



CITY OF DAHLONEGA

City Council Work Session Agenda

June 16, 2025, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision - Dahlonega will be the most welcoming, thriving, and inspiring community in North Georgia

Mission Statement - Dahlonega, a City of Excellence, will provide quality services through ethical leadership and fiscal stability, in full partnership with the people who choose to live, work, and visit. Through this commitment, we respect and uphold our rural Appalachian setting to honor our thriving community of historical significance, academic excellence, and military renown.

CALL TO ORDER

APPROVAL OF AGENDA

BOARDS AND COMMITTEES

1. Cemetery Committee - May 2025
Mark Buchanan, City Engineer
2. Dahlonega Downtown Development Authority/Main Street - May 2025
Ariel Alexander, DDA Director

DEPARTMENT REPORTS AVAILABLE AT: <https://dahlonega.gov/category/department-reports/>

3. Community Development - May 2025
Allison Martin, City Manager
4. Finance and Administration - May 2025
Kimberly Stafford, Finance Manager
5. Police Report - May 2025
George Albert, Chief of Police
6. Public Works - May 2025
Mark Buchanan, City Engineer
7. Water & Wastewater Treatment Department - May 2025
John Jarrard, Water/Wastewater Treatment Director

APPOINTMENTS, PROCLAMATIONS, AND RECOGNITIONS

8. Recognition of City Employees
City Council

PRESENTATIONS

- 9. City Clerk's Updates
Rhonda Hansard, City Clerk
- [10.](#) City Manager's Proposed FY26 Budget
Allison Martin, City Manager

ORDINANCES AND RESOLUTIONS

AGREEMENTS AND CONTRACTS

OTHER ITEMS

- [11.](#) 2025 Municipal General Election Qualifying Dates and Times
Rhonda Hansard, City Clerk
- [12.](#) Change to Open Container Footprint - Paws in the Park Fundraiser
Doug Parks, City Attorney / Sarah Waters, Assistant City Clerk
- [13.](#) Discussion of Outdoor Dining Permit
Allison Martin, City Manager
- [14.](#) Review of BS&A Work Order Functionality
Allison Martin, City Manager

COMMENTS - PLEASE LIMIT TO THREE MINUTES PER SPEAKER

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

ADJOURNMENT

Guideline Principles - The City of Dahlonga will be an open, honest, and responsive city that balances preservation and growth and delivers quality services fairly and equitably by being good stewards of its resources. To ensure the vibrancy of our community, Dahlonga commits to Transparency and Honesty, Dedication and Responsibility, Preservation and Sustainability, Safety and Welfare...for ALL!



Department Report

Report Title: Cemetery Committee—May 2025
Report Highlight: UNG Cadet Volunteers
Name and Title: Rick Harris, Dahlonega Cemetery Committee

Recently Completed:

- An agreement was made with Sgt. Rich Moore and Sgt. Michele Johnson for UNG Cadets to volunteer for their community service efforts in Mt. Hope Cemetery, beginning with the Fall Semester.
- Repair and maintenance to headstones and areas not currently cared for or claimed by others.



Underway:

- Construction of a proposed Mount Hope shed to house equipment for volunteers. The City has made a commitment to provide the shed at a suitable location using in-house manpower.

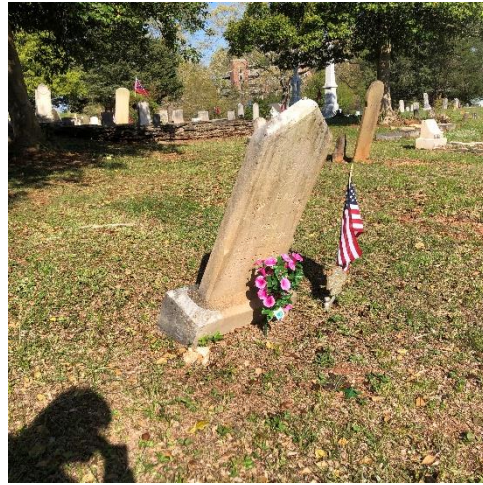


- Clearing and brush cleanup of an overgrown area of Mount Hope.
- Lot layout of approximately 100 additional plots at Memorial Park.
- There are still conversations regarding a decorative barrier around Mt. Hope. City staff will provide a 2026 budget request for potential funding for a first phase of an iron & brick (or stone) fence.

Near term:

- Thirty tilted headstones have been identified that need straightening. This task will start in June with the assistance of the Sons of the American Legion.

- Fifteen additional headstones stand in various conditions of repair, which will be assessed by priority of need this June, with outsourcing of chosen ones for professional repair.
- Researchers/Writers are being sought to expand the collection of biographies of those interred in Mount Hope Cemetery.
- Solicit organizations and societies to provide and maintain floral arrangements for their deceased members.
- Active efforts are underway this Summer to encourage additional active membership on the Cemetery Committee.
- Additional brush cleanup.
- Additional unclaimed plot repairs.





Department Report

Report Title: Dahlonega Downtown Development Authority/Main Street – May 2025
Report Highlight: Work Plan Items
Name and Title: Ariel Alexander, Downtown Development Director

Organization:

- Managed all postings for the City of Dahlonega and DDA/Main Street social media for the month.
- Skyler attended State Main Street training in Atlanta.
- Ariel attended training for the new agenda software systems.
- Attended Lumpkin County Development Authority and Tourism/CVB board meetings to share partner updates.
- Registered for the Georgia Mountains Regional Commission Economic Developers' Retreat on July 23rd.
- Joined a live informational webinar for the Georgia Initiative for Community Housing.

Promotion:

- Continuing joint advertising efforts between the Chamber, UNG, and Tourism staff.
- The Dahlonega Farmers Market began May 3.
- Supported the Dahlonega Arts and Wine Festival group in hosting their festival.
- Attended planning sessions for the July Christmas in a Small-Town event. The company will host the convention at the UNG Convocation Center and several small events in Hancock Park, the weekend of July 25, 2025.
- Signed contract with fireworks vendor for city fireworks show for July 4.

Economic Vitality:

- Provided Business Welcome Packets and information on financial incentive programs.
- Fielded questions and met with prospective downtown property owners.
- Attended a Housing Committee meeting with community partners.
- DDA Board and staff traveled to Madison to meet with their director to discuss housing initiatives and tour several Low-Income Housing Credit and DDA-funded housing products.
- Increased Small Business Improvement Grant matching limit from \$500.00 to \$1,000.00.
- Accepted two Small Business Improvement Grants and two Façade Grants for the board to review.

- Met with DALC and Tourism/CVB staff to discuss a joint partnership to fund a feasibility study for the community.

Design:

- Began review and update of the 2008 Downtown Master Plan. Focus areas include East Main Street and 147 North Park Street.



City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
 Telephone: 706-864-6133 Fax: 706-864-4837

Activity report for May 2025

Community Development Department

(15) Permits were issued for May.

10- Residential	0- Annex	0-Sign permits	0-Variances	0-Tree Removal
0-Zoning	0-minor Plats	0-Final Plats	0-Pool	0-ZVL
3-Commercial	0- Cemetery	2- land Disturbance	0- COA	0 Demo

144- Total open active permits

77- Residential permits	4 Pool permits	26- Commercial permits	0 Tree
19- Land Disturbances permits	0- Sign permits	2- Cemetery permits	1-ZVL
0- Rezoning permits	0- Variances	4- BZA permit- 2 Annex	1 Demo
0 Minor/Final permits	1- COA Permit	0- Outdoor dining permit	

Analytic Records submitted for May.

38 - Records were created.

168- Inspections.

\$794.000 - Collected revenue.

15- Permits were issued.

Breakdown of inspections for May.

126 - Residential. (Business)	4- Commercial.	34 - Land Disturbances.	4-other
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Projects Under Review.

Approved projects.

James Michiel COA 25-1, The Holly Theater

Creekstone Church BZA 25-3, Hampton Osterman sausage

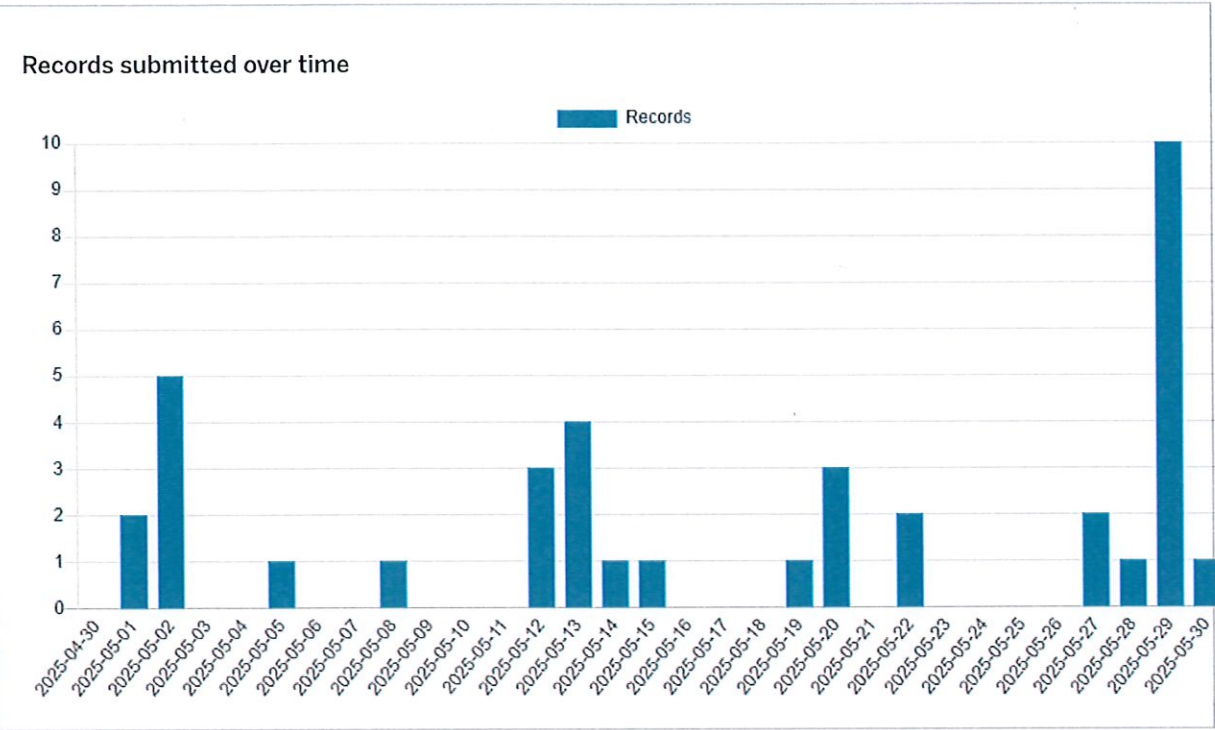


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City of Dahlonega Activity report for May 2025.

- | | |
|--|--------------------------------|
| 3-Animal Complaints. | 0- Disrepair structure notice. |
| 6- Debris/removal of items. | 32- LDP inspection. |
| 4-Excessive trash. | 4- Other complaints. |
| 29- Sign Removals. | 2- Inoperable vehicle. |
| 2- Sign Violation Notices. | 0- Signage Complaints. |
| 5- Traffic-Vehicle Assistance. | 1- Property Owner complaints. |
| 0 -Lighting Complaints | 3- Business inspections |
| 1- Vehicle Parking Complaints | 3- Business inspections |
| 1-Noise Complaints. | 2 -Tree Inspections |
| 6- Courtesy grass cutting. | |
| 2-Soil Erosion Complaint. | |
| 3-Commercial Dumpster trash complaint. | |

Analytics



Totals



38

Records Created



\$7,940.00

Revenue Collected



168

Inspections Done




15

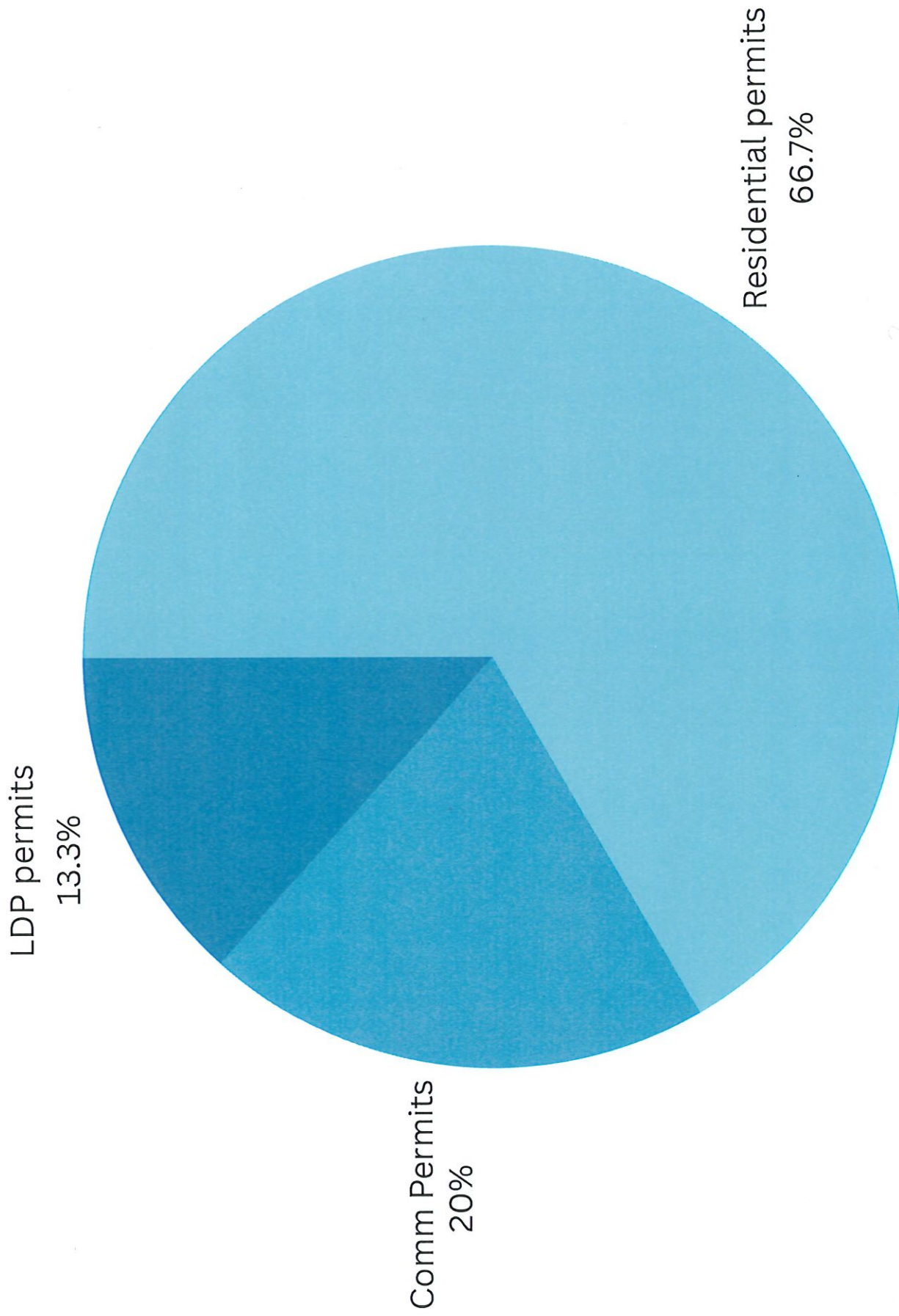
Permits Issued

Filter Results

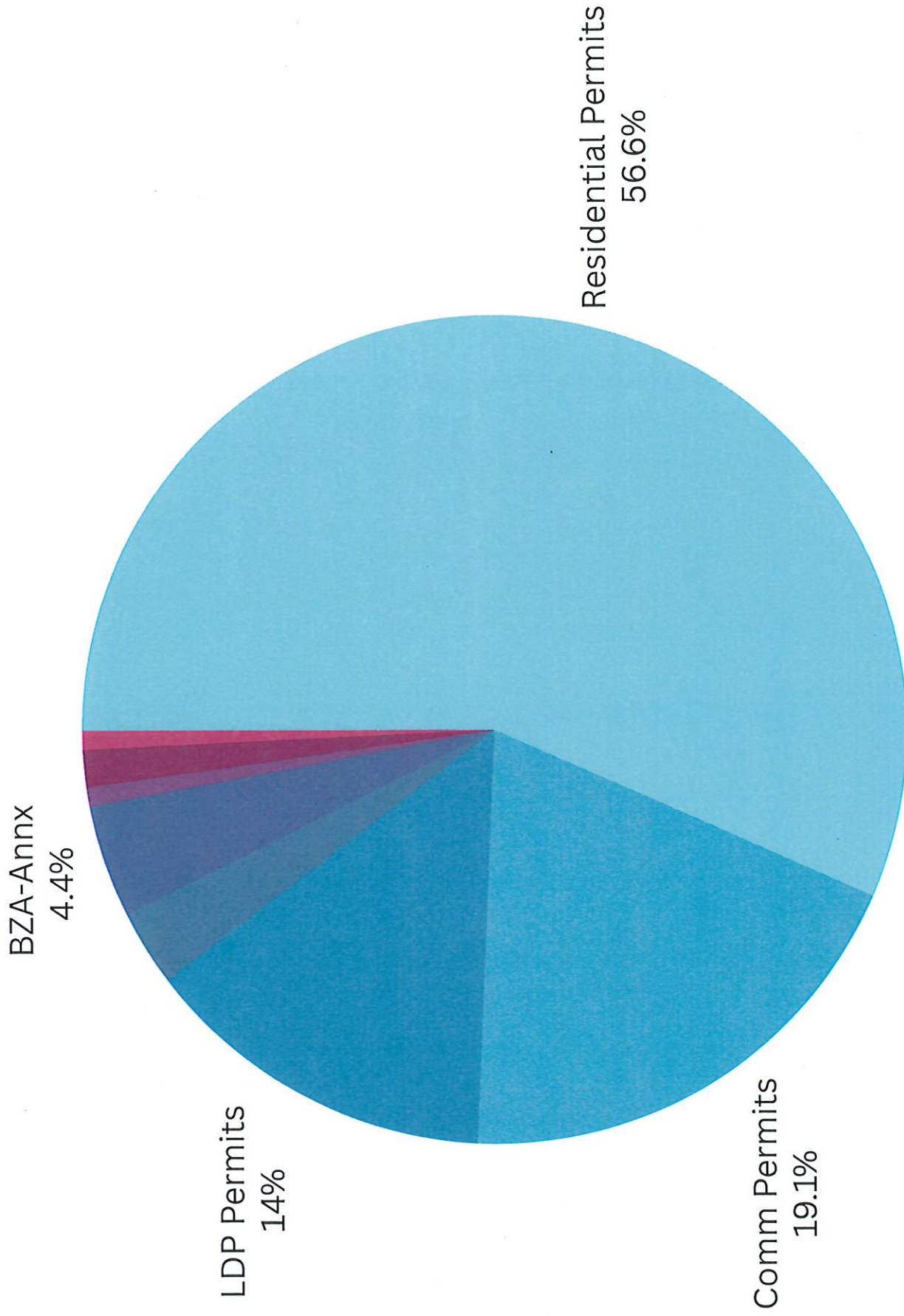
All Records

Date

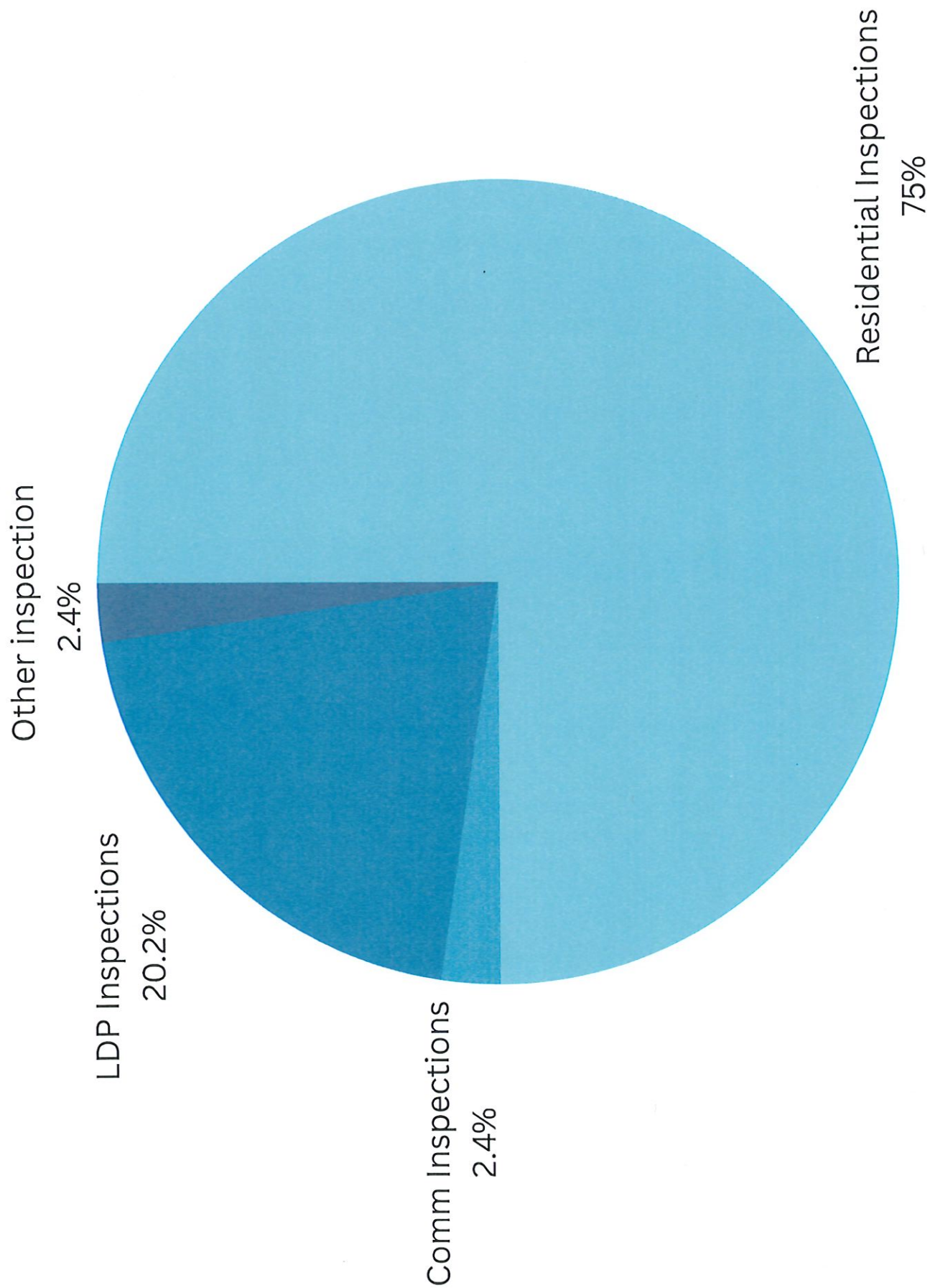
 Last 30 Days



May 2025 - Permits Issued



Total Active Permits



Inspection for May 2025

ACTIVE PERMITS

Record #	Record Type	Applicant Name	Date Submitted	Address	Record Status
13	Misc Invoice	Sam Kirkland	5/20/2025 16:58	505 Crown Mountain Way, Unit 23, Dahlonega, GA 30533	Active
23-1	Annexation Application	ADAM GASLOWITZ	6/9/2023 18:00	0 South Chestatee, Unit 080 023 & 025, Dahlonega, GA 30533	Active
23-2	Annexation Application	Michael Panzica	11/18/2023 14:54	100 Tranquil Way, Unit 077 056, Dahlonega, GA 30533	Active
BCOM-22-23	Building Permit - Commercial		12/7/2022 16:25	1000 Peaks Circle, Unit Building 1, DAHLONEGA, GA 30533	Active
BCOM-22-24	Building Permit - Commercial		12/7/2022 16:41	2000 Peaks Circle, Unit Building 2, Dahlonega, GA 30533	Active
BCOM-22-25	Building Permit - Commercial		12/7/2022 18:49	3000 Peaks Circle, Unit Building 3, Dahlonega, GA 30533	Active
BCOM-22-26	Building Permit - Commercial		12/7/2022 16:57	4000 Peaks Circle, Unit Community House, DAHLONEGA, GA 30533	Active
BCOM-23-14	Building Permit - Commercial	Roberta Green	7/7/2023 12:49	0 Vickery and Hawkins street, Unit 1, DAHLONEGA, GA 30533	Active
BCOM-23-15	Building Permit - Commercial	Roberta Green	7/7/2023 18:10	0 Vickery and Hawkins street, Unit 2, DAHLONEGA, GA 30533	Active
BCOM-23-16	Building Permit - Commercial	Roberta Green	7/7/2023 13:39	0 Vickery and Hawkins street, Unit 3, DAHLONEGA, GA 30533	Active
BCOM-23-17	Building Permit - Commercial	Roberta Green	7/7/2023 14:09	0 Vickery and Hawkins street, Unit 4, DAHLONEGA, GA 30533	Active
BCOM-23-18	Building Permit - Commercial	Roberta Green	7/7/2023 16:04	0 Vickery and Hawkins street, Unit 5, DAHLONEGA, GA 30533	Active
BCOM-23-19	Building Permit - Commercial	Roberta Green	7/7/2023 16:04	0 Vickery and Hawkins street, Unit 6, DAHLONEGA, GA 30533	Active
BCOM-23-24	Building Permit - Commercial	Juhwan Lee	8/31/2023 21:34	108 MOUNTAIN DR, DAHLONEGA, GA 30533	Active
BCOM-23-29	Building Permit - Commercial	Dean Stringer	11/3/2023 18:48	15 ASPEN CT, DAHLONEGA, GA 30533	Active
BCOM-23-34	Building Permit - Commercial	Kathy Harris	12/6/2023 20:29	90 Public Square, Unit North, Dahlonega, GA 30533	Active
BCOM-24-1	Building Permit - Commercial	The Peaks of Dahlonega LP	1/2/2024 21:58	2151 Morrison Moore Parkway, Dahlonega, GA 30533	Active
BCOM-24-18	Building Permit - Commercial	Brittney Arevalo	7/3/2024 19:17	15 Aspen Court, Unit Club House Pool, Dahlonega, GA 30533	Active
BCOM-24-25	Building Permit - Commercial	Stephen Johnson	7/10/2024 15:15	82 MAIN ST E, DAHLONEGA, GA 30533	Active
BCOM-24-30	Building Permit - Commercial	Chris Torchia	9/5/2024 13:42	245 Mountain Circle Drive, Dahlonega, GA 30533	Active
BCOM-24-5	Building Permit - Commercial	Jessica Ellington	10/11/2024 15:44	270 WALMART WAY, DAHLONEGA, GA 30533	Active
BCOM-24-9	Building Permit - Commercial	Paul Wingo	3/15/2024 15:08	132 LEGION RD, DAHLONEGA, GA 30533	Active
BCOM-25-10	Building Permit - Commercial	Steve Leibel Steve Leibel	4/23/2024 19:20	3619 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
BCOM-25-3	Building Permit - Commercial	Hank Haynes	5/13/2025 17:21	82 College Circle, Dahlonega, GA 30533	Active
BCOM-25-6	Building Permit - Commercial	Darryl Peterson	3/21/2025 20:50	2030 Highway 19 North, Unit STE A, Dahlonega, GA 30533	Active
BCOM-25-7	Building Permit - Commercial	Neva Garrett	4/9/2025 12:52	406 MAIN ST E, Unit S, DAHLONEGA, GA 30533	Active
BCOM-25-8	Building Permit - Commercial	Michael James	5/2/2025 20:39	33 CHOICE AVE, DAHLONEGA, GA 30533	Active
BCOM-25-8	Building Permit - Commercial	Wendy Lee	5/8/2025 20:37	490 BARLOW RD, DAHLONEGA, GA 30533	Active
BRES-22-60	Building Permit - Residential	Jeannie Koehl	8/8/2022 21:37	1089 CALHOUN RD, DAHLONEGA, GA 30533	Active
BRES-22-71	Building Permit - Residential	Roberta Green	10/5/2022 17:09	406 East Main, Unit AA, Dahlonega, GA 30533	Active
BRES-23-23	Building Permit - Residential	Igor Bentley	3/9/2023 18:26	115 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-24	Building Permit - Residential	Igor Bentley	3/9/2023 18:39	123 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-25	Building Permit - Residential	Igor Bentley	3/9/2023 18:49	131 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-26	Building Permit - Residential	Igor Bentley	3/9/2023 20:21	137 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-47	Building Permit - Residential	Ronald Brown	6/19/2023 19:35	55 DERRICK ST S, DAHLONEGA, GA 30533	Active
BRES-23-65	Building Permit - Residential		9/5/2023 15:06	300 Stoney Brook Drive, Unit 203, Dahlonega, GA 30533	Active
BRES-24-2	Building Permit - Residential	RICHARD REYENGER	1/24/2024 22:14	145 Madeline Anthony Road, Unit Lot 43, Dahlonega, GA 30533	Active
BRES-24-25	Building Permit - Residential	Patrick & Samantha Fuerst	4/15/2024 21:20	448 Golden Bear Pass, DAHLONEGA, GA 30533	Active
BRES-24-3	Building Permit - Residential	Brady Delong	1/26/2024 21:58	151 SKYLINE DR, DAHLONEGA, GA 30533	Active
BRES-24-37	Building Permit - Residential	Neil & Pamela Schmiedeb	5/29/2024 20:24	413 Stoneybrook Drive, Unit 254, Dahlonega, GA 30533	Active
BRES-24-47	Building Permit - Residential	Nathan Scranton	6/14/2024 14:47	130 Rockhound Drive, Unit 853, Dahlonega, GA 30533	Active
BRES-24-50	Building Permit - Residential		7/24/2024 19:09	161 GROVE ST S, DAHLONEGA, GA 30533	Active

BRES-24-53	Building Permit - Residential	JD Crill	8/13/2024 16:10	40 OAK FOREST TRL, DAHLONEGA, GA 30533	Active
BRES-24-56	Building Permit - Residential	Hans & Amy Hentschel	8/19/2024 14:01	520 Bear Paw Ridge, Unit 1002, Dahlonega, GA 30533	Active
BRES-24-60	Building Permit - Residential	Darryl Peterson	9/11/2024 17:29	875 Timberlane Drive, Unit 11, Dahlonega, GA 30533	Active
BRES-24-62	Building Permit - Residential	Burton Runyon	10/4/2024 20:10	40 Placer Mining Road, Unit lot 62, Dahlonega, GA 30533	Active
BRES-24-63	Building Permit - Residential	Ben Paddock	10/11/2024 18:20	179 MOORES DR, DAHLONEGA, GA 30533	Active
BRES-24-64	Building Permit - Residential	Steve Eiberger	10/18/2024 13:41	70 Stephens Court, Unit 3A, Dahlonega, GA 30533	Active
BRES-24-65	Building Permit - Residential	Steve Eiberger	10/18/2024 14:21	80 Stephens Court, Unit 3B, Dahlonega, GA 30533	Active
BRES-24-66	Building Permit - Residential	Steve Eiberger	10/18/2024 16:16	100 Stephens Court, Unit 3D, Dahlonega, GA 30533	Active
BRES-24-67	Building Permit - Residential	Steve Eiberger	10/18/2024 16:40	90 Stephen Court, Unit 3C, Dahlonega, GA 30533	Active
BRES-24-68	Building Permit - Residential	DR. Horton Dr. Horton	11/8/2024 22:05	200 Golden Bear Pass, Unit 080 248, Dahlonega, GA 30533	Active
BRES-24-72	Building Permit - Residential	Samuel Kirkland	12/6/2024 21:06	317 Stoneybrook Drive, Unit 266, Dahlonega, GA 30533	Active
BRES-24-75	Building Permit - Residential	Andy Carter	12/16/2024 23:39	187 GRAND VIEW STREET, Unit 73, DAHLONEGA, GA 30533	Active
BRES-24-76	Building Permit - Residential	David Foronda	12/17/2024 20:44	45 Grand View Street, Unit lot 79, Dahlonega, GA 30533	Active
BRES-24-77	Building Permit - Residential	Corey Palazzo	12/23/2024 22:12	71 Quartz Way, Unit 832, Dahlonega, GA 30533	Active
BRES-25-1	Building Permit - Residential	Steve Eiberger	1/8/2025 16:33	392 MOUNTAIN TRACE DR, DAHLONEGA, GA 30533	Active
BRES-25-10	Building Permit - Residential	Steve Eiberger	2/5/2025 18:20	40 Stephens Court, Dahlonega, GA 30533	Active
BRES-25-11	Building Permit - Residential	Steve Eiberger	2/5/2025 18:30	50 Stephens Court, Dahlonega, GA 30533	Active
BRES-25-12	Building Permit - Residential	Steve Eiberger	2/5/2025 18:40	60 Stephens Court, Dahlonega, GA 30533	Active
BRES-25-13	Building Permit - Residential	DR. Horton Dr. Horton	2/25/2025 14:43	14 RUSTIN RIDGE, Unit 294, DAHLONEGA, GA 30533	Active
BRES-25-14	Building Permit - Residential	DR. Horton Dr. Horton	2/25/2025 14:54	12 RUSTIN RIDGE, Unit 295, DAHLONEGA, GA 30533	Active
BRES-25-15	Building Permit - Residential	DR. Horton Dr. Horton	2/25/2025 15:02	10 RUSTIN RIDGE, Unit 296, DAHLONEGA, GA 30533	Active
BRES-25-16	Building Permit - Residential	DR. Horton Dr. Horton	2/25/2025 15:10	8 RUSTIN RIDGE, Unit 297, DAHLONEGA, GA 30533	Active
BRES-25-17	Building Permit - Residential	DR. Horton Dr. Horton	2/28/2025 17:04	15 Stoneybrook Drive, Unit 298, Dahlonega, GA 30533	Active
BRES-25-18	Building Permit - Residential	DR. Horton Dr. Horton	2/28/2025 17:14	17 Stoneybrook Drive, Unit 299, Dahlonega, GA 30533	Active
BRES-25-19	Building Permit - Residential	DR. Horton Dr. Horton	2/28/2025 17:23	19 Stoneybrook Drive, Unit 300, Dahlonega, GA 30533	Active
BRES-25-2	Building Permit - Residential	James Allison	1/15/2025 15:42	402 Crown Mountain Drive, Dahlonega, GA 30533	Active
BRES-25-20	Building Permit - Residential	DR. Horton Dr. Horton	2/28/2025 17:31	21 Stoneybrook Drive, Unit 301, Dahlonega, GA 30533	Active
BRES-25-21	Building Permit - Residential	DR. Horton Dr. Horton	2/28/2025 17:39	25 Stoneybrook Drive, Unit 302, Dahlonega, GA 30533	Active
BRES-25-22	Building Permit - Residential	Jimmy Anderson	3/3/2025 14:50	93 South Grove Street, Unit D11 134, Dahlonega, GA 30533	Active
BRES-25-24	Building Permit - Residential	Krista Dockery	3/10/2025 16:43	31 Altamont Court, Unit 061 071, Dahlonega, GA 30533	Active
BRES-25-25	Building Permit - Residential	Darryl Peterson	3/12/2025 19:45	88 Laurel Heights, Dahlonega, GA 30533	Active
BRES-25-26	Building Permit - Residential	Steve Eiberger	3/12/2025 22:41	135 Stephen Street, Unit 4A, Dahlonega, GA 30533	Active
BRES-25-27	Building Permit - Residential	Steve Eiberger	3/12/2025 22:51	130 Stephen Street, Unit 4A, Dahlonega, GA 30533	Active
BRES-25-28	Building Permit - Residential	Dennis Lemaster	3/13/2025 22:51	95 Mineral Lane, Unit 808, Dahlonega, GA 30533	Active
BRES-25-29	Building Permit - Residential	Steve Eiberger	3/19/2025 16:38	10 Stephen Court, Unit 1 A, Dahlonega, GA 30533	Active
BRES-25-30	Building Permit - Residential	Steve Eiberger	3/19/2025 17:03	20 Stephen Court, Unit 1 B, Dahlonega, GA 30533	Active
BRES-25-31	Building Permit - Residential	Steve Eiberger	3/19/2025 17:22	30 Stephen Court, Unit 1 C, Dahlonega, GA 30533	Active
BRES-25-32	Building Permit - Residential	Andrew Olements	3/24/2025 22:11	559 Stoneybrook, Unit lot 237, Dahlonega, GA 30533	Active
BRES-25-33	Building Permit - Residential	Stanley Jones	4/1/2025 21:15	17 Cherokee Trail, Unit D06 036, Dahlonega, GA 30533	Active
BRES-25-34	Building Permit - Residential	Matt Flynn	4/2/2025 19:03	144 Stamp Mill lane, Unit 143, Dahlonega, GA 30533	Active
BRES-25-35	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 20:54	84 RUSTIN RIDGE, Unit 286, DAHLONEGA, GA 30533	Active
BRES-25-36	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:15	30 RUSTIN RIDGE, Unit 287, DAHLONEGA, GA 30533	Active
BRES-25-37	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:23	28 RUSTIN RIDGE, Unit 288, DAHLONEGA, GA 30533	Active
BRES-25-38	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:31	126 RUSTIN RIDGE, Unit 289, DAHLONEGA, GA 30533	Active

BRES-25-39	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:36	24 RUSTIN RIDGE, Unit 290, DAHLONEGA, GA 30533	Active
BRES-25-40	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:45	20 RUSTIN RIDGE, Unit 291, DAHLONEGA, GA 30533	Active
BRES-25-41	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:59	18 RUSTIN RIDGE, Unit 292, DAHLONEGA, GA 30533	Active
BRES-25-42	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 22:01	16 RUSTIN RIDGE, Unit 293, DAHLONEGA, GA 30533	Active
BRES-25-43	Building Permit - Residential	David King	4/10/2025 13:21	160 Hyalite Road East, Unit 060 092, Dahlonega, Ga 30533	Active
BRES-25-44	Building Permit - Residential	Charles Blackstock	4/11/2025 19:40	170 Grand View Street, Unit Lot 68, Dahlonega, GA 30533	Active
BRES-25-45	Building Permit - Residential	Nathan Bonham	4/22/2025 14:54	134 Rockhound lane, Unit 852, Dahlonega, GA 30533	Active
BRES-25-46	Building Permit - Residential	Gary Nicholson	5/2/2025 14:49	329 CLOUDLAND RD N, DAHLONEGA, GA 30533	Active
BRES-25-47	Building Permit - Residential	Christopher Jones	5/2/2025 12:25	297 GROVE ST N, DAHLONEGA, GA 30533	Active
BRES-25-48	Building Permit - Residential	Nathan Scranton	5/29/2025 15:57	318 GROVE ST N, DAHLONEGA, GA 30533	Active
BRES-25-49	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:22	58 Rustin Ridge, Unit 278, Dahlonega, GA 30533	Active
BRES-25-50	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:32	56 Rustin Ridge, Unit 279, Dahlonega, GA 30533	Active
BRES-25-51	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:40	54 Rustin Ridge, Unit 280, Dahlonega, GA 30533	Active
BRES-25-52	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:49	52 Rustin Ridge, Unit 281, Dahlonega, GA 30533	Active
BRES-25-53	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:00	50 Rustin Ridge, Unit 282, Dahlonega, GA 30533	Active
BRES-25-54	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:07	48 Rustin Ridge, Unit 283, Dahlonega, GA 30533	Active
BRES-25-55	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:14	46 Rustin Ridge, Unit 284, Dahlonega, GA 30533	Active
BRES-25-56	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:24	42 Rustin Ridge, Unit 285, Dahlonega, GA 30533	Active
BRES-25-9	Building Permit - Residential	Bradley McEntyre	1/24/2025 15:19	100 Rockhound Lane, Unit 856, Dahlonega, GA 30533	Active
BZA-24-7	Variance Application	Joy Crowder	11/12/2024 19:57	0 Cathoun Road, Unit lot 16 - Parcel #0628 097, Dahlonega, GA 30533	Active
BZA-24-8	Variance Application	Jim Gribben	11/15/2024 21:07	277 HAWKINS ST, DAHLONEGA, GA 30533	Active
BZA-25-1	Variance Application	Jessica Jones	1/28/2025 3:29	28 MILLIES PL, DAHLONEGA, GA 30533	Active
BZA-25-3	Variance Application	Randy Hampton	5/29/2025 14:54	130 PARK ST S, DAHLONEGA, GA 30533	Active
CEM-25-14	Request for Open/Close of Cemetery	Chris Anderson	3/19/2025 19:19	228 Turner Rd, DAHLONEGA, GA 30533	Active
CEM-25-20	Request for Open/Close of Cemetery	Chris Anderson	5/13/2025 13:30	228 Turner Rd, DAHLONEGA, GA 30533	Active
COA-25-4	Certificate of Appropriateness	David Shanahan	5/27/2025 16:56	69 MAIN ST W, DAHLONEGA, GA 30533	Active
DEM-25-1	Demolition Permit	Freddy Welch	3/10/2025 14:59	200 North Grove Street, Dahlonega, GA 30533	Active
LDP-22-20	Land Disturbance Permit	Ron Link	10/25/2022 21:10	0 Stoneybrook Drive, DAHLONEGA, GA 30533	Active
LDP-22-8	Land Disturbance Permit	Roberta Green	4/26/2022 15:32	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active
LDP-22-9	Land Disturbance Permit	The Peaks of Dahlonega L P	4/30/2022 23:08	0 Morrison Moore, Dahlonega, GA 30533	Active
LDP-23-1	Land Disturbance Permit	Steve Eiberger	1/19/2023 20:46	0 Stephen Street, Dahlonega, GA 30533	Active
LDP-23-9	Land Disturbance Permit	Kate Murray	7/27/2023 14:33	0 Dawsonville Highway, Dahlonega, GA 30533	Active
LDP-24-1	Land Disturbance Permit	Mark Buchanan	1/8/2024 20:21	0 Park Street, Dahlonega, GA 30533	Active
LDP-24-10	Land Disturbance Permit	Roberta Green	9/18/2024 22:13	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active
LDP-24-11	Land Disturbance Permit	Garry Osley	9/20/2024 13:39	0 BEAR PAW RIDGE, Unit Phase 2, Dahlonega, GA 30533	Active
LDP-24-12	Land Disturbance Permit	Hank Haynes	10/18/2024 17:25	82 College Circle, Dahlonega, GA 30533	Active
LDP-24-13	Land Disturbance Permit	DES Submittals	10/22/2024 15:56	4 HAPPY HOLLOW RD, DAHLONEGA, GA 30533	Active
LDP-24-14	Land Disturbance Permit	Scott Hinchman	11/20/2024 16:09	290 Sunset, Dahlonega, GA 30533	Active
LDP-24-3	Land Disturbance Permit	Paul Wingo	3/15/2024 15:16	132 LEGION RD, DAHLONEGA, GA 30533	Active
LDP-24-5	Land Disturbance Permit	Jousha Mura	5/14/2024 21:26	15 Aspen Court, Unit Club House Pool, Dahlonega, GA 30533	Active
6	Land Disturbance Permit	JR Johnson	6/17/2024 21:39	0 Alice Lane, Dahlonega, Georgia 30533	Active
7	Land Disturbance Permit	Beth Bowersox	7/24/2024 21:29	0 Summit Drive, Unit 077 248, Dahlonega, GA 30533	Active
8	Land Disturbance Permit	DES Submittals	8/26/2024 16:33	0 Summit Drive, DAHLONEGA, GA 30533	Active
3	Land Disturbance Permit	William Hardman	5/22/2025 20:09	236 Crown Mountain Ridge, Unit lot 6, Dahlonega, GA 30533	Active

LDP-25-4	Land Disturbance Permit	Doug Sherrill	5/28/2025 21:05	0 River Crest Drive, Dahlonega, GA 30533	Active	
LDP-25-5	Land Disturbance Permit	SARAH FORD	5/30/2025 14:55	2001 INDIAN DR, DAHLONEGA, GA 30533	Active	
MFP-25-2	Minor Final Plat	DES Submittals	5/20/2025 19:20	318 GROVE ST N, DAHLONEGA, GA 30533	Active	
POOL-24-1	Pool/Spa Permit	Thomas Alo	5/29/2024 13:18	22 Talking Bear Court, Unit lot 1103, Dahlonega, GA 30533	Active	
POOL-24-2	Pool/Spa Permit	Jeff Archer	5/30/2024 17:53	15 Aspen Court, Unit Club House Pool, Dahlonega, GA 30533	Active	
POOL-24-3	Pool/Spa Permit	Kathy Myers	6/7/2024 20:55	95 MINERAL LN, DAHLONEGA, GA 30533	Active	
POOL-24-4	Pool/Spa Permit	Wayne Mooney	8/16/2024 18:48	215 Cloudland Road North, Unit 33, Dahlonega, GA 30533	Active	
PP-25-1	Preliminary Plat	Land Development Professio	5/19/2025 22:13	0 Mountain Music Park, DAHLONEGA, GA 30533	Active	
REZN-24-2	Rezoning Permit	Land Development Professio	10/30/2024 21:51	598 GROVE ST N, DAHLONEGA, GA 30533	Active	
REZN-25-1	Rezoning Permit	JR Johnson	2/10/2025 16:31	0 Torrington Street, Unit 061 001 C01 Parcel, Dahlonega, GA 30533	Active	
REZN-25-2	Rezoning Permit	Wes Ryals	4/4/2025 20:16		Active	
SGN-25-12	Sign Permit	Neva Garrett	5/27/2025 14:21	406 Main Street East, Unit T, Dahlonega, GA 30533	Active	

May Inspections

Record #	Record Type	Inspection Type	Result	Inspector	Completion Date	Note			
MFP-25-2	Minor Final Plat	Minor Final Plat Inspection	Partial Pass	Timothy Martin	5/29/2025				
BRES-25-21	Building Permit - Residential	Footling - inspect Footing	Pass	Vince Hines	5/29/2025				
BRES-25-20	Building Permit - Residential	Footling - inspect Footing	Pass	Vince Hines	5/29/2025				
BRES-25-19	Building Permit - Residential	Footling - inspect Footing	Pass	Vince Hines	5/29/2025				
BRES-25-18	Building Permit - Residential	Footling - inspect Footing	Pass	Vince Hines	5/29/2025				
BRES-25-17	Building Permit - Residential	Footling - inspect Footing	Pass	Vince Hines	5/29/2025				
BRES-23-26	Building Permit - Residential	Temporary Perm Power if Fail	Fail	Vince Hines	5/29/2025	Meter base not labeled, no house numbers present			
BRES-23-25	Building Permit - Residential	Temporary Perm Power if Fail	Fail	Vince Hines	5/29/2025	Meter base not labeled, no house numbers present			
BCOM-25-6	Building Permit - Commercial	Commercial Electrical R	Fail	Vince Hines	5/28/2025	no access			
BRES-25-42	Building Permit - Residential	House Wrap	Fail	Steve Holder	5/28/2025				
BRES-25-41	Building Permit - Residential	House Wrap	Fail	Steve Holder	5/28/2025				
BRES-25-40	Building Permit - Residential	House Wrap	Fail	Steve Holder	5/28/2025	sheathing incomplete			
BRES-25-39	Building Permit - Residential	House Wrap	Fail	Steve Holder	5/28/2025				
BRES-25-36	Building Permit - Residential	House Wrap	Fail	Steve Holder	5/28/2025				
BRES-25-35	Building Permit - Residential	House Wrap	Fail	Steve Holder	5/28/2025				
BRES-25-31	Building Permit - Residential	Insulation	Pass	Vince Hines	5/28/2025				
BRES-25-30	Building Permit - Residential	Insulation	Pass	Vince Hines	5/28/2025				
BRES-25-29	Building Permit - Residential	Insulation	Pass	Vince Hines	5/28/2025				
BRES-25-21	Building Permit - Residential	Footling - inspect Footing	Fail	Steve Holder	5/28/2025	Not ready			
BRES-25-20	Building Permit - Residential	Footling - inspect Footing	Fail	Steve Holder	5/28/2025	Not ready			
BRES-25-19	Building Permit - Residential	Footling - inspect Footing	Fail	Steve Holder	5/28/2025	Not ready			
BRES-25-18	Building Permit - Residential	Footling - inspect Footing	Fail	Steve Holder	5/28/2025	not ready			
BRES-25-17	Building Permit - Residential	Footling - inspect Footing	Fail	Vince Hines	5/28/2025	not ready			
BRES-24-76	Building Permit - Residential	Temporary Perm Power if Pass	Pass	Steve Holder	5/28/2025				
LDP-24-14	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/28/2025				
LDP-24-5	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/28/2025				
LDP-24-1	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Residential Rough In Frami	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Residential Mechanical	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Insulation	Pass	Timothy Martin	5/28/2025	3rd Party Inspection			
BRES-23-26	Building Permit - Residential	Residential Wall Framing	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Residential Rough Electr	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Residential Roof Framing	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Gas Fuel Supply System	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Residential Roof Sheath	Pass	Timothy Martin	5/28/2025				
BRES-23-26	Building Permit - Residential	Residential Building Saw	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Resident Rough In Frami	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Residential Mechanical	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Floor and Ceiling Framin	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Floor and Ceiling Framin	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Residential Rough Electr	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Residential Wall Framing	Pass	Timothy Martin	5/28/2025				
BRES-23-25	Building Permit - Residential	Residential Roof Rough	Pass	Timothy Martin	5/28/2025				

May Denials Issued

Record #	Record Type	Applicant Name	Date Submitted	Address	Record Status
LDP-25-5	Land Disturbance Permit	SARAH FORD	5/30/2025 14:55	2001 INDIAN DR, DAHLONEGA, GA 30533	Active
BRES-25-56	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:24	42 Rustin Ridge, Unit 285, Dahlonega, GA 30533	Active
BRES-25-55	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:14	46 Rustin Ridge, Unit 284, Dahlonega, GA 30533	Active
BRES-25-54	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:07	48 Rustin Ridge, Unit 283, Dahlonega, GA 30533	Active
BRES-25-53	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 19:00	50 Rustin Ridge, Unit 282, Dahlonega, GA 30533	Active
BRES-25-52	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:49	52 Rustin Ridge, Unit 281, Dahlonega, GA 30533	Active
BRES-25-51	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:40	54 Rustin Ridge, Unit 280, Dahlonega, GA 30533	Active
BRES-25-50	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:32	56 Rustin Ridge, Unit 279, Dahlonega, GA 30533	Active
BRES-25-49	Building Permit - Residential	DR. Horton Dr. Horton	5/29/2025 18:22	58 Rustin Ridge, Unit 278, Dahlonega, GA 30533	Active
BRES-25-48	Building Permit - Residential	Nathan Scranton	5/29/2025 15:57	318 GROVE ST N, DAHLONEGA, GA 30533	Active
BZA-25-3	Variance Application	Randy Hampton	5/29/2025 14:54	130 PARK ST S, DAHLONEGA, GA 30533	Active
LDP-25-4	Land Disturbance Permit	Doug Sherrill	5/28/2025 21:05	0 River Crest Drive, Dahlonega, GA 30533	Active
COA-25-4	Certificate of Appropriateness	David Shanahan	5/27/2025 16:56	69 MAIN ST W, DAHLONEGA, GA 30533	Active
SGN-25-12	Sign Permit	Neva Garrett	5/27/2025 14:21	406 Main Street East, Unit T, Dahlonega, GA 30533	Active
LDP-25-3	Land Disturbance Permit	William Hardman	5/22/2025 20:03	238 Crown Mountain Ridge, Unit lot 6, Dahlonega, GA 30533	Active
BRES-25-47	Building Permit - Residential	Christopher Jones	5/22/2025 12:25	297 GROVE ST N, DAHLONEGA, GA 30533	Active
MFP-25-2	Minor Final Plat	DES Submittals	5/20/2025 19:20	318 GROVE ST N, DAHLONEGA, GA 30533	Active
13	Misc Invoice	Sam Kirkland	5/20/2025 16:58	505 Crown Mountain Way, Unit 23, Dahlonega, GA 30533	Active
PP-25-1	Preliminary Plat	Land Development Professional	5/19/2025 22:13	0 Mountain Music Park, DAHLONEGA, GA 30533	Active
BCOM-25-10	Building Permit - Commercial	Hank Haynes	5/13/2025 17:21	82 College Circle, Dahlonega, GA 30533	Active
CEM-25-20	Request for Open/Close of Cemetery	Chris Anderson	5/13/2025 13:30	228 Turner Rd, DAHLONEGA, GA 30533	Active
BCOM-25-8	Building Permit - Commercial	Jeanne Koehl	5/8/2025 20:37	490 BARLOW RD, DAHLONEGA, GA 30533	Active
BCOM-25-7	Building Permit - Commercial	Wendy Lee	5/2/2025 20:39	33 CHOICE AVE, DAHLONEGA, GA 30533	Active
BRES-25-46	Building Permit - Residential	Gary Nicholson	5/2/2025 14:48	329 CLOUDLAND RD N, DAHLONEGA, GA 30533	Active
BCOM-25-6	Building Permit - Commercial	Michael James	5/2/2025 13:10	340 Wat-Mart Way, Unit C, Dahlonega, GA 30533	Active
BRES-25-45	Building Permit - Residential	Nathan Bonham	4/22/2025 14:54	134 Rockhound lane, Unit 852, Dahlonega, GA 30533	Active
BRES-25-44	Building Permit - Residential	Charles Blackstock	4/11/2025 19:40	170 Grand View Street, Unit Lot 68, Dahlonega, GA 30533	Active
BRES-25-43	Building Permit - Residential	David King	4/10/2025 13:21	160 Hylite Road East, Unit 060 092, Dahlonega, Ga 30533	Active
BCOM-25-4	Building Permit - Commercial	Neva Garrett	4/9/2025 12:52	406 MAIN ST E, Unit S, DAHLONEGA, GA 30533	Active
BRES-25-42	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 22:01	16 RUSTIN RIDGE, Unit 293, DAHLONEGA, GA 30533	Active
BRES-25-41	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:53	18 Rustin Ridge, Unit 292, Dahlonega, GA 30533	Active
BRES-25-40	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:45	20 RUSTIN RIDGE, Unit 291, DAHLONEGA, GA 30533	Active
BRES-25-39	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:38	24 RUSTIN RIDGE, Unit 290, DAHLONEGA, GA 30533	Active
BRES-25-38	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:31	26 RUSTIN RIDGE, Unit 289, DAHLONEGA, GA 30533	Active
BRES-25-37	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:23	28 RUSTIN RIDGE, Unit 288, DAHLONEGA, GA 30533	Active
BRES-25-36	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 21:15	30 RUSTIN RIDGE, Unit 287, DAHLONEGA, GA 30533	Active
BRES-25-35	Building Permit - Residential	DR. Horton Dr. Horton	4/4/2025 20:54	34 RUSTIN RIDGE, Unit 286, DAHLONEGA, GA 30533	Active
REZN-25-2	Rezoning Permit	Wes Ryals	4/4/2025 20:16		Active
BRES-25-34	Building Permit - Residential	Matt Flynn	4/2/2025 19:03	144 Stamp Mill lane, Unit 143, Dahlonega, GA 30533	Active
5-33	Building Permit - Residential	Stanley Jones	4/1/2025 21:15	17 Cherokee Trail, Unit D06 036, Dahlonega, GA 30533	Active
5-32	Building Permit - Residential	Andrew Clements	3/24/2025 22:11	559 Stonybrook, Unit lot 237, Dahlonega., GA 30533	Active
25-3	Building Permit - Commercial	Darryl Peterson	3/21/2025 20:50	2030 Highway 19 North, Unit STE A, Dahlonega, GA 30533	Active
5-14	Request for Open/Close of Cemetery	Chris Anderson	3/19/2025 19:19	228 Turner Rd, DAHLONEGA, GA 30533	Active



Department Report

Report Title: Finance and Administration Department – May 2025

Report Highlight: Completed review of Utility accounts receivable and outstanding debt placement with Penn Credit.

Name and Title: Kimberly Stafford, Finance Manager

Recently Completed:

- Compilation of property and easement files.
- GIS mapping of 80% of our right-of-way
- Completed annual GOMI report (government management indicators).
- Water/Sewer masterplan population and growth projection line chosen.
- Continued conversations with grant writers and congressional representatives regarding KOYO Lift Station funds.
- Civic Plus Meeting and Agenda software setup ongoing for new platform. Estimate go live is July 2025.

Underway:

- Inventory module discovery for design and implementation.
- Internal audit of assets – 95% complete
- Establish and set up the Employee Portal on new software; implement and train employees on benefits and use.
- Update employee evaluation forms and document procedures for employee review processes and performance development plans.
- Staff continues to review forms for needed updates.

Near Term:

- Update financial policies.
- Update the purchasing policy to include a vendor preference provision.
- Develop and implement employee meetings to provide appropriate training and update HR forms;
- Review additional finance files in long-term storage to determine what should be destroyed per the retention schedule.
- Audit of Utility Billing address points against MSAG/E911/USPS data.



Department Report

Report Title: City of Dahlonega Police Department – May 2025
Report Highlight: Commendation of Officer Cody Sprague.
Name and Title: George Albert, Chief of Police.

Recently Completed:

- Officers completed GCIC certification.
- Attended Gatlinburg Law Enforcement Conference.
- Attended a threat assessment class presented by the US Secret Service and GBI.
- First Friday concert in Hancock Park.
- Art and Wine Festival.
- Officer attended Health and Awareness training.
- Attended Lumpkin County Hazard Mitigation Planning.
- Attended Chamber Board meeting at Camp Merrill.
- Officer attended Interpersonal Relations Training.
- Attended Leadership Lumpkin County graduation celebration.
- Coffee with a Cop event at Dahlonega Care Facility.
- Attended a meeting at AVITA with other community stakeholders.
- Participated in Lumpkin County Schools District safety meeting.
- Officers attended Street Cop Training in Nashville.

Underway:

- Foot patrol of the community making connections with business owners, residents and visitors to the community.
- Staff continue to work on State Certification for agency.
- Continuation of specialized/annual training throughout the summer months.

Officer's Commendation: A citizen commended Officer Sprague for his professional handling of a private property wreck.

May Pictures



Tommy & Amanda Duckworth of Love Kaleb Inc dropping off Kaleb Care Packs for children



2025 Leadership Lumpkin Graduation Dinner for Class of 2025 presented by NGHS

May Pictures



Donuts with Avita/ Review of Mental Health Awareness



Gatlinburg Law Enforcement Conference

May Pictures



Threat assessment class presented by the US Secret Service and GBI



Officer Appreciation Luncheon

May Pictures



Street Cop Training Nashville, TN

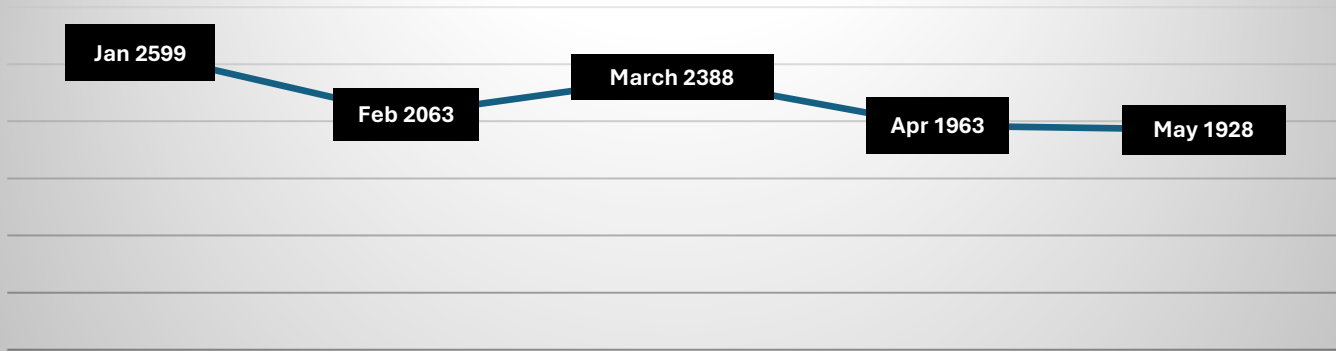


Coffee with a Cop event at Dahlongega Care Facility

2025 Call Type by Month



Total CFS 2025



May 2025 Total Calls for Service

Call Type	Jan	Feb	March	April	May	June	July	Aug	Sept	Nov	Dec
Traffic Stops	286	221	284	179	150						
Extra Patrol	1976	1425	1729	1405	1374						
Citations	48	35	49	43	35						
Arrests	9	8	8	10	12						
Parking Citations	20	31	59	85	44						
Parking Warnings	29	17	27	50	14						
Traffic Accidents	35	29	46	38	45						
Code Comp Viol	37	52	44	41	46						
Foot Patrol	8	10	21	23	17						
	Jan	Feb	March	April	May	June	July	Aug	Sept	Nov	Dec
Total CFS	2599	2063	2388	1963	1928						

Calls for service Comparison

	May-23	May-24	May-25
Traffic Stops	74	132	150
Extra Patrol	390	1390	1374
Citations	25	59	35
Arrests	12	22	12
Parking Citations	50	41	44
Parking Warning	7	13	14
Traffic Accidents	17	25	45
Code Comp Viol	28	116	46
Foot Patrol			17

April 2025 Police Department Stats

Number of Calls for Service: 1928

Incident Reports: 41

Accident Reports: 22

Traffic Stops: 150

Juvenile Complaint: 2

Criminal Trespass: 6

Domestic Problem: 5

Vehicle Unlock: 16

Traffic Citations Issued: 35

Traffic Warnings Issued: 26

Shoplifting: 2

Parking Citations Issued: 44

Animal Complaint: 12

Public Drunk:

Traffic Fatalities: 0

Motorist Assist: 17

Accidents to GSP: 10

Trouble Alarms: 18

DUI: 0

DUI to GSP: 2

Arrests: 12

Officer Assist LCSO: 12

Funeral Assist: 3

Officer Assist Other: 5

Other: 7

Welfare Check: 15

Foot Patrol Time: 12.01 hours

Extra Patrol: 1,374



Department Report

Report Title: Public Works—May 2025
Name and Title: Mark Buchanan, PW Director/City Engineer

Recently Completed:

- Installation of concrete curb and flume to reduce erosion of stream along Wimpy Mill and limit erosion under sidewalk.



- Maintenance and improvements at Mount Hope to those graves that do not appear to be serviced by the interred's family.



Ongoing:

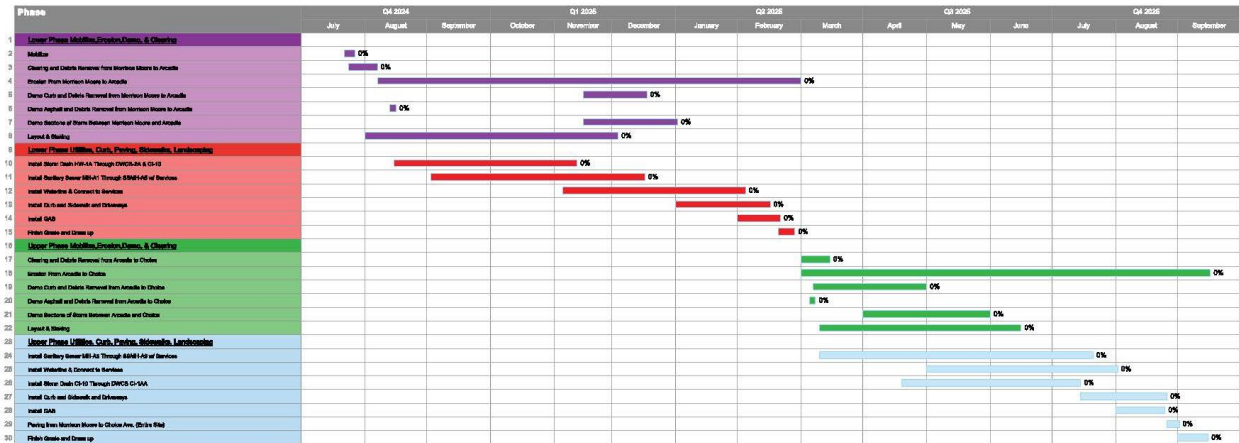
- Park Street Utilities Project. Installation of graded aggregate base is currently occurring between Morrison Moore and Arcadia as utilities are being installed further north.



PARK STREET UTILITY IMPROVEMENTS

smartsheet

STRICKLAND & SONS PIPELINE, INC.



Stop by Mark's office if you'd like to see a larger, paper version.

- Morrison Moore Pedestrian Bridge & Sidewalk. Notice of Award has been provided to Strickland Pipeline. Groundbreaking has occurred. Initial erosion control measures are currently being installed.



- Golden Avenue storm drain. Coordination with neighboring property owners regarding necessary easements is ongoing. Georgia DOT is conducting the preliminary design of the Yahoola bridge near this location. Staff are also coordinating with them to ensure a seamless transition between these two neighboring projects.
- Design and bid services for Phase 2 of the North Grove sidewalk project from Subway to Skyline Drive. Plan approved by GDOT 5/7/2025!

Upcoming (these projects are currently either in concept, design or construction phase):

- Concrete work along Choice Street.
- Concrete work and resurfacing of Warwick Street between Park and Chestatee.
- Selected portions of the Arcadia Street water and sewer main project/Mechanic Street to Morrison Moore sidewalk.

CITY MANAGER'S PROPOSED BUDGET Fiscal Year 2026

June 16, 2025
City of Dahlonega



Approach

The Proposed FY2026 Proposed Budget continues the City of Dahlonega's efforts to enhance current service levels with continued conservative fiscal management.

Guiding Financial Principles



BALANCE
REVENUE
SOURCES AND
USES



MAINTAIN FUND
BALANCE
RESERVES AND
MEET
COVERAGE
RATIOS



ENHANCE
PROGRAMS



INVEST IN
CAPITAL AND
LIFECYCLE
REPLACEMENT
PROJECTS

FY2026 Budget Highlights

- Continued debt reduction
 - GEFA
 - Bond
- Continued growth of staff:
 - Requested positions:
 - 1 FT Police Officer
 - 1 FT Director of Utilities
- 5-Year Capital Improvement Program continued & funded

FY2026 Budget Highlights

- Water & Sewer Master Plan Update Phase II
- Audio Visual Upgrades Council Chambers
- City Park Playground Equipment
- Solid Waste Collection Truck – large truck
- Lead & Copper Service Line Inventory Requirements
- SPLOST projects
- Stormwater projects
- Excavator for Distribution/Collection
- Tractor/bushhog/sidearm
- 5-Year Capital Improvement Program continued & funded

FY2026 Budget Other Items

- Increased insurance costs
- GIS field work
- Plotter lease
- Wastewater flowing monitoring/rain gauge
- WWTP equipment
- Submetering of distribution system – key location
- Intern positions
- No date yet provided on when to expect digest
- Council will be provided information – 6/23/2025
- Posted for public on 6/24/2025

FY2026 Timeline

- Council budget meetings (open to the public)
 - June 25th & 26th 5-8
 - June 30th 9-12 & 1-4
- Final Draft Budget Presented
 - July 7
- Budget Hearing
 - August 4
- Budget Timeline
 - August 18



City Council Agenda Memo

DATE: 6/16/2025
TITLE: 2025 Municipal General Election Qualifying Dates and Times
PRESENTED BY: Rhonda Hansard, City Clerk
PRIORITY Select a Priority

AGENDA ITEM DESCRIPTION

The 2025 Municipal Elections will be conducted for Mayor, Post 1, Post 2, and Post 3. The General Election will be held on Tuesday, November 4, 2025.

Today's request is for the Council to adopt dates and times for Qualifying. Staff's proposal is to begin Qualifying at 8:30 a.m. on Tuesday, August 19, 2025, and end at 4:30 p.m. on Thursday, August 21, 2025.

HISTORY/PAST ACTION

The Dahlongega City Council adopted the following Qualifying Fees during a Special Called Meeting held on January 21, 2025.

Mayor - \$270.00; Council Member Post 1 - \$144.00; Council Member Post 2 - \$144.00; Council Member Post 3 - \$144.00.

FINANCIAL IMPACT

N/A

RECOMMENDATION

Adopt dates and times for Qualifying as proposed by Staff.

SUGGESTED MOTIONS

Move to adopt the dates and times of Qualifying for the 2025 Municipal Elections as presented by staff: begin at 8:30 a.m. on Tuesday, August 19, 2025, and end at 4:30 p.m. on Thursday, August 21, 2025.

ATTACHMENTS

Proposed Legal Ad for Qualifying Fees and Dates

NOTICE TO THE PUBLIC

2025 MUNICIPAL GENERAL ELECTION

Pursuant to O.C.G.A. § 21-2-131, notice is hereby given of the adopted Qualifying Fees for the General Municipal Election that will be held on Tuesday, November 4, 2025, from 7:00 a.m. to 7:00 p.m. to fill one Mayor seat and three Council Member seats. The Dahlonge City Council adopted the following Qualifying Fees during a Special Called Meeting held on January 21, 2025.

Mayor.....\$270.00

Council Member Post 1.....\$144.00

Council Member Post 2.....\$144.00

Council Member Post 3.....\$144.00

Qualifying for the seats listed will be held at Dahlonge City Hall located at 465 Riley Road, Dahlonge, Georgia 30533 and will begin at 8:30 a.m. on Tuesday, August 19, 2025, and will end at 4:30 p.m. on Thursday, August 21, 2025.



City Council Agenda Memo

DATE: 6/13/2025
TITLE: Change to Open Container Footprint - Paws in the Park Fundraiser
PRESENTED BY: Doug Parks, City Attorney & Sarah Waters, Assistant City Clerk
PRIORITY Strategic Priority - Communication

AGENDA ITEM DESCRIPTION

Proposal to suspend the enforcement of open containers in the Hancock Park area at the Friends of Lumpkin County Animals & Shenanigans event so that festivalgoers may carry their alcoholic beverages around Hancock Park.

HISTORY/PAST ACTION

This item was previously approved in May, but the original date had been cancelled due to weather.

FINANCIAL IMPACT

None.

RECOMMENDATION

It is the recommendation of staff to allow the suspension of the appropriate ordinances for this event.

SUGGESTED MOTIONS

I make a motion to suspend enforcement of the open container laws of the City of Dahlonega including but not limited to the following: The Code of the City of Dahlonega, Georgia, Chapter 22, Article II, Section 22-32, Section 22-33, Section 22-34, Section 22-35, within the geographical area set aside for alcohol sales and consumption within that certain festival special event permit application granted by the City to the Friends of Lumpkin County Animals & Shenanigans organizer, the duration of the suspension to run concurrently with the duration of the permit granted.

ATTACHMENTS

Off-Site Catering Application & Alcohol Footprint



City Council Agenda Memo

DATE: 6/11/2025
TITLE: Outdoor Dining Permit Discussion
PRESENTED BY: Allison Martin, City Manager
PRIORITY Strategic Priority - Effectively Manage Growth

AGENDA ITEM DESCRIPTION

Outdoor Dining Permit Discussion

HISTORY/PAST ACTION

Dahlongega has permitted outdoor dining since 2004. The ordinance has been amended twice in 2017 and 2019. Council asked for a briefing on this item based on recent complaints from businesses. Staff attended the DDBA meeting to take comments. An updated executive summary is provided along with a copy of the recommended changes to the ordinance for reference.

FINANCIAL IMPACT

n/a

RECOMMENDATION

Recommended changes to the ordinance are attached.

SUGGESTED MOTIONS

n/a

ATTACHMENTS

Executive Summary and Ordinance

Executive Summary - Revised

The City of Dahlonega's Code of Ordinances, Chapter 8 – Businesses, Article III. – Sidewalk Food Sales was created in 2004 and amended in 2017 and 2019. A copy of the Ordinance is provided as a separate document for reference.

Overview:

- Applies to B2, B3, and CBD;
- Seeks to reduce dangers in public rights-of-ways, address ADA minimum width, maintain ingress and egress to buildings for public, essential services, and public safety personnel;
- Insurance provision for those who seek to permit to use public property/right-of-way;
- Sets a permit which applies to private property within the named districts subject to compliance with the regulations except as noted in the Ordinance;
- Regulates furniture condition, sanitation, trash container, placement, and removal;
- \$50 annual fee; and,
- Covers alcohol sales in areas outside the main structure to include private property dining areas which have a barrier requirement.

Historical Information

Since 2004, the City of Dahlonega has permitted outside dining via Ordinance. During the global pandemic, standards were relaxed to help local businesses in their efforts to serve the public and withstand the economic impacts of federal and state distancing mandates. With the re-establishment of code enforcement activities and new business activity, there have been several complaints regarding certain parameters in the existing Ordinance, especially as they relate to businesses outside the downtown area and on private property.

Staff attended the DDBA meeting and took comments from businesses as they related to this ordinance. The comments were as follows: remove the requirement to take in table arrangements at night; remove the trash can ordinance or allow for smaller cans for smaller spaces; separate the private property portion that deals with alcohol barriers from the sidewalk/outdoor dining ordinance. Attendees were also encouraged to send any additional comments to the council and city manager. To date, the manager has not received any additional comments.

Environmental Health

The outdoor dining regulations set forth by public health are not detailed. Environmental Health's main concerns seem to center around whether pets are allowed in outdoor seating areas. They, like the City's Ordinance, require the area and furniture to be clean and in good repair. Public Health guidelines require a trash can wherever trash is

generated. The City's requirement is related to public areas and use of a covered trash can.

Financial Analysis

The amount of Outdoor Dining Permits is not a major source of revenue for the City of Dahlonega. Some restaurant owners report they operate on a slim margin and do not feel they should permit this activity separately especially if they fall outside areas of great pedestrian traffic. Others argue that if they are not in the downtown area, there should be no additional permitting for their activities.

Conclusions

Staff does not find this Ordinance to be overly burdensome, nor is it so closely aligned with Public Health's regulations that there is a gross amount of overlap. In fact, for businesses who serve alcohol on private property, this Ordinance helps to ensure they meet the standards contained in other City Codes related to alcohol consumption on premises by establishing boundary requirements when associated with outdoor dining spaces. While this is a separate Ordinance, the permitting processes could be combined with the annual Occupational Tax procedures for both new applications and renewals. Staff time is required to review the applications and inspect the premises for compliance, which justifies the fee associated with this Ordinance.

ARTICLE III. SIDEWALK FOOD SALES

Sec. 8-75. Intent and purpose.

The city council finds and declares that:

- (1) The uncontrolled placement and maintenance of restaurant tables and chairs in public rights-of-way and in access ways to buildings presents an inconvenience and danger to the safety and welfare of persons using such rights-of-way; including pedestrians, persons entering and leaving vehicles and buildings, and persons performing essential utility, traffic control and emergency services.
- (2) Restaurant tables and chairs so located as to cause an inconvenience or danger to persons using public rights-of-way constitutes public nuisances.
- (3) It is a matter of public necessity that the city protect persons on its public streets, sidewalks, transportation facilities and other public rights-of-way from any dangerous condition created by sidewalk dining facilities.

(Ord. No. 2004-4, 9-16-2004)

Sec. 8-76. Permit.

An application generated by the office of the City Manager shall be provided to any owner of a licensed restaurant within the highway business district (B2), the historic business district (B3) and the central business district (CBD) who desires to implement outdoor dining and seeks to utilize public sidewalk rights-of-way for restaurant sales. Outdoor dining on private property within these districts is also allowed subject to compliance with these regulations except as noted herein.

(Ord. No. 2004-4, § 1, 9-16-2004; Ord. No. 2004-4, Amend. 1, 4-3-2017)

Sec. 8-77. Fee.

There shall be an annual permit fee in the amount established by the city.

(Ord. No. 2004-4, § 2, 9-16-2004)

Sec. 8-78. Criteria for granting of the permit.

In reviewing the application, the city manager or his designee must ascertain that the following criteria are satisfied prior to granting of the permit:

- (1) Arrangement. A drawing of the proposed sidewalk utilization identifying placement of all tables, chairs and any other item to be placed on the sidewalk must accompany the application if the permit application is to be reviewed for compliance. Said drawing shall be identified as the arrangement (hereinafter "arrangement") of tables and chairs.
- (2) The city manager or his designee shall review the proposed arrangement of tables and chairs within the area to determine whether the arrangement allows for pedestrian, vendor and handicapped access

consistent with the width of the sidewalk and the relationship of the sidewalk to streets, crosswalks, parking and access to adjacent businesses. However, at a minimum, the arrangement shall demonstrate that at least five feet of unobstructed space is set aside on the sidewalk between the arrangement and the curb or nearest obstacle. Signs are not allowed in the outside table service area, except as necessary to satisfy the alcohol restrictions set forth in other city regulations.. **On private property, these regulations shall be applicable as to the divider requirement only.**

- (3) The applicant must acknowledge by signature his awareness that food and alcoholic beverages may be sold outdoors only under the provisions of the permit granted under this article, and only within the arrangement as defined and under the following conditions:
 - a. Sales shall occur only within an area of the zoned premises approved by the city manager or his designee and that limits access to the outdoor dining area.
 - b. Approved signage must be displayed within said area to advise patrons that alcoholic beverages cannot be removed from the outdoor dining area under any circumstances.
 - c. Any alcohol sold by the permittee cannot be served in bottles, cans, plastic cups, or any other disposable containers, but only in approved glass containers.
- (4) Area. The area in which sidewalk dining is authorized shall abut the outside front wall of the restaurant to which it is an extension and shall not extend parallel in either direction beyond the outside front wall of the restaurant. This regulation is not applicable as to private property.

(Ord. No. 2004-4, § 3, 9-16-2004; Ord. No. 2019-04, 1-10-2019)

Sec. 8-79. Regulations.

The use of the space by the permittee must conform to the arrangement which was approved as part of the application process.

- (1) All tables and furniture shall be kept in a good state of repair and maintained in a clean, safe, and sanitary condition and in accordance with county health department regulations.
- (2) A covered trash container of at least **32-gallon capacity**, containing a disposable plastic liner or bag, shall be provided within each sidewalk cafe area and shall be emptied and washed as often as necessary to prevent overflow or other unsanitary conditions. It shall be the responsibility of the permittee to maintain such area, including sidewalks, and all equipment and furnishings in such conditions so as to be clean, sanitary and safe at all times.
- (3)
- (4) No music, recorded or live, or other amplified sound shall be allowed within the area of the arrangement, and umbrellas, when used, shall have canopies which extend to at least the same diameter as the tables served by the umbrellas, and shall be anchored with a weighted base. No text, graphics, or logos shall be allowed on the umbrellas or tables, and all umbrellas must be matching in color and size. The umbrella can be of any one of the following colors: black, white, dark green, dark blue, beige, dark red, or maroon and must be approved by the city manager or his designee. The umbrella panels may alternate colors so long as no more than two colors are used alternating on the umbrella panels; however, the umbrellas used throughout the arrangement must be identical in size and colors chosen.
- (5) The city may suspend or modify the permits granted under this article at any time, including, but not limited to, the time in which the city may grant permits to special events. The city manager, upon petition of the planning director, shall have the authority to require any sidewalk café operating under

permit issued pursuant to this article to suspend operation and clear such area, or to move or modify the location or operation of the sidewalk cafe and to set the required time period for compliance with the order of the city manager.

(Ord. No. 2004-4, § 4, 9-16-2004)

Sec. 8-80. Indemnification of the city.

- (a) As a condition of issuance, the approved applicant and any person acting under or pursuant to said approval, agrees to indemnify, hold harmless, release and defend (even if the allegations are false, fraudulent, or groundless) to the maximum extent allowed by law, the city manager, planning director, the city, the city council, and each member thereof, and its officers, employees, advisory board members and representatives, from and against any and all liability, loss, suits, claims, damages, costs, judgments and expenses (including attorney's fees and costs of litigation) which in whole or in part result from, arise out of, or are claimed to result from or to arise out of any acts, negligence, errors, or omissions of an approved applicant, its employees, representatives, contractors, subcontractors, or agents by reason of or arising out of, or in any manner connected with, any and all acts, operations, privileges authorized, allowed or undertaken pursuant to the use approval under this article, including, without limitation, any condition or property used in operations.
- (b) This agreement of indemnity includes, but is not limited to, personal injury (including death at any time) and property or other damage sustained by any person (including, but not limited to, companies, corporations, the approved applicant and its employees or agents, and members of the general public).
- (c) As a further condition of issuance of the approval, the approved applicant covenants not to sue the city manager or his designee, the city, the city council and each member thereof, and its employees, agents and representatives and shall cause its insurers to waive subrogation against the same with respect to any action, claim or demand in any way resulting from or connected with any or all undertakings and operations conducted pursuant to the use approval.

(Ord. No. 2004-4, § 5, 9-16-2004)

Sec. 8-81. Liability insurance.

The approved applicant shall be required to have general liability insurance providing for the following limits naming the city as an additional insured in the following minimum amounts: \$500,000 per person; and \$1,000,000 per occurrence, with an additional \$1,000,000 umbrella coverage. This regulation is not applicable as to private property.

(Ord. No. 2004-4, § 6, 9-16-2004)

Sec. 8-82. Penalties for violation.

Any violation of this article shall be punished by a fine up to \$500.00 for each offense via citation to municipal court. Each day in which a violation continues shall constitute a separate offense.

(Ord. No. 2004-4, § 7, 9-16-2004)

Secs. 8-83—8-99. Reserved.



City Council Agenda Memo

DATE: 6/11/2025
TITLE: BS&A Work Order Functionality
PRESENTED BY: Allison Martin, City Manager
PRIORITY Strategic Priority - Communication

AGENDA ITEM DESCRIPTION

BS&A Work Order Functionality

HISTORY/PAST ACTION

The City of Dahlonega invested in new software in 2019. One of the features of the software was a work order system that tied to utility billing and other modules. Staff were asked to share the functionality and how we use the system to track and identify trouble areas/issues. Staff will provide an overview of the process and uses of this system.

FINANCIAL IMPACT

n/a

RECOMMENDATION

n/a

SUGGESTED MOTIONS

n/a

ATTACHMENTS

n/a



BS&A WORK ORDER

UPDATE TO COUNCIL

JUNE 16, 2025

BENEFITS OF A WORK ORDER SYSTEM

- NO PAPER
- ACCESSIBLE BY EVERYONE VIA CLOUD SYSTEM
 - EASY TO PROVIDE CUSTOMER UPDATES
 - EASY TO ATTACH SUPPORTING DOCUMENTATION
 - SCANS/EMAILS/PDF
- ELECTRONIC DELIVERY & TRACKING
 - REAL-TIME UPDATES TO UTILITY ACCOUNTS
- MAPPING OF ALL WORK ORDERS BY CLASS
 - TROUBLE AREAS



GIS asset management uses



CURRENT STATUS OF SYSTEM

- CAPTURING +/- 85% OF ITEMS IN WORK ORDER MODULE
- PUSH TO GET OVER 95%
- GIS MAPPING PROGRAM DATA GROWS WEEKLY
- DATA IS NEEDED FOR:
 - MASTER PLAN
 - ROUTE PLANNING
 - ASSET MANAGEMENT