



CITY OF DAHLONEGA

Council Work Session Agenda

June 21, 2021 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

OPEN MEETING

BOARDS & COMMITTEES:

1. Cemetery Committee—May 2021
Chris Worick, Committee Chairman
2. Main Street – May 2021
Ariel Alexander, Main Street/DDA Staff, Skyler Alexander, Main Street/DDA Staff

TOURISM: Sam McDuffie, Tourism Director

DEPARTMENT REPORTS:

3. Marshal's May 2021, Jeff Branyon, Marshal
4. Finance and Administration Department – May 2021, Melody Marlowe, Finance Director
5. Public Works—May 2021, Mark Buchanan, PW Director/City Engineer
6. Water & Wastewater Treatment Department Report May 2021, John Jarrard, Water/Wastewater Treatment Director

ITEMS FOR DISCUSSION:

7. Appointment of Sharon Thomason to HPC for second term as a full member
8. Connectability Inc. Presentation
Kim Bell, Director of Community Connections
9. Lumpkin Leadership County Overview
Robb Nichols, Executive Director
10. Distilled Spirits Package Store
11. American Rescue Plan Act - Informational Briefing
Allison Martin, Finance Director
12. Banking Resolutions
Melody Marlowe, Finance Director
13. Ordinance 2021-09: Setting the 2021 Municipal General Election
Doug Parks, City Attorney

COMMENTS – PLEASE LIMIT TO THREE MINUTES

- Clerk Comments
- City Manager Comments
- City Attorney Comments
- City Council Comments
- Mayor Comments

ADJOURNMENT



Cemetery Report City of Dahlonega Committee Report 4/9/2021

Report Title: Cemetery Committee—May 2021
Report Highlight:
Name and Title: Chris Worick, Committee Chairman

Recently Completed:
Ground Penetrating Radar (GPR) survey of historic African-American section revealed between 260-290 unmarked burials in the ½ acre section identified.





Future marking of these graves will consist of using stainless steel or aluminum grave marking stakes similar to these examples.



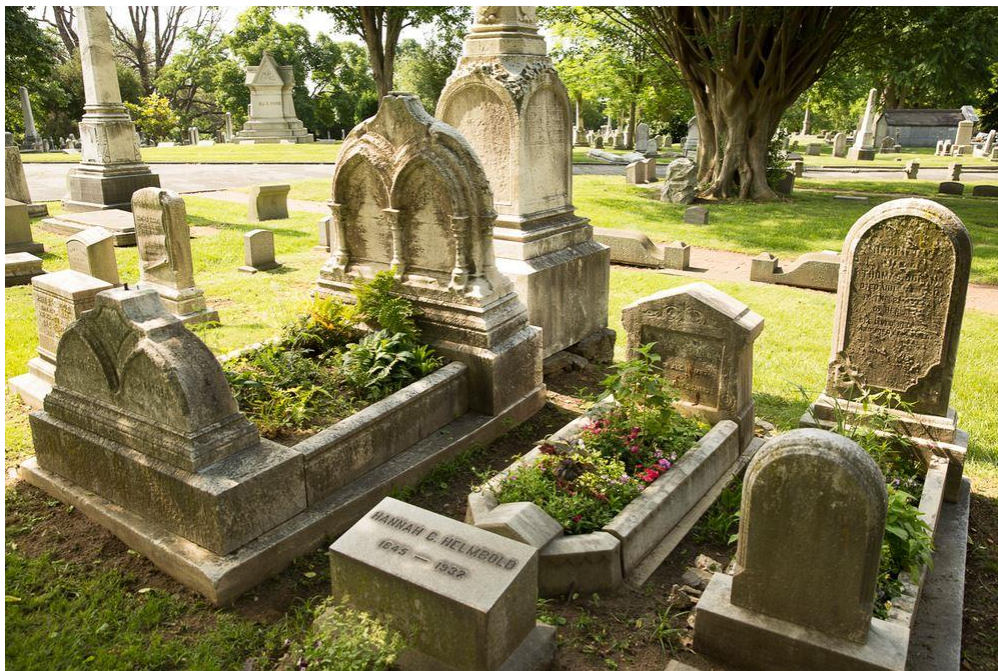
Recently Completed continued.- All veterans graves in both cemeteries had flags placed on their graves in observance of Memorial Day.

Missing finials on Mt. Hope entrance gates were replaced.

Underway: Identifying “Cradle Graves” in the historic section of Mt. Hope which could benefit from flowers being planted therein. Jane Mellor (who is a master gardener) will be bringing this up at the next Georgia Mountains Master Gardener meeting to see if they would be interested in adopting cradle graves as a project.



Example of a cradle grave belonging to Matilda Crisson in Mt. Hope.



The original intent of “Cradle Graves.”

Near Term: Identifying tasks and priorities for the upcoming Fall 2021 UNG Appalachian Studies students who will be working on the Mt. Hope Preservation Project.

Report Title: Main Street – May 2021
Report Highlight: Maintaining Event Schedule while also developing more Main Street Projects
Name and Title: Ariel Alexander, Main Street/DDA Staff
Skyler Alexander, Main Street/DDA Staff

Recently Completed:

- Created and distributed Sidewalk Sales Memorandum for Independence Day retail sales.
- Met with the Department of Community Affairs Staff to discuss the developments of the program, and the next steps for the year.
- Planned a Monthly Saturday Art in the Park event in conjunction with the Chestatee Artists and the Dahlonaga Arts Alliance, the first beginning on July 10.

Underway:

- Farmer's Market, Appalachian Jam, and First Friday Concerts are proceeding well.
- Working with businesses downtown to plan and decorate for the Independence Day weekend sidewalk sales.
- Completing research in Community Transformation handbooks from the National Main Street Center to better understand our "consumer-based catalyst strategies" to boost business downtown. Plans to complete a "demographic study" that will help us create a marketing plan that best suits the area.
- Workshopping various economic development programs that could be put in place to better serve our business owners and workforce such as a "Marketing Seminar" Idea.
- Developing ideas for Main Street sponsored events that will also generate income for the department: Food Truck events, etc.
- Compiling a running list of vacant real estate opportunities for new businesses, as well as maintaining a key for existing businesses and their available retail space.
- Review of Façade Grant application and Wayfinding Sign program.
- Beginning planning of Volunteer Appreciation event for local clubs and organizations.

Upcoming Events

- ConnectAbility Movie Night: Friday, July 9, 2021
- Art in the Park: Saturday, July 10, 2021
- Community Helping Place Tomato Soup Fundraiser Picnic: Thursday, July 15, 2021
- ConnectAbility Movie Night: Friday, July 23, 2021



CITY MARSHAL'S OFFICE

CITY OF DAHLONEGA DEPARTMENT REPORT

May-21

Report Title Marshal's May 2021

Report Highlight Deputy Marshal Kimmel responded to a 21-year-old female who was unresponsive. She was turning blue and not breathing. Deputy Kimmel and LCSO Deputy Murphy inserted an airway and began CPR. They were able to revive the patient and transferred her to Lumpkin County Fire for transport to the hospital. I received a call from the EMS supervisor thanking the city for the response of Deputy Marshal Kimmel.

Name, Title: Jeff Branyon, Marshal

Recently Completed:

- The Marshal's Office issued 11 traffic citations, 16 warnings, 19 traffic stops, 17 parking citations, 2 accident reports, removed 16 signs, responded to 130 calls for service and made 900 citizen contacts.

Underway:

- The City Marshal's Office is testing a new camera system for expansion of video coverage into Hancock Park. The Verkada system is a cloud-based system which eliminates the need for video recorders. The Marshal has met with the Verkada vendor and obtained a quote for the replacement of all cameras at City Hall, Downtown Square, and additional cameras in Hancock Park. The project is on hold waiting for maps requested by the city manager. Once the vendor provides the maps, the quotes will be submitted as a work session item.

Near Term:

- . The Marshal's Office is instituting an electronic equipment inventory and vehicle maintenance report as part of the Zuercher implementation. This will provide a more efficient record keeping platform for officer equipment and more accurate vehicle inspection and maintenance reports.



Department Report

Report Title: Finance and Administration Department – May 2021

Report Highlight: The Finance Department coordinated a surplus sale that generated revenue of \$66,582 for 14 items of heavy equipment and vehicles that were no longer functional or needed by the City.

Name and Title: Melody Marlowe, Finance Director

Recently Completed:

- Participate with Public Works to convert to new meter reading software
- Conduct surplus sale of idle assets
- Host a wellness seminar on Resiliency that was attended by 50 employees

Underway:

- Administration of American Rescue Plan (ARP) grant
- Coordinate financing of Head House Rehabilitation project
- Investigate and implement an internet solution that provides reliable and redundant service to all city facilities
- FY2022 Budget development
- Establish and setup Employee Portal on new software; implement and train employees on benefits and use
- Review finance record retention practices and organize file system

Near Term:

- Review renewal of banking services contract
- Update financial policies
- Review and update City Personnel Policies
- Update purchasing policy to include a vendor preference provision
- Update employee evaluation forms and document procedures for employee review process
- Develop and implement employee meetings to provide appropriate training and update HR forms; promote employee education related to City retirement plans



Department Report

Report Title: Public Works—May 2021

Report Highlight: COVID-related measures continue at a reduced level. Having exhausted available federal funding for these tasks, City Staff are performing these duties in house.

Name and Title: Mark Buchanan, PW Director/City Engineer

Recently Completed:

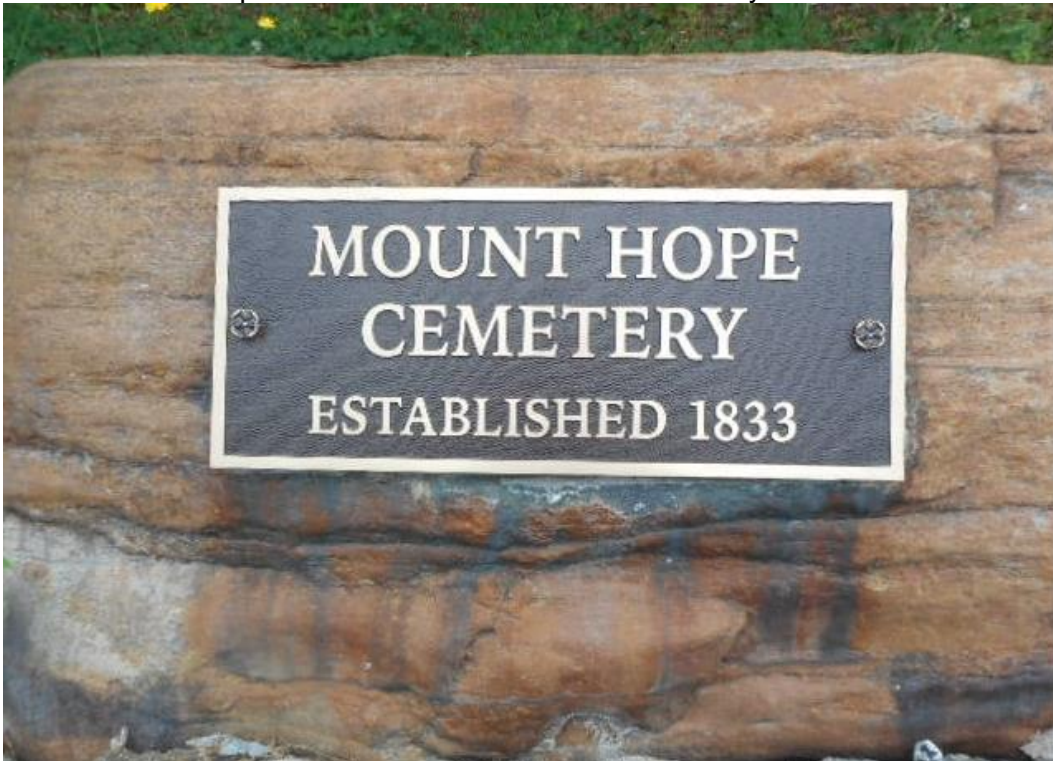
- Wimpy Mill Road resurfacing. Resurfacing occurred from North Grove Street to the bridge with an unusually thick cross-section. The extra layer of paving reduced the need for expensive and time-consuming milling. This was funded through the General Fund and GDOT LMIG program.



- Resurfacing of Cloudland Road South.



- Hurricane Zeta grant application. Staff has worked closely with FEMA and GEMA to secure reimbursement for roughly \$40,000 worth of expenditures.
- Another round of periodic hot asphalt patching throughout City.
- Installation of a new plaque at Mount Hope Cemetery. Our Cemetery Committee was instrumental in its procurement and assurance of accuracy.



Underway:

- Construction of the Oak Grove roundabout, a cooperative project between the City, Lumpkin County and GDOT.



- Demolition of the old school at 147 North Park Street.



- At the time of this writing, the Wimpy Mill sidewalk extension from Golden Hills to the Picnic Area had not yet begun. However, by the time you read this, construction should be underway.
- Continued environmental assessments, surveying and design of the Morrison Moore Pedestrian Bridge.

- Design of a watermain extension along Morrison Moore Parkway between Chestatee Street and Calhoun Road.
- Selection of a design team for the Park Street utilities project.
- In partnership with UNG, design continues on a project that would provide a sidewalk/pedestrian trail along Morrison Moore Drive from Alumni Drive to South Chestatee.
- Creation of a heavily revised set of Development Regulations.
- Discussions with IPS Parking Meter representatives evaluating proposed meters on Meaders. Options include individual meters or kiosks of varying type.
- Martin Street widening bid opening and vendor selection.
- Engineering design of projects at Choice Street and the Head House, Enotah Street, Arcadia Street and Oliver Drive.
- Mapping of City utilities by GMRC. This is an ongoing 2-year project.
- Working with Lumpkin County to ensure appropriate upgrades of Pine Tree Way related to elementary school construction.
- Creation of Request for Proposals for design firm for Park Street Water and Sewer upgrades.

Near Term:

- Beginning phases of the upcoming capital improvement projects:
 - North Grove Sidewalk Repair/Replacement
 - Potential LMIG Off System Safety Improvement candidates.



Department Report

Report Title: Water & Wastewater Treatment Department Report May 2021

Report Highlight: With UNG and the Lumpkin County School System beginning their summer breaks, both facilities are performing seasonal cleanouts and inspections while the demands are low. EQ tanks are being pressure washed to remove sludge and algae build-up. Flocculation chambers at the water plant are being cleaned out of settable solids and inspected for concrete and metal deterioration. Valves and sampling ports that have corrosion issues will be replaced while the tanks and lines are drained.

Name and Title: John Jarrard, Water/Wastewater Treatment Director

Recently Completed:

- Rebuilt Singer Valve #3 at WTP
- Replaced cranking batteries on WTP 1000KW Generator
- Repaired Fluoride injection line
- Certified CCR advertisement to the EPD
- Installed new A/C Unit at Raw Water Intake Building (Lawson Heat/Air)
- Replaced impeller on Feed Pump A (Aqua Flow Inc.)
- Replaced brine pump on Sodium Hypochlorite Generator System
- Removed obstructions in Pump #2 at Sorrows Lift Station
- 129 Priority Pollutant Sampling
- Split sampling with Tyson Hatchery

Underway:

- Repairs to Singer Valve #4
- Update to Risk Assessment/Emergency Response Plan
- Cross-Connection Control Program and Backflow Prevention Program (joint work with other departments)
- WWTP Master Plan
- Engineering of Rehab work for Barlow Lift Station
- Raw Water Chemical Line Replacement (Distribution Department)
- Crown Mountain Lift Station Rehab work
- Annual DMR QA testing for the wastewater lab
- Tank maintenance and inspection at both facilities

Near Term:

- Installation of safety railing on E.Q. Basin
- UV Bulb replacement on all racks at WWTP
- Split sampling with Koyo Industrial Pre-Treatment Plant
- Annual Watershed Monitoring Report



City Council Agenda Memo

DATE: June 1, 2021
TITLE: Appointment of Sharon Thomason for a second term on the HPC
PRESENTED BY: Kevin Herrit, Director of Community Development

AGENDA ITEM DESCRIPTION:

Sharon Thomason's appointment to the HPC for a second term of three (3) years.

HISTORY/PAST ACTION:

Approval for someone wanting to serve a second term.

FINANCIAL IMPACT:

Nominal fees for training. Approximately \$200 a year.

RECOMMENDATION:

Approval for a second term.

SUGGESTED MOTIONS:

Move to approve Sharon Thomason for a second term to the HPC as a full member.

ATTACHMENTS:

None.a



Dahlonega-Lumpkin County Chamber of Commerce



Leadership Lumpkin County Overview

June 15, 2021, 6PM: Board of Commissioners Meeting

And

June 21, 2021, 4PM: City Council Work Session



DAHLONEGA-LUMPKIN
CHAMBER OF COMMERCE
PROSPERITY • ADVOCACY • LEADERSHIP



Vision and Mission

Vision: “The Dahlonega-Lumpkin County Chamber of Commerce is a catalyst for business growth, a convener of leaders and influencers, and a champion for a thriving community.”

Mission: “The Dahlonega-Lumpkin County Chamber of Commerce increases prosperity, attracts visitors, advocates for all businesses, and develops leaders to promote the welfare of our community.”





Agenda

- I. Goals of LLC
- II. Volunteer Leadership
- III. Sponsors
- IV. Class Composition
- V. Class Days
- VI. Learning About Lumpkin
- VII. Community Volunteer Hours





Goals of LLC

- I. Educate leaders in the challenges and opportunities in Dahlonega-Lumpkin County and expose them to the needs of our community

- II. Motivate leaders to get involved and make a difference in our community by developing their leadership skills

- III. Equip leaders to serve our community by creating a community-wide network





Volunteer Leadership

2021-2022 LLC Chair



Greg Stipe
StayDahlonega

2021-2022 LLC Chair-Elect



Dathan Harbert
Consolidated Gold Mine



DAHLONEGA-LUMPKIN

CHAMBER OF COMMERCE

PROSPERITY • ADVOCACY • LEADERSHIP

Sponsors



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CHAMBER OF COMMERCE
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**Leadership Lumpkin
County**
Presented by



Gold Sponsor



Silver Sponsors



Bronze Sponsors



Vision
"The Dahlonaga-Lumpkin County Chamber of Commerce is a catalyst for business growth, a convener of leaders and influencers, and a champion for a thriving community."

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DAHLONEGA-LUMPKIN
CHAMBER OF COMMERCE
PROSPERITY • ADVOCACY • LEADERSHIP



Class Composition

I. Increasing Class Size to 30

I. Scholarships Provided to

- I. Lumpkin County Government
- II. Lumpkin County Sheriff's Office
- III. Lumpkin County School System
- IV. Lumpkin County High School
- V. City of Dahlonega Government
- VI. 5th Ranger Training Battalion

II. Application Process Open to Everyone

III. Class Slate Developed by Selection Committee

IV. Slate Approved by DLC Chamber Board of Directors





Class Days

- I. Equal Mix between Leadership Development and Community Development
- II. Focus on Leadership Skills
- III. Learning Objectives





Class Days

Day	Date	Day Topics	Leadership Skill(s)	Learning Objectives	Day Chair(s)
LLC - Welcome Reception	26-Aug-2021	Course Overview			Greg Stipe & Robb Nichols
LLC - Day 1	2-Sep-2021	Leadership	"Personal Strengths" & "Team Development"	<ol style="list-style-type: none"> 1. Analyze your personal strengths as a leader in your workplace, personal life, and community. 2. Understand the four stages of team development. 3. Practice teamwork. 	Jessica "Bird" Brown
LLC - Day 2	7-Oct-2021	Military Leadership	"Understanding Leadership" & "Trust" & "Integrity"	<ol style="list-style-type: none"> 1. Compare and contrast military and civilian leadership styles, identifying areas of overlap and how it translates to leading and managing in the civilian workplace. 2. Understand how the US Army develops officers. 3. Practice trust. 4. Identify and discuss examples of integrity among leaders. 	Robb Nichols
LYL - Day 3 & LLC - Day 3	4-Nov-2021	Community & Cultural Infrastructure	"Appreciating Differences"	<ol style="list-style-type: none"> 1. Define our community's culture. 2. Discuss personal assets that contribute to a stronger community. 3. Identify the resources available within our community. 4. Analyze demographic data of our community. 	Brigette Barker & Rebekah Poponi



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Class Days

Day	Date	Day Topics	Leadership Skill(s)	Learning Objectives	Day Chair(s)
LLC - Day 4	2-Dec-2021	Communication	"Effective Communication" & "Conflict Management"	<ol style="list-style-type: none"> 1. Demonstrate effective oral and written communication skills. 2. Recognize two barriers to communication. 3. Identify two effective communication techniques. 4. Recognize positive aspects of conflict. 5. Examine conflict management styles and identify your personal style. 	Nancy Dalman & Mary Enriquez
LLC - Day 5	6-Jan-2022	Economic Development & Local Government	"Collaboration" & "Problem Solving"	<ol style="list-style-type: none"> 1. Define economic development as it pertains to Lumpkin County. 2. Identify two strengths and two challenges our community faces regarding economic development. 3. Demonstrate collaborative and problem solving skills. 	Rebecca Mincey & Bobbi Larson
LYL - Day 5 & LLC - Day 6	3-Feb-2022	Dahlonega-Lumpkin County Day at the Capitol	"Advocacy"	<ol style="list-style-type: none"> 1. Identify the impact of our state government on our community. 2. Observe the legislative process. 3. Explain how to advocate for our community. 	Robb Nichols & Govt Affairs Committee Chair



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Class Days

Day	Date	Day Topics	Leadership Skill(s)	Learning Objectives	Day Chair(s)
LLC - Day 7	3-Mar-2022	Education Day	"Developing Leaders"	<ol style="list-style-type: none"> 1. Recognize Lumpkin County's public education and special programs for grades K-12. 2. Recognize University of North Georgia's education programs. 3. Recognize University of North Georgia's resources and impact on the community. 4. Identify strategies for developing leaders in your personal and professional lives. 	Bobbi Larson & Jason Lemley
LLC - Day 8	7-Apr-2022	Tourism	"Interpersonal Relationships"	<ol style="list-style-type: none"> 1. Recognize the importance of tourism and its impact on the citizens of Lumpkin County. 2. Identify our community's tourism infrastructure and assets, including history, outdoor recreation, agritourism and AVA. 3. Analyze effective strategies for successful interpersonal relationships. 	Sam McDuffie
LLC - Day 9	5-May-2022	Capstone Exercise		Learning Objectives	Greg Stipe & Robb Nichols
LLC - Graduation	12-May-2022				





Learning About Lumpkin

- Attend each of the following
 - Lumpkin County Board of Commissioners Meeting or Work Session
 - Dahlonega City Council Meeting or Work Session
 - Lumpkin County School Board Meeting or Work Session





Community Volunteer Hours

- Replaced the Two Class Service Projects
- 30 Hours total, 12 Completed with members of your LLC Class





Community Volunteer Hours

- Contributions from the past two classes
 - Over 1500 volunteer hours to Dahunega-Lumpkin County non-profit organizations
 - Community Helping Place Board Treasurer (Michael Ethridge); Regular Volunteers to CHP Food Distribution Program (Mea Inglehart); Lumpkin Family Connection Board (Ally Peterson, Kathy Flage, and Gordy Hunt); Northern Star Board (Allison Layne); Chamber Board (Greg Stipe and Ally Peterson); Assist CHP Free Clinic (Shannon Gooch); CASA Board (Jennifer Little)





Community Volunteer Hours

- The David Miller Servant Leadership Award
 - Awarded to Class Member who embodies the spirit of David Millers Selfless Service and completes the most volunteer hours
- Recognize Incredible Volunteers
 - 2019-2020: Shannon Gooch with 55 hours
 - 2020-2021: Ben English with 66 hours



GACCE Executive Leadership Conference



- Applications are currently being accepted for the upcoming class
 - Go to DLCchamber.org for details





Questions



DAHLONEGA-LUMPKIN

CHAMBER OF COMMERCE

PROSPERITY • ADVOCACY • LEADERSHIP



American Rescue Plan Informational Briefing

June 2021 Work Session

Overview

- Funding to Stabilize Government Operations, Households, and Small Businesses
- Law effective March 11th
- All municipal governments entitled to a direct, non-competitive federal formula grant from U.S. Treasury
 - Direct funding = all cities, towns, & villages entitled to grant from the new Coronavirus Local Fiscal Recovery Fund
 - Aid is not co-mingled with state or county government allocations
 - Cities with populations under 50,000 will receive funds as a pass-through from the State



Georgia State and Local COVID Relief – American Rescue Plan Act

Cities over 50,000 population	\$551,779,893
Cities below 50,000 population	\$856,598,577
Total for Counties	\$2,071,268,896
Total all Cities	\$1,408,378,471
Total local govt. Georgia	\$3,479,647,366



Funding – City of Dahlonega

- Funds will be disbursed in two tranches
 - 1st allocation – Summer 2021
 - 2nd allocation - 12 months after 1st payment received
- Estimated allocation \$2,723,845
- Funds will be pass-through from State
- Staff is working to complete steps for eligibility to receive funds



ARPA Funds Guidance Highlights

- Interim Rules
 - Guidance changes weekly
 - Non-exclusive lists of allowable expenses
 - Intervention Qualified Census Tracts, public health, direct aid, community & economic development, infrastructure
 - Encouraged Expenditures
 - Addressing racial disparities, inequities, disproportionate harm
 - Prohibited Expenditures
 - Pension funds, legal settlements, federal match requirements, millage rate rollback
 - Comment period on reporting rules closes July 10th
 - Comment period on Interim Final Rule closes July 16th



Ineligible Uses

- Federal Matching Requirements
- Pensions
- Infrastructure not directly addressed in ARPA
- Rainy day funds, financial reserves, and outstanding debt
- Millage rate rollback



Eligible uses

- Respond to public health emergency or its negative economic impacts
 - Assistance to households, small businesses, & nonprofits, or aid to impacted industries such as tourism, travel, & hospitality
- Providing essential, eligible workers premium pay or providing grants to eligible employers with eligible workers grants to provide premium pay (covered period begins March 3, 2021.)
 - Defined as: “work involving regular in-person interactions or regular physical handling of items that were also handled by others”
- Revenue replacement via formula provided by Treasury
- To make necessary investments in water, sewer, stormwater, or broadband infrastructure
 - Projects eligible under the Clean Water State Revolving Fund and the Drinking Water State Revolving Fund meet criteria
 - Cybersecurity – at utility plants
 - Climate change & resilience
 - Lead service line replacement



Eligible Use #1

- Respond to public health emergency or its negative economic impacts
 - Assistance to households, small businesses, & nonprofits, or aid to impacted industries such as tourism, travel, & hospitality

Concerns:

- Administration of program – staff
- Who will determine parameters of program
 - Discord between groups should funds not be given to all categories

Considerations:

- ARPA funds are spread among many pots of money and programs
 - Existing entities in our community/region have funding available to assist these categories



Eligible Use #2

- Providing essential, eligible workers premium pay or providing grants to eligible employers with eligible workers grants to provide premium pay (covered period begins March 3, 2021.)
 - Defined as: “work involving regular in-person interactions or regular physical handling of items that were also handled by others”

Concerns:

- Administrative burden to try and determine who was/is an essential worker
- Administrative burden to calculate for each employee to ensure do not exceed the \$13/hour above regular hours clause (have to prove eligible hours)
- Funds to be given as bonus

Considerations:

- Burden of proof much more stringent than in previous acts
- Could create morale issue for employees that worked but are not deemed to be essential
- IRS regulations on bonuses



Eligible Use #3

- Revenue replacement via formula provided by Treasury

Concerns:

- Utilities are excluded

Considerations:

- Current general revenues are stable



Eligible Use #4

- To make necessary investments in water, sewer, stormwater, or broadband infrastructure
 - Projects eligible under the Clean Water State Revolving Fund and the Drinking Water State Revolving Fund meet criteria
 - Cybersecurity – at utility plants
 - Climate change & resilience
 - Lead service line replacement

Concerns:

- None as any city utility fits the first category above

Considerations:

- ARPA does not automatically trigger any federal requirements
- Supports existing city utility systems and long-range plans
- Provides opportunity to complete a project(s) without full debt load or using other resources



Required Reporting

- Annual project and expenditure reports to U.S. Treasury
 - First report due October 31, 2021
- Financial records and supporting documents must be retained for a five-year period after all funds expended or returned to Treasury whichever is later.
- Local governments bear the responsibility for deciding the eligibility of projects
- Additional reports could be required but won't be known until the comment period closes and final rules are released.



Key Dates

- January 27, 2020: effective date of “public health emergency”
- March 3, 2021: “covered period” referenced for eligible uses
- July 16, 2021: comment period closing date for Interim Final Rule
- December 31, 2024: date by which funds must be incurred/obligated
- December 31, 2026: “period of performance” end date – deadline to complete projects



Takeaways

- ARPA funds are broken into many separate pots of funding
- Look for ARPA in existing grant programs
 - Use these resources for community needs before using the city's share of funds
- There is no rush to immediately use the funds
 - Rules and regulations are constantly changing
 - Hold decisions on use until final rules are released to prevent possible issues



Questions?



RESOLUTION 2021-XX

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY
FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 750,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their job; and

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19; and

WHEREAS, the City of Dahlonega and businesses and nonprofits in the city have faced economic impacts due to the Pandemic; and

WHEREAS, Congress adopted the American Rescue Plan Act I March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country; and

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of the Pandemic and in their efforts to contain COVID-19 in their communities, residents, and businesses; and

WHEREAS, \$2,723,845 has been allocated to the City of Dahlonega (“City”) pursuant to the ARPA (“Allocation”); and

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds; and

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance; and

WHEREAS, the State of Georgia will distribute ARPA funds to the City because its population is less than 50,000.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Dahlonega, Georgia as follows:

1. The City intends to collect its share of ARPA funds from the State of Georgia to use in a manner consistent with the Department of Treasury’s guidance.
2. City staff, together with the Mayor and the City Manager are hereby authorized to take any actions necessary to receive the City’s share of ARPA funds from the State of Georgia for expenses incurred because of the Pandemic.

3. City staff, together with the Mayor and City Manager are hereby authorized to make recommendations to the City Council for future expenditures that may be reimbursed with ARPA funds.

ADOPTED this 6th day of July, 2021.

CITY OF DAHLONEGA, GEORGIA

By: _____
Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk



City Council Agenda Memo

DATE: June 21, 2021
TITLE: Banking Resolutions
PRESENTED BY: Melody Marlowe, Finance Director

AGENDA ITEM DESCRIPTION:

Resolutions to identify new Finance Director and give authority to transact banking business on behalf of the City

HISTORY/PAST ACTION:

Resolution 2018-07 named Melody Marlowe as Finance Director with authority to sign on the City's bank accounts at United Community Bank.

Resolution 2019-12 named Melody Marlowe as Finance Director with authority to approve transactions in the City's local government investment pool, Georgia Fund One.

FINANCIAL IMPACT:

None

RECOMMENDATION:

With the hiring of Allison Martin, replacement for Melody Marlowe as Finance Director, it is recommended that the banking resolutions be updated to remove Melody Marlowe and add Allison Martin.

SUGGESTED MOTIONS:

I make a motion to approve the following resolutions to reflect the change in Finance Director:

Resolution 2021-09 Banking Resolution – Authorized Signers

Resolution 2021-10 Resolution to Authorize Investment, Georgia Fund 1

ATTACHMENTS:

Resolution 2021-09 Banking Resolution – Authorized Signers

Resolution 2021-10 Resolution to Authorize Investment, Georgia Fund 1

RESOLUTION 2021-09

BANKING RESOLUTION – AUTHORIZED SIGNERS

WHEREAS, the Mayor and City Council approved United Community Bank as the financial institution as the City’s depository for all checking accounts; and

WHEREAS, a resolution is required that names employees to signature cards on the checking accounts and is updated on a regular basis to assure proper authority is assigned; and

WHEREAS, the Mayor and City Council of the City of Dahlonega desires that those in the positions of City Manager, City Clerk, and Finance Director be authorized signers on the City’s accounts.

NOW THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Dahlonega, Georgia appoints the following individuals as authorized signers for all City accounts, and this document serves to attest to their signatures.

William Schmid, City Manager

Mary Csukas, City Clerk

Allison Martin, Finance Director

ADOPTED this 6th day of July, 2021.

CITY OF DAHLONEGA, GEORGIA

By: _____
Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk

For Customer Use:

I have an existing Acct. # _____
 This resolution is for:
 _____ New Account

 Change to Existing Acct. # 6310

For OTFS Use Only:

_____ Acct Approved _____ Auth Entered.
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 _____ AD1 _____ AD2
 Res. form 2000A

**CITY OF DAHLONEGA
 RESOLUTION 2021-10
 RESOLUTION TO AUTHORIZE INVESTMENT
 GEORGIA FUND 1 (local government investment pool)**

WHEREAS, Ga. Code Ann. §§36-83-1 to 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool, and

WHEREAS, from time to time it may be advantageous to the City of Dahlonega to deposit funds available for investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. §36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived; and

WHEREAS, such deposits must first be duly authorized by the governing body of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the Treasurer of the Office of the State Treasurer; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool; and

WHEREAS, Ga. Code Ann. §36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time such deposits are duly authorized;

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Dahlonega that funds of the City of Dahlonega may be deposited from time to time in the manner prescribed by law and the applicable policies and procedures for the local government investment pool.

BE IT FURTHER RESOLVED THAT:

- Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity:

Allison Martin Finance Director	706-482-2706 amartin@dahlonega.gov
Kimberly Stafford Assistant Finance Director	706-482-2713 kstafford@dahlonega.gov
Mary Csukas City Clerk	706-482-2710 mcsukas@dahlonega.gov

- All withdrawals from the local government investment pool shall be wired to the following participant's demand deposit account:

(For ACH and WIRE) United Community Bank
 City of Dahlonega General Fund
 ABA Number: 061112843
 Account Number: 2004332983
 Dahlonega, Georgia

- The local government investment pool monthly statements of account to:

Kimberly Stafford
 City of Dahlonega
 465 Riley Road
 Dahlonega, Georgia 30533

- Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

0 % 30 days or less;
0 % more than 30 days but less than 90 days;
100 % 90 days or longer.
100 %

ADOPTED this 3rd day of September, 2019.



Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk

Sworn to and subscribed before me this _____ day of _____ 20____.

(Notary Public)

Please complete and return an original copy to:

**Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527**

**Telephone: (404) 651-8964 or (404) 656-2993
Toll Free: (800) 222-6748
Fax: (404) 656-9048**

Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.



Ordinances and Resolutions

DATE: 06/15/2021
TITLE: Ordinance 2021-09: Setting the 2021 Municipal General Election
PRESENTED BY: Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

This is an ordinance to finalize the 2021 Municipal General Election, to appoint Lumpkin County to conduct the elections, to set the times and dates for qualification, to appoint a qualifying officer and alternate, to confirm the qualifying fees, to identify that the Mayor and also the Council Members filling posts 1, 2 and 3 will be elected, to identify the qualifications for candidates and other matters regarding the 2021 election.

HISTORY/PAST ACTION:

None.

FINANCIAL IMPACT:

None

RECOMMENDATION:

Approval.

SUGGESTED MOTIONS:

Motion to approve.

ATTACHMENTS:

Ordinance 2021-09

ORDINANCE 2021-09

AN ORDINANCE SETTING THE 2021 MUNICIPAL GENERAL ELECTION, APPOINTING LUMPKIN COUNTY TO CONDUCT THE ELECTIONS, SETTING TIMES AND DATES FOR QUALIFICATION, APPOINTING A QUALIFYING OFFICER AND AN ALTERNATE, CONFIRMING QUALIFYING FEES, IDENTIFYING THAT THE MAYOR AND COUNCIL MEMBERS FILLING POSTS 1, 2 AND 3 WILL BE ELECTED, IDENTIFYING THE QUALIFICATIONS FOR CANDIDATES, AND OTHER MATTERS REGARDING THE 2021 ELECTION

NOW, THEREFORE, BIT IT ORDAINED, by the Mayor and Council of the City of Dahlonega and it is so ordained by the authority thereof that:

WHEREAS, the City of Dahlonega desires to comply with all State Election Laws; and

WHEREAS, the City of Dahlonega general election will be held pursuant to state laws on Tuesday, November 2, 2021; and

WHEREAS, Lumpkin County (Election Division) by contract will be responsible for the City of Dahlonega Absentee Voting and Early Voting; and

WHEREAS, Lumpkin County (Election Division) by contract will also be responsible for the City of Dahlonega General Election to be held on November 2, 2021, and shall perform all duties as superintendent of elections except for the qualification of candidates; and

WHEREAS, qualifying for the November 2, 2021, City of Dahlonega Municipal Election will begin on Tuesday, August 17, 2021, at 8:30 a.m. and end on Thursday, August 19, 2021, at 4:30 p.m. for the offices of the Mayor and City Council Posts 1, 2 and 3; and

WHEREAS, the Mayor and Council do hereby appoint Mary Csukas, City Clerk to serve as the Qualifying Officer with Allison Martin as an alternate; and

WHEREAS, qualifying fees have been set at:

Mayor \$270.00

Council Member \$144.00; and

WHEREAS, all elected offices of the Mayor and City Council are four (4) year terms; and

WHEREAS, this election is to fill the posts of Mayor and Council Member Posts 1, 2 and 3; and

WHEREAS, qualifications to run for Mayor or City council for the City of Dahlonega are as follows:

- Must be a registered and qualified City of Dahlonega Voter.

- Shall be a resident of the City of Dahlonega for a period of one year immediately prior to the date of the election of Mayor or Council.
- Shall continue to reside in the City of Dahlonega during their term of office.
- Must meet the qualification standards required for members of the Georgia House of Representatives as are now or may in the future be prescribed by the Georgia constitution.

THEREFORE, IT IS HEREBY ORDAINED that:

The November 2, 2021, election shall be conducted in its entirety by Lumpkin County. The County shall perform all duties as superintendent of elections except for the qualification of candidates pursuant to the election code of the State of Georgia; qualifying dates shall begin on Tuesday, August 17, 2021, at 8:30 a.m. and end on Thursday, August 19, 2021, at 4:30 p.m.; that Mary Csukas is appointed qualifying officer with Allision Martin as the alternate; that the offices of Mayor and Council Member posts 1, 2 and 3 are to be elected November 2, 2021; that all candidates must satisfy the qualifications for election set forth in the City Charter and enumerated above for the four-year terms specified by the City Charter; with qualifying fees to be as follows: Mayor \$270.00, Council Member \$144.00.

ORDAINED THIS _____ DAY OF _____, 2021.

Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk