



CITY OF DAHLONEGA

Council Work Session Agenda

September 18, 2023, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision - To be an open, honest, and responsive city, balancing preservation, and growth, and delivering quality services fairly and equitably by being good stewards of Dahlonega's resources.

OPEN MEETING

APPROVAL OF AGENDA

BOARD & COMMITTEES

1. Cemetery Committee—August 2023
Chris Worick, Chair, Dahlonega Cemetery Committee
2. Dahlonega Downtown Development Authority/Main Street – August 2023
Ariel Alexander, Downtown Development Director

DEPARTMENT REPORTS AVAILABLE AT: <https://dahlonega.gov/category/department-reports/>
APPOINTMENT, PROCLAMATION & RECOGNITION : (Vote at Council Meeting)

PRESENTATION

ORDINANCES & RESOLUTIONS

CONTRACTS & AGREEMENTS

3. 2024 Employee Benefits Program
Allison Martin, Finance Director and MSI Benefits Group, Inc. Representative
4. Park Street Utility Project Award
Allison Martin, City Manager & Mark Buchanan, Director of Engineering
5. Intergovernmental Service Agreement – Downtown Development Authority
Allison Martin, Finance Director
6. IGA – Lumpkin County & City of Dahlonega Fueling Station Amendment
Allison Martin, City Manager
7. UCBI Banking Service Contract Renewal
Kimberly Stafford, Finance Director

OTHER ITEMS:

8. Dahlonega Food and Gas INC dba/Gulf Food Mart - Retail Alcoholic Beverage License
Mary Csukas, City Clerk & Doug Parks, City Attorney

COMMENTS – PLEASE LIMIT TO THREE MINUTES

- Clerk Comments
- City Manager Comments
- City Council Comments
- City Attorney Comments
- Mayor Comments

ADJOURNMENT



Department Report

Report Title: Cemetery Committee—August 2023
Report Highlight: September 11, 2023
Name and Title: Chris Worick, Chair, Dahlonega Cemetery Committee

Recently Completed:

- Discussed fundraising ideas at 6/27/2023 meeting.
- Selected cemetery self-guided tour marking signs.
- Discussed an updated survey of Mt. Hope and Memorial Park.
- U.S. grave marker flags were placed to mark vets graves in Mt. Hope and Memorial Park for Memorial Day.
- Received a VA headstone for Guy Minton Akins, a World War One Veteran who died in 1973.

Underway:

- Cemetery committee member Quataunda Armstrong presented fundraising ideas to generate revenue for the cemetery committee fund.

Near term:

- Identifying local civic organizations that the cemetery committee can speak to and explain who we are and what we do.



Department Report

Report Title: Dahlenega Downtown Development Authority/Main Street – August 2023
Report Highlight: Work Plan Items
Name and Title: Ariel Alexander, Downtown Development Director

Organization:

- Dahlenega made it through the first step of the application process and was selected as one of eight communities to receive a site visit from the Georgia Initiative for Community Housing selection committee.
- Attended planning and PR meetings regarding the East Main Street utilities project.
- Managed all postings for the City of Dahlenega website and social media for the month.
- Attended the monthly Chamber Board meeting.
- Attended monthly community partner meetings with the Chamber, Tourism, Visitors Center, and Lumpkin County Development Authority staff.
- Skyler and Ariel attended the annual Georgia Downtown Conference in Canton. Ariel completed the Downtown Development Authority advanced training and received recognition for completing the GDA Mentoring program.
- Attended “Trees and the Law: A City’s Perspective” class in Douglasville.
- Attended all three listening sessions for 147 North Park Street.
- Established weekly meetings to discuss UNG’s Google economic development grant.
- Held a Parking Committee meeting to discuss three-hour parking and deck options.

Promotion:

- Planned and executed August First Friday Concert with local food vendors.
- Hosted the August Main Street Movie in Hancock Park.
- Continuing joint advertising efforts between the Chamber, UNG, Tourism, and DALC staff.
- Met with the Dahlenega Christmas Committee to plan annual Christmas activities. We have permitted the annual Lighting of the Square event, the Festival of Trees, the Christmas parade, and a new children’s day in Hancock Park. DDA staff will be managing the food truck schedule for November and December. We also coordinated the purchasing of new Christmas lights at Hancock Park and the Visitors Center. Public Works staff have begun maintenance on all existing lighting and outlets around the Square. Dahlenega PD and DDA staff met with the committee to plan safety and road closures for all events.
- Held pre-event planning meeting for Halloween.
- Began planning Dahlenega’s 190th birthday celebration.
- Published the Dahlenega Dollars program through Yiftee, a virtual gift card program that allows patrons to purchase “downtown dollars” that can be spent at any participating Dahlenega business.

Economic Vitality:

- The DDA approved three façade grant applications at their August meeting: The Historic Holly Theater, The Corner Kitchen, and One-Off Main B&B.

- Attended plan review meetings with Planning and Zoning. Provided Business Welcome Packets.
- Fielded questions and met with prospective downtown property owners.
- The first-floor tenant of the Head House has begun moving into the space and is working towards opening.

Design:

- In the process of reviewing a Memorandum of Understanding with UNG to plan and execute a mural downtown.



CITY COUNCIL AGENDA REPORT

DATE: September 11, 2023
TITLE: 2024 Employee Benefits Program
PRESENTED BY: Allison Martin, Finance Director
MSI Benefits Group, Inc. Representative

AGENDA ITEM DESCRIPTION:

2024 Employee Benefits Program

HISTORY/PAST ACTION:

Each year the city reviews the employee benefit offerings and costs to develop a benefits package designed to improve the health and well-being of the employee and the employee's family while at the same time being affordable to the employee and to the City.

FINANCIAL IMPACT:

The initial offer from GMA on our existing health insurance plan reflected a 10.98% increase. As this was substantially above the city's allocation for an increase in the FY24 budget, staff requested MSI reach out to GMA to ask for review due to extenuating circumstances. Representatives from GMA reviewed our submission as to why a reduction was warranted and offered a 9.34% increase which freezes employee contributions at the current rate.

RECOMMENDATION:

Staff recommends acceptance of the renewal as offered

SUGGESTED MOTIONS:

n/a

ATTACHMENTS:

GMA Initial Renewal Letter



City of Dahlonega

2024 Benefits Renewal

Presentation By:
MSI Benefits Group
August 22, 2023



2022 Renewal Recap

- GMA renewal released with +19.98%
- Competitive proposal received from UHC. Aetna, Cigna and Humana declined to offer competitive medical options
- Renewed with GMA and moved from \$1,500 and \$750 deductible plans to \$1,500 and \$3,000 deductible plans (renewal increase of +3.78%)
- Held medical base plan deductions
- Renewed dental with Delta Dental (GMA) and vision with Avesis with no changes or cost
- No changes to basic life and group disability through OneAmerica

Summary

	<u>Annual Premium</u>	<u>% Increase</u>	<u>Employee Cost</u>	<u>Net Annual Cost</u>	<u>Net % Increase</u>	<u>Annual Net Difference To City</u>	<u>Annual Net Difference To Employee</u>
MEDICAL							
GMA							
Current	\$817,964		\$128,800	\$689,164			
Renewal	\$883,210	7.98%	\$129,699	\$753,511	9.34%	\$64,347	\$899
DENTAL							
DMA - Delta							
Current	\$22,152		\$22,152	\$0			
Renewal	\$22,152	0.00%	\$22,152	\$0		\$0	\$0
Vision							
Avesis							
Current	\$4,533		\$4,533	\$0			
Renewal	\$4,533	0.00%	\$4,533	\$0		\$0	\$0
Basic Life & Disability							
OneAmerica							
Current	\$21,032		\$21,032	\$0			
Renewal	\$21,032	0.00%	\$21,032	\$0		\$0	\$0

- GMA renewal came in at +10.98%
- A 3% rate relief request was made with additional information on several high-cost claims. GMA approved the 3% rate relief to lower increase to +7.98%
- Currently running at 115% Medical Loss Ratio
- Per GMA, nearly have of claims are pharmacy due to high usage, no specialty Rx.

GMA Medical

Premiums			Current		Renewal	
			\$3,000	\$1,500	\$3,000	\$1,500
Employee	LOW 13	HIGH 10	938.08	994.24	1,012.96	1,073.28
Employee + Spouse	6	4	1,876.16	1,988.48	2,025.92	2,146.56
Employee + Child(ren)	4	0	1,782.56	1,889.68	1,925.04	2,040.48
Employee + Family <i>6 Waive</i>	7	0	2,812.16	2,980.64	3,036.80	3,218.80
Monthly Total	30	14	\$50,267	\$17,896	\$54,282	\$19,319
Annual Total		44		\$817,964		\$883,210
						7.98%
In-network			OAPOS	OAPOS	OAPOS	OAPOS
Deductible			\$3,000	\$1,500 (\$4,500 Family)	\$3,000	\$1,500 (\$4,500 Family)
Coinsurance			80%	80%	80%	80%
PCP Co-pay			\$40	\$40	\$40	\$40
Specialist Co-pay			\$50	\$50	\$50	\$50
Emergency Room			\$200	\$200	\$200	\$200
Urgent Care			\$60	\$60	\$60	\$60
Out-of-pocket			\$6,500	\$5,000 (\$10,000 Family)	\$6,500	\$5,000 (\$10,000 Family)
Outpatient Surgery			Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Inpatient Hospitalization			Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Prescription						
Tier 1 - Generic:			\$10 Generic	\$10 Generic	\$10 Generic	\$10 Generic
Tier 2 - Formulary			\$35 Formulary	\$35 Formulary	\$35 Formulary	\$35 Formulary
Tier 3 - Non-Formulary			\$60 Non-Formulary	\$60 Non-Formulary	\$60 Non-Formulary	\$60 Non-Formulary
Rx Out-of-pocket			\$1,600 (\$3,200 Family)	\$1,600 (\$3,200 Family)	\$1,600 (\$3,200 Family)	\$1,600 (\$3,200 Family)
Employee Contributions			Semi-monthly		Semi-monthly	
Employee	13	10	43.00	71.08	43.00	73.16
Employee + Spouse	6	4	150.51	206.67	150.51	210.83
Employee + Child(ren)	4	0	139.98	193.54	139.98	197.70
Employee + Family	7	0	258.15	342.39	258.15	349.15
Total Monthly Deductions			\$7,658	\$3,075	\$7,658	\$3,150
Annual Deductions				\$128,800		\$129,699
Net Cost to City				\$689,164		\$753,511
						9.34%

- 13 employees waive medical coverage

Benchmark

2023 Benchmark

	SHBP												Average
	Anthem HMO	UHC HMO	City of Dahlonoga	City of Jasper	City of Duluth	City of Canton	City of Holly Springs	City of McCaysville	City of Toccoa	Habersham County	Pickens County	White County	
Effective Date	1/1/2023	1/1/2023	1/1/2023	1/1/2023	6/1/2023	4/1/2023	1/1/2023	1/1/2023	1/1/2023	7/1/2022	1/1/2023	7/1/2022	
Active Employees	625,000	625,000	51	83	147	122	64	20	162	300	312	173	340
Monthly Premium													
Employee	\$840	\$881	\$938	\$858	\$757	\$726	\$869	\$827	\$1,084	\$817	\$908	\$737	\$840
Employee + Spouse	\$1,763	\$1,850	\$1,876	\$1,716	\$1,831	\$1,604	\$1,826	\$1,738	\$2,682	\$1,634	\$1,908	\$1,548	\$1,748
Employee + Child(ren)	\$1,428	\$1,497	\$1,783	\$1,631	\$1,367	\$1,368	\$1,696	\$1,614	\$2,682	\$1,552	\$1,726	\$1,400	\$1,661
Employee + Family	\$2,351	\$2,466	\$2,812	\$2,576	\$2,521	\$2,224	\$2,652	\$2,524	\$2,682	\$2,451	\$2,725	\$2,248	\$2,460
Employee Monthly Cost													
Employee	\$143	\$175	\$93	\$22	\$38	\$73	\$37	\$0	\$79	\$24	\$53	\$38	\$51
Employee + Spouse	\$368	\$434	\$326	\$333	\$199	\$292	\$238	\$100	\$510	\$268	\$279	\$217	\$341
Employee + Child(ren)	\$265	\$318	\$303	\$291	\$129	\$233	\$213	\$100	\$510	\$215	\$227	\$182	\$313
Employee + Family	\$489	\$577	\$559	\$603	\$302	\$447	\$412	\$350	\$510	\$358	\$470	\$242	\$551
Employer Contribution													
Employee	83%	80%	90%	97%	95%	90%	96%	100%	93%	97%	94%	95%	94%
Add Spouse	76%	73%	75%	64%	85%	75%	79%	89%	73%	70%	77%	78%	68%
Add Child(ren)	79%	77%	75%	65%	85%	75%	79%	87%	73%	74%	79%	78%	68%
Add FAmily	77%	75%	75%	66%	85%	75%	79%	79%	73%	80%	77%	87%	70%
Health Plan Design													
HRA Included	No	No	No	No	No	No	Yes	No	No	No	No	Yes	23%
HRA Amount	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$0	\$0	\$0	\$0	\$2,500	\$486
Deductible	\$1,300	\$1,300	\$3,000	\$1,000	\$1,000	\$3,000	\$2,500	\$2,500	\$2,000	\$1,500	\$1,500	\$4,500	\$2,204
Coinsurance	80%	80%	80%	80%	100%	80%	100%	80%	80%	80%	80%	80%	85%
Out of Pocket	\$4,000	\$4,000	\$6,500	\$5,600	\$6,350	\$6,000	\$3,750	\$7,500	\$5,000	\$4,600	\$5,000	\$8,350	\$5,468
PCP Copay	\$35	\$35	\$40	\$40	\$25	\$30	\$30	\$25	\$40	\$25	\$30	\$30	\$29
Specialist Copay	\$45	\$45	\$50	\$50	\$50	\$60	\$60	\$50	\$50	\$50	\$60	\$60	\$52
Rx Deductible	No	No	No	No	No	No	No	No	No	\$200	\$200	No	Yes - 38%
Generic Copay	\$20	\$20	\$10	\$10	\$10	\$20	\$15	\$15	\$10	\$5	\$5	\$10	\$12
Brand Copay	\$50	\$50	\$35	\$35	\$45	\$50	\$35	\$35	\$35	\$40	\$45	\$35	\$39



Dental

Employee	10
Employee + Spouse	0
Employee + Child(ren)	0
Employee + Family	21
	31
Annual Total	
<u>DENTAL PLAN</u>	
Preventive Procedures	
Basic Procedures	
Major Procedures	
Endodontics	
Periodontics	
Orthodontia Coverage	
Deductible per person	
Yearly Maximum per person	
FEE SCHEDULE	
Office Visit/Cleaning Allowable	
Deductions (24)	
Employee	10
Family	0

Delta Dental (GMA)	
Current	Renewal
25.00	25.00
76.00	76.00
1,846	1,846
	\$22,152
100% 80% 50% 80% 80% 50% up to \$1,000 Adults and Children \$50 \$1,500 MAC	
Deductions (24)	
12.50	12.50
0.00	0.00

Vision

		<i>Current</i>	<i>Renewal</i>
		Avesis	Avesis
Employee Only	9	10.50	10.50
Employee + Dependent (Spouse)	8	18.36	18.36
Employee + Child(ren)	0		
Employee + Family	5	27.27	27.27
Annual Premium	22	\$4,533	\$4,533
<u>IN-NETWORK</u>			
Routine Eye Exam		\$10 copay (1 per year)	\$10 copay (1 per year)
Eyeglass Frames		\$50 Wholesale or up to \$150 retail allowance (Every 24 months)	\$50 Wholesale or up to \$150 retail allowance (Every 24 months)
Eyeglass Lenses		Every 12 months	Every 12 months
Standard Plastic Single		\$10 copay	\$10 copay
Standard Plastic Bifocal		\$10 copay	\$10 copay
Standard Plastic Trifocal		\$10 copay	\$10 copay
Contact Lenses		Every 12 months	Every 12 months
Non-Elective Contact Lenses		Covered in full	Covered in full
Elective Conventional Lenses		\$130 allowance	\$130 allowance
Elective Disposable Lenses		\$130 allowance	\$130 allowance
<u>OUT-OF-NETWORK</u>			
Routine Eye Exam		\$35 allowance	\$35 allowance
Eyeglass Lenses		\$25 - \$80 allowance	\$25 - \$80 allowance
Contact Lenses - Elective		\$130 allowance	\$130 allowance
Non-Elective		\$250 allowance	\$250 allowance
Frame		\$45 allowance	\$45 allowance
		DEDUCTIONS (24)	DEDUCTIONS (24)
Employee Only	9	5.25	5.25
Employee + Dependent	8	9.18	9.18
Employee + Family	5	13.64	13.64
Percentage of Change			0.00%



Basic Life & Disability

Current / Renewal	
<i>Basic Life and AD&D</i>	One America
Benefit Amount	\$50,000
Reduction Schedule:	50% at age 70
Life Rate per \$1,000:	\$0.23
AD&D Rate per \$1,000:	\$0.03
Projected Volume:	\$2,525,000
Covered Lives:	51
Basic Life Annual Premium:	\$7,878
Rate Guarantee:	1/1/2025
<i>Group Short Term Disability</i>	One America
Benefit	60% Salary
Maximum Benefit	\$1,000
Elimination Period	30 Days
Duration	9 Weeks
Pre-existing Conditions	None
Benefit Volume	\$26,107
Cost per \$10	\$0.150
Rate Guarantee	1/1/2025
Annual Cost	\$4,699
<i>Group Long Term Disability</i>	One America
Benefit	60%
Maximum Benefit	\$5,000
Elimination Period	90 Days
Duration	SSNRA
Pre-existing Conditions	3/12
Benefit Volume	\$190,420
Cost per \$100	\$0.370
Rate Guarantee	1/1/2025
Annual Cost	\$8,455
Total Annual Cost	\$21,032

Open Enrollment Timeline

- On or around October 1st (no later than October 20th) GMA will email to the City the open enrollment package which will include:
 - Affirmation notice, uniform glossary of coverage, and PDF versions of the Summaries of Benefits and Coverage. Group will need to fill out confirmation of receipt
 - Summary of Benefits and Legal Notices that MSI can post on the enrollment web site
- Open enrollment is from October 1st through November 10th, 2023
 - MSI will prepare open enrollment letter, Employee Benefit Handbook and enrollment web site for City approval prior to October 1st.
 - GMA enrollment site available for OE changes by October 23rd at the earliest



RISK MANAGEMENT AND
EMPLOYEE BENEFIT SERVICES
BOARD OF TRUSTEES

Chair
Rebecca L. Tydings
City Attorney, Centerville

Vice Chair
Marcia Hampton
City Manager, Douglasville

Secretary-Treasurer
Larry H. Hanson
CEO and Executive Director

Trustees:

Shelly Berryhill
Commissioner, Hawkinsville

Linda Blechinger
Mayor, Auburn

Chris Hobby
City Manager, Bainbridge

Meg Kelsey
City Manager, LaGrange

Jessica O'Connor
City Manager, Griffin

W. D. Palmer, III
Councilmember, Camilla

James F. Palmer
Mayor, Calhoun

John Reid
Mayor, Eatonton

JoAnne Taylor
Mayor, Dahlonega

Albert Thurman
Mayor, Powder Springs

Kenneth L. Usry
Mayor, Thomson

Clemontine Washington
Mayor Pro Tem, Midway

Vince Williams
Mayor, Union City

EXECUTIVE STAFF

Randy Logan
Deputy Executive Director

August 4, 2023

Tammy Bruce
City of Dahlonega
465 Riley Rd
Dahlonega, GA 30533-0810

Dear Tammy:

Each year, an actuary reviews the premium levels and plan designs offered by the Georgia Municipal Employees Benefit System (GMEBS) Life and Health Insurance Fund to determine if rates are sufficient to support claims and medical cost trends for the next plan year. This important renewal notice is being provided as well to the management and/or an elected official due renewal, open enrollment and new plan year deadlines described in this letter. [Renewal Survey Link](#)

Within the Life & Health program, complete benefit options and services are available for your consideration during this renewal period.

The renewal covers the following (pharmacy & on demand health care provided as part of options in blue):

- **Medical** - the choice between multiple medical plan designs and Anthem network options
- Pharmacy – a comprehensive pharmacy formulary and deep network access provided by Aetna.
- On Demand Health Care –
 - Virtual primary care through Anthem,
 - Telehealth services (medical & mental/behavioral health) by Live Health Online at no cost for all services used.
 - Delta Dental’s ToothPic virtual access to dental care
- **Dental** – PPO in-network or out of network coverage with Delta Dental
- **Vision** – Full vision care coverage under the Anthem Blue View Vision plan and network

To serve your needs best and timely, please complete the survey in this link as soon as possible ([Renewal Survey Link](#)). The Life & Health team is looking forward to assisting you with questions or with any possible plan changes or additions your benefit plan options. Please see handout for information for details on Open Enrollment.

Thank you again for your participation in the Life & Health program. Please let us know how we can be of assistance during this year’s Renewal period.

Sincerely,
Denise Joyce
Sr. Director of Operations, RMEBS

Cc: JoAnne Taylor, Mayor
Allison Martin, City Manager

Aug 1 – Aug 4	Aug 10	Aug 1 – Sep 12	Sept 15	October 1
Delivery of Renewal Email to Employer Contacts	Renewal Survey Due (see Link)	Renewal reviews, meetings or requests with Life & Health to assist in plan option changes for 2024. <i>Please complete Renewal Survey to schedule and to meet with the Life & Health team.</i>	Submission of 2024 Selections Due <i>If making Medical Plan Option changes and/or Dental or Vision plan updates.</i>	Open Enrollment begins

Renewal Summary including Commissions for City of Dahlonega

POS 80/60 1500

Current Premium Rates

<u>Employee Only</u>	<u>Employee & Spouse</u>	<u>Employee & Child(ren)</u>	<u>Employee & Family</u>
\$ 956.00	\$1,912.00	\$1,817.00	\$ 2,866.00
\$ 38.24	\$ 76.48	\$ 72.68	\$ 114.64
\$ 994.24	\$1,988.48	\$1,889.68	\$ 2,980.64

New 2024 Premium Rates

<u>Employee Only</u>	<u>Employee & Spouse</u>	<u>Employee & Child(ren)</u>	<u>Employee & Family</u>
\$ 1,061.00	\$ 2,122.00	\$ 2,017.00	\$ 3,181.00
\$ 42.44	\$ 84.88	\$ 80.68	\$ 127.24
\$ 1,103.44	\$ 2,206.88	\$ 2,097.68	\$ 3,308.24

POS 80/60 3000

Current Premium Rates

<u>Employee</u>	<u>Employee & Spouse</u>	<u>Employee & Child(ren)</u>	<u>Employee & Family</u>
\$ 902.00	\$ 1,804.00	\$ 1,714.00	\$ 2,704.00
\$ 36.08	\$ 72.16	\$ 68.56	\$ 108.16
\$ 938.08	\$ 1,876.16	\$ 1,782.56	\$ 2,812.16

New 2024 Premium Rates

<u>Employee</u>	<u>Employee & Spouse</u>	<u>Employee & Child(ren)</u>	<u>Employee & Family</u>
\$ 1,001.00	\$ 2,002.00	\$ 1,902.00	\$ 3,001.00
\$ 40.04	\$ 80.08	\$ 76.08	\$ 120.04
\$ 1,041.04	\$ 2,082.08	\$ 1,978.08	\$ 3,121.04

Additional information for the Life & Health renewal:

- The Renewal period is from August 1, 2023, through September 15, 2023, to prepare for Open Enrollment.
- For the 2024 plan year, there will be no changes in the plan designs for Medical, Dental or Vision.
- The premiums billed for the Dental plan and Vision plan will remain the same (see below).
- Please note Dental & Vision plans must be opted by the Employer. They are not part of the Medical plan options.

Premiums per Month	Dental	Vision
Employee	\$25.00	\$8.11
Employee & Spouse	n/a	\$16.22
Employee & Child(ren)	n/a	\$16.62
Employee & Dependent(s)	\$76.00	\$24.72



City Council Agenda Memo

DATE: September 8, 2023
TITLE: Park Street Utility Project Award
PRESENTED BY: Allison Martin, City Manager & Mark Buchanan, Director of Engineering

AGENDA ITEM DESCRIPTION:

This item is best described by the attached Wiedeman and Singleton bid opening memo attached. It includes detailed information regarding bids on the Park Street Utility Project.

HISTORY/PAST ACTION:

The Park Street Utility Improvements Project has been a topic of discussion for several months. Following the completion of the design, bids were received and tallied and are reflected in the document attached. Staff has reviewed them and, at this time, believes the appropriate action is to move forward with Division I of the project, more commonly referred to as the South Park Street area.

FINANCIAL IMPACT:

The city received \$2,723,845 in American Rescue Plan Act funds which were designated for this project. The city has also received \$250,000 from the Georgia Department of Transportation to assist with the cost of paving. The balance of the project would be paid for with a combination of stormwater, water and sewer, and paving program dollars. Our coverage ratio in the water and sewer fund is sufficient to cover this expenditure.

RECOMMENDATION:

Staff, upon review of the bids and costs of the entire project, recommends the award of the portion of the project described as Division I to Strickland & Sons Pipeline. The bid amount shown is just over \$4.5m. Staff also recommends carrying a 10% contingency for this project which makes the amount needed \$4,950,000.

SUGGESTED MOTIONS:

I make a motion to approve the award of Division I of the Park Street Utility Improvements Project to Strickland & Sons Pipeline in an amount not to exceed \$4,950,000.

ATTACHMENTS:

Wiedeman & Singleton Park Street Utility Improvements Project Bid Memo.

WIEDEMAN AND SINGLETON, INC.

CIVIL AND ENVIRONMENTAL ENGINEERS

TROY BEGAN
PETER JOHNS

3091 GOVERNORS LAKE DRIVE
SUITE 430
NORCROSS, GEORGIA 30071

PETER SNYDER
HAROLD WIEDEMAN

131 EAST MAIN STREET
SUITE 300
ROCK HILL, SOUTH CAROLINA 29730

WWW.WIEDEMAN.COM

August 24, 2023

Mr. Mark Buchanan, P.E.
City Engineer & Public Works Director
City of Dahlonega
465 Riley Road
Dahlonega, GA 30533

Re: Park Street Utility Improvements
City of Dahlonega, GA
W&S Project # 033-22-140

Dear Mr. Buchanan:

Bids were received, opened, and read in public on August 17, 2023, for the PARK STREET UTILITY IMPROVEMENTS project, for the City of Dahlonega. A total of two (2) bids were received from pre-qualified general contractors as follows:

<u>Bidder</u>	<u>Amount Bid</u>
1. Strickland & Sons Pipeline, Inc. Gainesville, Georgia	Division I - \$4,532,512.75* Division II - <u>\$1,435,466.25</u> Division I & II - \$5,967,979.00*
2. North Georgia Pipeline, Inc. Dahlonega, Georgia	Division I - \$4,871,299.00* Division II - <u>\$1,679,476.50*</u> Division I & II - \$6,550,775.50*

* Denotes corrected bid amount.

A certified tabulation of all bids received is attached. As required in the bid documents, each bidder submitted with their bid a 5% bid bond from a surety company listed in U.S. Treasury Circular 570.

Mr. Mark Buchanan, P.E.

August 24, 2023

Page 2

The bid submitted by Strickland & Sons Pipeline, Inc. was the lowest bid in the amount of FIVE MILLION NINE HUNDRED SIXTY-SEVEN THOUSAND NINE HUNDRED SEVENTY-NINE DOLLARS AND ZERO CENTS (\$5,967,979.00). Strickland & Sons Pipeline, Inc. also submitted the lowest bid amounts for both Division I and II individually.

Strickland & Sons Pipeline, Inc. has confirmed that Liberty Mutual Insurance Company will furnish payment and performance bonds for this project. Liberty Mutual Insurance Company is listed in the current version of the U.S. Department of the Treasury Circular #570. Liberty Mutual Insurance Company is shown as being licensed in the State of Georgia with an underwriting limitation that is greater than the bond amount. Liberty Mutual Insurance Company has a current A.M. Best rating of "A". Please note that upon receipt of performance and payment bonds, we will request that Liberty Mutual Insurance Company provide us with verification of bond authenticity and a history of claims against the bonding company, if any.

If funds are available to construct both Divisions I and II, we recommend that Strickland & Sons Pipeline, Inc. be awarded a contract for the entire project in the amount of \$5,967,979.00. If funds aren't available to construct both divisions of work, then either Division I or II can be awarded individually to Strickland and Sons Pipeline, Inc. in the amounts shown herein. As you are aware, our most recent opinion of construction costs prepared prior to the bid opening was \$4,652,970.00 (i.e., roughly 20% lower than the lowest response bid submitted).

The bids received and opened are valid for ninety (90) days from August 17, 2023. If you have any questions or need any additional information, please feel free to call.

Sincerely,

WIEDEMAN AND SINGLETON, INC.



Matt Henderson, P. E.
Senior Professional Engineer

Enclosure

**TABULATION OF BIDS
PARK STREET UTILITY IMPROVEMENTS
FOR
CITY OF DAHLONEGA
DAHLONEGA, GEORGIA**

BIDS RECEIVED UNTIL 2:00 PM, LOCAL TIME, AUGUST 17, 2023

<u>Bidder</u>		<u>Amount Bid</u>
Strickland & Sons Pipeline, Inc.	Division I	\$ 4,532,512.75*
	<u>Division II</u>	<u>\$ 1,435,466.25</u>
	Base Bid Total	\$ 5,967,979.00*
North Georgia Pipeline, Inc.	Division I	\$ 4,871,299.00*
	<u>Division II</u>	<u>\$ 1,679,476.50*</u>
	Base Bid Total	\$ 6,550,775.50*

* Denotes corrected bid amount.

A detailed tabulation of bids is attached.
This is to certify that this is a true
and corrected tabulation of bids
received on the date and at the time
stated above.

WIEDEMAN AND SINGLETON, INC.



By: _____

Matthew R. Henderson, P.E.
Georgia Registration #19075

**BID TABULATION
PARK STREET UTILITY IMPROVEMENTS – DIVISIONS I & II
FOR THE CITY OF DAHLONEGA
DAHLONEGA, GA**

BIDS RECEIVED UNTIL 2:05PM, AUGUST 17, 2023

<u>DIVISION I - SOUTH PARK STREET</u>									
CONTRACTOR:				Strickland & Sons Pipeline, Inc. 1551 Fullenwider Road Gainesville, GA			North Georgia Pipeline, Inc. 85 Chestatee Industrial Park Dr. Dahlonega, GA		
				Notes: (1)(2)			(1)(2)		
ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL ITEM COST	UNIT PRICE	TOTAL ITEM COST		
<u>1 - DUCTILE IRON PIPE WATER MAIN</u>									
a.	12 Inch	LF	1,458	\$ 239.00	\$ 348,462.00	\$ 170.00	\$ 247,860.00		
b.	8 Inch	LF	86	\$ 218.00	\$ 18,748.00	\$ 130.00	\$ 11,180.00		
c.	6 Inch	LF	110	\$ 178.00	\$ 19,580.00	\$ 120.00	\$ 13,200.00		
<u>2 - WATER MAIN ACCESSORIES</u>									
a.	12 Inch Fast Grip Gasket	EA	5	\$ 258.00	\$ 1,290.00	\$ 568.00	\$ 2,840.00		
b.	8 Inch Fast Grip Gasket	EA	5	\$ 198.00	\$ 990.00	\$ 481.00	\$ 2,405.00		
c.	6 Inch Fast Grip Gasket	LF	5	\$ 183.00	\$ 915.00	\$ 430.00	\$ 2,150.00		
d.	12 Inch Polywrap	LF	50	\$ 50.00	\$ 2,500.00	\$ 30.00	\$ 1,500.00		
<u>3 - FITTINGS</u>									
a.	12, 8 & 6 Inch	TONS	1.2	\$ 24,860.00	\$ 29,832.00	\$ 24,000.00	\$ 28,800.00		
<u>4 - VALVES</u>									
a.	12 Inch Gate Valve	EA	6	\$ 5,366.00	\$ 32,196.00	\$ 5,170.00	\$ 31,020.00		
b.	8 Inch Gate Valve	EA	4	\$ 3,922.00	\$ 15,688.00	\$ 3,290.00	\$ 13,160.00		
c.	6 Inch Gate Valve	EA	8	\$ 2,861.00	\$ 22,888.00	\$ 2,312.00	\$ 18,496.00		
<u>5 - CONNECTION TO EXISTING WATER MAIN</u>									
a.	12-Inch Other	EA	2	\$ 5,408.00	\$ 10,816.00	\$ 6,440.00	\$ 12,880.00		
b.	6-Inch Other	EA	4	\$ 4,930.00	\$ 19,720.00	\$ 6,240.00	\$ 24,960.00		

c.	2-Inch Other	EA	3	\$ 2,850.00	\$ 8,550.00	\$ 6,020.00	\$ 18,060.00
6 - FIRE HYDRANTS							
a.	4 1/2 Inch	EA	4	\$ 7,715.00	\$ 30,860.00	\$ 5,860.00	\$ 23,440.00
b.	Extensions	VF	5	\$ 40.00	\$ 200.00 *	\$ 40.00	\$ 200.00 *
7 - CONCRETE							
a.	Thrust Blocking	CY	15	\$ 449.00	\$ 6,735.00	\$ 380.00	\$ 5,700.00
b.	12" Pipe Encasement	LF	300	\$ 130.00	\$ 39,000.00	\$ 118.00	\$ 35,400.00
c.	6-Inch Thrust Collar	EA	4	\$ 2,200.00	\$ 8,800.00	\$ 1,625.00	\$ 6,500.00
d.	Flowable Fill	CY	40	\$ 930.00	\$ 37,200.00	\$ 2,000.00	\$ 80,000.00
e.	Remove & Replace Sidewalk	LF	2,400	\$ 56.00	\$ 134,400.00	\$ 62.50	\$ 150,000.00
f.	New 4' - 0" Sidewalk	LF	300	\$ 44.00	\$ 13,200.00	\$ 52.00	\$ 15,600.00
g.	Remove & Replace Curb & Gutter	LF	5,000	\$ 51.00	\$ 255,000.00	\$ 53.00	\$ 265,000.00
8 - WATER SERVICE REPLACEMENTS							
a.	3/4 Inch Short Side	EA	8	\$ 2,600.00	\$ 20,800.00	\$ 2,050.00	\$ 16,400.00
b.	3/4 Inch Long Side	EA	7	\$ 3,910.00	\$ 27,370.00	\$ 2,900.00	\$ 20,300.00
c.	1 Inch Short Side	EA	1	\$ 2,630.00	\$ 2,630.00	\$ 2,480.00	\$ 2,480.00
9 - WATER SERVICE RECONNECTS							
a.	2 Inch Long Side	EA	1	\$ 5,131.00	\$ 5,131.00	\$ 3,800.00	\$ 3,800.00
10 - WATER SERVICE RELOCATE							
a.	3/4 Inch Short Side	EA	1	\$ 1,906.00	\$ 1,906.00	\$ 2,360.00	\$ 2,360.00
11 - WATER SERVICE ACCESSORIES							
a.	Remove Existing Service	EA	1	\$ 900.00	\$ 900.00	\$ 1,820.00	\$ 1,820.00
b.	3/4 Inch Commercial Backflow	EA	1	\$ 610.00	\$ 610.00	\$ 820.00	\$ 820.00
c.	1 Inch Commercial Backflow	EA	1	\$ 728.00	\$ 728.00	\$ 840.00	\$ 840.00
12 - CUT, CAP, AND BLOCK EXISTING WATER MAIN							
a.	8" Cut and Plug	EA	1	\$ 2,375.00	\$ 2,375.00	\$ 1,240.00	\$ 1,240.00
b.	6" Cut and Plug	EA	4	\$ 2,375.00	\$ 9,500.00	\$ 1,180.00	\$ 4,720.00
c.	2" Cut and Plug	EA	3	\$ 1,858.00	\$ 5,574.00	\$ 1,277.00	\$ 3,831.00
d.	6" Cut, Cap, and Block/Rod	EA	2	\$ 2,938.00	\$ 5,876.00	\$ 2,040.00	\$ 4,080.00
13 - SANITARY SEWER							
a.	12" DIP (0'-8')	LF	5	\$ 366.00	\$ 1,830.00	\$ 506.00	\$ 2,530.00
b.	12" DIP (8'-12')	LF	5	\$ 374.00	\$ 1,870.00	\$ 506.00	\$ 2,530.00

c.	12" PVC (0'-8')	LF	135	\$ 307.00	\$ 41,445.00	\$ 167.00	\$ 22,545.00
d.	12" PVC (8'-12')	LF	1,417	\$ 317.00	\$ 449,189.00	\$ 184.00	\$ 260,728.00
e.	12" PVC (12'-16')	LF	654	\$ 327.00	\$ 213,858.00	\$ 213.00	\$ 139,302.00
14 - PRECAST CONCRETE MANHOLE							
a.	5-Foot Dia. Base (4' depth)	EA	5	\$ 5,675.00	\$ 28,375.00	\$ 8,560.00	\$ 42,800.00
b.	5-Foot Dia. Base (Over Existing)	EA	7	\$ 6,130.00	\$ 42,910.00	\$ 12,350.00	\$ 86,450.00
c.	4-Foot Dia. Riser	VF	81	\$ 491.00	\$ 39,771.00	\$ 300.00	\$ 24,300.00
15 - CONNECTION TO EXISTING MANHOLE							
a.	12 Inch to Existing Manhole	EA	1	\$ 6,361.00	\$ 6,361.00	\$ 4,050.00	\$ 4,050.00
16 - SANITARY SEWER SERVICES							
a.	6 Inch PVC Service Lateral	EA	19	\$ 2,400.00	\$ 45,600.00	\$ 3,720.00	\$ 70,680.00
b.	6 Inch Schedule 40 PVC Pipe	LF	560	\$ 71.00	\$ 39,760.00	\$ 72.00	\$ 40,320.00
17 - STORM SEWER							
a.	36" RCP	LF	296	\$ 263.00	\$ 77,848.00	\$ 198.00	\$ 58,608.00
b.	30" RCP	LF	1,787	\$ 241.00	\$ 430,667.00	\$ 164.00	\$ 293,068.00
c.	24" RCP	LF	163	\$ 218.00	\$ 35,534.00	\$ 133.00	\$ 21,679.00
d.	18" RCP	LF	757	\$ 136.00	\$ 102,952.00	\$ 112.00	\$ 84,784.00
e.	36" Headwall	EA	1	\$ 2,925.00	\$ 2,925.00	\$ 3,700.00	\$ 3,700.00
f.	Curb Inlet, Hood & Grate	EA	43	\$ 6,883.00	\$ 295,969.00	\$ 6,450.00	\$ 277,350.00
g.	Drain Inlet, Grate Only	EA	3	\$ 4,635.00	\$ 13,905.00	\$ 5,550.00	\$ 16,650.00
h.	Junction Box	EA	2	\$ 7,400.00	\$ 14,800.00	\$ 8,660.00	\$ 17,320.00
i.	Double Wing Catch Basin	EA	1	\$ 7,082.00	\$ 7,082.00	\$ 5,720.00	\$ 5,720.00
18 - REMOVING AND REPLACING PAVEMENT							
a.	Type I	LF	60	\$ 88.00	\$ 5,280.00	\$ 123.00	\$ 7,380.00
b.	Type II	LF	25	\$ 99.00	\$ 2,475.00	\$ 207.00	\$ 5,175.00
c.	Type III	LF	25	\$ 82.00	\$ 2,050.00	\$ 79.00	\$ 1,975.00
d.	Type IV	TN	2,000	\$ 305.00	\$ 610,000.00	\$ 480.00	\$ 960,000.00
e.	Graded Aggregate Base	TN	2,700	\$ 47.00	\$ 126,900.00	\$ 42.00	\$ 113,400.00
f.	1.5-Inch Resurfacing	TN	270	\$ 284.00	\$ 76,680.00	\$ 480.00	\$ 129,600.00
g.	Geotextile Grid	SY	5	\$ 35.00	\$ 175.00	\$ 200.00	\$ 1,000.00
19 - ROCK EXCAVATION							
a.	Cost	CY	1,000	\$ 65.00	\$ 65,000.00	\$ 65.00	\$ 65,000.00
20 - ELECTRICAL CONDUIT							

a.	24" x 36" Pull Boxes	EA	14	\$ 3,420.00	\$ 47,880.00	\$ 2,690.00	\$ 37,660.00
b.	3-4" PVC Conduits	LF	2,400	\$ 69.00	\$ 165,600.00	\$ 76.50	\$ 183,600.00
21 – EROSION AND SEDIMENTATION CONTROL							
a.	Type NS Sediment Barriers	LF	1,000	\$ 6.55	\$ 6,550.00	\$ 5.25	\$ 5,250.00
b.	Type S Sediment Barriers	LF	400	\$ 8.10	\$ 3,240.00	\$ 7.25	\$ 2,900.00
c.	Silt Rock Bags	EA	30	\$ 105.00	\$ 3,150.00	\$ 50.00	\$ 1,500.00
d.	Rip Rap	TN	100	\$ 68.00	\$ 6,800.00	\$ 85.00	\$ 8,500.00
e.	Grassing	LF	300	\$ 5.00	\$ 1,500.00	\$ 7.00	\$ 2,100.00
f.	Sodding	SY	1,000	\$ 15.50	\$ 15,500.00	\$ 18.00	\$ 18,000.00
g.	Hay Bale Check Dams (3 Bales)	EA	20	\$ 200.00	\$ 4,000.00	\$ 338.00	\$ 6,760.00
h.	Construction Exit	EA	2	\$ 1,200.00	\$ 2,400.00	\$ 4,460.00	\$ 8,920.00
i.	Geotextile Filter Fabric	SY	25	\$ 15.00	\$ 375.00	\$ 43.00	\$ 1,075.00
j.	Slope Matting	SY	25	\$ 4.75	\$ 118.75	\$ 14.00	\$ 350.00
k.	Jute Ditch Matting	SY	100	\$ 6.75	\$ 675.00	\$ 15.00	\$ 1,500.00
l.	Tree Protection Fencing	LF	150	\$ 4.00	\$ 600.00	\$ 9.00	\$ 1,350.00
22 – TESTING AND DISINFECTION OF WATER MAIN							
a.	Water Main Testing	LF	1,654	\$ 2.50	\$ 4,135.00	\$ 3.00	\$ 4,962.00
23 – TESTING OF SEWER MAIN							
a.	Sewer Main Testing	LF	2,206	\$ 4.00	\$ 8,824.00	\$ 4.00	\$ 8,824.00
b.	Manhole Testing	EA	12	\$ 900.00	\$ 10,800.00	\$ 576.00	\$ 6,912.00
24 – TRAFFIC CONTROL							
a.	Traffic Control	LS	1	\$ 301,684.00	\$ 301,684.00	\$ 707,700.00	\$ 707,700.00
25 – CASH ALLOWANCES							
a.	Soils and Concrete Testing		1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
b.	Construction Surveying		1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
c.	Blasting Monitoring		1	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
d.	NPDES Monitoring		1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
26 – TRENCH STABILIZATION							
a.	Beyond Bedding	CY	100	\$ 40.00	\$ 4,000.00	\$ 40.00	\$ 4,000.00
27 – ADDITIONAL DEPTH OF COVER FOR 12-INCH WATER MAIN							
a.	2-4 Feet Deeper	LF	50	\$ 8.00	\$ 400.00	\$ 35.00	\$ 1,750.00
b.	4-6 Feet Deeper	LF	50	\$ 10.00	\$ 500.00	\$ 45.00	\$ 2,250.00
c.	6-8 Feet Deeper	LF	50	\$ 12.00	\$ 600.00	\$ 55.00	\$ 2,750.00

DIVISION I BID SUBTOTAL, ITEMS 1 THROUGH 27, INCLUSIVE, THE AMOUNT OF:	\$ 4,532,512.75 *	\$ 4,871,299.00 *
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DIVISION II - NORTH PARK STREET

CONTRACTOR:	Strickland & Sons Pipeline, Inc. 1551 Fullenwider Road Gainesville, GA 30507	North Georgia Pipeline, Inc. 85 Chestatee Industrial Park Dr. Dahlonega, GA
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Notes:	(1)(2)	(1)(2)
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ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL ITEM COST	UNIT PRICE	TOTAL ITEM COST
<u>1 - DUCTILE IRON PIPE WATER MAIN</u>							
a.	12 Inch	LF	1,253	\$ 239.00	\$ 299,467.00	\$ 170.00	\$ 213,010.00
b.	6 Inch	LF	50	\$ 178.00	\$ 8,900.00	\$ 120.00	\$ 6,000.00
c.	12-Inch Inside Casing	LF	52	\$ 135.00	\$ 7,020.00	\$ 126.00	\$ 6,552.00
<u>2 - WATER MAIN ACCESSORIES</u>							
a.	12 Inch Fast Grip Gasket	EA	5	\$ 258.00	\$ 1,290.00	\$ 568.00	\$ 2,840.00
c.	6 Inch Fast Grip Gasket	EA	5	\$ 183.00	\$ 915.00	\$ 430.00	\$ 2,150.00
d.	12 Inch Polywrap	LF	50	\$ 50.00	\$ 2,500.00	\$ 30.00	\$ 1,500.00
<u>3 - FITTINGS</u>							
a.	12, 8 & 6 Inch	TONS	0.8	\$ 24,860.00	\$ 19,888.00	\$ 24,000.00	\$ 19,200.00
<u>4 - VALVES</u>							
a.	12 Inch Gate Valve	EA	1	\$ 5,366.00	\$ 5,366.00	\$ 5,170.00	\$ 5,170.00
b.	6 Inch Gate Valve	EA	2	\$ 2,861.00	\$ 5,722.00	\$ 2,600.00	\$ 5,200.00
<u>5 - CONNECTION TO EXISTING WATER MAIN</u>							
a.	12" x 12" Tapping Sleeve & Valve	EA	1	\$ 15,993.00	\$ 15,993.00	\$ 17,090.00	\$ 17,090.00
b.	8" x 8" Tapping Sleeve & Valve	EA	2	\$ 8,789.00	\$ 17,578.00	\$ 10,475.00	\$ 20,950.00
c.	6" x 6" Tapping Sleeve & Valve	EA	2	\$ 7,155.00	\$ 14,310.00	\$ 8,580.00	\$ 17,160.00
d.	12-Inch Other	EA	2	\$ 5,408.00	\$ 10,816.00	\$ 6,440.00	\$ 12,880.00
<u>6 - FIRE HYDRANTS</u>							
a.	4 1/2 Inch	EA	2	\$ 7,715.00	\$ 15,430.00	\$ 5,860.00	\$ 11,720.00
b.	Extensions	VF	5	\$ 40.00	\$ 200.00	\$ 40.00	\$ 200.00

7 - CONCRETE							
a.	Thrust Blocking	CY	15	\$ 449.00	\$ 6,735.00	\$ 380.00	\$ 5,700.00
b.	12" Pipe Encasement	LF	100	\$ 130.00	\$ 13,000.00	\$ 120.00	\$ 12,000.00
c.	6-Inch Thust Collar	EA	1	\$ 2,200.00	\$ 2,200.00	\$ 1,625.00	\$ 1,625.00
d.	Flowable Fill	CY	10	\$ 930.00	\$ 9,300.00	\$ 4,255.00	\$ 42,550.00
e.	Remove & Replace Sidewalk	LF	50	\$ 56.00	\$ 2,800.00	\$ 84.00	\$ 4,200.00
f.	Remove & Replace Curb & Gutter	LF	50	\$ 51.00	\$ 2,550.00	\$ 60.00	\$ 3,000.00
g.	Header Curb	LF	500	\$ 68.00	\$ 34,000.00	\$ 50.00	\$ 25,000.00
8 - WATER SERVICE REPLACEMENTS							
a.	3/4 Inch Short Side	EA	2	\$ 2,600.00	\$ 5,200.00	\$ 2,050.00	\$ 4,100.00
b.	3/4 Inch Long Side	EA	1	\$ 3,910.00	\$ 3,910.00	\$ 2,910.00	\$ 2,910.00
9- WATER SERVICE ACCESSORIES							
a.	Remove Existing Service	EA	1	\$ 900.00	\$ 900.00	\$ 1,820.00	\$ 1,820.00
b.	3/4 Inch Commercial Backflow	EA	2	\$ 610.00	\$ 1,220.00	\$ 820.00	\$ 1,640.00
c.	1 Inch Commercial Backflow	EA	1	\$ 728.00	\$ 728.00	\$ 840.00	\$ 840.00
10 - CUT, CAP, AND BLOCK EXISTING WATER MAIN							
a.	8" Cut and Plug	EA	1	\$ 2,375.00	\$ 2,375.00	\$ 1,240.00	\$ 1,240.00
b.	6" Cut and Plug	EA	2	\$ 2,375.00	\$ 4,750.00	\$ 1,182.00	\$ 2,364.00
e.	6" Cut, Cap, and Block/Rod	EA	1	\$ 2,938.00	\$ 2,938.00	\$ 2,275.00	\$ 2,275.00
11 - SANITARY SEWER							
a.	12" PVC (0'-8')	LF	443	\$ 307.00	\$ 136,001.00	\$ 167.00	\$ 73,981.00
b.	12" PVC (8'-12')	LF	279	\$ 317.00	\$ 88,443.00	\$ 184.00	\$ 51,336.00
c.	12" PVC (12'-16')	LF	31	\$ 327.00	\$ 10,137.00	\$ 213.00	\$ 6,603.00
12 - PRECAST CONCRETE MANHOLE							
a.	5-Foot Dia. Base (4' depth)	EA	3	\$ 5,675.00	\$ 17,025.00	\$ 8,560.00	\$ 25,680.00
b.	5-Foot Dia. Base (Over Existing)	EA	1	\$ 6,130.00	\$ 6,130.00	\$ 12,350.00	\$ 12,350.00
c.	4-Foot Dia. Riser	VF	19	\$ 491.00	\$ 9,329.00	\$ 300.00	\$ 5,700.00
13 - CONNECTION TO EXISTING MANHOLE							
a.	12 Inch to Existing Manhole	EA	3	\$ 6,361.00	\$ 19,083.00	\$ 4.50	\$ 13.50
14 - SANITARY SEWER SERVICES							
a.	6 Inch PVC Service Lateral	EA	6	\$ 2,400.00	\$ 14,400.00	\$ 3,720.00	\$ 22,320.00
b.	6 Inch Schedule 40 PVC Pipe	LF	120	\$ 71.00	\$ 8,520.00	\$ 72.00	\$ 8,640.00

15 - STEEL CASING							
a.	18 Inch Jack and Bore	LF	52	\$ 882.00	\$ 45,864.00	\$ 1,438.00	\$ 74,776.00
16 – REMOVING AND REPLACING PAVEMENT							
a.	Type I	LF	50	\$ 88.00	\$ 4,400.00	\$ 123.00	\$ 6,150.00
b.	Type II	LF	25	\$ 99.00	\$ 2,475.00	\$ 207.00	\$ 5,175.00
c.	Type III	LF	25	\$ 82.00	\$ 2,050.00	\$ 79.00	\$ 1,975.00
d.	Type IV	TN	650	\$ 305.00	\$ 198,250.00	\$ 520.00	\$ 338,000.00
e.	Graded Aggregate Base	TN	800	\$ 47.00	\$ 37,600.00	\$ 42.00	\$ 33,600.00
f.	1.5-Inch Resurfacing	TN	240	\$ 284.00	\$ 68,160.00	\$ 520.00	\$ 124,800.00
g.	Geotextile Grid	SY	5	\$ 35.00	\$ 175.00	\$ 200.00	\$ 1,000.00
h.	Asphalt Milling	SY	2,800	\$ 7.75	\$ 21,700.00	\$ 17.00	\$ 47,600.00
17 – ROCK EXCAVATION							
a.	Cost	CY	250	\$ 65.00	\$ 16,250.00	\$ 65.00	\$ 16,250.00
18 – EROSION AND SEDIMENTATION CONTROL							
a.	Type NS Sediment Barriers	LF	500	\$ 6.55	\$ 3,275.00	\$ 5.30	\$ 2,650.00
b.	Type S Sediment Barriers	LF	100	\$ 8.10	\$ 810.00	\$ 7.30	\$ 730.00
c.	Silt Rock Bags	EA	10	\$ 105.00	\$ 1,050.00	\$ 50.00	\$ 500.00
d.	Rip Rap	TN	100	\$ 68.00	\$ 6,800.00	\$ 85.00	\$ 8,500.00
e.	Grassing	LF	200	\$ 5.00	\$ 1,000.00	\$ 7.00	\$ 1,400.00
f.	Sodding	SY	10	\$ 15.50	\$ 155.00	\$ 18.00	\$ 180.00
g.	Hay Bale Check Dams (3 Bales)	EA	10	\$ 200.00	\$ 2,000.00	\$ 338.00	\$ 3,380.00
h.	Construction Exit	EA	2	\$ 1,200.00	\$ 2,400.00	\$ 4,460.00	\$ 8,920.00
i.	Geotextile Filter Fabric	SY	25	\$ 15.00	\$ 375.00	\$ 43.00	\$ 1,075.00
j.	Slope Matting	SY	25	\$ 4.75	\$ 118.75	\$ 14.00	\$ 350.00
k.	Jute Ditch Matting	SY	100	\$ 6.75	\$ 675.00	\$ 15.00	\$ 1,500.00
l.	Tree Protection Fencing	LF	150	\$ 4.00	\$ 600.00	\$ 9.00	\$ 1,350.00
19 – TESTING AND DISINFECTION OF WATER MAIN							
a.	Water Main Testing	LF	1,355	\$ 2.50	\$ 3,387.50	\$ 3.00	\$ 4,065.00
20 – TESTING OF SEWER MAIN							
a.	Sewer Main Testing	LF	753	\$ 4.00	\$ 3,012.00	\$ 4.00	\$ 3,012.00
b.	Manhole Testing	EA	4	\$ 900.00	\$ 3,600.00	\$ 576.00	\$ 2,304.00
21 – TRAFFIC CONTROL							
a.	Traffic Control	LS	1	\$ 168,215.00	\$ 168,215.00	\$ 319,000.00	\$ 319,000.00

23 – CASH ALLOWANCES							
a.	Soils and Concrete Testing		1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
b.	Construction Surveying		1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
c.	Blasting Monitoring		1	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
d.	NPDES Monitoring		1	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
24 – TRENCH STABILIZATION							
a.	Beyond Bedding	CY	50	\$ 40.00	\$ 2,000.00	\$ 40.00	\$ 2,000.00
DIVISION II BID SUBTOTAL, ITEMS 1 THROUGH 24, INCLUSIVE, THE AMOUNT OF:					\$ 1,435,466.25	\$ 1,679,476.50	*
DIVISION I BID SUBTOTAL, ITEMS 1 THROUGH 27, INCLUSIVE, THE AMOUNT OF:					\$ 4,532,512.75 *	\$ 4,871,299.00 *	
DIVISION II BID SUBTOTAL, ITEMS 1 THROUGH 23, INCLUSIVE, THE AMOUNT OF:					\$ 1,435,466.25	\$ 1,679,476.50 *	
DIVISION I & II BID TOTAL, DIVISION I – ITEMS 1 THROUGH 27 AND DIVISION II - ITEMS 1 THROUGH 23, INCLUSIVE, THE AMOUNT OF:					\$ 5,967,979.00 *	\$ 6,550,775.50 *	
Notes:							
(1) Bidder acknowledged receipt of Addenda No. 1							
(2) Bidder submitted bid bond for 5% of the Amount bid.							
* Indicates the amount shown has been corrected due to a mathematical error.							



CITY COUNCIL AGENDA REPORT

DATE: September 8, 2023
TITLE: Intergovernmental Service Agreement – Downtown Development Authority
PRESENTED BY: Allison Martin, Finance Director

AGENDA ITEM DESCRIPTION:

An agreement is presented to continue the City's contractual relationship with the Downtown Development Authority (Authority) for the fiscal year 2024 and establish the Authority's budget and funding sources.

HISTORY/PAST ACTION:

The budget for the fiscal year 2024 was reviewed during the budget process and determined to be consistent with the City's overall goals for the Authority.

FINANCIAL IMPACT:

The Authority's budget has been established at an amount of \$321,665 of which \$100,000 will be funded from the City's general fund, \$84,875 will be funded from hotel/motel tax collections, and the balance is a mixture of fund reserves of \$128,890 and miscellaneous revenues of \$7,900.

RECOMMENDATION:

To approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2024.

SUGGESTED MOTIONS:

For the meeting: "I make a motion to approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2024 and fund its budget from general fund revenue (\$100,000) and hotel/motel tax collections (\$84,875)."

ATTACHMENTS:

Intergovernmental Service Agreement – City of Dahlonega Downtown Development Authority

**INTERGOVERNMENTAL SERVICE AGREEMENT
CITY OF DAHLONEGA DOWNTOWN DEVELOPMENT AUTHORITY**

THIS AGREEMENT is entered into as of the ____ day of _____, 2023, between the Downtown Development Authority of the City of Dahlonega, hereinafter referred to as "The Authority") and the City of Dahlonega (hereinafter referred to as "the City"), collectively referred to hereinafter as "the Parties".

WHEREAS, the Authority is an instrumentality of the City of Dahlonega, and whereas the City is desirous of funding the Authority for specific purposes in order to carry out tasks beneficial to the City, for which the Authority possesses certain special powers and skills necessary to carry out those purposes and which have been identified and noted in prior actions of the City enabling the Downtown Development Authority, and

WHEREAS, the purpose of the Authority is to stimulate and sustain economic development in Downtown Dahlonega by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown. Powers granted to the Authority to accomplish its purpose include: developing and promoting downtown; making long-range plans or proposals for downtown; financing (by loan, grant, lease, borrow, or otherwise) projects for the public good; executing contracts and agreements; and, purchasing, leasing and selling property.

WHEREAS, the Authority desires to pursue its work via a budgeted program approved by the City;

NOW THEREFORE, the parties agree as follows:

1. The Authority has provided a proposed budget for the fiscal year 2024 beginning October 1, 2023, to the City, and the City has reviewed that budget to determine whether the line items represented in the budget are consistent with the City's overall goals for the Authority.
2. The Authority's budget as presented in "Attachment A", attached hereto and incorporated herein as a part of this Agreement, has been approved at a revised amount of three-hundred six thousand, two-hundred nineteen and no/100's dollars (\$321,665). The Authority's expenditures are funded largely by intergovernmental revenue from the City of Dahlonega totaling \$184,875.
3. A transfer of \$100,000 is required from the City's general fund to fund operating expenditures presented in the budget. Unrestricted Hotel/Motel tax collections of \$84,875 are budgeted to partially fund expenditures related to tourism-related events. Intergovernmental revenue from the City of Dahlonega is accomplished by twelve, monthly cash transfers of an equal amount. At the conclusion of the fiscal year, any amount not required for actual expenditures is returned to the City of Dahlonega general fund unless otherwise identified as a multi-year commitment.
4. The City will provide administrative services and maintain the accounts and records for the Authority, and the Authority will follow City policies as applicable. The City currently provides as available the following staff support to the Authority: Executive Director (employee of the City on loan to the DDA), Main Street Manager (loaned employee for downtown business development, tourism/marketing, and public relations); Projects Coordinator, (employee of the City on loan to the DDA), Event Coordinator (employee of the City on loan to the DDA), City Manager (project management, as requested and available); Community Development Director (primary,

administrative and executive support); and Finance Director (account management, financial reports, audits, and other administrative functions).

5. The Authority will provide written activity reports to the city to include a monthly financial statement and a goals and accomplishments status report consistent with the monthly report required of City department directors.

6. The City's duty to fund the Authority's work in fiscal year 2024 shall be contingent upon the Authority's timely provision of the reports, compliance with its approved budget, and completion of projects.

7. This agreement shall terminate on September 30, 2024, unless otherwise renewed or modified.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals the day and year first above written.

For the City of Dahlonega:

For the Downtown Development Authority:

By: _____

By: _____

Title: _____

Title: _____



City Council Agenda Memo

DATE: September 11, 2023
TITLE: IGA – Lumpkin County & City of Dahlonega Fueling Station Amendment
PRESENTED BY: Allison Martin, City Manager

AGENDA ITEM DESCRIPTION:

IGA – Lumpkin County & City of Dahlonega Fueling Station Amendment

HISTORY/PAST ACTION:

The city currently purchases DEF for use in newer vehicles and equipment that require this additive. We do not have enough use to justify the bulk purchase of the product to achieve maximum pricing. We currently have an IGA for use of the fueling station and the county recently installed a DEF pump at the fueling station which the city is proposing to use. It will be more efficient for vehicles to fuel and add the DEF as needed at the location rather than carrying DEF with them or returning to the city shop to add it. The formula proposed for the cost share is acceptable and follows along a similar theory as the fuel costs. The county's ability to obtain a price point for bulk purchases, not attainable by the city, will still be realized even with a surcharge.

FINANCIAL IMPACT:

There is no adverse budgetary impact. We are currently purchasing DEF. The savings the county received by purchasing in bulk will still be realized even with the small surcharge.

RECOMMENDATION:

It is the recommendation of staff to approve this amendment.

SUGGESTED MOTIONS:

I make a motion to approve the amendment of the IGA between Lumpkin County and the City of Dahlonega for the use of the Fueling Station.

ATTACHMENTS:

Lumpkin County Staff Report
Lumpkin County IGA document



Lumpkin County, Georgia

Finance

Date:	September 5, 2023
Agenda Item:	2023-093 IGA – County and City – Fueling Station Amendment (<i>Finance Director Abby Branan</i>)
Item Description:	Consideration of amending the Fueling Station IGA with the City of Dahlonega
Facts & Historical Information:	<p>Lumpkin County constructed a fueling station on Barlow Road. The City of Dahlonega and Lumpkin County entered into an IGA regarding use of the fueling station by the City of Dahlonega to fuel its fleet of vehicles. The City and County had specific roles in the construction of the facility. The City is provided a hydrant and water line. The County is constructed the facility and solely owns the facility. The County is the lead agent on the facility and will operate the facility. The costs associated with the fueling station will be divided via formula method to arrive at indirect costs which will be added to the per gallon cost of fuel. This exhibit is to be adjusted annually.</p> <p>Staff recognized the need for a centralized diesel exhaust fuel (DEF) pump due to the number of vehicles/equipment that use DEF. A centralized DEF pump will save employee time and County money. The pump has been installed at the fueling station, and county vehicles will soon be using the DEF pump rather than each department buying its own DEF. The City of Dahlonega expressed an interest in using the DEF pump for its fleet as well. The pump is not as sophisticated as a fuel pump and does not meter while dispensing or allow for access control. Staff recommends completing annual calculations of each entity's diesel usage for the vehicles/equipment that will use DEF. The City's percentage will be applied to all DEF purchases for the following year and will be billed to the City at the time of purchase.</p>
Potential Courses Of Action:	<ul style="list-style-type: none">A. Amend the IGA as presented.B. Amend the IGA with recommended changes.C. Do not amend the IGA.
Budget Impact:	Amending the IGA does not impact the budget.
Staff Recommendation:	Course of Action A.

**AMENDED AND RESTATED
INTERGOVERNMENTAL AGREEMENT
BETWEEN LUMPKIN COUNTY AND THE CITY OF DAHLONEGA
FOR THE USE AND ALLOCATION OF COSTS RELATED
TO THE
LUMPKIN COUNTY FUELING STATION**

**STATE OF GEORGIA
LUMPKIN COUNTY**

This agreement is made and entered by and between Lumpkin County, a political subdivision of the State of Georgia (the “County”), and the City of Dahlonega (the “City”), the sole municipal corporation of the State of Georgia within the County.

WITNESSETH:

WHEREAS, Lumpkin County has constructed a fueling station on County owned land for the sole purpose of fueling its fleet. The value of this County project is \$300,000; and,

WHEREAS, the County and City recognize the economic and mutual benefits of both entities utilizing the fueling station; and,

WHEREAS, the City contributed to the project by providing materials and labor needed to extend a waterline, bring a fire hydrant, and complete a bore for a service line to 406 Barlow Road. The value of such contribution is estimated to be \$27,000; and

WHEREAS, the County and the City entered into an Intergovernmental Agreement (‘IGA’) on February 28, 2018, for the orderly conduct of the use and pro-rata payment of the fueling station operations by each entity, and renewed said IGA in 2019; and

WHEREAS, the County and the City renewed the IGA for 2020 and provided for automatic annual renewals; and

WHEREAS, the County has installed a Diesel Exhaust Fluid (DEF) pump at the fueling station; and

WHEREAS, the County and the City now desire to amend the IGA to include provisions for the use of the DEF pump and payment for the DEF used by the City;

NOW, THEREFORE, in consideration of the mutual promises and understandings made in this Agreement, and for other good and valuable consideration, the County and the City consent and agree as follows:

Section 1. Representations and Mutual Covenants

(A) The County makes the following representations and warranties which may be specifically relied upon by all parties as a basis for entering this Agreement:

(i) The County is a political subdivision duly created and organized under the Constitution of the State of Georgia;

(ii) The governing authority of the County is duly authorized to execute, deliver and perform this Agreement;

(iii) This Agreement is a valid, binding, and enforceable obligation of the County;

(iv) The County will take the lead on all actions necessary to operate the fueling station including but not limited to the purchase of bulk gasoline and diesel, insurance, technology upgrades, coding of access and distribution methods;

(v) The County will pay the expenses related to the operation and maintenance of the fueling station; and,

(vi) The County will invoice the City monthly for:

a) the actual cost of fuel used by the City; and

b) the cost of DEF used by the City, which shall be calculated based on the weighted average of diesel usage for vehicles and equipment that used DEF in the previous year and will be calculated annually;

c) plus a markup for indirect costs as defined in Exhibit A attached hereto and made a part hereof.

In all subsequent annual renewals, the markup for indirect costs and weighted average for the DEF calculation will be adjusted annually based upon actual data. Such calculation shall be provided to the City of Dahlonega each year prior to November 1.

(B) The City of Dahlonega makes the following representations and warranties which may be specifically relied upon by all parties as a basis for entering this Agreement:

- (i) The City is a municipal corporation duly created and organized under the Laws of the State of Georgia;
- (ii) The governing authority of the City is duly authorized to execute, deliver and perform this Agreement;
- (iii) This Agreement is a valid, binding, and enforceable obligation of the City;
- (iv) The City agrees to pay both indirect and direct costs as outlined in the attached Exhibit A; and
- (v) The City agrees to pay monthly based upon an itemized monthly bill generated by Lumpkin County.

(C) The County agrees to maintain thorough and accurate records concerning the expenses related to the fueling station as required by the terms of this Agreement.

(D) The City and County jointly agree that any costs arising from damages caused to the physical structures (gates, apparatus, controllers) of the fueling station shall be borne solely by the entity whose vehicle or equipment caused the damage.

Section 2. Effective Date and Term of This Agreement

This Agreement shall commence upon the date of its execution and end on December 31, 2023. This Agreement shall automatically renew for successive one-year terms beginning January 1 of each year, unless either party provides written notice of non-renewal to the other party on or before December 1 of the current term.

Section 3. Priority and Order of Fueling During Emergency Situations

In times of natural disaster or matters of security, emergency response vehicles shall be given priority in fueling. During times of a fuel crisis, or shortage, fuel shall be allocated based upon the annual totals used by both entities in the preceding year. This priority and order shall be reviewed annually based upon the total actual usage. As the County will also maintain a separate system for fueling vehicles off-site, such gallons obtained through other means will also be used in the annual calculation.

Section 4. Notices

All notices, consents, waivers, directions, requests or other instruments or communications provided for under this Agreement shall be deemed properly given when delivered personally or sent by registered or certified United States mail, postage prepaid, as follows:

As to Lumpkin County: Board of Commissioners, 99 Courthouse Hill Suite H, Dahlonega, Georgia 30533

As to the City of Dahlonega: Mayor, City of Dahlonega, 465 Riley Road, Dahlonega, Georgia 30533

Section 5. Entire Agreement

This Agreement, including any attachments or exhibits, constitutes all of the understandings and agreements existing between the County and the City with respect to use of the Lumpkin County Fueling Station. Furthermore, this Agreement supersedes all prior agreements, negotiations and communications of whatever type, whether written or oral, between the parties hereto with respect to distribution and use of said Fueling Station.

Section 6. Amendments

This Agreement shall not be amended or modified except by agreement in writing executed by the governing authorities of the County and the City.

Section 7. Governing Law

This Agreement shall be deemed to have been made and shall be construed and enforced in accordance with the laws of the State of Georgia.

Section 8. Severability

Should any phrase, clause, sentence, or paragraph of this Agreement be held invalid or unconstitutional, the remainder of the Agreement shall remain in full force and effect as if such invalid or unconstitutional provision were not contained in the Agreement unless the elimination of such provision detrimentally reduces the consideration that any party is to receive under this Agreement or materially affects the operation of this Agreement.

Section 9. Compliance with Law

The County and the City shall comply with all applicable local, State, and Federal statutes, ordinances, rules and regulations.

Section 10. No Consent to Breach

No consent or waiver, express or implied, by any party to this Agreement, to any breach of any covenant, condition or duty of another party, shall be construed as a consent to or waiver of any future breach of the same.

Section 11. Cancellation

If either party shall refuse, fail, or be unable to perform or observe any of the terms or conditions of this agreement for any reason, then the party claiming such failure shall give the other party a written notice of such breach. If, within thirty (30) days from such notice, the failure has not been corrected, the injured party may cancel this agreement effective thirty (30) days after notice of cancellation.

Section 12. Counterparts

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the County and the City, acting through their duly authorized agents, have caused this Agreement to be signed, sealed and delivered for final execution by the County on the date indicated herein.

AS TO LUMPKIN COUNTY:

Chris Dockery, Chairman
Lumpkin County Board of Commissioners
Date: _____

Attest:

Melissa Z. Witcher
Clerk, Lumpkin County

AS TO THE CITY OF DAHLONEGA:

JoAnne Taylor, Mayor
City of Dahlonega
Date: _____

Attest:

Mary Csukas, Dahlonega City Clerk



City Council Agenda Memo

DATE: September 8, 2023
TITLE: UCBI Banking Service Contract Renewal
PRESENTED BY: Kimberly Stafford, Finance Director

AGENDA ITEM DESCRIPTION:

Review of UCBI Banking Services Contract Renewal

HISTORY/PAST ACTION:

Contract Renewal

FINANCIAL IMPACT:

The bank is offering the same terms as last year which is an interest rate that is based on their internal non-published board rate referred to as "Index 8" minus 0.35%. This rate adjusts at the first of the month and is the same offer given to the County. There is no change to the fees for fraud protection and account services in this renewal. Those fees remain \$400/month. The renewal does allow for an amendment when interest rates stabilize to a more traditional rate paid on a formula basis. With the city's investment plan, staff transfer funds as necessary to maximize the amount of interest earnings on cash reserves while maintaining adequate cash flow for operations and capital projects.

RECOMMENDATION:

Staff recommends approval of the UCBI Banking Services Contract with a variable rate and a 30-day termination clause.

SUGGESTED MOTIONS:

I make a motion to approve the contract renewal for banking services with UCBI.

ATTACHMENTS:

Contract document



CITY OF DAHLONEGA CONTRACT FOR BANKING SERVICES

I. NAME OF CONTRACTING PARTIES

This contract, entered into as of the 1 day of October , 2023; between The City of Dahlonega, a political subdivision of the State of Georgia, hereinafter "City" and United Community Bank, hereinafter "Bank."

II. SCOPE OF SERVICES

A. The Bank shall establish and maintain the following transaction accounts as interest bearing public fund accounts with a floating rate. The rate being used is the Bank's internal non-published board rate that we refer to as "Index 8" minus .35 %. This rate will change/adjust on a monthly basis occurring on the first day of each month. This pricing structure will remain in effect for a month-to-month basis not to exceed a one-year period or until such time interest rates stabilize and both parties are agreeable to entering into a rate payable on a formula basis contract. The floating rate shall apply to the following accounts.

- i. Pooled Cash/POOLED CASH
- ii. Flexible Spending Account/FLEXIBLE SPENDING ACCOUNT
- iii. Any other account that the City may deem necessary during the term of this contract.

- B. The Bank shall provide check cashing services for any City payroll or general disbursement checks drawn on the Bank at no charge.
- C. The Bank shall immediately notify the City in writing should its Bauer Score fall below a four (4) star rating at any time during the term of this contract.
- D. The Bank will provide at no charge and upon the request of the City, a remote deposit machine.
- E. The Bank will provide a safe deposit box to the City at no extra charge.
- F. The Bank shall maintain and pledge collateral security for any and all account balances which are the subject of this agreement. The Bank agrees to comply with all federal and state laws regarding the collateral pledges to secure the account balances as to the types of collateral, amount of collateral which must

206 Morrison Moore Parkway West
Dahlonega, GA 30533

P 706-864-8333
F 706-864-8333



be pledged and the places where the collateral may be deposited. All deposit pledges will be secured with the Georgia Secure Deposit Program.

III. COMPENSATION

- A. The Bank will provide checks and deposit slips to the City at standard pricing. Incoming and outgoing wires will be assessed current wire fees established by the Bank.
- B. The Bank will charge a minimum flat fee of \$400.00 per month to maintain the City's current deposit accounts. This fee will include ACH services, Remote Deposit services, and Fraud Prevention services on those accounts. There may be additional fees assessed based on the number of new accounts opened during the term of this contract and the services utilized on any new accounts.

IV. TERM OF CONTRACT

This contract shall have a duration of one (1) year to expire on the 30th day of September, 2024.

V. TERMINATION OF CONTRACT

- A. For Cause. If, through any cause, the Bank shall fail to fulfill in a timely and proper manner, the obligations under this contract, the City shall have the right to terminate by written notice to the Bank. Such written notice shall be given a minimum of three working days before the termination date. In this event, the Bank shall be entitled, to just and equitable compensation for any satisfactory work completed.
- B. Termination without cause by either party. This contract may be terminated by either party by giving written notice to the other party at any time but no later than thirty days before the expiration dated shown in Item IV above.

VI. CONFLICT OF INTEREST

No official or employee of the City shall participate in any decision relating to this contract, which effects, directly or indirectly, his or her personal financial interest.

206 Morrison Moore Parkway West
Dahlonega, GA 30533

P 706-864-8222

F 706-864-8222



IN WITNESS THEREOF, the parties have signed this contract as of the day and year first written above.

BANK:

United Community Bank

By: Eddie V. Wayne
Eddie V Wayne
President

Attest: Linda Howarth
Linda Howarth
AVP/ Branch Manager

CITY:

City of Dahlonega, a political subdivision of the State of Georgia

By: _____
Allison Martin
City Manager

Attest: _____
Mary Csukas
City Clerk

206 Morrison Moore Parkway West
Dahlonega, GA 30533

P 706-864-8223

F 706- _____ - Page 43 -



City Council Agenda Memo

DATE: 09/10/2023
TITLE: Dahlonega Food and Gas INC dba/Gulf Food Mart - Retail Alcoholic Beverage License
PRESENTED BY: Mary Csukas, City Clerk & Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

Dahlonega Food and Gas INC dba/Gulf Food Mart, owned by Mohammed Shabbir, is requesting an alcoholic beverage license for Package Sales of beer and wine DBA, Gulf Food Mart, located at 1959 Highway 19 N. Dahlonega, GA. This establishment operated as Package Sales of Beer and Wine under different ownership in 2022-2023. The application is complete and ready for review by the City Council.

HISTORY/PAST ACTION:

FINANCIAL IMPACT:

RECOMMENDATION:

Staff recommends approving a Class B Retail Beer Package License and a Class C Retail Wine Package License for a store up to 10,000 square feet for Dahlonega Food and Gas INC dba/Gulf Food Mart, owned by Mohammed Shabbir at 1959 Highway 19 N. Dahlonega, GA.

SUGGESTED MOTIONS:

Approval of a Class B Retail Beer Package License and a Class C Retail Wine Package License for a store up to 10,000 square feet for Dahlonega Food and Gas INC dba/Gulf Food Mart.

ATTACHMENTS:

Alcoholic Beverage License Application
