



CITY OF DAHLONEGA Council Meeting Agenda

June 06, 2022, 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision - To be an open, honest, and responsive city, balancing preservation, and growth, and delivering quality services fairly and equitably by being good stewards of Dahlonega's resources.

CALL TO ORDER AND WELCOME

PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

APPROVAL OF AGENDA

PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

APPROVAL OF MINUTES -

- a. City Council Meeting Minutes, May 2, 2022
Danna Foster, Assistant City Clerk
- b. City Council Work Session Minutes, May 16, 2022
Danna Foster, Assistant City Clerk
- c. City Council Special Called Meeting Minutes, May 16, 2022
Danna Foster, Assistant City Clerk

APPOINTMENT/RECOGNITION

1. Appointment to the Cemetery Committee Non voting Quataunda Armstrong
Mark Buchanan, PW Director
2. Appointment Interim City Manager
JoAnne Taylor, Mayor

ORDINANCE AND RESOLUTION:

ANNOUNCEMENT/CITY REPORTS:

3. Financial Report - April 2022
Allison Martin, Finance Director
4. FY2021 Annual Audit Presentation - Rushton and Company
Allison Martin, Finance Director

OLD BUSINESS:

5. Municipal Court Judge Service Agreement Renewal
Doug Parks, City Attorney
6. Project 2022-004 Reservoir Restrooms
Vince Hunsinger, Capital Projects Manager
7. Distribution/Collection Hydrovac Purchase
Ron Simmons, Distribution/Collection Supervisor

NEW BUSINESS:

8. Memorandum of Understanding between Dahlonaga Police Department and the University of North Georgia Regarding Responses to Emergency or Special Circumstances that Exceeds Immediate Resources, Skill or Equipment Capacities
Doug Parks, City Attorney

COMMENTS – PLEASE LIMIT TO THREE MINUTES

- Clerk Comments
- City Manager Comments
- City Attorney Comments
- City Council Comments
- Mayor Comments

ADJOURNMENT



CITY OF DAHLONEGA Council Meeting-Minutes

May 02, 2022, 6:00 PM

Gary McCullough Chambers, Dahlongega City Hall

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Vision - To be an open, honest, and responsive city, balancing preservation and growth, and delivering quality services fairly and equitably by being good stewards of Dahlongega's resources.

PRESENT

Mayor JoAnne Taylor

Councilmember Ron Larson

Councilmember Roman Gaddis

Councilmember Johnny Ariemma

Councilmember Ryan Reagin

Councilmember Ross Shirley

Councilmember Lance Bagley

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order at 6:00 pm

Mayor Taylor welcomed Leadership Lumpkin and recognized distinguished guests: Lumpkin County Commissioner Bobby Mayfield, Chamber of Commerce Executive Director Robb Nichols, Retired Command Sergeant Major John Howerton, and his son Blake who led us in the Pledge of Allegiance.

PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Councilmember Shirley led the Prayer.

Blake Howerton led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Taylor asked for a motion to approve the agenda and noted there would be a grammatical change for item number d in the minutes to read April 18, 2022.

Motion made by Councilmember Gaddis to approve the amended Agenda, Seconded by Councilmember Larson.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

no comments

APPROVAL OF MINUTES -

Mayor Taylor called for a motion to accept the minutes as listed on the agenda.

- a. City Council Amended Meeting Minutes, April 4, 2022
Danna Foster, Assistant City Clerk
- b. City Council Public Hearing Minutes, April 18, 2022
Danna Foster, Assistant City Clerk
- c. City Council Special Called Meeting Minutes, April 18, 2022
Danna Foster, Assistant City Clerk
- d. Council Work Session Minutes, April 18, 2022
Danna Foster, Assistant City Clerk

Motion made by Councilmember Larson to approve the meeting minutes as presented on the Agenda, Seconded by Councilmember Reagin.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

APPOINTMENT/RECOGNITION

1. Appointment of Jim Bergen to the Historic Preservation Commission

Lance Bagley, Councilmember

Mayor Taylor spoke of her favorite part of doing this job, appointing people to serve the community on a volunteer basis. She asked for a vote from Council to appoint Jim Bergen to Historic Preservation Committee.

Motion made by Councilmember Bagley, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

2. Appointment of Janet Barger to the Historic Preservation Commission

JoAnne Taylor, Mayor

Mayor Taylor noted the vital role in our City of appointment to the Historic Preservation Commission. She thanked Janet Barger for putting in her application to be appointed. She asked for a motion to approve Janet Barger.

Motion made by Councilmember Gaddis to approve, Seconded by Councilmember Larson.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

Mayor Taylor commented that the Historic Preservation Commission plays a vital role in maintaining and preserving a precious downtown. She then read the Oath of Office to Mr. Bergen and Ms. Barger.

Council, Mayor, and the new commission members staged a photo opportunity.

Mayor Taylor commented on the skilled volunteer that gives their time with no expectation of pay just because they love Dahlenega, and we have appointed two experts. Jim, an architect, will be

skilled in assisting the Historic Preservation Commission, and Janet is a former History and American Government Teacher interested in Historic Preservation. It is such a pleasure to have you both volunteer.

Mayor Taylor read a Proclamation for the 53rd Annual Professional Municipal Clerks Week, May 1 through 7th, 2022. She thanked City Clerk Mary Csukas and Assistant City Clerk Danna Foster for attending to the details of the City.

ORDINANCE AND RESOLUTION:

3. Ordinances 2022-02, 2022-05, 2022-06 & 2022-07: To provide regulations for the package sale of distilled spirits. Doug Parks, City Attorney

Ordinance 2022-02 An ordinance to amend the code of the City of Dahlonega, Georgia – Chapter 4: Alcoholic Beverages; Article II: Licensing and regulation by adding provisions providing for the package sale of distilled spirits: and for other purposes.

Mayor Taylor announced the City Council had time to review the details of these Ordinances. Mayor Taylor stated this would be the first reading of this ordinance, and there will be subsequent second reading in the future.

Mayor Taylor asked Council if there was a motion to change the draft ordinance as it stands to increase the minimum inventory levels to \$500,000.

Councilmember Gaddis made a motion to amend the draft ordinance to increase the minimum inventory levels to \$500,000. Councilmember Larson seconded.

Councilmember Gaddis added this is one of the few times we had the opportunity to pass an Ordinance to foster and encourage economic development. Increasing the minimum inventory levels would enable or promote growth in our City, potentially a commercial building with property tax for the City, school system, and Lumpkin County. We would have it in perpetuity.

There was a discussion between Council regarding inventory necessity for a successful business and the local area's average inventory.

City Attorney Parks indicated a good range in the areas they researched, and the \$500,000 level came up often. He offered to send Council that information.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Bagley

Voting Nay: Councilmember Shirley

Mayor Taylor called for other motions to amend the language of the 2500 square feet terminology.

Councilmember Shirley called to amend the ordinance regarding minimum square footage, indicating the wording in section 3, item 8. The City Attorney suggested that this wording defined the showroom space, and amending it would not define it. His understanding was to give the vendor flexibility in space and suggested 2500 sq. ft. without restricting the mechanical rooms and offices.

Mayor Taylor asked for a second to the motion, and Councilmember Reagin seconded the motion.

Discussion ensued regarding the language of the 2500 square feet terminology and the number of buildings available in the districts.

City Attorney Parks remarked these conversations are part of the natural process and recommended using the word showroom in the language.

Mayor Taylor returned to Councilmember Shirley's original motion. Councilmember Shirley had concerns about the ordinance not being overly restrictive and ensuring there was a minimum. Councilmember Bagley indicated he would support staying with what they had until they had more information. Councilmember Shirley withdrew his motion.

Mayor Taylor called for any further motions to amend the ordinance draft, and there were no other motions. City Attorney Parks clarified and asked if she spoke solely of Ordinance 2022-02, and she affirmed.

Mayor Taylor then called for a motion to vote on the first reading of Ordinance 2022-02 with the change presented by Councilmember Gaddis.

Councilmember Gaddis made a motion to approve the draft Ordinance 2022-02 with the changes. Seconded by Councilmember Larson.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Bagley, Councilmember Shirley

Ordinance 2022-05 An Ordinance to Amend the Code of the City of Dahunega, Georgia Subpart B: Land use and Land development; Appendix B Zoning; Article XIV; B-1, Neighborhood Business District; Section 1402: Permitted uses

Mayor Taylor called for a motion regarding 2022-05. City Attorney Parks reminded Council these Ordinances limit the location to B-1 and B-2 zones.

Councilmember Ariemma made a motion to approve Ordinance 2022-05, Seconded by Councilmember Shirley.

Mayor Taylor reemphasized this was about restricting the areas of the City in which a Distilled Spirits store can be located.

Mayor Taylor called for any discussion. There was no discussion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Bagley, Councilmember Shirley

2022-06 An Ordinance to amend the code of the city of Dahunega, Georgia, Subpart B: Land Use and Land Development; Appendix B: Zoning; Article XV; B-2, Highway Business District; Section 1502: Permitted Uses

Councilmember Larson made a motion to approve 2022-06 as submitted. Seconded by Councilmember Bagley.

Mayor Taylor called for any discussion. There was no discussion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Bagley, Councilmember Shirley

2022-07 An Ordinance to amend the code of the City of Dahunega, Georgia, Chapter 4: Alcoholic Beverages; Article II: Licensing and Regulations; Section 4-24; Regulations Pertaining to Certain Classes of Licenses only, by Amending Sub-section (e) License issuance for distilled spirits package sales – retail dealer building and inventory requirements, by adding clause (17) that restricts the location of distilled spirits package stores to the B1 and B2 Zoning Districts.

Councilmember Larson read the condensed version of the Ordinance.

Councilmember Gaddis made a motion to approve. Seconded by Councilmember Reagin.

Mayor Taylor called for any discussion. There was no discussion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Bagley, Councilmember Shirley

4. Resolution 2022-08 - FY22 Budget Amendment for Additional Tourism Funds, Allison Martin, Finance Director

Mayor Taylor discussed this item provides additional Tourism Funds and offered City Manager Schmid the opportunity to provide detail in Director Martin's absence. City Manager Schmid indicated the information was on pages 48-50 of the package and amended the budget by \$54,000 to renovate Visitor Center restrooms.

Mayor Taylor called for a motion.

Councilmember Gaddis made a motion, Seconded by Councilmember Shirley.

Mayor Taylor called for any discussion.

Councilmember Bagley agreed the restrooms needed renovation and asked if there was an option to make them bigger. City Manager Schmid explained he received the plan from the County, which does not include expansion. Councilmember Bagley asked if there was an opportunity to expand the hours of use at the park and make them more accessible on the weekends. Mayor Taylor asked the topic of restroom expansion and operating hours be placed in an upcoming work session.

Mayor Taylor called for all in favor.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Bagley, Councilmember Shirley

5. Resolution 2022-09 - FY22 Budget Amendment for DDA, Allison Martin, Finance Director

Mayor Taylor explained this was a budget amendment for the Downtown Development Authority, rebranded to Downtown Dahlenega. City Manager Schmid referred to pages 51-57 of the package and stated the staff's recommendation to approve an amendment to the budget by \$43,000 to use existing reserve funds to cover the strategic work fund items and furnish the Head House office spaces.

Councilmember Larson motioned to amend the Fiscal Year 2022 budget as outlined in attachment A to Resolution 2022-09, Seconded by Councilmember Bagley.

Mayor Taylor called for any discussion. There was no discussion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

6. Resolution 2022-10, 2022 Comprehensive Plan, Jameson Kinley, Planning Administrator

Mayor Taylor announced this was a critical task the City was responsible for every year to adopt a Comprehensive Plan. She reminded Council of their opportunities to review this plan, that there was lots of community input, and that this serves as a very high-level plan.

Mayor Taylor called for a motion to approve the adoption of the 2022 Comprehensive Plan.

Councilmember Gaddis made a motion to adopt the 2022 Comprehensive plan. Seconded by Councilmember Shirley.

Mayor Taylor called for discussion. There was no additional discussion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

ANNOUNCEMENT/CITY REPORTS:

7. Financial Report - March 2022, Allison Martin, Financial Director

Mayor Taylor asked City Manager Schmid to make the report in Director Martin's absence. City Manager Schmid indicated the finances were stable and robust.

Mayor Taylor called for a motion to accept the financial report.

Councilmember Larson motioned to accept the financial report, Seconded by Councilmember Ariemma.

Mayor Taylor called for any discussion. Councilmember Ariemma stated this City is well run, and the financials show it. Kudos to the staff.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

OLD BUSINESS: none

NEW BUSINESS:

Mayor Taylor told the public that a meeting on the distilled spirits ordinances would take place on May 10 at 1:30 pm in the Gary McCullough Council Chambers at City Hall.

Mayor Taylor announced the next item for discussion was a closed Executive Session for personnel matters.

Mayor Taylor called the Executive Session at 6:46 pm.

Councilmember Gaddis made a motion to go into Executive Session, seconded by Councilmember Bagley.

8. Executive Session - Personnel Matters

No action was taken.

Councilmember Larson motioned to reconvene the Council meeting at 7:35 pm, seconded by Councilmember Gaddis.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments – no additional comments

City Manager Comments – commented the budget submission is next week.

City Attorney Comments - no additional comments

City Council Comments- Councilmember Bagley said Bear on the Square was great.

Councilmember Reagin said there were great candidates for the Historic Preservation Commission.

Councilmembers Larson, Gaddis, Ariemma, and Shirley had no additional comments.
Mayor Comments- no additional comments

ADJOURNMENT

Mayor Taylor called to adjourn the meeting at 7:47 pm

Councilmember Bagley made a motion to adjourn, seconded by Councilmember Larson.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma,
Councilmember Reagin, Councilmember Shirley, Councilmember Bagley



CITY OF DAHLONEGA

Council Work Session Minutes

May 16, 2022, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

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PRESENT

Mayor JoAnne Taylor

Councilmember Ron Larson

Councilmember Roman Gaddis

Councilmember Johnny Ariemma

Councilmember Ryan Reagin

Councilmember Ross Shirley

ABSENT

Councilmember Lance Bagley

OPEN MEETING

Mayor Taylor called the meeting to order at 4:00 pm. She took a point of privilege and invited Dahlonega/Lumpkin County Chamber of Commerce Executive Director Robb Nichols to the podium to make a presentation.

Director Nichols announced the completion of the most recent Leadership Lumpkin class which included Allison Martin and Ron Larson. He reminded Council of the David Miller Servant Leadership Award, based on the number of volunteer hours each student completes. Ron Larson was the winner in this session, with over 100 volunteer hours. Councilmember Larson tirelessly gives his time in the City to many organizations, and Director Nichols thanked him for the tremendous impact he has on this City.

Mayor Taylor announced the Special Called Meeting would commence following the Work Session this evening.

Mayor Taylor also recognized recent College graduates, Jennifer Ramsey of the Dahlonega Nugget and Laura Hewell of Fetch Your News.

Councilmember Gaddis arrived at 4:03 pm.

BOARDS & COMMITTEES:

1. Cemetery Committee—April 2022, Chris Worick, Committee Chairman

Chairman Worick welcomed himself back, indicating he had been working the past couple of meetings with the Appalachian Studies students in the Cemeteries.

Councilmember Ariemma asked about a cemetery in Sky Country that is self-maintained. Chairman Worick indicated it was a private cemetery and did not fall under the Cemetery Committee.

2. Main Street – April 2022, Ariel Alexander, Main Street/DDA Interim Main Street Manager
Interim Manager Alexander stated the Mother's Day Crawl went well. Three winners were selected, who will be given gift baskets from downtown businesses this week. The social media posts for this event reached more than 6000 people. She added the Summer Movie Series advertising has already reached 7000 people.

TOURISM: Sam McDuffie, Tourism Director, Director McDuffie was not available.

DEPARTMENT REPORTS:

Mayor Taylor reminded Council and attendees that the department reports were distributed ahead of this meeting and are available on the City website.

3. Community Development – April 2022
Jameson Kinley, Planning and Zoning Administrator
4. Dahunega Police Department – April 2022
George Albert, Chief of Police
5. Finance and Administration Department – April 2022
Allison Martin, Finance Director
6. Public Works—April 2022
Mark Buchanan, PW Director/City Engineer
7. Water & Wastewater Treatment Department Report April 2022
John Jarrard, Water/Wastewater Treatment Director

Councilmember Ariemma gave a shout-out to the Dahunega Police Department, stating the reporting is fantastic, and Chris is the official possum handler.

ITEMS FOR DISCUSSION:

8. Municipal Court Judge Service Agreement Renewal, Doug Parks, City Attorney
Mayor Taylor offered the floor to City Attorney Doug Parks for this item.
City Attorney Parks stated this was a renewal of an existing contract with one year of renewal, with the same compensation. The Judge is doing a fine job.
Councilmember Gaddis asked if the compensation was similar to others. City Attorney Parks explained it was less, as the Municipal Court preps the cases in advance. The documents are available to the Judge to view offline.
Councilmember Larson added a comment for the new council members. He thanked City Attorney Parks for all he and his staff do. The City Municipal Court is noted around the state of Georgia as being one of the best-run, best-managed Municipal Courts in the state.
9. City of Dahunega Housing Study, Bill Schmid, City Manager
Mayor Taylor explained that Dahunega Housing Study was more extensive than it seemed and is a follow-up item from our retreat as a primary thing our City needs to do

and understand. City Manager Schmid stated he had identified a firm in Georgia that has done these studies for communities with a Board of Regents, a University. His recommendation would be this firm and have asked them for a letter of proposal. He also added they were researching if funds were available in this fiscal year.

10. Fleet Replacement by Enterprise, Mark Buchanan, Allison Martin, and Rachel McGirr of Enterprise Fleet

Director Martin stated we are always looking for ways to stretch our budget dollars. She explained this program cycles white fleet (non-CDL vehicles). It is being seen outside the budget process because it is essential to know if there is interest as it will directly impact our budget numbers.

Rachel McGirr explained she had put together a plan to reduce the City's cost with Directors Buchanan and Martin. She began her slide show presentation by describing how this program will help acquire newer vehicles, leverage the City's purchasing power and stretch dollars. Her presentation explained that the current lease option was for three vehicles per year and could save the City over \$593,000 over ten years. This program will save on maintenance costs and assist with resale.

Council discussed the sell-back process, the values of vehicles, and how the contact with this organization started. They also discussed the use of electric vehicles and Geotab. Council indicated they were interested in pursuing more information on this topic.

11. Reservoir Restroom – Project # 2022-004, Vince Hunsinger, Capital Projects Manager

Manager Hunsinger announced they had their bid opening, and the qualified bidder was \$105,420.90, which was more expensive than the initial bid. He described the placement location to be near the picnic tables. The intent is to bill the County 46% of the building's final cost, which is their percentage ownership.

Manager Hunsinger also wanted to share the completion of the joint sidewalk project with the University of Georgia College. Still, Georgia DOT will pave the ditch so that the erosion won't get on the sidewalk.

12. Distribution/Collection Hydrovac Purchase, Ron Simmons Distribution/Collection Supervisor

Director Martin presented this topic in place of Supervisor Simmons and indicated this is part of the capital improvement program. This item budgeted at \$55,000 had the lowest responsive bidder at \$59,725. She recommended the purchase with a budget adjustment.

Council discussed this item, and Manager Hunsinger clarified this item is smaller than we already have and can repair a pothole straight on top of the area, use the water pressure to drill down, and avoid underground damage to other utilities.

COMMENTS – PLEASE LIMIT TO THREE MINUTES

City Clerk Csukas had no additional comments.

City Manager Schmid notified the Council of the intent to process an annexation request for a single-family lot on Calhoun Drive.

City Attorney Parks had no additional comments.

Councilmembers Shirley, Ariemma, Gaddis, and Reagin had no additional comments.

Councilmember Larson expressed thanks to GDOT and suggested a letter from the Mayor or City Manager regarding the work of paving route 60. He indicated the dates and times regarding

paving times had multiple time changes and ultimately became a non-issue as they decided on night paving. He felt they deserved thanks from the City.

Mayor Taylor had no additional comments for this evening and thanked everyone for coming out.

ADJOURNMENT

The Mayor called for a motion to adjourn at 4:44 pm.

Motion made by Councilmember Shirley. Seconded by Councilmember Gaddis.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley



CITY OF DAHLONEGA

City Council Special Called Meeting - Amended Minutes

May 16, 2022, 4:30 PM

Gary McCullough Chambers, Dahlonega City Hall

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PRESENT

Mayor JoAnne Taylor

Councilmember Ron Larson

Councilmember Roman Gaddis

Councilmember Johnny Ariemma

Councilmember Ryan Reagin

Councilmember Ross Shirley

ABSENT

Councilmember Lance Bagley

CALL TO ORDER AND WELCOME

Mayor Taylor called the meeting to order at 4:44 pm.

APPROVAL OF AGENDA

Mayor Taylor called for a motion to approve the Agenda.

Motion made by Councilmember Gaddis to approve the Agenda, Seconded by Councilmember Reagin.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley

NEW BUSINESS

1. Ordinances 2022-02, 2022-05, 2022-06, 2022-07 & Resolution 2022-05: To provide regulations for the package sale of distilled spirits.

Doug Parks, City Attorney

Ordinance 2022-02 Second Reading: An Ordinance to provide regulations for the package sale of distilled spirits

Mayor Taylor stated that given the number of changes to the first reading from the public information session and other feedback we received, instead of having the second reading this evening, it might be more productive to vote on the text changes on the

document in front of you and bring back the second reading at another meeting.

City Attorney offered they tried to honor the comments of the previous meetings and put them in the chart that is the handout. He referenced Amendment One, which refers to the section on the ordinance that deals with extensions of time.

Amendment One: "The City Manager's or designee's extension of time shall be limited to a six-week period. Further extensions must be granted by the city council."

Mayor Taylor called for a motion to amend the text based on the suggested language. Motion made by Councilmember Ariemma. Seconded by Councilmember Gaddis. Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley

Councilmember Ariemma had concerns about possible lengthy extensions, especially if made for financial reasons. Councilmember Gaddis expressed worries about having the Council decide and felt it was a staff decision. When this initially came to a discussion, City Attorney Parks clarified that it was more of a concern with the current supply chain and not financial reasons.

Mayor Taylor clarified the question: Is it City Council or the City Manager who grants the exception. Mayor Taylor indicated her personal opinion to be aligned with Councilmember Gaddis; it is not the proper role of the City Council to be the arbiter of justice in this arena. Councilmember Larson indicated he agreed with Councilmember Gaddis as well.

Mayor Taylor asked for all those in favor of the motion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley

Voting Nay: Councilmember Ariemma

Motion defeated.

Amendment Two: "To the extent compliant with DOR regulations also permitted are packaged ice, ice chests, individual can and bottle coolers, paper, Styrofoam, plastic cups, gift bags, gift certificates for use exclusively at the licensed establishment, single-serve snack items and bar supplies":

City Attorney Parks announced Amendment Two as the inclusion of items in the section of what can be sold per the Department of Revenue Regulations in this type of establishment. He added he also deleted the food for consumption because the Department of Revenue only allows single food snack items.

Mayor Taylor called for a motion to amend the text based on the suggested language for item 2.

Councilmember Larson made a motion to accept the wording as presented for Amendment 2. Seconded by Councilmember Reagin.

Mayor Taylor called for discussion, and there was none.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Ariemma

Motion carries to change the wording for Amendment two.

Amendment 3: "No retail dealer license for the sale of distilled spirits shall be issued to any applicant whose building where the business will be conducted does not include a showroom for distilled spirits with a minimum of 2500 contiguous square feet which may be located on multiple levels."

City Attorney Parks announced the changes to Amendment 3.

Councilmember Gaddis made a motion to approve. Seconded by Councilmember Larson.

Mayor Taylor called for any discussion. There was none.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Ariemma

Motion carries.

Amendment Four: "In addition to the minimum square footage, retail dealers for the sale of distilled spirits shall maintain a minimum inventory of at least \$500,000.00 in distilled spirits available for sale*. *wholesale value

City Attorney Parks announced Amendment 4 was a choice for the inventory to be wholesale or retail.

Mayor Taylor called for a motion.

Councilmember Ariemma made a motion to go with Retail. Seconded by Councilmember Reagin.

Mayor Taylor called for discussion.

Discussion ensued regarding wholesale pricing levels. Councilmember Ariemma discussed his concern with significant pricing discounts involved in wholesale and explained that some would be able to do the more extensive inventory at a lower price while others would not. Councilmember Gaddis asked if there were reporting differences between wholesale and retail. Councilmember Larson expressed he felt the assumption historically was wholesale, and the level of documentation to monitor it was in wholesale price. City Attorney Parks deferred to City Clerk Csukas, who indicated the reports come in wholesale forms for auditing.

Mayor Taylor restated the motion for Retail value.

Voting Yea: Councilmember Ariemma and Councilmember Reagin

Voting Nay: Councilmember Larson, Councilmember Gaddis, Councilmember Shirley

Mayor Taylor announced the motion as amended to the wholesale value of the inventory.

Councilmember Larson clarified that defeating the motion for retail does not automatically approve wholesale.

Councilmember Larson made a motion to accept the proposed wording on Amendment Four as presented. Seconded by Councilmember Gaddis.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Shirley

Voting Nay: Councilmember Ariemma and Councilmember Reagin

Amendment 5: "No application in each licensing cycle of the first licensing period will be accepted which identifies the same premises as a prior application filed during that cycle. However, each successful applicant will be allowed one post-award amendment to his application changing the licensed premises to another qualified location if filed within twenty days of council action on initial license approval."

City Attorney Parks announced Amendment 5, explaining this Amendment clarified the issue of multiple applicants listing the same property. Clarifying, multiple related LLC's trying to stack the deck in the lottery.

Mayor Taylor indicated she would take a motion to amend the text, using the suggested language in Amendment 5.

Councilmember Larson made a motion. Seconded by Councilmember Ariemma.

Mayor Taylor called for discussion.

Councilmember Ariemma expressed concern that the landlord is not penalized. There was some discussion on the second part of the text to allow change to another location.

Mayor Taylor called for all those in favor of a motion to amend the text of Amendment Five to indicate by saying aye.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Ariemma

Motion carries.

Mayor Taylor clarified with City Attorney Parks that the changes outlined this evening would be incorporated into the total package. It would come back for Council to be the 2nd reading. City Attorney Parks affirmed.

Councilmember Larson asked if there was a way we could take some action rather than two weeks from now.

Discussion ensued regarding the additional changes to be made, such as dates. Mayor Taylor indicated she thought Council might want to see the final package before the vote. City Attorney Parks added that if Council felt confident with the changes, they could change the effective date to Tuesday, May 24th, and make the application ready with these changes. Council also discussed titling this meeting as the 2nd meeting. Councilmember Ariemma indicated he would like to see the entire package with all the corrections made. City Attorney Parks indicated he would get it out to Council as it was completed.

Mayor Taylor asked what the will of the Council was for voting on this tonight.

Councilmember Larson made a motion to proceed with approving the ordinances reflected on our meeting this evening and consider this the 2nd reading, and we move forward with the dates proposed, next Tuesday, the 24th of May, for the purpose of applications. Seconded by Councilmember Reagin.

Mayor Taylor called for any discussion.

Councilmember Ariemma indicated he would like to see a clean copy before voting.

Mayor Taylor called for all those in favor of approving these ordinances, and City Attorney Parks clarified if she asked about Ordinances 2022-02, 2022-05, 2022-06, 2022-07 & Resolution 2022-05. Mayor Taylor and members of the Council affirmed, and Mayor Taylor called for those in favor.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin,

Voting Nay: Councilmember Shirley and Councilmember Ariemma.

Motion carries.

Mayor Taylor offered Congratulations, thanked Council for their hard work, and stated we now have an ordinance for a liquor store in Dahlonega. Mayor Taylor thanked City Attorney Parks for all his hard work on this.

Mayor Taylor announced Council would be exiting into Executive Session for a personnel issue and thanked everyone for coming indicating they would reconvene after the session.

Councilmember Gaddis made a motion to go into Executive Session. Seconded by councilmember Larson.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley and Councilmember Ariemma.

Council entered the Executive session at 5:25 pm.

2. Executive Session - Personnel Matters

Councilmember Larson made a motion to exit Executive Session at 5:54 pm. Seconded by Councilmember Shirley.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley and Councilmember Ariemma.

Mayor Taylor called for a motion to reconvene the Special Called Meeting at 6:00 pm.

Councilmember Gaddis made a motion to reconvene. Seconded by Councilmember Larson.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley and Councilmember Ariemma.

Mayor Taylor announced there were actions as a result of the executive session.

Councilmember Gaddis announced Mr. Schmid, our City Manager, is employed pursuant to the terms of an employment contract which specifies various ways and the manner in which the contract may be terminated by the City or by Mr. Schmid. In particular the contract allows for Mr. Schmid's employment to be terminated without cause by the majority vote of the Council, with some provision to be made for a severance package conditioned upon a release. Based on this provision of his contract, I have a two-part motion. First, I move that Mr. Schmid's employment be terminated without cause. Second, I move that the Mayor be authorized to enter into a separation agreement and release Mr. Schmid as provided for in his employment agreement, but that the severance benefits be supplemented by four additional months of severance.

Seconded by Councilmember Larson.

Mayor Taylor called for discussion. There was no additional discussion.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley and Councilmember Ariemma.

City Manager Schmid indicated he would like to make some comments.

He said, "Dear Mayor and Council, for the last seven years, it has been my honor and privilege to serve you, the residents, and many visitors to Dahlenega. I am very proud of the work accomplished by the incredible team of professional public servants who I've been privileged to work alongside. They do the hard work and make the city shine, and they should be valued. Because of them, we make other communities jealous. They will always be my friends. By action taken today, it is clear the new Council appreciates my ideas and efforts yet desires new leadership. I understand and support change. I am certainly willing to assist in the transition to an interim City Manager or a new City Manager as well as I can. Thank you for the opportunity to have been a small part of preparing this historic and dynamic city for the future. I look forward to any work alongside you as Dahlenega moves ahead. As Dahlenega moves ahead, I sincerely wish you all, the new Mayor and Council, the Employees, and residents well. There are many challenges and opportunities ahead. Please remember I am just a phone call away if you ever need

anything. I will be happy to help. Mayor Taylor thanked Mr. Schmid for his services to the City. We really appreciate all you have done. Thank you.”

ADJOURNMENT

Mayor Taylor called for a motion to adjourn at 6:03 pm.

Motion made by Councilmember Gaddis. Seconded by Councilmember Reagin.

Voting Yea: Councilmember Larson, Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley and Councilmember Ariemma.

City of Dahlonega, Georgia

APPLICATION FOR APPOINTMENT TO
BOARD, COMMISSION OR COMMITTEE

The City Council of Dahlonega believes citizen input and specialized skills are valuable assets to the community. All City Residents should consider becoming involved in their City by service on Board or Commission. Applications are accepted throughout the year. Please complete the following and submit it with a resume to mcsukas@dahlonega.gov, by fax to 706-864-4837 or by mail to 465 Riley Road, Dahlonega, GA 30533. Thank you for your interest in serving.

Name:	QUATAUNDA ARMSTRONG
Address:	406 E MAIN ST, DAHLONEGA, GA 30533
Phone:	678-725-0068
Email:	quataunda@gmail.com
Place of Employment:	Xclusiv' Boutique
Occupation	Owner and Operator
Length of Residence	1 year

Board or Commission for which you would like to be considered.

Please note, each of these have different requirements for service, which will be reviewed against your application, training, and work experience.

- | | |
|---|--|
| <input type="checkbox"/> Main Street / Downtown Development | <input checked="" type="checkbox"/> Cemetery Committee |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Tourism Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Tree Committee |
| <input checked="" type="checkbox"/> Dahlonega Housing Authority Board | <input type="checkbox"/> General Volunteer |

Interest & Experience

Why are you interested in serving?
Passion for helping others and uplifting and helping and changing the lives and community around me
What specialized training or experience do you have that would of benefit one of the Boards or Commissions:
Over 20 years of Leadership skills, Management Skills, Customer Service, Problem Solving, Confidence, Strong work Ethic, Creativity

Professional or Personal References:

Name	Telephone Number
Carolyn Falls	678-349-8585
Sheldon Armstrong	404-360-6064
Nina Smith	678-849-2322

If you are a general volunteer for events, festivals, etc. you may be asked to sign a waiver of liability.

If you are appointed to a City of Dahlongega Board or Commission, you may be required to file a Statement of Economic Interests with the City as a condition prior to your appointment. This filing identifies any financial interests you may have with the City of Dahlongega only and if any conflict of interest may exist.

Volunteering for service on a Board or Commission does not guarantee your eventual appointment. Applications on file will be reviewed when vacancies occur, from which the Mayor may review candidates, but the Mayor may, as well, recommend appointments of non-applicants he/she chooses that indicate desirable qualifications and willingness to serve.

Terms & Conditions

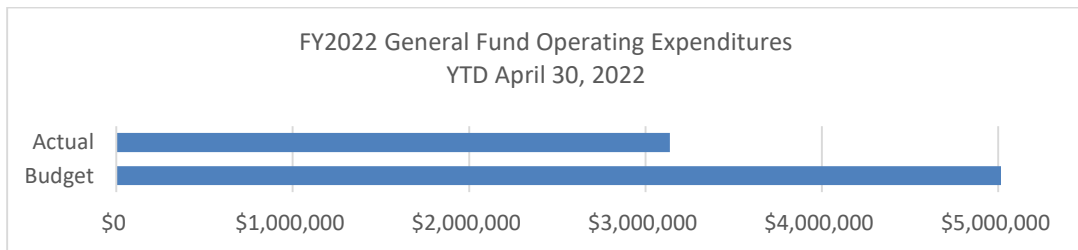
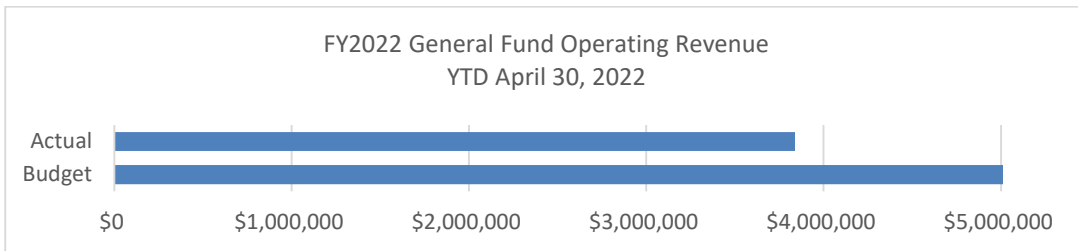
<p>I hereby attest that all statements and information provided in this application are true to the best of my knowledge. I understand that I may be interviewed prior to consideration for recommendation by the Mayor, subject to approval by the Council. I hereby agree that if appointed to serve as a member of a City of Dahlongega Board or Commission, I will spend my time, skills, and energy on the mission of the body to which I am appointed including preparation for and attendance at meetings to remain a member in good standing. Furthermore, I agree that, if appointed, my term will be governed by the By-Laws and/or Rules of Procedure of the entity to which I am appointed.</p>	
Applicant's Name: QUATAUNDA ARMSTRONG	
Applicant's Signature: QUATAUNDA ARMSTRONG	Date: 3/8/22



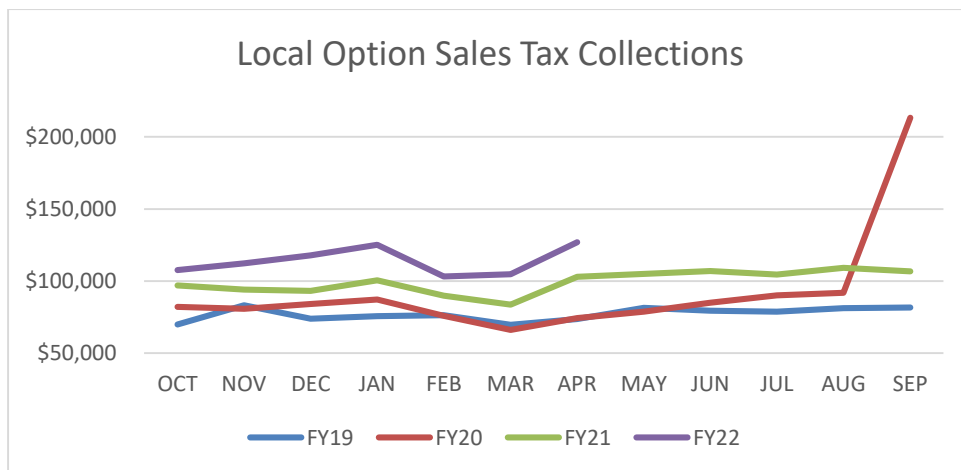
CITY OF DAHLONEGA MONTHLY FINANCIAL REPORTS

For the Seven Months Ended April 30, 2022

GENERAL FUND



- The annual property tax bills were levied and mailed by the Tax Commissioner on October 1st with a due date of December 1st. To date, 99.42% of 2021 taxes budgeted have been collected.
- Sales tax collections remain strong. The change in the State law related to taxation of internet sales has continued to have a positive impact on our collections.



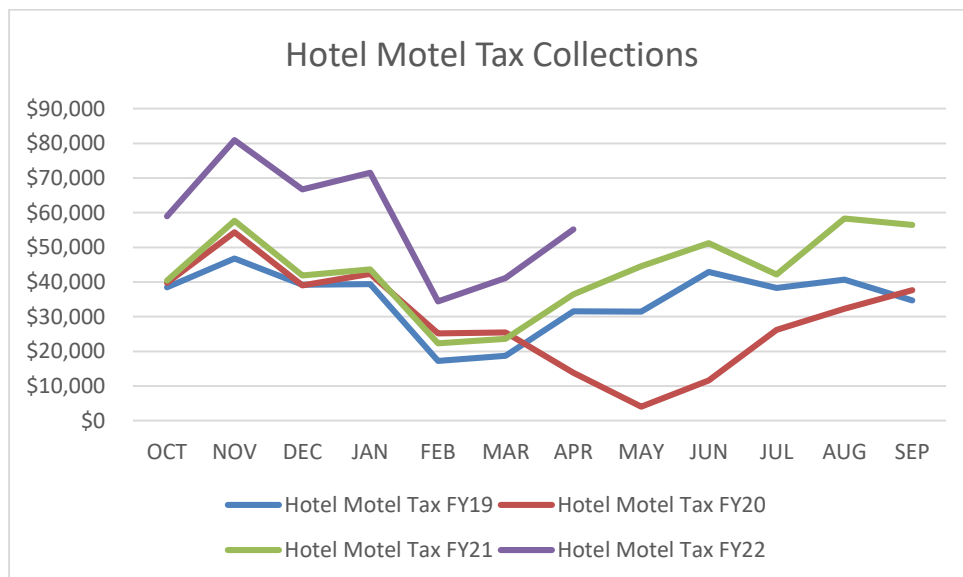
- The annual revenue for Insurance Premium Tax came in at \$436,601 this year, which is 3.3% greater than received last fiscal year.
- Alcoholic Beverage Tax and License revenue collected year-to-date is slightly increased from the prior year.
- Permit revenue collected year-to-date is slightly above last year's collections.
- Department expenditures are in line with budget expectations.

DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are on track with the budget.

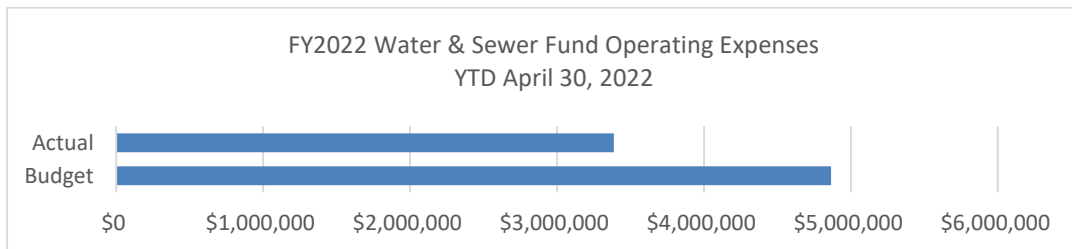
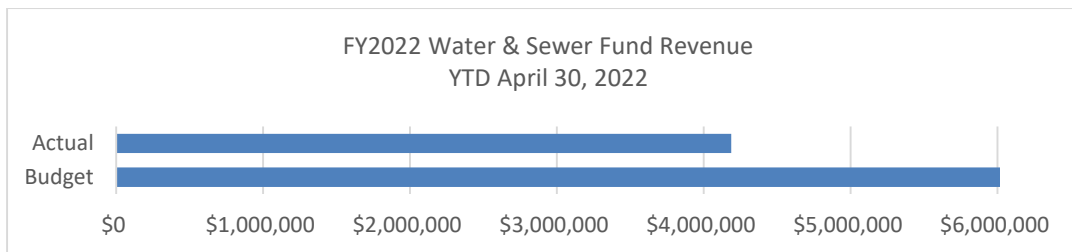
HOTEL/MOTEL TAX FUND

- Tax revenue collections experienced a sharp decline in April 2020 with the onset of the Pandemic. Beginning in September 2020, collections have remained higher than in previous years. FY22 is 53.77% more than FY21 and is 76.73% higher than pre-pandemic collections. There are two factors for the increase above pre-pandemic levels. One is the change to the law regarding collection by third-party online booking agencies, the other is the new hotel.



WATER AND SEWER FUND

- Water and sewer sales are trending along with budget projections. Revenue from water sales and sewer charges is 1.8% more than last year and just exceeded pre-pandemic levels by 0.37%.
- All department expenses are in line with the budget.



SOLID WASTE FUND

- Refuse Collection Charges are Revenues are 2.67% greater than the prior year.
- Expenses are meeting budget expectations.

STORMWATER ENTERPRISE FUND

- Transfers In and Indirect Charges reflect a seven-month allocation.
- Stormwater utility charges were first billed in January 2021 and are meeting budget expectations.
- Expenses are related to the startup of the new utility, projects, and allocated staff pay and benefits.

(Prepared for Council and Management by Allison Martin 5/23/2022)

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	% BDGT USED
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	1,783,192.00	1,626,303.49	91.20
	GENERAL SALES AND USE TAXES	1,116,060.00	690,407.06	61.86
	SELECTIVE SALES AND USES TAXES	225,600.00	108,333.34	48.02
	ALCOHOLIC BEVERAGES LICENSES	131,900.00	129,575.00	98.24
	BUSINESS TAXES	555,200.00	587,882.78	105.89
	PENALTIES AND INTEREST	5,200.00	941.95	18.11
	PERMITS AND FEES	73,100.00	51,761.06	70.81
	INTERGOVERNMENTAL REVENUE	28,646.00	10,877.02	37.97
	CHARGES FOR SERVICES	703,800.00	419,196.85	59.56
	FINES AND FORFEITURES	181,400.00	140,048.44	77.20
	INVESTMENT INCOME	2,800.00	1,889.98	67.50
	MISCELLANEOUS REVENUE	10,000.00	12,497.37	124.97
	OTHER FINANCIAL SOURCES	20,000.00	7,175.00	35.88
	OTHER CHARGES FOR SERVICES	15,500.00	14,865.69	95.91
	TRANSFERS IN FROM OTHER FUNDS	61,458.00	35,850.50	58.33
	APPROPRIATED FUND BALANCE	850,626.00	0.00	0.00
TOTAL REVENUES		5,764,482.00	3,837,605.53	65.72
	LEGISLATIVE	208,477.00	131,501.70	52.04
	EXECUTIVE	267,970.00	148,901.88	55.57
	ELECTIONS	10,940.00	16,581.62	77.34
	GENERAL ADMINISTRATION	1,000,569.00	603,367.25	60.23
	MUNICIPAL COURT	326,866.00	163,848.45	50.13
	CITY MARSHAL	586,445.00	223,418.61	36.84
	PUBLIC WORKS ADMINISTRATION	284,482.00	100,390.93	35.29
	STREETS	1,050,960.00	635,434.97	60.46
	MAINTENANCE AND SHOP	102,671.00	64,854.22	63.17
	CEMETERY	74,613.00	11,147.29	14.17
	PARKS	31,034.00	14,029.24	45.21
	COMMUNITY DEVELOPMENT	272,814.00	152,552.68	55.92
	NON-DEPARTMENTAL	50,000.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	1,496,641.00	873,040.63	58.33
TOTAL EXPENDITURES		5,764,482.00	3,139,069.47	53.71
Fund 100 - GENERAL FUND:				
	TOTAL REVENUES	5,764,482.00	3,837,605.53	65.72
	TOTAL EXPENDITURES	5,764,482.00	3,139,069.47	53.71
	NET OF REVENUES & EXPENDITURES	0.00	698,536.06	12,866.75

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
	CHARGES FOR SERVICES	0.00	598.90	100.00
	INVESTMENT INCOME	0.00	192.99	100.00
	CONTRIBUTIONS AND DONATIONS	0.00	80.00	100.00
	MISCELLANEOUS REVENUE	0.00	205.00	100.00
	TRANSFERS IN FROM OTHER FUNDS	322,998.00	188,415.50	58.33
	TOTAL REVENUES	322,998.00	189,492.39	58.67
	DDA ADMINISTRATION	150,988.00	47,313.84	24.83
	TOURISM	105,485.00	32,661.80	30.96
	DOWNTOWN DEVELOPMENT	66,525.00	30,201.65	39.47
	TOTAL EXPENDITURES	322,998.00	110,177.29	29.57
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
	TOTAL REVENUES	322,998.00	189,492.39	58.67
	TOTAL EXPENDITURES	322,998.00	110,177.29	29.57
	NET OF REVENUES & EXPENDITURES	0.00	79,315.10	159.95

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	461,394.00	353,013.15	68.49
	INVESTMENT INCOME	0.00	74.31	100.00
	TOTAL REVENUES	<u>461,394.00</u>	<u>353,087.46</u>	<u>68.51</u>
	PURCHASES/CONTRACTED SERVICES	268,404.00	154,601.00	47.95
	TRANSFERS OUT TO OTHER FUNDS	192,990.00	112,577.50	58.33
	TOTAL EXPENDITURES	<u>461,394.00</u>	<u>267,178.50</u>	<u>51.84</u>
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	461,394.00	353,087.46	68.51
	TOTAL EXPENDITURES	<u>461,394.00</u>	<u>267,178.50</u>	<u>51.84</u>
	NET OF REVENUES & EXPENDITURES	0.00	85,908.96	100.00

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	% BDGT USED
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	0.00	16,040.35	100.00
	INVESTMENT INCOME	5,500.00	2,312.77	42.05
	MISCELLANEOUS REVENUE	5,000.00	1,216.40	24.33
	WATER CHARGES	3,041,894.00	1,773,669.16	58.31
	TAP FEES - WATER	100,000.00	180,995.00	181.00
	SEWER CHARGES	2,110,616.00	1,251,659.95	59.30
	TAP FEES - SEWER	100,000.00	175,265.00	175.27
	OTHER CHARGES FOR SERVICES	70,800.00	39,229.31	55.41
	TRANSFERS IN FROM OTHER FUNDS	1,280,982.00	747,239.50	58.33
	APPROPRIATED NET ASSETS	240,772.00	0.00	0.00
	TOTAL REVENUES	6,955,564.00	4,187,627.44	58.91
	SEWER LIFT STATIONS	257,877.00	102,283.81	39.66
	SEWER TREATMENT PLANT	722,992.00	396,320.70	54.26
	DISTRIBUTION AND COLLECTION	1,090,820.00	486,915.60	43.63
	WATER SUPPLY	343,496.00	109,277.02	31.81
	WATER TREATMENT PLANT	2,261,599.00	973,769.00	42.65
	CAPITAL OUTLAYS	2,090,780.00	1,243,203.01	51.96
	INTERFUND CHARGES	128,000.00	74,666.69	58.33
	OTHER COSTS	60,000.00	0.00	0.00
	TOTAL EXPENDITURES	6,955,564.00	3,386,435.83	46.31
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
	TOTAL REVENUES	6,955,564.00	4,187,627.44	58.91
	TOTAL EXPENDITURES	6,955,564.00	3,386,435.83	46.31
	NET OF REVENUES & EXPENDITURES	0.00	801,191.61	393.93

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	% BDGT USED
Fund 540 - SOLID WASTE ENTERPRISE FUND				
	CHARGES FOR SERVICES	500.00	200.00	40.00
	INVESTMENT INCOME	500.00	206.99	41.40
	OTHER CHARGES FOR SERVICES	8,000.00	4,150.26	51.88
	REFUSE COLLECTION CHARGES	1,003,716.00	612,582.77	61.03
	TOTAL REVENUES	1,012,716.00	617,140.02	60.94
PERSONAL SERVICES AND EMPLOYEE BENEFITS				
	PURCHASES/CONTRACTED SERVICES	510,863.00	256,296.68	50.17
	SUPPLIES	279,358.00	149,691.25	53.58
	INTERFUND CHARGES	80,600.00	59,058.79	56.48
	OTHER COSTS	64,000.00	37,333.31	58.33
	DEBT SERVICE	43,909.00	0.00	0.00
	TOTAL EXPENDITURES	33,986.00	1,403.19	4.13
	TOTAL EXPENDITURES	1,012,716.00	503,783.22	48.60
Fund 540 - SOLID WASTE ENTERPRISE FUND:				
	TOTAL REVENUES	1,012,716.00	617,140.02	60.94
	TOTAL EXPENDITURES	1,012,716.00	503,783.22	48.60
	NET OF REVENUES & EXPENDITURES	0.00	113,356.80	472.81

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	YTD BALANCE 04/30/2022 NORMAL (ABNORMAL)	% BDGT USED
Fund 560 - STORMWATER ENTERPRISE FUND				
	INVESTMENT INCOME	100.00	239.44	239.44
	OTHER CHARGES FOR SERVICES	1,000.00	1,023.35	102.34
	TRANSFERS IN FROM OTHER FUNDS	1,146,869.00	669,006.94	58.33
	STORMWATER UTILITY CHARGES	338,580.00	206,791.44	61.08
	TOTAL REVENUES	1,486,549.00	877,061.17	59.00
Fund 560 - STORMWATER ENTERPRISE FUND:				
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	76,154.00	39,568.48	51.96
	PURCHASES/CONTRACTED SERVICES	77,910.00	2,583.55	3.20
	SUPPLIES	32,000.00	0.00	0.00
	CAPITAL OUTLAYS	815,885.00	319,662.15	26.55
	INTERFUND CHARGES	484,600.00	282,683.31	58.33
	OTHER COSTS	0.00	3,000.00	100.00
	TOTAL EXPENDITURES	1,486,549.00	647,497.49	34.49
Fund 560 - STORMWATER ENTERPRISE FUND:				
	TOTAL REVENUES	1,486,549.00	877,061.17	59.00
	TOTAL EXPENDITURES	1,486,549.00	647,497.49	34.49
	NET OF REVENUES & EXPENDITURES	0.00	229,563.68	58.75
TOTAL REVENUES - ALL FUNDS				
		16,003,703.00	10,062,014.01	61.79
TOTAL EXPENDITURES - ALL FUNDS				
		16,003,703.00	8,054,141.80	47.49
NET OF REVENUES & EXPENDITURES				
		0.00	2,007,872.21	298.30



City Council Agenda Memo

DATE: 04/27/2022 (Revised 05/17/2022)
TITLE: Municipal Court Judge Service Agreement Renewal
PRESENTED BY: Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

This agreement, is to renew the municipal court judge's contract. The terms of this renewal are identical to the prior contract including identical compensation. The term of the Judge's employment will automatically renew each year unless either the City or the Judge provides the other with a 30 day notice. The Judge shall continue to perform all duties legally prescribed for a judicial officer serving as a Judge of a lawfully constituted Municipal Court according to the requirements of the Georgia Constitution, the Official Code of Georgia, the Code of Judicial Conduct, the Uniform Rules, Municipal Courts of the State of Georgia and such other rules as may be prescribed by the Supreme Court of the State of Georgia. In addition, the Judge shall act in accordance with any published opinions of the Judicial Qualifying Committee. The Judge shall preside over all pre-trial conferences, cases, trials, and hearings or arrange for a Judge Pro Tempore to do so. Additionally, the Judge's specific responsibilities are outlined in Section 3 of the Agreement.

HISTORY/PAST ACTION:

FINANCIAL IMPACT:

RECOMMENDATION:

Recommendation to approve service agreement.

SUGGESTED MOTIONS:

Motion to approve.

ATTACHMENTS:

Municipal Court Judge Service Agreement

MUNICIPAL COURT JUDGE SERVICE AGREEMENT

This Agreement by and between the City of Dahlonega, a municipal corporation, hereinafter referred to as the "City" and Judge G. Hammond Law III, hereinafter referred to as the "Municipal Court Judge" or "Judge", is as follows:

WHEREAS, the City Council has appointed Judge G. Hammond Law III to serve as Judge of the City's Municipal Court; and

WHEREAS, Judge G. Hammond Law III has accepted the appointment and confirmation; and

WHEREAS, Judge G. Hammond Law III understands this is a part time position and involves overseeing court staff; and,

WHEREAS, in order to provide for the services of Judge of the Municipal Court and to establish compensation for such services, it is appropriate for the City to enter into an Employment Agreement with the Municipal Court Judge for such services replacing all prior contracts.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and terms contained herein, the City and Judge G. Hammond Law III agree as follows:

1. TERM OF EMPLOYMENT:

Judge G. Hammond Law III accepts the position of Judge of the Municipal Court of the City of Dahlonega for a one (1) year Term. The one (1) year Term shall commence on _____, 2022 and shall remain in effect up to and through _____, 2023, unless terminated sooner by the City or by the Judge.

At the conclusion of the above-stated Term, this Agreement will automatically renew for one year, unless either the City or Judge provides to the other thirty (30) days' notice of non-renewal.

The Judge shall be, and remain, an attorney admitted to practice law in the State of Georgia. The Judge must also be a citizen of the United States of America and the State of Georgia. The Judge must comply with all other requirements for service as a municipal court judge, including but not limited to complying with all training requirements. The Judge shall immediately report to the City Manager and City Attorney any change affecting his membership in good standing in the Georgia Bar Association and any training deficiencies.

2. SCOPE OF SERVICES:

The Judge shall perform all duties legally prescribed for a judicial officer serving as a Judge of a lawfully constituted Municipal Court according to the requirements of the Georgia Constitution, the Official Code of Georgia, the Code of Judicial Conduct, the Uniform Rules, Municipal Courts of the State of Georgia and such other rules as may be prescribed by the Supreme Court of the State of Georgia. In addition, the Judge shall act in accordance with any published opinions of the Judicial Qualifying Committee. The Judge shall preside over all pre-trial conferences, cases, trials, and hearings or arrange for a Judge Pro Tempore to do so. The Judge also shall perform the duties described in section 3.

The Judge shall at all times faithfully and to the best of his ability administer activities of the court, assign and hear all cases and fulfill obligations of the Court as established by State or local law, rule, statute, regulation and City ordinance.

The Judge shall appoint Judges Pro Tempore for vacation, affidavits of prejudice, recusal from a pending case, illness and required judicial continuing education and training. Before appointing a Judge Pro Tempore, the Judge shall confirm that he or she is an attorney admitted to practice law in the State of Georgia, a member in good standing with the Georgia Bar Association, and current in all training requirements.

The Judge shall instruct all Judges Pro Tempore concerning procedures and customary sentences in order to promote uniformity to the greatest extent possible

The Judge shall make a reasonable effort to maintain a pool of at least three Judges Pro Tempore and shall endeavor to rotate them evenly so that all will be reasonably familiar with Municipal Court procedures should their service be necessary.

3. JUDICIAL INDEPENDENCE AND ADMINISTRATION:

The Judge is independent from the City when performing judicial responsibilities and nothing contained herein shall be construed to interfere with the Judge when performing judicial duties. The Judge, or any Judge Pro Tempore serving in the absence of the Judge, is solely responsible for judicial decisions. Judicial decisions include, but are not limited to, establishment of a standard bail schedule, determination of bail in individual cases, determination of financial ability, determination of conditions of probation, determination of liability, and determination of eligibility for indigent defense and for alternatives to monetary penalties including community service and penalty or fine reductions.

Furthermore, the Judge is responsible for doing the following:

- In coordination with the City Attorney approving court forms and procedures necessary for the proper exercise of constitutional rights and other compliance with the law, and updating such forms and procedures as necessary;
- In coordination with the City Attorney providing proper training of court staff and officials subject to the Judge's direction and control about court procedures and the use of approved court forms, and updating such training as necessary;
- Ensuring that court staff and officials subject to the Judge's direction and control use approved forms, follow approved procedures and comply with applicable provisions of the Code of Judicial Conduct, court rules, ordinances and statutes;
- Notifying the City Attorney of additional resources necessary to ensure compliance with applicable laws and rules;

- Notifying the City Attorney of service provider performance deficiencies; and
- Reviewing quarterly reports and other communications of the Georgia Department of Community Supervision Misdemeanor Probation Oversight program and taking any actions the Judge deems necessary or appropriate.

The Court Clerk shall be appointed by The City Manager and shall serve as an employee of the City. The Court Clerk and all represented court staff are City employees subject to City rules and regulations. However, they are subject to the Judge's direction and control. Their salaries, benefits, hours of work and working conditions shall be established by the City.

The Judge understands that court staff adhere to the same applicable personnel policies as other City employees. The Parties agree that the Judge will participate in the review and amendment of any such policies to ensure that they recognize the unique nature of court employment and the Judge's rights and responsibilities with respect to court employees.

4. COMPENSATION:

The Judge's salary and benefits shall be set and appropriated through the City's budget process. The Judge's compensation within the adopted budget may be increased, but not decreased, during the Judge's term of office. The Judge's current salary is set at \$600 per month.

This salary shall constitute compensation for all responsibilities and duties in the administration of the Municipal Court.

Each party will pay payroll and other taxes as required by applicable laws and regulations.

The Judge may request from the City Manager reimbursement for required judicial training and qualification to hold the office of a municipal court judge.

5. BENEFITS:

The Judge only will be eligible for City benefits while he meets the eligibility requirements in the applicable benefit documents.

6. TERM OF AGREEMENT:

The Judge's term of office shall be for a period of one (1) year beginning _____, 2022 and ending on _____, 2023.

7. CONTRACT ADMINISTRATION:

This Agreement shall be administered by the City Manager and/or designee on behalf of the City and by Judge G. Hammond Law III on behalf of the Municipal Court Judge. Any written notices to be served on either party shall be served or mailed to the following addresses:

IF TO THE CITY:
City Manager
465 Riley Road
Dahlonega, GA 30533

IF TO THE JUDGE:
Judge G. Hammond Law III
P.O. Box 1704
Gainesville, GA 30503

8. TERMINATION OF AGREEMENT:

This Agreement may be terminated during the Judge's term of office as follows:

By the Judge if he provides a minimum of thirty (30) days written notice prior to his effective date of termination, unless otherwise mutually agreed by the parties.

By the City only as provided in O.C.G.A. Section 36-32-2.1.

9. MERGER AND AMENDMENT:

This Agreement contains the entire understanding of the City and the Judge with respect to the matters set forth herein, and any prior or contemporaneous understandings are merged herein. This Agreement shall not be modified except by written instruments executed by the City and Judge hereto.

This Agreement shall be governed under the laws of the State of Georgia, and any dispute regarding this Agreement shall be resolved in Lumpkin County Superior Court, State of Georgia.

10. SEVERABILITY:

If any provision of this Agreement or their application to any circumstance is held invalid, the remainder of this Agreement and their application to other circumstances is not affected.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF the parties hereto do hereby execute this Agreement.

CITY OF DAHLONEGA

MUNICIPAL COURT JUDGE

By: _____
JoAnne Taylor, Mayor

By: _____
Judge G. Hammond Law III

Date: _____

Date: _____

Approved as to Form:

By: _____
J. Douglas Parks, City Attorney



City Council Agenda Memo

DATE: 6/6/2022
TITLE: Reservoir Restrooms Project 2022-004
PRESENTED BY: Vince Hunsinger, Capital Projects Manager

AGENDA ITEM DESCRIPTION:

Purchase and Installation of restrooms for the Yahoola Creek/Lake Zwerner Reservoir Area.

HISTORY/PAST ACTION:

Bid Opening for this project was held 5/11/22. CXT, Inc. was the sole bidder on this project. The bid amount is \$105,410.90.

FINANCIAL IMPACT:

The budgeted amount of \$110,000 will be used for the pad preparation, utility installation by the City of Dahlonega and Georgia Power, and purchase of the restroom facility that will be built off-site, delivered, and connected to utilities.

46% of the cost is to be shared by Lumpkin County.

RECOMMENDATION:

The recommendation is to approve CXT, Inc. as the supplier of this building for \$105,410.90.

SUGGESTED MOTIONS:

The motion is to approve CXT, Inc. as the supplier of this building for \$105,410.90.

ATTACHMENTS:



City Council Agenda Memo

DATE: May 6, 2022
TITLE: Distribution/Collection Hydrovac Purchase
PRESENTED BY: Ron Simmons, Distribution/Collection Supervisor

AGENDA ITEM DESCRIPTION:

Staff seeks approval for the purchase of a new hydro vacuum excavation unit.

HISTORY/PAST ACTION:

FY2022 budgeted item.

FINANCIAL IMPACT:

This item has a budget of \$55,000. Vermeer Southeast is offering the product for \$59,725.

RECOMMENDATION:

Staff recommends approval of purchase of a hydrovac excavation unit at the above price from Vermeer Southeast with a budget adjustment to be performed by the Finance Department adequate to cover the projected shortfall. Funds will be transferred from the Water & Sewer Fund.

SUGGESTED MOTIONS:

Motion to approve the purchase of the hydrovac described from Vermeer Southeast and perform the necessary budget adjustment.

ATTACHMENTS:

Bid Tabulation.

CITY OF DAHLONEGA
 BID OPENING
 APRIL 14TH, 2022 2:00 PM

TRAILER MOUNTED HYDRO
 VACUUM EXCAVATION UNIT #2022-011

Contractor	Attachments								W-9	Ins	Bond	Price
	A	B	C	D	E	F	G	H				
Vermeer southeast	✓	✓	✓	✓	✓	✓	NA	NA	✓	NA	NA	\$59,725.00
environmental products group	✓	✓	✓	✓	✓	✓	NA	NA	✓	NA	NA	\$ 72,368.00

Opened By: Brittany Lee

Attendees: Brittany Lee

Ron Simmons

Mark Buchanan

Troy Armstrong

Allison Martin

Casey Meehan



City Council Agenda Memo

DATE: 05/16/2022

TITLE: Memorandum of Understanding between Dahlonega Police Department and the University of North Georgia Regarding Responses to Emergency or Special Circumstances that Exceeds Immediate Resources, Skill or Equipment Capacities

PRESENTED BY: Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

The purpose of this Memorandum of Understanding is to permit both the Dahlonega Police Department and the University of North Georgia to assign law enforcement officers to the other party for law enforcement services within the City of Dahlonega or on the University of North Georgia campus as requested. Responding employees of either party shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivision or on the campus of the institution in which they are normally employed.

HISTORY/PAST ACTION:

Not Applicable.

FINANCIAL IMPACT:

Not Applicable.

RECOMMENDATION:

Recommendation to approve and authorize the Mayor to execute.

SUGGESTED MOTIONS:

Motion to approve.

ATTACHMENTS:

Memorandum of Understanding

Memorandum of Understanding

This Memorandum of Understanding (hereinafter referred to as “MOU”) is entered into on the ____ of _____, 2022 by and between the **Dahlonega Police Department** and the **University of North Georgia**, an institution within the University System of Georgia, and the Board of Regents for the University System of Georgia. **Dahlonega Police Department** and the **University of North Georgia** are hereinafter collectively referred to as “Party” or “Parties.” This agreement incorporates by reference standards contained in OCGA § 36-69-1 *et seq.*, including subsequent amendments thereto.

WHEREAS responses to emergency or special circumstances may exceed the immediate resources, skill, and equipment capacities of either Party’s law enforcement agency, the **Dahlonega Police Department** and the **University of North Georgia** may request that the other Party provide certified police officers to assist in providing law enforcement services.

WHEREAS, pursuant to O.C.G.A § 36-69-1 *et seq.*: the **Parties** are authorized to furnish assistance extraterritorially to each other upon the approval of their respective governing bodies which for the University of North Georgia is the Board of Regents for the University System of Georgia and the President of the University of North Georgia and for the Dahlonega Police Department is local political subdivision or county sheriff, as applicable.

NOW, THEREFORE, the parties agree as follows:

1. **Purpose:** the purpose of this MOU is to permit each Party to assign law enforcement officers to the other Party for law enforcement services within the City of Dahlonega or on the **University of North Georgia** campus as requested by the law enforcement agencies of the Parties. In accordance with O.C.G.A § 36-69-8, nothing in this MOU shall be construed as creating a duty on the party of the Parties to respond to a request for assistance, or to stay at the scene of a local emergency for any length of time.
2. **Requests:** Requests for assistance may be made by the **Chief of Dahlonega Police Department** or the **University of North Georgia** in a local emergency, in the prevention or detection of violations of any law, in the apprehension or arrest of any person who violates a criminal law of this state, or in any criminal case.
3. **Authorities:** The senior officer of the requesting Party shall be in command of the local emergency as to strategy, tactics, and overall direction of the operations.
4. **Powers and Duties of Responding Personnel:** In accordance with O.C.G.A § 36-69-4, responding employees of either Party “*shall have the same powers, duties, rights, privileges, and immunities as if they were performing their duties in the political subdivision or on the campus of the institution in which they are normally employed.*”
5. **Responsibility for Expenses and Compensation of Employees:** Parties responding to requests in conformance with this MOU shall pay any expense for furnishing of their own equipment, loss or damage to such equipment, and costs incurred in operation and

maintenance of their equipment. Responding Party shall compensate responding employees during the time they are rendering aid and defray action travel expenses of employees. Compensation shall include compensation due to personal injury or death while employees are rendering aid. (O.C.G.A. § 36-69-5.)

- 6. **Shared Resources:** In the event that one Party elects to share resources with the other Party in furtherance of the purpose of this MOU, the Party sharing such resources hereby affirms that it has all necessary rights, whether through ownership or license, to share such resources with the other Party, and the receiving party shall bear no responsibility for any third party ownership or usage claims related to such shared resources.
- 7. **Effective Date**

This agreement shall take effect upon execution and approval by the hereinafter named officials, including the Board of Regents for the University System of Georgia, and shall continue in full force and effect unless terminated by any or all of the parties herein.

Wherefore, the parties hereto cause these presents to be signed the ___ day of ____, 2022.

Dahlonega Police Department

University of North Georgia

George Albert, Chief of Police

Bonita C. Jacobs, Ph.D., President

Presented to and approved by the Board of Regents:

(Secretary to the Board Signature)

Date: _____

(Name of Secretary to the Board Printed)

Approved by the City of Dahlonega:

Approved: _____
JoAnne Taylor, Mayor

Attest: _____
Mary Csukas, City Clerk