

**Sec. 109-22.1 Request for Administrative Issuance of a Certificate of Appropriateness**

(a) *Procedure for Administrative Issuance.* The applicant may request an application for administrative issuance of a Certificate of Appropriateness. A pre-application meeting shall then be conducted by the Zoning Administrative Officer or a designee. Once the Zoning Administrative Officer or a designee has determined the application is complete, a copy of the application shall be provided informationally to the Chair of the Historic Preservation Commission. Also a listing of all applications for administrative issuance currently in process shall be provided at least once monthly to the Chair. Then a review of the application will be made to determine whether the request meets the requirements for Administrative Issuance of a Certificate of Appropriateness, and the application will then be approved or denied with the assistance as needed from a trained preservationist. A decision will be made within 10 working days of receiving a complete application. The basis for denial of administrative issuance will be one or more of the following objections: (1) the request does not meet all the applicable requirements of these regulations for administrative issuance; (2) the application is incompatible with an originally approved Certificate of Appropriateness; and/or (3) the request is inconsistent with the applicable set of design guidelines.

(b) *Procedure upon denial of Administrative Issuance.* If the Zoning Administrative Officer denies the request for administrative issuance, the applicant will be notified of the specific provisions that have not been met and offer the applicant the opportunity to make changes to the application. If no changes are made, the application will then follow the standard procedures for issuance of a Certificate of Appropriateness set forth in these regulations.

**Sec. 109-22.2 Requirements for Administrative Issuance of a Certificate of Appropriateness**

(a) *Administrative issuance is available for certain types of changes.* The following changes are subject to review for administrative issuance: A. Windows (including storm shutters) when not located on the building's primary facade; B. Minor changes to roofs not involving a change in the type of shingles, the roof profile or form; C. Residential accessibility structures; D. Storage sheds/outbuildings; E. Doors (including storm shutters) when not located on the building's primary

facade; F. Drainage; G. Utility meters: electric, gas, cables; H. Exhaust/supply fans/plumbing vents; I. Fences/gates/screening walls; J. HVAC; K. Exterior lighting; L. Shutters not located on the building’s primary facade; M. Siding and trim when not located on the building’s primary facade; N. Railings; O. Awnings; P. Skylights; Q. Wall Signs; and R. Other similar changes as determined by the Zoning Administrative Officer with the consent of the chair of the Historic Preservation Commission.

(b) *Public hearing not required for administrative issuance.* A public hearing is not required for administrative issuance of a Certificate of Appropriateness; therefore, no formal notice of the submittal is published, mailed or posted.

Except as modified herein, The Code of the City of Dahlonega, Georgia, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter. The City Attorney is directed and authorized to direct the codifier to make necessary minor, non-substantive corrections to the provisions of this Code, including but not limited to, the misspelling of words, typographical errors, duplicate pages, incorrect references to state or federal laws, statutes, this Code, or other codes or similar legal or technical sources, and other similar amendments, without necessity of passage of a corrective ordinance or other action of the Mayor and Council. The City Clerk shall, upon the written advice or recommendation of the city attorney and without the necessity of further council action, alter, amend or supplement any non-codified ordinance, resolution or other record filed in his or her office as necessary to effect similar non-substantive changes or revisions and ensure that such public records are correct, complete and accurate.

BE IT ORDAINED by the City Council of Dahlonega, and it is ordained by authority of the same, that if any portion of this Ordinance is for any reason found to be invalid or unconstitutional by the final decision of any tribunal of competent jurisdiction, it is the intention of the City Council of Dahlonega that the remainder of this Ordinance shall be in full force and effect.

So ordained and effective this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
JoAnne Taylor, Mayor

\_\_\_\_\_  
Attest: Sarah Waters, Assistant City Clerk



# Ordinances and Resolutions

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**DATE:** 9/3/2024  
**TITLE:** Ordinance 2024-07 Body Art  
**PRESENTED BY:** Doug Parks, City Attorney  
**PRIORITY:** Strategic Priority - Communication

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## AGENDA ITEM DESCRIPTION

Ordinance 2024-07 Body Art

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## HISTORY/PAST ACTION

This is a very minor change. The alteration is simply to incorporate the rules of the Georgia Department of Public Health into our regulations. This is in accord with and to be consistent with action taken by the County.

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## FINANCIAL IMPACT

None.

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## RECOMMENDATION

Recommendation to approve.

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## SUGGESTED MOTIONS

Motion to approve.

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## ATTACHMENTS

Ordinance 2024-07

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**ORDINANCE 2024-07**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF DAHLONEGA BY ADOPTION OF A MINOR AMENDMENT TO CHAPTER 8 ARTICLE V OF THE CODE**

WHEREAS, the City Council desires to promote the public health, safety, and general welfare of the residents of the city; and

WHEREAS, the City Council finds that there is a need to incorporate recently adopted rules of the Georgia Department of Public Health into our current regulations for tattoo and body art businesses.

NOW THEREFORE, be it ordained, and it is so ordained by the authority of the City Council of Dahlonega, that Part B, Chapter 8, Article 5 shall be amended by revising currently reserved Section 8-166 to read as follows:

“Sec. 8-166. Incorporation of State Rules.

Those rules of the Georgia Department of Public Health and identified as Chapter 511-3-8 GA DPH Rules and Regulations for Body Art are hereby incorporated by reference and shall supersede any regulation or requirement set forth herein inconsistent therewith.”

Except as modified herein, The Code of the City of Dahlonega, Georgia, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter. The City Attorney is directed and authorized to direct the codifier to make necessary minor, non-substantive corrections to the provisions of this Code, including but not limited to, the misspelling of words, typographical errors, duplicate pages, incorrect references to state or federal laws, statutes, this Code, or other codes or similar legal or technical sources, and other similar amendments, without necessity of passage of a corrective ordinance or other action of the Mayor and Council. The City Clerk shall, upon the written advice or recommendation of the city attorney and without the necessity of further council action, alter, amend or supplement any non-codified ordinance, resolution or other record filed in his or her office as necessary to effect similar non-substantive changes or revisions and ensure that such public records are correct, complete and accurate. This amendment is adopted with the express authority for Municode to renumber the ordinance section(s) based on their numbering system.

BE IT ORDAINED by the City Council of Dahlonega, and it is ordained by authority of the same, that if any portion of this Ordinance is for any reason found to be invalid or unconstitutional by the final decision of any tribunal of competent jurisdiction, it is the intention of the City Council of Dahlonega that the remainder of this Ordinance shall be in full force and effect.

So ordained and effective this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
JoAnne Taylor, Mayor

\_\_\_\_\_  
Attest: Sarah Waters, Assistant City Clerk



# Ordinances and Resolutions

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**DATE:** 9/3/2024  
**TITLE:** Direction Regarding Ordinance 2024-04 Amending Map  
**PRESENTED BY:** Doug Parks  
**PRIORITY:** Strategic Priority - Communication

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## AGENDA ITEM DESCRIPTION

Ordinance 2024-04 Amending Map to reflect updated changes since the prior adoption and for other purposes.

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## HISTORY/PAST ACTION

A number of changes from the prior map have occurred and are now ready to be integrated into the official map.

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## FINANCIAL IMPACT

None.

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## RECOMMENDATION

Recommend direction to staff to start the process necessary to adopt the amended map.

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## SUGGESTED MOTIONS

Motion to direct legal counsel and staff to start the process for adoption of the map.

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## ATTACHMENTS

Current draft of Ordinance 2024-04. The digital version of the map under review is as follows [DahlonegaZoning07222024FinalDraft.pdf](#)

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**ORDINANCE 2024-04**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF DAHLONEGA BY  
ADOPTION OF AN AMENDED ZONING MAP OF THE CITY OF DAHLONEGA**

**WHEREAS**, the City of Dahlonega has caused to be prepared an amended comprehensive zoning map for the City of Dahlonega, which map designates the location and boundaries of the City's zoning districts; and

**WHEREAS**, the City Council believes that said zoning map provides a clear and comprehensive mechanism whereby members of the public may easily determine the location and boundaries of the zoning districts; and

**WHEREAS**, the Council desires to adopt said amended zoning map as the Official Zoning Map for the City of Dahlonega; and

**WHEREAS**, the Council desires to protect the health, safety, morals, and welfare of the citizens of the City of Dahlonega;

**NOW, THEREFORE**, be it ordained by the City Council of Dahlonega, and it so ordained by the authority thereof as follows:

**ARTICLE I**

(a) The City Council hereby adopts and incorporates by reference as if it were fully contained herein the map as amended and titled Official Zoning Map of the City of Dahlonega (hereinafter "Map"), duly certified by the City Clerk on the date of adoption of this Ordinance. Said Map shall be and henceforth is a public record and shall be kept on file in the location required by the City's regulations where it shall be available for public inspection. Regardless of the existence of purported copies of the official Map which may from time to time be published, the official Map shall be the final authority to the current zoning status within the City.

(b) All prior zoning maps of the City of Dahlonega shall remain on file in the City of Dahlonega City Hall but shall be of no legal effect except to designate the zoning districts and boundaries existing before the adoption of the new Map.

(c) Any references made in the regulations of the City of Dahlonega to the Zoning Map of the City of Dahlonega shall henceforth refer to the Zoning map adopted by and made a part of this Ordinance.

(d) The revised zoning map will be available for public inspection and copying during business hours at the City Hall, 465 Riley Road Dahlonega, GA 30533, and located therein pursuant to the regulations.

(e) The revised zoning map shall be titled the Official Zoning Map for the City of Dahlonega and shall bear the date of adoption.

**ARTICLE II**

The Preamble of this Ordinance shall be construed to be and is hereby incorporated by reference as is fully set out herein.

**ARTICLE III**

The sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, sentence, paragraph, or section of this Ordinance shall be declared illegal by the valid judgment or decree of any court of competent jurisdiction, such an illegality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance.

It is so ordained this \_\_\_\_ day of \_\_\_\_\_, 2024.

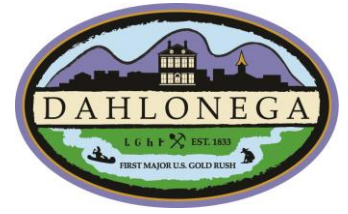
\_\_\_\_\_  
JoAnne Taylor, Mayor

Attest:

\_\_\_\_\_  
Sarah Waters, Assistant City Clerk



**Joint Proclamation  
By  
Lumpkin County  
And  
The City of Dahlonega**



**Constitution Week 2024**

**WHEREAS**, September 17, 2024, marks the two hundred and thirtieth Anniversary of the Drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the Anniversary of its creation; and

**WHEREAS**, it is fitting and proper to officially recognize the patriotic celebrations that will commemorate the occasion; and

**WHEREAS**, public Law 915 guarantees the issuing of a Proclamation to Trahlyta Chapter of the NSDAR each year by the President of the United States of America, designation of September 17 through 23 as Constitution Week;

**NOW THEREFORE, BE IT RESOLVED**, that we, the Lumpkin County Board of Commissioners, and the Mayor and City Council of the City of Dahlonega, do hereby proclaim September 17 through 23, 2024, to be;

**Constitution Week 2024**

in Dahlonega and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

**IN WITNESS WHEREOF**, We have hereunto set our hand and caused to be affixed the Great Seals of the City of Dahlonega and Lumpkin County this seventeenth day of September in the year of our Lord two thousand seventeen and of the Independence of the United States of America and of the Statehood of Georgia.

Lumpkin County

City of Dahlonega

\_\_\_\_\_  
Chris Dockery, Chairman Board of Commissioners

\_\_\_\_\_  
JoAnne Taylor, Mayor

Attest:

Attest:

\_\_\_\_\_  
Melissa Witcher, County Clerk

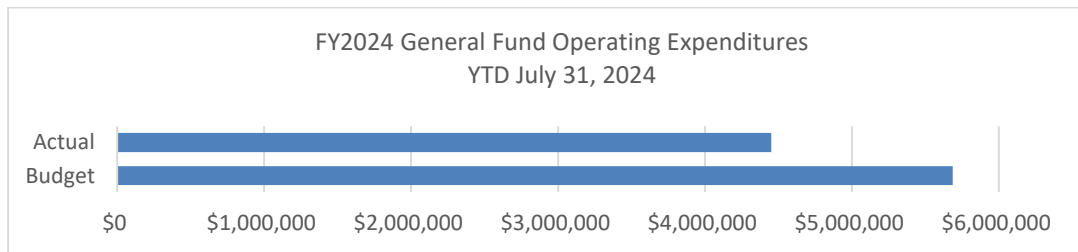
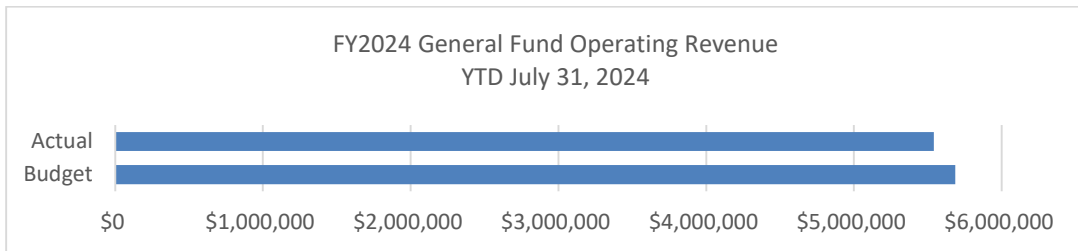
\_\_\_\_\_  
Sarah Waters, Asst. City Clerk



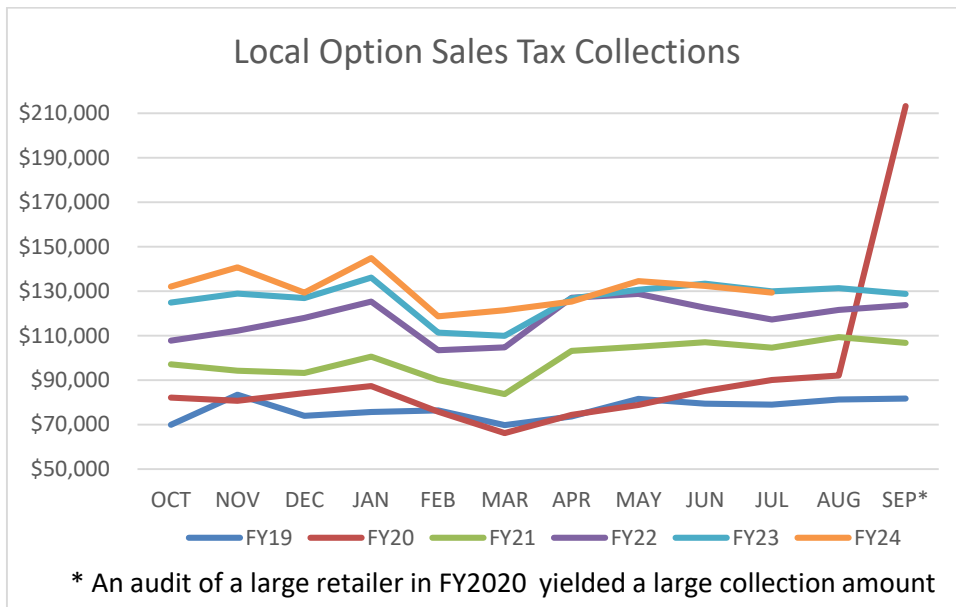
# CITY OF DAHLONEGA MONTHLY FINANCIAL REPORTS

For the Ten Months Ended July 31, 2024

## GENERAL FUND



- The annual property tax bills were levied and mailed by the Tax Commissioner on October 1<sup>st</sup> with a December 1<sup>st</sup> due date. To date, 98.12% of the 2023 taxes budgeted have been collected.
- Sales tax collections remain strong and reflected collections 3.96% greater than FY23. The change in the State law related to internet sales taxation has continued to positively impact our collections.



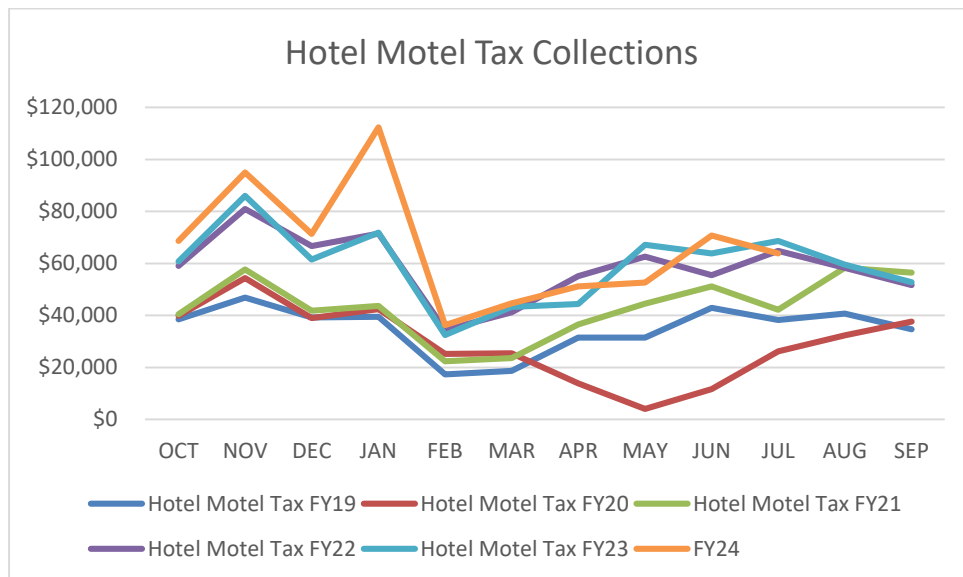
- The annual revenue for Insurance Premium Tax is \$667,217 this year, which is 22.37% greater than last fiscal year. This amount is based on a pro-rata population formula.
- Alcoholic Beverage Tax and License revenue collected year-to-date is slightly more than the prior year.
- Permit revenue collected year-to-date is greater than last year's collections due to a change in the fee schedule.
- Departments expenditures are in line with budget expectations.

### DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are on track with the budget.

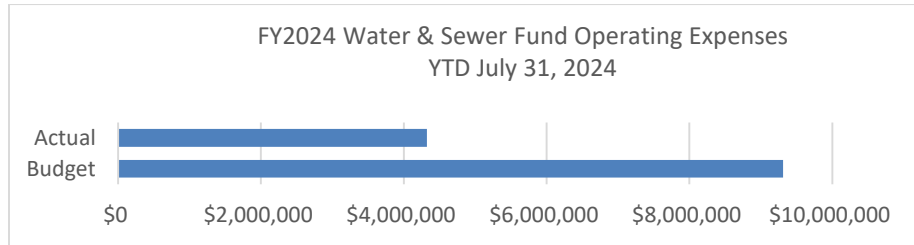
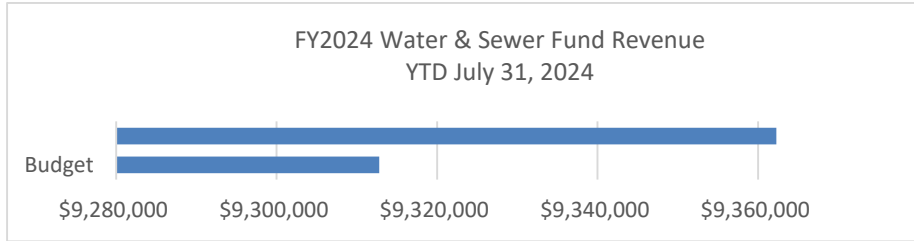
### HOTEL/MOTEL TAX FUND

- Tax revenue collections experienced a sharp decline in April 2020 with the onset of the Pandemic. Beginning in September 2020, collections have remained higher than in previous years. FY24 is 11.15% more than FY23. There are two factors for the increase above pre-pandemic levels. One is the change to the law regarding collection by third-party online booking agencies, the other is the new hotel.



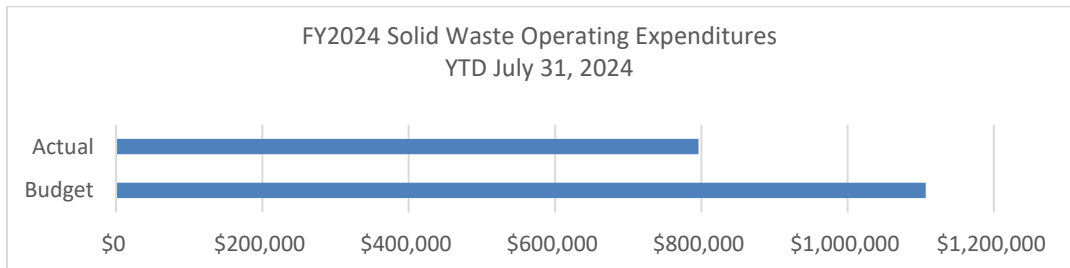
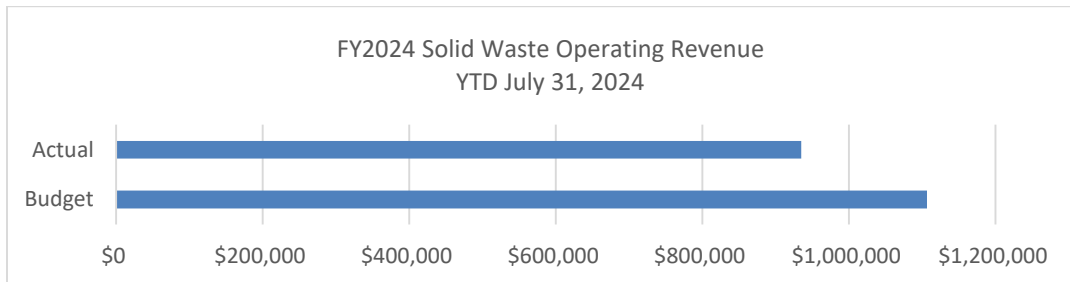
### WATER AND SEWER FUND

- Water and sewer sales are trending along with budget projections. Revenue from water sales and sewer charges is 15.38% greater than FY23.
- All department expenses are in line with the budget.



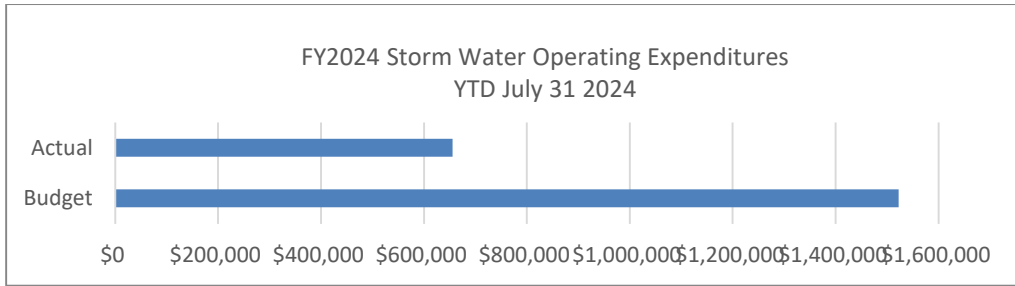
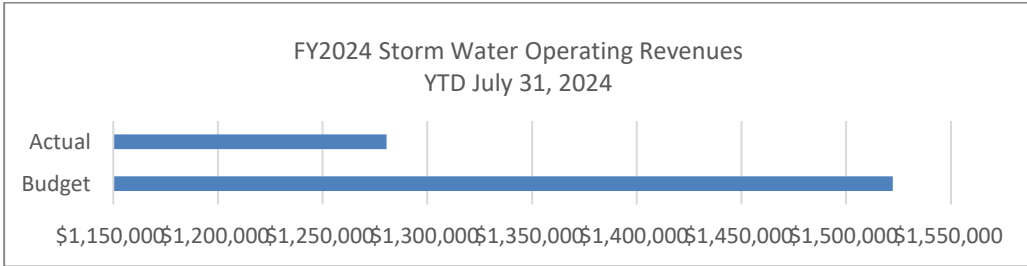
### SOLID WASTE FUND

- Refuse Collection Charges are Revenues are 2.17% greater than the prior year.
- Expenses meet budget expectations.



**STORMWATER ENTERPRISE FUND**

- Transfers In and Indirect Charges reflect a ten-month allocation.
- Stormwater utility charges were first billed in January 2021 and are meeting budget expectations.
- Expenses are related to the startup of the new utility, projects, and allocated staff pay and benefits.



**(Prepared for Council and Management by Finance Department August 26, 2024)**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	1,878,289.00	1,839,021.56	97.91
	GENERAL SALES AND USE TAXES	1,430,000.00	1,176,130.88	82.25
	SELECTIVE SALES AND USES TAXES	224,600.00	190,963.40	85.02
	ALCOHOLIC BEVERAGES LICENSES	178,000.00	151,350.00	85.03
	BUSINESS TAXES	705,247.00	827,372.58	117.32
	PENALTIES AND INTEREST	1,200.00	2,871.56	239.30
	PERMITS AND FEES	73,000.00	287,190.53	393.41
	INTERGOVERNMENTAL REVENUE	15,539.00	26,570.23	170.99
	CHARGES FOR SERVICES	730,133.00	618,263.51	84.68
	FINES AND FORFEITURES	199,302.00	159,251.10	79.90
	INVESTMENT INCOME	90,000.00	111,408.75	123.79
	MISCELLANEOUS REVENUE	3,000.00	15,294.05	509.80
	OTHER FINANCIAL SOURCES	35,000.00	34,325.00	98.07
	OTHER CHARGES FOR SERVICES	15,500.00	15,445.31	99.65
	TRANSFERS IN FROM OTHER FUNDS	105,875.00	85,791.70	81.03
	<b>TOTAL REVENUES</b>	<b>5,684,685.00</b>	<b>5,541,250.16</b>	<b>97.48</b>
	LEGISLATIVE	264,522.00	471,815.82	172.81
	EXECUTIVE	289,711.00	187,045.20	64.56
	ELECTIONS	12,600.00	21,844.54	173.37
	GENERAL ADMINISTRATION	1,136,427.00	787,538.38	69.05
	MUNICIPAL COURT	302,668.00	200,557.04	66.26
	POLICE DEPARTMENT	938,482.00	593,529.76	62.63
	PUBLIC WORKS ADMINISTRATION	260,494.00	149,859.43	57.53
	STREETS	1,350,170.00	1,052,725.60	75.30
	MAINTENANCE AND SHOP	127,348.00	71,681.88	56.29
	CEMETERY	112,054.00	89,415.09	79.80
	PARKS	69,500.00	45,287.21	65.16
	COMMUNITY DEVELOPMENT	282,914.00	396,347.93	140.09
	NON-DEPARTMENTAL	76,536.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	461,259.00	384,382.50	83.33
	<b>TOTAL EXPENDITURES</b>	<b>5,684,685.00</b>	<b>4,452,030.38</b>	<b>77.37</b>
Fund 100 - GENERAL FUND:				
	TOTAL REVENUES	5,684,685.00	5,541,250.16	97.48
	TOTAL EXPENDITURES	5,684,685.00	4,452,030.38	77.37
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>1,089,219.78</b>	<b>1,565.97</b>



GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
	CHARGES FOR SERVICES	300.00	1,133.77	377.92
	INVESTMENT INCOME	6,000.00	8,823.05	147.05
	CONTRIBUTIONS AND DONATIONS	100.00	1,105.00	1,105.00
	MISCELLANEOUS REVENUE	1,500.00	13,784.00	918.93
	TRANSFERS IN FROM OTHER FUNDS	184,875.00	154,062.50	83.33
	APPROPRIATED FUND BALANCE	128,890.00	0.00	0.00
	TOTAL REVENUES	321,665.00	178,908.32	55.62
	DDA ADMINISTRATION	155,893.00	115,501.47	74.09
	TOURISM	60,032.00	47,685.96	79.43
	DOWNTOWN DEVELOPMENT	105,740.00	132,983.70	125.76
	TOTAL EXPENDITURES	321,665.00	296,171.13	92.07
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
	TOTAL REVENUES	321,665.00	178,908.32	55.62
	TOTAL EXPENDITURES	321,665.00	296,171.13	92.07
	NET OF REVENUES & EXPENDITURES	0.00	(117,262.81)	100.00

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	700,000.00	666,792.38	95.26
	PENALTIES AND INTEREST	0.00	8,069.76	100.00
	INVESTMENT INCOME	600.00	1,869.13	311.52
	TOTAL REVENUES	700,600.00	676,731.27	96.59
	PURCHASES/CONTRACTED SERVICES	297,063.00	224,142.61	75.45
	TRANSFERS OUT TO OTHER FUNDS	403,537.00	333,344.20	82.61
	TOTAL EXPENDITURES	700,600.00	557,486.81	79.57
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	700,600.00	676,731.27	96.59
	TOTAL EXPENDITURES	700,600.00	557,486.81	79.57
	NET OF REVENUES & EXPENDITURES	0.00	119,244.46	100.00

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	0.00	19,874.99	100.00
	FINES AND FORFEITURES	0.00	753.00	100.00
	INVESTMENT INCOME	160,000.00	253,315.18	158.32
	MISCELLANEOUS REVENUE	3,000.00	23,593.67	786.46
	WATER CHARGES	3,173,461.00	2,650,254.53	83.51
	TAP FEES - WATER	175,000.00	1,245,219.00	711.55
	SEWER CHARGES	2,339,413.00	2,615,722.40	111.81
	TAP FEES - SEWER	175,000.00	1,280,645.00	731.80
	OTHER CHARGES FOR SERVICES	70,300.00	74,531.31	106.02
	TRANSFERS IN FROM OTHER FUNDS	1,438,032.00	1,198,360.00	83.33
	APPROPRIATED NET ASSETS	1,778,564.00	0.00	0.00
	TOTAL REVENUES	9,312,770.00	9,362,269.08	100.53
	SEWER LIFT STATIONS	278,654.00	171,809.18	61.66
	SEWER TREATMENT PLANT	918,621.00	677,613.55	73.38
	DISTRIBUTION AND COLLECTION	1,202,602.00	1,267,936.61	91.76
	WATER SUPPLY	322,504.00	152,834.11	47.39
	WATER TREATMENT PLANT	2,427,976.00	1,462,606.49	59.66
	CAPITAL OUTLAYS	3,976,673.00	484,356.38	11.51
	INTERFUND CHARGES	125,740.00	104,783.30	83.33
	OTHER COSTS	60,000.00	0.00	0.00
	TOTAL EXPENDITURES	9,312,770.00	4,321,939.62	44.33
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
	TOTAL REVENUES	9,312,770.00	9,362,269.08	100.53
	TOTAL EXPENDITURES	9,312,770.00	4,321,939.62	44.33
	NET OF REVENUES & EXPENDITURES	0.00	5,040,329.46	1,151.70

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 540 - SOLID WASTE ENTERPRISE FUND				
	CHARGES FOR SERVICES	300.00	225.00	75.00
	INVESTMENT INCOME	10,000.00	16,060.56	160.61
	MISCELLANEOUS REVENUE	0.00	2,318.40	100.00
	OTHER CHARGES FOR SERVICES	7,000.00	7,132.83	101.90
	REFUSE COLLECTION CHARGES	1,067,401.00	909,018.88	85.16
	APPROPRIATED NET ASSETS	22,005.00	0.00	0.00
	<b>TOTAL REVENUES</b>	<b>1,106,706.00</b>	<b>934,755.67</b>	<b>84.46</b>
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	551,986.00	375,951.79	68.11
	PURCHASES/CONTRACTED SERVICES	291,150.00	239,930.66	82.41
	SUPPLIES	160,700.00	78,214.43	48.67
	CAPITAL OUTLAYS	0.00	49,775.00	100.00
	INTERFUND CHARGES	62,870.00	52,391.70	83.33
	OTHER COSTS	40,000.00	0.00	0.00
	DEBT SERVICE	0.00	10.00	100.00
	<b>TOTAL EXPENDITURES</b>	<b>1,106,706.00</b>	<b>796,273.58</b>	<b>71.95</b>
	Fund 540 - SOLID WASTE ENTERPRISE FUND:			
	TOTAL REVENUES	1,106,706.00	934,755.67	84.46
	TOTAL EXPENDITURES	1,106,706.00	796,273.58	71.95
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>138,482.09</b>	<b>100.00</b>

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 07/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 560 - STORMWATER ENTERPRISE FUND				
	INVESTMENT INCOME	1,500.00	13,388.15	892.54
	OTHER CHARGES FOR SERVICES	1,000.00	1,408.98	140.90
	TRANSFERS IN FROM OTHER FUNDS	1,165,544.00	971,286.70	83.33
	STORMWATER UTILITY CHARGES	354,150.00	294,412.92	83.13
	TOTAL REVENUES	1,522,194.00	1,280,496.75	84.12
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	81,402.00	64,294.09	78.98
	PURCHASES/CONTRACTED SERVICES	79,000.00	2,855.26	3.61
	SUPPLIES	33,500.00	888.61	2.65
	CAPITAL OUTLAYS	819,913.00	163,952.51	16.74
	INTERFUND CHARGES	508,379.00	423,649.20	83.33
	TOTAL EXPENDITURES	1,522,194.00	655,639.67	38.98
Fund 560 - STORMWATER ENTERPRISE FUND:				
	TOTAL REVENUES	1,522,194.00	1,280,496.75	84.12
	TOTAL EXPENDITURES	1,522,194.00	655,639.67	38.98
	NET OF REVENUES & EXPENDITURES	0.00	624,857.08	391.20
	TOTAL REVENUES - ALL FUNDS	18,648,620.00	17,974,411.25	96.38
	TOTAL EXPENDITURES - ALL FUNDS	18,648,620.00	11,079,541.19	57.36
	NET OF REVENUES & EXPENDITURES	0.00	6,894,870.06	1,033.83



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## 2025 Benefits Renewal

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September 3, 2024



**A Strategic Partner for Planning, Designing and Implementing  
Your Employee Benefits Program:**



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MSI Benefits Group, Inc.  
245 TownPark Drive, Suite 100  
Kennesaw, GA 30144  
Tel: 770-425-1231  
Fax: 770-425-4722  
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**Tommy Hayes, Benefits Consultant**



# 2025 Health Plan Renewal (assuming no EE increase)



	3000	1500
	<b>Employee</b>	18
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family 3 Waive</b>	7	0
<b>Monthly Total</b>	33	12
<b>Annual Total</b>		45
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b>	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current	
POS 80/60 3000	POS 80/60 1500
1,012.96	1,073.28
2,025.92	2,146.56
1,925.04	2,040.48
3,036.80	3,218.80
<b>\$55,295</b>	<b>\$16,099</b>
	<b>\$856,727</b>
OAPOS	OAPOS
\$3,000	\$1,500
80%	80%
\$40	\$40
\$50	\$50
\$200	\$200
\$60	\$60
\$6,500	\$5,000
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$10	\$10
\$35	\$35
\$60	\$60
\$1,600	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$736,658</b>

Renewal	
POS 80/60 3000	POS 80/60 1500
1,203.28	1,275.04
2,405.52	2,549.04
2,285.92	2,423.20
3,606.72	3,823.04
<b>\$65,672</b>	<b>\$19,122</b>
	<b>\$1,017,532</b>
	<b>18.77%</b>
OAPOS	OAPOS
\$3,000	\$1,500
80%	80%
\$40	\$40
\$50	\$50
\$200	\$200
\$60	\$60
\$6,500	\$5,000
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$10	\$10
\$35	\$35
\$60	\$60
\$1,600	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$897,463</b>
	<b>21.83%</b>

## Notes:

- Initial GMA Renewal called for a +25% Increase (\$53,502 secured in savings through MSI negotiations)
- Full market analysis has provided no competitive offers from other carriers
- Projected annual net cost increase of \$160,805
- 12 employees waived medical and received \$1,800 in FSA funds



# Option #1



			Current		Option #1	
			POS 80/60 3000	POS 80/60 1500	POS 80/60 5000	POS 80/60 2000
<b>Employee</b>	<b>3000</b>	<b>1500</b>	1,012.96	1,073.28	1,137.76	1,248.00
<b>Employee + Spouse</b>	<b>4</b>	<b>3</b>	2,025.92	2,146.56	2,276.56	2,496.00
<b>Employee + Child(ren)</b>	<b>4</b>	<b>0</b>	1,925.04	2,040.48	2,164.24	2,373.28
<b>Employee + Family</b> <i>3 Waive</i>	<b>7</b>	<b>0</b>	3,036.80	3,218.80	3,414.32	3,744.00
<b>Monthly Total</b>	<b>33</b>	<b>12</b>	<b>\$55,295</b>	<b>\$16,099</b>	<b>\$62,143</b>	<b>\$18,720</b>
<b>Annual Total</b>		<b>45</b>		<b>\$856,727</b>		<b>\$970,357</b>
						<b>13.26%</b>
<b>In-network</b>			OAPOS	OAPOS	OAPOS	OAPOS
Deductible (Individual)			\$3,000	\$1,500	\$5,000	\$2,000
Coinsurance			80%	80%	80%	80%
PCP Copay			\$40	\$40	\$40	\$40
Specialist Copay			\$50	\$50	\$50	\$50
Emergency Room			\$200	\$200	\$200	\$200
Urgent Care			\$60	\$60	\$60	\$60
Max Out-of-Pocket (Individual)			\$6,500	\$5,000	\$7,000	\$5,500
Outpatient Surgery			Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Inpatient Hospitalization			Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Prescription						
			Tier 1 - Generic	\$10	\$10	\$10
			Tier 2 - Formulary	\$35	\$35	\$35
			Tier 3 - Non-Formulary	\$60	\$60	\$60
Rx Out-of-pocket			\$1,600	\$1,600	\$1,600	\$1,600
<b>Employee Contributions</b>			<b>Semi-monthly (24)</b>		<b>Semi-monthly (24)</b>	
<b>Employee</b>	<b>18</b>	<b>9</b>	<b>43.00</b>	<b>71.08</b>	<b>43.00</b>	<b>71.08</b>
<b>Employee + Spouse</b>	<b>4</b>	<b>3</b>	<b>150.51</b>	<b>206.67</b>	<b>150.51</b>	<b>206.67</b>
<b>Employee + Child(ren)</b>	<b>4</b>	<b>0</b>	<b>139.98</b>	<b>193.54</b>	<b>139.98</b>	<b>193.54</b>
<b>Employee + Family</b>	<b>7</b>	<b>0</b>	<b>258.15</b>	<b>342.39</b>	<b>258.15</b>	<b>342.39</b>
<b>Total Monthly Deductions</b>			<b>\$7,486</b>	<b>\$2,519</b>	<b>\$7,486</b>	<b>\$2,519</b>
<b>Annual Deductions</b>				<b>\$120,069</b>		<b>\$120,069</b>
<b>Net Cost to City</b>				<b>\$736,658</b>		<b>\$850,289</b>
						<b>15.43%</b>

## Notes:

- Assuming no change in employee deductions
- Increase both the deductible and medical maximum out-of-pocket for both plans
- Projected annual net cost increase of \$114,000
- Option to provide back-end HRA to cover the difference in deductible for employees

# Option #2



	3000	1500
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b> <i>3 Waive</i>	7	0
<b>Monthly Total</b>	33	12
<b>Annual Total</b>		45
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b>	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current	
POS 80/60 3000	POS 80/60 1500
1,012.96	1,073.28
2,025.92	2,146.56
1,925.04	2,040.48
3,036.80	3,218.80
<b>\$55,295</b>	<b>\$16,099</b>
	<b>\$856,727</b>
OAPOS	OAPOS
\$3,000	\$1,500
80%	80%
\$40	\$40
\$50	\$50
\$200	\$200
\$60	\$60
\$6,500	\$5,000
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$10	\$10
\$35	\$35
\$60	\$60
\$1,600	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$736,658</b>

Option #2	
POS 70/50 5000	POS 80/60 3000
1,098.24	1,203.28
2,197.52	2,405.52
2,088.32	2,285.92
3,294.72	3,606.72
<b>\$59,975</b>	<b>\$18,046</b>
	<b>\$936,250</b>
	<b>9.28%</b>
OAPOS	OAPOS
\$5,000	\$3,000
70%	80%
\$60	\$40
\$85	\$50
\$300	\$200
\$60	\$60
\$7,000	\$6,500
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$15	\$10
\$45	\$35
\$75	\$60
\$1,600	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$816,181</b>
	<b>10.80%</b>

## Notes:

- Assuming no change in employee deductions
- Base Plan would increase deductible, coinsurance, copays and medical max out-of-pocket. Buy-Up Plan would move from \$1,500 to \$3,000 deductible
- Projected annual net cost increase of \$80,000

# Option #3



	3000	1500
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b> <i>3 Waive</i>	7	0
<b>Monthly Total</b>	33	12
<b>Annual Total</b>		45
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b>	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current	
POS 80/60 3000	POS 80/60 1500
1,012.96	1,073.28
2,025.92	2,146.56
1,925.04	2,040.48
3,036.80	3,218.80
<b>\$55,295</b>	<b>\$16,099</b>
	<b>\$856,727</b>
OAPOS	OAPOS
\$3,000	\$1,500
80%	80%
\$40	\$40
\$50	\$50
\$200	\$200
\$60	\$60
\$6,500	\$5,000
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$10	\$10
\$35	\$35
\$60	\$60
\$1,600	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$736,658</b>

Option #3	
HSA 4000	POS 80/60 3000
1,034.80	1,203.28
2,068.56	2,405.52
1,966.64	2,285.92
3,045.12	3,606.72
<b>\$56,083</b>	<b>\$18,046</b>
	<b>\$889,549</b>
	<b>3.83%</b>
OAPOS	OAPOS
\$4,000	\$3,000
80%	80%
Ded. / Coin.	\$40
Ded. / Coin.	\$50
Ded. / Coin.	\$200
Ded. / Coin.	\$60
\$7,000	\$6,500
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
Ded. then \$10	\$10
Ded. then \$35	\$35
Ded. then \$60	\$60
Combined w/Medical	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$769,481</b>
	<b>4.46%</b>

## Notes:

- Assuming no change in employee deductions
- HSA plan is a high deductible health plan that does not cover services until deductible & coinsurance met
- City could contribute HSA funds to employees as option
- Projected annual net cost increase of \$33,000 (does not include potential HSA or HRA city contributions)

# Dental Renewal

		Delta Dental	Anthem BCBS
		Current	Renewal
Employee	23	25.00	25.00
Employee + Family	19	76.00	76.00
	42	2,019	2,019
<b>Annual Total</b>			<b>\$24,228</b>
<b>DENTAL PLAN</b>			
Preventive Procedures		100%	
Basic Procedures		80%	
Major Procedures		50%	
Endodontics		80%	
Periodontics		80%	
Orthodontia Coverage		50% up to \$1,000 Adults and Children	
Deductible per person		\$50	
Yearly Maximum per person		\$1,500	
<b>Employee Deductions</b>		<b>Deductions (24)</b>	
Employee	23	12.50	12.50
Family	19	38.00	38.00

6 Waive

**Notes:**

- Anthem is replacing Delta Dental as the GMA dental provider in 2025.

# Vision Renewal

		<i>Current</i>
		<b>Avesis</b>
		<b>10.50</b>
		<b>18.36</b>
		<b>27.27</b>
		<b>\$4,596</b>
<b>IN-NETWORK</b>		
Routine Eye Exam		\$10 copay (1 per year)
Eyeglass Frames		\$50 Wholesale or up to \$150 retail allowance (Every 24 months)
Eyeglass Lenses		Every 12 months
Standard Plastic Single		\$10 copay
Standard Plastic Bifocal		\$10 copay
Standard Plastic Trifocal		\$10 copay
Contact Lenses		Every 12 months
Non-Elective Contact Lenses		Covered in full
Elective Conventional Lenses		\$130 allowance
Elective Disposable Lenses		\$130 allowance
<b>OUT-OF-NETWORK</b>		
Routine Eye Exam		\$35 allowance
Eyeglass Lenses		\$25 - \$80 allowance
Contact Lenses - Elective		\$130 allowance
Non-Elective		\$250 allowance
Frame		\$45 allowance
<b>DEDUCTIONS (24)</b>		
		<b>5.25</b>
		<b>9.18</b>
		<b>13.64</b>
Employee Only	13	
Employee + 1 Dependent	6	
Employee + Family	5	
Annual Premium	24	

**Notes:**

- Vision renewal has not yet been released. Anticipating renewal near the end of September or early October.

# Basic Life & Disability

<b>Basic Life and AD&amp;D Insurance</b>	
Basic Life and AD&D Amount:	\$50,000
Life Rate (per \$1,000):	\$0.230
AD&D Rate (per \$1,000):	\$0.030
Projected Volume:	\$2,775,000
Covered Lives:	56
Monthly Premium:	722
<b>Annual Premium:</b>	<b>\$8,658</b>
<b>Group Short Term Disability</b>	
Benefit Schedule:	60% of weekly earnings
Maximum Benefit:	\$1,000 per week
Injury/Sickness Benefit Commences:	31st Day
Benefit Duration:	9 Weeks
Rate per \$10 Benefit:	0.150
Total Weekly Benefit:	29,875
Monthly Premium:	448
<b>Annual Premium:</b>	<b>\$5,378</b>
<b>Group Long Term Disability</b>	
Benefit Schedule:	60% of monthly earnings
Maximum Benefit:	\$5,000 per month
Elimination Period:	90 Days
Benefit Duration:	SSNRA
Pre-Existing Exclusion:	3/12
Monthly Covered Payroll:	217,981
Rate per \$100 Benefit:	0.370
Monthly Premium:	807
<b>Annual Premium:</b>	<b>\$9,678</b>
<b>Combined Annual Premium:</b>	<b>\$23,713.86</b>



## Notes:

- In rate guarantee until 1-1-2026.

# Summary

	Annual Premium	% Increase	Employee Cost	Net Annual Cost	Net % Increase	Annual Net Difference To City	Annual Net Difference To Employee
<b>MEDICAL</b>							
<b>GMA</b>							
Current	\$856,727		\$120,069	\$736,658			
Renewal	\$1,017,532	18.77%	\$120,069	\$897,463	21.83%	\$160,805	\$0
Option #1	\$970,357	13.26%	\$120,069	\$850,289	15.43%	\$113,630	\$0
Option #2	\$936,250	9.28%	\$120,069	\$816,181	10.80%	\$79,523	\$0
Option #3	\$889,549	3.83%	\$120,069	\$769,481	4.46%	\$32,822	\$0
<b>DENTAL</b>							
<b>GMA</b>							
Current (Delta Dental)	\$24,228		\$24,228	\$0			
Renewal (Anthem)	\$24,228	0.00%	\$24,228	\$0		\$0	\$0
<b>Vision</b>							
<b>Avesis</b>							
Current	\$4,596		\$4,596	\$0			
Renewal - Not Yet Available							
<b>Basic Life &amp; Disability</b>							
<b>OneAmerica</b>							
Current	\$23,714			\$23,714			
Renewal	\$23,714	0.00%		\$23,714		\$0	\$0



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