



CITY OF DAHLONEGA

Council Work Session Agenda

August 17, 2020 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

OPEN MEETING

BOARDS & COMMITTEES:

- [1.](#) Cemetery Committee Report July 2020, Chris Worick, Cemetery Committee Chairman
- [2.](#) Downtown Development Authority, Shannon Ferguson, Executive Director
- [3.](#) Main Street Report, July 2020, Shannon Ferguson, DDA Director

TOURISM: Sam McDuffie, Tourism Director

DEPARTMENT REPORTS:

- [4.](#) City Marshal's Report - July 2020, Jeff Branyon, Chief Marshal
- [5.](#) Community Development – July 2020, Kevin Herrit, Director
- [6.](#) Financial Services – July 2020, Melody Marlowe, Finance Director
- [7.](#) Water & Wastewater Treatment Department Report - July 2020, John Jarrard, Water/Wastewater Treatment Director
- [8.](#) Public Works Department Report – July 2020, Mark Buchanan, PW Director/City Engineer

ITEMS FOR DISCUSSION:

- [9.](#) FY2021 Budget and 5-Year Capital Improvements Program, Melody Marlowe, Finance Director
- [10.](#) 2020 Tax Digest and Millage Rate, Melody Marlowe, Finance Director
- [11.](#) Intergovernmental Service Agreement – Downtown Development Authority, Melody Marlowe, Finance Director
- [12.](#) City of Dahlonega Master Fee Schedule, Bill Schmid, City Manager
- [13.](#) Reallocation of Budget for New Development Standards Manual, Mark Buchanan, City Engineer
- [14.](#) New Event: Halloween Party, Shannon Ferguson, DDA Director
- [15.](#) Stormwater Ordinance 2020-25 & Dahlonega Credit Manual, Mark Buchanan, Public Works
- [16.](#) Upcoming Stormwater Management Open House Dates, Mark Buchanan Public Works
- [17.](#) Resolution 2020-13: Resolution to adopt the Stormwater Utility User Fee Rate, Doug Parks, City Attorney
- [18.](#) River Sand, Inc. Contract Dredging Agreement, Mark Buchanan, City Engineer
- [19.](#) Recycling Options, Mark Buchanan, Public Works

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

ADJOURNMENT



CEMETERY REPORT

CITY OF DAHLONEGA DEPARTMENT REPORT

7/1/2020

Report Title: Cemetery Committee Report July 2020
Report Highlight: The regularly scheduled June 2020 meeting was canceled.
Name and Title: Chris Worick, Cemetery Committee Chairman

Recently Completed:

- Columbarium vendor selection. Procurement is ongoing with Eickhof Granite Columbaria of Minnesota.
- Due to the ongoing COVID virus the Cemetery Committee did not hold a meeting in June. There were no action items requiring a vote and no new business items to discuss.
- The current balance in the cemetery fund remains at \$ 2,063.33. A Mexican War veteran's grave marker was purchased for \$33.00 to mark the grave of Sampson Hays who was also a Civil War veteran.
- We have 6 voting members on the committee and 1 "At Large" non voting position vacant. There is still 1 "At Large" Vacancy to fill.
- Entrance gate repairs. At this time, gate is functioning in accordance with posted hours.

Near Term:

- Mt. Hope still lacks a GPR survey which identifies unknown and unmarked burials. The current map which was done by the Georgia Mountains Regional Commission, only identifies known and marked burial locations.

Chair Notes:

- The Dahlonega Ghost tours continue to violate the posted closed times by walking through Mt. Hope after dark. This is confirmed by comments made on the "Trip Advisor" website of people who took the tour, and discuss going into Mt. Hope.



DOWNTOWN DEVELOPMENT AUTHORITY

CITY OF DAHLONEGA DEPARTMENT REPORT

7/31/2020

Report Title: Downtown Development Authority
Report Highlight: RFQ issued for Head House historic preservation architect
Name and Title: Shannon Ferguson, Executive Director

Recently Completed:

- Finalized Request for Qualifications (RFQ) document for procurement of historic preservation architect for the Head House
- Collaborated with Finance department to issue Head House RFQ on July 17, 2020
- Hosted a 5.5-hour walkthrough at the Head House on July 24, 2020 for potential RFQ respondents
- Participated in weekly DDA Directors call regarding continued COVID response and recovery
- Participated in weekly developer review meetings with Community Development
- Participated in monthly Downtown Business Association meeting
- Finalize department budget request after presenting to the DDA Board and submitted to the City Manager for review and formal budget consideration process
- Completed fourth and final visioning discussion with property owner
- Collaborated with DDA/Main Street staff to execute July 4th event

Underway:

- Continued developer conversations regarding old school property—fourth potential developer, Prospect D, further vetted and not a viable partner; continued outreach for Prospects A and B during this reporting period; and Prospect C discussions have stalled due to renewed and intense focus on prospect's primary income source.
- Fifth potential developer, Prospect E, has confidentially expressed interest in the old school site, shared conceptual site plan with third-party contact for distribution to potential developer
- Continued weekly design check-in meetings with UGA student and faculty advisors in preparation for final report development and final public presentation to the board and Council on August 18, 2020
- Working on strategic planning process materials for annual board retreat
- Processed façade grant application for 40 S. Public Square
- Fall event planning and administration support

Near Term:

- Head House RFQ Q&A responses due August 6, 2020
- Head House RFQ proposals due August 14, 2020
- Anticipated response from State Historic Preservation Office regarding pre-application (possibly mid-August, barring any unforeseen COVID delays)



MAIN STREET

CITY OF DAHLONEGA DEPARTMENT REPORT

8/4/2020

Report Title: Main Street Report, July 2020

Report Highlight: Fall Events

Name and Title: Shannon Ferguson, DDA Director

Recently Completed:

- Development of press releases, community memos and other informational material for July 4th
- Strategic planning of advertising, promotions, and scheduling of upcoming DDA sponsored events including Farmers Market, First Friday, and Appalachian Jam
- Assisting city leadership with the development and implementation of a new event permitting process
- Organization and review of internal processes as they relate to event management to begin a best practice guide for Dahlonaga events
- Creation of seasonal slideshows for City Hall Lobby
- Creation and sustaining COVID-19 updates on the City Hall & DDA sites
- Coordination of four (4) Hancock Park applications including pre- and post-event meetings
- Coordination of a clean-up Saturday event in partnership with a local group
- Assisting city leadership in the creation and revision of the 2021 fee schedule

Underway:

- Strategic planning and permit processing with major fall event holders including Gold Rush, LCHS etc..
- Organization of 2020 Volunteer Appreciation Day
- Pre-event planning for Halloween Downtown 2020
- Strategic planning of upcoming Christmas programming with the Old-Fashioned Christmas Committee
- Pursuing vendor quotes from new Christmas ornaments and décor for the downtown
- Organization of special event and Main Street files for record retention including digitizing and filing
- Implementation of August social media plan
- Creation of August City Limits newsletter
- Creation of a Farmers Market committee

Near Term:

- City Hall Selfie Day is to be held August 14, 2020. This is your chance to showcase your #localgov love. Please tag your images at Dahlonaga City Hall with #CityHallSelfie.



CITY MARSHAL'S OFFICE

CITY OF DAHLONEGA DEPARTMENT REPORT

Jul-20

Report Title: City Marshal's Report

Report Highlight: During the June reporting period, members of the Marshal's Office responded to a suspicious vehicle on City property. The investigation resulted in an arrest for DUI, the recovery of three weapons and the suspect being referred for mental health evaluation.

Name, Title: Jeff Branyon, Chief Marshal

Recently Completed:

- The Marshal's Office issued 44 traffic citations, 7 warnings, 46 parking citations and responded to 25 calls for service including one shoplifting, one counterfeit money and one criminal trespass investigation.

Underway:

- The Marshal's Office has resumed addressing dilapidated structures within the city. The Marshal's Office in conjunction with the building inspector has condemned and residence on Golden Rod Ave and is working with the owner to have the structure removed.

Near Term:

- As the budget situation becomes clearer, the Marshal's Office will be seeking to add an additional full time deputy marshal.



COMMUNITY DEVELOPMENT

CITY OF DAHLONEGA DEPARTMENT REPORT

7/1/2020

Report Title: Community Development – July 2020

Report Highlight: Planning Commission will start meeting in July (PC meeting – August 10, Public Hearing August 17, Council Decision September 7).

Name and Title: Kevin Herrit, Director

Recently Completed:

- Completed Update to HPC Guideline to allow for Staff Approval. This will be going to the HPC for approval at the Special Called Meeting on August 11.
- Land Disturbance Permit, Plating, Variance applications and Open/Close Burial Site application has been added to the online permitting site.

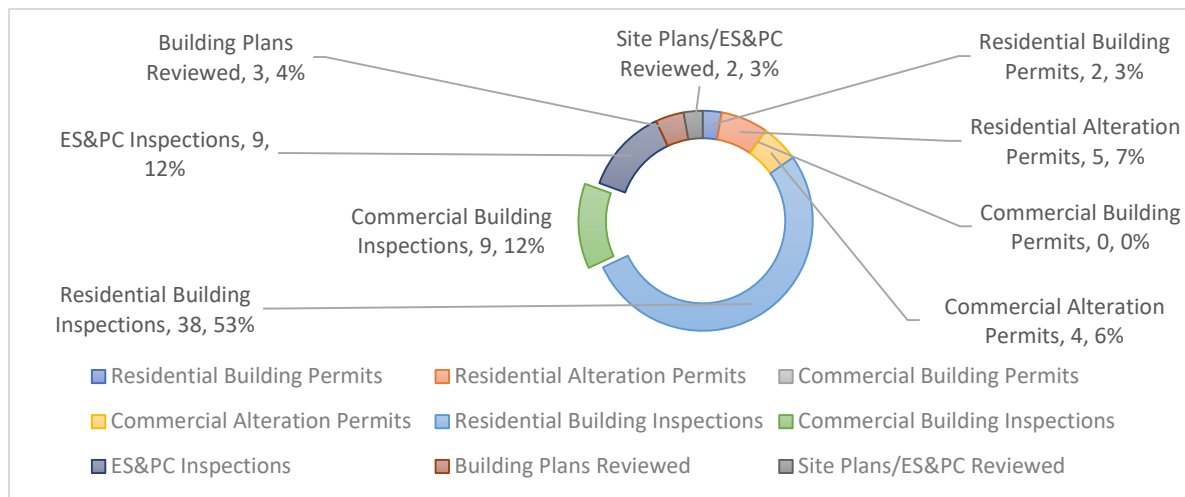
Underway:

- Reviewing parcels within the city limits to determine if they are currently on the Tax Assessors data base for the city.
- Adding tree removal permit, Demo applications, STR application, Rezoning application to the online permitting site.
- Creating an application for special events permit from the draft version passed by council for online permitting.
- Creating an online parking permit application for Public Works.

Development Projects:

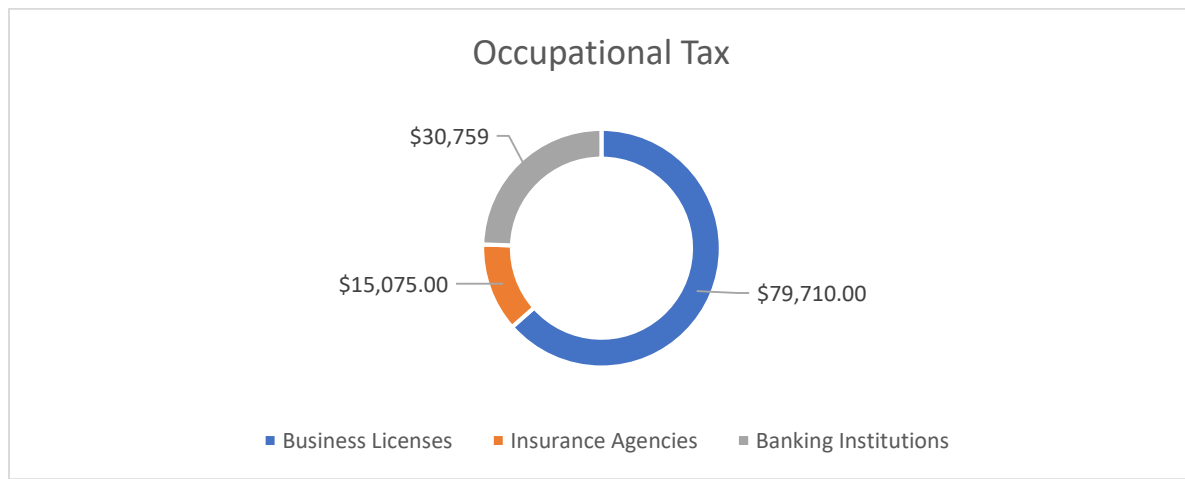
- 40 East Main Street – Rough-in inspections are being performed for each floor of the Hotel and sheet rock has started going up on several of the floors.
- Apartments located off of Vickery have submitted Land Disturbance Permit application. 8th round of Site plans is under review. A clearing and grubbing permit have been issued for this site with the addition of 4 walls to be constructed per the submitted plans.
- The Laurel development is currently working on installing sheathing. Framing package is completely roughed in.

Monthly Operations Report:



Occupational Tax Certificates:

- To date, Community Development Department has received 386 of the 421 Occupational Tax (Business Licenses) Renewals for 2020 (not including Insurance). 308 Insurance business licenses have responded for 2020. Six of the six banks have submitted their Occupational tax renewals. All renewals notices have been sent out to business owners. 1st round of late notices have been sent out in March.



New Businesses:

- Barn and Beach Designs – 40 N. Grove Street - Email – barnandbeachdesign@gmail.com
- New Cuts Salon – 1724 Morrison More PKWY - Email – newcutssalon@gmail.com
- Crown & Bear LLC. – 65 S. Park Street – Email – N/A
- Grove Nutrition – 28 N. Grove Street – Email – Araceliverde1@Gmail.com
- Hot Box – 1808 S. Chestatee – Email – N/A

Closed Businesses:

- None



FINANCIAL SERVICES

CITY OF DAHLONEGA DEPARTMENT REPORT

7/31/2020

Report Title: Financial Services – July 2020

Report Highlight: The City Manager's recommended budget has been developed and presented to City Council. A millage rate rollback is included and rates remain flat.

Name and Title: Melody Marlowe, Finance Director

Recently Completed:

- Development of FY2021 City Manager's Recommended Budget and Five-Year Capital Improvement Program
- Receipt and review of 2020 tax digest, calculation of required millage rate, and preparation of required notices for public advertisement
- Submit application for GMEBS health and wellness grant

Underway:

- Final Adoption of FY2021 Budget and Five-Year Capital Improvement Program Development, tax millage rate, and budget related contracts
- Review and administration of CARES grant for local assistance with COVID-related expenses
- Assist as needed with consideration and implementation of stormwater utility fee
- Review employee benefit package and insurance renewal rates for recommendation for open enrollment for 2021 benefits
- Establish and setup Employee Portal on new software; implement and train employees on benefits and use
- Establish process for emailing utility bills and conduct a paperless billing campaign
- Combine utility accounts for common billing addresses
- Review finance record retention practices and organize file system
- Update Capital Asset tracking system to include photographs of assets

Near Term:

- Renewal of banking services contract
- Update financial policies
- Review and update City Personnel Policies
- Update purchasing policy to include a vendor preference provision
- Update employee evaluation forms and document procedures for employee review process
- Develop and implement employee meetings to provide appropriate training and update HR forms; promote employee education related to City retirement plans



WATER / WASTE WATER DEVELOPMENT
CITY OF DAHLONEGA DEPARTMENT REPORT
Jul-20

Report Title: Water & Wastewater Treatment Department Report - July 2020

Report Highlight: The rehabilitation work on the Achasta Lift Station is complete and no change orders were needed. The project had no extra costs attributed to it and was completed ahead of schedule. The next large pumping station to be rehabbed will be Barlow Lift Station. Engineering will start in Fiscal Year 2021 with the actual work being performed in Fiscal Year 2022 if all goes as planned. As for the water, production at the plant is starting to get closer to last year's numbers. This month's daily averages was about 8% less than last year's production during the same time frame.

Name, Title: John Jarrard, Water/Wastewater Treatment Director

Recently Completed:

- Achasta Lift Station Rehabilitation
- Replaced effluent valve on Finished Water #2 Pump (w/ help from Distribution Crew)
- Replaced diaphragm in Singer Valve #2
- Repaired electrical breaker on Belt Press
- Replaced light cell on the ClO₂ Generator spectrophotometer
- Annual Watershed Protection Plan Report
- Annual Report for Industrial Pretreatment Program

Underway:

- Updates to Risk Assessment/Emergency Response Plan
- Replacement of both Digester Aerators (Capital Project)
- Repairs to Sludge Truck front suspension
- Replacement of pump in High School Lift Station.
- Replacement of pump in West Cleaners Lift Station

Near Term:

- Replacement of pressure sensor in Flocculation Tank #1
- Annual Air compressor Service by Atlas Copco
- Work with other City Departments to develop a Cross-Connection Control Program and Backflow Prevention Program.



PUBLIC WORKS

CITY OF DAHLONEGA DEPARTMENT REPORT

Jul-20

Report Title

Public Works Department Report – July 2020

Report Highlight

COVID-related measures laid out in last month's report continue. Staff is performing daily disinfection of facilities that are currently open to the public.

Name, Title:

Mark Buchanan, PW Director/City Engineer

Recently Completed:

- Barlow Road storm drain project. Storm drain work is complete and within budget. Asphalt patching and resurfacing in the area remain.
- City Park bathroom renovation.



- City wide paving of LMIG and non-LMIG paving. Some small areas still remain, but the bulk of this year's work is complete. Please be aware, some streets may still be awaiting restriping. Mechanic Street and Maple Street shown below.



- City Park trail demolition and replacement.



- Selection of vendors for all phases/aspects of the Wimpy Mill Picnic Area expansion, kayak launch and pedestrian bridge. Securing of contracts ongoing.
- Selection of a Preliminary Engineering vendor for the Morrison Moore Pedestrian Bridge. City staff is working with GDOT representatives to negotiate a rate in accordance with GDOT policy.
- Memorial Park Cemetery curb repair/storm drain installation.
- Design of Martin Street improvements. The bid process is on hold pending potential private development in the area.
- Alternative commercial solid waste billing strategy.

Underway:

- Coordination with GDOT and Lumpkin County officials regarding construction of the Hwy60/Oak Grove Road roundabout.
- Memorial Park Cemetery resurfacing by Garrett Paving.
- Columbarium procurement and site preparation activities at Memorial Park Cemetery.
- Coordination of infrastructure construction efforts with contractors of Main Street Hotel.
- The City is exploring a partnership with UNG on a project that would provide a sidewalk/pedestrian trail along Morrison Moore Drive from Alumni Drive to South Chestatee.

Near Term:

- Expected extension of Barlow Road sidewalk from bus barn to existing sidewalk by UNG.
- Design of a watermain extension linking the existing mains on South Chestatee Street and Alumni Drive.



RESOLUTIONS & ORDINANCES

DATE: August 17, 2020
TITLE: FY2021 Budget and 5-Year Capital Improvements Program
PRESENTED BY: Melody Marlowe, Finance Director

AGENDA ITEM DESCRIPTION:

Resolution to adopt the Fiscal Year 2021 (FY 2021) Budget for the City and the FY 2021 Five-Year Capital Improvements Program

HISTORY/PAST ACTION:

On July 20, 2020, the City Manager presented his proposed FY2021 Budget for all funds of the City. Also presented was the related Five-Year Capital Improvement Program for General Government, Water and Sewer, Solid Waste, and Stormwater capital.

FINANCIAL IMPACT:

As required by Georgia code, a balanced budget is adopted to assure sound governmental operations in order to plan the financing of services for the residents. The budget presents anticipated revenues and other financial resources for each fund and proposed expenditures or expenses for the City's fiscal year that begins October 1, 2020.

RECOMMENDATION:

To adopt the FY2021 Budget for each fund and approve the Five-Year Capital Improvement Program

SUGGESTED MOTIONS:

I make a motion to approve Resolution 2020-12 to adopt the Fiscal Year 2021 Budget for each fund of the City of Dahlonega and adopt the FY 2021 Five-Year Capital Improvements Program as presented on Attachments A and B.

ATTACHMENTS:

Resolution 2020-12

FY2021 Budget Resolution Attachment A (Financials)

FY2021 Budget Resolution Attachment B (Capital Improvements Program)

RESOLUTION 2020-12
FISCAL YEAR 2021 BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT
PROGRAM RESOLUTION

A RESOLUTION TO ADOPT THE FISCAL YEAR 2021 BUDGET FOR EACH FUND OF THE CITY OF DAHLONEGA, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE, AND TO ADOPT THE FISCAL YEAR 2021 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM.

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Dahlonega; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from October 1st through September 30th of each year; and

WHEREAS, the Mayor and City Council of the City of Dahlonega have reviewed the proposed FY 2021 budget and the five-year capital improvement program as presented by the City Manager; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the Mayor and City Council wish to adopt the proposal as the Fiscal Year 2021 Annual Budget, effective from October 1, 2020 through September 30, 2021 and the Fiscal Year 2021 Five-Year Capital Improvement Program.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Dahlonega, Georgia as follows:

Section 1. That the proposed Fiscal Year 2021 Budget presented on "Attachment A", attached hereto and incorporated herein as a part of this Resolution, is hereby adopted as the budget for the City of Dahlonega, Georgia for Fiscal Year 2021, which begins October 1, 2020, and ends on September 30, 2021.

Section 2. That the proposed Fiscal Year 2021 Five-Year Capital Improvement Program (CIP) presented on "Attachment B", attached hereto and incorporated herein as a part of this Resolution, is hereby adopted for the City of Dahlonega, Georgia, and funding is approved for Fiscal Year 2021 capital projects as identified in the CIP and included in the Fiscal Year 2021 Budget.

Section 3. That the several items of revenues, other financial resources and sources of cash shown in the budget for each fund, in the amounts shown anticipated, are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 4. That the “legal level of control” as defined in OCGA §36-81 is set at the departmental level, meaning that the City Finance Director, in her capacity as Budget Officer, is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Council.

Section 5. That all appropriations shall lapse at the end of the fiscal year.

Section 6. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

ADOPTED this ____ day of _____, 2020.

CITY OF DAHLONEGA, GEORGIA

By: _____
Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk

CITY OF DAHLONEGA, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Taxes	\$ 3,691,298	\$ 3,591,341	\$ 3,194,838	\$ 3,332,772
Licenses and permits	245,059	168,000	193,185	161,900
Fines, fees and forfeitures	218,939	162,000	101,500	131,000
Charges for services	82,359	94,600	90,100	559,060
Intergovernmental	32,487	30,600	31,800	28,646
Interest	129,394	80,000	60,000	42,000
Other	9,202	10,000	18,000	21,000
Total revenues	4,408,738	4,136,541	3,689,423	4,276,378
EXPENDITURES				
Current				
General Government	1,317,621	1,513,891	1,386,400	1,379,243
Judicial	212,919	232,983	223,967	309,568
Public Safety	350,323	411,394	352,689	495,859
Public Works	1,225,233	1,282,330	1,245,415	1,413,693
Culture and Recreation	28,255	42,740	22,440	27,050
Housing and Development	589,099	655,257	554,166	527,009
Total expenditures	3,723,450	4,138,595	3,785,077	4,152,422
Excess of revenues over expenditures	685,288	(2,053)	(95,654)	123,956
Other financing sources (uses)				
Transfers in (out)				
Hotel/Motel Tax Fund	12,622	13,306	8,000	11,269
Grant Capital Projects Fund	(238,500)	(102,666)	(42,666)	0
General Gov't Capital Projects Fund	(1,361,000)	(729,530)	(749,530)	(199,000)
Solid Waste Enterprise Fund	(40,000)	0	0	0
Stormwater Enterprise Fund	0	0	0	(412,773)
Proceeds from sale of assets	5,333	9,000	2,000	10,000
Contingency	0	(58,245)	(28,311)	(42,000)
Debt Service	0	0	0	(44,547)
Appropriations from fund balance	0	870,188	906,161	553,095
Total other financing sources (uses)	(1,621,545)	2,053	95,654	(123,956)
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	(936,257)	(0)	0	0
Subtract appropriated fund balance	0	(870,188)	(906,161)	(553,095)
Fund balances, October 1	4,002,250	3,065,993	3,065,993	2,159,832
Fund balances, September 30	\$ 3,065,993	\$ 2,195,805	\$ 2,159,832	\$ 1,606,737

CITY OF DAHLONEGA, GEORGIA
GENERAL FUND
SCHEDULE OF REVENUES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Taxes				
General property taxes				
Property tax	\$ 1,260,859	\$ 1,209,153	\$ 1,175,406	\$ 1,139,000
Real estate transfer tax	21,551	18,000	18,000	20,000
Motor vehicle tax	193,047	226,000	46,600	56,300
Alternative ad valorem tax	1,104	1,000	1,000	1,000
Cost, penalties, and interest	3,641	6,000	2,500	2,500
Total general property taxes	1,480,202	1,460,153	1,243,506	1,218,800
Local option sales tax	937,368	901,188	763,000	885,972
Franchise tax	540,376	522,000	516,432	518,500
Insurance premium tax	373,237	360,000	395,900	375,000
Alcoholic beverage excise tax	219,640	210,000	140,000	203,900
Occupational tax	95,408	96,000	96,000	92,500
Other taxes	45,067	42,000	40,000	38,100
Total taxes	3,691,298	3,591,341	3,194,838	3,332,772
Licenses and Permits				
Alcohol licenses	141,501	132,000	127,650	115,300
Permits	103,558	36,000	65,535	46,600
Total licenses and permits	245,059	168,000	193,185	161,900
Fines, fees and forfeitures	218,939	162,000	101,500	131,000
Charges for Services				
Indirect cost allocations	45,000	67,500	67,500	537,460
Cemetery	29,000	22,000	20,000	20,000
Other	8,359	5,100	2,600	1,600
Total charges for services	82,359	94,600	90,100	559,060
Intergovernmental	32,487	30,600	31,800	28,646
Interest	129,394	80,000	60,000	42,000
Other	9,202	10,000	18,000	21,000
Total revenues	<u>\$ 4,408,738</u>	<u>\$ 4,136,541</u>	<u>\$ 3,689,423</u>	<u>\$ 4,276,378</u>

CITY OF DAHLONEGA, GEORGIA
GENERAL FUND
SCHEDULE OF EXPENDITURES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
EXPENDITURES				
General Government				
Legislative				
Personal services	\$ 102,564	\$ 106,863	\$ 105,599	\$ 111,020
Contract services	64,150	100,678	65,878	81,042
Supplies and materials	5,862	2,000	3,000	2,250
Capital outlay	17,476	0	0	0
Total Legislative	190,052	209,541	174,477	194,312
Executive				
Personal services	204,189	272,127	263,106	218,604
Contract services	34,264	39,550	35,050	21,037
Supplies and materials	1,690	4,000	2,400	2,300
Capital outlay	7,325	0	0	0
Total Executive	247,468	315,677	300,556	241,941
Elections				
Personal services	0	0	0	0
Contract services	470	4,950	450	1,440
Supplies and materials	0	0	0	0
Payments to other agencies	0	15,000	13,000	10,500
Total Elections	470	19,950	13,450	11,940
General Administration				
Personal services	426,069	502,953	473,197	478,525
Contract services	409,990	412,620	382,220	412,925
Supplies and materials	43,572	53,150	42,500	39,600
Capital outlay	0	0	0	0
Total General Administration	879,631	968,723	897,917	931,050
Total General Government	1,317,621	1,513,891	1,386,400	1,379,243
Judicial				
Municipal Court				
Personal services	80,596	88,323	87,982	161,636
Contract services	130,559	140,960	134,885	146,232
Supplies and materials	1,605	1,700	600	1,200
Payments to other agencies	159	2,000	500	500
Total Judicial	212,919	232,983	223,967	309,568

Note: Municipal Court funding is independent of the fines/fees projected to be imposed by the municipal court.

CITY OF DAHLONEGA, GEORGIA
GENERAL FUND
SCHEDULE OF EXPENDITURES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
Public Safety				
City Marshal's Office				
Personal services	\$ 162,254	\$ 217,294	\$ 228,205	\$ 365,954
Contract services	90,936	88,500	41,884	54,305
Supplies and materials	21,698	35,600	16,400	17,600
Capital outlay	17,435	12,000	8,200	0
Payments to other agencies	58,000	58,000	58,000	58,000
Total Public Safety	350,323	411,394	352,689	495,859
Public Works				
Public Works Administration				
Personal services	0	0	0	101,171
Contract services	0	0	0	2,800
Supplies and materials	0	0	0	1,200
Capital outlay	0	0	0	0
Total PW Administration	0	0	0	105,171
Streets				
Personal services	762,804	831,965	853,721	826,697
Contract services	89,110	65,400	76,100	138,982
Supplies and materials	169,928	197,800	146,800	154,500
Capital outlay	43,085	28,000	21,300	25,000
Total Streets	1,064,927	1,123,165	1,097,921	1,145,179
Maintenance and Shop				
Personal services	69,949	75,366	72,374	74,588
Contract services	10,016	5,650	6,850	11,349
Supplies and materials	19,927	19,300	14,300	15,200
Capital outlay	14,250	0	0	0
Total Maintenance and Shop	114,142	100,316	93,524	101,137
Cemetery				
Personal services	38,203	45,049	43,970	46,150
Contract services	3,734	6,450	5,750	11,356
Supplies and materials	4,227	7,350	4,250	4,700
Total Cemetery	46,164	58,849	53,970	62,206
Total Public Works	1,225,233	1,282,330	1,245,415	1,413,693

CITY OF DAHLONEGA, GEORGIA
GENERAL FUND
SCHEDULE OF EXPENDITURES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
Culture and Recreation				
Parks				
Contract services	\$ 4,196	\$ 17,540	\$ 11,040	\$ 14,550
Supplies and materials	17,844	5,200	11,400	12,500
Capital outlay	6,215	20,000	0	0
Total Culture and Recreation	28,255	42,740	22,440	27,050
Housing and Development				
Community Development				
Personal services	\$ 203,233	\$ 220,177	\$ 212,973	\$ 186,452
Contract services	44,406	110,274	53,274	80,800
Supplies and materials	9,721	10,600	6,900	4,700
Capital outlay	0	0	0	0
Total Community Development	257,360	341,051	273,147	271,952
Downtown Development Authority				
Payment to others	331,739	314,206	281,019	255,057
Total Housing and Development	589,099	655,257	554,166	527,009
Total expenditures	\$ 3,723,450	\$ 4,138,595	\$ 3,785,077	\$ 4,152,422

CITY OF DAHLONEGA, GEORGIA
HOTEL/MOTEL TAX SPECIAL REVENUE FUND
SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Hotel/Motel taxes (8%)	\$ 420,738	\$ 456,038	\$ 269,000	\$ 375,646
Total revenues	<u>420,738</u>	<u>456,038</u>	<u>269,000</u>	<u>375,646</u>
EXPENDITURES				
Housing and Development Tourism Services	<u>262,135</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Total expenditures	<u>262,135</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Other financing sources (uses)				
Transfers in (out)				
General Gov't Capital Projects Fund	(145,981)	(192,732)	(10,930)	(85,000)
Downtown Dev Authority	0	0	0	(29,377)
General Fund (Admin Fee)	<u>(12,622)</u>	<u>(13,306)</u>	<u>(8,070)</u>	<u>(11,269)</u>
Total other financing sources (uses)	<u>(158,603)</u>	<u>(206,038)</u>	<u>(19,000)</u>	<u>(125,646)</u>
Excess (deficiency) of revenues over (under) expenditures	0	0	0	0
Fund balances, October 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balances, September 30	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

CITY OF DAHLONEGA, GEORGIA
SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)
CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Intergovernmental	\$ 594,751	\$ 476,900	\$ 313,965	\$ 743,689
Interest	3,602	0	0	0
Total revenues	<u>598,353</u>	<u>476,900</u>	<u>313,965</u>	<u>743,689</u>
Other financing sources (uses)				
Transfers out				
General Gov't Capital Projects Fund	0	(92,950)	(58,130)	(120,922)
Grant Capital Projects Fund	0	(92,950)	(58,130)	(65,000)
Water & Sewer Enterprise Fund	(598,353)	(291,000)	(197,705)	(371,845)
Stormwater Enterprise Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>(185,922)</u>
Total other financing sources (uses)	<u>(598,353)</u>	<u>(476,900)</u>	<u>(313,965)</u>	<u>(743,689)</u>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	0	0	0	0
Fund balances, October 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fund balances, September 30	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

CITY OF DAHLONEGA, GEORGIA
TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX (TSPLOST)
CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Intergovernmental	\$ 198,258	\$ 0	\$ 594,244	\$ 731,332
Interest	64	0	0	2,000
Total revenues	<u>198,322</u>	<u>0</u>	<u>594,244</u>	<u>733,332</u>
Other financing sources (uses)				
Transfers out				
Grant Capital Projects Fund	0	0	(320,002)	(727,216)
Payment to Other Governments	0	0	(274,242)	(6,116)
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>(594,244)</u>	<u>(733,332)</u>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	198,322	0	0	0
Fund balances, October 1	<u>0</u>	<u>198,322</u>	<u>198,322</u>	<u>198,322</u>
Fund balances, September 30	<u><u>\$ 198,322</u></u>	<u><u>\$ 198,322</u></u>	<u><u>\$ 198,322</u></u>	<u><u>\$ 198,322</u></u>

CITY OF DAHLONEGA, GEORGIA
GRANTS CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Intergovernmental - GDOT				
TE (Streetscape)	\$ 110,477	0	0	0
LMIG (OSS)	50,000	0	0	0
LMIG (Street Paving)	108,434	0	184,460	0
Interest	0	0	0	0
Total revenues	268,911	0	184,460	0
EXPENDITURES				
Capital Outlay**	279,824	240,000	857,043	415,000
Total expenditures	279,824	240,000	857,043	415,000
Excess (deficiency) of revenues over (under) expenditures	(10,913)	(240,000)	(672,583)	(415,000)
Other financing sources				
Transfers in				
General Fund	238,500	102,666	182,666	0
Hotel/Motel Tax Fund	0	0	0	40,000
SPLOST Fund	0	92,950	58,130	65,000
TSPLOST Fund	0	44,384	320,002	310,000
Contributed Capital		0	0	0
Appropriations from fund balance	0	0	111,785	0
Total other financing sources	238,500	240,000	672,583	415,000
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	227,587	0	0	0
Subtract appropriated fund balance	0	0	(111,785)	0
Fund balances, October 1	0	227,587	227,587	115,802
Fund balances, September 30	\$ 227,587	\$ 227,587	\$ 115,802	\$ 115,802

** See General Government Capital Improvement Program for project details.

CITY OF DAHLONEGA, GEORGIA
GENERAL GOVERNMENT CAPITAL PROJECTS FUND
SCHEDULE OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Intergovernmental	\$ 0	0	0	0
Cemetery Lot Sales	14,625	12,000	12,000	5,000
Total revenues	14,625	12,000	12,000	5,000
EXPENDITURES				
Capital Outlay**	913,079	1,377,212	2,053,676	767,659
Total expenditures	913,079	1,377,212	2,053,676	767,659
Excess (deficiency) of revenues over (under) expenditures	(898,454)	(1,365,212)	(2,041,676)	(762,659)
Other financing sources				
Transfers in (out)				
General Fund	1,361,000	729,530	609,530	199,000
Hotel/Motel Tax Fund	145,981	192,732	10,930	25,521
Grant Capital Projects Fund	0	0	0	0
SPLOST Fund	0	92,950	58,130	120,922
TSPLOST Fund	0	0	0	417,216
Water and Sewer Enterprise Fund	(38,402)	0	0	
Stormwater Enterprise Fund	0	0	0	(197,636)
Loan Proceeds	0	350,000	350,000	0
Appropriations from fund balance	0	0	1,013,086	197,636
Total other financing sources	1,468,579	1,365,212	2,041,676	762,659
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	570,125	0	0	0
Subtract appropriated fund balance	0	0	(1,013,086)	(197,636)
Fund balances, October 1	507,826	1,077,951	1,077,951	64,865
Fund balances, September 30	\$ 1,077,951	\$ 1,077,951	\$ 64,865	\$ (132,771)

** See General Government Capital Improvement Program for project details.

CITY OF DAHLONEGA, GEORGIA
WATER AND SEWER ENTERPRISE FUND
SCHEDULE OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
OPERATING REVENUES				
Charges for sales and services				
Water sales	\$ 3,112,228	\$ 3,106,327	\$ 2,563,000	\$ 2,728,000
Sewer charges	2,037,955	2,123,717	1,778,000	1,855,900
Tap fees	582,658	300,000	84,261	200,000
Other	78,196	70,400	68,700	107,900
Total operating revenues	5,811,037	5,600,444	4,493,961	4,891,800
OPERATING EXPENSES				
Cost of sales and services	1,254,484	1,586,442	1,360,397	1,394,066
Personal services	1,268,759	1,380,976	1,269,638	1,221,436
Depreciation	1,796,933	1,805,227	1,805,227	1,805,227
Total operating expenses	4,320,176	4,772,645	4,435,262	4,420,729
Operating income (loss)	1,490,861	827,799	58,699	471,071
Non-operating revenues (expenses)				
Interest revenue	125,283	66,000	64,600	46,000
Contributions	373,308	0	0	0
Loan proceeds	0	0	0	0
Interest expense	(1,239,708)	(1,219,444)	(1,219,444)	(1,146,643)
Sale of capital assets	(80,247)	0	0	0
Capital projects**	0	(834,900)	(1,713,735)	(943,845)
Total non-operating rev (exp)	(821,364)	(1,988,344)	(2,868,579)	(2,044,488)
Net income (loss) before transfers and special items	669,497	(1,160,545)	(2,809,880)	(1,573,417)
Transfers in (out)				
SPLOST Capital Projects Fund	598,353	291,000	197,705	371,845
GG Capital Projects Fund	38,402	0	0	0
Appropriated net assets	0	869,545	2,612,175	1,201,572
Total transfers in (out)	636,755	1,160,545	2,809,880	1,573,417
Change in net position	1,306,252	(0)	0	0
Add back Capital (net loan proceeds)	0	834,900	1,713,735	943,845
Subtract appropriated net assets	0	(869,545)	(2,612,175)	(1,201,572)
Net position, October 1	14,101,117	15,407,369	15,407,369	14,508,929
Net position, September 30	\$ 15,407,369	\$ 15,372,724	\$ 14,508,929	\$ 14,251,202

** See Water and Sewer Capital Improvement Program for project details.

CITY OF DAHLONEGA, GEORGIA
WATER AND SEWER ENTERPRISE FUND
SCHEDULE OF REVENUES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Operating Revenues				
Water revenue	\$ 3,112,228	3,106,327	2,563,000	2,728,000
Water taps	300,856	150,000	44,426	100,000
Sewerage revenue	2,037,955	2,123,717	1,778,000	1,855,900
Sewerage taps	281,802	150,000	39,835	100,000
Penalties and Fees	71,496	69,000	68,000	107,400
Miscellaneous revenue	6,700	1,400	700	500
Total operating revenues	<u>5,811,037</u>	<u>5,600,444</u>	<u>4,493,961</u>	<u>4,891,800</u>
Non-operating Revenues				
Interest revenue	125,283	66,000	64,600	46,000
Contributions	373,308	0	0	0
Gain on sale of assets	28,966	0	0	0
Transfers in - SPLOST Fund	598,353	291,000	197,705	371,845
Transfers in - GG Capt Proj Fund	38,402	0	0	0
Loan proceeds	0	0	0	0
Appropriated Net Assets	0	869,545	2,612,175	1,201,572
Total non-operating revenues	<u>1,164,312</u>	<u>1,226,545</u>	<u>2,874,480</u>	<u>1,619,417</u>
Total revenues	<u>\$ 6,975,349</u>	<u>\$ 6,826,989</u>	<u>\$ 7,368,441</u>	<u>\$ 6,511,217</u>

CITY OF DAHLONEGA, GEORGIA
WATER AND SEWER ENTERPRISE FUND
SCHEDULE OF OPERATING EXPENSES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
EXPENSES				
Sewer Lift Stations				
Personal services	\$ 86,015	\$ 89,680	\$ 85,296	\$ 87,904
Contract services	49,907	62,550	58,900	58,743
Supplies and materials	76,771	93,900	77,400	76,400
Capital outlay	0	0	0	0
Total Sewer Lift Stations	<u>212,693</u>	<u>246,130</u>	<u>221,596</u>	<u>223,047</u>
Sewer Treatment Plant				
Personal services	304,470	329,893	268,131	233,802
Contract services	140,824	224,076	176,776	206,591
Supplies and materials	220,201	219,400	200,700	208,700
Capital outlay	0	0	0	0
Total Sewer Treatment	<u>665,495</u>	<u>773,369</u>	<u>645,607</u>	<u>649,093</u>
Distribution & Collection				
Personal services	517,892	562,177	531,108	558,895
Contract services	115,528	149,946	131,746	102,555
Supplies and materials	211,051	228,400	164,400	169,300
Capital outlay	0	11,500	6,700	0
Total Distribution & Collection	<u>844,471</u>	<u>952,023</u>	<u>833,954</u>	<u>830,750</u>
Water Supply				
Contract services	23,416	17,700	22,700	20,700
Supplies and materials	53	18,000	6,000	6,000
Capital outlay	0	0	0	0
Total Reservoir	<u>23,469</u>	<u>35,700</u>	<u>28,700</u>	<u>26,700</u>
Water Treatment Plant				
Personal services	360,382	399,226	385,103	340,835
Contract services	120,504	160,506	135,726	142,177
Supplies and materials	251,229	276,300	253,500	255,900
Capital outlay	0	0	0	29,500
Total Water Treatment	<u>732,115</u>	<u>836,032</u>	<u>774,329</u>	<u>768,412</u>
Indirect Cost Allocations	<u>45,000</u>	<u>67,500</u>	<u>67,500</u>	<u>67,500</u>
Depreciation	<u>1,796,933</u>	<u>1,805,227</u>	<u>1,805,227</u>	<u>1,805,227</u>
Contingencies	<u>0</u>	<u>56,664</u>	<u>58,349</u>	<u>50,000</u>
Total operating expenses	<u><u>\$ 4,320,176</u></u>	<u><u>\$ 4,772,645</u></u>	<u><u>\$ 4,435,262</u></u>	<u><u>\$ 4,420,729</u></u>

CITY OF DAHLONEGA, GEORGIA
SOLID WASTE ENTERPRISE FUND
SCHEDULE OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
OPERATING REVENUES				
Charges for sales and services	\$ 931,094	903,355	832,400	873,400
Other	0	0	0	6,000
Total operating revenues	931,094	903,355	832,400	879,400
OPERATING EXPENSES				
Cost of sales and services	312,771	339,500	303,320	335,394
Personal services	433,330	493,830	463,782	479,795
Depreciation	78,922	58,268	58,268	58,268
Total operating expenses	825,023	891,598	825,370	873,457
Operating income (loss)	106,071	11,757	7,030	5,943
Non-operating revenues (expenses)				
Interest revenue	0	0	0	0
Gain on sale of capital assets	12,124	0	(2,500)	0
Loan proceeds	0	515,000	115,000	0
Interest expense	(5,654)	(12,427)	(5,200)	(6,600)
Capital	0	(515,000)	(115,000)	(30,000)
Total non-operating rev (exp)	6,470	(12,427)	(7,700)	(36,600)
Transfers in (out)				
General Fund	40,000	0	0	0
Appropriated net assets	0	670	670	30,657
Total other financing sources (uses)	40,000	670	670	30,657
Change in net position	152,541	0	0	0
Add back Capital (net loan proceeds)	0	0	0	
Subtract appropriated net assets	0	(670)	(670)	(30,657)
Net position, October 1	595,871	748,412	748,412	747,742
Net position, September 30	\$ 748,412	\$ 747,742	\$ 747,742	\$ 717,085

** See Solid Waste Capital Improvement Program for project details.

CITY OF DAHLONEGA, GEORGIA
STORMWATER ENTERPRISE FUND
SCHEDULE OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
OPERATING REVENUES				
Charges for sales and services	\$ 0	0	0	204,818
Other	0	0	0	0
Total operating revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>204,818</u>
OPERATING EXPENSES				
Cost of sales and services	0	0	0	529,960
Personal services	0	0	0	87,631
Depreciation	0	0	0	0
Total operating expenses	<u>0</u>	<u>0</u>	<u>0</u>	<u>617,591</u>
Operating income (loss)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(412,773)</u>
Non-operating revenues (expenses)				
Interest revenue	0	0	0	0
Gain on sale of capital assets	0	0	0	0
Loan proceeds	0	0	0	0
Interest expense	0	0	0	0
Capital	0	0	0	(383,558)
Total non-operating rev (exp)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(383,558)</u>
Transfers in (out)				
General Fund	0	0	0	412,773
SPLOST Fund	0	0	0	185,922
General Gov't Capital Projects Fund	0	0	0	197,636
Appropriated net assets	0	0	0	0
Total other financing sources (uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>796,331</u>
Change in net position	0	0	0	0
Add back Capital (net loan proceeds)	0	0	0	383,558
Subtract appropriated net assets	0	0	0	0
Net position, October 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net position, September 30	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 383,558</u></u>

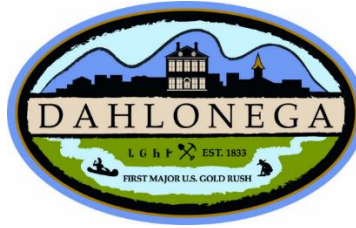
** See Stormwater Capital Improvement Program for project details.

CITY OF DAHLONEGA, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Charges for services	\$ 0	50,000	\$ 0	\$ 0
Intergovernmental	331,739	314,207	281,019	284,434
Interest	0	0	0	0
Contributions	1,000	0	0	0
Other	1,457	0	0	1,000
Total revenues	334,196	364,207	281,019	285,434
EXPENDITURES				
Current				
Housing and Development				
Personal services	172,766	280,178	215,980	193,920
Contract services	72,809	56,129	78,154	78,214
Supplies and materials	43,905	27,900	21,250	13,300
Capital outlay	819	0	405	0
Total expenditures	290,299	364,207	315,789	285,434
Other financing sources (uses)				
Appropriations from fund balance	0	0	34,770	0
Total other financing sources (uses)	0	0	34,770	0
Excess of revenues over (under) expenditures	43,897	0	(34,770)	0
Subtract appropriated fund balance	0	0	0	
Fund balances, October 1	381,636	425,533	425,533	390,763
Fund balances, September 30	\$ 425,533	\$ 425,533	\$ 390,763	\$ 390,763

CITY OF DAHLONEGA, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)
SCHEDULE OF EXPENSES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
EXPENSES				
DDA Administration				
Personal services	\$ 136,058	\$ 214,469	\$ 178,483	\$ 178,848
Contract services	18,218	13,219	37,098	12,650
Supplies and materials	5,280	900	3,100	3,750
Capital outlay	0	0	0	0
Total DDA Administration	<u>159,556</u>	<u>228,588</u>	<u>218,681</u>	<u>195,248</u>
Tourism				
Personal services	0	0	0	15,072
Contract services	0	0	0	36,600
Supplies and materials	0	0	0	4,800
Capital outlay	0	0	0	0
Total Tourism	<u>0</u>	<u>0</u>	<u>0</u>	<u>56,472</u>
Downtown Development				
Personal services	36,708	65,709	37,497	0
Contract services	53,095	42,910	35,786	28,914
Supplies and materials	37,553	27,000	18,150	4,750
Capital outlay	819	0	405	0
Total Downtown Development	<u>128,175</u>	<u>135,619</u>	<u>91,838</u>	<u>33,664</u>
Dahlonega 2000				
Contract services	1,496	0	5,270	50
Supplies and materials	1,072	0	0	0
Total Dahlonega 2000	<u>2,568</u>	<u>0</u>	<u>5,270</u>	<u>50</u>
Total expenditures	<u><u>\$ 290,299</u></u>	<u><u>\$ 364,207</u></u>	<u><u>\$ 315,789</u></u>	<u><u>\$ 285,434</u></u>



CITY OF DAHLONEGA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 2021 – FY 2025

GENERAL GOVERNMENT CIP

The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

CITY OF DAHLONEGA
FY21 FIVE-YEAR CASH FLOW PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>GENERAL FUND / CAPITAL PROJECT FUNDS</u>						
Beginning Cash Balances (Projected)	\$ 2,271,284	\$ 1,852,484	\$ 1,254,157	\$ 1,311,322	\$ 1,176,201	\$ 2,271,284
Less: Operating Reserve	(1,162,670)	(1,177,500)	(1,212,825)	(1,304,210)	(1,343,336)	(1,343,336)
Beginning Cash Available	1,108,615	674,984	41,332	7,113	(167,136)	927,948
Current Year Operations:						-
Operating Revenue	4,323,061	4,710,000	4,851,300	5,216,839	5,373,344	24,474,544
Operating Expenditures	(4,650,678)	(4,691,117)	(4,729,798)	(4,766,577)	(4,909,574)	(23,747,745)
Capital Project Expenditures	(1,202,138)	(1,707,930)	(1,170,349)	(1,702,843)	(1,255,411)	(7,038,671)
Debt Service	(44,547)	(44,547)	(44,547)	(44,547)	(44,547)	(222,735)
Lease Proceeds/Loan Proceeds	350,000	-	-	-	-	350,000
Transfers In(Out)/Other Revenue Sources:						-
Cemetery Sales	5,000	6,000	6,000	6,000	6,000	29,000
Hotel/Motel Tax Fund	85,000	200,000	206,000	208,060	210,141	909,201
TSPLOST (Transportation Projects)	727,216	741,930	749,349	756,843	764,411	3,739,749
SPLOST (Road and Bridges)	185,922	187,337	189,211	191,103	193,014	946,587
Stormwater Fund (FY20 SPLOST)	(197,636)	-	-	-	-	(197,636)
Ending Available Cash	689,815	76,657	98,497	(128,009)	170,242	170,242
Add Back Operating Reserves	1,162,670	1,177,500	1,212,825	1,304,210	1,343,336	1,343,336
Ending Cash Balances	\$ 1,852,484	\$ 1,254,157	\$ 1,311,322	\$ 1,176,201	\$ 1,513,578	\$ 1,513,578

Assumptions:

Operating Reserve: 3-month's budgeted operating expenditures (management target is 6 months)

Operating Revenue: FY22 used FY19 actual plus 1%; FY23-25 3% annual increase; FY22 and FY24 includes 1 mil tax increase for public safety

Operating Expenditures: 3% annual increase; one additional deputy marshal position each year FY21-24

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<u>GENERAL FUND</u>										
Financial Software / Hardware Replacement	GF	18104	ADM	217,530	-	-	-	-	-	-
Cemetery Paving	GF	19108	CEM	60,000	-	-	-	-	-	-
Cemetery Columbarium	GF	17101	CEM	57,653	-	-	-	-	-	-
Cemetery Projects	CEM	10198	CEM	39,886	5,000	6,000	6,000	6,000	6,000	29,000
Dump Truck (Streets)	GF	20103	EQ	90,000	-	-	-	-	-	-
Service Truck (Public Works)	GF	20105	EQ	60,000	-	-	-	-	-	-
Tractor (Mower/Blower)	GF	20106	EQ	32,000	-	-	-	-	-	-
Trackhoe (Streets)	GF	21106	EQ		75,000	-	-	-	-	75,000
4-Door Pickup Truck 4x4 (Public Works)	GF	21107	EQ		29,000	-	-	-	-	29,000
Telescopic Lift (Streets)	GF		EQ	-	-	150,000	-	-	-	150,000
Utility Service Truck (Streets)	GF		EQ		-	90,000	-	-	-	90,000
Vehicle - Marked Truck for Public Safety	GF		EQ		-	45,000	-	-	-	45,000
Wimpy Mill Park	HM/IG/ TSPLOST	20203	PARK	299,500	-	-	-	-	-	-
City Park Improvements/Playground Equipment	GF	20107	PARK	55,000	-	-	-	100,000	-	100,000
Head House Renovation	LP	20104	PROP	350,000	-	-	-	-	-	-
N Park Street Building Demolition	GF	19104	PROP	130,000	-	-	-	-	-	-
Meaders Street Parking	GF	19107	PROP	60,000	-	-	-	-	-	-
City-owned Facilities and Properties Program	GF	10190	PROP	56,000	60,000	60,000	60,000	60,000	60,000	300,000
City Hall Parking Expansion	GF	19103	PROP	33,103	-	-	-	-	-	-
City Hall Expansion	GF	20101	PROP	30,000	-	300,000	-	350,000	-	650,000
Roof - City Hall	GF	18102	PROP	30,000	-	-	-	-	-	-
City Hall Restrooms and Foyer	GF	19102	PROP	30,000	-	-	-	-	-	-
Barlow Road Improvements	GF/TSPLOST	20204	ST	244,000	-	-	-	-	-	-
Martin Street Widening	GF/TSPLOST	19111	ST	200,000	-	-	-	-	-	-

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
Street Paving (FY20 LMIG)	GF/TSPLOST	20201	ST	176,258	-	-	-	-	-	-
Streetscape (City Match)	TSPLOST	19201	ST	60,000	60,000	60,000	60,000	60,000	60,000	300,000
OSS Install (FY19 LMIG)	GF/TSPLOST	19202	ST	47,285	-	-	-	-	-	-
OSS Install (LMIG Match)	SPLOST	21204	ST	30,000	35,000	40,000	45,000	50,000	55,000	225,000
Street Paving (In-house and Contracted Paving)	SPLOST	10191	ST	-	120,922	150,000	180,000	210,000	240,000	900,922
Street Paving (LMIG Match)	SPLOST	21201	ST	-	30,000	35,000	40,000	40,000	40,000	185,000
Choice Street Parking Lot Resurfacing	GF	21101	ST	-	35,000	-	-	-	-	35,000
Stormwater Projects	GF/SPLOST	10194	SW	197,636	-	-	-	-	-	-
Storm Drain Repair - Johnson Street	GF	19105	SW	72,000	-	-	-	-	-	-
Tourism Projects (To Be Identified)	HM	10196	TOUR	23,527	45,000	-	-	-	-	45,000
Swim Beach (Grant Match)	HM	21202	TOUR		40,000	40,000	-	-	-	80,000
Wimpy Mill Park / Creek Trail (Grant Match)	HM		TOUR		-	50,000	50,000	50,000	-	150,000
Mountain Bike Trail (Grant Match)	HM		TOUR		-	-	40,000	40,000	-	80,000
East Main / Memorial Improv (Grant Match)	HM		TOUR		-	-	-	40,000	40,000	80,000
North Grove Improv (Grant Match)	HM		TOUR		-	-	-	-	50,000	50,000
Faux Brick Crosswalks	TSPLOST	19106	TRAN	50,000	-	-	-	-	-	-
Morrison Moore Pedestrian Bridge (Match)	TSPLOST	21203	TRAN		250,000	250,000	-	-	-	500,000
Wimpy Mill Sidewalk Construction	TSPLOST	21102	TRAN		60,000	-	70,000	70,000	-	200,000
North Grove Sidewalk Replacement	TSPLOST	21103	TRAN		50,000	-				50,000
Choice Street Sidewalk Replacement	TSPLOST	21104	TRAN		45,000	-	-	-	-	45,000
Enotah Street Sidewalk Replacement	TSPLOST	21105	TRAN		30,000	-	-	-	-	30,000
Bridge Maintenance Program	TSPLOST	17102	TRAN	100,000	25,000	25,000	25,000	25,000	25,000	125,000
Crosswalk/Sidewalk Program	TSPLOST	10192	TRAN	79,341	-	40,000	40,000	40,000	40,000	160,000
Transportation Projects (To Be Identified)	TSPLOST	10193	TRAN	-	207,216	366,930	554,349	561,843	639,411	2,329,749
GENERAL FUND				2,910,719	1,202,138	1,707,930	1,170,349	1,702,843	1,255,411	7,038,671

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
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Funding Source Recap:

		<i>Grant Fund</i>	<i>Gen Govt</i>
SPLOST	185,922	65,000	120,922
TSPLOST	727,216	310,000	417,216
Hotel Motel Tax	85,000	40,000	45,000
Cemetery Fees	5,000	-	5,000
Loan Proceeds	-	-	-
General Fund	199,000	-	199,000
TOTAL	1,202,138	415,000	787,138

CITY OF DAHLONEGA
FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>GENERAL FUND</u>								
<u>New Debt:</u>								
Head House Renovation	NOTE 10	350,000	44,547	44,547	44,547	44,547	44,547	222,735
GENERAL FUND		350,000	44,547	44,547	44,547	44,547	44,547	222,735



CITY OF DAHLONEGA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 2021 – FY 2025

WATER AND SEWER CIP

The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

CITY OF DAHLONEGA
FY21 FIVE-YEAR CASH FLOW PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

	FY21	<i>FY22</i>	<i>FY23</i>	<i>FY24</i>	<i>FY25</i>	TOTAL
<u>WATER & SEWER FUND</u>						
Beginning Cash Balances (Projected)	\$ 3,123,606	\$ 2,955,051	\$ 1,809,939	\$ 1,295,151	\$ 1,040,353	\$ 3,123,606
Less: Operating Reserve	(1,234,450)	(1,259,139)	(1,428,000)	(1,477,980)	(1,529,709)	(1,529,709)
Beginning Cash Available	1,889,156	1,695,912	381,939	(182,829)	(489,357)	1,593,897
Current Year Operations:						
Operating Revenue	4,937,800	5,600,000	5,796,000	5,998,860	6,208,820	28,541,480
Operating Expenses	(2,620,502)	(2,975,000)	(3,064,250)	(3,156,178)	(3,250,863)	(15,066,792)
Capital Project Expenses:						
Construction in Progress	-	-	-	-	-	-
New Projects	(943,845)	(2,139,482)	(3,552,150)	(3,259,215)	(1,076,641)	(10,971,334)
Lease Proceeds/Loan Proceeds	-	-	2,000,000	2,000,000		4,000,000
Debt Service	(1,913,853)	(2,021,067)	(2,096,538)	(2,252,480)	(2,325,401)	(10,609,340)
Transfers In(Out)						-
General Fund	-	-	-	-	-	-
SPLOST Fund	371,845	390,437	402,150	414,215	426,641	2,005,289
Ending Available Cash	1,720,601	550,800	(132,849)	(437,627)	(506,800)	(506,800)
Add Back Operating Reserves	1,234,450	1,259,139	1,428,000	1,477,980	1,529,709	1,529,709
Ending Cash Balances	\$ 2,955,051	\$ 1,809,939	\$ 1,295,151	\$ 1,040,353	\$ 1,022,909	\$ 1,022,909
Projected Coverage (Bond Debt)	1.44	1.62	1.69	1.75	1.83	
Projected Coverage (Total Debt)	1.21	1.30	1.30	1.26	1.27	

Assumptions: Operating Reserve: 3-month's budgeted operating revenue (management target is 6 months); FY21 Rate increases: 0% water, 0% wastewater; Operating Revenue: FY22 assumes FY20 original budget; FY23-25 increase 3.5% Water; Operating Expense increase 3%.

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<u>WATER & SEWER FUND</u>										
Water & Sewer System Mapping	WS	19605	ADM	84,000	-	-	-	-	-	-
Water Model	WS	19604	ADM	70,000	-	-	-	-	-	-
WWTP Master Plan	WS	21601	ADM	-	30,000	-	-	-	-	30,000
Reservoir Silt Removal	WS	19602	RES	57,775	-	-	-	-	-	-
Digester Aerators (2)	WS	20602	WP	43,000	-	-	-	-	-	-
Filter Module	WS		WP	-	-	-	170,000	170,000	170,000	510,000
Computer and Software Updates (SCADA)	WS		WP	-	-	-	-	35,000	-	35,000
Birch River (Achasta) Lift Station Rehabilitation	WS	18602	S	478,625	-	-	-	-	-	-
Owen's Farm Lift Station Rehabilitation	WS	18603	S	457,074	-	-	-	-	-	-
Lift Station Improvements/Pump Replacements	WS	17603	S	17,000	75,000	75,000	75,000	75,000	75,000	375,000
Barlow Lift Station Rehabilitation	WS	21602	S	-	62,000	450,000	-	-	-	512,000
Torrington (Koyo) Lift Station Rehabilitation	WS		S	-	-	62,000	475,000	-	-	537,000
Lime Tank/Feed System	WS		S	-	-	-	300,000	-	-	300,000
Bar Screen (Replacement)	WS		S	-	-	-	-	275,000	-	275,000
Kenimer Lift Station Rehabilitation	WS		S	-	-	-	-	100,000	-	100,000
Walmart Lift Station Rehabilitation	WS		S	-	-	-	-	-	100,000	100,000
Porter Village Lift Station Rehabilitation	WS		S	-	-	-	-	-	100,000	100,000
Recycle Pump (Replacement)	WS		S	-	-	-	-	-	37,500	37,500
Filter Pump (Replacement)	WS		S	-	-	-	-	-	37,500	37,500
S Chestatee SS Encasement	WS	19601	D&C	30,000	-	-	-	-	-	-
Service Truck (Replacement)	WS	19603	D&C	135,000	-	-	-	-	-	-
W/S Line Replacements - Other	WS	10694	D&C	150,000	100,000	100,000	100,000	100,000	100,000	500,000
Meter Replacement Program	WS	10692	D&C	75,000	50,000	40,000	30,000	30,000	30,000	180,000
W/S Line Extensions (SPLOST)	SPLOST	20601	D&C	116,261	-	390,437	402,150	414,215	426,641	1,633,444

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
Water Line Extension - Morrison Moore Pkwy	SPLOST	21603	D&C	-	371,845	-	-	-	-	371,845
Water/SSFM Relocation - Oak Grove	WS	21604	D&C	-	90,000	-	-	-	-	90,000
Water Main Replacement - Arcadia Street	WS	21605	D&C	-	30,000	-	-	-	-	30,000
Sanitary Sewer Replacement - Arcadia Street	WS	21606	D&C	-	30,000	-	-	-	-	30,000
Water Main Replacement - Deer Run	WS		D&C	-	-	601,250	-	-	-	601,250
Sanitary Sewer Replacement - Derrick Street	WS		D&C	-	-	205,795	-	-	-	205,795
Water Main Replacement - Happy Hollow/GA 52	GEFA		D&C	-	-	100,000	1,900,000	-	-	2,000,000
Sanitary Sewer Replacement - Park Street	GEFA		D&C	-	-	-	50,000	1,100,000	-	1,150,000
Water Main Replacement - Park Street	GEFA		D&C	-	-	-	50,000	800,000	-	850,000
Skidsteer Loader (D&C)	WS	21607	EQ	-	75,000	-	-	-	-	75,000
Pickup Truck (WWTP)	WS	21608	EQ	-	30,000	-	-	-	-	30,000
Sludge Dump Truck (WWTP)	WS		EQ	-	-	85,000	-	-	-	85,000
Pickup Truck (WTP)	WS		EQ	-	-	30,000	-	-	-	30,000
Dump Truck (D&C)	WS		EQ	-	-	-	-	160,000	-	160,000
WATER & SEWER FUND				1,713,735	943,845	2,139,482	3,552,150	3,259,215	1,076,641	10,971,334

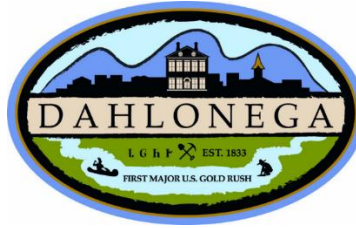
Funding Source Recap:

SPLOST	371,845
Loan Proceeds	-
Water & Sewer Fund	572,000
TOTAL	943,845

CITY OF DAHLONEGA
FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>WATER & SEWER FUND</u>								
<u>Existing Debt:</u>								
W&S Projects - 2015 Revenue Bonds	BONDS	-	1,613,218	1,620,218	1,618,468	1,619,968	1,615,668	8,087,540
Reservoir (GEFA 99-L99WR)	GEFA 38	-	213,221	284,296	284,296	284,296	284,296	1,350,405
Water Main Replacement - Skyline Drive	GEFA 15	-	54,783	73,044	73,044	73,044	73,044	346,959
Old Water Treatment Plant Lift Station	GEFA 10	-	32,631	43,509	43,509	43,509	43,509	206,668
<u>New Debt:</u>								
W/S Replacement - Park Street	GEFA 15	2,000,000			77,221	154,442	154,442	386,105
Water Main Replacement - Happy Hollow	GEFA 15	2,000,000				77,221	154,442	231,663
WATER & SEWER FUND			1,913,853	2,021,067	2,096,538	2,252,480	2,325,401	10,609,340



CITY OF DAHLONEGA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 2021 – FY 2025

SOLID WASTE CIP

The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

CITY OF DAHLONEGA
FY21 FIVE-YEAR CASH FLOW PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

	FY21	<i>FY22</i>	<i>FY23</i>	<i>FY24</i>	<i>FY25</i>	TOTAL
<u>SOLID WASTE FUND</u>						
Beginning Cash Balances (Projected)	\$ 413,517	\$ 389,010	\$ 395,336	\$ 362,566	\$ 385,462	\$ 413,517
Less: Operating Reserve	(203,797)	(226,172)	(230,696)	(235,309)	(240,016)	(240,016)
Beginning Cash Available	209,720	162,838	164,640	127,256	145,447	173,501
Current Year Operations:						
Operating Revenue	879,400	904,688	922,782	941,238	960,062	4,608,171
Operating Expenses	(815,189)	(839,645)	(864,834)	(890,779)	(917,502)	(4,327,949)
Capital Project Expenses:						
Construction in Progress	-	-	-	-	-	-
New Projects	(30,000)	-	(32,000)	-	-	(62,000)
Lease Proceeds/Loan Proceeds	-	-	-	-	-	-
Debt Service	(58,718)	(58,718)	(58,718)	(27,562)	(24,730)	(228,446)
Transfers In(Out):						-
General Fund	-	-	-	-	-	-
Ending Available Cash	185,213	169,164	131,870	150,153	163,277	163,277
Add Back Operating Reserves	203,797	226,172	230,696	235,309	240,016	240,016
Ending Cash Balances	\$ 389,010	\$ 395,336	\$ 362,566	\$ 385,462	\$ 403,292	\$ 403,292

Assumptions: Operating Reserve: 3-month's budgeted operating expenses (management target is 6 months) or actual cash if less; Operating Revenue: FY21 no rate increases; FY22 assumes FY20 original budget plus 1 %; FY23-FY25 2% annual increase; Operating Expenditures: 3% annual increase

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

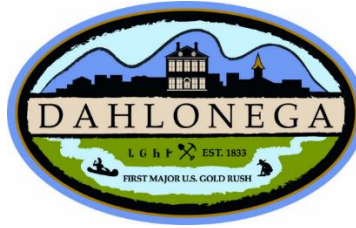
FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<u>SOLID WASTE FUND</u>										
Truck w/ Chipper Bed (Replacement)	SW		SAN	115,000	-					-
Pickup Truck 4x4	SW	21701	SAN	-	30,000	-	32,000	-		62,000
SOLID WASTE FUND				115,000	30,000	-	32,000	-	-	62,000

CITY OF DAHLONEGA
FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>SOLID WASTE FUND</u>								
<u>Existing Debt:</u>								
Garbage Truck (FY18)	LP 5	-	33,988	33,988	33,988	2,832	-	104,796
Truck w/ Chipper Bed (FY20)	LP 5	115,000	24,730	24,730	24,730	24,730	24,730	123,650
<u>New Debt:</u>								
								-
SOLID WASTE FUND		-	58,718	58,718	58,718	27,562	24,730	228,446



CITY OF DAHLONEGA
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)
FY 2021 – FY 2025

STORMWATER CIP

The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

CITY OF DAHLONEGA
FY21 FIVE-YEAR CASH FLOW PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>STORMWATER FUND</u>						
Beginning Cash Balances (Projected)	\$ -	\$ 197,636	\$ 239,125	\$ 188,085	\$ 139,500	\$ -
Less: Operating Reserve	-	(52,229)	(69,638)	(76,602)	(84,262)	(84,262)
Beginning Cash Available	-	145,407	169,487	111,483	55,238	(84,262)
Current Year Operations:						
Operating Revenue	204,818	273,091	300,400	330,440	363,484	1,472,232
Operating Expenses	(617,591)	(636,119)	(655,202)	(674,858)	(695,104)	(3,278,874)
Capital Project Expenses:						
Construction in Progress	-	-	-	-	-	-
New Projects	(185,922)	(187,781)	(1,389,659)	(191,556)	(193,471)	(2,148,389)
Lease Proceeds/Loan Proceeds	-	-	1,200,000	-	-	1,200,000
Debt Service	-	-	(92,665)	(92,665)	(92,665)	(277,995)
Transfers In(Out)						-
General Fund	412,773	404,518	396,427	388,499	380,729	1,982,945
General Govt Capital Proj Fund (FY20 Balance)	197,636	-	-	-	-	197,636
SPLOST Fund	185,922	187,781	189,659	191,556	193,471	948,389
Ending Available Cash	197,636	186,897	118,447	62,898	11,681	11,681
Add Back Operating Reserves	-	52,229	69,638	76,602	84,262	84,262
Ending Cash Balances	\$ 197,636	\$ 239,125	\$ 188,085	\$ 139,500	\$ 95,943	\$ 95,943

Assumptions:

Operating Reserve: 3-month's budgeted operating revenue (management target is 6 months)

Operating Revenue: FY22 rate increase 0%; FY23-FY25 rate increase 10%

Operating Expense: Increase 3% each year

Transfer from General Fund: Decrease 2% each year

CITY OF DAHLONEGA
FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<u>STORMWATER FUND</u>										
Stormwater Projects (To Be Determined)	SPLOST	10194	SW	-	10,922	101,781	189,659	191,556	193,471	687,389
Storm Drain Repair - Enotah Street	SPLOST	21801	SW		115,000	-	-	-	-	115,000
Storm Drain Repair - Arcadia Street	SPLOST	21802	SW		60,000	-	-	-	-	60,000
Storm Drain Repair - Mechanicsville	SPLOST		SW		-	86,000	-	-	-	86,000
Storm Drain Repair - Park Street	SPLOST/LP		SW		-	-	1,200,000	-	-	1,200,000
GENERAL FUND				-	185,922	187,781	1,389,659	191,556	193,471	2,148,389

Funding Source Recap:

SPLOST	185,922
Loan Proceeds	-
General Fund	-
TOTAL	185,922

CITY OF DAHLONEGA
FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS

FY22 - FY25 For Planning Purposes Only, Subject to Change

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>STORMWATER FUND</u>								
<u>New Debt:</u>								
Storm Drain Repair - Park Street	GEFA 15	1,200,000			92,665	92,665	92,665	277,995
STORMWATER FUND		1,200,000	-	-	92,665	92,665	92,665	277,995



RESOLUTIONS & ORDINANCES

DATE: August 17, 2020
TITLE: 2020 Tax Digest and Millage Rate
PRESENTED BY: Melody Marlowe, Finance Director

AGENDA ITEM DESCRIPTION:

An Ordinance is required to approve the use of County assessments for the tax year 2020, establish a millage rate for tax year 2020, and authorize the County Tax Commissioner to bill and collect property tax on behalf of the City.

HISTORY/PAST ACTION:

On July 20, 2020, the Lumpkin County Tax Commissioner provided the property tax digest for tax year 2020 based on assessment values provided by the Lumpkin County Tax Assessor. (A summary of the 2020 tax digest is attached and includes a comparison to the 2019 tax digest.)

The calculated rollback rate for the 2020 tax digest is 5.901 mills. A property tax rate reduction of 0.125 mills is planned beyond the calculated rollback rate.

On July 20, 2020, the City Manager's Proposed Budget was presented at council work session and included a specified amount of revenue to come from ad valorem taxes. To meet the revenue requirements, the 2020 millage rate is 5.776 is necessary. (A tax digest and millage rate history is attached.)

FINANCIAL IMPACT:

The total net taxes levied at 5.776 for 2020 is \$1,189,991. This is a 2.41% decrease from the 2019 tax levy.

RECOMMENDATION:

To approve the 2020 Tax Digest and fix the millage rate at 5.776.

SUGGESTED MOTIONS:

I make a motion to adopt Ordinance 2020-28 approving the use of the county assessment for tax year 2020, establishing a millage rate of 5.776 for tax year 2020, and authorizing the County Tax Commissioner to bill and collect property tax on behalf of the City.

ATTACHMENTS:

City of Dahlonega – Digest Comparison
City of Dahlonega – Tax Digest and Millage Rates

ORDINANCE 2020-28
2020 TAX DIGEST AND MILLAGE RATE

AN ORDINANCE BY THE CITY COUNCIL OF DAHLONEGA, GEORGIA, TO USE THE COUNTY ASSESSMENT FOR TAX YEAR 2020; ESTABLISH A MILLAGE RATE FOR TAX YEAR 2020; AND AUTHORIZE THE COUNTY TAX COMMISSIONER TO BILL AND COLLECT PROPERTY TAX ON BEHALF OF THE CITY.

BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF DAHLONEGA, GEORGIA, AS FOLLOWS:

WHEREAS, the City of Dahlonega Charter, Article VI, Sections 6.10 and 6.12, requires the Council by ordinance to elect to use the county assessment for the year in which the city taxes are to be levied and establish a millage rate; and

WHEREAS, on July 20, 2020, the Lumpkin County Tax Commissioner provided the property tax digest for tax year 2020 based on assessment values provided by the Lumpkin County Tax Assessor; and

WHEREAS, a budget has been established for the City of Dahlonega for the Fiscal Year 2021; and

WHEREAS, a specified amount of revenue for this budget comes from ad valorem taxes.

NOW THEREFORE BE IT ORDAINED that the City Council of Dahlonega, Georgia, elects to use the county assessment for the 2020 tax year.

NOW THEREFORE BE IT FURTHER ORDAINED that the millage rate for the City of Dahlonega, Georgia, for the tax year 2020 on property subject to ad valorem taxation by the City is hereby fixed at 5.776.

NOW THEREFORE BE IT FURTHER ORDAINED that the Lumpkin County Tax Commissioner shall bill property taxes in one installment and collect payment of said taxes on the City's behalf and in accordance with State law.

BE IT ORDAINED BY THE CITY COUNCIL OF DAHLONEGA THIS 8th DAY OF SEPTEMBER, 2020.

Sam Norton, Mayor

Attest:

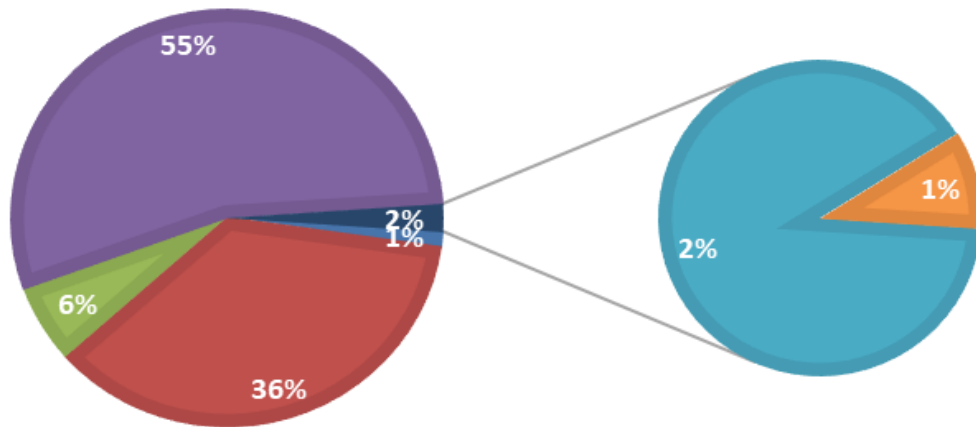
Mary Csukas, City Clerk

CITY OF DAHLONEGA - DIGEST COMPARISON

Property Type	Tax Year 2019			Tax Year 2020			Increase (Decrease)	
	Fiscal Year 2020			Fiscal Year 2021				
	Count	Acres	40% Value	Count	Acres	40% Value	Value	%
Agricultural	59	734	2,793,934	62	754	2,902,911	108,977	3.90%
Commercial	1,605	917	85,489,526	1,604	916	85,872,591	383,065	0.45%
Industrial	29	56	14,582,190	30	56	14,283,843	(298,347)	-2.05%
Residential	3,199	1,913	131,458,698	3,194	1,903	129,283,908	(2,174,790)	-1.65%
Utility	12	3	4,419,270	13	3	4,398,162	(21,108)	-0.48%
Conservation	10	102	595,359	9	80	486,595	(108,764)	-18.27%
Motor Vehicle	4,914	3,725	239,338,977	4,912	3,712	237,228,010	(2,110,967)	-0.88%
	820		1,060,770	764		877,140	(183,630)	-17.31%
	27		69,122	17		52,578	(16,544)	-23.93%
Mobile Home	5,761	3,725	240,468,869	5,693	3,712	238,157,728	(2,311,141)	-0.96%
Exempt Property								
	368	5,121	54,836,927	381	5,155	56,764,555	1,927,628	3.52%

2020 TAXABLE DIGEST (REAL AND PERSONAL PROPERTY)

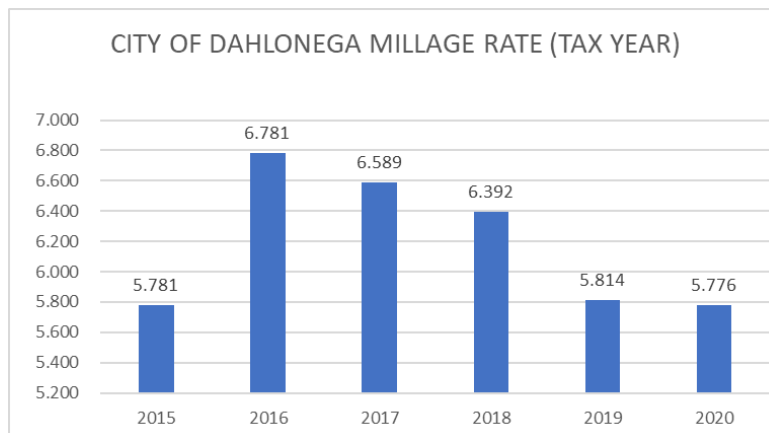
■ Agricultural
 ■ Commercial
 ■ Industrial
 ■ Residential
 ■ Utility
 ■ Conservation





CITY OF DAHLONEGA TAX DIGEST AND MILLAGE RATES

CITY OF DAHLONEGA	2015	2016	2017	2018	2019	2020
Real and Personal Property	208,211,843	213,539,963	220,905,667	228,676,780	239,338,977	237,228,010
Motor Vehicles	3,278,000	2,462,370	1,850,770	1,331,040	1,060,770	877,140
Mobile Homes	83,122	79,710	77,284	73,424	69,122	52,578
GROSS DIGEST	211,572,965	216,082,043	222,833,721	230,081,244	240,468,869	238,157,728
Less: M & O Exemptions	25,315,056	27,150,378	26,895,489	28,985,170	30,744,043	32,134,432
NET M & O DIGEST	186,257,909	188,931,665	195,938,232	201,096,074	209,724,826	206,023,296
Gross M & O Millage Rate	9.907	11.099	10.600	10.548	9.963	10.363
Less: Millage Rate Rollbacks	4.126	4.318	4.011	4.156	4.149	4.587
NET M & O MILLAGE RATE	5.781	6.781	6.589	6.392	5.814	5.776
Net Taxes Levied	1,076,757	1,281,146	1,291,037	1,285,406	1,219,340	1,189,991
Net Taxes \$ Increase	195,576	204,389	9,891	(5,631)	(66,066)	(29,350)
Net Taxes % Increase	22.19%	18.98%	0.77%	-0.44%	-5.14%	-2.41%





CITY COUNCIL AGENDA REPORT

DATE: August 17, 2020
TITLE: Intergovernmental Service Agreement – Downtown Development Authority
PRESENTED BY: Melody Marlowe, Finance Director

AGENDA ITEM DESCRIPTION:

An agreement is presented to continue the City's contractual relationship with the Downtown Development Authority (Authority) for fiscal year 2021 and establish the Authority's budget and funding sources.

HISTORY/PAST ACTION:

The Authority provided a proposed budget for fiscal year 2021 that has been reviewed and determined to be consistent with the City's overall goals for the Authority.

FINANCIAL IMPACT:

The Authority's budget has been established at an amount of \$285,434 of which \$255,057 will be funded from the City's general fund, and \$29,377 will be funded from hotel/motel tax collections. Additional revenue of \$1,000 is to be generated by the Authority.

RECOMMENDATION:

To approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2021.

SUGGESTED MOTIONS:

I make a motion to approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2021 and fund its budget from general fund revenue (\$255,057) and hotel/motel tax collections (\$29,377).

ATTACHMENTS:

Intergovernmental Service Agreement – City of Dahlonega Downtown Development Authority

**INTERGOVERNMENTAL SERVICE AGREEMENT
CITY OF DAHLONEGA DOWNTOWN DEVELOPMENT AUTHORITY**

THIS AGREEMENT is entered into as of the 1st day of October, 2020, between the Downtown Development Authority of the City of Dahlonega, hereinafter referred to as "The Authority") and the City of Dahlonega (hereinafter referred to as "the City"), collectively referred to hereinafter as "the Parties".

WHEREAS, the Authority is an instrumentality of the City of Dahlonega, and whereas the City is desirous of funding the Authority for specific purposes in order to carry out tasks beneficial to the City, for which the Authority possesses certain special powers and skill necessary to carry out those purposes and which have been identified and noted in prior actions of the City enabling the Downtown Development Authority, and

WHEREAS, the purpose of the Authority is to stimulate and sustain economic development in Downtown Dahlonega by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown. Powers granted to the Authority to accomplish its purpose include: developing and promoting downtown; making long-range plans or proposals for downtown; financing (by loan, grant, lease, borrow or otherwise) projects for the public good; executing contracts and agreements; and, purchasing, leasing and selling property.

WHEREAS, the Authority desires to pursue its work via a budgeted program approved by the City;

NOW THEREFORE, the parties agree as follows:

1. The Authority has provided a proposed budget for fiscal year 2021 beginning October 1, 2020, to the City and the City has reviewed that budget to determine whether the line items represented in the budget are consistent with the City's overall goals for the Authority.
2. The Authority's budget as presented on "Attachment A", attached hereto and incorporated herein as a part of this Agreement, has been approved at a revised amount of two-hundred eighty-five thousand, four-hundred thirty-four and no/100's dollars (\$285,434). The Authority's expenditures are funded largely by intergovernmental revenue from the City of Dahlonega totaling \$284,434. Additional revenue of \$1,000 is to be generated by the Authority.
3. A transfer of \$255,057 is required from the City's general fund to fund operating expenditures presented in the budget. Unrestricted Hotel/Motel tax collections of \$29,377 are budgeted to partially fund expenditures related to tourism-related events. Intergovernmental revenue from the City of Dahlonega is accomplished by twelve, monthly cash transfers of equal amount. At the conclusion of the fiscal year, any amount not required for actual expenditures is returned to the City of Dahlonega general fund unless otherwise identified as a multi-year commitment.
4. The City will provide administrative services and maintain the accounts and records for the Authority, and the Authority will follow City policies as applicable. The City currently provides as available the following staff support to the Authority: Executive Director (employee of the City on loan to the DDA), Main Street Manager (loaned employee for downtown business development, tourism/marketing, and public relations); City Manager (project management, as requested and

available); Community Development Director (primary, administrative and executive support); and Finance Director (account management, financial reports, audits, and other administrative functions).

5. The Authority will provide written activity reports to the city to include a monthly financial statement and a goals and accomplishments status report consistent with the monthly report required of City department directors.

6. The City's duty to fund the Authority's work in fiscal year 2021 shall be contingent upon the Authority's timely provision of the reports, compliance with its approved budget, and completion of projects.

7. This agreement shall terminate on September 30, 2021, unless otherwise renewed or modified.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals the day and year first above written.

For the City of Dahlonega:

By: _____

Title: _____

For the Downtown Development Authority:

By: _____

Title: _____

CITY OF DAHLONEGA, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
REVENUES				
Charges for services	\$ 0	50,000	\$ 0	\$ 0
Intergovernmental	331,739	314,207	281,019	284,434
Interest	0	0	0	0
Contributions	1,000	0	0	0
Other	1,457	0	0	1,000
Total revenues	334,196	364,207	281,019	285,434
EXPENDITURES				
Current				
Housing and Development				
Personal services	172,766	280,178	215,980	193,920
Contract services	72,809	56,129	78,154	78,214
Supplies and materials	43,905	27,900	21,250	13,300
Capital outlay	819	0	405	0
Total expenditures	290,299	364,207	315,789	285,434
Other financing sources (uses)				
Appropriations from fund balance	0	0	34,770	0
Total other financing sources (uses)	0	0	34,770	0
Excess of revenues over (under) expenditures	43,897	0	(34,770)	0
Subtract appropriated fund balance	0	0	0	
Fund balances, October 1	381,636	425,533	425,533	390,763
Fund balances, September 30	\$ 425,533	\$ 425,533	\$ 390,763	\$ 390,763

CITY OF DAHLONEGA, GEORGIA
DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)
SCHEDULE OF EXPENSES

	FY 2019 Actual	FY 2020 Original Budget	FY 2020 Amended Budget	FY 2021 Budget
EXPENSES				
DDA Administration				
Personal services	\$ 136,058	\$ 214,469	\$ 178,483	\$ 178,848
Contract services	18,218	13,219	37,098	12,650
Supplies and materials	5,280	900	3,100	3,750
Capital outlay	0	0	0	0
Total DDA Administration	<u>159,556</u>	<u>228,588</u>	<u>218,681</u>	<u>195,248</u>
Tourism				
Personal services	0	0	0	15,072
Contract services	0	0	0	36,600
Supplies and materials	0	0	0	4,800
Capital outlay	0	0	0	0
Total Tourism	<u>0</u>	<u>0</u>	<u>0</u>	<u>56,472</u>
Downtown Development				
Personal services	36,708	65,709	37,497	0
Contract services	53,095	42,910	35,786	28,914
Supplies and materials	37,553	27,000	18,150	4,750
Capital outlay	819	0	405	0
Total Downtown Development	<u>128,175</u>	<u>135,619</u>	<u>91,838</u>	<u>33,664</u>
Dahlonega 2000				
Contract services	1,496	0	5,270	50
Supplies and materials	1,072	0	0	0
Total Dahlonega 2000	<u>2,568</u>	<u>0</u>	<u>5,270</u>	<u>50</u>
Total expenditures	<u><u>\$ 290,299</u></u>	<u><u>\$ 364,207</u></u>	<u><u>\$ 315,789</u></u>	<u><u>\$ 285,434</u></u>



CITY COUNCIL AGENDA REPORT

DATE: August 7, 2020
TITLE: Updates to Master Fee Schedule
PRESENTED BY: Bill Schmid, City Manager

AGENDA ITEM DESCRIPTION:

This item updates material which underlies Ordinance 2018-1, "A Uniform Schedule of Fees and Costs" for the City of March 5, 2018, which was prepared at the time of codification of the Dahlonega Municipal Code. These are organized by department and presented by general subject area. Fees that have not been changed in ten years or more are noted with highlighted text. Some fees are suggested for later discussion (ex. tap fees). Some errors have been corrected to more accurately reflect past Council actions. No major changes are sought at this time.

HISTORY/PAST ACTION:

As many other cities do, we are trying to make this a convenient reference document for the public and staff. An annual review and updating process coincides with budget adoption.

FINANCIAL IMPACT:

There are no direct financial impacts from compiling and updating a series of past Council actions or identifying potential changes to the City's fee schedule. Changes, if any, will occur incrementally over time as Council considers alternatives to programs, levels of service and covering related costs.

RECOMMENDATION:

Staff recommends Council review the fee schedule and identify any changes you would like staff to research or evaluate further.

SUGGESTED MOTIONS:

I move to have the City Attorney prepare an amendment to Ordinance 2018-1 to update the City's Fee Schedule as needed, particularly to reflect revenue-related actions by the Council since March 5, 2018.

ATTACHMENTS:

Master Fee Schedule of August 2020

Dahlonaga Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Zoning/Land Use							
Certificate of Appropriateness (COA)	2009	94-4 #6	\$ 50.00		As needed	\$100	Current fee does not cover the publication, mail out and sign cost for the application.
Rezoning Application Review	2009	94-4 #6	\$ 200.00		As needed		Currently under review
Variance Application Review	2009	94-4 #6	\$ 200.00		As needed		Currently under review
Change of Condition Uses	2009	94-4 #6	\$ 200.00		As needed		Currently under review
Planned Unit Developments (PUD)	2009	94-4 #6	\$ 200.00		As needed		Currently under review
Subdivision - Preliminary Plan	2009	94-4 #6	\$ 100.00	Plus \$5.00 per lot	Once		
Subdivision - Final Development Plan	2009	94-4 #6	\$ 100.00	Plus \$5.00 per lot	Once		
Copy of Zoning Map	2009	94-4 #6	\$ 20.00		As needed	\$35	Current fee does not cover cost of printing.
Outdoor Merchandise Sales	2018	91-9 #15	\$100.00	Outside CBD	Annual		

Dahlonega Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Site Related Permits							
Land Disturbance Permit							
Site Plan Review Fee	2018	94-4 #6	\$100.00	per planset	As needed	\$200 min	\$20.00 per sheet at a \$200 minimum for the first review and comments. Consecutive reviews of unresolved comments will be charged \$20 per sheet for additional reviews. Current fee does not cover the time and review cost we are charged by CAA and there are additional expenses for city staff review time.
Land Disturbance Permit for more than 1 Acre	2001	85-4 AM 7	\$80.00	per acre	As needed		Per Statute - \$40 to the City and \$40 to EPD Per acre disturbed
Building Related Permits							
Building - Residential							
Residential permits - New structure	2009	94-4 #6	\$ 500.00	Plus \$0.12 per square foot			
Residential permits - New structure - Multifamily	2009	94-4 #6	\$500.00	per unit			Separate fee for each multifamily unit
Certificate of Occupancy fee	2009	94-4 #6	\$ 50.00	per unit	One time		Commercial and Residential
Residential - alteration	2009	94-4 #6	Greater of 50.00 minimum	or \$.12 per sq. foot	One time		Plus specific trade permit
Plumbing	2009	94-4 #6	\$ 50.00	plus \$5.00 for each fixture, drain or trap			
Electrical	2009	94-4 #6	\$ 50.00	see notes			Additional for each item listed: 120v circuit (each) \$2.00 and 220v circuit (each) \$4.00
Electrical	2009	94-4 #6		100 AMP to 199 AMP, \$8.00			
Electrical	2009	94-4 #6		200 amp to 299 amp, \$16.00			
Electrical	2009	94-4 #6		300 amp and above, \$24.00			
Temporary service	2009	94-4 #6	\$ 35.00			\$50.00	This is comparable to other jurisdictions
Heating & Air Mechanical (new)	2009	94-4 #6	\$ 75.00				Up to 10 tons
Heating & Air Mechanical (new)	2009	94-4 #6		10.00 per additional ton			
HVAC alterations	2009	94-4 #6	\$ 50.00				alterations or extension of ductwork
Low voltage fee	2009	94-4 #6	\$ 50.00				
Mobile Home Permit	2009	94-4 #6	\$ 100.00				

Dahlonega Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Building - Commercial							
New Construction	2009	94-4 #6	\$ 500.00				Plus \$.15 per square foot of covered space
Alterations	2018	94-4 #6	50.00 minimum				or \$.15 per sq. foot (whichever is greater)
Construction Trailer	2018	94-4 #6	\$100.00				
Building Plan Review Fee		94-4 #6		per lot			\$20.00 per sheet at a \$100 Min.
Land Disturbance	2018	94-4 #6	\$50.00				
Plumbing	2018	94-4 #6	\$ 50.00				plus \$5.00 for each fixture, drain or trap
Grease Trap inspections	2004	2003-2	\$25.00				\$ 50.00 re-inspection
Signs							
Sign Permit		2008-4					
Banner Permit	2009	94-4 #6	\$ 25.00				
A-frame sign permit	2018	2008-4	\$ 25.00				
Miscellaneous							
Swimming Pool - Residential	2009	94-4 #6	\$ 100.00		one time		
Swimming Pool - Commercial	2009	94-4 #6	\$ 200.00		one time		
Demolition Fee	2018	94-4 #6	\$50.00	per structure			
Tree Removal Fee	2018	94-4 #6	\$50.00	per lot			
Utility Permit	2018	94-4 #6	\$250.00				
Contractor downtown parking			\$10	per space per day			First 30 days at \$10/day; daily thereafter at \$5 / day paid in advance

Dahlonega Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Tower - Communications							
Tower - Communications - New	2018	98-14	\$ 2,000.00				
Tower - Communications - change out existing antennae	2018	98-14	\$ 1,000.00				
Tower - Repairs / upgrades to antennas			\$ 1,000.00				Need to establish
Tower - Maintenance electrical, Equipment			\$50.00				Need to establish - 100 amps to 199 amps, \$8.00 - 200 amps to 299 amps \$16.00 - 300 amps and above, \$24.00 - 120v Circuits, \$2.00 each drop - 220v circuits, \$4.00 each drop - Heating/Cooling \$75.00 - Gas, \$50.00 - Low voltage fees, \$50.00 - Certificate of Completion fee, \$50.00

Dahlonga Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Cemetery							
Grave Lot - Resident	2015	83-7 # 9	\$2,000	per lot, City resident	Once		
Grave Lot - Nonresident	2015	83-7 # 9	\$2,500	per lot, non resident	Once		
Grave open /close for casket	2015	83-7 # 9	\$750		As needed		
Grave open/close for urn	2015	83-7 # 9	\$250		As needed		
Second interment	2015	83-7 # 9	\$750		As needed		
Columbarium niche & records							Will need to be established
Columbarium marker engraving							Will need to be established
Columbarium temporary rest							Will need to be established
Ossuarium interment							Will need to be established

Dahlonega Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Occupation Tax (formerly Business Licenses)							
Occupation Tax (0 - 1) employees)	2019	2019-19	\$ 150.00		yearly		One of four options available per Statute 48-13-5 OCGA
Occupation Tax (2 -2) employees)	2019	2019-19	\$ 170.00		yearly		
Occupation Tax (3-4) employees)	2019	2019-19	\$ 210.00		yearly		
Occupation Tax (5-7) employees)	2019	2019-19	\$ 260.00		yearly		
Occupation Tax (8-10) employees)	2019	2019-19	\$ 330.00		yearly		
Occupation Tax (11-15) employees)	2019	2019-19	\$ 400.00		yearly		
Occupation Tax (16-20) employees)	2019	2019-19	\$ 440.00		yearly		
Occupation Tax (21-27) employees)	2019	2019-19	\$ 490.00		yearly		
Occupation Tax (28-35) employees)	2019	2019-19	\$ 540.00		yearly		
Occupation Tax (36-50) employees)	2019	2019-19	\$ 630.00		yearly		
Occupation Tax (51-75) employees)	2019	2019-19	\$ 790.00		yearly		
Occupation Tax (76-100) employees)	2019	2019-19	\$ 900.00		yearly		
Occupation Tax (101-150) employees)	2019	2019-19	\$ 1,200.00		yearly		
Occupation Tax (151-200) employees)	2019	2019-19	\$ 1,400.00		yearly		
Occupation Tax (201-1800) employees)	2019	2019-19	\$ 1,800.00		yearly		

Dahlonge Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
City Clerk - Related							
Alcohol Licenses - Package							
Class B Malt Beverage Package up to 10,000 sq. ft	2016	2016-12	\$ 1,200.00		yearly		
Class B Malt Beverage Package over 10,000 sq. ft.	2016	2016-12	\$ 1,800.00		yearly		
Class C Wine Package License up to 10,000 sq. ft.	2016	2016-12	\$ 1,200.00		yearly		
Class C Wine Package License over 10,000 sq. ft.	2016	2016-12	\$ 1,800.00		yearly		
Ancillary Growler License	2016	2016-12	\$ 250.00		yearly		
Ancillary Wine Tasting License	2016	2016-12	\$ 150.00		yearly		
Background - New Licensee	2016	2016-12	\$ 150.00		yearly		
Background - Renewal	2016	2016-12	\$ 50.00		yearly		
Background - Alcohol Caterers	2016	2016-12	\$ 40.00		yearly		
Alcohol Licenses - Consumption on Premises							
Beer	2016	2016-12	\$ 1,200.00		yearly		
Wine	2016	2016-12	\$ 1,200.00		yearly		
Distilled Spirits	2016	2016-12	\$ 2,400.00		yearly		
Background - New Licensee	2016	2016-12	\$ 250.00		First Application		
Background - Renewal	2016	2016-12	\$ 150.00		Annual Renewal		
Excise Taxes per Drink Distilled Spirits	2007	2007-3	3%		Monthly		By statute 3-4-80, 3-4-130 OCGA

Dahlonge Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
City Clerk - Related							
Alcohol Catering, Temporary Special Event & Other Fees							
Beer /Wine - Resident Caterer	2016	2016-12	\$ 50.00		per event		
Liquor - Resident Caterer	2016	2016-12	\$ 50.00		per event		
Beer /Wine/Liquor - Nonresident Caterer	2016	2016-12	\$ 75.00		per event		
Server Permit	2016	2016-12	\$ 25.00		yearly		
Replacement Cards	2016	2016-12	\$ 12.50		each time		
Wine Tasting, Temporary (Distributor)	2016	2016-12	\$ 100.00		each event		
Wine Tasting pouring permit	2016	2016-12	\$ 25.00		each person		
Ancillary Growler License	2014	2014-3	\$ 250.00		yearly		
Class H Wholesale Dealer, Malt Beverage	2016	2016-12	\$ 1,000.00		yearly		
Class I Wholesale Dealer, Wine	2016	2016-12	\$ 1,000.00		yearly		
Class I Wholesale Dealer, Wine for a Class K-licensed Manufacturer of Malt Beverages or Wine	2018	2018-03	\$500.00		yearly		
Class K Brewer, Manufacturer of Malt Beverages or Wine	2016	2016-12	\$ 1,000.00		yearly		
Farm Winery Wine Tasting Room 1st Year	2016	2016-12	\$ 150.00		year		
Election							
Election Qualifying Council Member	2017	2017-06	\$ 144.00		per election		
Election Qualifying Mayor	2017	2017-06	\$ 270.00				
Miscellaneous							
Profession Regulatory fees	2018	95-6 #4	\$ 50.00		yearly		
Information Technology	2015	2015-3	\$ 10.00		per case		Municipal Court
Outdoor Sidewalk Food Sales	2004	2004-4	\$ 50.00		yearly		
Horse Drawn Vehicle Driver	2005	2005-3	\$ 50.00		yearly		
Horse Drawn Vehicle Driver Background Check	2018	2005-3	\$ 50.00		One time		
License fees insurance	2018	94-10 #1	\$ 50.00		yearly		
Mulch & Leaf Compost Delivery fee			\$ 25.00		each load		when available

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Information	Frequency	Proposed	Notes
Park Rental							
Hancock Park							
Base Fee (1-5 Hrs) City Property Owner (M-Th) / or 6 hrs +	2020	2020-11	\$75 / \$115	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		All rental fees require a refundable \$500 damage deposit, but events open to the general public are required to pay an additional \$100 refundable deposit
Base Fee (1-5 Hrs) City Property Owner (Fri-Sun) / or 6+ hrs	2020	2020-11	\$100 / \$150	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Base Fee (1-5 Hrs) Non City Property Owner (M-Th) / or 6 + hrs	2020	2020-11	\$125 / \$200	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Base Fee (1-5 Hrs) Non City Property Owner (Fri-Sun) / or 6+ hrs	2020	2020-11	\$175 / \$265	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Base Fee (1-5 Hrs) Non Profit Organization City Property Owner (M-Th) / or 6+ hrs	2020	2020-11	\$40 / \$60	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Base Fee (1-5 Hrs) Non Profit Organization City Property Owner (Fri-Sun) / or 6+ hrs	2020	2020-11	\$50 / \$75	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Base Fee (1-5 Hrs) Non Profit Organization - Non City Property Owner (M-Th) / or 6+ hrs	2020	2020-11	\$ 65 / \$100	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Base Fee (1-5 Hrs) Non Profit Organization - Non City Property Owner (Fri-Sun) / or 6+ hrs	2020	2020-11	\$90 / \$135	Event type and/or anticipated attendance may require \$1 million insurance policy	each event rental day		Same
Hancock Park - Bathroom Cleaning Fee (Post-Event)			\$80.00		each day		

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Information	Frequency	Proposed	Notes
Hancock Park - Bathroom Supplies	2020	2020-11	\$3.00 ea - Toilet Paper; \$3.00 ea - Paper Towel; \$4.00 ea - Soap		each event		
Hancock Park - Water Use 1,000> Gallons (Requires prior approval)	2020	2020-11	\$7.38 ea, 1,000 gallons		each event		
Hancock Park - Garbage Pickup (Post-Event)	2020	2020-11	\$33.92/hr per employee; \$38.50 per ton collected		each event		Includes vehicle time
Hancock Park - Event Waste Management	2020	2020-11	\$33.92/hr per employee; \$100 per truck, per day		each event		
Hancock Park - Additional Barricades	2020	2020-11	\$20.00		each barricade		
Hancock Park - Small Event Power Use	2020	2020-11	\$30.00		per event / per day		
Hancock Park - Large Event Power Use	2020	2020-11	Varies		per event		
Hancock Park - Event Reserved Parking Space	2020	2020-11	\$10.00		per space / per event / per day		
All Other City Parks	2018	2004-05/2009-6	\$45.00 - Resident and \$60.00 Non resident				
Additional hours after 4 hours	2009	2009-6	\$20.00		per hour		

Dahlonega Fees & Charges Events	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Dahlonega Farmer's Market	2018	2001-7 #3	\$ 15.00		per day		
Dahlonega Farmer's Market			\$75		entire market season	Proposed	
Special Event Permit	2018	2009-9	\$ 75.00 to 150.00		each event		
Special Event Permit			\$500 deposit; \$300 fee		each event	Proposed	
Event Pole Banner Installation			\$125		each event	Proposed	
Garbage Pickup (Post-Event)			\$33.92/hr per employee; \$38.50 per ton collected		each event	Proposed	Includes vehicle time
Event Waste Management			\$33.92/hr per employee; \$100 per truck, per day		each event	Proposed	Includes vehicle time
Additional Barricades			\$20.00		each barricade	Proposed	
Additional Cones			\$20.00		per 20-cone set	Proposed	
Large Event Power Use			Varies		per event	Proposed	
Non-Sanitation Employee Event Support			\$25.00/hr		per employee/per event	Proposed	
Reserved Parking Space			\$10.00		per space/per event	Proposed	30 days at \$10; thereafter at \$5/day
City Parade Entry Fee			\$30.00		per entry	Proposed	
City Parade Contest Fee			\$10.00		per entry	Proposed	
City Event Booth/Vendor Rental Fee			\$75 single-space; \$150 double-space		per booth	Proposed	

Dahlonega Fees & Charges Other Downtown Program Fees	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Film Permits							
Application Processing Fee	2016	2016-1	\$100		per application		
Film Permit	2016	2016-1	\$300		per month		
Signs							
Bronze Plaque Program - Sign Production			Varies by Size	Retail cost of the bronze plaque is responsibility of property owner. Dahlonega 2000 may contribute up to 50% if funds are available.	each		DDA Department Report May 2018
Bronze Plaque Program - Sign Production			\$ 50.00	City installation is optional; private installation permitted.	each		DDA Department Report May 2018
Wayfinding Sign Program							
Directional Sign Set Up Fee			\$160		each sign		DDA / Council Approval at Work Session 08/17/2017
Advertising Fee			\$10		per quarter/per sign		DDA / Council Approval at Work Session 08/17/2017

Dahlonega Fees & Charges	Last Change	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Municipal Court							
Municipal Court							
Indigent Defense Application	2003	2003-6	\$25.00				
Technology Fee Court	2015	2015-3	\$10.00				
Court, Failure to Appear	2015	2015-1	\$ 125.00				
Parking Citations							
1st offence	2018	2018-16	\$ 25.00				
2nd offence	2000	77-1 AM 6	\$ 30.00				
3rd offence	2000	77-1 AM 6	\$ 40.00				
4th offence	2000	77-1 AM 6	\$ 50.00				
5th offence	2000	77-1 AM 6	\$ 60.00				
all over 5th offence	2000	77-1 AM 6	\$ 75.00				
Unauthorized in Loading Zone	2000	77-1 AM 6	\$ 25.00				
Double Parking	2000	77-1 AM 6	\$ 25.00				
Unauthorized in Handicap	2018	2018-17	\$ 250.00				
On Yellow curb	2000	77-1 AM 6	\$ 35.00				
In Fire Lane	2018	2018-17	\$ 100.00				
Too Close to Fire Hydrant	2000	77-1 AM 6	\$ 65.00				
Wrong Side of Street	2000	77-1 AM 6	\$ 30.00				
On Sidewalk	2018	2018-17	\$ 75.00				
Unauthorized for Display or Advertising	2000	77-1 AM 6	\$ 50.00				
All Other Parking Offences	2000	77-1 AM 6	\$ 25.00				
Electric Vehicle Charging Station	2015	2015-2	\$ 25.00				

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Utility Deposits and Fees							
Utility Account Deposit - Residential (if occupant is someone other than property owner)	2016	75-1 AM 45	\$250.00	At setup	Once		Deposit held until acct terminates
Utility Account Deposit - Commercial	2016	75-1 AM 45	2 X previous bills	At setup	Once		Deposit of 2x the average previous bill for this account. Held until acct terminates
Account Establishment Fee	2016	75-1 AM 45	\$25.00	At setup	Once		One time fee to set up account
Use Rates for Outside City	2019	75-1 AM 47	1.2x	Regular rates of W/S	Monthly		Could be 1.3x and still less than LCWSA
Delinquent Account Penalty	PRE-2015		10% (min. \$2)	10th of Month	Monthly		
Delinquent Account Service Charge	PRE-2015		\$75.00	20th of month - begins process to disconnect service	As needed		
After-hours Reconnection Fee	PRE-2015		\$100.00		As needed		
Tampering Fee	PRE-2015		\$100.00		As needed		
Meter re-installation	2011	75-1 AM 45	\$125.00		One time		additional charge
New Construction Inspection Fee - Water	2011	75-1 AM 34	\$ 1.25 per ft		One time		For water lines
New Construction Inspection Fee - Sewer	2011	75-1 AM 34	\$ 2.50 per ft		One time		For sewer lines
Hydrant withdraw application fee	2016	75-1 AM 45	\$75.00				\$5.00 per 1000 gals
Hydrant Meter Deposit	2010	75-1 AM 33	\$600.00				
Water Fee from Hydrants	2016	75-1 AM 45	\$7.68/1000 gal	\$75.00 minimum fee			
Utility Plan Review	2010	75-1 AM 33	\$50.00				one time charge
Hydrant Testing - Flow Test	2010	75-1 AM 33	\$100.00				per flow test
Hydrant Testing - 24-hour Pressure Test			\$100.00				
Sewer Dump Fee - 1/2 Load	2015	75-1 AM 42	\$175.00				
Sewer Dump Fee - Full Load	2015	75-1 AM 42	\$350.00				
Senior Citizen Discount		75-1 AM 42	\$15.00 Credit	on base fee	Monthly		Requires application: 65 years of age or older, inclme lees than \$20,650 per year

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Water Rates - Residential							
Base Rates:							
3/4" meter	2019	75-1 AM 48	\$22.79	Plus consumption	Monthly		
1" meter	2019	75-1 AM 48	\$37.42	Plus consumption	Monthly		
1.5" meter	2019	75-1 AM 48	\$53.98	Plus consumption	Monthly		
2" meter	2019	75-1 AM 48	\$105.83	Plus consumption	Monthly		
3" meter	2019	75-1 AM 48	\$122.68	Plus consumption	Monthly		
Consumption Rates							
Rates for 3/4" meters							
1 - 5000 gallons	2019	75-1 AM 48	3/4" Base plus	\$7.37/ 1000 gallons	Monthly		
5,001 - 12,000 gallons	2019	75-1 AM 48	3/4" Base plus	\$9.86 / 1000 gallons	Monthly		
12,001 gal & over	2019	75-1 AM 48	3/4" Base plus	\$14.75/ 1000 gallons	Monthly		
Rates for 1"+ meters							
1 - 5000 gallons	2019	75-1 AM 48	Base plus	\$7.74/ 1000 gallons	Monthly		
5,001 - 12,000 gallons	2019	75-1 AM 48	Base plus	\$10.35 / 1000 gallons	Monthly		
12,001 gal & over	2019	75-1 AM 48	Base plus	\$15.49/ 1000 gallons	Monthly		

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Water Rates - Commercial							
3/4 inch meter base rate			\$24.89		Monthly		
1-8,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
8,000 - 50,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
50,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
1 inch meter base rate	2019	75-1 AM 48	\$38.93		Monthly		
1-16,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
16,001 - 60,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
60,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
1 1/2 inch meter base rate	2019	75-1 AM 48	\$56.14		Monthly		
1-50,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
50,001 - 100,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
100,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
2 inch meter base rate	2019	75-1 AM 48	\$105.90		Monthly		
1-110,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
110,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
750,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
3 inch meter base rate	2019	75-1 AM 48	\$127.60		Monthly		
1-110,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
110,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
750,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
4 inch meter base rate	2019	75-1 AM 48	\$177.37		Monthly		
1-110,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
110,000 - 750,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
750,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
6 inch meter base rate	2019	75-1 AM 48	\$211.81		Monthly		
1-110,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
110,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
750,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
8 inch meter base rate	2019	75-1 AM 48	\$353.44		Monthly		
1-110,000 gallons	2019	75-1 AM 48	plus	\$8.06 per 1,000 gallons	Monthly		
110,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$9.41 per 1,000 gallons	Monthly		
750,001 & over	2019	75-1 AM 48	plus	\$10.76 per 1,000 gallons	Monthly		
LCWSA Wholesale Meter						No contract - discussion warranted	

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Water Rates - Institutional							
3/4 inch meter base rate	2019	75-1 AM 48	\$24.89		Monthly		
1-12,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
12,000 - 50,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
50,001 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
1 inch meter base rate	2019	75-1 AM 48	\$38.93		Monthly		
1-50,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
50,001 - 100,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
100,001 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
1 1/2 inch meter base rate	2019	75-1 AM 48	\$56.14		Monthly		
1-50,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
50,001 - 100,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
100,001 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
2 inch meter base rate	2019	75-1 AM 48	\$105.90		Monthly		
1-250,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
250,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
750,000 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
3 inch meter base rate	2019	75-1 AM 48	\$127.60		Monthly		
1-250,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
250,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
750,000 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
4 inch meter base rate	2019	75-1 AM 48	\$177.37		Monthly		
1-250,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
250,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
750,000 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
6 inch meter base rate	2019	75-1 AM 48	\$211.81		Monthly		
1-250,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
250,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
750,000 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		
8 inch meter base rate	2019	75-1 AM 48	\$353.44		Monthly		
1-250,000 gallons	2019	75-1 AM 48	plus	\$8.67 per 1,000 gallons	Monthly		
250,001 - 750,000 gallons	2019	75-1 AM 48	plus	\$10.12 per 1,000 gallons	Monthly		
750,000 & over	2019	75-1 AM 48	plus	\$11.59 per 1,000 gallons	Monthly		

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Water Rates - Industrial							
Monthly Base Rates by Meter Size			Varies	See NR Meter Base Charges			
General Industrial Rates							
1-215,000 gallons	2019	75-1 AM 48	plus	\$8.32 per 1,000 gallons			
215,001-1,000,000 gallons	2019	75-1 AM 48	plus	\$8.32 per 1,000 gallons			
1,000,001 and over	2019	75-1 AM 48	plus	\$8.32 per 1,000 gallons			
Heavy Industrial							
1-215,000 gallons	2019	75-1 AM 48	plus	\$7.54 per 1,000 gallons			
215,001-1,000,000 gallons	2019	75-1 AM 48	plus	\$7.54 per 1,000 gallons			
1,000,001 and over	2019	75-1 AM 48	plus	\$7.54 per 1,000 gallons			
Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Water Tapping Fees							
3/4 inch meter	2011	75-1 AM 34	\$4,780.00		One time		Water tap fees (all sizes) merit review based on rate study recommendations
1 inch meter	2010	75-1 AM 33	\$10,984.00		One time		
1 1/2 inch meter	2010	75-1 AM 33	\$21,961.00		One time		
2 inch meter	2010	75-1 AM 33	\$35,139.00		One time		
3 inch meter	2010	75-1 AM 33	\$65,889.00		One time		
4 inch meter	2010	75-1 AM 33	\$109,817.00		One time		
6 inch meter	2010	75-1 AM 33	\$219,628.00		One time		
Over 6 inch meter	2010	75-1 AM 33	negotiated		One time		
Irrigation meter	2010	75-1 AM 33	\$2,075.00		One time		

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Sewer Rates - Residential							
3/4 inch water meter	2018	75-1 AM 47	\$14.02	plus 7.65 per 1,000 gals	Monthly		
1 inch water meter	2019	75-1 AM 48	\$28.11	plus 8.03 per 1,000 gals	Monthly		
1 1/2 inch water meter	2019	75-1 AM 48	\$41.48	plus 8.03 per 1,000 gals	Monthly		
2 inch water meter	2019	75-1 AM 48	\$77.68	plus 8.03 per 1,000 gals	Monthly		
3 inch water meter	2019	75-1 AM 48	\$105.76	plus 8.03 per 1,000 gals	Monthly		
4 inch water meter	2019	75-1 AM 48	\$155.33	plus 8.03 per 1,000 gals	Monthly		
6 inch water meter	2019	75-1 AM 48	\$184.37	plus 8.03 per 1,000 gals	Monthly		
8 inch water meter	2019	75-1 AM 48	\$282.67	plus 8.03 per 1,000 gals	Monthly		
Dahlonega Fees & Charges							
	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Sewer Rates - Non-Residential							
3/4 inch water meter	2019	75-1 AM 48	\$15.31	plus 8.37 per 1,000 gals	Monthly		
1 inch water meter	2019	75-1 AM 48	\$29.23	plus 8.37 per 1,000 gals	Monthly		
1 1/2 inch water meter	2019	75-1 AM 48	\$43.13	plus 8.37 per 1,000 gals	Monthly		
2 inch water meter	2019	75-1 AM 48	\$80.79	plus 8.37 per 1,000 gals	Monthly		
3 inch water meter	2019	75-1 AM 48	\$110.00	plus 8.37 per 1,000 gals	Monthly		
4 inch water meter	2019	75-1 AM 48	\$161.54	plus 8.37 per 1,000 gals	Monthly		
6 inch water meter	2019	75-1 AM 48	\$191.75	plus 8.37 per 1,000 gals	Monthly		
8 inch water meter	2019	75-1 AM 48	\$293.99	plus 8.37 per 1,000 gals	Monthly		
Dahlonega Fees & Charges							
	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Sewer Tapping Fees (Based on Water Meter Size)							
3/4 inch meter	2011	75-1 AM 34	\$5,975.00		One time		Sewer tap fees (all sizes) merit review based on rate study recommendations
1 inch meter	2011	75-1 AM 34	\$9,960.00		One time		
1 1/2 inch meter	2011	75-1 AM 34	\$19,915.00		One time		
2 inch meter	2011	75-1 AM 34	\$31,865.00		One time		
3 inch meter	2011	75-1 AM 34	\$59,750.00		One time		
4 inch meter	2011	75-1 AM 34	\$99,985.00		One time		
6 inch meter	2011	75-1 AM 34	\$199,163.00		One time		
Over 6 inch meter	2011	75-1 AM 34	negotiated		One time		
Installation requires boring under the road	2011	75-1 AM 34	\$4,000.00	Varies - actual labor and materials, plus 15%	One time		additional charge

Dahlonge Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Sewer Grinder Pumps							
Charge to all customers	2019	75-1 AM 48	\$18.02	per pump	Monthly		
Single Grinder Pump	2010	75-1 AM 33	\$5,197.00	per unit	One time		
Duplex Grinder Pump	2010	75-1 AM 33	\$11,088.00	per unit	One time		
Riser Fee	2010	75-1 AM 33	\$385.00	per riser	One time		
Dahlonge Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Fire Line Fees							
3" Sprinkler Main	2018	75-1 AM 47	\$14.47		Monthly		
4" Sprinkler Main	2018	75-1 AM 47	\$30.84		Monthly		
6" Sprinkler Main	2018	75-1 AM 47	\$89.58		Monthly		
8" Sprinkler Main	2018	75-1 AM 47	\$190.89		Monthly		
10" Sprinkler Main	2018	75-1 AM 47	\$343.29		Monthly		
Dahlonge Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Stormwater Utility Fees							
Residential	2020	2020-	\$4.50	per residence estimate			Pending approval September 8, 2020
Non-residential	2020	2020-	\$1.50	fee per 1,000 sq ft impervious			Pending approval September 8, 2020

Dahlonega Fees & Charges	Last Date	Ord # Amendment	Amount	Additional Info	Frequency	Proposed	Notes
Sold Waste/Garbage Rates							
Residential	2016	94-7 AM 13	\$26.62	per can	Monthly		Base Residential Rate
Residential Recycling	2016	94-7 AM 13	\$4.50	per residence	Monthly		Mandatory for all residents
Overfilled Container				per location		\$10.00	For discussion
Bulk Items				per item	As needed	\$25.00	For discussion
Residential - Outside City?				per residence		\$40.00	For discussion
Non-Residential Base/Rollcart	2016	94-7 AM 13	\$35.09	\$ 35.09	per month	\$40.00	Ordinance 2020-09 Solid Waste
Commercial							
Dumpster Rates							Planned for replacement
4 cu yard	2016	94-7 AM 13	\$152.46 - 928.07		per month		Planned for replacement
6 cu yard	2016	94-7 AM 13	\$ 176.66 - \$980 10		per month		Planned for replacement
8 cu yard	2016	94-7 AM 13	\$205.70 - \$1,057.54		per month		Planned for replacement
Commercial Schools Rate	2016	94-7 AM 13	\$704.22		per month		Planned for replacement
Public Square area							Planned for replacement
Offices/Service Businesses	2016	94-7 AM 13	\$30.25		per can per month		Planned for replacement
Small Business	2016	94-7 AM 13	\$26.62		per can per month		Planned for replacement
Large Retail Businesses	2016	94-7 AM 13	\$37.51		per can per month		Planned for replacement
NR-1	2020	2020-09	\$40.00	Mandatory base	Monthly		Effective 10/01/2020
NR-2	2020	2020-09	\$80.00	per location	Monthly		Effective 10/01/2020
NR-3	2020	2020-09	\$130.00	per location	Monthly		Effective 10/01/2020
NR-4	2020	2020-09	\$210.00	per location	Monthly		Effective 10/01/2020
NR-5	2020	2020-09	\$350.00	per location	Monthly		Effective 10/01/2020
NR-6	2020	2020-09	\$520.00	per location	Monthly		Effective 10/01/2020
NR-7	2020	2020-09	\$740.00	per location	Monthly		Effective 10/01/2020
NR-8	2020	2020-09	\$950.00	per location	Monthly		Effective 10/01/2020



CITY COUNCIL AGENDA REPORT

DATE: July 30, 2020
TITLE: Reallocation of Budget for New Development Standards Manual
PRESENTED BY: Mark Buchanan, City Engineer

AGENDA ITEM DESCRIPTION:

Staff recommends reallocating funds from two previously budgeted items to cover the cost of the creation of new Development Standards Manual that includes details, specifications and standards related to new development within the City. These standards dictate the means of construction for items like sanitary sewers, drinking water distribution, streets, and stormwater management. Many of these have not been updated in decades and are no longer consistent with state standards. The City has recognized a savings of \$34,270 on our Water and Sewer Mapping Project and over \$15,000 on our water model. Staff asks for a reallocation of these remaining funds to cover the cost of the new Development Standards Manual. A quote has been provided for this service for \$49,000.

HISTORY/PAST ACTION:

None.

FINANCIAL IMPACT:

Reduction of Available Budget for 505.0000.54.3000.19604 (Water Model) by \$15,000.

Reduction of Available Budget for 505.0000.54.3000.19605 (Water/SS Mapping) by \$34,270

Newly Budgeted Item of Development Standards Manual with available budget of \$49,270.

RECOMMENDATION:

Staff requests the following reallocations:

1. Reallocate \$15,000 from 505.0000.54.3000.19604 (Water Model) to a new line item (Development Standards Manual). The water model budget totaled \$70,000. We have already contracted with Wiedeman and Singleton to perform this service for \$47,500, leaving more than the \$15,000 requested to go to the Development Standards Manual project (quoted cost of \$49,000).
 2. Reallocate \$34,270 from 505.0000.54.3000.19605 (Water & Sewer System Mapping) to a new line item (Development Standards Manual). The mapping budget totaled \$84,000. We have already contracted with GMRC to perform this service for \$49,730, leaving \$34,270 to go to the Development Standards Manual project (quoted cost of \$49,000).
-

Following these reallocations, the budget for the Development Standards Manual will stand at \$49,270, enough to cover the \$49,000 quote from Prime Engineering to perform the work.

SUGGESTED MOTIONS:

Motion to: "Reallocate funds from the Water Model Project and Water/SS Mapping Project in the amounts of \$15,000 and \$34,270 respectively. Funds will go into a new budgeted line item for creation of the new Development Standards Manual."

ATTACHMENTS:

None.



CITY COUNCIL AGENDA REPORT

DATE: August 5, 2020
TITLE: New Event: Halloween Party
PRESENTED BY: Shannon Ferguson, DDA Director

AGENDA ITEM DESCRIPTION:

New, non-recurring event, Hancock Park rental, full facility use

HISTORY/PAST ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDATION:

Main Street staff recommends this event to be approved. The applicant has completed proper paperwork and processing, including the correct alcohol permits. This event is proposed to consist of a party in the park including alcohol and music. The event proposal will create little impact in the downtown and is expected to host under 200 people. The event is proposed to span from 7pm-1am, including set-up and removal.

SUGGESTED MOTIONS:

Motion to approve the use of Hancock Park for the proposed event, Halloween Party, on October 31, 2020.

ATTACHMENTS:

Application, alcohol permit, proof of payment



Application for Off-Premises Alcoholic Beverage Catering Permit

Business Organization Details:

Name of Business/Organization (Alcohol Provider): SPIRITS TAVERN
Physical Business/Organization Address: 19 E MAIN ST STE D
DAH 30533
Mailing Address: PO BOX 472
DAH 30533
Name of Licensee: SABRINA WALKER
Email: SABRINA@SPIRITS-TAVERN.COM Telephone Number: 706-974-8245
Signature of Licensee: Sabrina M Walker

Event Details:

Name of Event: HALLOWEEN PARTY
Location of the Event (Physical Address): HANCOCK PARK
Date of Event: From: OCT 31, 2020 to: NOV 1, 2020 (1AM)
Duration of Event # of Days (cannot exceed 3 consecutive days): 1 days
Event Hours: From: 9 a.m. /p.m. To: 1 a.m. /p.m.
Types & Quantity of Alcoholic Beverages to be served: CANNED BEER, WINE & LIQUOR

*Max Gubas is
once EVENT is
approved through
Main Street
Max*

City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
(706) 864-6133
www.dahlonega-ga.gov



**Application for Off-Premises Alcoholic Beverage Catering Permit
(Page 2)**

Property Details:

Name of Owner: HANCOCK PARK
Owner's Address: CITY OF DAH

Owner's Email: _____
Owner's Telephone: _____

Permit and Administrative Fees Due upon Application: **TOTALS**

Administrative Fee – Beer/Wine only OR Liquor only	\$50.00	\$ _____
Administrative Fee – Beer/Wine AND Liquor	\$75.00	\$ <u>75</u>

Additional Fees for Non-Resident Caterers Due upon Application:

Off-Premises Permit Fee	\$50.00	\$ _____
Background Check	\$40.00 X # Persons _____	\$ _____

TOTAL FEES DUE: \$ 75 *

The total fees due shall be paid at the time of application for a Permit. In the event the application is **DENIED**, the applicant shall receive a refund of only the per day Permit fee paid at the time of application. All other fees are non-refundable.

City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
(706) 864-6133
www.dahlonega.ga.gov

SIGNATURE OF APPLICANT REQUIRED:

Sabrina M Walker

PRINT NAME:

SABRINA WALKER

DATE:

7-23-20

The City of Dahlonega
Hancock Park Pavilion Rental Application

Applicant's Information: (please print legibly)

Name of Applicant:

SABRINA WALKER

Applicant's Phone Number:

706-974-8245

Cell #

SAME

Applicant's Email Address:

SABRINA@SPIRITS-TAVERN.COM

Applicant's Mailing Address:

PO BOX 472

DAH

30533

Event information:

Estimated Number of People Attending:

~125

Event Description:

HALLOWEEN PARTY

Organization Sponsoring the Event:

SPIRITS TAVERN

Event Date:

OCT 31, 2020

Event Time (start and stop time – including set up and break down):

7pm - 1am

*If your event will take place while the Dahlonega Farmers Market is open two weeks' notice must be given to move or close the market.

Is this event open to the general public?

☒ YES

☐ NO

Is this the first time for this event?

☒ YES

☐ NO

*If yes, City Council approval of event is required if it is open to the general public.

Do you propose to use pop-up tents?

YES ☒ NO

What size tents? (All tents larger than 10X10 must be approved by City Council)

Will loudspeakers/sound amplification be used?

☒ YES

☐ NO

Will there be retail vendors selling goods?

YES ☒ NO

☐ NO

Will there be food vendors selling goods?

YES ☒ NO

☐ NO

*If yes, additional sanitation services may be required by City staff.

*Please note there is no cooking allowed in Hancock Park.

Will there be alcohol sold at this event?

☒ YES

☐ NO

*If yes, please complete a Special Events Alcohol Application (available on the City Website under City Applications & Forms) and submit it to the DDA Office with this packet.

How do you plan to publicize this event? Include information on off-street parking options in your marketing efforts and your attendee databases. Parking information available from the Main Street Office. Include website & social media pages so they can be incorporated into City of Dahlonega marketing efforts. VIA FB ON SIGNAGE

RENTER'S RESPONSIBILITIES:

- Prior to the start of the rental, it is the renter's responsibility to perform a walk-through of the facility with the staff member to identify any prior damages, irregularities, etc. (Failure to perform the walk-through forfeits the renter's case against and damages or irregularities found after the rental.) Following the rental, the renter must also perform the walk-through with staff to conclude that no damages occurred and that the facility was left clean. Renters are responsible for picking up and dropping off pavilion keys at City Hall.
- The renter is entitled to use the facility for the time specified in the reservation. Time spent in set up and clean-up of the facility is considered part of the rental. Renters will be charged accordingly for any overage. All renters must be out of the park by 10:00 p.m.
- The Dahlenega Farmers Market occupies the park May – October on Saturdays (7:30-1:30pm) and Tuesdays (1:30-6:30pm). If the applicant would like to use the park during these times and would like the Farmers Market relocated within the park, s/he must note this at time of application. At least two weeks' prior notice must be given to relocate the Farmers Market. If not noted two weeks in advance, the Farmers Market will NOT be moved.
- The pavilion floor should be swept and cleaned if the rental involves food consumption.
- All visible trash must be picked up, bagged, and deposited into trash receptacles or carried away from the site to an appropriate trash receptacle. The first trash receptacles for use are the two rolling trash cans located outside of the pavilion. If these are full, the dumpster located in Hancock Park may be used. Trash must be placed inside the dumpster.
- Restrooms must be cleaned and free of trash.
- Renters are responsible for facility damages and will pay for any necessary repairs.
- Renters must abide by the laws of the State of Georgia and the Ordinances of the City of Dahlenega. Failure to comply with these may result in the rental agreement being voided immediately and the renter being required to leave the premises.
- The rental permit holder must be present on site with the permit during the entire rental period, including set up and clean up.
- Renters must obtain other necessary permits from fire, police, and health department if applicable.

PROHIBITED ITEMS:

- No grills or cooking allowed. This includes pull-behind grills and grills in truck beds. Food must be brought in.
- No decorations using tape, thumb tacks, nails, screws (table decorations and free-standing signs are allowed during the rental period)
- No alcohol without appropriate city and state permits, tobacco products, drugs, or illegal substances are allowed in the park.
- No vehicles are allowed in the park
- Any music must meet Noise Ordinance regulations:
https://library.municode.com/ga/dahlonga/codes/code_of_ordinances?nodeId=PTIICOOR_CH22OFMIPR_ARTIINGE_S22-5NOPO (hard copies available).
- No other areas of the park can be roped off limiting access for public use
- No firearms
- No unleashed pets. Owners must clean up pet waste. Upkeep of pet clean up area is not included in the rental agreement. If applicants want this station serviced prior to their rental a request must be made at time of application.
- No games or activities that could damage the lawns
- No glass containers

RESERVATIONS DENIED, PERMITS TERMINATED:

A request for reservations may be denied for cause, including, but not limited to, the following:

- a. Failure to abide by city park rules and regulations, state laws, or city ordinances on a previous occasion
- b. Issuance by the renter to the city of a check for insufficient funds (may be corrected by the applicant within three business days or the reservation is cancelled)
- c. If the rental is deemed not to be in the best interest of the city.

A reservation permit may be revoked or terminated if:

- a. Information submitted on the permit application is discovered to be false
- b. The renter violates a policy, rule or regulation as set forth in the permitting process
- c. The renter transfers or attempts to transfer the privileges contained in the permit to another party
- d. The city manager deems it to be in the best interest of the city.

I have read and understand the above listed rules and policies and agree to abide by them.

- A representative from the Sheriff's office, the City Marshal's office, the Fire Department, the City of Dahlonega, Chamber of Commerce and the group sponsoring the event will be invited to meet at City Hall at least one month prior to the event. All public safety considerations will be discussed at this meeting. In the event alcohol is to be sold at the event, the City Clerk will also be present at the Pre-Event Meeting.
- After the event takes place, the same representatives will come together for a Post-Event meeting to discuss its outcome and how the event could be improved upon in the future. Staff will also go over any additional fees that the event coordinator may have incurred during the event and determine how much of the damage deposit will be returned.

PUBLIC SAFETY AND SECURITY:

- Special event producers may be required to hire off duty officers or certified flaggers for public safety duties and traffic control. It is the event producer's responsibility to make all arrangements and pay any fees.
- Booths that back up to sidewalks must have at least three feet of space between each booth. This is to allow pedestrians to walk from road to sidewalk easily in case of emergency.

MEDICAL:

- For all multi-day events, medical personnel will be required to be on site. Medical supplies are the responsibility of the event producer.

INSURANCE:

- Prior to issuance of a permit the city may require liability insurance, property damage insurance, and a hold harmless agreement indemnifying the city for any personal injury or property damage arising from the event. Insurance must be submitted 15 days prior to the event.

PARKING:

- The event producer is required to advertise overflow downtown parking locations on the event website/social media pages. These locations are 68 North Park Street and the University of North Georgia parking deck (access on South Chestatee Street and West Main Street). A map of these locations will be provided to the event producer by City staff.
- The City of Dahlonega will provide signage directing traffic to the University of North Georgia decks with daytime and nighttime visibility.

RESERVATION/APPLICATION PROCESS:

- Applications must be made in person at City Hall. Reservations cannot be processed by telephone.
- The applicant must be age 21 or above.
- All applicants must present proof of residence with photo identification at the time application is submitted.
- The rental fee and deposit are due when the application is submitted. Application review can be expected within 30 days. After review, the applicant will be advised of any additional fees which may be required (For example, security, damage, sanitation, solid waste, and public safety based upon the size and type of event and based upon review and recommendation by the Special Events Committee).
- All renters must complete and sign the rental agreement.
- Reservations may be made up to one year in advance.
- Reservations are taken between the hours of 8:30 a.m. and 4:30 p.m. Monday-Friday at City Hall.
- Reservations are not transferable.
- At the discretion of the DDA Director, a Pre-Event Meeting may be required prior to the event.

DEPOSIT, CANCELLATIONS, REFUNDS:

- The deposit is to be paid when the rental application is submitted.
- The deposit refund will be mailed to the organization or individual within fourteen (14) business days after the rental, providing that the renter and staff closing walk through is completed, that no damages occurred, and that the facility was left clean.
- The renter must return the rental permit upon cancellation in order to begin processing any refund.
- Refunds will not be issued due to inclement weather or failure on the part of the renter to use the facility on the date reserved.
- Refunds will only be issued for cancellations made thirty (30) days or more prior to the rental date, minus a \$25.00 service charge. The service charge is waived for non-profit organizations. Cancellations made after less than thirty days prior to the event will result in forfeiture of the deposit or the rental fee, whichever is less.

**The City of Dahlgren
Hancock Park Pavilion Rental**

This rental includes the use of the Hancock Park Pavilion, restrooms, storage
This distance has been determined to be 20 feet.

Rental Fees

The rental fee and deposit are due when the application is submitted. Proof of
events. Application review can be expected within 30 days.

REQUESTING

CARI,
You CAN START the
PROCESS FOR APPROVAL
OF this event:
Sabrina Walker is
AN APPROVED
VENDOR FOR OFF SITE
Alcoholic Bev Catering
MC

Base fee for 1-5 hours			
Monday-Thursday		Friday-Sunday	
City Property Owner	Other	City Property Owner	Other
\$75	\$125	\$100	\$175
0			
Non-Profit Organizations * - City Property Owner	Non-Profit Organizations* - Other	Non-Profit Organizations* - City Property Owner	Non-Profit Organizations* - Other
\$40	\$65	\$50	\$90

*Non-profit organizations (must provide IRS-issued proof of status)

Events taking place over multiple, consecutive days and rentals 6 hours or more:

Base fees for 6 or more hours			
*All rental fees require an additional \$100 refundable deposit			
*The fee listed below is per day.			
Monday-Thursday		Friday-Sunday	
City Property Owner	Other	City Property Owner	Other
\$115	\$200	\$150	\$265
Non-Profit Organizations * - City Property Owner	Non-Profit Organizations* - Other	Non-Profit Organizations* - City Property Owner	Non-Profit Organizations* - Other
\$60	\$100	\$75	\$135

*Non-profit organizations (must provide IRS-sued proof of status)

ALCOHOL AT SPECIAL EVENTS:

- A completed Special Events Alcohol Application must be submitted with the rest of the special event application packet if the event coordinator wants to sell alcohol at their event. City staff will review and place the request on an upcoming Council agenda for their consideration.
- Completed Special Events Alcohol Applications must be turned in to the DDA staff no later than 60 days prior to the event in order to provide adequate time for Council consideration.
- Upon receipt of Council approval, the event coordinator must apply for both a local and state license for the event and provide proof of both to the DDA staff for inclusion in their event packet. Fees apply for both permits.
- Applicants must comply with all the stipulations outlined in the City of Dahlgren Request for Temporary Special Event Alcohol License.

PRE-AND POST-EVENT MEETINGS:

Is a parade or 5K run included in your event? YES NO *If yes, please complete the City of Dahlonega Parade and 5K Permit Application and contact Carolyn McDuffie at cmcduffie@dahlongegadda.org or by calling 706-482-2726. Separate fees may apply. If route includes a State Route, coordination with GDOT is required.

Will there be road closures? YES NO *If yes, please provide a map showing all proposed closures and detour routes. Events closing roads will be required to work with law enforcement for pedestrian and traffic control. Additional fees may apply.

What times will roads be closed and reopened? _____

Staff Use Only:

Permit Application Received: 7/15/2020 Permit Reviewed By: Carolyn McDuffie

Application Recommended for: Approval Denial Council Review

Pre-Event Meeting Scheduled: _____

Post-Event Meeting Scheduled: _____

Fee Paid: ✓ Method: Check Date: 8/5/2020

Deposit Paid: ✓ Method: Check Date: 8/5/2020

Deposit Refunded: YES NO Reason, if No: _____

Date Refund Check Processed: _____

REQUIRED SIGNATURES	EVENT PLANNERS	PRINTED NAME	PRINTED NAME
		SIGNATURE	SIGNATURE
		DATE	DATE
ARRANGEMENT TERMS			
SERVICES TO BE PROVIDED			



CITY COUNCIL AGENDA REPORT

DATE: August 7, 2020
TITLE: Stormwater Ordinance 2020-25 & Dahlonaga Credit Manual
PRESENTED BY: Mark Buchanan, Public Works

AGENDA ITEM DESCRIPTION:

This item contains the ordinance and credit manual necessary to implement the stormwater utility, the stormwater use fee rate structure and the procedure for creating billing rates. This is the program staff has discussed for several months and that has been presented at previous council work sessions by our consultant, Goodwyn, Mills and Cawood.

HISTORY/PAST ACTION:

Earlier discussions and presentations.

FINANCIAL IMPACT:

Adoption of this ordinance should result in consistent future revenues used to support stormwater management projects and maintenance.

RECOMMENDATION:

Accept and approve the Ordinance as presented.

SUGGESTED MOTIONS:

Motion to approve Ordinance 2020-25 and all its attachments, as attached.

ATTACHMENTS:

Ordinance 2020-25 and the Dahlonaga User Fee Credit Manual.

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF DAHLONEGA, GEORGIA AT: SUBPART B: LAND USE AND LAND DEVELOPMENT, TO PROVIDE FOR A NEW CHAPTER 106: STORMWATER UTILITY.

Short title: "An ordinance to clarify the establishment of the Stormwater Utility, the Stormwater Use Fee Rate Structure and the procedure in which to establish the Stormwater User Fee Billing Rate."

WHEREAS, the City Council of Dahlonega desires to provide for definitions for a stormwater utility service area;

WHEREAS, the City Council desires to provide a statement of purposes and findings of fact;

WHEREAS, the City Council desires to provide for scope of responsibility for stormwater management systems and facility;

WHEREAS, the City Council desires to provide for the establishment of stormwater user fee charges;

WHEREAS, the City Council desires to provide the method for establishment of stormwater user fee charge rates, stormwater user fee charge exemptions and fee charge credits; and

WHEREAS, the City Council desires to provide for stormwater user fee billing, delinquencies, collections and adjustments, as well as, appeals.

NOW, THEREFORE, be it ordained, and it is so ordained by the authority of the City Council of Dahlonega, that Subpart B shall be amended to include Chapter 106 and read as follows:

CHAPTER 106: STORMWATER UTILITY

Section 106-1. Purpose

This Chapter is enacted for the purpose of establishing the Stormwater Utility and Stormwater User Fee System and other provisions relating thereto.

Section 106-2. Findings of Fact

The Mayor and City Council make the following findings of fact:

- (a) The City of Dahlonega is authorized by the Georgia Constitution of 1983, including, without limitation, Article IX, Section II, Paragraph III, and O.C.G.A. §36-82-62 to provide stormwater management service systems and facilities throughout the corporate boundaries of the City of Dahlonega (hereinafter "the City" or "Dahlonega") and to collect fees for provision of those services.
- (b) In promulgating the regulations contained in this section, the City is acting pursuant to authority granted by the Constitution and laws of the State of Georgia and its City Charter to provide for stormwater collection and disposal. A system for the collection, conveyance, storage, treatment and disposal of stormwater provides services to all properties within the City limits.
- (c) Failure to effectively manage stormwater runoff can result in:
 - (1) Erosion of lands, which could threaten businesses, residences, and other structures with water damage and may environmentally impair the rivers, streams and other bodies of water within, and downstream of, the City;
 - (2) Adverse impacts to the City's sanitary sewer system operations thereby increasing the potential for infiltration and inflow into the sanitary sewer system;
 - (3) Potential degradation of the quality of both surface water and ground water resources.
- (d) The City presently owns and operates stormwater management systems and facilities, which have been developed over many years. The future usefulness and operational function of the existing stormwater management systems and facilities owned and operated by the City, and the additions and improvements thereto, rests on the ability of the City to effectively manage, protect, control, regulate, use, and enhance stormwater systems and facilities within the City in concert with the management of other water resources within the City. In order to do so, the City must have both a stormwater management program as well as an adequate and stable funding strategy for its stormwater management program operation and drainage-related capital improvement needs.

- (e) Compliance with the regulatory obligations of the City's NPDES Wastewater Discharge Permit; the National Flood Insurance Program (NFIP); the Georgia State Water Management Plan; the City's Watershed Assessment and Watershed Protection Plan; and other applicable State and Federal water resources related regulations as well as other identified stormwater management program needs will affect the cost of providing stormwater management services, systems and facilities above what is currently being spent for stormwater quality management, drainage system maintenance, flood plain management, capital drainage projects and other stormwater management program activities. Therefore, it is appropriate for the City to establish a Stormwater Utility and impose a stormwater user fee charge upon improved properties that may receive the benefit, either directly or indirectly, of regulatory compliance stormwater services from the City.
- (f) The City desires to implement a stormwater management program to address stormwater runoff quality and quantity and to mitigate the impacts of pollution and flooding which may impact the public stormwater drainage system, private property and downstream receiving waters of the State of Georgia and/or United States.
- (g) The cost of operating and maintaining the City's stormwater management system and the funding of necessary repairs, replacements, improvements and extensions thereof should, to the extent practicable, be allocated in relationship to the services provided by the City's stormwater management program and the demand imposed by improved property on the City's drainage system and stormwater management program.
- (h) The stormwater management program assessment and financial analysis performed by the City's consultant properly assesses and defines the City's stormwater management program problems, needs, goals, priorities as well as the stormwater management program funding strategy.
- (i) Given the stormwater management program problems, needs, goals, priorities and funding strategy identified in the aforementioned stormwater program assessment and financial analysis, it is appropriate that the City authorize the formation of an organizational and accounting entity dedicated specifically to the management, maintenance, protection, control, regulation, use, and enhancement of stormwater management services, systems, and facilities within the City in concert with other water resources management programs.
- (j) Stormwater management is applicable and needed throughout the incorporated areas of the City. While specific service and facility demands may differ from area to area at any given point in time, a stormwater management system and service area encompassing all lands and water bodies within the incorporated areas of the City is appropriate given the present and future needs of the City.

- (k) It is practical and equitable to allocate the cost of stormwater management among the owners and/or tenants of improved properties in proportion to the demands the properties impose on the City's stormwater management systems and facilities which result in services to such properties and the owners and/or tenants thereof. The fair and equitable apportionment of costs via the stormwater user fee charge correlates to the stormwater management services, provided directly or indirectly, to that property and the runoff demand that the property imposes on the public drainage system and the City stormwater management program.
- (l) Stormwater management needs in the City include, but are not limited to, protection of the public health, safety, and welfare of the community. Provision of stormwater management services renders and/or results in both a service to customers and benefit to properties, property owners, citizens, and residents of the City in a variety of ways although the benefits may be indirect or immeasurable.
- (m) A stormwater management program provides the most practical and appropriate means of properly delivering stormwater management services throughout the City. The imposition of a stormwater user fee charge is the most equitable means to allocate the costs to users of the stormwater management services and to generate revenue to implement the defined level of service for the City's stormwater management program.
- (n) The presence and amount of impervious surfaces on each improved property is the most important factor influencing the stormwater runoff contribution of that property; the corresponding demand the property imposes on the stormwater management program; and the cost of providing stormwater management services to that property by the City. Therefore, the amount of impervious surface on each property is the most significant parameter for calculating a periodic stormwater user fee charge; and the City deems it appropriate to impose a stormwater user fee charge upon all improved properties that may discharge, directly or indirectly, into the public drainage system whether the property is private or public in nature.
- (o) A schedule of Stormwater Utility user fee charges based primarily on the amount of impervious surface located on each improved property is the most appropriate and equitable means of allocating the cost of stormwater management services throughout the City. Stormwater Utility user fee charges may be designed with specific modifiers to further enhance customer equity, as well as customer understanding of the user fee charge rate structure, while at the same time minimizing the City's customer account management and maintenance efforts.
- (p) Stormwater Utility user fee charges may be supplemented by other funding which addresses specific needs, including, but not limited to, special district service fees,

General Fund allocations, revenue bonds, use of proceeds from special purpose local option sales taxes (SPLOST) and other forms of revenue, as deemed appropriate by the Mayor and City Council.

- (q) The existence of privately owned and maintained on-site stormwater control facilities, activities or assets which reduce, or otherwise mitigate, the impact of a particular property on the City's stormwater management program, and the Stormwater Utility's cost of providing stormwater management services, programs, and/or stormwater management systems and facilities, should be taken into account to reduce the user fee charge on that property in the form of a credit, and such credit should be conditioned upon continuing provision of such services, systems, facilities, activities or assets in a manner complying with the standards and codes as determined by the Stormwater Utility. Credits for privately owned and maintained stormwater management systems, facilities, activities or assets shall be generally proportional to the affect that such systems have on the reduction and mitigation of the stormwater runoff impacts from the property.
- (r) It is required that the revenue proceeds from all user fee charges for stormwater management services, systems or facilities, together with any other supplemental revenues raised or otherwise allocated specifically to stormwater management services, systems or facilities, be dedicated solely to those purposes. Such user fee revenue proceeds, and other supplemental revenues, shall be deposited into the City of Dahlonega Stormwater Utility Enterprise Fund. The user fee proceeds and other supplemental revenues shall remain in the enterprise fund, and be dispersed only for stormwater management capital improvements, facilities, equipment, operating and non-operating costs, lease payments, debt service payments, or other indebtedness related to the stormwater management program.
- (s) In order to protect the health, safety and welfare of the public, the governing authority of Dahlonega hereby exercises its authority to establish a Stormwater Utility, as the best available means of addressing the foregoing stormwater management program needs and priorities. By means of this Ordinance, the City will enact a stormwater user fee rate structure and a procedure for the establishment of a user fee charge billing rate related to the provision of stormwater management services.

Section 106-3. Definitions

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) *Act* means and refers to the Clean Water Act codified at 33 U.S.C. § 1251, *et seq*, and the rules and regulations promulgated by the United States Environmental Protection Agency pursuant thereto.
- (b) *Billing Unit (BU)* means the stormwater user fee charge billing unit increment of 1,000 square feet, or any portion thereof, of impervious surface.
- (c) *Credit* means a reduction in the amount of a customer's stormwater user fee charge in recognition of a customer's efforts to mitigate the stormwater runoff impact that developed property has on the City stormwater management services and systems, and/or the efforts of a customer to offset the City's cost for implementation of stormwater management program related activities.
- (d) *Customers of the Stormwater Utility* shall include all persons, properties, and entities serviced by and/or benefitting from the services provided by the City's stormwater management program and the Stormwater Utility. These services include, but are not necessarily limited to, the Stormwater Utility's administration, management, maintenance, expansion, and improvement of the stormwater management systems for the handling and disposal of stormwater runoff from private and public properties, and the regulation of the public and private stormwater management systems, controls, facilities, and activities.
- (e) *Dwelling Unit* shall mean a structure, regardless of the type or method of construction, which contains one (1) or more bedrooms, a bathroom, and cooking facilities, designed for occupancy by a one or more person(s) regardless of relationship, living as a single-family unit.
- (f) *Enterprise fund* means a fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing authority is that the cost of providing services to the public on a continuing basis be financed or recovered primarily through user charges.
- (g) *Fiduciary Fund* means a trust or agency fund used to account for assets held by a local government in a trustee capacity.
- (h) *Hydrologic Response* defines the manner and means whereby stormwater runoff collects, remains, diverts, infiltrates, and is conveyed from a property. Hydrologic Response is dependent on several factors including, but not limited to, the presence of impervious surface, the parcel's size, the parcel's shape, the parcel's topography, the parcel's vegetative canopy, the parcel's groundwater characteristics, the parcel's on-site operations, the parcel's stormwater controls, the parcel's antecedent moisture as well as the parcel's geologic and hydro-geologic characteristics.

- (i) *Impervious area* shall mean the area, usually expressed in square feet, that is covered by an impervious surface.
- (j) *Impervious surface* means those areas which prevent or impede the infiltration of stormwater into the soil in the manner in which it entered the soil, in natural conditions, prior to development and causes stormwater runoff to collect, concentrate or flow in a manner materially different from what would occur if the land were in an unaltered/undeveloped natural condition. Common impervious surfaces include, but are not limited to, rooftops, buildings or structures, sidewalks, walkways, patio areas, driveways, parking lots, storage areas, awnings and other fabric or plastic coverings, and other surfaces which prevent or impede the natural infiltration of stormwater runoff which existed prior to development.
- (k) *Improved property (or developed property)* means property altered from its natural state by construction or installation of more than one hundred (100) square feet of impervious and/or partially impervious surfaces.
- (l) *Manufactured Home Park* means a common development (with a single property owner or entity) of more than one factory-built or pre-fabricated housing structures that have been partially or entirely assembled at another location and moved into the development.
- (m) *Multi-Family Residential (MFR) Property* means developed property containing more than two dwelling units in or attached thereto, situated upon a single lot of record. MFR properties shall not include improved property containing structures used primarily for non-residential purposes and as defined herein or vacant/undeveloped property.
- (n) *Municipal Separate Storm Sewer System* shall mean the same thing as Public stormwater management systems and facilities.
- (o) *Parcel* shall mean a designated parcel or tract, established by plat, subdivision, or as otherwise permitted by law, to be separately owned, used, developed, or built upon.
- (p) *Partial impervious surface* shall mean those areas which allow for limited infiltration of rainfall and surface water runoff into the soil in the manner that is more similar to natural conditions than “impervious surface” as defined above. Partial impervious surfaces influence and affect stormwater runoff such that the runoff is collected, concentrated and/or flows in a manner that is materially different from what would occur if the land were in an unaltered natural condition. Common partial impervious surfaces include, but are not limited to, compacted gravel and/or compacted soils.
- (q) *Private stormwater management systems and facilities* shall mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs,

- ponds, drainageways, inlets, catch basins, pipes, headwalls, storm drains, lakes and other physical works, properties and improvements which transfer, control, convey or otherwise influence the movement of stormwater runoff or water quality, for which operation and maintenance is the responsibility of the owner or successor or assignee thereof, and which have not been conveyed or dedicated to the City for future maintenance.
- (r) *Public stormwater management systems and facilities* shall mean that portion of the drainage system consisting of natural and/or man-made structures, within the political boundaries of the city which channel or convey stormwater from its point of collection to a point of discharge, owned by the City, over which the City has a legal right of access, have been formally dedicated to and accepted by the City for maintenance, or over which the City exercises dominion and control.
- (s) *Service area* means the entire land area within the corporate limits of the City.
- (t) *Stormwater management services* mean all water quality and water quantity related services provided by the City which relate to the following:
- (1) Transfer, control, conveyance or movement of stormwater runoff through the incorporated portions of the City;
 - (2) Maintenance, repair and replacement of existing stormwater management systems and facilities;
 - (3) Planning, development, design and construction of additional stormwater management systems and facilities to meet current and anticipated needs;
 - (4) Regulation of the use of stormwater management services, systems and facilities; and
 - (5) Compliance with applicable State and Federal stormwater management regulations and permit requirements;
 - (6) Other services as deemed appropriate by the City.
- (u) *Stormwater management systems and facilities* mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs, ponds, drainage ways, inlets, catch basins, pipes, headwalls, storm sewers, public streets, curbs and gutters, lakes and other physical works, properties and improvements which transfer, control, convey, detain, retain, treat or otherwise influence the movement of stormwater runoff.
- (v) *Stormwater Utility Manager* means the person appointed by the City Manager to administer the provisions of this article.

- (w) *Stormwater user fee charge* means the periodic user fee charge for the provision of stormwater management services imposed pursuant to this Article of the Dahlonga Stormwater Utility Ordinance. This term shall exclude special charges to the owners and/or tenants of particular properties for services, systems or facilities related to stormwater management, including, but not limited to, charges for development plan review, inspection of development projects, and other stormwater management related services provided by Dahlonga for which a corresponding fee is collected for the service rendered.
- (x) *Undeveloped Land* means land in its unaltered natural condition or which is modified to such a minimal degree as to have a Hydrologic Response comparable to land in an unaltered natural condition shall be deemed undeveloped. For purposes of this Article, Undeveloped Land includes property altered from its natural condition by the existence and/or installation of one hundred (100) square feet or less of impervious surface.
- (y) *User* is defined as any person who uses property, which maintains connection to, discharges to, or otherwise receives stormwater management services from the City.

Section 106-4. Stormwater Utility and Enterprise Fund Established

- (a) There is hereby established a Stormwater Utility to be known as the City of Dahlonga Stormwater Utility, which shall be responsible for stormwater management services throughout the incorporated area of the City, and which shall provide for the management, protection, control, regulation, use and enhancement of the City's stormwater management systems and facilities and stormwater management program services.
- (b) There is hereby established a Stormwater Utility Enterprise Fund in the City accounting systems for the purpose of dedicating and protecting all funding generated by the Stormwater Utility user fee charge for the operation of the stormwater management program and Stormwater Utility, including, but not limited to, rates, charges, and fees as may be established by the Mayor and City Council from time to time, and other funds that may be allocated to the Stormwater Utility. Such Fund shall be both an Enterprise fund and a Fiduciary fund, consistent with the definitions within this article.
- (c) All revenues and receipts generated from the stormwater user fee charges shall be segregated and placed into the Stormwater Utility Enterprise Fund in trust, and be expended solely for stormwater management purposes; provided, however, such fund may also pay a reasonable allocation of costs provided to the Stormwater Utility by the City's General Fund, or other utilities of the City, in order to account for application overhead costs. Stormwater Utility user fee charge revenue shall be used

only for the operating expenses and/or capital investments of the Stormwater Utility. However, other forms of revenue and/or financial resources, not accounted for in the Stormwater Utility user fee revenue, may be allocated as deemed appropriate by the City, to provide supplemental funding to the stormwater management program and stormwater management services.

- (d) Under the supervision and oversight of the City Manager or his designee, the City shall place responsibility with the Stormwater Utility Manager for operation, maintenance and regulation of the Stormwater Utility and stormwater management systems and facilities owned and operated, or maintained by the City, and other related assets, including, but not limited to, properties, upon which such stormwater management systems and facilities are located, easements, rights-of-entry and access and certain equipment used solely for stormwater management.

Section 106-5. Stormwater Utility Service Area

- (a) There shall be one Stormwater Utility service area in the City which shall encompass the municipal boundaries of Dahlongega. The City has established that all developed parcels within the municipal boundaries receive stormwater management program services from the City. Improved/developed properties within the defined service area will receive a stormwater user fee charge bill because they contribute stormwater runoff to the public drainage system, are directly or indirectly connected to the City's drainage system, and/or receive stormwater management services from the City to varying degrees.

Section 106-6. Scope of Responsibility for Stormwater Management Systems and Facilities

- (a) The Stormwater Utility shall provide stormwater management services for existing and proposed public stormwater management systems and facilities as defined in this article, subject to funding availability and policy considerations made in the best interest of the public health, safety and general welfare, and of the environment. Additionally, the Stormwater Utility may accept the responsibility for providing stormwater management services to private stormwater management systems and facilities, acceptance of which conforms to policies established by the Mayor and City Council.
- (b) The City owns in fee simple, or has legal rights established by written agreements, which allow it to operate, maintain, improve, and access those stormwater management systems and facilities which are located:
 - (1) On property owned by, or within the possession and control of, the City;

- (2) Within public rights-of-way of the municipal street system;
 - (3) On private property but within legally dedicated easements granted to, and accepted by, the City;
 - (4) On private property where the City has been granted, by written agreements, rights-of-entry, rights-of-access, rights-of-use or other provisions for operation, maintenance, improvement and access to the stormwater management system facilities located thereon; or
 - (5) On public land which is owned by another governmental entity with whom the City has a written agreement providing for the operation, maintenance, improvement and access to the stormwater management systems and facilities located thereon.
- (c) Operation, maintenance and/or improvement of stormwater management systems and facilities which are located on private or public property not owned by the City, and for which there has been no written agreement granting easements, rights-of-entry, rights-of-access, rights-of-use or other form of dedication thereof to the City for operation, maintenance, improvement and access of such stormwater management systems and facilities, shall be and will remain the legal responsibility of the property owner and/or tenant, except as otherwise provided for by state and federal laws and regulations.
- (d) The Stormwater Utility may provide periodic inspection, testing, or engineering assessment of privately owned stormwater management systems and facilities to ascertain that said facilities are functioning as designed and approved. After notice to the property owner, the Stormwater Utility may provide for remedial maintenance of said private facilities based upon the severity of stormwater problems and potential hazard to the public health, safety, and welfare and the environment. In cases where such remedial maintenance is required to be performed by the City, the City shall have the right to bill the owner or property owner association or any members of said property owner association that have ownership of the private facility for the costs of such maintenance and impose a lien against the property(ies) to enforce collection.
- (e) It is the express intent of this article to protect the public health, safety and welfare of people and property in general, but not to create any special duty or relationship with any person or entity, or to any specific property within or outside the municipal boundaries of the City. The City expressly reserves the right to assert all available immunities and defenses in any action seeking to impose monetary damages or equitable remedies upon the City, its elected officials, officers, employees, and agents arising out of any alleged failure or breach of duty or relationship.
- (f) If any permit, plan approval, inspection, or similar act is required by the City as a condition precedent to any land disturbance or construction activity upon property

not owned by the City pursuant to this or any other regulatory code, ordinance, regulation or rule of the City, or under federal or state law, the issuance of such permit, plan approval or inspection shall not be deemed to constitute a warranty, express or implied, nor shall it afford the basis for any action seeking the imposition of money damages or equitable remedies against the City, its Mayor and City Council members, officers, employees or agents. This includes any action based on failure to permit, negligent issuance of a permit, negligent plan approval, negligent construction of permitted system or facility, or negligent maintenance of any permitted stormwater management system or facility, not expressly dedicated to and accepted by the City,

Section 106-7. Stormwater User Fee Charges

- (a) It shall be the policy of the City that user fee charges for stormwater management services to be provided by the Stormwater Utility in the designated service area shall be equitably derived through methods which have a demonstrable relationship to the varied demands and impacts imposed on the stormwater management services by individual properties and/or the level of service rendered by, or resulting from, the provision of stormwater management services by the City.
- (b) The basis for calculation of the stormwater user fee charge for developed properties within the City is established in this Ordinance. The City shall determine the amount of impervious area and other pertinent factors as may be needed for the fair, reasonable and equitable allocation of the costs to deliver stormwater management services and to calculate the stormwater user fee charges for developed properties in the City.
- (c) Stormwater user fee charge rates shall be structured so as to bear a reasonable connection, or rational nexus, to the cost of providing stormwater management services. User fee charge rates shall be in addition to other rates, charges, or fees employed for stormwater management within the incorporated areas of the City as defined herein.
- (d) To the extent practicable, credits against stormwater user fee charges shall be provided for on-site stormwater control systems and activities constructed, operated, maintained and performed to the City's standards by public and private property owners and/or tenants which eliminate, mitigate or compensate for the impact that the property may have upon the public stormwater management systems and facilities or stormwater management program.
- (e) The stormwater user fee charges shall accrue beginning _____, 2020.

Section 106-8. Stormwater User Fee Charge Billing Rates

- (a) The Stormwater Utility shall impose a stormwater user fee charge on all developed properties within the service area in accordance with the provisions of this Ordinance.
- (b) Stormwater user fee rates shall generally be based upon the total amount of impervious area associated with developed properties within the City as impervious surface bears a reasonable correlation to the demand the property places on the City's stormwater management program, the stormwater services provided by the City and the benefits derived by the property as a result of the provision of services.
- (c) Gravel and compacted soil driveways, parking areas, and roads on developed property will be considered partial impervious surface and included in the customer's user fee calculation because of the hydrologic response characteristics of these materials. However, the total surface area associated with these materials will be calculated at 85% of the total billing units to reflect the relative hydrologic response characteristics of these materials as compared to asphalt.
- (d) The Mayor and City Council shall establish by resolution or ordinance the stormwater user fee charge rates, and the billing rates may be modified by the Mayor and City Council from time to time to meet the financial and operational needs of the Dahlenega Stormwater Utility. A current schedule of said rates shall be on file in the office of the City Clerk of Dahlenega. In setting or modifying such rates, it shall be the goal of the City to establish rates that are fair, equitable and reasonable, and which, together with other funding sources available to the Dahlenega Stormwater Utility for services, systems, and/or facilities related to stormwater management are sufficient to support the cost of the stormwater management program, including, but not limited to, the payment of principal and interest on debt obligations, lease payments, operating expenses, capital outlays, non-operating expenses, provisions for prudent reserves and other Stormwater Utility related costs as deemed appropriate by the City.
- (e) Calculation of User Fee Charges. The periodic stormwater user fee charges imposed on all developed properties shall be calculated by multiplying the stormwater user fee billing rate times the number of billing units for each customer account. The number of billing units that will be utilized to calculate the user fee charge for each customer account shall be in general accordance with the following
 - (1) Properties shall be treated as containing one billing unit for each 1,000 square feet, or portion thereof, of impervious area located on the property. The total number of billing units shall be round down to the next lowest tenth. (Ex. a property with 1,990 square feet of impervious area shall contain 1.9 billing units.)

- (2) The stormwater user fee charge rate shall be annually established by official action of the City Council.
- (3) All properties shall be billed periodically for stormwater services on a schedule established by the City Council.

Section 106-9. Stormwater User Fee Charge Exemptions

- (a) Except as provided in this section or otherwise provided by law, no developed public or private property located in the incorporated area of the City, containing 100 or more square feet of impervious surface, shall be exempt from the stormwater user fee charges. Publicly owned developed property of the Federal and State governments, their departments, agencies, boards, commissions, and authorities, shall not be exempt from stormwater user fee charges under this article. The Stormwater Utility user fee charge is not a tax and no exception, offset, or other reduction in stormwater user fee charges shall be granted based on tax status or other condition unrelated to the Stormwater Utility's cost of providing stormwater management program services and facilities.
- (b) Exemptions to the stormwater user fee charges are as follows:
 - (1) Linear railroad rights-of-way (i.e. tracks, rails, rail bed) outside of the defined rail yard limits shall be exempt from stormwater user fee charges. This exemption is in recognition of State law and the routine drainage system maintenance and capital construction activities undertaken by the rail road company associated with rights-of-way and drainage conveyance systems. However, railroad stations, rail yards, maintenance buildings, and/or other improved property used for railroad operations shall not be exempt from stormwater user fee charges.
 - (2) City of Dahlonega streets and rights-of-way shall be exempt from stormwater user fee charges. The Stormwater Utility shall not charge the City a user fee charge for the impervious surface associated with City's streets and other impervious surfaces within the rights-of-way of the City's municipal street system. This exemption is granted in recognition of the in-kind service provide by the City's General Fund, which allows the Stormwater Utility to utilize the City's existing streets, curbs, gutters, drainage ways and ditches, storm sewers, culverts, inlets, catch basins, pipes, head walls and other structures, natural and man-made, within and owned by the City which controls, diverts, and conveys surface water for the purposes of collecting, diverting, transporting and controlling surface runoff and storm waters. All other developed property owned by the City shall be subject to the imposition of stormwater user fee charges in accordance with this article.

- (3) Lumpkin County roads and rights-of-way on the County Road System located within the City limits shall be exempt from stormwater user fee charges inasmuch as Lumpkin County has legal responsibility to perform all drainage system maintenance and capital construction activities with respect to such roads and rights-of-way. This exemption is in recognition of the drainage system maintenance and capital construction responsibilities undertaken by Lumpkin County, which benefit the Stormwater Utility. All other developed property owned by Lumpkin County that is within the service area shall be subject to the imposition of stormwater user fee charges in accordance with this Ordinance.
- (4) Georgia Department of Transportation (GDOT) highways, Federal Interstates, and rights-of-way on the State Highway System within the City limits shall be exempt from stormwater user fee charges. This exemption is in recognition of routine drainage system maintenance, NPDES regulatory compliance, and capital construction activities undertaken by GDOT in association with GDOT rights-of-way road and drainage conveyance systems, which benefits the Stormwater Utility. However, offices, maintenance buildings, and/or other developed property used for GDOT purposes shall not be exempt from stormwater user fee charges.

Section 106-10.

Stormwater User Fee Charge Credits

- (a) The Stormwater Utility Manager may grant credits or adjustments based on the technical and procedural criteria set forth in the City of Dahlonega Stormwater Utility Credit Manual ("Credit Manual"), which is incorporated into this Ordinance by reference and made a part hereof. Copies of the Credit Manual will be maintained by and made available from the Stormwater Utility Manager.
 - (1) Customers may apply for credits and/or adjustments in accordance with the Credit Manual.
 - (2) A stormwater user fee charge credit shall be determined based upon meeting all technical requirements, standards and criteria contained in the Credit Manual. The amount of credit, or reduction of the stormwater user fee charge, shall be in accordance with the criteria contained in the Credit Manual.
 - (3) Any credit allowed against the stormwater user fee charge is conditioned on continuing compliance, including proper future maintenance of the stormwater management systems and facilities with design and performance standards as stated in the Credit Manual and upon continuing provision of the controls, systems, facilities, services, and activities provided, operated, and maintained by the customer. The Stormwater Utility Manager may revoke a

credit at any time for noncompliance with applicable standards and criteria as established in the Credit Manual or this Article.

- (4) In order to obtain a credit, the customer must make application to the City on forms provided by the Stormwater Utility Manager for such purpose, and in accordance with the procedures outlined in the Credit Manual.
- (5) The application for any credit or adjustment must be in writing and must include the information necessary to establish eligibility for the credit or adjustment, and be in the format described in the Credit Manual. The customer's public utility account must be paid and current prior to review and approval of a Stormwater Utility credit application by the City. Incomplete applications will not be accepted for consideration and processing.
- (6) When an application for a credit is deemed complete and is approved by the Stormwater Utility Manager, the credit shall be applied to the stormwater user fee in accordance with the terms defined in the Credit Manual.

Section 106-11. Stormwater User Fee Charge Billing; Delinquencies and Collections; and Adjustments

- (a) Billing. The City shall bill the utility customer account holder or the property owner, as identified from City public utility billing database information, Lumpkin County Tax Digest, and other public records of the City and/or Lumpkin County, and the entity receiving the bill shall be obligated to pay the applicable stormwater user fee charge in a similar manner to other City utility services (i.e. water, sewer, sanitation, etc).
 - (1) The stormwater user fee charge will be billed and collected on a combined utility bill and collected along with other City utility services. If and when the account is closed or becomes delinquent, the bills for unpaid previous service as well as for current service shall be reverted to the property owner.
 - (2) Customers that do not have another utility service shall receive a utility bill with stormwater user fees only or shall be billed via another method and frequency established by the City.
 - (3) The City reserves the right to bill the stormwater user fee charge to either the property owner or the utility customer account holder (i.e. the tenant) as described herein.
 - i. The City shall reserve the right to bill the landlord or property owner for stormwater services where accurate and equitable apportionment of the user fee charges to multiple tenant accounts on a parcel is not practical as determined by the City, and/or to facilitate efficient billing and collection of customer stormwater user fee charges from multiple tenants.

- ii. The City shall have the authority to bill the property owner's tenant for the stormwater user fee charge in situations where the tenant has opened an account with the City for public utility services, however, the property owner shall remain ultimately liable for payment of the stormwater user fee charge imposed on the property and the utility accounts associated with that property.
 - iii. In situations where an individual utility account holder is billed monthly for utility services on behalf of a property owner, the City may require that the landlord or property owner enter into an agreement with the City to remit payment for any unpaid stormwater user fee charges that are incurred during the City's fiscal year.
 - (4) Frequency of the billing of stormwater user fee charges shall be specified by the Mayor and City Council.
 - (5) Failure of the customer to receive a utility bill or a stormwater user fee charge shall not be justification for nonpayment. Regardless of the party to whom the bill is initially directed, the property owner of each developed property subject to stormwater user fee charges shall be ultimately obligated to pay stormwater user fee charges and any interest on delinquent stormwater user fee charge payments.
 - (6) If a property is unbilled, or if no bill is sent for a particular tract of developed property, the Stormwater Utility may back bill for a period of up to three (3) years, but shall not be entitled to any interest or any delinquency charges during the back billed period.
- (b) Application of payments. With respect to payments received by the City for any and all utility services, such payment shall be applied pro rata to each of the utility services itemized on the customer's bill.
- (c) Delinquencies and Collections.
- (1) The Stormwater Utility user fee charge shall be billed and collected as an integral part of the City's billing for other utility services and the customer may not elect to separate such fee from the remainder of the utility bill for nonpayment. If the customer fails to include payment of the Stormwater Utility user fee charge portion of the utility bill when the utility bill is paid, or otherwise separates the Stormwater Utility user fee charge from the remainder of the bill for nonpayment, the entire billing will be in default notwithstanding any other payment made towards the bill, and, in addition to all other remedies which the City may have for nonpayment, any or all other utility services, including water service, may be terminated on the date printed on the bill in accordance with the procedures established in the City Code of

Ordinances for such termination. Acceptance and retention by the City of any portion of the utility bill shall not constitute a waiver of the foregoing provisions.

- (2) All user fees not paid by the due date are subject to the late payment charge in accordance with City policy for other utilities. In addition, all costs of collection, including attorney's fees and court costs, will be added.
- (3) Unpaid stormwater user fee charges shall be collected in any manner permissible by Georgia law, including but not limited to: utilizing the services of a collection agency. Unpaid stormwater user fees may also be collected by filing suit to collect on an unpaid account and by using all methods allowed by Georgia law to collect on any civil judgment obtained thereby, including enforcement of any lien resulting from any such judgment. Unless reduced to a judgment and a *writ of fieri facias* issued, the unpaid user fee charge shall not constitute a direct lien against the owner or the property.
- (4) In the event of non-payment and service cut-off, the customer must pay the bill in full, the late payment charge, a cut-off charge if applicable, and pay a deposit if it was either waived, previously refunded, or was used to make the payment, late payment charge, and/or the cut-off charge. The City Manager or his designee is authorized to work out a payment plan for customers that demonstrate the ability to pay. Such a payment plan can only be entered into once in a 12-month period. Failure to meet any payment date of a payment plan shall terminate the payment plan, and the City reserves the right to discontinue utility services to that customer account.

(d) Adjustments. The Stormwater Utility Manager shall administer the procedures and standards for the adjustment of the stormwater user fee charge.

- (1) If a customer believes his stormwater user fee charge amount is incorrect, the customer may seek an adjustment of the stormwater user fee charge for the account at any time by submitting the request in writing to the Stormwater Utility Manager and setting forth in detail the grounds upon which relief is sought. The customer's public utility account must be paid and current prior to consideration of an adjustment request by the City.
- (2) Customers requesting the adjustment shall be required, at their own expense, to provide accurate impervious area and other supplemental information to the Stormwater Utility Manager, including, but not limited to, a survey certified by a registered land surveyor or a professional engineer or as otherwise allowed by the Stormwater Utility Manager. Submittal of this information will be required if the City staff cannot make a determination based on field inspection and/or review of existing City aerial photography. Failure to provide the required information within the time limits established

by the Stormwater Utility Manager, as may be reasonably extended, may result in denial of the customer's adjustment request.

- (3) Once a completed adjustment request and all required information are received by the Stormwater Utility Manager, the Stormwater Utility Manager shall render a written decision.
- (4) In considering an adjustment request, the Stormwater Utility Manager shall consider whether the calculation of the stormwater user fee charge for the account is correct.
- (5) The Stormwater Utility Manager's decision shall be in writing and will be mailed to the address provided on the adjustment request, and service shall be complete upon mailing.
- (6) If the result of an adjustment is that a refund is due the applicant, the refund will be applied as a credit on the applicant's next stormwater user fee charge bill. However, if the account has been closed, a refund will be issued to the account holder.

Section 106-12. Appeals and Hearings

- (a) Appeals. An appeal to the City Manager may be taken by any customer aggrieved by any decision of the Stormwater Utility Manager. The appeal shall be taken within 30 calendar days of the decision of the Stormwater Utility Manager by filing with the City Manager a notice of appeal in writing specifying the grounds thereof. Upon the filing of the notice of appeal, the Stormwater Utility Manager shall forthwith transmit to the City Manager all documentation constituting the record upon which the decision appealed from was taken.
- (b) Hearings. The City Manager shall fix a reasonable time for hearing the appeal and give written notice to the appellant at least ten (10) calendar days prior to the hearing date. The notice shall indicate the place, date and time of the hearing. The City Manager shall affirm, reverse, affirm in part, or reverse in part the decision of the Stormwater Utility Manager after hearing the evidence. If the decision of the Stormwater Utility Manager is reversed in whole or in part, resulting in a refund or credit due to the property owner or customer, then such refund or credit shall be calculated retroactive to the date of the initial appeal. The decision of the City Manager shall be final, and there shall be no further administrative appeal.

Any person aggrieved or dissatisfied with the decision of the City Manager may petition the Superior Court of Lumpkin County for *Writ of Certiorari*.

Section 2. All ordinances and Code sections, or parts thereof, in conflict with the foregoing are expressly repealed.

Section 3. Should any provision of this ordinance be rendered invalid by any court of law, the remaining provisions shall continue in force and effect until amended or repealed by action of the municipal governing authority.

Section 4. Except as modified herein, City of Dahlonega Code of Ordinances, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter.

Section 5. This ordinance shall become effective immediately upon adoption on second and final reading.

Effective Date: _____

City of Dahlonega

By: _____
Sam Norton, Mayor

Attest: _____
Mary Csukas, City Clerk

City of Dahlonega Stormwater Utility

Stormwater Utility User Fee Credit Manual

REVISED DATE: AUGUST 2020

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SECTION 1 – GENERAL INFORMATION

Stormwater Utility (SW Utility) user fee credits are made available to private and public entities that undertake specific stormwater management activities to reduce their impact/demand on the City of Dahlongega (City) Stormwater Management Program (SWMP) and the associated costs that would otherwise be expended by the City SWMP. If a customer enacts a specific credit activity that is approved by the City, then the customer will receive a credit on their monthly stormwater user fee bill. Credits will be periodically reviewed by the City for compliance with the applicable standards in the City of Dahlongega SW Utility Credit Manual (the Manual). In addition, the total impervious area on a property will also be routinely reviewed and updated by the City as resources become available. The City will utilize satellite imagery, permits, construction drawings, and other resources to track new developments and additions that occur on a parcel. Any changes that occur on a site will impact the total impervious area, and may affect credits. Credits are given for both structural and non-structural stormwater management activities and include, but are not limited to, the following: detention ponds, stormwater controls, best management practices (BMPs), education programs, stormwater runoff infiltration, watershed stewardship and other approved activities as determined/defined by the City.

The Manual outlines the criteria and procedures for the City of Dahlongega SW Utility customers to secure and maintain a stormwater user fee credit(s) for their property/customer account. An approved SW Utility user fee credit will result in a reduction of the customer's monthly stormwater user fee charge. Implementation of the credit activities by the customer should reduce the impact of stormwater runoff from the subject property on the City's stormwater management system, and corresponding cost to the City to provide SWMP services to that customer. The credit is only applicable for City approved stormwater BMPs, activities and/or programs that are properly designed, constructed (or implemented) and maintained in accordance with this Manual.

Definitions

The definitions included in the SW Utility Ordinances will be adopted herein by reference.

Billing Unit (BU): means the stormwater user fee charge billing unit increment of 1,000 square feet, or any portion thereof, of impervious surface.

Credit: means a reduction in the amount of a customer's stormwater user fee charge in recognition of a customer's efforts to mitigate the stormwater runoff impact that developed property has on the City stormwater management services and systems, and/or the efforts of a customer to offset the City's cost for implementation of stormwater management program related activities.

Customers of the Stormwater Utility: shall include all persons, properties, and entities serviced by and/or benefitting from the services provided by the City's stormwater management program and the Stormwater Utility. These services include, but are not necessarily limited to, the Stormwater Utility's administration, management, maintenance, expansion, and improvement of the stormwater management systems for the handling and

disposal of stormwater runoff from private and public properties, and the regulation of the public and private stormwater management systems, controls, facilities, and activities.

Dwelling Unit: shall mean a structure, regardless of the type or method of construction, which contains one (1) or more bedrooms, a bathroom, and cooking facilities, designed for occupancy by a one or more person(s) regardless of relationship, living as a single-family unit.

Georgia Stormwater Management Manual (GSMM): shall refer to the latest version of the technical guidance document (Vol. 2 – Technical Guidance, currently 2016) governing stormwater management design, construction and long-term maintenance activities in Georgia. The GSMM can be found by using the following link: <https://atlantaregional.org/natural-resources/water/georgia-stormwater-management-manual/>.

Green Infrastructure (GI): shall refer to the concept whereby sustainable water resources management practices are implemented for land development (and re-development) projects in an effort to protect, restore, or mimic the natural water cycle. GI typically involves the use of landscape features to store, infiltrate and/or evaporate stormwater runoff. GI works in concert with Low Impact Development (LID) and the concept is commonly referred to as GI/LID.

Impervious area: shall mean and have the same definition as impervious surface.

Impervious surface: means those areas which prevent or impede the infiltration of stormwater into the soil in the manner in which it entered the soil, in natural conditions, prior to development and causes stormwater runoff to collect, concentrate or flow in a manner materially different from what would occur if the land were in an unaltered/undeveloped natural condition. Common impervious surfaces include, but are not limited to, rooftops, buildings or structures, sidewalks, walkways, patio areas, driveways, parking lots, storage areas, awnings and other fabric or plastic coverings, and other surfaces which prevent or impede the natural infiltration of stormwater runoff which existed prior to development.

Improved property (or developed property): means property altered from its natural state by construction or installation of more than five hundred (500) square feet of impervious and/or partially impervious surfaces.

Low Impact Development (LID): shall refer to an approach to land development (or re-development) that works with nature to manage stormwater as close to its source as possible to preserve, maintain and/or restore a watershed's hydrologic and ecological functions. LID can be characterized as a sustainable stormwater practice that employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that manages stormwater as a resource. Typical GI/LID practices include bioretention facilities, rain gardens, vegetated rooftops, rain barrels, and permeable pavements.

Non-Single Family Residential (NSFR) Property: shall mean a developed parcel of land that consists of various non-residential land uses including, but not limited to: (1) multi-family, commercial (including mixed commercial & residential), office/institutional, public, transportation, industrial, manufacturing and storage buildings and facilities; (2) parking lots, parks, public and private schools, universities and hospitals; (3) streets, roads, water and wastewater treatment plants; and (4) any other form of use not specifically defined as a detached single family residential property (DSFR).

Parcel: shall mean a designated parcel or tract located within the corporate limits of Dahlongega, established by plat, subdivision, or as otherwise permitted by law, to be separately owned, used, developed, or built upon.

Partial impervious surface: shall mean those areas which allow for limited infiltration of rainfall and surface water runoff into the soil in the manner that is more similar to natural conditions than “impervious surface” as defined above. Partial impervious surfaces influence and affect stormwater runoff such that the runoff is collected, concentrated and/or flows in a manner that is materially different from what would occur if the land were in an unaltered natural condition. Common partial impervious surfaces include, but are not limited to, compacted gravel and/or compacted soils.

Private stormwater management systems and facilities: shall mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs, ponds, drainageways, inlets, catch basins, pipes, headwalls, storm drains, lakes and other physical works, properties and improvements which transfer, control, convey or otherwise influence the movement of stormwater runoff or water quality, for which operation and maintenance is the responsibility of the owner or successor or assignee thereof, and which have not been conveyed or dedicated to the City for future maintenance.

Public stormwater management systems and facilities: shall mean that portion of the drainage system consisting of natural and/or man-made structures, within the political boundaries of the city which channel or convey stormwater from its point of collection to a point of discharge, owned by the City, over which the City has a legal right of access, have been formally dedicated to and accepted by the City for maintenance, or over which the City exercises dominion and control.

Single-Family Residential (SFR) Property: shall mean a developed property containing one residential structure with no more than two dwelling units in or attached thereto, situated upon a single lot of record. Improved property may be classified as SFR even if supplemental accessory structures are present such as garages, carports, storage buildings, guesthouses, servants or caretakers’ quarters, cottages or barns, or the presence of a commercial use within the residence, as long as such use does not result in significant additional amounts of impervious surfaces. SFR properties shall not include improved property containing structures used primarily for non-residential purposes; manufactured homes located within manufactured home parks where the land is owned by someone other than the owners of the manufactured homes; residential condominium developments with more than two units; or vacant/undeveloped property.

Stormwater management services: mean all water quality and water quantity related services provided by the City which relate to the following:

- (1) Transfer, control, conveyance or movement of stormwater runoff through the incorporated portions of the City;
- (2) Maintenance, repair and replacement of existing stormwater management systems and facilities;
- (3) Planning, development, design and construction of additional stormwater management systems and facilities to meet current and anticipated needs;
- (4) Regulation of the use of stormwater management services, systems and facilities; and
- (5) Compliance with applicable State and Federal stormwater management regulations and permit requirements.
- (6) Other services as deemed appropriate by the City.

Stormwater management systems and facilities: mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs, ponds, drainage ways, inlets, catch basins, pipes, headwalls, storm sewers, public streets, curbs and gutters, lakes and other physical works, properties and improvements which transfer, control, convey, detain, retain, treat or otherwise influence the movement of stormwater runoff.

Stormwater Utility Manager: means the person appointed by the City Manager to administer the provisions of this article.

Stormwater user fee charge: means the periodic user fee charge for the provision of stormwater management services imposed pursuant to this Article of the *Dahlongega Stormwater Utility Ordinance*. This term shall exclude special charges to the owners and/or tenants of particular properties for services, systems or facilities related to stormwater management, including, but not limited to, charges for development plan review, inspection of development projects, and other stormwater management related services provided by Dahlongega for which a corresponding fee is collected for the service rendered.

Summary of Stormwater User Fee Credits

Table 1 summarizes the user fee credits available to the SW Utility customers. Please refer to the ensuing sections of this document for further details on the various credits, policies, procedures, etc. Per City policy, the maximum user fee credit that a customer account can receive is **50%**.

Table 1: Stormwater User Fee Credit Summary				
Credit Description	Credit Term	Potential Stormwater User Fee Credit Customer Types and Amount		
		Single Family Residential (SFR)	Non-Single Family Residential (NSFR)	Stormwater User Fee Credit
User Fee Credits				
Tree Planting	5 years	X	X	10% - 20%
Low-Impact Parcel	5 years	X	X	25%
No Direct Discharge	5 years	X	X	(Up to) 50%
Septic Tank Maintenance	5 years	X	X	10%
Natural Area Preservation	5 years	X	X	(Up to) 20%
Residential GI/LID	5 years	X		20%
Non-Residential GI/LID	5 years		X	(Up to) 50%
Watershed Stewardship	5 years		X	5%
Stormwater /Water Quality Education Program	5 years		X	50%
NPDES Industrial Stormwater General Permit	5 years		X	30%
Reduced Impervious Area	1 time only		X	100%
Stormwater Facility (i.e. Detention Pond, Retention Pond) ^{1,2}				
Non-GSMM Stormwater Facility/Detention Pond	5 years		X	15 - 25%
GSMM Stormwater Facility/Detention Pond	5 years		X	(Up to) 50%

¹ Residential customers that are part of a larger common development (or subdivision) can collectively apply for credits related to the detention pond credit with approval from the SW Utility Manager.

² Stormwater facilities must be properly maintained and operating in accordance with their original design for a facility to be eligible for credit.

Stormwater User Fee Credit Policies

The City has established the following general policies regarding consideration and approval of stormwater user fee credits. Please refer to applicable sections of the City SW Utility Ordinances for additional guidance and requirements pertaining to the stormwater user fee credits.

- Applications for a stormwater user fee credit for existing facilities may be submitted to the City at any time.
- Approved credits will be applied to the customer's next stormwater user fee bill following approval.
- Applications for a stormwater user fee credit associated with new development (or redevelopment) sites may be submitted once the BMP is constructed and the BMP has been inspected by representatives of the City.
- Credits are only approved for (and applied to) eligible customers that meet applicable criteria as set forth in the Manual. The stormwater user fee is being assessed on an individual customer account basis as outlined in the City SW Utility Ordinances. Therefore, credit applications must be made by the entity that owns the property and/or is responsible for payment of the utility account. If the responsible entity for payment of SW Utility user fee changes, the new customer must re-apply for the credit with the City regardless if the term has expired or is still active. The new customer may be able to rely on some (or all) of the information from a previous credit application package, but it will be the responsibility of the applicant to verify the information within the submitted credit application package.
- A group of customers cannot apply for a credit except as stipulated below. An eligible customer is defined as a property or site that contributes stormwater runoff to the qualifying stormwater control and/or BMP located on the same property/site via natural and/or manmade conveyance systems. If a group of properties/sites are served by a single BMP or systems of BMPs, then the credit can be applied to the customer on whose property/site which the BMP resides. This applicant will be referred to as the primary applicant. If the primary applicant provides a memorandum of agreement (MOA) between the primary applicant and another customer(s) for which the BMP(s) provides adequate treatment for the applicable credit, the City will consider application of the credit to all customers named in the MOA. The credit shall be applied to all applicants until such time as the primary applicant notifies the City that the MOA is no longer in effect or the term of the credit expires, whichever occurs sooner. If the MOA is revoked by the primary applicant, the credit shall only apply to the primary applicant.
- A residential homeowner's association (HOA), or a common development such as a multi-family apartment complex, which has its own properly designed, constructed, and maintained stormwater BMP(s) should contact the City SW Utility Manager to determine if the HOA members, or common development customers, are eligible for a credit. For the purposes of the credit, the BMP(s) must be located on a parcel that is

platted within the common development and owned by the HOA (or a single property owner within the subdivision or common development).

- For the purposes of awarding the credit, the credit being applied for must be met for the entire common development and must meet the Manual criteria.
 - Any resulting credit awarded will be divided among eligible customers within the HOA or the common development.
- BMPs located on City owned property are not eligible for credits. Additionally, BMPs that the City maintains through a dedicated maintenance easement or other legal agreement though lying within private property cannot be used by the customer for credit purposes. Please refer to the City's SW Utility Ordinances for further clarification regarding the City's extent of service policy and its scope of responsibility
- During the credit term outlined in the Manual, the City has the right to conduct inspections and/or inquiries to the applicant to ensure conformance to the Manual criteria. If the BMP facility or program is not functional or is not being maintained, the City has the authority to void the credit on the next billing cycle. Before a credit is re-instated, the customer will have to reapply for the credit as outlined in this manual.
- The term of the credit is five years from the date that stormwater utility charges begin accruing. Credits will expire at the end of the fifth year of the first cycle, or December 31, 2026, regardless of when during that cycle they were approved.
- The City may utilize a certification process for customer accounts that have received a credit to certify that the existing credit is still in place at the end of its five-year term. This certification process will require the customer to demonstrate that their property is still eligible for a credit and continues to meet the criteria outlined in the Credit Manual. Failure of the customer to certify his/her credit as required by the City policy could result in credit revocation. The City will develop the annual certification procedure and make it available to customers via the City website and other methods as deemed appropriate. However, it will be the responsibility of the customer to ensure compliance with the annual certification requirement.

Stormwater Utility User Fee Credit Application Procedures

The following is an overview of the stormwater user fee credit application procedures that a customer should follow to obtain and maintain credits. All of the credits in this Manual require an application, and some of the credit applications require engineering analysis to demonstrate and verify credit eligibility. The credits associated with engineering analysis are identified in the Manual along with the credit application forms. The City requires that these calculations be performed, signed, and sealed in accordance with the appropriate Georgia professional certification provisions outlined herein (i.e. engineer, surveyor, landscape architect, etc.). The procedure for submitting a credit application generally includes the following tasks:

1. Obtain a copy of the Credit Manual from the City and determine what (if any) credits the customer may be eligible to apply for and fill out the required application materials.
2. If required by the credit, retain a Georgia Professional Engineer, Landscape Architect, and/or Land Surveyor to perform the required technical analysis.
3. Submit the completed credit application with all sections appropriately filled out and attach all the required supporting documentation.
4. The City may elect to perform an inspection of the customer's site and proposed activity, or to review the non-structural practice being implemented, to ensure conformance to the Manual criteria. As such, the customer must grant the City a Right-of-Entry or access easement as part of the application and approval process.
5. The City will review completed application package(s) and notify the customer if the request is approved or denied within 30 days of receipt of the application. Incomplete application packages will not be considered by the City and will be returned to the customer for completion and/or revision.
6. If the credit is approved, the stormwater user fee credit will be applied, starting with the next customer billing cycle. If the City representative does not approve of the customer's application, the City will send a letter to the customer explaining why the credit application was not approved.

SECTION 2 – CREDIT POLICY AND PROCEDURES

Listed below are the stormwater user fee credits that SW Utility customers are eligible to apply for and secure. Customers should follow the credit application procedures outlined herein for each credit they desire to secure.

- Tree Planting
- Low-Impact Parcel
- No Direct Discharge
- Septic Tank Maintenance
- Natural Area Preservation
- Residential GI/LID
- Non-Residential GI/LID
- Watershed Stewardship
- Stormwater / Water Quality Education Program
- NPDES Industrial Stormwater General Permit
- Reduced Impervious Area
- Non-GSMM Stormwater Facility Detention Pond
- GSMM Stormwater Facility/Detention Pond

Tree Planting

Eligible Customer Classes: SFR and NSFR

Credit Description

The City desires to promote and encourage an expansive and healthy tree canopy throughout the City. Although most property owners are well aware of the value of planting trees with respect to aesthetics, property values, and decreased energy costs, many do not know that planting and preserving trees can also improve water quality and stormwater management overall. Trees intercept large amounts of rain on their surface areas (leaves, branches, and trunks) and absorb rainfall through their root systems that mitigates the impacts of stormwater runoff quantity and quality.

The customer must address the following to establish eligibility for a Stormwater Utility user fee credit associated with tree planting and/or tree preservation:

1. Plant and/or preserve trees above and beyond the minimum requirements as documented in the City's Tree Ordinance. The link below can be used to access the City's Tree Protection Ordinance.
(https://library.municode.com/ga/dahlonega/codes/code_of_ordinances?nodeId=SPBLAUSLADE_CH125TRPR)
2. In the case of new development or redevelopment projects, a proposed plan should include at least 10% more than is required by the ordinance to be eligible for a user fee credit.
3. In the case of existing sites that desire to retrofit new trees into the site, City staff must approve the plan prior to installation of trees.
4. Trees planted or located within the City Street Right of Way or other City owned property do not qualify for a user fee credit.
5. The City may utilize aerial photography or any other means to assess existing tree canopy on existing lots or to assess the historical tree canopy for a site.
6. Trees must be planted and preserved properly and be maintained in good, healthy condition to continue to receive a user fee credit.

Eligible Credit

The maximum user fee credit for the Tree Planting Credit has been established at 20%.

New Development / Redevelopment Sites: A SW Utility customer can achieve the 20% maximum through a combination of increased density and/or caliper size for the proposed tree planting plan. In general, the criteria to secure this credit is to develop a proposed tree planting/landscape plan that exceeds the minimum requirements by at least 10%. A proposed plan that exceeds the minimum standards by more 10% will be eligible for a credit of the same percentage, up to 20%. For example, if the customer proposed to exceed the ordinance minimum standards by 15%, then that customer would receive a 15% credit on their stormwater user fee. The applicant should work with City staff to determine the total credit percentage for their site/account based on: (1) the minimum tree planting/landscaping ordinance requirements; (2) the proposed exceedance of the

minimum requirements; and (3) the calculations associated with the applicable requirements.

Existing Development: Where the stormwater user fee customer wishes to plant trees to receive credit, the customer shall receive a 1% credit for each tree planted per acre of total property, up to 20%. Where the total property area is less than one acre, credit shall be awarded at 1% per tree planted. The applicant must follow the requirements for caliper size and species as specified in the City's Tree Ordinance. An applicant desiring to go this route should consult with the City prior to initiating any tree planting or landscape modification plans for an existing site. The applicant must have their tree planting plan approved by the City prior to installation of any trees or before credit is awarded.

Stormwater User Fee Credit Application Supporting Documentation (New Development or Redevelopment Projects)

The customer shall provide the City with a plan to illustrate how the applicant intends to meet or exceed the minimum standards of the City's Tree Ordinance. Review the proposed tree planting and landscape plan with the City staff and SW Utility Manager to ensure that all applicable City Codes are adhered to and to document the extent to which the proposed plan exceeds the minimum standards.

For new developments/redevelopments, at the conclusion of the field work, prepare a post-construction as-built survey of the work performed and ensure that it is consistent with the approved credit application. Submit as-built to the City and the City will perform an inspection to ensure the activities completed adhered to the approved plan.

Low-Impact Parcel

Eligible Customer Classes: SFR and NSFR

Credit Description

There are some properties/sites in the City where the total impervious area footprint is relatively small as compared to the gross parcel area. The ratio of impervious surface to gross parcel area can result in reduced stormwater runoff impacts since a majority of the parcel is undeveloped.

A credit shall apply to customers who can prove that their parcel meets the “low-impact” development criteria presented herein. The low impact parcel credit criteria are summarized in Table 2:

Table 2: Stormwater User Fee Credit Criteria for Low-Impact Parcels	
Parameter	Requirements
Total Impervious Area (%)	Must be less than 10% of total site area
Total Site Area (Acres)	Must be greater than 2 acres

Each customer that wishes to apply for this credit shall be responsible for calculating the total site area and impervious surface area. Each customer shall utilize the following procedures:

- Determine the total gross area of the parcel. The gross area must be a minimum of two (2) acres.
- Determine the total impervious area for the parcel. This can be determined through a site survey or by using aerial imagery. Upon request, the City can provide this information for existing SW Utility customers. The impervious area shall include the structure, driveway, loading dock, sidewalk (do not include the sidewalk in the City right of way), pool deck, patio, shed, or any other accessory impervious area. The total amount of impervious surface must be less than 10% of the total gross area of the parcel. Total gross area includes both pervious and impervious areas.
 - total parcel area (TPA)
 - impervious area (IA)
 - Calculation: $IA / TPA = 0.10$ (or less)

Eligible Credit

If the parcel meets all the requirements above, the customer would be eligible for a credit of 25% off their total stormwater user fee charge.

Stormwater User Fee Credit Application Supporting Documents

The customer shall provide a site plan or map showing the total gross parcel area and the total impervious surface area. Total impervious surface area shall be detailed to include which portion pertains to the structure, driveway, sidewalk, and other accessory areas that do not allow for infiltration of rainfall and runoff. This information should be documented in the form of a plan and aerial image that will allow City personnel to verify the measurements, calculations and other pertinent information.

No Direct Discharge

Eligible Customer Classes: SFR and NSFR

Credit Description

A property or site that does not contribute a discernable amount of stormwater runoff to the City's public drainage system either directly or indirectly shall be eligible for a No Direct Discharge stormwater user fee credit, if it meets the criteria outlined in this Manual.

The No Direct Discharge credit is typically available to those residential and non-residential property owners (or customers) who can demonstrate that stormwater runoff, after leaving the property, does not drain/discharge to a City-owned drainage facility and/or system and ultimately drains/discharges to the drainage system of another local government, or a waterway that is not considered part of the City's public drainage system, such that the site discharge never flows through the City of Dahlonega public drainage system at any point downstream. This type of condition would most likely exist for properties that abut the City limits and stormwater runoff discharges into Lumpkin County.

Eligible Credit

A credit of up to 50% off the stormwater user fee charge is available for No Direct Discharge for a period of five years. The total credit may be reduced if only a portion of the site drains to the City's public drainage system. For example, if half the customer's property drained to City of Dahlonega's system and half drained to the Lumpkin County system, that customer would be eligible for a 25% (or half of 50%) credit off their stormwater user fee charge.

Stormwater Credit Application

The customer shall provide the City the necessary information pertaining to the drainage conveyance from their property to the appropriate downstream points. This information should be documented in the form of a topographical based drainage map or plan.

Septic Tank Maintenance

Eligible Customer Classes: SFR and NSFR

Credit Description

Residential and non-residential customers are eligible for a stormwater user fee credit if the customer conducts approved maintenance activities on existing septic systems located on the customer's property. SW Utility customers with septic systems can receive a credit by having their septic tanks pumped out on a regular basis (minimum of every five years). Customers would be eligible to receive the credit for the period of five years after the septic tank was pumped out. The customer must submit documentation to the City in the form of a receipt from a properly licensed hauler of septic wastes. It is the customer's responsibility to confirm that the hauler has secured the required State and/or Local permits and license to haul and dispose of septic wastes. Customers may re-apply for this credit at the end of every five-year credit term. The septic system maintenance credit will be applied to the customer applying for the stormwater user fee credit.

There shall only be one stormwater user fee credit issued per customer account in which regular maintenance is conducted on the septic system and it shall only be good for a period of five years. It is the customer's responsibility to contact a licensed hauler of septic wastes and submit the necessary documentation that the septic system maintenance has been conducted.

The customer shall continue to conduct maintenance on the septic system at a minimum of every five years in order to qualify and receive the stormwater user fee credit on a continual basis. Renewal of the stormwater user fee credit shall be in accordance with the criteria outlined in this Manual.

Eligible Credit

A maximum credit of 10% off the stormwater user fee charge is available for five years for approved septic tank maintenance activities.

Stormwater User Fee Credit Application Procedures

The customer shall secure the pertinent documentation from a licensed hauler of septic waste. For the purposes of securing a credit, a receipt from the hauler will be sufficient if the receipt contains the date the maintenance was performed, the address of the property matching the address on the stormwater user fee credit bill, and the name of the company performing the work. The work must have been performed within five years of the application date.

Natural Area Preservation

Eligible Customer Classes: SFR and NSFR

Credit Description

The City will grant a stormwater user fee credit for those customers that provide for Natural Area Preservation in accordance with the criteria outlined in this Manual. In order for a customer to be eligible for this credit, the customer must demonstrate that at least one acre of contiguous green space will be preserved. In general, lands that would likely qualify for natural area preservation credit must be in its undeveloped land in its natural state.

In order for a SW Utility customer to qualify for this credit, the natural area must be permanently protected through a conservation easement or other deed restriction, or the land set aside and permanently protected as part of a conservation subdivision development.

Eligible Credit

The customer would be eligible to receive a 1% credit for every 1% of the total area (of at least one acre or more) of the property that is permanently protected. The customer could receive a maximum of up to a 20% credit for Natural Area Preservation for an unlimited period of time.

Stormwater User Fee Credit Application Procedures

The customer shall provide the City the necessary information which documents that the site conditions meet the applicable criteria for this credit. This information should be documented in the form of a site plan and map, which is prepared and sealed by a Georgia Professional Engineer or Land Surveyor, unless otherwise approved by the SW Utility Manager. A copy of the conservation easement agreement or deed restriction that creates the permanent protection must also be included.

Residential GI/LID Practices

Eligible Customer Classes: Residential

Credit Description

Residential SW Utility customers are eligible for a stormwater user fee credit if the customer implements an eligible, City approved Residential GI/LID practice in a single residential lot. These GI/LID practices may include, but are not necessarily limited to, practices such as rain barrels, cisterns, rain gardens, bio-retention cells, pervious pavements, etc. The City wishes to encourage the installation of these types of stormwater management GI/LID practices to promote and encourage more environmentally responsible and sustainable residential development within the City. The City believes that the customer should first consider which practices are the most appropriate to their parcel and are encouraged to contact the City SW Utility Manager to select the most appropriate Residential GI/LID practice(s) for their site.

A credit shall apply to those customers who can prove that their property has successfully installed an appropriate Residential GI/LID practice. Each customer that wishes to apply for this credit shall work with the City to establish the effectiveness of the Residential GI/LID practice and the customer will be responsible for providing the necessary information in support of the user fee credit application.

Eligible Credit

If the parcel meets all the requirements above, the customer would be eligible for a credit of 20% off their stormwater user fee for a period of five years.

Stormwater User Fee Credit Application Supporting Documentation

The customer shall identify the GI/LID practice or BMP to be utilized and ensure it is designed, maintained, and operated in accordance with general stormwater management requirements outlined in the GSMM and this Manual. The customer shall provide a photograph of the installed practice on their property. City staff reserves the right to inspect the property to ensure that the practice is properly installed prior to issuing a credit.

Non-Residential GI/LID Practices

Eligible Customer Classes: NSFR

Credit Description

Customers are eligible for the full GI/LID stormwater user fee credit, if the customer can demonstrate that the on-site GI/LID stormwater management practices can successfully infiltrate the first 1.0" of rainfall in accordance with the GSMM Infiltration standards. Customers may be able to qualify for a partial credit if they can demonstrate that the GI/LID practice infiltrates less than the first 1.0" of stormwater runoff.

The infiltration associated with GI/LID practices must be appropriately documented through technical analysis by a qualified professional (i.e. engineer, surveyor, landscape architect), and must meet the standards of the GSMM.

The customer shall continue to conduct maintenance as per the maintenance plan provided with the original application. The customer may reapply for the credit every five years. If a customer is reapplying for a GI/LID Infiltration credit and site conditions have not changed since the original application, the application only needs to include a copy of the original hydrological study and certification that all maintenance has been performed per the maintenance plan for re-issuance of the credit. If site improvements or changes have been made to the property, then the hydrology study will need to be updated to document compliance with the Manual criteria.

Eligible Credit

A credit of up to 50% off the stormwater user fee charge is available for stormwater infiltration for a period of five years. The total credit may be reduced if part of the site does not infiltrate stormwater to the standards outlined above.

Stormwater User Fee Credit Application Procedures

The customer shall provide a hydrology report prepared by and sealed by a Georgia Professional Engineer or Registered Land Surveyor or Registered Landscape Architect demonstrating compliance with the requirements and criteria outlined herein:

- Pre-Development runoff rates and volumes leaving the property prior to development.
- Post-Development runoff rates and volumes leaving their property in its current, developed condition.
- Documentation regarding site groundwater table conditions and the impacts (if any) those conditions have on surface water infiltration.
- Description of the methods and calculations utilized to develop the predictions of pre-development and post-development flow rates and volumes.

- Description of the stormwater controls and other site improvements that have been implemented to reduce the post-development runoff rates and volumes.
- Description of the stormwater controls and GI/LID practices utilized along with supporting data demonstrating that the site conforms to the infiltration and water quality standards for an individual site development as outlined in the GSMM.
- Maintenance plan for those site features necessary to maintain the reduction in stormwater runoff discharge rates and volumes to pre-development runoff conditions or less.

Watershed Stewardship

Eligible Customer Classes: NSFR

Credit Description

SW Utility customers are eligible for a stormwater user fee credit if the customer participates in a City approved local watershed stewardship event. Eligible events are set up, organized, and executed through a partnership with the City. There shall only be one stormwater user fee credit certificate issued per property/customer account regardless of the number of participants. NSFR customers seeking this credit will have to demonstrate that at least 10 individuals or 10% of their staff or attendees (whichever is less) participated in this event to receive a credit.

In general, eligible watershed stewardship activities may include community programs such as Adopt-A-Stream, City approved Rivers Alive or Great American Cleanup Day (or other City approved stream clean up events), City-approved Storm Drain Marking, etc. Other eligible credit programs may be added in the future, but customers should verify activity eligibility with the City SW Utility Manager in advance. The customer can only receive one watershed stewardship event credit during each year.

Eligible Credit

A 5% credit off the stormwater user fee charge is available for the Watershed Stewardship Credit for a period of five years.

Stormwater User Fee Credit Application Documentation

The customer shall provide the appropriate certificate for the Watershed Stewardship Program event. This information must certify the number of participants and provide the total number of staff, attendees, students, or congregants. Attendance at events not sponsored by the City may can be transferable to the City's stormwater user fee credit program, if approved by the City SW Utility Manager.

Stormwater / Water Quality Education Program

Eligible Customer Classes: NSFR (Public & Private Education Institutions)

Credit Description

The City encourages and supports the efforts of both public and private organizations to educate and inform the public on the importance of water resources management issues. In an effort to further encourage this type of educational activity, the City shall offer a stormwater user fee credit to eligible customers that meet the criteria outlined in this Manual.

The Water Resources Education Program credit shall be made available to all public or private educational institutions that meet the criteria set forth herein and that conduct approved educational activities as part of their day-to-day curriculum. Eligible institutions would include, but not necessarily be limited to, Lumpkin County Public Schools (inside the City), private schools (inside the City), and public and private universities located inside the City limits.

In order to be eligible for this credit, the education program taught must be consistent with the City's stormwater management program and must also be pre-approved by the City SW Utility Manager.

- The credit shall be available to eligible customers that teach at least 500 students in an approved Water Resources Education Program, unless otherwise approved by the SW Utility Director.
- The program should address the following elements: stormwater runoff/pollution prevention, water quality, water conservation, and/or recycling.

Eligible Credit

Approved credit applications will result in the award of a 50% credit to the customer's stormwater user fee. The credit may only be applied to the portion of the property where the educational activities are taught and may not total more than 50%. Credits cannot be applied to administrative facilities, dormitories, bus lots, parking lots, and other impervious areas that are not associated with the educational facility where the approved environmental classes are taught.

Stormwater User Fee Credit Application Procedures

The following information shall be provided to the City in order to receive approval of the Water Resources Education Program credit:

- The person responsible for the customer account shall certify to the City SW Utility Manager that a water resources-based curriculum is being taught at the facility and the details regarding the program.
- Name of the customer applying for the credit.
- Address of site (property) and the point of contact.
- Approximate number of participants that have been taught the approved curriculum.

NPDES Industrial Stormwater General Permit Compliance

Eligible Customer Classes: NSFR

Credit Description

Properties that operate a facility that must secure coverage per its Standard Industry Code (SIC) under the NPDES Industrial Stormwater General Permit are eligible for a stormwater user fee credit. Customers can receive a stormwater user fee credit by complying with applicable NPDES Industrial Stormwater General Permit requirements for industrial facilities. Implementation of the applicable compliance requirements assists the City in addressing water quality impairment issues at the source prior to discharge into the City's publicly-owned drainage system and/or State Waters. If the customer has properly secured coverage under the NPDES Industrial Stormwater General Permit, and is in compliance with all applicable requirements, i.e. development and implementation of a Stormwater Pollution Prevention Plan (SWP3), a credit application may be filed with the City to secure a credit.

In order to maintain the credit, the customer shall send a copy of an annual report of compliance to the City SW Utility Manager each year. Failure to make the required submittals could result in forfeiture of the stormwater user fee credit.

Eligible Credit

The credit amount available for NPDES Industrial Stormwater General Permit compliance is 30% off the stormwater user fee charge for a period of five year.

Stormwater User Fee Credit Application Procedures

The customer shall complete the application and include the required documents that verify compliance with the NPDES Industrial Stormwater General Permit. At a minimum, the documentation attached to the credit application shall include the following items below:

- Customer address and facility point of contact
- Copy of the current NPDES Industrial Stormwater Permit Notice of Intent (NOI)
- Copy of the annual report of compliance
- Copy of the SWP3
- Certification by the responsible party/permit holder that the NOI is current and the SWP3 is being implemented
- An executed Right of Entry Agreement.

Reduced Impervious Surface

Eligible Customer Classes: NSFR

Credit Description

The City desires to promote GI/LID practices in land development and re-development projects that are undertaken within the City limits including those design concepts that reduce and/or minimize the existence of impervious surfaces. To that end, the City encourages property owners to minimize or reduce where possible impervious cover in the various drainage basins that encompass the City. The City has developed this credit to incentivize property owners to remove existing impervious cover (especially as it relates to redevelopment projects) and thereby lessen the impacts of stormwater runoff.

A credit shall apply to those NSFR customers who can document that they have successfully removed impervious surface from their property and replaced the areas with pervious cover. Customers who have shown that they have removed 25% of the existing impervious cover from their property shall qualify for this credit for the year in which the activity occurred. The ongoing benefit to the customer will be that his/her monthly stormwater user fee charge will be lower based on the calculation method used for NSFR parcels. Removal of impervious surface must be equal to (or greater than) 25% of the existing impervious surface for the property.

Eligible Credit

If the customer is deemed to have fully complied with the requirements of this credit, the customer's monthly stormwater user fee charge will be reduced to \$0 for the next 12 months in consideration of the reduced impervious surface actions undertaken and completed. After 12 months, the customer's monthly user fee charge will be imposed going forward based on the revised calculated impervious surface for the account.

Stormwater User Fee Credit Application Documentation

The customer shall provide the information necessary for the City to determine the gross impervious surface for the NSFR parcel before and after proposed removal activities. This shall include a plan to illustrate which impervious surfaces will be removed as part of the credit application.

The customer should review the proposed plan with the City staff and SW Utility Manager to ensure that all applicable City Codes are adhered to and secure the required approvals as well as any variances (where necessary) prior to submittal of the credit application to the City.

At the conclusion of the field work, the customer must prepare and submit a post construction as-built certification that the activities completed adhered to the approved plan.

Non-GSMM Stormwater Facility/Detention Pond Credit

Eligible Customer Classes: NSFR*

** SFR customers that are part of a larger common development (or subdivision) that has a privately maintained stormwater control that was designed and constructed under the then current stormwater design regulations can collectively apply for the credits related to the GSMM Stormwater Facility/Detention Pond Credit, after consultation with the SW Utility Manager to establish eligibility.*

The Non-GSMM Stormwater Facility/Detention Pond Credit has been designed for older detention ponds that were approved and constructed under design that differ from the GSMM.

The overall goal of City is to give a credit to eligible customers that are reducing the impact of stormwater generated by their property. By reducing the peak discharge of stormwater from their property, the property owners/customer reduces the burden they impose on the City drainage system and the downstream receiving waterway. The credit shall only be applied to that portion of the property served by the detention basin.

Credits are available under the following general conditions and criteria:

- A maximum of 15% credit on the water quantity charge is available for customers that can demonstrate that their facility is in good working order and that routine maintenance of the facility has been and will continue to be conducted in accordance with professional standards.
- A maximum of 20% credit on the water quantity charge is available to customers that can demonstrate that the peak stormwater discharge rate for the 10-year storm from their stormwater retention/detention facility for a post developed site condition (Q_{post}) is no more than the peak stormwater discharge rate before development (Q_{pre}) (i.e. $Q_{post} = Q_{pre}$).
- A maximum of 25% credit on the water quantity charge is available to customers that can demonstrate that the peak stormwater discharge rate for the 10-year storm from their stormwater retention/detention facility for a post developed site condition (Q_{post}) is at least 10% less than the peak stormwater discharge rate before development (Q_{pre}) (i.e. a Q_{post} is 10% less than Q_{pre}).
- The City reserves the right to establish the applicable credit for situations that may fall between the various criteria outlined above.

In order to maintain eligibility for the credit, the customer must properly maintain the onsite stormwater controls that were documented in the user fee credit application for the term specified in the Manual. Furthermore, all stormwater control design, construction and maintenance shall be done in strict accordance with the City's current ordinances and design standards related to stormwater management.

Stormwater User Fee Credit Application Procedures

The customer shall follow the procedures below when applying for the detention pond user fee credit: The customer shall provide a hydrology report (or comparable document) prepared by and sealed by a Georgia Professional Engineer or Georgia Registered Land

Surveyor or Registered Landscape Architect demonstrating compliance with the requirements and criteria outlined herein. The customer shall submit an executed Right of Entry Agreement, an ongoing maintenance plan, and documentation that the facility/detention pond has been properly maintained to the City.

GSMM Stormwater Facility/Detention Pond

Eligible Customer Classes: NSFR*

*SFR customers that are part of a larger common development (or subdivision) that has a privately maintained stormwater control that was designed and constructed in accordance with the GSMM can collectively apply for the credits related to the GSMM Stormwater Facility/Detention Pond Credit, after consultation with the SW Utility Manager to establish eligibility.

Credit Description

The Unified Stormwater Sizing Criteria as defined in the GSMM is an integrated approach to addressing stormwater runoff impacts associated with both water quality and quantity issues. Each of the unified stormwater sizing criteria are intended to be used in conjunction with the others to address overall stormwater runoff impacts site. When used as an overall set of criteria, the unified stormwater sizing criteria control and manage the entire range of stormwater runoff events from the smallest storm events to the largest storm events (i.e. the 100-year storm). The four stormwater runoff treatment levels described in the GSMM unified stormwater sizing criteria include water quality, channel protection, overbank flood protection, extreme flood protection, and runoff reduction. Table 3 presents each treatment level/criteria with a description of each, as provided in the GSMM.

Table 3: GSMM Unified Stormwater Sizing Criteria		
Treatment Level/ Criteria	Maximum Available Credit	Criteria Description
1. Runoff Reduction	20%	Attempt to infiltrate up to the first 1.0 inches of rainfall for the site. Per the GSMM, the purpose of this criteria treatment level is to reduce the volume of stormwater runoff by infiltrating it prior to collection, treatment, detention, and discharge. In most cases, if this criterion is fully met, criteria 2 is not necessary as its intent is already achieved.
	or	
2. Water Quality	10%	Capture and treat the first 1.2 inches of runoff, or the remaining amount of runoff that is not infiltrated under criteria 1. Per the GSMM, this equates to providing water quality treatment for the runoff associated with 85% of annual storm events with a goal reducing average annual post-development TSS loadings by 80%.
3. Channel Protection/ Aquatic Resources Protection	10%	Provide extended detention of the 1-year storm event released over a period of 24 hours to reduce bankfull flows and protect downstream channels and aquatic resources from erosive velocities and unstable flow conditions.
4. Overbank Flood Protection	10%	Provide peak discharge control of the 25-year storm event such that the post-development peak rate does not exceed the predevelopment rate to reduce overbank flooding.
5. Extreme Flood Protection	10%	Evaluate the effects of the 100-year storm on the stormwater management system, adjacent property, and downstream facilities and property. Manage the impacts of the extreme storm event through detention controls and/or floodplain management.

Note: The criteria description for each stormwater runoff treatment level is in general accordance with information published in the GSMM.

Credits are available under the following general conditions and criteria:

- This credit is not available for any portion of a parcel where a No Direct Discharge credit was secured unless otherwise approved by the SW Utility Manager.
- The stormwater facility must be in good working order and the customer must demonstrate that routine maintenance of the facility has been and will continue to be conducted in accordance with professional standards.
- The credit shall only be applied to that portion of the property served by the stormwater facility.

The customer shall continue to conduct maintenance as per the maintenance plan provided with the original application. The customer may reapply for the credit every five years. If a customer is reapplying for the unified stormwater sizing criteria user fee credit and site conditions have not changed since the original application, the application only needs to include a copy of the original design information and certification that all the necessary maintenance has been performed per the maintenance plan for re-issuance of the credit. If significant changes to the site layout and/or site stormwater controls has occurred, then the City may request that the design information be updated to document compliance with the Manual criteria.

Eligible Credits

A maximum credit of up to 50% off the stormwater user fee charge is available if a customer can achieve compliance with all five of the unified stormwater sizing criteria described herein.

Stormwater User Fee Credit Application Procedures

The customer shall provide a hydrology report (or comparable document) prepared by and sealed by a Georgia Professional Engineer or Georgia Registered Land Surveyor or Registered Landscape Architect demonstrating compliance with the requirements and criteria outlined herein. The customer shall submit the user fee credit application, an executed Right of Entry Agreement, an ongoing maintenance plan, and documentation that the facility/detention pond has been properly maintained to the City.

Stormwater User Fee Credit Application Forms & Other Miscellaneous Forms

Stormwater user fee credit applications are required to secure approval of all credits offered in this Manual. The forms and documents attached to the appendices are summarized below.

- Appendix A includes the credit application forms for the residential stormwater user fee credits described in this Manual.
- Appendix B includes the credit application forms for the non-residential stormwater user fee credits described in this Manual.
- Appendix C includes miscellaneous forms required as part of the stormwater user fee credit application process, including a Right-of-Entry Agreement.

APPENDIX A: SFR Stormwater User Fee Credit Application Forms

APPENDIX A

City of Dahlonega SW Utility SFR Customer Stormwater User Fee Credit Application Form

Instructions:

Fill out this form completely. One application must be submitted for each customer account. Follow the steps outlined in the applicable section of this Manual. Attach all appropriate documentation to support this request, as outlined herein.

Fill out and attach appropriate documentation. Mail completed form (with attachments) to:

City of Dahlonega
Attn: SW Utility Manager
465 Riley Road
Dahlonega, GA 30533

I hereby request City of Dahlonega to review this application for a stormwater user fee credit(s). I further authorize the City to investigate the site characteristics of the identified parcel for the purpose of evaluation for a stormwater user fee credit(s). I certify that I have authority to make such a request and grant such authority for the City staff (or their designee) to evaluate this property for the purposes of approval or denial of the user fee credit. The attached information is true and correct to the best of my knowledge and belief. I agree to provide corrected information should there be any change in the information provided herein.

Type or print name

Property Owner

SW Utility Account No.

Signature

Date

This form must be signed by an individual person who is responsible for the site operations and/or payment of the monthly utility bill. If the responsible person is not an individual person then the form must be signed by an officer, director, partner, or registered agent with authority to execute instruments for the customer account.

Approval:

SW Utility Manager

Date

SW Utility Account No.

APPENDIX A

Residential Customer Stormwater User Fee Credit Application/Renewal Form

	Credit Description
	Tree Planting
	Low Impact Parcel
	No Direct Discharge
	Septic Tank Maintenance
	Natural Area Preservation
	Residential GI/LID

General Customer Information:

Customer Name:	
Stormwater Utility Account Number:	
Mailing Address:	
Mailing City/Zip:	
Contact Phone/Fax Number:	
Contact E-mail Address:	

Property Information:

Parcel/Property Address (number and street):	
Parcel/Property Address (city and state and zip):	
Parcel Identification Number:	
Parcel/Property Location/Development:	
Authorized Contact, if different than Customer:	

APPENDIX B: NSFR Stormwater User Fee Credit Application Forms

APPENDIX B

City of Dahlonega SW Utility NSFR Customer Stormwater User Fee Credit Application Form

Instructions:

Fill out this form completely. One application must be submitted for each separate customer account. Multiple stormwater controls/credit requests may be included in the application for a single customer location/account. Please ensure all stormwater management facilities have been properly designed and constructed and continue to be properly maintained. Attach all the necessary documentation to support the user fee credit request. Documentation shall include, but not necessarily limited to, the following:

1. Facility site plan with stormwater facilities/controls with delineated drainage areas.
2. Description of stormwater control facilities.
3. Appropriate pages from Volume 2 of the GSMM (latest version) identifying design requirements for each on-site stormwater control.
4. Documentation that the stormwater control facilities meet one or more criteria for the stormwater user fee credit(s).
5. Appropriate professional certification(s), if required per this Manual.
6. Pertinent regulatory compliance documentation, if applicable.
7. Completed Right-of-Entry Agreement (if applicable) and/or a maintenance plan (if applicable) per the requirements of this Manual.
8. Other pertinent information to support the user fee credit request.

Mail completed the completed form as well as the necessary attachments and supporting documentation to:

City of Dahlonega
Attn: SW Utility Manager
465 Riley Road
Dahlonega, GA 30533

I hereby request City of Dahlonega to review this application for a stormwater user fee credit(s). I further authorize the City to investigate the site characteristics of the identified parcel for the purpose of evaluation for a stormwater user fee credit(s). I certify that I have authority to make such a request and grant such authority for the City staff (or their designee) to evaluate this property for the purposes of approval or denial of the user fee credit. The attached information is true and correct to the best of my knowledge and belief. I agree to provide corrected information should there be any change in the information provided herein.

Type or print name

Owner

SW Utility Account No.

Signature

Date

APPENDIX B

City of Dahlonge SW Utility Non-residential Stormwater User Fee Credit Application Form (continued)

This form must be signed by an individual person who is responsible for the site operations and/or payment of the monthly utility bill. If the responsible person is not an individual person then the form must be signed by an officer, director, partner, or registered agent with authority to execute instruments for the customer account.

Approval:

SW Utility Manager

Date

SW Utility Account No.

APPENDIX B

NSFR Customer Stormwater User Fee Credit Application/Renewal Form

	Type Credit
	Tree Planting
	Low Impact Parcel
	No Direct Discharge
	Septic Tank Maintenance
	Natural Area Preservation
	Non-Residential GI/LID Practices
	Watershed Stewardship
	Stormwater/Water Quality Education Program
	NPDES Industrial Stormwater General Permit
	Reduced Impervious Area
	GSMM Stormwater Facility/Detention Pond
	Non-GSMM Stormwater Facility/Detention Pond

General Customer Information:

Customer Name:	
SW Utility Account Number:	
Mailing Address:	
Mailing City/Zip:	
Contact Phone/Fax Number:	
Contact E-mail Address:	

Property Information:

Parcel Address (number and street):	
Parcel Address (City, State and Zip):	
Parcel Identification Number:	
Parcel Location/Name of Development:	
Authorized Property Owner Contact (if different than Customer Name above):	

APPENDIX C: Right of Entry Form

APPENDIX C

Right of Entry Agreement – Stormwater User Fee Credit(s) Evaluation

STATE OF GEORGIA, LUMPKIN COUNTY

I/We _____, the owner and/or tenant (circle which one or both) of the property commonly identified as _____, City of Dahlonega , Lumpkin County, State of Georgia, do hereby grant and give freely and without coercion, the right of access and entry to said property to City of Dahlonega , its agents, contractors, and subcontractors thereof, for the purpose of performing necessary evaluations of onsite stormwater facilities, controls and site activities related to stormwater runoff management on the _____ (hereinafter “facility”) located on Land Lot _____ in City of Dahlonega , Georgia.

The undersigned agrees and warrants to waive and hold harmless City of Dahlonega , its agents, employees, contractors, and subcontractors, for damage of any type, or any claim or action, either legal or equitable that might arise out of any activities on the above described property that are conducted by City of Dahlonega , its agents, employees, contractors and subcontractors, pursuant to this Agreement.

In consideration of this Right of Entry Agreement and the rights granted to City of Dahlonega herein, the receipt and sufficiency of which is hereby acknowledged, City of Dahlonega agrees, to perform only visual evaluations, and review pertinent facility records and information, necessary to verify stormwater user fee credit eligibility. I/We, will not/have not receive(d) any compensation for this Right of Entry Agreement.

For the considerations and purposes set forth herein, I set my hand this _____ day of _____ 20____.

Operator or Owner (identify which one)

Witness

Address

Notary

Address

My Commission Expires

City Acknowledgement:

City SW Utility Manager

Date



CITY COUNCIL AGENDA REPORT

DATE: August 7, 2020
TITLE: Upcoming Stormwater Management Open House Dates
PRESENTED BY: Mark Buchanan

AGENDA ITEM DESCRIPTION:

FOR DISCUSSION ONLY, NO ACTION NEEDED. Working with our consultant, Goodwyn, Mills and Cawood (GMC), the City will be offering two Open Houses for anyone to attend with questions related to the city's stormwater management. Stormwater management is an agenda item for the 8/17 Work Session and the 9/8 Council Meeting. These open houses provide customers the opportunity to inquire about the program, how it works and how fees are assessed. They will be advertised via the usual methods in the Nugget and our media presence and our hope is that most customers can come to these events to have their questions answered at that time and reduce the interactions at the Council Meeting, that can sometimes prove lengthy. These are walk-in Open Houses and customers are welcome to come anytime and ask questions of the GMC representatives or city staff. The proposed dates and times are:

August 20, 2020 from 4:00-6:00PM

August 27, 2020 from 4:00-6:00PM

HISTORY/PAST ACTION:

Council Work Session Item of 8/17

FINANCIAL IMPACT:

RECOMMENDATION:

None.

SUGGESTED MOTIONS:

No motion. Discussion Item Only

ATTACHMENTS:

None.



RESOLUTIONS & ORDINANCES

DATE: August 3, 2020

TITLE: Resolution 2020-13: Resolution to adopt the Stormwater Utility User Fee Rate

PRESENTED BY: Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

This resolution is necessary to set the rate charged per ERU for the storm water utility.

HISTORY/PAST ACTION:

The city has no prior history in regard to a storm water utility.

FINANCIAL IMPACT:

The financial impact has been described by the consultant in prior council meetings.

RECOMMENDATION:

That the rate resolution be approved.

SUGGESTED MOTIONS:

Motion that the rate resolution be approved as written.

ATTACHMENTS:

Rate Resolution 2020-13

Resolution 2020-13

A RESOLUTION TO ADOPT THE STORMWATER UTILITY USER FEE RATE IN ORDER TO PROVIDE SUFFICIENT FUNDS TO IMPLEMENT THE STORMWATER MANAGEMENT PROGRAM OF THE CITY OF DAHLONEGA

BE IT RESOLVED, by the Mayor and Council of Dahlonega, Georgia:

WHEREAS, the City has performed a Stormwater Management Program Assessment and Funding Analysis which properly assesses and defines the City's stormwater management program problems, needs, goals, priorities as well as the stormwater management program funding needs; and

WHEREAS, the Mayor and City Council have adopted an ordinance authorizing the formation of Stormwater Utility, which is organizational and accounting entity dedicated specifically to the management, maintenance, protection, control, regulation, use, and enhancement of Stormwater management services, systems, and facilities within the City; and

WHEREAS, the City must ensure that the Stormwater Utility has sufficient resources to support the cost of operating and maintaining the City's stormwater management system and to implement necessary repairs, replacements, improvements and extensions thereof; and

WHEREAS, it is appropriate for the City to impose a stormwater user fee charge in accordance with the procedures, requirements, and restrictions established in the Stormwater Utility Ordinance.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of Dahlonega, Georgia, in regular session assembled, that said governing authority does hereby adopt the Stormwater User Fee Rate of \$1.50 per billing unit per month; and,

BE IT FURTHER RESOLVED that copies of this Resolution will be kept in the Office of the City Clerk in City Hall and be made available for inspection by any member of the public.

Effective date: _____

ADOPTED this ____ **day of** _____ **2020.**

Sam Norton, Mayor

ATTESTED, RECEIVED AND APPROVED this ____ **day of** _____ **2020.**

Mary Csukas, City Clerk



CITY COUNCIL AGENDA REPORT

DATE: August 4, 2020
TITLE: River Sand, Inc. Contract Dredging Agreement
PRESENTED BY: Mark Buchanan, City Engineer

AGENDA ITEM DESCRIPTION:

This is a dredging agreement contract between the City and River Sand, Inc. The following work to be performed includes mobilization, site and access grading, dredging/sediment removal, work associated with staging area, demobilization and export of dredging material off site.

HISTORY/PAST ACTION:

FINANCIAL IMPACT:

The cost of all work, materials, services, equipment, labor and related items to be provided is \$57,000.00. The cost of work is calculated from the \$47.50 per cubic yard for the 1,200 cubic yards to be dredged.

RECOMMENDATION:

Approval.

SUGGESTED MOTIONS:

Motion that the Mayor be authorized to execute the contract with River Sand, Inc.

ATTACHMENTS:

River Sand Incorporated: Contract Dredging Agreement
Exhibit A: Dahlonaga Reservoir Area Boundary
Exhibit B: Disposable Area Outline
Exhibit C: Yahoola Reservoir Post-Dredge Clearance

Contract Dredging Agreement

This Contract Dredging Agreement (“Agreement”) made the _____ day of _____, 2020, by and between River Sand, Incorporated (“Contractor”) and City of Dahlonega. (“Owner”).

WITNESSETH

WHEREAS, Owner desires to engage Contractor to perform the work described in Section 1 below (“Work”) upon the Owner’s lake, also known as Yahoola Creek Reservoir, (“Lake”) located near Wimpy Mill Road, Dahlonega, GA 30533 (“Project Site”), and Contractor agrees to perform such Work on the Project Site in accordance with the terms of this Agreement.

NOW, THEREFORE for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1) **Work Performed:** The work to be performed on the Project Site includes the following: mobilization, site and access grading, dredging/sediment removal, work associated with staging area, demobilization, and export of dredged material off site as more particularly described below (“Work”).
 - 1.1 The Contractor or its engineer/surveyor will provide the Owner with a documented survey of the Lake prior to commencement of dredging referencing the boundaries and associated quantity and location of sediment (“Pre-Dredge Survey”). The Pre-Dredge Survey will cover the area to be dredged from the boundary on Exhibit “A” and by this reference incorporated hereto. The Contractor will define the dredging boundaries based on the Pre-Dredge Survey and based on discussions with the Owner prior to the start of the project. However, sediment will be removed based on the Contractor’s discretion in addition to the capability and limits of the dredging equipment, specifically the reach of the excavator(s).
 - 1.2 Mobilization will include placing long reach excavator on the bank along the northern boundary of the area outlined on Exhibit “A”. Access to the Lake will utilize the Owner’s property at this location and ingress/egress from Wimpy Mill Road. The Owner will obtain and provide the proper easement and permissions to the access points on the Lake from both the landowner and any regulatory authority. The Contractor will provide the appropriate grading, matting, and necessary work for adequate access. The Owner will provide the “Disposal Area” located as outlined on Exhibit “B”. The Owner will provide the necessary gravel, erosion control measures, and final stabilization for both the dredging site and disposal area.
 - 1.3 The determination of dredging method is at the Contractor’s discretion. Dredging is limited to the capability of the equipment. Limitations of the dredge include but are not limited to: stumps, hardpan, logs, large debris, reach, installed structures, shallow sediment depth (less than one foot), and other obstructions. The excavator will place the sediment either in a self-contained

system to promote further dewatering before transport or directly on a dump truck. The truck will travel along Wimpy Mill Road to the Disposal Area to dump the material. Tracking of debris on the streets will be limited with the use of an all-weather truck mat system or gravel, and proper dump beds to prevent leakage. The sediment will be dumped, relayed, and stored to promote further dewatering at the Disposal Area. Sediment will be left permanently at the Disposal Area and the Owner will be responsible for final stabilization. Stockpiling or grading is limited to the moisture content at the time of the Project.

1.4 The project will consist of mechanical dredging methods, in accordance with standard industry practices, implementing best management practices. There is one area of concern within the Lake that will be dredged. The area surveyed within the Pre-Dredge Survey will be subsequently measured after dredging occurs, as a Post-Dredge Survey, to calculate the volume of sediment removed. The target volume to be removed from the area outlined within Exhibit "A" is 1,200 cubic yards. There is more volume of sediment within the targeted area of the Lake, and it is understood that only a portion will be removed. Change of the target volume is at the discretion of both the Contractor and Owner and will require an agreement in writing. The Contractor will determine the depth of sediment to be removed from the area to reach the target volume. The Owner's representative or engineer, along with the Contractor, will perform a check(s) of completed work throughout the project, usually by area, to determine compliance and satisfaction to the best interest of the Owner, and will then perform a clearance or check-off stating that a particular area is complete (Exhibit "C"). Dredging does not include shoreline cleanup of material (i.e. small volumes along the shore, leaf/limb debris) outside of the boundary, large debris removal (i.e. trees, stumps), or moving boats or boat docks. Minimal tree and landscape removal and/or pruning may occur but only if absolutely necessary. However, the Contractor will obtain prior written consent by the Owner's representative regarding trees or landscape features that will be removed either in preliminary meetings or on an as needed basis. It is the Owner's responsibility to determine ownership of trees and property boundaries. During the dredging process, the Lake water elevation will not be affected by the dredging operation.

1.5 The Contractor will implement standard industry practices relating to mobilization and demobilization of equipment while utilizing the utilities including, but not limited to, roads, curbs, and sidewalks. The Contractor is not responsible for any damage to roads, sidewalks, curbs, or other utilities related to the project. However, the Contractor will repair any damage as a result of negligence. The Contractor agrees to comply, at its own expense, with all federal, state, and local laws and regulations applicable to the Work in this Agreement.

1.6 Contractor agrees to not assign or sublet this Agreement, without the consent of the Owner.

2) **Commencement of Work:** The Work to be accomplished under this Agreement shall commence after the execution of this Agreement and based on the Contractor's availability. The anticipated start date will be August 18, 2020. The nature of this Work is unusual because it is dependent on various factors including but not limited to weather, sediment type and characteristics, in addition to other factors. Extended timeframes are not expected by the Contractor but the Contractor is expected absorb the additional costs involved based on these factors. Therefore, the Work schedule is at the discretion of the Contractor based on these factors and the nature of the Work described.

3) **Agreement Price:** The cost of all work, materials, services, equipment, labor, and related items to be provided by Contractor hereunder ("Costs of Work") is \$57,000.00. The Costs of Work is

based on 1,200 cubic yards ("Total Volume") to be dredged, and the Contractor will have the option to remove a minimum of the Total Volume to obtain the total Costs of Work. The Costs of Work is calculated from the \$47.50 per cubic yard for the 1,200 cubic yards to be dredged. The Costs of Work is confirmed by the calculation of the volume actually dredged from the Lake based on the results from the comparison of the Pre and Post Dredge Surveys, unless otherwise agreed upon by the Contractor and Owner in writing. The Costs of Work may change based on the final volume removed but not without consent of both the Contractor and Owner. Except as provided herein the Owner shall be required to make additional payments to Contractor only as a result of change orders or properly executed additions to this Agreement. Any change order will be an agreement between the Owner and Contractor and executed in writing to add to this Agreement. Notwithstanding anything to the contrary herein, Owner's members, officers, directors and agents shall have no liability to Contractor whatsoever. The "Costs of Work" covers all costs and expenses necessary to accomplish the work contemplated or actually necessary hereunder, including, but not limited to, supplies, machinery or tool costs, labor, insurance, overhead, taxes, fees, debris removal, safety or security measures, subcontractor expenses, repair of damage caused in the work, and materials for the work described herein.

- 4) **Payment Procedure.** The schedule for payments to Contractor hereunder for work properly performed is:

Payment 1: 10% of Costs of Work: Due upon mobilization of the Contractor

Payment 2: 80% of Costs of Work: Due upon completion of dredging and material exported

Payment 3: 10% of Costs of Work: Due upon demobilization

Contractor will submit to the Owner a payment request upon completion of each scheduled task listed above. The Owner will make a final payment to Contractor upon approval. The final payment shall constitute a full and final waiver of any and all claims by the Contractor against the Owner arising out of this Agreement or otherwise related to the Work.

Failure to complete the Work in full will result in non-payment according to the payment schedule above by the Owner to the Contractor.

- 5) **Contractor's Insurance and Indemnification:**

Contractor shall purchase and maintain such insurance as will protect it from claims which may arise out of or result from Contractor's operations under this Agreement, including Workers' Compensation Insurance and Comprehensive General Liability Insurance in amounts as required by law and acceptable to Owner, which is as follows:

- a) Comprehensive general liability insurance, legal liability and completed operations/products liability, covering occurrences within the policy period, with minimum general aggregate limits of \$2,000,000 and \$1,000,000 combined single limit per occurrence.
- b) Automobile liability with combined single limit of \$1,000,000
- c) Workers' compensation insurance in a form prescribed by the laws of the state of the Project Site, and with minimum limits as prescribed by the laws of the state of the Project Site, but in no event shall such limits be less than \$500,000.

Certificates of the insurance required hereunder shall be furnished upon request of Owner. Contractor agrees to notify Owner immediately upon notice of any cancellation of its insurance by insurer.

Subcontractor shall submit to the Contractor, within three (3) calendar days of the occurrence of any accident, copies of all reports arising out of any injuries to its employees or those of any firm or individual to whom it may have sublet work, or any property damages arising or alleged to have arisen on account of any work done by Contractor under this Agreement.

Each contract of insurance required under Article 5 shall contain clauses to the effect that the same may not be reduced or canceled on less than 30 days' prior written notice to the Owner.

- 6) **Damage To Property; Defective Work.** Should Contractor damage the property of Owner or its members, or any landowner granting access to Contractor, Contractor shall promptly remedy such damage. However, contractor will not be responsible for any damage to the roads. No warranty or guarantee of Work can or will be extended as a result of the nature of the project.
- 7) **Project Site.** Contractor shall confine operations at the Project Site to areas permitted by law, ordinances, permits, and this Agreement. Contractor shall keep the premises within and surrounding the Project Site free from accumulation of waste materials or rubbish caused by its operations. At the completion of the Work contemplated hereunder, Contractor shall remove all its waste materials, rubbish, tools, equipment, and surplus materials from and about the Project Site.
- 8) **Communication.** The Owner has selected a representative for the Work within the Project Site. The selected representative is as follows:
Vince Hunsinger, (706)973-9933, vhunsinger@dahlonga.gov
The representative will be the point of contact for the Owner, its members, and the Contractor. All communication will be directed through the point of contact.
- 9) **General.** Time is of the essence in this Agreement. This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may only be amended, supplemented, or modified by a modification, in writing, signed by both parties. This Agreement may be executed in several identical counterparts. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party, and to the successors, assigns, and legal representatives to such other party in respect to all covenants, agreements, and obligations contained in this Agreement. Neither party to this Agreement shall assign this Agreement or sublet it as a whole or in part without the written consent of the other. Written notices under this Agreement shall be deemed to have been duly served if delivered in person to the individual or members of the firm or entity or to an officer of the corporation for whom it was intended or delivered at or sent by registered or certified mail to Contractor at Contractor's address specified at the top of this Agreement, and to the Owner at: 465 Riley Road, Dahlonga, GA 30533, or such other address as may be specified in writing. Both parties agree that all claims, disputes or other matters in question between the parties to this Contract arising out of, or relating to, this Contract

or breach thereof shall be resolved by the process of binding arbitration, and decided by arbitration before a single arbitrator in accordance with the rules of the American Arbitration Association currently in effect, unless the parties mutually agree otherwise. The parties shall share the costs of said arbitration equally; however, the issues of attorney fees and costs shall be an issue for resolution at arbitration. All work performed hereunder by Contractor, its agents or employees, shall be performed as an independent contractor, and such shall not be considered Owner's employee. This contract shall be governed according to the laws of the State of Georgia.

This Agreement executed the day and year first above written.

OWNER:

CITY OF DAHLONEGA

By: _____ Print Name

_____ Officer Title

_____ Signature

_____ Date

CONTRACTOR:

RIVER SAND, INCORPORATED

By: _____ Print Name

_____ Officer Title

_____ Signature

_____ Date

Dahlonega Reservoir

1,200 square yards area outlined in white

1,200 cubic yards @ average 3 feet depth of sediment removal

Sky Country Rd

Wimpy Mill Rd

Google Earth



300 ft

Exhibit B





Exhibit C
514 Tolhurst Road Cleveland, GA 30528
(770) 983-3477 Sales Office
(706) 348-7327 Main Office
(706) 348-7326 Fax

Yahoola Reservoir Post-Dredge Clearance

This form can be used to combine or split additional areas as the scheduled work requires by duplicating this page.

Dredging of area as described below from (Exhibit "A") has been completed to the satisfaction of the Owner. A signature will represent completion:

Description:

OWNER:
CITY OF DAHLONEGA

CONTRACTOR:
RIVER SAND, INCORPORATED

By: _____ Print Name

By: _____ Print Name

_____ Officer Title

_____ Officer Title

_____ Signature

_____ Signature

_____ Date

_____ Date

Recycle Options for City Council 2020-08-17

Staff is seeking guidance on the city recycling program. Three options are laid out below for discussion.

OPTION #1:

- Do nothing; continue to pay \$78,000/year to Sanitation Solutions (knowing increases are possible annually). We collect \$4.50 per month from all residential customers, but roughly only a fourth actually use the service.

OPTION #2:

- Do away with recycling. Respond to residents and businesses who ask about recycling by directing them to general public bins at the Lumpkin County Transfer Station.

OPTION #3:

- Approach the County about a City recycle self-drop off site at the Lumpkin County Transfer Station
- Partner with Lumpkin County – As owner of the transfer station we would need to have an Intergovernmental Agreement (IGA) between the City of Dahlonega and Lumpkin County drawn up by either City Attorney (Doug Parks) or Lumpkin County.
 - The City of Dahlonega would replace bins every 3 years.
- Pay Mark Robinson to haul City recyclables for recovery - we would need to have a temporary contract with Robinson Hauling drawn up by Doug Parks as a three-month trial to confirm the volume generated. If the trial contract works, we would need to have a multi-year or annually renewing contract between the City of Dahlonega and Robinson Hauling (by Doug Parks) consistent with the IGA.
- Reduce monthly residential customer fee from \$4.50/month to \$2.50/month
- We should experience a decrease in program costs to the public from \$78,000/year to approximately \$36,000/year with this option.
- 1,200 residents would be the break even point for this option – shown below
- The assumptions in this scenario would decrease the revenues from \$64,800/year to \$36,000/year (NOTE: the City would no longer be paying the \$78,000/year to Sanitation Solutions.)
- There will likely be some increase in tipping fees from our normal collection functions due to materials which are currently being recycled

3-year Impact Estimate:

Revenue	\$108,000	(1,200 @ \$2.50 @ 36 mos)
IGA w/Lumpkin County and/or Contract w/Robinson	(\$60,000)	(36 mos @ \$1,667)
Recycle Dumpster Replacement	<u>(\$48,000)</u>	(4 dumpsters @ \$12,000)
NET POSITION	\$0	