

CITY OF DAHLONEGA PLANNING COMMISSION AGENDA

WEDNESDAY, JULY 06, 2022 AT 6:00 PM CITY HALL - MAYOR MCCULLOUGH COUNCIL CHAMBER

In compliance with the Americans with Disabilities Act, those requiring accommodation for Planning Commission meetings please contact Jameson Kinley, Planning and Zoning Administrator.

Vision - To be an open, honest, and responsive city, balancing preservation, and growth, and delivering quality services fairly and equitably by being good stewards of Dahlonega's resources.

Call to Order

Pledge of Allegiance

Approval of Minutes:

1. Planning Commission Meeting Minutes April 05, 2022

OLD BUSINESS NEW BUSINESS

Zoning Cases:

2. ANNEX 22-1 and REZN 22-2 Dennis Ford

Dennis Ford is requesting to annex parcel 062B-086 and zone R-1 Single Family Residential for the purpose of building an accessory structure to his neighboring residence.

3. REZN 22-3 James Thrailkill

Mr. Thrailkill is requesting an amendment to the original PUD site plan to include 3 single family lots instead of the proposed future condominiums.

INFORMATION & TRAINING

Adjournment



CITY OF DAHLONEGA PLANNING COMMISSION MINUTES

TUESDAY, APRIL 05, 2022 AT 6:00 PM CITY HALL - MAYOR MCCULLOUGH COUNCIL CHAMBER

In compliance with the Americans with Disabilities Act, those requiring accommodation for Planning Commission meetings please contact Bill Schmid, City Manager.

Call to Order

PRESENT

Chairman Robert Conaway
Commission Member Joyce Westmoreland
Commission Member Win Crannell
Commission Member Michael Feagin
Commission Member James Guy
Commission Member James Spivey
Commission Member James Carroll

Pledge of Allegiance

Approval of Minutes:

1. Planning Commission Meeting Minutes March 01, 2022

Motion made by Commission Member Feagin to approve the Planning Commission Meeting Minutes March 01, 2022, Seconded by Commission Member Guy.

Voting Yea: Commission Member Westmoreland, Commission Member Crannell, Commission Member Feagin, Commission Member Guy, Commission Member Spivey, Commission Member Carroll Voting Abstaining: Chairman Conaway

Motion Passed

OLD BUSINESS

Zoning Cases:

Conditional Uses:

NEW BUSINESS

2. Appointment of Co-Chair

Chairman Conaway

Motion made by Commission Member Westmoreland to appoint Commissioner Feagin as Planning Commission Co-Chair, Seconded by Commission Member Carroll.

Voting Yea: Commission Member Westmoreland, Commission Member Crannell, Commission Member Guy, Commission Member Spivey,

Commission Member Carroll

Voting Abstaining: Chairman Conaway, Commission Member Feagin

Motion Passed

3. Ordinances 2022-05, 2022-06 & 2022-07: Package sale of distilled spirits permitted in B-1 & B-2 districts

Jameson Kinley, Planning and Zoning Administrator

Public Comment:

Tom Gordon - North Chestatee Street - Spoke in favor of allowing package stores within city limits.

Discussion

Motion made by Commission Member Feagin to recommend approval of Ordinances 2022-05, 2022-06 & 2022-07, Seconded by Commission Member Crannell.

Voting Yea: Commission Member Westmoreland, Commission Member Crannell, Commission Member Feagin, Commission Member Carroll Voting Nay: Commission Member Spivey

Voting Abstaining: Chairman Conaway, Commission Member Guy

Motion Passed

Zoning Cases:

Conditional Uses:

INFORMATION & TRAINING

Adjournment

REZONING APPLICATION FORM CITY OF DAHLONEGA, GEORGIA

| ~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~ | ************************************** | **** | **** | ****** | · · · · · · · · · · · · · · · · · · · |
|--|--|------------------|------|--------|---------------------------------------|
| Property Owner: | Name: | DENNIS 1 | Ē | TopD | |
| | Address: | _ | • | - | |
| | Phone: | - | | | |
| Applicant: | Name: | | | | |
| (if different from Owner) | Address: | | | | |
| | Phone: | | | | |
| Agent: | Name: | | | | |
| (if applicable) | Address: | | | | |
| | Phone: | | | | |
| Existing Zoning: | Count | V | | | |
| Proposed Zoning: | RI | | | | |
| Existing Use: | Resid | entral | | | |
| Proposed Use: | Lesi | leatril | | | |
| Acreage of Site: | | | | | |
| Location of Property: | | A(han | RD | 1 | |
| (Street address) | DAHlowE | Alhan 6A, GA. | 3 | 6533 | |
| Tax Plat and parcel: | | | | | |

A metes and bounds legal description is required. Also attach a boundary survey of the property if available.

- 1) The applicant is bound by the submitted site plan and letter of intent if this application is approved and development must be initiated within twenty-four months or the approved zoning is subject to reversion to its previous zoning by the Governing Body.
- 2) It is the policy (but not a legal requirement) that adjacent property owners and those owners within 150 feet of the subject property are notified by certified mail of the application.
- 3) The following nine questions can be answered within a letter of intent, but failure to answer any one can result in <u>denial of the application</u>.

Complete the following information. (This section may be addressed in the letter of intent.)

1. The existing uses and zoning of nearby property and whether the proposed zoning will adversely affect the existing use or usability of nearby property.

will adversely affect the existing use or usability of nearby property.

Can BINFD the 2 Lot into from lot.

ONE 15 COUNTY & ONE 15 CITY A5 ON NOW.

TO BE Able to build A GALAGE ON the lot.

- 2. The extent to which property values are diminished by the particular zoning restrictions. None
- 3. The extent to which the destruction of property values promotes the health, safety, morals or general welfare of the public.
- 4. The relative gain to the public as compared to the hardship imposed upon the individual property owner.

| 5. | The physical suitability of the subject property for development as presently zoned and under the proposed zoning district. |
|----|--|
| 6. | The length of time the property has been vacant, considered in the context of land development in the area in the vicinity of the property, and whether there are existing or changed conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the rezoning request. |
| | Which is city the 2rd lot has been Market Since 2003, in which the Neighber built a galage of the zoning history of the subject property. |
| 7. | The zoning history of the subject property. |
| | 1-city 1-county |
| 8. | The extent to which the proposed zoning will result in a use which will or could cause excessive or burdensome use of existing streets, transportation facilities, utilities, schools, parks, or other public facilities. WE JUST WANT TO GUID A GARAGE ON THE (SECOND ASSESSMENT) |
| 9. | Whether the zoning proposal is in conformity with the policy and intent of the comprehensive plan, land use plan, or other adopted plans. |
| | Build A GARAGE ON PROPERTY AND Also REMOVE |
| | Build A GARAGE on property AND Also Remove the exsiting GARAGE. |

Property Owner's Certification

I hereby request the action contained with this application relative to the property shown on the attached plats and site plan and further request that this item be placed on both the Planning Commission and City Council's agenda(s) for a public hearing.

I understand that the Planning and Development staff may either accept or reject my request upon review. My request will be rejected if all the necessary data is not presented.

I understand that I have the obligation to present all data necessary and required by statute to enable the Planning Commission and City council to make an informed determination on my request. I will seek the advice of an attorney if I am not familiar with the zoning and land use requirements.

I understand that my request will be acted upon at the Planning Commission and City Council hearings and that I am required to be present or to be represented by someone able to present all the facts. I understand that failure to appear at the public hearing may result in the postponement or denial of my application. I further understand that it is my responsibility to be aware of relevant public hearing dates and time regardless of notification from the City of Dahlonega.

I herby certify that I have read the above and that the above information as well as the attached information is true and accurate.

I certify that I am the owner of the property described in the attached legal description, that all information contained in this application is true and correct to the best of my knowledge, and that the applicant and/or agent listed above is authorized to act as the applicant and/or agent in the pursuit of rezoning of this property.

| Signature of Property Owner: Signature Owner: Ford |
|--|
| Printed name of Property Owner: DEWNIS E FORD |
| Date of Signature: 5-9-22 |
| Signature of Witness: Mili Mulli |

NONE

DISCLOSURE OF CAMPAIGN CONTRIBUTION

(Applicant(s) and Representative(s) of rezoning)

Pursuant to OCGA Section 36-37 A-3.A, the following disclosure is mandatory when an applicant or any representation of application for rezoning has been made within two (2) years immediately preceding the filing of the applicant's request for re-zoning & campaign contributions aggregating \$250.00 or more to a local government official who will consider the application for rezoning.

It shall be the duty of the applicant and the attorney representing the applicant to file a disclosure with the governing authority of the respective local government showing the following information:

| The dollar amount and/or description of each campaign contribution made by the applicant to the local government official during the two years immediately preceding the filing of the application for the rezoning action and the date of each such contribution: |
|--|
| Amount \$ |
| Date: |
| Amount \$ |
| Date: |
| Enumeration and description of each gift when the total value of all gifts is \$250.00 or more made to the local government official during the 2 years immediately preceding the filing application for rezoning: |
| Signature of Applicant/ |
| Representative of Applicant: Date: |

This form may be copied and additional pages attached if necessary.



STAFF REPORT

REZN 22-2 Annexation Accompanied

Applicant: Dennis Ford
Owner: Dennis Ford

Location: Calhoun Road (062B-086)

Acreage: +/-1.2 Acres

Current Zoning Classification: County

Current Use of Property: Garage only

General Land Use: Single Family Residential

City Services: City water is available in the area.

Applicant Proposal

The applicant requests the annexation and zoning of Tract 5 of Crown Mountian Estates development. The applicant purchased both this property and the neighboring property (1089 Calhoun Road) last year. Ultimately, the applicant is looking to combine the lots for the purpose of building a garage. This annexation comes with the proposal of the R-1 Single Family Residential.

History and Surrounding Uses

Crown Mountain Estates was originally subdivided in unicorporated Lumpkin County in the early 1970's. This particular tract was part of the second phase of the development. In the 1990's there were petitions within this development to annex into the city. From 1991 to 1999, the city has annexed 60+ parcels into the city along Calhoun Road. All of these were given the R-1 zoning designation.

This property is surrounded on both sides of Calhoun Road by R-1 zoning classifications. The rear of the property is adjacent to the Crown Mountian Swim and Tennis area and is currently being developed as a single family residential lot.



The Following are questions from Article XXVI Section 2607 of Zoning Code

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.

The zoning of this property would match all surrounding properties.

2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

This development does not appear to adversely affect the existing use nor the usability of adjacent property.

3. Whether the zoning proposal will result in a use that will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

This development should not cause a significant burden on existing facilities.

4. Whether the zoning proposal is consistent with the Comprehensive Plan, transportation plans, or other plans adopted for guiding development within the City of Dahlonega.

The character area of this parcel is referred to in our Comprehensive Plan as Residential. The following are encouraged distinctions of this area.

- Preservation of existing structures where possible, or context-sensitive infill development
- 1-2 story structures oriented close to the street front, with minimal on-site parking and pedestrian accessibility where possible
- Landscaping and decorative elements encouraged
- Variety of residential, parks and institutional uses, with some offices possible adjacent to downtown
- Rural/ Mountain themed design elements preferred, such as steeply pitched roofs with deep overhangs, wood or masonry siding, and front porches
- 5. Whether there are other existing or changing conditions affecting the use and development of property that give supporting grounds for either approval or disapproval of the zoning or special use proposal.

There is an existing issue that effects this property. There is an existing garage that encroaches on the property line between lots 4 and 5. This structure was build prior to the applicant purchasing the property and was later found to be not only on the property line, but also on the city boundary line. Several discussions have been had as to the removal and/or property



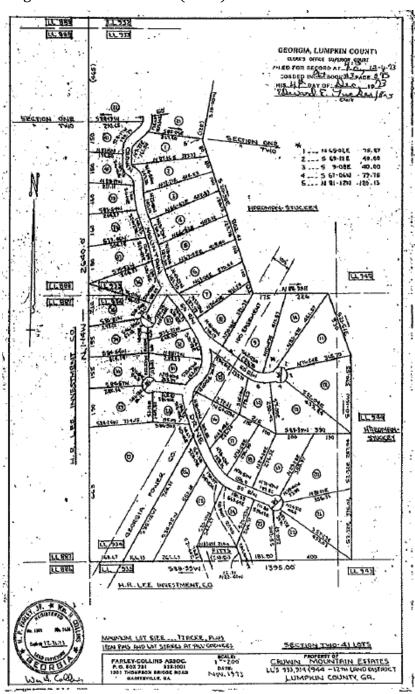
exchange to bring this into compliance. Either way, the annexation of this property will make that process a smoother transition.

Staff Analysis

Currently, this parcel is an unincorporated island within the city limits. Cleaning up these islands is good for enforcement of jurisdictional codes and calls for service. The zoning of this property to R-1 Single Family Residential aligns it with the rest of the incorporated Crown Mountian Estates development. Staff is in support of both the annexation and the zoning request.

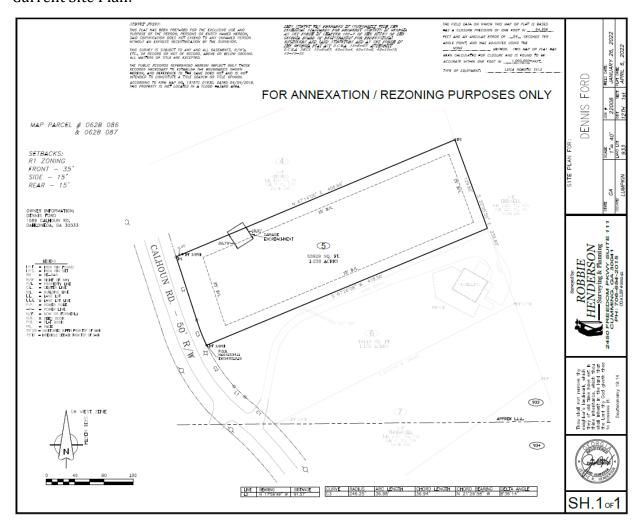


Original Subdivision Plat: (1973)





Current Site Plan:



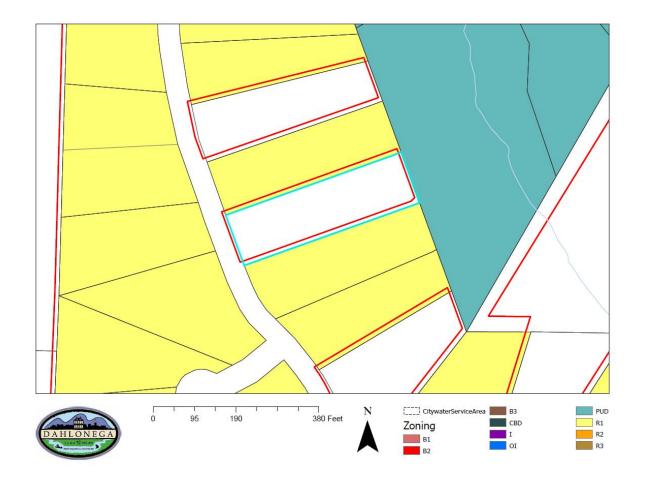


Aerial:



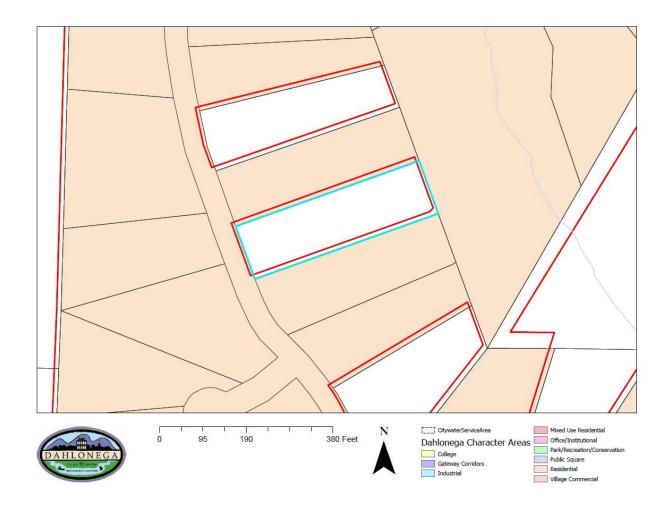


Current Zoning:



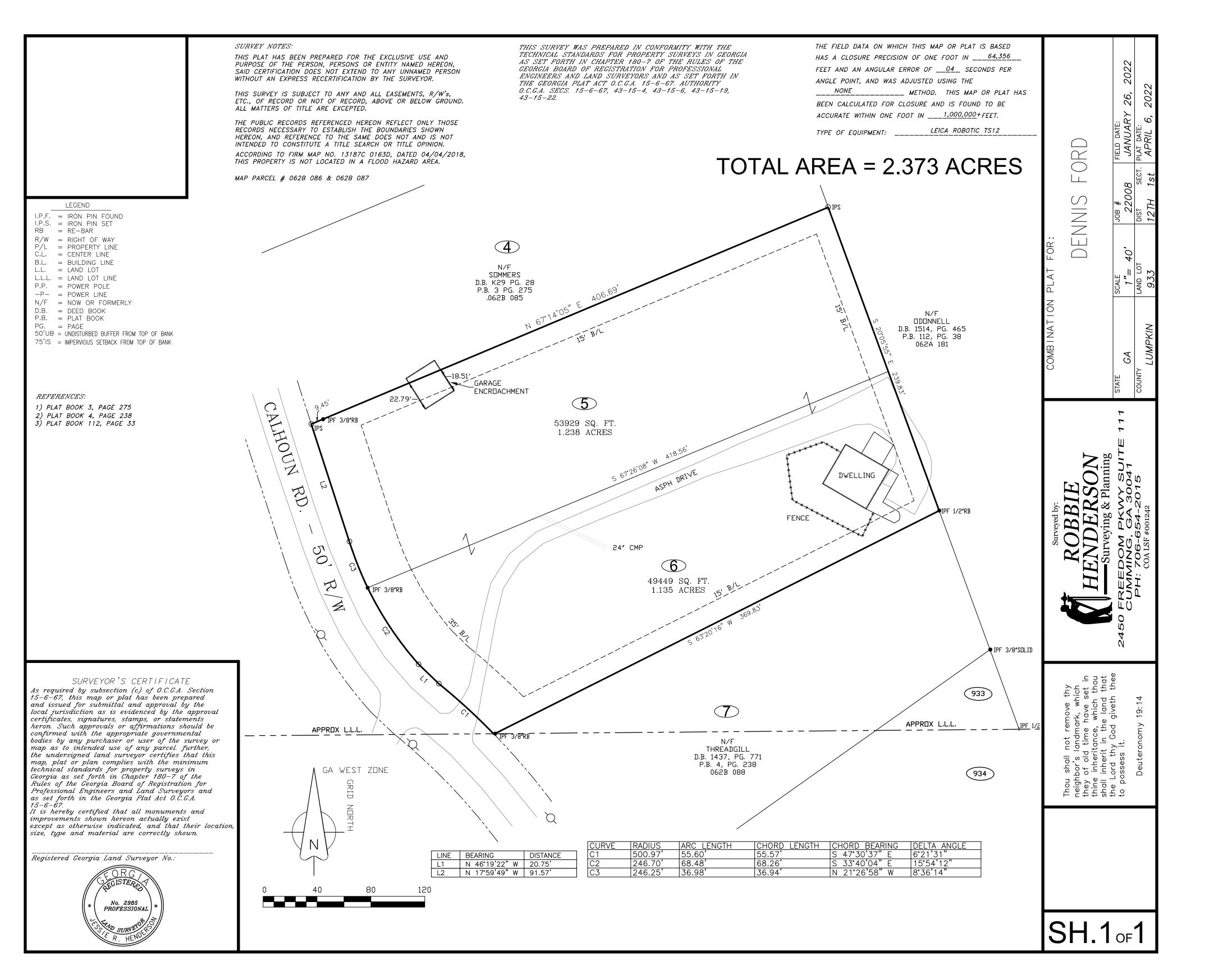


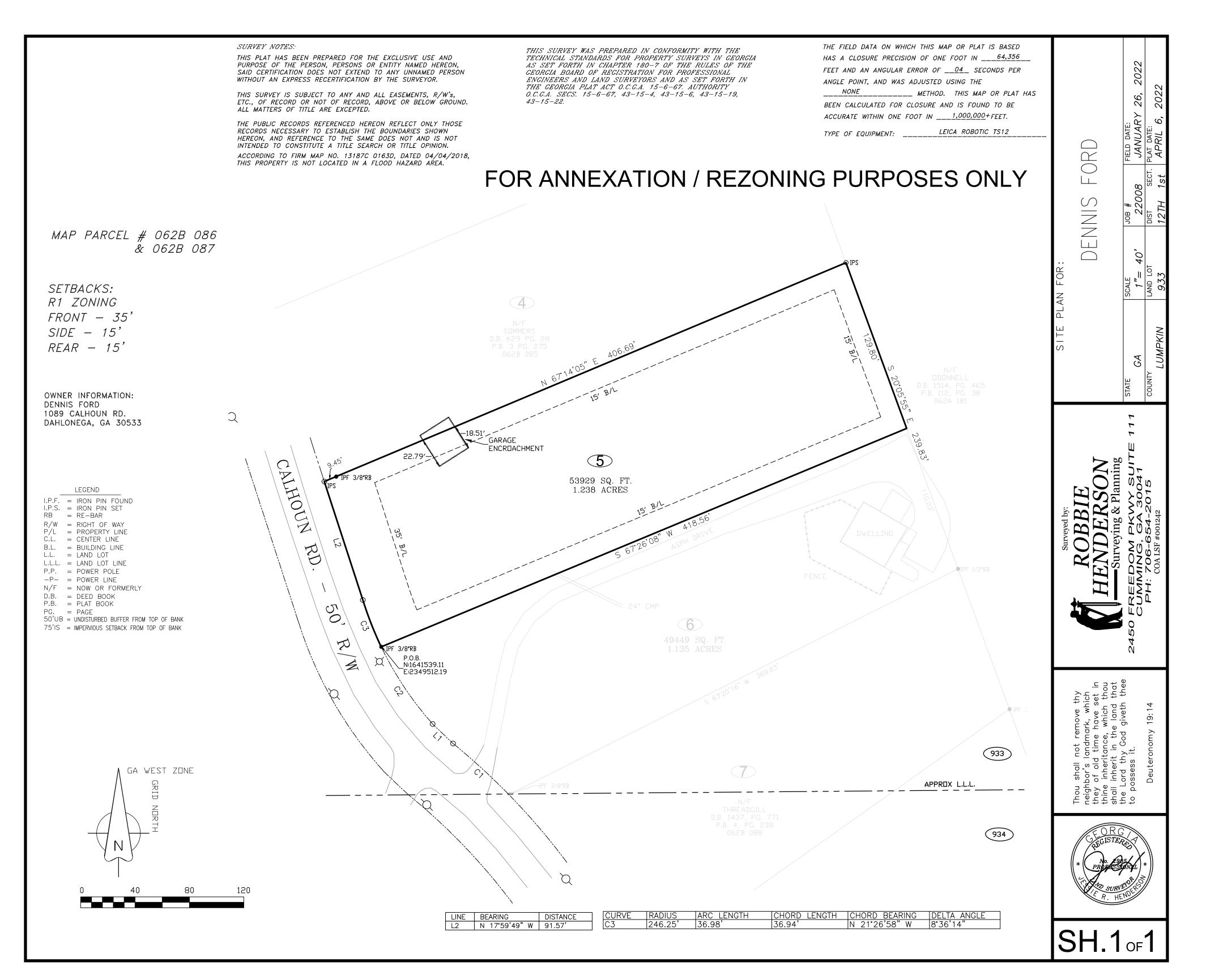
Comprehensive Plan:



Staff Recommended Motion:

Motion to recommend the annexation of Tax Map Parcel 062B-086 with the zoning designation of R-1 Single Family Residential.





City of Dahlonega Planning & Zoning 465 Riley Road

Dahlonega, GA 30533 Phone: 706/864-6133 • Fax: 706/864-4837

MEMORANDUM

TO: Applicants for Rezoning

FROM: City of Dahlonega

RE: Rezoning procedure and application materials

In order to assist you in preparing your variance application, and to enable a complete understanding of the variance application process, this package has been assembled. The following attachments are included:

- 1. Rezoning application form.
- 2. A flow chart of the application process.
- 3. Schedule of Zoning application hearings and the deadline dates for submittal.

The application fee of \$200 is due at the time of submittal.

In addition to the application and/or site plans you may want to include a brief narrative explaining what you are requesting and why.

Please be advised that someone will need to be at the meetings to present the request or the item will be tabled and there will be another application fee due before rescheduling. Call if you need additional information.

^{*}A copy of Article XXVI of the zoning ordinance which describes in detail the required amendment application procedures is available upon request at the office.

| | ; | **** | |
|---------------------------|--------------------------------|------------------|--|
| Property Owner: | Name: | Bill Hardman Jr. | |
| | Address: | | |
| | Phone: | | |
| Applicant: | Name: | James Thrailkill | |
| (if different from Owner) | Address: | | |
| | Phone: | | |
| | | | |
| Agent: | Name: | | |
| (if applicable) | Address: | | |
| | Phone: | | |
| | | | |
| Existing Zoning: | PUD | | |
| Proposed Zoning: | PUD | | |
| Existing Use: | Residential | | |
| Proposed Use: | Residential | | |
| Acreage of Site: | +/- 9.33 acres | | |
| Location of Property: | The Overlook at Crown Mountain | | |
| (Street address) | Crown Mour | ntain Way | |
| | Dahlonega, | GA 30533 | |
| Tax Plat and parcel: | 062B 037 | | |

A metes and bounds legal description is required. Also attach a boundary survey of the property if available.

- 1) The applicant is bound by the submitted site plan and letter of intent if this application is approved and development must be initiated within twenty-four months or the approved zoning is subject to reversion to its previous zoning by the Governing Body.
- 2) It is the policy (but not a legal requirement) that adjacent property owners and those owners within 150 feet of the subject property are notified by certified mail of the application.
- 3) The following nine questions can be answered within a letter of intent, but failure to answer any one can result in <u>denial of the application</u>.

Complete the following information. (This section may be addressed in the letter of intent.)

1. The existing uses and zoning of nearby property and whether the proposed zoning will adversely affect the existing use or usability of nearby property.

Exisiting use is Residential PUD approval including single family residential or townhomes. This proposal contemplates residential use consistant with surronding properties.

2. The extent to which property values are diminished by the particular zoning restrictions.

Existing layout is not conducive when considering the steep topography of the property

3. The extent to which the destruction of property values promotes the health, safety, morals or general welfare of the public.

There will be no destruction of property values

4. The relative gain to the public as compared to the hardship imposed upon the individual property owner.

The existing subdivision is limited in the buildout potetial due to steep terrain.

5. The physical suitability of the subject property for development as presently zoned and under the proposed zoning district.

The layout and topography will require a significant investment to prepare the property for the current zoning.

6. The length of time the property has been vacant, considered in the context of land development in the area in the vicinity of the property, and whether there are existing or changed conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the rezoning request.

The property has sat vacant for 24 years, the developer seeks to improve the property

7. The zoning history of the subject property.

PUD

8. The extent to which the proposed zoning will result in a use which will or could cause excessive or burdensome use of existing streets, transportation facilities, utilities, schools, parks, or other public facilities.

The existing subdivision infrastruture has been adequately desgined for the proposed use.

9. Whether the zoning proposal is in conformity with the policy and intent of the comprehensive plan, land use plan, or other adopted plans.

The existing zoning is PUD and the property zoning promotes the original intent of the PUD.

Property Owner's Certification

I hereby request the action contained with this application relative to the property shown on the attached plats and site plan and further request that this item be placed on both the Planning Commission and City Council's agenda(s) for a public hearing.

I understand that the Planning and Development staff may either accept or reject my request upon review. My request will be rejected if all the necessary data is not presented.

I understand that I have the obligation to present all data necessary and required by statute to enable the Planning Commission and City council to make an informed determination on my request. I will seek the advice of an attorney if I am not familiar with the zoning and land use requirements.

I understand that my request will be acted upon at the Planning Commission and City Council hearings and that I am required to be present or to be represented by someone able to present all the facts. I understand that failure to appear at the public hearing may result in the postponement or denial of my application. I further understand that it is my responsibility to be aware of relevant public hearing dates and time regardless of notification from the City of Dahlonega.

I herby certify that I have read the above and that the above information as well as the attached information is true and accurate.

I certify that I am the owner of the property described in the attached legal description, that all information contained in this application is true and correct to the best of my knowledge, and that the applicant and/or agent listed above is authorized to act as the applicant and/or agent in the pursuit of rezoning of this property.

| Signature of Property Owner: _ | William T. Handoman |
|-----------------------------------|---------------------|
| Printed name of Property Owner :_ | William T. HArdMAN |
| Date of Signature: | 6/2/2022 |
| Signature of Witness: | |
| | |

DISCLOSURE OF CAMPAIGN CONTRIBUTION

(Applicant(s) and Representative(s) of rezoning)

Pursuant to OCGA Section 36-37 A-3.A, the following disclosure is mandatory when an applicant or any representation of application for rezoning has been made within two (2) years immediately preceding the filing of the applicant's request for re-zoning & campaign contributions aggregating \$250.00 or more to a local government official who will consider the application for rezoning.

It shall be the duty of the applicant and the attorney representing the applicant to file a disclosure with the governing authority of the respective local government showing the following information:

| ap pro | ne dollar amount and/or description of each campaign contribution made by the plicant to the local government official during the two years immediately eceding the filing of the application for the rezoning action and the date of each contribution: |
|-----------|--|
| | mount \$ate: |
| Aı | mount \$ |
| Da | ate: |
| \$2 | numeration and description of each gift when the total value of all gifts in 250.00 or more made to the local government official during the 2 year numediately preceding the filing application for rezoning: |
| Si | gnature of Applicant/ |
| Re | epresentative of Applicant: |
| | Date: |

This form may be copied and additional pages attached if necessary.

June 6, 2022

City of Dahlonega Community Development 465 Riley Road Dahlonega, GA 30533

To Whom It May Concern:

This Letter of Intent is in reference to The Overlook at Crown Mountain, formally known as Crown Mountain Swim and Tennis Subdivision. The subdivision is approximately 97.07 acres including an 8.3-acre parcel slated for future development. There are 72 lots in the subdivision, with 14 lots and the 8.3-acre parcel currently owned by the developer.

The intent of this rezoning is to repurpose the use of the 8.3-acre parcel. This parcel is currently designated for 20 condos and this proposal is to rezone the parcel into 3 lots and a maintenance area. The 3 lots will be sold for single family homes to be built in accordance with the guidelines established for new construction in the subdivision. The maintenance area will be retained as common area for the storage of maintenance equipment used to service the subdivision.

The topography and contour of the land will make the construction of 20 condos difficult and expensive. Also, the proximity to the power lines would make the condos less desirable. Dividing the parcel into 3 lots will be more conducive and consistent with the current development of the community.

The applicant and its representatives respectfully request the City of Dahlonega Planning and Community Development approval and support of the rezoning request.

Respectfully,

James Thrailkill



STAFF REPORT REZN 22-3

Applicant: James Thrailkill

Owner: Bill Hardman Jr

Location: Crown Mountain Way

Acreage: +/-9.33 Acres

Current Zoning Classification: PUD

Current Use of Property: Vacant Phase of Development

General Land Use: Single Family

City Services: City water available.

Applicant Proposal

The applicant is requesting an amendment to the original PUD site plan to include 3 single family lots instead of the proposed future condominiums.

History and Surrounding Uses

The property in general is surrounded by single family residential but was rezoned in 2002 to the gated, Crown Mountain Swim and Tennis Club. The area at hand was earmarked for future development of 20 townhomes. The only other notable stipulation is a front seback of 20 feet. Since the original zoning, single family residences have been built in this community speratically ever since. There are a couple under development currently.

The Following are questions from Article XXVI Section 2607 of Zoning Code

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.

This parcel was deemed suitable for development when originally rezoned in 2002.

2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

This property was originally proposed for condomuniums which would be a more intensive use.



3. Whether the zoning proposal will result in a use that will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

This development would not put a burden on existing untilities or infrastructure if approved.

4. Whether the zoning proposal is consistent with the Comprehensive Plan, transportation plans, or other plans adopted for guiding development within the City of Dahlonega.

The character area of this parcel is referred to in our Comprehensive Plan as Residential. The following are encouraged distinctions of this area.

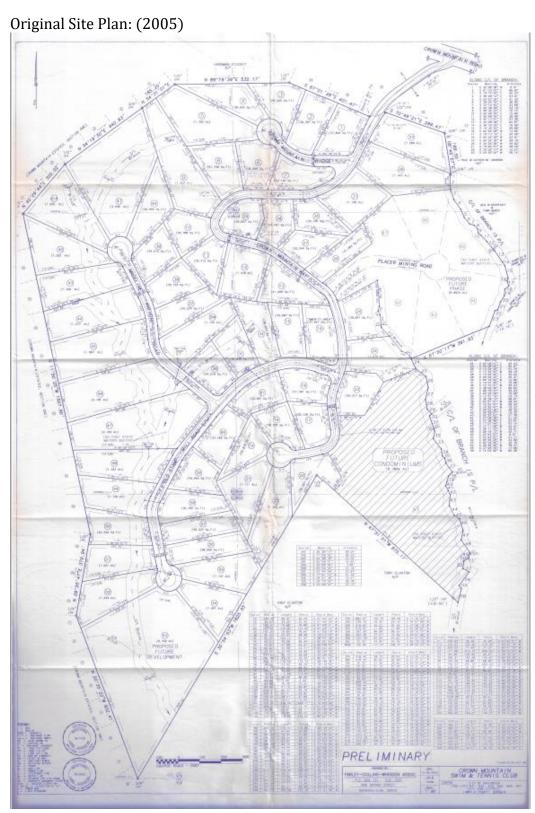
- Preservation of existing structures where possible, or context-sensitive infill development
- 1-2 story structures oriented close to the street front, with minimal on-site parking and pedestrian accessibility where possible
- · Landscaping and decorative elements encouraged
- Variety of residential, parks and institutional uses, with some office possible adjacent to downtown
- Rural/ Mountain themed design elements preferred, such as steeply pitched roofs with deep overhangs, wood or masonry siding, and front porches
- 5. Whether there are other existing or changing conditions affecting the use and development of property that give supporting grounds for either approval or disapproval of the zoning or special use proposal.

This property has some signifiant challenges with topography. This suggests the clustering of development on the land with less steep slopes in order to balance development with minimal land disturbance.

Staff Analysis

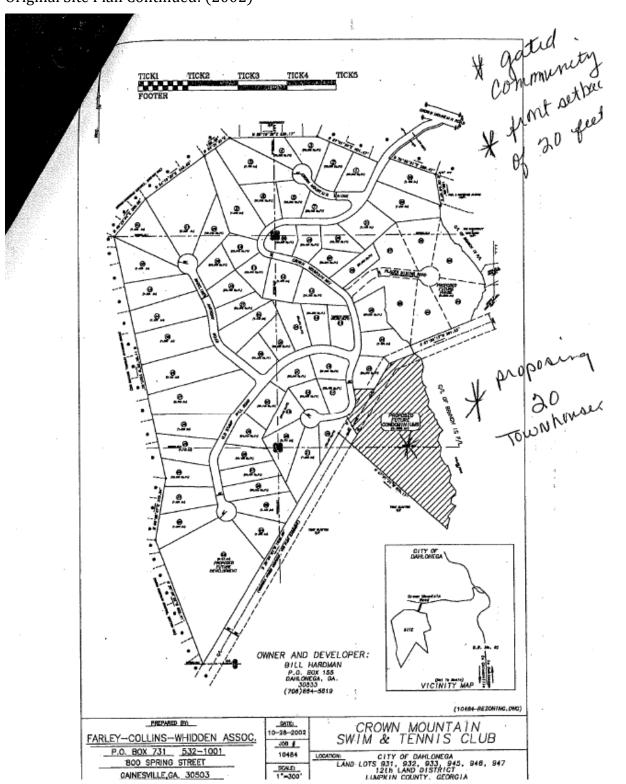
Staff sees no issues with the amendment of the PUD from the proposed 20 condominimum to the 3 single family residenal lots and the maintenance area. This less intensive use will not constituate a reevaluating of any road or utilities in the area.





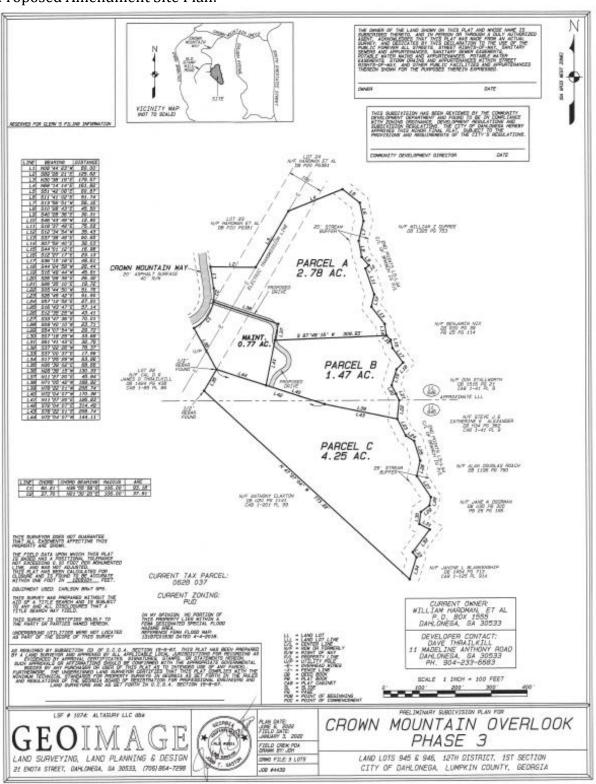


Original Site Plan Continued: (2002)





Proposed Amendment Site Plan:



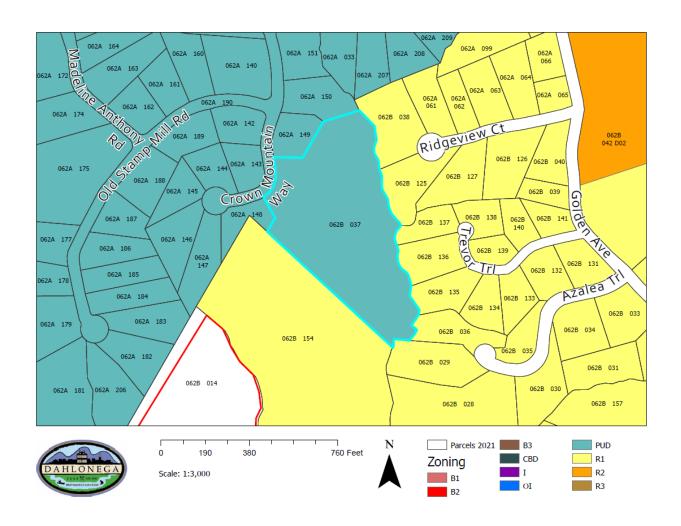


Aerial:



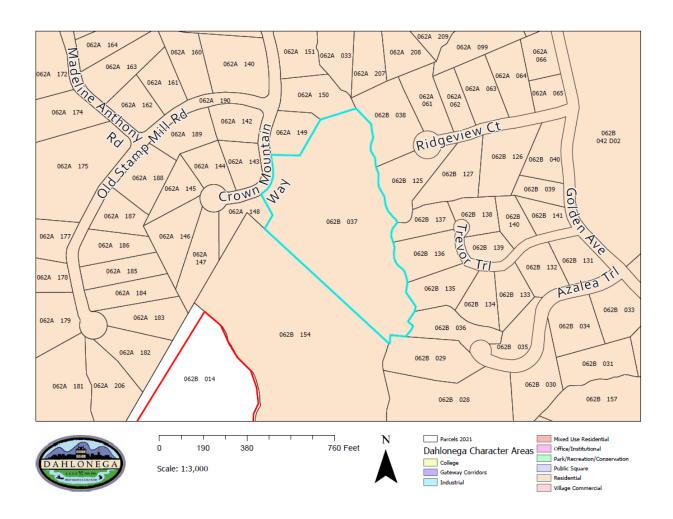


Current Zoning:





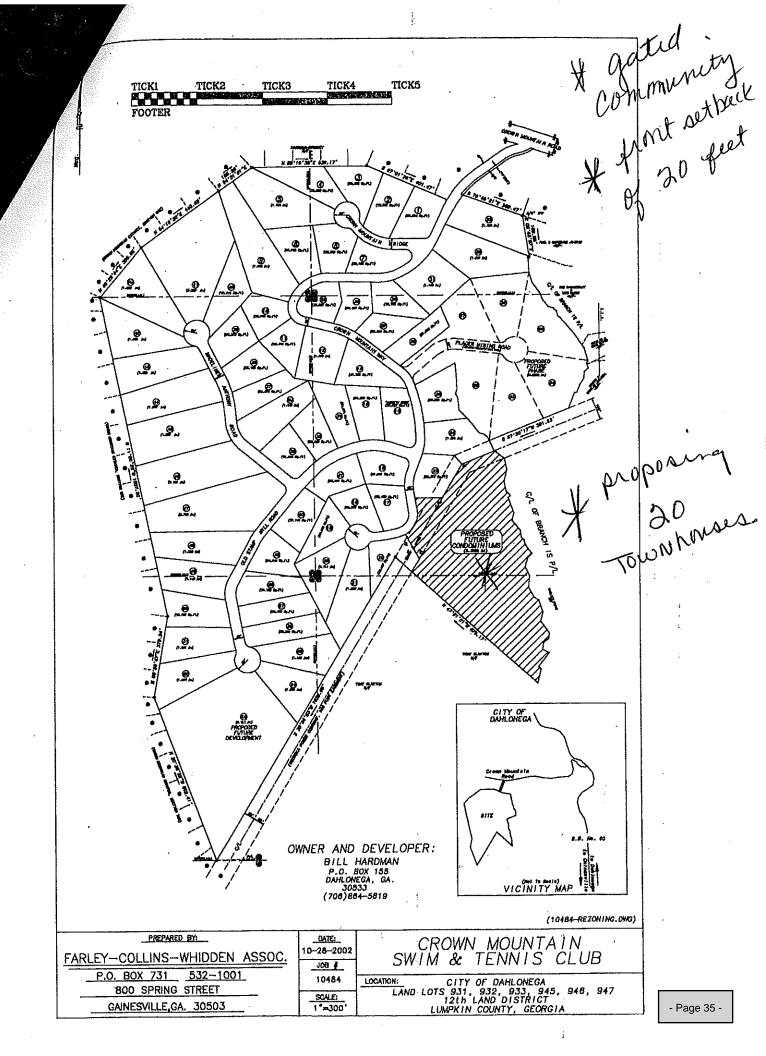
Comprehensive Plan:

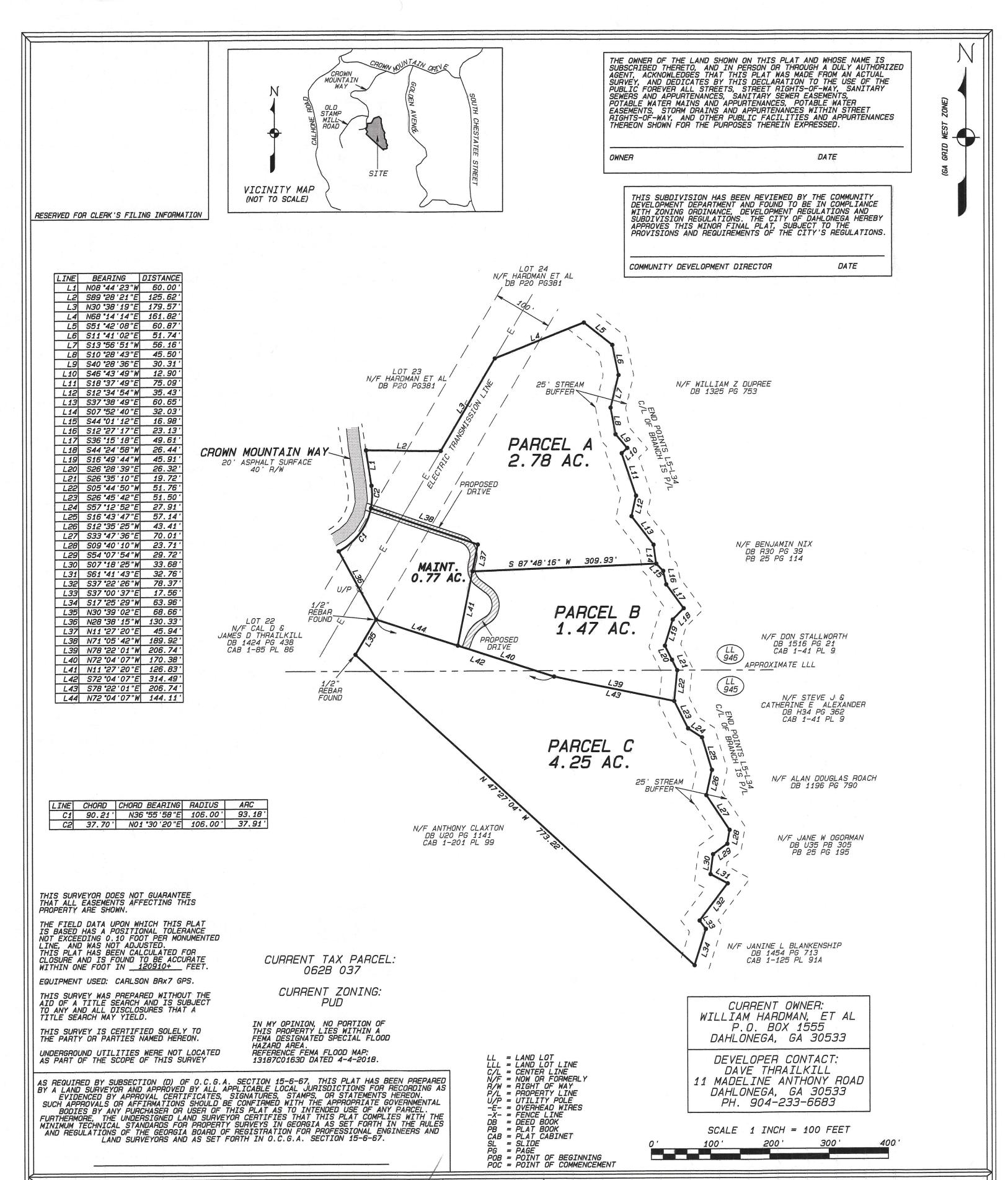




Staff Recommended Motion:

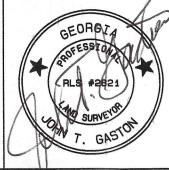
Motion/Recommendation to approve REZN 22-3





GEOIMA GELAND SURVEYING, LAND PLANNING & DESIGN

21 ENOTA STREET, DAHLONEGA, GA 30533, (706) 864-7298



PLAN DATE: JUNE 6, 2022 FIELD DATE: JANUARY 3, 2022 FIELD CREW: PDA DRAWN BY: JDH

DRWG FILE: 3 LOTS

JOB #4439

CROWN MOUNTAIN OVERLOOK
PHASE 3

LAND LOTS 945 & 946, 12TH DISTRICT, 1ST SECTION CITY OF DAHLONEGA, LUMPKIN COUNTY, GEORGIA