



# Downtown Dahlonega Agenda

October 06, 2022 8:30 AM

McCullough Council Chambers – City Hall

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## Vision Statement

Downtown Dahlonega will retain its role as the heart of the region and the center for community and economic development. It will have an inviting appearance, highlighted by historic architecture. It will enhance the civic, cultural, and economic vitality of the entire community.

## Mission Statement

The purpose of Downtown Dahlonega is to stimulate and sustain economic development in downtown area by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown.

## Call to Order

## Approval of Agenda

## Approval of Minutes

1. Downtown Dahlonega Meeting Minutes September 1, 2022  
Danna Foster, Assistant City Clerk

## Promotion

- a. Approval of Sponsorship Program  
Skyler Alexander, Project Coordinator
- b. Lumpkin Youth Leadership Day  
Skyler Alexander, Project Coordinator
- c. State of Economic Development Awards Nomination Sub-Committee  
Joel Cordle, Vice Chair

## Design

- a. Parking Management Signage  
Skyler Alexander, Project Coordinator

## Economic Vitality

- a. Façade Grant Application: 40 Public Square S.  
Joel Cordle, Vice Chair

## Organization

- a. Intergovernmental Agreement between the City of Dahlonega and the Downtown Development Authority  
Mary Csukas, DDA Director
- b. Financials  
Mary Csukas, DDA Director
- c. Partner Walk Results and Action Items Discussion

Skyler Alexander, Project Coordinator

**Partner Agencies**

1. City of Dahlonega
2. University of North Georgia
3. Chamber of Commerce/Tourism
4. Historic Preservation Commission
5. Planning & Zoning Commission
6. Downtown Dahlonega Business Association

**Adjourn**



## Downtown Dahlonega Minutes

September 01, 2022, 8:30 AM

McCullough Council Chambers – City Hall

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### **Vision Statement**

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### **Mission Statement**

The purpose of Downtown Dahlonega is to stimulate and sustain economic development in downtown area by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown.

### **PRESENT**

Chair Amy Thrailkill

Vice Chair Joel Cordle

Board Member Tony Owens

Board Member A.C. Moore

Board Member Ryan Puckett

Board Member Donna Logan

### **ABSENT**

Board Member Wendi Huguley

### **Call to Order**

Chairman Thrailkill called the meeting to order at 8:31 am

Also present at the meeting was Councilmember Ross Shirley and Tourism Director Sam McDuffie

### **Approval of Agenda**

Chairperson Thrailkill asked for approval of the agenda.

Motion made by Board Member Moore, Seconded by Board Member Logan.

Voting Yea: Vice Chair Cordle, Board Member Owens, Board Member Moore, Board Member Logan

### **Approval of Minutes**

1. Downtown Dahlonega Meeting Minutes, August 4, 2022

Danna Foster, Assistant City Clerk

Chairperson Thrailkill asked for a motion to approve the minutes.

Motion made by Board Member Owens, Seconded by Board Member Moore.

Voting Yea: Vice Chair Cordle, Board Member Owens, Board Member Moore, Board Member Logan

## **Design**

- a. Tourism Product Development Projects

Ariel Alexander, Downtown Manager

Director Csukas presented this item. She showed a larger version of the document in the packet on the screen.

Board Member Cordle asked when the deadline for application was for the specific . Director Csukas explained she would get that answer, though this was intended to provide some ideas for projects that the DDA could consider.

Board Member Puckett arrived at 8:32

Director Csukas also discussed the DDA's existing surplus funds from the Hotel/Motel Tax, which could be used to fund the aforementioned projects as well. Board Member Owens asked about using funds for the grant programs such as sprinklers/wiring. Board Member Puckett asked about partnering with the County to use the funds for Tourism. The discussion continued, and the consensus was to work with Tourism for development with the funds.

Tourism Director McDuffie indicated Tourism plans to remove the rack cards at the front of the Visitors Center and inquired about having a mural there.

## **Economic Vitality**

- a. 147 N. Park St. Committee Report

Amy Thrailkill, DDA Chair

Chairman Thrailkill stated they formed a subcommittee with two Councilmembers and have met twice. The subcommittee indicated that to move forward; they would like to know what Council wants to see and what has been brought forward previously to then move forward with potential developers. Councilmembers Gaddis and Ariemma will report back to Council to determine what things they would consider and approve.

Board Member Logan asked about Head House, and Director Csukas gave an update.

Director Csukas also noted that the benches for the green spaces had been put on backorder until May of 2023

## **Promotion**

- a. Promotion Projects Report - August 2022

Skyler Alexander, Project Coordinator

Coordinator Alexander introduced the walking tour brochure, discussed the development of the Sponsorship application with tiered levels, and the development of stickers for the Selfie Spot trail.

Director Csukas explained that the Sponsorships would allow the authority to host more programs.

## **Organization**

- a. Financials

Allison Martin, Finance Director

Chairman Thrailkill indicated they had touched on financials through the various discussions.

## **Partner Agencies**

1. City of Dahlonoga

Chairman Thrailkill asked Councilmember Shirley, who was present in the audience, if he had anything to share about the City of Dahlonega. Councilmember Shirley stated especially during the First Friday Concerts, people are asking about the open container policies in the City. He expressed a desire to look at the competition from other cities and ensure we had an economically vibrant community downtown.

2. University of North Georgia- no representation
3. Chamber of Commerce/Tourism

Director McDuffie reminded participants that they were in process of doing the separation between the Chamber of Commerce and Tourism. They will be known as the Dahlonega Lumpkin County Visitors Bureau beginning 1/1/23. He discussed the GEO tracking, which was already in place, and discussed the numbers of visitors since the beginning of tracking and their average spending. The board and participants discussed the tourism numbers.

4. Historic Preservation Commission- no representation
5. Planning & Zoning Commission
6. Downtown Dahlonega Business Association- no representation

Chairman Thrailkill welcomed an audience member and asked if they had anything to share.

Jim Gribben stated he was interested and lived downtown. He asked about the roles of the different committees. He had an interest in open container. He is interested in helping businesses be successful.

### **Adjourn**

Chairman Thrailkill called for adjournment at 9:41 am.

Motion made by Board Member Puckett, Seconded by Board Member Moore.

Voting Yea: Vice Chair Cordle, Board Member Owens, Board Member Moore, Board Member Logan, Board Member Puckett



## Event Sponsorship Form

Promote your business by sponsoring a community event in downtown Dahlonega!

### Business Information

Business / Organization Name

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### Contact Information

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Choose Sponsorship Packages

You may choose one or more – descriptions for each category can be found on the following page.

- |   |   |
|---|---|
| <input type="checkbox"/> Downtown Dahlonega Program Sponsor - \$2,500 | <input type="checkbox"/> Main Street Movies Series - \$5,000                |
| <input type="checkbox"/> First Friday Concert Series - \$7,000        | <input type="checkbox"/> Main Street Movies: May - \$1,600                  |
| <input type="checkbox"/> First Friday Concert: May - \$1,200          | <input type="checkbox"/> Main Street Movies: June - \$1,600                 |
| <input type="checkbox"/> First Friday Concert: June - \$1,200         | <input type="checkbox"/> Main Street Movies: July - \$1,600                 |
| <input type="checkbox"/> First Friday Concert: July - \$1,200         | <input type="checkbox"/> Main Street Movies: August - \$1,600               |
| <input type="checkbox"/> First Friday Concert: August - \$1,200       | <input type="checkbox"/> Main Street Movies: September - \$1,600            |
| <input type="checkbox"/> First Friday Concert: September - \$1,200    | <input type="checkbox"/> Dahlonega Farmers Market Season- \$1,000           |
| <input type="checkbox"/> First Friday Concert: October - \$1,200      | <input type="checkbox"/> Scares on the Square- \$500                        |
| <input type="checkbox"/> Appalachian Jam Series - \$7,000             | <input type="checkbox"/> Dahlonega 4 <sup>th</sup> of July Silver - \$1,500 |
| <input type="checkbox"/> One Session Appalachian Jam - \$300          | <input type="checkbox"/> Dahlonega 4 <sup>th</sup> of July Gold - \$3,000   |

Custom Amount: \_\_\_\_\_

Which program you would like to donate to: \_\_\_\_\_

Please send a high-resolution business or organization logo image for us to use on media and promotional materials to [salexander@dahlongegadda.org](mailto:salexander@dahlongegadda.org). *Png, svg, eps, or ai file types preferred.*

**Downtown Dahlonega Program Sponsor:**

*Partner with Downtown Dahlonega to help enrich our community. This fund will go towards long term promotion, beautification, historic preservation, and small business development projects.*

- Name, logo, and website link on Downtown Dahlonega Website
- Annual recognition as a downtown partner at all events and functions
- Promotion as a program supporter on all social media

**First Friday Concert Series Sponsor:**

*Dahlonega's First Friday Night Concerts are held during the summer months and into the fall (May-October) in Hancock Park, a block off the historic Dahlonega Square.*

- Name, logo, and website link on Downtown Dahlonega Website
- Recognition at all concerts
- A booth for your business at all concerts
- Promotion as a program supporter on all social media

**First Friday Concert Month Sponsor:**

- Recognition at sponsored concert
- A booth for your business at sponsored concert
- Name on Downtown Dahlonega website

**Appalachian Jam Series Sponsor:**

*A weekly afternoon of fun with North Georgia's mountain music pickers and singers playing folk music throughout Downtown Dahlonega from April to October.*

- Name, logo, and website link on Downtown Dahlonega Website
- Recognition at each jam session

**Main Street Movies Series:**

*Friday night movies in Hancock Park for the months of June, July, & August.*

- Name, logo, and website link on Downtown Dahlonega Website
- A booth for your business at all movies

**Main Street Movies Month Sponsor:**

- A booth for your business at sponsored movie
- Name on Downtown Dahlonega website

**Dahlonega Farmers Market Season:**

- A booth space for your business at each market
- Name, logo and website link on Downtown Dahlonega website

**Scares on the Square: Downtown Dahlonega Trick-or-Treat**

- A booth for your business at the trick or treating event
- Name, logo and website on Downtown Dahlonega website

**Dahlonega 4<sup>th</sup> of July Silver Sponsor:**

- Name, logo, and website link on Downtown Dahlonega Website
- Recognition at the firework show
- Recognition at the 4<sup>th</sup> of July parade

**Dahlonega 4<sup>th</sup> of July Gold Sponsor:**

- Name, logo, and website link on Downtown Dahlonega Website
- Recognition at the firework show
- Recognition at the 4<sup>th</sup> of July parade
- Free parade Entry
- A booth for your business at the drill field



## Standing on street parking signage:



**Vendor:** McEver Signs

Dawsonville

**Cost:** For 5 signs; \$190 each with two reflective panels in each base

### Locations:

1. Smith House
2. Choice Street
3. Hancock Park
4. El Jimador
5. Storage/where it is needed

### Wording:

- Blue "P" instead of red
- Arrows facing in proper direction
- Days when parking is available
- Hourly parking times for other lots
- In conjunction to UNG banners



# Façade Grant Application

## DOCUMENTS REQUIRED WITH YOUR APPLICATION

(attach to this application form):

- a copy of the building permit (if required by city)
- a photograph of existing conditions
- a breakdown of project costs along with estimates from a licensed contractor
- a Certificate of Appropriateness from the Historic Preservation Commission  
(if required by the city.)
- Occupational Tax Certificate
- Private Employer E-Verify Affidavit
- Occupancy License Application
- Public Benefit Affidavit
- Zoning Requirements

*This grant application form must be completed in full, including the documents listed above, before it can be submitted for consideration.*

Proposed Project:

Describe clearly and in detail all work to be done. Use additional pages if necessary. Attach a copy of approved construction plans for sprinkler or wiring installations.

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I, (applicant name) Margaret Krowicki Montalvo, agree that the above constitutes the construction proposed at this time and that any changes or additions will require additional information. My signature also certifies that I have read, understand, and agree to all of the grant program guidelines, regulations, and deadlines. I hereby submit the attached estimate for the proposed project and understand that this application is pending review by Dahlonge Main Street/DDA. Work will not begin until I have received written grant approval from Dahlonge Main Street/DDA. I further understand that the project must be completed within 6 months and that grant monies will not be paid until the project is complete.

Applicant's Signature: Margaret Krowicki Montalvo

Date: 9/24/22

## STAFF USE ONLY

Date received by Dahlonge Main Street/DDA.: \_\_\_\_\_  
Date reviewed by Dahlonge Main Street/DDA: \_\_\_\_\_

Application: \_\_\_\_\_ Granted: \_\_\_\_\_ Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

## **Façade Grant Application (cont'd)**

*Proposed Project: 40 Public Square South*

*Describe Clearly and in detail all work to be done.*

The proposed project @ 40 Public Square So is to the side of the building facing South Park St. This exterior surface work includes: a gentle surface cleaning, removal of dead vines, repair cracks, prime and paint. Estimate attached for this initial work.

Public Benefit: The side of the building facing S Park St is currently an eye sore and can easily be seen from the sidewalk on South Park St. This beautification project will enhance the appearance of the approach as one walks along the sidewalk approaching the historic square.

Once the side of the building is cleaned, repaired, painted, we would like to consider having a mural painted. Estimate for mural is not attached. Approval for mural will be submitted at a later time, after this initial work is completed. The idea of the Mural is to be historical and relevant to the history of the square.

# Proposal

**PREPARED FOR**

Kilwins Dahlonega

Dahlonega, GA 30533

**PREPARED DATE**  
16 Sept 2022

ITEM	QTY	PRICE	TOTAL
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**Kilwins Masonry Wall Repair**

Pressure Wash & Remove Vines  
Patch Cracks and Voids  
Prime and Paint  
Plant Shrubs

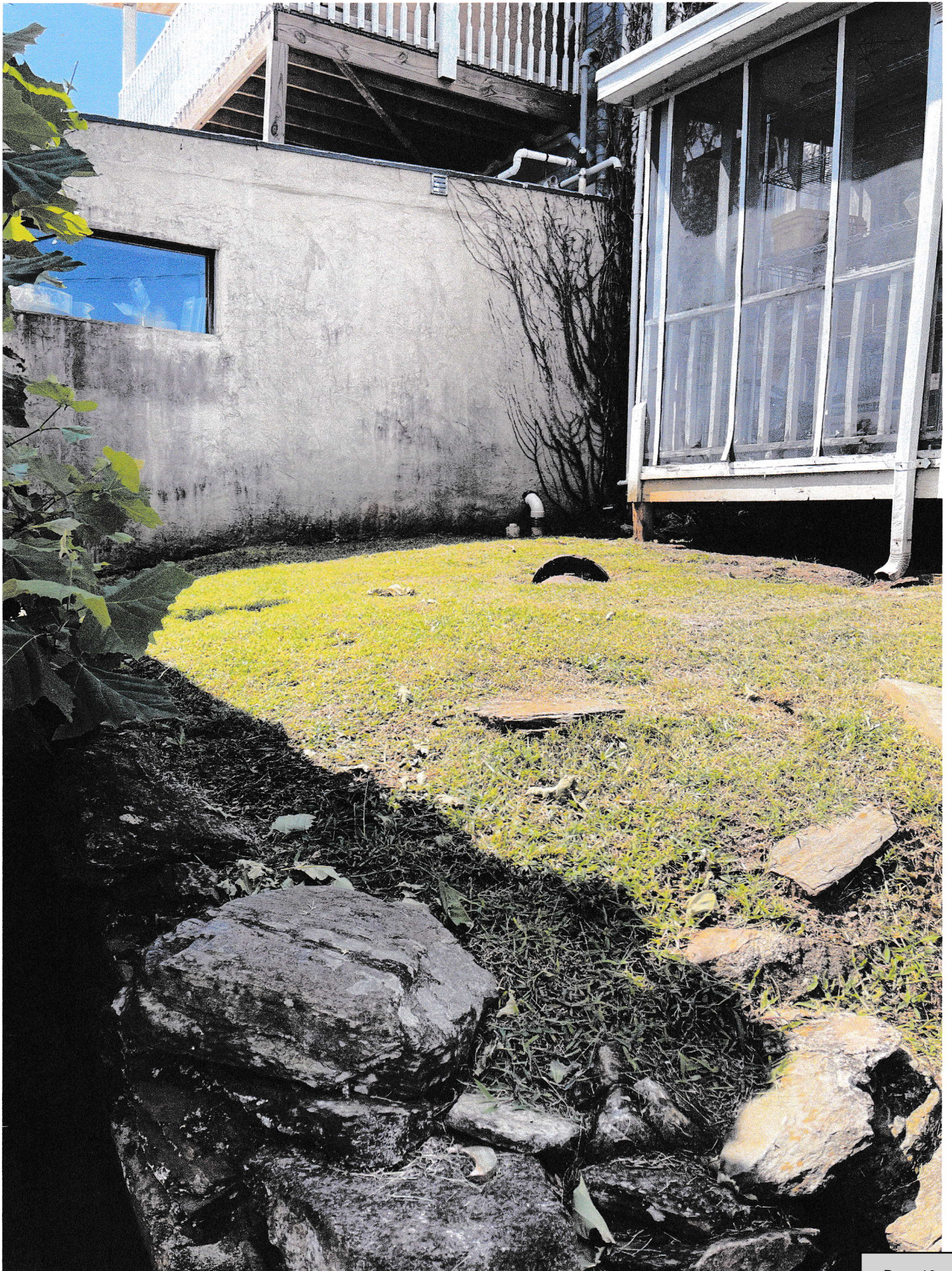
Total Estimate

\$2,275.00







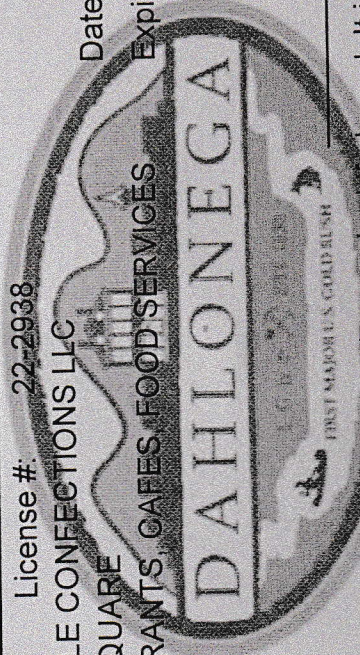




**\*\*\* ORIGINAL LICENSE MUST BE POSTED IN PUBLIC VIEW \*\*\***  
**CITY OF DAHLONEGA**  
**2022 OCCUPATIONAL TAX CERTIFICATE**

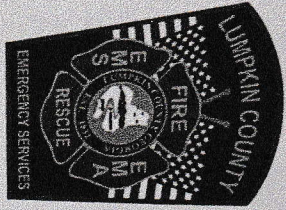
Account No.: 11675 License #: 22-2938  
Name of Business: COPPER KETTLE CONNECTIONS LLC Date Issued:  
Physical Address: 40 S PUBLIC SQUARE Expiration Date: 12/31/2022  
Type of Business: RS1 - RESTAURANTS, CAFES, FOOD SERVICES

License Official  
*Miki Mullis*



KILWINS  
40 S PUBLIC SQUARE  
DAHLONEGA, GA 30533

This certificate is non-transferable and is subject to be revoked if abused. It is the responsibility of the business owner to notify this department of any changes in the status or ownership of this business.



LUMPKIN COUNTY EMERGENCY SERVICES  
57 PINETREE WAY, SUITE A  
DAHLONEGA, GEORGIA 30533

## CERTIFICATE OF OCCUPANCY

**BUSINESS NAME:** KILWINS DAHLONEGA  
**STREET ADDRESS:** 40 PUBLIC SQUARE  
**CITY, STATE AND ZIP CODE:** DAHLONEGA, GA 30533

**OCC. CLASS:** BUSINESS  
**OCCUPANT LOAD LIMITATION:** 33

This CERTIFICATE certifies the building listed here on complies with the Minimum Standards required by the Lumpkin County Fire Marshal's Office on the date issued. This CERTIFICATE shall run for the life of the building, provided the internal features of the building are not altered in any way, the type of occupancy remains unchanged, there has been no fire of serious consequence or other hazard discovered. No oversight by the office of the Fire Marshal shall excuse violation of any ordinance of Lumpkin County.

**DATE ISSUED:** 10/12/2020

**CODE CERTIFIED UNDER:** 2018 NFPA 101 LIFE SAFETY CODE W/GA STATE AMENDMENTS  
**ISSUED BY THE LUMPKIN COUNTY FIRE DEPARTMENT:** \_\_\_\_\_  
Fire Department Official

\*\*\* MUST BE POSTED IN A PROMINENT LOCATION\*\*\*

## 4.1 Foundations

**INTRODUCTION:** The building foundation grounds the building visually, anchors it structurally, and can contribute to its architectural character. Foundations are generally of masonry, and brick is the most common foundation material in the Historic District. Early pier foundations may have been in-filled later with similar or mismatched materials such as brick or stucco and paint sometimes hides these seams or camouflages varied materials.

### See Also

- 4.7 Brick and Masonry
- National Park Service Preservation Briefs:
- No. 1: Cleaning and Water-Repellant Treatments for Masonry Buildings
- No. 2: Repointing Mortar Joints in Historic Masonry Buildings
- No. 38: Removing Graffiti from Historic Masonry

### Maintenance and Repair

To protect and maintain foundations:

- Keep crawl space vents open to allow air to flow freely.
- Clean masonry gently—never sandblast brick or stone.
- Check frequently for mortar failure and erosion in masonry piers and foundation walls to know when repointing is necessary. Refer to Section 4.7 for repointing guidance.
- Mortar joints should be cleared with hand tools. Using electric saws and hammers to remove mortar can seriously damage the adjacent brick or stone.
- Remove any vegetation that may cause structural damage at the foundation.

Various types of infill may be used between brick piers as shown below. In-fill should be set 2 to 3 inches behind the front edge of the brick pier. Materials shown include: stucco, brick and lattice.



**INTERGOVERNMENTAL SERVICE AGREEMENT  
CITY OF DAHLONEGA DOWNTOWN DEVELOPMENT AUTHORITY**

THIS AGREEMENT is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2022, between the Downtown Development Authority of the City of Dahlonega, hereinafter referred to as "The Authority") and the City of Dahlonega (hereinafter referred to as "the City"), collectively referred to hereinafter as "the Parties".

WHEREAS, the Authority is an instrumentality of the City of Dahlonega, and whereas the City is desirous of funding the Authority for specific purposes in order to carry out tasks beneficial to the City, for which the Authority possesses certain special powers and skills necessary to carry out those purposes and which have been identified and noted in prior actions of the City enabling the Downtown Development Authority, and

WHEREAS, the purpose of the Authority is to stimulate and sustain economic development in Downtown Dahlonega by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown. Powers granted to the Authority to accomplish its purpose include: developing and promoting downtown; making long-range plans or proposals for downtown; financing (by loan, grant, lease, borrow, or otherwise) projects for the public good; executing contracts and agreements; and, purchasing, leasing and selling property.

WHEREAS, the Authority desires to pursue its work via a budgeted program approved by the City;

NOW THEREFORE, the parties agree as follows:

1. The Authority has provided a proposed budget for the fiscal year 2023 beginning October 1, 2022, to the City, and the City has reviewed that budget to determine whether the line items represented in the budget are consistent with the City's overall goals for the Authority.
2. The Authority's budget as presented in "Attachment A", attached hereto and incorporated herein as a part of this Agreement, has been approved at a revised amount of three-hundred six thousand, two-hundred nineteen and no/100's dollars (\$306,219). The Authority's expenditures are funded largely by intergovernmental revenue from the City of Dahlonega totaling \$234,250.
3. A transfer of \$150,000 is required from the City's general fund to fund operating expenditures presented in the budget. Unrestricted Hotel/Motel tax collections of \$82,450 are budgeted to partially fund expenditures related to tourism-related events. Intergovernmental revenue from the City of Dahlonega is accomplished by twelve, monthly cash transfers of an equal amount. At the conclusion of the fiscal year, any amount not required for actual expenditures is returned to the City of Dahlonega general fund unless otherwise identified as a multi-year commitment.
4. The City will provide administrative services and maintain the accounts and records for the Authority, and the Authority will follow City policies as applicable. The City currently provides as available the following staff support to the Authority: Executive Director (employee of the City on loan to the DDA), Main Street Manager (loaned employee for downtown business development, tourism/marketing, and public relations); Projects Coordinator, (employee of the City on loan to the DDA), Event Coordinator (employee of the City on loan to the DDA), City Manager (project management, as requested and available); Community Development Director (primary,

administrative and executive support); and Finance Director (account management, financial reports, audits, and other administrative functions).

5. The Authority will provide written activity reports to the city to include a monthly financial statement and a goals and accomplishments status report consistent with the monthly report required of City department directors.

6. The City's duty to fund the Authority's work in fiscal year 2023 shall be contingent upon the Authority's timely provision of the reports, compliance with its approved budget, and completion of projects.

7. This agreement shall terminate on September 30, 2023, unless otherwise renewed or modified.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals the day and year first above written.

For the City of Dahlonega:

For the Downtown Development Authority:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

PERIOD ENDING 08/31/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

**PRELIMINARY**

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDTG USED
		AMENDED BUDGET	08/31/2022 NORMAL (ABNORMAL)	MONTH 08/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
<b>Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY</b>							
<b>Revenues</b>							
<b>Dept 0000 - NON DEPARTMENTAL</b>							
230.0000.33.9000	INTERGOVERNMENTAL REVENUES	0.00	10,923.00	0.00	(10,923.00)		100.00
230.0000.33.9100	GRANT REVENUES	0.00	0.00	0.00	0.00		0.00
230.0000.34.5410	PARKING CHARGES	1,647.00	739.66	0.00	907.34		44.91
230.0000.34.6910	BOND ISSUE FEES	0.00	0.00	0.00	0.00		0.00
230.0000.34.6990	OTHER FEES	0.00	0.00	0.00	0.00		0.00
230.0000.34.9200	FILM FEES	0.00	0.00	0.00	0.00		0.00
230.0000.36.1000	INTEREST REVENUES	300.00	287.35	20.45	12.65		95.78
230.0000.37.1000	CONTRIBUTIONS - PRIVATE SOURCES	100.00	80.00	0.00	20.00		80.00
230.0000.38.1100	MISCELLANEOUS REVENUES	205.00	0.00	0.00	205.00		0.00
230.0000.38.9000	MISCELLANEOUS REVENUES	0.00	205.00	0.00	(205.00)		100.00
230.0000.39.1100	TRANSFERS IN - GENERAL FUND	275,382.00	252,433.50	22,948.50	22,948.50		91.67
230.0000.39.1230	TRANSFERS IN - DDA	0.00	0.00	0.00	0.00		0.00
230.0000.39.1275	TRANSFERS IN - HOTEL/MOTEL TAX	75,741.00	43,648.00	3,968.00	32,093.00		57.63
230.0000.39.9100	APPROPRIATED FUND BALANCE	43,000.00	0.00	0.00	43,000.00		0.00
<b>Total Dept 0000 - NON DEPARTMENTAL</b>		<b>396,375.00</b>	<b>308,316.51</b>	<b>26,936.95</b>	<b>88,058.49</b>		<b>77.78</b>
<b>Dept 7554 - DAHLONEGA 2000</b>							
230.7554.38.1000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00		0.00
<b>Total Dept 7554 - DAHLONEGA 2000</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>
<b>TOTAL REVENUES</b>		<b>396,375.00</b>	<b>308,316.51</b>	<b>26,936.95</b>	<b>88,058.49</b>		<b>77.78</b>
<b>Expenditures</b>							
<b>Dept 0000 - NON DEPARTMENTAL</b>							
230.0000.57.3000	PAYMENTS TO OTHERS	0.00	10,923.00	0.00	(10,923.00)		100.00
230.0000.57.5000	LOSS ON DISPOSITION OF ASSETS	0.00	0.00	0.00	0.00		0.00
230.0000.57.9000	CONTINGENCIES	0.00	0.00	0.00	0.00		0.00
<b>Total Dept 0000 - NON DEPARTMENTAL</b>		<b>0.00</b>	<b>10,923.00</b>	<b>0.00</b>	<b>(10,923.00)</b>		<b>100.00</b>
<b>Dept 7510 - DDA ADMINISTRATION</b>							
230.7510.51.1100	SALARIES AND WAGES	71,050.00	23,138.47	3,003.46	47,911.53		32.57
230.7510.51.1300	OVERTIME	100.00	93.60	0.00	6.40		93.60
230.7510.51.2100	GROUP INSURANCE	26,771.00	2,247.70	209.36	24,523.30		8.40
230.7510.51.2200	FICA CONTRIBUTIONS	5,435.00	1,990.36	227.06	3,444.64		36.62
230.7510.51.2400	RETIREMENT CONTRIBUTIONS	18,690.00	15,730.99	1,430.09	2,959.01		84.17
230.7510.51.2600	UNEMPLOYMENT CLAIMS	0.00	0.00	0.00	0.00		0.00
230.7510.51.2700	WORKERS COMPENSATION	3,719.00	3,718.11	0.00	0.89		99.98
230.7510.52.1000	PROFESSIONAL/TECHNICAL SERVICES	12,312.48	1,417.81	0.00	10,894.67		11.52
230.7510.52.2000	PURCHASED PROPERTY SERVICES	480.00	120.00	0.00	360.00		25.00
230.7510.52.2200	REPAIRS AND MAINTENANCE	1,500.00	739.00	0.00	761.00		49.27
230.7510.52.2300	RENTALS	1,240.00	0.00	0.00	1,240.00		0.00
230.7510.52.3100	INSURANCE	4,594.00	4,375.00	0.00	219.00		95.23
230.7510.52.3200	COMMUNICATIONS	6,440.00	6,514.78	777.95	(74.78)		101.16
230.7510.52.3210	POSTAGE	100.00	0.00	0.00	100.00		0.00
230.7510.52.3300	ADVERTISING	2,300.00	243.25	0.00	2,056.75		89.00
230.7510.52.3400	PRINTING	3,500.00	0.00	0.00	3,500.00		0.00

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

**PRELIMINARY**

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDTG USED
		AMENDED BUDGET	08/31/2022 NORMAL (ABNORMAL)	MONTH 08/31/2022 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
<b>Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY</b>							
<b>Expenditures</b>							
230.7510.52.3500	TRAVEL	3,500.00	3,682.41	3,022.60	(182.41)		105.21
230.7510.52.3600	DUES AND FEES	2,660.00	1,807.25	95.00	852.75		67.94
230.7510.52.3700	EDUCATION AND TRAINING	3,845.00	3,845.00	0.00	0.00		100.00
230.7510.53.1100	GENERAL SUPPLIES AND MATERIALS	27,000.00	2,430.32	158.68	24,569.68		9.00
230.7510.53.1210	WATER/SEWER	1,400.00	720.29	59.84	679.71		51.45
230.7510.53.1230	ELECTRICITY	5,150.00	5,458.38	740.03	(308.38)		105.99
230.7510.53.1600	SMALL EQUIPMENT	1,000.00	74.50	0.00	925.50		7.45
230.7510.53.1700	OTHER SUPPLIES	0.00	0.00	0.00	0.00		0.00
230.7510.54.9900	CAPITAL OUTLAYS	0.00	0.00	0.00	0.00		0.00
230.7510.61.1230	TRANSFERS OUT - DDA	0.00	0.00	0.00	0.00		0.00
<b>Total Dept 7510 - DDA ADMINISTRATION</b>		<b>202,786.48</b>	<b>78,347.22</b>	<b>9,724.07</b>	<b>124,439.26</b>		<b>38.64</b>
<b>Dept 7540 - TOURISM</b>							
230.7540.51.1100	SALARIES AND WAGES	37,811.00	31,965.24	2,880.00	5,845.76		84.54
230.7540.51.1300	OVERTIME	375.00	374.94	0.00	0.06		99.98
230.7540.51.2100	GROUP INSURANCE	10,200.00	2,282.96	178.52	7,917.04		22.38
230.7540.51.2200	FICA CONTRIBUTIONS	2,824.00	2,509.35	220.32	314.65		88.86
230.7540.51.2400	RETIREMENT CONTRIBUTIONS	13,650.00	11,488.95	1,044.45	2,161.05		84.17
230.7540.51.2700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00		0.00
230.7540.52.1000	PROFESSIONAL/TECHNICAL SERVICES	36,500.00	31,988.89	3,092.21	4,511.11		87.64
230.7540.52.2200	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00		0.00
230.7540.52.2300	RENTALS	5,100.00	0.00	0.00	5,100.00		0.00
230.7540.52.3200	COMMUNICATIONS	0.00	0.00	0.00	0.00		0.00
230.7540.52.3210	POSTAGE	0.00	0.00	0.00	0.00		0.00
230.7540.52.3300	ADVERTISING	0.00	0.00	0.00	0.00		0.00
230.7540.52.3400	PRINTING	500.00	487.25	0.00	12.75		97.45
230.7540.52.3500	TRAVEL	45.00	0.00	0.00	45.00		0.00
230.7540.52.3600	DUES AND FEES	0.00	0.00	0.00	0.00		0.00
230.7540.52.3700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00		0.00
230.7540.53.1100	GENERAL SUPPLIES AND MATERIALS	4,800.00	1,305.48	60.21	3,494.52		27.20
230.7540.53.1270	MOTOR FUEL	400.00	398.12	0.00	1.88		99.53
230.7540.53.1600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00		0.00
<b>Total Dept 7540 - TOURISM</b>		<b>112,205.00</b>	<b>82,801.18</b>	<b>7,475.71</b>	<b>29,403.82</b>		<b>73.79</b>
<b>Dept 7550 - DOWNTOWN DEVELOPMENT</b>							
230.7550.51.1100	SALARIES AND WAGES	41,911.00	34,459.10	3,678.40	7,451.90		82.22
230.7550.51.1300	OVERTIME	450.00	413.88	0.00	36.12		91.97
230.7550.51.2100	GROUP INSURANCE	10,200.00	7,989.66	843.46	2,210.34		78.33
230.7550.51.2200	FICA CONTRIBUTIONS	2,824.00	2,624.17	272.13	199.83		92.92
230.7550.51.2700	WORKERS COMPENSATION	0.00	0.00	0.00	0.00		0.00
230.7550.52.1000	PROFESSIONAL/TECHNICAL SERVICES	25,000.00	7,970.69	3,340.00	17,029.31		31.88
230.7550.52.2000	PURCHASED PROPERTY SERVICES	0.00	0.00	0.00	0.00		0.00
230.7550.52.2200	REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00		0.00
230.7550.52.2300	RENTALS	0.00	2,690.00	0.00	(2,690.00)		100.00
230.7550.52.3300	ADVERTISING	2,000.00	0.00	0.00	2,000.00		0.00
230.7550.52.3400	PRINTING	500.00	0.00	0.00	500.00		0.00
230.7550.52.3500	TRAVEL	893.00	892.14	0.00	0.86		99.90
230.7550.52.3600	DUES AND FEES	1,490.00	663.00	0.00	827.00		0.00
230.7550.52.3700	EDUCATION AND TRAINING	0.00	0.00	0.00	0.00		0.00

PERIOD ENDING 08/31/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

**PRELIMINARY**

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	08/31/2022	MONTH 08/31/2022	NORMAL	(ABNORMAL)	
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
230.7550.53.1100	GENERAL SUPPLIES AND MATERIALS	2,000.00	306.91	0.00	1,693.09		15.35
230.7550.53.1270	MOTOR FUEL	703.00	702.89	0.00	0.11		99.98
230.7550.53.1600	SMALL EQUIPMENT	0.00	0.00	0.00	0.00		0.00
230.7550.53.1780	BEAUTIFICATION SUPPLIES	0.00	0.00	0.00	0.00		0.00
230.7550.54.9900	CAPITAL OUTLAYS	0.00	0.00	0.00	0.00		0.00
230.7550.57.5100	LOSS ON IMPAIRMENT OF ASSETS	0.00	0.00	0.00	0.00		0.00
230.7550.58.4000	DEBT ISSUANCE COSTS	0.00	0.00	0.00	0.00		0.00
230.7550.61.1230	TRANSFERS OUT - DDA	0.00	0.00	0.00	0.00		0.00
Total Dept 7550 - DOWNTOWN DEVELOPMENT		87,971.00	58,712.44	8,133.99	29,258.56		66.74
TOTAL EXPENDITURES		402,962.48	230,783.84	25,333.77	172,178.64		57.27
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		396,375.00	308,316.51	26,936.95	88,058.49		77.78
TOTAL EXPENDITURES		402,962.48	230,783.84	25,333.77	172,178.64		57.27
NET OF REVENUES & EXPENDITURES		(6,587.48)	77,532.67	1,603.18	(84,120.15)		1,176.97



## **Partner Walk Comments**

### **Pedestrian Safety:**

#### **What is the traffic speed like through high pedestrian areas?**

High speed on Main between Grove and Greenbriar Center

High speed on N. Grove Street between Main and Mountain View Dr.

Traffic speed was too fast on East Main between North Grove and Memorial Drive.

Traffic speed was okay on the rest of Main Street (from North Grove heading west to Church Street.

#### **Do all intersections have crosswalks?**

**Crosswalks need to be added immediately to all 4 sides of the Head House intersection of South Park and Choice.**

Need to add a new crosswalk on Choice St. between Holiday Inn and Choice parking lot @ EV charging station.

#### **If you were a visitor, would you feel safe crossing at the crosswalks?**

Most crosswalks on the square feel safe, those off the square are not as safe

Not all drivers pay attention to those crosswalks, and, sadly it seems to be the locals who drive the fastest through them.

Daytime use of existing crosswalks is reasonably safe. Evening and night use, however, is unsafe at multiple unlighted or under-lighted crosswalks downtown. Also, most existing crosswalks desperately need repainting with bright white reflective paint so they can be seen by drivers at night. "Stop for Pedestrian" signs need to be more closely monitored by Police Dept. and replaced when damaged or replace these with a more permanent and lower cost option.

#### **Other observations?**

Crosswalk between Classic Cleaners and Corner Kitchen is VERY unsafe. Drivers are somewhat blind coming from the northeast. Suggests moving crosswalk to the corner of Main and Hill to connect with eh crosswalk across Hill to Enota.

Signage at crosswalks is not visible enough. Signs should be placed on centerline of streets. Drivers are alongside the center line and can't always see the signs on the right side of the road.

Crosswalks that don't have any lighting: Choice @ E. Main; mid-block E. Main between Classic Cleaners and Corner Kitchen; S. Chestatee @ W. Main (in front of Gloria's); W. Main between Williams Dentist and UNG/BBT parking lot on Water St.; S. Chestatee @ Choice.

Crosswalks that need additional lighting: raised crosswalk in front of Bill Scott's house on W. Main; crosswalk/security light fixture is busted out at corner of S. Park and Choice (Tuxedo Shop).

Crosswalks that need painting: Choice @ E. Main; mid-block E. Main between Classic Cleaners and Corner Kitchen; S. Chestatee @ Choice.

The new raised crosswalk between Holiday Inn and the Antique Mall looks good.

**Business Activity:**

**Which businesses are open after 5 PM?**

**Who are the customers (look at car tags)?**

Most plates are from surrounding counties. Very few are from Lumpkin.

About 5-8% are out of state.

**Other observations?**

**Parking:**

**Comments on amount of space available on street and in lots on Thursday evening (5 – 7 PM).**

No spaces open on the square itself, but plenty of spaces available in all off-square lots.

**Other Observations?**

Better directions needed to off-site parking.

UNG parking needs highly visible signage showing hours of public use.

**Cleanliness and Appearance of Public Areas:**

Sidewalk on the west side on N. Park Street adjacent to Brad Walker Pottery is buckling badly.

Trash containers behind shops that back up to Choice Street lot look a little “trashy”.

Other Comments/Notes:

“Do Not Enter” sign on Enota should be moved to corner of Enota and Boyd Circle.

Need “Right Turn Only” sign at intersection of Boyd and Enota.

Add sidewalk now missing in front of El Jimador (put it between porch and parking)

Streets were clean, curbs were okay.

Flowers throughout are in great condition – a fine asset. The flower bed in front of Pueblos should be replaced with a medium size tree.

The 2 flower beds in front of North Ga. Barbeque should be replaced with medium size trees.

At Ruby’s Crossing (E. Main @ N. Grove) the mulch, plants, and trees look very nice.

The 2 shrubs at the Main Street Events venue (Enota @ E. Main) are dead and need to be removed.

The plaza in front the Visitor Center would be greatly improved by adding some trees to cool the heat and soften the hard space.

Three trees on the south side of the Square need to be replace due to injury: small one in front of Humble Candle, and 2 large ones in front of Picnic Café and General Store.

Trees need to be added on the first 2 blocks of S. Chestatee St.

Large pecan behind the Head House needs lots of dead limb removal (maybe replace the tree).

Tree next to EV charging stations in Choice parking lot need heavy mulching and routine care (memorial tree).

The house at the corner of E. Main and Alma St. needs Code Enforcement inspection for unmaintained grass and exterior.

Choice St. next to old Knuckles Sandwich needs grass cut.

Choice St. next to old Knuckles Sandwich needs a clean up (grease bin) and cut the grass.

Trash carts next to Humble Candle are constantly over-full. Need more carts, or more frequent removal, or relocated.

Replace missing parking banners on the pole at the corner of S. Chestatee and Choice (2 sets of brackets and arms are still there); add downtown banners onto poles along S. Chestatee St. to improve the gateway.

Hancock Park bathrooms were open into the evening and well maintained.

Stairs in front of 27 Park Street need to be repainted.

44 S. Public Square building needs maintenance.

Handrails need painting on street side of sidewalk in area running along 43 West Main Street.

Carriage House roof line needs repair.